



REVISED AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
MAY 7, 2018



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. Cemetery Rate Discussion (Public Works)
- b. Stormwater Billing Update (Public Works)

NEW BUSINESS

- c. Summer Feeding Program Presentation (Food Bank of Central and Eastern NC)
- d. Flood Damage Prevention Ordinance - Freeboard Discussion (Engineering)
- e. Budget Discussion (Finance)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Chaplain Kenya Thomas, SJAFB Chapel)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of March 19, 2018

VI. PRESENTATIONS

- B. Mental Health Month Proclamation
- C. Military Appreciation Month Proclamation

VII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

- Request to Speak-Poverty Study Follow-up (Ms. Shirley Edwards)

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- D. Cost-Sharing Agreement Between the City of Goldsboro and Herritage, LLC – Wayne Memorial Drive Sanitary Sewer Line (Engineering)
- E. Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001) (Downtown Goldsboro)
- F. Contract for Janitorial Cleaning Services at the Public Works Department Complex (Public Works)
- G. Authorizing Crowdriff Services (Tourism)
- H. Wings of Wayne-Military Appreciation Festival– Temporary Street Closing and Lot Use Request (Police)
- I. Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks (Planning)
- J. Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommy's Road and Clara Monte Drive (Planning)
- K. Site and Landscape Plan – Dollar Store Conversion (Jamal Yaseen) (Planning)

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- L. Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive (Planning)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

M. Peace Officers Memorial Day Proclamation

N. Municipal Clerks Week Proclamation

O. Coats and Ties Off Proclamation

XII. CLOSED SESSION

XIII. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MARCH 19, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 19, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams (arrived at 5:01p.m.)
Councilmember Bill Broadaway
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Rosie Wagner, CALEA Manager
Rick Fletcher, Public Works Director
Bernadette Carter-Dove, HR Director
Ashlin Glatthar, Travel & Tourism Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Mike Wagner, Deputy Public Works Director – Utilities
Jody Dean, Golf Operations Director
Scott Williams, IT Director
James Farfour, Interim Fire Chief
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Rochelle Moore, Goldsboro News-Argus
Ken Conners, News Director-Curtis Media Group East
Carl Martin, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Barbara Nelson, Citizen
Terry Nelson, Citizen
Sylvia Barnes, Citizen (arrived 5:09 p.m.)
Shirley Edwards, Citizen (arrived at 5:15 p.m.)
Constance Coram, Citizen (arrived at 5:55 p.m.)

Absent: Councilmember Mark Stevens

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Councilmember Broadaway made a motion to adopt the agenda. Mayor Pro Tem Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed with a 4:1 vote (Councilmember Williams arrived after the vote).

Rehab Development Project Update. Ms. Julie Metz shared the following information:

Project

- 6 Historic Buildings

- All Vacant or Underutilized
- Total of 68,691 Square Feet
- Multi-Use Projects with Mix of Market-Rate Residential & Commercial
- 57 apartments (68 bedrooms)
- 12,082 Square feet of Commercial Space
- Estimated \$10,339,199 Investment
- Direct Building Investment estimated at \$7.9M

Local Role

- Public Partnership
- Appraisals
- Federal Historic Preservation Tax Credits
- Certification of Eligibility by State and NPS
- Local Historic Landmark Status

Developer Role

- Secure Tax Credit Investor
- Secure Financial Lender

Outstanding

- Final Agreement Approval
- Local Historic Landmark Status

Next Steps

- Public Hearing
- Recommendation
- Council Action
- Precedence For Future Considerations

Mayor Allen thanked Ms. Metz for the information.

Councilmember Request – ShotSpotter Update and Data. Chief West provided the following information:

ShotSpotter Update

- July 22, 2017 to July 21, 2018
 - Renew One-Year Subscription \$195,000.00
- July 22, 2018 to July 21, 2019
 - Renew One-Year Subscription \$195,000.00
- Original invoice was for \$204,750.00 due to COLA but it was reduced to \$195,000.00 because of no prior notice of the increase. Expect the 2019 renewal to be at least \$204,750.00.
- Since going live on July 22, 2016 (20 months) there have been 6,909 events in the ShotSpotter coverage with 615 classified as shots fired.
- Notable ShotSpotter Cases
 - March 28, 2017: Officers received a ShotSpotter alert indicating shots fired at Olivia Lane and East End Circle. Evidence collected at the scene along with Tsunami video footage led to the arrest of four suspects. Charges include AWDWIK, Possession of a Stolen Firearm, and Discharging a Weapon into an Occupied Dwelling.
 - June 17, 2017: Officers received a ShotSpotter alert indicating shots fired in the 900 block of South Slocumb Street. Officers arrived in the area and observed a vehicle leaving at a high rate of speed and followed the vehicle to the hospital. The passenger in the vehicle had been shot and one suspect was later arrested and charged with AWDWIKISI and Possession of a Firearm by a Convicted Felon.
 - September 24, 2017: Officers received a ShotSpotter alert indicating shots fired in the 1000 block of Day Circle. Officers arrived in the area but did not locate any victims or damage at that time. The following day, GSU Officers went back the scene and conducted a canvass of the area. Information gather at the scene along with a Crime Stoppers tip led to the arrest of a suspect who

was charged with Discharging a Firearm into Occupied Property and Injury to Real Property.

- January 18, 2018: Officers received a ShotSpotter alert indicating shots fired in the 1700 block of East Holly Street. Officers arrived in the area and located a victim and two subjects walking nearby. One subject was later arrested and charged with Possession of a Firearm by a Convicted Felon and Carrying a Concealed Weapon. Investigation continues, and more charges are possible.
- January 19, 2018: Officers received a ShotSpotter alert indicating shots fired in the 1700 block of South Slocumb Street. Officers arrived in the area and observed a vehicle with multiple occupants leaving the area at a high rate of speed. After a brief vehicle chase and then a foot chase, three suspects were arrested and charged with Attempted 1st Degree Murder, Discharging a Firearm into Occupied Property, and RDO.
- From October 2016 to January 2017 there were six ShotSpotter alerts for multiple gunshots around a residence. Officers followed up with a neighborhood canvass and interviews. No charges were filed but the second screen shot is the same area for four months after the neighborhood canvass.

Chief West provided a screenshot showing the location of the 402 incidents classified as shots fired in the coverage area for the past 12 months.

Councilmember Foster asked when Council decided to move forward with the renewal. Mr. Stevens stated it was approved in the budget, we brought it back to you in August because we were asked to delay it until Council heard from the ShotSpotter staff. Council consensus was to move forward and the renewal was paid after that meeting.

Mayor Pro Tem Ham stated he was looking through the departmental reports, saw we had two officer resignations, how many vacancies do we have. Chief West stated we currently have 11 vacancies, 3 are enrolled in the pre-hire program.

NCDOT Project U-2714 Water and Sewer Lines Relocations. Mr. Marty Anderson shared with the N. William Street Widening Project (NCDOT Project U-2714) there will be a requirement for our water and sewer to be relocated along that corridor. The engineer's latest estimate is about \$2.4 million. According to state law, we are responsible for 50% of that and the state is responsible for the other 50%. You will see that in our capital improvements plan for our budget this year.

Parks and Recreation Administrative Office Space. Mr. Scott Barnard shared information regarding an opportunity to relocate office staff to a County building on Dixie Trail.

Council discussed staffing needs and facilities.

Mr. Scott Stevens shared the building is owned by the Development Alliance, their ultimate goal is to have someone rent the space. The County has offered the following:

1. No monthly rent.
2. We pay utility costs.
3. We do minor maintenance and maintenance of grass/mowing/landscaping of facility.
4. We vacate with a 90 days' notice as they hope to sell it to an industrial customer in the future.

Councilmember Foster asked where the other trailer went. Mr. Stevens shared while renovations are being done at Station 4 the trailer is being used as temporary living quarters.

Council continued discussing. Council consensus was staff could proceed with looking into the opportunity. Councilmember Foster stated it was a no for him.

Golf Cart Lease Discussion. Mr. Scott Barnard and Mr. Jody Dean shared information regarding the golf cart lease. The current lease will expire in July. Staff shared the following cost information:

- Yamaha (carb) \$50.18/month \$2,910/total lease Purchase Cost \$4,000.00
 - Incentives: 1 Free Utility Cart, 1 Free Ranger Cart and retain Range Picker forever
 - Free first year service and keep all sand bottles
 - As a gesture of good will, Yamaha will install a cargo box and rear back seat to 2 current garnet red fleet carts and allow Goldsboro Municipal to have free use of these units throughout the time of the 59 month lease.
 - Goldsboro Municipal Golf Course Committee recommended leasing the Yamaha golf carts.
- E-Z-GO (carb) \$50.06/month \$2,903.48/total lease Purchase Cost \$3,750.00
 - Incentives: 2 Free Ranger Carts and a used Range Picker for term of lease
 - Free first oil and filter change
 - Skip Payment option-reduces total lease cost/cart to \$2,887.55
- Club Car (EFI) \$48.41-48.99/month \$2,807 – 2,841.42 Purchase Cost ~\$4,000.00
 - Incentives: Free used Range Picker for term of lease
 - Club Cars are the official golf car on the NC State Contract
 - Club Car will provide up to 20 tournament rental vehicles at transportation costs up to 2 times per year.

Council discussed the difference in carts.

Councilmember Williams expressed concerns regarding the costs and stated repairs are needed in H.V. Brown Park.

Mayor Allen asked staff to provide revenue received from golf cart rentals to Ms. Corser so that she may share them with Council.

Mr. Barnard also provided an update on the partnership with the YMCA and H.V. Brown Park restroom improvements.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item J. Repainting of Center/Holly Street Water Storage Tank FB No. 2018-001 – Rejection of All Bids. Councilmember Williams and Councilmember Foster asked about additional testing and suggested using a different company.

Item K. Ordinance Amendment – Business Regulations. Councilmember Williams expressed concerns regarding the proposed changes to vehicles for hire. He stated the state requires taxicab drivers to do background checks. He questioned why we want to change it and expressed concerns regarding discrimination. Councilmember Foster suggested checking to see what other cities do. Mr. Stevens stated if you do not want us to oversee taxis we can get rid of, can a taxi operate within a city that does not regulate; I am not sure. Mr. Stevens stated in terms of the ordinance update that is Ms. Wagner’s job as a part of the CALEA process, is updating the ordinances that pertain to the Police Department.

Item L. Ordinance Amendment – Alcoholic Beverage Permits. Councilmember Williams expressed concerns regarding discrimination. Mayor Pro Tem Ham and Councilmember Aycock stated they did not see anything discriminatory about the proposed changes.

Councilmember Williams made a motion to remove Item K. Ordinance Amendment – Business Regulations and Item L. Ordinance Amendment – Alcoholic Beverage Permits from the consent agenda. The motion was seconded by Councilmember Foster. Councilmembers Williams and Foster voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway and Aycock voted against the motion. Mayor Allen stated the motion failed 2:4.

Item O. Departmental Reports. Mayor Pro Tem Ham asked if a parking violation is not paid, is it reported to the DMV. Ms. Collins stated she would check on that and let him know.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 19, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Bevan Foster
Councilmember Gene Aycock

Absent: Councilmember Mark Stevens

The meeting was called to order by Mayor Allen at 7:00 p.m.

Bishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

Approval of the Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of February 5, 2018 as submitted. Councilmember Broadway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadway and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 5:1.

Golden STAR Award. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employees for going above and beyond:

- Officer Sasser – Police Department

Mayor Allen asked to be recused from Item C. Z-2-18 MC Morgan & Associates – West side of Cuyler Best Road between Glenda's Drive and Oxford Boulevard. Upon motion of Councilmember Broadway, seconded by Councilmember Williams and unanimously carried, Mayor Allen was recused.

Mayor Allen left the room at 7:08 p.m.

Z-2-18 MC Morgan & Associates – West side of Cuyler Best Road between Glenda's Drive and Oxford Boulevard. Public Hearing Held. The applicant requests a zoning change from Office and Institutional-1 to R-6 Residential Conditional District to limit the use of the property to 80 apartment units.

The applicant has requested a waiver of the site plan requirement at time of rezoning. If the rezoning is approved, full development plans would have to be approved prior to issuance of any building permits.

Frontage:	300 ft.
Depth:	900 ft.
Area:	6.2 Acres
Surrounding Zoning:	North: Office & Institutional-1
	South: Office & Institutional-1
	East: Office & Institutional-1
	West: R-9 Residential

The property is currently vacant farmland.

As indicated previously, the requested R-6 Conditional District is requested to limit the use of the property to 80 apartment units. Development plan approval would be required separately.

The City’s adopted Plan designates the property for Office and Institutional uses.

City water and sewer lines are not available to the subject property at this time.

Development plans for Cuyler Springs (an elderly apartment complex) was approved for property approximately 1,000 ft. to the south at the corner of Oxford Boulevard.

Mayor Pro Tem Ham opened the public hearing. The following people spoke:

1. Craig Stone with MC Morgan and Associates, PO Box 16038, High Point, NC stated he wanted to thank Council for the consideration and present himself in case there were any questions.
2. Dani Remington, 114 Michelle Dawn Drive, Goldsboro shared concerns regarding the rezoning. Ms. Remington presented a Petition (Exhibit 1) requesting another public hearing be held for the rezoning to allow property owners, tenants and the general public in this area to be properly notified.
3. David Remington, 114 Michelle Dawn Drive, Goldsboro asked that the issued be tabled. He shared concerns regarding traffic and notification process. He requested additional information regarding the need to rezone.
4. Jacob Smith, 105 Christopher Allen Drive, Goldsboro also expressed concerns regarding traffic along Cuyler Best Road.
5. George Quint, 1505 Sunset Drive, Goldsboro stated the concerns have been shared and requested additional time to consider.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council’s meeting on April 2, 2018.

Mayor Allen returned at 7:16 p.m.

Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive. Public Hearing Held. The applicant requests a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the subject property, along with two additional adjacent lots to the north, from O&I-1 and R-16 to General Business Conditional District. At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for development plans.

Conceptual plans were displayed at time of rezoning which included a multi-tenant commercial building on three lots with access from both Berkeley Boulevard and Langston Drive. Only the two southern lots are now included within this request.

Frontage:	200 ft. (Berkeley Boulevard)
	185 ft. (Langston Drive)
Area:	0.85 acres
Surrounding Zoning:	North: Shopping Center
	South: R-16 Residential
	East: GBCD and O&I-1 CD
	West: O&I-1 CD

Both lots are occupied by existing houses.

As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

The City’s adopted Land Use Plan designates this property for commercial development.

