

MINUTES OF THE MEETING OF THE MAYOR AND CITY COUNCIL HELD
NOVEMBER 4, 2019

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on November 4, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Laura Getz, Deputy City Clerk
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Planning Director
Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Mike Wagner, Public Utilities Director
Rick Fletcher, Public Works Director
Joe Dixon, Fire Chief
Julie Metz, DGDC Director
Bernadette Dove, HR Director
Catherine Gwynn, Finance Director
Mike West, Police Chief
Ken Conners, News Director, -Curtis Media Group
Lonnie Casey, Citizen
Carl Martin, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Yvonna Moore, Citizen
Chretien Dumond, Citizen
Evelyn Paul, Citizen
Kelvin Stallings (arrived at 5:07p.m.)
Alicia Pierce, Citizen (arrived at 5:17 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Allen made a motion to add an item, King Altman Narron Park Resolution of Support to the agenda. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams, Foster, Ham and Aycock voted in favor of the motion. Mayor Allen stated the motion passed.

Councilmember Ham made a motion to adopt the agenda. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers, Foster, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed.

School Zone Safety. Jennifer Collins, Planning Director shared information about an upcoming meeting to discuss traffic concerns with NC DOT, Assistant Superintendent of Support Services with Wayne County Public Schools and the Operations Director with Dillard Academy Charter School. The schools with traffic issues and crosswalks concerns are Dillard Middle School, Carver Heights Elementary, Goldsboro High School and Dillard Academy. Ms. Collins shared she has spoken to Councilmember Foster to about his concerns and that she will share the meeting date when she receives confirmation.

Boards and Commissions Vacancies. Laura Getz shared information with council concerning boards and commission vacancies. The information will be on the next agenda for

discussion and recommendations. Staff would like Council to finalize appointments at the December 16, 2019 meeting. Mayor Allen briefly reviewed the information provided.

Resolution in Support of the King Altman Narron Park. Mayor Allen shared information about the request to support the efforts to build a park and that there have been several groups including the county commissioners to support the park. Councilmember Aycock shared information about Mr. George Altman. Councilmember Aycock made a motion to adopt the resolution. Mayor Pro Tem Broadway seconded the motion. Mayor Allen, Mayor Pro Tem Broadway, Councilmembers Williams, Foster, Ham and Aycock voted in favor of the motion. Mayor Allen stated the motion passed.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item E. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property. Ms. Catherine Gwynn shared information on the item. Councilmember Aycock asked questions about how the tax value is recorded. Councilmember Foster asked how long the properties have been for sale. Octavius Murphy stated the property has been vacant for 4-5 years.

Item F. Authorization of sale of substandard lots to adjacent property owners under Session Law 2004-94 (Senate Bill 1370). Ms. Catherine Gwynn shared information concerning the sale of substandard lots. Councilmember Ham asked what the buyer's intentions are for the property. Octavius Murphy shared information concerning the buyer's intention for the property.

Item G. John Street Parking Lot Dumpster Corral Expansion. Ms. Julie Metz shared information concerning a dumpster corral at the John Street Parking lot. Councilmember Williams shared concerns about the possible smell of additional dumpsters. Ms. Metz shared information about the servicing of the dumpsters.

Item I. Contract Award for ADA Transition Plan and Title VI Update Assistance. Ms. Jennifer Collins shared information concerning the Contract Award for ADA Transition Plan and Title VI Update Assistance. Councilmember Williams asked if there is any of this information in the Master Plan. Mayor Allen and Ms. Collins shared the plan he was referring to is the Comprehensive Land Use plan. Ms. Collins shared that the plan does not describe ADA compliance standards. Council and staff discussed the issue of the compliance at city buildings and city playgrounds.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 4, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Elder Glenda White with St. Mark Church provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Broadway made a motion to approve the Minutes of the Work Session and Regular Meeting of September 23, 2019 as submitted. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Broadway,

and Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:2.

Night to Shine Presentation. Donna Countryman presented information concerning the Night to Shine Prom. The event is a special needs prom for ages 14 and up. The prom is sponsored by the Tim Tebow Foundation and will be held at the Maxwell Center on February 7, 2020. Mrs. Countryman invited the Mayor and Council to attend and also asked anyone available to volunteer.

