



BE MORE DO MORE SEYMOUR

North Carolina

CITY OF GOLDSBORO

BUDGET

FY 2015-16

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June 1, 2015

**Honorable Mayor and Council
City of Goldsboro**

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted annual budget of \$54,673,539 for Fiscal Year 2015-16 for the City of Goldsboro. The NC General Assembly eliminated cities' ability to collect privilege tax revenue with a promise to replace this revenue. As of this date, no replacement revenue has been approved. For Goldsboro, this amounts to a loss in revenue of over \$400,000 per year or approximately 2 cents on the tax rate. The City Council elected not to increase taxes in FY 2015-16 and to absorb this revenue loss within its operating budget.

During the City Council Retreat held in March 2015, City Council reaffirmed their top priorities listed below. In addition, street resurfacing, cemetery construction, and paving of dirt streets were identified as important activities for the City. The adopted budget includes \$478,261 for street resurfacing, \$10,000 for the permitting of Elmwood Cemetery, and no funding for dirt street construction.

The adopted budget includes funding or initiatives that touch on each of these priorities. **Greenways:** The Goldsboro MPO Bicycle, Pedestrian and Greenways Plan was adopted in FY 2014-15. Design is underway for the construction/extension of the existing multi-use trail along New Hope Road which should occur during FY 2015-16. Our staff will continue to look for grant opportunities to leverage our funding for greenway construction. **Downtown Development (encouraging private investment):** Interest in downtown increased after the first block of our Center Street Streetscape project was completed in 2012. With the construction of the next three blocks underway, the interest in downtown continues to grow with both local and out of town businesses moving into our downtown. In addition, façade and business incentive grant programs remain funded to encourage and assist businesses willing to make an investment in downtown.

Parks and Recreation: We continue to address ADA accessibility issues within our parks. Our staff is working on increasing the variety of programming offered and participation is increasing in many areas. The new W.A. Foster Recreation Center will be under construction this fiscal year and ongoing facility updates are planned as part of our park maintenance activities. **Community Appearance/Cleanup:** Staff will continue to focus on efforts to improve community appearance. While grass mowing, building demolition, and boarding of vacant homes continues to be a priority, we are proactively enforcing our code enforcement activities in several areas identified by City Council. We have completed a number of studies with the UNC School of Government to bring in outside expertise to help direct our efforts. In addition, we are receiving technical assistance from HUD to study and suggest community improvements. We are seeking a HUD Section 108 loan to help entice and leverage capital improvements in areas in the community that need improving. The overall goal is to increase private investment in these neighborhoods to transform the neighborhood's environs and needs in a holistic way.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	No	No utility rate increase.
New Debt Supported by General Fund	Yes	Financing for W.A. Foster Recreation Center and Country Club Facility
New Positions Authorized/Funded	7 FT 1 PT	Narcotics Investigator; Deputy Public Works Director; Environmental Codes Inspector; Utility Maintenance Technician; Equipment Operator; Maintenance Technician; Special Events and Marketing Assistant; and Part-Time Compliance Officer
Number of positions authorized/funded	442	444 positions authorized FY 2014-15. 3 additional positions authorized during FY 2014-15. FY 2015-16 proposed budget includes 7 new positions, 10 positions eliminated, 2 reclassifications from full-time to part-time, and 3 full-time positions at golf course funded for 4 months.
Health Insurance Changes	Yes	No change in plan design or benefits. The amount paid for each employee increased 4.8% from \$628 to \$658 per month.
Employee Pay Increases	Yes	1% COLA increase for the full year (\$229,740) and 1.5% merit increase for one-half year (\$174,028).
Employee 401(k) Contribution	No	5% for sworn law enforcement 3% for all non-sworn City employees

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department.

FISCAL YEAR 2015-16 BUDGET OVERVIEW

The General Fund totals \$37,622,172 while the Utility Fund totals \$16,404,594. The Special Municipal Tax District and Occupancy Tax Funds total \$71,723 and \$575,050 respectively. The resultant total for all funds is \$54,673,539. A comparison of our adopted FY 2014-15 budget to our adopted FY 2015-16 budget is shown below. Following this comparison, I have highlighted the tax rate, utility rates and charges, use of fund balance, General Fund debt service, Utility Fund debt service, positions, employee benefits, revenues, capital outlay and miscellaneous items of significance.

Fund	Adopted FY 2014-15	Adopted FY 2015-16	Difference	Explanation (if needed)
General	\$37,687,563	\$37,622,172	(65,391)	
Utility	15,550,265	16,404,594	854,329	Jet-Vac Rodder Truck (\$365,000); Main Line Camera (\$88,000; Westbrook Pump Station Repairs (\$122,200) and Funding \$200,000 towards Water Plant Capital Project Fund
DGDC	69,775	71,723	1,948	Tax revenues increased over previous fiscal year.
Occupancy	731,085	575,050	(156,035)	Portion of Paramount Debt has been reallocated to the General Fund
Totals	\$54,038,688	\$54,673,539	\$634,851	

Tax Rate

The tax rate will remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, one cent on the tax rate will generate \$212,137 in revenue.

Utility Rates and Charges

The FY 2015-16 budget does not include any increase in the utility service rates and charges.

Use of Fund Balance

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss in revenue, is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for bond specialists as they review the City's financial position. The General Fund allocated \$85,752 for contingency appropriation. The breakdown for the use of fund balance in the FY 2015-16 budget is as follows:

General Fund	\$ 0
Utility Fund	\$273,794
DGDC Fund	\$ 0
Occupancy Fund	\$ 24,850

General Fund Debt Service

General Fund debt service amounts total \$3,314,787 in the adopted budget. A portion of the debt service payment for the Paramount Theatre is currently paid from the Occupancy Tax Fund, but is anticipated to return to the General Fund in future years. The adopted budget includes a debt service payment for the construction of the W. A. Foster Recreation Center and the purchase/renovations of the Goldsboro Country Club property.

Debt financing is included for vehicles and equipment in the amount of \$517,619, which includes pickup trucks, an additional fully-automated garbage truck, garbage containers, and other miscellaneous equipment.

Utility Fund Debt Service

Utility Fund debt service amounts total \$4,403,517 in the adopted budget.

Debt financing is included for rehabilitation projects and equipment in the amount of \$365,000, which includes a jet-vac rodder truck.

POSITIONS

There are 442, or two less than in FY 2014-15, authorized/funded full-time positions in the adopted budget. As listed below, seven full-time and one additional part-time positions are funded. Twelve positions were eliminated, with two of these being reclassified from full-time to part-time status. Three positions at the Goldsboro Municipal Golf Course were funded for four months and are expected to be eliminated in FY 2016-17. As vacancies occur, Department Heads continue to evaluate the need to fill, eliminate, or restructure the vacated position.

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although, we have fully funded all positions within each department, attrition is budgeted by assuming a 2.5 percent vacancy rate and is estimated to generate \$700,000 related to salaries and benefits.

New Positions

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
Police Narcotics Investigator (Full-Time)	Police Department	75	\$55,710
Deputy Public Works Director (Full-Time)	Public Works	84	\$80,897
Environmental Codes Inspector (Full-Time)	Planning	71	\$46,340
Equipment Operator (Full-Time)	Streets & Storms	69	\$42,712
Maintenance Technician (Full-Time)	Streets & Storms	67	\$39,421
Utility Maintenance Mechanic (Full-Time)	Streets & Storms	70	\$44,481
Marketing & Special Events Assistant (Full-Time)	Parks & Recreation	68	\$41,027
Compliance Officer (Part-Time)	Fire Department		\$17,465

Eliminated Positions

<u>Position</u>	<u>Department</u>	<u>Grade</u>	<u>Salary and Benefits Amount</u>
(8) Sanitation Technicians	Sanitation	66	\$303,144
Planning Technician	Planning	72	\$ 48,290
Golf Teaching Professional	Golf Course	72	\$ 48,290

Reclassifications

Position (From)	Position (To)	Department	Grade	Salary (Savings) Increase
Custodian (Full-Time)	Custodian (Part-Time)	Human Resources	63	(\$9,517)
Administrative Asst. I	HR Technician	Human Resources	70 to 73	\$5,858
Community Affairs Specialist	Admin. Asst. II	Community Affairs/ Comm. Development	76 to 72	(\$29,315)
Mechanic	Sr. Fleet Mechanic	Garage	69 to 73	\$7,628
Equipment Operator	Sign Technician	Sanitation/Bldg. & Traffic	69 to 70	\$3,612
Administrative Asst. I (Full-Time)	Front Desk Recept. (Part-Time)	Planning/Finance	67	(\$12,186)
Recreation Therapist	Special Pops. Supervisor II	Parks & Recreation	77 to 79	\$4,611
Firefighters (10)	Sr. Firefighters	Fire Department	71	\$11,742

EMPLOYEE BENEFITS

Employee salary and benefits for FY 2015-16 are \$27,287,800, with \$19,055,550 for full-time salaries and \$6,780,216 for employee benefits. The average salary cost for a full-time employee is \$43,112 and the cost of benefits for each position is \$15,386. Maintaining competitive salary and benefits is important in retaining and attracting talented employees.

Salary Adjustments

The adopted budget includes: \$229,740 for a 1% cost of living increase starting in July 2015 and \$174,028 for a 1.5% merit increase starting in January 2016. The merit increase would be paid to those who meet the designated criteria.

Health Insurance

The City of Goldsboro will continue to offer a fully-insured High Deductible Health Plan (HDHP). Employees pay \$50 per month for their health insurance and the deductibles remain \$2,600(individual)/\$5,200(family) and out of pocket maximum \$5,000/\$10,000. To help meet the deductible, a \$1,000 Health Savings Account (HSA) with no drug card or a \$600 Health Reimbursement Account (HRA) that includes a drug card and co-pays are offered.

<u>Description</u>	<u>Adopted Coverage</u>
Fully-Insured Plan	Yes
Continue to offer Spouse Coverage	Yes
Continue to offer Retiree Coverage	Yes
Charge to Employees for Health Insurance \$1000 HSA/\$600 HRA	\$50/month
Optional Cost to buy up to \$1,600 HSA/\$1,200 HRA	\$25/month
Amount to Charge Employees for behavior related items	
a. Health Risk Assessment/Physical/Biometrics	\$12.50/month
b. Participation, if diagnosed, in Diabetes Mgt.	\$12.50/month
c. Selecting a primary care physician	\$12.50/month
d. Tobacco user	\$12.50/month

The City received fully-insured renewal rates from CIGNA in April 2015. Based on the renewal; Cigna will remain the City's health insurance carrier using its Shared Returns – Minimum Premium (SRMP) renewal for FY 2015-16.

The health insurance premiums for employees, paid by the City, will increase by 4.8%. Dependent coverage costs, paid by employee, are all decreasing as shown below. The increase in premiums represents an impact to the General Fund, Utility Fund and Occupancy Tax Fund of \$79,080, \$37,080 and \$720 respectively. The new monthly premiums, along with monthly premiums for the current and past fiscal year are as follows:

	<u>Current FY 2014-15</u>	<u>Current Subsidy</u>	<u>Emp. Cost</u>	<u>Proposed FY 2015-16</u>	<u>Proposed Subsidy</u>	<u>Emp. Cost</u>
Employee Only	\$628		\$ 50	\$658		\$ 50
Employee / Children	\$452	\$172	\$280	\$392	\$152	\$240
Employee / Spouse	\$538	-0-	\$538	\$478	-0-	\$478
Family	\$855	\$ 5	\$850	\$869	\$119	\$750

Retirement Rate Adjustment

The adopted budget includes a decrease in the employer contribution to the Local Government Retirement System. For general employees, the rate will change from 7.07% to 6.76% for FY 2015-16. For Law Enforcement the rate is decreasing from 7.41% to 7.15%. This represents an overall decrease of \$26,606 in the budget for general and law enforcement retirement costs.

401(k) Contribution

The City is contributing 3% to a 401(k) for all non-sworn personnel. The cost for this contribution is \$439,077.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$240,672.

REVENUES

Ad Valorem Tax

The anticipated valuation of real and personal property in the City is expected to total \$2,144,711,978. The collection rate is 97.51% for real property.

The Special Municipal Downtown Service District will generate an anticipated \$71,698 in revenue.

Occupancy Tax

Occupancy Tax revenues are anticipated to total \$575,050. This amount includes occupancy tax collections of \$550,000, investment earnings of \$200, and fund balance withdrawal of \$24,850.

State Collected Revenues

The estimates that are presented here are based on both state and national economic forecasts. These estimates assume that the General Assembly will make no changes in 2015 to the formulae that govern municipal shares of State-collected revenues.

Sales Tax	\$7,450,000
Utility Franchise Tax	\$2,622,000
Powell Bill	<u>\$ 989,200</u>
These revenues total	\$11,061,200

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years. A summary of the requests are listed below:

General Fund

Capital Outlay Requested	\$ 4,229,403	Capital Outlay Adopted	\$ 244,553
Vehicles Requested	\$ 2,789,888	Vehicles Adopted	\$ 120,336
			\$ 517,619 (Equipment Loan)

Utility Fund

Capital Outlay Requested	\$ 1,317,225	Capital Outlay Adopted	\$ 656,725
Vehicles Requested	\$ 601,900	Vehicles Adopted	\$ 54,400
			\$ 365,000 (Equipment Loan)

MISCELLANEOUS

Special Expense

The adopted funding for agencies are as follows:

<u>Agency</u>	FY 14-15 Allocation			FY 15-16 Requested Amount			FY 15-16 Adopted Amount		
	<u>General</u>	<u>CDBG</u>	<u>Total</u>	<u>General</u>	<u>CDBG</u>	<u>Total</u>	<u>General</u>	<u>CDBG</u>	<u>Total</u>
Chamber of Commerce	15,000		15,000.00	20,000		20,000.00	15,000		15,000.00
Literacy Connections	5,000	7,000	12,000.00	14,000	12,500	26,500.00	7,000	5,000	12,000.00
Boys & Girls Club	-	13,182	13,182.00	15,000	20,000	35,000.00	-	13,000	13,000.00
Arts Council	25,000		25,000.00	30,000		30,000.00	25,000		25,000.00
WAGES	20,000		20,000.00	20,000		20,000.00	15,000		15,000.00
W.A.T.C.H.	20,000		20,000.00	40,000		40,000.00	20,000		20,000.00
Museum	22,000		22,000.00	22,000		22,000.00	12,000		12,000.00
Wayne Uplift	5,000	3,000	8,000.00	10,000	10,000	20,000.00	5,000	2,000	7,000.00
Communities in Schools	15,000		15,000.00	15,000		15,000.00	15,000		15,000.00
The Mental Health Association	-		0.00	2,500		2,500.00	-		0.00
Cumberland Community Action		5,000	5,000.00		7,280	7,280.00		5,000	5,000.00
Wayne Comm. College (WORKS)		7,000	7,000.00		11,600	11,600.00		9,284	9,284.00
W.I.S.H.	-	20,000	20,000.00	20,000	30,000	50,000.00	-	15,000	15,000.00
			182,182.00			299,880.00			163,284.00
Wayne County Alliance	75,000		75,000.00	75,000		75,000.00	75,000		75,000.00
Butterball Economic Incentive	17,500		17,500.00	13,000		13,000.00	13,000		13,000.00
One NC Fund Grant	17,125		17,125.00	15,000		15,000.00	15,000		15,000.00
Goldsboro/Wayne Transportation	248,240		248,240.00	222,740		222,740.00	222,740		222,740.00
	484,865	55,182	540,047.00	534,240	91,380	625,620.00	439,740	49,284	489,024.00
Waynesborough Park			30,000.00			35,000.00			25,000.00
Occupancy Tax			30,000.00			35,000.00			25,000.00
Totals		\$	570,047.00		\$	660,620.00		\$	514,024.00

Street Resurfacing

Street resurfacing of City maintained streets remains a high priority for the City with \$478,261 budgeted for FY 2015-16.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2015-16 amounts to \$54,673,539 and is balanced as required by the laws of North Carolina. This total represents an increase of \$634,851 from Fiscal Year 2014-15. The adopted budget and the amount of increase does not reflect Community Development funding or existing Capital Project Ordinances. The adopted budget is summarized in the following chart:

	Estimated Revenues	Adopted Appropriations	Fund Balance
General Fund	\$ 37,622,172	\$ 37,622,172	\$ 0
Utility Fund	16,130,800	16,404,594	273,794
Downtown District Fund	71,723	71,723	0
Occupancy Tax Fund	<u>550,200</u>	<u>575,050</u>	<u>24,850</u>
Subtotal	\$ 54,374,895	\$ 54,673,539	\$ 298,644
Plus Appropriation of 2015-16 Fund Balance	\$ 298,644		
TOTAL BUDGET	\$ 54,673,539	\$ 54,673,539	

Fund Balance

The adopted budget appropriated \$298,644 of fund balance to support the activities of the Utility and Occupancy Tax Funds. The adopted budget does not include the use of fund balance from the General and Municipal Tax District Fund. We are projecting an increase in the General Fund's fund balance for FY 2015-16. We will continue to monitor and evaluate the calculation of the unassigned fund balance for all funds.

CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. I would like to offer a special thank you to our Finance Department, working under the leadership of our Finance Director, Kaye Scott, and to Angel Wright-Lanier, Assistant City Manager for their additional time and effort in working to prepare this fiscal year's budget.

The FY 2015-16 budget represents an increase of \$634,851. Although revenue projections are conservative, it should also be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material. Thank you for the opportunity to submit the adopted budget for Fiscal Year 2015-16.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Scott A. Stevens', with a long horizontal flourish extending to the right.

Scott A. Stevens
City Manager

ORDINANCE NO. 2015 - 21

BUDGET ORDINANCE FOR THE 2015-16 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2015, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
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Total Rate per \$100 Valuation of Taxable Property	\$.65
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Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,144,711,978 and an estimated rate of collection of 97.51%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2015, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2015, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 5. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2015, and ending June 30, 2016.

GENERAL FUND

Tax Revenues	\$15,723,437
Licenses and Permits	357,600
Revenue from Other Agencies	15,896,015
Charges for Services	4,553,620
Capital Investment Returns	40,500
Miscellaneous Revenues	<u>1,051,000</u>
Estimated Revenues	\$37,622,172
Fund Balance Withdrawal	<u>\$ -0-</u>
Total Revenues	\$37,622,172

COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 188,062
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UTILITY FUND

Revenue from Other Agencies	\$ 615,000
Charges for Services	\$15,355,100
Capital Investment Returns	8,700
Miscellaneous Revenues	<u>152,000</u>
Estimated Revenues	\$16,130,800
Fund Balance Withdrawal	<u>273,794</u>
Total Revenues	\$16,404,594

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 71,698
Investment Interest	<u>25</u>
Estimated Revenues	\$ 71,723
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 71,723

OCCUPANCY TAX FUND

Charges for Services	\$ 550,000
Capital Investment Returns	<u>200</u>
Estimated Revenues`	\$ 550,200
Fund Balance Withdrawal	<u>24,850</u>
Total Revenues	\$ 575,050

Section 6. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2015, and ending June 30, 2016 according to the following schedule:

GENERAL FUND

General Government	\$ 5,498,526
Public Works Department	4,805,506
Finance Department	1,222,206
Planning Department	1,736,796
Public Utilities	2,603,916
Fire Department	5,856,802
Police Department	8,808,375
Parks and Recreation	2,421,847
Golf Course	703,819
Special Expense Fees	<u>3,964,379</u>
Total General Fund	\$37,622,172

COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 188,062
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UTILITY FUND

Operation and Maintenance	\$16,404,594
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DOWNTOWN TAX DISTRICT

Operating Expense	\$ 71,723
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OCCUPANCY TAX FUND

Travel and Tourism Promotion	\$ 575,050
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Section 7. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.


Section 8. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2015-16 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 9. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2015, as adopted by the City Council on this 1st day of June, 2015.