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00am to 8:00pm with 4 employees expected to be associated with the proposed car wash.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking 2 cars per bay. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.

A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed building elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

Z-4-18 E Park, LLC – South side of Graves Drive between Malloy Street and Berkeley Boulevard. Public Hearing Held. The applicant requests a zoning change from Shopping Center to General Business.

Frontage: 100 ft.

Depth: 200 ft.

Area: 0.46 Acres

Surrounding Zoning: North: General Business

South: General Business CD

East: General Business

West: General Business

The property is currently vacant.

A Conditional District has not been requested, therefore, no use for the property has to be specified. The General Business zoning district would permit a wide variety of commercial uses.

On March 5, 2018, Council approved a site plan for adjacent property to the east (former Century Uniforms) for a catering operation.

The developer requests the zoning change in order to allow for more marketability in attracting an investor. Depending on the use proposed and whether all UDO requirements can be met, review and approval of development plans for the site may be required.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

Street Closings - 1. Hemlock Street – From Ellis Street to Terminus; 2. Marion Street – From William Street to Terminus; 3. Odell Street – From Annabelle Street to Terminus. Public Hearing Held. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street section has been identified on maps indicating the length and right-of-way width of each.

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections to any of the closings have been submitted.

The Engineering Department has indicated that utility easements should be retained over those sections of Marion Street and Hemlock Street if those rights-of-way are closed.

If the street sections are closed, ownership of each right-of-way would be split equally between the adjoining property owners.

A Resolution of Intent was advertised in the newspaper for four consecutive weeks, each street section was posted on both ends and all adjacent property owners were notified of the public hearings by certified mail.

Mayor Allen opened the public hearing. The following person spoke:

Danielle Baptiste, 501 E. Mulberry Street, Goldsboro stated she was here representing Dillard Charter School. She shared concerns with the closing of Hemlock Street. The buses use that street and the city cleans a ditch located at the end of the street. She wanted to be sure the city would continue maintain that ditch.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 2, 2018.

Planning Commission Excused.

Designation of Properties as "Historic Landmarks." Public Hearing Held. Ordinance Adopted. The City of Goldsboro's Historic District was certified by the National Park Service in 1985. Certification indicates that the district essentially meets National Register criteria and that locally designated historic landmarks may be eligible for federal or state historic preservation tax credits.

There are only two other such certified local districts in North Carolina including the Blount Street Historic District in Raleigh and Decatur-Hunter Historic District in Madison.

Landmark designation means the City recognizes a property as an important historic resource worthy of preservation.

The City's UDO includes procedures that must be followed in order to allow for the designation or establishment of Historic Landmarks as follows:

1. As a guide for the identification and evaluation of landmarks, the Commission shall, at the earliest possible time, consistent with the resources available to it, undertake an inventory of properties of historical, architectural, prehistorical and cultural significance within the planning jurisdiction of the City of Goldsboro.
2. An investigation and report describing the significance of the buildings, structures, features, sites or surroundings proposed for acquisition or landmark designation shall be prepared and approved by the Commission.
3. The State Historic Preservation Officer (SHPO) or designee shall make an analysis of and recommendations concerning the report and proposed landmark designation. All comments will be provided in writing and within thirty days of receiving the report. If such comments are not received within thirty days, the Commission and City Council shall be relieved of responsibility to consider such comments.
4. The Commission and the City Council shall hold a joint public hearing (or separate public hearings) on the proposed landmark ordinance in accordance with the procedures in Section 3.3 (Legislative Hearing Procedures).
5. The ordinance shall describe each property proposed for designation, the name or names of owners and those elements of the property that are integral to its historical, architectural or cultural significance.

6. For each building, structure, site or object proposed for designation, the ordinance shall require a waiting period, set forth in this Section, to be observed prior to its designation.
7. The City Council may adopt the ordinance as proposed, adopt the ordinance with amendments or reject the ordinance.
8. Upon adoption of the ordinance, the owner or owners of each landmark shall be sent written notification of such designation, insofar as reasonable diligence permits.
9. One copy of the ordinance and all amendments thereto shall be filed by the Commission in the office of the Register of Deeds of Wayne County. Each designated landmark shall be indexed according to the name of the owner(s) of the property in the grantee and grantor indexes in the register of deeds office. The Commission shall pay a reasonable fee for filing and indexing. A second copy of the ordinance and all amendments thereto shall be kept on file in the office of the City Clerk and be made available for public inspection at any reasonable time. A third copy of the ordinance and all amendments thereto shall be given to the City's Chief Inspector.
10. The fact that a building, structure, site, area or object has been designated a landmark shall be clearly indicated on all tax maps maintained by the County or City for such period as the designation remains in effect.
11. Upon the adoption of the landmarks ordinance or any amendment thereto, it shall be the duty of the Commission to give notice thereof to the Tax Supervisor of Wayne County. The designation and any recorded restrictions upon the property limiting its use for preservation purposes shall be considered by the tax supervisor in appraising it for tax purposes.

Downtown Goldsboro staff has been working with a developer interested in rehabilitating six historic buildings that are currently vacant and in need of significant improvement. The properties are:

1. 200 East Walnut Street
2. 204 East Walnut Street
3. 206 East Walnut Street
4. 106 South John Street
5. 139 West Walnut Street
6. 135 West Walnut Street

On November 20, 2017, the City Council authorized the Mayor to sign agreements detailing plans for identifying incentives to allow the project to move forward. Included were certain expectations and assurances that are to be met regarding the performance of the developer. The anticipated investment by the developer will be approximately \$11 million and the project is anticipated to be completed by April, 2020.

As part of the rehabilitation package, the developer proposes to utilize Federal Historic Preservation Tax Credits. As indicated previously, locally designated historic landmarks may apply for and be eligible to receive these tax credits.

Staff, in consultation with the State Historic Preservation Office (SHPO), has assembled documentation for each property which can be utilized when determining whether or not a site should be designated as a Historic Landmark and has followed the enumerated procedures shown above.

At time of initial establishment of the Historic District structures were designated as either Contributing or Significant or Non-Contributing. Based on National Register standards, 71% of the structures within the District were deemed "contributing" or "significant" Only 29% of the structures were listed as "Non-Contributing".

Contributing or Significant structures are those which:

- a. Are associated with events that have made a significant contribution to local, state or national history; or
- b. Are associated with the lives of significant persons; or
- c. Display distinct characteristics of a type, period or method construction; or
- d. Collectively represent a significant and distinguishable entity whose components may lack individual significance.

Non-Contributing structures are those which:

- a. Were constructed within the past 50 years and which lack exceptional historical or architectural significance as defined above for contributing structures; or
- b. Were constructed more than 50 years ago, but which lack historical or architectural significance as defined above for contributing structures; or
- c. Have lost any original architectural significance due to alterations; or
- d. Have lost any original historical or architectural significance as a result of being moved to a site which is incompatible with the structure.

200 East Walnut Street (National Bank of Goldsboro)

The former BB&T Building, which was constructed c. 1905, is a richly ornamented two-story masonry Neoclassical Revival-style building with a pedimented roof, denticulated cornice, round-arched windows on the second story and smooth-faced rusticated piers embellished with cartouches. It is deemed a Significant Structure within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that, "Classic details mark this two-story buff brick building that was the National Bank of Goldsboro until Branch Banking and Trust took possession in the 1930's. Three bays wide and five bays long, the first floor entrance has been altered as have the west façade windows on this example of a 1900 Classical Revival commercial type building."

Originally constructed as the National Bank of Goldsboro, it was later purchased by BB&T, one of the first banks in the State of North Carolina to form branches. Alpheus P. Branch, Sr. was the founder of BB&T and was from nearby Wilson, NC. The building was renovated in 1958 to include a walk-up window.

One of the earliest four banks in Goldsboro, the National Bank's president was George A Norwood, father of Charles S. Norwood, Sr., a noted historian of Wayne County.

The County of Wayne occupied this building for their Services on Aging program from 1985 to 2012. Currently owned by the City of Goldsboro.

According to SHPO, despite infilling of the first-story window openings on the John Street façade and partial infilling of the main entrance, the site has the requisite special significance for local landmark designation.

204 East Walnut Street (Adjacent on the east to National Bank of Goldsboro)

The property is a late-nineteenth century, two-story, masonry, commercial building with a decorative brick cornice and segmental-arched four-over-one double-hung sash windows at the upper story. The original triangular parapet was either removed or destroyed by Hurricane Hazel in 1954.

The structure was deemed a Significant Structure within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that the building was constructed in 1912. It has a running brick pattern with details over the second floor wood windows. The first floor storefront was altered by 1960.

Sanborn maps and an additional photograph reveal that this location was utilized as Goldsboro's first firehouse until 1901. Since then the building has served a variety of purposes including a combination grocery store and beer bottling plant, a sewing machine plant and, as shown in a found advertisement, was the location of "Goldsboro's First

exclusive Music and Sports Store.” The building was most recently utilized as office space by the County of Wayne until it was abandoned in 2016.

206 East Walnut Street (Williams Paint and Supply Company)

This location is a late-nineteenth century, two-story, masonry, commercial building with a decorative brick cornice, Carrera glass tile transom above the recessed first-story entrance and segmental-arched four-over-four double-hung sash windows at the upper story. The structure was deemed a Significant Structure within the Historic District and is included within *An Architectural Inventory, Goldsboro, NC* which indicates that the two-story brick commercial structure displays decorative brickwork at the second floor and cornice line. The Carrera glass tile transom still exists.

An 1885 Sanborn map indicates the property as a saloon but by the 1891 Sanborn Map, the property is shown as a jewelry and gentleman’s store. By 1924 the property was occupied by Williams Paint and Supply Company and, most recently, was utilized for offices by the County of Wayne before its abandonment in the late 2000’s. It is currently owned by the City of Goldsboro.

While not particularly unique, this building is a good example of the simple architectural commercial displays of the late 1800’s.

106 South John Street (Adjacent on the south to National Bank of Goldsboro)

The two-story buff colored brick structure with a concrete beltcourse, sills and brick details has proven to be an enigma when investigating its origins. Renovated in the 1950-60’s in order to mimic the scale and style of the adjoining bank building it is considered a Non-Contributing Structure within the Historic District.

Sanborn Maps in both 1885 and 1891 indicate a freestanding residence at this location. The 1924 Sanborn Map indicates a structure utilizing the current footprint as a bus station and waiting room. It appears that through extensive transformations the building was connected to the adjoining National Bank and attempted to mimic its scale and style.

As far back as can be traced, the property was originally owned by Captain J. B. Edgerton. Many of his properties and/or buildings are considered historically significant. His personal residence was originally just south on John Street beside First Baptist Church in the location of their current fellowship hall.

While the current building appears unremarkable, the site may contain archaeological resources associated with nineteenth century businesses. During rehabilitation, care will need to be taken to avoid inadvertent damage or destruction of those resources during any ground disturbing activities.

Unfortunately, staff was unable to locate any photographs of the original building.

139 West Walnut Street (Wachovia Bank Building)

The property is considered a Significant Structure and is included within *An Architectural Inventory, Goldsboro, NC* which indicates the following:

“At ten stories, the tallest structure in Goldsboro, the Wachovia Bank Building was constructed in 1922. It was built for the Wayne National Bank, which merged with Wachovia in 1955. The first two floors were constructed of stone; the third through tenth floors are of brick. A stone beltcourse marks the separation between the ninth and tenth floors. In the standard commercial style with classical details, the building has bold two-story arched windows on the first floor that are its strongest visual accent.”

The building is 8 bays wide on the west façade (James Street) and 3 bays wide on the south façade (Walnut Street). Topped by bracketed molding in a feather pattern, the arched windows have been filled in with cinder blocks. No other material changes have been made to the building.

The property is considered significant for two reasons—the architect who designed the building as well as the family history involved in opening and operating the bank.

The original structure on the property served as the Bank of New Hanover, a branch of the Wilmington Bank of the same name. E. B. Borden, one of Wayne County's most prominent early citizens founded the bank and was president from its beginning until his death at which time he was succeeded by his son, F. K. Borden, Sr. The first original structure was completely destroyed by fire in November, 1884. Upon changing the name to Wayne National Bank, the early structure was razed and the current building constructed in 1922.

Being commissioned by local bankers, noted English Architect, Alfred Charles Bossom (1881-1965) designed the plans for the Wayne National Bank. The structure is one of only five buildings in North Carolina designed by Bossom.

A publication entitled "Postcards of Old Wayne County, NC" by Sarah Manning Pope and Emily Newman Weil and published by the Wayne County Historical Association in 1995 includes a photograph of the building and states that: "*The building was designed by Alfred C. Bossom of England who was widely known in the United States as a leading bank architect. It is believed that Goldsboro may have the only bank by Bossom still standing in North Carolina.*"

According to *History of Wayne County, North Carolina*, "E. B. Borden, one of Wayne County's most prominent early citizens founded the first bank in Goldsboro which was originally the Bank of New Hanover, a branch of the Wilmington Bank of the same name in 1870. The original New Hanover Bank building was two stories high with a dome-shaped ceiling. The name was changed to Wayne National Bank and the original building was razed and the current building constructed in 1922. Mr. Borden was president of the bank from its beginning until his death when he was succeeded by his son, F. K. Borden, Sr. The Depression forced the bank into receivership on December 27, 1931. Later, the Wayne National Bank merged with Wachovia."

135 West Walnut Street (Wachovia Bank Building Annex)

The structure is designated as a Contributing Structure within the Goldsboro Historic District. Included within *An Architectural Inventory, Goldsboro, NC*, the author states that the current structure (which was covered over with buff-colored brick) is a good example of infill. It is likely that the original stone detail was destroyed by Hurricane Hazel in the late 1950's and a more modern update was ultimately fashioned.

This two-story building was originally constructed of stone and specifically designed as an architecturally matching annex to the adjacent Wayne National Bank at 139 West Walnut Street which was constructed in 1922. Earliest found photograph shows the building with a matching belt course and a stone balustrade at the roofline. This photograph, most likely ca. 1940's after the adjacent bank was forced into receivership in 1931, shows the unit being used as a portion of "Charles Stores Co." The bottom floor is covered by the store's one-piece awning.

While this structure does not have the provenance of the adjacent Wayne National Bank Building, it is certainly significant in that it was utilized by the Bank founded by E. B. Borden, one of Wayne County's most prominent early citizens. Originally it contained historic details to mimic the adjacent structure which was designed by Alfred C. Bossom of England.

Although the updated façade is not the most architecturally significant or ornate, it does support the rhythm of the time in which it was updated.

Prior to the public hearing, a Notice was published in the newspaper for two successive weeks in accordance with State law. All owners of properties within 100 ft. of each subject site were notified of the upcoming public hearing by mail. In addition, each site was posted with a sign indicating that a public hearing was scheduled.

