

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD  
MAY 17, 2021

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on May 17, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Laura Getz, Deputy City Clerk  
Melissa Capps, City Clerk

Absent: Mayor Chuck Allen  
Councilmember Gene Aycock

**Call to Order.** Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

**Adoption of the Agenda.** Councilmember Broadaway made a motion to adopt the agenda. City Manager Salmon asked to move the closed session after the adoption of the agenda. The motion was unanimously carried, Council adopted the agenda.

**Closed Session Held.** Upon motion of Councilmember Polack, seconded by Councilmember Jones and unanimously carried, Council convened into Closed Session to discuss potential litigation and a personnel matter.

Council came out of Closed Session.

**Public Utilities Infrastructure Projects Update.** Marty Anderson, City Engineer presented the following information:

Utility Project Summary

- We have spent ~\$5.1M over the past 5 years on completing several wastewater lines replacement/rehabilitation
- We currently have ~\$15.2M in water and wastewater lines replacement/rehabilitation under construction
- We currently have ~\$2.4M in various utility projects
- We have ~\$11.3M in water and wastewater lines replacement/rehabilitation in near-future projects to complete
- We have ~\$3.2M in budget requests for the WTP, WRF, pump stations and Master Utility Plan
- We have ~\$187.2M in water and wastewater un-funded projects

Engineering Past Projects

- Phase I Sewer Rehabilitation Project \$400,000
  - Sewer Bonds to rehabilitate approximately 3,600 linear feet of sanitary sewer lines, approximately 75 manholes and associated laterals within the greater downtown area
  - Prism Engineers & Contractors was the contractor with a completion of January 2016
- Phase II Sewer Rehabilitation Project \$1.3M
  - Sewer Bonds to rehabilitate approximately 9,300 linear feet of sanitary sewer lines and approximately 205 laterals within the greater downtown area
  - Herring-Rivenbark was the contractor with a completion of March 2017
- Stoney Creek Sanitary Sewer Outfall Rehabilitation Project \$3.4M
  - CWSRF Loan used to rehabilitate approximately 11,000 linear feet of 24”-48” sanitary sewer lines & 40 manholes along Stoney Creek from Taylor Street to Westbrook Road pump station

- Insituform was the contractor with a completion of April 2017

#### Engineering Current Projects

- Phase IV Sewer Rehabilitation Project \$8.4M
  - CWSRF Loan to rehabilitate approximately 30,000 linear feet of sanitary sewer lines, approximately 1,000 manholes and associated laterals within the greater downtown area
  - TA Loving is the contractor with an estimated completion of July 2021
- 2019 Infrastructure Recovery Project \$900,000
  - Golden Leaf Foundation Grant to rehabilitate approximately 4,000 linear feet of sanitary sewer lines & approximately 1,000 linear feet of storm drainage lines along Jefferson Street and Beech Street
  - Herring-Rivenbark is the contractor with an estimated completion of June 2021
- 2020 Wastewater System Improvements Project \$624,000
  - Sewer Bonds used to rehabilitate approximately 2,000 linear feet of sanitary sewer lines & 5 manholes
  - Vortex is the contractor with an estimated completion of May 2021
- 2017 Wastewater System Improvements Project \$600,000
  - CWSRF Loan used to rehabilitate approximately 3,000 linear feet of sanitary sewer line & 12 manholes along CSX Railroad at George Street and along Carolina Street and near Little River at Cherry Hospital
  - AMLiner is the contractor with an estimated completion of May 2021

Councilmember Polack asked if the 2019 Infrastructure Recovery Project would alleviate flooding at Ash Street and Jefferson Street. Mr. Anderson explained that Ash Street is maintained by NCDOT and they would need to look into the issue if it is causing danger.

#### Engineering Current Projects (con't)

- 2017 Water System Improvements Project \$3.6M
  - DWSRF Loan to upgrade the water line along Salem Church Road from Fedelon Trail to Lane Tree Subdivision, to upgrade the water line along Elm Street from Madison Avenue to Lee Drive, to upgrade the water line along Ash Street from William Street to Herman Street, to upgrade the water line along Slocumb Street from Westbrook Road to SJAFB, and to create a new pressure zone in the New Hope area with a booster station, RPZ's and associated piping
  - The Wooten Company is the Engineering Consultant working on the design with an estimated design and permitting completion of July 2021 and an estimated start of construction of December 2021/January 2022
- NCDOT U-2714 North William Street Widening Project \$2.2M (\$1.1M is our 50% portion of the cost)
  - NCDOT project involving City of Goldsboro utility relocations associated with the widening of North William Street from US13/US70 to Goldsboro Bypass
  - Project completion of approximately September 2022?

#### Engineering Future Projects

- 2019 Water System Improvements Project \$3.1M
  - DWSRF Loan to replace/abandon approximately 4,000 linear feet of 2" galvanized and lead joint water lines throughout the greater downtown area (#2 ARP priority project)
  - Engineering Consultant to be selected in June 2021
  - Estimated completion of May 2024
- Little Cherry/Big Cherry Pump Station Relocation & Force Main Project \$3M
  - ASADRA Loan to combine and relocate the Little Cherry and Big Cherry pump stations to outside the floodplain
  - Estimated completion of March 2024
- Phase III Sewer Rehabilitation \$5.2M
  - Recommend use of ARP funds to rehabilitate approximately 20,000 linear feet of sanitary sewer line & 1,000 manholes along the Big Ditch Outfall from Carolina Commerce Drive to Royall Avenue (#1 ARP priority project)
  - Engineering Consultant to be selected in June 2021
  - Once approved for funding project completion estimated at 18 months
- Unfunded Utility Projects \$25.4M (from CIP)
  - US 117 Pump Station Improvements (\$14.3M)
  - Harris Street Wastewater System Improvements (\$1.2M)

- Jefferson Street Wastewater System Improvements (\$1.1M)
- Big Ditch Wastewater System Improvements (\$2.2M)
- Oak Street Wastewater System Improvements (\$3.2M)
- Grantham Street Wastewater System Improvements (\$3.4M)
- Upcoming NCDOT roadway improvement involving utility relocations (\$ ???)

Michael Wagner, Public Utilities Director presented the following information:

#### Public Utilities Current Projects

- 1135 Weir Project with US Army Corps of Engineers \$600,000
  - Non-federal sponsor to rebuild and raise the weir in the Neuse River cutoff channel
  - Contractor can enter river after July 1, 2021 with estimated completion by February 28, 2022
- Water Treatment Plant Plate Settler Project \$1.8-million
  - This is the last project to increase capacity of the WTP from 12-MGD to 14-MGD
  - This project is expected to be complete May 2021

#### P.U. Projects if approved in FY21-22

- Update Utility Master Plan: Est. \$500,000
  - Condition assessments of Water and Wastewater Plants, Update water and sewer models for demand, Conduct water audit, Develop CIP for current and future assets, 80/90 Rule evaluation
- Pump Stations
  - Replace bar screens at 117, Little Cherry and New Hope \$225k each
  - Replace Westbrook Pump Station generator \$500k
- Water Treatment Plant
  - Replace Automatic Transfer Switches for generators at WTP and Neuse River Pump Station \$250k
  - Replace 40-year old storage building \$100k
  - Repair cracks in clearwell#2
- Water Reclamation Facility
  - Replace U.V. System \$1-million, Replace sand in 1-filter \$65k, Dredge sludge in Basin #2 \$200k, Rebuild Aerator gear drive \$90k (1of4)

