

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
DECEMBER 19, 2022

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on December 19, 2022.

**Call to Order.** Mayor Ham called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Matthew Livingston, Assistant City Manager  
Ron Lawrence, City Attorney  
Laura Getz, City Clerk

**Adoption of the Agenda.** Mayor Ham requested the addition of NCLM Voting Delegate to be added to the agenda as item e. Upon motion of Mayor Pro Tem Polack, seconded by Councilman Broadway, and unanimously carried, Council adopted the agenda.

**Old Business.**

**HOME-ARP Needs Assessment and Gap Analysis.** Felecia Williams, Community Relations and Development Director presented the following information: The City has been allocated \$907,913 of HOME-ARP funds by the U.S. Department of Housing and Urban Development to assist individuals or households who are homeless, at risk of homelessness, and other vulnerable populations. On October 3, and November 21, 2022, Washington Business Dynamics consultants provided Council options to consider local agencies for allocating the anticipated HOME-ARP funding.

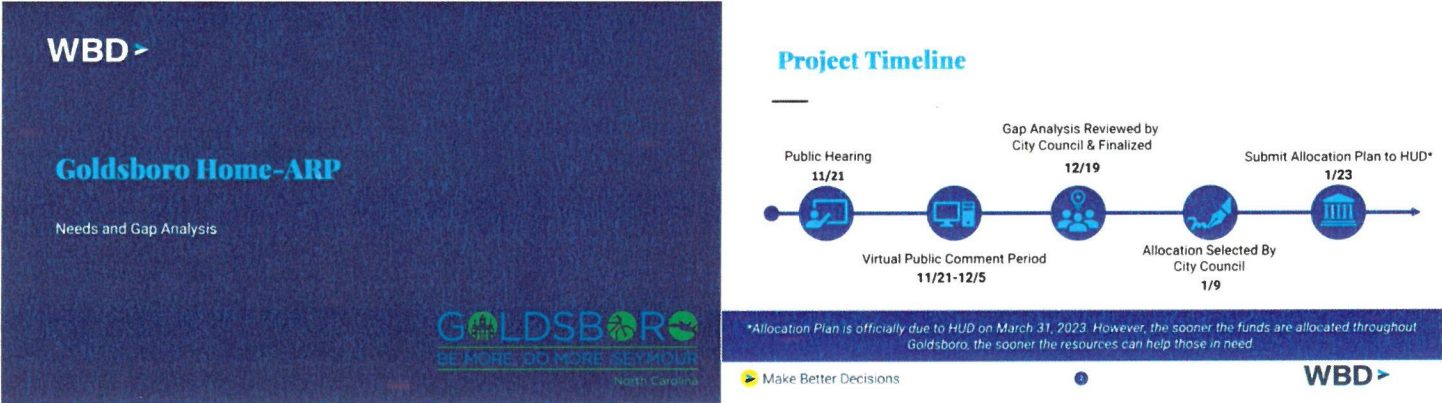
City staff recently learned the City’s focus for allocation should first be its communities’ current needs and gaps in services to the homeless populations and determine which of the following eligible HOME-ARP activity(s) should be funded:

- Acquire/Develop a Non-Congregate Shelter
- Acquire/Construct/Rehabilitate Rental Housing
- Provide tenant-based rental assistance (TBRA)
- Provide Supportive Services (i.e., childcare costs, basic education skills, job training, food, locate housing, legal services, life management skills, housing financial assistance, etc.)

Once Council has decided on an eligible activity(s), City staff will execute the City’s official procurement process to vet qualifying local agencies to carry out said activity(s).

It is recommended that City Council consider an eligible activity(s) to be funded with HOME-ARP funds based on the city’s current needs and gaps.

Ms. Williams introduced Washington Business Dynamics to present the following information:





Goldsboro Population Overview

Category	Statistic	Data
People	Total Population	32,749
	Veterans	3,254
Housing	Median Value of Housing Unit	\$135,900
	Median Gross Rent	\$847
	% Living in the Same House 1 Year Ago	79.8%
	Median Household Income	\$39,562
Poverty	% Impoverished	24.1%

Data obtained from the U.S. Census Bureau between 2017-2021

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Homeless as defined in 24 CFR 91.5

- Of the 14 people experiencing homelessness counted in the Point-in-Time count, 2 were categorized as unsheltered and 12 as sheltered
- As the inventory of homeless facilities in the area shows, a higher number of people who are homeless are assisted than this PIT count reflects.
- Unaccompanied youth less than 18 years made up 5 of these 14 individuals experiencing homelessness.
- Of the 14 people experiencing homelessness counted in the Point-in-Time count, 2 were unsheltered veterans.