Approved as to Form Only:

Reviewed By:


City Attorney


City Manager

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0001 Tax Revenues
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8101	Current Tax Levy	13,063,546	13,500,000	13,384,534	13,790,500	14,002,637	13,790,637
8102	Delinquent Taxes	333,439	300,775	298,197	300,700	300,700	300,700
8103	Current Vehicle Tax	1,656,581	1,500,000	1,471,283	1,425,000	1,425,000	1,425,000
8105	Delinquent Vehicle Tax	257,994	155,093	89,927	50,000	50,000	50,000
8106	Penalties & Interest	103,454	85,000	87,913	85,000	85,000	85,000
8107	Vehicle Tax/Leases/Rentals	50,641	47,000	52,257	50,500	50,500	50,500
8383	Solid Wate Disposal Tax	20,034	24,200	21,060	21,600	21,600	21,600
Fund Total:		15,485,689	15,612,068	15,405,171	15,723,300	15,935,437	15,723,437

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0002 Licenses & Permits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8110	Privilege Licenses	526,390	425,000	80,339	700	700	700
8111	Penalties on Licenses	901	1,200	642	0	0	0
8113	Building Inspections & Permits	106,018	125,000	130,094	125,000	125,000	125,000
8114	Plumbing, Gas & Electrical Insp	96,825	105,000	82,805	80,000	90,000	90,000
8115	Peddlers Permits	840	900	405	400	400	400
8116	Sign Permits	6,823	6,000	7,881	6,500	6,500	6,500
8117	Mechanical Permits	62,889	60,000	73,017	65,000	65,000	65,000
8119	Plan Review Fee	20,279	18,000	20,055	20,000	20,000	20,000
8121	Technology Surcharge	38,280	45,000	38,013	38,000	40,000	40,000
8239	Fire Inspections Permits	11,423	10,000	10,450	10,000	10,000	10,000
	Fund Total:	870,668	796,100	443,701	345,600	357,600	357,600
	Organization Total:	870,668	796,100	443,701	345,600	357,600	357,600

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0003 Revenue Other Agencies
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8130	Local Option Tax	6,385,123	6,990,000	7,106,258	7,450,000	7,450,000	7,450,000
8131	ABC Revenue	139,779	225,000	396,778	180,000	180,000	180,000
8132	Beer & Wine Taxes	155,764	150,100	163,500	168,400	168,400	168,400
8134	Utility Franchise Tax	2,352,241	2,207,500	2,766,458	2,622,000	2,622,000	2,622,000
8135	Powell Bill	1,000,610	1,004,800	997,374	989,200	989,200	989,200
8140	County Donation		0	0	8,000	8,000	8,000
8147	D.E.A. Funds	62,048	0	0	0	0	0
8149	NC Controlled Substance Tax	9,546	0	0	0	0	0
8150	Payment in Lieu of Taxes	120,191	120,000	115,227	110,000	110,000	110,000
8161	From Utility Fund	1,745,928	1,803,267	1,803,267	2,096,496	2,446,496	2,446,496
8173	Transportation Planning Grant	162,540	556,792	485,130	573,192	780,000	780,000
8200	Eastern Carolina Housing Grant	31,685	31,000	31,002	31,000	31,000	31,000
8206	Proceeds from Capital Lease	18,959	1,943,000	1,783,000	0	517,619	517,619
8208	GWTA Garage Reimbursement	284,893	450,000	407,391	180,000	180,000	180,000
8246	Military Support Grant		0	0	0	0	0
8287	Wayne Co Sch Reimb Resource Officer	61,237	86,076	109,883	99,100	99,100	99,100
8296	Stoney Creek Park Reimb.	52,660	0	0	0	0	0
8370	NCDOT Reimb. Signals	191,570	172,000	188,121	180,000	200,000	200,000
8580	Cherry Hospital-Fire Reimbursement	54,598	54,500	54,239	54,200	54,200	54,200
8706	GWTA Rental		0	0	0	60,000	60,000
8912	Main Street Solutions Grant Reimb		0	0	0	0	0
	Fund Total:	12,829,372	15,794,035	16,407,628	14,741,588	15,896,015	15,896,015

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8147	D.E.A. Funds		0	0	0	0	0
8156	Special Test Permits	14,021	12,500	12,734	12,500	12,500	12,500
8158	False Alarms	1,602	900	1,285	1,000	1,000	1,000
8174	General Fund-Miscellaneous Recv	108,145	85,000	101,694	100,000	100,000	100,000
8175	Cable TV	269,880	267,100	269,845	269,200	269,200	269,200
8177	Tennis Instructions	660	0	0	0	0	0
8179	W A Foster Center	0	0	0	0	0	0
8183	Insufficient Check Penalty	120	60	140	120	120	120
8245	Stormwater Management Fee	14,515	14,000	14,200	14,000	14,000	14,000
8271	Refuse Service	3,316,366	3,270,000	3,252,740	3,250,000	3,250,000	3,250,000
8272	Cemetery Services	77,800	65,000	36,890	25,800	25,800	25,800
8274	Trash Penalties	504	500	600	500	500	500
8276	Herman Park	-230	0	0	0	0	0
8281	Softball Field Rentals	0	0	0	0	0	0
8365	Basketball Entry Fee	0	0	0	0	0	0
8368	Sale Of Recyclable Materials	51,600	32,000	37,605	25,000	30,000	15,000
8372	Softball Fees	0	0	0	0	0	0
8374	Basketball Fees	0	0	0	0	0	0
8379	Paramount Theater	133,503	130,000	144,140	136,000	150,000	150,000
8589	Picnic Shelter Rental	0	0	0	0	0	0
8590	Day Camp	-330	0	0	0	0	0
8596	Herman Park House Rental	0	0	0	0	0	0
8952	Golf Course Cart Fees	225,733	210,000	224,539	215,000	225,000	225,000
8954	Golf Course Pro Shop Grill Rental	1,050	1,500	1,500	1,500	1,500	1,500
8955	Golf Course Concessions	43,645	45,600	45,045	45,000	45,000	45,000
8956	Golf Course Green Fees	117,969	115,000	115,635	115,000	135,000	135,000
8957	Golf Course Membership Dues	125,084	120,000	111,803	100,000	100,000	100,000
8958	Driving Range Fees	15,917	16,000	20,665	16,000	16,000	16,000
8959	Pro Shop Sales	31,912	90,000	29,177	25,000	25,000	25,000
8960	Golf Lessons	7,931	6,500	8,829	7,500	7,500	7,500
8961	Facility Rental Fees	26,302	25,500	33,403	29,000	79,000	79,000
8962	Park Rental Fees	10,480	7,500	10,315	10,000	10,000	10,000
8963	Youth Program Fees	32,926	35,000	40,873	35,000	35,000	35,000
8964	Adult Program Fees	31,592	27,000	28,060	27,000	27,000	27,000
8965	Special Event Fees	4,152	5,000	10,680	9,500	9,500	9,500
8974	Escrow Proceeds	102,756	0	0	0	0	0
	Fund Total:	4,765,605	4,581,660	4,552,397	4,469,620	4,568,620	4,553,620

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0005 Capital Returns
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8180	Investment Interest	4,110	3,800	2,901	3,500	3,500	3,500
8181	Cemetery Lot Sales	9,620	1,800	35	0	0	0
8184	Sale of Property	138,548	500	112,200	1,000	1,000	1,000
8196	Interest Cemetery Lots		0	15	0	0	0
8206	Proceeds from Capital Lease		0	0	0	0	0
8282	Street Assessment Interest	519	300	1,264	500	500	500
8381	Street Paving Assessments	131	300	921	500	500	500
8581	Equipment Sales	21,333	50,000	39,878	30,000	35,000	35,000
	Fund Total:	174,261	56,700	157,214	35,500	40,500	40,500

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0006 Miscellaneous Revenue
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8122	Salaries/Payroll Attrition	0	550,000	0	0	700,000	700,000
8123	Health Ins. Subsidy		100,000	0	0	150,000	150,000
8190	Other Miscellaneous Revenue	204,331	175,000	123,786	125,000	180,000	180,000
8192	Officers Fees	15,480	22,000	20,297	21,000	21,000	21,000
	Fund Total:	219,811	847,000	144,083	146,000	1,051,000	1,051,000

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: MAYOR & COUNCIL

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board which includes the Mayor, elected by voters who reside in the City of Goldsboro and six councilmembers which are elected by voters in the districts within the City limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolution, establishing policies, programs and procedures and raising sufficient revenue for governing the City of Goldsboro. These members are elected to a four year non-staggered term.

GOALS/MAJOR OBJECTIVES:

- During the City Council retreat held in March, 2015, City Council reaffirmed their support for Greenways, Downtown Development (encouraging private investment), Parks and Recreation and Community Appearance/Cleanup as top priorities.
- Provide responsive quality services to citizens in a cost-effective manner.
- Ensure a strong financial position of the City by adequately managing financial resources.

SIGNIFICANT BUDGET ISSUES:

* Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, the North Carolina Metro Mayors Coalition, and Friends of Seymour Johnson Air Force Base).

* Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of Wayne County.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1011 Mayor & Council
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1211	Honorarium	65,802	65,475	65,470	65,475	65,475	65,475
1700	Board Member Expenses	19,800	19,800	19,800	19,800	19,800	19,800
1810	Social Security	6,523	6,524	6,516	6,524	6,524	6,524
1922	Title Search & Legal Fees	185,007	175,000	160,000	150,000	140,000	140,000
1991	Consultant Fees	7,744	143,000	185,538	143,000	130,000	130,000
2201	Comm/Empl Awards & Functions	2,042	5,000	5,500	5,000	5,000	5,000
2202	Luncheon/Dinner Meetings	5,321	4,700	6,000	5,500	5,500	5,500
2601	Office Supplies	151	500	200	500	500	500
2993	Operational Supplies	3,949	7,000	6,200	7,000	7,000	7,000
3121	Travel	6,005	7,225	13,000	18,007	10,000	10,000
3210	Telephone	603	624	890	624	624	624
3250	Postage	23	100	25	100	100	100
3310	Electricity	389	425	500	425	425	425
3421	Copy Machine Cost	0	100	0	100	100	100
3511	Building Maintenance		0	10,290	0	0	0
3997	City Election		40,000	0	40,000	20,000	20,000
4911	Subscriptions	0	100	100	100	100	100
4912	Fees & Dues	7,520	12,740	12,600	15,000	15,000	15,000
9561	Office Supplies	0	200	0	200	200	200
	Fund Total:	310,879	488,513	492,629	477,355	426,348	426,348
	Organization Total:	310,879	488,513	492,629	477,355	426,348	426,348

PERSONNEL SUMMARY**MAYOR & COUNCIL**

Title	Salary Range	2012-13	2013-14	2014-15	2015-16
Mayor		1	1	1	1
Council Members		6	6	6	6
Full-time		7	7	7	7

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: CITY MANAGER

DEPARTMENT OVERVIEW:

The Office of the City Manager oversees the day to day operations of city government through the management of fifteen departments and division heads, develops a balanced budget for consideration by the City Council, recommends plans for the continued organized growth and development of the City and is committed to developing citizen awareness and involvement. The City Clerk and the Public and Government Affairs Director work in this office. The City Clerk has the responsibility of maintaining the permanent records of the City. The Public and Government Affairs Director has the responsibility for coordinating communication efforts to ensure effective communications with the community and legislative efforts to ensure any proposed legislation impact to the City is understood by all state elected officials.

GOALS/MAJOR OBJECTIVES:

Implement policies and directives approved by the City Council

- * Exercise proper management over all City departments and promote leadership development throughout the organization.
- * Manage the development of the City's annual operating budget, monitor and make necessary adjustments throughout the year.
- * Coordinate the development and utilization of public information outlets to maximize information sharing with the citizens.
- * Maintain permanent records and respond to public records requests in a timely manner with accurate information.
- * Maintain and communicate impact on City of proposed legislation.

SIGNIFICANT BUDGET ISSUES:

- * Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, the North Carolina Metro Mayors Coalition, and Friends of Seymour Johnson Air Force Base).
- * Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of Wayne County.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	490,161	531,409	544,632	551,839	550,506	550,506
1260	Salaries & Wages Part-Time		50,000	0	50,000	25,000	25,000
1276	Salary Reserve	0	371,510	0	100,436	50,261	0
1810	Social Security	31,765	44,478	32,292	46,139	44,079	44,079
1821	NCLGERS-Retirement	32,758	36,604	36,936	35,896	36,344	36,344
1822	401-K Retirement	6,976	12,944	12,852	16,145	16,105	16,105
1830	Hospital Insurance	37,140	41,760	34,816	45,360	43,920	43,920
1833	Health Insurance Coverage	175,000	42,020	0	0	0	0
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	533	815	936	1,030	1,030	1,030
1932	Medical Exams	243	0	0	0	0	0
1991	Consultant Fees	122,207	10,000	400,000	10,000	5,000	5,000
2203	Employee Appreciation	57	96	0	96	96	96
2323	Other Training		0	149	0	0	0
2601	Office Supplies	891	1,000	900	1,000	1,000	1,000
2993	Operational Supplies	11,098	65,000	61,000	15,000	15,000	15,000
3121	Travel	23,669	21,274	23,000	45,202	25,000	25,000
3210	Telephone	3,374	3,540	3,975	4,010	4,010	4,010
3250	Postage	273	600	200	600	600	600
3421	Copy Machine Cost	3,243	1,400	3,634	3,200	3,200	3,200
3511	Building Maintenance	17,436	14,210	34,000	35,000	30,000	30,000
3521	Office Machine Maintenance	246	1,500	0	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	0	100	0	100	100	100
3700	Advertising	0	0	0	0	0	0
3702	Communications and Marketing	21,731	20,000	37,000	25,000	20,000	20,000
3911	Public Notices	31,690	32,000	29,500	32,000	27,000	27,000
3914	Contract Services	41,484	38,100	35,400	35,000	35,000	35,000
3950	Education Reimbursement	0	550	0	550	550	550
3998	Codify Ordinances	1,402	3,000	1,600	3,000	3,000	3,000
4541	Employee Personal Liability	23	23	23	23	23	23
4911	Subscriptions	1,326	300	250	300	300	300
4912	Fees & Dues	2,801	7,120	5,000	5,850	5,850	5,850
9561	Office Supplies	256	250	0	250	250	250
	Fund Total:	1,057,783	1,351,603	1,298,095	1,064,526	944,724	894,463
	Organization Total:	1,057,783	1,351,603	1,298,095	1,064,526	944,724	894,463

PERSONNEL SUMMARY**CITY MANAGER**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
City Manager		1	1	1	1
Assistant City Manager	88	1	2	2	2
Director of Public & Government Affairs	82	1	1	1	1
City Clerk	78	1	1	1	1
Deputy City Clerk	70	1	1	1	1
Military Liaison	PT			1	1
Full-time		5	6	6	6
Part-time				1	1

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES

DEPARTMENT OVERVIEW:

Human Resources Management is responsible for all areas of personnel/human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations, and assisting with attracting and maintaining qualified and motivated employees. Specific functions include: recruitment, retention and selection; employee enrollment and orientation; fringe benefit administration and employee education; training; administration of the NeoGov Human Resources Information System; personnel policy administration, development and interpretation; employee relations, which includes the handling of complaints and inquiries; researching and recommending programs, policies and benefits to ensure that the City remains competitive in our market and a progressive and rewarding organization in which to work.

GOALS/MAJOR OBJECTIVES:

- A. Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- B. Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways to develop creative customer service initiatives.
- D. Continue with employment law/compliance/policy updates and training for staff.
- E. Continue to assist in seeking quality and cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure the quality, reliability and affordability of our benefit plans.
- F. Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

- Scanning of all (past, present and future) employee personnel records; current location of records does not provide adequate safekeeping of such files; potential for flooding of basement as in previous years which many records were destroyed; allow easier access upon request; relieve the need for file cabinet space; properly destroy paper copies after scan; retention for personnel files are 30 years after separation date.
- Addition of Human Resources Technician to perform technical support to the Human Resources Department. Technical work includes maintaining applicant database system; maintaining employment statistics and producing reports. An employee in this class will also assist in the provision of human resource services (including but not limited to recruitment, application process, personnel records and customer service. Work is performed under regular supervision of the Human Resources Director.

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. The Program also includes training, which is necessary to maintain proper safety procedures among our employees.

The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Continue efforts to comply with all other applicable safety regulations which have been or will be enacted by the state and federal Occupational Safety and Health Administration.
- B. Continue an effective training program to keep employees informed about property safety procedures.
- C. Expand safety training options through use of online training modules.
- D. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- E. Continue training program to do periodic sessions on various safety related topics.

SIGNIFICANT BUDGET ISSUES:

The position of Safety Coordinator has been vacant since January 2012. Since that time, the duties and responsibilities for this position have been handled by the Sr HR Analyst. The position was frozen for the 2012-2013 fiscal year and eliminated the 2013-2014 budget. The position of Safety Coordinator was one that required a full-time person to handle the routine and non-routine tasks associated with ensuring a hazard-free and safety work zone. The Safety Coordinator position was reinstated by Council in September 2014; interviews were conducted in December 2014 and January 2015; however, the applicant pool was mostly highly experienced individuals with current salaries at or above midpoint salary range; requested salary and internal equity may play a role in finding the right candidate for the position.

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

DIVISION OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse also is responsible for the City's Worker's Compensation program. She provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury; documentation of the injury or illness. Provides maintenance of individual medical records; provide and maintain American Red Cross CPR/AED and First Aid training; assist with New Hire Orientation to include establishing a rapport with new employees, provide information regarding Workmen's Compensation, Bloodborne Pathogens and Health Beat Wellness Program.

GOALS/MAJOR OBJECTIVES:

- A. Continue monitoring and assistance of the Diabetes Management Program; enrolling employees in the program; educating and responding to inquiries.
- B. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Clear documentation of Worker's compensation cases on First Report electronic program.
- E. Consistently provide one-on-one confidential counseling for all City employees.
- F. Participate as member of the new Wellness Committee.

SIGNIFICANT BUDGET ISSUES:

This budget funds the Health Maintenance Program and the Occupational Health Nurses' salary. Services include the items listed below:

- Provide nursing services for employees such as blood pressure checks, allergy, hepatitis and flu injection, hemoglobin and blood sugar checks, as well as over the counter medication and bandage changes;
- Provide educational literature and other health related materials including tapes and videos for employee's professional development;
- January 2014 nursing service hourly rate increased from \$38 to \$40 per hour.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	277,831	293,128	269,102	337,274	336,440	336,440
1260	Salaries & Wages Part-Time		0	7,000	22,492	22,492	22,492
1810	Social Security	20,453	22,425	20,185	27,557	27,489	27,489
1821	NCLGERS-Retirement	19,630	20,725	19,779	22,497	22,777	22,777
1822	401-K Retirement	4,055	7,329	6,625	10,119	10,094	10,094
1830	Hospital Insurance	44,568	41,760	39,562	43,920	43,920	43,920
1860	Worker's Compensation	749	825	948	1,043	1,043	1,043
1932	Medical Exams	0	150	150	150	150	150
1991	Consultant Fees	30,139	18,000	16,000	20,000	15,000	15,000
2111	Cleaning Supplies	10,924	10,000	10,000	10,000	10,000	10,000
2121	Uniforms	97	150	150	200	200	200
2124	Shoes-Steel Toe	0	180	180	240	240	240
2203	Employee Appreciation	128	112	112	175	175	175
2323	Other Training	2,107	2,000	11,490	5,000	2,350	2,350
2325	Employee Training	728	750	750	750	750	750
2392	Health Maintenance Program	77,710	82,000	80,129	82,000	82,000	82,000
2393	Employee Assistance Program	3,924	6,500	6,500	6,500	6,500	6,500
2501	Vehicle Operation/Maintenance	1,961	2,500	2,000	2,500	2,000	2,000
2502	Vehicle Fuel	924	1,000	1,000	1,000	1,000	1,000
2601	Office Supplies	1,884	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	3,852	2,000	1,858	2,000	2,000	2,000
3121	Travel	1,086	4,300	4,300	4,300	2,000	2,000
3210	Telephone	148	0	0	0	0	0
3250	Postage	670	750	750	750	750	750
3410	Printing	523	1,000	750	750	750	750
3421	Copy Machine Cost	2,704	1,925	2,425	2,000	2,000	2,000
3423	Employee Appreciation Day/Health	4,783	5,000	7,510	6,000	6,000	6,000
3511	Building Maintenance	2,751	3,000	3,000	4,000	4,000	4,000
3701	Employment Advertisements	2,064	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement		1,100	1,100	1,100	0	0
4521	Auto Liability	441	463	585	614	614	614
4541	Employee Personal Liability	33	33	33	33	33	33
4911	Subscriptions	0	200	100	200	200	200
4912	Fees & Dues	369	27,700	26,700	27,700	27,700	27,700
4990	Equipment Expense		0	1,890	0	0	0
5401	Administrative Car		0	0	0	0	0
9561	Office Supplies	145	200	200	200	200	200
	Fund Total:	517,381	562,205	547,863	648,064	635,867	635,867
	Organization Total:	517,381	562,205	547,863	648,064	635,867	635,867

PERSONNEL SUMMARY**HUMAN RESOURCES**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Human Resources Director	88	1	1	1	1
Senior Human Resources Analyst	80	1	1	1	1
Safety & Training Coordinator	78	1	0	1	1
Human Resources Representative	76	1	1	1	1
Human Resources Technician	73	0	0	0	1
Administrative Assistant I	70	1	1	1	0
Custodian	63	2	2	2	1
Full-time		7	6	7	6
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: COMMUNITY AFFAIRS DEPARTMENT

DEPARTMENT OVERVIEW:

The Community Affairs Department investigates complaints in housing, employment, education, recreation and any public accommodations. It also operates several programs for the city: Hal K. Plonk Disability Walk, Mayor's Disability Luncheon, Diversity Day, Inclusive Cities, the Martin Luther King, Jr. Holiday Breakfast, Human Relations Poster/Essay Contest, Human Relations Inter-faith Breakfast, Human Relations Awards Banquet, Fair Housing Workshops, Mayor's Youth Council, Carver Heights Partners in Education (tutorial assistance), Round-up /Water Bill Assistance Program, Human Relations training for the New Hire Orientation, School of Government and the Gold-Wayne Football Classic.

There are three advisory committees under the department: Community Affairs Commission, Mayor's Committee for Persons with Disabilities, and the Martin Luther King, Jr. Holiday Committee.