#### Future P.U. Large Projects

- Replace WRF filters / \$3-million / FY2023
  - Filters have previously been rebuilt. Better filtration technology will optimize treatment for TSS, BOD, and Nitrogen
- Replace 2-Belt Filter Presses / FY2023 and 2024 / \$800k (each)
  - Life expectancy of a belt filter press is 20-years. Recent increase in motor, bearing, belt, and roller failures
- Replace Emergency Generators at WRF / FY2024 / \$650k (each)
- Engineering Design for “new” Water Treatment Plant / FY2025 / \$5,000,000
- Engineering Design for Water Reclamation Facility Expansion / FY2024 / \$1.5-million
  - Maybe sooner if exceed 80/90 rule for plant capacity

#### To be determined

- WRF Expansion \$35-million 2025?
- New WTP \$85-million 2028?
- EQ Basin 3, 4, & 5 removal and plant upgrades \$30-million

Councilmember Matthews asked if we were behind on these issues and what happened in the past that we couldn't get these things done. Mr. Wagner shared that there was no rate increase for 10 years. He explained the issues that Public Utilities is facing. Mayor Pro Tem Ham shared he asked for the presentation because of recent discussion about our water and sewer. He asked Mr. Salmon for a quarterly update on the Engineering and Public Utilities projects that are ongoing so that we are keeping Council and the public informed where their money is going and how we are meeting those requirements. Councilmember Polack asked if we maintain the hydrants and water lines in the Belfast area. Mr. Anderson shared the information concerning the de-annexed area.

**Donation of Property to Hope Restorations, Inc.** Octavius Murphy, Assistant to the City Manager presented the following information concerning a surplus property owned by the city:

- 807 Nile St. -Pin#3509232855
- Tax Value: \$25,450.00
- City owned property (Wayne County recently convey their 50% interest)
- For Sale -4 years
- Recommended for demolition

Mr. Murphy introduced Sherriff Larry Pierce and Machelles Bass. Sheriff Pierce shared information concerning a program the Wayne County Sheriff’s office developed to limit and try to stop recidivism for drug addicts. He shared they received a grant from the Federal government to kick this program off a couple of months ago. He shared the program will have several components: education, peer support, job acquisition and things of that nature. It also has an affordable housing component for people who have gone through the program.

Machelle Bass shared that Hope Restorations is out of Kinston, NC and takes deteriorating homes in the community and renovates them to modern standards so they are safe, affordable and energy efficient for lower income families. The program also gives former addicts and those who are incarcerated a way to earn money and provide low income families an opportunity to live outside of government housing. She shared information about the program and the goal of providing homes for Hope Restorations starting in a 3-4 block radius of Nile Street and looking for vacant lots in the area for Habitat for Humanity to build.

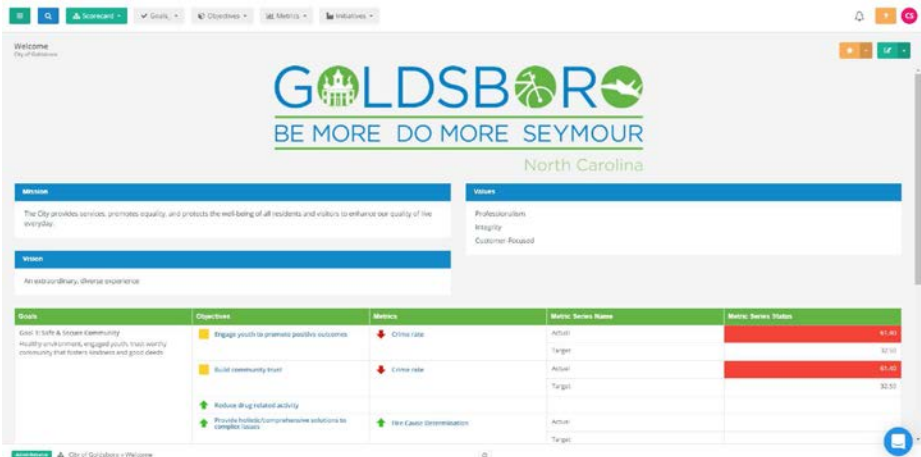
Ms. Bass introduced Tim Chase, Project Coordinator of Hope Restorations, Inc. Mr. Chase shared information about Hope Restorations. Councilmember Polack asked about putting recovering addicts in high crime areas. Mr. Chase shared that the workers are supervised on the worksite and that he has seen when homes are fixed up in an area, other homeowners follow and fix theirs.

**Clearpoint Strategy Presentation.** Octavius Murphy, Assistant to the City Manager presented the following information:

ClearPoint Strategy ROI

- ClearPoint is an all-in-one strategic planning, performance management, project management, and reporting software.
- The tool allows leaders to assign accountability to team members for easier management, streamlining the process of tracking progress toward your goals and keeping teams aligned.
- With ClearPoint, we can automate 70% of manual reporting work to save time and expand our bandwidth.

ClearPoint for Goldsboro-Inside Our Account



ClearPoint Strategy ROI: ClearPoint Community

- Strong NC Community
- Leaders from the above governments meet regularly to discuss challenges and share best practices.

- ClearPoint’s Measure Library is a platform within ClearPoint that allows governments from across the country to share the measures they are tracking, in the hopes of encouraging increased collaboration and improved performance among municipalities.

### ClearPoint Onboarding & Partnership

We’ve Got Your Back From Day One

The ClearPoint Onboarding Process

1

Even before you sign the contract, you will be assigned a dedicated account manager who is ready to help you succeed.

2

Your account manager will work with you to build a custom implementation timeline to meet your goals.

3


During kick off, you'll configure your account and set up your initial training and rollout plan.

4

Your account manager will then help you onboard and train the rest of your team to begin executing on your strategic plan.

“

Tricia is always professional, excellent to work with, and extremely efficient. Our ability to maximize ClearPoint wouldn't be nearly as efficient without the service Tricia provides.




Ryan Locicero  
Clean Water Services

I love working with our customers every day to help them optimize their use of ClearPoint. It's always fun to catch up and share stories about our pets too!

Tricia Jessee

ClearPoint Customer Success team



”

### ClearPoint Professional Package

- 20 full users
- Onboarding & Premium Support
- Automation to save our team time
- Web-based dashboard for transparency

Deliverable	Description	Pilot May 12-Aug 12	Price Aug 12, 21 – Aug 12, 22
ClearPoint SaaS Software User Licenses Base Annual Rate	20 Licensed users	free	\$15,600
	25 view-only users		
Premium Support	1 named contact		
Total		No cost	\$15,600.00

### Professional Package Discounts

Length of Initial Commitment Term	Base Annual Rate	Discounted Annual Rate
Less than 2 Years	\$15,600	\$15,600
2+ Years (5% Discount)	\$15,600	\$14,820
3+ Years (10% Discount)	\$15,600	\$14,040
4+ Years (15% Discount)	\$15,600	\$13,260
5+ Years (20% Discount)	\$15,600	\$12,480

### ClearPoint Training

- In addition to account setup support included in the Professional Package, both web-based and onsite training is available upon request by Goldsboro.
- All training will be jointly designed and administered by a Goldsboro designated administrator and the ClearPoint trainer to meet the specific needs of the Goldsboro Users.

### ClearPoint Support

“My experience with ClearPoint has been outstanding since the first phone call. The platform is easy to use, highly customizable, and the customer service is exceptional.”

★★★★★

“The ClearPoint team delivers excellent service. They are incredibly responsive, and truly take an interest in understanding the customer's needs and goals. Their drive to help their customers succeed doesn't end with the initial onboarding with the software.”

★★★★★

Best Support

Enterprise

SPRING 2021

Users Love Us

★★★★★

Best Relationship

SPRING 2021

“Learning ClearPoint is easy. The program is powerful, and simple to use and manage. The ClearPoint team is extremely helpful and kind, they are quick to respond on the online chat and your personal liaison will check in with you on a regular basis. Their customer service is one of the best.”

