

CITY OF GOLDSBORO
BUDGET
FY 2017-18

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July 1, 2017

**Honorable Mayor and Council
City of Goldsboro**

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted annual budget of \$59,307,323 for Fiscal Year 2017-18 for the City of Goldsboro.

Significant budget drivers for the City's General Fund totaling \$2,394,100 include: Health Insurance Increase \$381,000; City's Share Retirement Increase \$123,600; Full-Time, Part-Time and Overtime Salaries Increase (excluding Police) \$527,800; Police Salary Adjustment and Technology \$562,900; Debt Service \$462,000, and Multi-Sports Staffing and Equipment \$336,800.

During the City Council Retreat held in February 2017, City Council developed new mission and vision statements for the City along with the following goals: Safe and Secure Community, Strong and Diverse Economy, Exceptional Quality of Life, Racial and Cultural Harmony, and Model for Excellence in Government.

Although work is needed in all areas to fully achieve the City Council's goals, some accomplishments for the current fiscal year and activities for the coming fiscal year are discussed below:

Safe and Secure Community: Although crime decreased ten percent from calendar year 2015 to 2016, the City Council remains focused on efforts to reduce violent crime. During Fiscal Year 2016-17, City Council significantly increased salaries for all law enforcement and purchased technology to help deter or better respond to incidents in the community. Recruitment and retention of police officers has improved. The adopted budget includes funding for replacement of four K-9 vehicles and eight patrol/administrative vehicles. In addition, the City expects to begin construction on the police evidence storage and renovation project that will improve offices, meeting space, lobby, and HVAC at the police/fire complex this fall.

Strong and Diverse Economy: The City continues to support funding for the Wayne County Development Alliance which works on industrial recruitment. The Downtown Development Staff regularly field calls from investors interested in our downtown area and is

expanding the diversity of our businesses in downtown. In addition, we are working to recruit a full service hotel to complement the Maxwell Regional Agricultural and Convention Center that is under construction. To ensure the community is able to accommodate continued business development, the City serves as the lead agency in the Metropolitan Planning Organization and actively engages the North Carolina Department of Transportation to address transportation related concerns. Although we have adequate water and wastewater capacities, the City continues to include funding for repainting of water tanks, pipe line replacement, studying future needs, and a small capacity expansion project at the water treatment plant to ensure our facilities can meet future demands.

Exceptional Quality of Life: Staff will continue to focus on efforts to improve community appearance. Funding for litter pickup, grass mowing, building demolition and boarding of vacant homes is a priority. A litter pickup crew, focusing primarily on litter pick up along roadways within the City, began in January 2017. In addition, we anticipate a marketing campaign to raise community awareness about the importance of not littering in the community. Voters approved two bond referendums totaling \$10,000,000 in November 2016 to address street construction/resurfacing and the multi-sports project. Bonds, totaling \$5,500,000 were sold in May 2017. Street resurfacing in excess of \$2,200,000 is under contract, four blocks of Humphrey Street will be paved this fall, and the multi-sports project is under construction. We continue to focus on efforts to improve our park operations and facilities. The multi-use path project along New Hope Road was completed in May. Staff will continue to seek funding sources to assist with additional sidewalks, multi-use paths, and greenways throughout the community. Funding is included in the proposed budget to begin analysis of the Park House restoration needs, for replacement of two shelters or the bathroom at HV Brown Park, and additional accessibility improvements throughout our parks. Although funding has not been finalized, the City has a preliminary design for a new Herman Park Center.

Racial and Cultural Harmony: Racial and Cultural Harmony are two of the most powerful forces in our communities and around the world. As the City becomes more culturally diverse, the City understands the need to work with the community in order for their voices to be heard and their concerns to be addressed. Cities that work to engage with their residents to listen and respond to their needs help to build trust. The City has supported a Community Relations Department which has increased its efforts this past year to engage community members. The department exists to help those who encounter problems within the community and to encourage people with different backgrounds to learn more about one another. Helping community members to appreciate each person's opinion and viewpoint is an ongoing effort. The City will continue to look for opportunities to interact with community members to facilitate ongoing dialogue.

Model of Excellence in Government: We have a staff that is committed and many of whom have passed various state certifications to be qualified to perform their job duties. Many departments have received statewide or national recognition for the work they perform. While I believe our departments are efficient and are examples for others to follow, comparisons with other communities would allow us to see where we excel and where we may be able to improve. The UNC School of Government conducts a benchmarking project that helps to normalize each cities operations such that we can compare our services. We expect to participate in this project during this fiscal year with results published in early 2018. We will use this report to determine where we stand relative to our peers and how we move to be in top percentage of communities. In addition, the City Council began a strategic planning process for the City during our current fiscal year that we intend to work at the staff level to determine some measurable steps and outcomes for discussion later in Fiscal Year 2017-18.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy. Wayne County implemented a 1 percent occupancy tax effective December 1, 2015.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	No	No water or sewer increases adopted.
Stormwater Fee	Yes	City Council has indicated a willingness to implement a stormwater utility.
New Debt Supported by General Fund	Yes	Financing for new equipment (\$1,778,553)
Business Registration Fee	No	\$20 annually for businesses operating within the City of Goldsboro
Vehicle Licensing Tax	No	\$10 per vehicle residing within the City limits
Number of Positions Authorized/Funded	456	456 positions adopted for FY 2017-18.
New Positions Authorized/Funded	6 FT	Senior Fleet Mechanic (Garage); Administrative Asst. I (Fire); Two Park Technicians, Asst. Superintendent – Sports Turf, and Multi-Sports Complex Manager (Parks & Recreation)
Health Insurance Changes	Yes	The City joined NC State Health Plan in January 2016. A 3% increase from \$479 to \$494 per month in the employee rate is anticipated in January 2018. State law required that we discontinue charging employees \$50/month for health insurance in January 2017 (\$274,000).
Employee Pay Increases	Yes	1% COLA (\$248,456) and 1/2% compression adjustment (\$125,470) effective July 2017.
Employee 401(k) Contribution	No	5% for sworn law enforcement 3% for all non-sworn City employees

FISCAL YEAR 2017-18 ADOPTED BUDGET OVERVIEW

The General Fund, Stormwater Fund, Utility Fund, Special Municipal Tax District and Occupancy Tax Funds total \$40,582,032, \$1,073,672, \$16,574,693, \$71,326 and \$1,005,600 respectively. The resultant total for all funds is \$59,307,323. A comparison of our adopted FY 2016-17 budget to our adopted FY 2017-18 budget is shown below.

Fund	Adopted FY 2016-17	Adopted FY 2017-18	Difference	Explanation (if needed)
General	\$40,521,799	\$40,582,032	60,233	
Stormwater		1,073,672	1,073,672	New Stormwater Fee (\$4.50/resident/month)
Utility	16,573,439	16,574,693	1,254	
DGDC	73,898	71,326	<2,572>	
Occupancy	798,789	1,005,600	206,811	Overall collections are up and includes majority of one cent revenue generated from County's occupancy tax
Totals	\$57,967,925	\$59,307,323	\$1,339,398	

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department. The following sections are included as part of the budget message: tax rate, utility rates and charges, stormwater fee, use of fund balance, General Fund debt service, Utility Fund debt service, positions, employee benefits, revenues, capital outlay, miscellaneous items (includes agency funding), budget summary, and conclusion.

TAX RATE

The tax rate will remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, the 65 cents per \$100 valuation is estimated to generate \$14,278,400 in property tax revenue. One cent on the tax rate will generate approximately \$220,000 in revenue.

UTILITY RATES AND CHARGES

The FY 2017-18 budget does not include any increase in the utility service rates and charges.

STORMWATER FEE

Many cities throughout North Carolina have neglected stormwater conveyance and drainage systems that serve their community. Goldsboro is no different as funding for stormwater maintenance competes with the needs throughout the City such as building maintenance, vehicle replacement, employee salary increases, street resurfacing, etc. In many cases, the pipes and related drainage structures are not only old, but undersized for the areas that these facilities are serving. Additionally, open ditches and streams throughout the community are blocked by sediment or vegetation.

The City Council, after much discussion and based upon the recommendation of a stormwater stakeholder committee, adopted a stormwater fee of \$4.50 per month per residential unit. This fee will be used to repair and maintain drainage facilities that convey stormwater; thereby, improving drainage flow, and in many cases the water quality of stormwater. A stakeholder committee met in early 2017 to discuss the concept, assess the need, and make recommendations to City Council. They recommended the City Council implement a stormwater utility, set up an enterprise fund, with an Equivalent Residential Unit (ERU) of 3,000 sf based on our average residential household impervious area.

All developed property within the city limits will be charged \$4.50 per month beginning July 1, 2017. Beginning January 1, 2018, it is recommended that single family residential units pay \$4.50 per month with most multi-family and businesses being billed based on their individual impervious area or ERU. This delay in billing based on the ERU will allow time for the calculation of the impervious area for multi-family, business, and industrial areas. It will also allow time to address some concerns expressed by local business owners in possibly establishing a maximum monthly fee and providing credits to reduce the fee for properties that have installed stormwater best management practices.

The stormwater fee will be billed as part of the monthly utility bill where appropriate and mailed to property owners for developed properties that do not have a water or sewer account with the City. The stormwater fee is estimated to generate \$1,073,672 in FY 2017-18 and in excess of \$1,400,000 in future years once fully implemented.

USE OF FUND BALANCE

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss of revenue, is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for the Local Government Commission or bond specialists as they review the City's financial position. The FY 2017-18 adopted budget does not include any use of fund balance within the General, Utility, Municipal Service District, or Occupancy Tax Funds.

GENERAL FUND DEBT SERVICE

The General Fund debt service totals \$4,705,315, or an increase of \$462,649, in the adopted budget. This increase is primarily attributed to the County of Wayne Loan for the Multi-Sports Complex (\$243,125) and an equipment loan (\$232,700). General Fund debt service should level off and begin decreasing as debt is paid in Fiscal Year 2019-20 and beyond.

Additional financing is included in the adopted budget for vehicles and equipment in the amount of \$1,778,553, which includes a Front End Wheeled Loader, Limb Loader Truck, (12) Police Vehicles, Backhoe, Tandem Dump Truck, and vehicles/equipment for the Multi-Sports Complex. This proposed financing does not have an impact on the FY 2017-18 adopted budget as debt service payments will not be required to service this loan until FY 2018-19.

UTILITY FUND DEBT SERVICE

Utility Fund debt service totals \$4,126,441, or a decrease of \$61,854, in the adopted budget.

POSITIONS

There are 456, or seven more than in FY 2016-17, authorized/funded full-time positions in the adopted budget. The change in full-time employee positions from last year's adopted budget and the adopted FY 2017-18 budget are shown in the following tables. As vacancies occur, Department Heads continue to evaluate the need to fill, eliminate, or restructure the vacated position.

New Positions

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
Senior Fleet Mechanic	Garage	73	\$50,058
Administrative Assistant I	Fire	70	\$44,041
Park Technician	Parks & Recreation	66	\$37,273
Park Technician	Parks & Recreation	66	\$18,636 (1/2 Yr.)
Asst. Superintendent – Sports Turf	Parks & Recreation	66	\$18,636 (1/2 Yr.)
Multi-Sports Complex Manager	Parks & Recreation	72	\$47,953

Eliminated Positions

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
Administrative Assistant I	Community Relations	70	\$44,041
Public Utilities Director	Water Reclamation Facility	88	\$98,647

Reclassifications

<u>Position (From)</u>	<u>Position (To)</u>	<u>Department</u>	<u>Grade</u>	<u>Salary (Savings) Increase</u>
Park Technician	Senior Park Technician	Parks & Recreation	66 to 70	\$ 5,398

Position Changes throughout FY 2016-17

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
Added – Custodian	Parks & Recreation	63	\$32,997
Added – Events Center Manager	Event Center	73	\$50,058
Added – CALEA Program Manager	Police Department	83	\$80,293

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although we have fully funded all positions within each department, attrition is budgeted by assuming a 2 to 3 percent vacancy rate. For FY 2017-18, the attrition is estimated to generate \$850,000 related to salaries and benefits.

EMPLOYEE BENEFITS

Employee salary and benefits for the adopted FY 2017-18 budget are \$29,160,081; with \$20,371,917 for full-time salaries, \$6,736,552 for employee benefits, and \$2,051,612 for part-time, overtime and other related salary items. The average salary cost and benefits for a full-time employee are \$44,675 and \$14,773, respectively.

Salary Adjustments

The adopted budget includes \$248,456 for a 1% cost of living adjustment and \$125,470 for a 1/2% compression adjustment beginning in July 2017.

Health Insurance

The City continues to offer fully-insured North Carolina State Health Plans (NCSHP) administered by Blue Cross Blue Shield with a plan year of January 1 to December 31. As of January 1, 2017, the City can no longer charge employees an additional \$50/month if they choose to participate in the NCSHP. This change increased costs to the City by \$274,000. Employees continue to have the option to choose between an 80/20 plan with a \$1,250 deductible, a 70/30 plan with a \$1,080 deductible, or a consumer-driven health plan (CDHP) with a \$1,500 deductible and a \$600 credit in their Health Reimbursement Account. In addition, the City offers a Flexible Spending Account (FSA) that allows employees to contribute money, income tax free, for approved medical expenses or dependent child daycare. While not finalized, we anticipate a 3 percent increase in premiums effective January 2018. The City pays the cost for employees for the 70/30 and CDHP plans subject to wellness activities required by the NCSHP. Employees pay a portion of the cost of the 80/20 plan as well as the actual cost associated with dependent coverage as shown in table below:

North Carolina State Health Plan Rates								
January - December 2016					January - December 2017			
	Employer Monthly Cost	Employee Monthly Cost			Employer Monthly Cost	Employee Monthly Cost		
		CDHP	80/20	70/30		CDHP	80/20	70/30
Employee	\$ 463.68	\$ 50.00	\$ 65.00	\$ 50.00	\$ 479.48	\$ -	\$ 15.04	\$ -
Emp/Child	\$ 463.68	\$ 189.82	\$ 240.00	\$ 210.92	\$ 479.48	\$ 196.32	\$ 305.18	\$ 218.14
Emp/Spouse	\$ 463.68	\$ 478.00	\$ 478.00	\$ 478.00	\$ 479.48	\$ 505.90	\$ 683.52	\$ 562.10
Family	\$ 463.68	\$ 520.96	\$ 685.22	\$ 578.86	\$ 479.48	\$ 538.82	\$ 723.76	\$ 598.70

Retirement Rate Adjustment

The adopted budget includes an increase in the employer contribution to the Local Government Retirement System. For general employees, the rate will change from 7.34% to 7.59% for FY 2017-18. For law enforcement employees, the rate will change from 8.00% to 8.25%. The overall budgeted increase in retirement benefit cost is \$138,852 with \$123,600 in General Fund and \$15,252 spread across Utility Fund, Municipal Service District, Stormwater Fund, and Occupancy Tax Fund.

401(k) Contribution

The City is contributing 3% to a 401(k) for all non-sworn personnel. The cost for this contribution is \$469,146.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$261,236.

REVENUES

Ad Valorem Tax

The anticipated valuation of real and personal property in the City is expected to total \$2,196,676,923. In addition, vehicle property tax values are expected to total \$224,615,385. Applying the proposed tax rate to the valuation and allowing for a collection rate of 97.81 percent, yields an anticipated \$15,738,400 in revenue for the FY 2017-18 adopted budget. Additional revenue to be realized through delinquent tax collection, penalties, interest, vehicle taxes, and rentals result in a total projection of \$16,338,000.

The Special Municipal Downtown Service District will generate an anticipated \$71,326 in revenue.

Occupancy Tax

Occupancy Tax revenues are anticipated to total \$1,005,600 generated from the City of Goldsboro tax of 5% and the County of Wayne tax of 1%.

State Collected Revenues

The estimates that are presented here are based on both state and national economic forecasts.

Sales Tax	\$ 8,587,792
Utility Franchise Tax	\$ 2,850,800
Powell Bill	<u>\$ 953,056</u>
Total	\$12,391,648

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years. Detailed capital outlay is shown on Attachment III.

General Fund

Capital Outlay Requested	\$ 2,128,417	Capital Outlay Adopted	\$ 311,389
Vehicles Requested	\$ 2,014,581	Vehicles Adopted	\$ 16,401 \$ 1,089,715 (Equipment Loan)

Utility Fund

Capital Outlay Requested	\$ 8,480,146	Capital Outlay Adopted	\$ 809,100 \$ 830,000 (Sewer Bonds)
Vehicles Requested	\$ 627,000	Vehicles Adopted	\$ 120,000 \$ 463,000 (Equipment Loan)

Stormwater Fund

Capital Outlay Requested	\$ 23,000	Capital Outlay Adopted	\$ 23,000
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MISCELLANEOUS

Special Expense: The adopted funding for agencies are:

FY 2017-18 Agency Requests												
Agency	FY 15-16 Allocation			FY 16-17 Allocation			FY 17-18 Requested Amount			FY 17-18 Recommended Amt		
	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total
Chamber of Commerce	15,000	-	15,000	15,000	-	15,000	20,000		20,000	20,000	-	20,000
Literacy Connections	7,000	5,000	12,000	7,000	5,000	12,000	7,000	14,000	21,000	7,000	5,000	12,000
Boys & Girls Club	-	13,000	13,000	-	10,000	10,000	-	20,500	20,500	-	8,000	8,000
Arts Council	25,000	-	25,000	30,000	-	30,000	30,000		30,000	30,000	-	30,000
WAGES	15,000	-	15,000	20,000	-	20,000	45,000	70,000	115,000	20,000	20,000	40,000
W.A.T.C.H.	20,000	-	20,000	20,000	-	20,000	40,000		40,000	20,000	-	20,000
Museum	12,000	-	12,000	15,000	-	15,000	20,000		20,000	15,000	-	15,000
Wayne Uplift	5,000	2,000	7,000	5,000	2,000	7,000	10,000	20,000	30,000	-	5,000	5,000
MLFL, Inc.	-	-	-	-	-	-	15,000		15,000	-	-	-
Four Day Movement							7,400		7,400	-	-	-
Communities in Schools	15,000	-	15,000	15,000	-	15,000	20,000		20,000	15,000	-	15,000
The Mental Health Association	-	-	-	-	-	-	-		-	-	-	-
Rebuilding Broken Places	-	-	-	-	4,000	4,000	-	5,000	5,000	-	4,425	4,425
Consumer Credit Counseling	-	5,000	5,000	-	5,000	5,000	-	5,750	5,750	-	5,000	5,000
Wayne Comm. College (WORKS)	-	9,284	9,284	-	8,000	8,000	-	10,140	10,140	-	8,000	8,000
Waynesborough Park	-	-	-	25,000	-	25,000	40,000		40,000	25,000	-	25,000
W.I.S.H.	-	15,000	15,000	5,000	14,589	19,589	10,000	25,000	35,000	5,000	15,000	20,000
	114,000	49,284	163,284	157,000	48,589	205,589	264,400	170,390	434,790	157,000	70,425	227,425
Wayne County Alliance	75,000	-	75,000	25,000	-	25,000	25,000	-	25,000	25,000	-	25,000
Butterball Economic Incentive	13,000	-	13,000	8,640	-	8,640	4,320	-	4,320	4,320	-	4,320
One NC Fund Grant	15,000	-	15,000	-	-	-	-	-	-	-	-	-
Goldsboro/Wayne Transportation	222,740	-	222,740	244,386	-	244,386	274,130	-	274,130	250,000	-	250,000
	325,740	-	325,740	278,026	-	278,026	303,450	-	303,450	279,320	-	279,320
	439,740	49,284	489,024	435,026	48,589	483,615	567,850	170,390	738,240	436,320	70,425	506,745
Waynesborough Park			25,000			-			-			-
Occupancy Tax			25,000			-			-			-
TOTALS			514,024			483,615			738,240			506,745

Street Resurfacing and Dirt Street Construction

Street resurfacing of City maintained streets remains a high priority for the City Council. Voters approved a street bond referendum for \$7,000,000 in November 2016 to address street resurfacing and dirt street construction needs. The intent is to provide over \$2,500,000 per year for three years in street resurfacing and construction projects. Street bonds, totaling \$2,500,000 were sold in May 2017. Street resurfacing in excess of \$2,200,000 is under contract and four blocks of Humphrey Street will be paved this fall. Staff is performing a pavement condition rating to determine which streets to recommend to City Council for consideration for paving in the spring/summer of 2018. Additionally, staff will recommend additional dirt street paving projects to be completed in 2018.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2017-18 is \$59,307,323 and is balanced as required by the laws of North Carolina. This total represents an increase of \$1,339,398 from Fiscal Year 2016-17. The adopted budget and the amount of increase does not reflect Community Development funding or existing Capital Project Ordinances. The adopted budget is summarized below:

	Estimated Revenues	Approved Appropriations	Fund Balance/ Transfer
General Fund	\$ 40,582,032	\$ 40,582,032	\$ 0
Stormwater Fund	1,073,672	1,073,672	0
Utility Fund	16,574,693	16,574,693	0
Downtown District Fund	71,326	71,326	0
Occupancy Tax Fund	<u>1,005,600</u>	<u>1,005,600</u>	<u>0</u>
Subtotal	\$ 59,307,323	\$ 59,307,323	\$ 0
Plus Appropriation of 2017-18 Fund Balance	\$ -0-		
Transfer from General Fund to Occupancy Tax Fund	\$ -0-		
TOTAL BUDGET	\$ 59,307,323	\$ 59,307,323	

CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. I would like to offer a special thank you to our Finance Department staff, under the leadership of our Finance Director, Kaye Scott, and our Assistant Finance Director, Kim Dawson, for their additional time and effort in working to prepare this fiscal year's adopted budget.

The FY 2017-18 adopted budget represents an overall increase of 2.9 percent or \$1,339,398. Although revenue projections are conservative, it should be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material.

Thank you for the opportunity to present the adopted budget for the Fiscal Year 2017-18.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Scott A. Stevens", with a long horizontal flourish extending to the right.

Scott A. Stevens
City Manager

ORDINANCE NO. 2017 - 30

BUDGET ORDINANCE FOR THE 2017-18 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2017, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,196,676,923 and an estimated rate of collection of 97.81%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2017, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2017, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 5. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 6. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 7. All developed property, residential and commercial, within the city limits will be charged \$4.50 per month beginning July 1, 2017. Beginning January 1, 2018, single family residential units will be charged \$4.50 per month and multi-family and commercial properties will be billed based on their individual impervious area (ERU). The stormwater fee will be charged monthly on the utility bill.

Section 8. There is hereby changes to golf fees as follows: (1) Cart Fees - \$13 per rental; (2) Regular Golf Membership - \$816 per year; (3) Senior Golf Membership - \$684 per year; and (4) Junior Golf Membership - \$684 per year.

Section 9. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018.

GENERAL FUND

Tax Revenues	\$16,338,000
Licenses and Permits	365,400
Revenue from Other Agencies	17,796,802
Charges for Services	4,629,630
Capital Investment Returns	304,200
Miscellaneous Revenues	<u>1,148,000</u>
Estimated Revenues	\$40,582,032
Fund Balance Withdrawal	\$ -0-
Total Revenues	\$40,582,032

STORMWATER FUND

Charges for Services	\$ 1,073,672
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COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies \$ 404,922

UTILITY FUND

Revenue from Other Agencies \$ 713,000
Charges for Services \$15,640,500
Capital Investment Returns 21,193
Miscellaneous Revenues 200,000
Estimated Revenues \$16,574,693
Fund Balance Withdrawal -0-
Total Revenues \$16,574,693

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues \$ 71,236
Investment Interest 90
Estimated Revenues \$ 71,326
Fund Balance Withdrawal -0-
Total Revenues \$ 71,326

OCCUPANCY TAX FUND

Charges for Services \$ 1,005,000
Capital Investment Returns 600
Estimated Revenues \$ 1,005,600
Fund Balance Withdrawal -0-
Total Revenues \$ 1,005,600

Section 10. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018 according to the following schedule:

GENERAL FUND

General Government	\$ 5,238,159
Public Works Department	6,177,685
Finance Department	1,292,783
Planning Department	1,189,943
Public Utilities	1,488,554
Fire Department	6,069,751
Police Department	9,562,932
Parks and Recreation	3,551,105
Golf Course	678,404
Special Expense Fees	<u>5,332,716</u>
Total General Fund	\$40,582,032

STORMWATER FUND

Stormwater Division	\$ 1,073,672
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COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 404,922
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UTILITY FUND

Operation and Maintenance	\$16,574,693
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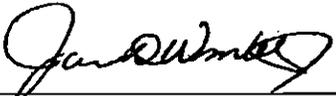
Section 12. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2017-18 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 13. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2017, as adopted by the City Council on this 5th day of June, 2017.

