

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
DECEMBER 6, 2021

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on December 6, 2021.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Brandi Matthews
Councilmember Charles Gaylor, IV
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Laura Getz, City Clerk

Absent: Councilmember Gene Aycock

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Jones and unanimously carried, Council adopted the agenda.

Old Business.

Engineering Project Update. Marty Anderson, City Engineer shared the following presentation with Council. Mr. Anderson shared this is an update from the July 2021 presentation.

Public Utilities Infrastructure Projects Update

City Engineer: Marty Anderson, PE, CFM
Interim Public Utilities Director: Bert Sherman
December 6, 2021

GOLDSBORO
BE BOLD BE OUTSIDE BE TROUBLE

www.goldsboro.gov

Engineering Current Projects

Description	Cost	Start Date	End Date	Status	Comments/Issues
1 Phase IV Sewer Rehabilitation Project • 30,000 LF Sewer rehabed, 1,000 Manholes Replaced	8.4M	Nov 2018	July 2021	Complete	Downtown Area
2 2018 Infrastructure Recovery Project • 4,000 LF Sewer rehabed, 1,000 LF Storm Drainage Lines replaced	900K	Feb 2019	June 2021	Complete	
3 2020 Wastewater System Improvements • 2,000 LF Sewer rehabed, 3 Manholes Replaced	624K	Dec 2020	May 2021	Complete	SAFB outfall & Glen Oak Drive
4 2017 Wastewater System Improvements • 3,000 LF Sewer rehabed, 12 Manholes Replaced	600K	Sep 2020	June 2021	Complete	
5 2017 Water System Improvements • Upgrade Water Lines	3.6M	Jun 2018	Jul 2021	In Design & DWT Approval	Multiple Areas Throughout City
6 NCDOT U-2714 N. William St. Widening • Utility relocations from US13/US70 to Goldsboro Bypass	2.2M	Sep 2020	Sep 2022	Under Construction	City Contributes 1.1M

Unfunded Future Utility Projects (25.4M)

Description	Cost	Start Date	End Date	Status	Comments/Issues
1 US 117 Pump Station Improvements	14.3M	TBD		Over Design Capacity	Critical Need, Potential Building Moratorium, Project Funded through Economic Development Grant
2 Harris St. Wastewater System Improvements	1.1M	TBD			
3 Jefferson St. Wastewater System Improvements	1.1M	TBD			Old concrete sewer lines
4 Big Ditch Wastewater System Improvements	2.2M	TBD			Critical Need, Multiple Repairs Recently
5 Oak St. Wastewater System Improvements	3.2M	TBD			
6 Grantham St. Wastewater System Improvements	3.4M	TBD			Critical Need, SSOs from Dilapidated Force Main
7 Upcoming NCDOT Roadway Utility Relocations	?	TBD			

Utility Funding Project Overview

- \$10.5M spent over the past 5 years on completing several wastewater lines replacement/rehabilitation
- \$6.8M in water and wastewater lines replacement/rehabilitation under construction
- \$2.4M in various utility projects
- \$11.3M in water and wastewater lines replacement/rehabilitation in near-future projects to complete
- \$2.8M of \$3.2M in FY 21-22 budget for the WTP, WRF, pump stations and Master Utility Plan

Engineering Future Projects

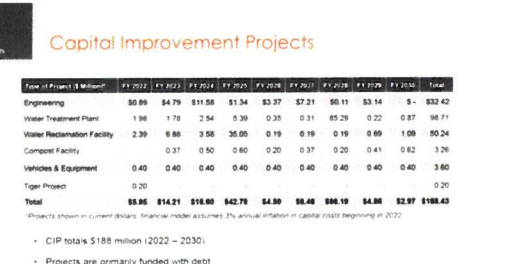
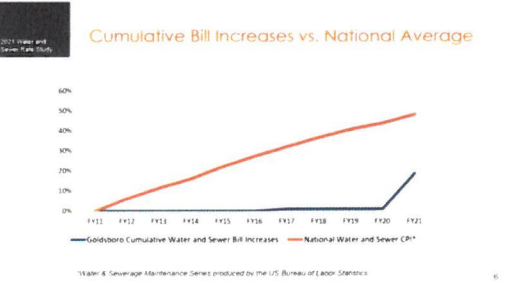
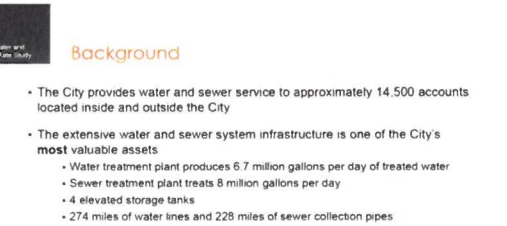
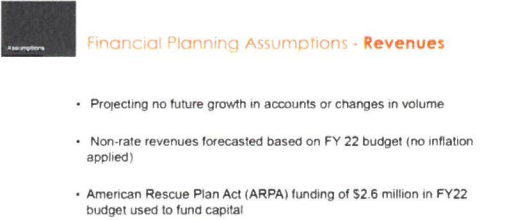
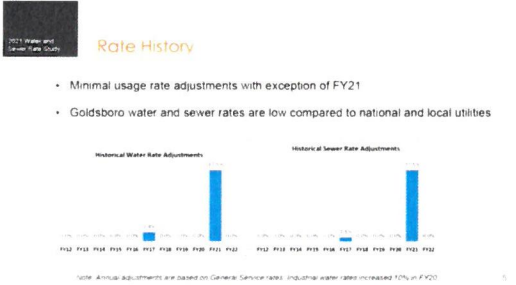
Description	Cost	Start Date	End Date	Status	Comments/Issues
1 2019 Water System Improvement Project • Replace 4,000 LF of 2" Galvanized Water Pipe • PER/EID being reviewed by DWI	3.1M	July 13, 2021	TBD	PER/EID	Greater Downtown (water line leaks), DWSPR Loan, Rate Increase or Future ARP Funding?
2 Combine & Relocate Little Cherry/Big Cherry Pump Stations Outside Floodplain • PER/EID being reviewed by DWI	3M	July 13, 2021	TBD	PER/EID	ISI and Capacity issues, ASADRA Loan, Rate Increase or Future ARP Funding?
3 Phase III Sewer Rehabilitation Project • 20,000 LF Sewer, 1,000 Manholes Replacement • Potential in-house project?	5.2M	TBD	TBD	TBD	Big Ditch Outfall Multiple Point Repairs, Rate Increase or Future ARP Funding?

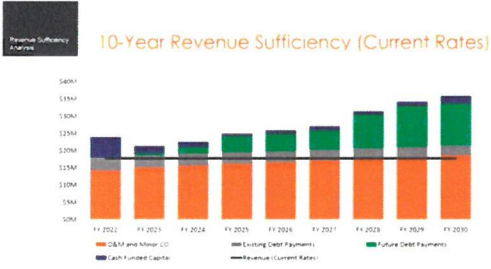
Public Utilities Current Projects

Description	Cost	Start Date	End Date	Status	Comments/Issues
1 1135 Weir Project w/ US Army Corps of Engineers • Rebuild & Raise the Weir in the Neuse River Cutoff Channel	600K	Jul 2021	Oct 2021	Complete	Non-federal Sponsor
2 Water Treatment Plant Plate Settler • Last Project to Increase Capacity of the WTP from 12-MGD to 14-MGD	1.8M	2014	May 21	Complete	

Ms. Williams shared the program was implemented effective December 1, 2021. Council discussed the program with Ms. Williams.

