MINUTES OF THE SPECIAL MEETING OF MAYOR AND COUNCIL HELD FISCAL YEAR 2017-2018 BUDGET WORK SESSION MAY 14, 2018

BUDGET WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the proposed 2018-2019 Fiscal Year Budget in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street, Goldsboro at 9:00 a.m. on May 14, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding Mayor Pro Tem David Ham Councilmember Antonio Williams Councilmember Bill Broadaway Councilmember Mark Stevens Councilmember Bevan Foster Councilmember Gene Aycock

Call to Order. Mayor Allen called the meeting to order at 9:00 a.m.

Mr. Stevens shared we had not programmed this for Facebook Live, staff is set-up for that, we wanted Council to let us know if they would like to turn it on. Councilmembers Foster and Williams stated they would like it on, however, majority of Council did not want it live at this time as there will be a public hearing at a later date when citizens could speak on the proposed budget.

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda.

Ms. Kaye Scott, Finance Director, presented the following information on the proposed Budget for FY 2018-19:

TOTAL BUDGET

FISCAL YEAR 2017-18 ADOPTED \$59,307,303	FISCAL YEAR 2013 RECOMMENDED \$61,446,562	D DIFFEREN	DIFFERENCE \$2,139,239					
BREAKDOWN BY FUNDS	<u>)</u>							
<u>Funds</u>	FY 2017-18	FY 2018-19	Difference					
General Fund	\$40,582,032	\$40,805,271	\$ 223,239					
Stormwater Fund	\$ 1,073,672	\$ 1,504,000	\$ 430,328					
Utility Fund	\$16,574,693	\$18,013,088	\$1,438,395					
Downtown District Fund	\$ 71,326	\$ 72,470	\$ 1,144					
Occupancy Tax Fund	<u>\$ 1,005,600</u>	\$ <u>1,051,733</u>	<u>\$ 46,133</u>					
Totals	\$59,307,323	\$61,446,562	\$2,139,239					

Summary FY 2018-19 Budget

						0	ccupancy	
Category	General	St	ormwater	Utility	DGDC		Тах	Total
Salary/Benefits	\$ 25,876,541	\$	543,184	\$ 3,709,976		\$	158,034	\$ 30,287,735
Operational Costs	9,055,501		539,836	8,289,045	72,470		551,699	\$ 18,508,551
Debt Service	4,929,905		129,980	3,267,979			342,000	8,669,864
Vehicle/Capital Outlay	943,324		291,000	2,746,088				3,980,412
Total	\$ 40,805,271	\$	1,504,000	\$ 18,013,088	\$ 72,470	\$ 1	1,051,733	\$ 61,446,562

Operational Costs Summary FY 2018-19 Budget

Category	General	Sto	ormwater	Utility	DGDC	Occu	pancy Tax	Total
Gasoline/Diesel Costs	\$ 860,000							\$ 860,000
Auto Repairs/Parts	\$ 647,250							\$ 647,250
Utilities/Telephone	1,164,126			830,212				\$ 1,994,338
Agencies	448,129						15,000	\$ 463,129
Auto/Liab. Prem.	255,779			281,322				\$ 537,101
Service Fees to GF				2,869,532				\$ 2,869,532
Chemicals				879,500				\$ 879,500
Rent							9,275	
Advertising					20,230		119,500	\$ 139,730
Other Op Costs	5,680,217		539,836	3,428,479	52,240		407,924	\$ 10,108,696
Total	\$ 9,055,501	\$	539,836	\$ 8,289,045	\$ 72,470	\$	551,699	\$ 18,508,551

- Budget Sections
 1. Revenues (General, Stormwater & Utility Funds)

 - Agency Support
 Debt Service
 Positions
 Salary and Employee Benefits
 Departmental Requests

 - Departmental requests
 Vehicle/Capital Requests
 DGDC/Occupancy Tax Fund
 Fund Balance

General Fund Revenues

8-19			
nended			
get	Difference		
32,843	\$94,843		
82,650	17,250		
34,000	(1,000)		
346,100	16,600		
55,338	158,536		
9,200,876	613,084		
2,737,866	(112,934)		
944,444	(8,612)		
414,598	174,598		
215,000	13,000		
94,440	64,810		
3,260,000	10,000		
116,000	(11,400)		
571,800	18,000		
170,000	0		
95,000	3,000		
	170,000		

	Adopted	Recommended	
	Budget	Budget	Difference
Capital Returns	304,200	138,500	(165,700)
Investment Earnings	19,000	38,500	19,500
Sale of Property	245,000	50,000	(195,000)
Equipment Sales	40,000	50,000	10,000
Miscellaneous	1,148,000	1,201,500	53,500
Salaries/Payroll Attrition/Health	850,000	900,000	50,000
Fund Balance Withdrawal	0	0	0
Total	\$40,582,032	\$40,805,271	\$223,239

General Fund Revenue Growth

2017-18	40,582,032
2016-17	36,626,690
2015-16	34,061,753
2014-15	34,445,298
2013-14	33,427,350
2012-13	32,018,589
2011-12	32,546,580
2010-11	30,250,840
2009-10	28,943,152
2008-09	29,000,621
2007-08	28,322,096