Approved as to Form Only:

Reviewed By:



City Attorney



City Manager

Report: FZRWKSH
 Date: 06/21/2017

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 18 Budget ID: FY1718

Page: 1
 Time: 13:43:09

Organization: 0001 Tax Revenues
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8101	Current Tax Levy	13,432,207	14,300,000	13,980,196	13,978,400	14,278,400	14,278,400
8102	Delinquent Taxes	252,709	250,000	332,968	260,000	280,000	280,000
8103	Current Vehicle Tax	1,469,019	1,450,000	1,450,745	1,460,000	1,460,000	1,460,000
8105	Delinquent Vehicle Tax	12,890	10,000	8,761	4,500	4,500	4,500
8106	Penalties & Interest	68,171	42,000	75,900	60,000	60,000	60,000
8107	Vehicle Tax/Leases/Rentals	60,361	58,800	69,457	65,000	65,000	65,000
8108	Vehicle Tag Fee		270,000	155,065	165,000	165,000	165,000
8383	Solid Wate Disposal Tax	22,534	22,500	23,942	25,100	25,100	25,100
	Fund Total:	15,317,891	16,403,300	16,097,034	16,018,000	16,338,000	16,338,000
	Organization Total:	15,317,891	16,403,300	16,097,034	16,018,000	16,338,000	16,338,000

Organization: 0002 Licenses & Permits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8110	Privilege Licenses	3,059	900	900	900	900	900
8111	Penalties on Licenses	1	0	0	0	0	0
8113	Building Inspections & Permits	156,998	130,000	110,512	110,500	110,500	110,500
8114	Plumbing, Gas & Electrical Insp	106,687	85,000	89,094	85,000	85,000	85,000
8115	Peddlers Permits	595	300	515	500	500	500
8116	Sign Permits	9,724	8,500	9,328	9,000	9,000	9,000
8117	Mechanical Permits	62,890	63,000	66,600	64,000	64,000	64,000
8119	Plan Review Fee	18,225	18,000	15,950	15,000	15,000	15,000
8121	Technology Surcharge	37,956	35,500	35,410	35,500	35,500	35,500
8239	Fire Inspections Permits	11,690	10,000	9,390	10,000	10,000	10,000
8249	Business Reg. Fee		50,000	15,970	35,000	35,000	35,000
	Fund Total:	407,825	401,200	353,669	365,400	365,400	365,400
	Organization Total:	407,825	401,200	353,669	365,400	365,400	365,400

Organization: 0003 Revenue Other Agencies
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8124	From Stormwater Fund		0	0	0	25,000	25,000
8130	Local Option Tax	7,517,765	8,130,000	8,152,077	8,410,068	8,587,792	8,587,792
8131	ABC Revenue	253,091	200,000	249,600	210,000	230,000	230,000
8132	Beer & Wine Taxes	155,882	167,000	167,000	168,670	168,670	168,670
8134	Utility Franchise Tax	2,929,236	2,970,000	2,816,608	2,850,800	2,850,800	2,850,800
8135	Powell Bill	988,963	978,912	964,265	953,056	953,056	953,056
8140	County Donation	8,000	8,000	8,000	8,000	8,000	8,000
8147	D.E.A. Funds	23,975	0	0	0	0	0
8149	NC Controlled Substance Tax	9,397	0	0	0	0	0
8150	Payment in Lieu of Taxes	134,523	128,500	128,500	128,500	128,500	128,500
8161	From Utility Fund	2,446,496	2,456,122	2,456,122	2,456,122	2,623,531	2,623,531
8173	Transportation Planning Grant	186,334	438,000	549,958	485,000	240,000	240,000
8200	Eastern Carolina Housing Grant	31,253	31,000	30,999	31,000	31,000	31,000
8206	Proceeds from Capital Lease	1,029,124	1,606,422	406,419	0	1,315,553	1,315,553
8208	GWTA Garage Reimbursement	139,597	199,000	170,065	175,000	175,000	175,000
8246	Military Support Grant		0	0	0	0	0
8287	Wayne Co Sch Reimb Resource Officer	99,183	99,100	118,934	118,900	118,900	118,900
8296	Stoney Creek Park Reimb.		0	0	0	0	0
8370	NCDOT Reimb. Signals	201,725	204,000	202,194	200,000	202,000	202,000
8580	Cherry Hospital-Fire Reimbursement	53,833	53,500	78,577	75,000	75,000	75,000
8706	GWTA Rental	51,037	60,000	64,019	64,000	64,000	64,000
8912	Main Street Solutions Grant Reimb		0	0	0	0	0
	Fund Total:	16,259,414	17,729,556	16,563,337	16,334,116	17,796,802	17,796,802
	Organization Total:	16,259,414	17,729,556	16,563,337	16,334,116	17,796,802	17,796,802

Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8156	Special Test Permits	14,299	12,500	12,522	12,500	12,500	12,500
8158	False Alarms	3,895	1,200	2,145	1,800	1,800	1,800
8174	General Fund-Miscellaneous Recv	144,155	100,000	111,828	105,000	105,000	105,000
8175	Cable TV	255,630	225,380	252,853	257,630	257,630	257,630
8177	Tennis Instructions	1,436	0	0	0	0	0
8179	W A Foster Center		0	0	0	0	0
8183	Insufficient Check Penalty	100	100	100	100	100	100
8245	Stormwater Management Fee	15,350	14,000	14,300	14,000	14,000	14,000
8247	Event Center Rentals	24,454	42,963	95,455	90,000	92,000	92,000
8271	Refuse Service	3,227,113	3,250,000	3,240,006	3,250,000	3,250,000	3,250,000
8272	Cemetery Services	53,460	35,400	44,146	36,100	36,100	36,100
8274	Trash Penalties	450	300	575	500	500	500
8276	Herman Park		0	0	0	0	0
8281	Softball Field Rentals		0	0	0	0	0
8365	Basketball Entry Fee		0	0	0	0	0
8368	Sale Of Recyclable Materials	7,166	5,500	10,878	8,800	8,800	8,800
8372	Softball Fees		0	0	0	0	0
8374	Basketball Fees		0	0	0	0	0
8379	Paramount Theater	217,391	155,000	156,581	170,000	170,000	170,000
8589	Picnic Shelter Rental		0	0	0	0	0
8590	Day Camp		0	0	0	0	0
8596	Herman Park House Rental		0	0	0	0	0
8952	Golf Course Cart Fees	227,431	235,000	203,302	200,000	215,000	215,000
8954	Golf Course Pro Shop Grill Rental	950	0	0	0	0	0
8955	Golf Course Concessions	50,583	45,000	54,301	52,300	52,300	52,300
8956	Golf Course Green Fees	117,172	125,000	96,061	100,000	100,000	100,000
8957	Golf Course Membership Dues	114,663	100,000	106,470	105,000	125,000	125,000
8958	Driving Range Fees	20,304	18,000	18,887	18,000	18,000	18,000
8959	Pro Shop Sales	33,102	40,000	28,308	30,000	40,000	40,000
8960	Golf Lessons	4,560	5,200	3,625	3,500	3,500	3,500
8961	Facility Rental Fees	29,355	35,000	23,698	25,000	25,000	25,000
8962	Park Rental Fees	9,675	10,000	8,465	8,500	8,500	8,500
8963	Youth Program Fees	61,944	58,000	57,743	58,000	58,000	58,000
8964	Adult Program Fees	27,463	28,000	26,894	25,900	25,900	25,900
8965	Special Event Fees	11,072	9,000	11,486	10,000	10,000	10,000
8974	Escrow Proceeds	0	0	0	0	0	0
	Fund Total:	4,673,173	4,550,543	4,580,629	4,582,630	4,629,630	4,629,630
	Organization Total:	4,673,173	4,550,543	4,580,629	4,582,630	4,629,630	4,629,630

Organization: 0005 Capital Returns
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8180	Investment Interest	16,240	12,000	19,376	15,000	19,000	19,000
8181	Cemetery Lot Sales	131	0	0	0	0	0
8184	Sale of Property	9,835	290,000	37,721	5,000	245,000	245,000
8206	Proceeds from Capital Lease	574	0	0	0	0	0
8267	Loan Proceeds	6,109,978	0	169,328	0	0	0
8282	Street Assessment Interest	250	200	200	200	200	200
8381	Street Paving Assessments	0	0	0	0	0	0
8581	Equipment Sales	59,516	35,000	66,000	40,000	40,000	40,000
	Fund Total:	6,196,524	337,200	292,625	60,200	304,200	304,200
	Organization Total:	6,196,524	337,200	292,625	60,200	304,200	304,200

Organization: 0006 Miscellaneous Revenue
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8122	Salaries/Payroll Attrition	0	750,000	0	0	750,000	750,000
8123	Health Ins. Subsidy	0	150,000	0	0	100,000	100,000
8190	Other Miscelleneous Revenue	448,983	180,000	495,719	225,000	275,000	275,000
8192	Officers Fees	18,743	20,000	19,643	20,000	20,000	20,000
8293	Parking Tickets	4	0	4,102	3,000	3,000	3,000
	Fund Total:	467,730	1,100,000	519,464	248,000	1,148,000	1,148,000
	Organization Total:	467,730	1,100,000	519,464	248,000	1,148,000	1,148,000

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: MAYOR AND CITY COUNCIL

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board which includes the Mayor, elected by voters who reside in the City of Goldsboro and six council members which are elected by voters in the districts within the City limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolutions, establishing policies, programs and procedures and raising sufficient revenue for governing the City of Goldsboro. These members are elected to a four year non-staggered term.

GOALS/MAJOR OBJECTIVES:

During the City Council Retreat held in February, 2017, City Council updated the City's mission statement, vision, values and goals during a Strategic Planning process: Mission: The City provides services, promotes equality, and protects the well-being of all citizens for a better tomorrow. Vision: An extraordinary, diverse citizen experience. Values: Customer focused, Integrity, and Professionalism. Goals: Safe and secure community, Strong and diverse economy, Exceptional quality of life, Racial and cultural harmony, and Model for excellence in government.

Provide responsive quality services to citizens in a cost-effective manner.

Ensure a strong financial position of the City by adequately managing financial resources.

SIGNIFICANT BUDGET ISSUES:

Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, North Carolina Metropolitan Mayors, and Friends of Seymour Johnson Air Force Base).

- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Organization: 1011 Mayor & Council
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1211	Honorarium	65,890	54,075	54,130	54,075	54,075	54,075
1221	Mayor's Star Award		11,400	11,400	11,400	11,400	11,400
1700	Board Member Expenses	21,507	22,800	22,800	22,800	22,800	22,800
1810	Social Security	6,709	6,754	5,935	5,936	5,936	5,936
1830	Hospital Insurance		0	0	41,076	41,076	41,076
1922	Title Search & Legal Fees	70,301	140,000	140,000	140,000	120,000	120,000
1991	Consultant Fees	94,493	85,000	85,000	85,000	85,000	85,000
2201	Comm/Empl Awards & Functions	3,563	4,550	4,550	4,550	4,550	4,550
2202	Luncheon/Dinner Meetings	6,224	5,300	5,300	5,300	5,300	5,300
2601	Office Supplies	533	500	500	500	500	500
2993	Operational Supplies	9,934	7,000	4,100	7,000	7,000	7,000
3121	Travel	19,058	22,000	20,927	23,500	23,500	23,500
3210	Telephone	812	720	720	720	720	720
3250	Postage	306	100	100	150	150	150
3310	Electricity	103	0	0	0	0	0
3421	Copy Machine Cost	0	100	100	100	100	100
3511	Building Maintenance		0	1,073	0	0	0
3997	City Election	52,596	5,000	0	0	0	0
4911	Subscriptions	0	100	50	100	100	100
4912	Fees & Dues	21,003	10,200	15,000	17,300	17,300	17,300
4990	Equipment Expense	5,187	0	5,964	0	0	0
9561	Office Supplies	0	200	200	200	200	200
	Fund Total:	378,219	375,799	377,849	419,707	399,707	399,707
	Organization Total:	378,219	375,799	377,849	419,707	399,707	399,707

MAYOR & COUNCIL

Position	2013-14 Elected	2014-15 Elected	2015-16 Elected	2016-17 Elected	2017-18 Elected
Mayor	1	1	1	1	1
Council Members	6	6	6	6	6
Full-time	7	7	7	7	7

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: CITY MANAGER

DEPARTMENT OVERVIEW:

The Office of the City Manager oversees the day to day operations of city government through the management of fourteen departments and division heads, develops a balanced budget for consideration by the City Council, recommends plans for the continued organized growth and development of the City and is committed to developing citizen awareness and involvement. The City Clerk also works in this office. The City Clerk has the responsibility of maintaining the permanent records of the City.

GOALS/MAJOR OBJECTIVES:

- Implement policies and directives approved by the City Council.
- Exercise proper management over all City departments and promote leadership development throughout the organization.
- Manage the development of the City's annual operating budget, monitor and make necessary adjustments throughout the year.
- Coordinate the development and utilization of public information outlets to maximize information sharing with the citizens.
- Maintain permanent records and respond to public records requests in a timely manner with accurate information.

SIGNIFICANT BUDGET ISSUES:

Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	424,324	390,729	439,094	476,842	476,842	476,842
1220	Salaries & Wages Overtime		0	2,795	0	0	0
1260	Salaries & Wages Part-Time	1,048	0	35,502	0	0	0
1276	Salary Reserve		517,067	0	609,180	323,086	323,086
1810	Social Security	28,008	29,891	28,031	36,479	36,479	36,479
1821	NCLGERS-Retirement	27,432	27,940	30,464	35,428	35,428	35,428
1822	401-K Retirement	12,174	11,420	12,451	20,071	14,003	14,003
1830	Hospital Insurance	22,757	20,304	19,721	29,340	29,340	29,340
1833	Health Insurance Coverage		0	0	0	0	0
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	990	1,040	1,046	1,098	1,098	1,098
1932	Medical Exams		0	115	0	0	0
1991	Consultant Fees	83,784	5,000	5,000	5,000	13,000	13,000
2203	Employee Appreciation	0	100	100	100	100	100
2323	Other Training		0	0	0	0	0
2601	Office Supplies	695	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	96,443	15,000	15,099	15,000	15,000	15,000
3121	Travel	11,139	20,000	20,000	24,000	20,000	20,000
3210	Telephone	2,797	2,820	2,820	3,540	3,540	3,540
3250	Postage	351	500	900	800	800	800
3421	Copy Machine Cost	5,692	3,300	3,300	3,300	3,300	3,300
3511	Building Maintenance	19,976	98,500	98,500	30,000	25,000	25,000
3521	Office Machine Maintenance	0	1,500	1,500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	302	400	400	400	400	400
3700	Advertising		0	9,500	9,500	9,500	9,500
3702	Communications and Marketing	17,419	20,000	20,000	20,000	20,000	20,000
3703	Air Show Donation		5,000	5,000	0	0	0
3911	Public Notices	22,858	27,000	27,000	27,000	22,000	22,000
3914	Contract Services	49,823	29,500	29,500	29,500	29,500	29,500
3950	Education Reimbursement	0	550	550	1,100	1,100	1,100
3998	Codify Ordinances	3,422	3,000	3,000	3,000	3,000	3,000
4511	Multi-Peril Insurance	3,133	3,290	3,330	3,497	3,497	3,497
4541	Employee Personal Liability	23	23	23	22	22	22
4911	Subscriptions	246	300	300	300	300	300
4912	Fees & Dues	4,716	4,165	4,165	5,500	5,500	5,500
4989	Union Station		0	20,000	0	0	0
5911	CP Paving Projects		0	0	0	0	0
9561	Office Supplies	226	250	250	250	250	250
	Fund Total:	839,778	1,239,589	840,456	1,392,747	1,094,585	1,094,585
	Organization Total:	839,778	1,239,589	840,456	1,392,747	1,094,585	1,094,585



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CITY MANAGER

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
City Manager		1	1	1	1	1
Assistant City Manager	88	2	2	2	1	1
Assistant to the City Manager	80	0	0	0	1	1
Director of Public & Government Affairs	82	1	1	1	0	0
City Clerk	78	1	1	1	1	1
Deputy City Clerk	70	1	1	1	1	1
Military Liaison	PT	0	1	1	0	0
Full-time		6	6	6	5	5
Part-time		0	1	1	0	0

DEPARTMENT/DIVISION: HUMAN RESOURCES

DEPARTMENT OVERVIEW:

The Human Resources Management Department is responsible for all areas of personnel/human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations and providing assistance to attract and retain a qualified workforce. Specific functions include: recruitment, selection, and retention; personnel policy administration, development and interpretation; employee orientation; monitoring and maintenance of benefits enrollment; fringe benefit administration; professional development and training; maintenance of continuing education and certification credits; administration of the NeoGov Human Resources Information System; employee relations (which involves handling complaints, appeals, and inquiries), and providing services and benefits to attract and retain a highly qualified workforce that will remain competitive and progressive.

GOALS/MAJOR OBJECTIVES:

- A. Keep abreast of employment law and ensure personnel policies and procedures provide flexibility in the management of personnel administration while serving the interests of all stakeholders to effectively protect the City.
- B. Provide effective training programs to all employees to improve customer service delivery, efficiency of operations, and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways of implementation among all departments.
- D. Keep staff abreast of employment law, policy updates, and provide training relative to same.
- E. Continue to seek quality, cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure all benefit plans provide quality, reliability and affordability.
- F. Promote a harmonious work environment by continuing to improve communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

- 1. Scanning of all (past, present and future) employee personnel records. The current storage location of records does not provide adequate safekeeping of such files; there is the potential for flooding, which has occurred in recent years where several records were destroyed, and during Hurricane Matthew (2016), personnel records were not destroyed, but the risk remains. Scanning will allow easier access upon request and reduce file cabinet space (since the record retention schedule for personnel records is 30 years after separation date). Paper copies can be properly destroyed once scanned.
- 2. Renewed license for NeoGov software. This is the fully automated Human Resource Information Software that tracks all applications, performs onboarding for new hires, and maintains the electronic evaluation system. The City has not had a price increase since the program was launched in 2014, and the license is up for renewal.
- 3. Employee Self-Service (FPROD) – FPROD is the City’s financial software packet, but there is also a portal available for employee use and access. If the self-service component is enabled, employees would be able to view/print payroll information, such as check stubs and W-2s, and duplicate copies when necessary.

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. The Program also includes training, which is necessary to maintain proper safety procedures among our employees, and periodic monitoring throughout all workplace facilities.

The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Continue efforts to comply with all other applicable safety regulations which have been or will be enacted by the state and federal Occupational Safety and Health Administration.
- B. Continue an effective training program to keep employees informed about property safety procedures.
- C. Expand safety training options through use of online training modules.
- D. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- E. Continue training program to do periodic sessions on various safety related topics.

SIGNIFICANT BUDGET ISSUES:

Keller On-Line Software

This software replaced the First Report software that was used to record on-the-job injuries and process OSHA reports. It monitors workers' compensation activity and processes reports for the annual OSHA 300 log. The software also includes a training database and recordkeeping module. Current license holders are HR staff and the Occupational Health Nurse.

DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

DIVISION OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse is also responsible for the City's Worker's Compensation program and pre-employment verifications. He provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury, and documentation of the injury or illness. Provides maintenance of individual medical records; provides and maintains American Red Cross CPR/AED and First Aid training; assists with New Hire Orientation to establish a rapport with new employees, provides information regarding Workmen's Compensation and Bloodborne Pathogens and delivers training to promote the City's Health Beat Wellness Program.

GOALS/MAJOR OBJECTIVES:

- A. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- B. Provide effective and efficient services with pre-employment, health care clinics, and health services to employees.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Maintain OSHA health log for all on-the-job injuries.
- E. Clear documentation of workers' compensation cases on First Report electronic program.
- F. Consistently provide one-on-one confidential counseling for all City employees.
- G. Participate as a member of the Wellness Committee.

SIGNIFICANT BUDGET ISSUES:

The City started its in-house drug testing program during the 2016/17 fiscal year, and the Occupational Health Nurse will be the primary facilitator for this program. Costs associated with maintenance of the program include supplies for urinalysis and swab kits (donor collection), utensils for collector and forms. Equipment costs include calibration kits for breathalyzer, adapter, forms, etc.

Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	324,584	310,971	328,617	310,708	310,708	310,708
1220	Salaries & Wages Overtime	102	0	928	0	0	0
1260	Salaries & Wages Part-Time	18,175	0	4,000	0	0	0
1810	Social Security	24,721	23,790	24,200	23,770	23,770	23,770
1821	NCLGERS-Retirement	21,957	22,826	24,181	23,583	23,583	23,583
1822	401-K Retirement	9,744	9,330	9,884	13,361	9,322	9,322
1830	Hospital Insurance	34,125	25,380	22,241	29,340	29,340	29,340
1860	Worker's Compensation	1,409	1,053	1,059	1,112	1,112	1,112
1932	Medical Exams	150	150	150	150	150	150
1991	Consultant Fees	8,130	15,000	12,000	20,000	20,000	20,000
2111	Cleaning Supplies	9,824	0	0	0	0	0
2121	Uniforms	97	200	200	200	200	200
2124	Shoes-Steel Toe	0	80	80	100	100	100
2203	Employee Appreciation	60	200	77	80	80	80
2323	Other Training	2,388	4,000	3,800	5,000	5,000	5,000
2325	Employee Training	1,719	750	670	750	750	750
2392	Health Maintenance Program	80,088	100,000	90,000	102,250	94,750	94,750
2393	Employee Assistance Program	6,249	6,500	6,100	9,200	9,200	9,200
2501	Vehicle Operation/Maintenance	1,497	2,000	1,900	2,000	2,000	2,000
2502	Vehicle Fuel	804	1,000	900	1,000	1,000	1,000
2601	Office Supplies	2,017	2,000	1,439	2,000	2,000	2,000
2993	Operational Supplies	2,098	4,000	2,900	3,000	3,000	3,000
3121	Travel	2,640	4,300	3,439	4,300	4,300	4,300
3210	Telephone	965	1,680	1,500	1,272	1,272	1,272
3250	Postage	276	750	690	500	500	500
3410	Printing	193	750	1,430	750	750	750
3421	Copy Machine Cost	3,406	3,000	3,000	2,000	4,700	4,700
3423	Employee Appreciation Day	6,801	6,500	7,056	6,500	6,500	6,500
3425	Health Fair		5,000	3,200	3,200	3,200	3,200
3511	Building Maintenance	2,790	0	0	0	0	0
3701	Employment Advertisements	2,168	2,500	2,500	3,000	3,000	3,000
3950	Education Reimbursement		0	0	1,100	1,100	1,100
4521	Auto Liability	665	712	728	801	801	801
4541	Employee Personal Liability	33	33	31	31	31	31
4911	Subscriptions	0	0	0	350	350	350
4912	Fees & Dues	25,055	27,700	27,000	34,500	34,500	34,500
5401	Administrative Car		0	0	0	0	0
9561	Office Supplies	191	200	150	200	200	200
	Fund Total:	595,121	582,355	586,050	606,108	597,269	597,269.
	Organization Total:	595,121	582,355	586,050	606,108	597,269	597,269

HUMAN RESOURCES

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Human Resources Director	88	1	1	1	1	1
Senior Human Resources Analyst	80	1	1	1	1	1
Safety Coordinator	78	0	1	1	1	1
Human Resources Representative	76	1	1	1	1	1
Human Resources Technician	73	0	0	1	1	1
Administrative Assistant I	70	1	1	0	0	0
Custodian	63	2	2	1	0	0
Full-time		6	7	6	5	5
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: COMMUNITY RELATIONS

DEPARTMENT OVERVIEW:

The Community Relations Department is tasked with ensuring that all City residents are free to exercise their economic, social and human rights. The Department achieves this by providing quality service, compliance, and enforcement in the area of affirmative action, civil rights, employment, housing, education, recreation, women, minority or disadvantaged business enterprises, and Section 3.

