



CITY OF GOLDSBORO
BUDGET
FY 2016-17

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June 6, 2016

**Honorable Mayor and Council
City of Goldsboro**

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted annual budget of \$57,967,925 for Fiscal Year 2016-17 for the City of Goldsboro.

During the City Council Retreat held in February 2016, City Council selected the following as their top priorities: 1. Improve Public Safety, 2. Appearance of the community, 3. Quality of life, and 4. Prepare for future growth.

The adopted budget includes funding or initiatives that touch on each of these priorities. **Improve Public Safety:** During the current fiscal year, over \$700,000 was allocated in the Police Department to address equipment needs, technology issues, and to expand our vehicle take home policy. Included in the adopted budget are 10 additional administrative and patrol vehicles, funding for a Basic Law Enforcement Training scholarship and stipend, and work is underway to begin construction to accommodate future evidence storage needs. In addition, funding is included to purchase an aerial fire truck at a cost of \$1,265,000. **Appearance of the community:** Staff will continue to focus on efforts to improve community appearance. Funding for grass mowing, building demolition and boarding of vacant homes is a priority and funding has increased in each of these areas. In addition, we are proactively enforcing our code enforcement efforts in targeted areas, working on how to reduce/cleanup litter in the community, funding dirt street construction and street resurfacing. To further address street construction and resurfacing needs, City Council has indicated its desire to ask voters to approve a bond referendum for \$7,000,000 in November 2016. **Quality of life:** We continue to focus on efforts to improve our park operations and facilities. Staff has applied for multiple grant opportunities to leverage city funding to redevelop Cornerstone Commons into a significant downtown park. We continue to seek funding sources to assist with construction of sidewalks and greenways. In addition, City Council has instructed staff, and funding is included in the adopted budget, to redesign Herman Park Center. The City has signed the lease for the multi-sports complex with the United States Air Force and construction should begin during FY 2016-17 on this facility. City Council has indicated its desire to ask voters to approve a bond referendum for \$3,000,000 in November 2016 to accelerate development of the multi-sports complex. **Prepare for future growth:** The City serves as the lead agency in the Metropolitan Planning Organization and actively engages other members to work with the North Carolina

Department of Transportation to ensure future street construction projects meet the needs of the Goldsboro and Wayne County area. Both water and wastewater treatment facilities have adequate capacity for future growth, but investments are being made in both areas for long-term sustainability. On the water production side, the City is pursuing a small capital project to increase the output of our existing water plant by 2 million gallons per day, planning for a future river intake site, and funds are being set aside in a capital project fund for construction of a new water plant in the next 20 years. On the wastewater side, significant investment is being made to rehabilitate many miles of our sewer collection system. In addition to improved capacity in the sewer lines, this rehabilitation should reduce the amount of inflow and infiltration that is treated at the water reclamation facility.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy. Wayne County implemented a 1 percent occupancy tax effective December 1, 2015.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	Yes	Water and Sewer increase of 5 cent each per hundred cubic foot (750 gallons)
New Debt Supported by General Fund	Yes	Financing for new equipment (\$1,606,422)
Business Registration Fee	Yes -New	\$20 annually for businesses operating within the City of Goldsboro
Vehicle Licensing Tax	Yes -New	\$10 per vehicle residing within the City limits
Number of Positions Authorized/Funded	449	442 positions authorized for FY 2015-16. Two additional positions were authorized during FY 2015-16. Five new positions approved for FY 2016-17.
New Positions Authorized/Funded	5 FT	Construction Inspector (Engineering); Senior Park Technician (Parks & Recreation); 2-System Integrity Technicians (Distributions and Collections); Asst. Public Utilities Director (Water Reclamation Facility)
Health Insurance Changes	Yes	The City joined NC State Health Plan and realized a 30 percent rate reduction effective January 1, 2016. A 3% increase from \$464 to \$478 per month in the employee rate is anticipated in January 2017.
Employee Pay Increases	Yes	1% COLA (\$238,143) and 1% compression adjustment (\$240,524) effective July 2016 and a 1% average merit increase (\$120,262) effective January 2017.
Employee 401(k) Contribution	No	5% for sworn law enforcement 3% for all non-sworn City employees

FISCAL YEAR 2016-17 ADOPTED BUDGET OVERVIEW

The General Fund, Utility Fund, Special Municipal Tax District and Occupancy Tax Funds total \$40,521,799, \$16,573,439, \$73,898 and \$798,789 respectively. The resultant total for all funds is \$57,967,925. A comparison of our adopted FY 2015-16 budget to our adopted FY 2016-17 budget is shown below.

Fund	Adopted FY 2015-16	Adopted FY 2016-17	Difference	Explanation (if needed)
General	\$37,622,172	\$40,521,799	2,899,627	Equipment loan for Aerial Fire Truck and other vehicles for \$1,531,422; Dirt street surfacing total \$270,000, debt service increased \$927,879 and employee salary increases of \$515,371.
Utility	16,404,594	16,573,439	168,845	Funding increase for Agitator Rehab at Compost Facility - \$325,000
DGDC	71,723	73,898	2,175	
Occupancy	575,050	798,789	223,739	Includes majority of one cent revenue generated from County's occupancy tax
Totals	\$54,673,539	\$57,967,925	\$3,294,386	

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department. The following sections are included as part of the budget message: tax rate, utility rates and charges, use of fund balance, General Fund debt service, Utility Fund debt service, positions, employee benefits, revenues, capital outlay, miscellaneous items (includes agency funding), budget summary, and conclusion.

Tax Rate

The tax rate will remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, the 65 cents per \$100 valuation is estimated to generate \$14,300,000 in property tax revenue. One cent on the tax rate will generate approximately \$220,000 in revenue.

Utility Rates and Charges

The FY 2016-17 adopted budget includes a water and sewer rate increase. The water and sewer increases are approximately 2½ percent and 1 percent, respectively. This increase equals 5 cents for each unit of consumption (750 gallons) of water and sewer use. The average customer, using 6 units or 4,500 gallons, will see a 60 cent increase per month. This increase will help support the City's efforts in the future water plant expansion and provide funding to continue rehabilitating sewer lines to reduce the inflow and infiltration problems within the City's sewer system. The last time Council authorized an increase in water or sewer rates was in FY 2010-11.

Use of Fund Balance

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss in revenue, is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for the Local Government Commission or bond specialists as they review the City's financial position. The FY 2016-17 adopted budget does not include any use of fund balance within the General, Municipal Service District, or Occupancy Tax Funds. It does include the use of fund balance in the Utility Fund of \$184,751 to rehab the agitator at our Compost Facility.

General Fund Debt Service

The General Fund debt service totals \$4,242,666, or an increase of \$927,879, in the adopted budget. This increase is primarily attributed to the following: Paramount Theatre debt service fully funded by General Fund (\$275,000); W.A. Foster Recreation Center (\$241,843); Goldsboro Event Center (\$116,240); and an equipment loan that closed in February 2016 (\$233,310).

Additional financing is included in the adopted budget for vehicles and equipment in the amount of \$1,531,422, which includes an Aerial Fire Truck, Front End Loader, Skid Steer, Pickup Trucks and Passenger Van. This proposed financing does not have an impact on the FY 2016-17 adopted budget as debt service payments will not be required to service this loan until FY 2017-18.

Utility Fund Debt Service

Utility Fund debt service totals \$4,188,295, or a decrease of \$215,222, in the adopted budget.

POSITIONS

There are 449, or seven more than in FY 2015-16, authorized/funded full-time positions in the adopted budget. The change in full-time employee positions from last year's adopted budget and the adopted FY 2016-17 budget are shown in the following tables. As vacancies occur, Department Heads continue to evaluate the need to fill, eliminate, or restructure the vacated position.

One area that City Council has focused on reducing costs and full-time positions is at the Goldsboro Municipal Golf Course. The Golf Course had 10, 7, 6, and 3 full-time positions in FY 2012/13, FY 2014/15, FY 2015/16, and FY 2016/17, respectively. Replacing full-time positions with part-time staff significantly reduces our benefit costs. In addition, some full-time positions are used for turf maintenance throughout our parks system. For this reason, two full-time positions at the Golf Course were approved to be funded by the Golf Course and Parks and Recreation Budgets.

New Positions

Position	Department	Grade	Salary and Benefits Amount
Construction Inspector	Engineering	75	\$53,211
Senior Park Technician	Parks & Recreation	70	\$42,790
System Integrity Technician (BFP Testing)	Distribution & Collections	71	\$44,677
System Integrity Technician (I & I Investigator)	Distribution & Collections	71	\$44,677
Assistant Public Utilities Director	Water Reclamation Facility	84	\$79,751

Eliminated Positions

Position	Department	Grade	Salary and Benefits Amount
Maintenance Technician	Golf Course	67	\$37,655

Reclassifications

Position (From)	Position (To)	Department	Grade	Salary (Savings) Increase
Asst. City Manager	Develop. Svcs. Director	City Mgr. to Planning	88	None
Adm. Assistant I	Adm. Assistant II	Inspections	70 to 72	\$ 4,033
Athletics Supervisor	Recreation Superintendent	Parks & Recreation	77 to 81	\$11,437
Special Pops Supervisor II	Recreation Superintendent	Parks & Recreation	80 to 81	None
Recreation Superintendent	Assistant Director	Parks & Recreation	83 to 84	\$ 7,813
Materials Controller	Procurement Specialist	Distributions & Collections	74 to 73	None

Position Changes throughout FY 2015-16

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
Added - Recreation Center Assistant	Parks & Recreation	69	\$40,995
Added - Senior Custodian Supervisor	Parks & Recreation	74	\$50,920
Eliminated – Heavy Equipment Operator	Golf	71	(\$44,677)
Eliminated – Maintenance Technician	Golf	67	(\$37,655)

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although we have fully funded all positions within each department, attrition is budgeted by assuming a 2 to 3 percent vacancy rate. For FY 2016-17, the attrition is estimated to generate \$900,000 related to salaries and benefits.

EMPLOYEE BENEFITS

Employee salary and benefits for the adopted FY 2016-17 budget are \$27,810,042, with \$19,607,899 for full-time salaries, \$6,076,595 for employee benefits, and \$2,125,548 for part-time, overtime and other related salary items. The average salary cost for a full-time employee is \$43,724 and the cost of benefits for each position is \$13,557. Maintaining competitive salary and benefits is important in retaining and attracting talented employees.

Salary Adjustments

The adopted budget includes \$238,143 for a 1% cost of living adjustment and \$240,524 for a 1% compression adjustment beginning in July 2016. In addition, \$120,262 is included for a 1% average merit increase starting in January 2017. The merit increase would be paid to those who meet the designated criteria.

Health Insurance

The City will continue to offer fully-insured North Carolina State Health Plans (NCSHP) administered by Blue Cross Blue Shield. Employees pay a minimum of \$50/month to participate in the health insurance offered by the City. They can choose between an 80/20 plan with a \$700 deductible, a 70/30 plan with a \$1,054 deductible, or a consumer-driven plan with a \$1,500 deductible and a \$600 credit in their Health

Reimbursement Account. In addition, the City began offering a Flexible Spending Account (FSA) in January 2016 that allows employees to contribute money, income tax free, for approved medical expenses up to \$2,550 or dependent child daycare up to \$5,000 annually.

In June 2015, the General Assembly of North Carolina enacted House Bill 154 allowing local governmental units to join the NCSHP. The City Council adopted a resolution in July 2015 expressing the City's interest in participating in the NCSHP with an effective date of January 1, 2016. The City's employer's share of the health insurance premiums decreased from \$658.00/month to \$464/month with a projected savings of over a million dollars. At present, the NCSHP is projecting an increase in premiums of approximately 3% which would increase the monthly cost for the City's share of the health insurance cost to \$478/month effective January 2017.

July - December 2015 - Cigna		
	Employer Monthly Cost	Employee Monthly Cost
Employee	658.00	50.00
Emp/Child	658.00	240.00
Emp/Spouse	658.00	478.00
Family	658.00	750.00

January - December 2016 - State Health Plan				
	Employer Monthly Cost	Employee Monthly Cost		
		CDHP	80/20	70/30
Employee	463.68	50.00	65.00	50.00
Emp/Child	463.68	189.82	240.00	210.92
Emp/Spouse	463.68	478.00	478.00	478.00
Family	463.68	520.96	685.22	578.86

Retirement Rate Adjustment

The adopted budget includes an increase in the employer contribution to the Local Government Retirement System. For general employees, the rate will change from 6.76% to 7.34% for FY 2016-17. For law enforcement employees, the rate will change from 7.15% to 8.00%. The overall budgeted increase in retirement benefit cost is \$140,357 for general and law enforcement employees.

401(k) Contribution

The City is contributing 3% to a 401(k) for all non-sworn personnel. The cost for this contribution is \$454,745.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$244,292.

REVENUES

Ad Valorem Tax

The anticipated valuation of real and personal property in the City is expected to total \$2,226,524,766. In addition, vehicle property tax values are expected to total \$223,076,923. Applying the proposed tax rate to the valuation and allowing for a collection rate of 97.97 percent, yields an anticipated \$15,750,000 in revenue for the FY 2016-17 adopted budget. Additional revenue to be realized through delinquent tax collection, penalties, interest, vehicle taxes, and rentals result in a total projection of \$16,403,300.

The Special Municipal Downtown Service District will generate an anticipated \$73,833 in revenue.

Occupancy Tax

Occupancy Tax revenues are anticipated to total \$798,789. This amount includes occupancy tax collections of \$662,000, investment earnings of \$600, County of Wayne funding of the new 1% occupancy tax and a General Fund transfer of \$3,789.

State Collected Revenues

The estimates that are presented here are based on both state and national economic forecasts. These estimates assume that the General Assembly will make no changes in 2016 to the formulae that govern municipal shares of State-collected revenues.

Sales Tax	\$ 8,130,000
Utility Franchise Tax	\$ 2,970,000
Powell Bill	<u>\$ 978,912</u>
Total	\$12,078,912

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years.

General Fund

Capital Outlay Requested	\$ 2,569,410	Capital Outlay Adopted	\$ 537,735 \$ 169,051 (Equipment Loan)
Vehicles Requested	\$ 2,945,629	Vehicles Adopted	\$ 267,670 \$ 23,000 (Cemetery Fund) \$ 1,437,371 (Equipment Loan)

Utility Fund

Capital Outlay Requested	\$ 5,064,160	Capital Outlay Adopted	\$ 1,070,000 \$ 1,400,000 (Sewer Bonds)
Vehicles Requested	\$ 524,600	Vehicles Adopted	\$ 78,200 \$ 273,000 (Equipment Loan)

MISCELLANEOUS

Special Expense: The approved funding for agencies are:

Agency	FY 15-16 Allocation			FY 16-17 Requested Amount			FY 16-17 Recommended Amt		
	General	CDBG	Total	General	CDBG	Total	General	CDBG	Total
Chamber of Commerce	15,000		15,000.00	15,000		15,000.00	15,000		15,000.00
Literacy Connections	7,000	5,000	12,000.00	10,800	14,000	24,800.00	7,000	5,000	12,000.00
Boys & Girls Club	-	13,000	13,000.00	15,000	23,500	38,500.00	-	10,000	10,000.00
Arts Council	25,000		25,000.00	35,000		35,000.00	30,000		30,000.00
WAGES	15,000		15,000.00	20,000		20,000.00	20,000		20,000.00
W.A.T.C.H.	20,000		20,000.00	40,000		40,000.00	20,000		20,000.00
Museum	12,000		12,000.00	20,000		20,000.00	15,000		15,000.00
Wayne Uplift	5,000	2,000	7,000.00	10,000	10,000	20,000.00	5,000	2,000	7,000.00
MLFL, Inc.	-	-	0.00	54,000		54,000.00	-		0.00
Communities in Schools	15,000		15,000.00	15,000		15,000.00	15,000		15,000.00
The Mental Health Association	-		0.00	2,250		2,250.00	-		0.00
Rebuilding Broken Places	-		0.00		6,000	6,000.00		4,000	4,000.00
Consumer Credit Counseling	-	5,000	5,000.00		7,280	7,280.00		5,000	5,000.00
Wayne Comm. College (WORKS)	-	9,284	9,284.00		10,140	10,140.00		8,000	8,000.00
Waynesborough Park				30,000		30,000.00	25,000		25,000.00
W.I.S.H.	-	15,000	15,000.00	25,000	26,000	51,000.00	5,000	14,589	19,589.00
	114,000	49,284	163,284.00	292,050	96,920	388,970.00	157,000	48,589	205,589.00
Wayne County Alliance	75,000		75,000.00	25,000		25,000.00	25,000		25,000.00
Butterball Economic Incentive	13,000		13,000.00	8,640		8,640.00	8,640		8,640.00
One NC Fund Grant	15,000		15,000.00	15,000		15,000.00	-		0.00
Goldsboro/Wayne Transportation	222,740		222,740.00	244,386		244,386.00	244,386		244,386.00
	553,740	98,568	489,024.00	877,126	193,840	681,996.00	592,026	97,178	483,615.00
Waynesborough Park			25,000.00			0.00			0.00
Occupancy Tax			25,000.00			0.00			0.00
Totals		\$	514,024.00		\$	681,996.00		\$	483,615.00

Street Resurfacing

Street resurfacing of City maintained streets remains a high priority for the City Council with \$500,000 budgeted for FY 2016-17, along with \$270,000 for unpaved streets. The FY 2016-17 adopted budget does include a new vehicle licensing tax on any motor vehicle residing within the City limits. A \$10 per vehicle tax will be levied, which is expected to generate approximately \$270,000 annually. This tax will be used to help resurface or surface the unpaved streets within the City of Goldsboro.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2016-17 is \$57,967,925 and is balanced as required by the laws of North Carolina. This total represents an increase of \$3,294,386 from Fiscal Year 2015-16. The adopted budget and the amount of increase does not reflect Community Development funding or existing Capital Project Ordinances. The adopted budget is summarized below:

	Estimated Revenues	Approved Appropriations	Fund Balance/ Transfer
General Fund	\$ 40,521,799	\$ 40,521,799	\$ 0
Utility Fund	16,388,688	16,573,439	184,751
Downtown District Fund	73,898	73,898	0
Occupancy Tax Fund	<u>795,000</u>	<u>798,789</u>	<u>3,789</u>
Subtotal	\$ 57,779,385	\$ 57,967,925	\$ 188,540
 Plus Appropriation of 2016-17 Fund Balance	 \$ 184,751		
 Transfer from General Fund to Occupancy Tax Fund	 \$ 3,789		
 TOTAL BUDGET	 \$ 57,967,925	 \$ 57,967,925	

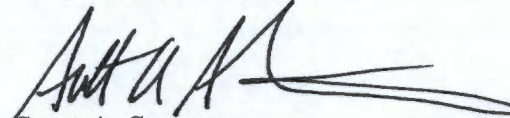
CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. I would like to offer a special thank you to our Finance Department staff, under the leadership of our Finance Director, Kaye Scott, and our Assistant Finance Director, Kim Dawson, for their additional time and effort in working to prepare this fiscal year's adopted budget.

The FY 2016-17 adopted budget represents an overall increase of 5.6 percent or \$3,294,386. Although revenue projections are conservative, it should be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material. We are projecting an increase in the General Fund's fund balance for FY 2016-17. We will continue to monitor and evaluate the calculation of the unassigned fund balance for all funds.

Thank you for the opportunity to submit the adopted budget for Fiscal Year 2016-17.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Scott A. Stevens', with a long horizontal flourish extending to the right.

Scott A. Stevens
City Manager

ORDINANCE NO. 2016 - 31

BUDGET ORDINANCE FOR THE 2016-17 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2016, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	\$.65
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,226,524,766 and an estimated rate of collection of 97.97%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2016, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2016, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 4. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 5. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 6. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017.

GENERAL FUND

Tax Revenues	\$16,403,300
Licenses and Permits	401,200
Revenue from Other Agencies	17,729,556
Charges for Services	4,550,543
Capital Investment Returns	337,200
Miscellaneous Revenues	<u>1,100,000</u>
Estimated Revenues	\$40,521,799
Fund Balance Withdrawal	<u>\$ -0-</u>
Total Revenues	\$40,521,799

COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 60,590
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UTILITY FUND

Revenue from Other Agencies	\$ 523,000
Charges for Services	\$15,651,688
Capital Investment Returns	9,000
Miscellaneous Revenues	<u>205,000</u>
Estimated Revenues	\$16,388,688
Fund Balance Withdrawal	<u>184,751</u>
Total Revenues	\$16,573,439

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 73,833
Investment Interest	<u>65</u>
Estimated Revenues	\$ 73,898
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 73,898

OCCUPANCY TAX FUND

Charges for Services	\$ 798,189
Capital Investment Returns	<u>600</u>
Estimated Revenues	\$ 798,789
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 798,789

Section 6. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2016, and ending June 30, 2017 according to the following schedule:

GENERAL FUND

General Government	\$ 5,340,021
Public Works Department	6,050,604
Finance Department	1,208,989
Planning Department	1,349,134
Public Utilities	1,546,113
Street Paving	770,000
Fire Department	7,016,147
Police Department	8,719,169
Parks and Recreation	3,078,357
Golf Course	551,732
Special Expense Fees	<u>4,891,533</u>
Total General Fund	\$40,521,799

COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 60,590
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UTILITY FUND

Operation and Maintenance	\$16,573,439
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DOWNTOWN TAX DISTRICT

Operating Expense	\$ 73,898
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OCCUPANCY TAX FUND

Travel and Tourism Promotion

\$ 798,789

Section 7. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

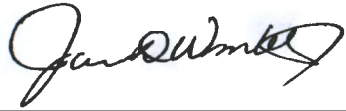
G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

Section 8. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2016-17 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.


