



CITY OF GOLDSBORO
BUDGET
FY 2013-14



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June 3, 2013

Honorable Mayor and Council
City of Goldsboro

In accordance with the Local Government Budget and Fiscal Control Act, it is my pleasure to present the adopted annual budget of \$52,411,434 for Fiscal Year 2013-14 for the City of Goldsboro.

During the City Council retreat held in February 2013, City Council identified Greenways, Downtown Development (encouraging private investment), Parks and Recreation and Community Appearance/Cleanup as top priorities. The adopted budget includes funding or initiatives that touch on each of these priorities. **Greenways:** Funding for planning our future greenway system is included in the adopted budget and grants totaling \$900,000 have been awarded to the City and County for construction/extension of the existing multi-use trail along New Hope Road and paving pathways along Stoney Creek. **Downtown Development (encouraging private investment):** Continuation of our Center Street Streetscape project remains the most likely avenue for enticing private investment into our downtown. Design contracts have been awarded for the two blocks between Mulberry and Chestnut and construction, if awarded by City Council, could begin in January 2014. In addition, façade and business incentive grant programs are available to businesses willing to make an investment in downtown. **Parks and Recreation:** Shelters are being constructed or replaced in several parks and WA Foster Center Relocation is in the design phase. In the adopted budget, money is allocated for several park master plans, resurfacing and lighting of the tennis courts at Herman Park Center, sidewalk installations to address some accessibility issues, and additional funding in operations for ongoing maintenance and advertising of activities in our park system. **Community Appearance/Cleanup:** Staff will continue to focus on efforts to maintain and replace items with the public right of way. Additional funding over FY 2012-13 is included for grass mowing, building demolition, and boarding of vacant homes.

Brief highlights of the adopted budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current levy is 5 percent for local hotel and motel occupancy
Solid Waste Fee	No	No fee increase
Utility Rates & Fees	No/Yes	No utility rate increase but \$10.00 water reconnection fee
New Debt Supported by General Fund	No	Loans for W.A. Foster Center – Partial CD/GF Funds and Streetscape Loan in FY 14-15
Elimination of Vacant/Frozen Positions	29	25 positions frozen since FY 2012-13 plus Building Inspector, Environmental Code Inspector, and two sanitation workers
New Positions	3	Police Sergeant, Utility Field Service Technician, and Club House Assistant. A Staffing analysis is underway and should be available this summer.
Number of positions authorized/funded	441	470 positions authorized FY 2012-13. Elimination of 29 positions in FY 2013-14.
Health Insurance Changes	Yes	Employee cost, paid by City, increased by 17.5% from \$526 to \$617 per month Employee dependent coverage costs, paid by employee, increased by 25%
Employee Pay Increases	Yes	Pay Implementation (\$260,004) and \$250 average one-time Merit (\$132,126)
Employee 401(k) Contribution	Yes	5% for sworn law enforcement (no change) 1% for all non-sworn City employees and increase to 2% on January 1, 2014

Included in the adopted budget are summary information, revenue projections, departmental overview, goals and objectives, and line-item expenditure detail for each department.

FISCAL YEAR 2013-14 BUDGET OVERVIEW

The General Fund totals \$35,056,340 while the Utility Fund totals \$16,384,744. The Special Municipal Tax District and Occupancy Tax Funds total \$72,322 and \$898,028 respectively. The resultant total for all funds is \$52,411,434. Overall, these funds have increased \$1,675,905 from FY 2012-13. A comparison of our adopted FY 2012-13 budget to our adopted FY 2013-14 budget is shown below. Following this comparison, I have highlighted tax rate, utility rates and charges, use of fund balance used to balance budget, debt service for General and Utility Funds, positions, employee benefits, revenues, capital outlay and miscellaneous items of significance.

Fund	FY 2012-13	FY 2013-14	Difference	Explanation (if needed)
General	\$33,962,189	\$35,056,340	\$1,094,151	Some of this increase can be attributed to \$485,972 for health insurance and \$100,000 for worker's compensation costs and \$83,500 Unemployment Compensation;\$250,000 for paving costs and \$336,200 signalization payment.
Utility	15,902,551	16,384,744	482,193	Compost equipment funded with fund balance appropriation.
DGDC	72,897	72,322	(575)	
Occupancy	797,892	898,028	100,136	Herman Park Tennis Court Lighting funded with Occupancy Tax
Totals	\$50,735,529	\$52,411,434	\$1,675,905	

Tax Rate

The tax rate was adopted to remain at its current rate of 65 cents per \$100 valuation. At the current valuation for real property and personal property, one cent on the tax rate will generate \$204,022 in revenue.

Utility Rates and Charges

The FY 2013-14 adopted budget does not include any increase to the utility service rates and charges. Currently, the Finance Department cuts off water service weekly to approximately 125 customers for non-payment. A fee of \$10.00 was adopted to reconnect water service on delinquent accounts that are cut off for non-payment. This fee will need to be paid in full prior to re-establishing service and is expected to generate \$90,000 per year.

Use of Fund Balance

The use of fund balance to fill gaps in the budget, especially for reoccurring needs or to supplement the budget due to a loss in revenue is not sustainable over a long period or financially wise. The use of fund balance in this manner could also potentially cause concern for bond specialist as they review the City's financial position. The breakdown for the use of fund balance in the FY 2013-14 budget is as follows:

General Fund	\$ 0
Utility Fund	\$705,344
DGDC Fund	\$ 0
Occupancy Fund	\$346,828

General Fund Debt Service

General Fund debt service amounts total \$2,069,662 in the adopted budget. The debt service payment for the Paramount Theatre is currently paid from the Occupancy Tax Fund, but is anticipated to return to the General Fund in future years. Even with the Paramount Theatre debt in the General Fund, the City will begin to realize a decrease in debt service amounts beginning in FY 2014-15 as the City retires debt for a 5 year capital equipment loan and the 2005 refunding street bonds in FY 15-16. The adopted budget includes new debt service totaling \$76,922 for the purchase of new refuse truck and backhoe.

Utility Fund Debt Service

Utility Fund debt service amounts total \$5,230,630 in the adopted budget. The adopted budget includes new debt service totaling \$147,466 for Phase II Water Plant Upgrade.

POSITIONS

There are 441 authorized/funded positions in the adopted budget, which is 40 positions, or 7.5% less staffing than existed in FY 2009-10. The City eliminated 11 authorized positions in FY 2012-13 and will be eliminating 29 additional authorized positions listed below. As vacancies occur, Department Heads will continue to evaluate the need to fill, eliminate, or restructure the vacated position. A pay and class study that includes a staffing analysis is underway and should be completed during the summer of 2013.

Each year the City experiences savings from attrition as positions become vacant through natural turnover within the organization. Although, we have fully funded all positions within each department, attrition is budgeted by assuming a 2.5 percent vacancy rate which will generate approximately \$650,000 in savings related to salaries and benefits.

Eliminated Positions (29 positions eliminated with over \$1.2M in Salaries and Benefits)

Human Resources	Safety Coordinator	Sanitation	Equipment Operator II
Inspections	Administrative Support Specialist	Fire	Firefighter
Inspections	Building Inspector	Police	Police Officer (6)
Garage	Fleet Parts Specialist	Parks & Recreation	Park Technician II
Building & Traffic	Maintenance Worker	Golf Course	Senior Maintenance Worker (2)
Planning	Planning Technician II	Distribution & Collection	Utility Maintenance Mechanic
Planning	Environ. Code Inspector	Distribution & Collection	Administrative Support Specialist
Streets & Storms	Maintenance Worker (2)	Distribution & Collection	Warehouse Specialist

Streets & Storms
Sanitation
Sanitation

Equipment Operator I
Sanitation Worker (3)
Sanitation Position (2)

New Positions

Police Sergeant

Grade 12

Salary and Benefits: \$68,677

In September 2012, Council authorized and agreed to fund a police sergeant position to develop and coordinate the “Goldsboro Partners Against Crime” program. This position involves local citizens along with the Goldsboro Police Department and Court System to use focused deterrence and community partnerships to reduce violent crime.

Clubhouse Assistant

Grade 8

Salary and Benefits: \$34,845

In November 2012, Council authorized the clubhouse assistant changing from part-time to full-time status. This change has allowed the golf course to offer additional programs and generate additional revenue through golf lessons.

Utility Field Service Technician – Utility Fund

Grade 11

Salary and Benefits: \$40,753

In March 2013, Council agreed to authorize an additional utility field service technician to help respond, analyze and read water meters in an effort to maintain accurate readings for our water customers due to failure of some devices associated with the City’s automatic meter reading (AMR) system.

EMPLOYEE BENEFITS

Employee salary and benefits for FY 2013-14 represent approximately \$26,381,866. The average salary cost is \$42,600 and the cost of benefits for each position is \$14,875. Maintaining competitive salary and benefits is important in retaining and attracting talented employees. The budget includes over \$6,550,000 for employee benefits.

Salary Adjustments

The adopted budget does include \$260,004 to implement recommendations associated with the ongoing pay study and \$132,126 for the one-time average \$250 merit bonus for all full-time employees. The merit bonus would be paid to all full-time employees who meet the designated criteria in December 2013.

Health Insurance

The City of Goldsboro is self-insured and provides a High Deductible Health Plan (HDHP) with a \$1,300/\$2,600 deductible and \$3,000/\$6,000 out of pocket maximum in FY 2013-14. Employees can choose between a Health Savings Account (HSA) or a Health Reimbursement Account (HRA) to help with meeting the plan deductible. The Health Savings Account option includes a \$1,000 annual deposit into an employee's HSA account with no prescription drug co-pay card. The Health Reimbursement Account option includes a \$600 annual credit with a drug co-pay card. Due to increasing costs, the City bid its Third Party Administrator, prescription provider and network provider services. Cigna presented the best proposal and was awarded these services for FY 2013-14.

The health insurance premiums for employees will increase by 17.5% and dependent coverage will increase by 25% effective July 1, 2013. This represents an impact to the General Fund, Utility Fund and Occupancy Tax Fund of \$310,972, \$51,756 and \$2,184 respectively. The new monthly premiums, along with monthly premiums for the current and past fiscal year are as follows:

	<u>Current FY 2012-13</u>	<u>Current Subsidy</u>	<u>New FY 2013-14</u>	<u>New Subsidy</u>
Employee Only	\$526		\$617	
Employee / Children	\$194	\$131	\$243	\$116
Employee / Spouse	\$429	\$198	\$536	\$166
Family	\$653	\$381	\$816	\$331

Retirement Rate Adjustment

The adopted budget includes an increase in the employer contribution to the Local Government Retirement System. For general employees, the rate increased from 6.74% to 7.07%. For Law Enforcement the rate increased from 6.77% to 7.28%. This represents an increase of \$34,767 for the General Fund and \$4,224 for the Utility Fund and an increase in Occupancy Tax Fund of \$144 for a total increase in costs of \$39,135.

401(k) Contribution

The City began providing a 1% 401(k) plan to all non-sworn in FY 2012-13. The upcoming budget includes the employer contribution increasing to 2% effective January 1, 2014. The cost of this contribution is \$175,395 in the General Fund, \$36,021 in the Utility Fund and Occupancy Tax Fund \$1,241, for a total cost of \$212,657, which is an increase of \$66,100 over current year's budget.

The City is required to contribute 5% to a 401(k) for all sworn law enforcement personnel. The cost for this contribution is \$231,564.

Unemployment Insurance

Beginning in FY 2013-14, the City of Goldsboro will be required to maintain a reserve equaling 1% of unemployment insurance taxable wages. The City will start to build its 1% reserve with four quarterly prepayments starting in October 2013. These prepayments will be in addition to the payment of the unemployment claim bill that will be sent in November 2013. The budget includes \$214 per employee, which is \$83,500 for Goldsboro.

REVENUES

Ad Valorem Tax

The anticipated valuation of real and personal property in the city is expected to total \$2,066,056,359. In addition, vehicle property tax values are expected to total \$223,155,538. The collection rate is 97.26% for real property.

North Carolina is changing the way vehicle taxes are billed and collected. Beginning with the September 2013 renewals, the N.C. Department of Motor Vehicles will collect vehicle tax at the same time vehicle owners renew their license tag. This program is called “Tag & Tax Together” and vehicle owners will be paying taxes in advance rather than in arrears. The State will disburse taxes collected to the County and then the County will disburse the appropriate funds to the municipalities. This program will improve vehicle collections from approximately 77 percent to 93 to 97 percent.

The Special Municipal Downtown Service District will generate an anticipated \$72,222 in revenue.

Occupancy Tax

Occupancy Tax revenues are anticipated to total \$898,028 in FY 2013-14. This amount includes occupancy tax collections of \$550,000, investment earnings of \$1,200, and fund balance withdrawal of \$346,828.

State Collected Revenues

The estimates that are presented here are based on both state and national economic forecasts. These estimates assume that the General Assembly will make no changes in 2013 to the formulae that govern municipal shares of State-collected revenues.

Sales Tax	\$6,900,000	Increase – 9.5%
Utility Franchise Tax	\$2,476,400	Increase – 3.8%
Powell Bill	\$ 981,327	Increase – 1.6%

These revenues total \$10,357,727

CAPITAL OUTLAY/VEHICLES

The departments' capital needs continue to grow as purchases have been delayed or significantly reduced for a number of years. A summary of the requests are listed below:

General Fund

Capital Outlay Requested	\$5,071,769	Capital Outlay Adopted	\$ 645,050
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Vehicles Requested	\$1,782,405	Vehicles Adopted	\$ 272,245
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Utility Fund

Capital Outlay Requested	\$6,432,495	Capital Outlay Adopted	\$ 914,845
			<u>\$ 3,598,400</u> (Sewer Bonds)
			\$ 4,513,245

Vehicles Requested	\$ 903,900	Vehicles Adopted	\$ 713,400
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MISCELLANEOUS

Special Expense

The budget includes funding for agencies as follows:

General Fund

Chamber of Commerce	\$ 15,000
Wayne County Development Alliance	\$ 75,000 (3rd year of 5-year agreement)
Goldsboro/Wayne Transportation Authority	\$200,740
Wayne County Museum	\$ 12,000

Annexation – Volunteer Fire Departments	\$ 40,000
Communities in Schools	\$ 15,000
WATCH	\$ 20,000
Arts Council	\$ 25,000
Project Uplift	\$ 5,000

Occupancy Tax Fund

Waynesborough Park	\$ 30,000
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Community Development Fund

Boys & Girls Club	\$ 18,837
Project Uplift	\$ 5,000

Golf Course

The golf course greens were replaced and the course was closed for two months in the early part of FY 2012-13. With the course being open a full 12 months, an increase of \$189,200 is expected in the revenues for FY 2013-14. There were several operational and staffing decisions that contributed to this increase. The City transferred the operations of the pro-shop back to the City and started teaching golf lessons with full-time staff.

Street Resurfacing

Street resurfacing of City maintained streets remains a high priority for the City. Over \$407,000 in street bond money is being used for the resurfacing of some of the City's streets during FY 2012-13. An additional \$250,000 is included in the adopted budget for additional streets.

BUDGET SUMMARY

Revenues and Appropriations

The total budget adopted for Fiscal Year 2013-14 amounts to \$52,411,434 and is balanced as required by the laws of North Carolina. This total represents an increase of \$1,675,905 from Fiscal Year 2012-13. The adopted budget and the amount of increase do not reflect Community Development funding or existing Capital Project Ordinances. The upcoming year's budget is summarized in the following chart:

	Estimated Revenues	Adopted Appropriations	Fund Balance
General Fund	\$ 35,056,340	\$ 35,056,340	\$ 0
Utility Fund	15,679,400	16,384,744	705,344
Downtown District Fund	72,322	72,322	0
Occupancy Tax Fund	<u>551,200</u>	<u>898,028</u>	<u>346,828</u>
Subtotal	\$ 51,359,262	\$ 52,411,434	\$1,052,172
Plus Appropriation of 2013-14 Fund Balance	\$ 1,052,172		
TOTAL BUDGET	\$ 52,411,434	\$ 52,411,434	

Fund Balance

The adopted budget appropriated \$1,052,172 of fund balance to support the activities of the Utility and Occupancy Tax Funds. The adopted budget does not include the use of fund balance from the General and Municipal Tax District Fund. We are projecting that the General Fund's fund balance will decrease. Although the City has seen a decrease in expenditures and an increase in revenues at the end of FY 2012-13, there are some outstanding health insurance and worker's compensation claims that will consume any available funding. We will continue to monitor and evaluate the calculation of the unassigned fund balance for all funds.

CONCLUSION

In closing, I would like to take this opportunity to thank all of the city employees who worked tirelessly helping to prepare recommendations for a program of work designed to meet citizen expectations. The FY 2013-14 budget represents an increase of \$1,675,905. Although revenue projections are conservative, it should also be noted that there will likely be differences between forecasted and actual results since events and circumstances frequently do not occur as expected. At times, these differences can be material. Thank you for the opportunity to submit the adopted budget for Fiscal Year 2013-14.

Respectfully submitted,



Scott A. Steveris
City Manager

ORDINANCE NO. 2013 - 32

BUDGET ORDINANCE FOR THE 2013-14 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2013, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

General Fund	<u>\$.65</u>
Total Rate per \$100 Valuation of Taxable Property	\$.65

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,066,056,359 and an estimated rate of collection of ninety-seven and twenty-six hundredths percent (97.26%).

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2013, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2013, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 5. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014.

GENERAL FUND

Tax Revenues	\$15,343,175
Licenses and Permits	712,300
Revenue from Other Agencies	13,685,655
Charges for Services	4,512,810
Capital Investment Returns	24,400
Miscellaneous Revenues	<u>778,000</u>
Estimated Revenues	\$35,056,340
Fund Balance Withdrawal	<u>\$ -0-</u>
Total Revenues	\$35,056,340

COMMUNITY DEVELOPMENT FUND

Revenue from Other Agencies	\$ 456,902
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UTILITY FUND

Charges for Services	\$15,510,800
Capital Investment Returns	18,600
Miscellaneous Revenues	<u>150,000</u>
Estimated Revenues	\$15,679,400
Fund Balance Withdrawal	<u>705,344</u>
Total Revenues	\$16,384,744

DOWNTOWN SPECIAL TAX DISTRICT

Tax Revenues	\$ 72,222
Investment Interest	<u>100</u>
Estimated Revenues	\$ 72,322
Fund Balance Withdrawal	<u>-0-</u>
Total Revenues	\$ 72,322

OCCUPANCY TAX FUND

Charges for Services	\$ 550,000
Capital Investment Returns	<u>1,200</u>
Estimated Revenues`	\$ 551,200
Fund Balance Withdrawal	<u>346,828</u>
Total Revenues	\$ 898,028

Section 6. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014 according to the following schedule:

GENERAL FUND

General Government	\$ 4,688,656
Public Works Department	6,199,506
Finance Department	1,245,151
Planning Department	1,600,624
Public Utilities	1,529,056
Fire Department	5,428,095
Police Department	8,284,162
Recreation and Parks	2,250,490
Golf Course	878,871
Special Expense Fees	<u>2,951,729</u>
Total General Fund	\$35,056,340

COMMUNITY DEVELOPMENT FUND

Community Development Projects	\$ 456,902
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UTILITY FUND

Operation and Maintenance	\$16,384,744
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DOWNTOWN TAX DISTRICT

Operating Expense	\$ 72,322
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OCCUPANCY TAX FUND

Travel and Tourism Promotion	\$ 898,028
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Section 7. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

F. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

Section 8. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2013-14 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 9. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2013, as adopted by the City Council on this 3rd day of June, 2013.

Approved as to Form Only:

Reviewed By:



City Attorney



City Manager

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0001 Tax Revenues
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8101	Current Tax Levy	13,343,417	13,076,024	12,885,139	13,261,000	13,261,000	13,261,000
8102	Delinquent Taxes	297,122	280,000	337,687	290,000	290,000	290,000
8103	Current Vehicle Tax	943,395	943,908	1,057,805	1,348,975	1,406,975	1,406,975
8105	Delinquent Vehicle Tax	278,449	250,000	203,172	225,000	225,000	225,000
8106	Penalties & Interest	95,312	90,000	95,840	94,000	94,000	94,000
8107	Vehicle Tax/Leases/Rentals	48,948	35,000	45,243	42,000	42,000	42,000
8383	Solid Wate Disposal Tax	25,265	26,000	24,254	24,200	24,200	24,200
Fund Total:		15,031,908	14,700,932	14,649,140	15,285,175	15,343,175	15,343,175
Organization Total:		15,031,908	14,700,932	14,649,140	15,285,175	15,343,175	15,343,175

Report: FZRWKSH
 Date: 06/11/2013

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0002 Licenses & Permits
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8110	Privilege Licenses	435,399	370,000	376,239	305,000	305,000	305,000
8111	Penalties on Licenses	3,346	2,300	31	3,000	3,000	3,000
8113	Building Inspections & Permits	115,243	90,000	139,243	125,000	125,000	125,000
8114	Plumbing, Gas & Electrical Insp	110,861	110,000	125,679	120,000	120,000	120,000
8115	Peddlers Permits	945	1,000	895	800	800	800
8116	Sign Permits	10,733	9,200	9,838	10,000	10,000	10,000
8117	Mechanical Permits	60,136	62,500	64,018	62,000	62,000	62,000
8119	Plan Review Fee	32,054	28,000	29,557	30,000	30,000	30,000
8121	Technology Surcharge	49,920	52,000	51,905	52,000	52,000	52,000
8239	Fire Inspections Permits	4,379	3,500	4,644	4,500	4,500	4,500
	Fund Total:	823,016	728,500	802,049	712,300	712,300	712,300
	Organization Total:	823,016	728,500	802,049	712,300	712,300	712,300

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0003 Revenue Other Agencies
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8130	Local Option Tax	6,278,215	6,250,449	6,488,846	6,700,000	6,900,000	6,900,000
8131	ABC Revenue	150,317	135,600	352,000	150,000	150,000	150,000
8132	Beer & Wine Taxes	158,097	174,400	163,000	166,000	166,000	166,000
8134	Utility Franchise Tax	2,279,733	2,381,000	2,387,639	2,426,400	2,476,400	2,476,400
8135	Powell Bill	995,880	964,710	1,003,458	981,327	981,327	981,327
8147	D.E.A. Funds	117,466	0	0	0	0	0
8149	NC Controlled Substance Tax	24,943	0	0	0	0	0
8150	Payment in Lieu of Taxes	100,199	85,000	109,813	90,000	90,000	90,000
8161	From Utility Fund	1,202,494	1,662,493	1,662,493	1,749,945	1,745,928	1,745,928
8169	Local Law Enforcement Block Grant	61,395	0	0	0	0	0
8173	Transportation Planning Grant	81,680	391,072	273,615	653,432	480,000	480,000
8200	Eastern Carolina Housing Grant	31,812	31,000	31,749	31,000	31,000	31,000
8208	GWTA Garage Reimbursement	416,987	400,000	425,755	400,000	420,000	420,000
8213	Community Development Reimburse	0	0	0	0	0	0
8246	Military Support Grant	0	0	0	0	0	0
8263	Homeland Security Grant Prog	0	0	0	0	0	0
8287	Wayne Co Sch Reimb Resource Officer	30,000	30,000	30,000	30,000	30,000	30,000
8296	Stoney Creek Park Reimb.	0	0	0	0	0	0
8370	NCDOT Reimb. Signals	0	120,000	157,401	160,000	160,000	160,000
8580	Cherry Hospital-Fire Reimbursement	53,686	53,600	55,316	55,000	55,000	55,000
8912	Main Street Solutions Grant Reimb	0	0	0	0	0	0
Fund Total:		11,982,904	12,679,324	13,141,085	13,593,104	13,685,655	13,685,655
Organization Total:		11,982,904	12,679,324	13,141,085	13,593,104	13,685,655	13,685,655

