



REVISED AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JUNE 25, 2018



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

**II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS**

- a. GWTA Appointment Discussion (City Manager)
- b. Cemetery Discussion (Public Works)
- c. Strategic Plan Update (City Manager)

NEW BUSINESS

- d. Summer Feeding Program Presentation (Food Bank of Central and Eastern NC)
- e. Summer Feeding Programs (Councilmember Foster)
- f. Dillard Academy Summer Lunch Program (Councilmember Williams)
- g. NCLM Municipal Advocacy Goals Proposals (City Manager) **Attachment Included*

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Bishop Anthony Slater, Tehillah Church Ministries)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A.1 Special Meeting Minutes of the City Council on April 25, 2018
- A.2 Recessed Meeting Minutes of the City Council on April 30, 2018
- A.3 Minutes of the Work Session and Regular Meeting of May 7, 2018
- A.4 Minutes of the Work Session and Regular Meeting of May 21, 2018
- A.5 Recessed Meeting Minutes of the City Council on May 22, 2018

VI. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by Alton Lewis as an Employee of the City of Goldsboro for More Than 21 Years
- C. Golden STAR Award Recipients (Human Resources)
- D. Mayor's Youth Council Senior Presentations (Community Relations)
- E. Goldsboro Summer Learning Day Proclamation

VII. PUBLIC HEARINGS

- F. CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River (Planning)
- G. CU-5-18 Darryl Floars Motor Cars – South side of US 70 West between US 117 and the Little River (Planning)
- H. Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek (R-16 to I-2) (Planning)

PLANNING COMMISSION EXCUSED

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- I. Lease agreement for New Golf Carts at Goldsboro Municipal Golf Course (Finance)
- J. Resolution Authorizing the Issuance and Sale of General Obligation Public Improvement Bonds, Series 2018 (Finance)
- K. Procurement Policy Updated (Finance)
- L. Fiscal Year 2017-18 Budget Amendment (Finance)
- M. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)

N. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

- O. Resolution Expressing Appreciation for Services Rendered by Virgil Rouse as an Employee of the City of Goldsboro for More Than 14 Years
- P. Resolution Expressing Appreciation to Colonel Christopher S. Sage, Commander, 4th Fighter Wing

XIII. CLOSED SESSION

XIV. ADJOURN

Laura Getz

Subject: FW: Agenda - RE: Submit Your Proposals for 2019-2020 Municipal Advocacy Goals

From: Rose Vaughn Williams, Director of Public & Government Affairs [<mailto:LeagueLINC@mailings.nclm.org>]

Sent: Monday, June 4, 2018 9:11 AM

To: Scott Stevens <SStevens@goldsboronc.gov>

Subject: Submit Your Proposals for 2019-2020 Municipal Advocacy Goals



SUBMIT YOUR PROPOSALS FOR MUNICIPAL ADVOCACY GOALS

Dear Members,

Every two years, you--the cities and towns of North Carolina--develop [legislative and regulatory goals](#) for the upcoming legislative biennium. These goals serve as the guide to the League's advocacy efforts here in Raleigh. More than that, they are a collective statement of the priorities of North Carolina municipalities, big and small, urban, suburban and rural. The process of setting the Municipal Advocacy Goals is an opportunity for each municipality to have a voice in telling state legislators and other state policymakers what is important to them.

The advocacy goals also propel us towards two of the [Vision 2030 Operating Principles](#): (1) municipal governments exercise greater control of their revenues, structures and functions, and (2) municipal governments engage in productive partnerships with other levels of government and the private sector.

The League is now requesting your proposals for advocacy goals to pursue during the 2019-20 legislative biennium. [CLICK HERE](#) to submit your ideas for advocacy goals.

Legislative and regulatory goals should include a clear ask, and should have an impact on municipal governments statewide. According to League bylaws, you must indicate on your goal proposal whether it was voted on and approved by your local council or board. Proposals will be considered by [NCLM Policy Committees](#), the [NCLM Board of Directors](#), and the entire membership during the [Advocacy Goals Conference](#). The League may also request that you visit [one of our policy committees](#) to further explain your suggested goal, as a part of the goals selection process.

This is your policy process, so please give this thoughtful consideration and participate. Don't miss this opportunity to [submit your proposals by August 1st!](#)

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**MINUTES OF SPECIAL CALLED MEETING
OF MAYOR AND CITY COUNCIL
APRIL 25, 2018**

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the residency of a city councilmember in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street, Goldsboro at 4:00 p.m. on April 25, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

Absent: Councilmember Antonio Williams

Call to Order. Mayor Allen called the meeting to order at 4:00 p.m.

Mayor Allen shared Councilmember Williams emailed him earlier in the week and said he would not be able to attend due to a prior engagement.

Mr. Ron Lawrence, City Attorney stated as Council is aware there was anonymous letter with various allegations against Councilmember Williams. The only one that concerned me as far from the city perspective was the claim he no longer resided in the district. As a result, I did some research of the City Charter and General Statutes. If a councilmember no longer resides in that district, they are unable to hold that office as councilmember. The statute reads the office is "ipso facto vacant." Once you no longer live in your district, you are no longer qualified to hold office. As a result of that, I felt an inquiry into the matter was necessary. I had a meeting with Councilmember Williams, he told me he lived in the district, I asked for an address and he politely declined to give me an address. I sent the mayor and each councilmember an email after the fact given the results of that discussion. At that point in time, unless the Council was going to direct me further, at that point in time, I felt like I had done what I needed to do, I had inquired as to where Councilmember Williams lived and he had said he lived in the district. Mr. Lawrence stated before meeting with Councilmember Williams, I did correspond with someone at the School of Government and got confirmation their opinion was that an inquiry was at least necessary to that degree.

Mayor Allen stated it was reported and the Board of Elections has him living on Wilmington Avenue. The property owner has confirmed he does not live on Wilmington Avenue.

Councilmember Foster stated I have two letters here, both dated April 25, 2018, one from Councilmember Antonio Williams (Exhibit 1) and one signed by Yvonna Moore (Exhibit 2) attesting that Councilmember Williams lives in District 1.

Council discussed. Upon motion of Mayor Allen, seconded by Councilmember Aycock and unanimously carried, Council requested Councilmember Williams be notified that Council would like for him to provide two (2) legal forms of verification of where he lives, such as a water bill, power bill, cable bill, driver's license, etc. by Friday, April 27, 2018 by 4:30 p.m. to the clerk. The clerk was asked to forward any information received from Councilmember Williams to the City Council.

Council will reconvene Monday, April 30, 2018 at 8:00 a.m. to discuss the information provided.

There being no further business, the meeting recessed until Monday, April 30, 2018 at 8:00 a.m.

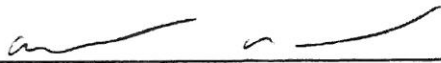
Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

April 25, 2018

To Whom It May Concern,

I, Antonio Williams, do attest that I am a resident of District 1. During my entire candidacy, and prior to being sworn in I was also residing within District 1.



Signature

4-25-18

Date



Notary




April 25, 2018

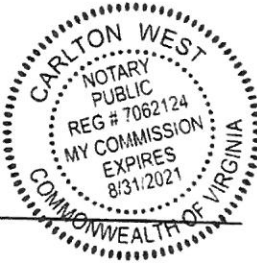
To Whom It May Concern,

I, Yvonnia Moore, do attest that Antonio Williams is a resident of District 1. He also lived in District 1 prior to running for the City Councilman position.


Signature

4/25/18
Date


Notary



**MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 30, 2018**

The Mayor and Council of the City of Goldsboro, North Carolina, recessed from a Special Meeting on April 25, 2018 to meet on April 30, 2018 at 8:00 a.m. in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street Goldsboro, NC with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycok

Call to Order. The meeting was called to order by Mayor Allen at 8:00 a.m.

Mayor Allen stated we had asked that Councilmember Williams provide proof of where he lives by Friday, April 27th and to my knowledge the only that has been turned in was a letter from his lawyer (Exhibit 1) late Friday afternoon.

Councilmember Williams' Attorney, Jeff Loperfido spoke on behalf of Councilmember Williams. Mr. Loperfido stated Councilmember Williams does live in Goldsboro District 1. I am here seeking an opportunity to work with the City and City Attorney to provide substantiated information to delay the concerns of the Mayor and City Council about a legitimate concern about a residency requirement for a city official. Mr. Loperfido stated my client has legitimate safety concerns that we have identified in the letter. We would like to find a way where we can reach a mutually agreeable solution were the information is provided to the satisfaction of the Mayor and City Council while recognizing my client's safety concerns. Mr. Loperfido stated Councilmember Williams is an elected official and has due process rights.

Mr. Ron Lawrence, City Attorney stated if you have a person that has been elected that represents a district and no longer resides in that district, then the law itself says that seat is vacant as a matter of law. The issue is in determining the residency issue. The Board of Elections is an appropriate channel for that to take place. Any citizen can file a complaint to challenge voter registration. The Board of Elections would hold a hearing. Once that determination is made, if it is determined he is a resident of that district, then the issue is put to rest, if it determines he is not, Council may revisit the issue. The other option the city has is an "amotion proceeding." I think at this point, with the assurances of Councilmember Williams' attorney, give him an opportunity to provide that information.

Mayor Allen reviewed the options with Council and suggested letting the attorneys work together and see what they come up with.

Mayor Allen stated Councilmember Williams you are putting us in a really bad spot. You either live in the district or you don't. No one wants to be here doing this. If you are worried about your safety, you are at the Ice Storm and you are a prominent figure in town. I think the citizens need to know how to contact you. Mayor Allen asked Councilmember Williams to come forward and fix this. No one here wants to be here doing this, I can promise you that.

There being no further business, the meeting adjourned at 8:07 a.m.

Chuck Allen, Mayor

Melissa Corser, MMC
City Clerk



VIA ELECTRONIC MAIL

April 27, 2018

Mr. Ron Lawrence, Esq.
Everett, Womble & Lawrence, LLP
RLawrence@goldsboronclawyers.com

Mr. Scott A. Stevens
Goldsboro City Manager
SStevens@goldsboronc.gov

Ms. Melissa Corser
Goldsboro City Clerk
MCorser@goldsboronc.gov

Goldsboro City Councilmember Bill Broadaway
BillBroadaway@goldsboronc.gov

Goldsboro City Councilmember Mark A. Stevens
MarkStevens@goldsboronc.gov

Goldsboro City Councilmember Bevan Foster
BevanFoster@goldsboronc.gov

Goldsboro City Councilmember David Ham
DavidHam@goldsboronc.gov

Goldsboro City Councilmember Gene Aycock
GeneAycock@goldsboronc.gov

Mr. Lawrence, Mr. Stevens, Ms. Corser and Members of the Goldsboro City Council,

We have been retained to represent Mr. Antonio Williams. Contrary to the accusations made in an anonymous letter submitted to the City Council on April 9, 2018, Mr. Williams satisfies all of the statutory requirements to serve in elected office for Goldsboro District 1, and any efforts to remove him from the office to which he was duly elected would subject the City to litigation.

First, as a threshold matter, we do not believe there is any support in the statutes for the arbitrary 48-hour timeline set by the City Council for our client to verify his residency. There is no legal basis for the undue speed with which this illegal action is proceeding, and it has prejudiced Mr. Williams' ability to take appropriate legal action. Nevertheless, we are prepared to confirm that Mr. Williams has resided in Goldsboro District 1 consistently since at least 2012.

When first elected in 2015 to represent Goldsboro District 1 on the City Council, Mr. Williams resided at 304 Wilmington Ave. He moved from that residence in late 2016 because of an uptick in serious criminal activity occurring near his home that went unaddressed by local law enforcement. Of note, on July 15, 2016, Mr. Williams's next-door neighbor was murdered in her home. Following this incident, Mr. Williams observed an increase in drug and gang-related activity in his neighborhood. Mr. Williams brought his safety concerns to the police chief, but received no meaningful assistance or support. Given the unsafe conditions around his home and the lack of protection offered by the police chief, Mr. Williams was compelled to leave for his own safety and for the safety of those close to him.

Moreover, because Mr. Williams has been vocal in identifying inappropriate behavior by the City's police chief, to the point of suggesting that the police chief should resign, he believes that the police chief is biased against him, will not act to protect him, and may act in a manner that may create an unsafe physical environment for Mr. Williams and his family.

Mr. Williams owns property at 143 N. Center Street in Goldsboro District 1. He has been renovating the property for years with the intention to make it habitable. He considers this address to be his permanent residence and intends to take up occupancy as soon as it would be legal for him to do so. This process has been prolonged by delays in receiving the requisite permits from the City for converting the second floor of his property into habitable living space. He keeps most of his clothes and all of his personal mementos there. His North Carolina state identification card lists that address and he receives his water bill at that address as well.

Because his Wilmington Ave. residence was no longer a safe place for him to live, he has been staying with relatives until his Center Street residence is ready for permanent occupancy. He has always considered this residency to be temporary, and does not have an assigned room in the home or any other indicators of permanent residency. To the extent it is relevant, and we do not concede that it is, we have confirmed that Mr. Williams's relatives' home, where he is currently staying, is also within Goldsboro District 1.

When Mr. Williams met with the city attorney on or about April 20, 2018, he confirmed that he did in fact reside in Goldsboro District 1 and communicated that his hesitance to reveal his relatives' address was out of his and their concern for their privacy and personal safety. The anonymous letter submitted that triggered this investigation was objectively threatening, as it states that the unnamed signatories "are watching" Mr. Williams and acknowledges over five attempts to confront him in person at his prior home address. Moreover, the police chief has already demonstrated an unwillingness to take efforts to secure Mr. Williams' physical safety. As the city attorney was questioning him on behalf of the City, Mr. Williams did not feel comfortable providing an address that could be shared with the council and possibly end up in the hands of those anonymous citizens threatening him.

While we have very serious concerns about the motivations for this inquiry, and whether the processes and procedures being employed by the City Council with respect to Mr. Williams comports with due process and other constitutional requirements, we would be happy to work with the city attorney to find a way to share Mr. Williams's relatives' address in a way that maintains the safety of his family and himself.

If the City intends to proceed in its current course of action and will not work with us to come up with a mutually agreeable solution, we will be forced to pursue a remedy in court. We believe on the facts available that in the course of litigation to quiet title to the elected office, we would be able to obtain a protective order to establish with confidentiality Mr. Williams's temporary residence. In that process, though, the City would likely assume significant legal costs and potentially be responsible for our attorneys' fees and costs as well.

If you have any questions, please do not hesitate to contact us. We plan to follow up with the city attorney via telephone and be present at the city council meeting Monday morning if the City decides to pursue this matter.

Sincerely,

Allison J. Riggs
Senior Attorney
AllisonRiggs@scsj.org
919-323-3909

Jeff Loperfido
Staff Attorney
JeffLoperfido@scsj.org
919-794-4213

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MAY 7, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on May 7, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Scott Stevens, City Manager
- Melissa Corser, City Clerk
- Randy Guthrie, Assistant City Manager
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Interim Planning Director
- Kaye Scott, Finance Director
- Rick Fletcher, Public Works Director
- Chad Edge, Public Works Deputy Director – Operations
- Mike West, Police Chief
- Mike Wagner, Public Works Deputy Director – Utilities
- Bernadette Carter-Dove, HR Director
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Scott Williams, IT Director
- Shycole Simpson-Carter, Community Relations Director
- Julie Metz, DGDC Director
- Marty Anderson, City Engineer
- Ashlin Glatthar, Travel & Tourism Director
- Rochelle Moore, Goldsboro News-Argus (arrived at 5:09 p.m.)
- Ken Conners, News Director-Curtis Media Group East
- Jeff Loperfido, Attorney with Southern Coalition for Social Justice
- Lonnie Casey, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Shirley Edwards, Citizen
- Sylvia Barnes, Citizen
- Eli Chestnut, Citizen
- Michael Carraway, Citizen
- Yvonnia Moore, Citizen
- Jamal Yaseen, Citizen
- Eli Evans, Citizen
- Alison Platt, Citizen (arrived at 5:05 p.m.)
- Ravonda Jacobs, Citizen (arrived at 5:09 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Allen requested Work Session Item c. Summer Feeding Program Presentation be removed, as the speaker was unable to attend today. Mayor Pro Tem Ham stated he would like an update on Councilmember Williams' residency.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda with the removal of Work Session Item c. Summer Feeding Program Presentation and addition of an update on Councilmember Williams' residency.

Cemetery Rate Discussion. Mr. Chad Edge shared the following information:

Cemetery Rate Comparisons

- City of Goldsboro rates tend to be lower but trend the average rate
- Only 2 local municipalities have separate grave plot rates for non-residents
- Mt Olive and Kinston grave plot rates varied based on cemetery location (old vs new sections)
- Wilson grave plot rates widely varied due to type of monuments allowed and adult vs infant.
- Wilson charges more for Sunday burials and does not allow burials on Holidays
- Rocky Mount only local municipality to charge more for Holidays

	<u>Goldsboro</u>		<u>MtOlive</u>		<u>Wilson</u>		<u>Kinston</u>		<u>Rocky Mount</u>		<u>Greenville</u>	
Services Provided	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Single Full grave plot	\$750	\$1,500	\$ 800- \$ 900		\$540-1250		\$625- \$935		\$900		\$550	\$750
Burial- Adult Weekday	\$900		\$1,000		\$1,100		\$625		\$750	\$1,000	\$450	
Burial- Youth Weekday	\$700		\$1,000		\$1,100		\$625		\$750	\$1,000	\$450	
Burial- Infant Weekday	\$500		\$500		\$500		\$325		\$400	\$575	\$450	
Cremation Service Weekday	\$300		\$300		\$550		\$240		\$400	\$575	\$150	
Burial- Adult Weekend/ Holiday	\$1,100		\$1,000		\$1300-1500/ No Holidays		\$900		\$1100/ \$1300	\$1350/ \$1550	\$480	
Burial- Youth Weekend/ Holiday	\$900		\$1,000		\$1300-1500/ No Holidays		\$900		\$1100/ \$1300	\$1350/ \$1550	\$480	
Burial- Infant Weekend/ Holiday	\$700		\$500		\$600/ No Holidays		\$525		\$750/ \$950	\$875/ \$1075	\$480	
Cremation Service Weekend/ Holiday	\$500		\$300		\$650/ No Holidays		\$355		\$750/ \$950	\$875/ \$1075	\$180	
Disinterment (Adult/Youth)	\$700		\$700									
Disinterment (Infant)	\$400		\$400									
Foundation for Monument	\$50		\$50									
After- Hour Surcharge	\$50 per hour						\$ 40- \$ 150		\$100- \$150			

Council discussed cemeteries and lack of lots available in Elmwood Cemetery. Council agreed to have further discussion on cemetery expansion during the budget.

Stormwater Billing Update. Mr. Rick Fletcher provided an update on stormwater billing. Commercial billing began on May 1st.

Mayor Allen recognized Eli Chestnut, a college graduate interested in politics.

Update on Residency of Councilmember Williams. Mr. Ron Lawrence stated Councilmember Williams’ attorney, Mr. Loperfido provided me with an affidavit today, a copy was provided to Council. In the affidavit, Councilmember Williams provided an area where he says he has been residing with relatives; still has not revealed an address. It does convey the intent to live at 143 N. Center Street when that property is available to be moved into.

Mayor Pro Tem Ham asked what that means in terms of his status. Mr. Lawrence stated pursuant to the general statute 128-6, what it essentially says once you are sworn into office, you are deemed to hold that office until some judicial proceeding shows you are no longer qualified to hold the office. So at this point since there has been no sort of proceeding that has made a determination, Councilmember Williams is legally holding office pursuant to that statute, there is no issue with Councilmember Williams vote.

Mayor Allen stated it is my belief, Ron correct me if I am wrong, this is really not a matter for us at this point, this is a matter for the Board of Elections or some other

governmental authority. I think we have done all we should do or are supposed to do by law.

Mr. Lawrence stated the only other option is the city could pursue an amotion, that is something the city council has to sort of institute. The other option as you stated is the Board of Elections.

Mayor Pro Tem Ham asked if he felt Councilmember Williams met NC general statute 160A-59.

Mr. Lawrence stated at the time he was elected, he lived at 304 Wilmington Avenue that was in the district. There was the anonymous letter that stated he no longer lived in the district, but until it is determined otherwise, judicially, I think the city otherwise does not have any other exposure. The concern I had in the beginning was would his vote count and would the city have potential liability with a 4:3 vote; because a tie vote fails. But relying on 128-6, he is lawfully holding office until determined otherwise.

Mayor Pro Tem Ham stated for the record, he alleges he lives in the district but we do not know where in the district, is that correct.

Mr. Lawrence stated yes, if you read the affidavit, it does not give a specific address.

Flood Damage Prevention Ordinance – Freeboard Discussion. Mr. Marty Anderson provided the following information:

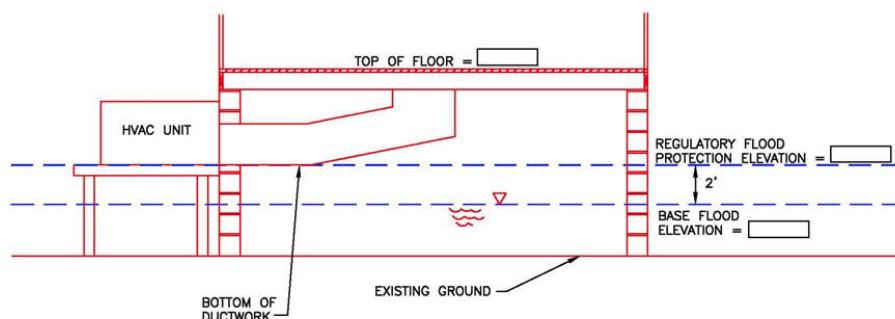
City of Goldsboro Flood Damage Prevention Ordinance Revision

- May 17, 1982 – Adopted original flood damage prevention ordinance #1982-21
- December 2, 1985– Amended flood damage prevention ordinance #1985-59
- March 16, 1987 - Amended flood damage prevention ordinance #1987-18
- August 5, 1991 – Amended flood damage prevention ordinance #1991-50
- September 11, 1995 - Amended flood damage prevention ordinance #1995-61
- July 17, 2000 - Amended flood damage prevention ordinance #2000-65 (2-foot freeboard initially introduced)
- October 24, 2005 - Amended flood damage prevention ordinance #2005-94

Definition of Freeboard

Freeboard is a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed. Freeboard is not required by NFIP standards, but communities are encouraged to adopt at least a one-foot freeboard to account for the one-foot rise built into the concept of designating a floodway and the encroachment requirements where floodways have not been designated. Freeboard results in significantly lower flood insurance rates due to lower flood risk.

Freeboard Illustration



REFERENCE LEVEL IS THE TOP OF THE LOWEST FLOOR OR BOTTOM OF THE LOWEST ATTENDANT UTILITY INCLUDING DUCTWORK, WHICHEVER IS LOWER.

REGULATORY FLOOD PROTECTION ELEVATION IS THE BASE FLOOD ELEVATION (BFE) PLUS TWO (2) FEET.

HEATING, VENTILATING, AND COOLING (HVAC) EQUIPMENT INCLUDING THE BOTTOM OF DUCTWORK MUST BE ELEVATED AT LEAST TWO (2) FEET ABOVE THE BASE FLOOD ELEVATION (BFE).

Various Jurisdictions Freeboard Requirement

- Johnston County – 2 feet
- Smithfield – 2 feet
- Wilson – 2.5 feet
- Wayne County – 2 feet
- Mount Olive – 2 feet
- Lenoir County – 2 feet
- Kinston – 2 feet if bfe available, 4 feet above grade if no bfe available

Goldsboro Flood Insurance Policies

- Number of Policies – 464
- Average Cost - \$1304
- Discounts vary depending on Class
- Currently Goldsboro is at a Class 8

Mr. Anderson noted if Goldsboro goes from 2 feet freeboard to 1 foot, it would result in Goldsboro being a Class 9 and a 5% increase in flood insurance premiums would result.

Hurricane Matthew High Water Elevations

Stephens Court

- Hurricane Matthew High Water Elevation = 79.14
(500-yr BFE ~ 78.2)
- Flood Source = Stoney Creek
(Flash Flooding + Neuse Back Water)
- 2005 Base Flood Elevation = 77.1 (Effective)
- 2018 Base Flood Elevation = 76.0 (Preliminary)
- Date Developed = 1982 (1-foot freeboard)

Hurricane Matthew High Water Elevations

Winslow Place, Littleton Place, John Street & Winslow Circle

- Hurricane Matthew High Water Elevation = 72.15
- Flood Source = Big Ditch (Neuse Back Water)
- 2005 Base Flood Elevation = 74.0 (Effective)
- 2018 Base Flood Elevation = 74.5 (Preliminary)
- Date Developed = 1970-1972 (No ordinance)
- Date Developed = 2005 (2-foot freeboard)

Hurricane Matthew High Water Elevations

403 South Alabama Avenue

- Hurricane Matthew High Water Elevation = 75.75 (Interpolated)
- Flood Source = Big Ditch
(Neuse Back Water)
- 2005 Base Flood Elevation = 74.5 (Effective)
- 2018 Base Flood Elevation = 75.5 (Preliminary)
- Date Developed = 1981 (No ordinance)

Other Considerations

- Flooding above the Finished floor elevation is usually the difference between substantial damage and not substantial damage
- Substantial damage requires a structure to be brought into compliance of the current flood regulations
- Value of damaged structures (reduction in tax base)
- Temporary housing costs
- Relocation costs (\$15K to \$20k)
- Contents cost (\$40k-\$50k, some items Irreplaceable)
- Structures within a sfha have a 26% chance of flooding over a 30-year mortgage life
- HUD has proposed a 2-foot freeboard for non-critical structures and 3-foot freeboard for critical structures that are funded with hud funds

- Nfip Flood insurance rates are not static, they will go up
- Private flood insurance rates are about 3-4 times the cost of NFIP rates
- There is some discussion in congress to privatize nfip flood insurance.

