



GOLDSBORO MAIN STREET REVITALIZATION THROUGH TRANSPORTATION INVESTMENT PROJECT

CITY OF GOLDSBORO

BUDGET

FY 2014-15



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June 2, 2014

Honorable Mayor and Council
City of Goldsboro

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted annual budget of \$54,038,688 for Fiscal Year 2014-15 for the City of Goldsboro.

During the City Council Retreat held in March 2014, City Council reaffirmed Greenways, Downtown Development (encouraging private investment), Parks and Recreation and Community Appearance/Cleanup as top priorities. The adopted budget includes funding or initiatives that touch on each of these priorities. **Greenways:** The \$900,000 in grants received for construction/extension of the existing multi-use trail along New Hope Road and paving pathways along Stoney Creek will be under construction during FY 2014-15. Our staff will continue to look for grant opportunities to leverage our funding for greenway construction. Additionally, the Goldsboro MPO Bicycle, Pedestrian and Greenways Plan which will determine our future greenway priorities will be completed by December 2014. **Downtown Development (encouraging private investment):** Based on interest in downtown since the completion of this first block of our Center Street Streetscape project, I believe completion of this project remains the most likely avenue for enticing private investment into our downtown. With the TIGER V funding, we expect to have three more blocks under construction early in FY 2014-15. In addition, façade and business incentive grant programs are available to businesses willing to make an investment in downtown. **Parks and Recreation:** We are addressing ADA accessibility issues within our parks. Our staff is working on increasing the variety of programming offered and participation is increasing in many areas. We anticipate the new WA Foster Center will be under construction by March 2015. **Community Appearance/Cleanup:** Staff will continue to focus on efforts to improve community appearance. While grass mowing, building demolition, and boarding of vacant homes continues to be a priority, we are increasing our focus on timely repaving of utility pavement cuts, consolidating our grass cutting activities, purchasing an additional street sweeper, and increasing our street resurfacing funding to \$575,000.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy.
Solid Waste Fee	No	No fee increase,
Utility Rates & Fees	No	No utility rate increase.
New Debt Supported by General Fund	Yes	Loan for \$4.5M local match associated with \$10M Tiger V grant.
New Positions	1	Assistant Training Specialist for the Police Department.
Number of positions authorized/funded	444	441 positions authorized FY 2013-14. School Resource Officer and Sanitation Worker authorized during FY 2013-14. Asst. Training Specialist authorized in FY 14-15.
Health Insurance Changes	Yes	Employee cost, paid by City, increased from \$617 to \$628 per month. Employees will begin paying \$50/month and more for behavior choices. Changing to fully-insured plan with CIGNA with fixed premium for FY. Deductible increasing from \$1,300 to \$2,600.
Employee Pay Increases	Yes	\$200 average one-time Merit (\$108,316) and \$50/month increase.
Employee 401(k) Contribution	Yes	5% for sworn law enforcement (no change). 2% for all non-sworn City employees and increase to 3% on January 1, 2015.

FISCAL YEAR 2014-15 BUDGET OVERVIEW

The General Fund totals \$37,687,563 while the Utility Fund totals \$15,550,265. The Special Municipal Tax District and Occupancy Tax Funds total \$69,775 and \$731,085 respectively. The resultant total for all funds is \$54,038,688. A comparison of our adopted FY 2013-14 budget to our adopted FY 2014-15 budget is shown below. Following this comparison, I have highlighted tax rate, utility rates and charges, use of fund balance, General Fund debt service, Utility Fund debt service, positions, employee benefits, revenues, capital outlay and miscellaneous items of significance.

Fund	Adopted FY 2013-14	Adopted FY 2014-15	Difference	Explanation (if needed)
General	\$35,056,340	\$37,687,563	\$2,631,223	Some of the increase can be attributed for 12 months of funding associated with the pay class study (\$326,000) implemented January 2014, equipment loan for fully-automated garbage trucks and containers, street sweeper, fire pumper (\$1,943,000), loan repayment to utility fund (\$250,000) and increased funding for street resurfacing (\$325,000).
Utility	16,384,744	15,550,265	(834,479)	Compost equipment funded with fund balance appropriation in FY 13-14.
DGDC	72,322	69,775	(2,547)	
Occupancy	898,028	731,085	(166,943)	Herman Park Tennis Court Lighting funded with Occupancy Tax in FY 13-14.
Totals	\$52,411,434	\$54,038,688	\$1,627,254	

Tax Rate

The tax rate will remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, one cent on the tax rate will generate \$207,692 in revenue.

Utility Rates and Charges

The FY 2014-15 budget does not include any increase for the utility service rates and charges.

Use of Fund Balance

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss in revenue is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for bond specialist as they review the City's financial position. The breakdown for the use of fund balance in the FY 2014-15 budget is as follows:

General Fund	\$ 0
Utility Fund	\$ 0
DGDC Fund	\$ 0
Occupancy Fund	\$180,485

General Fund Debt Service

General Fund debt service amounts total \$2,149,105 in the adopted budget. The debt service payment for the Paramount Theatre is currently paid from the Occupancy Tax Fund, but is anticipated to return to the General Fund in future years. The adopted budget includes a debt service payment for ½ year for the loan associated with the local match for the Tiger V grant.

Debt financing is included for equipment and containers to move our household garbage collection from semi-automated equipment to fully-automated equipment. Funding is included for four fully-automated trucks and approximately 1/3 of our containers. A detailed evaluation, discussion, and implementation plan will occur with City Council prior to obligating funding for this equipment. In addition, financing is included for the purchase of a fire engine and street sweeper.

The \$2,700,000 settlement paid in FY 2013-14 was financed via a short-term loan from the Utility Fund to the General Fund with a repayment schedule as follows: City will issue \$1,700,000 in bonds as allowed and apply these funds toward the debt owed to the Utility Fund. The General Fund debt service will repay the bonds over a 10 year amortization. The additional \$1,000,000 owed to the Utility Fund will be repaid over four years from the General Fund.

Utility Fund Debt Service

Utility Fund debt service amounts total \$4,633,984 in the adopted budget. The City will retire debt for the 2005 refunding water and sanitary sewer bonds in FY 15-16.

POSITIONS

There are 444 authorized/funded positions in the adopted budget, which is 37 positions or 13 percent less than existed in FY 2009-10. As vacancies occur, Department Heads will continue to evaluate the need to fill, eliminate, or restructure the vacated position. A pay and class study was implemented in January 2014 and a staffing analysis will be completed by August 2014.

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although, we have fully funded all positions within each department, attrition is budgeted by assuming a 2.5 percent vacancy rate and is estimated to generate \$550,000 related to salaries and benefits.

New Positions

Police Narcotics Investigator (Full-Time)

Grade 75

Salary and Benefits: \$55,552

This position would lead the DEA Task Force in Goldsboro Police Department in investigating and helping to reduce illicit drugs and the crimes associated with them.

Military Liaison (Part-Time)

Salary and Benefits: \$53,825

This position would lead the effort to protect the mission of SJAFB by coordinating and communicating with all involved parties.

Paramount (Box Office Attendant) (Part-Time)

Salary and Benefits: \$ 9,740

This position will sell tickets and handle the majority of the box office responsibilities, which includes nights and weekends.

EMPLOYEE BENEFITS

Employee salary and benefits for FY 2014-15 represent approximately \$27,086,590. The average salary cost is \$42,670 and the cost of benefits for each position is \$15,013. Maintaining competitive salary and benefits is important in retaining and attracting talented employees. The adopted budget includes over \$6,665,881 for employee benefits.

Salary Adjustments

The adopted budget includes \$326,000 for a full year salary increase per the recommendations from the pay study implemented in January 2014, \$310,242 for a \$50 per month salary increase for all full-time employees and \$108,316 for the one-time average \$200 merit bonus for all full-time employees. The merit bonus would be paid to those who meet the designated criteria in December 2014.

Health Insurance

The City of Goldsboro provides a High Deductible Health Plan (HDHP) to its employees. Employees can choose between a Health Savings Account (HSA) with no drug card or a Health Reimbursement Account (HRA) that includes a drug card and co-pays. For FY 2014-15, a number of changes were adopted (see below). The most significant changes are: to become a fully-insured plan, to charge employees a minimum of \$50 per month for their health insurance and to increase the deductibles from \$1,300(individual)/\$2,600(family) to \$2,600/\$5,200 and out of pocket maximum from \$3,000/\$6,000 to \$5000/\$10,000.

<u>Description</u>	<u>Adopted Changes</u>
Stay Self-Insured or move to Fully-Insured Plan	Fully-Insured
Continue to offer Spouse Coverage	Yes
Continue to offer Retiree Coverage	Yes
Charge to Employees for Health Insurance \$1000 HSA/\$600 HRA	\$50/month effective July 1
Optional Cost to buy up to \$1,600 HSA/\$1,200 HRA	\$25/month effective July 1
Amount to Charge Employees for behavior related items	
a. Health Risk Assessment/Physical/Biometrics	\$12.50/month effective Oct 1
b. Participation, if diagnosed, in Diabetes Mgt.	\$12.50/month effective Oct 1
c. Selecting a primary care physician	\$12.50/month effective Oct 1
d. Tobacco user	\$12.50/month effective Oct 1
City to offer \$1,300 or \$2,600 deductible	\$2,600
City to match \$25/month for more HSA funding or HRA credit	Yes

The City bid and awarded its Third Party Administrator, prescription provider and network provider services to Cigna in FY 2013-14. Bids for fully-insured proposals were solicited in February 2014. Based on bids received; Cigna will be awarded the City's health insurance as a fully-insured plan using its Shared Returns – Minimum Premium (SRMP) proposal for FY 2014-15.

The health insurance premiums for employees, paid by the City, will increase by 2%. Increases in dependent coverage vary and are shown below. This represents an impact to the General Fund, Utility Fund and Occupancy Tax Fund of \$57,384, \$7,788 and \$264 respectively. The new monthly premiums, along with monthly premiums for the current and past fiscal year are as follows:

	Current FY 2013-14	Current Subsidy	Adopted FY 2014-15	Adopted Subsidy
Employee Only	\$617		\$628	
Employee / Children	\$243	\$116	\$280	\$172
Employee / Spouse	\$536	\$166	\$538	\$ 0
Family	\$816	\$331	\$850	\$ 72

Retirement Rate Adjustment

The adopted budget includes an increase in the employer contribution to the Local Government Retirement System. For general employees, the rate of 7.07% will remain the same for FY 14-15. For Law Enforcement the rate increased from 7.28% to 7.41%. This represents an increase of \$18,522 for the Police Department in the General Fund.

401(k) Contribution

The City began contributing to a 401(k) plan for all non-sworn employees in FY 2012-13. The employer contribution will increase from 2% to 3% effective January 1, 2015. The cost of this contribution is \$300,221 in the General Fund, \$61,932 in the Utility Fund and Occupancy Tax Fund \$2,212, for a total cost of \$364,365, which is an increase of \$151,708 over FY 2013-14 budget.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$239,309.

REVENUES

Ad Valorem Tax

The anticipated valuation of real and personal property in the city is expected to total \$2,110,459,169. The collection rate is 97.29% for real property.

In September 2013, the N.C. Department of Motor Vehicles started collecting vehicle tax at the same time vehicle owners renew their license tag. This program is called "Tag & Tax Together" and vehicle owners pay taxes in advance rather than in arrears. The State disburses taxes collected to the County and then the County disburses the appropriate funds to the municipalities. This program is anticipated to improve vehicle collections from approximately 77 percent to more than 93 percent.

The Special Municipal Downtown Service District will generate an anticipated \$69,675 in revenue.

Occupancy Tax

Occupancy Tax revenues are anticipated to total \$731,085 in FY 2014-15. This amount includes occupancy tax collections of \$550,000, investment earnings of \$600, and fund balance withdrawal of \$180,485.

State Collected Revenues

The estimates that are presented here are based on both state and national economic forecasts. These estimates assume that the General Assembly will make no changes in 2014 to the formulae that govern municipal shares of State-collected revenues.

Sales Tax	\$6,990,000
Utility Franchise Tax	\$2,207,500
Powell Bill	\$1,004,800

These revenues total \$10,202,300

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years. A summary of the requests are listed below:

General Fund

Capital Outlay Requested	\$ 2,656,537	Capital Outlay Adopted	\$ 127,290
Vehicles Requested	\$ 2,856,640	Vehicles Adopted	\$ 144,598
			\$ 1,743,000 (Equipment Loan)

Utility Fund

Capital Outlay Requested	\$13,298,200	Capital Outlay Adopted	\$ 410,800
			\$ 3,469,000 (Sewer Bonds)
			\$ 3,400,000 (Possible Grant)
Vehicles Requested	\$ 229,607	Vehicles Adopted	\$ 188,100

MISCELLANEOUS

Special Expense

The adopted funding for agencies are as follows:

<u>Agency</u>	<u>FY 13-14 Allocation</u>	<u>FY 14-15 Requested Amount</u>	<u>FY 14-15 Recommended Amount</u>
Chamber of Commerce	15,000.00	20,000.00	15,000.00
Wayne County Alliance	75,000.00	75,000.00	75,000.00
Literacy Connections	12,000.00	-	5,000.00
Butterball Economic Incentive	-	17,500.00	17,500.00
Boys & Girls Club	-	15,000.00	-
Arts Council	25,000.00	30,000.00	25,000.00
WAGES	-	25,000.00	-
W.A.T.C.H.	20,000.00	40,000.00	20,000.00
Museum	12,000.00	22,000.00	12,000.00
Project Uplift	5,000.00	40,000.00	5,000.00
Communities in Schools	15,000.00	25,000.00	15,000.00
Goldsboro/Wayne Transportation	200,740.00	466,340.00	248,240.00
Waynesborough Park	30,000.00	35,000.00	30,000.00
Boys & Girls Club	18,837.00	20,000.00	13,182.00
Literacy Connections	-	12,500.00	7,000.00

Street Resurfacing

Street resurfacing of City maintained streets remains a high priority for the City with \$575,000 budgeted for FY 14-15, which is a \$325,000 increase over FY 2013-14 allocations in the General Fund.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2014-15 amounts to \$54,038,688 and is balanced as required by the laws of North Carolina. This total represents an increase of \$1,627,254 from Fiscal Year 2013-14. The adopted budget and the amount of increase do not reflect Community Development funding or existing Capital Project Ordinances. The adopted budget is summarized in the following chart:

	Estimated Revenues	Adopted Appropriations	Fund Balance
General Fund	\$ 37,687,563	\$ 37,687,563	\$ 0
Utility Fund	15,550,265	15,550,265	0
Downtown District Fund	69,775	69,775	0
Occupancy Tax Fund	<u>550,600</u>	<u>731,085</u>	<u>180,485</u>
Subtotal	\$ 53,858,203	\$ 54,038,688	\$ 180,485
Plus Appropriation of 2013-14 Fund Balance	\$ 180,485		
TOTAL BUDGET	\$ 54,038,688	\$ 54,038,688	

Fund Balance


The adopted budget appropriated \$180,485 of fund balance to support the activities of the Occupancy Tax Funds. The adopted budget does not include the use of fund balance from the General, Utility and Municipal Tax District Fund. We are projecting that the General Fund's fund balance should remain even at the end of FY 2013-14 based on a decrease in expenditures and an increase in revenues. However, there are some outstanding health insurance and worker's compensation claims that could reduce or eliminate any fund balance increase. We will continue to monitor and evaluate the calculation of the unassigned fund balance for all funds.

CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. I would like to offer a special thank you to our Finance Department, working under the leadership of our Finance Director, Kaye Scott, and to Randy Guthrie, Assistant City Manager for their additional time and effort in working to prepare this fiscal year's budget.

The FY 2014-15 budget represents an increase of \$1,627,254. Although revenue projections are conservative, it should also be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material. Thank you for the opportunity to submit the adopted budget for Fiscal Year 2014-15.

Respectfully submitted,



Scott A. Stevens
City Manager

ORDINANCE NO. 2014 - 24

BUDGET ORDINANCE FOR THE 2014-15 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2014, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,110,459,169 and an estimated rate of collection of 97.29%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2014, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2014, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 5. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2014, and ending June 30, 2015.

GENERAL FUND

Tax Revenues	\$15,612,068
Licenses and Permits	796,100
Revenue from Other Agencies	15,794,035
Charges for Services	4,581,660
Capital Investment Returns	56,700
Miscellaneous Revenues	<u>847,000</u>
Estimated Revenues	\$37,687,563
Fund Balance Withdrawal	<u>\$ -0-</u>
Total Revenues	\$37,687,563

COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 554,148
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UTILITY FUND

Revenue from Other Agencies	\$ 56,000
Charges for Services	\$15,386,565
Capital Investment Returns	17,700
Miscellaneous Revenues	<u>90,000</u>
Estimated Revenues	\$15,550,265
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$15,550,265

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 69,675
Investment Interest	<u>100</u>
Estimated Revenues	\$ 69,775
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 69,775

OCCUPANCY TAX FUND

Charges for Services	\$ 550,000
Capital Investment Returns	<u>600</u>
Estimated Revenues	\$ 550,600
Fund Balance Withdrawal	<u>180,485</u>
Total Revenues	\$ 731,085

Section 6. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2014, and ending June 30, 2015 according to the following schedule:

GENERAL FUND

General Government	\$ 4,937,051
Public Works Department	7,505,065
Finance Department	1,173,055
Planning Department	1,523,431
Public Utilities	2,031,420
Fire Department	6,056,572
Police Department	8,482,121
Recreation and Parks	2,162,108
Golf Course	825,822
Special Expense Fees	<u>2,990,918</u>
Total General Fund	\$37,687,563

COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 554,148
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UTILITY FUND

Operation and Maintenance	\$15,550,265
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DOWNTOWN TAX DISTRICT

Operating Expense	\$ 69,775
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OCCUPANCY TAX FUND

Travel and Tourism Promotion	\$ 731,085
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Section 7. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

Section 8. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2014-15 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

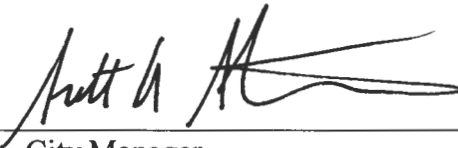
Section 9. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2014, as adopted by the City Council on this 2nd day of June, 2014.