★★★★★

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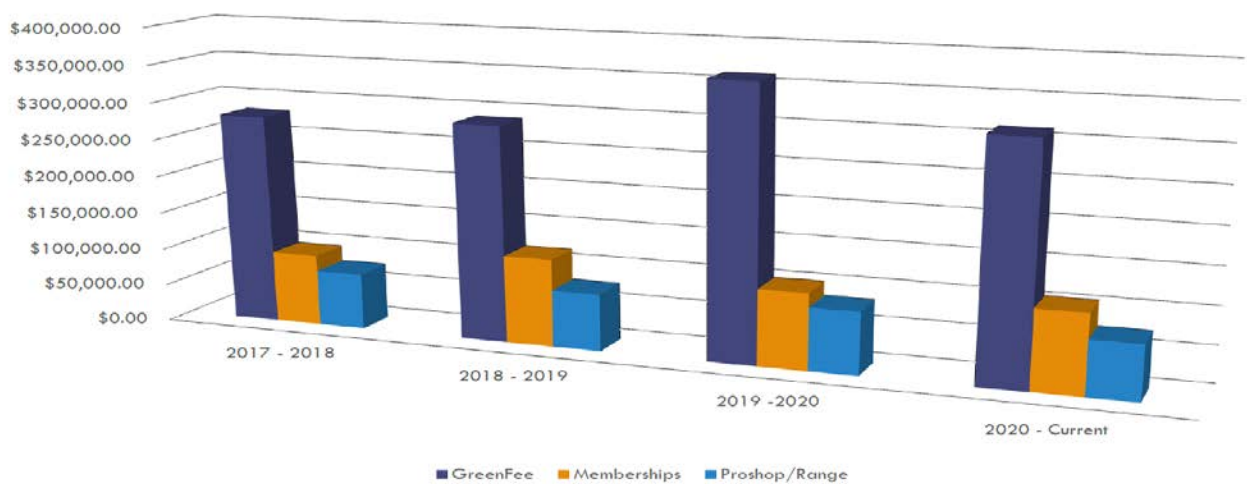
ClearPoint pilot will accelerate our strategic initiatives.

- Strategic Plan Initiatives:
  - Summer Intern – Management Analyst
    - Collin Malpass (Senior at ECU)
  - Intern focus areas (supported by ClearPoint team)
    - Department Metrics & Budget
    - CIP
    - UNC School of Government Benchmarks
- COVID 19 Initiatives:
  - CRF
  - ARP
    - PU Infrastructure needs
    - Homelessness Issues
  - AJP
  - AFP

Mayor Pro Tem Ham asked to meet with Mr. Malpass. Mr. Murphy shared that he will be working virtually and was hired by East Carolina University with funding provided by the State Employees Credit Union. Mr. Salmon mentioned that we are looking for concurrence from Council to sign the contract. There were no further comments made.

**Golf Course Presentation.** Obie Agbasi, Golf Director shared that the Golf Course is \$90,000 in the good and is doing well. The golf course is doing 11%-14% better than previous years. Mr. Agbasi presented the following information:

Golf Course Performance



Current Revenue & Expenditures

	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	FY20/21
Cart Fees	\$ 28,627.63	\$ 22,278.40	\$ 28,508.55	\$ 25,716.65	\$ 23,075.70	\$ 11,588.86	\$ 6,197.39	\$ 3,184.51	\$ 19,988.36	\$ 27,798.20			\$ 196,964.25
Concessions	\$ 3,784.04	\$ 3,398.72	\$ 3,888.58	\$ 3,814.11	\$ 3,219.00	\$ 1,316.16	\$ 852.13	\$ 550.63	\$ 3,552.34	\$ 4,247.95			\$ 28,623.66
Green Fees	\$ 12,706.00	\$ 11,428.00	\$ 15,750.00	\$ 11,271.00	\$ 12,533.00	\$ 7,212.00	\$ 4,886.00	\$ 2,164.00	\$ 15,233.00	\$ 15,827.00			\$ 109,010.00
Membership Dues	\$ 20,975.34	\$ 5,285.99	\$ 5,192.61	\$ 11,280.77	\$ 3,506.72	\$ 2,549.64	\$ 22,196.83	\$ 2,139.17	\$ 7,914.18	\$ 11,401.76			\$ 92,443.01
Driving Range Fees	\$ 2,244.00	\$ 1,515.00	\$ 2,486.00	\$ 2,462.00	\$ 1,664.00	\$ 586.00	\$ 1,160.00	\$ 440.00	\$ 2,178.00	\$ 2,562.00			\$ 17,297.00
Pro Shop Sales	\$ 2,866.82	\$ 2,824.82	\$ 4,285.59	\$ 2,844.55	\$ 2,935.87	\$ 919.30	\$ 1,291.14	\$ 531.04	\$ 4,027.37	\$ 4,908.76			\$ 27,435.26
Golf Tournament Rev	\$ -	\$ -	\$ 510.00	\$ 1,650.00	\$ 60.00	\$ -	\$ -						\$ 2,220.00
Merchandise Sales	\$ -	\$ -	\$ 390.00	\$ -	\$ -	\$ -	\$ -						\$ 390.00
Golf Lessons	\$ 100.00	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 720.00	\$ 180.00			\$ 1,250.00
REVENUES	\$ 71,303.83	\$ 46,780.93	\$ 61,011.33	\$ 59,039.08	\$ 46,994.29	\$ 24,171.96	\$ 36,583.49	\$ 9,209.35	\$ 53,613.25	\$ 66,925.67	\$ -	\$ -	\$ 475,633.18
EXPENDITURES	\$ 32,879.05	\$ 43,191.91	\$ 43,509.35	\$ 33,101.40	\$ 45,623.64	\$ 43,241.21	\$ 32,348.53	\$ 35,969.49	\$ 36,825.01	\$ 39,423.95			\$ 386,113.54
NET	\$ 38,424.78	\$ 3,589.02	\$ 17,501.98	\$ 25,937.68	\$ 1,370.65	(\$ 19,069.25)	\$ 4,234.96	(\$ 26,760.14)	\$ 16,788.24	\$ 27,501.72	\$ 0.00	\$ 0.00	\$ 89,519.64

Current Projects

- New golf point of sale software
- Drainage
- Driving range – cart Path, boundaries
- ON-COURSE TREE WORK
- Greens – Patch work

### Upcoming Projects, Opportunities & Budgetary Needs

- Staffing – Pro Shop/Maintenance
- Golf Carts
- Maintenance Equipment
- Merchandising

### *Target Market(s)/Plan*

Implement and refine the Marketing & Advertising Plan to increase visibility through a variety of methods and communications. All marketing will drive people to the City of Goldsboro golf web page for information on pricing and specials. Every communication and promotion is intended to inform, seek repeated participation and provide reasons to patronize.

### *Target Audience*

Short term:

- New members and new daily green fee paying players.
- Existing Municipal Players encouraged to play more often
- Youth

Mid to Long Term: New Demographics

- Youth
- Women
- Seniors
- Beginners

### Marketing Channels

- Effective, dynamic and current municipal golf webpage
- Radio spots, print/hot spot ads, on-line, social media, membership mailers and email blast
- Free local media spots: Opening day, Masters connection, Men's Invitational Tournament
- Co-promote with other Parks & Recreation teams, Goldsboro service organizations, area practice facilities, post-secondary schools
- Window posters at clubhouses regarding special retail promotions
- Consider the need for a special events/tournament and promotions, position to promote events and drive new revenue
- Improved social media plan
- Posters at all community centers and libraries promoting the golf courses

### SWOT Analysis

#### *Strengths:*

- Goldsboro Downtown District location
- Practice facility
- Accessibility
- Course maintenance and overall quality
- Guaranteed tee time/pace of play
- Many services for a public golf course
- Exceptional customer service
- New, easier fee structure
- Free/ample parking
- Competitive rates
- Knowledgeable staff
- Enhanced image

#### *Weaknesses:*

- Boundaries of course
- "Municipal" golf course perception
- Funding
- Occasional course vandalism

#### *Opportunities:*

- Expansion of clubhouse
- Offer unique program through growth of the game initiative otherwise not offered at competing facilities
- Golf Simulator





### Golf Committee

#### Members:

Gina Price...Chair

Lisa Pope...Secretary

Joe Thomas...Member

Ken Loftin...Member

Rick Farfour...Member

Chip Spiron...Member

Councilmember Polack made a motion to conclude the work session and open the 7:00 p.m. regular session. The motion was seconded by Councilmember Broadaway and unanimously carried Council moved into the regular meeting at 7:00 p.m.

### CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on May 17, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews

Absent: Mayor Chuck Allen  
Councilmember Gene Aycock

Mayor Pro Tem Ham called the meeting to order at 7:01 p.m.

Councilmember Hiawatha Jones provided the invocation. The Pledge of Allegiance followed.

**Approval of Minutes.** Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of April 5, 2021 and the Minutes of the Work Session and Regular Meeting of April 19, 2021.

**Presentation of the FY2018-2019 Audited Financial Statements.** Catherine Gwynn, Finance Director introduced Mr. John Frank and Mr. Chad Cook and with Dixon, Hughes Goodman LLP to present the FY 2018-2019 audit to the Council.

### Audit Matters

We have audited the financial statements of the City of Goldsboro as of June 30, 2019.

Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.

### Services Performed:

- Audit of the 2019 basic financial statements
- Compliance audit in accordance with the Uniform Guidance
- Pension examination for 2019

### Independent Auditors' Report

- Our report on the 2019 financial statements expresses an unmodified opinion on the fair presentation of the basic financial statements in all material respects in accordance the



accounting principles generally accepted in the United States of America. Our report can be found on Page 1 of the Comprehensive Annual Financial Report

- An “Emphasis of Matter” paragraph is included in our report which draws attention to restatements made to beginning net position in the governmental activities, and business-type activities (Utility Fund) to correct errors noted in capital assets, long-term debt and various receivable balances. Restatements were also made to beginning fund balances in the General Fund and other governmental funds to correct errors in various receivable balances and interfund balances. Our opinions are not modified with respect to these changes.

Summary of Prior Period Restatements

<b><u>Government-Wide Level</u></b>			
	Governmental		Business-Type
	<u>Activities</u>		<u>Activities</u>
Net position at June 30, 2018:			
Balances as previously reported	\$ 45,243,910		\$ 58,094,974
Adjustments:			
Capital assets, net	1,268,260		1,108,594
Receivable and reserve adjustments	643,348		(40,543)
Notes receivable and accrued interest receivable	330,000		-
Notes payable allocation	<u>(195,491)</u>		<u>207,691</u>
Balances as restated	<u>\$ 47,290,027</u>		<u>\$ 59,370,716</u>

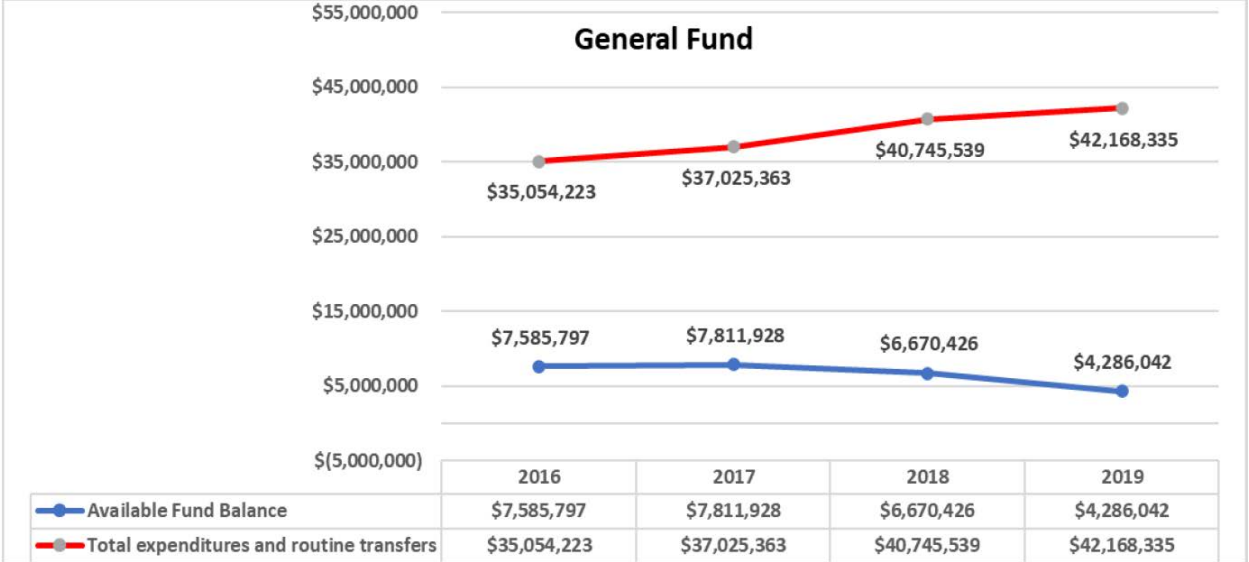
Summary of Prior Period Restatements

<b><u>Fund Level</u></b>				
			Other	
	General		Governmental	Utility
	<u>Fund</u>		<u>Funds</u>	<u>Fund</u>
Fund balances / net position at June 30, 2018:	\$ 12,274,765		\$ 1,245,119	\$ 57,698,435
Balances as previously reported				
Adjustments:				
Due to/from	(100,000)		100,000	-
Capital project closure	297,086		(297,086)	-
Capital assets, net	-		-	1,108,594
Receivable and reserve adjustments	643,348		-	(40,543)
Notes payable allocation	<u>-</u>		<u>-</u>	<u>207,691</u>
Balances as restated	<u>\$ 13,115,199</u>		<u>\$ 1,048,033</u>	<u>\$ 58,974,177</u>

General Fund -Fund Balance Summary

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Total fund balance - General Fund	\$ 10,983,836	\$ 13,646,593	\$ 12,274,765	\$ 10,787,621
Less:				
Nonspendable fund balance	(589,493)	(564,291)	(606,124)	(187,925)
Restricted fund balance	<u>(2,808,546)</u>	<u>(5,270,374)</u>	<u>(4,998,215)</u>	<u>(6,313,654)</u>
Fund balance available for appropriation	<u>\$ 7,585,797</u>	<u>\$ 7,811,928</u>	<u>\$ 6,670,426</u>	<u>\$ 4,286,042</u>
Total expenditures and routine transfers	<u>\$ 35,054,223</u>	<u>\$ 37,025,363</u>	<u>\$ 40,745,539</u>	<u>\$ 42,168,335</u>
Available fund balance as a percentage of expenditures and transfers to other funds	<u>21.6%</u>	<u>21.1%</u>	<u>16.4%</u>	<u>10.2%</u>