The Historic District Commission, on March 13, 2018, held a public hearing and recommended designation of all six properties as Historic Landmarks.

After the public hearing, adopt an Ordinance designating the above referenced properties as Historic Landmarks.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Councilmember Broadaway made a motion to adopt the following entitled ordinance designating the above referenced properties as Historic Landmarks. Mayor Pro Tem Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Williams, Broadaway and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 5:1.

ORDINANCE NO. 2018-11 “AN ORDINANCE DESIGNATING CERTAIN PROPERTIES AS LOCAL HISTORIC LANDMARKS PURSUANT TO CHAPTER 153 OF THE CITY OF GOLDSBORO UNIFIED DEVELOPMENT ORDINANCE”

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Delta Sigma Theta Sorority – Ms. Linda Farmer with Delta Sigma Theta Sorority shared information with Council on the organization, community events and support they provide.

Ms. Alicia Artis with Delta Sigma Theta Sorority shared concerns regarding the children’s safety at Tommy’s Road Elementary and traffic congestion with the proximity of the new ABC Store that is proposed.

Mayor Allen shared the site plan has been approved, we can partner with the school, the school board and the ABC Board to come up with some things that can make it better.

2. Thomas Johnson shared concerns with a proposed project at 1113 E. Mulberry Street. I would ask Council to look at the number of facilities nearby and make sure you are in compliance with the Americans Disability Act and distance requirements.

Mayor Allen shared Mr. Anthony Goodson with the Housing Authority called and said they had put the Mary Casey House project on hold while they explore other options.

3. Thomas Rice thanked the City for the opportunity to work with the City. He requested additional funding for his program.
4. Matt Young spoke on the sense of community and neighborhood charm along Mulberry Street. I ask that we protect that, I have offered to help the Housing Authority find a location for the project.

Councilmember Williams stated there is a need for a women’s shelter. Mr. Young stated he would donate he services and help the Housing Authority.

5. Kevin Woodard shared concerns and provided a petition (Exhibit 2) asking the Council to consider denying the redevelopment of property located at 1113 E. Mulberry Street. The residents in the surrounding area feel the high occupancy level as well as the massive amount of infrastructure requested are not consistent with the residential character of the neighborhood.
6. Charles Wright shared information regarding the NC Opportunity Zones Program. He also spoke on CALEA, City Council Meetings being posted online and alleged discrimination of Wayne County disaster recovery funds.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items H, I, J, K, L, M, N and O be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with a 4:2 vote. The items on the Consent Agenda were as follows:

Sale of Real Property, Tax ID #3509-23-2855, 807 Nile Street as recorded in the Wayne County Registry. Approved. On February 16, 2018, John Butler offered to pay the City of Goldsboro the sum of \$13,625 for 807 Nile Street and made a bid deposit of \$681.25.

The City of Goldsboro and County of Wayne acquired this property in June 2017. At the March 6, 2018 meeting, the County Commissioners agreed to convey their share of this property to the City of Goldsboro with the stipulation that the City and County share equally the expenses.

Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The property's tax value for both properties is \$27,250. An advertisement appeared in the Goldsboro News-Argus on February 22, 2018. The ten (10) day upset bid period expired on March 5, 2018, with no counter-offers received after this bid.

The buyer will pay the attorney fees associated with transferring the deed. The City and County's portion from the sale of these properties would be \$6,812.50 each minus expenses.

Staff recommended Council accept the offer from John Butler in the amount of \$13,625 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro and County of Wayne. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

Audit Services for Fiscal Year Ending June 30, 2017 – Amended. Approved. The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City's revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

The City requested an extension on its June 30, 2017 audit with the LGC and amended its contract to reflect this time extension to March 10, 2018. The extension was due to Carr, Riggs & Ingram undergoing an extensive process to enhance the audit quality to better service the City. This process includes more specialized guidance within the Single Audit area, compliance with federal and state laws and updating the City's statements with the new GASB auditing standards. This event is believed to be a one-time occurrence.

It is recommended Council amend the contract for the auditing services for the Fiscal Year ending June 30, 2017 to Carr, Riggs and Ingram, LLC. for its completion date of March 10, 2018. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

Repainting of Center/Holly Street Water Storage Tank FB No. 2018-001 – Rejection of All Bids. Bids Rejected. Three (3) sealed bids were received for the Center/Holly Street Water Tank Project on Friday, February 9, 2018, as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Utility Service Co., Inc. Perry, GA	\$1,035,000.00
Olympic Enterprises, Inc. Hubert, NC	\$1,046,500.00
D&M Painting Corp. Washington, PA	\$1,268,000.00

Staff has reviewed the bids for this project and checked for accuracy. Due to the possibility of lead content in the existing paint and higher than estimated cost for this project, staff recommends rejecting all bids and initiating additional testing for evidence and location of lead content. Staff will re-bid the repainting project based on test results.

Staff recommended the City Council rejects all bids submitted on February 9, 2018 for Repainting of Center/Holly Street Water Storage Tank due to higher than estimated cost and the need for additional testing for lead content. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

Ordinance Amendment – “Business Regulations.” Ordinance Adopted. City of Goldsboro Code of Ordinances Title XI Chapter 114 Vehicles for Hire contains regulations regarding vehicles hired for transportation.

Several sections have out-of-date procedures regarding the role of the Police Department in regards to certifying and inspecting vehicles for hire.

Section 114.02 Police Department to Enforce Provisions. outlines the authority of the Police Department to enforce the provisions of the Chapter; the State Bureau of Investigation requires the City ordinance to explicitly reference North Carolina General Statute 160A-304 which outlines provisions for the regulation of taxis when a criminal records check is required on applicants (Section 114.38).

Section 114.37 Examination of Applicant; Current State Motor Vehicle Operators Chauffeur’s Permit Required lists requirements for the applicant to pass a city knowledge test and show proof of a current chauffer’s permit issued by the state; however, the city knowledge test is no longer required and the state no longer issues chauffer’s permits.

Section 114.38 Police Investigation of Applicant authorizes the Police Department to conduct an investigation of each applicant. In accordance with North Carolina General Statute 160A-304, in order for the Goldsboro Police Department to run a criminal history records check on applicants seeking a taxicab driver license, a local ordinance is required authorizing the Police Department to conduct such checks, including an authorization to use Federal Bureau of Investigation (FBI) records for this purpose and that applicants requiring a criminal history records check must be fingerprinted.

Section 114.39 Consideration of Application. Outlines considerations for the approval or rejection of applications; however, does not specify disqualifying criteria, as outlined in North Carolina General Statute 160A-304.

Section 114.67 Manifests outlines the requirement of the taxicab company to submit a monthly report with the Police Department. The above procedures are no longer required.

Section 114.68 Holder’s Records and Reports (B) requires the taxicab driver to submit an annual report to the City Council through the Police Department, which is no longer a requirement. North Carolina General Statute 160A-304 requires the holder of a franchise

to submit a quarterly report to City Council with the average number of taxis in operation during the preceding quarter.

Based on the above, staff feels it necessary to update the language of the City Ordinance to reflect the current requirements regarding vehicles for hire and the role of the Police Department in such matters.

The amendment would provide current Police Department services in regards to the “Business Regulations”.

Staff recommended Council adopt the following entitled ordinance amendment changing the “Business Regulations” as indicated above. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

ORDINANCE NO. 2018-12 “AN ORDINANCE AMENDING CHAPTER 114 ENTITLED “VEHICLES FOR HIRE” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Ordinance Amendment – “Alcoholic Beverage Permits.” Ordinance Adopted. City of Goldsboro Code of Ordinances Title XI Chapter 115. Alcoholic Beverage Permits contains regulations regarding the issuing of permits for the sale of alcoholic beverages.

In order for the Goldsboro Police Department to run a criminal history records check on applicants seeking an ABC permit, the North Carolina State Bureau of Investigation requires a local ordinance authorizing the Police Department to conduct such checks.

The North Carolina State Bureau of Investigation specifies that the ordinance shall include a clearly defined purpose of the ordinance.

Based on the above, staff feels it necessary to update the language of the City Ordinance to reflect the current requirements regarding alcoholic beverage permits and the role of the Police Department in such matters.

The amendment would provide current Police Department services in regards to the “Business Regulations”.

Staff recommended Council accept the staff’s recommendation and adopt the following entitled ordinance amendment changing the “Business Regulations” as indicated above. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

ORDINANCE NO. 2018-13 “AN ORDINANCE AMENDING CHAPTER 115 ENTITLED “ALCOHOLIC BEVERAGE PERMITS” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Dillard/Goldsboro Alumni & Friends, Inc. Homecoming Celebration Parade – Temporary Street Closing Request. Approved. The Dillard Alumni Group is requesting permission to close a portion of certain City streets on Saturday, May 26, 2018 from 8:00 a.m. to 1:30 p.m. in order to hold their annual parade, which will begin at 10:00 a.m.

The street closing request is as follows:

Parade Route: Northbound lanes of Center beginning at Spruce Street north to Walnut Street, east on Walnut Street to John Street, north on John Street to Mulberry Street, west on Mulberry Street to Center Street, north on Center St to Ash St, west on Ash Street in the traffic circle, south on Center Street back to Spruce Street.

Staging areas: Center Street from Elm to Spruce Streets and Pine Street from John to James Streets.

Additional closures recommended by the Police Department to manage traffic flow: James Street at Ash Street, James Street at Mulberry Street, James Street at Walnut Street, James Street at Chestnut Street, James Street at Spruce Street, and James Street at Pine Street. John Street at Ash Street, Mulberry Street at 204 East Mulberry Street, Walnut Street at Ormond Avenue, Chestnut Street at Ormond Avenue, John Street at Spruce Street, and John Street at Pine Street. Elm Street at Center Street.

The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closings on Center, Walnut, John, Mulberry, James, Chestnut, Spruce and Pine Streets on May 26, 2018 from 8:00 a.m. to 1:30 p.m. in order that the Annual Dillard/Goldsboro Alumni parade may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

Funding and Authorization for Market and Feasibility Study. Resolution & Ordinance Adopted. In an effort to fulfill the City's agreement to secure a hotel on the reserved acres adjacent to the Maxwell Center, the City, County, and Wayne County Tourism Development Authority are seeking the specialized services of HVS, an internationally recognized leader in hospitality consulting and research, to conduct a market and feasibility study to determine the market's ability to support a hotel. The study will include a demand analysis for the Maxwell Center, forecasting occupancy and average daily rates, projected income and expense, meeting planner survey study, recommendation of hotel facilities, and a feasibility analysis for potential investors that compares potential cash flows to an assumed range of development costs.

Deliverables will include the proposal by HVS outlining the objectives and scope of the assignment, estimate of timeline, schedule of professional fees, and retainer agreement. The total cost of the study is \$32,000.00. The Wayne County Tourism Development Authority will fund \$12,800 of these fees. The remaining balance of the cost will be shared 50/50 between the City and County at \$9,600 each.

Staff recommended Council adopt the following entitled Resolution authorizing the City Manager and City Clerk to enter into a contract with HVS for the Market and Feasibility Study for a Proposed Hotel and Maxwell Center Analysis and adopt the following entitled budget ordinance appropriating \$9,600 from the unassigned fund balance of the General Fund. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

RESOLUTION NO. 2018-8 "RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO SIGN A CONTRACT WITH HVS"

ORDINANCE NO. 2018-14 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

Monthly Reports. Accepted as Information. The various departmental reports for the month of February, 2018 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (4:2 Williams & Foster)

End of Consent Agenda.

CU-1-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street. Denied. Applicant requests a Conditional Use Permit to allow the construction and operation of a concrete business.

Frontage: 730.75 ft. (Patetown Road)
750.83 ft. (Industry Court)
Area: 11.9 acres
Zone: I-2 General Industry

A concrete business is permitted within the I-2 zoning district after the issuance of a Conditional Use Permit approved by City Council.

The site was formerly occupied by Americal Corporation and was purchased by the applicant in 2004.

The site is occupied by a 52,000 sq. ft. masonry block, brick and metal commercial building divided into individual tenant spaces for lease. Uses within the building include a restaurant, nail spa, electrical supply and hardware company.

The applicant now proposes to locate a concrete plant directly behind the main commercial building.

Number of employees: 11
Hours of Operation: 7:30 a.m. - 5:30 p.m.
(Monday-Saturday)

While there is existing access to the site through two curb cuts on Patetown Road, the applicant proposes that the main access to the concrete business will be provided through a 20 ft. wide gated asphalt driveway to the site off Industry Court.

Parking is based on 1 space per 2 employees and 1 space for each vehicle stored on site. Sufficient paved parking exists at the rear of the building for employees of the concrete business as well as the 3 vehicles that are anticipated to be stored on the site.

Site is subject to stormwater and drainage regulations as required by the City Engineering Department.

The submitted site plan shows a proposed 14 ft. by 14 ft. office building located adjacent to a 62.94 ft. tall concrete silo, belt conveyor and batch hopper for transporting aggregates for cement production.

According to the City’s Unified Development Code, any structure exceeding 50 ft. in height in a non-residential district shall be setback from the adjoining property lines a minimum distance of 150% of the structure’s height. Based on the height of the concrete silo (62.94 ft.) a minimum setback of 94.5 ft. from each property line is required. The site plan has been revised to reflect this distance.

An existing 6 ft. tall chain-link fence with barbed wire encloses the site. Applicant will install privacy slats within the existing fence to meet this requirement.

Street trees are shown along both Patetown Road and Industry Court. Additional landscaping is shown along the western property line and Industry Court.

The City’s UDO requires that a concrete plant may not be located less than 1,000 ft. from residentially zoned or developed property. Residentially-zoned property exists immediately to the southeast across Patetown Road, as well as to the north and west. A modification of the 1,000 ft. requirement will be necessary.

At the public hearing held on February 19, 2018, no one spoke either for or against the request.

At their meeting held on February 26, 2018, the Planning Commission recommended approval of the request with the distance modification from residential property.

Council at their meeting on March 5, 2018, deferred action on this matter.

Councilmember Williams made a motion to approve the request. Councilmember Foster seconded the motion.

Mayor Pro Tem Ham raised his hand. He stated he was trying to ask a question and was not voting in favor of the motion.

Mayor Allen called for the vote.

Councilmembers Williams and Foster voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Aycock and Broadaway voted against the motion. Vote was 2:4. Motion failed.