Approved as to Form Only:



City Attorney

Reviewed By:



City Manager

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0001 Tax Revenues
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8101	Current Tax Levy	12,879,759	13,261,000	13,155,737	13,500,000	13,500,000	13,500,000
8102	Delinquent Taxes	333,496	290,000	330,673	300,000	300,775	300,775
8103	Current Vehicle Tax	1,096,923	1,406,975	1,540,319	1,500,000	1,500,000	1,500,000
8105	Delinquent Vehicle Tax	207,157	225,000	209,377	150,000	155,093	155,093
8106	Penalties & Interest	97,025	94,000	97,905	85,000	85,000	85,000
8107	Vehicle Tax/Leases/Rentals	45,089	42,000	47,459	45,000	47,000	47,000
8383	Solid Waste Disposal Tax	22,608	24,200	23,700	24,200	24,200	24,200
	Fund Total:	14,682,057	15,343,175	15,405,170	15,604,200	15,612,068	15,612,068

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0002 Licenses & Permits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8110	Privilege Licenses	470,191	305,000	426,469	425,000	425,000	425,000
8111	Penalties on Licenses	31	3,000	1,342	1,200	1,200	1,200
8113	Building Inspections & Permits	131,143	125,000	110,459	110,000	125,000	125,000
8114	Plumbing, Gas & Electrical Insp	125,850	120,000	104,789	105,000	105,000	105,000
8115	Peddlers Permits	1,185	800	1,045	900	900	900
8116	Sign Permits	8,004	10,000	6,328	6,000	6,000	6,000
8117	Mechanical Permits	65,474	62,000	61,303	60,000	60,000	60,000
8119	Plan Review Fee	23,327	30,000	17,419	18,000	18,000	18,000
8121	Technology Surcharge	46,965	52,000	39,005	40,000	45,000	45,000
8239	Fire Inspections Permits	7,674	4,500	9,893	7,500	10,000	10,000
	Fund Total:	879,844	712,300	778,052	773,600	796,100	796,100
	Organization Total:	879,844	712,300	778,052	773,600	796,100	796,100

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0003 Revenue Other Agencies
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPROVED Approved 2014-15
8130	Local Option Tax	6,448,815	6,900,000	6,738,525	6,990,000	6,990,000	6,990,000
8131	ABC Revenue	382,000	150,000	269,779	225,000	225,000	225,000
8132	Beer & Wine Taxes	144,412	166,000	147,500	150,100	150,100	150,100
8134	Utility Franchise Tax	2,260,262	2,476,400	2,280,687	2,207,500	2,207,500	2,207,500
8135	Powell Bill	1,003,458	981,327	1,000,610	1,004,800	1,004,800	1,004,800
8147	D.E.A. Funds	96,118	0	0	0	0	0
8149	NC Controlled Substance Tax	12,944	0	0	0	0	0
8150	Payment in Lieu of Taxes	109,813	90,000	120,191	110,000	120,000	120,000
8161	From Utility Fund	1,662,494	1,745,928	1,745,928	1,803,267	1,803,267	1,803,267
8173	Transportation Planning Grant	281,658	480,000	96,624	548,792	556,792	556,792
8200	Eastern Carolina Housing Grant	33,139	31,000	31,000	31,000	31,000	31,000
8206	Proceeds from Capital Lease	204,192	0	0	0	1,943,000	1,943,000
8208	GWTA Garage Reimbursement	316,779	420,000	453,593	276,000	450,000	450,000
8246	Military Support Grant	45,000	0	0	0	0	0
8287	Wayne Co Sch Reimb Resource Officer	30,000	30,000	61,277	86,076	86,076	86,076
8296	Stoney Creek Park Reimb.	27,178	0	0	0	0	0
8370	NCDOT Reimb. Signals	162,895	160,000	173,187	172,000	172,000	172,000
8580	Cherry Hospital-Fire Reimbursement	55,316	55,000	54,598	54,500	54,500	54,500
8912	Main Street Solutions Grant Reimb	0	0	0	0	0	0
Fund Total:		13,276,473	13,685,655	13,173,499	13,659,035	15,794,035	15,794,035

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8147	D.E.A. Funds	0	0	0	0	0	0
8156	Special Test Permits	11,300	12,500	12,806	12,500	12,500	12,500
8158	False Alarms	875	950	1,228	900	900	900
8174	General Fund-Miscellaneous Recv	82,713	75,000	71,138	85,000	85,000	85,000
8175	Cable TV	280,096	267,100	275,858	267,100	267,100	267,100
8177	Tennis Instructions	2,295	2,300	365	0	0	0
8179	W A Foster Center	4,590	3,700	0	0	0	0
8183	Insufficient Check Penalty	120	60	60	60	60	60
8245	Stormwater Management Fee	13,494	14,500	13,615	14,000	14,000	14,000
8271	Refuse Service	3,144,181	3,250,000	3,276,318	3,260,000	3,270,000	3,270,000
8272	Cemetery Services	74,109	40,000	70,070	65,000	65,000	65,000
8274	Trash Penalties	711	600	604	500	500	500
8276	Herman Park	22,518	22,000	0	0	0	0
8281	Softball Field Rentals	420	300	0	0	0	0
8365	Basketball Entry Fee	270	300	0	0	0	0
8368	Sale Of Recyclable Materials	39,200	40,000	30,286	31,000	32,000	32,000
8372	Softball Fees	7,800	8,400	0	0	0	0
8374	Basketball Fees	330	0	0	0	0	0
8379	Paramount Theater	139,303	120,000	120,285	120,000	130,000	130,000
8589	Picnic Shelter Rental	5,460	5,100	0	0	0	0
8590	Day Camp	12,411	10,000	0	0	0	0
8596	Herman Park House Rental	1,243	1,200	0	0	0	0
8952	Golf Course Cart Fees	195,952	240,000	214,653	210,000	210,000	210,000
8954	Golf Course Pro Shop Grill Rental	1,695	1,800	1,050	1,500	1,500	1,500
8955	Golf Course Concessions	34,007	88,000	47,631	45,600	45,600	45,600
8956	Golf Course Green Fees	109,131	140,000	116,009	115,000	115,000	115,000
8957	Golf Course Membership Dues	120,386	125,000	120,510	120,000	120,000	120,000
8958	Driving Range Fees	16,758	16,000	16,022	16,000	16,000	16,000
8959	Pro Shop Sales	21,218	20,000	24,320	23,500	90,000	90,000
8960	Golf Lessons	3,215	8,000	6,375	6,500	6,500	6,500
8961	Facility Rental Fees	0	0	26,197	25,500	25,500	25,500
8962	Park Rental Fees	0	0	8,625	7,500	7,500	7,500
8963	Youth Program Fees	0	0	34,216	35,000	35,000	35,000
8964	Adult Program Fees	0	0	28,918	27,000	27,000	27,000
8965	Special Event Fees	0	0	2,917	5,000	5,000	5,000
8974	Escrow Proceeds	382,806	0	0	0	0	0
	Fund Total:	4,728,607	4,512,810	4,520,076	4,494,160	4,581,660	4,581,660

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0005 Capital Returns
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8180	Investment Interest	9,549	7,500	4,292	3,800	3,800	3,800
8181	Cemetery Lot Sales	13,391	5,000	9,770	1,800	1,800	1,800
8184	Sale of Property	1,275	400	100,448	500	500	500
8196	Interest Cemetery Lots		0	257	0	0	0
8206	Proceeds from Capital Lease	225,000	0	0	0	0	0
8282	Street Assessment Interest	836	500	494	300	300	300
8381	Street Paving Assessments	497	1,000	481	300	300	300
8581	Equipment Sales	26,088	10,000	19,403	20,000	50,000	50,000
	Fund Total:	276,636	24,400	135,145	26,700	56,700	56,700

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0006 Miscellaneous Revenue
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8122	Salaries/Payroll Attrition	0	650,000	0	0	550,000	550,000
8123	Health Ins. Subsidy		0	0	0	100,000	100,000
8190	Other Miscellaneous Revenue	424,068	100,000	181,469	120,000	175,000	175,000
8192	Officers Fees	25,540	28,000	19,718	22,000	22,000	22,000
8293	Parking Tickets	21	0	3	0	0	0
	Fund Total:	449,629	778,000	201,190	142,000	847,000	847,000



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: MAYOR/COUNCIL

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board which includes the Mayor, elected by voters who reside in the City of Goldsboro and six councilmembers which are elected by voters in the districts within the City limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolution, establishing policies, programs and procedures and raising sufficient revenue for governing the City of Goldsboro. These members are elected to a four year non-staggered term.

GOALS/MAJOR OBJECTIVES

- During the City Council retreat held in March, 2014, City Council reaffirmed their support for Greenways, Downtown Development (encouraging private investment), Parks and Recreation and Community Appearance/Cleanup as top priorities.
- Provide responsive quality services to citizens in a cost-effective manner.
- Ensure a strong financial position of the City by adequately managing financial resources.

SIGNIFICANT BUDGET ISSUES:

- Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, North Carolina Metropolitan Mayors, and Friends of Seymour Johnson Air Force Base.
- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1011 Mayor & Council
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1211	Honorarium	68,197	65,475	65,471	65,475	65,475	65,475
1700	Board Member Expenses	20,596	19,800	19,803	19,800	19,800	19,800
1810	Social Security	6,792	6,524	6,526	6,524	6,524	6,524
1922	Title Search & Legal Fees	192,551	175,000	190,389	175,000	175,000	175,000
1991	Consultant Fees	3,763	24,000	24,000	143,000	143,000	143,000
2201	Comm/Empl Awards & Functions	2,700	5,000	1,651	5,000	5,000	5,000
2202	Luncheon/Dinner Meetings	4,765	4,500	4,200	4,700	4,700	4,700
2601	Office Supplies	15	500	175	500	500	500
2993	Operational Supplies	5,052	7,000	4,100	7,000	7,000	7,000
3121	Travel	2,409	6,500	5,000	7,225	7,225	7,225
3210	Telephone	634	624	603	624	624	624
3250	Postage	86	100	20	100	100	100
3310	Electricity	288	400	454	425	425	425
3421	Copy Machine Cost	0	100	20	100	100	100
3997	City Election	0	0	0	0	40,000	40,000
4911	Subscriptions	0	100	0	100	100	100
4912	Fees & Dues	7,440	7,400	7,520	7,740	12,740	12,740
9561	Office Supplies	0	200	0	200	200	200
	Fund Total:	315,288	323,223	329,932	443,513	488,513	488,513
	Organization Total:	315,288	323,223	329,932	443,513	488,513	488,513

PERSONNEL SUMMARY**MAYOR & COUNCIL**

Title	Salary Range	2012-13	2013-14	2014-15
Mayor		1	1	1
Council Members		6	6	6
Full-time		7	7	7



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: CITY MANAGER

DEPARTMENT OVERVIEW:

The Office of the City Manager oversees the day to day operations of city government through the management of fifteen departments and division heads, develops a balanced budget for consideration by the City Council, recommends plans for the continued organized growth and development of the City and is committed to developing citizen awareness and involvement. The City Clerk and the Public and Government Affairs Director work in this office. The City Clerk has the responsibility of maintaining the permanent records of the City and the Public and Government Affairs Director has the responsibility for coordinating communication efforts and legislative efforts to ensure any propose legislation impact to the City is understood.

GOALS/MAJOR OBJECTIVES

Implement policies and directives approved by the City Council

- * Exercise proper management over all City departments and promote leadership development throughout the organization.
- * Manage the development of the City's annual operating budget, monitor and make necessary adjustments throughout the year.
- * Coordinate the development and utilization of public information outlets to maximize information sharing with the citizens.
- * Maintain permanent records and respond to public records requests in a timely manner with accurate information.
- * Maintain and communicate impact on City of proposed legislation.

SIGNIFICANT BUDGET ISSUES:

- * Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities, the North Carolina Metro Mayors Coalition, and Friends of Seymour Johnson Air Force Base).
- * Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of Wayne County.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	426,195	410,914	483,823	531,409	531,409	531,409
1260	Salaries & Wages Part-Time	4,948	0	0	50,000	50,000	50,000
1276	Salary Reserve	0	331,134	0	498,424	360,021	371,510
1810	Social Security	27,571	31,435	31,462	44,478	44,478	44,478
1821	NCLGERS-Retirement	27,282	28,339	32,568	37,121	36,604	36,604
1822	401-K Retirement	3,948	175,395	6,928	12,943	12,944	12,944
1830	Hospital Insurance	35,847	37,140	34,051	44,568	41,760	41,760
1833	Health Insurance Coverage		175,000	0	0	42,020	42,020
1850	Unemployment Compensation	2,142	0	0	0	0	0
1860	Worker's Compensation	444	532	533	815	815	815
1932	Medical Exams	28	0	158	0	0	0
1991	Consultant Fees	96,998	60,000	110,542	10,000	10,000	10,000
2203	Employee Appreciation		80	57	96	96	96
2323	Other Training	5,000	0	0	0	0	0
2601	Office Supplies	0	1,000	1,000	1,000	1,000	1,000
2993	Operational Supplies	11,733	11,000	11,000	5,000	65,000	65,000
3121	Travel	14,256	13,000	18,000	24,400	21,274	21,274
3210	Telephone	3,640	4,520	3,200	3,540	3,540	3,540
3250	Postage	589	700	202	600	600	600
3421	Copy Machine Cost	99	1,400	3,285	1,400	1,400	1,400
3511	Building Maintenance	24,478	11,000	16,000	14,210	14,210	14,210
3521	Office Machine Maintenance	1,380	1,500	250	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	0	100	0	100	100	100
3700	Advertising		6,000	0	6,000	0	0
3702	Communications and Marketing	22,516	20,000	18,000	20,000	20,000	20,000
3911	Public Notices	23,746	32,000	25,000	32,000	32,000	32,000
3914	Contract Services	36,809	42,000	42,000	42,000	38,100	38,100
3950	Education Reimbursement	0	550	0	550	550	550
3998	Codify Ordinances	2,656	3,000	3,000	3,000	3,000	3,000
4541	Employee Personal Liability	23	24	23	23	23	23
4911	Subscriptions	197	300	1,302	300	300	300
4912	Fees & Dues	4,760	5,735	3,000	7,120	7,120	7,120
9561	Office Supplies	232	250	250	250	250	250
Fund Total:		777,517	1,404,048	845,634	1,392,847	1,340,114	1,351,603
Organization Total:		777,517	1,404,048	845,634	1,392,847	1,340,114	1,351,603

PERSONNEL SUMMARY**CITY MANAGER**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
City Manager		1	1	1
Assistant City Manager	88	1	2	2
Director of Public & Government Affairs	82	1	1	1
City Clerk	78	1	1	1
Deputy City Clerk	70	1	1	1
Military Liaison	PT			1
Full-time		5	6	6
Part-time				1



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES

DEPARTMENT OVERVIEW:

Human Resources Management is responsible for all areas of personnel/human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations, and assisting with attracting and maintaining qualified and motivated employees. Specific functions include: recruitment, retention and selection; employee enrollment and orientation; fringe benefit administration and employee education; training; administration of the Human Patterns Evaluation System; personnel policy administration, development and interpretation; employee relations, which includes the handling of complaints and inquiries; researching and recommending programs, policies and benefits to ensure that the City remains competitive in our market and a progressive and rewarding organization in which to work.

GOALS/MAJOR OBJECTIVES:

- A. Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- B. Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways to develop creative customer service initiatives.
- D. Continue with employment law/compliance/policy updates and training for staff.
- E. Continue to assist in seeking quality and cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure the quality, reliability and affordability of our benefit plans.
- F. Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

- This budget includes one significant change which is the annual license fee for NeoGov HRIS software; fully integrated software system will allow on-line application submissions, applicant tracking, etc.
- A pool car was identified in CIP; currently two vehicles are available for out of town travel but only one is reliable for out of town travel; also the safety vehicle is a 1996 Oldsmobile with extensive mileage.



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. The Program also includes training, which is necessary to maintain proper safety procedures among our employees.

The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Continue efforts to comply with all other applicable safety regulations which have been or will be enacted by the state and federal Occupational Safety and Health Administration.
- B. Continue an effective training program to keep employees informed about property safety procedures.
- C. Expand safety training options through use of online training modules.
- D. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- E. Continue training program to do periodic sessions on various safety related topics.

SIGNIFICANT BUDGET ISSUES:

*The position of Safety Coordinator has been vacant since January 2012. Since that time, the duties and responsibilities for this position have been handled by the Sr HR Analyst. The position was frozen for the 2012-2013 fiscal year and eliminated the 2013-2014 budget. The position of Safety Coordinator was one that required a full-time person to handle the routine and non-routine tasks associated with ensuring a hazard-free and safety work zone. Although the Senior HR Analyst has managed to function effectively in this role with my support, several items cannot be fulfilled due to the demands of her primary role and technical knowledge of safety. This includes but is not limited to performing work site inspections, annual crane hoist report from knowledgeable safety person, confined space inspections, conducting annual fire extinguisher training, following up with outside consultants who perform OSHA inspections and other spontaneous activity that may occur without warning.



DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

GOALS/MAJOR OBJECTIVES:

- A. Continue monitoring and assistance of the Diabetes Management Program; enrolling employees in the program; educating and responding to inquiries.
- B. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Clear documentation of Worker's compensation cases on First Report electronic program.
- E. Consistently provide one-on-one confidential counseling for all City employees.
- F. Participate as member of the new Wellness Committee.

SIGNIFICANT BUDGET ISSUES:

This budget funds the Health Maintenance Program and the Occupational Health Nurses' salary. Services include the items listed below:

- Provide nursing services for employees such as blood pressure checks, allergy, hepatitis and flu injection, hemoglobin and blood sugar checks, as well as over the counter medication and bandage changes;
- Provide educational literature and other health related materials including tapes and videos for employee's professional development;
- January 2014 nursing service hourly rate increased from \$38 to \$40 per hour.

DIVISION OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse also is responsible for the City's Worker's Compensation program. She provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury; documentation of the injury or illness. Provides maintenance of individual medical records; provide and maintain American Red Cross CPR/AED and First Aid training; assist with New Hire Orientation to include establishing a rapport with new employees, provide information regarding Workmen's Compensation, Bloodborne Pathogens and Health Beat Wellness Program.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	284,053	281,026	285,107	293,128	293,128	293,128
1810	Social Security	20,842	21,498	20,976	22,424	22,425	22,425
1821	NCLGERS-Retirement	19,195	19,869	20,156	21,017	20,725	20,725
1822	401-K Retirement	2,740	0	4,200	7,328	7,329	7,329
1830	Hospital Insurance	47,439	44,568	44,525	44,568	41,760	41,760
1860	Worker's Compensation	558	666	749	825	825	825
1932	Medical Exams	0	150	150	150	150	150
1991	Consultant Fees	37,360	10,000	15,000	13,000	18,000	18,000
2111	Cleaning Supplies	9,179	10,000	10,000	10,000	10,000	10,000
2121	Uniforms	182	200	200	150	150	150
2124	Shoes-Steel Toe	138	240	240	180	180	180
2203	Employee Appreciation		200	200	112	112	112
2323	Other Training	1,141	1,000	2,605	3,000	2,000	2,000
2325	Employee Training	454	750	1,070	750	750	750
2392	Health Maintenance Program	71,935	80,000	80,000	82,000	82,000	82,000
2393	Employee Assistance Program	5,376	6,000	6,670	6,500	6,500	6,500
2501	Vehicle Operation/Maintenance	3,320	405	2,405	2,500	2,500	2,500
2502	Vehicle Fuel		1,595	1,595	1,000	1,000	1,000
2601	Office Supplies	1,934	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	2,594	3,000	2,033	2,000	2,000	2,000
3121	Travel	68	1,500	1,500	2,000	4,300	4,300
3210	Telephone	386	420	220	0	0	0
3250	Postage	671	500	500	750	750	750
3410	Printing	385	1,000	500	1,000	1,000	1,000
3421	Copy Machine Cost	770	1,000	2,094	1,500	1,925	1,925
3423	Employee Appreciation Day/Health	3,866	5,000	5,000	5,000	5,000	5,000
3511	Building Maintenance	1,062	4,000	3,000	3,000	3,000	3,000
3701	Employment Advertisements	5,260	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement		0	0	1,100	1,100	1,100
4521	Auto Liability	828	869	441	463	463	463
4541	Employee Personal Liability	33	35	33	33	33	33
4911	Subscriptions	59	400	400	200	200	200
4912	Fees & Dues	364	500	500	25,000	27,700	27,700
5401	Administrative Car		0	0	20,000	0	0
9561	Office Supplies	163	250	250	200	200	200
Fund Total:		522,355	501,641	517,319	575,878	562,205	562,205
Organization Total:		522,355	501,641	517,319	575,878	562,205	562,205

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1016

**FUND - GENERAL
DEPARTMENT - HUMAN RESOURCES**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Admin. Car	Replacement of 1996 Oldsmobile Ciera	5401	1 20,000	0
TOTALS			20,000	0

PERSONNEL SUMMARY**HUMAN RESOURCES**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Human Resources Director	88	1	1	1
Senior Human Resources Analyst	80	1	1	1
Human Resources Representative	76	1	1	1
Safety & Training Coordinator	75	1	0	0
Administrative Assistant I	70	1	1	1
Custodian	63	2	2	2
Full-time		7	6	6
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: COMMUNITY AFFAIRS

DEPARTMENT OVERVIEW:

The Community Affairs Department investigates complaints in housing, employment, education, recreation and any public accommodations. It also operates several programs for the city: Hal K. Plonk Disability Walk, Mayor's Disability Luncheon, Diversity Day, Inclusive Cities, the Martin Luther King, Jr. Holiday Breakfast, Human Relations Poster/Essay Contest, Human Relations Inter-faith Breakfast, Human Relations Awards Banquet, Fair Housing Workshops, Mayor's Youth Council, Carver Heights Partners in Education (tutorial assistance), Round-up /Water Bill Assistance Program, Human Relations training for the New Hire Orientation and School of Government.

There are three advisory committees under the department: Community Affairs Commission, Mayor's Committee for Persons with Disabilities, and the Martin Luther King, Jr. Holiday Committee.

GOALS/MAJOR OBJECTIVES:

- Prevent discrimination
- Assist in settling personal disputes and group conflicts
- Ensure fair housing practices are followed and that public accommodations are accessible.
- Provide facilitations of community dialogues in the area of diversity and conflict resolution
- Provide channels of communication among the various racial, religious and ethnic groups in the City of Goldsboro
- Assist in payment of water bills for qualifying applicants
- Prepare citizens for appointments to City Boards and Commissions through training provided by the City of Goldsboro School of Government

SIGNIFICANT BUDGET ISSUES:

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1017 Community Affairs
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	157,420	151,967	154,183	155,007	155,007	155,007
1810	Social Security	11,973	11,809	11,654	12,042	12,042	12,042
1821	NCLGERS-Retirement	10,633	10,744	10,905	11,114	10,959	10,959
1822	401-K Retirement	1,534	0	2,255	3,875	3,876	3,876
1830	Hospital Insurance	23,719	22,284	22,257	22,284	20,880	20,880
1860	Worker's Compensation	506	400	401	484	484	484
1932	Medical Exams	0	0	0	0	0	0
2201	Comm/Empl Awards & Functions	1,481	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation		48	48	48	48	48
2323	Other Training	0	300	300	3,300	2,300	2,300
2601	Office Supplies	1,908	3,000	3,000	3,200	3,000	3,000
2993	Operational Supplies	1,049	1,500	1,500	1,500	1,500	1,500
3121	Travel	4,145	4,500	4,500	4,900	4,500	4,500
3122	Travel Salary Expense	2,492	2,400	2,400	2,400	2,400	2,400
3250	Postage	4,085	3,000	3,000	3,500	3,000	3,000
3410	Printing	138	275	275	275	275	275
3421	Copy Machine Cost	379	700	700	700	1,920	1,920
3521	Office Machine Maintenance	0	100	100	100	100	100
4541	Employee Personal Liability	14	15	14	14	14	14
4911	Subscriptions	132	217	217	217	217	217
4912	Fees & Dues	287	290	290	290	290	290
9561	Office Supplies	457	500	500	500	500	500
	Fund Total:	222,352	215,549	219,999	227,250	224,812	224,812
	Organization Total:	222,352	215,549	219,999	227,250	224,812	224,812

PERSONNEL SUMMARY**COMMUNITY AFFAIRS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Community Affairs Director	82	1	1	1
Community Affairs Specialist	76	1	1	1
Administrative Assistant I	70	1	1	1
Full-time		3	3	3
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET



DEPARTMENT/DIVISION: GENERAL GOVERNMENT/PARAMOUNT THEATRE

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to nurture the community's love for the performing arts and improve their quality of life by presenting high-caliber and diverse talent on a local and professional level. We educate and entertain while serving as a destination and landmark to the community's history. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals
- Continue to build on box office services offered to renters, providing excellent and efficient customer service
- Seek out more opportunities to bring groups to theatre increasing overnight stay and occupancy tax
- Build on existing and new relationships created within the community
- Increase number of patrons attending the Performing Art Series and Classic/Holiday Movies.