Section 9. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2016, as adopted by the City Council on this 6th day of June, 2016.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0001 Tax Revenues
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8101	Current Tax Levy	13,358,175	13,790,637	13,435,346	14,300,000	14,300,000	14,300,000
8102	Delinquent Taxes	299,134	300,700	269,434	250,000	250,000	250,000
8103	Current Vehicle Tax	1,532,922	1,425,000	1,395,272	1,450,000	1,450,000	1,450,000
8105	Delinquent Vehicle Tax	90,683	50,000	12,776	10,000	10,000	10,000
8106	Penalties & Interest	116,087	85,000	52,311	42,000	42,000	42,000
8107	Vehicle Tax/Leases/Rentals	60,458	50,500	59,808	58,800	58,800	58,800
8108	Vehicle Tag Fee		0	0	270,000	270,000	270,000
8383	Solid Waste Disposal Tax	22,640	21,600	22,523	22,500	22,500	22,500
	Fund Total:	15,480,099	15,723,437	15,247,470	16,403,300	16,403,300	16,403,300
	Organization Total:	15,480,099	15,723,437	15,247,470	16,403,300	16,403,300	16,403,300

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0002 Licenses & Permits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8110	Privilege Licenses	93,101	700	1,171	900	900	900
8111	Penalties on Licenses	903	0	1	0	0	0
8113	Building Inspections & Permits	115,680	125,000	145,100	130,000	130,000	130,000
8114	Plumbing, Gas & Electrical Insp	76,678	90,000	93,369	85,000	85,000	85,000
8115	Peddlers Permits	525	400	420	300	300	300
8116	Sign Permits	10,116	6,500	9,234	8,500	8,500	8,500
8117	Mechanical Permits	74,768	65,000	63,236	63,000	63,000	63,000
8119	Plan Review Fee	18,395	20,000	18,275	18,000	18,000	18,000
8121	Technology Surcharge	37,488	40,000	35,585	35,500	35,500	35,500
8239	Fire Inspections Permits	9,700	10,000	10,610	10,000	10,000	10,000
8249	Business Reg. Fee		0	0	50,000	50,000	50,000
	Fund Total:	437,354	357,600	377,001	401,200	401,200	401,200
	Organization Total:	437,354	357,600	377,001	401,200	401,200	401,200

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0003 Revenue Other Agencies
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8130	Local Option Tax	7,004,497	7,450,000	7,642,799	7,940,000	8,040,000	8,130,000
8131	ABC Revenue	396,778	180,000	253,091	200,000	200,000	200,000
8132	Beer & Wine Taxes	169,260	168,400	159,104	167,000	167,000	167,000
8134	Utility Franchise Tax	2,757,566	2,622,000	2,897,507	2,970,000	2,970,000	2,970,000
8135	Powell Bill	997,373	989,200	988,963	978,912	978,912	978,912
8140	County Donation	8,000	8,000	8,000	8,000	8,000	8,000
8147	D.E.A. Funds	52,918	0	0	0	0	0
8149	NC Controlled Substance Tax	7,126	0	0	0	0	0
8150	Payment in Lieu of Taxes	115,226	110,000	134,523	128,500	128,500	128,500
8161	From Utility Fund	2,803,267	2,446,496	2,446,496	2,446,496	2,456,122	2,456,122
8173	Transportation Planning Grant	556,817	780,000	149,189	536,000	438,000	438,000
8200	Eastern Carolina Housing Grant	31,739	31,000	31,000	31,000	31,000	31,000
8206	Proceeds from Capital Lease	1,783,000	517,619	517,619	0	1,531,422	1,606,422
8208	GWTA Garage Reimbursement	420,675	180,000	197,587	195,000	199,000	199,000
8246	Military Support Grant	0	0	0	0	0	0
8287	Wayne Co Sch Reimb Resource Officer	109,903	99,100	99,183	99,100	99,100	99,100
8296	Stoney Creek Park Reimb.	45,515	0	0	0	0	0
8370	NCDOT Reimb. Signals	194,032	200,000	202,811	200,000	204,000	204,000
8580	Cherry Hospital-Fire Reimbursement	54,239	54,200	53,833	53,500	53,500	53,500
8706	GWTA Rental	60,000	60,000	51,034	60,000	60,000	60,000
8912	Main Street Solutions Grant Reimb	100,000	0	0	0	0	0
	Fund Total:	17,607,931	15,896,015	15,832,739	16,013,508	17,564,556	17,729,556
	Organization Total:	17,607,931	15,896,015	15,832,739	16,013,508	17,564,556	17,729,556

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8147	D.E.A. Funds		0	0	0	0	0
8156	Special Test Permits	13,049	12,500	12,614	12,500	12,500	12,500
8158	False Alarms	1,335	1,000	2,297	1,200	1,200	1,200
8174	General Fund-Miscellaneous Recv	107,395	100,000	109,572	100,000	100,000	100,000
8175	Cable TV	268,315	269,200	249,851	225,380	225,380	225,380
8177	Tennis Instructions	2,034	0	0	0	0	0
8179	W A Foster Center		0	0	0	0	0
8183	Insufficient Check Penalty	60	120	140	100	100	100
8245	Stormwater Management Fee	16,250	14,000	14,100	14,000	14,000	14,000
8247	Event Center Rentals		0	12,000	30,000	42,963	42,963
8271	Refuse Service	3,197,164	3,250,000	3,250,989	3,250,000	3,250,000	3,250,000
8272	Cemetery Services	34,373	25,800	46,477	35,400	35,400	35,400
8274	Trash Penalties	775	500	325	300	300	300
8276	Herman Park		0	0	0	0	0
8281	Softball Field Rentals		0	0	0	0	0
8365	Basketball Entry Fee		0	0	0	0	0
8368	Sale Of Recyclable Materials	30,295	15,000	5,439	5,500	5,500	5,500
8372	Softball Fees		0	0	0	0	0
8374	Basketball Fees		0	0	0	0	0
8379	Paramount Theater	166,804	150,000	151,898	155,000	155,000	155,000
8589	Picnic Shelter Rental		0	0	0	0	0
8590	Day Camp		0	0	0	0	0
8596	Herman Park House Rental		0	0	0	0	0
8952	Golf Course Cart Fees	226,120	225,000	236,775	225,000	235,000	235,000
8954	Golf Course Pro Shop Grill Rental	1,205	1,500	1,500	1,500	0	0
8955	Golf Course Concessions	44,999	45,000	46,313	45,000	45,000	45,000
8956	Golf Course Green Fees	114,927	135,000	126,424	125,000	125,000	125,000
8957	Golf Course Membership Dues	114,624	100,000	105,819	100,000	100,000	100,000
8958	Driving Range Fees	20,784	16,000	20,559	18,000	18,000	18,000
8959	Pro Shop Sales	33,915	25,000	36,022	40,000	40,000	40,000
8960	Golf Lessons	7,204	7,500	4,175	5,200	5,200	5,200
8961	Facility Rental Fees	34,398	79,000	32,488	35,000	35,000	35,000
8962	Park Rental Fees	10,050	10,000	9,800	10,000	10,000	10,000
8963	Youth Program Fees	50,545	35,000	59,084	58,000	58,000	58,000
8964	Adult Program Fees	26,444	27,000	28,390	28,000	28,000	28,000
8965	Special Event Fees	10,884	9,500	8,438	9,000	9,000	9,000
8974	Escrow Proceeds		0	0	0	0	0
	Fund Total:	4,533,948	4,553,620	4,571,489	4,529,080	4,550,543	4,550,543
	Organization Total:	4,533,948	4,553,620	4,571,489	4,529,080	4,550,543	4,550,543

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0005 Capital Returns
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8180	Investment Interest	4,451	3,500	15,176	12,000	12,000	12,000
8181	Cemetery Lot Sales	68	0	131	0	0	0
8184	Sale Of Property	513,084	1,000	7,800	290,000	290,000	290,000
8196	Interest Cemetery Lots	1	0	4	0	0	0
8206	Proceeds from Capital Lease	1,134,162	0	0	0	0	0
8282	Street Assessment Interest	1,339	500	225	200	200	200
8381	Street Paving Assessments	920	500	0	0	0	0
8581	Equipment Sales	48,879	35,000	65,185	35,000	35,000	35,000
	Fund Total:	1,702,904	40,500	88,521	337,200	337,200	337,200
	Organization Total:	1,702,904	40,500	88,521	337,200	337,200	337,200

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0006 Miscellaneous Revenue
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8122	Salaries/Payroll Attrition	0	700,000	0	0	750,000	750,000
8123	Health Ins. Subsidy	0	150,000	0	0	150,000	150,000
8190	Other Miscellaneous Revenue	220,818	180,000	439,693	180,000	180,000	180,000
8192	Officers Fees	22,363	21,000	19,153	20,000	20,000	20,000
	Fund Total:	243,181	1,051,000	458,846	200,000	1,100,000	1,100,000
	Organization Total:	243,181	1,051,000	458,846	200,000	1,100,000	1,100,000

FISCAL YEAR 2016-2017 BUDGET

MAYOR AND CITY COUNCIL

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board which includes the Mayor, elected by voters who reside in the City of Goldsboro and six council members which are elected by voters in the districts within the City limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolutions, establishing policies, programs and procedures and raising sufficient revenue for governing the City of Goldsboro. These members are elected to a four year non-staggered term.

GOALS/MAJOR OBJECTIVES:

- During the City Council Retreat held in February, 2016, City Council identified the following as top priorities:
 - Improve Public Safety
 - Appearance of Community
 - Quality of Life
 - Prepare for Future Growth
- Provide responsive quality services to citizens in a cost-effective manner.
- Ensure a strong financial position of the City by adequately managing financial resources.

SIGNIFICANT BUDGET ISSUES:

- Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, North Carolina Metropolitan Mayors, and Friends of Seymour Johnson Air Force Base).
- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1011 Mayor & Council
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1211	Honorarium	65,474	65,475	65,831	54,075	54,075	54,075
1221	Mayor's Star Award		0	0	11,400	11,400	11,400
1700	Board Member Expenses	19,800	19,800	21,508	22,800	22,800	22,800
1810	Social Security	6,523	6,524	6,763	6,754	6,754	6,754
1922	Title Search & Legal Fees	154,222	140,000	140,000	140,000	140,000	140,000
1991	Consultant Fees	150,759	130,000	110,000	85,000	85,000	85,000
2201	Comm/Empl Awards & Functions	1,259	5,000	4,800	4,550	4,550	4,550
2202	Luncheon/Dinner Meetings	7,308	5,500	5,500	5,300	5,300	5,300
2601	Office Supplies	97	500	450	500	500	500
2993	Operational Supplies	7,789	7,000	7,000	7,000	7,000	7,000
3121	Travel	14,727	10,000	16,000	22,000	22,000	22,000
3210	Telephone	842	624	865	720	720	720
3250	Postage	18	100	280	100	100	100
3310	Electricity	417	425	130	0	0	0
3421	Copy Machine Cost	0	100	0	100	100	100
3997	City Election	0	20,000	52,600	40,000	5,000	5,000
4911	Subscriptions	0	100	0	100	100	100
4912	Fees & Dues	12,594	15,000	21,000	10,200	10,200	10,200
9561	Office Supplies	0	200	0	200	200	200
	Fund Total:	441,829	426,348	452,727	410,799	375,799	375,799
	Organization Total:	441,829	426,348	452,727	410,799	375,799	375,799

Personnel Summary

MAYOR & COUNCIL

Title	Salary Range	2012-13 Elected	2013-14 Elected	2014-15 Elected	2015-16 Elected	2016-17 Elected
Mayor		1	1	1	1	1
Council Members		6	6	6	6	6
Full-time		7	7	7	7	7

FISCAL YEAR 2016-2017 BUDGET

CITY MANAGER'S OFFICE

DEPARTMENT OVERVIEW:

The Office of the City Manager oversees the day to day operations of city government through the management of fifteen departments and division heads, develops a balanced budget for consideration by the City Council, recommends plans for the continued organized growth and development of the City and is committed to developing citizen awareness and involvement. The City Clerk also works in this office. The City Clerk has the responsibility of maintaining the permanent records of the City.

GOALS/MAJOR OBJECTIVES:

Implement policies and directives approved by the City Council

- Exercise proper management over all City departments and promote leadership development throughout the organization.
- Manage the development of the City's annual operating budget, monitor and make necessary adjustments throughout the year.
- Coordinate the development and utilization of public information outlets to maximize information sharing with the citizens.
- Maintain permanent records and respond to public records requests in a timely manner with accurate information.

SIGNIFICANT BUDGET ISSUES:

- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	544,079	550,506	423,220	390,729	390,729	390,729
1260	Salaries & Wages Part-Time	0	25,000	0	0	0	0
1276	Salary Reserve	0	0	0	631,838	517,067	517,067
1810	Social Security	36,776	44,079	27,946	29,891	29,891	29,891
1821	NCLGERS-Retirement	36,940	36,344	27,342	27,940	27,940	27,940
1822	401-K Retirement	12,849	16,105	12,129	11,420	11,420	11,420
1830	Hospital Insurance	34,810	43,920	22,792	20,304	20,304	20,304
1833	Health Insurance Coverage	0	0	0	0	0	0
1850	Unemployment Compensation	0	0	0	0	0	0
1860	Worker's Compensation	936	1,030	990	1,040	1,040	1,040
1932	Medical Exams	0	0	0	0	0	0
1991	Consultant Fees	362,201	5,000	13,800	5,000	5,000	5,000
2203	Employee Appreciation	0	96	0	100	100	100
2323	Other Training	149	0	0	0	0	0
2601	Office Supplies	773	1,000	600	1,000	1,000	1,000
2993	Operational Supplies	9,804	15,000	93,000	15,000	15,000	15,000
3121	Travel	25,528	25,000	15,000	20,000	20,000	20,000
3210	Telephone	3,973	4,010	2,600	2,820	2,820	2,820
3250	Postage	158	600	400	500	500	500
3421	Copy Machine Cost	3,499	3,200	3,500	3,300	3,300	3,300
3511	Building Maintenance	37,337	30,000	25,000	28,500	28,500	98,500
3521	Office Machine Maintenance	0	1,500	0	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	0	100	300	400	400	400
3700	Advertising	31,360	0	0	0	0	0
3702	Communications and Marketing	45,715	20,000	10,114	20,000	20,000	20,000
3703	Air Show Donation	0	0	0	5,000	5,000	5,000
3911	Public Notices	26,616	27,000	25,000	27,000	27,000	27,000
3914	Contract Services	37,246	35,000	36,000	29,500	29,500	29,500
3950	Education Reimbursement	0	550	0	550	550	550
3998	Codify Ordinances	1,048	3,000	1,800	3,000	3,000	3,000
4511	Multi-Peril Insurance	0	0	0	3,290	3,290	3,290
4541	Employee Personal Liability	23	23	23	23	23	23
4911	Subscriptions	212	300	245	300	300	300
4912	Fees & Dues	2,635	5,850	4,800	4,165	4,165	4,165
9561	Office Supplies	255	250	200	250	250	250
	Fund Total:	1,254,922	894,463	746,801	1,284,360	1,169,589	1,239,589
	Organization Total:	1,254,922	894,463	746,801	1,284,360	1,169,589	1,239,589

Personnel Summary

CITY MANAGER

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
City Manager		1	1	1	1	1
Assistant City Manager	88	1	2	2	2	1
Director of Public & Government Affairs	82	1	1	1	1	0
City Clerk	78	1	1	1	1	1
Deputy City Clerk	70	1	1	1	1	1
Military Liaison	PT			1	1	0
Full-time		5	6	6	6	4
Part-time				1	1	

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **HUMAN RESOURCES**

DEPARTMENT OVERVIEW:

Human Resources Management is responsible for all areas of personnel/human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations, and assisting with attracting and maintaining qualified and motivated employees. Specific functions include: recruitment, retention and selection; employee enrollment and orientation; fringe benefit administration and employee education; training; administration of the NeoGov Human Resources Information System; personnel policy administration, development and interpretation; employee relations, which includes the handling of complaints and inquiries; researching and recommending programs, policies and benefits to ensure that the City remains competitive in our market and a progressive and rewarding organization in which to work.

GOALS/MAJOR OBJECTIVES:

- A. Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- B. Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways to develop creative customer service initiatives.
- D. Continue with employment law/compliance/policy updates and training for staff.
- E. Continue to assist in seeking quality and cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure the quality, reliability and affordability of our benefit plans.
- F. Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

Scanning of all (past, present and future) employee personnel records; current location of records does not provide adequate safekeeping of such files; potential for flooding of basement as in previous years which many records were destroyed; allow easier access upon request; relieve the need for file cabinet space; properly destroy paper copies after scan; retention for personnel files are 30 years after separation date.

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. The Program also includes training, which is necessary to maintain proper safety procedures among our employees.

The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Continue efforts to comply with all other applicable safety regulations which have been or will be enacted by the state and federal Occupational Safety and Health Administration.
- B. Continue an effective training program to keep employees informed about property safety procedures.
- C. Expand safety training options through use of online training modules.
- D. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- E. Continue training program to do periodic sessions on various safety related topics.

SIGNIFICANT BUDGET ISSUES:

Keller On-Line Software

This software replaced the First Report software that was used to record on-the-job injuries and process OSHA reports. It monitors workers compensation activity and processes reports for the annual OSHA 300 log. The software also includes a training database and recordkeeping module. When the software was initially purchased, we only had two users (SR. HR Analyst and Occupational Health Nurse), but now that we have a full-time Safety Officer, he also needs a license.

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

DIVISION OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse also is responsible for the City's Worker's Compensation program. He provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury; documentation of the injury or illness. Provides maintenance of individual medical records; provide and maintain American Red Cross CPR/AED and First Aid training; assist with New Hire Orientation to include establishing a rapport with new employees, provide information regarding Workmen's Compensation, Bloodborne Pathogens and Health Beat Wellness Program.

GOALS/MAJOR OBJECTIVES:

- A. Continue monitoring and assistance of the Diabetes Management Program; enrolling employees in the program; educating and responding to inquiries.
- B. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Clear documentation of Worker's compensation cases on First Report electronic program.
- E. Consistently provide one-on-one confidential counseling for all City employees.
- F. Participate as member of the new Wellness Committee.

SIGNIFICANT BUDGET ISSUES:

OSHA standard 1910.95 states "the employer shall administer a continuing, effective hearing conservation program, as described in paragraphs (c) through (o) of this section, whenever employee noise exposures equal or exceed an 8-hour time-weighted average sound level (TWA) of 85 decibels measured on the A scale (slow response) or, equivalently..." Likewise, the City's Hearing Conservation Program policy states that noise levels will be tested and employee's will receive an audiogram (hearing test) initially and annually if they work in a high noise environment. However, testing is currently not being done for employees. We don't have the equipment for the audiograms and also noise studies need to be done to determine which employees require audiograms, i.e. those employees who are exposed to high noise levels in the workplace.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	263,632	336,440	324,680	310,971	310,971	310,971
1260	Salaries & Wages Part-Time	7,519	22,492	24,245	0	0	0
1810	Social Security	19,458	27,489	24,907	23,790	23,790	23,790
1821	NCLGERS-Retirement	18,639	22,777	21,947	22,826	22,826	22,826
1822	401-K Retirement	6,456	10,094	9,738	9,330	9,330	9,330
1830	Hospital Insurance	35,917	43,920	34,116	25,380	25,380	25,380
1860	Worker's Compensation	948	1,043	1,003	1,053	1,053	1,053
1932	Medical Exams	618	150	150	150	150	150
1991	Consultant Fees	14,946	15,000	15,000	20,000	15,000	15,000
2111	Cleaning Supplies	10,214	10,000	10,000	0	0	0
2121	Uniforms	538	200	100	200	200	200
2124	Shoes-Steel Toe	80	240	80	80	80	80
2203	Employee Appreciation	109	175	60	200	200	200
2323	Other Training	8,772	2,350	2,300	5,000	4,000	4,000
2325	Employee Training	660	750	2,500	750	750	750
2392	Health Maintenance Program	74,151	82,000	82,000	100,000	100,000	100,000
2393	Employee Assistance Program	5,205	6,500	6,500	6,500	6,500	6,500
2501	Vehicle Operation/Maintenance	2,126	2,000	1,950	2,000	2,000	2,000
2502	Vehicle Fuel	679	1,000	1,000	1,000	1,000	1,000
2601	Office Supplies	1,973	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	1,205	2,000	2,000	4,000	4,000	4,000
3121	Travel	188	2,000	2,000	4,300	4,300	4,300
3210	Telephone		0	900	960	1,680	1,680
3250	Postage	634	750	750	750	750	750
3410	Printing	767	750	500	750	750	750
3421	Copy Machine Cost	3,077	2,000	3,600	2,000	3,000	3,000
3423	Employee Appreciation Day	7,029	6,000	6,500	6,500	6,500	6,500
3425	Health Fair		0	0	5,000	5,000	5,000
3511	Building Maintenance	3,343	4,000	2,000	1,500	0	0
3701	Employment Advertisements	3,513	3,000	2,500	2,500	2,500	2,500
3950	Education Reimbursement	82	0	0	0	0	0
4521	Auto Liability	585	614	665	712	712	712
4541	Employee Personal Liability	33	33	33	33	33	33
4911	Subscriptions	96	200	0	0	0	0
4912	Fees & Dues	24,880	27,700	27,000	27,700	27,700	27,700
5401	Administrative Car		0	0	0	0	0
9561	Office Supplies	202	200	200	200	200	200
	Fund Total:	518,274	635,867	612,924	588,135	582,355	582,355
	Organization Total:	518,274	635,867	612,924	588,135	582,355	582,355

Personnel Summary

HUMAN RESOURCES

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Human Resources Director	88	1	1	1	1	1
Senior Human Resources Analyst	80	1	1	1	1	1
Safety & Training Coordinator	78	1	0	1	1	1
Human Resources Representative	76	1	1	1	1	1
Human Resources Technician	73	0	0	0	1	1
Administrative Assistant I	70	1	1	1	0	0
Custodian	63	2	2	2	1	0
Full-time		7	6	7	6	5
Permanent Part-time						

DEPARTMENT/DIVISION: COMMUNITY RELATIONS

DEPARTMENT OVERVIEW:

The Community Affairs Department investigates complaints in housing, employment, education, recreation and any public accommodations. It also operates several programs for the city: Hal K. Plonk Disability Walk, Mayor's Disability Luncheon, Diversity Day, Inclusive Cities, the Martin Luther King, Jr. Holiday Breakfast, Human Relations Poster/Essay Contest, Human Relations Inter-faith Breakfast, Human Relations Awards Banquet, Fair Housing Workshops, Mayor's Youth Council, Carver Heights Partners in Education (tutorial assistance), Human Relations training for the New Hire Orientation and School of Government.

There are three advisory committees under the department: Community Affairs Commission, Mayor's Committee for Persons with Disabilities, and the Martin Luther King, Jr. Holiday Committee.