AD VALOREM TAXES

	Adopte	ed FY 17-18	Recommen	nded FY 18-19
1. REAL ESTATE	\$	14,278,400	\$	14,235,599
2. VEHICLE	\$	1,460,000	\$	1,500,000
3. ONE-CENT TAX EQUA	LS \$	220,000	\$	220,000
4. COLLECTION PERCEN	TAGE	97.81%		97.88%
5. TAX RATE PER \$100	\$.65	\$.65

Utility Fund Revenues

	FY 17-18	FY 18-19	
	Adopted Budget	Recommended	
		Budget	Difference
Charges for Services	\$15,640,500	\$16,778,500	\$1,138,00
Current Water Charges	5,850,000	6,779,000	929,000
Current Sewer Charges	7,900,000	7,800,000	<100,000>
Late Payment Fees	225,000	235,000	10,000
Service Penalty	110,000	130,000	20,000
Taps	30,000	30,500	500
Compost Revenue	35,000	60,000	25,000
Backflow Inspection Fees	-0-	4,500	4,500
Capital Returns	21,193	37,900	16,707
Investment Earnings	13,293	31,000	17,707
TIGER V Grant Reimb.	0	238,688	238,688
Gen. Loan Repayment	250,000	-0-	<250,000>
Miscellaneous	200,000	430,000	230,000
Proceeds from Loan	463,000	528,000	65,000
Fund Balance Withdrawal	-0-	-0-	-0-
Total	\$16,574,693	\$18,013,088	\$1,438,395

Utility & Refuse Rates

WATER RATES (No Increase)		
(Per CCF) (Residential/Commercial)	\$ 2.15	\$ 2.15
(Per CCF) (Industrial)	1.59	3.18
(Per 1000 Gallons) Residential/Commercial)	2.87	2.87
(Per 1000 Gallons) (Industrial)	2.13	4.25
Base Fee Increase (No Increase)	\$ 12.14	\$12.14
SEWER RATES (No Increase)		
(Per CCF) (Residential/Commercial)	\$ 4.65	\$ 4.65
(Per CCF) (Industrial)	1.59	3.18

(Per 1000 Gallons) Residential/Commercial) (Per 1000 Gallons) (Industrial)	4.17 5.57	8.34 11.15
REFUSE RATES		
Residential	\$22.00	\$22.00
Commercial (Dumpster)	\$ 5.50/Cu.Yd.	\$ 5.50/Cu. Yd.
Commercial (Roll-Out Containers)	\$40.50	\$40.50
(Additional Cart)	\$15.00	\$15.00
Reconnection Fee	\$10.00	\$10.00

*NOTE: City is working with consultant on Industrial Water and Sewer Rate Assessment and will bring the results back to Council along with their recommendation on rates.

Water/Sewer Rat	Water/Sewer Rates Comparisons								
Averag	Average Consumption (5,000 gallons)								lonthly
								Re	sidental
Municipality		Water		Sewer		Total		Ref	use Fee
Kinston	\$	41.86	\$	38.33	\$	80.19		\$	27.03
Wilson	\$	33.87	\$	45.00	\$	78.87		\$	17.50
Smithfield	\$	30.79	\$	46.22	\$	77.01		\$	16.00
Mt. Olive	\$	22.81	\$	51.00	\$	73.81		\$	16.60
Jacksonville	\$	25.94	\$	47.05	\$	72.99		\$	5.00
Greenville	\$	27.80	\$	40.00	\$	67.80		\$	15.75
Goldsboro	\$	26.48	\$	31.02	\$	57.50		\$	22.00
Rocky Mt.	\$	21.57	\$	28.50	\$	50.07			
Average Cost	\$	28.89	\$	40.89	\$	69.78			
Wayne Water	\$	36.27			\$	36.27			

Water/Sewer Rates Comparisons

Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at \$4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

Number of ERUs	Monthly Rate Per ERU				
First 60 (Includes Residential)	\$ 4.50				
61 to 100	\$ 3.00				
101 to 150	\$ 2.00				
Above 150	\$ 1.00				

User Fees Self-Sufficiency

Revenues/Expenditures/Debt	<u>FY 2016-17</u>	FY 2017-18	FY 2018-19	Over/Under
Water	101.33%	100.79%	111.61%	841,272
Water Reclamation	90.08%	88.52%	92.39%	(754,750)
Refuse	105.82%	99.29%	103.76%	118,041
Golf Course	99.20%	79.26%	89.54%	(66,829)
Paramount (WITHOUT DEBT SVC.)	34.87%	36.56%	35.70%	(306,133)
Goldsboro Event Center (without debt)	38.32%	62.60%	66.02%	(48,890)
	50.52%	02.00%	00.02%	(40,050)