GWTA Veterans Promotion Information. Don Willis, GWTA Director, showed a short video and announced the Veterans Ride Free Promotion to be held the week of Veterans Day, November 11-16.

Presentation by Goldsboro Fire Department. Joseph Dixon, Fire Chief, James Farfour, Deputy Fire Chief and Chief Eric Lancaster made a presentation of Unit Citations and Certificates of Bravery to the following firefighters that pulled an unresponsive child out of the water and performed CPR on September 7, 2019. Captain Rob Loreman, Engineer Adam Taggart, Firefighter Josh Laws and Firefighter Ryan Kearney. Rodney Robinson, citizen, spoke on behalf of the family.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. Clark Boydston, passed out his comments to Council (on file in the Clerk's office) and shared issues concerning an upcoming item on the agenda (Item L).
2. Gigi Eason, employee of the City of Goldsboro, passed out information (on file in the Clerk's office) and shared concerns about the city's policy that pertains to Retirement and the payout of vacation leave. Chief Dixon also made comments concerning the issue. Comments were made concerning the issue from City Manager, Tim Salmon, Mayor Allen, and Councilmember Foster.
3. Rodney Robinson, made comments about the way he was treated outside the polls at the library and stated his rights had been violated.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, G, H, I, J, K, L, M, and N be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Broadaway and a roll call vote resulted Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams, Foster, Ham and Aycock voting in favor of the motion. Mayor Allen declared the Consent Agenda approved as recommended with 6-0 vote. The items on the Consent Agenda were as follows:

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Surplus Real Property. Resolution Adopted. Staff has received an offer to purchase on a city/county-owned property. Board must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. §160A-266 and §160A-269).

The following offers have been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

1404 and 1406 Crepe Myrtle Street (1 parcel)
Offeror: Paul Williams
Offer: \$1,500.00
Bid Deposit: \$75.00
Parcel #: 0049119 (REID): Pin #: 2690924114

Tax Value: \$3,000.00 Zoning: GB

Staff recommends Council accept the offer on 1404 and 1406 Crepe Myrtle Street. If accepted, adopt following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

RESOLUTION NO. 2019-96 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

Authorization of sale of substandard lots to adjacent property owners under Session Law 2004-94 (Senate Bill 1370). Resolutions Adopted. Staff has received an offer to purchase a city/county-owned property considered to be substandard. Board must either accept or reject the offer in accordance with local legislation Session Law 2004-94 Senate Bill 1370.

The following offers have been received for sale of real property under Substandard Lot local legislation (Session Law 2004-94 Senate Bill 1370)

209 E. Dewey St.

Offeror: Antonio Cox
Offer: \$1.00
Bid Deposit: \$1.00
Parcel # (REID): 0056041 Pin #: 3600116950
Tax Value: \$1,530.00 Zoning: R-6

213 E. Dewey St.

Offeror: Antonio Cox
Offer: \$1.00
Bid Deposit: \$1.00
Parcel # (REID): 0056046 Pin #: 3600117838
Tax Value: \$1,670.00 Zoning: R-6

On August 14th, staff prepared and mailed the required letter to adjoining property owners to notify them that an offer has been received and if they were interested in purchasing they had 30 days to contact the City and present an offer. Staff did not receive any offers in the required time frame. As per Session Law 2004-94, the Board may authorize the sale of the substandard lot.

Staff recommends Council accept the offer on 209 E. Dewey Street to deed 100% of property to Mr. Antonio Cox. If accepted, adopt the following entitled resolution authorizing City staff to execute instruments necessary to transfer ownership upon concurrence by Wayne County Board of Commissioners and accept offer on 213 E. Dewey Street to deed 100% of property to Mr. Antonio Cox. If accepted, adopt the attached resolution authorizing City staff to execute instruments necessary to transfer ownership upon concurrence by Wayne County Board of Commissioners. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

RESOLUTION NO. 2019-97 “RESOLUTION AUTHORIZING SALE OF SURPLUS SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”

RESOLUTION NO. 2019-98 “RESOLUTION AUTHORIZING SALE OF SURPLUS SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”