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2022 Wayne County Point-in-Time (PIT) Count Homeless Populations – NC Balance of State Continuum of Care

	Emergency Shelter	Transitional Housing	Unsheltered	Total
Individual Homeless	4	0	2	6
Family Homeless with Children	1	0	0	1
Total Homeless	5	0	2	9

	Emergency Shelter	Transitional Housing	Unsheltered	Total
Persons in Individual Homeless	2	0	2	4
Persons in Family Homeless with Children	10	0	0	10
Total Homeless Persons in Homeless	12	0	2	14

These figures do not represent the entire population experiencing homelessness in Goldsboro or Wayne County, but rather the number of people experiencing homelessness who were sheltered and unsheltered at the time of the latest Point-in-Time count

Needs and Gap Analysis – Requirements

- In accordance with Section V.C.1 of HUD’s HOME-ARP Notice, a participating Jurisdiction must evaluate the size and demographic composition of all four of the qualifying populations within its boundaries and assess the unmet needs of each of those populations

Qualifying Populations (QPs)
Homeless (McKinney Act definition at 24 CFR 91.5)
At-risk of homelessness (McKinney Act definition at 24 CFR 91.5)
Fleeing/Attempting to Flee Domestic Violence, Dating Violence, Sexual Assault, Stalking, or Human Trafficking
Other Populations where assistance would Prevent the family’s homelessness; or Serve those with the Greatest Risk of Housing Instability

This has been achieved through aggregation of publicly available data, and qualitative inputs from community members

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At-risk of homelessness (McKinney Act definition)

- 93% of all households with incomes under 80% HAMFI (HUD adjusted median family income) in Goldsboro experience cost burdens.
- Severe cost burdens affect 430 owners and 2,045 renters in total comprising nearly 17% of all cost burdened households in the city of Goldsboro.
- For the lowest income households (those with incomes under 30% HAMFI), severe cost burdens are most common, impacting 1,080 of the 2,515 households at that income level where the majority are renter households.

Data from HUD (2018) HAMFI (2019 QP1)

	# of Units	# of Households	Long-Term In-
Total Rental Units	9,050		
Rental Units Affordable to HH at 80% AMI (At-Risk of Homelessness)	2,260		
Rental Units Affordable to HH at 50% AMI (Other Populations)	4,000		
70-80% AMI Renter HH w/ 1 or more severe housing problems (At-Risk of Homelessness)		2,515	
50-69% AMI Renter HH w/ 1 or more severe housing problems (Other Populations)		2,134	
Current Gaps (Number of Households at 80%+ AMI minus number of units available to Households at 80%+ AMI and below (4,000))			650

HUD defines cost burdened families as those who utilize more than 30% of their income for housing and severely cost burdened as those who utilize more than 50%

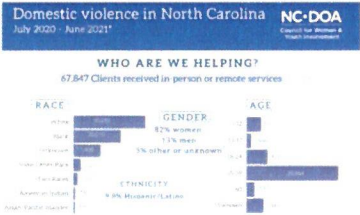
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Fleeing/Attempting to Flee Domestic Violence, Dating Violence, Sexual Assault, or Human Trafficking

- NC DOA Council for Women and Youth Involvement (CFWYI) studies the severity and demographic makeup of individuals that experience domestic violence in NC
- The data from July 2020 to June 2021 and shows that the majority of domestic violence victims that sought assistance from the NC DOA were women aged 25-59.
- These victims need specialized services and housing support beyond typical provisions



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Other populations requiring services or housing assistance to prevent homelessness

Populations	Description	Key Needs and Gaps
Elderly	17.4% of Goldsboro’s population is over 65 y.o. Many of these households experience severe cost burdens	Affordable Rental Housing TBRA
Disabled	14.1% of Goldsboro’s population under 65 y.o. has a disability This is often couples with low to no income and high cost burden	Affordable Rental Housing TBRA Supportive Services
Veterans	3,254 Veterans in Goldsboro, NC (~10% of population) Likely to experience hardships obtaining rental housing	Non-Congregate Shelters Affordable Rental Housing Supportive Services

These groups are often overlooked but make up a large portion of those experiencing housing instability in Goldsboro

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Virtual Public Participation Data

30 responses

- 40% of the respondents are experiencing or have experienced homelessness
- 17% of the respondents are local policymakers
- 30% of the respondents are community members

Notable Needs and Issues:

- Significant lack of non-congregate shelter for men, women and families
- Insufficient funding for organizations and initiatives that supply key supportive services
- High frequency of evictions and unemployment

Eligible Expenses by Priority

- 1 Non-Congregate Shelter
- 2 Affordable Rental Housing
- 3 Supportive Services
- 4 Tenant-Based Rental Housing (TBRA)

The survey was open for 15 days, as required by HUD, to collect feedback from community members

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Summary



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Non-Congregate Shelter Successes

- Cass Community - Detroit, MI
  - Property acquired by a church
  - Property run by the church
- A Tiny Home for Good - Syracuse, NY
  - Private purchase of property
  - Run by non-profit
- Othello Village - Seattle, Washington
  - Received funding from the City
  - Sponsored by a church
- Community First! Village - Austin, TX
  - Non-profit owned
  - Receives grants from public and private organizations



Pallet home projects have been successful in many cities throughout the country and are typically run by religious organizations and local non-profits. These organizations have full ownership of the property, as well as the operations

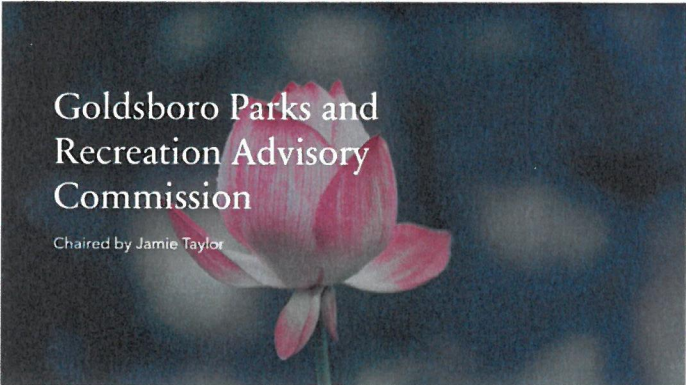
Questions?

