

**REVISED
GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JULY 13, 2020**

(Please turn off, or silence, all cellphones upon entering the Large Conference Room)

NC Gov. Cooper's Executive Order 147 restricts mass gatherings due to COVID-19; therefore, public attendance of the Work Session and Council Meeting is restricted to those who are on the agenda or who would like to speak during the Public Hearing or Public Comment Period. If you are speaking at the meeting, please enter the City Hall Annex front entrance and maintain social distance while waiting to enter the Large Conference Room one at a time. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>, and broadcast on the Downtown Center Street speakers.

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

- a. HOME Program – Tiffany Garden's LIHTC Project (Community Relations)

NEW BUSINESS

- b. TC Coley Committee Discussion (City Manager)

II. CALL TO ORDER – 7:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

Invocation

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of June 1, 2020

V. PRESENTATIONS

VI. PUBLIC COMMENT PERIOD

VII. PUBLIC HEARINGS (*Motion/Second)

*****When a public body conducts a public hearing at a remote meeting that falls under G.S. 166A-19.24, it is required that they allow for written comments on the subject of the public hearing to be submitted up to 24 hours after the public hearing before taking action thereon.***

- B. CU-5-20 Kiapo Copeland (110 E. Mulberry Street) – Subject property is located on the north side of E. Mulberry Street between Center Street and John Street (Planning)

PLANNING COMMISSION EXCUSED

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- C. CU-04-20 Ace Hardware and Flex Space – East side of Mollie Drive between Miles Lane and Southeast Drive (Planning)
- D. Z-3-20 Adamsville Gateway Center, LLC. – East side of S. Berkeley Boulevard between E. Elm Street and East Street (Planning)
- E. SITE-13-20 Site and Landscape Plan – Wood-Mac (Retail Sales) (Planning)
- F. US Dept. of Justice: 2020 Coronavirus Emergency Supplemental Funding Program Grant (Police)

- G. Establishing a Special Revenue Fund Ordinance – BJA FY20 Coronavirus Emergency Supplemental Funding Program (2020-VD-BX-1476) (P3106) (Finance)
- H. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 412 E. Walnut Street from Oliver Design Group, LLC (Finance)
- I. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1005 S. Slocumb Street from Oliver Design Group, LLC (Finance)
- J. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 211 S. Slocumb Street from Imari Olliver (Finance)
- K. Authorization of sale of substandard lots to adjacent property owners under Session Law 2004-94 (Senate Bill 1370) for 917 Deveraux Street (Advance Management Enterprise, Inc.) (Finance)
- L. FY20-24 Consolidated Plan (ConPlan) and FY20-21 Annual Action Plan (AAP) (Community Relations)
- M. Contract Award-2020 Wastewater System Improvements Formal Bid No. 2020-003 (Engineering)
- N. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (**Motion/Second*)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

XII. CLOSED SESSION

[City of Goldsboro's Letterhead]

[Date]

Tiffany Gardens, LLC
C/O Mr. Mark C. Morgan
MC Morgan & Associates, Inc.
P.O. Box. 16038
High Point NC 27265

Re: Tiffany Gardens' Low-Income Housing Tax Credits (LIHTC) project

Dear Mr. Morgan:

I am pleased to inform you that the Goldsboro City Council has approved funding for Tiffany Gardens, located at 3227 Central Heights Road. The following terms and conditions of this financing will be included in a Development Agreement:

| | |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Borrower: | Tiffany Gardens, LLC |
| Purpose of Loan: | To provide construction/permanent financing to Tiffany Gardens, LLC ("Borrower") for the development of up to 84 <u>80</u> affordable rental housing units – within no more than seven newly constructed three-story apartment buildings for low and moderate-income individuals and families with incomes at or below 80 percent of the area median income. Tiffany Gardens will consist of 13 <u>12</u> one-bedroom units, 35 <u>36</u> two-bedroom units, and 36 <u>32</u> three-bedroom units (the "Development"). Total development costs are projected to be approximately \$12,175,981 <u>\$11,933,229</u> . Five of these units are to be floating HOME units and shall be rented to individuals and families at or below 80% of the area median income. Rents for these five HOME units cannot exceed the rent rates as established by the HOME program Rules and Regulations. The units must comply with the HOME Rules and Regulations for the entire Period of Affordability which for this project is twenty (20) years. |
| Loan Amount: | \$500,000.00 |
| Interest Rate: | 2% <u>1%</u> City's orginial interest rate offer was 2% |
| Type of Funding: | HOME Funds (City of Goldsboro HOME Program) |
| Availability and Funds: | The City of Goldsboro has committed funding for Tiffany Gardens Apartments to be disbursed over two fiscal years (Two-Hundred Fifty Thousand Dollars (\$250,000) of HOME funds will be available on or about September 30, 2021 and Two-Hundred Fifty Thousand Dollars (\$250,000) of HOME funds will be made available on or about February 1, 2022) to the Borrower Tiffany Gardens, LLC. Mr. Mark C. Morgan |

| | |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Closing: | Closing will be contingent upon obtaining commitments from all construction and permanent financing and obtaining all permits and approvals in order to start construction. |
| Term: | The loan shall be for a 20 <u>25</u> year term or such longer term as may be required by the Department of Housing and Urban Development (“HUD”) as the insurer of the senior lender for the Development. Annual payments shall be calculated based on cash flow, subject to the requirements of HUD, and shall not exceed Twelve Thousand Dollars (\$12,000). The first annual payment is due five <u>one</u> year from the anniversary of the project’s first lien permanent loan closing (after stabilization is achieved), with payments due annually thereafter. The loan shall mature and be due and payable in full on the 20th <u>25th</u> anniversary of the first payment date, subject to the requirements of HUD. |
| Security: | This loan shall be evidenced and secured by a Promissory Note, Deed of Trust, UCC Financial Statement and Loan Agreement. During construction, the City of Goldsboro will hold second lien position and a bank loan will hold first lien position. For permanent financing, the City of Goldsboro will hold a second lien position and a bank loan will hold a first lien position. <u>For permanent financing, the City of Goldsboro will hold third lien position, NC Housing Finance Agency will hold second lien position and Freddie Mac first lien position.</u> |
| Expiration: | This commitment shall expire if the following schedule is not met – construction to start by September <u>June</u> 30, 2021. |
| Plans & Specifications: | Prior to construction, the City of Goldsboro will be provided a copy of plans and specifications of the proposed construction. |
| Ownership: | This commitment may not be assigned by Borrower other than to the organization which owns and controls Tiffany Gardens, LLC or an entity formed by Tiffany Gardens, LLC. |
| Changes in Loan: | If the borrower requests payment changes and/or additional funds, they will be required to reapply during a subsequent funding cycle. |
| Environmental Review: | This commitment is conditional upon the completion of a satisfactory environmental review as determined by the City of Goldsboro and HUD standards. |
| Other Federal Requirements: | This project must comply with all applicable requirements under HUD Fair Housing Standards. |
| Adverse Change: | The City of Goldsboro shall not be obligated to close the loan if the statement of facts submitted by the applicant has adversely changed from that which existed at issuance of this Commitment. The issuance of this Commitment is based upon the accuracy of your representations and statements, your application, and all additional information submitted to the City of Goldsboro for consideration. Such determination of facts shall be at the sole discretion of the City of Goldsboro. |

| | |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Adverse Change: | The City of Goldsboro shall not be obligated to close the loan if the statement of facts submitted by the applicant has adversely changed from that which existed at issuance of this Commitment. The issuance of this Commitment is based upon the accuracy of your representations and statements, your application, and all additional information submitted to the City of Goldsboro for consideration. Such determination of facts shall be at the sole discretion of the City of Goldsboro. |
| Documentation: | <p>The Borrower agrees to provide the City of Goldsboro with documentation as requested in order to complete the loan package and monitor the loan as stated in the terms. This documentation includes, but is not limited to the following: financial statements; cost certifications; assignment of Borrower's interest in leases; Lender's title insurance commitment in loan amount; survey; fire, extended coverage, flood and appropriate liability insurance; evidence of compliance with all laws; evidence of appropriate zoning; plans and environmental audit; appraisal; financial statements and operating statements. The following loan documents prepared by the City of Goldsboro must be executed and delivered at closing: Promissory Note; Deed of Trust and Security Agreement; Loan Agreement, including an Indemnification regarding hazardous substances; UCC Financing Statement; and attorney's opinion.</p> <p>The City of Goldsboro agrees that it will enter into a Subordination or Intercreditor agreement with the first lien lender and/or HUD in such form as may be reasonably required by those lenders. The Promissory Note to the City of Goldsboro shall be non-recourse to the Borrower except for the property specifically encumbered as security therefore pursuant to the Deed of Trust or otherwise.</p> |
| Legal Counsel and Expenses: | The legal documents for the City of Goldsboro loan will be prepared by the Borrower's legal counsel at the Borrower's expense. The cost of the City of Goldsboro's legal counsel to review the loan documents will be charged and paid by the Borrower. The estimated fee is <u>\$2,500.00</u> . The Borrower shall pay all costs incurred in connection with the loan including, but not limited to, all insurance premiums, recording costs, survey costs, taxes, appraisal fees and attorney's fees. |
| Conditions: | Funding is contingent on satisfactory completion of the City of Goldsboro's review and approval of all loan and entity documents to be set forth on a Closing Checklist to be prepared by the City of Goldsboro including any ongoing consulting arrangements. |

Mr. Mark C. Morgan
Tiffany Gardens, LLC
March 17, 2020
Page Four

This approval is subject to the following:

- Evidence of a loan commitment from a first lien lender for the construction and permanent phases of development;
- Evidence of a commitment from an equity investor.

If any of the following conditions should occur, then the note shall be immediately due and payable:

- The use changes from the proposed use as apartments for low-income individuals as defined herein.
- The property is sold or transferred without City of Goldsboro written approval.

This commitment is intended to outline the principal financial terms of this transaction. It should not be taken as a comprehensive listing of requirements and documentation required as a condition of closing. This commitment is valid through September 31, 2021 if not closed sooner or extended by the City of Goldsboro. We look forward to working with you as you develop affordable housing for individuals and families in the City of Goldsboro and Wayne County. If you have any further questions, do not hesitate to contact Shycole Simpson-Carter at (919) 580-4318.

Sincerely,

Timothy A. Salmon,
City Manager

Shycole Simpson-Carter,
Community Relations Director

By signing below, I, as representative for Tiffany Garden, LLC, accept the terms and conditions of the commitment as detailed above.

Tiffany Garden, LLC. Representative

Title

Date

cc: Melissa Capps, City Clerk
Ron Lawrence, City Attorney

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
JUNE 1, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 3:00 p.m. on June 1, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams (arrived at 3:01 p.m.)
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Laura Getz, Deputy Clerk
Catherine Gwynn, Finance Director
Melissa Capps, City Clerk (arrived at 3:52 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 3:00 p.m.

Adoption of the Agenda. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Polack and unanimously carried, Council removed Item D. CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing Internet Café) from the consent agenda and deferred action until the next meeting. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Aycock and unanimously carried, Council adopted the amended agenda.

Mayor Allen stated there was a protest last night downtown, I just want to commend those who were there. I really think it was a well-organized protest. It only takes a minute for these things to go left or right real quick and I know Councilmember Matthews and Councilmember Williams were there. So they may have some comments they want to make too. But, I just want to thank everyone, our law enforcement, I think they did a really good job with it and I think the citizens did a good job. I think there is supposed to be another one tonight, so everyone cross their fingers that the one tonight is as peaceful as the one last night.

Mr. Tim Salmon stated in the midst of the Coronavirus and protests surrounding George Floyd's death, we are here to discuss the next year's City budget which will guide and enable our government services. Before discussing the budget, I want to first say that I greatly appreciate and admire the local law enforcement officers and community leaders that kept last night's downtown protest peaceful for the most part. If Chief West were here now and not out preparing for the next protest scheduled at 5:00 today, he would tell you his officers keeping the peace were in silent protest with those who were vocal about the Minneapolis Police Officers' treatment of a person in their custody. To ensure tonight's protest remains peaceful, our GPD officers, Wayne County Sheriff deputies, and State troopers will again be prepared to support peaceful protest and act to prevent violence. To prevent the potential for violence that has occurred in other Cities, the Mayor declared a "State of Emergency" and instituted a curfew from 9:00 pm to 6:00 am until further notice with the exception of people reporting to work. Ultimately, the safety and property of all concerned lies in the hands of our people and I pray they will again reject violence and work with our law enforcement officers to uphold law and order. Due to COVID-19, this year's budget revenue and expenditure projections are conservative. We planned for Zero (0) growth at our current tax rates and a 25% increase in utility water and sewer rates to pay for the operations and infrastructure that provides our high quality water. You will note in comparison to last year, the revenue and expenditures of our General Fund are almost \$1M less, the Utility Fund is \$1.7M more, and the Stormwater Fund is \$409K more for an overall increase of \$1.2M or 1.9%.

Significant investments focused on Council goals and citizen expectations include:

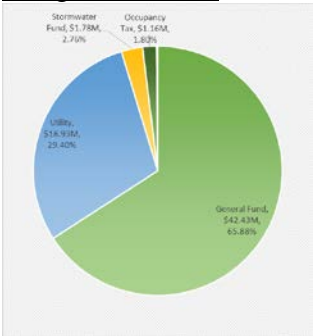
- 1. Safe and Secure Community – Our GFD personnel are fully funded and our GPD is funded at current staffing levels. Operations are funded less than last year but more or the same as the previous year. Capital improvements are limited but pay for the Public Safety Complex expansion and new Fire Station 4.
- 2. Strong and Diverse Economy – The SJAFB local economic impact is estimated to be ~\$770M and our budget supports that relationship with funding for the bi-annual air show and other activities. The City \$9M investment downtown has generated a 6:1 return in federal, state, and private investment to include \$15M of private investment over the next two years to create 65 apartments and 15K sq ft of commercial space. Additionally, the investments in the Maxwell Center and Bryan Multisport Complex will add to our economy and generate tax revenue when COVID-19 permits.
- 3. Exceptional Quality of Life – Access to City of Goldsboro owned and operated P&R facilities is excellent according to the UNC SoG Benchmark Project and our budget keeps them open but does not fund a new Herman Park Center this year. Funding for summer activities has been cut for part-time help due to funding and expected COVID-19 constraints. The Paramount Theater remains funded at previous levels but there may be some cost savings associated with COVID-19 as well.
- 4. Racial and Cultural Harmony – The 5-Year Consolidated Plan and associated Annual Action Plans coordinated with citizen input and approved by Council will determine how a projected \$4.7M is spent between FY20-24. These documents will be discussed over the next month and submitted to HUD in July. The recommended budget can be amended accordingly. Due to General Fund constraints, Non-profit organization funding is reduced 10%.
- 5. Model of Excellence in Government – The City Strategic Plan has been developed and presented to Council. It will be used to evaluate the implementation of public services to meet our established vision, mission, values, and goals. The recent Utility Rate Study is essential to determine the best fiscally responsible way to bill our utility customers, while setting aside funds for additional employees, future plant enhancements, and the eventual construction of new facilities.

Mr. Salmon stated I will now turn the presentation over to our Finance Director, Ms. Catherine Gwynn, who has worked diligently on it.

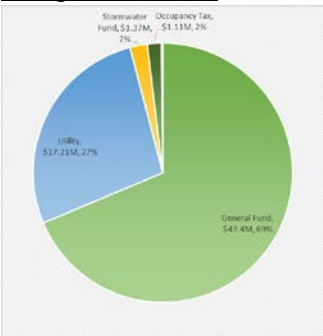
Budget Work Session. Ms. Catherine Gwynn presented the following information:

Summary FY20-21 Budget

**FY20-21 Manager’s Recommended
Budget \$64.39M**



**FY19-20 Adopted
Budget \$63.18M**



| Category | General | Utility | Stormwater | Occupancy Tax | Downtown MSD | Total* |
|------------------------|---------------|---------------|--------------|---------------|-----------------|---------------|
| Salary/Benefits | \$ 26,598,196 | \$ 4,401,177 | \$ 634,446 | \$ 189,426 | \$ 3,617 | \$ 31,826,862 |
| Operational Costs | 9,465,156 | 6,204,179 | 355,959 | 519,132 | 77,281 | \$ 16,621,707 |
| Debt Service | 4,858,292 | 3,437,651 | 124,819 | 446,621 | - | 8,867,383 |
| Vehicle/Capital Outlay | 1,492,559 | 1,105,260 | 269,166 | 4,665 | - | 2,871,650 |
| Transfers/Shared Svcs. | 11,017 | 3,785,349 | 391,210 | | 17,000 | 4,204,576 |
| Total | \$ 42,425,220 | \$ 18,933,616 | \$ 1,775,600 | \$ 1,159,844 | \$ 97,898 | \$ 64,392,178 |

- *Note – omitted from above
 - General Fund Capital Reserve \$1,000
 - Community Development Fund \$800
 - Total All Operating Funds \$64,393,979

Operational Costs Summary FY20-21 Budget

| Category | General | Utility | Stormwater | Occupancy Tax | Downtown MSD | Total |
|-------------------------|--------------|--------------|------------|---------------|-----------------|---------------|
| Maintenance | \$ 1,464,796 | \$ 1,929,398 | \$ 75,000 | | | \$ 3,469,194 |
| Electricity/Telephone | \$ 634,167 | \$ 1,043,177 | \$ 2,820 | | | \$ 1,680,164 |
| Supplies | \$ 777,577 | \$ 534,997 | \$ 61,596 | \$ 18,603 | \$ 15,000 | \$ 1,407,773 |
| Chemicals | | \$ 1,057,529 | | | | \$ 1,057,529 |
| Liability/Insurance | \$ 287,082 | \$ 587,977 | | \$ 9 | | \$ 875,068 |
| Fuel Costs | \$ 625,110 | \$ 153,000 | \$ 35,000 | | | \$ 813,110 |
| Software License Fees | \$ 593,300 | \$ 71,400 | \$ 17,000 | | | \$ 681,700 |
| Landfill/Recycling Fees | \$ 590,000 | | | | | \$ 590,000 |
| Agencies | \$ 503,129 | \$ 21,325 | \$ 697 | | | \$ 525,151 |
| Advertising | \$ 54,725 | | | \$ 99,819 | \$ 21,280 | \$ 175,824 |
| Rent | | \$ 7,500 | | \$ 9,600 | | \$ 17,100 |
| Other Op Costs | \$ 3,935,270 | \$ 797,876 | \$ 163,846 | \$ 391,101 | \$ 41,001 | \$ 5,329,094 |
| Total | \$ 9,465,156 | \$ 6,204,179 | \$ 355,959 | \$ 519,132 | \$ 77,281 | \$ 16,621,707 |

FUND BALANCE

Fund Balance

Use of Fund Balance is recommended to fund one time expenditures in the General Fund and the Occupancy Tax Fund described below. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations.

| | Beginning Balance FY19-20 | Projected Ending Balance FY19-20 | Appropriations FY20-21 | Revised Beginning Balance FY20-21 |
|--------------------|---------------------------------|----------------------------------------|---------------------------|-----------------------------------------|
| General Fund | \$ 5,173,051 | ? | \$ 12,964 | ? |
| Stormwater Fund | 833,870 | \$ 958,971 | - | 958,971 |
| Utility Fund | 4,494,465 | 3,095,769 | - | 3,095,769 |
| Downtown District | 118,630 | 8,678 | - | 8,678 |
| Occupancy Tax Fund | 537,761 | 431,556 | 115,963 | 315,593 |
| Total | \$ 11,157,777 | \$ 4,494,974 | \$ 128,927 | \$ 4,379,011 |

General Fund:

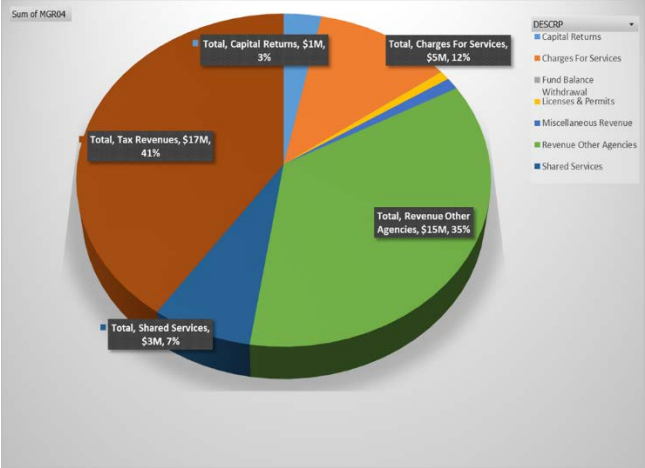
FEMA Reimbursement Hurricane Florence est \$578K will occur in FY21
 Borrowing for rolling stock and equipment \$1.2M will occur in FY21
 Sales Tax and Utility Franchise Tax possible shortfalls due to COVID-19
 PO Rollovers from FY19 to FY20 \$1.51M
 June 30 Estimates and final budget amendment for FY19-20
 Cemetery Perpetual Fund Reserve for Mower \$12,964 (reserved fund balance)

Occupancy Tax Fund:

Advertising and Air Show sponsorship \$40K (will be added on final recommendation)
 Debt Service Payment for BMSC lighting \$110K

Revenues (General, Stormwater & Utility Funds)

General Fund Revenue



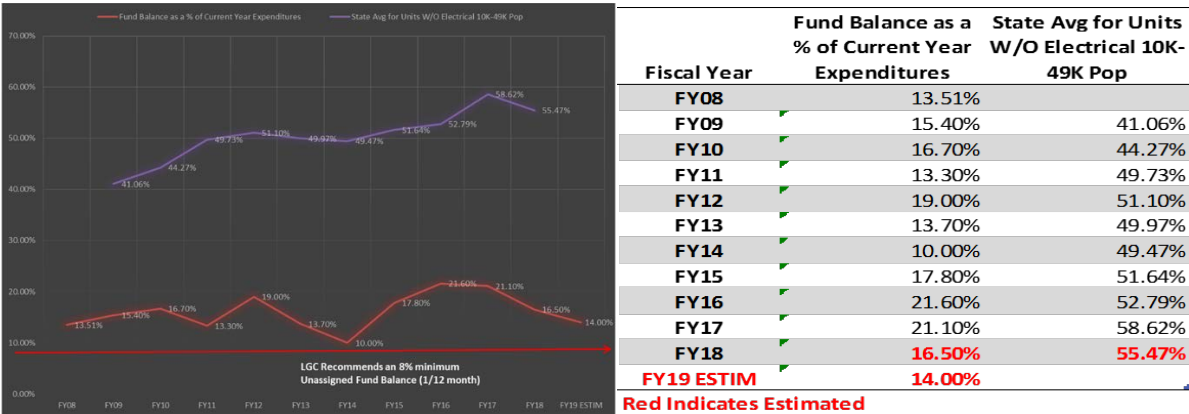
| Revenue Type | FY20 Adopted | | FY21 Manager Recommended | | Change FY21 | % of Total |
|-------------------------|--------------|------------|--------------------------|------------|----------------|------------|
| | 6/17/19 | | Budget 6/1/20 | | V. FY20 | |
| Tax Revenues | \$ | 16,924,894 | \$ | 17,153,130 | \$ 228,236 | 40% |
| Licenses & Permits | \$ | 385,888 | \$ | 375,525 | \$ (10,363) | 1% |
| Revenue Other Agencies | \$ | 16,039,031 | \$ | 15,014,633 | \$ (1,024,398) | 35% |
| Charges For Services | \$ | 4,716,485 | \$ | 4,969,581 | \$ 253,096 | 12% |
| Capital Returns | \$ | 1,287,296 | \$ | 1,361,930 | \$ 74,634 | 3% |
| Miscellaneous Revenue | \$ | 490,322 | \$ | 490,500 | \$ 178 | 1% |
| Shared Services | \$ | 2,914,532 | \$ | 3,046,957 | \$ 132,425 | 7% |
| Fund Balance Withdrawal | \$ | 636,863 | \$ | 12,964 | \$ (623,899) | 0% |
| General Fund Revenue | \$ | 43,395,311 | \$ | 42,425,220 | \$ (970,091) | 100% |

| | FY19-20 Adopted Budget | FY20-21 Recommended Budget | Incr/(Decr) |
|---------------------------------|------------------------------|----------------------------------|--------------------|
| Taxes | \$16,924,894 | \$17,153,130 | \$228,236 |
| Licenses & Permits | 385,888 | 375,525 | (10,363) |
| Business Registration Fee | 35,213 | 38,600 | 3,387 |
| Permits | 350,675 | 336,925 | (13,750) |
| Revenue Other Agencies | 16,039,031 | 15,014,633 | (1,024,398) |
| <u>State-Collected Revenues</u> | | | |
| Sales Tax | 9,813,576 | 9,813,576 | 0 |
| Utility Franchise Tax | 2,933,850 | 2,903,873 | (29,977) |
| Powell Bill | 918,925 | 909,163 | (9,762) |
| Cable TV | 258,064 | 255,500 | (2,564) |
| Transportation (NCDOT) | 370,223 | 258,622 | (111,601) |
| NCDOT Signal Reimbursement | 241,428 | 129,600 | (111,828) |
| Charges for Services | 4,716,485 | 4,969,581 | 253,096 |
| Refuse Service Charges | 3,296,933 | 3,296,900 | (33) |
| Recycling Surcharge (New) | 0 | 168,000 | 168,000 |
| Parks & Recreation Fees | 139,966 | 160,500 | 20,534 |
| Golf Course Fees | 547,404 | 529,094 | (18,310) |
| Paramount Theatre | 171,048 | 234,087 | 63,039 |
| Event Center Rentals | 72,275 | 64,000 | (8,275) |
| Planning Fees | 0 | 0 | 0 |

| | FY19-20 Adopted Budget | FY20-21 Recommended Budget | Incr/(Decr) |
|--------------------------------|------------------------------|----------------------------------|--------------------|
| Capital Returns | 1,287,296 | 1,361,930 | 74,634 |
| Investment Earnings | 94,722 | 119,924 | 25,202 |
| Sale of Property | 25,000 | 10,000 | (15,000) |
| Equipment Sales | 131,726 | 75,000 | (56,726) |
| Loan Proceeds | 1,150,396 | 1,460,430 | 310,034 |
| Miscellaneous | 490,322 | 490,500 | 178 |
| Shared Services | 2,914,532 | 3,046,957 | 132,425 |
| Fund Balance Withdrawal | 636,863 | 12,964 | (623,899) |
| Total | \$43,395,311 | \$42,425,220 | (\$970,091) |

Attrition/Lapsed Salaries and Health Insurance Waived is calculated within the departmental budgets reducing costs.

General Fund – Fund Balance



No recommendation to use Fund Balance to balance the General Fund due to uncertainties in state shared revenues for the fourth quarter of FY19-20 which will not be fully realized until late September, 2020. Spending freezes and delays in hiring have been implemented since March. This practice will continue likely until mid-year when we are able to assess revenue projections.

User Fees Self-Sufficiency General Fund

| Revenues/Expenditures/Debt | FY 2018-19 | FY 2019-20 | FY 20-21 | Over/(Under) |
|-------------------------------------|------------|------------|----------|--------------|
| Refuse ⁽¹⁾ | 103.76% | 107.56% | 91.56% | \$ 72,822 |
| Golf Course | 89.54% | 79.32% | 88.85% | \$ (66,398) |
| Paramount (EXCL DEBT SVC) | 35.70% | 37.56% | 38.59% | \$ (372,450) |
| Goldsboro Event Ctr (EXCL DEBT SVC) | 66.02% | 47.72% | 48.58% | \$ (67,731) |

⁽¹⁾Refuse includes a new Recycling Surcharge of \$1/month to help offset the costs of recycling disposal costs.

Utility Fund Revenues

| | FY19-20 Adopted Budget | FY20-21 Recommended Budget | Incr/(Decr) |
|--------------------------|------------------------------|----------------------------------|-------------|
| Charges for Services | \$16,439,755 | \$18,600,049 | \$2,160,294 |
| Current Water Charges | 6,416,258 | 7,779,713 | 1,363,455 |
| Current Sewer Charges | 7,749,831 | 9,396,670 | 1,646,839 |
| Late Payment Fees | 230,262 | 230,262 | 0 |
| Service Penalty | 120,908 | 120,908 | 0 |
| Taps | 35,794 | 35,794 | 0 |
| Compost Revenue | 44,403 | 44,403 | 0 |
| Backflow Inspection Fees | 2,700 | 2,700 | 0 |
| Capital Returns | \$123,548 | \$32,542 | (\$91,006) |
| Investment Earnings | 37,900 | 37,548 | (352) |
| Loan Proceeds | 86,000 | 0 | (86,000) |
| Agency Revenue | \$343,000 | \$0 | (\$343,000) |
| FEMA Florence Reimb | 343,000 | 0 | (343,000) |
| Miscellaneous | \$301,025 | \$301,025 | \$0 |
| Total | \$17,207,328 | \$18,933,616 | \$1,726,288 |

| | CURRENT | PROPOSED |
|----------------------------------------------------------------|---------------|---------------|
| WATER RATES (25% Increase) | | |
| (Per 1000 Gallons) (Residential / Commercial) - Inside/Outside | \$2.87/\$5.75 | \$3.59/\$7.19 |
| (Per 1000 Gallons) (Industrial) - Inside/Outside | 2.34/4.25 | 2.93/5.31 |
| (Per 1000 Gallons) (Wholesale) | 2.13 | 2.66 |
| Base Fee Increase (25% Increase) | 12.14 | 15.18 |

SEWER RATES (25% Increase)

| | | |
|----------------------------------------------------------------|----------------|----------------|
| (Per 1000 Gallons) (Residential / Commercial) - Inside/Outside | \$6.22/\$12.43 | \$7.78/\$15.54 |
| (Per 1000 Gallons) (Industrial) - Inside/Outside | 5.57/11.15 | 6.96/13.94 |

Water/Sewer Rate Comparison

| Average Consumption (5,000 gallons) | | | |
|-------------------------------------|---------|---------|----------|
| Municipality | Water | Sewer | Total |
| Jacksonville | \$35.63 | \$66.86 | \$102.49 |
| Johnson County | 38.35 | 56.25 | 94.60 |
| Mt. Olive | 24.66 | 64.34 | 89.00 |
| Smithfield | 31.97 | 56.03 | 88.00 |
| Kinston | 41.86 | 42.15 | 84.01 |
| Wilson | 37.14 | 44.49 | 81.62 |
| Goldsboro (FY21) | 33.13 | 38.9 | 72.03 |
| Greenville | 31.85 | 39.28 | 71.13 |
| Goldsboro (FY20) | 26.49 | 31.10 | 57.59 |
| Rocky Mt. | 21.57 | 28.50 | 50.07 |
| | | | |
| Average Cost | \$32.27 | \$46.79 | \$79.05 |

Water and Sewer Rate Self-Sufficiency

| Revenues/Expenditures/Debt | FY 2018-19 | FY 2019-20 | FY 2020-21 | Over/Under |
|----------------------------------|------------|------------|------------|----------------|
| Water (No Increase) | 111.61% | 114.84% | 77.33% | \$ (1,605,545) |
| Water Reclamation (No Increase) | 92.39% | 88.74% | 84.05% | \$ (1,408,695) |
| Water (25% Increase) | - | - | 96.87% | \$ (264,041) |
| Water Reclamation (25% Increase) | - | - | 102.51% | \$ 264,041 |

The utility rate study has shown that if we do not fund a 25% rate increase in FY20-21 that our reserves will be depleted in the next fiscal year, and we will not be able to cover our operating expenses and debt service. There is very little capital outlay included in the FY20-21 budget. There are approximately 145 projects recommended in the next 10 years totaling \$245M. An updated Utility Master Plan (2008) is urgently needed. The estimated cost of the Plan is \$530K, and it should be funded if Council needs confirmation of the necessity of the proposed CIP.

Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at \$4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

| Number of ERUs | Monthly Rate Per ERU |
|---------------------------------|----------------------|
| First 60 (Includes Residential) | \$ 4.50 |
| 61 to 100 | \$ 3.00 |
| 101 to 150 | \$ 2.00 |
| Above 150 | \$ 1.00 |

Debt Payment Funding

| Fund | FY19-20 | | FY20 -21 | |
|--------------------|--------------|----|-----------|--------------|
| | Adopted | | Recommend | Incr/(Decr) |
| General Fund | \$ 5,518,268 | \$ | 4,634,461 | \$ (883,807) |
| Utility Fund | \$ 2,946,584 | \$ | 3,410,436 | \$ 463,852 |
| Occupancy Tax Fund | \$ 339,000 | \$ | 446,621 | \$ 107,621 |
| CDBG | \$ 150,000 | \$ | 150,000 | \$ - |
| Stormwater Fund | \$ 125,085 | \$ | 124,819 | \$ (266) |
| Total | \$ 9,078,937 | \$ | 8,766,337 | \$ (312,600) |

| Explanation of Changes | Debt Pd Other | | Princ. Pmt | | Total |
|------------------------|----------------|--------------|--------------|------------|--------------|
| | P&I Reductions | Fund | P&I New Debt | Incr. | |
| General Fund | \$ (807,690) | \$ (110,621) | \$ 14,022 | \$ 20,482 | \$ (883,807) |
| Utility Fund | \$ (609,917) | | \$ 542,988 | \$ 530,781 | \$ 463,852 |
| Occupancy Tax Fund | \$ (3,000) | \$ 110,621 | | | \$ 107,621 |
| CDBG | | | | | \$ - |
| Stormwater Fund | \$ (266) | | | | \$ (266) |
| Total of Changes | \$ (1,420,873) | \$ - | \$ 557,010 | \$ 551,263 | \$ (312,600) |

DEBT PAYMENTS AND BALANCES
Manager’s Recommended FY20-21

| | FY Paid | FY19-20 | FY20-21 Recom. | Outstanding | Outstanding | Tentative New |
|------------------------------------------------------|-------------|---------------------|---------------------|----------------------|----------------------|---------------------|
| General Obligation Bonds | | | | | | |
| Sewer - 2010A Partial Refunding GO | 2020 | \$ 563,258 | \$ - | \$ 545,000 | \$ - | |
| Sewer & Streets - 2011 Refunding GO | 2022 | \$ 268,598 | \$ 257,950 | \$ 734,000 | \$ 485,000 | |
| Sewer & Streets - 2013 Refunding GO | 2025 | \$ 357,745 | \$ 346,040 | \$ 1,814,000 | \$ 1,488,000 | |
| Police Lawsuit Settlement - 2014 GO | 2025 | \$ 193,418 | \$ 190,145 | \$ 1,020,000 | \$ 850,000 | |
| Parks & Rec (54.5%) & Streets (45.50%) 2017 GO Bonds | 2037 | \$ 475,406 | \$ 461,657 | \$ 4,950,000 | \$ 4,675,000 | |
| Streets - 2018 GO | 2039 | \$ 401,625 | \$ 390,375 | \$ 4,500,000 | \$ 4,275,000 | |
| Streets (22.8%) & Sewer (77.20%) 2017 Refunding GO | 2030 | \$ 433,900 | \$ 972,700 | \$ 7,265,000 | \$ 7,110,000 | |
| Subtotal - GO Bonds | | \$ 2,693,950 | \$ 2,618,867 | \$ 20,828,000 | \$ 18,883,000 | \$ - |
| State Revolving Loans | | | | | | |
| Water Plant Phase I | 2032 | \$ 445,156 | \$ 436,757 | \$ 4,367,573 | \$ 4,031,606 | |
| Water Plant Phase II | 2033 | \$ 147,093 | \$ 147,093 | \$ 2,059,305 | \$ 1,912,212 | |
| Stoney Creek Sewer Project | 2037 | \$ 224,966 | \$ 221,806 | \$ 3,025,537 | \$ 2,857,452 | |
| Plate Settlers Project (W1112) | 2040 (Est.) | \$ - | \$ 122,704 | \$ - | \$ 1,797,360 | |
| Phase IV Sewer Improvements SRF (S1102) | 2040 | \$ - | \$ 420,284 | \$ - | \$ 8,405,676 | |
| Gravity Sewer Rehab (Big Ditch) SRP (S1103) | 2041 (Est.) | \$ - | \$ - | \$ - | \$ - | \$ 1,235,100 |
| Water Lines & Booster Pump SRF (W1111) | 2041 (Est.) | \$ - | \$ - | \$ - | \$ - | \$ 3,610,000 |
| 2019 Water Improvements 2" Galvanized Lines | Awarded | | | | | \$ 2,998,000 |
| Subtotal - State Revolving Loans | | \$ 817,215 | \$ 1,348,644 | \$ 9,452,415 | \$ 19,004,305 | \$ 7,843,100 |
| Debt Paid Off FY20/FY21 | | | | | | |
| New Debt taken in FY19/FY20 | | | | | | |

DEBT PAYMENTS AND BALANCES
Manager’s Recommended FY20-21

| | FY Paid | FY19-20 | FY20-21 Recom. | Outstanding | Outstanding | Tentative New |
|----------------------------------------------------------------------|---------|---------------------|---------------------|----------------------|----------------------|----------------------|
| Installment Loans | | | | | | |
| City Hall/AMR Project/Streetscape I (2012) | 2022 | \$ 383,120 | \$ 367,025 | \$ 1,016,000 | \$ 651,000 | |
| Paramount & City Hall (2014) | 2024 | \$ 469,939 | \$ 316,350 | \$ 1,445,000 | \$ 1,000,000 | |
| Gateway Transit Building, HVAC Police & Streetscape (2014) | 2034 | \$ 343,228 | \$ 335,579 | \$ 3,420,000 | \$ 3,191,000 | |
| Equipment Southern Bank (2015) | 2020 | \$ 369,636 | \$ - | \$ 365,000 | \$ - | |
| W.A. Foster & Goldsboro Events Center (2015) | 2030 | \$ 641,336 | \$ 627,193 | \$ 5,338,000 | \$ 4,852,000 | |
| Equipment & Jet Vac (2015) | 2020 | \$ 110,989 | \$ - | \$ 108,929 | \$ - | |
| Equipment & Jet Vac (2016) | 2021 | \$ 324,508 | \$ 325,799 | \$ 636,000 | \$ 321,000 | |
| IT Lease #04 Suntrust (2016) | 2020 | \$ 94,127 | \$ - | \$ 91,694 | \$ - | |
| Bryan Multi-Sports Complex (2017) | 2032 | \$ 239,000 | \$ 236,000 | \$ 2,600,000 | \$ 2,400,000 | |
| Utilities AMI Project (70.98%) & Equipment (29.02%) (2017) | 2032 | \$ 894,319 | \$ 894,585 | \$ 6,069,000 | \$ 5,318,000 | |
| Lighting Bryan Multi-Sports Complex (2018) | 2023 | \$ 110,622 | \$ 110,622 | \$ 363,903 | \$ 264,432 | |
| IT Lease #05 Suntrust (2018) | 2023 | \$ 102,263 | \$ 102,263 | \$ 379,760 | \$ 289,041 | |
| Vehicles & Equipment (GF 60%; UF 14%; SF 26%) (2018) | 2023 | \$ 481,096 | \$ 480,073 | \$ 1,796,000 | \$ 1,365,000 | |
| Police Evidence Rm & Fire Station Renovation (2018) | 2024 | \$ 512,645 | \$ 522,693 | \$ 5,300,000 | \$ 4,947,000 | |
| IT Lease #06 Suntrust (2018) | 2024 | \$ 98,593 | \$ 98,593 | \$ 450,000 | \$ 36,648 | |
| Vehicles & Equipment (GF 56.07%; UF 43.93) General Fd Portion (2018) | 2024 | \$ 256,952 | \$ 257,439 | \$ 1,190,000 | \$ 955,000 | |
| SJAFB Commercial Garbage Trucks (2019) | 2029 | \$ 68,420 | \$ 68,526 | \$ 596,000 | \$ 542,000 | |
| Used Golf Equip Smith Turf PNC (2019) | 2022 | \$ 42,065 | \$ 56,086 | \$ - | \$ 67,193 | |
| Herman Park Center & Tiger Match Partial \$600K | | \$ - | | \$ - | \$ - | \$ 11,750,000 |
| FY20 Rolling Stock & Equipment (2021) | | | | \$ - | \$ - | \$ 1,150,396 |
| FY21 Rolling Stock & Equipment (2021) | | | | | | \$ 737,930 |
| IT Lease #07 (2021) | | | | | | \$ 360,000 |
| Subtotal - Installment Loans | | \$ 5,542,859 | \$ 4,798,826 | \$ 31,165,286 | \$ 26,199,315 | \$ 13,998,326 |
| Grand Total | | \$ 9,054,024 | \$ 8,766,337 | \$ 61,445,701 | \$ 64,086,620 | \$ 21,841,426 |
| Debt Paid Off FY20/FY21 | | | | | | |
| New Debt taken in FY19/FY20 | | | | | | |

Proposed New Debt Service
General Fund

■ Herman Park Center \$11,750,000
 Issuance: Dec 2020 (FY20-21)

Amortization: 15 Year Level Principal
Interest Rate: 3%
First Interest: FY22
First Principal: FY22
Note: Debt service not included in Fy21 proposed budget.
Total payment year 1 is \$1,140,720.