John Street Parking Lot Dumpster Corral Expansion. Ordinance Adopted. In mid-2000, the City of Goldsboro made improvements to the John Street Parking Lot that expanded its capacity and enabled ingress and egress from Center Street. The City owns the parking lot that encompasses the entire interior of the non-built space included within the interior of the block bounded by Center Street, Mulberry Street, John Street and Walnut Street. At the time these improvements were made, the City carved out space to create a dumpster corral for an organized and effective use of temporary trash storage. This space is fenced, per City guidelines, and has space to allow four commercial dumpsters. These dumpsters are shared by multiple use arrangements with businesses located within the area that need the service and participate in a cost share among themselves. Until recently, the corral allowed for an adequate amount of dumpsters to accommodate the needs of the businesses within the block.

The number of businesses and uses in this block have grown creating more refuse and a need for more dumpsters. It is in the City's best interest to accommodate the space needed to keep the public parking lot clean and to maximize its primary purpose; parking. In the absence of organized and dedicated space, business and property owners place dumpsters on sidewalks or in parking lots. For the past several months, the Planning Department, Downtown Development Department and the Public Works Department have received numerous complaints related to this and have had to address issues caused by dumpster capacity.

Representatives from each of these departments reviewed options to provide more dedicated space to accommodate additional dumpsters in the area. Based upon this review, we solicited a quote to extend the current dumpster pad and corral area. This expansion will accommodate four additional dumpsters, allowing for two exposed dumpsters currently placed along the sidewalks to be contained as well as have space for two more when needed. The design chosen allows the City to utilize the existing back brick wall and will lay two side brick walls for the new corral. The work will involve cutting out and the removal of the walk, curb and a portion of the asphalt parking lot to accommodate for a new 12' by 32', 6-inch concrete pad. The brick side walls will be 8' tall and 12" wide and 15' in length. The front will include two gates. Bollards will be installed to prevent garbage trucks from damaging the walls when serviced.

Staff recommends Council adopt the following entitled Budget Ordinance amending the 2019-20 fiscal year budget for the Downtown District Fund by:

- a) Decreasing the Transfers to Fund Balance in the amount of \$22,400.00.
- b) Increasing the expenditure line item "Dumpster Pad Improvements Downtown" in the amount of \$22,400.00. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

ORDINANCE NO. 2019-65 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2019-20 FISCAL YEAR"

Mutual Aid Agreement Renewal. Resolution Adopted. The Goldsboro Fire Department works with surrounding volunteer organizations to provide emergency service coverage to the community. Mutual aid agreements provide all parties with clarity of responsibility and expectations.

The lapse in time and changes across the administrations warrant an update. It is deemed in the best interest of the public to do so.

The purpose of the agreement is to provide each of the parties hereto, through mutual cooperation, a pre-determined plan; as agreed upon in dispatch protocol, by which aid will be rendered to the other in case of any incident which may demand services to a degree beyond the existing capabilities of either party.

Staff recommends Council adopt the following entitled resolution authorizing the Mayor to sign the Mutual Aid Agreements for Fire Protection with Belfast, Arrington, El-Roy, Mar-Mac, New Hope, Rosewood and Saulston Volunteer Fire Departments. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

RESOLUTION NO. 2019-99 "RESOLUTION AUTHORIZING THE MAYOR TO SIGN MUTUAL AID AGREEMENTS FOR FIRE PROTECTION"

Contract Award for ADA Transition Plan and Title VI Update Assistance. Resolution Adopted. The City of Goldsboro and the Goldsboro MPO, requested proposals to assist the City and the MPO with the development of an ADA Transition Plan and Title VI Program Update Assistance. The City and MPO demonstrated deficiencies on a combination of compliance factors when a compliance review was performed in June and September of 2019 concerning the ADA and Title VI programs. The firm selected will provide professional consulting services for the City and MPO in correcting those deficiencies to move both organizations to an in-compliance status and assure that the programs are up to date.

Four consultants' submitted proposals and submittals were evaluated based on seven criteria: Project Experience, Project Manager, Project Team, Project Approach, Technical Expertise, Cost Estimate and References.

Upon review, the evaluation indicated Milligan & Company, LLC scored the highest based on qualifications, past experience, project approach and cost.