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0004 Charges For Services
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8147	D.E.A. Funds		0	0	0	0	0
8156	Special Test Permits	11,845	12,500	12,632	12,500	12,500	12,500
8158	False Alarms	1,200	850	975	950	950	950
8174	General Fund-Miscellaneous Recv	119,570	160,000	77,865	75,000	75,000	75,000
8175	Cable TV	301,377	312,000	270,038	267,100	267,100	267,100
8177	Tennis Instructions	4,819	3,000	2,290	2,300	2,300	2,300
8179	W A Foster Center	3,360	1,850	3,985	3,700	3,700	3,700
8183	Insufficient Check Penalty	120	60	120	60	60	60
8240	Fire Recovery Fees		0	0	0	0	0
8245	Stormwater Management Fee	13,519	12,500	14,594	14,500	14,500	14,500
8271	Refuse Service	3,224,640	3,282,854	3,254,323	3,250,000	3,250,000	3,250,000
8272	Cemetery Services	70,279	45,000	66,444	40,000	40,000	40,000
8274	Trash Penalties	1,385	1,600	790	600	600	600
8276	Herman Park	21,067	18,500	22,358	22,000	22,000	22,000
8281	Softball Field Rentals	375	300	330	300	300	300
8365	Basketball Entry Fee	4,271	3,800	270	300	300	300
8368	Sale Of Recyclable Materials	22,190	100,000	36,622	40,000	40,000	40,000
8372	Softball Fees	8,112	6,500	8,400	8,400	8,400	8,400
8374	Basketball Fees	385	500	75	0	0	0
8379	Paramount Theater	118,544	120,000	121,238	120,000	120,000	120,000
8588	Swimming Instruction		0	0	0	0	0
8589	Picnic Shelter Rental	6,585	6,200	5,185	5,100	5,100	5,100
8590	Day Camp	8,405	12,000	10,592	10,000	10,000	10,000
8595	Vending Machines Income	48	0	0	0	0	0
8596	Herman Park House Rental	1,535	1,100	1,255	1,200	1,200	1,200
8701	N.C. Governor's Hwy Safety Project		0	0	0	0	0
8702	Governor's Crime Commission		0	0	0	0	0
8952	Golf Course Cart Fees	241,818	189,200	204,775	240,000	240,000	240,000
8954	Golf Course Pro Shop Grill Rental	4,050	0	3,300	1,800	1,800	1,800
8955	Golf Course Concessions		3,600	25,924	26,000	88,000	88,000
8956	Golf Course Green Fees	137,498	114,000	117,262	118,000	140,000	140,000
8957	Golf Course Membership Dues	123,989	125,000	127,372	125,000	125,000	125,000
8958	Driving Range Fees	15,762	12,100	16,662	16,000	16,000	16,000
8959	Pro Shop Sales	25,678	0	18,682	20,000	20,000	20,000
8960	Golf Lessons		0	940	2,000	8,000	8,000
8974	Escrow Proceeds	555,319	0	0	0	0	0
	Fund Total:	5,047,745	4,545,014	4,425,298	4,422,810	4,512,810	4,512,810
	Organization Total:	5,047,745	4,545,014	4,425,298	4,422,810	4,512,810	4,512,810

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0005 Capital Returns
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8180	Investment Interest	5,847	6,500	7,434	7,500	7,500	7,500
8181	Cemetery Lot Sales	10,115	14,100	13,886	5,000	5,000	5,000
8184	Sale of Property	473	250	550	400	400	400
8196	Interest Cemetery Lots	0	0	17	0	0	0
8206	Proceeds from Capital Lease		245,500	0	0	0	0
8241	Storm Drainage Assessment	0	0	0	0	0	0
8242	Storm Drainage Assessment Interest	0	0	0	0	0	0
8282	Street Assessment Interest	3,454	1,500	1,189	500	500	500
8381	Street Paving Assessments	4,179	2,800	1,214	1,000	1,000	1,000
8581	Equipment Sales	26,451	25,000	25,656	5,000	10,000	10,000
	Fund Total:	50,519	295,650	49,946	19,400	24,400	24,400
	Organization Total:	50,519	295,650	49,946	19,400	24,400	24,400

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0006 Miscellaneous Revenue
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8122	Salaries/Payroll Attrition		791,900	791,900	0	650,000	650,000
8190	Other Miscellaneous Revenue	138,344	125,000	209,647	100,000	100,000	100,000
8191	Red Cross Recovery		0	0	0	0	0
8192	Officers Fees	27,377	28,000	28,660	28,000	28,000	28,000
8195	Interest Cemetery Services		0	0	0	0	0
8293	Parking Tickets	43	0	0	0	0	0
	Fund Total:	165,764	944,900	1,030,207	128,000	778,000	778,000
	Organization Total:	165,764	944,900	1,030,207	128,000	778,000	778,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0007 Fund Balance Withdrawal
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8583	Fund Balance Withdrawal		67,869	0	0	0	0
	Fund Total:	0	67,869	0	0	0	0
	Organization Total:	0	67,869	0	0	0	0



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: MAYOR AND CITY COUNCIL (1011)

DEPARTMENT OVERVIEW:

The City Council consists of a seven member governing board which includes the Mayor, elected by voters who reside in the City of Goldsboro, and six council members which are elected by voters in the districts within the city limits. These elected officials provide leadership to the City of Goldsboro by adopting ordinances and resolutions, establishing policies, programs and procedures and raising sufficient revenue necessary for governing the City of Goldsboro. These members are elected to a four year non-staggered term.

GOALS/MAJOR OBJECTIVES:

- * Provide responsive quality services to citizens in a cost-effective manner
- * Maintain and improve the quality of life for residents with proactive planning techniques for the development and maintenance of the infrastructure
- * Ensure a strong financial position for the city by adequately managing financial resources

SIGNIFICANT BUDGET ISSUES:

- * Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities and Military Affairs Committee)
- * Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
 Date: 06/11/2013

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1011 Mayor & Council
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1211	Honorarium	65,399	67,991	68,194	65,475	65,475	65,475
1700	Board Member Expenses	19,800	20,563	20,596	19,800	19,800	19,800
1810	Social Security	6,517	6,775	6,792	6,524	6,524	6,524
1922	Title Search & Legal Fees	387,563	182,000	186,000	175,000	175,000	175,000
1991	Consultant Fees	43,200	11,000	11,000	24,000	24,000	24,000
2201	Comm/Empl Awards & Functions	4,467	5,000	4,500	5,000	5,000	5,000
2202	Luncheon/Dinner Meetings	4,672	4,500	4,500	4,500	4,500	4,500
2601	Office Supplies	139	500	300	500	500	500
2993	Operational Supplies	4,517	10,000	6,000	10,000	7,000	7,000
3121	Travel	3,586	6,500	3,000	7,500	6,500	6,500
3210	Telephone	1,374	720	600	624	624	624
3250	Postage	117	200	100	100	100	100
3310	Electricity	340	700	300	400	400	400
3421	Copy Machine Cost	0	100	50	100	100	100
3702	Communications and Marketing	0	0	0	0	0	0
3997	City Election	0	0	0	0	0	0
4911	Subscriptions	0	100	50	100	100	100
4912	Fees & Dues	6,825	7,100	7,100	7,400	7,400	7,400
9561	Office Supplies	0	200	100	200	200	200
Fund Total:		548,516	323,949	319,182	327,223	323,223	323,223
Organization Total:		548,516	323,949	319,182	327,223	323,223	323,223

Mayor and Council

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Mayor	
6	Council Members	

7 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	7	7



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: CITY MANAGER'S OFFICE (1012)

DEPARTMENT OVERVIEW:

The Office of the City Manager oversees the day to day operations of city government through the management of fifteen departments and division heads, develops a balanced budget for consideration by the City Council, recommends plans for the continued organized growth and development of the City and is committed to developing citizen awareness by providing timely relevant information through various media outlets including the local government channel WGTV. This department also includes the City Clerk which has the responsibility of maintaining the permanent records of the City. Finally, this department's budget also includes the costs associated with the maintenance and upkeep of the renovated Historic City Hall and the City Hall Annex.

GOALS/MAJOR OBJECTIVES:

Implement policies and directives approved by the City Council

- * Exercise proper management over all City departments and promote leadership development throughout the organization
- * Manage the development of the City's annual operating budget, monitor and make necessary adjustments throughout the year
- * Coordinate the development and utilization of public information outlets to maximize information sharing with the citizens
- * Maintain permanent records and respond to public records requests in a timely manner with accurate information

SIGNIFICANT BUDGET ISSUES:

- Proactively work with legislators on the federal and state level to advocate for policy changes in the best interest of the long term viability of the City of Goldsboro (North Carolina League of Municipalities and the Military Affairs Committee)
- Develop a plan of work for the City that balances the need for adequate fiscal and staffing resources to maintain prompt reliable service to the citizens of the City of Goldsboro.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1012 City Manager
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	361,483	428,867	423,578	410,914	410,914	410,914
1260	Salaries & Wages Part-Time		0	0	0	0	0
1276	Salary Reserve	0	394,378	0	501,544	341,134	331,134
1810	Social Security	26,078	40,459	32,404	31,435	31,435	31,435
1821	NCLGERS-Retirement	23,607	34,941	28,549	28,339	28,339	28,339
1822	401-K Retirement		121,142	121,142	235,669	175,395	175,395
1830	Hospital Insurance	22,800	31,680	32,000	31,680	37,140	37,140
1833	Health Insurance Coverage		0	0	0	175,000	175,000
1850	Unemployment Compensation		2,200	2,142	0	0	0
1860	Worker's Compensation	454	542	444	532	532	532
1932	Medical Exams	168	200	28	0	0	0
1991	Consultant Fees	19,250	90,000	80,000	60,000	60,000	60,000
2203	Employee Appreciation		0	0	80	80	80
2323	Other Training	27	0	0	0	0	0
2601	Office Supplies	57	1,000	500	1,000	1,000	1,000
2993	Operational Supplies	24,562	5,000	11,000	14,530	11,000	11,000
3121	Travel	12,205	12,000	12,000	19,000	13,000	13,000
3210	Telephone	3,495	4,020	4,300	4,520	4,520	4,520
3250	Postage	354	400	600	700	700	700
3421	Copy Machine Cost	66	1,400	500	1,400	1,400	1,400
3511	Building Maintenance	21,696	11,000	19,000	11,000	11,000	11,000
3521	Office Machine Maintenance	1,380	1,500	500	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	0	100	0	100	100	100
3700	Advertising		0	0	6,000	6,000	6,000
3702	Communications and Marketing	19,508	30,000	20,000	20,000	20,000	20,000
3911	Public Notices	25,220	32,000	32,000	32,000	32,000	32,000
3914	Contract Services	39,112	41,200	41,000	42,000	42,000	42,000
3950	Education Reimbursement	0	550	550	550	550	550
3998	Codify Ordinances	2,605	3,000	2,500	3,000	3,000	3,000
4541	Employee Personal Liability	19	20	23	24	24	24
4911	Subscriptions	262	200	200	300	300	300
4912	Fees & Dues	3,979	4,987	5,200	5,735	5,735	5,735
4990	Equipment Expense	17,745	0	0	0	0	0
9561	Office Supplies	221	500	200	250	250	250
Fund Total:		626,353	1,293,286	870,360	1,463,802	1,414,048	1,404,048
Organization Total:		626,353	1,293,286	870,360	1,463,802	1,414,048	1,404,048

City Manager

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	City Manager	
1	Assistant City Manager	34
1	City Clerk	21
1	Public Information Officer	20
1	Deputy City Clerk	15

5 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	5	5



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES

DEPARTMENT OVERVIEW:

Human Resources Management is responsible for all areas of personnel/human resources administration. Responsibilities include ensuring compliance with federal and state personnel laws and regulations, and assisting with attracting and maintaining qualified and motivated employees. Specific functions include: recruitment, retention and selection; employee enrollment and orientation; fringe benefit administration and employee education; training; administration of the Human Patterns Evaluation System; personnel policy administration, development and interpretation; employee relations, which includes the handling of complaints and inquiries; researching and recommending programs, policies and benefits to ensure that the City remains competitive in our market and a progressive and rewarding organization in which to work.

GOALS/MAJOR OBJECTIVES:

- A. Develop and maintain appropriate personnel policies and procedures that provide flexibility in the management of personnel while maintaining compliance with current employment law and practice so as to effectively protect the City;
- B. Develop and deliver effective training programs to all employees so as to constantly improve customer service delivery, efficiency of operations and overall effectiveness and professionalism of the organization.
- C. Focus on development of succession planning and ways to develop creative customer service initiatives.
- D. Continue with employment law/compliance/policy updates and training for staff.
- E. Continue to assist in seeking quality and cost-effective solutions and resources to address the rising costs of providing comprehensive health insurance and other benefits to employees. Ensure the quality, reliability and affordability of our benefit plans.
- F. Elevate and maintain morale by improving communications with employees and fostering an information rich environment.

SIGNIFICANT BUDGET ISSUES:

- This budget does not include any significant requests or changes.
- Although Human Resources Information System (HRIS) software was identified in the CIP, this is not as high on the priority list as pay/class study last fiscal year; fully integrated software system will allow on-line application submissions, applicant tracking, etc.
- Also a pool car was identified in CIP; currently two vehicles are available for out of town travel but only one is reliable for out of town travel; also the safety vehicle is a 1996 Oldsmobile with extensive mileage.



FISCAL YEAR 2012-2013 BUDGET

DEPARTMENT/DIVISION: HUMAN RESOURCES (SAFETY PROGRAM)

DEPARTMENT OVERVIEW:

The Safety and Compliance Program reflects the City's commitment to employee safety and its efforts to comply with the regulations of the federal and state Occupational Safety and Health Administration. The Program also includes training, which is necessary to maintain proper safety procedures among our employees.

The Safety and Compliance Program will also strive to reduce the City's insurance liability through effective risk management of City activities, resources and property.

GOALS/MAJOR OBJECTIVES:

- A. Continue efforts to comply with all other applicable safety regulations which have been or will be enacted by the state and federal Occupational Safety and Health Administration.
- B. Continue an effective training program to keep employees informed about property safety procedures.
- C. Expand safety training options through use of online training modules.
- D. Continue to search for ways to reduce workplace accidents, thereby boosting employee morale, lowering workers' compensation costs and minimizing property damage.
- E. Continue training program to do periodic sessions on various safety related topics.

SIGNIFICANT BUDGET ISSUES:

*The position of Safety Coordinator has been vacant since January 2012. Since that time, the duties and responsibilities for this position have been handled by the Sr HR Analyst. The position was frozen for the 2012-2013 fiscal year. The position of Safety Coordinator is one that requires a full-time person to handle the routine and non-routine tasks associated with ensuring a hazard-free and safety work zone. Although the Senior HR Analyst has managed to function effectively in this role with my support, several items cannot be fulfilled due to the demands of her primary role and technical knowledge of safety. This includes but is not limited to performing work site inspections, annual crane hoist report from knowledgeable safety person, confined space inspections, conducting annual fire extinguisher training, following up with outside consultants who perform OSHA inspections and other spontaneous activity that may occur without warning. Request position be unfrozen and filled.

*The position of Senior HR Analyst could be restructured or updated to include on-going training for new supervisors, continuous leadership training for department heads, supervisors and up-and-coming employees, etc. Currently, this position has enough of a work load but without the Safety Coordinator functions that would free of some time to take on "training" role for department.



DEPARTMENT/DIVISION: HUMAN RESOURCES (OCCUPATIONAL HEALTH NURSE)

DEPARTMENT OVERVIEW:

The Occupational Health Nurse provides the City with continued care offering health maintenance programs throughout the year. The Nurse also is responsible for the City's Worker's Compensation program. She provides observation and assessment of the worker and the work environment of City employees. The Nurse is responsible for interpretation and evaluation of the worker's medical and occupational history; interpretation of medical diagnosis to workers; appraisal of the work environment for potential exposures; management of occupational and non-occupational illness and injury; documentation of the injury or illness. Provides maintenance of individual medical records; provide and maintain American Red Cross CPR/AED and First Aid training; assist with New Hire Orientation to include establishing a rapport with new employees, provide information regarding Workmen's Compensation, Bloodborne Pathogens and Health Beat Wellness Program.

GOALS/MAJOR OBJECTIVES:

- A. Continue monitoring and assistance of the Diabetes Management Program; enrolling employees in the program; educating and responding to inquiries.
- B. Provide monthly wellness programs to ensure employees are receiving adequate medical information; provide lunch and learn with guest speakers.
- C. Assess injured employees and provide first aid, as needed; refer injured employees in need of medical care to the appropriate medical provider.
- D. Clear documentation of Worker's compensation cases on First Report electronic program.
- E. Consistently provide one-on-one confidential counseling for all City employees.

SIGNIFICANT BUDGET ISSUES:

This budget funds the Health Maintenance Program and the Occupational Health Nurses' salary. Services include the items listed below:

- Provide nursing services for employees such as blood pressure checks, allergy, hepatitis and flu injection, hemoglobin and blood sugar checks, as well as over the counter medication and bandage changes;
- Provide educational literature and other health related materials including tapes and videos for employee's professional development;
- January 2014 nursing service hourly rate increases from \$38 to \$40 per hour.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1016 Human Resources Management
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	298,562	281,442	286,124	321,373	281,026	281,026
1260	Salaries & Wages Part-Time		0	0	0	0	0
1810	Social Security	22,142	21,531	21,888	24,585	21,498	21,498
1821	NCLGERS-Retirement	20,827	18,970	19,285	22,721	19,869	19,869
1822	401-K Retirement		0	2,861	0	0	0
1830	Hospital Insurance	34,245	44,352	44,352	44,352	44,568	44,568
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,361	678	556	666	666	666
1932	Medical Exams	54	150	150	150	150	150
1991	Consultant Fees	2,435	45,200	45,200	10,000	10,000	10,000
2111	Cleaning Supplies	9,003	10,000	10,000	10,000	10,000	10,000
2121	Uniforms	0	200	200	200	200	200
2124	Shoes-Steel Toe	60	234	234	240	240	240
2203	Employee Appreciation		0	0	200	200	200
2323	Other Training	1,417	750	900	1,000	1,000	1,000
2325	Employee Training	175	750	250	750	750	750
2392	Health Maintenance Program	75,901	75,000	75,000	80,000	80,000	80,000
2393	Employee Assistance Program	5,301	6,000	6,000	6,000	6,000	6,000
2501	Vehicle Operation/Maintenance	1,449	2,500	2,000	405	405	405
2502	Vehicle Fuel		0	0	1,595	1,595	1,595
2601	Office Supplies	1,717	2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	2,743	3,000	2,921	3,000	3,000	3,000
3121	Travel	851	1,500	750	1,500	1,500	1,500
3210	Telephone	475	480	480	420	420	420
3250	Postage	443	400	500	500	500	500
3410	Printing	701	1,500	750	1,000	1,000	1,000
3421	Copy Machine Cost	772	1,000	1,000	1,000	1,000	1,000
3423	Employee Appreciation Day/Health	5,782	6,000	4,248	5,000	5,000	5,000
3511	Building Maintenance	384	4,000	2,000	4,000	4,000	4,000
3701	Employment Advertisements	2,212	2,000	4,252	3,000	3,000	3,000
4521	Auto Liability	721	757	828	869	869	869
4541	Employee Personal Liability	24	25	33	35	35	35
4911	Subscriptions	468	500	250	400	400	400
4912	Fees & Dues	554	750	500	500	500	500
5401	Administrative Car		0	0	20,000	0	0
9561	Office Supplies	168	250	250	250	250	250
Fund Total:		490,947	531,919	535,762	567,711	501,641	501,641
Organization Total:		490,947	531,919	535,762	567,711	501,641	501,641

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11-1016

**FUND - GENERAL
DEPARTMENT - HUMAN RESOURCES**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Admin. Car	Replacement of 1996 Oldsmobile Ciera	5401	1 20,000	0
TOTALS			20,000	0

Human Resources

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Director of Human Resources	30	
1	Senior Human Resources Analyst	23	
1	Human Resources Representative	19	
	Safety & Training Coordinator	18	(Position Eliminated)
1	Senior Admin. Support Specialist	13	
2	Custodian	6	
6	Authorized		

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	7	6



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: COMMUNITY AFFAIRS

DEPARTMENT OVERVIEW:

The Community Affairs Department investigates complaints in housing, employment, education, recreation and any public accommodations. It also operates several programs for the city: Hal K. Plonk Disability Walk, Mayor's Disability Luncheon, Diversity Day, Inclusive Cities, the Martin Luther King, Jr. Holiday Breakfast, Human Relations Poster/Essay Contest, Human Relations Inter-faith Breakfast, Human Relations Awards Banquet, Fair Housing Workshops, Mayor's Youth Council, Carver Heights Partners in Education (tutorial assistance), OneHarvest Food, and Water Bill Assistance.

There are three advisory committees under the department: Community Affairs Commission, Mayor's Committee for Persons with Disabilities, and the Martin Luther King, Jr. Holiday Committee.

GOALS/MAJOR OBJECTIVES:

- Prevent discrimination
- Assist in settling personal disputes and group conflicts
- Ensure fair housing practices are followed and that public accommodations are accessible.
- Provide facilitations of community dialogues in the area of diversity and conflict resolution
- Provide channels of communication among the various racial, religious and ethnic groups in the City of Goldsboro

SIGNIFICANT BUDGET ISSUES:

- Scott Williams, Information Technology Director is investigating ways to alleviate the high cost of ink cartridges with the possibility of a new service agreement or the purchase/lease of a new printer/copier.

Report: FZRWKSH
 Date: 06/11/2013

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1017 Community Affairs
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	121,787	155,481	157,564	151,967	151,967	151,967
1260	Salaries & Wages Part-Time	18,624	0	0	0	0	0
1810	Social Security	9,189	12,085	12,054	11,809	11,809	11,809
1821	NCLGERS-Retirement	8,409	10,479	10,620	10,744	10,744	10,744
1822	401-K Retirement		0	1,576	0	0	0
1830	Hospital Insurance	17,101	19,008	19,008	19,008	22,284	22,284
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	481	407	334	400	400	400
1932	Medical Exams	113	0	0	0	0	0
2201	Comm/Empl Awards & Functions	1,136	1,500	1,552	1,500	1,500	1,500
2203	Employee Appreciation		0	0	48	48	48
2323	Other Training	184	300	300	300	300	300
2601	Office Supplies	2,999	2,000	2,000	3,000	3,000	3,000
2993	Operational Supplies	1,349	1,500	1,186	1,500	1,500	1,500
3121	Travel	4,164	4,561	4,163	4,850	4,500	4,500
3122	Travel Salary Expense	2,400	2,493	2,493	2,400	2,400	2,400
3250	Postage	2,262	2,500	4,000	4,000	3,000	3,000
3410	Printing	0	275	275	275	275	275
3421	Copy Machine Cost	317	700	700	700	700	700
3521	Office Machine Maintenance	0	100	100	100	100	100
4541	Employee Personal Liability	14	15	14	15	15	15
4911	Subscriptions	132	217	217	217	217	217
4912	Fees & Dues	287	287	290	290	290	290
9561	Office Supplies	478	500	474	500	500	500
	Fund Total:	191,426	214,408	218,919	213,623	215,549	215,549
	Organization Total:	191,426	214,408	218,919	213,623	215,549	215,549

Community Affairs

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Community Affairs Director	24
1	Community Affairs Specialist	17
1	Senior Admin Support Specialist	13

3 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	3	3



FISCAL YEAR 2013-2014 BUDGET



DEPARTMENT/DIVISION: GENERAL GOVERNMENT/PARAMOUNT THEATRE

DEPARTMENT OVERVIEW:

The mission of the Paramount Theatre is to enhance the quality of life of the citizens of Goldsboro by supporting the community's love for the performing arts. This is done by providing exceptional performances through a professional series and a providing a top-notch facility for local performing art groups to call their home. The Paramount serves as an economic engine to the City and Downtown by bringing patrons from outside the community to attend performances. The staff partners with multiple organizations to increase awareness, support and sustainability.