Utility Fund

- Water System Improvements (SRF) \$2,998,000
2” galvanized water line replacement
Funding Date: TBD
Rate: 1.82%
Amortization: 20 Year Level Principal
We have requested and been approved for an extension for acceptance of the loan pending the completion of the FY19 and FY20 audit, as well as the utility rate study.

FY20-21 (General/Stormwater Fund)

- Equipment Loan \$737,930

| Department | Description | IFC Amount | Lease Amount |
|--------------------------|---------------------------------------------------------|-------------------|-------------------|
| IT | 2020 Ford F-250 CrewCab 4x4 (Replace Green 2001 Malibu) | 32,000 | |
| IT | IT LEASE (Servers, Storage, Fiber Finder Kit) | | 360,000 |
| Public Works-Streets | E-55 Bobcat mini ex | 60,200 | |
| Public Works-Solid Waste | 2021 Freightliner /New Way Body | 200,000 | |
| Public Works-Solid Waste | Leaf Truck (no addtl info) | 135,000 | |
| Police | 2020 Jeep Compass | 19,533 | |
| Police | 2021 Dodge Charger | 23,597 | |
| Stormwater | Global R4 Street Sweeper | 267,600 | |
| | Total | <u>\$ 737,930</u> | <u>\$ 360,000</u> |

Note: FY20 (\$1,150,396) will be combined with FY21 (\$737,930) for a total of \$1,888,326. This will save on loan closing costs.

Issuance: Dec 2020 (FY20-21)
Amortization: 59 Months
Interest Rate: 2.5% estimated
First Interest: FY22
First Principal: FY22

FY20-21 (General Fund)

- IT Lease #7 (servers) \$360,000

Issuance: Dec 2020 (FY20-21)
Amortization: 59 Months
Interest Rate: 2.5% estimated
First Interest: FY22
First Principal: FY22

Ms. Laura Getz left at 3:52 p.m.

NEW POSITIONS - RECOMMENDED

GENERAL FUND/STORMWATER FUND/UTILITY FUND

| Position | Department | Salary and Benefits |
|-------------------------------------------|----------------------------|---------------------|
| 1. Sr. Fleet Mechanic | Garage (GF) | \$46,923 |
| 2. Front Desk Receptionist | Finance (GF) | \$35,014 |
| 3. Assistant Golf ProfessionalGolf | (GF) | \$49,269 |
| 4. SW Maintenance Tech | Stormwater | \$36,765 |
| 5. Warehouse & Purchasing Mgr | Billing & Meter Svc (UF) | \$73,116 |
| 6. Warehouse Technician | Billing & Meter Svc (UF) | \$42,651 |
| 7. Utility System Operator | Distributions & Coll. (UF) | \$42,561 |
| 8. Utility Maintenance Mechanic | Distributions & Coll. (UF) | \$40,534 |
| 9. Operator I | Water Treatment (UF) | \$42,463 |
| 10.SCADA Instrumental Tech ^(a) | Water Treatment (UF) | <u>\$51,732</u> |
| Total | | \$461,028 |

(a) Manager and Director have agreed to remove this position from the final recommended adopted budget.

POSITIONS REQUESTED/NOT RECOMMENDED

| Position | Department | Salary and Benefits |
|----------------------------|-------------------------|---------------------|
| 1. Management Analyst | City Manager (GF) | \$59,885 |
| 2. Help Desk Support Tech | IT (GF) | \$51,732 |
| 3. Computer Sys. Adm. I | IT (GF) | \$62,881 |
| 4. Computer Sys. Adm. I | IT (GF) | \$62,881 |
| 5. Bldgs & Grounds Superv | Building & Grounds (GF) | \$62,881 |
| 6. Sign Technician | Building & Grounds (GF) | \$40,534 |
| 7. Acct. Technician (AP) | Finance (GF) | \$42,561 |
| 8. Acct. Technician (AR) | Finance (GF) | \$42,561 |
| 9. Park Technician | Parks & Rec. (GF) | \$33,347 |
| 10. Park Technician | Parks & Rec. (GF) | \$33,347 |
| 11. Park Technician | Parks & Rec. (GF) | \$33,347 |
| 12. Park Technician | Parks & Rec. (GF) | \$33,347 |
| 13. Sr. Fleet Mechanic | Golf (GF) | \$46,922 |
| 14. Laboratory Technician | Water Treatment (UF) | \$42,561 |
| 15. Assistant PU Director | Water Reclamation (UF) | \$88,481 |
| 16. Operator I | Water Reclamation (UF) | \$42,463 |
| 17. Compost Plant Operator | Compost (UF) | \$38,604 |
| Total | | \$818,335 |

Authorized Positions

| | General Fund | | | | | | |
|--------------------|--------------|------------|-------|------------|---------|-----------|-------|
| | Public | Non-Public | | | Utility | Occupancy | |
| Fiscal Year | Safety | Safety | Total | Stormwater | Fund | Tax Fund | Total |
| 2011-12 | 209 | 209 | 418 | | 60 | 2 | 480 |
| 2012-13 | 207 | 199 | 406 | | 62 | 2 | 470 |
| 2013-14 | 201 | 181 | 382 | | 59 | 2 | 443 |
| 2014-15 | 202 | 182 | 384 | | 61 | 2 | 447 |
| 2015-16 | 203 | 176 | 379 | | 61 | 2 | 442 |
| 2016-17 | 203 | 190 | 393 | | 63 | 2 | 458 |
| 2017-18 | 204 | 193 | 397 | 4 | 63 | 2 | 466 |
| 2018-19 | 205 | 189 | 394 | 10 | 64 | 3 | 471 |
| 2019-20 | 205 | 192 | 397 | 10 | 64 | 3 | 474 |
| 2020-21 (Mgr Rec.) | 205 | 195 | 400 | 11 | 68 | 3 | 482 |

Employee Benefits

Salary/Benefit Costs

| | General Fund | Utility Fund | Stormwater Fund | Occupancy Tax Fund | Downtown MSD | Total |
|----------------------|--------------|--------------|-----------------|--------------------|--------------|------------|
| Salaries (Reg & P/T) | 18,918,883 | 2,974,933 | 424,030 | 146,246 | 3,360 | 22,467,452 |
| Social Security | 1,512,002 | 241,226 | 34,324 | 11,475 | 257 | 1,799,284 |
| Retirement | 1,986,189 | 320,058 | 45,541 | 15,225 | | 2,367,013 |
| Health Insurance | 2,344,590 | 438,180 | 78,480 | 6,540 | | 2,867,790 |
| 401(K) | 821,808 | 126,130 | 17,947 | 6,000 | | 971,885 |
| Wellness | 108,276 | 21,000 | 3,600 | 900 | | 133,776 |
| Cell Phone Stipend | 68,620 | 720 | | 780 | | 70,120 |
| Group Term Life | 15,455 | 2,748 | 420 | 114 | | 18,737 |
| COLA/Merit | 500,000 | 65,576 | 8,176 | 2,617 | | 576,369 |
| Bonus | 171,115 | 28,497 | 4,956 | 1,239 | | 205,807 |

| | | | | | | |
|----------------------|-------------------|------------------|----------------|----------------|--------------|-------------------|
| Salary Study-Minimum | 75,754 | 13,626 | 6,845 | 835 | | 97,060 |
| | | | | | | |
| Total | 26,522,692 | 4,232,694 | 624,319 | 191,971 | 3,617 | 31,575,293 |
| | | | | | | |

Red – Cost but not funded in the FY20-21 Recommended.

Salary Adjustment/Benefits

| <u>Salary Adjustments</u> | <u>Cost</u> | <u>Recomm. Budget</u> |
|-----------------------------------------------------|-------------|-----------------------|
| 1% Cost of Living Increase | \$263,105 | \$-0- |
| 1% Merit Adjustment (½ Year) | \$131,553 | \$-0- |
| Bonus | \$205,807 | \$-0- |
| Evergreen Pay Study – Option to Increase to Minimum | | |
| Total Employees Affected – 65 | \$126,179 | \$126,179 |
| <u>401(K) Contribution</u> | | |
| Non-Sworn Employees (4%) | | \$703,213 |
| Sworn Employees (5%) | | <u>\$268,672</u> |
| Total Cost | | \$971,885 |

| | | |
|---------------------------------------------|-------------------|-------------------|
| <u>Retirement Rates:</u> | <u>FY 2019-20</u> | <u>FY 2019-20</u> |
| General Employees | 9.02% | 10.21% |
| Law Enforcement Employees | 9.70% | 10.84% |
| Employer Contribution Increase: | | \$224,098 |
| <u>Health Insurance:</u> | | |
| Employer Increase estimated 2.5% for ½ Year | | \$36,555 |

Departmental Requests

General Fund Expenditures

| <u>Department</u> | <u>FY19-20 Adopt</u> | <u>FY20-21 Recom.</u> | <u>FY20-21 Over (Under) FY19-20</u> | <u>% Change</u> |
|------------------------------|----------------------|-----------------------|-----------------------------------------|-----------------|
| Police Department | \$ 9,766,866 | \$ 9,548,140 | \$ (218,726) | -2.24% |
| Fire Department | \$ 6,544,422 | \$ 6,246,341 | \$ (298,081) | -4.55% |
| Debt Service | \$ 5,052,504 | \$ 4,858,292 | \$ (194,212) | -3.84% |
| Solid Waste | \$ 3,323,097 | \$ 3,600,852 | \$ 277,755 | 8.36% |
| Parks and Recreation | \$ 3,410,644 | \$ 3,157,049 | \$ (253,595) | -7.44% |
| Garage | \$ 2,282,166 | \$ 2,121,518 | \$ (160,648) | -7.04% |
| Information Technology | \$ 1,610,326 | \$ 2,074,759 | \$ 464,433 | 28.84% |
| Planning & Redevelopment | \$ 1,212,973 | \$ 1,518,973 | \$ 306,000 | 25.23% |
| Finance | \$ 1,271,425 | \$ 1,504,293 | \$ 232,868 | 18.32% |
| Engineering | \$ 1,151,928 | \$ 984,926 | \$ (167,002) | -14.50% |
| Street Maintenance | \$ 1,103,183 | \$ 948,501 | \$ (154,682) | -14.02% |
| City Manager | \$ 901,274 | \$ 806,851 | \$ (94,423) | -10.48% |
| Buildings & Grounds | \$ 767,513 | \$ 731,717 | \$ (35,796) | -4.66% |
| Human Resources Management | \$ 660,859 | \$ 661,186 | \$ 327 | 0.05% |
| Paramount Theater | \$ 457,983 | \$ 606,537 | \$ 148,554 | 32.44% |
| Inspections | \$ 876,315 | \$ 600,174 | \$ (276,141) | -31.51% |
| Golf Course | \$ 612,658 | \$ 595,492 | \$ (17,166) | -2.80% |
| Street Utilities | \$ 479,200 | \$ 521,000 | \$ 41,800 | 8.72% |
| Public Works - Adm | \$ 487,620 | \$ 467,474 | \$ (20,146) | -4.13% |
| Agency Support | \$ 567,729 | \$ 441,900 | \$ (125,829) | -22.16% |
| Non-Recurring Capital Outlay | \$ 105,000 | \$ 410,785 | \$ 305,785 | 291.22% |
| Cemetery | \$ 349,887 | \$ 361,882 | \$ 11,995 | 3.43% |
| Mayor & Council | \$ 390,731 | \$ 350,028 | \$ (40,703) | -10.42% |
| Downtown Development | \$ 416,821 | \$ 294,141 | \$ (122,680) | -29.43% |
| Street Paving | \$ - | \$ 187,500 | \$ 187,500 | ~ |
| Community Relations | \$ 187,092 | \$ 160,985 | \$ (26,107) | -13.95% |
| Goldsboro Event Center | \$ 152,178 | \$ 131,731 | \$ (20,447) | -13.44% |
| Transfers & Shared Services | \$ 932,917 | \$ 11,017 | \$ (921,900) | -98.82% |
| Garage Service Credits | \$ (1,680,000) | \$ (1,478,825) | \$ 201,175 | -11.97% |
| | <u>\$ 43,395,311</u> | <u>\$ 42,425,219</u> | <u>\$ (970,092)</u> | |

| | |
|-------------------------------------------------|---------|
| ■ <u>Police Department (\$9,548,140)</u> | |
| Uniforms & Protective Clothing (ANSI 207 req.) | 176,948 |
| BLET Program | 20,000 |

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| Police ShotSpotter Fees | 204,750 |
| Administrative cars (16 requested, 2 recommended) | 43,130 |
| Priorities: Office furniture due to expansion, replacing canine “Elvis”, 16 Vehicles and equipment upfit | |
| ■ <u>Fire Department (\$6,246,341)</u> | |
| Medical Exams | 25,000 |
| Uniforms & Protective Clothing | 105,000 |
| Vehicle Repairs & Maintenance | 101,625 |
| Fire Hose | 13,155 |
| Air Packs | 35,100 |
| Priorities: Station 3 improvements and repairs (backup up into traffic), Airpacks. | |
| Note: Request for fire apparatus and replacement of Station 3 included in Fire Department detail request. | |
| ■ <u>Debt Service (\$4,858,292)</u> | |
| Debt Service Payments (see chart) | 4,858,292 |
| ■ <u>Solid Waste (\$3,600,852)</u> | |
| Landfill Charges (\$31.50/Ton) | 450,000 |
| Replacement Garbage/Recycling Containers/Dumpsters | 80,000 |
| Recycling Fees | 130,000 |
| Rear loader | 200,000 |
| Leaf vacuum loader | 135,000 |
| Priorities: Dumpster Carrier, 2021 Freightliner rear loader packer | |
| ■ <u>Parks & Recreation (\$3,157,049)</u> | |
| Operational and Maintenance Supplies | 270,269 |
| Building Maintenance | 34,500 |
| Utilities | 98,750 |
| Tree Service | 8,500 |
| Sidewalks | 15,000 |
| Priorities: (2) Park Technicians for Grounds Maintenance Crew and Repair Team/Mowing Crew, (2) Park Technicians for Landscape/Mowing Crew (additional responsibilities with TIGER streetscape improvements. | |
| Concerns: No funding for major repairs to Herman Park Center. Request for equipment shelter at Bryan Multi Sports Complex \$220K was cut from General Fund, however there was discussion of funding from Occupancy Tax Fund. | |
| ■ <u>Garage (\$2,121,518)</u> | |
| Gasoline | 450,000 |
| Diesel Fuel | 248,025 |
| Tires and Tubes | 157,500 |
| Automotive Parts | 315,000 |
| Priorities: Senior Fleet Mechanic | |
| ■ <u>Information Technology (\$2,074,759)</u> | |
| Software License Fees | 596,960 |
| Telephone | 260,000 |
| Crew Cab Truck | 32,000 |
| IT Lease #07 (GF, SW, UF, OT Funds) | 394,781 |
| Priorities: Executive Assistant, 2020 Ford F250 Crew Cab, 2020 Ford Transit 250XL, 2020 Ford Econoline Van | |
| ■ <u>Planning (\$1,518,973)</u> | |
| Clean and Cut Lots | 40,000 |
| Demolition | 50,200 |
| Tree Service | 45,000 |
| Maintenance of Enhancement Areas | 83,660 |
| Transportation Planning (80% NCDOT) | 258,622 |
| NCDOT ROW Purchase (2 of 3) | 187,500 |
| Priorities: Tree Service, Consultant Fees for required UDO updates per NCGS 160d | |
| Note: Planning added Minimum Housing to its FY21 budget. | |
| ■ <u>Finance (\$1,504,293)</u> | |
| Tax Listing Fees | 323,491 |
| Consultant Fees | 73,000 |

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Audit (General Fund Portion) | 43,500 |
| Priorities: Accounts Receivable Technician, Accounts Payable Technician, Insurance Brokerage Services RFQ, GASB 87 Leases | |
| ■ <u>Engineering (\$984,926)</u> | |
| Traffic Signal Electricity | 15,000 |
| Traffic Maintenance Materials | 50,000 |
| Priorities: Reclassification of Traffic Engineer to Assistant City Engineer (no budgetary effect) | |
| ■ <u>Street Maintenance (\$984,501)</u> | |
| Bobcat Mini Excavator & trailer | 66,200 |
| Ford F350 with service body | 51,800 |
| Priorities: E-55 Bobcat Mini Excavator with tilt equipment trailer and Ford F-350 Truck with Service Body | |
| ■ <u>City Manager (\$806,851)</u> | |
| Air Show Sponsorship | 15,000 |
| Communications & Marketing | 11,250 |
| Contract Services (HVAC, Elevator, Other Maint. contracts) | 37,450 |
| ■ <u>Building & Grounds (\$731,717)</u> | |
| Building Maintenance | 39,750 |
| Operational Supplies | 34,750 |
| Priorities: Buildings & Grounds Supervisor, Ford F-150 Truck for mowing crews, Automatic gate at Complex | |
| ■ <u>Human Resources (\$661,186)</u> | |
| Learning Management System | 17,000 |
| Health Maintenance Program | 89,017 |
| Employee Appreciation Day/Health Fair | 12,500 |
| Priorities: Learning Management System Module, Outsourcing Background Checks | |
| ■ <u>Paramount Theatre (\$606,537)</u> | |
| Part-time salaries | 133,012 |
| Performance Series | 58,530 |
| Electricity | 33,750 |
| Building Maintenance | 29,350 |
| Priorities: Salaries and wages for part-time staff used when revenue producing events occur, building maintenance to sustain the City's investment in the theater and remain code compliant | |
| ■ <u>Inspections (\$600,174)</u> | |
| Consultant Fees | 10,000 |
| Bank Fees | 10,000 |
| Priorities: Competitive wages for staff | |
| Note: Inspections budget reduced due to Minimum Housing being transferred to Planning in FY21 budget. | |
| ■ <u>Golf Course (\$595,492)</u> | |
| Equipment Rent (includes cart lease for larger tourn.) | 21,000 |
| Machine Equipment Maintenance | 21,250 |
| Pro-Shop Expense | 30,000 |
| Golf Range Picker | 12,000 |
| Priorities: Assistant Golf Professional, golf range picker, range ball vending machine, Walker T271 trim finish mower | |
| ■ <u>Street Utilities (\$521,000)</u> | |
| Street Lights | 459,000 |
| ■ <u>Public Works – Admin. (\$467,474)</u> | |
| Electricity | 78,750 |
| Natural Gas | 18,750 |
| Janitorial Contract | 21,375 |
| Priorities: Operational supplies | |
| ■ <u>Agency Support (\$441,900)</u> | |
| <input type="checkbox"/> GWTA funding cut \$178,129 due to federal funding sources available to GWTA to offset City match | |
| <input type="checkbox"/> Agencies were reduced 10% of FY20 Adopted Budget | |
| <input type="checkbox"/> Two new agency requests – did not respond to inquiries to provide required documentation to include in budget request. | |
| <input type="checkbox"/> Budget includes payment 2 of 3 for the Mental Health Association of \$12,000 | |

■ **Non-Recurring Capital Outlay (\$410,785)**

| | |
|-----------------------------------------|---------|
| City's Portion Retiree Health Insurance | 110,963 |
| Economic Development Incentive - WNB | 200,000 |
| League of Municipalities | 25,500 |

AGENCY SUPPORT

| Agency | FY19-20 Allocation | FY20-21 Requested Amount | FY20-21 Recommended Amount* | Incr/(Decr) | % Change |
|---------------------------------------|-----------------------|--------------------------------|-----------------------------------|--------------|----------|
| Chamber of Commerce | \$ 20,000 | \$ 20,000 | \$ 20,000 | \$ - | 0.00% |
| Wayne County Alliance | \$ 25,000 | \$ 25,000 | \$ 25,000 | \$ - | 0.00% |
| Literacy Connections | \$ 10,000 | \$ 15,000 | \$ 9,000 | \$ (6,000) | -10.00% |
| Rebuilding Broken Places | \$ 15,000 | \$ 13,000 | \$ 13,500 | \$ 500 | -10.00% |
| HGDC Community Crisis Center | \$ 5,000 | \$ 15,000 | \$ 4,500 | \$ (10,500) | -10.00% |
| Boys & Girls Club | \$ 15,000 | \$ 15,000 | \$ 13,500 | \$ (1,500) | -10.00% |
| Arts Council | \$ 25,000 | \$ 35,000 | \$ 22,500 | \$ (12,500) | -10.00% |
| Wayne County Schools-PEG Dist | \$ - | \$ 27,400 | \$ 27,400 | \$ - | |
| WAGES | \$ 20,000 | \$ 20,000 | \$ 18,000 | \$ (2,000) | -10.00% |
| W.A.T.C.H. | \$ 20,000 | \$ 50,000 | \$ 18,000 | \$ (32,000) | -10.00% |
| Wayne County Historical Museum | \$ 15,000 | \$ 17,000 | \$ 13,500 | \$ (3,500) | -10.00% |
| Wayne Uplift | \$ - | \$ - | \$ - | \$ - | |
| Communities in Schools | \$ 15,000 | \$ 20,000 | \$ 13,500 | \$ (6,500) | -10.00% |
| Waynesborough Park | \$ 20,000 | \$ 25,000 | \$ 18,000 | \$ (7,000) | -10.00% |
| Goldsboro/Wayne Transportation | \$ 303,129 | \$ 378,129 | \$ 200,000 | \$ (178,129) | -34.02% |
| MIP (Mephibosheth Project Inc) | \$ 5,000 | \$ 12,000 | \$ 4,500 | \$ (7,500) | -10.00% |
| W.I.S.H. | \$ 10,000 | \$ 12,000 | \$ 9,000 | \$ (3,000) | -10.00% |
| Three In One Family Center | \$ - | \$ 40,000 | \$ - | \$ (40,000) | |
| A Drummers World Drumline Arts | \$ - | \$ 2,500 | \$ - | \$ (2,500) | |
| Mental Health Association (3-yr agmt) | \$ 12,000 | \$ 12,000 | \$ 12,000 | \$ - | 0.00% |
| | \$ 535,129 | \$ 754,029 | \$ 441,900 | \$ (312,129) | |

Requests funded at the 90% FY19-20 Adopted Budget amounts/rates.

■ **Cemetery (\$361,882)**

| | |
|------------------------------------|--------|
| Mower funded from Cemetery Reserve | 12,964 |
| (Reserve balance is \$283,514) | |

Priorities: John Deere Z930M with Bagger replacing 2013 Hustler 60 mower

■ **Mayor/Council (\$350,028)**

| | |
|--------------------------------------|---------|
| City Attorney Fees | 120,000 |
| Consultant Fees (Friends of Seymour) | 80,000 |
| Travel | 28,000 |

■ **Downtown Development (\$294,141)**

| | |
|-------------------|--------|
| Downtown Projects | 66,000 |
|-------------------|--------|

Priorities: Funding economic development incentives.

■ **Street Paving (\$187,500)**

| | |
|------------------------|-------------------------------------|
| Paving Multi-use areas | (NCDOT E-5707 Stoney Creek Greenway |
| | 187,500 |

No paving included in General Fund due to revenue constraints. \$1,564,618 left in 2018

Street Bond escrow for street paving.

■ **Community Relations (\$160,985)**

| | |
|--------------------------------------|--------|
| Meals & Nutrition Supplies | 14,000 |
| Community/Employee Awards, Functions | 11,000 |

Priorities: Community Awards and Functions

■ **Goldsboro Events Center (\$131,731)**

| | |
|----------------------|--------|
| Part-time salaries | 30,096 |
| Electricity | 12,000 |
| Building Maintenance | 10,600 |

Priorities: Salaries and wages for part-time staff used when revenue producing events occur, building maintenance to sustain the City's investment in the theater and remain code compliant

Stormwater Fund Expenditures

■ **Stormwater Department (\$1,251,395)**

| | |
|------------------|---------|
| Street Sweeper | 267,600 |
| Tree Service | 50,000 |
| Landfill Charges | 50,000 |

Priorities: Global R4 Street Sweeper to replace 2004 Tymco, Street Sweeper Maintenance Technician

| | |
|------------------------------------------------------------|---------|
| ■ <u>Transfers & Shared Services \$399,386)</u> | |
| Shared Services Charge General Fund | 108,852 |
| Transfer to Stormwater Capital Project Fund* | 250,000 |
| Virginia Street or Other Named Project | |

Utility Fund Expenditures

| | |
|----------------------------------------------------------|---------|
| ■ <u>Water Reclamation Facility (\$3,962,640)</u> | |
| Chemicals | 154,236 |
| Mach/Equipment Maintenance | 888,084 |
| Pump Station Maintenance | 160,000 |

Priorities: Barscreens at Little Cherry Pump Station and 117 Barscreens; UV System – if it fails must use hypochlorite to disinfect

| | |
|-----------------------------------------------------|---------|
| ■ <u>Water Treatment Plant (\$2,955,171)</u> | |
| Consultant (Risk & Resiliency Plan) | 54,210 |
| Chemicals | 900,792 |
| Mach./Equip. Maintenance | 496,614 |
| Electricity | 300,000 |

Priorities: Engineering services update Utility Master Plan (2008), Operator 1, Utility Maintenance Agreement to provide ongoing maintenance for water tanks

| | |
|---------------------------------------------------------------------|---------|
| ■ <u>Distribution and Collections Division (\$2,388,026)</u> | |
| Water Meters & Boxes | 100,000 |
| Fire Hydrants/Water Valve Replacement | 150,000 |
| Utility Valve Truck | 147,500 |

Priorities: Valve truck for new Valve Crew, Utility System Operator and Utility Maintenance Mechanic for new Valve Crew, pipe inspection cameras, Bobcat excavator E55 and utility trailer

| | |
|----------------------------------------------|---------|
| ■ <u>Compost Facility (\$862,243)</u> | |
| Heavy Duty Wheel Loader | 156,000 |
| Mach/Equipment Maintenance | 108,000 |

Priorities: Heavy Duty Wheel Loader replacing 2005 model that did not pass inspection, Compost Plant Operator

| | |
|---------------------------------------------------------------------|---------|
| ■ <u>Billing, Inventory & Meter Services (\$442,364)</u> | |
| Contract Services (QS1 billing) | 120,000 |
| Bank Fees | 110,000 |

Priorities: Warehouse and Purchasing Manager and Warehouse Technician to address audit issues with inventory and purchasing.

Note: This is a new organization in FY21. There are 4 meter services employees that have been transferred from Distribution & Collections.

| | |
|----------------------------------------------------|-----------|
| ■ <u>Utility Fund (Capital) (\$766,786)</u> | |
| Utility Improvements (U-5994 Wayne Mem. Dr.) | 125,000 |
| New Hope Road Tank Repaint and Repair | 500,000 |
| ■ <u>Transfers (\$766,786)</u> | |
| Utility Improvements (Streetscape) | 200,000 |
| SJAFB Outfall (2010 Sewer Bond Proceeds) | 450,000 |
| Shared Services General Fund | 2,938,105 |

Downtown District

| | <u>FY19-20</u> | <u>FY20-21</u> |
|---------------------------------|-----------------------|-----------------------|
| | <u>Budget</u> | <u>Recomm.</u> |
| <u>Revenues:</u> | | |
| Property Taxes Special District | 99,351 | 97,075 |
| Investment Earnings | 1,000 | 823 |
| Total Revenue | 100,351 | 97,898 |
| <u>Expenditures:</u> | | |
| Advertising | 21,280 | 21,280 |
| Beautification Program | 14,700 | 20,000 |
| Incentive Grant Program | 6,000 | 15,000 |
| Other Expenditures | 28,632 | 24,618 |
| Transfers to Fund Balance | 29,739 | 17,000 |
| Total Expenditures | 100,351 | 97,898 |

**Municipal Service District Rate: 23.5 cents per \$100 valuation

Occupancy Tax Fund

| | FY19-20 Budget | FY20-21 Recomm. |
|-------------------------------|------------------|------------------|
| Revenues: | | |
| 80% Civic Center | 668,710 | 686,100 |
| 20% Travel & Tourism | 187,000 | 175,700 |
| County of Wayne (1%) | 212,425 | 170,000 |
| Investment Earnings | 3,320 | 5,500 |
| Other Revenue | 18,277 | 6,580 |
| Fund Balance Appropriated | 24,000 | 115,963 |
| Total Revenue | 1,113,732 | 1,159,843 |
| Expenditures: | | |
| Civic Center | | |
| Debt Service | 339,000 | 446,621 |
| County of Wayne (40% Portion) | 352,454 | 344,720 |
| Travel & Tourism | 422,278 | 368,502 |
| Total Expenditures | 1,113,732 | 1,159,843 |

- Current levy is 5% for local hotel and motel occupancy
- County of Wayne’s funding of the 1% occupancy tax
- Fund Balance Appropriation of \$115K is for Musco Lighting payment for Bryan Multi Sports Complex of \$110K and balance to fund Air Show Sponsorship.
- Note: Manager recommends funding an additional \$40K for advertising and promotion out of fund balance. Discussions were after the Manager’s Recommended budget was balanced.

Priorities: To help our lodging industry bounce back from COVID-19 using research-based marketing plans, securing events that generate overnight travel in Goldsboro and Wayne County.

VEHICLES AND CAPITAL OUTLAY

Capital Requests
Recommended FY20-21

| Capital Outlay Type | FY20-21 | | FY19-20 | |
|--------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| | Request | Manager Recomm. | Request | Adopted |
| General Fund | | | | |
| Buildings & Improvements | \$ 1,155,593 | \$ 30,000 | \$ - | \$ - |
| Rolling Stock/Equipment/Furniture/Fixtures | \$ 1,854,699 | \$ 754,319 | \$ 4,066,039 | \$ 604,183 |
| Vehicles | \$ 1,303,526 | \$ 326,930 | \$ 1,368,415 | \$ 604,920 |
| Infrastructure | \$ 419,910 | \$ 381,310 | \$ - | \$ 25,000 |
| Subtotal General Fund | \$ 4,733,728 | \$ 1,492,559 | \$ 5,434,454 | \$ 1,234,103 |
| Stormwater Fund | | | | |
| Buildings & Improvements | \$ - | \$ - | \$ - | \$ - |
| Rolling Stock/Equipment/Furniture/Fixtures | \$ 267,600 | \$ 267,600 | \$ 344,000 | \$ 300,688 |
| Vehicles | \$ - | \$ - | \$ 275,000 | \$ - |
| Infrastructure | \$ - | \$ - | | |
| Subtotal Stormwater Fund | \$ 267,600 | \$ 267,600 | \$ 619,000 | \$ 300,688 |
| Utility Fund | | | | |
| Buildings & Improvements | \$ 100,000 | \$ - | \$ - | \$ - |
| Rolling Stock/Equipment/Furniture/Fixtures | \$ 387,760 | \$ 72,760 | \$ 2,011,500 | \$ 464,400 |
| Vehicles | \$ 515,800 | \$ 407,500 | \$ 126,000 | \$ 86,000 |
| Infrastructure | \$ 2,320,000 | \$ 625,000 | \$ - | \$ - |
| Subtotal Utility Fund | \$ 3,323,560 | \$ 1,105,260 | \$ 2,137,500 | \$ 550,400 |
| Occupancy Tax Fund | | | | |
| Buildings & Improvements | \$ - | \$ - | \$ - | \$ - |
| Rolling Stock/Equipment/Furniture/Fixtures | \$ 4,665 | \$ 4,665 | \$ - | \$ - |
| Vehicles | \$ - | \$ - | \$ - | \$ - |
| Infrastructure | \$ - | \$ - | \$ - | \$ - |
| Subtotal Occupancy Tax Fund | \$ 4,665 | \$ 4,665 | \$ - | \$ - |
| Total All Funds | \$ 8,329,553 | \$ 2,870,084 | \$ 8,190,954 | \$ 2,085,191 |

Capital Requests

| Department | Description | Item To Be Purchased | Budget Requested | Budget Recommended |
|------------------------|-------------------------|-----------------------------------------------------------------------|------------------|--------------------|
| General Fund | | | | |
| Information Technology | Network Equipment | DJI Matrice 300 (Drone-Public Safety, Mapping, Zoom & Thermal Camera) | \$ 35,000 | \$ 13,500 |
| | Network Equipment | Fiber Finder Kit | \$ 6,500 | \$ 6,500 |
| | Crew-Cab Pick-Up Truck | 2020 Ford F-250 CrewCab 4x4 (Replace Green 2001 Malibu) | \$ 31,000 | \$ 32,000 |
| | Crew-Cab Pick-Up Truck | Ford F-250 CrewCab | \$ 28,000 | \$ - |
| | Utility Van | Ford Transit 250 XL (Replace Green 2002 Malibu) (20) | \$ 31,000 | \$ - |
| | Utility Van | Ford Econoline Van (E350) (7) (Replace 1997 Van) | \$ 25,000 | \$ - |
| | Technology Lease - FY21 | IT LEASE (Desktops, Laptops, Servers, Storage) | \$ 688,719 | \$ 353,500 |
| | | | \$ 845,219 | \$ 405,500 |
| Garage | Power Lifts | In-Ground Automotive Lifts | \$ 21,000 | \$ - |
| | Power Lifts | In-Ground Automotive Lifts | \$ 21,000 | \$ - |
| | Power Lifts | Portable Power Lift | \$ 45,000 | \$ - |
| | | | \$ 87,000 | \$ - |
| Building Maintenance | Garage Bay Door | Roll-up garage door and motor | \$ 13,500 | \$ - |
| | 1/2 Ton Pick-Up Truck | Additional Standard Cab pickup truck | \$ 25,000 | \$ - |
| | Miscellaneous Equipment | Complete light pole assemblies with fixtures. | \$ 11,000 | \$ - |
| | Fence/Railings | Automatic electric driven gate with key fob access. | \$ 30,000 | \$ - |
| | Gas Pak A/C Units | 7.5 Ton Trane Gas pack | \$ 12,000 | \$ - |
| | | | \$ 91,500 | \$ - |
| Cemetery | 72" Cut Riding Mower | John Deere Z930M w/Bagger | \$ 12,964 | \$ 12,964 |
| | Storage Building | 40x50x15 Commercial building with 20yr warranty | \$ 50,000 | \$ - |
| | | | \$ 62,964 | \$ 12,964 |

| | | | Budget | Budget |
|------------------|--------------------------|------------------------------------------------------------------------|-------------------|-------------------|
| Department | Description | Item To Be Purchased | Requested | Recommended |
| General Fund | | | | |
| Planning | Compact Pick-Up Trucks | F150 Code Enforcement Truck | \$ 25,000 | \$ - |
| | NCDOT ROW Purchase | \$5K NCDOT US724 Central Hts Road Realignment ROW Acquisition (2 of 3) | \$ 187,500 | \$ 187,500 |
| | Sidewalks | NCDOT U-6204 Wayne Memorial Drive bulb out (30% City portion) | \$ 1,310 | \$ 1,310 |
| | | | <u>\$ 213,810</u> | <u>\$ 188,810</u> |
| Streets | Excavator | E-55 Bobcat mini ex | \$ 60,200 | \$ 60,200 |
| | Tandem Dump Truck | Replacement of Tandum truck body | \$ 24,600 | \$ 24,600 |
| | Tandem Dump Truck | Replacement of Tandum truck body | \$ 24,600 | \$ 24,600 |
| | Pick-Up Truck W/Club Cab | F-350 Service body | \$ 51,800 | \$ 51,800 |
| | Utility Trailer | Tilt equipment trailer to haul mini excavator | \$ 6,000 | \$ 6,000 |
| | | | <u>\$ 167,200</u> | <u>\$ 167,200</u> |
| Street Utilities | Railroad Signals | Railroad Signals (10% City's portion) | \$ 5,000 | \$ 5,000 |
| | | | <u>\$ 5,000</u> | <u>\$ 5,000</u> |
| Street Paving | Paving Multi-Use Areas | NCDOT Project E-5707 Stoney Creek Greenway | \$ 187,500 | \$ 187,500 |
| | | | <u>\$ 187,500</u> | <u>\$ 187,500</u> |
| Solid Waste | Garbage Packer | 2021 Freightliner /New Way Body | \$ 200,000 | \$ 200,000 |
| | Trash Truck | 2021 Autocar ACX64 | \$ 315,000 | \$ - |
| | Leaf Vacuum Loader | | \$ 270,000 | \$ 135,000 |
| | Miscellaneous Equipment | Dumpster carrier attached to pickup truck to transport dumpsters | \$ 25,000 | \$ 25,000 |
| | | | <u>\$ 810,000</u> | <u>\$ 360,000</u> |

| | | | Budget | Budget |
|--------------|--------------------------|--------------------------------------------------|-------------------|------------------|
| Department | Description | Item To Be Purchased | Requested | Recommended |
| General Fund | | | | |
| Fire | Paving - Fire Department | Paving at training facility | \$ 24,000 | \$ - |
| | All Terrain Vehicle | Amphibious all terrain vehicle | \$ 35,000 | \$ - |
| | Administrative Car | | \$ 45,000 | \$ - |
| | Fire Hose | | \$ 13,155 | \$ 13,155 |
| | Miscellaneous Equipment | Turnout Gear Dryer - Acct. 5527 | \$ 11,000 | \$ - |
| | Miscellaneous Equipment | Deployable Shelter - Acct. 5527 | \$ 34,251 | \$ - |
| | Miscellaneous Equipment | Inflatable Fire House - Acct. 5527 | \$ 7,495 | \$ - |
| | Miscellaneous Equipment | Portable Radios - Acct. 5527 | \$ 87,500 | \$ - |
| | Air Packs | | \$ 35,100 | \$ 35,100 |
| | Thermal Imaging Camera | | \$ 5,700 | \$ 5,700 |
| | | | <u>\$ 298,201</u> | <u>\$ 53,955</u> |
| Police | Police Canine | Dual Purpose K-9 (Elvis retiring) | \$ 11,315 | \$ - |
| | Administrative Car | 2021 Dodge Charger | \$ 23,597 | \$ - |
| | Administrative Car | 2021 Dodge Charger | \$ 23,597 | \$ 23,597 |
| | Administrative Car | 2020 Dodge Durango | \$ 30,159 | \$ - |
| | Administrative Car | 2020 Dodge Durango | \$ 30,159 | \$ - |
| | Administrative Car | 2020 Jeep Compass | \$ 19,533 | \$ 19,533 |
| | Administrative Car | 2021 Dodge R/T | \$ 26,771 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Line Cars | 2021 Chevy Tahoe | \$ 33,791 | \$ - |
| | Polygraph Machine | | \$ 6,000 | \$ - |
| | Miscellaneous Equipment | 2-Drones @\$19,200 each | \$ 38,400 | \$ - |
| | Miscellaneous Equipment | 5-Tsunami Cameras - 1 Year Lease @\$6,500 each | \$ 32,500 | \$ 6,500 |
| | Miscellaneous Equipment | 4-MRAP Tires @\$6,475 each | \$ 25,900 | \$ - |
| | Miscellaneous Equipment | Latent Expert Workstation, Digital Camera | \$ 40,900 | \$ - |
| | Refrigerator | Commercial Grade Refrigerator (CALLEA standards) | \$ 10,000 | \$ 10,000 |
| | City Hall Furniture | Expansion of police evidence and replacements | \$ 56,000 | \$ - |
| | | | <u>\$ 712,741</u> | <u>\$ 59,630</u> |

