



***CITY OF GOLDSBORO
BUDGET
FY 2018-19***

July 1, 2018

**Honorable Mayor and Council
City of Goldsboro**

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted budget of \$61,801,512 for Fiscal Year 2018-19 for the City of Goldsboro.

Significant budget drivers for the City's General Fund totaling \$777,218 include Health Insurance Increase \$188,530; City's Share Retirement Increase \$76,123; Full-Time, Part-Time and Overtime Salaries Increase \$180,697; 401K Increase from 3% to 4% for one-half year \$82,067; Debt Service \$249,801 for Streets Bonds and Police Evidence/Fire Department Renovations.

In 2017, the City Council developed new mission and vision statements for the City along with the following goals: Safe and Secure Community, Strong and Diverse Economy, Exceptional Quality of Life, Racial and Cultural Harmony, and Model for Excellence in Government.

Although work is needed in all areas to fully achieve the City Council's goals, some accomplishments for the current fiscal year and activities for the coming fiscal year are discussed below:

Safe and Secure Community: Although crime decreased six percent from calendar year 2016 to 2017, the City remains focused on efforts to reduce violent crime. During Fiscal Year 2017-18, the City implemented a new police records management system software and purchased twelve vehicles for K-9, patrol, and administrative use. Recruitment and retention of police officers continues to be a concern. We have increased our efforts to attend job fairs and find applicants for our pre-hire program. The adopted budget includes funding for replacement of 11 vehicles in Administration, Investigations, Patrol and Vice. In addition, the City expects to begin construction on the police evidence storage and renovation project that will improve offices, meeting space, lobby, and HVAC at the police/fire complex this fall.

Strong and Diverse Economy: The City continues to experience modest development throughout the community. City Staff regularly field calls from investors interested in developing property citywide and there is a renewed interest in our Municipal Service District area. The

Maxwell Regional Agricultural and Convention Center and the Bryan Multi-Sports Complex which opened in March and April respectively, are expected to draw out of town travelers who will make a financial impact by staying in local hotels, eating, and shopping. Along with providing funding for industrial recruitment, the City serves as the lead agency in the Metropolitan Planning Organization and actively engages the North Carolina Department of Transportation (NCDOT) to address transportation related concerns. There are multiple NCDOT projects that will widen sections of Ash Street, William Street, Wayne Memorial Drive, Berkeley Boulevard and realign the Royall/Central Heights intersection at Berkeley Boulevard within the next four years. Although we have adequate water and wastewater capacities, the City is funding replacement of sewer and water lines and has created a capital reserve fund to help with the replacement of our water treatment plant in the future.

Exceptional Quality of Life: Staff will continue to focus on efforts to improve community appearance. Funding for litter pickup, grass mowing, building demolition and boarding of vacant homes is a priority. Voters approved two bond referendums totaling \$10,000,000 in November 2016 to fund street construction/resurfacing and the multi-sports project. As a result of this funding, over \$2,500,000 was spent on resurfacing streets throughout Goldsboro in 2017, and the Bryan Multi-Sports Complex opened in April of 2018. In addition, sections of Humphrey and Dakota Streets were paved in 2017. These are the first streets paved by the City in many years. The balance of the street bonds approved or \$4,500,000 will be sold in the summer of 2018. These funds will provide \$2,500,000 in street resurfacing and to pave sections of Chestnut Street and Oak Hill Drive (\$784,000) in 2018. The balance remaining will be used for future street resurfacing and construction. Staff will continue to seek funding sources to assist with additional sidewalks, multi-use paths, and greenways throughout the community. The City has agreed to work with the YMCA to discuss the possibility of using the YMCA's property on Harding Drive as a public park. A public planning process is underway to solicit ideas from the community and to see if this partnership benefits the community. Funding is included in the adopted budget to begin revising our Parks and Recreation Master Plan.

Racial and Cultural Harmony: Racial and Cultural Harmony are two of the most powerful forces in our communities and around the world. As the City becomes more culturally diverse, the City understands the need to work with the community in order for all voices to be heard and concerns to be addressed. Cities that work to engage with their residents to listen and respond to their needs help to build trust. The Community Relations Department has increased its efforts this past year to engage community members and to reach out and include groups that have not been as involved. The department exists to help those who encounter problems within the community and to encourage people with different backgrounds to learn more about one another. Helping community members to appreciate each person's opinion and viewpoint is an ongoing effort. The City will continue to look for opportunities to interact with community members to facilitate ongoing dialogue.

Model of Excellence in Government: We have a staff that is committed and many of whom have passed various state certifications to be qualified to perform their job duties. Many departments have received statewide or national recognition for the work they perform. While I believe our departments are efficient and are examples for others to follow, comparisons with other communities would allow us to see where we excel and where we may be able to improve. The City has participated in the UNC School of Government benchmarking project which was completed in March. This project tries to normalize each cities operations such that we can compare our services. This report should help us understand where we are excelling and where we might be able to improve our service delivery. In addition, the City Council began a strategic planning process in 2017. A group of department heads, along with an outside consultant, have been working to determine how to move this process forward. We will focus on our employees and then expand this messaging to the community during the coming fiscal year.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current occupancy tax is 5 percent for city and 1 percent for county.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	No	No water or sewer increases.
Stormwater Fee	Yes	No fee increase, but billing based on impervious area began in May 2018.
New Debt Supported by General Fund	Yes	Financing for new equipment (\$819,234)
Business Registration Fee	No	\$20 annually for businesses operating within the City of Goldsboro
Vehicle Licensing Tax	No	\$10 per vehicle residing within the City limits
Number of Positions Authorized/Funded	463	463 positions for FY 2018-19. 456 positions authorized in FY 17-18; during fiscal year 3 additional positions were added and 4 positions with adopted budget.
New Positions Authorized/Funded	4 FT	Senior Planner (Planning); Stormwater Maint. Tech. (Stormwater); Biosolid Operator/Driver (Compost Division); and Comm. & Creative Svc Manager starting in January 2019 (Travel & Tourism)
Health Insurance Changes	Yes	The City joined NC State Health Plan in January 2016. A 3% increase from \$498 to \$514 per month in the employee rate is anticipated in January 2019.
Employee Pay Increases	Yes	1% COLA (\$256,734) effective July 2018 and 1% average Merit (\$130,270) effective January 2019.
Employee 401(k) Contribution	Yes	5% for sworn law enforcement 3% increasing to 4% beginning January 2019 for all non-sworn City employees (\$82,067)

FISCAL YEAR 2018-19 ADOPTED BUDGET OVERVIEW

The General Fund, Stormwater Fund, Utility Fund, Special Municipal Tax District, and Occupancy Tax Funds total \$40,926,257, \$1,504,000, \$18,013,088, \$72,470, and \$1,051,733 respectively. The resultant total for all funds is \$61,801,512. A comparison of our adopted FY 2017-18 budget to our adopted FY 2018-19 budget is shown below.

Fund	Adopted FY 2017-18	Adopted FY 2018-19	Difference	Explanation (if needed)
General	\$40,582,032	\$40,926,257	344,225	Increase in sale tax collections
Stormwater	1,073,672	1,504,000	430,328	Full Year of collections with businesses billed based on impervious area.
Utility	16,574,693	18,013,088	1,438,395	Water revenue increased from sale of water to Wayne Water District.
DGDC	71,326	72,470	1,144	
Occupancy	1,005,600	1,051,733	46,133	Overall collections are up and includes majority of one cent revenue generated from County's occupancy tax.
Totals	\$59,307,323	\$61,567,548	\$2,260,225	

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department. The following sections are included as part of the budget message: tax rate, utility rates and charges, stormwater fee, use of fund balance, General Fund debt service, Utility Fund debt service, positions, employee benefits, revenues, capital outlay, miscellaneous items (includes agency funding), budget summary, and conclusion.

TAX RATE

The tax rate will remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, the 65 cents per \$100 valuation is estimated to generate \$14,235,599 in property tax revenue. One cent on the tax rate will generate approximately \$220,000 in revenue.

UTILITY RATES AND CHARGES

The FY 2018-19 budget does not include any increase in the utility service rates and charges.

STORMWATER FEE

The City began charging all developed property within the city limits \$4.50 per month in July 2017 and changed the billing based on individual impervious area in May 2018 for all developed property that was not single family residential. The impervious area billing is based on an Equivalent Residential Unit (ERU) of 3,000 square feet, which is our average residential household impervious area. The impervious based stormwater fee can be reduced by installing and maintaining stormwater best management practices that help to treat stormwater runoff.

While there is not a recommended increase in the stormwater fee, the revenues are expected to increase by \$430,328 in FY 2017-18 to \$1,504,000 in FY 2018-19 due to 12 months of billing all non-residential developed properties based on their impervious area.

USE OF FUND BALANCE

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss of revenue, is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for the Local Government Commission or bond specialists as they review the City's financial position.

The FY 2018-19 adopted budget does not include the use of fund balance within the General, Utility, Stormwater or MSD Funds. The adopted budget does include the use of \$20,683 within the Occupancy Tax Fund to assist with the funding of the Communications and Creative Service Manager position in Travel & Tourism.

GENERAL FUND DEBT SERVICE

The General Fund debt service totals \$4,929,903, or an increase of \$224,590, in the adopted budget. This increase is primarily attributed to the Street Bonds (\$162,334) and Police Evidence/Fire Dept. Renovations (\$87,467). General Fund debt service should begin decreasing as debt is paid in Fiscal Year 2019-20 and beyond.

Additional financing is included in the adopted budget for vehicles and equipment in the amount of \$291,234, which includes a bucket truck, crew cab pickup truck, dump truck, and air compressor. In addition, an IT lease in the amount of \$440,000 will be finalized in FY 2018-19. These proposed financings do not have an impact on the FY 2018-19 adopted budget as debt service payments will not be required to service these until FY 2019-20.

UTILITY FUND DEBT SERVICE

Utility Fund debt service totals \$3,197,990, or a decrease of \$928,451, in the adopted budget.

POSITIONS

There are 463, or seven more than in FY 2017-18, authorized/funded full-time positions in the adopted budget. The change in full-time employee positions from last year's adopted budget and this year's adopted budget are shown in the following tables. As vacancies occur, Department Heads continue to evaluate the need to fill, eliminate, or restructure the vacated position.

Position Changes throughout FY 2017-18

Position	Department	Grade	Salary and Benefits Amount
Added – Public Information Officer	City Manager's Office	77	\$60,197
Added – (2) Stormwater Maint. & Equip. Operators	Stormwater Division	69	\$85,334

Requested Positions

Position	Department	Grade	Salary and Benefits Amount	Recommended
Senior Planner	Planning	78	\$63,452	Yes
Stormwater Maintenance Technician	Stormwater	67	\$39,645	Yes
Biosolid Operator/Driver	Compost	69	\$43,080	Yes
Communications & Creative Svc. Manager	Travel & Tourism	72	\$24,453 (1/2 Yr.)	Yes
Sr. Human Resources Analyst	Human Resources	80	\$69,327	No
Adm. Assistant III	IT	73	\$39,820	No
Computer Sys. Adm. I	IT	78	\$63,452	No
Computer Sys. Adm. II	IT	81	\$72,486	No
Sr. Fleet Mechanic	Garage	73	\$51,043	No
Bldg. & Grounds Supervisor	Bdg. & Grounds	78	\$63,452	No
Sign Technician	Engineering	70	\$44,928	No
Sr. Rec. Asst. – Adaptive	Parks & Rec.	70	\$44,928	No
Sr. Program Manager	Parks & Rec.	72	\$48,904	No
Rec. Center Assistant	Parks & Rec.	69	\$43,080	No
Athletics Manager	Parks & Rec.	72	\$48,904	No
Sr. Park Technician	Parks & Rec.	70	\$44,928	No
Park Technician	Parks & Rec.	66	\$38,050	No
Park Technician	Parks & Rec.	66	\$38,050	No

Reclassifications

Position (From)	Position (To)	Department	Grade	Salary (Savings) Increase	Recommended
Web Dev. /Comm. Sys Adm.	Programmer Analyst	IT	78 to 81	\$ 3,737	Yes
Serve/DBA Adm.	Asst. IT Director	IT	80 to 84	\$ 7,468	Yes
Heavy Equip. Operators (3)	Sr. Heavy Equip. Operators	Solid Waste	71 to 74	\$ 14,764	Yes
Equipment Operators (6)	Heavy Equipment Operators	Solid Waste	69 to 71	\$ 26,611	Yes
Adm. Assistant	Executive Assistant	Fire	73 to 75	\$ 4,796	Yes
Finance Specialist	Procurement & Coll. Specialist	Finance	76 to 76	\$ -0-	Yes
Accounting Specialist	Senior Accounting Specialist	Finance	74 to 76	\$ 5,409	Yes
Theatre Svc. Coordinator	Theatre Svc. Manager	Paramount	74 to 77	\$ 7,318	No
Social Media & Helpdesk Tech.	Social Media & Helpdesk Tech.	IT	73 to 74	\$ 2,245	No
Computer Sys. Adm. I	Computer Sys. Adm. I	IT	77 to 78	\$ 2,731	No
Computer Sys. Adm. II	Computer Sys. Adm. II	IT	80 to 81	\$ 2,208	No
Network Adm.	Network Engineer	IT	80 to 81	\$ 3,473	No
Mark. & Spec. Events Super.	Mark. & Spec. Events Super. I	Parks & Rec.	77 to 79	\$ 5,596	No
Adm. Assistant III	Executive Assistant	Parks & Rec.	73 to 75	\$ 4,952	No
Multi-Sports Complex Mgr.	Multi-Sports Complex Coord.	Parks & Rec.	72 to 74	\$ 4,414	No

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although we have fully funded all positions within each department, attrition is budgeted by assuming a 2 to 3 percent vacancy rate. For FY 2018-19, the attrition is estimated to generate \$900,000 related to salaries and benefits.

EMPLOYEE BENEFITS

Employee salary and benefits for the adopted FY 2018-19 budget are \$30,287,735; with \$21,279,052 for full-time salaries, \$7,155,784 for employee benefits, and \$1,852,899 for part-time, overtime and other related salary items. The average salary cost and benefits for a full-time employee are \$45,959 and \$15,455 respectively.

Salary Adjustments

The adopted budget includes \$256,734 for a 1% cost of living adjustment beginning in July 2018 and \$130,270 for an average 1% merit adjustment beginning in January 2019.

Health Insurance

The City continues to offer fully insured North Carolina State Health Plans (NCSHP) administered by Blue Cross Blue Shield with a plan year of January 1 to December 31. Employees have the option to choose between an 80/20 plan with a \$1,250 deductible and a 70/30 plan with a \$1,080 deductible. We anticipate a 3 percent increase in premiums effective January 2019. The City pays for the majority of the health

insurance cost for employees, but employees pay \$25 or \$50 per month based on their plan selection plus wellness activities. In addition, employees pay the full cost for dependent coverages. Monthly cost for health insurance is shown in table below:

North Carolina State Health Plan Rates						
January - December 2018				January - December 2019		
	Employer Monthly Cost	Employee Monthly Cost		Employer Monthly Cost	Employee Monthly Cost Estimated	
		80/20	70/30		80/20	70/30
Employee	\$ 498.68	\$ 50.00	\$ 25.00	\$ 513.64	\$ 50.00	\$ 25.00
Emp/Child	\$ 498.68	\$ 305.00	\$ 218.00	\$ 513.64	\$ 314.15	\$ 224.54
Emp/Spouse	\$ 498.68	\$ 700.00	\$ 590.00	\$ 513.64	\$ 721.00	\$ 607.70
Family	\$ 498.68	\$ 720.00	\$ 598.00	\$ 513.64	\$ 741.60	\$ 615.94

In addition, the City offers a Flexible Spending Account (FSA) that allows employees to contribute money, income tax free, up to \$2,650 for medical expenses or up to \$5,000 for dependent child daycare expenses.

Retirement Rate Adjustment

The adopted budget includes an increase in the employer contribution to the Local Government Retirement System. For general employees, the rate will change from 7.58% to 7.82% for FY 2018-19. For law enforcement employees, the rate will change from 8.25% to 8.50%. The overall budgeted increase in retirement benefit cost is \$76,123 with \$45,217 in General Fund and \$30,906 spread across Utility Fund, Municipal Service District, Stormwater Fund, and Occupancy Tax Fund.

401(k) Contribution

The City is contributing 3% to a 401(k) for all non-sworn personnel. The adopted budget suggests an increase to 4% effective January 2019. This 1% increase in the 401(k) contribution is an annual cost of \$164,134 or \$82,067 for the six months adopted for FY 2018-19. The total cost for the 401(k) contribution for non-sworn personnel is \$567,977.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$264,472.

REVENUES

Ad Valorem Tax

The Ad Valorem Tax rate of 0.65 cents per 100 valuation is anticipated to generate \$16,432,843. The anticipated valuation of real and personal property in the City is expected to total \$2,237,527,681; with vehicle property tax values expected to total \$230,769,231. Applying the current tax rate to the valuation and allowing for a collection rate of 97.88 percent, yields an anticipated \$15,735,599 in revenue. Additional revenue will be realized through delinquent tax collection, penalties, interest, vehicle taxes, and rentals resulting in a total estimate of \$16,432,843. One cent of the tax rate will generate \$220,000 in revenue.

The Special Municipal Downtown Service District tax rate of 0.235 cents per \$100 valuation is anticipated to generate \$72,155 in revenue.

Occupancy Tax

The Occupancy Tax levied by the City of Goldsboro at 5% and the County of Wayne at 1% are anticipated to generate \$1,030,000 in revenue.

State Collected Revenues

These revenues have grown at 4% annually for the past three years. The revenue estimates are based on both state and national economic forecasts.

Sales Tax	\$ 9,200,876
Utility Franchise Tax	\$ 2,737,866
Powell Bill	<u>\$ 944,444</u>
Total	\$12,883,186

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years. Detailed capital outlay is shown on Attachment III.

General Fund

Capital Outlay Requested	\$2,197,596	Capital Outlay Adopted	\$ 510,973 \$ 52,234 (Equipment Loan)
Vehicles Requested	\$ 1,849,238	Vehicles Adopted	\$ 179,526 \$ 359,986 (Equipment Loan)

Stormwater Fund

Capital Outlay Requested	\$ 175,000	Capital Outlay Adopted	\$ 175,000
Vehicles Requested	\$ 116,000	Vehicles Adopted	\$ 116,000

Utility Fund

Capital Outlay Requested	\$ 5,372,900	Capital Outlay Adopted	\$ 2,008,588 \$ 235,000 (Equipment Loan)
Vehicles Requested	\$ 507,500	Vehicles Adopted	\$ 209,500 \$ 293,000 (Equipment Loan)

MISCELLANEOUS

Special Expense: In light of the information presented in the Poverty Study - Isolation and Marginalization in Eastern North Carolina, we have recommended to freeze CDBG funding to Public Service Activities that provide deferred grants to non-profit organizations to allow the City the opportunity to inventory and assess the effectiveness of these practices. The adopted funding for agencies are shown below:

FY 2018-19 Agency Requests												
Agency	FY 16-17 Allocation			FY 17-18 Allocation			FY 18-19 Requested Amount			FY 18-19 Recommended Amt		
	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total
Chamber of Commerce	15,000	-	15,000	20,000	-	20,000	20,000	-	20,000	20,000	-	20,000
Literacy Connections	7,000	5,000	12,000	7,000	5,000	12,000	10,000	-	10,000	10,000	-	10,000
Boys & Girls Club	-	10,000	10,000	-	8,000	8,000	15,000	-	15,000	-	-	-
Arts Council	30,000	-	30,000	30,000	-	30,000	30,000	-	30,000	30,000	-	30,000
WAGES	20,000	-	20,000	20,000	20,000	40,000	40,000	-	40,000	20,000	-	20,000
W.A.T.C.H.	20,000	-	20,000	20,000	-	20,000	60,000	-	60,000	20,000	-	20,000
Museum	15,000	-	15,000	15,000	-	15,000	20,000	-	20,000	15,000	-	15,000
Wayne Uplift	5,000	2,000	7,000	-	5,000	5,000	10,000	-	10,000	-	-	-
Communities in Schools	15,000	-	15,000	15,000	-	15,000	20,000	-	20,000	15,000	-	15,000
Rebuilding Broken Places	-	4,000	4,000	-	4,425	4,425	-	-	-	-	-	-
Consumer Credit Counseling	-	5,000	5,000	-	5,000	5,000	-	-	-	-	-	-
Wayne Comm. College (WORKS)	-	8,000	8,000	-	8,000	8,000	-	-	-	-	-	-
Waynesborough Park	25,000	-	25,000	25,000	-	25,000	42,950	-	42,950	25,000	-	25,000
W.I.S.H.	5,000	14,589	19,589	5,000	15,000	20,000	10,000	-	10,000	10,000	-	10,000
	157,000	48,589	205,589	157,000	70,425	227,425	277,950	-	277,950	165,000	-	165,000
Wayne County Alliance	25,000	-	25,000	25,000	-	25,000	25,000	-	25,000	25,000	-	25,000
Butterball Economic Incentive	8,640	-	8,640	4,320	-	4,320	-	-	-	-	-	-
Goldsboro/Wayne Transportation	244,386	-	244,386	250,000	-	250,000	258,129	-	258,129	258,129	-	258,129
	278,026	-	278,026	279,320	-	279,320	283,129	-	283,129	283,129	-	283,129
	435,026	48,589	483,615	436,320	70,425	506,745	561,079	-	561,079	448,129	-	448,129
TOTALS			483,615			506,745			561,079			448,129

Street Resurfacing and Dirt Street Construction

Street resurfacing of City maintained streets remains a high priority for the City Council. Voters approved a street bond referendum for \$7,000,000 in November 2016 to address street resurfacing and dirt street construction needs. Street bonds totaling \$2,500,000 were sold in May 2017. As a result of this funding, over \$2,500,000 was spent on resurfacing streets throughout Goldsboro and sections of Humphrey and Dakota Streets were paved. These are the first streets paved by the City in many years. We anticipate selling street bonds totaling \$4,500,000 in the summer of 2018. These funds will provide \$2,500,000 in street resurfacing and to pave sections of Chestnut Street and Oak Hill Drive (\$784,000) in 2018. The balance remaining will be used for future street resurfacing and construction.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2018-19 is \$61,446,562 and is balanced as required by the laws of North Carolina. This total represents an increase of \$2,139,239 from Fiscal Year 2017-18. The adopted budget and the amount of increase does not reflect Community Development funding or existing Capital Project Ordinances. The adopted budget is summarized below:

	Estimated Revenues	Approved Appropriations	Fund Balance/ Transfer
General Fund	\$ 40,926,257	\$ 40,926,257	\$ 0
Stormwater Fund	1,504,000	1,504,000	0
Utility Fund	18,013,088	18,013,088	0
Downtown District Fund	72,470	72,470	0
Occupancy Tax Fund	<u>1,031,050</u>	<u>1,051,733</u>	<u>20,683</u>
Subtotal	\$ 61,546,865	\$ 61,567,548	\$ 20,683
Plus Appropriation of 2018-19 Fund Balance	\$ 20,683		
TOTAL BUDGET	\$ 61,567,548	\$ 61,567,548	

CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. I would like to offer a special thank you to our Finance Department staff, under the leadership of our Finance Director, Kaye Scott, and our Assistant Finance Director, Kim Dawson, for their additional time and effort in working to prepare this fiscal year's adopted budget.

The FY 2018-19 adopted budget represents an overall increase of 3.48 percent or \$2,139,239, but many items requested by departments were not funded due to financial constraints. Although revenue projections are conservative, it should be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material.

Thank you for the opportunity to present the adopted budget for the Fiscal Year 2018-19.

Respectfully submitted,



Scott A. Stevens
City Manager

ORDINANCE NO. 2018 - 31

BUDGET ORDINANCE FOR THE 2018-19 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2018, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,237,527,681 and an estimated rate of collection of 97.88%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2018, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2017, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 5. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 6. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 7. All residential developed property within the city limits will be charged \$4.50 per month effective July 1, 2018. Single family residential units will be charged \$4.50 per month and multi-family and commercial properties will be billed based on their individual impervious area (ERU). The stormwater fee will be charged monthly on the utility bill.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	\$ 4.50
61 to 100	\$ 3.00
101 to 150	\$ 2.00
Above 150	\$ 1.00

Section 8. The golf fees are as follows: (1) Cart Fees - \$13 per rental; (2) Regular Golf Membership - \$816 per year; (3) Senior Golf Membership - \$684 per year; and (4) Junior Golf Membership - \$684 per year.

Section 9. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019.