GOALS/MAJOR OBJECTIVES:

- Increase revenue through ticket sales and rentals
- Continue to build on box office services offered to renters, providing excellent and efficient customer service
- Seek out more opportunities to bring groups to theatre increasing overnight stay and occupancy tax
- Build on existing and new relationships created within the community
- Increase number of patrons attending the Performing Art Series and Classic/Holiday Movies.

SIGNIFICANT BUDGET ISSUES:

- ASCAP/BMI Licensing Fee covers all city departments.
- Building Maintenance includes all annual inspections and equipment maintenance. Increase over previous year reflects Rigging inspection/security camera/card reader access
- Performing Art Series includes 5 performances & 6 movies. Revenues expected to match or exceed artist fee.
- New addition and line-item includes new collaboration with Wayne Community College for annual Film Festival. Budget reflects shared expenses with Wayne Community College.
- Staffing Evaluations- Request for Service Coordinator Reclassification-position being evaluated through Pay in Class Study. Request additional staff support to meet increased box office demands- Request to be addressed during Staffing Analysis currently underway.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1018 Paramount Theater
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	76,370	89,877	93,473	92,344	92,344	92,344
1220	Salaries & Wages Overtime	203	0	23	0	0	0
1260	Salaries & Wages Part-Time	47,436	50,600	58,779	56,230	56,230	56,230
1810	Social Security	9,026	10,747	11,649	11,366	11,366	11,366
1821	NCLGERS-Retirement	5,424	6,058	6,302	7,306	7,306	7,306
1822	401-K Retirement		0	935	0	0	0
1830	Hospital Insurance	11,399	12,672	12,672	12,672	14,856	14,856
1850	Unemployment Compensation	66	0	0	0	0	0
1860	Worker's Compensation	114	136	112	134	134	134
1932	Medical Exams	28	0	0	0	0	0
2111	Cleaning Supplies	4,692	4,050	4,050	5,920	5,920	5,920
2121	Uniforms	160	200	264	300	300	300
2203	Employee Appreciation		0	0	32	32	32
2601	Office Supplies	2,000	1,865	1,420	1,420	1,420	1,420
2993	Operational Supplies	4,118	3,650	3,203	6,368	6,368	6,368
3121	Travel	1,772	860	700	1,939	1,939	1,939
3210	Telephone	0	0	432	720	720	720
3250	Postage	1,788	1,500	1,500	1,500	1,500	1,500
3310	Electricity	33,950	42,000	42,000	42,000	42,000	42,000
3330	Natural Gas	1,105	1,500	500	1,000	1,000	1,000
3410	Printing	3,765	4,000	4,000	6,000	6,000	6,000
3511	Building Maintenance	27,861	22,290	22,495	31,090	27,000	27,000
3700	Advertising	14,156	12,750	12,750	13,350	13,350	13,350
4511	Multi-Peril Insurance	3,196	3,356	3,317	3,483	3,483	3,483
4541	Employee Personal Liability	5	5	9	9	9	9
4911	Subscriptions	0	132	132	132	132	132
4912	Fees & Dues	872	225	666	225	225	225
4924	Performance Series	37,862	33,500	33,500	33,500	33,500	33,500
4930	Film Festival		0	0	7,000	7,000	7,000
5924	Canopy		0	0	0	0	0
9561	Office Supplies	58	200	60	200	200	200
	Fund Total:	287,426	302,173	314,943	336,240	334,334	334,334
	Organization Total:	287,426	302,173	314,943	336,240	334,334	334,334

Paramount

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Paramount Theater Director	23
1	Theater Service Coordinator	13

2 Authorized

1 Permanent Part-Time Position

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	2	2

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1019 Postage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4974	Postage Credits	-20,267	-40,000	25,000	-30,000	-30,000	-30,000
	Fund Total:	-20,267	-40,000	25,000	-30,000	-30,000	-30,000
	Organization Total:	-20,267	-40,000	25,000	-30,000	-30,000	-30,000



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: INSPECTIONS

DEPARTMENT OVERVIEW:

The Inspections Department is part of Development Services which enforces the North Carolina State Building Codes for building, electrical, plumbing, mechanical, fire, minimum housing, handicap accessibility, and the energy code. This division is also responsible for the issuance of all new business license permits, itinerant merchant permits and peddler permits. The Inspections Department is the first line of public safety and our goal is to follow building codes to ensure safe dwellings and commercial properties. We also help with the development enhancement process of Goldsboro, and provide extraordinary customer service for the public-at-large to meet the needs of the developing community and support the continual growth of Goldsboro.

GOALS/MAJOR OBJECTIVES:

1. Through advancing the current technology used, continue to expedite the Development Services aspect of the Inspections Department so that it functions as a “one stop shop”.
2. Further develop a more cohesive operational environment in order to guide the public through the processes easier.
3. Continue increasing the value of the housing stock of Goldsboro through the utilization of the Minimum Housing Program and the Demolition by Neglect Program.
4. Maintain current number of departmental positions to accomplish departmental goals. Chief Building Inspector to perform inspections which would temporarily eliminate the position of the Building Codes Inspector. Would like to keep the option to reinstate the Building Codes Inspector position if the work load increases for building/fire inspections. Once the Minimum Housing position has been filled the Inspections Department will be adequately staffed to cover all positions within the department.

SIGNIFICANT BUDGET ISSUES:

1. Preserve the current software quality by IT support on reporting capabilities and Ipad upgrades.
2. Move forward with the goal of being a “one stop shop”.
3. Provide paid continuing education, required by their certifications, for Inspectors.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1024 Inspections
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	445,986	420,797	395,295	398,663	387,009	387,009
1260	Salaries & Wages Part-Time		0	0	0	0	0
1810	Social Security	32,410	32,192	30,240	30,498	29,606	29,606
1821	NCLGERS-Retirement	31,370	28,362	26,643	28,185	27,362	27,362
1822	401-K Retirement		0	3,953	0	0	0
1830	Hospital Insurance	56,999	61,523	61,523	63,360	59,424	59,424
1850	Unemployment Compensation		3,000	2,990	0	0	0
1860	Worker's Compensation	5,185	1,218	999	1,196	1,196	1,196
1932	Medical Exams	56	200	200	200	200	200
1991	Consultant Fees	0	500	3,171	10,000	3,000	3,000
2123	Protective Clothing	0	100	100	100	100	100
2203	Employee Appreciation		0	0	128	128	128
2323	Other Training	2,282	5,000	5,000	5,274	5,274	5,274
2501	Vehicle Operation/Maintenance	11,376	13,000	13,000	3,413	3,413	3,413
2502	Vehicle Fuel		0	0	12,587	10,000	10,000
2601	Office Supplies	3,309	4,600	4,600	4,600	4,600	4,600
2993	Operational Supplies	12,923	8,000	8,000	9,983	9,983	9,983
3121	Travel	3,164	7,500	7,500	9,385	7,500	7,500
3210	Telephone	2,848	2,880	2,880	2,520	2,520	2,520
3250	Postage	1,939	3,500	3,500	6,500	3,500	3,500
3410	Printing	30	400	400	400	400	400
3421	Copy Machine Cost	113	850	850	850	850	850
3522	Machine/Equipment Maintenance	0	350	350	350	350	350
3954	House Securement		0	0	7,000	7,000	7,000
3993	Building Demolition	87,990	50,000	119,700	119,700	93,000	93,000
4521	Auto Liability	1,244	1,306	1,429	1,500	1,500	1,500
4541	Employee Personal Liability	42	44	47	49	49	49
4911	Subscriptions	34	0	0	200	200	200
4912	Fees & Dues	727	1,387	1,387	4,112	4,112	4,112
5401	Administrative Car		0	0	0	0	0
9561	Office Supplies	527	372	372	372	372	372
Fund Total:		700,554	647,081	694,129	721,125	662,648	662,648
Organization Total:		700,554	647,081	694,129	721,125	662,648	662,648

Inspections

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Building Code Administrator	25	
3	Building Inspector III	21	(1 Inspector Eliminated)
1	Plans Examiner	21	
1	Minimum Housing Inspector	17	
1	Senior Admin. Support Specialist	13	
1	Permit Technician	11	
	Administrative Support Specialist	11	(Position Eliminated)
8	Authorized		

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	<i>10</i>	<i>8</i>



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: DOWNTOWN DEVELOPMENT

DEPARTMENT OVERVIEW:

The Downtown Development Department exists to provide leadership dedicated to the improvement of downtown Goldsboro. The Department strives to spur private and public investments through initiatives that enhance the appearance, desirability and vitality of downtown Goldsboro. We work to facilitate a unified, proactive and comprehensive development effort within the framework of the Main Street structure for the City in cooperation with the Downtown Goldsboro Development Corporation and other stakeholders.

GOALS/MAJOR OBJECTIVES:

1. Experience an increase in public and private investment in downtown.
2. Experience an increase in net new business establishment downtown.
3. Increase mixed-use development downtown.
4. Maintain Main Street certification status.
5. Increase public awareness of downtown's value to community.
6. Establish new partnerships and strengthen existing ones that will enable City to move forward with implementation of Neighborhood Plan and Master Plan, particularly related to residential infill and development.
7. Support the DGDC Board and their volunteers as they work to benefit downtown.
8. Pursue and obtain funding from alternative sources to support initiatives outlined in the Master Plan or other projects beneficial to downtown.

SIGNIFICANT BUDGET ISSUES:

1. Maintain or increase levels of incentives, particularly Façade and Business Incentive Grant programs needed to meet recruitment and investments goals.
2. Filling the discrepancy between expectations of staff and current resources.
3. Implementation of Master Plan recommendations long term.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1025 Downtown Development
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	121,207	159,007	148,012	155,413	155,413	155,413
1260	Salaries & Wages Part-Time	26,148	0	5,728	0	0	0
1810	Social Security	9,866	12,164	11,761	11,889	11,889	11,889
1821	NCLGERS-Retirement	8,724	10,717	9,976	10,988	10,988	10,988
1822	401-K Retirement		0	1,480	0	0	0
1830	Hospital Insurance	17,099	19,008	19,008	19,008	22,284	22,284
1850	Unemployment Compensation	2,812	9,000	8,540	0	0	0
1860	Worker's Compensation	227	271	222	266	266	266
1932	Medical Exams	113	0	0	0	0	0
1991	Consultant Fees		0	0	150,000	0	0
2203	Employee Appreciation		0	0	48	48	48
2323	Other Training	275	0	0	4,250	550	550
2601	Office Supplies	2,712	4,153	2,200	6,938	6,938	6,938
2993	Operational Supplies	2,745	2,750	5,000	3,052	3,052	3,052
3121	Travel	5,441	3,769	3,769	6,090	4,000	4,000
3210	Telephone	544	480	400	420	420	420
3250	Postage	1,754	3,000	3,000	6,000	6,000	6,000
3310	Electricity	1,980	3,600	3,000	7,200	7,200	7,200
3521	Office Machine Maintenance	19,737	19,800	19,800	19,800	19,800	19,800
3702	Communications and Marketing		3,000	3,000	7,000	7,000	7,000
3914	Contract Services	17,402	23,000	23,000	24,500	24,500	24,500
4541	Employee Personal Liability	9	9	14	15	15	15
4911	Subscriptions	160	280	200	280	280	280
4912	Fees & Dues	550	600	600	700	700	700
4991	Downtown Projects	9,200	0	0	41,000	5,000	5,000
5158	Wireless Connections	0	0	0	0	0	0
9561	Office Supplies	116	300	200	300	300	300
	Fund Total:	248,821	274,908	268,910	475,157	286,643	286,643
	Organization Total:	248,821	274,908	268,910	475,157	286,643	286,643

Downtown Development

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	DGDC Director	26
1	Promotions Coordinator	18
1	Administrative Assistant	17

3 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	3	3



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: INFORMATION TECHNOLOGY

DEPARTMENT OVERVIEW:

The Information Technology department is responsible for all technology in the City. This includes computers, telephones, data/voice connections and all associated items.

GOALS/MAJOR OBJECTIVES:

- 1- Connect Public Utilities to a fiber network that is centralized in the IT Department.
- 2- Complete a fiber loop for redundant connections to City Facilities.
- 3- Expand storage locally and at our Disaster Recovery site to accommodate future growth.
- 4- Upgrade server infrastructure and continue to support virtualization.
- 5- Add security cameras and card access to city facilities.
- 6- Provide more training for IT staff to keep up-to-date with current technology.

SIGNIFICANT BUDGET ISSUES:

Cost to complete fiber connections to City facilities.
Cost of software maintenance and support.
Cost for future upgrades and new equipment.
Training costs for IT related training.

Report: FZRWKSH
 Date: 06/11/2013

City of Goldsboro, NC
 Budget Worksheet
 Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1030 Information Technology
 Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	218,239	256,507	255,996	256,680	256,680	256,680
1810	Social Security	16,594	19,623	19,584	19,636	19,636	19,636
1821	NCLGERS-Retirement	15,211	17,289	17,254	18,147	18,147	18,147
1822	401-K Retirement		0	2,560	0	0	0
1830	Hospital Insurance	28,497	31,680	31,680	31,680	37,140	37,140
1860	Worker's Compensation	699	407	334	400	400	400
1932	Medical Exams	146	0	0	0	0	0
1991	Consultant Fees	14,799	8,100	9,000	23,783	23,783	23,783
2203	Employee Appreciation		0	0	80	80	80
2323	Other Training	8,913	10,590	9,590	19,800	12,000	12,000
2501	Vehicle Operation/Maintenance		0	0	200	0	0
2502	Vehicle Fuel		0	0	1,800	0	0
2993	Operational Supplies	18,241	12,350	12,190	39,516	14,000	14,000
3121	Travel	3,640	6,650	6,450	11,050	7,000	7,000
3210	Telephone	172,194	170,000	184,000	194,280	194,280	194,280
3250	Postage	72	150	190	300	300	300
3421	Copy Machine Cost	0	0	0	0	0	0
3511	Building Maintenance	16,874	2,500	2,300	14,500	4,500	4,500
3522	Machine/Equipment Maintenance		0	0	2,600	2,600	2,600
4211	Cisco Smart Net Maintenance	0	25,000	22,000	35,000	30,000	30,000
4221	Software License Fees	260,112	317,114	297,789	415,038	330,000	330,000
4541	Employee Personal Liability	14	15	23	24	24	24
4912	Fees & Dues	25	0	0	0	0	0
4990	Equipment Expense	3,028	0	29,452	0	0	0
5158	Wireless Connections	0	0	95,000	0	0	0
5202	Technology Capital	5,012	123,323	123,323	43,000	10,000	10,000
5219	Network Equipment	555,319	0	495,207	0	0	0
5401	Administrative Car		0	0	22,000	0	0
Fund Total:		1,337,629	1,001,298	1,613,922	1,149,514	960,570	960,570
Organization Total:		1,337,629	1,001,298	1,613,922	1,149,514	960,570	960,570

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11-1030

**FUND - GENERAL
DEPARTMENT - INFORMATION TECHNOLOGY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Technology Capital	Security Cameras - Public Works	5202		16,500		10,000
Technology Capital	Scanner - Planning	5202		14,500		0
Technology Capital	Plotter - Planning	5202		12,000		0
Admin Car	New Request	5401		22,000		0
TOTALS				65,000		10,000

Information Technology

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	IT Director	27
1	Network Administrator	22
1	Server/Database Administrator	22
1	Web Developer/Computer Systems Administrator	19
1	Computer Systems Administrator	18

5 Authorized

Positions Authorized

<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
5	5



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **ADMINISTRATION**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Administration Division are as follows

GOALS/MAJOR OBJECTIVES:

- Ensure quality services to our citizens
- Maintain quality and prompt support for other city departments
- Maintain and improve department and City efficiency through all means available, including conservation, consolidation, etc.
- Facilitate staff training to ensure compliance with state and federal requirements in regulated areas

SIGNIFICANT BUDGET ISSUES:

- Rising costs of all petroleum related items, including fuels, oils, tires, asphalt, etc.
- Rising costs associated with the maintenance of an aging equipment fleet
- Rising costs associated with the maintenance and operation of aging infrastructure and facilities
- Employee pay scale update needs
- Creation of Assistant Director position to assist with management of department and to facilitate future leadership succession

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1111 Public Works - Adm & Grounds
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	111,842	133,791	131,822	130,767	130,767	130,767
1260	Salaries & Wages Part-Time		0	13,179	0	0	0
1810	Social Security	8,185	10,235	11,093	10,004	10,004	10,004
1821	NCLGERS-Retirement	7,815	9,017	8,885	9,245	9,245	9,245
1822	401-K Retirement		0	1,318	0	0	0
1830	Hospital Insurance	11,399	12,672	12,672	12,672	14,856	14,856
1860	Worker's Compensation	227	271	222	266	266	266
1991	Consultant Fees		3,600	3,600	3,600	3,600	3,600
2203	Employee Appreciation		0	0	1,568	1,568	1,568
2323	Other Training	0	450	150	450	1,000	1,000
2501	Vehicle Operation/Maintenance	1,014	2,000	1,500	168	168	168
2502	Vehicle Fuel		0	0	1,832	1,832	1,832
2598	Fuel Tank Maintenance	665	1,260	1,260	1,260	1,260	1,260
2601	Office Supplies	3,290	4,000	3,000	4,000	4,000	4,000
2993	Operational Supplies	4,631	4,000	3,000	4,000	4,000	4,000
3121	Travel		500	200	500	500	500
3210	Telephone	475	480	480	420	420	420
3250	Postage	15	50	50	50	50	50
3310	Electricity	90,452	113,100	113,100	116,300	116,300	116,300
3330	Natural Gas	19,938	26,800	20,000	57,330	25,000	25,000
3410	Printing	0	50	50	50	50	50
3421	Copy Machine Cost	1,976	2,100	2,100	2,600	2,600	2,600
3914	Contract Services	10,700	10,700	10,700	10,700	10,700	10,700
3996	Clean and Cut Lots	21,668	22,778	22,778	22,778	22,778	22,778
4511	Multi-Peril Insurance	15,147	15,904	15,717	16,503	16,503	16,503
4521	Auto Liability	1,252	1,315	1,439	1,511	1,511	1,511
4541	Employee Personal Liability	9	9	9	9	9	9
4912	Fees & Dues	190	350	300	350	350	350
9561	Office Supplies	170	100	100	150	150	150
Fund Total:		311,060	375,532	378,724	409,083	379,487	379,487
Organization Total:		311,060	375,532	378,724	409,083	379,487	379,487

Public Works- Administration

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Public Works Director	32
1	Senior Admin Support Specialist	13

2 Authorized

	<u>FY 12-13</u>	<u>FY 13-14</u>
<i>Positions Authorized</i>	2	2



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **GARAGE**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Garage Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue staff training to remain current with the repair/maintenance of modern vehicles and equipment
- Track and manage fuel use and advise agencies of same

SIGNIFICANT BUDGET ISSUES:

- Managing rising fuel costs and other petroleum related costs
- High cost of maintaining an aging equipment fleet, including high cost and availability of parts for older vehicles
- Possible staffing shortage issues

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	393,759	397,075	383,505	375,810	375,810	375,810
1220	Salaries & Wages Overtime	2,303	0	493	0	0	0
1810	Social Security	29,570	30,377	29,376	28,750	28,750	28,750
1821	NCLGERS-Retirement	27,795	26,763	25,881	26,570	26,570	26,570
1822	401-K Retirement		0	3,840	0	0	0
1830	Hospital Insurance	68,400	69,696	69,696	69,696	74,280	74,280
1860	Worker's Compensation	1,511	1,489	1,221	1,462	1,462	1,462
1932	Medical Exams	225	0	0	0	0	0
1991	Consultant Fees	5,300	20,000	20,000	20,000	15,000	15,000
2111	Cleaning Supplies	218	450	450	450	450	450
2123	Protective Clothing	163	450	450	450	450	450
2124	Shoes-Steel Toe	735	940	940	1,050	1,050	1,050
2323	Other Training	560	1,065	1,000	1,065	1,065	1,065
2501	Vehicle Operation/Maintenance	3,188	5,500	3,500	1,091	1,091	1,091
2502	Vehicle Fuel		0	0	4,409	4,409	4,409
2511	Oil & Lubricants	27,163	30,000	30,000	30,000	30,000	30,000
2520	Tires & Tubes	120,157	125,000	125,000	135,000	130,000	130,000
2521	Tire Repairs	19,581	22,000	20,000	23,000	23,000	23,000
2531	Automotive Parts	272,377	300,000	300,000	310,000	300,000	300,000
2592	Gasoline	681,123	696,000	696,000	703,000	690,000	690,000
2593	Batteries	11,241	11,000	11,000	12,000	12,000	12,000
2595	Car Wash	120	8,000	8,000	8,000	8,000	8,000
2596	Diesel Fuel	539,198	514,300	514,300	492,000	492,000	492,000
2601	Office Supplies	330	250	250	250	250	250
2993	Operational Supplies	21,380	22,100	20,000	23,500	23,500	23,500
2994	Tools	1,722	2,000	2,000	2,000	2,000	2,000
2995	Welding Supplies	1,361	1,000	2,000	1,500	1,500	1,500
2999	Welding Gases	775	700	700	700	700	700
3121	Travel	0	100	50	100	100	100
3210	Telephone	475	480	400	420	420	420
3250	Postage	0	15	15	15	15	15
3410	Printing	15	50	25	50	50	50
3522	Machine/Equipment Maintenance	5,252	7,500	7,500	7,500	7,500	7,500
3531	Outside Repairs	3,759	13,000	8,000	10,000	10,000	10,000
4391	Equipment Rent	7,330	5,000	5,000	7,000	7,000	7,000
4511	Multi-Peril Insurance	3,244	3,406	3,366	3,534	3,534	3,534
4521	Auto Liability	1,447	1,519	1,662	1,745	1,745	1,745
4541	Employee Personal Liability	52	55	51	54	54	54
4912	Fees & Dues	80	200	100	200	200	200
5128	Scanner		0	0	0	0	0
5227	Fuel Island Refurbishing		0	0	0	0	0
5524	Welding Equipment		0	0	0	0	0

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1114 Garage
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
5632	Utility Vehicle		0	0	40,000	0	0
5644	Power Lifts	10,841	27,000	27,000	0	0	0
	Fund Total:	2,262,750	2,344,480	2,322,771	2,342,371	2,273,955	2,273,955
	Organization Total:	2,262,750	2,344,480	2,322,771	2,342,371	2,273,955	2,273,955

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11-1114

**FUND - GENERAL
DEPARTMENT - GARAGE**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Utility Truck	Replacement of 1995 Ford F-350	5632	40,000	0
TOTALS			40,000	0

Garage

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Fleet Maintenance Superintendent	20	
1	Fleet Maintenance Supervisor	16	
2	Senior Fleet Mechanic	15	
2	Fleet Mechanic II	14	
1	Welder	14	
2	Fleet Mechanic I	12	
1	Administrative Support Specialist	11	
	Fleet Parts Specialist	9	(Position Eliminated)
 10	 Authorized		

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	<i>11</i>	<i>10</i>

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1115 Garage Service Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4972	Garage Service Credits	-1,146,528	-1,650,000	1,600,000	-1,650,000	-1,650,000	-1,650,000
	Fund Total:	-1,146,528	-1,650,000	1,600,000	-1,650,000	-1,650,000	-1,650,000
	Organization Total:	-1,146,528	-1,650,000	1,600,000	-1,650,000	-1,650,000	-1,650,000