| | | | Budget | Budget | |
|--------------------|---------------------------|---------------------------------------------------------------------------|---------------------|---------------------|------------|
| Department | Description | Item To Be Purchased | Requested | Recommended | |
| General Fund | | | | | |
| Parks & Recreation | Park House Restoration | Park House deck and support structures need to be replaced | \$ 35,000 | \$ - | |
| | Heavy-Duty Mower | Befco Super Flex Mower 14' | \$ 25,000 | \$ - | |
| | Tractor | Kubota 7060 Tractor | \$ 47,000 | \$ - | |
| | 72" Deck Mower | 2-Hustler Mowers @\$13,200 each | \$ 26,400 | \$ 10,000 | |
| | Playground Equipment | HV Brown Park - Tot Playground | \$ 30,000 | \$ 30,000 | |
| | Playground Equipment | Playground at HV Brown or Berkeley Park | \$ 65,000 | \$ - | |
| | Basketball Court Improve | Take out existing basketball court and replace with new court | \$ 28,000 | \$ - | |
| | T.C. Coley(Formerly WA F | Replace Roof on TC Coley Community Center | \$ 45,000 | \$ - | |
| | Maintenance Shop Constr | Maintenance Building for Bryan Multi-Sports Complex | \$ 340,000 | \$ - | |
| | Outdoor Pool Repair | Replaster pool Mina Weil pool | \$ 65,000 | \$ - | |
| | Sidewalks | Add more ADA walkways in Herman Park encompassing Tennis Courts | \$ 50,000 | \$ - | |
| | Tennis Court Reconstructi | Reconstruct Tennis Courts at Herman Park | \$ 410,000 | \$ - | |
| | | | <u>\$ 1,166,400</u> | <u>\$ 40,000</u> | |
| Golf Course | All Terrain Vehicle | Golf Range Picker | \$ 10,000 | \$ 12,000 | |
| | Computerized Signal Syst | Irrigation Control System | \$ 17,093 | \$ - | |
| | Trim Mower | Walker t27i Mower | \$ 16,500 | \$ - | |
| | Ballfield Machine | Range Ball Vending Machine | \$ 13,000 | \$ - | |
| | Shelter Construction | Storage area for Range Ball Vending Machine | \$ 8,000 | \$ - | |
| | Shelter Construction | Reshingle and wall up what used to be a picnic shelter. | \$ 7,000 | \$ - | |
| | Driving Range Constructio | 82.5 yards of concrete + labor to finish the road behind the Driving Rang | \$ 14,600 | \$ - | |
| | | <u>\$ 86,193</u> | <u>\$ 12,000</u> | | |
| | | | Vehicles | \$ 1,826,790 | \$ 612,294 |
| | | | Other Capital | \$ 2,906,938 | \$ 880,265 |
| TOTAL GENERAL FUND | | | <u>\$ 4,733,728</u> | <u>\$ 1,492,559</u> | |

| Department | Description | Item To Be Purchased | Budget Requested | Budget Recommended |
|------------------------------|-------------------------|------------------------------------------------|-------------------|--------------------|
| Stormwater Fund | | | | |
| Stormwater | Street Sweeper | Global R4 Street Sweeper | \$ 267,600 | \$ 267,600 |
| | Technology Lease - FY21 | IT LEASE (Desktops, Laptops, Servers, Storage) | \$ 1,566 | \$ 1,566 |
| | | | <u>\$ 269,166</u> | <u>\$ 269,166</u> |
| | | Vehicles | \$ 267,600 | \$ 267,600 |
| | | Other Capital | \$ 1,566 | \$ 1,566 |
| TOTAL STORMWATER FUND | | | <u>\$ 269,166</u> | <u>\$ 269,166</u> |

| Department | Description | Item To Be Purchased | Budget Requested | Budget Recommended |
|----------------------------|-----------------------------|--------------------------------------------------------------------------|-------------------|--------------------|
| Utility Fund | | | | |
| Meter & Billing Services | Technology Lease - FY21 | IT LEASE (Desktops, Laptops, Servers, Storage) | \$ 35,050 | \$ 35,050 |
| | | | <u>\$ 35,050</u> | <u>\$ 35,050</u> |
| Distributions & Collection | Utility Valve Truck | | \$ 147,500 | \$ 147,500 |
| | Equipment Transport Trailer | | \$ 14,000 | \$ - |
| | Cement Mixer | | \$ 20,000 | \$ - |
| | Bobcat | Bobcat excavator E55 | \$ 73,000 | \$ - |
| | Miscellaneous Equipment | Automated Flaggers | \$ 26,500 | \$ - |
| | Miscellaneous Equipment | Hydraulic Core Bore Machine | \$ 6,500 | \$ - |
| | Pipe Inspection Camera | | \$ 135,000 | \$ - |
| | | | <u>\$ 422,500</u> | <u>\$ 147,500</u> |
| Water Treatment | Administrative Car | Ford Escape | \$ 22,000 | \$ - |
| | Miscellaneous Equipment | Flood Barriers (2nd and final portion), Concrete Work for Generator Area | \$ 50,000 | \$ - |
| | Equipment Shelter | Equipment Building | \$ 100,000 | \$ - |
| | | | <u>\$ 172,000</u> | <u>\$ -</u> |
| Water Reclamation | Administrative Car | Ford Escape | \$ 22,000 | \$ - |
| | Miscellaneous Equipment | Refrigerated Sampler | \$ 6,000 | \$ 6,000 |
| | Miscellaneous Equipment | Lab Distillation Unit | \$ 17,500 | \$ 17,500 |
| | Electric Golf Carts | Utility Vehicle to maintain spray fields areas along fence line | \$ 9,300 | \$ 35,000 |
| | Hypo Day Tank | Bulk Chemical Tank | \$ 40,000 | \$ - |
| | | | <u>\$ 94,800</u> | <u>\$ 58,500</u> |

| Department | Description | Item To Be Purchased | Budget Requested | Budget Recommended |
|----------------------------------|-------------------------|-----------------------------------------------------------------------|---------------------|---------------------|
| Utility Fund-Capital | Compact Pick-Up Trucks | 2020 F-150 4x2 SuperCab Truck (replace Surveyor's 1997 Ford E150 van) | \$ 24,000 | \$ 24,000 |
| | Miscellaneous Equipment | Survey Utility Box | \$ 8,100 | \$ 8,100 |
| | GPS Equipment | Trimble GEOXH GPS | \$ 6,110 | \$ 6,110 |
| | Sewer Bond Exp-Engineer | Seymour Johnson Air Force Base Outfall | \$ 450,000 | \$ - |
| | Utility Improvements | Wayne Memorial Drive Improvements NCDOT Project U-5994 | \$ 125,000 | \$ 125,000 |
| | Water Tank Painting | New Hope Road Water Tank Painting | \$ 760,000 | \$ 500,000 |
| | Sewer Improvements | Inflow-Infiltration Repairs | \$ 110,000 | \$ - |
| | Sewer Improvements | Petitioned Sanitary Sewer Improvements | \$ 785,000 | \$ - |
| | Water Improvements | Petitioned Water Improvements | \$ 40,000 | \$ - |
| | | | <u>\$ 2,308,210</u> | <u>\$ 663,210</u> |
| | | | | |
| Compost | Mixing Truck | Dump Truck | \$ 135,000 | \$ 45,000 |
| | Heavy Duty Wheel Loader | H.D. Wheel Loader | \$ 156,000 | \$ 156,000 |
| | | | <u>\$ 291,000</u> | <u>\$ 201,000</u> |
| | | Vehicles | \$ 622,800 | \$ 407,500 |
| | | Other Capital | \$ 2,700,760 | \$ 697,760 |
| TOTAL UTILITY FUND | | | <u>\$ 3,323,560</u> | <u>\$ 1,105,260</u> |
| | | Vehicles | \$ 2,717,190 | \$ 1,287,394 |
| | | Other Capital | \$ 5,613,929 | \$ 1,584,256 |
| TOTAL ALL OPERATING FUNDS | | | <u>\$ 8,331,119</u> | <u>\$ 2,871,650</u> |

Next Steps

1. What additional information is required from staff?
2. Public Hearing Schedule for June 15, 2020 at 7 pm
3. Letters have been sent to Agencies
4. Scheduling any additional budget work sessions.
5. Recommend Adoption of FY20-21 Budget at June 15 meeting.

Council discussion included:

- Requested Utility Fund positions
- Need for a purchasing manager
- Fire Department’s request for all-terrain vehicle
- Fire Station 4 furniture
- Demolition and lot cleaning
- Friends of Seymour

Council recessed from 4:55 p.m. to 5:21 p.m.

Council continued budget discussions which included:

- Street sweeper
- Maintenance technician
- Maintenance of ditches and right-of-ways
- Personal protective equipment (PPE)
- Stormwater projects
- Street Paving – NCDOT Project E-5707
- Shotspotter
- Tenant Contract – TC Coley Building (Signed contract needed before tenant goes in)
- CDBG Funding
- Budget Work Session date

Mayor Allen requested a progress report on Downtown Development.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item B. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 W. Grantham Street from Grayson Brent Evans. Upon motion of Councilmember Aycock, seconded by Councilmember Williams, Council amended the motion to accept the offer on 808 W. Grantham Street.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss a personnel matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on June 1, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Councilmember Aycock provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of May 4, 2020 as submitted.

Public Comment Period. Mayor Allen opened the Public Comment Period and the following people spoke:

1. Ariel Marks stated I am the organizer of the protest today and felt offended by being told it should have been organized better or held at a different time. She shared concerns

regarding injustices, police brutality and encouraged more training and additional mental testing.

Councilmember Polack applauded Ms. Marks for her advocacy and asked once we have organized what's next. Councilmember Polack state with organization, there needs to be a contingency plan to move forward.

Councilmember Matthews stated I apologize if you felt offended, I am certain that was not the intention of the conversation or the message. As an elected official to me there is a level of accountable that we have not done. We need to be out front and support our citizens, and what better way than to do that then walk with you and be shoulder to shoulder. Communication and organization...I applaud you, you are brave and everyone that marched with you. It was a beautiful thing.

2. Charles Broadie shared in 2018 he had three vehicles stolen out of his yard. No arrests have been made and my question is why haven't any arrests been made.

Mayor Allen asked that Mr. Broadie share his information with the clerk so that we can follow-up with him.

3. Aaronia King shared concerns regarding the community and police brutality. She stated being able to protest peacefully and being able to speak tonight is greatly appreciated.
4. Trinity stated I have noticed a lot of things going on and I do not feel safe.

Councilmember Williams asked when you say unsafe what do you mean. Ms. Trinity stated within Goldsboro, like if I want to go to the store or hang out with friends, I have to watch my back 24-7. Councilmember Williams stated I think all of Goldsboro is hearing you today, you deserve to feel safe and go where you want. Councilmember Williams stated we have to do something socially here, try to make connections and we will be looking at what we can do as far as programs.

5. Taquoia Ownes shared some frustrations he was feeling. I see cops treat me and my people like we are not people. Mr. Owens stated I have been thrown in bushes by Goldsboro Police. I have been abused by the Goldsboro Police Department and it is not fair.

Councilmember Williams stated we can never say why something happens. You can take that situation be strong about it like to today you are addressing this issue. I have been through some things too as well as a young black male and an old black male. I commend you for coming here. We have a program, CALEA that is training Police on how to relate with people from all walks of life. There is a lot of mistrust on both sides. I am so proud of y'all.

6. A gentleman stated I know you all saw what happened on the news. You have seen what is going on in the world. He shared concerns regarding profiling and harassment.
7. Marina Capps stated I am a bail agent. She shared concerns regarding police and the need for better training and accountability.
8. Yvonnia Moore shared concerns regarding the termination of a program implemented for downtown businesses that were doing takeout during COVID-19 and her issue being addressed to Councilmember Williams rather than herself who shared the concern.

Mr. Salmon shared there is no ordinance that allows you to block off a parking space. When in the Stay at Home Order, in order to help the businesses it was requested to put cones out to assist with take-out orders and then when it went to phase 2 with all businesses open, I thought it should go back to business as normal. There is nothing in the ordinances that say you can mark off or cone off spaces.

Councilmember Matthews stated we have never really been in a pandemic before, can we create an ordinance.

Mr. Salmon stated sure, you should probably discuss how many spaces can you mark off, who can authorize.

9. Ryan Robinson stated I just wanted to speak behalf on the people outside, my brothers and sisters. The community cries out for a bridge of trust. He shared concerns regarding issues in the community. He encouraged everyone to come together and attack the root of the problem.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Salmon reminded Council Item D. CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing internet café) was removed from the Consent Agenda and deferred for two weeks. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, E and F be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Williams and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Accept Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 W. Grantham Street from Grayson Brent Evans. Resolution Adopted. Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offers have been received:

808 W. Grantham Street
Offeror: Grayson Brent Evans
Offer: \$615,000.00
Bid Deposit: \$30,750.00
Parcel #: 58793 Pin #: 2690603842
Tax Value: \$681,000.00 Zoning: 21-Restaurant

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a business check drawn on an out of state bank. The offeror has additional terms and conditions that he wishes to negotiate if it is the winning high bidder for the property. The resolution has been drafted to allow for City staff to negotiate the final agreement and for the Mayor to execute the deed for closing if the original offeror is the winning high bidder.

Please note, there are CDBG funds that were expended to demolish and clean up the olds Gold's Inn Hotel in 2014 in the amount of \$250,971.00. These funds would reimbursed to the CDBG fund and utilized for allowable type expenditures related to that special revenue fund. Any remaining proceeds at closing would be credited to the General Fund.

It is recommended the City Council accept offer on 808 W. Grantham Street and adopt the following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Aycock/Williams (7 Ayes)

RESOLUTION NO. 2020- 38 "RESOLUTION AUTHORIZING UPSET BID PROCESS"

Bid Award to WithersRavenel for Source Water Protection Plan & AWIA Risk and Resilience Assessment and Emergency Response Plan. Resolution Adopted. North Carolina General Statute 130A-320 requires the City of Goldsboro, as a Public Water Supply (PWS), to

prepare a Source Water Protection Plan (SWP-Plan) and by the America's Water Infrastructure Act (AWIA) of 2018, is required to perform Risk and Resilience Assessments (RRAs) and update the Emergency Response Plans (ERP) accordingly for North Carolina Department of Environmental Quality and the Environmental Protection Agency approval.

This evaluation includes the risk to the system from malevolent acts and natural hazards; the resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage, and distribution facilities, electronic, computer, or other automated systems (including physical and cyber security of such systems) which are utilized by the system; the monitoring practices of the system; the financial infrastructure of the system; the use, storage, or handling of various chemicals by the system; and the operation and maintenance of the system.

The City of Goldsboro advertised for Request for Qualifications RFQ# 2020-001 on April 2, 2020 and received seven responsive firms on April 21, 2020 at 10:00 AM.

Interviews were conducted on May 14, 2020 with three firms. After staff discussion and reference checks, WithersRavenel of Cary, NC was selected to submit a proposal.

A proposal has been received from WithersRavenel for these services in an amount not to exceed \$89,400. The City has allocated monies in its current budget FY 19-20 for these services.

It is recommended the City Council adopt the following entitled Resolution authorizing the City Manager to execute a contract with WithersRavenel not to exceed \$89,400 to provide services for the Source Water Protection Plan & AWIA Risk and Resilience Assessment and Emergency Response Plan. Consent Agenda Approval. Aycock/Williams (7 Ayes)

RESOLUTION NO. 2020-39 "RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR SOURCE WATER PROTECTION PLAN & AWIA RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN"

SITE-8-20 Daniels & Daniels Construction Co., Inc. - (Wayne Christian School Classroom Expansion and Parking Lot Addition). Approved. The property is located on the west side of Patetown Road between Kearney Lane and W. New Hope Road.

Frontage: +2,000 ft.
Area: 25.41 acres
Zoning: Office and Institutional (O&I-1)

The submitted site plan indicates a single-story, 3,156 sq. ft. building of wood-framed construction proposed for use as STEM (Science, Technologies, Engineering, and Mathematics) classrooms and used by high-school students in the 9th through 12th grades.

The floorplan for the proposed classroom expansion indicates that the facility will consist of 2 science classrooms, a prep station and restrooms for students and staff.

The site is served by one main access located at the intersection of Patetown Road and Catherine Street. The main exit for the site is located at the intersection of Patetown Road and W. New Hope Road.

An existing 25 ft. wide paved access drive extends throughout the site providing access to all campus academic, daycare and recreational facilities.

A new parking lot for the STEM classrooms is shown directly south of the proposed facility approximately 120 ft. south from the main school parking lot and 40 ft. east of the on-site day care parking lot.

Parking for the school is based on 1 space per classroom or 1 space per 5 seats in the main assembly area, whichever is greater. The school's existing gymnasium serves as the main assembly area on campus. The gymnasium has a maximum capacity of 450 persons according to the Certificate of Occupancy issued by City Fire Marshall's Office in March of 2002. According to the City's parking ordinance, 90 parking spaces are required for the site.

Currently, there are 149 existing parking spaces for the site. The applicant is proposing 18 additional parking spaces for the new STEM classrooms to include two new handicap accessible parking spaces. When construction is complete, a total of 167 parking spaces will be available to include 8 handicap accessible parking spaces for students and staff of the school.

Pedestrian Access: 5 ft. wide interior sidewalks have been provided for pedestrian access leading from the proposed parking lot to the building entrances using private walkways and handicap ramps.

Two large trees are proposed for the new STEM classrooms' parking lot in accordance with the City's landscaping ordinance. No other landscaping is required or proposed for the site.

Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Exterior building components will consist of masonry, clear glazing, brick-veneer, wood columns and architectural asphalt roofing shingles.

City Engineering is currently in the process of reviewing drainage plans and is awaiting storm water calculations for the proposed site improvements. Construction permits will not be released until City Engineering requirements have been satisfied.

The property is not located within a Special Flood Hazard area.

The property is served by City water and sewer.

An existing 50 ft. wide by 15 ft. wide screened dumpster coral serves as the school's solid waste collection receptacle and is located behind the existing daycare facility.

The Planning Commission, at their meeting held on May 26, 2020, recommended approval of the Site and Landscape.

It is recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan. Consent Agenda Approval. Aycock/Williams (7 Ayes)

SITE-9-20 Aesthetics 1st Fitness & Nutrition (Site Modification). Approved. The property is located on the west side of S. John Street between Olivia Lane and Wayne Avenue.

Frontage: 205 ft.
Area: 82,873 sq. ft. or 1.90 acres
Zoning: I-2 (General Industry)

The commercial property was formerly permitted as an interior and exterior commercial painting contractor's office.

Applicant is proposing to utilize the existing property as a fitness center. According to the City of Goldsboro's Unified Development Code, fitness centers are a permitted use within I-2 (General Industry) zoning district.

The submitted site plan indicates a single-story, approximately 7,200 sq. ft. commercial building of metal framed construction proposed for use as a fitness center.

The floor plan for the proposed facility consists of two physical fitness work out areas, offices, storage space and restrooms for customers and employees.

Days/Hours of Operation:
Monday-Friday: 5:00am-8:00am
5:00pm-8:00pm

The site is accessed by an existing concrete apron which fronts S. John Street approximately 130 ft.

Parking for the fitness center requires 1 space per 100 sq. ft. of customer participation area. Based on 3,000 sq. ft. of customer participation area, 30 parking spaces are required for the site.

As previously stated, an existing concrete apron fronts the facility. Once used as employer, employee and customer parking, the apron does not qualify as an area for parking in accordance with the City's current off-street parking ordinance. According to the ordinance, parking spaces shall be arranged to require ingress and egress from the lot to the public street by forward motion of the vehicle. Currently, not enough space exists in front of the facility to prevent employees and customers from backing out into the public right of way off S. John Street. An on-site inspection revealed a total of 5 spaces available for parking at the northern and southern end of the building.

A gravel parking lot exists behind the facility to accommodate the remaining 25 parking spaces required for the site. However, City ordinances require the parking lot to be paved. The applicant states that he offers group fitness programs consisting of not more than 8-10 people per session and that 30 parking spaces are excessive and not necessary to accommodate the parking needs of his clients.

In addition to providing parking at the rear of the facility, the applicant intends to utilize the gravel surfaces for an outdoor fitness area and states that paved surfaces would not be practical or safe for workouts. He is requesting a paving modification for the existing gravel parking lot located at the rear of the property.

The applicant has not submitted a landscape plan for the proposed fitness center. Street trees are required along S. John Street. Due to existing asphalt and concrete surfaces located in the front yard of the facility, the applicant is asking for a modification of required street trees along S. John Street.

Portions of the property are located within Special Flood Hazard areas known as the floodway and the 500 and 100 year floodplain.

City water and sewer are available to serve the property.

If required to pave, drainage plans and storm water calculations shall be reviewed and approved by City Engineering before occupancy of the facility.

Concrete and handicap accessible walks have been provided for pedestrian access leading from the parking lots to the building entrances. According to the City's Pedestrian plan, exterior sidewalks are not required for the site.

A concrete pad is shown at the rear of the facility for the location of a commercial dumpster. The dumpster pad is screened in accordance with City standards.

The applicant is requesting the following modifications:

- (1) Modification of paved parking surfaces at the rear of the property.
- (2) Modification of street trees along S. John Street.

The Planning Commission, at their meeting held on May 26, 2020, recommended approval of the Site and Landscape Plan with modifications.

It is recommended accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

- (1) Modification of paved parking at the rear of the property for one year;

- (2) Modification of street trees along S. John Street. Consent Agenda Approval.
Aycock/Williams (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Salmon stated I would like to thank the Finance Director for doing a great job on the presentation of our budget next year and I look forward to further discussions on that and also for the citizens who came up to speak this evening; thank you.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Broadaway read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Thomas Collins as an Employee of the City of Goldsboro for More Than 19 Years. Resolution Adopted. Thomas Collins retired on April 1, 2020 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 19 years of service. Thomas began his career on December 20, 2000 as a Police Officer with the Goldsboro Police Department. On November 18, 2015, Thomas was assigned to the K-9 Unit with the Goldsboro Police Department where he has served until his retirement. Thomas has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thomas Collins their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Thomas our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution expressing appreciation for services rendered by Thomas Collins.

RESOLUTION NO. 2020-37 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THOMAS COLLINS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 19 YEARS"

Councilmember Aycock stated I just want to say I agree with the people who are outside marching today. They have to be heard and peaceful protests are always a good way of doing that. I also want to say what I found that happened in Minneapolis last week to be totally deplorable and I wish to never ever see it again.

Councilmember Ham stated I spoke my comments in the prayer but I would also like to make another comment. During the last 5 years, many of our businesses have opened due to the result of a renewed confidence in the future of downtown Goldsboro. COVID-19 virus has hit these businesses hard recognizing the financial impact of this virus Downtown Goldsboro Development Corporation established a grant fund of \$15,000 to be distributed to businesses as determined by the Executive Board. Businesses submitted applications for grants. The board issued grants to 20 businesses. It's important to note the \$15,000 was not taxpayer money. In other words, it did not come out of the general fund. These funds were derived from the activity fund, executed and supported by all of the volunteers of the organization. I just wanted to mention they gave monies of different amounts to certain businesses to assist during this time that did not come from taxpayer money.

Councilmember Matthews stated so I was not going to say anything because it is extremely difficult to verbalize how my heart feels about what is happening in the world and what's happening here in Goldsboro. So just know that it matters to me. My heart is with you. I will continue to fight with you and for you not just as an elected official but as a citizen and as someone who can identify with what you feel. I do want to commend our young people because as I looked out in the audience or the group of protesters today and even yesterday the pack was led by ambitious young people who want to live and it was phenomenal to see that. So I just want to challenge, specifically everyone on this board, to do your part. We should be out in front leading the pack, standing up for what is right even if it's not popular, even if it's not amongst our personal groups, we should do the right thing and not only is that challenge for you as

Councilmen it is for the citizens of Goldsboro. So there is gold in Goldsboro you've heard me say it a lot of times so thank you be safe and have a good night.

Mayor Allen stated you need to work on your communications board you are going to put together because there sounds like there is a lot of need. Councilmember Matthews stated I look forward to your participation.

Councilmember Polack stated I would like to chime in on what everyone else has said and continue to pray for the nation, because the world is seeing this just not the United States, the whole world is seeing what is happening. We don't want history to repeat itself which we're starting to see it slowly do. The thing I expressed mostly is working from the ground up, being consistent with our momentum not just having something that's going to fizzle out that is part of organization structure and organization is a key element in any movement. The first step is voting, which I encourage everyone to start from the ground level and be an active part in the voting process because a lot of this would be avoided if we had people in positions that we could vote in office on the local level not just a federal level that could visit these employees more. But on a good note, I would like to say in Goldsboro on a local level I just want to thank Rebuilding Broken Places again, this is week two, the food overages they have donated to the elderly so in many cases a lot of people have been fed so just want to thank them and put out the times; Woodcrest food distribution is at 11:00, Lincoln Homes is at 11:30 and Westhaven at 12:00. They are asking the people within the communities to come to the community centers in the respective areas. Thank you.

Mayor Pro Tem Broadway stated I would like to echo all of the comments and also just to say I'm extremely proud of the city of Goldsboro and our people for the restraint they've showed last night and also the discipline they have shown not only with this evolution but also with what we have seen in the COVID. People have stuck together and will get through this thing together. Its crazy times but I appreciate the respect and just take care of each other. Goldsboro is a great town, let's keep it that way.

Councilmember Williams stated where do we begin here. I think we begin by just loving on each other despite where we come from socially, economically. I can relate to most of the people who came in here today, most of the people who have experienced bad behavior from law enforcement, I have experienced those things. I have not experienced those things on a serious level in Goldsboro, but in other states I have. Driving while being black, I've been pulled over numerous times. I've been ran through the system going jail cell to jail cell before I saw a judge. Sitting in jail 23 hours or more each time I went through the system. So I understand, the skin color that I have, but u am so pleased and so proud for seeing my white brother and sisters that have joined this protest. It is not easy, it is not easy in the south when you have others that traditionally just didn't care for people of my skin color. I pray that we all reflect on this situation and learn from it. I was disappointed when I heard that some business owners decided to protect their business with firearms, opposed to letting whatever is going to happen, someone damage their property, don't protect your property, we have law enforcement to do that. They are trained to carry guns. To the young people, last night me and Brandy, we interacted with young people, most of them were really peaceful, most of them just wanted to see a change for the better. There were others that were horrified by what they saw and they were ready to lash out, and it was not in a positive way. But that is why we need our mentors, to be marching right along with them. We need our elders to march right along with them because they are the ones that can talk to them, to tell them there is a better way. So I challenge our pastors, I challenge our elders to get involved. It has been too long where we haven't gotten involved. I saw a lot of spectators last night, they were videoing, but they were not getting involved. They were not saying one thing. The young folks are crying out. I thank God that no one got hurt and I pray to God that we are going to change for the better in this nation. Thank you. God bless.

Mayor Allen stated I just want to remind everyone if you haven't please fill your census form out. We get money based off census and it is very important that you do that. Secondly I just want to congratulate all the 2020 high school graduates. No one got to really do that this time, I hate that for them but a lot of people have been very innovative with how they did it; had a lot of really good people graduate and I want to congratulate them and certainly wish them the best of luck in the future. Going back to protests, I just want to say one more time how appreciative we are that everyone has done this in a professional manner. The question is, like

Taj said, how do we get to the next step because if we don't get it to the next step, generally we haven't done anything. As a Council, as a community and as a city what is our next step going to be. I do think that is a good question and what we should be working on.

There being no further business, the meeting adjourned at 7:50 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

CU-5-20 Kiapo Copeland (110 E. Mulberry Street) – Subject property is located on the north side of E. Mulberry Street between Center Street and John Street.

BACKGROUND: The applicant is requesting a Conditional Use Permit to allow the operation of a Place of Entertainment (Paint and Play) with ABC for Brown Bagging.

Frontage: 58.33 ft.
Depth: 89.55 ft.
Area: 5,099 sq. ft.

Zoning: Central Business District (CBD)

The applicant has proposed to up-fit an existing one-story 1,749 sq. ft. concrete commercial building for the operation of a Paint and Play facility.

Since the site is located within the Historic District, any exterior improvements to the building will be required to receive a Certificate of Appropriateness from the Historic District Commission.

The property was previously occupied as a church.

DISCUSSION: As previously stated, the applicant request to operate a Paint and Play facility within an existing building and allow customers the option of brown bagging at the facility. Activities such as painting lessons and paint parties will be available on-site. Brown bagging would be limited to a 6-pack of beer or 1-bottle of wine per customer.

The applicant's floor plan indicates a painting area to include no more than 6 tables to accommodate a maximum of 15 occupants including an office space and a restroom.

Days/hours of Operation: Tuesday – Saturday
7:00 p.m. – 11:00 p.m.


Employees: 1

The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

Refuse Collection: The applicant will utilize roll-out carts for garbage collection purposes.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council meeting on August 3, 2020.

Date: 7/6/20



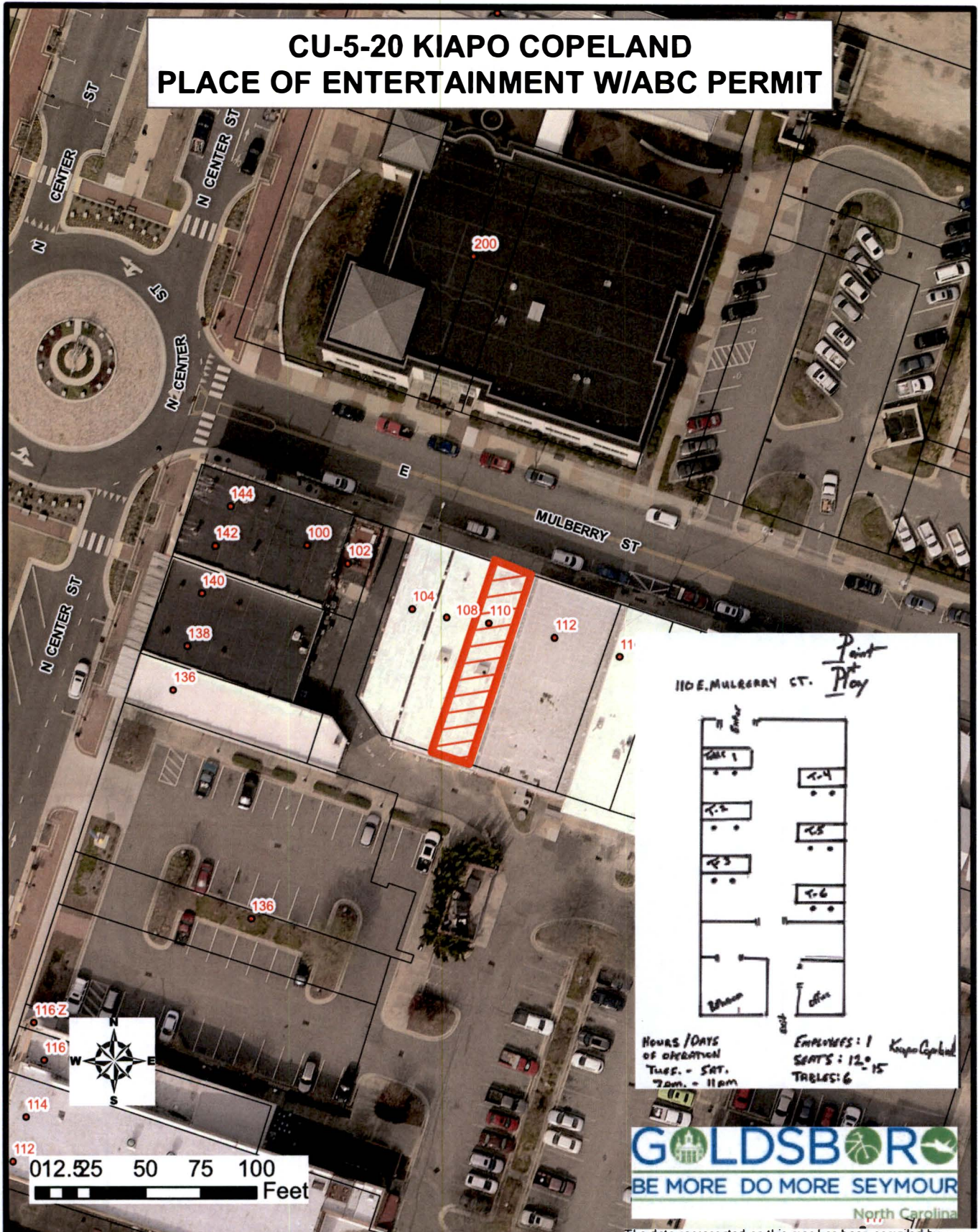
Planning Director

Date: 7/7/20



City Manager

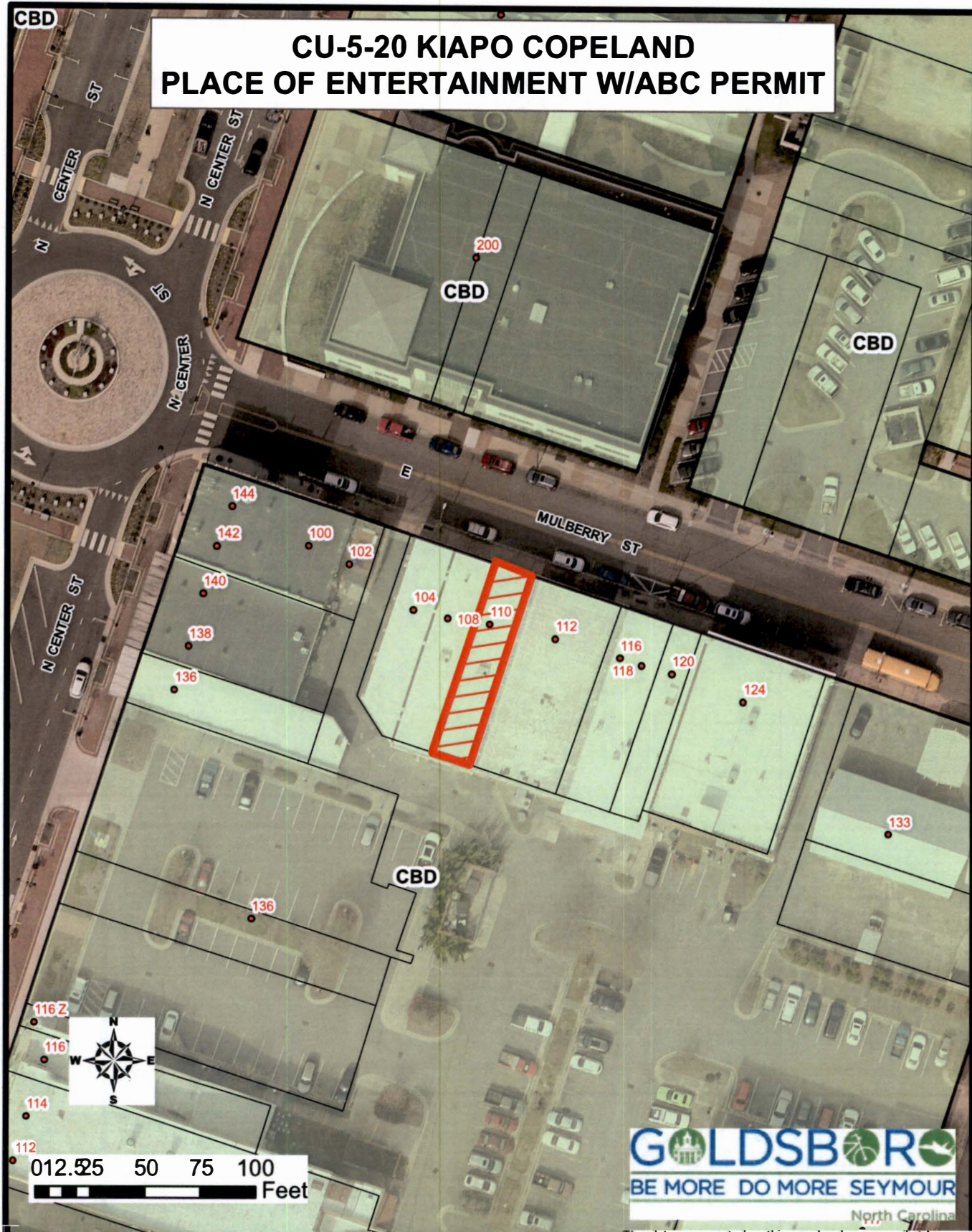
CU-5-20 KIAPO COPELAND PLACE OF ENTERTAINMENT W/ABC PERMIT



CONDITIONAL USE PLAN

CASE #: CU-5-20
REQUEST: PLACE OF ENTERTAINMENT W/ABC PERMIT
PIN #: 2599-96-2240
LOCATION: 110 E. MULBERRY STREET
HOURS OF OPERATION: TUES - SAT 6 pm - 11 pm
NUMBER OF EMPLOYEES: 1

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CONDITIONAL USE PLAN

| | |
|-----------------------------|--------------------------------------------|
| CASE #: | CU-5-20 |
| REQUEST: | PLACE OF ENTERTAINMENT W/ABC PERMIT |
| PIN #: | 2599-96-2240 |
| LOCATION: | 110 E. MULBERRY STREET |
| HOURS OF OPERATION: | TUES - SAT 6 pm -11 pm |
| NUMBER OF EMPLOYEES: | 1 |

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING**

SUBJECT: CU-04-20 Ace Hardware and Flex Space – East side of Mollie Drive between Miles Lane and Southeast Drive

BACKGROUND: The applicant requests a Conditional Use Permit for retail sales to include outside storage. In conjunction with the request, the applicant is asking for separate site plan approval for the construction of a 21,105 sq. ft. multi-tenant commercial center.

According to the City's Unified Development Code, commercial developments incorporating retail sales of less than 30,000 sq. ft. with outdoor storage require a Conditional Use Permit. Separate site plan approval is required and shall be approved by City Council.

The subject property consist of two private lots. These lots were approved by City Council on November 7, 2005 as part of a 14-lot preliminary subdivision plat proposed for commercial development and formally known as Southeast Commercial Park.

Lot #8:

Frontage: 177 ft.

Depth: 217.5 ft. (avg.)

Area: 50,240 sq. ft., or 1.15 acres

Zoning: General Business

Lot #9:

Frontage: 150 ft.

Depth: 291 ft. (avg.)

Area: 41,983 sq. ft. or 0.96 acres

Zoning: General Business

Existing Use: Currently, the subject properties referenced above are clear and vacant.

DISCUSSION: The submitted site plan indicates the recombination of two private lots for the construction of a single-story, 21,105 sq. ft. metal building used for commercial development.

Ace Hardware intends to occupy 11,025 sq. ft. of commercial building space. The hardware store proposes to occupy an additional 3,937 sq. ft. for outside retail sales and storage.

Hours of Operation: 7:30 a. m. to 6:30 p. m.
(Monday – Saturday)

No. of Employees: 5

The remaining 6,143 sq. ft. of commercial tenant space will be divided into five (5) separate tenant spaces for rent or lease. At this time, there are no proposed uses for the (flex) spaces.

Access: Two 24 ft. wide curb cuts are proposed off Mollie Drive and are adjacent to the northern and southern property lines. A 24 ft. wide access drive provides access to parking spaces located at the front and rear of the site, as well as, loading and unloading zones for on-site commercial businesses.