GOALS/MAJOR OBJECTIVES:

- Prevent discrimination
- Assist in settling personal disputes and group conflicts
- Ensure fair housing practices are followed and that public accommodations are accessible.
- Provide facilitations of community dialogues in the area of diversity and conflict resolution
- Provide channels of communication among the various racial, religious and ethnic groups in the City of Goldsboro
- Prepare citizens for appointments to City Boards and Commissions through training provided by the City of Goldsboro School of Government
- Serve as liaison for City Council members with citizen requests

SIGNIFICANT BUDGET ISSUES:

- NONE

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1017 Community Relations
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	157,546	137,033	120,275	51,610	51,610	51,610
1260	Salaries & Wages Part-Time		0	22,799	48,106	48,106	48,106
1810	Social Security	11,725	10,670	10,938	7,629	7,629	7,629
1821	NCLGERS-Retirement	11,138	9,278	8,130	3,789	3,789	3,789
1822	401-K Retirement	3,873	4,111	3,605	1,549	1,549	1,549
1830	Hospital Insurance	19,853	18,300	12,914	5,076	5,076	5,076
1860	Worker's Compensation	556	612	588	617	617	617
1932	Medical Exams		0	0	0	0	0
2201	Comm/Empl Awards & Functions	1,258	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation	0	0	0	0	0	0
2323	Other Training	1,914	2,300	500	2,300	300	300
2601	Office Supplies	1,650	3,000	1,000	3,000	1,500	1,500
2993	Operational Supplies	978	1,500	3,500	1,500	1,500	1,500
3121	Travel	3,752	4,800	4,600	5,800	3,550	3,550
3122	Travel Salary Expense	2,400	2,400	2,400	0	0	0
3250	Postage	2,165	3,000	2,400	3,000	3,000	3,000
3410	Printing	79	275	100	275	0	0
3421	Copy Machine Cost	2,639	700	3,000	3,000	3,000	3,000
3521	Office Machine Maintenance	0	100	0	100	100	100
4541	Employee Personal Liability	14	14	14	14	14	14
4911	Subscriptions	85	217	150	217	0	0
4912	Fees & Dues	240	240	325	275	275	275
9561	Office Supplies	366	500	300	500	250	250
	Fund Total:	222,231	200,550	199,038	139,857	133,365	133,365
	Organization Total:	222,231	200,550	199,038	139,857	133,365	133,365

Personnel Summary

COMMUNITY RELATIONS

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Community Relations Director	82	1	1	1	1	1
Community Relations Specialist	76	1	1	1	1	1
Community Development Specialist	73	0	0	0	0	1
Administrative Assistant I	70	1	1	1	1	1
Full-time		3	3	3	3	4
Permanent Part-time						



FISCAL YEAR 2016-2017 BUDGET

Department/Division: General Government/Paramount Theatre

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to nurture the community's love for the performing arts and improve their quality of life by presenting high-caliber and diverse talent on a local and professional level. We educate and entertain while serving as a destination and landmark to the community's history. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals.
- Continue to build on box office services offered to renters, providing excellent and efficient customer service.
- Seek out more opportunities to bring groups to theatre increasing overnight stays and revenue from occupancy tax.
- Build on existing and create new relationships within the community to increase participation and awareness of our mission.
- Incorporate residency workshops through Dance Initiative grant. Educate community on Contemporary Dance

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI licensing fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance. Performing Art Series includes eight performances & six movies. Contracts are underway and in negotiation. Revenues expected to match or exceed artist fee. Subject to change due to offers and contracts accepted.
- Building expenses: Rigging requirement determined at annual inspection & glass replacement to front façade due to cornice falling off building.
- Travel includes SouthArts Performing Arts Exchange, required attendance by Dance Touring Initiative grant. 75% covered by SouthArts, 25% covered by City of Goldsboro

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	102,827	103,400	104,597	111,521	111,521	111,521
1260	Salaries & Wages Part-Time	71,881	72,050	69,587	69,780	69,780	69,780
1810	Social Security	13,041	13,504	12,677	13,870	13,870	13,870
1821	NCLGERS-Retirement	8,090	7,744	8,012	8,186	8,186	8,186
1822	401-K Retirement	2,815	3,432	3,558	3,346	3,346	3,346
1830	Hospital Insurance	13,930	14,640	12,930	10,152	10,152	10,152
1850	Unemployment Compensation	1,319	1,500	285	0	0	0
1860	Worker's Compensation	230	253	243	255	255	255
1932	Medical Exams	52	0	0	0	0	0
1991	Consultant Fees	420	0	0	0	0	0
2111	Cleaning Supplies	5,952	5,500	5,500	0	0	0
2121	Uniforms	0	300	300	300	300	300
2203	Employee Appreciation	28	32	32	32	32	32
2601	Office Supplies	1,392	1,420	1,420	1,420	1,420	1,420
2993	Operational Supplies	7,281	6,450	7,500	8,520	8,520	8,520
3121	Travel	913	2,295	2,250	1,684	1,684	1,684
3210	Telephone	665	720	779	720	720	720
3250	Postage	1,869	2,000	2,300	3,000	3,000	3,000
3310	Electricity	36,901	42,000	42,000	42,000	42,000	42,000
3330	Natural Gas	4,718	3,000	3,000	3,000	3,000	3,000
3410	Printing	7,859	8,000	8,000	8,000	8,000	8,000
3511	Building Maintenance	25,576	27,865	27,865	64,320	64,320	64,320
3700	Advertising	15,058	15,000	15,000	18,850	18,850	18,850
4511	Multi-Peril Insurance	3,338	3,505	3,576	3,755	3,755	3,755
4541	Employee Personal Liability	9	9	9	9	9	9
4911	Subscriptions	146	145	147	145	145	145
4912	Fees & Dues	270	500	700	1,000	1,000	1,000
4924	Performance Series	50,600	77,180	77,180	71,500	70,500	70,500
4930	Film Festival		0	0	0	0	0
4990	Equipment Expense		0	0	0	0	0
9561	Office Supplies	53	200	75	200	200	200
	Fund Total:	377,233	412,644	409,522	445,565	444,565	444,565
	Organization Total:	377,233	412,644	409,522	445,565	444,565	444,565

Personnel Summary

PARAMOUNT

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Paramount Theater Director	82	1	1	1	1	1
Theater Service Coordinator	74	1	1	1	1	1
Full-time		2	2	2	2	2
Permanent Part-time		1	1	1	1	0



FISCAL YEAR 2016-2017 BUDGET

Department/Division: General Government/Goldsboro Event Center

DEPARTMENT OVERVIEW:

Formerly known as the Goldsboro Country Club and purchased by the City of Goldsboro to serve as the home of the Goldsboro Municipal Golf Course Clubhouse and a venue for public and private events. Venue offers a variety of meeting spaces most notably for banquets, weddings, seminars, celebrations and expositions.

GOALS/MAJOR OBJECTIVES:

- Increase community awareness and usage through promotion
- Create strong partnership with P&R Golf Course staff for collaboration

SIGNIFICANT BUDGET ISSUES:

- Many unknowns for the first year.

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1020 Goldsboro Event Center
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1260	Salaries & Wages Part-Time		0	8,600	25,405	35,405	35,405
1810	Social Security		0	658	1,944	2,709	2,709
2111	Cleaning Supplies		0	2,860	0	0	0
2121	Uniforms		0	0	300	300	300
2391	First Aid		0	200	200	200	200
2601	Office Supplies		0	675	675	675	675
2993	Operational Supplies		0	5,430	11,155	11,155	11,155
3121	Travel		0	300	300	300	300
3250	Postage		0	500	500	500	500
3310	Electricity		0	14,000	37,000	27,000	27,000
3330	Natural Gas		0	0	12,000	12,000	12,000
3410	Printing		0	700	400	400	400
3511	Building Maintenance		0	4,250	15,040	15,040	15,040
3700	Advertising		0	4,300	4,300	4,300	4,300
4511	Multi-Peril Insurance		0	0	1,934	1,934	1,934
5816	Furnace/Electric Air Conditioner		0	0	0	100,000	100,000
9561	Office Supplies		0	200	200	200	200
	Fund Total:	0	0	42,673	111,353	212,118	212,118
	Organization Total:	0	0	42,673	111,353	212,118	212,118

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1020

**FUND - GENERAL
DEPARTMENT - GOLDSBORO EVENT CENTER**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Heating/Air Unit	Replacement/Repair	5816	1	100,000	1	100,000
TOTALS				100,000		100,000

FISCAL YEAR 2016-2017 BUDGET

INSPECTIONS DEPARTMENT

DEPARTMENT OVERVIEW:

The Inspections Department enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This department is also responsible for the issuance of all new ABC license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe dwellings and commercial properties. We also help with the development enhancement process of Goldsboro, and provide extraordinary customer service for the public-at-large to meet the needs of the developing community and support the continual growth of Goldsboro.

GOALS/MAJOR OBJECTIVES:

- Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one stop shop”.
- Further develop a more cohesive operational environment in order to guide the public through the processes easier.
- Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
- Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the work load increases for building/fire inspections.

SIGNIFICANT BUDGET ISSUES:

- Preserve the current software quality by IT support on reporting capabilities and cost associated with Code Enforcement and Minimum Housing.
- Provide paid continuing education, required by their certifications, for Inspectors.
- Provide funding for building demolition of substandard buildings in order to improve the overall appearance of the city and quality of life for the citizens of Goldsboro.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

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Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	395,963	398,959	392,931	398,415	400,124	400,124
1810	Social Security	29,012	30,521	29,617	30,479	30,610	30,610
1821	NCLGERS-Retirement	27,995	27,010	27,350	29,244	29,370	29,370
1822	401-K Retirement	9,729	11,969	12,133	11,953	12,004	12,004
1830	Hospital Insurance	55,618	58,560	51,333	40,608	40,608	40,608
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,616	1,778	1,709	1,794	1,794	1,794
1915	Bank Fees		0	0	9,000	9,000	9,000
1932	Medical Exams	28	200	200	200	200	200
1991	Consultant Fees	0	10,000	10,000	10,000	0	0
2123	Protective Clothing	0	300	300	300	300	300
2203	Employee Appreciation	122	128	128	128	128	128
2323	Other Training	1,507	5,274	5,274	5,274	5,274	5,274
2501	Vehicle Operation/Maintenance	5,761	4,000	6,235	5,000	5,000	5,000
2502	Vehicle Fuel	5,028	6,000	3,345	10,000	10,000	10,000
2601	Office Supplies	3,692	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	9,217	9,560	9,560	900	900	900
3121	Travel	3,140	8,069	8,069	11,069	11,069	11,069
3210	Telephone	2,342	2,520	2,520	3,828	3,828	3,828
3250	Postage	2,961	3,500	4,180	3,500	3,500	3,500
3410	Printing	312	400	400	400	400	400
3421	Copy Machine Cost	79	850	850	850	850	850
3511	Building Maintenance		0	0	2,280	2,280	2,280
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement	3,933	7,000	7,000	10,000	10,000	10,000
3993	Building Demolition	29,904	95,000	95,000	228,700	258,700	258,700
4521	Auto Liability	1,011	1,062	1,149	1,229	1,229	1,229
4541	Employee Personal Liability	47	47	47	47	47	47
4911	Subscriptions	119	200	200	200	200	200
4912	Fees & Dues	1,462	1,612	1,612	1,842	1,842	1,842
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks		20,000	20,000	60,000	20,000	20,000
9561	Office Supplies	358	372	372	372	372	372
	Fund Total:	590,956	709,841	696,464	882,562	864,579	864,579
	Organization Total:	590,956	709,841	696,464	882,562	864,579	864,579

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1024

**FUND - GENERAL
DEPARTMENT - INSPECTIONS**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Compact Pick-Up Truck	Replacement of 2001 Ford Ranger Replacement of 2001 Ford Ranger Replacement of 2001 Ford Ranger	5412	3	60,000	1	20,000
TOTALS				60,000		20,000

Personnel Summary

INSPECTIONS

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Building Code Administrator	82	1	1	1	1	1
Plans Examiner	75	0	1	1	1	1
Builder Inspector	73	5	3	3	3	3
Administrative Assistant II	72	0	0	0	0	1
Minimum Housing Inspector	71	1	1	1	1	1
Administrative Assistant I	70	2	1	1	1	0
Permit Technician	69	1	1	1	1	1
Full-time		10	8	8	8	8
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **DOWNTOWN DEVELOPMENT**

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro to increase the value of the tax base to support the City's growth. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Increase private investment in downtown.
2. Decrease vacancy rates.
3. Decrease percentage of buildings in "poor condition".
4. Increase residential development.
5. Increase quantity, diversity and quality of businesses.
6. Maintain Main Street certification status.
7. Increase public awareness of downtown's value to community.
8. Establish new partnerships and strengthen existing to expand awareness and stakeholder involvement to create new opportunities.
9. Manage and support the DGDC Board and their volunteers that work to benefit downtown.
10. Pursue and obtain funding from alternative sources to support initiatives outlined in the Master Plan and other identified needs.
11. Conduct more business recruitment activities.
12. Provide improved assistance to existing businesses and property owners.
13. Support and spur public or private projects that meet the above goals.

SIGNIFICANT BUDGET ISSUES:

- Fulfilling the expectations and new demands due to influx of interest in downtown due to recent investments.
- Increase levels or number of incentives to meet recruitment, occupancy, development and reinvestment goals needed.
- Implementation of the remaining public capital improvement projects approved in the Master Plan (Union Station, Center Street Streetscape Completion and Cornerstone Commons.
- Marketing Costs & Effectiveness.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	167,383	174,795	176,906	178,249	178,249	178,249
1260	Salaries & Wages Part-Time	6,837	19,132	15,185	19,336	19,336	19,336
1810	Social Security	13,140	14,862	14,301	15,116	15,116	15,116
1821	NCLGERS-Retirement	11,834	11,834	11,955	13,084	13,084	13,084
1822	401-K Retirement	4,139	5,244	5,300	5,348	5,348	5,348
1830	Hospital Insurance	18,552	21,960	19,361	15,228	15,228	15,228
1850	Unemployment Compensation	4,351	4,500	0	0	0	0
1860	Worker's Compensation	406	447	429	450	450	450
1932	Medical Exams	328	0	0	0	0	0
1991	Consultant Fees	0	1,500	1,500	2,000	2,000	2,000
2203	Employee Appreciation	0	64	0	0	0	0
2323	Other Training		180	200	380	380	380
2601	Office Supplies	2,463	6,688	3,000	7,280	7,280	7,280
2993	Operational Supplies	4,194	3,100	6,900	3,100	3,100	3,100
3121	Travel	5,049	4,000	3,000	6,830	6,830	6,830
3210	Telephone		0	0	0	0	0
3250	Postage	1,226	6,000	1,300	6,000	6,000	6,000
3310	Electricity	5,575	7,200	6,500	7,200	7,200	7,200
3521	Office Machine Maintenance	22,667	20,160	20,000	20,160	20,160	20,160
3702	Communications and Marketing	6,149	3,000	3,542	3,500	3,500	3,500
3914	Contract Services	21,464	20,000	22,000	60,900	40,900	40,900
4541	Employee Personal Liability	14	14	14	14	14	14
4911	Subscriptions	0	280	250	280	280	280
4912	Fees & Dues	832	700	930	850	850	850
4991	Downtown Projects	3,608	10,000	10,000	422,824	86,400	86,400
9561	Office Supplies	80	300	200	300	300	300
	Fund Total:	300,291	335,960	322,773	788,429	432,005	432,005
	Organization Total:	300,291	335,960	322,773	788,429	432,005	432,005

Personnel Summary

DOWNTOWN DEVELOPMENT

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
DCDG Director	83	1	1	1	1	1
Promotions Coordinator	77	1	1	1	1	1
Business & Property Development Specialist	77	0	0	1	1	1
Administrative Assistant III	73	1	1	0	0	0
Full-time		3	3	3	3	3
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **INFORMATION TECHNOLOGY/ ADMINISTRATION**

DEPARTMENT OVERVIEW:

The Information Technology Department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

- Connect Public Utilities Water Reclamation Facility to Fiber
- Complete a fiber loop for redundant connections to City Facilities
- Expand storage for our Disaster Recovery Site
- Add security cameras and card access to City Facilities
- Provide more training for IT Staff

SIGNIFICANT BUDGET ISSUES:

- Cost of adding staff needed to meet the City's technology needs.
- Cost to complete fiber connections to City Facilities.
- Cost of Software maintenance and support.
- Cost of future upgrades; technology replacement plans.
- Training costs for IT related training

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1030 Information Technology
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	255,529	289,722	295,208	406,449	331,649	331,649
1260	Salaries & Wages Part-Time	5,314	0	0	0	0	0
1810	Social Security	19,331	22,164	22,162	31,094	25,372	25,372
1821	NCLGERS-Retirement	18,048	19,615	19,955	29,834	24,343	24,343
1822	401-K Retirement	6,360	8,692	8,856	12,194	9,950	9,950
1830	Hospital Insurance	31,001	36,600	32,275	40,608	30,456	30,456
1860	Worker's Compensation	602	662	637	669	669	669
1932	Medical Exams	478	0	0	0	0	0
1991	Consultant Fees	13,500	20,000	20,000	37,000	16,000	16,000
2124	Shoes-Steel Toe		0	540	540	540	540
2203	Employee Appreciation	60	80	80	96	96	96
2323	Other Training	7,000	12,150	12,150	24,150	9,150	9,150
2501	Vehicle Operation/Maintenance	189	500	300	1,000	500	500
2502	Vehicle Fuel	522	1,000	168	1,000	500	500
2993	Operational Supplies	21,798	14,000	14,000	14,000	14,000	14,000
3121	Travel	2,782	7,100	7,100	12,100	8,100	8,100
3210	Telephone	188,566	195,000	195,000	195,000	185,000	185,000
3250	Postage	91	300	38	300	300	300
3511	Building Maintenance		5,500	5,500	0	0	0
3522	Machine/Equipment Maintenance	3,264	800	800	800	800	800
3950	Education Reimbursement	0	1,100	1,100	1,100	0	0
4211	Cisco Smart Net Maintenance	33,531	35,000	37,808	42,000	42,000	42,000
4221	Software License Fees	336,818	330,000	330,000	393,548	350,048	350,048
4541	Employee Personal Liability	23	23	23	23	23	23
4990	Equipment Expense	3,655	2,000	2,000	13,550	6,150	6,150
5157	Software Expense		0	0	0	0	0
5158	Wireless Connections		0	0	0	0	0
5202	Technology Capital	11,429	0	0	0	0	0
5203	Fiber Switches		0	0	0	0	0
5219	Network Equipment		0	0	0	0	0
5222	Network Server		0	0	28,000	0	0
5401	Administrative Car		0	0	0	0	0
5891	Disaster Recovery Server		0	0	0	0	0
	Fund Total:	959,891	1,002,008	1,005,700	1,285,055	1,055,646	1,055,646
	Organization Total:	959,891	1,002,008	1,005,700	1,285,055	1,055,646	1,055,646

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1030

**FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Network Server	VoIP Telephone System Servers	5222	2	28,000		0
TOTALS				28,000		0

Personnel Summary

INFORMATION TECHNOLOGY

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
IT Director	88	1	1	1	1	1
Network Administrator	80	1	1	1	1	1
Server/Database Administrator	80	1	1	1	1	1
Computer Systems Administrator	80	1	1	1	1	1
Web Developer/Computer Systems Administrator	80	1	1	1	1	1
Social Media & Help Desk Technician	73	0	0	0	0	1
Full-time		5	5	5	5	6
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/ADMINISTRATION**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizenry
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Optimize Public Works department in materials, finance, and manpower.

SIGNIFICANT BUDGET ISSUES:

- Rising costs of all petroleum related items, including fuels, oils, tires, asphalt, etc.
- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Neglect of facility infrastructure including... lack of repairs and painting of shelters, lack of maintenance on old car wash, lack of maintenance/upkeep on the perimeter fence, which is now rusted and piece-mealed and dated/ unprofessional furniture in the offices and main reception area

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	135,719	200,867	167,397	206,632	206,632	206,632
1810	Social Security	9,426	15,367	12,030	15,808	15,808	15,808
1821	NCLGERS-Retirement	9,592	13,599	11,493	15,167	15,167	15,167
1822	401-K Retirement	3,335	6,027	5,098	6,199	6,199	6,199
1830	Hospital Insurance	13,915	21,960	15,206	15,228	15,228	15,228
1860	Worker's Compensation	388	427	410	431	431	431
1991	Consultant Fees	3,900	3,600	3,600	3,600	3,600	3,600
2121	Uniforms	185	200	200	300	300	300
2123	Protective Clothing	492	0	0	0	0	0
2124	Shoes-Steel Toe	0	90	90	180	180	180
2203	Employee Appreciation	1,408	1,376	1,376	1,376	1,376	1,376
2323	Other Training	981	1,500	1,300	11,144	2,644	2,644
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	250	500	1,000	500	500	500
2502	Vehicle Fuel	329	500	350	700	700	700
2598	Fuel Tank Maintenance	1,260	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	2,987	4,000	3,500	4,000	4,000	4,000
2993	Operational Supplies	4,333	5,000	4,500	10,000	10,000	10,000
3121	Travel	1,033	1,000	1,200	2,000	2,000	2,000
3210	Telephone	665	720	720	720	720	720
3250	Postage	4	25	10	25	25	25
3310	Electricity	98,068	110,000	110,000	110,000	110,000	110,000
3330	Natural Gas	28,294	26,000	23,000	26,000	26,000	26,000
3410	Printing	0	50	50	50	50	50
3421	Copy Machine Cost	2,824	2,900	2,900	2,900	2,900	2,900
3914	Contract Services	10,700	10,700	10,700	10,700	10,700	10,700
3950	Education Reimbursement	1,100	1,100	0	1,100	1,100	1,100
3996	Clean and Cut Lots	13,576	0	0	0	0	0
4511	Multi-Peril Insurance	15,825	16,616	16,953	17,800	17,800	17,800
4521	Auto Liability	1,018	1,069	1,156	1,237	1,237	1,237
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	200	350	300	700	700	700
5104	Desks		0	0	0	0	0
5213	Lobby Seating		0	0	0	0	0
9561	Office Supplies	100	150	150	150	150	150
	Fund Total:	361,916	446,962	395,958	465,916	457,416	457,416
	Organization Total:	361,916	446,962	395,958	465,916	457,416	457,416

Personnel Summary

PUBLIC WORKS-ADMINISTRATION

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Public Works Director	88	1	1	1	1	1
Deputy Public Works Director	84	0	0	0	1	1
Administrative Assistant III	73	1	1	1	1	1
Full-time		2	2	2	3	3
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/GARAGE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Fleet Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Increase staff training to remain current with the repairs/maintenance of modern vehicles and equipment.
- Track and manage fuel use and advise agencies of same.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.
- Address items as suggested by Garage consultant to increase efficiency and quality of how garage operates.
- Deal with aging fleet and underutilized vehicles.
- Increase staffing to better align to the City's needs.