Utility Rate Study. Dave Hyder with Stantec shared the following presentation:





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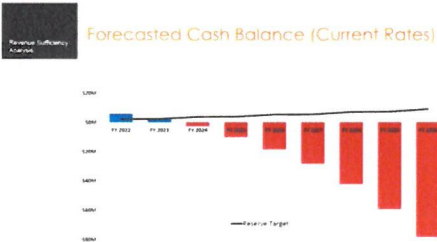
Revenue Sufficiency Analysis

5-Year Revenue Sufficiency Full Capital Plan

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Operating Expenses	\$14,315,496	\$15,265,126	\$16,752,078	\$18,262,209	\$19,749,248
Existing and Future Debt Service	3,753,541	4,083,041	5,414,139	6,309,640	6,562,774
Cash Funded Capital	5,849,967	2,063,770	1,618,771	597,008	951,445
Total Revenue Requirements	23,919,004	21,408,937	22,784,988	25,168,857	27,263,467
Revenues with Existing Rates	\$17,800,792	\$17,800,792	\$17,800,792	\$17,800,792	\$17,800,792
APRA Funds	2,558,994	2,558,994	2,558,994	2,558,994	2,558,994
Annual (Shortfall) / Surplus	(\$3,479,219)	(\$3,038,140)	(\$4,984,197)	(\$7,319,160)	(\$6,963,670)

Demonstrates lack of structural balance: expenditures exceed revenues in all years.

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Revenue Sufficiency Analysis

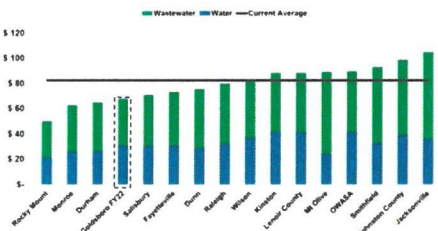
5-Year Revenue Sufficiency Full Capital Plan – Forecasted Increases

	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Operating Expenses	\$14,315,496	\$15,265,126	\$16,752,078	\$18,262,209	\$19,749,248
Existing and Future Debt Service	3,753,541	4,083,041	5,414,139	6,309,640	6,562,774
Cash Funded Capital	5,849,967	2,063,770	1,618,771	597,008	951,445
Total Revenue Requirements	23,919,004	21,408,937	22,784,988	25,168,857	27,263,467
Rate Increases	0%	15%	15%	12%	10%
Revenues with Rate Increases	\$17,800,792	\$20,362,910	\$23,647,347	\$26,485,928	\$29,153,531
APRA Funds	2,558,994	2,558,994	2,558,994	2,558,994	2,558,994
Annual (Shortfall) / Surplus	(\$3,479,219)	(\$858,032)	\$862,359	\$1,266,062	\$2,870,964
Residential Customer Bill	\$67.66	\$77.85	\$89.51	\$108.27	\$119.28

Regional average current bill is approximately \$83.

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Regional Monthly Residential Bill Comparison @ 5,000 gallons



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Five Year Capital Funding Scenarios - Rate Increases

Rate Increase Scenario	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Full Capital Plan (\$80M)	0.0%	15.0%	15.0%	12.0%	10.0%
Resulting Residential Bill	\$67.66	\$77.85	\$89.51	\$108.27	\$119.28
75% of Capital Plan (\$60M)	0.0%	10.0%	10.0%	10.0%	10.0%
Resulting Residential Bill	\$67.66	\$74.44	\$81.66	\$90.04	\$99.04
50% of Capital Plan (\$40M)	0.0%	7.5%	7.5%	7.5%	7.5%
Resulting Residential Bill	\$67.66	\$72.73	\$78.18	\$84.02	\$90.30
25% of Capital Plan (\$20M)	0.0%	5.0%	5.0%	5.0%	5.0%
Resulting Residential Bill	\$67.66	\$71.07	\$74.82	\$78.36	\$82.29
No Capital Spending	0.0%	2.5%	2.5%	2.5%	2.5%
Resulting Residential Bill	\$67.66	\$69.32	\$71.09	\$72.89	\$74.69

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Findings & Recommendations

Findings and Recommendations

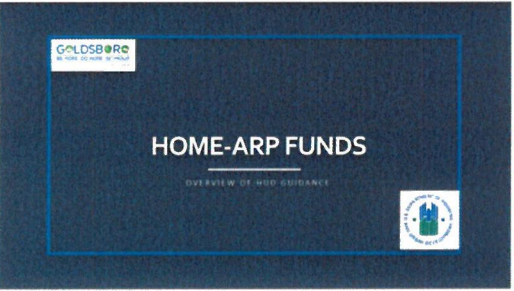
- Current water and sewer rates are not sufficient to meet the needs of the utility systems
- Rate increases will be required in the coming years
- Level of capital investment in water and sewer systems is the significant driver for rate increases
- Even with increases water and sewer rates will result in utility bills that are within the average utility bills in surrounding communities in North Carolina

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Council discussed the presentation and shared concerns regarding rate increases. Mr. Hyder stated that you are at a point where you have to do something going forward. He stated that prioritizing the CIP is probably a number one priority to determine what's most important.

Mayor Ham stated that we have a difficult decision to make and to consider the various rate increases. He stated Council should give this some serious thought and come back after the first of the year and attack this situation.

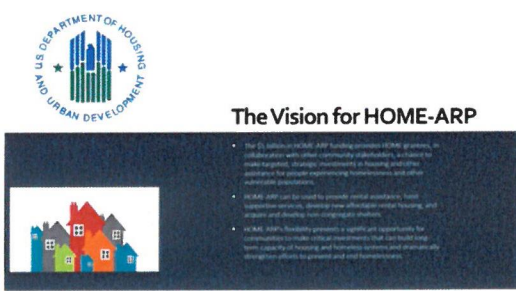
HOME-ARP Presentation. Felecia Williams, Community Relations Director presented the following:



Qualifying Populations.....

*Veterans and families with a veteran family member must also meet one of the preceding criteria.

- HOME-ARP Funds must target the following qualifying populations:
- Individuals and families experiencing homelessness
 - Individuals and families at risk of homelessness
 - Individuals and families fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking
 - Other populations for whom supportive services or assistance would prevent homelessness or serve those with the greatest risk of housing instability



Homeless

- Defined by 24 CFR 91.5
- An individual or family who lacks a fixed, regular, and adequate nighttime residence.
 - An individual or family who will imminently lose their primary nighttime residence and meet the criteria at 24 CFR 91.5.
 - Unaccompanied youth under 25 or families with children and youth who would not otherwise qualify under the criteria above but meet the definition of homeless under other federal statutes as identified in 24 CFR 91.5.