Parking: Parking for the proposed hardware store requires 1 space per 500 sq. ft. of gross floor area. Parking for the remaining commercial retail spaces requires 1 space per 250 sq. ft. of gross floor area. A total of 42 parking spaces are required for the site. 46 parking spaces have been provided to include 2 van accessible handicap parking spaces.

In addition to parking, the submitted site plan proposes a 12 ft. wide stacking lane sufficient for 4 vehicles along the northern building wall should a tenant opt to provide pick up window services in the future.

Landscaping: 7 Autumn Blaze Maples are proposed as street trees along Mollie Drive. A Type A, 5 ft. wide buffer is proposed along the northern and southern property lines consisting of Blaze Maples and Variegated Privets. Snow Goose Flowering Cherries and Dwarf Yaupons will serve as vehicular surface area plantings.

An existing Type C, 20 ft. wide landscape buffer is required and present along the eastern property line adjacent to residentially-zoned property.

Building Elevations: Currently, the owner is in the process of choosing exterior building components for the proposed commercial multi-tenant space. One option utilizes brick-veneer walls, masonry column supports, sloped metal roofs over entryways and aluminum thermal windows. The second option

utilizes projected and recessed brick-veneer walls and EIFS wall panels and aluminum thermal windows. Staff will ensure that commercial design guidelines are incorporated into the construction of the commercial building.

Sidewalks and Pedestrian Access: Existing 5 ft. wide exterior sidewalks are shown on the submitted site plan. The applicant shows interior sidewalks leading from the parking lot to the building entrances through sloped walkways and handicap ramps.

Commercial Lighting: Commercial lighting plans have not been submitted. However, all exterior lighting improvements proposed for the site shall be in accordance with the City's commercial lighting design standards.

Engineering: The property is not located within a Special Flood Hazard area. Water is available to serve the property and is provided by Eastern Wayne Sanitary District. City sewer is available to serve the property. Storm water calculations and drainage plans have not been submitted. Commercial building permits cannot be issued until all City engineering requirements have been satisfied.

AICUZ: The site falls within the 70-74 day-night average sound level (DNL) noise zone of Seymour Johnson Air Force Base. Base officials have indicated that a noise level reduction (NLR) of 25 decibels is required for the proposed commercial development to be compatible within the noise zone.

Refuse Collection: A solid waste commercial dumpster enclosure has been provided for tenants of the commercial center and is shown along the southeastern property line located behind the proposed hardware store. The dumpster will be located in a coral and screened from off-site views in accordance with City standards.

Interconnectivity: Interconnectivity has not been identified on the site plan. The applicant believes that interconnectivity would be impractical due to location of an underground storm sewer along the southern property line. The applicant is requesting a modification of the interconnectivity requirement along the southern property line. Staff is working with the developer to provide interconnectivity along the northern property line.

Modification: As previously stated, the applicant is requesting a modification of interconnectivity due to the location of an underground storm sewer along the southern property line.

At the public hearing held on June 15, 2020, no one appeared to speak for or against this request.

The Planning Commission, at their meeting held on June 29, 2020, recommended approval of the Conditional Use Permit with modification to interconnectivity along the southern property line.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

- (1) Adopt an Order approving the Conditional Use Permit for retail sales to include outside storage. In conjunction with the request, the applicant is asking for separate site plan approval for the construction of a 21,105 sq. ft. multi-tenant commercial center within the General Business District (GB) zoning district.
- (2) Approve the Conditional Use permit with the following modification;
 - a) Modification of the interconnectivity requirement along the southern property line.

Date: 7/6/20



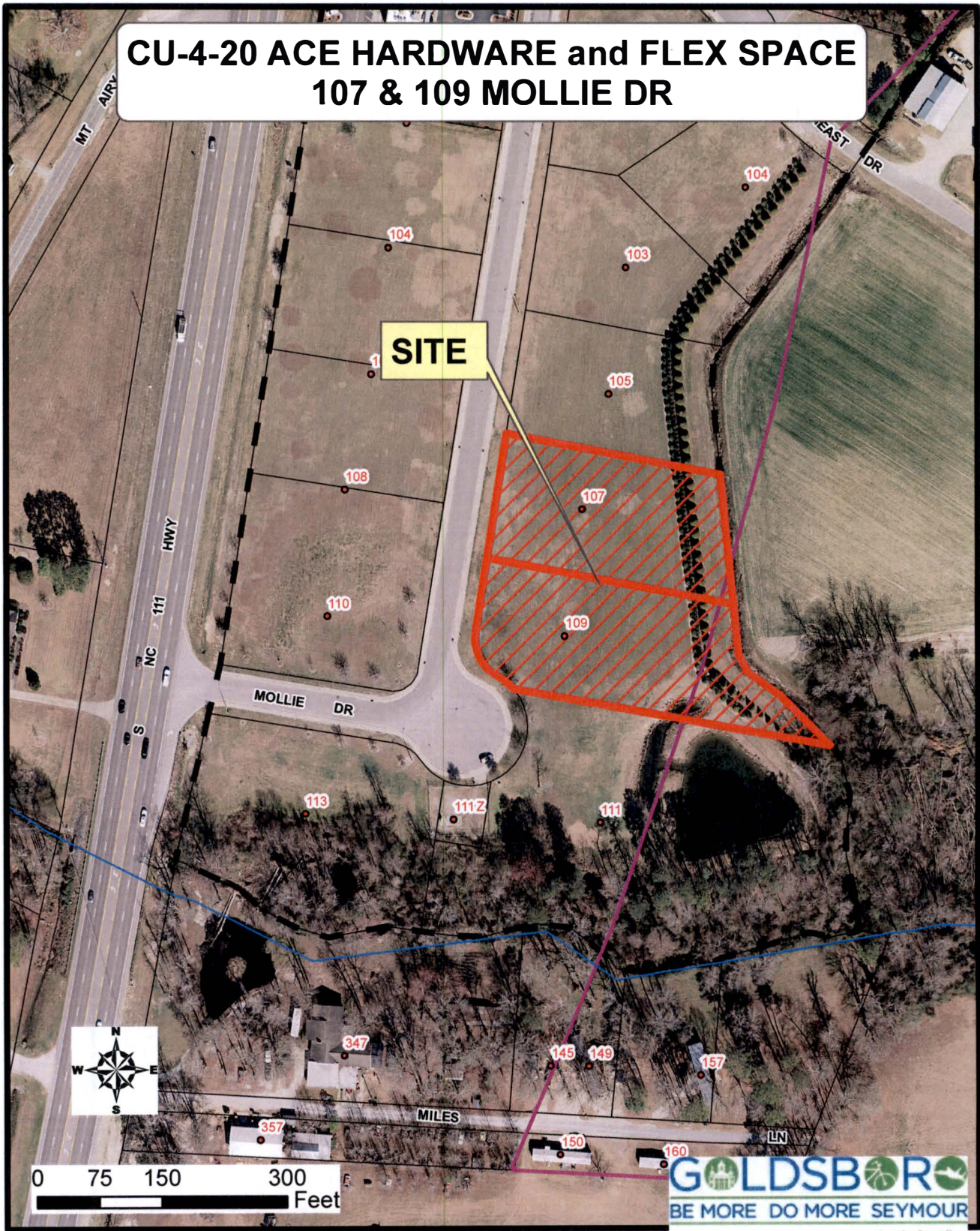
Planning Director

Date: 7/7/20



City Manager

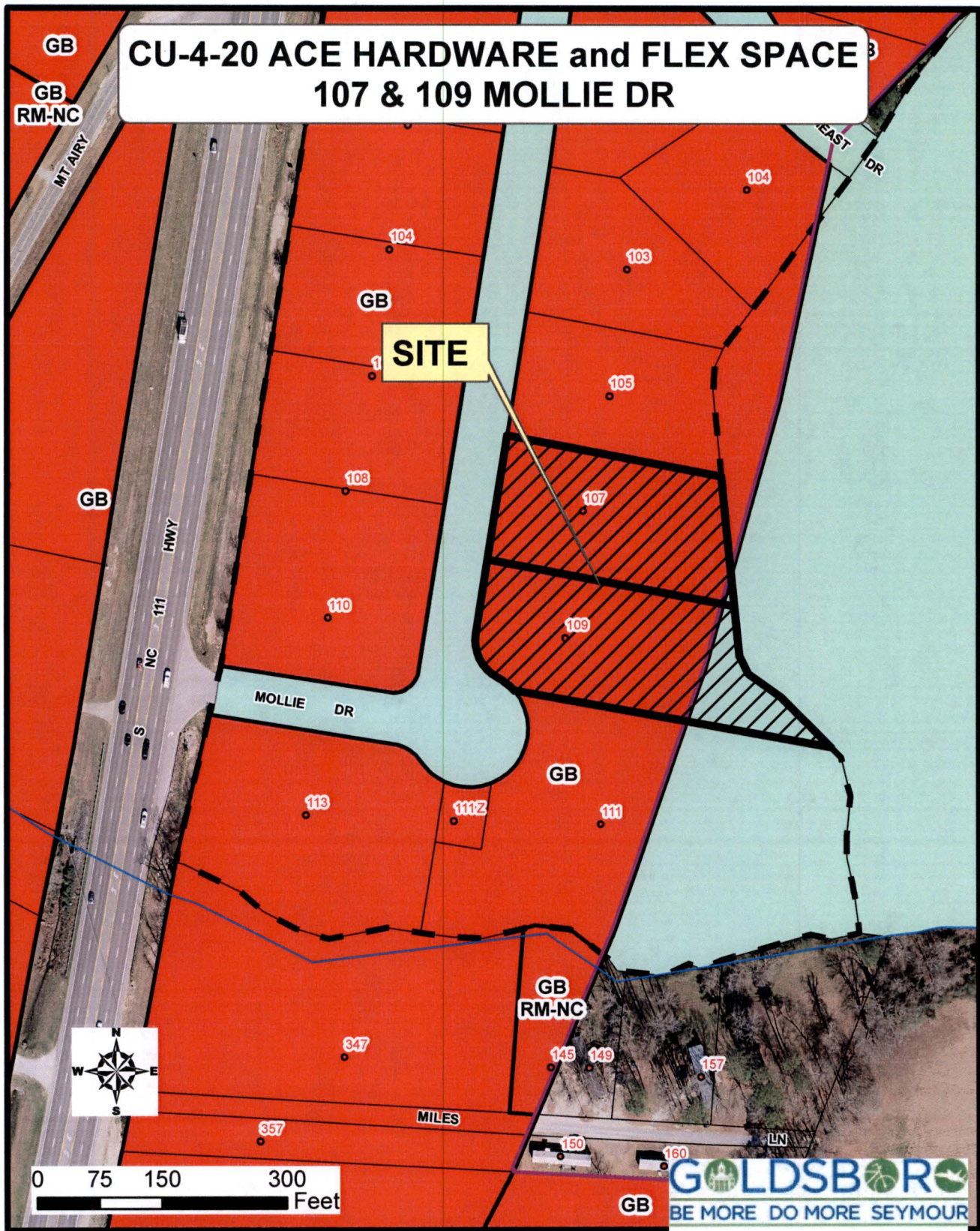
CU-4-20 ACE HARDWARE and FLEX SPACE 107 & 109 MOLLIE DR



CONDITIONAL USE PLAN

| | |
|-----------------------------|---------------------------------------|
| CASE #: | CU-4-20 |
| APPLICANT: | ACE HARDWARE + FLEX SPACE |
| REQUEST: | COMMERCIAL FLEX SPACE |
| PIN #: | 3528-20-7202 & 352-20-7056 |
| LOCATION: | 107 & 109 MOLLIE DR |
| HOURS OF OPERATION: | 7:30 am - 6:30 pm MON - FRI |
| NUMBER OF EMPLOYEES: | 5 |

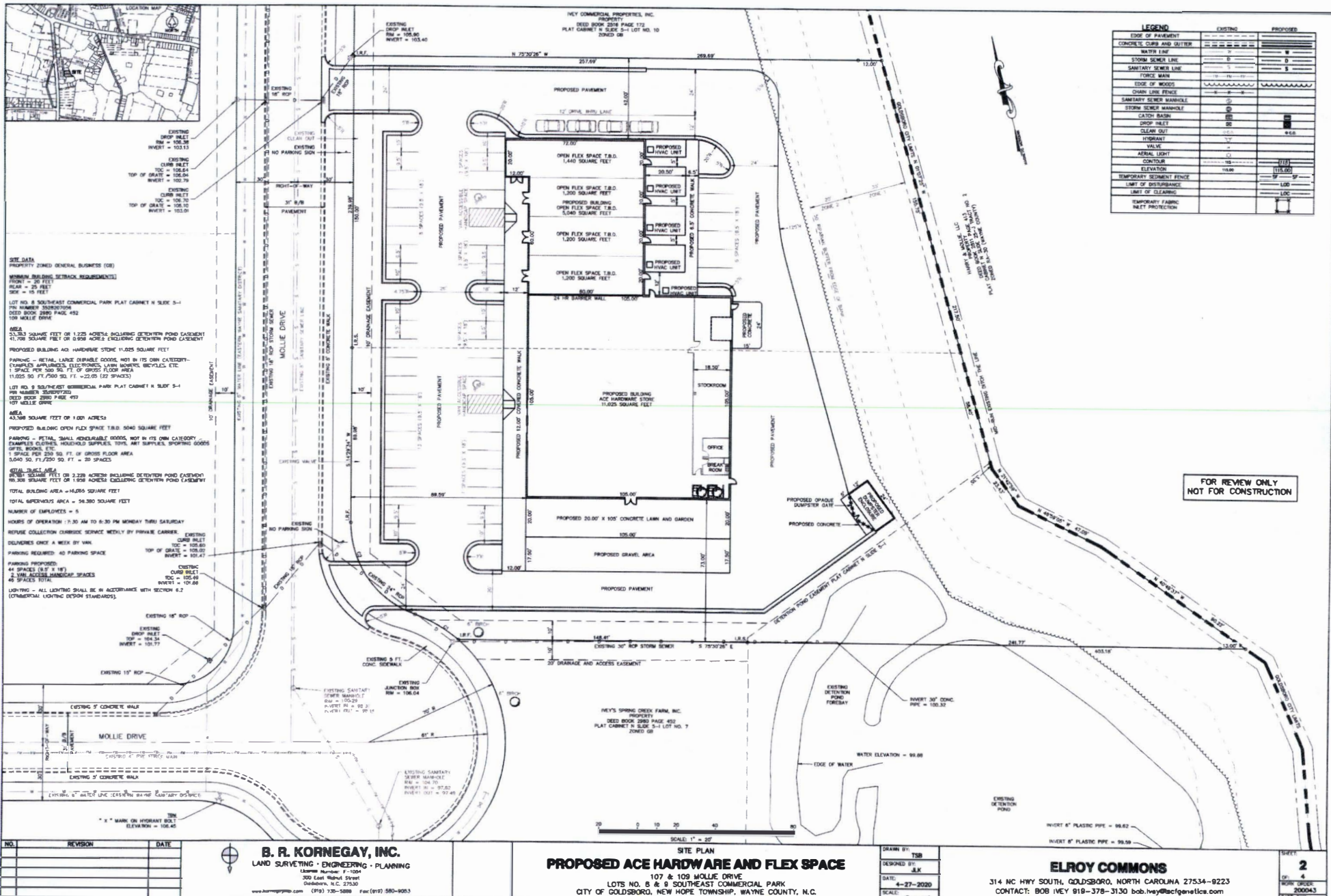
The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CONDITIONAL USE PLAN

| | |
|-----------------------------|---------------------------------------|
| CASE #: | CU-4-20 |
| APPLICANT: | ACE HARDWARE + FLEX SPACE |
| REQUEST: | COMMERCIAL FLEX SPACE |
| PIN #: | 3528-20-7202 & 352-20-7056 |
| LOCATION: | 107 & 109 MOLLIE DR |
| HOURS OF OPERATION: | 7:30 am - 6:30 pm MON - FRI |
| NUMBER OF EMPLOYEES: | 5 |

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



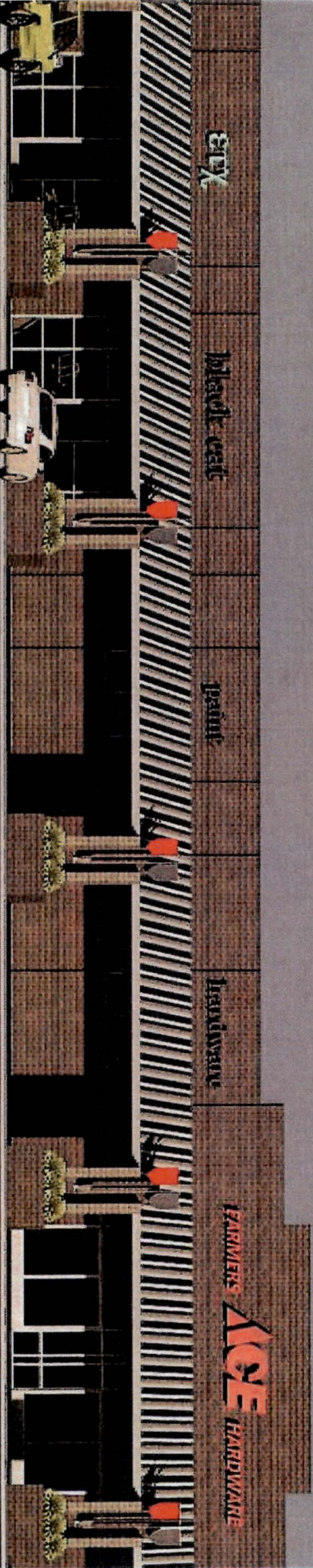
STY

black cat

paint

hardware

FARMERS
ACE
HARDWARE





**CITY OF GOLDSBORO
ORDER APPROVING A CONDITIONAL USE PERMIT**

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **June 15, 2020** to consider the following Conditional Use Permit application number:

CU-4-20 Ace Hardware and Flex Space - East side of Mollie Drive between Miles Lane and Southeast Drive

To allow retail sales with outside storage within the General Business District (GB) zoning district. Retail sales with outside storage is a permitted use within the General Business (GB) zoning district, having heard all the evidence and arguments presented and reports from City Officials, and having received recommendation for approval from the Goldsboro Planning Commission pertaining to said application, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the **CONCLUSION** that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.4 Table of Permitted Uses; and 5.5.4 Special and Conditional Use Specific Regulations pertaining to **Retail sales less than 30,000 s.f. with outdoor storage not otherwise listed** within the General Business District (GB) zoning district.

In addition, the Council approved site and landscape plans detailing the proposed development as submitted. The following modification applies to this request:

- (1) Modification of the interconnectivity requirement along the southern property line.

Based upon the foregoing **FINDINGS OF FACT**, the City Council makes the **CONCLUSION** that the proposed use **DOES** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance with the following stipulations:

- (1) The hours of operations are Monday – Saturday from 7:30 a. m. to 6:30 p. m.

Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council approved the applicant's request for a Conditional Use Permit to allow the operation of an Internet Café/Sweepstakes Facility within the General Business District (GB) zoning district.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a **CONDITIONAL USE PERMIT** have **BEEN** satisfied,

IT IS ORDERED that the application for the issuance of a **CONDITIONAL USE PERMIT** be **APPROVED**.

Thus ordered this _____ day of _____, 2020.

Chuck Allen, Mayor

Ronald T. Lawrence, City Attorney

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING**

SUBJECT: Z-3-20 Adamsville Gateway Center, LLC. – East side of S. Berkeley Boulevard between E. Elm Street and East Street

BACKGROUND: On December 9, 1986, City Council approved a rezoning change from Neighborhood Business (NB) to General Business Conditional District (GBCD) limiting the subject property to the following permitted uses in the General Business zoning district: retail sales, appliance installation and repairs, barber shops, pawn shops, restaurants, bakeries and apparel tailoring/alterations.

In recent months, the owner of the commercial multi-tenant center has had several inquiries regarding potential uses that were not approved as uses for the site, however, are permitted uses within the General Business zoning district.

A zoning change is requested by the owner in order to maximize the use and marketability of his commercial property. The owner is requesting the following uses to be added as permitted uses for the site: pet grooming, laundromats/dry cleaning (personal), health spas, tanning salons, fitness centers, martial arts studios, nail salons, copying/printing services, offices to include business, medical and professional and travel agencies.

Surrounding Zoning:

North: General Business (GB)

South: Property owned by SJAFB

East: Property owned by SJAFB

West: General Business Conditional District(GBCD) and Shopping Center (SC)

DISCUSSION: As previously stated, the owner is requesting a zoning change from General Business Conditional District (GBCD) to General Business Conditional District (GBCD) to amend the permitted uses allowed for the site. Separate site plan approval is required.

The following uses are requested by the owner to be added to the list of permitted uses approved for the site: pet grooming, laundromats/dry cleaning (personal), health spas, tanning salons, fitness centers, martial arts studios, nail salons, copying/printing services, offices to include business, medical and professional and travel agencies.

The submitted site plan indicates an existing 6,965 sq. ft., single-story, brick-veneer and concrete block commercial building. Currently, the commercial building is separated into seven (7) tenant spaces. If the rezoning is approved, new uses must meet building code regulations as regulated by the North Carolina State Building Code.

At this time, no other changes to parking or landscaping are required for the site.

No outside storage is proposed. Any outdoor storage proposed in the future must receive City Council approval.

Land-Use Plan: The City's Comprehensive Land-Use Plan recommends commercial development for the property.

Engineering: The property is not located within a Special Flood-Hazard Area.

SJAFB: The site is not located in an Accident Potential Zone (APZ) or within the Noise Overlay District of Seymour Johnson Air Force Base. Since the property was adjacent to SJAFB, City officials contacted Base officials for comment. According to Base officials, the proposed uses requested by the owner to be added to the list of permitted uses for the site pose no commercial development concerns or hazard to flight operations.

At the public hearing held on June 15, 2020, the applicant came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on June 29, 2020, recommended approval of the amended change of zone request General Business Conditional District (GBCD) to allow the following uses to be added as permitted uses for the site: pet grooming, laundromats/dry cleaning (personal), health spas, tanning salons, fitness centers, martial arts studios, nail salons, copying/printing services, offices to include business, medical and professional and travel agencies.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Finding the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance amending the zoning General Business Conditional District (GBCD) to allow the following uses:
 - a. Pet grooming
 - b. Laundromats/dry cleaning (personal)
 - c. Health spas
 - d. Tanning salons
 - e. Fitness centers
 - f. Martial arts studios
 - g. Nail salons
 - h. Copying/printing services
 - i. Offices to include business, medical and professional and travel agencies.

Date: 7/6/20



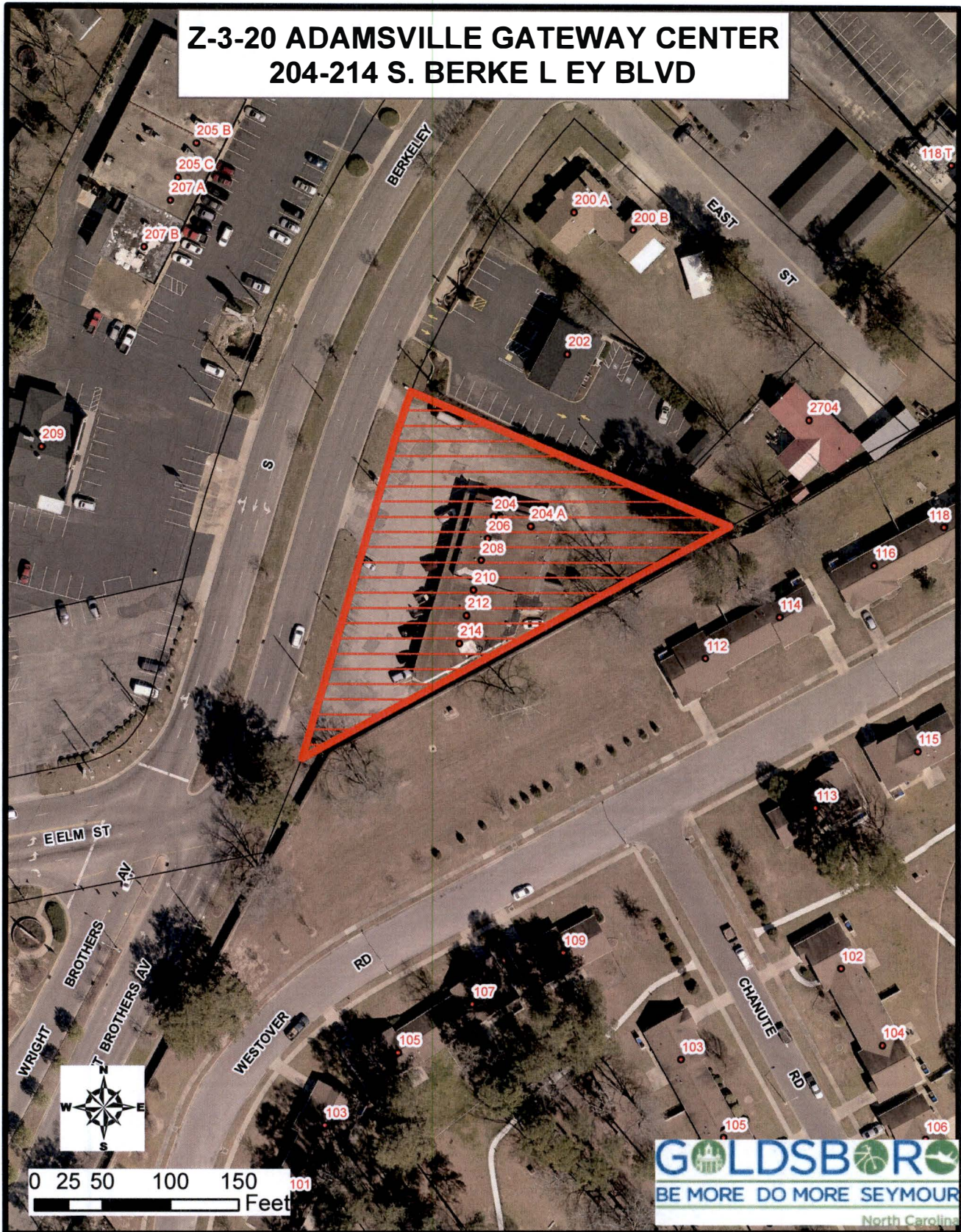
Planning Director

Date: 7/7/20



City Manager

Z-3-20 ADAMSVILLE GATEWAY CENTER 204-214 S. BERKELEY BLVD

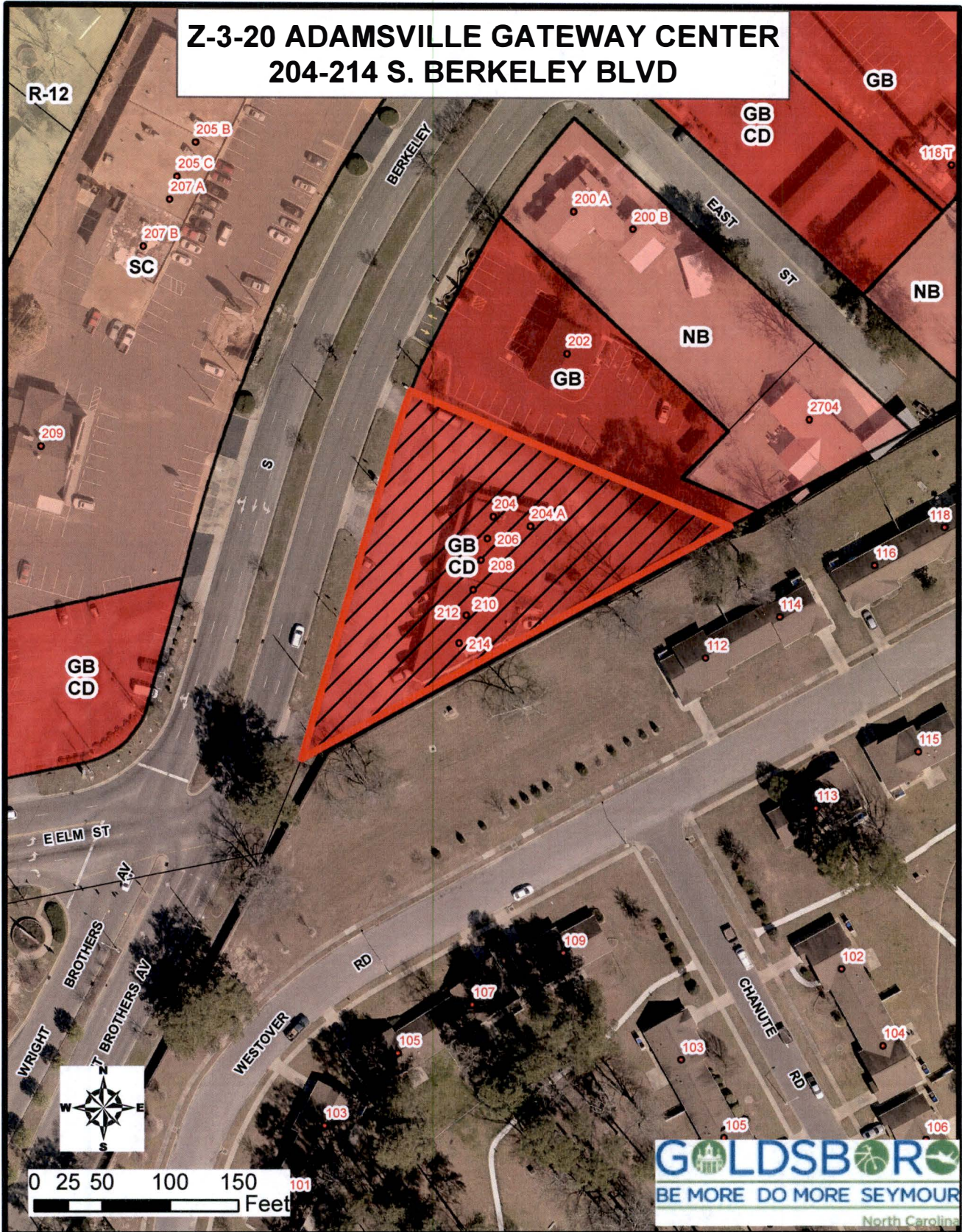


REZONING REQUEST

OWNER: GLENN SCOTT ADAMS
REQUEST: AMEND GENERAL BUSINESS CONDITIONAL DISTRICT USES
PROJECT: ADAMSVILLE GATEWAY CENTER
PIN #: 3519-10-2564
LOCATION: 204-214 S. BERKELEY BLVD.

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-3-20 ADAMSVILLE GATEWAY CENTER 204-214 S. BERKELEY BLVD

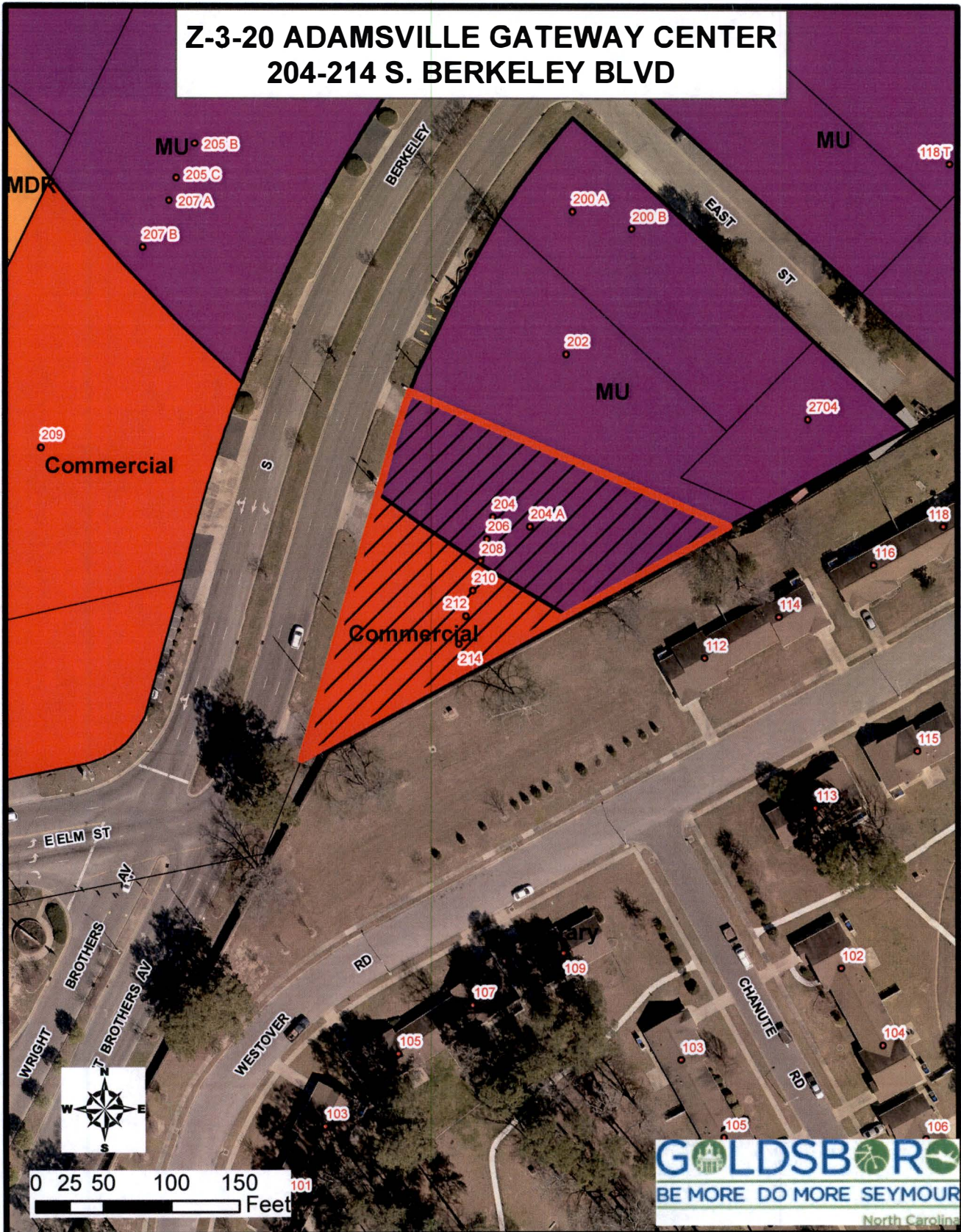


REZONING REQUEST

OWNER: GLENN SCOTT ADAMS
REQUEST: AMEND GENERAL BUSINESS CONDITIONAL DISTRICT USES
PROJECT: ADAMSVILLE GATEWAY CENTER
PIN #: 3519-10-2564
LOCATION: 204-214 S. BERKELEY BLVD.

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-3-20 ADAMSVILLE GATEWAY CENTER 204-214 S. BERKELEY BLVD



REZONING REQUEST

OWNER: GLENN SCOTT ADAMS
REQUEST: AMEND GENERAL BUSINESS CONDITIONAL DISTRICT USES
PROJECT: ADAMSVILLE GATEWAY CENTER
PIN #: 3519-10-2564
LOCATION: 204-214 S. BERKELEY BLVD.

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

ORDINANCE NO. 2020 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on **Monday, June 15, 2020**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

**Z-3-20 Adamsville Gateway Center, LLC. – East side of S. Berkeley Boulevard
between E. Elm Street and East Street**

Adding to the General Business Conditional District (GBCD) conditions as additional permitted uses for the site as follows: pet grooming, laundromats/dry cleaning (personal), health spas, tanning salons, fitness centers, martial arts studios, nail salons, copying/printing services, offices to include business, medical and professional and travel agencies.

The Wayne County Tax Identification Numbers is 3519-10-2564

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING**

SUBJECT: SITE-13-20 Site and Landscape Plan – Wood-Mac (Retail Sales)

BACKGROUND: The property is located on the northeast corner of North Berkeley Boulevard and East New Hope Road.

Frontage: 300 ft. (Berkeley Boulevard)
398 ft. (East New Hope Road)

Area: 1.297 Acres

Zoning: General Business Conditional District

On November 4, 2013, the City Council approved a rezoning request for this property from O&I-1 to General Business Conditional District. At that time, no use for the property was proposed. As a Conditional District zone, a site plan for any use, including those, which would normally require a Conditional Use Permit, would have to be approved by the City Council prior to development.

On June 2, 2014 and December 4, 2017, City Council approved conditional use permits and associated site plans for the operation of two used car sales establishments. On March 2, 2020, City Council approved site and landscape plans for retail sales associated with hemp products.

Approval for both used car lots and retail sales included a modification of the street tree and vehicular surface buffer to allow existing plant material to serve in these capacities. In addition, a modification of the sidewalks and fee in lieu requirement for both street frontages was approved by Council.

Originally, the site was served by three curb cuts, however, the southernmost driveway on Berkeley Boulevard was closed and appropriate landscaping was installed.

The owner of the property is in the process of selling the entire site and will continue to do so until the property is sold.

DISCUSSION: Now, the applicant wishes to operate an ice cream and shaved ice business and wishes to utilize the same site and landscape plan,

previously approved for the two used car lots and retail sales establishment.

Days/Hours of Operation: Mon.-Sat.: 12 Noon-9 pm
Sunday: 1-9 pm

Employees: 2

Parking: Parking for retail sales, small non-durable goods, is based on 1 space per 250 sq. ft. of gross floor space of the facility. 6 spaces are required. 21 parking spaces have been provided to include 1 handicap accessible parking space.

Sidewalks: According to the City's current UDO, the proposed development is not an intensification of use and the location is not recommended for sidewalks in accordance with the City's Recommended Pedestrian Facilities plan. As such, sidewalks are not required.

There are no exterior improvements proposed for the existing facility. Any interior renovations will require a commercial building permit and compliance with the North Carolina State Building Code.

No other changes to the parking or landscaping are proposed.

The Planning Commission, at their meeting held on June 29, 2020, recommended approval of the Site and Landscape plan.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the Site and Landscape plan.