City Manager's Report. Mr. Scott Stevens stated no report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Linwood Battle as an Employee of the City of Goldsboro for More Than 30 Years. Resolution Adopted. Linwood Battle retires on April 1, 2018 as an Equipment Operator II with the Sanitation Division with the Public Works Department of the City of Goldsboro with more than 30 years of service. Linwood began his career on March 2, 1988 as a Laborer I with the Public Works Department. On October 19, 1988, Linwood was promoted to Utilities Maintenance Worker I with the Public Works Department. On February 1, 1989, Linwood was promoted to Equipment Operator II with the Public Works Department where he has served until his retirement. Linwood has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Linwood Battle their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express our deep appreciation and gratitude for the dedicated service rendered during Linwood's tenure with the City of Goldsboro and offer Linwood our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Broadaway, seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-7 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY LINWOOD BATTLE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS"

Mr. Scott Stevens stated staff can bring back CU-1-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street for an order to deny or if Council wanted they could handle tonight. Mayor Pro Tem Ham made a motion to adopt an order to deny as it does not satisfy the general conditions. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:2.

Councilmember Williams encouraged city youths to visit the city's website and fill out an application for the Summer Youth Employment Initiative, applications are open till April 6th. Councilmember Williams stated our city is supposed to be trying to build this city economically, how can we do that when we stop businesses and people from creating jobs. We must do better.

Councilmember Broadaway stated no comment.

Councilmember Aycock stated no comment.

Councilmember Foster stated first I just want to ask if what we just did was legal, we had a vote and then the Mayor changed that. Mr. Ron Lawrence stated he cannot give the intent of what Mr. Ham was. Councilmember Foster stated he just wanted to be sure we were covered in case of some sort of lawsuit or something. Mr. Lawrence stated you are covered in that way Councilmember Ham had clarified his intent was to ask a question as opposed to vote. Councilmember Foster stated he did not understand how if the women's homeless shelter, which is needed, I over a year ago, came before the board about changing the requirements for special population housing, if the women's battered shelter falls under special population housing, I can't understand how it made to the board. We do need more special population housing.

Mayor Pro Tem Ham stated no comment.

Mayor Allen shared this past Friday we had the Human Relations Banquet. I was unable to attend and I would like to thank Mayor Pro Tem Ham for filling in for me. Mayor Allen also complimented Ms. Simpson-Carter and her team on a successful event.

There being no further business, the meeting adjourned at 8:02 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

Petition

We, the undersigned, being residents of Glenda's Pointe and Old Farm request another public hearing to be held regarding the re-zoning of the lot near the entrance of Glenda's Pointe and Old Farm. Property owners, tenants and general public in this area did not receive proper notification of the public hearing to be held Monday, March 19th and 7:00p.m. The following individuals feel they did not receive proper notice or information regarding the re-zoning of lot and were unable to attend the hearing tonight and therefore request another opportunity to be properly informed and attend and have their opinions and voices heard.

Printed Name

Signature

Michele L. Bogue

Michele L. Bogue

Jeffrey C. Bogue

Jeff C. Bogue

Dani Remington

Dani Remington

Dianne G. Blake

Dianne G. Blake

Floyd L. Blake

Floyd L. Blake

George E. Quint

George E. Quint

David Remington

David Remington

Maxia Holland

Maxia Holland

Louverie Casen

Louverie Casen

Ethel F. Best

Ethel F. Best

Petition

We, the undersigned, being residents of Glenda's Pointe and Old Farm request another public hearing to be held regarding the re-zoning of the lot near the entrance of Glenda's Pointe and Old Farm. Property owners, tenants and general public in this area did not receive proper notification of the public hearing to be held Monday, March 19th and 7:00p.m. The following individuals feel they did not receive proper notice or information regarding the re-zoning of lot and were unable to attend the hearing tonight and therefore request another opportunity to be properly informed and attend and have their opinions and voices heard.

Printed Name

Signature

April Marksberry

April Marksberry

Mingi Shih

Mingi Shih

Jay Shih

Jay Shih

George R Silver Jr.

George R Silver Jr.

Lynne Barnes

Lynne Barnes

Gordon Barnes

Gordon Barnes

JAMES MATHEWS

JAMES MATHEWS

Diana Parker

Diana B. Parker

JOHN W PARKER

JOHN W PARKER

Petition

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Printed Name

Signature

Cathy C Dively
Robyn C Dively

Cathy C Dively
Robyn C Dively

City Of Goldsboro Citizens Petition

1113 East Mulberry St.

Goldsboro, NC 27530

We the citizens of Goldsboro, petition the City Of Goldsboro to deny the redevelopment of the property located 1113 East Mulberry St. into a #4 unit quadraplex. The residents in the surrounding area feel that the high occupancy level as well as the massive amount of infrastructure requested are not consistent with the character of the neighborhood. In addition the Applicant is requesting a variance as the current structure does not meet setback requirements. Therefore we respectfully request, that the City of Goldsboro deny this proposal. The facts are that this development will negatively impact the surrounding neighborhood as this project is of a commercial nature and too harsh for this traditional residential community.

Name	Address	Email	Signature
Eliphe Woodard	1518 E. Mulberry	eknwoodard@gmail.com	Eliphe Woodard
Melissa P. Turner	1504 E. Walnut St	melissaturner@yahoo.com	Melissa P. Turner
Gerald W. Turner	11 1504 E. Walnut St.	wayneturner@hotmail.com	Gerald W. Turner
Kathy Lipp	1703 E. Walnut	kathy.lipp@me.com	Kathy Lipp
Jimmie L. Edmundson	1707 E. Walnut	jedmundson12@gmail.com	Jimmie L. Edmundson
Donna F. Edmundson	1707 E. Walnut	jedmundson12@att.net	Donna F. Edmundson
Jayne Lipp	1701 E. Walnut St		Jayne Lipp
Alice Royal	1908 E Mulberry St	alicesmuthroyal@gmail.com	Alice Royal
Jesse G. Parks	1908 E Mulberry St	jessegparks@gmail.com	Jesse G. Parks
Jeff Jackson	2405 Peachtree St	jjackson12@nc.rr.com	Jeffrey Jackson
Carol Howell	124 Dearborn Dr	howell.carol@gmail.com	Carol Howell
Althea Stuy	422 N. East Rd La Grange NC 27551		Althea Stuy

City Of Goldsboro Citizens Petition

1113 East Mulberry St.

Goldsboro, NC 27530

We the citizens of Goldsboro, petition the City Of Goldsboro to deny the redevelopment of the property located 1113 East Mulberry St. into a #4 unit quadraplex. The residents in the surrounding area feel that the high occupancy level as well as the massive amount of infrastructure requested are not consistent with the character of the neighborhood. In addition the Applicant is requesting a variance as the current structure does not meet setback requirements. Therefore we respectfully request, that the City of Goldsboro deny this proposal. The facts are that this development will negatively impact the surrounding neighborhood as this project is of a commercial nature and too harsh for this traditional residential community.

<u>Name</u>	<u>Address</u>	<u>Email</u>	<u>Signature</u>
Elizabeth Spicer	1715 E Walnut St.	elizabeth.bolick@gmail.com	Elizabeth B. Spicer
Will Spicer	1715 E. Walnut St.	will-spicer@gmail.com	Will Spicer
Elizabeth Rizzo	1801 E Walnut St		Elizabeth Rizzo
CHARLES RIZZO	1801 E. WALNUT ST		Charles Rizzo
WILSON STACHHOUSE	700 E BEECH		Wilson Stachhouse
Rosalyn Lomax	204 S. Claiborne		Rosalyn Lomax
Fred m. Lomax	204 S. Claiborne		Fred m. Lomax
Isabelle W. Doss	1602 E Walnut St.		Isabelle W. Doss
Susan Stachhouse	700 E. Beech St.		Susan Stachhouse
James J. Doss	1602 E. Walnut St.		James J. Doss
Kathryn C. Spicer	1105 E. Mulberry St		Kathryn C. Spicer

City Of Goldsboro Citizens Petition

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Goldsboro, NC 27530

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Name

Address

Email

Signature

Elizabeth Korneeguy 1812 Evergreen Ave sawekx@yahoo.com Elizabeth Korneeguy

Jay Korneeguy 1812 Evergreen Ave jaykorneeguy3@yahoo.com Jay Korneeguy

Earl Vaccaro 404 Baylect Dr evaccaro@nc.rr.com Earl Vaccaro

Thomas Bunn 306 S. Claiborne St. Goldsboro, N.C. 27530

Barbara West Parker bparker311@live.com Barbara West Parker

Pam Silver 1900 E. Walnut St PamSilverCRS@aol.com Pam Silver

Sandra Daughtry 1803 E. Mulberry St sdaughtry3@gmail.com Sandra Daughtry

Thomas P. Johns - 1806 E. Mulberry St thomaspjohns@bellsouth.net Thomas P. Johns

Lindsey Wooten 1703 Evergreen lwhill08@gmail.com Lindsey Wooten

City Of Goldsboro Citizens Petition

1113 East Mulberry St.

Goldsboro, NC 27530

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Name	Address	Email	Signature
Sandra M. Franklin	1905 Evergreen Ave Goldsboro NC 27530		Sandra M Franklin
Maryl. Best	1803 Evergreen	mandmbest1@gmail.com	Maryl. Best
Michelle McArthur	1706 E Mulberry	mcarthurproperties@yahoo.com	Michelle McArthur
Anna Best	1504 E. Mulberry St., Goldsboro, NC		Anna Best
PATRICK EZZELLE	1110 E. MULBERRY ST GOLDSBORO, NC		Patrick Ezelle
Kay Cooke	205 Cashwell Dr. Goldsboro, NC		Kay Cooke
Ray Johnson IV	1605 E Walnut St.		Ray Johnson IV
Richard Cooke	205 CASHWELL DR GOLDSBORO	rtcooke@goldsboropenn.com	Richard Cooke
Michael McDonald	1704 E Walnut St. Goldsboro		Michael McDonald
Dawn McDonald	1704 E. Walnut St.	mcd01163@bellsouth.net	Dawn McDonald

Name

Address

Email

Signature

Jasutzy	707 E. Beech St.	jasutzyjbr@gmail.com	Jasutzy
Elizabeth Neese	701 Beech St	ekneese@ncrr.com	Elizabeth Neese
Patrick Eden	1903 E Mulberry St	edenpatrick323@gmail.com	Patrick Eden
Amanda Eden	1903 E. Mulberry	amanda.knight@gmail.com	Amanda Eden
Katie Williams	1700 E Mulberry	kdw4514@gmail.com	Katie Williams
ERIC Williams	1700 E Mulberry St	edw3063@gmail.com	ERIC Williams
John Falkenstein	1108 E Mulberry St	thcfalk@gmail.com	John Falkenstein
Keggan Reilly	1108 E Mulberry St	kecgreil@gmail.com	Keggan Reilly
Donnie Bezzelle	1110 E Mulberry	bezzelle@ncrr.com	Donnie Bezzelle
James Spicer	1605 E Mulberry St	spicerjra@gmail.com	James Spicer
Ben Strickland Jr	1201 E Mulberry St		Ben Strickland Jr
Adrienne Strickland	"	adriennestrickland@gmail.com	Adrienne Strickland
Margo Parker	1206 E Mulberry	margoparker@gmail.com	Margo Parker
SANDY Paul-Belmore	1207 E. Mulberry	Sandy P Belmore	SANDY Paul-Belmore
Chris Garratt	1100 E Mulberry Street		Chris Garratt
Vickie Caines	1103 E. Mulberry	nc552@gmail.com	Vickie Caines
Dean Caines	"		Dean Caines
Jim Pike	1306 E. Mulberry St		Jim Pike
Debra LaCasse	108 N. Olaner Ave	lacassedd@gmail.com	Debra D. LaCasse
Joanna Alphin	1204 E Mulberry St	joannaalphin@gmail.com	Joanna Alphin
Nicholas Alphin	1204 E Mulberry St	nalphin84@gmail.com	Nicholas Alphin

Name

Address

Email

Signature

Matilda's Will Faircloth

Matilda P. Faircloth
Will R Faircloth

1704 E. Mulberry St.

matilda.faircloth@remax.net

Math Young 1109 E. Mulberry St.

matthewlawrenceyoung@gmail.com

Michael & Kelli Edwards

1606 E Walnut St edwardsmkmm@gmail.com Kelli S. Edwards

Jamie B. Kump - 701 Beech St

Betty S. Kump - 102 N. Andrews Ave.

Katherine Parker 1605 E Walnut Kinstackhouse@yahoo.com

Chris & Alissa Merritt 1107 S Mulberry St racmerritt@aol.com

Bethany Mohr - 1601 E Walnut St. mohr.bethany@gmail.com

Robert Best 201 S. Claiborne Robert M. Best Jr.

Merle Best 1803 Evergreen Rd. Merle Best

CHRIS MOHR 1601 E. WALNUT ST

Kevin Woodard 1518 E. Mulberry St.

Jim R. Riddle 1501 E. Mulberry St Goldsboro NC 27530

Don H. H. 1501 E. MULBERRY ST Goldsboro NC 27530

Goldsboro, NC 27530

<u>Name</u>	<u>Address</u>	<u>Email</u>	<u>Signature</u>
Allison Paugh	1304 E. Mulberry St	apaugh1277@gmail.com	[Signature]
Jacob Paugh	1304 E. Mulberry St	jpaugh@me.com	[Signature]

Goldsboro, NC 27530

<u>Name</u>	<u>Address</u>	<u>Email</u>	<u>Signature</u>
Tye Fickling	804 Beech St	tfickling@aol.com	Tye Fickling
Marjorie Fickling	804 Beech St.	Marjifickling@aol.com	Marjorie Fickling
Marjorie Clark	806 Beech St.	margie@nc.rr.com	Marjorie Clark



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

MENTAL HEALTH MONTH PROCLAMATION

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans experience times of difficulty and stress in their lives; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there is a strong body of research that supports specific tools that all Americans can use to better handle challenges and protect their health and well-being; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen shares the burden of mental health problems and has responsibility to promote mental wellness and support prevention efforts.


NOW, THEREFORE, I, Mayor Chuck Allen, do hereby proclaim May 2018 as

MENTAL HEALTH MONTH

in Goldsboro, North Carolina. As Mayor, I call upon the citizens, government agencies, public and private institutions, businesses and schools in Goldsboro to recommit our community to increasing awareness and understanding of mental health, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Goldsboro, North Carolina, to be affixed on this 7th day of May, 2018.