SIGNIFICANT BUDGET ISSUES:

- Managing rising tire costs and other petroleum related costs.
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles.
- Staff knowledge starting to fall behind of current practices due to lack of training.
- Staff's tools are not where they need to be due, in part, by lack of support from City.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	390,204	414,767	418,076	418,087	418,087	418,087
1220	Salaries & Wages Overtime	336	0	1,564	2,000	2,000	2,000
1260	Salaries & Wages Part-Time	18,505	0	580	0	0	0
1810	Social Security	28,298	31,730	29,633	32,137	32,137	32,137
1821	NCLGERS-Retirement	27,612	28,080	28,357	30,835	30,835	30,835
1822	401-K Retirement	9,607	12,443	12,575	12,603	12,603	12,603
1830	Hospital Insurance	68,061	73,200	58,109	50,760	50,760	50,760
1860	Worker's Compensation	1,929	2,122	2,041	2,143	2,143	2,143
1932	Medical Exams	303	0	0	0	0	0
1991	Consultant Fees	23,040	20,000	20,000	33,150	33,150	33,150
2111	Cleaning Supplies	235	450	400	450	450	450
2123	Protective Clothing	466	450	400	450	450	450
2124	Shoes-Steel Toe	1,130	990	1,040	990	990	990
2323	Other Training	1,486	4,000	3,000	8,450	8,450	8,450
2391	First Aid		1,400	0	0	0	0
2501	Vehicle Operation/Maintenance	2,810	3,000	2,000	3,000	3,000	3,000
2502	Vehicle Fuel	2,178	3,000	2,200	3,000	3,000	3,000
2511	Oil & Lubricants	23,160	35,000	33,000	35,000	35,000	35,000
2520	Tires & Tubes	138,791	140,000	165,000	180,000	160,000	160,000
2521	Tire Repairs	18,172	23,000	23,000	25,000	25,000	25,000
2531	Automotive Parts	280,912	300,000	400,000	458,000	300,000	300,000
2592	Gasoline	457,195	500,000	360,000	500,000	370,000	370,000
2593	Batteries	12,231	12,000	14,000	12,000	12,000	12,000
2595	Car Wash	646	4,000	2,000	4,000	4,000	4,000
2596	Diesel Fuel	323,169	375,000	240,000	400,000	250,000	250,000
2601	Office Supplies	133	250	500	300	300	300
2993	Operational Supplies	25,918	26,978	25,000	25,128	25,128	25,128
2994	Tools	3,051	5,000	4,500	9,100	9,100	9,100
2995	Welding Supplies	1,344	1,500	1,500	1,500	1,500	1,500
2999	Welding Gases	878	900	750	900	900	900
3121	Travel	0	100	500	3,500	3,500	3,500
3210	Telephone	738	840	840	1,380	1,380	1,380
3250	Postage	0	15	5	15	15	15
3410	Printing	0	50	50	50	50	50
3522	Machine/Equipment Maintenance	5,228	7,800	6,800	9,800	9,800	9,800
3531	Outside Repairs	9,117	10,000	115,000	121,000	50,000	50,000
3950	Education Reimbursement	0	3,300	0	1,100	1,100	1,100
4391	Equipment Rent	6,885	7,000	11,000	7,000	7,000	7,000
4511	Multi-Peril Insurance	3,388	3,557	3,630	3,811	3,811	3,811
4521	Auto Liability	1,176	1,235	1,336	1,430	1,430	1,430
4541	Employee Personal Liability	51	51	51	51	51	51
4912	Fees & Dues	86	200	200	200	200	200

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1114 Garage
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4990	Equipment Expense	3,499	0	0	11,050	11,050	11,050
5412	Compact Pick-Up Trucks		0	0	25,000	0	0
5423	Crew-Cab Pick-Up Truck		0	0	0	0	0
5452	Jeep		0	0	35,000	0	0
5527	Miscellaneous Equipment		0	0	26,400	26,400	26,400
5632	Utility Vehicle		0	0	40,000	40,000	40,000
5644	Power Lifts		11,000	0	12,600	0	0
	Fund Total:	1,891,968	2,064,308	1,988,637	2,548,370	1,946,770	1,946,770
	Organization Total:	1,891,968	2,064,308	1,988,637	2,548,370	1,946,770	1,946,770

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1114

**FUND - GENERAL
DEPARTMENT - GARAGE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Compact Pick-Up Truck	Replacement of 2001	5412	1	25,000		0	
Jeep	Replacement of 1998	5452	1	35,000		0	
Misc. Equipment	Wheel Balancer Scan Tool Fuel Proximity Key Reader	5527		26,400		26,400	
Utility Vehicle	Replacement of 1995	5632	1	40,000	1	40,000	***
Power Lifts	Replacements	5644	2	12,600		0	
TOTALS				139,000		66,400	

*** Equipment Loan

Personnel Summary

GARAGE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Fleet Maintenance Superintendent	81	1	1	1	1	1
Fleet Maintenance Supervisor	80	1	1	1	1	1
Senior Fleet Mechanic	73	4	4	5	6	6
Welder	72	1	1	1	1	1
Inventory Specialist	70	1	0	1	1	1
Administrative Support Specialist	70	1	1	0	0	0
Mechanic	69	2	2	1	0	0
Full-time		11	10	10	10	10
Permanent Part-time						

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1115 Garage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4972	Garage Service Credits	-1,219,818	-1,550,000	-1,300,000	-1,550,000	-1,550,000	-1,550,000
	Fund Total:	-1,219,818	-1,550,000	-1,300,000	-1,550,000	-1,550,000	-1,550,000
	Organization Total:	-1,219,818	-1,550,000	-1,300,000	-1,550,000	-1,550,000	-1,550,000

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/BUILDING MAINTENANCE**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued Maintenance of City facilities
- Continue to provide support for other departments
- Begin repair/maintenance of complex's facilities—interior and exterior
- Begin street/parking lot marking refurbishment utilizing 3M tape and traffic paint
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- Excessive cost to repair and/or paint infrastructure due to 20+ years of severe neglect and lack of preventative maintenance efforts
- Personnel shortage hampers ability to effectively maintain and/or perform preventative maintenance on facilities
- Wash rack facility has been neglected to the point where a portion is structurally unstable and needs to be removed

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1133 Building Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	252,575	259,278	258,791	305,885	256,297	256,297
1220	Salaries & Wages Overtime	3,056	2,036	2,000	2,000	3,000	3,000
1274	Call Duty Pay	250	0	0	0	0	0
1810	Social Security	19,165	19,991	19,487	23,554	19,837	19,837
1821	NCLGERS-Retirement	18,108	17,691	17,643	22,599	19,033	19,033
1822	401-K Retirement	6,312	7,840	7,827	9,237	7,779	7,779
1830	Hospital Insurance	40,514	43,920	38,491	35,532	30,456	30,456
1860	Worker's Compensation	1,718	1,385	1,332	1,399	1,399	1,399
1932	Medical Exams	28	0	0	0	0	0
2121	Uniforms	949	1,250	1,250	1,800	1,800	1,800
2123	Protective Clothing	2,719	250	250	550	550	550
2124	Shoes-Steel Toe	535	540	540	540	540	540
2323	Other Training	601	1,500	1,500	1,140	1,140	1,140
2501	Vehicle Operation/Maintenance	5,704	5,500	5,500	5,500	5,500	5,500
2502	Vehicle Fuel	5,005	5,500	4,000	5,500	5,500	5,500
2993	Operational Supplies	25,924	35,000	35,000	35,000	35,000	35,000
2994	Tools	1,692	1,500	1,500	1,500	1,500	1,500
3121	Travel	1,215	1,000	750	1,000	1,000	1,000
3210	Telephone	2,389	2,700	2,700	2,580	2,580	2,580
3250	Postage	0	15	0	15	15	15
3312	Traffic Signal Electricity	-808	0	0	0	0	0
3511	Building Maintenance	104,727	60,000	60,000	114,000	71,500	71,500
3515	Roof Repairs	0	0	0	0	0	0
3517	Roof Repairs-Garage	0	0	0	25,000	20,000	20,000
3522	Machine/Equipment Maintenance	1,817	5,000	5,000	5,000	5,000	5,000
3591	Radio Maintenance	4,421	3,000	3,000	3,000	3,000	3,000
3592	Maintenance Materials	1,518	0	0	0	0	0
3593	Street Repairs	0	0	0	0	0	0
3950	Education Reimbursement	0	2,200	0	2,200	2,200	2,200
4221	Software License Fees	0	0	0	0	0	0
4401	Generator Contract	0	0	0	0	0	0
4511	Multi-Peril Insurance	4,713	4,949	5,049	5,301	5,301	5,301
4521	Auto Liability	1,707	1,792	1,939	2,075	2,075	2,075
4541	Employee Personal Liability	37	37	37	37	37	37
4912	Fees & Dues	0	400	325	400	400	400
4990	Equipment Expense	4,515	0	0	0	0	0
5099	Gates	0	0	0	50,000	0	0
5412	Compact Pick-Up Trucks	0	0	0	25,000	0	0
5422	Bucket Truck	0	0	0	100,000	0	0
5601	Fence/Railings	0	0	0	30,000	0	0
5801	Equipment Shelter	0	20,000	20,000	60,000	25,000	25,000
5810	Gas Pak A/C Units	0	0	0	0	0	0

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1133 Building Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
Fund Total:		511,106	504,274	493,911	877,344	527,439	527,439
Organization Total:		511,106	504,274	493,911	877,344	527,439	527,439

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1133

**FUND - GENERAL
DEPARTMENT - BUILDING MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Gates	Automatic Gates - Maintenance Complex	5099		50,000		0
Compact Pick-Up Truck	Replacement of 1998	5412	1	25,000		0
Bucket Truck	Replacement of 1999	5422	1	100,000		0
Fence/Railings	Replace Public Works Fence Perimeter	5601	1	30,000		0
Equipment Shelters	Repair of Shelters	5801		60,000		25,000
TOTALS				265,000		25,000

Personnel Summary

BUILDING MAINTENANCE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Building Maintenance Superintendent	82	1	1	1	1	1
Signal System Maintenance Supervisor	78	1	1	0	0	0
Senior Building Maintenance Technician	75	2	2	2	2	2
Signal System Maintenance Technician	75	1	1	0	0	0
Building Maintenance Technician	74	1	2	2	2	2
Sign Technician	70	1	0	1	1	1
Maintenance Worker	63	1	0	0	0	0
Full-time		8	7	6	6	6
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/CEMETERIES**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Cemeteries Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry, primarily the proliferation of cremations, cremation services, and the disposition of cremated remains.
- Work with local volunteer group to improve appearance of Willowdale Cemetery.
- Continue efforts to acquire property for Willowdale expansion.
- Work to digitize the majority of records of the division and incorporate the information in Laserfiche.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Future funding for expansions of both cemeteries
- Possible staffing shortage
- Rising costs associated with the Maintenance costs of an aging Equipment/Vehicle Fleet.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	172,970	174,007	176,000	175,826	175,826	175,826
1220	Salaries & Wages Overtime		2,646	2,500	2,600	2,600	2,600
1260	Salaries & Wages Part-Time	7,666	10,640	10,000	10,640	10,640	10,640
1810	Social Security	12,631	14,343	12,967	14,464	14,464	14,464
1821	NCLGERS-Retirement	12,229	11,960	12,009	13,097	13,097	13,097
1822	401-K Retirement	4,249	5,300	5,321	5,353	5,353	5,353
1830	Hospital Insurance	34,752	36,600	32,270	25,380	25,380	25,380
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,650	1,122	1,079	1,133	1,133	1,133
1932	Medical Exams	28	0	0	0	0	0
2121	Uniforms	727	900	900	1,000	1,000	1,000
2123	Protective Clothing	233	300	300	500	500	500
2124	Shoes-Steel Toe	410	450	450	450	450	450
2323	Other Training	320	300	150	300	300	300
2391	First Aid		1,400	1,000	0	0	0
2501	Vehicle Operation/Maintenance	15,517	15,500	21,000	24,500	15,500	15,500
2502	Vehicle Fuel	6,339	7,000	5,000	9,000	7,900	7,900
2993	Operational Supplies	9,404	14,000	14,000	15,000	15,000	15,000
2994	Tools	208	400	400	400	400	400
3121	Travel	0	100	0	100	100	100
3210	Telephone	781	840	840	840	840	840
3250	Postage	3	15	5	15	15	15
3310	Electricity	1,314	1,400	1,500	2,400	1,500	1,500
3321	Heating Fuel	1,163	1,200	800	1,200	1,200	1,200
3410	Printing	0	150	50	150	150	150
3511	Building Maintenance	2,329	4,000	4,000	2,500	2,500	2,500
3994	Tree Service	0	3,600	3,600	10,000	5,000	5,000
4511	Multi-Peril Insurance	596	626	639	671	671	671
4521	Auto Liability	1,169	1,227	1,328	1,421	1,421	1,421
4541	Employee Personal Liability	23	23	23	23	23	23
4990	Equipment Expense		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	23,000	0	0
5431	Riding Lawnmower		0	0	11,000	0	0
5479	Dump Truck (2 Ton)		0	0	0	0	0
5826	Willowdale Cemetery Expansion		0	0	0	0	0
5999	Elmwood Cemetery Expansion		10,000	0	0	0	0
	Fund Total:	286,711	320,049	308,131	352,963	302,963	302,963
	Organization Total:	286,711	320,049	308,131	352,963	302,963	302,963

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-1142

**FUND - GENERAL
DEPARTMENT - CEMETERY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Crew-Cab Pick-Up Truck	Replacement of 1997	5423	1	23,000	1	23,000	***
Riding Mower	New Request	5431	1	11,000		0	
TOTALS				34,000		23,000	

*** Cemetery Fund

Personnel Summary

CEMETERY

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Cemetery Superintendent	78	1	1	1	1	1
Assistant Cemetery Supervisor	72	1	1	1	1	1
Equipment Operator	69	1	1	1	1	1
Maintenance Technician	67	2	2	2	2	2
Full-time		5	5	5	5	5
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **FINANCE DEPARTMENT**

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Revenue sources.
- C. Fund Balance
- D. Departmental capital project funding.
- E. Bond and Debt Financing.
- F. Automatic Meter Reading Procurement.

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 2111 Finance
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	568,347	578,972	583,461	584,495	584,495	584,495
1260	Salaries & Wages Part-Time	19,043	30,000	30,460	32,000	32,000	32,000
1810	Social Security	41,609	46,627	44,556	47,162	47,162	47,162
1821	NCLGERS-Retirement	40,182	39,197	39,457	42,902	42,902	42,902
1822	401-K Retirement	13,982	17,370	17,506	17,535	17,535	17,535
1830	Hospital Insurance	90,081	95,160	83,921	65,988	65,988	65,988
1850	Unemployment Compensation	35,092	0	0	0	0	0
1860	Worker's Compensation	2,472	2,719	2,615	2,746	2,746	2,746
1911	Audit	24,000	27,500	27,500	24,750	24,750	24,750
1915	Bank Fees	59,085	30,000	30,000	30,000	30,000	30,000
1932	Medical Exams	290	0	206	300	300	300
1991	Consultant Fees	41,903	46,000	46,000	49,300	49,300	49,300
2203	Employee Appreciation	272	300	335	300	300	300
2323	Other Training	791	1,300	1,300	1,600	1,600	1,600
2601	Office Supplies	9,409	9,500	9,500	9,500	9,500	9,500
2912	Data Processing Forms	2,510	2,200	2,200	2,500	2,500	2,500
2993	Operational Supplies	2,355	4,000	4,000	4,700	4,700	4,700
3121	Travel	3,201	3,200	3,200	4,000	4,000	4,000
3250	Postage	6,683	7,000	6,800	7,000	7,000	7,000
3410	Printing	948	1,000	900	1,000	1,000	1,000
3421	Copy Machine Cost	121	500	400	500	500	500
3511	Building Maintenance		0	0	1,300	1,300	1,300
3521	Office Machine Maintenance	3,323	3,400	3,300	3,400	3,400	3,400
3522	Machine/Equipment Maintenance	0	1,000	1,000	1,000	1,000	1,000
3999	Tax Listing	298,021	270,000	270,000	270,000	270,000	270,000
4531	Security Bonds	210	500	701	700	700	700
4541	Employee Personal Liability	61	61	61	61	61	61
4911	Subscriptions	159	1,000	900	1,000	1,000	1,000
4912	Fees & Dues	2,085	3,700	3,700	3,250	3,250	3,250
9511	Stockroom-Office Supplies	7,990	8,500	8,000	8,500	8,500	8,500
9561	Office Supplies	324	500	400	500	500	500
	Fund Total:	1,274,549	1,231,206	1,222,379	1,217,989	1,217,989	1,217,989
	Organization Total:	1,274,549	1,231,206	1,222,379	1,217,989	1,217,989	1,217,989

Personnel Summary

FINANCE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Finance Director	88	1	1	1	1	1
Assistant Finance Director	81	1	1	1	1	1
Customer Service Manager	78	1	1	1	1	1
Customer Service Supervisor	76	1	1	1	1	1
Financial Specialist	76	1	1	1	1	1
Accounting Specialist	74	1	1	1	1	1
Payroll Technician	72	1	1	1	1	1
Administrative Assistant II	72	1	1	1	1	1
Accounting Technician	71	1	1	1	1	1
Billing Technician	70	1	1	1	1	1
Customer Service Representative	67	3	3	3	3	3
Full-time		13	13	13	13	13
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 2112 Office Supply Credits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4973	Office Supply Credits	-6,981	-9,000	-8,500	-9,000	-9,000	-9,000
	Fund Total:	-6,981	-9,000	-8,500	-9,000	-9,000	-9,000
	Organization Total:	-6,981	-9,000	-8,500	-9,000	-9,000	-9,000



FISCAL YEAR 2016-17 BUDGET

DEPARTMENT/DIVISION: **PLANNING DEPARTMENT**

DEPARTMENT OVERVIEW:

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction which includes the administration of the City's transportation planning and code enforcement processes.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, condition uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- c. Provide staff support to the Planning Commission, Board of Adjustment, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council with all the necessary information with which to make decisions which will affect its citizenry.
- g. Lead the effort to implement the City's Comprehensive Land Use Plan.
- h. Provide support to other City departments as requested.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary and staffing constraints.
- c. Provide increased staff assistance related to implementation of transportation and comprehensive plan related goals.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	411,625	459,250	385,651	538,966	538,966	538,966
1260	Salaries & Wages Part-Time	7,692	0	0	0	0	20,000
1810	Social Security	33,252	35,133	32,948	41,231	41,231	41,231
1821	NCLGERS-Retirement	32,904	31,092	30,369	39,561	39,561	39,561
1822	401-K Retirement	12,602	13,778	14,456	16,169	16,169	16,169
1830	Hospital Insurance	55,593	58,560	44,725	45,684	45,684	45,684
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,628	2,891	2,780	2,919	2,919	2,919
1932	Medical Exams	28	112	100	180	180	180
1991	Consultant Fees	8,934	15,000	15,102	20,000	15,000	15,000
2203	Employee Appreciation	0	128	128	128	128	128
2323	Other Training	0	2,000	1,200	5,450	2,950	2,950
2501	Vehicle Operation/Maintenance	2,814	2,400	1,500	1,680	1,680	1,680
2502	Vehicle Fuel	2,343	2,800	1,900	1,800	1,800	1,800
2601	Office Supplies	560	840	680	840	840	840
2603	Postage Machine Supplies	35,522	40,000	32,000	32,000	30,000	30,000
2993	Operational Supplies	6,732	5,100	4,200	3,940	3,940	3,940
3121	Travel	825	6,000	3,500	6,050	4,000	4,000
3210	Telephone	1,559	1,320	1,450	1,740	1,740	1,740
3250	Postage	3,065	3,000	3,200	3,180	3,180	3,180
3410	Printing	0	1,875	100	2,400	2,400	2,400
3421	Copy Machine Cost	3,007	3,480	3,800	3,780	3,780	3,780
3513	Tree Replacement	2,680	6,900	6,900	7,900	7,900	7,900
3522	Machine/Equipment Maintenance		0	0	0	0	0
3532	Maintenance of Enhancement Areas	18,450	1,500	9,000	3,000	42,400	42,400
3950	Education Reimbursement		1,100	1,100	1,100	1,100	1,100
3991	Commission Expenses	638	1,960	900	1,760	1,760	1,760
3994	Tree Service	25,390	62,000	64,000	71,218	60,000	60,000
3996	Clean and Cut Lots	42,356	27,700	34,000	41,300	35,000	35,000
4521	Auto Liability	1,337	1,404	1,519	1,625	1,625	1,625
4541	Employee Personal Liability	56	56	56	56	56	56
4911	Subscriptions	0	167	157	170	170	170
4912	Fees & Dues	2,040	3,765	3,000	2,495	2,495	2,495
4990	Equipment Expense		0	0	4,000	0	0
5101	Computer Work Station		0	0	0	0	0
5305	Computerized Signal System		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	21,000	0	0
5558	Paper Copier		0	0	30,000	0	0
9561	Office Supplies	485	480	480	480	480	480
9923	Multi-Use Path Enhancement	74,996	525,005	800,000	0	0	0
9934	Transportation Planning	415,139	450,000	250,000	670,000	450,000	450,000

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
9960	Home Program Match	0	0	0	0	0	0
	Fund Total:	1,205,252	1,766,796	1,750,901	1,623,802	1,359,134	1,379,134
	Organization Total:	1,205,252	1,766,796	1,750,901	1,623,802	1,359,134	1,379,134

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 3151

**FUND - GENERAL
DEPARTMENT - PLANNING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Compact Pick-Up Truck	Replacement of 1998	5412	1	21,000		0
Papier Copier	Replacement of Wide Format Copier	5558	1	30,000		0
TOTALS				51,000		0

Personnel Summary

PLANNING

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Development Services Director	88	0	0	0	0	1
Planning Director	83	1	1	1	1	1
Planning Services Manager	81	1	0	0	0	0
Assistant Planning Director	80	0	0	0	0	1
Senior Planner	78	1	1	1	1	0
Zoning Administrator	78	1	1	1	1	1
Senior Planning Technician	76	1	1	1	1	1
GIS Specialist	75	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
Planning Technician	72	2	1	1	0	0
Environmental Codes Inspector	71	2	1	1	2	2
Administrative Assistant I	70	1	1	1	0	0
Full-time		12	9	9	8	9
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 1019 Postage Service Credits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4974	Postage Credits	-19,675	-30,000	-28,000	-30,000	-30,000	-30,000
	Fund Total:	-19,675	-30,000	-28,000	-30,000	-30,000	-30,000
	Organization Total:	-19,675	-30,000	-28,000	-30,000	-30,000	-30,000

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/STREETS & STORMS**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Streets and Storm Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to improve efficiency of operations
- Streamline grass cutting within the division to help the City be more efficient and save taxpayer money
- Increase efforts to repair/replace hazardous sidewalks sections and cleaning/reshaping of residential open drainage systems
- Improve Street Sweeping service
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
- Execute the P4 Initiative with SJAFB to take on Base and Airfield mowing operations.