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **BUILDING & TRAFFIC**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Building and Traffic Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued maintenance of City facilities
- Continue to provide support for other departments
- Begin street re-striping project

SIGNIFICANT BUDGET ISSUES:

- Possible staffing shortage for the maintenance of a 169 intersection signal system
- Possible staffing shortage issues for other maintenance and support responsibilities after the new signal system is operational
- Replacement of Complex roof

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1133 Building & Traffic Maintenance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	288,965	280,908	286,771	274,559	274,559	274,559
1220	Salaries & Wages Overtime	3,853	6,000	2,773	3,000	3,000	3,000
1274	Call Duty Pay	5,100	6,500	6,500	6,500	6,500	6,500
1810	Social Security	22,557	22,446	22,647	21,731	21,731	21,731
1821	NCLGERS-Retirement	20,881	19,776	19,953	20,083	20,083	20,083
1822	401-K Retirement		0	2,960	0	0	0
1830	Hospital Insurance	45,600	50,688	50,688	50,688	51,996	51,996
1860	Worker's Compensation	934	948	777	930	930	930
1932	Medical Exams	308	0	0	0	0	0
2121	Uniforms	1,044	1,050	1,000	1,050	1,050	1,050
2123	Protective Clothing	30	175	175	175	175	175
2124	Shoes-Steel Toe	431	546	546	630	630	630
2323	Other Training	2,220	550	500	1,370	1,370	1,370
2501	Vehicle Operation/Maintenance	12,212	12,000	12,000	3,350	3,350	3,350
2502	Vehicle Fuel		0	0	8,650	8,650	8,650
2993	Operational Supplies	29,340	46,000	46,000	50,000	50,000	50,000
2994	Tools	358	400	350	400	400	400
3121	Travel	68	500	300	1,000	1,000	1,000
3210	Telephone	1,899	1,920	1,920	2,160	2,160	2,160
3250	Postage	0	15	15	15	15	15
3312	Traffic Signal Electricity	10,786	15,000	11,000	15,000	15,000	15,000
3511	Building Maintenance	8,247	33,300	25,000	58,493	58,493	58,493
3515	Roof Repairs		60,000	60,000	80,000	0	0
3522	Machine/Equipment Maintenance	2,541	11,000	7,000	11,000	11,000	11,000
3591	Radio Maintenance	25	8,000	4,500	8,000	8,000	8,000
3592	Maintenance Materials	38,292	50,000	50,000	57,745	50,000	50,000
3914	Contract Services		0	0	0	0	0
4401	Generator Contract	1,500	1,500	1,500	1,500	1,500	1,500
4511	Multi-Peril Insurance	4,511	4,737	4,681	4,915	4,915	4,915
4521	Auto Liability	2,100	2,205	2,412	2,533	2,533	2,533
4541	Employee Personal Liability	33	35	37	39	39	39
4912	Fees & Dues	160	140	140	160	160	160
4990	Equipment Expense	2,355	0	0	0	0	0
5412	Compact Pick-Up Trucks		0	0	0	20,000	20,000
5422	Bucket Truck		0	0	100,000	0	0
5810	Gas Pak A/C Units		0	0	8,000	0	0
	Fund Total:	506,350	636,339	622,145	793,676	619,239	619,239
	Organization Total:	506,350	636,339	622,145	793,676	619,239	619,239

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11-1133

FUND - GENERAL
DEPARTMENT - BUILDING & TRAFFIC MAINTENANCE

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Compact Pick-Up Truck	New Request	5412	0	20,000
Bucket Truck	New Request	5422	100,000	0
Gas Pack/AC Unit	Replacement	5810	8,000	0
TOTALS			108,000	20,000

Building & Traffic

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Building & Traffic Main. Superintendent	20	
1	Signal System Maintenance Supervisor	17	
2	Senior Building & Traffic Main. Technician	15	
1	Building & Traffic Maintenance Technician	13	
1	Signal System Maintenance Technician	13	
1	Sign Technician	13	
	Maintenance Worker	7	(Position Eliminated)

7 Authorized

	<u>FY 12-13</u>	<u>FY 13-14</u>
<i>Positions Authorized</i>	8	7



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **CEMETERIES**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Cemetery Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to update our policies and procedures to remain current with changes in the industry, primarily the proliferation of cremations, cremation services, and the disposition of cremated remains
- Work with local volunteer group to improve appearance of Willowdale Cemetery
- Continue efforts to acquire property for Willowdale expansion
- Work with EEP to accomplish ditch rehab project

SIGNIFICANT BUDGET ISSUES:

- Future funding for expansion of both cemeteries
- Possible staffing shortage

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 1142 Cemetery
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	153,587	160,068	163,685	156,449	156,449	156,449
1260	Salaries & Wages Part-Time	7,597	8,938	4,086	10,640	9,000	9,000
1810	Social Security	12,229	12,929	12,834	12,783	12,657	12,657
1821	NCLGERS-Retirement	10,720	10,789	11,032	11,061	11,061	11,061
1822	401-K Retirement		0	1,637	0	0	0
1830	Hospital Insurance	34,200	31,680	31,680	31,680	37,140	37,140
1850	Unemployment Compensation		1,700	1,700	30	30	30
1860	Worker's Compensation	1,918	811	665	796	796	796
1932	Medical Exams	162	0	0	0	0	0
2121	Uniforms	590	750	700	750	750	750
2123	Protective Clothing	190	250	225	250	250	250
2124	Shoes-Steel Toe	390	468	468	540	540	540
2323	Other Training	137	200	100	200	200	200
2501	Vehicle Operation/Maintenance	21,844	21,000	25,000	14,863	14,863	14,863
2502	Vehicle Fuel		0	0	11,137	10,000	10,000
2993	Operational Supplies	5,589	12,000	11,000	15,000	13,000	13,000
2994	Tools	252	400	400	400	400	400
3121	Travel	0	100	50	100	100	100
3210	Telephone	949	960	900	840	840	840
3250	Postage	2	15	15	15	15	15
3310	Electricity	838	1,155	1,155	1,155	1,155	1,155
3321	Heating Fuel	369	1,000	700	1,000	1,000	1,000
3410	Printing	394	150	75	150	150	150
3511	Building Maintenance	5,410	2,000	1,500	2,000	2,000	2,000
3994	Tree Service	1,700	3,000	2,500	3,000	3,000	3,000
4511	Multi-Peril Insurance	570	599	592	622	622	622
4521	Auto Liability	1,439	1,511	1,653	1,736	1,736	1,736
4541	Employee Personal Liability	28	29	23	24	24	24
4990	Equipment Expense	3,278	0	0	2,400	2,400	2,400
5431	Riding Lawnmower		10,000	9,575	0	0	0
Fund Total:		264,382	282,502	283,950	279,621	280,178	280,178
Organization Total:		264,382	282,502	283,950	279,621	280,178	280,178

Cemetery

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Cemetery Supervisor	17
1	Cemetery Assis/Equipment Operator II	12
1	Equipment Operator II	11
2	Senior Maintenance Worker	9

5 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	5	5



FISCAL YEAR 2013-14 BUDGET

DEPARTMENT/DIVISION: FINANCE DEPARTMENT

DEPARTMENT OVERVIEW:

The Finance Department establishes and maintains an accounting and reporting system in accordance with NC General Statutes, federal laws and regulations and generally accepted accounting principles. The Finance Department is composed of three sections: Accounting, Billing and Revenue Collections. The Accounting Division encompasses cash, grant and debt management, maintaining accounting and financial records, managing delinquent collections, payroll managements, accounts payable, preparing the budget and CAFR, and assessment of internal controls. The Billing and Revenue Collections Divisions is responsible for reading water meters, turning water meters on and off, billing over 15,000 customers per month for water, sewer, refuse and other miscellaneous services, receiving and posting of payments for utility bills and all other revenues.

GOALS/MAJOR OBJECTIVES:

- A. Maintain or improve the City's highest bond rating possible.
- B. Continue working on the development of the budget process.
- C. Continue to improve and modify the internal controls.
- D. Support all departments and provide internal services.
- E. Receive GFOA Certificate of Achievement for Excellence in Financial Reporting.
- F. Continue to follow the Fiscal Policy Guidelines adopted by Council.

SIGNIFICANT BUDGET ISSUES:

- A. Tax levy and utility rate calculations.
- B. Possible revenue shortfalls.
- C. Continue rising cost of fuel prices.
- D. Departmental capital project funding.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 2111 Finance
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	549,738	562,227	582,322	562,973	562,973	562,973
1260	Salaries & Wages Part-Time	0	0	0	0	0	0
1810	Social Security	40,330	43,011	44,548	43,067	43,067	43,067
1821	NCLGERS-Retirement	38,308	37,894	39,249	39,802	39,802	39,802
1822	401-K Retirement		0	5,823	0	0	0
1830	Hospital Insurance	74,099	82,368	82,368	82,368	96,564	96,564
1850	Unemployment Compensation		900	824	83,500	83,500	83,500
1860	Worker's Compensation	1,588	1,895	1,554	1,861	1,861	1,861
1911	Audit	22,900	23,750	24,000	20,700	20,700	20,700
1915	Bank Fees	11,000	13,200	13,200	27,500	56,000	56,000
1932	Medical Exams	27	0	0	0	0	0
1991	Consultant Fees	39,141	42,100	45,000	48,500	43,000	43,000
2203	Employee Appreciation		0	0	300	300	300
2323	Other Training	138	725	725	9,250	9,250	9,250
2601	Office Supplies	11,734	9,500	9,500	9,500	9,500	9,500
2912	Data Processing Forms	227	950	800	950	950	950
2913	Miscellaneous D P Supplies		0	0	0	0	0
2993	Operational Supplies	2,610	3,050	3,050	3,350	3,350	3,350
3121	Travel	3,944	2,600	2,600	3,300	2,900	2,900
3210	Telephone	707	960	800	720	720	720
3250	Postage	8,764	7,000	7,000	7,000	7,000	7,000
3410	Printing	840	900	900	900	900	900
3421	Copy Machine Cost	425	500	500	500	500	500
3521	Office Machine Maintenance	2,324	2,400	2,400	2,400	2,400	2,400
3522	Machine/Equipment Maintenance	765	1,000	500	1,000	1,000	1,000
3999	Tax Listing	260,170	250,700	249,000	252,300	252,300	252,300
4531	Security Bonds	656	250	450	250	250	250
4541	Employee Personal Liability	66	69	61	64	64	64
4911	Subscriptions	405	500	400	500	500	500
4912	Fees & Dues	860	2,205	2,000	3,205	2,300	2,300
4990	Equipment Expense		0	0	3,000	3,000	3,000
9511	Stockroom-Office Supplies	8,091	8,000	8,500	9,000	9,000	9,000
9561	Office Supplies	395	500	400	500	500	500
Fund Total:		1,080,252	1,099,154	1,128,474	1,218,260	1,254,151	1,254,151
Organization Total:		1,080,252	1,099,154	1,128,474	1,218,260	1,254,151	1,254,151

Finance

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Finance Director	32
1	Accounting Services Manager	25
1	Customer Services Supervisor	20
1	Financial Specialist	18
1	Revenue Collections Supervisor	18
1	Budgetary Accounting Technician	17
1	Payroll Technician	15
1	Accounting Technician	13
1	Billing Technician	13
1	Senior Admin Support Specialist	13
3	Collections Specialist	10

13 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	<i>13</i>	<i>13</i>

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 2112 Office Supply Credits
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4973	Office Supply Credits	-8,000	-8,000	8,500	-9,000	-9,000	-9,000
	Fund Total:	-8,000	-8,000	8,500	-9,000	-9,000	-9,000
	Organization Total:	-8,000	-8,000	8,500	-9,000	-9,000	-9,000



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: DEPARTMENT OF PLANNING & COMM. DEV.

DEPARTMENT OVERVIEW:

A part of Development Services, the Planning Department is responsible for planning the orderly growth and development of the City and its one-mile extraterritorial jurisdiction, including the administration of the City's transportation planning process. The department issues addresses and is responsible for administering and updating the City's Unified Development Ordinance (Zoning Code) and provides staff assistance to a number of various boards and commissions. In addition, all activities relative to Code Enforcement (illegal dumping, overgrown lots, junk vehicles) are also handled by the Planning Department.

GOALS/MAJOR OBJECTIVES:

- a. Maintain exceptional customer service in guiding the public through the numerous processes administered by department including change of zones, conditional uses, street closings, annexations, variances, subdivisions, certificates of appropriateness, etc.
- b. Continue to support other departments in needs relative to GIS, mapping, land use, etc.
- c. Provide staff support to Planning Commission, Appearance Commission, Historic District Commission, Transportation Advisory Committee and Technical Coordinating Committee.
- d. Submit all legal documentation as it relates to annexations and transportation-related tasks.
- e. Continue to work with the budget through Code Enforcement activities to beautify and improve the appearance of the City through education and management.
- f. Manage and maintain the City's development strategies by providing City Council with all necessary information with which to make decisions which will affect the citizenry.

SIGNIFICANT BUDGET ISSUES:

- a. Need to maintain and improve software and hardware in order to accomplish major objectives including those outlined in the GIS Strategic Plan.
- b. Manage an increasing workload while maintaining budgetary constraints.
- c. Provide increased staff assistance related to implementation of transportation-related goals.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 3151 Planning & Redevelopment
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	527,338	612,232	568,870	598,394	559,924	559,924
1810	Social Security	44,301	46,836	43,519	45,777	42,834	42,834
1821	NCLGERS-Retirement	41,682	41,265	38,342	42,306	39,587	39,587
1822	401-K Retirement		0	5,689	0	0	0
1830	Hospital Insurance	71,272	76,032	76,032	76,032	74,280	74,280
1850	Unemployment Compensation	2,769	0	0	2,520	2,520	2,520
1860	Worker's Compensation	1,702	2,031	1,666	1,995	1,995	1,995
1932	Medical Exams	0	100	50	100	100	100
1991	Consultant Fees	63,886	15,000	305,000	55,000	10,000	10,000
2203	Employee Appreciation		0	0	192	192	192
2323	Other Training	2,057	3,300	600	6,000	6,000	6,000
2501	Vehicle Operation/Maintenance	6,169	4,500	4,500	960	960	960
2502	Vehicle Fuel		0	0	3,840	3,840	3,840
2601	Office Supplies	647	600	600	780	780	780
2603	Postage Machine Supplies	38,919	42,000	42,000	54,000	45,000	45,000
2993	Operational Supplies	46,917	53,435	53,000	30,200	30,200	30,200
3121	Travel	2,603	4,000	2,000	6,300	4,000	4,000
3210	Telephone	2,378	2,400	2,200	2,160	2,160	2,160
3250	Postage	4,647	3,000	3,200	3,600	3,600	3,600
3410	Printing	100	800	300	1,200	1,200	1,200
3421	Copy Machine Cost	349	600	300	360	360	360
3513	Tree Replacement	5,310	4,000	6,690	7,900	4,000	4,000
3522	Machine/Equipment Maintenance	461	600	500	0	0	0
3532	Maintenance of Enhancement Areas	36,900	40,000	40,000	40,000	40,000	40,000
3950	Education Reimbursement		0	0	1,100	1,100	1,100
3991	Commission Expenses	660	2,065	2,000	2,065	2,065	2,065
3994	Tree Service	75,990	73,000	50,000	71,536	71,536	71,536
3996	Clean and Cut Lots	46,361	40,000	40,000	60,000	50,000	50,000
4521	Auto Liability	1,646	1,728	1,891	1,986	1,986	1,986
4541	Employee Personal Liability	71	75	56	59	59	59
4911	Subscriptions	132	220	100	220	220	220
4912	Fees & Dues	1,596	2,615	2,600	3,665	3,665	3,665
4990	Equipment Expense	0	2,000	1,000	2,000	2,000	2,000
5305	Computerized Signal System		0	0	0	0	0
5401	Administrative Car		0	0	0	0	0
5412	Compact Pick-Up Trucks	15,702	0	0	14,000	0	0
9561	Office Supplies	630	600	500	600	600	600
9934	Transportation Planning	230,721	488,840	210,000	816,790	600,000	600,000
9960	Home Program Match	68,924	31,582	20,000	23,861	23,861	23,861
Fund Total:		1,342,840	1,595,456	1,523,205	1,977,498	1,630,624	1,630,624
Organization Total:		1,342,840	1,595,456	1,523,205	1,977,498	1,630,624	1,630,624

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 3151

**FUND - GENERAL
DEPARTMENT - PLANNING**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Compact Pick-up Truck	Replacement of Code Enforcement Vehicle	5412	14,000	0
TOTALS			14,000	0

Planning

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Development Services Director	32	
1	Planning Services Manager	26	
1	Senior Planner	23	
1	Zoning Administrator	22	
1	GIS Specialist	20	
1	Senior Planning Technician	18	
1	Administrative Assistant	17	
	Planning Technician H	16	(Position Eliminated)
1	Planning Technician I	15	
1	Environmental Codes Inspector	15	(1 Position Eliminated)
1	Administrative Support Specialist	11	

10 Authorized

	<u>FY 12-13</u>	<u>FY 13-14</u>
<i>Positions Authorized</i>	12	10



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **STREETS & STORM SEWERS**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Streets & Storm Sewer Maintenance Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continue to improve efficiency of operations
- Continue efforts to repair/replace hazardous sidewalks sections

SIGNIFICANT BUDGET ISSUES:

- Maintenance costs associated with aging equipment
- Increasing costs of raw materials needed for infrastructure repairs (concrete, asphalt, stone, etc.)
- Staffing shortages
- Shortage of serviceable vehicles

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4134 Streets & Storm Sewers-General
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	743,954	741,819	699,325	704,757	704,757	704,757
1220	Salaries & Wages Overtime	33,198	4,500	4,500	4,500	4,500	4,500
1274	Call Duty Pay	0	500	500	3,250	3,250	3,250
1810	Social Security	57,688	57,132	53,881	54,507	54,507	54,507
1821	NCLGERS-Retirement	54,466	50,336	47,472	50,374	50,374	50,374
1822	401-K Retirement		0	7,043	0	0	0
1830	Hospital Insurance	153,895	152,064	152,064	152,064	155,988	155,988
1850	Unemployment Compensation	0	0	0	6,000	6,000	6,000
1860	Worker's Compensation	2,507	3,789	3,107	3,721	3,721	3,721
1932	Medical Exams	679	0	0	0	0	0
2121	Uniforms	2,814	3,000	3,000	3,000	3,000	3,000
2123	Protective Clothing	1,604	750	750	1,750	1,750	1,750
2124	Shoes-Steel Toe	1,480	2,106	2,106	1,980	1,980	1,980
2323	Other Training	2,420	2,590	2,500	2,590	2,590	2,590
2501	Vehicle Operation/Maintenance	170,767	190,000	190,000	98,483	98,483	98,483
2502	Vehicle Fuel		0	0	91,517	91,517	91,517
2591	Fuel For Equipment	0	900	900	900	900	900
2993	Operational Supplies	26,093	35,000	33,000	40,000	35,000	35,000
2994	Tools	1,136	1,500	1,200	1,500	1,500	1,500
3121	Travel	93	350	275	500	500	500
3210	Telephone	2,374	2,400	2,000	2,100	2,100	2,100
3250	Postage	4	10	10	10	10	10
3311	Street Lights		0	0	0	0	0
3410	Printing	217	400	250	400	400	400
3522	Machine/Equipment Maintenance	0	5,000	5,000	5,000	5,000	5,000
3593	Street Repairs	23,266	30,000	30,000	30,000	30,000	30,000
3594	Sidewalk Repairs	18,099	15,000	15,000	15,000	15,000	15,000
3994	Tree Service		0	0	0	0	0
4521	Auto Liability	2,334	2,451	2,682	2,816	2,816	2,816
4541	Employee Personal Liability	132	139	112	118	118	118
4543	Insurance Deductible Claims	11,539	0	0	0	0	0
4912	Fees & Dues	165	350	200	350	350	350
5410	Backhoe		95,500	95,500	0	0	0
5423	Crew-Cab Pick-Up Truck		0	0	0	0	0
5471	1/2 Ton Pick-Up Truck		0	0	0	0	0
5632	Utility Vehicle		0	0	30,000	30,000	30,000
5991	Storm Drainage Improvements	0	5,000	5,000	5,000	0	0
Fund Total:		1,310,924	1,402,586	1,357,377	1,312,187	1,306,111	1,306,111
Organization Total:		1,310,924	1,402,586	1,357,377	1,312,187	1,306,111	1,306,111

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 4134

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS GENERAL

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Utility Vehicle	Replacement of 1996 Dodge Truck	5632		30,000		30,000
Storm Drainage Improvements	Materials in conjunction with installation of storm drainage pipe in roadside ditches	5991		5,000		0
TOTALS				35,000		30,000

Streets & Storms

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Street Maintenance Superintendent	22	
1	Storm Water Maintenance Superintendent	20	
1	Storm Water Maintenance Supervisor	15	
2	Equipment Operator IV	13	
1	Mason	13	
4	Equipment Operator III	12	
4	Equipment Operator II	11	
2	Utility Maintenance Mechanic	11	
2	Equipment Operator I	10	(1 Position Eliminated)
3	Senior Maintenance Worker	9	
	Utility Maintenance Worker	8	(Position Eliminated)
	Maintenance Worker	7	(Position Eliminated)
21	Authorized		
		<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
	<i>Positions Authorized</i>	<i>24</i>	<i>21</i>

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4135 Streets & Storm Sewers-Utilities
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
3311	Street Lights	574,215	617,980	617,980	680,000	600,000	600,000
3588	Street Resurfacing		0	0	0	0	0
3595	Railroad Signal Maintenance	18,988	22,000	22,000	24,200	24,200	24,200
3596	Bridge Inspections & Repairs	0	0	0	3,500	3,500	3,500
5991	Storm Drainage Improvements		0	0	100,000	0	0
5993	Railroad Signals	0	10,000	0	10,000	10,000	10,000
Fund Total:		593,203	649,980	639,980	817,700	637,700	637,700
Organization Total:		593,203	649,980	639,980	817,700	637,700	637,700

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 4135

FUND - GENERAL

DEPARTMENT - STREETS & STORM SEWERS UTILITIES

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Storm Drainage Improvements	North Virginia Street	5991		100,000		0
Railroad Signals	To fund the City's share (10%) of signals installed by the State at various locations within the city limits	5993		10,000		10,000
TOTALS				110,000		10,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4136 Street Paving Division
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
3588	Street Resurfacing		0	0	750,000	250,000	250,000
5991	Storm Drainage Improvements		0	0	0	0	0
	Fund Total:	0	0	0	750,000	250,000	250,000
	Organization Total:	0	0	0	750,000	250,000	250,000



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS - **SANITATION**

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Sanitation Division are as follows

GOALS/MAJOR OBJECTIVES:

- Extend life expectance of vehicles and equipment through regular maintenance and upgrades
- Complete transition to single stream recycling program and identify related efficiencies
- Maximize revenue from recycling

SIGNIFICANT BUDGET ISSUES:

- Replacement of aging leaf collection equipment
- Acquisition of automated side loading packer truck to fully optimize the transition to a single stream recycling program.
- Replacement of aging, high maintenance equipment. Numerous trucks, trailers, and leaf loaders that are 15-20 years old remain in use on a daily basis.
- Repair costs and down time associated with an aging fleet of equipment