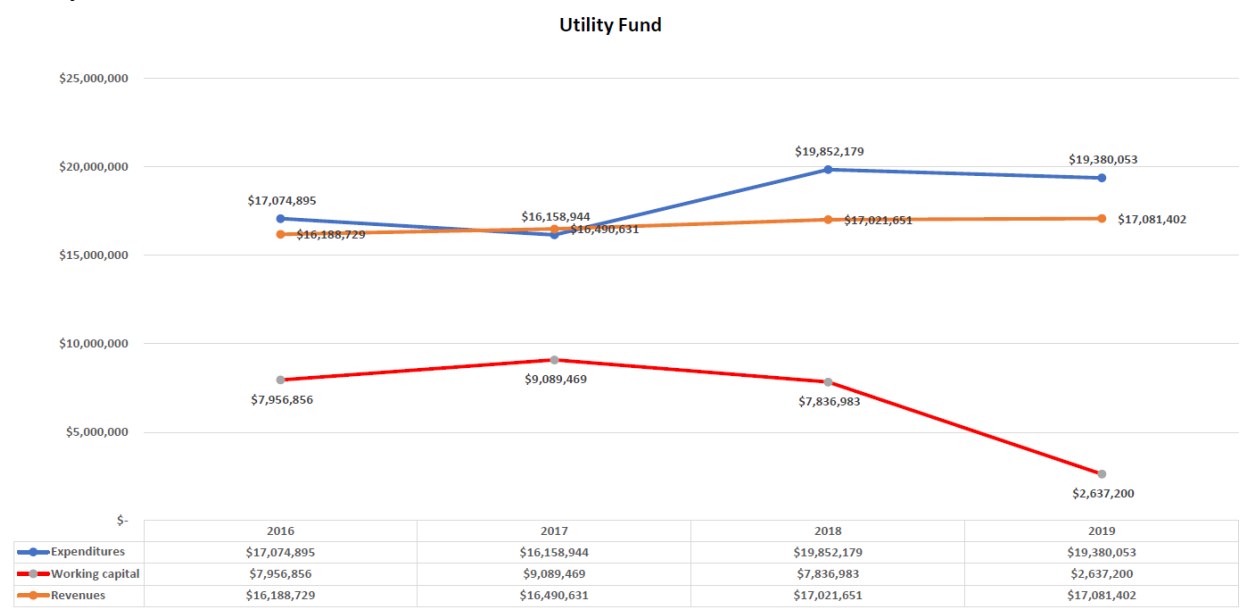
General Fund -Fund Balance Summary



Utility Fund

	2016	2017	2018	2019
Revenues (budgetary basis)	\$ 16,188,729	\$ 16,490,631	\$ 17,021,651	\$ 17,081,402
Expenditures (budgetary basis)	\$ 17,074,895	\$ 16,158,944	\$ 19,852,179	\$ 19,380,053
Working capital *	\$ 7,956,856	\$ 9,089,469	\$ 7,836,983	\$ 2,637,200
* - Working capital consists of current assets (excluding restricted cash) minus current liabilities				

Utility Fund



Compliance Reporting

- **Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards**
  - **Finding 2019-01** – Material Weakness – Multiple errors were identified that required restatement to prior year’s balances. Audit completed late.
  - **Management’s response:** Caused by a number of factors including retirement of two key

management personnel, deficiency in succession planning, and inadequate written procedures. Current management has added staff and documented procedures. Several part-time positions still need to be filled.

- **Finding 2019-02** – Material Weakness, Material Non-Compliance – City did not file annual disclosure of certain financial and statistical data for fiscal 2019 by deadline of 1/31/2020.
- **Management's Response:** Finance director has created written documentation and reminders to ensure future compliance.
- **Report on Compliance for each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance.**
  - **Finding 2019-03** –Significant Deficiency –Financial and compliance audits for fiscal 2019 were not completed by extended deadline.
  - **Management's response:** Written procedures have been put in place to ensure annual reporting requirements are completed in a timely manner.
  - No material weakness were identified.
- **Report on Compliance for each Major State Program and on Internal Control Over Compliance Required by the Uniform Guidance.**
  - No findings, unmodified opinion on compliance
  - No material weakness or significant deficiencies

Mayor Pro Tem Ham asked if they found any wrongdoing that would be considered fraud. Mr. Frank stated that there were no instances of suspected fraud identified as a result of the audit. Mayor Pro Tem Ham also expressed concerns about the city's fund balance. Mr. Frank shared his opinion on our fund balance. Councilmember Jones asked about the statement about not keeping up with the increase in expenditures. Mr. Frank shared that general fund expenditures are ticking up due to inflation and growth but the revenues haven't been going up at the same pace. Councilmember Polack asked if we have the proper verbiage in case the finance director would leave so that her successor would have the correct information moving forward. Mr. Frank shared that significant improvements have been made, accounts have been reconciled. Mayor Pro Tem Ham shared comments about the upcoming audits and the current audit.

**Resolution Expressing Appreciation to Melissa Capps for Service to the City of Goldsboro for More than 16 Years. Resolution Adopted.** On July 1, 2005, Melissa Capps began her career with the City of Goldsboro as an Office Assistant II with the City Manager's Office. On March 22, 2006, Melissa's position was reclassified as Deputy City Clerk with the City of Goldsboro. On March 19, 2007, Melissa was promoted to City Clerk with the City of Goldsboro. Melissa holds the prestigious Master Municipal Clerk Certification through the International Association of Municipal Clerks and the North Carolina Certified Municipal Clerk through the North Carolina Association of Municipal Clerks. Melissa has served the North Carolina Association of Municipal Clerks on the Board of Directors, has served two terms as District 4 Director, and has served on numerous committees with the association. Melissa also serves as a board member on the North Carolina League of Municipalities. Melissa has served the citizens and staff of the City of Goldsboro with a smile, a positive attitude, and infectious laugh and will be missed by her friends, colleagues, the Mayor, City Council and the citizens of the City of Goldsboro. The Mayor, City Council and City Manager would like to recognize the contribution that Melissa has made to the City of Goldsboro over the past 16 years. The City Council of the City of Goldsboro, North Carolina express to you, Melissa Capps, on behalf of themselves, city employees and the citizens of the City of Goldsboro, our appreciation and gratitude for your unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of May, 2021.

Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2021-37 “RESOLUTION EXPRESSING APPRECIATION TO MELISSA CAPPS FOR SERVICE TO THE CITY OF GOLDSBORO FOR MORE THAN SIXTEEN YEARS”

Mayor Pro Tem Ham presented the resolution to Ms. Capps and shared comments about her service to the City of Goldsboro. Ms. Capps shared she was thankful to serve the city and will be going to Harnett County. Councilmember Broadaway shared he would miss her.

**CU-6-21 David L. Hood (Accessory Dwelling) – West side of S. Andrews Avenue between Laurel Street and E. Pine Street. Public Hearing Held.** The applicant is requesting a Conditional Use Permit for the construction of an accessory dwelling located at 307 S. Andrews Avenue.

According to the City’s Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Conditional Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer services provided to such accessory dwelling before construction begins.

According to the submitted application, the applicant is requesting a Conditional Use Permit for the construction of a 12 ft. wide by 24 ft. deep (288 sq. ft.) accessory dwelling to be located in the rear yard of the property. Currently, the property is occupied by a single-story 1,264 sq. ft. single-family dwelling.

Frontage:	60 ft.
Area:	11,017 sq. ft. or .25 acres
Zone:	(R-6) Residential

Staff has informed applicant of the fact that the proposed accessory dwelling must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City’s Unified Development Code for accessory dwellings.

If the applicant’s request for a conditional use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

Mayor Pro Tem Ham opened the public hearing and the following person spoke:

1. David Hood, 307 S. Andrews Avenue, stated this is concerning my residence. The Planning Department asked me to come by and give a general why I wanted to do this and answer any questions anyone might have. So, I’m getting married in December and me and my fiancé are working on renovating the house to make it more compatible, you know, updating it. But her family lives in India, so when they travel here I was wanting to have a space so they can not feel like they’re intruding too much. A space that they can stay because when you travel that far, it’s a long trip. And so, when they come by, they

don't just come for a week or two so when my mother in law or brother in law come over, they're not just staying for a week then going home, they are going to be staying for a month, maybe two, potentially. And I wanted to add this so it would allow them a place to stay, not permanently obviously, but so they don't feel like they are intruding, and just make them feel like part of my family essentially. Just give them a space, sorry I am repeating myself, I'm very nervous. But if anyone has any questions specifically about it, I would like to answer anything or I don't know what else I can say, sorry.

