



***CITY OF GOLDSBORO  
ADOPTED BUDGET  
FY 2022-2023  
June 20, 2022***

## Table of Contents

<b>Manager's Budget Message</b>	3		
 Adopted FY 2022-23 Budget Ordinance	8		
Adopted FY 2022-23 Utility Fees and Charges Resolution	17		
 <b>General Fund:</b>			
Estimated Revenues	20		
Appropriations	21	1019 Postage Service Credits	70
Estimated Revenues – Line Item Detail	22	2112 Office Supply Credits	71
Appropriations – Line Item Detail (Preceded by Narratives):		3151 Planning & Redevelopment	72
1011 Mayor & Council	27	4134 Street Maintenance	75
1012 City Manager	29	4135 Streets Utilities	78
1016 Human Resources Management	32	4136 Street Paving Division	79
1017 Community Relations	37	4143 Solid Waste	80
1018 Paramount Theater	40	4172 Engineering	83
1020 Goldsboro Event Center	43	5120 Fire Department	86
1024 Inspections	45	6121 Police Department	90
1025 Downtown Development	48	7310 Special Expense Fees	94
1030 Information Technology	51	7315 Economic Development Incentives	95
1111 Public Works - Adm	54	7460 Parks and Recreation	96
1114 Garage	57	7461 Golf Course	100
1115 Garage Service Credits	60	8101 Transfers & Shared Services	104
1133 Buildings & Grounds	61	8111 Debt Service	105
1142 Cemetery	64	1110-8101 Transfers & Shared Services	106
2111 Finance	67	6011-2113 Insurance Claims & Cost	147



## Table of Contents (cont.)

### Utility Fund:

Estimated Revenues	107
Appropriations	108
Estimated Revenues – Line Item Detail	109
Appropriations – Line Item Detail (Preceded by Narratives):	
4177 Water Reclamation Facility	111
4176 Water Treatment Plant	115
4175 Distribution & Collection	119
4174 Utility Billing, Meter Readers & Inventory	123
4179 Compost Facility	126
8111 Debt Service	124
4178 Utility Fund Capital	130
8101 Transfers & Shared Services	131

### Other Funds:

Budget Summary by Fund	132
Appropriations - Line Item Detail (Preceded by Narratives):	
15-4137 Stormwater Division	134
15-8101 Transfers & Shared Services	137
15-8111 Debt Service	138
70-8350 Downtown District	139
70-8101 Downtown Municipal Service District	140
95-9076 Occupancy Tax/Civic Center	141
95-9077 Occupancy Tax/Travel & Tourism	143
95-8101 Transfers & Shared Services	145
<b>Capital Asset Summary</b>	<b>148</b>
<b>Personnel Summary</b>	<b>153</b>

**June 20, 2022**

**Honorable Mayor and Councilmembers:**

It is my pleasure to submit the City of Goldsboro Fiscal Year (FY) 2022-2023 budget of \$78,905,505. This budget is an increase of 15.4% from last year's adopted budget and projects sufficient revenues to fund expenditures for the period of July 1, 2022 through June 30, 2023.

Revenue assumptions remain conservative at current City tax rates. Estimates for sales tax increased \$1.4 million (M) and property tax increased \$129 thousand (K). Revenue for Parks and Recreation and the Paramount Theatre are in line with pre-COVID activities. The American Rescue Plan Act (ARPA) provides for a large part of the budget increase as roughly half of what was budgeted in FY22 was not spent and \$3.3M is utilized for General Fund and \$2.0M for Utility Fund personnel costs in FY23. General Fund revenues were sufficient to set aside the \$0.03 tax increase (FY22) as part of a contingency (\$1.1M) appropriation. Utility water and sewer rates increased 20% to bring the City rates up to the average of North Carolina cities benchmarked in our utility rate study and generated an additional \$3.4M for identified capital, operations and maintenance costs. Solid Waste fees increased 12% (\$500K) to pay for estimated fuel price increases and new equipment.

Expenditure drivers include: **General Fund** – fire apparatus/quint truck, two garbage trucks, and other capital items (\$3.3M); retention pay increases for fire and police and a 5% cost of living pay increase (\$1.3M); fuel cost increases (\$997K); state employee medical insurance increases (\$295K); and Retirement System (NCLGERS) increases (\$378K)). **Utility Fund** – ARPA funds for capital improvements in FY 22 will be expended in FY 23 with a new Water Treatment Plant (WTP) feasibility study replacing the previously budgeted Utility Master Plan; Capital Reserve appropriation (\$1.5M), contingency appropriation (\$1.2M), JetRodder (\$480K), and water and sewer lines at the Goldsboro Industrial Park (\$500K). **Stormwater Fund** – street sweeper (\$290K). The infrastructure mapping project (\$1.5M) started in FY22 will finish in FY23. As we emerge from COVID restrictions, training and travel funding increased (\$91K) across all departments to address requirements not met during the state of emergency.

Significant investments focused on Council approved Strategic Plan goals, citizen and employee expectations include:

**Safe and Secure Community:**

The City remains dedicated to protecting the well-being of our residents and visitors every day. To provide the safest environment possible given funding constraints and current personnel shortfalls, the Goldsboro Fire Department (GFD) and Police Department (GPD) are funded at 96% and 83% of their respective approved staffing levels. To remain competitive with peer safety organizations and retain GFD and GPD personnel: the



GFD will receive an additional 4% salary increase; the GPD will receive an additional 5% salary increase for civilian personnel, 5% for sworn officers with seven or more years of service, and 5% career progression pay for sworn officers after a one year probation period, and at the two, four, and seven years of service periods. A \$2.37M vehicle loan will allow the City to replace vehicles beyond their service life with a \$1.1M quint fire truck and F-250 response vehicle for the GFD; two SUVs and one car for the GPD; a street sweeper in the Stormwater Fund. Capital expenditures include debt service payments of \$499K for the \$5.3M Public Safety Complex and Fire Station 4 expansion completed in 2020. Efforts to ensure high quality water and sewer infrastructure now and in the future include debt payments of \$3.3M, \$2M investment in above ground infrastructure, establishment of \$1.2M contingency appropriation for expected WTP maintenance, \$1.5M appropriation to a capital reserve account and \$600K study to replace the WTP.

#### **Strong and Diverse Economy:**

The City is fortunate to benefit from the economic impact of Seymour Johnson AFB (estimated \$612M in FY20). The military active duty, reservists, retirees, civilians, and dependents are a significant portion of our residents and visitors and the City budget supports activities that ensure our relationship remains strong. The City's recent \$12.4M investment revitalizing downtown has realized a 4:1 return from state, federal, and private investment for a total of \$61M invested since 2013; additional private business and residential investment is expected downtown. Investments in the Maxwell Regional Agricultural and Convention Center and the Bryan Multi-Sports Complex will grow revenue as we move past COVID restrictions. The City continues to partner with Wayne County and the Wayne County Development Alliance in developing the Goldsboro Industrial Park located off Patetown Road, the Maxwell Center Hotel, Mount Olive Pickle's new manufacturing and distribution facilities as well as other important economic development efforts. Expected growth along the Highway 70 bypass interchanges and other areas of the City in the form of business and residential development will soon add to our tax base due to availability of vacant land and adequate water and sewer utilities.

#### **Exceptional Quality of life:**

Access to City owned and operated parks and recreation facilities is excellent. According to the UNC School of Government Benchmark Project, our City has the most pools, athletic fields, and playgrounds per 10,000 people in comparison to other municipal participants. This budget makes modest investments in maintaining the pools, tennis courts, and golf course. The Bryan Multi-Sports Complex is one of the top soccer facilities in the country and will serve our community through recreation leagues and sports tourism for the foreseeable future. The new Herman Park Center and maintenance of the T.C. Coley Center are not funded in this budget. The Paramount Theater is budgeted for roof work to ensure it provides service to our residents and visitors for years to come. The City will continue to work with its NC Housing Finance Agency and local non-profit partners to obtain and utilize funding that will benefit our low to moderate income residents and build thriving neighborhoods.

#### **Racial and Cultural Harmony:**

Cultural diversity and sensitivity training and public events are an important aspect of community growth. The Human Resources Department is investing in online training modules for all city employees. The Community Relations Department enables the use of city, state (Urgent Repair Program & Essential Single-Family Rehabilitation Loan Pool), and federal (Community Development Block Grant (CDBG) & HOME) grants for events and projects that benefit our citizens. The Five-Year Consolidated Plan and associated Annual Action Plans coordinated with citizen input and approved by Council will determine how a projected \$4.7M is spent between FY20-24. Additional CDBG-Coronavirus (\$427K) and

anticipated HOME ARP (\$908K) funding enable the City to provide more resources for people in need of assistance. The total non-profit organization funding remains the same as last year; the allocation is to be determined by Council.

**Model of Excellence in Government:**

The City Strategic Plan has been used to evaluate the implementation of public services to meet our Council established vision, mission, values, and goals. Goldsboro is one of 11 North Carolina cities that participate in the UNC School of Government Benchmark Project to compare service delivery and adopt best practices. The associated measures of workload, efficiency, and effectiveness help us improve our targeted efforts to set the standard for public service in North Carolina. The utility rate study has been essential to developing the water and sewer rate increases necessary for current infrastructure replacement, future Water Treatment Plant replacement and Water Reclamation Facility expansion.

## **ADOPTED BUDGET OVERVIEW**

A comparison of the adopted FY 2021-22 budget to the adopted FY 2022-23 budget is shown below.

<b>Fund</b>	<b>Adopted FY 2021-22</b>	<b>Adopted FY 2022-23</b>	<b>Difference</b>	<b>Explanation (if needed)</b>
General	\$45,240,838	\$49,265,445	\$4,024,607	5% COLA, GFD and GPD salary increases, State Health Plan, NCLGERS \$1.9M; increases in fuel \$997K; capital items \$3.3M (\$1.2M increase); \$1.1M contingency appropriation (\$341K increase).
Stormwater	1,576,200	1,918,628	342,428	5% COLA; Street sweeper \$290K
Utility	20,347,457	24,926,466	4,579,009	5% COLA \$196K; Goldsboro Industrial Park \$500K and JetRodder Truck \$480K; \$1.2M contingency and \$1.5M capital reserve appropriations.
Downtown District	95,174	96,387	1,213	
Occupancy Tax	1,139,668	1,191,450	51,782	
General Fund Capital Reserve	1,000	1,000	-0-	
Utility Fund Capital Reserve	-0-	1,506,129	1,506,129	
Totals	\$68,400,337	\$78,905,505	\$10,505,168	

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department.



Highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 68 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current occupancy tax is 5 percent for city and 1 percent for county.
Solid Waste Fee	Yes	Average 12% rate increase for solid waste; residential customer rate = \$25; commercial customer rate = \$45
Utility Rates & Fees	Yes	20% rate increase for water and sewer.
Stormwater Fee	No	No fee increase.
Parks & Recreation Fees	Yes	Increase in fees for activities include Golf Course Friday weekend rate.
New Debt General/Stormwater Fund	Yes	Financing for new equipment \$2.4M.
Business Registration Fee	No	\$20 annually for businesses operating within the City of Goldsboro.
Vehicle Licensing Tax	No	\$10 per vehicle residing within the City limits.
Planning Fees	No	
Number of Positions Authorized/Funded	Yes	Recreation Superintendent position eliminated FY23.
New Positions Authorized/Funded	Yes	2 positions unfrozen: Crime Analyst (Police) Deputy Public Works Director (Public Utilities)
Retirement Rates	Yes	General Employee 11.41% to 12.43% and Law Enforcement Employees 12.24% to 12.79%.
Health Insurance Changes	Yes	The City joined NC State Health Plan in January 2016. Employee rates increased 24.1% in January 2022 from \$521.96 to \$647.86 per month and will remain at that level for calendar year 2022. Rates will decrease to \$584.96 effective January 2023.
Employee Pay Increases	Yes	COLA of 5%; GFD additional 4%; GPD additional 5% for civilians, 5% for sworn officers with seven or more years of service, and 5% for career progression for sworn officers after one year probation, two, four, and seven years of service.
Employee 401(k) Contribution	No	Continue Contribution as 5% for sworn law enforcement and 4% for all non-sworn City employees.

## **BUDGET SUMMARY**

The total budget adopted for Fiscal Year 2022-23 is \$78,905,505 and is balanced as required by North Carolina General Statute §159-11. This total represents an increase of \$10.5M from Fiscal Year 2021-22. The adopted budget is summarized below:

	<b>Estimated Revenues</b>	<b>Estimated Expenditures</b>	<b>Fund Balance Appropriated</b>
General Fund	\$ 49,265,445	\$ 49,265,445	\$ -
Stormwater Fund	1,918,628	1,918,628	-
Utility Fund	24,926,466	24,926,466	-
Downtown District	96,387	96,387	-
Occupancy Tax	1,191,450	1,191,450	-
General Fund Capital Reserve	1,000	1,000	
Utility Fund Capital Reserve	1,506,129	1,506,129	
Total Budget FY22-23	<u>\$ 78,905,505</u>	<u>\$ 78,905,505</u>	<u>\$ -</u>

I thank you for your leadership and direction and our staff and consultants for their work preparing this budget so the City employees can “provide services, promote equality, and protect the well-being of our residents and visitors to enhance our quality of life every day.”

Respectfully submitted,



Timothy M. Salmon  
City Manager



ANNUAL BUDGET ORDINANCE  
FISCAL YEAR 2022-2023

THEREFORE BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. Summary

SUMMARY	REVENUES	APPROPRIATIONS
General Fund	\$ 49,265,445	49,265,445
Stormwater Fund	1,918,628	1,918,628
Utility Fund	24,926,466	24,926,466
Downtown Special District Fund	96,387	96,387
Occupancy Tax Fund	1,191,450	1,191,450
General Fund Capital Reserve	1,000	1,000
Utility Fund Capital Reserve	1,506,129	1,506,129
TOTAL BUDGET FY22-23	\$ 78,905,505	\$ 78,905,505

Section 2. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2022, for the purpose of raising revenue from current year’s property tax to finance the appropriations following this Ordinance:

TOTAL RATE PER \$100 VALUATION \$.68

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,593,323,567 and an estimated rate of collection of 98.32%.

Section 2-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

TOTAL RATE PER \$100 VALUATION \$.235

Section 3. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2022, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2017, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 4. There is hereby levied a monthly recycling surcharge of \$1.00 per customer. There is hereby levied a refuse charge of \$25.00 against each residential customer and \$45.00 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All other Solid Waste fees are hereby levied as previously established and authorized. All revenue collected through this source shall be deposited into the General Fund.

Section 5. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2” or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2” in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 6. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 7. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 8. All residential developed property within the city limits will be charged \$4.50 per month effective July 1, 2022. Single family residential units will be charged \$4.50 per month and multi-family and commercial properties will be billed based on their individual impervious area (ERU), which equates to \$4.50 for 3,000 s.f. of impervious area or Equivalent Residential Unit (ERU). The stormwater fee will be charged monthly on the utility bill.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	\$ 4.50
61 to 100	\$ 3.00
101 to 150	\$ 2.00
Above 150	\$ 1.00

Section 9. The Golf fees are hereby levied as previously established and authorized as incorporated in the detail rate schedule attached. Effective July 1, 2022, Friday shall be considered a weekend-holiday rate.

Section 10. The Parks and Recreation fees shall reflect a resident and non-resident rate as incorporated in the detail rate schedule attached. All other Parks and Recreation fees are hereby levied as previously established and authorized.

Section 11. Planning fees are hereby levied as previously established and authorized.

Section 12. Utility rates and fees are established and authorized under separate resolution. All other utility rates, fees and charges previously established are hereby levied and heretofore established, authorized and adopted by the City Council of the City of Goldsboro.

Section 13. All fees, permits, charges previously established are hereby levied at rates heretofore established, authorized and adopted by the City Council of the City of Goldsboro, and shall be effective July 1, 2022 unless otherwise stated.



Section 14. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.

FUND	REVENUE
<b><u>GENERAL FUND</u></b>	
Tax Revenues	17,989,167
Licenses and Permits	402,275
Revenue from Other Agencies	19,169,701
Charges for Services	6,118,579
Capital Investment Returns	2,126,427
Miscellaneous Revenues	130,300
Shared Services	3,328,996
Appropriated Fund Balance	-
<b>TOTAL GENERAL FUND REVENUES</b>	<b>49,265,445</b>
<b><u>GENERAL FUND CAPITAL RESERVE</u></b>	
Transfers In	1,000
Appropriated Fund Balance	-
<b>TOTAL GENERAL FUND CAPITAL RESERVE REVENUES</b>	<b>1,000</b>
<b><u>STORMWATER FUND</u></b>	
Charges for Services	1,601,528
Capital Investment Returns	312,100
Miscellaneous Revenues	5,000
Appropriated Fund Balance	-
<b>TOTAL STORMWATER FUND REVENUES</b>	<b>1,918,628</b>
<b><u>UTILITY FUND</u></b>	
Revenue from Other Agencies	1,974,038
Charges for Services	22,310,200
Capital Investment Returns	142,228
Miscellaneous Revenues	500,000
Appropriated Fund Balance	-
<b>TOTAL UTILITY FUND REVENUES</b>	<b>24,926,466</b>
<b><u>UTILITY FUND CAPITAL RESERVE</u></b>	
Transfers In	1,506,129
Appropriated Fund Balance	-
<b>TOTAL UTILITY FUND CAPITAL RESERVE REVENUES</b>	<b>1,506,129</b>
<b><u>DOWNTOWN SPECIAL TAX DISTRICT FUND</u></b>	
Tax Revenues	96,387
Capital Investment Returns	-
Appropriated Fund Balance	-
<b>TOTAL DOWNTOWN SPECIAL TAX DISTRICT FUND REVENUES</b>	<b>96,387</b>
<b><u>OCCUPANCY TAX FUND</u></b>	
Revenue from Other Agencies	-
Charges for Services	1,186,150
Capital Investment Returns	300
Miscellaneous Revenues	5,000
Appropriated Fund Balance	-
<b>TOTAL OCCUPANCY TAX FUND REVENUES</b>	<b>1,191,450</b>
<b>TOTAL REVENUE APPROPRIATIONS</b>	<b>78,905,505</b>

Section 15. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023 according to the following schedule:

FUND	EXPENDITURE APPROPRIATIONS
<b><u>GENERAL FUND</u></b>	
General Government	9,520,598
Transportation	1,415,016
Economic and Physical Development	1,947,454
Public Safety	21,136,069
Environmental Protection	4,650,640
Cultural and Recreational	5,147,703
Debt Service	4,371,600
Transfers	1,000
Contingency	1,075,365
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>49,265,445</b>
<b><u>GENERAL FUND CAPITAL RESERVE</u></b>	
Transfer Out to Capital Projects	1,000
<b>TOTAL GENERAL FUND CAPITAL RESERVE EXPENDITURES</b>	<b>1,000</b>
<b><u>STORMWATER FUND</u></b>	
Stormwater Operations	1,365,042
Debt Service	180,800
Transfers & Shared Services	372,786
Contingency	-
<b>TOTAL STORMWATER FUND EXPENDITURES</b>	<b>1,918,628</b>
<b><u>UTILITY FUND</u></b>	
Operations and Maintenance	15,722,233
Debt Service	3,250,700
Transfers & Shared Services	4,707,210
Contingency	1,246,323
<b>TOTAL UTILITY FUND EXPENDITURES</b>	<b>24,926,466</b>
<b><u>UTILITY FUND CAPITAL RESERVE</u></b>	
Transfer Out to Capital Projects	1,506,129
<b>TOTAL UTILITY FUND CAPITAL RESERVE EXPENDITURES</b>	<b>1,506,129</b>
<b><u>DOWNTOWN SPECIAL TAX DISTRICT</u></b>	
Downtown Development Operations	91,587
Contingency	4,800
<b>TOTAL DOWNTOWN SPECIAL TAX DISTRICT EXPENDITURES</b>	<b>96,387</b>
<b><u>OCCUPANCY TAX FUND</u></b>	
Civic Center	400,000
Travel & Tourism	388,659
Debt Service	385,311
Contingency	17,480
<b>TOTAL OCCUPANCY TAX FUND EXPENDITURES</b>	<b>1,191,450</b>
<b>TOTAL EXPENDITURE APPROPRIATIONS</b>	<b>78,905,505</b>

Section 16. Special Authorization Budget Officer:

A. The Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

B. The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. The Budget Officer or his/her designee may make inter-fund loans for a period of not more than ninety (90) days.

D. Interfund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.


G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

H. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which were issued prior to June 30, 2022, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 17. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2022-23 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 18. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2022, as adopted by the City Council on this 20<sup>th</sup> day of June, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



## GOLDSBORO MUNICIPAL GOLF COURSE FEES

Effective July 1, 2022

### ***ANNUAL PASS( MEMBERSHIPS )***

#### **Green Fee Only**

Current

Regular Single \$785.00

Senior Single (60+) \$685.00

Military (Active or Retired) \$685.00

Junior (14-25) \$685.00

City Employee \$685.00

Additional Family Per Member \$100.00

Same household under Children  
under 25 & Spouse. \$300 max

#### **Cart Fee**

Yearly Cart Plan \$750.00

Additional Family \$200.00

Per member Cart (\$400 max)

#### **Range Plan Active (Pass holders Only)**

Yearly Range Plan Individual \$300.00

Yearly Range Plan family \$400.00

#### **HCP (Open to the public)**

Yearly Handicap Plan \$25.00

# Rates

## GOLDSBORO MUNICIPAL GOLF COURSE

**Effective July 2022**

<b>Monday thru Thursday</b>	<b>Regular</b>	<b>Senior</b>	<b>Military</b>	<b>Junior (13-18)</b>	<b>City Employee</b>
18 Holes w/Cart	\$28	\$24	\$24	\$20	\$24
9 Holes w/Cart	\$17	\$17	\$17	\$12	\$17
18 Holes Walking	\$17	\$15	\$15	\$4	\$15
9 Holes Walking	\$12	\$12	\$12	\$4	\$12
<b>Fri, Sat, Sun and Holidays</b>	<b>Regular</b>	<b>Senior</b>	<b>Military</b>	<b>Junior (13-18)</b>	<b>City Employee</b>
18 Holes w/Cart	\$33	\$30	\$30	\$22	\$30
9 Holes w/Cart	\$22	\$20	\$20	\$15	\$20
18 Holes Walking	\$24	\$20	\$20	\$6	\$20
9 Holes Walking	\$15	\$12	\$12	\$6	\$12



PARKS & RECREATION DEPARTMENT  
USER FEES  
Effective July 1, 2022

Unless otherwise noted, all rentals are in 2 hour increments

<u>ATHLETIC FIELD RESERVATION</u>	<u>Fee</u>	<u>Resident Discounted Fee</u>
1 field, 4 hours, no lights	\$90.00	\$75.00
1 field, 4 hours w/ lights	\$200.00	\$150.00
1 field, 1 day and 1 night	\$325.00	\$275.00
2 fields, 2 days and 2 nights	\$650.00	\$550.00
 <u>W.A. FOSTER CENTER</u>		
Gymnasium	\$250.00	\$200.00
Sports Camps	\$250.00	\$200.00
Commercial Events (AAU Tournaments, etc.)	\$400.00	\$350.00
Multi-Purpose Room:	\$250.00	\$200.00
Half Room	\$125.00	\$100.00
Kitchen	\$75.00	\$60.00
 HERMAN PARK CENTER		
Auditorium:	\$175.00	\$150.00
All Commercial Events	\$400.00 \$350.00	
(Events for which tickets are sold or admission is charged)		
Meeting Rooms 1 & 2	\$60.00	\$50.00
Kitchen or Patio (hourly)	\$50.00	\$40.00
 PARK HOUSE (all rentals are in blocks of 4 hours)	\$100.00	\$80.00
 <u>GAZEBO</u> (all rentals are in blocks of 4 hours)	\$60.00	\$50.00
 <u>PICNIC SHELTERS</u> (all rentals are in blocks of 4 hours)	\$50.00 per shelter	\$40.00 per shelter
 <u>YOUTH SPORTS LEAGUES</u> (per participant per sport)		
Soccer, Basketball, Baseball/Softball, Flag Football, etc.	\$60.00	\$45.00
 <u>SUMMER CAMPS</u>		
Full Day Camp at Herman Park Center	\$65.00	
¾ Day Camp at WA Foster Center	\$30.00	
Volleyball, Basketball,		
Baseball/Softball, Golf & Tennis, All Sports	\$45.00	
Beach Fishing	\$55.00	
 <u>FITNESS CENTER MEMBERSHIP</u> (calendar year)	\$50.00 Daily Rate	\$5.00

PARKS & RECREATION DEPARTMENT  
USER FEES  
Effective July 1, 2022

(Continued)

<u>POTTERY CLASS</u>	\$60.00
<u>SEWING CLASS</u>	\$5.00
<u>FITNESS CLASSES</u> (Zumba, Aerobics, Line Dancing, etc.)	\$5.00
<u>SPECIAL EVENTS</u>	\$10 - \$100.00

SWIMMING POOLS

Admission for Youth up to age 18	\$1.00
Admission for Adults 19 and over	\$3.00
Seasonal Swim Pass – Youth	\$60.00
Seasonal Swim Pass – Adult	\$125.00
Group Swim Lessons	\$50.00
Individual Swim Lessons	\$70.00
Pool Parties	\$150.00

RESOLUTION NO. 2022 – 59

RESOLUTION AMENDING THE WATER RATES AND  
SANITARY SEWER RATES FOR THE CITY OF GOLDSBORO

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service became effective on July 2020, July 2019, July 2005 and January 1987 respectfully; and

WHEREAS, the City engaged Stantec, a utility rate consultant, in September, 2019 to assist the City with assessing the rate structure for managing the City's water and sanitary sewer systems; and

WHEREAS, as a result of the utility rate study it is necessary to increase the water and sewer rates twenty percent (20%) to provide for the cost of service and crucial capital improvements to the system;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. Customers inside the City, the monthly water rate shall be four dollars and four cents (\$4.04) per one thousand (1,000) gallons and eight dollars and eleven cents (\$8.11) per one thousand gallons (1,000) for outside City customers. The industrial bulk monthly water rate for customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City, shall be three dollars and thirty cents (\$3.30) per one thousand (1,000) gallons and five dollars and ninety-nine cents (\$5.99) per one thousand (1,000) gallons for outside City customers. All customers shall be billed in ten (10) gallon increments.
2. Each water customer outside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

<u>Meter Size</u>	<u>FY 2022-23 Minimum Charge</u>
3/4"	\$ 23.66
1"	24.90
1 1/2"	26.99
2"	29.56
3"	37.54
4"	48.28
6"	73.26
8"	116.02
10"	190.86

3. Each water customer inside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

<u>Meter Size</u>	<u>FY 2022-23 Minimum Charge</u>
3/4"	\$ 17.11
1"	17.74
1 1/2"	18.78
2"	20.06
3"	24.06
4"	29.42
6"	41.92
8"	63.30
10"	99.96

4. Any person discharging waste water into the sanitary sewer of the City shall pay a sewer service charge of eight dollars and seventy-seven cents (\$8.77) per one thousand (1,000) gallons for in-City service, and seventeen dollars and fifty-three cents (\$17.53) per one thousand (1,000) gallons for outside-City service. Industrial bulk rate for customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City the monthly rate shall be seven dollars and eighty-five cents (\$7.85) per one thousand (1,000) gallons and fifteen dollars and seventy-two cents (\$15.72) per one thousand (1,000) gallons for outside City customers. The charges shall be based upon the actual metered water consumption in ten (10) gallon increments.
5. The capitalized sanitary sewer rate for FY 2022-23 shall be three dollars and eighty-eight cents (\$3.88) per one thousand (1,000) gallons of metered water usage for in-City service, and seven dollars and seventy-six cents (\$7.76) per one thousand (1,000) gallons of metered water usage for outside City service. The capitalized sanitary sewer monthly rate for industrial bulk customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City shall be three dollars and fifty-three cents (\$3.53) per one thousand (1,000) gallons and seven dollars and six cents (\$7.06) per one thousand (1,000) gallons for outside City customers.
6. The Late Fee of \$5.00 for utility bills past due and the Service Penalty of \$15.00 assessed on utility bills after the expiration of the extended payment period will both remain in effect. The reconnection fee of \$10.00 for customers disconnected due to nonpayment will remain the same and be charged before water service is restored.
7. The deposit of an advance payment for all new single-family residential domestic utility customers shall be \$100 inside the City limits and \$125 for those customers located beyond the corporate boundaries of the City.
8. The deposit of advance payment for new non-residential users of City of Goldsboro utility service shall be equal to the projected bi-monthly utility bill of each metered account, but not less than \$100 nor greater than \$5,000 for each metered account.
9. The new rates shall become effective with the August 1, 2022 billing. Existing fees for late payment, service penalty, reconnection, and deposits are effective July 1, 2022.
10. All other rates and fees are hereby levied as previously established and authorized.
10. This Resolution shall be in full force and effect from and after this 1st date of July 2022 as adopted by the City Council on this 20<sup>th</sup> day of June, 2022.

  
David Ham, Mayor

Attested by:

  
Laura Getz, City Clerk



**City of Goldsboro, NC Utility Rate Sheet**  
**Rates Effective August 1, 2022**

	<b>Inside City</b>	<b>Outside City</b>
<b>Water Charges</b>		
<b>Water Volumetric Charges</b>		
Rate per 1,000 gallons	\$4.04	\$8.11
Industrial Bulk Rate per 1,000 gallons	\$3.30	\$5.99
<b>Water Minimum Charges</b>		
Meter Size		
3/4"	\$17.11	\$23.66
1"	\$17.74	\$24.90
1 1/2"	\$18.78	\$26.99
2"	\$20.06	\$29.56
3"	\$24.06	\$37.54
4"	\$29.42	\$48.28
6"	\$41.92	\$73.26
8"	\$63.30	\$116.02
10"	\$99.96	\$190.86
<b>Wastewater Charges</b>		
<b>Wastewater Volumetric Charges</b>		
Rate per 1,000 gallons	\$8.77	\$17.53
Industrial Bulk Rate per 1,000 gallons	\$7.85	\$15.72
<b>Capitalized Sewer Volumetric Charges</b>		
Rate per 1,000 gallons	\$3.88	\$7.76
Industrial Bulk Rate per 1,000 gallons	\$3.53	\$7.06

<b>Effective July 1, 2022</b>		
<b>Schedule of Charges (for all customers, as applicable)</b>		
	<b>Inside City</b>	<b>Outside City</b>
Late Fee	\$5.00	\$5.00
Service Penalty	\$15.00	\$15.00
Reconnection Fee	\$10.00	\$10.00
New Single-Family Residential User Deposit	\$100.00	\$125.00
New Non-residential User Deposit	Equal to projected bi-monthly utility bill of each metered account, but not less than \$100 nor greater than \$5,000.	



City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues



Source	Adopted FY2021-22, As Amended	Adopted FY2022-23 6/20/2022	Change		Explanation
			%	Amount	
Taxes	\$ 17,825,544	\$ 17,989,168	0.9%	\$ 163,624	
Other Agencies	16,896,255	19,169,700	13.5%	2,273,445	Federal ARPA funding; Sales Tax
Charges for Services	4,820,727	6,129,579	27.2%	1,308,852	Refuse (and Fee Increases), Paramount, Golf
Shared Services	3,207,840	3,328,996	3.8%	121,156	
Capital Returns	2,469,326	2,115,427	(14.3%)	(353,899)	
Licenses and Permits	378,450	402,275	6.3%	23,825	
Miscellaneous	81,027	130,300	60.8%	49,273	
Transfers	156,633	–	(100.0%)	(156,633)	Appropriated Fund Balance in PY budget
<b>Total Estimated Revenues</b>	<b>\$ 45,835,802</b>	<b>\$ 49,265,445</b>	<b>7.5%</b>	<b>\$ 3,429,643</b>	

City of Goldsboro Adopted Budget – FY2022-23  
General Fund Appropriations



Org #	Organization	Adopted FY2021-22, As Amended	Adopted FY2022-23 6/20/2022	Change		Explanation
				%	Amount	
1011	Mayor & Council	\$ 355,364	\$ 358,748	1.0%	\$ 3,384	Airshow Sponsorship
1012	City Manager	789,349	832,009	5.4%	42,661	5% COLA
1016	Human Resources Management	670,783	726,572	8.3%	55,789	5% COLA
1017	Community Relations	149,548	187,096	25.1%	37,548	5% COLA; Home ARP Consultant
1018	Paramount Theater	576,623	804,247	39.5%	227,624	5% COLA; Ticket Payments
1020	Goldsboro Event Center	130,553	177,246	35.8%	46,693	5% COLA
1024	Inspections	590,534	607,085	2.8%	16,551	5% COLA
1025	Downtown Development	319,496	296,403	(7.2%)	(23,093)	5% COLA; Insurance, Training Decreases
1030	Information Technology	2,821,188	2,488,328	(11.8%)	(332,860)	5% COLA; Capital Decrease
1111	Public Works - Adm	486,775	502,865	3.3%	16,090	5% COLA
1114	Garage	2,191,768	1,645,157	(24.9%)	(546,611)	5% COLA; Gasoline/Diesel ; Capital Items
1115	Garage Service Credits	(1,512,425)	(770,500)	49.1%	741,925	Internal Billing Garage Maintenance/Fuel
1133	Buildings & Grounds	746,614	839,595	12.5%	92,981	5% COLA
1142	Cemetery	355,496	376,579	5.9%	21,083	5% COLA; Tree Removal
2111	Finance	1,773,459	1,972,196	11.2%	198,737	5% COLA
2112	Office Supply Credits	(7,257)	-	100.0%	7,257	
1019	Postage Service Credits	(32,542)	-	100.0%	32,542	
3151	Planning & Redevelopment	1,292,460	1,463,955	13.3%	171,495	5% COLA; Capital Items
4134	Street Maintenance	1,064,494	914,016	(14.1%)	(150,478)	5% COLA: Capital Items Decrease
4135	Streets Utilities	501,000	501,000	0.0%	-	
4136	Street Paving Division	187,500	-	(100.0%)	(187,500)	Street Resurfacing
4143	Solid Waste	3,995,525	4,274,061	7.0%	278,537	5% COLA; Vehicle Fuel; Capital Items
4172	Engineering	1,101,870	1,324,134	20.2%	222,264	5% COLA
5120	Fire Department	6,314,358	8,483,830	34.4%	2,169,472	5% COLA plus 4%; Vehicle Fuel; Capital Items
6121	Police Department	9,622,464	10,721,020	11.4%	1,098,556	5% COLA plus 5%; Vehicle Fuel; Capital Items
7310	Special Expense	464,029	500,125	7.8%	36,096	
7315	Economic Development Incentives	407,191	400,503	(1.6%)	(6,688)	
7460	Parks and Recreation	3,118,012	3,536,722	13.4%	418,710	5% COLA; Capital Items
7461	Golf Course	531,449	629,488	18.4%	98,039	5% COLA
8101	Transfers & Shared Services	1,735,576	1,101,365	(36.5%)	(634,211)	
8111	Debt Service	5,094,550	3,271,235	(35.8%)	(1,823,315)	Decrease in Loan Payments
NA	Contingency	-	1,100,365	NA	1,100,365	None in FY2021-22
	<b>Total Appropriations</b>	<b>\$ 45,835,802</b>	<b>\$ 49,265,445</b>	<b>7.5%</b>	<b>\$ 3,429,643</b>	

City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY2022-23 6/20/2022
Taxes:				
Current Tax Levy	14,897,697	15,628,913	15,572,394	15,680,436
Current Vehicle Tax	1,699,948	1,569,231	1,686,232	1,686,232
Delinquent Taxes	250,567	240,000	176,057	200,000
Delinquent Vehicle Tax	387	500	101	500
Penalties & Interest	80,255	70,000	65,120	70,000
Penalties & Interest-NCVTS	11,867	10,400	16,600	15,000
Solid Waste Disposal Tax	(4,945)	–	–	–
Vehicle Tag Fee	253,770	236,500	249,000	249,000
Vehicle Tax/Leases/Rentals	86,005	70,000	88,370	88,000
<b>Total</b>	<b>17,275,552</b>	<b>17,825,544</b>	<b>17,853,874</b>	<b>17,989,168</b>
Other Agencies:				
ABC Revenue	93,060	95,000	266,260	170,000
Beer & Wine Taxes	141,873	149,770	145,000	145,000
Cable TV	145,756	204,511	197,000	190,000
Cherry Hospital-Fire Reimbursement	58,249	59,000	59,000	59,000
Federal Grants	–	1,664,500	1,664,500	3,164,834
Federal Grants - SBA (ARP)	–	–	331,908	–
Federal Grants-Police	7,728	7,000	–	–
Federal US Marshall OT Reimburse	19,513	17,000	6,400	6,400
FEMA Reimbursement	185,514	–	–	–
GWTA Garage Reimbursement	169,153	154,000	248,806	220,000
GWTA Rental	58,684	64,020	64,020	64,020
Local Option Tax	10,643,638	9,997,261	11,016,165	11,373,488
NC Controlled Substance Tax	–	3,700	6,386	4,000
NCDOT Reimb. Signals	286,342	183,000	147,700	150,000
Payment in Lieu of Taxes	135,713	108,000	108,000	108,000
Powell Bill	868,303	830,800	1,024,644	1,001,400
Solid Waste Disposal Tax	25,425	24,906	20,900	21,320
SRO Reimbursement Contracts	41,905	34,376	34,376	34,376

City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY2022-23 6/20/2022
State Grants-PEG Channel	26,451	26,400	25,976	26,000
Transportation Planning Grant	137,009	289,372	260,435	317,289
Utility Franchise Tax	2,031,608	2,871,676	2,057,003	2,077,573
Wayne Co Sch Reimb Resource Officer	111,963	111,963	36,948	37,000
<b>Total</b>	<b>15,187,885</b>	<b>16,896,255</b>	<b>17,721,427</b>	<b>19,169,700</b>
Charges for Services:				
Adult Program Fees	10,041	8,000	12,000	12,000
Cemetery Services	54,017	57,000	44,625	45,000
Driving Range Fees	21,595	21,000	24,200	24,000
Facility Rental Fees	14,085	13,000	27,000	27,000
False Alarms	2,750	2,300	2,000	2,000
Food & Beverage Sales-Parks & Rec	13,067	9,000	20,000	20,000
GEC-Alcohol Sales	6,669	2,400	18,000	18,000
GEC-Amenities Rentals/Sales	1,744	1,000	4,500	4,000
GEC-Building Rental	31,854	35,000	40,000	44,000
GEC-Food & Beverage Sales	2,186	2,000	50	100
GEC-Income from Deposits Retained	945	500	1,500	1,500
General Fund-Miscellaneous Recv	124,799	110,000	120,000	120,000
Golf Course Cart Fees	232,918	218,000	196,000	200,000
Golf Course Concessions	34,737	37,000	30,000	30,000
Golf Course Green Fees	159,163	137,000	223,000	261,000
Golf Course Membership Dues	104,985	100,000	99,200	99,000
Golf Course-Alcohol Sales	3,242	–	14,000	14,000
Golf Lessons	1,250	1,500	100	100
Golf-Tournament Revenue	9,275	2,000	29,400	29,000
Insufficient Check Penalty	40	50	20	50
Investment Interest	6,718	15,000	10,300	11,000
Merchandise Sales-Parks & Rec	2,838	3,000	800	800
PARAMOUNT-Alcohol Sales	980	1,000	3,000	3,000
PARAMOUNT-Box Office Hours	225	250	600	600

City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY2022-23 6/20/2022
PARAMOUNT-Building Rental	32,629	15,000	110,000	110,000
PARAMOUNT-Food & Beverage Sales	803	1,000	6,500	6,500
PARAMOUNT-Merchandise Sales	200	–	–	–
PARAMOUNT-PPAS Ticket Sales	6,799	75,000	40,000	40,000
PARAMOUNT-Rental Ticket Sales	107,537	75,000	260,000	260,000
PARAMOUNT-Setup Fee	100	200	500	500
PARAMOUNT-Ticket Sale Fee	15,435	6,200	35,000	35,000
Park Rental Fees	11,745	8,000	14,000	14,000
Planning & Zoning Fees	58,068	52,000	38,000	40,000
Pro Shop Sales	35,949	32,000	38,400	38,000
Recycling Surcharge	115,410	112,320	112,000	112,000
Refuse Service	3,441,487	3,300,000	3,550,000	4,032,800
Sale Of Recyclable Materials	8,540	5,000	8,000	8,000
SJAFB Commercial Refuse Contract	275,450	293,707	293,707	311,329
Special Event Fees	3,828	1,000	3,000	3,000
Special Test Permits	11,787	10,000	9,400	10,000
Stormwater Management Fee	–	14,000	5,000	10,000
Swimming Pools	11,619	8,000	12,000	12,000
Tennis Instructions	1,390	1,000	1,100	1,000
Trash Penalties	300	300	300	300
Youth Program Fees	64,065	35,000	119,000	119,000
<b>Total</b>	<b>5,043,263</b>	<b>4,820,727</b>	<b>5,576,202</b>	<b>6,129,579</b>
Shared Services:				
Shared Services - Stormwater (15)	108,852	110,245	110,245	127,915
Shared Services - Utility (61)	2,938,105	3,097,595	3,097,595	3,201,081
<b>Total</b>	<b>3,046,957</b>	<b>3,207,840</b>	<b>3,207,840</b>	<b>3,328,996</b>
Capital Returns:				
Equipment Sales	58,361	142,869	65,807	29,901
Land Lease Income (Farms)	45,193	23,062	23,062	23,062
Loan Proceeds	–	2,303,395	1,886,000	2,062,464



City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY2022-23 6/20/2022
Loan Proceeds Installment Financing	9,986	–	–	–
Sale of Land	72,335	–	26,582	–
<b>Total</b>	<b>185,875</b>	<b>2,469,326</b>	<b>2,001,451</b>	<b>2,115,427</b>
Licenses and Permits:				
Building Inspections & Permits	122,324	117,000	124,000	124,000
Business Reg. Fee	39,665	36,000	39,640	39,000
Fire Inspections Permits	6,150	7,000	8,100	8,000
Golf Cart Permit Fees (Police)	50	50	75	75
Mechanical Permits	68,353	71,000	63,798	68,000
Peddlers Permits	175	200	150	200
Plan Review Fee	18,190	18,500	25,597	25,000
Plumbing, Gas & Electrical Insp	78,641	80,000	87,890	87,000
Privilege Licenses	2,961	2,700	3,400	3,000
Sign Permits	5,731	7,500	4,999	5,000
Technology Surcharge	39,274	38,500	43,386	43,000
<b>Total</b>	<b>381,515</b>	<b>378,450</b>	<b>401,035</b>	<b>402,275</b>
Miscellaneous:				
Insurance Proceeds	74,088	–	109,000	–
Local Grants	5,800	20,000	20,000	–
Local Grants - Fire	7,178	–	–	–
Local Grants-US 70 Corridor Comm	8,544	–	1,314	–
Misc-Vitus/Grand @ Day Pt 4/29/21	160,538	–	–	–
Officers Fees	13,342	11,000	16,000	15,000
Other Miscellaneous Revenue	10,880	45,227	100,000	100,000
Parking Tickets	1,625	1,500	1,500	1,500
PCard Rebates	10,494	–	10,597	10,500
Street Assessment Interest	–	–	25	–
Vending Machine Commission (Pepsi)	1,684	1,800	1,800	1,800
Vending Machines Income	1,329	1,500	1,500	1,500
<b>Total</b>	<b>295,501</b>	<b>81,027</b>	<b>261,736</b>	<b>130,300</b>

City of Goldsboro Adopted Budget – FY2022-23  
General Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY2022-23 6/20/2022
Transfers:				
Fund Balance Withdrawal	–	156,633	–	–
Transfer from Special Revenue Fund	563,410	–	–	–
<b>Total</b>	<b>563,410</b>	<b>156,633</b>	<b>–</b>	<b>–</b>
<b>Grand Total</b>	<b>41,979,958</b>	<b>45,835,802</b>	<b>47,023,565</b>	<b>49,265,445</b>

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: CITY COUNCIL

#### DEPARTMENT OVERVIEW:

The City Council is Goldsboro's governing body. The Council is made up of seven residents elected to serve four-year terms. Goldsboro is divided into six districts and the residents of each district elects their representative to the Council. The Mayor is elected by all residents of the City. The Mayor is a voting member of the Council and serves as its presiding officer.

The City Council sets policy, enacts ordinances as required by law, and authorizes all public service programs to maintain an orderly, healthy, and safe environment for its residents. In addition, the Council establishes and appoints members to various advisory boards, commissions, committees, and approves land use within the City's boundaries. It also sets rates for City services and taxes. The Council reviews and adopts the annual budget.

Goldsboro operates under the council-manager form of government. The city manager is appointed by the Council and administers the daily operations of the city through department heads. The City Council meetings are generally held the 1st and 3rd Monday of each month in City Hall.

#### MISSION/VISION/GOALS:

**Our Mission:** The City provides services, promotes equality, and protects the well-being of all residents and visitors to enhance our quality of life every day.

**Our Vision:** To make Goldsboro an extraordinary, diverse experience.

**Our Goals:** To pursue a Safe and Secure Community, Strong and Diverse Economy, Exceptional Quality of Life, Racial and Cultural Harmony and Excellence in Government.