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4143 Sanitation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	1,478,352	1,447,299	1,464,590	1,404,247	1,404,247	1,404,247
1220	Salaries & Wages Overtime	41,515	16,200	2,000	4,500	4,500	4,500
1260	Salaries & Wages Part-Time		0	0	17,136	0	0
1272	Holiday Pay	41,353	51,600	45,071	51,600	51,600	51,600
1810	Social Security	116,125	115,905	115,642	111,717	111,717	111,717
1821	NCLGERS-Retirement	108,980	102,119	101,886	103,247	103,247	103,247
1822	401-K Retirement		0	15,117	0	0	0
1830	Hospital Insurance	279,300	292,386	292,386	304,128	326,832	326,832
1850	Unemployment Compensation	1,399	0	0	8,000	8,000	8,000
1860	Worker's Compensation	18,677	6,091	4,995	5,982	5,982	5,982
1932	Medical Exams	881	0	0	0	0	0
2121	Uniforms	7,329	7,400	7,000	7,400	7,400	7,400
2123	Protective Clothing	1,905	2,000	2,000	2,000	2,000	2,000
2124	Shoes-Steel Toe	2,337	3,822	3,500	3,960	3,960	3,960
2323	Other Training	245	1,500	1,000	1,500	1,500	1,500
2501	Vehicle Operation/Maintenance	419,473	440,000	465,000	243,000	243,000	243,000
2502	Vehicle Fuel		0	0	207,000	207,000	207,000
2511	Oil & Lubricants	0	1,250	1,200	1,250	1,250	1,250
2993	Operational Supplies	7,686	19,300	19,300	20,800	20,800	20,800
2994	Tools	1,474	1,475	1,475	1,475	1,475	1,475
3121	Travel	24	1,000	500	1,000	1,000	1,000
3210	Telephone	1,899	1,920	1,920	1,680	1,680	1,680
3250	Postage	103	125	125	125	125	125
3310	Electricity	2,929	3,625	3,625	3,625	3,625	3,625
3410	Printing	1,588	3,500	3,000	4,540	2,000	2,000
3522	Machine/Equipment Maintenance	846	5,300	5,000	5,300	5,300	5,300
3604	Trash Container Purchases	0	0	0	23,000	13,000	13,000
3913	Landfill Charges	391,136	395,000	395,000	410,000	395,000	395,000
3914	Contract Services	2,750	3,000	3,000	3,000	3,000	3,000
4511	Multi-Peril Insurance	2,243	2,355	2,327	2,443	2,443	2,443
4521	Auto Liability	26,838	28,180	30,830	32,372	32,372	32,372
4541	Employee Personal Liability	212	223	224	235	235	235
4912	Fees & Dues	3,993	1,246	1,246	1,246	1,246	1,246
5402	Garbage Packer		0	0	285,000	0	0
5440	Leaf Vacuum Loader		23,000	22,155	75,000	25,000	25,000
5458	Recycling Truck		150,000	126,100	0	0	0
5470	1 Ton Utility Pick-Up Truck		0	0	40,000	0	0
5471	1/2 Ton Pick-Up Truck		0	0	0	0	0
5474	Dump Truck		0	0	78,000	0	0
5622	Leaf Collector Truck		0	0	156,000	0	0
7160	Lease Purchase Payment		0	0	0	0	0
Fund Total:		2,961,592	3,126,821	3,137,214	3,621,508	2,990,536	2,990,536

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

**CODE: 11- 4143 FUND - GENERAL
DEPARTMENT - SANITATION**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Collection Truck	New Request for Recycling Program	5402	1	285,000		0
Leaf Vacuum Loader	(2) Replacements, (1) New Request	5440	3	75,000	1	25,000
One Ton Pick-Up Truck	Replacement of 1994 & 2002 Ford Rangers	5470	2	40,000		0
Open Body Dump Truck	Replacement of 1992 Truck	5474	1	78,000		0
Leaf Collection Truck	Replacement of 1993 Leaf Collection Trucks	5622	2	156 ,000		0
TOTALS				634,000		25,000

Sanitation

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Sanitation Superintendent	22	
3	Sanitation Supervisor	19	
3	Equipment Operator III	12	
16	Equipment Operator II	11	(1 Position Eliminated)
1	Administrative Support Specialist	11	
18	Sanitation Worker	8	(5 Positions Eliminated)

42 Authorized

Positions Authorized

<i><u>FY 12-13</u></i>	<i><u>FY 13-14</u></i>
48	42



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: ENGINEERING DEPARTMENT

DEPARTMENT OVERVIEW:

The Engineering Department provides engineering and surveying services necessary for the design and construction of streets, sidewalks, storm drainage lines, water lines and sanitary sewer lines within public rights of way and new subdivisions to assure compliance with City standards. Engineering services include project design, preparation of plans, specifications and contract documents, and provision of construction phase contract administration. We administer the City's Flood Damage Prevention Ordinance and maintain files of elevation certificates and administer the mandatory state and federal storm water rules for all new and existing development. Engineering also receives petitions for street and utility improvements, prepare assessment rolls and maintain assessment files. We provide assistance for new connections to the City utilities and maintain records for utility tap connections.

GOALS/MAJOR OBJECTIVES:

- Customer services and engineering services provided to citizens
- Water and sewer infrastructure
- Street resurfacing
- Storm drainage improvements
- Traffic signal system

SIGNIFICANT BUDGET ISSUES:

- Funding for infrastructure improvements
- Capital improvement projects
- Phase II stormwater program
- Utility petitions submitted by citizens

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4172 Engineering
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	401,824	435,316	370,810	432,517	432,517	432,517
1810	Social Security	30,245	33,302	28,367	33,088	33,088	33,088
1821	NCLGERS-Retirement	28,173	29,340	24,993	30,579	30,579	30,579
1822	401-K Retirement		0	3,708	0	0	0
1830	Hospital Insurance	39,900	44,352	44,352	44,352	51,996	51,996
1860	Worker's Compensation	794	948	777	930	930	930
1932	Medical Exams	154	0	0	0	0	0
1991	Consultant Fees	17,800	28,000	28,000	58,000	35,000	35,000
2123	Protective Clothing	0	100	100	100	100	100
2124	Shoes-Steel Toe	309	200	200	200	200	200
2203	Employee Appreciation		0	0	128	128	128
2323	Other Training	763	1,000	1,000	4,000	4,000	4,000
2391	First Aid	26	50	25	50	50	50
2501	Vehicle Operation/Maintenance	4,867	6,000	6,000	1,517	1,517	1,517
2502	Vehicle Fuel		0	0	4,983	4,983	4,983
2601	Office Supplies	0	550	450	500	500	500
2993	Operational Supplies	13,264	26,000	20,000	22,500	22,500	22,500
2994	Tools	0	100	50	100	100	100
3121	Travel	556	1,000	1,000	1,000	1,000	1,000
3210	Telephone	1,429	1,440	1,440	1,320	1,320	1,320
3250	Postage	273	400	400	400	400	400
3410	Printing	0	375	150	375	375	375
3421	Copy Machine Cost	60	300	300	300	300	300
3422	Outside Copy Machine Cost	0	100	0	100	100	100
3521	Office Machine Maintenance	627	650	600	650	650	650
3522	Machine/Equipment Maintenance	0	125	0	125	125	125
3700	Advertising	3,571	3,600	3,500	3,600	3,600	3,600
4521	Auto Liability	3,451	3,624	3,965	4,163	4,163	4,163
4541	Employee Personal Liability	33	35	33	35	35	35
4911	Subscriptions	228	500	300	500	500	500
4912	Fees & Dues	2,689	3,300	3,300	3,400	3,400	3,400
4990	Equipment Expense	5,584	2,500	3,000	1,000	1,000	1,000
5412	Compact Pick-Up Trucks		0	0	20,000	0	0
5734	GPS Equipment		0	0	6,000	6,000	6,000
9561	Office Supplies	438	200	227	200	200	200
Fund Total:		557,058	623,407	547,047	676,712	641,356	641,356
Organization Total:		557,058	623,407	547,047	676,712	641,356	641,356

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11-4172

**FUND - GENERAL
DEPARTMENT - ENGINEERING**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Admin. Car	Replacement of 1999 Truck	5412	1	20,000		0
Survey Grade GPS	Replacement of Old Unit	5734		6,000		6,000
TOTALS				26,000		6,000

Engineering

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	City Engineer	30
1	Civil Engineer	24
1	Engineering Technician	18
1	Construction Inspector	18
1	Survey Technician	16
1	Engineering Property Technician	13
1	Traffic Engineer	25

7 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	7	7



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: FIRE / 5120

DEPARTMENT OVERVIEW:

The Goldsboro Fire Department protects lives, the environment, and property by providing prompt, skillful, and cost-effective fire protection and life safety services. The GFD is responsible for providing emergency services that include firefighting, Haz-Mat response, technical rescue, confined space and trench rescue, vehicle extrication, search and rescue, EMS first responders, building preplanning, fire inspection and code enforcement, hydrant flushing and inspection, and life safety education. The GFD operates 5 Engine Companies and 1 Ladder Company out of 5 stations throughout the city, along with various administrative vehicles. The GFD has 82 fire personnel and one administrative employee.

GOALS/MAJOR OBJECTIVES:

Maintain minimum staffing as required by ISO and NFPA, which will require an increase in the amount of overtime funds as opposed to using compensatory time.

Replace our existing Brush Truck (a 1976 Mini Pumper) with a more effective, cost-efficient 4-wheel drive pickup truck and skid unit. This will be a more capable vehicle to access areas that a fire pumper cannot, such as the newly annexed Waynesborough Park.

Continue to reduce fuel consumption through a variety of measures: Replace our 1976 Brush Truck with a more fuel efficient truck, replace aging staff vehicles with more fuel-efficient models, and purchase training material and equipment that allow training to be conducted in-station.

SIGNIFICANT BUDGET ISSUES:

Our request for overtime pay is \$48,000 which will allow us to reduce the amount of compensatory time given and increase staffing levels to ensure that we always maintain minimum staffing.

Replacing our current 1976 Brush Truck will cost an estimated \$100,000. This will allow us to purchase a much more effective, reliable, and fuel-efficient vehicle for wildland fires.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	3,482,187	3,548,756	3,625,147	3,515,373	3,515,373	3,515,373
1220	Salaries & Wages Overtime	26,857	35,000	26,918	48,000	35,000	35,000
1260	Salaries & Wages Part-Time		0	12,765	0	0	0
1272	Holiday Pay	123,753	120,000	135,145	135,000	135,000	135,000
1810	Social Security	270,743	288,341	290,698	281,931	281,931	281,931
1821	NCLGERS-Retirement	253,158	254,042	255,258	260,556	260,556	260,556
1822	401-K Retirement		0	37,872	0	0	0
1830	Hospital Insurance	473,100	525,888	525,888	525,888	609,096	609,096
1850	Unemployment Compensation	1,462	5,000	0	0	0	0
1860	Worker's Compensation	43,707	10,423	8,548	10,237	10,237	10,237
1931	Medical Treatment	0	1,700	1,700	2,000	2,000	2,000
1932	Medical Exams	23,598	25,500	25,500	25,000	25,000	25,000
2111	Cleaning Supplies	5,454	6,500	6,500	8,000	6,500	6,500
2121	Uniforms	28,716	38,000	38,000	45,000	40,000	40,000
2123	Protective Clothing	37,039	45,410	45,410	52,750	45,000	45,000
2125	Shoes-Uniform	3,300	7,380	6,000	8,100	6,000	6,000
2203	Employee Appreciation		0	0	1,328	1,328	1,328
2323	Other Training	6,672	13,830	7,580	20,000	13,000	13,000
2391	First Aid	2,490	4,727	4,000	4,550	4,550	4,550
2501	Vehicle Operation/Maintenance	79,353	95,000	95,000	42,450	42,450	42,450
2502	Vehicle Fuel		0	0	47,550	47,550	47,550
2511	Oil & Lubricants	400	600	600	750	750	750
2594	Vehicle Repairs	53,491	54,000	59,000	85,320	60,000	60,000
2601	Office Supplies	2,606	3,000	3,000	3,359	3,359	3,359
2993	Operational Supplies	63,721	70,000	82,021	88,450	70,000	70,000
2994	Tools	3,664	7,000	2,000	3,000	3,000	3,000
3121	Travel	1,296	2,000	1,000	2,000	1,500	1,500
3210	Telephone	3,254	3,360	3,360	3,740	3,740	3,740
3250	Postage	197	400	400	500	500	500
3310	Electricity	32,111	33,000	33,000	40,000	35,000	35,000
3330	Natural Gas	6,123	8,000	8,000	10,000	9,000	9,000
3410	Printing	324	600	600	750	750	750
3511	Building Maintenance	17,026	30,000	24,000	75,000	25,000	25,000
3521	Office Machine Maintenance	203	400	400	500	500	500
3522	Machine/Equipment Maintenance	8,202	10,000	11,024	12,000	12,000	12,000
3950	Education Reimbursement	1,342	2,500	2,500	3,300	3,300	3,300
4401	Generator Contract	1,390	1,500	2,890	3,000	3,000	3,000
4511	Multi-Peril Insurance	3,839	4,031	3,984	4,183	4,183	4,183
4521	Auto Liability	41,150	43,208	41,462	43,535	43,535	43,535
4541	Employee Personal Liability	362	380	388	407	407	407
4543	Insurance Deductible Claims	14,746	0	0	0	0	0
4911	Subscriptions	925	950	950	1,000	1,000	1,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 5120 Fire Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4912	Fees & Dues	3,135	3,344	3,344	3,500	3,500	3,500
4990	Equipment Expense		3,200	879	9,000	3,000	3,000
5401	Administrative Car		20,000	28,171	53,000	0	0
5444	Fire Pumper	0	0	0	100,000	0	0
5521	Fire Hose	1,263	10,000	10,000	10,000	5,000	5,000
5527	Miscellaneous Equipment	12,367	0	36,596	24,950	9,000	9,000
5655	Rescue Equipment	0	0	0	0	0	0
5665	Commercial Washing Machine		0	0	0	0	0
5672	Utility Trailer		7,500	6,592	0	0	0
5735	Air Packs	16,400	20,000	20,000	43,000	35,000	35,000
5736	Thermal Imaging Camera		0	9,994	22,000	11,000	11,000
5925	Washer		0	0	0	0	0
9561	Office Supplies	487	500	500	500	500	500
Fund Total:		5,151,613	5,364,970	5,544,583	5,680,457	5,428,095	5,428,095
Organization Total:		5,151,613	5,364,970	5,544,583	5,680,457	5,428,095	5,428,095

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 5120

**FUND - GENERAL
DEPARTMENT - FIRE DEPARTMENT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Admin. Car	Replacement of 1990 Chevrolet Truck Replacement of 2000 Ford Explorer	5401	2	53,000		0
Brush Truck	Replacement of 1976 Mini Pumper	5444	1	100,000		0
Fire Hose	Replacement of Fire Hoses	5521	1	10,000		5,000
Misc. Equipment	Cascade System	5527	1	8,950		9,000
Misc. Equipment	ATV	5527	1	16,000		0
Air Packs	Replacement of Air Packs	5735		43,000		35,000
Thermal Imaging	Camera - New Request	5736		22,000		11,000
TOTALS				252,950		60,000

Fire

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Fire Chief	32	
5	Assistant Fire Chief	25	
20	Fire Captain	20	
1	Fire Inspector	20	
19	Fire Engineer	17	
35	Fire Fighter	14	(1 Position Eliminated)
1	Senior Admin Support Specialist	13	

82 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	83	82



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: POLICE DEPARTMENT 6121-60

GOLDSBORO POLICE DEPARTMENT 2013-2014 BUDGET REQUEST/JUSTIFICATIONS

DEPARTMENT OVERVIEW:

The Goldsboro Police Department is responsible for the safety and security of the City of Goldsboro through the provision of an array of law enforcement services. This is accomplished by working cooperatively with the public and within the framework of the US Constitution to enforce the laws, preserve the peace, reduce fear and provide for a safe environment. In 2012-2013, the Police Department was authorized a total of 117 full time positions (107 sworn officers and 10 civilians), assigned, to three Bureaus (Operations, Support Services, Investigative Services) and the Office of the Chief of Police. In addition, the department was authorized 01 full time Animal Control Officer and 01 part time Custodian. The activities of the Department include: the enforcement of the laws; prevention and detection of criminal activity; apprehension of offenders; control of traffic; participation in court proceedings; protection of constitutional guarantees; resolution of conflict and the maintenance of the feeling of safety and security in the community.

GOALS/MAJOR OBJECTIVES:

- A. Continue operational efforts to work in partnership with the community to preserve life, enforce the law, maintain order, provide quality police services and reduce the fear and incidence of crime and traffic offenses.
- B. Continue Crime Prevention and Community Police/Problem Solving initiatives including National Night Out, Crime Watch, the Gangs Resistance Education and Training (G.R.E.A.T.) Program, the High Visibility/Mobile Command Unit, GPAC (Goldsboro Partners Against Crime, the Housing Unit and the Selective Enforcement Unit.
- C. Continue to repair and replace critical pieces of the police/fire complex HVAC system.
- D. Continue to look for solutions to the department's critical need for more space. Estimate the Current Space available for Evidence Storage to last approximately (2) years.

SIGNIFICANT BUDGET ISSUES:

OPERATIONAL ISSUES:

- A. Need for COLA adjustment to help employees deal with rising inflation and increased costs of health care, as well as, keeping pace with other Law Enforcement Agency salaries and benefits.

CAPITAL ISSUES:

- A. Replace 12 patrol and 03 administrative vehicles equipped with emergency equipment to replace a portion of the fleet having over 130,000 miles and costing thousands of dollars per year to maintain.
- B. Planning, Design and Engineering for Expansion of Police Department
- C. Replace HVAC equipment not covered in energy grant, to include equipment that is old, outdated, costly to maintain and due to fail soon.
- D. Repave parking lot that is in need of repair and potentially unsafe in areas.
- E. Purchase Field Base Reporting Module to modernize report writing process making crime analysis and the intelligence function more efficient.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	4,740,984	4,865,734	4,835,938	4,779,955	4,779,955	4,779,955
1220	Salaries & Wages Overtime	10,691	0	23,705	60,000	30,000	30,000
1260	Salaries & Wages Part-Time	16,877	17,507	17,260	16,988	16,988	16,988
1271	Separation Pay	208,308	229,303	225,966	216,384	216,384	216,384
1272	Holiday Pay	118,158	120,000	123,461	125,000	125,000	125,000
1274	Call Duty Pay	15,600	16,200	16,200	16,200	16,200	16,200
1810	Social Security	381,128	401,530	401,054	398,911	396,616	396,616
1820	LEOB-Retirement	323,103	316,498	321,485	339,341	337,157	337,157
1821	NCLGERS-Retirement	23,190	23,257	23,446	23,817	23,817	23,817
1822	401-K Retirement	229,769	233,720	237,022	233,064	231,564	231,564
1830	Hospital Insurance	712,494	753,351	753,351	779,328	869,076	869,076
1850	Unemployment Compensation	0	6,000	0	0	0	0
1860	Worker's Compensation	125,511	14,750	12,096	14,486	14,486	14,486
1931	Medical Treatment	0	500	0	0	0	0
1932	Medical Exams	3,500	8,695	8,695	9,495	9,495	9,495
1991	Consultant Fees	0	0	0	150,000	0	0
2111	Cleaning Supplies	6,795	6,382	6,382	6,492	6,492	6,492
2121	Uniforms	47,498	62,428	62,428	103,379	60,000	60,000
2122	Clothing Allowance	10,500	11,000	11,740	11,500	11,500	11,500
2123	Protective Clothing	15,323	18,000	18,000	23,400	23,400	23,400
2125	Shoes-Uniform	5,774	10,000	10,000	14,950	12,500	12,500
2203	Employee Appreciation	0	0	0	1,904	1,904	1,904
2321	Police Library	1,757	2,000	2,000	5,890	4,000	4,000
2323	Other Training	15,978	20,000	20,000	29,099	20,000	20,000
2501	Vehicle Operation/Maintenance	380,969	360,000	360,000	145,563	135,400	135,400
2502	Vehicle Fuel	0	0	0	229,277	219,600	219,600
2601	Office Supplies	7,774	11,000	11,000	24,355	11,000	11,000
2916	Explorer Post 209	1,409	2,050	2,050	2,050	2,050	2,050
2993	Operational Supplies	91,206	173,302	189,333	231,733	160,000	160,000
3121	Travel	8,860	13,000	13,000	20,170	13,000	13,000
3210	Telephone	2,343	1,920	1,920	2,080	2,080	2,080
3250	Postage	2,010	2,100	2,100	2,100	2,100	2,100
3310	Electricity	43,731	48,000	46,000	48,000	48,000	48,000
3330	Natural Gas	7,007	12,000	10,000	12,000	12,000	12,000
3410	Printing	431	4,000	3,500	7,687	7,687	7,687
3421	Copy Machine Cost	2,675	4,504	4,504	4,604	4,604	4,604
3511	Building Maintenance	11,993	15,000	15,000	88,113	30,000	30,000
3521	Office Machine Maintenance	26,062	40,170	40,170	70,170	40,000	40,000
3522	Machine/Equipment Maintenance	265	750	750	750	750	750
3525	Police Car Camera Maintenance	490	2,800	2,800	2,800	2,800	2,800
3591	Radio Maintenance	4,726	11,970	11,970	10,620	10,620	10,620
3950	Education Reimbursement	2,200	7,700	4,400	7,700	7,700	7,700

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 6121 Police Department
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
3953	Gangs Resist Education	5,237	5,538	5,538	5,538	5,538	5,538
3984	Drug Forfeiture-State	2,964	0	0	0	0	0
3987	Drug Forfeiture-Federal	8,196	0	0	0	0	0
3995	Current Operations	25,000	25,000	25,000	25,000	25,000	25,000
4391	Equipment Rent	20,843	23,924	23,924	24,819	24,819	24,819
4402	Heating & Air Conditioner Contract	6,286	6,450	14,338	14,338	14,338	14,338
4511	Multi-Peril Insurance	3,630	3,812	3,767	3,955	3,955	3,955
4521	Auto Liability	13,613	14,294	15,639	16,421	16,421	16,421
4541	Employee Personal Liability	548	575	570	599	599	599
4543	Insurance Deductible Claims	11,256	0	0	0	0	0
4911	Subscriptions	49	281	281	167	167	167
4912	Fees & Dues	5,205	7,500	7,500	8,930	7,500	7,500
4990	Equipment Expense	1,520	0	0	25,050	25,050	25,050
5142	Parking Lot Paving/Improvement		0	0	104,579	0	0
5157	Software Expense		0	0	250,000	0	0
5401	Administrative Car		0	0	64,754	43,170	43,170
5404	Line Cars	0	219,300	0	337,372	140,575	140,575
5514	Moving Radar		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	359,300	0	0
5998	GIS Project		0	0	0	0	0
9561	Office Supplies	331	388	388	388	388	388
9945	School Drug Awareness		0	0	0	0	0
Fund Total:		7,711,767	8,154,183	7,945,671	9,510,565	8,223,445	8,223,445
Organization Total:		7,711,767	8,154,183	7,945,671	9,510,565	8,223,445	8,223,445

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 6121

FUND - GENERAL
DEPARTMENT - POLICE DEPARTMENT

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Repave Parking Areas	Repave Parking Lot at Fire/Police Complex	5142		104,579		0
Software Expense	Field Base Reporting & Maintenance	5157		250,000		0
Administrative Car	Replacement of 2000 Dodge Replacement of (2) 1996 Chevrolet	5401	3	64,754	2	43,170
Line Cars	Replacement of (12) Line Cars	5404	12	337,372	5	140,575
Heating & Air System	Repair Heating & Air System	5816		359,300		0
TOTALS				1,116,005		183,745

Police

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Police Chief	32	
3	Police Division Commander	25	
4	Police Shift Supervisor	22	
1	Police Support Services Supervisor	22	
1	Police Investigative Unit Supervisor	22	
12	Police Sergeant	19	
11	Police Investigator	17	
9	Police Corporal	17	
3	Crime Scene Specialist	17	
62	Police Officer	15	(6 Positions Eliminated)
1	Crime Analyst	13	
1	Senior Admin Support Specialist	13	
1	Police Desk Officer	12	
1	Police Equip Maint Coordinator	11	
2	Administrative Support Specialist	11	
3	Police Records Clerk	10	
1	Senior Maintenance Worker	9	