Historic District Commission -- 2 Vacancies

Linda Liegel Eligible for Reappointment
Donna Stevenson Eligible for Reappointment
**3 applications received to date*

Recommendation
Board recommends reappointment
Board recommends reappointment

Goldsboro Recreation & Parks Commission --4 Vacancies

Mareese Mitchell Eligible for Reappointment
Glenda Creech Eligible for Reappointment
Linda Farmer Eligible for Reappointment
Maria Newsome Not Eligible for Reappointment
**4 applications received to date*

Recommendation
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment
Student can only serve 1 year

Mayor’s Committee for Persons with Disabilities -- 8 Vacancies

David Snodgress Eligible for Reappointment
Kenneth Coley Eligible for Reappointment
Don Willis Eligible for Reappointment
Donald Rhue Eligible for Reappointment
Pier Protz Eligible for Reappointment
Janet Baber Eligible for Reappointment
Tammy Mathis Eligible for Reappointment
Doug Seymour Resigned September 16, 2021
***Board recommends for appointment: Johnny Holland**
**2 applications received to date*

Recommendation
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment
Board recommends reappointment

Goldsboro Planning Commission -- 2 Vacancies

Mia Barnett Resigning as of December 31, 2021
Chris Boyette Not Eligible for Reappointment
**6 application received to date*

Recommendation

Travel and Tourism Advisory Council -- 3 Vacancies

Bharat Prajapati (Hotelier) Not Eligible for Reappointment
Diane Belmont (At-Large) Resigned
Tyrone Barrett (Hotelier) Resigned
***Board recommends for appointment: Viola Figueroa; KerriAnn Jayne (Hotelier); Judith Gray (Hotelier)**
**8 applications received to date*

Recommendation

Council discussed the vacancies and recommended the following citizens for appointment.

Commission on Community Relations and Development

Denise Severino-Todd
Melissa Potts
Second Term Appointees
Ahmad Pittman
Terri Bradley
Elvira Johnson
Marcus Lewis

Goldsboro Municipal Golf Course

Christopher Morrissey
Second Term Appointee
Chip Spiron

Council discussed the Goldsboro Municipal Golf Course Committee. Mr. Salmon stated there is a general satisfaction with the Golf Course and suggested adding members of the committee to the Recreation Advisory Committee. Mr. Salmon asked for a motion to stand down the Golf Course Committee, there was no motion made. Council discussed the Golf Course Committee and reducing the number of members. The clerk will present an ordinance at the next meeting reducing the number of members of the Golf Course Committee for approval.

Historic District Commission

Second Term Appointees

- Linda Liegel
- Donna Stevenson

Parks and Recreation Advisory Commission

Second Term Appointees

- Maurice Mitchell
- Glenda Creech
- Linda Farmer

Mayor Pro Tem Polack requested the student member position remain on the board.

Mayor’s Committee for Persons with Disabilities

- Johnny Holland
- Shelby Ostendorf

Second Term Appointees

- David Snodgrass
- Kenneth Coley
- Don Willis
- Donald Rhue
- Pier Protz
- Janet Baber
- Tammy Mathis

Council discussed increasing the number of members on the Mayor’s Committee for Persons with Disabilities. The clerk will present an ordinance at the next meeting increasing the number of members on the Mayor’s Committee for Persons with Disabilities for approval. Mayor Ham stated they will defer the appointment of the members pending an ordinance change.

Goldsboro Planning Commission

- Viola Figueroa
- William N. Rose Jr.

Councilmember Broadway discussed the reappointment of Chris Boyette and stated he should be grandfathered into his term; there was no action taken by Council.

Travel and Tourism Advisory Council

- LaToya Stallings
- Judith Gray
- KerriAnn Jayne


The clerk will bring a resolution to the next meeting appointing members as discussed.

Coronavirus Relief Fund Update. Catherine Gwynn, Finance Director presented the following:

Project to Date Update

CARES Act Funding Wayne County (R1105)

12/6/2021



Timeline CRF Funding

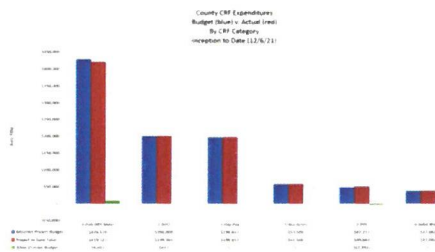
- Resolution to Accept Funding 9/8/20 (Res 2020-54)
- Project Budget Approved by Council 9/21/20 (Ord 2020-22)
- Project Budget amendment 6/21/21 (Ord 2021-18)
- Total funding \$966,687.69 to be spent by 12/31/21

Categories of Expenditures

CRF (S.L. 2020-80)

- Medical expenses
- Public health expenses (masks, cleaning supplies, PPE)
- Payroll expenses (public safety payroll)
- Expenses of actions to facilitate compliance with COVID-19 related public health measures (FFCRA pay, broadband, thermal cameras for City facilities, bottle filling stations, P&R laptops, rvs, dividers)
- Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency (small business grants)
- Other COVID-19 related expenses reasonably necessary to the function of government to satisfy Fund's eligibility criteria (solid waste costs)
- Grants to businesses and nonprofits (NPO's)

Month & Yr	Public Health Expenses (Public Safety Payroll & PPE)	Public Health Expenses (Masks, Cleaning Supplies, PPE)	Public Health Expenses (Thermal Cameras, Bottle Filling Stations, P&R Laptops, RV's, Dividers)	Public Health Expenses (Small Business Grants)	Public Health Expenses (Other COVID-19 Related Expenses)	Public Health Expenses (Solid Waste Costs)	Public Health Expenses (Grants to Businesses and Nonprofits)	Public Health Expenses (Total)
Mar-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Apr-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
May-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Jun-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Jul-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Aug-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Sep-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Oct-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Nov-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Dec-20	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Jan-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Feb-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Mar-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Apr-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
May-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Jun-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Jul-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Aug-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Sep-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Oct-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Nov-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Dec-21	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,000.00
Total	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00



- 2. Public Health Expenses \$36,363.00

- Department Breakdown

	Original Budget 9/23/20	Adjusted Project Budget	Project to Date Total	Dollar Under r Budget
Gas	\$ 22,241	\$ 18,544	\$ 26,345	\$ 299
Oil	\$	\$ 8.35	\$ 8.35	
Flare	\$ 9,000	\$ 5,725	\$ 8,006	(2,275)
PGA	\$	\$ 1,144	\$ 1,144	
Travel	\$	\$ 2,981	\$ 2,981	
Police	\$ 1,299	\$ 2,187	\$ 2,187	
Refuse	\$ 1,822	\$ 1,707	\$ 1,707	
Imp.	\$	\$ 1,283	\$ 1,283	
Ten.	\$	\$ 678	\$ 978	(299)
Grand Total	\$ 36,362	\$ 42,773	\$ 48,630	\$ 2,309

- Face masks, disinfectant, and other COVID related supplies

4. Expenses of actions to facilitate compliance with COVID-19-related public health measures, such as:

- Expenses for food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions.
- Expenses to facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions.
- Expenses to improve information capabilities for public employees to enable compliance with COVID-19 public health precautions.
- Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions.
- Expenses incurred by state, local, and tribal governments and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions.
- Expenses for care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions.