Chuck Allen, Mayor



City of Goldsboro

H.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

MILITARY APPRECIATION MONTH PROCLAMATION

WHEREAS, our brave service men and women, their families, and their loved ones share in the support and sacrifices necessary for our freedom; and

WHEREAS, this proclamation marks the beginning of Military Appreciation Month, a month in which the Department of Defense and our grateful nation will honor the courage, commitment, and selfless service of our military; and

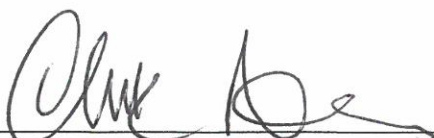
WHEREAS, community members, businesses, military bases and posts, and other organizations are encouraged to recognize military members and their loved ones with special events such as family activities, community gatherings, sporting events, retail discounts, and other forms of special recognition throughout the entire month of May; and

WHEREAS, military-connected non-profit organizations, veterans service organizations, and other military service providers, both public and private, are encouraged to band together to honor and serve our military families and their loved ones during the month of May.

NOW, THEREFORE, I, Mayor Chuck Allen, do hereby proclaim May 2018 as ***Military Appreciation Month***, and officially recognize the many sacrifices made by our veterans, service members, wounded warriors, their families, and their survivors, as well as the vast network of organizations that serve these heroes across the state.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Goldsboro, North Carolina, to be affixed on this 7th day of May, 2018.





Chuck Allen, Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Cost-Sharing Agreement Between the City of Goldsboro and Herritage, LLC – Wayne Memorial Drive Sanitary Sewer Line

BACKGROUND: Herritage, LLC is the owner of lands on the northwest side of Wayne Memorial Drive at Tommy's Road. A portion of the subject property is the proposed location for Bojangles Restaurant.

The proposed public sewer system extension for the above-referenced location projects to serve the proposed restaurant and future development, currently classified as open space, at the intersection of Wayne Memorial Drive and Tommy's Road. To meet its current sanitary sewer line requirements, Herritage seeks to install an 8-inch sewer line extension to connect the proposed Bojangles.

DISCUSSION: In consideration of future development, the City proposes the installation of a 15-inch sewer line extension. Herritage will share in the cost of installing the 15-inch sewer line extension at a future date when NCDOT has acquired all necessary easements and right-of-way.

Herritage and the City wish to enter into an Agreement to set forth their respective rights, privileges and obligations with respect to sharing the cost for installation of the 8-inch and 15-inch sewer line extensions.

Cost-Sharing Estimates:

Estimate for 15-inch sewer line materials and installation - City of Goldsboro Cost	\$98,200
--	-----------------

Estimate of 8-inch sewer line materials and installation - Herritage, LLC Cost	<u>\$56,000</u>
---	------------------------

Herritage, LLC share of cost for 15-inch sewer line extension	\$42,200
--	-----------------

The agreement further sets forth the basis for five (5) annual installments by Herritage, LLC beginning on January 10, 2019 of \$8,440 for a total amount of \$42,200 for the purpose of sharing the cost of the future 15-inch sewer line extension.

RECOMMENDATION: By motion, authorize the Mayor to enter into a Cost-Sharing Agreement between the City of Goldsboro and Herritage, LLC to provide for the current and future sanitary line requirements for property on Wayne Memorial Drive near Tommy's Road.

Date: 1 May 18



Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Contract Award for Design-Build Services for the Construction of Center Street Streetscape Phase III Project (Formal Bid #2018-001).

BACKGROUND: The City of Goldsboro was awarded a 2016 TIGER VIII grant to fund multiple projects, including the next and last phase of the Center Street Streetscape, Cornerstone Commons, Wayfinding Signage Fabrication and Installation and the Construction of a GWTA Concourse. Per recommendations by USDOT and the Federal Transit Administration (FTA), the Cornerstone Commons project has been embedded into the Center Street project and is thus now combined and considered one project, titled Center Street Streetscape Project Phase III.

The City received Pre Award Authority notice by USDOT/FTA on January 9, 2018 permitting us to move forward with the revised Center Street Streetscape project and the Wayfinding Signage project. USDOT and FTA recommended utilization of a Design-Build approach for the Center Street Streetscape project for multiple reasons regarding efficiencies, participation interests and budgeting benefits.

An RFQ for Design-Build Services was released January 16, 2018 with a due date of February 16, 2018. The City received three responses to the RFQ. The interested Design-Build teams included:

1. Stimmel/BAR Construction/Stitch/Sage Design/Engineered Concepts/CES
2. Daniels & Daniels/WithersRavenel/Oakley Collier Architects
3. TA Loving/The Wooten Company/Rivers & Allison Platt/HH Architecture

A selection committee of city staff reviewed the submittals per an evaluation form and opted to invite all three teams to interview. The City staff selection committee evaluated each of the teams during the interviews via an individual form and then, afterwards, discussed their scores to create a form that calculated each and provided an average final score for each value. The team to receive the highest total score was the team led by TA Loving Construction Company.

DISCUSSION: Upon negotiations with the team regarding fees, budget, schedule and scope of services, a proposal and contract have been completed and City staff are prepared to move forward.

We plan to develop this project contractually in two phases: design and construction. Phase 1 Scope consists of:

Services	Cost
Architectural & Engineering Services (Design)	\$420,000
Preconstruction Services	39,375
Subsurface Exploration	<u>18,000</u>
Total Cost:	\$477,375

This is an eligible cost and use of TIGER grant funds. It is not planned to expend any of these funds prior to the 2018-19 Fiscal Year. The City's General Fund FY 2018-19 Recommended Budget does include this funding for these services and that Council agree to appropriate those funds in the upcoming budget.

Since the TIGER grant funds will not be finalized until later in 2018, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Upon approval to proceed with the design-build team led by TA Loving Construction Company, followed by the execution of the contract, work to begin designing the project and developing construction plan will commence in early June.

RECOMMENDATION:

It is recommended that:

1. The City Council adopt the attached resolution authorizing the Mayor and City Clerk to execute contracts in the amount of \$477,375.00 with the TA Loving Company for the Center Street Streetscape Phase III Project to begin Phase I, Design Services, of the two-phased project.
2. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the TIGER grant funds for the architectural and engineering services for the Center Street Streetscape Phase III Project.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE TIGER GRANT FUNDING FOR THE CENTER STREET STREETScape PROJECT

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Center Street Streetscape Project; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the TIGER grant funding;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the Tiger grant funding for the expenditures with respect to the Center Street Streetscape Project in the amount of \$477,375.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of these services is expected to be approximately \$477,375.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this ____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A
CONTRACT WITH T.A. LOVING CONSTRUCTION COMPANY

WHEREAS, the City of Goldsboro wishes to enter into a contract with T.A. Loving Construction Company for the design-build services for the construction of Center Street Streetscape Phase III Project; and

WHEREAS, T.A. Loving Construction Company proposed Design-Build Services for this project is \$477,375.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized to sign a contract with T.A. Loving Company Inc..
2. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Contract for Janitorial Cleaning Services - Public Works Complex.

BACKGROUND: The City of Goldsboro has received proposals to perform janitorial cleaning services at the Public Works Department Complex located on Clingman Street.

The current cleaning contract has been in effect since 2009 with no formal adjustments to the scope of work or increase in pricing. Modifications to the building and the addition of a modular trailer required that the scope of work and pricing to be updated and the contract rebid.

DISCUSSION: It is recommended that TJ's Cleaning Service be approved to perform the Janitorial Cleaning Contract at a cost of \$21,375.00. The contract is for one year, beginning July 1, 2018, with the option for the City to extend the contract for up to two additional one-year periods. Funding for this contract was requested in the FY 2018-2019 budget.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution authorizing the City Manager and Finance Director to enter into the agreement with TJ's Cleaning Service for the amount of \$21,375.

Date: _____

Chad Edge, III, Deputy Public Works Director

Date: _____

Scott Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING THE CITY MANAGER AND FINANCE DIRECTOR TO
SIGN JANITORIAL CLEANING CONTRACT FOR THE PUBLIC WORKS
DEPARTMENT OF THE CITY OF GOLDSBORO

WHEREAS, the City of Goldsboro wishes to enter into an agreement with TJ's Cleaning Service for the Janitorial Cleaning Contract at the Public Works Complex in the amount of \$21,375.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and Finance Director be and are hereby authorized to sign contracts with TJ's Cleaning Service for the Janitorial Cleaning Contract at the Public Works Complex.
2. The City Manager and Finance Director be and are hereby authorized to exercise the option to extend contracts with TJ's Cleaning Service for the Janitorial Cleaning Contract at the Public Works Complex for up to two (2) separate contract extensions not to exceed twelve (12) months each. The total duration of this contract, including the exercise of any options under this clause, shall not exceed Thirty-six (36) months.
3. This Resolution shall be in full force and effect from and after this the 7th day of May, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
May 7, 2018 COUNCIL MEETING

SUBJECT: AUTHORIZING CROWDRIFF SERVICES

BACKGROUND: CrowdRiff is a Visual Marketing Platform used by over 250 municipalities to discover, organize, acquire rights to and publish the most engaging visual content across every marketing channel, at scale. This creates incredible efficiency for organizations with strong emphasis on marketing and allows them to spend time driving results with visuals, rather than just finding them. CrowdRiff funnels user-generated content (pictures and images) into a portal built for the city that will include with three sublicenses for Tourism, Parks & Rec, and Downtown Goldsboro. The benefits of CrowdRiff also include a 20-30% increase of followers on social media pages, 30% decrease in bounce-rate on city websites, a way to engage with citizens and visitors via social media, build strategic marketing campaigns with advanced analytics that show 4x more engagement than previous posts, 35% increase in conversion driving traffic to city websites, and CrowdRiff offers unlimited storage space to upload, save, and organize existing and new content. CrowdRiff services will optimize the efforts of the City and their departments with powerful visual content, organize existing and new imagery and improve the City's presence and representation across digital platforms.

Deliverables include the proposal by CrowdRiff outlining the scope of the services and benefits included in the one (1) year contract. The total cost of the service is \$21,000.00. The total amount is due upon signing the contract on or before May 8, 2018.

RECOMMENDATION: It is recommended that Council:

1. Authorize the City Manager and City Clerk to enter into a contract with CrowdRiff in the amount of \$21,000.

2. Adopt the attached budget ordinance appropriating the funding from the Unassigned Fund Balance from the General Fund in the amount of \$10,500; Occupancy Tax Fund in the amount of \$5,250 and Municipal Service District for \$5,250.

Date: _____

Director of Travel & Tourism

Date: _____

City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR

WHEREAS, the City of Goldsboro would like to enter into a contract with CrowdRiff;
and

WHEREAS, CrowdRiff is a visual marketing platform that will optimize the City's
imagery and digital presence; and

WHEREAS, CrowdRiff's annual service cost is \$21,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to
meet these obligations, the City of Goldsboro needs to appropriate \$21,000 from the General
Fund, Occupancy Tax Fund and Municipal Service District Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro
that the Budget Ordinance for the Fiscal Year 2017-18 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of
\$10,500.
2. Increasing the line item entitled "Consultant Fees" (11-1012-1991) in the City
Manager's budget of the General Fund in the amount of \$10,500.
3. Decreasing the Unassigned Fund Balance of the Occupancy Tax Fund (Travel &
Tourism) in the amount of \$5,250.
4. Increasing the line item entitled "Consultant Fees" (95-9077-1991) in the Travel &
Tourism's budget of the Occupancy Tax Fund in the amount of \$5,250.
5. Decreasing the Unassigned Fund Balance of the Municipal Service District in the
amount of \$5,250.
6. Increasing the line item entitled "Consultant Fees" (70-8350-1991) in the Downtown
District's budget of the Municipal Service Fund in the amount of \$5,250.
7. This Ordinance shall be in full force and effect from and after the _____ day of
_____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager



GOLDSBORO WAYNE TRAVEL & TOURISM

BACKGROUND

CrowdRiff is a visual influence platform that inspires new and returning interest to travel brands. It will allow the **City of Goldsboro** (hereafter referred to as “**Customer**”) to effectively discover and activate the most engaging visual content from the social web, while inspiring conversations around its brand. CrowdRiff will enable Customer to increase overall social and digital efficiency, activate its brand across seasons, and deliver real-time content through every marketing channel.

STRATEGIC FIT

Content curation

By using CrowdRiff’s unique search, and filterable collection, Customer can easily & effectively find content to power its visual content requirements. This will reduce time spent in manual curation, and will enable Customer to leverage content faster, and integrate it in more marketing channels.

Flexible website & blog integration

Customer can utilize CrowdRiff’s embedded Galleries to integrate user-generated content into its website and blog. These Galleries can be completely customized based on page topic, page dimensions and the desired user experience.

Increasing web page conversions

With CrowdRiff’s Catalysts (CTAs), Customer can enrich any piece of content shared to its website to include live links to internal or external pages. These CTAs can be applied individually or in bulk, reduce clicks for web visitors, and convert more visitors through the path to travel funnel.

1. SCOPE

1.1 Platform License:

License Period: June 1, 2018 – May 31, 2019 (1 year)

Key functionality:

Sourcing

- Source visual content from Facebook, Twitter & Instagram using a mix of hashtags, geo-locations,, keywords, and Facebook pages
- Create a list of excluded keywords to keep the wrong content out
- Backfill content for up to 5,000 pictures per social tracker
- Upload owned photo assets and automatically tag them using Google Cloud Vision
- Upload owned videos

Organizing

- Free-form search across your entire collection of earned & owned assets using natural language
- Organize content into albums and folders
- Create custom Share Portals, perfect for sharing owned & social content internally or with third-parties
- Quickly satisfy media requests with a direct link to shared albums of content with the ability to restrict access at any time

Publishing

- Embed curated galleries or single photos & videos into your website and blog
- Simple moderation to feature brand-relevant, user-generated photos & videos
- Create auto-publishing photo displays optimized for large screens and events
- Create themed conversation groups to send custom messaging for different audience segments
- Hashtag Rights Management to easily request and secure rights to social content
- Direct publishing & scheduling of social content to a variety of social networks via Buffer

Optimizing

- Add live calls-to-action (CTA) links on photos to increase visitor conversions to internal or external webpages
- Monthly activity summary provided via email
- Search Insights for discovering influencers, top locations, and tracking usage of keywords & hashtags over time
- Gallery Analytics to discover how visual content is performing with data around impressions and content engagement
- Google Analytics integration

1. SCOPE (CONT.)

1.2 Platform Licensing

Single license applies to Customer for the period outlined in Section 1.1.

Sub-License created for Goldsboro Wayne County Travel and Tourism Department, Goldsboro Downtown Development and Goldsboro Parks and Recreation

1.3 Platform Users

User seats available to Customer team, and participating agencies.

1.4 Launch Timing

With the required Customer support, CrowdRiff guarantees full platform implementation within 7-14 days of an executed agreement.