AGENCY SUPPORT

	FY 2018-19 Agency Requests									
				3		FY 17-18	FY 18-19		Б	FY 18-19 ecommended
Fund		Code		Aronov		Allocation		Requested Amount	R	Amount
				Agency	^		^		÷	
General	11		4916	Chamber of Commerce	\$	20,000.00	\$	20,000.00	\$	20,000.00
	11 11	7310		Wayne County Alliance	\$ \$	25,000.00	\$ \$	25,000.00	\$ \$	25,000.00
				Literacy Connections	•	7,000.00	•	10,000.00		10,000.00
	11	7310		Butterball Economic Incentive	\$	4,320.00	\$	-	\$	-
	11 11	7310 7310		Boys & Girls Club Arts Council	\$ \$	- 30,000.00	\$ \$	15,000.00 30,000.00	\$ \$	-
	11	7310		WAGES - Nutrition for the Elderly	⊅ \$	20,000.00	⊅ \$	20,000.00	Դ \$	30,000.00 20,000.00
	11	7310			⊅ \$	20,000.00	⊅ \$	20,000.00	ֆ \$	20,000.00
	11	7310		WAGES - Senior Companion Prog. W.A.T.C.H.	ې \$	20.000.00	⊅ \$	20,000.00	-	20,000.00
	11	7310		Wayne County Historical Museum	⊅ \$	15.000.00	⊅ \$	20.000.00	\$ \$	15.000.00
		7310			•	15,000.00	•	10.000.00	э \$	15,000.00
	11 11	7310	9951	Wayne Uplift Communities in Schools	\$ \$	45 000 00	\$ \$	20,000.00	Դ Տ	45 000 00
	11	7310		Waynesborough Park	⊅ \$	15,000.00 25,000.00	⊅ \$	42,950.00	ֆ \$	15,000.00
	11	7310	9979	Goldsboro/Wayne Transportation	⊅ \$,	⊅ \$,	ֆ \$	25,000.00
	11	7310		W.I.S.H.	•	250,000.00	•	258,129.00	ֆ \$	258,129.00
	11	7310	9990	w.i.э.н.	\$ \$	5,000.00 436,320.00	\$	10,000.00 561,079.00	⊅ \$	10,000.00 448,129.00
					φ	430,320.00	₽	561,079.00	<u>Þ</u>	440,129.00
Community	22			Boys & Girls Club	\$	8,000.00				
Development				Literacy Connections	\$	5,000.00				
				Consumer Credit Counseling	\$	5,000.00				
				W.I.S.H.	\$	15,000.00				
				WAGES	\$	20,000.00				
				Wayne Uplift	\$	5,000.00				
				Wayne Community College (WORKS	\$	8,000.00				
				Rebuilding Broken Places	\$	4,425.00				
					\$	70,425.00	\$	-	\$	-
				TOTALS	\$	506,745.00	\$	561,079.00	\$	448,129.00

Council discussed agency requests. The following changes were discussed:

- Reducing the Arts Council to \$25,000
- Reducing the Wayne County Museum to \$10,000
- Reducing Waynesborough Park to \$20,000
- Look at appropriating \$5,000 each to Rebuilding Broken Places, Boys & Girls Club, and HGDC Community Crisis Center.

DEBT PAYMENTS AND BALANCES FY 2018-19

		Principal/Interest	Outstanding Balance
		Payment	<u>(7-1-18)</u>
1	SANITARY SEWER BONDS	\$ 1,424,145	\$ 9,223,600
2	STREET BONDS	735,044	4,806,400
3	RECREATION BONDS	166,813	2,850,000
1	STATE REVOLVING LOAN		
	PROGRAM – WATER PLANT	600,650	6,909,938
7	STONEY CREEK (SRF) LOAN	228,125	3,193,623
3	PHASE 4 SEWER REHAB. (SRF) LOAN	117,846	6,268,382
3	CITY HALL	232,386	742,800
9	CITY HALL – PHASE II/STREETSCAPE/AMR	397,382	1,388,000
0	CAPITAL EQUIPMENT LOAN	249,564	347,599
1	COUNTY OF WAYNE LOAN (MULTI-SPORTS)	242,000	2,800,000
2	PARAMOUNT THEATRE	409,273	1,308,200
3	TIGER LOAN (Streetscape/Transfer Facility/Police HVAC)	350,877	3,649,000
	SETTLEMENT LOAN (\$1.7M)	196,053	1,190,000
5	W.A. FOSTER/GCC LOAN	655,479	5,824,000
6	EASTERN REGIONAL LOAN (County)	127,375	127,375
7	AMI SYSTEM/VEHICLE LOAN	895,676	6,804,000
8	EQUIPMENT LOAN (2015)	369,208	725,000
9	EQUIPMENT LOAN (2016)	325,158	947,000
0	EQUIPMENT LOAN (2017)	499,925	2,225,000
	IT/RADIOS/SOFTWARE LEASES	509,418	1,579,506
2	POLICE EVIDENCE/FIRE STATION RENOV.	87,467	-
	TOTAL DEBT	\$ 8,819,864	\$ 62,909,423

Debt Payment FundingFundAmountGeneral Fund\$4,929,905Stormwater Fund129,980Utility Fund3,267,979Occupancy Tax Fund342,000

CDBG Total	$\frac{150,000}{\$ 8,819,864}$	
<u>Possibl</u> Genera	e New Debt Service l Fund	
•	Police Evidence Room Issuance: August 2018 (FY 2018-19) Amortization: 15 Year Level Principal Interest Rate: 4.00% First Interest: FY 2019 First Principal: FY 2020	\$3,500,000
•	Replace Fire Station #4 (Building Renova Issuance: August 2018 (FY 2018-19) Amortization: 15 Year Level Principal Interest Rate: 4.00% First Interest: FY 2019 First Principal: FY 2020	tions) \$ 500,000
■ (E	Street Improvements Bonds Bond Sale planned for July 2018)	\$4,500,000
■ (F	IT Lease lanned for August 2018)	\$ 400,000 (Approximate Cost)
<u>Utility</u> ∎	<u>Fund</u> Water System Improvements Funding Date: TBD Rate: 1.82%	\$3,610,000
•	Amortization: 20 Year Level Principal Wastewater System Improvements Funding Date: FY TBD Rate: 1.82% Amortization: 20 Year Level Principal	\$1,235,100
•	Water Plant Expansion (Plate Setters) The City intends to submit an application Funding Date: FY TBD Rate: 2.50% Amortization: 20 Year Level Principal	\$2,325,000 for an SRF loan to fund this process.