The staff investigates complaints of discrimination and develops programs to promote good community relations to assure equal opportunities for all citizens within the City of Goldsboro and one (1) mile extraterritorial jurisdiction.

GOALS/MAJOR OBJECTIVES:

- Develop and foster programs aimed at addressing and improving human relations in Goldsboro.
- Improve the quality of life by ensuring the availability of and access to fair housing for every resident.
- Enhance all of Goldsboro's residents' understanding of diversity relating to race, ethnicity, socioeconomic status and cultural relations by planning and conducting community-based programs and disseminating information.
- Provide education and training to employees, citizens, universities, organizations and housing industry representatives in the areas of civil rights and related issues.

SIGNIFICANT BUDGET ISSUES:

- No Significant Budget Issues Determine.

Organization: 1017 Community Relations
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	111,444	51,610	58,870	76,455	76,455	76,455
1222	Summer Youth Program		0	0	0	15,000	15,000
1260	Salaries & Wages Part-Time	22,951	48,106	16,977	12,000	12,000	12,000
1810	Social Security	9,736	7,629	6,708	6,767	7,915	7,915
1821	NCLGERS-Retirement	7,534	3,789	5,795	5,803	5,803	5,803
1822	401-K Retirement	3,629	1,549	3,502	3,288	2,294	2,294
1830	Hospital Insurance	12,212	5,076	6,594	8,802	8,802	8,802
1860	Worker's Compensation	588	617	621	652	652	652
1932	Medical Exams	183	0	115	180	180	180
2201	Comm/Empl Awards & Functions	1,329	1,500	1,000	1,000	1,000	1,000
2203	Employee Appreciation		0	0	0	0	0
2323	Other Training	0	300	2,200	0	0	0
2601	Office Supplies	1,398	1,500	1,000	1,500	1,500	1,500
2993	Operational Supplies	3,191	1,500	3,200	1,500	1,500	1,500
3121	Travel	3,921	3,550	3,600	2,500	2,500	2,500
3122	Travel Salary Expense	1,864	0	0	0	0	0
3250	Postage	2,371	3,000	900	1,000	1,000	1,000
3410	Printing	79	0	0	0	0	0
3421	Copy Machine Cost	3,117	3,000	2,900	3,000	300	300
3521	Office Machine Maintenance	0	100	0	100	100	100
4541	Employee Personal Liability	14	14	13	13	13	13
4911	Subscriptions	146	0	0	0	0	0
4912	Fees & Dues	310	275	200	275	275	275
9561	Office Supplies	249	250	200	250	250	250
	Fund Total:	186,266	133,365	114,395	125,085	137,539	137,539
	Organization Total:	186,266	133,365	114,395	125,085	137,539	137,539

COMMUNITY RELATIONS

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Community Relations Director	82	1	1	1	1	1
Community Relations Specialist	76	1	1	1	1	1
Community Development Specialist	73	0	0	0	1	1
Administrative Assistant I	70	1	1	1	1	0
Full-time		3	3	3	4	3
Permanent Part-time		0	0	0	0	0



FISCAL YEAR 2017-2018 BUDGET

Department/Division: General Government/Paramount Theatre

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to nurture the community's love for the performing arts and improve their quality of life by presenting high-caliber and diverse talent on a local and professional level. We educate and entertain while serving as a destination and landmark to the community's history. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals.
- Partner with the Paramount Theatre Foundation for the 10th Anniversary Gala.
- Continue to build on box office services offered to renters, providing excellent and efficient customer service.
- Seek out more opportunities to bring groups to theatre increasing overnight stays and revenue from occupancy tax.
- Build on existing and create new relationships within the community to increase participation and awareness of our mission.
- Incorporate residency workshops through Dance Initiative grant. Educate community on Contemporary Dance

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI licensing fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance.
- Performing Art Series includes six performances & six movies. Contracts are underway and in negotiation. Revenues expected to match or exceed artist fee. Subject to change due to offers and contracts accepted.
- Travel includes SouthArts Performing Arts Exchange, required attendance by Dance Touring Initiative grant. 50% covered by SouthArts, 50% covered by City of Goldsboro

Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	111,223	111,521	114,255	118,452	113,627	113,627
1220	Salaries & Wages Overtime	1,055	0	802	0	0	0
1260	Salaries & Wages Part-Time	81,333	69,780	69,632	117,280	99,000	99,000
1810	Social Security	14,554	13,870	15,654	18,034	16,266	16,266
1821	NCLGERS-Retirement	8,516	8,186	8,376	8,991	8,625	8,625
1822	401-K Retirement	3,779	3,346	3,421	5,094	3,409	3,409
1830	Hospital Insurance	12,476	10,152	11,373	11,736	11,736	11,736
1850	Unemployment Compensation	285	0	0	500	500	500
1860	Worker's Compensation	243	255	257	270	270	270
1915	Bank Fees		0	772	1,000	1,000	1,000
1932	Medical Exams	410	0	132	0	0	0
1991	Consultant Fees	17	0	0	0	0	0
2111	Cleaning Supplies	5,893	0	0	5,600	5,600	5,600
2121	Uniforms	179	300	566	500	500	500
2203	Employee Appreciation	21	32	32	32	32	32
2601	Office Supplies	1,424	1,420	1,420	1,420	1,420	1,420
2993	Operational Supplies	8,101	8,520	7,502	6,950	6,950	6,950
3121	Travel	2,401	1,684	1,684	2,985	2,295	2,295
3210	Telephone	945	720	720	720	720	720
3250	Postage	2,497	3,000	1,500	2,500	2,500	2,500
3310	Electricity	36,716	42,000	37,000	42,000	42,000	42,000
3330	Natural Gas	3,123	3,000	2,800	3,000	3,000	3,000
3410	Printing	8,077	8,000	11,000	8,000	8,000	8,000
3511	Building Maintenance	27,118	64,320	64,320	68,765	63,765	63,765
3700	Advertising	15,980	18,850	20,000	18,850	18,850	18,850
4511	Multi-Peril Insurance	3,577	3,755	4,201	4,411	4,411	4,411
4541	Employee Personal Liability	9	9	9	9	9	9
4911	Subscriptions	146	145	156	145	145	145
4912	Fees & Dues	700	1,000	1,000	1,650	1,650	1,650
4924	Performance Series	75,475	70,500	70,500	51,500	48,500	48,500
4930	Film Festival		0	0	0	0	0
4990	Equipment Expense		0	0	0	0	0
9561	Office Supplies	53	200	100	200	200	200
Fund Total:		426,326	444,565	449,184	500,594	464,980	464,980
Organization Total:		426,326	444,565	449,184	500,594	464,980	464,980

PARAMOUNT

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Paramount Theater Director	82	1	1	1	1	1
Theater Service Coordinator	74	1	1	1	1	1
Full-time		2	2	2	2	2
Permanent Part-time		1	1	1	0	0

DEPARTMENT OVERVIEW:

Formerly known as the Goldsboro Country Club and purchased by the City of Goldsboro to serve as the home of the Goldsboro Municipal Golf Course Clubhouse and a venue for public and private events. Venue offers a variety of meeting spaces most notably for banquets, weddings, seminars, celebrations and expositions.

GOALS/MAJOR OBJECTIVES:

- Increase community awareness and usage through promotion.
- Create strong partnership with P&R Golf Course staff for collaboration.
- Utilize full-time manager to efficiently manage facility and represent City to the community.
- Increase use of bar for revenue.
- Increase advertising for wedding/receptions through online presence.
- Organize first annual Wedding Expo in collaboration with local community.

SIGNIFICANT BUDGET ISSUES:

- Purchase small commercial dishwasher. Large banquets bring catering that requires dishes are clean before returning.

Organization: 1020 Goldsboro Event Center
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular		0	0	38,000	38,000	38,000
1260	Salaries & Wages Part-Time	12,507	35,405	33,033	26,500	26,500	26,500
1810	Social Security	957	2,709	2,335	4,935	4,935	4,935
1821	NCLGERS-Retirement	15	0	0	2,885	2,885	2,885
1822	401-K Retirement	7	0	0	1,634	1,140	1,140
1830	Hospital Insurance		0	0	5,868	5,868	5,868
1915	Bank Fees		0	1,230	1,500	1,500	1,500
2111	Cleaning Supplies	3,308	0	450	2,860	2,860	2,860
2121	Uniforms	559	300	376	500	500	500
2203	Employee Appreciation		0	0	16	16	16
2391	First Aid	0	200	200	200	200	200
2601	Office Supplies	818	675	675	425	425	425
2993	Operational Supplies	11,855	11,155	10,294	18,155	12,555	12,555
3121	Travel	0	300	100	300	300	300
3210	Telephone	0	0	0	0	0	0
3250	Postage	0	500	50	500	500	500
3310	Electricity	5,265	27,000	19,000	23,000	21,000	21,000
3330	Natural Gas	221	12,000	3,600	5,000	5,000	5,000
3410	Printing	270	400	400	1,200	1,200	1,200
3511	Building Maintenance	2,548	15,040	18,760	12,065	12,065	12,065
3700	Advertising	1,639	4,300	4,300	9,150	7,150	7,150
3911	Public Notices		0	0	0	0	0
4511	Multi-Peril Insurance	384	1,934	2,059	2,162	2,162	2,162
5816	Furnace/Electric Air Conditioner	5,064	100,000	69,070	0	0	0
9561	Office Supplies	0	200	100	200	200	200
	Fund Total:	45,417	212,118	166,031	157,055	146,961	146,961
	Organization Total:	45,417	212,118	166,031	157,055	146,961	146,961



BE MORE DO MORE SEYMOUR

GOLDSBORO EVENT CENTER

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Event Center Manager	FT	0	0	0	1	1
Full-time		0	0	0	1	1
Part-time		0	0	1	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: INSPECTIONS

DEPARTMENT OVERVIEW:

The Inspections Department enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This department is also responsible for the issuance of all new Business Registrations, ABC license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe dwellings and commercial properties. We also help with the development enhancement process of Goldsboro, and provide extraordinary customer service for the public-at-large to meet the needs of the developing community and support the continual growth of Goldsboro.

GOALS/MAJOR OBJECTIVES:

- Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one stop shop”.
- Further develop a more cohesive operational environment in order to guide the public through the processes easier.
- Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
- Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the work load increases for building/fire inspections.

SIGNIFICANT BUDGET ISSUES:

- Preserve the current software quality by IT support on reporting capabilities and cost associated with Code Enforcement and Minimum Housing.
- Provide paid continuing education, required by their certifications, for Inspectors.
- Provide funding for building demolition of substandard buildings in order to improve the overall appearance of the city and quality of life for the citizens of Goldsboro.

Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	393,451	400,124	414,842	405,774	405,774	405,774
1220	Salaries & Wages Overtime		0	7,512	0	0	0
1810	Social Security	28,681	30,610	30,818	31,042	31,042	31,042
1821	NCLGERS-Retirement	26,597	29,370	31,000	30,799	30,799	30,799
1822	401-K Retirement	11,804	12,004	12,669	17,449	12,173	12,173
1830	Hospital Insurance	51,349	40,608	45,513	46,944	46,944	46,944
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,709	1,794	1,805	1,895	1,895	1,895
1915	Bank Fees		9,000	8,000	8,000	8,000	8,000
1932	Medical Exams	33	200	0	200	200	200
1991	Consultant Fees	0	0	10,000	10,000	5,000	5,000
2123	Protective Clothing	126	300	300	800	800	800
2203	Employee Appreciation	122	128	128	128	128	128
2323	Other Training	3,408	5,274	5,274	5,274	5,274	5,274
2501	Vehicle Operation/Maintenance	4,586	5,000	5,000	5,000	5,000	5,000
2502	Vehicle Fuel	3,499	10,000	10,000	10,000	10,000	10,000
2601	Office Supplies	4,389	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	9,129	900	900	900	900	900
3121	Travel	3,309	11,069	11,069	11,069	10,000	10,000
3210	Telephone	3,874	3,828	3,828	3,828	3,800	3,800
3250	Postage	5,190	3,500	3,500	3,500	3,500	3,500
3410	Printing	245	400	400	400	400	400
3421	Copy Machine Cost	90	850	850	850	850	850
3511	Building Maintenance		2,280	2,280	0	0	0
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement	3,018	10,000	10,000	10,000	10,000	10,000
3993	Building Demolition	185,305	258,700	258,700	276,200	275,000	275,000
4521	Auto Liability	1,149	1,229	1,229	1,385	1,385	1,385
4541	Employee Personal Liability	47	47	47	45	45	45
4911	Subscriptions	67	200	200	200	200	200
4912	Fees & Dues	1,425	1,842	1,842	1,842	1,842	1,842
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks	18,463	20,000	20,000	40,000	20,000	20,000
9561	Office Supplies	370	372	372	372	372	372
Fund Total:		761,435	864,579	903,028	928,846	896,273	896,273
Organization Total:		761,435	864,579	903,028	928,846	896,273	896,273

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-1024

**FUND - GENERAL
DEPARTMENT - INSPECTIONS**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Compact Pick-Up Truck	Replacement of 2001 Ford Ranger Replacement of 2001 Ford Ranger	5412	2	40,000	1	20,000	***

TOTALS

40,000

20,000

*** Equipment Loan

INSPECTIONS

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Building Code Administrator	82	1	1	1	1	1
Plans Examiner	75	1	1	1	1	1
Builder Inspector	73	3	3	3	3	3
Administrative Assistant II	72	0	0	0	1	1
Minimum Housing Inspector	71	1	1	1	1	1
Administrative Assistant I	70	1	1	1	0	0
Permit Technician	69	1	1	1	1	1
Full-time		8	8	8	8	8
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro to increase the value of the tax base to support the City's growth. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Increase private investment in downtown.
2. Decrease vacancy rates.
3. Decrease percentage of buildings in "poor condition".
4. Increase residential development.
5. Increase quantity, diversity and quality of businesses.
6. Maintain Main Street certification status.
7. Increase public awareness of downtown's value to community.
8. Establish new partnerships and strengthen existing to expand awareness and stakeholder involvement to create new opportunities.
9. Manage and support the DGDC Board and their volunteers that work to benefit downtown.
10. Pursue and obtain funding from alternative sources to support initiatives outlined in the Master Plan and other identified needs.
11. Conduct more business recruitment activities.
12. Provide improved assistance to existing businesses and property owners.
13. Support and spur public or private projects that meet the above goals.

SIGNIFICANT BUDGET ISSUES:

- Fulfilling the expectations and new demands due to influx of interest in downtown due to recent investments.
- Increase levels or number of incentives to meet recruitment, occupancy, development and reinvestment goals needed.
- Implementation of the remaining public capital improvement projects approved in the Master Plan: Union Station and Residential Development
- Marketing Costs & Effectiveness.

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	176,914	178,249	184,865	183,169	183,169	183,169
1260	Salaries & Wages Part-Time	12,557	19,336	19,336	26,270	22,598	22,598
1810	Social Security	14,256	15,116	15,163	16,022	15,742	15,742
1821	NCLGERS-Retirement	12,044	13,084	13,572	13,903	13,903	13,903
1822	401-K Retirement	5,345	5,348	5,545	7,877	5,495	5,495
1830	Hospital Insurance	19,370	15,228	17,065	17,604	17,604	17,604
1850	Unemployment Compensation	0	0	0	0	0	0
1860	Worker's Compensation	429	450	450	476	476	476
1932	Medical Exams	66	0	0	0	0	0
1991	Consultant Fees	1,500	2,000	2,000	3,000	3,000	3,000
2203	Employee Appreciation	54	0	0	48	48	48
2323	Other Training	0	380	449	1,099	1,099	1,099
2601	Office Supplies	4,642	7,280	7,280	6,105	6,105	6,105
2993	Operational Supplies	7,189	3,100	3,100	3,100	3,100	3,100
3121	Travel	2,800	6,830	6,830	7,750	7,250	7,250
3210	Telephone	0	0	0	0	0	0
3250	Postage	2,415	6,000	6,000	6,000	6,000	6,000
3310	Electricity	5,438	7,200	7,200	7,200	7,200	7,200
3421	Copy Machine Cost	0	0	10	0	0	0
3511	Building Maintenance	45	0	250	0	0	0
3513	Tree Replacement	0	0	8,440	0	0	0
3521	Office Machine Maintenance	19,548	20,160	27,000	26,000	26,000	26,000
3702	Communications and Marketing	3,362	3,500	3,500	5,000	5,000	5,000
3914	Contract Services	28,819	40,900	40,900	840	840	840
3954	House Securement	0	0	260	0	0	0
4511	Multi-Peril Insurance	65	0	858	901	901	901
4541	Employee Personal Liability	14	14	14	13	13	13
4911	Subscriptions	246	280	280	280	280	280
4912	Fees & Dues	1,495	850	850	850	850	850
4991	Downtown Projects	14,374	86,400	86,400	861,442	7,500	7,500
9561	Office Supplies	175	300	300	300	300	300
	Fund Total:	333,162	432,005	457,917	1,195,249	334,473	334,473
	Organization Total:	333,162	432,005	457,917	1,195,249	334,473	334,473

DOWNTOWN GOLDSBORO DEVELOPMENT CORP

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
DCDG Director	83	1	1	1	1	1
Promotions Coordinator	77	1	1	1	1	1
Business & Property Development Specialist	77	0	1	1	1	1
Administrative Assistant III	73	1	0	0	0	0
Full-time		3	3	3	3	3
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY/ ADMINISTRATION

DEPARTMENT OVERVIEW:

The Information Technology Department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

- Refresh MDTs utilized by the Police Department and Fire Department
- Upgrade network infrastructure
- Expand server and network storage capacity
- Replace current IT vehicles with vehicles that better meet our needs
- Acquire fiber optic splicing trailer to allow IT staff to provide better service and support for the signal and IT fiber network

SIGNIFICANT BUDGET ISSUES:

- Cost of adding staff needed to meet the City's technology needs
- Cost to complete fiber connections to Water Treatment Plant
- Cost of Software maintenance and support
- Cost of future upgrades; technology replacement plans
- Training costs for IT related training

Organization: 1030 Information Technology
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	304,019	331,649	342,927	453,018	384,986	384,986
1260	Salaries & Wages Part-Time		0	0	0	0	0
1810	Social Security	22,283	25,372	24,391	34,656	29,452	29,452
1821	NCLGERS-Retirement	20,533	24,343	25,142	34,385	29,221	29,221
1822	401-K Retirement	9,112	9,950	10,276	19,480	11,550	11,550
1830	Hospital Insurance	33,448	30,456	34,130	46,944	41,076	41,076
1860	Worker's Compensation	637	669	673	707	707	707
1932	Medical Exams	140	0	0	0	0	0
1991	Consultant Fees	28,500	16,000	13,500	36,000	21,000	21,000
2124	Shoes-Steel Toe	501	540	540	720	720	720
2203	Employee Appreciation	79	96	96	128	128	128
2323	Other Training	6,315	9,150	9,000	15,700	11,950	11,950
2501	Vehicle Operation/Maintenance	98	500	500	500	500	500
2502	Vehicle Fuel	65	500	500	500	500	500
2993	Operational Supplies	17,530	14,000	14,000	29,150	20,000	20,000
3121	Travel	2,635	8,100	8,100	12,500	8,100	8,100
3210	Telephone	202,558	185,000	185,000	197,860	146,860	146,860
3250	Postage	26	300	300	300	300	300
3421	Copy Machine Cost		0	0	0	0	0
3511	Building Maintenance	1,510	0	4,085	62,660	10,000	10,000
3522	Machine/Equipment Maintenance	795	800	800	800	800	800
3950	Education Reimbursement	0	0	0	1,100	1,100	1,100
4211	Cisco Smart Net Maintenance	37,808	42,000	42,000	45,000	45,000	45,000
4221	Software License Fees	332,175	350,048	368,145	469,304	400,000	400,000
4541	Employee Personal Liability	23	23	23	22	22	22
4990	Equipment Expense	4,434	6,150	2,834	8,383	2,400	2,400
5088	Fiber Splicing Trailer		0	0	23,000	0	0
5157	Software Expense		0	0	0	0	0
5158	Wireless Connections		0	0	0	0	0
5202	Technology Capital		0	0	21,160	0	0
5203	Fiber Switches		0	0	0	0	0
5219	Network Equipment	33,357	0	316,643	0	0	0
5222	Network Server		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	23,000	0	0
5447	Mini Cargo Van		0	0	23,000	0	0
5891	Disaster Recovery Server		0	0	0	0	0
	Fund Total:	1,058,581	1,055,646	1,403,605	1,559,977	1,166,372	1,166,372
	Organization Total:	1,058,581	1,055,646	1,403,605	1,559,977	1,166,372	1,166,372

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-1030

FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Fiber Splicing Trailer	Fiber Splicing Trailer	5088	1	23,000		0
Technology Capital	Barracuda Archiver	5222	1	13,750		0
Technology Capital	Barracuda Web Gateway	5222	1	7,410		0
Crew-Cab Pick-Up Truck	Replacment for Malibu	5423	1	23,000		0
Van	Replacement	5447	1	23,000		0
TOTALS				90,160		0

INFORMATION TECHNOLOGY

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
IT Director	88	1	1	1	1	1
Network Administrator	80	1	1	1	1	1
Server/Database Administrator	80	1	1	1	1	1
Computer Systems Administrator II	80	1	1	1	1	1
Web Developer/Computer Systems Administrator	78	1	1	1	1	1
Computer Systems Administrator I	77	0	0	0	0	1
Social Media & Help Desk Technician	73	0	0	0	1	1
Full-time		5	5	5	6	7
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/ADMINISTRATION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizenry
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Optimize Public Works department in materials, finance, and manpower.

SIGNIFICANT BUDGET ISSUES:

- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Neglect of facility infrastructure including... lack of repairs and painting of shelters, lack of maintenance on old car wash, lack of maintenance/upkeep on the perimeter fence, which is now rusted and piece-mealed and dated/ unprofessional furniture in the offices and main reception area

Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	167,453	206,632	160,281	193,795	193,795	193,795
1220	Salaries & Wages Overtime		0	5,500	0	0	0
1810	Social Security	11,852	15,808	12,157	14,826	14,826	14,826
1821	NCLGERS-Retirement	11,296	15,167	12,136	14,709	14,709	14,709
1822	401-K Retirement	5,013	6,199	4,963	8,334	5,814	5,814
1830	Hospital Insurance	15,242	15,228	13,236	17,604	17,604	17,604
1860	Worker's Compensation	410	431	433	455	455	455
1991	Consultant Fees	3,600	3,600	3,600	3,600	0	0
2121	Uniforms	182	300	300	450	300	300
2123	Protective Clothing		0	0	0	0	0
2124	Shoes-Steel Toe	0	180	300	180	180	180
2203	Employee Appreciation	1,376	1,376	1,293	1,376	1,376	1,376
2323	Other Training	1,464	2,644	2,400	1,950	1,950	1,950
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	746	500	500	500	500	500
2502	Vehicle Fuel	284	700	350	700	700	700
2598	Fuel Tank Maintenance	1,260	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	3,232	4,000	4,000	4,000	3,500	3,500
2993	Operational Supplies	4,992	10,000	10,000	18,500	11,500	11,500
3121	Travel	904	2,000	650	2,000	1,000	1,000
3210	Telephone	665	720	650	720	720	720
3250	Postage	10	25	5	15	15	15
3310	Electricity	107,818	110,000	112,000	110,000	108,000	108,000
3330	Natural Gas	20,182	26,000	25,000	26,000	24,000	24,000
3410	Printing	40	50	50	50	50	50
3421	Copy Machine Cost	2,806	2,900	2,900	2,900	2,900	2,900
3914	Contract Services	10,700	10,700	10,700	15,000	15,000	15,000
3950	Education Reimbursement	1,100	1,100	500	1,100	1,100	1,100
3996	Clean and Cut Lots	5,000	0	0	0	0	0
4511	Multi-Peril Insurance	16,953	17,800	19,914	20,909	20,909	20,909
4521	Auto Liability	1,156	1,237	1,266	1,393	1,393	1,393
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	200	700	150	350	350	350
5104	Desks		0	0	0	0	0
5213	Lobby Seating		0	0	0	0	0
9561	Office Supplies	148	150	150	200	200	200
Fund Total:		396,093	457,416	406,653	462,885	444,115	444,115
Organization Total:		396,093	457,416	406,653	462,885	444,115	444,115

PUBLIC WORKS-ADMINISTRATION

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Public Works Director	88	1	1	1	1	1
Deputy Public Works Director	84	0	0	1	1	1
Administrative Assistant III	73	1	1	1	1	1
Full-time		2	2	3	3	3
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: GARAGE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Fleet Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Increase staff training to remain current with the repairs/maintenance of modern vehicles and equipment.
- Track and manage fuel use and advise agencies of same.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.
- Address items as suggested by Garage consultant to increase efficiency and quality of how garage operates.
- Deal with aging fleet and underutilized vehicles.
- Increase staffing to better align to the City's needs.