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI Licensing Fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance. Increase over previous year reflects security camera/card reader access
- Performing Art Series includes 8 performances & 6 movies. Contracts underway and in negotiation. Revenues expected to match or exceed artist fee.
- Increase to advertising due to increase in performances.
- Staffing Evaluations- Request additional staff support to meet increased box office demands- Justification attached

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	92,906	92,344	96,789	100,414	100,414	100,414
1260	Salaries & Wages Part-Time	62,166	56,230	58,739	68,998	68,998	68,998
1810	Social Security	11,647	11,366	10,771	12,960	12,961	12,961
1821	NCLGERS-Retirement	6,946	7,306	7,409	7,935	7,825	7,825
1822	401-K Retirement	996	0	1,542	2,767	2,767	2,767
1830	Hospital Insurance	15,813	14,856	14,852	14,856	13,920	13,920
1850	Unemployment Compensation		0	0	1,500	1,500	1,500
1860	Worker's Compensation	462	134	134	200	200	200
1932	Medical Exams	169	0	0	0	0	0
2111	Cleaning Supplies	4,716	5,920	5,920	5,920	5,920	5,920
2121	Uniforms	264	300	244	300	300	300
2203	Employee Appreciation		32	30	32	32	32
2601	Office Supplies	549	1,420	1,420	1,420	1,420	1,420
2993	Operational Supplies	4,500	6,368	6,231	8,325	6,575	6,575
3121	Travel	759	1,939	1,900	6,475	1,250	1,250
3210	Telephone	432	720	388	720	720	720
3250	Postage	405	1,500	1,400	1,800	1,500	1,500
3310	Electricity	39,896	42,000	42,000	42,000	42,000	42,000
3330	Natural Gas	1,213	1,000	1,659	2,000	2,000	2,000
3410	Printing	3,127	6,000	6,000	8,000	8,000	8,000
3511	Building Maintenance	27,581	27,000	26,724	31,665	26,665	26,665
3700	Advertising	13,794	13,350	13,350	19,500	13,350	13,350
4511	Multi-Peril Insurance	3,317	3,483	3,759	3,947	3,947	3,947
4541	Employee Personal Liability	9	9	9	9	9	9
4911	Subscriptions	132	132	132	145	145	145
4912	Fees & Dues	666	225	225	250	250	250
4924	Performance Series	36,967	33,500	33,500	69,500	54,500	54,500
4930	Film Festival		7,000	4,273	4,000	0	0
4990	Equipment Expense		0	0	1,500	0	0
9561	Office Supplies	60	200	56	200	200	200
	Fund Total:	329,492	334,334	339,456	417,338	377,368	377,368
	Organization Total:	329,492	334,334	339,456	417,338	377,368	377,368

PERSONNEL SUMMARY**PARAMOUNT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Paramount Theater Director	82	1	1	1
Theater Service Coordinator	74	1	1	1
Full-time		2	2	2
Permanent Part-time		1	1	1



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: INSPECTIONS

DEPARTMENT OVERVIEW:

The Inspections Department enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This department is also responsible for the issuance of all new business license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe dwellings and commercial properties. We also help with the development enhancement process of Goldsboro, and provide extraordinary customer service for the public-at-large to meet the needs of the developing community and support the continual growth of Goldsboro.

GOALS/MAJOR OBJECTIVES:

1. Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one stop shop”.
2. Further develop a more cohesive operational environment in order to guide the public through the processes easier.
3. Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
4. Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the work load increases for building/fire inspections.

SIGNIFICANT BUDGET ISSUES:

1. Preserve the current software quality by IT support on reporting capabilities and Ipad upgrades.
2. Provide paid continuing education, required by their certifications, for Inspectors.
3. Provide funding for building demolition of substandard buildings in order to improve the overall appearance of the city and quality of life for the citizens of Goldsboro.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	402,959	387,009	381,826	387,964	387,965	387,965
1810	Social Security	29,605	29,606	26,473	29,679	29,680	29,680
1821	NCLGERS-Retirement	27,182	27,362	25,708	27,817	27,430	27,430
1822	401-K Retirement	3,878	0	5,184	9,699	9,700	9,700
1830	Hospital Insurance	60,877	59,424	58,285	59,424	55,680	55,680
1850	Unemployment Compensation	2,990	0	0	0	0	0
1860	Worker's Compensation	50,052	1,196	1,199	1,407	1,407	1,407
1932	Medical Exams	240	200	200	200	200	200
1991	Consultant Fees	0	3,000	3,000	10,000	3,000	3,000
2123	Protective Clothing	96	100	100	100	100	100
2203	Employee Appreciation		128	128	128	128	128
2323	Other Training	1,347	5,274	5,274	5,274	5,274	5,274
2501	Vehicle Operation/Maintenance	11,270	3,413	3,413	4,000	4,000	4,000
2502	Vehicle Fuel		10,000	10,000	12,000	10,000	10,000
2601	Office Supplies	3,867	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	12,002	9,983	9,983	9,980	9,980	9,980
3121	Travel	1,593	7,500	7,500	12,390	7,500	7,500
3210	Telephone	2,319	2,520	2,520	2,520	2,520	2,520
3250	Postage	2,865	3,500	3,500	6,500	3,500	3,500
3410	Printing	0	400	400	400	400	400
3421	Copy Machine Cost	78	850	850	850	850	850
3511	Building Maintenance		0	0	2,000	0	0
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement		7,000	7,000	10,000	5,000	5,000
3993	Building Demolition	56,210	93,000	93,000	120,000	95,000	95,000
4521	Auto Liability	1,429	1,500	762	800	800	800
4541	Employee Personal Liability	47	49	47	47	47	47
4911	Subscriptions		200	0	200	200	200
4912	Fees & Dues	757	4,112	0	4,312	1,612	1,612
9561	Office Supplies	456	372	0	372	372	372
	Fund Total:	672,119	662,648	651,302	723,013	667,295	667,295
	Organization Total:	672,119	662,648	651,302	723,013	667,295	667,295

PERSONNEL SUMMARY**INSPECTIONS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Building Code Administrator	82	1	1	1
Plans Examiner	75	0	1	1
Builder Inspector	73	5	3	3
Minimum Housing Inspector	71	1	1	1
Administrative Assistant I	70	2	1	1
Permit Technician	69	1	1	1
Full-time		10	8	8
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to create opportunities for improvements to downtown Goldsboro. The Department works to spur private and public investments through initiatives that enhance the appearance, desirability, vitality and economic value of downtown. Staff works to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street™ structure for the City and in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Increase private investment in downtown.
2. Decrease vacancy rates.
3. Decrease percentage of buildings in “poor condition”.
4. Increase residential development.
5. Increase quantity, diversity and quality of businesses.
6. Maintain Main Street certification status.
7. Increase public awareness of downtown's value to community.
8. Establish new partnerships and strengthen existing to expand awareness and stakeholder involvement to create new opportunities.
9. Manage and support the DGDC Board and their volunteers that work to benefit downtown.
10. Pursue and obtain funding from alternative sources to support initiatives outlined in the Master Plan and other identified needs.
11. Conduct more business recruitment activities.
12. Provide improved assistance to existing businesses and property owners.

SIGNIFICANT BUDGET ISSUES:

1. Filling the discrepancy between responsibilities and expectations of existing staff and current resources.
2. Increase levels or number of incentives to meet recruitment, occupancy, development and reinvestment goals needed.
3. Implementation of the remaining public capital improvement projects approved in the Master Plan (Union Station, Center Street Streetscape Completion and Cornerstone Commons.
4. Marketing Costs

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	145,126	155,413	151,821	205,663	161,131	161,131
1260	Salaries & Wages Part-Time	4,588	0	0	0	0	0
1810	Social Security	10,925	11,889	11,341	15,733	12,327	12,327
1821	NCLGERS-Retirement	9,796	10,988	10,732	14,746	11,392	11,392
1822	401-K Retirement	1,408	0	2,262	5,142	4,029	4,029
1830	Hospital Insurance	14,508	22,284	14,852	29,712	20,880	20,880
1850	Unemployment Compensation	8,539	0	0	4,500	4,500	4,500
1860	Worker's Compensation	222	266	267	353	353	353
1932	Medical Exams	243	0	0	0	0	0
1991	Consultant Fees	0	0	0	405,000	0	0
2203	Employee Appreciation	48	58	58	64	64	64
2323	Other Training	550	110	110	0	0	0
2601	Office Supplies	3,495	6,938	3,075	6,333	5,333	5,333
2993	Operational Supplies	5,914	3,052	4,200	3,100	3,100	3,100
3121	Travel	4,271	4,000	4,000	6,510	4,000	4,000
3210	Telephone	439	420	322	0	0	0
3250	Postage	836	6,000	3,000	6,000	6,000	6,000
3310	Electricity	2,854	7,200	6,500	7,200	7,200	7,200
3521	Office Machine Maintenance	18,639	19,800	19,800	21,700	21,700	21,700
3702	Communications and Marketing	3,000	7,000	4,600	15,000	7,000	7,000
3914	Contract Services	22,515	24,500	24,500	20,500	10,500	10,500
4541	Employee Personal Liability	14	15	14	14	14	14
4911	Subscriptions	162	280	362	280	280	280
4912	Fees & Dues	450	700	700	700	700	700
4991	Downtown Projects	0	5,000	5,000	15,000	10,000	10,000
9561	Office Supplies	147	300	100	300	300	300
Fund Total:		258,091	286,643	267,616	783,550	290,803	290,803
Organization Total:		258,091	286,643	267,616	783,550	290,803	290,803

PERSONNEL SUMMARY**DOWNTOWN DEVELOPMENT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
DCDG Director	83	1	1	1
Promotions Coordinator	77	1	1	1
Administrative Assistant III	73	1	1	1
Full-time		3	3	3
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY

DEPARTMENT OVERVIEW:

The Information Technology department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

1. Connect Public Utilities to a fiber network that is centralized in the IT Department.
2. Complete a fiber loop for redundant connections to City Facilities.
3. Expand storage locally and at our Disaster Recovery site to accommodate future growth.
4. Upgrade server infrastructure and continue to support virtualization.
5. Add security cameras and card access to city facilities.
6. Provide more training for IT staff to keep up-to-date with current technology.

SIGNIFICANT BUDGET ISSUES:

1. Cost to complete fiber connections to City Facilities.
2. Cost of software maintenance and support.
3. Cost of future upgrades and new equipment.
4. Training costs for IT related training.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1030 Information Technology
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	253,411	256,680	238,078	358,600	273,677	273,677
1810	Social Security	19,649	19,636	18,344	27,433	20,937	20,937
1821	NCLGERS-Retirement	17,223	18,147	16,827	25,712	19,349	19,349
1822	401-K Retirement	2,494	0	3,434	8,965	6,842	6,842
1830	Hospital Insurance	34,798	37,140	32,147	51,996	34,800	34,800
1860	Worker's Compensation	334	400	401	524	524	524
1932	Medical Exams	113	0	0	0	0	0
1991	Consultant Fees	10,125	23,783	23,783	57,000	24,000	24,000
2203	Employee Appreciation		80	60	80	80	80
2323	Other Training	9,747	12,000	12,000	23,150	12,000	12,000
2501	Vehicle Operation/Maintenance		0	0	500	0	0
2502	Vehicle Fuel		0	0	500	0	0
2993	Operational Supplies	11,941	14,000	14,000	14,000	14,000	14,000
3121	Travel	6,276	7,000	6,500	11,350	7,000	7,000
3210	Telephone	179,364	194,280	175,000	184,020	184,020	184,020
3250	Postage	189	300	100	300	300	300
3511	Building Maintenance	0	4,500	6,890	0	0	0
3522	Machine/Equipment Maintenance		2,600	0	2,600	800	800
3950	Education Reimbursement		0	0	1,100	1,100	1,100
4211	Cisco Smart Net Maintenance	25,000	30,000	30,000	35,000	35,000	35,000
4221	Software License Fees	281,372	330,000	300,000	351,430	330,000	330,000
4541	Employee Personal Liability	23	24	23	23	23	23
4990	Equipment Expense	32,092	0	0	3,900	0	0
5157	Software Expense		0	0	15,500	0	0
5158	Wireless Connections	113,332	0	18,960	0	0	0
5202	Technology Capital	0	10,000	10,000	26,100	10,000	10,000
5203	Fiber Switches		0	0	10,500	0	0
5219	Network Equipment	382,806	0	112,401	0	0	0
5222	Network Server		0	0	92,000	0	0
5401	Administrative Car		0	0	23,000	0	0
5891	Disaster Recovery Server		0	0	20,000	0	0
Fund Total:		1,380,289	960,570	1,018,948	1,345,283	974,452	974,452
Organization Total:		1,380,289	960,570	1,018,948	1,345,283	974,452	974,452

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1030

**FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Software Expense	Security Access Control - City Facilities	5157		15,500		0
Technology Capital	Laptop Replacements	5202		15,000		10,000
Technology Capital	Security System - Historic City Hall	5202		5,500		0
Technology Capital	Security System - Paramount Theatre	5202		5,600		0
Fiber Switches	Replacement of Network Switches	5203		10,500		0
Network Server	Replacement of (2) Servers	5222		92,000		0
Admin Car	New Request	5401		23,000		0
TOTALS				167,100		10,000

PERSONNEL SUMMARY**INFORMATION TECHNOLOGY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
IT Director	88	1	1	1
Network Administrator	80	1	1	1
Server/Database Administrator	80	1	1	1
Web Developer/Computer Systems Administrator	78	1	1	1
Computer Systems Administrator	77	1	1	1
Full-time		5	5	5
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - ADMINISTRATION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizens
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
- Optimize Public Works department both in materials, finance, and manpower

SIGNIFICANT BUDGET ISSUES:

- Rising costs of all petroleum related items, including fuels, oils, tires, asphalt, etc.
- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Neglect of facility including piece-mealed / unprofessional furniture in offices and in the main reception area, neglect of standard maintenance including painting of exteriors of all buildings and rusted fencing.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	123,886	130,767	129,278	131,637	131,637	131,637
1810	Social Security	9,695	10,004	9,076	10,070	10,071	10,071
1821	NCLGERS-Retirement	8,022	9,245	9,138	9,438	9,307	9,307
1822	401-K Retirement	1,140	0	1,898	3,291	3,291	3,291
1830	Hospital Insurance	13,703	14,856	14,851	14,856	13,920	13,920
1860	Worker's Compensation	222	266	267	338	338	338
1991	Consultant Fees	3,600	3,600	3,600	3,600	3,600	3,600
2121	Uniforms		0	0	300	200	200
2123	Protective Clothing		0	0	0	0	0
2124	Shoes-Steel Toe		0	0	180	180	180
2203	Employee Appreciation		1,568	1,568	1,408	1,408	1,408
2323	Other Training	250	1,000	1,000	1,669	1,000	1,000
2391	First Aid		0	0	2,800	0	0
2501	Vehicle Operation/Maintenance	13,061	168	78	500	500	500
2502	Vehicle Fuel		1,832	832	500	500	500
2598	Fuel Tank Maintenance	1,260	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	3,550	4,000	4,000	4,000	4,000	4,000
2993	Operational Supplies	3,644	4,000	4,000	4,000	4,000	4,000
3121	Travel	0	500	500	1,000	500	500
3210	Telephone	852	420	420	720	720	720
3250	Postage	22	50	50	50	50	50
3310	Electricity	84,710	116,300	116,300	116,300	116,300	116,300
3330	Natural Gas	38,356	25,000	36,000	25,000	25,000	25,000
3410	Printing	32	50	50	50	50	50
3421	Copy Machine Cost	2,481	2,600	2,600	2,600	2,600	2,600
3914	Contract Services	10,700	10,700	10,700	10,700	10,700	10,700
3950	Education Reimbursement		0	0	2,200	1,100	1,100
3996	Clean and Cut Lots	23,888	22,778	19,778	22,778	17,878	17,878
4511	Multi-Peril Insurance	15,717	16,503	17,818	18,709	18,709	18,709
4521	Auto Liability	1,439	1,511	767	805	805	805
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	320	350	350	350	350	350
5104	Desks		0	0	5,000	0	0
5213	Lobby Seating		0	0	5,000	0	0
9561	Office Supplies	100	150	150	150	150	150
Fund Total:		360,659	379,487	386,338	401,268	380,133	380,133
Organization Total:		360,659	379,487	386,338	401,268	380,133	380,133

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1111

**FUND - GENERAL
DEPARTMENT - PUBLIC WORKS - ADM.**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Desks	Replacements	5104	5,000	0
Lobby Seating	Lobby Seating for waiting area	5213	5,000	0
TOTALS			10,000	0

PERSONNEL SUMMARY**PUBLIC WORKS-ADMINISTRATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Public Works Director	88	1	1	1
Administrative Assistant III	73	1	1	1
Full-time		2	2	2
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - GARAGE

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Garage Division are as follows

GOALS/MAJOR OBJECTIVES:

- Increase staff training to remain current with the repair/maintenance of modern vehicles and equipment
- Track and manage fuel use and advise agencies of same
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- Managing rising fuel costs and other petroleum related costs
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles
- Staff knowledge starting to fall behind of current practices due to lack of training.
- Staff's tools are not where they need to be due, in part, by lack of support from City.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	383,589	375,810	368,979	396,906	396,906	396,906
1220	Salaries & Wages Overtime	493	0	1,600	0	0	0
1810	Social Security	28,290	28,750	25,111	30,363	30,364	30,364
1821	NCLGERS-Retirement	25,914	26,570	25,410	28,458	28,062	28,062
1822	401-K Retirement	3,711	0	5,297	9,923	9,923	9,923
1830	Hospital Insurance	75,901	74,280	69,547	74,280	69,600	69,600
1860	Worker's Compensation	1,401	1,462	1,466	1,679	1,679	1,679
1932	Medical Exams	43	0	0	0	0	0
1991	Consultant Fees	15,800	15,000	15,000	52,500	15,600	15,600
2111	Cleaning Supplies	505	450	450	450	450	450
2123	Protective Clothing	206	450	450	450	450	450
2124	Shoes-Steel Toe	783	1,050	1,050	990	990	990
2323	Other Training	560	1,065	1,065	5,565	1,065	1,065
2501	Vehicle Operation/Maintenance	3,055	1,091	1,091	3,000	3,000	3,000
2502	Vehicle Fuel		4,409	3,409	3,000	3,000	3,000
2511	Oil & Lubricants	25,075	30,000	35,200	35,000	30,000	30,000
2520	Tires & Tubes	124,608	130,000	147,000	140,000	130,000	130,000
2521	Tire Repairs	17,999	23,000	16,000	23,000	23,000	23,000
2531	Automotive Parts	306,938	300,000	370,000	310,000	300,000	300,000
2592	Gasoline	640,597	690,000	640,000	690,000	660,000	660,000
2593	Batteries	10,858	12,000	13,300	12,000	12,000	12,000
2595	Car Wash	703	8,000	8,000	8,000	4,000	4,000
2596	Diesel Fuel	467,017	492,000	462,000	500,000	485,000	485,000
2601	Office Supplies	238	250	250	250	250	250
2993	Operational Supplies	27,511	23,500	23,500	25,713	25,713	25,713
2994	Tools	1,742	2,000	2,000	6,800	3,000	3,000
2995	Welding Supplies	992	1,500	1,500	1,500	1,500	1,500
2999	Welding Gases	654	700	1,700	900	900	900
3121	Travel	0	100	100	100	100	100
3210	Telephone	386	420	270	420	420	420
3250	Postage	3	15	15	15	15	15
3410	Printing	0	50	50	50	50	50
3522	Machine/Equipment Maintenance	10,473	7,500	6,800	7,800	7,800	7,800
3531	Outside Repairs	5,168	10,000	10,000	10,000	10,000	10,000
3950	Education Reimbursement		0	0	3,300	2,200	2,200
4391	Equipment Rent	7,855	7,000	6,000	7,000	7,000	7,000
4511	Multi-Peril Insurance	3,366	3,534	4,115	4,006	4,006	4,006
4521	Auto Liability	1,662	1,745	886	930	930	930
4541	Employee Personal Liability	51	54	51	51	51	51
4912	Fees & Dues	82	200	200	200	200	200
5632	Utility Vehicle		0	0	0	0	0
5644	Power Lifts	27,000	0	0	22,000	0	0