Mayor Ham discussed the presentation and the four priorities identified. Council discussed the priorities and an advisory board or city employee to oversee the program/funding. Councilman Broadway made a motion to adopt as a priority, non-congregate shelter and supportive services. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

New Business.

Recreation Advisory Commission Presentation. Felicia Brown, Parks and Recreation Director introduced Ms. Jamie Taylor, Recreation Advisory Commission Chair to share the following presentation:





### Committee Makeup

- You have to be a resident of the City of Goldsboro
- Representation of all districts
- Members from various backgrounds
- We meet the 3<sup>rd</sup> Tuesday of each month at 6pm at Herman Park Administrative Building (formerly known as the Senior House)

### Who We Are

Jamie Taylor, Chair (District 3)	Stephanie Brown (District 3)
Linda Farmer (District 4)	Glenda Creech (District 5)
Danielle Baptiste (District 3)	Mykyia Hines (District 1)
Sandra Mueller (District 5)	Student Member
Mareese Mitchell (District 2)	
Joanne Clark (District 6)	VACANT
Larry Gerrard (District 5)	

### Things We Discuss

- The need for a new Herman Park Center
- The need for more funding for Parks and Recreation
- Updating Comprehensive Master Plan (help with applying for grants)
- Improve Parks and Facilities
- The need for volunteers for Parks and Recreation programs
- Optimizing our RAC meeting attendance (quorum issues)

## QUESTIONS?

Ms. Taylor and Ms. Brown shared information about issues with current member attendance. Ms. Taylor requested the student member term be changed from a calendar year to a school year. She also discussed quorum issues. City Clerk, Laura Getz will review the current ordinance and bring proposed changes to Council at a January meeting.

**Mayor Pro Tem Discussion.** Mayor Ham read the City Charter section regarding the Mayor Pro Tem and asked for comments regarding the City Charter section regarding Mayor Pro Tem. Councilman Broadaway made a motion to reappoint Taj Polack. The motion was seconded by Councilman Gaylor. Council discussed the nomination of Mayor Pro Tem. Councilwoman Matthews shared concerns regarding the Mayor Pro Tem selection. After discussion, the motion was carried. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilman Gaylor and Councilman Batts voted for the motion. Councilwoman Matthews did not vote but a no vote was not called. [PROVISO: Upon review of the proceedings, after the conclusion of the meeting, this matter was discussed between the Clerk and City Attorney Lawrence; City Attorney Lawrence is of the opinion that a vote for opposition to the Motion should have been held, but such does not affect the outcome of the vote or election of Taj Polack as Mayor Pro Tem as there were 6 “YEA” votes. Attorney Lawrence is of the opinion that Councilwoman Matthews’ vote should be counted as a “NO” vote in this circumstance as she voiced her opposition to the motion and nomination; although typically a failure to vote would be considered a “YEA” vote.]

Councilwoman Matthews left the room at 5:59 p.m. without request to be excused, therefore, any further votes taken will be counted as an affirmative vote.

**Council Committee Discussion.** Mayor Ham shared information regarding current council committee positions. Council discussed the GWTA position. There are no applications to fill the position currently. Ms. Simpson-Carter has served six years but will continue to serve on the board until she is replaced.

**NCLM Voting Delegate.** City Clerk, Laura Getz shared information regarding the need for a North Carolina League of Municipalities voting delegate for the upcoming federal advocacy agenda. Councilman Broadaway made a motion to allow City Manager Tim Salmon to be the city’s representative and casting the vote for Goldsboro for the NCLM conference (online advocacy goals vote). The motion was seconded by Mayor Pro Tem Polack and unanimously carried.

**Consent Agenda Review.** Items F - N on the consent agenda were reviewed.

The meeting recessed at 6:31 p.m.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 19, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

Minister Richard Taylor with Philadelphia Community Church provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Matthew Livingston, Assistant City Manager  
Ron Lawrence, City Attorney  
Laura Getz, City Clerk

**Approval of Minutes.** Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of December 5, 2022. The motion was seconded by Councilman Batts and unanimously carried.

**Presentations.**

**Resolution Expressing Appreciation for Services Rendered by Allie Price as An Employee of the City of Goldsboro for More Than 9 Years. Resolution Adopted.** Allie Price retires on January 1, 2023 as a Senior Park Tech, with more than 9 years of service, with the Goldsboro Parks and Recreation Department. Allie began her career on May 1, 2013 as a Park Tech I with the Goldsboro Parks and Recreation Department. On July 1, 2017, Allie was promoted to Senior Park Tech with the Goldsboro Parks and Recreation Department, where she has served until her retirement. Allie has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Allie Price their deep appreciation and gratitude for the service rendered by her to the City over the years and express to Allie Price our very best wishes for success, happiness, prosperity, and good health in her future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of December, 2022.