SIGNIFICANT BUDGET ISSUES:

- Managing rising tire costs and other petroleum related costs.
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles.
- Staff knowledge starting to fall behind of current practices due to lack of training.
- Staff's tools are not where they need to be due, in part, by lack of support from City.

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	412,044	418,087	414,376	500,092	454,665	454,665
1220	Salaries & Wages Overtime	1,564	2,000	7,045	2,500	2,500	2,500
1260	Salaries & Wages Part-Time	580	0	0	68,120	0	0
1810	Social Security	29,412	32,137	30,861	43,660	34,974	34,974
1821	NCLGERS-Retirement	27,960	30,835	31,122	38,147	34,699	34,699
1822	401-K Retirement	12,408	12,603	12,724	21,612	13,715	13,715
1830	Hospital Insurance	56,972	50,760	51,214	70,416	64,548	64,548
1860	Worker's Compensation	2,363	2,143	2,155	2,263	2,263	2,263
1932	Medical Exams	347	0	0	0	0	0
1991	Consultant Fees	0	33,150	33,150	36,200	0	0
2111	Cleaning Supplies	235	450	450	450	450	450
2121	Uniforms		0	0	10,000	10,000	10,000
2123	Protective Clothing	242	450	450	450	450	450
2124	Shoes-Steel Toe	1,295	990	950	1,170	1,170	1,170
2323	Other Training	3,560	8,450	3,450	5,450	5,450	5,450
2391	First Aid	985	0	0	0	0	0
2501	Vehicle Operation/Maintenance	1,813	3,000	5,000	4,500	4,500	4,500
2502	Vehicle Fuel	1,945	3,000	2,200	3,000	3,000	3,000
2511	Oil & Lubricants	24,307	35,000	33,000	35,000	35,000	35,000
2520	Tires & Tubes	143,747	160,000	158,500	175,000	175,000	175,000
2521	Tire Repairs	23,034	25,000	23,000	25,000	25,000	25,000
2531	Automotive Parts	366,269	300,000	360,000	400,000	400,000	400,000
2592	Gasoline	366,475	370,000	385,000	400,000	389,640	389,640
2593	Batteries	11,543	12,000	12,000	12,000	12,000	12,000
2595	Car Wash	0	4,000	0	4,000	4,000	4,000
2596	Diesel Fuel	223,685	250,000	240,000	300,000	289,640	289,640
2601	Office Supplies	490	300	300	500	500	500
2993	Operational Supplies	17,576	25,128	28,000	20,000	20,000	20,000
2994	Tools	4,914	9,100	9,000	7,800	7,800	7,800
2995	Welding Supplies	1,243	1,500	1,500	3,000	3,000	3,000
2999	Welding Gases	738	900	900	1,500	1,500	1,500
3121	Travel	469	3,500	200	3,000	3,000	3,000
3210	Telephone	1,148	1,380	1,380	1,692	1,692	1,692
3250	Postage	2	15	15	15	15	15
3410	Printing	60	50	40	50	50	50
3522	Machine/Equipment Maintenance	5,326	9,800	9,800	9,300	9,300	9,300
3531	Outside Repairs	116,968	50,000	120,000	150,000	65,000	65,000
3950	Education Reimbursement	0	1,100	0	1,100	1,100	1,100
4391	Equipment Rent	11,840	7,000	14,000	15,000	15,000	15,000
4511	Multi-Peril Insurance	3,630	3,811	4,264	4,478	4,478	4,478
4521	Auto Liability	1,336	1,430	1,463	1,609	1,609	1,609
4541	Employee Personal Liability	51	51	49	49	49	49

Organization: 1114 Garage
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4912	Fees & Dues	87	200	200	200	200	200
4990	Equipment Expense	4,800	11,050	10,000	10,000	10,000	10,000
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	0	0	0
5452	Jeep		0	0	30,000	30,000	30,000
5527	Miscellaneous Equipment		26,400	25,000	0	0	0
5632	Utility Vehicle		40,000	35,000	30,000	0	0
5644	Power Lifts	7,321	0	0	44,500	0	0
	Fund Total:	1,890,784	1,946,770	2,067,758	2,492,823	2,136,957	2,136,957
	Organization Total:	1,890,784	1,946,770	2,067,758	2,492,823	2,136,957	2,136,957

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-1114

FUND - GENERAL
DEPARTMENT - GARAGE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Jeep	Replacement of 1998	5452	1	30,000	1	30,000	***
Utility Vehicle	Replacement of 2001	5632	1	30,000		0	
Power Lifts	Replacements	5644	1	44,500		0	
TOTALS				104,500		30,000	

*** Equipment Loan

GARAGE

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Fleet Maintenance Superintendent	81	1	1	1	1	1
Fleet Maintenance Supervisor	80	1	1	1	1	1
Senior Fleet Mechanic	73	4	5	6	6	7
Welder	72	1	1	1	1	1
Inventory Specialist	70	0	1	1	1	1
Administrative Support Specialist	70	1	0	0	0	0
Mechanic	69	2	1	0	0	0
Full-time		10	10	10	10	11
Permanent Part-time		0	0	0	0	0

Organization: 1115 Garage Service Credits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4972	Garage Service Credits	-1,285,745	-1,550,000	-1,550,000	-1,550,000	-1,650,000	-1,650,000
	Fund Total:	-1,285,745	-1,550,000	-1,550,000	-1,550,000	-1,650,000	-1,650,000
	Organization Total:	-1,285,745	-1,550,000	-1,550,000	-1,550,000	-1,650,000	-1,650,000

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/BUILDING MAINT.

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued Maintenance of City facilities
- Continue to provide support for other departments
- Begin repair/maintenance of complex's facilities—interior and exterior
- Begin street/parking lot marking refurbishment utilizing 3M tape and traffic paint
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- Excessive cost to repair and/or paint infrastructure due to 20+ years of severe neglect and lack of preventative maintenance efforts
- Personnel shortage hampers ability to effectively maintain and/or perform preventative maintenance on facilities
- Wash rack facility has been neglected to the point where a portion is structurally unstable and needs to be removed

Organization: 1133 Building Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	243,191	256,297	264,511	314,161	264,077	264,077
1220	Salaries & Wages Overtime	3,260	3,000	4,315	7,000	4,500	4,500
1274	Call Duty Pay		0	0	6,500	0	0
1810	Social Security	18,482	19,837	20,287	25,067	20,547	20,547
1821	NCLGERS-Retirement	16,718	19,033	19,799	24,870	20,385	20,385
1822	401-K Retirement	7,420	7,779	8,094	14,090	8,058	8,058
1830	Hospital Insurance	36,415	30,456	34,130	41,076	35,208	35,208
1860	Worker's Compensation	1,909	1,399	1,407	1,477	1,477	1,477
1932	Medical Exams	168	0	0	0	0	0
2121	Uniforms	1,143	1,800	1,800	2,100	2,100	2,100
2123	Protective Clothing	0	550	500	630	630	630
2124	Shoes-Steel Toe	520	540	540	630	630	630
2323	Other Training	2,397	1,140	1,366	2,040	1,140	1,140
2501	Vehicle Operation/Maintenance	4,831	5,500	5,500	6,500	6,500	6,500
2502	Vehicle Fuel	3,356	5,500	5,500	5,500	5,500	5,500
2993	Operational Supplies	28,381	35,000	35,000	48,500	32,500	32,500
2994	Tools	1,804	1,500	1,500	1,500	1,500	1,500
3121	Travel	285	1,000	250	1,000	500	500
3210	Telephone	2,345	2,580	2,450	4,360	2,160	2,160
3250	Postage	0	15	5	15	15	15
3312	Traffic Signal Electricity		0	0	0	0	0
3511	Building Maintenance	87,312	71,500	80,000	105,575	45,375	45,375
3515	Roof Repairs		0	0	0	0	0
3517	Roof Repairs-Garage		20,000	14,599	0	0	0
3522	Machine/Equipment Maintenance	2,572	5,000	2,500	5,000	5,000	5,000
3591	Radio Maintenance	2,543	3,000	1,000	3,000	2,500	2,500
3592	Maintenance Materials		0	0	0	0	0
3593	Street Repairs		0	0	0	0	0
3950	Education Reimbursement	0	2,200	150	2,200	1,100	1,100
4221	Software License Fees		0	0	0	0	0
4401	Generator Contract		0	0	0	0	0
4511	Multi-Peril Insurance	5,049	5,301	5,929	6,226	6,226	6,226
4521	Auto Liability	1,939	2,075	2,124	2,336	2,336	2,336
4541	Employee Personal Liability	37	37	35	35	35	35
4912	Fees & Dues	325	400	150	400	400	400
4990	Equipment Expense	5,954	0	7,948	0	0	0
5086	Garage Bay Door		0	0	15,000	0	0
5087	LED Lights		0	0	6,000	5,500	5,500
5099	Gates		0	0	15,000	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5422	Bucket Truck		0	0	100,000	0	0
5601	Fence/Railings		0	0	34,600	0	0

Organization: 1133 Building Maintenance
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5632	Utility Vehicle		0	0	40,000	35,000	35,000
5801	Equipment Shelter	0	25,000	19,671	25,000	21,000	21,000
5810	Gas Pak A/C Units		0	0	0	0	0
	Fund Total:	478,356	527,439	541,060	867,388	531,899	531,899
	Organization Total:	478,356	527,439	541,060	867,388	531,899	531,899

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-1133

FUND - GENERAL
DEPARTMENT - BUILDING MAINTENANCE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Garage Bay Door	Replacement	5086		15,000		0	
LED Lights	Upgrade Lights Holly Street Water Tower	5087		6,000		5,500	
Gates	Automatic Gates - Vehicle Entrances	5099		15,000		0	
Bucket Truck	Replacement of 1999	5422	1	100,000		0	
Fence/Railings	Vinyl Privacy Fence/Chain Link Fence	5601		34,600		0	
Utility Vehicle	Replacement of 1998	5632	1	40,000	1	35,000	***
Equipment Shelters	Repair of Shelters	5801		25,000		21,000	
TOTALS				235,600		61,500	

*** Equipment Loan

BUILDING MAINTENANCE

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Building Maintenance Superintendent	82	1	1	1	1	1
Building Maintenance Supervisor	79	0	0	0	0	0
Signal System Maintenance Supervisor	78	1	0	0	0	0
Senior Building Maintenance Technician	75	2	2	2	2	2
Signal System Maintenance Technician	75	1	0	0	0	0
Building Maintenance Technician	74	2	2	2	2	2
Sign Technician	70	0	1	1	1	1
Maintenance Worker	63	0	0	0	0	0
Full-time		7	6	6	6	6
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/CEMETERIES

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Cemeteries Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry, primarily the proliferation of cremations, cremation services, and the disposition of cremated remains.
- Work with local volunteer group to improve appearance of Willowdale Cemetery.
- Continue efforts to acquire property for Willowdale expansion.
- Work to digitize the majority of records of the division and incorporate the information in Laserfiche.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Future funding for expansions of both cemeteries
- Possible staffing shortage
- Limited Access to additional vehicle for cemetery crew.

Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	176,006	175,826	165,575	178,441	178,441	178,441
1220	Salaries & Wages Overtime	3,123	2,600	2,600	2,600	2,600	2,600
1260	Salaries & Wages Part-Time	8,740	10,640	10,000	11,917	11,917	11,917
1810	Social Security	12,801	14,464	11,703	14,762	14,762	14,762
1821	NCLGERS-Retirement	12,109	13,097	12,322	13,741	13,741	13,741
1822	401-K Retirement	5,374	5,353	5,035	7,785	5,431	5,431
1830	Hospital Insurance	32,274	25,380	25,320	29,340	29,340	29,340
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,079	1,133	140	1,197	1,197	1,197
1932	Medical Exams	187	0	0	0	0	0
2121	Uniforms	843	1,000	1,000	1,000	1,000	1,000
2123	Protective Clothing	294	500	600	700	700	700
2124	Shoes-Steel Toe	450	450	450	450	450	450
2323	Other Training	125	300	300	400	400	400
2391	First Aid	985	0	0	0	0	0
2501	Vehicle Operation/Maintenance	20,363	15,500	14,000	18,000	13,000	13,000
2502	Vehicle Fuel	4,896	7,900	6,500	7,900	7,900	7,900
2993	Operational Supplies	6,678	15,000	15,000	15,000	15,000	15,000
2994	Tools	246	400	300	400	400	400
3121	Travel	0	100	0	100	100	100
3210	Telephone	751	840	840	1,056	1,056	1,056
3250	Postage	3	15	5	15	15	15
3310	Electricity	1,206	1,500	1,200	1,600	1,600	1,600
3321	Heating Fuel	502	1,200	1,300	1,300	1,300	1,300
3410	Printing	0	150	50	150	150	150
3511	Building Maintenance	2,745	2,500	4,000	2,000	2,000	2,000
3994	Tree Service	1,200	5,000	3,000	6,000	6,000	6,000
4511	Multi-Peril Insurance	639	671	751	788	788	788
4521	Auto Liability	1,328	1,421	1,455	1,601	1,601	1,601
4541	Employee Personal Liability	23	23	22	22	22	22
4990	Equipment Expense		0	0	2,600	2,600	2,600
5410	Backhoe		0	0	35,000	0	0
5423	Crew-Cab Pick-Up Truck		0	0	0	0	0
5431	Riding Lawnmower	0	0	0	0	0	0
5479	Dump Truck (2 Ton)		0	0	0	0	0
5826	Willowdale Cemetery Expansion		0	0	0	0	0
5999	Elmwood Cemetery Expansion	0	0	0	10,000	5,000	5,000
	Fund Total:	294,970	302,963	283,468	365,865	318,511	318,511
	Organization Total:	294,970	302,963	283,468	365,865	318,511	318,511

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-1142

**FUND - GENERAL
DEPARTMENT - CEMETERY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Backhoe	Replacement of 1997	5410	1	35,000		0
Elmwood Cemetery	Elmwood Cemetery Expansion	5999		10,000		5,000
TOTALS				45,000		5,000

*** Cemetery Fund

CEMETERY

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Cemetery Superintendent	78	1	1	1	1	1
Assistant Cemetery Supervisor	72	1	1	1	1	1
Equipment Operator	69	1	1	1	1	1
Maintenance Technician	67	2	2	2	2	2
Full-time		5	5	5	5	5
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: FINANCE DEPARTMENT

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.
- G. Implementation of the Automatic Metering Infrastructure and Reading System in FY 17-18

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Revenue sources.
- C. Fund Balance
- D. Departmental capital project funding.
- E. Bond and Debt Financing.

Organization: 2111 Finance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	568,764	584,495	593,140	600,800	600,800	600,800
1260	Salaries & Wages Part-Time	43,151	32,000	40,536	32,000	32,000	32,000
1810	Social Security	43,890	47,162	45,567	48,410	48,410	48,410
1821	NCLGERS-Retirement	38,470	42,902	43,529	45,601	45,601	45,601
1822	401-K Retirement	17,073	17,535	17,791	25,835	18,024	18,024
1830	Hospital Insurance	80,680	65,988	71,632	76,284	76,284	76,284
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,615	2,746	2,762	2,900	2,900	2,900
1911	Audit	24,750	24,750	24,750	28,200	28,200	28,200
1915	Bank Fees	27,861	30,000	29,000	30,000	30,000	30,000
1932	Medical Exams	216	300	148	300	300	300
1991	Consultant Fees	40,757	49,300	48,000	92,800	92,800	92,800
2203	Employee Appreciation	334	300	290	256	256	256
2323	Other Training	576	1,600	1,500	1,600	1,600	1,600
2601	Office Supplies	8,819	9,500	9,000	9,500	9,500	9,500
2912	Data Processing Forms	1,928	2,500	2,100	2,500	2,500	2,500
2993	Operational Supplies	3,511	4,700	4,500	4,700	4,700	4,700
3121	Travel	3,865	4,000	3,500	4,000	4,000	4,000
3250	Postage	6,681	7,000	6,800	7,000	7,000	7,000
3410	Printing	595	1,000	800	1,000	1,000	1,000
3421	Copy Machine Cost	111	500	200	500	500	500
3511	Building Maintenance		1,300	0	7,500	7,500	7,500
3521	Office Machine Maintenance	3,046	3,400	3,000	3,400	3,400	3,400
3522	Machine/Equipment Maintenance	0	1,000	0	1,000	1,000	1,000
3999	Tax Listing	291,958	270,000	260,000	270,000	270,000	270,000
4531	Security Bonds	701	700	700	700	700	700
4541	Employee Personal Liability	61	61	58	58	58	58
4911	Subscriptions	0	1,000	500	1,000	1,000	1,000
4912	Fees & Dues	1,055	3,250	2,000	3,250	2,750	2,750
9511	Stockroom-Office Supplies	6,552	8,500	7,000	8,500	8,500	8,500
9561	Office Supplies	289	500	350	500	500	500
	Fund Total:	1,218,309	1,217,989	1,219,153	1,310,094	1,301,783	1,301,783
	Organization Total:	1,218,309	1,217,989	1,219,153	1,310,094	1,301,783	1,301,783

FINANCE

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Finance Director	88	1	1	1	1	1
Assistant Finance Director	81	1	1	1	1	1
Customer Service Manager	78	1	1	1	1	1
Customer Service Supervisor	76	1	1	1	1	1
Financial Specialist	76	1	1	1	1	1
Accounting Specialist	74	1	1	1	1	1
Payroll Technician	72	1	1	1	1	1
Administrative Assistant II	72	1	1	1	1	1
Accounting Technician	71	1	1	1	1	1
Billing Technician	70	1	1	1	1	1
Customer Service Representative	67	3	3	3	3	3
Full-time		13	13	13	13	13
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

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Organization: 2112 Office Supply Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4973	Office Supply Credits	-6,753	-9,000	-8,000	-9,000	-9,000	-9,000
	Fund Total:	-6,753	-9,000	-8,000	-9,000	-9,000	-9,000
	Organization Total:	-6,753	-9,000	-8,000	-9,000	-9,000	-9,000



BE MORE DO MORE SEYMOUR

North Carolina

FISCAL YEAR 2017-18 BUDGET

DEPARTMENT/DIVISION: PLANNING DEPARTMENT

DEPARTMENT OVERVIEW:

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction which includes the administration of the City's transportation planning and code enforcement processes.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, condition uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- c. Provide staff support to the Planning Commission, Board of Adjustment, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council will all the necessary information with which to make decisions which will affect its citizenry.
- g. Lead the effort to implement the City's Comprehensive Land Use Plan.
- h. Provide support to other City departments as requested.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary and staffing constraints.
- c. Provide increased staff assistance related to implementation of transportation and comprehensive plan related goals.

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	372,669	538,966	429,358	482,540	482,540	482,540
1220	Salaries & Wages Overtime		0	1,148	0	0	0
1260	Salaries & Wages Part-Time		20,000	20,000	57,408	40,000	40,000
1810	Social Security	31,022	41,231	35,467	41,306	39,974	39,974
1821	NCLGERS-Retirement	28,606	39,561	35,071	36,625	36,625	36,625
1822	401-K Retirement	14,075	16,169	14,333	20,750	14,476	14,476
1830	Hospital Insurance	43,801	45,684	42,190	46,944	46,944	46,944
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,780	2,919	2,936	3,083	3,083	3,083
1932	Medical Exams	33	180	181	180	180	180
1991	Consultant Fees	5,363	15,000	14,000	20,000	17,000	17,000
2203	Employee Appreciation	128	128	123	128	128	128
2323	Other Training	575	2,950	1,500	2,450	2,450	2,450
2501	Vehicle Operation/Maintenance	1,180	1,680	2,700	4,800	4,800	4,800
2502	Vehicle Fuel	1,502	1,800	2,400	1,800	1,800	1,800
2601	Office Supplies	549	840	750	720	720	720
2603	Postage Machine Supplies	33,908	30,000	40,000	32,400	32,400	32,400
2993	Operational Supplies	2,619	3,940	3,200	3,440	3,440	3,440
3121	Travel	1,262	4,000	2,800	4,000	4,000	4,000
3210	Telephone	1,508	1,740	1,600	1,740	1,740	1,740
3250	Postage	4,741	3,180	4,000	3,000	3,000	3,000
3410	Printing	40	2,400	1,500	2,850	2,850	2,850
3421	Copy Machine Cost	2,669	3,780	3,000	4,200	4,200	4,200
3513	Tree Replacement	8,224	7,900	7,500	7,000	7,000	7,000
3522	Machine/Equipment Maintenance		0	0	0	0	0
3532	Maintenance of Enhancement Areas	11,437	42,400	42,000	42,680	42,680	42,680
3950	Education Reimbursement	858	1,100	1,100	1,100	1,100	1,100
3991	Commission Expenses	1,259	1,760	1,000	1,760	1,760	1,760
3994	Tree Service	49,005	60,000	60,000	70,000	60,000	60,000
3996	Clean and Cut Lots	27,016	35,000	35,000	37,000	35,000	35,000
4511	Multi-Peril Insurance		0	0	0	0	0
4521	Auto Liability	1,519	1,625	1,664	1,830	1,830	1,830
4541	Employee Personal Liability	56	56	53	53	53	53
4911	Subscriptions	156	170	156	170	170	170
4912	Fees & Dues	2,515	2,495	1,600	2,640	2,640	2,640
4990	Equipment Expense		0	0	0	0	0
5101	Computer Work Station		0	0	0	0	0
5305	Computerized Signal System		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5436	Pick-Up Truck W/Extended Cab		0	0	25,000	25,000	25,000
5558	Paper Copier		0	0	0	0	0

Organization: 3151 Planning & Redevelopment
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
9561	Office Supplies	494	480	400	360	360	360
9923	Multi-Use Path Enhancement	203,901	0	0	0	0	0
9934	Transportation Planning	217,351	450,000	203,000	606,250	300,000	300,000
9960	Home Program Match		0	0	0	0	0
	Fund Total:	1,072,821	1,379,134	1,011,730	1,566,207	1,219,943	1,219,943
	Organization Total:	1,072,821	1,379,134	1,011,730	1,566,207	1,219,943	1,219,943

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 3151

**FUND - GENERAL
DEPARTMENT - PLANNING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Extended-Cab Truck	Replacement of 2000	5436	1	25,000	25,000	***
TOTALS				25,000	25,000	
	*** Equipment Loan					

PLANNING

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Development Services Director	88	0	0	0	0	0
Planning Director	83	1	1	1	1	1
Planning Services Manager	81	0	0	0	0	0
Assistant Planning Director	80	0	0	0	1	1
Senior Planner	78	1	1	1	0	0
Zoning Administrator	78	1	1	1	1	1
Senior Planning Technician	76	1	1	1	1	1
GIS Specialist	75	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
Planning Technician	72	1	1	0	0	0
Environmental Codes Inspector	71	1	1	2	2	2
Administrative Assistant I	70	1	1	0	0	0
Full-time		9	9	8	8	8
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

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Organization: 1019 Postage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4974	Postage Credits	-24,658	-30,000	-25,000	-30,000	-30,000	-30,000
	Fund Total:	-24,658	-30,000	-25,000	-30,000	-30,000	-30,000
	Organization Total:	-24,658	-30,000	-25,000	-30,000	-30,000	-30,000

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/STREETS & STORM

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Streets and Storm Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to improve and streamline the efficiency of operations
- Streamline grass cutting within the division to help the City be more efficient and save taxpayer money
- Increase efforts to repair/replace hazardous sidewalks sections and cleaning/reshaping of residential open drainage systems
- Improve Street Sweeping service
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
- Execute the Storm Water Utility program for the city.