Date: 7/6/20

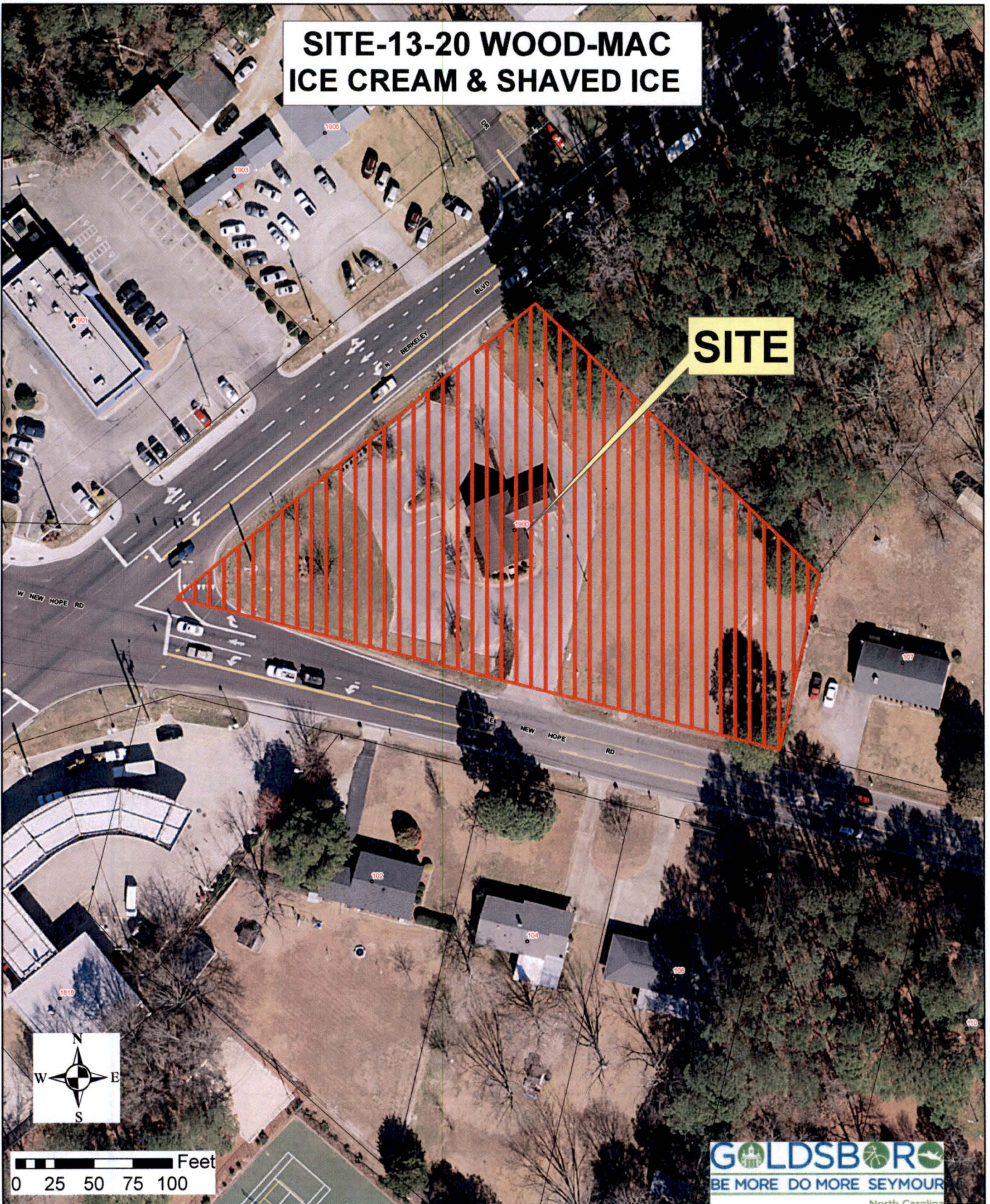

Planning Director

Date: 7/7/20


City Manager

SITE-13-20 WOOD-MAC ICE CREAM & SHAVED ICE

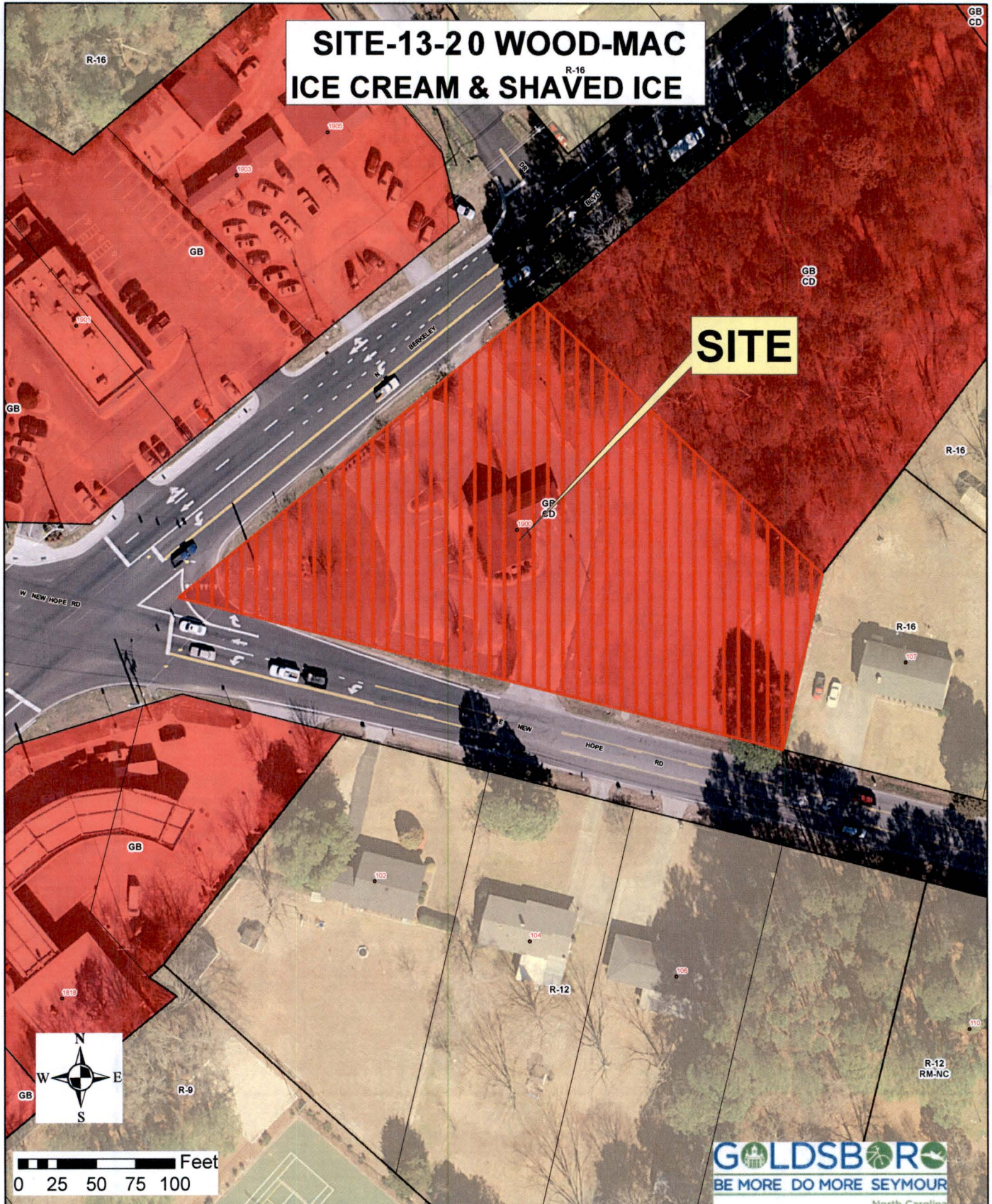
SITE



SITE PLAN APPLICATION

CASE NO.: SITE-13-20
APPLICANT: WOOD-MAC
PIN #: 3529-28-1260
PROPOSED USE: ICE CREAM & SHAVED ICE

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



SITE PLAN APPLICATION

CASE NO.: SITE-13-20
APPLICANT: WOOD-MAC
PIN #: 3529-28-1260
PROPOSED USE: ICE CREAM & SHAVED ICE

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

| | |
|---------------------|------------------|
| SITE DATA | |
| PROPERTY ZONED | GENERAL BUSINESS |
| NUMBER OF EMPLOYEES | 2 |

Hours of Operation:
Mon - Sat 12 pm - 9 pm
Sun 1 pm - 9 pm

LEGEND

- - EXISTING MATURE CREPE MYRTLE
- - EXISTING HILLERIA HOLLY
- - EXISTING JASMINE GROUND COVER
- - EXISTING NANDINA
- - PROPOSED CREPE MYRTLE
- - TRAFFIC FLOW

METHOD OF DELIVERY
INDIVIDUAL DRIVERS OR
SMALL ROLLBACK(AFTER HOURS)

WOOD-MAC, LLC.
DEED BOOK 3056 PAGE 130

AREA SUMMARY

ALL SEARCHES ARE BY ONE
ALL SEARCHES ARE WHOLESALE, GROSS
AREA IS SEPARATELY COMPLETED
ALL NEW STORES SET ARE AT GROUND LEVEL, UNLESS OTHERWISE NOTED
PROPERTY & SUBJECT TO "MAP" AREA INDICATES THAT A FULL FILL SEARCH WAS CONDUCTED

GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

RECEIVED
MAY 13 1991
Planning & CD Dept

| Point | Birthdate | Birthplace | Description |
|-------|------------|------------|-------------|
| 1 | 1890-01-01 | 1890-01-01 | 1890-01-01 |

BY = HIGH FIRE FOUND
ST = HIGH STEVE FOUND
RT = HIGH ROAD FOUND
CMF = CONCRETE FOUNDMENT FOUND
P/W = HIGH-SP-WAY
AL = AT GROUND LEVEL
BL = BELOW GROUND LEVEL
SGL = 100% SUTTER
LF = LIGHT FLY

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: US DEPT. OF JUSTICE: 2020 CORONAVIRUS EMERGENCY
SUPPLEMENTAL FUNDING PROGRAM GRANT

BACKGROUND: The Goldsboro Police Department has been notified that Federal grant funds are available from the 2020 Coronavirus Emergency Supplemental Funding Program.

DISCUSSION: The total amount of funds available is \$108,628.00 for preventing, preparing for and responding to the coronavirus.

The Goldsboro Police Department has agreed to purchase personal protective equipment (PPE) for officers and employees, including masks, gloves, as well as disinfectants, sanitizers, thermometers, portable wash stations in order to effectively sanitize work areas and provide personal protection.

The Goldsboro Police Department is also eligible to purchase a law enforcement Utility Vehicle for use in patrolling the City's greenways, bicycle trails and parks due to the increase in residents utilizing these areas more frequently, as they abide by stay-at-home and social distancing recommendations. The greenways and many areas of the City's twelve (12) parks are inaccessible by patrol vehicles. This will increase citizen safety and ensuring social distancing. Additionally, the Goldsboro Police Department will be able to purchase traffic cones and a utility trailer for transporting traffic cones to needed locations. There has been an increased use of traffic cones in business areas that require vehicle and customer traffic control due to restricted business operations.

RECOMMENDATIONS: It is recommended that the attached resolution be adopted supporting the Police Department acceptance of this grant.

Date: 7-10-2020


Michael West, Chief of Police

Date: 7/10/20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

A RESOLUTION SUPPORTING THE U.S. DEPARTMENT OF JUSTICE 2020
CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM
APPLICATION

WHEREAS, the City of Goldsboro wishes to accept an award for the 2020
Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, The Goldsboro Police Department wishes to purchase supplies and
equipment for preventing, preparing for and responding to the coronavirus to improve
officer and employee safety and better protect the citizens of Goldsboro utilizing the
City's greenways, bicycle trails and parks.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the
City of Goldsboro, North Carolina, that:

1. The Goldsboro Police Department is authorized to accept the 2020
Coronavirus Emergency Supplemental Funding in the amount of \$108,628.00.
2. This resolution shall be in full force and effect from and after the 13th day of
July 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Establishing a Special Revenue Fund Ordinance – BJA FY20 Coronavirus Emergency Supplemental Funding Program (2020-VD-BX-1476) (P3106)


BACKGROUND: In May, 2020 the City applied for funding for personal protective equipment (PPE) for officers and employees, equipment and supplies related to the Coronavirus pandemic.

DISCUSSION: On June 8, 2020, the City received notification of award for \$108,628 from the Department of Justice Office of Justice Programs “BJA FY20 Coronavirus Emergency Supplemental Funding Program”. There is no local match required for this grant.


G.S. §159-13.2 allows for the adoption of a grant project that is financed in whole or in part by revenues received from the federal and/or State government for operating or capital purposes as defined by the grant contract.

RECOMMENDATION: It is recommended that the attached Special Revenue Fund Ordinance for the BJA FY20 Coronavirus Emergency Supplemental Funding Program Grant (P3106) be adopted for \$108,628.00.

Date: 7/6/2020


Catherine F. Gwynn, Finance Director

Date: 7/7/20


Timothy M. Salmon, City Manager

ORDINANCE NO. 2020-

AN ORDINANCE ESTABLISHING A SPECIAL REVENUE PROJECT FOR THE
BJA FY20 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING
PROGRAM (2020-VD-BX-1476) (P3106)

WHEREAS, on June 8, 2020, the City of Goldsboro was approved for the BJA FY20 Coronavirus Emergency Supplemental Funding Program; and

WHEREAS, it is necessary to appropriate expenditures for the purchase of personal protective equipment (PPE), equipment and supplies related to the Coronavirus pandemic which will be used to fulfill the terms of the grant agreement; and

WHEREAS, these expenditures will be funded with a federal grant from the U.S. Department of Justice Office of Justice Programs.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following special revenue project budget is hereby adopted:

BJA FY20 Coronavirus Emergency Supplemental Funding Program (2020-VD-BX-1476) (P3106)

| | <u>Current Budget</u> |
|-------------------------------|------------------------------|
| Revenues: | |
| Grant Revenue Federal | \$ 108,628.00 |
| Total Revenues | <u>\$ 108,628.00</u> |
| Expenditures: | |
| DOJ BJA Covid-19 Expenditures | \$ 108,628.00 |
| Total Expenditures | <u>\$ 108,628.00</u> |

Mayor

Attested by:

City Clerk



Department of Justice (DOJ)

Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

June 8, 2020

Mr. Timothy Salmmon
City of Goldsboro
204 S. Center Street, PO Drawer A
Goldsboro, NC 27530-4867

Dear Mr. Salmmon:

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by City of Goldsboro for an award under the OJP funding opportunity entitled "BJA FY 20 Coronavirus Emergency Supplemental Funding Program." The approved award amount is \$108,628. These funds are for the project entitled Goldsboro Police Department COVID Response Program.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should City of Goldsboro accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Christine Torres, Program Manager at (202) 305-1978; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Katharine T. Sullivan", is located below the "Sincerely," text.

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)

Office of Justice Programs

Office of Civil Rights

Washington, DC 20531

June 8, 2020

Mr. Timothy A. Salmlon
City of Goldsboro
204 S. Center Street
PO Drawer A
Goldsboro, NC 27530-4867

Dear Mr. Salmlon:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

PAGE 1 OF 16

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

City of Goldsboro
204 S. Center Street PO Drawer A
Goldsboro, NC 27530-4867

4. AWARD NUMBER: 2020-VD-BX-1476

5. PROJECT PERIOD: FROM 01/20/2020 TO 01/31/2022
BUDGET PERIOD: FROM 01/20/2020 TO 01/31/2022

6. AWARD DATE 06/08/2020

7. ACTION

2a. GRANTEE IRS/VENDOR NO.

566000228

8. SUPPLEMENT NUMBER

00

Initial

2b. GRANTEE DUNS NO.

140240545

9. PREVIOUS AWARD AMOUNT

\$ 0

3. PROJECT TITLE

Goldsboro Police Department COVID Response Program

10. AMOUNT OF THIS AWARD

\$ 108,628

11. TOTAL AWARD

\$ 108,628

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH
ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.034 - Coronavirus Emergency Supplemental Funding Program

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Timothy A. Salmion
City Manager

17. SIGNATURE OF APPROVING OFFICIAL

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

| FISCAL YEAR | FUND CODE | BUD. ACT. | DIV. REG. | OFC. | SUB. | POMS | AMOUNT |
|-------------|-----------|-----------|-----------|------|------|------|--------|
| X | B | VD | 80 | 00 | 00 | | 108628 |

21. VVDUGT1785



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 2 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 3 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 4 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 5 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 6 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 7 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 8 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 9 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 10 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 11 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 12 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 13 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

31. Signing Authority

This award must be signed by an authorized official of the applicant State, local, or tribal government, on behalf of that applicant State, unit of local government, or Tribe, unless the applicant designates an organizational unit to apply on its behalf. For example, if designated by a unit of local government, a Police Department or Sheriff's Office (or similar agency) may apply on behalf of the applicant jurisdiction, as long as the department, office, or agency is listed as the organizational unit on the SF-424. In that case, the head of the designated organizational unit (such as a Police Chief or Sheriff) may sign the award. Documentation of the designation by the appropriate governing body must be retained by the grant recipient.

32. The "Emergency Appropriations for Coronavirus Health Response and Agency Operations" law (Public Law 116-136) includes definitions, reporting requirements, and certain other provisions that apply (whether in whole or in part) to this award. In addition, consistent with the CESF Program's purposes, which involve preparing for, preventing, and responding to the coronavirus national emergency, OJP will provide notice of any additional CESF program-specific grants administrative requirements on an award page, accessible at <https://www.ojp.gov/funding/explore/CESF-program-specific-condition>, that is incorporated by reference here.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 14 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

33. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).
34. FFATA reporting: Subawards and executive compensation
- The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.
- This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).
35. Required monitoring of subawards
- The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
36. Use of program income
- Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.
37. Justice Information Sharing
- Recipients are encouraged to comply any information-sharing projects funded under this award with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) is encouraged to conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https://it.ojp.gov/gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information.
38. Avoidance of duplication of networks
- To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 15 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

39. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA. The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are: a. New construction; b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size; d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bjagov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations. Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

40. Establishment of interest-bearing account

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish an interest-bearing account dedicated specifically to this award. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program. The recipient also agrees to obligate the award funds in the account(including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

41. Expenditures requiring prior approval

No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), and/or Unmanned Aerial Vehicles (UAV) without prior written approval from BJA. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through OJP's Grant Management System (GMS).



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET
Grant**

PAGE 16 OF 16

PROJECT NUMBER 2020-VD-BX-1476

AWARD DATE 06/08/2020

SPECIAL CONDITIONS

42. Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after January 20, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (January 20, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Nothing in this condition shall be understood to authorize the recipient (or any subrecipient at any tier) to use award funds to "supplant" State or local funds.

43. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

44. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

45. Recipient may not obligate, expend, or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has reviewed and approved the Budget Narrative portion of the application and has issued a Grant Adjustment Notice (GAN) informing the recipient of the approval.

46. Missing Attachment: Disclosure of lobbying

The recipient must complete a Disclosure of Lobbying Activities (SF-LLL) form, and submit it to the grant manager for this award. Award closeout will not be possible until OJP has issued a Grant Adjustment Notice to remove this special condition.



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Categorical Exclusion for City of Goldsboro

The Coronavirus Emergency Supplemental Funding (CESF) Program allows eligible states, local units of government, and tribes to support a broad range of activities including preventing, preparing for, and responding to the coronavirus.

All recipients of CESF funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a sub-grantee or third party.

BJA's expectation is that none of the following activities will be conducted whether under this federal award or a related third party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories) other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments.

Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.

If, however, award funds are proposed to be used for any of the enumerated projects or activities above, grant recipients must contact their grant manager, and receive written approval prior to commencing that project or activity.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for BJA.

| | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
|  <div>Department of Justice (DOJ) Office of Justice Programs Bureau of Justice Assistance</div> | GRANT MANAGER'S MEMORANDUM, PT. I: PROJECT SUMMARY | |
| | Grant | |
| | PROJECT NUMBER 2020-VD-BX-1476 | PAGE 1 OF 1 |
| This project is supported under FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C | | |
| 1. STAFF CONTACT (Name & telephone number) Christine Torres (202) 305-1978 | 2. PROJECT DIRECTOR (Name, address & telephone number) Lee Szatkowski Police Major PO Drawer A 204 S. Center Street Goldsboro, NC 27533-9701 (919) 580-4249 | |
| 3a. TITLE OF THE PROGRAM BJA FY 20 Coronavirus Emergency Supplemental Funding Program | | 3b. POMS CODE (SEE INSTRUCTIONS ON REVERSE) |
| 4. TITLE OF PROJECT Goldsboro Police Department COVID Response Program | | |
| 5. NAME & ADDRESS OF GRANTEE City of Goldsboro 204 S. Center Street PO Drawer A Goldsboro, NC 27530-4867 | 6. NAME & ADDRESS OF SUBGRANTEE | |
| 7. PROGRAM PERIOD FROM: 01/20/2020 TO: 01/31/2022 | 8. BUDGET PERIOD FROM: 01/20/2020 TO: 01/31/2022 | |
| 9. AMOUNT OF AWARD \$ 108,628 | 10. DATE OF AWARD 06/08/2020 | |
| 11. SECOND YEAR'S BUDGET | 12. SECOND YEAR'S BUDGET AMOUNT | |
| 13. THIRD YEAR'S BUDGET PERIOD | 14. THIRD YEAR'S BUDGET AMOUNT | |
| 15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse) The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers. NCA/NCF | | |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 412 E. Walnut Street from Oliver Design Group, LLC

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offers have been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

412 E. Walnut Street
Offeror: Oliver Design Group, LLC
Offer: \$3,210.00
Bid Deposit: \$160.50
Parcel #: 31821 Pin #: 3509057190
Tax Value: \$6,210.00 Zoning: R-9

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 412 E. Walnut Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 6/29/2020


Catherine F. Gwynn, Finance Director

Date: 7/6/20


Tim Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **412 E. Walnut Street (Pin #3509057190)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$3,210.00 (Three Thousand Two Hundred Ten Dollars and no/100)** submitted by **Oliver Design Group, LLC (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$160.50 (One Hundred Sixty Dollars and 50/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attest: _____
City Clerk

OLIVER DESIGN GROUP, LLC

206 N Herman St., Suite J
Goldsboro NC 27530
919-344-7964

May 21, 2020

Octavius Murphy
Assistant to the City Manager
200 North Center St
Goldsboro, NC 27530

REF: Offer to Purchase Property

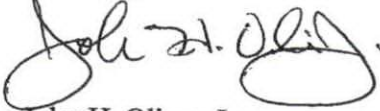
Mr. Murphy,

I am writing to express my interest in purchasing parcels of land owned by the City of Goldsboro. The first parcel of land is located at 412 East Walnut Street. The tax ID number for the lot is 3509057190. I currently have an owner interest in the lot adjacent to the property. The amount I'm offering for the parcel of land is \$3210.00. Included is the required 5% deposit.

The second parcel of land I'm interested in purchasing is the lot located at 1005 South Slocumb Street. The tax ID for this parcel of land is 3509006837. I am offering \$2,330.00 for the parcel of land. Included is the required 5% deposit.

Thank you in consideration in this matter and I look forward to hearing from you soon.

Sincerely,



John H. Oliver, Jr.

RECEIVED

2020 JUN - 1 PM 1:26

CITY OF GOLDSBORO
FINANCE DEPARTMENT

412 E. Walnut \$3210^W
1065 S. Slocumb \$2330^W \$140.50
\$16.50

RECEIPT

138795

DATE: May 29, 2020

ORIGINAL CHECK VOID 180 DAYS FROM THIS DATE

CITY HALL

**** ONE HUNDRED SEVENTY SEVEN DOLLARS AND 00 CENTS

REMITTER: JACOBY D OLIVER

BUSINESS DATE: 05/29/2020

TIME: 16:00:15

MEMO:

BRANCH: Goldsboro - West Ash Street

SEQUENCE

CASHBOOK

CITY OF GOLDSBORO
FINANCE DEPARTMENT

2020 JUN - 1 PM 1:26
P401

RECEIVED

STATE EMPLOYEES' CREDIT UNION

00002 Goldsboro - West Ash Street

CASHIER'S CHECK

138795

DATE: May 29, 2020

66-7704/2531

PAY
TO THE
ORDER OF CITY HALL

\$*****177.00

**** ONE HUNDRED SEVENTY SEVEN DOLLARS AND 00 CENTS

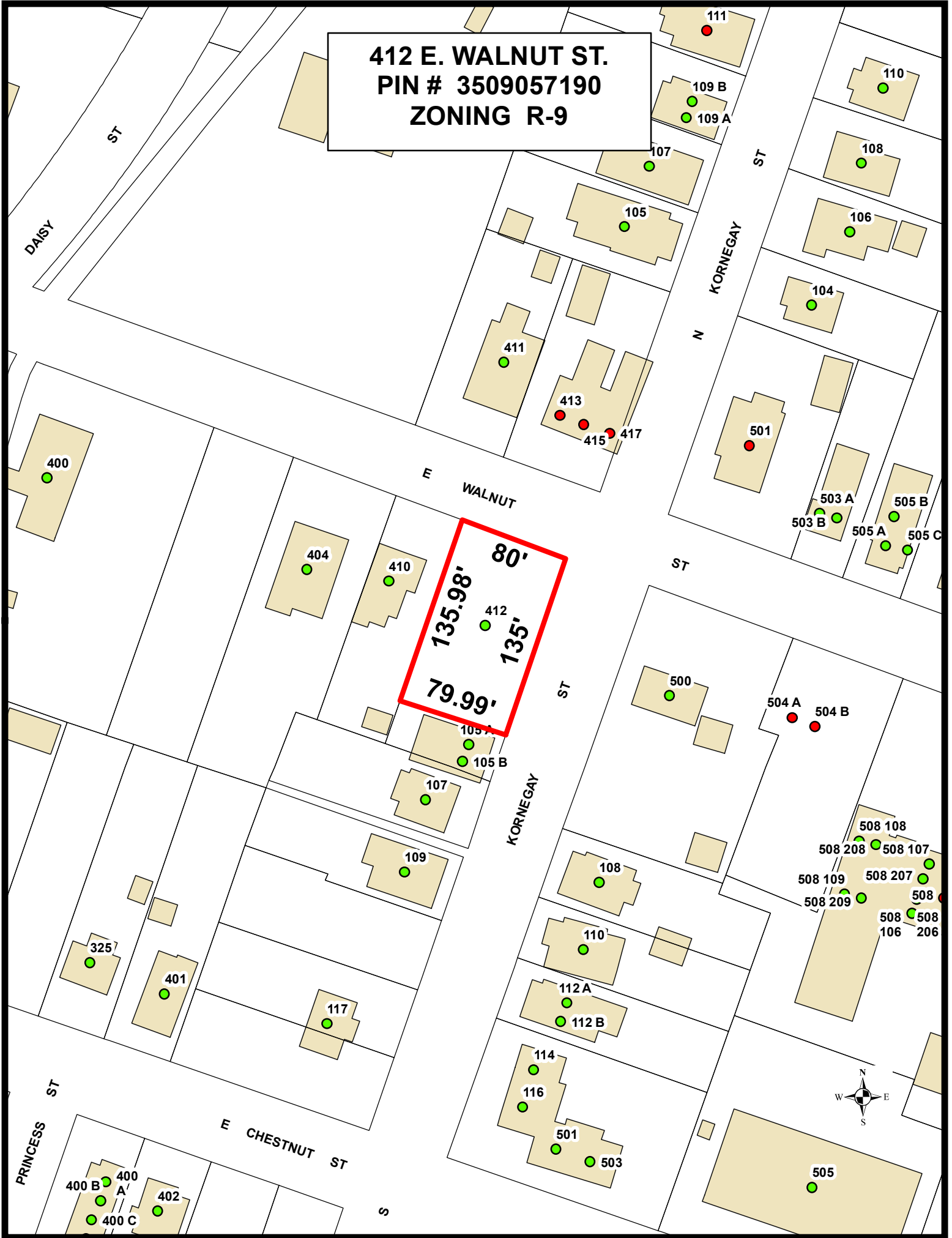
REMITTER: JACOBY D OLIVER

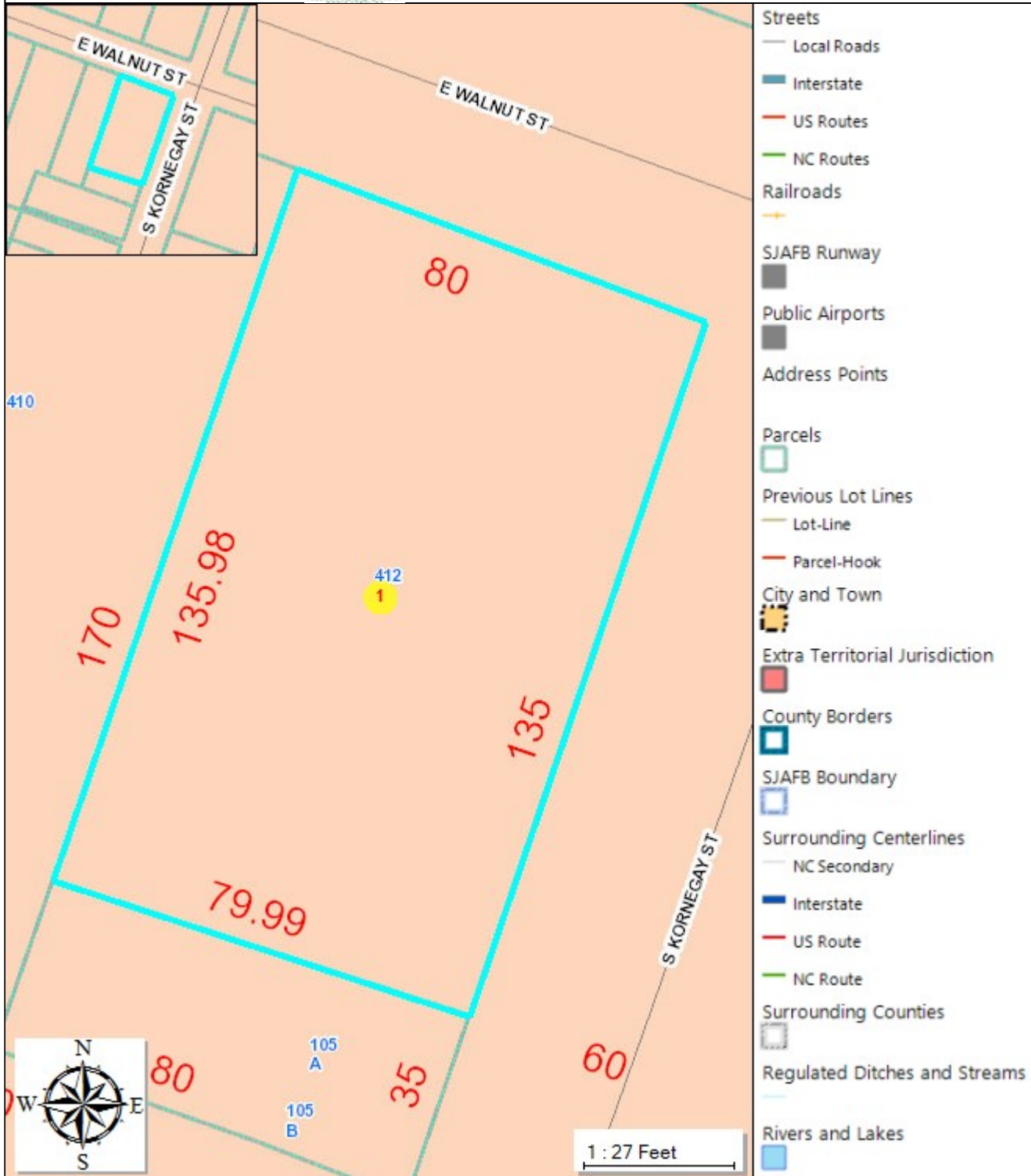
MEMO:

VOID AFTER 180 DAYS

Kayla White
AUTHORIZED SIGNATURE

412 E. WALNUT ST.
PIN # 3509057190
ZONING R-9





| | | |
|-----------------------------------|------------------------------------|------------------------------------|
| <u>OBJECTID</u> | <u>PIN</u> | <u>Owner Name</u> |
| 31821 | 3509057190 | CITY OF GOLDSBORO |
| <u>Co-Owner Name</u> | <u>Owner Address 1</u> | <u>Owner Address 2</u> |
| WAYNE COUNTY | PO DRAWER A | |
| <u>Owner Address 3</u> | <u>Owner City</u> | <u>Owner State</u> |
| | GOLDSBORO | NC |
| <u>Owner Zip</u> | <u>Unit or Apt</u> | <u>Deed Date</u> |
| 27533-9701 | | 11/19/2018 12:00:00 AM |
| <u>REID</u> | <u>Deed Book</u> | <u>Deed Page</u> |
| 0050440 | 3406 | 323 |
| <u>Sale Month</u> | <u>Sale Year</u> | <u>Sale Price</u> |
| 11 | 2018 | 0 |
| <u>Previous Deed Book</u> | <u>Previous Deed Page</u> | <u>Previous Sale Month</u> |
| 02695 | 0759 | 4 |
| <u>Previous Sales Year</u> | <u>Previous Sale Price</u> | <u>Property Use</u> |
| 2009 | 30000 | 01 - SINGLE FAMILY RESIDENTIAL |
| <u>Record Source</u> | <u>Property Address</u> | <u>Legal Description</u> |
| Owner | 412 E WALNUT ST | E WALNUT ST |
| <u>Acres</u> | <u>Neighborhood</u> | <u>Account Number</u> |
| 1 | 01502 | 75254500 |
| <u>Township Code</u> | <u>Building Value</u> | <u>Outbuilding Value</u> |
| 12 | 0 | 0 |
| <u>Land Value</u> | <u>Total Market Value</u> | <u>Total Assessed Value</u> |
| 6210 | 6210 | 6210 |
| <u>Vacant Or Improved</u> | <u>Vacant or Improved 2</u> | |
| V | I | |

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

WAYNE COUNTY

CITY OF GOLDSBORO

412 E WALNUT ST

75254500

WAYNE COUNTY

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

E WALNUT ST

Appraised by 60 on 01502 DOWNTOWN

Return/Appeal Notes:

3509057190

UNIQU ID 50440

ID NO: 12000002001013A

CARD NO. 1 of 1

1.000 LT

TW-12

SRC=

C-01 EX-2AT-

LAST ACTION 20181205

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | |
|-------------------------|----------|--------------------------------------------------------|-----------|-----------|--------------|-------------|-----------|--------------------------------------------|-------|-------------|-------------|----------------------|------------------|-----------|-------------|---------------------|--------------|------------|--------|-------------------|--|
| TOTAL POINT VALUE | | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | CREDENCE TO | | | | | | | | | | | |
| BUILDING ADJUSTMENTS | | 01 | 00 | | | | | | | % GOOD | | | | | | | | | | | |
| TOTAL ADJUSTMENT FACTOR | | TYPE: SINGLE FAMILY RESIDENTIAL | | | | | | | | | | | | | | | | | | | |
| TOTAL QUALITY INDEX | | STORIES: | | | | | | | | | | | | | | | | | | | |
| | | DEPR. BUILDING VALUE - CARD | | | | | | | | | | | | | | | | | | | |
| | | DEPR. OB/XF VALUE - CARD | | | | | | | | | | | | | | | | | | | |
| | | MARKET LAND VALUE - CARD | | | | | | | | | | | | | | | | | | | |
| | | TOTAL MARKET VALUE - CARD | | | | | | | | | | | | | | | | | | | |
| | | TOTAL APPRAISED VALUE - CARD | | | | | | | | | | | | | | | | | | | |
| | | TOTAL APPRAISED VALUE - PARCEL | | | | | | | | | | | | | | | | | | | |
| | | TOTAL PRESENT USE VALUE - PARCEL | | | | | | | | | | | | | | | | | | | |
| | | TOTAL VALUE DEFERRED - PARCEL | | | | | | | | | | | | | | | | | | | |
| | | TOTAL TAXABLE VALUE - PARCEL | | | | | | | | | | | | | | | | | | | |
| | | PRIOR | | | | | | | | | | | | | | | | | | | |
| | | BUILDING VALUE | | | | | | | | | | | | | | | | | | | |
| | | OBXF VALUE | | | | | | | | | | | | | | | | | | | |
| | | LAND VALUE | | | | | | | | | | | | | | | | | | | |
| | | PRESENT USE VALUE | | | | | | | | | | | | | | | | | | | |
| | | DEFERRED VALUE | | | | | | | | | | | | | | | | | | | |
| | | TOTAL VALUE | | | | | | | | | | | | | | | | | | | |
| | | PERMIT | | | | | | | | | | | | | | | | | | | |
| | | CODE DATE NOTE NUMBER AMOUNT | | | | | | | | | | | | | | | | | | | |
| | | ROUT: WTRSHD: | | | | | | | | | | | | | | | | | | | |
| | | SALES DATA | | | | | | | | | | | | | | | | | | | |
| | | OFF. RECORD DATE DEED TYPE Q/UV/I INDICATE SALES PRICE | | | | | | | | | | | | | | | | | | | |
| | | BOOK PAGE MOYR | | | | | | | | | | | | | | | | | | | |
| | | 03406 0323 11 2018 WD C V 0 | | | | | | | | | | | | | | | | | | | |
| | | 02695 0759 4 2009 WD U I 30000 | | | | | | | | | | | | | | | | | | | |
| | | 02664 0520 10 2008 WD U I 0 | | | | | | | | | | | | | | | | | | | |
| | | 01448 0635 10 1994 WD U I 34500 | | | | | | | | | | | | | | | | | | | |
| | | 01123 0764 2 1986 WD U I 0 | | | | | | | | | | | | | | | | | | | |
| | | 01113 0287 11 1985 WD U I 23000 | | | | | | | | | | | | | | | | | | | |
| | | HEATED AREA | | | | | | | | | | | | | | | | | | | |
| | | NOTES | | | | | | | | | | | | | | | | | | | |
| | | P4-09 RENOV.FROM APTS TO SINGLE FAM FOR 2012. 1/10 | | | | | | | | | | | | | | | | | | | |
| | | PARTIAL RENOV. DEMO11-17. 2/18 CONDEMNED. | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | |
| TYPE | GS AREA | % | RPL CS | CODE | QUALITY | DESCRIPTION | LTH | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | L/B | SIZE FACT | AYB | EYB | ANN DEP RATE | OVR | % COND | OB/XF DEPR. VALUE | |
| TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | | | |
| 0 | | | | | | | | | | | | | | | | | | | | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRON TAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES RF AC LC TO OT | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | | |
| 0100 | 0100 | R-9 | 80 | 135 | 0.9700 | 2 | 1.0000 | | | | | 80.00 | 80.000 | FF | 0.970 | 77.60 | 6208 | | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | 6,210 | | | |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1005 S. Slocumb Street from Oliver Design Group, LLC

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offers have been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

1005 S. Slocumb Street

Offeror: Oliver Design Group, LLC

Offer: \$2,330.00

Bid Deposit: \$116.50

Parcel #: 47018 Pin #: 3509006837

Tax Value: \$4,660.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.


RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 1005 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 6/29/2020


Catherine F. Gwynn, Finance Director

Date: 7/6/20


Tim Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **1005 S. Slocumb Street (Pin #3509006837)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$2,330.00 (Two Thousand Three Hundred Thirty Dollars and no/100)** submitted by **Oliver Design Group, LLC (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$116.50 (One Hundred Sixteen Dollars and 50/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.

- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attest: _____
City Clerk

OLIVER DESIGN GROUP, LLC

206 N Herman St., Suite J
Goldsboro NC 27530
919-344-7964

May 21, 2020

Octavius Murphy
Assistant to the City Manager
200 North Center St
Goldsboro, NC 27530

REF: Offer to Purchase Property

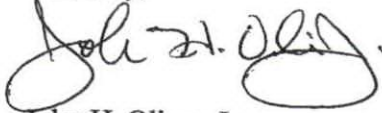
Mr. Murphy,

I am writing to express my interest in purchasing parcels of land owned by the City of Goldsboro. The first parcel of land is located at 412 East Walnut Street. The tax ID number for the lot is 3509057190. I currently have an owner interest in the lot adjacent to the property. The amount I'm offering for the parcel of land is \$3210.00. Included is the required 5% deposit.

The second parcel of land I'm interested in purchasing is the lot located at 1005 South Slocumb Street. The tax ID for this parcel of land is 3509006837. I am offering \$2,330.00 for the parcel of land. Included is the required 5% deposit.

Thank you in consideration in this matter and I look forward to hearing from you soon.

Sincerely,



John H. Oliver, Jr.