Recommendations

- Keep the 2-foot freeboard as a factor of safety for future flood events
- Adopt the revised ordinance, flood insurance study and maps on May 21, 2018 and make effective June 20, 2018

Council discussed flood elevations, costs, and commercial flood proofing with staff.

Budget Layout Overview. Ms. Kaye Scott shared the following information:

City Manager’s Budget Message

1. Introduction
2. Highlights of Recommended Budget (Tax Rates/Fees/Positions)
3. Budget Overview by Fund
4. Tax Rate
5. Utility Rates
6. Stormwater Fee
7. Use of Fund Balance
8. Debt Service
9. Position Changes and reclassifications
10. Employee Benefits
11. Health Insurance
12. Retirement Rate and 401K
13. Revenues
14. Capital Outlay/Vehicles
15. Agency Requests
16. Street Resurfacing
17. Budget Summary by Fund
18. Conclusion

Brief highlights of the recommended budget include:

Item	Change	Notes
Tax Rate	No	Current rate is 65 cents per \$100 of valuation.
Municipal Service District	No	Current rate is 23.5 cents per \$100 of valuation.
Occupancy Tax	No	Current occupancy tax is 5 percent for city and 1 percent for county.
Solid Waste Fee	No	No fee increase.
Utility Rates & Fees	No	No water or sewer increases recommended.
Stormwater Fee	Yes	No fee increase, but billing based on impervious area began in May 2018.
New Debt Supported by General Fund	Yes	Financing for new equipment (\$819,234)
Business Registration Fee	No	\$20 annually for businesses operating within the City of Goldsboro
Vehicle Licensing Tax	No	\$10 per vehicle residing within the City limits
Number of Positions Authorized/Funded	463	463 positions recommended for FY 2018-19.
New Positions Authorized/Funded	4 FT	Senior Planner (Planning); Stormwater Maint. Tech. (Stormwater); Biosolid Operator/Driver (Compost Division); and Comm. & Creative Svc Manager starting in January 2019 (Travel & Tourism)
Health Insurance Changes	Yes	The City joined NC State Health Plan in January 2016. A 3% increase from \$498 to \$514 per month in the employee rate is anticipated in January 2019.
Employee Pay Increases	Yes	1% COLA (\$256,734) effective July 2018 and 1% Merit (\$130,270) effective January 2019.
Employee 401(k) Contribution	Yes	5% for sworn law enforcement 3% increasing to 4% beginning January 2019 for all non-sworn City employees (\$82,067)

Attachments Included as Part of Budget Message

1. Attachment I: Summary of Consultant Fees, Training & Travel
2. Attachment II: Summary of Line Item Changes for operational costs of \$20,000 or more listed by department
3. Attachment III: Capital Outlay/Vehicle Items

Council’s Budget Notebook Layout

1. All notebooks will be tabbed by fund and departments.
 - General Fund
 - Utility Fund
 - Stormwater Fund
 - Municipal Service District Fund

- Occupancy Tax Fund
- 2. Revenues will be the first tab in each fund followed by the departments within that fund.
 - General Fund Revenues
 - General Fund Departments
 - Departmental/Division Department Overview including their goals/major objectives & Budget Issues
 - Department's line item requests and revisions
 - Department's line item budget worksheet with previous year's actual expenditures

Budget Calendar FY 2018-19

April 16-19	Meeting with all Departments to review budget requests
April 20 – May 11	Preparation of budget document for Council
May 11	Submit Budget to City Council and copy filed with City Clerk
May 11	File copy of recommended budget in office and copy for media Publish statement that recommended budget has been presented to City Council and that copy on file in Clerk's Office
May 21	Hold public hearing on recommended budget
May 14 and 21	Council's proposed budget work session meetings and opportunity for Agencies to speak
June 4	Formally adopt budget

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item E. Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001).

Councilmember Williams asked what was the value TA Loving brought versus the other companies, my issue is I have consistently seen the water fountain being worked on. Just want to be sure it does not cost more in the long run.

Ms. Metz shared information regarding the review team, score sheets, scoring and scope change.

Item G. Authorize Crowdriff Services. Mayor Allen asked if staff had spoken with the County as he would like to see the City and County work together holistically on promoting travel and tourism for the city and county. Councilmember Foster expressed concerns regarding costs.

Councilmember Williams expressed concerns that minority businesses were not represented on travel and tourism's website or social media.

Upon motion of Councilmember Foster, seconded by Councilmember Aycock and unanimously carried, Council removed Item G. Authorize Crowdriff Services from the Consent Agenda.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Broadway and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 7, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Chaplain Kenya Thomas with SJAFB Chapel provided the invocation. Boy Scout Daquan Rowe led the Pledge to the Flag.

Approval of the Minutes. Upon motion of Councilmember Williams, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of March 19, 2018 as submitted.

Mental Health Month Proclamation. Mayor Allen proclaimed May 2018 as “Mental Health Month” in Goldsboro, North Carolina and called upon all citizens, government agencies, public and private institutions, businesses and schools in Goldsboro to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Mayor Allen presented a copy of the Proclamation to Ms. Emily Peacock.

Military Appreciation Month Proclamation. Mayor Allen proclaimed May 2018 as “Military Appreciation Month” and officially recognized the many sacrifices made by our veterans, service members, wounded warriors, their families and their survivors, as well as the vast network of organizations that serve these heroes across the state.

Mayor Allen presented a copy of the Proclamation to Mr. Doug McGrath.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Shirley Edwards spoke on poverty, areas that must be addressed, responsibility, education and employment.
2. Susan Williams shared concerns regarding safety outside of Waynesborough House.
3. Ravonda Jacobs shared she is from District 1. She spoke on issues surrounding the Councilmember for District 1, conditions in District 1 and poverty.
4. Ryan Shepard shared concerns regarding the condition of North End Park and asked repairs and or improvements be made to park equipment.
5. Azurah Faison shared concerns regarding young men playing paintball instead of looking for a job opportunity or getting an education.

Mayor Allen shared his reasoning for allowing the use of his personal building space for paintball.

Councilmember Foster stated there were several shootings over the weekend, paintball is not going to stop it.

- 6. Trevon also shared concerns regarding the use of paintball and bb guns in the community. He shared his sister is afraid to walk to school.

Mayor Allen stated he is providing a controlled environment for the use of paintball and does not condone the use of paintball guns outside of a controlled environment.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Scott Stevens reminded Council Item G. Authorizing Crowdriff Services was removed from the Consent Agenda and placed under Items Requiring Individual Action during the Council’s Work Session. Councilmember Aycock moved the items on the Consent Agenda, Items D, E, F, H, I, J, and K be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Cost-Sharing Agreement between the City of Goldsboro and Herritage, LLC – Wayne Memorial Drive Sanitary Sewer Line. Approved. Herritage, LLC is the owner of lands on the northwest side of Wayne Memorial Drive at Tommy’s Road. A portion of the subject property is the proposed location for Bojangles Restaurant.

The proposed public sewer system extension for the above-referenced location projects to serve the proposed restaurant and future development, currently classified as open space, at the intersection of Wayne Memorial Drive and Tommy’s Road. To meet its current sanitary sewer line requirements, Herritage seeks to install an 8-inch sewer line extension to connect the proposed Bojangles.

In consideration of future development, the City proposes the installation of a 15-inch sewer line extension. Herritage will share in the cost of installing the 15-inch sewer line extension at a future date when NCDOT has acquired all necessary easements and right-of-way.

Herritage and the City wish to enter into an Agreement to set forth their respective rights, privileges and obligations with respect to sharing the cost for installation of the 8-inch and 15-inch sewer line extensions.

Cost-Sharing Estimates:

Estimate for 15-inch sewer line materials and installation - City of Goldsboro Cost	\$98,200
Estimate of 8-inch sewer line materials and installation - Herritage, LLC Cost	\$56,000
Herritage, LLC share of cost for 15-inch sewer line extension	\$42,200

The agreement further sets forth the basis for five (5) annual installments by Herritage, LLC beginning on January 10, 2019 of \$8,440 for a total amount of \$42,200 for the purpose of sharing the cost of the future 15-inch sewer line extension.

Staff recommended Council authorize the Mayor to enter into a Cost-Sharing Agreement between the City of Goldsboro and Herritage, LLC to provide for the current and future sanitary line requirements for property on Wayne Memorial Drive near Tommy’s Road. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001). Resolutions Adopted.

The City of Goldsboro was awarded a 2016 TIGER VIII grant to fund multiple projects, including the next and last phase of the Center Street Streetscape, Cornerstone Commons, Wayfinding Signage Fabrication and Installation and the Construction of a GWTA Concourse. Per recommendations by USDOT and the Federal Transit Administration (FTA), the Cornerstone Commons project has been embedded into the Center Street project and is thus now combined and considered one project, titled Center Street Streetscape Project Phase III.

The City received Pre Award Authority notice by USDOT/FTA on January 9, 2018 permitting us to move forward with the revised Center Street Streetscape project and the Wayfinding Signage project. USDOT and FTA recommended utilization of a Design-Build approach for the Center Street Streetscape project for multiple reasons regarding efficiencies, participation interests and budgeting benefits.

An RFQ for Design-Build Services was released January 16, 2018 with a due date of February 16, 2018. The City received three responses to the RFQ. The interested Design-Build teams included:

- 1. Stimmel/BAR Construction/Stitch/Sage Design/Engineered Concepts/CES
- 2. Daniels & Daniels/WithersRavenel/Oakley Collier Architects
- 3. TA Loving/The Wooten Company/Rivers & Allison Platt/HH Architecture

A selection committee of city staff reviewed the submittals per an evaluation form and opted to invite all three teams to interview. The City staff selection committee evaluated each of the teams during the interviews via an individual form and then, afterwards, discussed their scores to create a form that calculated each and provided an average final score for each value. The team to receive the highest total score was the team led by TA Loving Construction Company.

Upon negotiations with the team regarding fees, budget, schedule and scope of services, a proposal and contract have been completed and City staff are prepared to move forward.

We plan to develop this project contractually in two phases: design and construction. Phase 1 Scope consists of:

<u>Services</u>	<u>Cost</u>
Architectural & Engineering Services (Design)	\$420,000
Preconstruction Services	39,375
Subsurface Exploration	<u>18,000</u>
Total Cost:	\$477,375

This is an eligible cost and use of TIGER grant funds. It is not planned to expend any of these funds prior to the 2018-19 Fiscal Year. The City’s General Fund FY 2018-19 Recommended Budget does include this funding for these services and that Council agree to appropriate those funds in the upcoming budget.

Since the TIGER grant funds will not be finalized until later in 2018, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Upon approval to proceed with the design-build team led by TA Loving Construction Company, followed by the execution of the contract, work to begin designing the project and developing construction plan will commence in early June.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute contracts in the amount of \$477,375.00 with the TA Loving Company for the Center Street Streetscape Phase III Project to begin Phase I, Design Services, of the two-phased project and adopt the following entitled Resolution declaring the City Council’s intent to reimburse the City of Goldsboro from the proceeds of the TIGER grant funds for the architectural and engineering services for the Center

Street Streetscape Phase III Project. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-21 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH T.A. LOVING CONSTRUCTION COMPANY”

RESOLUTION NO. 2018-22 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE TIGER GRANT FUNDING FOR THE CENTER STREET STREETScape PROJECT”

Contract for Janitorial Cleaning Services - Public Works Complex.

Resolution Adopted. The City of Goldsboro has received proposals to perform janitorial cleaning services at the Public Works Department Complex located on Clingman Street.

The current cleaning contract has been in effect since 2009 with no formal adjustments to the scope of work or increase in pricing. Modifications to the building and the addition of a modular trailer required that the scope of work and pricing to be updated and the contract rebid.

Staff recommended that TJ’s Cleaning Service be approved to perform the Janitorial Cleaning Contract at a cost of \$21,375.00. The contract is for one year, beginning July 1, 2018, with the option for the City to extend the contract for up to two additional one-year periods. Funding for this contract was requested in the FY 2018-2019 budget.

It is recommended Council adopt the following entitled resolution authorizing the City Manager and Finance Director to enter into the agreement with TJ’s Cleaning Service for the amount of \$21,375. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-23 “RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO SIGN JANITORIAL CLEANING CONTRACT FOR THE PUBLIC WORKS DEPARTMENT OF THE CITY OF GOLDSBORO”

Wings of Wayne-Military Appreciation Festival– Temporary Street Closing and Lot Use Request. Approved. An application was received from the Goldsboro Elks, requesting permission to use the lot at 207 S. Center Street and to close the street for the Wings of Wayne-Military Appreciation Festival on May 26, 2018. The request is from 7:00 a.m. to 8:00 p.m.

The event is scheduled to be held at the empty lot at 207 S. Center Street with street closings from Chestnut to Spruce Streets. The Police, Fire, Public Works Department and Downtown offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and Downtown offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closings on Center Street from Chestnut to Spruce Streets on Saturday, May 26, 2018 from 7:00 a.m. to 8:00 p.m. and allow the Goldsboro Elks to use the empty lot at 207 S. Center Street in order that Wings of Wayne-Military Appreciation Festival may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks. Resolution Adopted. The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass. The existing 2 lane facility will be improved to a 4-lane, median divided roadway with a 17'6" grass median, 4 signalized intersections and construction of sidewalks.

At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment on or along both sides of US117 Business from the beginning of the project US 70 (southern terminus) to Fedelon Trail.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$117,440 and the estimated cost to the City is \$35,232.

Sidewalk: 3,670 SY @ \$32.00 SY
Cost Share: 30%
Total Cost: \$35, 232

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 with a completion date in FY 2021. Funds will be appropriated during FY 2021.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-24 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT U-2714 WIDENING OF US 117 ALTERNATE FROM US 70 TO SR 1306 (FEDELON TRAIL)"

Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommy's Road and Clara Monte Drive. Ordinance Adopted. The applicant requests a zoning change from R-20A Residential to RM-9 Residential Manufactured Home.

Frontage: 145 ft.
Depth: 497 ft. (approx.)
Area: 0.88 acres

Surrounding Zoning: North: R-16 Residential
South: R-20A and RM-9 Manufactured Home
East: R-16 Residential
West: R-16 Residential

The property is currently vacant.

The requested RM-9 Residential zone would permit the placement of one manufactured (mobile) home on the property.

The City's adopted Land Use Plan recommends Low-Density Residential development for the subject property. The request to RM-9 would be consistent with the Plan.

City water and sewer lines are not available to serve the subject property.

Property to the east of the subject site was rezoned from R-20A to RM-9 on January 23, 1995.

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

At the public hearing held on April 16, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the zoning change.

It was recommended accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from R-20A Residential to RM-9 Residential Manufactured Home. The request would be consistent with the City's adopted Comprehensive Land Use Plan which recommends low-density residential development for the property. Consent Agenda Approval.

Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-23 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

Site and Landscape Plan – Dollar Store Conversion (Jamal Yaseen).

Approved. The property is located on the west side of South Slocumb Street between Olivia Lane and Wilmington Avenue.

In April of 2012, the building and lot was approved for use as a mixed occupancy facility operating as a church, beauty salon and a restaurant within three separate tenant spaces.

In August of 2015, the building was approved for use as a church with a fellowship hall, classroom, kitchen and office space as accessory uses. The church never opened for operation. A number of modifications were required in order to accommodate the church use.

Frontage: 100.16 ft. (Slocumb Street)
Frontage: 169.83 ft. (Olivia Lane)
Frontage: 122.11 ft. (Wilmington Avenue)
Area: 16,394 sq. ft. or 0.38 acres
Zoning: Neighborhood Business

Recently, the facility changed ownership and the new owner proposes to use the front portion of the existing facility as a dollar store. Retail sales consisting of small non-durable goods such as clothes, household supplies, sundries, etc. are a permitted use in the Neighborhood Business zoning district. The applicant has stated that there will be no alcohol sales.

No use has been proposed for the remainder of the building and will utilize it as storage associated with the proposed store.

The submitted floor plan shows three aisles consisting of dedicated shelving space for sales display, an area for storage, an office and restrooms for customers of the facility.

Hours of Operation: 10:00 a. m. to 10:00 p. m.; (Monday-Sunday).

Employees: 2

The existing building was constructed prior to adoption of the City's Unified Development Ordinance. As such, the building setbacks do not comply with current requirements of the Neighborhood Business zoning district. The following setback modifications were previously granted.

1. Front yard setback along Olivia Lane from 20 ft. to zero (0) ft.;
2. Rear yard setback from 25 ft. to 4.5 ft. (adjacent to residentially developed property); and
3. Side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet.

The site has two 24 ft. access driveways from South Slocumb Street and Olivia Lane. No change in access is proposed.

Existing landscaping consists of two maple trees serving as street trees and nine Glossy Abelias serving as a vehicular surface buffer along South Slocumb Street.

Existing site conditions limit the planting of required street trees along Wilmington Avenue and Olivia Lane. A modification is requested to waive the street tree requirement for those two street frontages. Staff will work with applicant to ensure existing plantings are sufficient for the site.

One parking space is required per 250 sq. ft. of gross floor area. Based on a store area of 1450 sq. ft., a total of six parking spaces are required. A total of 30 spaces have been provided. Existing parking lot will require rework and re-striping before a Certificate of Occupancy can be issued for the facility.

If additional area within the building is proposed to be utilized, the applicant will be required to submit amended plans for approval by the Planning Commission and City Council.

The following modifications have been requested in conjunction with the site and landscape plans:

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;
3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the site and landscape plan with the listed modifications.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan for the proposed use conversion with the following modifications.

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;

3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive. Denied. The applicant requests a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the subject property, along with two additional adjacent lots to the north, from O&I-1 and R-16 to General Business Conditional District. At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for development plans.

Conceptual plans were displayed at time of rezoning which included a multi-tenant commercial building on three lots with access from both Berkeley Boulevard and Langston Drive. Only the two southern lots are now included within this request.

Frontage: 200 ft. (Berkeley Boulevard)
185 ft. (Langston Drive)
Area: 0.85 acres

Surrounding Zoning: North: Shopping Center
South: R-16 Residential
East: GBCD and O&I-1 CD
West: O&I-1 CD

Both lots are occupied by existing houses.

As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

The City’s adopted Land Use Plan designates this property for commercial development.

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00 a. m. to 8:00 p. m. with four employees expected to be associated with the proposed car wash. Vehicles will not be permitted to enter the property after the closing time of 8:00 p. m.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking six vehicles measured from the main entrance. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.

A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed building elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

At the public hearing held on March 19, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on March 26, 2018, recommended approval of the rezoning to allow an amendment to permit the addition of a car wash operation as an allowable use within the General Business Conditional District zone and the submitted development plans with the following modifications:

1. Modification of interconnectivity; and
2. Modification to allow the dumpster to be located within the Type A landscape buffer.

On April 2 and 16, 2018 Council deferred action on the request.

Upon motion of Councilmember Aycock seconded by Councilmember Foster and unanimously carried, Council denied the applicant's request for a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

Authorization of Crowdriff Services. Deferred. CrowdRiff is a Visual Marketing Platform used by over 250 municipalities to discover, organize, acquire rights to and publish the most engaging visual content across every marketing channel, at scale. This creates incredible efficiency for organizations with strong emphasis on marketing and allows them to spend time driving results with visuals, rather than just finding them. CrowdRiff funnels user-generated content (pictures and images) into a portal built for the city that will include with three sublicenses for Tourism, Parks & Rec, and Downtown Goldsboro. The benefits of CrowdRiff also include a 20-30% increase of followers on social media pages, 30% decrease in bounce-rate on city websites, a way to engage with citizens and visitors via social media, build strategic marketing campaigns with advanced analytics that show 4x more engagement than previous posts, 35% increase in conversion driving traffic to city websites, and CrowdRiff offers unlimited storage space to upload, save, and organize existing and new content. CrowdRiff services will optimize the efforts of the City and their departments with powerful visual content, organize existing

and new imagery and improve the City's presence and representation across digital platforms.

Deliverables include the proposal by CrowdRiff outlining the scope of the services and benefits included in the one (1) year contract. The total cost of the service is \$21,000.00. The total amount is due upon signing the contract on or before May 8, 2018.

Mayor Pro Tem Ham made a motion to disapprove.

Councilmember Aycock stated he would like to make an amendment to the motion to defer until a budget work session. Mayor Pro Tem Ham agreed.

Councilmember Aycock made a motion to defer until a budget work session. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham Councilmembers Williams, Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated motion passed 6:1.

City Manager's Report. Mr. Stevens stated we opened the Bryan Multi-Sports Complex, hosted a tournament with more than 60 teams. The comments we have received were very, very complimentary on the facility and our staff. I would like to thank staff and Wayne United for getting it off to a great start. We have had little league practice there at least two times, very good comments coming out. It is working for kids in the community to use and out of town people support and pay for it.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Proclamations:

Peace Officers' Memorial Day Proclamation. Mayor Allen called on all citizens of the City of Goldsboro and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2018 as Police Week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in doing so have established themselves an enviable and enduring reputation for preserving the rights and security of all citizens. I further call upon all citizens to observe May 15, 2018 as "Peace Officers' Memorial Day" in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty and let us recognize and pay respect to the survivors of our fallen heroes.

Municipal Clerks Week Proclamation. Mayor Allen proclaimed the week of May 6-12, 2018, as "Municipal Clerks Week" and further extended appreciation to City Clerk Melissa Corser, Deputy City Clerk Laura Getz and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Coats and Ties Off Proclamation. Mayor Allen proclaimed reason above custom and urge all Goldsboro citizens to doff their coats and ties for the duration of the summer effective May 1, 2018 until September 30, 2018.

Councilmember Williams stated since I was a youth I have always cared for the less fortunate, I didn't have much but I gladly shared what I had. I have always tried to defend others who were defenseless. He shared a story from his youth where he was jumped by teenage boys at the age of 16. He stated throughout my life I have experienced trials and injustices. I consistently fight for families, seniors and or youth. When I decided to run for this seat, the people spoke. They said we need a new set of eyes. They said we are tired of business as usual. I have brought up the tough issues, I have called out wrongdoing. I have not sold out. Since I have been a city councilman and fighting the injustices within the Council I am being jumped. Councilmember Williams stated it is malice, harassment and slander. District 1 let's continue to stand

against business as usual. Thank you for your letters of support. Continue to speak up for what's right.

Councilmember Broadway stated no comment.

Councilmember Stevens stated Councilmember Williams spoke well and I believe he is owed due process. Councilmember Stevens stated he and Ms. Shirley did not always see eye to eye but as I come to further know her, we come to agree. He spoke on poverty and the need for a strategic plan or master plan to assist with addressing issues such as poverty, gang relations, social and financial economics. Councilmember Stevens encouraged and stressed the importance of everyone working together.

Councilmember Aycock shared members of the Military Affairs Commission had the opportunity to visit Mountain Home the other F-15 squadron to share ideas. They will be visiting us in October. He stated it was a whirlwind tour and I gained a greater appreciation of the military.

Councilmember Foster stated he has attended several poverty meetings, it's a point now that it is the same old thing were you just talk and talk. It is nice to have presentations. Talk is cheap. When it comes down to funding there is no funding for the districts that need the money the most. I'm quite upset that we would consider spending \$10,000 for marketing instead on programming for kids or poverty. We have to do a better job guys. It's nice to talk about something but that is nothing. We have to put some funding together, put something together and some action has to happen soon.

Mayor Pro Tem Ham stated no comment.

There being no further business, the meeting adjourned at 8:00p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MAY 21, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on May 21, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens (left at 5:23 p.m.)
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Justin Minshew, Attorney
- Scott Stevens, City Manager
- Laura Getz, Deputy City Clerk
- Randy Guthrie, Assistant City Manager
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Interim Planning Director
- Kaye Scott, Finance Director
- Rick Fletcher, Public Works Director
- Mike West, Police Chief
- Mike Wagner, Deputy Public Works Director-Utilities
- Bernadette Carter-Dove, HR Director
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Scott Williams, IT Director
- Shycole Simpson-Carter, Community Relations Director
- Kim Dawson, Assistant Finance Director
- Chad Edge, Deputy Public Works Director
- Sherry Archibald, Paramount Theatre & GEC Director
- Allen Anderson, Chief Building Inspector
- James Farfour, Interim Fire Chief
- Ashlin Glatthar, Travel & Tourism Director
- Marty Anderson, City Engineer
- Matt Whittle, Executive Director for Habitat for Humanity
- Joey Pitchford, Goldsboro News-Argus
- Ken Conners, News Director-Curtis Media Group East
- Sylvia Barnes, Citizen
- Mark Colebrook, Citizen
- Taj Polack, Citizen
- Gerren Taylor, Citizen
- Lonnie Casey, Citizen (arrived at 5:26 p.m.)
- Shirley Edwards, Citizen (arrived at 5:05 p.m.)
- Yvonnia Moore, Citizen (arrived at 5:45 p.m.)
- Ravonda Jacobs, Citizen (arrived at 5:17 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda.

Councilmember Williams made a motion not to adopt the agenda due to the minutes from the retreat needing to be revised. Councilmember Foster seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted against the motion. Mayor Allen stated the motion failed with a 2:5 vote.

Councilmember Broadaway made a motion to adopt the agenda. Mayor Pro Tem Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Williams and

Councilmember Foster voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.