SIGNIFICANT BUDGET ISSUES:

- Maintenance costs associated with aging equipment
- Increasing costs of raw material needed for infrastructure repairs (concrete, asphalt, stone, etc.)
- Staffing shortages
- Shortage of serviceable vehicles

Organization: 4134 Streets & Storm Sewers-General
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	800,140	837,576	844,863	857,219	762,255	762,255
1220	Salaries & Wages Overtime	9,593	10,176	48,323	10,176	10,176	10,176
1260	Salaries & Wages Part-Time		0	0	35,751	11,918	11,918
1274	Call Duty Pay	2,000	3,000	1,500	6,500	6,500	6,500
1810	Social Security	59,283	65,083	68,484	69,588	60,499	60,499
1821	NCLGERS-Retirement	54,873	62,446	68,439	66,329	59,121	59,121
1822	401-K Retirement	24,352	25,523	27,975	37,578	23,368	23,368
1830	Hospital Insurance	138,189	116,748	115,959	134,964	119,707	119,707
1850	Unemployment Compensation	0	0	0	0	0	0
1860	Worker's Compensation	-1,145	5,270	5,300	5,565	5,565	5,565
1932	Medical Exams	850	0	0	0	0	0
1991	Consultant Fees		0	0	0	3,600	3,600
2121	Uniforms	4,310	6,900	6,900	8,050	8,050	8,050
2123	Protective Clothing	1,642	2,750	2,750	3,750	3,750	3,750
2124	Shoes-Steel Toe	2,046	2,070	2,070	2,070	2,070	2,070
2323	Other Training	2,757	3,795	4,500	4,075	2,395	2,395
2501	Vehicle Operation/Maintenance	103,327	95,000	105,000	100,000	50,000	50,000
2502	Vehicle Fuel	45,367	50,000	50,000	50,000	40,000	40,000
2591	Fuel For Equipment	400	4,000	1,000	5,000	5,000	5,000
2993	Operational Supplies	42,640	50,000	50,000	55,000	45,000	45,000
2994	Tools	2,100	7,500	4,500	7,500	6,500	6,500
3121	Travel	254	1,500	750	2,500	2,500	2,500
3210	Telephone	3,230	2,748	4,200	10,000	7,000	7,000
3250	Postage	3	10	5	10	10	10
3410	Printing	40	250	100	250	250	250
3522	Machine/Equipment Maintenance	4,395	10,000	4,000	20,000	3,000	3,000
3593	Street Repairs	33,654	30,000	30,000	35,000	30,000	30,000
3594	Sidewalk Repairs	29,964	20,000	20,000	25,000	20,000	20,000
3913	Landfill Charges	64	30,000	20,000	30,000	10,000	10,000
3950	Education Reimbursement		1,100	0	1,100	1,100	1,100
3994	Tree Service		0	0	0	0	0
4521	Auto Liability	2,157	2,308	2,363	2,599	2,599	2,599
4541	Employee Personal Liability	112	112	107	107	107	107
4543	Insurance Deductible Claims	9,738	0	0	0	0	0
4912	Fees & Dues	250	400	250	400	200	200
4990	Equipment Expense	9,075	15,700	30,000	4,000	0	0
5085	Topsoil/Rock Screener		0	0	10,000	10,000	10,000
5150	Excavator		0	0	193,000	0	0
5166	Bulldozer		0	0	0	0	0
5167	Asphalt Infrared Heater		19,500	18,150	0	0	0
5304	Salt Spreader	12,000	0	0	0	0	0
5410	Backhoe		0	0	0	0	0

Organization: 4134 Streets & Storm Sewers-General
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5411	Motor Grader		0	0	240,000	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	25,102	25,000	29,666	0	0	0
5431	Riding Lawnmower	13,066	0	0	0	0	0
5438	Bush Hog	0	5,900	13,750	0	0	0
5453	Pothole Patcher		0	0	0	0	0
5461	Rough Mower-PTO		0	0	0	0	0
5480	Equipment Transport Trailer		0	0	6,000	6,000	6,000
5481	Cement Mixer		0	0	0	0	0
5486	72" Cut Riding Mower		0	0	0	0	0
5490	Street Sweeper		0	0	0	0	0
5494	Front End Loader		0	0	197,000	197,000	197,000
5574	Air Compressor		0	0	25,000	0	0
5648	Laser		0	0	0	0	0
5727	Skid Steer		75,000	75,000	0	0	0
5728	Tractor with Loader Attachment		30,000	25,000	0	0	0
5991	Storm Drainage Improvements	0	10,000	7,500	23,000	0	0
	Fund Total:	1,435,828	1,627,365	1,688,404	2,284,081	1,515,240	1,515,240
	Organization Total:	1,435,828	1,627,365	1,688,404	2,284,081	1,515,240	1,515,240

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 4134

FUND - GENERAL
DEPARTMENT - STREETS & STORM SEWERS GENERAL

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Topsoil/Rock Screener	New Request	5085	1	10,000	1	10,000	
Excavator	Replacement of 1990 Excavator	5150	1	193,000		0	
Grader	Replacement of 1995	5411	1	240,000		0	
Mower Trailer	Replacement	5480	1	6,000	1	6,000	
Wheel Loader	Replacement of 1992	5494	1	197,000	1	197,000	***
Air Compressor	Replacement	5574	1	25,000		0	
TOTALS				671,000		213,000	

*** Equipment Loan



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STREETS & STORMS

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Streets & Storms Superintendent	81	1	1	1	1	1
Streets & Storms Supervisor	78	2	2	2	2	2
Senior Heavy Equipment Operator	74	2	2	2	2	2
Mason/Pavements Craftsman	72	1	1	1	1	1
Heavy Equipment Operator	71	4	4	4	4	2
Pavements Maintenance & Heavy Equipment Operator	71	0	0	0	0	2
Utility Maintenance Mechanic	70	2	2	3	3	2
Equipment Operator	69	6	6	7	7	4
Pavements Maintenance & Equipment Operator	69	0	0	0	0	2
Maintenance Technician	67	3	3	4	4	4
Full-time		21	21	24	24	22
Permanent Part-time		0	0	0	0	0

Organization: 4135 Streets & Storm Sewers-Utilities
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
3311	Street Lights	589,691	600,000	600,000	600,000	500,000	500,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	21,018	24,200	24,200	24,200	20,200	20,200
3596	Bridge Inspections & Repairs	0	0	0	4,000	4,000	4,000
5991	Storm Drainage Improvements		0	0	0	0	0
5993	Railroad Signals	0	0	0	10,000	5,000	5,000
	Fund Total:	610,709	624,200	624,200	638,200	529,200	529,200
	Organization Total:	610,709	624,200	624,200	638,200	529,200	529,200

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 4135

**FUND - GENERAL
DEPARTMENT - STREETS & STORM SEWERS UTILITIES**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Railroad Signals	Railroad Signal Expense	5993		10,000		5,000
TOTALS				10,000		5,000

Organization: 4136 Street Paving Division
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
3588	Street Resurfacing	497,235	500,000	500,000	1,000,000	0	0
5911	CP Paving Projects		270,000	270,000	300,000	0	0
5947	Sidewalks		0	0	40,000	0	0
5991	Storm Drainage Improvements		0	0	100,000	0	0
	Fund Total:	497,235	770,000	770,000	1,440,000	0	0
	Organization Total:	497,235	770,000	770,000	1,440,000	0	0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 4136

**FUND - GENERAL
DEPARTMENT - STREET PAVING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Paving Projects	Petitioned Paving Improvements	5911		300,000		0
Sidewalks	Sidewalks (W. Grantham Street)	5947		40,000		0
Storm Drainage Improvements	N. Virginia St. from Brownrigg to Murray St.	5991		100,000		0
TOTALS				440,000		0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/SOLID WASTE DIVISION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions- Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Solid Waste Division are as follows

GOALS/MAJOR OBJECTIVES:

- Complete transitions from semi-automated refuse/recycling vehicles to fully-automated vehicles.
- Train personnel on fully-automated vehicles for efficient use.
- Extend life expectancy of vehicles and equipment through regular maintenance and upgrades
- Maximize revenue from recycling
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas for foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Purchase Front End Loader used for our commercial dumpster accounts.
- Repair costs and down time associated with aging fleet of equipment outside of refuse/recycling trucks.
- Funds for the purchase of commercial dumpsters. This will allow us to expand our commercial business.
- Purchase of containers to complete transition to Fully-Automated collection.

Organization: 4143 Solid Waste
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	1,153,155	1,169,363	1,179,131	1,198,590	1,198,590	1,198,590
1220	Salaries & Wages Overtime	1,816	4,580	41,024	6,000	6,000	6,000
1260	Salaries & Wages Part-Time	43,922	36,029	42,995	73,556	33,082	33,082
1272	Holiday Pay	18,693	20,000	34,253	35,000	30,000	30,000
1810	Social Security	88,884	94,093	101,471	100,456	96,977	96,977
1821	NCLGERS-Retirement	79,340	87,636	95,077	94,085	93,706	93,706
1822	401-K Retirement	35,210	35,819	38,846	53,303	37,038	37,038
1830	Hospital Insurance	194,664	172,584	176,099	199,512	199,512	199,512
1850	Unemployment Compensation	0	2,500	6,300	1,000	1,000	1,000
1860	Worker's Compensation	40,667	8,627	8,677	9,111	9,111	9,111
1932	Medical Exams	1,963	0	0	0	0	0
2121	Uniforms	10,221	11,550	11,000	13,500	13,500	13,500
2123	Protective Clothing	2,552	4,000	3,800	5,500	5,500	5,500
2124	Shoes-Steel Toe	3,541	3,500	3,500	4,000	4,000	4,000
2323	Other Training	1,260	2,425	1,100	2,925	2,925	2,925
2501	Vehicle Operation/Maintenance	324,206	325,000	320,000	400,000	327,325	327,325
2502	Vehicle Fuel	129,800	140,000	160,000	140,000	140,000	140,000
2511	Oil & Lubricants	0	1,250	600	1,250	1,250	1,250
2993	Operational Supplies	11,946	20,000	19,000	20,000	20,325	20,325
2994	Tools	1,090	1,475	1,500	2,000	2,000	2,000
3121	Travel	1,302	3,000	2,970	3,000	3,000	3,000
3210	Telephone	4,801	4,872	4,872	24,280	14,880	14,880
3250	Postage	339	100	50	100	100	100
3310	Electricity	3,931	3,625	3,625	3,625	3,625	3,625
3410	Printing	2,831	4,540	1,500	3,000	3,000	3,000
3522	Machine/Equipment Maintenance	8,392	5,300	16,935	5,300	5,300	5,300
3604	Trash Container Purchases	149,158	100,000	100,000	231,250	100,000	100,000
3607	Dumpsters		30,000	30,000	20,000	20,000	20,000
3913	Landfill Charges	351,636	320,000	330,000	350,000	320,000	320,000
3914	Contract Services	3,000	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement	1,100	4,400	1,000	4,400	4,400	4,400
4221	Software License Fees		0	0	0	0	0
4511	Multi-Peril Insurance	2,810	2,635	3,275	3,439	3,439	3,439
4521	Auto Liability	24,789	26,524	27,149	29,864	29,864	29,864
4541	Employee Personal Liability	224	224	514	514	514	514
4912	Fees & Dues	1,806	5,000	2,800	5,000	5,000	5,000
5402	Garbage Packer	241,820	0	0	0	0	0
5407	Trash Truck	281,357	85,000	85,000	0	0	0
5431	Riding Lawnmower		0	0	16,000	0	0
5462	Sports Utility Vehicle		0	0	30,000	0	0
5468	Limb Loader		0	0	143,000	143,000	143,000
5470	1 Ton Utility Pick-Up Truck		0	0	0	0	0

Organization: 4143 Solid Waste
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5474	Dump Truck		0	0	0	0	0
5622	Leaf Collector Truck		0	0	0	0	0
5645	Dumpsters		0	0	0	0	0
	Fund Total:	3,222,226	2,738,651	2,857,063	3,235,560	2,880,963	2,880,963
	Organization Total:	3,222,226	2,738,651	2,857,063	3,235,560	2,880,963	2,880,963

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 4143

**FUND - GENERAL
DEPARTMENT - SOLID WASTE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Mower	Replacement	5431	1	16,000		0	
Sports Utility Vehicle	Replacement	5462	1	30,000		0	
Limb Loader	Grappler Truck - Replacement	5468	1	143,000	1	143,000	***
TOTALS				189,000		143,000	

*** Equipment Loan

SOLID WASTE

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Solid Waste Superintendent	81	1	1	1	1	1
Solid Waste Supervisor (Refuse & Recycling)	76	3	3	3	1	1
Solid Waste Operations/QAQC Supervisor	76	0	0	0	1	1
Yard & Bulk Waste Supervisor	76	0	0	0	1	1
Administrative Assistant III	73	1	1	1	1	1
Heavy Equipment Operator	71	3	3	3	3	3
Equipment Operator	69	16	15	15	15	15
Sanitation Technician	66	19	19	11	11	11
Full-time		43	42	34	34	34
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: ENGINEERING

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvement, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections. The Traffic Engineer supervises the Goldsboro Traffic Signal System. The system is comprised of over 42 miles of fiber optic cable that currently connects 122 NCDOT and City of Goldsboro signals. Staff is responsible for day to day operations, maintenance, and timing of our area's traffic signals.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Pavement Condition Survey
- Street resurfacing
- Storm drainage improvements
- Managing private development

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	528,264	579,542	595,865	640,315	608,031	608,031
1220	Salaries & Wages Overtime	3,577	5,000	5,003	5,000	5,000	5,000
1274	Call Duty Pay	6,500	6,500	6,500	6,500	6,500	6,500
1810	Social Security	39,665	45,215	44,383	49,864	47,395	47,395
1821	NCLGERS-Retirement	36,380	43,383	44,565	49,473	47,023	47,023
1822	401-K Retirement	16,145	17,732	18,212	28,028	18,586	18,586
1830	Hospital Insurance	53,007	50,760	55,026	64,548	58,680	58,680
1860	Worker's Compensation	1,830	1,488	1,496	1,571	1,571	1,571
1932	Medical Exams	183	0	0	0	0	0
1991	Consultant Fees	14,950	26,500	26,500	23,000	0	0
2121	Uniforms	220	400	300	400	400	400
2123	Protective Clothing	235	250	250	250	250	250
2124	Shoes-Steel Toe	268	380	380	380	380	380
2203	Employee Appreciation	125	160	115	176	176	176
2323	Other Training	2,593	5,000	5,000	6,135	6,135	6,135
2391	First Aid	0	50	50	50	50	50
2501	Vehicle Operation/Maintenance	7,951	6,500	6,500	8,500	8,500	8,500
2502	Vehicle Fuel	5,410	6,000	6,000	6,000	6,000	6,000
2601	Office Supplies	19	500	500	500	500	500
2993	Operational Supplies	3,110	13,000	13,000	13,000	13,000	13,000
2994	Tools	428	500	500	500	500	500
3121	Travel	1,200	2,000	2,000	2,000	2,000	2,000
3210	Telephone	4,497	4,464	4,464	5,940	5,940	5,940
3250	Postage	298	300	300	300	300	300
3312	Traffic Signal Electricity	9,045	15,000	15,000	15,000	15,000	15,000
3410	Printing	30	375	200	375	375	375
3421	Copy Machine Cost	1	300	200	300	300	300
3422	Outside Copy Machine Cost	0	100	50	100	100	100
3521	Office Machine Maintenance	575	650	300	650	650	650
3522	Machine/Equipment Maintenance	0	750	300	750	750	750
3592	Maintenance Materials	43,448	50,000	50,000	50,000	50,000	50,000
3700	Advertising	3,455	3,500	3,450	3,500	3,500	3,500
3950	Education Reimbursement		1,100	0	0	0	0
4221	Software License Fees	0	18,000	15,750	18,000	16,000	16,000
4521	Auto Liability	3,188	3,411	3,411	3,841	3,841	3,841
4541	Employee Personal Liability	33	33	33	31	31	31
4911	Subscriptions		9,000	4,000	4,800	4,800	4,800
4912	Fees & Dues	3,537	2,770	2,770	2,790	2,790	2,790
4990	Equipment Expense	0	1,000	600	1,000	1,000	1,000
5089	Dial Up Channel Conversion	6,210	0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	50,000	23,000	23,000
5422	Bucket Truck		0	0	0	0	0

Organization: 4172 Engineering
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5734	GPS Equipment		0	0	25,000	0	0
9561	Office Supplies	389	300	200	300	300	300
	Fund Total:	796,766	921,913	933,173	1,088,867	959,354	959,354
	Organization Total:	796,766	921,913	933,173	1,088,867	959,354	959,354

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11-4172

FUND - GENERAL
DEPARTMENT - ENGINEERING

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Compact Pick-Up Truck	Replacements - 1999 & 2000		2	50,000	1	23,000	***
GPS Equipment	Trimble MHz Radio - Replacement	5734 p	1	25,000		0	
TOTALS				75,000		23,000	
	*** Equipment Loan						

ENGINEERING

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
City Engineer	88	1	1	1	1	1
Civil Engineer	84	1	1	1	1	1
Traffic Engineer	84	1	1	1	1	1
Signal System Maintenance Supervisor	78	0	1	1	1	1
Engineering Technician	76	1	1	1	1	1
Signal System Maintenance Technician	75	0	1	1	1	1
Construction Inspector	75	1	1	1	2	2
Survey Technician	73	1	1	1	1	1
Property Technician	73	1	1	1	1	1
Sign Technician	70	0	0	0	0	0
Full-time		7	9	9	10	10
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: FIRE DEPARTMENT

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The GFD is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space and trench rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspections and code enforcement, hydrant flushing and inspections, and life safety education. The GFD operates 5 Engine Companies and 1 Ladder Company out of 5 stations throughout the city, along with various administrative vehicles. The GFD has 81 fire personnel, 1 administrative employee and 1 part-time employee.

GOALS/MAJOR OBJECTIVES:

- Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.
- Replace two of our oldest administrative staff vehicles with more fuel efficient vehicles.
- Purchase training materials and equipment that allow training to be conducted in-station and at our training facility.
- Establish additional designations of Senior Firefighter to approximately 12 current Firefighters positions at an estimated \$1,000 each per position per year at \$12,000 per year.
- Reclassify our part-time Data & Compliance Specialist to a full-time Administrative Assistant I position.

SIGNIFICANT BUDGET ISSUES:

- Our request for overtime pay is \$190,000, which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing as outlined in our 9S inspection and the previous audit.

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	3,683,455	3,695,382	3,752,827	3,769,305	3,769,305	3,769,305
1220	Salaries & Wages Overtime	31,513	100,000	190,000	190,000	150,000	150,000
1260	Salaries & Wages Part-Time	11,433	14,976	14,976	0	0	0
1272	Holiday Pay	127,158	130,000	126,116	130,000	130,000	130,000
1810	Social Security	282,178	301,438	303,025	309,772	309,772	309,772
1821	NCLGERS-Retirement	265,912	288,124	300,564	307,343	307,343	307,343
1822	401-K Retirement	115,262	117,762	122,854	174,121	121,479	121,479
1830	Hospital Insurance	526,990	416,232	437,888	487,044	487,044	487,044
1850	Unemployment Compensation		0	268	1,000	1,000	1,000
1860	Worker's Compensation	38,332	15,526	15,616	16,397	16,397	16,397
1931	Medical Treatment	0	1,700	1,700	2,000	2,000	2,000
1932	Medical Exams	22,593	25,000	25,000	25,000	25,000	25,000
2111	Cleaning Supplies	7,983	7,000	7,000	13,657	8,657	8,657
2121	Uniforms	30,540	50,000	50,000	68,734	50,000	50,000
2123	Protective Clothing	44,548	59,010	59,000	87,300	65,000	65,000
2125	Shoes-Uniform	6,121	8,550	8,550	9,500	8,500	8,500
2203	Employee Appreciation	967	1,300	1,293	1,328	1,328	1,328
2323	Other Training	12,637	37,028	37,028	61,188	45,000	45,000
2391	First Aid	4,758	7,197	7,197	6,000	5,500	5,500
2501	Vehicle Operation/Maintenance	55,442	55,514	76,200	95,514	75,514	75,514
2502	Vehicle Fuel	37,267	46,000	46,000	60,000	50,000	50,000
2511	Oil & Lubricants	1,065	3,060	3,060	3,655	3,155	3,155
2594	Vehicle Repairs	38,460	40,150	40,150	41,075	40,000	40,000
2601	Office Supplies	4,043	5,000	5,000	5,545	5,000	5,000
2993	Operational Supplies	107,965	76,717	76,717	78,875	76,875	76,875
2994	Tools	5,599	20,171	20,171	46,189	30,189	30,189
3121	Travel	1,513	2,000	2,000	2,000	2,000	2,000
3210	Telephone	3,855	3,984	3,984	4,740	4,740	4,740
3250	Postage	415	500	500	500	500	500
3310	Electricity	33,262	36,000	36,000	36,000	36,000	36,000
3330	Natural Gas	4,736	7,000	7,000	7,000	7,000	7,000
3410	Printing	1,040	750	750	1,350	750	750
3511	Building Maintenance	21,953	30,000	30,000	40,000	30,000	30,000
3521	Office Machine Maintenance	0	500	0	500	500	500
3522	Machine/Equipment Maintenance	8,286	17,875	17,875	18,250	18,250	18,250
3950	Education Reimbursement	2,194	2,500	3,100	3,300	3,300	3,300
4401	Generator Contract	0	3,500	3,500	3,500	3,500	3,500
4511	Multi-Peril Insurance	7,969	4,512	5,376	5,644	5,644	5,644
4521	Auto Liability	48,494	54,014	53,446	56,118	56,118	56,118
4541	Employee Personal Liability	388	388	370	370	370	370
4543	Insurance Deductible Claims	717	0	0	0	0	0
4911	Subscriptions	1,435	1,530	1,689	2,414	2,414	2,414

Organization: 5120 Fire Department
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4912	Fees & Dues	5,060	5,400	5,400	5,875	5,875	5,875
4990	Equipment Expense	14,072	6,100	6,100	31,400	12,600	12,600
5401	Administrative Car	29,450	0	0	37,000	18,500	18,500
5431	Riding Lawnmower		0	0	0	0	0
5444	Fire Pumper	70,299	0	0	0	0	0
5496	Aerial Fire Truck		1,095,371	1,318,669	0	0	0
5521	Fire Hose	0	8,725	8,725	10,725	7,000	7,000
5527	Miscellaneous Equipment	0	169,051	169,051	0	0	0
5735	Air Packs	24,437	43,110	43,000	66,132	61,832	61,832
5736	Thermal Imaging Camera	11,680	0	0	0	0	0
5925	Washer		0	0	8,300	8,300	8,300
9561	Office Supplies	492	500	500	500	500	500
	Fund Total:	5,753,968	7,016,147	7,445,235	6,332,160	6,069,751	6,069,751
	Organization Total:	5,753,968	7,016,147	7,445,235	6,332,160	6,069,751	6,069,751