GOALS/MAJOR OBJECTIVES:

- Prevent discrimination
- Assist in settling personal disputes and group conflicts
- Ensure fair housing practices are followed and that public accommodations are accessible.
- Provide facilitations of community dialogues in the area of diversity and conflict resolution
- Provide channels of communication among the various racial, religious and ethnic groups in the City of Goldsboro
- Prepare citizens for appointments to City Boards and Commissions through training provided by the City of Goldsboro School of Government

SIGNIFICANT BUDGET ISSUES:

The Gold-Wayne Football Classic estimated cost \$17,500.00 (not included in the 2015-2016 budget)

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1017 Community Affairs
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	154,849	155,007	157,733	165,489	137,033	137,033
1810	Social Security	11,669	12,042	11,692	12,848	10,670	10,670
1821	NCLGERS-Retirement	10,901	10,959	11,147	11,039	9,278	9,278
1822	401-K Retirement	2,257	3,876	3,879	4,965	4,111	4,111
1830	Hospital Insurance	22,284	20,880	20,876	22,680	18,300	18,300
1860	Worker's Compensation	401	484	556	612	612	612
1932	Medical Exams		0	0	0	0	0
2201	Comm/Empl Awards & Functions	383	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation	0	48	0	0	0	0
2323	Other Training	1,266	2,300	2,300	2,300	2,300	2,300
2601	Office Supplies	988	3,000	3,000	3,000	3,000	3,000
2993	Operational Supplies	419	1,500	1,428	1,500	1,500	1,500
3121	Travel	3,942	4,500	4,500	4,800	4,800	4,800
3122	Travel Salary Expense	2,400	2,400	2,400	2,400	2,400	2,400
3250	Postage	2,439	3,000	3,000	3,000	3,000	3,000
3410	Printing	82	275	275	275	275	275
3421	Copy Machine Cost	2,300	1,920	1,920	700	700	700
3521	Office Machine Maintenance	0	100	100	100	100	100
4541	Employee Personal Liability	14	14	14	14	14	14
4911	Subscriptions	349	217	217	217	217	217
4912	Fees & Dues	290	290	290	290	240	240
9561	Office Supplies	317	500	500	500	500	500
	Fund Total:	217,550	224,812	227,327	238,229	200,550	200,550
	Organization Total:	217,550	224,812	227,327	238,229	200,550	200,550

PERSONNEL SUMMARY**COMMUNITY AFFAIRS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Community Affairs Director	82	1	1	1	1
Community Affairs Specialist	76	1	1	1	0
Administrative Assistant II	72	0	0	0	1
Administrative Assistant I	70	1	1	1	1
Full-time		3	3	3	3
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

Department/Division: General Government/Paramount Theatre

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to nurture the community's love for the performing arts and improve their quality of life by presenting high-caliber and diverse talent on a local and professional level. We educate and entertain while serving as a destination and landmark to the community's history. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals.
- Continue to build on box office services offered to renters, providing excellent and efficient customer service.
- Seek out more opportunities to bring groups to theatre increasing overnight stays and revenue from occupancy tax.
- Build on existing and create new relationships within the community to increase participation and awareness of our mission.
- Continue to increase number of patrons attending the Performing Art Series and Classic/Holiday Movies.

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI licensing fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance. Performing Art Series includes eight performances & six movies. Contracts are underway and in negotiation. Revenues expected to match or exceed artist fee. Subject to change due to offers and contracts accepted.
- Increase to advertising due to increase in expense and need for additional marketing.
- Travel includes showcasing conference for both Director & Service Coordinator. Attend every other year.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	97,616	100,414	102,797	103,656	103,400	103,400
1260	Salaries & Wages Part-Time	56,218	68,998	69,000	72,077	72,050	72,050
1810	Social Security	11,513	12,961	11,578	13,538	13,504	13,504
1821	NCLGERS-Retirement	7,532	7,825	7,968	7,648	7,744	7,744
1822	401-K Retirement	1,577	2,767	2,760	3,440	3,432	3,432
1830	Hospital Insurance	14,856	13,920	13,930	15,120	14,640	14,640
1850	Unemployment Compensation		1,500	1,319	1,500	1,500	1,500
1860	Worker's Compensation	134	200	230	253	253	253
1932	Medical Exams	165	0	52	0	0	0
1991	Consultant Fees		0	420	1,500	0	0
2111	Cleaning Supplies	5,889	5,920	5,500	6,300	5,500	5,500
2121	Uniforms	539	300	300	450	300	300
2203	Employee Appreciation	30	32	32	32	32	32
2601	Office Supplies	1,481	1,420	1,420	1,420	1,420	1,420
2993	Operational Supplies	5,749	6,575	6,500	8,400	6,450	6,450
3121	Travel	1,912	1,250	1,200	2,295	2,295	2,295
3210	Telephone	609	720	720	720	720	720
3250	Postage	1,134	1,500	1,700	3,000	2,000	2,000
3310	Electricity	37,437	42,000	41,097	42,000	42,000	42,000
3330	Natural Gas	2,832	2,000	6,000	6,000	3,000	3,000
3410	Printing	6,141	8,000	8,000	8,000	8,000	8,000
3511	Building Maintenance	26,128	26,665	26,665	27,865	27,865	27,865
3700	Advertising	12,067	13,350	13,350	18,850	15,000	15,000
4511	Multi-Peril Insurance	3,759	3,947	3,338	3,505	3,505	3,505
4541	Employee Personal Liability	9	9	9	9	9	9
4911	Subscriptions	0	145	145	145	145	145
4912	Fees & Dues	242	250	250	950	500	500
4924	Performance Series	33,456	54,500	54,500	71,750	77,180	77,180
4930	Film Festival	4,323	0	0	2,000	0	0
4990	Equipment Expense		0	0	0	0	0
9561	Office Supplies	83	200	75	200	200	200
	Fund Total:	333,431	377,368	380,855	422,623	412,644	412,644
	Organization Total:	333,431	377,368	380,855	422,623	412,644	412,644

PERSONNEL SUMMARY**PARAMOUNT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Paramount Theater Director	82	1	1	1	1
Theater Service Coordinator	74	1	1	1	1
Full-time		2	2	2	2
Permanent Part-time		1	1	1	1

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT: INSPECTIONS

DEPARTMENT OVERVIEW:

The Inspections Department enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This department is also responsible for the issuance of all new ABC license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe dwellings and commercial properties. We also help with the development enhancement process of Goldsboro, and provide extraordinary customer service for the public-at-large to meet the needs of the developing community and support the continual growth of Goldsboro.

GOALS/MAJOR OBJECTIVES:

- Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one stop shop”.
- Further develop a more cohesive operational environment in order to guide the public through the processes easier.
- Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
- Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the work load increases for building/fire inspections.

SIGNIFICANT BUDGET ISSUES:

- Preserve the current software quality by IT support on reporting capabilities and iPad upgrades.
- Provide paid continuing education, required by their certifications, for Inspectors.
- Provide funding for building demolition of substandard buildings in order to improve the overall appearance and quality of life for the citizens of Goldsboro.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	383,428	387,965	395,957	399,949	398,959	398,959
1810	Social Security	27,887	29,680	29,018	30,597	30,521	30,521
1821	NCLGERS-Retirement	26,995	27,430	28,015	26,677	27,010	27,010
1822	401-K Retirement	5,548	9,700	9,714	11,999	11,969	11,969
1830	Hospital Insurance	59,424	55,680	55,624	60,480	58,560	58,560
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,199	1,407	1,616	1,778	1,778	1,778
1932	Medical Exams	158	200	200	200	200	200
1991	Consultant Fees	250	3,000	3,000	13,000	10,000	10,000
2123	Protective Clothing	70	100	100	300	300	300
2203	Employee Appreciation	125	128	128	128	128	128
2323	Other Training	574	5,274	5,274	5,274	5,274	5,274
2501	Vehicle Operation/Maintenance	4,864	4,000	4,894	5,000	4,000	4,000
2502	Vehicle Fuel	5,741	10,000	6,000	10,000	6,000	6,000
2601	Office Supplies	3,713	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	8,310	9,980	9,560	9,560	9,560	9,560
3121	Travel	506	7,500	7,500	11,069	8,069	8,069
3210	Telephone	2,053	2,520	2,520	2,520	2,520	2,520
3250	Postage	2,090	3,500	3,500	3,500	3,500	3,500
3410	Printing	335	400	400	400	400	400
3421	Copy Machine Cost	91	850	850	850	850	850
3511	Building Maintenance	2,480	0	0	2,280	0	0
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement	7,166	5,000	5,000	7,000	7,000	7,000
3993	Building Demolition	83,636	95,000	95,000	136,000	95,000	95,000
4521	Auto Liability	762	800	1,011	1,062	1,062	1,062
4541	Employee Personal Liability	47	47	47	47	47	47
4911	Subscriptions	0	200	200	200	200	200
4912	Fees & Dues	1,927	1,612	1,612	1,612	1,612	1,612
5401	Administrative Car		0	0	25,000	0	0
5412	Compact Pick-Up Trucks		0	0	40,000	20,000	20,000
9561	Office Supplies	455	372	372	372	372	372
Fund Total:		629,834	667,295	672,062	811,804	709,841	709,841
Organization Total:		629,834	667,295	672,062	811,804	709,841	709,841

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-1024

FUND - GENERAL
DEPARTMENT - INSPECTIONS

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Admin. Car	Replacement of 2001 Chevrolet Malibu	5401	1	25,000		0	
Compact Pick-Up Truck	Replacement of 2001 Ford Ranger Replacement of 2000 Ford Ranger	5412	2	40,000	1	20,000	***
TOTALS				65,000		20,000	

*** Equipment Loan

PERSONNEL SUMMARY**INSPECTIONS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Building Code Administrator	82	1	1	1	1
Plans Examiner	75	0	1	1	1
Builder Inspector	73	5	3	3	3
Minimum Housing Inspector	71	1	1	1	1
Administrative Assistant I	70	2	1	1	1
Permit Technician	69	1	1	1	1
Full-time		10	8	8	8
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Increase private investment in downtown.
2. Decrease vacancy rates.
3. Decrease percentage of buildings in "poor condition".
4. Increase residential development.
5. Increase quantity, diversity and quality of businesses.
6. Maintain Main Street certification status.
7. Increase public awareness of downtown's value to community.
8. Establish new partnerships and strengthen existing to expand awareness and stakeholder involvement to create new opportunities.
9. Manage and support the DGDC Board and their volunteers that work to benefit downtown.
10. Pursue and obtain funding from alternative sources to support initiatives outlined in the Master Plan and other identified needs.
11. Conduct more business recruitment activities.
12. Provide improved assistance to existing businesses and property owners.

SIGNIFICANT BUDGET ISSUES:

- Filling the discrepancy between responsibilities and expectations of existing staff and current resources.
- Increase levels or number of incentives to meet recruitment, occupancy, development and reinvestment goals needed.
- Implementation of the remaining public capital improvement projects approved in the Master Plan (Union Station, Center Street Streetscape Completion and Cornerstone Commons.
- Marketing Costs

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	152,922	161,131	167,385	175,229	174,795	174,795
1260	Salaries & Wages Part-Time		0	1,443	19,132	19,132	19,132
1810	Social Security	11,354	12,327	12,691	14,898	14,862	14,862
1821	NCLGERS-Retirement	10,733	11,392	11,723	11,688	11,834	11,834
1822	401-K Retirement	2,262	4,029	4,082	5,257	5,244	5,244
1830	Hospital Insurance	22,284	20,880	18,563	22,680	21,960	21,960
1850	Unemployment Compensation		4,500	4,351	4,500	4,500	4,500
1860	Worker's Compensation	267	353	406	447	447	447
1932	Medical Exams		0	0	0	0	0
1991	Consultant Fees	0	0	0	81,500	1,500	1,500
2203	Employee Appreciation	58	64	64	64	64	64
2323	Other Training	110	0	0	180	180	180
2601	Office Supplies	4,932	5,333	2,244	6,688	6,688	6,688
2993	Operational Supplies	3,762	3,100	2,680	3,100	3,100	3,100
3121	Travel	3,993	4,000	4,000	5,210	4,000	4,000
3210	Telephone	148	0	0	0	0	0
3250	Postage	2,379	6,000	5,500	6,000	6,000	6,000
3310	Electricity	5,175	7,200	6,950	7,200	7,200	7,200
3511	Building Maintenance	242	0	242	0	0	0
3521	Office Machine Maintenance	22,506	21,700	21,700	20,160	20,160	20,160
3702	Communications and Marketing	7,529	7,000	7,000	3,000	3,000	3,000
3914	Contract Services	30,522	10,500	19,223	0	20,000	20,000
4541	Employee Personal Liability	14	14	14	14	14	14
4911	Subscriptions	362	280	130	280	280	280
4912	Fees & Dues	550	700	932	700	700	700
4991	Downtown Projects	0	10,000	10,000	341,500	10,000	10,000
9561	Office Supplies	99	300	300	300	300	300
	Fund Total:	282,203	290,803	301,623	729,727	335,960	335,960
	Organization Total:	282,203	290,803	301,623	729,727	335,960	335,960

PERSONNEL SUMMARY**DOWNTOWN DEVELOPMENT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
DCDG Director	83	1	1	1	1
Promotions Coordinator	77	1	1	1	1
Business & Property Development Specialist	77	0	0	1	1
Administrative Assistant III	73	1	1	0	0
Full-time		3	3	3	3
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY/ ADMINISTRATION

DEPARTMENT OVERVIEW:

The Information Technology Department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

- Connect Public Utilities Water Reclamation Facility to Fiber
- Complete a fiber loop for redundant connections to City Facilities
- Expand storage for our Disaster Recovery Site
- Add security cameras and card access to City Facilities
- Provide more training for IT Staff

SIGNIFICANT BUDGET ISSUES:

- Cost of adding staff needed to meet the City's technology needs.
- Cost to complete fiber connections to City Facilities.
- Cost of Software maintenance and support.
- Cost of future upgrades; technology replacement plans.
- Training costs for IT related training

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1030 Information Technology
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	233,653	273,677	259,333	384,233	289,722	289,722
1260	Salaries & Wages Part-Time	4,394	0	6,847	0	0	0
1810	Social Security	17,943	20,937	17,953	29,394	22,164	22,164
1821	NCLGERS-Retirement	16,471	19,349	16,742	25,629	19,615	19,615
1822	401-K Retirement	3,335	6,842	5,824	11,527	8,692	8,692
1830	Hospital Insurance	37,140	34,800	28,690	52,920	36,600	36,600
1860	Worker's Compensation	401	524	602	662	662	662
1932	Medical Exams	148	0	0	0	0	0
1991	Consultant Fees	19,390	24,000	24,000	24,000	20,000	20,000
2203	Employee Appreciation	59	80	60	80	80	80
2323	Other Training	11,289	12,000	12,000	24,150	12,150	12,150
2501	Vehicle Operation/Maintenance		0	28	500	500	500
2502	Vehicle Fuel		0	525	1,000	1,000	1,000
2993	Operational Supplies	23,199	14,000	26,100	17,000	14,000	14,000
3121	Travel	2,138	7,000	3,936	11,100	7,100	7,100
3210	Telephone	184,801	184,020	184,020	203,740	195,000	195,000
3250	Postage	63	300	300	300	300	300
3511	Building Maintenance	6,889	0	0	5,500	5,500	5,500
3522	Machine/Equipment Maintenance	0	800	800	800	800	800
3950	Education Reimbursement		1,100	0	1,100	1,100	1,100
4211	Cisco Smart Net Maintenance	29,591	35,000	33,531	35,000	35,000	35,000
4221	Software License Fees	305,759	330,000	346,372	413,259	330,000	330,000
4541	Employee Personal Liability	23	23	23	23	23	23
4990	Equipment Expense	0	0	3,838	8,500	2,000	2,000
5157	Software Expense		0	0	0	0	0
5158	Wireless Connections	18,959	0	0	0	0	0
5202	Technology Capital	0	10,000	19,960	72,000	0	0
5203	Fiber Switches		0	0	0	0	0
5219	Network Equipment	112,042	0	0	0	0	0
5222	Network Server		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5891	Disaster Recovery Server		0	0	25,000	0	0
Fund Total:		1,027,687	974,452	991,484	1,347,417	1,002,008	1,002,008
Organization Total:		1,027,687	974,452	991,484	1,347,417	1,002,008	1,002,008

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-1030

FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Technology Capital	Technology Replacement Plan	5202		65,000		0
Technology Capital	Toughbooks for Signal Technicians	5202		7,000		0
Disaster Recovery Server	Storage Area Network	5891		25,000		0
TOTALS				97,000		0

PERSONNEL SUMMARY**INFORMATION TECHNOLOGY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
IT Director	88	1	1	1	1
Network Administrator	80	1	1	1	1
Server/Database Administrator	80	1	1	1	1
Computer Systems Administrator	80	1	1	1	1
Web Developer/Computer Systems Administrator	80	1	1	1	1
Full-time		5	5	5	5
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/ADMINISTRATION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizenry
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas
- Optimize Public Works department in materials, finance, and manpower.

SIGNIFICANT BUDGET ISSUES:

- Rising costs of all petroleum related items, including fuels, oils, tires, asphalt, etc.
- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Neglect of facility infrastructure including...loss of command/control of the locks within the building, lack of painting of shelters, lack of maintenance of old car wash, lack of maintenance on the fenceline which is now rusted and piece-mealed / unprofessional furniture in offices and in the main reception area.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	130,206	131,637	135,689	201,366	200,867	200,867
1810	Social Security	9,129	10,071	9,391	15,405	15,367	15,367
1821	NCLGERS-Retirement	9,158	9,307	9,587	13,432	13,599	13,599
1822	401-K Retirement	1,906	3,291	3,330	6,041	6,027	6,027
1830	Hospital Insurance	14,856	13,920	13,921	22,680	21,960	21,960
1860	Worker's Compensation	267	338	388	427	427	427
1991	Consultant Fees	3,300	3,600	3,600	3,600	3,600	3,600
2121	Uniforms		200	200	200	200	200
2123	Protective Clothing	100	0	0	0	0	0
2124	Shoes-Steel Toe		180	180	90	90	90
2203	Employee Appreciation	1,612	1,408	1,408	1,376	1,376	1,376
2323	Other Training	808	1,000	750	1,734	1,500	1,500
2391	First Aid		0	0	0	0	0
2501	Vehicle Operation/Maintenance	2,058	500	350	500	500	500
2502	Vehicle Fuel	404	500	500	500	500	500
2598	Fuel Tank Maintenance	1,260	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	2,528	4,000	3,000	4,000	4,000	4,000
2993	Operational Supplies	3,866	4,000	6,000	10,000	5,000	5,000
3121	Travel	1,106	500	900	1,000	1,000	1,000
3210	Telephone	664	720	720	720	720	720
3250	Postage	22	50	10	25	25	25
3310	Electricity	105,801	116,300	116,300	115,300	110,000	110,000
3330	Natural Gas	22,685	25,000	30,000	26,000	26,000	26,000
3410	Printing	68	50	50	50	50	50
3421	Copy Machine Cost	2,698	2,600	2,600	2,900	2,900	2,900
3914	Contract Services	10,700	10,700	10,700	10,700	10,700	10,700
3950	Education Reimbursement		1,100	1,100	1,100	1,100	1,100
3996	Clean and Cut Lots	21,008	17,878	14,000	0	0	0
4511	Multi-Peril Insurance	17,818	18,709	15,825	16,616	16,616	16,616
4521	Auto Liability	767	805	1,018	1,069	1,069	1,069
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	235	350	300	350	350	350
5104	Desks		0	0	0	0	0
5213	Lobby Seating		0	0	0	0	0
9561	Office Supplies	0	150	100	150	150	150
	Fund Total:	365,039	380,133	383,186	458,600	446,962	446,962
	Organization Total:	365,039	380,133	383,186	458,600	446,962	446,962

PERSONNEL SUMMARY**PUBLIC WORKS-ADMINISTRATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Public Works Director	88	1	1	1	1
Deputy Public Works Director	84	0	0	0	1
Administrative Assistant III	73	1	1	1	1
Full-time		2	2	2	3
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/FLEET MAINTENANCE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Fleet Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Increase staff training to remain current with the repairs/maintenance of modern vehicles and equipment.
- Track and manage fuel use and advise agencies of same.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.
- Address items as suggested by Garage consultant to increase efficiency and quality of how garage operates.
- Deal with aging fleet and underutilized vehicles.
- Increase staffing to better align to the City's needs.