Discussion Items (Councilmember Foster)

Councilmember Foster discussed the subject: Potential property damage and personal injury resulting from paint balling activity and gaming. He shared concerns about paintballing in the city. Chief West shared information about paintball enforcement and shared his office would put out information on their Facebook page.

Councilmember Foster discussed the subject: The placement of bus stop shelters throughout the city. He shared concerns about the lack of shelters in low-income poverty areas. Council discussed the cost and location of shelters. Councilmember Foster shared that Councilmember Williams shared with him that GWTA has money for shelters. Mayor Allen suggested GWTA be contacted to discuss the shelters.

Councilmember Foster also discussed the subject: The incessant need to set aside time to update our city ordinances. He shared concerns about out of date ordinances and suggested the city hire someone to come in and update city ordinances. Council and the city attorney discussed city ordinances. City Manager Scott Stevens shared the departments will work to look for inconsistencies and bring ordinance changes back to council.

Councilmember Stevens left the room at 5:23 p.m. and did not return. (Pursuant to GS 160A-75, Councilmember Stevens' votes are considered affirmative, as he was not excused by the majority of the Council when leaving the meeting on May 21, 2018.)

Minimum Housing Repair or Demo Discussion (Inspections)

City Manager Scott Stevens shared information about a recent visit to Greensboro to discuss their Order to Repair versus an Order to Demolish. Allen Anderson shared information about the city's current Minimum Housing Repair program to include the following:

Minimum Housing Past (6 Years – YTD)

- 388 Properties in Minimum Housing Program in 2012
- 220 Residential Properties Demolished
- 59 Commercial Properties Demolished
- \$970,524 Demolition Budget From 2012 – YTD
- Out of 279 Residential/Commercial Demolitions – 37 Were Owner Demolished
- \$331,143 - Cost of Owner Demolitions
- \$30,450 – Owner Posted Bond Dollars

Minimum Housing Present

- 153 Residential & Commercial Properties in Minimum Housing/Demolition By Neglect
- Annual Blight Letter

Allen Anderson reviewed Goldsboro and Greensboro's Minimum Housing Processes. Council and staff discussed properties in need of repair, tearing down houses, building relationships with developers, housing programs and developing a plan to redevelop neighborhoods.

Habitat for Humanity Property Request (City Manager)

Octavius Murphy shared information concerning a request from Habitat for Humanity to purchase property. Habitat for Humanity request the City of Goldsboro to convey the newly acquired City/County owned property located at: 407 & 409 Beale St. These properties were foreclosed on during the month of April 2018. Habitat for Humanity is in the process of potentially acquiring 403 & 405 Beale St. (These lots have been combined together – now one conforming lot). Habitat for Humanity is also planning to combine 407 & 409 into one conforming lot.

Specs: 35091385511 – 407 Beale St – Tax value \$13,050
3509138407 – 409 Beale St – Tax value \$13,010

Scott Stevens shared the properties are jointly owned by the city and the county and we will have to go to the county and ask them. Councilmember Aycock made a motion to donate the properties to Habitat for Humanity, seconded by Councilmember Foster and unanimously carried, Council approved the donation of properties to Habitat for Humanity.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Councilmember Williams shared a concern about Boards and Commissions letters that were sent that addressed term limit. City Manager Stevens shared information on term limits and staggered terms.

Mayor Allen and Council shared concerns about the Glenwood Subdivision Storm Drainage Improvements bids. Mr. Anderson will check on the low bidder before the contract is executed.

Councilmember Foster shared concerns about Golf Course Expenditures. City Manager Scott Stevens shared that the Police Department report had an error and the updated report is in their folder. He also explained the Parks and Recreation report and shared he would provide more information about the report tomorrow.

Budget Discussion Items

Rick Fletcher shared information about the recommendation to purchase dump trucks and provided handouts detailing current inventory. Council discussed the purchase of dump trucks.

Councilmember Williams asked to add something to the budget. He asked Kaye Scott to remove the cost of basketball courts and add that money to the Summer Youth Program.

Rick Fletcher discussed the recommendation of mowers with Council and provided handouts detailing current inventory. Council discussed the maintenance of the mowers, sharing the mowers, the difference in mowers, cutting grass on the weekends, cutting vacant lots and attrition. Mower discussion was continued until tomorrow at the Budget Work Session.

There being no further business, the meeting recessed at 6:45 p.m. until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 21, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Bevan Foster
Councilmember Gene Aycock

Absent: Councilmember Mark Stevens (Pursuant to GS 160A-75, Councilmember Stevens votes are considered affirmative as he was not excused by the majority of the Council when leaving the work session on May 21, 2018.)

The meeting was called to order by Mayor Allen at 7:00 p.m.

The meeting began with the Pledge to the flag.

Associate Pastor Chris Edmonds, Faith Free Will Baptist Church provided the invocation.

Approval of the Minutes. Councilmember Williams made a motion against approving the minutes of the City Council Retreat on March 21-22, 2018. Councilmember Foster seconded the vote. Councilmember Williams, Councilmember Foster and Councilmember Stevens voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted against the motion. Mayor Allen stated the motion failed with a 3:4 vote. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Councilmember Aycock made a motion to approve the Minutes of the City Council Retreat on March 21-22, 2018 and the Minutes of the Work Session and Regular Meeting of April 2, 2018 as submitted. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Williams and Councilmember Foster voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Golden STAR Award. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employees for going above and beyond:

- Thomas Bonner -- Parks and Recreation Department
- Keith Moore, Gregory Artis and David Royster -- Public Works Department
- Darrence Warren -- Public Works Department

Zoning Ordinance Amendment – Multi-Family Development. Public Hearing Held.

Council requested that staff prepare an amendment to the Unified Development Ordinance as it relates to conversion of existing single-family dwellings into multi-family units.

There have been a number of instances where a single-family dwelling in a single-family neighborhood is proposed to be converted into multi-family units. In most cases, this would not be compatible with existing single-family development.

Staff has prepared an amendment which would require that all new multi-family construction or conversion to multi-family in excess of three or more units obtain a Conditional Use Permit within the R-12, R-9 and R-6 Residential zones, the Office-Residence zone and the Central Business District.

Council already reviews multi-family developments where the site contains one acre or more. In addition, conversion of single-family units to three or more within the CBD already requires site and landscape plan review and approval.

The proposed amendment will support existing requirements while additionally protecting single-family neighborhoods from incompatible development.

A Notice of Public Hearing for this amendment was advertised in the newspaper for two consecutive weeks prior to the public hearing in accordance with State law.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 4, 2018.

Z-7-18 Elsie G. Ryals –North side of Vann Street between Nannie Ryals Street and Vann Street Terminus. Public Hearing Held. The applicant requests a zoning change from R-6 Residential to RM-9 Residential Mobile Home.

Frontage: 50.29 ft.
Depth: 138.55 ft.
Area: 0.16 Acres

Surrounding Zoning: North: R-6 Residential
 South: R-6 Residential
 East: R-6 Residential
 West: R-6 Residential

Existing Use: There is one manufactured (mobile) home located on the property at the present time.

Proposed Use: The applicant requests the rezoning in order to allow the existing mobile home to remain on the lot.

Engineering Comments: City water and sanitary sewer lines are available to serve the property. The property is not located within a Flood Hazard Area.

In the aftermath of Hurricane Matthew, the applicant received a mobile unit for temporary relocation while repairs to an adjoining dwelling were made. The dwelling has not been completely rehabilitated and the applicant now plans to purchase the mobile unit and leave it in its existing space in order to continue occupying it.

Mayor Allen opened the public hearing. The following person spoke:

Viola R. Figueroa, PO Box 152, asked Council to allow her family to keep the home there and allow them to purchase it.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on June 4, 2018.

Z-8-18 County of Wayne - East side of Clingman Street between Fourth Street and Corporate Drive. Public Hearing Held. Applicant requests a zoning change from R-9 Residential, I-2 Industrial Conditional District and Office and Institutional-1 to Office and Institutional-2. Site plan approval in conjunction with the rezoning has also been requested.

Frontage: 944 ft. (approx.)
Depth: 1,219 ft. (average)
Area: 1.52 acres (approx.)

Surrounding Zoning:
North: Office and Institutional-1
 Institutional-2 CD (City)
South: Residential-9 (City)
East: Residential-9 (City)
West: R-20 Residential (City)

Existing Use: The property is owned by Wayne County. Currently, a portion of the property that fronts Clingman Street is occupied by the Wayne County Animal Adoption and Education Center.

Proposed Use: Site and landscape plans have been submitted for an emergency call center located south of the existing animal shelter and directly across the street from the City of Goldsboro Centralized Maintenance Facility.

Land Use Plan Recommendation: The City's Land Use Plan recommends Office and Institutional and Medium Density Residential for the proposed site.

Engineering: City water and sewer are available to the site. The site is not located in a Special Flood Hazard Area.

The proposed emergency call center will be configured within that area of the property that is vacant, wooded and bounded by portions of Clingman Street, Fourth Street, Dakota Avenue, Fifth Street and Humphrey Street.

Access: A 24 ft. wide asphalt drive from Clingman Street will provide access to a visitor's parking lot and a private parking lot.

Building and Lot: The submitted site plan indicates a one-story, 11,900 sq. ft. building of masonry construction.

An 8 ft. tall, black vinyl-coated chain link fence will enclose the building and the private employee parking lot. 5 ft. wide concrete sidewalks will provide pedestrian access from the parking lots to the facility. Authorized access for entry into the building will be required.

Parking: One parking space is required per 300 sq. ft. of the principal building's gross floor area. The visitor's parking lot will contain 11 parking spaces to include 2 handicap accessible parking spaces. In addition, the private employee parking lot will consist of 31 parking spaces to include 2 handicap accessible parking spaces. A total 42 spaces have been provided and 40 spaces are required.

Landscaping: The submitted landscape plan indicates that the existing woodlands will be used to satisfy landscape buffer yard requirements for the site. In addition, the applicant intends to supplement additional plantings consisting of Yellowwoods, Purple Leaf Plums, Kwanzan Cherries and Shumard Oaks to serve as parking lot trees. Japanese Privets, Summersweet Clethras, October Magic Camellias, Summer Hydrangeas and Glossy Abeliass will serve as pedestrian walkway and foundation plantings.

A refuse container is shown adjacent to the visitor's parking lot which will be properly screened in accordance with City standards.

Sidewalks: Sidewalks are not shown on the submitted site plan. According to the City's Unified Development Code, sidewalks are required or the applicant will be required to pay a fee in lieu of sidewalk construction at a rate of \$15.00 per lineal foot of frontage along a public street.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 4, 2018

CU-2-18 Lane Solar Farm II – South of Old Smithfield Road between Gin Road and NC 581 South. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Council approved the development of a 23-acre solar facility on the north side of Old Smithfield Road in 2017.

Lot Area:

Solar Facility Area: 1,306,800 sq. ft. or + 30 acres

Frontage: Approx. 1620 ft.

Existing Use: The property is currently vacant farmland.

Land-Use Recommendation: The City’s Comprehensive Land Use Plan designates this property for Medium-Density Residential Development.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan indicates a private 20 ft. wide gated access and gravel drive extending from Old Smithfield Road 225 ft. south to a 3-point turnaround located at the front of the site.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link with barbed wire. In addition, vinyl privacy slats will be installed within the fencing along the front and both sides of the solar facility.

Landscaping: A Type C, 20 ft. wide landscape buffer has been proposed surrounding the entire solar farm just outside the six-ft. tall chain link fence.

Mayor Allen opened the public hearing. The following people spoke after being properly sworn in:

1. Brett Hanna, 4140 Parklake Avenue, Raleigh, stated the following: My name is Brett Hanna, I am an attorney with Nelson Mullins in Raleigh. I see that the Council has a full agenda this evening so I don’t want to waste your time, I know you have a lot to do. We have brought a number of experts with us to in order to help establish four findings in fact that we are required to find: one, that this in in harmony with the local area, it’s in conformity with the comprehensive plan, that it doesn’t pose any safety dangers, to any health or hazards. We have an engineer who can speak to that. And also that it won’t adversely affect adjoining property owners values. We have a certified appraiser who can answer any questions Council may have in that regard. As far as the harmony and the compliance with the comprehensive plan, the fact that you have approved a similar facility across the street sort of speaks to those issues. But, I would ask the Council if you have any questions for our experts, they would be glad to come and share what they know with you.
2. Phillip Martin, Cypress Creek renewables, stated the following: I will be brief and thank you for having us tonight. I am Phillip Martin with Cypress Creek Renewables out of Durham. Lane 2 Solar Farm is our project, it has been a while since I have been to Goldsboro but we do have two operating assets in Goldsboro currently and five in Wayne County. We love this area so I want to just thank you for allowing us to be here. We want to be a good partner as well as good neighbors so if you have any questions for me as the developer, I am happy to answer anything you might have.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on June 4, 2018.

CU-3-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the construction and operation of a concrete business.

Frontage:	730.75 ft. (Patetown Road) 750.83 ft. (Industry Court)
Area:	11.9 acres
Zone:	I-2 General Industry

A concrete business is permitted within the I-2 zoning district after the issuance of a Conditional Use Permit approved by City Council.

The site was formerly occupied by Americal Corporation and was purchased by the applicant in 2004.

This request was initially denied by Council on March 19, 2018. The applicant has now reapplied as the development plans for the site have been substantially revised to include additional paved area.

The site is occupied by a 52,000 sq. ft. masonry block, brick and metal commercial building divided into individual tenant spaces for lease. Uses within the building include a restaurant, nail spa, electrical supply and hardware company.

The applicant now proposes to locate a concrete plant directly behind the main commercial building.

Number of employees: 11

Hours of Operation: 7:30 a.m. - 5:30 p.m. (Monday-Saturday)

Access: While there is existing access to the site through two curb cuts on Patetown Road, the applicant proposes that the main access to the concrete business will be provided through a 20 ft. wide asphalt driveway to the site off Industry Court.

Parking: Parking is based on 1 space per 2 employees and 1 space for each vehicle stored on site. Sufficient paved parking exists at the rear of the building for employees of the concrete business as well as the 3 vehicles that are anticipated to be stored on the site.

Site is subject to stormwater and drainage regulations as required by the City Engineering Department.

The submitted site plan shows a proposed 14 ft. by 14 ft. office building located adjacent to a 62.94 ft. tall concrete silo, belt conveyor and batch hopper for transporting aggregates for cement production.

The proposal meets the City's Unified Development Code requirement to provide a setback distance of 150% of the height of the proposed 50 ft. tall silo.

An existing 6 ft. tall chain-link fence with barbed wire encloses the site. Applicant will install privacy slats within the existing fence to meet this requirement.

Street trees are shown along both Patetown Road and Industry Court. Additional landscaping is shown along the western property line and Industry Court.

The City's UDO requires that a concrete plant may not be located less than 1,000 ft. from residentially zoned or developed property. Residentially-zoned property exists immediately to the southeast across Patetown Road, as well as to the north and west. A modification of the 1,000 ft. requirement will be necessary.

Mayor Allen opened the public hearing. The following people spoke after being properly sworn in:

1. Tiffany Creech, 309 E. Chestnut Street stated the following: Good Evening Mayor Allen, Mr. Stevens and Council members.

I am Tiffany Creech and I am the Existing Industry Manager with the Wayne County Development Alliance and we are the lead economic development agency for the County of Wayne.

In my role as Existing Industry Manager, I support over 60 Wayne County manufacturers, wholesalers, distributors and machine shops in an effort to help them grow, expand and remain viable here in our community.

Our existing industries are an integral part our local economy – they are our major job creators who employ our workers and they broaden our tax base as they grow and expand. These existing industries deserve our constant attention and protection as they go about performing their operations.

This attention and protection extends to anything at all that could possibly disrupt or hinder their operations. I am speaking tonight to express my concern and respectful opposition to the proposed concrete plant on the north side of Patetown Road between Industry Court and North William Street.

We believe the operation of a concrete plant at this location has the potential to adversely impact other industries nearby due to the dust and noise that concrete plants generally create during their normal operations. It has recently been announced that an existing food manufacturer will be expanding their operations into a facility located nearby the concrete plant site.

They, along with other nearby manufacturers who operate precision machinery have expressed concern that dust generated from the concrete facility could adversely affect their operations. In fact, the existing industry food manufacturer I just mentioned recently decided against purchasing a facility outside the City limits for their expansion simply because that facility was located near another concrete plant.

Although I do realize a new concrete plant is an industry as well that does create jobs and adds to the tax base – the difference is – this proposition has the potential of adversely affecting other, already established industries.

I would ask that you carefully consider how this concrete plant will affect surrounding businesses and determine what measures need to be put in place in order to protect other already established industries from anything that could potentially disrupt or hinder their operations.

Lastly, the Wayne County Development Alliance, the County of Wayne, the City of Goldsboro have all entered into an agreement to share the cost and revenue associated with the development of 118 acre industrial park now referred to as the Goldsboro Industrial Campus, also located nearby the proposed concrete site. This plant will be marketed to food manufacturers, aviation & aerospace manufacturers, as well as to automotive manufacturers. Having a concrete plant located nearby the park has the potential to discourage companies from locating within the park.

With a vested interest in this future park, it is important that we also protect the marketability of this park for future companies. Thank you for listening and for considering these thoughts as you consider this matter.

2. Timmy Rhodes, SWR Properties stated the following: Good evening Mayor, Council. I just kind of wanted to go over what my plans are for this concrete plant per se that we are going to put up at 501 Patetown Road. I am the owner of SWR Properties and TS Rhodes Supply that we are fixing to take over the old Castle Adams location there, so we'll be the sole entity inside the building along with the 20 customers that we already have rented into the building so I understand that having a concrete plant there based on what other people think about it but I have a vested interest in the building itself with tenants that I have.

I have a restaurant in there and I have nail salons, and all types of venues in there so. When I went to get this plant, I really put a lot of thought and time in to keep the dust down. Number one, this plant is a very small plant, it only makes 24 yards per hour so I can't go in there and make a 100,000 yards of concrete a month and create a lot of dust. The plant is 184 foot away from the closest property line that I have, and based on just a normal air quality control permit, being 180.5 foot away

from the property line, I am allowed to make 815,000 yards of concrete in one year period before I have to go to a major air quality control permit.

Now based on that, I said, well ok, if I make 10-12,000 yards of concrete a year, then I went ahead and it costed, you know, almost \$40,000 to up my air quality bag, dust houses and everything so, I put a 225 square foot dust collector on the top of the tank so that when we're unloading cement, it's a very small tank. It creates a CFM (cubic feet per minute) of 675 cubic yards a minute that goes in that tank, it will collect three times the amount of dust. When we load the hopper, there is another dust collector there that creates another 675 CFM dust collecting system. Now all that was done because I was protecting my own interest in my own building that I have.

If I have the tenants inside the building to move out because I am putting a concrete plant, well then the old saying is cut your nose off to spite your face, that's what I would be doing. So, based on that, the vibration, the everything is made by air, we have got the solid, the only vibration that we have is a solid turbine vibrator, you guys have all this information to look at. Most of it is just fluffed up then returned down to the wet hopper, so. I have actually looked out behind the, my location, where I am 185 foot away from the next property line which is the UPS center and their parking lot is gravel, rock and dust and they have 40-50 trucks a day coming in and out and it's been like that since day one. Everything that we will be riding on will be asphalt or concrete so the dust that that creates will be very, very minimal.

Loading, loading the rocks in the bin, I know you guys have seen where you put sprinklers on rocks, to keep the dust down. So, we'll be doing everything that we can do to make as little dust as we can there. The concrete business is a very viable business to what we already do there. We will be employing 11 people, additional people there so its growth in the community and its growth in our city and it is hometown owned, its family owned business and the profits from this company will stay inside the county and not be shipped overseas to an external company, so. You got any questions for me? I appreciate your time, thanks a lot.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 4, 2018.

Planning Commission Excused.

Public Hearing - Recommended 2018-19 Operating Budget. Public Hearing Held. The Local Government Budget and Fiscal Control Act of the State of North Carolina requires that after a recommended Budget has been presented to the elected officials, a public hearing on its contents be held prior to the formal adoption of the Budget Ordinance.

North Carolina state law, specifically General Statute No. 159-12, requires local governments to publish a statement that the Budget Officer has presented the proposed Budget to the governing board and filed a copy of that proposed Budget with the City Clerk for public inspection.

General Statute No. 159-12 also requires that the City Council hold a public hearing prior to adopting the Budget Ordinance to allow citizen input concerning the Budget. The public hearing on the Recommended Budget for Fiscal Year 2018-19 is scheduled to be held before the City Council of the City of Goldsboro at its meeting on May 21, 2018. An advertisement was published in the Goldsboro News Argus on May 9, 2018, relative to the holding of a public hearing.

Mayor Allen opened the public hearing. The following people spoke:

1. Mary Ann Dudley, Jacqueline Kannan with the Boys and Girls Club introduced the following students: Earl McLean, Gamelah Jordan and Michael Kinsey III. They shared their stories about what the Boys and Girls Club means to them. Ms.

- Kannan and Ms. Dudley shared more information about what the Boys and Girls Club does in the community and asked for continued support.
2. Jennifer Kuykendall, Director of the Wayne County Museum, shared information about the museum and requested additional funding.
 3. Emily Weil shared information about the museum and requested additional funding.
 4. Wendy S. Walker, Executive Director of the Arts Council of Wayne County shared information about the Arts Council and requested additional funding.
 5. Ravonda Jacobs asked that the city focus on programs such as the Boys and Girls Club, Rebuilding Broken Places and the Crisis Center.
 6. Gerren Taylor spoke about the budget, mission and vision statement and helping people of lower economic demographics.
 7. Brownie Doss with WAGES shared information on the Meals on Wheels Program and the seniors they serve.
 8. Mark Colebrook shared information about teachers with Wayne County Schools and requested funding for teacher supplements. He also shared information on the Safe Summer Guide.

Mayor Allen shared there are a lot of good groups doing good things for our citizens and thanked everyone on behalf of Council.

No action necessary. A recommendation for the adoption of the Fiscal Year 2018-19 Operating Budget Ordinance will be presented at the Council meeting on June 4, 2018.

Revision of Chapter 151-Flood Damage Prevention Ordinance. Public Hearing Held.

The purpose of the Flood Damage Prevention Ordinance is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas.

The City was notified of new standards for the National Flood Insurance Program by the Federal Emergency Management Agency. The City's Flood Damage Prevention Ordinance has been revised by the Engineering Department in accordance with the State's Model Flood Damage Prevention Ordinance.

The City must adopt the revised Flood Damage Prevention Ordinance and have it approved by FEMA's regional staff by June 20, 2018 to avoid suspension from the National Flood Insurance Program.

A summary of the modifications and additions to the State's model ordinance that are included in the City's revised ordinance are highlighted in the attached ordinance.

Staff recommends the City Council adopt the attached ordinance repealing Chapter 151 entitled "Flood Damage Prevention" and establishing a revised Chapter 151 entitled "Flood Damage Prevention."

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Mayor Pro Tem Ham made a motion to adopt the following entitled ordinance Repealing Chapter 151 Entitled "Flood Damage Prevention" and Establishing a Revised Chapter 151 Entitled "Flood Damage Prevention" of the Code of Ordinances, City of Goldsboro, North Carolina. The motion was seconded by Councilmember Broadaway and unanimously passed.

ORDINANCE NO. 2018 –24 "AN ORDINANCE REPEALING CHAPTER 151 ENTITLED "FLOOD DAMAGE PREVENTION" AND ESTABLISHING A REVISED CHAPTER 151 ENTITLED "FLOOD DAMAGE PREVENTION" OF THE CODE OF ORDINANCES, CITY OF GOLDSBORO, NORTH CAROLINA"

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Viola Figueroa shared comments on the passing of Judge Les Turner and the Guardian Ad Litem program.

2. Bill Sutton, 112-D S. Berkeley Blvd, shared information on the Keys to Healing, a 501 (c) (3) Non Profit Program.
3. Nauttii Council and Daeshon Davis shared that they started the group “Future Leaders of Wayne County”. They requested Council donate the Goldsboro Event Center and police officers time for a Graduation Dance for seniors.
4. Ravonda Jacobs, 301 A Street, Goldsboro, shared information about her daughter and adults being role models.
5. Shurod Hieke, 105 Huntsman Place, shared information about the paintball community.
6. Taj Polack requested information about panhandlers.

Mayor Allen, Councilmember Aycock and City Manager Scott Stevens shared information in response about panhandlers.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items J, K, L and M be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.) Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Amendment to Design Guidelines for Downtown Goldsboro. Amendment Approved. Council requested that staff prepare an amendment to the Design Guidelines for Downtown Goldsboro as it relates to Building Rehabilitation for non-contributing properties within the Historic District.

There have been a number of instances where owners of non-contributing properties have requested Certificates of Appropriateness to rehab a structure’s exterior walls with materials that are not original to the building. Current design guidelines require that all properties, whether contributing or non-contributing, maintain original materials for the exterior walls.

Staff has prepared an amendment which allows for more flexibility when a citizen wishes to rehab exterior walls of properties that are non-contributing.

The amendment would continue to require that materials proposed for exterior walls be of an approved type within the Guidelines however, the materials proposed would not have to be original to the structure. Any such rehab will require review and approval by the Historic District Commission.

While every reasonable effort should be made to maintain original materials, the proposed amendment will support the existing Guidelines while allowing consideration of additional materials for non-contributing buildings on a case-by-case basis.

The Historic District Commission reviewed the proposed amendment at their meeting held May 1, 2018 and recommended approval.