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 5120

**FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Admin. Car	Replacements of 2000 & 2004	5401	2	37,000	1	18,500	***
Fire Hose	Replacement of Fire Hoses	5521		10,725		7,000	
Air Packs	Replacements	5735		66,132		61,832	
Washer	Turnout Gear Washer	5925		8,300		8,300	
TOTALS				122,157		95,632	

*** Equipment Loan



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FIRE DEPARTMENT

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Fire Chief	88	1	1	1	1	1
Assistant Fire Chief	84	5	5	5	5	5
Fire Marshall	80	1	1	1	1	1
Fire Captain	78	20	20	20	20	20
Fire Engineer	74	18	18	18	18	18
Administrative Assistant III	73	1	1	1	1	1
Administrative Assistant I	70	0	0	0	0	1
Fire Fighter	71	36	36	36	27	24
Senior Fire Fighter	71	0	0	0	9	12
Full-time:		82	82	82	82	83
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: POLICE DEPARTMENT

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2015/2016, the Police Department was authorized a total of 120 full time positions (109) sworn officers and (11) civilians to include (01) Animal Control Officer, (01) CALEA Manager, assigned to three Bureaus (Operations, Support Services, Investigative Services) and the Office of the Chief of Police. In addition, the department was authorized (01) part-time Custodian and (01) part-time Community Resource Coordinator. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- Continue Crime Prevention and Community Police/Problem Solving Initiatives including National Night Out, Crime Watch, Gangs Resistance Education and Training (G.R.E.A.T.) Program, Goldsboro Partners Against Crime (GPAC), the Housing Unit, the Selective Enforcement Unit (SEU), Civilian Police Academy and Gang Suppression Unit (GSU).
- Continue operational efforts to work in partnership with/as Goldsboro /Wayne County Inter-Agency Drug Task Force to better serve the community.
- Continue reactivation of the Emergency Response Team (ERT) to full status.
- Continue implementation of and efforts toward CALEA Accreditation.
- Continue training in Community Policing, Diversity and Cultural Sensitivity, De-escalation, and other areas of specialized training as may be identified.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL:

- Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- Replace (10) Patrol, (02) Administrative, (04) K-9 with emergency equipment and (01) Fleet Maintenance Truck to replace a portion of the fleet having high mileage or have experienced ongoing maintenance problems.
- Planning, Design and Engineering for Expansion of Police Department to include repaving of parking lots, waterproof outside of existing building, maintenance and update to building interior to include repaint interior walls, refinish and recover floors and replace existing office furniture with practical, space and storage efficient equipment.
- Maintain ShotSpotter Flex: Subscription based service designed to detect, locate and alert on gunfire.
- Spillman Technologies, Records Management- Annual maintenance

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	4,571,434	5,123,996	4,763,471	5,425,226	5,425,226	5,425,226
1220	Salaries & Wages Overtime	20,872	30,000	80,000	30,000	30,000	30,000
1260	Salaries & Wages Part-Time	17,849	0	18,051	0	0	0
1271	Separation Pay	226,138	240,092	242,931	237,420	237,420	237,420
1272	Holiday Pay	99,221	105,000	98,505	105,000	105,000	105,000
1274	Call Duty Pay	19,750	19,750	19,750	19,750	19,750	19,750
1810	Social Security	366,353	422,192	389,303	445,031	445,031	445,031
1820	LEOB-Retirement	308,540	390,868	362,207	437,025	437,025	437,025
1821	NCLGERS-Retirement	27,567	28,840	32,278	26,964	26,964	26,964
1822	401-K Retirement	229,014	256,081	242,228	344,434	271,894	271,894
1830	Hospital Insurance	650,774	614,196	549,592	710,028	710,028	710,028
1850	Unemployment Compensation	0	0	0	0	0	0
1860	Worker's Compensation	76,392	21,795	21,920	23,016	23,016	23,016
1931	Medical Treatment	0	0	0	0	0	0
1932	Medical Exams	6,666	17,808	17,000	17,908	17,908	17,908
1991	Consultant Fees	49,150	0	0	0	0	0
2111	Cleaning Supplies	2,987	3,662	3,000	3,662	3,662	3,662
2121	Uniforms	43,502	60,000	60,000	152,751	70,000	70,000
2122	Clothing Allowance	10,378	16,800	16,800	16,800	16,800	16,800
2123	Protective Clothing	5,218	29,020	29,020	21,660	21,660	21,660
2124	Shoes-Steel Toe	0	0	0	0	0	0
2125	Shoes-Uniform	8,558	14,950	14,950	14,400	14,400	14,400
2203	Employee Appreciation	1,915	1,968	1,562	1,968	1,968	1,968
2321	Police Library	2,069	4,501	4,501	6,001	6,001	6,001
2323	Other Training	19,362	32,216	37,071	32,216	32,216	32,216
2501	Vehicle Operation/Maintenance	184,212	123,400	130,000	148,400	140,000	140,000
2502	Vehicle Fuel	128,364	200,000	138,000	280,000	150,000	150,000
2601	Office Supplies	9,128	10,000	10,500	11,976	11,000	11,000
2916	Explorer Post 209	2,050	2,050	2,050	2,050	2,050	2,050
2918	Emergency Response Team	0	0	0	61,527	47,739	47,739
2987	Vehicle Equipment	0	0	0	274,007	225,838	225,838
2993	Operational Supplies	151,356	315,626	309,169	170,102	170,102	170,102
2994	Tools	0	0	0	0	0	0
3121	Travel	9,113	13,000	13,000	28,283	23,283	23,283
3210	Telephone	1,502	1,680	1,900	1,980	1,980	1,980
3250	Postage	1,729	2,000	1,800	2,000	2,000	2,000
3310	Electricity	48,996	55,000	50,000	55,000	50,000	50,000
3330	Natural Gas	7,147	13,000	8,000	9,000	9,000	9,000
3410	Printing	4,110	7,687	7,687	7,687	6,687	6,687
3421	Copy Machine Cost	2,955	4,604	4,604	4,862	4,862	4,862
3511	Building Maintenance	10,087	60,000	60,000	60,000	30,000	30,000
3521	Office Machine Maintenance	36,016	43,671	43,671	49,901	41,007	41,007

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
3522	Machine/Equipment Maintenance	145	750	750	750	750	750
3525	Police Car Camera Maintenance	4,320	6,000	6,000	6,000	6,000	6,000
3591	Radio Maintenance	11,580	10,620	10,620	10,620	10,620	10,620
3705	Police ShotSpotter Fees	117,500	0	0	195,000	195,000	195,000
3950	Education Reimbursement	1,100	4,400	0	4,400	4,400	4,400
3952	BLET/Non-Certified Employee Prog		0	0	20,000	20,000	20,000
3953	Gangs Resist Education	6,150	5,538	5,538	5,538	5,538	5,538
3984	Drug Forfeiture-State	34,110	0	0	0	0	0
3987	Drug Forfeiture-Federal	59,010	0	0	0	0	0
3995	Current Operations	30,000	30,000	30,000	30,000	30,000	30,000
4391	Equipment Rent	20,932	29,080	29,080	29,080	29,080	29,080
4402	Heating & Air Conditioner Contract	13,397	13,820	15,775	15,775	14,125	14,125
4511	Multi-Peril Insurance	65,314	67,829	64,639	67,871	67,871	67,871
4521	Auto Liability	13,625	14,579	14,924	16,416	16,416	16,416
4541	Employee Personal Liability	575	575	547	547	547	547
4543	Insurance Deductible Claims	2,992	0	0	0	0	0
4911	Subscriptions	49	167	167	297	297	297
4912	Fees & Dues	5,255	8,200	8,200	13,915	13,915	13,915
4990	Equipment Expense	88,397	0	6,457	15,000	15,000	15,000
5090	Digital Data System		0	0	0	0	0
5142	Parking Lot Paving/Improvement	0	0	0	0	0	0
5157	Software Expense		0	0	0	0	0
5401	Administrative Car	0	48,354	48,354	46,964	0	0
5404	Line Cars	348,632	193,416	193,416	234,820	187,856	187,856
5462	Sports Utility Vehicle	34,949	0	0	111,844	113,612	113,612
5471	1/2 Ton Pick-Up Truck	22,913	0	0	22,205	0	0
5527	Miscellaneous Equipment		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
9561	Office Supplies	283	388	385	388	388	388
	Fund Total:	8,241,702	8,719,169	8,219,373	10,085,465	9,562,932	9,562,932
	Organization Total:	8,241,702	8,719,169	8,219,373	10,085,465	9,562,932	9,562,932

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 6121

FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Administrative Car	Replacements	5401	2	46,964		0	
Line Cars	Replacement of Line Cars	5404	10	234,820	8	187,856	***
Sports Utility Vehicle	Replacements of 2001	5462	4	111,844	4	113,612	***
1/2 Ton Pick-Up	Replacement of 1989	5471	1	22,205		0	
TOTALS				415,833		301,468	
	*** Equipment Loan						

POLICE DEPARTMENT

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Police Chief	88	1	1	1	1	1
Police Major	84	3	3	3	3	3
CALEA Program Manager	83	0	0	0	1	1
Police Captain	80	6	8	8	8	8
Police Sergeant	77	12	10	10	10	10
Police Investigator	75	12	11	11	11	11
Assistant Training Specialist	75	0	1	1	1	1
Police Corporal	75	9	12	12	12	12
Narcotics Investigator (Corporal)	75	0	0	1	1	1
Executive Assistant	75	1	1	1	1	1
Administrative Assistant II	72	2	2	2	2	2
Police Officer	72	62	63	63	63	63
Crime Analyst	70	4	1	1	1	1
Animal Control Officer	70	0	0	1	1	1
Police Desk Officer	69	1	1	1	0	0
Police Equipment Maintenance Coordinator	69	1	1	1	1	1
Police Records Technician	68	3	3	3	3	3
Senior Maintenance Technician	68	1	1	1	1	1
Full-time		118	119	121	121	121
Permanent Part-time		1	1	1	0	0
Sworn Positions		108	109	110	110	110
Non-Sworn Positions		10	10	11	10	10

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1219	Employee Membership Benefit		65,000	65,000	65,000	65,000	65,000
1341	Land/Property Acquisition		0	0	150,000	0	0
1860	Worker's Compensation	0	50,000	50,000	50,000	50,000	50,000
4913	Institute Of Government	4,170	14,252	14,252	14,281	14,281	14,281
4914	League Of Municipalities	25,636	26,000	26,512	27,000	27,000	27,000
4916	Chamber Of Commerce	15,000	15,000	15,000	20,000	20,000	20,000
4917	Wayne County Alliance	75,000	25,000	25,000	25,000	25,000	25,000
4918	National League Of Cities	3,258	3,300	3,300	3,300	3,300	3,300
4920	Arbitrage Rebate Fees	1,300	1,500	650	1,500	1,500	1,500
4932	Literacy Connections of Wayne Co.	0	7,000	7,000	7,000	7,000	7,000
4970	Economic Incentive Funding	0	8,640	0	4,320	4,320	4,320
4977	General Fund Transfer to UF	250,000	250,000	250,000	250,000	250,000	250,000
4978	Annex Fire Contracts	26,973	30,000	27,000	30,000	30,000	30,000
4991	Downtown Projects		0	0	0	0	0
5916	Annexation Fire Contracts	-285	0	0	0	0	0
5952	Tennis Court Reconstruction	0	20,000	20,000	0	0	0
6993	Boys and Girls Club Donation		0	0	0	0	0
6994	Arts Council	25,000	30,000	30,000	30,000	30,000	30,000
7100	Bond Principal	316,716	314,407	314,407	587,099	587,099	587,099
7132	Recreation Center Loan Payment	187,186	358,083	358,083	519,621	519,621	519,621
7160	Lease Purchase Payment	1,010,198	1,346,945	1,346,945	1,564,979	1,564,979	1,564,979
7161	City Hall Loan Payment	637,677	619,470	619,470	488,356	488,356	488,356
7164	Paramount Loan Payment	180,923	440,006	440,006	424,246	424,246	424,246
7165	Streetscape Debt Svc	114,037	111,276	111,276	74,499	74,499	74,499
7166	Signal Payment		0	0	0	0	0
7167	Tiger Match/Settlement Loan	373,822	366,174	366,174	358,526	358,526	358,526
7168	Police Settlement Payment	209,426	199,835	199,835	198,008	198,008	198,008
7169	County Regional Loan (Wayne)	128,331	128,012	128,012	127,694	127,694	127,694
7171	Police Evidence Loan		0	0	293,786	0	0
7200	Bond Interest	118,427	108,458	108,458	112,287	112,287	112,287
9922	MLFL, Inc.		0	0	15,000	0	0
9927	Contingency Appropriation	0	0	0	0	0	0
9930	Four Day Movement		0	0	7,400	0	0
9933	WAGES	15,000	20,000	20,000	45,000	20,000	20,000
9937	WATCH Donation	20,000	20,000	20,000	40,000	20,000	20,000
9947	Museum	12,000	15,000	15,000	20,000	15,000	15,000
9951	Project Uplift	5,000	5,000	5,000	10,000	0	0
9952	Communities In Schools Inc	15,000	15,000	15,000	20,000	15,000	15,000
9968	Transfer From General Fund		3,789	3,789	0	0	0
9972	Mental Health Association		0	0	0	0	0
9979	Waynesborough Park Donation		25,000	25,000	40,000	25,000	25,000
9980	Goldsboro/Wayne Trans Authority	257,463	244,386	244,386	274,130	250,000	250,000

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

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Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct'	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
9982	Local Grants	0	0	0	0	0	0
9996	WISH Donation		5,000	5,000	10,000	5,000	5,000
	Fund Total:	4,027,258	4,891,533	4,879,555	5,908,032	5,332,716	5,332,716
	Organization Total:	4,027,258	4,891,533	4,879,555	5,908,032	5,332,716	5,332,716

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PARKS AND RECREATION / GMGC

DEPARTMENT OVERVIEW:

The Parks and Recreation Department serves the community in 7 program major areas Youth Athletics, Adult Athletics, Seniors, Special Populations, Special Events, and Traditional & Non-Traditional Sports. The department manages 11 parks, 2 recreation centers, 1 skate park, 1 mountain bike Trail, 2 outdoor pools, greenways, the municipal golf course and a growing number of school outdoor and indoor facilities. The department provides a growing greenways and trails system and evolving passive and active parks. Additionally, the department provides city wide janitorial services and beautification projects on Center Street. Finally, the department directly provides a wide variety special events and festivals which serve as host to a growing number of tourism driven efforts.

GOALS/MAJOR OBJECTIVES:

- Provide safe and aesthetically pleasing parks
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro
- Create and manage events and competitions that develop the tourism economy
- Lead with innovations and creativity in eastern NC.
- Host a fun and equitable environment that will serve every member of our community

SIGNIFICANT BUDGET ISSUES:

- Years of deferred maintenance resulting in difficult and costly to maintain facilities.
- Aging vehicle fleet
- Large scale projects that require equipment rental expenditures
- Increases in acreage, facilities, projects and use; with public expectations constricting FT staff over past 5 years.
- Continued needs for a larger staff in both programming and operational divisions of the department

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	1,021,155	1,260,335	1,244,454	1,554,729	1,397,918	1,397,918
1220	Salaries & Wages Overtime	5,394	10,000	14,471	10,000	10,000	10,000
1260	Salaries & Wages Part-Time	349,966	375,000	430,710	584,134	400,000	400,000
1810	Social Security	93,098	125,869	113,590	164,388	138,306	138,306
1821	NCLGERS-Retirement	70,760	95,387	94,163	119,573	107,671	107,671
1822	401-K Retirement	31,402	38,987	38,486	67,743	42,558	42,558
1830	Hospital Insurance	150,288	157,356	157,413	234,720	211,248	211,248
1850	Unemployment Compensation	0	2,500	0	4,000	4,000	4,000
1860	Worker's Compensation	6,620	6,939	6,980	7,329	7,329	7,329
1915	Bank Fees	0	1,000	500	1,000	1,000	1,000
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	1,684	1,500	670	1,500	1,500	1,500
1991	Consultant Fees	9,585	50,000	65,000	90,000	10,000	10,000
2111	Cleaning Supplies	22,467	46,000	46,000	46,000	46,000	46,000
2121	Uniforms	5,146	8,800	10,000	10,500	10,500	10,500
2123	Protective Clothing	496	3,750	3,750	3,750	3,750	3,750
2124	Shoes-Steel Toe	1,329	3,088	3,088	3,088	3,088	3,088
2203	Employee Appreciation	419	500	800	512	512	512
2323	Other Training	4,396	6,000	8,500	10,500	8,500	8,500
2391	First Aid	0	8,300	8,300	8,300	8,300	8,300
2501	Vehicle Operation/Maintenance	19,109	16,000	16,000	16,000	16,000	16,000
2502	Vehicle Fuel	15,128	20,000	20,000	28,000	20,000	20,000
2601	Office Supplies	3,723	4,850	4,850	5,500	5,500	5,500
2989	Operational Supplies - Maint.	44,263	50,000	60,000	171,678	135,000	135,000
2993	Operational Supplies	180,747	135,000	135,000	140,650	140,650	140,650
2994	Tools	1,499	11,000	8,000	11,000	11,000	11,000
3121	Travel	7,266	7,500	8,500	8,500	8,500	8,500
3210	Telephone	4,738	5,400	5,900	6,840	6,840	6,840
3250	Postage	439	500	500	500	500	500
3310	Electricity	82,099	98,000	99,000	100,000	100,000	100,000
3330	Natural Gas	8,830	13,000	13,000	11,000	11,000	11,000
3410	Printing	425	5,000	4,000	0	0	0
3421	Copy Machine Cost	12,168	11,676	13,000	13,000	13,000	13,000
3424	Stoney Creek Park Development	0	0	0	0	0	0
3511	Building Maintenance	49,990	49,500	55,000	63,500	63,500	63,500
3522	Machine/Equipment Maintenance	29,665	86,800	86,800	46,000	46,000	46,000
3700	Advertising	15,882	25,000	25,000	25,000	15,000	15,000
3910	W. A. Foster Demo/Renov.	0	150,000	0	0	0	0
3950	Education Reimbursement	2,200	3,300	1,100	0	0	0
3993	Building Demolition	0	0	0	0	0	0
3994	Tree Service	6,550	20,000	25,000	10,500	10,500	10,500
4391	Equipment Rent	22,300	25,000	35,000	40,000	25,000	25,000

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4511	Multi-Peril Insurance	9,558	5,668	10,350	10,868	10,868	10,868
4521	Auto Liability	3,072	3,287	3,365	3,702	3,702	3,702
4541	Employee Personal Liability	115	115	110	110	110	110
4543	Insurance Deductible Claims	228	0	0	0	0	0
4912	Fees & Dues	3,928	7,000	7,000	5,500	5,500	5,500
4990	Equipment Expense	40,401	20,000	20,000	41,000	21,000	21,000
5077	Field Rake		0	0	14,000	14,000	14,000
5083	Utility Club Cart		0	0	10,600	10,600	10,600
5084	Turf Equipment Multi Sports Complex		0	0	0	0	0
5098	Waterslide		0	0	45,000	0	0
5099	Gates		0	0	0	0	0
5100	Park House Restoration	0	0	0	140,000	32,757	32,757
5128	Scanner		0	0	5,000	0	0
5142	Parking Lot Paving/Improvement		0	0	425,000	0	0
5160	Playground Play Surface	7,688	0	0	75,000	25,000	25,000
5168	Lighting Sports Fields		0	0	0	0	0
5303	Heavy-Duty Mower		0	0	78,889	78,889	78,889
5401	Administrative Car		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	30,584	27,000	27,000	28,500	28,500	28,500
5431	Riding Lawnmower	21,468	0	0	10,401	10,401	10,401
5435	Diesel Dump Truck W/Long Bed	48,161	0	0	0	0	0
5450	Cargo Trailer W/Hitch		0	0	0	0	0
5457	1/2 Ton Pick-Up W/Lift Gate		0	0	0	0	0
5470	1 Ton Utility Pick-Up Truck		0	0	47,500	47,500	47,500
5474	Dump Truck		0	0	0	0	0
5502	Bobcat		0	0	0	0	0
5527	Miscellaneous Equipment		0	0	0	0	0
5531	Lawnmower		0	0	0	0	0
5566	Park Signs	6,763	0	0	0	0	0
5567	Playground Equipment	50,000	10,000	0	0	0	0
5571	Riding Lawnmower		0	0	33,347	33,347	33,347
5635	Basketball Court Improvements	0	0	0	162,000	0	0
5668	Reel Mower		0	0	57,411	57,411	57,411
5672	Utility Trailer	5,284	0	0	0	0	0
5724	Passenger Van		60,000	61,600	0	0	0
5727	Skid Steer		0	0	0	0	0
5732	W.A. Foster Construction		0	0	0	0	0
5816	Furnace/Electric Air Conditioner	0	0	0	0	0	0
5822	Berkeley Park-Restrooms		0	0	95,000	0	0
5837	Shelter Construction		0	0	270,000	120,000	120,000
5947	Sidewalks	13,853	5,000	5,000	50,000	10,000	10,000
5952	Tennis Court Reconstruction		0	12,500	0	0	0

Organization: 7460 Parks and Recreation
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5954	Bridge Construction		0	0	0	0	0
5955	HV Brown-Restrooms		0	0	95,000	0	0
5956	Greenways		0	0	0	0	0
5995	Pipe Ditches-Peacock Park		0	0	0	0	0
9561	Office Supplies	1,103	1,200	1,100	1,100	1,100	1,100
	Fund Total:	2,523,432	3,078,357	3,010,550	5,324,612	3,551,105	3,551,105
	Organization Total:	2,523,432	3,078,357	3,010,550	5,324,612	3,551,105	3,551,105

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 7460

**FUND - GENERAL
DEPARTMENT - PARKS & RECREATION**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Field Rake	Multi-Sports Complex	5077		14,000	14,000		***
Utility Club Cart	Multi-Sports Complex	5083		10,600	10,600		***
Water Slide	Peacock Park	5098		45,000	0		
Park House Restoration	Herman Park	5100		140,000	32,757		
Scanner	Facility Scanning System - WA Foster	5128		5,000	0		
Repave Parking Lots	Fairview, Berkeley	5142		425,000	0		
Playground Surface	Certified Play Surface for Playgrounds	5160		75,000	25,000		
Heavy-Duty Mower	Multi-Sports Complex	5303		78,889	78,889		***
Crew-Cab Pickup Truck	Multi-Sports Complex	5423	1	28,500	1	28,500	***
Mower	Replacement	5431		10,401	10,401		
1-Ton Pick-Up Truck	Multi-Sports Complex	5470	1	47,500	1	47,500	***
Riding Mower	Multi-Sports Complex	5571	1	33,347	1	33,347	***

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Basketball Court Improv.	Court Resurfacing - North End, Fairview, South End	5635		162,000		0	
Reel Mower	Multi-Sports Complex	5668	1	57,411	1	57,411	***
Restrooms	Replacement - Berkeley Park	5822		95,000		0	
Picnic Shelters	Replacement - HV Brown	5837		150,000		120,000	
Picnic Shelters	Replacement - Herman	5837		120,000		0	
Sidewalks	Sidewalks for Parks	5947		50,000		10,000	
Restrooms	Replacement - H.V. Brown Park	5955		95,000		0	
TOTALS				1,642,648		468,405	