On October 17, 2019, Staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of Milligan & Company, LLC for these tasks.

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. Staff has also reviewed the financing of this project with the Finance Director. Sufficient funds are available within the Planning Department's FY 19 budget with 80% of Task 1 and 2 being paid for with the use of PL 104 funds.

Milligan & Company, LLC provided the following fee proposal:

Contract for Consultant Services	\$113,920.00
Task 1 – ADA Transition Plan	\$90,440.00
Task 2 – Goldsboro MPO Title VI Update	\$12,220.00
Task 3 – City of Goldsboro Title VI Update	\$11,260.00

Funding Summary: _____

City of Goldsboro (+/- 20% - Task 1 & 2)	\$20,532.00
NCDOT PL 104 funds (+/- 80% - Task 1 & 2)	\$82,128.00
City of Goldsboro (100% - Task 3)	\$11,260.00

Upon notice to proceed, the consultant anticipates the development of the ADA Transition Plan being completed by July 2020 with the update to the Title VI Plans being completed by January 2020.

Staff recommends Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract for \$113,920.00 with Milligan & Company, LLC for the ADA Transition Plan and Title VI Update Assistance. Consent Agenda Approval. Aycock/Broadway (6 Ayes)

RESOLUTION NO. 2019 –100 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE CITY OF GOLDSBORO AND THE GOLDSBORO METROPOLITAN PLANNING ORGANIZATION ADA TRANSITION PLAN AND TITLE VI DEVELOPMENT ASSISTANCE”

SITE-16-19 Site and Landscape Plans-The John R. McAdams Company, Inc. (Convenient Mart with Proposed Canopies and Gas Sales). Approved. The property is located on the south side of W. Tommy's Road, the west side of N. William Street and the east side of Carolina Commerce Drive.

Frontage:	359.49 ft. (W. Tommy's Rd.) 307.11 ft. (N. William St.) 595.74 ft. (Carolina Commerce Dr.)
Area:	164,607 sq. ft. or 3.78 acres
Zoning:	General Business

Existing use: The property is currently vacant and undeveloped.

The submitted site plan indicates the construction of a one-story, brick-veneer convenience store with a gross floor area of 5,187 sq. ft. A 400 sq. ft. open patio with seating is shown along the northern building wall for customers of the business.

In addition, the applicant has proposed the construction of two fuel canopy additions. One fuel canopy will consist of an area of approximately 5,094 sq. ft. and provide cover for 8 fuel gas pumps to be located in front of the convenience store.

The second canopy will consist of approximately 1,656 sq. ft. and provide cover for a total of 4 diesel fuel gas pumps to be located directly south of the convenient store.

Exterior building materials for the proposed convenient store will consist of stucco, cultured stone veneer, and split-face and textured concrete blocking veneer and caps.

Hours of Operation:	Monday-Sunday:	24/7
Employees:	Approximately	2-3

Developer has proposed three driveway cuts for the site from Tommy's Road, William Street and Carolina Commerce Drive. A proposed deceleration lane is shown along N. William Street for the southbound lane providing access to the site. Approval has been granted by NCDOT for the proposed driveway cuts and the deceleration lane.

Parking for the site requires 1 space for each 200 sq. ft. of gross floor area. A total of 26 parking spaces are required. The site plan shows a total of 36 parking spaces to include 2 handicap accessible spaces and 5 spaces for large trucks and tractor trailers.

The applicant shows interior sidewalks leading from the parking lot to the building entrances. Exterior sidewalks are not shown on the submitted site plan. City sidewalks are required along Tommy's Road, William Street and Carolina Commerce Drive. The applicant is requesting a modification of the City's sidewalk requirement. If approved by City Council, the applicant will be required to pay a fee in the amount of \$19,782.90 for sidewalk construction.

The site plan indicates required street trees along Tommy's Road, William Street and Carolina Commerce Drive.

A Type C, 20 ft. wide landscape buffer is required along the southern property line adjacent to a proposed storm water detention pond. The applicant is requesting a modification of the landscape buffer because he believes the buffer would be redundant and unnecessary due to the location of storm water improvements in the area, as well, as existing vegetation.