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
	Fund Total:	2,221,229	2,273,955	2,268,862	2,416,599	2,269,224	2,269,224
	Organization Total:	2,221,229	2,273,955	2,268,862	2,416,599	2,269,224	2,269,224

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1114

**FUND - GENERAL
DEPARTMENT - GARAGE**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Power Lifts	Replacements	5644	2 22,000	0
TOTALS			22,000	0

PERSONNEL SUMMARY**GARAGE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Fleet Maintenance Superintendent	81	1	1	1
Fleet Maintenance Supervisor	80	1	1	1
Senior Fleet Mechanic	73	4	4	5
Welder	72	1	1	1
Inventory Specialist	70	1	0	1
Administrative Support Specialist	70	1	1	0
Mechanic	69	2	2	1
Full-time		11	10	10
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1115 Garage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4972	Garage Service Credits	-1,440,270	-1,650,000	-1,450,000	-1,550,000	-1,550,000	-1,550,000
	Fund Total:	-1,440,270	-1,650,000	-1,450,000	-1,550,000	-1,550,000	-1,550,000
	Organization Total:	-1,440,270	-1,650,000	-1,450,000	-1,550,000	-1,550,000	-1,550,000



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **BUILDING & TRAFFIC**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building and Traffic Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued maintenance of City facilities
- Continue to provide support for other departments
- Begin lock schedule update for the Complex.
- Begin repair / maintenance of complex's exterior.
- Begin street re-striping project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- B&T's 10-year CIP plan had one (1) item on it. There has been severe neglect on the complex's infrastructure including ignoring painting/sandblasting for the shelters, gas station, warehouses, main building for over 20 years.
- Lock Schedule has not been overhauled since the building was constructed. Critical/Sensitive areas including pump stations have locks that are widely used and are not secure. Director has over 50 keys and cannot access all areas in the building including the garage and storage rooms.
- Possible staffing shortage for the maintenance of a 169 intersection signal system
- Possible staffing shortage issues for other maintenance and support responsibilities.
- Washrack Facility has been neglected to the point where a portion is structural unstable and needs to be removed.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1133 Building & Traffic Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	286,277	274,559	292,434	304,517	217,367	217,367
1220	Salaries & Wages Overtime	4,359	3,000	3,800	7,000	2,000	2,000
1274	Call Duty Pay	6,507	6,500	6,455	6,500	6,500	6,500
1810	Social Security	22,453	21,731	22,692	24,328	17,279	17,279
1821	NCLGERS-Retirement	20,085	20,083	21,435	22,802	15,969	15,969
1822	401-K Retirement	2,871	0	4,471	7,950	5,647	5,647
1830	Hospital Insurance	55,345	51,996	49,766	51,996	34,800	34,800
1860	Worker's Compensation	947	930	933	1,096	1,096	1,096
1932	Medical Exams	56	0	0	0	0	0
2121	Uniforms	645	1,050	1,050	1,400	1,000	1,000
2123	Protective Clothing	99	175	175	270	200	200
2124	Shoes-Steel Toe	433	630	630	630	450	450
2323	Other Training	170	1,370	1,370	1,090	1,090	1,090
2501	Vehicle Operation/Maintenance	15,533	3,350	8,350	12,000	5,500	5,500
2502	Vehicle Fuel		8,650	7,250	10,500	5,500	5,500
2993	Operational Supplies	42,997	50,000	50,000	55,000	45,000	45,000
2994	Tools	271	400	400	2,800	1,400	1,400
3121	Travel	5	1,000	1,000	1,000	500	500
3210	Telephone	1,786	2,160	2,160	1,980	1,980	1,980
3250	Postage	0	15	15	15	15	15
3312	Traffic Signal Electricity	9,506	15,000	12,000	15,000	0	0
3511	Building Maintenance	16,995	58,493	58,493	171,000	46,500	46,500
3515	Roof Repairs	0	0	0	25,000	0	0
3522	Machine/Equipment Maintenance	1,339	11,000	11,000	11,000	6,000	6,000
3591	Radio Maintenance	1,935	8,000	8,000	8,000	3,000	3,000
3592	Maintenance Materials	38,757	50,000	50,000	60,000	0	0
3950	Education Reimbursement		0	0	3,300	2,200	2,200
4221	Software License Fees		0	0	18,000	0	0
4401	Generator Contract	1,500	1,500	1,500	1,500	0	0
4511	Multi-Peril Insurance	4,681	4,915	5,307	5,572	5,572	5,572
4521	Auto Liability	2,412	2,533	1,286	1,350	1,350	1,350
4541	Employee Personal Liability	37	39	37	37	37	37
4912	Fees & Dues	160	160	160	160	160	160
4990	Equipment Expense	5,441	0	0	0	0	0
5412	Compact Pick-Up Trucks		20,000	20,000	0	0	0
5422	Bucket Truck		0	0	0	0	0
5810	Gas Pak A/C Units		0	0	8,000	0	0
Fund Total:		543,602	619,239	642,169	840,793	428,112	428,112
Organization Total:		543,602	619,239	642,169	840,793	428,112	428,112

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1133

**FUND - GENERAL
DEPARTMENT - BUILDING & TRAFFIC MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Gas Pack/AC Unit	Replacement	5810	8,000	0
TOTALS			8,000	0

PERSONNEL SUMMARY**BUILDING & TRAFFIC**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Building & Traffic Maintenance Superintendent	82	1	1	1
Signal System Maintenance Supervisor	78	1	1	0
Senior Building & Traffic Maintenance Technician	75	2	2	2
Signal System Maintenance Technician	75	1	1	0
Building & Traffic Maintenance Technician	74	1	2	2
Sign Technician	74	1	0	0
Maintenance Worker	63	1	0	0
Full-time		8	7	5
Permanent Part-time				

Move to Engineering

Move to Engineering



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - CEMETERIES

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Cemetery Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry, primarily the proliferation of cremations, cremation services, and the disposition of cremated remains
- Work with local volunteer group to improve appearance of Willowdale Cemetery
- Continue efforts to acquire property for Willowdale expansion
- Work to digitize the majority of records for the division and to incorporate the information in Laserfiche.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- Future funding for expansion of both cemeteries
- Possible staffing shortage

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	163,621	156,449	163,261	168,002	168,002	168,002
1260	Salaries & Wages Part-Time	6,786	9,000	6,337	10,640	10,640	10,640
1810	Social Security	12,784	12,657	12,307	13,666	13,667	13,667
1821	NCLGERS-Retirement	11,046	11,061	11,544	12,046	11,878	11,878
1822	401-K Retirement	1,578	0	2,406	4,200	4,201	4,201
1830	Hospital Insurance	39,532	37,140	37,093	37,140	34,800	34,800
1850	Unemployment Compensation	1,533	30	27	0	0	0
1860	Worker's Compensation	665	796	2,000	888	888	888
1932	Medical Exams	56	0	0	0	0	0
2121	Uniforms	767	750	750	750	750	750
2123	Protective Clothing	251	250	250	300	300	300
2124	Shoes-Steel Toe	443	540	540	450	450	450
2323	Other Training	85	200	200	300	200	200
2501	Vehicle Operation/Maintenance	23,451	14,863	12,463	15,000	13,500	13,500
2502	Vehicle Fuel		10,000	8,800	11,000	10,000	10,000
2993	Operational Supplies	6,419	13,000	13,000	15,000	13,000	13,000
2994	Tools	352	400	400	400	400	400
3121	Travel	0	100	100	100	100	100
3210	Telephone	773	840	840	840	840	840
3250	Postage	1	15	15	15	15	15
3310	Electricity	989	1,155	1,155	1,155	1,155	1,155
3321	Heating Fuel	702	1,000	1,000	1,000	1,000	1,000
3410	Printing	0	150	150	150	150	150
3511	Building Maintenance	933	2,000	300	2,000	2,000	2,000
3994	Tree Service	1,200	3,000	3,000	3,000	3,000	3,000
4511	Multi-Peril Insurance	592	622	671	705	705	705
4521	Auto Liability	1,653	1,736	881	925	925	925
4541	Employee Personal Liability	23	24	23	23	23	23
4990	Equipment Expense		2,400	2,400	0	0	0
5431	Riding Lawnmower	9,574	0	0	0	0	0
5479	Dump Truck (2 Ton)		0	0	45,000	0	0
	Fund Total:	285,809	280,178	281,913	344,695	292,589	292,589
	Organization Total:	285,809	280,178	281,913	344,695	292,589	292,589

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11-1142

**FUND - GENERAL
DEPARTMENT - CEMETERY**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Crew Cab Pick Up	Replacement of 1999 Ford F-350	5810	45,000	0
TOTALS			45,000	0

PERSONNEL SUMMARY**CEMETERY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Cemetery Superintendent	78	1	1	1
Assistant Cemetery Supervisor	72	1	1	1
Equipment Operator	69	1	1	1
Maintenance Technician	67	2	2	2
Full-time		5	5	5
Permanent Part-time				



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: FINANCE DEPARTMENT

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Revenue sources.
- C. Departmental capital project funding.
- D. Bond and Debt Financing.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 2111 Finance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	581,644	562,973	545,467	561,172	561,172	561,172
1260	Salaries & Wages Part-Time		0	9,732	0	0	0
1810	Social Security	42,478	43,067	39,663	42,930	42,930	42,930
1821	NCLGERS-Retirement	39,306	39,802	38,262	40,236	39,675	39,675
1822	401-K Retirement	5,617	0	7,821	14,029	14,030	14,030
1830	Hospital Insurance	102,782	96,564	91,201	96,564	90,480	90,480
1850	Unemployment Compensation	824	83,500	83,500	0	0	0
1860	Worker's Compensation	1,554	1,861	1,866	2,152	2,152	2,152
1911	Audit	24,000	20,700	23,650	23,700	23,700	23,700
1915	Bank Fees	13,197	56,000	59,400	60,000	58,000	58,000
1932	Medical Exams	113	0	56	150	150	150
1991	Consultant Fees	44,709	43,000	42,000	53,100	47,600	47,600
2203	Employee Appreciation		300	230	300	300	300
2323	Other Training	25	9,250	9,000	1,700	1,700	1,700
2601	Office Supplies	8,385	9,500	9,500	9,500	9,500	9,500
2912	Data Processing Forms	256	950	1,020	1,000	1,000	1,000
2993	Operational Supplies	2,050	3,350	3,350	4,000	4,000	4,000
3121	Travel	3,070	2,900	2,900	3,700	2,900	2,900
3210	Telephone	589	720	0	0	0	0
3250	Postage	7,226	7,000	7,000	7,000	7,000	7,000
3410	Printing	980	900	900	900	900	900
3421	Copy Machine Cost	322	500	400	500	500	500
3511	Building Maintenance		0	0	5,000	0	0
3521	Office Machine Maintenance	2,163	2,400	2,300	3,100	3,100	3,100
3522	Machine/Equipment Maintenance	0	1,000	1,000	1,000	1,000	1,000
3999	Tax Listing	253,930	252,300	254,000	252,300	258,000	258,000
4531	Security Bonds	450	250	210	250	250	250
4541	Employee Personal Liability	61	64	61	61	61	61
4911	Subscriptions	200	500	500	500	500	500
4912	Fees & Dues	875	2,300	2,300	2,455	2,455	2,455
4990	Equipment Expense		3,000	0	0	0	0
9511	Stockroom-Office Supplies	7,745	9,000	8,500	8,500	8,500	8,500
9561	Office Supplies	293	500	500	500	500	500
Fund Total:		1,144,844	1,254,151	1,246,289	1,196,299	1,182,055	1,182,055
Organization Total:		1,144,844	1,254,151	1,246,289	1,196,299	1,182,055	1,182,055

PERSONNEL SUMMARY**FINANCE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Finance Director	88	1	1	1
Assistant Finance Director	81	1	1	1
Customer Service Manager	78	1	1	1
Customer Service Supervisor	76	1	1	1
Financial Specialist	76	1	1	1
Accounting Specialist	74	1	1	1
Payroll Technician	72	1	1	1
Administrative Assistant II	72	1	1	1
Accounting Technician	71	1	1	1
Billing Technician	70	1	1	1
Customer Service Representative	67	3	3	3
Full-time		13	13	13
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 2112 Office Supply Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4973	Office Supply Credits	-7,185	-9,000	-9,000	-9,000	-9,000	-9,000
	Fund Total:	-7,185	-9,000	-9,000	-9,000	-9,000	-9,000
	Organization Total:	-7,185	-9,000	-9,000	-9,000	-9,000	-9,000



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PLANNING DEPARTMENT

DEPARTMENT OVERVIEW:

The Planning Department's mission is to provide guidance for the orderly growth and development of the City of Goldsboro and its one-mile extraterritorial jurisdiction which includes the administration of the City's transportation planning process.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by the department including change of zones, condition uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support our citizens and other departments relative to GIS, mapping, land use, etc.
- c. Provide staff support to the Planning Commission, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council with all the necessary information with which to make decisions which will affect its citizenry.
- g. Lead the effort to implement the City's Comprehensive Land Use Plan.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary constraints.
- c. Provide increased staff assistance related to implementation of transportation-related goals.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	535,878	559,924	451,455	482,643	482,644	482,644
1810	Social Security	45,832	42,834	37,014	36,922	36,923	36,923
1821	NCLGERS-Retirement	41,742	39,587	35,628	34,606	34,123	34,123
1822	401-K Retirement	6,452	0	7,853	12,066	12,067	12,057
1830	Hospital Insurance	81,972	74,280	66,896	66,852	62,640	62,640
1850	Unemployment Compensation		2,520	3,254	0	0	0
1860	Worker's Compensation	1,836	1,995	2,000	2,288	2,288	2,288
1932	Medical Exams	0	100	75	100	100	100
1991	Consultant Fees	111,178	10,000	9,000	40,000	5,000	5,000
2203	Employee Appreciation		192	192	176	176	176
2323	Other Training	0	6,000	5,500	6,000	1,000	1,000
2501	Vehicle Operation/Maintenance	29,370	960	960	1,800	1,800	1,800
2502	Vehicle Fuel		3,840	3,312	3,312	2,400	2,400
2601	Office Supplies	524	780	780	600	600	600
2603	Postage Machine Supplies	41,652	45,000	45,000	45,000	45,000	45,000
2993	Operational Supplies	51,969	30,200	21,200	2,300	2,300	2,300
3121	Travel	1,405	4,000	3,500	6,900	4,000	4,000
3210	Telephone	2,025	2,160	2,160	1,740	1,740	1,740
3250	Postage	3,938	3,600	3,600	3,600	3,000	3,000
3410	Printing	0	1,200	1,000	2,850	1,350	1,350
3421	Copy Machine Cost	243	360	360	3,120	3,120	3,120
3513	Tree Replacement	4,000	4,000	4,000	7,900	4,000	4,000
3522	Machine/Equipment Maintenance	596	0	0	0	0	0
3532	Maintenance of Enhancement Areas	36,900	40,000	40,000	42,000	21,000	21,000
3950	Education Reimbursement		1,100	0	0	0	0
3991	Commission Expenses	1,054	2,065	1,000	2,065	1,500	1,500
3994	Tree Service	76,840	71,536	70,000	71,536	60,000	60,000
3996	Clean and Cut Lots	32,036	50,000	48,000	60,000	40,000	40,000
4521	Auto Liability	1,891	1,986	1,008	1,058	1,058	1,058
4541	Employee Personal Liability	56	59	56	56	56	56
4911	Subscriptions	115	220	125	125	125	125
4912	Fees & Dues	1,983	3,665	3,500	4,045	3,645	3,645
4990	Equipment Expense	0	2,000	1,500	3,000	0	0
5305	Computerized Signal System	26,067	0	0	0	0	0
5401	Administrative Car		0	0	20,000	0	0
5412	Compact Pick-Up Trucks	0	0	0	0	0	0
9561	Office Supplies	510	600	450	600	400	400
9934	Transportation Planning	209,348	600,000	350,000	685,990	695,990	695,990
9960	Home Program Match	18,750	23,861	23,861	23,386	23,386	23,386
Fund Total:		1,366,162	1,630,624	1,244,239	1,674,636	1,553,431	1,553,431
Organization Total:		1,366,162	1,630,624	1,244,239	1,674,636	1,553,431	1,553,431

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 3151

**FUND - GENERAL
DEPARTMENT - PLANNING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Admin Car	Replacement of Code Enforcement Vehicle	5401		20,000		0
TOTALS				20,000		0

PERSONNEL SUMMARY**PLANNING**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Planning Director	83	1	1	1
Planning Services Manager	81	1	0	0
Assistant Planning Director	80	0	0	1
Senior Planner	78	1	1	0
Zoning Administrator	78	1	1	1
Senior Planning Technician	76	1	1	1
GIS Specialist	75	1	1	1
Executive Assistant	75	1	1	1
Planning Technician	72	2	1	1
Environmental Codes Inspector	72	2	1	1
Administrative Assistant I	70	1	1	1
Full-time		12	9	9
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 1019 Postage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4974	Postage Credits	-24,107	-30,000	-30,000	-30,000	-30,000	-30,000
	Fund Total:	-24,107	-30,000	-30,000	-30,000	-30,000	-30,000
	Organization Total:	-24,107	-30,000	-30,000	-30,000	-30,000	-30,000



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **STREETS & STORM SEWERS**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Streets & Storm Sewer Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to improve efficiency of operations
- Bring on contracted work (grass-cutting) to the division to help the city be more efficient and save taxpayer money.
- Continue efforts to repair/replace hazardous sidewalks sections
- Improve Street Sweeping service.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- Maintenance costs associated with aging equipment, particularly the street sweepers which have been down ~ 75% of the time.
- Increasing costs of raw materials needed for infrastructure repairs (concrete, asphalt, stone, etc.)
- Staffing shortages
- Shortage of serviceable vehicles

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	697,526	704,757	762,598	746,784	746,784	746,784
1220	Salaries & Wages Overtime	3,699	4,500	8,800	10,000	7,000	7,000
1274	Call Duty Pay	1,000	3,250	2,125	1,500	1,500	1,500
1810	Social Security	51,858	54,507	57,729	58,009	57,780	57,780
1821	NCLGERS-Retirement	47,548	50,374	56,022	54,369	53,399	53,399
1822	401-K Retirement	6,794	0	11,692	18,957	18,883	18,883
1830	Hospital Insurance	158,127	155,988	160,105	155,988	146,160	146,160
1850	Unemployment Compensation		6,000	6,540	2,000	2,000	2,000
1860	Worker's Compensation	3,107	3,721	5,135	4,130	4,130	4,130
1932	Medical Exams	551	0	0	0	0	0
2121	Uniforms	2,596	3,000	3,000	3,000	3,000	3,000
2123	Protective Clothing	1,051	1,750	1,750	1,750	1,750	1,750
2124	Shoes-Steel Toe	1,784	1,980	1,980	1,980	1,980	1,980
2323	Other Training	3,525	2,590	2,590	3,830	2,590	2,590
2501	Vehicle Operation/Maintenance	158,690	98,483	98,483	107,700	100,000	100,000
2502	Vehicle Fuel		91,517	68,517	91,000	80,000	80,000
2591	Fuel For Equipment	2,097	900	1,300	900	900	900
2993	Operational Supplies	24,927	35,000	35,000	55,000	38,000	38,000
2994	Tools	1,310	1,500	1,500	1,500	1,500	1,500
3121	Travel	198	500	500	500	500	500
3210	Telephone	1,932	2,100	2,100	2,100	2,100	2,100
3250	Postage	2	10	10	10	10	10
3410	Printing	0	400	400	400	400	400
3522	Machine/Equipment Maintenance	8,024	5,000	1,000	7,200	7,200	7,200
3593	Street Repairs	29,276	30,000	30,000	30,000	30,000	30,000
3594	Sidewalk Repairs	12,523	15,000	15,000	20,000	15,000	15,000
3994	Tree Service	600	0	0	0	0	0
4521	Auto Liability	2,889	2,816	1,430	1,502	1,502	1,502
4541	Employee Personal Liability	112	118	112	112	112	112
4543	Insurance Deductible Claims	794	0	0	0	0	0
4912	Fees & Dues	135	350	350	350	350	350
4990	Equipment Expense	2,087	0	0	0	0	0
5304	Salt Spreader		0	0	48,525	0	0
5410	Backhoe	99,899	0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	0	0
5423	Crew-Cab Pick-Up Truck	22,286	0	0	0	0	0
5431	Riding Lawnmower		0	0	0	0	0
5461	Rough Mower-PTO		0	0	32,000	0	0
5481	Cement Mixer		0	0	6,400	0	0
5490	Street Sweeper		0	0	203,000	203,000	203,000
5632	Utility Vehicle		30,000	30,000	0	0	0
5991	Storm Drainage Improvements	3,849	0	0	5,000	5,000	5,000