GENERAL FUND

Tax Revenues	\$16,432,843
Licenses and Permits	382,650
Revenue from Other Agencies	17,664,104
Charges for Services	4,694,440
Capital Investment Returns	550,720
Miscellaneous Revenues	<u>1,201,500</u>
Estimated Revenues	\$40,926,257
Fund Balance Withdrawal	<u>\$ -0-</u>
Total Revenues	\$40,926,257

STORMWATER FUND

Charges for Services	\$ 1,504,000
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COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 233,964
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UTILITY FUND

Revenue from Other Agencies	\$ 238,688
Charges for Services	\$16,778,500
Capital Investment Returns	565,900
Miscellaneous Revenues	<u>430,000</u>
Estimated Revenues	\$18,013,088
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$18,013,088

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 72,155
Investment Interest	<u>315</u>
Estimated Revenues	\$ 72,470
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 72,470

OCCUPANCY TAX FUND

Charges for Services	\$ 1,030,000
Capital Investment Returns	<u>1,050</u>
Estimated Revenues`	\$ 1,031,050
Fund Balance Withdrawal	<u>20,683</u>
Total Revenues	\$ 1,051,733

Section 10. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2018, and ending June 30, 2019 according to the following schedule:

GENERAL FUND

General Government	\$ 5,363,182
Public Works Department	5,856,390
Finance Department	1,258,341
Planning Department	1,367,536
Public Utilities	1,468,126
Fire Department	6,186,100
Police Department	9,599,759
Parks and Recreation	3,395,032
Golf Course	638,629
Special Expense Fees	<u>5,793,162</u>
Total General Fund	\$40,926,257

STORMWATER FUND

Stormwater Division	\$ 1,504,000
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COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 233,964
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UTILITY FUND

Operation and Maintenance	\$18,013,088
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DOWNTOWN TAX DISTRICT

Operating Expense	\$ 72,470
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OCCUPANCY TAX FUND

Travel and Tourism Promotion	\$ 1,051,733
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Section 11. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

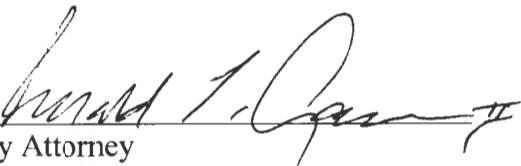
Section 12. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2018-19 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 13. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2018, as adopted by the City Council on this 4th day of June 2018.

Approved as to Form Only:

Reviewed By:


City Attorney


City Manager

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 0001 Tax Revenues
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8101	Current Tax Levy	13,657,608	14,278,400	13,707,804	14,235,599	14,235,599	14,235,599
8102	Delinquent Taxes	370,128	280,000	303,578	300,000	300,000	300,000
8103	Current Vehicle Tax	1,492,131	1,460,000	1,495,966	1,500,000	1,500,000	1,500,000
8105	Delinquent Vehicle Tax	5,885	4,500	8,306	2,500	2,500	2,500
8106	Penalties & Interest	84,665	60,000	72,291	70,000	70,000	70,000
8107	Vehicle Tax/Leases/Rentals	66,632	65,000	62,996	60,000	60,000	60,000
8108	Vehicle Tag Fee	168,200	165,000	234,910	240,000	240,000	240,000
8383	Solid Wate Disposal Tax	23,552	25,100	24,378	24,744	24,744	24,744
	Fund Total:	15,868,801	16,338,000	15,910,229	16,432,843	16,432,843	16,432,843

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 0002 Licenses & Permits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8110	Privilege Licenses	1,823	900	2,478	2,500	2,500	2,500
8111	Penalties on Licenses	105	0	100	50	50	50
8113	Building Inspections & Permits	99,895	110,500	117,100	112,000	120,000	120,000
8114	Plumbing, Gas & Electrical Insp	76,211	85,000	75,759	75,000	80,000	80,000
8115	Peddlers Permits	420	500	105	100	100	100
8116	Sign Permits	11,048	9,000	8,236	8,500	8,500	8,500
8117	Mechanical Permits	68,554	64,000	73,270	69,000	71,000	71,000
8119	Plan Review Fee	17,035	15,000	19,495	16,500	18,500	18,500
8121	Technology Surcharge	39,450	35,500	38,065	37,000	38,000	38,000
8124	From Stormwater Fund		0	25,000	0	0	0
8239	Fire Inspections Permits	8,860	10,000	9,570	10,000	10,000	10,000
8249	Business Reg. Fee	26,365	35,000	33,150	34,000	34,000	34,000
	Fund Total:	349,766	365,400	402,328	364,650	382,650	382,650
	Organization Total:	349,766	365,400	402,328	364,650	382,650	382,650

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 0003 Revenue Other Agencies
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8124	From Stormwater Fund		25,000	25,000	25,000	45,000	45,000
8130	Local Option Tax	8,175,499	8,587,792	8,804,665	9,200,876	9,200,876	9,200,876
8131	ABC Revenue	249,600	230,000	82,738	85,000	85,000	85,000
8132	Beer & Wine Taxes	158,168	168,670	150,100	158,000	158,000	158,000
8134	Utility Franchise Tax	2,813,489	2,850,800	2,732,035	2,737,866	2,737,866	2,737,866
8135	Powell Bill	964,265	953,056	954,631	944,444	944,444	944,444
8140	County Donation	8,000	8,000	8,000	8,000	8,000	8,000
8147	D.E.A. Funds	6,875	0	0	0	0	0
8149	NC Controlled Substance Tax	7,142	0	0	0	0	0
8150	Payment in Lieu of Taxes	153,601	128,500	128,500	28,500	128,500	128,500
8151	Downtown Project Grant		0	0	0	100,000	100,000
8161	From Utility Fund	2,456,122	2,623,531	2,623,531	2,623,531	2,869,532	2,869,532
8173	Transportation Planning Grant	769,376	240,000	276,955	414,598	414,598	414,598
8200	Eastern Carolina Housing Grant	32,107	31,000	31,001	31,000	31,000	31,000
8206	Proceeds from Capital Lease	543,662	1,315,553	1,437,610	0	291,234	412,220
8208	GWTA Garage Reimbursement	152,081	175,000	197,435	195,000	200,000	200,000
8246	Military Support Grant		0	0	0	0	0
8266	Tiger V Grant Reimbursement		0	0	0	238,688	238,688
8287	Wayne Co Sch Reimb Resource Officer	118,934	118,900	148,634	148,600	148,600	148,600
8296	Stoney Creek Park Reimb.		0	0	0	0	0
8370	NCDOT Reimb. Signals	208,258	202,000	214,015	210,000	215,000	215,000
8580	Cherry Hospital-Fire Reimbursement	78,577	75,000	75,000	75,000	75,000	75,000
8706	GWTA Rental	64,019	64,000	64,018	64,000	64,000	64,000
8912	Main Street Solutions Grant Reimb		0	0	0	0	0
	Fund Total:	16,959,775	17,796,802	17,953,868	16,949,415	17,955,338	18,076,324

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8156	Special Test Permits	11,037	12,500	13,893	12,500	12,500	12,500
8158	False Alarms	1,025	1,800	1,800	1,800	1,800	1,800
8174	General Fund-Miscellaneous Recv	128,434	105,000	132,716	125,000	130,000	130,000
8175	Cable TV	252,937	257,630	249,071	250,000	250,000	250,000
8177	Tennis Instructions	808	0	0	0	0	0
8179	W A Foster Center	0	0	0	0	0	0
8183	Insufficient Check Penalty	80	100	40	40	40	40
8245	Stormwater Management Fee	9,700	14,000	11,700	12,000	12,000	12,000
8247	Event Center Rentals	96,507	92,000	95,348	95,000	95,000	95,000
8271	Refuse Service	3,219,324	3,250,000	3,259,548	3,250,000	3,260,000	3,260,000
8272	Cemetery Services	45,501	36,100	39,131	35,000	35,000	35,000
8274	Trash Penalties	475	500	350	300	300	300
8276	Herman Park	0	0	0	0	0	0
8281	Softball Field Rentals	0	0	0	0	0	0
8365	Basketball Entry Fee	0	0	0	0	0	0
8368	Sale Of Recyclable Materials	9,897	8,800	16,250	15,000	15,000	15,000
8371	Swimming Pools	5,205	0	24,061	25,000	25,000	25,000
8372	Softball Fees	0	0	0	0	0	0
8374	Basketball Fees	0	0	0	0	0	0
8379	Paramount Theater	161,530	170,000	170,201	163,000	170,000	170,000
8589	Picnic Shelter Rental	0	0	0	0	0	0
8590	Day Camp	0	0	0	0	0	0
8596	Herman Park House Rental	0	0	0	0	0	0
8952	Golf Course Cart Fees	208,712	215,000	230,680	225,000	230,000	230,000
8954	Golf Course Pro Shop Grill Rental	0	0	0	0	0	0
8955	Golf Course Concessions	52,813	52,300	46,847	45,000	45,000	45,000
8956	Golf Course Green Fees	97,163	100,000	118,432	110,000	120,000	120,000
8957	Golf Course Membership Dues	105,548	125,000	107,617	105,000	110,000	110,000
8958	Driving Range Fees	16,608	18,000	17,683	15,000	15,000	15,000
8959	Pro Shop Sales	33,834	40,000	35,964	50,000	50,000	50,000
8960	Golf Lessons	2,195	3,500	1,790	1,800	1,800	1,800
8961	Facility Rental Fees	22,513	25,000	27,943	25,000	25,000	25,000
8962	Park Rental Fees	8,223	8,500	8,260	8,500	8,500	8,500
8963	Youth Program Fees	49,426	58,000	50,477	50,000	50,000	50,000
8964	Adult Program Fees	23,352	25,900	23,394	25,000	25,000	25,000
8965	Special Event Fees	10,408	10,000	7,734	7,500	7,500	7,500
8974	Escrow Proceeds	349,689	0	0	0	0	0
	Fund Total:	4,922,944	4,629,630	4,690,930	4,652,440	4,694,440	4,694,440

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City of Goldsboro, NC
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Organization: 0005 Capital Returns
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8180	Investment Interest	24,738	19,000	36,330	38,500	38,500	38,500
8181	Cemetery Lot Sales	0	0	0	0	0	0
8184	Sale of Property	43,537	245,000	119,396	20,000	50,000	50,000
8206	Proceeds from Capital Lease		0	0	0	0	0
8282	Street Assessment Interest	200	200	175	0	0	0
8381	Street Paving Assessments		0	0	0	0	0
8581	Equipment Sales	66,503	40,000	82,972	40,000	50,000	50,000
	Fund Total:	134,978	304,200	238,873	98,500	138,500	138,500

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City of Goldsboro, NC
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Organization: 0006 Miscellaneous Revenue
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8122	Salaries/Payroll Attrition	0	750,000	0	0	800,000	800,000
8123	Health Ins. Subsidy	0	100,000	0	0	100,000	100,000
8190	Other Miscelleneous Revenue	553,947	275,000	282,586	280,000	280,000	280,000
8192	Officers Fees	17,670	20,000	18,011	18,000	18,000	18,000
8293	Parking Tickets	4,377	3,000	3,325	3,500	3,500	3,500
	Fund Total:	575,994	1,148,000	303,922	301,500	1,201,500	1,201,500

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: CITY COUNCIL

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board, which includes the Mayor, elected by voters who reside in the City of Goldsboro and six council members, which are elected by voters in the districts within the City limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolutions, establishing policies, programs and procedures and raising sufficient revenue for governing the City of Goldsboro. These members are elected to a four-year non-staggered term.

GOALS/MAJOR OBJECTIVES:

During the City Council Retreat held in February, 2017, City Council updated the City's mission statement, vision, values and goals during a Strategic Planning process: Mission: The City provides services, promotes equality, and protects the well-being of all citizens for a better tomorrow. Vision: An extraordinary, diverse citizen experience. Values: Customer-focused, Integrity and Professionalism. Goals: Safe and secure community, Strong and diverse economy, Exceptional quality of life, Racial and cultural harmony and Model for excellence in government.

Provide responsive quality services to citizens in a cost-effective manner.

Ensure a strong financial position of the City by adequately managing financial resources.

SIGNIFICANT BUDGET ISSUES:

Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long-term viability of the City of Goldsboro (North Carolina League of Municipalities, North Carolina Metropolitan Mayors, and Friends of Seymour Johnson Air Force Base).

Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
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Organization: 1011 Mayor & Council
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1211	Honorarium	54,130	54,075	54,165	54,075	54,075	54,075
1221	Mayor's Star Award	10,251	11,400	11,400	11,400	11,400	11,400
1223	Health Insurance Stipend		0	41,021	42,924	42,924	0
1224	Cell Phone Stipend		0	0	720	720	720
1700	Board Member Expenses	22,799	22,800	22,800	22,800	22,800	22,800
1810	Social Security	5,936	5,936	9,075	9,220	9,220	9,220
1830	Hospital Insurance		41,076	0	0	0	0
1922	Title Search & Legal Fees	88,316	120,000	112,000	120,000	120,000	120,000
1991	Consultant Fees	72,675	85,000	85,000	85,000	75,000	75,000
2201	Comm/Empl Awards & Functions	1,826	4,550	2,500	4,300	4,300	4,300
2202	Luncheon/Dinner Meetings	4,924	5,300	6,000	6,670	6,670	6,670
2601	Office Supplies	280	500	300	500	500	500
2993	Operational Supplies	4,381	7,000	6,500	7,000	7,000	7,000
3121	Travel	12,214	23,500	23,000	26,700	21,278	15,793
3210	Telephone	665	720	720	0	0	0
3250	Postage	207	150	100	150	150	150
3310	Electricity		0	0	0	0	0
3421	Copy Machine Cost	0	100	0	100	100	100
3997	City Election	0	0	0	0	0	0
4911	Subscriptions	0	100	0	100	100	100
4912	Fees & Dues	14,859	17,300	16,000	17,550	16,000	16,000
9561	Office Supplies	0	200	0	200	200	200
	Fund Total:	293,463	399,707	390,581	409,409	392,437	344,028
	Organization Total:	293,463	399,707	390,581	409,409	392,437	344,028

MAYOR & COUNCIL

Position	2014-15 Elected	2015-16 Elected	2016-17 Elected	2017-18 Elected	2018-19 Elected
Mayor	1	1	1	1	1
Council Members	6	6	6	6	6
Full-time	7	7	7	7	7

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: CITY MANAGER

DEPARTMENT OVERVIEW:

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GOALS/MAJOR OBJECTIVES:

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SIGNIFICANT BUDGET ISSUES:

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Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	438,546	476,842	487,599	529,107	529,107	529,107
1224	Cell Phone Stipend		0	0	1,440	1,440	1,440
1260	Salaries & Wages Part-Time	35,659	0	16,639	0	0	0
1276	Salary Reserve	0	323,086	0	599,041	328,601	328,601
1810	Social Security	28,710	36,479	29,298	40,587	40,587	40,587
1821	NCLGERS-Retirement	31,038	35,428	35,486	40,640	40,640	40,640
1822	401-K Retirement	12,686	14,003	14,047	25,951	18,166	18,166
1830	Hospital Insurance	19,772	29,340	23,626	36,792	36,792	36,792
1833	Health Insurance Coverage		0	0	0	0	0
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,046	1,098	1,105	1,166	1,166	1,166
1932	Medical Exams	115	0	0	0	0	0
1991	Consultant Fees	0	13,000	13,000	13,000	8,000	8,000
2203	Employee Appreciation	90	100	176	96	100	100
2323	Other Training		0	0	0	0	0
2601	Office Supplies	793	1,000	800	1,000	1,000	1,000
2993	Operational Supplies	12,522	15,000	13,000	15,000	13,000	13,000
3121	Travel	9,686	20,000	18,000	22,600	15,000	15,000
3210	Telephone	3,041	3,540	3,540	2,100	2,100	2,100
3250	Postage	1,321	800	700	800	800	800
3421	Copy Machine Cost	5,433	3,300	3,300	3,300	3,300	3,300
3511	Building Maintenance	86,994	25,000	20,000	25,400	20,000	20,000
3521	Office Machine Maintenance	0	1,500	0	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	0	400	0	0	0	0
3700	Advertising	15,725	9,500	9,000	9,500	9,500	9,500
3702	Communications and Marketing	33,594	20,000	13,000	20,000	15,000	15,000
3703	Air Show Donation	0	0	0	15,000	15,000	15,000
3911	Public Notices	30,902	22,000	28,000	22,000	22,000	22,000
3914	Contract Services	32,531	29,500	29,500	37,450	32,450	32,450
3950	Education Reimbursement	0	1,100	1,100	1,100	1,100	1,100
3998	Codify Ordinances	2,192	3,000	2,500	3,000	2,500	2,500
4511	Multi-Peril Insurance	3,330	3,497	3,218	3,347	3,347	3,347
4541	Employee Personal Liability	22	22	22	22	22	22
4911	Subscriptions	246	300	250	300	300	300
4912	Fees & Dues	2,256	5,500	3,000	4,350	3,350	3,350
9561	Office Supplies	164	250	200	250	250	250
	Fund Total:	808,414	1,094,585	770,106	1,475,839	1,166,118	1,166,118
	Organization Total:	808,414	1,094,585	770,106	1,475,839	1,166,118	1,166,118

CITY MANAGER

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
City Manager		1	1	1	1	1
Assistant City Manager	88	2	2	1	1	1
Assistant to the City Manager	80	0	0	1	1	1
Director of Public & Government Affairs	82	1	1	0	0	0
City Clerk	78	1	1	1	1	1
Public Information Officer	78	0	0	0	1	1
Deputy City Clerk	70	1	1	1	1	1
Military Liaison	PT	1	1	0	0	0
Full-time		6	6	5	6	6
Part-time		1	1	1	0	0

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES

DEPARTMENT OVERVIEW:

The Human Resources Management Department is responsible for all areas of human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations and providing assistance to attract and retain a qualified workforce that will remain competitive and progressive. Specific functions include: recruitment, selection, and retention; personnel policy administration, development and interpretation; employee orientation; monitoring and maintenance of benefits enrollment; fringe benefit administration; professional development and training; maintenance of continuing education and certification credits; administration of the NeoGov Human Resources Information System; employee relations (which involves handling complaints, appeals, and inquiries),

GOALS/MAJOR OBJECTIVES:

- A. Keep abreast of employment law and ensure personnel policies and procedures provide flexibility in the management of personnel administration while serving the interests of all stakeholders to effectively protect the City.
- B. Provide effective training programs to all employees to improve customer service delivery, efficiency of operations, and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways of implementation among all departments.
- D. Keep staff abreast of employment law, policy updates, and provide training relative to same.
- E. Continue to seek quality, cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure are benefit plans provide quality, reliability and affordability.
- F. Promote a harmonious work environment by continuing to improve communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

1. Renewed license for NeoGov software. This fully automated Human Resource Information Software tracks all applications, performs onboarding for new hires, and maintains the electronic evaluation system.
2. Employee Self-Service & Web Time Entry – FPROD is the City's financial software packet. There is also a portal available for employee use and access. If the self-service component were enabled, employees would be able to view/print payroll information, such as check stubs and W-2s, and duplicate copies when necessary. Web Time Entry allow employees to record and track actual time worked and sick/vacation leave electronically. This will also allow time to electronically roll over into FPROD eliminating manual data entry.
3. Addition of a senior level position that will spend 25% of work time allocated to HR professional duties. The essential functions of this position will be to maintain the departmental HRIS systems, assist with HR special projects and other professional duties as assigned.

The remaining 75% of allocated time will be assigned to the city's safety program.

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. Annual implementation and maintenance of the federal mandated OSHA log 300 is a requirement. The Program also includes training, which is necessary to maintain proper safety procedures among our employees, and periodic monitoring throughout all workplace facilities. The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Assist with the enhance the existing training program to keep employees informed about proper safety procedures and various safety related topics.
- B. Expand safety training options through use of online training modules.
- C. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- D. Implement and revise safety policies and programs to ensure compliance with local, state and federal guidelines.
- E. Facilitate the Accident and Safety committees in effort to create and sustain a safe and accident free work environment for all city employees.

SIGNIFICANT BUDGET ISSUES:

The addition of a senior level position will perform professional Human Resources duties and assistance to management and staff under the direction of the Human Resources Director. Seventy five percent of the assigned duties will be to provide professional support to the city's safety program and to ensure daily operations and safety project assignments are completed in a timely manner. The duties will include implementing, revising and maintaining safety policies and programs, assist with training, maintain safety awareness to assure laws and policies are being followed, participate in New Employee Orientation, oversee the newly established Transportation Notification Inquiring system and other safety related duties as assigned

The remaining 25% of allocated time will be assigned the HR professional staff.

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

DIVISION OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse is also responsible for the City's Worker's Compensation program and pre-employment verifications. The position provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury, and documentation of the injury or illness. Provides maintenance of individual medical records; provides and maintains American Red Cross CPR/AED and First Aid training; assists with New Hire Orientation to establish a rapport with new employees, provides information regarding Workmen's Compensation and Bloodborne Pathogens and delivers training to promote the City's Health Beat Wellness Program.

GOALS/MAJOR OBJECTIVES:

- A. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- B. Provide effective and efficient services with pre-employment, health care clinics, and health services to employees.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Clear documentation of workers' compensation cases on First Report electronic program.
- E. Consistently provide one-on-one confidential counseling for all City employees.
- F. Participate as a member of the Wellness Committee

SIGNIFICANT BUDGET ISSUES:

The City started its in-house drug-testing program during the 2016/17 fiscal year, and the Occupational Health Nurse will continue to be the primary facilitator for this program. Costs associated with maintenance of the program include supplies for urinalysis and swab kits (donor collection), utensils for collector and forms. Equipment costs include calibration kits for breathalyzer, adapter, forms, etc.

The elimination of the Flu Vacancies resulted in a \$6300 decrease in this line item. In the future, flu shots will be provided by the city's health plan in lieu of purchasing them from WMH.

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	286,612	310,708	306,515	378,934	325,820	325,820
1224	Cell Phone Stipend		0	0	720	720	720
1260	Salaries & Wages Part-Time	5,075	0	0	0	0	0
1810	Social Security	20,891	23,770	21,602	29,044	24,980	24,980
1821	NCLGERS-Retirement	21,105	23,583	22,596	29,671	25,512	25,512
1822	401-K Retirement	8,626	9,322	9,171	18,947	11,404	11,404
1830	Hospital Insurance	23,239	29,340	22,897	36,792	30,660	30,660
1860	Worker's Compensation	1,059	1,112	1,119	1,181	1,181	1,181
1932	Medical Exams	2,462	150	1,500	1,500	300	300
1991	Consultant Fees	8,320	20,000	20,000	20,000	15,000	15,000
2111	Cleaning Supplies		0	0	0	0	0
2121	Uniforms	187	200	250	300	300	300
2124	Shoes-Steel Toe	0	100	100	100	100	100
2202	Luncheon/Dinner Meetings		0	0	0	0	0
2203	Employee Appreciation	76	80	93	128	128	128
2323	Other Training	5,093	5,000	5,000	2,500	2,500	2,500
2325	Employee Training	8,099	750	1,000	1,000	1,000	1,000
2392	Health Maintenance Program	93,882	94,750	94,750	88,500	88,500	88,500
2393	Employee Assistance Program	6,903	9,200	9,200	6,000	6,000	6,000
2501	Vehicle Operation/Maintenance	1,925	2,000	1,000	2,000	2,000	2,000
2502	Vehicle Fuel	902	1,000	500	1,000	1,000	1,000
2601	Office Supplies	939	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	2,580	3,000	4,000	3,000	3,000	3,000
3121	Travel	1,085	4,300	4,000	5,000	4,000	4,000
3210	Telephone	1,456	1,272	2,600	1,920	1,920	1,920
3250	Postage	90	500	200	300	300	300
3410	Printing	2,241	750	700	750	500	500
3421	Copy Machine Cost	3,045	4,700	4,400	4,700	4,700	4,700
3423	Employee Apprec Day/Meeting Support	7,449	6,500	5,000	14,300	11,750	11,750
3425	Health Fair	1,941	3,200	1,375	1,900	1,900	1,900
3511	Building Maintenance		0	0	0	0	0
3701	Employment Advertisements	2,153	3,000	2,000	3,000	2,000	2,000
3950	Education Reimbursement		1,100	0	1,000	0	0
4521	Auto Liability	728	801	801	881	881	881
4541	Employee Personal Liability	31	31	31	31	31	31
4911	Subscriptions	0	350	350	350	350	350
4912	Fees & Dues	25,044	34,500	36,000	50,191	25,000	25,000
5401	Administrative Car		0	0	0	0	0
9561	Office Supplies	160	200	200	200	200	200
	Fund Total:	543,398	597,269	580,950	707,840	595,637	595,637
	Organization Total:	543,398	597,269	580,950	707,840	595,637	595,637

HUMAN RESOURCES

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Human Resources Director	88	1	1	1	1	1
Senior Human Resources Analyst	80	1	1	1	1	1
Safety Coordinator	78	1	1	1	1	1
Human Resources Representative	76	1	1	1	1	1
Human Resources Technician	73	0	1	1	1	1
Administrative Assistant I	70	1	0	0	0	0
Custodian	63	2	1	0	0	0
Full-time		7	6	5	5	5
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: COMMUNITY RELATIONS

DEPARTMENT OVERVIEW:

The Community Relations Department engages State and local units of government, private and public organizations, civil and human rights groups, local community leaders, and citizens of Goldsboro in deep and diverse ways. The Department is the City's arbitrator, investigator, and/or compliance officer in some case for community conflicts and tensions arising from differences of race, color, national origin, gender, gender identity, sexual orientation, religion, employment, housing, Federal laws, and disability. The Community Relations Department is committed to assisting the citizens of Goldsboro to develop mechanisms and community capacity to link the underlying interests of the community to ensure racial and cultural harmony.