FY 18-19 (General/Utility Fund)

Equipment Loan

\$819,234

	Vehicle Loan List	
Department	Description	Amount
Bldg Maint.	(1) Bucket Truck	120,000
olid Waste	(1) Crew Cab Pick-Up Truck	29,000
olid Waste	(1) Dump Truck	90,000
ire	(1) Air Compressor	52,234
Dist. & Coll.	(1) Tandem Dump Truck	140,000
Compost	(1) Trommel Screen	235,000
Compost	(1) Heavy Duty Wheel Loader	153,000
	Total	\$ 819,234

5 year loan – 1ST Yr. (GF – \$62,650) (UF – \$116,350) 3% Estimated Interest Rate

 NEW POSITIONS - RECOMMENDED

 GENERAL FUND:

 Position
 Department

 1. Senior Planner
 Planning

Salary and Benefits \$63,452 80% NCDOT Reimbursement

2.	Stormwater Maint. Tech.	Stormwater	\$39,645
3.	Biosolid Operator/Driver	Compost	\$43,080
4.	Comm. & Creative Svc. Mgr.	Travel & Tourism	\$24,453 (1/2 Yr.)

POSITIONS NOT RECOMMENDED

Posit	ion	Department	Salary and Benefits
1	Sr. HR Analyst	Human Resources	\$69,327
2	2. Adm. Asst. III	IT	\$39,820
3	8. Computer Sys. Adm. I	IT	\$63,452
4	. Computer Sys. Adm. II	IT	\$72,486
5	5. Sr. Fleet Mechanic	Garage	\$51,043
6	5. Bldg. & Grounds Super.	Bldg. & Grounds	\$63,452
7	 Sign Technician 	Engineering	\$44,928
8	8. Sr. Rec. Asst. – Adaptive	eParks & Rec.	\$44,928
g	9. Sr. Program Manager	Parks & Rec.	\$48,904
1	.0. Rec. Center Asst.	Parks & Rec.	\$43,080
1	1. Athletics Manager	Parks & Rec.	\$48,904
1	.2. Sr. Park Technician	Parks & Rec.	\$44,928
1	.3. Park Technician	Parks & Rec.	\$38,050
1	.4. Park Technician	Parks & Rec.	\$38,050

Recor	<u>nmended</u>				
	Position (From)	Position (To)	Department	Salary (S	avings) Increase
1	Web Dev./Comm. Sys Adm	Programmer Analyst	IT	\$	3,737.00
2	Serve/DBA Adm.	Asst. IT Director	IT	\$	7,468.00
3	Heavy Equip. Operators (3)	Sr. Heavy Equip. Operators	Solid Waste	\$	14,764.00
4	Equip. Operators (6)	Heavy Equip. Operators	Solid Waste	\$	26,611.00
5	Adm. Asst. III	Executive Asst.	Fire	\$	4,796.00
6	Finance Specialist	Procurement & Coll. Specialist	Finance	\$	-
7	Acctg. Specialist	Sr. Accounting Specialist	Finance	\$	5,409.00
lot R	ecommended				
	Position (From)	Position (To)	Department	Salary (S	avings) Increase
1	Theater Service Coordinator	Theater Service Coordinator	Parmount Theater	\$	7,318.00
2	Computer Sys. Adm. I	Computer Sys. Adm I	IT	\$	2,731.00
3	Computer Sys. Adm. II	Computer Sys. Adm II	IT	\$	2,208.00
4	Network Administrator	Network Engineer	IT	\$	3,473.00
5	Social Media/Help Desk Tech.	Social Media/Help Desk Tech.	IT	\$	2,245.00
6	Administrative Asst. III	Executive Assistant	Parks & Rec.	\$	4,952.00
7	Marketing/Spec. Events Leader	Marketing/Spec. Events Leader	Parks & Rec.	\$	5,596.00
			Parks & Rec.	\$	4,414.00

Authorized Positions

	<u>Public</u>	Non-Public		<u>Stormwater</u>	<u>Utility</u>	<u>Occupancy</u>	
Fiscal Year	<u>Safety</u>	<u>Safety</u>	<u>Total</u>	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Total</u>
2011-12	209	209	418		60	2	480
2012-13	207	199	406		62	2	470
2013-14	201	181	382		59	2	443
2014-15	202	182	384		61	2	447
2015-16	203	176	379		61	2	442
2016-17	203	180	383		63	2	448
2017-18	204	185	389	2	63	2	456
2018-19	204	182	386	10	64	3	463

Note: Max. Authorized Positions in FY 2011-12 – 480

Salary/Benefit Co	Salary/Benefit Costs								
	General Fund	Stormwater Fund	Utility Fund	Occupancy Fund	<u>Total</u>				
Salaries	19,477,866	399,849	2,748,993	118,239	22,744,947				
Social Security	1,491,557	30,340	210,298	9,045	1,741,240				
Retirement	1,464,980	30,584	213,686	9,202	1,718,452				
Health Insurance	2,394,546	61,320	392,448	15,330	2,863,644				
401(K)	718,822	13,995	95,518	4,113	832,448				
COLA/Merit	328,770	7,096	49,033	2,105	387,004				
Total	\$25,876,541	\$543,184	\$3,709,976	\$158,034	\$30,287,735				