Staff recommends that City Council accept the recommendation of the Historic District Commission and approve the proposed amendment to Section 3.0 Guidelines for Historic Building Rehabilitation by adding the following verbiage to Subsection 3.3 “Exterior Wall Cladding and Trim”: “New materials for exterior walls to non-contributing properties must be approved materials as stated in the guidelines and deemed compatible with materials found on contributing structures throughout the district by the Historic District Commission.” Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Budget Amendment for Workers’ Compensation Claims. Ordinance Adopted. The North Carolina League of Municipalities is currently serving as the City of Goldsboro’s third party administrator for all workers’ compensation services. Their primary duty is to represent the City of Goldsboro on all official workers’ compensation matters. They also interface with the North Carolina Industrial Commission for guidance and final rulings.

The City of Goldsboro has received a large workers’ compensation claim. The City of Goldsboro is self-insured and department allocations do not cover these large claims. The amount that needs to be appropriated is \$52,500.

Staff recommends that the attached budget ordinance be adopted by decreasing the Unassigned Fund Balance of the General Fund in the amount of \$52,500 and increase the line item entitled “Workers’ Compensation” in the Golf Course Department’s budget in the amount of \$52,500. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE 2018-25 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR”

Contract Award – Glenwood Subdivision Storm Drainage Improvements - Formal Bid No. 2018-002. Resolution Adopted. On Monday, May 7, 2018, three (3) sealed bids were received for the Glenwood Subdivision Storm Drainage Improvements Project.

The proposed work consists of approximately 1,300 linear feet of 48 inch RCP and 150 linear feet of 36 inch RCP storm drainage lines extending along the rear of properties between 108 South Glenwood Trail to 220 South Glenwood Trail.

Smith-Rowe, LLC of Mt. Airy, NC submitted the low bid for this project for a total cost of \$257,710. The bids received for this project are tabulated as follows:

Name of Bidder	Amount of Bid
Smith-Rowe, LLC Mt. Airy, NC	\$257,710.00
Hollins Construction Services, Inc. Wake Forest, NC	\$442,575.00
Step Construction, Inc. LaGrange, NC	\$740,760.00

The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. A \$285,000 Gold Leaf Foundation Grant funds reimbursement for this project. We have reviewed the financing of this project with the Finance Director and determined that funds are available.

Staff recommends that the City Council adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$257,710 with Smith-Rowe, LLC for Glenwood Subdivision Storm Drainage Improvements Project. Aycock/Broadaway (7 Ayes)

RESOLUTION 2018-28 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR GLENWOOD SUBDIVISION STORM DRAINAGE IMPROVEMENTS PROJECT - FORMAL BID NO. 2018-002”

Monthly Reports. Accepted as Information. The various departmental reports for the month of April 2018 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

City Manager's Report. City Manager Scott Stevens welcomed the Dillard Alumni and mentioned upcoming Summer Camps offered through Parks and Recreation.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolutions:

Resolution Expressing Appreciation For Services Rendered By Leroy Randolph As An Employee Of The City Of Goldsboro For More Than 29 Years. Resolution Adopted. Leroy Randolph retires on June 1, 2018 as a Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 29 years of service. Leroy began his career on October 16, 1989 as a Laborer II with the Public Works Department. On August 12, 1992, Leroy was promoted to Equipment Operator II with the Public Works Department. On December 27, 2002, Leroy was promoted to Heavy Equipment Operator with the Public Works Department where he has served until his retirement. Leroy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Leroy Randolph their deep appreciation and gratitude for the service rendered by him to the City over the years. They expressed their deep appreciation and gratitude for the dedicated service rendered during Leroy's tenure with the City of Goldsboro and offered Leroy their very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Aycock seconded by Councilmember Broadaway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2018-25 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LEROY RANDOLPH AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS"

Resolution Expressing Appreciation For Services Rendered By Thomas Furcron As An Employee Of The City Of Goldsboro For More Than 28 Years. Resolution Adopted. Thomas Furcron retires on June 1, 2018 as a Fire Captain with the Goldsboro Fire Department of the City of Goldsboro with more than 28 years of service. Thomas began his career on February 7, 1990 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On March 12, 1997, Thomas was promoted to Fire Engineer with the Goldsboro Fire Department. On January 12, 2000, Thomas was promoted to Fire Captain with the Goldsboro Fire Department where he has served until his retirement. Thomas has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thomas Furcron their deep appreciation and gratitude for the service rendered by him to the City over the years. They expressed their deep appreciation and gratitude for the dedicated service rendered during Thomas's tenure with the City of Goldsboro and offered Thomas their very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Aycock seconded by Councilmember Broadaway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2018-26 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THOMAS FURCRON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS"

Resolution Expressing Appreciation For Services Rendered By Thomas Rice As An Employee Of The City Of Goldsboro For More Than 22 Years. Resolution Adopted. Thomas Rice retires on June 1, 2018 as a Maintenance Technician with the Public Works Department of the City of Goldsboro with more than 22 years of service. Thomas began his career on December 13, 1995 as a Leaf Collector with the Public Works Department. On July 23, 1998, Thomas was promoted to Laborer II with the Public Works Department. On January 1, 2016, Thomas' position was reclassified as a Maintenance Technician with

the Public Works Department where he has served until his retirement. Thomas has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thomas Rice their deep appreciation and gratitude for the service rendered by him to the City over the years. They expressed their deep appreciation and gratitude for the dedicated service rendered during Thomas's tenure with the City of Goldsboro and offered Thomas their very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2018-27 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THOMAS RICE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 22 YEARS"

Councilmember Aycock had no comment.

Councilmember Foster had no comment.

Mayor Pro Tem Ham had no comment.

Councilmember Broadaway thanked the three individuals in the Sanitation Department and the Public Works employees.

Councilmember Williams wished everyone a Happy Memorial Day.

Mayor Allen shared information on the Dillard Alumni parade and events this weekend.

There being no further business, the meeting recessed at 8:42 p.m.

Chuck Allen
Mayor

Laura Getz, CMC/NCCMC
Deputy City Clerk

MINUTES OF THE RECESSED MEETING OF MAYOR AND COUNCIL
FISCAL YEAR 2018-2019 BUDGET WORK SESSION
MAY 22, 2018

BUDGET WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, recessed a meeting on May 21, 2018 to meet on May 22, 2018 at 9:00 a.m. to discuss the proposed 2018-19 Fiscal Year Budget in the Large Conference Room, City Hall Addition with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Bevan Foster
Councilmember Gene Aycock
Scott Stevens, City Manager
Laura Getz, Deputy City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Kaye Scott, Finance Director
Kim Dawson, Assistant Finance Director
Shycole Simpson-Carter, Community Relations Director
Jennifer Collins, Interim Planning Director
Felicia Brown, Parks & Recreation Assistant Director
Scott Williams, IT Director
Bernadette Dove, Human Resources Director
James Farfour, Interim Fire Chief
Christie Langley, Fire Dept. Admin. Assistant
Mike West, Police Chief
Sherry Archibald, Paramount Theatre Director
Ashlin Glatthar, Tourism Director
Mike Wagner, Deputy Public Works Director-Utilities
Marty Anderson, City Engineer
Chad Edge, Deputy Public Works Deputy Director-Operations
Julie Metz, DGDC Director
Allen Anderson, Chief Building Inspector
Joey Pitchford, News Argus Reporter
Shirley Edwards, Citizen
Ravonda Jacobs, Citizen (arrived at 9:10 a.m.)

Absent: Councilmember Mark Stevens (Pursuant to GS 160A-75, Councilmember Stevens votes are considered affirmative as he was not excused by the majority of the Council when leaving the work session on May 21, 2018.)

Call to Order. Mayor Allen called the meeting to order at 9:00 a.m.

Budget Presentation. Mr. Scott Stevens shared that as Council requested, the meeting is being broadcast on local television and on Facebook Live. He stated he would turn the presentation of the proposed budget over to Ms. Kaye Scott. Ms. Scott reviewed the handouts provided to Council with the following information:

AGENCY REQUESTS

Fund	Code	Agency	FY 17-18 Allocation	FY 18-19 Requested Amount	FY 18-19 Recommended Amount
General	11 7310 4916	Chamber of Commerce	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11 7310 4917	Wayne County Alliance	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
	11 7310 4932	Literacy Connections	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
	11 7310 4970	Butterball Economic Incentive	\$ 4,320.00	\$ -	\$ -
	11 7310 4980	Rebuilding Broken Places	\$ -	\$ -	\$ 5,000.00
	11 7310 4981	HGDC Community Crisis Center	\$ -	\$ -	\$ 5,000.00
	11 7310 6993	Boys & Girls Club	\$ -	\$ 15,000.00	\$ 5,000.00
	11 7310 6994	Arts Council	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00
	11 7310 9933	WAGES - Nutrition for the Elderly	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11 7310 9933	WAGES - Senior Companion Prog.	\$ -	\$ 20,000.00	\$ -
	11 7310 9937	W.A.T.C.H.	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
	11 7310 9947	Wayne County Historical Museum	\$ 15,000.00	\$ 20,000.00	\$ 10,000.00
	11 7310 9951	Wayne Uplift	\$ -	\$ 10,000.00	\$ -
	11 7310 9952	Communities in Schools	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
	11 7310 9979	Waynesborough Park	\$ 25,000.00	\$ 42,950.00	\$ 20,000.00
	11 7310 9980	Goldsboro/Wayne Transportation	\$ 250,000.00	\$ 258,129.00	\$ 258,129.00
	11 7310 9996	W.I.S.H.	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
			\$ 436,320.00	\$ 561,079.00	\$ 448,129.00
Community Development	22	Boys & Girls Club	\$ 8,000.00		
		Literacy Connections	\$ 5,000.00		
		Consumer Credit Counseling	\$ 5,000.00		
		W.I.S.H.	\$ 15,000.00		
		WAGES	\$ 20,000.00		
		Wayne Uplift	\$ 5,000.00		
		Wayne Community College (WORKS)	\$ 8,000.00		
		Rebuilding Broken Places	\$ 4,425.00		
			\$ 70,425.00	\$ -	\$ -
TOTALS			\$ 506,745.00	\$ 561,079.00	\$ 448,129.00

Council and staff discussed the various agencies the City supports and those requesting support. Councilmember Broadaway made a motion to give \$5,000 more to the Wayne County Museum, seconded by Councilmember Aycock. Councilmember Foster shared concerns about poverty and requested putting money into Rebuilding Broken Places and the Boys and Girls Club. Councilmember Williams asked to be recused due to a personal interest. Bevan Foster made a motion to recuse Councilmember Williams, seconded by Mayor Allen and unanimously carried. The motion to give \$5,000 more to the Wayne County Museum passed with Councilmember Broadaway, Councilmember Aycock, Mayor Allen, Mayor Pro Tem Ham and Councilmember Stevens in favor. Councilmember Foster voted against the motion. The motion passed 5:1. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Councilmember Foster made a motion to give \$5,000 more to the Boys and Girls Club and Rebuilding Broken Places. After discussion, Councilmember Foster amended his motion to give \$5,000 more to the Boys and Girls Club. Councilmember Aycock seconded the motion and the motion passed unanimously. Staff will follow up with Rebuilding Broken Places to find out what their needs are for their Summer Program.

BUDGET DISCUSSION ITEMS

General Fund

1. Health Insurance Stipend	\$42,934
2. Crowdriff	\$10,500
3. Paid Internships	
4. City Strategic Master Plan	
5. NCDOT Municipal Agreement (Berkeley Blvd. Sidewalks) (City’s Share)	\$20,340
6. Parks & Recreation Equipment Requests (Possible Loan Funding)	
a) Reel Mower	\$57,411
b) Rotary Mower	\$33,347
(Both mowers were postponed by Council in FY 17-18)	
c) Crew Cab/Utility Truck	\$47,500
(Truck was damaged by Fire – 1998 Ford F-700)	
7. HV Brown Basketball Courts	\$75,000
8. North End Basketball Courts	\$75,000
9. Summer Youth Program	\$30,000 (GF) \$25,000 (CDBG)
10. Sidewalk Construction (Recommended: \$20,000 – Sidewalk Repairs)	
11. Summer in the Zone	

Kaye Scott shared information concerning the Health Insurance Stipend. Mayor Pro Tem Ham made a motion to repeal the Council Health Insurance stipend, the motion was seconded by Councilmember Aycock. The motion passed with Councilmember Broadaway, Councilmember Aycock, Mayor Allen, Councilmember Stevens and Mayor Pro Tem Ham in favor. Councilmember Foster and Councilmember Williams voted against the motion. The motion passed 5:2. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Councilmember Foster and Councilmember Williams requested that the money from the stipend be delegated to poverty. Mayor Allen stated the money would go back into the general fund. Council discussed the issue further.

Kaye Scott shared information concerning Crowdriff. Council and the manager discussed the funding of Crowdriff. Councilmember Broadaway made a motion to put \$10,500 into Travel and Tourism, the motion was seconded by Mayor Pro Tem Ham. The motion

passed with Councilmember Broadaway, Councilmember Aycock, Councilmember Stevens, Mayor Allen and Mayor Pro Tem Ham in favor. Councilmember Foster and Councilmember Williams voted against the motion. The motion passed 5:2. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Kaye Scott shared information concerning paid internships. Council and the manager discussed paid internships. After discussion about paid internships and city funds, the Mayor suggested that Human Resources and Scott Stevens work on a plan to bring to Council at a later date.

Kaye Scott shared information concerning the Master Plan. Scott Stevens shared information about the master plan and suggested we wait and budget this item later and requested staff make a recommendation for consideration to initially include a couple of council members before bringing back to Council in the November time period.

Kaye Scott shared information concerning a NCDOT Municipal Agreement (Berkeley Blvd. Sidewalks). Council discussed sidewalks in the city and the upcoming payment to NCDOT for the Berkeley Boulevard sidewalks.

Kaye Scott shared information concerning the Parks & Recreation Equipment Requests. Scott Stevens shared he does not recommend funding the mowers for this budget. Mr. Stevens shared he does recommend the truck request due to its significance to the department. Councilmember Broadaway made a motion to fund the Crew Cab/Utility Truck for Parks and Recreation. Councilmember Aycock seconded the motion and the motion passed unanimously.

Mayor and Council discussed mowing in the city. Mayor Allen suggested we check the list of lots we mow and get a proposal to mow city lots, right of ways and outfalls and see where they come in. Scott Stevens shared we would bring back a map of the lots we mow and staff will revisit lots currently being mowed.

Kaye Scott shared information concerning HV Brown and North End Park Basketball Courts. Council and staff discussed the basketball courts. Councilmember Broadaway made a motion to allocate \$50,000 a piece for the HV Brown and North End basketball courts, \$50,000. Councilmember Aycock seconded the motion and the motion passed unanimously.

Kaye Scott shared information concerning the Summer Youth Program. Council and staff discussed the program to include new locations added this year, the addition of lifeguards and camp counselors.

Kaye Scott shared information concerning sidewalk construction. Council discussed the need for sidewalks in the city. Scott Stevens shared information about sidewalk priorities, funding sidewalks, railroad crossings and NCDOT funding. Mayor Allen suggested Council revisit the sidewalk plan conducted a few years ago and prioritize it. Scott Stevens shared staff will bring the sidewalk discussion back to council at a later date.

Kaye Scott shared information concerning Summer in the Zone. Councilmember Williams shared information about the Summer in the Zone. Councilmember Williams made a motion to allocate \$40,000 for the first year for Summer in the Zone. Councilmember Foster seconded the motion. Councilmember Broadaway, Councilmember Aycock, Councilmember Stevens, Mayor Allen and Mayor Pro Tem Ham voted against the motion. The motion failed 2:5. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Other Discussion Included:

Council discussed funding certain city school's teacher supplements. Scott Stevens shared he will verify if the city can legally fund schools but doesn't recommend funding teacher pay due to the other needs that are Council's responsibility such as street maintenance and parks and recreation. Mayor Allen asked that we find out if it is legal to fund the teacher pay. Council and the manager further discussed teacher pay, poverty, small businesses, the impact of private investment downtown and running tracks at local schools.

Mayor Allen discussed the MSD Fund and asked to see money from the MSD fund only spent on projects downtown. Mayor Allen and Scott Stevens discussed the incentive grant

program. Julie Metz shared the differences in funding. Scott Stevens shared we would bring back a list of current MSD funds.

Councilmember Williams requested information on Police Department allocation and asked if we can revisit the sky lift. Scott Stevens shared the sky lift varied from \$30,000-\$200,000 and shared we can bring that back and talk about the cost.

Councilmember Foster discussed cutting back on Council items such as Council meals, cellphone stipends and travel expenses and put the money back into the community. Councilmember Foster made a motion to stop spending money to feed us for Council meetings. Councilmember Williams seconded the motion. The motion passed with Councilmember Foster, Councilmember Williams, Councilmember Stevens and Councilmember Aycock voting for the motion. Councilmember Broadaway, Mayor Allen and Mayor Pro Tem Ham voted against the motion. The motion passed 4:3. (Councilmember Stevens vote was counted as affirmative due to his unexcused absence.)

Council discussed cell phone stipends and travel for council members and city staff. Councilmember Foster discussed cutting trips for Council and directors. He also shared he will look into what other cities do for cell phone stipends. Council and the manager continued to discuss travel. Scott Stevens will get a list of current travel expenses for Council and directors.

Councilmember Williams requested information about the DGDC Beautification program. Julie Metz will bring back a list of current projects.

Council discussed the next budget work session. The next budget work session will be on Thursday, May 31, 2018 at 1:00 p.m. Notice will be sent to Council and the media.

Kaye Scott shared that with the proposed changes, the budget is \$87,406 out of budget. Scott Stevens shared that staff will come back to Council with recommendations.

As there was no further business, the meeting was adjourned at 10:18 a.m.

Chuck Allen
Mayor

Laura Getz, CMC/NCCMC
Deputy City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-31

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ALTON LEWIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 21 YEARS

WHEREAS, Alton Lewis retires on July 1, 2018 as a Senior Firefighter with the Goldsboro Fire Department of the City of Goldsboro with more than 21 years of service; and

WHEREAS, Alton began his career on April 2, 1997 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro; and

WHEREAS, on June 24, 2015, Alton was designated as a Senior Firefighter with the Goldsboro Fire Department where he has served until his retirement; and

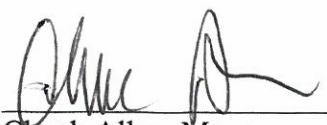
WHEREAS, Alton has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Alton Lewis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Alton's tenure with the City of Goldsboro.
2. We offer Alton our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 25th day of June, 2018.




Chuck Allen, Mayor

RESOLUTION NO. 2018-31

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY ALTON LEWIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 21 YEARS**

WHEREAS, Alton Lewis retires on July 1, 2018 as a Senior Firefighter with the Goldsboro Fire Department of the City of Goldsboro with more than 21 years of service; and

WHEREAS, Alton began his career on April 2, 1997 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro; and

WHEREAS, on June 24, 2015, Alton was designated as a Senior Firefighter with the Goldsboro Fire Department where he has served until his retirement; and

WHEREAS, Alton has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Alton Lewis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Alton's tenure with the City of Goldsboro.
2. We offer Alton our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 25th day of June, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

Goldsboro Summer Learning Day Proclamation

WHEREAS, National Summer Learning Day is a day to celebrate the importance of keeping children learning, safe and healthy all summer long and ready to succeed in the school year ahead, and

WHEREAS, Children can lose what they learn over the summer, known as the Summer Slide. The Summer Slide is a phenomenon that affects children who stop reading over the summer. Most students lose two months of math skills every summer, and children from low-income families typically lose another two or three months in reading, and

WHEREAS, Summer learning loss during elementary school accounts for two-thirds of the achievement gap in reading between children from low-income families and their peers from middle income families by ninth grade, and

WHEREAS, Parents can help prevent the Summer Slide, summer learning loss by encouraging their children to read, and by reading with their children over the break as this will help students be ready to learn what's next in school, and


WHEREAS, Public agencies, community and faith-based organizations, schools, libraries, museums, recreation centers and camps play an important and trusted role in the well-being of children through summer programming, and

WHEREAS, Summer learning is a vital part of our collective effort to ensure all students are ready for school and reading on grade-level by the end of third grade for academic and lifelong success.

NOW THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim July 12, 2018 Summer Learning Day in Goldsboro, North Carolina, enthusiastically endorse United Way of Wayne County's READ Wayne Summer Learning Day and recommit our City to engage in programs and activities to make children in Goldsboro the best readers in North Carolina.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 25th day of June, 2018.





Chuck Allen, Mayor

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 25, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-4-18 Bobby Reavis – South side of US 70 West between
US 117 and the Little River

BACKGROUND: The applicant requests a Conditional Use Permit to allow the
operation of a used car lot.

Frontage: 300 ft.
Depth: 685 ft. (average)
Area: 7.72 acres
Zoning: General Business

The property was previously occupied by Deacon Jones
Nissan (new car dealership). The site contains an existing
17,700 sq. ft. building with a display area and offices at the
front and service bays at the rear.

DISCUSSION: A 6 ft. tall chain link fence with privacy slats exists along the
eastern and western property lines and extend along those
lines to a point at the front of the existing building.

Two 30-ft. wide curb cuts provide full access ingress and
egress to the site.

There is no space at the front of the site for installation of
plant material without removal of existing asphalt. Vehicles
will not be displayed in right-of-way areas.

The applicant has indicated that there may be up to 50
vehicles for display at this location. In addition, the applicant
has a wrecker service and may store two to three vehicles at
the rear of the site which will not be visible from the road. If
this number increases, the applicant will be required to
screen them from view.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Friday)
12 Noon-5:00 p.m. (Sunday)

No. of Employees: 2

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

Due to existing conditions, modifications of landscaping requirements will be necessary.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on July 16, 2018.

Date: 06/19/18


Interim Planning Director

Date: _____

City Manager

ssj



CONDITIONAL USE

CASE NO: CU-4-18

USE REQUEST: Used Car Lot

ADDRESS: 1220 W. Grantham St.

APPLICANT: Bobby Reavis

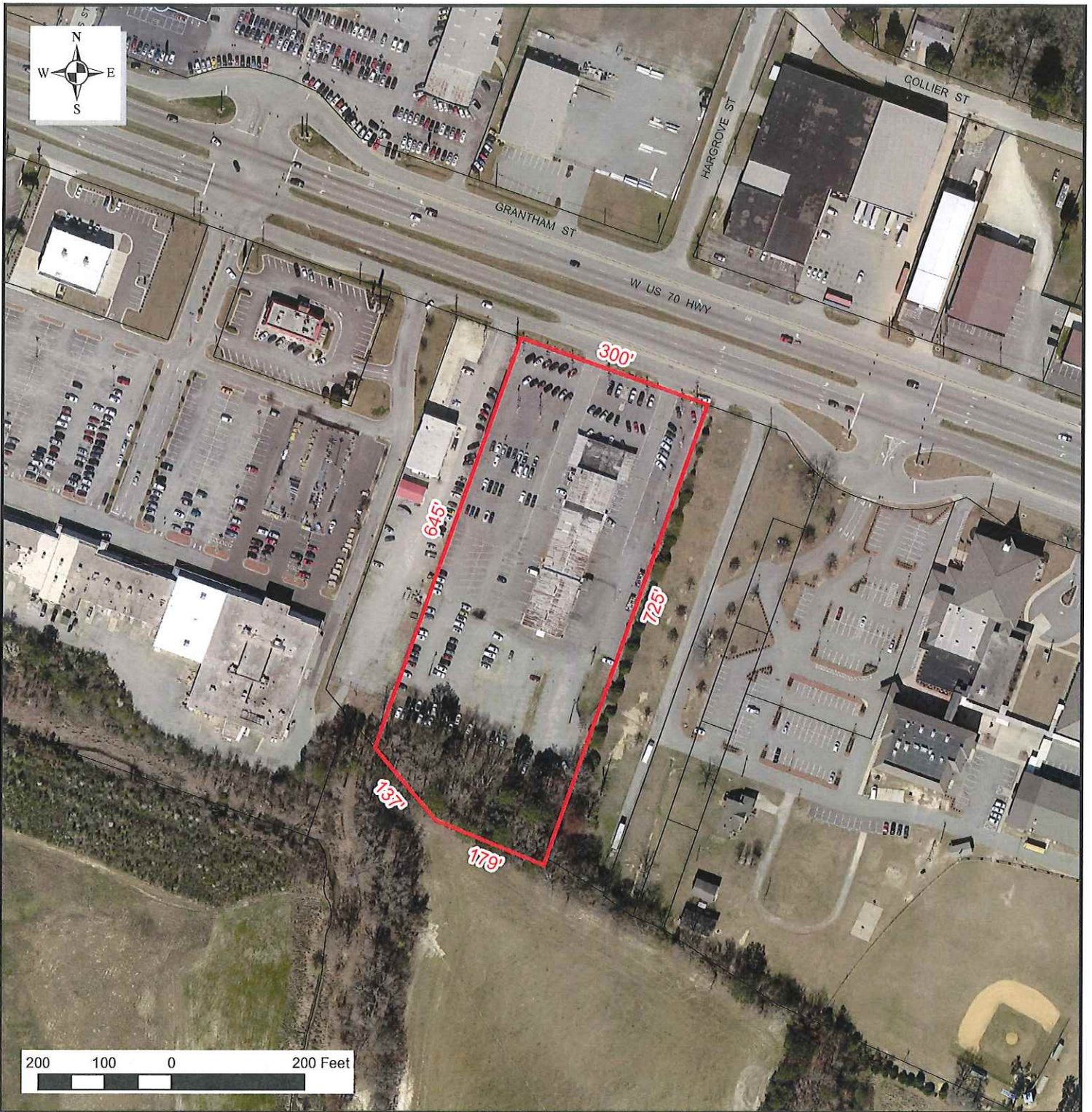
HOURS OF OPERATION: 9:00 am - 5:00 pm Monday - Friday
Noon - 5:00 pm Sunday

NUMBER OF EMPLOYEES: 2

Modifications:

GOLDSBORO
BE MORE DO MORE SEYMOUR

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CONDITIONAL USE

Modifications:

CASE NO: CU-4-18

USE REQUEST: Used Car Lot

ADDRESS: 1220 W. Grantham St.