GOALS/MAJOR OBJECTIVES:

- Promote an unbiased social environment for cultural awareness and sensitivity.
- Engage the community in diversity and cultural activities and differences.
- Develop and maintain partnerships that build inclusive community structures, processes and relationships that are equitably.
- Focus to create and connect the community with housing and socioeconomic opportunities.

SIGNIFICANT BUDGET ISSUES:

- Allocation level of resources that will be needed by the Community Relations Department to execute authorized or proposed activities, consistent with organizational and community mandates and policy objectives to ensure racial and cultural harmony.

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1017 Community Relations
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	53,323	76,455	71,916	82,059	82,059	82,059
1222	Summer Youth Program	4,669	15,000	42,684	55,000	30,000	30,000
1260	Salaries & Wages Part-Time	14,652	12,000	6,085	0	0	0
1810	Social Security	5,412	7,915	8,895	10,485	10,485	10,485
1821	NCLGERS-Retirement	3,781	5,803	4,512	6,425	6,425	6,425
1822	401-K Retirement	3,543	2,294	3,714	7,843	5,490	5,490
1830	Hospital Insurance	4,432	8,802	8,037	9,198	9,198	9,198
1860	Worker's Compensation	621	652	656	692	692	692
1932	Medical Exams	142	180	0	0	0	0
2201	Comm/Empl Awards & Functions	2,325	1,000	3,500	3,500	2,000	2,000
2202	Luncheon/Dinner Meetings		0	0	500	500	500
2203	Employee Appreciation		0	0	48	48	48
2323	Other Training	2,500	0	0	2,000	2,000	2,000
2601	Office Supplies	497	1,500	2,100	1,800	1,800	1,800
2993	Operational Supplies	3,722	1,500	1,500	1,800	1,800	1,800
3121	Travel	4,613	2,500	6,000	6,500	3,000	3,000
3122	Travel Salary Expense	0	0	0	0	0	0
3210	Telephone		0	0	750	750	750
3250	Postage	550	1,000	1,179	1,000	1,000	1,000
3410	Printing		0	0	0	0	0
3421	Copy Machine Cost	2,640	300	965	3,300	800	800
3521	Office Machine Maintenance	0	100	100	1,500	1,500	1,500
3700	Advertising		0	0	2,000	1,000	1,000
4541	Employee Personal Liability	13	13	13	13	13	13
4911	Subscriptions		0	0	0	0	0
4912	Fees & Dues	45	275	275	275	275	275
9561	Office Supplies	210	250	750	250	250	250
	Fund Total:	107,690	137,539	162,881	196,938	161,085	161,085
	Organization Total:	107,690	137,539	162,881	196,938	161,085	161,085

COMMUNITY RELATIONS

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Community Relations Director	82	1	1	1	1	1
Community Relations Specialist	76	1	1	1	1	1
Community Development Specialist	73	0	0	1	1	1
Administrative Assistant I	70	1	1	1	0	0
Full-time		3	3	4	3	3
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: PARAMOUNT THEATRE

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to nurture the community's love for the performing arts and improve their quality of life by presenting high-caliber and diverse talent on a local and professional level. We educate and entertain while serving as a destination and landmark to the community's history. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals.
- Continue to build on box office services offered to renters, providing excellent and efficient customer service.
- Seek out more opportunities to bring groups to theatre increasing overnight stays and revenue from occupancy tax.
- Build on existing and create new relationships within the community to increase participation and awareness of our mission.
- Maintenance repairs & improvements to maintain a strong appearance
- Incorporate residency workshops through Dance Initiative grant. Educate community on Contemporary & Modern Dance

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI/SESAC licensing fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance. Maintenance repairs & replacements: Carpet replacement, Soft goods: repaired, cleaned and fire retardant applied and interior painting to auditorium and back of house.
- Performing Art Series includes six performances & six movies. Contracts are underway and in negotiation. Revenues expected to match or exceed artist fee. Subject to change due to offers and contracts accepted.
- Travel includes SouthArts Performing Arts Exchange, required attendance by Dance Touring Initiative grant. 50% covered by SouthArts, 50% covered by City of Goldsboro. Leadership Wayne.

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	114,253	113,627	116,713	120,005	115,132	115,132
1224	Cell Phone Stipend		0	0	720	720	720
1260	Salaries & Wages Part-Time	73,227	99,000	94,696	104,205	99,000	99,000
1810	Social Security	14,218	16,266	14,611	17,207	16,436	16,436
1821	NCLGERS-Retirement	8,382	8,625	9,182	9,396	9,015	9,015
1822	401-K Retirement	3,426	3,409	3,473	6,000	4,030	4,030
1830	Hospital Insurance	11,398	11,736	11,801	12,264	12,264	12,264
1850	Unemployment Compensation		500	500	500	500	500
1860	Worker's Compensation	257	270	272	192	192	192
1915	Bank Fees	822	1,000	800	1,000	1,000	1,000
1932	Medical Exams	262	0	90	0	0	0
1991	Consultant Fees		0	0	0	0	0
2111	Cleaning Supplies	0	5,600	4,113	5,600	4,500	4,500
2121	Uniforms	460	500	500	750	750	750
2203	Employee Appreciation	38	32	32	32	32	32
2501	Vehicle Operation/Maintenance		0	0	0	0	0
2601	Office Supplies	1,184	1,420	1,207	1,200	1,200	1,200
2993	Operational Supplies	7,279	6,950	10,000	10,200	7,200	7,200
3121	Travel	1,772	2,295	1,925	2,380	2,380	2,380
3210	Telephone	665	720	665	0	0	0
3250	Postage	377	2,500	250	500	500	500
3310	Electricity	34,844	42,000	44,479	45,000	45,000	45,000
3330	Natural Gas	4,430	3,000	3,214	3,200	3,200	3,200
3410	Printing	7,437	8,000	8,000	8,000	8,000	8,000
3511	Building Maintenance	63,211	63,765	68,000	88,600	60,000	60,000
3700	Advertising	18,756	18,850	17,000	17,000	17,000	17,000
4511	Multi-Peril Insurance	4,201	4,411	3,757	3,954	3,954	3,954
4541	Employee Personal Liability	9	9	9	6	6	6
4911	Subscriptions	156	145	162	162	162	162
4912	Fees & Dues	789	1,650	2,937	2,760	2,760	2,760
4924	Performance Series	71,133	48,500	48,500	53,000	53,000	53,000
4930	Film Festival		0	0	0	0	0
4990	Equipment Expense		0	0	0	8,000	8,000
5441	Utility Flatbed Truck		0	0	0	0	0
9561	Office Supplies	53	200	75	200	200	200
Fund Total:		443,039	464,980	466,963	514,033	476,133	476,133
Organization Total:		443,039	464,980	466,963	514,033	476,133	476,133

PARAMOUNT

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Paramount Theater Director	82	1	1	1	1	1
Theater Service Coordinator	74	1	1	1	1	1
Full-time		2	2	2	2	2
Permanent Part-time		1	1	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: GOLDSBORO EVENT CENTER

DEPARTMENT OVERVIEW:

Formerly known as the Goldsboro Country Club and purchased by the City of Goldsboro. The Goldsboro Event Center serves as the home of the Goldsboro Municipal Golf Course Clubhouse and a venue for public and private events. Venue offers a variety of meeting spaces most notably for banquets, weddings, seminars, celebrations and expositions.

GOALS/MAJOR OBJECTIVES:

- Increase community awareness and usage through promotion.
- Utilize full-time manager to efficiently manage facility and represent City to the community.
- Increase use of bar for revenue.
- Increase advertising for wedding/receptions through online presence.
- Organize first annual Wedding Expo in collaboration with local community.

SIGNIFICANT BUDGET ISSUES:

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1020 Goldsboro Event Center
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	6,577	38,000	34,524	38,000	38,000	38,000
1260	Salaries & Wages Part-Time	29,650	26,500	25,000	26,644	20,644	20,644
1810	Social Security	2,771	4,935	3,763	4,945	4,486	4,486
1821	NCLGERS-Retirement	483	2,885	2,583	2,975	2,975	2,975
1822	401-K Retirement	197	1,140	1,019	1,900	1,330	1,330
1830	Hospital Insurance	4	5,868	2,030	6,132	6,132	6,132
1860	Worker's Compensation	526	0	0	95	95	95
1915	Bank Fees	1,234	1,500	150	500	500	500
1932	Medical Exams		0	70	0	0	0
2111	Cleaning Supplies	350	2,860	1,200	2,850	1,850	1,850
2121	Uniforms	436	500	648	700	700	700
2203	Employee Appreciation		16	16	16	16	16
2391	First Aid	0	200	100	100	100	100
2601	Office Supplies	806	425	750	425	425	425
2993	Operational Supplies	52,188	12,555	0	16,965	13,000	13,000
3121	Travel	35	300	0	1,000	0	0
3250	Postage	0	500	50	200	200	200
3310	Electricity	18,305	21,000	25,503	26,000	26,000	26,000
3330	Natural Gas	4,109	5,000	8,307	8,400	8,400	8,400
3410	Printing	131	1,200	775	600	600	600
3511	Building Maintenance	23,802	12,065	12,065	12,365	12,365	12,365
3700	Advertising	3,249	7,150	6,349	5,650	3,650	3,650
4511	Multi-Peril Insurance	2,059	2,162	2,106	2,219	2,219	2,219
4541	Employee Personal Liability		0	0	3	3	3
4911	Subscriptions		0	0	0	0	0
4912	Fees & Dues		0	0	0	0	0
5816	Furnace/Electric Air Conditioner	4,204	0	0	0	0	0
9561	Office Supplies	0	200	54	200	200	200
	Fund Total:	151,116	146,961	127,062	158,884	143,890	143,890
	Organization Total:	151,116	146,961	127,062	158,884	143,890	143,890

GOLDSBORO EVENT CENTER

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Event Center Manager	73	0	0	1	1	1
Full-time		0	0	1	1	1
Part-time		0	1	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: INSPECTIONS

DEPARTMENT OVERVIEW:

The Inspections Department enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This department is also responsible for the issuance of all new Business Registrations, ABC license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe and secure dwellings and commercial properties. We strive to build and support thriving livable neighborhoods, promote strong community health and build trust as we support the continual growth of Goldsboro. We remain focused on providing extraordinary customer service for the public-at-large to meet the community's needs.

GOALS/MAJOR OBJECTIVES:

- Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one-stop-shop”.
- Further develop a more cohesive operational environment in order to guide the public through the processes easier.
- Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
- Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the workload increases for building/fire inspections.

SIGNIFICANT BUDGET ISSUES:

- Preserve the current software quality by IT support on reporting capabilities and cost associated with Code Enforcement and Minimum Housing.
- Provide paid continuing education, required by their certification, for Inspectors.
- Provide funding for building demolition of substandard buildings in order to improve the overall appearance of the city and quality of life for citizens of Goldsboro.

Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	412,244	405,774	416,307	422,656	422,656	422,656
1810	Social Security	30,690	31,042	30,471	32,333	32,333	32,333
1821	NCLGERS-Retirement	30,810	30,799	31,452	33,094	33,094	33,094
1822	401-K Retirement	12,593	12,173	12,447	21,133	14,793	14,793
1830	Hospital Insurance	44,631	46,944	47,221	49,056	49,056	49,056
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,805	1,895	1,908	2,013	2,013	2,013
1915	Bank Fees	7,839	8,000	10,000	10,000	10,000	10,000
1932	Medical Exams	195	200	0	200	200	200
1991	Consultant Fees	1,500	5,000	5,000	5,000	2,000	2,000
2123	Protective Clothing	0	800	800	800	800	800
2203	Employee Appreciation	117	128	128	128	128	128
2323	Other Training	1,378	5,274	5,274	6,974	5,000	5,000
2501	Vehicle Operation/Maintenance	2,224	5,000	5,000	5,000	5,000	5,000
2502	Vehicle Fuel	3,588	10,000	10,000	10,000	10,000	10,000
2601	Office Supplies	4,206	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	550	900	900	900	900	900
3121	Travel	3,170	10,000	10,000	10,000	6,000	6,000
3210	Telephone	3,254	3,800	3,800	3,840	3,840	3,840
3250	Postage	7,707	3,500	3,500	5,500	4,000	4,000
3410	Printing	379	400	400	400	400	400
3421	Copy Machine Cost	711	850	850	850	850	850
3511	Building Maintenance	2,280	0	0	0	0	0
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement	2,655	10,000	10,000	10,000	5,000	5,000
3993	Building Demolition	236,530	275,000	275,000	205,200	200,200	200,200
4521	Auto Liability	1,259	1,385	1,385	1,524	1,524	1,524
4541	Employee Personal Liability	45	45	45	45	45	45
4911	Subscriptions	52	200	200	200	200	200
4912	Fees & Dues	1,799	1,842	1,842	1,842	1,842	1,842
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks	20,329	20,000	20,000	25,000	0	0
9561	Office Supplies	464	372	372	372	372	372
Fund Total:		835,004	896,273	909,252	869,010	817,196	817,196
Organization Total:		835,004	896,273	909,252	869,010	817,196	817,196

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-1024

FUND - GENERAL
DEPARTMENT - INSPECTIONS

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Compact Pick-Up Truck	Replacement of 2001 Ford Ranger	5412	1	25,000		0
TOTALS				25,000		0

INSPECTIONS

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Building Code Administrator	82	1	1	1	1	1
Plans Examiner	75	1	1	1	1	1
Master Building Inspector	75	0	0	0	0	1
Building Inspector	73	3	3	3	3	2
Administrative Assistant II	72	0	0	1	1	1
Minimum Housing Inspector	71	1	1	1	1	1
Administrative Assistant I	70	1	1	0	0	0
Permit Technician	69	1	1	1	1	1
Full-time		8	8	8	8	8
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro to increase the value of the tax base to support the City's growth. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Increase private investment in downtown.
2. Decrease vacancy rates from approximately 40% overall to 15%.
3. Decrease percentage of buildings in "poor condition" from approximately 40% to 15%.
4. Increase residential density and development.
5. Increase quantity, diversity and quality of businesses.
6. Conduct a Downtown Master Plan Refresh to focus on the above objectives.
7. Continue our recent improved assistance to businesses and property owners.

SIGNIFICANT BUDGET ISSUES:

- Getting support for adequate staff to fulfill the expectations and new demands due to influx of interest in downtown and increased recent investments.
- Need for adequate incentives to meet recruitment, occupancy, development and reinvestment goals needed.
- Implementation of the remaining public capital improvement projects approved in the Master Plan: Union Station and Residential Development
- Marketing Costs & Effectiveness.

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	184,875	183,169	187,492	182,678	182,678	182,678
1260	Salaries & Wages Part-Time	19,532	22,598	22,673	23,645	23,645	23,645
1810	Social Security	15,195	15,742	15,195	15,784	15,784	15,784
1821	NCLGERS-Retirement	13,570	13,903	15,324	16,155	16,155	16,155
1822	401-K Retirement	5,546	5,495	5,623	9,134	6,394	6,394
1830	Hospital Insurance	17,098	17,604	17,710	18,396	18,396	18,396
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	453	476	480	506	506	506
1932	Medical Exams		0	0	0	0	0
1991	Consultant Fees	2,000	3,000	3,400	94,000	4,000	4,000
2203	Employee Appreciation		48	58	48	48	48
2323	Other Training	1,099	1,099	1,099	899	899	899
2601	Office Supplies	4,606	6,105	5,205	5,855	5,855	5,855
2993	Operational Supplies	2,471	3,100	2,657	3,100	2,700	2,700
3121	Travel	6,755	7,250	7,250	7,550	6,000	6,000
3210	Telephone		0	0	0	0	0
3250	Postage	1,240	6,000	5,250	6,000	5,000	5,000
3310	Electricity	3,839	7,200	7,200	7,200	7,200	7,200
3421	Copy Machine Cost	10	0	1	0	0	0
3521	Office Machine Maintenance	24,208	26,000	26,000	26,000	26,000	26,000
3702	Communications and Marketing	2,961	5,000	5,500	5,000	5,000	5,000
3914	Contract Services	0	840	26,201	756	756	756
4511	Multi-Peril Insurance	858	901	3,816	4,007	4,007	4,007
4541	Employee Personal Liability	13	13	13	13	13	13
4911	Subscriptions	176	280	280	212	212	212
4912	Fees & Dues	1,414	850	1,363	650	650	650
4991	Downtown Projects	71,430	7,500	19,299	944,750	112,000	112,000
9561	Office Supplies	172	300	300	300	300	300
	Fund Total:	379,521	334,473	379,389	1,372,638	444,198	444,198
	Organization Total:	379,521	334,473	379,389	1,372,638	444,198	444,198

DOWNTOWN DEVELOPMENT CORP

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Downtown Development Director	83	1	1	1	1	1
Promotions Coordinator	77	1	1	1	1	1
Business & Property Development Specialist	77	1	1	1	1	1
Administrative Assistant III	73	0	0	0	0	0
Full-time		3	3	3	3	3
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY

DEPARTMENT OVERVIEW:

The Information Technology Department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

- Upgrade network infrastructure
- Expand server and network storage capacity
- Replace current IT vehicles with vehicles that better meet our needs
- Acquire fiber optic splicing trailer to allow IT staff to provide better service and support for the signal and IT fiber network

SIGNIFICANT BUDGET ISSUES:

- Cost of adding staff needed to meet the City's technology needs
- Cost to complete fiber connections to Water Treatment Plant
- Cost of Software maintenance and support
- Cost of future upgrades; technology replacement plans
- Training costs for IT related training

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 1030 Information Technology
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	345,049	384,986	393,761	566,746	403,089	403,089
1224	Cell Phone Stipend		0	0	5,040	5,040	5,040
1260	Salaries & Wages Part-Time		0	0	0	0	0
1810	Social Security	24,497	29,452	27,656	43,742	31,222	31,222
1821	NCLGERS-Retirement	25,300	29,221	29,821	44,376	31,562	31,562
1822	401-K Retirement	10,341	11,550	11,797	28,337	14,108	14,108
1830	Hospital Insurance	34,195	41,076	41,080	61,320	42,924	42,924
1860	Worker's Compensation	673	707	711	750	750	750
1932	Medical Exams	117	0	0	0	0	0
1991	Consultant Fees	14,625	21,000	21,000	34,000	16,000	16,000
2124	Shoes-Steel Toe	464	720	720	900	720	720
2203	Employee Appreciation	96	128	128	160	160	160
2323	Other Training	4,671	11,950	22,865	23,800	12,000	12,000
2501	Vehicle Operation/Maintenance	89	500	1,131	800	800	800
2502	Vehicle Fuel	90	500	475	500	500	500
2601	Office Supplies		0	0	600	600	600
2993	Operational Supplies	26,113	20,000	20,000	27,400	20,000	20,000
3121	Travel	4,147	8,100	8,100	12,700	7,000	7,000
3210	Telephone	196,323	146,860	222,360	216,700	200,000	200,000
3250	Postage	183	300	300	300	300	300
3421	Copy Machine Cost	1	0	90	100	100	100
3511	Building Maintenance	0	10,000	14,085	55,500	15,000	15,000
3522	Machine/Equipment Maintenance	75	800	8,747	800	800	800
3950	Education Reimbursement		1,100	1,100	2,200	2,200	2,200
4211	Cisco Smart Net Maintenance	42,756	45,000	45,000	45,000	30,000	30,000
4221	Software License Fees	346,482	400,000	401,259	500,580	400,000	400,000
4541	Employee Personal Liability	22	22	22	22	22	22
4990	Equipment Expense	0	2,400	2,400	25,200	10,000	10,000
5088	Fiber Splicing Trailer		0	0	25,000	0	0
5157	Software Expense		0	0	0	0	0
5158	Wireless Connections		0	0	0	0	0
5202	Technology Capital		0	0	34,600	0	0
5203	Fiber Switches		0	0	0	0	0
5219	Network Equipment	316,332	0	873	0	0	0
5222	Network Server		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	27,000	0	0
5447	Mini Cargo Van		0	0	0	0	0
5891	Disaster Recovery Server		0	0	0	0	0
	Fund Total:	1,392,641	1,166,372	1,275,481	1,784,173	1,244,897	1,244,897
	Organization Total:	1,392,641	1,166,372	1,275,481	1,784,173	1,244,897	1,244,897

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-1030

**FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Fiber Splicing Trailer	Fiber Splicing Trailer	5088	1	25,000		0
Technology Capital	Barracuda Archiver	5202	1	7,300		0
Technology Capital	Drone	5202	1	10,700		0
Technology Capital	Zoom Camera for Drone	5202	1	8,000		0
Technology Capital	Thermal Imaging Camera	5202	1	8,600		0
Crew-Cab Pick-Up Truck	Replacment for Malibu	5423	1	27,000		0
TOTALS				86,600		0

INFORMATION TECHNOLOGY

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
IT Director	88	1	1	1	1	1
Assistant IT Director	84	0	0	0	0	1
Programmer Analyst	81	0	0	0	0	1
Network Engineer	80	1	1	1	1	1
Server/Database Administrator	80	1	1	1	1	0
Computer Systems Administrator II	80	1	1	1	1	1
Web Developer/Computer Systems Administrator	78	1	1	1	1	0
Computer Systems Administrator I	77	0	0	1	1	1
Help Desk Support Technician	73	0	0	1	1	1
Full-time		5	5	7	7	7
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/ADMINISTRATION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizenry
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Optimize Public Works department in materials, finance, and manpower.

SIGNIFICANT BUDGET ISSUES:

- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Neglect of facility infrastructure including... lack of repairs and painting of shelters, lack of maintenance on old car wash, lack of maintenance/upkeep on the perimeter fence, which is now rusted and piece-mealed and dated/ unprofessional furniture in the offices and main reception area

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	162,676	193,795	175,009	209,232	209,232	209,232
1224	Cell Phone Stipend		0	0	1,440	1,440	1,440
1810	Social Security	12,350	14,826	13,103	16,116	16,116	16,116
1821	NCLGERS-Retirement	12,320	14,709	13,217	16,383	16,383	16,383
1822	401-K Retirement	5,035	5,814	5,232	10,462	7,323	7,323
1830	Hospital Insurance	13,261	17,604	14,799	18,396	18,396	18,396
1860	Worker's Compensation	433	455	458	483	483	483
1991	Consultant Fees	3,600	0	600	0	0	0
2121	Uniforms	384	300	250	450	450	450
2123	Protective Clothing		0	0	0	0	0
2124	Shoes-Steel Toe	300	180	180	180	180	180
2203	Employee Appreciation	1,293	1,376	1,400	1,424	1,424	1,424
2323	Other Training	2,690	1,950	800	1,500	1,500	1,500
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	122	500	400	500	500	500
2502	Vehicle Fuel	1,278	700	0	700	700	700
2598	Fuel Tank Maintenance	1,260	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	4,029	3,500	3,200	3,500	3,500	3,500
2993	Operational Supplies	8,707	11,500	11,000	14,500	12,500	12,500
3121	Travel	642	1,000	200	1,000	1,000	1,000
3210	Telephone	664	720	720	0	0	0
3250	Postage	9	15	5	10	10	10
3310	Electricity	92,421	108,000	113,000	120,000	115,000	115,000
3330	Natural Gas	22,722	24,000	25,000	25,000	25,000	25,000
3410	Printing	0	50	40	50	50	50
3421	Copy Machine Cost	2,557	2,900	2,900	2,900	2,900	2,900
3914	Contract Services	11,105	15,000	10,200	18,000	18,000	18,000
3950	Education Reimbursement	448	1,100	0	1,100	0	0
3996	Clean and Cut Lots		0	0	0	0	0
4511	Multi-Peril Insurance	19,914	20,909	15,362	16,131	16,131	16,131
4521	Auto Liability	1,266	1,393	1,393	1,532	1,532	1,532
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	240	350	200	350	350	350
5104	Desks		0	0	0	0	0
5213	Lobby Seating		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	35,000	0	0
9561	Office Supplies	125	200	0	200	200	200
Fund Total:		381,860	444,115	409,937	517,808	471,569	471,569
Organization Total:		381,860	444,115	409,937	517,808	471,569	471,569

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-1111

**FUND - GENERAL
DEPARTMENT - PUBLIC WORKS ADM.**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Pick-Up Truck	New Request	5423	1 35,000	0
TOTALS			35,000	0

PUBLIC WORKS-ADMINISTRATION

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Public Works Director	88	1	1	1	1	1
Public Works Deputy Director	84	0	1	1	1	1
Administrative Assistant III	73	1	1	1	1	1
Full-time		2	3	3	3	3
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/GARAGE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven (7) divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm -Storm Water Maintenance, Sanitation, Street & Storm -Street Maintenance and Garage. Goals, objectives, and significant budget issues for the Fleet Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Increase staff training to remain current with the repairs/maintenance of modern vehicles and equipment.
- Track and manage fuel use and advise agencies of same.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.
- Continue to address items as suggested by Garage consultant to increase efficiency and quality of how garage operates.
- Deal with aging fleet and underutilized vehicles.
- Increase staffing to better align to the City's needs.