#### FISCAL GOALS:

- Ensure a strong financial position of the City by adequately managing financial resources.
- Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long-term viability of the City of Goldsboro.
- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro in a cost-effective manner.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Tim Salmon		
Dept #:		1011	Mayor & Council		~ = Division by Zero			
Division:		1011	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1211	Honorarium	\$ 63,143.61	\$ 65,475.00	\$ 61,924.00	\$ 65,475.00	\$ 65,475.00	\$ 65,475.00	0.00%
1295	Board Member Stipend	\$ 21,922.50	\$ 22,800.00	\$ 21,422.60	\$ 22,800.00	\$ 22,800.00	\$ 22,800.00	0.00%
1700	Board Member Expenses			\$ -	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 6,507.55	\$ 6,753.04	\$ 6,376.01	\$ 6,753.00	\$ 6,753.00	\$ 6,753.00	-0.00%
1820	LEOB-Retirement			\$ -	\$ -	\$ -	\$ -	*
1821	NCLGERS-Retirement			\$ -	\$ -	\$ -	\$ -	*
1822	401-K Retirement			\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 91,573.66	\$ 95,028.04	\$ 89,722.61	\$ 95,028.00	\$ 95,028.00	\$ 95,028.00	-0.00%
1922	Title Search & Legal Fees	\$ 128,649.50	\$ 135,000.00	\$ 125,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	11.11%
1991	Consultant Fees	\$ 61,500.00	\$ 50,875.00	\$ 45,875.00	\$ 56,000.00	\$ 56,000.00	\$ 40,000.00	-21.38%
2201	Comm/Empl Awards & Functions	\$ 1,303.20	\$ 1,500.00	\$ 1,250.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	66.67%
2202	Luncheon/Dinner Meetings	\$ 919.28	\$ 1,000.00	\$ 750.00	\$ 2,250.00	\$ 2,250.00	\$ 1,000.00	0.00%
2601	Office Supplies	\$ 490.32	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2993	Operational Supplies	\$ 4,189.55	\$ 4,500.00	\$ 4,500.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00	122.22%
3121	Travel	\$ 3,394.14	\$ 9,010.95	\$ 12,737.07	\$ 30,070.00	\$ 14,952.00	\$ 16,202.00	79.80%
3250	Postage	\$ 59.96		\$ -	\$ -	\$ -	\$ -	*
3421	Copy Machine Cost	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	*
3703	Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ 32,250.00	\$ 32,250.00	~
3997	City Election			\$ -	\$ -	\$ -	\$ -	*
4511	Multi-Peril Insurance		\$ -	\$ 1,456.00	\$ 1,543.00	\$ 1,543.00	\$ 1,543.00	~
4911	Subscriptions			\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 10,091.00	\$ 11,169.00	\$ 13,370.00	\$ 14,550.00	\$ 14,550.00	\$ 9,550.00	-14.50%
4916	Chamber Of Commerce		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ -	*
4917	Wayne County Alliance		\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	*
9561	Office Supplies		\$ 150.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	*
3250A	Postage-Internal Charges only!		\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	\$ 175.00	*
	Total Operating Expenditures	\$ 210,596.95	\$ 258,879.95	\$ 225,513.07	\$ 292,588.00	\$ 304,720.00	\$ 263,720.00	1.87%
5188	Renovations -City Hall		\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Mayor & Council~ Budget	\$ 302,170.61	\$ 353,907.99	\$ 315,235.68	\$ 387,616.00	\$ 407,748.00	\$ 358,748.00	1.37%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: CITY MANAGER'S OFFICE

#### DEPARTMENT OVERVIEW:

The Office of the City Manager provides support to the Mayor and City Council, including coordinating preparation and delivery of informational reports and recommendations. Leads the organizational development initiatives. Administer and manage operation of City government, including supervising departmental heads and providing oversight for various City-wide projects. Development and execution of the City budget; and provision of services, promotion of diversity, equity, and inclusion.

#### GOALS/MAJOR OBJECTIVES:

- Implement policies and directives approved by the City Council.
- Develop and execute the City's annual operating budget; monitor and make necessary adjustments throughout the year.
- Lead and manage all City departments to accomplish their mission.
- Maintain permanent records and respond to public records requests in a timely manner with accurate information.
- Coordinate the development and utilization of public information outlets to optimize information sharing with the public.
- Develop citizen awareness and involvement.

#### SIGNIFICANT BUDGET ISSUES:

Development of a budget that balances expected revenue with planned expenditures across all departments to provide prompt and reliable services to the City residents and visitors in a cost effective manner.



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund		Dept. Head	Tim Salmon				
Dept #:	1012	City Manager	~ = Division by Zero					
Division:	1012	~	* = Change < \$500					
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommended 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 510,929.24	\$ 517,711.20	\$ 464,937.39	\$ 521,947.00	\$ 540,293.00	\$ 535,313.00	3.40%
1221	Employee of Qtr and Yr Awards	\$ 700.00	\$ 10,100.00	\$ 9,750.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	-40.59%
1224	Cell Phone Stipend	\$ 719.94	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	\$ 720.00	0.00%
1225	Car Allowance	\$ 9,692.25	\$ 10,079.94	\$ 9,152.26	\$ 10,100.00	\$ 10,100.00	\$ 11,325.00	12.35%
1260	Salaries & Wages Part-Time		\$ -	\$ 20,500.00	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 1,214.26	\$ -	\$ 1,979.57	\$ -	\$ 1,800.00	\$ -	*
1278	Wellness Earnings	\$ 1,477.12	\$ 1,800.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	0.00%
1280	Vacation Pay Out	\$ 7,381.80	\$ -	\$ 13,988.96	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 36,527.54	\$ 41,341.45	\$ 38,903.25	\$ 41,353.00	\$ 42,895.00	\$ 42,470.00	2.73%
1821	NCLGERS-Retirement	\$ 53,476.65	\$ 61,120.50	\$ 63,211.43	\$ 67,192.00	\$ 69,697.00	\$ 69,006.00	12.90%
1822	401-K Retirement	\$ 22,487.15	\$ 21,616.45	\$ 20,341.57	\$ 21,623.00	\$ 22,429.00	\$ 22,206.00	2.73%
1830	Hospital Insurance	\$ 24,458.34	\$ 25,824.00	\$ 25,847.01	\$ 46,800.00	\$ 29,588.00	\$ 29,588.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 190.82	\$ 228.96	\$ 228.96	\$ 229.00	\$ 229.00	\$ 229.00	*
1850	Unemployment Compensation	\$ 118.78	\$ 164.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 1,504.45	\$ 1,550.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-3.23%
1861	Worker's Compensation Insurance			\$ 3,709.45	\$ 3,932.00	\$ 3,932.00	\$ 3,932.00	~
1899	Less: Reimbursed by Grants	\$ (5,910.69)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 664,967.65	\$ 692,256.50	\$ 674,769.84	\$ 723,196.00	\$ 730,983.00	\$ 724,089.00	4.60%
1932	Medical Exams		\$ -	\$ 208.00	\$ 225.00	\$ 225.00	\$ 225.00	*
1991	Consultant Fees	\$ 7,320.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100.00%
2203	Employee Appreciation	\$ -	\$ 200.00	\$ 94.71	\$ 100.00	\$ 100.00	\$ 100.00	*
2501	Vehicle Operation/Maintenance			\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 375.27	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2993	Operational Supplies	\$ 2,432.91	\$ 2,000.00	\$ 2,094.25	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	200.00%
3121	Travel	\$ 7,715.29	\$ 9,200.00	\$ 8,750.89	\$ 19,183.00	\$ 19,183.00	\$ 19,183.00	108.51%
3210	Telephone & Communication Svcs	\$ 2,425.80	\$ 2,200.00	\$ 2,485.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	-4.55%
3250	Postage	\$ 87.95		\$ -	\$ -	\$ -	\$ -	*
3421	Copy Machine Cost	\$ 1,557.27	\$ 3,300.00	\$ 1,400.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-39.39%
3521	Office Machine Maintenance	\$ -	\$ 500.00	\$ -	\$ -	\$ -	\$ -	*
3700	Advertising	\$ 2,749.00	\$ 4,500.00	\$ 4,500.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	33.33%
3702	Communications and Marketing	\$ 1,579.00	\$ 10,000.00	\$ 7,450.00	\$ 4,000.00	\$ 300.00	\$ 300.00	*

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>	1012	<b>City Manager</b>						
<b>Division:</b>	1012	~						
		<b>Dept. Head Tim Salmon</b>						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommended 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3703	Air Show Sponsorship	\$ -		\$ -	\$ 15,000.00	\$ -	\$ -	*
3911	Public Notices	\$ 3,934.39	\$ 4,000.00	\$ 4,000.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	10.00%
3950	Education Reimbursement	\$ 315.09	\$ 700.00	\$ 230.42	\$ 2,500.00	\$ 2,500.00	\$ -	*
3998	Codify Ordinances	\$ 1,311.99	\$ 4,250.00	\$ 2,800.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	-5.88%
4404	TC Coley Expenses	\$ -		\$ -	\$ -	\$ -	\$ -	*
4511	Multi-Peril Insurance	\$ 3,751.06	\$ 3,864.00	\$ 1,247.00	\$ 1,322.00	\$ 1,322.00	\$ 1,322.00	-65.79%
4541	Employee Personal Liability	\$ 19.00	\$ 20.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 162.01	\$ 215.00	\$ 162.01	\$ 165.00	\$ 165.00	\$ 165.00	*
4912	Fees & Dues	\$ 4,666.70	\$ 5,035.00	\$ 3,805.00	\$ 6,090.00	\$ 6,090.00	\$ 6,090.00	20.95%
4913	Institute Of Government		\$ 14,300.00	\$ 9,610.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	4.90%
4914	League Of Municipalities		\$ 25,500.00	\$ 25,649.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	1.96%
4918	National League Of Cities		\$ 3,450.00	\$ 3,508.00	\$ 3,560.00	\$ 3,560.00	\$ 3,560.00	3.19%
4989	Union Station	\$ (1,710.78)		\$ -	\$ -	\$ -	\$ -	*
9561	Office Supplies	\$ 259.76	\$ 275.00	\$ 210.00	\$ 275.00	\$ 275.00	\$ 275.00	*
3250A	Postage-Internal Charges only!		\$ 200.00	\$ 175.00	\$ 200.00	\$ 200.00	\$ 200.00	*
<b>Total Operating Expenditures</b>		<b>\$ 38,951.71</b>	<b>\$ 99,709.00</b>	<b>\$ 84,379.28</b>	<b>\$ 129,120.00</b>	<b>\$ 110,420.00</b>	<b>\$ 107,920.00</b>	<b>8.23%</b>
				\$ -	\$ -	\$ -	\$ -	*
<b>Total Capital Outlay</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
				\$ -	\$ -	\$ -	\$ -	*
<b>Total Debt Service</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
<b>Total City Manager-~ Budget</b>		<b>\$ 703,919.36</b>	<b>\$ 791,965.50</b>	<b>\$ 759,149.12</b>	<b>\$ 852,316.00</b>	<b>\$ 841,403.00</b>	<b>\$ 832,009.00</b>	<b>5.06%</b>

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: HUMAN RESOURCES

#### DEPARTMENT OVERVIEW:

The Human Resources Management Department is responsible for all areas of human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations and providing assistance to attract and retain a qualified workforce that will remain competitive and progressive. Specific functions include: recruitment, selection, and retention; personnel policy administration, development and interpretation; employee orientation; monitoring and maintenance of benefits enrollment; fringe benefit administration; professional development and training; maintenance of continuing education and certification credits; administration of the NeoGov Human Resources Information System; employee relations (which involves handling complaints, appeals, and inquiries).

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. Annual implementation and maintenance of the federal mandated OSHA log 300 is a requirement. The Program also includes training, which is necessary to maintain proper safety procedures among our employees, and periodic monitoring throughout all workplace facilities. The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse is also responsible for the City's Workers Compensation, FMLA, FFCRA, and COVID related programs and pre-employment verifications. The position provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury, and documentation of the injury or illness. Provides maintenance of individual medical records; provides and maintains American Red Cross CPR/AED and First Aid training; assists with New Hire Orientation to establish a rapport with new employees, provides information regarding Workers Compensation, FMLA and Blood borne Pathogens and delivers training to promote the City's Health Beat Wellness Program.

## GOALS/MAJOR OBJECTIVES:

- A. **Workforce Representation** - focused on recruiting a diverse workforce. We continue to provide scholarships, tuition assistance, participate and sponsor career fairs, and increase recruiting efforts across the City. The City's workforce should broadly represent the diversity of the community we serve to better promote the city's vision, mission, goals and values. **Actual 34.3%, Target 60%**. The "Target" of 60 % reflects the City diversity; "Close to Target" is considered  $\geq 45\%$ ; anything less "Needs improvement"
- B. **Racial & Cultural Harmony** - Provide Cultural Diversity & Sensitivity Training to all employees. This training is designed to improve employee relations and provide better customer service. Funds will be used to renew the license for the existing electronic learning training module with emphasis on increasing knowledge through training . **Actual-66%, Target-90%**. The 90% "Target" reflects that the City will make every effort to provide Cultural Diversity and Sensitivity Training to all employees. "Close to Target" is greater than 75%; "Needs Improvement" is anything less.
- C. Assist with the existing training program to keep employees informed about proper safety procedures and various related topics.
- D. Expand safety-training options through use of online/electronic training modules.
- E. Major emphasis on ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- F. Ongoing implementation and revise safety policies and programs to ensure compliance with local, state and federal guidelines.
- G. Facilitate the Accident and Safety committees in effort to create and sustain a safe and accident free work environment for all city employees.
- H. Oversee DL and CDL to ensure NCDOT & Transportation Notification Inquiring system regulations.
- I. Provide wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- J. Provide effective and efficient services with pre-employment, health care clinics and health services to employees.
- K. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- L. Documentation and maintenance of workers' compensation cases on First Report electronic program.
- M. Documentation and maintenance of Family Medical Leave Program.
- N. Consistently provide one-on-one confidential counseling for all City employees.
- O. Provide annual Flu vaccines to city employees and dependents.
- P. Oversee FFCRA and COVID related issues.
- Q. Oversee random drug screen program for safety sensitive positions.

### **SIGNIFICANT BUDGET ISSUES:**

1. Renewal license for NeoGov software. This fully automated Human Resource Information Software tracks all applications, performs onboarding for new hires, and maintains the electronic evaluation system. In addition is the NeoGov Learning Module that allows electronic Staff Development for all employees. This training will include Cultural Diversity & Sensitivity Training, with a target rate of >90% **Racial & Cultural Harmony**
2. Obtaining Recruitment Consultants (for vacant key positions) in efforts to target a larger pool of qualified applicants and a more diverse workforce at a rate of 59% - **Workforce Representation.**
3. External training for the Safety Officer, Human Resources Consultants and Director. Leadership Training for department heads in the area of Emotional Intelligence.
4. Addition of an Administrative Assistant I position and reclassification of the Human Resources Technician position.
5. Integration of Laserfiche in efforts to digitize personnel files and other pertinent records and files.

The functions of the safety program will be to perform professional duties and assistance to management and staff under the direction of the Human Resources Director. Duties will be to provide professional support to ensure daily operations and safety project assignments are completed in a timely manner. The duties will include implementing, revising and maintaining safety policies and programs, assist with training, maintain safety awareness to assure laws and policies are being followed, participate in New Employee Orientation, oversee the established Transportation Notification Inquiring system and other safety related duties as assigned.

The Occupational Health Nurse will continue to be the primary facilitator for the in-house drug program. Costs associated with maintenance of the program include supplies for urinalysis and swab kits (donor collection), utensils for collector and forms. Equipment costs include calibration kits for breathalyzer, adapter, forms, etc. The flu shots will be filed on individual employee's health insurance.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Bernadette Dove					
Dept #:	1016	Human Resources						
Division:	1016	~						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 347,140.51	\$ 348,157.48	\$ 348,127.48	\$ 350,589.00	\$ 360,991.00	\$ 360,537.00	3.56%
1224	Cell Phone Stipend	\$ 193.83		\$ -	\$ -	\$ -	\$ -	*
1260	Salaries & Wages Part-Time			\$ -	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 3,316.90	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	*
1278	Wellness Earnings	\$ 1,350.18	\$ 1,500.20	\$ 1,500.20	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-0.01%
1810	Social Security	\$ 25,558.24	\$ 26,748.81	\$ 26,746.52	\$ 26,958.00	\$ 27,868.00	\$ 27,719.00	3.63%
1821	NCLGERS-Retirement	\$ 36,064.38	\$ 39,546.28	\$ 43,458.72	\$ 43,802.00	\$ 45,281.00	\$ 45,038.00	13.89%
1822	401-K Retirement	\$ 14,066.05	\$ 13,986.31	\$ 13,985.11	\$ 14,096.00	\$ 14,572.00	\$ 14,493.00	3.62%
1830	Hospital Insurance	\$ 31,562.55	\$ 32,280.00	\$ 32,280.00	\$ 39,000.00	\$ 36,985.00	\$ 36,985.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 190.82	\$ 190.80	\$ 190.80	\$ 191.00	\$ 191.00	\$ 191.00	*
1850	Unemployment Compensation	\$ 69.08	\$ 164.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 1,525.12	\$ 1,571.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-4.52%
1861	Worker's Compensation Insurance			\$ 2,812.51	\$ 2,981.00	\$ 2,981.00	\$ 2,981.00	~
1899	Less: Reimbursed by Grants	\$ (2,461.13)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 458,576.53	\$ 464,144.88	\$ 469,101.34	\$ 480,917.00	\$ 493,669.00	\$ 491,244.00	5.84%
1932	Medical Exams	\$ 172.70	\$ 256.00	\$ 202.00	\$ 200.00	\$ 200.00	\$ 200.00	*
1991	Consultant Fees	\$ 27,134.65	\$ 6,500.00	\$ 6,500.00	\$ 26,500.00	\$ 26,500.00	\$ 26,500.00	307.69%
2121	Uniforms	\$ 183.97	\$ 300.00	\$ 300.00	\$ -	\$ -	\$ -	*
2124	Shoes-Steel Toe	\$ 121.98	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	*
2203	Employee Appreciation	\$ 99.49	\$ 128.00	\$ 128.00	\$ 102.00	\$ 102.00	\$ 102.00	*
2323	Other Training	\$ 974.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	0.00%
2325	Employee Training	\$ 285.00		\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	~
2392	Health Maintenance Program	\$ 75,765.83	\$ 89,017.00	\$ 89,017.00	\$ 92,581.00	\$ 99,840.00	\$ 99,840.00	12.16%
2393	Employee Assistance Program	\$ 6,003.72	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 762.21	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 385.44	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 1,160.99	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
2993	Operational Supplies	\$ 2,330.65	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	0.00%
3121	Travel	\$ -	\$ 1,900.00	\$ 1,800.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	47.37%
3210	Telephone & Communication Svcs	\$ 1,410.15	\$ 1,920.00	\$ 1,920.00	\$ 1,920.00	\$ 1,920.00	\$ 1,920.00	0.00%
3250	Postage	\$ 197.61		\$ -	\$ -	\$ -	\$ -	*



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head      Bernadette Dove				
Dept #:		1016	Human Resources		~ = Division by Zero			
Division:		1016	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3410	Printing	\$ 304.64	\$ 200.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	*
3421	Copy Machine Cost	\$ 1,125.27	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
3423	Employee Appreciation Day/Health	\$ 10,741.05	\$ 9,225.00	\$ 9,225.00	\$ 9,225.00	\$ 9,225.00	\$ 9,225.00	0.00%
3425	Health Fair	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
3701	Employment Advertisements	\$ 1,373.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
4511	Multi-Peril Insurance	\$ 189.00	\$ 195.00	\$ 1,041.00	\$ 1,103.00	\$ 1,103.00	\$ 1,103.00	465.64%
4521	Auto Liability	\$ 931.00	\$ 959.00	\$ 340.81	\$ 353.00	\$ 353.00	\$ 353.00	*
4541	Employee Personal Liability	\$ 27.00	\$ 28.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 150.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	\$ 800.00	0.00%
4912	Fees & Dues	\$ 55,495.44	\$ 75,582.28	\$ 75,617.28	\$ 67,335.00	\$ 67,335.00	\$ 67,335.00	-10.91%
9561	Office Supplies	\$ 240.02	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 600.00	\$ 600.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	100.00%
3250A	Postage-Internal Charges only!		\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
	Total Operating Expenditures	\$ 187,564.81	\$ 206,410.28	\$ 205,441.09	\$ 228,069.00	\$ 235,328.00	\$ 235,328.00	14.01%
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Human Resources-~ Budget	\$ 646,141.34	\$ 670,555.16	\$ 674,542.43	\$ 708,986.00	\$ 728,997.00	\$ 726,572.00	8.35%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: COMMUNITY RELATIONS

#### DEPARTMENT OVERVIEW:

The Community Relations Department engages state and local units of government, private and public organizations, civil and human rights groups, local community leaders, and citizens of Goldsboro in diverse ways. The Department is the City's arbitrator, investigator, and/or compliance officer in some cases for community conflicts and tensions arising from differences of race, color, national origin, gender, gender identity, sexual orientation, religion, employment, housing, federal laws, and disability discriminations. The Community Relations Department is committed to assisting the citizens of Goldsboro to develop mechanisms and strategies in order to link the underlying interests of the community to ensure racial and cultural harmony.

The Community Relations Department also administers the City's Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. These funds, provided by the U.S. Department of Housing and Urban Development (HUD), allow the City to assist low-to-moderate-income citizens of Goldsboro in improving their quality of life through vital housing and community development programs. Some programs include rehabilitation of owner-occupied single family housing, homebuyer assistance for first-time homebuyers, funding public services agencies, construction of affordable housing activities, and demolishing dilapidated housing units.

#### GOALS/MAJOR OBJECTIVES:

- Promoting an unbiased social environment for cultural awareness and sensitivity.
- Engaging the community in diversity by way of cultural activities.
- Developing and maintaining partnerships that build inclusion and grow relationships.
- Focusing to create and connect the community with housing and economic opportunities.

#### SIGNIFICANT BUDGET ISSUES:

- The department could benefit from additional staff. A permanent part-time Administrative Assistant would be an essential addition and could enhance the day-to-day operations of the department. This position would have to be paid from General Fund, as 3 current full-time staff are paid partly from HUD's funding sources of CDBG and HOME.
- Properly budgeting for personnel is a challenge. It is difficult to determine how much of HUD funding should be budgeted for during budget preparation. HUD's Participating Jurisdictions (PJs) are not officially notified of annual allocations until the fall; therefore, forcing administration totals, within the budget, to be estimates versus true dollar amounts.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund		Dept. Head	Felecia Williams				
Dept #:	1017	Community Relations	~ = Division by Zero					
Division:	1017	~	* = Change < \$500					
			Purple Cell-Finance Input					
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 70,784.09	\$ 83,743.75	\$ 38,972.32	\$ 156,776.00	\$ 162,286.00	\$ 164,615.00	96.57%
1899	Less: Reimbursed by Grants				\$ (78,388.00)	\$ (81,143.00)	\$ (82,308.00)	
1222	Summer Youth Program			\$ -	\$ -	\$ -	\$ -	*
1260	Salaries & Wages Part-Time	\$ 382.51	\$ 7,800.00	\$ -	\$ -	\$ -	\$ -	*
1262	Salaries & Wages Perm. Part-Time			\$ -	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 616.68	\$ -	\$ -	\$ -	\$ 900.00	\$ -	*
1278	Wellness Earnings	\$ 383.13	\$ 300.00	\$ -	\$ 900.00	\$ 900.00	\$ 900.00	200.00%
1280	Vacation Pay Out	\$ 9,939.63		\$ -	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 5,956.42	\$ 7,026.05	\$ 2,981.38	\$ 6,066.00	\$ 6,345.00	\$ 6,365.00	-9.41%
1821	NCLGERS-Retirement	\$ 8,354.14	\$ 9,471.42	\$ 4,844.26	\$ 9,855.00	\$ 10,310.00	\$ 10,343.00	9.20%
1822	401-K Retirement	\$ 3,268.89	\$ 3,349.75	\$ 1,558.89	\$ 3,172.00	\$ 3,318.00	\$ 3,328.00	-0.65%
1830	Hospital Insurance	\$ 7,418.54	\$ 9,684.00	\$ 12,754.82	\$ 23,400.00	\$ 22,191.00	\$ 22,191.00	129.15%
1835	Group Term Life Insurance Coverage	\$ 69.89	\$ 114.48	\$ 114.48	\$ 114.00	\$ 114.00	\$ 114.00	*
1850	Unemployment Compensation		\$ 28.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 892.70	\$ 919.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	*
1861	Worker's Compensation Insurance			\$ 381.22	\$ 404.00	\$ 404.00	\$ 404.00	*
	Total Salaries & Benefits	\$ 108,066.62	\$ 122,436.45	\$ 61,607.37	\$ 122,799.00	\$ 126,125.00	\$ 126,452.00	3.28%
1932	Medical Exams		\$ -	\$ -	\$ -	\$ -	\$ -	*
2201	Comm/Empl Awards & Functions	\$ 601.80	\$ 1,500.00	\$ 1,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	233.33%
2202	Luncheon/Dinner Meetings	\$ 20.00	\$ 500.00	\$ 200.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2203	Employee Appreciation	\$ 31.23	\$ 48.00	\$ 52.54	\$ 51.00	\$ 51.00	\$ 51.00	*
2323	Other Training	\$ 50.00	\$ 4,630.00	\$ 250.00	\$ 2,630.00	\$ 2,630.00	\$ 2,630.00	-43.20%
2601	Office Supplies	\$ 135.93	\$ 100.00	\$ 100.00	\$ 700.00	\$ 700.00	\$ 700.00	600.00%
2985	Meals & Nutrition Supplies	\$ -	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies	\$ -	\$ 500.00	\$ 527.09	\$ 6,200.00	\$ 1,200.00	\$ 1,200.00	140.00%
3121	Travel	\$ 384.30	\$ 2,348.00	\$ 400.00	\$ 1,807.00	\$ 1,807.00	\$ 1,807.00	-23.04%
3250	Postage	\$ 152.14		\$ -	\$ -	\$ -	\$ -	*
3421	Copy Machine Cost	\$ (93.42)	\$ 200.00	\$ 388.49	\$ 200.00	\$ 200.00	\$ 200.00	*
3521	Office Machine Maintenance	\$ 1,775.84	\$ 1,650.00	\$ 481.85	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	0.00%
3700	Advertising	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
3702	Communications and Marketing	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	*
3914	Contract Services			\$ -	\$ 39,000.00	\$ 45,395.00	\$ 45,395.00	~

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head Felecia Williams					
Dept #:		1017	Community Relations		~ = Division by Zero				
Division:		1017	~		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4511	Multi-Peril Insurance		\$ 79.00	\$ 82.00	\$ 624.00	\$ 661.00	\$ 661.00	\$ 661.00	706.10%
4541	Employee Personal Liability		\$ 11.00	\$ 12.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues			\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	*
9561	Office Supplies		\$ 156.02	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
3250A	Postage-Internal Charges only!			\$ 300.00	\$ 206.02	\$ 300.00	\$ 300.00	\$ 300.00	*
	Total Operating Expenditures		\$ 3,303.84	\$ 26,570.00	\$ 4,779.99	\$ 59,249.00	\$ 60,644.00	\$ 60,644.00	128.24%
					\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Community Relations~ Budget		\$ 111,370.46	\$ 149,006.45	\$ 66,387.36	\$ 182,048.00	\$ 186,769.00	\$ 187,096.00	25.56%

## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: GENERAL GOV/PARAMOUNT THEATRE

#### DEPARTMENT OVERVIEW:

The Paramount Theatre is a historically significant and vital cultural resource within the City of Goldsboro. The Paramount strives to enhance quality of life by providing a safe, professional venue for diverse cultural enrichment, where citizens can both participate in the performing arts, and see outstanding professional talent from beyond the region. The Paramount seeks to remain a cultural resource to all citizens and partners with many local arts and community organizations to ensure broad impact and accessibility arts programming.

#### GOALS/MAJOR OBJECTIVES:

- Increase efficacy of our programming through increased ticket sales, rentals and strategic facility use.
- Enhance revenue-producing box office service to renters, for both on-site and livestreamed performances.
- Develop mission-specific community relationships to increase youth attendance, and diversity both on stage and in the audience.
- Ensure that facility and equipment are current and well maintained to preserve City investment and enhance theatre profile.
- Incorporate grant-funded residency workshops for community engagement in music, theatre, and dance.

#### SIGNIFICANT BUDGET ISSUES:

1. Full-time Technical Director is essential and industry standard, ensuring public safety and preservation of investment in facility and equipment. Cost of this position is offset by cost-avoidance for part-time staff, and repair/maintenance of facility and equipment, as well as efficiency.
2. Capital outlay includes repair/replacement of deteriorated roofing system, currently being held in place with sandbags.
3. Paramount Ticket Payments have increased substantially as we return to pre-covid level activity. These represent box office payouts to renters are entirely offset by box office revenue and operation fees.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Adam Twiss		
Dept #:		1018	Paramount		~ = Division by Zero			
Division:		1018	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 133,012.45	\$ 133,012.40	\$ 133,012.40	\$ 133,012.00	\$ 137,667.00	\$ 139,663.00	5.00%
1220	Salaries & Wages Overtime	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	~
1224	Cell Phone Stipend	\$ 719.94	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	0.00%
1260	Salaries & Wages Part-Time	\$ 29,938.76	\$ 25,000.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	120.00%
1262	Salaries & Wages Perm. Part-Time	\$ 55,456.60	\$ 50,908.00	\$ 56,353.00	\$ 56,353.00	\$ 58,326.00	\$ 59,171.00	16.23%
1275	Salaries & Wages Bonus	\$ 506.30	\$ -	\$ 1,548.84	\$ -	\$ 1,050.00	\$ -	*
1278	Wellness Earnings	\$ 577.00	\$ 900.00	\$ 800.00	\$ 900.00	\$ 1,500.00	\$ 1,500.00	66.67%
1280	Vacation Pay Out			\$ -	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 16,271.77	\$ 16,104.81	\$ 18,735.94	\$ 19,008.00	\$ 19,641.00	\$ 19,778.00	22.81%
1821	NCLGERS-Retirement	\$ 19,434.71	\$ 20,982.36	\$ 30,442.84	\$ 24,047.00	\$ 25,076.00	\$ 25,299.00	20.57%
1822	401-K Retirement	\$ 7,581.94	\$ 7,420.82	\$ 9,796.57	\$ 9,939.00	\$ 10,270.00	\$ 8,141.00	9.70%
1830	Hospital Insurance	\$ 12,088.28	\$ 12,912.00	\$ 12,912.00	\$ 15,600.00	\$ 14,794.00	\$ 14,794.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 76.32	\$ 76.32	\$ 76.32	\$ 76.00	\$ 76.00	\$ 76.00	*
1850	Unemployment Compensation	\$ 45.49	\$ 62.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 246.89	\$ 254.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	*
1861	Worker's Compensation Insurance			\$ 1,570.05	\$ 1,664.00	\$ 1,664.00	\$ 1,664.00	~
	Total Salaries & Benefits	\$ 275,956.45	\$ 268,332.71	\$ 318,447.96	\$ 318,999.00	\$ 328,464.00	\$ 328,486.00	22.42%
1915	Bank Fees	\$ 763.01	\$ 680.00	\$ 950.00	\$ 950.00	\$ 950.00	\$ 950.00	39.71%
1932	Medical Exams		\$ -	\$ 27.00	\$ 60.00	\$ 60.00	\$ 60.00	*
2111	Cleaning Supplies	\$ 4,426.27	\$ 2,500.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00	24.00%
2121	Uniforms	\$ 374.90	\$ 400.00	\$ 300.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2203	Employee Appreciation	\$ -	\$ 50.00	\$ -	\$ 102.00	\$ 102.00	\$ 102.00	*
2391	First Aid		\$ 75.00	\$ -	\$ 75.00	\$ 75.00	\$ 75.00	*
2601	Office Supplies	\$ 79.71	\$ 250.00	\$ 100.00	\$ 250.00	\$ 250.00	\$ 250.00	*
2926	Food & Beverage Resale-PARAMOUNT	\$ 1,544.74	\$ 500.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	340.00%
2929	Alcohol for Resale-PARAMOUNT	\$ 951.19	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	50.00%
2932	Food & Beverage Commiss-PARAMOUNT	\$ -	\$ 850.00	\$ 100.00	\$ 850.00	\$ 850.00	\$ 850.00	0.00%
2993	Operational Supplies	\$ 5,413.42	\$ 3,500.00	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	40.00%
3121	Travel	\$ -	\$ 985.00	\$ 625.00	\$ 2,535.00	\$ 2,535.00	\$ 2,535.00	157.36%
3250	Postage			\$ -	\$ 50.00	\$ 50.00	\$ 50.00	*
3310	Electricity	\$ 38,538.43	\$ 25,000.00	\$ 30,000.00	\$ 32,000.00	\$ 32,000.00	\$ 27,140.00	8.56%



EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head Adam Twiss					
Dept #:		1018	Paramount	~ = Division by Zero					
Division:		1018	~	* = Change < \$500					
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3330	Natural Gas		\$ 2,287.69	\$ 1,550.00	\$ 750.00	\$ 800.00	\$ 800.00	\$ 800.00	-48.39%
3410	Printing		\$ 1,649.89	\$ 1,200.00	\$ 1,800.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	83.33%
3421	Copy Machine Cost		\$ 289.18	\$ 700.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
3511	Building Maintenance		\$ 30,968.22	\$ 34,650.00	\$ 34,650.00	\$ 40,207.00	\$ 40,207.00	\$ 40,207.00	16.04%
3700	Advertising		\$ 4,627.12	\$ 6,400.00	\$ 5,100.00	\$ 5,800.00	\$ 5,800.00	\$ 5,800.00	-9.38%
3813	Paramount Ticket Payments		\$ 124,923.08	\$ 150,000.00	\$ 290,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	100.00%
4511	Multi-Peril Insurance		\$ 4,346.00	\$ 3,980.00	\$ 9,048.25	\$ 9,590.00	\$ 9,590.00	\$ 9,590.00	140.95%
4541	Employee Personal Liability		\$ 5.00	\$ 5.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions		\$ -	\$ 152.00	\$ -	\$ 162.00	\$ 162.00	\$ 162.00	*
4912	Fees & Dues		\$ 2,384.24	\$ 1,245.00	\$ 1,356.20	\$ 1,890.00	\$ 1,890.00	\$ 1,890.00	51.81%
4924	Performance Series		\$ 9,050.74	\$ 37,300.00	\$ 37,300.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	12.60%
9561	Office Supplies		\$ 59.80	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	*
3250A	Postage-Internal Charges only!			\$ 150.00	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	*
	Total Operating Expenditures		\$ 232,682.63	\$ 273,222.00	\$ 424,256.45	\$ 452,121.00	\$ 452,121.00	\$ 447,261.00	63.70%
5816	Furnace/Electric Air Conditioner		\$ -	\$ 30,000.00	\$ -	\$ 28,500.00	\$ 28,500.00	\$ 28,500.00	-5.00%
	Total Capital Outlay		\$ -	\$ 30,000.00	\$ -	\$ 28,500.00	\$ 28,500.00	\$ 28,500.00	-5.00%
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Paramount-~ Budget		\$ 508,639.08	\$ 571,554.71	\$ 742,704.41	\$ 799,620.00	\$ 809,085.00	\$ 804,247.00	40.71%

EXPENDITURE SHEET		FY22-23 Adopted V. FY21-22 Adopted		% Δ Incr/(Decr)				
Fund:		11-General Fund		Dept. Head		Felicia Brown		
Dept #:		1020 Paramount		~ = Division by Zero				
Division:		1020 GEC		* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 40,430.78	\$ 40,430.79	\$ 36,273.55	\$ 45,619	\$ 47,317	\$ 47,900	18.47%
1224	Cell Phone Stipend			\$ -	\$ 728	\$ 728	\$ 728	~
1260	Salaries & Wages Part-Time	\$ 4,548.19	\$ 5,000.00	\$ 8,505.47	\$ 8,000	\$ 8,000	\$ 8,000	60.00%
1262	Salaries & Wages Perm. Part-Time	\$ 9,555.51	\$ 13,096.00	\$ 5,218.91	\$ 19,500	\$ 20,178	\$ 20,178	54.08%
1275	Salaries & Wages Bonus	\$ 205.57	\$ -	\$ -	\$ -	\$ 450	\$ -	*
1810	Social Security	\$ 3,988.94	\$ 4,477.30	\$ 3,824.84	\$ 5,649	\$ 5,865	\$ 5,876	31.24%
1821	NCLGERS-Retirement	\$ 5,146.61	\$ 6,053.88	\$ 6,214.74	\$ 9,179	\$ 9,530	\$ 8,553	41.28%
1822	401-K Retirement	\$ 2,007.62	\$ 2,141.07	\$ 1,999.92	\$ 2,954	\$ 3,067	\$ 2,752	28.53%
1830	Hospital Insurance	\$ 6,310.32	\$ 6,456.00	\$ 6,129.04	\$ 7,800	\$ 7,397	\$ 7,397	14.58%
1835	Group Term Life Insurance Coverage	\$ 38.17	\$ 38.16	\$ 38.16	\$ 38	\$ 38	\$ 38	*
1850	Unemployment Compensation	\$ 13.48	\$ 22.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 122.84	\$ 127.00	\$ -	\$ 100	\$ 100	\$ 100	*
1861	Worker's Compensation Insurance			\$ 427.88	\$ 454	\$ 454	\$ 454	*
<b>Total Salaries &amp; Benefits</b>		<b>\$ 72,368.03</b>	<b>\$ 77,842.20</b>	<b>\$ 68,632.51</b>	<b>\$ 100,021</b>	<b>\$ 103,124</b>	<b>\$ 101,976</b>	<b>31.00%</b>
1915	Bank Fees	\$ 818.20	\$ 800.00	\$ 900.00	\$ 1,200	\$ 1,200	\$ 1,200	50.00%
2111	Cleaning Supplies	\$ 1,451.22	\$ 2,000.00	\$ 1,500.00	\$ 1,500	\$ 1,500	\$ 1,500	-25.00%
2121	Uniforms	\$ 281.00	\$ 300.00	\$ 300.00	\$ 500	\$ 500	\$ 500	*
2203	Employee Appreciation	\$ -	\$ 50.00	\$ -	\$ 50	\$ 50	\$ 50	*
2391	First Aid	\$ 35.96	\$ 40.00	\$ -	\$ 40	\$ 40	\$ 40	*
2601	Office Supplies	\$ -	\$ 75.00	\$ 75.00	\$ 500	\$ 500	\$ 500	*
2927	Food & Beverage Resale-GEC	\$ 130.13	\$ 500.00	\$ 500.00	\$ 1,000	\$ 1,000	\$ 1,000	100.00%
2930	Alcohol for Resale-GEC	\$ 5,071.14	\$ 2,000.00	\$ 3,000.00	\$ 5,000	\$ 5,000	\$ 5,000	150.00%
2993	Operational Supplies	\$ 7,272.35	\$ 7,500.00	\$ 4,000.00	\$ 13,000	\$ 13,000	\$ 13,000	73.33%
3121	Travel	\$ -		\$ -	\$ -	\$ -	\$ -	*
3250	Postage	\$ 10.14		\$ -	\$ -	\$ -	\$ -	*
3310	Electricity	\$ 16,203.73	\$ 13,200.00	\$ 14,174.00	\$ 14,000	\$ 14,000	\$ 14,000	6.06%
3330	Natural Gas	\$ 3,149.43	\$ 2,500.00	\$ 2,500.00	\$ 2,800	\$ 2,800	\$ 2,800	12.00%
3410	Printing	\$ 50.00	\$ 800.00	\$ 250.00	\$ 800	\$ 800	\$ 800	0.00%
3421	Copy Machine Cost	\$ 745.02	\$ 1,200.00	\$ 874.67	\$ -	\$ -	\$ -	*
3511	Building Maintenance	\$ 18,164.26	\$ 16,000.00	\$ 16,000.00	\$ 12,985	\$ 12,985	\$ 12,985	-18.84%
3700	Advertising	\$ 929.91	\$ 1,700.00	\$ 500.00	\$ 1,700	\$ 1,700	\$ 1,700	0.00%

EXPENDITURE SHEET		FY22-23 Adopted V. FY21-22 Adopted	% Δ Incr/(Decr)						
Fund:		11-General Fund	Dept. Head Felicia Brown						
Dept #:		1020	~ = Division by Zero						
Division:		1020	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3914	Contract Services				\$ -	\$ 13,865	\$ 13,865	\$ 13,865	~
4511	Multi-Peril Insurance		\$ 2,375.08	\$ 1,950.00	\$ 3,991.06	\$ 4,230	\$ 4,230	\$ 4,230	116.92%
4541	Employee Personal Liability		\$ 3.00	\$ 3.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ -	\$ -	\$ -	\$ 2,000			
9561	Office Supplies		\$ -	\$ 32.00	\$ -	\$ 50	\$ 50	\$ 50	*
3250A	Postage-Internal Charges only!			\$ 20.00	\$ 20.00	\$ 50	\$ 50	\$ 50	*
	Total Operating Expenditures		\$ 56,690.57	\$ 50,670.00	\$ 48,584.73	\$ 75,270	\$ 75,270	\$ 75,270	48.55%
5187	Facility Updates-GEC				\$ -	\$ -	\$ -	\$ -	*
5202	Technology Capital		\$ 428.49		\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ 428.49	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Paramount-GEC Budget		\$ 129,487.09	\$ 128,512.20	\$ 117,217.24	\$ 175,291	\$ 178,394	\$ 177,246	37.92%

## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: INSPECTIONS/1024

#### DEPARTMENT OVERVIEW:

The Inspections Department administers and enforces the North Carolina State Building Code for building, electrical, plumbing, mechanical, fire, handicap accessibility, and the energy code for the City of Goldsboro. The department has responsibility for the issuance of all Business Registrations, ABC license, itinerant merchant and peddler permits. We are the first line of public safety and our goal is to ensure safe and secure dwellings and commercial properties, build and support thriving livable neighborhoods, promote strong community health and earn trust as we support the continual growth of Goldsboro. We remain focused on providing extraordinary customer service to the public, support the City's Strategic Plan goals and be good stewards of our city's resources.

#### GOALS/MAJOR OBJECTIVES:

- Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a "one-stop-shop".
- Further, develop a more cohesive operational environment in order to guide the public through the processes easier.
- Continue to improve and streamline online services for processing permits and Business Registration renewals.
- Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections, which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the workload increases for building/fire inspections.

#### SIGNIFICANT BUDGET ISSUES:

- Preserve the current software quality by IT support on reporting capabilities and cost associated with online plan review.
- Provide continuing education to maintain required certifications for Inspectors.
- Provide necessary training to make staff the standard in North Carolina.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Allen Anderson		
Dept #:		1024	Inspections		~ = Division by Zero			
Division:		1024	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 394,458.36	\$ 401,104.89	\$ 372,357.82	\$ 381,280.00	\$ 394,624.00	\$ 400,344.00	-0.19%
1275	Salaries & Wages Bonus	\$ 1,438.99	\$ -	\$ 2,681.60	\$ -	\$ 2,100.00	\$ -	*
1278	Wellness Earnings	\$ 1,788.70	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 2,100.00	\$ 2,100.00	16.67%
1810	Social Security	\$ 29,028.10	\$ 30,822.22	\$ 28,828.22	\$ 29,306.00	\$ 30,510.00	\$ 30,787.00	-0.11%
1821	NCLGERS-Retirement	\$ 40,765.32	\$ 45,568.54	\$ 46,841.14	\$ 47,617.00	\$ 49,574.00	\$ 50,024.00	9.78%
1822	401-K Retirement	\$ 15,907.53	\$ 16,116.20	\$ 15,073.58	\$ 15,323.00	\$ 15,953.00	\$ 16,098.00	-0.11%
1830	Hospital Insurance	\$ 43,911.26	\$ 45,192.00	\$ 44,387.85	\$ 54,600.00	\$ 51,779.00	\$ 51,779.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 343.50	\$ 267.12	\$ 267.12	\$ 267.00	\$ 267.00	\$ 267.00	*
1850	Unemployment Compensation	\$ 87.62	\$ 127.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 2,599.03	\$ 2,677.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-6.61%
1861	Worker's Compensation Insurance			\$ 2,673.87	\$ 2,834.00	\$ 2,834.00	\$ 2,834.00	~
1899	Less: Reimbursed by Grants	\$ (1,864.09)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 528,464.32	\$ 543,674.97	\$ 514,911.20	\$ 535,527.00	\$ 552,241.00	\$ 556,733.00	2.40%
1915	Bank Fees	\$ 9,946.56	\$ 9,000.00	\$ 9,231.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	11.11%
1932	Medical Exams	\$ -	\$ 200.00	\$ 170.00	\$ 200.00	\$ 200.00	\$ 200.00	*
1991	Consultant Fees	\$ -		\$ -	\$ -	\$ -	\$ -	*
2123	Protective Clothing	\$ 12.99	\$ 800.00	\$ 600.00	\$ 800.00	\$ 800.00	\$ 800.00	0.00%
2203	Employee Appreciation	\$ 104.78	\$ 112.00	\$ 112.00	\$ 119.00	\$ 119.00	\$ 119.00	*
2323	Other Training	\$ 1,155.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	\$ 3,400.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 770.77	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 3,015.46	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 475.61	\$ 1,800.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	0.00%
2992	Rodent Control			\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies	\$ 409.47	\$ 675.00	\$ 500.00	\$ 675.00	\$ 675.00	\$ 675.00	0.00%
3121	Travel	\$ 981.15	\$ 8,467.00	\$ 5,900.00	\$ 8,467.00	\$ 8,467.00	\$ 8,467.00	0.00%
3210	Communication Services	\$ 7,566.00	\$ 6,848.00	\$ 8,252.00	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00	24.12%
3250	Postage	\$ 2,084.46		\$ -	\$ -	\$ -	\$ -	*
3410	Printing	\$ 89.59	\$ 375.00	\$ 200.00	\$ 375.00	\$ 375.00	\$ 375.00	*
3421	Copy Machine Cost	\$ 1,487.27	\$ 1,400.00	\$ 1,248.00	\$ 1,156.00	\$ 1,156.00	\$ 1,156.00	-17.43%
3511	Building Maintenance			\$ -	\$ -	\$ -	\$ -	*
3522	Machine/Equipment Maintenance	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Allen Anderson			
Dept #:		1024	Inspections		~ = Division by Zero				
Division:		1024	~		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3954	House Securement				\$ -	\$ -	\$ -	\$ -	*
3993	Building Demolition				\$ -	\$ -	\$ -	\$ -	*
4511	Multi-Peril Insurance		\$ 275.00	\$ 283.00	\$ 1,456.00	\$ 1,543.00	\$ 1,543.00	\$ 1,543.00	445.23%
4521	Auto Liability		\$ 1,609.00	\$ 1,657.00	\$ 944.59	\$ 977.00	\$ 977.00	\$ 977.00	-41.04%
4541	Employee Personal Liability		\$ 40.00	\$ 41.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions		\$ 81.00	\$ 200.00	\$ 171.00	\$ 200.00	\$ 200.00	\$ 200.00	*
4912	Fees & Dues		\$ 825.00	\$ 1,640.00	\$ 1,495.00	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	0.00%
9561	Office Supplies		\$ 339.75	\$ 400.00	\$ 350.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2501A	Vehicle Maintenance-Fleet Charges			\$ 2,000.00	\$ 1,811.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges			\$ 3,500.00	\$ 2,673.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	14.29%
3250A	Postage-Internal Charges only!			\$ 3,000.00	\$ 2,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	16.67%
	Total Operating Expenditures		\$ 31,268.86	\$ 46,398.00	\$ 43,113.59	\$ 50,352.00	\$ 50,352.00	\$ 50,352.00	8.52%
5412	Compact Pick-Up Trucks				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Inspections-~ Budget		\$ 559,733.18	\$ 590,072.97	\$ 558,024.79	\$ 585,879.00	\$ 602,593.00	\$ 607,085.00	2.88%



## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

#### DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro to increase the value of the tax base to support the City's growth. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

#### GOALS/MAJOR OBJECTIVES:

1. Increase continued private investment in downtown.
2. Increase residential density and development. Encourage rehabilitation of and investment in existing properties.
3. Capture an accurate vacancy rate and decrease vacancy rates from approximately 40% overall to 25%.
4. Increase quantity, diversity and quality of businesses. Support existing businesses.
5. Complete TIGER 16 Grant funded projects and position for investment in surrounding areas, including an RFP for S Center St.
6. Assisting with building the framework of an Economic Development Plan.
7. Market Union Station for future use.