A motion was made by Councilman Broadway to adopt the retirement resolution. The motion was seconded by Councilwoman Jones and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-120 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ALLIE PRICE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 9 YEARS”*

**Public Hearings.**

**SU-16-22 Billiards Room (Pool Hall w/ ABC Permit) – 130 S. Center St. Public Hearing Held and Findings Adopted.** After being properly sworn in, Austin Brinkley, Assistant Planning Director presented the following:

ADDRESS: 130 S Center St.

PARCEL #: 2599859660

PROPERTY OWNER: Pacific Holdings Company

APPLICANT: Noe Mejia Rivers

The applicant requests a Special Use Permit for the establishment of a Pool Hall with ABC Permit, located in the Central Business Zoning District. The Central Business District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.

According to the City’s Unified Development Code, Pool Hall with ABC Permit is permitted only after obtaining a Special Use Permit from Goldsboro City Council. The UDO also requires that in the Central Business District there are to be no more than two Places of Entertainment with ABC Permit per city block. This proposal satisfies this requirement.



Frontage: 65 ft  
Zoning: Central Business District  
Existing Use: Vacant building

The City’s Land Use Plan locates this parcel within the Mixed-Use Downtown land use designation. The City of Goldsboro Comprehensive Land Use Plan identifies the following goals related to the Mixed-Use Downtown designation and desired development for the downtown Goldsboro area. The plan indicates that infill development is an action that is essential to the continued development of Goldsboro, this proposal qualifies as being infill development. The plan also identifies a goal as being to focus on improvement of the downtown Goldsboro area.

The proposed Pool Hall will have a maximum occupancy of 148 persons. The concept plan shows a total of 7 pool tables are proposed to be located within the structure.

Hours of Operation

- Monday – Thursday: 4:00 – 11:00 PM
- Friday – Saturday: 4:00 – 12:00 AM
- Sunday: 4:00 – 10:00 PM

Employees: 7 total employees per shift (maximum).

No minimum off-street parking requirements.

Staff has distributed this proposed special use permit to the Goldsboro Fire Department and to Goldsboro Downtown Development. There were no comments or concerns.

Mayor Ham opened the Public Hearing. No one spoke and the Public Hearing was closed.

Council entered into deliberation and voted on each of the four findings below in order to determine whether or not the Special Use Permit shall be issued. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition.

1. Councilman Gaylor made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.
2. Councilman Broadaway made a motion to agree that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman Batts and unanimously carried.
3. Councilman Gaylor made a motion to agree that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilman Broadaway and unanimously carried.
4. Mayor Pro Tem Polack made a motion to agree that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Gaylor and unanimously carried.

Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the January 9, 2023, City Council meeting.

**SU-17-22 Tattoo Parlor (Tattoo Parlors) – 206 E. Walnut St. Public Hearing Held and Findings Adopted.**

ADDRESS: 206 E Walnut St.  
PARCEL #: 2599954529  
PROPERTY OWNER: Patrick Reilly – WNB Landlord LLC.  
APPLICANT: Zachary Cirocco

The applicant requests a Special Use Permit for the establishment of a Tattoo Parlor, located in the Central Business Zoning District. The Central Business District is established to maintain and strengthen the concentration of commercial, service, residential and institutional uses that serve the entire community and region. The district encourages a mix of high intensity pedestrian-oriented uses compatibly designed and arranged around the existing compact core.

According to the City’s Unified Development Code, Tattoo Parlors are permitted only after obtaining a Special Use Permit from Goldsboro City Council. The UDO also requires that In the Central Business District that there is to be a minimum 500ft radius separation between Tattoo Parlors. This proposal satisfies this requirement.

Frontage: 80.8 ft  
Zoning: Central Business District  
Existing Use: Vacant building

The City’s Land Use Plan locates this parcel within the Mixed-Use Downtown land use designation. The City of Goldsboro Comprehensive Land Use Plan identifies the following goals related to the Mixed-Use Downtown designation and desired development for the downtown Goldsboro area. The plan indicates that infill development is an action that is essential to the continued development of Goldsboro, this proposal qualifies as being infill development. The plan also identifies a goal as being to focus on improvement of the downtown Goldsboro area.



The proposed tattoo parlor currently provides one workstation with two other future workstations shown.

Currently there are no other employees but there is room for minor expansion.

Hours of Operation

- Tuesday – Saturday 12:00 – 8:00 PM

Employees: 1 total employee.

Parking: No minimum off-street parking requirements.

Staff has distributed this proposed special use permit to the Goldsboro Fire Department and to Goldsboro Downtown Development. There were no comments or concerns.

Mayor Ham opened the Public Hearing. No one spoke and the Public Hearing was closed.

Council entered into deliberation and voted on each of the four findings below in order to determine whether or not the Special Use Permit shall be issued. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition.

1. Mayor Pro Tem Polack made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilman Broadaway. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts did not vote but a no vote was not called. [PROVISO: Upon review of the proceedings, after the conclusion of the meeting, this matter was discussed between the Clerk and City Attorney Lawrence; City Attorney Lawrence is of the opinion that a vote for opposition to the Motion should have been held, but such does not affect the outcome of the vote or the approval as there were 6 “YEA” votes. Attorney Lawrence is of the opinion that Councilman Batts’ vote should be counted as a “NO” vote in this circumstance as he voiced his opposition to the motion for approval; although typically a failure to vote would be considered a “YEA” vote.]
2. Councilwoman Jones made a motion to agree that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman Gaylor. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts voted against the motion. The motion passed 6:1.
3. Councilman Gaylor made a motion to agree that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilwoman Jones. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts voted against the motion. The motion passed 6:1.
4. Mayor Pro Tem Polack made a motion to agree that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Gaylor. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts voted against the motion. The motion passed 6:1.

Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the January 9, 2023, City Council meeting.

**Public Comment Period.** Mayor Ham opened the public comment period. The following people spoke:

1. David Craig shared comments and concerns regarding his public records request.
2. Rovarian Taylor requested the city provide old computers to be used at Ashford Boxing Club for student use.
3. Natalia Newkirk shared concerns regarding the director of the Goldsboro Housing Authority and the conditions in her apartment.
4. Richard Taylor shared comments regarding the Re-Entry Council.
5. Terri Bradley shared an update regarding the Commission on Community Relations and Development.

No one else spoke and the public comment period was closed.

Councilwoman Jones left the room at 7:49 p.m. and returned at 7:51 p.m. after the Consent Agenda vote.

**Consent Agenda – Approved as Recommended.** Mayor Ham presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Batts moved the items on the Consent Agenda, Items F-N be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilman Broadaway, Councilwoman Matthews, Councilman Gaylor and Councilman Batts all members voting in favor of the motion. Councilwoman Jones left the room without a request to be excused, however, pursuant to NCGS 160A-75, Councilmember Jones vote would be considered an affirmative vote.

The items on the Consent Agenda were as follows:



**Amending Special Revenue Fund Ordinance – Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102). Ordinance Adopted.** On October 17, 2022 Council approved a resolution to allow the Goldsboro Police Department to apply for the 2022 Justice Assistance Grant in the amount of \$23,574.00. On November 21, 2022 Council approved a resolution to accept the Federal grant for the purchase of pistols, information technology equipment and an EyeDetect instrument.

At this time a budget amendment is needed to appropriate the revenues and expenditures so that the terms of the grant may be fulfilled. There is no sub-grantee with this award. There is no local match required.

It was recommended that the following entitled Special Revenue Fund Ordinance for the Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102) be amended for \$23,574.00 for the 2022 JAG Grant. Consent Agenda Approval. Batts/Polack (7 Ayes)

*ORDINANCE NO. 2022-67 “AN ORDINANCE AMENDING A SPECIAL REVENUE PROJECT FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) (P3102)”*

**Final Adjusted Change Order No. 2 for Wastewater System Improvements (Formal Bid No. 2020-002. Resolution Adopted.** The Wastewater System Improvements project consisted of rehabilitation of approximately 3,215 feet of gravity sewer line and repair/replacement of manholes.

Change Order No. 1 was approved by City Council on April 5, 2021 in reference to costs for additional work to repair the Carolina Street sewer main and the 36-inch Big Ditch sanitary sewer outfall line. AM-Liner East submitted an estimated cost of \$61,325 for Change Order No. 1, which included \$5,625 for a storm drain conflict box. The additional work has been completed and the storm drain conflict box was deleted from the contract scope as it was not needed to be installed to resolve the utility conflict. This created a decrease of \$5,625 from the total contract amount of \$563,612.

An additional decrease of \$6,041.93 of the contract amount was created by project delay costs and CSX Railroad inspection fees.

Staff recommends issuing a final adjusted change order to the current contract with AM-Liner East, Inc. for the Wastewater System Improvements Project decreasing the contract amount by \$11,666.93. A final adjusting change order is essential to closeout this project for SRP loan reimbursement approval from DWI.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to execute a final adjusted change order decreasing the total contract amount by \$11,666.93 for the Wastewater System Improvements project with Am-Liner East, Inc. Consent Agenda Approval. Batts/Polack (7 Ayes)

*RESOLUTION NO. 2022-121 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE FINAL ADJUSTED CHANGE ORDER NO. 2 WITH AM-LINER EAST, INC. FOR WASTEWATER SYSTEM IMPROVEMENTS PROJECT FORMAL BID #2020-002”*

**Change Order No. 1 for 2022 Clear Well #2 Exterior Coating Project – Formal Bid No. IFB 2022-016. Resolution Adopted.** Council adopted Resolution 2022-072 during the August 1, 2022, meeting and authorized the City Manager to execute the contract with Carolina Management Team for the Clear Well #2 Exterior Coating Project.

The original contract amount was \$110,768.00. Taxes for material used in this project were not included in the contract price. The total sales tax paid on materials totals \$2,630.10. Staff recommends issuing a change order to increase the contract amount to include the tax to be paid on materials. Finance will request a tax refund in 2023 to recoup the taxes.

It was recommended that the City Council adopt the following entitled resolution authorizing a change order to the contract with Carolina Management Team for the Clear Well #2 Exterior Coating Project. Consent Agenda Approval. Batts/Polack (7 Ayes)

*RESOLUTION NO. 2022-122 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR CLEAR WELL #2 EXTERIOR COATING PROJECT”*

**Change Order No. 1 for Capital Improvement Projects. Resolutions Adopted.** Council adopted Resolution 2022-115, 2022-117, and 2022-118 during the December 5, 2022, meeting and authorized the City Manager to execute the contracts with the following vendors.