SIGNIFICANT BUDGET ISSUES:

- Managing rising tire costs and other petroleum related costs.
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles.
- Staff the garage personnel to the proper requirements

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	422,743	454,665	445,438	499,130	461,383	461,383
1220	Salaries & Wages Overtime	7,217	2,500	1,100	2,000	2,000	2,000
1260	Salaries & Wages Part-Time	6,069	0	0	9,000	9,000	9,000
1810	Social Security	31,348	34,974	31,841	39,025	36,137	36,137
1821	NCLGERS-Retirement	31,559	34,699	33,002	39,238	36,283	36,283
1822	401-K Retirement	12,899	13,715	12,947	25,056	16,218	16,218
1830	Hospital Insurance	52,266	64,548	60,313	73,584	67,452	67,452
1850	Unemployment Compensation		0	1,396	0	0	0
1860	Worker's Compensation	2,155	2,263	2,277	2,402	2,402	2,402
1932	Medical Exams	184	0	0	0	0	0
1991	Consultant Fees	4,460	0	20,000	3,500	3,500	3,500
2111	Cleaning Supplies	470	450	450	450	450	450
2121	Uniforms		10,000	10,000	10,000	10,000	10,000
2123	Protective Clothing	102	450	450	450	450	450
2124	Shoes-Steel Toe	1,122	1,170	1,170	1,200	1,200	1,200
2323	Other Training	5,243	5,450	5,750	5,450	5,450	5,450
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	4,832	4,500	4,500	4,500	4,000	4,000
2502	Vehicle Fuel	1,621	3,000	1,700	3,000	2,000	2,000
2511	Oil & Lubricants	24,165	35,000	35,000	35,000	35,000	35,000
2520	Tires & Tubes	143,204	175,000	176,200	175,000	175,000	175,000
2521	Tire Repairs	20,464	25,000	25,000	25,000	25,000	25,000
2531	Automotive Parts	342,891	400,000	403,244	400,000	351,000	351,000
2592	Gasoline	394,908	389,640	500,000	480,000	500,000	500,000
2593	Batteries	12,180	12,000	12,000	12,000	12,000	12,000
2595	Car Wash	0	4,000	4,000	4,000	4,000	4,000
2596	Diesel Fuel	232,269	289,640	390,000	365,000	360,000	360,000
2601	Office Supplies	455	500	500	500	500	500
2993	Operational Supplies	29,095	20,000	18,300	20,000	20,000	20,000
2994	Tools	8,459	7,800	7,800	8,400	8,400	8,400
2995	Welding Supplies	1,403	3,000	3,000	3,000	3,000	3,000
2999	Welding Gases	1,072	1,500	1,500	1,500	1,500	1,500
3121	Travel	531	3,000	3,000	3,000	3,000	3,000
3210	Telephone	1,487	1,692	2,600	2,500	2,500	2,500
3250	Postage	1	15	1	10	10	10
3410	Printing	40	50	50	50	50	50
3522	Machine/Equipment Maintenance	17,393	9,300	9,300	9,300	9,300	9,300
3531	Outside Repairs	146,447	65,000	100,000	120,000	100,000	100,000
3950	Education Reimbursement	0	1,100	0	1,100	0	0
4391	Equipment Rent	13,203	15,000	15,000	15,000	12,000	12,000
4511	Multi-Peril Insurance	4,264	4,478	3,290	3,454	3,454	3,454
4521	Auto Liability	1,463	1,609	1,609	1,770	1,770	1,770

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4541	Employee Personal Liability	49	49	49	49	49	49
4912	Fees & Dues	180	200	200	200	200	200
4990	Equipment Expense	9,782	10,000	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	0	0	0
5452	Jeep		30,000	28,572	0	0	0
5527	Miscellaneous Equipment	24,576	0	8,774	14,500	0	0
5632	Utility Vehicle	34,938	0	0	0	0	0
5644	Power Lifts		0	0	44,500	0	0
	Fund Total:	2,049,209	2,136,957	2,381,323	2,462,818	2,285,658	2,285,658
	Organization Total:	2,049,209	2,136,957	2,381,323	2,462,818	2,285,658	2,285,658

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-1114

FUND - GENERAL
DEPARTMENT - GARAGE

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Hydraulic Lift	Replacement	5527	1 14,500	0
Power Lifts	Replacements	5644	1 44,500	0
TOTALS			59,000	0

*** Equipment Loan

GARAGE

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Fleet Maintenance Superintendent	81	1	1	1	1	1
Fleet Maintenance Supervisor	77	1	1	1	2	2
Senior Fleet Mechanic	73	5	6	6	6	6
Welder	72	1	1	1	1	1
Inventory Specialist	70	1	1	1	1	1
Administrative Support Specialist	70	0	0	0	0	0
Mechanic	69	1	0	0	0	0
Full-time		10	10	10	11	11
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/07/2018

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Organization: 1115 Garage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4972	Garage Service Credits	-1,359,665	-1,650,000	-1,250,000	-1,650,000	-1,680,000	-1,680,000
	Fund Total:	-1,359,665	-1,650,000	-1,250,000	-1,650,000	-1,680,000	-1,680,000
	Organization Total:	-1,359,665	-1,650,000	-1,250,000	-1,650,000	-1,680,000	-1,680,000

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/BUILDING & GROUNDS

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building & Grounds Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building & Grounds Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued Building Maintenance of City facilities, assume Grounds Maintenance of City owned lots
- Continue to provide support for other departments
- Continue repair/maintenance of complex's facilities—interior and exterior
- Transfer to city traffic engineer street/parking lot marking and sign maintenance/installation
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- Excessive cost to repair and/or paint infrastructure due to 20+ years of severe neglect and lack of preventative maintenance efforts
- Personnel shortage hampers ability to effectively maintain and/or perform preventative maintenance on facilities
- Wash rack facility has been neglected to the point where a portion is structurally unstable and needs to be restored

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 1133 Building Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	258,242	264,077	265,804	400,504	352,328	352,328
1220	Salaries & Wages Overtime	7,208	4,500	7,200	4,300	4,300	4,300
1224	Cell Phone Stipend		0	0	2,160	2,160	2,160
1260	Salaries & Wages Part-Time	2,447	0	1,722	11,917	11,917	11,917
1274	Call Duty Pay		0	0	6,500	0	0
1810	Social Security	20,031	20,547	20,406	31,630	27,447	27,447
1821	NCLGERS-Retirement	19,526	20,385	31,285	32,205	27,924	27,924
1822	401-K Retirement	7,981	8,058	8,113	20,565	12,482	12,482
1830	Hospital Insurance	33,472	35,208	33,009	61,320	55,188	55,188
1860	Worker's Compensation	1,407	1,477	1,487	1,569	1,569	1,569
1932	Medical Exams		0	0	0	0	0
2121	Uniforms	1,493	2,100	2,100	3,300	3,300	3,300
2123	Protective Clothing	235	630	630	1,250	1,250	1,250
2124	Shoes-Steel Toe	506	630	630	990	990	990
2323	Other Training	1,461	1,140	1,100	2,155	2,155	2,155
2501	Vehicle Operation/Maintenance	5,306	6,500	4,700	25,500	20,000	20,000
2502	Vehicle Fuel	3,669	5,500	3,600	11,000	11,000	11,000
2993	Operational Supplies	31,578	32,500	36,500	52,000	37,000	37,000
2994	Tools	1,674	1,500	1,700	2,250	2,250	2,250
3121	Travel	126	500	700	1,600	1,600	1,600
3210	Telephone	2,335	2,160	3,100	5,800	5,800	5,800
3250	Postage	0	15	0	10	10	10
3312	Traffic Signal Electricity		0	0	0	0	0
3511	Building Maintenance	73,177	45,375	52,000	111,000	45,000	45,000
3515	Roof Repairs		0	0	0	0	0
3517	Roof Repairs-Garage	14,599	0	0	0	0	0
3522	Machine/Equipment Maintenance	1,234	5,000	4,000	10,000	7,000	7,000
3591	Radio Maintenance	2,821	2,500	1,222	3,000	3,000	3,000
3592	Maintenance Materials		0	0	0	0	0
3593	Asphalt Repairs		0	0	0	0	0
3950	Education Reimbursement	451	1,100	1,100	2,200	1,100	1,100
4221	Software License Fees		0	0	0	0	0
4401	Generator Contract		0	0	0	0	0
4511	Multi-Peril Insurance	5,929	6,226	4,574	4,803	4,803	4,803
4521	Auto Liability	2,124	2,336	2,336	2,570	2,570	2,570
4541	Employee Personal Liability	35	35	35	35	35	35
4912	Fees & Dues	73	400	0	400	400	400
4990	Equipment Expense	4,158	0	0	0	0	0
5086	Garage Bay Door		0	0	0	0	0
5087	LED Lights		5,500	5,500	0	0	0
5099	Gates		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0

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Organization: 1133 Building Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5422	Bucket Truck		0	0	120,000	120,000	120,000
5486	72" Cut Riding Mower		0	0	15,000	0	0
5601	Fence/Railings		0	0	0	0	0
5632	Utility Vehicle		35,000	34,694	0	0	0
5739	Building Expansion		0	0	250,000	0	0
5801	Equipment Shelter	19,671	21,000	19,940	0	0	0
5810	Gas Pak A/C Units		0	0	10,000	0	0
	Fund Total:	522,969	531,899	549,187	1,207,533	764,578	764,578
	Organization Total:	522,969	531,899	549,187	1,207,533	764,578	764,578

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-1133

**FUND - GENERAL
DEPARTMENT - BUILDING & GROUNDS**

ITEM	REMARKS	ACCT NO	REQUESTED QTY	COST	APPROVED QTY	COST	
Bucket Truck	Replacement of 2000	5422	1	120,000	1	120,000	***
Mower	Replacement	5486	1	15,000		0	
Building Expansion	Expansion of Complex	5739		250,000		0	
Gas Pack/AC Unit	Replacement	5810		10,000		0	
TOTALS				395,000		120,000	

*** Equipment Loan

BUILDINGS & GROUNDS

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Buildings and Grounds Superintendent	82	1	1	1	1	1
Senior Building Maintenance Technician	75	2	2	2	2	2
Building Maintenance Technician	74	2	2	2	2	2
Sign Technician	70	1	1	1	1	0
Grounds Maintenance Equipment Operator	69	0	0	0	0	2
Grounds Maintenance Technician	67	0	0	0	0	2
Full-time		6	6	6	6	9
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/CEMETERY

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions- Administration, Building Maintenance, Distribution & Collection, Solid Waste, Streets & Storm Sewer Maintenance, Garage and Cemeteries. Goals, objectives, and significant budget issues for our Cemeteries are as follows.

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry.
- Continue to improve the appearance of both Willowdale and Elmwood Cemeteries by correctly positioning leaning stones and repairing broken ones.
- Continue work to digitize Cemetery records and scan them into Laserfiche.
- Work to open Phase one of the Elmwood expansion.

SIGNIFICANT BUDGET ISSUES:

- Funding for the expansions of both Cemeteries.
- Possible staffing shortage especially when either Cemetery is expanded.

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	175,446	178,441	163,132	179,445	179,445	179,445
1220	Salaries & Wages Overtime	2,802	2,600	2,650	3,500	3,500	3,500
1260	Salaries & Wages Part-Time	11,244	11,917	17,683	11,917	11,917	11,917
1810	Social Security	12,523	14,762	12,853	14,907	14,907	14,907
1821	NCLGERS-Retirement	13,083	13,741	13,732	14,325	14,325	14,325
1822	401-K Retirement	5,348	5,431	5,427	9,147	6,403	6,403
1830	Hospital Insurance	27,285	29,340	25,295	30,660	30,660	30,660
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,140	1,197	1,205	1,271	1,271	1,271
1932	Medical Exams	208	0	0	0	0	0
2121	Uniforms	950	1,000	1,000	1,000	1,000	1,000
2123	Protective Clothing	745	700	700	700	700	700
2124	Shoes-Steel Toe	264	450	450	450	450	450
2323	Other Training	30	400	200	600	600	600
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	14,500	13,000	13,000	15,000	15,000	15,000
2502	Vehicle Fuel	4,323	7,900	5,000	7,900	7,900	7,900
2993	Operational Supplies	8,741	15,000	13,000	15,000	15,000	15,000
2994	Tools	683	400	300	400	400	400
3121	Travel	0	100	0	100	100	100
3210	Telephone	923	1,056	1,056	1,020	1,020	1,020
3250	Postage	1	15	0	10	10	10
3310	Electricity	855	1,600	1,600	1,600	1,600	1,600
3321	Heating Fuel	896	1,300	1,300	1,300	1,300	1,300
3410	Printing	40	150	50	150	150	150
3511	Building Maintenance	2,636	2,000	2,000	16,000	1,000	1,000
3522	Machine/Equipment Maintenance		0	0	35,000	0	0
3994	Tree Service	1,750	6,000	9,250	6,000	6,000	6,000
4511	Multi-Peril Insurance	751	788	579	608	608	608
4521	Auto Liability	1,455	1,601	1,601	1,761	1,761	1,761
4541	Employee Personal Liability	22	22	22	22	22	22
4990	Equipment Expense		2,600	2,678	3,500	3,500	3,500
5410	Backhoe		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	0	0	0	0	0	0
5431	Riding Lawnmower		0	0	0	0	0
5479	Dump Truck (2 Ton)		0	0	0	0	0
5826	Willowdale Cemetery Expansion		0	0	0	0	0
5999	Elmwood Cemetery Expansion		5,000	0	0	0	0
Fund Total:		288,644	318,511	295,763	373,293	320,549	320,549
Organization Total:		288,644	318,511	295,763	373,293	320,549	320,549

CEMETERY

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Cemetery Superintendent	78	1	1	1	1	1
Cemetery Supervisor	72	1	1	1	1	1
Equipment Operator	69	1	1	1	1	1
Maintenance Technician	67	2	2	2	2	2
Full-time		5	5	5	5	5
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: FINANCE DEPARTMENT

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.
- G. Implementation of the new Utility Billing and Collection Software in July 2018.
- H. Finish Installation of the Automatic Metering Infrastructure and Reading System in FY 18-19

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Revenue sources.
- C. Fund Balance
- D. Departmental capital project funding.
- E. Bond and Debt Financing.

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Date: 06/07/2018

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Organization: 2111 Finance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	584,619	600,800	612,234	610,419	605,873	605,873
1260	Salaries & Wages Part-Time	39,762	32,000	51,070	32,000	32,000	32,000
1810	Social Security	44,800	48,410	48,064	49,145	48,797	48,797
1821	NCLGERS-Retirement	42,911	45,601	46,404	47,796	47,440	47,440
1822	401-K Retirement	17,539	18,024	18,359	30,521	21,206	21,206
1830	Hospital Insurance	70,319	76,284	76,743	79,716	79,716	79,716
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,762	2,900	2,919	3,080	3,080	3,080
1911	Audit	24,750	28,200	28,200	29,400	29,400	29,400
1915	Bank Fees	25,314	30,000	28,000	30,000	30,000	30,000
1932	Medical Exams	245	300	200	300	300	300
1991	Consultant Fees	51,633	92,800	90,000	58,500	50,000	50,000
2203	Employee Appreciation	290	256	262	256	256	256
2323	Other Training	76	1,600	1,500	1,600	1,600	1,600
2601	Office Supplies	9,302	9,500	9,500	9,500	9,500	9,500
2912	Data Processing Forms	2,392	2,500	2,400	2,500	2,500	2,500
2993	Operational Supplies	4,274	4,700	4,700	4,700	4,700	4,700
3121	Travel	4,298	4,000	3,800	4,000	4,000	4,000
3250	Postage	6,371	7,000	6,500	7,000	7,000	7,000
3410	Printing	760	1,000	900	1,000	1,000	1,000
3421	Copy Machine Cost	104	500	350	500	500	500
3511	Building Maintenance	0	7,500	7,500	1,000	1,000	1,000
3521	Office Machine Maintenance	2,817	3,400	3,000	3,400	3,400	3,400
3522	Machine/Equipment Maintenance	0	1,000	800	1,000	1,000	1,000
3999	Tax Listing	308,969	270,000	270,000	270,000	270,000	270,000
4531	Security Bonds	416	700	500	700	700	700
4541	Employee Personal Liability	58	58	58	58	58	58
4911	Subscriptions	0	1,000	500	1,000	1,000	1,000
4912	Fees & Dues	1,025	2,750	2,500	2,315	2,315	2,315
9511	Stockroom-Office Supplies	8,439	8,500	8,400	8,500	8,500	8,500
9561	Office Supplies	343	500	400	500	500	500
	Fund Total:	1,254,588	1,301,783	1,325,763	1,290,406	1,267,341	1,267,341
	Organization Total:	1,254,588	1,301,783	1,325,763	1,290,406	1,267,341	1,267,341

FINANCE

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Finance Director	88	1	1	1	1	1
Assistant Finance Director	81	1	1	1	1	1
Customer Service Manager	78	1	1	1	1	1
Customer Service Supervisor	76	1	1	1	1	1
Procurement & Collections Specialist	76	1	1	1	1	1
Senior Accounting Specialist	76	0	0	0	0	1
Accounting Specialist	74	1	1	1	1	0
Administrative Assistant III	73	1	1	1	1	1
Payroll Technician	72	1	1	1	1	1
Accounting Technician	71	1	1	1	1	1
Billing Technician	70	1	1	1	1	1
Customer Service Representative	67	3	3	3	3	3
Full-time		13	13	13	13	13
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/07/2018

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Organization: 2112 Office Supply Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4973	Office Supply Credits	-6,164	-9,000	-8,000	-9,000	-9,000	-9,000
	Fund Total:	-6,164	-9,000	-8,000	-9,000	-9,000	-9,000
	Organization Total:	-6,164	-9,000	-8,000	-9,000	-9,000	-9,000

DEPARTMENT/DIVISION: PLANNING DEPARTMENT

DEPARTMENT OVERVIEW:

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction which includes the administration of the City's transportation planning and code enforcement processes.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, conditional uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- c. Provide staff support to the Planning Commission, Board of Adjustment, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council with all the necessary information with which to make decisions affecting its citizenry.
- g. Lead the effort to implement the City's Comprehensive Land Use Plan.
- h. Provide support to other City departments as requested.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary and staffing constraints.
- c. Provide increased staff assistance related to implementation of transportation and comprehensive plan related goals.

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Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	426,755	482,540	457,028	516,113	516,113	516,113
1224	Cell Phone Stipend		0	0	0	720	720
1260	Salaries & Wages Part-Time	19,617	40,000	36,000	44,252	44,252	44,252
1810	Social Security	35,509	39,974	37,499	42,868	42,923	42,923
1821	NCLGERS-Retirement	35,072	36,625	37,613	40,412	40,412	40,412
1822	401-K Retirement	14,335	14,476	14,881	25,806	18,064	18,054
1830	Hospital Insurance	44,431	46,944	43,734	55,188	55,188	55,188
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,936	3,083	3,103	3,274	3,274	3,274
1932	Medical Exams	181	180	54	180	180	180
1991	Consultant Fees	4,038	17,000	16,000	40,000	28,000	28,000
2203	Employee Appreciation	123	128	116	144	144	144
2323	Other Training	0	2,450	1,500	1,500	1,500	1,500
2501	Vehicle Operation/Maintenance	7,219	4,800	3,000	3,000	3,000	3,000
2502	Vehicle Fuel	1,734	1,800	1,800	2,400	2,400	2,400
2601	Office Supplies	485	720	720	900	900	900
2603	Postage Machine Supplies	28,351	32,400	32,400	39,600	39,600	39,600
2993	Operational Supplies	3,766	3,440	3,270	7,150	3,500	3,500
3121	Travel	553	4,000	2,800	2,650	2,650	2,650
3210	Telephone	1,475	1,740	1,740	3,000	2,640	2,640
3250	Postage	4,386	3,000	3,000	3,600	3,600	3,600
3410	Printing	903	2,850	1,800	3,100	3,100	3,100
3421	Copy Machine Cost	2,387	4,200	3,800	3,120	3,120	3,120
3513	Tree Replacement	3,305	7,000	10,000	4,000	4,000	4,000
3522	Machine/Equipment Maintenance		0	0	0	0	0
3532	Maintenance of Enhancement Areas	52,030	42,680	48,630	49,480	45,000	45,000
3950	Education Reimbursement	1,100	1,100	1,100	1,100	1,100	1,100
3991	Commission Expenses	668	1,760	1,000	1,760	1,760	1,760
3994	Tree Service	40,392	60,000	76,000	70,000	60,000	60,000
3996	Clean and Cut Lots	26,997	35,000	35,667	41,800	35,620	35,620
4521	Auto Liability	1,664	1,830	1,830	2,013	2,013	2,013
4541	Employee Personal Liability	53	53	53	53	53	53
4911	Subscriptions	312	170	170	170	170	170
4912	Fees & Dues	1,639	2,640	2,000	2,180	2,180	2,180
4990	Equipment Expense		0	0	0	0	0
5101	Computer Work Station		0	0	0	0	0
5305	Computerized Signal System		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	27,000	0	0
5436	Pick-Up Truck W/Extended Cab		25,000	26,822	0	0	0
5558	Paper Copier		0	0	0	0	0

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Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
9561	Office Supplies	295	360	300	360	360	360
9923	Multi-Use Path Enhancement	537,525	0	116,785	0	0	0
9934	Transportation Planning	147,739	300,000	60,000	400,000	400,000	400,000
9960	Home Program Match		0	0	0	0	0
	Fund Total:	1,447,975	1,219,943	1,082,215	1,438,173	1,367,536	1,367,536
	Organization Total:	1,447,975	1,219,943	1,082,215	1,438,173	1,367,536	1,367,536

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 3151 FUND - GENERAL
DEPARTMENT - PLANNING

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Crew-Cab Pick-Up Truck	Replacement of 1998	5423	1 27,000	0
TOTALS			27,000	0

PLANNING

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Planning Director	83	1	1	1	1	1
Assistant Planning Director	80	0	0	1	1	1
Senior Planner	78	1	1	0	0	1
Zoning Administrator	78	1	1	1	1	1
Senior Planning Technician	76	1	1	1	1	1
GIS Specialist	75	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
Planning Technician	72	1	0	0	0	0
Environmental Codes Inspector	71	1	2	2	2	2
Administrative Assistant I	70	1	0	0	0	0
Full-time		9	8	8	8	9
Permanent Part-time		0	0	0	0	0

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City of Goldsboro, NC
 Budget Worksheet
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Organization: 4134 Streets & Storm Sewers-General
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	833,927	762,255	783,261	434,311	434,311	434,311
1220	Salaries & Wages Overtime	51,258	10,176	10,000	6,000	6,000	6,000
1224	Cell Phone Stipend		0	0	720	720	720
1260	Salaries & Wages Part-Time		11,918	12,122	0	0	0
1274	Call Duty Pay	875	6,500	6,500	3,250	3,250	3,250
1810	Social Security	64,929	60,499	58,127	33,987	33,987	33,987
1821	NCLGERS-Retirement	65,037	59,121	60,307	34,731	34,731	34,731
1822	401-K Retirement	26,582	23,368	23,868	22,178	15,525	15,525
1830	Hospital Insurance	113,778	119,707	108,413	73,584	73,584	73,584
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	5,634	5,565	5,601	5,259	5,259	5,259
1932	Medical Exams	789	0	0	0	0	0
1991	Consultant Fees		3,600	0	0	0	0
2121	Uniforms	7,093	8,050	6,550	4,180	4,180	4,180
2123	Protective Clothing	2,543	3,750	3,750	2,250	2,250	2,250
2124	Shoes-Steel Toe	2,115	2,070	2,070	1,080	1,080	1,080
2323	Other Training	4,873	2,395	2,395	1,725	1,725	1,725
2501	Vehicle Operation/Maintenance	150,612	50,000	50,000	65,000	30,000	30,000
2502	Vehicle Fuel	40,464	40,000	38,500	30,000	23,000	23,000
2591	Fuel For Equipment	441	5,000	3,000	5,000	3,000	3,000
2993	Operational Supplies	44,306	45,000	40,000	45,000	30,000	30,000
2994	Tools	4,363	6,500	6,500	4,000	4,000	4,000
3121	Travel	651	2,500	1,500	2,000	1,000	1,000
3210	Telephone	3,190	7,000	5,000	2,340	2,340	2,340
3250	Postage	2	10	10	10	10	10
3410	Printing	80	250	0	250	250	250
3522	Machine/Equipment Maintenance	3,780	3,000	2,000	3,000	1,000	1,000
3593	Asphalt Repairs	26,237	30,000	35,000	40,000	30,000	30,000
3594	Concrete Repairs	20,183	20,000	25,000	25,000	20,000	20,000
3913	Landfill Charges	20,257	10,000	10,000	10,000	10,000	10,000
3914	Contract Services	0	0	3,600	0	0	0
3950	Education Reimbursement	0	1,100	0	1,100	0	0
3994	Tree Service		0	0	0	0	0
4521	Auto Liability	2,363	2,599	2,599	2,419	2,419	2,419
4541	Employee Personal Liability	107	107	107	91	91	91
4543	Insurance Deductible Claims	21,856	0	0	0	0	0
4912	Fees & Dues	180	200	200	400	400	400
4990	Equipment Expense	25,810	0	1,179	0	0	0
5085	Topsoil/Rock Screener		10,000	13,425	0	0	0
5150	Excavator		0	0	0	0	0
5166	Bulldozer		0	0	0	0	0
5167	Asphalt Infrared Heater	18,150	0	0	0	0	0