#### SIGNIFICANT BUDGET ISSUES:

- Full implementation of the recent and remaining public capital improvement projects approved in the Master Plan. Remaining initiatives include residential development, GWTA concourse roof addition and Union Station adaptive reuse.
- Complete initiatives started by Lead for NC Fellow, including property inventory and business/property owner support through ongoing content management; complete website redesign with new CMS incorporated;
- Need for adequate incentives to meet recruitment, occupancy, development and reinvestment goals.
- Increase in salary for Marketing & Administrative Assistant to accommodate a candidate with required skillset and experience.

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Erin Fonseca					
Dept #:	1025	Downtown Development	~ = Division by Zero						
Division:	1025	Downtown Development	* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 132,477.12	\$ 161,382.00	\$ 153,562.00	\$ 166,062.00	\$ 171,899.00	\$ 174,365.00	8.04%
1223	Health Insurance Stipend			\$ 3,100.00	\$ -	\$ -	\$ -	\$ -	*
1260	Salaries & Wages Part-Time		\$ -	\$ 28,000.00	\$ 18,931.00	\$ -	\$ -	\$ -	*
1262	Salaries & Wages Perm. Part-Time		\$ 17,440.50		\$ -	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus		\$ 513.91	\$ -	\$ 825.34	\$ -	\$ 900.00	\$ -	*
1278	Wellness Earnings				\$ 703.94	\$ 900.00	\$ 900.00	\$ 900.00	~
1280	Vacation Pay Out		\$ 703.94	\$ 900.12	\$ 1,567.17	\$ -	\$ -	\$ -	*
1810	Social Security		\$ 10,374.06	\$ 14,793.73	\$ 13,432.59	\$ 12,773.00	\$ 12,907.00	\$ 13,408.00	-9.37%
1821	NCLGERS-Retirement		\$ 15,505.77	\$ 18,354.11	\$ 21,825.77	\$ 20,753.00	\$ 20,972.00	\$ 21,785.00	18.69%
1822	401-K Retirement		\$ 6,045.40	\$ 6,491.28	\$ 7,023.58	\$ 6,678.00	\$ 6,748.00	\$ 7,011.00	8.01%
1830	Hospital Insurance		\$ 14,708.48	\$ 19,368.00	\$ 18,718.00	\$ 23,400.00	\$ 22,191.00	\$ 22,191.00	14.58%
1835	Group Term Life Insurance Coverage		\$ 85.86	\$ 114.48	\$ 114.48	\$ 114.00	\$ 114.00	\$ 114.00	*
1850	Unemployment Compensation		\$ 38.33	\$ 44.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 1,410.51	\$ 653.91	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	52.93%
1861	Worker's Compensation Insurance			\$ -	\$ 1,145.83	\$ 1,215.00	\$ 1,215.00	\$ 1,215.00	~
1899	Less: Reimbursed by Grants		\$ (1,651.52)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 197,652.36	\$ 253,201.63	\$ 237,849.70	\$ 232,895.00	\$ 238,846.00	\$ 241,989.00	-4.43%
1932	Medical Exams		\$ 54.00		\$ -	\$ -	\$ -	\$ -	*
1991	Consultant Fees		\$ 3,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	0.00%
2113	Beautification Program		\$ 92.81		\$ -	\$ -	\$ -	\$ -	*
2203	Employee Appreciation		\$ -	\$ 36.00	\$ 64.29	\$ 51.00	\$ 51.00	\$ 51.00	*
2323	Other Training		\$ 558.00	\$ 14,625.00	\$ 1,410.00	\$ 2,065.00	\$ 2,065.00	\$ 2,065.00	-85.88%
2501	Vehicle Operation/Maintenance				\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies		\$ 3,137.14	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
2993	Operational Supplies		\$ 1,537.89	\$ 2,000.00	\$ 2,439.12	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
3121	Travel		\$ 66.35	\$ 2,500.00	\$ 747.46	\$ 4,380.00	\$ 4,380.00	\$ 4,380.00	75.20%
3250	Postage		\$ -	\$ -	\$ 360.00	\$ 360.00	\$ 360.00	\$ 360.00	*
3310	Electricity		\$ 3,877.32	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
3421	Copy Machine Cost		\$ 3,343.15	\$ 4,587.01	\$ 4,587.01	\$ 3,554.00	\$ 3,554.00	\$ 3,554.00	-22.52%
3510	Repairs (Insurance Claims)			\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
3511	Building Maintenance		\$ 227.59	\$ 300.00	\$ 422.50	\$ 750.00	\$ 750.00	\$ 750.00	150.00%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Erin Fonseca			
Dept #:		1025	Downtown Development		~ = Division by Zero				
Division:		1025	Downtown Development		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3521	Office Machine Maintenance		\$ -	\$ 456.12	\$ 456.12	\$ 456.00	\$ 456.00	\$ 456.00	*
3700	Advertising		\$ 9.93		\$ -	\$ -	\$ -	\$ -	*
3702	Communications and Marketing		\$ 1,435.00	\$ 3,200.00	\$ 3,761.34	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	25.00%
3914	Contract Services		\$ 701.00		\$ -	\$ 4,140.00	\$ -	\$ -	*
3950	Education Reimbursement		\$ 25.00		\$ -	\$ -	\$ -	\$ -	*
4391	Equipment Rent				\$ -	\$ -	\$ -	\$ -	*
4511	Multi-Peril Insurance		\$ 9,509.67	\$ 10,292.00	\$ 624.00	\$ 661.00	\$ 661.00	\$ 661.00	-93.58%
4521	Auto Liability			\$ -	\$ 314.88	\$ 326.00	\$ 326.00	\$ 326.00	*
4541	Employee Personal Liability		\$ 11.00	\$ 12.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions		\$ 345.61	\$ 212.00	\$ 204.00	\$ 336.00	\$ 336.00	\$ 336.00	*
4912	Fees & Dues		\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	\$ 925.00	0.00%
4991	Downtown Projects		\$ 20,682.50	\$ 20,000.00	\$ 19,458.24	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0.00%
9561	Office Supplies		\$ 119.60	\$ 300.00	\$ 120.00	\$ 300.00	\$ 300.00	\$ 300.00	*
3250A	Postage-Internal Charges only!			\$ 800.00	\$ 2.76	\$ 250.00	\$ 250.00	\$ 250.00	*
	Total Operating Expenditures		\$ 49,658.56	\$ 73,745.13	\$ 49,896.72	\$ 58,554.00	\$ 58,554.00	\$ 54,414.00	-26.21%
					\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Downtown Development -Downtown Devel		\$ 247,310.92	\$ 326,946.76	\$ 287,746.42	\$ 291,449.00	\$ 297,400.00	\$ 296,403.00	-9.34%

## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY

#### DEPARTMENT OVERVIEW:

The Information Technology Department is responsible for all technology in the City. This includes computers, mobile devices, telephones, data connections, Wi-Fi, Internet service, fiber optic connections and all associated items. We provide services to City staff in all departments and are an integral part of our services to the public. We endeavor to provide professional services that are customer-focused and in line with the mission and vision of the City.

#### GOALS/MAJOR OBJECTIVES:

- Increase staffing to meet the growing technology needs of the city.
- Replace current IT vehicles with vehicles that best meet our needs.
- Continue technology replacement plans.
- Increase response time for fiber connectivity.
- To get ahead of technology needs to become proactive instead of reactive.

#### SIGNIFICANT BUDGET ISSUES:

- Cost of adding staff needed to meet the City's technology needs and support the efforts of other departments.
- Cost of Software maintenance and support.
- Cost of future upgrades; technology replacement plans for hardware items.
- Training costs for IT related training.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund		Dept. Head	Scott Williams				
Dept #:	1030	Information Technology	~ = Division by Zero					
Division:	1030	~	* = Change < \$500					
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 513,223.13	\$ 550,831.20	\$ 585,378.50	\$ 770,869.00	\$ 794,792.00	\$ 790,098.00	43.44%
1221	Mayor's Star Award	\$ 2,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	*
1224	Cell Phone Stipend	\$ 5,759.52	\$ 7,200.00	\$ 7,200.00	\$ 9,360.00	\$ 9,360.00	\$ 9,360.00	30.00%
1260	Salaries & Wages Part-Time	\$ 13,779.00	\$ 18,720.00	\$ 3,951.00	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 1,644.53	\$ -	\$ -	\$ -	\$ 3,900.00	\$ -	*
1278	Wellness Earnings	\$ 2,100.28	\$ 2,100.70	\$ 2,100.70	\$ 3,900.00	\$ 3,900.00	\$ 3,900.00	85.65%
1280	Vacation Pay Out		\$ -	\$ 7,488.13	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 39,283.75	\$ 44,282.18	\$ 46,368.05	\$ 59,986.00	\$ 62,114.00	\$ 61,457.00	38.78%
1821	NCLGERS-Retirement	\$ 53,295.57	\$ 65,468.15	\$ 75,340.51	\$ 97,467.00	\$ 100,926.00	\$ 99,857.00	52.53%
1822	401-K Retirement	\$ 20,786.81	\$ 23,154.07	\$ 24,244.73	\$ 31,365.00	\$ 32,478.00	\$ 32,134.00	38.78%
1830	Hospital Insurance	\$ 44,172.24	\$ 45,838.00	\$ 101,400.00	\$ 101,400.00	\$ 96,161.00	\$ 96,161.00	109.78%
1835	Group Term Life Insurance Coverage	\$ 305.32	\$ 343.44	\$ 496.08	\$ 496.00	\$ 496.00	\$ 496.00	*
1850	Unemployment Compensation	\$ 97.31	\$ 300.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 968.10	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
1861	Worker's Compensation Insurance			\$ 4,242.17	\$ 4,497.00	\$ 4,497.00	\$ 4,497.00	~
	Total Salaries & Benefits	\$ 698,115.56	\$ 760,237.74	\$ 858,209.87	\$ 1,081,340.00	\$ 1,110,624.00	\$ 1,099,960.00	44.69%
1932	Medical Exams		\$ -	\$ 630.00	\$ 210.00	\$ 210.00	\$ 210.00	*
1991	Consultant Fees	\$ 42,298.40	\$ 36,000.00	\$ 31,416.67	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	52.78%
2124	Shoes-Steel Toe	\$ 861.70	\$ 1,500.00	\$ 1,500.00	\$ 1,950.00	\$ 1,950.00	\$ 1,950.00	30.00%
2203	Employee Appreciation	\$ 117.92	\$ 118.00	\$ 130.11	\$ 721.00	\$ 721.00	\$ 721.00	511.02%
2323	Other Training	\$ 1,715.00	\$ 14,120.00	\$ 16,524.79	\$ 35,200.00	\$ 27,500.00	\$ 27,500.00	94.76%
2501	Vehicle Operation/Maintenance	\$ 923.19		\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 391.56	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 2,541.22	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
2993	Operational Supplies	\$ 28,340.92	\$ 20,100.00	\$ 20,100.00	\$ 38,800.00	\$ 38,800.00	\$ 38,800.00	93.03%
3121	Travel	\$ 166.64	\$ 6,600.00	\$ 6,600.00	\$ 15,600.00	\$ 11,600.00	\$ 11,600.00	75.76%
3210	Telephone & Communication Svcs	\$ 246,930.78	\$ 299,100.00	\$ 157,000.00	\$ 102,000.00	\$ 102,000.00	\$ 102,000.00	-65.90%
3250	Postage	\$ 18.82		\$ -	\$ -	\$ -	\$ -	*
3421	Copy Machine Cost	\$ 51.80	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	*
3510	Repairs (Insurance Claims)	\$ 23,947.00		\$ -	\$ -	\$ -	\$ -	*
3511	Building Maintenance	\$ 110.28	\$ 250.00	\$ 250.00	\$ 42,200.00	\$ 18,200.00	\$ 18,200.00	7180.00%
3522	Machine/Equipment Maintenance	\$ 996.00	\$ 1,000.00	\$ 1,152.00	\$ 2,060.00	\$ 2,060.00	\$ 2,060.00	106.00%
3702	Communications and Marketing	\$ -	\$ -	\$ -	\$ -	\$ 3,700.00	\$ 3,700.00	~

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head      Scott Williams				
Dept #:		1030	Information Technology		~ = Division by Zero			
Division:		1030	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3914	Contract Services		\$ 34,000.00	\$ 45,012.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	135.29%
3950	Education Reimbursement	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	25.00%
4211	Cisco Smart Net Maintenance	\$ 30,888.47	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	0.00%
4221	Software License Fees	\$ 571,857.53	\$ 661,265.00	\$ 660,728.85	\$ 699,455.00	\$ 665,455.00	\$ 660,745.00	-0.08%
4511	Multi-Peril Insurance	\$ 456.00	\$ 1,100.00	\$ 21,637.00	\$ 22,933.00	\$ 22,933.00	\$ 22,933.00	1984.82%
4521	Auto Liability		\$ 1,500.00	\$ 1,057.86	\$ 1,095.00	\$ 1,095.00	\$ 1,095.00	-27.00%
4541	Employee Personal Liability	\$ 19.00	\$ 35.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues			\$ 154.00	\$ 154.00	\$ 154.00	\$ 154.00	*
4990	Equipment Expense	\$ 12,568.98		\$ -	\$ -	\$ -	\$ -	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 900.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	11.11%
2502A	Vehicle Fuel-Internal Charges		\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
3250A	Postage-Internal Charges only!		\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	*
	Total Operating Expenditures	\$ 965,201.21	\$ 1,121,288.00	\$ 1,007,593.28	\$ 1,142,578.00	\$ 1,076,578.00	\$ 1,071,868.00	-4.41%
5202	Technology Capital	\$ 5,376.75	\$ 3,600.00	\$ 3,600.00	\$ 72,500.00	\$ 40,500.00	\$ 40,500.00	1025.00%
5219	Network Equipment	\$ 19,895.51		\$ -	\$ -	\$ -	\$ -	*
5423	Crew-Cab Pick-Up Truck	\$ 34,246.29		\$ 32,500.00	\$ 85,000.00	\$ 26,000.00	\$ 26,000.00	~
5469	Utility Van		\$ 32,500.00	\$ -	\$ -	\$ -	\$ -	*
5739	Building Expansion		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	*
5816	Furnace/Electric Air Conditioner	\$ -	\$ 860,000.00	\$ -	\$ -	\$ -	\$ -	*
5200A	Technology Lease - FY21			\$ 860,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	~
	Total Capital Outlay	\$ 59,518.55	\$ 906,100.00	\$ 906,100.00	\$ 407,500.00	\$ 316,500.00	\$ 316,500.00	-65.07%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Information Technology-~ Budget	\$ 1,722,835.32	\$ 2,787,625.74	\$ 2,771,903.15	\$ 2,631,418.00	\$ 2,503,702.00	\$ 2,488,328.00	-10.74%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PUBLIC WORKS/ADMINISTRATION

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions--Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Administrative Division are as follows:

#### GOALS/MAJOR OBJECTIVES:

- Provide exceptional customer service to our citizens
- Ensure prompt and effective support to all City departments
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Optimize Public Works department through effective use of funds, materials and manpower
- Continue to implement Cityworks throughout all divisions within Public Works

#### SIGNIFICANT BUDGET ISSUES:

- Acquiring staffing commensurate with the overall level of need in each division to ensure continued success of the department
- Rising costs associated with the maintenance and operation of an aging equipment fleet, as well as City infrastructure and facilities
- Acquiring funding for significant Public Works Compound repairs, including refurbishing the old car wash, replacing the rusted and decrepit perimeter fence, etc.



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Rick Fletcher		
Dept #:		1111	Public Works	~ = Division by Zero				
Division:		1111	Public Works - Admin.	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 205,194.60	\$ 222,451.30	\$ 180,579.71	\$ 217,251.00	\$ 240,208.00	\$ 237,521.00	6.77%
1224	Cell Phone Stipend	\$ 1,439.88	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	0.00%
1260	Salaries & Wages Part-Time			\$ -	\$ 24,821.00	\$ 12,000.00	\$ 12,000.00	~
1275	Salaries & Wages Bonus	\$ 616.70	\$ -	\$ 826.00	\$ -	\$ 1,050.00	\$ -	*
1278	Wellness Earnings	\$ 496.22	\$ 900.00	\$ 600.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	16.67%
1280	Vacation Pay Out	\$ 1,999.81		\$ -	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 15,660.22	\$ 17,196.53	\$ 14,033.60	\$ 18,709.00	\$ 19,565.00	\$ 19,279.00	12.11%
1821	NCLGERS-Retirement	\$ 21,325.25	\$ 25,423.90	\$ 22,802.30	\$ 30,399.00	\$ 31,789.00	\$ 31,325.00	23.21%
1822	401-K Retirement	\$ 8,334.16	\$ 8,991.65	\$ 7,337.83	\$ 9,783.00	\$ 10,231.00	\$ 10,081.00	12.12%
1830	Hospital Insurance	\$ 16,582.14	\$ 19,368.00	\$ 15,600.00	\$ 23,400.00	\$ 22,191.00	\$ 22,191.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 101.69	\$ 114.48	\$ 114.48	\$ 114.00	\$ 114.00	\$ 114.00	*
1850	Unemployment Compensation	\$ 44.23	\$ 70.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 622.70	\$ 641.00	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	-6.40%
1861	Worker's Compensation Insurance			\$ 1,417.00	\$ 1,502.00	\$ 1,502.00	\$ 1,502.00	~
	Total Salaries & Benefits	\$ 272,417.60	\$ 296,596.86	\$ 244,750.92	\$ 329,069.00	\$ 341,740.00	\$ 337,103.00	13.66%
2121	Uniforms	\$ 54.00	\$ 600.00	\$ 450.00	\$ 1,336.00	\$ 1,336.00	\$ 1,336.00	122.67%
2123	Protective Clothing		\$ 200.00	\$ 100.00	\$ 200.00	\$ 200.00	\$ 200.00	*
2124	Shoes-Steel Toe	\$ 184.71	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
2203	Employee Appreciation	\$ 1,418.45	\$ 1,184.00	\$ 2,084.00	\$ 1,326.00	\$ 1,326.00	\$ 1,326.00	11.99%
2323	Other Training	\$ -	\$ 1,200.00	\$ 800.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	45.83%
2501	Vehicle Operation/Maintenance	\$ 321.87		\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 161.39	\$ -	\$ -	\$ -	\$ -	\$ -	*
2598	Fuel Tank Maintenance	\$ -	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	\$ 1,260.00	0.00%
2601	Office Supplies	\$ 2,234.78	\$ 2,625.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	-16.19%
2993	Operational Supplies	\$ 7,442.39	\$ 8,375.00	\$ 8,375.00	\$ 8,375.00	\$ 8,375.00	\$ 8,375.00	0.00%
3121	Travel	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	*
3210	Telephone & Communication Svcs		\$ -	\$ 2,033.00	\$ 1,375.00	\$ 1,375.00	\$ 1,375.00	~
3250	Postage	\$ 0.51		\$ -	\$ -	\$ -	\$ -	*
3310	Electricity	\$ 89,184.09	\$ 90,000.00	\$ 88,136.00	\$ 90,000.00	\$ 90,000.00	\$ 90,000.00	0.00%
3330	Natural Gas	\$ 34,989.98	\$ 30,000.00	\$ 29,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	0.00%
3410	Printing	\$ -	\$ 50.00	\$ -	\$ 25.00	\$ 25.00	\$ 25.00	*

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Rick Fletcher					
Dept #:	1111	Public Works	~ = Division by Zero						
Division:	1111	Public Works - Admin.	* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3421	Copy Machine Cost		\$ 1,124.79	\$ 2,900.00	\$ 1,000.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	-55.17%
3914	Contract Services		\$ 18,051.98	\$ 25,000.00	\$ 18,774.00	\$ -	\$ -	\$ -	*
3950	Education Reimbursement		\$ -	\$ 550.00	\$ -	\$ -	\$ -	\$ -	*
4221	Software License Fees		\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	0.00%
4511	Multi-Peril Insurance		\$ 18,205.18	\$ 18,751.00	\$ 8,846.58	\$ 9,377.00	\$ 9,377.00	\$ 9,377.00	-49.99%
4521	Auto Liability		\$ 1,617.00	\$ 1,666.00	\$ 229.67	\$ 238.00	\$ 238.00	\$ 238.00	*
4541	Employee Personal Liability		\$ 8.00	\$ 8.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ -	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
9561	Office Supplies		\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
2501A	Vehicle Maintenance-Fleet Charges			\$ 500.00	\$ 150.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2502A	Vehicle Fuel-Internal Charges			\$ 250.00	\$ 150.00	\$ 200.00	\$ 200.00	\$ 200.00	*
3250A	Postage-Internal Charges only!			\$ 50.00	\$ 15.00	\$ 50.00	\$ 50.00	\$ 50.00	*
	Total Operating Expenditures		\$ 189,999.12	\$ 201,519.00	\$ 179,453.25	\$ 165,762.00	\$ 165,762.00	\$ 165,762.00	-17.74%
					\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Public Works - Admin. Bud		\$ 462,416.72	\$ 498,115.86	\$ 424,204.17	\$ 494,831.00	\$ 507,502.00	\$ 502,865.00	0.95%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: GARAGE DIVISION

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions--Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Storm Water Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Garage Division are as follows:

#### GOALS/MAJOR OBJECTIVES:

- Facilitate staff training to remain current with the maintenance and repair requirements on newer vehicles and equipment
- Track and manage fuel usage Citywide
- Continue to facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Prioritize and balance costs between in-house and outside repair services

#### SIGNIFICANT BUDGET ISSUES:

- High cost of maintaining an aging vehicle and equipment fleet, especially associated with acquiring less available parts
- Cost of replacing much needed in-ground lifts for both light and heavy equipment bays
- Cost of updating diagnostic equipment

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Rick Fletcher		
Dept #:		1114		Public Works		~ = Division by Zero		
Division:		1114		Garage		* = Change < \$500		
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 510,190.23	\$ 531,049.54	\$ 534,234.17	\$ 537,492.00	\$ 556,304.00	\$ 564,367.00	6.27%
1220	Salaries & Wages Overtime	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
1260	Salaries & Wages Part-Time	\$ 4,198.58		\$ -	\$ 20,000.00	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 2,261.24	\$ -	\$ 4,540.00	\$ -	\$ 3,600.00	\$ -	*
1278	Wellness Earnings	\$ 2,734.98	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	0.00%
1810	Social Security	\$ 37,801.83	\$ 41,053.69	\$ 41,644.62	\$ 43,077.00	\$ 43,261.00	\$ 43,602.00	6.21%
1821	NCLGERS-Retirement	\$ 52,844.15	\$ 60,695.06	\$ 67,665.71	\$ 69,992.00	\$ 70,292.00	\$ 70,847.00	16.73%
1822	401-K Retirement	\$ 20,610.22	\$ 21,465.98	\$ 21,774.97	\$ 22,524.00	\$ 22,620.00	\$ 22,799.00	6.21%
1830	Hospital Insurance	\$ 69,413.52	\$ 71,016.00	\$ 76,577.00	\$ 93,600.00	\$ 81,367.00	\$ 81,367.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 435.88	\$ 457.92	\$ 457.92	\$ 458.00	\$ 458.00	\$ 458.00	*
1850	Unemployment Compensation	\$ 94.78	\$ 165.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 39,898.24	\$ 3,193.00	\$ 274.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	-6.04%
1861	Worker's Compensation Insurance			\$ 4,136.38	\$ 4,385.00	\$ 4,385.00	\$ 4,385.00	~
1899	Less: Reimbursed by Grants	\$ (1,826.28)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 738,657.37	\$ 734,696.19	\$ 756,904.77	\$ 800,128.00	\$ 790,887.00	\$ 796,425.00	8.40%
1932	Medical Exams	\$ 106.00	\$ 150.00	\$ 50.00	\$ 100.00	\$ 100.00	\$ 100.00	*
1991	Consultant Fees			\$ -	\$ -	\$ -	\$ -	*
2111	Cleaning Supplies	\$ 235.00	\$ 450.00	\$ 500.00	\$ 550.00	\$ 550.00	\$ 550.00	22.22%
2121	Uniforms	\$ 12,509.36	\$ 13,500.00	\$ 13,000.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	0.00%
2123	Protective Clothing	\$ 149.95	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	\$ 450.00	*
2124	Shoes-Steel Toe	\$ 1,027.75	\$ 1,400.00	\$ 1,348.00	\$ 1,900.00	\$ 1,900.00	\$ 1,900.00	35.71%
2323	Other Training	\$ 880.00	\$ 1,500.00	\$ 1,680.00	\$ 2,055.00	\$ 2,055.00	\$ 1,500.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 3,594.41	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 1,814.98	\$ -	\$ -	\$ -	\$ -	\$ -	*
2511	Oil & Lubricants	\$ 23,991.61	\$ 30,000.00	\$ 31,250.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	16.67%
2520	Tires & Tubes	\$ 125,687.57	\$ 153,000.00	\$ 155,000.00	\$ 165,000.00	\$ 165,000.00	\$ 163,000.00	6.54%
2521	Tire Repairs	\$ 22,872.14	\$ 23,000.00	\$ 24,275.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	8.70%
2531	Automotive Parts	\$ 341,938.46	\$ 330,000.00	\$ 325,000.00	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	6.06%
2592	Gasoline	\$ 398,394.86	\$ 450,000.00	\$ 625,000.00	\$ 980,000.00	\$ -	\$ -	*
2593	Batteries	\$ 9,124.92	\$ 7,000.00	\$ 8,550.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	28.57%
2595	Car Wash	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,000.00	-50.00%

EXPENDITURE SHEET			Fiscal Year FY22-23						
Fund: 11-General Fund			Dept. Head Rick Fletcher						
Dept #: 1114 Public Works			~ = Division by Zero						
Division: 1114 Garage			* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V FY21-22 Adopted % Δ Incr/(Decr)
2596	Diesel Fuel		\$ 222,866.66	\$ 250,000.00	\$ 325,000.00	\$ 640,000.00	\$ -	\$ -	*
2601	Office Supplies		\$ 1,290.93	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	50.00%
2993	Operational Supplies		\$ 5,868.12	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	\$ 7,500.00	-21.05%
2994	Tools		\$ 5,972.47	\$ 7,000.00	\$ 7,000.00	\$ 9,000.00	\$ 9,000.00	\$ 8,000.00	14.29%
2995	Welding Supplies		\$ 1,064.35	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,500.00	-50.00%
2999	Welding Gases		\$ 521.73	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,000.00	-33.33%
3121	Travel		\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	*
3210	Telephone & Communication Svcs		\$ 1,459.64	\$ 2,340.00	\$ 1,378.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-35.90%
3250	Postage		\$ 1.00		\$ -	\$ -	\$ -	\$ -	*
3410	Printing		\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ -	*
3510	Repairs (Insurance Claims)			\$ -	\$ 726.00	\$ -	\$ -	\$ -	*
3522	Machine/Equipment Maintenance		\$ 10,535.97	\$ 11,500.00	\$ 11,500.00	\$ 12,000.00	\$ 12,000.00	\$ 10,500.00	-8.70%
3531	Outside Repairs		\$ 110,179.88	\$ 120,000.00	\$ 120,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	4.17%
3916	Recycling Fees		\$ -		\$ -	\$ -	\$ -	\$ -	*
3950	Education Reimbursement		\$ -	\$ 800.00	\$ -	\$ 800.00	\$ 800.00	\$ 400.00	*
4391	Equipment Rent		\$ 14,125.00	\$ 12,000.00	\$ 16,500.00	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	41.67%
4511	Multi-Peril Insurance		\$ 4,187.63	\$ 4,200.00	\$ 2,997.28	\$ 3,177.00	\$ 3,177.00	\$ 3,177.00	-24.36%
4521	Auto Liability		\$ 1,870.00	\$ 1,870.00	\$ 961.22	\$ 995.00	\$ 995.00	\$ 995.00	-46.79%
4541	Employee Personal Liability		\$ 43.00	\$ 44.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ 200.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
2501A	Vehicle Maintenance-Fleet Charges			\$ 2,500.00	\$ 1,150.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
2502A	Vehicle Fuel-Internal Charges			\$ 2,500.00	\$ 1,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
3250A	Postage-Internal Charges only!			\$ 10.00	\$ -	\$ 10.00	\$ 10.00	\$ 10.00	*
	Total Operating Expenditures		\$ 1,322,513.39	\$ 1,443,114.00	\$ 1,692,165.50	\$ 2,415,437.00	\$ 795,437.00	\$ 784,432.00	-45.64%
5527	Miscellaneous Equipment				\$ -	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	~
5553	Refrigerant Recovery System				\$ -	\$ 12,300.00	\$ 12,300.00	\$ 12,300.00	~
5644	Power Lifts		\$ -	\$ -	\$ -	\$ 91,500.00	\$ 38,500.00	\$ 38,500.00	~
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ 117,300.00	\$ 64,300.00	\$ 64,300.00	~
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Garage Budget		\$ 2,061,170.76	\$ 2,177,810.19	\$ 2,449,070.27	\$ 3,332,865.00	\$ 1,650,624.00	\$ 1,645,157.00	-24.46%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Rick Fletcher			
Dept #:		1115	Public Works		~ = Division by Zero				
Division:		1115	Garage Service Credits		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2592	Gasoline				\$ -	\$ 667,340.00	\$ 1,056,000.00	\$ 1,056,000.00	~
2596	Diesel Fuel				\$ -	\$ 384,930.00	\$ 673,000.00	\$ 673,000.00	~
4972	Garage Service Credits		\$ (819,779.55)	\$ (780,075.00)	\$ (739,081.00)	\$ (809,450.00)	\$ (770,500.00)	\$ (770,500.00)	*
4972A	Garage Service Credits-Fuel		\$ (427,850.59)	\$ (732,350.00)	\$ (766,142.20)	\$ (1,052,270.00)	\$ (1,729,000.00)	\$ (1,729,000.00)	*
	Total Operating Expenditures		\$ (1,247,630.14)	\$ (1,512,425.00)	\$ (1,505,223.20)	\$ (809,450.00)	\$ (770,500.00)	\$ (770,500.00)	*
	Total Public Works-Garage Service Credits Budget		\$ (1,247,630.14)	\$ (1,512,425.00)	\$ (1,505,223.20)	\$ (809,450.00)	\$ (770,500.00)	\$ (770,500.00)	*

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PUBLIC WORKS/BUILDING & GROUNDS

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions--Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Buildings & Grounds Maintenance Division are as follows:

#### GOALS/MAJOR OBJECTIVES:

- Continue to effectively and efficiently maintain all City facilities & supporting infrastructure, and City lots & right-of-ways
- Provide timely support to all departments citywide as needed
- Continue to concentrate efforts towards significant Public Works compound repairs, including refurbishing the old car wash, replacing the rusted and decrepit perimeter fence, installing automated gates, etc.
- Support City sponsored special events, including lights up, DGDC annual dinner, Center Street jams, Poultry Fest, Etc.
- Facilitate staff training to foster personal growth and accomplishment in their respective job functions

#### SIGNIFICANT BUDGET ISSUES:

- Funding for supervisor position to effectively and safely manage the breadth of daily responsibilities
- Increasing cost to maintain, repair and/or replace aging infrastructure and facilities.
- Scheduled replacement of equipment per industry standard—mowers every 5-years, tractors 7 vehicles every 10 years, etc.
- Acquiring funding for significant compound upgrades/repairs, including installing an automatic gate at one complex entrance for security, refurbishing the old car wash, replacing the rusted and decrepit perimeter fence, etc.



EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Rick Fletcher					
Dept #:	1133	Public Works	~ = Division by Zero						
Division:	1133	Building Maintenance	* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 390,645.46	\$ 364,373.17	\$ 354,709.43	\$ 365,312.00	\$ 378,098.00	\$ 383,578.00	5.27%
1220	Salaries & Wages Overtime		\$ 326.79	\$ 7,000.00	\$ 1,500.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	-21.43%
1224	Cell Phone Stipend		\$ 886.08	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	0.00%
1260	Salaries & Wages Part-Time		\$ 26,766.98	\$ 29,000.00	\$ 13,810.00	\$ 29,000.00	\$ 29,000.00	\$ 29,000.00	0.00%
1275	Salaries & Wages Bonus		\$ 1,644.51	\$ -	\$ 3,094.22	\$ -	\$ 2,700.00	\$ -	*
1278	Wellness Earnings		\$ 2,146.44	\$ 2,000.00	\$ 2,000.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00	35.00%
1280	Vacation Pay Out		\$ 3,258.18		\$ -	\$ -	\$ -	\$ -	*
1810	Social Security		\$ 31,617.50	\$ 30,891.71	\$ 28,806.35	\$ 30,902.00	\$ 32,087.00	\$ 32,300.00	4.56%
1821	NCLGERS-Retirement		\$ 40,825.80	\$ 45,671.27	\$ 46,805.62	\$ 50,211.00	\$ 52,136.00	\$ 52,482.00	14.91%
1822	401-K Retirement		\$ 15,920.81	\$ 16,152.53	\$ 15,062.15	\$ 16,158.00	\$ 16,778.00	\$ 16,889.00	4.56%
1830	Hospital Insurance		\$ 46,567.86	\$ 45,192.00	\$ 45,192.00	\$ 70,200.00	\$ 59,176.00	\$ 59,176.00	30.94%
1835	Group Term Life Insurance Coverage		\$ 422.98	\$ 343.44	\$ 381.60	\$ 381.00	\$ 381.00	\$ 381.00	*
1850	Unemployment Compensation		\$ 85.09	\$ 135.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 2,024.98	\$ 2,000.00	\$ 673.57	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
1861	Worker's Compensation Insurance				\$ 2,802.17	\$ 2,970.00	\$ 2,970.00	\$ 2,970.00	~
1899	Less: Reimbursed by Grants		\$ (3,776.27)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 559,363.19	\$ 544,199.12	\$ 516,277.11	\$ 576,774.00	\$ 584,966.00	\$ 588,416.00	8.13%
1932	Medical Exams		\$ 106.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	*
2121	Uniforms		\$ 2,769.02	\$ 3,500.00	\$ 3,500.00	\$ 3,550.00	\$ 3,550.00	\$ 3,550.00	1.43%
2123	Protective Clothing		\$ 978.40	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00	\$ 1,000.00	-20.00%
2124	Shoes-Steel Toe		\$ 953.53	\$ 1,000.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	35.00%
2323	Other Training		\$ 900.00	\$ 1,350.00	\$ 500.00	\$ 750.00	\$ 750.00	\$ 475.00	*
2501	Vehicle Operation/Maintenance		\$ 22,157.45	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 13,282.77	\$ -	\$ -	\$ -	\$ -	\$ -	*
2591	Fuel For Equipment			\$ 500.00	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies		\$ 34,532.10	\$ 35,000.00	\$ 42,000.00	\$ 40,000.00	\$ 35,000.00	\$ 33,500.00	-4.29%
2994	Tools		\$ 3,828.51	\$ 3,500.00	\$ 3,000.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-28.57%
3121	Travel		\$ -	\$ 500.00	\$ -	\$ 350.00	\$ 350.00	\$ -	*
3210	Telephone & Communication Svcs		\$ 1,549.31	\$ 2,100.00	\$ 1,908.36	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-4.76%
3250	Postage		\$ -		\$ -	\$ -	\$ -	\$ -	*
3508	Repairs-Christmas Lights Water Twr				\$ -	\$ 16,000.00	\$ 16,000.00	\$ 16,000.00	~

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>	1133	<b>Public Works</b>						
<b>Division:</b>	1133	<b>Building Maintenance</b>						
		<b>Dept. Head Rick Fletcher</b>						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3510	Repairs (Insurance Claims)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
3511	Building Maintenance	\$ 36,624.55	\$ 57,500.00	\$ 52,080.00	\$ 58,100.00	\$ 58,100.00	\$ 54,500.00	-5.22%
3522	Machine/Equipment Maintenance	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 6,500.00	\$ 6,500.00	\$ 5,000.00	0.00%
3591	Radio Maintenance	\$ -	\$ 1,500.00	\$ -	\$ -	\$ -	\$ -	*
3914	Contract Services	\$ 378.00	\$ 7,500.00	\$ 8,330.45	\$ 9,700.00	\$ 9,700.00	\$ 9,700.00	29.33%
3950	Education Reimbursement	\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ -	*
4511	Multi-Peril Insurance	\$ 5,617.06	\$ 5,785.00	\$ 29,610.85	\$ 31,385.00	\$ 31,385.00	\$ 31,385.00	442.52%
4521	Auto Liability	\$ 2,713.00	\$ 2,795.00	\$ 2,754.79	\$ 2,851.00	\$ 2,851.00	\$ 2,851.00	2.00%
4541	Employee Personal Liability	\$ 31.00	\$ 32.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 95.00	\$ 1,955.00	\$ 360.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	53.45%
4990	Equipment Expense		\$ -	\$ -	\$ -	\$ -	\$ -	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 15,000.00	\$ 17,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	20.00%
2502A	Vehicle Fuel-Internal Charges		\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 36,208.00	\$ 36,208.00	81.04%
3250A	Postage-Internal Charges only!		\$ 10.00	\$ -	\$ 10.00	\$ 10.00	\$ 10.00	*
	<b>Total Operating Expenditures</b>	<b>\$ 126,515.70</b>	<b>\$ 166,627.00</b>	<b>\$ 188,794.45</b>	<b>\$ 217,446.00</b>	<b>\$ 228,654.00</b>	<b>\$ 221,179.00</b>	<b>32.74%</b>
5086	Garage Bay Door			\$ -	\$ -	\$ -	\$ -	*
5431	Riding Lawnmower	\$ 9,800.00		\$ -	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	~
5436	Pick-Up Truck W/Extended Cab		\$ 30,000.00	\$ 29,184.74	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment			\$ -	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	~
5601	Fence/Railings			\$ -	\$ 36,000.00	\$ -	\$ -	*
5728	Tractor with Loader Attachment			\$ -	\$ -	\$ -	\$ -	*
5810	Gas Pak A/C Units			\$ -	\$ 15,000.00	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	<b>\$ 9,800.00</b>	<b>\$ 30,000.00</b>	<b>\$ 29,184.74</b>	<b>\$ 81,000.00</b>	<b>\$ 30,000.00</b>	<b>\$ 30,000.00</b>	<b>0.00%</b>
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
	<b>Total Public Works-Building Maintenance Budget</b>	<b>\$ 695,678.89</b>	<b>\$ 740,826.12</b>	<b>\$ 734,256.30</b>	<b>\$ 875,220.00</b>	<b>\$ 843,620.00</b>	<b>\$ 839,595.00</b>	<b>13.33%</b>

## Fiscal Year 2022-2023 Budget

### Department/Division: Cemetery

#### **Department Overview:**

The Public Works Department is comprised of seven divisions-Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Cemeteries Division are as follows:

#### **Goals/Major Objectives:**

- Enforce updated ordinances and procedures to ensure cemetery standards and appearances are maintained
- Continue to improve the overall appearance of both Cemeteries by repairing damaged or leaning markers and copings
- Complete digital copies of all cemetery records and develop GIS mapping capabilities
- Complete upgrades and repair work in the main office at Willowdale. (Extensive damage caused by termite infestation)

#### **Significant Budget Issues:**

- Funding to replace two part-time positions with one fulltime employee to help alleviate ongoing issues with unreliable part-time help that leaves the cemetery short-staffed
- Funding to purchase mini-excavator to better maneuver around headstones and copings when opening and closing graves
- Funding to replace a decrepit 40 year old metal building used to store and protect all maintenance equipment
- Funds to remove multiple hazardous trees that are dead or dying, causing upheaval, damaging fences, etc.