APPLICANT: Bobby Reavis

HOURS OF OPERATION: 9:00 am - 5:00 pm Monday - Friday
Noon - 5:00 pm Sunday

NUMBER OF EMPLOYEES: 2

GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 25, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-5-18 Darryl Floars Motor Cars – South side of US 70
West between US 117 and the Little River

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage: 100 ft.
Depth: 618 ft. (average)
Area: 1.42 acres
Zoning: General Business

There is an existing 4,172 sq. ft. building on the lot which was previously occupied by Performance East. The site surrounded by a six ft. tall chain link fence.

Site and landscape plans were approved for Performance East by Council in 2007 at the time an addition to the rear of the original building was proposed.

DISCUSSION: Although Performance East had previously sold vehicles at this location, it has since relocated to Corporate Drive and the site was vacant for more than six months. As a result, the applicant was advised to apply for a Conditional Use Permit.

Hours of Operation: 9:00 a.m. to 6:00 p.m.
Monday - Saturday

No. of Employees: 4

Refuse Collection: To be provided privately;

The applicant intends to display up to 25 vehicles on the existing paved area. One curb cut provides ingress and egress to the site.

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

There are existing street trees at the front of the lot. Modification were previously granted for Type A buffers along the eastern and western property lines, building setback and interconnectivity.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on July 16, 2018.

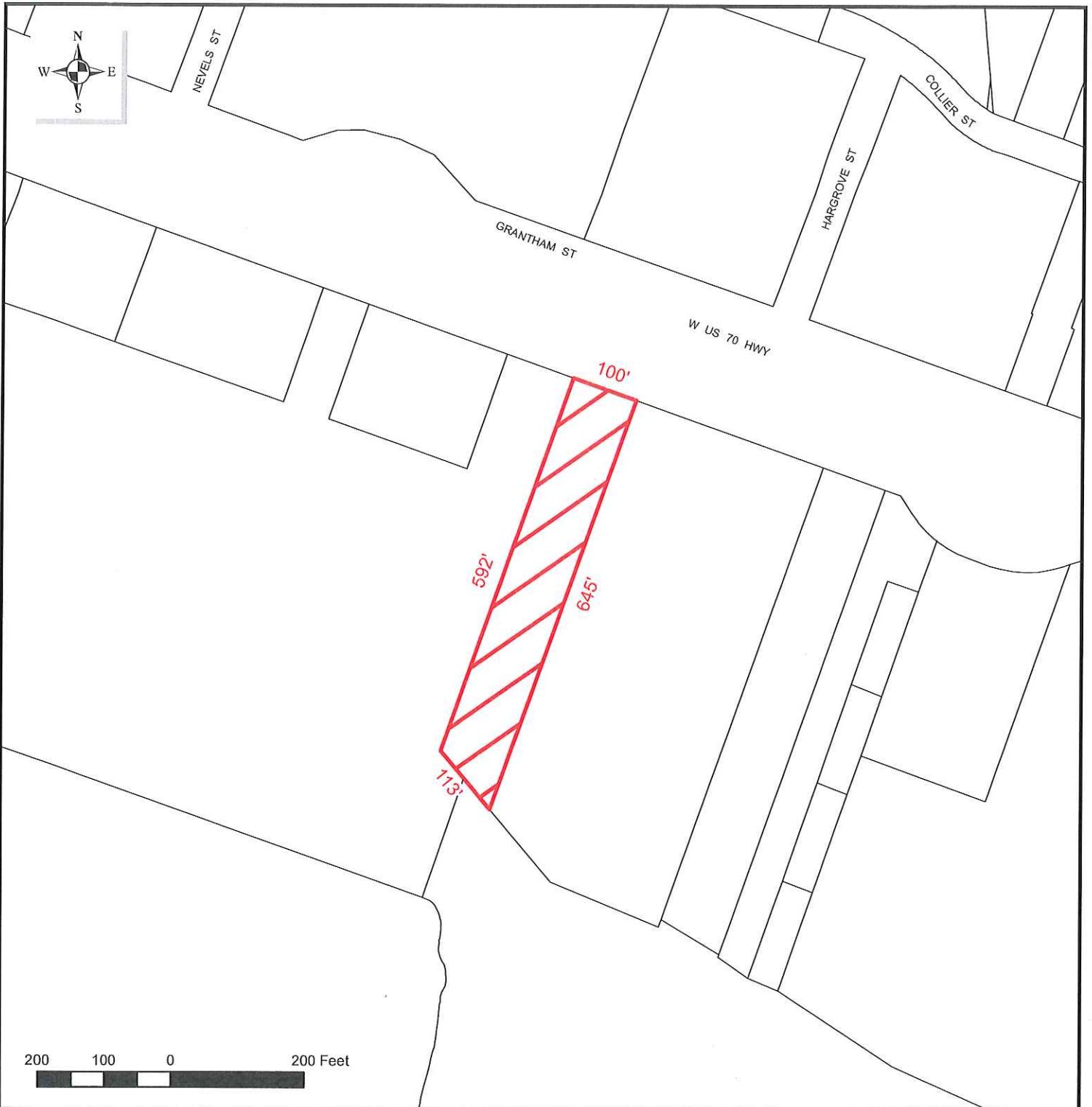
Date: 06/19/18


Interim Planning Director

Date: _____

City Manager

ssj



CONDITIONAL USE

Modifications

CASE NO: CU-5-18

USE REQUEST: Used Car Lot

ADDRESS: 1306 W. Grantham St.

APPLICANT: Northwest Associates Inc.
(DBA) Darryl Floars Motor Cars

HOURS OF OPERATION: 9:00 am - 6:00 pm
Monday - Saturday

NUMBER OF EMPLOYEES: 2



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CONDITIONAL USE

Modifications

CASE NO: CU-5-18

USE REQUEST: Used Car Lot

ADDRESS: 1306 W. Grantham St.

APPLICANT: Northwest Associates Inc.
(DBA) Darryl Floars Motor Cars

HOURS OF OPERATION: 9:00 am - 6:00 pm
Monday - Saturday

NUMBER OF EMPLOYEES: 2



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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 25, 2018 CITY COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-9-18 Wayne County Development Alliance – East side of
Patetown Road between North William Street and Stoney
Creek (R-16 to I-2)

BACKGROUND: The applicant requests a zoning change from R-16 Residential to
I-2 General Industry.

Frontage: 1,600 ft. (approx.)
Depth: 2,000 (average)
Area: 115 Acres (approx.)

Surrounding Zoning: North: O&I, I-2 General Industry
South: O&I, R-9 and R-16 Res.
East: O&I, R-12 and R-16 Res.
West: R-6, R-16, NB, GB, O&I

Land Use Plan Recommendation: The City's Comprehensive
Plan designates this property for medium-density residential
development.

Existing Use: The property is currently vacant farmland.

Proposed Use: The applicant proposes the development of an
industrial park which would be subject to subdivision and site
plan approval as development is proposed.

DISCUSSION: Engineering Comments: City water and sewer lines are available
to the serve the property.

There is an existing building occupied by T. A. Loving
Company along with an adjacent lot fronting on Patetown Road
which is not included within this rezoning request.

RECOMMENDATION: No action necessary. Planning Commission will have a
recommendation for the Council's meeting on July 16,
2018.

Date: 06/19/18


Interim Planning Director

Date: _____

City Manager

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE


Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at 7:00 p. m. on Monday, June 25, 2018 (note rescheduled date).

Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek

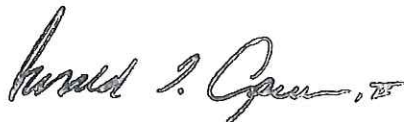
The Wayne County Tax Identification Nos. are 3600-56-1041, 3600-54-2776 and 3600-44-6857. The property has a total frontage of approximately 1,600 ft., an average depth of approximately 2,000 ft. and a total area of approximately 115 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is I-2 General Industry.

The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

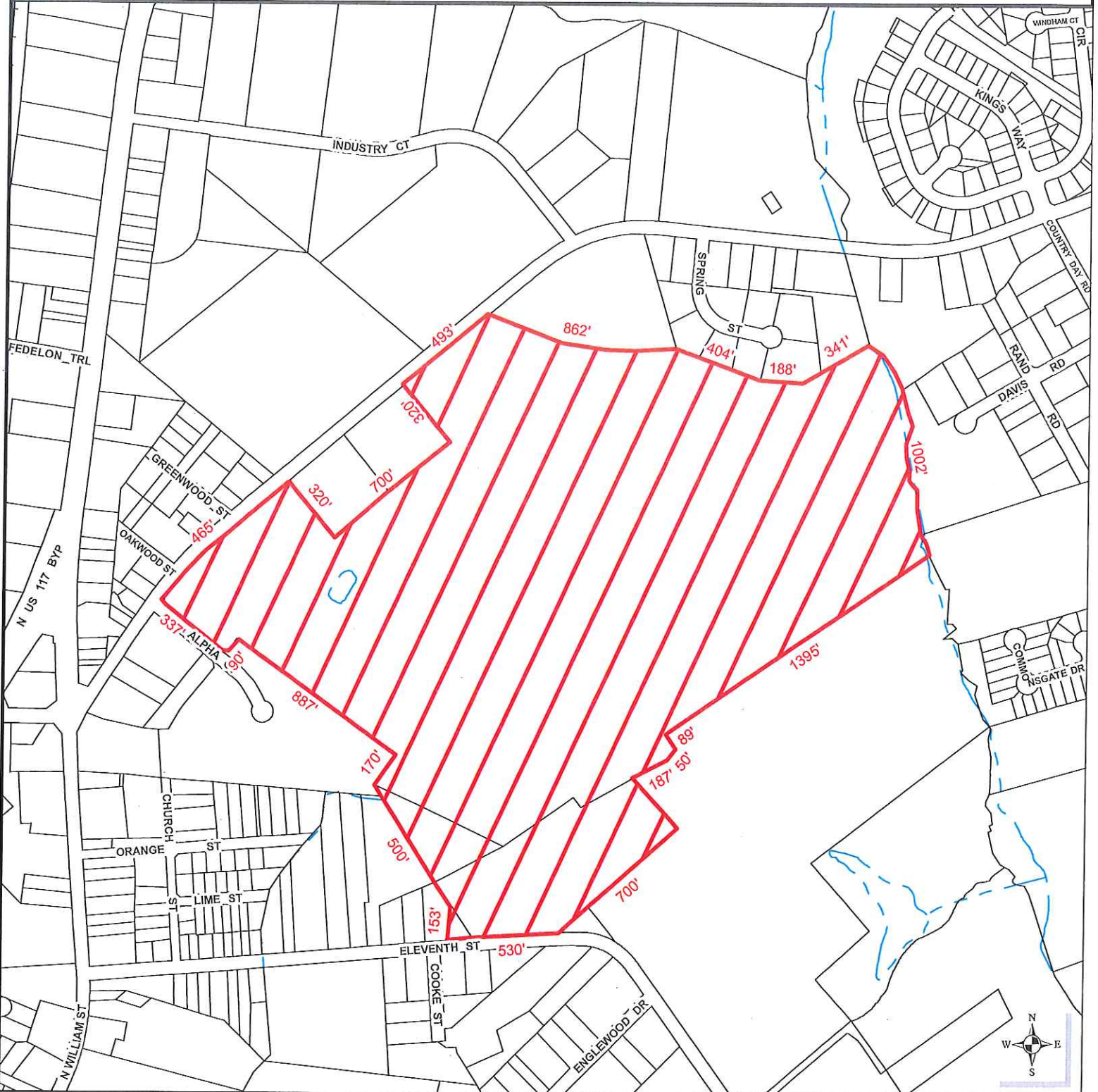
If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.


Melissa Corser, City Clerk

PUBLISH: June 7, 2018
June 14, 2018


Ronald T. Lawrence, City Attorney

Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



REZONING REQUEST

Owner: Bryan Holdings LLC
Applicant: Wayne County Development Alliance
Parcel #: 3600-56-1041
Address: E Patetown Rd.

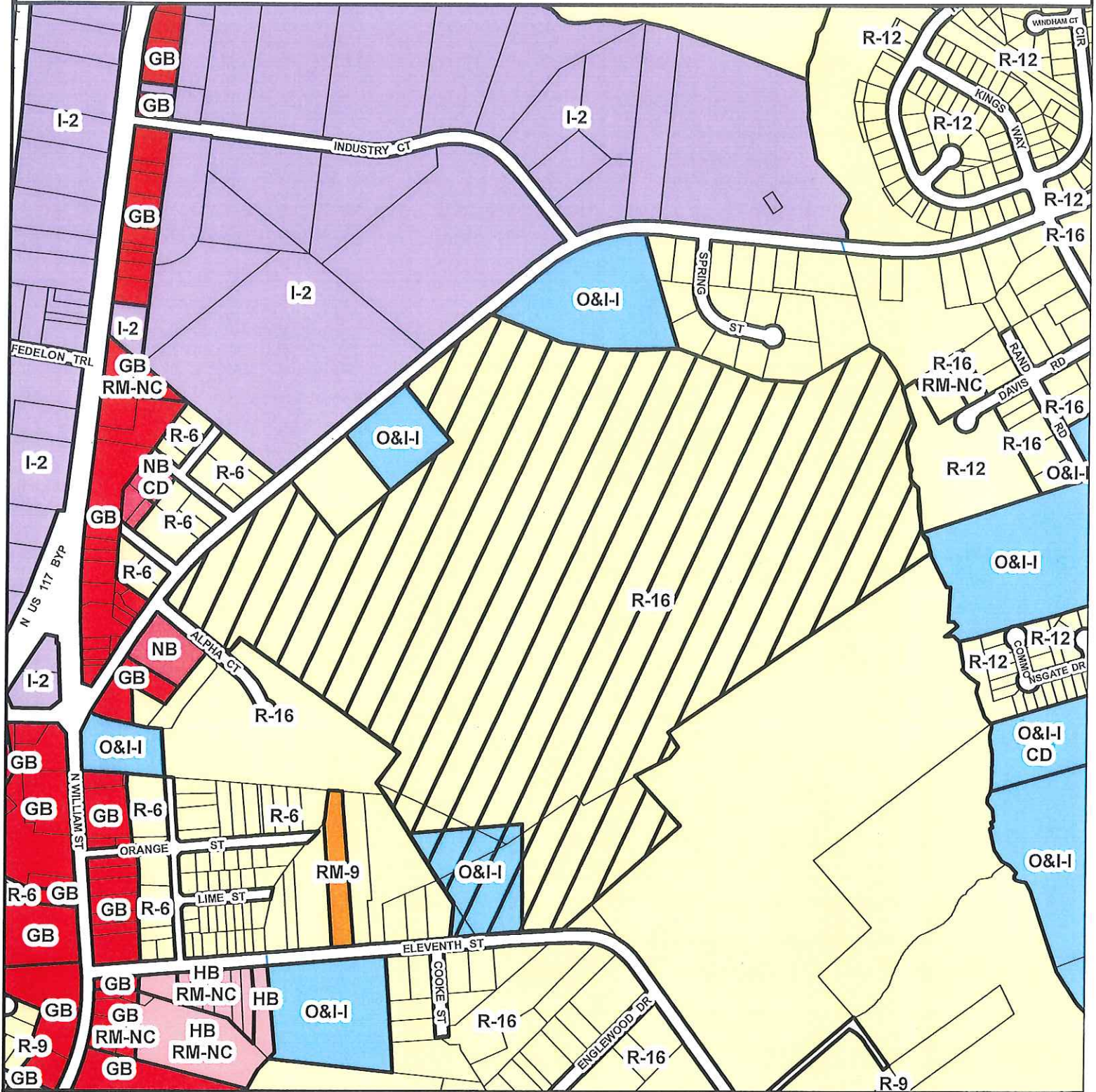


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600 300 0 600 Feet



Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



EXISTING ZONING

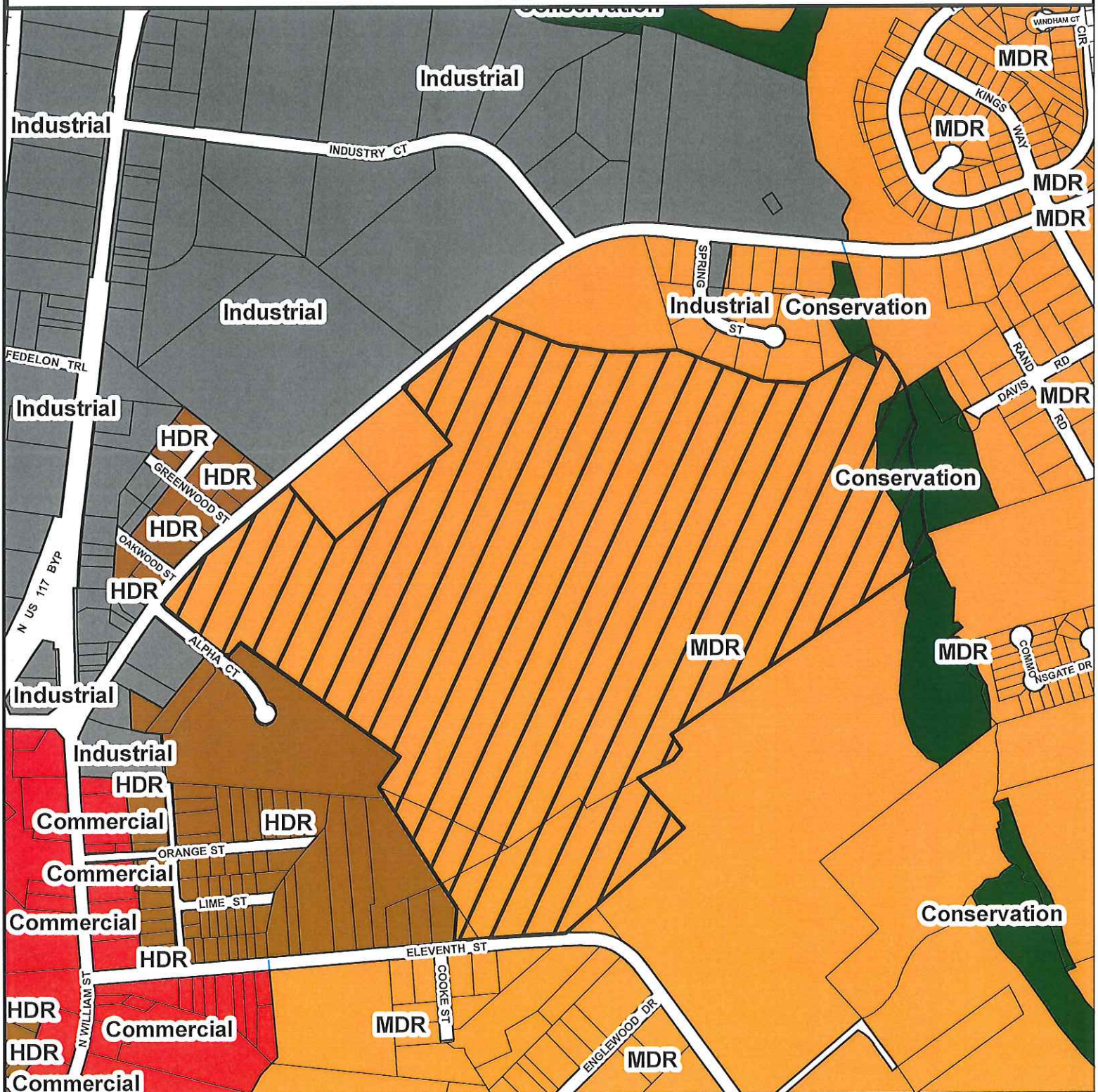
Owner: Bryan Holdings LLC
 Applicant: Wayne County Development Alliance
 Parcel #: 3600-56-1041
 Address: E Patetown Rd.

600 300 0 600 Feet

GOLDSBORO
 BE MORE DO MORE SEYMOUR

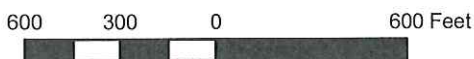
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Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



PROPOSED ZONING

Owner: Bryan Holdings LLC
Applicant: Wayne County Development Alliance
Parcel #: 3600-56-1041
Address: E Patetown Rd.



GOLDSBORO
BE MORE DO MORE SEYMOUR

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Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



REZONING REQUEST

Owner: Bryan Holdings LLC
Applicant: Wayne County Development Alliance
Parcel #: 3600-56-1041
Address: E Patetown Rd.

600 300 0 600 Feet

GOLDSBORO
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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 25, 2018 COUNCIL MEETING

SUBJECT: Lease agreement for New Golf Carts at Goldsboro Municipal Golf Course

BACKGROUND: The City of Goldsboro entered into a lease agreement with Yamaha for 58 gas powered golf carts in August 2013. The term of this lease was for 60 months at an interest factor of 4.6% and the lease will end in July 2018.

DISCUSSION: The Goldsboro Municipal Golf Course wishes to renew the lease agreement. If we renew the current lease agreement, GMGC would receive 58 new golf carts. Quotes were requested with the following responses:

- | | |
|-------------------|------------------------|
| 1. Yamaha | \$48.75/month per cart |
| 2. Club Car (EFI) | \$48.99/month per cart |
| 3. E-Z Go | \$50.06/month per cart |

The low quote from Yamaha at \$48.75/month per cart would be for 59 months at an interest rate of 4.8%. Funds for the lease were budgeted in the upcoming FY 2018-19 budget at \$2,827.50 per month.

RECOMMENDATION: It is recommended that the City renew its lease agreement with Yamaha and adopt the attached resolution authorizing the City Manager, Finance Director and City Clerk to enter into an agreement with Yamaha Motor Corporation for the lease of 58 new golf carts.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE CITY MANAGER, FINANCE DIRECTOR
AND CITY CLERK TO EXECUTE A LEASE AGREEMENT FOR GOLF CARTS

WHEREAS, the City of Goldsboro currently has a golf cart lease agreement with Yamaha Motor Corporation; and

WHEREAS, the Goldsboro Municipal Golf Course has the opportunity to renew its lease agreement for 58 new golf carts; and

WHEREAS, the low quote from Yamaha would be extended for 59 months at an interest rate of 4.8%; and

WHEREAS, the funds are available in the upcoming fiscal year 2018-19 budget.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager, Finance Director and City Clerk be and are hereby authorized to execute this lease agreement with “Yamaha Motor Corporation” for 59 months.
2. This Resolution shall be in full force and affect from and after this the ____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 25, 2018 COUNCIL MEETING

SUBJECT: Resolution Authorizing the Issuance and Sale of General Obligation Public Improvement Bonds, Series 2018

BACKGROUND: The Goldsboro City Council authorized bond referendum for \$3,000,000 of Parks and Recreational Facilities Bonds and \$7,000,000 Street Bonds. The election for these bonds was held on November 8, 2016 and passed by the voters. The City Council approved the issuance of the remaining portion of the Streets Bonds in the amount of \$4,500,000.

DISCUSSION: The total of the Bond Order is \$7,000,000 for Street Improvements. Last May, the City sold \$2,500,000 and \$4,500,000 will be sold in July. The Bonds shall be designated "General Obligation Public Improvements Bonds, Series 2018" and shall be dated July 24, 2018.

The attached resolution authorizes the bond order and the issuance of \$4,500,000 to be sold.

RECOMMENDATION: By motion, approve the attached Resolution authorizing the issuance and sale of the General Obligation Public Improvement Bonds, Series 2018 of the City of Goldsboro, North Carolina, pursuant to a bond order.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

CITY COUNCIL
OF
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting on
June 25, 2018

Present: Mayor Chuck Allen presiding, and Councilmen:_____

Absent: _____

* * * * *

_____ introduced a resolution, the title of which is as follows and was read:

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL
OBLIGATION STREET IMPROVEMENT BONDS, SERIES 2018 OF THE
CITY OF GOLDSBORO, NORTH CAROLINA, PURSUANT TO A BOND
ORDER HERETOFORE APPROVED AND PROVIDING FOR THE FORM,
DETAILS AND PAYMENT THEREOF

WHEREAS, the City Council (the “Council”) of the City of Goldsboro, North Carolina (the “City”) desires to provide for the issuance of general obligation bonds to finance, in part, the construction, repair, installation and equipping of streets, sidewalks, streetscapes and related utility infrastructure in the City; and

WHEREAS, the Bond Order hereinafter described was authorized and adopted by the Council on August 15, 2016; and

WHEREAS, under North Carolina law, such bonds are to be sold at public sale by the North Carolina Local Government Commission (the “LGC”) after circulation of an official statement with respect to such bonds which describes the terms thereof and the security therefor, including information concerning the City and its financial resources, and the Council has been provided a draft of such official statement.

