

Inspections Division – July 1, 2016

Business Registration

1. City Business Registrations are issued for the period from July 1st to June 30th each year. Business Registrations are based on state law and city ordinances.
2. All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business or conducting any type of work within the City unless they are exempt.
3. When a customer applies for a Business Registration, a Business Registration Application form must be completed and returned to the Inspections Department along with the \$20 registration fee.
4. Once the application is completed, it must be approved by the Inspections Department. Depending on the type of business that is being operated, there may be other departments such as the Planning Department that must review the application for approval.
5. After the application has been entered a Business Registration certificate will be issued.
6. If a business discontinues business during the year, a refund is not issued. The Inspections Department should be notified if a business closes.
7. If a business **changes ownership or has relocated** the business should contact the Inspections Department to get a fire inspection. The cost of a fire permit is \$65. Additional requirements may apply. Please contact the Inspections Department at 919-580-4385 for more information.
8. A separate registration is required for each place of business operated by the same person or business entity.
9. Operating a business without a Business Registration is a violation of the City of Goldsboro Code of Ordinance (Ordinance 2016-32). The City will conduct random checks of businesses to make sure that they are in compliance with the City Codes as governed by state law and city ordinances.