Salary Adjustment/Benefits

Salary Adjustments			
1% Cost of Living Increase (July	2018)	\$256,734	
1% Merit Adjustment (January 20	019)	<u>\$130,270</u>	
Total Cost		\$387,004	
■ 401(K) Contribution			
Non-Sworn Employees (3% to	4% January 201	9) and Sworn Employees (59	%)
Non-Sworn Employees		\$567,977	
Sworn Employees		\$264,472	
Employer Increase		\$ 82,067	
Retirement Rates:	FY 2017-18	FY 2018-19	
General Employees	7.58%	7.82%	
Law Enforcement Employees	8.25%	8.50%	
Employer Contribution Increase:		\$76,123	
Health Insurance:			
Employer Increase		\$188,530	

Health Insurance Rates

	North Carolina State Health Plan Rates									
January - December 2018							January	- Decemb	er 2	2019
		Employer Monthly Cost Cost			Employer Monthly Cost		Monthly Employee Month			
			80/20	70/30				80/20		70/30
Employee	\$	498.68	\$ 50.00	\$ 25.00		\$	513.64	\$ 50.00	\$	25.00
Emp/Child	\$	498.68	\$ 305.00	\$218.00		\$	513.64	\$ 314.15	\$	224.54
Emp/Spouse	\$	498.68	\$ 700.00	\$ 590.00		\$	513.64	\$721.00	\$	607.70
Family	\$	498.68	\$720.00	\$ 598.00		\$	513.64	\$ 741.60	\$	615.94

Health Insurance:

Council's Health Insurance Coverage	\$42,924
(7 members for 12 months)	. ,
Departmental Requests	
General Fund Expenditures	
Mayor/Council (\$392,437)	
City Attorney Fees	\$120,000
Consultant Fees (Friends of Seymour)	75,000
Health Insurance Costs	42,924
City Manager (\$1,166,118)	
Salary Reserve (Cola/Merit)	328,601
Communication and Marketing	15,000
Air Show	15,000
Contract Services (Landscaping/Maint. contracts)	32,450

	Human Resources (\$595,637)		
	Health Maintenance Program		88,500
_	Employee Appreciation Day/Health Fair		13,650
	Community Relations (\$161,085) Summer Youth Program		30,000
	Summer Foun Fregram		50,000
	Paramount Theatre (\$476,133)		
-	Performance Series		53,000
-	<u>Event Center (\$143,890)</u>		
	<u>Inspections (\$817,196)</u>		
	Demolition House Securement		200,200
	House Securement		5,000
	<u>DGDC (\$444,198)</u>		
	Downtown Projects		112,000
	Information Technology (\$1,244,897)		
	Software License Fees		400,000
_	Telephone		200,000
	Public Works – Admin. (\$471,569) Electricity		115,000
	Garage (\$2,285,658)		115,000
	Gasoline		\$500,000
	Diesel Fuel		360,000
	Tires and Tubes Automotive Parts		175,000 351,000
	Outside Repairs		100,000
	-		,
	Building & Grounds (\$764,578)		45 000
	Building Maintenance Cemetery (\$320,549)		45,000
	Finance (\$1,267,341)		
	Tax Listing Fees		270,000
	Consultant Fees Audit (General Fund Portion)		50,000 29,400
	Planning (\$1,367,536)		29,400
	Clean and Cut Lots	\$	35,620
	Tree Service		60,000
	Maintenance of Enhancement Areas Transportation Planning		45,000
	(80% NCDOT Reimb.)		400,000
	Streets & Storms (\$774,112)		
_	Sidewalk/Street Repairs		50,000
	<u>Streets & Storms - Utilities (\$475,200)</u> Street Lights		450,000
	Street Paving (None)		,
	Resurfacing	\$2	2,500,000
	(Street Improvement Bonds) Solid Waste (\$2,919,924)		
_	Landfill Charges (\$31.50/Ton)		335,000
	Replacement Garbage/Recycling Containers/Dumpsters	;	70,000
	Engineering (\$992,926)		15 000
	Traffic Signal Electricity Traffic Maintenance Materials		15,000 45,000
	Fire Department (\$6,186,100)		.0,000
	Medical Exams		25,000
	Fire Hose Air Packs		7,500 50,000
	Police Department (\$9,608,204)		50,000
	Uniforms	\$	70,000
	BLET Program		20,000
	Police ShotSpotter Fees Special Expense (\$5,762,822)		204,750
_	Agency Support (Chart)		448,129
_	Debt Service Payments		4,929,903
	Parks & Recreation (\$3,247,532) Consultant Fees	\$	50,000
	Consultant PCCS	φ	50,000

Operational and Maintenance Supplies		270,000
<u>Golf Course (\$638,629)</u>	*	
Equipment Rent (includes cart lease)	\$	90,000
Advertising		15,000
Pro-Shop Expense		50,000

Council discussed replacement of air packs within the Fire Department. Councilmember Foster asked why the appropriation for the air packs was cut. Chief Farfour shared they are transitioning to newer models and eventually parts will not be available for the older models, but there are not any safety issues at this time.