Commercial Lighting Plan: A commercial lighting plan has been submitted for the site and is compliant with City regulations.

The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the property. Storm water calculations and drainage plans have been submitted and in accordance with City Engineering standards.

A solid waste receptacle is shown along the western property line and located behind the proposed convenient store. The dumpster will be located in a coral and screened from off-site views in accordance with City standards.

Interconnectivity has not been identified on the site plan. The applicant believes that interconnectivity would be impractical due to location of protected wetlands and proposed storm water improvements required for the site. The applicant is requesting a modification of the interconnectivity requirement.

The applicant is requesting the following modifications.

1. Modification of City sidewalk requirement.
2. Modification of a Type C, 20 ft. wide landscape buffer yard along the southern property line.

3. Modification of interconnectivity.

The Planning Commission, at their meeting held on October 28, 2019, recommended approval of the Site and Landscape Plan with the requested modifications.

Staff recommends Council accept the recommendation of the Planning Commission and approve the Site and Landscape Plan with the following modifications:

- (1) Modification of City sidewalk requirement. The developer will be required to pay the fee in lieu of sidewalk construction in the amount of \$19,782.90.
- (2) Modification of a Type C, 20 ft. wide landscape buffer yard along the southern property line. Due to the location of stormwater improvements in the area, as well, as existing vegetation.
- (3) Modification of interconnectivity due to location of protected wetlands and proposed stormwater improvements required for the site. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

SITE-18-19 NCTP 3300 Real Estate Investments Co., LLC– Southwest corner of US Highway 70 East and North Oak Forest Road. Approved. The applicant requests site plan approval for proposed building additions and new parking lot spaces for the display and sale of automobiles at an existing automobile dealership known as Team Chevrolet of Goldsboro.

Days/Hours of Operation:	Monday-Sunday
Service Department:	7:00 a.m. – 6:00 p.m.
Sales Department:	8:00 a.m. – 8:00 p.m.
Employees:	78

Proposed improvements for the site will disturb 1.02 acres. According to the City's Unified Development Code (UDO), nonresidential developments on parcels that disturb greater than 1 acre shall be approved by City Council.

Frontage:	614.09 ft. (N. Oak Forest Rd.) 921.95 ft. (Commercial Dr.)
Area:	7.67 acres
Current Zoning:	General Industry (I-2)

The proposed site plan submitted by the applicant indicates the construction of 4 new building additions and 1 new canopy with a combined total area of approximately 4,757 sq. ft. Existing building area for the new car dealership is 49,579 sq. ft. The total building area for the existing facility plus new building additions totals 53,354 sq. ft.

Principle building improvements will consist of a 2,050 sq. ft. addition to the service reception area, 665 sq. ft. addition for a new car delivery area and a 542 sq. ft. addition to the body and paint shop reception area. A 1,500 sq. ft. addition is proposed for an existing body shop and repair building located behind the dealership.

New exterior building components will be consistent with existing construction materials consisting primarily of brick-veneer, split-faced concrete mortar units, and architectural aluminum, glass and metal wall panels.

Access to the site is provided by two existing 40 ft. wide driveway cuts off Commercial Dr. and one existing 40 ft. wide driveway cut off N. Oak Forest Rd.

Applicant is proposing removing the existing access drive from N. Oak Forest Rd. A new 26 ft. wide driveway cut is proposed approximately 50 ft. northward from the previous location. Since N. Oak Forest Rd. is a state-maintained road, NCDOT approval will be required for the new site access drive.

Parking for the site requires 1 space per 300 sq. ft. of indoor sales, display and office areas, 1 space per employee and 1 space per service bay. A total of 186 parking spaces are required. Currently, 315 spaces are available.

The applicant proposes the addition of 172 paved display parking spaces totaling 487 parking spaces for the site. Of the 487 parking spaces proposed for the site, 301 parking spaces will be designated for automobile sales and display.

In addition, the applicant proposes to remove 16 existing concrete curb islands located along each of the three access drives in order to redesign existing display parking and for efficient traffic circulation within the site.