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Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5304	Salt Spreader		0	0	0	0	0
5410	Backhoe		0	0	0	0	0
5411	Motor Grader		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	29,666	0	0	0	0	0
5431	Riding Lawnmower		0	0	0	0	0
5438	Bush Hog	13,750	0	0	0	0	0
5453	Pothole Patcher		0	0	188,000	0	0
5461	Rough Mower-PTO		0	0	0	0	0
5474	Dump Truck		0	0	87,000	0	0
5480	Equipment Transport Trailer		6,000	5,753	0	0	0
5481	Cement Mixer		0	0	0	0	0
5486	72" Cut Riding Mower		0	0	0	0	0
5490	Street Sweeper		0	0	0	0	0
5494	Front End Loader		197,000	196,572	0	0	0
5574	Air Compressor		0	0	23,000	0	0
5648	Laser		0	0	0	0	0
5727	Skid Steer	70,873	0	0	0	0	0
5728	Tractor with Loader Attachment	19,797	0	0	0	0	0
5991	Storm Drainage Improvements	2,776	0	0	0	0	0
	Fund Total:	1,699,327	1,515,240	1,522,909	1,156,865	774,112	774,112
	Organization Total:	1,699,327	1,515,240	1,522,909	1,156,865	774,112	774,112

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 4134 FUND - GENERAL
DEPARTMENT - STREET MAINTENANCE

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Pothole Patcher	Replacement of 2001	5453	1 188,000	0
Dump Truck	Replacement of 2006	5474	1 87,000	0
Air Compressor	Replacement	5574	1 23,000	0
TOTALS			298,000	0

STREET MAINTENANCE

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Street & Stormwater Superintendent	81	1	1	1	1	1
Street Maintenance Supervisor	78	2	2	2	2	1
Street Maintenance Senior Heavy Equipment Operator	74	2	2	2	2	1
Street Maintenance/Mason Craftsman	72	1	1	1	1	1
Street Maintenance Heavy Equipment Operator	71	4	4	4	4	1
Utility Maintenance Mechanic	70	2	3	3	2	1
Street Maintenance Equipment Operator	69	6	7	7	6	5
Street Maintenance Technician	67	3	4	4	4	2
Full-time		21	24	24	22	13
Permanent Part-time		0	0	0	0	0

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Organization: 4135 Streets & Storm Sewers-Utilities
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
3311	Street Lights	451,387	500,000	500,000	500,000	450,000	450,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	19,238	20,200	20,200	20,200	20,200	20,200
3596	Bridge Inspections & Repairs	2,773	4,000	4,000	0	0	0
5991	Storm Drainage Improvements		0	0	0	0	0
5993	Railroad Signals		5,000	5,000	10,000	5,000	5,000
	Fund Total:	473,398	529,200	529,200	530,200	475,200	475,200
	Organization Total:	473,398	529,200	529,200	530,200	475,200	475,200

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 4135

**FUND - GENERAL
DEPARTMENT - STREET UTILITIES**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Railroad Signals	Railroad Signal Expense	5993	10,000	5,000
TOTALS			10,000	5,000

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Organization: 4136 Street Paving Division
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
3588	Street Resurfacing	93,878	0	0	0	0	0
5911	CP Paving Projects	0	0	0	960,000	0	0
5947	Sidewalks		0	0	40,000	0	0
5991	Storm Drainage Improvements		0	0	0	0	0
	Fund Total:	93,878	0	0	1,000,000	0	0
	Organization Total:	93,878	0	0	1,000,000	0	0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 4136

**FUND - GENERAL
DEPARTMENT - STREET PAVING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Paving Projects	Branch St. from Vann St. to Southern End	5911		300,000		0
Paving Projects	E. Chestnut St. from S. Slocumb to Leslie	5911		660,000		0
Sidewalks	Sidewalks (W. Grantham Street)	5947		40,000		0
TOTALS				1,000,000		0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/SOLID WASTE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions- Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Solid Waste Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to train personnel on fully-automated vehicles for efficient use.
- Extend life expectancy of vehicles and equipment through regular maintenance and upgrades
- Maximize revenue from recycling and commercial business accounts.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas for foster personal mastery in their job functions.
- Codify our handicap pickup accounts.
- Continue to market our premium backyard service.
- Continue to market and promote our short term residential and commercial dumpster service.

SIGNIFICANT BUDGET ISSUES:

- Purchase Road Tractor for our commercial and residential use.
- Repair costs and down time associated with aging fleet of equipment outside of refuse/recycling trucks.
- Funds for the purchase of commercial dumpsters. This will allow us to expand our commercial business.
- Purchase of containers to complete transition to Fully-Automated collection.

Organization: 4143 Solid Waste
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	1,190,403	1,198,590	1,205,494	1,238,505	1,238,505	1,238,505
1220	Salaries & Wages Overtime	42,098	6,000	11,200	10,000	10,000	10,000
1224	Cell Phone Stipend		0	0	1,920	1,920	1,920
1260	Salaries & Wages Part-Time	52,174	33,082	64,501	53,000	53,000	53,000
1272	Holiday Pay	32,507	30,000	36,754	36,000	36,000	36,000
1810	Social Security	97,576	96,977	96,229	102,466	102,466	102,466
1821	NCLGERS-Retirement	92,812	93,706	94,651	100,577	100,577	100,577
1822	401-K Retirement	37,924	37,038	37,266	64,225	44,958	44,958
1830	Hospital Insurance	174,364	199,512	184,852	208,488	208,488	208,488
1850	Unemployment Compensation	6,314	1,000	1,000	3,000	3,000	3,000
1860	Worker's Compensation	12,963	9,111	9,170	9,674	9,674	9,674
1932	Medical Exams	1,394	0	0	0	0	0
2121	Uniforms	10,532	13,500	11,380	13,500	13,500	13,500
2123	Protective Clothing	4,097	5,500	4,505	5,500	5,500	5,500
2124	Shoes-Steel Toe	3,500	4,000	4,510	4,000	4,000	4,000
2323	Other Training	830	2,925	1,088	2,925	2,925	2,925
2501	Vehicle Operation/Maintenance	302,688	327,325	343,422	330,000	330,000	330,000
2502	Vehicle Fuel	131,844	140,000	122,295	140,000	140,000	140,000
2511	Oil & Lubricants	0	1,250	1,250	1,250	1,250	1,250
2993	Operational Supplies	13,187	20,325	11,630	20,000	15,000	15,000
2994	Tools	1,498	2,000	1,541	2,000	2,000	2,000
3121	Travel	1,457	3,000	1,471	3,000	3,000	3,000
3210	Telephone	5,167	14,880	8,500	12,700	9,000	9,000
3250	Postage	20	100	250	50	50	50
3310	Electricity	3,453	3,625	4,500	4,500	4,500	4,500
3410	Printing	784	3,000	2,200	3,000	3,000	3,000
3522	Machine/Equipment Maintenance	10,070	5,300	5,300	10,000	6,000	6,000
3604	Trash Container Purchases	97,224	100,000	100,000	120,000	50,000	50,000
3607	Dumpsters	31,242	20,000	25,510	40,000	20,000	20,000
3913	Landfill Charges	331,779	320,000	338,000	350,000	335,000	335,000
3914	Contract Services	3,000	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement	502	4,400	1,100	3,300	3,300	3,300
4221	Software License Fees		0	0	0	0	0
4511	Multi-Peril Insurance	2,975	3,439	2,526	2,653	2,653	2,653
4521	Auto Liability	27,149	29,864	30,131	33,144	33,144	33,144
4541	Employee Personal Liability	514	514	514	514	514	514
4912	Fees & Dues	2,484	5,000	5,000	5,000	5,000	5,000
5402	Garbage Packer		0	0	180,000	0	0
5407	Trash Truck	122,000	0	0	0	0	0
5421	Truck Tractor		0	0	200,000	0	0
5423	Crew-Cab Pick-Up Truck		0	0	35,000	29,000	29,000
5431	Riding Lawnmower		0	0	0	0	0

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Organization: 4143 Solid Waste
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5462	Sports Utility Vehicle		0	0	0	0	0
5468	Limb Loader		143,000	141,605	0	0	0
5470	1 Ton Utility Pick-Up Truck		0	0	0	0	0
5474	Dump Truck		0	0	90,000	90,000	90,000
5622	Leaf Collector Truck		0	0	0	0	0
5645	Dumpsters		0	0	0	0	0
	Fund Total:	2,848,525	2,880,963	2,911,345	3,442,891	2,919,924	2,919,924
	Organization Total:	2,848,525	2,880,963	2,911,345	3,442,891	2,919,924	2,919,924

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

**CODE: 11- 4143 FUND - GENERAL
DEPARTMENT - SOLID WASTE**

ITEM	REMARKS	ACCT NO	REQUESTED QTY	COST	APPROVED QTY	COST	
Garbage Truck	Replacement of 2001	5402	1	180,000		0	
Truck Tractor	Replacement of 2001	5421	1	200,000		0	
Crew Cab Pick-Up Truck	Replacement of 2001	5423	1	35,000	1	29,000	***
Dump Truck	Replacement of 1993	5474	1	90,000	1	90,000	***
TOTALS				505,000		119,000	

*** Equipment Loan

SOLID WASTE

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Solid Waste Superintendent	81	1	1	1	1	1
Solid Waste Supervisor (Refuse & Recycling)	76	3	3	1	1	1
Solid Waste Operations/QAQC Supervisor	76	0	0	1	1	1
Yard & Bulk Waste Supervisor	76	0	0	1	1	1
Senior Heavy Equipment Operator	74	0	0	0	0	3
Administrative Assistant III	73	1	1	1	1	1
Heavy Equipment Operator	71	3	3	3	3	6
Equipment Operator	69	15	15	15	15	9
Solid Waste Technician	66	19	11	11	11	11
Full-time		42	34	34	34	34
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: ENGINEERING

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvement, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections. The Traffic Engineer supervises the Goldsboro Traffic Signal System. The system is comprised of over 42 miles of fiber optic cable that currently connects 122 NCDOT and City of Goldsboro signals. Staff is responsible for day to day operations, maintenance, and timing of our area's traffic signals.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Pavement Condition Survey
- Street resurfacing
- Storm drainage improvements
- Managing private development

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	590,904	608,031	620,418	683,053	650,446	650,446
1220	Salaries & Wages Overtime	6,363	5,000	5,000	5,000	5,000	5,000
1224	Cell Phone Stipend		0	0	2,880	2,880	2,880
1274	Call Duty Pay	6,500	6,500	6,500	6,500	6,500	6,500
1810	Social Security	44,217	47,395	46,438	53,354	50,859	50,859
1821	NCLGERS-Retirement	44,286	47,023	47,817	54,383	51,830	51,830
1822	401-K Retirement	18,101	18,586	18,927	34,728	23,168	23,168
1830	Hospital Insurance	54,653	58,680	59,032	73,584	67,452	67,452
1860	Worker's Compensation	1,676	1,571	1,581	1,668	1,668	1,668
1932	Medical Exams	293	0	0	0	0	0
1991	Consultant Fees	29,540	0	9,999	12,000	3,000	3,000
2121	Uniforms	295	400	400	400	400	400
2123	Protective Clothing	131	250	200	250	250	250
2124	Shoes-Steel Toe	354	380	360	380	380	380
2203	Employee Appreciation	115	176	165	192	192	192
2323	Other Training	2,336	6,135	5,500	6,135	6,135	6,135
2391	First Aid	0	50	50	50	50	50
2501	Vehicle Operation/Maintenance	13,838	8,500	8,500	8,500	8,500	8,500
2502	Vehicle Fuel	5,697	6,000	6,000	6,000	6,000	6,000
2601	Office Supplies	197	500	500	500	500	500
2993	Operational Supplies	5,322	13,000	13,000	13,000	8,000	8,000
2994	Tools	405	500	500	500	500	500
3121	Travel	1,348	2,000	2,000	2,000	1,500	1,500
3210	Telephone	4,249	5,940	5,940	3,060	3,060	3,060
3250	Postage	249	300	300	300	300	300
3312	Traffic Signal Electricity	9,026	15,000	15,000	15,000	15,000	15,000
3410	Printing	50	375	100	375	375	375
3421	Copy Machine Cost	1	300	300	300	300	300
3422	Outside Copy Machine Cost	0	100	50	100	100	100
3521	Office Machine Maintenance	575	650	650	650	650	650
3522	Machine/Equipment Maintenance	120	750	750	750	750	750
3592	Maintenance Materials	41,410	50,000	50,000	50,000	45,000	45,000
3700	Advertising	3,453	3,500	3,440	3,500	3,500	3,500
3950	Education Reimbursement	0	0	0	0	0	0
4221	Software License Fees	15,750	16,000	16,000	16,000	16,000	16,000
4521	Auto Liability	3,492	3,841	3,841	4,225	4,225	4,225
4541	Employee Personal Liability	31	31	31	31	31	31
4911	Subscriptions	2,455	4,800	3,700	4,000	4,000	4,000
4912	Fees & Dues	1,566	2,790	2,790	3,125	3,125	3,125
4990	Equipment Expense	500	1,000	2,300	1,000	1,000	1,000
5089	Dial Up Channel Conversion		0	0	0	0	0
5412	Compact Pick-Up Trucks		23,000	22,653	25,000	0	0

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5422	Bucket Truck		0	0	0	0	0
5734	GPS Equipment		0	0	28,000	0	0
9561	Office Supplies	284	300	300	300	300	300
	Fund Total:	909,782	959,354	981,032	1,120,773	992,926	992,926
	Organization Total:	909,782	959,354	981,032	1,120,773	992,926	992,926

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11-4172

**FUND - GENERAL
DEPARTMENT - ENGINEERING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Compact Pick-Up Truck	Replacement of 1999	5412	1	25,000		0
GPS Equipment	Trimble MHz Radio - Replacement	5734	1	28,000		0
TOTALS				53,000		0

ENGINEERING

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
City Engineer	88	1	1	1	1	1
Civil Engineer	84	1	1	1	1	1
Traffic Engineer	84	1	1	1	1	1
Signal System Maintenance Supervisor	78	1	1	1	1	1
Engineering Technician	76	1	1	1	1	1
Signal System Maintenance Technician	75	1	1	1	1	1
Construction Inspector	75	1	1	2	2	2
Survey Technician	73	1	1	1	1	1
Property Technician	73	1	1	1	1	1
Sign Technician	70	0	0	0	0	1
Full-time		9	9	10	10	11
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: FIRE DEPARTMENT

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The department is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space rescue, trench rescue, water rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspections and code enforcement, hydrant flushing and inspections, life safety education and fire cause investigation. The department currently operates five Engine Companies and one Tower Company out of five stations throughout the city, along with various administrative vehicles. The department is currently staffed with 81 fire personnel and 2 administrative employees.

GOALS/MAJOR OBJECTIVES:

- Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.
- Replace our administrative staff vehicle with a more economic vehicle.
- Purchase training materials and equipment that allow training to be conducted in-station and at our training facility.
- Continue designations of Senior Firefighter.
- Reclassify our Administrative Assistant III position to Executive Assistant.

SIGNIFICANT BUDGET ISSUES:

- Our request for overtime pay is \$180,000, which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing as outlined in our 9S inspection and the previous audit.
- Provide a smooth surface (pavement) at part of our training facility in order to conduct our Candidate Physical Abilities Test required by the NAFC and IAFF too more closely replicate fire operations, reduce damage to equipment and provide easier access entering and exiting the facility.
- Upgrade/Replace our current SCBA to the 4500-psi operating system for all front line responding engines.
- Obtain an additional rescue boat to equip the water rescue team for operation to allow for coverage on both divisions of the city.
- Equip our department with an emergency response cart with stretcher package to assist with city events, festivals, parades, etc.
- Purchase office and day room furniture and appliances for Station 4 and Station 1 renovation.

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	3,758,751	3,769,305	3,786,811	3,790,964	3,803,491	3,803,491
1220	Salaries & Wages Overtime	168,072	150,000	160,000	180,000	150,000	150,000
1260	Salaries & Wages Part-Time	12,912	0	1,546	0	0	0
1272	Holiday Pay	126,581	130,000	136,927	136,000	136,000	136,000
1810	Social Security	300,144	309,772	297,524	314,183	312,846	312,846
1821	NCLGERS-Retirement	297,512	307,343	313,038	321,575	320,207	320,207
1822	401-K Retirement	121,598	121,479	124,366	205,348	143,132	143,132
1830	Hospital Insurance	450,948	487,044	459,662	508,956	508,956	508,956
1850	Unemployment Compensation	268	1,000	1,000	1,000	1,000	1,000
1860	Worker's Compensation	29,634	16,397	16,503	17,411	17,411	17,411
1931	Medical Treatment	0	2,000	0	2,000	0	0
1932	Medical Exams	23,041	25,000	25,000	25,000	25,000	25,000
2111	Cleaning Supplies	6,904	8,657	8,657	9,600	8,750	8,750
2121	Uniforms	29,077	50,000	48,000	53,000	40,000	40,000
2123	Protective Clothing	60,530	65,000	65,000	81,000	60,000	60,000
2125	Shoes-Uniform	5,659	8,500	7,000	8,500	7,500	7,500
2203	Employee Appreciation	1,292	1,328	1,030	1,328	1,328	1,328
2323	Other Training	28,186	45,000	45,000	61,500	40,000	40,000
2391	First Aid	6,337	5,500	5,500	5,500	5,500	5,500
2501	Vehicle Operation/Maintenance	79,861	75,514	75,514	76,400	75,500	75,500
2502	Vehicle Fuel	36,126	50,000	50,000	60,000	50,000	50,000
2511	Oil & Lubricants	1,588	3,155	2,500	3,000	3,000	3,000
2594	Vehicle Repairs	46,677	40,000	40,000	71,000	45,000	45,000
2601	Office Supplies	4,949	5,000	5,000	5,500	5,500	5,500
2993	Operational Supplies	83,546	76,875	76,875	157,500	77,000	77,000
2994	Tools	23,729	30,189	30,189	17,000	11,360	11,360
3121	Travel	286	2,000	2,000	2,000	2,000	2,000
3210	Telephone	3,846	4,740	4,500	3,096	3,096	3,096
3250	Postage	312	500	400	500	500	500
3310	Electricity	31,060	36,000	34,000	36,000	36,000	36,000
3330	Natural Gas	5,415	7,000	7,500	8,000	8,000	8,000
3410	Printing	631	750	750	1,300	1,000	1,000
3511	Building Maintenance	31,959	30,000	30,000	47,000	32,000	32,000
3521	Office Machine Maintenance	0	500	0	500	500	500
3522	Machine/Equipment Maintenance	14,292	18,250	18,250	28,000	18,000	18,000
3950	Education Reimbursement	3,451	3,300	3,300	3,300	3,300	3,300
4401	Generator Contract	3,227	3,500	3,500	3,500	3,500	3,500
4511	Multi-Peril Insurance	5,375	5,644	4,147	4,355	4,355	4,355
4521	Auto Liability	53,446	56,118	54,197	61,996	61,996	61,996
4541	Employee Personal Liability	370	370	370	370	370	370
4543	Insurance Deductible Claims	1,433	0	0	0	0	0
4911	Subscriptions	1,597	2,414	2,414	29,168	26,643	26,643

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
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Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4912	Fees & Dues	5,601	5,875	5,875	5,925	5,925	5,925
4990	Equipment Expense	15,412	12,600	12,600	10,525	4,200	4,200
5075	Paving - Fire Department		0	0	24,000	0	0
5401	Administrative Car		18,500	18,967	19,000	0	0
5431	Riding Lawnmower		0	0	0	0	0
5444	Fire Pumper		0	0	0	0	0
5475	Air Compressor		0	0	52,234	52,234	52,234
5496	Aerial Fire Truck	0	0	0	0	0	0
5521	Fire Hose	0	7,000	7,000	10,725	7,500	7,500
5527	Miscellaneous Equipment	0	0	169,051	32,155	8,500	8,500
5735	Air Packs	22,740	61,832	61,402	99,500	50,000	50,000
5736	Thermal Imaging Camera		0	0	7,500	7,500	7,500
5925	Washer		8,300	6,689	0	0	0
9561	Office Supplies	335	500	500	500	500	500
	Fund Total:	5,904,710	6,069,751	6,230,054	6,604,414	6,186,100	6,186,100
	Organization Total:	5,904,710	6,069,751	6,230,054	6,604,414	6,186,100	6,186,100

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 5120

**FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Paving	Training Ground Facility	5075		24,000		0
Admin. Car	Replacement of 2000	5401	1	19,000		0
Air Compressor	Replacement	5475		52,234		52,234 ***
Fire Hose	Replacement of Fire Hoses	5521		10,725		7,500
Misc. Equipment	Emergency Resonse Cart	5527		8,950		0
Misc. Equipment	Water Rescue Boat & Motor	5527		14,705		0
Air Bags	Low Pressure Air Bags	5527		8,500		8,500
Air Packs	Replacements	5735		99,500		50,000
Thermal Camera	Thermal Imaging Camera	5736		7,500		7,500
TOTALS				245,114		125,734

*** Equipment Loan

FIRE DEPARTMENT

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Fire Chief	88	1	1	1	1	1
Assistant Fire Chief	84	5	5	5	5	5
Fire Marshall	80	1	1	1	1	1
Fire Captain	78	20	20	20	20	20
Executive Assistant	75	0	0	0	0	1
Fire Engineer	74	18	18	18	18	18
Administrative Assistant III	73	1	1	1	1	0
Senior Fire Fighter	71	0	0	9	12	19
Fire Fighter	71	36	36	27	24	17
Data & Compliance Specialist	68	0	0	0	1	1
Full-time		82	82	82	83	83
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: POLICE DEPARTMENT

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2017/2018, the Police Department was authorized a total of 121 full time positions (110) sworn officers and (11) civilians to include (01) Animal Control Officer, (01) CALEA Manager, assigned to four Bureaus (Operations, Support Services, Investigative Services, Office of Professional Development) and the Office of the Chief of Police. In addition, the department was authorized (01) part-time Custodian. Additional staffing included (1) part-time Data Entry position contracted through JMA Placement, Inc. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- Continue Crime Prevention and Community Police/Problem Solving Initiatives including National Night Out, Crime Watch, Gangs Resistance Education and Training (G.R.E.A.T.) Program, Goldsboro Partners Against Crime (GPAC), the Housing Unit, the Selective Enforcement Unit (SEU), Civilian Police Academy and Gang Suppression Unit (GSU).
- Continue operational efforts to work in partnership with/as Goldsboro /Wayne County Inter-Agency Drug Task Force to better serve the community.
- Continue reactivation of the Emergency Response Team (ERT) to full status.
- Continue implementation of and efforts toward CALEA Accreditation.
- Continue training in Community Policing, Diversity and Cultural Sensitivity, De-escalation, and other areas of specialized training as may be identified.
- Continue Recruitment efforts to address manpower /staffing needs.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL:

- Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- Replace (07) Patrol, (15) Administrative Vehicles to include (04) Investigations, (4) Crime Scene Unit, (1) Community Police, (3) VICE, (1) Fleet Maintenance, (1) Police Community Services Unit, (1) to be utilized by Purchasing, CALEA, GPAC, DCI, with emergency equipment, to replace a portion of the fleet having high mileage or have experienced ongoing maintenance problems.
- Planning, Design and Engineering for Expansion of Police Department to include repaving of parking lots, waterproof outside of existing building, maintenance and update to building interior to include repaint interior walls, refinish and recover floors and replace existing office furniture with practical, space and storage efficient equipment.
- Maintain ShotSpotter Flex: Subscription based service designed to detect, locate and alert on gunfire.
- Spillman Technologies, Records Management- Annual maintenance
- Update Evidence Tracking Equipment
- Reestablish Polygraph Examiner capabilities –Training and Equipment