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
	Fund Total:	1,350,796	1,306,111	1,365,768	1,675,496	1,532,530	1,532,530
	Organization Total:	1,350,796	1,306,111	1,365,768	1,675,496	1,532,530	1,532,530

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 4134

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS GENERAL

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Salt Spreader	Replacements	5304	3	48,525		0
Mower	Replacement	5461		32,000		0
Mortar Mixer	Replacement	5481	2	6,400		0
Street Sweeper	Replacement	5490		203,000		203,000
Storm Drainage Impr	Petitioned storm drainage improvements	5991		5,000		5,000
TOTALS				294,925		208,000

PERSONNEL SUMMARY**STREETS & STORMS**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Streets & Storms Superintendent	81	1	1	1
Streets & Storms Supervisor	78	2	2	2
Senior Heavy Equipment Operator	74	2	2	2
Mason	72	1	1	1
Heavy Equipment Operator	71	4	4	4
Utility Maintenance Mechanic	70	2	2	2
Equipment Operator	69	7	6	6
Maintenance Technician	67	5	3	3
Full-time		24	21	21
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4135 Streets & Storm Sewers-Utilities
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
3311	Street Lights	554,521	600,000	600,000	714,000	600,000	600,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	18,988	24,200	24,200	24,200	24,200	24,200
3596	Bridge Inspections & Repairs	2,843	3,500	3,500	0	0	0
5991	Storm Drainage Improvements		0	0	0	0	0
5993	Railroad Signals	0	10,000	10,000	10,000	10,000	10,000
	Fund Total:	576,352	637,700	637,700	748,200	634,200	634,200
	Organization Total:	576,352	637,700	637,700	748,200	634,200	634,200

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 4135

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS UTILITIES

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Railroad Signals	To fund the City's share (10%) of signals installed by the State at various locations within the city limits	5993		10,000		10,000
TOTALS				10,000		10,000

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4136 Street Paving Division
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
3588	Street Resurfacing		250,000	0	900,000	575,000	575,000
5991	Storm Drainage Improvements		0	0	100,000	0	0
	Fund Total:	0	250,000	0	1,000,000	575,000	575,000
	Organization Total:	0	250,000	0	1,000,000	575,000	575,000

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 4136

**FUND - GENERAL
DEPARTMENT - STREET PAVING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Storm Drainage Improvements	North Virginia Street	5991		100,000		0
TOTALS				100,000		0



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **SANITATION**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Sanitation Division are as follows

GOALS/MAJOR OBJECTIVES:

- Complete transition from semi-automated refuse/recycling vehicles to fully-automated vehicles.
- Find positions within the city for the ~11 personnel that would not be required in sanitation after the switch to fully-automated vehicles have taken place.
- Train personnel on route optimization software to further increase efficiencies.
- Extend life expectancy of vehicles and equipment through regular maintenance and upgrades
- Maximize revenue from recycling
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- Purchase of four (4) Fully-Automated Refuse/Recycling Trucks
- Purchase of 13,000 larger size trash bins to help transition over to Fully-Automated vehicles.
- Software required to optimize the new routes.
- Repair costs and down time associated with an aging fleet of equipment outside of refuse/recycling trucks

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4143 Sanitation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	1,461,320	1,404,247	1,420,999	1,425,900	1,425,901	1,425,901
1220	Salaries & Wages Overtime	3,201	4,500	6,600	4,500	4,500	4,500
1260	Salaries & Wages Part-Time		0	0	0	0	0
1272	Holiday Pay	39,553	51,600	41,703	42,000	42,000	42,000
1810	Social Security	111,553	111,717	108,065	112,639	112,639	112,639
1821	NCLGERS-Retirement	101,426	103,247	103,075	105,571	104,099	104,099
1822	401-K Retirement	14,476	0	21,256	36,810	36,811	36,811
1830	Hospital Insurance	353,905	326,832	318,381	319,404	299,280	299,280
1850	Unemployment Compensation		8,000	6,968	3,000	3,000	3,000
1860	Worker's Compensation	36,763	5,982	23,000	6,761	6,761	6,761
1932	Medical Exams	712	0	0	0	0	0
2121	Uniforms	5,442	7,400	7,400	7,400	7,400	7,400
2123	Protective Clothing	2,196	2,000	2,000	3,000	2,000	2,000
2124	Shoes-Steel Toe	3,197	3,960	3,960	3,960	3,960	3,960
2323	Other Training	744	1,500	1,500	2,400	1,500	1,500
2501	Vehicle Operation/Maintenance	549,825	243,000	272,000	275,000	250,000	250,000
2502	Vehicle Fuel		207,000	156,000	207,000	165,000	165,000
2511	Oil & Lubricants	1,187	1,250	1,250	1,250	1,250	1,250
2993	Operational Supplies	7,722	20,800	20,800	20,800	20,800	20,800
2994	Tools	1,584	1,475	1,475	1,475	1,475	1,475
3121	Travel	34	1,000	1,000	2,000	1,000	1,000
3210	Telephone	1,546	1,680	1,680	1,680	1,680	1,680
3250	Postage	55	125	125	100	100	100
3310	Electricity	3,142	3,625	3,025	3,625	3,625	3,625
3410	Printing	3,924	2,000	2,000	4,540	4,540	4,540
3522	Machine/Equipment Maintenance	554	5,300	1,300	5,300	5,300	5,300
3604	Trash Container Purchases	6,919	13,000	13,000	750,000	217,500	217,500
3913	Landfill Charges	328,610	395,000	345,000	410,000	362,000	362,000
3914	Contract Services	3,000	3,000	3,000	3,000	3,000	3,000
3950	Education Reimbursement		0	0	4,400	3,300	3,300
4221	Software License Fees		0	0	55,000	0	0
4511	Multi-Peril Insurance	2,327	2,443	2,638	2,770	2,770	2,770
4521	Auto Liability	30,830	32,372	16,440	17,262	17,262	17,262
4541	Employee Personal Liability	224	235	224	224	224	224
4912	Fees & Dues	1,078	1,246	1,246	1,800	1,800	1,800
5402	Garbage Packer		0	0	0	0	0
5407	Trash Truck		0	0	1,040,000	1,040,000	1,040,000
5440	Leaf Vacuum Loader	22,155	25,000	25,000	0	0	0
5470	1 Ton Utility Pick-Up Truck		0	0	0	0	0
5474	Dump Truck		0	0	0	0	0
5622	Leaf Collector Truck		0	0	0	0	0
Fund Total:		3,099,204	2,990,536	2,932,110	4,880,571	4,152,477	4,152,477

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

**CODE: 11- 4143 FUND - GENERAL
DEPARTMENT - SANITATION**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Garbage Truck	Fully Automated Garbage Trucks	5407	4	1,040,000	4	1,040,000
TOTALS				1,040,000		1,040,000

PERSONNEL SUMMARY**SANITATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Sanitation Superintendent	81	1	1	1
Sanitation Supervisor	76	3	3	3
Administrative Assistant III	73	1	3	3
Heavy Equipment Operator	71	3	16	16
Equipment Operator	69	17	1	1
Sanitation Technician	66	23	19	19
Full-time		48	43	43
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: ENGINEERING DEPARTMENT

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvements, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Street resurfacing
- Storm drainage improvements
- Traffic signal system
- Stream enhancement and/or restoration
- Managing private development

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	376,627	432,517	432,071	433,989	521,140	521,140
1220	Salaries & Wages Overtime		0	0	0	5,000	5,000
1810	Social Security	28,290	33,088	32,148	33,200	40,250	40,250
1821	NCLGERS-Retirement	29,283	30,579	34,199	31,117	37,199	37,199
1822	401-K Retirement	3,667	0	6,981	10,850	13,154	13,154
1830	Hospital Insurance	52,715	51,996	51,929	51,996	62,640	62,640
1860	Worker's Compensation	777	930	933	1,166	1,166	1,166
1932	Medical Exams	84	0	0	0	0	0
1991	Consultant Fees	29,105	35,000	35,000	58,000	15,000	15,000
2121	Uniforms		0	0	0	400	400
2123	Protective Clothing	0	100	100	100	170	170
2124	Shoes-Steel Toe	180	200	200	200	380	380
2203	Employee Appreciation		128	128	128	128	128
2323	Other Training	635	4,000	4,000	4,000	4,000	4,000
2391	First Aid	0	50	50	50	50	50
2501	Vehicle Operation/Maintenance	5,409	1,517	1,517	1,000	3,500	3,500
2502	Vehicle Fuel		4,983	4,983	2,000	5,500	5,500
2601	Office Supplies	0	500	500	500	500	500
2993	Operational Supplies	11,265	22,500	20,000	8,000	13,000	13,000
2994	Tools	0	100	100	100	500	500
3121	Travel	835	1,000	1,000	1,000	1,500	1,500
3210	Telephone	1,253	1,320	1,320	1,740	1,740	1,740
3250	Postage	330	400	400	300	300	300
3312	Traffic Signal Electricity		0	0	0	15,000	15,000
3410	Printing	0	375	200	375	375	375
3421	Copy Machine Cost	33	300	100	300	300	300
3422	Outside Copy Machine Cost	0	100	100	100	100	100
3521	Office Machine Maintenance	721	650	650	650	650	650
3522	Machine/Equipment Maintenance	0	125	125	125	125	125
3592	Maintenance Materials		0	0	0	50,000	50,000
3700	Advertising	3,496	3,600	3,466	3,500	3,500	3,500
4221	Software License Fees		0	0	0	18,000	18,000
4521	Auto Liability	3,965	4,163	0	2,220	2,220	2,220
4541	Employee Personal Liability	33	35	0	33	33	33
4911	Subscriptions	50	500	0	0	0	0
4912	Fees & Dues	3,200	3,400	3,400	3,400	3,400	3,400
4990	Equipment Expense	1,572	1,000	1,000	1,000	1,000	1,000
5412	Compact Pick-Up Trucks		0	0	0	0	0
5734	GPS Equipment		6,000	0	0	0	0
9561	Office Supplies	405	200	200	300	300	300
	Fund Total:	553,930	641,356	636,800	651,439	822,220	822,220

PERSONNEL SUMMARY**ENGINEERING**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
City Engineer	88	1	1	1
Civil Engineer	84	1	1	1
Traffic Engineer	84	1	1	1
Signal System Maintenance Supervisor	78	0	0	1
Signal System Maintenance Technician	75	0	0	1
Engineering Technician	76	1	1	1
Construction Inspector	75	1	1	1
Survey Technician	73	1	1	1
Property Technician	73	1	1	1
Full-time		7	7	9
Permanent Part-time				

from Bldg & Traffic
from Bldg & Traffic



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: FIRE / 5120

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The GFD is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space and trench rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspection and code enforcement, hydrant flushing and inspection, and life safety education. The GFD operates 5 Engine Companies and 1 Ladder Company out of 5 stations throughout the city, along with various administrative vehicles. The GFD has 82 fire personnel and one administrative employee.

GOALS/MAJOR OBJECTIVES:

Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.

Replace our 1990 Pierce Fire Engine with a new basic 750 gallon tank with 1250 gallon per minute pump fire Engine. This new Engine will replace our 1998 Marion Engine 1 on the front line and Engine 1 will be moved to the reserve line as a backup Engine when needed.

Continue to reduce fuel consumption through a variety of measures: Replace our 1976 Brush Truck with a more fuel efficient truck, replace aging staff vehicles with more fuel-efficient models, and purchase training material and equipment that allow training to be conducted in-station.

SIGNIFICANT BUDGET ISSUES:

Our request for overtime pay is \$48,000 which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing.

Due to the significant cost amount of maintenance we request funds to replace our 1990 Pierce Fire Engine with a new basic 750 gallon tank with 1250 gallon per minute pump Fire Engine. This new Engine will replace our 1998 Marion Engine 1 on the front line and Engine 1 will be moved to the reserve line as a backup Engine when needed. The estimated cost is \$495,000.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	3,593,659	3,515,373	3,492,621	3,555,607	3,555,608	3,555,608
1220	Salaries & Wages Overtime	33,168	35,000	40,738	48,000	35,000	35,000
1260	Salaries & Wages Part-Time	12,745	0	0	0	0	0
1272	Holiday Pay	134,410	135,000	128,887	135,000	135,000	135,000
1810	Social Security	281,302	281,931	275,299	286,003	285,009	285,009
1821	NCLGERS-Retirement	254,912	260,556	261,787	268,058	263,401	263,401
1822	401-K Retirement	36,466	0	54,233	93,465	93,141	93,141
1830	Hospital Insurance	637,232	609,096	596,879	609,096	570,720	570,720
1850	Unemployment Compensation	2,882	0	0	0	0	0
1860	Worker's Compensation	40,303	10,237	20,000	12,168	12,168	12,168
1931	Medical Treatment	0	2,000	1,700	2,000	1,700	1,700
1932	Medical Exams	22,225	25,000	23,000	25,000	23,000	23,000
2111	Cleaning Supplies	6,354	6,500	6,500	9,000	6,500	6,500
2121	Uniforms	39,646	40,000	45,000	60,000	45,000	45,000
2123	Protective Clothing	36,056	45,000	45,000	53,000	48,750	48,750
2125	Shoes-Uniform	6,975	6,000	6,000	8,550	6,000	6,000
2203	Employee Appreciation		1,328	0	1,312	1,312	1,312
2323	Other Training	5,367	13,000	13,000	22,525	13,000	13,000
2391	First Aid	4,363	4,550	4,550	4,550	4,550	4,550
2501	Vehicle Operation/Maintenance	100,320	42,450	78,000	37,200	29,200	29,200
2502	Vehicle Fuel		47,550	50,000	60,000	53,000	53,000
2511	Oil & Lubricants	518	750	750	1,320	1,000	1,000
2594	Vehicle Repairs	52,899	60,000	110,000	112,475	70,000	70,000
2601	Office Supplies	2,937	3,359	3,359	3,359	3,000	3,000
2993	Operational Supplies	68,320	70,000	70,000	97,689	70,000	70,000
2994	Tools	1,762	3,000	3,000	41,475	32,721	32,721
3121	Travel	640	1,500	750	2,000	1,500	1,500
3210	Telephone	3,524	3,740	3,360	3,240	3,240	3,240
3250	Postage	266	500	400	500	500	500
3310	Electricity	32,857	35,000	35,000	35,000	35,000	35,000
3330	Natural Gas	6,136	9,000	9,000	10,000	10,000	10,000
3410	Printing	180	750	400	750	500	500
3511	Building Maintenance	11,479	25,000	25,000	111,700	25,000	25,000
3521	Office Machine Maintenance	0	500	0	500	500	500
3522	Machine/Equipment Maintenance	12,798	12,000	12,000	12,360	10,725	10,725
3950	Education Reimbursement	874	3,300	3,300	5,000	2,200	2,200
4401	Generator Contract	1,390	3,000	3,000	3,000	3,000	3,000
4511	Multi-Peril Insurance	3,984	4,183	4,516	4,742	4,742	4,742
4521	Auto Liability	41,553	43,535	47,241	49,107	49,107	49,107
4541	Employee Personal Liability	388	407	388	388	388	388
4543	Insurance Deductible Claims	927	0	0	0	0	0
4911	Subscriptions	1,641	1,000	1,310	3,000	1,000	1,000

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4912	Fees & Dues	4,999	3,500	3,500	4,700	4,000	4,000
4990	Equipment Expense	0	3,000	2,995	23,200	5,600	5,600
5401	Administrative Car	28,171	0	28,171	27,000	0	0
5431	Riding Lawnmower	0	0	0	11,000	5,500	5,500
5444	Fire Pumper	0	0	0	595,000	500,000	500,000
5521	Fire Hose	0	5,000	5,000	6,070	4,110	4,110
5527	Miscellaneous Equipment	0	9,000	8,903	0	0	0
5735	Air Packs	15,500	35,000	30,902	35,430	30,680	30,680
5736	Thermal Imaging Camera	9,994	11,000	9,272	11,000	0	0
5925	Washer	0	0	0	8,000	0	0
9561	Office Supplies	364	500	400	500	500	500
Fund Total:		5,552,486	5,428,095	5,565,111	6,510,039	6,056,572	6,056,572
Organization Total:		5,552,486	5,428,095	5,565,111	6,510,039	6,056,572	6,056,572

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 5120

**FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Admin. Car	Replacement of 2000 Ford Explorer	5401		27,000		0
Mower	Replacements	5431	2	11,000	1	5,500
Brush Truck	Replacement of 1976 Mini Pumper	5444		100,000		0
Fire Pumper	Replacement of 1990 Pierce Fire Engine	5444		495,000		500,000
Fire Hose	Replacement of Fire Hoses	5521		6,070		4,110
Air Packs	Replacement of Air Packs	5735		35,430		30,680
Thermal Imaging	Camera - New Request	5736		11,000		0
Washer	Turnout Gear Washer	5925		8,000		0
TOTALS				693,500		540,290

PERSONNEL SUMMARY**FIRE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Fire Chief	88	1	1	1
Assistant Fire Chief	84	5	5	5
Fire Marshall	80	1	1	1
Fire Captain	78	20	20	20
Fire Engineer	74	18	18	18
Administrative Assistant III	73	1	1	1
Fire Fighter	71	37	36	36
Full-time		83	82	82
Permanent Part-time				



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: POLICE DEPARTMENT 6121-60

GOLDSBORO POLICE DEPARTMENT 2014-2015 BUDGET REQUEST/JUSTIFICATIONS

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2013-2014, the Police Department was authorized a total of 118 full time positions (108 sworn officers and 10 civilians), assigned, to three Bureaus (Operations, Support Services, Investigative Services) and the Office of the Chief of Police. In addition, the department was authorized 01 full time Animal Control Officer and 01 part time Custodian. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- A. Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- B. Continue Crime Prevention and Community Police/Problem Solving initiatives including National Night Out, Crime Watch, the Gangs Resistance Education and Training (G.R.E.A.T.) Program, the High Visibility/Mobile Command Unit, GPAC (Goldsboro Partners Against Crime, the Housing Unit and the Selective Enforcement Unit.
- C. Continue to repair and replace critical pieces of the police/fire complex HVAC system.
- D. Continue to look for solutions to the department's critical need for more space. Estimate the Current Space available for Evidence Storage to last approximately (1-1 1/2) years.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL ISSUES:

- A. Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- A. Replace 10 patrol and 02 administrative vehicles equipped with emergency equipment to replace a portion of the fleet having over 130,000 miles and costing thousands of dollars per year to maintain.
- B. Planning, Design and Engineering for Expansion of Police Department
- C. Retrofit HVAC equipment that is old, outdated, costly to maintain and failing.
- D. Repave parking lot that is in need of repair and potentially unsafe in areas.
- E. Purchase Field Base Reporting Module to modernize report writing process making crime analysis and the intelligence function more efficient.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	4,819,624	4,779,955	4,713,447	5,115,259	4,935,300	4,935,300
1220	Salaries & Wages Overtime	33,273	30,000	35,966	60,000	40,000	40,000
1260	Salaries & Wages Part-Time	17,324	16,988	18,031	17,466	17,466	17,466
1271	Separation Pay	221,834	216,384	210,071	219,650	218,150	218,150
1272	Holiday Pay	122,863	125,000	122,000	125,000	125,000	125,000
1274	Call Duty Pay	19,629	16,200	19,750	19,750	19,750	19,750
1810	Social Security	393,513	396,616	392,582	425,120	409,709	409,709
1820	LEOB-Retirement	318,579	337,157	342,417	381,440	366,144	354,655
1821	NCLGERS-Retirement	23,659	23,817	23,863	25,190	24,840	24,840
1822	401-K Retirement	238,921	231,564	240,179	258,091	248,093	248,093
1830	Hospital Insurance	897,760	869,076	823,801	921,072	828,240	828,240
1850	Unemployment Compensation	3,887	0	0	2,000	2,000	2,000
1860	Worker's Compensation	379,198	14,486	58,000	17,078	17,078	17,078
1931	Medical Treatment	0	0	0	0	0	0
1932	Medical Exams	5,187	9,495	2,790	9,945	9,945	9,945
1991	Consultant Fees	0	0	0	150,000	0	0
2111	Cleaning Supplies	3,975	6,492	5,192	6,565	6,565	6,565
2121	Uniforms	59,440	60,000	60,000	104,139	60,000	60,000
2122	Clothing Allowance	11,740	11,500	11,604	11,500	11,500	11,500
2123	Protective Clothing	12,823	23,400	23,400	43,400	33,400	33,400
2125	Shoes-Uniform	8,848	12,500	11,000	14,950	12,500	12,500
2203	Employee Appreciation		1,904	0	1,920	1,920	1,920
2321	Police Library	487	4,000	4,000	6,001	4,001	4,001
2323	Other Training	8,932	20,000	20,000	31,179	20,000	20,000
2501	Vehicle Operation/Maintenance	421,736	135,400	146,000	155,400	145,400	145,400
2502	Vehicle Fuel		219,600	219,600	299,600	280,000	280,000
2601	Office Supplies	9,012	11,000	9,800	11,000	11,000	11,000
2916	Explorer Post 209	2,050	2,050	2,050	2,050	2,050	2,050
2993	Operational Supplies	146,017	160,000	152,150	206,525	162,439	162,439
3121	Travel	9,580	13,000	12,500	21,580	13,000	13,000
3210	Telephone	1,876	2,080	1,400	1,260	1,260	1,260
3250	Postage	1,941	2,100	2,000	2,000	2,000	2,000
3310	Electricity	43,795	48,000	48,000	48,000	48,000	48,000
3330	Natural Gas	11,129	12,000	12,600	13,000	13,000	13,000
3410	Printing	294	7,687	5,487	7,687	7,687	7,687
3421	Copy Machine Cost	3,037	4,604	4,104	4,604	4,604	4,604
3511	Building Maintenance	10,355	30,000	30,000	114,493	35,000	35,000
3521	Office Machine Maintenance	24,170	40,000	38,000	72,391	42,391	42,391
3522	Machine/Equipment Maintenance	405	750	750	750	750	750
3525	Police Car Camera Maintenance	918	2,800	4,700	6,000	2,500	2,500
3591	Radio Maintenance	14,266	10,620	10,620	10,620	10,620	10,620
3950	Education Reimbursement	3,300	7,700	4,400	7,700	5,500	5,500