• Public Safety (non-administrative) Police	\$196,692
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Category	Original	Adjusted	Project to Date Total	Project to (Over)/Under Budget
	Budget 9/21/20	Project Budget 6/21/21		
Payroll	\$ 196,692	\$ 196,657	\$ 196,657	\$ -
Grand Total	\$ 196,692	\$ 196,657	\$ 196,657	\$ -

5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency, such as:

[illegible]

\$100,000

Small Business Grant	Small Business Grant
Barnes Warehouse, Inc.	\$ 1,500,000
C&C Lumber, LLC	\$ 1,500,000
Center Street Station, LLC	\$ 1,500,000
Donna M. Smith's Audio Services, LLC	\$ 1,500,000
EMP Productions, LLC	\$ 1,500,000
Greenhouse Bros. Woods, LLC	\$ 1,500,000
Harvest Moon Farm & Vineyard, LLC	\$ 1,500,000
Jay Enterprises, Inc.	\$ 1,500,000
Landscape	\$ 1,500,000
Modern Tree & Landscaping Services, LLC	\$ 1,500,000
Orchard Creek Farm, LLC	\$ 1,500,000
Old North State Hospitality LLC	\$ 1,500,000
PT Development, LLC	\$ 1,500,000
Stonewall Orchards, LLC	\$ 1,500,000
Timber Edge LLC	\$ 1,500,000
The Freedhouse	\$ 1,500,000
The Leafy Muse Studio and Spa	\$ 1,500,000
Valentine Wine Bar, LLC	\$ 1,500,000
Valentine Winery	\$ 1,500,000
Grant Total	\$ 30,000,000

* Project to Date Data				
	Adjusted Original Budget	Budgets	Project to Date	%Over/Under Budget
Category - T	\$275,000	\$275,000	(\$25,000)	9%
Budgets - T	\$103,000	\$157,500	\$ 57,500	
Grant Total	\$200,000	\$157,500	\$ 97,500	

Solid Waste Fees

Business Turnover Collection Comparison 2019 vs. 2019											
Year Collected	Month Collected										
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
2019	826.21	544.81	922.01	912.25	1240.6	1278.56	862.61	897.18	799.87	952.27	9279.43
2019	957.87	954.95	995.01	1174.15	1070.25	1189.14	1026.56	1018.27	946.25	1236.23	10784.63
Turnover Difference	131.66	512.62	73	262.02	40.65	49.58	154.11	120.09	167.18	389.36	1377.2
Cost Difference	\$ 3,540.48	\$ 387.54	\$ 2,290.50	\$ 4,682.32	\$ 1,565.24	\$ 4,932.37	\$ 4,854.87	\$ 4,808.04	\$ 3,264.17	\$ 5,775.04	\$ 52,081.40

*2021: Annual Total COWT include December—data not available for December 2020 until January 2021

Project to Date Totals

Category	Original Budget	Adjusted Budget	Project to Date	Over/Under Budget
	6/25/99	6/25/99		
Refuse	\$ 46,899	\$ 37,082	\$ 37,082	\$
Grand Total	\$ 46,899	\$ 37,082	\$ 37,082	\$

- Total Disbursed

- Project to Date Data

Subgrant	For amount	Approved by NCEM %	%	Remaining	Adjusted Project	Original Budget	Adjusted Budget	Project to 10/31/01
Washington Area	40,000.00	40,000.00	100.00%		Category 1	\$723.00	\$172.00	
Three Los Angeles County	40,000.00	40,000.00	100.00%		Category 2	\$20.00	\$197.00	
City of Sherman Oaks & Affiliates (ACA)	15,000.00	15,000.00	100.00%					
Resolving Broken Plates	12,500.00	12,500.00	100.00%					
Boys & Girls Club of Inland Empire	12,500.00	12,500.00	100.00%					
Wayne Light Rail Partnership Center	12,500.00	11,863.40	94.71%	636.60				
Sealight of Santa Monica de Paso 75. Milers Conference	12,500.00	12,500.00	100.00%					
PA&A	25,000.00	25,000.00	100.00%					
Four Day Events	12,500.00	12,500.00	100.00%					
	200,000.00	\$195,863.40	97.93%	4,136.60				

Totals by Department
As of 12/6/21

Category	Original Budget		Adjusted Project Budget		Project to Budget	Over/Under Budget
	9/21/20	6/31/21	9/20	6/30		
Com. Rel.	\$ 200,000	\$200,000	\$199,363	\$	637	
Payroll	\$ 153,198	\$156,000	\$156,000	\$	802	
FFCRA	\$ 66,000	\$122,688	\$132,706	\$	(10,018)	
PER	\$114,639	\$170,319	\$84,835	\$	16,484	
Bur. Grants	\$ 100,000	\$ 97,500	\$ 97,500	\$	2,500	
Refuse	\$ 47,100	\$38,789	\$38,789	\$		
Para.	\$11,000	\$12,617	\$12,712	\$	(99)	
Police	\$1,241	\$18,544	\$18,544	\$	195	
Police	\$14,299	\$14,577	\$14,627	\$	(50)	
B&G	\$20,900	\$13,951	\$13,508	\$	43	
HR		\$8,835	\$8,835	\$		
Wtr. Tr.		\$2,985	\$2,981	\$		
Insp.		\$	\$1,283	\$	1,283	
Fin.		\$ 678	\$ 678	\$		
Grand Total	\$66,658	\$966,668	\$958,668	\$	\$8,000	(2,995)

The Mayor and Council, Ms. Gwynn and Mr. Salmon discussed the CRF Update. Mayor Pro Tem Polack requested using some of the funds to pay solid waste employees as part of the mitigation process and that they are overlooked. Ms. Gwynn shared that council could do a bonus as hazard pay to solid waste employees with certain conditions. Mayor Ham asked how Ms. Gwynn purposes to use the funds of \$6,896. She shared the manager purposed using it toward public safety pay. Mr. Salmon shared his determination regarding doing hazard pay. Council discussed the use of the funds and decided to come back at a later time to discuss hazard pay

There being no further business, the meeting recessed until 7:00 p.m.

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on December 6, 2021.

Mayor Ham called the meeting to order at 7:00 p.m.

Mr. Rod White provided the invocation. The Pledge of Allegiance followed.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Taj Polack
Councilmember Hiawatha Jones
Councilmember Bill Broadway
Councilmember Brandi Matthews
Councilmember Charles Gaylor, IV

Absent: Councilmember Gene Aycock

Approval of Minutes. Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of November 15, 2021. The motion was seconded by Councilmember Jones and unanimously carried.