NOW, THEREFORE, the City Council for the City of Goldsboro, North Carolina, meeting in regular session in Goldsboro, North Carolina, does the following:

BE IT RESOLVED BY THE CITY COUNCIL FOR CITY OF GOLDSBORO, NORTH CAROLINA:

1. The City shall issue its General Obligation Street Improvement Bonds, Series 2018 (the “Bonds”) in an aggregate principal amount shown on Exhibit A, pursuant to and in accordance with the Bond Order entitled:

“BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL
OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM
AGGREGATE PRINCIPAL AMOUNT OF \$7,000,000 FOR THE PURPOSE OF
FINANCING, IN PART, THE CONSTRUCTION, REPAIR, INSTALLATION
AND EQUIPPING OF STREETS, SIDEWALKS, STREETSCAPES AND
RELATED UTILITY INFRASTRUCTURE IN THE CITY”

2. The Bonds shall be designated “General Obligation Street Improvement Bonds, Series 2018” and shall be dated August 14, 2018. The Bonds shall mature in annual installments on August 1 in the years and amounts as set forth on Exhibit A, subject to change as hereinafter described. Each Bond shall bear interest at such rate as shall be determined by the City Finance Director, the City Manager and the LGC, as hereafter defined, at the time of sale, provided that the true interest cost shall not exceed six percent (6.0%), payable on February 1, 2019, and semiannually thereafter on each February 1 and August 1.

Initially, one bond certificate for each maturity of the Bonds will be issued to The Depository Trust Company, New York, New York (“DTC”), and immobilized in its custody. So long as DTC is the securities depository for the Bonds, a book-entry system will be employed, evidencing ownership of the Bonds in principal amounts of \$5,000 or multiples thereof, with transfers of ownership effected on the records of DTC and its participants pursuant to rules and procedures established by DTC and its participants. Interest on the Bonds will be payable to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. The City will not be responsible or liable for maintaining, supervising or reviewing the records maintained by DTC, its participants or persons acting through such participants.

In the event that (a) DTC determines not to continue to act as securities depository for the Bonds or (b) the City Manager determines that continuation of the book-entry system of evidence and transfer of ownership of the Bonds would adversely affect the interests of the beneficial owners of the Bonds, the City will discontinue the book-entry system with DTC. If the City fails to identify another qualified securities depository to replace DTC, the City will authenticate and deliver replacement Bonds in the form of fully registered certificates, and registration of transfer of the Bonds will be permitted as described in paragraph 7.

3. The Bonds maturing prior to August 1, 2027, will not be subject to redemption prior to maturity. The Bonds maturing on or after August 1, 2027, will be subject to redemption prior to maturity, at the option of the City, from any moneys that may be made available for such purpose, either in whole or in part (in multiples of \$5,000 of principal amount) on any date not earlier than August 1, 2026, at the principal amount of the Bonds to be redeemed together with interest accrued thereon to the date fixed for redemption. If less than all of the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot by the City in such manner as the City may determine, provided that DTC and its participants shall determine which Bonds are to be redeemed by lot so long as a book-entry system with DTC is continued.

Notice of redemption shall be given by facsimile transmission, registered or certified mail or overnight express delivery to DTC or its nominee as the registered owner of the Bonds. Such notice shall be sent or mailed not more than 60 nor less than 30 days prior to the date fixed for redemption. The City will not be responsible for sending or mailing notices of redemption to anyone other than DTC or its nominee unless no qualified securities depository is the registered owner of the Bonds. If no qualified securities depository is the registered owner of the Bonds, notice of redemption will be sent or mailed to the registered owners not less than 30 days prior to the date fixed for redemption.

4. The Bonds shall be signed by the manual or facsimile signature of the Mayor of the City, shall be countersigned by the manual or facsimile signature of the City Clerk and a manual or facsimile of the City's seal shall be printed or affixed thereon. No Bond shall be valid until it has been endorsed by the manual or facsimile signature of an authorized representative of the LGC.

5. The Bonds shall be in substantially the following form, the terms and requirements of which are incorporated herein by reference:

Unless this Bond is presented by an authorized representative of DTC for registration of transfer, exchange, or payment, with respect to any Bond issued that is registered in the name of CEDE & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to CEDE & Co. or to such other entity as is requested by an authorized representative of DTC), any transfer, pledge, or other use hereof for value or otherwise by or to any person is wrongful inasmuch as the registered owner hereof, CEDE & Co., has an interest herein.

REGISTERED

No. R-_____ \$ _____

UNITED STATES OF AMERICA
STATE OF NORTH CAROLINA
CITY OF GOLDSBORO

General Obligation Street Improvement Bonds, Series 2018

<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DATE OF ORIGINAL ISSUE</u>	<u>CUSIP NO.</u>
_____%	August 1, 20__	August __, 2018	_____

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS (\$ _____)

The City of Goldsboro, North Carolina (the “City”), for value received, hereby promises to pay, upon surrender hereof to the City, to the registered owner hereof, or registered assigns or legal representative, the principal sum stated above on the maturity date stated above and to pay interest hereon semiannually on each February 1 and August 1 at the annual rate stated above. Interest is payable from August 14, 2018, beginning February 1, 2019. Interest is payable by check mailed to the person shown as owner hereof at his address as it appears on the registration books kept by the City on the fifteenth day of the month preceding each interest payment date. Principal and interest are payable in lawful money of the United States of America.

This Bond is one of an issue of \$4,500,000 City of Goldsboro, North Carolina General Obligation Street Improvement Bonds, Series 2018 of like date and tenor, except as to number, denomination, rate of interest and maturity, and is issued pursuant to the Constitution, the statutes of the State of North Carolina, including The Local Government Bond Act and regulations of the North Carolina Local Government Commission (the “LGC”), resolutions of the City Council (the “Council”) for the City and the Bond Order adopted by the City on August 15, 2016, entitled:

“BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$7,000,000 FOR THE PURPOSE OF FINANCING, IN PART, THE CONSTRUCTION, REPAIR, INSTALLATION

AND EQUIPPING OF STREETS, SIDEWALKS, STREETSCAPES AND
RELATED UTILITY INFRASTRUCTURE IN THE CITY”

The Bonds maturing prior to August 1, 2027 will not be subject to redemption prior to maturity. The Bonds maturing on or after August 1, 2027, will be subject to redemption prior to maturity, at the option of the City, from any moneys that may be made available for such purpose either in whole or in part (in multiples of \$5,000) on any date not earlier than August 1, 2026, at the principal amount of the Bonds to be redeemed, together with interest accrued thereon to the date fixed for redemption. If less than all of the Bonds of any one maturity shall be called for redemption, the particular Bonds or portions of Bonds to be redeemed shall be selected by lot in such manner as the City may determine; provided, however, that so long as the book-entry system is used for determining beneficial ownership of Bonds, The Depository Trust Company (“DTC”) and its participants shall determine which of the Bonds are to be redeemed by lot.

Notice of redemption shall be given by facsimile transmission, registered or certified mail or overnight express delivery to DTC or its nominee as the registered owner of the Bonds. Such notice shall be sent or mailed not more than 60 nor less than 30 days prior to the date fixed for redemption. The City will not be responsible for sending or mailing notices of redemption to anyone other than DTC or its nominee unless no qualified securities depository is the registered owner of the Bonds. If no qualified securities depository is the registered owner of the Bonds, notice of redemption will be sent or mailed to the registered owners not less than 30 days prior to the date fixed for redemption.

If no qualified securities depository is the registered owner of the Bonds, registration of transfer of the Bonds and exchange of certificates thereof may be effected at the office of the City.

The full faith and credit and taxing power of the City are hereby irrevocably pledged for the payment of principal of and interest on this Bond.

All acts, conditions and things required by the Constitution and statutes of the State of North Carolina to happen, exist or be performed precedent to and in the issuance of this Bond have happened, exist and have been performed, and the issue of Bonds of which this Bond is one, together with all other indebtedness of the City, is within every debt and other limit prescribed by the Constitution and statutes of the State of North Carolina. This Bond shall be governed by the laws of the State of North Carolina.

This Bond shall not be valid until the City shall have executed the Certificate of Authentication appearing hereon.

IN WITNESS WHEREOF, the City of Goldsboro, North Carolina, has caused this Bond to be signed by the manual or facsimile signature of the Mayor to be countersigned by the manual or facsimile signature of the City Clerk, a manual or facsimile of its seal to be printed or affixed hereon, and this Bond to be dated August __, 2018.

CITY OF GOLDSBORO

Mayor

(SEAL)

City Clerk

Date Authenticated: _____

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Bond Orders.

CITY OF GOLDSBORO, NORTH CAROLINA

By: _____
City Finance Director

The issue hereof has been approved under the provisions of The Local Government Bond Act of North Carolina.

By: _____
Greg C. Gaskins, Secretary
Local Government Commission

FOR VALUE RECEIVED the undersigned hereby sell(s), assign(s) and transfer(s) unto

PLEASE INSERT SOCIAL SECURITY OR OTHER

IDENTIFYING NUMBER OF TRANSFEREE:

the within bond and all rights thereunder, hereby irrevocably constituting and appointing

_____, Attorney, to transfer said bond on the books kept for the registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed

NOTICE: Signature(s) must be guaranteed by a member firm of the New York Stock Exchange or a commercial bank or trust company.

(Signature of Registered Owner)

NOTICE: The signature above must correspond with the name of the registered owner as it appears on the front of this bond in every particular, without alteration or enlargement or any change whatsoever.

6. The full faith and credit and taxing power of the City are hereby irrevocably pledged for the payment of principal of and interest on the Bonds. Unless other funds are lawfully available and appropriated for timely payment of the Bonds, the Council shall levy and collect taxes and raise other revenues for payment of the principal of and interest on the Bonds, as the same become due and payable.

7. The City shall maintain registration books for the registration of Bonds. If no qualified securities depository is the registered owner of the Bonds, upon surrender of any Bonds at the office of the City, together with an assignment duly executed by the registered owner or his duly authorized attorney or legal representative in such form as shall be satisfactory to the City, the City shall execute and shall authenticate and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, in authorized denominations, of the same form and maturity, bearing interest at the same rate, and registered in names as requested by the then registered owner or his duly authorized attorney or legal representative. Any such exchange shall be at the expense of the City, except that the City may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The City shall treat the registered owner as the person exclusively entitled to payment of principal and interest and the exercise of all other rights and powers of the owner, except that interest payments shall be made to the person shown as owner on the registration books on the fifteenth day of the month preceding each interest payment date.

8. The LGC is hereby requested to sell such General Obligation Street Improvement Bonds, Series 2018 by public sale on or about July 24, 2018, pursuant to an Official Statement in substantially the form of the draft presented to the Council.

9. The Council covenants on behalf of the City that so long as any of the installments of principal and interest on the Bonds are outstanding and unpaid, the City shall not take or omit to take any action the taking or omission of which will cause the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the “Code”), or otherwise cause interest on the Bonds to be includable in the gross income of the holders thereof.

10. The Council hereby covenants that it will not permit the gross proceeds of the Bonds to be used in any manner that would result in either (a) 5% or more of such proceeds being considered as having been used directly or indirectly in any trade or business carried on by any person other than a governmental unit as provided in Section 141(b) of the Code, (b) 5% of such proceeds being used with respect to any “output facility” (other than a facility for the furnishing of water), within the meaning of Section 141(b)(4) of the Code, or (c) 5% or more of such proceeds being considered as having been used directly or indirectly to make or finance loans to any person other than a governmental unit as provided in Section 141(c) of the Code; provided, however, that if the Council receives an opinion of bond counsel acceptable to the LGC that any such restriction is not required to prevent the interest on the Bonds from being includable in the gross income of the registered owners thereof under existing statutes, the Council need not comply with such restriction.

11. The City hereby undertakes, for the benefit of the beneficial owners of the Bonds, to provide to the Municipal Securities Rulemaking Board (the “MSRB”):

(a) by not later than seven months from the end of each fiscal year, beginning with the fiscal year ending June 30, 2018, audited financial statements of the City for such fiscal year, if available, or, if such audited financial statements of the City are not then available, unaudited financial statements of the City for such fiscal year to be replaced subsequently by audited financial statements of the City to be delivered within 15 days after such audited financial statements become available for distribution;

(b) by not later than seven months from the end of each fiscal year of the City, beginning with the fiscal year ending June 30, 2018, (i) the financial and statistical data as of a date not earlier than the end of the preceding fiscal year for the type of information included under headings "THE CITY - Debt Information" and "- Tax Information" in the Official Statement relating to the Bonds (excluding any information on overlapping or underlying units) and (ii) the combined budget of the City for the current fiscal year, to the extent such items are not included in the audited financial statements referred to in (a) above;

(c) in a timely manner, not in excess of ten business days after the occurrence of the event, notice of any of the following events with respect to the Bonds:

- (i) principal and interest payment delinquencies;
- (ii) non-payment related defaults, if material;
- (iii) unscheduled draws on debt service reserves reflecting financial difficulties;
- (iv) unscheduled draws on any credit enhancements reflecting financial difficulties;
- (v) substitution of credit or liquidity providers, or their failure to perform;
- (vi) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax-exempt status of the Bonds;
- (vii) modifications to the rights of the beneficial owners of the Bonds, if material;
- (viii) bond calls, other than calls for mandatory sinking fund redemption, if material, and tender offers;
- (ix) defeasances;
- (x) release, substitution or sale of any property securing repayment of the Bonds, if material;

- (xi) rating changes;
- (xii) bankruptcy, insolvency, receivership or similar event of the City;
- (xiii) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- (xiv) appointment of a successor or additional Trustee or the change of name of the Trustee, if material; and

(d) in a timely manner, notice of a failure of the City to provide required annual financial information described in (a) or (b) above on or before the date specified.

The City shall provide the documents referred to above to the MSRB in an electronic format as prescribed by the MSRB and accompanied by identifying information as prescribed by the MSRB. The City may discharge its undertaking described above by transmitting the documents referred to above to any entity and by any method authorized or required by the U.S. Securities and Exchange Commission.

At present, Section 159-34 of the General Statutes of North Carolina requires the City's financial statements to be prepared in accordance with generally accepted accounting principles and to be audited in accordance with generally accepted auditing standards.

If the City fails to comply with the undertaking described above, any beneficial owner of the Bonds may take action to protect and enforce the rights of all beneficial owners with respect to such undertaking, including an action for specific performance; provided, however, that failure to comply with such undertaking shall not be an event of default and shall not result in any acceleration of payment of the Bonds. All actions shall be instituted, had and maintained in the manner provided in this paragraph for the benefit of all beneficial owners of the Bonds.

The City reserves the right to modify from time to time the information to be provided to the extent necessary or appropriate in the judgment of the City, provided that:

(a) any such modification may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law or change in the identity, nature or status of the City;

(b) the information to be provided, as modified, would have complied with the requirements of Rule 15c2-12 issued under the Securities Exchange Act of 1934 ("Rule 15c2-12") as of the date of the Official Statement relating to the Bonds, after taking into account any amendments or interpretations of Rule 15c2-12, as well as any changes in circumstances; and

(c) any such modification does not materially impair the interests of the beneficial owners, as determined either by parties unaffiliated with the City (such as bond counsel), or by the approving vote of the registered owners of a majority in principal amount of the Bonds pursuant

to the terms of this resolution, as it may be amended from time to time, at the time of the amendment.

Any annual financial information containing modified operating data or financial information shall explain, in narrative form, the reasons for the modification and the impact of the change in the type of operating data or financial information being provided.

The provisions of this paragraph shall terminate upon payment, or provision having been made for payment in a manner consistent with Rule 15c2-12, in full of the principal of and interest on all of the Bonds.

12. The Mayor or the City Manager and the City Clerk are hereby authorized and directed to take all proper steps to have the Bonds prepared and, when they shall have been duly sold by the LGC, to execute the Bonds and to deliver the Bonds to the State Treasurer of North Carolina for delivery to the purchasers thereof.

13. The Mayor and the City Manager, or either of them, after consultation with the City Finance Officer and the LGC, are authorized (i) to adjust or eliminate the optional redemption provisions in the Bonds, (ii) to change the dated date of the Bonds to a date later than the dated date herein authorized in order to facilitate the sale and delivery of the bonds, (iii) to change the principal and interest payment dates for the Bonds (so long as such payment dates are semiannual), and (iv) to make changes in the principal amounts of each maturity provided the aggregate total of Bonds issued shall not exceed \$4,500,000 and (v) to make such other adjustments as they shall deem necessary to market the Bonds.

14. The Mayor and the City Manager, or either of them, are hereby authorized and directed to execute and deliver the Preliminary Official Statement and a form thereof updated with pricing information and other details of the Bonds (the "Final Official Statement" and, together with the Preliminary Official Statement, the "Official Statement"), which shall be in substantially the forms previously submitted, which are hereby approved, with such completions, omissions, insertions, and changes as may be approved by the Mayor or the City Manager, including such changes as may be required by the LGC, their execution to constitute conclusive evidence of their approval of any such completions, omissions, insertions and changes.

15. All other actions of officers of the City in conformity with the purposes and intent of this resolution and in furtherance of the issuance of the Bonds are hereby approved and confirmed.

16. Such officers of the City as may be requested are hereby authorized and directed to execute appropriate closing papers including a certificate setting forth the expected use and investment of the proceeds of the Bonds in order to show that such expected use and investment will not violate the provisions of Section 148 of the Code and regulations issued pursuant thereto, applicable to "arbitrage bonds." Such papers and certificates shall be in such form as may be requested by bond counsel for the City.

17. This resolution, in particular paragraphs 2, 3, 5 and 7 hereof, constitutes a system of registration for the Bonds pursuant to N.C.G.S. § 159E-4.

18. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

19. This resolution shall take effect immediately.

Councilman _____ moved the passage of the foregoing resolution and Councilman _____ seconded the motion, and the resolution was passed by the following vote:

Ayes: _____

Nays: _____

Not Voting: _____

* * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held June 25, 2018, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the common seal of the City, this ____ day of June, 2018.

Clerk, City of Goldsboro, North Carolina

(SEAL)

City of Goldsboro, North Carolina
General Obligation Street Improvement Bonds, Series 2018

Maturities

<u>Year</u>	<u>Amount</u>
08/01/2019	\$225,000
08/01/2020	225,000
08/01/2021	225,000
08/01/2022	225,000
08/01/2023	225,000
08/01/2024	225,000
08/01/2025	225,000
08/01/2026	225,000
08/01/2027	225,000
08/01/2028	225,000
08/01/2029	225,000
08/01/2030	225,000
08/01/2031	225,000
08/01/2032	225,000
08/01/2033	225,000
08/01/2034	225,000
08/01/2035	225,000
08/01/2036	225,000
08/01/2037	225,000
08/01/2038	<u>225,000</u>
	\$4,500,000

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 25, 2018 COUNCIL MEETING

SUBJECT: PROCUREMENT POLICY UPDATED

BACKGROUND: The procurement policy is the rules and regulations that are set to govern the process of acquiring goods and services needed by the City of Goldsboro. Our current policy was last revised and adopted by Council in March 2014.

DISCUSSION: The Office of Budget and Management officially implemented its Uniform Administrative Requirements in December 2014 but delayed implementation of those requirements for a full three (3) years. Local governments that expend federal financial assistance (including CDBG Funds, FEMA and other federal programs) must comply with these new requirements for fiscal years beginning July 1, 2018. The changes include a policy establishing conflicts of interest guidelines along with procurement requirements and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

Attached is a copy of the updated policy requirements for Council's review.

RECOMMENDATION: By motion, adopt the attached resolution amending the City's procurement policy to include the updated Uniform Guidance Procurement Standards.

Date: _____

Kaye Scott, Finance Director

Date: _____

 Scott Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION AMENDING THE CITY OF GOLDSBORO PROCUREMENT
POLICY

WHEREAS, the City of Goldsboro's procurement policy is rules and regulations that guides the City's acquirement of materials and services; and

WHEREAS, the policy conforms to the requirements set by Uniform Administrative Requirements; and

WHEREAS, this policy is intended to establish compliance with Federal guidelines and policies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro is amending the City's procurement policy to include the updated Uniform Guidance Procurement Standards.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

City of Goldsboro

Conflict of Interest: Use of Federal Funds

I. Purpose

The purpose of this policy is to establish conflicts of interest guidelines that meet or exceed the requirements under state law and local policy when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects paid for in part or whole by federal funds and required under 2 C.F.R. § 200.318(c)(1).

II. Policy

This policy applies when procuring goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects funded in part or whole with federal financial assistance (direct or reimbursed). This policy also applies to any subrecipient of the funds.

The employee responsible for managing the federal financial assistance award shall review the notice of award to identify any additional conflicts of interest prohibitions or requirements associated with the award, and shall notify all employees, officers, and agents, including subrecipients, of the requirements of this policy and any additional prohibitions or requirements.

A. Conflicts of Interest. In addition to the prohibition against self-benefiting from a public contract under G.S. 14-234, no officer, employee, or agent of the City of Goldsboro may participate in the selection, award, or administration of a contract supported by a federal award if he or she has a real or apparent conflict of interest. A real or apparent conflict exists when any of the following parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for award of a contract:

1. the employee, officer, or agent,
2. any member of his or her immediate family,
3. his or her partner, or
4. an organization which employs or is about to employ any of these parties.

Any officer, employee, or agent with an actual, apparent, or potential conflict of interest as defined in this policy shall report the conflict to his or her immediate supervisor. Any such conflict shall be disclosed in writing to the federal award agency or pass-through entity in accordance with applicable Federal awarding agency policy.

B. Gifts. In addition to the prohibition against accepting gifts and favors from vendors and contractors under G.S. 133-32, officers, employees, and agents of the City of Goldsboro are prohibited from accepting or soliciting gifts, gratuities, favors, or anything of monetary value from contractors, suppliers, or parties to subcontracts. Items of nominal value such as promotional items, honorariums for participation in meetings, and meals furnished at banquets may be accepted. Any officer, employee or agent who knowingly accepts an item of nominal value shall report the item to his or her immediate supervisor.

III. Violation

Employees violating this policy will be subject to discipline up to and including termination. Contractors violating this policy will result in termination of the contract and may not be eligible for future contract awards.

City of Goldsboro

Procurement Procedures with Federal Funds

I. Purpose

The purpose of this policy is to establish guidelines that meet or exceed the procurement requirements for the purchase of goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

II. Policy

A. Application of Policy. This policy applies to contracts for purchases, services, and construction or repair work funded with federal financial assistance (direct or reimbursed) which includes, but is not limited to, direct grants, USDA grants and loans, CDBG funds, FEMA disaster assistance grants, and the Highway Planning, Research, and Construction Program. The requirements of this Policy also apply to any subrecipient of the funds.

All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

B. Compliance with Federal Law. All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. §200.317 through §200-326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. The City of Goldsboro will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should the City of Goldsboro have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

C. Contract Award. When bids are required by law, or otherwise solicited by the City, all contracts shall be awarded only to the lowest responsive responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract. Consideration shall be given to contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

D. No Evasion. No contract may be divided to bring the cost under bid thresholds or to evade any requirements under this policy or state and federal law.

E. Contract Requirements. All contracts paid for in whole or in part with federal funds shall be in writing. The written contract must include or incorporate by reference the provisions required under 2 C.F.R Section § 200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

F. Contractor's Conflict of Interest. Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements of work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.

- G. Approval and Modification.** The Administrative procedures contained in the Policy are administrative and may be changed as necessary at the staff level to comply with state and federal law.

III. Procedures:

General: The administrative procedures contained within this policy are administrative and may be changed as necessary at staff level to comply with the federal Procurement Standards within this Policy. However, any policy changes must be approved by the governing body prior to becoming effective.

Either the Purchasing Department or the Requesting Department shall procure all contracts in accordance with the requirements of this Section of the Policy.

General Procurement Standards and Procedures:

- A. **Necessity.** Purchases *must be necessary* to perform the scope of work and must avoid acquisition of unnecessary or duplicative items (no stock-piling). The Purchasing Department and/or the Requesting Department should check with the federal surplus property agency prior to buying *new* items when feasible and less expensive. Strategic sourcing should be considered with other departments and/or agencies who have similar needs to consolidate procurements and services to obtain better pricing.
- B. **Clear Specifications.** The Purchasing Department will ensure that all solicitations incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.
- C. **Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal funding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.
- D. **Compliance by Contractors.** All solicitations should inform prospective contractors that they will need to comply with all applicable federal laws, regulations, executive orders, FEMA requirements, and terms and conditions of the funding award.
- E. **Fixed Price.** Solicitations must state that the bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are *prohibited*. Time and materials contracts are prohibited *in most circumstances*. Time and Materials (Cost-Plus) contracts will not be used unless no other form of contract is suitable and the contract includes a "Not to Exceed" amount. A Time and materials contract shall not be awarded without the express written permission of the federal agency or state pass-through agency that awarded the funds.
- F. **Use of Brand Names.** When possible, performance or functional specifications are preferred to allow for more competition leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as reference only and "or equal" must be included in the description.
- G. **Lease versus Purchase.** Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach.

Note: This comparison is necessary for most FEMA financial assistance programs following an emergency or major disaster declaration.

- H. **Dividing Contract for M/WBE Participation.** If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be divided to bring the cost under bid thresholds or to evade any requirements under this Policy.
- I. **Documentation.** Documentation must be maintained by the Purchasing Department and/or the Requesting Department detailing the history of all procurements. The documentation should include procurement method used, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor's responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.
- J. **Cost Estimate.** For all procurements costing \$150,000 or more, the Purchasing Department and/or Requesting Department shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.
- K. **Contract Requirements.** The Requesting Department must prepare a written contract incorporating the provisions referenced in Section II. C. "Contract Award" of this Policy.
- L. **Debarment.** No contract shall be awarded to a contractor included on the federally debarred bidder's list. Prior to preparing the contract, the Purchasing Department or the Requesting Department must verify that the contractor is not on the federally debarred bidder's list.
- M. **Contractor Oversight.** The Requesting Department receiving the federal funding must maintain oversight of the contract to ensure that contractor is performing in accordance with the contract terms, conditions, and specifications.
- N. **Open Competition.** Solicitations shall be prepared in a way to be fair and provide open competition. The City shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding; specifying a brand name without allowing for "or equal" products, or other unnecessary requirement that have the effect of the restricting competition.
- O. **Geographic Preference.** No contract shall be awarded on the basis of a geographic preference.
- P. **Protests and Disputes.** Bid protests and disputes will be in accordance to Fundamental Policies, Written Protest Procedures, page 6-8, City of Goldsboro Purchasing Policies and Procedures (2014).