117 Authorized

1 Permanent Part-Time Position

	<u>FY 12-13</u>	<u>FY 13-14</u>
Positions Authorized	123	117

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 6122 Animal Control
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	41,108	41,911	42,803	40,963	40,963	40,963
1810	Social Security	2,989	3,206	3,274	3,134	3,134	3,134
1821	NCLGERS-Retirement	2,865	2,825	2,885	2,896	2,896	2,896
1822	401-K Retirement		0	428	0	0	0
1830	Hospital Insurance	5,700	6,336	6,336	6,336	7,428	7,428
1860	Worker's Compensation	114	136	112	134	134	134
2121	Uniforms	304	428	428	428	428	428
2124	Shoes-Steel Toe	70	70	90	90	90	90
2323	Other Training	0	100	0	100	100	100
2501	Vehicle Operation/Maintenance	3,000	3,000	4,000	852	852	852
2502	Vehicle Fuel		0	0	2,148	2,148	2,148
2994	Tools	726	750	750	750	750	750
3210	Telephone		480	420	420	420	420
4521	Auto Liability	1,135	1,192	1,304	1,369	1,369	1,369
4541	Employee Personal Liability	5	5	5	5	5	5
Fund Total:		58,016	60,439	62,835	59,625	60,717	60,717
Organization Total:		58,016	60,439	62,835	59,625	60,717	60,717

Animal Control

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Animal Control Officer	11
1	Authorized	
	<i>Positions Authorized</i>	<div> <div><u><i>FY 12-13</i></u></div> <div><u><i>FY 13-14</i></u></div> </div> <div> <div><i>1</i></div> <div><i>1</i></div> </div>

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 7310 Special Expense Fees
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1860	Worker's Compensation		0	0	150,000	100,000	100,000
3703	Air Show Donation		0	0	0	0	0
4913	Institute Of Government	4,061	3,957	3,957	4,000	4,000	4,000
4914	League Of Municipalities	21,209	21,743	21,743	22,000	22,000	22,000
4916	Chamber Of Commerce	15,000	15,000	15,000	15,000	15,000	15,000
4917	Wayne County Alliance	75,000	75,000	75,000	75,000	75,000	75,000
4918	National League Of Cities	3,258	3,260	3,258	3,500	3,500	3,500
4920	Arbitrage Rebate Fees	900	0	0	0	0	0
5916	Annexation Fire Contracts	87,585	43,763	38,000	40,000	40,000	40,000
6993	Boys and Girls Club Donation		0	0	15,000	0	0
6994	Arts Council		25,000	25,000	25,000	25,000	25,000
6998	Stop the Funeral Donation		0	0	0	0	0
7100	Bond Principal	406,590	364,778	364,778	374,810	374,810	374,810
7160	Lease Purchase Payment	360,155	350,975	350,975	642,222	642,222	642,222
7161	City Hall Loan Payment	759,702	717,690	717,960	757,480	757,480	757,480
7165	Streetscape Debt Svc		189,451	189,451	119,420	119,420	119,420
7166	Signal Payment		0	0	700,000	336,200	336,200
7200	Bond Interest	186,914	175,439	175,439	175,732	175,732	175,732
9924	Tranz Center		0	0	50,000	0	0
9927	Contingency Appropriation	0	0	0	0	0	0
9937	WATCH Donation	20,000	20,000	20,000	50,000	20,000	20,000
9943	Wayne Opportunity Center		185,000	184,777	0	0	0
9947	Museum	12,000	12,000	12,000	33,500	12,000	12,000
9951	Project Uplift		10,000	10,000	10,000	5,000	5,000
9952	Communities In Schools Inc		5,000	5,000	15,000	5,000	15,000
9979	Waynesborough Park Donation		0	0	0	0	0
9980	Goldsboro/Wayne Trans Authority	173,436	196,463	196,463	200,740	200,740	200,740
9982	Local Grants		0	0	0	8,625	8,625
Fund Total:		2,125,810	2,414,519	2,408,801	3,478,404	2,941,729	2,951,729
Organization Total:		2,125,810	2,414,519	2,408,801	3,478,404	2,941,729	2,951,729



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PARKS AND RECREATION

DEPARTMENT OVERVIEW:

The mission of Goldsboro Parks and Recreation Department is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety and well-being of all citizens. Our motto is “We Make Play Happen” and we staple this to everything we do.

GOALS/MAJOR OBJECTIVES:

- Address the major items identified in the Parks and Recreation Master Plan-year 1: Safety and Accessibility.
- Repair and Replace outdated structures, equipment and supplies including resurfacing all playgrounds in all parks
- Enhance Customer Service by conducting on-going surveys and by providing on-line enrollment with new software
- Enhance Staff Development and Training
- Increase Program Participation by increasing advertising/marketing and create new Partnerships
- Build a new Recreation Center to replace W. A. Foster Recreation Center

SIGNIFICANT BUDGET ISSUES:

- Structural – In general, the parks and recreational facilities are suffering from a long period of deferred maintenance and “old age.” We are essentially forced to address ADA and safety issues.
- Our programs and facilities are growing. With the full development of Stoney Creek, further development of Berkeley, renovations to North End and Fairview, the addition of many specials events, the addition of soccer and non traditional sports, greenways development and growth across the board (seniors, special pops, tennis, etc), we need to continue to evolve and grow to meet the current and future demand. Quality of life will make or break a community and Parks and Recreation is a cornerstone of the quality.
- Capital Outlay needs to be reviewed and items addressed-many have carried over multiple years.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	785,583	917,443	877,225	889,198	889,198	889,198
1220	Salaries & Wages Overtime	1,501	0	10	0	0	0
1260	Salaries & Wages Part-Time	153,988	225,018	225,000	275,500	225,000	225,000
1810	Social Security	63,995	87,399	84,321	89,099	85,236	85,236
1821	NCLGERS-Retirement	55,884	63,237	59,126	64,418	64,418	64,418
1822	401-K Retirement	0	0	8,772	0	0	0
1830	Hospital Insurance	153,902	152,064	152,064	152,064	170,844	170,844
1850	Unemployment Compensation	1,932	5,000	3,948	3,450	3,450	3,450
1860	Worker's Compensation	6,464	5,008	4,107	4,918	4,918	4,918
1931	Medical Treatment	0	250	150	250	250	250
1932	Medical Exams	1,785	1,500	1,500	1,500	1,500	1,500
1991	Consultant Fees	0	40,000	40,000	125,000	40,000	40,000
2111	Cleaning Supplies	11,278	12,000	14,000	19,710	19,710	19,710
2121	Uniforms	1,275	2,900	3,300	6,200	6,200	6,200
2123	Protective Clothing	714	700	700	1,100	1,100	1,100
2124	Shoes-Steel Toe	1,391	1,288	970	1,350	1,350	1,350
2203	Employee Appreciation	0	0	0	384	384	384
2323	Other Training	2,912	4,000	4,000	11,450	5,000	5,000
2391	First Aid	643	2,840	2,200	850	850	850
2501	Vehicle Operation/Maintenance	30,788	48,000	42,000	17,200	15,000	15,000
2502	Vehicle Fuel	0	0	0	34,400	30,000	30,000
2601	Office Supplies	4,312	5,100	5,000	5,500	5,500	5,500
2989	Operational Supplies - Maint.	36,213	42,000	46,000	48,200	45,000	45,000
2993	Operational Supplies	102,094	100,000	115,000	134,551	114,616	114,616
2994	Tools	2,532	3,000	3,500	3,500	3,500	3,500
3121	Travel	4,015	5,000	5,000	9,875	5,000	5,000
3210	Telephone	2,994	3,510	3,510	4,680	4,680	4,680
3250	Postage	654	500	500	600	600	600
3310	Electricity	66,100	75,000	70,000	78,000	78,000	78,000
3330	Natural Gas	7,747	13,000	11,000	12,000	12,000	12,000
3410	Printing	422	7,000	7,000	8,000	8,000	8,000
3421	Copy Machine Cost	9,480	8,700	9,700	8,500	8,500	8,500
3424	Stoney Creek Park Development	55,224	44,250	94,346	44,250	0	0
3511	Building Maintenance	53,519	60,000	70,000	122,680	50,000	50,000
3522	Machine/Equipment Maintenance	23,845	40,000	39,000	199,166	76,966	76,966
3700	Advertising	2,652	12,450	14,282	29,020	15,000	15,000
3950	Education Reimbursement	550	1,100	0	1,100	1,100	1,100
3993	Building Demolition	0	0	10,000	0	0	0
3994	Tree Service	4,500	7,500	8,440	25,000	5,000	5,000
4391	Equipment Rent	3,628	15,249	14,000	14,750	14,750	14,750
4511	Multi-Peril Insurance	4,924	5,064	5,004	5,254	5,254	5,254
4521	Auto Liability	3,326	3,492	3,820	4,011	4,011	4,011

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 7460 Parks and Recreation
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4541	Employee Personal Liability	174	183	115	121	121	121
4543	Insurance Deductible Claims		0	0	0	0	0
4912	Fees & Dues	1,118	3,000	3,000	5,784	5,784	5,784
4990	Equipment Expense	11,214	10,000	12,905	100,590	21,000	21,000
5098	Waterslide		0	0	110,000	0	0
5099	Gates		0	0	32,000	0	0
5100	Park House Restoration		0	0	135,000	0	0
5142	Parking Lot Paving/Improvement		0	0	350,000	0	0
5160	Playground Play Surface		100,000	86,000	110,000	0	0
5401	Administrative Car		0	0	19,000	0	0
5423	Crew-Cab Pick-Up Truck		0	23,319	39,000	0	0
5431	Riding Lawnmower		0	0	10,500	10,500	10,500
5450	Cargo Trailer W/Hitch		0	0	7,000	0	0
5474	Dump Truck		0	0	45,000	0	0
5527	Miscellaneous Equipment		0	0	53,500	0	0
5566	Park Signs		0	0	60,500	10,000	10,000
5567	Playground Equipment		0	0	29,500	0	0
5594	Bunker Rake		0	10,648	0	0	0
5635	Basketball Court Improvements		60,000	51,400	100,000	0	0
5724	Passenger Van		0	0	120,000	0	0
5727	Skid Steer		0	0	85,000	0	0
5816	Furnace/Electric Air Conditioner		0	0	80,000	30,000	30,000
5822	Berkeley Park-Restrooms		0	0	75,000	0	0
5837	Shelter Construction		0	19,636	29,500	0	0
5947	Sidewalks		0	0	192,000	50,000	50,000
5952	Tennis Court Reconstruction		0	0	260,000	100,000	100,000
5954	Bridge Construction		0	0	25,000	0	0
5955	HV Brown-Restrooms		0	0	75,000	0	0
5956	Greenways		0	0	785,000	0	0
9561	Office Supplies	942	1,100	1,200	1,200	1,200	1,200
	Fund Total:	1,676,214	2,194,845	2,266,718	5,391,873	2,250,490	2,250,490
	Organization Total:	1,676,214	2,194,845	2,266,718	5,391,873	2,250,490	2,250,490

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 7460

FUND - GENERAL
DEPARTMENT - PARKS & RECREATION

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Water Slides	Mina Weil Park, Peacock Park	5098		110,000		0
Park Security Gates	Security Gates at Parks	5099		32,000		0
Park House Restoration	Herman Park	5100		135,000		0
Repave Parking Lots	Fairview & Berkeley	5142		350,000		0
Playground Surface	Certified Play Surface to Playgrounds	5160		110,000		0
Admin. Car	Replacement of 1994 Caprice	5401		19,000		0
Pickup Truck	Replacement	5423		39,000		0
Riding Mower	Replacement	5431		10,500		10,500
Trailer	Enclosed Cargo Trailer	5450		7,000		0
Dump Truck	Replacement	5474		45,000		0
Misc. Equipment	Shuffle Board - HPC	5527		24,000		0
Misc. Equipment	Fitness Equipment - HPC	5527		29,500		0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

Park Signage	Park Signage	5566	60,500	10,000
Playground Equipment	Herman Park	5567	29,500	0
Basketball Courts	Resurfacing - Berkeley, North End	5635	100,000	0
Passenger Van	(1) Replacement, (1) New Request	5724	2 120,000	0
Skid Steer	New Request	5727	85,000	0
HVAC	Replacement - Herman Park Center	5816	80,000	30,000
Restrooms	Replacement - Berkeley Park	5822	75,000	0
Picnic Shelters	Replacement - Berkeley Park	5837	29,500	0
Sidewalks	Sidewalks for Parks	5947	192,000	50,000
Tennis Courts	Resurfacing & Lighting - Herman Park	5952	260,000	100,000
Bridge	Replacement - Herman Park	5954	25,000	0
Restrooms	Replacement - H.V. Brown Park	5955	75,000	0
Greenways	Greenways	5956	785,000	0
TOTALS			2,827,500	200,500

Parks & Recreation

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Parks & Recreation Director	31	
1	Recreation Superintendent	23	
1	Park Superintendent	23	
1	Recreation Program Supervisor (Rec Ctr)	19	
1	Recreation Program Supervisor (Athletics)	19	
1	Recreation Supervisor (Special Populations)	19	
1	Administrative Assistant	17	
1	Recreation Therapist	16	
2	Recreation Center Leader	14	
2	Recreation Center Assistant	12	
2	Park Crew Supervisor	13	
2	Senior Park Technician I	11	
	Park Technician II	10	(Position Eliminated)
6	Park Technician I	9	
1	Custodian	6	

23 Authorized

1 Permanent Part-Time Position

	<u>FY 12-13</u>	<u>FY 13-14</u>
Positions Authorized	24	23



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PARKS AND RECREATION – GOLF COURSE

DEPARTMENT OVERVIEW:

The mission of Goldsboro Parks and Recreation Department is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, an eighteen hole golf course, indoor facilities and open spaces for the enjoyment, safety and well-being of all citizens. Our motto is “We Make Play Happen” and we staple this to everything we do.

GOALS/MAJOR OBJECTIVES:

- Increase Play/Membership. This will be achieved with marketing and market adaptation
- Enhance Customer Service by conducting on-going surveys and golfer contact
- Anticipated reduced maintenance needed to maintain the putting services with the change to Bermuda Greens necessitated by the reduction of staff and budget in previous cycles.

SIGNIFICANT BUDGET ISSUES:

- Clubhouse and parking remained dated and in need of rehab and/or replacement.
- Cart lease expires this year and technology has improved in gas carts. We may change styles based on quotes.
- Most of the major equipment (mowers) are 5 years old and in need of replacement. We are recommending a lease due to the industry quality-equipment is not being built to last as it was 20 years ago.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	287,701	271,688	306,244	307,028	307,028	307,028
1220	Salaries & Wages Overtime	2,052	0	163	0	0	0
1260	Salaries & Wages Part-Time	35,277	55,000	54,955	46,400	40,000	40,000
1810	Social Security	24,693	24,992	27,644	27,037	26,548	26,548
1821	NCLGERS-Retirement	21,368	19,525	20,652	21,707	21,707	21,707
1822	401-K Retirement		0	3,064	0	0	0
1830	Hospital Insurance	57,000	57,024	57,024	63,360	59,424	59,424
1850	Unemployment Compensation		0	0	0	0	0
1860	Worker's Compensation	1,248	1,489	1,221	1,462	1,462	1,462
1931	Medical Treatment	0	250	100	250	250	250
1932	Medical Exams	56	350	200	350	350	350
1991	Consultant Fees		0	0	30,000	10,000	10,000
2111	Cleaning Supplies	2,149	2,900	1,500	2,900	2,900	2,900
2121	Uniforms	600	2,160	2,150	2,900	2,900	2,900
2123	Protective Clothing	563	550	520	900	900	900
2124	Shoes-Steel Toe	364	1,104	548	1,080	1,080	1,080
2203	Employee Appreciation		0	0	160	160	160
2323	Other Training	278	450	400	500	500	500
2391	First Aid	249	250	240	250	250	250
2501	Vehicle Operation/Maintenance	17,133	14,000	14,000	9,800	9,800	9,800
2502	Vehicle Fuel		0	0	11,200	11,200	11,200
2591	Fuel For Equipment	6,784	9,000	9,000	11,000	11,000	11,000
2601	Office Supplies	354	575	500	650	650	650
2920	Pro Shop Expense	25,700	0	0	80,000	80,000	80,000
2993	Operational Supplies	91,073	120,750	135,000	107,115	107,115	107,115
2994	Tools	387	1,150	700	1,200	1,200	1,200
3121	Travel	37	575	400	575	575	575
3250	Postage	385	700	650	400	400	400
3310	Electricity	26,542	30,000	28,000	30,000	25,000	25,000
3330	Natural Gas	6,649	6,000	10,000	9,700	9,700	9,700
3511	Building Maintenance	945	8,820	21,000	21,950	6,950	6,950
3521	Office Machine Maintenance	85	150	110	150	150	150
3522	Machine/Equipment Maintenance	16,451	16,750	14,000	15,900	15,900	15,900
3700	Advertising		0	0	24,500	10,000	10,000
3994	Tree Service	6,685	5,000	28,000	5,000	5,000	5,000
4391	Equipment Rent	38,678	42,755	42,756	105,155	85,155	85,155
4511	Multi-Peril Insurance	263	276	273	287	287	287
4521	Auto Liability	1,754	1,842	2,015	2,116	2,116	2,116
4541	Employee Personal Liability	52	55	42	44	44	44
4911	Subscriptions	198	300	60	300	300	300
4912	Fees & Dues	659	970	1,184	970	970	970
5095	Club House Construction		0	0	300,000	0	0

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 7461 Golf Course
Fund: 0011 General Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
5096	Core Harvester		0	0	5,500	0	0
5097	Thatching Reel		0	0	6,100	6,100	6,100
5142	Parking Lot Paving/Improvement		5,000	5,000	80,000	0	0
5410	Backhoe		0	0	48,779	0	0
5485	Greens Mower		11,829	8,543	33,000	0	0
5527	Miscellaneous Equipment		0	0	11,800	0	0
5583	Greens Aerator		0	0	23,000	0	0
5607	Top Dresser		0	29,350	0	0	0
5608	Greens Mower Reel		6,080	6,922	13,500	13,500	13,500
5632	Utility Vehicle		0	0	23,000	0	0
5807	Light Fixtures		0	0	0	0	0
5816	Furnace/Electric Air Conditioner		0	0	7,000	0	0
5938	Golf Course	62,000	0	62,000	0	0	0
7131	Golf Course Equipment Loan	50,790	25,395	25,374	0	0	0
9561	Office Supplies	239	250	237	300	300	300
Fund Total:		787,441	745,954	921,741	1,496,275	878,871	878,871
Organization Total:		787,441	745,954	921,741	1,496,275	878,871	878,871

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 11- 7461

FUND - GENERAL
DEPARTMENT - GOLF COURSE

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Club House	Club House Renovations	5095	300,000	0
Core Harvester	New Request	5096	5,500	0
Thatching Reel	New Request	5097	6,100	6,100
Parking Lot Paving	Pave Parking Lot & Maintenance Shop Lot	5142	80,000	0
Backhoe	Replacement	5410	48,779	0
Greens Mower	New Request	5485	33,000	0
Greensmaster Parts	Greensmaster Accessories	5527	11,800	0
Greens Aerator	New Request	5583	23,000	0
Greens Roller	New Request	5608	13,500	13,500
Utility Vehicle	Replacement	5632	23,000	0
HVAC	Replacement - Pro Shop	5816	7,000	0
TOTALS			551,679	19,600

Golf

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Golf Course Superintendent	23	
1	Golf Course Operations Manager	18	
1	Assistant Golf Course Superintendent	16	
1	Assistant Golf Course Operations Manager	11	
1	Equipment Operator II	11	
2	Senior Maintenance Worker	9	(2 Positions Eliminated)
1	Clubhouse Assistant	8	

8 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	<i>10</i>	<i>8</i>

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0003 Revenue Other Agencies
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8616	HOME FY 02-03	0	1,750	0	1,750	1,750	1,750
8650	CDBG Loan Principal Income	33,376	0	0	0	0	0
8651	CDBG Loan Interest Income	3,474	0	0	0	0	0
8652	Home Loan Principal Income	6,706	0	0	0	0	0
8653	Home Loan Interest Income	1,484	0	0	0	0	0
8657	HOME FY 08-09	73,238	26,140	0	0	0	0
8658	CDBG FY 09-10	181,713	928	0	0	0	0
8661	CDBG FY 10-11	121,582	129,285	0	106,497	106,497	106,497
8663	CDBG FY 11-12	343,721	146,834	0	0	0	0
8664	HOME FY 11-12	238,016	377	0	0	0	0
8665	CDBG FY 12-13		0	0	319,345	319,345	319,345
8666	HOME FY 12-13		0	0	29,310	29,310	29,310
Fund Total:		1,003,310	305,314	0	456,902	456,902	456,902
Organization Total:		1,003,310	305,314	0	456,902	456,902	456,902

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 3175 HOME FY 02-03
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1500	Rehabilitation Homeowners	0	1,750	0	1,750	1,750	1,750
	Fund Total:	0	1,750	0	1,750	1,750	1,750
	Organization Total:	0	1,750	0	1,750	1,750	1,750

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 3206 CDBG FY 10-11
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1213	Salaries & Wages-Administration	0	20,004	0	0	0	0
1214	Salaries & Wages-Rehabilitation	0	0	0	0	0	0
1500	Rehabilitation Homeowners	10,623	0	0	0	0	0
1812	Social Security-Rehabilitation		0	0	0	0	0
1824	NCLGERS Retirement-Rehabilitation		0	0	0	0	0
1832	Hospital Insurance-Rehabilitation		0	0	0	0	0
1842	Public Facilities	49,661	129	0	0	0	0
1906	Hazardous Materials Management	38,592	2,187	0	0	0	0
3493	Lead Based Paint Haz Grant	0	106,965	0	106,497	106,497	106,497
	Fund Total:	98,876	129,285	0	106,497	106,497	106,497
	Organization Total:	98,876	129,285	0	106,497	106,497	106,497

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 3210 CDBG FY 12-13
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1213	Salaries & Wages-Administration		0	0	9,975	9,975	9,975
1217	Disp/Advertising-Admin		0	0	0	0	0
1300	Disposition/Legal Services		0	0	250	250	250
1500	Rehabilitation Homeowners		0	0	37,340	37,340	37,340
1811	Social Security-Administration		0	0	1,705	1,705	1,705
1823	NCLGERS Retirement-Administration		0	0	1,459	1,459	1,459
1831	Hospital Insurance-Administration		0	0	1,402	1,402	1,402
1842	Public Facilities		0	0	266,654	266,654	266,654
1906	Hazardous Materials Management		0	0	0	0	0
1908	After School Enrichment		0	0	0	0	0
2323	Other Training		0	0	0	0	0
2601	Office Supplies		0	0	79	79	79
3121	Travel		0	0	481	481	481
3210	Telephone		0	0	0	0	0
4912	Fees & Dues		0	0	0	0	0
Fund Total:		0	0	0	319,345	319,345	319,345
Organization Total:		0	0	0	319,345	319,345	319,345

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 3211 HOME FY 12-13
Fund: 0022 Community Development Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1213	Salaries & Wages-Administration		0	0	2,356	2,356	2,356
1500	Rehabilitation Homeowners		0	0	26,207	26,207	26,207
1501	Housing Development		0	0	0	0	0
1811	Social Security-Administration		0	0	205	205	205
1823	NCLGERS Retirement-Administration		0	0	157	157	157
1831	Hospital Insurance-Administration		0	0	296	296	296
1904	1st Time Homebuyer Assistance-Home		0	0	0	0	0
2601	Office Supplies		0	0	89	89	89
9961	CHDO-Set Aside		0	0	0	0	0
Fund Total:		0	0	0	29,310	29,310	29,310
Organization Total:		0	0	0	29,310	29,310	29,310