SIGNIFICANT BUDGET ISSUES:

- Maintenance costs associated with aging equipment
- Increasing costs of raw material needed for infrastructure repairs (concrete, asphalt, stone, etc.)
- Staffing shortages
- Shortage of serviceable vehicles

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	750,616	820,335	819,819	837,576	837,576	837,576
1220	Salaries & Wages Overtime	9,202	10,176	9,410	10,176	10,176	10,176
1274	Call Duty Pay	1,625	1,500	1,500	3,000	3,000	3,000
1810	Social Security	55,163	63,651	60,430	65,083	65,083	65,083
1821	NCLGERS-Retirement	53,833	56,329	55,923	62,446	62,446	62,446
1822	401-K Retirement	18,657	24,962	24,819	25,523	25,523	25,523
1830	Hospital Insurance	142,483	168,360	141,415	116,748	116,748	116,748
1850	Unemployment Compensation	0	2,000	0	0	0	0
1860	Worker's Compensation	20,838	5,220	5,019	5,270	5,270	5,270
1932	Medical Exams	749	0	0	0	0	0
2121	Uniforms	4,142	4,000	4,000	6,900	6,900	6,900
2123	Protective Clothing	901	1,750	1,700	2,750	2,750	2,750
2124	Shoes-Steel Toe	1,997	1,980	1,980	2,070	2,070	2,070
2323	Other Training	3,121	2,870	2,600	3,795	3,795	3,795
2501	Vehicle Operation/Maintenance	82,205	100,000	105,000	105,000	95,000	95,000
2502	Vehicle Fuel	62,018	75,000	50,000	75,000	50,000	50,000
2591	Fuel For Equipment	677	900	900	3,000	4,000	4,000
2993	Operational Supplies	47,757	38,000	53,000	53,000	50,000	50,000
2994	Tools	976	1,500	1,500	2,500	7,500	7,500
3121	Travel	0	500	300	1,500	1,500	1,500
3210	Telephone	1,952	2,100	2,500	2,748	2,748	2,748
3250	Postage	1	10	1	10	10	10
3410	Printing	0	250	150	250	250	250
3522	Machine/Equipment Maintenance	604	6,000	6,000	6,000	10,000	10,000
3593	Street Repairs	25,568	30,000	30,000	37,000	30,000	30,000
3594	Sidewalk Repairs	13,197	15,656	20,000	25,000	20,000	20,000
3913	Landfill Charges	0	0	0	0	30,000	30,000
3950	Education Reimbursement	0	0	0	1,100	1,100	1,100
3994	Tree Service	0	0	0	0	0	0
4521	Auto Liability	1,899	1,994	2,157	2,308	2,308	2,308
4541	Employee Personal Liability	112	112	112	112	112	112
4543	Insurance Deductible Claims	6,450	0	0	0	0	0
4912	Fees & Dues	195	350	300	400	400	400
4990	Equipment Expense	0	6,050	10,000	24,700	15,700	15,700
5166	Bulldozer	0	0	0	176,000	0	0
5167	Asphalt Infrared Heater	0	0	0	19,500	19,500	19,500
5304	Salt Spreader	0	12,000	12,000	0	0	0
5410	Backhoe	0	0	0	0	0	0
5412	Compact Pick-Up Trucks	0	0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	0	25,000	0	25,000	25,000	25,000
5431	Riding Lawnmower	9,526	0	14,000	0	0	0
5438	Bush Hog	0	5,900	0	5,900	5,900	5,900

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4134 Streets & Storm Sewers-General
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
5453	Pothole Patcher		0	0	196,000	0	0
5461	Rough Mower-PTO		0	0	0	0	0
5481	Cement Mixer		0	0	0	0	0
5486	72" Cut Riding Mower		0	0	14,000	0	0
5490	Street Sweeper	198,843	0	0	0	0	0
5648	Laser		0	0	0	0	0
5727	Skid Steer		0	0	0	0	75,000
5728	Tractor with Loader Attachment		0	0	30,000	30,000	30,000
5991	Storm Drainage Improvements	20,819	5,000	23,000	10,000	10,000	10,000
	Fund Total:	1,536,126	1,489,455	1,459,535	1,957,365	1,552,365	1,627,365
	Organization Total:	1,536,126	1,489,455	1,459,535	1,957,365	1,552,365	1,627,365

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 4134

**FUND - GENERAL
DEPARTMENT - STREETS & STORM SEWERS GENERAL**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Bulldozer	Replacement of Excavator	5166	1	176,000		0	
Asphalt Infrared Heater	New Request	5167	1	19,500	1	19,500	
Crew-Cab Pick-Up Truck	Replacement of 2005	5423	1	25,000	1	25,000	***
Bush Hog Attachment	Replacement	5438	1	5,900	1	5,900	
Pothole Patcher	Replacement of 2001	5453	1	196,000		0	
Riding Mower	Replacement	5486	1	14,000		0	
Skid Steer	New Request	5727	1	75,000	1	75,000	***
Tractor	Replacement of 1998	5728	1	30,000	1	30,000	***
Storm Drainage Impr	Petitioned Storm Drainage Improvements	5991		10,000		10,000	
TOTALS				551,400		165,400	

*** Equipment Loan

Personnel Summary

STREETS & STORMS

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Streets & Storms Superintendent	81	1	1	1	1	1
Streets & Storms Supervisor	78	2	2	2	2	2
Senior Heavy Equipment Operator	74	2	2	2	2	2
Mason	72	1	1	1	1	1
Heavy Equipment Operator	71	4	4	4	4	4
Utility Maintenance Mechanic	70	2	2	2	3	3
Equipment Operator	69	7	6	6	7	7
Maintenance Technician	67	5	3	3	4	4
Full-time		24	21	21	24	24
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4135 Streets & Storm Sewers-Utilities
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
3311	Street Lights	586,814	600,000	600,000	630,000	600,000	600,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	17,675	22,200	22,200	24,200	24,200	24,200
3596	Bridge Inspections & Repairs	2,661	4,000	4,000	0	0	0
5991	Storm Drainage Improvements		0	0	0	0	0
5993	Railroad Signals	0	10,000	0	10,000	0	0
	Fund Total:	607,150	636,200	626,200	664,200	624,200	624,200
	Organization Total:	607,150	636,200	626,200	664,200	624,200	624,200

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 4135

**FUND - GENERAL
DEPARTMENT - STREETS & STORM SEWERS UTILITIES**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Railroad Signals	Railroad Signal Expense	5993		10,000		0
TOTALS				10,000		0

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4136 Street Paving Division
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
3588	Street Resurfacing	532,648	478,261	478,261	1,000,000	500,000	500,000
5911	CP Paving Projects		0	0	300,000	270,000	270,000
5991	Storm Drainage Improvements		0	0	100,000	0	0
	Fund Total:	532,648	478,261	478,261	1,400,000	770,000	770,000
	Organization Total:	532,648	478,261	478,261	1,400,000	770,000	770,000

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 4136

**FUND - GENERAL
DEPARTMENT - STREET PAVING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Faving Projects	Street Paving	5911		300,000		270,000
Storm Drainage Improvements	N. Virginia St. from Brownrigg to Murray St.	5991		100,000		0
TOTALS				400,000		270,000

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/SOLID WASTE DIVISION**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions- Administration, Building Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Solid Waste Division are as follows

GOALS/MAJOR OBJECTIVES:

- Complete transitions from semi-automated refuse/recycling vehicles to fully-automated vehicles.
- Train personnel on fully-automated vehicles for efficient use.
- Extend life expectancy of vehicles and equipment through regular maintenance and upgrades
- Maximize revenue from recycling
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas for foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Purchase Front End Loader used for our commercial dumpster accounts.
- Repair costs and down time associated with aging fleet of equipment outside of refuse/recycling trucks.
- Funds for the purchase of commercial dumpsters. This will allow us to expand our commercial business.
- Purchase of containers to complete transition to Fully-Automated collection.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

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TIME: 05:03:27

Organization: 4143 Solid Waste
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	1,303,281	1,192,388	1,136,821	1,169,363	1,169,363	1,169,363
1220	Salaries & Wages Overtime	4,157	4,580	4,000	4,580	4,580	4,580
1260	Salaries & Wages Part-Time	80,345	10,000	45,000	36,029	36,029	36,029
1272	Holiday Pay	27,894	35,616	18,500	20,000	20,000	20,000
1810	Social Security	103,972	95,071	94,255	94,093	94,093	94,093
1821	NCLGERS-Retirement	94,408	83,446	82,017	87,636	87,636	87,636
1822	401-K Retirement	32,431	36,978	34,797	35,819	35,819	35,819
1830	Hospital Insurance	252,388	248,880	194,862	172,584	172,584	172,584
1850	Unemployment Compensation	0	3,000	0	2,500	2,500	2,500
1860	Worker's Compensation	20,956	8,544	8,216	8,627	8,627	8,627
1932	Medical Exams	1,537	0	0	0	0	0
2121	Uniforms	6,038	8,000	8,000	11,550	11,550	11,550
2123	Protective Clothing	2,416	2,750	2,750	4,000	4,000	4,000
2124	Shoes-Steel Toe	3,575	3,500	3,150	3,500	3,500	3,500
2323	Other Training	1,584	2,000	1,600	2,425	2,425	2,425
2501	Vehicle Operation/Maintenance	279,348	242,500	340,000	350,000	325,000	325,000
2502	Vehicle Fuel	138,928	150,000	130,000	165,000	140,000	140,000
2511	Oil & Lubricants	0	1,250	1,250	1,250	1,250	1,250
2993	Operational Supplies	8,204	18,094	19,000	20,000	20,000	20,000
2994	Tools	772	1,475	1,475	1,475	1,475	1,475
3121	Travel	972	1,500	1,500	3,000	3,000	3,000
3210	Telephone	1,561	1,680	3,300	4,872	4,872	4,872
3250	Postage	176	100	150	100	100	100
3310	Electricity	3,610	3,625	3,625	3,625	3,625	3,625
3410	Printing	4,760	4,540	6,000	4,540	4,540	4,540
3522	Machine/Equipment Maintenance	4,625	10,000	10,000	5,300	5,300	5,300
3604	Trash Container Purchases	227,278	150,000	152,310	256,250	100,000	100,000
3607	Dumpsters	0	0	0	30,000	30,000	30,000
3913	Landfill Charges	353,463	380,000	360,000	400,000	320,000	320,000
3914	Contract Services	3,000	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement	0	4,400	0	4,400	4,400	4,400
4221	Software License Fees	0	0	0	0	0	0
4511	Multi-Peril Insurance	2,342	2,460	2,510	2,635	2,635	2,635
4521	Auto Liability	21,821	22,912	24,789	26,524	26,524	26,524
4541	Employee Personal Liability	224	224	224	224	224	224
4912	Fees & Dues	1,830	2,400	2,400	5,000	5,000	5,000
5402	Garbage Packer	0	0	0	0	0	0
5407	Trash Truck	852,879	285,000	282,000	285,000	85,000	85,000
5462	Sports Utility Vehicle	0	0	0	26,000	0	0
5468	Limb Loader	0	0	0	135,000	0	0
5470	1 Ton Utility Pick-Up Truck	0	0	0	0	0	0
5474	Dump Truck	0	0	0	0	0	0

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4143 Solid Waste
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
5622	Leaf Collector Truck		0	0	0	0	0
5645	Dumpsters		0	0	0	0	0
	Fund Total:	3,840,775	3,019,913	2,977,501	3,385,901	2,738,651	2,738,651
	Organization Total:	3,840,775	3,019,913	2,977,501	3,385,901	2,738,651	2,738,651

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

**CODE: 11- 4143 FUND - GENERAL
DEPARTMENT - SOLID WASTE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Trash Truck	Replacement of 2000	5407	1	285,000	1	85,000	***
Sport Utility Vehicle	Replacement of 1996	5462	1	26,000		0	
Limb Loader	Replacement of 2000	5468	1	135,000		0	
TOTALS				446,000		85,000	

*** Equipment Loan

Personnel Summary

SOLID WASTE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Solid Waste Superintendent	81	1	1	1	1	1
Refuse & Recycling Supervisor	76	3	3	3	3	1
Solid Waste Operations/QAQC Supervisor	76	0	0	0	0	1
Yard Bulk Waste Supervisor	76	0	0	0	0	1
Administrative Assistant III	73	1	1	1	1	1
Heavy Equipment Operator	71	3	3	3	3	3
Equipment Operator	69	17	16	15	15	15
Sanitation Technician	66	23	19	19	11	11
Full-time		48	43	42	34	34
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **ENGINEERING**

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvement, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections. The Traffic Engineer supervises the Goldsboro Traffic Signal System. The system is comprised of over 42 miles of fiber optic cable that currently connects 122 NCDOT and City of Goldsboro signals. Staff is responsible for day to day operations, maintenance, and timing of our area's traffic signals.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Street resurfacing
- Storm drainage improvements
- Traffic signal system
- Stream enhancement and/or restoration
- Managing private development

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4172 Engineering
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	526,488	535,794	528,098	579,542	579,542	579,542
1220	Salaries & Wages Overtime	3,010	5,088	3,871	5,000	5,000	5,000
1274	Call Duty Pay	6,250	6,500	6,500	6,500	6,500	6,500
1810	Social Security	39,876	41,884	39,618	45,215	45,215	45,215
1821	NCLGERS-Retirement	37,869	37,066	36,257	43,383	43,383	43,383
1822	401-K Retirement	13,170	16,425	16,082	17,732	17,732	17,732
1830	Hospital Insurance	55,083	65,880	50,903	50,760	50,760	50,760
1860	Worker's Compensation	1,340	1,474	1,417	1,488	1,488	1,488
1932	Medical Exams	28	0	0	0	0	0
1991	Consultant Fees	31,477	15,000	15,000	26,500	26,500	26,500
2121	Uniforms	345	400	400	400	400	400
2123	Protective Clothing	110	250	250	250	250	250
2124	Shoes-Steel Toe	380	380	380	380	380	380
2203	Employee Appreciation	111	160	125	160	160	160
2323	Other Training	762	5,000	5,000	7,000	5,000	5,000
2391	First Aid	49	50	50	50	50	50
2501	Vehicle Operation/Maintenance	8,446	4,000	4,000	8,500	6,500	6,500
2502	Vehicle Fuel	5,967	6,000	6,000	6,000	6,000	6,000
2601	Office Supplies	475	500	500	500	500	500
2993	Operational Supplies	7,902	13,000	13,000	13,000	13,000	13,000
2994	Tools	472	500	500	500	500	500
3121	Travel	1,308	2,000	2,000	2,000	2,000	2,000
3210	Telephone	2,124	5,220	4,375	4,464	4,464	4,464
3250	Postage	304	300	300	300	300	300
3312	Traffic Signal Electricity	10,334	13,000	13,000	15,000	15,000	15,000
3410	Printing	130	375	300	375	375	375
3421	Copy Machine Cost	4	300	100	300	300	300
3422	Outside Copy Machine Cost	0	100	50	100	100	100
3521	Office Machine Maintenance	460	650	650	650	650	650
3522	Machine/Equipment Maintenance	0	250	250	750	750	750
3592	Maintenance Materials	47,173	45,000	45,000	50,000	50,000	50,000
3700	Advertising	3,460	3,500	3,455	3,500	3,500	3,500
3950	Education Reimbursement		0	0	1,100	1,100	1,100
4221	Software License Fees	15,750	18,000	18,000	18,000	18,000	18,000
4521	Auto Liability	2,806	2,946	3,188	3,411	3,411	3,411
4541	Employee Personal Liability	33	33	33	33	33	33
4911	Subscriptions		0	0	9,000	9,000	9,000
4912	Fees & Dues	3,277	2,520	2,520	2,770	2,770	2,770
4990	Equipment Expense	0	1,000	1,000	1,000	1,000	1,000
5089	Dial Up Channel Conversion		30,000	30,000	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5422	Bucket Truck		0	0	0	0	0

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4172 Engineering
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
5734	GPS Equipment		0	0	21,600	0	0
9561	Office Supplies	360	300	260	300	300	300
	Fund Total:	827,133	880,845	852,432	947,513	921,913	921,913
	Organization Total:	827,133	880,845	852,432	947,513	921,913	921,913

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11-4172

**FUND - GENERAL
DEPARTMENT - ENGINEERING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
GPS Equipment	Trimber R10, 410-470 MHz Radio	5734	1	21,600		0
TOTALS				21,600		0

Personnel Summary

ENGINEERING

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
City Engineer	88	1	1	1	1	1
Civil Engineer	84	1	1	1	1	1
Traffic Engineer	84	1	1	1	1	1
Signal System Maintenance Supervisor	78	0	0	1	1	1
Engineering Technician	76	1	1	1	1	1
Signal System Maintenance Technician	75	0	0	1	1	1
Construction Inspector	75	1	1	1	1	2
Survey Technician	73	1	1	1	1	1
Property Technician	73	1	1	1	1	1
Full-time		7	7	9	9	10
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **FIRE/5120**

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The GFD is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space and trench rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspection and code enforcement, hydrant flushing and inspection, and life safety education. The GFD operates 5 Engine Companies and 1 Ladder Company out of 5 stations throughout the city, along with various administrative vehicles. The GFD has 81 fire personnel and one administrative employee.

GOALS/MAJOR OBJECTIVES:

- Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.
- Replace our Ladder 1 with a new 105 ft Aerial Fire Apparatus.
- Replace two of our oldest administrative staff vehicles with more fuel efficient vehicles.
- Purchase training materials and equipment that allow training to be conducted in-station and at our training facility.
- Establish addition designations of Senior Firefighter to approximately 12 current Firefighters positions at approximately \$1,000 each per position per year at approximately \$12,000 per year.
- Establish a Fire Inspector Educator Captain position to assist the Fire Inspections division with daily inspections tasks, such as inspections, re-inspections, reporting and also be responsible for further developing and maintaining a public fire education and life safety programs and events for the citizens of Goldsboro.

SIGNIFICANT BUDGET ISSUES:

- Our request for overtime pay is \$50,000 which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing which was outlined in our 9S inspection and the previous audit.
- Due to the significant cost amount of maintenance we request funds to replace our 2001 E-One CR 100 Aerial Fire Truck, currently our Ladder 1 with a new 105 ft Aerial Fire Apparatus. This new Ladder will be put on the front line and the current Ladder 1 will be moved to the reserve line as a backup Ladder since we currently do not have a replacement when repairs are being made. The estimated cost is \$1,095,371.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	3,572,813	3,661,046	3,682,686	3,748,609	3,695,382	3,695,382
1220	Salaries & Wages Overtime	26,656	40,703	36,557	50,000	100,000	100,000
1260	Salaries & Wages Part-Time		16,224	12,930	14,976	14,976	14,976
1272	Holiday Pay	133,951	137,373	129,000	130,000	130,000	130,000
1810	Social Security	273,349	294,956	296,877	301,685	301,438	301,438
1821	NCLGERS-Retirement	263,949	259,909	269,843	288,360	288,124	288,124
1822	401-K Retirement	91,603	115,174	121,129	117,859	117,762	117,762
1830	Hospital Insurance	558,370	600,240	527,823	421,308	416,232	416,232
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	42,174	15,377	14,787	15,526	15,526	15,526
1931	Medical Treatment	0	1,700	1,000	2,000	1,700	1,700
1932	Medical Exams	22,736	25,000	25,000	25,000	25,000	25,000
1991	Consultant Fees	21,750	0	2,000	0	0	0
2111	Cleaning Supplies	6,474	8,000	8,000	11,774	7,000	7,000
2121	Uniforms	26,517	50,000	50,000	60,327	50,000	50,000
2123	Protective Clothing	49,529	45,500	47,305	77,510	59,010	59,010
2125	Shoes-Uniform	4,586	7,475	7,475	9,500	8,550	8,550
2203	Employee Appreciation	1,032	1,300	1,300	1,300	1,300	1,300
2323	Other Training	15,929	17,000	17,840	54,053	37,028	37,028
2391	First Aid	4,098	5,500	5,500	8,197	7,197	7,197
2501	Vehicle Operation/Maintenance	67,023	43,700	51,403	92,514	55,514	55,514
2502	Vehicle Fuel	47,614	50,000	39,650	60,000	46,000	46,000
2511	Oil & Lubricants	857	2,000	2,000	4,060	3,060	3,060
2594	Vehicle Repairs	58,504	70,000	70,000	41,150	40,150	40,150
2601	Office Supplies	3,149	4,010	4,010	6,000	5,000	5,000
2993	Operational Supplies	58,941	66,258	119,304	112,497	76,717	76,717
2994	Tools	28,460	10,000	10,469	37,171	20,171	20,171
3121	Travel	1,461	2,000	2,000	2,000	2,000	2,000
3210	Telephone	3,007	3,240	3,700	3,984	3,984	3,984
3250	Postage	437	500	395	600	500	500
3310	Electricity	35,288	36,000	35,611	36,000	36,000	36,000
3330	Natural Gas	7,953	10,000	5,177	10,000	7,000	7,000
3410	Printing	478	750	835	1,250	750	750
3511	Building Maintenance	20,379	40,000	40,000	183,250	30,000	30,000
3521	Office Machine Maintenance	0	500	0	500	500	500
3522	Machine/Equipment Maintenance	11,896	12,705	12,705	23,875	17,875	17,875
3950	Education Reimbursement	1,100	3,300	3,300	3,500	2,500	2,500
4401	Generator Contract	1,390	3,500	3,500	3,500	3,500	3,500
4511	Multi-Peril Insurance	4,012	4,212	4,297	4,512	4,512	4,512
4521	Auto Liability	47,370	49,739	51,442	54,014	54,014	54,014
4541	Employee Personal Liability	388	388	388	388	388	388
4543	Insurance Deductible Claims		0	0	0	0	0

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 5120 Fire Department
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4911	Subscriptions	1,310	1,500	1,550	1,530	1,530	1,530
4912	Fees & Dues	4,453	4,350	4,350	5,400	5,400	5,400
4990	Equipment Expense	38,175	8,620	10,595	27,900	6,100	6,100
5401	Administrative Car		28,000	29,450	37,000	0	0
5431	Riding Lawnmower	5,500	0	0	0	0	0
5444	Fire Pumper	457,788	0	78,120	0	0	0
5496	Aerial Fire Truck		0	0	1,095,371	1,095,371	1,095,371
5521	Fire Hose	0	7,235	6,925	10,725	8,725	8,725
5527	Miscellaneous Equipment		40,558	3,445	169,051	169,051	169,051
5735	Air Packs	24,813	39,760	24,437	53,110	43,110	43,110
5736	Thermal Imaging Camera		11,000	0	0	0	0
5925	Washer		0	0	8,000	0	0
9561	Office Supplies	406	500	500	500	500	500
	Fund Total:	6,047,668	5,856,802	5,876,610	7,427,336	7,016,147	7,016,147
	Organization Total:	6,047,668	5,856,802	5,876,610	7,427,336	7,016,147	7,016,147