Vendor	Project	Amount
Laughlin-Sutton	New Hope Bar Screen Upgrade	\$335,400
Gregory Poole	Westbrook Pump Station	\$794,571
Gregory Poole	WTP Automatic Transfer Switch	\$240,905



Aqua-Aerobic Systems	Sand Filter Rehab	\$188,948
TOTAL		\$1,559,824

The original contract amounts did not include sales taxes for material used in these projects. Staff recommends issuing a change order to increase the contract amounts to include the taxes to be paid on materials. Finance will request a tax refund in 2023 to recoup the taxes. Total amount requested is \$72,250.

Vendor	Additional Amt Needed	New/Revised Contract Amt
Laughlin-Sutton	\$22,640	\$358,040
Gregory Poole (Westbrook)	\$20,595	\$815,166
Gregory Poole (WTP)	\$16,261	\$257,166
Aqua-Aerobic Systems	\$12,754	\$201,702
Total	\$72,250	\$1,632,074

It was recommended that Council adopt the following entitled resolutions authorizing a change order to the contracts with Laughlin-Sutton for the New Hope Bar Screen, Gregory Poole for the Westbrook Pump Station, Gregory Poole for the WTP Automatic Transfer Switch, and Aqua-Aerobic Systems for the Sand Filter Rehab. Consent Agenda Approval. Batts/Polack (7 Ayes)

*RESOLUTION NO. 2022-123 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR NEW HOPE BAR SCREEN UPGRADE”*

*RESOLUTION NO. 2022-124 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR WESTBROOK PUMP STATION PROJECT”*

*RESOLUTION NO. 2022-125 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR WTP AUTOMATIC TRANSFER SWITCH”*

*RESOLUTION NO. 2022-126 “RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR SAND FILTER REHAB”*

**Rental Rates for Goldsboro Event Center. Resolution Adopted.** In 2015, City Council decided to purchase and renovate what is now the Goldsboro Event Center. On March 7, 2016, City Council adopted a schedule of fees to use the facility. Those adopted fees did not include a schedule of fees for non-profits.

Fees should be updated for use of this facility to reflect current costs. Non-profit fee discount of 10% is also included.

It was recommended that Council adopt the following entitled resolution updating the rental fee structure for the Goldsboro Event Center. Consent Agenda Approval. Batts/Polack (7 Ayes)

*RESOLUTION NO. 2022-127 “A RESOLUTION UPDATING THE RENTAL FEE SCHEDULE FOR THE GOLDSBORO EVENT CENTER”*

**Set Public Hearing - Non-Contiguous (Satellite) Annexation Petition – J and J Daniels Farming Enterprises, LLC. - Located on the east side of South 111 Hwy. (Corner of South NC 111 Hwy. and Ditchbank Rd.). Public Hearing Set.** Wayne Co. Tax Parcel ID#: 3527-27-3569 (Portion)

Acreage: 475,235 sq. ft. or 10.91 acres

The City Council, at their meeting on December 5, 2022, requested that the City Clerk examine the subject voluntary non-contiguous annexation petition for sufficiency.

On December 6, 2022, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for noncontiguous annexation as specified in G.S. 160A-58.1 Petition for annexation; standards and as follows:

1. The nearest point on the proposed satellite corporate limits must be not more than three miles from the primary corporate limits of the annexing city;
2. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city;
3. The area must be situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
4. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed 10% of the area within the primary corporate limits of the annexing city.

Pursuant to G. S. 160A-58.2, Council shall fix a date for public hearing on the annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule January 9, 2023 as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

It was recommended Council schedule a public hearing for the proposed voluntary non-contiguous annexation of J and J Daniels Farming Enterprises, LLC. for January 9, 2023. Consent Agenda Approval. Batts/Polack (7 Ayes)

**Street Closing - Dakota Avenue (From East Fourth Street to East Fifth Street), East Fifth Street (From Humphrey Street to Dakota Avenue). Resolution Adopted.** Petitioner: County of Wayne

The streets petitioned for closing are located adjacent to property owned by the County of Wayne. (See attached aerial) County of Wayne recently received approval for the rezoning of nine (9) parcels of property to Office and Institutional (O & I-II) Zoning District for the purpose of developing an office complex for County agencies to operate.

The petitioned street closing has been forwarded to City Fire, Police, Public Works, and Engineering Departments. The attached Resolution would schedule a public hearing on the proposed street closings for January 23, 2023. The Resolution would be advertised in the newspaper for four consecutive weeks. In addition, the street would be posted on both ends and all adjacent property owners would be notified of the public hearing by certified mail.

It was recommended Council adopt the following entitled Resolution scheduling a public hearing on the closing of the petitioned street for January 23, 2023. Consent Agenda Approval. Batts/Polack (7 Ayes)

*RESOLUTION NO. 2022-128 "RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO TO CLOSE A CERTAIN STREET OR STREETS WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA"*

**Advisory Board and Commission Appointments. Resolutions Adopted.** There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on December 5, 2022, to review vacancies and applications received to fill the current vacancies. With these appointments, two vacancies on the Historic District Commission and two vacancies on the Recreation Advisory Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

It was recommended Council adopt the following entitled resolutions.