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	FECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	4,804,630	5,425,226	4,987,266	5,488,172	5,488,172	5,488,172
1220	Salaries & Wages Overtime	82,070	30,000	30,000	30,000	30,000	30,000
1224	Cell Phone Stipend		0	0	34,557	34,557	34,557
1260	Salaries & Wages Part-Time	14,838	0	69,000	36,179	36,179	36,179
1271	Separation Pay	236,451	237,420	215,000	241,957	241,957	241,957
1272	Holiday Pay	98,574	105,000	116,146	105,000	105,000	105,000
1274	Call Duty Pay	19,750	19,750	23,625	26,000	26,000	26,000
1810	Social Security	388,803	445,031	396,940	454,424	454,424	454,424
1820	LEOB-Retirement	368,432	437,025	396,451	452,539	452,539	452,539
1821	NCLGERS-Retirement	26,395	26,964	30,323	29,302	29,302	29,302
1822	401-K Retirement	241,060	271,894	242,175	283,184	277,570	277,570
1830	Hospital Insurance	557,691	710,028	580,323	741,972	741,972	741,972
1850	Unemployment Compensation		0	0	3,500	3,500	3,500
1860	Worker's Compensation	78,286	23,016	23,166	24,440	24,440	24,440
1931	Medical Treatment		0	0	0	0	0
1932	Medical Exams	10,577	17,908	17,908	17,908	12,908	12,908
1991	Consultant Fees	229,564	0	0	0	0	0
2111	Cleaning Supplies	419	3,662	3,662	3,662	3,662	3,662
2121	Uniforms	78,844	70,000	75,000	168,991	70,000	70,000
2122	Clothing Allowance	15,050	16,800	16,800	16,800	16,800	16,800
2123	Protective Clothing	44,816	21,660	21,660	43,950	25,000	25,000
2124	Shoes-Steel Toe		0	0	0	0	0
2125	Shoes-Uniform	9,097	14,400	14,400	14,400	14,400	14,400
2203	Employee Appreciation	1,479	1,968	1,898	1,984	1,984	1,984
2321	Police Library	4,150	6,001	6,001	6,406	6,406	6,406
2323	Other Training	21,911	32,216	40,000	64,504	35,000	35,000
2501	Vehicle Operation/Maintenance	149,514	140,000	170,000	150,000	150,000	150,000
2502	Vehicle Fuel	185,551	150,000	170,000	160,000	160,000	160,000
2601	Office Supplies	9,088	11,000	13,000	13,297	13,297	13,297
2916	Explorer Post 209	2,050	2,050	2,050	3,200	3,200	3,200
2918	Emergency Response Team		47,739	47,739	50,000	20,000	20,000
2986	Tasers		0	0	7,675	7,675	7,675
2987	Vehicle Equipment		225,838	225,838	143,462	73,134	73,134
2993	Operational Supplies	325,518	170,102	190,000	174,388	174,388	174,388
2994	Tools		0	0	0	0	0
3121	Travel	14,546	23,283	23,283	41,013	25,000	25,000
3130	Events Costs		0	0	26,890	15,000	15,000
3210	Telephone	1,989	1,980	3,400	1,080	1,080	1,080
3250	Postage	1,980	2,000	1,700	2,000	2,000	2,000
3310	Electricity	39,647	50,000	45,000	48,000	48,000	48,000
3330	Natural Gas	8,808	9,000	10,000	10,000	10,000	10,000
3410	Printing	3,131	6,687	6,687	3,608	1,596	1,596

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
3421	Copy Machine Cost	3,065	4,862	4,862	4,862	4,862	4,862
3511	Building Maintenance	10,098	30,000	30,000	107,000	15,000	15,000
3521	Office Machine Maintenance	36,486	41,007	41,007	80,356	40,000	40,000
3522	Machine/Equipment Maintenance	65	750	750	750	750	750
3525	Police Car Camera Maintenance	5,855	6,000	6,000	6,000	6,000	6,000
3591	Radio Maintenance	10,080	10,620	10,620	14,008	12,000	12,000
3705	Police ShotSpotter Fees	117,500	195,000	195,000	204,750	204,750	204,750
3950	Education Reimbursement	0	4,400	4,400	4,400	4,400	4,400
3952	BLET/Non-Certified Employee Prog	11,500	20,000	20,000	20,000	20,000	20,000
3953	Gangs Resist Education	5,537	5,538	5,538	4,000	4,000	4,000
3984	Drug Forfeiture-State	23,051	0	0	0	0	0
3987	Drug Forfeiture-Federal	0	0	0	0	0	0
3995	Current Operations	30,000	30,000	30,000	30,000	25,000	25,000
4391	Equipment Rent	20,172	29,080	29,080	30,521	30,521	30,521
4402	Heating & Air Conditioner Contract	20,125	14,125	14,125	14,147	14,147	14,147
4511	Multi-Peril Insurance	64,682	67,871	49,868	52,361	52,361	52,361
4521	Auto Liability	14,924	16,416	16,416	18,058	18,058	18,058
4541	Employee Personal Liability	547	547	547	547	547	547
4543	Insurance Deductible Claims	6,137	0	0	0	0	0
4911	Subscriptions	49	297	297	297	219	219
4912	Fees & Dues	9,103	13,915	20,000	27,585	15,825	15,825
4990	Equipment Expense	6,457	15,000	15,000	18,332	3,332	3,332
5090	Digital Data System	0	0	0	0	0	0
5142	Parking Lot Paving/Improvement	33,150	0	0	0	0	0
5157	Software Expense	0	0	0	38,445	38,445	38,445
5401	Administrative Car	0	0	0	370,717	166,785	158,340
5404	Line Cars	249,023	187,856	187,856	165,676	94,672	94,672
5462	Sports Utility Vehicle	0	113,612	113,612	0	0	0
5471	1/2 Ton Pick-Up Truck	0	0	0	0	0	0
5515	Polygraph Machine	0	0	0	6,000	0	0
5527	Miscellaneous Equipment	0	0	0	70,234	0	0
5816	Furnace/Electric Air Conditioner	0	0	0	0	0	0
9561	Office Supplies	358	388	388	388	388	388
Fund Total:		8,752,673	9,562,932	9,011,807	10,413,878	9,608,204	9,599,759
Organization Total:		8,752,673	9,562,932	9,011,807	10,413,878	9,608,204	9,599,759

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

**CODE: 11- 6121 FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST	
Software Expense	Police Evidence Software	5157	38,445	38,445	
Administrative Car	Replacements	5401	15 370,717	7 158,340	***
Line Cars	Replacement of Line Cars	5404	7 165,676	4 94,672	
Polygraph	Polygraph System	5515	6,000	0	
Misc. Equipment	Rifles	5527	10,520	0	
Misc. Equipment	Crime Scene Processing Equipment	5527	59,714	0	
TOTALS			651,072	291,457	

*** Equipment Loan - \$73,486 (3) Vehicles

POLICE DEPARTMENT

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Police Chief	88	1	1	1	1	1
Police Major	84	3	3	3	3	3
CALEA Program Manager	83	0	0	1	1	1
Police Captain	80	8	8	8	8	8
Police Sergeant	77	10	10	10	11	11
Police Investigator	75	11	11	11	11	11
Assistant Training Specialist	75	1	1	1	1	1
Police Corporal	75	12	12	12	12	12
Narcotics Investigator (Corporal)	75	0	1	1	1	1
Executive Assistant	75	1	1	1	1	1
Administrative Assistant II	72	2	2	2	2	2
Police Officer	72	63	63	63	62	62
Crime Analyst	70	1	1	1	1	1
Animal Control Officer	70	0	1	1	1	1
Police Desk Officer	69	1	1	0	0	0
Police Equipment Maintenance Coordinator	69	1	1	1	1	1
Police Records Technician	68	3	3	3	3	3
Senior Maintenance Technician	68	1	1	1	1	1
Full-time		119	121	121	121	121
Permanent Part-time		1	1	0	0	0
Sworn Positions		109	110	110	110	110
Non-Sworn Positions		10	11	11	11	11

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 19 Budget ID: FY1819

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Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1219	Employee Membership Benefit	0	65,000	0	65,000	0	0
1341	Land/Property Acquisition		0	0	0	0	0
1860	Worker's Compensation	0	50,000	50,000	60,000	45,000	45,000
4913	Institute Of Government	14,252	14,281	14,281	14,300	14,300	14,300
4914	League Of Municipalities	26,512	27,000	24,835	27,000	27,000	27,000
4916	Chamber Of Commerce	15,000	20,000	20,000	20,000	20,000	20,000
4917	Wayne County Alliance	25,000	25,000	25,000	25,000	25,000	25,000
4918	National League Of Cities	3,258	3,300	3,258	3,300	3,300	3,300
4920	Arbitrage Rebate Fees	650	1,500	750	1,500	1,500	1,500
4932	Literacy Connections of Wayne Co.	3,500	7,000	7,000	10,000	10,000	10,000
4970	Economic Incentive Funding	0	4,320	0	0	0	0
4977	General Fund Transfer to UF	250,000	250,000	250,000	0	0	0
4978	Annex Fire Contracts	26,973	30,000	27,679	30,000	30,000	30,000
4980	Rebuilding Broken Places		0	0	0	0	5,000
4981	HGDC Community Crisis Center		0	0	0	0	5,000
4991	Downtown Projects		0	0	0	0	0
5068	Streetscape Project		0	0	0	238,688	238,688
5732	W.A. Foster Construction	19,758	0	0	0	25,000	25,000
5916	Annexation Fire Contracts		0	0	0	0	0
5947	Sidewalks		0	0	0	0	20,340
5952	Tennis Court Reconstruction	20,000	0	0	0	0	0
6993	Boys and Girls Club Donation		0	0	15,000	0	10,000
6994	Arts Council	30,000	30,000	30,000	30,000	30,000	25,000
7100	Bond Principal	314,408	587,099	587,099	445,997	345,997	345,997
7132	Recreation Center Loan Payment	331,130	519,621	519,621	505,479	505,479	505,479
7160	Lease Purchase Payment	1,362,562	1,564,979	1,564,979	1,908,421	1,908,421	1,908,421
7161	City Hall Loan Payment	619,469	488,356	488,356	471,207	471,207	471,207
7164	Paramount Loan Payment	440,006	424,246	424,246	409,273	409,273	409,273
7165	Streetscape Debt Svc	111,276	74,499	74,499	71,896	71,896	71,896
7166	Signal Payment		0	0	0	0	0
7167	Tiger Match/Settlement Loan	366,174	358,526	358,526	350,877	350,877	350,877
7168	Police Settlement Payment	199,325	198,008	198,008	196,053	196,053	196,053
7169	County Regional Loan (Wayne)	128,012	127,694	127,694	127,375	127,375	127,375
7171	Police Evidence Loan		0	0	87,467	87,467	87,467
7200	Bond Interest	108,456	112,287	112,287	455,860	455,860	455,860
9922	MLFL, Inc.		0	0	0	0	0
9927	Contingency Appropriation		0	0	0	0	0
9930	Four Day Movement		0	0	0	0	0
9933	WAGES	20,000	20,000	20,000	40,000	20,000	20,000
9937	WATCH Donation	20,000	20,000	20,000	60,000	20,000	20,000
9947	Museum	15,000	15,000	15,000	20,000	15,000	15,000
9951	Project Uplift	5,000	0	0	10,000	0	0

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
Budget Worksheet
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Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
9952	Communities In Schools Inc	15,000	15,000	15,000	20,000	15,000	15,000
9968	Transfer From General Fund	0	0	0	0	0	0
9972	Mental Health Association		0	0	0	0	0
9979	Waynesborough Park Donation	25,000	25,000	25,000	42,950	25,000	20,000
9980	Goldsboro/Wayne Trans Authority	222,467	250,000	250,000	258,129	258,129	258,129
9982	Local Grants		0	0	0	0	0
9996	WISH Donation	5,000	5,000	5,000	10,000	10,000	10,000
	Fund Total:	4,743,188	5,332,716	5,258,118	5,792,084	5,762,822	5,793,162
	Organization Total:	4,743,188	5,332,716	5,258,118	5,792,084	5,762,822	5,793,162

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

**CODE: 11- 7310 FUND - GENERAL
DEPARTMENT - SPECIAL EXPENSE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Streetscape Project	Streetscape Project	5068		238,688		238,688
WA Foster	WA Foster Renovations	5732		25,000		25,000
Sidewalks	City Share	5947		20,340		20,340
TOTALS				284,028		284,028

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: PARKS & RECREATION

DEPARTMENT OVERVIEW:

The Parks and Recreation Department serves the community in 7 program major areas Youth Athletics, Adult Athletics, Seniors, Special Populations, and Youth. The department manages 11 parks, two outdoor pools, greenways, the municipal golf course and a growing number of school outdoor and indoor facilities. Additionally, the department provides growing greenways and trails system and evolving passive and active parks. Finally, the department directly provides a wide variety special event and serves as host to a growing number of tourism driven events and competitions.

GOALS/MAJOR OBJECTIVES:

- Provide safe and aesthetically pleasing parks
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro
- Create and manage events and competitions that develop the tourism economy
- Lead with innovations and creativity in eastern NC.

SIGNIFICANT BUDGET ISSUES:

- Years of deferred maintenance resulting in difficult and costly to maintain facilities.
- Aging vehicle fleet
- Increases in acreage, facilities, projects and use with public expectations constricting FT staff over past 5 years.

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	1,287,698	1,397,918	1,371,375	1,699,297	1,464,904	1,464,904
1220	Salaries & Wages Overtime	14,601	10,000	820	5,000	5,000	5,000
1224	Cell Phone Stipend		0	0	6,000	6,000	6,000
1260	Salaries & Wages Part-Time	414,916	400,000	447,063	700,082	450,082	450,082
1272	Holiday Pay		0	350	0	0	0
1810	Social Security	118,940	138,306	131,204	184,394	147,338	147,338
1821	NCLGERS-Retirement	97,472	107,671	106,726	135,707	117,354	117,354
1822	401-K Retirement	39,839	42,558	41,358	86,658	52,457	52,457
1830	Hospital Insurance	165,037	211,248	180,977	263,676	220,752	220,752
1850	Unemployment Compensation	0	4,000	5,543	3,000	3,000	3,000
1860	Worker's Compensation	30,606	7,329	7,377	7,783	7,783	7,783
1915	Bank Fees	298	1,000	1,700	2,500	2,500	2,500
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	870	1,500	0	1,500	1,500	1,500
1991	Consultant Fees	49,087	10,000	6,906	75,000	50,000	50,000
2111	Cleaning Supplies	41,065	46,000	46,000	46,000	46,000	46,000
2121	Uniforms	9,170	10,500	12,500	16,000	14,000	14,000
2123	Protective Clothing	2,205	3,750	3,750	4,500	3,500	3,500
2124	Shoes-Steel Toe	989	3,088	3,088	4,088	4,088	4,088
2203	Employee Appreciation	800	512	2,114	2,000	1,250	1,250
2323	Other Training	8,843	8,500	9,500	10,500	9,000	9,000
2391	First Aid	264	8,300	8,300	3,300	3,300	3,300
2501	Vehicle Operation/Maintenance	15,955	16,000	16,000	16,000	16,000	16,000
2502	Vehicle Fuel	18,095	20,000	20,000	20,000	20,000	20,000
2601	Office Supplies	3,915	5,500	6,000	7,500	7,500	7,500
2989	Operational Supplies - Maint.	56,175	135,000	135,000	135,000	135,000	135,000
2993	Operational Supplies	127,571	140,650	140,650	150,650	135,000	135,000
2994	Tools	4,979	11,000	9,500	8,000	8,000	8,000
3121	Travel	9,394	8,500	10,000	10,500	8,500	8,500
3210	Telephone	5,706	6,840	6,000	1,080	1,080	1,080
3250	Postage	458	500	500	500	500	500
3310	Electricity	91,772	100,000	100,000	110,000	100,000	100,000
3330	Natural Gas	8,061	11,000	11,000	11,000	11,000	11,000
3410	Printing	2,538	0	0	0	0	0
3421	Copy Machine Cost	12,453	13,000	14,000	18,000	15,000	15,000
3424	Stoney Creek Park Development		0	0	0	0	0
3511	Building Maintenance	32,151	63,500	55,000	63,500	50,000	50,000
3522	Machine/Equipment Maintenance	27,763	46,000	46,000	46,000	40,000	40,000
3700	Advertising	21,542	15,000	14,000	15,000	10,000	10,000
3910	W. A. Foster Demo/Renov.	0	0	0	0	0	0
3950	Education Reimbursement	1,100	0	0	0	0	0
3993	Building Demolition		0	0	0	0	0

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
3994	Tree Service	11,784	10,500	10,500	8,500	8,500	8,500
4391	Equipment Rent	25,697	25,000	30,000	32,000	25,000	25,000
4511	Multi-Peril Insurance	13,219	10,868	9,546	15,612	15,612	15,612
4521	Auto Liability	3,365	3,702	9,025	4,072	4,072	4,072
4541	Employee Personal Liability	110	110	110	110	110	110
4543	Insurance Deductible Claims		0	0	0	0	0
4912	Fees & Dues	4,146	5,500	5,000	5,500	5,500	5,500
4990	Equipment Expense	6,101	21,000	21,000	31,000	10,000	10,000
5069	Turf Mower		0	0	58,545	0	0
5070	Playground		0	0	0	0	0
5071	Walking Trail		0	0	0	0	0
5072	Intercom System		0	0	5,243	0	0
5073	Sports Equipment		0	0	72,160	0	0
5077	Field Rake		14,000	14,000	0	0	0
5083	Utility Club Cart		10,600	10,600	10,000	0	0
5084	Turf Equipment Multi Sports Complex		0	0	0	0	0
5098	Waterslide		0	0	0	0	0
5099	Gates		0	0	0	0	0
5100	Park House Restoration		32,757	32,757	0	0	0
5128	Scanner		0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	0	0	0
5160	Playground Play Surface	1,952	25,000	25,000	25,000	10,000	10,000
5168	Lighting Sports Fields		0	0	0	0	0
5303	Heavy-Duty Mower		78,889	78,889	0	0	0
5401	Administrative Car		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	27,064	28,500	28,739	0	0	0
5426	Pick-Up Truck W/Club Cab		0	0	0	0	0
5431	Riding Lawnmower		10,401	9,068	10,400	0	0
5435	Diesel Dump Truck W/Long Bed		0	0	0	0	0
5439	Tractor		0	0	35,000	0	0
5450	Cargo Trailer W/Hitch		0	0	0	0	0
5457	1/2 Ton Pick-Up W/Lift Gate		0	0	0	0	0
5470	1 Ton Utility Pick-Up Truck		47,500	47,500	0	0	0
5474	Dump Truck		0	0	0	0	0
5479	Dump Truck (2 Ton)		0	0	57,900	0	0
5502	Bobcat		0	0	0	0	0
5506	Utility Service Truck		0	0	0	0	47,500
5527	Miscellaneous Equipment	7,994	0	6,890	9,800	0	0
5531	Lawnmower		0	0	0	0	0
5566	Park Signs		0	0	0	0	0
5567	Playground Equipment	0	0	0	0	0	0
5569	Sound System		0	0	0	0	0

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Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5571	Riding Lawnmower		33,347	33,347	0	0	0
5635	Basketball Court Improvements		0	0	75,000	0	100,000
5643	Rotary Mower		0	0	9,000	0	0
5649	Mower Attachment		0	0	13,000	0	0
5668	Reel Mower		57,411	0	0	0	0
5672	Utility Trailer		0	0	0	0	0
5724	Passenger Van	61,697	0	0	0	0	0
5727	Skid Steer		0	0	0	0	0
5732	W.A. Foster Construction		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
5822	Berkeley Park-Restrooms		0	0	0	0	0
5825	Storage Building		0	0	125,000	0	0
5837	Shelter Construction		120,000	0	0	0	0
5947	Sidewalks	2,695	10,000	0	0	0	0
5952	Tennis Court Reconstruction	16,739	0	0	0	0	0
5954	Bridge Construction		0	0	0	0	0
5955	HV Brown-Restrooms		0	0	130,000	0	0
5956	Greenways		0	0	0	0	0
5995	Pipe Ditches-Peacock Park		0	0	0	0	0
9561	Office Supplies	1,094	1,100	0	1,100	1,100	1,100
Fund Total:		2,905,985	3,551,105	3,342,272	4,603,907	3,247,532	3,395,032
Organization Total:		2,905,985	3,551,105	3,342,272	4,603,907	3,247,532	3,395,032

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 7460

FUND - GENERAL
DEPARTMENT - PARKS & RECREATION

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Turf Mower	Multi-Sports Complex	5069		58,545		0	
Intercom System	WA Foster Center	5072		5,243		0	
Sports Equipment	Soccer Goals	5073		72,160		0	
Utility Club Cart	Multi-Sports Complex	5083		10,000		0	
Playground Surface	Certified Play Surface for Playgrounds	5160		25,000		10,000	
Mower	Replacement	5431		10,400		0	
Tractor	Replacement	5439		35,000		0	
Dump Truck	Replacement	5479	1	57,900		0	
Utility Truck	Replacement	5506	1	47,500	1	47,500	***
Misc. Equipment	Floor Burinsher	5527		9,800		0	
Basketball Court Improv.	Court Resurfacing - North End, HV Brown	5635		75,000		100,000	
Rotary Mower	Multi-Sports Complex	5643		9,000		0	

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Mower Attachment	Multi-Sports Complex	5649		13,000		0
Storage Building	Multi-Sports Complex	5825		125,000		0
Restrooms	Replacement - HV Brown Park	5955		130,000		0
TOTALS				683,548		157,500
	*** Equipment Loan					

PARKS & RECREATION

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Parks & Recreation Director	88	1	1	1	1	1
Assistant Parks & Recreation Director	84	0	0	1	1	1
Recreation Superintendent	83	1	1	0	0	0
Park Superintendent	83	1	1	1	1	1
Recreation Superintendent-Adaptive	81	0	0	1	1	1
Recreation Superintendent	81	0	0	1	1	1
Special Populations Program Supervisor II	80	1	1	0	0	0
Special Populations Program Supervisor I	79	0	1	1	1	1
Marketing & Special Events Supervisor	77	1	1	0	0	1
Athletic Supervisor	77	1	1	0	0	0
Recreation Therapist	77	1	0	0	0	0
Business Manager	77	1	1	0	0	0
Park Maintenance Crew Supervisor	74	2	2	2	2	2
Custodian Crew Supervisor	74	0	0	1	1	1
Assistant Superintendent-Sports Turf	74	0	0	0	1	1
Administrative Assistant III	73	0	0	1	1	1
Marketing, Special Events & Revenue Facilities Leader	72	0	0	1	1	0
Administrative Assistant II	72	1	1	1	1	1
Recreation Center Leader	72	2	2	2	2	2
Multi-Sports Complex Manager	72	0	0	0	1	1
Heavy Equipment Operator	71	0	0	1	1	1
Senior Recreation Center Assistant	70	1	1	1	1	1
Senior Park Technician	70	2	2	3	4	4
Recreation Center Assistant	69	1	2	2	2	2
Marketing & Special Events Assistant	69	0	1	1	1	1
Maintenance Technician	67	0	0	1	1	1
Park Technician	66	6	6	6	7	7
Custodian	63	1	2	3	3	3
Full-time		24	27	32	36	36
Permanent Part-time		1	1	2	2	1

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	114,167	129,722	133,284	131,490	131,490	131,490
1220	Salaries & Wages Overtime	223	0	481	0	0	0
1224	Cell Phone Stipend		0	0	720	720	720
1260	Salaries & Wages Part-Time	113,001	145,659	100,000	145,145	125,145	125,145
1810	Social Security	16,189	21,067	18,294	21,218	19,688	19,688
1821	NCLGERS-Retirement	8,445	9,846	10,416	10,296	10,296	10,296
1822	401-K Retirement	3,452	3,892	4,027	6,574	4,602	4,602
1830	Hospital Insurance	10,996	17,604	13,389	18,396	18,396	18,396
1850	Unemployment Compensation		2,000	2,000	0	0	0
1860	Worker's Compensation	42,247	2,188	2,202	2,323	2,323	2,323
1915	Bank Fees	8,052	8,000	7,000	7,500	7,500	7,500
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	120	350	0	350	350	350
1991	Consultant Fees	0	0	0	0	0	0
2111	Cleaning Supplies	42	3,000	1,500	1,800	1,800	1,800
2121	Uniforms	709	2,500	0	2,500	2,500	2,500
2123	Protective Clothing	0	800	800	500	500	500
2124	Shoes-Steel Toe	610	480	480	480	480	480
2203	Employee Appreciation	244	48	48	48	48	48
2323	Other Training	100	800	200	600	600	600
2391	First Aid	52	8,300	500	3,300	3,300	3,300
2501	Vehicle Operation/Maintenance	10,482	10,000	10,000	10,000	10,000	10,000
2502	Vehicle Fuel	647	6,000	6,000	6,000	6,000	6,000
2591	Fuel For Equipment	18,146	20,000	20,000	25,000	20,000	20,000
2601	Office Supplies	471	1,150	1,000	1,150	1,150	1,150
2920	Pro Shop Expense	57,879	40,000	43,000	50,000	50,000	50,000
2993	Operational Supplies	67,330	60,000	65,000	70,000	60,000	60,000
2994	Tools	776	3,000	3,000	1,500	1,500	1,500
3121	Travel	568	825	500	825	825	825
3210	Telephone	665	720	700	0	0	0
3250	Postage	272	400	300	300	300	300
3310	Electricity	19,882	22,000	22,000	25,000	25,000	25,000
3330	Natural Gas	0	1,000	0	0	0	0
3511	Building Maintenance	1,740	2,000	2,000	2,500	2,500	2,500
3521	Office Machine Maintenance	0	0	0	0	0	0
3522	Machine/Equipment Maintenance	3,676	11,150	22,000	20,000	15,000	15,000
3700	Advertising	5,109	15,000	5,500	15,000	15,000	15,000
3950	Education Reimbursement		0	0	0	0	0
3994	Tree Service	0	5,000	2,500	3,000	3,000	3,000
4391	Equipment Rent	87,090	90,000	90,000	90,000	90,000	90,000
4511	Multi-Peril Insurance	345	362	1,300	1,380	1,380	1,380
4521	Auto Liability	1,774	1,951	1,951	2,146	2,146	2,146