RECEIVED

2020 JUN - 1 PM 1:26

CITY OF GOLDSBORO
FINANCE DEPARTMENT

1005 S. Slocomb #2330 = 100.00 + ch #138795 \$16.50 = \$116.50
138804

RECEIPT

DATE: May 29, 2020

ORIGINAL CHECK VOID 180 DAYS FROM THIS DATE

CITY HALL

**** ONE HUNDRED DOLLARS AND 00 CENTS

REMITTER: JACOBY D OLIVER

BUSINESS DATE: 05/29/2020

TIME: 16:24:53

MEMO:

BRANCH: Goldsboro - West Ash Street

SEQUENCE #: 80

CASH P009

CITY OF GOLDSBORO
FINANCE DEPARTMENT

2020 JUN -1 PM 1:26

RECEIVED

STATE EMPLOYEES' CREDIT UNION

00002 Goldsboro - West Ash Street

CASHIER'S CHECK

138804

DATE: May 29, 2020

66-7704/2531

PAY
TO THE
ORDER OF CITY HALL

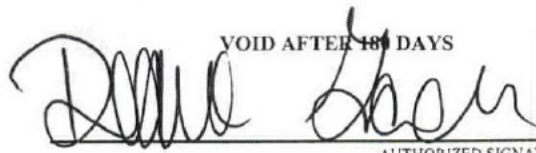
\$*****100.00

**** ONE HUNDRED DOLLARS AND 00 CENTS

REMITTER: JACOBY D OLIVER

MEMO:

VOID AFTER 180 DAYS



AUTHORIZED SIGNATURE

412 E. Walnut \$3210^W \$160.50
1065 S. Slocumb \$2330^W \$16.50

RECEIPT

138795

DATE: May 29, 2020
ORIGINAL CHECK VOID 180 DAYS FROM THIS DATE

CITY HALL

**** ONE HUNDRED SEVENTY SEVEN DOLLARS AND 00 CENTS

REMITTER: JACOBY D OLIVER

BUSINESS DATE: 05/29/2020

TIME: 16:00:15

MEMO:

BRANCH: Goldsboro - West Ash Street

SEQUENCE

CASHBO

CITY OF GOLDSBORO
FINANCE DEPARTMENT

2020 JUN -1 PM 1:26
P401

RECEIVED

STATE EMPLOYEES' CREDIT UNION
00002 Goldsboro - West Ash Street

CASHIER'S CHECK

138795

DATE: May 29, 2020

66-7704/2531

PAY
TO THE
ORDER OF CITY HALL

\$*****177.00

**** ONE HUNDRED SEVENTY SEVEN DOLLARS AND 00 CENTS

REMITTER: JACOBY D OLIVER

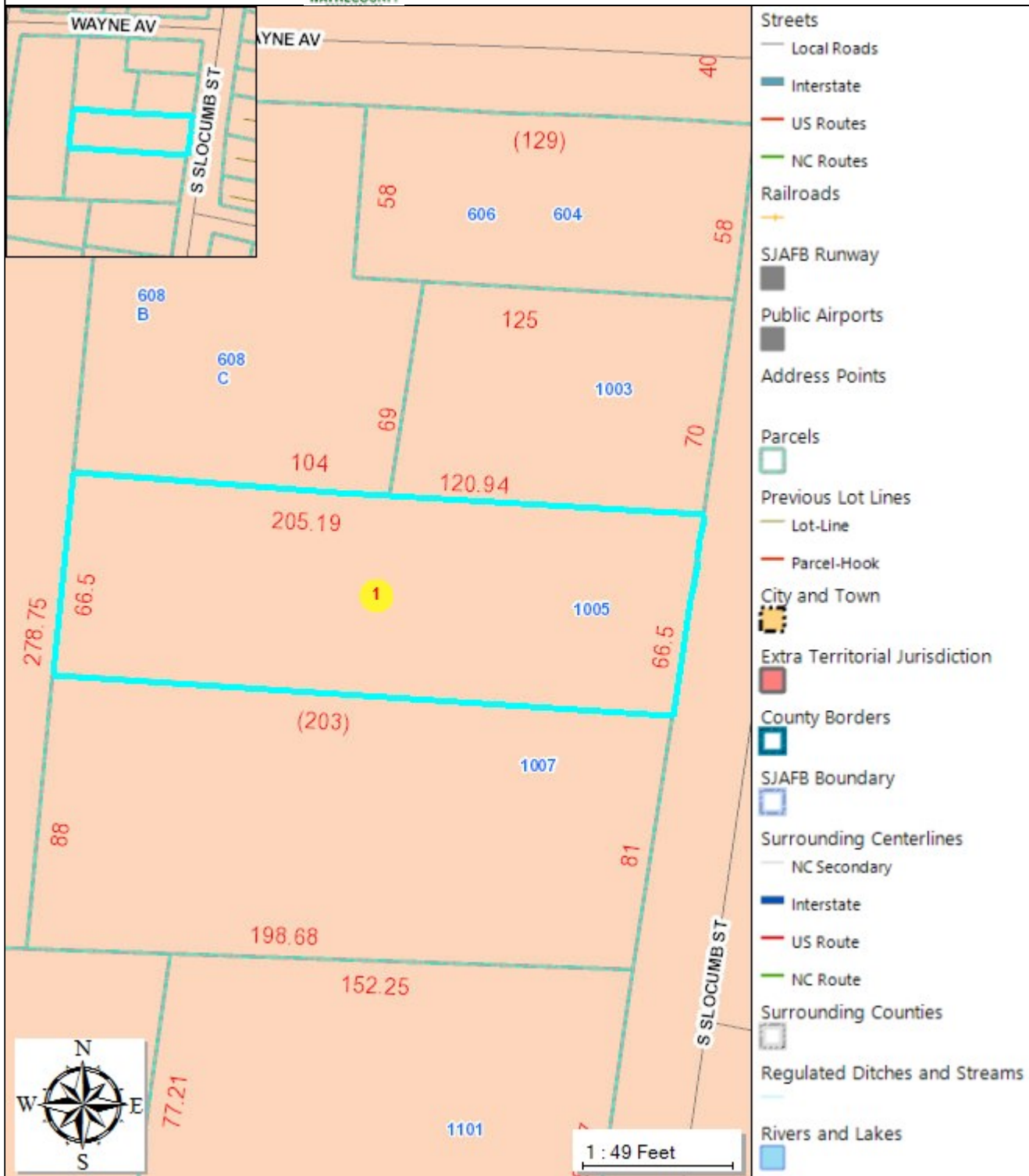
MEMO:

VOID AFTER 180 DAYS

Kayla Whipple
AUTHORIZED SIGNATURE

1005 S. SLOCUMB ST.
PIN # 3509006837
ZONING R-6





| | | |
|-----------------------------------|------------------------------------|------------------------------------|
| <u>OBJECTID</u> | <u>PIN</u> | <u>Owner Name</u> |
| 47018 | 3509006837 | WAYNE COUNTY & |
| <u>Co-Owner Name</u> | <u>Owner Address 1</u> | <u>Owner Address 2</u> |
| CITY OF GOLDSBORO | PO BOX 227 | |
| <u>Owner Address 3</u> | <u>Owner City</u> | <u>Owner State</u> |
| | GOLDSBORO | NC |
| <u>Owner Zip</u> | <u>Unit or Apt</u> | <u>Deed Date</u> |
| 27533-0227 | | 4/17/2012 12:00:00 AM |
| <u>REID</u> | <u>Deed Book</u> | <u>Deed Page</u> |
| 0050078 | 2923 | 206 |
| <u>Sale Month</u> | <u>Sale Year</u> | <u>Sale Price</u> |
| 4 | 2012 | 0 |
| <u>Previous Deed Book</u> | <u>Previous Deed Page</u> | <u>Previous Sale Month</u> |
| 02223 | 0204 | 7 |
| <u>Previous Sales Year</u> | <u>Previous Sale Price</u> | <u>Property Use</u> |
| 2004 | 7000 | 01 - SINGLE FAMILY RESIDENTIAL |
| <u>Record Source</u> | <u>Property Address</u> | <u>Legal Description</u> |
| Owner | 1005 S SLOCUMB ST | S SLOCUMB ST |
| <u>Acres</u> | <u>Neighborhood</u> | <u>Account Number</u> |
| 1 | 01501 | 79266550 |
| <u>Township Code</u> | <u>Building Value</u> | <u>Outbuilding Value</u> |
| 12 | 0 | 0 |
| <u>Land Value</u> | <u>Total Market Value</u> | <u>Total Assessed Value</u> |
| 4660 | 4660 | 4660 |
| <u>Vacant Or Improved</u> | <u>Vacant or Improved 2</u> | |
| V | I | |

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

WAYNE COUNTY

6/29/2020 11:09:55 AM

WAYNE COUNTY &
1005 S SLOCUMB ST
79266550

CITY OF GOLDSBORO

Reval Year: 2019 Tax Year: 2020
Appraised by on 01501 DIXIE TRAIL

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)
S SLOCUMB ST

Return/Appeal Notes: 3509006837
UNIQ ID 50078
ID NO: 12000022007005

CARD NO. 1 of 1

1.000 LT

SRC=

TW-12

C-01 EX-2AT-

LAST ACTION 20170729

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|----------------------|--------------|-----------|-----------|-----------------------------|------------|-------------|-------|----------------------|-----------------|------------------|---------|--------------|---------------------|------------|-------------------|-------|---------|--------|--------|---------|---------------|-----|-----|-------|------------|-------------|-------|-----------|-----------|----------------------|----------------|--------------|-----|--------|-------------------|-------------------|----|-----|--|---|-------------------|----|-----|--|------|-------------------|----|-----|--|------|-------------------|----|-----|--|---|-------------------|--|-----|--|------|
| TOTAL POINT VALUE | | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | CREDENCE TO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING ADJUSTMENTS | | 01 | 00 | | | | | | | % GOOD | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL ADJUSTMENT FACTOR | | TYPE: SINGLE FAMILY RESIDENTIAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL QUALITY INDEX | | STORIES: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | DEPR. BUILDING VALUE - CARD 0 DEPR. OB/XF VALUE - CARD 0 MARKET LAND VALUE - CARD 4,660 TOTAL MARKET VALUE - CARD 4,660 TOTAL APPRAISED VALUE - CARD 4,660 TOTAL APPRAISED VALUE - PARCEL 4,660 TOTAL PRESENT USE VALUE - PARCEL 0 TOTAL VALUE DEFERRED - PARCEL 0 TOTAL TAXABLE VALUE - PARCEL 4,660 PRIOR BUILDING VALUE 0 OBXF VALUE 0 LAND VALUE 4,660 PRESENT USE VALUE 0 DEFERRED VALUE 0 TOTAL VALUE 4,660 PERMIT <table border="1"> <thead> <tr> <th>CODE</th> <th>DATE</th> <th>NOTE</th> <th>NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td colspan="5">ROUT: WTRSHD:</td> </tr> </tbody> </table> SALES DATA <table border="1"> <thead> <tr> <th>OFF. RECORD</th> <th>DATE</th> <th>DEED TYPE</th> <th>Q/UV/I</th> <th>INDICATE SALES PRICE</th> </tr> </thead> <tbody> <tr> <td>BOOK PAGE MOYR</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>02923 0206 4 2012</td> <td>WD</td> <td>C V</td> <td></td> <td>0</td> </tr> <tr> <td>02223 0204 7 2004</td> <td>WD</td> <td>U I</td> <td></td> <td>7000</td> </tr> <tr> <td>02133 0074 9 2003</td> <td>WD</td> <td>U I</td> <td></td> <td>2000</td> </tr> <tr> <td>01463 0576 2 1995</td> <td>WD</td> <td>U I</td> <td></td> <td>0</td> </tr> <tr> <td>01079 0203 1 1984</td> <td></td> <td>U I</td> <td></td> <td>5000</td> </tr> </tbody> </table> HEATED AREA NOTES P11-09 HSE DEMOLISHED FOR 2010. | | | | | | | | | | | | | | | | | | CODE | DATE | NOTE | NUMBER | AMOUNT | ROUT: WTRSHD: | | | | | OFF. RECORD | DATE | DEED TYPE | Q/UV/I | INDICATE SALES PRICE | BOOK PAGE MOYR | | | | | 02923 0206 4 2012 | WD | C V | | 0 | 02223 0204 7 2004 | WD | U I | | 7000 | 02133 0074 9 2003 | WD | U I | | 2000 | 01463 0576 2 1995 | WD | U I | | 0 | 01079 0203 1 1984 | | U I | | 5000 |
| CODE | DATE | NOTE | NUMBER | AMOUNT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ROUT: WTRSHD: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| OFF. RECORD | DATE | DEED TYPE | Q/UV/I | INDICATE SALES PRICE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BOOK PAGE MOYR | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02923 0206 4 2012 | WD | C V | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02223 0204 7 2004 | WD | U I | | 7000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 02133 0074 9 2003 | WD | U I | | 2000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01463 0576 2 1995 | WD | U I | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 01079 0203 1 1984 | | U I | | 5000 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | <table border="1"> <thead> <tr> <th>TYPE</th> <th>GS AREA</th> <th>RPL CS</th> <th>CODE</th> <th>QUALITY</th> <th>DESCRIPTION</th> <th>LTH</th> <th>WTH</th> <th>UNITS</th> <th>UNIT PRICE</th> <th>ORIG % COND</th> <th>BLDG#</th> <th>L/B</th> <th>SIZE FACT</th> <th>AYB</th> <th>EYB</th> <th>ANN DEP RATE</th> <th>OVR</th> <th>% COND</th> <th>OB/XF DEPR. VALUE</th> </tr> </thead> <tbody> <tr> <td colspan="20">TOTAL OB/XF VALUE</td> <td>0</td> </tr> </tbody> </table> | | | | | | | | | | | | | | | | | | TYPE | GS AREA | RPL CS | CODE | QUALITY | DESCRIPTION | LTH | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | L/B | SIZE FACT | AYB | EYB | ANN DEP RATE | OVR | % COND | OB/XF DEPR. VALUE | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | | 0 | | | | |
| TYPE | GS AREA | RPL CS | CODE | QUALITY | DESCRIPTION | LTH | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | L/B | SIZE FACT | AYB | EYB | ANN DEP RATE | OVR | % COND | OB/XF DEPR. VALUE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRONTAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES | | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJUST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 0100 | 0100 | R-6 | 67 | 204 | 1.0700 | 2 | 1.0000 | | | | | | 65.00 | 67.000 | FF | 1.070 | 69.55 | 4660 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | | | 4,660 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 211 S. Slocumb Street from Imari Olliver

BACKGROUND: Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).


DISCUSSION: The following offers have been received:

211 S. Slocumb Street
Offeror: Imari Olliver
Offer: \$2,500.00
Bid Deposit: \$125.00
Parcel #: 21850 Pin #: 3509141295
Tax Value: \$4,200.00 Zoning: 01-Single Family Residential

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of cash.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 211 S. Slocumb Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 7/6/2020
Catherine F. Gwynn, Finance DirectorDate: 7/6/20
Timothy M. Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **211 S. Slocumb Street (Pin #3509141295)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$2,500.00 (Two Thousand Five Hundred Dollars and no/100)** submitted by **Imari Olliver (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$125.00 (One Hundred Twenty Five Dollars and no/100)**;

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 2) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 3) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 4) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 5) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 6) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 7) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 8) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 9) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

I, **Imari Olliver** would like to offer the
City of Goldsboro the sum of **\$2,500.00** for the
purchase of property at the following location:

Parcel: **3509141295**

Street: **211 S Slocumb Street**

Signed: *Imari Olliver*

Date: **07/02/20**

Name **Imari Olliver**

Address: **305 Mimosa Park Drive**
Goldsboro, NC 27534

Phone: **(919) 330-7261**

Email: **ImariJackee@gmail.com**

Amount of Bid Deposit: **\$125.00**

2020 JUL -2 PM 1:44
CITY OF GOLDSBORO
FINANCE DEPARTMENT

RECEIVED

GOLDSBORO, CITY OF
200 NORTH CENTER STREET
GOLDSBORO, NC 27530
(000) 000-0000

Miscellaneous Receipts 125.00
073 MISCELLANEOUS GENERAL
From: IMARI OLIVER/211 S. SLOCUMB
Desc:
Misc Recpt #: 000000

| | |
|----------------|--------|
| TOTAL | 125.00 |
| CASH CASH | 125.00 |
| TOTAL PAID | 125.00 |
| TOTAL TENDERED | 125.00 |
| CHANGE | 0.00 |

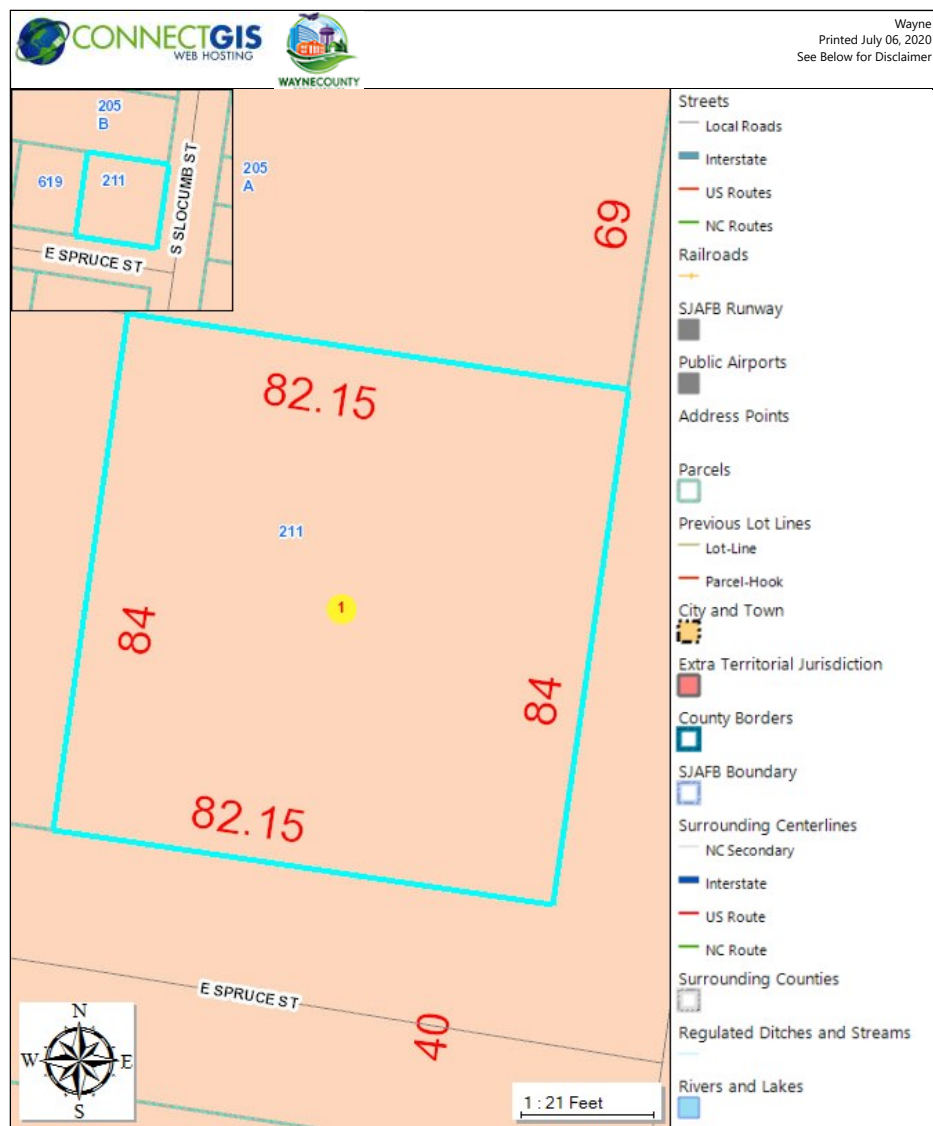
Payment Date 07/02/20

07/02/20 04:11PM 000000065691 01 JN
Duplicate Receipt

\$125⁰⁰
Om brought
7-2-20
4:07pm

73

Imari Oliver
Emo for
211 S. Slocumb



| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------|
| <u>OBJECTID</u> | <u>PIN</u> | <u>Owner Name</u> |
| 21850 | 3509141295 | CITY OF GOLDSBORO |
| <u>Co-Owner Name</u> | <u>Owner Address 1</u> | <u>Owner Address 2</u> |
| WAYNE COUNTY | PO DRAWER A | |
| <u>Owner Address 3</u> | <u>Owner City</u> | <u>Owner State</u> |
| | GOLDSBORO | NC |
| <u>Owner Zip</u> | <u>Unit or Apt</u> | <u>Deed Date</u> |
| 27533-9701 | | 3/22/2017 12:00:00 AM |
| <u>REID</u> | <u>Deed Book</u> | <u>Deed Page</u> |
| 0050959 | 3287 | 804 |
| <u>Sale Month</u> | <u>Sale Year</u> | <u>Sale Price</u> |
| 3 | 2017 | 0 |
| <u>Previous Deed Book</u> | <u>Previous Deed Page</u> | <u>Previous Sale Month</u> |
| 02544 | 0115 | 7 |
| <u>Previous Sales Year</u> | <u>Previous Sale Price</u> | <u>Property Use</u> |
| 2007 | 0 | 01 - SINGLE FAMILY RESIDENTIAL |
| <u>Record Source</u> | <u>Property Address</u> | <u>Legal Description</u> |
| Owner | S SLOCUMB ST | SLOCUMB ST |
| <u>Acres</u> | <u>Neighborhood</u> | <u>Account Number</u> |
| 1 | 01502 | 75254500 |
| <u>Township Code</u> | <u>Building Value</u> | <u>Outbuilding Value</u> |
| 12 | 0 | 0 |
| <u>Land Value</u> | <u>Total Market Value</u> | <u>Total Assessed Value</u> |
| 4200 | 4200 | 4200 |
| <u>Vacant Or Improved</u> | <u>Vacant or Improved 2</u> | |
| V | I | |
| Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer. | | |

WAYNE COUNTY

CITY OF GOLDSBORO

WAYNE COUNTY

S SLOCUMB ST

75254500

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

CARD NO. 1 of 1

Reval Year: 2019 Tax Year: 2020

SLOCUMB ST

Appraised by 60 on 01502 DOWNTOWN

1.000 LT

Return/Appeal Notes: 3509141295

UNIQ ID 50959

ID NO: 12000003002009A

SRC=

7/6/2020 10:10:08 AM

TW-12

LAST ACTION 20170729

| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|----------|-------------------|----------|-----------|--------------|-----------|-----------|--------------------------------------------|-----------|-----------------|------------------|--------------|--------------|---------------------|------------|--------------------------------------------------------|-----------|-----------------------------|-----|--------------|-------|------|-------------------|--|--|--|--|
| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | | | |
| TOTAL POINT VALUE | | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | | | | | CREDENCE TO | | | | | | | | | | | | | |
| BUILDING ADJUSTMENTS | | 01 | 00 | | | | | | | | | | | % GOOD | | | | DEPR. BUILDING VALUE - CARD | | | | | | | | | |
| TOTAL ADJUSTMENT | | | | | | | | | | | | | | | | DEPR. OB/XF VALUE - CARD | | | | | | | | | | | |
| FACTOR | | | | | | | | | | | | | | | | MARKET LAND VALUE - CARD | | | | | | | | | | | |
| TOTAL QUALITY INDEX | | | | | | | | | | | | | | | | TOTAL MARKET VALUE - CARD | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL APPRAISED VALUE - CARD | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL APPRAISED VALUE - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL PRESENT USE VALUE - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL VALUE DEFERRED - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL TAXABLE VALUE - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | PRIOR | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | BUILDING VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | OBXF VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | LAND VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | PRESENT USE VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | DEFERRED VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | TOTAL VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | PERMIT | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | CODE DATE NOTE NUMBER AMOUNT | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | ROUT: WTRSHD: | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | SALES DATA | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | OFF. RECORD DATE DEED TYPE Q/UN/I INDICATE SALES PRICE | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | BOOK PAGE MOYR | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 03287 0804 3 2017 WD C V 0 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 02544 0115 7 2007 WD U I 0 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 02321 0491 5 2005 WD U I 11500 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 01814 0478 12 2000 WD U I 0 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 01663 0026 8 1998 WD U I 55000 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | 01165 0238 5 1987 WD U I 0 | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | HEATED AREA | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | NOTES | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | GS | AREA | RPL | CS | CODE | QUALITY | DESCRIPTION | LT | HT | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | L/B | SIZE FACT | AYB | EYB | ANN DEP RATE | % OVR | COND | OB/XF DEPR. VALUE | | | | |
| TYPE | | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | | | | | | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRONTAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES RF AC LC TO OT | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJUST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | | | | | | | | | | |
| 0100 | 0100 | 18 O | 84 | 82 | 0.7700 | 2 | 1.0000 | | | 65.00 | 84.000 | FF | 0.770 | 50.05 | 4204 | | | | | | | | | | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | | | | | | | |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Authorization of sale of substandard lots to adjacent property owners under Session Law 2004-94 (Senate Bill 1370) for 917 Deveraux Street (Advance Management Enterprise, Inc.)

BACKGROUND: Staff has received an offer to purchase on a city/county-owned properties deemed substandard lots. Council must either accept or reject the offer, and if accepted authorize City officials to execute instruments necessary to transfer ownership. (Session Law 2004-94 Senate Bill 1370)

DISCUSSION: The following offer has been received:

917 Deveraux Street

Offeror: Advance Management Enterprise, Inc.

Offer: \$1.00

Bid Deposit: \$1.00

Parcel #: 34054

Pin #: 3509013160

Tax Value: \$2,710.00

Zoning: R-6

This is a substandard lot sale, therefore the minimum offer is \$1.00. The Planning Department notified the adjacent property owners, and no other offers have been received.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 917 Devereaux Street. If accepted, adopt attached resolution authorizing City officials to execute instruments necessary to transfer ownership to Advance Management, Inc. upon concurrence by Wayne County Board of Commissioners.

Date: 7/7/2020



Catherine F. Gwynn, Finance Director

Date: 7/7/20



Timothy M. Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION AUTHORIZING SALE OF SURPLUS
SUBSTANDARD REAL PROPERTY
UNDER SESSION LAW 2004-94 SENATE BILL 1370

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, 917 Devereaux Street (NC Pin #3509013160); and

WHEREAS, North Carolina Session Law 2004-94 permits the city to sell substandard surplus lots owned by the City of Goldsboro and Wayne County to adjoining property owners; and

WHEREAS, the Planning and Community Development Department has identified the contiguous property owners and have determined that the named lot to be a substandard parcel; and

WHEREAS, the Planning and Community Development Department has contacted the adjoining property owners to determine their interest in receiving the substandard lot; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$1.00 (One Dollar and no/100) for the lot submitted by Advance Management Enterprise, Inc.; and

WHEREAS, Offeror has paid the required earnest money deposit of \$1.00 (One Dollar and no/100).

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council authorizes the sale of the property described above through North Carolina Session Law 2004-94.
- 2) City staff shall contact and seek concurrence by the Wayne County Board of Commissioners on the sale of the property described above.
- 3) Upon concurrence by the Wayne County Board of Commissioners, the City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Earnest moneys received shall be applied to purchase price.
 - c) Buyer must pay closing costs.
 - d) Buyer must recombine his/her portion of lot with his/her adjoining property.
- 5) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this _____
day of _____, 2020.

Mayor

Attested by:

City Clerk

REVISED

RESIDENTIAL PURCHASE LETTER OF INTENT

Advance Management Enterprise, Inc.
113 N. James Street
Goldsboro, NC 27530
advancemgmtent@aol.com

Effective Date: July 6, 2020

City of Goldsboro
200 N. Center Street
Goldsboro, NC 27530

RE: Intent to Purchase Residential Property

This residential purchase letter of intent (the "Letter of Intent") represents the basic terms for an agreement between the Buyer and Seller. After this Letter of Intent has been made, a formal agreement may be constructed to the benefit of the Parties involved.

I. **The Buyer:** Advance Management Enterprise, Inc. (the "Buyer").

II. **The Seller:** The City of Goldsboro (the "Seller").

III. **Property Address:** 917 Devereaux Street, Goldsboro, NC (the "Property").

Additional Description: Parcel #3509013160

IV. **Bid Price:** The Buyer shall purchase the Property for One Dollars (\$1.00) (the "Bid Price").

V. **Currency:** All mentions of currency or the usage of the "\$" icon shall be known as referring to the US Dollar.

VI. **Governing Law:** This Letter of Intent shall be governed under the laws of the State of North Carolina.

BUYER

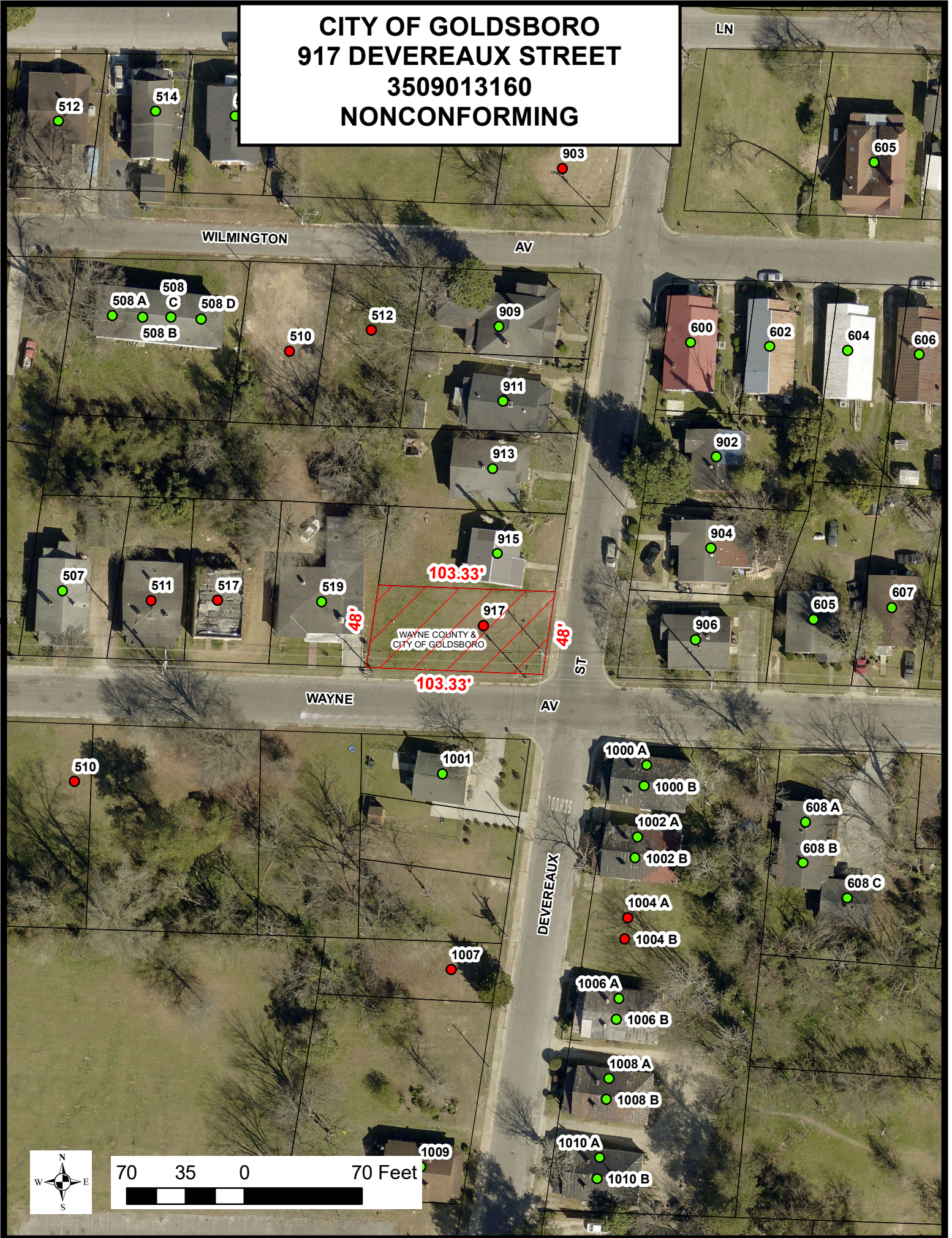
Buyer's Signature Tonisa V. Evans Date July 6, 2020

Print Name Tonisa V. Evans / Vice President

2020 JUL -7 AM 11:06
CITY OF GOLDSBORO
FINANCE DEPARTMENT

RECEIVED

CITY OF GOLDSBORO
917 DEVEREAUX STREET
3509013160
NONCONFORMING



| | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------|
| <u>OBJECTID</u> | <u>PIN</u> | <u>Owner Name</u> |
| 34054 | 3509013160 | WAYNE COUNTY & |
| <u>Co-Owner Name</u> | <u>Owner Address 1</u> | <u>Owner Address 2</u> |
| CITY OF GOLDSBORO | PO BOX 227 | |
| <u>Owner Address 3</u> | <u>Owner City</u> | <u>Owner State</u> |
| | GOLDSBORO | NC |
| <u>Owner Zip</u> | <u>Unit or Apt</u> | <u>Deed Date</u> |
| 27533-0227 | | 4/28/2010 12:00:00 AM |
| <u>REID</u> | <u>Deed Book</u> | <u>Deed Page</u> |
| 0050128 | 2775 | 584 |
| <u>Sale Month</u> | <u>Sale Year</u> | <u>Sale Price</u> |
| 4 | 2010 | 0 |
| <u>Previous Deed Book</u> | <u>Previous Deed Page</u> | <u>Previous Sale Month</u> |
| 01570 | 0129 | 1 |
| <u>Previous Sales Year</u> | <u>Previous Sale Price</u> | <u>Property Use</u> |
| 1997 | 17500 | 01 - SINGLE FAMILY RESIDENTIAL |
| <u>Record Source</u> | <u>Property Address</u> | <u>Legal Description</u> |
| Owner | 917 DEVEREAUX ST | DEVEREAUX ST |
| <u>Acres</u> | <u>Neighborhood</u> | <u>Account Number</u> |
| 1 | 01501 | 79266550 |
| <u>Township Code</u> | <u>Building Value</u> | <u>Outbuilding Value</u> |
| 12 | 0 | 0 |
| <u>Land Value</u> | <u>Total Market Value</u> | <u>Total Assessed Value</u> |
| 2710 | 2710 | 2710 |
| <u>Vacant Or Improved</u> | <u>Vacant or Improved 2</u> | |
| V | I | |
| Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer. | | |

WAYNE COUNTY

WAYNE COUNTY & CITY OF GOLDSBORO

917 DEVEREAUX ST
79266550

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2020 DEVEREAUX ST
Appraised by 60 on 01501 DIXIE TRAIL

Return/Appeal Notes: 3509013160

UNIQ ID 50128

ID NO: 12000022002001A

CARD NO. 1 of 1

1.000 LT

SRC=

TW-12

C-01 EX-2AT-

LAST ACTION 20170729

7/6/2020 10:31:26 AM

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | |
|----------------------|------|--------------|-----------|-----------|-----------|--------|-----|----------------------|----------------------------------|--|--|----------------------|-------|--|--|
| TOTAL POINT VALUE | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | CREDENCE TO | | | | | | |
| BUILDING ADJUSTMENTS | 01 | 00 | | | | | | | % GOOD | | | | | | |
| TOTAL ADJUSTMENT | | | | | | | | | DEPR. BUILDING VALUE - CARD | | | | 0 | | |
| FACTOR | | | | | | | | | DEPR. OB/XF VALUE - CARD | | | | 0 | | |
| TOTAL QUALITY INDEX | | | | | | | | | MARKET LAND VALUE - CARD | | | | 2,710 | | |
| | | | | | | | | | TOTAL MARKET VALUE - CARD | | | | 2,710 | | |
| | | | | | | | | | TOTAL APPRAISED VALUE - CARD | | | | 2,710 | | |
| | | | | | | | | | TOTAL APPRAISED VALUE - PARCEL | | | | 2,710 | | |
| | | | | | | | | | TOTAL PRESENT USE VALUE - PARCEL | | | | 0 | | |
| | | | | | | | | | TOTAL VALUE DEFERRED - PARCEL | | | | 0 | | |
| | | | | | | | | | TOTAL TAXABLE VALUE - PARCEL | | | | 2,710 | | |
| PRIOR | | | | | | | | | | | | | | | |
| | | | | | | | | | BUILDING VALUE | | | | 0 | | |
| | | | | | | | | | OBXF VALUE | | | | 0 | | |
| | | | | | | | | | LAND VALUE | | | | 2,710 | | |
| | | | | | | | | | PRESENT USE VALUE | | | | 0 | | |
| | | | | | | | | | DEFERRED VALUE | | | | 0 | | |
| | | | | | | | | | TOTAL VALUE | | | | 2,710 | | |
| PERMIT | | | | | | | | | | | | | | | |
| CODE | | DATE | | NOTE | | NUMBER | | AMOUNT | | | | | | | |
| ROUT: WTRSHD: | | | | | | | | | | | | | | | |
| SALES DATA | | | | | | | | | | | | | | | |
| OFF. RECORD | | DATE | | DEED TYPE | | Q/UN/I | | INDICATE SALES PRICE | | | | | | | |
| BOOK | PAGE | MO | YR | | | | | | | | | | | | |
| 02775 | 0584 | 4 | 2010 | WD | I | V | | | 0 | | | | | | |
| 01570 | 0129 | 1 | 1997 | WD | U | I | | | 17500 | | | | | | |
| 00950 | 0187 | 1 | 1978 | WD | U | I | | | 0 | | | | | | |
| HEATED AREA | | | | | | | | | | | | | | | |
| NOTES | | | | | | | | | | | | | | | |
| P4-07 DEMO FOR 2008 | | | | | | | | | | | | | | | |

| SUBAREA | | GS | RPL | CODE | QUALITY | DESCRIPTION | LT | WT | UNITS | UNIT PRICE | ORIG % | BLDG# | L/B | SIZE | FACT | AYB | EYB | ANN DEP | RATE | OVR | % | COND | OB/XF DEPR. | VALUE | |
|------------------------|----------|--------------|----------|-------------------|--------------|-------------|-----------|-----------------------------|-------|------------|--------|-----------|-----------------|------------------|---------|--------------|---------------------|------------|------------|-----|---|------|-------------|-------|-------|
| TYPE | AREA | % | CS | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | | | | 0 | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | | | | | | |
| SUBAREA | | | | | | | | | | | | | | | | | | | | | | | | | |
| TOTALS | | | | | | | | | | | | | | | | | | | | | | | | | |
| BUILDING DIMENSIONS | | | | | | | | | | | | | | | | | | | | | | | | | |
| LAND INFORMATION | | | | | | | | | | | | | | | | | | | | | | | | | |
| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRONTAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES | | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJUST | ADJUSTED UNIT PRICE | LAND VALUE | LAND NOTES | | | | | | |
| 0100 | 0100 | R-6 | 48 | 103 | 0.8700 | 2 | 1.0000 | RF | AC | LC | TO | QT | | 65.00 | 48.000 | FF | 0.870 | 56.55 | 2714 | | | | | | |
| TOTAL MARKET LAND DATA | | | | | | | | | | | | | | | | | | | | | | | | | 2,710 |
| TOTAL PRESENT USE DATA | | | | | | | | | | | | | | | | | | | | | | | | | |

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: FY20-24 Consolidated Plan (ConPlan) and FY20-21 Annual Action Plan (AAP)

BACKGROUND: The FY20-24 ConPlan and FY20-21 AAP identifies the needs of lower-income persons in the locality and the proposed actions to be taken to serve those needs. A draft FY20-24 ConPlan and the FY20-21 AAP were made available for review and comment on May 27, 2020 until 5:00 p.m. on June 25, 2020. An advertisement was published in the Goldsboro News Argus on May 12, 2020, relative to the holding of a May 22, 2020 virtual public meeting before the Commission on Community Relations and Development. An advertisement was also published on May 15, 2020 relative to the FY20-24 ConPlan and FY20-21 AAP regarding the availability for a thirty-day review and comment period, and a final advertisement was published on May 30, 2020 relative to the holding of a June 15, 2020 public hearing before City Council.

Goldsboro's draft FY20-24 ConPlan and the FY20-21 AAP were made available for review and comment on May 27, 2020 until 5:00 p.m. on June 25, 2020. The FY20-24 ConPlan and FY20-21 AAP will outline the proposed use of funds Goldsboro is expected to receive: **\$351,137** from CDBG, **\$237,076** from HOME, **\$206,554** from CDBG-CV and any other funding to be used in conjunction with these three grants. Goldsboro expects to receive **\$1,369,863** in CDBG; **\$1,348,095** in HOME; and **\$400,000** in Urgent Repair (URP) funds over the remainder of FY20-24 ConPlan.

Additionally, the City will have available in FY20-21 approximately **\$180,123** in prior year CDBG funds and **\$525,028** in prior year HOME funds (prior year balances as of February 1, 2020) along with program income of **\$3,120** in CDBG and **\$4,048** in HOME. Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for LMI households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects.