*RESOLUTION NO. 2022-129 "RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS"*

*RESOLUTION NO. 2022-130 "RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION"*

**Departmental Monthly Reports. Accepted as Information.** The various departmental reports for November 2022 were submitted for Council approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Batts/Polack (7 Ayes)

#### **Items Requiring Individual Action**

##### **Workers' Compensation Requirements for Parks and Recreation Officials. Recommendation Denied.**

A Sports Booking Agent is used to schedule officials for the youth and adult sports programs offered by Parks and Recreation. Prior to 2020, the City of Goldsboro did not require the Sports Booking Agent to carry Workers' Compensation Liability Insurance. Requiring the Sports Booking Agent to carry Workers' Comp Insurance puts an undue burden on the Sports Booking Agent. Not having a Sports Booking Agent impacts our ability to offer youth and adult sports programs.

Many other parks and recreation departments do not require Workers' Comp Liability Insurance for certified officials as the Sports Booking Agent and officials are seen as independent contractors.

Staff recommended Workers' Compensation Liability Insurance not be required for the Parks and Recreation Sports Booking Agent and officials.



Council discussed the workers compensation requirements. City Attorney Lawrence shared his opinion regarding workers' compensation requirements. Councilman Batts made a motion to approve the recommendation that workers compensation not be required for the Parks and Recreation Sports Booking Agent and officials. Councilman Broadaway seconded the motion. Discussion was held. Councilman Batts and Councilman Broadaway voted for the motion. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews and Councilman Gaylor voted against the motion. The motion failed 2:5.

**City Manager's Report.** Matt Livingston shared he is thankful for the work the department heads are doing and stated we have good department heads. He also wished everyone a Merry Christmas.

**Ceremonial Documents.**

**Resolution Expressing Appreciation for Services Rendered by Tonnie Cobb as An Employee of The City of Goldsboro for More Than 33 Years. Resolution Adopted.** Tonnie Cobb retires on January 1, 2023 as a Solid Waste Equipment Operator, with more than 33 years of service, with the Goldsboro Public Works Department. Tonnie began his career on April 5, 1989 as an Equipment Operator II with the Goldsboro Public Works Department. On March 2, 2020, Tonnie was promoted to Interim Solid Waste Yard & Bulk Waste Supervisor with the Goldsboro Public Works Department. On August 11, 2020, Tonnie returned to Solid Waste Equipment Operator with the Goldsboro Public Works Department, where he has served until his retirement. Tonnie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Tonnie Cobb their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Tonnie Cobb our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of December, 2022.

A motion was made by Councilman Broadaway to adopt the retirement resolution. The motion was seconded by Mayor Pro Tem Polack and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-131 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TONNIE COBB AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 33 YEARS"*

**Resolution Expressing Appreciation for Services Rendered by Sammy Taylor as An Employee of The City of Goldsboro for More Than 30 Years. Resolution Adopted.** Sammy (Sam) Taylor retires on January 1, 2023 as a Building Inspector, with more than 30 years of service, with the Goldsboro Inspections Department. Sam Taylor began his career on July 29, 1992 as an Electrical Inspector with the Goldsboro Inspections Department. On June 18, 1997, Sam was promoted to Building and Codes Inspector II with the Goldsboro Inspections Department. On July 1, 2004, Sam was promoted to Building and Codes Inspector III with the Goldsboro Inspections Department. On July 1, 2016, Sam was reclassified to Building Inspector with the Goldsboro Inspections Department, where he has served until his retirement. Sam has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Sam Taylor their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Sam Taylor our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of December, 2022.

A motion was made by Councilman Batts to adopt the retirement resolution. The motion was seconded by Councilwoman Jones and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-132 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY SAMMY TAYLOR AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 30 YEARS"*

**Resolution Expressing Appreciation for Services Rendered by Tommy Jones as An Employee of The City of Goldsboro for More Than 20 Years. Resolution Adopted.** Tommy Jones retires on January 1, 2023 as a Solid Waste Superintendent, with more than 20 years of service, with the Goldsboro Public Works Department. Tommy began his career on August 21, 2002 as a Utility Plant Mechanic Assistant with the Goldsboro Public Utilities Department. On February 2, 2005, Tommy was promoted to Sanitation Field Supervisor with the Goldsboro Public Works Department. On January 1, 2016, Tommy was promoted to Sanitation Superintendent with the Goldsboro Public Works Department. On July 1, 2016, Tommy was reclassified to Solid Waste Superintendent with the Goldsboro Public Works Department, where he has served until his retirement. Tommy has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Tommy Jones their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Tommy Jones our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of December, 2022.

A motion was made by Councilwoman Jones to adopt the retirement resolution. The motion was seconded by Mayor Pro Tem Polack and unanimously carried. Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-133 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TOMMY JONES AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS"*

**Mayor and Councilmembers' Comments.**

Councilman Broadaway shared we had a successful employee appreciation breakfast last week. Staff did a wonderful job and it was good to see the Event Center filled with people. It's amazing the number of long-term employees, I was very proud of them. He wished everyone a very merry and safe Christmas.

Councilman Batts shared he had the opportunity to meet the Habitat director on Daisy Street with three homes going up and he enjoyed that. He also stated he enjoyed the employee appreciation breakfast and thanked the people who work for the City of Goldsboro and thanked them for what they do daily. He wished everyone a Merry Christmas and a Happy New Year.