*** Equipment Loan

PARKS & RECREATION

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Parks & Recreation Director	88	1	1	1	1	1
Assistant Director	84	0	0	0	1	1
Recreation Superintendent	83	1	1	1	0	0
Park Superintendent	83	1	1	1	1	1
Recreation Superintendent-Adaptive	81	0	0	0	1	1
Recreation Superintendent	81	0	0	0	1	1
Special Populations Program Supervisor II	80	1	1	1	0	0
Special Populations Program Supervisor I	79	0	0	1	1	1
Marketing & Special Events Supervisor	77	1	1	1	0	0
Athletic Supervisor	77	1	1	1	0	0
Recreation Therapist	77	1	1	0	0	0
Business Manager	77	1	1	1	0	0
Park Maintenance Crew Supervisor	74	2	2	2	2	2
Custodian Crew Supervisor	74	0	0	0	1	1
Administrative Assistant III	73	0	0	0	1	1
Marketing, Special Events & Revenue Facilities Leader	72	0	0	0	1	1
Administrative Assistant II	72	1	1	1	1	1
Recreation Center Leader	72	2	2	2	2	2
Multi-Sports Complex Manager	72	0	0	0	0	1
Heavy Equipment Operator	71	0	0	0	1	1
Senior Recreation Center Assistant	70	1	1	1	1	1
Senior Park Technician	70	2	2	2	3	3
Recreation Center Assistant	69	1	1	1	2	2
Marketing & Special Events Assistant	69	0	0	1	1	1
Athletic Coordinator	69	0	0	0	0	0
Maintenance Technician	67	0	0	0	1	1
Park Technician	66	6	6	6	6	8
Assistant Superintendent-Sports Turf	66	0	0	0	0	1
Custodian	63	1	1	1	3	3
Full-time		24	24	25	32	36
Permanent Part-time		1	1	1	2	2

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	203,557	126,361	160,439	133,358	129,722	129,722
1220	Salaries & Wages Overtime		0	0	0	0	0
1260	Salaries & Wages Part-Time	88,612	120,000	127,298	145,659	145,659	145,659
1810	Social Security	20,535	18,847	19,211	21,345	21,067	21,067
1821	NCLGERS-Retirement	13,747	9,275	11,842	10,122	9,846	9,846
1822	401-K Retirement	6,101	3,791	4,840	5,735	3,892	3,892
1830	Hospital Insurance	26,794	15,228	15,638	17,604	17,604	17,604
1850	Unemployment Compensation		0	0	2,000	2,000	2,000
1860	Worker's Compensation	2,349	2,072	2,084	2,188	2,188	2,188
1915	Bank Fees		8,500	8,000	8,000	8,000	8,000
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	198	350	99	350	350	350
1991	Consultant Fees		0	0	0	0	0
2111	Cleaning Supplies	441	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	0	2,500	1,500	2,500	2,500	2,500
2123	Protective Clothing	0	700	700	800	800	800
2124	Shoes-Steel Toe	266	480	480	480	480	480
2203	Employee Appreciation	0	64	185	48	48	48
2323	Other Training	0	800	800	800	800	800
2391	First Aid	0	500	500	8,300	8,300	8,300
2501	Vehicle Operation/Maintenance	19,334	9,500	7,500	10,000	10,000	10,000
2502	Vehicle Fuel	1,276	6,000	6,000	6,000	6,000	6,000
2591	Fuel For Equipment	16,499	12,000	17,000	20,000	20,000	20,000
2601	Office Supplies	687	1,150	1,150	1,150	1,150	1,150
2920	Pro Shop Expense	44,873	40,000	45,000	60,000	40,000	40,000
2993	Operational Supplies	96,230	57,600	115,000	90,260	60,000	60,000
2994	Tools	240	1,200	1,200	3,000	3,000	3,000
3121	Travel	660	825	825	825	825	825
3210	Telephone	665	720	720	720	720	720
3250	Postage	244	400	400	400	400	400
3310	Electricity	26,517	7,500	23,000	25,000	22,000	22,000
3330	Natural Gas	3,725	1,000	1,000	1,000	1,000	1,000
3511	Building Maintenance	0	2,000	2,000	2,000	2,000	2,000
3521	Office Machine Maintenance	309	150	150	0	0	0
3522	Machine/Equipment Maintenance	3,064	10,000	10,000	11,150	11,150	11,150
3700	Advertising	5,376	15,000	15,000	15,000	15,000	15,000
3950	Education Reimbursement		0	0	0	0	0
3994	Tree Service	0	5,000	5,000	5,000	5,000	5,000
4391	Equipment Rent	86,682	65,086	75,000	90,000	90,000	90,000
4511	Multi-Peril Insurance	2,135	308	345	362	362	362
4521	Auto Liability	1,620	1,733	1,774	1,951	1,951	1,951
4541	Employee Personal Liability	42	42	40	40	40	40

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4911	Subscriptions	0	300	300	300	300	300
4912	Fees & Dues	2,322	1,200	1,200	1,200	1,200	1,200
4990	Equipment Expense	1,995	0	0	3,000	3,000	3,000
5083	Utility Club Cart		0	0	10,600	0	0
5095	Club House Construction		0	0	0	0	0
5096	Core Harvester		0	0	0	0	0
5097	Thatching Reel		0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	0	0	0
5410	Backhoe		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	26,500	26,500	26,500
5439	Tractor		0	0	0	0	0
5485	Greens Mower	0	0	0	0	0	0
5527	Miscellaneous Equipment		0	0	0	0	0
5583	Greens Aerator		0	0	0	0	0
5608	Greens Mower Reel		0	0	0	0	0
5632	Utility Vehicle		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
5941	Concrete Pad		0	0	0	0	0
7131	Golf Course Equipment Loan		0	0	0	0	0
9561	Office Supplies	29	300	300	300	300	300
	Fund Total:	677,124	551,732	686,520	748,297	678,404	678,404
	Organization Total:	677,124	551,732	686,520	748,297	678,404	678,404

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 11- 7461

**FUND - GENERAL
DEPARTMENT - GOLF COURSE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Utility Club Cart	Replacement	5083		10,600		0
Crew-Cab Truck	Replacement	5423		26,500		26,500
TOTALS				37,100		26,500

*** Equipment Loan

GOLF COURSE

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Golf Director	83	1	1	1	1	1
Golf Course Superintendent	81	1	1	1	1	1
Assistant Golf Course Superintendent	74	1	1	1	1	1
Golf Teaching Professional	72	1	1	0	0	0
Heavy Equipment Operator	71	1	1	1	0	0
Maintenance Technician	67	2	2	2	0	0
Full-time		7	7	6	3	3
Permanent Part-time		0	0	0	0	0

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

Page: 1
Time: 13:39:39

Organization: 0004 Charges For Services
Fund: 0015 Stormwater Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8269	Stormwater Fee		0	0	0	1,073,672	1,073,672
	Fund Total:	0	0	0	0	1,073,672	1,073,672
	Organization Total:	0	0	0	0	1,073,672	1,073,672

Organization: 4137 Stormwater Division
Fund: 0015 Stormwater Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular		0	0	0	94,964	94,964
1260	Salaries & Wages Part-Time		0	0	0	11,918	11,918
1276	Salary Reserve		0	0	0	1,309	1,309
1810	Social Security		0	0	0	8,176	8,176
1821	NCLGERS-Retirement		0	0	0	7,208	7,208
1822	401-K Retirement		0	0	0	2,849	2,849
1830	Hospital Insurance		0	0	0	15,257	15,257
1991	Consultant Fees		0	0	0	53,000	53,000
2323	Other Training		0	0	0	1,680	1,680
2501	Vehicle Operation/Maintenance		0	0	0	50,000	50,000
2502	Vehicle Fuel		0	0	0	10,000	10,000
2993	Operational Supplies		0	0	0	5,000	5,000
2994	Tools		0	0	0	1,000	1,000
3522	Machine/Equipment Maintenance		0	0	0	10,000	10,000
3913	Landfill Charges		0	0	0	10,000	10,000
4912	Fees & Dues		0	0	0	200	200
4996	Finance		0	0	0	25,000	25,000
5991	Storm Drainage Improvements		0	0	0	23,000	23,000
9927	Contingency Appropriation		0	0	0	743,111	743,111
	Fund Total:	0	0	0	0	1,073,672	1,073,672
	Organization Total:	0	0	0	0	1,073,672	1,073,672

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 15-4137

FUND - STORMWATER
DEPARTMENT - STORMWATER

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Storm Drainage Improv.	Petitioned Storm Drainage Improvements	5991		23,000		23,000
TOTALS				23,000		23,000

STORMWATER

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Utility Maintenance Mechanic	70	0	0	0	0	1
Equipment Operator	69	0	0	0	0	1
Full-time:		0	0	0	0	2
Permanent Part-time:		0	0	0	0	0

Organization: 0003 Revenue Other Agencies
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8494	Urgent Repair Program	100,000	0	0	100,000	100,000	100,000
8496	CDBG FY 16-17		0	0	20,022	20,022	20,022
8497	HOME FY 16-17		0	0	134,900	134,900	134,900
8498	ESFRLP Funds		0	0	150,000	150,000	150,000
8616	HOME FY 02-03		0	0	0	0	0
8650	CDBG Loan Principal Income	7,747	0	0	0	0	0
8651	CDBG Loan Interest Income	1,224	0	0	0	0	0
8652	Home Loan Principal Income	5,978	0	0	0	0	0
8653	Home Loan Interest Income	715	0	0	0	0	0
8657	HOME FY 08-09		0	0	0	0	0
8658	CDBG FY 09-10		0	0	0	0	0
8661	CDBG FY 10-11		0	0	0	0	0
8663	CDBG FY 11-12		0	0	0	0	0
8664	HOME FY 11-12		0	0	0	0	0
8665	CDBG FY 12-13		0	0	0	0	0
8666	HOME FY 12-13		0	0	0	0	0
8667	CDBG FY 13-14		0	0	0	0	0
8668	HOME FY 13-14		0	0	0	0	0
8669	CDBG FY 14-15	14,103	3,750	0	0	0	0
8670	HOME FY 14-15	0	0	0	0	0	0
8671	CDBG FY 15-16	224,723	4,137	0	0	0	0
8672	HOME FY 15-16	94,286	52,703	0	0	0	0
	Fund Total:	448,776	60,590	0	404,922	404,922	404,922
	Organization Total:	448,776	60,590	0	404,922	404,922	404,922

Organization: 3218 CDBG FY 16-17
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1215	Disp/Legal Services-Admin		0	0	200	200	200
1217	Disp/Advertising-Admin		0	0	406	406	406
1500	Rehabilitation Homeowners		0	0	16,815	16,815	16,815
1906	Hazardous Materials Management		0	0	305	305	305
1908	After School Enrichment		0	0	2,000	2,000	2,000
2323	Other Training		0	0	11	11	11
2601	Office Supplies		0	0	115	115	115
3494	Urgent Repair Program Funding		0	0	100,000	100,000	100,000
3495	ESFRLP - Disaster Recovery		0	0	150,000	150,000	150,000
4912	Fees & Dues		0	0	170	170	170
	Fund Total:		0	0	270,022	270,022	270,022
	Organization Total:		0	0	270,022	270,022	270,022

Organization: 3219 HOME FY 16-17
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1904	1st Time Homebuyer Assistance-Home		0	0	30,367	30,367	30,367
2601	Office Supplies		0	0	100	100	100
9961	CHDO-Set Aside		0	0	104,433	104,433	104,433
	Fund Total:	0	0	0	134,900	134,900	134,900
	Organization Total:	0	0	0	134,900	134,900	134,900

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
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Organization: 0003 Revenue Other Agencies
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8206	Proceeds from Capital Lease	365,407	273,000	273,000	0	463,000	463,000
8705	General Fund Transfer	250,000	250,000	250,000	250,000	250,000	250,000
	Fund Total:	615,407	523,000	523,000	250,000	713,000	713,000
	Organization Total:	615,407	523,000	523,000	250,000	713,000	713,000

Organization: 0004 Charges For Services
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8170	Current Water Charges	5,811,654	5,833,800	5,873,142	5,850,000	5,850,000	5,850,000
8172	Utility fund-Miscellaneous Recv	1,251,850	1,270,000	1,269,642	1,270,000	1,270,000	1,270,000
8183	Insufficient Check Penalty	3,253	3,500	3,441	3,500	3,500	3,500
8277	Current Sewer Charges	7,958,409	7,894,888	7,827,729	7,900,000	7,900,000	7,900,000
8279	Late Payment Fee	231,473	225,000	227,334	225,000	225,000	225,000
8367	Service Penalty	121,550	108,000	116,630	110,000	110,000	110,000
8373	Applied Deposits	205,478	200,000	203,048	205,000	205,000	205,000
8375	Sewer Taps	15,297	12,000	18,525	20,000	20,000	20,000
8384	Reconnection Fee	16,692	15,000	10,921	12,000	12,000	12,000
8474	Water Taps	10,575	9,500	13,700	10,000	10,000	10,000
8492	Compost Revenue	34,388	35,000	40,604	35,000	35,000	35,000
8495	BFP Fees		45,000	0	0	0	0
	Fund Total:	15,660,619	15,651,688	15,604,716	15,640,500	15,640,500	15,640,500
	Organization Total:	15,660,619	15,651,688	15,604,716	15,640,500	15,640,500	15,640,500

Organization: 0005 Capital Returns
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8180	Investment Interest	11,458	9,000	17,105	12,000	13,293	13,293
8484	Water Assessments	51	0	1,627	900	900	900
8485	Sewer Assessments	5,773	0	12,338	5,800	5,800	5,800
8486	Water Assessment Interest	749	0	447	400	400	400
8487	Sewer Assessment Interest	868	0	1,392	800	800	800
	Fund Total:	18,899	9,000	32,909	19,900	21,193	21,193
	Organization Total:	18,899	9,000	32,909	19,900	21,193	21,193

Organization: 0006 Miscellaneous Revenue
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8190	Other Miscelleneous Revenue	193,396	205,000	199,591	200,000	200,000	200,000
	Fund Total:	193,396	205,000	199,591	200,000	200,000	200,000
	Organization Total:	193,396	205,000	199,591	200,000	200,000	200,000

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIB & COLLECT

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Expand the proactive assessment of our infrastructure (systems integrity project) including NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- New Systems Integrity project requires purchase of 2 additional Robotic Cameras to increase efficiency of data collection.
- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Costs for new meters to be “lead free” will increase cost of standard operation
- Costs for meter boxes and materials associated with damages due to new meter system installations
- Cost for replacing aging Fleet

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	'RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	961,534	1,033,712	983,281	1,039,432	1,039,432	1,039,432
1220	Salaries & Wages Overtime	19,626	20,000	24,773	25,000	25,000	25,000
1274	Call Duty Pay	4,500	5,000	4,375	6,500	6,500	6,500
1810	Social Security	73,199	80,992	76,552	81,927	81,927	81,927
1821	NCLGERS-Retirement	66,628	77,710	75,726	81,284	81,284	81,284
1822	401-K Retirement	29,568	31,762	30,897	46,051	32,128	32,128
1830	Hospital Insurance	176,300	142,128	142,371	164,304	164,304	164,304
1850	Unemployment Compensation	5,777	5,000	0	1,500	1,500	1,500
1860	Worker's Compensation	7,115	4,855	4,883	5,127	5,127	5,127
1932	Medical Exams	708	0	0	0	0	0
1991	Consultant Fees		0	0	0	0	0
2121	Uniforms	8,594	10,500	10,500	12,000	12,000	12,000
2123	Protective Clothing	5,464	7,200	7,200	7,200	7,200	7,200
2124	Shoes-Steel Toe	2,225	2,700	2,700	2,700	2,700	2,700
2203	Employee Appreciation	416	416	528	544	544	544
2323	Other Training	7,369	6,925	6,925	8,325	8,325	8,325
2501	Vehicle Operation/Maintenance	75,696	75,000	75,000	80,000	80,000	80,000
2502	Vehicle Fuel	48,799	60,000	50,000	60,000	60,000	60,000
2993	Operational Supplies	223,255	261,794	250,000	310,000	270,000	270,000
2994	Tools	8,267	7,500	7,500	7,500	7,500	7,500
2997	Water Meters & Boxes	48,886	100,000	40,000	300,000	50,000	50,000
3121	Travel	3,072	3,500	3,700	5,700	5,700	5,700
3210	Telephone	4,537	5,340	6,000	12,000	12,000	12,000
3250	Postage	679	900	400	900	900	900
3410	Printing	170	1,600	150	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	32,679	79,000	78,000	105,000	85,000	85,000
3523	Fire Hydrants/Water Valve Repl	43,472	110,000	105,000	175,000	110,000	110,000
3914	Contract Services		0	0	0	0	0
3994	Tree Service		0	0	0	0	0
4210	Data Processing Equipment Rent	0	0	0	0	0	0
4391	Equipment Rent	0	500	200	500	500	500
4511	Multi-Peril Insurance	2,229	2,341	2,618	2,749	2,749	2,749
4521	Auto Liability	5,589	5,980	6,122	6,734	6,734	6,734
4541	Employee Personal Liability	122	122	116	116	116	116
4543	Insurance Deductible Claims	0	0	0	0	0	0
4912	Fees & Dues	2,670	3,740	3,700	3,740	3,740	3,740
4990	Equipment Expense	10,038	8,000	11,000	0	0	0
5150	Excavator		193,000	188,000	65,000	65,000	65,000
5153	Mapping City Water System		0	0	0	0	0
5157	Software Expense		0	0	0	0	0
5221	Laptop Computer		0	0	0	0	0
5303	Heavy-Duty Mower		0	0	0	0	0

Organization: 4175 Maintenance
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5401	Administrative Car		0	0	0	0	0
5403	Jet-Vac Rodder	365,407	0	0	0	0	0
5410	Backhoe		0	0	135,000	115,000	115,000
5412	Compact Pick-Up Trucks		38,000	41,000	0	0	0
5420	Tandem Dump Truck		0	0	170,000	170,000	170,000
5431	Riding Lawnmower		0	0	0	0	0
5480	Equipment Transport Trailer		0	0	0	0	0
5632	Utility Vehicle	46,280	80,000	55,000	55,000	55,000	55,000
5672	Utility Trailer		0	5,964	0	0	0
5697	Pipe Inspection Camera	0	50,000	155,345	130,000	0	0
5863	Manhole Rehabilitation		0	0	0	0	0
5930	Sanitary Sewer Rehabilitation		0	0	0	0	0
5982	Water Improvements		0	0	0	0	0
7160	Lease Purchase Payment	31,561	100,199	100,199	105,889	105,889	105,889
7162	AMR Loan Payment	137,462	134,134	134,134	752,103	752,103	752,103
	Fund Total:	2,459,893	2,749,550	2,689,859	3,966,425	3,427,502	3,427,502
	Organization Total:	2,459,893	2,749,550	2,689,859	3,966,425	3,427,502	3,427,502

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 61- 4175

**FUND - UTILITY
DEPARTMENT - MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Excavator	Replacement of 2005	5150		65,000		65,000
Backhoe	Replacement of 2002	5410		135,000		115,000 ***
Tandem Dump Truck	Replacement for 2003	5420		170,000		170,000 ***
Utility Vehicle	Replacement for 2008	5632		55,000		55,000
Pipe Inspection Camera	New Request	5697		130,000		0
Total				555,000		405,000

*** Equipment Loan

DISTRIBUTIONS & COLLECTIONS

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Distribution & Collections System Superintendent	82	1	1	1	1	1
Material Controller	74	1	1	1	0	0
Distribution Supervisor	74	1	1	1	1	1
System Integrity Supervisor	74	1	1	1	1	1
Collections Supervisor	74	1	1	1	1	1
Procurement Specialist	73	0	0	0	1	1
Meter Shop Supervisor	73	1	1	1	1	1
Systems Integrity Operator	72	0	1	1	1	1
Systems Integrity Technician	71	4	1	1	3	3
Utility System Operator	71	0	4	4	4	4
Utility Maintenance Mechanic	70	2	7	7	7	7
Meter Reader	68	10	6	6	6	6
Administrative Support Specialist	67	0	0	0	0	0
Utility Maintenance Technician	67	2	1	1	1	1
Warehouse Specialist	67	0	0	0	0	0
Full-time		24	26	26	28	28
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: P.U. / WATER TREATMENT PLANT

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2016, an average of 4.9 MGD of drinking water was produced.

GOALS/MAJOR OBJECTIVES:

- Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
- Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
- Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
- Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

- To ensure the City has sufficient drinking water capacity into the future, the City obtained Plate Settler design plans and a permit to construct from the State. After construction, two (2) million gallons per day (MGD) capacity will be added to the twelve (12) MGD Water Plant, bringing it to fourteen (14) MGD.
- Hurricane Matthew presented challenges towards the WTP's preparedness during future flooding events. The current Mitigation Study will show how to address flood control weaknesses so the WTP can continue to produce drinking water without interruption.
- Bulk storage chemical tank for Sodium Hypochlorite has reached its working life expectancy and needs to be replaced.
- The sedimentation in the Neuse River continues to create difficulties around the City's water intake structure.
- The Water Treatment Plant's elevated tank on Harris Street is in need of a mixer to enhance water quality compliance with the Stage 2 Disinfection Byproducts Rules.

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	517,815	517,179	472,207	518,946	518,946	518,946
1220	Salaries & Wages Overtime	147	5,000	12,574	5,000	5,000	5,000
1272	Holiday Pay	8,259	7,000	12,596	7,000	7,000	7,000
1810	Social Security	38,962	40,483	37,813	40,618	40,618	40,618
1821	NCLGERS-Retirement	35,573	38,842	36,775	40,299	40,299	40,299
1822	401-K Retirement	15,787	15,876	15,033	22,831	15,928	15,928
1830	Hospital Insurance	64,583	55,836	46,461	64,548	64,548	64,548
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,370	2,211	2,224	2,335	2,335	2,335
1911	Audit	12,375	12,375	11,250	11,750	11,750	11,750
1915	Bank Fees	27,860	30,000	28,000	30,000	30,000	30,000
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	132	500	297	500	500	500
1986	Consultant Fees - IT	13,500	21,200	21,200	21,200	21,200	21,200
1991	Consultant Fees	101,411	14,000	16,300	4,000	4,000	4,000
1997	Consultant Study		199,500	199,500	4,000	4,000	4,000
2111	Cleaning Supplies	3,142	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	1,658	2,700	2,700	2,700	2,700	2,700
2123	Protective Clothing	1,500	1,500	1,500	1,500	1,500	1,500
2124	Shoes-Steel Toe	1,164	1,000	1,000	1,000	1,000	1,000
2203	Employee Appreciation	176	176	176	176	176	176
2323	Other Training	902	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	3,338	2,000	2,000	2,000	2,000	2,000
2502	Vehicle Fuel	1,433	3,000	3,000	3,000	3,000	3,000
2591	Fuel For Equipment	153	4,000	7,600	5,000	5,000	5,000
2601	Office Supplies	2,095	2,500	2,500	2,500	2,500	2,500
2993	Operational Supplies	63,028	71,500	66,500	70,000	70,000	70,000
2994	Tools	424	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	515,559	626,000	606,000	637,000	620,000	620,000
3121	Travel	807	2,220	2,220	2,930	2,930	2,930
3210	Telephone	1,207	1,308	1,308	1,308	1,308	1,308
3250	Postage	32,713	36,000	34,000	35,000	35,000	35,000
3310	Electricity	224,224	235,000	230,000	235,000	235,000	235,000
3330	Natural Gas	3,131	7,200	4,000	5,000	5,000	5,000
3410	Printing	11,668	14,000	14,000	14,000	14,000	14,000
3421	Copy Machine Cost	0	25	10	25	25	25
3511	Building Maintenance	23,705	15,000	15,000	32,425	20,000	20,000
3521	Office Machine Maintenance	304	1,500	1,500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	218,092	317,000	317,000	324,250	301,850	301,850
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	44,247	30,000	40,382	53,800	40,000	40,000
3992	Water Analysis	11,817	17,000	17,000	17,000	17,000	17,000

Organization: 4176 Water Plant
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4391	Equipment Rent	495	2,500	2,500	2,500	2,500	2,500
4401	Generator Contract	5,118	5,600	7,600	6,500	6,500	6,500
4511	Multi-Peril Insurance	64,929	69,922	73,569	78,940	78,940	78,940
4521	Auto Liability	1,328	1,421	1,455	1,601	1,601	1,601
4541	Employee Personal Liability	51	51	49	49	49	49
4911	Subscriptions	383	1,750	1,750	1,750	1,750	1,750
4912	Fees & Dues	4,427	4,670	4,670	9,550	4,550	4,550
4990	Equipment Expense	9,195	12,780	19,807	6,300	6,300	6,300
4993	General Overhead	465,056	402,550	402,550	402,550	518,378	518,378
4996	Finance	432,122	456,746	456,746	456,746	400,446	400,446
4998	Engineers	326,070	368,765	368,765	368,765	392,942	392,942
5080	Grid Bee/Mixer		0	0	19,704	0	0
5091	Trac Vac Sludge Removal Project		180,000	180,000	0	0	0
5094	Flood Control Structure	37,069	0	0	0	0	0
5202	Technology Capital	2,841	46,000	46,000	0	0	0
5412	Compact Pick-Up Trucks	18,906	0	0	26,000	26,000	26,000
5431	Riding Lawnmower		18,000	12,400	0	0	0
5451	Generator	0	0	251,250	0	0	0
5527	Miscellaneous Equipment	0	0	0	0	0	0
5688	SCADA System		0	0	0	0	0
5692	Caustic Feed Pump		0	0	0	0	0
5807	Light Fixtures	15,905	0	0	0	0	0
5868	Sedimentation Enhancement Project		0	0	2,400,000	0	0
5888	Hypo Day Tank	86,570	0	0	89,242	0	0
5891	Disaster Recovery Server	19,874	0	0	0	0	0
5957	Water Plant Expansion	200,000	0	0	0	0	0
7100	Bond Principal		0	0	0	0	0
7120	Water Loan Principal	633,060	483,061	483,061	483,061	483,061	483,061
7200	Bond Interest		0	0	0	0	0
7220	Water Loan Interest	144,849	134,387	134,387	125,988	125,988	125,988
8265	Annexation Water Payment		0	0	0	0	0
9561	Office Supplies	266	350	350	350	350	350
	Fund Total:	4,552,775	4,623,234	4,812,535	6,783,787	4,281,018	4,281,018
	Organization Total:	4,552,775	4,623,234	4,812,535	6,783,787	4,281,018	4,281,018

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

**CODE: 61- 4176 FUND - UTILITY
DEPARTMENT - WATER PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Grid Bee	Harris Street Elevated Tank	5080		19,704		0
Compact Pick-Up Truck	Replacement of 1999	5412		26,000		26,000 ***
Plate Settler Project	Sedimentation Enhancement	5868		2,400,000		0
Hypo Day Tank	Replacement	5888		89,242		0
TOTALS				2,534,946		26,000

*** Equipment Loan

WATER PLANT

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	80	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Maintenance Mechanic/Operator IV	74	1	1	1	1	1
Treatment Plant Operator IV	74	5	5	5	5	5
Operator II	71	1	1	1	1	1
Water Treatment Plant Specialist	68	1	1	1	1	1
Full-time		11	11	11	11	11
Permanent Part-time		0	0	0	0	0

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: P.U. / WATER RECLAMATION FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2016, an average of 9.82 MGD of wastewater was treated. Of this amount, 1.42 MGD was used purchased capacity. There is still 1.66 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

- Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
- Maintain the Water Reclamation Facility and twenty-six wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
- Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

The Water Reclamation Facility faces several significant issues in the upcoming fiscal year.