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
3953	Gangs Resist Education	5,243	5,538	5,538	5,538	5,538	5,538
3984	Drug Forfeiture-State	13,573	0	0	0	0	0
3987	Drug Forfeiture-Federal	46,362	0	0	0	0	0
3995	Current Operations	25,000	25,000	25,000	25,000	25,000	25,000
4391	Equipment Rent	22,833	24,819	24,819	27,352	27,352	27,352
4402	Heating & Air Conditioner Contract	13,943	14,338	14,131	14,338	14,338	14,338
4511	Multi-Peril Insurance	3,767	3,955	4,268	4,481	4,481	4,481
4521	Auto Liability	15,639	16,421	8,340	8,757	8,757	8,757
4541	Employee Personal Liability	570	599	570	570	570	570
4543	Insurance Deductible Claims	14,221	0	0	0	0	0
4911	Subscriptions	49	167	167	167	167	167
4912	Fees & Dues	5,840	7,500	7,000	9,975	7,500	7,500
4990	Equipment Expense	1,877	25,050	0	0	0	0
5090	Digital Data System		0	0	13,934	0	0
5142	Parking Lot Paving/Improvement		0	0	91,635	0	0
5157	Software Expense		0	0	257,499	0	0
5401	Administrative Car		43,170	0	42,638	0	0
5404	Line Cars	353,352	140,575	0	278,198	139,098	139,098
5816	Furnace/Electric Air Conditioner		0	0	237,469	0	0
9561	Office Supplies	320	388	367	388	388	388
	Fund Total:	8,827,966	8,223,445	7,932,454	9,969,314	8,431,991	8,420,502
	Organization Total:	8,827,966	8,223,445	7,932,454	9,969,314	8,431,991	8,420,502

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 6121

**FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Digital Data System	Digital Shield Forensic Data Software	5090		13,934		0
Repave Parking Areas	Repave Parking Lot at Fire/Police Complex	5142		91,635		0
Software Expense	Field Base Reporting & Maintenance Ocean Systems Digital Data Software	5157		257,499		0
Administrative Car	Replacement of (2) 2001 Chevrolet	5401	2	42,638		0
Line Cars	Replacement of (10) Line Cars	5404	10	278,198	5	139,098
Heating & Air System	Repair Heating & Air System	5816		237,469		0
TOTALS				921,373		139,098

PERSONNEL SUMMARY**POLICE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Police Chief	88	1	1	1
Police Major	84	3	3	3
Police Captain	80	6	6	7
Police Sergeant	77	12	12	11
Police Investigator	75	11	12	11
Assistant Training Specialist	75	0	0	1
Police Corporal	75	9	9	12
Executive Assistant	75	1	1	1
Administrative Assistant II	72	2	2	2
Police Officer	72	68	62	63
Crime Analyst	70	4	4	1
Police Desk Officer	69	1	1	1
Police Equipment Maintenance Coordinator	69	1	1	1
Police Records Technician	68	3	3	3
Senior Maintenance Technician	68	1	1	1
Full-time		123	118	119
Permanent Part-time		1	1	1

Sworn Positions

113

108

109

Non-Sworn Positions

10

10

10

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 6122 Animal Control
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	42,775	40,963	41,660	41,783	41,783	41,783
1810	Social Security	3,096	3,134	2,958	3,196	3,197	3,197
1821	NCLGERS-Retirement	2,888	2,896	2,949	2,996	2,955	2,955
1822	401-K Retirement	413	0	608	1,045	1,045	1,045
1830	Hospital Insurance	7,906	7,428	7,419	7,428	6,960	6,960
1860	Worker's Compensation	112	134	134	156	156	156
2121	Uniforms	426	428	424	428	428	428
2124	Shoes-Steel Toe	0	90	0	90	90	90
2125	Shoes-Uniform	73	0	90	0	0	0
2323	Other Training	0	100	0	100	100	100
2501	Vehicle Operation/Maintenance	3,376	852	0	852	852	852
2502	Vehicle Fuel		2,148	0	2,148	2,148	2,148
2994	Tools	0	750	0	750	750	750
3210	Telephone	386	420	0	420	420	420
4521	Auto Liability	1,304	1,369	695	730	730	730
4541	Employee Personal Liability	5	5	5	5	5	5
	Fund Total:	62,760	60,717	56,942	62,127	61,619	61,619
	Organization Total:	62,760	60,717	56,942	62,127	61,619	61,619

PERSONNEL SUMMARY**ANIMAL CONTROL**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Animal Control Officer	70	1	1	1
Full-time		1	1	1
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1860	Worker's Compensation		100,000	80,000	100,000	80,000	80,000
4913	Institute Of Government	3,957	4,000	3,968	4,070	4,070	4,070
4914	League Of Municipalities	21,743	22,000	23,167	23,500	26,500	26,500
4916	Chamber Of Commerce	15,000	15,000	15,000	20,000	15,000	15,000
4917	Wayne County Alliance	75,000	75,000	75,000	75,000	75,000	75,000
4918	National League Of Cities	3,258	3,500	3,258	3,500	3,500	3,500
4920	Arbitrage Rebate Fees	1,150	0	1,525	2,500	2,500	2,500
4932	Literacy Connections of Wayne Co.		0	12,000	0	5,000	5,000
4970	Economic Incentive Funding		0	0	0	17,500	17,500
4977	General Fund Transfer to UF		0	0	0	250,000	250,000
5916	Annexation Fire Contracts	37,119	40,000	37,343	40,000	37,500	37,500
6993	Boys and Girls Club Donation		0	0	15,000	0	0
6994	Arts Council	25,000	25,000	25,000	30,000	25,000	25,000
7100	Bond Principal	368,047	374,810	374,810	323,575	323,575	323,575
7160	Lease Purchase Payment	350,020	642,222	642,222	555,803	555,803	555,803
7161	City Hall Loan Payment	776,672	757,480	757,480	737,570	737,570	737,570
7165	Streetscape Debt Svc	123,582	119,420	119,420	116,633	116,633	116,633
7166	Signal Payment		336,200	336,200	0	0	0
7167	Tiger Match/Settlement Loan		0	0	285,600	285,600	285,600
7200	Bond Interest	179,327	175,732	175,732	129,927	129,927	129,927
9924	Tranz Center		0	0	0	0	0
9927	Contingency Appropriation	0	0	0	0	0	0
9933	WAGES		0	0	25,000	0	0
9937	WATCH Donation	20,000	20,000	20,000	40,000	20,000	20,000
9947	Museum	12,000	12,000	12,000	22,000	12,000	12,000
9951	Project Uplift	10,000	5,000	5,000	40,000	5,000	5,000
9952	Communities In Schools Inc	5,000	15,000	15,000	25,000	15,000	15,000
9980	Goldsboro/Wayne Trans Authority	196,861	200,740	200,740	466,340	248,240	248,240
9982	Local Grants		8,625	0	0	0	0
	Fund Total:	2,223,736	2,951,729	2,934,865	3,081,018	2,990,918	2,990,918
	Organization Total:	2,223,736	2,951,729	2,934,865	3,081,018	2,990,918	2,990,918



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PARKS AND RECREATION

DEPARTMENT OVERVIEW:

The mission of Goldsboro Parks and Recreation Department is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety and well-being of all citizens. Our motto is "We Make Play Happen" and we staple this to everything we do.

GOALS/MAJOR OBJECTIVES:

- Address the major items identified in the Parks and Recreation Master Plan-year 1: Safety and Accessibility.
- Repair and Replace outdated structures, equipment and supplies including resurfacing all playgrounds in all parks
- Enhance Customer Service by conducting on-going surveys
- Enhance Staff Development and Training
- Increase Program Participation by increasing advertising/marketing and create new Partnerships

SIGNIFICANT BUDGET ISSUES:

- Structural – In general, the parks and recreational facilities are suffering from a long period of deferred maintenance and "old age." We are essentially forced to address ADA and safety issues.
- Our programs and facilities are growing. With the full development of Stoney Creek, further development of Berkeley, renovations to North End and Fairview, the addition of many specials events, the addition of soccer and non traditional sports, greenways development and growth across the board (seniors, special pops, tennis, etc), we need to continue to evolve and grow to meet the current and future demand. Quality of life will make or break a community and Parks and Recreation is a cornerstone of the quality.
- Capital Outlay needs to be reviewed and items addressed-many have carried over multiple years.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	865,135	889,198	891,170	1,060,687	956,999	956,999
1220	Salaries & Wages Overtime	1,064	0	0	0	0	0
1260	Salaries & Wages Part-Time	207,138	225,000	233,016	292,457	225,000	225,000
1810	Social Security	74,314	85,236	79,688	103,516	90,423	90,423
1821	NCLGERS-Retirement	60,409	64,418	66,385	77,418	69,110	69,110
1822	401-K Retirement	8,649	0	13,752	27,030	24,438	24,438
1830	Hospital Insurance	165,255	170,844	165,089	200,556	167,040	167,040
1850	Unemployment Compensation	3,947	3,450	1,484	2,000	2,000	2,000
1860	Worker's Compensation	6,980	4,918	9,000	5,439	5,439	5,439
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	1,394	1,500	674	1,500	1,500	1,500
1991	Consultant Fees	42,080	40,000	0	40,000	0	0
2111	Cleaning Supplies	13,630	19,710	16,368	18,500	18,500	18,500
2121	Uniforms	3,018	6,200	5,878	6,500	6,500	6,500
2123	Protective Clothing	590	1,100	960	1,100	1,100	1,100
2124	Shoes-Steel Toe	1,109	1,350	974	1,472	1,472	1,472
2203	Employee Appreciation		384	343	400	400	400
2323	Other Training	3,710	5,000	5,520	16,480	5,000	5,000
2391	First Aid	1,460	850	750	850	850	850
2501	Vehicle Operation/Maintenance	49,368	15,000	26,000	26,000	16,000	16,000
2502	Vehicle Fuel		30,000	26,000	28,000	28,000	28,000
2601	Office Supplies	4,283	5,500	5,300	5,800	5,500	5,500
2989	Operational Supplies - Maint.	42,709	45,000	38,500	46,655	45,000	45,000
2993	Operational Supplies	113,809	114,616	112,355	184,490	110,000	110,000
2994	Tools	3,744	3,500	3,500	3,500	3,500	3,500
3121	Travel	5,418	5,000	8,000	16,415	5,000	5,000
3210	Telephone	3,545	4,680	4,654	3,960	3,960	3,960
3250	Postage	859	600	950	900	900	900
3310	Electricity	67,041	78,000	60,000	78,000	78,000	78,000
3330	Natural Gas	10,997	12,000	12,000	13,700	13,700	13,700
3410	Printing	2,441	8,000	5,000	8,000	8,000	8,000
3421	Copy Machine Cost	10,966	8,500	13,000	11,676	11,676	11,676
3424	Stoney Creek Park Development	152,948	0	92,496	0	0	0
3511	Building Maintenance	51,297	50,000	58,293	95,180	50,000	50,000
3522	Machine/Equipment Maintenance	32,435	76,966	73,000	154,823	100,000	100,000
3700	Advertising	11,842	15,000	15,650	29,020	19,020	19,020
3950	Education Reimbursement	0	1,100	850	3,300	2,200	2,200
3993	Building Demolition	10,000	0	0	0	0	0
3994	Tree Service	7,260	5,000	5,000	26,000	5,000	5,000
4391	Equipment Rent	15,437	14,750	24,550	32,450	15,000	15,000
4511	Multi-Peril Insurance	5,004	5,254	5,673	5,957	5,957	5,957
4521	Auto Liability	3,820	4,011	2,037	2,139	2,139	2,139

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4541	Employee Personal Liability	115	121	115	115	115	115
4543	Insurance Deductible Claims	4,683	0	0	0	0	0
4912	Fees & Dues	2,371	5,784	4,000	6,220	6,220	6,220
4931	Community Transformation Grant	15,000	0	25,220	0	0	0
4990	Equipment Expense	12,905	21,000	20,965	47,490	20,000	20,000
5098	Waterslide		0	0	80,000	0	0
5099	Gates		0	0	32,000	0	0
5100	Park House Restoration		0	0	135,000	0	0
5142	Parking Lot Paving/Improvement		0	0	425,000	0	0
5160	Playground Play Surface	14,913	0	72,866	36,000	15,000	15,000
5401	Administrative Car		0	0	19,000	0	0
5423	Crew-Cab Pick-Up Truck	23,319	0	0	58,000	0	0
5431	Riding Lawnmower		10,500	9,716	11,000	0	0
5450	Cargo Trailer W/Hitch		0	0	14,500	0	0
5474	Dump Truck		0	0	94,000	0	0
5527	Miscellaneous Equipment		0	0	349,000	0	0
5566	Park Signs		10,000	10,000	50,000	0	0
5567	Playground Equipment		0	0	0	0	0
5635	Basketball Court Improvements	29,065	0	14,952	50,000	0	0
5724	Passenger Van		0	0	128,000	0	0
5727	Skid Steer		0	0	75,000	0	0
5816	Furnace/Electric Air Conditioner		30,000	13,640	22,500	0	0
5822	Berkeley Park-Restrooms		0	0	95,000	0	0
5837	Shelter Construction	19,636	0	0	35,000	0	0
5947	Sidewalks		50,000	47,390	150,000	15,000	15,000
5952	Tennis Court Reconstruction		100,000	60,158	0	0	0
5954	Bridge Construction		0	0	0	0	0
5955	HV Brown-Restrooms		0	0	95,000	0	0
5956	Greenways		0	0	0	0	0
9561	Office Supplies	1,142	1,200	1,200	1,200	1,200	1,200
	Fund Total:	2,188,254	2,250,490	2,364,081	4,641,145	2,162,108	2,162,108
	Organization Total:	2,188,254	2,250,490	2,364,081	4,641,145	2,162,108	2,162,108

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 7460

**FUND - GENERAL
DEPARTMENT - PARKS & RECREATION**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Water Slides	Mina Weil Park, Peacock Park	5098		80,000		0
Park Security Gates	Security Gates at Parks	5099		32,000		0
Park House Restoration	Herman Park	5100		135,000		0
Repave Parking Lots	Fairview & Berkeley	5142		425,000		0
Playground Surface	Certified Play Surface to Playgrounds	5160		36,000		15,000
Admin. Car	Replacement of 1994 Caprice	5401		19,000		0
Pickup Truck	Replacements	5423	2	58,000		0
Riding Mower	Replacement	5431		11,000		0
Trailers	Enclosed Cargo Trailer 20' Dove Tail Trailer	5450		14,500		0
Dump Truck	Replacements	5474	2	94,000		0
Misc. Equipment	Shuffle Board - HPC	5527		24,000		0
Misc. Equipment	Lighting Berkeley Park Volleyball & Basketball	5527		25,000		0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

Misc. Equipment	Skate Park	5527	50,000	0
Misc. Equipment	Harris Street Spray-Ground	5527	225,000	0
Misc. Equipment	Pipe Ditch - Herman Park	5527	25,000	0
Park Signage	Park Signage	5566	50,000	0
Basketball Courts	Resurfacing - North End Park	5635	50,000	0
Passenger Van	(1) Replacement, (1) New Request	5724	2 128,000	0
Skid Steer	New Request	5727	75,000	0
HVAC	Replacement - W.A. Foster, HPC	5816	22,500	0
Restrooms	Replacement - Berkeley Park	5822	95,000	0
Picnic Shelters	Replacement - Herman Park	5837	35,000	0
Sidewalks	Sidewalks for Parks	5947	150,000	15,000
Restrooms	Replacement - H.V. Brown Park	5955	95,000	0
TOTALS			1,954,000	30,000

PERSONNEL SUMMARY**PARKS & RECREATION**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Parks & Recreation Director	88	1	1	1
Recreation Superintendent	83	1	1	1
Park Superintendent	83	1	1	1
Special Populations Program Supervisor	80	1	1	1
Marketing & Special Events Supervisor	77	1	1	1
Athletic Supervisor	77	1	1	1
Recreation Therapist	77	1	1	1
Business Manager	77	1	1	1
Park Maintenance Crew Supervisor	74	2	2	2
Administrative Assistant II	72	1	1	1
Recreation Center Leader	72	2	2	2
Recreation Center Assistant	70	2	2	2
Senior Park Technician	70	2	2	2
Park Technician	66	6	6	6
Custodian	63	1	1	1
Full-time		24	24	24
Permanent Part-time		1	1	1



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PARKS AND RECREATION – GOLF COURSE

DEPARTMENT OVERVIEW:

The mission of Goldsboro Parks and Recreation Department is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, an eighteen hole golf course, indoor facilities and open spaces for the enjoyment, safety and well-being of all citizens. Our motto is “We Make Play Happen” and we staple this to everything we do.

GOALS/MAJOR OBJECTIVES:

- Increase Play/Membership. This will be achieved with marketing and market adaptation
- Enhance Customer Service by conducting on-going surveys and golfer contact
- Anticipated reduced maintenance needed to maintain the putting services with the change to Bermuda Greens necessitated by the reduction of staff and budget in previous cycles.