Redistricting Presentation. Caroline Mackie, Marshall Hurley and Bill Gilkeson with Poyner Spruill, LLC presented the following:

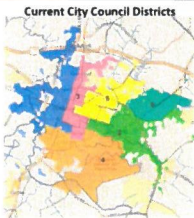
9

Redistricting

Determining whether there is substantial equality

- +/- 5% rule: Using total population from the 2020 Census, are the current districts within +/- 5% of the ideal district population?

Redistricting



Redistricting

Goldsboro Current City Council Districts in Official 2020 Census

District	Total Population	Ideal District Pop	# Dev from Ideal	% Dev from Ideal
1	4,406	5,610	-1,204	-21.46%
2	6,347	5,610	737	13.14%
3	5,669	5,610	59	1.05%
4	5,532	5,610	-78	-1.39%
5	6,024	5,610	414	7.38%
6	5,679	5,610	69	1.23%
County Total	33,657			

Redistricting

Who draws the new districts?

Council + staff + consultants.

The governing body for the local government is responsible for enacting new districting plans every 10 years. N.C.G.S. § 160A-23

One caveat: The General Assembly retains the power to redistrict for the board by local act

Redistricting

N.C.G.S. § 160A-23(b)

The council shall have authority to revise electoral district boundaries from time to time. If district boundaries are set out in the city charter and the charter does not provide a method for revising them, the council may revise them only for the purpose of (i) accounting for territory annexed to or excluded from the city, and (ii) correcting population imbalances among the districts shown by a new federal census or caused by exclusions or annexations. When district boundaries have been established in conformity with the federal Constitution, the council shall not be required to revise them again until a new federal census of population is taken or territory is annexed to or excluded from the city, whichever event first occurs. In establishing district boundaries, the council may use data derived from the most recent federal census and shall not be required to use any other population estimates. (1969, c. 629; 1971, c. 698, s. 1.)

Redistricting

Race and Redistricting

- Racial gerrymandering/Equal protection clause of the 14th amendment:

Race cannot be the predominant factor in redistricting unless the use of race is narrowly tailored to a compelling governmental interest

- What does predominant mean?
 - The race of voters better explains the boundary of a district than traditional criteria
 - Example: precincts are split based on race
- What is a compelling governmental interest?
 - Section 2 of the Voting Rights Act, if the preconditions are met

Redistricting

Race and Redistricting

- Section 2 of the Voting Rights Act
 - The VRA was enacted in 1965 to protect minority citizens from voting methods that dilute their votes
- 3 preconditions under Gingles (1983):
 - Is the minority group sufficiently large and geographically compact to form a majority in a district?
 - Is the minority group politically cohesive?
 - Does the majority vote sufficiently as a block so that it usually defeats the minority-preferred candidate?

Redistricting

Guiding Principles

- Some examples:
 - Equal population (required)
 - Total population, not voting age population or registered voters
 - Contiguity
 - Consideration of certain administrative boundaries (using whole precincts as building blocks, e.g.)
 - Recognizing communities of interest (prioritizing the intactness of neighborhoods, or other historical, cultural, or economic communities)
 - Seeking to have boundaries follow visible physical features like roads, waterways, and other geographic features

Redistricting

Guiding Principles (cont.)

- Some examples:
 - Preserving the core of existing districts AND/OR ignoring existing districts (i.e., clean slate)
 - Compactness
 - Avoiding pairing incumbents (also known as "double bunking")
 - Planning for population growth
 - No political considerations

Redistricting

Process

1. Determine necessity of redistricting based on population disparities
2. Reach consensus on criteria/guiding principles
 - Possible public hearing on criteria
3. LRS consultants to draw 2 alternative plans
 - Contract: 3 plans included
4. Public hearing
 - Can include receipt of plans from members of the public

Redistricting

Process

5. Review/revision of plan(s) or draft additional plan(s)
 - All meetings to review plans should be open
6. Adoption of resolution
7. Export of plans to Board of Elections, GIS department, etc.

Redistricting

Timeline

- New districts should be adopted in ample time for necessary preparation and implementation by the Wayne County Board of Elections and in order to give citizens familiarity with the boundaries of the new districts.
- Candidate filing period: July 2023
- Review and approval of a new districting plan in early 2022 will meet all necessary milestone dates well in advance of 2023 deadlines

Mayor Ham asked when the next meeting would be held. It was determined that Poyner Spruill will return to discuss redistricting criteria at the Council Retreat in February.

Habitat for Humanity Presentation. Matthew Whittle, Executive Director of Habitat for Humanity presented the following information:

Habitat for Humanity

of Goldsboro-Wayne

Serving Wayne County since 2001

WHAT WE DO

✓ New Home Construction

"Building Foundations"

✓ Simple Home Repair

"Brush With Kindness"

✓ Habitat ReStore

✓ Financial Counseling Resources

Homeowner Learning Lab

Homeowner Support

Habitat's Impact in FY20-21

1,823

volunteers

11,527

hours of construction & in the field

DONATIONS & OTHER LOCAL CONTRIBUTIONS

\$339,833

UNRESTRICTED

\$119,604

RESTRICTED

\$220,229

Habitat's Impact since 2001

NEW HOMES BUILT

85

HOMES REPAIRED (2018)

25

FAMILIES SERVED (HOME & ABROAD)

170

\$1,086,111

PROPERTY TAXES PAID

Contact us

Office: 131 E. Walnut St. 919-736-9592

ReStore: 124 E. Mulberry St. 919-736-9550

www.habitatgoldsboro.org executive@habitatgoldsboro.org

To donate, volunteer or for more information, including about our Building Foundations Annual Partner Campaign, contact volunteer@habitatgoldsboro.org or 919-736-9592 x4.

Vision

A community in which everyone has a decent place to live.

Mission

To work with our neighbors in Wayne County to share God's love by building homes, communities & hope through affordable housing.

Habitat's Impact in FY20-21

3

NEW HOMES BUILT

EXISTING HOMES REPAIRED

11

Habitat's Impact in FY20-21

\$1,273,207

ESTIMATED ECONOMIC IMPACT

24 JOBS SUPPORTED IN WAYNE COUNTY (EST.)

\$1.60 INJECTED INTO LOCAL ECONOMY FOR EACH \$1 INVESTED BY HABITAT

Where are building in 2022 & beyond?

Continental Society Proclamation Presentation. Read by Councilmember Jones, David Ham, Mayor of the City of Goldsboro, North Carolina, proclaimed December 11, 2021 as GOLDSBORO CHAPTER OF THE CONTINENTAL SOCIETIES, INC. DAY in Goldsboro, North Carolina, and commended this observance to our citizens.

Comatha Johnson, Second Vice President and Councilmember Jones shared comments regarding the Continental Societies.