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Rick Fletcher					
Dept #:	1142	Public Works	~ = Division by Zero						
Division:	1142	Cemetery	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 178,040.56	\$ 193,808.73	\$ 172,360.54	\$ 193,809.00	\$ 213,854.00	\$ 203,499.00	5.00%
1220	Salaries & Wages Overtime		\$ 2,972.12	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
1221	Mayor's Star Award		\$ 700.00		\$ -	\$ -	\$ -	\$ -	*
1224	Cell Phone Stipend		\$ 719.94	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	0.00%
1260	Salaries & Wages Part-Time		\$ 8,760.94	\$ 22,400.00	\$ -	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus		\$ 1,027.83	\$ -	\$ 1,650.69	\$ -	\$ 1,500.00	\$ -	*
1278	Wellness Earnings		\$ 1,419.42	\$ 1,800.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-16.67%
1280	Vacation Pay Out		\$ 6,251.67		\$ -	\$ -	\$ -	\$ -	*
1810	Social Security		\$ 14,055.24	\$ 17,017.33	\$ 13,766.27	\$ 15,281.00	\$ 16,929.00	\$ 16,022.00	-5.85%
1821	NCLGERS-Retirement		\$ 19,510.21	\$ 25,158.95	\$ 22,367.94	\$ 24,829.00	\$ 27,507.00	\$ 26,033.00	3.47%
1822	401-K Retirement		\$ 7,619.59	\$ 8,897.95	\$ 7,198.05	\$ 7,990.00	\$ 8,852.00	\$ 8,378.00	-5.84%
1830	Hospital Insurance		\$ 29,724.74	\$ 32,280.00	\$ 39,000.00	\$ 39,000.00	\$ 36,985.00	\$ 36,985.00	14.58%
1835	Group Term Life Insurance Coverage		\$ 184.50	\$ 190.80	\$ 190.80	\$ 191.00	\$ 191.00	\$ 191.00	*
1850	Unemployment Compensation		\$ 40.86	\$ 68.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 2,061.26	\$ 1,690.00	\$ -	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00	-5.33%
1861	Worker's Compensation Insurance				\$ 1,118.30	\$ 1,185.00	\$ 1,185.00	\$ 1,185.00	~
1899	Less: Reimbursed by Grants		\$ (1,342.11)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 271,746.77	\$ 307,751.76	\$ 263,592.59	\$ 289,825.00	\$ 314,543.00	\$ 299,833.00	-2.57%
1932	Medical Exams		\$ -	\$ 100.00	\$ 158.00	\$ 50.00	\$ 50.00	\$ 50.00	*
2121	Uniforms		\$ 1,841.83	\$ 2,405.52	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-16.86%
2123	Protective Clothing		\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2124	Shoes-Steel Toe		\$ 542.01	\$ 900.00	\$ 725.12	\$ 750.00	\$ 750.00	\$ 750.00	-16.67%
2323	Other Training		\$ 450.00	\$ 260.00	\$ 250.00	\$ 320.00	\$ 320.00	\$ 320.00	*
2501	Vehicle Operation/Maintenance		\$ 8,450.86	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 3,273.74	\$ -	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies		\$ 9,730.81	\$ 12,000.00	\$ 10,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	0.00%
2994	Tools		\$ 198.05	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	*
3121	Travel		\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	*
3210	Telephone & Communication Svcs		\$ 459.42	\$ 1,020.00	\$ 1,500.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	32.35%
3250	Postage		\$ 2.01		\$ -	\$ -	\$ -	\$ -	*
3310	Electricity		\$ 1,218.52	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Rick Fletcher			
Dept #:		1142	Public Works		~ = Division by Zero				
Division:		1142	Cemetery		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3321	Heating Fuel		\$ 1,022.42	\$ 1,000.00	\$ 1,042.24	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	20.00%
3410	Printing		\$ -	\$ 50.00	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	*
3510	Repairs (Insurance Claims)				\$ -	\$ -	\$ -	\$ -	*
3511	Building Maintenance		\$ 3,488.52	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
3522	Machine/Equipment Maintenance				\$ 3,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	~
3914	Contract Services		\$ 10,065.00	\$ -	\$ 22,400.00	\$ 22,400.00	\$ 22,400.00	\$ 22,400.00	~
3950	Education Reimbursement		\$ 730.00	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	*
3994	Tree Service		\$ -	\$ 4,500.00	\$ -	\$ 14,000.00	\$ 14,000.00	\$ 12,034.00	167.42%
4511	Multi-Peril Insurance		\$ 818.59	\$ 844.00	\$ 1,753.56	\$ 1,859.00	\$ 1,859.00	\$ 1,859.00	120.26%
4521	Auto Liability		\$ 1,859.00	\$ 1,915.00	\$ 794.95	\$ 823.00	\$ 823.00	\$ 823.00	-57.02%
4541	Employee Personal Liability		\$ 19.00	\$ 20.00	\$ -	\$ -	\$ -	\$ -	*
2501A	Vehicle Maintenance-Fleet Charges			\$ 11,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-54.55%
2502A	Vehicle Fuel-Internal Charges			\$ 4,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	25.00%
3250A	Postage-Internal Charges only!			\$ 10.00	\$ 2.00	\$ 10.00	\$ 10.00	\$ 10.00	*
	Total Operating Expenditures		\$ 44,169.78	\$ 47,954.52	\$ 58,525.87	\$ 80,712.00	\$ 80,712.00	\$ 76,746.00	60.04%
5150	Excavator				\$ -	\$ -	\$ -	\$ -	*
5486	72" Cut Riding Mower		\$ 12,182.16		\$ -	\$ -	\$ -	\$ -	*
5825	Storage Building				\$ -	\$ -	\$ -	\$ -	*
5999	Elmwood Cemetery Expansion				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ 12,182.16	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Cemetery Budget		\$ 328,098.71	\$ 355,706.28	\$ 322,118.46	\$ 370,537.00	\$ 395,255.00	\$ 376,579.00	5.87%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: FINANCE DEPARTMENT

#### DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations, and generally accepted accounting principles governed by the Governmental Accounting Standards Board (GASB). The Finance Department is composed of four sections: Accounting, Billing and Revenue Collections, Procurement and Warehouse, and Insurance Cost and Claims. The Accounting Division encompasses cash, debt management, maintaining accounting and financial records, payroll and benefits management, fixed assets, grant projects, accounts receivable and account collections, procurement card management, accounts payable, grant projects, conducting the annual audit and financial statement preparation, preparing the budget, and development, implementation and assessment of internal controls. The Billing and Revenue Collections Divisions are responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse, stormwater, and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues. The Procurement and Warehouse Division is responsible for procurement and purchasing, inventory, and surplus property management. The Insurance Cost and Claims is responsible for renewal of non-health insurance related policies, and claims processing and management.

#### GOALS/MAJOR OBJECTIVES:

- Timely delivery of annual financial statement audit.
- Budget design, planning, preparation, implementation and execution.
- Maintain or improve the City's highest bond rating possible.
- Create a sound set of historical financial records.
- Create a sound set of written policies, procedures and workflow.
- Continue to improve and modify the internal controls through written policy, communication and training with Department Heads and staff.
- Safeguard the City's assets by receiving funds and paying obligations timely, as well as adhering to federal, state and local law ordinance and regulation.

#### SIGNIFICANT BUDGET ISSUES:

- A. Staffing levels to ensure sufficient backup coverage for critical finance functions (payroll, accounts payable and receivable)
- B. Staffing levels to modernize and utilize the accounting system to ensure a stable and reliable finance system that can survive employee turnover without affecting the City's ability to timely meet all critical deadlines.
- C. Finding qualified professional and paraprofessional staff within salary grade minimums to adhere to City personnel policy.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Catherine Gwynn		
Dept #:		2111 Finance		~ = Division by Zero				
Division:		2111 ~		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 724,666.01	\$ 746,320.81	\$ 798,732.29	\$ 948,615.00	\$ 957,711.00	\$ 971,256.00	30.14%
1220	Salaries & Wages Overtime			\$ -	\$ -	\$ -	\$ -	*
1224	Cell Phone Stipend	\$ 969.15	\$ 1,439.88	\$ 1,439.88	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	0.01%
1260	Salaries & Wages Part-Time	\$ 47,398.92	\$ 20,000.00	\$ 16,787.85	\$ 20,000.00	\$ 20,000.00	\$ 18,000.00	-10.00%
1262	Salaries & Wages Perm. Part-Time		\$ 116,097.28	\$ 11,775.01	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 2,672.35	\$ -	\$ 6,343.47	\$ -	\$ 5,700.00	\$ -	*
1278	Wellness Earnings	\$ 4,142.86	\$ 4,200.56	\$ 4,108.24	\$ 5,400.00	\$ 5,700.00	\$ 5,700.00	35.70%
1280	Vacation Pay Out	\$ 269.79	\$ -	\$ 104.02	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 57,002.14	\$ 67,936.46	\$ 64,205.74	\$ 74,622.00	\$ 75,777.00	\$ 76,224.00	12.20%
1821	NCLGERS-Retirement	\$ 75,040.19	\$ 98,177.40	\$ 104,323.84	\$ 121,249.00	\$ 123,125.00	\$ 121,615.00	23.87%
1822	401-K Retirement	\$ 29,271.79	\$ 34,722.33	\$ 32,678.19	\$ 37,945.00	\$ 38,536.00	\$ 38,850.00	11.89%
1825	LGERS-CBBC Liab-Cont Base Benef Cap			\$ -	\$ -	\$ -	\$ -	*
1830	Hospital Insurance	\$ 82,582.12	\$ 90,384.00	\$ 91,416.57	\$ 148,200.00	\$ 118,352.00	\$ 118,352.00	30.94%
1835	Group Term Life Insurance Coverage	\$ 594.83	\$ 572.40	\$ 725.04	\$ 725.00	\$ 725.00	\$ 725.00	26.66%
1850	Unemployment Compensation	\$ 131.43	\$ 312.00	\$ 298.44	\$ 500.00	\$ 500.00	\$ 500.00	*
1860	Worker's Compensation	\$ 3,975.78	\$ 3,975.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.63%
1861	Worker's Compensation Insurance			\$ 5,640.54	\$ 5,979.00	\$ 5,979.00	\$ 5,979.00	~
	Total Salaries & Benefits	\$ 1,028,717.36	\$ 1,184,138.12	\$ 1,138,579.12	\$ 1,368,675.00	\$ 1,357,545.00	\$ 1,362,641.00	15.07%
1911	Audit	\$ 33,275.00	\$ 54,500.00	\$ 53,500.00	\$ 54,500.00	\$ 54,500.00	\$ 54,500.00	0.00%
1915	Bank Fees	\$ 22,690.79	\$ 22,500.00	\$ 22,500.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	2.22%
1932	Medical Exams	\$ 139.00	\$ 150.00	\$ 611.00	\$ -	\$ -	\$ -	*
1991	Consultant Fees	\$ 56,068.10	\$ 58,000.00	\$ 47,787.00	\$ 49,450.00	\$ 49,450.00	\$ 44,950.00	-22.50%
2203	Employee Christmas Party	\$ 259.75	\$ 336.00	\$ 336.00	\$ 357.00	\$ 357.00	\$ 357.00	*
2323	Other Training	\$ 2,239.82	\$ 1,850.00	\$ 3,945.60	\$ 3,400.00	\$ 3,200.00	\$ 3,200.00	72.97%
2601	Office Supplies	\$ 6,315.60	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 5,600.00	-13.85%
2603	Postage Machine Supplies	\$ 27,586.40	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	\$ -	*
2912	Data Processing Forms	\$ 2,105.28	\$ 2,500.00	\$ 3,477.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	40.00%
2913	Miscellaneous D P Supplies	\$ 215.98		\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies	\$ 6,416.34	\$ 3,800.00	\$ 8,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,400.00	-36.84%
3121	Travel	\$ -	\$ 2,150.00	\$ 3,510.00	\$ 3,950.00	\$ 3,950.00	\$ 3,950.00	83.72%
3210	Telephone		\$ -	\$ 1,500.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	~



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head	Catherine Gwynn			
Dept #:	2111	Finance		~ = Division by Zero				
Division:	2111	~		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3250	Postage	\$ 4,041.57	\$ -	\$ 70.76	\$ -	\$ -	\$ -	*
3410	Printing	\$ 630.00	\$ 500.00	\$ 2,270.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	140.00%
3421	Copy Machine Cost	\$ 5,449.47	\$ 6,500.00	\$ 3,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	0.00%
3511	Building Maintenance			\$ -	\$ -	\$ -	\$ -	*
3521	Office Machine Maintenance	\$ 460.45	\$ 1,500.00	\$ 300.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
3522	Machine/Equipment Maintenance	\$ 268.54	\$ 500.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00	*
3812	Cash Over/Short	\$ (2,385.96)	\$ 100.00	\$ -	\$ -	\$ -	\$ -	*
3911	Public Notices	\$ 230.40	\$ 50.00	\$ -	\$ -	\$ -	\$ -	*
3914	Contract Services	\$ 39,584.67	\$ 20,000.00	\$ 20,000.00	\$ 29,500.00	\$ 29,500.00	\$ 15,000.00	-25.00%
3950	Education Reimbursement	\$ -		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	~
3999	Tax Listing	\$ 266,504.22	\$ 270,000.00	\$ 278,029.00	\$ 280,000.00	\$ 280,000.00	\$ 280,000.00	3.70%
4221	Software License Fees	\$ 2,236.36	\$ 24,500.00	\$ 23,200.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	0.00%
4511	Multi-Peril Insurance	\$ 354.00	\$ 400.00	\$ 48,120.00	\$ 51,003.00	\$ 51,003.00	\$ 51,003.00	12650.75%
4531	Security Bonds	\$ 206.00	\$ 300.00	\$ 705.00	\$ 300.00	\$ 300.00	\$ 300.00	*
4541	Employee Personal Liability	\$ 51.00	\$ 60.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 243.01	\$ 1,145.00	\$ 962.01	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	-3.93%
4912	Fees & Dues	\$ 2,499.00	\$ 3,530.00	\$ 2,647.00	\$ 4,695.00	\$ 4,695.00	\$ 4,695.00	33.00%
9511	Stockroom-Office Supplies	\$ 6,364.92	\$ 8,000.00	\$ 3,500.00	\$ -	\$ -	\$ -	*
9561	Office Supplies	\$ 319.28	\$ 450.00	\$ 200.00	\$ 450.00	\$ 450.00	\$ 450.00	*
3250A	Postage-Internal Charges only!		\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	11.11%
3999A	Tax Listing Fees - NCVTS	\$ 72,373.62	\$ 70,000.00	\$ 71,665.00	\$ 72,000.00	\$ 72,000.00	\$ 72,000.00	2.86%
3999B	Tax Foreclosure Costs	\$ 4,371.18		\$ -	\$ -	\$ -	\$ -	*
	Total Operating Expenditures	\$ 561,113.79	\$ 589,321.00	\$ 638,935.37	\$ 631,055.00	\$ 630,855.00	\$ 609,555.00	3.43%
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
7160	Lease Purchase Payment		\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance~ Budget	\$ 1,589,831.15	\$ 1,773,459.12	\$ 1,777,514.49	\$ 1,999,730.00	\$ 1,988,400.00	\$ 1,972,196.00	11.21%

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>		1019	<b>Finance</b>					
<b>Division:</b>		1019	<b>Postage Service Credits</b>					
			<b>Dept. Head Catherine Gwynn</b>					
			~ = Division by Zero					
			* = Change < \$500					
			Purple Cell-Finance Input					
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2603	Postage Machine Supplies			\$ -	\$ 31,952.00	\$ 31,952.00	\$ 31,952.00	~
4974	Postage Credits	\$ (15,354.68)	\$ (30,000.00)	\$ (25,467.58)	\$ (31,952.00)	\$ (31,952.00)	\$ (31,952.00)	*
	<b>Total Operating Expenditures</b>	<b>\$ (15,354.68)</b>	<b>\$ (30,000.00)</b>	<b>\$ (25,467.58)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
	<b>Total Finance-Postage Service Credits Budget</b>	<b>\$ (15,354.68)</b>	<b>\$ (30,000.00)</b>	<b>\$ (25,467.58)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>	2112	<b>Finance</b>						
<b>Division:</b>	2112	<b>Office Supply Credits</b>						
		<b>Dept. Head</b> Catherine Gwynn ~ = Division by Zero * = Change < \$500 Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4973	Office Supply Credits	\$ (4,943.76)	\$ (7,257.00)	\$ (6,061.18)	\$ (7,115.00)	\$ (7,115.00)	\$ (7,115.00)	*
9511	Stockroom-Office Supplies			\$ -	\$ 7,115.00	\$ 7,115.00	\$ 7,115.00	~
<b>Total Operating Expenditures</b>		<b>\$ (4,943.76)</b>	<b>\$ (7,257.00)</b>	<b>\$ (6,061.18)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
<b>Total Finance-Office Supply Credits Budget</b>		<b>\$ (4,943.76)</b>	<b>\$ (7,257.00)</b>	<b>\$ (6,061.18)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>

**FISCAL YEAR 2022-2023 BUDGET**  
**DEPARTMENT/DIVISION: PLANNING DEPARTMENT**

**DEPARTMENT OVERVIEW:**

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction, which includes the administration of the City's transportation planning and code enforcement processes. The Department is committed to providing exceptional customer service and supporting the City's Strategic Plan to improve the effectiveness, efficiency and accountability of our services.

**GOALS/MAJOR OBJECTIVES:**

- Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, conditional uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- Provide staff support to the Planning Commission, Board of Adjustment, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- Submit all legal documentation as it relates to the numerous processes administered by the department to include transportation-related tasks.
- Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- Manage and maintain the City's Unified Development Ordinance by providing City Council with all the necessary information which to make informed decisions affecting the community.
- Lead the effort to implement the City's Comprehensive Land Use Plan.
- Provide support to other City departments as requested.

**SIGNIFICANT BUDGET ISSUES:**

- Continue to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- Continued management of Code Enforcement and Minimum Housing (staff, operations, equipment and maintenance) within the department to be more proactive with the use of the Order to Repair Program and all code enforcement ordinances.
- Manage an increasing citizen response to tree service needs within the City's right-of-way due to aging tree stock.
- Provide transportation planning for the Goldsboro Urban Area to ensure a continuing, cooperative, and comprehensive approach is being used to address both short and long-range transportation needs as require by FHWA (Federal Highway Administration) including ADA compliance.
- Mandatory compliance of the States Redistricting plan to make conforming changes per the N.C. General Statutes.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Kenny Talton					
Dept #:	3151 Planning	~ = Division by Zero						
Division:	3151 ~	* = Change < \$500						
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 450,444.00	\$ 474,084.75	\$ 375,514.59	\$ 416,221	\$ 426,496	\$ 432,678	-8.73%
1224	Cell Phone Stipend	\$ 1,439.88	\$ 2,880.00	\$ 1,439.88	\$ 2,160	\$ 2,160	\$ 2,160	-25.00%
1260	Salaries & Wages Part-Time			\$ -	\$ -	\$ -	\$ -	*
1275	Salaries & Wages Bonus	\$ 1,644.52	\$ -	\$ -	\$ -	\$ 2,400	\$ -	*
1278	Wellness Earnings	\$ 2,319.54	\$ 2,400.00	\$ 2,100.00	\$ 2,400	\$ 2,400	\$ 2,400	0.00%
1280	Vacation Pay Out	\$ 2,257.22	\$ -	\$ 6,501.50	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 33,703.22	\$ 36,671.40	\$ 29,495.03	\$ 32,190	\$ 33,159	\$ 33,449	-8.79%
1821	NCLGERS-Retirement	\$ 46,825.34	\$ 54,216.15	\$ 47,924.61	\$ 52,303	\$ 53,879	\$ 54,349	0.25%
1822	401-K Retirement	\$ 18,275.10	\$ 19,174.59	\$ 15,422.24	\$ 16,831	\$ 17,338	\$ 17,490	-8.79%
1830	Hospital Insurance	\$ 52,314.62	\$ 58,104.00	\$ 54,420.24	\$ 70,200	\$ 59,176	\$ 59,176	1.84%
1835	Group Term Life Insurance Coverage	\$ 279.94	\$ 381.60	\$ 381.60	\$ 382	\$ 382	\$ 382	*
1850	Unemployment Compensation	\$ 90.57	\$ 168.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 4,270.10	\$ 4,352.00	\$ -	\$ 4,300	\$ 4,300	\$ 4,300	-1.19%
1861	Worker's Compensation Insurance			\$ 2,525.78	\$ 2,677	\$ 2,677	\$ 2,677	~
1899	Less: Reimbursed by Grants	\$ (607.26)	\$ (66,542.40)	\$ (53,801.73)	\$ (66,542)	\$ (66,542)	\$ (66,542)	*
	Total Salaries & Benefits	\$ 613,256.79	\$ 585,890.09	\$ 481,923.74	\$ 533,122	\$ 537,825	\$ 542,519	-7.40%
1932	Medical Exams	\$ 220.00	\$ 324.00	\$ 35.00	\$ 324	\$ 324	\$ 324	*
1991	Consultant Fees	\$ 51,380.00	\$ 67,400.00	\$ 51,400.00	\$ 25,000	\$ 25,000	\$ 25,000	-62.91%
2203	Employee Appreciation	\$ 142.54	\$ 160.00	\$ 117.72	\$ 153	\$ 153	\$ 153	*
2323	Other Training	\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	*
2501	Vehicle Operation/Maintenance	\$ 2,681.54	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 2,380.04	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 387.15	\$ 1,200.00	\$ 1,200.00	\$ 1,600	\$ 1,600	\$ 1,600	33.33%
2603	Postage Machine Supplies	\$ 7.59	\$ 75.00	\$ -	\$ 75	\$ 75	\$ 75	*
2701	Advertising Legal Display Ads(1215)	\$ 9,956.58	\$ 15,000.00	\$ 10,000.00	\$ 15,000	\$ 15,000	\$ 15,000	0.00%
2993	Operational Supplies	\$ 5,010.09	\$ 5,810.00	\$ 3,000.00	\$ 5,810	\$ 5,810	\$ 5,810	0.00%
2998	Chemicals	\$ 1.01		\$ -	\$ -	\$ -	\$ -	*
3121	Travel	\$ 350.00	\$ 7,260.00	\$ 1,990.83	\$ 7,010	\$ 7,010	\$ 7,010	-3.44%
3210	Communication Services	\$ 3,306.20	\$ 4,536.00	\$ 2,448.36	\$ 4,536	\$ 4,536	\$ 4,536	0.00%
3250	Postage	\$ 7,457.32		\$ -	\$ -	\$ -	\$ -	*
3410	Printing	\$ 267.55	\$ 1,000.00	\$ 1,000.00	\$ 1,000	\$ 1,000	\$ 1,000	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Kenny Talton		
Dept #:		3151 Planning		~ = Division by Zero				
Division:		3151 ~		* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3421	Copy Machine Cost	\$ 2,578.17	\$ 6,308.35	\$ 2,847.65	\$ 2,848	\$ 2,848	\$ 2,848	-54.85%
3513	Tree Replacement	\$ 3,200.00	\$ 3,400.00	\$ 1,440.00	\$ 3,400	\$ 3,400	\$ 3,400	0.00%
3532	Maintenance of Enhancement Areas	\$ 63,084.55	\$ 70,600.00	\$ 59,680.00	\$ 75,000	\$ 75,000	\$ 65,000	-7.93%
3914	Contract Services	\$ 27,045.55	\$ 44,252.00	\$ 29,377.42	\$ 44,252	\$ 44,252	\$ 44,252	0.00%
3950	Education Reimbursement	\$ 1,717.20	\$ 900.00	\$ -	\$ 1,200	\$ 1,200	\$ 1,200	33.33%
3954	House Securement	\$ -	\$ 5,000.00	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
3991	Commission Expenses	\$ 352.50	\$ 3,200.00	\$ 2,000.00	\$ 4,200	\$ 4,200	\$ 4,200	31.25%
3993	Building Demolition	\$ 3,644.00	\$ 40,000.00	\$ 10,000.00	\$ 40,000	\$ 40,000	\$ 40,000	0.00%
3994	Tree Service	\$ 68,150.00	\$ 37,500.00	\$ 37,500.00	\$ 50,000	\$ 50,000	\$ 50,000	33.33%
3996	Clean Lots	\$ 33,184.42	\$ 40,000.00	\$ 35,000.00	\$ 50,000	\$ 50,000	\$ 50,000	25.00%
4511	Multi-Peril Insurance	\$ 324.00	\$ 334.00	\$ 2,080.00	\$ 2,205	\$ 2,205	\$ 2,205	560.18%
4521	Auto Liability	\$ 2,125.00	\$ 2,189.00	\$ 779.37	\$ 806	\$ 806	\$ 806	-63.18%
4541	Employee Personal Liability	\$ 47.00	\$ 48.00	\$ -	\$ -	\$ -	\$ -	*
4543	Insurance Deductible Claims	\$ 1,099.75		\$ 8,900.25	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ -	\$ 180.00	\$ 180.00	\$ 180	\$ 180	\$ 180	*
4912	Fees & Dues	\$ 998.00	\$ 6,065.00	\$ 1,610.00	\$ 4,590	\$ 4,590	\$ 4,590	-24.32%
9561	Office Supplies	\$ 302.29	\$ 600.00	\$ 200.00	\$ 200	\$ 200	\$ 200	*
9934	Transportation Planning	\$ 116,052.97	\$ 289,372.00	\$ 289,372.00	\$ 352,543	\$ 352,543	\$ 352,543	21.83%
2501A	Vehicle Maintenance-Fleet Charges		\$ 1,550.00	\$ 1,470.00	\$ 1,550	\$ 1,550	\$ 1,550	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 5,200.00	\$ 2,880.00	\$ 5,200	\$ 5,200	\$ 5,200	0.00%
3250A	Postage-Internal Charges only!		\$ 6,712.00	\$ 3,286.80	\$ 6,712	\$ 6,712	\$ 6,712	0.00%
	Total Operating Expenditures	\$ 407,453.01	\$ 667,375.35	\$ 559,795.40	\$ 710,394	\$ 710,394	\$ 700,394	4.95%
5412	Compact Pick-Up Trucks		\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	*
5743	NCDOT ROW Purchase \$500K	\$ 187,500.00		\$ 187,500.00	\$ 187,500	\$ 187,500	\$ 187,500	~
5947	Downtown Sidewalk			\$ 102,317.00	\$ 102,317	\$ 102,317	\$ 33,542	~
	Total Capital Outlay	\$ 187,500.00	\$ 25,000.00	\$ 289,817.00	\$ 289,817	\$ 289,817	\$ 221,042	784.17%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Planning-~ Budget	\$ 1,208,209.80	\$ 1,278,265.44	\$ 1,331,536.14	\$ 1,533,333	\$ 1,538,036	\$ 1,463,955	14.53%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: STREET MAINTENANCE

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Street Maintenance Division are as follows:

#### GOALS/MAJOR OBJECTIVES:

- Continue to improve and streamline the efficiency of operations
- Increase efforts to repair/replace hazardous sections of city owned sidewalks
- Improve focus on repair/maintenance of City streets, curb and gutter, and sidewalks
- Continue to facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Continue to broaden CityWorks capabilities to better track citizen requests, manpower and resource expenditures

#### SIGNIFICANT BUDGET ISSUES:

- Maintenance and/or replacement costs associated with aging vehicle and equipment fleet
- Increasing costs of raw materials and supplies needed for infrastructure repairs (concrete, asphalt, stone, dirt, etc.)



EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Rick Fletcher			
Dept #:		4134	Public Works		~ = Division by Zero				
Division:		4134	Streets & Storms		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 437,755.78	\$ 438,476.59	\$ 409,867.75	\$ 438,479.00	\$ 453,825.00	\$ 460,403.00	5.00%
1220	Salaries & Wages Overtime		\$ 3,156.05	\$ 6,000.00	\$ 2,500.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00	-33.33%
1274	Call Duty Pay		\$ 3,375.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	0.00%
1275	Salaries & Wages Bonus		\$ 2,158.46	\$ -	\$ 4,538.57	\$ -	\$ 3,600.00	\$ -	*
1278	Wellness Earnings		\$ 3,150.42	\$ 3,000.00	\$ 3,000.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	20.00%
1280	Vacation Pay Out			\$ -	\$ 654.17	\$ -	\$ -	\$ -	*
1810	Social Security		\$ 32,162.00	\$ 34,480.58	\$ 32,421.50	\$ 34,527.00	\$ 35,823.00	\$ 36,051.00	4.55%
1821	NCLGERS-Retirement		\$ 46,000.84	\$ 50,977.18	\$ 52,679.64	\$ 56,100.00	\$ 58,207.00	\$ 58,577.00	14.91%
1822	401-K Retirement		\$ 17,941.68	\$ 18,029.07	\$ 16,952.42	\$ 18,053.00	\$ 18,731.00	\$ 18,850.00	4.55%
1830	Hospital Insurance		\$ 67,090.46	\$ 71,016.00	\$ 21,914.02	\$ 93,600.00	\$ 81,367.00	\$ 81,367.00	14.58%
1835	Group Term Life Insurance Coverage		\$ 362.39	\$ 457.92	\$ 457.92	\$ 458.00	\$ 458.00	\$ 458.00	*
1850	Unemployment Compensation		\$ 88.04	\$ 138.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 138,976.96	\$ 6,993.00	\$ 1,790.22	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-28.50%
1861	Worker's Compensation Insurance				\$ 3,577.84	\$ 3,793.00	\$ 3,793.00	\$ 3,793.00	~
1899	Less: Reimbursed by Grants		\$ (2,018.59)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 750,199.49	\$ 632,818.34	\$ 553,604.06	\$ 662,860.00	\$ 671,654.00	\$ 675,349.00	6.72%
1932	Medical Exams		\$ 27.00	\$ 300.00	\$ -	\$ -	\$ -	\$ -	*
2121	Uniforms		\$ 6,724.65	\$ 7,000.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	14.29%
2123	Protective Clothing		\$ 492.30	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	0.00%
2124	Shoes-Steel Toe		\$ 1,433.18	\$ 1,800.00	\$ 1,500.00	\$ 1,725.00	\$ 1,725.00	\$ 1,725.00	-4.17%
2323	Other Training		\$ 1,600.00	\$ 2,200.00	\$ -	\$ 3,800.00	\$ 3,800.00	\$ 3,800.00	72.73%
2501	Vehicle Operation/Maintenance		\$ 23,983.12	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 15,097.73	\$ -	\$ -	\$ -	\$ -	\$ -	*
2591	Fuel For Equipment		\$ 15.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2993	Operational Supplies		\$ 14,329.66	\$ 17,000.00	\$ 16,000.00	\$ 20,000.00	\$ 20,000.00	\$ 19,000.00	11.76%
2994	Tools		\$ 2,674.93	\$ 3,000.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	33.33%
3121	Travel		\$ -	\$ 500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	200.00%
3210	Telephone & Communication Svcs		\$ 2,003.20	\$ 2,340.00	\$ 2,340.00	\$ 4,600.00	\$ 4,600.00	\$ 4,600.00	96.58%
3250	Postage		\$ 1.00		\$ -	\$ -	\$ -	\$ -	*
3410	Printing		\$ -	\$ 250.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	*
3522	Machine/Equipment Maintenance		\$ 1,016.77	\$ 4,000.00	\$ 4,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	75.00%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Rick Fletcher			
Dept #:		4134	Public Works		~ = Division by Zero				
Division:		4134	Streets & Storms		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3593	Street Repairs		\$ 19,246.69	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 26,000.00	4.00%
3594	Sidewalk Repairs		\$ 22,308.00	\$ 25,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 26,000.00	4.00%
3913	Landfill Charges		\$ 4,179.43	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	0.00%
3950	Education Reimbursement		\$ -		\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	~
4511	Multi-Peril Insurance		\$ 1,112.58	\$ 1,146.00	\$ 6,753.38	\$ 7,158.00	\$ 7,158.00	\$ 7,158.00	524.61%
4521	Auto Liability		\$ 2,617.00	\$ 2,695.00	\$ 4,065.13	\$ 4,207.00	\$ 4,207.00	\$ 4,207.00	56.10%
4541	Employee Personal Liability		\$ 80.00	\$ 82.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ 500.00	\$ 300.00	\$ -	\$ 800.00	\$ 800.00	\$ 800.00	166.67%
2501A	Vehicle Maintenance-Fleet Charges			\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges			\$ 20,000.00	\$ 20,000.00	\$ 21,000.00	\$ 38,017.00	\$ 38,017.00	90.09%
3250A	Postage-Internal Charges only!			\$ 10.00	\$ -	\$ 10.00	\$ 10.00	\$ 10.00	*
	Total Operating Expenditures		\$ 119,442.24	\$ 149,873.00	\$ 152,008.51	\$ 182,650.00	\$ 199,667.00	\$ 190,667.00	27.22%
5150	Excavator		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
5410	Backhoe				\$ -	\$ -	\$ -	\$ -	*
5420	Tandem Dump Truck		\$ 47,607.80	\$ 150,000.00	\$ -	\$ 180,000.00	\$ 30,000.00	\$ 30,000.00	-80.00%
5426	Pick-Up Truck W/Club Cab		\$ -		\$ -	\$ -	\$ -	\$ -	*
5453	Pothole Patcher				\$ -	\$ -	\$ -	\$ -	*
5476	Crew Cab Pick-Up Tk W/Utility Body			\$ -	\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment				\$ -	\$ -	\$ -	\$ -	*
5672	Utility Trailer		\$ -	\$ -	\$ -	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	~
	Total Capital Outlay		\$ 47,607.80	\$ 150,000.00	\$ -	\$ 198,000.00	\$ 48,000.00	\$ 48,000.00	-68.00%
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Streets & Storms Budget		\$ 917,249.53	\$ 932,691.34	\$ 705,612.57	\$ 1,043,510.00	\$ 919,321.00	\$ 914,016.00	-2.00%

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>		<b>4135</b>	<b>Engineering</b>	<b>Dept. Head Bobby Croom</b>				
<b>Division:</b>		<b>4135</b>	<b>Streets Utilities</b>	~ = Division by Zero				
				* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3311	Street Lights	\$ 470,637.94	\$ 470,000.00	\$ 453,736.00	\$ 470,000.00	\$ 470,000.00	\$ 470,000.00	0.00%
3595	Railroad Signal Maintenance	\$ 17,806.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	0.00%
3596	Bridge Inspections & Repairs	\$ -	\$ 4,000.00	\$ 2,600.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
	<b>Total Operating Expenditures</b>	<b>\$ 488,443.94</b>	<b>\$ 496,000.00</b>	<b>\$ 478,336.00</b>	<b>\$ 496,000.00</b>	<b>\$ 496,000.00</b>	<b>\$ 496,000.00</b>	<b>0.00%</b>
5993	Railroad Signals		\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>0.00%</b>
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
	<b>Total Engineering-Streets Utilities Budget</b>	<b>\$ 488,443.94</b>	<b>\$ 501,000.00</b>	<b>\$ 478,336.00</b>	<b>\$ 501,000.00</b>	<b>\$ 501,000.00</b>	<b>\$ 501,000.00</b>	<b>0.00%</b>

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>		<b>4136</b>	<b>Engineering</b>					
<b>Division:</b>		<b>4136</b>	<b>Street Paving</b>					
			<b>Dept. Head Bobby Croom</b>					
			~ = Division by Zero					
			* = Change < \$500					
			Purple Cell-Finance Input					
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3588	Street Resurfacing	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	\$ -	*
	<b>Total Operating Expenditures</b>	\$ -	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	\$ -	*
5733	Paving Multi-Use Areas	\$ -	\$ 187,500.00	\$ 187,500.00	\$ 753,750.00	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	\$ -	\$ 187,500.00	\$ 187,500.00	\$ 753,750.00	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	<b>Total Engineering-Street Paving Budget</b>	\$ -	\$ 187,500.00	\$ 187,500.00	\$ 1,253,750.00	\$ 500,000.00	\$ -	*

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PW-SOLID WASTE

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions: Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Storm Water Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Solid Waste Division are as follows:

#### GOALS/MAJOR OBJECTIVES:

- Continue to ensure all personnel are fully trained on equipment and routes to promote safety and efficiency
- Continue to facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Extend useful life of equipment and vehicles through regular preventative maintenance
- Maximize revenue generated from all business accounts
- Continue to market and promote our residential and commercial dumpster service
- Explore options to upgrade and relocate the City Transfer Station

#### SIGNIFICANT BUDGET ISSUES:

- Funds to upgrade/repair the City's aging transfer station—needs to be relocated outside the flood plain
- Costs associated with replacing aging Solid Waste fleet—32% over 20 years old, 51% over 15 years old and 68% over 10 years old
- Projected increase in the cost of fuel associated with running daily routes

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Rick Fletcher					
Dept #:	4143	Public Works	~ = Division by Zero						
Division:	4143	Solid Waste	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 1,122,769.89	\$ 1,291,564.53	\$ 1,119,612.61	\$ 1,266,546.00	\$ 1,314,576.00	\$ 1,333,627.00	3.26%
1220	Salaries & Wages Overtime		\$ 15,884.27	\$ 10,000.00	\$ 18,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	10.00%
1224	Cell Phone Stipend		\$ 1,439.88	\$ 1,500.00	\$ 1,440.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
1260	Salaries & Wages Part-Time		\$ 58,943.36	\$ 55,000.00	\$ 42,947.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	0.00%
1272	Holiday Pay		\$ 26,820.59	\$ 36,500.00	\$ 35,554.00	\$ 36,500.00	\$ 36,500.00	\$ 36,500.00	0.00%
1275	Salaries & Wages Bonus		\$ 5,344.73	\$ -	\$ 11,446.00	\$ -	\$ 10,500.00	\$ -	*
1278	Wellness Earnings		\$ 7,951.06	\$ 8,600.00	\$ 7,964.00	\$ 8,600.00	\$ 8,600.00	\$ 8,600.00	0.00%
1280	Vacation Pay Out		\$ 19,484.45	\$ -	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	~
1810	Social Security		\$ 92,561.09	\$ 107,342.09	\$ 95,775.22	\$ 106,423.00	\$ 110,900.00	\$ 111,554.00	3.92%
1821	NCLGERS-Retirement		\$ 122,854.16	\$ 158,697.91	\$ 155,619.08	\$ 172,919.00	\$ 180,195.00	\$ 174,421.00	9.91%
1822	401-K Retirement		\$ 47,943.24	\$ 56,126.58	\$ 50,078.54	\$ 55,646.00	\$ 57,987.00	\$ 56,129.00	0.00%
1830	Hospital Insurance		\$ 178,782.00	\$ 206,592.00	\$ 180,723.08	\$ 273,000.00	\$ 251,498.00	\$ 251,498.00	21.74%
1835	Group Term Life Insurance Coverage		\$ 1,234.14	\$ 1,335.60	\$ 1,335.60	\$ 1,336.00	\$ 1,336.00	\$ 1,336.00	0.03%
1850	Unemployment Compensation		\$ 1,263.72	\$ 423.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 140,935.59	\$ 12,861.00	\$ 59,860.05	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	288.77%
1861	Worker's Compensation Insurance				\$ 8,374.21	\$ 8,877.00	\$ 8,877.00	\$ 8,877.00	~
1899	Less: Reimbursed by Grants		\$ (5,777.57)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 1,838,434.60	\$ 1,946,542.71	\$ 1,803,729.39	\$ 2,059,347.00	\$ 2,110,469.00	\$ 2,112,042.00	8.50%
1932	Medical Exams		\$ 923.00	\$ 500.00	\$ 700.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2121	Uniforms		\$ 18,032.71	\$ 18,000.00	\$ 17,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	27.78%
2123	Protective Clothing		\$ 1,575.28	\$ 4,600.00	\$ 4,500.00	\$ 4,600.00	\$ 4,600.00	\$ 3,600.00	-21.74%
2124	Shoes-Steel Toe		\$ 2,869.08	\$ 4,500.00	\$ 4,500.00	\$ 5,400.00	\$ 5,400.00	\$ 5,400.00	20.00%
2323	Other Training		\$ 1,812.00	\$ 2,275.00	\$ 650.00	\$ 2,200.00	\$ 2,200.00	\$ 1,200.00	-47.25%
2501	Vehicle Operation/Maintenance		\$ 337,840.51	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 122,833.28	\$ -	\$ -	\$ -	\$ -	\$ -	*
2511	Oil & Lubricants		\$ -	\$ 700.00	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies		\$ 8,625.40	\$ 12,000.00	\$ 11,800.00	\$ 12,000.00	\$ 12,000.00	\$ 11,000.00	-8.33%
2994	Tools		\$ 1,647.69	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 1,600.00	-23.81%
3121	Travel		\$ 57.05	\$ 1,100.00	\$ 150.00	\$ 2,100.00	\$ 2,100.00	\$ 1,100.00	0.00%
3210	Telephone & Communication Svcs		\$ 8,723.81	\$ 8,000.00	\$ 8,740.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	10.00%
3250	Postage		\$ 13.83		\$ -	\$ -	\$ -	\$ -	*

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Rick Fletcher			
Dept #:		4143	Public Works	~ = Division by Zero					
Division:		4143	Solid Waste	* = Change < \$500					
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V FY21-22 Adopted % Δ Incr/(Decr)
3310	Electricity		\$ 5,079.93	\$ 3,600.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	16.67%
3410	Printing		\$ 1,711.48	\$ 1,500.00	\$ 1,250.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
3510	Repairs (Insurance Claims)		\$ 23,704.12		\$ -	\$ -	\$ -	\$ -	*
3522	Machine/Equipment Maintenance		\$ 45,650.00	\$ 55,000.00	\$ 55,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	9.09%
3604	Trash Container Purchases		\$ 27,401.80	\$ 30,000.00	\$ 40,500.00	\$ 40,000.00	\$ 40,000.00	\$ 35,000.00	16.67%
3607	Dumpsters		\$ 23,883.00	\$ 45,000.00	\$ 42,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	0.00%
3913	Landfill Charges		\$ 407,056.40	\$ 445,000.00	\$ 430,000.00	\$ 445,000.00	\$ 445,000.00	\$ 438,000.00	-1.57%
3914	Contract Services		\$ 3,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	0.00%
3916	Recycling Fees		\$ 77,242.46	\$ 95,000.00	\$ 10,000.00	\$ 50,000.00	\$ 50,000.00	\$ 40,500.00	-57.37%
3950	Education Reimbursement		\$ 509.66	\$ 1,750.00	\$ 2,250.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	42.86%
4511	Multi-Peril Insurance		\$ 6,123.11	\$ 6,307.00	\$ 11,385.22	\$ 12,067.00	\$ 12,067.00	\$ 12,067.00	91.33%
4521	Auto Liability		\$ 35,533.00	\$ 36,599.00	\$ 43,729.33	\$ 45,250.00	\$ 45,250.00	\$ 45,250.00	23.64%
4541	Employee Personal Liability		\$ 452.00	\$ 465.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ 1,850.13	\$ 2,000.00	\$ 1,880.00	\$ 1,880.00	\$ 1,880.00	\$ 1,880.00	-6.00%
2501A	Vehicle Maintenance-Fleet Charges			\$ 320,000.00	\$ 265,000.00	\$ 320,000.00	\$ 280,000.00	\$ 280,000.00	-12.50%
2502A	Vehicle Fuel-Internal Charges			\$ 150,000.00	\$ 120,000.00	\$ 230,000.00	\$ 416,372.00	\$ 416,372.00	177.58%
3250A	Postage-Internal Charges only!			\$ 20.00	\$ 250.00	\$ 50.00	\$ 50.00	\$ 50.00	*
	Total Operating Expenditures		\$ 1,164,150.73	\$ 1,249,516.00	\$ 1,081,084.55	\$ 1,321,647.00	\$ 1,468,019.00	\$ 1,442,019.00	15.41%
5402	Garbage Packer		\$ -	\$ 200,000.00	\$ 397,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	0.00%
5407	Trash Truck				\$ -	\$ 350,000.00	\$ 350,000.00	\$ 350,000.00	~
5421	Truck Tractor				\$ -	\$ -	\$ -	\$ -	*
5434	Leaf Trailers				\$ -	\$ -	\$ -	\$ -	*
5440	Leaf Vacuum Loader				\$ -	\$ 170,000.00	\$ 170,000.00	\$ 170,000.00	~
5446	Refuse Transfer Trailer			\$ 300,000.00	\$ 262,000.00	\$ -	\$ -	\$ -	*
5474	Dump Truck				\$ -	\$ 120,000.00	\$ -	\$ -	*
5476	Crew Cab Pick-Up Tk W/Utility Body			\$ -	\$ 91,809.00	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ 500,000.00	\$ 750,809.00	\$ 840,000.00	\$ 720,000.00	\$ 720,000.00	44.00%
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Solid Waste Budget		\$ 3,002,585.33	\$ 3,696,058.71	\$ 3,635,622.94	\$ 4,220,994.00	\$ 4,298,488.00	\$ 4,274,061.00	15.64%



## **FISCAL YEAR 2022-2023 BUDGET**

### **DEPARTMENT/DIVISION: ENGINEERING**

#### **DEPARTMENT OVERVIEW:**

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design and surveying, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvements, prepares assessment rolls, and maintains assessment files. We provide assistance for new connections to City utilities and maintain records for utility tap connections. The Engineering Department also oversees the Goldsboro Traffic Signal System and the Signs and Markings Shop. The traffic signal system is comprised of over 42 miles of fiber optic cable that currently connects 127 NCDOT and City of Goldsboro signals. Staff is responsible for day-to-day operations, maintenance, timing of our area's traffic signals and installation of traffic signs/markings.