Mayor Pro Tem Ham mentioned that he will go before the Planning Commission and they will speak to him, then it will come back with their recommendation at a later time.

Mr. Hood stated he has read over the paperwork about what they gave me about it matching and everything like that, it will match the house. I am going to put it about twelve feet back so from the twelve feet back and line it up it with the side of the house so from, say if someone is driving by they won't even notice it. It's just going to look like an extension to the house itself. The issue with making it match via the roof or the siding, that is not going to be an issue, it's a white house with a black roof on it like my current home. That is super easy to do the vinyl siding with black shingles on this. I do already have a contractor who will help me to make sure this is up to code and everything like that. He has already talked to the plumbing inspector for Goldsboro and we have confirmed that the house would be able to be attached to the sewer so I have done a bit of leg work already in preparation for this. The one thing I've not done yet is started buying anything because obviously I am not going to do that especially with how expensive everything is now, until we have heard something.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 7, 2021.

**Z-4-21 Faith Christian Academy (From GB to O&I-1) – South side of W. US 70 Highway between Hargrove Street and US 117 Highway. Public Hearing Held.** The subject properties are adjacent to a larger tract owned by the applicant currently zoned Office and Institutional. The subject properties are associated with the operation of a private school and church formally known as Faith Christian Academy and Faith Freewill Baptist Church.

The applicant requests a change of zone for three parcels of property from General Business (GB) to Office and Institutional (O&I-1) for the construction of a multi-purpose soccer field. If the change of zone is approved, City staff will require a recombination of the individual properties into one parcel, as well as, site plan approval for the proposed multi-purpose soccer field before construction permits are issued.

Frontage: + 375 ft. (W. Grantham St.)  
Area: + 3.65 acres

**SURROUNDING ZONING:**

North: General Business (GB);  
South: Office and Institutional (O&I-1);  
East: General Business (GB); and  
West: Office & Institutional (O&I-1)

The subject properties were previously used for pre-k classroom facilities, playgrounds, student loading/unloading zones and staff parking. The existing facilities were relocated to the rear of the site and now the subject properties are clear and vacant.

The City's Land Use Plan recommends Commercial development. Proposed zoning for the property is compatible with the principle use and adjacent properties in the area.

The subject properties are located in a Special Flood Hazard Area known as the City's 100-year floodplain. Any proposed development must meet City Engineering requirements before construction permits can be issued.

Mayor Pro Tem Ham opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 7, 2021.

**Ordinance Major Amendment – Update of the Unified Development Ordinance (UDO). Public Hearing Held.** City Council at their meeting held December 7, 2020 adopted a resolution authorizing the Mayor and City Clerk to execute a contract with Stewart Inc., for the Unified Development Ordinance Update Assistance to reflect the Chapter 160D reorganization. In 2019, the NC General Assembly adopted a complete reorganization of the state's planning and development regulation statutes and named it Chapter 160D. To conform to this new regulatory and statutory framework, every city and county development regulation in the state of North Carolina must update his or her ordinances by July 1, 2021.

The City of Goldsboro first adopted its Unified Development Ordinance (UDO) in 2005 and has amended it from time to time over the past 15 years. The main purpose of the update is to focus on the reorganization mandated by Chapter 160D as reflected within Article 2 – Approvals, however, the update also includes necessary revisions of the following Articles within the existing UDO:

- Article 5 – Zoning, as it relates to general setback, height and area standards, table of permitted uses, supplemental use regulations, and Historic Preservation Overlay District;
- Article 6 – Supplemental Design Standards, as it relates to parking standards;
- Article 8 – Administrative Agencies, to ensure all Boards and Commissions reflect the recent updates of the City's Code of Ordinances Chapter 32 and;
- Article 9 – Definitions, to reflect changes and update terminology used within the ordinance.

Stewart proposed a work program that divided the update into three phases. Phase 1 – Project Initiation, Phase 2 – UDO Preparation and Composition and Phase 3 - Adoption. City Council was brief early March and gave guidance to the consultant and staff regarding the preparation of the final draft. The draft is now available for public review and will be presented to the Planning Commission for a recommendation at their May 24, 2021 meeting.

Mayor Pro Tem Ham opened the public hearing and the following person spoke:

1. Jay McLeod with Stewart provided the following update.

Project Purpose: NC G.S. Chapter 160D

- State legislature has updated the statewide zoning enabling legislation
- This is a mandatory update for all counties, towns, and cities
- Chapter 160D consolidates and clarifies local land use regulation
- State deadline for local compliance: July 1, 2021

Project Schedule (anticipated; subject to change)

- Chapter 160D Council Update: Feb. 24
- First Draft (internal): March/April
- Final Draft (public review): April
- Council Hearing: May 17
- Planning Board Review: May 24
- Council Review/Adoption: June 7

What is Chapter 160D?

- Consolidates county and municipal regulations
- Uniform terminology and procedures across jurisdictions
- Clarifies all development review into one of three distinct decision types
- Restrictions on imposing unlawful conditions

Decision Types for Development Review

- Administrative – An objective decision in the enforcement of development regulations. Includes most permits and administrative decisions.
- Legislative – A general policy decision to adopt, amend, or repeal a law or ordinance. Includes rezonings and ordinance (text) amendments.

- Quasi-judicial – A subjective, discretionary decision based on evidence presented regarding the specific application of a development regulation. Includes courtroom-style hearings where decisions are based on evidence and expert testimony.

	Public Participation	Predictability (for Applicant)	Private-Sector Expense/Risk	Local Discretion
Administrative	Low/None	High	Low	Low/None
Legislative	High	Medium	Low/Medium	High
Quasi-Judicial	Low	Low	High	Variable

Chapter 160D Decision Types

- The rules are set **legislatively** by Council
  - Ordinance amendments (the UDO): permitted uses, dimensional standards, design standards, setbacks, landscaping, etc.
  - Rezoning: traditional or conditional
- Requests to vary the rules are **quasi-judicial**
  - Ex. - Special Use Permits or Variances, within the boundaries established in the ordinance
- All other procedures follow the rules (**administratively**)
  - Subdivision, site plans, permits (except SUP), etc.

Review Authority After the Update

Administrative	Planning Comm. (recommendation)	BOA	Council
Zoning Permits	Rezoning (conventional and conditional)	Variance	Rezoning (conventional and conditional)
Subdivisions and Plats	Ordinance Amendment	Administrative Appeal	Ordinance Amendment
Admin. Amendment and Traffic Analysis		Special Use Permit: Tier 1 (Home Occup.)	Special Use Permit: Tier 2
Site Plans (all sizes)			Conditional Use Permit
			Preliminary Subdivision Plat
			Site Plan → 1acre

Subdivision is a “By-Right” Process

- Emphasis in 160D is putting more weight on rezonings and ordinance amendments as the point of discretionary decision-making
- Zoning district determines subdivision standards – this is established at the legislative rezoning
- 160D specifies: local governments may not condition anything that is not otherwise legally enabled by the ordinances

*How will this affect us?*

- Subdivision requests will be processed by staff, according to the rules established by Council at the rezoning hearing.

Site Plan Review

- Administrative standards for by-right development increased predictability, etc.
- 160D specifies: local governments may not condition anything that is not otherwise legally enabled by the ordinances

*How will this affect us?*

- Site Plan review will be handled by staff according to the standards established by Council in the UDO.