SIGNIFICANT BUDGET ISSUES:

- Managing rising fuel costs and other petroleum related costs.
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles.
- Staff knowledge starting to fall behind of current practices due to lack of training.
- Staff's tools are not where they need to be due, in part, by lack of support from City.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	371,111	396,906	383,073	453,169	414,767	414,767
1220	Salaries & Wages Overtime	1,846	0	67	0	0	0
1260	Salaries & Wages Part-Time		0	17,603	0	0	0
1810	Social Security	25,970	30,364	27,486	34,668	31,730	31,730
1821	NCLGERS-Retirement	26,203	28,062	28,048	30,227	28,080	28,080
1822	401-K Retirement	5,523	9,923	9,726	13,596	12,443	12,443
1830	Hospital Insurance	74,281	69,600	69,522	83,160	73,200	73,200
1860	Worker's Compensation	1,466	1,679	1,929	2,122	2,122	2,122
1932	Medical Exams	210	0	0	0	0	0
1991	Consultant Fees	0	15,600	15,600	52,500	20,000	20,000
2111	Cleaning Supplies	459	450	450	450	450	450
2123	Protective Clothing	126	450	500	450	450	450
2124	Shoes-Steel Toe	972	990	990	990	990	990
2323	Other Training	665	1,065	1,065	5,665	4,000	4,000
2391	First Aid		0	0	1,400	1,400	1,400
2501	Vehicle Operation/Maintenance	2,288	3,000	2,500	3,000	3,000	3,000
2502	Vehicle Fuel	2,528	3,000	3,000	3,000	3,000	3,000
2511	Oil & Lubricants	33,863	30,000	28,000	35,000	35,000	35,000
2520	Tires & Tubes	137,897	130,000	150,000	160,000	140,000	140,000
2521	Tire Repairs	18,551	23,000	19,000	23,000	23,000	23,000
2531	Automotive Parts	296,773	300,000	298,000	300,000	300,000	300,000
2592	Gasoline	653,106	660,000	500,000	550,000	500,000	500,000
2593	Batteries	11,562	12,000	12,000	12,000	12,000	12,000
2595	Car Wash	1,024	4,000	3,000	4,000	4,000	4,000
2596	Diesel Fuel	492,863	485,000	400,000	400,000	375,000	375,000
2601	Office Supplies	216	250	250	250	250	250
2993	Operational Supplies	20,289	25,713	25,713	26,878	26,878	26,878
2994	Tools	1,838	3,000	3,000	7,800	5,000	5,000
2995	Welding Supplies	1,261	1,500	1,500	1,500	1,500	1,500
2999	Welding Gases	1,358	900	900	900	900	900
3121	Travel	0	100	0	100	100	100
3210	Telephone	347	420	700	840	840	840
3250	Postage	0	15	15	15	15	15
3410	Printing	40	50	50	50	50	50
3522	Machine/Equipment Maintenance	5,862	7,800	7,800	7,800	7,800	7,800
3531	Outside Repairs	8,684	10,000	12,000	10,000	10,000	10,000
3950	Education Reimbursement		2,200	0	3,300	3,300	3,300
4391	Equipment Rent	9,538	7,000	7,000	7,000	7,000	7,000
4511	Multi-Peril Insurance	4,115	4,006	3,388	3,557	3,557	3,557
4521	Auto Liability	886	930	1,176	1,235	1,235	1,235
4541	Employee Personal Liability	51	51	51	51	51	51
4912	Fees & Dues	84	200	200	200	200	200

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
5632	Utility Vehicle		0	0	0	0	0
5644	Power Lifts		0	0	22,000	11,000	11,000
	Fund Total:	2,213,856	2,269,224	2,035,302	2,261,873	2,064,308	2,064,308
	Organization Total:	2,213,856	2,269,224	2,035,302	2,261,873	2,064,308	2,064,308

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-1114

FUND - GENERAL
DEPARTMENT - GARAGE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Power Lifts	Replacements	5644	2	22,000	1	11,000
TOTALS				22,000		11,000

PERSONNEL SUMMARY**GARAGE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Fleet Maintenance Superintendent	81	1	1	1	1
Fleet Maintenance Supervisor	80	1	1	1	1
Senior Fleet Mechanic	73	4	4	5	6
Welder	72	1	1	1	1
Inventory Specialist	70	1	0	1	1
Administrative Support Specialist	70	1	1	0	0
Mechanic	69	2	2	1	0
Full-time		11	10	10	10
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1115 Garage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4972	Garage Service Credits	-1,550,997	-1,550,000	-1,250,000	-1,350,000	-1,550,000	-1,550,000
	Fund Total:	-1,550,997	-1,550,000	-1,250,000	-1,350,000	-1,550,000	-1,550,000
	Organization Total:	-1,550,997	-1,550,000	-1,250,000	-1,350,000	-1,550,000	-1,550,000

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/BUILDING & TRAFFIC

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building and Traffic Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued Maintenance of City facilities
- Continue to provide support for other departments
- Begin lock schedule update for the Complex
- Begin repair / maintenance of complex's exterior
- Begin street re-stripping project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- Severe neglect on the complex's infrastructure including ignoring painting/sandblasting for the shelters, gas station, warehouses, main building for over 20 years.
- Lock Schedule has not been overhauled since the building was constructed. Critical/Sensitive areas are widely used but not secure
- Possible staffing shortage issues for other maintenance and support responsibilities
- Washrack Facility has been neglected to the point where a portion is structurally unstable and needs to be removed

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1133 Building & Traffic Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	293,334	217,367	252,825	259,921	259,278	259,278
1220	Salaries & Wages Overtime	5,350	2,000	2,000	2,041	2,036	2,036
1274	Call Duty Pay	6,455	6,500	250	0	0	0
1810	Social Security	22,822	17,279	18,976	20,041	19,991	19,991
1821	NCLGERS-Retirement	21,507	15,969	19,095	17,473	17,691	17,691
1822	401-K Retirement	4,496	5,647	6,272	7,859	7,840	7,840
1830	Hospital Insurance	51,996	34,800	40,525	45,360	43,920	43,920
1860	Worker's Compensation	933	1,096	1,259	1,385	1,385	1,385
1932	Medical Exams	173	0	0	0	0	0
2121	Uniforms	1,172	1,000	1,000	1,500	1,250	1,250
2123	Protective Clothing	258	200	200	250	250	250
2124	Shoes-Steel Toe	630	450	540	540	540	540
2323	Other Training	1,423	1,090	500	1,935	1,500	1,500
2501	Vehicle Operation/Maintenance	11,017	5,500	7,000	5,500	5,500	5,500
2502	Vehicle Fuel	7,496	5,500	5,500	5,500	5,500	5,500
2993	Operational Supplies	33,761	45,000	25,000	45,000	35,000	35,000
2994	Tools	1,155	1,400	1,400	1,500	1,500	1,500
3121	Travel	547	500	1,215	1,500	1,000	1,000
3210	Telephone	1,722	1,980	2,600	2,700	2,700	2,700
3250	Postage	0	15	15	15	15	15
3312	Traffic Signal Electricity	10,866	0	0	0	0	0
3511	Building Maintenance	45,501	46,500	65,000	115,500	60,000	60,000
3515	Roof Repairs	68,460	0	0	15,000	0	0
3517	Roof Repairs-Garage	0	0	0	21,000	0	0
3522	Machine/Equipment Maintenance	1,600	6,000	2,500	5,000	5,000	5,000
3591	Radio Maintenance	8,249	3,000	3,200	3,000	3,000	3,000
3592	Maintenance Materials	46,576	0	7,692	0	0	0
3593	Street Repairs	0	0	0	30,000	0	0
3950	Education Reimbursement	423	2,200	0	2,200	2,200	2,200
4221	Software License Fees	0	0	0	0	0	0
4401	Generator Contract	1,500	0	0	0	0	0
4511	Multi-Peril Insurance	5,307	5,572	4,713	4,949	4,949	4,949
4521	Auto Liability	1,286	1,350	1,707	1,792	1,792	1,792
4541	Employee Personal Liability	37	37	37	37	37	37
4912	Fees & Dues	160	160	0	400	400	400
4990	Equipment Expense	14,449	0	10,338	4,900	0	0
5412	Compact Pick-Up Trucks	0	0	0	0	0	0
5422	Bucket Truck	0	0	0	100,000	0	0
5601	Fence/Railings	0	0	0	30,000	0	0
5801	Equipment Shelter	0	0	0	60,000	20,000	20,000
5810	Gas Pak A/C Units	0	0	0	0	0	0
Fund Total:		670,661	428,112	481,359	813,798	504,274	504,274

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-1133

FUND - GENERAL
DEPARTMENT - BUILDING & TRAFFIC MAINTENANCE

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Bucket Truck	Replacement	5422	1 100,000	0
Fence/Railings	Replace Public Works Fence Perimeter	5601	1 30,000	0
Equipment Shelters	Repair of (3) Shelters	5801	3 60,000	1 20,000
TOTALS			190,000	20,000

PERSONNEL SUMMARY**BUILDING & TRAFFIC**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Building & Traffic Maintenance Superintendent	82	1	1	1	1
Signal System Maintenance Supervisor	78	1	1	0	0
Senior Building & Traffic Maintenance Technician	75	2	2	2	2
Signal System Maintenance Technician	75	1	1	0	0
Building & Traffic Maintenance Technician	74	1	2	2	2
Sign Technician	70	1	0	1	1
Maintenance Worker	63	1	0	0	0
Full-time		8	7	6	6
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/CEMETERIES

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Cemeteries Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry, primarily the proliferation of cremations, cremation services, and the disposition of cremated remains.
- Work with local volunteer group to improve appearance of Willowdale Cemetery.
- Continue efforts to acquire property for Willowdale expansion.
- Work to digitize the majority of records of the division and incorporate the information in Laserfiche.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Future funding for expansions of both cemeteries
- Possible staffing shortage

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	163,850	168,002	172,971	174,439	174,007	174,007
1220	Salaries & Wages Overtime		0	0	2,653	2,646	2,646
1260	Salaries & Wages Part-Time	7,761	10,640	6,000	10,640	10,640	10,640
1810	Social Security	12,320	13,667	12,607	14,378	14,343	14,343
1821	NCLGERS-Retirement	11,542	11,878	12,229	11,812	11,960	11,960
1822	401-K Retirement	2,408	4,201	4,245	5,313	5,300	5,300
1830	Hospital Insurance	37,140	34,800	34,758	37,800	36,600	36,600
1850	Unemployment Compensation	26	0	0	0	0	0
1860	Worker's Compensation	1,878	888	1,020	1,122	1,122	1,122
1932	Medical Exams	152	0	0	0	0	0
2121	Uniforms	550	750	750	1,000	900	900
2123	Protective Clothing	275	300	300	300	300	300
2124	Shoes-Steel Toe	180	450	450	450	450	450
2323	Other Training	281	200	175	300	300	300
2391	First Aid		0	0	1,400	1,400	1,400
2501	Vehicle Operation/Maintenance	14,102	13,500	17,000	16,000	15,500	15,500
2502	Vehicle Fuel	8,476	10,000	8,000	9,000	7,000	7,000
2993	Operational Supplies	7,598	13,000	13,000	15,000	14,000	14,000
2994	Tools	328	400	400	400	400	400
3121	Travel	207	100	0	100	100	100
3210	Telephone	694	840	840	840	840	840
3250	Postage	2	15	5	15	15	15
3310	Electricity	1,198	1,155	1,155	1,400	1,400	1,400
3321	Heating Fuel	1,494	1,000	1,300	1,200	1,200	1,200
3410	Printing	50	150	50	150	150	150
3511	Building Maintenance	283	2,000	2,200	4,000	4,000	4,000
3994	Tree Service	4,300	3,000	3,000	5,500	3,600	3,600
4511	Multi-Peril Insurance	671	705	596	626	626	626
4521	Auto Liability	881	925	1,169	1,227	1,227	1,227
4541	Employee Personal Liability	23	23	23	23	23	23
4990	Equipment Expense	2,264	0	0	0	0	0
5431	Riding Lawnmower	8,899	0	0	0	0	0
5479	Dump Truck (2 Ton)		0	0	40,000	0	0
5826	Willowdale Cemetery Expansion		0	0	0	0	0
5999	Elmwood Cemetery Expansion		0	0	150,000	75,000	10,000
Fund Total:		289,833	292,589	294,243	507,088	385,049	320,049
Organization Total:		289,833	292,589	294,243	507,088	385,049	320,049

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-1142

FUND - GENERAL
DEPARTMENT - CEMETERY

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Dump Truck	Replacement of 1999 Ford F-350	5479	1	40,000		0
Elmwood Expansion	Expansion of Elmwood Cemetery	5999	1	150,000	1	10,000
TOTALS				190,000		10,000

PERSONNEL SUMMARY**CEMETERY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Cemetery Superintendent	78	1	1	1	1
Assistant Cemetery Supervisor	72	1	1	1	1
Equipment Operator	69	1	1	1	1
Maintenance Technician	67	2	2	2	2
Full-time		5	5	5	5
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: FINANCE DEPARTMENT

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Revenue sources.
- C. Fund Balance
- D. Departmental capital project funding.
- D. Bond and Debt Financing.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 2111 Finance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	551,084	561,172	569,369	580,409	578,972	578,972
1260	Salaries & Wages Part-Time	8,946	0	19,800	30,000	30,000	30,000
1810	Social Security	40,300	42,930	41,130	46,743	46,627	46,627
1821	NCLGERS-Retirement	38,802	39,675	40,253	38,714	39,197	39,197
1822	401-K Retirement	7,975	14,030	13,985	17,413	17,370	17,370
1830	Hospital Insurance	96,564	90,480	90,103	98,280	95,160	95,160
1850	Unemployment Compensation	50,589	0	0	0	0	0
1860	Worker's Compensation	1,866	2,152	2,472	2,719	2,719	2,719
1911	Audit	23,650	23,700	24,000	27,500	27,500	27,500
1915	Bank Fees	60,830	58,000	59,000	60,000	30,000	30,000
1932	Medical Exams	186	150	0	0	0	0
1991	Consultant Fees	34,304	47,600	48,000	49,000	46,000	46,000
2203	Employee Appreciation	230	300	272	300	300	300
2323	Other Training	0	1,700	1,700	1,300	1,300	1,300
2601	Office Supplies	8,561	9,500	9,500	9,500	9,500	9,500
2912	Data Processing Forms	1,019	1,000	2,000	2,200	2,200	2,200
2993	Operational Supplies	3,059	4,000	4,000	4,000	4,000	4,000
3121	Travel	5,481	2,900	3,000	3,700	3,200	3,200
3250	Postage	5,920	7,000	7,000	7,000	7,000	7,000
3410	Printing	701	900	1,000	1,000	1,000	1,000
3421	Copy Machine Cost	299	500	400	500	500	500
3511	Building Maintenance		0	0	0	0	0
3521	Office Machine Maintenance	2,297	3,100	3,100	3,400	3,400	3,400
3522	Machine/Equipment Maintenance	241	1,000	500	1,000	1,000	1,000
3999	Tax Listing	250,798	258,000	258,000	280,000	270,000	270,000
4531	Security Bonds	210	250	210	500	500	500
4541	Employee Personal Liability	61	61	61	61	61	61
4911	Subscriptions	0	500	500	1,000	1,000	1,000
4912	Fees & Dues	835	2,455	2,500	3,700	3,700	3,700
9511	Stockroom-Office Supplies	8,413	8,500	8,500	8,500	8,500	8,500
9561	Office Supplies	293	500	400	500	500	500
Fund Total:		1,203,514	1,182,055	1,210,755	1,278,939	1,231,206	1,231,206
Organization Total:		1,203,514	1,182,055	1,210,755	1,278,939	1,231,206	1,231,206

PERSONNEL SUMMARY**FINANCE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Finance Director	88	1	1	1	1
Assistant Finance Director	81	1	1	1	1
Customer Service Manager	78	1	1	1	1
Customer Service Supervisor	76	1	1	1	1
Financial Specialist	76	1	1	1	1
Accounting Specialist	74	1	1	1	1
Payroll Technician	72	1	1	1	1
Administrative Assistant II	72	1	1	1	1
Accounting Technician	71	1	1	1	1
Billing Technician	70	1	1	1	1
Customer Service Representative	67	3	3	3	3
Full-time		13	13	13	13
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 2112 Office Supply Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4973	Office Supply Credits	-8,084	-9,000	-8,000	-9,000	-9,000	-9,000
	Fund Total:	-8,084	-9,000	-8,000	-9,000	-9,000	-9,000
	Organization Total:	-8,084	-9,000	-8,000	-9,000	-9,000	-9,000

DEPARTMENT/DIVISION: PLANNING DEPARTMENT

DEPARTMENT OVERVIEW:

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction which includes the administration of the City's transportation planning and code enforcement processes.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, condition uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- c. Provide staff support to the Planning Commission, Board of Adjustment, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council with all the necessary information with which to make decisions which will affect its citizenry.
- g. Lead the effort to implement the City's Comprehensive Land Use Plan.
- h. Provide support to other City departments as requested.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary and staffing constraints.
- c. Provide increased staff assistance related to implementation of transportation and comprehensive plan related goals.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	429,358	482,644	489,848	548,571	459,250	459,250
1260	Salaries & Wages Part-Time		0	8,100	0	0	0
1810	Social Security	35,399	36,923	37,146	41,966	35,133	35,133
1821	NCLGERS-Retirement	33,978	34,123	35,837	36,590	31,092	31,092
1822	401-K Retirement	7,848	12,067	12,628	16,458	13,778	13,778
1830	Hospital Insurance	74,280	62,640	59,062	75,600	58,560	58,560
1850	Unemployment Compensation	3,254	0	0	0	0	0
1860	Worker's Compensation	2,000	2,288	2,628	2,891	2,891	2,891
1932	Medical Exams	84	100	56	112	112	112
1991	Consultant Fees	412,194	5,000	42,077	45,000	15,000	15,000
2203	Employee Appreciation	113	176	112	128	128	128
2323	Other Training	0	1,000	4,000	6,500	2,000	2,000
2501	Vehicle Operation/Maintenance	9,026	1,800	2,305	2,400	2,400	2,400
2502	Vehicle Fuel	3,031	2,400	2,875	2,800	2,800	2,800
2601	Office Supplies	196	600	700	840	840	840
2603	Postage Machine Supplies	47,552	45,000	42,000	42,000	40,000	40,000
2993	Operational Supplies	5,791	2,300	5,650	5,600	5,100	5,100
3121	Travel	1,579	4,000	3,500	7,950	6,000	6,000
3210	Telephone	1,630	1,740	1,600	1,320	1,320	1,320
3250	Postage	2,669	3,000	2,500	3,000	3,000	3,000
3410	Printing	785	1,350	2,285	2,875	1,875	1,875
3421	Copy Machine Cost	180	3,120	2,900	3,480	3,480	3,480
3513	Tree Replacement	1,960	4,000	4,500	7,900	6,900	6,900
3522	Machine/Equipment Maintenance	248	0	0	0	0	0
3532	Maintenance of Enhancement Areas	36,900	21,000	21,525	3,000	1,500	1,500
3950	Education Reimbursement	0	0	0	1,100	1,100	1,100
3991	Commission Expenses	765	1,500	750	1,960	1,960	1,960
3994	Tree Service	66,270	60,000	49,000	71,218	62,000	62,000
3996	Clean and Cut Lots	36,942	40,000	37,000	37,700	27,700	27,700
4521	Auto Liability	1,008	1,058	1,337	1,404	1,404	1,404
4541	Employee Personal Liability	56	56	56	56	56	56
4911	Subscriptions	115	125	125	167	167	167
4912	Fees & Dues	2,604	3,645	3,200	4,265	3,765	3,765
4990	Equipment Expense	0	0	0	0	0	0
5101	Computer Work Station		0	0	0	0	0
5305	Computerized Signal System		0	0	0	0	0
5401	Administrative Car		0	0	20,000	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
9561	Office Supplies	511	400	400	480	480	480
9923	Multi-Use Path Enhancement		0	58,000	525,005	525,005	525,005
9934	Transportation Planning	421,599	695,990	450,000	716,490	450,000	450,000
9960	Home Program Match	0	23,386	0	0	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
Fund Total:		1,639,925	1,553,431	1,383,702	2,236,826	1,766,796	1,766,796
Organization Total:		1,639,925	1,553,431	1,383,702	2,236,826	1,766,796	1,766,796

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 3151

**FUND - GENERAL
DEPARTMENT - PLANNING**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Admin Car	Replacement of Code Enforcement Vehicle	5401	1 20,000	0
TOTALS			20,000	0

PERSONNEL SUMMARY**PLANNING**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Planning Director	83	1	1	1	1
Planning Services Manager	81	1	0	0	0
Assistant Planning Director	80	0	0	0	0
Senior Planner	78	1	1	1	1
Zoning Administrator	78	1	1	1	1
Senior Planning Technician	76	1	1	1	1
GIS Specialist	75	1	1	1	1
Executive Assistant	75	1	1	1	1
Planning Technician	72	2	1	1	0
Environmental Codes Inspector	71	2	1	1	2
Administrative Assistant I	70	1	1	1	0
Full-time		12	9	9	8
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 1019 Postage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4974	Postage Credits	-15,747	-30,000	-20,000	-25,000	-30,000	-30,000
	Fund Total:	-15,747	-30,000	-20,000	-25,000	-30,000	-30,000
	Organization Total:	-15,747	-30,000	-20,000	-25,000	-30,000	-30,000

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/STREETS & STORM

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Streets and Storm Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to improve efficiency of operations
- Bring on contracted work (grass cutting) to the division to help the City be more efficient and save taxpayer money
- Continue efforts to repair/replace hazardous sidewalks sections
- Improve Street Sweeping service
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- Maintenance costs associated with aging equipment
- Increasing costs of raw material needed for infrastructure repairs (concrete, asphalt, stone, etc.)
- Staffing shortages
- Salt Spreaders for winter weather are in disrepair, parts are becoming increasingly difficult to find if not already unavailable.
- Shortage of serviceable vehicles