#### **GOALS/MAJOR OBJECTIVES:**

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Pavement condition survey
- Street resurfacing and storm drainage improvements
- Construction Surveying and Project Design
- Managing private development
- Traffic Signals and Signs/Markings

#### **SIGNIFICANT BUDGET ISSUES:**

- Funding for infrastructure improvements
- Capital improvement projects

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Bobby Croom		
Dept #:		4172	Engineering	~ = Division by Zero				
Division:		4172	~	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 522,776.09	\$ 690,893.12	\$ 596,625.64	\$ 746,744.00	\$ 772,880.00	\$ 784,081.00	13.49%
1220	Salaries & Wages Overtime	\$ 3,443.35	\$ 5,000.00	\$ 4,700.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
1224	Cell Phone Stipend	\$ 2,049.06	\$ 2,880.00	\$ 2,290.00	\$ 2,880.00	\$ 2,880.00	\$ 2,880.00	0.00%
1260	Salaries & Wages Part-Time	\$ 13,360.00		\$ -	\$ -	\$ -	\$ -	*
1274	Call Duty Pay	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	0.00%
1275	Salaries & Wages Bonus	\$ 1,438.97	\$ -	\$ -	\$ -	\$ 3,600.00	\$ -	*
1278	Wellness Earnings	\$ 2,261.84	\$ 5,100.00	\$ 3,300.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-1.96%
1280	Vacation Pay Out	\$ 16,927.11	\$ -	\$ 188.68	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 41,801.06	\$ 54,343.55	\$ 46,940.73	\$ 58,608.00	\$ 60,883.00	\$ 61,465.00	13.10%
1821	NCLGERS-Retirement	\$ 56,776.22	\$ 80,343.20	\$ 76,271.02	\$ 95,229.00	\$ 98,925.00	\$ 99,870.00	24.30%
1822	401-K Retirement	\$ 22,153.94	\$ 28,414.92	\$ 24,544.17	\$ 30,645.00	\$ 31,834.00	\$ 32,138.00	13.10%
1830	Hospital Insurance	\$ 51,516.08	\$ 71,016.00	\$ 67,400.00	\$ 93,600.00	\$ 88,764.00	\$ 88,764.00	24.99%
1835	Group Term Life Insurance Coverage	\$ 308.59	\$ 419.76	\$ 419.76	\$ 458.00	\$ 458.00	\$ 458.00	*
1850	Unemployment Compensation	\$ 123.42	\$ 196.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 2,152.68	\$ 2,217.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	-9.79%
1861	Worker's Compensation Insurance			\$ 4,187.64	\$ 4,439.00	\$ 4,439.00	\$ 4,439.00	~
1899	Less: Reimbursed by Grants	\$ (6,248.98)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 737,339.43	\$ 947,323.55	\$ 833,367.64	\$ 1,051,103.00	\$ 1,083,163.00	\$ 1,092,595.00	15.33%
1932	Medical Exams	\$ 287.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	\$ 160.00	*
1991	Consultant Fees	\$ -		\$ -	\$ 51,400.00	\$ 51,400.00	\$ 51,400.00	~
2121	Uniforms	\$ 363.39	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	0.00%
2123	Protective Clothing	\$ 236.14	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
2124	Shoes-Steel Toe	\$ 289.30	\$ 470.00	\$ 470.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	187.23%
2203	Employee Christmas Party	\$ 109.20	\$ 176.00	\$ 167.00	\$ 204.00	\$ 204.00	\$ 204.00	*
2323	Other Training	\$ 620.00	\$ 2,375.00	\$ 2,300.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	89.47%
2391	First Aid	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	*
2501	Vehicle Operation/Maintenance	\$ 8,951.66	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 6,230.46	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ 142.96	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	*
2993	Operational Supplies	\$ 3,970.83	\$ 4,000.00	\$ 3,700.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
2994	Tools	\$ 201.12	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	\$ 375.00	*

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Bobby Croom		
Dept #:		4172	Engineering	~ = Division by Zero				
Division:		4172	~	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3121	Travel	\$ 68.31	\$ 900.00	\$ 1,500.00	\$ 4,400.00	\$ 4,400.00	\$ 4,400.00	388.89%
3210	Telephone	\$ 1,679.91	\$ 4,610.00	\$ 4,610.00	\$ 5,065.00	\$ 5,065.00	\$ 5,065.00	9.87%
3250	Postage	\$ 145.01		\$ -	\$ -	\$ -	\$ -	*
3312	Traffic Signal Electricity	\$ 10,024.46	\$ 9,500.00	\$ 8,000.00	\$ 9,500.00	\$ 9,500.00	\$ 9,500.00	0.00%
3410	Printing	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	*
3421	Copy Machine Cost	\$ 2,769.94	\$ 2,000.00	\$ 3,600.00	\$ 4,300.00	\$ 4,300.00	\$ 4,300.00	115.00%
3422	Outside Copy Machine Cost	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	*
3509	Signs & Markings Maint. Materials		\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%
3510	Repairs (Insurance Claims)	\$ 19,046.75	\$ -	\$ -	\$ -	\$ -	\$ -	*
3521	Office Machine Maintenance	\$ -	\$ 500.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 500.00	*
3522	Machine/Equipment Maintenance	\$ 19.99	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	\$ 650.00	0.00%
3592	Maintenance Materials	\$ 83,196.38	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	0.00%
3700	Advertising	\$ 3,379.00	\$ 3,500.00	\$ 3,400.00	\$ -	\$ -	\$ -	*
4221	Software License Fees	\$ 13,388.00	\$ 24,100.00	\$ 22,462.00	\$ 24,100.00	\$ 24,100.00	\$ 24,100.00	0.00%
4511	Multi-Peril Insurance	\$ 189.00	\$ 195.00	\$ 2,347.00	\$ 2,488.00	\$ 2,488.00	\$ 2,488.00	1175.90%
4521	Auto Liability	\$ 4,463.00	\$ 4,596.00	\$ 1,945.30	\$ 2,013.00	\$ 2,013.00	\$ 2,013.00	-56.20%
4541	Employee Personal Liability	\$ 27.00	\$ 28.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 3,899.56	\$ 3,500.00	\$ 3,400.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	0.00%
4912	Fees & Dues	\$ 2,237.50	\$ 2,510.00	\$ 1,730.00	\$ 3,540.00	\$ 3,540.00	\$ 3,540.00	41.04%
4990	Equipment Expense	\$ 660.99	\$ 750.00	\$ 750.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	33.33%
9561	Office Supplies	\$ 170.49	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 7,000.00	\$ 7,000.00	\$ 14,000.00	\$ 25,344.00	\$ 25,344.00	262.06%
3250A	Postage-Internal Charges only!		\$ 300.00	\$ 200.00	\$ 300.00	\$ 300.00	\$ 300.00	*
	Total Operating Expenditures	\$ 166,767.35	\$ 155,045.00	\$ 141,616.30	\$ 220,195.00	\$ 231,539.00	\$ 231,539.00	49.34%
5422	Bucket Truck	\$ 144,164.00		\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 144,164.00	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Engineering-~ Budget	\$ 1,048,270.78	\$ 1,102,368.55	\$ 974,983.94	\$ 1,271,298.00	\$ 1,314,702.00	\$ 1,324,134.00	20.12%

## FISCAL YEAR 2021-22 BUDGET

### DEPARTMENT/DIVISION: FIRE/5120

#### DEPARTMENT OVERVIEW:

The Goldsboro Fire Department (GFD) protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. An all hazards emergency response organization, those services include but are not limited to firefighting, Haz-Mat response, technical rescue, confined space rescue, trench rescue, water rescue, vehicle extrication, search and rescue, emergency medical (EMS), building pre-planning, fire inspections, code enforcement, hydrant maintenance, life safety education, and fire cause investigation. The department currently operates five Engine Companies and one Tower Company. The six (6) companies respond out of five stations strategically placed throughout the city. The companies are supported by an assigned shift commander and a multi-functional administrative team. Operations are continuous across three (3) shifts and the current staffing consists of 82 uniformed personnel, 2 administrative employees, and 3 part-time employees.

#### GOALS/MAJOR OBJECTIVES:

- Continue efforts to meet UNC SOG metrics, NFPA, and ISO benchmarks related to response times, apparatus replacement, and staffing.
- Implementation of CIP as presented to Mayor, Council and Office of the City Manager. Initial implementation includes funding for 1 Fire Engine, 1 Quint, 3 staff response vehicles and the replacement of Fire Station 3 as outlined in FY2021-22 budget.
- Reassign the part-time Fire Inspector position to a full-time Fire Inspector - (Civilian).
- Achieve State designation as Type III Water Rescue Team.

#### SIGNIFICANT BUDGET ISSUES:

- Increase training opportunities by continuing making improvements/upgrades at Training Facility to allow for in-house training opportunities and provide educational opportunities.
- Continue upgrade/replacement of current SCBA to the 4500-psi operating system.
- Purchase of dual band portable radios to allow for inter-agency operability with mutual-aid organizations (local, state and federal).
- Purchase of a skid unit to allow vehicle (P1164) to be multi-functional to replace 1976 Brush truck.
- Implementation of CIP as presented to Mayor, Council and Office of the City Manager. Initial implementation includes funding for 1 Fire Engine, 1 Quint, 3 staff response vehicles and the replacement of Fire Station 3 as outlined in FY2021-22 budget.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Ron Stempien					
Dept #:	5120	Fire Department						
Division:	5120	~						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
	Object of Expenditure	FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 3,730,200.35	\$ 3,770,594.15	\$ 3,609,415.35	\$ 3,819,210.00	\$ 3,952,882.00	\$ 4,048,624.00	7.37%
1220	Salaries & Wages Overtime	\$ 159,536.99	\$ 140,000.00	\$ 199,904.88	\$ 198,000.00	\$ 198,000.00	\$ 198,000.00	41.43%
1221	Mayor's Star Award	\$ 700.00	\$ -	\$ 700.00	\$ -	\$ -	\$ -	*
1224	Cell Phone Stipend	\$ 1,107.60	\$ 1,440.00	\$ 1,024.62	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	0.00%
1260	Salaries & Wages Part-Time	\$ 33,289.00	\$ 49,240.00	\$ 15,500.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	-59.38%
1272	Holiday Pay	\$ 138,667.17	\$ 140,000.00	\$ 144,701.01	\$ 167,700.00	\$ 167,700.00	\$ 167,700.00	19.79%
1275	Salaries & Wages Bonus	\$ 16,445.22	\$ -	\$ 29,710.57	\$ -	\$ 25,350.00	\$ -	*
1278	Wellness Earnings	\$ 20,229.62	\$ 21,602.88	\$ 20,327.71	\$ 22,500.00	\$ 22,500.00	\$ 22,500.00	4.15%
1280	Vacation Pay Out	\$ 41,573.18	\$ 12,500.00	\$ 42,489.40	\$ 28,033.00	\$ 28,033.00	\$ 28,033.00	124.26%
1810	Social Security	\$ 304,153.42	\$ 316,356.34	\$ 310,878.68	\$ 325,652.00	\$ 337,817.00	\$ 343,202.00	8.49%
1821	NCLGERS-Retirement	\$ 421,037.77	\$ 467,711.15	\$ 505,127.05	\$ 529,131.00	\$ 548,897.00	\$ 557,647.00	19.23%
1822	401-K Retirement	\$ 164,321.86	\$ 165,415.08	\$ 162,550.94	\$ 170,275.00	\$ 176,636.00	\$ 179,452.00	8.49%
1830	Hospital Insurance	\$ 484,167.56	\$ 510,024.00	\$ 539,000.00	\$ 655,200.00	\$ 576,966.00	\$ 576,966.00	13.13%
1835	Group Term Life Insurance Coverage	\$ 3,088.10	\$ 3,205.44	\$ 3,129.12	\$ 3,129.00	\$ 3,205.00	\$ 3,129.00	-2.38%
1850	Unemployment Compensation	\$ 798.25	\$ 1,232.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 44,970.87	\$ 23,146.00	\$ 50,050.18	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	94.42%
1861	Worker's Compensation Insurance			\$ 29,944.49	\$ 31,741.00	\$ 31,741.00	\$ 31,741.00	~
1899	Less: Reimbursed by Grants	\$ (14,816.32)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 5,549,470.64	\$ 5,622,467.04	\$ 5,664,454.00	\$ 6,017,011.00	\$ 6,136,167.00	\$ 6,223,434.00	10.69%
1932	Medical Exams	\$ 45,030.50	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%
1991	Consultant Fees			\$ -	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	~
2111	Cleaning Supplies	\$ 7,411.61	\$ 8,900.00	\$ 7,400.00	\$ 8,900.00	\$ 8,900.00	\$ 8,900.00	0.00%
2121	Uniforms	\$ 39,079.74	\$ 35,000.00	\$ 35,000.00	\$ 45,000.00	\$ 40,000.00	\$ 40,000.00	14.29%
2123	Protective Clothing	\$ 62,528.10	\$ 57,901.00	\$ 57,900.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	20.90%
2125	Shoes-Uniform	\$ 7,155.00	\$ 9,000.00	\$ 6,500.00	\$ 11,700.00	\$ 11,700.00	\$ 11,700.00	30.00%
2203	Employee Appreciation	\$ 564.76	\$ 1,360.00	\$ 1,217.56	\$ 1,428.00	\$ 1,428.00	\$ 1,428.00	5.00%
2323	Other Training	\$ 28,296.70	\$ 20,200.00	\$ 11,450.00	\$ 35,280.00	\$ 35,280.00	\$ 35,280.00	74.65%
2391	First Aid	\$ 3,330.49	\$ 7,300.00	\$ 13,800.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	105.48%
2501	Vehicle Operation/Maintenance	\$ 59,885.08	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 38,933.62	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
2511	Oil & Lubricants	\$ 2,076.21	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Ron Stempien		
Dept #:		5120	Fire Department		~ = Division by Zero			
Division:		5120	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2594	Vehicle Repairs	\$ 26,251.61	\$ 40,000.00	\$ 55,000.00	\$ 86,500.00	\$ 75,000.00	\$ 75,000.00	87.50%
2601	Office Supplies	\$ 4,246.53	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	0.00%
2993	Operational Supplies	\$ 50,025.13	\$ 59,625.00	\$ 59,625.00	\$ 94,502.00	\$ 65,000.00	\$ 65,000.00	9.01%
2994	Tools	\$ 12,271.63	\$ 5,650.00	\$ 5,650.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	23.89%
3121	Travel	\$ 50.00	\$ 500.00	\$ 600.00	\$ 6,850.00	\$ 6,850.00	\$ 6,850.00	1270.00%
3210	Telephone & Communication Svcs	\$ 5,697.11	\$ 5,500.00	\$ 20,691.02	\$ 18,400.00	\$ 18,400.00	\$ 18,400.00	234.55%
3250	Postage	\$ 424.21	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
3310	Electricity	\$ 33,579.96	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	0.00%
3330	Natural Gas	\$ 6,032.50	\$ 6,000.00	\$ 6,000.00	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00	30.00%
3410	Printing	\$ 845.68	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	0.00%
3421	Copy Machine Cost		\$ -	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	\$ 1,550.00	~
3510	Repairs (Insurance Claims)			\$ 55,000.00	\$ -	\$ -	\$ -	*
3511	Building Maintenance	\$ 31,094.26	\$ 38,000.00	\$ 38,000.00	\$ 79,500.00	\$ 44,000.00	\$ 44,000.00	15.79%
3521	Office Machine Maintenance	\$ 1,656.06	\$ 1,550.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	-35.48%
3522	Machine/Equipment Maintenance	\$ 11,549.54	\$ 12,700.00	\$ 12,700.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	57.48%
3914	Contract Services		\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	0.00%
3950	Education Reimbursement	\$ 11,156.02	\$ 5,250.00	\$ 2,695.53	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	42.86%
4221	Software License Fees			\$ -	\$ 26,326.00	\$ 26,326.00	\$ 26,326.00	~
4391	Equipment Rent		\$ 4,200.00	\$ 4,200.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	7.14%
4401	Generator Contract	\$ 4,598.72	\$ 3,500.00	\$ 3,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	42.86%
4511	Multi-Peril Insurance	\$ 7,823.35	\$ 8,058.00	\$ 24,776.40	\$ 26,261.00	\$ 26,261.00	\$ 26,261.00	225.90%
4521	Auto Liability	\$ 62,730.00	\$ 64,612.00	\$ 64,202.00	\$ 66,435.00	\$ 66,435.00	\$ 66,435.00	2.82%
4541	Employee Personal Liability	\$ 325.00	\$ 335.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 2,306.21	\$ 2,680.00	\$ 2,308.62	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	-6.72%
4912	Fees & Dues	\$ 6,390.00	\$ 6,845.00	\$ 6,598.00	\$ 7,365.00	\$ 7,365.00	\$ 7,365.00	7.60%
4990	Equipment Expense	\$ 15,266.75	\$ -	\$ -	\$ 9,600.00	\$ 7,600.00	\$ 7,600.00	~
9561	Office Supplies	\$ 418.60	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 56,625.00	\$ 85,000.00	\$ 89,500.00	\$ 89,500.00	\$ 89,500.00	58.06%
2502A	Vehicle Fuel-Internal Charges		\$ 37,500.00	\$ 40,000.00	\$ 128,100.00	\$ 231,901.00	\$ 231,901.00	518.40%
3250A	Postage-Internal Charges only!		\$ 650.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
Total Operating Expenditures		\$ 589,030.68	\$ 572,691.00	\$ 695,464.13	\$ 977,597.00	\$ 992,896.00	\$ 992,896.00	73.37%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund						
Dept #:		5120 Fire Department						
Division:		5120 ~						
		Dept. Head Ron Stempien						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
5075	Paving - Fire Department			\$ -	\$ -	\$ -	\$ -	*
5136	All Terrain Vehicle	\$ 34,855.64		\$ -	\$ -	\$ -	\$ -	*
5181	Facility Updates-Fire Station 1			\$ -	\$ 25,500.00	\$ -	\$ -	*
5182	Facility Updates-Fire Station 2			\$ -	\$ 10,000.00	\$ -	\$ -	*
5183	Facility Updates-Fire Station 3			\$ -	\$ -	\$ -	\$ -	*
5184	Facility Updates-Fire Station 4			\$ -	\$ -	\$ -	\$ -	*
5185	Facility Updates-Fire Station 5			\$ -	\$ 14,100.00	\$ 14,100.00	\$ 14,100.00	~
5186	Facility Updates-Fire Training			\$ -	\$ 15,000.00	\$ -	\$ -	*
5401	Administrative Car	\$ 6.00	\$ 49,200.00	\$ 49,200.00	\$ 49,200.00	\$ 49,200.00	\$ 49,200.00	0.00%
5496	Aerial Fire Truck			\$ -	\$ 1,136,600.00	\$ 1,136,600.00	\$ 1,136,600.00	~
5500	Engine Replacement			\$ -	\$ -	\$ -	\$ -	*
5521	Fire Hose	\$ 123.98	\$ 13,155.00	\$ 13,000.00	\$ 19,600.00	\$ 19,600.00	\$ 19,600.00	48.99%
5527	Miscellaneous Equipment	\$ 7,178.00		\$ -	\$ 42,300.00	\$ 21,300.00	\$ 21,300.00	~
5735	Air Packs	\$ 34,422.46	\$ 35,100.00	\$ 29,108.00	\$ 21,000.00	\$ 21,000.00	\$ 21,000.00	-40.17%
5736	Thermal Imaging Camera	\$ 5,258.33		\$ -	\$ 11,400.00	\$ 5,700.00	\$ 5,700.00	~
5804	Fire Station			\$ -	\$ -	\$ -	\$ -	*
6101	FEMA Source Capture Exhaust System			\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 81,844.41	\$ 97,455.00	\$ 91,308.00	\$ 1,344,700.00	\$ 1,267,500.00	\$ 1,267,500.00	1200.60%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Fire Department~ Budget	\$ 6,220,345.73	\$ 6,292,613.04	\$ 6,451,226.13	\$ 8,339,308.00	\$ 8,396,563.00	\$ 8,483,830.00	34.82%



## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: POLICE 6121

#### DEPARTMENT OVERVIEW:

The mission of the Goldsboro Police Department is to work cooperatively with the public and within the framework of the United States Constitution and North Carolina law to protect the well-being and enhance the quality of life of our residents and visitors. In 2021/2022, the Police Department was authorized 120 full time positions (108) sworn officers and (13) civilians, assigned to four divisions: Office of the Chief of Police, Operations Bureau, Support Services Bureau, and Investigative Services Bureau. In addition, the Department was authorized (01) part-time Custodian. The activities of the Department include the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

#### GOALS/MAJOR OBJECTIVES:

- Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- Continue Crime Prevention and Community Police/Problem Solving Initiatives including National Night Out, Crime Watch, Gangs Resistance Education and Training (G.R.E.A.T.) Program, Goldsboro Partners Against Crime (GPAC), the Housing Unit, the Special Enforcement Unit (SEU), Gang Suppression Unit (GSU).
- Fill vacancies outside of the twenty (20) frozen positions.
- Reestablish the School Resource Officer (SRO) program with three (3) full-time SROs and one (1) part-time SRO.
- Continue operational efforts to work in partnership with/as Goldsboro /Wayne County Inter-Agency Drug Task Force to serve the community.
- Continuation of the Emergency Response Team (ERT).
- Continue implementation of and efforts to maintain CALEA Accreditation; prepare for and earn North Carolina Law Enforcement Accreditation (NCLEA).
- Continue training in Community Policing, Diversity and Cultural Sensitivity, De-escalation, and other areas of specialized training as may be identified.
- Continue Recruitment efforts with reorganization and updates to the program to address work force needs and striving to increase our minority demographics in a manner consistent with Equal Opportunity Commission (EOC).
- Invest in advance technology and training to expand our ability to investigate crimes and increase the Department's clearance rate for violent crimes.

#### SIGNIFICANT BUDGET ISSUES:

##### OPERATIONAL:

- Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.
- Overall salary adjustment(s) to address increases from local and benchmarked agencies.
- Longevity pay to aid in the retention of long-term employees.

##### CAPITAL ISSUES:

- Replace (20) Vehicles, including all emergency equipment, to replace a portion of the fleet having reached the end of their service life, no longer operationally relevant, or are out of service permanently.
  - (11) Patrol Vehicles, (05) vehicles assigned to Investigations, (03) vehicles assigned to Support Services, and (01) vehicle to be utilized by the VICE Unit.
- Continued maintenance of the Public Safety Complex to include replacing the boiler, repaving of John Street Parking Lot(s), waterproofing exterior, and addressing other infrastructure concerns.
- Purchase/replace office furniture.
- Maintain ShotSpotter Flex: Subscription based service designed to detect, locate and alert on gunfire.
- Reestablish Polygraph Examiner capabilities –Training, equipment, and annual certifications.
- Replacement of essential equipment, including radios, vests, riot gear, gas masks, and weapons.
- Purchase latent evidence processing equipment to increase clearance rate.
- Purchase (02) drones to assist in searches and crime scene mapping.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Mike West					
Dept #:	6121	Police Department						
Division:	6121	~						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 4,909,734.33	\$ 5,142,013.64	\$ 4,772,890.52	\$ 5,101,893.00	\$ 5,283,867.00	\$ 5,535,311.00	7.65%
1220	Salaries & Wages Overtime	\$ 26,052.77	\$ 50,000.00	\$ 25,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	-30.00%
1224	Cell Phone Stipend	\$ 38,424.49	\$ 38,880.00	\$ 38,800.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	15.74%
1260	Salaries & Wages Part-Time	\$ 36,380.20		\$ -	\$ -	\$ -	\$ -	*
1262	Salaries & Wages Perm. Part-Time	\$ 15,716.02	\$ 24,821.00	\$ 24,821.00	\$ 24,821.00	\$ 15,450.00	\$ 15,450.00	-37.75%
1271	Separation Pay	\$ 253,484.87	\$ 244,846.08	\$ 212,753.92	\$ 213,209.00	\$ 213,209.00	\$ 213,209.00	-12.92%
1272	Holiday Pay	\$ 112,415.34	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	\$ 130,000.00	0.00%
1274	Call Duty Pay	\$ 24,178.57	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	\$ 26,000.00	0.00%
1275	Salaries & Wages Bonus	\$ 19,528.82	\$ -	\$ -	\$ -	\$ 36,490.00	\$ -	*
1277	Clothing Allowance	\$ 16,450.00	\$ 16,450.00	\$ 16,450.00	\$ 19,200.00	\$ 19,200.00	\$ 19,200.00	16.72%
1278	Wellness Earnings	\$ 25,549.56	\$ 30,000.00	\$ 36,300.00	\$ 36,300.00	\$ 36,300.00	\$ 36,300.00	21.00%
1280	Vacation Pay Out	\$ 55,804.01	\$ 27,424.00	\$ (9,081.15)	\$ 15,400.00	\$ 15,400.00	\$ 15,400.00	-43.84%
1810	Social Security	\$ 407,847.57	\$ 438,378.26	\$ 403,455.97	\$ 431,982.00	\$ 447,978.00	\$ 464,422.00	5.94%
1820	LEOB-Retirement	\$ 510,144.90	\$ 641,946.87	\$ 653,139.87	\$ 658,753.00	\$ 662,221.00	\$ 657,554.00	2.43%
1821	NCLGERS-Retirement	\$ 50,921.86	\$ 54,940.67	\$ 61,689.10	\$ 61,689.00	\$ 61,689.00	\$ 61,689.00	12.28%
1822	401-K Retirement	\$ 253,722.12	\$ 281,664.03	\$ 275,183.92	\$ 277,378.00	\$ 278,734.00	\$ 276,910.00	-1.69%
1830	Hospital Insurance	\$ 564,535.51	\$ 703,704.00	\$ 511,000.00	\$ 858,000.00	\$ 680,524.00	\$ 680,524.00	-3.29%
1835	Group Term Life Insurance Coverage	\$ 3,882.66	\$ 4,617.36	\$ 4,617.36	\$ 4,617.00	\$ 4,617.00	\$ 4,617.00	-0.01%
1850	Unemployment Compensation	\$ 1,062.37	\$ 2,335.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 107,589.43	\$ 78,000.00	\$ 20,953.50	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	-23.08%
1861	Worker's Compensation Insurance			\$ 34,984.07	\$ 37,083.00	\$ 37,083.00	\$ 37,083.00	~
1899	Less: Reimbursed by Grants	\$ (25,906.49)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 7,407,518.91	\$ 7,936,020.91	\$ 7,238,958.07	\$ 8,036,325.00	\$ 8,088,762.00	\$ 8,313,669.00	4.76%
1932	Medical Exams	\$ 11,532.00	\$ 12,000.00	\$ 7,000.00	\$ 14,200.00	\$ 14,200.00	\$ 14,200.00	18.33%
1991	Consultant Fees	\$ 23,955.00	\$ 15,000.00	\$ 4,000.00	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	0.00%
2111	Cleaning Supplies	\$ 349.94	\$ 3,032.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	-1.06%
2121	Uniforms	\$ 54,178.37	\$ 90,000.00	\$ 50,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	-33.33%
2122	Clothing Allowance			\$ -	\$ -	\$ -	\$ -	*
2123	Protective Clothing	\$ 21,783.44	\$ 40,775.00	\$ 63,000.00	\$ 42,000.00	\$ 42,000.00	\$ 42,000.00	3.00%
2125	Shoes-Uniform	\$ 8,661.53	\$ 9,000.00	\$ 3,330.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	0.00%
2203	Employee Appreciation	\$ 1,627.94	\$ 1,808.00	\$ 2,145.68	\$ 2,057.00	\$ 2,057.00	\$ 2,057.00	13.77%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:		11-General Fund		Dept. Head		Mike West			
Dept #:		6121	Police Department		~ = Division by Zero				
Division:		6121	~		* = Change < \$500				
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2321	Police Library		\$ 192.40	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	0.00%
2323	Other Training		\$ 8,598.80	\$ 18,487.00	\$ 18,387.00	\$ 55,675.00	\$ 50,590.00	\$ 50,590.00	173.65%
2501	Vehicle Operation/Maintenance		\$ 196,432.03	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 152,143.99	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies		\$ 6,546.91	\$ 11,913.00	\$ 11,900.00	\$ 12,400.00	\$ 12,400.00	\$ 12,400.00	4.09%
2916	Explorer Post 209		\$ 2,289.66	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
2918	Emergency Response Team		\$ 16,950.19	\$ 17,008.00	\$ 17,008.00	\$ 59,400.00	\$ 45,400.00	\$ 45,400.00	166.93%
2984	Vending Machine Supplies		\$ 840.00	\$ 1,500.00	\$ 400.00	\$ -	\$ -	\$ -	*
2986	Tasers		\$ 22,272.50	\$ 22,911.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	\$ 23,000.00	0.39%
2987	Vehicle Equipment		\$ 45,356.70	\$ 31,557.00	\$ 21,200.00	\$ 46,538.00	\$ 36,538.00	\$ 36,538.00	15.78%
2993	Operational Supplies		\$ 75,402.77	\$ 100,765.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	19.09%
3121	Travel		\$ 3,456.66	\$ 12,563.00	\$ 12,476.00	\$ 90,223.00	\$ 59,250.00	\$ 59,250.00	371.62%
3130	Events Costs		\$ 3,974.03	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100.00%
3210	Telephone & Communication Svcs		\$ 1,959.86	\$ 1,800.00	\$ 45,100.00	\$ 45,600.00	\$ 45,600.00	\$ 45,600.00	2433.33%
3250	Postage		\$ 1,220.59	\$ -	\$ -	\$ -	\$ -	\$ -	*
3310	Electricity		\$ 63,781.46	\$ 72,000.00	\$ 74,400.00	\$ 74,400.00	\$ 74,400.00	\$ 74,400.00	3.33%
3330	Natural Gas		\$ 20,224.62	\$ 15,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	113.33%
3410	Printing		\$ 1,733.11	\$ 1,844.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-18.66%
3421	Copy Machine Cost		\$ 12,183.16	\$ 18,500.00	\$ 12,000.00	\$ 16,300.00	\$ 16,300.00	\$ 16,300.00	-11.89%
3510	Repairs (Insurance Claims)		\$ 5,916.65	\$ -	\$ -	\$ -	\$ -	\$ -	*
3511	Building Maintenance		\$ 32,430.32	\$ 20,000.00	\$ 23,600.00	\$ 155,800.00	\$ 55,000.00	\$ 55,000.00	175.00%
3521	Office Machine Maintenance		\$ 120,109.81	\$ 8,441.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	-88.15%
3522	Machine/Equipment Maintenance		\$ -	\$ 750.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ 500.00	*
3525	Police Car Camera Maintenance		\$ 143.99	\$ 6,000.00	\$ 100.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.00%
3591	Radio Maintenance		\$ 3,595.24	\$ 8,600.00	\$ 5,600.00	\$ 11,500.00	\$ 11,500.00	\$ 11,500.00	33.72%
3592	Maintenance Materials		\$ 445.50		\$ -	\$ -	\$ -	\$ -	*
3705	Police ShotSpotter Fees		\$ 204,750.00	\$ 210,000.00	\$ 210,000.00	\$ 221,000.00	\$ 221,000.00	\$ 221,000.00	5.24%
3914	Contract Services				\$ -	\$ -	\$ -	\$ -	*
3950	Education Reimbursement		\$ 1,568.99	\$ 4,000.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	150.00%
3952	BLET/Non-Certified Employee Prog		\$ (2,135.23)	\$ 5,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
3953	Gangs Resist Education		\$ 2,299.34	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Mike West					
Dept #:	6121 Police Department	~ = Division by Zero						
Division:	6121 ~	* = Change < \$500						
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3995	Current Operations	\$ 24,606.52	\$ 25,000.00	\$ 25,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	60.00%
4221	Software License Fees		\$ 138,027.00	\$ 138,100.00	\$ 166,600.00	\$ 166,600.00	\$ 166,600.00	20.70%
4391	Equipment Rent	\$ 13,008.00		\$ -	\$ -	\$ -	\$ -	*
4402	Heating & Air Conditioner Contract	\$ -	\$ 36,120.00	\$ 36,120.00	\$ 38,000.00	\$ 38,000.00	\$ 38,000.00	5.20%
4511	Multi-Peril Insurance	\$ 65,563.82	\$ 67,530.00	\$ 95,144.74	\$ 100,845.00	\$ 100,845.00	\$ 100,845.00	49.33%
4521	Auto Liability	\$ 19,122.00	\$ 19,696.00	\$ 28,382.18	\$ 29,369.00	\$ 29,369.00	\$ 29,369.00	49.11%
4541	Employee Personal Liability	\$ 481.00	\$ 495.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ -	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	\$ 220.00	*
4912	Fees & Dues	\$ 8,530.00	\$ 14,039.00	\$ 13,709.00	\$ 12,515.00	\$ 12,515.00	\$ 12,515.00	-10.86%
4990	Equipment Expense	\$ 9,420.69	\$ 19,825.00	\$ 3,000.00	\$ 43,600.00	\$ 20,150.00	\$ 20,150.00	1.64%
9561	Office Supplies	\$ 273.23	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 140,000.00	\$ 140,000.00	\$ 220,000.00	\$ 398,269.00	\$ 398,269.00	184.48%
3250A	Postage-Internal Charges only!		\$ 1,200.00	\$ 750.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	0.00%
	Total Operating Expenditures	\$ 1,267,777.53	\$ 1,385,206.00	\$ 1,409,472.60	\$ 1,968,242.00	\$ 1,947,203.00	\$ 1,947,203.00	40.57%
5157	Software Expense			\$ -	\$ -	\$ -	\$ -	*
5401	Administrative Car	\$ -	\$ 218,365.00	\$ -	\$ 103,486.00	\$ 100,664.00	\$ 100,664.00	-53.90%
5404	Line Cars	\$ 24,628.15		\$ -	\$ -	\$ -	\$ -	*
5462	Sports Utility Vehicle			\$ -	\$ -	\$ -	\$ -	*
5514	Moving Radar			\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment			\$ -	\$ 19,070.00	\$ 11,315.00	\$ 11,315.00	~
5234	Computer Aided Dispatch software	\$ 8,223.40		\$ -	\$ 76,000.00	\$ 76,000.00	\$ 76,000.00	~
5591	Portable Hand Held Radios			\$ -	\$ 92,169.00	\$ 92,169.00	\$ 92,169.00	~
5899	Police/Fire Expansion Construction			\$ -	\$ 180,000.00	\$ 180,000.00	\$ 180,000.00	~
	Total Capital Outlay	\$ 32,851.55	\$ 218,365.00	\$ -	\$ 470,725.00	\$ 460,148.00	\$ 460,148.00	110.72%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Police Department-~ Budget	\$ 8,708,147.99	\$ 9,539,591.91	\$ 8,648,430.67	\$ 10,475,292.00	\$ 10,496,113.00	\$ 10,721,020.00	12.38%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Catherine Gwynn		
Dept #:		7310	Finance		~ = Division by Zero			
Division:		7310	Agency/Special Expense		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4916	Chamber Of Commerce	\$ 20,000.00		\$ -	\$ -	\$ -	\$ -	*
4917	Committee of 100	\$ 25,000.00		\$ -	\$ -	\$ -	\$ -	*
4932	Literacy Connections of Wayne Co.	\$ 9,000.00	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ -	*
4980	Rebuilding Broken Places	\$ 13,500.00	\$ 15,500.00	\$ 15,500.00	\$ -	\$ -	\$ -	*
4981	HGDC Community Crisis Center	\$ 4,500.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ -	*
6993	Boys and Girls Club Donation	\$ 13,500.00	\$ 15,500.00	\$ 15,500.00	\$ -	\$ -	\$ -	*
6994	Arts Council	\$ 22,500.00	\$ 24,500.00	\$ 24,500.00	\$ -	\$ -	\$ -	*
9901	Agency Support-Annual Allocation			\$ -	\$ 216,500.00	\$ 161,000.00	\$ 196,125.00	~
9919	Agency Support-New Requests			\$ -	\$ 252,150.00	\$ -	\$ -	*
9920	Wayne County Schools-PEG Distrib	\$ 26,717.38	\$ 27,400.00	\$ 26,100.00	\$ 26,000.00	\$ -	\$ 26,000.00	-5.11%
9933	WAGES	\$ 18,000.00		\$ -	\$ -	\$ -	\$ -	*
9937	WATCH Donation	\$ 18,000.00		\$ -	\$ -	\$ -	\$ -	*
9947	Museum	\$ 13,500.00	\$ 15,500.00	\$ 15,500.00	\$ -	\$ -	\$ -	*
9952	Communties In Schools Inc	\$ 13,500.00	\$ 15,500.00	\$ 15,500.00	\$ -	\$ -	\$ -	*
9972	Mental Health Association	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ -	\$ -	\$ -	*
9979	Waynesborough Park Donation	\$ 18,000.00		\$ -	\$ -	\$ -	\$ -	*
9980	Goldsboro/Wayne Trans Authority	\$ 200,000.00	\$ 303,129.00	\$ 303,129.00	\$ 303,129.00	\$ 303,000.00	\$ 303,000.00	-0.04%
9982	MPI (Mephibosheth Project, Inc)	\$ 4,500.00	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -	\$ -	*
9996	WISH Donation	\$ 9,000.00	\$ 11,000.00	\$ 11,000.00	\$ -	\$ -	\$ -	*
	Total Operating Expenditures	\$ 441,217.38	\$ 464,029.00	\$ 462,729.00	\$ 797,779.00	\$ 464,000.00	\$ 525,125.00	13.17%
	Total Capital Outlay			\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance-Agency/Special Expense Budget	\$ 441,217.38	\$ 464,029.00	\$ 462,729.00	\$ 797,779.00	\$ 464,000.00	\$ 525,125.00	13.17%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Catherine Gwynn					
Dept #:	7315	Finance	~ = Division by Zero						
Division:	7315	Non-recurring capital outlay	* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1834	City's Portion Retiree Health Insur		\$ 78,996.75	\$ 79,000.00	\$ 54,000.00	\$ 62,412.00	\$ 62,412.00	\$ 62,412.00	-21.00%
	Total Salaries & Benefits		\$ 78,996.75	\$ 79,000.00	\$ 54,000.00	\$ 62,412.00	\$ 62,412.00	\$ 62,412.00	-21.00%
4543	Insurance Deductible Claims		\$ 10,000.00		\$ -	\$ -	\$ -	\$ -	*
4801	Econ Devel Incent-Alta Foods		\$ 9,062.50	\$ 11,718.75	\$ -	\$ 11,719.00	\$ 11,719.00	\$ 11,719.00	0.00%
4802	Econ Devel Incent-WNB Landlord		\$ 100,000.00	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	*
4803	Econ Devel Incent-Stromberg Foods		\$ -	\$ 5,222.00	\$ -	\$ 5,222.00	\$ 5,222.00	\$ 5,222.00	0.00%
4804	Econ Devel Incent-Michael Aram		\$ -	\$ 34,000.00	\$ 11,390.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	-26.47%
4805	Econ Devel Incent-Atlantic Casualty		\$ -	\$ 57,000.00	\$ -	\$ 48,000.00	\$ 48,000.00	\$ 48,000.00	-15.79%
4806	Econ Devel Incent-AP Exhaust			\$ 7,000.00	\$ -	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	0.00%
4807	Econ Devel-Wayne Co Shell Bldg				\$ 141,700.00	\$ 191,700.00	\$ 191,700.00	\$ 191,700.00	~
4808	Econ Devel-Mount Olive Pickle				\$ -	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	~
4908	Expenses for Sale of Real Property		\$ 798.57	\$ -	\$ 13,594.93	\$ -	\$ -	\$ -	*
4909	Land Lease Payable (Farms)		\$ 17,868.28	\$ 13,000.00	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	\$ 9,200.00	-29.23%
4910	Property Taxes - DGDC		\$ 227.78	\$ 250.00	\$ 248.99	\$ 250.00	\$ 250.00	\$ 250.00	*
4913	Institute Of Government		\$ 4,480.32		\$ -	\$ -	\$ -	\$ -	*
4914	League Of Municipalities		\$ 25,520.00		\$ -	\$ -	\$ -	\$ -	*
4918	National League Of Cities		\$ 3,419.00		\$ -	\$ -	\$ -	\$ -	*
	Total Operating Expenditures		\$ 171,376.45	\$ 328,190.75	\$ 376,133.92	\$ 338,091.00	\$ 338,091.00	\$ 338,091.00	3.02%
5922	Driving Range Effluent Irrigation				\$ -	\$ -	\$ -	\$ -	*
5927	Passenger Shelter				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
					\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance-Non-recurring capital outlay Budget		\$ 250,373.20	\$ 407,190.75	\$ 430,133.92	\$ 400,503.00	\$ 400,503.00	\$ 400,503.00	-1.64%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PARKS & RECREATION

#### DEPARTMENT OVERVIEW:

The City of Goldsboro serves the community in at least 8 major areas: Youth Athletics, Adult Athletics, Seniors, Special Populations, Youth, Adult, Special Events and the beautification and maintenance of Downtown Goldsboro (Center Street). The department manages over 11 parks, two outdoor pools, Greenways, the Goldsboro Golf Course, the Goldsboro Event Center, the Bryan Multi-Sports Complex and a growing number of school outdoor and indoor facilities. In addition to managing evolving passive and active parks, the department also manages TC Coley Community Center. Finally, the department continues to serve as host to a growing number of tourism driven events and competitions.

#### GOALS/MAJOR OBJECTIVES:

- Provide safe and aesthetically pleasing parks.
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro.
- Create and manage events and competitions that develop the tourism economy.
- Lead with innovations and creativity in eastern North Carolina.

#### SIGNIFICANT BUDGET ISSUES:

- Years of deferred maintenance resulting in difficult and costly to maintain facilities.
- Years of deferred replacement of aging playground equipment resulting in removal of aging and potentially dangerous playground structures, leaving parks without play structures.
- Increases in acreage, facilities, projects, usage and public expectations while FT staff growth has been minimal and annual operating budget decreased.



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head	Felicia Brown					
Dept #:	7460	Parks & Recreation	~ = Division by Zero					
Division:	7460	Parks & Recreation	* = Change < \$500					
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 1,369,277.18	\$ 1,478,289.55	\$ 1,357,226.88	\$ 1,475,354	1,526,992	1,549,122	4.79%
1220	Salaries & Wages Overtime	\$ -	\$ 1,500.00	\$ 4,113.85	\$ 4,000	4,000	4,000	166.67%
1224	Cell Phone Stipend	\$ 6,507.15	\$ 6,500.00	\$ 6,479.46	\$ 6,500	6,500	6,500	0.00%
1260	Salaries & Wages Part-Time	\$ 215,494.65	\$ 260,000.00	\$ 245,000.00	\$ 260,000	260,000	252,000	-3.08%
1262	Salaries & Wages Perm. Part-Time	\$ 88,033.21	\$ 90,397.44	\$ 73,015.81	\$ 90,397	93,561	84,917	-6.06%
1275	Salaries & Wages Bonus	\$ 6,783.72	\$ -	\$ 14,039.00	\$ -	11,700	-	*
1278	Wellness Earnings	\$ 7,004.78	\$ 7,005.00	\$ 7,316.36	\$ 7,500	11,700	11,700	67.02%
1280	Vacation Pay Out	\$ 7,672.77	\$ -	\$ 6,227.45	\$ -	-	-	*
1810	Social Security	\$ 125,830.41	\$ 141,042.44	\$ 131,076.54	\$ 141,047	146,456	145,980	3.50%
1821	NCLGERS-Retirement	\$ 155,160.99	\$ 177,588.15	\$ 180,809.64	\$ 195,120	203,386	203,608	14.65%
1822	401-K Retirement	\$ 60,519.57	\$ 62,807.48	\$ 58,184.92	\$ 62,790	65,449	65,521	4.32%
1830	Hospital Insurance	\$ 182,216.34	\$ 206,592.00	\$ 211,724.18	\$ 280,800	244,101	244,101	18.16%
1835	Group Term Life Insurance Coverage	\$ 1,128.95	\$ 1,411.92	\$ 1,411.92	\$ 1,412	1,412	1,412	0.01%
1850	Unemployment Compensation	\$ 386.70	\$ 582.00	\$ -	\$ -	-	-	*
1860	Worker's Compensation	\$ 30,340.92	\$ 10,347.00	\$ -	\$ 10,000	10,000	10,000	-3.35%
1861	Worker's Compensation Insurance			\$ 11,986.20	\$ 12,705	12,705	12,705	~
1899	Less: Reimbursed by Grants	\$ (15,278.61)		\$ -	\$ -	-	-	*
	Total Salaries & Benefits	\$ 2,241,078.73	\$ 2,444,062.98	\$ 2,308,612.21	\$ 2,547,625	2,597,962	2,591,566	6.04%
1915	Bank Fees	\$ 6,192.32	\$ 7,000.00	\$ 3,215.00	\$ 7,000	7,000	7,000	0.00%
1925	Loan Expense			\$ -	\$ -	-	-	*
1931	Medical Treatment	\$ -	\$ 250.00	\$ 8.00	\$ 250	250	250	*
1932	Medical Exams	\$ 392.00	\$ 300.00	\$ 677.00	\$ 500	500	500	*
1991	Consultant Fees			\$ -	\$ -	-	-	*
2111	Cleaning Supplies	\$ 36,693.34	\$ 40,000.00	\$ 35,000.00	\$ 45,000	40,000	40,000	0.00%
2121	Uniforms	\$ 8,771.65	\$ 12,000.00	\$ 9,033.00	\$ 17,000	12,000	12,000	0.00%
2123	Protective Clothing	\$ 49.40	\$ 500.00	\$ 296.00	\$ 500	500	500	*
2124	Shoes-Steel Toe	\$ 892.00	\$ 1,500.00	\$ 1,198.80	\$ 1,500	1,500	1,500	0.00%
2203	Employee Appreciation	\$ 512.30	\$ 1,200.00	\$ 1,403.41	\$ 1,200	1,200	1,200	0.00%
2323	Other Training	\$ 2,025.00	\$ 4,305.00	\$ 2,095.00	\$ 4,925	4,925	4,925	14.40%
2391	First Aid	\$ 153.81	\$ 1,500.00	\$ 1,000.00	\$ 1,300	1,300	1,300	-13.33%
2501	Vehicle Operation/Maintenance	\$ 16,157.40	\$ -	\$ -	\$ -	-	-	*

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund						
Dept #:	7460	Parks & Recreation						
Division:	7460	Parks & Recreation						
		Dept. Head Felicia Brown						
		~ = Division by Zero						
		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Δ Incr/(Decr) %
2502	Vehicle Fuel	\$ 17,996.35	\$ -	\$ -	\$ -	-	-	*
2591	Fuel For Equipment	\$ 6,094.62	\$ 8,500.00	\$ 8,500.00	\$ 12,000	12,000	12,000	41.18%
2601	Office Supplies	\$ 3,583.89	\$ 3,000.00	\$ 2,000.00	\$ 3,000	3,000	3,000	0.00%
2920	Pro Shop Expense	\$ -		\$ -	\$ -	-	-	*
2925	Merchandise for Resale-PARKS & REC	\$ 10,356.13	\$ 15,000.00	\$ 15,000.00	\$ 15,000	15,000	15,000	0.00%
2989	Operational Supplies - Maint.	\$ 97,207.46	\$ 140,000.00	\$ 120,000.00	\$ 181,000	141,000	141,000	0.71%
2993	Operational Supplies	\$ 76,930.71	\$ 73,000.00	\$ 80,000.00	\$ 106,000	106,000	106,000	45.21%
2994	Tools	\$ 2,245.72	\$ 3,000.00	\$ 3,000.00	\$ 5,000	5,000	5,000	66.67%
3121	Travel	\$ 153.23	\$ 2,855.00	\$ 4,172.13	\$ 4,800	4,800	4,800	68.13%
3210	Communication Services	\$ 4,811.32	\$ 4,000.00	\$ 5,967.50	\$ 5,000	5,000	5,000	25.00%
3250	Postage	\$ 265.29		\$ -	\$ -	-	-	*
3310	Electricity	\$ 131,315.96	\$ 115,000.00	\$ 111,004.38	\$ 115,000	115,000	115,000	0.00%
3330	Natural Gas	\$ 10,135.01	\$ 7,500.00	\$ 8,947.27	\$ 8,000	8,000	8,000	6.67%
3421	Copy Machine Cost	\$ 3,458.01	\$ 5,000.00	\$ 3,924.25	\$ 4,785	4,785	4,785	-4.30%
3510	Repairs (Insurance Claims)	\$ 150.96		\$ -	\$ -	-	-	*
3511	Building Maintenance	\$ 47,676.70	\$ 30,000.00	\$ 25,000.00	\$ 28,000	25,000	25,000	-16.67%
3522	Machine/Equipment Maintenance	\$ 20,579.79	\$ 20,000.00	\$ 10,000.00	\$ 20,000	15,000	15,000	-25.00%
3700	Advertising	\$ 5,839.23	\$ 6,000.00	\$ 4,600.00	\$ 6,000	6,000	6,000	0.00%
3815	P&R Special Pops Prog. Expend.	\$ -		\$ -	\$ -	-	-	*
3914	Contract Services	\$ 86,949.35	\$ 100,000.00	\$ 122,704.16	\$ 144,260	142,260	142,260	42.26%
3950	Education Reimbursement	\$ -	\$ 750.00	\$ -	\$ 750	750	750	0.00%
3994	Tree Service	\$ 2,150.00	\$ 2,000.00	\$ -	\$ 8,000	6,000	6,000	200.00%
4221	Software License Fees	\$ 7,738.04	\$ 8,000.00	\$ 7,500.00	\$ 8,000	8,000	8,000	0.00%
4391	Equipment Rent	\$ 4,826.34	\$ 10,000.00	\$ 8,000.00	\$ 10,000	10,000	10,000	0.00%
4404	TC Coley Expenses	\$ 6,199.19	\$ -	\$ 5,000.00	\$ -	-	-	*
4511	Multi-Peril Insurance	\$ 20,380.39	\$ 16,543.00	\$ 29,777.95	\$ 31,562	31,562	31,562	90.79%
4521	Auto Liability	\$ 2,725.00	\$ 2,806.00	\$ 5,170.77	\$ 5,351	5,351	5,351	90.70%
4541	Employee Personal Liability	\$ 97.00	\$ 100.00	\$ -	\$ -	-	-	*
4912	Fees & Dues	\$ 2,520.50	\$ 6,625.00	\$ 11,005.00	\$ 12,465	12,465	12,465	88.15%
4990	Equipment Expense	\$ 1,587.92	\$ 1,500.00	\$ 750.00	\$ 2,000	2,000	2,000	33.33%
4991	Downtown Projects	\$ -		\$ -	\$ -	-	-	*

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	11-General Fund		Dept. Head	Felicia Brown					
Dept #:	7460	Parks & Recreation	~ = Division by Zero						
Division:	7460	Parks & Recreation	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
9561	Office Supplies		\$ 976.64	\$ 1,500.00	\$ 1,500.00	\$ 1,500	1,500	1,500	0.00%
2501A	Vehicle Maintenance-Fleet Charges			\$ 10,000.00	\$ 11,000.00	\$ 8,000	8,000	8,000	-20.00%
2502A	Vehicle Fuel-Internal Charges			\$ 10,000.00	\$ 18,539.20	\$ 25,000	45,258	45,258	352.58%
3250A	Postage-Internal Charges only!			\$ 350.00	\$ 85.00	\$ 250	250	250	*
	Total Operating Expenditures		\$ 646,789.97	\$ 671,584.00	\$ 677,073.82	\$ 849,898	808,156	808,156	20.34%
5100	Park House Restoration				\$ -	\$ -	-	-	*
5161	Construction				\$ -	\$ -	-	-	*
5303	Heavy-Duty Mower				\$ -	\$ -	-	-	*
5487	Tractor				\$ -	\$ -	-	-	*
5488	72" Deck Mower		\$ 10,332.00		\$ -	\$ 12,000	12,000	12,000	~
5567	Playground Equipment				\$ -	\$ -	-	-	*
5635	Basketball Poles				\$ -	\$ -	-	-	*
5643	Rotary Mower				\$ -	\$ -	-	-	*
5732	W.A. Foster Renovations				\$ -	\$ -	-	-	*
5819	Maintenance Shop Construction				\$ -	\$ -	-	-	*
5829	Outdoor Pool Repair				\$ -	\$ 70,000	70,000	70,000	~
5837	Shelter Construction		\$ 565.08		\$ -	\$ -	-	-	*
5857	Herman Park Center Roof Renovations				\$ -	\$ -	-	-	*
5947	Downtown Sidewalk				\$ -	\$ -	-	-	*
5308	Tennis Court Maintenance				\$ -	\$ 115,000	55,000	55,000	~
	Total Capital Outlay		\$ 10,897.08	\$ -	\$ -	\$ 197,000	137,000	137,000	~
					\$ -	\$ -	-	-	*
	Total Debt Service		\$ -	\$ -	\$ -	\$ -	-	-	*
	Total Parks & Recreation-Parks & Recreation Bud		\$ 2,898,765.78	\$ 3,115,646.98	\$ 2,985,686.03	\$ 3,594,523	3,543,118	3,536,722	13.51%

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PARKS & RECREATION – GOLF COURSE

#### DEPARTMENT OVERVIEW:

The missions for the City of Goldsboro Parks and Recreation Department is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety and well being of all citizens. In addition, we maintain an 18-hole golf course with paved cart paths and a driving range.