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 5120

**FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Admin. Car	Replacements	5401	2	37,000		0	
Aerial Fire Truck	Replacement	5496		1,095,371		1,095,371	***
Fire Hose	Replacement of Fire Hoses	5521		10,725		8,725	
Misc. Equipment	Equipment for Aerial Fire Truck	5527		169,051		169,051	***
Air Packs	Replacements	5735		53,110		43,110	
Washer	Turnout Gear Washer	5925		3,000		0	
TOTALS				1,373,257		1,316,257	

*** Equipment Loan

Personnel Summary

FIRE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Fire Chief	88	1	1	1	1	1
Assistant Fire Chief	84	5	5	5	5	5
Fire Marshall	80	1	1	1	1	1
Fire Captain	78	20	20	20	20	20
Fire Engineer	74	18	18	18	18	18
Administrative Assistant III	73	1	1	1	1	1
Fire Fighter	71	37	36	36	36	27
Senior Fire Fighter	71	0	0	0	0	9
Full-time		83	82	82	82	82
Permanent Part-time						

GOLDSBORO POLICE DEPARTMENT: 6121

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2015/2016, the Police Department was authorized a total of 121 full time positions (110 sworn officers and 11 civilians to include 01 Animal Control Officer), assigned, to three Bureaus (Operations, Support Services, Investigative Services) and the Office of the Chief of Police. In addition, the department was authorized 01 part time Custodian and 01 part time Community Resource Coordinator. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- Continue Crime Prevention and Community Police/Problem Solving initiatives including National Night Out, Crime Watch, Gangs Resistance Education and Training (G.R.E.A.T.) Program, Goldsboro Partners Against Crime (GPAC) the Housing Unit and the Selective Enforcement Unit (SEU).
- Continue to look for solutions to the department's critical need for more space. Estimate the current space available for Evidence Storage to last approximately (1) year.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL:

- Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- Replace (10) Patrol and (02) Administrative vehicles equipped with emergency equipment, and (01) Fleet Maintenance Truck to replace a portion of the fleet having high mileage or have experienced ongoing maintenance problems.
- Planning, Design and Engineering for Expansion of Police Department to include repaving of parking lots. Waterproof Building Exterior, maintenance to building interior to include: repaint interior walls, refinish floors.
- Purchase ShotSpotter Flex: Subscription based service designed to detect, locate and alert on gunfire.
- Purchase Field Base Reporting Module to modernize report writing process making crime analysis and the intelligence function more efficient.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Page: 45
Time: 21:26:49

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	4,671,694	5,134,009	4,518,831	5,123,996	5,123,996	5,123,996
1220	Salaries & Wages Overtime	15,982	5,088	30,000	30,000	30,000	30,000
1260	Salaries & Wages Part-Time	17,495	18,102	18,051	0	0	0
1271	Separation Pay	218,256	231,286	230,316	240,092	240,092	240,092
1272	Holiday Pay	114,228	127,197	100,200	105,000	105,000	105,000
1274	Call Duty Pay	21,089	19,750	19,625	19,750	19,750	19,750
1810	Social Security	374,287	423,798	385,056	422,192	422,192	422,192
1820	LEOB-Retirement	333,382	350,210	332,213	390,868	390,868	390,868
1821	NCLGERS-Retirement	25,080	27,518	27,778	28,840	28,840	28,840
1822	401-K Retirement	233,694	257,096	238,242	256,081	256,081	256,081
1830	Hospital Insurance	719,476	885,720	645,089	614,196	614,196	614,196
1850	Unemployment Compensation	0	3,000	0	0	0	0
1860	Worker's Compensation	46,992	21,775	20,757	21,795	21,795	21,795
1931	Medical Treatment		0	0	0	0	0
1932	Medical Exams	7,463	10,770	8,000	17,808	17,808	17,808
1991	Consultant Fees		40,000	40,000	0	0	0
2111	Cleaning Supplies	4,692	7,324	7,324	7,324	3,662	3,662
2121	Uniforms	26,018	60,000	60,000	152,751	60,000	60,000
2122	Clothing Allowance	11,029	11,500	11,500	16,800	16,800	16,800
2123	Protective Clothing	15,484	23,400	23,400	29,020	29,020	29,020
2124	Shoes-Steel Toe		90	0	0	0	0
2125	Shoes-Uniform	8,532	14,950	14,950	15,760	14,950	14,950
2203	Employee Appreciation	1,250	1,920	1,915	1,968	1,968	1,968
2321	Police Library	1,172	4,501	4,501	6,001	4,501	4,501
2323	Other Training	15,272	23,316	23,316	32,216	32,216	32,216
2501	Vehicle Operation/Maintenance	153,806	148,400	160,000	148,400	123,400	123,400
2502	Vehicle Fuel	193,097	280,000	150,000	280,000	200,000	200,000
2601	Office Supplies	10,976	10,000	10,000	11,000	10,000	10,000
2916	Explorer Post 209	2,047	2,050	2,050	2,050	2,050	2,050
2993	Operational Supplies	140,029	165,000	165,000	392,626	315,626	315,626
2994	Tools		750	750	0	0	0
3121	Travel	12,309	13,000	13,000	23,169	13,000	13,000
3210	Telephone	1,202	1,680	1,680	1,680	1,680	1,680
3250	Postage	1,835	2,000	1,900	2,000	2,000	2,000
3310	Electricity	51,957	48,000	52,000	55,000	55,000	55,000
3330	Natural Gas	8,936	13,000	10,000	13,000	13,000	13,000
3410	Printing	2,966	7,687	7,687	8,027	7,687	7,687
3421	Copy Machine Cost	3,091	4,604	4,604	4,852	4,604	4,604
3511	Building Maintenance	22,052	30,000	30,000	127,584	60,000	60,000
3521	Office Machine Maintenance	34,823	44,976	44,976	81,916	43,671	43,671
3522	Machine/Equipment Maintenance	242	750	750	750	750	750
3525	Police Car Camera Maintenance	1,945	6,000	6,000	6,000	6,000	6,000

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 6121 Police Department
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
3591	Radio Maintenance	7,106	10,620	11,620	10,620	10,620	10,620
3705	Police ShotSpotter Fees		0	0	0	0	0
3950	Education Reimbursement	2,200	3,300	2,200	5,500	4,400	4,400
3953	Gangs Resist Education	4,839	5,538	5,538	5,538	5,538	5,538
3984	Drug Forfeiture-State	4,999	0	0	0	0	0
3987	Drug Forfeiture-Federal	62,299	0	0	0	0	0
3995	Current Operations	25,000	30,000	30,000	30,000	30,000	30,000
4391	Equipment Rent	22,913	27,352	27,352	29,080	29,080	29,080
4402	Heating & Air Conditioner Contract	13,157	13,820	13,397	13,820	13,820	13,820
4511	Multi-Peril Insurance	62,432	65,550	64,599	67,829	67,829	67,829
4521	Auto Liability	11,070	12,593	13,625	14,579	14,579	14,579
4541	Employee Personal Liability	570	575	575	575	575	575
4543	Insurance Deductible Claims	42,850	0	0	0	0	0
4911	Subscriptions	49	167	167	167	167	167
4912	Fees & Dues	4,515	8,200	7,000	10,840	8,200	8,200
4990	Equipment Expense	0	0	0	0	0	0
5090	Digital Data System		0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	115,500	0	0
5157	Software Expense		0	0	208,924	0	0
5401	Administrative Car		19,000	0	48,354	48,354	48,354
5404	Line Cars	137,276	80,436	449,000	241,770	193,416	193,416
5462	Sports Utility Vehicle		29,119	35,000	0	0	0
5471	1/2 Ton Pick-Up Truck		21,500	22,900	22,246	0	0
5527	Miscellaneous Equipment	15,694	0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
9561	Office Supplies	372	388	388	500	388	388
	Fund Total:	7,941,221	8,808,375	8,104,822	9,516,354	8,719,169	8,719,169
	Organization Total:	7,941,221	8,808,375	8,104,822	9,516,354	8,719,169	8,719,169

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 6121

**FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Parking Lot Improv.	Repave Parking Lot	5142		115,500		0
Software Expense	Cellebrite Mobile Forensics	5157		20,154		0
Software Expense	Field Base Reporting & Maintenance	5157		188,770		0
Administrative Car	Replacements	5401	2	48,354	2	48,354
Line Cars	Replacement of Line Cars	5404	10	241,770	8	193,416
1/2 Ton Pick-Up	Replacement	5471	1	22,246		0
TOTALS				636,794		241,770

Personnel Summary

POLICE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Police Chief	88	1	1	1	1	1
Police Major	84	3	3	3	3	3
Police Captain	80	6	6	8	8	8
Police Sergeant	77	12	12	10	10	10
Police Investigator	75	11	12	11	11	11
Assistant Training Specialist	75	0	0	1	1	1
Police Corporal	75	9	9	12	12	12
Narcotics Investigator (Corporal)	75	0	0	0	1	1
Executive Assistant	75	1	1	1	1	1
Administrative Assistant II	72	2	2	2	2	2
Police Officer	72	68	62	63	63	63
Crime Analyst	70	4	4	1	1	1
Animal Control Officer	70	0	0	0	1	1
Police Desk Officer	69	1	1	1	1	1
Police Equipment Maintenance Coordinator	69	1	1	1	1	1
Police Records Technician	68	3	3	3	3	3
Senior Maintenance Technician	68	1	1	1	1	1
Full-time		123	118	119	121	121
Permanent Part-time		1	1	1	1	0
Sworn Positions		113	108	109	110	110
Non-Sworn Positions		10	10	10	11	11

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1219	Employee Membership Benefit		0	0	0	65,000	65,000
1860	Worker's Compensation	0	50,000	50,000	50,000	50,000	50,000
4913	Institute Of Government	4,070	4,200	4,170	14,252	14,252	14,252
4914	League Of Municipalities	24,946	26,500	25,636	26,000	26,000	26,000
4916	Chamber Of Commerce	15,000	15,000	15,000	15,000	15,000	15,000
4917	Wayne County Alliance	75,000	75,000	75,000	25,000	25,000	25,000
4918	National League Of Cities	3,258	3,400	3,258	3,300	3,300	3,300
4920	Arbitrage Rebate Fees	0	2,500	1,300	1,500	1,500	1,500
4932	Literacy Connections of Wayne Co.	5,000	7,000	7,000	10,800	7,000	7,000
4970	Economic Incentive Funding	0	13,000	13,000	8,640	8,640	8,640
4977	General Fund Transfer to UF	250,000	250,000	250,000	250,000	250,000	250,000
4978	Annex Fire Contracts	37,751	37,500	27,000	30,000	30,000	30,000
5916	Annexation Fire Contracts	-2,291	0	0	0	0	0
5952	Tennis Court Reconstruction		0	0	0	20,000	20,000
6993	Boys and Girls Club Donation		0	0	15,000	0	0
6994	Arts Council	25,000	25,000	25,000	35,000	30,000	30,000
7100	Bond Principal	323,576	316,716	316,716	314,407	314,407	314,407
7132	Recreation Center Loan Payment		67,506	67,506	358,083	358,083	358,083
7160	Lease Purchase Payment	554,847	917,862	917,862	1,346,945	1,346,945	1,346,945
7161	City Hall Loan Payment	655,485	637,679	637,679	619,470	619,470	619,470
7164	Paramount Loan Payment		180,922	180,922	440,006	440,006	440,006
7165	Streetscape Debt Svc	116,633	114,036	114,036	111,276	111,276	111,276
7166	Signal Payment		0	0	0	0	0
7167	Tiger Match/Settlement Loan	345,058	373,882	373,882	366,174	366,174	366,174
7168	Police Settlement Payment		209,426	209,426	199,835	199,835	199,835
7169	County Regional Loan (Wayne)	128,649	128,331	128,331	128,012	128,012	128,012
7200	Bond Interest	129,926	118,427	118,427	108,458	108,458	108,458
9922	MLFL, Inc.		0	0	54,000	0	0
9927	Contingency Appropriation	0	85,752	85,752	0	0	0
9933	WAGES	15,000	15,000	15,000	20,000	20,000	20,000
9937	WATCH Donation	20,000	20,000	20,000	40,000	20,000	20,000
9947	Museum	22,000	12,000	12,000	20,000	15,000	15,000
9951	Project Uplift	5,000	5,000	5,000	10,000	5,000	5,000
9952	Communities In Schools Inc	15,000	15,000	15,000	15,000	15,000	15,000
9968	Transfer From General Fund		0	0	0	3,789	3,789
9972	Mental Health Association		0	0	2,250	0	0
9979	Waynesborough Park Donation		0	0	30,000	25,000	25,000
9980	Goldsboro/Wayne Trans Authority	201,989	222,740	257,000	244,386	244,386	244,386
9982	Local Grants	17,125	15,000	15,000	15,000	0	0
9996	WISH Donation		0	0	25,000	5,000	5,000
	Fund Total:	2,988,022	3,964,379	3,985,903	4,952,794	4,891,533	4,891,533

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
	Organization Total:	2,988,022	3,964,379	3,985,903	4,952,794	4,891,533	4,891,533

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 7310

FUND - GENERAL
DEPARTMENT - SPECIAL EXPENSE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Tennis Court Reconstruction	Pickle Ball Courts	5952		20,000		20,000
TOTALS				20,000		20,000

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PARKS AND RECREATION**

DEPARTMENT OVERVIEW:

The Parks and Recreation Department serves the community in 7 program major areas Youth Athletics, Adult Athletics, Seniors, Special Populations, and Youth. The department manages 11 parks, two outdoor pools, greenways, the municipal golf course and a growing number of school outdoor and indoor facilities. Additionally, the department provides a growing greenways and trails system and evolving passive and active parks. Finally, the department directly provides an wide variety special events and serves as host to a growing number of tourism driven events and competitions.

GOALS/MAJOR OBJECTIVES:

- Provide safe and aesthetically pleasing parks
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro
- Create and manage events and competitions that develop the tourism economy
- Lead with innovations and creativity in eastern NC.

SIGNIFICANT BUDGET ISSUES:

- Years of deferred maintenance resulting in difficult and costly to maintain facilities.
- Aging vehicle fleet
- Increases in acreage, facilities, projects and use; with public expectations constricting FT staff over past 5 years.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	936,023	1,022,797	1,002,468	1,398,198	1,260,335	1,260,335
1220	Salaries & Wages Overtime	3,059	0	3,800	0	10,000	10,000
1260	Salaries & Wages Part-Time	236,761	260,000	280,000	495,319	375,000	375,000
1810	Social Security	82,370	98,455	88,136	144,854	125,869	125,869
1821	NCLGERS-Retirement	69,441	70,696	68,146	104,772	95,387	95,387
1822	401-K Retirement	24,020	31,328	30,234	42,823	38,987	38,987
1830	Hospital Insurance	150,104	183,000	144,660	177,660	157,356	157,356
1850	Unemployment Compensation	941	3,000	0	2,500	2,500	2,500
1860	Worker's Compensation	9,231	6,873	6,609	6,939	6,939	6,939
1915	Bank Fees	0	0	0	1,000	1,000	1,000
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	1,367	1,500	0	1,500	1,500	1,500
1991	Consultant Fees	20,731	0	0	0	50,000	50,000
2111	Cleaning Supplies	12,818	15,000	23,000	46,000	46,000	46,000
2121	Uniforms	8,526	7,000	7,000	8,800	8,800	8,800
2123	Protective Clothing	2,185	2,500	1,000	3,750	3,750	3,750
2124	Shoes-Steel Toe	1,449	2,536	2,000	3,088	3,088	3,088
2203	Employee Appreciation	398	400	600	500	500	500
2323	Other Training	922	5,000	5,500	8,100	6,000	6,000
2391	First Aid	90	1,500	700	8,300	8,300	8,300
2501	Vehicle Operation/Maintenance	18,902	16,000	20,000	16,000	16,000	16,000
2502	Vehicle Fuel	20,097	28,000	18,000	38,500	20,000	20,000
2601	Office Supplies	3,459	4,500	5,100	4,850	4,850	4,850
2989	Operational Supplies - Maint.	34,942	41,900	55,000	69,550	50,000	50,000
2993	Operational Supplies	121,844	110,030	125,000	154,359	135,000	135,000
2994	Tools	759	4,010	3,000	16,880	11,000	11,000
3121	Travel	8,059	6,000	7,500	17,200	7,500	7,500
3210	Telephone	5,387	4,680	4,680	5,400	5,400	5,400
3250	Postage	805	900	1,000	500	500	500
3310	Electricity	82,384	93,000	93,000	98,000	98,000	98,000
3330	Natural Gas	12,658	17,000	13,000	17,000	13,000	13,000
3410	Printing	3,676	6,000	7,000	5,000	5,000	5,000
3421	Copy Machine Cost	12,609	11,676	13,000	11,676	11,676	11,676
3424	Stoney Creek Park Development	0	0	0	0	0	0
3511	Building Maintenance	42,864	36,080	51,015	49,500	49,500	49,500
3522	Machine/Equipment Maintenance	42,486	83,196	52,000	96,800	86,800	86,800
3700	Advertising	7,938	23,000	20,000	57,300	25,000	25,000
3910	W. A. Foster Demo/Renov.	0	0	0	0	150,000	150,000
3950	Education Reimbursement	621	3,300	3,300	5,000	3,300	3,300
3993	Building Demolition	0	0	0	0	0	0
3994	Tree Service	750	8,000	8,500	55,000	20,000	20,000
4391	Equipment Rent	16,583	20,000	25,000	79,374	25,000	25,000

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4511	Multi-Peril Insurance	5,560	5,291	5,398	5,668	5,668	5,668
4521	Auto Liability	2,704	2,839	3,072	3,287	3,287	3,287
4541	Employee Personal Liability	115	115	115	115	115	115
4543	Insurance Deductible Claims	198	0	0	0	0	0
4912	Fees & Dues	5,494	6,295	6,000	7,000	7,000	7,000
4990	Equipment Expense	19,775	10,000	35,000	60,600	20,000	20,000
5098	Waterslide		0	0	45,000	0	0
5099	Gates		0	0	0	0	0
5100	Park House Restoration		10,000	0	140,000	0	0
5142	Parking Lot Paving/Improvement		0	0	425,000	0	0
5160	Playground Play Surface	1,912	15,000	27,000	25,000	0	0
5168	Lighting Sports Fields		0	0	12,000	0	0
5401	Administrative Car		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		29,000	30,584	54,000	27,000	27,000
5431	Riding Lawnmower		21,500	21,468	0	0	0
5435	Diesel Dump Truck W/Long Bed		49,000	48,161	0	0	0
5450	Cargo Trailer W/Hitch		0	0	0	0	0
5457	1/2 Ton Pick-Up W/Lift Gate		0	0	0	0	0
5474	Dump Truck		0	0	0	0	0
5502	Bobcat		0	0	75,000	0	0
5527	Miscellaneous Equipment		0	0	24,000	0	0
5531	Lawnmower		0	0	10,988	0	0
5566	Park Signs	0	5,000	6,900	0	0	0
5567	Playground Equipment		0	50,000	75,000	10,000	10,000
5635	Basketball Court Improvements		10,000	1,500	50,000	0	0
5672	Utility Trailer		7,500	7,500	0	0	0
5724	Passenger Van		0	0	128,000	60,000	60,000
5727	Skid Steer		0	0	0	0	0
5732	W.A. Foster Construction		0	0	0	0	0
5812	Skateboard Area	0	0	27,500	0	0	0
5816	Furnace/Electric Air Conditioner		15,000	15,000	0	0	0
5822	Berkeley Park-Restrooms		0	0	95,000	0	0
5837	Shelter Construction		0	0	270,000	0	0
5947	Sidewalks	5,987	5,000	17,580	50,000	5,000	5,000
5952	Tennis Court Reconstruction		0	0	0	0	0
5954	Bridge Construction		0	0	0	0	0
5955	HV Brown-Restrooms		0	0	95,000	0	0
5956	Greenways		0	0	0	0	0
5995	Pipe Ditches-Peacock Park		0	0	0	0	0
9561	Office Supplies	1,018	1,200	1,000	1,200	1,200	1,200
	Fund Total:	2,040,022	2,421,847	2,492,726	4,904,100	3,078,357	3,078,357

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
	Organization Total:	2,040,022	2,421,847	2,492,726	4,904,100	3,078,357	3,078,357

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 11- 7460

**FUND - GENERAL
DEPARTMENT - PARKS & RECREATION**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Water Slide	Peacock Park	5098		45,000		0	
Park House Restoration	Herman Park	5100		140,000		0	
Repave Parking Lots	Fairview, Berkeley	5142		425,000		0	
Playground Surface	Certified Play Surface for Playgrounds	5160		25,000		0	
Lighting Sports Fields	Lighting for Sports Fields	5168		12,000		0	
Crew-Cab Pickup Truck	Replacements	5423	2	54,000	1	27,000	***
Bobcat	New Request	5502		75,000		0	
Misc. Equipment	Shuffle Board - HPC	5527		24,000		0	
Mower	New Request	5531		10,988		0	
Playground Equipment	Replacment of Playground Equipment	5457		75,000		10,000	
Basketball Court Improv.	Court Resurfacing - North End	5635		50,000		0	

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Passenger Van	(1) Replacement, (1) New Request	5724	2	128,000	1	60,000	***
Restrooms	Replacement - Berkeley Park	5822		95,000		0	
Picnic Shelters	Replacement - HV Brown, Herman	5837		270,000		0	
Sidewalks	Sidewalks for Parks	5947		50,000		5,000	
Restrooms	Replacement - H.V. Brown Park	5955		95,000		0	

TOTALS

1,573,988

102,000

*** Equipment Loan

Personnel Summary

PARKS & RECREATION

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Parks & Recreation Director	88	1	1	1	1	1
Assistant Director	84	0	0	0	0	1
Recreation Superintendent	83	1	1	1	1	0
Park Superintendent	83	1	1	1	1	1
Recreation Superintendent-Adaptive	81	0	0	0	0	1
Recreation Superintendent	81	0	0	0	0	1
Special Populations Program Supervisor II	80	1	1	1	1	0
Special Populations Program Supervisor I	79	0	0	0	1	1
Marketing & Special Events Supervisor	77	1	1	1	1	0
Athletic Supervisor	77	1	1	1	1	0
Recreation Therapist	77	1	1	1	0	0
Business Manager	77	1	1	1	1	0
Park Maintenance Crew Supervisor	74	2	2	2	2	2
Custodian Crew Supervisor	74	0	0	0	0	1
Administrative Assistant III	73	0	0	0	0	1
Marketing, Special Events & Revenue Facilities Leader	72	0	0	0	0	1
Administrative Assistant II	72	1	1	1	1	1
Recreation Center Leader	72	2	2	2	2	2
Heavy Equipment Operator	71	0	0	0	0	1
Senior Recreation Center Assistant	70	0	1	1	1	1
Senior Park Technician	70	2	2	2	2	3
Recreation Center Assistant	69	2	1	1	1	2
Marketing & Special Events Assistant	69	0	0	0	1	1
Maintenance Technician	67	0	0	0	0	1
Park Technician	66	6	6	6	6	6
Custodian	63	1	1	1	1	2
Full-time		24	24	24	25	31
Permanent Part-time		1	1	1	1	2