Public Comment Period. Mayor Ham opened the public comment period. The following people spoke:

1. Willie Baptiste shared issues concerning traffic lights in the city and a neighboring home (1402 Lemon Street) that is in disrepair.
2. Anniela Carracedo, International Student shared comments regarding Rotary and the Interact Club.
3. Thomas Rice, MLFL shared comments regarding the progress with the homeless village.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. Mayor Ham presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items E – K be

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approved as recommended by staff. The motion was seconded by Councilmember Gaylor and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Resolution authorizing an installment financing contract for rolling stock and computer equipment and technology for FY22 with Sterling National Bank pursuant to N.C.G.S. §160A-20. Resolution Adopted. On September 9, 2019, Council adopted a resolution designating the City Manager or the Finance Director as authorized to declare the City’s official intent to reimburse expenditures. On July 1, 2021, the Finance Director issued the declaration of intent for the FY21-22 rolling stock and computer equipment and technology in the amount of \$1,865,065.

Staff worked in conjunction with our financial advisors, Davenport, to issue an RFP to secure a commitment for a direct bank loan. The City received 10 responses, and each proposal was evaluated on interest rate, prepayment provisions, and bank closing fees. You will find attached an analysis of the top three rated financial institutions.

Staff recommends that City Council pass the proposed resolution to enter into an installment financing contract with the Lender, Sterling National Bank, for a fifty-seven (57) month installment contract for an amount not to exceed \$1,900,000.00 at interest rate of 0.94%. If approved, the City intends on closing the financing on or before December 22, 2021.

The approved capital to be included in the loan is detailed in the list below.

Seq #	Department	Veh #/Asset # to be Replaced	Replacement Item (Col F from Dept Sheet)	Replacement Item	Adopted 6/18/2021
1	IT	B733	1997 Van E-150	2021 Ford Transit 250 XL (20) (Replace 1997 Van)	\$ 32,500.00
2	IT		Computer Replacement Schedule	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 860,000.00
3	Buildings & Grounds	J-745	1998 Jeep Cherokee	2021 Ford F150 extended cab truck	\$ 30,000.00
4	Planning	P892	2001 Ford Ranger (P892 truck)	F150 Truck - Code Enforcement	\$ 25,000.00
5	Streets	D-1022	2006 International	10 Ton Dump	\$ 150,000.00
6	Solid Waste	G689	1996 Ford Rear Loader	Rear Loader	\$ 200,000.00
7	Solid Waste	E433	1997 Accurate Transfer Trailer	Transfer Trailer	\$ 100,000.00
8	Solid Waste	E653	1994 Accurate Transfer Trailer	Transfer Trailer	\$ 100,000.00
9	Solid Waste	E717	1997 Accurate Transfer Trailer	Transfer Trailer	\$ 100,000.00
10	Fire	B986	2004 Chevy Blazer	Administrative Response Vehicle - F150	\$ 49,200.00
11	Police	B1077	2007 Ford Expedition	2021 Dodge Charger R/T RWD	\$ 55,004.00
12	Police	B1180	2007 Chevy Tahoe	2021 Dodge Durango AWD	\$ 53,437.00
13	Police	B1284	2005 Ford Explorer	2021 Dodge Durango AWD	\$ 53,437.00
14	Police	B1374	2018 Chevy Tahoe	2022 Chevy Tahoe PPV 2WD	\$ 56,487.00
					\$ 1,865,065.00

It was recommended that council adopt the following entitled resolution authorizing an installment financing contract for rolling stock and computer equipment and technology for FY22 with the Lender in an amount not to exceed \$1,900,00.00, and authorize the Mayor and City staff to execute the financial instruments necessary to close the loan. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

RESOLUTION NO. 2021-80 “RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF A PERSONAL PROPERTY INSTALLMENT FINANCING AGREEMENT TO FINANCE CERTAIN VEHICLES AND PERSONAL PROPERTY”

SU-10-21 – Jose G. Morquecho – East side of South Berkeley Boulevard between Ash Street and Elm Street. Order Adopted. The applicant is requesting a Special Use Permit for the operation of a tattoo parlor.

- Frontage: 168.89 ft.
- Depth: 272.56 ft.
- Area: 45,085 sq. ft. or 1.04 acres
- Zoning: General Business

The site is located within a strip commercial center which contains nine individual units. The unit that will be occupied by the applicant contains 1,500 sq. ft. (25 ft. by 60 ft.) and addressed as 112-I S. Berkeley Boulevard.

The applicant operates an existing tattoo parlor at 112-Q S. Berkeley Boulevard. He provides tattoo services by appointment only and caters to professionals, including servicemen from the SJAFB. He desires to relocate his business within a new tenant space which has greater visibility for attracting new customers.

The site is accessed by one 20 ft. wide, two-way curb cut from S. Berkeley Boulevard.

The applicant has submitted a floor plan for the tattoo parlor identifying a total of 5 workstations, a breakroom and lobby area and restrooms for customers and employees of the facility.

There are a total of 45 parking spaces (including two handicapped spaces) on the site. Based on the existing uses within the commercial strip center, a sufficient amount of parking spaces are available to serve the entire commercial development.

Days/Hours of Operation: M-F: Noon-6 p. m.

No. of Employees: 5

Since the building on the lot is existing and only one unit is to be leased for the proposed tattoo parlor, the applicant will not be required to retrofit the site to meet current requirements as they relate to landscaping. On November 15, 2021, a public hearing was held before the Goldsboro City Council and the Planning Commission. In accordance with Section 2.4.10, Goldsboro City Council shall issue the special use permit unless it concludes based on the information submitted at the hearing that:

1. The permit request is not within its review authority according to 5.4 Table of Permitted Uses;
2. The application is incomplete;
3. The development will not comply with one or more requirements of the Unified Development Code;
4. The development will materially endanger the public health or welfare;
5. The development will substantially injure the beneficial use of adjoining or abutting property;
6. The development will not be in harmony with existing development and uses within the area in which it is located; or
7. The development will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by Council.

At the public hearing, no one spoke in favor or against the request.

The Planning Commission at their meeting held on November 29, 2021, recommended approval of a Special Use Permit #SU-10-21 to allow a tattoo parlor to operate at 112-I S. Berkley Boulevard, Goldsboro, North Carolina and located in the General Business (GB) zoning district.

It was recommended that council accept the recommendation of the Planning Commission and approve the request for Special Use Permit #SU-10-21 and adopt an Order approving the Special Use Permit #SU-10-21 to allow a tattoo parlor to operate at 112-I S. Berkeley Boulevard, Goldsboro, North Carolina and located in the General Business (GB) zoning district. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

SU-11-21 – Sandra H. Bell (Accessory Dwelling) – Northwest of the terminus of Overbrook Road and Pine Ridge Lane. Order Adopted. The applicant is requesting a Special Use Permit for the construction of an accessory dwelling located at 127 Overbrook Rd.

According to the City’s Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.

3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer services provided to such accessory dwelling before construction begins.

According to the submitted application, the applicant is requesting a Special Use Permit for the construction of a 12 ft. wide by 20 ft. deep (240 sq. ft.) accessory dwelling to be located in the rear yard of the property. Currently, the property is occupied by a single-story 3,182 sq. ft. single-family dwelling.

The applicant is proposing to initiate a complete remodel of her principle dwelling and desires to reside in a tiny home until the renovation is complete. Afterwards, only members of her immediate family would be allowed to utilize the accessory dwelling.