#### GOALS/MAJOR OBJECTIVES:

- Increase play/membership.
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro.
- Create and manage events and competitions that develop the tourism economy.
- Lead with innovations and creativity in eastern North Carolina.

#### SIGNIFICANT BUDGET ISSUES:

- Costly repairs due to continued use of aging golf maintenance equipment.
- Loss of revenue due to not having more golf carts in inventory.
- Increase in acreage to maintain, while FT staff have been decreased.
- Current golf cart fleet reaching trade out period.
- Maintaining and retaining staff with the current pay scale.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	11-General Fund	Dept. Head		Felicia Brown				
Dept #:	7461	Parks & Recreation		~ = Division by Zero				
Division:	7461	Golf Course		* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 114,913.96	\$ 148,176.47	\$ 148,176.47	\$ 149,840.00	\$ 155,084.00	\$ 157,332.00	6.18%
1220	Salaries & Wages Overtime	\$ -	\$ 1,200.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	0.00%
1224	Cell Phone Stipend	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	*
1260	Salaries & Wages Part-Time	\$ 70,682.41	\$ 65,998.00	\$ 73,693.25	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	13.64%
1262	Salaries & Wages Perm. Part-Time	\$ 55,891.43	\$ 35,730.00	\$ 37,013.27	\$ 35,730.00	\$ 36,981.00	\$ 37,517.00	5.00%
1275	Salaries & Wages Bonus	\$ 411.14	\$ -	\$ 1,529.67	\$ -	\$ 1,200.00	\$ -	*
1278	Wellness Earnings	\$ 450.06	\$ 900.00	\$ 853.96	\$ 900.00	\$ 1,200.00	\$ 1,200.00	33.33%
1279	Moving Allowance			\$ -	\$ -	\$ -	\$ -	*
1280	Vacation Pay Out	\$ 289.29	\$ -	\$ 169.39	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 18,408.98	\$ 19,315.75	\$ 19,986.90	\$ 20,133.00	\$ 20,745.00	\$ 20,866.00	8.03%
1821	NCLGERS-Retirement	\$ 17,613.69	\$ 21,093.88	\$ 23,209.22	\$ 23,278.00	\$ 24,234.00	\$ 24,431.00	15.82%
1822	401-K Retirement	\$ 6,868.27	\$ 7,460.26	\$ 7,468.78	\$ 7,491.00	\$ 7,800.00	\$ 7,863.00	5.40%
1830	Hospital Insurance	\$ 12,620.64	\$ 25,824.00	\$ 21,015.83	\$ 23,400.00	\$ 22,191.00	\$ 22,191.00	-14.07%
1835	Group Term Life Insurance Coverage	\$ 114.50	\$ 114.48	\$ 114.48	\$ 114.00	\$ 114.00	\$ 114.00	*
1850	Unemployment Compensation	\$ 50.13	\$ 80.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 2,997.94	\$ 3,088.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	-2.85%
1861	Worker's Compensation Insurance			\$ 1,545.03	\$ 1,638.00	\$ 1,638.00	\$ 1,638.00	~
1899	Less: Reimbursed by Grants	\$ (186.54)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 301,125.90	\$ 329,480.84	\$ 334,776.25	\$ 342,224.00	\$ 350,887.00	\$ 352,852.00	7.09%
1915	Bank Fees	\$ 20,781.88	\$ 23,500.00	\$ 15,589.28	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	-14.89%
1931	Medical Treatment	\$ -	\$ 250.00	\$ -	\$ 250.00	\$ 250.00	\$ 250.00	*
1932	Medical Exams	\$ 69.00	\$ 350.00	\$ 129.00	\$ 250.00	\$ 250.00	\$ 250.00	*
2111	Cleaning Supplies	\$ 237.11	\$ 500.00	\$ 850.00	\$ 700.00	\$ 700.00	\$ 700.00	40.00%
2121	Uniforms	\$ 277.57	\$ 1,000.00	\$ 1,400.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	20.00%
2123	Protective Clothing	\$ 72.52	\$ 250.00	\$ 350.00	\$ 300.00	\$ 300.00	\$ 300.00	*
2124	Shoes-Steel Toe	\$ -		\$ -	\$ 500.00	\$ 500.00	\$ 500.00	*
2203	Employee Appreciation	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	*
2323	Other Training	\$ 475.00	\$ 1,200.00	\$ 100.00	\$ 2,800.00	\$ 2,800.00	\$ 2,800.00	133.33%
2391	First Aid	\$ 220.16	\$ 200.00	\$ 200.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2501	Vehicle Operation/Maintenance	\$ 3,021.67	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 931.74		\$ -	\$ -	\$ -	\$ -	*

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund						
Dept #:		7461	Parks & Recreation					
Division:		7461	Golf Course					
			Dept. Head Felicia Brown					
			~ = Division by Zero					
			* = Change < \$500					
			Purple Cell-Finance Input					
	Object of Expenditure	FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2591	Fuel For Equipment	\$ 13,525.81	\$ 14,500.00	\$ 16,216.74	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	72.41%
2601	Office Supplies	\$ 667.42	\$ 300.00	\$ 450.00	\$ 500.00	\$ 500.00	\$ 500.00	*
2920	Pro Shop Expense	\$ 51,331.31	\$ 26,000.00	\$ 34,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	53.85%
2933	Merchandise for Resale-GOLF	\$ 8,911.41	\$ 11,000.00	\$ 17,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	81.82%
2989	Operational Supplies - Maint.			\$ -	\$ -	\$ -	\$ -	*
2991	Mosquito Control			\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies	\$ 46,774.27	\$ 45,000.00	\$ 54,618.00	\$ 55,000.00	\$ 55,000.00	\$ 55,000.00	22.22%
2994	Tools	\$ 1,134.72	\$ 1,100.00	\$ 1,100.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	172.73%
3121	Travel	\$ 0.75	\$ 1,600.00	\$ -	\$ 3,140.00	\$ 3,140.00	\$ 3,140.00	96.25%
3210	Communication Services	\$ 1,136.87	\$ -	\$ 1,508.28	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	~
3250	Postage	\$ 181.09		\$ -	\$ -	\$ -	\$ -	*
3310	Electricity	\$ 20,243.28	\$ 17,500.00	\$ 16,392.15	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	-2.86%
3421	Copy Machine Cost	\$ 45.37	\$ 1,235.00	\$ 1,689.98	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	61.94%
3511	Building Maintenance	\$ 2,110.29	\$ 1,500.00	\$ 1,200.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	300.00%
3522	Machine/Equipment Maintenance	\$ 23,446.22	\$ 20,000.00	\$ 18,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	25.00%
3700	Advertising	\$ 4,984.00	\$ 4,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
3812	Cash Over/Short	\$ 6.34	\$ -	\$ -	\$ -	\$ -	\$ -	*
3914	Contract Services	\$ 2,145.72	\$ 4,480.00	\$ 3,980.00	\$ 5,880.00	\$ 5,880.00	\$ 5,880.00	31.25%
3994	Tree Service	\$ 14,500.00		\$ -	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	~
4391	Equipment Rent	\$ 1,259.45	\$ 9,036.39	\$ 6,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	-0.40%
4511	Multi-Peril Insurance	\$ 2,813.39	\$ 2,898.00	\$ 6,765.99	\$ 7,171.00	\$ 7,171.00	\$ 7,171.00	147.45%
4521	Auto Liability	\$ 2,267.00	\$ 2,335.00	\$ -	\$ -	\$ -	\$ -	*
4541	Employee Personal Liability	\$ 35.00	\$ 36.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ -		\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 2,218.00	\$ 4,240.00	\$ 2,110.00	\$ 3,420.00	\$ 3,420.00	\$ 3,420.00	-19.34%
4990	Equipment Expense	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
9561	Office Supplies	\$ 172.23	\$ 200.00	\$ 100.00	\$ 400.00	\$ 400.00	\$ 400.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	*
2502A	Vehicle Fuel-Internal Charges		\$ 2,300.00	\$ -	\$ -	\$ -	\$ -	*
3250A	Postage-Internal Charges only!		\$ 75.00	\$ -	\$ 75.00	\$ 75.00	\$ 75.00	*
	<b>Total Operating Expenditures</b>	<b>\$ 225,996.59</b>	<b>\$ 200,435.39</b>	<b>\$ 201,099.42</b>	<b>\$ 276,636.00</b>	<b>\$ 276,636.00</b>	<b>\$ 276,636.00</b>	<b>38.02%</b>

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>11-General Fund</b>						
<b>Dept #:</b>		<b>7461</b>	<b>Parks &amp; Recreation</b>					
<b>Division:</b>		<b>7461</b>	<b>Golf Course</b>					
			<b>Dept. Head Felicia Brown</b>					
			~ = Division by Zero					
			* = Change < \$500					
			Purple Cell-Finance Input					
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
5101	Computer Work Station			\$ -	\$ -	\$ 28,995.00	\$ -	*
5136	All Terrain Vehicle	\$ 8,684.04		\$ -	\$ -	\$ -	\$ -	*
5201	Computer System			\$ -	\$ -	\$ -	\$ -	*
5817	Golf Course Improvements			\$ -	\$ -	\$ -	\$ -	*
5865	Chemical Sprayer			\$ -	\$ -	\$ -	\$ -	*
5938	Golf Course			\$ -	\$ -	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	<b>\$ 8,684.04</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 28,995.00</b>	<b>\$ -</b>	<b>*</b>
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
	<b>Total Parks &amp; Recreation-Golf Course Budget</b>	<b>\$ 535,806.53</b>	<b>\$ 529,916.23</b>	<b>\$ 535,875.67</b>	<b>\$ 618,860.00</b>	<b>\$ 656,518.00</b>	<b>\$ 629,488.00</b>	<b>18.79%</b>



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Catherine Gwynn		
Dept #:		8101	Finance	~ = Division by Zero				
Division:		8101	Transfers & Shared Services	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1276	Salary Reserve	\$ -		\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ -		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
81002	Transfer to Fund Balance		\$ 758,741.00	\$ -	\$ 758,741.00	\$ 823,708.00	\$ 1,075,365.00	41.73%
81003	Transfer to Capital Projects	\$ 205,871.18	\$ 685,243.00	\$ 685,243.00	\$ -	\$ -	\$ -	*
81004	Transfer to Special Revenue Fund			\$ -	\$ -	\$ -	\$ -	*
81005	Transfer to Capital Reserve Fund	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
81012	Transfer to Utilities Fund		\$ 290,592.00	\$ 290,592.00	\$ -	\$ -	\$ -	*
88121	Shared Services Expense - GF 11 to Ins Res 6101			\$ -	\$ 424,570.00	\$ -	\$ -	*
	Total Transfers	\$ 206,871.18	\$ 1,735,576.00	\$ 976,835.00	\$ 1,184,311.00	\$ 824,708.00	\$ 1,076,365.00	-37.98%
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance-Transfers & Shared Services Budget	\$ 206,871.18	\$ 1,735,576.00	\$ 976,835.00	\$ 1,184,311.00	\$ 824,708.00	\$ 1,076,365.00	-37.98%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		11-General Fund		Dept. Head		Catherine Gwynn		
Dept #:		8111 Finance		~ = Division by Zero				
Division:		8111 Debt Service		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4920	Arbitrage Rebate Fees	\$ 3,725.00	\$ 7,400.00	\$ 7,400.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-32.43%
	Total Operating Expenditures	\$ 3,725.00	\$ 7,400.00	\$ 7,400.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	-32.43%
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
7100	Bond Principal	\$ 566,966.00	\$ 699,320.00	\$ 691,312.00	\$ 641,600.00	\$ 641,600.00	\$ 641,600.00	-8.25%
7131	Golf Course Equipment Loan	\$ 42,064.74	\$ 56,086.00	\$ 14,022.00	\$ 503,700.00	\$ 503,700.00	\$ 503,700.00	798.09%
7132	Recreation Center Loan Payment	\$ 491,335.80	\$ 627,193.00	\$ 613,051.00	\$ 598,000.00	\$ 598,000.00	\$ 598,000.00	-4.65%
7160	Lease Purchase Payment	\$ 1,813,831.64	\$ 1,290,958.00	\$ 1,329,101.00	\$ 919,900.00	\$ 919,900.00	\$ 919,900.00	-28.74%
7161	City Hall Loan Payment	\$ 400,373.16	\$ 378,172.00	\$ 466,286.00	\$ 184,700.00	\$ 184,700.00	\$ 184,700.00	-51.16%
7164	Paramount Loan Payment	\$ 299,821.08	\$ 201,831.00	\$ 193,519.00	\$ 104,800.00	\$ 104,800.00	\$ 104,800.00	-48.08%
7165	Streetscape Debt Svc	\$ 69,344.76	\$ 66,432.00	\$ -	\$ -	\$ -	\$ -	*
7167	Tiger Match/Settlement Loan	\$ 343,228.00	\$ 335,579.00	\$ 327,931.00	\$ 319,300.00	\$ 319,300.00	\$ 319,300.00	-4.85%
7168	Police Settlement Payment	\$ 193,417.50	\$ 190,145.00	\$ 186,320.00	\$ 182,100.00	\$ 182,100.00	\$ 182,100.00	-4.23%
7171	Police Evidence Loan	\$ 512,644.83	\$ 522,693.00	\$ 510,621.00	\$ 498,600.00	\$ 498,600.00	\$ 498,600.00	-4.61%
7172	Herman Park Center Loan			\$ -	\$ -	\$ -	\$ -	*
7173	SJAFB Comm Refuse Eq Loan	\$ 68,419.88	\$ 68,526.00	\$ 68,078.00	\$ 68,700.00	\$ 68,700.00	\$ 68,700.00	0.25%
7174	Corr D#004-GE, 019-GE & 021-GE	\$ 694,528.00		\$ -	\$ -	\$ -	\$ -	*
7200	Bond Interest	\$ 452,508.03	\$ 413,957.00	\$ 379,443.00	\$ 345,200.00	\$ 345,200.00	\$ 345,200.00	-16.61%
	Total Debt Service	\$ 5,948,483.42	\$ 4,850,892.00	\$ 4,779,684.00	\$ 4,366,600.00	\$ 4,366,600.00	\$ 4,366,600.00	-9.98%
	Total Finance-Debt Service Budget	\$ 5,952,208.42	\$ 4,858,292.00	\$ 4,787,084.00	\$ 4,371,600.00	\$ 4,371,600.00	\$ 4,371,600.00	-10.02%

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>1110-General Fund Capital Reserve</b>						
<b>Dept #:</b>	8101	<b>Finance</b>	<b>Dept. Head</b>	<b>Catherine Gwynn</b>				
<b>Division:</b>		8101	<b>Transfers &amp; Shared Services</b>	~ = Division by Zero * = Change < \$500 Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
81002	Transfer to Fund Balance	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	*
81003	Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	~
<b>Total Transfers &amp; Shared Services</b>		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
<b>Total Finance-Transfers &amp; Shared Services Budget</b>		\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%

City of Goldsboro Adopted Budget – FY2022-23

Utility Fund Estimated Revenues

Source	Adopted FY2021-22, As Amended	Adopted FY 2022-23 6/20/2022	Change		Explanation
			%	Amount	
Charges for Services	\$ 17,455,830	\$ 22,310,200	27.8%	\$ 4,854,370	Water/Sewer Charges; Other Revenues
Other Agencies	2,558,994	1,974,038	(22.9%)	(584,956)	Federal ARPA Funding Decrease
Capital Returns	15,400	142,228	823.6%	126,828	
Miscellaneous	317,233	500,000	57.6%	182,767	
Appropriated Fund Balance	391,761	–	(100.0%)	(391,761)	None Budgeted in FY2022-23
<b>Total Estimated Revenues</b>	<b>\$ 20,739,218</b>	<b>\$ 24,926,466</b>	<b>20.2%</b>	<b>\$ 4,187,248</b>	

City of Goldsboro Adopted Budget – FY2022-23  
Utility Fund Appropriations

Org #	Organization	Adopted FY2021-22, As Amended	Adopted FY 2022-23 6/20/2022	Change		Explanation
				%	Amount	
4177	Water Reclamation Facility	\$ 5,035,156	\$ 5,378,798	6.8%	\$ 343,642	5% COLA; Capital Items
4176	Water Treatment Plant	4,606,825	4,852,276	5.3%	245,451	5% COLA; Chemicals; Capital Items
4175	Distribution & Collection	2,681,180	3,023,042	12.8%	341,862	5% COLA; Capital Items
4174	Utility Billing, Meter Readers & Inventory	747,692	769,809	3.0%	22,117	5% COLA
4179	Compost Facility	722,869	1,187,508	64.3%	464,639	5% COLA; Capital Items
8111	Debt Service	3,577,300	3,250,700	(9.1%)	(326,600)	Decrease in Debt Payments
4178	Utility Fund Capital Expense	270,600	510,800	88.8%	240,200	Capital Items
8101	Transfers & Shared Services	3,097,595	4,707,210	52.0%	1,609,615	Shared Services from General Fund
8101C	Contingency	-	1,246,323	NA	1,246,323	None in FY2021-22
	<b>Total Appropriations</b>	<b>\$ 20,739,218</b>	<b>\$ 24,926,466</b>	<b>20.2%</b>	<b>\$ 4,187,248</b>	

City of Goldsboro Adopted Budget – FY2022-23  
Utility Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY 2022-23 6/20/2022
Charges for Services:				
Current Water Charges	7,500,775	7,321,707	7,450,847	9,000,000
Utility fund-Miscellaneous Recv	1,222,197	766,771	1,480,417	1,400,000
Insufficient Check Penalty	1,819	2,000	1,493	1,500
Current Sewer Charges	9,549,728	8,823,652	9,163,685	11,400,000
Late Payment Fee	332,549	258,000	359,148	355,000
Service Penalty	11,098	68,000	10,204	10,000
Applied Deposits	50,204	127,000	45,432	45,000
Sewer Taps	21,000	19,000	25,364	21,000
Reconnection Fee	1,956	6,700	6,754	6,700
Water Taps	14,150	12,000	22,299	20,000
Compost Revenue	62,718	51,000	50,497	51,000
<b>Total</b>	<b>18,768,195</b>	<b>17,455,830</b>	<b>18,616,140</b>	<b>22,310,200</b>
Other Agencies:				
Federal Grants	–	2,558,994	584,956	1,974,038
State Grant Revenue	83,375	–	250,125	–
FEMA Reimbursement	32,311	–	–	–
<b>Total</b>	<b>115,686</b>	<b>2,558,994</b>	<b>835,081</b>	<b>1,974,038</b>
Capital Returns:				
Investment Interest	6,584	8,000	8,776	8,800
Lease Revenue - Cell Towers	60,318	–	62,128	62,128
Water Assessments	5,036	2,600	5,760	4,000
Sewer Assessments	4,687	4,800	14,378	8,000
Water Assessment Interest	1,605	–	385	300
Sewer Assessment Interest	915	–	1,351	500
Equipment Sales	–	–	14,501	58,500
<b>Total</b>	<b>79,146</b>	<b>15,400</b>	<b>107,279</b>	<b>142,228</b>

City of Goldsboro Adopted Budget – FY2022-23  
Utility Fund Estimated Revenues – Line Item Detail



Revenue Line Items	FY2020-21 Actual	Adopted FY2021-22, as Amended	FY2021-22 Estimated	Adopted FY 2022-23 6/20/2022
Miscellaneous:				
Insurance Reimbursement	24,257	–	15,660	–
Other Miscellaneous Revenue	533,339	317,233	692,737	500,000
Vending Machine Commission (Pepsi)	16	–	–	–
<b>Total</b>	<b>557,612</b>	<b>317,233</b>	<b>708,397</b>	<b>500,000</b>
Transfers In:				
Transfer from Special Revenue Fund	1,388,182	–	–	–
Repayment - General Fund	–	–	290,592	–
	<b>1,388,182</b>	<b>–</b>	<b>290,592</b>	<b>–</b>
Appropriated Fund Balance:				
Fund Balance Withdrawal	–	391,761	–	–
<b>Total</b>	<b>–</b>	<b>391,761</b>	<b>–</b>	<b>–</b>
<b>Grand Total</b>	<b>20,908,821</b>	<b>20,739,218</b>	<b>20,557,489</b>	<b>24,926,466</b>



## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: P.U. / WATER RECLAMATION FACILITY

#### DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2021, an average of 11.38 MGD of wastewater was treated. Of this amount, 1.49 MGD was used purchased capacity. There is still 0.78 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Eureka, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

#### GOALS/MAJOR OBJECTIVES:

The Water Reclamation Facility aligns their major objectives with “Grow Goldsboro’s” strategic goals of Safe and Secure Community, Strong and Diverse Economy, and Exceptional Quality of Life. They are to:

- Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
- Maintain the Water Reclamation Facility and twenty-six wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
- Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

#### SIGNIFICANT BUDGET ISSUES:

The Water Reclamation Facility faces several significant issues in the upcoming fiscal year:

- UV system has 23 years of service; it has surpassed its working life expectancy and needs to be replaced; it is difficult, at times, to get parts and service for the equipment. It is running at 100% and should be running at >50% most of the time.
- Bar screens at the Pecan and New Hope Pump Stations are due to be replaced. Each has experienced costly failures in FY 19-20 and FY 20-21.
- The Westbrook Pump Station generator has 27 years of service, has reached its working life expectancy, and needs to be replaced. This generator operation is critical to our master pump station and was vital during Hurricane Matthew and Florence.
- Phase III Telemetry equipment for the remote monitoring control system is outdated and critical parts are now obsolete. It is essential that this system for the Water Treatment Plant, Raw Water Pump Station, 4-Elevated Tanks, Water Reclamation Facility, 26-Pump Stations, Compost Facility, wetlands, and spray field be replaced with new and reliable technologies to remain permit compliant.
- The addition of an Assistant Director is important for succession planning and growth.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	61-Utilities Fund		Dept. Head	Robert Sherman				
Dept #:	4177	Public Utilities	~ = Division by Zero					
Division:	4177	Waste Treatment	* = Change < \$500					
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 914,463.82	\$ 966,915.28	\$ 966,915.28	\$ 1,003,668.00	\$ 1,122,631.00	\$ 1,138,901.00	17.79%
1215	Disp/Legal Services-Admin	\$ 4,502.25	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	0.00%
1220	Salaries & Wages Overtime	\$ 11,438.42	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00	0.00%
1272	Holiday Pay	\$ 7,411.53	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00	0.00%
1274	Call Duty Pay	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	0.00%
1275	Salaries & Wages Bonus	\$ 3,237.50	\$ -	\$ -	\$ -	\$ 6,300.00	\$ -	*
1278	Wellness Earnings	\$ 4,212.10	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	\$ 6,300.00	0.00%
1280	Vacation Pay Out	\$ 17,791.46	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
1810	Social Security	\$ 70,658.71	\$ 77,832.27	\$ 77,832.27	\$ 80,644.00	\$ 90,226.00	\$ 90,989.00	16.90%
1821	NCLGERS-Retirement	\$ 99,434.94	\$ 115,069.67	\$ 126,464.72	\$ 131,033.00	\$ 146,603.00	\$ 147,843.00	28.48%
1822	401-K Retirement	\$ 38,803.56	\$ 40,696.61	\$ 40,696.61	\$ 42,167.00	\$ 47,177.00	\$ 47,576.00	16.90%
1830	Hospital Insurance	\$ 110,198.22	\$ 122,740.00	\$ 122,740.00	\$ 156,000.00	\$ 151,940.00	\$ 151,940.00	23.79%
1835	Group Term Life Insurance Coverage	\$ 775.40	\$ 763.20	\$ 763.20	\$ 763.00	\$ 763.00	\$ 763.00	-0.03%
1850	Unemployment Compensation	\$ 189.14	\$ 310.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 5,531.74	\$ 5,422.00	\$ 967.45	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	1.44%
1861	Worker's Compensation Insurance			\$ 5,227.21	\$ 5,541.00	\$ 5,541.00	\$ 5,541.00	~
1899	Less: Reimbursed by Grants	\$ (3,520.53)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 1,291,628.26	\$ 1,380,249.03	\$ 1,392,106.74	\$ 1,475,816.00	\$ 1,627,181.00	\$ 1,639,553.00	18.79%
1931	Medical Treatment	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	*
1932	Medical Exams	\$ 688.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	\$ 550.00	0.00%
1991	Consultant Fees	\$ 24,512.50	\$ 31,096.00	\$ 31,096.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	2.91%
2111	Cleaning Supplies	\$ 4,030.27	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
2121	Uniforms	\$ 5,845.90	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00	0.00%
2123	Protective Clothing	\$ 2,199.65	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	0.00%
2124	Shoes-Steel Toe	\$ 2,166.89	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
2203	Employee Appreciation	\$ 334.87	\$ 320.00	\$ 320.00	\$ 340.00	\$ 340.00	\$ 340.00	*
2323	Other Training	\$ 775.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 7,179.03	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 5,820.57	\$ -	\$ -	\$ -	\$ -	\$ -	*
2591	Fuel For Equipment	\$ 3,681.06	\$ 9,500.00	\$ 12,350.00	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	31.58%
2601	Office Supplies	\$ 3,087.85	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	61-Utilities Fund	Dept. Head	Robert Sherman					
Dept #:	4177 Public Utilities	~ = Division by Zero						
Division:	4177 Waste Treatment	* = Change < \$500						
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2993	Operational Supplies	\$ 118,218.05	\$ 149,600.00	\$ 149,600.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	0.27%
2994	Tools	\$ 784.42	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2998	Chemicals	\$ 108,633.02	\$ 161,021.00	\$ 161,020.50	\$ 258,223.00	\$ 258,223.00	\$ 258,223.00	60.37%
3121	Travel	\$ 10,301.17	\$ 29,850.00	\$ 29,850.00	\$ 29,900.00	\$ 29,900.00	\$ 29,900.00	0.17%
3210	Telephone & Communication Svcs	\$ 3,004.80	\$ 5,000.00	\$ 5,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	60.00%
3250	Postage	\$ 98.36	\$ -	\$ -	\$ -	\$ -	\$ -	*
3310	Electricity	\$ 514,044.28	\$ 600,000.00	\$ 600,000.00	\$ 550,000.00	\$ 550,000.00	\$ 550,000.00	-8.33%
3421	Copy Machine Cost	\$ (93.42)	\$ 175.00	\$ 1,700.00	\$ 2,350.00	\$ 2,350.00	\$ 2,350.00	1242.86%
3510	Repairs (Insurance Claims)	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
3511	Building Maintenance	\$ 25,113.43	\$ 31,300.00	\$ 31,300.00	\$ 25,393.00	\$ 25,393.00	\$ 25,393.00	-18.87%
3521	Office Machine Maintenance	\$ 2,232.77	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	*
3522	Machine/Equipment Maintenance	\$ 457,202.62	\$ 703,162.00	\$ 731,737.00	\$ 833,782.00	\$ 833,782.00	\$ 833,782.00	18.58%
3608	Pump Stations Maintenance	\$ 96,370.37	\$ 175,000.00	\$ 175,000.00	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	14.29%
3950	Education Reimbursement		\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	~
3990	Wastewater Analysis	\$ 16,258.53	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	0.00%
4391	Equipment Rent	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
4401	Generator Contract	\$ 17,739.38	\$ 20,000.00	\$ 20,000.00	\$ 20,403.00	\$ 20,403.00	\$ 20,403.00	2.02%
4511	Multi-Peril Insurance	\$ 241,006.84	\$ 248,237.00	\$ 190,850.86	\$ 202,286.00	\$ 202,286.00	\$ 202,286.00	-18.51%
4521	Auto Liability	\$ 2,246.00	\$ 2,313.00	\$ 1,250.11	\$ 1,294.00	\$ 1,294.00	\$ 1,294.00	-44.06%
4541	Employee Personal Liability	\$ 75.00	\$ 77.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions	\$ 81.12	\$ 326.00	\$ 326.00	\$ 326.00	\$ 326.00	\$ 326.00	*
4912	Fees & Dues	\$ 10,322.25	\$ 11,180.00	\$ 10,705.00	\$ 10,990.00	\$ 10,990.00	\$ 10,990.00	-1.70%
4990	Equipment Expense	\$ 3,844.48		\$ -	\$ -	\$ -	\$ -	*
9561	Office Supplies	\$ 573.93	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	0.00%
9959	Neuse River Basin Association	\$ 17,285.83	\$ 14,834.00	\$ 14,834.00	\$ 14,757.00	\$ 14,757.00	\$ 14,757.00	-0.52%
2501A	Vehicle Maintenance-Fleet Charges		\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 19,000.00	\$ 19,000.00	\$ 19,000.00	\$ 34,396.00	\$ 34,396.00	81.03%
3250A	Postage-Internal Charges only!		\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
	Total Operating Expenditures	\$ 1,705,664.82	\$ 2,277,741.00	\$ 2,251,189.47	\$ 2,436,794.00	\$ 2,452,190.00	\$ 2,452,190.00	7.66%
5401	Administrative Car		\$ 50,000.00	\$ 28,784.05	\$ -	\$ -	\$ -	*
5412	Compact Pick-Up Trucks			\$ -	\$ -	\$ -	\$ -	*

FY23 Budget 61-4177 9 (ADOPT) - Expenditure7/27/2022 8:40 AM

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>61-Utilities Fund</b>						
<b>Dept #:</b>		<b>4177</b>	<b>Public Utilities</b>					
<b>Division:</b>		<b>4177</b>	<b>Waste Treatment</b>					
			<b>Dept. Head Robert Sherman</b>					
			~ = Division by Zero					
			* = Change < \$500					
			Purple Cell-Finance Input					
	Object of Expenditure	FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
5486	72" Cut Riding Mower			\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment	\$ 6,263.60	\$ 25,800.00	\$ -	\$ 195,000.00	\$ 195,000.00	\$ 195,000.00	655.81%
5579	Electric Golf Carts	\$ 23,621.40		\$ -	\$ -	\$ -	\$ -	*
5685	Generator		\$ 500,000.00	\$ -	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	0.00%
5687	Aerators		\$ 122,055.00	\$ -	\$ 122,055.00	\$ 122,055.00	\$ 122,055.00	0.00%
5746	WASS Valve Replacement		\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	*
5747	U.V. System Replacement			\$ -	\$ 1,700,000.00	\$ -	\$ -	*
5852	New Hope Lift Station Upgrade		\$ 200,000.00	\$ -	\$ 200,000.00	\$ 200,000.00	\$ 200,000.00	0.00%
5350	Pecan Lift Station		\$ 225,000.00	\$ -	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	0.00%
5873	Finished Water Pump			\$ -	\$ -	\$ -	\$ -	*
5888	Hypo Day Tank		\$ 45,000.00	\$ -	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	0.00%
5910	Bar Screen/Cherry Hospital			\$ -	\$ -	\$ -	\$ -	*
5360	Westbrook Pump Station			\$ -	\$ 240,000.00	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	<b>\$ 29,885.00</b>	<b>\$ 1,262,855.00</b>	<b>\$ 28,784.05</b>	<b>\$ 3,227,055.00</b>	<b>\$ 1,287,055.00</b>	<b>\$ 1,287,055.00</b>	<b>1.92%</b>
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
	<b>Total Public Utilities-Waste Treatment Budget</b>	<b>\$ 3,027,178.08</b>	<b>\$ 4,920,845.03</b>	<b>\$ 3,672,080.26</b>	<b>\$ 7,139,665.00</b>	<b>\$ 5,366,426.00</b>	<b>\$ 5,378,798.00</b>	<b>9.31%</b>

## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: P.U. / WATER TREATMENT PLANT

#### DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14 MGD conventional surface water treatment plant that was constructed in 1952. In 2021, an average of 5.981 MGD of drinking water was produced. The treatment plant is staffed 24 hours a day, 365 days a year, by highly trained, State-certified operators. On a daily basis, the water plant staff runs bacteriological and other laboratory analyses on the drinking water before it is sent to our customers. Through this monitoring process, the City can assure its water customers that the water supply meets all National Drinking Water Regulations.

#### GOALS/MAJOR OBJECTIVES:

The Water Treatment Plant aligns their major objectives with “Grow Goldsboro’s” strategic goals of Safe and Secure Community, Strong and Diverse Economy, and Exceptional Quality of Life. They are to:

- Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
- Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
- Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
- Have highly trained water treatment staff that respond correctly to changing treatment conditions.

#### SIGNIFICANT BUDGET ISSUES:

- The last update to the Utilities Master Plan was in 2009, with information from 2008. It is now 14 years since evaluation commenced and the future operational and maintenance needs for the water and sewer system needs to be re-evaluated.
- The generators at the Water Treatment Plant and Neuse River continue to have Automatic Transfer Switch (ATS) failures. Upgrading to new switches is imperative to safely and successfully operate during a power failure.
- Phase III Elevated tank remote SCADA monitoring controls are critical assets in need of upgrade and replacement in the distribution system. This is to ensure water quality is consistent through the management of elevated tank levels.
- The addition of a Laboratory Technician and SCADA/Instrumentation Technician are important for managing the New Lead and Copper Rule, maintaining assets, succession planning, and growth. Operation and maintenance of critical equipment has become specialized and a full-time position is needed.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head		Robert Sherman		
Dept #:		4176	Public Utilities		~ = Division by Zero			
Division:		4176	Water Plant		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 508,527.12	\$ 555,059.89	\$ 573,643.63	\$ 584,405.00	\$ 604,859.00	\$ 613,625.00	10.55%
1215	Disp/Legal Services-Admin	\$ 4,521.75	\$ 10,400.00	\$ -	\$ -	\$ -	\$ -	*
1220	Salaries & Wages Overtime	\$ 502.62	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
1262	Salaries & Wages Perm. Part-Time	\$ 10,387.61	\$ 16,963.89	\$ 16,963.89	\$ 16,964.00	\$ 17,473.00	\$ 17,473.00	3.00%
1272	Holiday Pay	\$ 7,070.08	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	0.00%
1274	Call Duty Pay	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	\$ 750.00	0.00%
1275	Salaries & Wages Bonus	\$ 2,055.66	\$ -	\$ -	\$ -	\$ 3,750.00	\$ -	*
1278	Wellness Earnings	\$ 3,254.28	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	0.00%
1280	Vacation Pay Out	\$ 4,737.30	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
1810	Social Security	\$ 40,341.84	\$ 46,158.09	\$ 46,784.15	\$ 47,607.00	\$ 49,498.00	\$ 49,882.00	8.07%
1821	NCLGERS-Retirement	\$ 55,474.26	\$ 68,241.57	\$ 76,016.60	\$ 77,354.00	\$ 80,426.00	\$ 81,050.00	18.77%
1822	401-K Retirement	\$ 21,636.26	\$ 24,134.95	\$ 24,462.30	\$ 24,893.00	\$ 25,881.00	\$ 26,082.00	8.07%
1830	Hospital Insurance	\$ 63,087.60	\$ 71,016.00	\$ 71,016.00	\$ 101,400.00	\$ 73,970.00	\$ 73,970.00	4.16%
1835	Group Term Life Insurance Coverage	\$ 435.53	\$ 457.92	\$ 457.92	\$ 458.00	\$ 458.00	\$ 458.00	*
1850	Unemployment Compensation	\$ 100.68	\$ 175.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 3,199.84	\$ 3,296.00	\$ -	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00	0.12%
1861	Worker's Compensation Insurance			\$ 3,826.35	\$ 4,056.00	\$ 4,056.00	\$ 4,056.00	~
1899	Less: Reimbursed by Grants	\$ (3,704.50)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 721,627.93	\$ 816,853.31	\$ 834,120.84	\$ 881,387.00	\$ 884,621.00	\$ 890,846.00	9.06%
1915	Bank Fees	\$ 3,177.86	\$ -	\$ -	\$ -	\$ -	\$ -	*
1931	Medical Treatment	\$ -	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	*
1932	Medical Exams	\$ 227.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
1986	Consultant Fees - IT	\$ -		\$ -	\$ -	\$ -	\$ -	*
1991	Consultant Fees	\$ 83,547.50	\$ 571,096.00	\$ 571,096.00	\$ 642,000.00	\$ 642,000.00	\$ 642,000.00	12.42%
2111	Cleaning Supplies	\$ 2,767.11	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
2121	Uniforms	\$ 3,010.94	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
2123	Protective Clothing	\$ 1,419.50	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
2124	Shoes-Steel Toe	\$ 1,442.38	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	0.00%
2203	Employee Appreciation	\$ 223.15	\$ 224.00	\$ 224.00	\$ 238.00	\$ 238.00	\$ 238.00	*
2323	Other Training	\$ 475.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 2,112.10	\$ -	\$ -	\$ -	\$ -	\$ -	*



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head		Robert Sherman		
Dept #:		4176 Public Utilities		~ = Division by Zero				
Division:		4176 Water Plant		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2502	Vehicle Fuel	\$ 2,506.25	\$ -	\$ -	\$ -	\$ -	\$ -	*
2591	Fuel For Equipment	\$ 4,847.43	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	100.00%
2601	Office Supplies	\$ 2,370.88	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
2993	Operational Supplies	\$ 64,383.11	\$ 75,000.00	\$ 75,000.00	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	6.67%
2994	Tools	\$ 927.46	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2998	Chemicals	\$ 657,673.72	\$ 978,534.33	\$ 978,534.33	\$ 1,188,435.00	\$ 1,188,435.00	\$ 1,188,435.00	21.45%
3121	Travel	\$ 2,525.00	\$ 6,995.00	\$ 6,495.00	\$ 6,495.00	\$ 6,495.00	\$ 6,495.00	-7.15%
3210	Telephone & Communication Svcs	\$ 956.92	\$ 1,200.00	\$ 1,200.00	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	250.00%
3250	Postage	\$ 4,144.36	\$ -	\$ 2,377.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	~
3310	Electricity	\$ 284,150.31	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	\$ 300,000.00	0.00%
3330	Natural Gas	\$ 9,255.73	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%
3421	Copy Machine Cost	\$ -	\$ 25.00	\$ 953.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	3900.00%
3511	Building Maintenance	\$ 40,419.05	\$ 30,000.00	\$ 30,000.00	\$ 35,000.00	\$ 35,000.00	\$ 35,000.00	16.67%
3521	Office Machine Maintenance	\$ 978.75	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
3522	Machine/Equipment Maintenance	\$ 374,325.44	\$ 805,300.00	\$ 1,295,300.00	\$ 468,100.00	\$ 468,100.00	\$ 468,100.00	-41.87%
3603	Neuse River Intake Dredging	\$ 31,096.00	\$ 79,000.00	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	*
3606	Water Shortage Project	\$ 38,778.72	\$ 52,700.00	\$ 52,700.00	\$ 52,700.00	\$ 52,700.00	\$ 52,700.00	0.00%
3950	Education Reimbursement	\$ 1,753.94	\$ 1,000.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	120.00%
3992	Water Analysis	\$ 7,196.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0.00%
4221	Software License Fees	\$ -	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%
4391	Equipment Rent	\$ 2,135.50	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
4401	Generator Contract	\$ 6,815.31	\$ 8,000.00	\$ 8,000.00	\$ 9,000.00	\$ 9,000.00	\$ 9,000.00	12.50%
4511	Multi-Peril Insurance	\$ 70,218.74	\$ 72,321.00	\$ 91,499.16	\$ 96,981.00	\$ 96,981.00	\$ 96,981.00	34.10%
4521	Auto Liability	\$ 1,859.00	\$ 1,915.00	\$ 767.92	\$ 795.00	\$ 795.00	\$ 795.00	-58.49%
4541	Employee Personal Liability	\$ 43.00	\$ 44.00	\$ -	\$ -	\$ -	\$ -	*
4543	Insurance Deductible Claims	\$ 8,257.15	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
4911	Subscriptions	\$ 439.86	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00	0.00%
4912	Fees & Dues	\$ 4,772.00	\$ 6,236.00	\$ 6,236.00	\$ 6,236.00	\$ 6,236.00	\$ 6,236.00	0.00%
4990	Equipment Expense	\$ 5,872.28	\$ 7,000.00	\$ 7,000.00	\$ 5,500.00	\$ 5,500.00	\$ 5,500.00	-21.43%
9561	Office Supplies	\$ 349.25	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	\$ 350.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	0.00%



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head		Robert Sherman		
Dept #:		4176	Public Utilities	~ = Division by Zero				
Division:		4176	Water Plant	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
2502A	Vehicle Fuel-Internal Charges		\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
3250A	Postage-Internal Charges only!		\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00	0.00%
	Total Operating Expenditures	\$ 1,727,453.70	\$ 3,069,640.33	\$ 3,502,632.41	\$ 3,229,430.00	\$ 3,229,430.00	\$ 2,979,430.00	-2.94%
5093	Pump			\$ -	\$ -	\$ -	\$ -	*
5094	Flood Control Structure	\$ 23,000.00		\$ -	\$ -	\$ -	\$ -	*
5202	Technology Capital			\$ -	\$ -	\$ -	\$ -	*
5401	Administrative Car		\$ 21,706.00	\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment		\$ 23,000.00	\$ 23,000.00	\$ 332,000.00	\$ 332,000.00	\$ 332,000.00	1343.48%
5801	Equipment Shelter			\$ -	\$ -	\$ -	\$ -	*
5361	Neuse River Pump Station		\$ 160,000.00	\$ -	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	0.00%
5957	Water Plant Expansion			\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	~
5950	Elevated Tank SCADA		\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	\$ 490,000.00	0.00%
	Total Capital Outlay	\$ 23,000.00	\$ 694,706.00	\$ 513,000.00	\$ 982,000.00	\$ 982,000.00	\$ 982,000.00	41.35%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Utilities-Water Plant Budget	\$ 2,472,081.63	\$ 4,581,199.64	\$ 4,849,753.25	\$ 5,092,817.00	\$ 5,096,051.00	\$ 4,852,276.00	5.92%

## **FISCAL YEAR 2022-2023 BUDGET**

### **DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIB & COLLECT**

#### **DEPARTMENT OVERVIEW:**

The Public Works Department is comprised of seven divisions--Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste and Garage. Goals, objectives and significant budget issues for the Distributions and Collections Division are as follows:

#### **GOALS/MAJOR OBJECTIVES:**

- Expand the proactive assessment of our infrastructure (systems integrity project) including NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue to encourage and expand staff education and certification levels
- Work with other departments on I & I projects
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas

#### **SIGNIFICANT BUDGET ISSUES:**

- Cost of replacing a 2009 combination sewer truck/JetVac to accommodate the second work crew, that was established during the division's re-organization, in order to better maintain the sewer system—especially the lift stations
- Increasing costs of materials and supplies associated with maintaining aging water distribution and sewer collections infrastructure
- Cost of maintaining and replacing an aging vehicle and equipment fleet.