The submitted site plan does not propose any new landscape improvements. Since the expansion is less than 50% of the original building or parking area, street trees and vehicular surface area buffers are the only City landscape requirements necessary for the project. The applicant is requesting a modification of the City's Landscape Ordinance due to existing site conditions and underground utilities along N. Oak Forest Rd. and Commercial Dr.

New handicap accessible interior sidewalks are proposed at the front of the dealership for access into the main building entrances. According to the UDO, exterior sidewalks are not required since the existing building or parking area will not be expanded by more than 50% of the original area. In addition, the site is not a part of the City's Pedestrian Sidewalk Plan.

Storm water calculations, grading and drainage plans have not been submitted. The applicant will be required to submit plans and specifications in accordance with City Engineering standards before construction permits can be released.

Commercial garbage dumpsters are located behind the existing body shop and will be required to be screened from public view in accordance with City standards.

The applicant is requesting a modification of the requirement to install vehicular surface buffers and street trees along N. Oak Forest Rd. and Commercial Drive due to existing site conditions and underground utilities.

The Planning Commission, at their meeting held on October 28, 2019, recommended approval of the Site and Landscape Plan with the requested modifications.

Staff recommends Council accept the recommendation of the Planning Commission and approve the Site and Landscape Plan with the following modifications:

- (1) Modification from the requirement to install vehicular surface buffers and street trees along N. Oak Forest Rd. and Commercial Drive due to existing site conditions and underground utilities. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

S-10-19 Capital Automotive Real Estate Services, Inc. (2-Lot Preliminary Subdivision Plat). Approved. The property is located on the north side W. Grantham between Nevels Street and Hargrove Street.

Total Area:	5.26 acres or 229,125 sq. ft.
Total Lots:	2
Lot No. 1:	2.64 acres or 114,998 sq. ft.
Lot No. 2:	2.62 acres or 114,127 sq. ft.
Zoning:	General Industry (I-2)

The site was previously approved for new automobile sales, including the accessory uses of used car sales, leasing and service and repair and formerly known as Deacon Jones Honda and Deacon Jones Collision Center.

The subject property has been proposed for division into two lots for sale or commercial development. Any future use of the property will require site plan approval in accordance with the City's Unified Development Code.

Lot No. 1 is currently vacant and occupied by one existing single-story commercial building constructed of metal and brick veneer and approximately 31,368 sq. ft.

Lot No. 2 is currently occupied and operates as an automobile collision and repair facility. It consists of three single-story commercial buildings. The main principle building is constructed of metal and brick veneer and approximately 14,782 sq. ft. Two accessory buildings of metal construction are located in the side yard of the property west of the principal building totaling approximately 3,000 sq. ft.

The preliminary plat shows that Lots #1 and #2 are served by City water and sewer and are located in a Special Flood Hazard Area known as the 100-year floodplain.

As previously stated, Lots #1 and #2 are located in the General Industry (I-2) zoning district. The entire property was developed prior the adoption of the current Unified Development Ordinance (UDO). As such, the applicant is requesting the following building setback modifications:

1. Lot 1: A modification of the front yard-building setback from 30 ft. to 0.59 ft. along Nevels Street.
2. Lot 2: A modification of the side yard setback from 15 ft. to 0.65 ft. along the proposed new western property line.

The Planning Commission, at their meeting held on October 28, 2019, recommended approval of the 2-lot Preliminary Subdivision Plat with the requested modifications.

Staff recommends Council accept the recommendation of the Planning Commission and approve the 2-lot Preliminary Subdivision Plat with the following modifications:

- (1) Lot 1: A modification of the front yard-building setback from 30 ft. to 0.59 ft. along Nevels Street.
- (2) Lot 2: A modification of the side yard setback from 15 ft. to 0.65 ft. along the proposed new western property line. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

Non-contiguous Annexation Petition – Luis Jimenez (East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road). Referred to Clerk. The applicant is requesting that non-contiguous property described by metes and bounds in Item 2 of the attached petition be annexed to the City of Goldsboro. Also attached are the maps showing the property proposed to be annexed.