2. CRM INTEGRATIONS

CrowdRiff recognizes that integrations with third-party vendors and systems may be necessary to maximize the value of social and digital data, insights and content.

CrowdRiff includes eight (8) hours of integration development as part of the Platform License. Integrations can be accomplished in this time provided there is an API available and full cooperation from the third-party vendor. Integration effort beyond the first eight (8) hours will be evaluated per change request executed by the parties and billed at CrowdRiff's hourly development rate of \$250/hour.

3. SOCIAL DATA CONNECTIONS

CrowdRiff connects to the regulated APIs provided by the social networks (Facebook, Instagram and Twitter) to collect and feed Customer's content. As such, the social networks' terms of service must be followed and may change at any time without notice. CrowdRiff monitors these connections on a regular basis to ensure consistent operation, and will update Customer with any changes that will affect service during licensing.

CrowdRiff only collects content from public profiles on the listed social networks. No private content will be collected or made available to Customer.

4. SUPPORT

CrowdRiff will provide Customer with a dedicated account manager upon launch for set-up, training and on-going platform support. Customer will have direct access to its account manager via email and phone during the licensing period. All Customer requests are handled on a first come, first served basis, and responses can be expected within 48 hours.

YOUR CROWDRIFF TEAM

There's a big team backing the CrowdRiff platform and your success, but here are the ones you'll get to know best. Don't be shy to reach out to them, they're always excited to talk shop!



Ankur Arora

Account Executive
416-660-7454
ankur.arora@crowdriff.com

Ankur's mission is to see you grow as a business - your goals are his goals. By understanding your ambitions and how you define success, Ankur can engineer solutions that maximize your tangible return.



Dan Holowack

CEO
416-884-5337
dan@crowdriff.com

Dan provides executive leadership in product development, strategy and operations to pilot CrowdRiff as a platform and as a company.



Leo Leung

Director, Customer Success
416-828-6781
leo.leung@crowdriff.com

Leo and his team of Customer Success Managers are committed to your success. We are here as your ongoing point of contact to ensure that you continue to achieve success with CrowdRiff for years to come!



Andrea Bernstein

Onboarding Specialist
647-454-5506
andrea.bernstein@crowdriff.com

Andrea works closely with you to ensure you're completely set up and trained in CrowdRiff. She's your product expert and will be guiding you through CrowdRiff during our onboarding process.

INVESTMENT AND PAYMENT TERMS

Premium Platform	Includes one-year license - City Level	\$18,000
	Sub - License for Tourism, Downtown and Parks & Recreation	\$3,000
Implementation	Full implementation and on-boarding	\$1,000
Platform Total		\$22,000
<i>Preferred Discounts</i>	100% of implementation	-\$1,000
Preferred Discounts		-\$1,000
CrowdRiff License	TOTAL	\$21,000 USD
Payment Schedule	Up-Front Investment - June 1, 2018	\$21,000

Payment Terms

- Up-Front Investment invoiced upon execution
- If applicable, remaining investment invoiced as per payment schedule above
- All invoices due within 30 days of issue date

Special Discount Terms and Expiry

- By accepting the discounts above, Customer approves CrowdRiff’s use of its logo on CrowdRiff’s website and agrees to participate in development of testimonials and case studies
- All prices and special discounts quoted above will expire by April 30, 2018

TERMS OF SERVICE

- By signing this SaaS Order you agree to the full Terms of Service to the CrowdRiff platform and service(s) here: crowdriff.com/terms-of-service
- Any additional functionality requested by Customer outside of that identified in this agreement will be quoted separately, and implemented once written approval has been received from Customer
- At the License Period End Date, and every License renewal period thereafter, the License will be renewed automatically for an additional period of 12 months provided that the License fee increases by no more than 5%. Additional fees may apply should Customer choose to add new features to the License. Customer may elect to not renew by providing written notice at least 30 days prior to the end of the then current License Period. CrowdRiff will notify the Customer of the upcoming renewals at 60 days prior to the end of every License Period
- Customer is eligible to fully “Opt Out” of this SaaS Order if their City Council does not approve this investment during their May 7, 2018 meeting. In the event that the investment has not been approved during that meeting, Customer must provide written communication to CrowdRiff by 5pm EDT on May 8, 2018 for this agreement to be null & void
- Customer agrees that the CrowdRiff platform will not be used for the purposes of criminal and criminal activity tracking. If it is discovered that Customer is using the platform for these purposes, Customer agrees to assume all liability for these actions and fully indemnifies CrowdRiff, its officers, agents, employees and affiliates on demand. CrowdRiff reserves the right to terminate this contract at any time, if it's discovered that Customer is using the platform for the above reasons, which are beyond the listed scope of work.

By signing below, the signee agrees to abide by the terms and conditions contained in this agreement, and certifies that the signee is authorized to accept these obligations on behalf of the organization.

Goldsboro Wayne Travel & Tourism

Ashlin Glatthar
Travel & Tourism Director
919 734-7922
aglatthar@goldsboronc.gov

CrowdRiff

Ankur Arora
Account Executive
416-660-7454
ankur.arora@crowdriff.com

Signature

Date

DocuSigned by:
Ankur Arora
FFA2C0851238453...

Signature

Date

4/20/2018

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Wings of Wayne-Military Appreciation Festival– Temporary Street Closing and Lot Use Request

BACKGROUND: An application was received from the Goldsboro Elks, requesting permission to use the lot at 207 S. Center Street and to close the street for the Wings of Wayne-Military Appreciation Festival on May 26, 2018. The request is from 7:00 a.m. to 8:00 p.m.

DISCUSSION: The event is scheduled to be held at the empty lot at 207 S. Center Street with street closings from Chestnut to Spruce Streets. The Police, Fire, Public Works Department and Downtown offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and Downtown offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Center Street from Chestnut to Spruce Streets on Saturday, May 26, 2018 from 7:00 a.m. to 8:00 p.m. and allow the Goldsboro Elks to use the empty lot at 207 S. Center Street in order that Wings of Wayne-Military Appreciation Festival may take place, subject to the above conditions.

DATE: _____
Police Department Representative

DATE: _____
Scott A. Stevens, City Manager

CITY OF GOLDSBORO

SPECIAL EVENTS/PARADE/STREET CLOSING

PERMIT APPLICATION

****An application for this permit MUST be submitted at least 30 days prior to your special event.**

I. General Information

Type of Event: (please check all that apply)

Parade Run/Walk Festival Street Closure Other (explain): _____

Event Name: Wings of Wayne Military Appreciation Festival

Event Date(s): 5/26/18, 5/27/18 **Event Website:** www.WingsOfWayne.org

Inclement Weather/Rain Date(s): N/A - Rain or shine event will take place

Description of Event (Please briefly describe the event.)

Family friendly Military Appreciation Festival, featuring: Live music, Craft: retail vendors, Chicken Wing Cook-off, Military Appreciation awards, children's activities. Admission is free.

Requested Event Location: Empty lot at 201 S. Center St., Goldsboro, NC

Event Start Time/End Time: 5/26/18 1-8 pm, 5/27/18 8 am - 12 pm

Set-Up: Date & Time (start/end): 5/25/18 - 8 am, 5/28/18 - 4 pm

Dismantle (Completion): Date & Time (start/end): 5/27/18 ~~8 am~~ 5/28/18 - 4 pm

Estimated Daily Attendance: 2,500 5/26/18, 5/27 - 300

Will this event require street closures? Yes No Closure Times 5/26/18 7:00 am - 8 pm

If yes, please list the streets that you are requesting to be closed: Center St. (north; South) from Chestnut to Spruce St.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Goldsboro Elks

Are you a non-profit? X Yes ☐ No If yes, are you: X 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Doug McGrath **Title:** Chairman, Veterans Committee

Address: 105 E. Chestnut Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** [REDACTED]

Cell Phone: [REDACTED] **Email:** doug@WingsOfWayne.org

Day of Event Contact:

Name: Doug McGrath **Phone:** [REDACTED]

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

SEE ENCLOSED

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parkes

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

We will stage trash cans throughout the event - will empty those into a dumpster.

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
☒ Yes ☐ No Does the event involve the sale of alcohol?
If "YES" has the health department been notified?
➤ For events with food, a letter from the health department must be submitted 30 days prior to the event.
 ○ Health Department: (919) 731-1000
➤ The ABC Permit, issued by the NC ABC Commission, must be submitted to the Downtown Goldsboro office prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 ○ NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
If "YES", please provide the following information:
 ➤ Amplification? ☒ Yes ☐ No
Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
 ➤ Approximate Number of tents: 20
 ➤ Approximate Sizes: 10x10
 ➤ Will any tent exceed 400 sq. feet in area? ☒ Yes ☐ No 2 are 20x30
Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.
 ▪ City of Goldsboro Inspections Department (919) 580-4385

- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- Yes ☒ No Will **admission fees** be charged to attend this event?
If "YES", provide the cost(s) of all tickets: _____

- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event? ^{up to}
If "YES", please provide the schedule of fees: \$100 / booth, \$200 / food truck,
non-profits 0-100 / booth

- ☒ Yes ☐ No If your event requires the closing of a street(s), have all property/business owners within 100 feet of the event space been notified via hand-delivered flyer or letter by applicant, stating time, place and description of event? **Please complete page 7 and submit with the application.** We will update with a new list for 2018
*The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Dept. of Transportation.

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? On site (see map) & street parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4253.

Prohibited Items:

No open carry firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a fee charged if the area is not clean. A clean-up fee will be charged at the discretion of the City Manager's Office.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: applicant will be notified by the City Manager's Office when the Permit has been approved by the Goldsboro City Council.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. And I will fulfill the requirements placed upon this permit application.

Authorized Signature: Donna McGee Date: 10/17/17

Organization: Goldsboro EIB

Please return this application and all supporting documentation by email, mail or in person to:

Downtown Goldsboro Development Office

Attn: Erin Fonseca

219 N. John Street

Goldsboro, NC 27530

eacree@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Erin Fonseca at eacree@goldsboronc.gov.

For Inner Office Use Only:

Erin Fonseca
Downtown Goldsboro Representative

Goldsboro Police Department Representative



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of the Goldsboro Elk from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

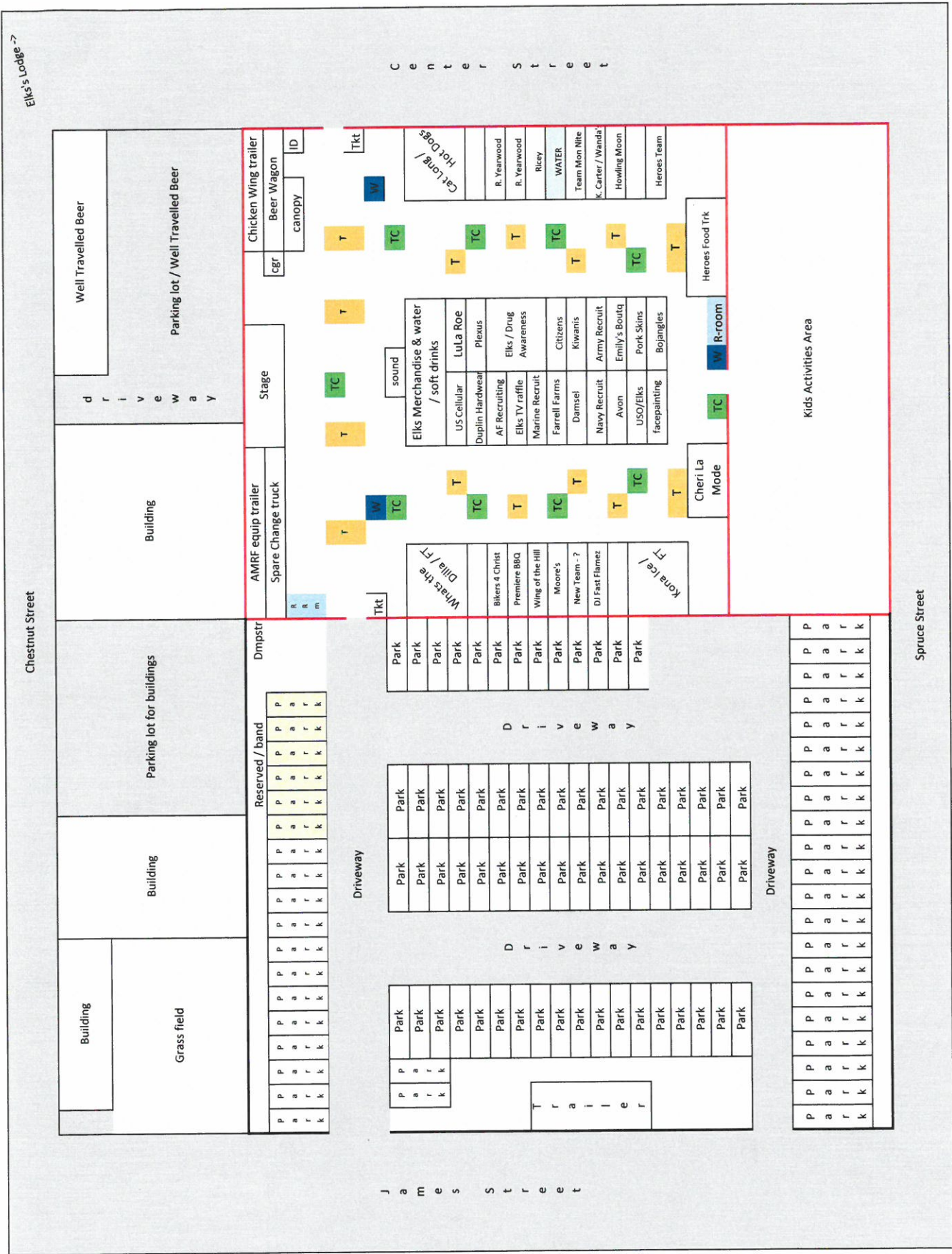
This the 17th day of October, 2017.