Stormwater Fund Expenditures	
Stormwater Department (\$1,504,000)	
Consultant Fees	12,600
Stormwater Drainage Improvements	175,000
Tree Service	50,000
Landfill Charges	40,000
Utility Fund Expenditures	
Distribution and Collections Division (\$3,553,453)	
Water Meters & Boxes	\$100,000
Fire Hydrants/Water Valve Replacement	153,904
Loan Payment (AMI)	722,440
Lease Purchase Payment	104,784
■ Water Treatment Plant (\$5,463,602)	
Chemicals	755,000
Neuse River Dredging	79,000
Flood Control Structure	600,000
Debt Svc Payments	600,650
Mach./Equip. Maintenance	493,965
■ Water Reclamation Facility (\$7,145,686)	
Chemicals	\$122,000
Mach/Equipment Maintenance	699,595
Turbo Blowers	500,000
Debt Svc Payments	1,770,116
<u>Utility Fund (Capital) (\$857,710)</u>	
Salary Reserve (Cola/Merit)	49,033
Utility Improvements (Streetscape)	238,688
Water Plant Expansion	500,000
■ <u>Compost Facility (\$992,637)</u>	
Equipment Fuel	36,000
Mach/Equipment Maintenance	105,000

General Fund

Vehicles/Equipment - Requested/Recommended

			REQUESTED		ED	RECOMMENDED		
DEPT.	ITEM		QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	VEHICLES	S						
Inspections								
11-1024-5412	Pick-Up Truck (Replace	ement)	1	25,000.00	25,000.00	0	-	-
	2001 - 137,615 N	files						
Information 1	Fechnology							
	Fiber Splicing Trailer (Ne	ew)	1	25,000.00	25,000.00	0		-
11-1030-5423	Crew-Cab Pick-Up Truck	(Replacement)	1	27,000.00	27,000.00	0	-	-
		2001 Malibu - 89,813 miles			· · · · · · · · · · · · · · · · · · ·			
Public Works	s - Admin.							
	Crew Cab Pick-Up Truck	(New)	1	35,000.00	35,000.00	0	-	-
Building Mai	ntenance							
	Bucket Truck (Replace	ment)	1	120,000.00	120,000.00	1	120,000.00	120.000.00
		2000 - 75,000 Miles						
11-1133-5486	Riding Mower (Replace	ment)	1	15,000.00	15,000.00	1	-	-
		18 Yrs old						
Planning								
11-3151-5401	Admin. Car (Replaceme	ent)	0	-	-	0	-	-
11-3151-5423	Crew Cab Pick-Up Truc	k (Replacement)	1	27,000.00	27,000.00	0	-	-
		1998 Ranger - 161,479 miles						
Streets & Sto	rms							
11-4134-5453	Pothole Patcher (Repla	cement)	1	188,000.00	188,000.00	0	-	-
		2001 - 80,000 miles						
11-4134-5474	Dump Truck (Replacem	nent)	1	87,000.00	87,000.00	0	-	-
		2006 - 132,000 miles						
Solid Waste								
11-4143-5402	Garbage Truck (Rear Lo		1	180,000.00	180,000.00	0	-	-
		2001 GMC - 79,067 miles						
							Recommended f	or Loan

				REQUEST	ED		RECOMMEND	ED
DEPT.	ITEM		QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
	VEHICLE	s						
11-4143-5421	Truck Tractor (Road Tra	actor) Replacement	1	200.000.00	200.000.00	0	-	-
		2001 Sterling - 44,320 miles		,	,			
11-4143-5423	Crew Cab Pick-Up Truc		1	35.000.00	35,000,00	1	29.000.00	29,000,00
		2001 Malibu - 120,598 miles						
11-4143-5474	Dump Truck (Replacem	nent)	1	90,000.00	90,000.00	1	90,000.00	90,000.00
		1993 Ford - 94,873 miles						
Engineering								
11-4172-5412	Compact Pick-Up Truck	k (Replacement)	1	25.000.00	25,000.00	0	-	-
		1999 Chev, - 80,000 miles						
Fire								
11-5120-5401	Administrative Vehicle	(Replacement)	1	19,000.00	19,000.00	0	-	-
		2004 Taurus - 125,000 Miles						
Police								
11-6121-5401	Administrative Vehicle	(Replacements)						
	(4) Ford Escapes	Admin Vehicles	4	18,759.00	75,036.00	2	18,759.00	37,518.00
	(4) Dodge Chargers	Investigations	4	23,668.00	94,672.00	2	23,668.00	47,336.00
	(1) Ford Transit	Community Police Service Unit	1	28,102.00	28,102.00	1	28,102.00	28,102.00
	(1) Chevy Camaro	VICE	1	35,549.00	35,549.00	0	-	-
	(1) Ford F-150	VICE	1	23,515.00	23,515.00	0	-	-
	(1) Chev. Tahoe	VICE	1	31,960.00	31,960.00	1	31,960.00	31,960.00
	(1) Ford F-250	Animal Control	1	21,869.00	21,869.00	1	21,869.00	21,869.00
	(1) Chev. Tahoe	Community Police Service Unit	1	42,830.00	42,830.00	0	-	-
	(1) Dodge Journey	GPAC, CALEA, DCI	1	17,184.00	17,184.00	0	-	-
11-6121-5404	Line Cars (Replacemer	nts) - Chargers	7	23,668.00	165,676.00	4	23,668.00	94,672.00
Parks & Rec.								
	Turf Mower (Multi-Sport	ts Complex)	1	58,545.00	58,545.00	0	-	-
11-7460-5083	Utility Club Cart (New -	Multi-Sports Complex)	2	5,000.00	10,000.00	0	-	-
11-7460-5431	Riding Lawnmower		1	10,400.00	10,400.00	0	-	-
11-7460-5439	Tractor		1	35,000.00	35,000.00	0	-	_
11-7460-5479	Dump Truck - 2 Ton (Re	eplacement)	1	57,900.00	57,900.00	0	-	-
		1999 Ford						
							Recommended f	or Loan