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	765,524	746,784	763,210	763,736	820,335	820,335
1220	Salaries & Wages Overtime	10,741	7,000	7,000	10,201	10,176	10,176
1260	Salaries & Wages Part-Time		0	0	0	0	0
1274	Call Duty Pay	1,625	1,500	1,500	1,500	1,500	1,500
1810	Social Security	57,359	57,780	56,226	59,324	63,651	63,651
1821	NCLGERS-Retirement	54,752	53,399	55,019	51,724	56,329	56,329
1822	401-K Retirement	11,331	18,883	18,897	23,264	24,962	24,962
1830	Hospital Insurance	160,104	146,160	145,988	158,760	168,360	168,360
1850	Unemployment Compensation	6,540	2,000	0	2,000	2,000	2,000
1860	Worker's Compensation	4,985	4,130	4,745	5,220	5,220	5,220
1932	Medical Exams	192	0	0	0	0	0
2121	Uniforms	1,779	3,000	4,500	6,600	4,000	4,000
2123	Protective Clothing	1,700	1,750	1,750	1,750	1,750	1,750
2124	Shoes-Steel Toe	2,249	1,980	1,980	1,980	1,980	1,980
2323	Other Training	3,247	2,590	2,590	3,125	2,870	2,870
2501	Vehicle Operation/Maintenance	105,126	100,000	100,000	103,000	100,000	100,000
2502	Vehicle Fuel	71,028	80,000	75,000	80,000	75,000	75,000
2591	Fuel For Equipment	976	900	900	900	900	900
2993	Operational Supplies	33,046	38,000	42,000	50,000	38,000	38,000
2994	Tools	815	1,500	1,500	1,500	1,500	1,500
3121	Travel	662	500	50	500	500	500
3210	Telephone	1,736	2,100	2,100	2,100	2,100	2,100
3250	Postage	3	10	10	10	10	10
3410	Printing	479	400	50	250	250	250
3522	Machine/Equipment Maintenance	2,289	7,200	5,000	7,200	6,000	6,000
3593	Street Repairs	33,235	30,000	30,000	30,000	30,000	30,000
3594	Sidewalk Repairs	14,484	15,000	15,000	20,000	15,656	15,656
3994	Tree Service		0	0	0	0	0
4521	Auto Liability	1,430	1,502	1,899	1,994	1,994	1,994
4541	Employee Personal Liability	112	112	112	112	112	112
4543	Insurance Deductible Claims	486	0	0	0	0	0
4912	Fees & Dues	285	350	350	350	350	350
4990	Equipment Expense		0	0	12,100	6,050	6,050
5304	Salt Spreader		0	0	34,600	12,000	12,000
5410	Backhoe		0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	25,000	25,000	25,000
5431	Riding Lawnmower		0	0	0	0	0
5438	Bush Hog		0	0	5,900	5,900	5,900
5461	Rough Mower-PTO		0	0	0	0	0
5481	Cement Mixer		0	0	0	0	0
5486	72" Cut Riding Mower		0	0	11,000	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
5490	Street Sweeper		203,000	199,000	0	0	0
5648	Laser		0	0	7,000	0	0
5991	Storm Drainage Improvements	3,732	5,000	5,000	5,000	5,000	5,000
	Fund Total:	1,352,052	1,532,530	1,541,376	1,487,700	1,489,455	1,489,455
	Organization Total:	1,352,052	1,532,530	1,541,376	1,487,700	1,489,455	1,489,455

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 4134

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS GENERAL

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Salt Spreader	Replacements	5304	3	34,600	1	12,000	***
Crew-Cab Pick-Up Truck	Replacement of 1994 Chevrolet	5423	1	25,000	1	25,000	***
Bush Hog	Replacement	5438	1	5,900	1	5,900	
Riding Mower	New Request - To Cut City-Owned Lots	5486	1	11,000		0	
Laser	Pipe Laser - Replacement	5648	1	7,000		0	
Storm Drainage Impr	Petitioned Storm Drainage Improvements	5991		5,000		5,000	
TOTALS				88,500		47,900	

*** Equipment Loan

PERSONNEL SUMMARY**STREETS & STORMS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Streets & Storms Superintendent	81	1	1	1	1
Streets & Storms Supervisor	78	2	2	2	2
Senior Heavy Equipment Operator	74	2	2	2	2
Mason	72	1	1	1	1
Heavy Equipment Operator	71	4	4	4	4
Utility Maintenance Mechanic	70	2	2	2	3
Equipment Operator	69	7	6	6	7
Maintenance Technician	67	5	3	3	4
Full-time		24	21	21	24
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4135 Streets & Storm Sewers-Utilities
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
3311	Street Lights	570,728	600,000	600,000	630,000	600,000	600,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	18,899	24,200	24,200	24,200	22,200	22,200
3596	Bridge Inspections & Repairs	0	0	0	4,000	4,000	4,000
5991	Storm Drainage Improvements		0	0	100,000	0	0
5993	Railroad Signals	0	10,000	0	10,000	10,000	10,000
	Fund Total:	589,627	634,200	624,200	768,200	636,200	636,200
	Organization Total:	589,627	634,200	624,200	768,200	636,200	636,200

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 4135

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS UTILITIES

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Storm Drainage Impr.	North Virginia St. to Brownrigg St. to Murray St.	5991	100,000	0
Railroad Signals	To fund the City's share (10%) of signals installed by the State at various locations within the city limits	5993	10,000	10,000
TOTALS			110,000	10,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4136 Street Paving Division
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
3588	Street Resurfacing	250,271	575,000	701,210	900,000	575,000	478,261
5911	CP Paving Projects		0	0	300,000	0	0
5991	Storm Drainage Improvements		0	0	0	0	0
	Fund Total:	250,271	575,000	701,210	1,200,000	575,000	478,261
	Organization Total:	250,271	575,000	701,210	1,200,000	575,000	478,261

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 4136

FUND - GENERAL
DEPARTMENT - STREET PAVING

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
CP Paving Projects	Petitioned Paving Improvements Branch St. from Vann St. to Southern End	5911		300,000		0
TOTALS				300,000		0

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/SANITATION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Sanitation Division are as follows

GOALS/MAJOR OBJECTIVES:

- Complete transitions from semi-automated refuse/recycling vehicles to fully-automated vehicles
- Train personnel on fully-automated vehicles for efficient use.
- Train/educate citizens on program.
- Extend life expectance of vehicles and equipment through regular maintenance and upgrades
- Maximize revenue from recycling
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and foster personal mastery in their job functions.

SIGNIFICANT BUDGET ISSUES:

- Purchase of one (1) Fully-automated Refuse/Recycling Trucks
- Purchase enough larger size trash bins to help transition to fully implement program within the City
- Repair costs and down time associated with an aging fleet of equipment outside of refuse/recycling trucks
- Refurbish/painting of older vehicles to provide a positive image of the City to citizens of Goldsboro.
- Increasing Landfill Charges.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4143 Sanitation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	1,430,928	1,425,901	1,334,604	1,249,691	1,192,388	1,192,388
1220	Salaries & Wages Overtime	10,630	4,500	3,000	4,591	4,580	4,580
1260	Salaries & Wages Part-Time		0	84,194	36,029	10,000	10,000
1272	Holiday Pay	38,784	42,000	30,000	35,704	35,616	35,616
1810	Social Security	109,488	112,639	103,326	101,496	95,071	95,071
1821	NCLGERS-Retirement	104,242	104,099	98,022	86,042	83,446	83,446
1822	401-K Retirement	21,584	36,811	31,889	38,700	36,978	36,978
1830	Hospital Insurance	326,832	299,280	253,593	272,160	248,880	248,880
1850	Unemployment Compensation	6,968	3,000	0	3,000	3,000	3,000
1860	Worker's Compensation	34,642	6,761	7,767	8,544	8,544	8,544
1932	Medical Exams	550	0	0	0	0	0
2121	Uniforms	5,969	7,400	7,500	12,600	8,000	8,000
2123	Protective Clothing	3,697	2,000	3,000	3,500	2,750	2,750
2124	Shoes-Steel Toe	3,447	3,960	3,960	3,500	3,500	3,500
2323	Other Training	390	1,500	1,200	2,850	2,000	2,000
2501	Vehicle Operation/Maintenance	267,042	250,000	308,000	338,000	242,500	242,500
2502	Vehicle Fuel	156,477	165,000	150,000	165,000	150,000	150,000
2511	Oil & Lubricants	696	1,250	1,250	1,250	1,250	1,250
2993	Operational Supplies	5,971	20,800	22,000	18,150	18,094	18,094
2994	Tools	1,435	1,475	1,475	1,475	1,475	1,475
3121	Travel	1,336	1,000	1,000	3,000	1,500	1,500
3210	Telephone	1,388	1,680	1,680	1,680	1,680	1,680
3250	Postage	77	100	100	100	100	100
3310	Electricity	3,373	3,625	3,625	3,625	3,625	3,625
3410	Printing	2,796	4,540	4,540	4,540	4,540	4,540
3522	Machine/Equipment Maintenance	15,223	5,300	4,700	74,800	10,000	10,000
3604	Trash Container Purchases	13,000	217,500	217,500	398,880	150,000	150,000
3913	Landfill Charges	378,593	362,000	390,000	410,000	380,000	380,000
3914	Contract Services	3,000	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement	652	3,300	1,100	4,400	4,400	4,400
4221	Software License Fees		0	0	0	0	0
4511	Multi-Peril Insurance	2,638	2,770	2,343	2,460	2,460	2,460
4521	Auto Liability	16,440	17,262	21,821	22,912	22,912	22,912
4541	Employee Personal Liability	224	224	224	224	224	224
4912	Fees & Dues	850	1,800	1,800	4,800	2,400	2,400
5402	Garbage Packer		0	0	0	0	0
5407	Trash Truck		1,040,000	852,879	285,000	285,000	285,000
5470	1 Ton Utility Pick-Up Truck		0	0	21,000	0	0
5474	Dump Truck		0	0	0	0	0
5622	Leaf Collector Truck		0	0	0	0	0
	Fund Total:	2,969,362	4,152,477	3,951,092	3,622,703	3,019,913	3,019,913

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 4143 FUND - GENERAL
DEPARTMENT - SANITATION

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Garbage Truck	Fully Automated Garbage Truck	5407	1	285,000	1	285,000	***
Pick-Up Truck	Replacement of 2002 Ford	5470	1	21,000		0	
TOTALS				306,000		285,000	

*** Equipment Loan

PERSONNEL SUMMARY**SANITATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Sanitation Superintendent	81	1	1	1	1
Sanitation Supervisor	76	3	3	3	3
Administrative Assistant III	73	1	1	1	1
Heavy Equipment Operator	71	3	3	3	3
Equipment Operator	69	17	16	15	15
Sanitation Technician	66	23	19	19	11
Full-time		48	43	42	34
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: ENGINEERING

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvements, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Street resurfacing
- Storm drainage improvements
- Traffic signal system
- Stream enhancement and/or restoration
- Managing private development

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	434,718	521,140	528,924	537,123	535,794	535,794
1220	Salaries & Wages Overtime		5,000	3,500	5,101	5,088	5,088
1274	Call Duty Pay		0	6,250	6,500	6,500	6,500
1810	Social Security	32,183	40,250	39,858	41,988	41,884	41,884
1821	NCLGERS-Retirement	30,547	37,199	37,902	36,609	37,066	37,066
1822	401-K Retirement	6,979	13,154	13,274	16,466	16,425	16,425
1830	Hospital Insurance	51,996	62,640	55,384	68,040	65,880	65,880
1860	Worker's Compensation	933	1,166	1,340	1,474	1,474	1,474
1932	Medical Exams	71	0	0	0	0	0
1991	Consultant Fees	13,200	15,000	15,000	28,000	15,000	15,000
2121	Uniforms		400	400	400	400	400
2123	Protective Clothing	27	170	125	250	250	250
2124	Shoes-Steel Toe	180	380	300	380	380	380
2203	Employee Appreciation	128	128	110	160	160	160
2323	Other Training	1,344	4,000	4,000	5,000	5,000	5,000
2391	First Aid	0	50	50	50	50	50
2501	Vehicle Operation/Maintenance	5,842	3,500	7,500	8,500	4,000	4,000
2502	Vehicle Fuel	3,939	5,500	5,500	6,000	6,000	6,000
2601	Office Supplies	67	500	400	500	500	500
2993	Operational Supplies	15,718	13,000	13,000	13,000	13,000	13,000
2994	Tools	0	500	500	500	500	500
3121	Travel	972	1,500	1,500	2,000	2,000	2,000
3210	Telephone	1,379	1,740	2,300	5,220	5,220	5,220
3250	Postage	250	300	300	300	300	300
3312	Traffic Signal Electricity		15,000	12,000	13,000	13,000	13,000
3410	Printing	0	375	100	375	375	375
3421	Copy Machine Cost	4	300	100	300	300	300
3422	Outside Copy Machine Cost	0	100	50	100	100	100
3521	Office Machine Maintenance	460	650	300	650	650	650
3522	Machine/Equipment Maintenance	0	125	125	750	250	250
3592	Maintenance Materials		50,000	50,000	50,000	45,000	45,000
3700	Advertising	3,466	3,500	3,460	3,500	3,500	3,500
4221	Software License Fees		18,000	15,750	18,000	18,000	18,000
4521	Auto Liability	2,114	2,220	2,806	2,946	2,946	2,946
4541	Employee Personal Liability	33	33	33	33	33	33
4911	Subscriptions	0	0	0	0	0	0
4912	Fees & Dues	3,132	3,400	3,400	3,570	2,520	2,520
4990	Equipment Expense	0	1,000	1,000	1,000	1,000	1,000
5089	Dial Up Channel Conversion		0	0	30,000	30,000	30,000
5412	Compact Pick-Up Trucks		0	0	0	0	0
5422	Bucket Truck		0	0	125,000	0	0
5734	GPS Equipment	5,099	0	0	21,600	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
9561	Office Supplies	416	300	300	300	300	300
	Fund Total:	615,197	822,220	826,841	1,054,685	880,845	880,845
	Organization Total:	615,197	822,220	826,841	1,054,685	880,845	880,845

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11-4172

FUND - GENERAL
DEPARTMENT - ENGINEERING

ITEM	REMARKS	ACCT NO	REQUESTED QTY	COST	APPROVED QTY	COST
Dial-Up Channel	Dial-Up Channel Conversion	5089	1	30,000	1	30,000
Bucket Truck	New Request	5422	1	125,000		0
GPS Equipment	Trimber R10, 410-470 MHz Radio	5734	1	21,600		0
TOTALS				176,600		30,000

PERSONNEL SUMMARY**ENGINEERING**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
City Engineer	88	1	1	1	1
Civil Engineer	84	1	1	1	1
Traffic Engineer	84	1	1	1	1
Signal System Maintenance Supervisor	78	0	0	1	1
Engineering Technician	76	1	1	1	1
Signal System Maintenance Technician	75	0	0	1	1
Construction Inspector	75	1	1	1	1
Survey Technician	73	1	1	1	1
Property Technician	73	1	1	1	1
Full-time		7	7	9	9
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: FIRE/5120

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The GFD is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space and trench rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspection and code enforcement, hydrant flushing and inspection, and life safety education. The GFD operates 5 Engine Companies and 1 Ladder Company out of 5 stations throughout the city, along with various administrative vehicles. The GFD has 81 fire personnel and one administrative employee.

GOALS/MAJOR OBJECTIVES:

- Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.
- Replace our 2001 E-One CR 100 Aerial Fire Truck, currently our Ladder 1 with a new Pierce Arrow XT 105 ft Aerial Fire Apparatus.
- Continue to reduce fuel consumption through a variety of measures: Replace our 3 oldest administrative vehicles with a more fuel efficient models and purchase training material and equipment that allow training to be conducted in-station.
- Establish a designation of Senior Firefighter to approximately 27 current Firefighters or 2/3 of current firefighter positions at approximately \$1,000 each per position per year at \$27,000 annually.
- Establish a new part-time position, per the recommendations of the Fire Department Study completed by Management Solutions, by adding a Compliance Officer to help with consistency of data and report entries.

SIGNIFICANT BUDGET ISSUES:

- Our request for overtime pay is \$50,000 which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing which was outlined in our 9S inspection and the previous audit.
- Due to the significant cost amount of maintenance we request funds to replace our 2001 E-One CR 100 Aerial Fire Truck, currently our Ladder 1 with a new Pierce Arrow XT 105 ft Aerial Fire Apparatus.. This new Ladder will be put on the front line and the current Ladder 1 will be moved to the reserve line as a backup Ladder since we currently do not have a replacement when repairs are being made. The estimated cost is \$1,054,644.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	3,497,589	3,555,608	3,541,001	3,687,472	3,661,046	3,661,046
1220	Salaries & Wages Overtime	38,737	35,000	35,000	51,005	40,703	40,703
1260	Salaries & Wages Part-Time		0	0	16,224	16,224	16,224
1272	Holiday Pay	128,524	135,000	134,000	137,714	137,373	137,373
1810	Social Security	271,695	285,009	279,749	297,795	294,956	294,956
1821	NCLGERS-Retirement	258,023	263,401	264,445	258,542	259,909	259,909
1822	401-K Retirement	53,170	93,141	89,240	116,286	115,174	115,174
1830	Hospital Insurance	609,096	570,720	556,527	619,920	600,240	600,240
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	21,812	12,168	13,979	15,377	15,377	15,377
1931	Medical Treatment	0	1,700	1,700	2,000	1,700	1,700
1932	Medical Exams	22,346	23,000	22,500	25,000	25,000	25,000
1991	Consultant Fees		0	19,750	0	0	0
2111	Cleaning Supplies	6,092	6,500	6,300	13,000	8,000	8,000
2121	Uniforms	39,754	45,000	55,700	68,200	50,000	50,000
2123	Protective Clothing	54,591	48,750	48,750	53,500	45,500	45,500
2125	Shoes-Uniform	5,267	6,000	8,000	11,475	7,475	7,475
2203	Employee Appreciation	753	1,312	1,032	1,500	1,300	1,300
2323	Other Training	10,467	13,000	13,978	52,027	17,000	17,000
2391	First Aid	4,157	4,550	4,500	5,500	5,500	5,500
2501	Vehicle Operation/Maintenance	57,866	29,200	48,000	58,700	43,700	43,700
2502	Vehicle Fuel	51,848	53,000	51,000	60,000	50,000	50,000
2511	Oil & Lubricants	708	1,000	1,000	6,085	2,000	2,000
2594	Vehicle Repairs	123,996	70,000	70,000	118,000	70,000	70,000
2601	Office Supplies	3,306	3,000	3,200	4,700	4,010	4,010
2993	Operational Supplies	49,081	70,000	58,926	118,209	66,258	66,258
2994	Tools	2,625	32,721	33,250	19,100	10,000	10,000
3121	Travel	320	1,500	1,400	2,000	2,000	2,000
3210	Telephone	2,910	3,240	3,240	3,240	3,240	3,240
3250	Postage	460	500	500	500	500	500
3310	Electricity	33,859	35,000	35,500	36,000	36,000	36,000
3330	Natural Gas	8,674	10,000	10,000	10,000	10,000	10,000
3410	Printing	635	500	490	1,250	750	750
3511	Building Maintenance	31,132	25,000	30,524	114,000	40,000	40,000
3521	Office Machine Maintenance	0	500	0	500	500	500
3522	Machine/Equipment Maintenance	4,383	10,725	10,725	14,705	12,705	12,705
3950	Education Reimbursement	3,877	2,200	2,000	4,000	3,300	3,300
4401	Generator Contract	1,390	3,000	3,000	3,500	3,500	3,500
4511	Multi-Peril Insurance	4,516	4,742	4,011	4,212	4,212	4,212
4521	Auto Liability	47,241	49,107	47,370	49,739	49,739	49,739
4541	Employee Personal Liability	388	388	388	388	388	388
4543	Insurance Deductible Claims	446	0	0	0	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4911	Subscriptions	1,310	1,000	1,295	1,500	1,500	1,500
4912	Fees & Dues	3,930	4,000	4,000	4,700	4,350	4,350
4990	Equipment Expense	2,995	5,600	11,775	43,620	8,620	8,620
5401	Administrative Car		0	0	64,000	28,000	28,000
5431	Riding Lawnmower		5,500	5,500	0	0	0
5444	Fire Pumper		500,000	500,000	0	0	0
5496	Aerial Fire Truck		0	0	1,054,644	0	0
5521	Fire Hose	12,385	4,110	4,110	7,235	7,235	7,235
5527	Miscellaneous Equipment	8,903	0	0	82,668	40,558	40,558
5591	Portable Hand Held Radios		0	17,370	0	0	0
5735	Air Packs	32,722	30,680	24,813	39,760	39,760	39,760
5736	Thermal Imaging Camera	9,272	0	0	11,000	11,000	11,000
5925	Washer		0	0	8,000	0	0
9561	Office Supplies	457	500	500	500	500	500
	Fund Total:	5,523,708	6,056,572	6,080,039	7,378,992	5,856,802	5,856,802
	Organization Total:	5,523,708	6,056,572	6,080,039	7,378,992	5,856,802	5,856,802

