

**CITY OF GOLDSBORO, NORTH CAROLINA  
APPLICATION FOR SIGN PERMIT**

Date \_\_\_\_\_ Permit # \_\_\_\_\_ Permit Fee: \_\_\_\_\_

**PLEASE FILL IN COMPLETELY BEFORE PRESENTING FOR APPROVAL  
ALL INFORMATION MUST BE ACCURATE AND LEGIBLE**

**PROPERTY/PROPERTY OWNER INFORMATION**

Business Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Property Owner/Lease Holder: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

**SIGN CONTRACTOR INFORMATION**

Contractor: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Agent/Applicant (Signature): \_\_\_\_\_

Effective February 4, 2008, you will be charged for each individual sign according to the cost of that sign plus One technology fee of \$15.00 on each permit. (A \$15 Technology Fee was added to all permits 4/17/06).

**SIGN INFORMATION**

| Type of Sign   | UL Approved | Number | Area (Sq. Ft.) | Height | Cost of Sign | Permit Fee |
|----------------|-------------|--------|----------------|--------|--------------|------------|
| Wall           |             |        |                |        |              |            |
| Freestanding   |             |        |                |        |              |            |
| Billboard      |             |        |                |        |              |            |
| Temporary      |             |        |                |        |              |            |
| Other          |             |        |                |        |              |            |
| Technology Fee |             |        |                |        |              | \$15.00    |
| Total Cost     |             |        |                |        |              |            |

\*\*\*\*PLEASE NOTE: A Drawing or a Picture of each sign must be submitted along with the application\*\*\*\*

**TOTAL LINEAL FOOTAGE OF BUILDING WALL FACING A PUBLIC STREET:** \_\_\_\_\_

**ADDITIONAL COMMENTS OR INFORMATION:** \_\_\_\_\_

**SIGN PERMIT FEE SCHEDULE:**

| Cost of Sign & installation |  |             | Permit Fee |
|-----------------------------|--|-------------|------------|
| 0                           |  | \$500.00    | \$60.00    |
| \$501.00                    |  | \$1,000.00  | \$60.00    |
| \$1,001.00                  |  | \$5,000.00  | \$60.00    |
| \$5,001.00                  |  | \$10,000.00 | \$75.00    |

**NOTE: Any sign cost over \$10,000 = \$75.00 plus \$4.00 for each additional \$1000.00 cost.**

**NOTE: Work done without obtaining a permit may result in double permit fees.**

**CERTIFICATION OF APPROVAL:**

**Planning Department:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Information not available to the applicant will be supplied by the Planning Department or Building Inspector upon request. The applicant must attach site plans and sign elevations which are of sufficient detail to determine if the proposed sign(s) meet all requirements of article V.6.4 signage standards of the City of Goldsboro Unified Development Ordinance.