Conditional Rezoning in G.S. 160D

- Conditional Use District Rezoning (legislative/quasi-judicial zoning) is no longer permitted
- Conditional Rezoning (CZ) is now exclusively a legislative process (still Council)
  - Functions like a combined rezoning and ordinance amendment
- Conditional Rezoning creates unique zoning standards for a specific tract of land



- Regulates uses
- Establishes dimensional and design standards
- CZ district tied to a conceptual master plan

*How will this affect us?*

• Existing legal vested rights are retained.

• Public has more access to participate in Conditional Rezoning.

#### Conditional Use Permits (CUPs) in G.S. 160D

- CUPs (currently Council) no longer permitted
- Special Use Permits (SUPs) (currently Board of Adjustment, BOA) still allowed as quasi-judicial process
- Old CUPs still go to Council as major SUPs; remainder go to BOA.
- Variances to BOA.

*How will this affect us?*

• Existing valid CUPs will become SUPs with identical conditions.

• Two tiers of SUPs: Council & BOA.  
• Variances to BOA.

#### Non-160D Updates

- Art. 5 (Zoning): revisions to setback, height, area standards, supplemental use regulations, historic preservation overlay
- Art. 6 (Supplemental Standards): refined parking standards, supplemental use standards (revivals/gatherings, shipping containers)
- Art. 8 (Admin. Agencies): consistency with City Ordinances, Chapter 32
- Art. 9 (Definitions): consistency-related

#### For More Information

- Review the full UDO update at the City website: <https://www.goldsboronc.gov/planning/>
- For questions or comments please contact the Planning Department at:
  - Email: [jcollins@goldsboronc.gov](mailto:jcollins@goldsboronc.gov) and put “160D” or “Ordinance Update” in the Subject line.
  - Call the Planning Department at 919-580-4333 and speak with a planner

#### Requested Action

- City Council: May 17 – open public hearing
- Planning Commission: May 24 – review and recommend
- City Council: June 7 – review and adopt

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on June 7, 2021.

**Public Comment Period.** Mayor Pro Tem Ham opened the public comment period. The following people spoke:

1. Dr. David Craig shared with Council that Shelley Drive needs to be paved. He shared it has been on the list for two years.
2. Mr. Carl Martin shared concerns about the Commission on Community Relations and Development election process. Mayor Pro Tem Ham asked that Attorney Lawrence look into the concern.
3. Mr. Charles Wright shared information about the distribution of the American Rescue Plan and Bolstering the Goldsboro Police Department and shared a handout with Council (Exhibit A is attached).

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Broadway moved the items on the Consent Agenda, Items G, H, I, J, K, L, M, N, O and P be approved as recommended by the City Manager and staff. The

motion was seconded by Councilmember Polack. A roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

**Amend Contract for Audit Services for Fiscal Year Ending June 30, 2019.**

**Resolution Adopted.** The City changed auditors for the FY19 audit from Carr, Riggs & Ingram to Dixon Hughes Goodman, LLP. This was the first time auditors had been changed in 22 years.

The Finance staff has worked the past 23 months to complete the FY19 audit in conjunction with the auditors Dixon Hughes Goodman, LLP. The financial audit has been completed and issued dated May 12, 2021. The auditors have requested a final amendment in order to close out this engagement, and the LGC requires the Council to approve all extensions of time.

It is recommended Council approve the following entitled resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2019 to Dixon Hughes Goodman, LLP for the completion date of May 18, 2021. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

RESOLUTION 2021-38 “A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT NO. 4 BETWEEN THE CITY OF GOLDSBORO AND DIXON HUGHES GOODMAN, LLP FOR THE EXTENSION OF THE AUDIT OF CITY’S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2019”

**Award Contract for FY 2019-2020 Audit Services to Dixon Hughes Goodman LLP.**

**Resolution Adopted.** G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.

The cost of the audit as per the proposal is:

Fy2020	\$53,200
Fy2021	\$54,500
Fy2022	\$55,800

Dixon, Hughes, Goodman, LLP (the firm) is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY20 audit.

It is recommended City Council adopt the following entitled resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2020 to Dixon, Hughes, Goodman, LLP. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

RESOLUTION 2021-39 “RESOLUTION APPROVING DIXON HUGHES GOODMAN LLP AS OFFICIAL AUDITOR OF THE CITY’S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2020”

**Authorization for Disposal of Real Property under G.S. §160A-279 (Sale of property to entities carrying out a public purpose) for 807 Nile Street to Hope Restorations, Inc.**

**Resolution Adopted.** Staff has received a request from Wayne County to approve the transfer of real property, and if approved, authorize City staff to execute instruments necessary to transfer ownership.

The non-profit, Hope Restorations, Inc., has requested that the parcel known as 807 Nile Street be donated to the group for purposes of carrying out its mission to provide housing for those in need. The organization is registered as a 501(c)3 non-profit with the Internal Revenue

Service. They are registered with the North Carolina Secretary of State as a non-profit corporation and their status is current-active.

The Wayne County Board of Commissioners has approved the donation and transfer of the parcel as requested. This is conducted under General Statute § 160A-279 Sale of property to entities carrying out a public purpose.

807 Nile Street  
Parcel #: 51382                      Pin#: 3509232855  
Tax Value: \$25,450.00

It is recommended Council approve the disposal and donation of 807 Nile Street to Hope Restorations, Inc. (a non-profit), and adopt the following entitled resolution authorizing City staff to execute instruments necessary to transfer ownership. Consent Agenda Approval. Broadway/Polack (5 Ayes)

RESOLUTION 2021-40 “RESOLUTION CONCURRING WITH DISPOSAL OF REAL PROPERTY JOINTLY OWNED WITH WAYNE COUNTY UNDER GENERAL STATUTE § 160A-279”

**Resolution Accepting the Federal American Rescue Plan Act of 2021 Funding for the City of Goldsboro. Resolution Adopted.** On March 11, 2011 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant.

The City of Goldsboro as an entitlement city is scheduled to receive \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. City Council should formally accept the federal grant funds.

It is recommended that City Council adopt the following entitled resolution to accept the American Rescue Plan Act of 2021 grant to the City of Goldsboro. Consent Agenda Approval. Broadway/Polack (5 Ayes)

RESOLUTION 2021-41 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT A GRANT FROM THE FEDERAL AMERICAN RESCUE PLAN ACT OF 2021 (ARP)”

**Contract Award for 2021 Bituminous Concrete Resurfacing Project – Formal Bid No. 2021-002. Resolution Adopted.** On Tuesday, April 13, 2021, four sealed bids were received for the 2021 Bituminous Concrete Resurfacing Project.

Barnhill Contracting submitted the low bid for the 2021 Bituminous Concrete Resurfacing for a total cost of \$1,786,716.78. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Barnhill Contracting Co. Kinston, NC	\$1,786,716.78
Turner Asphalt, Inc. Raleigh, NC	\$2,005,594.28
J. Smith Civil, LLC Goldsboro, NC	\$2,115,800.00
S. T. Wooten Corp. Wilson, NC	\$2,196,628.55

The proposed work consists of approximately 80,500 square yards of bituminous concrete resurfacing and approximately 51,200 square yards of milling asphalt pavement.

The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. Due to insufficient funds for street resurfacing, staff negotiated with Barnhill Contracting to reduce the scope of the project and reduce the contract price to \$1,653,500.

We have reviewed the financing of this project with the Finance Director and determined that a \$1,466,000 allocation is included for this project in Street Bonds. A budget ordinance is required for the additional \$187,500 for the 2021 Bituminous Concrete Resurfacing Project. Finance Department will present a budget ordinance in a separate agenda item.

It is recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$1,653,500 with Barnhill Contracting Company for the 2021 Bituminous Concrete Resurfacing Project. Consent Agenda Approval.  
Broadaway/Polack (5 Ayes)

RESOLUTION 2021-42 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR 2021 BITUMINOUS CONCRETE RESURFACING FORMAL BID REQUEST NO. 2021-002”

**Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105). Ordinance Adopted.** On August 18, 2018, City Council established the Street Improvements Capital Project Fund to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018.