DISCUSSION: Comments received at June 15, 2020 public hearing held before City Council, from the May 22, 2020 virtual public meeting held before the Commission on Community Relations and

Development, and during the thirty-day review and comment period will be incorporated as part of Goldsboro's final version of the FY20-24 ConPlan and FY20-21 AAP to be sent to HUD on or before July 15, 2020.

City Council action is needed to approve FY20-24 ConPlan and FY20-21 AAP and to accept FY20-21 allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

RECOMMENDATION: By motion,

1. Approve the draft FY20-24 Consolidated Plan (ConPlan) and FY20-21 Annual Action Plan (AAP) presented during City Council's Regular Meeting of June 15, 2020 with all comments received during the Citizen Participation process and Goldsboro's response incorporated into the final submission to HUD.
2. Accept FY20-21 allocation of funds by HUD **\$351,137** from CDBG, **\$237,076** from HOME, and **\$206,554** from CDBG-CV.
3. Authorize the Mayor and staff to execute and file the FY20-24 ConPlan and FY20-21 AAP, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.

Date:

7-7-2020



Shycole Simpson-Carter
Community Relations Director

Date:

7/7/20



Timothy M. Salmon
City Manager

SSC

FY20-24 ConPlan and FY20-21 AAP

Shycole Simpson-Carter, Community Relations Director

June 15, 2020



FY20-24 ConPlan and FY 20-21 AAP

Consolidated Plan and Action Plan — ConPlan is a 5-year plan that evaluates housing and community development needs and then guides how funds will be spent over the next five years. Action Plans are annual updates that specify how funds will be spent each year of the ConPlan cycle.

When developing a Consolidated Plan, a grantee must first analyze the needs within its jurisdiction and then propose strategies to meet those needs. The Consolidated Plan Template is designed to help grantees with this process. First, the Needs Assessment and Market Analysis outline levels of relative need in the areas of affordable housing, homelessness, special needs, and community development.

This information is gathered through a number of methods, including consultation with local agencies, public outreach (stakeholder and resident survey), public meeting and hearings, a review of demographic and economic data sets, previous information obtain through the course of daily functions or interactions, and a housing market analysis. Once finished, these portions of the Consolidated Plan form the basis of the Strategic Plan. The Strategic Plan details how the grantee will address its priority needs. The strategies must reflect the current condition of the market, expected availability of funds, and local capacity to administer the plan.

FY20-24 ConPlan and FY 20-21 AAP Format

The Consolidated Plan Template in IDIS Online provides a uniform and flexible template that helps ensure the Consolidated Plan is complete per the regulations found in 24 CFR Part 91.

The Template is:

1. Setup (3 subcategories)
2. Executive Summary (1 subcategories)
3. The Process (3 subcategories)
4. Need Assessment (10 subcategories)
5. Market Analysis (12 subcategories)
6. Strategic Plan (13 subcategories)
7. First-Year Action Plan (10 subcategories)

Located in the ConPlan and AAP

No shown in ConPlan or AAP
Pages 1-3 and Pages 111-120
Pages 4-12
Pages 13-25
Pages 25-57
Pages 57-78
Pages 79-110

Each subcategories have multiple narrative fields that are required and suggested. Each screen in the template includes a combination of data tables and narrative sections that set a baseline for HUD's expectations for the amount of information required. There are two new subcategories within the ConPlan required of ConPlans submitted on or before January 1, 2018: **Broadband and Hazard Mitigation**

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Executive Summary ES05 (Pages 1-3 and Pages 111-120):

The Executive Summary serves as an introduction and summarizes the key points of the plan. In developing the Five-Year ConPlan, Goldsboro determined it would focus on providing activities through public services, public facilities and improvements, rehabilitation, Community Housing Development Organization (CHDO), homebuyer education and assistance, rental housing, and program administration to:

- Widen the subsidy or leverage pool for housing projects to preserve or create hundreds of units that are affordable, accessible, and decent;
- Affirmatively further fair housing choice by taking meaningful actions to overcome significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws;
- Provide services to low-to-moderate income (LMI) individuals and families to aid in developing a sustainable household budget, improve financial capacity, and gain access to resources to help improve housing situations in order to sustain and retain their homes;

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Continuation of Executive Summary ES05 (Pages 1-3 and Pages 111-120):

- Implement strategic steps utilizing federal, state, and local monies for LMI individuals and families to maintain habitability, prevent abandonment, and deterioration of housing units in primarily LMI neighborhoods; and
- Utilize federal and local monies to supplement comprehensive community development strategies to address LMI individuals and families' essential needs to strengthen communities.

The Process PR05 - PR15 (Pages 4-12):

The Process identifies the lead agencies responsible for the development of the plan and the administration of the grants. It also outlines the grantee's consultation with public and private service providers and other stakeholders. Goldsboro as the lead agency responsible for the CDBG and HOME program is actively engaged in ongoing coordination with local stakeholders that serve residents through housing programs, public services, and community development programs.

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Continuation of The Process PR05 - PR15 (Pages 4-12):

Goldsboro reached out through its website, social media, email blast, advertisement in the local newspaper of general circulation, stakeholder and residents surveys, phone, and citizen participation meeting before the Commission on Community Relations and Development. It should be noted that consultation and coordination will continue through FY20-24 ConPlan program cycle.

Goldsboro consulted with members of the North Carolina Balance of State (BoS) Continuum of Care (CoC) Neuse Regional Committee on the ConPlan process, discussed the needs of Goldsboro residents experiencing homelessness, and explore solutions for addressing those needs. This was also completed with social and community service organizations serving children and families, health care providers, affordable housing developers, homeless advocates and area shelters. Goldsboro was able to obtain input from the Housing Authority of the City of Goldsboro (HACG) from the HACG submission for funding through Goldsboro's HOME program and from HACG's planning process to develop its' proposed Annual Agency Plan and 5-Year Plan including HUD; Capital Fund Program; 5-Year Plan. Additionally, Goldsboro consulted the majority of these parties on matters related to resources and needs to prepare, to prevent, and to respond to COVID-19. As is discussed throughout this ConPlan, Goldsboro is dedicated to increasing its affordable housing inventory to ensure residents of all income levels can find housing in Goldsboro — and to providing resources toward supportive services. To this end, Goldsboro staff will continue to stay engaged with the affordable housing and supportive service community.

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Need Assessment NA05 - NA50 (Pages 13-25):

The Need Assessment provides a clear picture of a jurisdiction's needs related to affordable housing, special needs housing, community development, and homelessness. Cost burden and severe cost burden, for both renter and owner households, are the most common housing problem in Goldsboro. Goldsboro has continued to experience a decline in population growth. Goldsboro's population and household decline has been driven by neighboring cities and communities' progressive diverse economy, availability of multifamily unit developments for working individuals and families, and Goldsboro's shortage of affordable and decent housing from aging housing stock and loss through two Hurricanes (Mathew and Florence) to name a few.

Goldsboro is finding that most households with disproportionately greater needs are implement strategies contributing to underlying issues in health and mental care, safety, generational poverty and amongst others to afford paying for housing and daily living costs. Majority of the data source found within the Needs Assessment section is defaulted to pull from Comprehensive Housing Affordability Strategy (CHAS) FY11-15. Therefore, Goldsboro will provide as added context FY12-16 CHAS data to benefit from the most recent data available, as well.

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Market Analysis MA05 – MA65 (Pages 25-57):

The Market Analysis provide a clear picture of the environment in which the grantee must administer their programs over the course of the Consolidated Plan. Utilizing data from the Comprehensive Housing Affordability Strategy (CHAS)—a unique dataset maintained by HUD—this section looks at the housing market and supply in Goldsboro by analyzing a variety of housing indicators. Developing a picture of the current housing stock in the community begins by looking at trends in structure, age, price, and tenure. Furthermore, the supply of homeless shelter facilities, special needs services and housing, and non-housing community development resources are considered.

Goldsboro does not have sufficient housing for households at all income levels. Utilizing methodology provided by NCHFA, a demand analysis conducted found a shortage of rental units for households earning 40 and 60 percent AMI per year. The demand has increased since the last ConPlan was conducted due to two major hurricanes (Matthews and Florence) and Goldsboro substantial aging and deteriorated housing stock. It should also be noted there is not sufficient housing for households at all income levels due to additional households falling below the poverty line.

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Strategic Plan SP05 – SP80 (Pages 57-78):

The Strategic Plan (ConPlan) outlines the availability of expected resources to meet community needs, the current structure for delivering services, goals, barriers to meeting specified goals, and how these barriers may be overcome. The ConPlan will discuss areas of concentration of LMI communities, concentrations of racial and ethnic minority groups, and Goldsboro's plans to address these needs, including, but not limited to: Goldsboro partnerships with non-profits, CHDOs, and developers; use of Urgent Repair program; and counseling and education regarding improving financial capacity and homeownership for LMI individuals and families.

Goldsboro will allocate funding from CDBG and HOME programs to develop and preserve attainable housing for low-to-moderate income (LMI) individuals and families through activities that will extend the lifespan or increase attainable housing units citywide and local target areas (i.e., acquisition, new construction and/or rehabilitation activities). Goldsboro will also provide and expand essential services and improve public infrastructure that support LMI individuals and families (i.e., education, employment and training programs, health services, or public enhancements to name a few). These activities will also be made available to assist housing and supportive services needs. As always Goldsboro will work with our North Carolina Balance of State (BoS) Continuum of Care (CoC) Neuse Regional Committee to see where additional resources and/or funding from Goldsboro can further meet housing and supportive services needs..

Goldsboro's FY20-24 ConPlan and FY 20-21 AAP

Continuation of Strategic Plan SP05 – SP80 (Pages 57-78):

Goldsboro recognizes that each neighborhood's housing, economic, and social needs are unique but are interconnected. Therefore, as part of Goldsboro's approach there will be a focus on all neighborhoods as a citywide geographic area through multiple activities in a concentrated and coordinated manner. In an effect, to empower Goldsboro's most economically distressed neighborhoods a place-based priority will be utilized, as well, for a comprehensive, place-based strategy with coordinated action between Goldsboro and other stakeholders and resources within Goldsboro's designated Opportunity Zones (Census Tracts 3719100: 1500; 1800; and 1900). These designated Opportunity Zones are also identified as highly concentrated areas of LMI population and minorities.

First-Year Action Plan AP15 – AP90 (Pages 79-110):

Goldsboro will support housing and non-housing community development projects and activities within the ConPlan through HUD entitlement funds from CDBG and HOME, funding granted by North Carolina Housing Finance Agency (NCHFA), pursuing competitive grants, and other resources available. Goldsboro's strategy this ConPlan cycle will be to leverage even more through public-partnerships and resources and to reinvest program income in higher potential projects and activities for LMI individuals and families. In FY20-21 Goldsboro will be allocated funding in response to Coronavirus (COVID-19) under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This will be a new grant program Community Development Block Grant – Coronavirus (CDBG-CV) to fund programs and activities to prevent, prepare for, and respond to the spread of COVID-19.

Goals & Proposed Projects Identified in ConPlan

Goldsboro Target Goals

- 1) Affirmatively Further Fair Housing Choice
- 2) Increase Affordable Rental Housing Option
- 3) Increase Access to Affordable Homeownership Option
- 4) Improve-Expand Public Facilities Access & Capacity
- 5) Provide Essential Service & Employment Training
- 6) Provide Rehabilitation Owner-Occupied & City-Owned
- 7) Program Admin to Support ConPlan & AAPs Objectives



Goldsboro Proposed Projects

- 1) Fair Housing
- 2) Housing Counseling
- 3) Public Facilities & Improvements (City-Owned)
- 4) Public Services
- 5) Rehabilitation (Acquisition, Admin., & Public Owned Residential Bldgs.)
- 6) CHDO Reserve
- 7) Homebuyer Assistance
- 8) Homebuyer Assistance & Rehabilitation
- 9) Rental Housing Development
- 10) Program Admin to Support ConPlan & AAPs Objectives
- 11) COVID-19 Public Services Grants

Projected Available HOME Funds

(Presented to City Council on 3-16-20)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Community Development Systems

Integrated Disbursement & Information System (IDIS)

v11.19.0_rev148_12393/1343 (DB PROD4376)

User: [REDACTED]

Role: Grantee

Organization: GOLDSBORO

- Switch Profile

- Logout

Grant

- Search

Subfund

- Add

- Search

Subgrant

- Add

- Search

Subfund Program Income

- Add

- Search

Subgrant Program Income

- Add

- Search

CDBG Cash on Hand

- View/Submit

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

Grant

Search Grants

Search Criteria

Program: HOME

State/Territory: NC

Grant Year: (tip) Select

Search | Reset

Conservative projection of available HOME funds from 3-11-2020 to 6-30-2022 possibly to commit to project(s): **\$869,577**

Conservative Two-Year Projections

\$200,542 = FY20-21 (\$14,190 decrease from FY19-20 allocation)

\$182,290 = FY21-22 = (five-year average)

\$ 38,283 = (10% admin cost from both fiscal year – must be deducted)

\$344,549 Conservative Two-Year Availability of HOME funds (after

Balance of available HOME funds as of 3-11-2020 that can be committed to project(s): **\$525,027.59**

Results Page 1 of 3

| Program | Grant Year | Grant # | Current Authorized Amount | Grant Status | Net Drawn Amount | IDIS Grant Balance | Action |
|---------|------------|-----------------|---------------------------|--------------|------------------|--------------------|--------|
| HOME | 2019 | M-19-MC-37-0209 | \$214,732.00 | Active | \$18,752.06 | \$195,979.94 | View |
| HOME | 2018 | M-18-MC-37-0209 | \$228,922.00 | Active | \$18,570.73 | \$210,351.27 | View |
| HOME | 2017 | M-17-MC-37-0209 | \$158,231.00 | Active | \$61,735.19 | \$96,495.81 | View |
| HOME | 2016 | M-16-MC-37-0209 | \$159,629.00 | Active | \$137,428.43 | \$22,200.57 | View |
| HOME | 2015 | M-15-MC-37-0209 | \$149,935.00 | Active | \$149,935.00 | \$0.00 | View |
| HOME | 2014 | M-14-MC-37-0209 | \$159,653.00 | Active | \$159,653.00 | \$0.00 | View |
| HOME | 2013 | M-13-MC-37-0209 | \$153,186.00 | Active | \$153,186.00 | \$0.00 | View |

Projected Available CDBG Funds

(As of 2-1-20, in preparation of developing ConPlan and AAP)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Community Development Systems

Integrated Disbursement & Information System (IDIS)

v11.19.1_rev2_c1083/1343 (DB PROD4376)

User: [REDACTED]

Role: Grantee

Organization: Goldsboro

- Switch Profile

- Logout

Grant

- Search

Subfund

- Add

- Search

Subgrant

- Add

- Search

Subfund Program Income

- Add

- Search

Subgrant Program Income

- Add

- Search

CDBG Cash on Hand

- View/Submit

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

Grant

Search Grants

Search Criteria

Program: All

State/Territory: NC

Grant #: (tip)

Grant Year: (tip) Select

Search | Reset

Please note the accounting method used for CDBG funds is First, In First Out (FIFO). Therefore, when drawing down funds from the federal system (IDIS) for the \$150,000 guarantee debt service payment for WA Foster Center – fiscal year 2018 will be depleted first and then fiscal year 2019 funds will be used for the remaining balance on the payment.

Balance of available CDBG funds as of 2-1-2020 that can be committed to projects and activities after the **\$150,000** guarantee debt service payment for WA Foster Center: **\$180,123**

Results Page 1 of 6

| Program | Grant Year | Grant # | Current Authorized Amount | Grant Status | Net Drawn Amount | IDIS Grant Balance | Action |
|---------|------------|-----------------|---------------------------|--------------|------------------|--------------------|--------|
| CDBG | 2019 | B-19-MC-37-0019 | \$328,479.00 | Active | \$12,017.48 | \$316,461.52 | View |
| CDBG | 2018 | B-18-MC-37-0019 | \$339,336.00 | Active | \$325,674.30 | \$13,661.70 | View |
| CDBG | 2017 | B-17-MC-37-0019 | \$300,854.00 | Active | \$300,854.00 | \$0.00 | View |
| CDBG | 2016 | B-16-MC-37-0019 | \$312,836.00 | Active | \$312,836.00 | \$0.00 | View |
| CDBG | 2015 | B-15-MC-37-0019 | \$314,687.00 | Active | \$314,687.00 | \$0.00 | View |
| CDBG | 2014 | B-14-MC-37-0019 | \$325,648.00 | Active | \$325,648.00 | \$0.00 | View |
| CDBG | 2013 | B-13-MC-37-0019 | \$325,794.00 | Active | \$325,794.00 | \$0.00 | View |

How did the City show available funds to use in FY20-21 AAP from FY19-18 AAP as shown in the ConPlan & AAP for HUD?

| CDBG Program Breakdown of Prior Year Fund Balance In Preparation for Developing the FY20-24 ConPlan and FY20-21 AAP | | | |
|------------------------------------------------------------------------------------------------------------------------|-----------------------|------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Budgeted CDBG Amt. | Remaining CDBG Amt. | Brief Explanation |
| FY19-20 AAP Activity | | | |
| Public Facilities & Improvements | 240,000 | 90,000 | \$150,000 deducted for the guarantee debt service pmt for WA Foster Center, remaining funds are for storm drainage issues to be addressed by the end of the federal fiscal year of October 1st or carried to FY20-21 AAP cycle to be completed. |
| Public Services | 33,635 | 25,000 | Amt remaining to drawdown by federal fiscal year of October 1st for WATCH (\$10,000); WISH (\$10,000); & MPI (\$5,000). Check request for WATCH has been process & awaiting final invoices for WISH & MPI to process final check request. |
| Economic Development | 23,511 | 23,511 | After the Department's presentation on the City of Goldsboro Summer Youth Employment Initiative Program to City Council on May 4, 2020. City Council authorized the suspension of just FY20 SYEI program and carried over to FY20-21 AAP cycle. |
| Program Administration | 65,696 | 41,612 | Remaining program administration to drawdown by federal fiscal year of October 1st or carry over to FY20-21 AAP cycle for projects not administration cost due to CDBG admin cap of 20% each AAP cycle. |
| Totals | 362,842 | 180,123 | |

HOME Program \$525,028 - Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for LMI households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects. Theses funds derive from unused CHDO and Homebuyer Assistance funds from prior grant cycle as discussed at the 3-16-20 City Council meeting.

What will Goldsboro receive in this ConPlan?

| Source of Funds | Expected Amount Available Year 1 (FY20-21) | Expected Amount Available Remainder of ConPlan (FY21-24) |
|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Community Development Block Grant (CDBG) | Annual Allocation: \$ 351,137 Program Income: \$ 3,120 Prior Year Resources: \$ <u>180,123</u> Total: \$ 534,380 | \$1,369,863 |
| HOME Investment Partnerships (HOME) | Annual Allocation: \$ 237,076 Program Income: \$ 4,048 Prior Year Resources: \$ <u>525,028</u> Total: \$ 766,152 | \$1,348,095 |
| Community Development Block Grant–COVID (CDBG-CV) | Annual Allocation: \$ 206,554 | \$0 |
| Urgent Repair (URP) | Annual Allocation: \$ 100,000 | \$400,000 |

What will Goldsboro receive in this ConPlan?

City of Goldsboro
Community Development Block Group (CDBG) and HOME Investment Partnership (HOME) Programs
Conservative Five-Year Projections for Use of Funds (FY20-24 ConPlan)

| | CONPLAN & AAPs STRATEGIC PLAN GOAL | CDBG | HOME | OTHER FUNDS | CDBG-CV | CDBG | HOME | OTHER FUNDS | CDBG | HOME | OTHER FUNDS | CDBG | HOME | OTHER FUNDS | CDBG | HOME | OTHER FUNDS | PROJECTED AVAILABLE FUNDS FY20-24 |
|-----------------------------------------------------------------------|------------------------------------------------------------|---------------|-----------|----------------|-----------|---------------|-----------|----------------|---------------|-----------|----------------|---------------|-----------|----------------|---------------|-----------|----------------|-----------------------------------------|
| ACTIVITY | | FY20-21 Funds | | | | FY21-22 Funds | | | FY22-23 Funds | | | FY23-24 Funds | | | FY24-25 Funds | | | |
| Fair Housing | Goal 1: Affirmatively Further Fair Housing Choice | 2,000 | | | | 2,000 | | | 2,000 | | | 2,000 | | | 2,000 | | | 10,000 |
| Housing Counseling (13A) | Goal 3: Increase Access to Affordable Homeownership Option | 6,120 | | | | 6,120 | | | 6,120 | | | 6,120 | | | 6,120 | | | 30,600 |
| Public Facilities & Improvements (WA Foster) | Goal 4: Improve-Expand Public Facilities Access & Capacity | 150,000 | | | | 150,000 | | | 36,510 | | | 0 | | | 0 | | | 336,510 |
| Public Facilities & Improvements (City-Owned) | Goal 4: Improve-Expand Public Facilities Access & Capacity | 190,123 | | | | 0 | | | 50,000 | | | 120,000 | | | 120,000 | | | 480,123 |
| Public Services (15% limit CDBG Up to \$52,671 Max.) (CDBG-CV no cap) | Goal 5: Provide Essential Service & Employment Training | 30,000 | | | 165,236 | 30,000 | | | 30,000 | | | 40,000 | | | 40,000 | | | 335,236 |
| Rehabilitation: Acquisition (Land Banking & Preservation) | Goal 6: Provide Rehabilitation Owner-Occupied & City-Owned | 40,910 | | | | 40,000 | | | 70,000 | | | 60,084 | | | 54,374 | | | 265,368 |
| Rehabilitation: Administration | Goal 6: Provide Rehabilitation Owner-Occupied & City-Owned | 5,000 | | | | 7,396 | | | 9,567 | | | 5,036 | | | 7,432 | | | 34,431 |
| Rehabilitation: Public Owned Residential Buildings | Goal 6: Provide Rehabilitation Owner-Occupied & City-Owned | 40,000 | | | | 38,928 | | | 61,561 | | | 50,645 | | | 44,373 | | | 235,507 |
| CHDO Reserve (15% min.) | Goal 3: Increase Access to Affordable Homeownership Option | | 41,609 | | | | 40,837 | | | 41,271 | | | 42,805 | | | 38,434 | | 204,956 |
| Homebuyer Assistance (Downpayment & Closing) | Goal 3: Increase Access to Affordable Homeownership Option | | 62,000 | | | | 60,000 | | | 60,000 | | | 60,000 | | | 49,000 | | 291,000 |
| Housing Development (City) (Acquistion & Rehabilitation) | Goal 3: Increase Access to Affordable Homeownership Option | | 113,807 | | | | 75,028 | | | 23,000 | | | 40,923 | | | 0 | | 252,758 |
| Rental Housing Development | Goal 2: Increase Affordable Rental Housing Option | | 250,000 | | | | 250,000 | | | 0 | | | 180,000 | | | 120,000 | | 800,000 |
| Rental Housing Development (HOME Funds Carryover) | Goal 2: Increase Affordable Rental Housing Option | | 275,028 | | | | 49,947 | | | 129,065 | | | 0 | | | 0 | | 454,040 |
| Local HOME Match | | | 0 | | | | 0 | | | 0 | | | 0 | | | 0 | | 0 |
| Program Administration (Max. CDBG 20%; HOME 10%; CDBG-CV 20%) | Goal 7: Program Admin to Support ConPlan & AAPs Objectives | 70,227 | 23,708 | | 41,308 | 67,831 | 21,860 | | 65,660 | 22,149 | | 70,191 | 21,179 | | 67,795 | 22,598 | | 494,505 |
| Urgent Repair | Goal 6: Provide Rehabilitation Owner-Occupied & City-Owned | | | 100,000 | | | | 100,000 | | | 100,000 | | | 100,000 | | | 100,000 | 500,000 |
| Total Allocations | | \$534,380 | \$766,152 | \$100,000 | \$206,544 | \$342,275 | \$497,672 | \$100,000 | \$331,418 | \$275,485 | \$100,000 | \$354,076 | \$344,907 | \$100,000 | \$342,094 | \$230,032 | \$100,000 | \$4,725,034 |
| | | \$1,607,076 | | | | \$939,947 | | | \$706,902 | | | \$798,983 | | | \$672,126 | | | |



How to Continue to Participate after this meeting?

Tell us what you think today!

Call the City:

Shycole Simpson-Carter at (919) 580-4318

Send an email to:

ssimpson@goldsboronc.gov

Send a letter to:

**Goldsboro Commission on Community Relations and Development
Attn: Shycole Simpson-Carter
PO Drawer A, Goldsboro, NC 27533**

The Draft FY20-24 ConPlan and FY20-21 AAP was made available for comment from May 27th until June 25th at: <http://www.goldsboronc.gov/cdbg-home-plans-and-report>

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 13, 2020 COUNCIL MEETING

SUBJECT: Contract Award – 2020 Wastewater System Improvements
Formal Bid No. 2020-003

BACKGROUND: On Thursday, June 11, 2020, three (3) sealed bids were received for 2020 Wastewater System Improvements.

The proposed project consists of the removal and replacement of approximately 1,800 linear feet of existing sanitary sewer mains by cured in place piping (CIPP), pipe bursting and/or open cut for SJAFB sanitary sewer outfall improvements and includes Glen Oak Drive sanitary sewer outfall connection.

DISCUSSION: Vortex Services, LLC submitted the low bid for this project for a total cost of \$370,597.40. The bids received for this project are tabulated as follows:

| <u>Name of Bidder</u> | <u>Amount of Bid</u> |
|----------------------------------------|----------------------|
| Vortex Services, LLC Greenville, SC | \$ 370,597.40 |
| NAPM Columbia, SC | \$ 454,550.00 |
| AM-Liner East, Inc. Berryville, VA | \$ 546,186.00 |


DISCUSSION: The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funds are available in Sewer Bonds.

The bid proposal for City projects require contractors to submit references and describe work of a similar nature to wastewater system improvements. Staff checked the three references provided by Vortex Services and received a good report from one company. The second and third references could not be reached.

RECOMMENDATION: Recommend the City Council, by motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a

contract for \$370,597.40 with Vortex Services, LLC for the
2020 Wastewater System Improvements Project.

Date: 7 Jul 20



Guy M. Anderson, P. E., City Engineer

Date: 7/7/20



Timothy M. Salmon, City Manager

RESOLUTION NO. 2020 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A
CONTRACT FOR 2020 WASTEWATER SYSTEM IMPROVEMENTS PROJECT
FORMAL BID NO. 2020-003

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a project for 2020 Wastewater System Improvements; and

WHEREAS, the total low bid for 2020 Wastewater System Improvements was submitted by Vortex Services, LLC of Greenville, SC in the amount of \$370,597.40; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Vortex Services, LLC in the amount of \$370,597.40 for 2020 Wastewater System Improvements;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Vortex Services, LLC in the amount of \$370,597.40 for 2020 Wastewater System Improvements.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

City of Goldsboro
Departmental Monthly Reports
June 2020

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources

- Evergreen Consulting submitted the final report from the pay and compensation study. Human Resources has been working with Finance to finalize the results for implementation. Council approved the “Bring to Minimum” option, which means any employees whose salary was below the proposed minimum grade in their classification was brought to the minimum salary. Sixty-seven employees will receive adjustments to their salary.
- The new salary scale will be effective July 1. Classifications will be updated to reflect pay study recommendations in HRIS and payroll software.
- The Senior HR Consultant conducted NeoGov training June 24 for Police administrative personnel.

Safety

- The Safety and Review Committee met on June 23 to review two vehicle accident cases. Both employees were found at-fault.
- Completed Velocity training demo, on-line training with NeoGov, and Department of Labor webinar on inspections.
- Attended South End Park safety demolition. Did walk-around with TA Loving Safety Supervisor concerning the HUB project.
- Conducted June fire inspections and conducted field safety inspections on Center Street and Public Works. Inspected City pools for social distancing and parks for security purposes.
- Finalizing COVID-19 training for employees. Working with City nurse to monitor compliance with social distancing within departments and out in the field.
- Scheduled Defensive Driving course July 2. Eleven employees are registered to attend.
- Follow-up with DMV to gain access for driver’s license checks.

Occupational Health

There were no health beat sessions this month. There were 131 clinic visits. The nurse continues to provide guidance to supervisors and staff regarding COVID-19 and working with the safety coordinator to insure compliance throughout the facilities and work areas.

MONTHLY STATISTICS

| 2020 | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEP | OCT | NOV | DEC | AVG |
|------------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| Total Employment | 573 | 573 | 575 | 574 | 573 | 571 | | | | | | | 574 |
| Vacancies | 21 | 23 | 28 | 16 | 12 | 13 | | | | | | | 24 |
| Applications | 480 | 367 | 208 | 158 | 73 | 124 | | | | | | | 235 |

| 2020 | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEP | OCT | NOV | DEC | AVG |
|-----------------------|------|------|------|------|------|-----|------|-----|-----|-----|-----|-----|------|
| Applicant Notices | 277 | 295 | 110 | 259 | 117 | 384 | | | | | | | 240 |
| New Hires | 9 | 6 | 5 | 3 | 1 | 3 | | | | | | | 5 |
| Resignations | 1 | 3 | 2 | 4 | 1 | 5 | | | | | | | 3 |
| Retirements | 4 | 2 | 1 | 0 | 1 | 0 | | | | | | | 1 |
| Terminations | 0 | 1 | 0 | 0 | 0 | 0 | | | | | | | .20 |
| Turnover Rate | .87% | .87% | .52% | .70% | .35% | .88 | | | | | | | .70% |
| Vehicle Accidents | 4 | 0 | 2 | 5 | 5 | 2 | | | | | | | 3 |
| Workers' Compensation | 0 | 0 | 0 | 1 | 0 | 0 | | | | | | | 0.20 |
| FFCRA Leave | | | 0 | 10 | 6 | 20 | | | | | | | 9 |
| Telework | | | 37 | 39 | 35 | 32 | | | | | | | 36 |

| 2019 | JAN | FEB | MAR | APR | MAY | JUN | JULY | AUG | SEP | OCT | NOV | DEC | AVG |
|-----------------------|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|-----|-----|
| Applications | 348 | 320 | 346 | 542 | 283 | 203 | 401 | 247 | 61 | 274 | 620 | 276 | 323 |
| New Hires | 11 | 7 | 1 | 3 | 3 | 1 | 8 | 6 | 6 | 2 | 0 | 0 | 4 |
| Separations | 3 | 3 | 6 | 3 | 1 | 5 | 4 | 3 | 5 | 3 | 2 | 11 | 4 |
| Vehicle Accidents | 7 | 4 | 6 | 3 | 6 | 4 | 5 | 5 | 0 | 4 | 2 | 2 | 4 |
| Workers' Compensation | 2 | 4 | 3 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 1 |

Note: Hiring and separation statistics represent full-time personnel.

COMMUNITY RELATIONS DEPARTMENT

June 2020

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: July 6, 2020

- In light of COVID-19 and social distance requirements recommended by the Centers for Disease Control and Prevention (CDC) the following scheduled Boards and Commission meetings were canceled:
 - Goldsboro Mayor's Youth Council meeting for June 3, 2020 – please be advised this was the last scheduled meeting until September 2020
 - Mayor's Committee for Persons with Disabilities meeting for June 18, 2020

However, the Commission on Community Relations and Development meeting was scheduled and attempted to be held by Community Relations Department on June 9, 2020. Unfortunately, the meeting was cancelled due to a lack of a quorum. The next scheduled meeting for the Commission on Community Relations and Development will be held on Thursday, July 9, 2020 and Tuesday, August 11, 2020.

- On June 15, 2020 a public hearing was held before the City Council on Goldsboro's draft FY20-24 Consolidated Plan (ConPlan) and the FY20-21 Annual Action Plan (AAP). The Plans were made available for review and comment on May 27, 2020 until 5:00 p.m. on June 25, 2020. Goldsboro received comments from three citizens and one agency. All comments received during the Citizen Participation process and Goldsboro's response were incorporated into the final submission to HUD.
- As a continuous response to COVID-19 the Department ordered 5,000 Surgical Face Masks and 1,000 Hanes Cloth Face Masks to be distributed to citizens. The Department is currently organizing a small community event to provide mask and other items to the community with help from our community partners. Date, location, and time has not been locked down as of yet.
- The Department received two (2) housing complaints and six (6) requests for assistance. Description of said complaints were an alleged improper treatment by landlord complaint along with substandard housing issues and six seeking assistance with housing, utilities, or food assistance related to COVID-19. Complaints were submitted through the Cityworks system or rerouted for resolution to the appropriate City Department, designated community agency, or State resource. The Department has seen an uptick of attempts to evict residents during the pandemic even with a COVID-19 Eviction Moratorium in place. The Department has had several conversations with the Clerk of Court and NC Human Relations to ensure the Department handles each case effectively and to put both agencies on notice of each case. Fortunately, the Department has been able to resolve most of the cases before they converted to a full complaint.

| 2020 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Housing | 2 | 2 | 1 | 3 | 4 | 2 | | | | | | | 2 |
| Consumer & Other | 2 | 2 | 10 | 7 | 0 | 6 | | | | | | | 5 |
| 2019 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | AVG |
| Housing | 1 | 4 | 5 | 2 | 2 | 4 | 2 | 2 | 2 | 1 | 1 | 0 | 2 |
| Consumer & Other | 3 | 4 | 3 | 4 | 3 | 4 | 6 | 1 | 4 | 0 | 4 | 2 | 3 |

-----PARAMOUNT THEATRE-----

- **Jan 1, 2020, new method of accounting for “pass-thru” box office sales for theatre rentals is now appropriately reflected in monthly revenue and expenses; net impact = \$0.**
- **June activity restricted by Executive Ordered closure.**
- **June COVID-19 postponements/cancellations include: 25 rental days, 10 public perfs.**
- **Repairs and Maintenance:**
 - Wheelchair lift replacement being evaluated, contractor providing estimate.
 - Roofing system; extent, cost, and warranty to be established at upcoming inspection.

-----FINANCIAL-----

- Expenses –\$23,856: Labor - \$17,812 /Operational – \$6,044
- Revenues - \$1,781: Tickets -\$1,781 /Rentals- \$0 /Concession- \$0

| | July-19 | Aug-19 | Sept-19 | Oct-19 | Nov-19 | Dec-19 | Jan-20 | Feb-20 | Mar-20 | April-20 | May-20 | June-20 | 2020 Total | 2020 Average |
|-----|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|------------|--------------|
| Exp | \$21,916 | \$41,241 | \$43,600 | \$50,200 | \$32,374 | \$66,748 | \$61,859 | \$56,489 | \$65,545 | \$23,792 | \$113,559 | \$23,856 | \$598,037 | \$49,836 |
| Rev | \$8,423 | \$8,090 | \$7,824 | \$12,301 | \$16,740 | \$28,934 | \$83,453 | \$88,232 | \$27,544 | \$15,415 | \$43,468 | \$1,781 | \$289,574 | \$24,131 |
| | July-18 | Aug-18 | Sept-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 | Mar-19 | April-19 | May-19 | June-19 | 2019 Total | 2019 Average |
| Exp | \$55,630 | \$40,550 | \$68,803 | \$42,545 | \$40,161 | \$32,024 | \$34,447 | \$33,393 | \$68,435 | \$41,297 | \$25,832 | \$34,713 | \$517,830 | \$43,153 |
| Rev | \$6,293 | \$17,910 | \$332 | \$5,741 | \$23,896 | \$16,954 | \$12,993 | \$13,259 | \$15,347 | \$5,406 | \$20,107 | \$19,988 | \$158,226 | \$13,186 |

-----GOLDSBORO EVENT CENTER-----

- **June activity restricted by Executive Ordered closure.**
- **June COVID-19 related cancellations/postponements include 15 rental days**
- **Repairs and Maintenance:**
 - Weather damaged façade repairs being coordinated.
 - Leaks in roof being investigated.
 - Plumbing and electric complete, Washer/dryers for linen rentals being installed.

-----FINANCIAL-----

- Expenses – \$7,677: Labor - \$4,903 /Operational – \$2,774
- Revenues – \$2,038: Rentals - \$2,038 /Concessions – \$0
- Value City Use – \$375: Value of non-revenue City use: = \$375

| | July-19 | Aug-19 | Sept-19 | Oct-19 | Nov-19 | Dec-19 | Jan-20 | Feb-20 | Mar-20 | April-20 | May-20 | June-20 | 2020 Total | 2020 Average |
|------|---------|----------|----------|----------|---------|----------|---------|----------|----------|----------|---------|----------|------------|--------------|
| Exp | \$6,887 | \$10,356 | \$9,001 | \$13,055 | \$6,916 | \$13,636 | \$7,740 | \$21,673 | \$19,737 | \$9,130 | \$8,164 | \$7,677 | \$134,542 | \$11,212 |
| Rev | \$2,000 | \$8,369 | \$12,579 | \$7,439 | \$7,799 | \$11,371 | \$9,590 | \$7,825 | \$1,383 | -\$548 | \$1,916 | \$2,038 | \$73,799 | \$6,150 |
| City | \$2,075 | \$2,700 | \$4,700 | \$10,076 | \$6,483 | \$9,436 | \$6,800 | \$4,964 | \$375 | \$0 | \$0 | \$375 | \$47,984 | \$3,999 |
| | July-18 | Aug-18 | Sept-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 | Mar-19 | April-19 | May-19 | June-19 | 2019 Total | 2019 Average |
| Exp | \$9,083 | \$11,367 | \$7,815 | \$16,427 | \$8,760 | \$10,306 | \$9,198 | \$8,624 | \$13,459 | \$13,121 | \$6,968 | \$8,393 | \$148,330 | \$12,361 |
| Rev | \$7,971 | \$7,131 | \$2,143 | \$10,781 | \$3,326 | \$5,224 | \$4,645 | \$7,204 | \$11,475 | \$5,932 | \$2,529 | \$13,136 | \$78,497 | \$6,541 |
| City | \$3,425 | \$6,175 | \$3,925 | \$12,475 | \$9,150 | \$7,000 | \$1,900 | \$5,100 | \$8,525 | \$3,875 | \$7,975 | \$5,225 | \$74,750 | \$6,229 |

INSPECTIONS

June 2020

Prepared By: Allen Anderson, Jr.

Date Prepared 07/01/20

The valuation of all-miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,850,339.

All permit fees collected for the month totaled \$52,537. Of the permit fees collected for the month, \$3,450 was collected in technology fees. Plan review fees collected during the month totaled \$1,450. Business Registration fees collected totaled \$21,400.