Frontage: 61 ft.
Area: 41.189 sq. ft. or .95 acres
Zone: (R-16) Residential

Staff has informed applicant of the fact that the proposed accessory dwelling must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City’s Unified Development Code for accessory dwellings.

If the applicant’s request for a special use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

On November 15, 2021, a public hearing was held before Goldsboro City Council and the Planning Commission. In accordance with Section 2.4.10, Goldsboro City Council shall issue the special use permit unless it concludes based on the information submitted at the hearing that:

1. The permit request is not within its review authority according to 5.4 Table of Permitted Uses;
2. The application is incomplete;
3. The development will not comply with one or more requirements of the Unified Development Code;
4. The development will materially endanger the public health or welfare;
5. The development will substantially injure the beneficial use of adjoining or abutting property;
6. The development will not be in harmony with existing development and uses within the area in which it is located; or
7. The development will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by Council.

At the public hearing, no one spoke in favor or against the request.

The Planning Commission at their meeting held on November 29, 2021 recommended approval of a Special Use Permit #SU-11-21 for the construction of an accessory dwelling to be located at 127 Overbrook Rd., Goldsboro, North Carolina and within in the Residential (R16) zoning district.

It was recommended that Council accept the recommendation of the Planning Commission and approve the request for Special Use Permit #SU-11-21 and adopt an Order approving the Special Use Permit #SU-11-21 for the construction of an accessory dwelling to be located at 127 Overbrook Rd., Goldsboro, North Carolina and within the Residential (R16) zoning district. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

SU-12-21 Wayne Co. Project Shell – (Chemical Manufacturing Facility) Located at the corner of Challen Court and Gateway Drive and within Park East of the City of Goldsboro’s Industrial Business Park. Order Adopted. The applicant is requesting a Special Use Permit for the operation of a chemical manufacturing facility in the Industrial Business Park (I&BP-1) zoning district.

Frontage:	775.49 ft. (Gateway Drive) 791.34 ft. (Challen Court)
Depth:	966 ft. (average)
Area:	18.94 acres
Zoning:	Industrial Business Park-1

On August 6, 2018, Goldsboro City Council approved site, landscape and building elevation plans for the County of Wayne to construct a commercial shell building at the proposed site for industry recruitment purposes. Once a specific use was determined for the site, complete and detailed site plans would be required and approved by City officials before construction permits would be issued.

On September 20, 2021, a public hearing was conducted to consider proposed minor text amendments to Article 5 of the City’s Unified Development Code to reflect the addition of chemical products, manufacturing and processing; and, the storage or treatment of hazardous materials or chemical uses as a special use within the Industrial Business Park (I&BP-1) zoning district.

Specifically speaking, minor changes for the proposed text amendment included:

1. Amending Section 5.4 Table of Permitted Uses by allowing both Chemical products manufacturing/processing and Storage or treatment of hazardous materials or chemical uses as a special use in the Industrial and Business Park (I&BP-1) zoning district;
2. Amending Section 5.5 Supplemental Use Regulations by adding to Subsections 5.5.4M and 5.5.4EE, Industrial and Business Park (I&BP) zoning district, as a permitted district for the use of Community Sensitive Heavy Industrial Uses (5.5.4M) and Storage or Treatment of Hazardous/Chemical Materials (5.5.4EE).

On October 4, 2021, City Council accepted the recommendation of the Planning Commission and adopted an ordinance amending the Unified Development Code to reflect the addition of chemical products, manufacturing and processing; and, the storage or treatment of hazardous materials or chemical uses as a special use within the Industrial Business Park (I&BP-1 zoning district and the associated minor text amendments.

According to the City’s UDO, chemical manufacturing facilities are classified as Community Sensitive Heavy Industrial Uses. As such, the following supplemental regulations are required for the proposed use:

1. The entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property.
2. The yard area between the fence and the property line, not used for parking, shall be planted with grass and have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual screen six feet in height within three growing seasons.
3. No loading or unloading of materials shall occur outside of the fenced area.
4. A statement shall be submitted with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.
5. The uses shall be located a minimum of one thousand feet from any residentially developed or zoned property.

The one thousand foot separation distance shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

The applicant has submitted site, landscape, storm water, grading and drainage plans for the proposed use, as well as, a floor plan for the existing 50,277 sq. ft. commercial shell building. The building will consist of offices, a conference room, a lobby, break room, locker room, and restrooms for employees of the facility.

Approximately 47,225 sq. ft. of space will be reserved for chemical manufacturing processes. Additional acreage is available for future expansion purposes.

Two existing access drives front Challen Court. The southernmost access drive is paved and leads to a parking lot containing 18 parking spaces. The northernmost access drive is graveled and leads to a four-bay loading dock. Paved surfaces will be required for the northernmost access drive.

Manufacturing operations require 1 space per 2 employees on the maximum shift, plus 1 space for each vehicle stored on site. Currently, 12 employees will occupy the facility. The existing 18 parking spaces will provide sufficient parking for the proposed use. Additional acreage is available for future parking expansion purposes.

Existing street trees have been provided along Challen Court. Additional street trees will be required along Gateway Drive.

A storm water detention pond is located east of the principle building. Evergreen shrubs will be required to be installed around the pond for screening purposes.

City Engineering will require approval of storm water calculations and drainage plans prior to the issuance of construction permits.

Currently, the property is not located within Goldsboro’s corporate limits. City water and sewer are available to serve the property. In accordance with the Goldsboro Code of Ordinances, Section 53.17, the proposed use is classified as industrial. As such, a formal agreement shall be executed by the applicant for voluntary annexation on or before the expiration of seven years from the date a certificate of occupancy has been issued for the facility.

The site is not located in SJAFB’s Accident Potential Zone or within the Noise Overlay Contour. Base officials have commented that they do not foresee any concerns with the proposed use with regards to emergency hazards and do not anticipate it impacting the bases’ Hazard Assessments.

A commercial dumpster coral has not been shown on the submitted site plan. The coral will be required to be built to City standards and screened from public view.

If Council approves the Special Use Permit and associated site plans, the property will be subject to compliance with the City’s subdivision review ordinance and the North Carolina State Building Code before construction permits can be issued.

On November 15, 2021, a public hearing was held before Goldsboro City Council and the members of the Planning Commission. In accordance with Section 2.4.10, Goldsboro City Council shall issue the special use permit unless it concludes based on the information submitted at the hearing that:

1. The permit request is not within its review authority according to 5.4 Table of Permitted Uses;
2. The application is incomplete;
3. The development will not comply with one or more requirements of the Unified Development Code;
4. The development will materially endanger the public health or welfare;
5. The development will substantially injure the beneficial use of adjoining or abutting property;
6. The development will not be in harmony with existing development and uses within the area in which it is located; or
7. The development will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by Council.

At the public hearing, one individual inquired as to the nature and scope of the proposed use. The applicant was present to answer questions pertaining to the matter.

The Planning Commission at their meeting held on November 29, 2021, recommended approval of a Special Use Permit #SU-12-21 for the operation of a chemical manufacturing facility to be located at 400 Challen Ct., Goldsboro, North Carolina and within the Industrial Business Park (IBP-1) zoning district.