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	61-Utilities Fund		Dept. Head	Rick Fletcher					
Dept #:	4175	Public Works	~ = Division by Zero						
Division:	4175	Maintenance	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 872,132.78	\$ 1,022,712.63	\$ 837,146.33	\$ 1,020,953.00	\$ 1,056,687.00	\$ 1,072,001.00	4.82%
1220	Salaries & Wages Overtime		\$ 28,932.30	\$ 45,000.00	\$ 37,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	0.00%
1221	Mayor's Star Award		\$ 2,700.00		\$ -	\$ -	\$ -	\$ -	*
1224	Cell Phone Stipend		\$ 719.94	\$ 720.00	\$ 27.69	\$ -	\$ -	\$ -	*
1274	Call Duty Pay		\$ 6,250.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	0.00%
1275	Salaries & Wages Bonus		\$ 4,316.86	\$ -	\$ 6,808.26	\$ -	\$ 7,500.00	\$ -	*
1278	Wellness Earnings		\$ 4,835.26	\$ 6,900.00	\$ 4,300.00	\$ 6,900.00	\$ 6,900.00	\$ 6,900.00	0.00%
1280	Vacation Pay Out		\$ 6,526.82	\$ 5,138.00	\$ 3,648.00	\$ 5,669.00	\$ 5,669.00	\$ 5,669.00	10.33%
1810	Social Security		\$ 68,446.98	\$ 83,153.25	\$ 68,500.42	\$ 83,004.00	\$ 86,312.00	\$ 86,909.00	4.52%
1821	NCLGERS-Retirement		\$ 94,907.41	\$ 122,936.38	\$ 111,301.98	\$ 134,868.00	\$ 140,242.00	\$ 141,214.00	14.87%
1822	401-K Retirement		\$ 37,040.89	\$ 43,478.83	\$ 35,817.21	\$ 43,401.00	\$ 45,130.00	\$ 45,443.00	4.52%
1830	Hospital Insurance		\$ 130,428.88	\$ 157,526.40	\$ 157,526.40	\$ 187,200.00	\$ 184,925.00	\$ 184,925.00	17.39%
1835	Group Term Life Insurance Coverage		\$ 823.64	\$ 954.00	\$ 954.00	\$ 954.00	\$ 954.00	\$ 954.00	0.00%
1850	Unemployment Compensation		\$ 217.36	\$ 285.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 7,026.02	\$ 7,237.00	\$ -	\$ 7,200.00	\$ 7,200.00	\$ 7,200.00	-0.51%
1861	Worker's Compensation Insurance				\$ 5,960.76	\$ 6,318.00	\$ 6,318.00	\$ 6,318.00	~
1899	Less: Reimbursed by Grants		\$ (1,871.56)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 1,263,433.58	\$ 1,502,541.49	\$ 1,275,491.05	\$ 1,547,967.00	\$ 1,599,337.00	\$ 1,609,033.00	7.09%
1932	Medical Exams		\$ 79.00	\$ 400.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	*
1994	Wastewater Plt Environmental Assess				\$ -	\$ -	\$ -	\$ -	*
2121	Uniforms		\$ 12,400.66	\$ 14,000.00	\$ 14,000.00	\$ 15,550.00	\$ 15,550.00	\$ 15,550.00	11.07%
2123	Protective Clothing		\$ 2,934.30	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	0.00%
2124	Shoes-Steel Toe		\$ 2,554.80	\$ 3,450.00	\$ 3,400.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	0.00%
2203	Employee Appreciation		\$ 11.85	\$ 500.00	\$ 556.00	\$ 550.00	\$ 550.00	\$ 550.00	10.00%
2323	Other Training		\$ 7,225.44	\$ 9,190.00	\$ 4,950.00	\$ 7,910.00	\$ 7,910.00	\$ 7,910.00	-13.93%
2501	Vehicle Operation/Maintenance		\$ 69,606.25	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 41,697.88	\$ -	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies		\$ 310,642.66	\$ 240,000.00	\$ 240,000.00	\$ 265,000.00	\$ 265,000.00	\$ 261,111.00	8.80%
2994	Tools		\$ 4,201.39	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%
2997	Water Meters & Boxes		\$ 60,942.15	\$ 90,000.00	\$ 90,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	11.11%
3121	Travel		\$ 603.75	\$ 6,900.00	\$ 400.00	\$ 4,900.00	\$ 4,900.00	\$ 4,900.00	-28.99%

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	61-Utilities Fund		Dept. Head	Rick Fletcher					
Dept #:	4175	Public Works	~ = Division by Zero						
Division:	4175	Maintenance	* = Change < \$500						
			Purple Cell-Finance Input						
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3210	Telephone & Communication Svcs		\$ 5,658.60	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%
3250	Postage		\$ 698.25		\$ -	\$ -	\$ -	\$ -	*
3410	Printing		\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
3510	Repairs (Insurance Claims)			\$ -	\$ -	\$ -	\$ -	\$ -	*
3522	Machine/Equipment Maintenance		\$ 9,341.76	\$ 45,000.00	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	11.11%
3523	Fire Hydrants/Water Valve Repl		\$ 70,137.51	\$ 120,000.00	\$ 55,000.00	\$ 120,000.00	\$ 80,000.00	\$ 80,000.00	-33.33%
3593	Street Repairs		\$ 20,293.20	\$ 20,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	50.00%
3914	Contract Services			\$ 90,000.00	\$ 90,000.00	\$ 115,000.00	\$ 107,000.00	\$ 90,000.00	0.00%
3950	Education Reimbursement		\$ -	\$ 2,500.00	\$ 1,264.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	-48.00%
4221	Software License Fees		\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 32,000.00	\$ 32,000.00	\$ 32,000.00	60.00%
4391	Equipment Rent		\$ 115.00	\$ 500.00	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	100.00%
4511	Multi-Peril Insurance		\$ 3,094.23	\$ 3,187.00	\$ 9,094.00	\$ 9,639.00	\$ 9,639.00	\$ 9,639.00	202.45%
4521	Auto Liability		\$ 7,845.00	\$ 8,080.00	\$ 16,985.86	\$ 17,577.00	\$ 17,577.00	\$ 17,577.00	117.54%
4541	Employee Personal Liability		\$ 102.00	\$ 105.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ 3,695.00	\$ 4,050.00	\$ 3,870.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	-1.23%
4990	Equipment Expense				\$ -	\$ -	\$ -	\$ -	*
2501A	Vehicle Maintenance-Fleet Charges			\$ 60,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	25.00%
2502A	Vehicle Fuel-Internal Charges			\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 126,722.00	\$ 126,722.00	153.44%
3250A	Postage-Internal Charges only!			\$ 700.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	-14.29%
	Total Operating Expenditures		\$ 648,880.68	\$ 810,762.00	\$ 769,819.86	\$ 926,176.00	\$ 954,898.00	\$ 934,009.00	15.20%
5150	Excavator				\$ -	\$ -	\$ -	\$ -	*
5228	Tractor with Bush Hog				\$ -	\$ -	\$ -	\$ -	*
5403	Jet-Vac Rodder				\$ -	\$ 480,000.00	\$ 480,000.00	\$ 480,000.00	~
5419	Forklift				\$ -	\$ -	\$ -	\$ -	*
5456	Utility Valve Truck				\$ -	\$ -	\$ -	\$ -	*
5463	Lowboy				\$ -	\$ -	\$ -	\$ -	*
5480	Equipment Transport Trailer				\$ -	\$ -	\$ -	\$ -	*
5536	Air Conditioners		\$ 6,150.00		\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment				\$ -	\$ -	\$ -	\$ -	*
5590	Combo-Push Video System				\$ -	\$ -	\$ -	\$ -	*
5632	Utility Vehicle				\$ -	\$ -	\$ -	\$ -	*

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head Rick Fletcher				
Dept #:	4175	Public Works		~ = Division by Zero				
Division:	4175	Maintenance		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
5672	Utility Trailer			\$ -	\$ -	\$ -	\$ -	*
5697	Pipe Inspection Camara		\$ 135,000.00	\$ 140,000.00	\$ -	\$ -	\$ -	*
5807	Light Fixtures			\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 6,150.00	\$ 135,000.00	\$ 140,000.00	\$ 480,000.00	\$ 480,000.00	\$ 480,000.00	255.56%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Maintenance Budget	\$ 1,918,464.26	\$ 2,448,303.49	\$ 2,185,310.91	\$ 2,954,143.00	\$ 3,034,235.00	\$ 3,023,042.00	23.47%

## **FISCAL YEAR 2022-2023 BUDGET**

### **DEPARTMENT/DIVISION: UTILITY METER READING, BILLING & INVENTORY**

#### **DEPARTMENT OVERVIEW:**

The Utility Meter Reading, Billing and Inventory organization is a division of the Finance Department. The Utility Meter Reading and Billing section of this division is responsible for meter maintenance, collecting of water meter readings, customer water meter on/off requests, water service billing and payment collections. This first group is headed by the Customer Service Manager. The Procurement and Inventory section is responsible for maintaining the formal inventory system for water, wastewater and miscellaneous inventoried items. In addition to the warehouse inventory, the Procurement Manager oversees the procurement and contracting of services, supplies, materials and equipment ensuring compliance with Federal law, NC General Statutes and local policy, as well as the surplus of property.

#### **GOALS/MAJOR OBJECTIVES:**

- Maintain or improve meter reading services utilizing the AMR Sensus Software.
- Continue to service and satisfy utility customers.
- Create a formal Customer Service Policy.
- Ongoing improvements to the newly established a formal perpetual inventory system for water, wastewater and other inventoried items.
- Update the City Procurement Policy.
- Begin development of a department buyer program to offer training and support to users.
- Implementation of Vendor Registry system for online vendor registration and approval.

#### **SIGNIFICANT BUDGET ISSUES:**

- Costs associated with the maintaining of water meters.
- Cost of maintaining and/or replacing aging vehicle and equipment.
- Cost of monthly credit card fees and monthly billing for mailing/processing utility bills.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	61-Utilities Fund		Dept. Head	Catherine Gwynn				
Dept #:	4174	Finance	~ = Division by Zero					
Division:	4174	Utility Meter Reading, Billing & Invent		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 160,443.55	\$ 236,403.64	\$ 228,385.97	\$ 255,154.00	\$ 249,465.00	\$ 252,952.00	7.00%
1224	Cell Phone Stipend	\$ 235.37	\$ -	\$ 1,439.88	\$ 1,440.00	\$ 1,440.00	\$ 1,440.00	~
1275	Salaries & Wages Bonus	\$ 822.27	\$ -	\$ 1,856.26	\$ -	\$ 1,800.00	\$ -	*
1278	Wellness Earnings	\$ 1,280.94	\$ 1,800.24	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	-0.01%
1810	Social Security	\$ 12,117.35	\$ 18,222.59	\$ 17,861.38	\$ 19,767.00	\$ 19,470.00	\$ 19,599.00	7.55%
1821	NCLGERS-Retirement	\$ 16,688.81	\$ 26,940.85	\$ 29,021.83	\$ 32,118.00	\$ 31,635.00	\$ 31,845.00	18.20%
1822	401-K Retirement	\$ 6,501.59	\$ 9,528.15	\$ 9,339.28	\$ 10,336.00	\$ 10,180.00	\$ 10,248.00	7.55%
1830	Hospital Insurance	\$ 27,590.10	\$ 38,736.00	\$ 41,248.72	\$ 46,800.00	\$ 44,382.00	\$ 44,382.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 162.17	\$ 228.96	\$ 228.96	\$ 229.00	\$ 229.00	\$ 229.00	*
1850	Unemployment Compensation	\$ 28.64	\$ 68.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 851.35	\$ 900.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	11.11%
1860	Worker's Compensation			\$ 1,181.62	\$ 1,253.00	\$ 1,253.00	\$ 1,253.00	~
1899	Less: Reimbursed by Grants	\$ (988.92)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ 225,733.22	\$ 332,828.43	\$ 332,363.90	\$ 369,897.00	\$ 362,654.00	\$ 364,748.00	9.59%
1911	Audit	\$ 24,375.00	\$ 53,500.00	\$ 39,950.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	-25.23%
1915	Bank Fees	\$ 106,393.12	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	0.00%
1932	Medical Exams	\$ 139.00	\$ 200.00	\$ 69.00	\$ -	\$ -	\$ -	*
2121	Uniforms	\$ 2,287.08	\$ 3,000.00	\$ 2,000.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00	-30.00%
2123	Protective Clothing	\$ -	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2124	Shoes-Steel Toe	\$ 360.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	\$ 660.00	0.00%
2203	Employee Christmas Party	\$ 99.74	\$ 96.00	\$ 96.00	\$ 102.00	\$ 102.00	\$ 102.00	*
2323	Other Training	\$ 187.50	\$ 1,000.00	\$ 1,000.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	165.00%
2501	Vehicle Operation/Maintenance	\$ 3,139.34	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 6,461.88	\$ -	\$ -	\$ -	\$ -	\$ -	*
2601	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies	\$ 2,851.42	\$ 6,500.00	\$ 3,959.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	0.00%
2994	Tools	\$ 529.51	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
3121	Travel		\$ 800.00	\$ 800.00	\$ 2,900.00	\$ 2,900.00	\$ 2,900.00	262.50%
3210	Telephone	\$ 3,965.67	\$ 5,000.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
3250	Postage	\$ -		\$ -	\$ -	\$ -	\$ -	*
3410	Printing	\$ 170.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*



EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head		Catherine Gwynn		
Dept #:		4174	Finance	~ = Division by Zero				
Division:		4174	Utility Meter Reading, Billing & Invent	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3421	Copy Machine Cost		\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	100.00%
3522	Machine/Equipment Maintenance		\$ -	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	*
3914	Contract Services	\$ 167,488.99	\$ 168,900.00	\$ 168,900.00	\$ 138,900.00	\$ 138,900.00	\$ 138,900.00	-17.76%
4221	Software License Fees	\$ 49,734.04	\$ 48,000.00	\$ 54,605.30	\$ 64,600.00	\$ 64,600.00	\$ 64,600.00	34.58%
4511	Multi-Peril Insurance	\$ 465.33	\$ 479.00	\$ 1,247.00	\$ 1,322.00	\$ 1,322.00	\$ 1,322.00	175.99%
4521	Auto Liability	\$ 691.00	\$ 712.00	\$ 904.05	\$ 935.00	\$ 935.00	\$ 935.00	31.32%
4541	Employee Personal Liability	\$ 17.00	\$ 17.00	\$ -	\$ -	\$ -	\$ -	*
4911	Subscriptions			\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues		\$ 100.00	\$ 150.00	\$ 100.00	\$ 100.00	\$ 100.00	*
4990	Equipment Expense	\$ 14,130.76	\$ -	\$ 13,792.94	\$ -	\$ -	\$ -	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 3,500.00	\$ 3,000.00	\$ 3,500.00	\$ 4,550.00	\$ 4,550.00	30.00%
2502A	Vehicle Fuel-Internal Charges		\$ 8,000.00	\$ 6,600.00	\$ 8,000.00	\$ 18,827.00	\$ 18,827.00	135.34%
3250A	Postage-Internal Charges only!		\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
	Total Operating Expenditures	\$ 383,486.38	\$ 414,864.00	\$ 415,648.29	\$ 393,184.00	\$ 405,061.00	\$ 405,061.00	-2.36%
5471	1/2 Ton Pick-Up Truck			\$ -	\$ 32,600.00	\$ -	\$ -	*
5200A	Technology Lease - FY21			\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ 32,600.00	\$ -	\$ -	*
	Total Finance-Utility Meter Reading, Billing & Inve	\$ 609,219.60	\$ 747,692.43	\$ 748,012.19	\$ 795,681.00	\$ 767,715.00	\$ 769,809.00	2.96%

## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: PUBLIC UTILITIES / COMPOST FACILITY

#### DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This is the biosolids management plan for the Water Reclamation Facility. This facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophilic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers and golf course builders.

#### GOALS/MAJOR OBJECTIVES:

The Compost Facility aligns their major objectives with “Grow Goldsboro’s” strategic goals of Strong and Diverse Economy, Exceptional Quality of Life, and Model for Excellence in Government. They are to:

- Produce high quality compost that meets all federal and state regulations.
- Make a beneficial end product from two waste streams: yard waste and biosolids.
- Maintain the Compost Facility assets to maximize the infrastructure life span and productivity.
- Have highly trained compost facility operators that understand the biology of the process as well as the equipment that is used in production.

#### SIGNIFICANT BUDGET ISSUES:

- The Compost Facility operators’ duties doubled when wasting to the EQ Basins ended in 2017. Valuable maintenance time was lost and the Superintendent is involved in daily operations and processes. An additional staff member and reclassification are needed to meet the operations and maintenance needs of the facility, ensure efficiency with biosolids and stormwater permits, re-establish maintenance plans and training, and avoid potential injuries in this industrial environment.
- The Compost Facility operates a 2003 dump truck with 133,450 miles on it. It is 19-years old and needs to be replaced.
- Bay #8 needs to be enclosed to store equipment for the compost facility. Currently that bay is opened and allowing compost dust to enter the equipment area. This causes problems with the equipment and has the potential to catch on fire. Also, this metal structure is in a harsh environment and the rafters need to be recoated to extend the building life.
- With the constant delivery of leaves 9 months out of the year. The Compost staff needs to move the leaf piles around to decompose. To do this safely a bulldozer is required. Currently the Compost staff is renting a bulldozer.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	61-Utilities Fund		Dept. Head	Robert Sherman				
Dept #:	4179	Public Utilities	~ = Division by Zero					
Division:	4179	Compost	* = Change < \$500					
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 201,124.16	\$ 224,341.42	\$ 224,340.64	\$ 263,721.00	\$ 235,862.00	\$ 239,280.00	6.66%
1220	Salaries & Wages Overtime	\$ 859.35	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	0.00%
1275	Salaries & Wages Bonus	\$ 1,027.82	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -	*
1278	Wellness Earnings	\$ 1,200.16	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	0.00%
1810	Social Security	\$ 15,293.25	\$ 17,468.12	\$ 17,468.06	\$ 20,481.00	\$ 18,464.00	\$ 18,611.00	6.54%
1821	NCLGERS-Retirement	\$ 20,952.45	\$ 25,825.41	\$ 28,382.74	\$ 33,278.00	\$ 30,001.00	\$ 30,240.00	17.09%
1822	401-K Retirement	\$ 8,170.14	\$ 9,133.66	\$ 9,133.63	\$ 10,709.00	\$ 9,654.00	\$ 9,731.00	6.54%
1830	Hospital Insurance	\$ 31,551.60	\$ 32,280.00	\$ 3,280.00	\$ 46,800.00	\$ 36,985.00	\$ 36,985.00	14.58%
1835	Group Term Life Insurance Coverage	\$ 190.82	\$ 190.80	\$ 190.80	\$ 191.00	\$ 191.00	\$ 191.00	*
1850	Unemployment Compensation	\$ 41.28	\$ 63.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 1,616.10	\$ 1,461.00	\$ 485.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	2.67%
1861	Worker's Compensation Insurance			\$ 1,646.71	\$ 1,746.00	\$ 1,746.00	\$ 1,746.00	~
	Total Salaries & Benefits	\$ 282,027.13	\$ 314,763.41	\$ 288,927.58	\$ 382,426.00	\$ 339,903.00	\$ 342,284.00	8.74%
1915	Bank Fees	\$ 1,395.92	\$ 1,225.00	\$ 1,225.00	\$ 1,225.00	\$ 1,225.00	\$ 1,225.00	0.00%
1932	Medical Exams	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	*
1991	Consultant Fees	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
2111	Cleaning Supplies	\$ 1,167.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
2121	Uniforms	\$ 1,807.12	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	0.00%
2123	Protective Clothing	\$ 1,374.39	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	0.00%
2124	Shoes-Steel Toe	\$ 565.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	0.00%
2203	Employee Appreciation	\$ 86.02	\$ 96.00	\$ 96.00	\$ 102.00	\$ 102.00	\$ 102.00	*
2323	Other Training	\$ 494.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
2501	Vehicle Operation/Maintenance	\$ 10,567.91	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel	\$ 2,312.91	\$ -	\$ 10,000.00	\$ -	\$ -	\$ -	*
2591	Fuel For Equipment	\$ 24,407.23	\$ 30,000.00	\$ 46,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	100.00%
2601	Office Supplies	\$ 915.55	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2993	Operational Supplies	\$ 14,620.95	\$ 22,000.00	\$ 22,000.00	\$ 23,500.00	\$ 23,500.00	\$ 23,500.00	6.82%
2994	Tools	\$ 739.54	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
2998	Chemicals	\$ 2,393.80	\$ 2,500.00	\$ 2,500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	20.00%
3121	Travel	\$ 1,255.00	\$ 1,795.00	\$ 1,795.00	\$ 1,795.00	\$ 1,795.00	\$ 1,795.00	0.00%
3210	Telephone & Communication Svcs		\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	300.00%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utilities Fund		Dept. Head		Robert Sherman		
Dept #:		4179 Public Utilities		~ = Division by Zero				
Division:		4179 Compost		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3250	Postage	\$ 1,974.01		\$ -	\$ -	\$ -	\$ -	*
3310	Electricity	\$ 65,804.55	\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	\$ 68,000.00	0.00%
3410	Printing	\$ 225.00	\$ 250.00	\$ 250.00	\$ 300.00	\$ 300.00	\$ 300.00	*
3421	Copy Machine Cost	\$ -	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	*
3511	Building Maintenance	\$ 9,214.54	\$ 33,000.00	\$ 33,000.00	\$ 56,825.00	\$ 56,825.00	\$ 56,825.00	72.20%
3521	Office Machine Maintenance	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
3522	Machine/Equipment Maintenance	\$ 102,802.08	\$ 108,000.00	\$ 108,000.00	\$ 157,700.00	\$ 157,700.00	\$ 157,700.00	46.02%
4391	Equipment Rent	\$ 5,093.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	200.00%
4401	Generator Contract	\$ 726.63	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
4403	Compost Analysis	\$ 3,788.76	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	\$ 6,600.00	0.00%
4511	Multi-Peril Insurance	\$ 24,158.43	\$ 24,884.00	\$ 17,387.72	\$ 18,430.00	\$ 18,430.00	\$ 18,430.00	-25.94%
4521	Auto Liability	\$ 9,210.00	\$ 9,486.00	\$ 4,372.65	\$ 4,525.00	\$ 4,525.00	\$ 4,525.00	-52.30%
4541	Employee Personal Liability	\$ 19.00	\$ 22.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 6,987.30	\$ 5,975.00	\$ 5,975.00	\$ 5,975.00	\$ 5,975.00	\$ 5,975.00	0.00%
9561	Office Supplies	\$ 88.52	\$ 150.00	\$ 150.00	\$ 200.00	\$ 200.00	\$ 200.00	*
2501A	Vehicle Maintenance-Fleet Charges		\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	0.00%
2502A	Vehicle Fuel-Internal Charges		\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 18,103.00	\$ 18,103.00	81.03%
3250A	Postage-Internal Charges only!		\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	0.00%
	Total Operating Expenditures	\$ 294,194.16	\$ 389,158.00	\$ 402,526.37	\$ 496,352.00	\$ 504,455.00	\$ 504,455.00	29.63%
5165	Agitator/Rehabilitate			\$ -	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	~
5166	Bulldozer			\$ -	\$ 163,162.00	\$ 163,162.00	\$ 163,162.00	~
5474	Dump Truck	\$ 18,002.00		\$ -	\$ -	\$ -	\$ -	*
5486	72" Cut Riding Mower			\$ -	\$ 27,607.00	\$ 27,607.00	\$ 27,607.00	~
5509	Heavy Duty Wheel Loader	\$ 155,662.27		\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 173,664.27	\$ -	\$ -	\$ 340,769.00	\$ 340,769.00	\$ 340,769.00	~
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Utilities-Compost Budget	\$ 749,885.56	\$ 703,921.41	\$ 691,453.95	\$ 1,219,547.00	\$ 1,185,127.00	\$ 1,187,508.00	68.70%

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>61-Utility Fund</b>						
<b>Dept #:</b>	8111	<b>Finance</b>						
<b>Division:</b>	8111	<b>Debt Service</b>						
		<b>Dept. Head</b> Catherine Gwynn ~ = Division by Zero * = Change < \$500 Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4920	Arbitrage Rebate Fees	\$ 1,049.14	\$ 7,400.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	-86.49%
	<b>Total Operating Expenditures</b>	<b>\$ 1,049.14</b>	<b>\$ 7,400.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>-86.49%</b>
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>*</b>
7100	Bond Principal	\$ 965,680.00	\$ 965,700.00	\$ 965,688.00	\$ 808,500.00	\$ 808,500.00	\$ 808,500.00	-16.28%
7110	Wastewater Principal Payment	\$ 588,369.20	\$ 650,200.00	\$ 650,124.00	\$ 650,200.00	\$ 650,200.00	\$ 650,200.00	0.00%
7120	Water Loan Principal	\$ 483,060.35	\$ 753,500.00	\$ 750,129.00	\$ 750,200.00	\$ 750,200.00	\$ 750,200.00	-0.44%
7160	Lease Purchase Payment	\$ 257,047.83	\$ 180,100.00	\$ 180,037.00	\$ 180,100.00	\$ 180,100.00	\$ 180,100.00	0.00%
7162	AMR Loan Payment	\$ 589,300.33	\$ 530,700.00	\$ 530,645.00	\$ 426,900.00	\$ 426,900.00	\$ 426,900.00	-19.56%
7200	Bond Interest	\$ 249,620.93	\$ 219,200.00	\$ 219,136.00	\$ 188,400.00	\$ 188,400.00	\$ 188,400.00	-14.05%
7210	Wastewater Interest Payment	\$ 53,720.10	\$ 75,500.00	\$ 75,472.00	\$ 68,800.00	\$ 68,800.00	\$ 68,800.00	-8.87%
7220	Water Loan Interest	\$ 100,790.14	\$ 195,000.00	\$ 194,731.00	\$ 176,600.00	\$ 176,600.00	\$ 176,600.00	-9.44%
	<b>Total Debt Service</b>	<b>\$ 3,287,588.88</b>	<b>\$ 3,569,900.00</b>	<b>\$ 3,565,962.00</b>	<b>\$ 3,249,700.00</b>	<b>\$ 3,249,700.00</b>	<b>\$ 3,249,700.00</b>	<b>-8.97%</b>
	<b>Total Finance-Debt Service Budget</b>	<b>\$ 3,288,638.02</b>	<b>\$ 3,577,300.00</b>	<b>\$ 3,566,962.00</b>	<b>\$ 3,250,700.00</b>	<b>\$ 3,250,700.00</b>	<b>\$ 3,250,700.00</b>	<b>-9.13%</b>

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:	61-Utilities Fund		Dept. Head	Bobby Croom				
Dept #:	4178	Public Utilities	~ = Division by Zero					
Division:	4178	Utility Fund Capital	* = Change < \$500					
			Purple Cell-Finance Input					
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1834	City's Portion Retiree Health Insur	\$ 11,425.17	\$ 14,000.00	\$ 10,792.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	-22.86%
	Total Salaries & Benefits	\$ 11,425.17	\$ 14,000.00	\$ 10,792.00	\$ 10,800.00	\$ 10,800.00	\$ 10,800.00	-22.86%
1991	Consultant Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4809	Econ Devel-Goldsboro Business Park			\$ -	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	~
5152	Meter Reading Device Upgrade			\$ -	\$ -	\$ -	\$ -	*
5412	Compact Pick-Up Trucks	\$ 26,460.96		\$ -	\$ -	\$ -	\$ -	*
5527	Miscellaneous Equipment		\$ 9,410.00	\$ 8,792.76	\$ -	\$ -	\$ -	*
5734	GPS Equipment	\$ 6,107.50		\$ -	\$ -	\$ -	\$ -	*
5741	Sewer Bond Exp-Engineering			\$ -	\$ -	\$ -	\$ -	*
5744	Sewer Capacity Purchased			\$ -	\$ -	\$ -	\$ -	*
5745	NCDOT U57-24 Ctrl Hts Realignmt			\$ -	\$ -	\$ -	\$ -	*
5909	Utility Improvements			\$ -	\$ -	\$ -	\$ -	*
5912	Water Tank Painting	\$ 489,757.00		\$ -	\$ -	\$ -	\$ -	*
5957	Water Plant Expansion				\$ -	\$ 1,429,209.00	\$ -	*
5969	Sewer Improvements		\$ 247,190.00	\$ 74,866.09	\$ 996,180.00	\$ -	\$ -	*
5982	Water Improvements			\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 522,325.46	\$ 256,600.00	\$ 83,658.85	\$ 1,496,180.00	\$ 1,929,209.00	\$ 500,000.00	94.86%
7160	Lease Purchase Payment			\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Utilities-Utility Fund Capital Budget	\$ 533,750.63	\$ 270,600.00	\$ 94,450.85	\$ 1,506,980.00	\$ 1,940,009.00	\$ 510,800.00	88.77%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		61-Utility Fund		Dept. Head		Catherine Gwynn		
Dept #:		8101	Finance	~ = Division by Zero				
Division:		8101	Transfers & Shared Services	* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1276	Salary Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4993	General Overhead	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4996	Finance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4998	Engineers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
81002	Transfer to Fund Balance			\$ -	\$ -	\$ 1,085,122.00	\$ 1,246,323.00	~
81003	Transfer to Capital Projects	\$ 745,000.00		\$ 6,000.00	\$ -	\$ -	\$ -	*
81005	Transfer to Capital Reserve Fund	\$ 745,000.00		\$ -	\$ -	\$ -	\$ 1,506,129.00	~
88101	Shared Services-Genl Fd to Util Fd	\$ 2,938,105.00	\$ 3,097,595.00	\$ 3,097,595.00	\$ 3,201,081.00	\$ 3,201,081.00	\$ 3,201,081.00	3.34%
88123	Shared Services Expense - SWF 15 to Ins Res 6101			\$ -	\$ 63,011.00	\$ -	\$ -	*
	Total Transfers	\$ 4,428,105.00	\$ 3,097,595.00	\$ 3,103,595.00	\$ 3,264,092.00	\$ 4,286,203.00	\$ 5,953,533.00	92.20%
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance-Transfers & Shared Services Budget	\$ 4,428,105.00	\$ 3,097,595.00	\$ 3,103,595.00	\$ 3,264,092.00	\$ 4,286,203.00	\$ 5,953,533.00	92.20%

**Adopted Budget-FY 2022-23**  
**Other Funds**

<b>Stormwater Fund-15</b>				
<b>Estimated Revenues/Appropriations</b>	<b>Adopted FY2021-22, As Amended</b>	<b>Adopted FY 2022-23 6/20/2022</b>	<b>Change</b>	
			<b>%</b>	<b>Amount</b>
Charges for Services	\$ 1,576,200	\$ 1,913,628	21.4%	\$ 337,428
Miscellaneous	-	5,000	NA	5,000
<b>Total Estimated Revenues</b>	<b>\$1,576,200</b>	<b>\$1,918,628</b>	<b>21.7%</b>	<b>\$342,428</b>
Stormwater Division	\$ 1,046,420	\$ 1,365,042	30.4%	\$ 318,622
Transfers and Shared Services	348,023	372,786	7.1%	24,763
Debt Service	181,757	180,800	(0.5%)	(957)
<b>Total Appropriations</b>	<b>\$ 1,576,200</b>	<b>\$ 1,918,628</b>	<b>21.7%</b>	<b>\$ 342,428</b>
<b>Downtown Municipal Tax District-70</b>				
<b>Estimated Revenues/Appropriations</b>	<b>Adopted FY2021-22, As Amended</b>	<b>Adopted FY 2022-23 6/20/2022</b>	<b>Change</b>	
			<b>%</b>	<b>Amount</b>
Tax Revenues	\$ 95,174	\$ 96,387	1.3%	\$ 1,213
<b>Total Estimated Revenues</b>	<b>\$ 95,174</b>	<b>\$ 96,387</b>	<b>1.3%</b>	<b>\$ 1,213</b>
Downtown District	\$ 95,174	\$ 91,587	(3.8%)	\$ (3,587)
Contingency	-	4,800	NA	4,800
<b>Total Appropriations</b>	<b>\$ 95,174</b>	<b>\$ 96,387</b>	<b>1.3%</b>	<b>\$ 1,213</b>



**Adopted Budget-FY 2022-23**  
**Other Funds**

Occupancy Tax Fund-95				
Estimated Revenues/Appropriations	Adopted FY2021-22, As Amended	Adopted FY 2022-23 6/20/2022	Change	
			%	Amount
Charges for Services	\$ 956,175	\$ 1,186,450	24.1%	\$ 230,275
Other Agencies	28,493	-	(100.0%)	(28,493)
Miscellaneous	5,000	5,000	0.0%	-
Appropriated Fund Balance	150,000	-	(100.0%)	(150,000)
<b>Total Estimated Revenues</b>	<b>\$ 1,139,668</b>	<b>\$ 1,191,450</b>	<b>4.5%</b>	<b>\$ 51,782</b>
Occupancy Tax/Civic Center	\$ 758,622	\$ 785,311	3.5%	\$ 26,689
Occupancy Tax/Travel & Tourism	381,046	388,659	2.0%	7,613
Contingency	-	17,480	NA	17,480
<b>Total Appropriations</b>	<b>\$ 1,139,668</b>	<b>\$ 1,191,450</b>	<b>4.5%</b>	<b>\$ 51,782</b>

## FISCAL YEAR 2022-2023 BUDGET

### DEPARTMENT/DIVISION: PUBLIC WORKS/ STORM WATER

#### DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Grounds Maintenance, Cemeteries, Distribution & Collection, Street & Stormwater Maintenance, Solid Waste, and Garage. Goals, objectives and significant budget issues for the Storm Water Division are as follows...

#### GOALS/MAJOR OBJECTIVES:

- Continue to streamline and improve efficiency of operations
- Increase in-house efforts to clean and regrade residential ditches, and maintain piped drainage systems
- Improve street sweeping services and maintenance/cleaning of subsurface drainage systems to help reduce the introduction of harmful debris into our major waterways.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Continue to improve and advance the capabilities of the Stormwater Maintenance division
- Fully implement and utilize CityWorks to track all work requirements

#### SIGNIFICANT BUDGET ISSUES:

- Acquiring sufficient personnel, equipment and maintenance materials to effectively maintain and repair an aging and neglected Stormwater infrastructure system
- Prioritizing and balancing costs between in-house and contracted stormwater projects
- Funding to assess the City's entire stormwater conveyance infrastructure system—mapping project approved to start in FY22/23

EXPENDITURE SHEET		Fiscal Year FY22-23							
Fund:	15-Stormwater Fund	Dept. Head	Rick Fletcher						
Dept #:	4137	Public Works	~ = Division by Zero						
Division:	4137	Stormwater	* = Change < \$500						
Purple Cell-Finance Input									
Object of Expenditure			FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular		\$ 396,823.01	\$ 458,342.78	\$ 365,607.59	\$ 458,345.00	\$ 474,387.00	\$ 481,262.00	5.00%
1220	Salaries & Wages Overtime		\$ 2,146.41	\$ 6,000.00	\$ 3,700.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	0.00%
1274	Call Duty Pay		\$ 3,125.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	\$ 3,250.00	0.00%
1275	Salaries & Wages Bonus		\$ 1,541.77	\$ -	\$ -	\$ -	\$ 3,450.00	\$ -	*
1276	Salary Reserve				\$ -	\$ -	\$ -	\$ -	*
1278	Wellness Earnings		\$ 2,250.30	\$ 3,600.00	\$ 2,365.22	\$ 3,600.00	\$ 3,600.00	\$ 3,600.00	0.00%
1280	Vacation Pay Out		\$ 654.70	\$ -	\$ -	\$ -	\$ -	\$ -	*
1810	Social Security		\$ 29,774.58	\$ 36,046.26	\$ 28,681.59	\$ 36,046.00	\$ 37,538.00	\$ 37,800.00	4.87%
1821	NCLGERS-Retirement		\$ 41,804.81	\$ 53,291.92	\$ 46,602.91	\$ 58,570.00	\$ 60,992.00	\$ 61,418.00	15.25%
1822	401-K Retirement		\$ 16,304.97	\$ 18,847.72	\$ 14,996.91	\$ 18,848.00	\$ 19,627.00	\$ 19,764.00	4.86%
1830	Hospital Insurance		\$ 46,954.86	\$ 81,062.40	\$ 56,006.20	\$ 85,800.00	\$ 70,272.00	\$ 70,272.00	-13.31%
1835	Group Term Life Insurance Coverage		\$ 330.97	\$ 457.92	\$ 419.76	\$ 420.00	\$ 420.00	\$ 420.00	*
1850	Unemployment Compensation		\$ 78.77	\$ 136.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation		\$ 50,879.75	\$ 864.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	73.61%
1861	Worker's Compensation Insurance				\$ 2,443.59	\$ 2,590.00	\$ 2,590.00	\$ 2,590.00	~
1899	Less: Reimbursed by Grants		\$ (2,285.57)		\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits		\$ 590,384.33	\$ 661,899.00	\$ 524,073.77	\$ 674,969.00	\$ 683,626.00	\$ 687,876.00	3.92%
1932	Medical Exams		\$ 432.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	*
1991	Consultant Fees		\$ 19,200.00	\$ 12,700.00	\$ 30,900.00	\$ 30,900.00	\$ 30,900.00	\$ 30,900.00	143.31%
2121	Uniforms		\$ 4,930.43	\$ 6,250.00	\$ 7,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	28.00%
2123	Protective Clothing		\$ 440.82	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	0.00%
2124	Shoes-Steel Toe		\$ 987.72	\$ 1,980.00	\$ 1,775.00	\$ 1,725.00	\$ 1,725.00	\$ 1,725.00	-12.88%
2203	Employee Appreciation		\$ 207.01	\$ 176.00	\$ 195.50	\$ 196.00	\$ 196.00	\$ 196.00	*
2323	Other Training		\$ 3,510.00	\$ 5,575.00	\$ 2,200.00	\$ 3,850.00	\$ 3,850.00	\$ 3,850.00	-30.94%
2501	Vehicle Operation/Maintenance		\$ 51,588.37	\$ -	\$ -	\$ -	\$ -	\$ -	*
2502	Vehicle Fuel		\$ 27,474.66	\$ -	\$ -	\$ -	\$ -	\$ -	*
2993	Operational Supplies		\$ 41,688.51	\$ 50,000.00	\$ 40,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	0.00%
2994	Tools		\$ 3,946.93	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
3121	Travel		\$ -	\$ 2,000.00	\$ 1,113.28	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	-25.00%
3210	Telephone & Communication Svcs		\$ 456.12	\$ 2,820.00	\$ 2,820.00	\$ 4,760.00	\$ 4,760.00	\$ 4,760.00	68.79%
3250	Postage		\$ 0.50		\$ -	\$ -	\$ -	\$ -	*

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund: 15-Stormwater Fund		Dept. Head Rick Fletcher						
Dept #: 4137 Public Works		~ = Division by Zero						
Division: 4137 Stormwater		* = Change < \$500						
		Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
3410	Printing	\$ -	\$ 250.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	*
3522	Machine/Equipment Maintenance	\$ 9,439.95	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0.00%
3594	Sidewalk Repairs	\$ 8,718.31	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	0.00%
3913	Landfill Charges	\$ 34,490.80	\$ 50,000.00	\$ 40,900.00	\$ 40,000.00	\$ 40,000.00	\$ 35,600.00	-28.80%
3914	Contract Services	\$ 4,200.00	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,200.00	\$ 4,200.00	0.00%
3950	Education Reimbursement	\$ -	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	*
3994	Tree Service	\$ 3,000.00	\$ 36,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	-44.44%
4221	Software License Fees	\$ 15,000.00	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	0.00%
4511	Multi-Peril Insurance	\$ 98.00	\$ 101.00	\$ 4,882.00	\$ 5,175.00	\$ 5,175.00	\$ 5,175.00	5023.76%
4521	Auto Liability	\$ 966.85	\$ 729.00	\$ 13,393.56	\$ 13,859.00	\$ 13,859.00	\$ 13,859.00	1801.10%
4541	Employee Personal Liability	\$ 14.00	\$ 14.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 602.65	\$ 676.00	\$ -	\$ 4,338.00	\$ 4,338.00	\$ 4,338.00	541.72%
2501A	Vehicle Maintenance-Fleet Charges		\$ 55,000.00	\$ 35,000.00	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	-18.18%
2502A	Vehicle Fuel-Internal Charges		\$ 35,000.00	\$ 35,000.00	\$ 40,000.00	\$ 72,413.00	\$ 72,413.00	106.89%
	Total Operating Expenditures	\$ 231,393.63	\$ 330,521.00	\$ 287,829.34	\$ 343,153.00	\$ 375,566.00	\$ 366,166.00	10.78%
5136	All Terrain Vehicle	\$ 9,959.04		\$ -	\$ -	\$ -	\$ -	*
5150	Excavator			\$ -	\$ -	\$ -	\$ -	*
5474	Dump Truck			\$ -	\$ -	\$ -	\$ -	*
5490	Street Sweeper	\$ 280,633.00		\$ -	\$ 290,000.00	\$ 290,000.00	\$ 290,000.00	~
5632	Utility Vehicle		\$ 54,000.00	\$ -	\$ 75,000.00	\$ 21,000.00	\$ 21,000.00	-61.11%
5678	Snow Plow Blade			\$ -	\$ -	\$ -	\$ -	*
5697	Pipe Inspection Camara			\$ -	\$ -	\$ -	\$ -	*
5991	Storm Drainage Improvements			\$ -	\$ -	\$ -	\$ -	*
5200A	Technology Lease - FY21	\$ 1,680.00		\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 292,272.04	\$ 54,000.00	\$ -	\$ 365,000.00	\$ 311,000.00	\$ 311,000.00	475.93%
7160	Lease Purchase Payment			\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Public Works-Stormwater Budget	\$ 1,114,050.00	\$ 1,046,420.00	\$ 811,903.11	\$ 1,383,122.00	\$ 1,370,192.00	\$ 1,365,042.00	30.45%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		15-Stormwater Fund		Dept. Head		Catherine Gwynn		
Dept #:	8101	Finance		~ = Division by Zero				
Division:	8101	Transfers & Shared Services		* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1276	Salary Reserve			\$ -	\$ -	\$ -	\$ -	*
Total Salaries & Benefits		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
81002	Transfer to Fund Balance			\$ -	\$ -	\$ 22,322.00	\$ -	*
81003	Transfer to Capital Projects	\$ 435,000.00	\$ 237,778.00	\$ 877,778.00	\$ 244,871.00	\$ 244,871.00	\$ 244,871.00	2.98%
81011	Transfer to General Fund			\$ -	\$ -	\$ -	\$ -	*
88102	Shared Services-Genl Fd to Stmwtr	\$ 108,852.00	\$ 110,245.00	\$ 110,245.00	\$ 127,915.00	\$ 127,915.00	\$ 127,915.00	16.03%
88123	Shared Services Expense - SWF 15 to Ins Res 6101			\$ -	\$ 9,392.00	\$ -	\$ -	*
Total Transfers & Shared Services		\$ 543,852.00	\$ 348,023.00	\$ 988,023.00	\$ 382,178.00	\$ 395,108.00	\$ 372,786.00	7.12%
				\$ -	\$ -	\$ -	\$ -	*
Total Capital Outlay		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
Total Debt Service		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
Total Finance-Transfers & Shared Services Budget		\$ 543,852.00	\$ 348,023.00	\$ 988,023.00	\$ 382,178.00	\$ 395,108.00	\$ 372,786.00	7.12%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		15-Stormwater Fund		Dept. Head	Catherine Gwynn			
Dept #:	8111	Finance		~ = Division by Zero				
Division:	8111	Debt Service		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4920	Arbitrage Rebate Fees	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	*
	Total Operating Expenditures	\$ -	\$ -	\$ -	\$ 300.00	\$ 300.00	\$ 300.00	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
7160	Lease Purchase Payment	\$ 124,819.23	\$ 181,757.00	\$ 180,413.00	\$ 180,500.00	\$ 180,500.00	\$ 180,500.00	-0.69%
	Total Debt Service	\$ 124,819.23	\$ 181,757.00	\$ 180,413.00	\$ 180,500.00	\$ 180,500.00	\$ 180,500.00	-0.69%
	Total Finance-Debt Service Budget	\$ 124,819.23	\$ 181,757.00	\$ 180,413.00	\$ 180,800.00	\$ 180,800.00	\$ 180,800.00	-0.53%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		70-Downtown District Fund		Dept. Head		Erin Fonseca		
Dept #:		8350 Downtown Development		~ = Division by Zero				
Division:		8350 Municipal Service District		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1260	Salaries & Wages Part-Time			\$ -	\$ -	\$ -	\$ -	*
1810	Social Security			\$ -	\$ -	\$ -	\$ -	*
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
2113	Beautification Program	\$ 872.47	\$ 19,021.00	\$ 19,021.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	5.15%
2993	Operational Supplies	\$ 10,261.02	\$ 20,000.00	\$ 22,322.00	\$ 23,000.00	\$ 23,000.00	\$ 30,294.00	51.47%
3410	Printing	\$ 2,506.05	\$ 3,500.00	\$ 1,360.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	-14.29%
3700	Advertising	\$ 20,437.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	\$ 22,000.00	0.00%
3702	Communications and Marketing	\$ 450.00		\$ -	\$ -	\$ -	\$ -	*
3914	Contract Services	\$ 497.88	\$ 500.00	\$ 540.00	\$ 4,140.00	\$ 4,140.00	\$ 4,140.00	728.00%
3999	Tax Listing	\$ 1,546.33	\$ 2,050.00	\$ 1,700.00	\$ 2,050.00	\$ 2,050.00	\$ 2,050.00	0.00%
4910	Property Taxes - DGDC	\$ 212.76		\$ -	\$ -	\$ -	\$ -	*
4988	Rent Incentive Grant Program	\$ -	\$ 13,000.00	\$ 11,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	-23.08%
3999A	Tax Listing Fees - NCVTS	\$ 204.01	\$ 103.00	\$ 65.00	\$ 103.00	\$ 103.00	\$ 103.00	*
	Total Operating Expenditures	\$ 36,987.52	\$ 80,174.00	\$ 78,008.00	\$ 84,293.00	\$ 84,293.00	\$ 91,587.00	14.24%
5200	Technology Lease Group		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Downtown Development -Municipal Service	\$ 36,987.52	\$ 95,174.00	\$ 93,008.00	\$ 84,293.00	\$ 84,293.00	\$ 91,587.00	-3.77%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		70-Downtown Municipal Service District		Dept. Head	Catherine Gwynn			
Dept #:	8101	Finance		~ = Division by Zero				
Division:	8101	Transfers & Shared Services		* = Change < \$500				
				Purple Cell-Finance Input				
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
81002	Transfer to Fund Balance	\$ -	\$ -	\$ -	\$ 12,094.00	\$ 12,094.00	\$ 4,800.00	~
81003	Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Transfers	\$ -	\$ -	\$ -	\$ 12,094.00	\$ 12,094.00	\$ 4,800.00	~
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Finance-Transfers & Shared Services Budget	\$ -	\$ -	\$ -	\$ 12,094.00	\$ 12,094.00	\$ 4,800.00	~





## FISCAL YEAR 2022-23 BUDGET

### DEPARTMENT/DIVISION: TRAVEL & TOURISM

#### DEPARTMENT OVERVIEW:

The role of Goldsboro-Wayne County Travel and Tourism Department is to brand, market, and sell the area to nonresidents as a preferred leisure, convention, and business destination to generate positive economic growth. From sporting events and group travel to supporting the arts and agricultural heritage, the department works closely with numerous public and private organizations and implements destination marketing strategies to drive visitor demand for local lodging facilities. Furthermore, the department strives to enhance the quality of life and image of the community making Goldsboro Wayne County a great place to visit and to live.