Pursuant to G.S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council, at their meeting on November 4, 2019 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

Staff request that the City Clerk examine the annexation petition to determine its sufficiency. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

Rescheduling Council Meetings For 2020 Due To Holidays. Approved. The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled due to holidays:

- Monday, January 20, 2020 is in observance of Dr. Martin Luther King, Jr.'s Birthday

- Monday, July 6, 2020 due to Independence Day
- Monday, September 7, 2020 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 21, 2020
- Combining the July meetings to Monday, July 13, 2020
- Tuesday, September 8, 2020

Staff recommends Council accept staff recommendations and approve the revised 2020 regular meeting schedule. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

End of Consent Agenda.

City Manager’s Report. Tim Salmon thanked the Merchant’s Association for their Trunk or Treat event downtown and recognized the Paramount Theater for their first sold out performance of the year of their Performing Arts Series. He also shared information concerning the upcoming Veteran’s Day Parade.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Allen read the following Resolution.

Resolution Expressing Appreciation For Services Rendered by Sanora Arrington-Speight as an Employee of the City Of Goldsboro For More Than 3 Years. Resolution Adopted. Sanora Arrington-Speight retired on November 1, 2019 as the Senior Planning Technician with the Planning Department of the City of Goldsboro with more than 3 years of service. Sanora began her career with the City of Goldsboro on September 7, 2016 as the Senior Planning Technician with the Planning Department where she has served until her retirement. Sanora has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro express to Senora Arrington-Speight their deep appreciation and gratitude for the service rendered by her to the City over the years offer our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council adopted the following entitled Resolution Expressing Appreciation for services rendered by Sanora Arrington-Speight as an employee of the City of Goldsboro for more than three years.

RESOLUTION NO. 2019-94 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY SANORA ARRINGTON-SPEIGHT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 3 YEARS”

Veterans Day Proclamation. Mayor Allen proclaimed November 11, 2019 as VETERANS DAY in the City of Goldsboro and urge all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

Small Business Saturday Proclamation. Mayor Allen proclaimed Saturday, November 30, 2019, as SMALL BUSINESS SATURDAY in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to support small business and merchants on Small Business Saturday and throughout the year.

King Altman Narron Park Resolution. Resolution Adopted. The City of Goldsboro provides a comprehensive park and recreation program which includes the operation of public recreation facilities and the operation of recreation programs. The City of Goldsboro offers a variety of leisure services and facilities to the citizens of all age groups. The King Altman Narron (KAN) Foundation has taken leadership in the community for a fund raising project to build the King Altman Narron Park and Baseball/Softball complex. The King Altman Narron Park will be located in an area of Goldsboro that currently has no park. The support of the City of Goldsboro is essential to the success of the goals and objectives of the KAN project. Mayor and City Council that the City of Goldsboro supports the community efforts of King Altman Narron

Foundation to establish a community park supportive of our citizens. The City may support the objectives of the King Altman Narron (KAN) Foundation by:

- (1) Developing support for the King Altman Narron (KAN) Foundation and its objectives through direct or indirect promotion, as the City deems appropriate, and within the City's budgetary constraints;
- (2) Sponsoring or supporting the King Altman Narron (KAN) Foundation fundraising efforts, as deemed appropriate within the City's discretion;
- (3) Providing other non-cost considerations such as technical, public relations or logistical support, as the City deems appropriate, and within the City's financial, staffing, and resource constraints.

Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution supporting the King Altman Narron Park.

RESOLUTION NO. 2019-95 "RESOLUTION IN SUPPORT OF THE KING ALTMAN NARRON PARK"

Councilmember Williams thanked the firemen that helped Jaylen Suggs and wanted to honor his friends that also tried to save him. He suggested doing something nice for those kids and give them a medal.

Councilmember Aycock encouraged everyone to exercise your constitutional right and vote.

Councilmember Ham also encouraged everyone to exercise your constitutional right and vote.

Councilmember Foster apologized to Mr. Robinson for the hate he experienced. He also encouraged everyone to vote and make history.

Councilmember Broadway thanked all who participated in early voting and encouraged everyone to vote tomorrow. He stated this is an important election that probably determines the next path where Goldsboro is going.

Mayor Allen also encouraged everyone to vote and to vote your heart and who you believe is best for the city.

There being no further business, the meeting adjourned at 7:53 p.m.

Chuck Allen
Mayor

Laura Getz, CMC/NCCMC
Deputy City Clerk