

**SUBDIVISION PLAN APPLICATION**

For Office Use Only:	
Application Number: _____	Date Submitted: _____
Fee Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card

**Application Fees – Check Appropriate Box**

<input type="checkbox"/> \$100.00	<b>Exemption / Minor</b>
<input type="checkbox"/> \$200.00 + \$5.00 per lot	<b>Preliminary - Requires Council Approval</b>
<input type="checkbox"/> \$150.00 + \$5.00 per lot	<b>Final</b>

**NOTE:** Three (3) copies of the Subdivision Plan must be submitted along with the applicable fee and information as indicated below. Information to be included on the site plan shall meet or exceed requirements contained within the "Subdivision Plan Submission Requirements" checklist.

**Complete the following information:**

Name of Development: \_\_\_\_\_

Property Location/Address: \_\_\_\_\_

Zoning: \_\_\_\_\_ Number of Lots: \_\_\_\_\_ Total Acreage: \_\_\_\_\_ Frontage: \_\_\_\_\_ Depth: \_\_\_\_\_

Propose Use (Single-family, Multifamily, etc.): \_\_\_\_\_

Wayne Co. PIN #: \_\_\_\_\_

Applicant (print): \_\_\_\_\_

Applicant Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Applicant Phone: \_\_\_\_\_ Applicant Email: \_\_\_\_\_

Owner (print): \_\_\_\_\_

Owner Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Owner Phone: \_\_\_\_\_ Owner Email: \_\_\_\_\_

Surveyor/Site Designer (print): \_\_\_\_\_

Surveyor/Site Designer Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Surveyor/Site Designer Phone: \_\_\_\_\_ Surveyor/Site Designer Email: \_\_\_\_\_

**SIGNATURES REQUIRED**

\_\_\_\_\_  
Applicant – Printed

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner – Printed  
(Notarized Owner Authorization form required)

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Surveyor/Site Designer – Printed

\_\_\_\_\_  
Surveyor/Site Designer Signature Date

**CITY OF GOLDSBORO  
OWNER'S AUTHORIZATION**

**IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:**

Please check the applicable box(es):

- |                                      |   |   |
|--------------------------------------|---|---|
| <input type="checkbox"/> Rezoning    | <input type="checkbox"/> Site Plan              | <input type="checkbox"/> Board of Adjustment - Variance |
| <input type="checkbox"/> Subdivision | <input type="checkbox"/> Conditional Use Permit | Home Occupation Permits                                 |

**This authorization must be completed and submitted at time of application. I/(WE)**

\_\_\_\_\_,do(es) hereby certify that I/(WE)  
(Name of owner(s) of subject property)

**am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:**

\_\_\_\_\_ to submit an application  
(Name of Company and Authorized Representative)

**to the City of Goldsboro, NC for My/(OUR) property as listed below.**

**Wayne County Parcel Identification Number(s):**

**Property Address:**

_____	_____
_____	_____

\_\_\_\_\_  
Property Owner – Print

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

**NOTARY STATEMENT**

Sworn to and subscribed before me the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Notary Public in and for the State of \_\_\_\_\_. County of \_\_\_\_\_

I, \_\_\_\_\_, Notary Public, do hereby certify that

\_\_\_\_\_ (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Official Signature of Notary

\_\_\_\_\_  
Notary printed or typed name

SEAL

My commission expires:\_\_\_\_\_