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 5120

FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Admin. Car	Replacements	5401	3	64,000	1	28,000	***
Aerial Fire Truck	Replacement	5496		1,054,644		0	
Fire Hose	Replacement of Fire Hoses	5521		7,235		7,235	
Misc. Equipment	Equipment for Fire Pumper	5527		82,668		40,558	
Air Packs	Replacements	5735		39,760		39,760	
Thermal Imaging	Camera - New Request	5736		11,000		11,000	
Washer	Turnout Gear Washer	5925		8,000		0	
TOTALS				1,267,307		126,553	

*** Equipment Loan

PERSONNEL SUMMARY**FIRE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Fire Chief	88	1	1	1	1
Assistant Fire Chief	84	5	5	5	5
Fire Marshall	80	1	1	1	1
Fire Captain	78	20	20	20	20
Fire Engineer	74	18	18	18	18
Administrative Assistant III	73	1	1	1	1
Fire Fighter	71	37	36	36	36
Full-time		83	82	82	82
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

GOLDSBORO POLICE DEPARTMENT: 6121

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2014/2015, the Police Department was authorized a total of 119 full time positions (109 sworn officers and 10 civilians), assigned, to three Bureaus (Operations, Support Services, Investigative Services) and the Office of the Chief of Police. In addition, the department was authorized 01 full time Animal Control Officer and 01 part time Custodian. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- Continue Crime Prevention and Community Police/Problem Solving initiatives including National Night Out, Crime Watch, Gangs Resistance Education and Training (G.R.E.A.T.) Program, Goldsboro Partners Against Crime (GPAC) the Housing Unit and the Selective Enforcement Unit (SEU).
- Continue to repair and replace critical pieces of the police/fire complex HVAC system.
- Continue to look for solutions to the department's critical need for more space. Estimate the current space available for Evidence Storage to last approximately (1) year.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL:

- Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- Replace (06) Patrol and (02) Administrative vehicles equipped with emergency equipment, (01) Animal Control Truck, and (01) Fleet Maintenance Truck to replace a portion of the fleet having high mileage or have experienced ongoing maintenance problems.
- Planning, Design and Engineering for Expansion of Police Department to include repaving of parking lots, Retrofit HVAC,
- Purchase ShotSpotter Flex: Subscription based service designed to detect, locate and alert on gunfire.
- Purchase Field Base Reporting Module to modernize report writing process making crime analysis and the intelligence function more efficient.
- Contract with ArroGen, LLC-The Center for Advanced Forensics-a private lab- for testing of DNA evidence.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	4,686,054	4,935,300	4,646,039	5,139,107	5,134,009	5,134,009
1220	Salaries & Wages Overtime	36,083	40,000	35,000	40,804	5,088	5,088
1260	Salaries & Wages Part-Time	18,093	17,466	17,560	18,147	18,102	18,102
1271	Separation Pay	209,604	218,150	218,259	231,286	231,286	231,286
1272	Holiday Pay	119,927	125,000	125,000	127,513	127,197	127,197
1274	Call Duty Pay	19,750	19,750	19,750	19,750	19,750	19,750
1810	Social Security	379,812	409,709	381,338	426,997	423,798	423,798
1820	LEOB-Retirement	329,688	354,655	337,044	356,177	350,210	350,210
1821	NCLGERS-Retirement	23,863	24,840	25,078	24,295	27,518	27,518
1822	401-K Retirement	231,430	248,093	236,196	260,002	257,096	257,096
1830	Hospital Insurance	869,076	828,240	716,508	914,760	885,720	885,720
1850	Unemployment Compensation		2,000	0	3,000	3,000	3,000
1860	Worker's Compensation	70,407	17,078	19,620	21,578	21,775	21,775
1931	Medical Treatment		0	0	0	0	0
1932	Medical Exams	4,241	9,945	9,945	10,770	10,770	10,770
1991	Consultant Fees	8,800	0	0	200,000	40,000	40,000
2111	Cleaning Supplies	3,733	6,565	6,200	7,324	7,324	7,324
2121	Uniforms	44,256	60,000	60,000	100,696	60,000	60,000
2122	Clothing Allowance	11,604	11,500	11,496	11,500	11,500	11,500
2123	Protective Clothing	6,637	33,400	33,400	23,400	23,400	23,400
2124	Shoes-Steel Toe		0	0	0	90	90
2125	Shoes-Uniform	9,247	12,500	12,500	14,950	14,950	14,950
2203	Employee Appreciation	1,210	1,920	1,250	1,920	1,920	1,920
2321	Police Library	1,688	4,001	4,000	6,001	4,501	4,501
2323	Other Training	14,331	20,000	20,000	32,216	23,316	23,316
2501	Vehicle Operation/Maintenance	179,512	145,400	145,400	145,400	148,400	148,400
2502	Vehicle Fuel	323,115	280,000	230,000	285,000	280,000	280,000
2601	Office Supplies	8,897	11,000	10,000	11,000	10,000	10,000
2916	Explorer Post 209	1,808	2,050	2,050	2,050	2,050	2,050
2993	Operational Supplies	107,647	162,439	147,439	254,829	165,000	165,000
2994	Tools		0	0	0	750	750
3121	Travel	9,786	13,000	13,000	23,169	13,000	13,000
3210	Telephone	1,190	1,260	1,260	1,260	1,680	1,680
3250	Postage	1,662	2,000	1,800	2,000	2,000	2,000
3310	Electricity	45,422	48,000	48,000	48,000	48,000	48,000
3330	Natural Gas	12,438	13,000	12,000	13,000	13,000	13,000
3410	Printing	4,231	7,687	6,500	7,687	7,687	7,687
3421	Copy Machine Cost	3,057	4,604	4,000	4,604	4,604	4,604
3511	Building Maintenance	25,535	35,000	35,000	196,470	30,000	30,000
3521	Office Machine Maintenance	31,663	42,391	13,770	74,976	44,976	44,976
3522	Machine/Equipment Maintenance	820	750	750	750	750	750
3525	Police Car Camera Maintenance	2,810	2,500	3,500	6,000	6,000	6,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
3591	Radio Maintenance	7,809	10,620	10,620	10,620	10,620	10,620
3950	Education Reimbursement	4,080	5,500	2,200	3,300	3,300	3,300
3953	Gangs Resist Education	6,134	5,538	5,538	5,538	5,538	5,538
3984	Drug Forfeiture-State	9,688	0	0	0	0	0
3987	Drug Forfeiture-Federal	33,099	0	0	0	0	0
3995	Current Operations	25,000	25,000	25,000	30,000	30,000	30,000
4391	Equipment Rent	23,250	27,352	27,352	27,352	27,352	27,352
4402	Heating & Air Conditioner Contract	14,131	14,338	13,157	13,820	13,820	13,820
4511	Multi-Peril Insurance	4,268	4,481	62,429	65,550	65,550	65,550
4521	Auto Liability	8,340	8,757	11,070	11,624	12,593	12,593
4541	Employee Personal Liability	570	570	570	570	575	575
4543	Insurance Deductible Claims	15,427	0	0	0	0	0
4911	Subscriptions	49	167	167	167	167	167
4912	Fees & Dues	6,795	7,500	7,500	10,340	8,200	8,200
4990	Equipment Expense	22,950	0	0	0	0	0
5090	Digital Data System	0	0	0	0	0	0
5142	Parking Lot Paving/Improvement	0	0	0	0	0	0
5157	Software Expense	0	0	0	485,000	0	0
5401	Administrative Car	41,826	0	0	37,983	19,000	19,000
5404	Line Cars	136,452	139,098	0	134,060	80,436	80,436
5462	Sports Utility Vehicle	0	0	0	29,119	29,119	29,119
5471	1/2 Ton Pick-Up Truck	0	0	0	42,582	21,500	21,500
5527	Miscellaneous Equipment	0	0	0	10,640	0	0
5816	Furnace/Electric Air Conditioner	0	0	0	0	0	0
9561	Office Supplies	366	388	388	388	388	388
Fund Total:		8,219,361	8,420,502	7,776,643	9,987,041	8,808,375	8,808,375
Organization Total:		8,219,361	8,420,502	7,776,643	9,987,041	8,808,375	8,808,375

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 6121

FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST	
Software Expense	ShotSpotter Flex	5157	235,000	0	
Software Expense	Field Base Reporting & Maintenance	5157	250,000	0	
Administrative Car	Replacements	5401	2 37,983	1 19,000	***
Line Cars	Replacement of (5) Line Cars	5404	5 134,060	3 80,436	
Sports Utility Vehicle	Replacement	5462	1 29,119	1 29,119	***
1/2 Ton Pick-Up	Replacements	5471	2 42,582	1 21,500	***
Misc. Equipment	Combination Key Safe	5527	10,640	0	
TOTALS			739,384	150,055	

*** Equipment Loan

PERSONNEL SUMMARY

POLICE

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Police Chief	88	1	1	1	1
Police Major	84	3	3	3	3
Police Captain	80	6	6	8	8
Police Sergeant	77	12	12	10	10
Police Investigator	75	11	12	11	11
Assistant Training Specialist	75	0	0	1	1
Police Corporal	75	9	9	12	12
Narcotics Investigator (Corporal)	75	0	0	0	1
Executive Assistant	75	1	1	1	1
Administrative Assistant II	72	2	2	2	2
Police Officer	72	68	62	63	63
Crime Analyst	70	4	4	1	1
Animal Control Officer	70	0	0	0	1
Police Desk Officer	69	1	1	1	1
Police Equipment Maintenance Coordinator	69	1	1	1	1
Police Records Technician	68	3	3	3	3
Senior Maintenance Technician	68	1	1	1	1
Full-time		123	118	119	121
Permanent Part-time		1	1	1	1

Sworn Positions	114	109	110	111
Non-Sworn Positions	10	10	10	10

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1860	Worker's Compensation	0	80,000	80,000	80,000	50,000	50,000
4913	Institute Of Government	3,968	4,070	4,070	4,200	4,200	4,200
4914	League Of Municipalities	23,167	26,500	24,946	26,500	26,500	26,500
4916	Chamber Of Commerce	15,000	15,000	15,000	20,000	10,000	15,000
4917	Wayne County Alliance	75,000	75,000	75,000	75,000	75,000	75,000
4918	National League Of Cities	3,258	3,500	3,258	3,400	3,400	3,400
4920	Arbitrage Rebate Fees	1,525	2,500	2,500	2,500	2,500	2,500
4932	Literacy Connections of Wayne Co.	12,000	5,000	5,000	14,000	7,000	7,000
4970	Economic Incentive Funding		17,500	17,500	13,000	13,000	13,000
4977	General Fund Transfer to UF		250,000	250,000	250,000	250,000	250,000
4978	Annex Fire Contracts		0	37,751	37,500	37,500	37,500
5916	Annexation Fire Contracts	37,343	37,500	0	0	0	0
6993	Boys and Girls Club Donation		0	0	15,000	0	0
6994	Arts Council	25,000	25,000	25,000	30,000	25,000	25,000
7100	Bond Principal	375,823	323,575	323,575	316,716	316,716	316,716
7132	Recreation Center Loan Payment		0	0	67,506	67,506	67,506
7160	Lease Purchase Payment	641,267	555,803	555,803	917,862	917,862	917,862
7161	City Hall Loan Payment	757,480	737,570	737,570	637,679	637,679	637,679
7164	Paramount Loan Payment		0	0	180,922	180,922	180,922
7165	Streetscape Debt Svc	119,420	116,633	116,633	114,036	114,036	114,036
7166	Signal Payment	336,200	0	0	0	0	0
7167	Tiger Match/Settlement Loan		285,600	285,600	373,882	373,882	373,882
7168	Police Settlement Payment		0	0	209,426	209,426	209,426
7169	County Regional Loan (Wayne)		0	0	128,331	128,331	128,331
7200	Bond Interest	144,264	129,927	129,927	118,427	118,427	118,427
9927	Contingency Appropriation		0	0	0	0	85,752
9933	WAGES		0	20,000	20,000	0	15,000
9937	WATCH Donation	15,000	20,000	20,000	40,000	20,000	20,000
9947	Museum	12,000	12,000	22,000	22,000	12,000	12,000
9951	Project Uplift	3,750	5,000	5,000	10,000	5,000	5,000
9952	Communities In Schools Inc	15,000	15,000	15,000	15,000	15,000	15,000
9972	Mental Health Association		0	0	2,500	0	0
9980	Goldsboro/Wayne Trans Authority	232,240	248,240	248,240	222,740	222,740	222,740
9982	Local Grants	0	0	17,125	15,000	15,000	15,000
9996	WISH Donation		0	0	20,000	0	0
	Fund Total:	2,848,705	2,990,918	3,036,498	4,003,127	3,858,627	3,964,379
	Organization Total:	2,848,705	2,990,918	3,036,498	4,003,127	3,858,627	3,964,379

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PARKS & RECREATION / GOLF COURSE

DEPARTMENT OVERVIEW:

The Parks and Recreation Department serves the community in 7 program major areas Youth Athletics, Adult Athletics, Seniors, Special Populations, and Youth. The department manages 11 parks, two outdoor pools, greenways, the municipal golf course and a growing number of school outdoor and indoor facilities. Additionally, the department provides a growing greenways and trails system and evolving passive and active parks. Finally, the department directly provides a wide variety special events and serves as host to a growing number of tourism driven events and competitions.

GOALS/MAJOR OBJECTIVES:

- Provide safe and aesthetically pleasing parks
- Meet the evolving recreational needs of the citizens and visitors of Goldsboro
- Create and manage events and competitions that develop the tourism economy
- Lead with innovations and creativity in eastern NC.

SIGNIFICANT BUDGET ISSUES:

- Years of deferred maintenance resulting in difficult and costly to maintain facilities.
- Aging vehicle fleet
- Increases in acreage, facilities, use and public expectations with a constricting FT staff over past 4 years.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	905,188	956,999	953,582	1,141,537	1,022,797	1,022,797
1220	Salaries & Wages Overtime		0	0	0	0	0
1260	Salaries & Wages Part-Time	227,174	225,000	240,000	365,012	260,000	260,000
1810	Social Security	80,046	90,423	82,886	115,780	98,455	98,455
1821	NCLGERS-Retirement	67,088	69,110	70,957	77,575	70,696	70,696
1822	401-K Retirement	13,950	24,438	24,655	34,892	31,328	31,328
1830	Hospital Insurance	170,844	167,040	157,067	211,680	183,000	183,000
1850	Unemployment Compensation	1,483	2,000	941	3,000	3,000	3,000
1860	Worker's Compensation	21,949	5,439	6,248	6,873	6,873	6,873
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	1,097	1,500	1,000	1,500	1,500	1,500
1991	Consultant Fees	47,682	0	20,000	40,000	0	0
2111	Cleaning Supplies	11,180	18,500	12,000	18,500	15,000	15,000
2121	Uniforms	5,519	6,500	7,000	8,000	7,000	7,000
2123	Protective Clothing	711	1,100	2,000	2,500	2,500	2,500
2124	Shoes-Steel Toe	1,105	1,472	1,600	3,036	2,536	2,536
2203	Employee Appreciation	343	400	400	400	400	400
2323	Other Training	7,415	5,000	5,000	16,480	5,000	5,000
2391	First Aid	544	850	850	2,000	1,500	1,500
2501	Vehicle Operation/Maintenance	26,953	16,000	19,000	26,000	16,000	16,000
2502	Vehicle Fuel	25,820	28,000	25,000	28,000	28,000	28,000
2601	Office Supplies	5,552	5,500	5,500	5,800	4,500	4,500
2989	Operational Supplies - Maint.	37,787	45,000	43,000	44,550	41,900	41,900
2993	Operational Supplies	99,399	110,000	110,000	196,980	110,030	110,030
2994	Tools	3,818	3,500	3,000	6,305	4,010	4,010
3121	Travel	7,587	5,000	7,000	13,415	6,000	6,000
3210	Telephone	4,333	3,960	4,500	4,680	4,680	4,680
3250	Postage	1,628	900	700	900	900	900
3310	Electricity	76,657	78,000	87,000	98,000	93,000	93,000
3330	Natural Gas	13,391	13,700	14,000	26,500	17,000	17,000
3410	Printing	3,694	8,000	7,000	8,000	6,000	6,000
3421	Copy Machine Cost	13,424	11,676	11,000	11,676	11,676	11,676
3424	Stoney Creek Park Development	96,811	0	0	0	0	0
3511	Building Maintenance	45,200	50,000	50,000	112,380	36,080	36,080
3522	Machine/Equipment Maintenance	70,295	100,000	100,000	152,336	83,196	83,196
3700	Advertising	16,798	19,020	15,000	44,820	23,000	23,000
3950	Education Reimbursement	841	2,200	621	3,300	3,300	3,300
3993	Building Demolition		0	0	0	0	0
3994	Tree Service	5,100	5,000	5,000	46,000	8,000	8,000
4391	Equipment Rent	22,964	15,000	17,000	32,450	20,000	20,000
4511	Multi-Peril Insurance	5,673	5,957	5,039	5,291	5,291	5,291
4521	Auto Liability	2,037	2,139	2,704	2,839	2,839	2,839

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4541	Employee Personal Liability	115	115	115	115	115	115
4543	Insurance Deductible Claims	1,746	0	0	0	0	0
4912	Fees & Dues	3,179	6,220	6,000	6,295	6,295	6,295
4990	Equipment Expense	23,465	20,000	20,000	40,290	10,000	10,000
5098	Waterslide		0	0	80,000	0	0
5099	Gates		0	0	0	0	0
5100	Park House Restoration		0	0	135,000	10,000	10,000
5142	Parking Lot Paving/Improvement		0	0	825,000	0	0
5160	Playground Play Surface	14,786	15,000	15,000	36,000	15,000	15,000
5401	Administrative Car		0	0	19,000	0	0
5423	Crew-Cab Pick-Up Truck		0	0	29,000	29,000	29,000
5431	Riding Lawnmower	9,716	0	0	21,500	21,500	21,500
5435	Diesel Dump Truck W/Long Bed		0	0	98,000	49,000	49,000
5450	Cargo Trailer W/Hitch		0	0	7,000	0	0
5457	1/2 Ton Pick-Up W/Lift Gate		0	0	58,000	0	0
5474	Dump Truck		0	0	94,000	0	0
5527	Miscellaneous Equipment		0	0	274,000	0	0
5566	Park Signs	0	0	0	50,000	5,000	5,000
5567	Playground Equipment		0	0	0	0	0
5635	Basketball Court Improvements	11,170	0	0	50,000	10,000	10,000
5672	Utility Trailer		0	0	7,500	7,500	7,500
5724	Passenger Van		0	0	128,000	0	0
5727	Skid Steer		0	0	85,000	0	0
5816	Furnace/Electric Air Conditioner	13,639	0	0	22,500	15,000	15,000
5822	Berkeley Park-Restrooms		0	0	95,000	0	0
5837	Shelter Construction		0	0	120,000	0	0
5947	Sidewalks	6,313	15,000	10,000	150,000	5,000	5,000
5952	Tennis Court Reconstruction	77,296	0	0	0	0	0
5954	Bridge Construction		0	0	0	0	0
5955	HV Brown-Restrooms		0	0	95,000	0	0
5956	Greenways		0	0	785,000	0	0
5995	Pipe Ditches-Peacock Park		0	0	25,000	0	0
9561	Office Supplies	1,132	1,200	1,200	1,200	1,200	1,200
Fund Total:		2,311,637	2,162,108	2,170,565	6,256,637	2,421,847	2,421,847
Organization Total:		2,311,637	2,162,108	2,170,565	6,256,637	2,421,847	2,421,847

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 7460

FUND - GENERAL
DEPARTMENT - PARKS & RECREATION

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED		
			QTY	COST	QTY	COST	
Water Slides	Mina Weil Park, Peacock Park	5098		80,000		0	
Park House Restoration	Herman Park	5100		135,000		10,000	
Repave Parking Lots	Fairview, Berkeley, Herman	5142		825,000		0	
Playground Surface	Certified Play Surface to Playgrounds	5160		36,000		15,000	
Admin. Car	Replacement of 1994 Caprice	5401		19,000		0	
Pickup Truck	Replacement	5423	1	29,000		29,000	***
Riding Mower	Replacements	5431	2	21,500		21,500	
Diesel Dump Truck	Replacements	5435	2	98,000	1	49,000	***
Trailers	Enclosed Cargo Trailer	5450		7,000		0	
1/2 Ton Pick-Up	Replacements	5457	2	58,000		0	
Dump Truck	Replacements	5474	2	94,000		0	
Misc. Equipment	Shuffle Board - HPC	5527		24,000		0	

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

Misc. Equipment	Equipment for New Recreation Center	5527	250,000	0
Park Signage	Park Signage	5566	50,000	5,000
Basketball Courts	Resurfacing - North End Park	5635	50,000	10,000
Utility Trailer	20' Dove Tail	5672	7,500	7,500
Passenger Van	(1) Replacement, (1) New Request	5724	2 128,000	0
Skid Steer	New Request	5727	85,000	0
HVAC	Replacement - W.A. Foster, HPC	5816	22,500	15,000
Restrooms	Replacement - Berkeley Park	5822	95,000	0
Picnic Shelters	Replacement - Herman Park	5837	120,000	0
Sidewalks	Sidewalks for Parks	5947	150,000	5,000
Restrooms	Replacement - H.V. Brown Park	5955	95,000	0
Greenways	Greenways	5956	785,000	0
Pipe Ditch	Herman Park	5995	25,000	0
TOTALS			3,289,500	167,000