IV. Specific Procurement Procedures

Either the Purchasing Department or the Requesting Department shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract.

Purchase Contracts

Service Contracts (except for A/E professional services)

Construction/Repair/Facility Improvement/Renovation

Up to Micro-purchase threshold as defined in 2 C.F.R. 200.67 (\$3,500 as of 3/21/2017):

Shall be procured using the Uniform Guidance “micro-purchase” procedure (2 C.F.R. §200.320(a))

Procedures are as follows:

- No bidding is required
- Price must be considered fair and reasonable
- To the extent practicable, purchases must be distributed among qualified suppliers
- Contract must be in writing (this could be in the form of a purchase order)

Purchase Contracts

Service Contracts (except for A/E Professional Services)

\$3,500 up to \$90,000:

Shall be procured using the Uniform Guidance “small-purchase” procedure (2 C.F.R. §200.320(b))

Procedures are as follows:

- Cost or price analysis is NOT required prior to soliciting bids
- Obtain **written** price quotes from an adequate number of suppliers or sources (which shall not be less than two (2) quotes)
Check specific grant as some agencies may require more than two (2) quotes
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. §200.321
- Award contract as a Fixed Price. A Not to Exceed basis is permissible for service contracts only where obtaining a fixed price is not feasible.
- Award to lowest responsive, responsible bidder
- Contract must be in writing (purchase contracts may be in the form of a purchase order; service contracts and construction repair require use of contract template)
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding

Service Contracts (\$90,000 up to \$150,000)

Purchase Contracts (\$90,000 and above)

Shall be procured using a combination of the most restrictive requirements of the Uniform Guidance “Sealed Bid” procedure (2 C.F.R. §200.320(c)) and state formal bidding procedures (G.S. 143-129)

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids
- Complete specifications or purchase description must be available to all bidders
- Public Advertisement: (Electronic Advertising is authorized)
 - Legal notice must reserve to the governing board the right to reject any or all bids only for “sound documented reasons.”
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Solicit from adequate number of known suppliers
- Bids must be submitted sealed
- Public Bid Opening
- Must have two (2) sealed bids submitted
- Bids may only be rejected for “sound *documented* reasons”
- Award contract as a fixed-price. A Not to Exceed basis is permissible for *service contracts only* where obtaining a fixed price is not feasible.
- Award to lowest, responsive, responsible bidder
- Contract must be in writing (purchase contracts may be in the form of a purchase order; service contracts and construction repair require use of contract template)
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding
- Governing board approval is not required (per local policy, governing board has delegated award authority to City Manager)

Service Contracts (except for A/E Professional Services)

\$150,000 and above

Shall be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)) when the “sealed bid” procedure is not appropriate for the particular type of service being sought.

*Note: RFP’s (Competitive Proposals) can **only** be used when conditions are not appropriate for the use of sealed bids such as service contracts. This can be used for all types of contracts \$150,000 and over.*

Procedures are as follows for *competitive proposal* method:

- Publicly advertised. Formal advertisement in a newspaper is not required so long as the method of advertisement will solicit proposals from an “adequate number” of qualified firms.
- Solicit from adequate number of qualified firms
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
- Identify evaluation criteria and relative importance of each criteria (criteria weight) in the RFP.
- All responses must be considered to the maximum extent practical.
- Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.
- Award the contract to the responsible firm with most advantageous proposal taking into account price and other factors identified in the RFP.
- Governing board approval is required per local policy.
- Award the contract on a fixed-price or cost-reimbursement basis
- Must have written contract with federal contract provisions included
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding

Construction/Repair/Facility Improvement/Renovation

\$3,500 up to \$150,000:

Shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b))

Procedures are as follows:

- Cost or price analysis is not required prior to soliciting bids, although price estimates may be provided by the project designer.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Obtain written price quotes from an adequate number of suppliers or sources (typically means two (2) however, verify with granting agency)
- Award Contract on a fixed-price or not to exceed basis
- Award to lowest responsive, responsible bidder
- Governing Board approval is not required
- Must have written contract with federal contract provisions included

Construction/Repair/Facility Improvement/Renovation

\$150,000 up to \$500,000:

Shall be procured using the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(c))

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
- Complete specifications must be made available to all bidders
- Public Advertisement: Advertise the bid solicitation for a period of time sufficient to give bidders notice of opportunity to submit bids (formal advertisement in a newspaper is not required so long as other means of advertising will provide sufficient notice of the opportunity to bid). The advertisement must state the date, time, and location of the public bid opening, and indicate where specifications may be obtained
- Solicit from adequate number of known suppliers
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Bids must be submitted sealed
- Public Bid Opening
- Must have two (2) sealed bids submitted prior to opening
- 5% Bid Bond (a bid that does not contain a bid bond cannot be counted toward the two (2) bid requirement)
- Performance and Payment Bonds for 100% of contract price
- Bids may only be rejected for “sound *documented* reasons”
- Contract awarded on firm-fixed price basis
- Award to lowest responsive, responsible bidder
- Must have written contract with federal contract provisions included
- Governing Board approval is not required

*** Building Projects over \$300,000 – See Notes on next page**

Note: Construction or repair contracts involving a building \$300,000 and above must also include:

1. Formal HUB (historically underutilized business) participation required under G.S. 143-128.2, including local government outreach efforts and bidder good faith efforts shall apply.
2. Separate specifications shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. 143-128(a).
3. The project shall be bid using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a1).

Construction/Repair/Facility Improvement/Renovation

\$500,000 and above:

Shall be procured using a combination of the most restrictive requirements of the Uniform Guidance "sealed bid" procedure (2 C.F.R. § 200.320(c)) and state formal bidding procedures (G.S. 143-129)

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
- Complete specifications must be made available to all bidders
- Separate specifications shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. 143-128(a).
- The project shall be bid using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a1).
- Public Advertisement: (Electronic Advertising is authorized)
 - Legal notice must reserve to the governing board the right to reject any or all bids only for "sound documented reasons."
- Solicit from adequate number of known suppliers
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Good Faith MBE Requirements/Affidavits must be submitted
- Bids must be submitted sealed and in paper form.
- Public Bid Opening
- Must have three (3) sealed bids submitted before opening
- 5% Bid Bond (a bid that does not contain a bid bond cannot be counted toward the three (3) bid requirement)
- Performance and Payment Bonds for 100% of contract price
- Bids can only be rejected for "sound *documented* reasons"
- Contract awarded on firm-fixed Price basis
- Award to lowest, responsive, responsible bidder
- Must have written contract with federal contract provisions included
- Governing Board approval is required (cannot be delegated)
- Governing board may reject and all bids only for "sound documented reasons."

Professional Services (Architectural and Engineering Services)

Under \$150,000

Shall be procured using the state “Mini-Brooks Act” requirements (G.S. 143-64.31)

Procedures are as follows:

- Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms
- Advertisement: Solicit only - Newspaper is not required.
- Price (other than unit cost) shall not be solicited in the RFQ.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
- Evaluate the qualifications of respondents based on the evaluation criteria developed by the Purchasing Department and/or Requesting Department.
- State licensure requirements apply
- Rank respondents based on qualifications and select the best qualified firm.
- Price cannot be a factor in the evaluation.
- Preference may be given to in-state (but not local) firms.
- Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successful, repeat negotiations with the second-best qualified firm.
- Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated.
- Must be a fixed price or not to exceed contract type for services
- Governing board approval is not required.
- Must have written contract with federal contract provisions included

Professional Services (Architectural and Engineering Services)

\$150,000 and over

Shall be procured shall be procured using the Uniform Guidance “**competitive proposal**” procedure (2 C.F.R. § 200.320(d)(5))

Procedures are as follows:

- Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms
- Advertisement: Solicit only - Newspaper is not required).
- Price (other than unit cost) shall not be solicited in the RFQ.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
- Identify the evaluation criteria and relative importance of each criteria (the criteria weight) in the RFQ.
- Proposals must be solicited from an “adequate number of qualified sources” (an individual federal grantor agency may issue guidance interpreting “adequate number”).
- Must have a written method for conducting technical evaluations of proposals and selecting the best qualified firm.
- Consider all responses to the publicized RFQ to the maximum extent practical.
- Evaluate qualifications of respondents based on the evaluation criteria developed by the Purchasing Department and/or Requesting Department
- Rank respondents based on qualifications and select the most qualified firm.

- Preference may be given to in-state (but not local) firms provided that granting the preference leaves an appropriate number of qualified firms to compete for the contract given the nature and size of the project.
- Price cannot be a factor in the initial selection of the most qualified firm.
- Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successful, repeat negotiations with the second-best qualified firm.
- Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated.
- State licensure requirements apply
- Must be a fixed price or not to exceed contract type for services
- Governing board approval is not required.
- Must have written contract with federal contract provisions included

Note1: Geographic preference can be given (in-state) as long as there is an appropriate number of qualified firms given the size of the project

Note 2: RFQ process cannot be used for general consulting services or other services not defined by state law or PDAT Supplement, Section V-15 even if those services can be performed by an architectural or engineering firm.

V. Exceptions

Non-competitive contracts are allowed **only** under the following conditions and with the written approval of the federal agency or state pass-through agency that awarded the federal funds:

- A. Sole Source.** A contract may be awarded without competitive bidding when the item is available from only one source. The Purchasing Department and/or Requesting Department shall document the justification for and lack of available competition for the item. A sole source contract must be approved by the governing board.
- B. Public Exigency.** A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from a competitive bidding.
- C. Inadequate Competition.** A contract may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from a number of sources as required under this Policy does not result in a qualified winning bidder.
- D. Federal Contract.** A contract may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedules of contracts.
- E. Awarding Agency Approval.** A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds so long as awarding the contract without competition is consistent with state law.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 25, 2018 COUNCIL MEETING

- SUBJECT:** Fiscal Year 2017-18 Budget Amendment
- BACKGROUND:** During the fiscal year, there have been several changes to the City's revenues and expenditures. These changes/adjustments must be shown in the budget.
- DISCUSSION:** There are several departments/divisions that require budget revisions for FY 2017-18.
1. The City closed the escrow account with final expenditures associated with the Event Center. It is necessary to appropriate the revenue and expenses for \$6,654.47.
 2. The City of Goldsboro received several large workers' compensation expenditures within the Golf Course for \$42,503 and being self-insured, departmental allocations do not cover these costs. It is necessary to allocate additional funds.
 3. With the Summer Youth Program, the City allocated \$15,000 in the current year's budget. A total of over \$46,000 is necessary to cover this program. An additional \$31,000 is required for this fiscal year.
 4. Goldsboro received the Community Action Grant for \$25,000 for the creation of permanent mural installation and six painted crosswalks. Appropriation of this revenue and expenditures is needed.
 5. Due to the rising cost of gasoline over the last few months, appropriation of \$69,000 is necessary for the Garage.
 6. A cost of \$68,760 was charged for adjusting manholes and water values for all the resurfaced streets during the street resurfacing project.
 7. In December 2017, Council authorized a change order for additional paving for Wayne Memorial Greenway. An extra \$31,882.28 was required for this project.
 8. Council approved the purchase of vehicles and equipment for the Stormwater Division in October 2017. These purchases were included in the current year's loan proceeds. Appropriation of the loan proceeds and expenses is required.
 9. Since April 2017, the IT Department has been working with AT&T to correct billing issues and credits for the City's phone service. At this point, it is still not corrected and \$68,000 is needed before the end of the fiscal year.
 10. The County's Travel and Tourism has been reimbursing the City for advertising costs associated with the Maxwell

Center. Appropriation of this revenue and expenditures is needed in the amount of \$20,059. Also, appropriation of fund balance from the Occupancy Tax Fund in the amount of \$15,356 for advertising costs.

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted to reflect the changes to the City's FY 2017-18 budget.

DATE: _____
Kaye Scott, Finance Director

DATE: _____
Scott Stevens, City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR

WHEREAS, the City of Goldsboro needs to allocate funding for loan escrow proceeds, gasoline, summer youth program and other miscellaneous expenditures; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet all these obligations, the City of Goldsboro needs to appropriate \$311,145.28 from the General Fund and \$15,356 from the Occupancy Tax Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2017-18 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$311,145.28.
2. Increasing the line item entitled "Loan Proceeds" (11-0005-8267) in the amount of \$6,654.47.
3. Establishing the line item entitled "Main Street Solutions Reimb." (11-0003-8912) in the amount of \$25,000.
4. Increasing the line item entitled "GEC Renovations" (11-7310-5162) in the amount of \$6,654.47 in Special Expense Division.
5. Increasing the line item entitled "Worker's Compensation" (11-7461-1860) in the amount of \$42,503 in the Golf Course.
6. Increasing the line item entitled "Summer Youth Program" (11-1017-1222) in the amount of \$31,000 in the Community Relations Division.
7. Increasing the line item entitled "Telephone" (11-1030-3210) in the amount of \$68,000 in the Information Technology Division.
8. Increasing the line item entitled "Greenway Construction" (11-7460-5161) amount of \$31,882.28 in the Parks and Recreation Department.
9. Establishing the line item entitled "State Main Street Grant" (11-1025-4928) in the amount of \$25,000 in the Downtown Development Division.
10. Increasing the line item entitled "Gasoline" (11-1114-2592) in the amount of \$69,000 in the Garage Division.
11. Increasing the line item entitled "Resurfacing" (11-4136-3588) in the amount of \$68,760 in the Street Paving Division.

12. Increasing the line item entitled "Proceeds from Capital Lease" (15-0003-8206) in the amount of \$596,682 in the Stormwater Fund.

13. Establishing the following line items in the Stormwater Maintenance

Department:

- | | |
|-----------------------------------|-----------|
| a) Street Sweeper (15-4137-5002) | \$ 15,000 |
| b) Excavator (15-4137-5150) | \$125,891 |
| c) Jet-Vac Rodder (15-4137-5403) | \$420,838 |
| d) Utility Trailer (15-4137-5672) | \$ 14,419 |
| e) Skid Steer (15-4137-5727) | \$ 20,534 |

14. Decreasing the Unassigned Fund Balance of the Occupancy Tax Fund in the amount of \$15,356.

15. Increasing the revenue line item entitled "County of Wayne Occupancy Tax" (95-0004-8248) in the amount of \$20,059.

16. Increasing the line item entitled "Advertising" (95-9077-3700) in the amount of \$35,415 in the Travel and Tourism Department.

17. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 25, 2018 COUNCIL MEETING

SUBJECT: FEDERAL PROPERTY FORFEITURE PROGRAM
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND: The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION: Based on State of North Carolina guidelines, Substance Tax Remittance funds totaling \$ 1,312.28 can be reimbursed to the City for:

04/16/18 #45PR0000692743	\$ 75.39
05/15/18 #45PR0000694951	\$ 397.21
06/18/18 #45PR0000698055	\$ 839.68

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,312.28

Date: _____

Michael D. West, Chief of Police

Date: _____

Scott A. Stevens, City Manager

Ordinance No. 2018-_____

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR
THE CITY OF GOLDSBORO FOR 2017-2018 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$1,312.28 in controlled substance tax remittance; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2017-18 Fiscal Year be and is hereby amended by:
 - c. Increasing the revenue line item in the General Fund entitled “N.C. Controlled Substance Tax Refund” (11-0003-8149) in the amount of \$1,312.28
 - d. Increasing the expense line item entitled “Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$1,312.28
2. This Ordinance shall be in full force and effect from and after the _____ day of _____, 2018.

Approved as to Form only:

Reviewed By:

City Attorney

City Manager

Departmental Monthly Reports May 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – MAY 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 22 job vacancies and processed 274 applications in May. 113 notices were sent to job applicants (109 who applied but not selected for an interview and seven notices sent to applicants interviewed but not selected for hire). We welcomed 41 new hires this month: two full-time - **Jared Barwick, Firefighter** and **Scott Satterfield - Business Development Specialist** and 39 seasonal/part-time employees. There were five resignations: four full-time (**Kathryn Keeton – Police Officer**; **Tyler Lamm - FireFighter**; **Bill Weaver – Sr. Building Maintenance Technician, Public Works, Building Maintenance** and **Gerald Stickle – QA/QC Supervisor, Public Works, Solid Waste**) and one part-time: **Da-Vionta Staton - Special Recreation Assistant, Parks and Recreation**. Three employees retired: **Thomas Furcron – Fire Captain**, **Leroy Randolph - Equipment Operator (Public Works, Solid Waste)** and **Thomas Rice - Maintenance Technician (Public Works, Cemetery)**. **Total employment for May: 582** (449 full time and 133 part-time). NeoGov Training was held May 24 at the Police Complex for Police personnel and May 25 at City Hall for Fire Personnel. Total attendance was 17. HR staff provided assistance to the Fire Department on May 18 and May 24 for their upcoming Fire Engineer assessment in June. New hire orientation will be held June 6.

The Wellness Committee held their monthly meeting and discussed activities for the upcoming health fair and wellness events for the Fall season. Training was held for Inroll, the online website for supplemental benefits enrollment.

Safety activities for the month included working with IT on a new program, CODa, for safety inspections. The program will allow the safety coordinator to work with departments when on-site inspections are performed and provide instant notifications of items needing correction. The Bicycle policy was finalized. Fire Extinguisher Training was coordinated and scheduled with Buck's for next month. This is mandatory for all city employees. The safety coordinator verified abatement and responded to questions regarding the NC Department of Labor (NC DOL) consultative visits held last month, researched fall protection equipment options for aerial lift (located in Paramount theatre) and communicated solutions with affected departments. Policies have been drafted and sent to the HR Director for review, per NC DOL consultation. Evacuation site visits were held on John Street and safety hazards were discussed with personnel. The Department of Labor has also been contacted to have a consultative officer visit the site and recommend corrective actions, to include traffic signage. Other safety business included coordinating Excavation/Trenching training for affected city departments (training scheduled June 20), attending board meetings for the upcoming Eastern Carolina Safety and Health Conference in June, and working with Rosie Wagner to discuss safety policy concerns at the Police Department for CALEA accreditation.

This month's health beat was **Hearing Conservation and TB Testing**. There were 108 participants. Total clinic visits: 89. The Biggest Winners (men and women) were announced on May 21. Third place: Karen Wilder and Steven Powers; second place – Laura Getz and Bob Getz. First place winners were Chestine Faison and Scott Williams. A total of 224.8 pounds was lost. A blood drive was held at Public Works on May 29. 26 units were collected.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 7 tested; 2 breathalyzers – All negative	Non-DOT: 1 tested; negative result
DOT: No tests this month.	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274								251
New Hires*	9	2	3	2	2								4
Separations*	3	3	3	4	7								4
Vehicle Accidents	3	0	1	3	2								2
Workers Compensation	2	0	3	1	1								1

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

Community Relations Department

Monthly Report – May 2018

Prepared By: *Shycole Simpson-Carter*

- The Commission on Community Relations and Development met on Tuesday, May 8, 2018. The next scheduled meeting is Tuesday, July 10, 2018 at 6:00pm under the newly combined Commission on Community Relations and Development.
- Community Relations received two (2) housing complaints and three (3) request for assistance. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: one (1) complaint against landlord for inadequate/decent housing conditions of rental properties and one (1) complaints against multi-family residential for infestation of bed bugs. The three (3) request for assistance included: two (2) request for assistance with food insecurities and one (1) joint action agencies assistance for a single-mother in need of comprehensive transitional services. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Selection Committee for the City of Goldsboro 2018 Summer Youth Employment Initiative met in the month of May to review all interviewed applicants and to finalize the selection and placement for the program's fifty-seven (57) youth employees. The interviews were held from April 30th to May 7th, please refer to the Interview Scores Ledger to your right for results.

The list provided on page 1 and 2 excludes the Worksites and positions not selected for FY18 SYEI program year.

Interview Scores - Ledger	
Youth less than 50	8
Youth 50 - 59	13
Youth 60 - 69	29
Youth 70 - 79	16
Youth 80	1
No Show	6
Never Responded	5
Other	6
Not Eligible/MIS	5
Total	89

City of Goldsboro Summer Youth Employment Initiative Program 2018 Worksite Placements

Requested Worksite	Positions Requested		Track Preferred	Requested Age Group	Position Title	Selected Youth #	Selected Youth #	Selected Youth #	Selected Youth #
	Min	Max							
	Min	Max				Track 1		Track 2	
Artis Daily Bread (WCC)	1	1	Both	16-18	Dishwasher				
Blended Fellowship	1	1	Track 2	14-18	Camp Counselor			35	
COG - City Manager Office	1	1	Both	14-18	Office Assistant			11	
COG - Public Utilities (WRF)	2	2	Both	14-18	Summer Youth Operator	33	36		
COG - Parks & Rec. (Herman Park Center)	2	6	Both	14-18	Activity Assistant	42		24	
COG - Parks & Rec. (Herman Park Center)	1	1	Both	14-18	Special Populations Asst.	4			
COG - Parks & Rec. (WA Foster Center)	1	2	Both	14-18	Activity Assistant	52			
Downtown Development Corporation	1	1	Track 2	16-18	Prom. & Marketing Asst.			64	
Goldsboro Family YMCA	4	4	Both	17-18	Camp Counselor	3			
Goldsboro Family YMCA	1	2	Both	15-18	Camp Swim Instructor	15			
Goldsboro Family YMCA	1	2	Both	16-18	Frontline/Front Desk Staff			19	
HACG - COCC	1	1	Both	14-18	COCC Assistant	17			
HACG - Elmwood Terrance	1	1	Both	14-18	Asst. to the Property Mgr.	53			
HACG - Fairview Homes	1	1	Both	14-18	Asst. to the Property Mgr.	26			
HACG - Jobs Plus	1	1	Both	14-18	Jobs Plus Assistant	58			
HACG - Lincoln Homes	1	1	Both	14-18	Asst. to the Property Mgr.	28		48	
HACG - Occupancy	1	1	Both	14-18	Asst. to the Property Mgr.	23		50	
HACG - West Haven Apartments	1	1	Both	14-18	Asst. to the Property Mgr.	22		18	

Requested Worksite	Positions Requested		Track Preferred	Requested Age Group	Position Title	Selected Youth #	Selected Youth #	Selected Youth #	Selected Youth #
	Min	Max				Track 1		Track 2	
Habitat for Humanity Restore	1	4	Both	14-18	Junior Restore Associate	61		37	
Kinetic Minds	2	4	Track 2	16-18	Science Camp Assistant			34	
NCWORKS - Career Center	1	2	Both	15-18	Office Clerk	45			
New Life Childcare	2	3	Both	14-18	Teacher Aide	55			
Robert E. Fuller, Jr. Attorney At Law	1	1	Both	15-18	Office Worker	12			
Save the Family Childcare	1	2	Both	18	Teacher Aide			44	
SJAfB - 4 Civil Engineer Squadron	1	2	Both	16-18	Engineering Apprentice	21			
SJAfB - 4th Communication Squadron	1	2	Both	14-18	Clerical/Office Adm.	16		27	
SJAfB - Dental Clinic	2	2	Both	16-18	Office Clerk	2			
SJAfB - Housing Office	1	2	Both	14-18	Housing Assistant Clerk			6	29
SJAfB - Pharmacy	1	2	Both	14-18	Pharmacy Summer Youth	13			
WAGES - Nutrition/Food Services	1	3	Both	15-18	Nutrition Assistant	63		41	
WAGES - Main Office	1	2	Both	14-18	Clerical Assistant	20			
Wayne County Finance Department	1	1	Both	16-18	Finance Adm. Intern			14	
Wayne County Public Library	1	1	Track 1	16-18	Library Assistant	39			
Wayne County Public Schools - Central Office	4	4	Both	16-18	Human Resource Filer			38	
Wayne County Services on Aging	1	1	Both	14-18	Receptionist	56			
Wayne County Services on Aging	1	1	Both	14-18	Group Respite Worker			43	
Wayne UNC Health Care	1	1	Both	18	File Clerk			7	
Wayne UNC Health Care	2	2	Both	16-18	Logistic Technician	46		8	
Wayne UNC Health Care	1	1	Both	15-18	Information Tech (IT) Asst.	1		57	
Wayne UNC Health Care	1	1	Both	17-18	Central Sterile Assistant	31		9	
Wayne UNC Health Care	1	1	Track 1	16-18	Rehab Tech./Clinical Asst.	25			
Wayne UNC Health Care	1	1	Track 2	16-18	Marketing/Com. Assistant			54	
Wayne UNC Health Care	1	1	Both	16-18	Orthopedic Rehab Tech.			47	
Worrells Contracting	1	2	Both	14-18	Administrative Assistant			40	10

- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, May 2nd and May 16th. The next scheduled meeting will be August 15th. GYC hosted the State Youth Council Spring Convention on May 18th -20th at the Maxwell Center. As part of the Convention's weekend agenda, the City secured a tour on Seymour Johnson Air Force Base of the F-15E Strike Eagle and the KC-135R Stratotanker. This provided Youth Councils from across North Carolina the opportunity to learn about the multi-faceted mission of the 4thFighter Wing and the 916th Air Refueling Wing.
- The Mayor's Committee for Persons with Disabilities met on Thursday, May 17th. The next scheduled meeting is Thursday, July 19th at 12:00 pm. On May 2nd at St. Paul Methodist Church in celebration of National Disability Awareness Week and National Employ the Handicapped Week, the City and the Mayor's Committee for Persons with Disability hosted the 22nd Annual Hal Plonk Disability Awareness Walk downtown.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2								5
Consumer	1	2	0	0	3								1
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- May 2018

Prepared by: Sherry Archibald, Director

- May brought a close to the 10th Anniversary Series for the Paramount with the John Brown Quintet and the annual Praxis Film Festival.
- May and June are busy seasons for dance recitals. The following conducted their dance recitals at the Paramount in May: Goldsboro Ballet, the Arts Company, Desiree Autry's Performing Arts Studio and Artistic Dance.
- Wayne Country Day held their graduation ceremony at the Paramount. Dr. Wilding returned with his Nutrition & Longevity Session and Goldsboro Ballet rented the theatre for their auditions.
- Staff met with Wayne County Public Schools representative in preparation of planning collaborations for the 2018/2019 season.
- Paramount staff provided administrative support to the Foundation's annual fundraising drive.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Chamber's Junior Leadership Graduation, United Way of Wayne County's Marketing meeting.
- Expenses -May \$32,137.34 Labor - \$19,629.79 /Operational - \$12,507.55
Revenue -May \$15,408.00 Rentals -\$12,672.75 /Tickets \$2,725.53/Concession \$9.72

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137								\$35,625	\$178,129
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408								\$16,676	\$83,383
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671



- The Goldsboro Event Center was utilized for 20 uses in May including graduation parties & reunions, meetings, banquets and several City sponsored functions. 11 of the 19 events were internal or county use; therefore, non-income producing.
- In collaboration with the Downtown Development, staff represented the GEC & Paramount at the Women's Expo at the Maxwell Center.
- GEC Manager conducted training for Building Attendants & Bartending.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters for confirmation of rental details.
- Expenses-May \$7,852.72 Labor - \$5,584.24/Operational - \$2,268.48
Revenues-May \$9,980.265 Rentals -\$5,706.00/Concessions- \$4,274.25

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852								\$9,824	\$49,121
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980								\$8,230	\$41,153
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – May 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of May totaled \$5,004,355. Thirteen (13) of these permits were new residential single-family dwellings at a valuation of \$1,389,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,834,678.