		REQUESTED			RECOMMENDED		
DEPT. ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL	
11-7460-5643 Rotary Mower (Multi-Sports)	1	9,000.00	9,000.00	0	-	-	
11-7460-5649 Mower Attachment	1	13,000.00	13,000.00	0	-	-	
Golf Course							
11-7461-5083 Utility Club Cart	2	10,500.00	21,000.00	0	-	-	

Stormwater & Utility Funds Vehicles/Equipment - Requested/Recommended

			REQUESTED			RECOMMENDED		
DEPT.	ITEM		QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL
Stormwater								
15-4137-5423	Crew-Cab Pick-Up T	ruck (Replacement)	1	29,000.00	29,000.00	1	29,000.00	29,000.00
15-4137-5474	Dump Truck (Replace	cement)	1	87,000.00	87,000.00	1	87,000.00	87,000.00
		2002 - 115,000 miles						
Maintenance								
61-4175-5228	Mowing Tractors (Re	eplacements)	2	68,000.00	136,000.00	2	68,000.00	136,000.00
		1997, 1998						
61-4175-5420	Tandem Dump Truck	k (Replacement)	1	140,000.00	140,000.00	1	140,000.00	140,000.00
		2007 Tandem						
61-4175-5423	Crew-Cab Pick Up T	ruck (Replacement)	1	33,000.00	33,000.00	1	33,000.00	33,000.00
		2010 Ford						
61-4175-5643	Rotary Mower	New	1	16,000.00	16,000.00	1	16,000.00	16,000.00
Waste Treatr	nent							
61-4177-5423	Crew Cab Pick-Up T	ruck (Replacement)	1	29,500.00	29,500.00	1	24,500.00	24,500.00
		2005 Chev - 175,000 Miles						
Compost								
61-4179-5509	Heavy Duty Wheel L	.oader (New)	1	153,000.00	153,000.00	1	153,000.00	153,000.00
							Recommender	l for Loan

		REQUESTED			RECOMMENDED			
DEPT.	ITEM	QUANT.	AMOUNT	TOTAL	QUANTITY	AMOUNT	TOTAL	
	OTHER CAPITAL							
Utility Fund -	Capital							
61-4178-5068	Streetscape Project				1	238,688.00	238,688.00	
61-4178-5909	Utility Improvements - N. William Street Widening	1	1,157,000.00	1,157,000.00	0	-	-	
61-4178-5909	Utility Improvements - Wayne Memorial Drive	1	250,000.00	250,000.00	0	-	-	
61-4178-5909	Utility Improvements - Royall Ave. Realignment	1	400,000.00	400,000.00	0	-	-	
61-4178-5912	Repaint Center & Holly Water Tank	1	1,061,000.00	1,061,000.00	0	-	-	
61 4179 5044	Petitioned Sanitary Sewer Improvements							
01-4170-3944	(East Ash Street to 128 N. Oak Forest Rd.)	1	70,000.00	70,000.00	0	-	-	
	(103 Courtney Rd to Bayleaf Drive)	1	80,000.00	80,000.00	0	-	-	
	(1750 US 117 South to 1416 US 117 South)	1	90,000.00	90,000.00	0	-	-	
	(N. Marion Drive to Maplewood Drive)	1	90,000.00	90,000.00	0	-	-	
61-4178-5957	Water Plant Expansion	1	500,000.00	500,000.00	1	500,000.00	500,000.00	
61-4178-5964	Petitioned Water Improvements	1	40,000.00	40,000.00	0	-	-	
	(Branch St from Vann St. to Truman St)							
61-4178-	SJAFB Outfall Improvements - Sewer Bonds	1	450,000.00	Sewer Bonds		450,000.00	Sewer Bonds	
61-4178-	2018 Priority Sewer Rehab Phase IV - SRF Loan	1	6,268,382.00	SRF Loan		6,268,382.00	SRF Loan	
61-4178-	Wastewater System Improvements - SRP Loan	1	255,702.00	SRP Loan		255,702.00	SRP Loan	
61-4178-	Water System Improvements - DWSRF Loan	1	616,080.00	DWSRF Loan		616,080.00	DWSRF Loan	
Compost								
61-4179-5164	Trommel Screen (Replacement)	1	235,000.00	235,000.00	1	235,000.00	235,000.00	
	2001							