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0004 Charges For Services
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8170	Current Water Charges	6,045,688	6,000,000	6,023,483	6,000,000	6,000,000	6,000,000
8172	Utility fund-Miscellaneous Recv	981,901	880,000	1,133,303	1,100,000	1,100,000	1,100,000
8183	Insufficient Check Penalty	6,435	6,000	5,715	5,800	5,800	5,800
8277	Current Sewer Charges	7,993,553	7,650,000	7,835,966	7,800,000	7,800,000	7,800,000
8278	Capitalization Payment		0	0	0	0	0
8279	Late Payment Fee	230,510	230,000	217,905	225,000	225,000	225,000
8367	Service Penalty	111,822	106,000	96,887	100,000	100,000	100,000
8373	Applied Deposits	183,209	135,000	191,472	190,000	190,000	190,000
8375	Sewer Taps	20,900	10,000	15,975	10,000	10,000	10,000
8384	Reconnection Fee		0	0	0	90,000	40,000
8474	Water Taps	22,400	12,500	14,875	12,000	12,000	12,000
8492	Compost Revenue	24,530	30,000	27,355	28,000	28,000	28,000
Fund Total:		15,620,948	15,059,500	15,562,936	15,470,800	15,560,800	15,510,800
Organization Total:		15,620,948	15,059,500	15,562,936	15,470,800	15,560,800	15,510,800

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0005 Capital Returns
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8180	Investment Interest	10,393	8,000	11,206	10,000	10,000	10,000
8484	Water Assessments	3,496	2,000	750	500	500	500
8485	Sewer Assessments	17,398	12,000	8,518	7,000	7,000	7,000
8486	Water Assessment Interest	1,020	300	584	300	300	300
8487	Sewer Assessment Interest	3,242	2,200	1,675	800	800	800
Fund Total:		35,549	24,500	22,733	18,600	18,600	18,600
Organization Total:		35,549	24,500	22,733	18,600	18,600	18,600

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0006 Miscellaneous Revenue
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8190	Other Miscellaneous Revenue	239,943	200,000	153,851	150,000	150,000	150,000
	Fund Total:	239,943	200,000	153,851	150,000	150,000	150,000
	Organization Total:	239,943	200,000	153,851	150,000	150,000	150,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0007 Fund Balance Withdrawal
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8583	Fund Balance Withdrawal		618,551	0	0	655,344	705,344
	Fund Total:	0	618,551	0	0	655,344	705,344
	Organization Total:	0	618,551	0	0	655,344	705,344



FISCAL YEAR 2013-2014 BUDGET

DEPARTMENT/DIVISION: PUBLIC WORKS/DISTRIBUTION & COLLECTION

DEPARTMENT OVERVIEW:

The Public Works Department is comprised of seven divisions-Administration, Buildings & Traffic Maintenance, Distribution & Collection, Streets & Storm Sewer Maintenance, Sanitation, and Garage. Goals and objectives and significant budget issues for the Distribution & Collection Division are as follows

GOALS/MAJOR OBJECTIVES:

- Continued maintenance of sewer collection and water distribution systems
- Continue and expand staff education and certification levels
- Work with other departments on I & I project

SIGNIFICANT BUDGET ISSUES:

- Costs associated with the maintenance of an aging infrastructure
- Costs associated with maintaining staff education and certifications required by the State of North Carolina
- Staffing Shortages

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	862,316	878,718	890,328	887,531	887,531	887,531
1220	Salaries & Wages Overtime	12,246	13,820	8,301	13,820	13,820	13,820
1260	Salaries & Wages Part-Time	4,075	0	0	0	0	0
1274	Call Duty Pay	5,200	6,500	6,000	3,250	3,250	3,250
1810	Social Security	66,251	68,777	69,242	69,202	69,202	69,202
1821	NCLGERS-Retirement	61,552	60,596	61,006	63,955	63,955	63,955
1822	401-K Retirement		0	9,051	0	0	0
1830	Hospital Insurance	130,442	164,736	164,736	171,072	178,272	178,272
1850	Unemployment Compensation		5,000	4,726	5,000	5,000	5,000
1860	Worker's Compensation	5,413	3,384	2,775	3,323	3,323	3,323
1932	Medical Exams	420	0	0	0	0	0
1991	Consultant Fees	120	3,600	3,600	0	0	0
2121	Uniforms	1,832	3,850	3,500	3,850	3,850	3,850
2123	Protective Clothing	4,561	5,000	4,500	6,000	6,000	6,000
2124	Shoes-Steel Toe	1,475	1,950	1,950	2,250	2,250	2,250
2203	Employee Appreciation		0	0	432	432	432
2323	Other Training	2,620	4,995	4,000	5,490	5,490	5,490
2501	Vehicle Operation/Maintenance	106,343	155,000	150,000	64,400	64,400	64,400
2502	Vehicle Fuel		0	0	95,600	95,600	95,600
2993	Operational Supplies	241,496	291,830	285,000	364,927	315,000	315,000
2994	Tools	4,199	6,500	6,000	7,500	7,500	7,500
2997	Water Meters & Boxes	200,135	200,000	175,000	225,000	189,000	189,000
3121	Travel	353	1,500	1,000	1,750	1,750	1,750
3210	Telephone	4,272	4,320	4,320	3,780	3,780	3,780
3250	Postage	888	1,000	800	1,000	1,000	1,000
3410	Printing	438	1,600	1,000	1,600	1,600	1,600
3522	Machine/Equipment Maintenance	31,230	60,000	45,000	72,500	72,500	72,500
3523	Fire Hydrants/Water Valve Repl	174,738	185,000	180,000	210,000	200,000	200,000
3994	Tree Service		0	0	0	0	0
4210	Data Processing Equipment Rent	0	2,500	0	0	0	0
4391	Equipment Rent	657	200	150	200	200	200
4511	Multi-Peril Insurance	1,992	2,092	2,067	2,170	2,170	2,170
4521	Auto Liability	6,052	6,355	6,953	7,301	7,301	7,301
4541	Employee Personal Liability	118	124	122	128	128	128
4543	Insurance Deductible Claims	137	0	0	0	0	0
4912	Fees & Dues	2,630	3,110	3,000	3,110	3,110	3,110
4990	Equipment Expense	2,194	0	0	1,345	1,345	1,345
5150	Excavator		0	0	165,000	0	0
5151	Fireline Meter	13,425	0	0	0	0	0
5401	Administrative Car		18,000	18,000	0	0	0
5412	Compact Pick-Up Trucks		0	0	18,000	36,000	36,000
5431	Riding Lawnmower		0	0	11,000	11,000	11,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4175 Maintenance
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
5475	Air Compressor		15,000	14,854	0	0	0
5480	Equipment Transport Trailer		0	0	5,600	5,600	5,600
5491	1/2 Ton Pick-Up Truck		0	0	0	0	0
5632	Utility Vehicle		0	0	39,800	39,800	39,800
5650	Pipe Saw		8,150	8,125	0	0	0
5863	Manhole Rehabilitation	0	16,400	10,000	346,000	0	0
5982	Water Improvements		12,820	10,000	0	0	0
7160	Lease Purchase Payment	35,701	33,718	33,718	32,688	32,688	32,688
7162	AMR Loan Payment	151,483	138,573	138,573	143,953	143,953	143,953
	Fund Total:	2,137,004	2,384,718	2,327,397	3,059,527	2,477,800	2,477,800
	Organization Total:	2,137,004	2,384,718	2,327,397	3,059,527	2,477,800	2,477,800

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4175

**FUND - UTILITY
DEPARTMENT - MAINTENANCE**

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Hydraulic Excavator	New Request	5150	165,000	0
Compact Truck	Replacement of (2) Meter Reader Trucks	5412	18,000	36,000
Mower	Replacement	5431	11,000	11,000
Storage Trailer	New Request	5480	5,600	5,600
Utility Truck	Replacement	5632	39,800	39,800
Manhole Rehabilitation	Replace Manhole Liners in Various Locations	5863	346,000	0 ***
Total			585,400	92,400

*** Manhole Rehabilitation to be paid from Sewer Bonds

Maintenance

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>	
1	Distribution & Collections System Superintendent	24	
1	Material Controller	17	
1	Utility Maintenance Crew Leader	17	
2	Senior Utility System Operator	15	
4	Utility System Operator	13	
1	Meter Maintenance Mechanic	13	
10	Utility Field Service Technician	11	(added 1 position 04/2013)
2	Utility Maintenance Mechanic	11	(1 Position Eliminated)
	Administrative Support Specialist	11	(Position Eliminated)
2	Utility Maintenance Worker	9	
	Warehouse Specialist	9	(Position Eliminated)
24	Authorized		
		<u>FY 12-13</u>	<u>FY 13-14</u>
Positions Authorized		27	24



FISCAL YEAR 2013-14 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES / WATER TREATMENT PLANT

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 12 MGD conventional surface water treatment plant that was constructed in 1952. In 2012, an average of 4.6 MGD of drinking water was produced. The Phase 1 and Phase 2 WTP Improvement Project have been completed in the Fall of 2012. These two construction projects have improved the reliability of the water treatment system by replacing or adding new equipment so that drinking water is able to be produced from this plant during the next 25 years.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality drinking water meeting all federal and state regulations at an affordable cost.
2. Ensure that an adequate supply of raw water is available for treatment, even during drought periods.
3. Maintain the water treatment infrastructure and equipment to maximize its life and reliability.
4. Have highly trained water treatment staff that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. The objective of the Neuse River restoration project is to return the river to its natural system as it had been in the early 1940s before the US Army Corps of Engineers dug a cut-off through a curve of the river and constructed a flood control structure that has been proven to be ineffective. The unintended consequences of the 1940's project was that the decreased water velocities in the main channel of the Neuse River downstream of the cut-off has caused considerable sedimentation. The sedimentation problem has created difficulties for the city's intake screen.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	481,187	501,637	501,336	480,031	480,031	480,031
1220	Salaries & Wages Overtime	1,222	5,000	200	5,000	5,000	5,000
1272	Holiday Pay	8,174	7,000	7,100	7,000	7,000	7,000
1810	Social Security	36,198	39,294	38,911	37,640	37,640	37,640
1821	NCLGERS-Retirement	34,193	34,619	34,282	34,787	34,787	34,787
1822	401-K Retirement		0	5,086	0	0	0
1830	Hospital Insurance	62,390	69,696	69,696	69,696	81,708	81,708
1850	Unemployment Compensation		2,200	1,927	0	0	0
1860	Worker's Compensation	2,672	1,489	1,221	1,462	1,462	1,462
1911	Audit	10,725	11,275	11,275	9,750	9,750	9,750
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	188	500	500	500	500	500
1986	Consultant Fees - IT	13,500	18,900	18,900	21,200	21,200	21,200
1991	Consultant Fees	343,296	55,000	111,077	40,000	40,000	40,000
2111	Cleaning Supplies	2,590	2,500	2,500	3,000	3,000	3,000
2121	Uniforms	1,069	2,700	2,700	2,700	2,200	2,200
2123	Protective Clothing	245	1,500	800	1,500	1,500	1,500
2124	Shoes-Steel Toe	664	1,200	1,200	1,000	1,000	1,000
2203	Employee Appreciation		0	0	176	176	176
2323	Other Training	789	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	4,654	8,500	7,475	2,077	1,200	1,200
2502	Vehicle Fuel		0	0	4,923	2,800	2,800
2591	Fuel For Equipment	1,442	8,000	2,000	5,000	2,000	2,000
2601	Office Supplies	1,448	1,500	1,500	2,000	1,500	1,500
2993	Operational Supplies	81,038	74,675	74,537	77,000	70,000	70,000
2994	Tools	345	1,000	1,000	3,200	3,200	3,200
2998	Chemicals	465,188	767,200	700,000	684,000	600,000	600,000
3121	Travel	1,699	2,550	2,550	2,900	2,900	2,900
3210	Telephone	949	2,340	2,300	2,400	2,400	2,400
3250	Postage	29,856	35,000	35,000	35,000	35,000	35,000
3310	Electricity	197,010	240,000	240,000	255,000	250,000	250,000
3330	Natural Gas	835	3,500	3,400	3,700	3,700	3,700
3410	Printing	14,231	13,500	13,500	13,500	13,500	13,500
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	31,216	6,450	30,000	55,500	14,500	14,500
3521	Office Machine Maintenance	0	1,490	1,385	1,500	1,500	1,500
3522	Machine/Equipment Maintenance	421,170	409,700	660,770	374,000	300,000	300,000
3603	Neuse River Intake Dredging	79,000	79,000	79,000	79,000	79,000	79,000
3606	River Intake Maintenance	0	25,000	25,000	25,000	10,000	10,000
3992	Water Analysis	11,454	25,000	12,500	12,500	8,000	8,000
4391	Equipment Rent	208	0	50	2,500	1,500	1,500
4401	Generator Contract	4,454	5,900	5,900	5,600	5,600	5,600

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4176 Water Plant
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4511	Multi-Peril Insurance	56,174	59,322	57,195	60,055	60,055	60,055
4521	Auto Liability	1,438	1,510	1,652	1,735	1,735	1,735
4541	Employee Personal Liability	52	55	51	54	54	54
4911	Subscriptions	0	750	325	750	750	750
4912	Fees & Dues	3,980	4,200	4,200	4,100	4,100	4,100
4990	Equipment Expense	8,854	2,400	7,400	6,100	6,100	6,100
4993	General Overhead	123,899	221,961	221,961	208,537	221,675	221,675
4996	Finance	354,408	339,382	339,382	385,784	367,341	367,341
4998	Engineers	98,628	269,905	269,905	280,651	283,948	283,948
5094	Flood Control Structure		0	0	425,000	425,000	425,000
5147	Intake Modifications	0	0	0	0	0	0
5306	Platform	0	0	6,100	0	0	0
5412	Compact Pick-Up Trucks		0	0	17,000	0	0
5451	Generator		0	0	95,000	0	0
5527	Miscellaneous Equipment	0	5,000	12,100	7,900	7,900	7,900
5688	SCADA System		0	0	0	0	0
5807	Light Fixtures		0	0	25,000	0	0
7100	Bond Principal	839,951	431,723	431,723	426,371	426,371	426,371
7120	Water Loan Principal	150,000	620,511	620,511	633,433	633,433	633,433
7200	Bond Interest	68,262	36,179	36,179	18,910	18,910	18,910
7220	Water Loan Interest	146,358	193,080	193,080	179,179	179,179	179,179
8265	Annexation Water Payment	27,737	28,939	1,837	0	0	0
9561	Office Supplies	234	150	350	350	350	350
Fund Total:		4,225,274	4,680,957	4,911,554	5,138,726	4,773,230	4,773,230
Organization Total:		4,225,274	4,680,957	4,911,554	5,138,726	4,773,230	4,773,230

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4176

**FUND - UTILITY
DEPARTMENT - WATER PLANT**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Flood Control Structure	Replace Existing Structure	5094		425,000		425,000
Compact Pick-Up Truck	Replace 1993 Ford Ranger	5412		17,000		0
Generator	Replace Neuse River Pump Station Generator	5451		95,000		0
Misc. Equipment	Spectrophotometer	5527		7,900		7,900
Lighting	Replace Lighting On Basins	5807		25,000		0
TOTALS				569,900		432,900

Water Plant

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Water Treatment Plant Superintendent	24
1	Laboratory Supervisor	20
1	Chief Treatment Plant Operator	19
1	Water Plant Main. Mechanic/Operator II	13
6	Treatment Plant Operator	12
1	Water Plant Specialist	9

11 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	<i>11</i>	<i>11</i>



FISCAL YEAR 2013-14 BUDGET

DEPARTMENT/DIVISION: PUB. UTILITIES/WATER RECLAMATION FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a 14.2 MGD advanced wastewater treatment facility. In 2012, an average of 7.13 MGD of wastewater was treated. Of this amount, 1.3 MGD was used purchased capacity. There is still 1.8 MGD of unused Reserved Purchased Capacity. Not only does the City treat the wastewater for its citizens, but also for citizens of Wayne County (Genoa), Fremont, Walnut Creek, and Fork Township Sanitary District. It is essential that the Water Reclamation Facility produce highly treated wastewater since Goldsboro is located on the Neuse River, a nutrient sensitive water body, and the City is committed to protecting the river. The high quality of the wastewater, is used to irrigate the city's golf course and 144-acres of farmlands producing hay. The City also operates 40 acres of constructed wetlands that further "polishes" the fully treated wastewater before it is discharged to the Neuse River.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality wastewater meeting all federal and state regulations and protecting the environment at an affordable cost.
2. Maintain the Water Reclamation Facility and twenty-five wastewater pump stations, the constructed wetlands, and 144-acre farmlands to maximize the infrastructure life span and treatment capability.
3. Have highly trained wastewater treatment operators that respond correctly to changing treatment conditions.

SIGNIFICANT BUDGET ISSUES:

1. There are many significant wastewater related budget issues. The most significant projects proposed are: sandfilter underbridge replacement project, Big Cherry Pump Station barscreen replacement, EQ basin pump station construction, upgrade the dissolved air capability of the WRF, upgrade the WRF and Collection System SCADA, and a stream bank stabilization project.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	811,363	849,359	832,680	815,257	815,257	815,257
1220	Salaries & Wages Overtime	6,074	1,500	0	1,500	1,500	1,500
1272	Holiday Pay	6,264	6,500	7,500	6,500	6,500	6,500
1274	Call Duty Pay	5,200	5,200	5,200	6,500	6,500	6,500
1810	Social Security	62,398	65,986	64,672	63,476	63,476	63,476
1821	NCLGERS-Retirement	57,877	58,136	56,979	58,664	58,664	58,664
1822	401-K Retirement		0	8,454	0	0	0
1830	Hospital Insurance	106,344	120,384	120,384	120,384	141,132	141,132
1860	Worker's Compensation	2,041	2,436	1,998	2,393	2,393	2,393
1911	Audit	10,725	11,275	11,275	9,750	9,750	9,750
1915	Bank Fees	37,286	39,000	41,000	69,000	41,500	41,500
1931	Medical Treatment	0	50	0	50	50	50
1932	Medical Exams	457	250	508	250	250	250
1991	Consultant Fees	0	1,000	9,900	10,000	5,000	5,000
2111	Cleaning Supplies	2,788	2,800	2,500	2,800	2,800	2,800
2121	Uniforms	2,535	3,300	7,681	4,300	4,000	4,000
2123	Protective Clothing	1,647	2,000	1,910	2,000	2,000	2,000
2124	Shoes-Steel Toe	1,008	1,300	1,300	1,500	1,500	1,500
2203	Employee Appreciation		0	0	288	288	288
2323	Other Training	1,478	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	18,666	27,000	22,000	5,646	4,600	4,600
2502	Vehicle Fuel		0	0	19,354	15,400	15,400
2591	Fuel For Equipment	11,024	6,000	7,694	8,000	4,000	4,000
2601	Office Supplies	1,710	2,000	2,000	2,500	2,500	2,500
2993	Operational Supplies	71,100	107,000	123,405	116,000	110,000	110,000
2994	Tools	584	1,000	1,000	1,000	1,000	1,000
2998	Chemicals	57,864	72,750	87,500	100,100	100,100	100,100
3121	Travel	1,859	3,550	3,550	5,775	5,775	5,775
3210	Telephone	2,489	2,400	2,400	10,480	10,480	10,480
3250	Postage	32,094	35,000	35,000	35,000	35,000	35,000
3310	Electricity	461,520	525,000	525,000	535,000	500,000	500,000
3410	Printing	12,465	13,500	13,500	13,500	13,500	13,500
3421	Copy Machine Cost	0	175	0	175	175	175
3511	Building Maintenance	9,393	49,550	70,000	32,200	11,900	11,900
3521	Office Machine Maintenance	996	1,700	1,700	1,700	1,700	1,700
3522	Machine/Equipment Maintenance	696,531	487,750	549,182	594,000	549,000	549,000
3990	Wastewater Analysis	11,625	21,000	21,500	25,000	20,000	20,000
4221	Software License Fees	33,440	46,225	46,000	72,110	72,110	72,110
4391	Equipment Rent	0	0	3,653	4,000	0	0
4401	Generator Contract	17,105	11,900	12,607	11,900	11,900	11,900
4511	Multi-Peril Insurance	118,165	123,734	125,642	131,924	131,924	131,924
4521	Auto Liability	1,738	1,825	1,997	2,097	2,097	2,097

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4177 Waste Treatment
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
4541	Employee Personal Liability	85	89	89	93	93	93
4911	Subscriptions	0	150	150	150	150	150
4912	Fees & Dues	8,473	8,620	8,620	8,600	8,600	8,600
4920	Arbitrage Rebate Fees	3,325	0	0	0	0	0
4929	Military Support Program		0	0	0	0	0
4990	Equipment Expense	24,369	0	1,634	0	0	0
4993	General Overhead	123,899	221,961	221,961	208,538	221,675	221,675
4996	Finance	354,409	339,381	339,831	385,784	367,341	367,341
4998	Engineers	98,628	269,904	269,904	280,951	283,948	283,948
5230	EQ Basin Pump Station Project		65,000	0	0	0	0
5231	Dissolved Oxygen Blower Project		0	0	0	0	0
5232	Stream Bank Stabilization Project		0	0	379,400	0	0
5401	Administrative Car		16,000	16,221	0	0	0
5439	Tractor		0	0	26,500	0	0
5527	Miscellaneous Equipment	13,001	6,100	19,307	17,100	6,000	6,000
5571	Riding Lawnmower		0	0	0	0	0
5688	SCADA System		0	0	0	0	0
5853	Westbrook Station Starter/Pump		0	0	0	0	0
5873	Water Pump		0	0	32,100	0	0
5910	Bar Screen/Cherry Hospital		0	0	0	0	0
7100	Bond Principal	1,418,459	1,741,499	1,741,499	1,762,819	1,762,819	1,762,819
7110	Wastewater Principal Payment	1,218,609	1,218,609	1,218,609	1,218,609	1,218,609	1,218,609
7200	Bond Interest	708,515	677,188	677,188	659,079	659,079	659,079
7210	Wastewater Interest Payment	108,914	186,710	186,710	155,592	155,592	155,592
9561	Office Supplies	542	500	500	700	700	700
9959	Neuse River Basin Association	16,700	17,800	17,800	16,700	16,700	16,700
Fund Total:		6,773,781	7,480,046	7,550,294	8,055,788	7,468,027	7,468,027
Organization Total:		6,773,781	7,480,046	7,550,294	8,055,788	7,468,027	7,468,027

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4177

FUND - UTILITY

DEPARTMENT - WASTE TREATMENT PLANT

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Stream Bank Project	Stabilized Stream Bank at end of EQ Basin	5232	379,400	0 ***
Mower	New Request	5439	26,500	0
Misc. Equipment	To be used to purchase equipment needed during the fiscal year that requires property control	5527	17,100	6,000
Water Pump	Portable, Open Canopy, Trailer Mounted Pump	5873	32,100	0
TOTALS			455,100	6,000

*** Stream Bank Project to be paid from Sewer Bonds

Water Reclamation Facility

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>		
1	Utilities Director	32		
1	Water Reclamation Facility Superintendent	25		
1	Laboratory Supervisor	20		
1	Chief Treatment Plant Operator	19		
1	GIS/GPS Analyst	18		
1	Pre-Treatment Coordinator	17		
1	Administrative Assistant	17		
1	Senior Plant Maintenance Mechanic	15		
2	Laboratory Technician	13		
1	Plant Maintenance Mechanic	13		
8	Treatment Plant Operator	12		
19	Authorized			
			<u>FY 12-13</u>	<u>FY 13-14</u>
<i>Positions Authorized</i>			19	19