SIGNIFICANT BUDGET ISSUES:

- Clubhouse and parking remained dated and in need of rehab and/or replacement.
- Cart lease expires this year and technology has improved in gas carts. We may change styles based on quotes.
- Most of the major equipment (mowers) are 5 years old and in need of replacement. We are recommending a lease due to the industry quality-equipment is not being built to last as it was 20 years ago.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	305,370	307,028	290,419	293,267	293,267	293,267
1220	Salaries & Wages Overtime	163	0	456	0	0	0
1260	Salaries & Wages Part-Time	47,792	40,000	50,535	62,984	40,000	40,000
1810	Social Security	26,392	26,548	24,525	27,253	25,495	25,495
1821	NCLGERS-Retirement	21,335	21,707	20,508	21,027	20,734	20,734
1822	401-K Retirement	3,055	0	4,259	7,332	7,332	7,332
1830	Hospital Insurance	55,352	59,424	53,164	51,996	48,720	48,720
1860	Worker's Compensation	1,221	1,462	1,466	1,623	1,623	1,623
1931	Medical Treatment	0	250	0	250	250	250
1932	Medical Exams	99	350	140	350	350	350
1991	Consultant Fees		10,000	0	30,000	0	0
2111	Cleaning Supplies	1,831	2,900	1,500	2,900	2,900	2,900
2121	Uniforms	2,150	2,900	1,000	2,900	2,900	2,900
2123	Protective Clothing	417	900	600	900	900	900
2124	Shoes-Steel Toe	368	1,080	720	1,196	1,196	1,196
2203	Employee Appreciation		160	153	112	112	112
2323	Other Training	220	500	105	500	500	500
2391	First Aid	240	250	150	250	250	250
2501	Vehicle Operation/Maintenance	11,482	9,800	7,500	10,000	10,000	10,000
2502	Vehicle Fuel		11,200	8,800	10,000	10,000	10,000
2591	Fuel For Equipment	6,910	11,000	10,000	12,000	12,000	12,000
2601	Office Supplies	498	650	500	650	650	650
2920	Pro Shop Expense	2,892	80,000	40,000	90,000	90,000	90,000
2993	Operational Supplies	127,879	107,115	67,453	98,925	88,925	88,925
2994	Tools	1,167	1,200	1,100	1,200	1,200	1,200
3121	Travel	35	575	226	575	575	575
3210	Telephone		0	0	720	720	720
3250	Postage	388	400	325	400	400	400
3310	Electricity	24,980	25,000	25,000	26,000	26,000	26,000
3330	Natural Gas	6,936	9,700	8,000	11,000	11,000	11,000
3511	Building Maintenance	19,526	6,950	7,000	7,550	7,550	7,550
3521	Office Machine Maintenance	170	150	50	150	150	150
3522	Machine/Equipment Maintenance	13,078	15,900	16,300	15,600	15,600	15,600
3700	Advertising		10,000	7,500	24,000	10,000	10,000
3994	Tree Service	17,915	5,000	5,000	5,000	5,000	5,000
4391	Equipment Rent	38,618	85,155	73,000	86,459	86,459	86,459
4511	Multi-Peril Insurance	1,961	287	2,151	324	324	324
4521	Auto Liability	2,015	2,116	1,074	1,128	1,128	1,128
4541	Employee Personal Liability	42	44	42	42	42	42
4911	Subscriptions	66	300	66	300	300	300
4912	Fees & Dues	2,259	970	678	970	970	970
4990	Equipment Expense		0	13,939	4,000	0	0

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
5095	Club House Construction		0	0	0	0	0
5096	Core Harvester		0	0	5,500	0	0
5097	Thatching Reel		6,100	6,100	0	0	0
5142	Parking Lot Paving/Improvement	0	0	0	35,000	0	0
5410	Backhoe		0	0	48,779	0	0
5485	Greens Mower	8,543	0	0	0	0	0
5527	Miscellaneous Equipment		0	0	5,000	0	0
5583	Greens Aerator		0	0	23,000	0	0
5608	Greens Mower Reel	6,922	13,500	10,077	0	0	0
5632	Utility Vehicle		0	0	23,000	0	0
5816	Furnace/Electric Air Conditioner		0	0	7,000	0	0
7131	Golf Course Equipment Loan	25,374	0	0	0	0	0
9561	Office Supplies	237	300	200	300	300	300
	Fund Total:	785,898	878,871	761,781	1,059,412	825,822	825,822
	Organization Total:	785,898	878,871	761,781	1,059,412	825,822	825,822

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 11- 7461

**FUND - GENERAL
DEPARTMENT - GOLF COURSE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Core Harvester	New Request	5096		5,500		0
Parking Lot Paving	Pave Parking Lot	5142		35,000		0
Backhoe	Replacement	5410		48,779		0
Misc. Equipment	Concrete Pads for Maintenance Shop	5527		5,000		0
Greens Aerator	New Request	5583		23,000		0
Utility Vehicle	Replacement	5632		23,000		0
HVAC	Replacement - Pro Shop	5816		7,000		0
TOTALS				147,279		0

PERSONNEL SUMMARY**GOLF COURSE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Golf Director	83	1	1	1
Golf Course Superintendent	81	1	1	1
Assistant Golf Course Superintendent	74	2	1	1
Golf Teaching Professional	72	1	1	1
Heavy Equipment Operator	71	1	1	1
Maintenance Technician	67	4	2	2
Full-time		10	7	7
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0003 Revenue Other Agencies
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8616	HOME FY 02-03	0	1,750	0	0	0	0
8650	CDBG Loan Principal Income	17,767	0	0	0	0	0
8651	CDBG Loan Interest Income	3,402	0	0	0	0	0
8652	Home Loan Principal Income	5,665	0	0	0	0	0
8653	Home Loan Interest Income	868	0	0	0	0	0
8657	HOME FY 08-09	0	0	0	0	0	0
8658	CDBG FY 09-10	928	0	0	0	0	0
8661	CDBG FY 10-11	66,695	106,497	0	0	0	0
8663	CDBG FY 11-12	31,255	0	0	0	0	0
8664	HOME FY 11-12	310	0	0	0	0	0
8665	CDBG FY 12-13	184,756	319,345	0	0	0	0
8666	HOME FY 12-13	178,453	29,310	0	0	0	0
8667	CDBG FY 13-14		0	0	474,424	474,424	474,424
8668	HOME FY 13-14		0	0	79,724	79,724	79,724
	Fund Total:	490,099	456,902	0	554,148	554,148	554,148

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 3212 CDBG FY 13-14
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1213	Salaries & Wages-Administration		0	0	2,815	2,815	2,815
1215	Disp/Legal Services-Admin		0	0	159	159	159
1217	Disp/Advertising-Admin		0	0	569	569	569
1500	Rehabilitation Homeowners		0	0	5,241	5,241	5,241
1811	Social Security-Administration		0	0	412	412	412
1823	NCLGERS Retirement-Administration		0	0	178	178	178
1831	Hospital Insurance-Administration		0	0	935	935	935
1842	Public Facilities		0	0	436,223	436,223	436,223
1906	Hazardous Materials Management		0	0	500	500	500
1991	Consultant Fees		0	0	9,000	9,000	9,000
2601	Office Supplies		0	0	434	434	434
2993	Operational Supplies		0	0	960	960	960
3121	Travel		0	0	237	237	237
3494	Urgent Repair Program Funding		0	0	2,100	2,100	2,100
3993	Building Demolition		0	0	14,661	14,661	14,661
	Fund Total:	0	0	0	474,424	474,424	474,424
	Organization Total:	0	0	0	474,424	474,424	474,424

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 3213 HOME FY 13-14
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1213	Salaries & Wages-Administration		0	0	1,667	1,667	1,667
1217	Disp/Advertising-Admin		0	0	106	106	106
1811	Social Security-Administration		0	0	255	255	255
1823	NCLGERS Retirement-Administration		0	0	195	195	195
1831	Hospital Insurance-Administration		0	0	314	314	314
1904	1st Time Homebuyer Assistance-Home		0	0	42,190	42,190	42,190
2601	Office Supplies		0	0	434	434	434
9961	CHDO-Set Aside		0	0	34,563	34,563	34,563
	Fund Total:	0	0	0	79,724	79,724	79,724
	Organization Total:	0	0	0	79,724	79,724	79,724

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0003 Revenue Other Agencies
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8705	General Fund Transfer		0	0	0	56,000	56,000
	Fund Total:	0	0	0	0	56,000	56,000
	Organization Total:						

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0004 Charges For Services
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8170	Current Water Charges	5,733,381	6,000,000	5,912,121	5,900,000	5,900,000	5,900,000
8172	Utility fund-Miscellaneous Recv	1,231,128	1,100,000	1,190,213	1,100,000	1,100,000	1,100,000
8183	Insufficient Check Penalty	5,612	5,800	5,189	5,100	5,100	5,100
8277	Current Sewer Charges	7,665,028	7,800,000	7,803,228	7,800,000	7,800,000	7,800,000
8279	Late Payment Fee	224,207	225,000	230,808	225,000	225,000	225,000
8367	Service Penalty	104,757	100,000	110,970	105,000	105,000	105,000
8373	Applied Deposits	182,232	190,000	190,902	190,000	190,000	190,000
8375	Sewer Taps	14,675	10,000	27,000	15,000	15,000	15,000
8384	Proceeds from Utility Fund		40,000	16,576	15,000	15,000	15,000
8474	Water Taps	14,800	12,000	18,575	12,000	12,000	12,000
8492	Compost Revenue	25,760	28,000	25,132	24,500	19,465	19,465
	Fund Total:	15,201,580	15,510,800	15,530,714	15,391,600	15,386,565	15,386,565

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0005 Capital Returns
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8180	Investment Interest	14,185	10,000	7,476	7,500	7,500	7,500
8484	Water Assessments	610	500	3,461	1,200	1,200	1,200
8485	Sewer Assessments	12,977	7,000	12,796	8,000	8,000	8,000
8486	Water Assessment Interest	986	300	718	500	500	500
8487	Sewer Assessment Interest	1,607	800	847	500	500	500
	Fund Total:	30,365	18,600	25,298	17,700	17,700	17,700

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0006 Miscellaneous Revenue
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM ReCommerided 2014-15	APPRVD Approved 2014-15
8190	Other Miscelleneous Revenue	126,240	150,000	111,462	90,000	90,000	90,000
	Fund Total:	126,240	150,000	111,462	90,000	90,000	90,000



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIBUTION & COLLECTION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Being a proactive (versus our current reactive) assessment of our infrastructure (systems integrity project) including NASSCO standards
- Train personnel on NASSCO standards
- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas and to foster personal mastery in their job functions
-

SIGNIFICANT BUDGET ISSUES:

- New Systems Integrity project requires the addition of two personnel.
- New Systems Integrity project requires purchase of CCTVs and other equipment for assessment.
- Training new individuals for NASSCO standards.
- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Costs for new meters to be "lead-free" will increase cost of standard operation.
- Cost associated with a new backhoe.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	875,455	887,531	837,907	956,338	882,977	882,977
1220	Salaries & Wages Overtime	10,626	13,820	14,000	20,000	14,000	14,000
1274	Call Duty Pay	5,507	3,250	4,375	5,000	5,000	5,000
1810	Social Security	67,063	69,202	63,359	75,072	69,002	69,002
1821	NCLGERS-Retirement	60,617	63,955	59,410	70,362	63,770	63,770
1822	401-K Retirement	8,663	0	12,334	24,534	22,550	22,550
1830	Hospital Insurance	177,146	178,272	163,544	193,128	167,040	167,040
1850	Unemployment Compensation	4,726	5,000	0	0	0	0
1860	Worker's Compensation	58,480	3,323	20,000	3,805	3,805	3,805
1932	Medical Exams	741	0	0	0	0	0
1991	Consultant Fees	0	0	0	0	0	0
2121	Uniforms	2,924	3,850	3,850	3,850	4,350	4,350
2123	Protective Clothing	1,276	6,000	6,000	6,000	6,000	6,000
2124	Shoes-Steel Toe	2,063	2,250	2,250	2,250	2,250	2,250
2203	Employee Appreciation		432	432	384	384	384
2323	Other Training	3,370	5,490	5,490	10,445	8,745	8,745
2501	Vehicle Operation/Maintenance	158,697	64,400	67,400	65,000	65,000	65,000
2502	Vehicle Fuel		95,600	71,600	95,600	95,600	95,600
2993	Operational Supplies	291,453	315,000	315,000	365,000	300,000	300,000
2994	Tools	5,352	7,500	7,500	7,500	7,500	7,500
2997	Water Meters & Boxes	198,371	189,000	189,000	225,000	190,000	190,000
3121	Travel	406	1,750	1,750	1,950	1,950	1,950
3210	Telephone	3,536	3,780	3,780	4,500	4,500	4,500
3250	Postage	997	1,000	1,000	900	900	900
3410	Printing	866	1,600	1,600	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	43,203	72,500	32,500	84,500	59,500	59,500
3523	Fire Hydrants/Water Valve Repl	185,026	200,000	150,000	210,000	190,000	190,000
3994	Tree Service	1,500	0	0	0	0	0
4210	Data Processing Equipment Rent	0	0	0	2,500	2,500	2,500
4391	Equipment Rent	0	200	200	200	200	200
4511	Multi-Peril Insurance	2,067	2,170	2,343	2,460	2,460	2,460
4521	Auto Liability	6,953	7,301	3,991	3,892	3,892	3,892
4541	Employee Personal Liability	122	128	122	122	122	122
4543	Insurance Deductible Claims	10,398	0	0	0	0	0
4912	Fees & Dues	2,605	3,110	3,110	9,500	9,500	9,500
4990	Equipment Expense		1,345	1,345	3,500	3,500	3,500
5150	Excavator		0	0	0	0	0
5153	Mapping City Water System		0	0	28,100	28,100	28,100
5221	Laptop Computer		0	0	0	0	0
5401	Administrative Car	17,506	0	0	0	0	0
5410	Backhoe		0	0	105,000	105,000	105,000
5412	Compact Pick-Up Trucks		36,000	36,000	0	0	0

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
5431	Riding Lawnmower		11,000	11,000	0	0	0
5480	Equipment Transport Trailer		5,600	5,600	0	0	0
5632	Utility Vehicle		39,800	39,800	40,000	30,000	30,000
5697	Pipe Inspection Camera		0	0	300,000	120,000	120,000
5863	Manhole Rehabilitation	0	0	0	346,000	0	0
5930	Sanitary Sewer Rehabilitation		0	0	0	0	0
5982	Water Improvements	0	0	0	15,000	0	0
7160	Lease Purchase Payment	34,672	32,688	32,688	31,659	31,659	31,659
7162	AMR Loan Payment	145,460	143,953	143,953	140,592	140,592	140,592
	Fund Total:	2,387,847	2,477,800	2,314,233	3,461,243	2,643,948	2,643,948
	Organization Total:	2,387,847	2,477,800	2,314,233	3,461,243	2,643,948	2,643,948

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 61- 4175

**FUND - UTILITY
DEPARTMENT - MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Mapping System	Mapping City Water System	5153		28,100		28,100
Backhoe	Replacement	5410		105,000		105,000
Utility Truck	Replacement	5632		40,000		30,000
Pipe Inspection Camera	Robotic Cameras	5697	5	300,000	2	120,000
Manhole Rehabilitation	Replace Manhole Liners in Various Locations	5863		346,000		0 ***
Water Improvements	Install 8" Water Main Mulberry to N. George St.	5982		15,000		0
Total				834,100		283,100

*** Manhole Rehabilitation to be paid from Sewer Bonds

PERSONNEL SUMMARY**MAINTENANCE**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Distribution & Collections System Superintendent	82	1	1	1
Material Controller	74	1	1	1
Distribution Supervisor	74	1	1	1
System Integrity Supervisor	74	1	1	1
Collections Supervisor	74	1	1	1
Meter Shop Supervisor	73	1	1	1
Utility System Technician	71	4	4	4
Utility Maintenance Mechanic	70	3	2	7
Meter Reader	68	10	10	6
Administrative Support Specialist	67	1	0	0
Utility Maintenance Technician	67	2	2	1
Warehouse Specialist	67	1	0	0
Full-time		27	24	24
Permanent Part-time				



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES / WATER TREATMENT PLANT

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2013, an average of 5.2 MGD of drinking water was produced.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
2. Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
3. Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
4. Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. The objective of the Neuse River restoration project is to return the river to its natural system as it had been in the early 1940s before the US Army Corps of Engineers dug a cut-off through a curve of the river and constructed a flood control structure that has been proven to be ineffective. The unintended consequences of the 1940's project was that the decreased water velocities in the main channel of the Neuse River downstream of the cut-off has caused considerable sedimentation. The sedimentation problem has created difficulties for the city's intake screen.
2. The Water Plant is permitted to treat 12 MGD. An additional 2 MGD can be added to increase the permitted capacity to 14 MGD if sedimentation basin plate settlers are added.
3. It would be a good time during this construction to also upgrade the sludge handling system in the sedimentation basins, though this can be done at a later time. The City has agreements to sell 3.7 MGD to surrounding water districts, so increasing plant capacity is recommended.
4. The Bulk Hypo Tank needs to be replaced because the leaks cannot be repaired.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	509,783	480,031	487,255	502,457	502,457	502,457
1220	Salaries & Wages Overtime	946	5,000	1,600	5,000	3,000	3,000
1272	Holiday Pay	7,911	7,000	7,088	7,000	7,000	7,000
1810	Social Security	38,367	37,640	37,500	39,356	39,203	39,203
1821	NCLGERS-Retirement	35,033	34,787	35,516	36,887	36,231	36,231
1822	401-K Retirement	5,009	0	7,416	12,861	12,812	12,812
1830	Hospital Insurance	86,972	81,708	81,590	81,708	76,560	76,560
1850	Unemployment Compensation	1,927	0	0	0	0	0
1860	Worker's Compensation	1,221	1,462	2,300	1,733	1,733	1,733
1911	Audit	11,275	9,750	11,650	11,250	11,250	11,250
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	171	500	71	500	500	500
1986	Consultant Fees - IT	16,875	21,200	21,200	21,200	21,200	21,200
1991	Consultant Fees	39,376	40,000	132,117	661,500	376,500	376,500
2111	Cleaning Supplies	2,657	3,000	3,000	3,000	3,000	3,000
2121	Uniforms	1,243	2,200	4,900	2,700	2,700	2,700
2123	Protective Clothing	1,120	1,500	1,500	1,500	1,500	1,500
2124	Shoes-Steel Toe	804	1,000	1,000	1,000	1,000	1,000
2203	Employee Appreciation		176	176	176	176	176
2323	Other Training	852	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	48,030	1,200	3,211	1,500	1,500	1,500
2502	Vehicle Fuel		2,800	2,800	3,000	3,000	3,000
2591	Fuel For Equipment	1,756	2,000	5,243	5,000	5,000	5,000
2601	Office Supplies	1,499	1,500	2,000	2,000	2,000	2,000
2993	Operational Supplies	74,647	70,000	70,550	79,000	70,000	70,000
2994	Tools	698	3,200	3,200	1,000	1,000	1,000
2998	Chemicals	476,844	600,000	716,309	685,500	650,000	650,000
3121	Travel	1,149	2,900	2,900	2,635	2,635	2,635
3210	Telephone	2,036	2,400	900	840	840	840
3250	Postage	29,386	35,000	35,800	36,000	36,000	36,000
3310	Electricity	210,807	250,000	250,000	250,000	250,000	250,000
3330	Natural Gas	4,158	3,700	7,500	7,600	7,600	7,600
3410	Printing	11,928	13,500	13,500	13,500	13,500	13,500
3421	Copy Machine Cost	3	25	25	25	25	25
3511	Building Maintenance	30,022	14,500	14,500	35,000	35,000	35,000
3521	Office Machine Maintenance	274	1,500	1,500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	571,809	300,000	384,273	478,300	387,000	387,000
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	9,725	10,000	34,725	25,000	25,000	25,000
3992	Water Analysis	11,661	8,000	21,500	22,000	22,000	22,000
4191	Equipment Rent	285	1,500	1,500	2,500	1,200	1,200
4401	Generator Contract	4,851	5,600	5,600	5,600	5,600	5,600

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4511	Multi-Peril Insurance	57,195	60,055	70,586	69,347	69,347	69,347
4521	Auto Liability	1,652	1,735	881	925	925	925
4541	Employee Personal Liability	51	54	51	51	51	51
4911	Subscriptions	199	750	750	1,750	1,750	1,750
4912	Fees & Dues	4,170	4,100	4,600	4,100	4,100	4,100
4990	Equipment Expense	6,173	6,100	6,100	2,550	2,550	2,550
4993	General Overhead	221,961	221,675	221,675	367,944	367,944	367,944
4996	Finance	339,382	367,341	367,341	325,250	325,250	325,250
4998	Engineers	269,905	283,948	283,948	208,440	208,440	208,440
5091	Trac Vac Sludge Removal Project		0	0	1,592,000	0	0
5094	Flood Control Structure		425,000	425,000	390,300	0	0
5202	Technology Capital		0	0	242,000	12,000	12,000
5412	Compact Pick-Up Trucks		0	0	18,000	18,000	18,000
5451	Generator		0	0	0	0	0
5527	Miscellaneous Equipment	7,989	7,900	21,988	13,000	13,000	13,000
5688	SCADA System		0	0	40,000	40,000	40,000
5692	Caustic Feed Pump		0	0	38,000	0	0
5807	Light Fixtures		0	0	25,000	0	0
5868	Sedimentation Enhancement Project		0	0	2,487,000	0	0
5888	Hypo Day Tank		0	0	86,000	86,000	86,000
5891	Disaster Recovery Server		0	0	0	20,000	20,000
7100	Bond Principal	431,723	426,371	426,371	46,385	46,385	46,385
7120	Water Loan Principal	485,967	633,433	633,433	633,061	633,061	633,061
7200	Bond Interest	36,179	18,910	18,910	1,855	1,855	1,855
7220	Water Loan Interest	455,386	179,179	179,179	162,136	162,136	162,136
8265	Annexation Water Payment	0	0	0	0	0	0
9561	Office Supplies	386	350	350	350	350	350
	Fund Total:	4,650,428	4,773,230	5,154,578	9,882,822	4,710,416	4,710,416
	Organization Total:	4,650,428	4,773,230	5,154,578	9,882,822	4,710,416	4,710,416

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 61- 4176

**FUND - UTILITY
DEPARTMENT - WATER PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Sludge Removal System	Replacement of Existing System	5091		1,592,000		0
Flood Control Structure	Replace Existing Structure	5094		390,300		0
Technology Capital	Camera & Card Reader System	5202		12,000		12,000
Technology Capital	Fiber to Public Utility Buildings	5202		230,000		0
Compact Pick-Up Truck	Replace 1993 Ford Ranger	5412		18,000		18,000
Misc. Equipment	Autoclave	5527		13,000		13,000
Scada	Upgrade Scada PLC	5688		40,000		40,000
Caustic Feed Pump	Replacements	5692		38,000		0
Lighting	Exterior Lighting Waste & Sedimentation Basins	5807		25,000		0
Basins Project	Sedimentation Basins Enhancement Project	5868		2,487,000		0
Tank	Hypo #6 Bulk Tank	5888		86,000		86,000
Server	Disaster Recovery Server	5891		20,000		20,000
TOTALS				4,951,300		189,000