Capital Requests/Recommended FY 2018-19

VEHICLES/ROLLING STO	<u>FY 2017-18</u> CK	<u>FY 2018-19</u>	<u>Difference</u>			
GENERAL FUND Requests Recommended	\$2,014,581 16,401	\$1,849,238 261,457	(\$165,343) 245,056			
Equip. Loan)	1,089,715	239,000	(850,715)			
STORMWATER FUND Requests	\$	\$ 116,000	\$116,000			
Recommended		116,000	116,000			
UTILITY FUND						
Requests	\$ 627,000	\$ 507,500	(\$119,500)			
Recommended	120,000	209,500	89,500			
(Equip. Loan)	463,000	293,000	(170,000)			
CAPITAL OUTLAY GENERAL FUND	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>Difference</u>			
Requests	\$2,128,417	\$2,197,596	\$ 69,179			
Recommended	311,389	390,633	79,244			
(Equip. Loan)	225,838	52,234	(173,604)			
STORMWATER FUND						
Requests		\$ 175,000	\$ 175,000			
Recommended		175,000	175,000			
UTILITY FUND						
Requests	\$8,480,146	\$5,372,900	(\$3,107,246)			
Recommended	809,100	2,008,588	1,199,488			
(Equip. Loan)		235,000	235,000			
DOWNTOWN DISTRICT						
	FY 17-18	FY 18-19				
	Budgeted	Recommended				
Revenues:						
Taxes	\$71,236	\$72,155				
Investment Earnings	90	315				
Total	\$71,326	\$72,470				
Expenditures:	\$71,326	\$72,470				
*Business Incentive Program - \$15,000–21% of Budget						

* *Municipal Service District Rate: 23.5 cents per \$100 of valuation

OCCUPANCY TAX FUND

		FY 17-18	F	FY 18-19
		Budgeted	Reco	ommended
Distribution of Occupancy Tax Rev	enu	es		
80% Civic Center	\$	675,000	\$	690,000
20% Travel & Tourism		165,000		170,000
County of Wayne (1%)		165,000		170,000
Investment Earnings		600		1,050

Totals		\$1,005,600	\$1,031,050
Fund Balance Withd	lrawal		\$ 20,683
	Totals	\$1,005,600	\$1,051,733
Expenditures: Civic Center Program	ms	675,500	690,800
Travel & Tourism Operations and Mar	keting	330,100	360,933
Current levy is 5% f County of Wayne's f	\$1,051,733		

FUND BALANCES

Fund Balance

As the following chart shows, there was no allocation of the recommended budget being financed through the City's fund reserves. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations. Failure to act along these lines could result in reduced service levels in the future. The following chart describes the City's fund balances:

	Balance (Audit) <u>FY 2017-18</u>		Ending Balance <u>FY 2017-18</u>		Appropriations <u>FY 2018-19</u>		Beginning Balance <u>FY 2018-19</u>	
General Fund	\$	7,811,298	\$	7,272,422	\$	-	\$	7,272,422
Stormwater Fund		-						
Utility Fund		6,664,289		6,490,261		-		6,490,261
Downtown District		82,896		71,573		-		71,573
Occupancy Tax Fund								-
Civic Center		1,145,619		399,928		-		399,928
Travel & Tourism		73,812		73,812		20,683		53,129
Total	\$	15,777,914	\$	14,307,996	\$	20,683	\$	14,287,313

Summary

FY 2018-19 Budget

					Occupancy		
Category	General	Stormwater	Utility	DGDC	Тах	Total	
Salary/Benefits	\$ 25,876,541	\$ 543,184	\$ 3,709,976		\$ 158,034	\$ 30,287,735	
Operational Costs	9,055,501	539,836	8,289,045	72,470	551,699	\$ 18,508,551	
Debt Service	4,929,905	129,980	3,267,979		342,000	8,669,864	
Vehicle/Capital Outlay	943,324	291,000	2,746,088			3,980,412	
Total	\$ 40,805,271	\$ 1,504,000	\$ 18,013,088	\$ 72,470	\$ 1,051,733	\$ 61,446,562	

Next Steps

1. What additional information/discussion do you need from staff?

- 2. Public Hearing Schedule for May 21, 2018. Letters have been sent to Agencies
- 3. Scheduling any additional budget work sessions.
- 4. Recommend Adoption of FY 18-19 Budget at June 4 meeting.

Additional discussion included:

• Councilmember Williams stated a Master Plan for District 1 is needed. Sidewalks are needed along George Street and William Street. Councilmember Williams stated he was disappointed that there was no funding included for Summer in the Zone.

- Mayor Pro Tem Ham and Councilmember Stevens advocated for a City-wide Master/Strategic Plan.
- Reduction in Council Benefits/Salary. Mayor Pro Tem Ham made a motion to reduce Council's salary. Councilmember Broadaway seconded the motion. Council discussed and agreed to have further discussion at a future meeting. Mayor Pro Tem Ham and Councilmember Broadaway withdrew their motions.
- Councilmember Foster suggested cutting meals and travel expenses.
- Mayor Allen requested a utilization report for vehicles/equipment (mowers) to include vehicle year and usage.
- The need for a mowing plan was also discussed.
- Elmwood Cemetery Expansion
- CDBG Funding
- Additional Park Lighting and Needs
- Status of Equalization Basins
- Budget Work Session on May 22nd at 9:00 am on Facebook Live
- Councilmember Williams shared concerns regarding a couple of meetings that appeared to be edited. Mr. Stevens stated they should not have been edited and requested Councilmember Williams share those dates with Scott Williams.

There being no further business, the meeting adjourned at 11:43 a.m.

Chuck Allen Mayor

Melissa Corser, MMC City Clerk