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City of Goldsboro, NC
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Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4541	Employee Personal Liability	40	40	40	40	40	40
4911	Subscriptions	0	300	100	300	300	300
4912	Fees & Dues	1,464	1,200	1,200	1,200	1,200	1,200
4990	Equipment Expense	4,120	3,000	3,000	3,000	3,000	3,000
5083	Utility Club Cart		0	0	21,000	0	0
5095	Club House Construction		0	0	0	0	0
5096	Core Harvester		0	0	0	0	0
5097	Thatching Reel		0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	0	0	0
5410	Backhoe		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		26,500	26,132	0	0	0
5439	Tractor		0	0	0	0	0
5485	Greens Mower		0	0	0	0	0
5527	Miscellaneous Equipment	0	0	0	0	0	0
5583	Greens Aerator		0	0	0	0	0
5608	Greens Mower Reel		0	0	0	0	0
5632	Utility Vehicle		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
5941	Concrete Pad		0	0	0	0	0
7131	Golf Course Equipment Loan		0	0	0	0	0
9561	Office Supplies	0	300	150	300	300	300
	Fund Total:	601,125	678,404	621,994	703,131	638,629	638,629
	Organization Total:	601,125	678,404	621,994	703,131	638,629	638,629

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 11- 7461

FUND - GENERAL
DEPARTMENT - GOLF COURSE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Utility Club Cart	Replacements	5083	2	21,000		0
TOTALS				21,000		0

GOLF COURSE

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Golf Director	83	1	1	1	1	1
Golf Course Superintendent	81	1	1	1	1	1
Assistant Golf Course Superintendent	74	1	1	1	1	1
Golf Teaching Professional	72	1	0	0	0	0
Heavy Equipment Operator	71	1	1	0	0	0
Maintenance Technician	67	2	2	0	0	0
Full-time		7	6	3	3	3
Permanent Part-time		0	0	0	0	0

Organization: 4137 Stormwater Division
Fund: 0015 Stormwater Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular		94,964	97,009	390,599	390,599	390,599
1219	Employee Membership Benefit		0	0	1,000	0	0
1220	Salaries & Wages Overtime		0	500	6,000	6,000	6,000
1260	Salaries & Wages Part-Time		11,918	0	0	0	0
1274	Call Duty Pay		0	0	3,250	3,250	3,250
1276	Salary Reserve		1,309	0	11,244	7,096	7,096
1810	Social Security		8,176	7,144	30,340	30,340	30,340
1821	NCLGERS-Retirement		7,208	7,381	30,584	30,584	30,584
1822	401-K Retirement		2,849	2,916	19,992	13,995	13,995
1830	Hospital Insurance		15,257	15,104	61,320	61,320	61,320
1860	Worker's Compensation		0	0	650	650	650
1991	Consultant Fees		53,000	43,000	0	12,600	12,600
2121	Uniforms		0	0	4,180	4,180	4,180
2123	Protective Clothing		0	0	2,250	2,250	2,250
2124	Shoes-Steel Toe		0	0	1,000	1,000	1,000
2323	Other Training		1,680	2,230	3,180	3,180	3,180
2501	Vehicle Operation/Maintenance		50,000	50,000	60,000	60,000	60,000
2502	Vehicle Fuel		10,000	9,000	30,000	30,000	30,000
2993	Operational Supplies		5,000	5,000	45,000	48,029	48,029
2994	Tools		1,000	1,000	5,000	5,000	5,000
3121	Travel		0	0	2,000	2,000	2,000
3210	Telephone		0	0	2,340	2,340	2,340
3410	Printing		0	0	250	250	250
3522	Machine/Equipment Maintenance		10,000	10,000	10,000	10,000	10,000
3592	Maintenance Materials		0	0	40,000	40,000	40,000
3594	Concrete Repairs		0	0	10,000	10,000	10,000
3913	Landfill Charges		10,000	16,125	40,000	40,000	40,000
3950	Education Reimbursement		0	0	1,100	1,100	1,100
3994	Tree Service		0	0	50,000	50,000	50,000
4521	Auto Liability		0	0	440	440	440
4541	Employee Personal Liability		0	0	16	16	16
4912	Fees & Dues		200	200	200	200	200
4996	Finance		25,000	25,000	25,000	45,000	45,000
5423	Crew-Cab Pick-Up Truck		0	0	29,000	29,000	29,000
5474	Dump Truck		0	0	87,000	87,000	87,000
5991	Storm Drainage Improvements		23,000	27,000	175,000	175,000	175,000
7160	Lease Purchase Payment		0	0	129,980	129,980	129,980
9927	Contingency Appropriation		743,111	0	0	171,601	171,601
	Fund Total:	0	1,073,672	318,609	1,307,915	1,504,000	1,504,000
	Organization Total:	0	1,073,672	318,609	1,307,915	1,504,000	1,504,000

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 15-4137

**FUND - STORMWATER
DEPARTMENT - STORMWATER MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Crew Cab Pick-Up Truck	Replacement	5423		29,000		29,000
Dump Truck	Replacement	5474		87,000		87,000
Storm Drainage Improv.	Storm Drainage Improvements	5991		175,000		175,000
TOTALS				291,000		291,000

STORMWATER

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Stormwater Maintenance Supervisor	78	0	0	0	0	1
Stormwater Maintenance Senior Heavy Equipment Operator	74	0	0	0	0	1
Stormwater Maintenance Heavy Equipment Operator	71	0	0	0	0	3
Stormwater Maintenance Equipment Operator	69	0	0	0	4	4
Stormwater Maintenance Technician	67	0	0	0	0	1
Full-time		0	0	0	4	10
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/07/2018

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Organization: 0003 Revenue Other Agencies
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8494	Urgent Repair Program	50,000	100,000	0	0	0	0
8496	CDBG FY 16-17	446,994	20,022	0	400	400	400
8497	HOME FY 16-17	97,108	134,900	0	23,667	23,667	23,667
8498	ESFRLP Funds	0	150,000	0	150,000	150,000	150,000
8499	CDBG FY 17-18		0	0	1,887	1,887	1,887
8500	HOME FY 17-18		0	0	58,010	58,010	58,010
8616	HOME FY 02-03		0	0	0	0	0
8650	CDBG Loan Principal Income	4,189	0	0	0	0	0
8651	CDBG Loan Interest Income	250	0	0	0	0	0
8652	Home Loan Principal Income	2,893	0	0	0	0	0
8653	Home Loan Interest Income	623	0	0	0	0	0
8657	HOME FY 08-09		0	0	0	0	0
8658	CDBG FY 09-10		0	0	0	0	0
8661	CDBG FY 10-11		0	0	0	0	0
8663	CDBG FY 11-12		0	0	0	0	0
8664	HOME FY 11-12		0	0	0	0	0
8665	CDBG FY 12-13		0	0	0	0	0
8666	HOME FY 12-13		0	0	0	0	0
8667	CDBG FY 13-14	750	0	0	0	0	0
8668	HOME FY 13-14		0	0	0	0	0
8669	CDBG FY 14-15	575	0	0	0	0	0
8670	HOME FY 14-15		0	0	0	0	0
8671	CDBG FY 15-16	28,933	0	0	0	0	0
8672	HOME FY 15-16	87,133	0	0	0	0	0
Fund Total:		719,448	404,922	0	233,964	233,964	233,964

Organization: 3218 CDBG FY 16-17
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1215	Disp/Legal Services-Admin	0	200	0	0	0	0
1217	Disp/Advertising-Admin	1,490	406	0	0	0	0
1500	Rehabilitation Homeowners	75	16,815	0	0	0	0
1906	Hazardous Materials Management	0	305	0	0	0	0
1907	Economic Development	20,000	0	0	400	400	400
1908	After School Enrichment	46,790	2,000	0	0	0	0
2323	Other Training	489	11	0	0	0	0
2601	Office Supplies	385	115	0	0	0	0
3494	Urgent Repair Program Funding	0	100,000	0	0	0	0
3495	ESFRLP - Disaster Recovery	0	150,000	0	150,000	150,000	150,000
4912	Fees & Dues	0	170	0	0	0	0
Fund Total:		69,229	270,022	0	150,400	150,400	150,400
Organization Total:		69,229	270,022	0	150,400	150,400	150,400

Organization: 3219 HOME FY 16-17
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1904	1st Time Homebuyer Assistance-Home	29,449	30,367	0	0	0	0
2601	Office Supplies	743	100	0	0	0	0
9961	CHDO-Set Aside	55,000	104,433	0	23,667	23,667	23,667
	Fund Total:	85,192	134,900	0	23,667	23,667	23,667
	Organization Total:	85,192	134,900	0	23,667	23,667	23,667

Report: FZRWKSH
Date: 06/07/2018

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Organization: 3220 CDBG FY 17-18
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1842	Public Facilities		0	0	0	0	0
3121	Travel		0	0	1,887	1,887	1,887
	Fund Total:	0	0	0	1,887	1,887	1,887
	Organization Total:	0	0	0	1,887	1,887	1,887

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 3221 HOME FY 17-18
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1904	1st Time Homebuyer Assistance-Home		0	0	36,105	36,105	36,105
9961	CHDO-Set Aside		0	0	21,905	21,905	21,905
	Fund Total:	0	0	0	58,010	58,010	58,010
	Organization Total:	0	0	0	58,010	58,010	58,010

Report: FZRWKSH
Date: 06/07/2018

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Organization: 0003 Revenue Other Agencies
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8206	Proceeds from Capital Lease	284,843	463,000	463,000	0	528,000	528,000
8266	Tiger V Grant Reimbursement		0	0	0	238,688	238,688
8705	General Fund Transfer	250,000	250,000	250,000	0	0	0
	Fund Total:	534,843	713,000	713,000	0	766,688	766,688

Report: FZRWKSH
Date: 06/07/2018

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Organization: 0004 Charges For Services
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM ReCommended 2018-19	APPRVD Approved 2018-19
8170	Current Water Charges	5,852,285	5,850,000	6,179,526	6,679,000	6,779,000	6,779,000
8172	Utility fund-Miscellaneous Recv	1,405,079	1,270,000	1,509,969	1,525,000	1,525,000	1,525,000
8183	Insufficient Check Penalty	3,453	3,500	3,963	4,000	4,000	4,000
8277	Current Sewer Charges	7,631,074	7,900,000	7,700,000	7,800,000	7,800,000	7,800,000
8279	Late Payment Fee	228,267	225,000	239,352	235,000	235,000	235,000
8367	Service Penalty	123,046	110,000	130,333	130,000	130,000	130,000
8373	Applied Deposits	198,244	205,000	196,625	197,000	197,000	197,000
8375	Sewer Taps	23,925	20,000	18,275	18,500	18,500	18,500
8384	Reconnection Fee	11,132	12,000	13,606	13,500	13,500	13,500
8474	Water Taps	14,800	10,000	13,200	12,000	12,000	12,000
8492	Compost Revenue	57,722	35,000	59,749	60,000	60,000	60,000
8495	BFP Fees	0	0	1,800	4,500	4,500	4,500
	Fund Total:	15,549,027	15,640,500	16,066,398	16,678,500	16,778,500	16,778,500

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 0005 Capital Returns
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8180	Investment Interest	18,949	13,293	30,086	31,000	31,000	31,000
8484	Water Assessments	1,926	900	731	700	700	700
8485	Sewer Assessments	30,444	5,800	5,510	5,000	5,000	5,000
8486	Water Assessment Interest	693	400	520	400	400	400
8487	Sewer Assessment Interest	3,167	800	1,740	800	800	800
	Fund Total:	55,179	21,193	38,587	37,900	37,900	37,900

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Organization: 0006 Miscellaneous Revenue
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8190	Other Miscellaneous Revenue	336,547	200,000	432,958	430,000	430,000	430,000
	Fund Total:	336,547	200,000	432,958	430,000	430,000	430,000

FISCAL YEAR 2018-2019 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIBUTIONS & COLLECTIONS

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Expand the proactive assessment of our infrastructure (systems integrity project) including NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- New Systems Integrity project requires purchase of 2 additional Robotic Cameras to increase efficiency of data collection.
- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Costs for new meters will increase cost of standard operation
- Costs for meter boxes and materials associated with damages due to new meter system installations
- Cost for replacing aging Fleet

Report: FZRWKSH
Date: 06/07/2018

City of Goldsboro, NC
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Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	997,417	1,039,432	1,053,776	1,047,538	1,047,538	1,047,538
1220	Salaries & Wages Overtime	36,610	25,000	42,000	30,000	30,000	30,000
1224	Cell Phone Stipend		0	0	720	720	720
1260	Salaries & Wages Part-Time		0	0	19,200	19,200	19,200
1274	Call Duty Pay	6,115	6,500	6,500	6,500	6,500	6,500
1810	Social Security	77,220	81,927	82,520	84,453	84,453	84,453
1821	NCLGERS-Retirement	76,333	81,284	83,573	84,880	84,880	84,880
1822	401-K Retirement	31,151	32,128	33,144	54,202	37,941	37,941
1830	Hospital Insurance	145,901	164,304	154,865	171,696	171,696	171,696
1850	Unemployment Compensation	0	1,500	0	4,000	4,000	4,000
1860	Worker's Compensation	6,303	5,127	5,160	5,444	5,444	5,444
1932	Medical Exams	537	0	0	0	0	0
1991	Consultant Fees		0	0	0	0	0
2121	Uniforms	10,570	12,000	9,000	12,000	12,000	12,000
2123	Protective Clothing	7,067	7,200	6,200	7,200	7,200	7,200
2124	Shoes-Steel Toe	2,765	2,700	2,700	2,700	2,700	2,700
2203	Employee Appreciation	573	544	566	544	544	544
2323	Other Training	18,013	8,325	9,000	8,325	8,325	8,325
2501	Vehicle Operation/Maintenance	72,100	80,000	70,000	80,000	80,000	80,000
2502	Vehicle Fuel	53,601	60,000	45,000	60,000	60,000	60,000
2993	Operational Supplies	224,342	270,000	350,000	375,000	350,000	350,000
2994	Tools	5,842	7,500	8,500	7,500	7,500	7,500
2997	Water Meters & Boxes	42,435	50,000	45,000	100,000	100,000	100,000
3121	Travel	2,438	5,700	5,700	7,000	5,000	5,000
3210	Telephone	5,973	12,000	10,000	12,000	12,000	12,000
3250	Postage	389	900	700	700	700	700
3410	Printing	50	1,600	1,000	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	33,834	85,000	90,000	92,000	82,000	82,000
3523	Fire Hydrants/Water Valve Repl	82,249	110,000	130,000	220,000	153,904	153,904
3914	Contract Services		0	0	35,000	0	0
3994	Tree Service		0	0	0	0	0
4210	Data Processing Equipment Rent		0	0	0	0	0
4391	Equipment Rent	650	500	0	500	500	500
4511	Multi-Peril Insurance	9,128	2,749	2,020	2,121	2,121	2,121
4521	Auto Liability	6,122	6,734	6,734	7,407	7,407	7,407
4541	Employee Personal Liability	116	116	116	116	116	116
4543	Insurance Deductible Claims	36,650	0	0	0	0	0
4912	Fees & Dues	3,422	3,740	3,740	3,740	3,740	3,740
4990	Equipment Expense	11,161	0	3,078	11,500	11,500	11,500
5150	Excavator	187,988	65,000	60,368	0	0	0
5153	Mapping City Water System		0	0	0	0	0
5157	Software Expense		0	0	0	0	0

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5221	Laptop Computer		0	0	0	0	0
5228	Tractor with Bush Hog		0	0	136,000	136,000	136,000
5303	Heavy-Duty Mower		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5403	Jet-Vac Rodder		0	0	0	0	0
5410	Backhoe		115,000	74,438	0	0	0
5412	Compact Pick-Up Trucks	40,659	0	0	0	0	0
5420	Tandem Dump Truck		170,000	140,000	140,000	140,000	140,000
5423	Crew-Cab Pick-Up Truck		0	0	33,000	33,000	33,000
5431	Riding Lawnmower		0	0	0	0	0
5480	Equipment Transport Trailer		0	0	0	0	0
5632	Utility Vehicle	54,380	55,000	55,000	0	0	0
5643	Rotary Mower		0	0	16,000	16,000	16,000
5672	Utility Trailer	5,964	0	5,346	0	0	0
5697	Pipe Inspection Camera	155,345	0	0	130,000	0	0
5863	Manhole Rehabilitation		0	0	0	0	0
5930	Sanitary Sewer Rehabilitation		0	0	0	0	0
5982	Water Improvements		0	0	0	0	0
7160	Lease Purchase Payment	107,432	105,889	105,889	104,784	104,784	104,784
7162	AMR Loan Payment	134,134	752,103	752,103	722,440	722,440	722,440
	Fund Total:	2,692,979	3,427,502	3,453,735	3,837,810	3,553,453	3,553,453
	Organization Total:	2,692,979	3,427,502	3,453,735	3,837,810	3,553,453	3,553,453

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 61- 4175

**FUND - UTILITY
DEPARTMENT - DISTRIBUTIONS & COLLECTIONS**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST	
Tractors	Mowing Tractors - Replacements	5150	2 136,000	2 136,000	
Tandem Dump Truck	Replacement of 2007	5420	140,000	140,000	***
Crew Cab Pick-Up Truck	Replacement for 2010	5423	33,000	33,000	
Rotary Mower	New Request	5643	16,000	16,000	
Pipe Inspection Camera	New Request	5697	130,000	0	
 Total			 455,000	 325,000	

*** Equipment Loan

DISTRIBUTIONS & COLLECTIONS

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Distribution & Collections System Superintendent	82	1	1	1	1	1
Material Controller	74	1	1	0	0	0
Distribution Supervisor	74	1	1	1	1	1
System Integrity Supervisor	74	1	1	1	1	1
Collections Supervisor	74	1	1	1	1	1
Procurement Specialist	73	0	0	1	1	1
Meter Shop Supervisor	73	1	1	1	1	1
Systems Integrity Operator	72	1	1	1	1	1
Systems Integrity Technician	71	1	1	3	3	3
Utility System Operator	71	4	4	4	4	4
Utility Maintenance Mechanic	70	7	7	7	7	7
Meter Reader	68	6	6	6	6	6
Utility Maintenance Technician	67	1	1	1	1	1
Full-time		26	26	28	28	28
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: P.U. / WATER TREATMENT PLANT

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2017, an average of 5.1 MGD of drinking water was produced. The treatment plant is staffed 24 hours a day, 365 days a year, by highly trained, State-certified operators. On a daily basis, the water plant staff runs bacteriological and other laboratory analyses on the drinking water before it is sent to our customers. Through this monitoring process, the City can assure its water customers that the water supply meets all National Drinking Water Regulations.

GOALS/MAJOR OBJECTIVES:

The Water Treatment Plant aligns their major objectives with “Grow Goldsboro’s” strategic goals of Safe and Secure Community, Strong and Diverse Economy, and Exceptional Quality of Life. They are to:

- Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
- Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
- Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
- Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

- To ensure the City has sufficient drinking water capacity into the future, the City obtained Plate Settler design plans and a permit to construct from the State. After construction, two (2) million gallons per day (MGD) capacity will be added to the twelve (12) MGD Water Plant, bringing it to fourteen (14) MGD.
- The City intends to become the non-federal sponsor for the U.S. Army Corps of Engineers 1135 project. This project will construct a new five (5) foot flood control weir in the Neuse River cutoff channel, keeping more supply water in the main channel, which should aid in flow velocity past the City’s intake structure.
- Bulk storage chemical tank for Sodium Hypochlorite has reached its working life expectancy and needs to be replaced.
- The sedimentation in the Neuse River continues to create difficulties around the City’s water intake structure.
- Sections of the Supervisory Command And Data Acquisition (SCADA) system need to be upgraded for digital control and plant performance efficiency.

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Reccmmended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	468,789	518,946	468,908	507,105	507,105	507,105
1220	Salaries & Wages Overtime	12,574	5,000	5,000	5,000	5,000	5,000
1272	Holiday Pay	9,425	7,000	9,600	9,000	9,000	9,000
1274	Call Duty Pay	1,125	0	250	0	0	0
1810	Social Security	37,097	40,618	38,057	39,865	39,865	39,865
1821	NCLGERS-Retirement	36,106	40,299	36,378	40,803	40,803	40,803
1822	401-K Retirement	14,758	15,928	14,391	26,055	18,239	18,239
1830	Hospital Insurance	46,558	64,548	47,249	67,452	67,452	67,452
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	34,696	2,335	2,350	2,479	2,479	2,479
1911	Audit	12,375	11,750	12,300	12,300	12,300	12,300
1915	Bank Fees	25,016	30,000	28,000	30,000	30,000	30,000
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	350	500	0	500	500	500
1986	Consultant Fees - IT	14,625	21,200	21,200	21,200	21,200	21,200
1991	Consultant Fees	88,088	4,000	4,000	4,000	4,000	4,000
1997	Consultant Study	99,000	4,000	4,000	0	0	0
2111	Cleaning Supplies	2,284	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	269	2,700	2,700	3,000	3,000	3,000
2123	Protective Clothing	232	1,500	1,500	1,500	1,500	1,500
2124	Shoes-Steel Toe	810	1,000	1,000	1,000	1,000	1,000
2203	Employee Appreciation	152	176	176	176	176	176
2323	Other Training	712	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	1,912	2,000	2,500	2,000	2,000	2,000
2502	Vehicle Fuel	1,694	3,000	3,000	3,000	3,000	3,000
2591	Fuel For Equipment	7,138	5,000	5,000	5,000	5,000	5,000
2601	Office Supplies	1,609	2,500	2,500	2,500	2,500	2,500
2993	Operational Supplies	61,065	70,000	70,000	70,000	70,000	70,000
2994	Tools	3,610	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	499,595	620,000	620,000	776,625	755,000	755,000
3121	Travel	1,293	2,930	2,930	3,580	3,580	3,580
3210	Telephone	1,110	1,308	1,300	8,228	8,228	8,228
3250	Postage	31,574	35,000	33,000	35,000	35,000	35,000
3310	Electricity	214,296	235,000	250,000	250,000	250,000	250,000
3330	Natural Gas	3,954	5,000	5,500	6,000	6,000	6,000
3410	Printing	12,372	14,000	14,500	14,500	14,500	14,500
3421	Copy Machine Cost	1	25	25	25	25	25
3511	Building Maintenance	19,867	20,000	20,000	29,795	18,795	18,795
3521	Office Machine Maintenance	375	1,500	1,500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	301,989	301,850	301,850	598,565	493,965	493,965
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	33,453	40,000	50,000	61,500	40,000	40,000

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
3992	Water Analysis	17,059	17,000	17,000	20,000	20,000	20,000
4391	Equipment Rent	1,295	2,500	2,500	2,500	2,500	2,500
4401	Generator Contract	7,478	6,500	6,500	8,000	8,000	8,000
4511	Multi-Peril Insurance	73,569	78,940	60,466	64,469	64,469	64,469
4521	Auto Liability	1,455	1,601	1,601	1,761	1,761	1,761
4541	Employee Personal Liability	49	49	49	49	49	49
4911	Subscriptions	528	1,750	1,750	1,750	1,750	1,750
4912	Fees & Dues	4,381	4,550	4,850	4,845	4,845	4,845
4990	Equipment Expense	19,901	6,300	6,300	17,300	17,300	17,300
4993	General Overhead	402,550	518,378	518,378	518,378	567,578	567,578
4996	Finance	456,746	400,446	400,446	400,446	437,346	437,346
4998	Engineers	368,765	392,942	392,942	392,942	429,842	429,842
5080	Grid Bee/Mixer		0	0	0	0	0
5091	Trac Vac Sludge Removal Project	90,686	0	45,000	0	0	0
5094	Flood Control Structure	0	0	0	600,000	600,000	600,000
5202	Technology Capital	54,081	0	0	46,500	46,500	46,500
5412	Compact Pick-Up Trucks		26,000	26,532	0	0	0
5431	Riding Lawnmower	10,916	0	0	0	0	0
5451	Generator	251,250	0	0	0	0	0
5527	Miscellaneous Equipment		0	0	12,900	12,900	12,900
5688	SCADA System		0	0	0	0	0
5692	Caustic Feed Pump		0	0	0	0	0
5807	Light Fixtures		0	0	0	0	0
5868	Sedimentation Enhancement Project		0	0	0	0	0
5888	Hypo Day Tank		0	0	91,000	91,000	91,000
5891	Disaster Recovery Server		0	0	0	0	0
5957	Water Plant Expansion	0	0	0	0	0	0
7100	Bond Principal		0	0	0	0	0
7120	Water Loan Principal	483,060	483,061	483,061	483,061	483,061	483,061
7200	Bond Interest		0	0	0	0	0
7220	Water Loan Interest	134,387	125,988	125,988	117,589	117,589	117,589
8265	Annexation Water Payment		0	0	0	0	0
9561	Office Supplies	258	350	350	350	350	350
	Fund Total:	4,559,362	4,281,018	4,258,377	5,507,143	5,463,602	5,463,602
	Organization Total:	4,559,362	4,281,018	4,258,377	5,507,143	5,463,602	5,463,602

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 61- 4176

**FUND - UTILITY
DEPARTMENT - WATER TREATMENT PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Flood Control Structure	Flood Control Structure	5094		600,000		600,000
Technology Capital	Fiber to Water Treatment Plant	5202		46,500		46,500
Misc. Equipment	Particle Charge Tester	5527		12,900		12,900
Hypo Day Tank	Replacement	5888		91,000		91,000
TOTALS				750,400		750,400

WATER TREATMENT PLANT

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	80	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Maintenance Mechanic/Operator IV-WTP	74	1	1	1	1	1
Operator IV-WTP	74	5	5	5	5	4
Operator II-WTP	71	1	1	1	1	1
Operator I-WTP	69	0	0	0	0	1
Water Treatment Plant Specialist	68	1	1	1	1	1
Full-time		11	11	11	11	11
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: P.U. / WATER RECLAMATION FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2017, an average of 8.49 MGD of wastewater was treated. Of this amount, 1.42 MGD was used purchased capacity. There is still 1.66 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

The Water Reclamation Facility aligns their major objectives with "Grow Goldsboro's" strategic goals of Safe and Secure Community, Strong and Diverse Economy, and Exceptional Quality of Life. They are to:

- Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
- Maintain the Water Reclamation Facility and twenty-six wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
- Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions .

SIGNIFICANT BUDGET ISSUES:

The Water Reclamation Facility faces several significant issues in the upcoming fiscal year.

- The WRF blower control panel is twenty years old and needs to be replaced to work with current technology.
- Blower #1 and Blower #2 are in need of replacing with turbo blowers, similar to blowers #3 and #4.
- The #1 sand filter is due for rehabilitation.
- The #3 VFD Drive at the Westbrook Pump Station has to be replaced.
- UV system is approaching 20 years of service and needs to be replaced; it is difficult at times to get parts and service for the equipment. More efficient and better-automated technology is available for UV dosing and cleaning of lamps.

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	904,929	881,273	878,630	908,448	908,448	908,448
1220	Salaries & Wages Overtime	24,802	3,000	1,000	3,000	3,000	3,000
1272	Holiday Pay	7,451	7,000	9,500	7,500	7,500	7,500
1274	Call Duty Pay	6,625	6,500	6,500	6,500	6,500	6,500
1810	Social Security	68,909	68,680	67,127	70,797	70,797	70,797
1821	NCLGERS-Retirement	69,276	68,141	67,603	72,463	72,463	72,463
1822	401-K Retirement	28,315	26,933	26,526	46,272	32,391	32,391
1830	Hospital Insurance	102,956	111,492	101,581	122,640	122,640	122,640
1860	Worker's Compensation	12,973	3,841	3,866	4,079	4,079	4,079
1911	Audit	12,375	11,750	12,300	12,300	12,300	12,300
1915	Bank Fees	65,007	64,000	63,000	64,000	64,000	64,000
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	645	550	0	550	550	550
1991	Consultant Fees	10,220	60,000	168,000	10,000	10,000	10,000
2111	Cleaning Supplies	3,584	4,000	4,000	4,000	4,000	4,000
2121	Uniforms	1,833	4,000	4,000	4,500	4,500	4,500
2123	Protective Clothing	2,313	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	1,351	1,530	1,530	1,620	1,620	1,620
2203	Employee Appreciation	288	288	288	304	304	304
2323	Other Training	997	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	11,229	12,000	12,000	12,000	12,000	12,000
2502	Vehicle Fuel	15,785	19,000	19,000	19,000	19,000	19,000
2591	Fuel For Equipment	11,418	8,000	8,000	8,000	8,000	8,000
2601	Office Supplies	2,977	3,000	3,000	3,000	3,000	3,000
2993	Operational Supplies	103,732	134,500	134,500	134,500	134,500	134,500
2994	Tools	958	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	83,221	104,585	104,585	122,000	122,000	122,000
3121	Travel	4,376	8,075	8,075	8,200	8,200	8,200
3210	Telephone	5,832	9,080	5,000	3,984	3,984	3,984
3250	Postage	35,160	37,000	35,000	37,000	37,000	37,000
3310	Electricity	474,108	540,000	500,000	510,000	510,000	510,000
3410	Printing	12,372	14,000	14,500	14,500	14,500	14,500
3421	Copy Machine Cost	0	175	175	175	175	175
3511	Building Maintenance	8,413	20,450	20,450	18,350	15,150	15,150
3521	Office Machine Maintenance	2,752	3,000	3,000	3,000	3,000	3,000
3522	Machine/Equipment Maintenance	519,581	586,040	651,040	803,695	699,595	699,595
3608	Pump Stations Maintenance	0	0	0	173,000	126,400	126,400
3950	Education Reimbursement	1,100	1,100	1,100	0	0	0
3990	Wastewater Analysis	20,251	25,000	25,000	25,000	25,000	25,000
4221	Software License Fees	72,100	119,215	119,215	116,115	116,115	116,115
4391	Equipment Rent	0	2,000	2,000	2,000	2,000	2,000
4401	Generator Contract	20,498	14,000	14,000	14,200	14,200	14,200

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
4511	Multi-Peril Insurance	167,950	182,953	152,988	164,357	164,357	164,357
4521	Auto Liability	1,758	1,934	1,934	2,127	2,127	2,127
4541	Employee Personal Liability	85	85	85	85	85	85
4911	Subscriptions	150	150	150	150	150	150
4912	Fees & Dues	8,533	9,050	9,050	10,315	10,315	10,315
4920	Arbitrage Rebate Fees	1,550	0	0	0	0	0
4929	Military Support Program		0	0	0	0	0
4990	Equipment Expense	11,421	0	6,287	2,500	0	0
4993	General Overhead	402,550	518,378	518,378	518,378	567,578	567,578
4996	Finance	456,746	400,445	400,445	400,445	437,345	437,345
4998	Engineers	368,765	392,942	392,942	392,942	429,842	429,842
5074	Turbo Blowers		0	0	500,000	500,000	500,000
5081	Crane		0	0	6,500	6,500	6,500
5082	Fuel Bladder		0	0	0	0	0
5163	Septage Receiving Station		0	0	0	0	0
5230	EQ Basin Pump Station Project		0	0	0	0	0
5232	Stream Bank Stabilization Project		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks	21,767	0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	29,500	24,500	24,500
5431	Riding Lawnmower		0	0	0	0	0
5439	Tractor		0	0	0	0	0
5527	Miscellaneous Equipment	5,742	5,500	11,362	0	0	0
5579	Electric Golf Carts	0	0	0	0	0	0
5638	Portable Generator		25,000	56,000	0	0	0
5688	SCADA System		0	0	0	0	0
5801	Equipment Shelter		0	0	13,000	13,000	13,000
5807	Light Fixtures	23,534	17,600	17,600	0	0	0
5873	Water Pump		0	0	0	0	0
7100	Bond Principal	1,663,592	845,901	845,901	1,116,003	1,116,003	1,116,003
7110	Wastewater Principal Payment	1,218,609	1,363,164	1,363,164	168,085	168,085	168,085
7200	Bond Interest	392,074	345,432	345,432	308,142	308,142	308,142
7210	Wastewater Interest Payment	62,237	104,903	104,903	177,886	177,886	177,886
9561	Office Supplies	358	700	700	700	700	700
9959	Neuse River Basin Association	18,218	15,576	15,576	16,110	16,110	16,110
	Fund Total:	7,556,351	7,216,961	7,341,988	7,197,967	7,145,686	7,145,686
	Organization Total:	7,556,351	7,216,961	7,341,988	7,197,967	7,145,686	7,145,686

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

**CODE: 61- 4177 FUND - UTILITY
DEPARTMENT - WATER RECLAMATION FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Turbo Blowers	Replacement	5074		500,000		500,000
Crane	New Request	5081		6,500		6,500
Crew Cab Pick-Up Truck	Replacement of 2005	5423		29,500		24,500
Equipment Shelter	New Request	5801		13,000		13,000
TOTALS				549,000		544,000

WATER RECLAMATION FACILITY

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Utilities Director	88	1	1	0	0	0
Deputy Public Works Director-Utilities	84	0	0	1	1	1
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	81	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
GIS/GPS Analyst	74	1	1	1	1	1
Pre-treatment Program Coordinator	74	1	1	1	1	1
Operator IV-WRF	74	0	0	1	1	1
Operator III-WRF	73	4	4	3	3	3
Maintenance Mechanic/Operator II-WRF	72	1	1	1	1	1
Laboratory Technician	71	2	2	2	2	2
Operator I-WRF	69	4	4	4	4	4
Biosolid Operator/Driver	69	0	0	0	0	1
Full-time		19	19	19	19	20
Permanent Part-time		0	0	0	0	0

Organization: 4178 Utility Fund Capital Expense
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1219	Employee Membership Benefit	0	10,000	0	10,000	0	0
1276	Salary Reserve	0	47,772	0	89,299	49,033	49,033
1822	401-K Retirement		0	0	0	0	0
1833	Health Insurance Coverage		0	0	0	0	0
1850	Unemployment Compensation		0	0	0	0	0
1991	Consultant Fees	124,683	0	0	0	0	0
5068	Streetscape Project		0	0	0	238,688	238,688
5157	Software Expense	0	0	0	0	0	0
5909	Utility Improvements	7,572	0	0	1,807,000	0	0
5912	Water Tank Painting	49,950	561,000	561,000	1,061,000	0	0
5944	Petitioned Sewer Lines		0	0	330,000	0	0
5957	Water Plant Expansion	200,000	200,000	200,000	500,000	500,000	500,000
5964	Petitioned Water Lines		0	0	40,000	0	0
5969	Sewer Improvements		0	0	0	0	0
5982	Water Improvements	0	0	0	0	0	0
7160	Lease Purchase Payment		0	0	69,989	69,989	69,989
	Fund Total:	382,205	818,772	761,000	3,907,288	857,710	857,710
	Organization Total:	382,205	818,772	761,000	3,907,288	857,710	857,710

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 61- 4178

**FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Streetscape	Streetscape Project	5068	238,688	238,688
Utility Improvements	N. William Street Widening	5909	1,157,000	0
Utility Improvements	Wayne Memorial Drive	5909	250,000	0
Utility Improvements	Royall Avenue Realignment	5909	400,000	0
Water Tank Painting	Repaint Center & Holly Street Water Tank	5912	1,061,000	0
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944	90,000	0
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944	80,000	0
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944	70,000	0
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944	90,000	0
Water Plant Expansion	Water Plant Expansion Project	5957	500,000	500,000
Petition Water Lines	Branch St. from Vann St. to Truman St.	5964	40,000	0
TOTALS			3,976,688	738,688

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: P.U./ COMPOST FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophilic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

The Compost Facility aligns their major objectives with "Grow Goldsboro's" strategic goals of Strong and Diverse Economy, Exceptional Quality of Life, and Model for Excellence in Government. They are to:

- Produce high quality compost that meets all federal and state regulations.
- Make a beneficial end product from two waste streams; yard waste and biosolids.
- Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
- Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

SIGNIFICANT BUDGET ISSUES:

- The Compost Facility runs three (3) heavy-duty loaders, one (1) was purchased in 2002, one (1) in 2006, and one (1) was purchased in 2017. A new Heavy Duty Loader is needed to ensure efficiency of the process due to the increased mechanical and electronic failures and maintenance on the aging equipment.
- The Compost Facility runs a trommel screen to separate compost and mulch, which was purchased in 2001. A new trommel screen is necessary to ensure efficiency of the process due to major mechanical failures and maintenance on the aging screen.

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	193,035	195,722	184,657	198,332	198,332	198,332
1220	Salaries & Wages Overtime	5,228	150	150	150	150	150
1260	Salaries & Wages Part-Time		0	2,400	0	0	0
1810	Social Security	14,682	14,985	14,448	15,184	15,184	15,184
1821	NCLGERS-Retirement	14,553	14,867	13,996	15,541	15,541	15,541
1822	401-K Retirement	5,948	5,876	5,554	9,924	6,947	6,947
1830	Hospital Insurance	26,830	29,340	26,320	30,660	30,660	30,660
1860	Worker's Compensation	985	1,034	1,041	1,098	1,098	1,098
1915	Bank Fees		0	300	500	500	500
1932	Medical Exams	216	200	0	200	200	200
1991	Consultant Fees	0	2,500	2,500	2,500	2,500	2,500
2111	Cleaning Supplies	1,052	1,500	1,500	1,500	1,500	1,500
2121	Uniforms	289	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	855	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	540	450	630	450	450	450
2203	Employee Appreciation	69	80	80	80	80	80
2323	Other Training	616	1,000	1,000	2,000	2,000	2,000
2501	Vehicle Operation/Maintenance	41,651	40,000	40,000	40,000	40,000	40,000
2502	Vehicle Fuel	6,911	12,500	12,500	12,500	12,500	12,500
2591	Fuel For Equipment	20,451	36,000	36,000	36,000	36,000	36,000
2601	Office Supplies	999	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	12,198	21,000	21,000	21,000	21,000	21,000
2994	Tools	779	750	750	750	750	750
2998	Chemicals	1,843	2,500	2,500	2,500	2,500	2,500
3121	Travel	34	515	515	515	515	515
3250	Postage	40	75	100	100	100	100
3310	Electricity	30,764	40,000	39,000	40,000	40,000	40,000
3410	Printing	0	250	250	250	250	250
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	14,312	85,000	85,000	12,225	12,225	12,225
3521	Office Machine Maintenance	0	1,000	1,000	1,000	1,000	1,000
3522	Machine/Equipment Maintenance	98,555	105,000	105,000	105,000	105,000	105,000
4391	Equipment Rent	320	2,500	9,500	2,500	2,500	2,500
4401	Generator Contract	545	650	650	650	650	650
4403	Compost Analysis	3,427	6,000	6,000	6,000	6,000	6,000
4511	Multi-Peril Insurance	34,295	36,803	28,357	30,177	30,177	30,177
4521	Auto Liability	7,133	7,846	7,846	8,631	8,631	8,631
4541	Employee Personal Liability	22	22	22	22	22	22
4911	Subscriptions	74	175	175	175	175	175
4912	Fees & Dues	5,994	8,475	8,475	5,825	5,825	5,825
4990	Equipment Expense		0	0	0	0	0
5078	Conveyor Loading System		0	0	0	0	0

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Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
5079	PARTF Grant		0	0	0	0	0
5092	Exhaust Fan		0	0	0	0	0
5164	Trommel Screen		0	0	235,000	235,000	235,000
5165	Agitator/Rehabilitate	7,885	0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5431	Riding Lawnmower		0	0	0	0	0
5509	Heavy Duty Wheel Loader		152,000	152,000	153,000	153,000	153,000
5527	Miscellaneous Equipment		0	0	0	0	0
5688	SCADA System		0	0	0	0	0
5725	Tub Grinder		0	0	0	0	0
5825	Storage Building		0	0	0	0	0
9561	Office Supplies	46	150	150	150	150	150
	Fund Total:	553,176	830,440	814,891	995,614	992,637	992,637
	Organization Total:	553,176	830,440	814,891	995,614	992,637	992,637

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2018-19

CODE: 61- 4179

**FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST	
Trommel Screen	Replacement	5164	235,000	235,000	***
Wheel Loader	New Request	5509	153,000	153,000	***
TOTALS	*** Equipment Loan		388,000	388,000	

COMPOST

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Compost Plant Superintendent	82	1	1	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1	1	1
Compost Plant Operator	69	3	3	3	3	3
Full-time		5	5	5	5	5
Permanent Part-time		0	0	0	0	0

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Organization: 0001 Tax Revenues
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8101	Current Tax Levy	62,898	66,386	66,243	65,755	65,755	65,755
8102	Delinquent Taxes	1,667	1,200	1,906	1,500	1,500	1,500
8103	Current Vehicle Tax	4,230	3,300	4,563	4,500	4,500	4,500
8105	Delinquent Vehicle Tax		0	50	0	0	0
8106	Penalties & Interest	715	350	464	400	400	400
	Fund Total:	69,510	71,236	73,226	72,155	72,155	72,155
	Organization Total:	69,510	71,236	73,226	72,155	72,155	72,155

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Organization: 0005 Capital Returns
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8180	Investment Interest	202	90	371	315	315	315
	Fund Total:	202	90	371	315	315	315

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Organization: 8350 Downtown District
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1991	Consultant Fees	0	0	0	0	0	0
2112	Downtown Clean-Up Program	1,826	5,500	4,100	0	0	0
2113	Beautification Program	153	16,496	14,496	16,500	16,500	11,500
2993	Operational Supplies	9,751	12,250	15,722	13,850	15,360	15,360
3222	Award Plaques	275	0	280	0	0	0
3410	Printing	550	3,500	4,400	3,500	3,500	3,500
3700	Advertising	12,731	20,980	20,980	20,230	20,230	14,980
3914	Contract Services		0	0	480	480	480
3999	Tax Listing	1,286	1,400	1,400	1,400	1,400	1,400
4988	Business Incentive Grant Program	11,200	10,000	12,800	15,000	15,000	5,000
4991	Downtown Projects	839	1,200	1,200	0	0	0
9927	Contingency Appropriation	1,152	0	0	0	0	20,250
9956	Facade Grants/Projects	13,565	0	3,270	0	0	0
	Fund Total:	53,328	71,326	78,648	70,960	72,470	72,470
	Organization Total:	53,328	71,326	78,648	70,960	72,470	72,470

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Organization: 0004 Charges For Services
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8243	Occupancy Tax/Civic Center	670,323	675,000	685,918	690,000	690,000	690,000
8244	Occupancy Tax/Travel & Tourism	167,588	165,000	168,986	170,000	170,000	170,000
8248	County of Wayne Occupancy Tax	126,465	165,000	169,984	170,000	170,000	170,000
	Fund Total:	964,376	1,005,000	1,024,888	1,030,000	1,030,000	1,030,000
	Organization Total:	964,376	1,005,000	1,024,888	1,030,000	1,030,000	1,030,000

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Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8203	Investment Interest/Civic Center	2,848	500	3,267	800	800	800
8204	Investment Interest/Travel&Tourism	712	100	815	250	250	250
	Fund Total:	3,560	600	4,082	1,050	1,050	1,050
	Organization Total:	3,560	600	4,082	1,050	1,050	1,050

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Organization: 0007 Fund Balance Withdrawal
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
8583	Fund Balance Withdrawal		0	0	0	20,683	20,683
	Fund Total:	0	0	0	0	20,683	20,683
	Organization Total:	0	0	0	0	20,683	20,683

Report: FZRWKSH
Date: 06/07/2018

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Organization: 9076 Occupancy Tax/Civic Center
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1341	Land/Property Acquisition		0	0	0	0	0
1991	Consultant Fees	220,613	0	0	0	0	0
5952	Tennis Court Reconstruction		0	0	0	0	0
7100	Bond Principal		0	0	0	100,000	100,000
7164	Paramount Loan Payment		0	0	0	0	0
7170	County of Wayne Loan		243,125	243,125	242,000	242,000	242,000
9921	County's Share Occupancy Tax	256,321	330,000	338,970	340,000	340,000	340,000
9927	Contingency Appropriation	0	102,375	0	0	8,800	8,800
9979	Waynesborough Park Donation		0	0	0	0	0
	Fund Total:	476,934	675,500	582,095	582,000	690,800	690,800
	Organization Total:	476,934	675,500	582,095	582,000	690,800	690,800

FISCAL YEAR 2018-19 BUDGET

DEPARTMENT/DIVISION: TRAVEL & TOURISM

DEPARTMENT OVERVIEW:

The role of Goldsboro Wayne County Travel and Tourism Department is to brand, market, and sell the area to nonresidents as a preferred leisure, convention, and business destination to generate positive economic growth. From sporting events and group travel to supporting the arts and agricultural heritage, the department works closely with numerous public and private organizations and implements destination marketing strategies to drive visitor demand for local lodging facilities. Furthermore, the department strives to enhance the quality of life and image of the community making Goldsboro Wayne County a great place to visit— and to live.

GOALS/MAJOR OBJECTIVES:

- Secure a hotel next to The Maxwell Center
- Add a full-time position to the department to assist with creative services, public relations, and marketing demands
- Grow Visit Goldsboro's social media audience and e-newsletter database
- Implement strategic marketing plan with a strong focus on sports and meetings/group travel markets
- Improve data collection procedures to understand where our visitors are coming from and what brought them here. Gauge economic impacts by collecting data at events where the city has invested resources.
- Work cooperatively with municipalities, chambers of commerce, economic development entities, and visitor industry partners to provide quality services for leisure, meeting, and business travelers to Goldsboro-Wayne County

SIGNIFICANT BUDGET ISSUES:

- Lack of personnel to keep up with the rising demand placed on the department by the addition of the multi-sports complex, Maxwell Center, influx of events and festivals within Goldsboro-Wayne County, and 4 new social media platforms used to reach various audiences.

Organization: 9077 Occupancy Tax/Travel & Tourism
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2016-17	Current Year Budget 2017-18	PROJYR Projected 2017-18	TMPREQ Temporary 2018-19	RECOMM Recommended 2018-19	APPRVD Approved 2018-19
1210	Salaries & Wages Regular	79,064	98,392	100,567	135,493	117,518	117,518
1224	Cell Phone Stipend		0	0	720	720	720
1276	Salary Reserve	0	1,751	0	4,119	2,105	2,105
1810	Social Security	6,035	7,527	7,675	10,420	9,045	9,045
1821	NCLGERS-Retirement	5,823	7,468	7,620	10,609	9,202	9,202
1822	401-K Retirement	2,380	2,952	3,014	6,775	4,113	4,113
1830	Hospital Insurance	5,718	11,736	5,972	18,396	15,330	15,330
1860	Worker's Compensation	61	64	64	68	68	68
2203	Employee Appreciation		0	0	48	48	48
2323	Other Training	0	2,175	0	3,000	2,000	2,000
2993	Operational Supplies	19,818	29,200	30,892	30,950	22,200	22,200
3121	Travel	14,134	16,300	16,300	17,850	11,250	11,250
3210	Telephone	388	720	996	0	0	0
3250	Postage	1,887	2,500	2,500	2,500	1,800	1,800
3310	Electricity		0	0	0	0	0
3330	Natural Gas		0	0	0	0	0
3410	Printing	7,238	12,500	12,500	9,000	7,000	7,000
3421	Copy Machine Cost	2,485	0	1,802	0	0	0
3532	Maintenance of Enhancement Areas	746	0	0	0	0	0
3700	Advertising	71,598	122,747	154,747	159,100	119,500	119,500
3703	Air Show Donation	7,044	0	0	45,000	15,000	15,000
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	3,410	5,850	5,850	16,500	14,750	14,750
4916	Chamber Of Commerce	8,239	8,209	8,209	9,275	9,275	9,275
9561	Office Supplies	5	0	0	0	0	0
	Fund Total:	236,082	330,100	358,717	479,832	360,933	360,933
	Organization Total:	236,082	330,100	358,717	479,832	360,933	360,933

TRAVEL & TOURISM

Position	Salary Range	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized	2018-19 Authorized
Travel & Tourism Director	82	1	1	1	1	1
Communications & Creative Services Manager	72	0	0	0	0	1
Administrative Assistant I	70	1	1	1	1	1
Full-time		2	2	2	2	3
Permanent Part-time		0	0	0	0	0