All permit fees collected for the month totaled \$47,693. Of the permit fees collected for the month, \$4,935 was collected in technology fees. Plan review fees collected during the month totaled \$1,635. Business Registration fees collected \$1,135.

The Inspectors did a total of 582 inspections for the month. During the month of May ten (10) business inspections were completed. A total of 418 permits were issued for the month. Eighty-five (85) plan reviews were completed for May. We now have a total of 152 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5								\$7
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389								\$977
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2								\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48								\$35
Inspections (total)	524	539	544	564	582								551
Permits Issued (total)	258	263	284	295	418								303
Plan Reviews Completed	75	41	52	74	85								65
Minimum Housing in Process	163	163	143	152	152								155

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department
May 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and selection of the Design-Build Team for the Center Street Streetscape Phase of the granted project, execution of the agreement, and a meeting to begin the design phase.
- Erin attended the Wayne Woman Convention to promote the Say I Do to Downtown campaign.
- Staff met with (or conversed by email/phone) 16 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 20 current business owners during the month.
- Julie is part of the Strategic Plan Team and has met multiple times with the group over the month to develop the Plan.
- Staff worked through activities related to the Union Station roof replacement.
- Staff worked to develop a new quarterly downtown newsletter, set for launch in June.
- Erin continued marketing outreach for Say I Do to Downtown.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Erin attended the Merchants Association Meeting on May 1st.
- Julie attended the City Council Budget Work Session meetings on May 8th and May 22nd.
- Julie attended the North Carolina Downtown Development Association Board Meeting on May 11th.
- Julie facilitated the Air Force Museum Review Committee meeting on May 14th.
- Erin attended the Newcomer Orientation event at SJAFC on May 15th.
- Erin attended the NC Poultry Festival planning meeting on May 17th.
- Julie led a TIGER informational meeting in Washington, NC on May 17th.
- Scott conducted ongoing downtown business and property owner meetings beginning on May 17th.
- Scott conducted a walkthrough tour of the Firehouse with the business owners on May 18th.
- Erin attended the Travel & Tourism board meeting on May 23rd.
- Julie attended the Base Community Council meeting on May 24th.
- Scott attended the Downtown Goldsboro Merchants Association Executive meeting on May 29th.
- Scott met with Allen Anderson in Inspections on May 30th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (5/16), DGDC Executive Committee (5/9), DGDC Promotions Committee (5/8), DGDC EV Committee (5/8), DGDC Design Committee (5/8).
- DGDC/Downtown Annual Sponsorship Campaign: An effort to raise money to fund Center Street Jams and other DGDC Board downtown events and activities for the year. Staff assists with the administrative needs.
- Staff organized the Center Street Jam featuring Chairmen of the Board on May 3rd.
- Staff attended "Meet Me Downtown" at Studio 106 Art & Creative Outlet on May 11th.
- Staff organized the Center Street Jam featuring Jupiter Jones on May 17th (cancelled due to rain).
- Staff facilitated use of Cornerstone Commons for the Wings of Wayne Festival on May 25th.
- Staff organized the Military Appreciation Day Center Street Jam featuring Bryan Mayer on May 31st.

Upcoming Events/Activities:

- Center Street Jam featuring NightYears with Majesty Rose on June 14th at 6:00 p.m.
- StreetBeats: Acoustic Jam Session on June 1st at 5:00 p.m.
- StreetBeats: Acoustic Jam Session on June 15th at 5:00 p.m.
- Center Street Jam featuring Soul Psychedelique on June 28th at 6:00 p.m.
- StreetBeats: Acoustic Jam Session on June 29th at 5:00 p.m.

Businesses Opening/Properties Purchased:

- Downtown Pharmacy opening on June 1st.
- The Mulberry Marketplace grand opening on June 2nd from 11 to 4.
- Artistic Dance Academy – 228 N. Center Street – Coming soon
- CrossFit Bohica/Bear Fox Studio – 109 E. Ash Street – Coming Soon

Information Technology

Monthly Report – May 2018

Prepared by: Tyler Mooring

- Created and configured a server to host the new utility billing software, QS/1.
- Setup user computers for testing of QS/1 software.
- Worked with QS/1 to convert existing data to their format and started the processes necessary to migrate our billing and bill print to their program.
- Upgraded 11 non-data phones to iPhone 7 models in the Fire, Public Works, Police, and Public Utilities departments to accommodate for better information and communication efforts.
- Staff members attended the North Carolina Local Government Information Systems Association Spring Symposium.
- Utilized video equipment to record a Facebook live video that showed the engineering department and the tools used in surveying the water systems at the Bryan Multi-Sports Complex.
- Prepared site and equipment for Weather Camera install at the Paramount Theatre. Installation was delayed by weather, but was scheduled for June 11th. (Install was completed as planned on June 11th)
- Upgraded network monitoring tools and virtualization manager.
- Assisted with setup for sprinkler system at the Bryan Multi-Sports Complex.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408								516
Tickets Closed	504	544	648	496	389								516

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

Monthly Highlights

D&C: Responded to 15 after hours calls for a total of 28 hours. Tested 5 public backflows for \$315.00 dollars. Began flushing water lines citywide May 13.

Streets & Storms: Responded to 12 Storm Water cave-ins and 6 fallen trees, Repaired sidewalk at 5 locations, Received new Vactor truck and conducted 3 days of vendor training, Sprayed herbicide within Downtown and along Big Ditch, Assisted with NCSU R-Tank project at John and Spruce St.; assisted Code Enforcement with bricks in roadway at Frank St.

Bldg. Maintenance: Responded to 268 building maintenance items plus 106 misc. items assisting other departments such as running over 1,600' of new fiber optic lines to PW modular with over 20 CAT 6 drops for IT, installed 150' underground electrical at the Harris St. water tank, installed 100' underground electrical at sports complex for entry sign, Supported Center St. Jams and Wings of Wayne event, Installed a new HVAC unit at PW, troubleshooted 480v transformer at WTP

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0								11.5
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5								7.0
	Water Repairs	87	25	25	45	47								45.8
	Sewer Repairs	4	14	9	12	20								11.8
	Hydrants Replaced/Fixed	3	32	38	45	42								32.0
	Meter Install/Changed	25	32	28	36	49								34.0
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268								215.8
	Sign Repairs	43	72	51	70	13								49.8
Garage	Total Work Orders	360	341	322	366	337								345.2
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60								54.4
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0								0.9
	Recyclables (tons)	102	107	82	101	59								90.1
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8								0.8
Cemetery Funerals		8	9	6	8	4								7.0
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30								13.2
	Pot Hole Repairs	45	82	50	20	45								48.4
	Streets Swept (miles)	82.5	229	171	229	197								181.7
	ROW Mowing (ac)	0	0	3	8.0	68.9								16.0
	City-Owned Lots Mowing	0	0	0	135	318								90.6
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department Monthly Report- May 2018

Report prepared by: Michael Wagner

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for May were 10.77 MGD. All of the city's 26 pump stations are operating well. The WRF was awarded the Golden Safety Award by NCDOL for the eighth consecutive year.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. The WTP was awarded the Silver Safety Award by NCDOL for the first year.

Compost Facility

One thousand and eleven cubic yards of compost/mulch was sold in May 2018. The Compost Facility is running smoothly. The Compost Facility was awarded the Silver Safety Award by NCDOL for the first year.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303								6.288
Sewer**	7.66	10.45	9.97	9.41	10.77								9.65
CY Compost	395	876	686	913	1011								776

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD



Finance Department Monthly Report - May 2018

Prepared by: *Kaye Scott, Finance Director*

FY 2017-18

GENERAL FUND

		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
Revenues					
	Tax Revenues	\$ 15,597,769	\$ 16,338,000	\$ 15,523,551	95.02%
	License & Permits	311,120	365,400	325,441	89.06%
	Revenue Other Agencies	15,578,478	18,198,438	20,224,883	111.14%
	Charges for Services	4,461,068	5,196,768	4,187,785	80.58%
	Capital Returns	337,696	304,200	259,958	85.46%
	Miscellaneous Revenues	545,383	1,148,000	272,550	23.74%
	FB Withdrawal/PO Appropriation		6,972,592		
	Total	\$ 36,831,514	\$ 48,523,398	\$ 40,794,168	84.07%
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
Departmental Expenditures					
	Mayor/Council	\$ 267,280	\$ 400,856	\$ 357,945	89.30%
	City Manager	752,734	1,372,448	781,760	56.96%
	Human Resources Management	510,398	598,519	544,103	90.91%
	Community Relations	97,210	137,539	149,676	108.82%
	Paramount Theater	428,752	464,980	404,012	86.89%
	Goldsboro Event Center	149,186	146,961	120,528	82.01%
	Inspections	765,134	926,411	839,319	90.60%
	Downtown Development	363,723	375,304	315,841	84.16%
	Information Technology	1,359,762	1,669,485	1,158,610	69.40%
	Public Works - Adm.	379,803	444,715	369,917	83.18%
	Garage	1,943,428	2,161,402	1,941,402	89.82%
	Garage Credits	(1,168,317)	(1,650,000)	(1,011,332)	61.29%
	Building & Traffic Maint.	525,839	539,164	498,849	92.52%
	Cemetery	287,761	336,786	293,133	87.04%
	Finance	1,121,783	1,313,583	1,178,937	89.75%
	Office Supplies Credits	(5,834)	(9,000)	(5,719)	63.54%
	Planning & Redevelopment	1,412,864	1,376,216	939,040	68.23%
	Postage Credits	(20,869)	(30,000)	(17,840)	59.47%
	Streets & Storms - General	1,593,698	1,909,101	1,452,845	76.10%
	Streets & Storms - Utilities	654,146	529,200	490,872	92.76%
	Street Paving	217,125	82,044	150,804	183.81%
	Solid Waste	2,665,651	2,886,473	2,648,026	91.74%
	Engineering	891,792	974,627	881,811	90.48%
	Fire Department	5,453,871	7,602,315	7,031,476	92.49%
	Police Department	8,006,025	10,178,710	8,362,176	82.15%
	Special Expense Fees	5,533,830	8,959,600	8,679,621	96.88%
	Parks & Recreation	2,835,038	4,072,010	3,184,757	78.21%
	Golf Course	536,675	753,949	670,725	88.96%
	Total	\$ 37,558,488	\$ 48,523,398	\$ 42,411,294	87.40%

UTILITY FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Charges for Services		\$ 14,152,872	\$ 15,640,500	\$ 14,333,417	91.64%
	Capital Returns		52,133	21,193	35,684	168.38%
	Miscellaneous Revenues		1,110,479	930,080	2,470,435	265.62%
	FB Withdrawal/PO Appropriation			\$ 7,972,638		0.00%
	Total		\$ 15,315,484	\$ 24,564,411	\$ 16,839,536	68.55%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Collected
	Distribution & Collections		\$ 2,512,229	\$ 3,548,176	\$ 3,217,690	90.69%
	Water Treatment Plant		4,396,570	4,771,976	3,979,564	83.39%
	Water Reclamation Plant		7,454,595	7,629,742	6,700,493	87.82%
	UF - Capital		720,371	7,655,199	3,347,693	43.73%
	Compost Facility		490,350	959,318	724,322	75.50%
	Total		\$ 15,574,115	\$ 24,564,411	\$ 17,969,762	73.15%
DOWNTOWN DISTRICT FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Tax Revenues		\$ 69,025	\$ 71,236	\$ 71,165	99.90%
	Capital Revenue		174	90	496	551.11%
	FB Withdrawal/PO Appropriation			11,323		
	Total		69,199	82,649	71,661	86.71%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 50,907	\$ 82,649	\$ 46,475	56.23%
	Total		\$ 50,907	\$ 82,649	\$ 46,475	56.23%
OCCUPANCY TAX FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Occupancy Tax/Civic Center		\$ 618,948	\$ 675,000	\$ 565,385	83.76%
	Occupancy Tax/Travel & Tourism		154,744	165,000	143,434	86.93%
	County of Wayne Occupancy Tax		111,379	165,000	186,179	
	Capital Returns/Misc./Property Sale		\$ 4,224	\$ 42,052	\$ 7,394	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 745,691		
	Total		\$ 889,295	\$ 1,792,743	\$ 902,392	50.34%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Collected
	Civic Center		\$ 802,945	\$ 1,462,643	\$ 1,210,795	82.78%
	Travel & Tourism		224,594	330,100	337,628	102.28%
	Total		\$ 1,027,539	\$ 1,792,743	\$ 1,548,423	86.37%

STORMWATER FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Stormwater Fee		\$ -	\$ 1,073,672	\$ 547,781	51.02%
	FB Withdrawal/PO Appropriation					
	Total		-	1,073,672	547,781	51.02%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Stormwater Division		\$ -	\$ 1,073,672	\$ 902,120	84.02%
	Total		\$ -	\$ 1,073,672	\$ 902,120	84.02%

Prepared by: Sally Johnson

During the month of May, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 0 hours of Community Service work during the month of May. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of May, 11 tickets were issued. Three tickets were paid in May.

Parked in Wrong Direction	10
Parked in Proximity to Fire Hydrant	
Parked in a Prohibited Area (No Parking Zone)	1
Other (Bus Loading Zone, Crosswalk, Sidewalk)	

2018

[illegible]

2017

[illegible]

**ENGINEERING DEPARTMENT
MONTHLY REPORT – MAY 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation.

Phase IV Sewer Collection Rehabilitation

- Start of construction anticipated Summer 2018.

Center/Holly Street Water Tank Painting

- Bid opening was conducted February 9, 2018;
- Bids received were over budgeted amount due to lead paint issue;
- Staff is coordinating having a lead paint evaluation performed;
- Project anticipated to advertise in October 2018.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- Staff is monitoring the SJAFB flow meter to estimate amount of bypass pumping required;
- Anticipated bid advertisement is July 2018.

Glenwood Trail Storm Drain Replacement Project

- City Council awarded a contract for \$257,710 to Smith-Rowe, LLC on May 21, 2018;
- A preconstruction conference is scheduled for June 20, 2018;
- A \$285,000 Golden Leaf Foundation Grant provides funding.

2018 Street Improvement Project

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 75% complete.

2018 Street Resurfacing

- Staff is preparing a detailed cost estimate for the approved list of street segments;
- Anticipated bid advertisement is July 2018.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPs have been constructed to date;
- All BMP inspections have been completed through the month May 2018.

Goldsboro Fire Department

Monthly Report – May 2018

Report Prepared By: James Farfour JF/CL

Fire Prevention and Outreach

- May 5th – Public Education – AP Exhaust
- May 14th – Public Education – Meadow Lane Elementary School
- May 15th – Public Education – Faith Christian Academy Preschool
- May 25th – Station Tour – Station 1 – Skill Creations Day Care

Working Structure Fires

- 5/1 – 106 W Chestnut St.
- 5/2 – 2609 North Park Dr.
- 5/3 – 207 E Chestnut St.
- 5/9 – 1606 Rawlings St.
- 5/12 – 410 N Kornegay St.
- 5/22 – 702 N Spence Ave.

Working Vehicle Fires

- 5/12 – 704 Force Rd.
- 5/20 – 262 Millers Chapel Rd.
- 5/29 – 2200 Wayne Memorial Dr.

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	208								200
Structure Fires:	3	6	2	2	6								4
EMS Calls:	63	52	63	68	89								67
Vehicle Accidents:	49	22	39	27	38								35
Fire Alarms:	49	34	44	35	38								40
Other:	70	51	48	65	51								57
Training Hours:	2683	2871	2149	2172	1962								2367
Safety Car Seat Checks:	2	10	10	9	10								8
Inspections:	52	67	68	95	102								77
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - May 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for May 2018 were 270 compare to 260 for April 2018.

Property with an estimated value of \$283,175 was reported stolen while property with an estimated value of \$64,824 was recovered.

Officers arrested 188 people and 371 citations were issued during the month. There were 46 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for May 2018 included:

Police Reports	\$468.00
Fingerprints	\$90.00
Special Events	\$75.00

UCR COMPARISON & TREND															
	2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		0	0	0	0	0								0	0.0
Rape(&attempts)		2	1	0	2	1								6	1.2
Robbery		1	10	7	5	4								27	5.4
Aggravated Assault		6	12	11	13	15								57	11.4
Simple Assault		34	29	55	34	32								184	36.8
Breaking & Entering		40	27	23	31	37								158	31.6
Larceny		129	115	126	134	132								636	127.2
Motor Vehicle Theft		7	4	7	7	7								32	6.4
Arson		0	2	0	0	0								2	0.4
Fraud		46	33	22	34	42								177	35.4
TOTALS		265	233	251	260	270								1279	255.8
	2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)		0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery		8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault		17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault		24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering		24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny		145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft		7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson		0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud		36	30	37	54	44								201	40.2
TOTALS		262	218	270	259	274	207	243	244	221	210	217	238	2863	238.6

*Fraud numbers were not reported in 2017 and are now being researched and reported for comparison with 2018 numbers.

MONTHLY REPORT –May 2018

Parks and Rec hosted its annual Day in the Park at Herman Park in which over 800 attendees celebrated individuals with extraordinary abilities. The second group of Yappy Hour met May 23rd; lots of people and 4 legged friends enjoyed beautiful weather at Stoney Creek Dog Park. Next month P&R starts summer camps and look forward to a busy summer at our centers and the pools.

[illegible][illegible]



Travel & Tourism Department
Monthly Report – May 2018
Prepared by: Ashlin Glatthar

- ♣ 129 inquiries were fulfilled for the month of May by the TTO— 67 incoming phone calls and 40 visitors to the office. Over 200 promotional items were donated to groups staying in local hotels.
- ♣ Total hotel revenue generated in April was \$1,691,633, which is up 4.2% YOY. May earnings not released yet.
- ♣ For the month, TTO Facebook page has had 36 new page likes. Posts have achieved over 60,000 impressions with an audience that is 60% non-local and 40% local. Instagram page has 37 new followers. Twitter page has gained 0 new followers. Radio advertisements' impressions exceeded 5,500 for regional listeners.
- ♣ On May 1, TTO attended the Downtown Merchants Association meeting to discuss attending the Tourism Day event on May 10th at the I-95N Welcome Center. On May 10th, representatives of the Arts Council of Wayne County, Sleep Inn of Mt. Olive, and Towneplace Suites attended the Tourism Day event to promote our Goldsboro/Wayne County area along the 795 corridor. An estimated 150 people stopped by the booth.
- ♣ TTO and Parks & Rec held a wrap-up conference call with NCYSA on May 2. Their office was very pleased with the quality of the venue and level of service Goldsboro delivered. The success of the event has led to booking two additional tournaments later this fiscal year.
- ♣ Ashlin met with the city attorney to finalize the contract for Jerrod Niemann, the potential headliner for the 2018 NC Poultry Festival.
- ♣ The week of May 14th, Ashlin assisted the City Manager's office with the interview process for the new PIO position.
- ♣ TTO and the Maxwell Center continue to provide market data and requested information to HVS to progress the hotel market feasibility study. TTO has approved the surveys for the meeting planners and local hoteliers. On May 31st, preliminary findings from the meeting planners' responses were compiled by HVS. TTO & Maxwell Center will host the HVS consultant on June 12th for a site visit.
- ♣ Ashlin continues to serve on the Grow Goldsboro committee, which meets bimonthly.
- ♣ TTO attended the NC Coast Host Annual Meeting & Banquet in Emerald Isle, NC on May 17-18. The organization offers industry-specific educational seminars, marketing co-op pricing, legislative updates, and networking with fellow tourism offices in eastern NC.
- ♣ Ashlin has been meeting with billboard companies in an effort to secure sponsorships for the NC Poultry Festival in September 2018. Currently, Fairway and Interstate have agreed to trade-out style sponsorships.
- ♣ On May 24, Ashlin attended the Base Community Council meeting to learn of updates affecting our community.
- ♣ Amber continues to research and gather events happening across Goldsboro-Wayne County. Daily, she posts the event information on the TTO website, as well as creates a monthly printable version of the event listing for the e-newsletter and website visitors. The monthly e-newsletter is called Jet Noise, and it has a 12,000+ distribution list.
- ♣ On May 30, Ashlin met with local videographer, Ryan Bevell, regarding his visual production services and possible collaboration next fiscal year to roll out a series of promotional videos.
- ♣ Ashlin travelled to Mount Olive's Chamber of Commerce on May 31 to meet with UMO athletics, Mt. Olive Pickle Company, Julie Beck with the NC Pickle Festival, Wings Over Wayne Air Show director and SJAFB's PA office to discuss the conflicting events scheduled for the last weekend in April 2019. Due to logistical concerns, NC Pickle Festival will consider moving their festival date. UMO will also look into moving the dates for their tournament to accommodate the significant overnight demands generated by these events.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725		\$706,820	\$64,256
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359
2015-16	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	\$74,014	\$64,909	\$66,722	\$712,498	\$59,375



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2018-30

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY VIRGIL ROUSE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 14 YEARS

WHEREAS, Virgil Rouse retires on July 1, 2018 as a Wastewater Plant Operator III with the Public Utilities Department at the City of Goldsboro with more than 14 years of service; and

WHEREAS, Virgil began his career on August 27, 2003 as a Wastewater Plant Operator I with the Public Utilities Department; and

WHEREAS, On August 27, 2005, Virgil's position was reclassified to a Wastewater Plant Operator II with the Public Utilities Department; and

WHEREAS, On January 8, 2014, Virgil's position was reclassified to a Wastewater Plant Operator III with the Public Utilities Department where he has served until his retirement; and


WHEREAS, Virgil has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Virgil Rouse their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Virgil's tenure with the City of Goldsboro.
2. We offer Virgil our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 25th day of June, 2018.





Chuck Allen
Mayor

RESOLUTION NO. 2018-30

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY VIRGIL ROUSE
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 14 YEARS**

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WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Virgil Rouse their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Virgil's tenure with the City of Goldsboro.
2. We offer Virgil our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 25th day of June, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

RESOLUTION 2018-32

**RESOLUTION EXPRESSING APPRECIATION TO
COLONEL CHRISTOPHER S. SAGE
COMMANDER, 4TH FIGHTER WING**

WHEREAS, Colonel Christopher Sage has served as the commanding officer for the 4th Fighter Wing located at Seymour Johnson Air Force Base since July 2016; and

WHEREAS, Colonel Sage has faithfully supported the mission of Seymour Johnson and has been an advocate for his Airmen; and

WHEREAS, these two years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, education, cultural and aesthetic development; and

WHEREAS, Colonel Sage began the Adopt an Airman Program. This program connects Airmen with local families to make them feel more at home while connecting the families with the mission of Seymour Johnson; and

WHEREAS, under the command of Colonel Sage, the base has welcomed 2,619 grade school students (mostly from Wayne County) onto the base over the last year. This number was nearly zero when he first came to the base; and

WHEREAS, Colonel Sage was instrumental in the disaster response in Goldsboro during Hurricane Matthew, offering base resources and personnel to assist in rescue operations and flood proofing of the City's Water Treatment Plant.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that the Mayor and City Council express to you, Colonel Christopher Sage, on behalf of themselves, City employees and citizens, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 25th day of June, 2018.

Chuck Allen, Mayor