Darryl McCall

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



- Legend
- = table
 - = port-a-john
 - = perimeter fence
 - = trash can
 - = wash station
- 114 Parking spaces (44) 10' booths (0) 20' booths (4) 30' booths

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Aon's Affinity Insurance Services, Inc.
The Elks Insurance Program
200 E Randolph, 4th Floor
Chicago, IL 60601

CONTACT

NAME: D. A. Downey

PHONE

(A/C, No, Ext): (800) 421-3557

FAX

(A/C, No): (312) 381-2751

INSURED

Benevolent and Protective Order of Elks of U.S.A
Goldsboro NC Lodge # 139
PO Box 1003
Goldsboro, NC 27533

INSURER(S) AFFORDING COVERAGE**NAIC #**

INSURER A: Old Republic Insurance Company

24147

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL OF THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	MWZY 309967	03/31/17	03/31/18	EACH OCCURRENCE \$ 1,500,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PERSON & ADV INJURY \$ 1,500,000
	CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				GENERAL AGGREGATE \$ 1,500,000
					PRODUCTS-COMP/OPP AGG \$ 1,500,000
	GEN'L AGGREGATE LIMIT APPLIES PER: OCCUR				
A	AUTOMOBILE LIABILITY	MWTB 309968	03/31/17	03/31/18	COMBINED SINGLE LIMIT (Ea accident) \$1,500,000
	<input checked="" type="checkbox"/> HIRED AUTOS				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Insured Lodge: Elks Lodge # 139

Event: Wings of Wings Event

Location: vacant lot across the street

Date: 5/27/2017

THE CERTIFICATE HOLDER IS PROVIDED EVIDENCE OF COVERAGE AS RESPECTS THE INSURED'S OPERATIONS DURING THE DESCRIBED EVENT OR ACTIVITY NOTED ABOVE.

HIRED AND NON-OWNED AUTO COVERAGE IS SUBJECT TO THE GENERAL AGGREGATE

COVERAGE DOES NOT INCLUDE LIQUOR LIABILITY

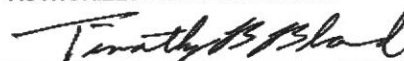
No coverage will be afforded for claims that occur as a result of the property owner's failure to maintain the property, property defects or the property owner's negligence.

Coverage does not extend to the current or future conditions of the parking lot with the exception of damage or change in condition caused by the Elks negligence

CERTIFICATE HOLDER**CANCELLATION**

The City of Goldsboro
200 N. Center Street
Goldsboro, NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE


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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon's Affinity Insurance Services, Inc. The Elks Insurance Program 200 E Randolph, 4th Floor Chicago, IL 60601	CONTACT NAME: D, A, Downey PHONE (A/C, No, Ext): (800) 421-3557	FAX (A/C, No): (312) 381-2751
INSURER(S) AFFORDING COVERAGE		
INSURER A: Old Republic Insurance Company		NAIC #: 24147
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

INSURED
 Benevolent and Protective Order of Elks of U.S.A
 Goldsboro NC Lodge # 139
 PO Box 1003
 Goldsboro, NC 27533

COVERAGES
CERTIFICATE NUMBER:
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL OF THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE				POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY				MWZY 309967	03/31/17	03/31/18	EACH OCCURRENCE	\$ 1,500,000
	<input checked="" type="checkbox"/>	COMMERCIAL GENERAL LIABILITY						PERSON & ADV INJURY	\$ 1,500,000
	<input type="checkbox"/>	CLAIMS MADE <input checked="" type="checkbox"/> OCCUR						GENERAL AGGREGATE	\$ 1,500,000
	<input type="checkbox"/>	_____						PRODUCTS-COMP/OPP AGG	\$ 1,500,000
	<input type="checkbox"/>	_____							
	GEN'L AGGREGATE LIMIT APPLIES PER: OCCUR								
A	AUTOMOBILE LIABILITY				MWZY 309968	03/31/17	03/31/18	COMBINED SINGLE LIMIT (Ea accident)	\$1,500,000
	<input checked="" type="checkbox"/>	HIRED AUTOS							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Insured Lodge: Elks Lodge # 139
 Event: Wings of Wings Event
 Location: vacant Lot across the Street
 Date: 5/28/2018


THE CERTIFICATE HOLDER IS PROVIDED EVIDENCE OF COVERAGE AS RESPECTS THE INSURED'S OPERATIONS DURING THE DESCRIBED EVENT OR ACTIVITY NOTED ABOVE.

HIRED AND NON-OWNED AUTO COVERAGE IS SUBJECT TO THE GENERAL AGGREGATE COVERAGE DOES NOT INCLUDE LIQUOR LIABILITY

No coverage will be afforded for claims that occur as a result of the property owner's failure to maintain the property, property defects or the property owner's negligence.

Coverage does not extend to the current or future conditions of the parking lot with the exception of damage or change in condition caused by the Elks negligence

CERTIFICATE HOLDER
CANCELLATION

The City of Goldsboro 200 N. Center Street Goldsboro, NC 27530	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 
© 1988-2009 ACORD CORPORATION. All rights reserved.	
ACORD 25 (2010/05)	The ACORD name and logo are registered marks of ACORD

CITY OF GOLDSBORO

AGENDA MEMORANDUM

MAY 7, 2018 COUNCIL MEETING

SUBJECT: Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks

BACKGROUND: The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass. The existing 2 lane facility will be improved to a 4-lane, median divided roadway with a 17'6" grass median, 4 signalized intersections and construction of sidewalks.

DISCUSSION: At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment on or along both sides of US117 Business from the beginning of the project US 70 (southern terminus) to Fedelon Trail.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$117,440 and the estimated cost to the City is \$35,232.

Sidewalk: 3,670 SY @ \$32.00 SY
Cost Share: 30%
Total Cost: \$35, 232

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 with a completion date in FY 2021. Funds will be appropriated during FY 2021.

RECOMMENDATION: By motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-2714 which is the widening of US 117 (William Street) from US-70 to US-70 Bypass.

Date: 05/01/18


Interim Planning Director

Date: _____

City Manager

ssj

RESOLUTION NO. 2018 -

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT
U-2714 WIDENING OF US 117 ALTERNATE FROM US 70 TO SR 1306 (FEDELON TRAIL)

WHEREAS, the Department of Transportation and the City have agreed to participate in the construction of sidewalk along both sides of US 117 Alternate from US-70 to SR 1306 (Fedelon Trail); and

WHEREAS, the NCDOT shall be responsible for the preparation of sidewalk design and project plans, acquisition of any required right-of-way, and construction of the project; and

WHEREAS, the City shall be responsible for the relocation and adjustment of any city-owned utilities in conflict with the project; and

WHEREAS, the City shall participate in the sidewalk betterment at a cost share of 30% (\$35,232); and

WHEREAS, the NCDOT shall participate in the sidewalk betterment at a cost share of 70% (\$82,208).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Sidewalk Agreement with NCDOT (WBS Element 38979.3.1), is hereby formally approved; and
2. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Department of Transportation for construction of a sidewalk along US 117 Alternate; and
3. This Resolution shall be in full force and effect from and after its adoption this the _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –
MUNICIPAL AGREEMENT WITH BETTERMENTS**

WAYNE COUNTY

DATE: 4/25/2018

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-2714

AND

WBS Elements: 38979.1.2
38979.1.FR1
38979.2.1
38979.3.1

CITY OF GOLDSBORO

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Goldsboro, a local government entity, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project U-2714, in Wayne County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of improvements on US 117 Alternate from US 70 Bypass to SR 1306 (Fedelon Trail) in Goldsboro.
2. At the request of the Municipality, and in accordance with the Department's *Pedestrian Policy Guidelines*, the Department shall include provisions in its construction contract for the construction of sidewalk betterment on or along both sides of US 117 Business from the beginning of the project (~US 70) to NC 111 (Patetown Road) and on both sides of US 117 from NC 111 (Patetown Road) to SR 1571 (Tommy's Road). Said work shall be performed in accordance with the Department's policies, procedures, standards, and specifications, and the following provisions.

PLANNING AND DESIGN

3. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

RIGHT OF WAY

4. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.
5. It is understood by both parties that all work for the betterments shall be performed within the existing right of way. However, should it become necessary, the Municipality, at no expense or liability whatsoever to the Department, shall provide any needed right of way and or construction easements for the construction of the betterments, and remove from said rights of way all obstructions and encroachments of any kind or character. Acquisition of any needed right of way shall be performed in accordance with the following state and federal policies and procedures, "Right of Way Acquisition Policy and Land Acquisition Policy, contained in the Federal-Aid Policy Guide, Part 712, Subpart B", and the North Carolina Right of Way Manual (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970). The Department shall be indemnified and held harmless from any and all damages and claims for damages associated with the acquisition of any construction easements and/or right of way.

UTILITIES

6. The Municipality, without any cost or liability whatsoever to the Department, shall relocate and adjust all municipally-owned utilities in conflict with the Project and shall exercise any rights which it may have under any franchise to effect all necessary changes, adjustments, and relocations of telephone, telegraph, and electric power lines; underground cables, gas lines, and other pipelines or conduits; or any privately- or publicly-owned utilities.
 - A. Said work shall be performed in a manner satisfactory to the Department prior to the Department beginning construction of the Project. The Municipality shall make every effort to promptly relocate said utilities in order that the Department will not be delayed in the construction of the Project.
 - B. The Municipality shall make all necessary adjustments to house or lot connections or services lying within the right of way or construction limits, whichever is greater, of the Project.
 - C. The Department, where necessitated by construction, will make vertical adjustments of two (2) feet or less to the existing manholes, meter boxes, and valve boxes at no expense to the Municipality.
 - D. If applicable, the Department shall reimburse the Municipality in accordance with the Municipally Owned Utility Policy of the Department approved by the Board of Transportation.
 - E. If the Municipality requests the Department to include the relocation and/or adjustment of municipally owned utilities in its construction contract provisions, the Municipality shall reimburse the Department all costs associated with said relocation. Reimbursement will be based on final project plans and actual costs of relocation. If a request is received from the Municipality, a separate Utility Agreement will be prepared to determine the reimbursement terms and an updated cost estimate.

CONSTRUCTION

7. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.

MAINTENANCE

8. Upon completion of the Project:
 - A. The Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.
 - B. The improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.
9. The Municipality, at no expense to the Department, shall assume all maintenance responsibilities for the sidewalk betterments and release the Department from all liability relating to such maintenance.

BETTERMENT COSTS AND FUNDING

10. The Municipality shall participate in the Betterment costs of the Project as follows:
 - A. In accordance with the *Pedestrian Policy Guidelines*, the Municipality shall reimburse the Department thirty percent (30%), of the actual cost, including administrative costs, of the work associated with the construction of the sidewalk. The Department shall participate in seventy percent (70%) of the actual cost of the Sidewalk for that portion of the project within the corporate limits, where new sidewalk are to be installed. The estimated cost of the sidewalk is \$117,440. The estimated cost to the Municipality is \$35,232. Both parties understand that this is an estimated cost and is subject to change.

<u>Description</u>	<u>Cost Share %</u>	<u>Total Cost</u>
Sidewalk (3,670SY@ \$32.00SY)	30%	\$35,232.00

Both parties understand that this is an estimated cost and is subject to change.

TOTAL ESTIMATED COST TO THE MUNICIPALITY: \$35,232.

- B. Upon completion of the Project, the Department will invoice the Municipality for their share of the actual costs of the Betterments. Reimbursement to the Department shall be made in one final payment within sixty days of invoicing by the Department. A late

payment penalty and interest shall be charged on any unpaid balance due in accordance with NCGS § 147-86.23.

- C. In the event the Municipality fails for any reason to pay the Department in accordance with the provisions for payment herein above provided, NCGS § 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to said Municipality by NCGS § 136-41.1 until such time as the Department has received payment in full under the reimbursement terms set forth in this Agreement

ADDITIONAL PROVISIONS

- 11. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.
- 12. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
- 13. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
- 14. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
- 15. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
- 16. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
- 17. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give

favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF GOLDSBORO

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the local governing body of the City of Goldsboro
as attested to by the signature of Clerk of said governing body on _____ (Date)

This Agreement has been pre-audited in the manner
required by the Local Government Budget and
Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:
City of Goldsboro

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommy's Road and Clara Monte Drive

BACKGROUND: The applicant requests a zoning change from R-20A Residential to RM-9 Residential Manufactured Home.

Frontage: 145 ft.
Depth: 497 ft. (approx.)
Area: 0.88 acres

Surrounding Zoning:	North:	R-16 Residential
	South:	R-20A and RM-9 Manufactured Home
	East:	R-16 Residential
	West:	R-16 Residential

Existing Use: The property is currently vacant.

Proposed Use: The requested RM-9 Residential zone would permit the placement of one manufactured (mobile) home on the property.

Comprehensive Plan Recommendation: The City's adopted Land Use Plan recommends Low-Density Residential development for the subject property. The request to RM-9 would be consistent with the Plan.

DISCUSSION: Engineering Comments: City water and sewer lines are not available to serve the subject property.

Property to the east of the subject site was rezoned from R-20A to RM-9 on January 23, 1995.

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

At the public hearing held on April 16, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the zoning change.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-20A Residential to RM-9 Residential Manufactured Home.

The request would be consistent with the City's adopted Comprehensive Land Use Plan which recommends low-density residential development for the property.

Date: 05/01/18


Interim Planning Director

Date: _____

City Manager

ssj

ORDINANCE NO. 2018 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, April 16, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From R-20A Residential to RM-9 Residential Manufactured Home

**Z-5-18 Fortina Alcala-Hernandez – Northeast corner of Tommy's
Road and Clara Monte Drive**

**The Wayne County Tax Identification No. is 3620-15-8463. The
property has a frontage of 145 ft., an approximate depth of 497 ft.
and a total area of approximately 0.88 acres.**

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Z - 5 - 18
FORTINA ALCALA-HERNANDEZ
R-20A TO RM-9



CITY OF GOLDSBORO

AGENDA MEMORANDUM

MAY 7, 2018 COUNCIL MEETING

SUBJECT: Site and Landscape Plan – Dollar Store Conversion
(Jamal Yaseen)

BACKGROUND: The property is located on the west side of South Slocumb Street between Olivia Lane and Wilmington Avenue.

In April of 2012, the building and lot was approved for use as a mixed occupancy facility operating as a church, beauty salon and a restaurant within three separate tenant spaces.

In August of 2015, the building was approved for use as a church with a fellowship hall, classroom, kitchen and office space as accessory uses. The church never opened for operation. A number of modifications were required in order to accommodate the church use.

Frontage: 100.16 ft. (Slocumb Street)
Frontage: 169.83 ft. (Olivia Lane)
Frontage: 122.11 ft. (Wilmington Avenue)
Area: 16,394 sq. ft. or 0.38 acres
Zoning: Neighborhood Business

DISCUSSION: Recently, the facility changed ownership and the new owner proposes to use the front portion of the existing facility as a dollar store. Retail sales consisting of small non-durable goods such as clothes, household supplies, sundries, etc. are a permitted use in the Neighborhood Business zoning district. The applicant has stated that there will be no alcohol sales.

No use has been proposed for the remainder of the building and will utilize it as storage associated with the proposed store.

The submitted floor plan shows three aisles consisting of dedicated shelving space for sales display, an area for storage, an office and restrooms for customers of the facility.