*** Equipment Loan

PERSONNEL SUMMARY**PARKS & RECREATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Parks & Recreation Director	88	1	1	1	1
Recreation Superintendent	83	1	1	1	1
Park Superintendent	83	1	1	1	1
Special Populations Program Supervisor II	80	1	1	1	1
Special Populations Program Supervisor I	79	0	0	0	1
Marketing & Special Events Supervisor	77	1	1	1	1
Athletic Supervisor	77	1	1	1	1
Recreation Therapist	77	1	1	1	0
Business Manager	77	1	1	1	1
Park Maintenance Crew Supervisor	74	2	2	2	2
Administrative Assistant II	72	1	1	1	1
Recreation Center Leader	72	2	2	2	2
Senior Recreation Center Assistant	70	0	1	1	1
Senior Park Technician	70	2	2	2	2
Recreation Center Assistant	69	2	1	1	1
Marketing & Special Events Assistant	68	0	0	0	1
Park Technician	66	6	6	6	6
Custodian	63	1	1	1	1
Full-time		24	24	24	25
Permanent Part-time		1	1	1	1

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	291,588	293,267	291,669	323,871	262,343	202,103
1220	Salaries & Wages Overtime	456	0	0	0	0	0
1260	Salaries & Wages Part-Time	45,662	40,000	44,500	87,444	80,000	120,000
1810	Social Security	24,650	25,495	25,671	31,600	24,740	24,803
1821	NCLGERS-Retirement	20,512	20,734	21,783	21,603	17,761	13,683
1822	401-K Retirement	4,255	7,332	7,022	9,717	7,871	6,064
1830	Hospital Insurance	59,424	48,720	48,078	52,920	43,920	29,280
1860	Worker's Compensation	1,466	1,623	1,865	2,052	2,052	2,052
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	140	350	200	350	350	350
1991	Consultant Fees	0	0	0	0	0	0
2111	Cleaning Supplies	2,721	2,900	2,500	3,000	3,000	3,000
2121	Uniforms	1,399	2,900	2,900	3,500	3,500	3,500
2123	Protective Clothing	478	900	500	900	900	900
2124	Shoes-Steel Toe	445	1,196	200	1,596	1,396	1,396
2203	Employee Appreciation	153	112	0	112	112	112
2323	Other Training	105	500	400	500	500	500
2391	First Aid	0	250	0	250	250	250
2501	Vehicle Operation/Maintenance	24,630	10,000	5,000	10,000	10,000	8,000
2502	Vehicle Fuel	8,996	10,000	9,000	10,000	10,000	8,000
2591	Fuel For Equipment	7,997	12,000	9,000	12,000	12,000	12,000
2601	Office Supplies	711	650	600	650	650	650
2920	Pro Shop Expense	46,044	90,000	50,000	60,000	60,000	40,000
2993	Operational Supplies	87,887	88,925	86,000	91,225	86,225	86,225
2994	Tools	152	1,200	400	1,200	1,200	1,200
3121	Travel	289	575	300	575	575	575
3210	Telephone		720	500	720	720	720
3250	Postage	314	400	300	400	400	400
3310	Electricity	28,486	26,000	24,000	25,000	25,000	15,000
3330	Natural Gas	8,053	11,000	10,000	10,000	10,000	3,000
3511	Building Maintenance	5,639	7,550	5,000	7,550	7,550	0
3521	Office Machine Maintenance	0	150	0	150	150	150
3522	Machine/Equipment Maintenance	11,038	15,600	13,000	15,600	15,600	15,600
3700	Advertising	3,016	10,000	8,000	15,000	11,500	6,000
3994	Tree Service	300	5,000	4,000	6,000	6,000	3,000
4391	Equipment Rent	47,029	86,459	86,000	86,459	86,459	86,459
4511	Multi-Peril Insurance	2,312	324	274	288	288	288
4521	Auto Liability	1,074	1,128	1,426	1,497	1,497	1,497
4541	Employee Personal Liability	42	42	42	42	42	42
4911	Subscriptions	66	300	200	300	300	300
4912	Fees & Dues	1,909	970	1,310	1,170	1,170	1,170
4990	Equipment Expense	13,939	0	0	0	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
5095	Club House Construction		0	0	0	0	0
5096	Core Harvester		0	0	0	0	0
5097	Thatching Reel	7,300	0	0	0	0	0
5142	Parking Lot Paving/Improvement		0	0	0	0	0
5410	Backhoe		0	0	49,000	0	0
5439	Tractor		0	0	32,000	0	0
5485	Greens Mower		0	0	5,000	5,000	5,000
5527	Miscellaneous Equipment		0	0	0	0	0
5583	Greens Aerator		0	0	23,000	23,000	0
5608	Greens Mower Reel	10,077	0	0	0	0	0
5632	Utility Vehicle		0	0	39,000	0	0
5816	Furnace/Electric Air Conditioner		0	0	0	0	0
5941	Concrete Pad		0	0	10,000	0	0
7131	Golf Course Equipment Loan		0	0	0	0	0
9561	Office Supplies	278	300	0	300	300	300
	Fund Total:	771,032	825,822	761,640	1,053,791	824,571	703,819
	Organization Total:	771,032	825,822	761,640	1,053,791	824,571	703,819

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 11- 7461

FUND - GENERAL
DEPARTMENT - GOLF COURSE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Backhoe	Replacement	5410		49,000		0
Tractor	Replacement	5439		32,000		0
Greens Mower	Toro Leaf Collecting Mower	5485		5,000		5,000
Greens Aerator	New Request	5583		23,000		0
Utility Vehicle	Replacements	5632	2	39,000		0
Concrete Pad	Maintenance Shop	5941		10,000		0
TOTALS				158,000		5,000

PERSONNEL SUMMARY**GOLF COURSE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Golf Director	83	1	1	1	1
Golf Course Superintendent	81	1	1	1	1
Assistant Golf Course Superintendent	74	2	1	1	1
Golf Teaching Professional	72	1	1	1	0
Heavy Equipment Operator	71	1	1	1	1
Maintenance Technician	67	4	2	2	2
Full-time		10	7	7	6
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0003 Revenue Other Agencies
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8616	HOME FY 02-03	0	0	0	0	0	0
8650	CDBG Loan Principal Income	15,969	0	0	0	0	0
8651	CDBG Loan Interest Income	2,704	0	0	0	0	0
8652	Home Loan Principal Income	17,801	0	0	0	0	0
8653	Home Loan Interest Income	1,446	0	0	0	0	0
8657	HOME FY 08-09		0	0	0	0	0
8658	CDBG FY 09-10		0	0	0	0	0
8661	CDBG FY 10-11	0	0	0	0	0	0
8663	CDBG FY 11-12	3,139	0	0	0	0	0
8664	HOME FY 11-12		0	0	0	0	0
8665	CDBG FY 12-13	7,328	0	0	0	0	0
8666	HOME FY 12-13	2,729	0	0	0	0	0
8667	CDBG FY 13-14	161,525	474,424	0	0	0	0
8668	HOME FY 13-14	86,606	79,724	0	0	0	0
8669	CDBG FY 14-15		0	0	117,223	117,223	117,223
8670	HOME FY 14-15		0	0	70,839	70,839	70,839
	Fund Total:	299,247	554,148	0	188,062	188,062	188,062

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 3214 CDBG FY 14-15
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1842	Public Facilities		0	0	117,223	117,223	117,223
	Fund Total:	0	0	0	117,223	117,223	117,223
	Organization Total:	0	0	0	117,223	117,223	117,223

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 3215 HOME FY 14-15
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1904	1St Time Homebuyer Assistance-Home		0	0	70,839	70,839	70,839
	Fund Total:	0	0	0	70,839	70,839	70,839
	Organization Total:	0	0	0	70,839	70,839	70,839

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0003 Revenue Other Agencies
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8206	Proceeds from Capital Lease		0	0	0	365,000	365,000
8705	General Fund Transfer		56,000	250,000	250,000	250,000	250,000
	Fund Total:	0	56,000	250,000	250,000	615,000	615,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0004 Charges For Services
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8170	Current Water Charges	5,700,040	5,900,000	5,694,642	5,750,000	5,750,000	5,750,000
8172	Utility fund-Miscellaneous Recv	1,138,041	1,100,000	1,275,670	1,200,000	1,200,000	1,200,000
8183	Insufficient Check Penalty	4,811	5,100	5,036	5,100	5,100	5,100
8277	Current Sewer Charges	7,766,464	7,800,000	7,906,365	7,800,000	7,800,000	7,800,000
8279	Late Payment Fee	229,018	225,000	222,304	225,000	225,000	225,000
8367	Service Penalty	119,403	105,000	109,546	105,000	105,000	105,000
8373	Applied Deposits	208,995	190,000	215,018	200,000	200,000	200,000
8375	Sewer Taps	28,200	15,000	21,500	15,000	15,000	15,000
8384	Reconnection Fee	19,011	15,000	17,054	15,000	15,000	15,000
8474	Water Taps	19,150	12,000	13,325	10,000	10,000	10,000
8492	Compost Revenue	31,960	19,465	39,596	30,000	30,000	30,000
	Fund Total:	15,265,093	15,386,565	15,520,056	15,355,100	15,355,100	15,355,100

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0005 Capital Returns
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8180	Investment Interest	7,016	7,500	2,204	2,500	2,500	2,500
8484	Water Assessments	2,861	1,200	1,327	800	800	800
8485	Sewer Assessments	10,528	8,000	5,524	4,200	4,200	4,200
8486	Water Assessment Interest	518	500	494	400	400	400
8487	Sewer Assessment Interest	490	500	1,743	800	800	800
	Fund Total:	21,413	17,700	11,292	8,700	8,700	8,700

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0006 Miscellaneous Revenue
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8190	Other Miscellaneous Revenue	221,908	90,000	161,909	152,000	152,000	152,000
	Fund Total:	221,908	90,000	161,909	152,000	152,000	152,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0007 Fund Balance Withdrawal
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8583	Fund Balance Withdrawal	0	0	0	0	71,630	273,794
	Fund Total:	0	0	0	0	71,630	273,794

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIB & COLLECT

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Begin a proactive assessment of our infrastructure (systems integrity project) including NASSCO standards
- Train personnel on NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions

SIGNIFICANT BUDGET ISSUES:

- New Systems Integrity project requires purchase of 2 additional Robotic Cameras to increase efficiency of data collection.
- New emergency response camera to trouble-shoot problems in the field as they occur instead of collecting data for mapping system.
- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Costs for new meters to be "lead free" will increase cost of standard operation

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	836,269	882,977	917,668	981,995	979,564	979,564
1220	Salaries & Wages Overtime	19,953	14,000	20,000	20,402	20,352	20,352
1274	Call Duty Pay	4,875	5,000	4,250	5,000	5,000	5,000
1810	Social Security	63,883	69,002	70,315	77,074	76,883	76,883
1821	NCLGERS-Retirement	60,701	63,770	67,484	67,201	68,039	68,039
1822	401-K Retirement	12,698	22,550	23,581	30,225	30,151	30,151
1830	Hospital Insurance	178,273	167,040	172,156	196,560	190,320	190,320
1850	Unemployment Compensation	0	0	0	3,000	3,000	3,000
1860	Worker's Compensation	34,877	3,805	4,371	4,808	4,808	4,808
1932	Medical Exams	583	0	0	0	0	0
1991	Consultant Fees	12,520	0	0	0	0	0
2121	Uniforms	3,825	4,350	5,000	9,100	9,100	9,100
2123	Protective Clothing	5,467	6,000	6,000	6,000	6,000	6,000
2124	Shoes-Steel Toe	2,223	2,250	2,250	2,250	2,250	2,250
2203	Employee Appreciation	191	384	384	416	416	416
2323	Other Training	5,287	8,745	9,000	6,955	6,955	6,955
2501	Vehicle Operation/Maintenance	111,692	65,000	80,000	80,000	75,000	75,000
2502	Vehicle Fuel	71,909	95,600	69,000	80,000	75,000	75,000
2993	Operational Supplies	139,416	300,000	224,000	300,000	290,000	290,000
2994	Tools	7,617	7,500	7,500	7,500	7,500	7,500
2997	Water Meters & Boxes	15,940	190,000	50,000	200,000	190,000	190,000
3121	Travel	1,248	1,950	4,000	3,000	3,000	3,000
3210	Telephone	3,614	4,500	4,900	4,920	4,920	4,920
3250	Postage	688	900	900	900	900	900
3410	Printing	611	1,600	1,600	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	47,842	59,500	40,000	72,000	67,000	67,000
3523	Fire Hydrants/Water Valve Repl	146,234	190,000	60,000	150,000	130,000	130,000
3914	Contract Services	0	0	0	33,904	0	0
3994	Tree Service	0	0	0	0	0	0
4210	Data Processing Equipment Rent	0	2,500	2,500	2,500	2,500	2,500
4391	Equipment Rent	0	200	100	500	500	500
4511	Multi-Peril Insurance	2,343	2,460	2,081	2,185	2,185	2,185
4521	Auto Liability	3,991	3,892	4,920	5,166	5,166	5,166
4541	Employee Personal Liability	122	122	122	122	122	122
4543	Insurance Deductible Claims	19,928	0	0	0	0	0
4912	Fees & Dues	2,800	9,500	3,500	3,500	3,500	3,500
4990	Equipment Expense	10,880	3,500	9,700	0	0	0
5150	Excavator	0	0	0	168,500	0	0
5153	Mapping City Water System	0	28,100	24,220	0	0	0
5157	Software Expense	0	0	0	10,500	0	0
5221	Laptop Computer	0	0	0	0	0	0
5303	Heavy-Duty Mower	0	0	0	14,000	0	0

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
5401	Administrative Car		0	0	0	0	0
5403	Jet-Vac Rodder		0	0	365,000	365,000	365,000
5410	Backhoe		105,000	96,017	0	0	0
5412	Compact Pick-Up Trucks	35,012	0	0	0	0	0
5431	Riding Lawnmower	9,343	0	0	0	0	0
5480	Equipment Transport Trailer	3,451	0	0	0	0	0
5632	Utility Vehicle	38,758	30,000	74,114	38,000	38,000	38,000
5672	Utility Trailer	0	0	9,572	0	0	0
5697	Pipe Inspection Camera		120,000	120,000	208,000	0	88,000
5738	Asphalt Roller	0	0	30,095	0	0	0
5863	Manhole Rehabilitation	0	0	0	0	0	0
5930	Sanitary Sewer Rehabilitation		0	0	0	0	0
5982	Water Improvements		0	0	0	0	0
7160	Lease Purchase Payment	33,643	31,659	31,659	30,629	30,629	30,629
7162	AMR Loan Payment	143,951	140,592	140,592	137,462	137,462	137,462
	Fund Total:	2,092,658	2,643,948	2,393,551	3,330,874	2,832,822	2,920,822
	Organization Total:	2,092,658	2,643,948	2,393,551	3,330,874	2,832,822	2,920,822

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 61- 4175

FUND - UTILITY
DEPARTMENT - MAINTENANCE

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Excavator	Replacement	5150		168,500		0
Software Expense	Mobile311 Software	5157		10,500		0
Mower	New Request - Sideboy Mower	5303		14,000		0
Jet-Vac Rodder	Replacement	5403		365,000	365,000	***
Utility Truck	Replacement	5632		38,000	38,000	
Pipe Inspection Camera	Main Line Camera Pipe Line Camera	5697		208,000	88,000	
Total				804,000	491,000	

*** Equipment Loan

PERSONNEL SUMMARY**MAINTENANCE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Distribution & Collections System Superintendent	82	1	1	1	1
Material Controller	74	1	1	1	1
Distribution Supervisor	74	1	1	1	1
System Integrity Supervisor	74	1	1	1	1
Collections Supervisor	74	1	1	1	1
Meter Shop Supervisor	73	1	1	1	1
Systems Integrity Operator	72	0	0	1	1
Systems Integrity Technician	71	4	4	1	1
Utility System Operator	71	0	0	4	4
Utility Maintenance Mechanic	70	3	2	7	7
Meter Reader	68	10	10	6	6
Administrative Support Specialist	67	1	0	0	0
Utility Maintenance Technician	67	2	2	1	1
Warehouse Specialist	67	1	0	0	0
Full-time		27	24	26	26
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: P.U./WATER TREATMENT PLANT

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2014, an average of 4.7 MGD of drinking water was produced.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
2. Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
3. Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
4. Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. The Neuse River restoration project is to return the river to its natural system as it had been in the early 1940s before the US Army Corps of Engineers dug a cut-off through a curve of the river and constructed a flood control structure that has been proven to be ineffective. The unintended consequences of the 1940's project was that the decreased water velocities in the main channel of the Neuse River downstream of the cut-off has caused considerable sedimentation. The sedimentation problem has created difficulties for the city's intake screen. If the Neuse River restoration study indicates that this project is not feasible, then a new water intake structure upstream of the cut-off, should be considered.
2. The Neuse River Pump Station Generator is 25 years old and has experienced some reliability problems. Replacement parts are no longer being made for this generator. This emergency generator is the most critical one in the City, since it is the one that provides power to the pump station bringing water from the river to the Water Plant. It is time to replace this critical piece of equipment with a new, more robust 450 KW generator.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	489,777	502,457	508,858	515,774	514,498	514,498
1220	Salaries & Wages Overtime	1,787	3,000	2,500	5,101	5,088	5,088
1272	Holiday Pay	8,063	7,000	7,000	7,141	7,124	7,124
1810	Social Security	37,134	39,203	38,935	40,394	40,294	40,294
1821	NCLGERS-Retirement	35,145	36,231	36,484	35,219	35,659	35,659
1822	401-K Retirement	7,318	12,812	12,921	15,841	15,802	15,802
1830	Hospital Insurance	81,708	76,560	69,536	83,160	80,520	80,520
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	2,591	1,733	1,991	2,190	2,190	2,190
1911	Audit	11,650	11,250	11,250	11,250	11,250	11,250
1915	Bank Fees		0	0	0	30,000	30,000
1931	Medical Treatment	0	50	50	50	50	50
1932	Medical Exams	71	500	500	500	500	500
1986	Consultant Fees - IT	13,500	21,200	21,200	21,200	21,200	21,200
1991	Consultant Fees	30,635	376,500	376,500	35,000	15,000	15,000
2111	Cleaning Supplies	2,240	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	1,912	2,700	4,700	2,700	2,700	2,700
2123	Protective Clothing	1,397	1,500	1,500	1,500	1,500	1,500
2124	Shoes-Steel Toe	1,070	1,000	1,000	1,000	1,000	1,000
2203	Employee Appreciation	176	176	176	176	176	176
2323	Other Training	1,298	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	20,785	1,500	1,500	1,500	1,500	1,500
2502	Vehicle Fuel	2,664	3,000	3,000	3,000	3,000	3,000
2591	Fuel For Equipment	3,512	5,000	5,000	5,000	4,000	4,000
2601	Office Supplies	1,483	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	60,971	70,000	70,000	79,000	70,000	70,000
2994	Tools	716	1,000	1,000	2,000	2,000	2,000
2998	Chemicals	576,677	650,000	650,000	670,500	640,500	640,500
3121	Travel	778	2,635	2,635	2,220	2,220	2,220
3210	Telephone	694	840	840	840	840	840
3250	Postage	32,861	36,000	35,000	36,000	36,000	36,000
3310	Electricity	230,618	250,000	220,000	235,000	235,000	235,000
3330	Natural Gas	7,048	7,600	7,000	7,200	7,200	7,200
3410	Printing	12,327	13,500	13,500	14,000	14,000	14,000
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	11,495	35,000	40,275	26,800	15,000	15,000
3521	Office Machine Maintenance	224	1,500	1,000	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	255,806	387,000	387,000	417,000	392,000	392,000
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	15,000	25,000	25,000	25,000	25,000	25,000
3992	Water Analysis	11,594	22,000	22,000	22,000	17,000	17,000
4391	Equipment Rent	0	1,200	1,200	2,500	2,500	2,500