Councilwoman Matthews shared the following comments: I am speaking directly to the residents of District 4. I want you to know that I'm going to keep showing up, I'm going to keep speaking up and I'm going to continue to keep representing you because you put your trust in me to do that and that's exactly what I'm going to do. District 4, we have seen the plots, tricks, tactics, there have been backdoor conversations, meetings and phone calls by members of this board to silence and control me in whatever way they thought they could, same as tonight but yet I'm still here. It is undeniable the affects and the impacts of the work that has come from my election and will forever be felt and seen. What I want to be clear is my presence at this table is bigger than just me. I'm going to continue to use it as an opportunity to show every little girl, every woman that you too can do it. I'm going to continue to prove to you that you matter, you are deserving, you are capable and I'm going to continue to prove that if I can do it, you can do it. I'm going to continue to prove that you can think freely, you don't have to go along to get along. You don't have to fit into this preprogrammed box that society has created for you based on what they think you should be. Use my seat as proof that you belong, take up all the space that you want without apology and make them adjust. Let's keep showing up, let's keep winning, let's keep making history, let's keep shattering glass ceilings because that's what we do. I love you District 4 and I love you Goldsboro. Have a safe holiday and I'll see you in the New Year.

Councilman Gaylor stated he wanted to thank all the city employees and volunteers that have worked so hard to make this a beautiful holiday season in and around downtown. Everything from the hayrides to the parades. Everything looks fantastic and it's been a wonderful holiday season. It's also been a very tough holiday season for some members of the City of Goldsboro who have lost loved ones and also those getting ready to face a cold wave of weather with very little resources to do it. We heard from a family tonight who has a roof but not appropriate accommodations. I would ask that my fellow citizens of the city, do what you can to look after your neighbor. It's a special time of year, look over and see what's going on. As a council when things come to us it's tough balancing the things you have authority over and the things you don't but you still have the opportunity to use the voice. I appreciate the work this council does trying to make sure this holiday season is positive for as many folks in the city of Goldsboro as possible. Thank you for all the work that is for pomp and circumstance and all the work that goes on behind the scenes to make sure that as many people as possible are able to enjoy it. It's a wonderful city.

Mayor Pro Tem Polack apologized for not being able to attend the employee appreciation event last week. He stated, for those who didn't know, I was a city employee for 19 years as a fireman and I can relate firsthand to the sometimes feeling of being overworked and underappreciated. For that main reason, I ran for this office to be a liaison for workers within our city ranks. I want to remind and thank everyone for your dedication and your commitment to making Goldsboro the best city it can be and realize as a council we work for you and serve you. I want to ensure that our citizens as well as our employees benefit from their efforts. In closing, I am praying that all the students in school are going to have a safe holiday season. We know there's been a lot of tragedy during the breaks that we've during the weeks, days and months. I want to keep a good vibe and energy in this city. As Minister Taylor can attest to, we have to stay grounded with God, centered in our spirit. I want to say to my council, I love you all. When I came in office, none of us knew what to expect. When I came in, I thought we could save the world. It's one step at a time that we make these strides. Unity is the word, Umoja in the Kwanzaa tradition. We talk about the different holidays during the season, but we need to look at the different attributes that we can bring to the table and work together in unity. Until we come to that point as a council we will continue to be divided. We are not always going to agree but let's work together and strive for that in the future.

Mayor Ham thanked everyone for the turn out last Saturday at the Veterans Memorial Park. The Wreaths Across America event was held and there was a great turnout. He thanked the public for their participation. He also thanked the Veterans Coalition and members from Seymour Johnson Air Force Base that made that a successful event. He acknowledged city employees and the service that they give to the city into the public. We had four members observed tonight for their retirement, one had 33 years one had 30 years, one had 20 years and then of course Allie had nine years. All of these people have worked hard and given part of their lives to the city, and we appreciate their service.





Councilwoman Jones stated it was an opportunity to be at the Wreaths Across America. Even though it was a sad occasion, it was honoring our veterans. It was a wonderful event even though it was sad, people have lost their loved ones at war and they're still hurting. I saw people crying as planes flew across the air and that was touching. She also shared this was the first time that she attended the employee appreciation event, and it was very nice. At the time she thanked all the employees for everything they do, they are the salt of the city, they make it run. She wished everyone a Merry Christmas and asked that you remember the elderly and remember your friends and your neighbors. You never really know what they're going through. She shared that St. James A.M.E. Zion Church will be hosting a Suicide Awareness and Prevention Workshop on January 14th from 10:00-12:00 and there will be a phenomenal speaker. She shared she is happy to partner with them and is looking forward to the workshop. The Trust for America's Health has indicated that suicide has risen. She shared we need to help this young lady that stood before us. She shared she knows jurisdiction and the authority level, but there has to be resources somewhere. You say Merry Christmas but is it Merry if you're cold and have roaches and bed bugs? Let's think about that and try to work, and I'll try to do whatever I can, but let's try to help.

Mayor Ham wished everyone a Merry Christmas.

There being no further business, Mayor Ham adjourned the meeting at 8:27 p.m.



  
David Ham  
Mayor

  
Laura Getz  
City Clerk