The Engineering department has completed the formal bid process on the last remaining funds in this project. The low bid came in just over the remaining funds available in the project, and in order to award the contract, it is necessary to fund the difference with a transfer from the General Fund. The General Fund will reduce a current operating line item for paving multi-use areas that was allocated for an NCDOT project that will not be used in fiscal year 2021. The amount of the transfer is \$187,500.

It is also necessary to appropriate revenues earned on the investment of the debt proceeds in the amount of \$118,200. This will fund debt issuance costs in the amount of \$108,256.71 incurred when the bonds were issued in 2018. The remainder will offset any additional construction costs.

It is recommended Council adopt the following entitled Capital Project Ordinance amendment for the Street Improvements Capital Project Fund (G1105) in the amount of \$305,700.00. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

ORDINANCE 2021-5 “AN ORDINANCE AMENDING THE STREET IMPROVEMENTS CAPITAL PROJECT FUND (G1105)”

**Change Order No. 28 – Phase IV Sewer Collection Rehabilitation – Formal Bid No. 2018-004. Resolution Adopted.** The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.

Staff requested the contractor, T. A. Loving Company, provide costs for additional work to mill and resurface 2-inches of asphalt on East Mulberry Street between William Street and Daisy Street due to extensive sewer rehabilitation along this section of street. T. A. Loving Company submitted costs totaling \$95,056.23.

This additional work will require the contract completion time to be extended by five (5) days.

Staff recommends issuing a change order to the current contract with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project. The Department of Water Infrastructure has given verbal approval of 70% participation from the Clean Water Revolving Fund Loan.

We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

It is recommended City Council adopt the following entitled resolution authorizing the City Manager to execute a change order for \$95,056.23 with T. A. Loving Company, contingent upon DWI approval. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

Councilmember Matthews asked for clarification on the street paving list provided to Council in their folders. Mr. Anderson shared the list is the streets in the contract you are about to award. Mulberry Street in green is what item M takes care of. We removed Murray Street, Corbet Street, Burtus Drive, Darby Place, Darby Road, Forest Drive and Mimosa Park Drive from the list to get it down to the money we have available. The ones in orange will be added to the list first for next year if Council adopts a budget that finances resurfacing. Councilmember Jones asked about one of streets in her district that needs to be resurfaced, Carolina Street. Mr. Anderson explained they are waiting to pave Carolina Street after they have finished the sewer rehab in that area. He shared it will get added in the near future. Public Works will fix the potholes temporarily. Councilmember Polack asked about the work done in front of his home. (2020 Proposed Street Resurfacing Project list is entered as Exhibit B)

RESOLUTION 2021-43 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 28 WITH T. A. LOVING COMPANY FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT FORMAL BID #2018-004”

**Update Chapter 92 Entitled “Cemeteries” of the Code of Ordinances. Ordinance Adopted.** Chapter 92 of the City’s Code of Ordinances has multiple sections that are dated and ambiguous. Several specific areas of concern that have been raised recently involve the number of interments per gravesite, installation of footings and memorials, number and type of memorials per gravesite, disposition of flowers and arrangements left on gravesites, etc.

To better accommodate families and avoid any ambiguity with regards to City cemetery operations and general provisions, Chapter 92 of the Code of Ordinances needs to be updated. Fourteen (14) of the twenty-seven (27) sections have recommended changes.

It is recommended City Council adopt the suggested updates to Chapter 92 entitled “Cemeteries” of the City of Goldsboro’s Code of Ordinances as outlined in the following entitled Ordinance. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

ORDINANCE 2021-6 “AN ORDINANCE AMENDING CHAPTER 92 ENTITLED “CEMETERIES” OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

**Update of Cemetery Fees. Resolution Adopted.** Chapter 92 entitled “Cemeteries” of the Code of Ordinances of the City of Goldsboro was recently updated, subsequently requiring the cemetery fees to be updated. Additionally, all fees reflected in the proposed resolution have been reviewed to ensure they are comparable to current rates in the local area.

The resolution of the Cemetery fee schedule reflects the most recent reviewed and updated cemetery fees. The only update was replacing the “Foundation for Monuments” fee with a “Permit to Install Cemetery Memorial” fee. Approval of the resolution would update the fee schedule to coincide with the most recent changes to Chapter 92 entitled “Cemeteries” of the Code of Ordinances.

Councilmember Matthews asked about the process of placing flowers and decorations. Mr. Fletcher said they work with families.

It is recommended Council adopt the following entitled resolution to update the cemetery fee schedule. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

RESOLUTION 2021-44 “RESOLUTION UPDATING AND CONFIRMING THE CEMETERY FEE SCHEDULE FOR CEMETERY SERVICES PROVIDED BY THE CITY OF GOLDSBORO”

**Departmental Monthly Reports. Accepted as Information.** The various departmental reports for April 2021 were submitted for the Council's approval. It was recommended Council accept the reports as information. Consent Agenda Approval. Broadaway/Polack (5 Ayes)

**End of Consent Agenda.**

**City Manager's Report.** Mr. Tim Salmon thanked everyone for their presentations. He also thanked Melissa Capps for everything she has done and stated she would be missed.

**Mayor and Councilmembers' Reports and Recommendations.**

**Resolution Expressing Appreciation for Services Rendered by Theresa Chiero as an Employee of the City of Goldsboro for More Than 27 Years. Resolution Adopted.**

Theresa Chiero retires on June 1, 2021 as a Police Captain with the Goldsboro Police Department with more than 27 years of service. Theresa began her career on February 9, 1994 as a Police Officer with the Goldsboro Police Department. On December 1, 1999, Theresa was promoted to Police Investigator with the Goldsboro Police Department. On June 25, 2003, Theresa was promoted to Police Sergeant with the Goldsboro Police Department. On August 26, 2009, Theresa was promoted to Police Shift Supervisor with the Goldsboro Police Department. On April 2, 2014, Theresa's position was reclassified as Police Captain with the Goldsboro Police Department where she has served until her retirement. Theresa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Theresa Chiero their deep appreciation and gratitude for the service rendered by her to the City over the years. The Mayor and City Council of the City of Goldsboro, express to Theresa our very best wishes for success, happiness, prosperity and good health in her future endeavors. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of May, 2021.

Upon motion of Councilmember Broadaway, seconded by Councilmember Jones and unanimously carried, Council adopted the following entitled Resolution.

**RESOLUTION 2021-36 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THERESA CHIERO AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS"**

Councilmember Jones shared that District One is continuing with their cleanup. She shared concerns that vacant houses on Poplar Street has trash and recycling cans that are full and no one is living at the address. She shared that the resident at 614 Isler Street is having an issue with moccasins due to a blue line ditch in her yard. She shared that she was concerned about the resident.

Councilmember Broadaway had no comment.

Councilmember Polack shared the he wanted to solicit prayers for Wayne County students as they are getting ready to take their testing. The challenge of learning remotely hasn't only been an obstacle for the students but the teachers as well and he wanted to thank them. He thanked the city and county employees that have preserved through the adjustments. Councilmember Polack gave an early shout-out to the Dillard-Goldsboro Alumni as they prepare for their communication at the end of this month.

Councilmember Matthews had no comment.

Mayor Pro Tem Ham shared that we are sitting here without masks and we are going by national and state directives. He shared that we don't need to forget that Covid is still present. He also shared it would have pleased Mayor Allen and Melissa Capps if he could have been here to conduct the presentation.

The meeting adjourned at 8:44 p.m.

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David Ham  
Mayor Pro Tem

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Laura Getz, CMC/NCCMC  
Deputy City Clerk