- The WRF will seek the evaluation, construction, and permitting plans to take Equalization Basins #3, #4, & #5 out of service.
- The #4 sand filter is due for rehabilitation.
- The UV lamps are due for their biennial replacement and the UV system is approaching 20 years of service.

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	864,143	934,771	908,119	881,273	881,273	881,273
1220	Salaries & Wages Overtime	3,344	3,000	24,802	3,000	3,000	3,000
1272	Holiday Pay	6,117	7,000	7,000	7,000	7,000	7,000
1274	Call Duty Pay	6,500	6,500	6,500	6,500	6,500	6,500
1810	Social Security	64,272	72,773	69,564	68,680	68,680	68,680
1821	NCLGERS-Retirement	59,495	69,824	69,995	68,141	68,141	68,141
1822	401-K Retirement	26,403	28,539	28,603	38,605	26,933	26,933
1830	Hospital Insurance	129,408	101,520	103,729	111,492	111,492	111,492
1860	Worker's Compensation	4,091	3,637	3,658	3,841	3,841	3,841
1911	Audit	12,375	12,375	11,250	11,750	11,750	11,750
1915	Bank Fees	59,153	57,000	62,000	64,000	64,000	64,000
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	473	550	591	550	550	550
1991	Consultant Fees	15,000	10,000	5,000	835,000	60,000	60,000
2111	Cleaning Supplies	2,766	4,000	4,000	4,000	4,000	4,000
2121	Uniforms	3,831	4,000	4,000	4,000	4,000	4,000
2123	Protective Clothing	2,000	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	1,429	1,500	1,500	1,530	1,530	1,530
2203	Employee Appreciation	288	288	288	288	288	288
2323	Other Training	902	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	9,857	12,000	12,000	12,000	12,000	12,000
2502	Vehicle Fuel	11,319	19,000	13,000	19,000	19,000	19,000
2591	Fuel For Equipment	4,761	8,000	11,418	8,000	8,000	8,000
2601	Office Supplies	2,953	3,000	3,000	3,000	3,000	3,000
2993	Operational Supplies	81,915	128,000	126,000	134,500	134,500	134,500
2994	Tools	1,109	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	88,106	96,000	96,000	108,585	104,585	104,585
3121	Travel	2,963	6,175	6,175	8,075	8,075	8,075
3210	Telephone	4,299	10,404	6,400	9,080	9,080	9,080
3250	Postage	35,013	38,000	36,000	37,000	37,000	37,000
3310	Electricity	509,422	540,000	530,000	540,000	540,000	540,000
3410	Printing	11,669	14,000	14,000	14,000	14,000	14,000
3421	Copy Machine Cost	0	175	0	175	175	175
3511	Building Maintenance	20,618	13,500	14,500	28,450	20,450	20,450
3521	Office Machine Maintenance	2,850	3,000	3,000	3,000	3,000	3,000
3522	Machine/Equipment Maintenance	892,488	600,000	600,000	645,140	586,040	586,040
3950	Education Reimbursement		0	0	1,100	1,100	1,100
3990	Wastewater Analysis	19,249	25,000	25,000	25,000	25,000	25,000
4221	Software License Fees	75,836	89,390	89,390	119,215	119,215	119,215
4391	Equipment Rent	1,989	4,000	2,000	2,000	2,000	2,000
4401	Generator Contract	24,711	16,800	16,800	14,000	14,000	14,000
4511	Multi-Peril Insurance	149,360	154,392	167,948	182,953	182,953	182,953

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
4521	Auto Liability	1,605	1,717	1,758	1,934	1,934	1,934
4541	Employee Personal Liability	89	89	85	85	85	85
4911	Subscriptions	356	150	150	150	150	150
4912	Fees & Dues	8,884	9,050	9,050	9,050	9,050	9,050
4920	Arbitrage Rebate Fees	1,650	0	0	0	0	0
4929	Military Support Program		0	0	0	0	0
4990	Equipment Expense	5,274	7,250	7,250	0	0	0
4993	General Overhead	465,056	402,550	402,550	402,550	518,378	518,378
4996	Finance	432,122	456,746	456,746	456,746	400,445	400,445
4998	Engineers	326,070	368,765	368,765	368,765	392,942	392,942
5081	Crane		0	0	6,000	0	0
5082	Fuel Bladder		0	0	8,100	0	0
5163	Septage Receiving Station		0	0	0	0	0
5230	EQ Basin Pump Station Project		0	0	0	0	0
5232	Stream Bank Stabilization Project		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks		18,000	18,000	24,000	0	0
5431	Riding Lawnmower		0	0	0	0	0
5439	Tractor		0	0	0	0	0
5527	Miscellaneous Equipment	28,709	0	0	19,500	5,500	5,500
5579	Electric Golf Carts		4,200	3,850	0	0	0
5638	Portable Generator		0	0	56,000	25,000	25,000
5688	SCADA System	0	0	0	0	0	0
5801	Equipment Shelter		0	0	20,000	0	0
5807	Light Fixtures	18,139	19,000	18,285	17,600	17,600	17,600
5873	Water Pump	30,890	0	0	0	0	0
7100	Bond Principal	1,706,284	1,663,593	1,663,593	845,901	845,901	845,901
7110	Wastewater Principal Payment	1,218,609	1,218,610	1,218,610	1,363,164	1,363,164	1,363,164
7200	Bond Interest	439,265	392,074	392,074	345,432	345,432	345,432
7210	Wastewater Interest Payment	93,355	62,237	62,237	104,903	104,903	104,903
9561	Office Supplies	558	700	700	700	700	700
9959	Neuse River Basin Association	18,563	18,220	18,220	15,576	15,576	15,576
	Fund Total:	8,007,955	7,745,114	7,729,153	8,094,129	7,216,961	7,216,961
	Organization Total:	8,007,955	7,745,114	7,729,153	8,094,129	7,216,961	7,216,961

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 61- 4177

FUND - UTILITY
DEPARTMENT - WASTE TREATMENT PLANT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Crane	New Request	5081		6,000		0
Fuel Bladder	New Request	5082		8,100		0
Compact Pick-Up Truck	Replacement of 2005	5412		24,000		0
Misc. Equipment	All Weather Refrigerated Sampler	5527		5,500		5,500
Misc. Equipment	Lab Analyzer	5527		14,000		0
Generator	Portable Generator for Pump Station	5638		56,000		25,000
Equipment Shelter	New Request	5801		20,000		0
Light Fixtures	Replacement Treatment Basin Lights	5807		17,600		17,600
TOTALS				151,200		48,100

WASTE TREATMENT PLANT

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Utilities Director	88	1	1	1	1	0
Assistant Public Utilities Director	84	0	0	0	1	1
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	81	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
GIS/GPS Analyst	74	1	1	1	1	1
Pre-treatment Program Coordinator	74	1	1	1	1	1
Operator IV	74	0	0	0	1	1
Operator III	73	4	4	4	3	3
Maintenance Mechanic/Operator II	72	1	1	1	1	1
Laboratory Technician	71	2	2	2	2	2
Operator I	69	4	4	4	4	4
Full-time		19	19	19	20	19
Permanent Part-time		0	0	0	0	0

Combined Utilities Director with Public Works Director

Organization: 4178 Utility Fund Capital Expense
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1219	Employee Membership Benefit		10,000	10,000	10,000	10,000	10,000
1276	Salary Reserve		78,948	0	93,237	47,772	47,772
1822	401-K Retirement		0	0	0	0	0
1833	Health Insurance Coverage		0	0	0	0	0
1850	Unemployment Compensation		0	0	0	0	0
1991	Consultant Fees	85,671	0	0	0	0	0
5157	Software Expense	0	0	0	0	0	0
5909	Utility Improvements	1,111,353	0	0	2,550,000	0	0
5912	Water Tank Painting	0	250,000	250,000	561,000	561,000	561,000
5944	Petitioned Sewer Lines		0	0	330,000	0	0
5957	Water Plant Expansion		200,000	200,000	200,000	200,000	200,000
5964	Petitioned Water Lines		0	0	40,000	0	0
5969	Sewer Improvements		0	0	2,000,000	0	0
5982	Water Improvements	31,353	0	0	0	0	0
	Fund Total:	1,228,377	538,948	460,000	5,784,237	818,772	818,772
	Organization Total:	1,228,377	538,948	460,000	5,784,237	818,772	818,772

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

**CODE: 61- 4178 FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Utility Improvements	N. William Street Widening	5909		2,150,000		0
Utility Improvements	Central Heights Road Widening	5909		400,000		0
Water Tank Painting	Repaint Center & Holly Street Water Tank	5912		561,000		561,000
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944		90,000		0
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944		80,000		0
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944		70,000		0
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944		90,000		0
Water Plant Expansion	Water Plant Expansion Project	5957		200,000		200,000
Petition Water Lines	Branch St. from Vann St. to Truman St.	5964		40,000		0
Sewer Improvements	2015 Priority Sewer Improvements Phase III	5969		2,000,000		830,000
TOTALS				5,681,000		1,591,000

*** Sewer Bonds

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES / COMPOST FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophilic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

- Produce high quality compost that meets all federal and state regulations.
- Make a beneficial end product from two waste streams; yard waste and biosolids.
- Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
- Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

SIGNIFICANT BUDGET ISSUES:

- The Compost Facility runs three (3) heavy duty loaders, two (2) were purchased in 2002 and one (1) in 2006. A new Heavy Duty Loader is needed to ensure efficiency of the process due to the increased mechanical and electronic failures and maintenance on the aging equipment.
- Compost and mulch are directly loaded into pickup trucks and trailers the majority of the time. A conveyor loading system would reduce the risk of accident to customer's equipment during this process.

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	194,684	194,196	190,382	195,722	195,722	195,722
1220	Salaries & Wages Overtime	166	150	5,228	150	150	150
1810	Social Security	14,390	14,868	14,562	14,985	14,985	14,985
1821	NCLGERS-Retirement	13,172	14,265	14,353	14,867	14,867	14,867
1822	401-K Retirement	5,845	5,831	5,861	8,423	5,876	5,876
1830	Hospital Insurance	32,283	25,380	24,621	29,340	29,340	29,340
1860	Worker's Compensation	933	980	985	1,034	1,034	1,034
1932	Medical Exams	67	200	216	200	200	200
1991	Consultant Fees	0	2,500	1,000	2,500	2,500	2,500
2111	Cleaning Supplies	1,244	1,500	1,500	1,500	1,500	1,500
2121	Uniforms	1,240	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	823	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	438	450	540	450	450	450
2203	Employee Appreciation	88	80	80	80	80	80
2323	Other Training	616	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	28,489	40,000	40,000	40,000	40,000	40,000
2502	Vehicle Fuel	7,113	12,500	12,500	12,500	12,500	12,500
2591	Fuel For Equipment	19,544	36,000	36,000	36,000	36,000	36,000
2601	Office Supplies	1,001	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	18,684	21,000	21,000	21,000	21,000	21,000
2994	Tools	895	750	780	750	750	750
2998	Chemicals	2,469	2,500	2,500	2,500	2,500	2,500
3121	Travel	75	515	515	515	515	515
3250	Postage	76	50	40	75	75	75
3310	Electricity	27,082	42,000	38,000	40,000	40,000	40,000
3410	Printing	0	250	0	250	250	250
3421	Copy Machine Cost	0	25	0	25	25	25
3511	Building Maintenance	17,298	17,600	17,600	85,000	85,000	85,000
3521	Office Machine Maintenance	124	500	500	1,000	1,000	1,000
3522	Machine/Equipment Maintenance	344,007	100,000	100,000	105,000	105,000	105,000
4391	Equipment Rent	384	500	500	2,500	2,500	2,500
4401	Generator Contract	545	650	650	650	650	650
4403	Compost Analysis	3,574	6,500	5,500	6,000	6,000	6,000
4511	Multi-Peril Insurance	22,439	32,262	34,294	36,803	36,803	36,803
4521	Auto Liability	6,512	6,968	7,133	7,846	7,846	7,846
4541	Employee Personal Liability	23	23	22	22	22	22
4911	Subscriptions	148	175	175	175	175	175
4912	Fees & Dues	3,519	5,775	5,775	8,475	8,475	8,475
4990	Equipment Expense	4,246	0	0	0	0	0
5078	Conveyor Loading System		0	0	33,000	0	0
5079	PARTF Grant		0	0	0	0	0
5092	Exhaust Fan		0	0	0	0	0

Organization: 4179 Compost Facility
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
5164	Trommel Screen		0	0	0	0	0
5165	Agitator/Rehabilitate		325,000	85,000	0	0	0
5412	Compact Pick-Up Trucks	18,906	0	0	0	0	0
5431	Riding Lawnmower	16,399	0	0	0	0	0
5509	Heavy Duty Wheel Loader		0	0	152,000	152,000	152,000
5527	Miscellaneous Equipment		0	0	0	0	0
5688	SCADA System		0	0	0	0	0
5725	Tub Grinder		0	0	0	0	0
5825	Storage Building		0	0	0	0	0
9561	Office Supplies	79	150	150	150	150	150
	Fund Total:	809,620	916,593	672,462	865,987	830,440	830,440
	Organization Total:	809,620	916,593	672,462	865,987	830,440	830,440

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2017-18

CODE: 61- 4179

**FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Conveyor	Conveyor Loading System - New	5079		33,000		0	
Wheel Loader	Heavy Duty Wheel Loader - Replacement	5509		152,000		152,000	***
TOTALS	*** Equipment Loan			185,000		152,000	

COMPOST

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Composting Plant Superintendent	82	1	1	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1	1	1
Compost Plant Operator	69	3	3	3	3	3
Full-time		5	5	5	5	5
Permanent Part-time		0	0	0	0	0

Organization: 0001 Tax Revenues
 Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8101	Current Tax Levy	66,705	69,233	64,706	66,386	66,386	66,386
8102	Delinquent Taxes	1,224	1,200	1,563	1,200	1,200	1,200
8103	Current Vehicle Tax	3,308	3,100	3,415	3,300	3,300	3,300
8105	Delinquent Vehicle Tax	6	0	0	0	0	0
8106	Penalties & Interest	445	300	541	350	350	350
	Fund Total:	71,688	73,833	70,225	71,236	71,236	71,236
	Organization Total:	71,688	73,833	70,225	71,236	71,236	71,236

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

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Organization: 0005 Capital Returns
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8180	Investment Interest	173	65	159	90	90	90
	Fund Total:	173	65	159	90	90	90
	Organization Total:	173	65	159	90	90	90

Organization: 8350 Downtown District
 Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1991	Consultant Fees	1,100	0	400	0	0	0
2112	Downtown Clean-Up Program	1,549	3,000	3,000	5,500	5,500	5,500
2113	Beautification Program	12,215	3,173	3,173	20,200	16,496	16,496
2993	Operational Supplies	45,417	11,750	11,750	12,250	12,250	12,250
3222	Award Plaques	267	275	275	0	0	0
3410	Printing	460	1,500	1,500	3,500	3,500	3,500
3700	Advertising	11,551	12,600	12,600	22,380	20,980	20,980
3999	Tax Listing	1,296	1,400	1,400	1,400	1,400	1,400
4988	Business Incentive Grant Program	17,600	19,200	14,800	10,000	10,000	10,000
4991	Downtown Projects		1,000	1,000	1,600	1,200	1,200
9956	Facade Grants/Projects	42,767	20,000	10,000	0	0	0
	Fund Total:	134,222	73,898	59,898	76,830	71,326	71,326
	Organization Total:	134,222	73,898	59,898	76,830	71,326	71,326

Report: FZRWKSH
 Date: 06/21/2017

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 18 Budget ID: FY1718

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Organization: 0004 Charges For Services
 Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8243	Occupancy Tax/Civic Center	446,900	529,600	677,148	675,000	675,000	675,000
8244	Occupancy Tax/Travel & Tourism	266,139	132,400	169,295	165,000	165,000	165,000
8248	County of Wayne Occupancy Tax	30,588	132,400	132,400	165,000	165,000	165,000
	Fund Total:	743,627	794,400	978,843	1,005,000	1,005,000	1,005,000
	Organization Total:	743,627	794,400	978,843	1,005,000	1,005,000	1,005,000

Report: FZRWKSH
Date: 06/21/2017

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 18 Budget ID: FY1718

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Time: 13:40:03

Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
8203	Investment Interest/Civic Center	1,424	480	2,831	500	500	500
8204	Investment Interest/Travel&Tourism	356	120	683	100	100	100
	Fund Total:	1,780	600	3,514	600	600	600
	Organization Total:	1,780	600	3,514	600	600	600

Organization: 9076 Occupancy Tax/Civic Center
 Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1341	Land/Property Acquisition		0	0	0	0	0
1991	Consultant Fees	15,020	0	0	0	0	0
5952	Tennis Court Reconstruction		0	0	0	0	0
7164	Paramount Loan Payment	275,000	0	0	0	0	0
7170	County of Wayne Loan		0	0	243,125	243,125	243,125
9921	County's Share Occupancy Tax		264,800	264,800	330,000	330,000	330,000
9927	Contingency Appropriation		265,280	265,280	0	102,375	102,375
9979	Waynesborough Park Donation	25,000	0	0	0	0	0
	Fund Total:	315,020	530,080	530,080	573,125	675,500	675,500
	Organization Total:	315,020	530,080	530,080	573,125	675,500	675,500

FISCAL YEAR 2017-2018 BUDGET

DEPARTMENT/DIVISION: TRAVEL & TOURISM

DEPARTMENT OVERVIEW:

The role of Goldsboro Wayne County Travel and Tourism Department is to brand, market, and sell the area to nonresidents as a preferred leisure, convention, and business destination to generate positive economic growth. From sporting events to supporting the arts and agricultural heritage, the department works closely with numerous public and private organizations and implements destination marketing strategies to drive visitor demand for local lodging facilities. Furthermore, the department strives to enhance the quality of life and image of the community making Goldsboro Wayne County a great place to visit— and to live.

GOALS/MAJOR OBJECTIVES:

- Expand Goldsboro Wayne County's audience and discover what they like and want more of in the area
- Implement consistent, creative marketing strategy to attract visitors and enhance image of Goldsboro Wayne County as a destination
- Pursue new and grow existing projects and that economically benefit the tourism industry and lodging facilities
- Work cooperatively with municipalities, chambers of commerce, economic development entities, and visitor industry partners to provide quality services for leisure, meeting, and business travelers to Goldsboro Wayne County

SIGNIFICANT BUDGET ISSUES:

- Lack of readily available marketing material and personnel to promote and secure events for MRACC and Multi-Sports Complex
- New Events: Slide The City and Lantern Fest
- Projects: develop agritourism and food tourism, promote downtown as wedding destination/venue, redesign of TTO website, launch aggressive social media campaign, discover regional identity for I-795 & Hwy 70 corridor

Organization: 9077 Occupancy Tax/Travel & Tourism
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2015-16	Current Year Budget 2016-17	PROJYR Projected 2016-17	TMPREQ Temporary 2017-18	RECOMM Recommended 2017-18	APPRVD Approved 2017-18
1210	Salaries & Wages Regular	87,502	92,067	79,335	101,731	98,392	98,392
1220	Salaries & Wages Overtime		0	323	0	0	0
1276	Salary Reserve		2,732	0	3,402	1,751	1,751
1810	Social Security	6,528	7,044	6,028	7,783	7,527	7,527
1821	NCLGERS-Retirement	5,915	6,758	5,817	7,722	7,468	7,468
1822	401-K Retirement	2,625	2,762	2,381	4,375	2,952	2,952
1830	Hospital Insurance	11,982	10,152	5,699	11,736	11,736	11,736
1860	Worker's Compensation	58	61	61	64	64	64
2323	Other Training	871	1,000	1,000	5,175	2,175	2,175
2993	Operational Supplies	21,128	27,450	25,312	49,325	29,200	29,200
3121	Travel	20,664	12,200	12,200	34,700	16,300	16,300
3210	Telephone	616	780	780	720	720	720
3250	Postage	2,109	2,500	2,500	3,000	2,500	2,500
3310	Electricity		0	0	0	0	0
3330	Natural Gas		0	0	0	0	0
3410	Printing	13,957	14,500	14,500	36,000	12,500	12,500
3421	Copy Machine Cost	2,727	0	1,152	0	0	0
3532	Maintenance of Enhancement Areas	10,240	0	1,813	0	0	0
3700	Advertising	67,709	75,000	75,000	127,525	122,747	122,747
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	5,172	5,470	5,470	8,250	5,850	5,850
4916	Chamber Of Commerce	10,800	8,209	8,209	8,209	8,209	8,209
9561	Office Supplies	10	15	15	0	0	0
	Fund Total:	270,622	268,709	247,604	409,726	330,100	330,100
	Organization Total:	270,622	268,709	247,604	409,726	330,100	330,100

TRAVEL & TOURISM

Position	Salary Range	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized	2017-18 Authorized
Travel & Tourism Director	82	1	1	1	1	1
Administrative Assistant I	70	1	1	1	1	1
Full-time		2	2	2	2	2
Permanent Part-time		0	0	0	0	0