#### GOALS/MAJOR OBJECTIVES:

- Increase visitor spending in Wayne County by securing more conventions and sporting events at The Maxwell Center and Bryan Multi-Sports Complex
- Act on the objectives outlined in the Tourism Master Plan to develop fixed assets and research-based marketing strategies that will drive visitation
- Implement a clear, effective marketing and communications plan using our Totally Fly ad campaign
- Leveraging the Wings Over Wayne Air Show 2023 as a means to spotlight Goldsboro-Wayne County as an attractive destination to both locals and nonlocals
- Serve as a resource to local tourism partners through valuable programming
- Continue assisting the efforts to secure a hotel for the Maxwell Center
- Continue growing our social media audiences, e-newsletter database, and awareness in our target markets

#### SIGNIFICANT BUDGET ISSUES:

- Sending financial requests through the Tourism Resource Program for the WCTDA and GTC boards to vote and allocate marketing dollars. It is a challenge to stay within budget when tourism dollars are promised to event coordinators throughout the year that was not accounted for in budget season or approved by the tourism boards.
- Access to tourism fund balance to finance future development projects identified in the Tourism Master Plan that will address our city's vision to provide an extraordinary, diverse experience for residents and visitors.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		95-Occupancy Tax Fund		Dept. Head		Catherine Gwynn		
Dept #:	9076	Finance		~ = Division by Zero				
Division:	9076	Occupancy Tax/Civic Center		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
9921	County's Share Occupancy Tax	\$ 343,920	\$ 312,000	\$ 347,956	\$ 375,793	\$ 400,000.00	\$ 400,000.00	28.21%
	Total Operating Expenditures	\$ 343,920	\$ 312,000	\$ 347,956	\$ 375,793	\$ 400,000.00	\$ 400,000.00	28.21%
				\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
7100	Bond Principal	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000.00	\$ 100,000.00	0.00%
7160	Lease Purchase Payment	\$ 101,403	\$ 110,622	\$ 110,622	\$ 55,311	\$ 55,311.00	\$ 55,311.00	-50.00%
7170	County of Wayne Loan	\$ 236,000	\$ 236,000	\$ 233,000	\$ 230,000	\$ 230,000.00	\$ 230,000.00	-2.54%
	Total Debt Service	\$ 437,403	\$ 446,622	\$ 443,622	\$ 385,311	\$ 385,311.00	\$ 385,311.00	-13.73%
	Total Finance-Occupancy Tax/Civic Center Budget	\$ 781,323	\$ 758,622	\$ 791,578	\$ 761,104	\$ 785,311.00	\$ 785,311.00	3.52%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		95-Occupancy Tax Fund		Dept. Head		Position Vacant		
Dept #:		9077	Travel & Tourism		~ = Division by Zero			
Division:		9077	~		* = Change < \$500			
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1210	Salaries & Wages Regular	\$ 124,342.24	\$ 145,725.62	\$ 121,865.00	\$ 156,500	\$ 150,896	\$ 151,886	4.23%
1224	Cell Phone Stipend	\$ 719.94	\$ 780.00	\$ 780.00	\$ 780	\$ 780	\$ 780	0.00%
1275	Salaries & Wages Bonus	\$ 395.91	\$ -	\$ -	\$ -	\$ 900	\$ -	*
1277	Clothing Allowance	\$ -	\$ -	\$ -	\$ 164			
1278	Wellness Earnings	\$ 807.80	\$ 900.00	\$ 900.00	\$ 900	\$ 900	\$ 900	0.00%
1280	Vacation Pay Out	\$ 1,344.40	\$ -	\$ -	\$ -	\$ -	\$ -	*
1810	Social Security	\$ 9,644.91	\$ 11,276.53	\$ 9,451.00	\$ 12,113	\$ 11,753	\$ 11,760	4.29%
1821	NCLGERS-Retirement	\$ 13,021.97	\$ 16,671.57	\$ 15,357.00	\$ 19,682	\$ 19,097	\$ 19,109	14.62%
1822	401-K Retirement	\$ 5,075.62	\$ 5,896.23	\$ 4,942.00	\$ 6,334	\$ 6,146	\$ 6,149	4.29%
1830	Hospital Insurance	\$ 10,491.20	\$ 6,540.00	\$ 17,100.00	\$ 23,400	\$ 22,191	\$ 22,191	239.31%
1835	Group Term Life Insurance Coverage	\$ 111.45	\$ 114.48	\$ 114.00	\$ 114	\$ 114	\$ 114	*
1850	Unemployment Compensation		\$ 46.00	\$ -	\$ -	\$ -	\$ -	*
1860	Worker's Compensation	\$ 86.34	\$ 89.00	\$ -	\$ 100	\$ 100	\$ 100	*
1861	Worker's Compensation Insurance			\$ 987.00	\$ 1,046	\$ 1,046	\$ 1,046	~
	Total Salaries & Benefits	\$ 166,041.78	\$ 188,039.43	\$ 171,496.00	\$ 221,133	\$ 214,087	\$ 214,199	13.91%
1915	Bank Fees	\$ 98.49	\$ 21.00	\$ 21.00	\$ 21	\$ 21	\$ 21	*
1932	Medical Exams	\$ 79.00		\$ -	\$ -	\$ -	\$ -	*
2203	Employee Appreciation	\$ 33.78	\$ 215.00	\$ 33.00	\$ 51	\$ 51	\$ 51	*
2323	Other Training	\$ 2,574.67	\$ -	\$ -	\$ -	\$ -	\$ -	*
2921	Merchandise for Resale	\$ 2,512.25	\$ 5,000.00	\$ 4,470.00	\$ 5,000	\$ 5,000	\$ 5,000	0.00%
2993	Operational Supplies	\$ 20,610.82	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	*
3121	Travel	\$ 4,721.60	\$ 6,000.00	\$ 8,300.00	\$ 15,000	\$ 10,000	\$ 10,000	66.67%
3210	Communication Services	\$ 162.39		\$ -	\$ -	\$ -	\$ -	*
3250	Postage	\$ 3,330.85	\$ -	\$ 2,000.00	\$ 2,000	\$ 2,000	\$ 2,000	~
3410	Printing	\$ 10,733.76	\$ 9,600.00	\$ 5,000.00	\$ 12,000	\$ 5,000	\$ 1,258	-86.90%
3421	Copy Machine Cost	\$ 745.10	\$ -	\$ 1,031.00	\$ 1,031	\$ 1,031	\$ 1,031	~
3700	Advertising	\$ 95,061.33	\$ 132,655.20	\$ 132,655.00	\$ 132,655	\$ 89,698	\$ 89,698	-32.38%
3703	Air Show Donation	\$ -		\$ -	\$ 15,000	\$ 15,000	\$ 15,000	~
4405	Event Expense - Travel & Tourism	\$ -	\$ -	\$ 23,000.00	\$ 50,000	\$ 25,000	\$ 25,000	~
4406	Fam Tours & Travel Writers	\$ -	\$ -	\$ 3,000.00	\$ 10,000	\$ 4,800	\$ 4,800	~
4511	Multi-Peril Insurance	\$ 55.00	\$ 57.00	\$ 624.00	\$ 661	\$ 661	\$ 661	1059.65%

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		95-Occupancy Tax Fund		Dept. Head		Position Vacant		
Dept #:		9077		Travel & Tourism		~ = Division by Zero		
Division:		9077		~		* = Change < \$500		
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
4541	Employee Personal Liability	\$ 8.00	\$ 8.00	\$ -	\$ -	\$ -	\$ -	*
4912	Fees & Dues	\$ 6,975.78	\$ 8,050.00	\$ 8,050.00	\$ 9,000	\$ 9,000	\$ 9,000	11.80%
4916	Chamber Of Commerce	\$ 10,045.88	\$ 9,600.00	\$ 9,600.00	\$ 9,600	\$ 9,600	\$ 9,600	0.00%
9561	Office Supplies	\$ 4.93	\$ -	\$ 31.00	\$ 40	\$ 40	\$ 40	*
3250A	Postage-Internal Charges only!		\$ 1,800.00	\$ 850.00	\$ 1,300	\$ 1,300	\$ 1,300	-27.78%
	Total Operating Expenditures	\$ 157,753.63	\$ 193,006.20	\$ 198,665.00	\$ 263,359	\$ 178,202	\$ 174,460	-9.61%
5200A	Technology Lease - FY21	\$ 4,034.00		\$ -	\$ -	\$ -	\$ -	*
	Total Capital Outlay	\$ 4,034.00	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	Total Travel & Tourism~ Budget	\$ 327,829.41	\$ 381,045.63	\$ 370,161.00	\$ 484,492	\$ 392,289	\$ 388,659	2.00%

<b>EXPENDITURE SHEET</b>		<b>Fiscal Year FY22-23</b>						
<b>Fund:</b>		<b>Occupancy Tax Fund</b>						
<b>Dept #:</b>	8101	<b>Finance</b>						
<b>Division:</b>	8101	<b>Transfers &amp; Shared Services</b>						
		<b>Dept. Head Catherine Gwynn</b> ~ = Division by Zero * = Change < \$500 Purple Cell-Finance Input						
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
81002	Transfer to Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 13,850.00	\$ 17,480.00	~
81003	Transfer to Capital Projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
88125	Shared Services Expense - OTF 95 to Ins Res 6011	\$ -	\$ -	\$ -	\$ 3,028.00	\$ -	\$ -	*
	<b>Total Transfers</b>	\$ -	\$ -	\$ -	\$ 3,028.00	\$ 13,850.00	\$ 17,480.00	~
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
				\$ -	\$ -	\$ -	\$ -	*
	<b>Total Debt Service</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
	<b>Total Finance-Transfers &amp; Shared Services Budget</b>	\$ -	\$ -	\$ -	\$ 3,028.00	\$ 13,850.00	\$ 17,480.00	~

## **FISCAL YEAR 2022-2023 BUDGET**

### **DEPARTMENT/DIVISION: INSURANCE CLAIMS & RESERVE FUND INSURANCE CLAIMS & COST**

#### **DEPARTMENT OVERVIEW:**

The Insurance Claims & Cost organization is a division of the Finance Department. It is responsible for renewal of non-health insurance related policies, and claims processing and management. Payment of general liability, public officials, employment practices, law enforcement liability, liquor, property, crime, inland marine, umbrella, excess umbrella, drone, cyber liability, flood insurance, security bonds, auto insurance, workers' compensation excess are made annually. Payment of workers' compensation third party administrator claims is also another area of responsibility since the City is self-insured for worker's compensation. The City competitively bids the services of the insurance broker, and this was last done in February, 2021 for the fiscal year 2022, 2023 and 2024, and the firm Arthur J. Gallagher was chose as the City's broker. This is a new fund in FY2023 and will also include charges to allow it to build a workers' compensation claims settlement reserve to assist with payment of major claims.

#### **GOALS/MAJOR OBJECTIVES:**

- Establish a Workers' Compensation Claims Reserve of approximately \$500,000 to be maintained in the fund.
- Accurately track the costs of various insurance coverages, and allocate fairly to the user departments and funds.

#### **SIGNIFICANT BUDGET ISSUES:**

- Costs of rising insurance coverages in all areas.
- False claims against the City of Goldsboro causing additional claims settlements and payments.

EXPENDITURE SHEET		Fiscal Year FY22-23						
Fund:		6011-Insurance Claims & Reserve Fund		Dept. Head		Catherine Gwynn		
Dept #:		2113 Insurance Claims & Cost		~ = Division by Zero				
Division:		2113 Finance		* = Change < \$500				
Purple Cell-Finance Input								
Object of Expenditure		FY20-21 Actual	FY21-22 Adopted 6/18/2021	Estimated Year End Jun 30	FY22-23 Dept Request	FY22-23 Manager Recommend. 5/12/22	FY22-23 Adopted 06/20/22	FY22-23 Adopted V. FY21-22 Adopted % Δ Incr/(Decr)
1860	Worker's Compensation	\$ -	\$ -	\$ -	\$ 219,900.00	\$ 219,900.00	\$ -	*
1861	Worker's Compensation Insurance	\$ -	\$ -	\$ -	\$ 159,505.00	\$ 159,505.00	\$ -	*
	Total Salaries & Benefits	\$ -	\$ -	\$ -	\$ 379,405.00	\$ 379,405.00	\$ -	*
1991	Consultant Fees	\$ -	\$ -	\$ -	\$ 45,000.00	\$ 45,000.00	\$ -	*
3510	Repairs (Insurance Claims)	\$ -	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	*
4511	Multi-Peril Insurance	\$ -	\$ -	\$ -	\$ 619,639.00	\$ 619,639.00	\$ -	*
4521	Auto Liability	\$ -	\$ -	\$ -	\$ -	\$ 200,071.00	\$ -	*
4531	Security Bonds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4541	Employee Personal Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	*
4543	Insurance Deductible Claims	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	\$ -	*
81002	Transfer to Fund Balance	\$ -	\$ -	\$ -	\$ 480,100.00	\$ 480,100.00	\$ -	*
	Total Operating Expenditures	\$ -	\$ -	\$ -	\$ 1,414,810.00	\$ 1,414,810.00	\$ -	*
	Total Insurance Claims & Cost-Finance Budget	\$ -	\$ -	\$ -	\$ 1,794,215.00	\$ 1,794,215.00	\$ -	*

Fund/Department	*	Description of Capital Items	Budget Requested	Budget Adopted
<b>Governmental Activities</b>				
<b>Mayor &amp; Council</b>		Council Chamber Renovations	\$ 8,000	\$ -
			<b>\$ 8,000</b>	<b>\$ -</b>
<b>Engineering</b>				
		Railroad Signals	\$ 5,000	\$ 5,000
		Dirt street paving for North Slocumb Street from Simmons Street to Deadend (\$160,000) and Atlantic Avenue from North Audubon Avenue to Deadend (\$140,000)	300,000	\$ -
		Paving petition received on 6-30-14 for Branch Street from Vann Street to Southern End	453,750	\$ -
			<b>\$ 758,750</b>	<b>\$ 5,000</b>
<b>Fire Department</b>				
		Facility Updates, St 1-concrete apron	\$ 9,000	\$ -
		Facility Updates, St 2-painting bay area	10,000	-
		Thermal Imaging Camera	11,400	5,700
		Facility Updates, St 5-bay doors	14,100	14,100
		Facility Updates, Training Grounds	15,000	-
		Facility Updates, St 1-painting bay area	16,500	-
		Fire Hose and Appliances	19,600	19,600
		Paratech Shore Kit	21,000	-
		Self Contained Breathing Apparatus (SCBA) Equipment	21,000	21,000
		Skid Unit	21,300	21,300
	*	2022 Ford F-250	49,200	49,200
	*	Apparatus Replacement-Aerial Truck (Quint)	1,136,600	1,136,600
			<b>\$ 1,344,700</b>	<b>\$ 1,267,500</b>



Fund/Department	*	Description of Capital Items	Budget Requested	Budget Adopted
<b>Information Technology</b>		Plotter for Inspections	\$ 6,500	\$ 6,500
		Large Conference Room Media Upgrade	7,000	7,000
		Council Chamber Media Upgrade	7,000	7,000
		HP PageWide XL 4200 & 4700 40-in Multifunction for Planning	8,000	8,000
		Replacement of wide-format scanner/printers used by Engineering, Planning and Inspections	12,000	12,000
	*	Ford Bronco Sport Base, 4DR, 4X4, 1.5L EcoBoost, 8-Speed Auto	26,000	26,000
		Ford Bronco Sport Base, 4DR, 4X4, 1.5L EcoBoost, 8-Speed Auto	26,000	-
		Fiber Projects for Fire Training Facility	32,000	-
		Ford F-150 Crew Cab XL, 4X4, 145", 3.3L V6, 10-Speed Auto, 5.5 ft Bed	33,000	-
		Telephone System Replacement	250,000	250,000
			<b>\$ 407,500</b>	<b>\$ 316,500</b>
<b>Paramount</b>		Wheelchair Lift	\$ 10,000	\$ 10,000
		Paramount roofing repair	18,500	18,500
			<b>\$ 28,500</b>	<b>\$ 28,500</b>
<b>Parks &amp; Recreation</b>		Zero Turn Mower	\$ 12,000	\$ 12,000
		Replaster Pool	70,000	70,000
		Repair cracks and paint	115,000	55,000
			<b>\$ 197,000</b>	<b>\$ 137,000</b>
<b>Planning</b>		Project #U-5994 NCDOT Betterment Agreements	\$ 1,310	\$ 1,310
		Project #U-2714 NCDOT Betterment Agreements	32,232	32,232
		Project #U-5724 NCDOT Betterment Agreements	187,500	187,500
			<b>\$ 221,042</b>	<b>\$ 221,042</b>

Fund/Department	*	Description of Capital Items	Budget Requested	Budget Adopted
<b>Police Department</b>		Voice Stress Analyzer (CVSA)	\$ 7,755	\$ -
		Dual Purpose K-9	11,315	11,315
	*	2022 Dodge Durango AWD (Tahoe)	34,211	32,800
	*	2022 Dodge Durango AWD (Tahoe)	34,211	32,800
	*	2022 Ford Mustang	35,064	35,064
		Computer Aided Dispatch (CAD) Software	76,000	76,000
		Portable Radios	92,169	92,169
		HVAC Boiler for Public Safety Complex	180,000	180,000
			<b>\$ 470,725</b>	<b>\$ 460,148</b>
<b>Public Works</b>		AC Refrigerant Recovery, Recycling and Recharging Machine	\$ 12,300	\$ 12,300
		Lawn Mower-Big Dog FX1000 60" Deck 35 HP	13,000	13,000
		SNAP-ON ProLink Edge Master w/cart Advance Diagnostic Center	13,500	13,500
		7.5 Ton Trane Gas Pack	15,000	-
		Center St. light poles damaged in accident	17,000	17,000
		18ft Enclosed Utility trailer	18,000	18,000
		Automatic electric chain driven gates with key code or key fob access.	36,000	-
		Light Duty In-Ground Lifts	38,500	38,500
		Heavy Duty Power Lifts	53,000	-
		2024 International MV607 Dump Truck	120,000	-
	*	2024 International Leaf Vacuum Truck	170,000	170,000
	*	10 Ton Dump	180,000	30,000
	*	Dump Master	200,000	200,000
	*	2023 Autocar Fully Automated Garbage Truck	350,000	350,000
			<b>\$ 1,236,300</b>	<b>\$ 862,300</b>
<b>Total General Fund Capital Outlay</b>			<b>\$ 4,672,517</b>	<b>\$ 3,297,990</b>
<b>Stormwater Fund</b>				
<b>Public Works-Stormwater</b>	*	2023 F350 service	\$ 75,000	\$ 21,000
	*	2021 Global or Tymco Sweeper	290,000	290,000
<b>Total Stormwater Fund Capital Outlay</b>			<b>\$ 365,000</b>	<b>\$ 311,000</b>

Fund/Department	*	Description of Capital Items	Budget Requested	Budget Adopted
<b>Utility Fund</b>				
<b>Finance-Utility Meter Reading</b>		2023 Chevrolet Colorado (Upfit with LED Strobes and toolbox)	\$ 32,600	\$ -
			<b>\$ 32,600</b>	<b>\$ -</b>
<b>Public Works-Maintenance</b>		Combination sewer truck	\$ 480,000	\$ 480,000
			<b>\$ 480,000</b>	<b>\$ 480,000</b>
<b>Public Utilities</b>		Refrigerated Incubator to perform incubated tests	\$ 5,000	\$ 5,000
		Laboratory Dish washer to clean Laboratory equipment	7,000	7,000
		Refrigerator samplers for sampling of the Influent and Effluent sample points at the WRF	13,000	13,000
		Commercial Grade lawn mower	27,607	27,607
		Bulk Chemical Tank - Hypochlorite (10,000 gallon tank)	45,000	45,000
		Flood Barriers, Concrete Work for Generator Area	100,000	100,000
		Main Plant generator manual transfer switch	100,000	100,000
		Aerator Rehabilitation ARP	122,055	122,055
		Replace Effluent Flow Meters ARP	132,000	132,000
		Agitator mixes compost on a daily basis	150,000	150,000
		Neuse River Pump Station Automatic Transfer Switch	160,000	160,000
		Bull Dozer	163,162	163,162
		Sand Filter #2	170,000	170,000
		Barscreen New Hope	200,000	200,000
		Barscreen Pecan Lift station	225,000	225,000
		VFD for Pump #5 @ Westbrook Pump Station	240,000	-
		Elevated Tank Asset Management 4 X's	490,000	490,000
		Westbrook Pump Station 650 KW Generator ARP	500,000	500,000
		Water and Sewer Improvements at Goldsboro Business Park	500,000	500,000
		Water Plant Replacement	-	1,429,209
		Petitioned Sanitary Sewer Improvements	996,180	-
		U.V. System Replacement	1,700,000	-
			<b>\$ 6,046,004</b>	<b>\$ 4,539,033</b>
		<b>Total Utility Fund Capital Outlay</b>	<b>\$ 6,558,604</b>	<b>\$ 5,019,033</b>
		<b>Grand Total Capital Outlay</b>	<b>\$ 11,596,121</b>	<b>\$ 8,628,023</b>

Fund/Department	*	Description of Capital Items	Budget Requested	Budget Adopted
-----------------	---	------------------------------	---------------------	-------------------

Items with an asterisk (\*) indicates there will be a loan associated with  
 \* the item

General Fund amount to be borrowed	\$ 2,062,464
Stormwater Fund amount to be borrowed	311,000
Total amount recommended to be borrowed	<u>\$ 2,373,464</u>

# Personnel Summary

Department	2020-21 Authorized	2021-22 Authorized*	2022-23 Authorized	2022-23 Frozen Positions
Mayor & Council-Elected	7	7	7	0
City Manager	6	6	6	0
Human Resources	5	5	5	0
Community Relations	3	3	3	0
Paramount	2	2	2	0
Goldsboro Event Center	1	1	1	0
Inspections	7	7	7	0
Downtown Development Corporation	3	3	3	0
Information Technology	8	8.2	12.2	0
Public Works Administration	3	3	3	0
Garage	12	12	12	0
Building & Grounds	10	9	9	0
Cemetery	5	5	5	0
Finance	15	15	19	0
Planning	10	10	9	1
Street Maintenance	12.5	12.5	12.5	1
Solid Waste	35	35	35	0
Engineering	10	11	12	0
Fire	84	84	84	3
Police	121	121	120	20
Parks & Recreation	37	37	36	0
Golf Course	2	3	3	0
<b>General Fund Total</b>	<b>391.5</b>	<b>392.7</b>	<b>398.7</b>	<b>25</b>
Stormwater	11.5	11.9	11.9	0
<b>Stormwater Fund Total</b>	<b>11.5</b>	<b>11.9</b>	<b>11.9</b>	<b>0</b>
Meter & Utility Billing	6	6	6	0
Distributions & Collections	24	24.4	24.4	0
Water Treatment Plant	12	12	12	0
Water Reclamation Facility	20	20	21	0
Compost	5	5	5	0
<b>Utility Fund Total</b>	<b>67</b>	<b>67.4</b>	<b>68.4</b>	<b>0</b>
Travel & Tourism	3	3	3	0
<b>Occupancy Tax Fund Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>
<b>Total Full-time</b>	<b>473</b>	<b>475</b>	<b>482</b>	<b>25</b>
<b>Total Elected Officials</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>0</b>
<b>Total Authorized</b>	<b>480</b>	<b>482</b>	<b>489</b>	<b>25</b>
<b>Total Permanent Part-time</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>14</b>

\* Original Budget

*MAYOR & COUNCIL - (11-1011)*

Position	2018-19 Elected	2019-20 Elected	2020-21 Elected	2021-22 Elected	2022-23 Elected
Mayor	1	1	1	1	1
Council Members	6	6	6	6	6
<b>Full-time</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

*CITY MANAGER - (11-1012)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
City Manager		1	1	1	1	1
Assistant City Manager	90	1	1	1	1	1
Assistant to the City Manager	81	1	1	1	1	1
Public Information Officer*	81	1	1	1	1	1
City Clerk	78	1	1	1	1	1
Deputy City Clerk	74	1	1	1	1	1
<b>Full-time</b>		<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*\*Grade change from 79 to 81*

*HUMAN RESOURCES - (11-1016)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Human Resources Director	88	1	1	1	1	1
Senior Human Resources Consultant	80	1	1	1	1	1
Safety Coordinator	78	1	1	1	1	1
Human Resources Consultant	78	1	1	1	1	1
Human Resources Technician*	74	1	1	1	1	1
<b>Full-time</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Grade change 73 to 74



*COMMUNITY RELATIONS - (11-1017)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Community Relations Director	85	1	1	1	1	1
Sr Community Development & Relations Specialist	76	1	1	1	1	1
Community Development & Relations Specialist	73	1	1	1	1	1
<b>Full-time</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*PARAMOUNT - (11-1018)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Director of Paramount Theater and Goldsboro Event Center	85	1	1	1	1	1
Theater Service Manager	75	1	1	1	1	1
<b>Full-time</b>		<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>

*GOLDSBORO EVENT CENTER - (11-1020)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Event Center Manager	74	1	1	1	1	1
<b>Full-time</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>

*INSPECTIONS - (11-1024)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Building Code Administrator	85	1	1	1	1	1
Plans Examiner	76	1	1	1	1	1
Master Building Inspector	76	1	1	1	1	0
Building Inspector	74	2	2	2	2	3
Administrative Assistant III	73	0	0	0	0	1
Administrative Assistant II	72	1	1	1	1	0
Minimum Housing Inspector	71	1	1	0	0	0
Permit Technician	69	1	1	1	1	1
<b>Full-time</b>		<b>8</b>	<b>8</b>	<b>7</b>	<b>7</b>	<b>7</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*DOWNTOWN DEVELOPMENT - (11-1025)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Downtown Development Director	85	1	1	1	1	1
Business & Property Development Specialist	77	1	1	1	1	1
Marketing & Administrative Assistant	70	1	1	1	1	1
<b>Full-time</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>

*INFORMATION TECHNOLOGY - (11-1030)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Information Technology Director	88	1	1	1	1	1
Assistant Information Technology Director	85	1	1	1	1	1
Programmer Analyst	84	1	1	1	1	1
Cybersecurity Network Engineer*	84	1	1	1	1	1
Computer Systems Administrator II	82	1	1	2	3	2
Computer Systems Administrator II (Cityworks)	82	0	0	0	0.2	0.2
Server/Database Administrator	80	0	0	0	0	0
Computer Systems Administrator I	79	1	2	2	4	4
Computer Systems Administrator I-Public Safety	79	0	0	0	1	1
Web Developer/Computer Systems Administrator	78	0	0	0	0	0
Administrative Assistant III	73	0	0	0	1	1
Help Desk/Administrative Support Technician	73	1	1	0	0	0
<b>Full-time</b>		<b>7</b>	<b>8</b>	<b>8</b>	<b>13.2</b>	<b>12.2</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Reclass from Network Engineer to Cybersecurity Network Engineer 7/1/22; Grade change from 82 to 84

*PUBLIC WORKS-ADMINISTRATION - (11-1111)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Public Works Director	89	1	1	1	1	1
Public Works Deputy Director	85	1	1	1	1	1
Administrative Assistant II*	72	1	1	1	1	1
<b>Full-time</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Reclass from Administrative Assistant III to Administrative Assistant II 7/1/22; Grade change from 73 to 72

*GARAGE - (11-1114)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Fleet Maintenance Superintendent	82	1	1	1	1	1
Fleet Maintenance Supervisor	77	2	2	2	2	2
Senior Fleet Mechanic	74	6	6	7	7	7
Welder	73	1	1	1	1	1
Inventory Specialist	71	1	1	1	1	1
<b>Full-time</b>		<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



*BUILDINGS & GROUNDS - (11-1133)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Buildings and Grounds Maintenance Superintendent	83	1	1	1	1	1
Senior Building Maintenance Technician	75	2	2	2	2	2
Building Maintenance Technician	74	2	2	2	2	2
Senior Sign Technician	73	1	1	1	0	0
Grounds Maintenance Equipment Operator	70	2	2	2	2	2
Grounds Maintenance Technician	68	2	2	2	2	2
<b>Full-time</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>9</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*CEMETERY - (11-1142)*

Position	Salary Range	2017-18 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Cemetery Superintendent	80	1	1	1	1	1
Cemetery Supervisor	73	1	1	1	1	1
Equipment Operator (Cemetery)	70	1	1	1	1	1
Cemetery Maintenance Technician	68	2	2	2	2	2
<b>Full-time</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*FINANCE - (11-2111)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Finance Director*	89	1	1	1	1	1
Assistant Finance Director	82	1	1	1	1	1
Accountant	79	0	1	1	1	1
Customer Service Manager	79	1	1	1	1	1
Insurance Claims, Billing & Collections Manager	78	1	1	1	1	1
Customer Service Supervisor	76	1	1	1	1	1
Senior Accounting Specialist	76	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
Payroll Supervisor	75	0	0	0	1	1
Accounts Payable Supervisor	74	0	0	0	1	1
Administrative Assistant III	73	0	0	0	0	0
Payroll Technician	73	1	1	1	1	1
AR Technician	72	1	1	1	1	1
AP Technician	72	0	0	0	1	1
Billing Technician	71	1	1	1	1	1
Customer Service Representative	68	3	3	3	3	3
Office Assistant	68	0	0	1	2	2
<b>Full-time</b>		<b>13</b>	<b>14</b>	<b>15</b>	<b>19</b>	<b>19</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*Grade change from 88 to 89

*PLANNING - (11-3151)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Planning Director*	86	1	1	1	1	1
Assistant Planning Director	81	1	1	1	1	1
Code Enforcement Administrator	77	1	1	1	1	1
Planner I	76	1	1	1	1	1
Senior Planning Technician	76	1	1	0	0	0
GIS Specialist*	75	1	1	1	1	0
Executive Assistant	75	1	1	1	1	0
Administrative Assistant III	73	0	0	0	0	1
Environmental Codes Inspector	71	2	2	2	3	3
Minimum Housing Inspector	71	0	0	1	0	0
Administrative Assistant I	70	0	0	0	1	1
<b>Full-time</b>		<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>	<b>9</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Grade change from 84 to 86

\*\* Moved to Engineering 7/1/22

*STREET MAINTENANCE - (11-4134)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Streets & Storms Superintendent	82	0.5	0.5	0.5	0.5	0.5
Street Maintenance Supervisor	78	1	1	1	1	1
Street Maintenance Senior Heavy Equipment Operator	74	1	1	1	1	1
Street Maintenance/Mason Craftsman	72	1	1	0	0	0
Street Maintenance Heavy Equipment Operator	72	1	1	2	2	2
Utility Maintenance Mechanic	71	1	1	1	1	1
Street Maintenance Equipment Operator	70	5	5	5	5	5
Street Maintenance Technician	68	2	2	2	2	2
<b>Full-time</b>		<b>12.5</b>	<b>12.5</b>	<b>12.5</b>	<b>12.5</b>	<b>12.5</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*SOLID WASTE - (11-4143)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Solid Waste Superintendent	82	1	1	1	1	1
Solid Waste Supervisor	76	1	1	1	1	1
Solid Waste Supervisor-Commercial Operations	76	1	1	1	1	1
Yard & Bulk Waste Supervisor	76	1	1	1	1	1
Executive Assistant*	75	1	1	1	1	1
Solid Waste Senior Heavy Equipment Operator	74	3	4	3	4	4
Solid Waste Heavy Equipment Operator	72	6	6	7	6	6
Solid Waste Equipment Operator	70	9	9	9	9	9
Solid Waste Technician	66	11	11	11	11	11
<b>Full-time</b>		<b>34</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*\*Reclass from Administrative Assistant III to Executive Assistant 7/1/22; Grade change from 73 to 75*

*ENGINEERING - (11-4172)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Engineering Director	88	1	1	1	1	1
Civil Engineer	85	1	1	1	1	1
Assistant City Engineer	84	1	1	1	1	1
GIS Manager	82	0	0	0	0	1
Professional Surveyor	81	0	0	0	1	1
Engineering Project Manager	80	0	0	1	1	1
Traffic Supervisor	78	1	1	1	1	1
Engineering Technician	76	1	1	1	0	0
Traffic Signal Technician II	75	1	1	1	1	2
Construction Inspector	75	2	2	1	1	1
Survey Technician	73	1	1	1	1	1
Senior Sign Technician	73	0	0	0	1	0
Property Technician	73	1	1	1	1	1
<b>Full-time</b>		<b>10</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>12</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*FIRE DEPARTMENT - (11-5120)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Fire Chief	89	1	1	1	1	1
Deputy Fire Chief	88	1	1	1	1	1
Assistant Fire Chief	85	4	4	4	3	2
Battalion Chief	81	1	1	2	3	4
Fire Marshall	80	0	0	0	0	0
Fire Captain	78	17	17	14	12	20
Fire Lieutenant	76	4	4	6	8	0
Executive Assistant	75	1	1	1	1	1
Fire Engineer	74	18	18	18	18	18
Administrative Assistant III	73	0	0	0	0	0
Fire Fighter	71	24	24	27	31	30
Senior Fire Fighter	71	12	12	9	5	6
Administrative Assistant	68	1	1	1	1	1
<b>Full-time</b>		<b>84</b>	<b>84</b>	<b>84</b>	<b>84</b>	<b>84</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



*POLICE DEPARTMENT - (11-6121)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Police Chief	89	1	1	1	1	1
Police Major	85	3	3	3	3	3
Accreditation and Planning Manager*	85	1	1	1	1	1
Police Captain	80	8	8	8	8	8
Police Sergeant	77	11	11	11	11	11
Assistant Training Specialist	76	1	1	1	1	1
Narcotics Investigator (Corporal)	76	1	1	0	0	0
Police Corporal	76	12	12	11	11	11
Police Investigator	76	11	11	11	11	11
Executive Assistant	75	1	1	1	1	1
Senior Maintenance Technician***	74	1	1	1	1	1
Administrative Assistant III	73	0	0	0	1	1
Crime Scene Specialist	73	0	0	2	2	2
Police Officer II	73	0	0	0	3	6
Police Officer****	73	62	62	61	57	54
Administrative Assistant II	72	2	2	2	0	1
Police Officer Trainee	72	0	0	1	3	1
Animal Control Officer	71	1	1	1	1	1
Crime Analyst**	70	1	1	1	1	1
Police Equipment Maintenance Coordinator	70	1	1	1	1	1
Police Records Technician II	70	0	0	0	1	1
Police Records Technician	69	3	3	3	2	2
<b>Full-time</b>		<b>121</b>	<b>121</b>	<b>121</b>	<b>121</b>	<b>120</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>
Sworn Positions		110	110	110	110	85
Non-Sworn Positions		11	11	11	11	15

\*Reclass from CALEA Program Manager to Accreditation and Planning Manager; Grade change from 84 to 85

\*\*Unfrozen 7/1/22

*PARKS & RECREATION - (11-7460)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Parks & Recreation Director	88	1	1	1	1	1
Assistant Parks & Recreation Director	85	1	1	1	1	1
Park Superintendent	84	1	1	1	1	1
Recreation Superintendent	82	1	1	1	1	0
Recreation Superintendent-Adaptive	82	1	1	1	1	1
Sports Turf Superintendent	82	0	0	1	1	1
Golf Course Superintendent	81	0.5	0.5	0	0	0
Special Populations Program Supervisor I	79	1	1	1	1	1
Marketing & Special Events Supervisor	77	1	1	1	1	1
Assistant Superintendent-Sports Turf	75	1	1	1	1	1
Athletics Supervisor	75	1	1	1	1	1
Custodian Crew Supervisor	75	1	1	1	1	1
Park Maintenance Crew Supervisor	75	2	2	2	2	2
Assistant Golf Course Director	74	0.25	0.25	0	0	0
Administrative Assistant III	73	1	1	1	1	1
Golf and Sports Turf Mechanic	73	0	1	1	1	1
Multi-Sports Complex Manager	73	1	1	1	1	1
Recreation Center Leader	73	2	2	2	2	2
Administrative Assistant II	72	0	0	0	0	0
Heavy Equipment Operator	72	1	1	1	1	1
Marketing, Special Events & Revenue Facilities Leader	72	0	0	0	0	0
Senior Park Technician	71	4	4	4	4	4
Senior Recreation Center Assistant	71	1	1	1	1	1
Marketing & Special Events Assistant	70	1	1	1	1	1
Recreation Center Assistant	70	2	2	2	2	2
Maintenance Technician	67	1	0	0	0	0
Park Technician	67	7	7	7	7	7

Custodian	64	3	3	3	3	3
Full-time		36.75	36.75	37	37	36
Permanent Part-time		1	1	6	6	6

*GOLF COURSE - (11-7461)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Golf Director	85	1	1	1	1	1
Golf Course Superintendent	76	0.5	0.5	1	1	1
Assistant Golf Course Superintendent	75	0.75	0.75	0	0	0
Assistant Golf Professional	74	0	0	0	0	0
Heavy Equipment Operator	71	0	0	0	0	0
Clubhouse Manager	71	0	0	0	1	1
Maintenance Technician	67	0	0	0	0	0
<b>Full-time</b>		<b>2.25</b>	<b>2.25</b>	<b>2</b>	<b>3</b>	<b>3</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>2</b>

*STORMWATER - (15-4137)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Streets & Storms Superintendent	82	0.5	0.5	0.5	0.5	0.5
Computer Systems Administrator II (Cityworks)	82	0	0	0	0.4	0.4
Stormwater Maintenance Supervisor	78	1	1	1	1	1
Stormwater Maintenance Senior Heavy Equipment Operator	74	1	1	1	1	1
Stormwater Maintenance Heavy Equipment Operator	72	3	3	3	3	3
Stormwater Maintenance Equipment Operator	70	4	4	4	4	4
Stormwater Maintenance Technician	68	1	1	2	2	2
<b>Full-time</b>		<b>10.5</b>	<b>10.5</b>	<b>11.5</b>	<b>11.9</b>	<b>11.9</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*BILLING & METER SERVICES- (61-4174)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Procurement Manager	81	0	0	1	1	1
Procurement Specialist	74	0	0	1	1	1
Meter Readers	69	0	0	4	4	4
<b>Full-time</b>		<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*DISTRIBUTIONS & COLLECTIONS - (61-4175)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Distribution & Collections System Superintendent	83	1	1	1	1	1
Computer Systems Administrator II (Cityworks)	82	0	0	0	0.4	0.4
Distribution Operations Manager	80	1	1	1	1	1
Collections Operations Manager	80	1	1	1	1	1
Collections Supervisor*	78	1	1	1	0	0
Preventative Maintenance Supervisor	76	1	1	1	1	1
Senior Heavy Equipment Operator	74	0	0	0	3	3
Procurement Specialist**	73	1	1	1	1	0
Administrative Assistant III	73	0	0	0	0	1
Systems Integrity Operator	73	1	1	1	1	1
Systems Integrity Technician***	72	3	3	3	3	2
Cross Connection Control Specialist	72	0	0	0	0	1
Utility System Operator	72	4	4	5	2	2
Utility Maintenance Mechanic	71	7	7	8	8	8
Meter Reader	68	6	6	0	0	0
Utility Maintenance Technician	68	1	1	1	2	2
<b>Full-time</b>		<b>28</b>	<b>28</b>	<b>24</b>	<b>24.4</b>	<b>24.4</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*\*Reclassified to Utility Maintenance Technician*

*\*\*Reclassified to Administrative Assistant III*

*\*\*\*Reclassified 1 position to Cross Connection Control Specialist*

*WATER TREATMENT PLANT - (61-4176)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Plant Superintendent	85	1	1	1	1	1
Laboratory Supervisor	80	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Operator IV-WTP	74	5	3	3	2	3
Plant Maintenance Mechanic/Operator IV-WTP	74	1	1	1	1	0
Operator III-WTP	73	0	0	1	0	2
Operator II-WTP	72	1	1	0	1	0
Operator I-WTP	70	0	2	2	4	3
Water Treatment Plant Specialist	68	1	1	1	1	1
<b>Full-time</b>		<b>11</b>	<b>11</b>	<b>11</b>	<b>12</b>	<b>12</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>



*WATER RECLAMATION FACILITY - (61-4177)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Public Utilities Director*	89	0	1	1	1	1
Plant Superintendent	85	1	1	1	1	1
Deputy Public Works Director-Utilities**	85	1	0	0	0	1
Laboratory Supervisor	81	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
GIS/GPS Analyst	74	1	1	1	1	1
Operator IV-WRF	74	1	3	3	2	2
Pre-treatment Program Coordinator	74	1	1	1	1	1
Operator III-WRF	73	2	0	0	1	1
Maintenance Mechanic/Operator II-WRF	72	1	1	1	0	0
Operator II-WRF	72	0	0	2	0	0
Laboratory Technician	71	2	2	2	2	2
Operator I-WRF	70	5	5	3	6	7
Biosolid Operator/Driver	70	1	1	1	1	0
<b>Full-time</b>		<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>21</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Grade change 88 to 89

\*\*Unfreeze position 7/1/22; Grade change from 84 to 85

*COMPOST - (61-4179)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Compost Plant Superintendent	83	1	1	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1	1	1
Compost Plant Operator	69	3	3	3	3	3
<b>Full-time</b>		<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

*TRAVEL & TOURISM - (95-9077)*

Position	Salary Range	2018-19 Authorized	2019-20 Authorized	2020-21 Authorized	2021-22 Authorized	2022-23 Authorized
Travel & Tourism Director	85	1	1	1	1	1
Communications & Creative Services Manager	73	1	1	1	1	1
Administrative Assistant II*	72	1	1	1	1	1
<b>Full-time</b>		<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Permanent Part-time</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\* Reclass from Administrative Assistant I to Administrative Assistant II; Grade change from 70 to 72