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	291,695	202,103	203,783	126,361	126,361	126,361
1220	Salaries & Wages Overtime		0	0	0	0	0
1260	Salaries & Wages Part-Time	53,807	120,000	110,000	120,000	120,000	120,000
1810	Social Security	24,807	24,803	20,814	18,847	18,847	18,847
1821	NCLGERS-Retirement	20,595	13,683	15,402	9,275	9,275	9,275
1822	401-K Retirement	7,016	6,064	6,829	3,791	3,791	3,791
1830	Hospital Insurance	45,177	29,280	30,985	15,228	15,228	15,228
1860	Worker's Compensation	1,865	2,052	1,973	2,072	2,072	2,072
1915	Bank Fees		0	0	8,500	8,500	8,500
1931	Medical Treatment	0	250	250	250	250	250
1932	Medical Exams	220	350	350	350	350	350
1991	Consultant Fees		0	0	0	0	0
2111	Cleaning Supplies	3,317	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	1,438	3,500	1,500	2,500	2,500	2,500
2123	Protective Clothing	309	900	900	700	700	700
2124	Shoes-Steel Toe	0	1,396	1,395	480	480	480
2203	Employee Appreciation	25	112	100	64	64	64
2323	Other Training	105	500	500	800	800	800
2391	First Aid	0	250	150	500	500	500
2501	Vehicle Operation/Maintenance	1,890	8,000	15,000	9,500	9,500	9,500
2502	Vehicle Fuel	6,803	8,000	8,000	6,000	6,000	6,000
2591	Fuel For Equipment	6,811	12,000	15,000	12,000	12,000	12,000
2601	Office Supplies	575	650	750	1,150	1,150	1,150
2920	Pro Shop Expense	46,657	40,000	45,000	60,000	40,000	40,000
2993	Operational Supplies	56,859	86,225	110,125	57,600	57,600	57,600
2994	Tools	249	1,200	1,200	1,200	1,200	1,200
3121	Travel	267	575	575	825	825	825
3210	Telephone	388	720	720	720	720	720
3250	Postage	287	400	400	400	400	400
3310	Electricity	24,977	15,000	29,000	30,000	7,500	7,500
3330	Natural Gas	8,610	3,000	3,000	4,000	1,000	1,000
3511	Building Maintenance	2,070	0	0	8,000	2,000	2,000
3521	Office Machine Maintenance	0	150	310	150	150	150
3522	Machine/Equipment Maintenance	11,278	15,600	17,000	10,000	10,000	10,000
3700	Advertising	3,738	6,000	15,000	15,000	15,000	15,000
3950	Education Reimbursement		0	0	0	0	0
3994	Tree Service	1,750	3,000	6,000	5,000	5,000	5,000
4391	Equipment Rent	82,594	86,459	90,000	65,086	65,086	65,086
4511	Multi-Peril Insurance	2,115	288	294	308	308	308
4521	Auto Liability	1,426	1,497	1,620	1,733	1,733	1,733
4541	Employee Personal Liability	42	42	42	42	42	42
4911	Subscriptions	66	300	300	300	300	300

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 7461 Golf Course
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4912	Fees & Dues	1,885	1,170	1,170	1,200	1,200	1,200
4990	Equipment Expense		0	0	0	0	0
5095	Club House Construction		0	0	0	0	0
5096	Core Harvester		0	0	0	0	0
5097	Thatching Reel	0	0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	0	0	0
5410	Backhoe		0	0	0	0	0
5439	Tractor		0	0	0	0	0
5485	Greens Mower		5,000	5,000	0	0	0
5527	Miscellaneous Equipment		0	0	0	0	0
5583	Greens Aerator		0	0	0	0	0
5608	Greens Mower Reel		0	0	0	0	0
5632	Utility Vehicle		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
5941	Concrete Pad		0	0	0	0	0
7131	Golf Course Equipment Loan		0	0	0	0	0
9561	Office Supplies	264	300	300	300	300	300
	Fund Total:	711,977	703,819	763,737	603,232	551,732	551,732
	Organization Total:	711,977	703,819	763,737	603,232	551,732	551,732

Personnel Summary

GOLF COURSE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Golf Director	83	1	1	1	1	1
Golf Course Superintendent	81	1	1	1	1	1
Assistant Golf Course Superintendent	74	2	1	1	1	1
Golf Teaching Professional	72	1	1	1	0	0
Heavy Equipment Operator	71	1	1	1	1	0
Maintenance Technician	67	4	2	2	2	0
Full-time		10	7	7	6	3
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0003 Revenue Other Agencies
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8616	HOME FY 02-03		0	0	0	0	0
8650	CDBG Loan Principal Income	12,337	0	0	0	0	0
8651	CDBG Loan Interest Income	1,832	0	0	0	0	0
8652	Home Loan Principal Income	9,137	0	0	0	0	0
8653	Home Loan Interest Income	1,153	0	0	0	0	0
8657	HOME FY 08-09		0	0	0	0	0
8658	CDBG FY 09-10		0	0	0	0	0
8661	CDBG FY 10-11		0	0	0	0	0
8663	CDBG FY 11-12		0	0	0	0	0
8664	HOME FY 11-12		0	0	0	0	0
8665	CDBG FY 12-13		0	0	0	0	0
8666	HOME FY 12-13		0	0	0	0	0
8667	CDBG FY 13-14	38,271	0	0	0	0	0
8668	HOME FY 13-14	41,532	0	0	0	0	0
8669	CDBG FY 14-15	631,549	117,223	0	3,750	3,750	3,750
8670	HOME FY 14-15	118,546	70,839	0	0	0	0
8671	CDBG FY 15-16		0	0	4,137	4,137	4,137
8672	HOME FY 15-16		0	0	52,703	52,703	52,703
	Fund Total:	854,357	188,062	0	60,590	60,590	60,590
	Organization Total:	854,357	188,062	0	60,590	60,590	60,590

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 3214 CDBG FY 14-15
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1842	Public Facilities	453,050	117,223	0	3,750	3,750	3,750
	Fund Total:	453,050	117,223	0	3,750	3,750	3,750
	Organization Total:	453,050	117,223	0	3,750	3,750	3,750

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 3216 CDBG FY 15-16
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1213	Salaries & Wages-Administration		0	0	510	510	510
1215	Disp/Legal Services-Admin		0	0	73	73	73
1500	Rehabilitation Homeowners		0	0	35	35	35
1811	Social Security-Administration		0	0	365	365	365
1823	NCLGERS Retirement-Administration		0	0	150	150	150
1831	Hospital Insurance-Administration		0	0	1,384	1,384	1,384
2323	Other Training		0	0	775	775	775
2601	Office Supplies		0	0	125	125	125
2993	Operational Supplies		0	0	250	250	250
3121	Travel		0	0	470	470	470
	Fund Total:	0	0	0	4,137	4,137	4,137
	Organization Total:	0	0	0	4,137	4,137	4,137

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 3217 HOME FY 15-16
 Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1213	Salaries & Wages-Administration		0	0	13	13	13
1811	Social Security-Administration		0	0	88	88	88
1823	NCLGERS Retirement-Administration		0	0	37	37	37
1831	Hospital Insurance-Administration		0	0	277	277	277
1904	1st Time Homebuyer Assistance-Home		0	0	29,449	29,449	29,449
9961	CHDO-Set Aside		0	0	22,839	22,839	22,839
	Fund Total:	0	0	0	52,703	52,703	52,703
	Organization Total:	0	0	0	52,703	52,703	52,703

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0003 Revenue Other Agencies
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8206	Proceeds from Capital Lease		365,000	365,000	0	273,000	273,000
8705	General Fund Transfer	0	250,000	250,000	250,000	250,000	250,000
	Fund Total:	0	615,000	615,000	250,000	523,000	523,000
	Organization Total:	0	615,000	615,000	250,000	523,000	523,000

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0004 Charges For Services
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8170	Current Water Charges	5,647,601	5,750,000	5,790,444	5,760,000	5,833,800	5,833,800
8172	Utility fund-Miscellaneous Recv	1,237,698	1,200,000	1,233,682	1,240,000	1,270,000	1,270,000
8183	Insufficient Check Penalty	5,209	5,100	3,736	3,500	3,500	3,500
8277	Current Sewer Charges	7,957,966	7,800,000	7,797,624	7,800,000	7,894,888	7,894,888
8279	Late Payment Fee	223,820	225,000	227,870	225,000	225,000	225,000
8367	Service Penalty	113,257	105,000	110,398	108,000	108,000	108,000
8373	Applied Deposits	207,499	200,000	199,136	200,000	200,000	200,000
8375	Sewer Taps	23,875	15,000	14,597	12,000	12,000	12,000
8384	Reconnection Fee	17,024	15,000	15,277	15,000	15,000	15,000
8474	Water Taps	13,500	10,000	9,150	9,500	9,500	9,500
8492	Compost Revenue	38,471	30,000	37,484	35,000	35,000	35,000
8495	BFP Fees		0	0	100,000	45,000	45,000
	Fund Total:	15,485,920	15,355,100	15,439,398	15,508,000	15,651,688	15,651,688
	Organization Total:	15,485,920	15,355,100	15,439,398	15,508,000	15,651,688	15,651,688

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0005 Capital Returns
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8180	Investment Interest	4,019	2,500	9,690	9,000	9,000	9,000
8484	Water Assessments	1,327	800	0	0	0	0
8485	Sewer Assessments	5,299	4,200	45	0	0	0
8486	Water Assessment Interest	894	400	600	0	0	0
8487	Sewer Assessment Interest	1,699	800	705	0	0	0
	Fund Total:	13,238	8,700	11,040	9,000	9,000	9,000
	Organization Total:	13,238	8,700	11,040	9,000	9,000	9,000

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0006 Miscellaneous Revenue
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8190	Other Miscelleneous Revenue	229,605	152,000	212,566	200,000	205,000	205,000
	Fund Total:	229,605	152,000	212,566	200,000	205,000	205,000
	Organization Total:	229,605	152,000	212,566	200,000	205,000	205,000

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0007 Fund Balance Withdrawal
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8583	Fund Balance Withdrawal		273,794	0	0	105,000	184,751
	Fund Total:	0	273,794	0	0	105,000	184,751
	Organization Total:	0	273,794	0	0	105,000	184,751

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC WORKS/DISTRIB & COLLECT**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Begin a proactive assessment of our infrastructure (systems integrity project) including NASSCO standards
- Train personnel on NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- New Systems Integrity project requires purchase of 2 additional Robotic Cameras to increase efficiency of data collection.
- New emergency response camera to trouble-shoot problems in the field as they occur instead of collecting data for mapping system.
- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Costs for new meters to be “lead free” will increase cost of standard operation

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	930,242	979,564	984,057	1,100,838	1,033,712	1,033,712
1220	Salaries & Wages Overtime	25,105	20,352	21,000	20,000	20,000	20,000
1274	Call Duty Pay	4,875	5,000	4,125	5,000	5,000	5,000
1810	Social Security	70,978	76,883	74,320	86,127	80,992	80,992
1821	NCLGERS-Retirement	67,962	68,039	67,834	82,637	77,710	77,710
1822	401-K Retirement	23,785	30,151	30,092	33,776	31,762	31,762
1830	Hospital Insurance	171,990	190,320	165,448	152,280	142,128	142,128
1850	Unemployment Compensation		3,000	5,777	5,000	5,000	5,000
1860	Worker's Compensation	27,176	4,808	4,624	4,855	4,855	4,855
1932	Medical Exams	590	0	0	0	0	0
1991	Consultant Fees	-4,750	0	0	0	0	0
2121	Uniforms	4,964	9,100	9,100	10,500	10,500	10,500
2123	Protective Clothing	5,825	6,000	6,000	7,200	7,200	7,200
2124	Shoes-Steel Toe	2,603	2,250	2,000	2,700	2,700	2,700
2203	Employee Appreciation	383	416	416	416	416	416
2323	Other Training	9,885	6,955	6,300	6,925	6,925	6,925
2501	Vehicle Operation/Maintenance	81,846	75,000	73,000	80,000	75,000	75,000
2502	Vehicle Fuel	61,380	75,000	55,000	80,000	60,000	60,000
2993	Operational Supplies	205,464	290,000	275,000	300,000	261,794	261,794
2994	Tools	6,648	7,500	7,500	7,500	7,500	7,500
2997	Water Meters & Boxes	56,855	190,000	60,000	210,000	100,000	100,000
3121	Travel	3,736	3,000	3,000	3,500	3,500	3,500
3210	Telephone	4,568	4,920	4,920	5,340	5,340	5,340
3250	Postage	811	900	750	900	900	900
3410	Printing	594	1,600	1,200	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	43,238	67,000	45,000	95,000	79,000	79,000
3523	Fire Hydrants/Water Valve Repl	14,757	130,000	130,000	175,000	110,000	110,000
3914	Contract Services		0	0	33,904	0	0
3994	Tree Service		0	0	0	0	0
4210	Data Processing Equipment Rent	0	2,500	0	0	0	0
4391	Equipment Rent	0	500	0	500	500	500
4511	Multi-Peril Insurance	2,081	2,185	2,229	2,341	2,341	2,341
4521	Auto Liability	4,920	5,166	5,589	5,980	5,980	5,980
4541	Employee Personal Liability	122	122	122	122	122	122
4543	Insurance Deductible Claims	6,437	0	0	0	0	0
4912	Fees & Dues	3,276	3,500	2,420	3,740	3,740	3,740
4990	Equipment Expense	11,842	0	10,000	8,000	8,000	8,000
5150	Excavator		0	0	193,000	193,000	193,000
5153	Mapping City Water System	24,220	0	0	0	0	0
5157	Software Expense		0	0	0	0	0
5221	Laptop Computer		0	0	0	0	0
5303	Heavy-Duty Mower		0	0	0	0	0

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4175 Maintenance
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
5401	Administrative Car		0	0	0	0	0
5403	Jet-Vac Rodder		365,000	365,407	0	0	0
5410	Backhoe	96,017	0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	38,000	38,000	38,000
5420	Tandem Dump Truck		0	0	100,000	0	0
5431	Riding Lawnmower		0	0	0	0	0
5480	Equipment Transport Trailer		0	0	0	0	0
5632	Utility Vehicle	74,112	38,000	46,280	150,000	80,000	80,000
5697	Pipe Inspection Camera	120,000	88,000	88,000	175,000	50,000	50,000
5863	Manhole Rehabilitation	0	0	0	0	0	0
5930	Sanitary Sewer Rehabilitation		0	0	0	0	0
5982	Water Improvements		0	0	0	0	0
7160	Lease Purchase Payment	32,613	30,629	30,629	100,199	100,199	100,199
7162	AMR Loan Payment	140,592	137,462	137,462	134,134	134,134	134,134
	Fund Total:	2,337,742	2,920,822	2,724,601	3,422,014	2,749,550	2,749,550
	Organization Total:	2,337,742	2,920,822	2,724,601	3,422,014	2,749,550	2,749,550

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 61- 4175

**FUND - UTILITY
DEPARTMENT - MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Excavator	Replacement	5150		193,000		193,000	***
Compact Pick-Up Truck	Replacements for Meter Reader Trucks	5412	2	38,000	2	38,000	
Tandem Dump Truck	Replacement for 2003	5420		100,000		0	
Utility Vehicle	Replacement (1), New Requests (3)	5632	4	150,000	2	80,000	***
Pipe Inspection Camera	Main Line Camera Pipe Line Camera	5697		175,000		50,000	
Total				656,000		361,000	

*** Equipment Loan

Personnel Summary

DISTRIBUTIONS & COLLECTIONS

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Distribution & Collections System Superintendent	82	1	1	1	1	1
Material Controller	74	1	1	1	1	0
Distribution Supervisor	74	1	1	1	1	1
System Integrity Supervisor	74	1	1	1	1	1
Collections Supervisor	74	1	1	1	1	1
Procurement Specialist	73	0	0	0	0	1
Meter Shop Supervisor	73	1	1	1	1	1
Systems Integrity Operator	72	0	0	1	1	1
Systems Integrity Technician	71	4	4	1	1	3
Utility System Operator	71	0	0	4	4	4
Utility Maintenance Mechanic	70	3	2	7	7	7
Meter Reader	68	10	10	6	6	6
Administrative Support Specialist	67	1	0	0	0	0
Utility Maintenance Technician	67	2	2	1	1	1
Warehouse Specialist	67	1	0	0	0	0
Full-time		27	24	26	26	28
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **P.U./WATER TREATMENT PLANT**

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2015, an average of 4.8 MGD of drinking water was produced.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
2. Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
3. Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
4. Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. The Neuse River Restoration Feasibility Study will show if it is possible to return the river to its natural system as it had been in the early 1940s before the US Army Corps of Engineers dug a cut-off through a curve of the river and constructed a flood control structure that has been proven to be ineffective. The unintended consequences of the 1940's project was that the decreased water velocities in the main channel of the Neuse River downstream of the cut-off has caused considerable sedimentation. The sedimentation problem has created difficulties for the city's intake screen. The City has expressed interest to participate in a Corps of Engineers' Feasibility Study regarding the long-term plan to restore the Neuse River in the vicinity of the flood control structure, improving the sediment deposit issue at the City's water intake structure. If the Neuse River Restoration Feasibility Study indicates that this project is not feasible, then a new water intake structure upstream of the cut-off, should be considered.
2. The Water Treatment Plant's sludge handling system is 25 years old and has continual maintenance and reliability problems. The sludge handling equipment is scheduled to be rehabilitated during this year.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	508,854	514,498	517,810	517,179	517,179	517,179
1220	Salaries & Wages Overtime	1,574	5,088	0	5,000	5,000	5,000
1272	Holiday Pay	8,271	7,124	7,887	7,000	7,000	7,000
1810	Social Security	38,433	40,294	39,650	40,483	40,483	40,483
1821	NCLGERS-Retirement	36,672	35,659	37,039	38,842	38,842	38,842
1822	401-K Retirement	12,742	15,802	16,432	15,876	15,876	15,876
1830	Hospital Insurance	69,518	80,520	64,570	55,836	55,836	55,836
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,922	2,190	2,106	2,211	2,211	2,211
1911	Audit	11,250	11,250	12,375	12,375	12,375	12,375
1915	Bank Fees		30,000	30,000	30,000	30,000	30,000
1931	Medical Treatment	0	50	50	50	50	50
1932	Medical Exams	56	500	500	500	500	500
1986	Consultant Fees - IT	13,500	21,200	21,200	21,200	21,200	21,200
1991	Consultant Fees	109,390	15,000	15,000	14,000	14,000	14,000
1997	Consultant Study		0	0	250,500	199,500	199,500
2111	Cleaning Supplies	2,561	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	1,741	2,700	2,700	2,700	2,700	2,700
2123	Protective Clothing	1,418	1,500	1,500	1,500	1,500	1,500
2124	Shoes-Steel Toe	889	1,000	1,000	1,000	1,000	1,000
2203	Employee Appreciation	176	176	176	176	176	176
2323	Other Training	997	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	1,361	1,500	2,700	2,000	2,000	2,000
2502	Vehicle Fuel	2,255	3,000	3,000	3,000	3,000	3,000
2591	Fuel For Equipment	2,962	4,000	3,000	4,000	4,000	4,000
2601	Office Supplies	1,991	2,000	2,100	2,500	2,500	2,500
2993	Operational Supplies	61,180	70,000	70,000	71,500	71,500	71,500
2994	Tools	862	2,000	2,000	1,000	1,000	1,000
2998	Chemicals	544,154	640,500	640,500	636,000	626,000	626,000
3121	Travel	965	2,220	2,220	2,220	2,220	2,220
3210	Telephone	819	840	1,300	1,308	1,308	1,308
3250	Postage	32,418	36,000	35,000	36,000	36,000	36,000
3310	Electricity	222,859	235,000	232,000	235,000	235,000	235,000
3330	Natural Gas	5,152	7,200	6,500	7,200	7,200	7,200
3410	Printing	12,430	14,000	14,000	14,000	14,000	14,000
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	49,576	15,000	22,000	19,500	15,000	15,000
3521	Office Machine Maintenance	258	1,500	1,500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	274,155	392,000	387,000	337,000	317,000	317,000
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	41,350	25,000	44,118	30,000	30,000	30,000
3992	Water Analysis	9,066	17,000	16,000	17,000	17,000	17,000

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4391	Equipment Rent	545	2,500	2,500	2,500	2,500	2,500
4401	Generator Contract	7,522	5,600	5,600	5,600	5,600	5,600
4511	Multi-Peril Insurance	58,819	61,760	64,929	69,922	69,922	69,922
4521	Auto Liability	1,169	1,227	1,328	1,421	1,421	1,421
4541	Employee Personal Liability	51	51	51	51	51	51
4911	Subscriptions	446	1,750	1,750	1,750	1,750	1,750
4912	Fees & Dues	4,192	4,270	4,450	4,670	4,670	4,670
4990	Equipment Expense	0	3,000	8,825	17,730	12,780	12,780
4993	General Overhead	367,944	465,056	465,056	465,056	402,550	402,550
4996	Finance	325,250	432,122	432,122	432,122	456,746	456,746
4998	Engineers	208,440	326,070	326,070	326,070	368,765	368,765
5091	Trac Vac Sludge Removal Project		0	0	180,000	180,000	180,000
5094	Flood Control Structure	301,136	0	0	0	0	0
5202	Technology Capital	9,342	12,000	12,000	46,000	46,000	46,000
5412	Compact Pick-Up Trucks	0	0	0	0	0	0
5431	Riding Lawnmower		0	0	18,000	18,000	18,000
5451	Generator		260,000	260,000	0	0	0
5527	Miscellaneous Equipment	13,290	5,000	5,000	5,900	0	0
5688	SCADA System	36,226	0	0	0	0	0
5692	Caustic Feed Pump		0	0	0	0	0
5807	Light Fixtures		17,500	17,500	0	0	0
5868	Sedimentation Enhancement Project		0	0	0	0	0
5888	Hypo Day Tank	0	0	0	0	0	0
5891	Disaster Recovery Server	0	0	0	0	0	0
5957	Water Plant Expansion		200,000	200,000	0	0	0
7100	Bond Principal	46,383	0	0	0	0	0
7120	Water Loan Principal	633,060	633,061	633,061	483,061	483,061	483,061
7200	Bond Interest	1,855	0	0	0	0	0
7220	Water Loan Interest	162,135	144,849	144,849	134,387	134,387	134,387
8265	Annexation Water Payment		0	0	0	0	0
9561	Office Supplies	284	350	350	350	350	350
	Fund Total:	4,341,866	4,912,502	4,923,399	4,714,771	4,623,234	4,623,234
	Organization Total:	4,341,866	4,912,502	4,923,399	4,714,771	4,623,234	4,623,234