The Inspectors did a total of 502 inspections for the month. During the month of June, six (6) business inspections were completed. A total of 273 permits were issued for the month. Forty-six (46) plan reviews were completed for June. We now have a total of 157 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

| 2020 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
|--------------------|--------|-------|-------|--------|-------|-------|-------|-------|-------|-------|-------|------|--------|
| Permit Valu. | | | | | | | | | | | | | |
| All Bldgs \$ (M) | \$11 | \$2.3 | \$1.4 | \$3.8 | \$1.9 | \$7.0 | | | | | | | \$4.5 |
| Residential \$ (K) | \$2.6M | \$843 | \$435 | \$2.4M | \$858 | \$834 | | | | | | | \$1.3M |
| Misc \$ (M) | \$3 | \$3 | \$1.3 | \$1.3 | \$1.3 | \$1.9 | | | | | | | \$2 |
| Permit Fee \$ (K) | \$45 | \$48 | \$29 | \$38 | \$33 | \$53 | | | | | | | \$41 |
| Inspections | 597 | 351 | 612 | 430 | 474 | 502 | | | | | | | 494 |
| Permits Issued | 271 | 249 | 257 | 229 | 251 | 273 | | | | | | | 255 |
| Plan Reviews | 17 | 43 | 41 | 45 | 50 | 46 | | | | | | | 40 |
| Min Housing | 134 | 136 | 157 | 157 | 157 | 157 | | | | | | | 149 |
| In Process | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 2019 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
| Permit Valu. | | | | | | | | | | | | | |
| All Bldgs \$ (M) | \$2 | \$14 | \$6 | \$428K | \$8 | \$2 | \$4 | \$11 | \$2 | \$3 | \$10 | \$4 | \$6 |
| Residential \$ (K) | \$805 | \$1M | \$599 | \$0 | 2M | \$767 | \$580 | \$557 | \$985 | \$514 | \$999 | \$1M | \$817 |
| Misc \$ (M) | \$5 | \$2 | \$2 | \$2 | \$2 | \$1 | \$3 | \$2 | \$1 | \$2 | \$1 | \$2 | \$2 |
| Permit Fee \$ (K) | \$34 | \$40 | \$48 | \$27 | \$46 | \$41 | \$38 | \$40 | \$26 | \$23 | \$46 | \$40 | \$37 |
| Inspections | 614 | 603 | 531 | 497 | 603 | 488 | 533 | 663 | 516 | 447 | 500 | 453 | 537 |
| Permits Issued | 296 | 296 | 270 | 271 | 334 | 296 | 329 | 255 | 226 | 248 | 236 | 241 | 275 |
| Plan Reviews | 39 | 47 | 65 | 46 | 34 | 43 | 90 | 35 | 51 | 70 | 45 | 34 | 50 |
| Min Housing | 171 | 99 | 102 | 118 | 121 | 125 | 126 | 111 | 121 | 129 | 128 | 129 | 123 |
| In Process | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 4 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 22 different times.
- Continued discussions about the Neighborhood Plan and property acquisitions.
- Continued work with partners towards grant application for Union Station project.
- Communicated with stakeholders about Union Station Adaptive Reuse Study.
- Collaborated with DGMA developing intake process for new merchants.
- Worked with City Staff to address Rehab Development Project.
- Addressed dumpster issues on both sides of Center St. affecting multiple tenants.
- Negotiated and secured purchase of 109 Ormond Ave.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, Curtis Media, billboards and the News-Argus for downtown updates.
- Attended Merchants Association meetings in person and virtual.
- Made budget adjustments for both public and private budgets.
- Staff met with 4 developers to discuss their potential interest/involvement in developing downtown properties.
- Staff met with a property development consultant to discuss neighborhood plan needs and residential development.
- Staff continued to communicate with merchants regarding funding and policy updates related to COVID-19.
- Staff worked to continue placing 2 orders for downtown beautification/art projects.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended virtually (Zoom) the following monthly meetings: DGDC Board (06/17), DGDC Executive Committee (06/10), DGDC Design, DGDC EV and DGDC Promotions Committees (06/09)
- Staff continues the 2020 event schedule based on evolving crowd restrictions, and is in process of reworking Calendar of Events in response to COVID-19 for the month of August and beyond.

Upcoming Events/Activities:

- Center Street Jams intended to begin August 6th.
- Sprinkler Fun Days intended to begin August 6th.

Businesses Opening/Properties Purchased

- Tufano's Wine Bar 110 W Walnut St opening soon.
- Cosa Bella Boutique relocating to 144 N Center St. previously the Beauty Bar.

Other

- Downtown Goldsboro's Facebook page followers/likes grew from 11,520 to 11,531 in the month of June.

Information Technology

June 2020

Prepared By: Scott Williams

Date Prepared: July 2, 2020

- Deployed temporary cameras for City Hall perimeter.
- Relocated two Tsunami cameras to downtown area.
- Updated sound system and soundboard for Center Street Speaker System and City Hall WebEx meetings.
- Upgraded Cityworks Storeroom and setup connection for internal wireless network.
- Installed TVs to monitor Interview Rooms at PD.
- Upgraded Cityworks Server software and mobile applications. Completed basic training on Cityworks for new IT Staff.
- Upgraded Mobile Device Management software and attended online training on the new system.
- Completed rollout of new Mobile Device Management Software (MDM)
- Cables needed in GPD/GFD areas that were part of the remodel and power needed for TV locations completed by Public Works/IT.
- Completed physical install of new Storage Area Network Shelves for our production and disaster recovery sites.
- Configured new storage units to existing Storage Area Network at the disaster recovery site and at our production site.
- Replaced backup batteries in primary UPS for the Server Room and recycled old batteries.
- Replaced batteries for HVAC Controls at City Hall and the Fire Alarm panel at GWTA.
- Upgraded wireless access points at Paramount Theatre.

| 2020 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 551 | 656 | 595 | 618 | 448 | 578 | | | | | | | 574 | 3,446 |
| Tickets Closed | 524 | 684 | 560 | 680 | 425 | 632 | | | | | | | 584 | 3,505 |
| Open Tickets | 511 | 483 | 518 | 456 | 479 | 425 | | | | | | | 479 | |

| 2019 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 662 | 536 | 546 | 519 | 540 | 424 | 686 | 708 | 545 | 734 | 475 | 441 | 568 | 6618 |
| Tickets Closed | 551 | 467 | 575 | 429 | 496 | 454 | 942 | 664 | 503 | 672 | 498 | 416 | 556 | 6667 |
| Open Tickets | 456 | 490 | 457 | 549 | 582 | 612 | 300 | 342 | 384 | 446 | 423 | 448 | 457 | |

Public Works Department

June 2020

Prepared by: Chad Edge

Date Prepared: 6 July 2020

Monthly Highlights

Buildings & Grounds: Assisted IT with multiple cable installs and three camera locations; Completed 21 LED lighting upgrades as part of bulb replacements.

Distribution & Collections: Completed annual water system flushing; Mowed sewer outfall and water line easements, compost, water and wastewater areas; Call duty responded to 14 after hour calls—total of 24.25 hours

Streets & Storm water: Completed ongoing sidewalk/driveway aprons within 700 block of Park Ave; Restored flow to drainage system within 800 block of Franklin St. and 1000 block of S. Andrews Ave.; cleaned 58 catch basins as part of rodding/ cleaning 6961 ft of storm drain system; removed sediment and debris from portions of Big Ditch between Spruce and Hinson Sts. & George and Retha Sts.; Completed residential pipe installation at 1706 Middleton Place.

| Departments | | 2020 | | | | | | | | | | | | AVG |
|----------------------------|--------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|-------|-------|-------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 22.3 | 12.2 | 35.4 | 17.3 | 3.4 | 18.9 | | | | | | | 18.3 |
| | Lines Camera'd (1000-ft) | 5.8 | 5.2 | 7.6 | 5.1 | 12.6 | 7.6 | | | | | | | 7.3 |
| | Water Repairs | 27 | 22 | 27 | 19 | 9 | 16 | | | | | | | 20.0 |
| | Sewer Repairs | 12 | 10 | 29 | 19 | 12 | 9 | | | | | | | 15.2 |
| | Hydrants Replaced/Fixed | 9 | 9 | 2 | 3 | 2 | 9 | | | | | | | 5.7 |
| | Meter Install/Changed | 34 | 36 | 33 | 22 | 30 | 42 | | | | | | | 32.8 |
| Bldg & Grounds | Radio, Electrical, Bldg | 42 | 23 | 54 | 50 | 49 | 58 | | | | | | | 46.0 |
| | Sign Repairs | 78 | 56 | 54 | 23 | 24 | 24 | | | | | | | 43.2 |
| | ROW Mowing (ac) | 0 | 0 | 44 | 73 | 101.6 | 98 | | | | | | | 52.8 |
| | City-Owned Lots Mowing (ac) | 0 | 0 | 50 | 92 | 89 | 88 | | | | | | | 53.2 |
| Garage | Total Work Orders | 228 | 357 | 209 | 296 | 245 | 277 | | | | | | | 268.7 |
| | Total Fuel Cost (x1000) | \$ 46 | \$ 67 | \$ 52 | \$ 60 | \$ 52 | \$ 56 | | | | | | | 55.5 |
| Solid Waste | Refuse (x1000 tons) | 0.9 | 0.8 | 0.9 | 1.0 | 1.0 | 1.1 | | | | | | | 0.959 |
| | Recyclables (tons) | 103 | 79 | 93 | 88 | 88 | 88 | | | | | | | 89.9 |
| | Leaf-n-Limbs (x1000 tons) | 0.4 | 0.7 | 0.1 | 0.9 | 0.9 | 0.7 | | | | | | | 0.621 |
| Cemetery Funerals | | 5 | 3 | 9 | 4 | 2 | 6 | | | | | | | 4.8 |
| Street & Storm | Utility Cut Repairs | 0 | 0 | 18 | 29 | 10 | 24 | | | | | | | 13.5 |
| | Pot Hole Repairs | 49 | 83 | 30 | 28 | 35 | 50 | | | | | | | 45.8 |
| | Streets Swept (miles) | 48 | 112.3 | 66.2 | 128 | 123.1 | 142.7 | | | | | | | 103.4 |
| | Pipe&Open Ditch Maint(1000-ft) | 0.08 | 0.50 | 0.05 | 1.73 | 2.07 | 6.96 | | | | | | | 1.897 |
| | Ditch mowing (1000-ft) | 0.00 | 0.00 | 0.00 | 2.51 | 1.17 | 12.27 | | | | | | | 2.658 |
| | Storm Pipe Repairs | 1 | 7 | 5 | 5 | 5 | 4 | | | | | | | 4.5 |
| 2019 | | | | | | | | | | | | | | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 8.7 | 8.0 | 9.8 | 13.5 | 11.6 | 6.0 | 7.3 | 24.2 | 15.6 | 11.1 | 9.8 | 5.2 | 10.9 |
| | Lines Camera'd (1000-ft) | 10.8 | 11.3 | 9.8 | 8.6 | 11.9 | 1.6 | 6.3 | 14.3 | 10.2 | 13.8 | 5.7 | 1.9 | 8.9 |
| | Water Repairs | 27 | 20 | 16 | 28 | 19 | 30 | 34 | 26 | 37 | 27 | 17 | 22 | 25.3 |
| | Sewer Repairs | 31 | 7 | 9 | 34 | 10 | 18 | 22 | 10 | 44 | 38 | 27 | 25 | 22.9 |
| | Hydrants Replaced/Fixed | 37 | 16 | 19 | 10 | 16 | 3 | 17 | 13 | 8 | 40 | 13 | 19 | 17.6 |
| | Meter Install/Changed | 102 | 63 | 56 | 47 | 54 | 52 | 57 | 51 | 35 | 35 | 24 | 25 | 50.1 |
| Bldg & Grounds | Radio, Electrical, Bldg | 260 | 219 | 202 | 193 | 333 | 234 | 204 | 324 | 49 | 59 | 34 | 33 | 178.7 |
| | Sign Repairs | 48 | 72 | 48 | 29 | 32 | 67 | 47 | 25 | 35 | 18 | 25 | 41 | 40.6 |
| | ROW Mowing (ac) | 10 | 0 | 0 | 70 | 83 | 110 | 124 | 107 | 103 | 35 | 0 | 0 | 53.5 |
| | City-Owned Lots Mowing (ac) | 0 | 0 | 0 | 81 | 75 | 105 | 114 | 106 | 98 | 32 | 0 | 0 | 50.9 |
| Garage | Total Work Orders | 365 | 309 | 276 | 316 | 255 | 298 | 298 | 397 | 289 | 323 | 273 | 207 | 300.5 |
| | Total Fuel Cost (x1000) | \$ 61 | \$ 53 | \$ 55 | \$ 64 | \$ 56 | \$ 65 | \$ 66 | \$ 68 | \$ 61 | \$ 67 | \$ 55 | \$ 52 | 60.3 |
| Solid Waste | Refuse (x1000 tons) | 1.0 | 0.7 | 0.8 | 0.9 | 0.9 | 1.0 | 1.0 | 1.0 | 0.9 | 0.9 | 0.8 | 1.0 | 0.9 |
| | Recyclables (tons) | 13 | 78 | 83 | 87 | 95 | 99 | 103 | 79 | 62.32 | 105.07 | 85.25 | 92 | 81.8 |
| | Leaf-n-Limbs (x1000 tons) | 0.8 | 0.6 | 0.7 | 0.7 | 0.9 | 0.6 | 0.7 | 0.7 | 1.1 | 0.7 | 0.7 | 1.1 | 0.8 |
| Cemetery Funerals | | 4 | 4 | 7 | 5 | 6 | 1 | 8 | 3 | 2 | 4 | 8 | 2 | 4.5 |
| Street & Storm | Utility Cut Repairs | 15 | 12 | 10 | 11 | 9 | 12 | 14 | 13 | 3 | 21 | 0 | 0 | 10.0 |
| | Pot Hole Repairs | 56 | 49 | 52 | 18 | 15 | 20 | 18 | 19 | 17 | 7 | 32 | 55 | 29.8 |
| | Streets Swept (miles) | 110 | 143 | 135 | 16 | 103 | 64 | 35 | 45 | 49 | 109 | 79.2 | 63 | 79.3 |
| | Pipe&Open Ditch Maint(1000-ft) | | | | | | | | 1.26 | 3.85 | 1.27 | 1.1 | 0.45 | 1.6 |
| | Ditch mowing (1000-ft) | | | | | | | | 6.05 | 10.52 | 8 | 7 | 7 | 7.7 |
| | Storm Pipe Repairs | | | | | | | | 5 | 6 | 4 | 2 | 0 | 3.4 |

PUBLIC UTILITIES DEPARTMENT

June 2020

Prepared By: Michael Wagner

Date Prepared: July 6, 2020

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The plate settlers installation has began.
 - The emergency generator was successfully repaired and is operational.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for June were 12.33 MGD
 - Peak flows were over 30-million gallons, causing disruptions in treatment.
 - I & I had to be transferred to EQ Basins 3, 4, & 5 for the first time since 2016.
 - Aging U.V. System and filters are impeding best treatment practices and increasing operational costs.
- All of the city's 26 pump stations are operating well.
 - With the exception of the 117 and Little Cherry pump station bar screens.
 - The obsolete telemetry system continues to be prepared for an upgrade.

Compost Facility

- Seven-hundred and twenty seven cubic yards of compost and mulch was sold in June 2020.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

| 2020 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------------------------|
| Water* | 6.032 | 6.201 | 6.318 | 6.117 | 6.639 | 6.779 | | | | | | | 6.347 |
| Sewer** | 9.71 | 13.45 | 9.95 | 8.60 | 10.11 | 12.33 | | | | | | | 10.69 |
| Compost | 283 | 950 | 824 | 914 | 727 | | | | | | | | |

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

| 2019 MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Monthly Average |
|---------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------------------------|
| Water* | 6.206 | 6.053 | 6.016 | 6.175 | 7.237 | 7.351 | 7.361 | 6.890 | 6.693 | 6.519 | 6.310 | 6.287 | 6.591 |
| Sewer** | 11.66 | 11.76 | 12.22 | 11.01 | 7.84 | 8.28 | 7.39 | 6.83 | 7.48 | 6.73 | 6.92 | 8.52 | 8.88 |
| Compost | 52 | 319 | 390 | 552 | 503 | 437 | 103 | 121 | 217 | 508 | 350 | 6 | 297 |

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
JUNE 2020
Prepared By: Andrea Thompson
Date Prepared: July 6, 2020

| OVERALL SUMMARY | | | | |
|------------------------|-----------------------|------------------------|-----------------------|------------------|
| | FY 18-19 | | FY 19-20 | |
| | Actual to Date | | Actual to Date | YTD % |
| Revenues | June-19 | Adjusted Budget | June-20 | Collected |
| General Fund | \$ 42,978,715 | \$ 45,117,296 | \$ 36,665,303 | 81.27% |
| Utility Fund | 19,564,554 | 20,424,368 | 18,687,446 | 91.50% |
| Downtown District Fund | 78,054 | 221,701 | 91,098 | 41.09% |
| Occupancy Tax Fund | 1,123,911 | 1,113,732 | 1,011,681 | 90.84% |
| Stormwater Fund | 1,505,910 | 1,467,481 | 1,523,055 | 103.79% |
| Total | \$ 65,251,144 | \$ 68,344,578 | \$ 57,978,583 | 84.83% |
| Expenditures | | | | |
| General Fund | \$ 42,566,130 | \$ 45,117,296 | \$ 41,323,479 | 91.59% |
| Utility Fund | 19,283,316 | 20,424,368 | 19,114,508 | 93.59% |
| Downtown District Fund | 49,816 | 221,701 | 161,888 | 73.02% |
| Occupancy Tax Fund | 1,295,118 | 1,113,732 | 1,016,225 | 91.25% |
| Stormwater Fund | 993,284 | 1,467,481 | 1,052,976 | 71.75% |
| Total | \$ 64,187,664 | \$ 68,344,578 | \$ 62,669,077 | 91.70% |

| MAJOR CATEGORIES | | | | |
|--------------------------|-----------------------|------------------------|-----------------------|------------------|
| | FY 18-19 | | FY 19-20 | |
| | Actual to Date | | Actual to Date | YTD % |
| Revenues | June-19 | Adjusted Budget | June-20 | Collected |
| Property/Occupancy Taxes | \$ 17,523,424 | \$ 18,092,380 | \$ 17,747,957 | 98.10% |
| Charges for Services | 22,415,747 | 22,522,489 | 23,729,573 | 105.36% |
| Revenue Other Agencies | 18,430,652 | 16,382,031 | 11,393,182 | 69.55% |
| Other Revenues | 3,878,854 | 2,715,676 | 2,193,339 | 80.77% |
| Fund Balance | - | 5,717,470 | - | 0.00% |
| Shared Services | 3,002,467 | 2,914,532 | 2,914,532 | 100.00% |
| Total | \$ 65,251,144 | \$ 68,344,578 | \$ 57,978,583 | 84.83% |
| Expenditures | | | | |
| Labor | \$ 29,837,847 | \$ 31,034,925 | \$ 29,129,852 | 93.86% |
| Non-Labor | 34,349,818 | 37,309,653 | 33,539,225 | 89.89% |
| Total | \$ 64,187,664 | \$ 68,344,578 | \$ 62,669,077 | 91.70% |

| SELECTED OTHER INFORMATION | | | |
|----------------------------|-----------------|----------------|------------------------|
| | FY 18-19 | Actual | Total |
| Collections | Actual | June-20 | Collected F-YTD |
| Debt Setoff | \$ 42,896 | \$ 2,467 | \$ 46,538 |
| Surplus | \$ 160,832 | \$ - | \$ 57,818 |

PLANNING

June 2020

Prepared By: Debra Creighton

Date Prepared: June 2, 2020

During the month of June, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. ***Code Enforcement has suspended issuing tickets during this time while the State of North Carolina is under mandatory Covid-19 restrictions.***

| 2020 | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Total | Average |
|-------------------------------------|-----|------|-----|---------|---------|---------|------|-----|------|-----|-----|-----|---------|---------|
| Site/Subdivision Plans | | | | | | | | | | | | | | |
| Planning Commission | 2 | 4 | 2 | 3 | 2 | 1 | | | | | | | 14 | 2 |
| Staff Level | 0 | 2 | 1 | 1 | 1 | 2 | | | | | | | 7 | 1 |
| Rezoning | 2 | 1 | 1 | 0 | 0 | 1 | | | | | | | 5 | 1 |
| Historic District Commission | | | | | | | | | | | | | | |
| Commission Review | 1 | 1 | 0 | 0 | 1 | 0 | | | | | | | 3 | 1 |
| Staff Review | 1 | 0 | 1 | 2 | 2 | 1 | | | | | | | 7 | 1 |
| Code Enforcement | | | | | | | | | | | | | | |
| Grass Cutting # Lots | 0 | 0 | 0 | 36 | 53 | 28 | | | | | | | 117 | 39 |
| Grass Cutting Payments | 0 | 0 | 0 | \$2,115 | \$3,025 | \$2,205 | | | | | | | \$7,345 | \$2,448 |
| Junk Vehicles | 0 | 7 | 2 | 2 | 2 | 0 | | | | | | | 38 | 6 |
| Tagged Vehicles | 0 | 43 | 7 | 47 | 27 | 5 | | | | | | | 104 | 17 |
| Illegal Signs Removed | 0 | 0 | 143 | 67 | 13 | 38 | | | | | | | 261 | 44 |
| Bags of Litter Picked Up | 292 | 2438 | 261 | 187 | 224 | 197 | | | | | | | 3599 | 600 |

ENGINEERING DEPARTMENT

June 2020

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 07-06-2020

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids, upon NCDOT approval, in summer 2020.

Phase IV Sewer Collection Rehabilitation

- This project is 85% complete;
- Additional change orders amended the contract completion date to September 9, 2020.

SJAFB Sewer Outfall Improvements

- The bid opening was held on June 11, 2020 with the low bid submitted by Vortex Services, LLC of Greenville, SC for \$370,597.40;
- Recommendation for contract will be presented to City Council at the July 13th Council Meeting;
- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project is 80% complete;
- The contract time will be extended upon approval by Golden Leaf Foundation for additional infrastructure improvements.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- City Council awarded a contract to Weaver's Asphalt & Maintenance Co., Inc. on April 6, 2020 for \$641,711;
- A preconstruction conference will be scheduled in July 2020.

Ash Street/Alabama Avenue Sidewalk

- Construction plans are 90% complete;
- Duke Energy has relocated conflicting poles;
- Anticipated advertisement for bids July 2020.

2017 Wastewater System Improvements

- The low bid was submitted by Am-Liner East, Inc. of Berryville, VA on April 21, 2020;
- Council awarded contract for \$502,287 on May 4th contingent upon Division of Water Infrastructure approval;
- Staff is awaiting approval of contract award by DWI prior to scheduling a preconstruction conference.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in September 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise July 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in July 2020.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections completed through the month June 2020.

FIRE DEPARTMENT
June 2020
Prepared By: CL/JD
Date Prepared: 7.6.2020

Fire Prevention and Outreach

- Outside Community Outreach cancelled due to Covid-19 restrictions
- 6/3 – Community Service - Parade - Brookdale Nursing Home
- 6/6 - Community Service - Pre School Graduation - YMCA
- 6/13 - Community Service - Graduation Ride By - 802 National Dr.
- 6/13 - Community Service - Graduation Parade - Randall Ln.
- 6/17 - Community Service - Car Seat Safety Check - Station 2

Working Structure Fires

- 6/1 - 904 Newsome St
- 6/3 - 117 Hines Dr. #14
- 6/5 - 110 N Carolina St.
- 6/13 - 705 Force Rd.

Working Vehicle Fires

- 6/3 - 117 Hines Dr. #14
- 6/18 - 1801 N William St.
- 6/25 - 900 S Best St.

| <u>2020</u> | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|
| Total Incidents: | 198 | 187 | 166 | 111 | 118 | 208 | | | | | | | 165 |
| Structure Fires: | 10 | 4 | 2 | 1 | 4 | 4 | | | | | | | 4 |
| EMS Calls: | 70 | 81 | 73 | 7 | 21 | 74 | | | | | | | 54 |
| Vehicle Accidents: | 35 | 22 | 26 | 25 | 26 | 29 | | | | | | | 27 |
| Fire Alarms: | 46 | 29 | 26 | 38 | 33 | 46 | | | | | | | 36 |
| Other: | 37 | 51 | 39 | 40 | 34 | 55 | | | | | | | 43 |
| Training Hours: | 2969 | 3014 | 3138 | 2426 | 2289 | 2223 | | | | | | | 2677 |
| Safety Car Seat Checks: | 3 | 9 | 2 | 0 | 2 | 1 | | | | | | | 3 |
| Inspections: | 129 | 119 | 143 | 73 | 108 | 134 | | | | | | | 118 |
| <u>2019</u> | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> |
| Total Incidents: | 196 | 191 | 203 | 209 | 241 | 207 | 215 | 199 | 223 | 235 | 227 | 209 | 213 |
| Structure Fires: | 5 | 3 | 2 | 4 | 1 | 1 | 4 | 2 | 1 | 10 | 3 | 3 | 3 |
| EMS Calls: | 72 | 84 | 79 | 76 | 76 | 79 | 75 | 74 | 68 | 84 | 78 | 85 | 78 |
| Vehicle Accidents: | 27 | 30 | 40 | 33 | 39 | 27 | 22 | 36 | 33 | 38 | 36 | 32 | 33 |
| Fire Alarms: | 33 | 33 | 29 | 40 | 54 | 54 | 47 | 46 | 66 | 47 | 44 | 41 | 45 |
| Other: | 59 | 41 | 53 | 56 | 71 | 46 | 67 | 41 | 55 | 56 | 66 | 48 | 55 |
| Training Hours: | 3122 | 3211 | 3263 | 1804 | 2128 | 1788 | 1885 | 2995 | 1757 | 2061 | 1963 | 1322 | 2275 |

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

**GOLDSBORO POLICE DEPARTMENT
JUNE 2020**

Prepared By: Michael D. West

Date Prepared: July 7, 2020

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for June 2020 were 168, compared to 184 for June 2019.

Property with an estimated value of \$248,381 was reported stolen, while property with an estimated value of \$82,947 was recovered.

Officers arrested 129 people and issued 383 citations during the month. There were 20 drug-related charges.

There were no report(s) of assaults on officers.

Revenue collected for June 2020 included:

| | |
|----------------|------------------|
| Police Reports | \$ 338.00 |
| Fingerprints | \$ 160.00 |
| Special Events | \$ 0.00 |
| Total | \$ 498.00 |

| PART I CRIME COMPARISON & TREND | | | | | | | | | | | | | | | |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|------|------|-----|-----|-----|-------|-------|--|
| 2020 | Jan | Feb | Mar | Apr | May | Jun | July | Aug. | Sept | Oct | Nov | Dec | Total | AVG | |
| OFFENSE | | | | | | | | | | | | | | | |
| Homicide | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Rape | 1 | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | |
| Robbery | 5 | 7 | 2 | 0 | 4 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 24 | 4 | |
| Aggravated Assault | 11 | 12 | 14 | 9 | 9 | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 74 | 12 | |
| Breaking & Entering | 29 | 27 | 21 | 23 | 18 | 27 | 0 | 0 | 0 | 0 | 0 | 0 | 145 | 24 | |
| Larceny | 112 | 122 | 113 | 97 | 79 | 104 | 0 | 0 | 0 | 0 | 0 | 0 | 627 | 105 | |
| Motor Vehicle Theft | 9 | 8 | 7 | 6 | 6 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 47 | 8 | |
| Arson | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | |
| TOTALS | 166 | 177 | 157 | 136 | 116 | 168 | 0 | 0 | 0 | 0 | 0 | 0 | 920 | 153 | |
| 2019 | Jan | Feb | Mar | Apr | May | Jun | July | Aug. | Sept | Oct | Nov | Dec | Total | AVG | |
| OFFENSE | | | | | | | | | | | | | | | |
| Homicide | 0 | 0 | 0 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0.2 | |
| Rape | 1 | 0 | 0 | 2 | 1 | 0 | 2 | 1 | 0 | 0 | 1 | 1 | 7 | 0.7 | |
| Robbery | 6 | 4 | 5 | 4 | 5 | 1 | 3 | 5 | 4 | 4 | 4 | 6 | 41 | 4.1 | |
| Aggravated Assault | 7 | 8 | 10 | 5 | 15 | 14 | 9 | 10 | 13 | 16 | 10 | 14 | 107 | 10.7 | |
| Breaking & Entering | 33 | 31 | 24 | 35 | 35 | 22 | 34 | 25 | 30 | 30 | 26 | 30 | 299 | 29.9 | |
| Larceny | 157 | 92 | 104 | 135 | 99 | 138 | 134 | 138 | 127 | 142 | 116 | 113 | 1266 | 126.6 | |
| Motor Vehicle Theft | 7 | 9 | 11 | 8 | 5 | 7 | 6 | 7 | 9 | 7 | 11 | 6 | 76 | 7.6 | |
| Arson | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0.1 | |
| TOTALS | 211 | 145 | 154 | 189 | 160 | 184 | 188 | 186 | 183 | 199 | 168 | 170 | 1799 | 179.9 | |

Parks & Recreation

June - 2020

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared: 07/02/2020

- Special Pops – Distributed 57 “Activity Kits” that included planting kits, coloring pages, photo frames to Stepping Stones, NOVA Inc., and School Street School.
- Mina Weil / Peacock Pools opened on June 15th – Attendance of 960 patrons through June 30th.
- BMSC – Some PT staff were used at Parks / Golf Course / Maintenance Crew with John Albert.
- WA Foster – Some PT staff were used at Parks / Golf Course / Maintenance Crew with John Albert.

| 2020 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|-----------------------------------------------------|----------|----------|----------|----------|----------|--------------|-----|-----|-----|-----|-----|-----|-----------|
| Herman Park Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$2,361 | \$3,933 | \$336 | \$0 | \$0 | \$0 | | | | | | | \$1,105 |
| Rental Revenue | \$260 | \$1,225 | \$1,240 | \$0 | \$0 | \$0 | | | | | | | \$454 |
| Facility Usage | 418 | 1,082 | 267 | 0 | 0 | 0 | | | | | | | 295 |
| Expenditures | \$4,257 | \$5,205 | \$2,542 | \$2,270 | \$1,388 | 641 | | | | | | | \$2,717 |
| WA Foster Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$10 | \$5 | \$15 | \$0 | \$0 | \$0 | | | | | | | \$5 |
| Rental Revenue | \$975 | \$1,563 | \$900 | \$0 | \$0 | \$0 | | | | | | | \$573 |
| Facility Usage | 4,050 | 3,604 | 605 | 0 | 0 | 0 | | | | | | | 1,377 |
| Expenditures | \$10,396 | \$8,788 | \$5,335 | \$2,833 | \$3,216 | \$3,732 | | | | | | | \$5,717 |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | | | | | | 0 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | | | | | | 0 |
| Facility Usage | 354 | 339 | 197 | 0 | 0 | 0 | | | | | | | 148 |
| Expenditures | \$2,020 | \$2,164 | \$1,173 | \$40 | \$226 | \$58 | | | | | | | \$947 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$280 | \$201 | \$157 | \$0 | \$0 | \$3,469 | | | | | | | \$685 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | | | | | | 0 |
| Facility Usage | 1,144 | 1,532 | 674 | 0 | 33 | 1,107 | | | | | | | 748 |
| Expenditures | \$2,223 | \$2,380 | \$7,343 | \$4,686 | \$1,961 | \$12,588 | | | | | | | \$5,197 |
| Athletics, Field & Picnic Shelters, BMSC | | | | | | | | | | | | | |
| Program Revenue | \$3,262 | \$5,000 | \$5,080 | \$0 | \$0 | \$2,420 | | | | | | | \$2,627 |
| Field / Shelter Rental \$ | \$700 | \$5,010 | \$1,200 | \$0 | \$0 | \$0 | | | | | | | \$1,152 |
| Facility Usage | 12,865 | 17,845 | 6,585 | 300 | 644 | 1,522 | | | | | | | 6,627 |
| Expenditures | \$6,663 | \$14,564 | \$11,999 | \$13,607 | \$38,561 | \$7,269 | | | | | | | \$15,444 |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$42,254 | \$16,420 | \$48,796 | \$55,207 | \$61,268 | \$50,249 | | | | | | | \$45,699 |
| Expenditures | \$44,862 | \$23,671 | \$55,861 | \$43,212 | \$42,747 | \$165,446*** | | | | | | | \$62,635 |
| Rounds of Golf | 973 | 557 | 1,421 | 1,805 | 2,227 | 2,158 | | | | | | | 1,524 |
| Net | -\$2,608 | -\$7,251 | -\$7,065 | \$11,995 | \$18,521 | -\$115,197 | | | | | | | -\$16,934 |
| Special Events | | | | | | | | | | | | | |
| Sponsorships | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | | | | | | | \$0 |
| Participation | 0 | 0 | 130 | 0 | 0 | 0 | | | | | | | 22 |
| Expenditures | \$332 | \$0 | \$292 | \$34 | \$0 | \$288 | | | | | | | \$158 |
| TOTAL REVENUE | \$50,102 | \$33,357 | \$57,724 | \$55,207 | \$61,268 | \$56,138 | \$ | \$ | \$ | \$ | \$ | \$ | \$52,299 |
| TOTAL REVENUE FOR THE YEAR | | | | | | | | | | | | | \$313,796 |

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

| 2019 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|-----------------------------------------------------|----------|----------|----------|----------|----------|-----------|-----------|----------|----------|----------|----------|----------|-----------|
| Herman Park | | | | | | | | | | | | | |
| Program Revenue | \$1,805 | \$3045 | \$1,826 | \$2,928 | \$3,225 | \$7,242 | \$16,676 | \$8,574 | \$690 | \$1,141 | \$412 | \$452 | \$4,001 |
| Rental Revenue | \$860 | \$1,390 | \$2,455 | \$1,770 | \$2,270 | \$3,490 | \$2,765 | \$2,545 | \$1,140 | \$1,470 | \$1,105 | \$1,210 | \$1,873 |
| Facility Usage | 1,735 | 2,126 | 1,691 | 1,788 | 1,901 | 1,694 | 1,568 | 2,013 | 868 | 985 | 655 | 595 | 1,468 |
| Expenditures | N/A | N/A | N/A | N/A | N/A | N/A | \$22,141 | \$8,837 | \$5,666 | \$4,724 | \$2,564 | \$5,692 | \$8,271 |
| WA Foster Rec Center | | | | | | | | | | | | | |
| Program Revenue | \$200 | \$1,180 | \$160 | \$205 | \$300 | \$2,890 | \$4,695 | \$3,235 | \$90 | \$40 | \$30 | \$50 | \$1,090 |
| Rental Revenue | \$350 | \$1,275 | \$350 | \$1,100 | \$4,600 | \$1,600 | \$1,200 | \$2,830 | \$1,180 | \$1,200 | \$1,135 | \$837 | \$1,471 |
| Facility Usage | 7899 | 7,848 | 8,320 | 7,525 | 9,663 | 8,624 | 7,452 | 5,007 | 2,570 | 5,081 | 5,526 | 4,729 | 6,687 |
| Expenditures | N/A | N/A | N/A | N/A | N/A | N/A | \$32,727 | \$18,189 | \$9,745 | \$10,914 | \$10,025 | \$11,261 | \$15,477 |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | --- | \$102 | \$94 | --- | --- | --- | --- | \$230 | --- | --- | --- | --- | \$36 |
| Rental Revenue | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Facility Usage | 413 | 388 | 467 | 348 | 1,675 | 277 | 368 | 562 | 365 | 459 | 516 | 150 | 499 |
| Expenditures | N/A | N/A | N/A | N/A | N/A | N/A | \$1,851 | \$2,436 | \$1,001 | \$2,641 | \$4,306 | \$590 | \$2,138 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$242 | \$264 | \$277 | \$309 | \$2,396 | \$6,124 | \$7,939 | \$2,621 | \$2,415 | \$309 | \$249 | \$205 | \$1,946 |
| Rental Revenue | --- | --- | --- | --- | --- | \$550 | \$425 | \$375 | --- | --- | --- | --- | \$338 |
| Facility Usage | 1,532 | 1,723 | 1,674 | 3,097 | 2,517 | 4,920 | 5,825 | 3,161 | 1,283 | 1,520 | 1,440 | 871 | 2,464 |
| Expenditures | N/A | N/A | N/A | N/A | N/A | N/A | \$20,542 | \$13,897 | \$2,682 | \$1,645 | \$1,842 | \$2,046 | \$7,109 |
| Athletics, Field & Picnic Shelters, BMSC | | | | | | | | | | | | | |
| Program Revenue | \$5,206 | \$3,573 | \$8451 | \$2,229 | \$12,128 | \$11,459 | \$4,963 | \$6,487 | \$9,366 | \$23,044 | \$16,866 | \$5,441 | \$9,101 |
| Field / Shelter Rental \$ | \$1,600 | \$150 | \$610 | \$890 | \$1,250 | \$1,480 | \$1,300 | \$795 | \$1,755 | \$898 | \$1,085 | \$2,438 | \$1,188 |
| Facility Usage | 15,250 | 14,340 | 13,150 | 20,470 | 42,520 | 27,285 | 11,372 | 8,245 | 17,022 | \$29,693 | 23,738 | 19,500 | 20,215 |
| Expenditures | N/A | N/A | N/A | N/A | N/A | N/A | \$13,842 | \$8,892 | \$19,005 | \$54,041 | \$26,867 | \$34,307 | \$26,159 |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$43,326 | \$22,930 | \$28,167 | \$52,962 | \$55,502 | \$65,797 | \$68,373 | \$49,754 | \$52,843 | \$60,173 | \$20,031 | \$35,203 | \$46,255 |
| Expenditures | \$33,159 | \$44,676 | \$47,976 | \$41,149 | \$41,387 | \$71,439 | \$43,750 | \$60,039 | \$44,984 | \$39,426 | \$30,373 | \$35,486 | \$44,487 |
| Rounds of Golf | 808 | 1,088 | 1,741 | 1,799 | 2,528 | 2,812 | 2,511 | 2,659 | 2,316 | 2,139 | 985 | 1,124 | 1,876 |
| Net | \$10,167 | \$21,746 | \$19,809 | \$11,813 | \$14,115 | \$5,642 | \$24,623 | \$10,285 | \$7,859 | \$20,747 | \$10,342 | \$203 | \$1,775 |
| Special Events | | | | | | | | | | | | | |
| Sponsorships | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,450 | \$1,990 | \$0 | \$0 | \$0 | \$0 | \$0 | \$166 |
| Participation | 0 | 0 | 125 | 3,000 | 0 | 180 | 256 | 60 | 40 | 2680 | 0 | 2500 | 737 |
| Expenditures | --- | --- | --- | --- | --- | --- | \$2,345 | --- | \$1,305 | \$1,538 | \$510 | \$3,707 | \$784 |
| TOTAL REVENUE | \$53,589 | \$33,810 | \$42,390 | \$62,393 | \$81,671 | \$102,082 | \$109,901 | \$77,446 | \$69,479 | \$88,275 | \$40,913 | \$45,836 | \$67,315 |
| TOTAL REVENUE FOR THE YEAR | | | | | | | | | | | | | \$807,785 |

Travel and Tourism

June 2020

Prepared By: Ashlin Glatthar, Amber Herring and Josie Jenkins

Date Prepared: 7/06/20

- Inquiries were fulfilled for the month of June by the TTO—101 e-inquiries.
- Total hotel revenue generated in May was \$425,674, which is down -61.2% YOY. June revenue not yet released.
- For the month, TTO Facebook page had 101 new page likes. Instagram page has 38 new followers. Twitter page gained 2 new followers.
- TTO finalized the budget and presented media plan to GTC & TDA board for approval. Staff will begin implementing the media plan next month using digital channels and target audiences to help drive visitation back into our market.
- Staff coordinated the filming of a promo video highlighting the BBQ culture with a focus on the Wilber's BBQ reopening this summer. Research shows food travel is trending and our BBQ culture is a major brand identifier for our region. Our staff will use this video as content for digital marketing to bring visitors back safely.
- TTO hosted the History Channel's film crew for the show, It's How You Get There, on June 23-26. There were two full days of filming working on site with Goldsboro FD, Busco Beach, Downtown businesses, and Wilber's BBQ. Season 3 is set to air July 27, and Goldsboro's air date is tentatively August 16th. Staff is considering a "open air" watch party for the show, once date is finalized and safety measures can be worked out.
- TTO is working on a local partner co-op program to offer businesses discounts on local advertising. Because our office buys media year-round, we see the opportunity to work out a program that allows us to partner with small businesses to advertise locally to help promote "shop small" and our local media market. It's a way to get our dollars to go further with costly advertising options.

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | YTD | Average |
|----------------|----------|----------|----------|----------|----------|----------|-----------|----------|----------|----------|----------|-----------|--------------------|-----------------|
| 2019-20 | \$82,004 | \$88,424 | \$92,348 | \$85,480 | \$81,911 | \$72,631 | \$61,017 | \$71,071 | \$73,114 | \$54,362 | \$38,523 | \$54,254 | \$855,139 | \$71,262 |
| 2018-19 | \$76,448 | \$71,981 | \$72,429 | \$89,311 | \$85,534 | \$49,108 | \$104,633 | \$73,949 | \$59,855 | \$98,520 | \$86,921 | \$141,913 | \$1,010,602 | \$84,217 |