It was recommended that Council accept the recommendation of the Planning Commission and approve the request for Special Use Permit #SU-12-21 and adopt an Order approving the Special Use Permit #SU-12-21 for the operation of a chemical manufacturing facility to be located at 400 Challen Ct., Goldsboro, North Carolina and within the Industrial Business Park (IBP-1) zoning district. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

Rescheduling Council Meetings for 2022. Schedule Approved. The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled due to holidays:

- Monday, January 3, 2022 due to New Year’s
- Monday, January 17, 2022 is in observance of Dr. Martin Luther King, Jr.’s Birthday
- February 21, 2022 due to Council Retreat
- Monday, July 4, 2022 due to Independence Day
- Monday, September 5, 2022 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Monday, January 10, 2022
- Monday, January 24, 2022
- Council Retreat will be held February 21-22, 2022 or February 23-24, 2022
- Combining the July meetings to Monday, July 11, 2022
- Tuesday, September 6, 2022

It was recommended that Council accept staff recommendations and approve the 2022 Regular Council Meeting schedule. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

Updates to the Municipal Records Retention and Disposition Schedule. Resolution Adopted. The North Carolina Department of Cultural Resources, Division of Archives and History is responsible for assisting local governments in records management, including the destruction of obsolete records and the protection of essential records as provided by NC General Statutes 121-5 and 132.

The Department of Cultural Resources has issued an amendment to the Records Retention Schedule, effective October 1, 2021.

The new update also requires a specific Agency Policy date for records to be discarded “when Administrative value ends,” and this period is deemed to be a period of no less than three (3) years.

The municipal records management program provides advice, service, and training in the control, maintenance, preservation, and disposal of official public records in the custody of local governmental units.

The term “Public Record” refers to any document, paper, letter, map, book, photograph, film, sound recording, magnetic or other tape, electronic data processing record, artifact, or other documentary material made or received pursuant to law or ordinance in connection with the transaction of public business by any agency of the North Carolina government or its subdivisions.

It was recommended that Council approve the following entitled Resolution adopting the 2021 General Records Schedule for Local Government Agencies and the 2021 Program Records Schedule for Local Government

Agencies as updated by the North Carolina Department of Cultural Resources. Consent Agenda Approval.
Polack/Gaylor (6 Ayes)

RESOLUTION NO. 2021-81 “A RESOLUTION ADOPTING THE NORTH CAROLINA GENERAL RECORDS SCHEDULE FOR LOCAL GOVERNMENT AGENCIES AND THE PROGRAM RECORDS SCHEDULE FOR LOCAL GOVERNMENT AGENCIES RECORDS RETENTION AND DISPOSTION SCHEDULES”

Code of Ordinances Update: Criminal Ordinance Amendments. Ordinance Adopted. On September 2, 2021, Governor Cooper signed SB300 Criminal Justice Reform into law. Part XIII of S.L. 2021-138 provides that, effective December 1, 2021, violation of a city ordinance may be a misdemeanor or infraction as provided by G.S. 14-4 only if the city specifies such in the ordinance. An ordinance may provide by express statement that the maximum fine, term of imprisonment, or infraction penalty to be imposed for a violation is some amount of money or number of days less than the maximum imposed by G.S. 14-4.

Prior to December 1, 2021, NCGS 160A-175, held that unless the city provided otherwise, a violation of an ordinance was a misdemeanor or infraction as provided by G.S. 14-4. So, by default, if city did not take action otherwise, ordinances were enforced criminally.

The Goldsboro City Council intends for certain ordinance violations to continue to be punishable as a misdemeanor and therefore have rewritten section 10.99: General Penalty to comply with the new law.

Part XIII of S.L. 2021-138; NCGS §160A-175-Enforcement of Ordinances states that no ordinance of the following types may impose a criminal penalty:

- Chapter 98: Streets And Sidewalks
- Chapter 110: Licensing Provisions
- Chapter 112: Massage Therapists And Massage Therapy Establishments
- Chapter 113: Peddlers And Itinerant Merchants
- Chapter 114: Vehicles For Hire
- Chapter 116: Licensing For Boarding And Rooming Houses
- Chapter 117: Pushcart And Mobile Food Unit Vendors
- Unified Development Ordinance

It was recommended that Council adopt the following entitled ordinance amending 10.99: General Penalty Ordinance, and Chapters 98, 113, 116, 117 of the City of Goldsboro Code of Ordinances. Consent Agenda Approval. Polack/Gaylor (6 Ayes)

ORDINANCE NO. 2021-38 “AN ORDINANCE AMENDING 10.99: GENERAL PENALTY ORDINANCE AND CHAPTERS 98, 113, 116, and 117 OF THE CITY OF GOLDSBORO CODE OF ORDINANCES”

End of Consent Agenda.

City Manager’s Report. Tim Salmon thanked Council for approving the \$250.00 holiday bonus for city employees and provided a Covid update. He also mentioned the recent Boys and Girls Club pancake breakfast, and thanked participants and staff for supporting the Christmas parade.

Mayor and Councilmembers’ Reports and Recommendation.

Councilmember Jones shared she was thankful everyone had a wonderful Thanksgiving. She shared comments about a program she is implementing called, Warm Thoughts, Warm Wishes, for the unhoused. The program collects throws and socks. She also shared comments regarding the Empty Stocking Fund.

Councilmember Broadway shared he was at Lights Up and is proud of our city. He thanked the Public Works staff for their work putting up the lights.

Mayor Pro Tem Polack shared that during the holidays we pray for unity and growth in our city by including individuals from all backgrounds for the prosperity within our community. He thanked everyone for

coming to Lights Up and the Christmas parade. He also gave a shout out to the Goldsboro High School ROTC and the Interact Club for feeding the homeless.

Councilmember Matthews shared she is excited to announce they will be having a community watch meeting for the Harris Street Estates in District 4. She shared the goal is to restart the neighborhood watches in each neighborhood within the district. She thanked Corporal Davis for her help getting the neighborhood watches started. She also shared that she has an update on some of the work that has been done over the past two years for District 4 on her Councilwoman Facebook page. She also updated everyone on the District 4 Love thy Neighbor toy drive.

Councilmember Gaylor thanked Police, Fire, Public Works, the Chamber of Commerce and others for making the Goldsboro Christmas Parade what it is today. He shared the number of entries was unreal.

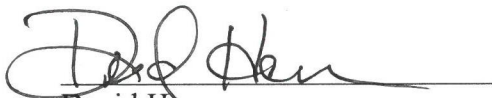
Mayor Ham applauded all the city workers that were involved in making the Christmas parade successful. He also shared information about Covid and encouraged those that aren't vaccinated, to get your vaccination.

Closed Session Held. Upon motion of Councilmember Broadway, seconded by Mayor Pro Tem Polack and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

The meeting adjourned at 8:59 p.m.




David Ham
Mayor


Laura Getz, MMC/NCCMC
City Clerk