Hours of Operation: 10:00 a. m. to 10:00 p. m.; (Monday-Sunday).

Employees: 2

Building and Lot: The existing building was constructed prior to adoption of the City's Unified Development Ordinance. As such, the building setbacks do not comply with current requirements of the Neighborhood Business zoning district. The following setback modifications were previously granted.

1. Front yard setback along Olivia Lane from 20 ft. to zero (0) ft.;
2. Rear yard setback from 25 ft. to 4.5 ft. (adjacent to residentially developed property); and
3. Side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet.

Access: The site has two 24 ft. access driveways from South Slocumb Street and Olivia Lane. No change in access is proposed.

Landscaping: Existing landscaping consists of two maple trees serving as street trees and nine Glossy Abelias serving as a vehicular surface buffer along South Slocumb Street.

Existing site conditions limit the planting of required street trees along Wilmington Avenue and Olivia Lane. A modification is requested to waive the street tree requirement for those two street frontages. Staff will work with applicant to ensure existing plantings are sufficient for the site.

Parking: One parking space is required per 250 sq. ft. of gross floor area. Based on a store area of 1450 sq. ft., a total of six parking spaces are required. A total of 30 spaces have

been provided. Existing parking lot will require rework and re-striping before a Certificate of Occupancy can be issued for the facility.

If additional area within the building is proposed to be utilized, the applicant will be required to submit amended plans for approval by the Planning Commission and City Council.

The following modifications have been requested in conjunction with the site and landscape plans:

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;
3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue.

The Planning Commission, at their meeting held on April 30, 2018, recommended approval of the site and landscape plan with the listed modifications.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plan for the proposed use conversion with the following modifications.

1. Modification from the required front setback of 20 ft. along Olivia Lane to 0 ft.;
2. Modification from the required rear setback of 25 ft. to 4.5 ft. where the property is adjacent to residentially zoned property;

3. Modification of the side yard setback from 15 ft. to 0 ft. along the southern property line facing Wilmington Ave. for approximately 40 feet; and
4. Modification of the street tree requirement along Olivia Lane and Wilmington Avenue.

Date: 05/01/18


Interim Planning Director

Date: _____

City Manager

ssj

SITE PLAN
901 S. Slocumb St.
Convenience Store



Max One Dollar

Parking Area (28 Lots)

Main Entrance

Main Counter
- Cash Register

Shelving Both Sides

Shelving Both Sides

Shelving Both Sides

Shelving Both Sides

Open Area

Shelving Both Sides

Shelving Both Sides

Entrance/
Emergency
Exit

Office

Rest Rooms

Back Area

Emergency
Exit

Parking

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 7, 2018 COUNCIL MEETING

SUBJECT: Z-3-18 Berkeley Realty Holdings – Northeast corner of
Berkeley Boulevard and Langston Drive

BACKGROUND: The applicant requests a rezoning to allow the addition of a
car wash operation as an allowable use within the General
Business Conditional District zone.

On March 6, 2017, Council approved a rezoning for the
subject property, along with two additional adjacent lots to
the north, from O&I-1 and R-16 to General Business
Conditional District. At that time, the use for the property
allowed for the construction of a “multi-tenant commercial
center” with separate approval required for development
plans.

Conceptual plans were displayed at time of rezoning which
included a multi-tenant commercial building on three lots
with access from both Berkeley Boulevard and Langston
Drive. Only the two southern lots are now included within
this request.

Frontage: 200 ft. (Berkeley Boulevard)
 185 ft. (Langston Drive)

Area: 0.85 acres

Surrounding Zoning: North: Shopping Center
 South: R-16 Residential
 East: GBCD and O&I-1 CD
 West: O&I-1 CD

Existing Use: Both lots are occupied by existing houses.

Proposed Use: As indicated, the applicant requests the addition of a car wash as an allowable use for the property.

Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for commercial development.

DISCUSSION:

The submitted site plan indicates a proposed 3,500 sq. ft. building placed parallel to Berkeley Boulevard with full driveway access from Langston Drive. An exit-only driveway is proposed along Berkeley Boulevard and will require approval from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed at Monday thru Sunday 8:00 a. m. to 8:00 p. m. with four employees expected to be associated with the proposed car wash. Vehicles will not be permitted to enter the property after the closing time of 8:00 p. m.

Water and sewer lines are available to serve the property from Langston Drive and the property is not located within a special flood hazard area. Grading and drainage plans are under review and are subject to staff approval prior to issuance of a building permit.

The proposed one-bay automated car wash requires a total of 1 space per 2 employees, plus an area capable of stacking six vehicles measured from the main entrance. The site plan shows 6 parking spaces along with 19 spaces dedicated as vacuuming stations. Adequate stacking of cars is available as vehicles will access the site from Langston Drive and travel west along the rear of the property to funnel into two travel lanes before accessing the one bay car wash. The applicant is requesting a modification of the interconnectivity requirement due to proposed traffic circulation for the site.

The submitted landscape plan indicates a 10 ft. Type A buffer along the northern property line and will contain combinations of Oaks, Cherries, Privet and Hollies.

A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property. A 6 ft. wood privacy fence is being proposed along with supplemental landscaping to allow the reduction of the opaque buffer by 50%. The landscaping will consist of combination of Oaks, Cherries, Privet and Hollies.

An 8 ft. wide street yard is proposed along Berkeley Boulevard and Langston Drive. Street Trees and Vehicular Surface Buffer Shrubs will be installed along Langston Drive and street trees along Berkeley Boulevard.

Vehicular Surface Area plantings will include Eastern Redbuds and Dwarf Yaupon Hollies. These plants are shown interspersed as interior plantings within end aisles.

Five ft. sidewalks have been shown along Berkeley Boulevard and Langston Drive. Staff is working with the applicant to ensure interior sidewalks are provided where necessary.

The proposed dumpster location will be screened as required by the Unified Development Ordinance with gates for proper access to dumpster. The applicant is requesting a modification for the dumpster to be located within the Type A 10 ft. wide landscape buffer.

A lighting plan has been submitted for review and meets the requirements of the Unified Development Ordinance.

Proposed building elevations have been submitted. The exterior of the structure will consist of glass panels and a combination of split-face masonry block and stacked stone.

At the public hearing held on March 19, 2018, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on March 26, 2018, recommended approval of the rezoning to allow an amendment to permit the addition of a car wash operation as an allowable use within the General Business Conditional

District zone and the submitted development plans with the following modifications:

1. Modification of interconnectivity; and
2. Modification to allow the dumpster to be located within the Type A landscape buffer.

On April 2 and 16, 2018 Council deferred action on the request.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance rezoning the property from General Business Conditional District to General Business Conditional District to permit a car wash operation as an allowable use within the General Business Conditional District zone.

The request would be consistent with the adopted Comprehensive Land Use Plan which designates the subject property for commercial development.

2. Approve the submitted site, landscape and building elevation plans with the following modifications:
 - a. Modification of interconnectivity; and
 - b. Modification to allow the dumpster to be located within the Type A landscape buffer.

Date: 05/01/18


Interim Planning Director

Date: _____

City Manager

ORDINANCE NO. 2018 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, March 19, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From General Business Conditional District to allow a multi-tenant commercial development with separate plan approval to General Business Conditional District to allow a multi-tenant commercial development and/or a car wash operation with separate plan approval.

Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive

The Wayne County Tax Identification Nos. are 3519-53-7434 and 8429.
The property has a frontage of 200 ft. on Berkeley Boulevard, a frontage of 180 ft. on Langston Drive and a total area of approximately 0.85 acres.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

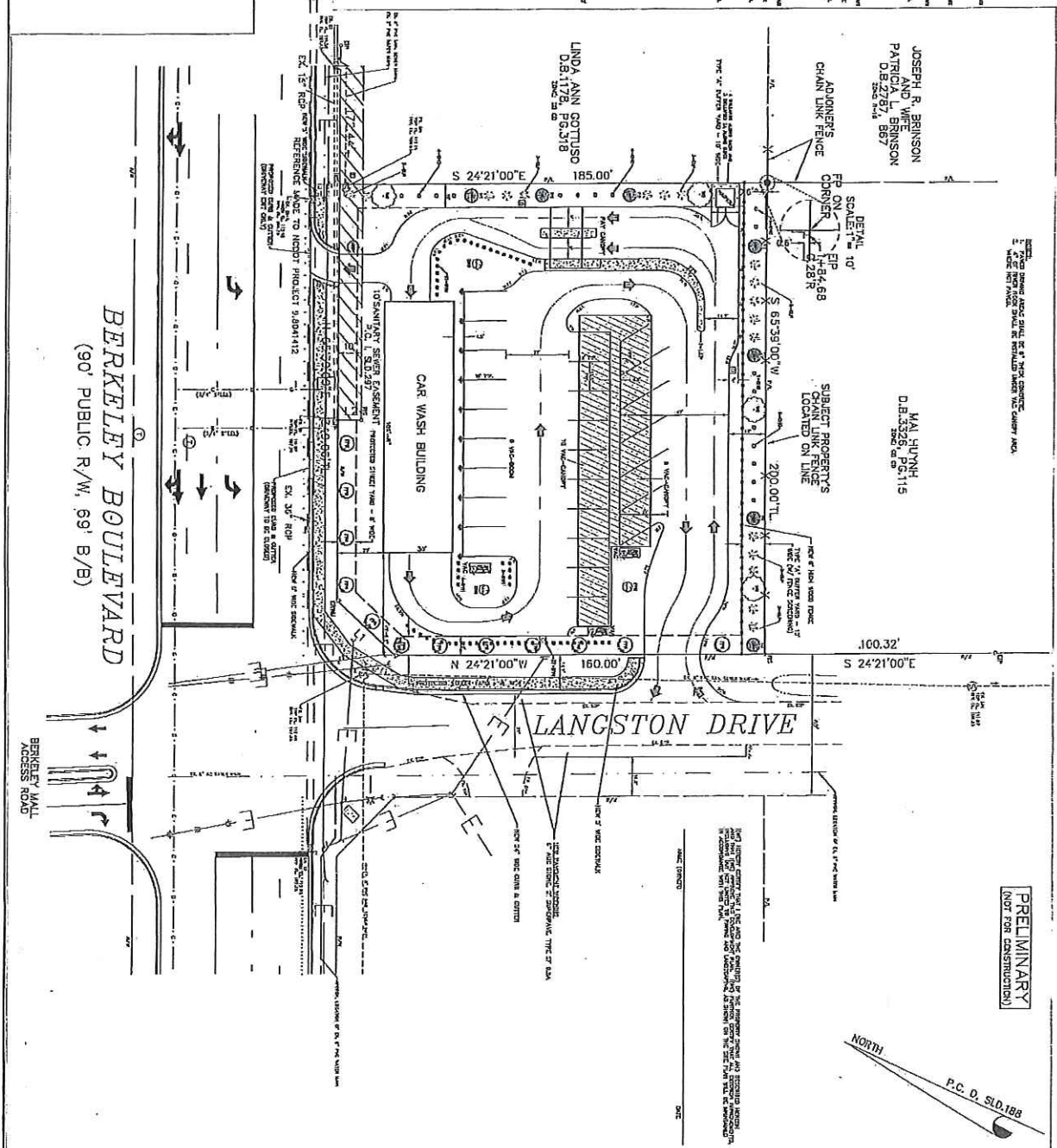
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LANDSCAPING CALCULATIONS

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REQUEST FOR MODIFICATION
1. **ADJUST TYPE C UNEMPLOYMENT PATTERN**

1. Section 1031 of the IRC allows a taxpayer to defer capital gains tax on the sale of a depreciable asset if the proceeds are reinvested in a similar asset within a certain time frame.
2. The taxpayer must identify the replacement property within 45 days of the sale of the relinquished property.
3. The replacement property must be of like-kind and of equal or greater value than the relinquished property.
4. The taxpayer must complete the exchange within 180 days of the sale of the relinquished property.
5. The taxpayer must use a qualified intermediary to facilitate the exchange.
6. The taxpayer must not take possession of the replacement property until after the exchange is complete.
7. The taxpayer must not use the proceeds from the sale of the relinquished property for personal expenses.
8. The taxpayer must not use the proceeds from the sale of the relinquished property to pay off debt.
9. The taxpayer must not use the proceeds from the sale of the relinquished property to pay for education.
10. The taxpayer must not use the proceeds from the sale of the relinquished property to pay for medical expenses.



PRELIMINARY
(NOT FOR CONSTRUCTION)

NORTH
P.C. D. 51D.188

[illegible]





City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

PEACE OFFICERS' MEMORIAL DAY PROCLAMATION

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day and the week in which May 15 falls as National Police Week; and

WHEREAS, the members of the law enforcement agency of the City of Goldsboro play an essential role in safeguarding the rights and freedoms of the citizens of Goldsboro; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency; and

WHEREAS, members of the Goldsboro Police Department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the law enforcement agency of the City of Goldsboro unceasingly provide a vital public service.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, call upon the citizens of the City of Goldsboro and upon all patriotic, civic and educational organizations to observe the week of May 13-19, 2018 as Police Week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their community and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens. I further call upon all citizens to observe May 15, 2018 as

PEACE OFFICERS' MEMORIAL DAY

in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

IN WITNESS THEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of May, 2018.




Chuck Allen
Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

MUNICIPAL CLERKS WEEK PROCLAMATION

WHEREAS, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, The Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, The Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do recognize the week of May 6-12, 2018, as

MUNICIPAL CLERKS WEEK

and further extend appreciation to our City Clerk Melissa Corser, our Deputy City Clerk Laura Getz and all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Goldsboro, North Carolina, to be affixed on this 7th day of May, 2018.



A handwritten signature in black ink, appearing to read "Chuck Allen", written over a horizontal line.

Chuck Allen, Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

COATS AND TIES OFF PROCLAMATION

WHEREAS, the southeastern region of the United States and especially our Sunbelt States experience hot, humid temperatures in the summer months of May through September; and

WHEREAS, soaring temperatures will soon reach the Carolinas, and more specifically the Goldsboro area; and

WHEREAS, during this time, all citizens are encouraged to be good stewards of our energy sources; and

WHEREAS, while trying to keep their cool by wearing lightweight suits and ties, all men continue to swelter in the hot, humid weather; and

WHEREAS, it has become the tradition that we exchange our coats and ties for common sense and no longer deny ourselves some small degree of comfort and dignity.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, by virtue of the powers vested in this office, do hereby proclaim reason above custom and urge all Goldsboro citizens to doff their coats and ties for the duration of the summer effective May 1, 2018 until September 30, 2018.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Goldsboro, North Carolina, to be affixed on this 7th day of May, 2018.



Chuck Allen, Mayor