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4401	Generator Contract	6,937	5,600	5,600	5,600	5,600	5,600
4511	Multi-Peril Insurance	70,586	69,347	58,819	61,760	61,760	61,760
4521	Auto Liability	881	925	1,169	1,227	1,227	1,227
4541	Employee Personal Liability	51	51	51	51	51	51
4911	Subscriptions	486	1,750	1,000	1,750	1,750	1,750
4912	Fees & Dues	4,822	4,100	4,246	4,270	4,270	4,270
4990	Equipment Expense	2,510	2,550	2,550	5,450	3,000	3,000
4993	General Overhead	221,675	367,944	367,944	415,056	465,056	465,056
4996	Finance	367,341	325,250	325,250	369,622	432,122	432,122
4998	Engineers	283,948	208,440	208,440	263,570	326,070	326,070
5091	Trac Vac Sludge Removal Project		0	0	0	0	0
5094	Flood Control Structure	0	0	425,000	0	0	0
5202	Technology Capital		12,000	12,000	25,000	12,000	12,000
5412	Compact Pick-Up Trucks		18,000	18,355	0	0	0
5451	Generator		0	0	260,000	260,000	260,000
5527	Miscellaneous Equipment	0	13,000	13,000	5,000	5,000	5,000
5688	SCADA System		40,000	40,000	0	0	0
5692	Caustic Feed Pump		0	0	25,000	0	0
5807	Light Fixtures		0	0	17,500	17,500	17,500
5868	Sedimentation Enhancement Project		0	0	0	0	0
5888	Hypo Day Tank		86,000	86,000	0	0	0
5891	Disaster Recovery Server		20,000	20,000	0	0	0
5957	Water Plant Expansion		0	0	0	200,000	200,000
7100	Bond Principal	426,371	46,385	46,385	0	0	0
7120	Water Loan Principal	633,060	633,061	633,061	633,061	633,061	633,061
7200	Bond Interest	18,910	1,855	1,855	0	0	0
7220	Water Loan Interest	179,178	162,136	162,136	144,849	144,849	144,849
8265	Annexation Water Payment		0	0	0	0	0
9561	Office Supplies	264	350	350	350	350	350
	Fund Total:	4,268,745	4,710,416	5,099,287	4,653,397	4,912,502	4,912,502
	Organization Total:	4,268,745	4,710,416	5,099,287	4,653,397	4,912,502	4,912,502

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 61- 4176

FUND - UTILITY
DEPARTMENT - WATER PLANT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Technology Capital	Fiber to Public Utility Buildings	5202		25,000		12,000
Generator	Replacement - Neuse River Pump Station	5451		260,000		260,000
Misc. Equipment	Misc. Equipment	5527		5,000		5,000
Caustic Feed Pump	Replacements	5692		25,000		0
Lighting	Exterior Lighting Waste & Sedimentation Basins	5807		17,500		17,500
Expansion	Water Plant Expansion	5957		200,000		200,000
TOTALS				532,500		494,500

PERSONNEL SUMMARY**WATER PLANT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Plant Superintendent	84	1	1	1	1
Laboratory Supervisor	80	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1
Maintenance Mechanic/Operator IV	74	1	1	1	1
Treatment Plant Operator	74	5	5	5	5
Operator II	71	1	1	1	1
Water Treatment Plant Specialist	68	1	1	1	1
Full-time		11	11	11	11
Permanent Part-time					

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: P.U./WATER RECLAMATION FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2014, an average of 9.75 MGD of wastewater was treated. Of this amount, 1.525 MGD was used purchased capacity. There is still 1.53 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
2. Maintain the Water Reclamation Facility and twenty-five wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
3. Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

- There are many significant wastewater related budget issues. The most significant projects proposed are: Westbrook Barscreen Repair, #2 Mechanical Aerator Rehab, and Sand Replacement in Sand Filters #1 and #2.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	835,270	861,006	860,469	878,256	876,082	876,082
1220	Salaries & Wages Overtime	3,631	3,000	2,500	3,061	3,053	3,053
1272	Holiday Pay	6,837	6,500	7,000	7,141	7,124	7,124
1274	Call Duty Pay	6,500	6,500	6,500	6,500	6,500	6,500
1810	Social Security	63,240	67,091	63,011	68,475	68,305	68,305
1821	NCLGERS-Retirement	60,022	62,005	60,929	59,703	60,448	60,448
1822	401-K Retirement	12,442	21,926	21,383	26,853	26,787	26,787
1830	Hospital Insurance	141,133	132,240	127,020	143,640	139,080	139,080
1860	Worker's Compensation	2,399	2,851	3,275	3,603	3,603	3,603
1911	Audit	11,650	11,250	11,250	11,250	11,250	11,250
1915	Bank Fees	43,705	42,000	48,000	48,000	48,000	48,000
1931	Medical Treatment	0	50	50	50	50	50
1932	Medical Exams	155	250	519	550	550	550
1991	Consultant Fees	4,299	7,300	7,300	35,000	25,000	25,000
2111	Cleaning Supplies	3,567	4,000	4,000	4,000	4,000	4,000
2121	Uniforms	2,404	4,000	4,000	4,000	4,000	4,000
2123	Protective Clothing	808	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	897	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation	287	288	288	288	288	288
2323	Other Training	1,092	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	60,568	15,000	15,000	15,000	12,000	12,000
2502	Vehicle Fuel	22,598	25,000	25,000	23,000	22,000	22,000
2591	Fuel For Equipment	0	8,000	8,000	8,000	8,000	8,000
2601	Office Supplies	2,295	2,500	2,500	3,000	3,000	3,000
2993	Operational Supplies	70,192	110,000	110,000	116,000	99,500	99,500
2994	Tools	725	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	58,980	97,000	97,000	101,400	101,400	101,400
3121	Travel	1,873	5,775	5,775	6,175	6,175	6,175
3210	Telephone	4,085	9,080	9,080	9,080	9,080	9,080
3250	Postage	34,985	38,000	37,000	38,000	38,000	38,000
3310	Electricity	522,795	500,000	542,000	545,000	545,000	545,000
3410	Printing	12,518	13,500	13,500	14,000	14,000	14,000
3421	Copy Machine Cost	0	175	175	175	175	175
3511	Building Maintenance	87,330	27,000	27,000	13,500	13,500	13,500
3521	Office Machine Maintenance	1,370	1,700	1,700	2,900	2,900	2,900
3522	Machine/Equipment Maintenance	462,363	512,000	512,000	875,200	611,800	734,000
3990	Wastewater Analysis	15,861	25,000	25,000	25,000	25,000	25,000
4221	Software License Fees	58,244	74,035	74,000	93,750	74,035	74,035
4391	Equipment Rent		4,000	4,000	4,000	4,000	4,000
4401	Generator Contract	11,389	11,900	11,900	32,000	32,000	32,000
4511	Multi-Peril Insurance	139,325	160,841	126,296	132,611	132,611	132,611
4521	Auto Liability	1,065	1,118	1,413	1,484	1,484	1,484

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
4541	Employee Personal Liability	89	89	89	89	89	89
4911	Subscriptions	2	150	150	150	150	150
4912	Fees & Dues	8,470	8,800	8,800	8,850	8,850	8,850
4920	Arbitrage Rebate Fees	3,800	0	0	0	0	0
4929	Military Support Program	5,600	0	0	0	0	0
4990	Equipment Expense	0	4,500	4,500	4,500	4,500	4,500
4993	General Overhead	221,675	367,943	367,943	415,056	465,056	465,056
4996	Finance	367,341	325,249	325,249	369,622	432,122	432,122
4998	Engineers	283,948	208,441	208,441	263,570	326,070	326,070
5230	EQ Basin Pump Station Project	60,587	0	0	0	0	0
5232	Stream Bank Stabilization Project		2,300	2,300	324,000	0	0
5401	Administrative Car		0	0	0	0	0
5431	Riding Lawnmower		17,100	15,967	0	0	0
5439	Tractor		0	0	0	0	0
5527	Miscellaneous Equipment	11,852	6,400	13,299	13,225	13,225	13,225
5579	Electric Golf Carts		0	0	0	0	0
5688	SCADA System		78,000	78,000	0	0	0
5807	Light Fixtures		0	0	25,000	25,000	25,000
5873	Water Pump		0	0	36,000	36,000	36,000
7100	Bond Principal	1,761,806	1,771,042	1,771,042	1,706,284	1,706,284	1,706,284
7110	Wastewater Principal Payment	1,218,609	1,218,610	1,218,610	1,218,610	1,218,610	1,218,610
7200	Bond Interest	565,411	504,175	504,175	439,267	439,267	439,267
7210	Wastewater Interest Payment	155,591	124,474	124,474	93,355	93,355	93,355
9561	Office Supplies	658	700	700	700	700	700
9959	Neuse River Basin Association	16,684	16,900	16,900	18,565	18,565	18,565
	Fund Total:	7,451,022	7,534,254	7,541,972	8,301,988	7,833,123	7,955,323
	Organization Total:	7,451,022	7,534,254	7,541,972	8,301,988	7,833,123	7,955,323

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 61- 4177

FUND - UTILITY
DEPARTMENT - WASTE TREATMENT PLANT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Stream Bank Project	Stream Bank Stabilization Project	5232		324,000		0
Misc. Equipment	Lab Balance with Printer All Weather Refrigerated Sampler	5527		13,225		13,225
Light Fixtures	Replacement Treatment Basin Lights	5807		25,000		25,000
Water Pump	Portable, Open Canopy, Trailer Mounted Pump	5873		36,000		36,000
TOTALS				398,225		74,225

PERSONNEL SUMMARY**WATER RECLAMATION FACILITY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Utilities Director	88	1	1	1	1
Plant Superintendent	84	1	1	1	1
Laboratory Supervisor	81	1	1	1	1
Chief Treatment Plant Operator	78	1	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1	1
Executive Assistant	75	1	1	1	1
GIS/GPS Analyst	74	1	1	1	1
Pre-treatment Program Coordinator	74	1	1	1	1
Operator III	73	4	4	4	4
Maintenance Mechanic/Operator II	72	1	1	1	1
Laboratory Technician	71	2	2	2	2
Operator I	69	4	4	4	4
Full-time		19	19	19	19
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4178 Utility Fund Capital Expense
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1276	Salary Reserve	0	56,596	0	16,059	8,036	0
1822	401-K Retirement	0	0	0	0	0	0
1833	Health Insurance Coverage		5,000	0	0	0	0
1850	Unemployment Compensation	7,672	0	0	0	0	0
1991	Consultant Fees	0	0	0	0	0	0
5157	Software Expense	0	0	0	0	0	0
5909	Utility Improvements	8,060	0	0	0	0	0
5944	Petitioned Sewer Lines		0	0	305,000	0	0
5964	Petitioned Water Lines		0	0	25,000	0	0
5969	Sewer Improvements	0	0	0	0	0	0
5982	Water Improvements	632,660	0	0	0	0	0
	Fund Total:	648,392	61,596	0	346,059	8,036	0
	Organization Total:	648,392	61,596	0	346,059	8,036	0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 61- 4178

**FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944		85,000		0
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944		75,000		0
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944		60,000		0
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944		85,000		0
Water Improvements	Branch St. from Vann St. to Truman St.	5964		25,000		0
TOTALS				330,000		0

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES/COMPOST FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophillic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality compost that meets all federal and state regulations.
2. Make a beneficial end product from two waste streams; yard waste and biosolids.
3. Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
4. Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

○

SIGNIFICANT BUDGET ISSUES:

- The Compost Facility is on a 25-acre property which needs a lot of mowing. A replacement riding mower is needed. The two compost agitators originally installed in the Compost Facility in 2001 are having continual mechanical failures and need to be replaced or rehabilitated.

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	176,993	185,689	188,315	193,616	193,137	193,137
1220	Salaries & Wages Overtime	16	150	150	154	153	153
1810	Social Security	13,484	14,217	14,007	14,824	14,787	14,787
1821	NCLGERS-Retirement	12,450	13,139	13,313	12,925	13,086	13,086
1822	401-K Retirement	2,618	4,646	4,642	5,814	5,799	5,799
1830	Hospital Insurance	37,140	34,800	34,036	37,800	36,600	36,600
1860	Worker's Compensation	5,116	768	882	970	970	970
1932	Medical Exams	231	200	200	200	200	200
1991	Consultant Fees	0	2,500	2,500	2,500	2,500	2,500
2111	Cleaning Supplies	411	1,300	1,300	1,300	1,300	1,300
2121	Uniforms	1,236	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	451	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	445	450	450	450	450	450
2203	Employee Appreciation	85	80	80	80	80	80
2323	Other Training	521	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	47,154	47,066	47,066	40,000	40,000	40,000
2502	Vehicle Fuel	10,424	10,000	10,000	15,000	12,635	12,635
2591	Fuel For Equipment	34,251	43,000	43,000	43,000	38,000	38,000
2601	Office Supplies	765	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	12,025	18,000	18,000	18,000	18,000	18,000
2994	Tools	507	2,000	2,000	2,000	2,000	2,000
2998	Chemicals	2,413	2,500	2,500	2,500	2,500	2,500
3121	Travel	0	315	315	515	515	515
3250	Postage	37	100	40	50	50	50
3310	Electricity	32,628	35,000	41,000	42,000	42,000	42,000
3410	Printing	0	250	250	250	250	250
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	24,471	13,400	13,400	21,400	15,400	15,400
3521	Office Machine Maintenance	0	500	500	500	500	500
3522	Machine/Equipment Maintenance	96,965	94,000	94,000	102,000	100,000	100,000
4391	Equipment Rent	0	500	500	500	500	500
4401	Generator Contract	395	650	650	650	650	650
4403	Compost Analysis	4,389	7,500	7,500	7,500	7,500	7,500
4511	Multi-Peril Insurance	23,585	24,764	27,556	28,933	28,933	28,933
4521	Auto Liability	4,318	4,534	5,732	6,019	6,019	6,019
4541	Employee Personal Liability	23	23	23	23	23	23
4911	Subscriptions	74	175	175	175	175	175
4912	Fees & Dues	4,197	5,660	5,660	5,660	5,660	5,660
4990	Equipment Expense	0	4,500	4,500	4,500	4,500	4,500
5092	Exhaust Fan	0	0	0	0	0	0
5412	Compact Pick-Up Trucks	0	18,000	18,355	0	0	0
5431	Riding Lawnmower	0	0	0	16,400	16,400	16,400

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
5527	Miscellaneous Equipment		5,000	5,580	0	0	0
5688	SCADA System		0	0	38,000	0	0
5725	Tub Grinder	583,728	0	0	0	0	0
5825	Storage Building		0	0	0	0	0
9561	Office Supplies	22	150	150	150	150	150
	Fund Total:	1,133,568	600,051	612,852	670,883	615,947	615,947
	Organization Total:	1,133,568	600,051	612,852	670,883	615,947	615,947

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2015-16

CODE: 61- 4179

FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Mower	Replacement	5431		16,400		16,400
SCADA System	Replacement	5688		38,000		0
TOTALS				54,400		16,400

PERSONNEL SUMMARY**COMPOST**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Composting Plant Superintendent	82	1	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1	1
Compost Plant Operator	69	3	3	3	3
Full-time		5	5	5	5
Permanent Part-time					

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0001 Tax Revenues
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8101	Current Tax Levy	67,489	64,690	66,861	66,698	66,698	66,698
8102	Delinquent Taxes	4,015	1,585	2,027	1,500	1,500	1,500
8103	Current Vehicle Tax	3,336	2,600	3,163	3,000	3,000	3,000
8105	Delinquent Vehicle Tax	372	300	122	100	100	100
8106	Penalties & Interest	847	500	503	400	400	400
	Fund Total:	76,059	69,675	72,676	71,698	71,698	71,698

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0005 Capital Returns
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8180	Investment Interest	78	100	35	25	25	25
	Fund Total:	78	100	35	25	25	25

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 8350 Downtown District
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1991	Consultant Fees		0	22,400	0	0	0
2112	Downtown Clean-Up Program	118	1,500	1,500	3,000	2,300	2,300
2113	Beautification Program	4,845	9,500	10,619	9,700	9,000	9,000
2993	Operational Supplies	16,160	8,500	8,000	9,600	8,900	8,900
3222	Award Plaques	267	275	262	275	275	275
3410	Printing	573	500	500	500	500	500
3700	Advertising	5,779	10,400	9,900	10,600	10,148	10,148
3999	Tax Listing	1,275	1,400	1,186	1,400	1,400	1,400
4988	Business Incentive Grant Program	12,400	19,200	49,600	19,200	19,200	19,200
9956	Facade Grants/Projects	8,870	18,500	34,777	20,000	20,000	20,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0004 Charges For Services
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8243	Occupancy Tax/Civic Center	279,798	275,000	291,511	275,000	275,000	275,000
8244	Occupancy Tax/Travel & Tourism	279,798	275,000	291,510	275,000	275,000	275,000
	Fund Total:	559,596	550,000	583,021	550,000	550,000	550,000

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8203	Investment Interest/Civic Center	329	500	282	150	150	150
8204	Investment Interest/Travel&Tourism	82	100	72	50	50	50
	Fund Total:	411	600	354	200	200	200

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 0007 Fund Balance Withdrawal
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
8583	Fund Balance Withdrawal	0	180,485	0	0	24,850	24,850
	Fund Total:	0	180,485	0	0	24,850	24,850

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 9076 Occupancy Tax/Civic Center
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1341	Land/Property Acquisition		0	0	0	0	0
1991	Consultant Fees	12,000	0	0	0	0	0
5952	Tennis Court Reconstruction	114,165	0	0	0	0	0
7164	Paramount Loan Payment	439,605	425,985	425,985	275,000	275,000	275,000
7170	County of Wayne Loan		0	0	112,467	0	0
9979	Waynesborough Park Donation	30,000	30,000	30,000	35,000	25,000	25,000
	Fund Total:	595,770	455,985	455,985	422,467	300,000	300,000
	Organization Total:	595,770	455,985	455,985	422,467	300,000	300,000

FISCAL YEAR 2015-2016 BUDGET

DEPARTMENT/DIVISION: TRAVEL & TOURISM

DEPARTMENT OVERVIEW:

Travel & Tourism Office (TTO) works with area hotels, motels, attractions, and other visitor related organizations to create and implement programs to increase business travel, leisure travel, military-related travel and visiting friends and relatives (VFR) travel in Goldsboro and surrounding area, thus increasing the economic impact of visitors to the community.

GOALS/MAJOR OBJECTIVES:

- Marketing Materials – Internally and externally produced materials such as rack card, fulfillment piece/visitor guide, brochures, restaurant guides and printed pieces.
- Advertising – The TTO creates annual media plan and implements programs in a variety of media, including online venues, print media, billboard, radio and social media outlets.
- Inquiry Fulfillment – The TTO fulfills 3000-5000 inquiries per year.
- The TTO facilitates monthly Hotelier meeting.
- Goldsboro Tourism Council – Governing body for the tourism department. Council meets monthly. Tourism staff responsible for coordinating meeting and providing reports.
- Group Tour Assistance – The TTO assists group in planning itineraries, visits, hotel group blocks and meeting functions. Provides assistance with lodging, hotel leads, gift bags and area information.
- Calendar of Events, Visit Goldsboro website, mobile website and visitNC.com – The TTO maintains the tourism event calendar, as well as, other statewide and national event calendars.
- SJAFB Civilian Tours – The TTO coordinates monthly base tours for civilians and special groups.
- The TTO is extremely involved with the recruitment and execution of sporting events, bus tours, conferences and hotel groups.
- In addition to promotion of events and activities which attract out of town visitors, the TTO will be responsible for marketing the new Ag Center, former Goldsboro Country Club and multi-sports complex

SIGNIFICANT BUDGET ISSUES:

- Several major events which will require additional marketing.
 - Paramount Event Series and Praxis Film Festival
 - Beak Week
 - Multi-Sports Complex
 - Sporting Events such as ACO State championship, Heroes Cup, AMA National Event and USTA State Tennis Finals
 - Promote new Ag Center
 - Promote former Goldsboro Country Club

Report: FZRWKSH
Date: 06/05/2015

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 16 Budget ID: FY1516

Organization: 9077 Occupancy Tax/Travel & Tourism
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2013-14	Current Year Budget 2014-15	PROJYR Projected 2014-15	TMPREQ Temporary 2015-16	RECOMM Recommended 2015-16	APPRVD Approved 2015-16
1210	Salaries & Wages Regular	86,455	88,484	90,374	91,487	91,260	91,260
1276	Salary Reserve	0	1,943	0	545	273	0
1810	Social Security	6,017	6,769	6,640	6,999	6,982	6,982
1821	NCLGERS-Retirement	6,082	6,256	6,391	6,103	6,179	6,179
1822	401-K Retirement	1,269	2,213	2,216	2,745	2,738	2,738
1830	Hospital Insurance	104,856	13,920	13,921	15,120	14,640	14,640
1860	Worker's Compensation		48	55	61	61	61
2323	Other Training	1,195	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	18,246	20,200	20,193	34,750	22,538	22,811
3121	Travel	29,462	17,050	28,824	13,000	13,000	13,000
3210	Telephone	218	780	780	780	780	780
3250	Postage	2,051	3,000	3,000	3,000	3,000	3,000
3310	Electricity		0	0	0	0	0
3330	Natural Gas		0	0	0	0	0
3410	Printing	19,577	14,500	14,500	22,500	15,500	15,500
3421	Copy Machine Cost	2,444	2,700	2,700	2,700	2,700	2,700
3532	Maintenance of Enhancement Areas	7,217	10,900	10,900	10,800	10,800	10,800
3700	Advertising	101,571	67,908	82,571	87,605	67,605	67,605
3703	Air Show Donation		0	15,000	0	0	0
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	7,205	5,420	5,420	5,170	5,170	5,170
4916	Chamber Of Commerce	15,600	12,000	12,000	10,800	10,800	10,800
9561	Office Supplies	5	0	12	15	15	15
	Fund Total:	409,479	275,100	316,506	315,189	275,050	275,050
	Organization Total:	409,479	275,100	316,506	315,189	275,050	275,050

PERSONNEL SUMMARY**TRAVEL & TOURISM**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized	2015-16 Authorized
Travel & Tourism Director	82	1	1	1	1
Administrative Assistant I	70	1	1	1	1
Full-time		2	2	2	2
Permanent Part-time					