PERSONNEL SUMMARY**WATER PLANT**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Plant Superintendent	84	1	1	1
Laboratory Supervisor	80	1	1	1
Chief Treatment Plant Operator	78	1	1	1
Maintenance Mechanic/Operator IV	74	1	1	1
Treatment Plant Operator	74	5	5	5
Operator II	71	1	1	1
Water Treatment Plant Specialist	68	1	1	1
Full-time		11	11	11
Permanent Part-time				



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: PUB. UTILITIES/WATER RECLAMATION FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2013, an average of 8.36 MGD of wastewater was treated. Of this amount, 1.55 MGD was used purchased capacity. There is still 1.53 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
2. Maintain the Water Reclamation Facility and twenty-five wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
3. Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. There are many significant wastewater related budget issues. The most significant projects proposed are: WRF and Collection System SCADA PLC Upgrade, a stream bank stabilization project, and a riding mower.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	830,378	815,257	833,878	861,006	861,006	861,006
1220	Salaries & Wages Overtime	121	1,500	3,700	3,000	3,000	3,000
1272	Holiday Pay	7,991	6,500	6,705	6,500	6,500	6,500
1274	Call Duty Pay	6,507	6,500	6,500	6,500	6,500	6,500
1810	Social Security	63,574	63,476	63,931	67,091	67,091	67,091
1821	NCLGERS-Retirement	57,197	58,664	60,561	62,881	62,005	62,005
1822	401-K Retirement	8,180	0	12,592	21,925	21,926	21,926
1830	Hospital Insurance	145,479	141,132	140,961	141,132	132,240	132,240
1860	Worker's Compensation	1,998	2,393	2,399	2,851	2,851	2,851
1911	Audit	11,275	9,750	11,650	11,250	11,250	11,250
1915	Bank Fees	37,853	41,500	42,000	42,000	42,000	42,000
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	423	250	112	250	250	250
1991	Consultant Fees	16,799	5,000	18,240	10,000	7,300	7,300
2111	Cleaning Supplies	2,516	2,800	4,000	4,000	4,000	4,000
2121	Uniforms	4,013	4,000	4,000	4,000	4,000	4,000
2123	Protective Clothing	1,760	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	1,009	1,500	1,500	1,500	1,500	1,500
2203	Employee Appreciation		288	288	288	288	288
2323	Other Training	852	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	22,984	4,600	15,000	15,000	15,000	15,000
2502	Vehicle Fuel		15,400	28,000	28,000	25,000	25,000
2591	Fuel For Equipment	4,232	4,000	4,000	8,000	8,000	8,000
2601	Office Supplies	2,000	2,500	2,500	2,500	2,500	2,500
2993	Operational Supplies	71,222	110,000	124,592	116,000	110,000	110,000
2994	Tools	804	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	69,748	100,100	123,054	100,000	97,000	97,000
3121	Travel	4,239	5,775	5,775	5,775	5,775	5,775
3210	Telephone	3,238	10,480	6,000	9,080	9,080	9,080
3250	Postage	32,095	35,000	38,000	38,000	38,000	38,000
3310	Electricity	464,874	500,000	498,100	500,000	500,000	500,000
3410	Printing	11,935	13,500	13,500	13,500	13,500	13,500
3421	Copy Machine Cost	0	175	175	175	175	175
3511	Building Maintenance	8,018	11,900	99,294	27,000	27,000	27,000
3521	Office Machine Maintenance	1,143	1,700	1,700	1,700	1,700	1,700
3522	Machine/Equipment Maintenance	328,170	549,000	695,849	547,000	512,000	512,000
3990	Wastewater Analysis	13,020	20,000	24,100	25,000	25,000	25,000
4221	Software License Fees	47,236	72,110	72,110	74,035	74,035	74,035
4391	Equipment Rent	3,153	0	0	4,000	4,000	4,000
4401	Generator Contract	7,521	11,900	11,900	11,900	11,900	11,900
4511	Multi-Peril Insurance	125,642	131,924	139,325	160,841	160,841	160,841
4521	Auto Liability	1,997	2,097	1,065	1,118	1,118	1,118

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
4541	Employee Personal Liability	89	93	89	89	89	89
4911	Subscriptions	150	150	150	150	150	150
4912	Fees & Dues	8,143	8,600	8,600	8,800	8,800	8,800
4920	Arbitrage Rebate Fees	3,150	0	750	0	0	0
4929	Military Support Program	124,150	0	0	0	0	0
4990	Equipment Expense	1,395	0	0	4,500	4,500	4,500
4993	General Overhead	221,961	221,675	221,675	367,943	367,943	367,943
4996	Finance	339,381	367,341	367,341	325,249	325,249	325,249
4998	Engineers	269,904	283,948	283,948	208,441	208,441	208,441
5230	EQ Basin Pump Station Project	0	0	0	0	0	0
5232	Stream Bank Stabilization Project	0	0	0	379,400	2,300	2,300
5401	Administrative Car	16,221	0	0	0	0	0
5431	Riding Lawnmower	0	0	0	17,100	17,100	17,100
5439	Tractor	0	0	0	0	0	0
5527	Miscellaneous Equipment	12,667	6,000	18,069	6,400	6,400	6,400
5579	Electric Golf Carts	0	0	0	17,507	0	0
5688	SCADA System	0	0	0	78,000	78,000	78,000
5873	Water Pump	0	0	0	36,000	0	0
7100	Bond Principal	1,751,230	1,762,819	1,762,819	1,771,042	1,771,042	1,771,042
7110	Wastewater Principal Payment	1,218,609	1,218,609	1,218,609	1,218,610	1,218,610	1,218,610
7200	Bond Interest	710,765	659,079	659,079	504,175	504,175	504,175
7210	Wastewater Interest Payment	186,710	155,592	155,592	124,474	124,474	124,474
9561	Office Supplies	508	700	700	700	700	700
9959	Neuse River Basin Association	13,948	16,700	16,683	16,900	16,900	16,900
	Fund Total:	7,300,177	7,468,027	7,835,160	8,024,328	7,534,254	7,534,254
	Organization Total:	7,300,177	7,468,027	7,835,160	8,024,328	7,534,254	7,534,254

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 61- 4177

**FUND - UTILITY
DEPARTMENT - WASTE TREATMENT PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Stream Bank Project	Stabilized Stream Bank at end of EQ Basin	5232	379,400	2,300
Mower	New Request	5431	17,100	17,100
Misc. Equipment	Wastewater Sampler	5527	6,400	6,400
Golf Carts	Replacements	5579	17,507	0
Scada	Upgrade Scada	5688	78,000	78,000
Water Pump	Portable, Open Canopy, Trailer Mounted Pump	5873	36,000	0
TOTALS			534,407	103,800

PERSONNEL SUMMARY**WATER RECLAMATION FACILITY**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Utilities Director	88	1	1	1
Plant Superintendent	84	1	1	1
Laboratory Supervisor	81	1	1	1
Chief Treatment Plant Operator	78	1	1	1
Senior Plant Maintenance Mechanic	76	1	1	1
Executive Assistant	75	1	1	1
GIS/GPS Analyst	74	1	1	1
Pre-treatment Coordinator	74	1	1	1
Operator III	73	4	4	4
Maintenance Mechanic/Operator II	72	1	1	1
Laboratory Technician	71	2	2	2
Operator I	69	4	4	4
Full-time		19	19	19
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4178 Utility Fund Capital Expense
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1276	Salary Reserve	0	58,893	0	79,883	56,596	56,596
1822	401-K Retirement	0	36,020	0	0	0	0
1833	Health Insurance Coverage		0	0	0	5,000	5,000
1850	Unemployment Compensation		12,500	12,500	0	0	0
1991	Consultant Fees	0	0	0	0	0	0
5157	Software Expense	0	0	0	0	0	0
5909	Utility Improvements	184,053	0	0	0	0	0
5944	Petitioned Sewer Lines		0	0	325,000	0	0
5964	Petitioned Water Lines		0	0	25,000	0	0
5969	Sewer Improvements	121,001	0	0	6,523,000	0	0
5982	Water Improvements	74,964	360,000	0	310,000	0	0
	Fund Total:	380,018	467,413	12,500	7,262,883	61,596	61,596
	Organization Total:	380,018	467,413	12,500	7,262,883	61,596	61,596

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4178

**FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944		75,000		0
Petitioned Sewer Lines	Amherst Road to Terminus	5944		60,000		0
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944		65,000		0
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944		50,000		0
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944		75,000		0
Petitioned Water Lines	Branch St. from Vann St. to Truman St	5964		25,000		0
Sewer Improvements	City Wide Inflow-Infiltration Study	5969		2,500,000		0
Sewer Improvements	Berkeley Blvd Sanitation Sewer Relocation	5969		563,000		0
Sewer Improvements	8" Sanitary Sewer Line from WMD - WalMart	5969		60,000		0
Sewer Improvements	Stoney Creek Sanitary Sewer Outfall Project	5969		3,400,000		0
Water Improvements	Ash Street Water Line Improvements	5982		210,000		0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

Water Improvements	8" Fire Line West Side Center St. Parking Lot	5982	100,000	0
TOTALS			7,183,000	0

*** City Wide Inflow-Infiltration Funded with Sewer Bonds
 *** Berkeley Blvd Sewer Improvements Funded with Sewer Bonds
 *** Upgrade Sewer Line on WMD Funded with Sewer Bonds
 *** Stoney Creek Sanitary Sewer Outfall Project - Possible Grant Funding



FISCAL YEAR 2014-15 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES/ COMPOST FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophillic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compost for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality compost that meets all federal and state regulations.
2. Make a beneficial end product from two waste streams; yard waste and biosolids.
3. Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
4. Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

SIGNIFICANT BUDGET ISSUES:

The Compost Facility is on a 25-acre property which needs a lot of mowing. A replacement riding mower is needed.

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	183,952	174,835	175,977	185,689	185,689	185,689
1220	Salaries & Wages Overtime	0	150	150	150	150	150
1260	Salaries & Wages Part-Time		0	1,835	0	0	0
1810	Social Security	13,971	13,386	13,364	14,217	14,217	14,217
1821	NCLGERS-Retirement	12,412	12,371	12,344	13,325	13,139	13,139
1822	401-K Retirement	1,772	0	2,590	4,646	4,646	4,646
1830	Hospital Insurance	39,531	37,140	36,768	37,140	34,800	34,800
1860	Worker's Compensation	4,459	666	5,116	768	768	768
1932	Medical Exams	184	150	200	200	200	200
1991	Consultant Fees	3,450	2,000	3,000	2,500	2,500	2,500
2111	Cleaning Supplies	997	1,300	1,300	1,300	1,300	1,300
2121	Uniforms	1,224	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	1,015	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	450	450	450	450	450	450
2203	Employee Appreciation		80	86	80	80	80
2323	Other Training	511	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	42,918	13,458	38,000	49,000	47,066	47,066
2502	Vehicle Fuel		36,542	36,542	10,000	10,000	10,000
2591	Fuel For Equipment	30,018	40,000	44,000	43,000	43,000	43,000
2601	Office Supplies	649	850	1,000	1,000	1,000	1,000
2993	Operational Supplies	14,903	18,000	18,000	21,000	18,000	18,000
2994	Tools	701	750	750	2,000	2,000	2,000
2998	Chemicals	1,636	2,500	2,500	2,500	2,500	2,500
3121	Travel	275	315	315	315	315	315
3250	Postage	72	100	100	100	100	100
3310	Electricity	39,436	48,000	48,000	35,000	35,000	35,000
3410	Printing	0	250	250	250	250	250
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	62,628	8,000	25,626	13,400	13,400	13,400
3521	Office Machine Maintenance	0	500	500	500	500	500
3522	Machine/Equipment Maintenance	135,193	100,000	107,051	99,000	94,000	94,000
4391	Equipment Rent	500	0	0	500	500	500
4401	Generator Contract	545	600	600	650	650	650
4403	Compost Analysis	4,324	5,500	6,420	7,500	7,500	7,500
4511	Multi-Peril Insurance	20,803	21,843	23,585	24,764	24,764	24,764
4521	Auto Liability	8,099	8,504	4,318	4,534	4,534	4,534
4541	Employee Personal Liability	23	24	23	23	23	23
4911	Subscriptions	74	175	175	175	175	175
4912	Fees & Dues	3,506	5,660	5,660	5,660	5,660	5,660
4990	Equipment Expense		1,500	1,500	4,500	4,500	4,500
5092	Exhaust Fan		18,000	10,650	0	0	0
5412	Compact Pick-Up Trucks		0	0	18,000	18,000	18,000

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
5431	Riding Lawnmower		0	0	14,000	0	0
5527	Miscellaneous Equipment		0	0	5,000	5,000	5,000
5725	Tub Grinder		621,000	593,664	0	0	0
5825	Storage Building	0	0	0	8,000	0	0
9561	Office Supplies	77	150	150	150	150	150
	Fund Total:	630,308	1,198,274	1,226,084	634,511	600,051	600,051
	Organization Total:	630,308	1,198,274	1,226,084	634,511	600,051	600,051

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2014-2015

CODE: 61- 4179

**FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Compact Pick-Up Truck	Replacement	5412		18,000		18,000
Mower	Replacement	5431		14,000		0
Misc. Equipment	Agitator Electric Motor	5527		5,000		5,000
Storage Building	Steel Storage Unit	5825		8,000		0
TOTALS				45,000		23,000

PERSONNEL SUMMARY**COMPOST**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Composting Plant Superintendent	82	1	1	1
Plant Maintenance Mechanic/Operator	72	1	1	1
Compost Plant Operator	69	3	3	3
Full-time		5	5	5
Permanent Part-time				

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0001 Tax Revenues
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8101	Current Tax Levy	65,368	68,300	68,383	64,690	64,690	64,690
8102	Delinquent Taxes	2,797	1,500	2,463	1,585	1,585	1,585
8103	Current Vehicle Tax	2,515	1,422	3,402	2,600	2,600	2,600
8105	Delinquent Vehicle Tax	371	500	543	300	300	300
8106	Penalties & Interest	810	500	654	500	500	500
	Fund Total:	71,861	72,222	75,445	69,675	69,675	69,675

Report: FZRWKSH
 Date: 06/24/2014

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0005 Capital Returns
 Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8180	Investment Interest	139	100	100	100	100	100
	Fund Total:	139	100	100	100	100	100

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 8350 Downtown District
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
2112	Downtown Clean-Up Program		1,500	1,000	1,500	1,500	1,500
2113	Beautification Program	16,605	8,025	8,000	9,500	9,500	9,500
2993	Operational Supplies	10,623	8,500	8,500	9,700	8,500	8,500
3222	Award Plaques	250	275	275	275	275	275
3410	Printing	539	500	650	500	500	500
3700	Advertising	10,972	13,105	10,000	10,600	10,400	10,400
3999	Tax Listing		1,217	1,400	1,400	1,400	1,400
4988	Business Incentive Grant Program	2,000	19,200	19,200	19,200	19,200	19,200
9956	Facade Grants/Projects	20,451	20,000	20,000	18,500	18,500	18,500
	Fund Total:	61,440	72,322	69,025	71,175	69,775	69,775
	Organization Total:	61,440	72,322	69,025	71,175	69,775	69,775

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0004 Charges For Services
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8243	Occupancy Tax/Civic Center	297,202	275,000	281,234	275,000	275,000	275,000
8244	Occupancy Tax/Travel & Tourism	297,202	275,000	281,233	275,000	275,000	275,000
	Fund Total:	594,404	550,000	562,467	550,000	550,000	550,000

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8203	Investment Interest/Civic Center	1,399	1,000	405	500	500	500
8204	Investment Interest/Travel&Tourism	350	200	96	100	100	100
	Fund Total:	1,749	1,200	501	600	600	600

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0006 Miscellaneous Revenue
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8190	Other Miscellaneous Revenue	1,424	0	16,825	0	0	0
	Fund Total:	1,424	0	16,825	0	0	0

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 0007 Fund Balance Withdrawal
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
8583	Fund Balance Withdrawal	0	346,828	0	0	180,485	180,485
	Fund Total:	0	346,828	0	0	180,485	180,485
	Organization Total:	0	1,052,172	0	0	180,485	180,485

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 9076 Occupancy Tax/Civic Center
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1341	Land/Property Acquisition	3,000	0	0	0	0	0
1991	Consultant Fees	92,782	0	0	0	0	0
5952	Tennis Court Reconstruction		120,000	115,000	0	0	0
7164	Paramount Loan Payment	453,225	439,605	439,605	425,985	425,985	425,985
9979	Waynesborough Park Donation	30,000	30,000	30,000	35,000	30,000	30,000
	Fund Total:	579,007	589,605	584,605	460,985	455,985	455,985
	Organization Total:	579,007	589,605	584,605	460,985	455,985	455,985



FISCAL YEAR 2014-2015 BUDGET

DEPARTMENT/DIVISION: TRAVEL AND TOURISM

DEPARTMENT OVERVIEW:

Travel & Tourism works with area hotels, motels, attractions, and other visitor related organizations to create and implement programs to increase business travel, leisure travel, military-related travel and visiting friends and relatives (VFR) travel in Goldsboro and surrounding area, thus increasing the economic impact of visitors to the community.

GOALS/MAJOR OBJECTIVES:

- 1) Marketing Materials – Internally and externally produced materials such as rack card, fulfillment piece/visitor guide, brochures, restaurant guides and printed pieces.
- 2) Advertising – T&T places ads in a variety of media each year, including various online venues, print media, billboard, radio and television outlets.
- 3) Inquiry Fulfillment – T&T sends visitor information to all qualified inquirers.
- 4) T&T facilitates monthly hotelier meeting.
- 5) Goldsboro Tourism Council – Governing body for the tourism department. Council meets monthly. Tourism staff responsible for coordinating meeting and providing reports.
- 6) Group Tour Assistance – T&T assists group in planning itineraries, visits, hotel group blocks and meeting functions. Provides assistance with lodging, hotel leads, gift bags and area information.
- 7) Calendar of Events, Mobile App and Various Websites – T&T maintains the tourism event calendar, as well as, other statewide and national event calendars.
- 8) SJAFB Tours – T&T coordinates monthly base tours for civilians.
- 9) Recruitment of sporting events, bus tours, conferences and hotel groups.

SIGNIFICANT BUDGET ISSUES:

- 1) Several major events which will require additional marketing.
 - a) Paramount Event Series and Praxis Film Festival
 - b) Multi-Sports Complex
 - c) Sporting Events such as AMA National Event and USTA State Tennis Finals
- 2) Promote new Goldsboro branding
- 3) Refresh and Update T&T Website

Report: FZRWKSH
Date: 06/24/2014

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 15 Budget ID: FY1415

Organization: 9077 Occupancy Tax/Travel & Tourism
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2012-13	Current Year Budget 2013-14	PROJYR Projected 2013-14	TMPREQ Temporary 2014-15	RECOMM Recommended 2014-15	APPRVD Approved 2014-15
1210	Salaries & Wages Regular	84,489	82,744	86,028	88,484	88,484	88,484
1276	Salary Reserve	0	2,103	0	2,755	1,943	1,943
1810	Social Security	6,003	6,330	5,996	6,769	6,769	6,769
1821	NCLGERS-Retirement	5,715	5,850	6,086	6,344	6,256	6,256
1822	401-K Retirement	817	1,241	1,268	2,212	2,213	2,213
1830	Hospital Insurance	15,893	14,856	14,837	14,856	13,920	13,920
1860	Worker's Compensation		0	0	48	48	48
2323	Other Training	757	2,000	2,000	2,000	1,000	1,000
2993	Operational Supplies	9,820	20,200	20,200	23,900	20,200	20,200
3121	Travel	14,942	20,150	20,150	17,050	17,050	17,050
3210	Telephone	935	420	600	780	780	780
3250	Postage	1,975	5,000	5,000	3,000	3,000	3,000
3310	Electricity	0	0	0	0	0	0
3330	Natural Gas	0	0	0	0	0	0
3410	Printing	5,541	15,000	16,000	18,500	14,500	14,500
3421	Copy Machine Cost		0	0	0	2,700	2,700
3532	Maintenance of Enhancement Areas	8,284	10,800	10,800	10,900	10,900	10,900
3700	Advertising	85,891	100,000	100,000	96,455	67,908	67,908
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	5,672	6,120	6,120	6,920	5,420	5,420
4916	Chamber Of Commerce	19,923	15,600	0	15,600	12,000	12,000
	Fund Total:	266,666	308,423	295,094	316,582	275,100	275,100
	Organization Total:	266,666	308,423	295,094	316,582	275,100	275,100

PERSONNEL SUMMARY**TRAVEL & TOURISM**

Title	Salary Range	2012-13 Authorized	2013-14 Authorized	2014-15 Authorized
Travel & Tourism Director	82	1	1	1
Administrative Assistant I	70	1	1	1
Full-time		2	2	2
Permanent Part-time				