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4178 Utility Fund Capital Expense
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1276	Salary Reserve	0	41,971	0	73,040	58,893	58,893
1822	401-K Retirement		24,563	24,563	48,027	36,020	36,020
1850	Unemployment Compensation		0	0	12,500	12,500	12,500
1991	Consultant Fees	11,643	0	0	0	0	0
5157	Software Expense		240,000	240,000	0	0	0
5909	Utility Improvements	8,360	0	0	0	0	0
5944	Petitioned Sewer Lines		0	0	360,000	0	0
5964	Petitioned Water Lines		0	0	20,000	0	0
5969	Sewer Improvements	485,618	140,000	140,000	2,873,000	0	0
5982	Water Improvements	119,409	205,588	205,588	1,609,700	360,000	360,000
	Fund Total:	625,030	652,122	610,151	4,996,267	467,413	467,413
	Organization Total:	625,030	652,122	610,151	4,996,267	467,413	467,413

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4178

FUND - UTILITY
DEPARTMENT - UTILITY FUND CAPITAL

ITEM	REMARKS	ACCT NO	REQUESTED QTY COST	APPROVED QTY COST
Petitioned Sewer Lines	1750 US 117 South to 1416 US 117 South	5944	70,000	0
Petitioned Sewer Lines	Amherst Road to Cul-del-sac	5944	50,000	0
Petitioned Sewer Lines	Bayleaf Drive to 103 Courtney Road	5944	60,000	0
Petitioned Sewer Lines	East Ash Street to 128 N. Oak Forest Road	5944	45,000	0
Petitioned Sewer Lines	N. Marion Drive to Maplewood Drive	5944	75,000	0
Petitioned Sewer Lines	Amherst Rd. to Terminus	5944	60,000	0
Petitioned Water Lines	Branch St. from Vann St. to Truman St	5964	20,000	0
Sewer Improvements	City Wide Inflow-Infiltration Study	5969	250,000	0 ***
Sewer Improvements	Berkeley Blvd Relocation from Royall	5969	563,000	0 ***
Sewer Improvements	15" Line on Wayne Mem. Drive to Bojangles	5969	60,000	0 ***
Sewer Improvements	2013-14 Sanitary Sewer Rehab Project	5969	2,000,000	0 ***
Water Improvements	Water Pressure Improvements to New Hope Rd	5982	1,139,700	0

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

Water Improvements	8" Fire Line West Side Center St. Parking Lot	5982	100,000	100,000
Water Improvements	15" Line on Wayne Mem. Drive to Bojangles	5982	40,000	40,000
Water Improvements	Upgrade Water Line - Fedelon Trail - Spring Garden	5982	110,000	0
Water Improvements	Repaint Harris Street Water Tank	5982	220,000	220,000
TOTALS			4,862,700	360,000

*** City Wide Inflow-Infiltration Funded with Sewer Bonds
 *** Berkeley Blvd Sewer Improvements Funded with Sewer Bonds
 *** Upgrade Sewer Line on WMD Funded with Sewer Bonds
 *** 2013-14 Sanitary Sewer Rehab Project Funded with Sewer Bonds



FISCAL YEAR 2013-14 BUDGET

DEPARTMENT/DIVISION: PUBLIC UTILITIES/ COMPOST FACILITY

DEPARTMENT OVERVIEW:

The City of Goldsboro operates a Compost Facility that produces an "Exceptional Quality" compost from chipped yard waste and dewatered biosolids. This state of the art facility is largely controlled by computers to track compost temperatures during the 30-day composting period. The computers also control blowers that cycle on and off to provide air to the thermophillic composting organisms and to cool them off when temperatures get too hot. The Compost Facility consistently produces a very high quality of compost making it the preferred compcst for landscapers, and golf course builders.

GOALS/MAJOR OBJECTIVES:

1. Produce high quality compost that meets all federal and state regulations.
2. Make a beneficial end product from two waste streams; yard waste and biosolids.
3. Maintain the Compost Facility and its equipment to maximize the infrastructure life span and productivity.
4. Have highly trained compost facility operators that understand the biology of the process, as well as the equipment that is used in production.

SIGNIFICANT BUDGET ISSUES:

1. The horizontal grinder to chip the vegetative debris used in the compost process is 13 years old and needs to be replaced.

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	176,069	180,907	183,931	174,835	174,835	174,835
1220	Salaries & Wages Overtime	103	150	0	150	150	150
1810	Social Security	13,349	13,851	14,071	13,386	13,386	13,386
1821	NCLGERS-Retirement	12,266	12,203	12,397	12,371	12,371	12,371
1822	401-K Retirement		0	1,839	0	0	0
1830	Hospital Insurance	28,359	31,680	31,680	31,680	37,140	37,140
1860	Worker's Compensation	568	678	556	666	666	666
1932	Medical Exams	158	150	233	150	150	150
1991	Consultant Fees	0	2,500	4,500	2,500	2,000	2,000
2111	Cleaning Supplies	1,201	1,300	1,300	1,300	1,300	1,300
2121	Uniforms	1,099	1,250	1,250	1,250	1,250	1,250
2123	Protective Clothing	1,525	1,250	1,250	1,250	1,250	1,250
2124	Shoes-Steel Toe	624	400	400	450	450	450
2203	Employee Appreciation		0	0	80	80	80
2323	Other Training	1,174	1,000	1,000	1,000	1,000	1,000
2501	Vehicle Operation/Maintenance	37,426	50,000	37,500	13,458	13,458	13,458
2502	Vehicle Fuel		0	0	36,542	36,542	36,542
2591	Fuel For Equipment	31,188	40,000	40,000	42,000	40,000	40,000
2601	Office Supplies	646	650	650	850	850	850
2993	Operational Supplies	12,615	18,000	22,000	21,000	18,000	18,000
2994	Tools	630	750	750	750	750	750
2998	Chemicals	2,697	1,500	1,737	2,500	2,500	2,500
3121	Travel	250	250	275	315	315	315
3250	Postage	81	100	75	100	100	100
3310	Electricity	25,199	50,000	44,000	48,000	48,000	48,000
3410	Printing	33	250	250	250	250	250
3421	Copy Machine Cost	0	25	25	25	25	25
3511	Building Maintenance	6,682	5,000	60,054	8,000	8,000	8,000
3521	Office Machine Maintenance	230	800	0	500	500	500
3522	Machine/Equipment Maintenance	69,890	75,900	133,000	109,800	100,000	100,000
4391	Equipment Rent	340	500	500	500	0	0
4401	Generator Contract	395	750	750	600	600	600
4403	Compost Analysis	5,299	5,500	6,190	7,500	5,500	5,500
4511	Multi-Peril Insurance	20,049	21,051	20,803	21,843	21,843	21,843
4521	Auto Liability	7,050	7,403	8,099	8,504	8,504	8,504
4541	Employee Personal Liability	24	25	23	24	24	24
4911	Subscriptions	74	175	175	175	175	175
4912	Fees & Dues	3,124	5,660	4,660	5,660	5,660	5,660
4990	Equipment Expense	1,520	0	0	5,000	1,500	1,500
5092	Exhaust Fan		0	0	18,000	18,000	18,000
5302	Mixing Truck		165,500	165,500	0	0	0
5725	Tub Grinder		0	0	621,000	621,000	621,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 4179 Compost Facility
Fund: 0061 Utility Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
5825	Storage Building		7,500	0	7,850	0	0
9561	Office Supplies	93	100	100	150	150	150
	Fund Total:	462,030	704,708	801,523	1,221,964	1,198,274	1,198,274
	Organization Total:	462,030	704,708	801,523	1,221,964	1,198,274	1,198,274

ANNUAL BUDGET ESTIMATE-CAPITAL OUTLAY REQUEST

FISCAL YEAR 2013-2014

CODE: 61- 4179

**FUND - UTILITY
DEPARTMENT - COMPOSTING FACILITY**

ITEM	REMARKS	ACCT NO	REQUESTED		APPROVED	
			QTY	COST	QTY	COST
Exhaust Fans Project	Fan Installation	5092		18,000		18,000
Horizontal Grinder	New request	5725		621,000		621,000
Storage Building	Steel Storage Unit	5825		7,850		0
TOTALS				646,850		639,000

Compost

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Composting Plant Superintendent	22
1	Plant Maintenance Mechanic/Operator	13
3	Compost Facility Operator	10

5 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	5	5

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0001 Tax Revenues
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8101	Current Tax Levy	67,886	70,047	65,610	68,300	68,300	68,300
8102	Delinquent Taxes	2,231	500	2,441	1,500	1,500	1,500
8103	Current Vehicle Tax	2,055	1,800	1,869	1,422	1,422	1,422
8105	Delinquent Vehicle Tax	405	200	302	500	500	500
8106	Penalties & Interest	806	250	772	500	500	500
Fund Total:		73,383	72,797	70,994	72,222	72,222	72,222
Organization Total:		73,383	72,797	70,994	72,222	72,222	72,222

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0005 Capital Returns
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8180	Investment Interest	123	100	115	100	100	100
	Fund Total:	123	100	115	100	100	100
	Organization Total:	123	100	115	100	100	100

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 8350 Downtown District
Fund: 0070 Downtown District Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1991	Consultant Fees	8,603	0	0	0	0	0
2112	Downtown Clean-Up Program	0	0	0	1,500	1,500	1,500
2113	Beautification Program	4,832	7,900	7,900	8,025	8,025	8,025
2501	Vehicle Operation/Maintenance	450	0	0	0	0	0
2993	Operational Supplies	14,115	8,375	8,900	8,900	8,500	8,500
3222	Award Plaques	238	275	100	275	275	275
3250	Postage	0	2,297	0	0	0	0
3410	Printing		750	0	500	500	500
3700	Advertising	14,202	14,100	10,000	13,600	13,105	13,105
3999	Tax Listing		0	0	1,217	1,217	1,217
4988	Business Incentive Grant Program	0	10,000	10,000	19,200	19,200	19,200
9928	Approp for Downtown Projects		19,200	0	0	0	0
9956	Facade Grants/Projects	13,000	10,000	10,000	20,000	20,000	20,000
	Fund Total:	55,440	72,897	46,900	73,217	72,322	72,322
	Organization Total:	55,440	72,897	46,900	73,217	72,322	72,322

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0004 Charges For Services
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8243	Occupancy Tax/Civic Center	328,492	260,000	312,009	250,000	275,000	275,000
8244	Occupancy Tax/Travel & Tourism	328,491	260,000	312,008	250,000	275,000	275,000
	Fund Total:	656,983	520,000	624,017	500,000	550,000	550,000
	Organization Total:	656,983	520,000	624,017	500,000	550,000	550,000

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0005 Capital Returns
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8203	Investment Interest/Civic Center	1,267	800	1,274	1,000	1,000	1,000
8204	Investment Interest/Travel&Tourism	317	200	319	200	200	200
	Fund Total:	1,584	1,000	1,593	1,200	1,200	1,200
	Organization Total:	1,584	1,000	1,593	1,200	1,200	1,200

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0006 Miscellaneous Revenue
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8190	Other Miscellaneous Revenue	5,382	0	696	0	0	0
	Fund Total:	5,382	0	696	0	0	0
	Organization Total:	5,382	0	696	0	0	0

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 0007 Fund Balance Withdrawal
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
8583	Fund Balance Withdrawal	0	276,892	0	0	346,828	346,828
	Fund Total:	0	276,892	0	0	346,828	346,828
	Organization Total:	0	276,892	0	0	346,828	346,828

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 9076 Occupancy Tax/Civic Center
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1341	Land/Property Acquisition	475,870	0	0	0	0	0
1991	Consultant Fees	99,581	0	0	0	0	0
4975	Occupancy Tax Transfer to GF		0	0	0	0	0
5952	Tennis Court Reconstruction		0	0	0	120,000	120,000
7164	Paramount Loan Payment	466,845	453,225	453,225	439,605	439,605	439,605
9979	Waynesborough Park Donation	30,000	30,000	30,000	40,000	30,000	30,000
9985	Civic Center		0	0	0	0	0
	Fund Total:	1,072,296	483,225	483,225	479,605	589,605	589,605
	Organization Total:	1,072,296	483,225	483,225	479,605	589,605	589,605



FISCAL YEAR 2013-14 BUDGET

DEPARTMENT/DIVISION: TRAVEL AND TOURISM

DEPARTMENT OVERVIEW:

Travel & Tourism works with area hotels, motels, attractions, and other visitor related organizations to create and implement programs to increase business travel, leisure travel, military-related travel and visiting friends and relatives (VFR) travel in Goldsboro and surrounding area, thus increasing the economic impact of visitors to the community.

GOALS/MAJOR OBJECTIVES:

- 1) Marketing Materials – Internally and externally produced materials such as rack card, fulfillment piece/visitor guide, brochures, restaurant guides and printed pieces.
- 2) Advertising – T&T places ads in a variety of media each year, including various online venues, print media, billboard, radio and television outlets.
- 3) Inquiry – T&T sends visitor information to all qualified inquirers.
- 4) T&T facilitate meetings of the Wayne County Cultural & Heritage Consortium and monthly hotelier meetings.
- 5) Goldsboro Tourism Council – Governing body for the tourism department. Council meets monthly. Tourism staff responsible for coordinating meeting and providing reports.
- 6) Group Tour Assistance – T&T assists group in planning itineraries, visits and meeting functions. Provides assistance with lodging, gift bags and area information.
- 7) Calendar of Events, Mobile App and Various Websites – T&T maintains the various local events calendars, as well as, other statewide and national event calendars.

SIGNIFICANT BUDGET ISSUES:

- 1) Several major events which will require additional marketing.
 - a) Praxis Film Festival
 - b) Multi-Sports Complex
 - c) Sporting Events such as AMA National Event, USTA State Tennis Finals and Cycle NC

Report: FZRWKSH
Date: 06/11/2013

City of Goldsboro, NC
Budget Worksheet
Budget Fiscal Year: 14 Budget ID: FY1314

Organization: 9077 Occupancy Tax/Travel & Tourism
Fund: 0095 Occupancy Tax Fund

Acct	Account Title	Prior Year Actual 2011-12	Current Year Budget 2012-13	PROJYR Projected 2012-13	TMPREQ Temporary 2013-14	RECOMM Recommended 2013-14	APPRVD Approved 2013-14
1210	Salaries & Wages Regular	18,514	84,657	84,680	82,744	82,744	82,744
1276	Salary Reserve		1,453	0	2,593	2,103	2,103
1810	Social Security	1,114	6,477	6,478	6,330	6,330	6,330
1821	NCLGERS-Retirement	1,082	5,706	5,707	5,850	5,850	5,850
1822	401-K Retirement		847	847	1,655	1,241	1,241
1830	Hospital Insurance	3,315	12,672	12,672	12,672	14,856	14,856
2323	Other Training		2,000	2,000	2,000	2,000	2,000
2993	Operational Supplies	11,948	21,200	17,200	20,200	20,200	20,200
3121	Travel	2,379	14,445	14,445	20,150	20,150	20,150
3210	Telephone	403	2,840	2,000	420	420	420
3250	Postage	1,076	6,000	2,000	5,000	5,000	5,000
3310	Electricity		9,000	9,000	0	0	0
3330	Natural Gas		500	250	0	0	0
3410	Printing	1,953	10,050	13,750	27,000	15,000	15,000
3532	Maintenance of Enhancement Areas	3,920	10,300	10,300	10,800	10,800	10,800
3700	Advertising	21,516	72,050	72,050	104,955	100,000	100,000
3703	Air Show Donation		30,000	0	0	0	0
4541	Employee Personal Liability		0	9	9	9	9
4912	Fees & Dues	3,385	6,470	6,970	6,120	6,120	6,120
4916	Chamber Of Commerce	1,500	18,000	15,600	18,000	15,600	15,600
	Fund Total:	72,105	314,667	275,958	326,498	308,423	308,423
	Organization Total:	72,105	314,667	275,958	326,498	308,423	308,423

Travel & Tourism

Authorized Positions for FY 13-14

<u>Number</u>	<u>Position Title</u>	<u>Grade</u>
1	Travel & Tourism Director	24
1	Tourism Administrative Assistant	11

2 Authorized

	<u><i>FY 12-13</i></u>	<u><i>FY 13-14</i></u>
<i>Positions Authorized</i>	2	2

TOTAL BONDED INDEBTEDNESS JULY 1, 2013

	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
STREET	4,130,121	1,066,045	5,196,166
UTILITY	17,633,880	4,287,490	21,921,370
	21,764,001	5,353,535	27,117,536

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS \$1,973,083 - WATER REFUNDING - 2005

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	4.000	472,756	426,371	18,910	445,281
14-15	4.000	46,385	46,385	1,855	48,240
TOTAL			472,756	20,765	493,521

61-4176-7100 Principal

61-4176-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS

\$4,465,000 SEWER-2005

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	5.000	449,120	224,560	20,210	244,770
14-15	4.000	224,560	224,560	8,982	233,542
TOTAL			449,120	29,192	478,312

61-4177-7100 Principal

61-4177-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS

\$8,605,000 SEWER 2010

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	3.000	8,285,000	165,000	313,451	478,451
14-15	3.000	8,120,000	220,000	308,501	528,501
15-16	3.000	7,900,000	235,000	301,901	536,901
16-17	3.250	7,665,000	265,000	294,851	559,851
17-18	3.250	7,400,000	385,000	286,239	671,239
18-19	4.000	7,015,000	540,000	273,726	813,726
19-20	3.350	6,475,000	545,000	252,126	797,126
20-21	3.500	5,930,000	545,000	233,869	778,869
21-22	3.750	5,385,000	550,000	214,794	764,794
22-23	4.000	4,835,000	585,000	194,169	779,169
23-24	4.000	4,250,000	585,000	170,769	755,769
24-25	4.000	3,665,000	590,000	147,369	737,369
25-26	4.000	3,075,000	615,000	123,769	738,769
26-27	4.000	2,460,000	615,000	99,169	714,169
27-28	4.000	1,845,000	615,000	74,569	689,569
28-29	4.000	1,230,000	615,000	49,969	664,969
29-30	4.125	615,000	615,000	25,369	640,369
TOTAL			8,285,000	3,364,610	11,649,610

61-4177-7100 Principal

61-4177-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS \$3,288,471 SEWER REFUNDING - 2005

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	4.000	787,925	710,619	31,517	742,136
14-15	4.000	77,306	77,306	3,092	80,398
TOTAL			787,925	34,609	822,534

61-4177-7100 Principal

61-4177-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS
\$4,600,000 SEWER REFUNDING - 2010

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	2.500	3,325,000	405,000	107,675	512,675
14-15	4.000	2,920,000	995,000	97,550	1,092,550
15-16	3.000	1,925,000	995,000	57,750	1,052,750
16-17	3.000	930,000	930,000	27,900	957,900
TOTAL			3,325,000	290,875	3,615,875

61-4177-7100 Principal

61-4177-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS 2,320,800 SEWER REFUNDING - 2011

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	2.670	1,854,400	219,200	49,512	268,712
14-15	2.670	1,635,200	216,000	43,660	259,660
15-16	2.670	1,419,200	212,800	37,893	250,693
16-17	2.670	1,206,400	209,600	32,211	241,811
17-18	2.670	996,800	206,400	26,615	233,015
18-19	2.670	790,400	203,200	21,104	224,304
19-20	2.670	587,200	199,200	15,678	214,878
20-21	2.670	388,000	196,000	10,360	206,360
21-22	2.670	192,000	192,000	5,126	197,126
TOTAL			1,854,400	242,159	2,096,559

11-7310-7100 Principal

11-7310-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS \$2,469,410 SEWER REFUNDING 2013

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	1.750	2,459,679	37,427	43,044	80,471
14-15	1.750	2,422,252	38,175	42,389	80,565
15-16	1.750	2,384,077	263,484	41,721	305,205
16-17	1.750	2,120,594	258,992	37,110	296,103
17-18	1.750	1,861,601	254,501	32,578	287,079
18-19	1.750	1,607,100	249,261	28,124	277,386
19-20	1.750	1,357,838	244,022	23,762	267,784
20-21	1.750	1,113,817	239,531	19,492	259,022
21-22	1.750	874,286	233,542	15,300	248,842
22-23	1.750	640,744	228,303	11,213	239,516
23-24	1.750	412,441	222,314	7,218	229,532
24-25	1.750	190,127	190,127	3,327	193,455
TOTAL			2,459,679	305,280	2,764,959

61-4177-7100 Principal

61-4177-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS

\$1,500,000 - STREET 2005

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	5.000	150,880	75,440	6,790	82,230
14-15	4.000	75,440	75,440	3,018	78,458
TOTAL			150,880	9,808	160,688

11-7310-7100 Principal

11-7310-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS

\$3,500,000 - STREET 2008

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	3.750	2,625,000	175,000	108,063	283,063
14-15	3.750	2,450,000	175,000	101,500	276,500
15-16	4.000	2,275,000	175,000	94,938	269,938
16-17	4.000	2,100,000	175,000	87,938	262,938
17-18	4.000	1,925,000	175,000	80,938	255,938
18-19	4.000	1,750,000	175,000	73,938	248,938
19-20	4.000	1,575,000	175,000	66,938	241,938
20-21	4.000	1,400,000	175,000	59,938	234,938
21-22	4.000	1,225,000	175,000	52,938	227,938
22-23	4.125	1,050,000	175,000	45,938	220,938
23-24	4.250	875,000	175,000	38,718	213,718
24-25	4.375	700,000	175,000	31,281	206,281
25-26	4.500	525,000	175,000	23,625	198,625
26-27	4.500	350,000	175,000	15,750	190,750
27-28	4.500	175,000	175,000	7,875	182,875
TOTAL			2,625,000	890,312	3,515,312

11-7310-7100 Principal

11-7310-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS
\$268,446 - STREET REFUNDING - 2005

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	4.000	64,320	58,010	2,573	60,583
14-15	4.000	6,310	6,310	253	6,563
TOTAL			64,320	2,826	67,146

11-7310-7100 Principal

11-7310-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS \$580,200 STREET REFUNDING 2011

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	2.670	463,600	54,800	12,378	67,178
14-15	2.670	408,800	54,000	10,915	64,915
15-16	2.670	354,800	53,200	9,473	62,673
16-17	2.670	301,600	52,400	8,053	60,453
17-18	2.670	249,200	51,600	6,654	58,254
18-19	2.670	197,600	50,800	5,276	56,076
19-20	2.670	146,800	49,800	3,920	53,720
20-21	2.670	97,000	49,000	2,590	51,590
21-22	2.670	48,000	48,000	1,282	49,282
TOTAL			463,600	60,541	524,141

11-7310-7100 Principal

11-7310-7200 Interest

BOND RETIREMENT AND INTEREST SCHEDULE

GENERAL OBLIGATION BONDS \$829,590 STREET REFUNDING 2013

PAYABLE FISCAL YEAR	INTEREST RATES	BALANCE DUE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT
13-14	1.750	826,321	12,573	14,461	27,034
14-15	1.750	813,748	12,825	14,241	27,065
15-16	1.750	800,923	88,516	14,016	102,533
16-17	1.750	712,406	87,008	12,467	99,475
17-18	1.750	625,399	85,499	10,944	96,443
18-19	1.750	539,900	83,739	9,448	93,187
19-20	1.750	456,162	81,978	7,983	89,961
20-21	1.750	374,183	80,469	6,548	87,018
21-22	1.750	293,714	78,458	5,140	83,598
22-23	1.750	215,256	76,697	3,767	80,464
23-24	1.750	138,559	74,686	2,425	77,110
24-25	1.750	63,873	63,873	1,118	64,990
TOTAL			826,321	102,558	928,879

61-4177-7100 Principal

61-4177-7200 Interest