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 61- 4176

**FUND - UTILITY
DEPARTMENT - WATER PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Trac Vac Project	Sludge Removal Project	5091		180,000		180,000
Technology Capital	Fiber to Public Utility Buildings	5202		46,000		46,000
Riding Mower	Replacement	5431		18,000		18,000
Misc. Equipment	Pressure Washer	5527		5,900		0
TOTALS				249,900		244,000

Personnel Summary

WATER TREATMENT PLANT

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	80	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Maintenance Mechanic/Operator IV	74	1	1	1	1	1
Treatment Plant Operator	74	5	5	5	5	5
Operator II	71	1	1	1	1	1
Water Treatment Plant Specialist	68	1	1	1	1	1
Full-time		11	11	11	11	11
Permanent Part-time						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **P.U./WATER RECLAMATION FACILITY**

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2015, an average of 10.35 MGD of wastewater was treated. Of this amount, 1.42 MGD was used purchased capacity. There is still 1.66 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
2. Maintain the Water Reclamation Facility and twenty-six wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
3. Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

The significant wastewater budget issues are #2 Mechanical Aerator Rebuild and Sand Replacement in Sand Filters #3 and #4.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	854,985	876,082	869,162	941,483	871,483	934,771
1220	Salaries & Wages Overtime	3,841	3,053	2,657	3,000	3,000	3,000
1272	Holiday Pay	7,767	7,124	6,641	7,000	7,000	7,000
1274	Call Duty Pay	6,500	6,500	6,500	6,500	6,500	6,500
1810	Social Security	63,784	68,305	66,265	73,286	67,931	72,773
1821	NCLGERS-Retirement	61,728	60,448	60,888	70,316	65,178	69,824
1822	401-K Retirement	21,442	26,787	27,020	28,740	26,640	28,539
1830	Hospital Insurance	129,601	139,080	122,077	101,520	96,444	101,520
1860	Worker's Compensation	3,275	3,603	3,464	3,637	3,637	3,637
1911	Audit	11,250	11,250	12,375	12,375	12,375	12,375
1915	Bank Fees	49,215	48,000	56,000	57,000	57,000	57,000
1931	Medical Treatment	0	50	50	50	50	50
1932	Medical Exams	519	550	550	550	550	550
1991	Consultant Fees	11,587	25,000	25,000	10,000	10,000	10,000
2111	Cleaning Supplies	3,493	4,000	4,000	4,000	4,000	4,000
2121	Uniforms	4,820	4,000	4,000	4,000	4,000	4,000
2123	Protective Clothing	1,980	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	1,324	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation	287	288	288	288	288	288
2323	Other Training	972	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	10,612	12,000	12,000	12,000	12,000	12,000
2502	Vehicle Fuel	16,702	22,000	19,000	22,000	19,000	19,000
2591	Fuel For Equipment	6,216	8,000	7,000	8,000	8,000	8,000
2601	Office Supplies	2,488	3,000	3,000	3,000	3,000	3,000
2993	Operational Supplies	82,212	99,500	89,500	148,000	128,000	128,000
2994	Tools	695	1,000	1,110	1,000	1,000	1,000
2998	Chemicals	59,588	101,400	96,400	101,000	96,000	96,000
3121	Travel	3,564	6,175	6,175	6,175	6,175	6,175
3210	Telephone	3,975	9,080	9,080	10,404	10,404	10,404
3250	Postage	35,224	38,000	38,000	38,000	38,000	38,000
3310	Electricity	570,005	545,000	545,000	545,000	540,000	540,000
3410	Printing	12,430	14,000	14,000	14,000	14,000	14,000
3421	Copy Machine Cost	0	175	175	175	175	175
3511	Building Maintenance	58,208	13,500	13,500	13,500	13,500	13,500
3521	Office Machine Maintenance	1,264	2,900	3,000	3,000	3,000	3,000
3522	Machine/Equipment Maintenance	296,870	734,000	734,000	617,000	600,000	600,000
3990	Wastewater Analysis	16,178	25,000	24,000	25,000	25,000	25,000
4221	Software License Fees	76,896	74,035	74,035	89,390	89,390	89,390
4391	Equipment Rent	4,228	4,000	4,000	4,000	4,000	4,000
4401	Generator Contract	8,868	32,000	32,000	16,800	16,800	16,800
4511	Multi-Peril Insurance	126,295	132,611	141,796	154,392	154,392	154,392
4521	Auto Liability	1,413	1,484	1,605	1,717	1,717	1,717

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
4541	Employee Personal Liability	89	89	89	89	89	89
4911	Subscriptions	114	150	360	150	150	150
4912	Fees & Dues	8,981	8,850	8,850	9,050	9,050	9,050
4920	Arbitrage Rebate Fees	2,150	0	0	0	0	0
4929	Military Support Program	10,250	0	0	0	0	0
4990	Equipment Expense	5,150	4,500	5,275	7,250	7,250	7,250
4993	General Overhead	367,943	465,056	465,056	465,056	402,550	402,550
4996	Finance	325,249	432,122	432,122	432,122	456,746	456,746
4998	Engineers	208,441	326,070	326,070	326,070	368,765	368,765
5163	Septage Receiving Station		0	0	90,000	0	0
5230	EQ Basin Pump Station Project		0	0	1,065,960	0	0
5232	Stream Bank Stablization Project	0	0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks	0	0	0	18,000	18,000	18,000
5431	Riding Lawnmower	15,966	0	0	0	0	0
5439	Tractor		0	0	0	0	0
5527	Miscellaneous Equipment	6,725	13,225	22,225	6,300	0	0
5579	Electric Golf Carts		0	0	7,600	4,200	4,200
5688	SCADA System	67,314	0	0	0	0	0
5807	Light Fixtures		25,000	25,000	25,000	19,000	19,000
5873	Water Pump		36,000	36,000	0	0	0
7100	Bond Principal	1,771,041	1,706,284	1,706,284	1,663,593	1,663,593	1,663,593
7110	Wastewater Principal Payment	1,218,609	1,218,610	1,218,610	1,218,610	1,218,610	1,218,610
7200	Bond Interest	504,175	439,267	439,267	392,074	392,074	392,074
7210	Wastewater Interest Payment	124,473	93,355	93,355	62,237	62,237	62,237
9561	Office Supplies	593	700	700	700	700	700
9959	Neuse River Basin Association	16,897	18,565	18,565	18,220	18,220	18,220
	Fund Total:	7,286,461	7,955,323	7,937,641	8,969,879	7,665,363	7,745,114
	Organization Total:	7,286,461	7,955,323	7,937,641	8,969,879	7,665,363	7,745,114

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 61- 4177

**FUND - UTILITY
DEPARTMENT - WASTE TREATMENT PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Septage Station	Septage Receiving Station	5163		90,000		0
EQ Pump Station Project	EQ Basin Pump Station Project	5230		1,065,960		0
Compact Pick-Up Truck	Replacement of 2003	5412		18,000		18,000
Misc. Equipment	All Weather Refrigerated Sampler	5527		6,300		0
Golf Cart	Replacement	5579		7,600		4,200
Light Fixtures	Replacement Treatment Basin Lights	5807		25,000		19,000
TOTALS				1,212,860		41,200

Personnel Summary

WATER RECLAMATION FACILITY

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Utilities Director	88	1	1	1	1	1
Assistant Public Utilities Director	84	0	0	0	0	1
Plant Superintendent	84	1	1	1	1	1
Laboratory Supervisor	81	1	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1	1	1
Executive Assistant	75	1	1	1	1	1
GIS/GPS Analyst	74	1	1	1	1	1
Pre-treatment Program Coordinator	74	1	1	1	1	1
Operator IV	74	0	0	0	0	1
Operator III	73	4	4	4	4	3
Maintenance Mechanic/Operator II	72	1	1	1	1	1
Laboratory Technician	71	2	2	2	2	2
Operator I	69	4	4	4	4	4
Full-time		19	19	19	19	20
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4178 Utility Fund Capital Expense
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1219	Employee Membership Benefit		0	0	0	10,000	10,000
1276	Salary Reserve	0	0	0	99,167	78,948	78,948
1822	401-K Retirement		0	0	0	0	0
1833	Health Insurance Coverage	0	0	0	0	0	0
1850	Unemployment Compensation	4,785	0	0	0	0	0
1991	Consultant Fees	49,267	0	0	0	0	0
5157	Software Expense	0	0	0	0	0	0
5909	Utility Improvements	1,195,337	0	0	0	0	0
5912	Water Tank Painting	0	0	0	300,000	250,000	250,000
5944	Petitioned Sewer Lines		0	0	325,000	0	0
5957	Water Plant Expansion		0	0	200,000	200,000	200,000
5964	Petitioned Water Lines		0	0	30,000	0	0
5969	Sewer Improvements	0	0	0	2,000,000	0	0
5982	Water Improvements	192,960	0	0	0	0	0
	Fund Total:	1,442,349	0	0	2,954,167	538,948	538,948
	Organization Total:	1,442,349	0	0	2,954,167	538,948	538,948

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 61- 4178

**FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Water Tank Painting	Repaint Center & Holly Street Water Tank	5912		300,000		250,000	
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944		90,000		0	
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944		80,000		0	
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944		65,000		0	
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944		90,000		0	
Water Plant Expansion	Water Plant Expansion Project	5957		200,000		200,000	
Petition Water Lines	Branch St. from Vann St. to Truman St.	5964		30,000		0	
Sewer Improvements	2015 Priority Sewer Improvements Phase III	5969		2,000,000		1,400,000	***
TOTALS				2,855,000		1,850,000	
	*** Sewer Bonds						

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **PUBLIC UTILITIES/COMPOST FACILITY**

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophillic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality compost that meets all federal and state regulations.
2. Make a beneficial end product from two waste streams; yard waste and biosolids.
3. Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
4. Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

SIGNIFICANT BUDGET ISSUES:

Agitator #2 and Dolly purchased in 2001 needs to be rehabilitated to make more reliable. It has been having continual mechanical failures. Also, the Trommel Screen purchased at the same time is having major failures and needs to be replaced.

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

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Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	188,315	193,137	194,684	194,196	194,196	194,196
1220	Salaries & Wages Overtime	0	153	166	150	150	150
1260	Salaries & Wages Part-Time		0	0	0	0	0
1810	Social Security	13,999	14,787	14,569	14,868	14,868	14,868
1821	NCLGERS-Retirement	13,314	13,086	13,282	14,265	14,265	14,265
1822	401-K Retirement	4,642	5,799	5,895	5,831	5,831	5,831
1830	Hospital Insurance	34,030	36,600	32,275	25,380	25,380	25,380
1860	Worker's Compensation	882	970	933	980	980	980
1932	Medical Exams	0	200	200	200	200	200
1991	Consultant Fees	0	2,500	2,500	2,500	2,500	2,500
2111	Cleaning Supplies	761	1,300	1,300	1,500	1,500	1,500
2121	Uniforms	1,224	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	1,250	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	440	450	450	450	450	450
2203	Employee Appreciation	77	80	80	80	80	80
2323	Other Training	861	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	30,414	40,000	40,000	40,000	40,000	40,000
2502	Vehicle Fuel	10,628	12,635	12,635	12,500	12,500	12,500
2591	Fuel For Equipment	22,721	38,000	33,000	38,000	36,000	36,000
2601	Office Supplies	1,000	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	13,506	18,000	18,000	21,000	21,000	21,000
2994	Tools	1,139	2,000	2,000	2,000	750	750
2998	Chemicals	2,148	2,500	2,500	2,500	2,500	2,500
3121	Travel	70	515	515	515	515	515
3250	Postage	70	50	50	50	50	50
3310	Electricity	41,702	42,000	42,000	42,000	42,000	42,000
3410	Printing	0	250	250	250	250	250
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	15,251	15,400	16,150	17,600	17,600	17,600
3521	Office Machine Maintenance	0	500	500	500	500	500
3522	Machine/Equipment Maintenance	186,064	100,000	100,000	102,000	100,000	100,000
4391	Equipment Rent	201	500	500	500	500	500
4401	Generator Contract	495	650	650	650	650	650
4403	Compost Analysis	4,624	7,500	5,500	6,500	6,500	6,500
4511	Multi-Peril Insurance	27,556	28,933	30,005	32,262	32,262	32,262
4521	Auto Liability	5,732	6,019	6,512	6,968	6,968	6,968
4541	Employee Personal Liability	23	23	23	23	23	23
4911	Subscriptions	74	175	175	175	175	175
4912	Fees & Dues	3,192	5,660	5,660	5,775	5,775	5,775
4990	Equipment Expense	2,200	4,500	4,500	4,500	0	0
5092	Exhaust Fan		0	0	0	0	0
5164	Trommel Screen		0	0	290,000	0	0

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 4179 Compost Facility
 Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
5165	Agitator/Rehabilitate		0	0	325,000	325,000	325,000
5412	Compact Pick-Up Trucks	0	0	0	0	0	0
5431	Riding Lawnmower		16,400	16,399	0	0	0
5527	Miscellaneous Equipment	5,580	0	0	0	0	0
5688	SCADA System		0	0	0	0	0
5725	Tub Grinder		0	0	0	0	0
5825	Storage Building		0	0	0	0	0
9561	Office Supplies	76	150	150	150	150	150
	Fund Total:	634,261	615,947	608,533	1,216,343	916,593	916,593
	Organization Total:	634,261	615,947	608,533	1,216,343	916,593	916,593

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2016-17

CODE: 61- 4179

**FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Trommel Screen	Replacement	5164		290,000		0
Agitator/Rehabilitate	Rehabilitate Agitator #2 & Dolly	5165		325,000		325,000
TOTALS				615,000		325,000

Personnel Summary

COMPOST

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Composting Plant Superintendent	82	1	1	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1	1	1
Compost Plant Operator	69	3	3	3	3	3
Full-time		5	5	5	5	5
Permanent Part-time						

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0001 Tax Revenues
 Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8101	Current Tax Levy	66,949	66,698	65,970	69,233	69,233	69,233
8102	Delinquent Taxes	2,263	1,500	1,506	1,200	1,200	1,200
8103	Current Vehicle Tax	3,461	3,000	3,048	3,100	3,100	3,100
8105	Delinquent Vehicle Tax	72	100	6	0	0	0
8106	Penalties & Interest	728	400	383	300	300	300
	Fund Total:	73,473	71,698	70,913	73,833	73,833	73,833
	Organization Total:	73,473	71,698	70,913	73,833	73,833	73,833

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0005 Capital Returns
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8180	Investment Interest	74	25	136	65	65	65
	Fund Total:	74	25	136	65	65	65
	Organization Total:	74	25	136	65	65	65

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 8350 Downtown District
 Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
2112	Downtown Clean-Up Program	1,211	2,300	1,700	3,000	3,000	3,000
2113	Beautification Program	12,117	9,000	9,800	24,000	3,173	3,173
2993	Operational Supplies	5,692	8,900	8,900	11,750	11,750	11,750
3222	Award Plaques	262	275	275	275	275	275
3410	Printing	419	500	460	1,500	1,500	1,500
3700	Advertising	7,131	10,148	11,200	12,600	12,600	12,600
3999	Tax Listing	1,348	1,400	1,400	1,400	1,400	1,400
4988	Business Incentive Grant Program	19,600	19,200	19,200	19,200	19,200	19,200
4991	Downtown Projects		0	0	1,000	1,000	1,000
9956	Facade Grants/Projects	3,347	20,000	20,000	20,000	20,000	20,000
	Fund Total:	51,127	71,723	72,935	94,725	73,898	73,898
	Organization Total:	51,127	71,723	72,935	94,725	73,898	73,898

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0003 Revenue Other Agencies
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8705	General Fund Transfer		0	0	0	3,789	3,789
	Fund Total:	0	0	0	0	3,789	3,789
	Organization Total:	0	0	0	0	3,789	3,789

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0004 Charges For Services
 Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8243	Occupancy Tax/Civic Center	304,258	275,000	348,983	529,600	529,600	529,600
8244	Occupancy Tax/Travel & Tourism	304,257	275,000	241,669	132,400	132,400	132,400
8248	County of Wayne Occupancy Tax		0	36,968	58,400	132,400	132,400
	Fund Total:	608,515	550,000	627,620	720,400	794,400	794,400
	Organization Total:	608,515	550,000	627,620	720,400	794,400	794,400

Report: FZRWKSH
Date: 06/16/2016

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
8203	Investment Interest/Civic Center	433	150	1,138	480	480	480
8204	Investment Interest/Travel&Tourism	108	50	314	120	120	120
	Fund Total:	541	200	1,452	600	600	600
	Organization Total:	541	200	1,452	600	600	600

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 9076 Occupancy Tax/Civic Center
 Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1341	Land/Property Acquisition		0	0	0	0	0
1991	Consultant Fees	5,950	0	0	0	0	0
5952	Tennis Court Reconstruction	0	0	0	0	0	0
7164	Paramount Loan Payment	472,099	275,000	275,000	0	0	0
7170	County of Wayne Loan		0	0	0	0	0
9921	County's Share Occupancy Tax		0	0	264,800	264,800	264,800
9927	Contingency Appropriation	0	0	0	0	265,280	265,280
9979	Waynesborough Park Donation	30,000	25,000	25,000	0	0	0
	Fund Total:	508,049	300,000	300,000	264,800	530,080	530,080
	Organization Total:	508,049	300,000	300,000	264,800	530,080	530,080

FISCAL YEAR 2016-2017 BUDGET

DEPARTMENT/DIVISION: **TRAVEL & TOURISM**

DEPARTMENT OVERVIEW:

Travel & Tourism Office (TTO) works with area hotels, motels, attractions, and other visitor related organizations to create and implement programs to increase business travel, leisure travel, military-related travel and visiting friends and relatives (VFR) travel in Goldsboro and surrounding area, thus increasing the economic impact of visitors to the community.

GOALS/MAJOR OBJECTIVES:

- Marketing Materials – Internally and externally produced materials such as rack card, fulfillment piece/visitor guide, brochures, restaurant guides and printed pieces.
- Advertising – The TTO creates annual media plan and implements programs in a variety of media, including online venues, print media, billboard, radio and social media outlets.
- Inquiry Fulfillment – The TTO fulfills 3000-5000 inquirers per year.
- The TTO facilitates monthly Hotelier meeting.
- Goldsboro Tourism Council – Co-governing body for the tourism department. Council meets monthly. Tourism staff is responsible for coordinating meeting and providing reports.
- Wayne County Tourism Development Authority – Co-governing body for the tourism department. The authority meets monthly. Tourism staff is responsible for coordinating meeting and providing reports.
- Group Tour Assistance – The TTO assists group in planning itineraries, visits, hotel group blocks and meeting functions. Provides assistance with lodging, hotel leads, gift bags and area information.
- Calendar of Events, Visit Goldsboro website, mobile website and visitNC.com – The TTO maintains the tourism event calendar, as well as, other statewide and national event calendars.
- SJAFB Civilian Tours – The TTO coordinates monthly base tours for civilians and special groups.
- Wings Over Wayne Air Show – Works with the Air Show Director and Public Affairs to coordinate performers' hotel reservations, transportation issues, marketing and any other aspects, where assistance is needed.
- The TTO is extremely involved with the recruitment and execution of sporting events, bus tours, conferences and hotel groups.
- In addition to promotion of events and activities which attract out of town visitors, the TTO will be responsible for marketing the

SIGNIFICANT BUDGET ISSUES:

- Several major events which will require additional marketing.
 - Wings Over Wayne Airshow and Open House
 - Beak Week
 - Pig in the Park
 - Multi-Sports Complex
 - Sporting Events such as ACO State Championship, Heroes Cup, AMA National Event and USTA State Tennis Finals
 - Promote the new Maxwell Agricultural and Convention Center
 - Promote the Goldsboro Event Center and other meeting facilities
 - Update and Reprint the Wayne County Paddle Trails Brochure
 - Launch an Aggressive Social Media Campaign

Report: FZRWKSH
 Date: 06/16/2016

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 17 Budget ID: FY1617

Organization: 9077 Occupancy Tax/Travel & Tourism
 Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2014-15	Current Year Budget 2015-16	PROJYR Projected 2015-16	TMPREQ Temporary 2016-17	RECOMM Recommended 2016-17	APPRVD Approved 2016-17
1210	Salaries & Wages Regular	90,378	91,260	92,018	92,067	92,067	92,067
1276	Salary Reserve	0	0	0	3,279	2,732	2,732
1810	Social Security	6,650	6,982	6,860	7,044	7,044	7,044
1821	NCLGERS-Retirement	6,390	6,179	6,216	6,758	6,758	6,758
1822	401-K Retirement	2,222	2,738	2,758	2,762	2,762	2,762
1830	Hospital Insurance	13,915	14,640	12,913	10,152	10,152	10,152
1860	Worker's Compensation	55	61	58	61	61	61
2323	Other Training	885	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	17,815	22,811	22,826	37,950	27,450	27,450
3121	Travel	29,197	13,000	22,054	22,300	12,200	12,200
3210	Telephone	750	780	780	780	780	780
3250	Postage	2,061	3,000	3,000	3,000	2,500	2,500
3310	Electricity		0	0	0	0	0
3330	Natural Gas		0	0	0	0	0
3410	Printing	1,018	15,500	18,200	17,000	14,500	14,500
3421	Copy Machine Cost	2,746	2,700	2,700	0	0	0
3532	Maintenance of Enhancement Areas	9,109	10,800	10,800	11,400	0	0
3700	Advertising	88,341	67,605	67,605	135,305	75,000	75,000
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	5,030	5,170	5,170	5,884	5,470	5,470
4916	Chamber Of Commerce	13,200	10,800	10,800	8,209	8,209	8,209
9561	Office Supplies	12	15	10	15	15	15
	Fund Total:	289,783	275,050	285,777	364,975	268,709	268,709
	Organization Total:	289,783	275,050	285,777	364,975	268,709	268,709

Personnel Summary

TRAVEL & TOURISM

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized	2016-17 Authorized
Travel & Tourism Director	82	1	1	1	1	1
Administrative Assistant I	70	1	1	1	1	1
Full-time		2	2	2	2	2
Permanent Part-time						