

## WORK SESSION

**Call to Order.** Mayor Ham called the meeting to order at 5:00 p.m.

### Roll Call.

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Matthew Livingston, Assistant City Manager  
Laura Getz, City Clerk

## New Business.

**FY21 Audit.** Chad Cook with FORVIS provided the following information:

# FORV/S

## Board Presentation - Preliminary Audit Results

City of Goldsboro / November 21, 2022

CONFIDENTIAL: PRELIMINARY AUDIT RESULTS - SUBJECT TO CHANGES

### General Fund – Fund Balance Summary

	2017	2018	2019	2020	2021
Total fund balance – General Fund	\$ 13,646,593	\$ 12,274,765	\$ 10,787,621	\$ 9,084,568	\$ 10,967,014
Less:					
Nonspendable fund balance	(564,291)	(600,124)	(187,825)	(257,212)	(248,407)
Restricted fund balance	(4,970,379)	(4,998,215)	(6,313,656)	(5,367,362)	(5,337,946)
Fund balance available for appropriation	\$ 7,811,923	\$ 6,676,426	\$ 4,286,040	\$ 3,460,094	\$ 5,379,661
Total expenditures and routine transfers	\$ 37,025,303	\$ 40,745,819	\$ 42,198,336	\$ 41,642,862	\$ 38,503,688
Available fund balance as a percentage of expenditures and transfers to other funds	21.1%	16.4%	10.2%	8.3%	13.8%

FORV/S

## Audit Matters

- We are in the process of auditing the financial statements of the City of Goldsboro as of June 30, 2021.
- Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.
- We expect the audit procedures to be complete and the report to be ready in time to present to the City Council at the December 19<sup>th</sup> meeting.
- Services Performed:
  - Audit of the 2021 basic financial statements
  - Compliance audit in accordance with the Uniform Guidance and the State Single Audit Implementation Act

## FORV/S

CONFIDENTIAL: PRELIMINARY AUDIT RESULTS - SUBJECT TO CHANGES

### General Fund– Fund Balance Summary

Year	Fund balance available for appropriation	Total expenditures and routine transfers
2017	\$7,811,923	\$37,025,303
2018	\$6,676,426	\$40,745,819
2019	\$4,286,040	\$42,198,336
2020	\$3,460,094	\$41,642,862
2021	\$5,379,661	\$38,503,688

FORV/S

Utility Fund

	2017	2018	2019	2020	2021
Revenues (budgetary basis)	\$ 16,490,631	\$ 17,021,651	\$ 17,081,402	\$ 19,372,715	\$ 20,082,941
Expenditures (budgetary basis)	\$ 16,158,944	\$ 19,852,179	\$ 19,380,053	\$ 18,747,440	\$ 15,600,590
Working capital*	\$ 9,089,469	\$ 7,836,983	\$ 2,637,200	\$ 4,183,341	\$ 7,636,682

\* - Working capital consists of current assets (excluding restricted cash) minus current liabilities

FORV/S

Utility Fund

Year	Revenues (budgetary basis)	Expenditures (budgetary basis)	Working capital
2017	\$16,490,631	\$16,158,944	\$9,089,469
2018	\$17,021,651	\$19,852,179	\$7,836,983
2019	\$17,081,402	\$19,380,053	\$2,637,200
2020	\$19,372,715	\$18,747,440	\$4,183,341
2021	\$20,082,941	\$15,600,590	\$7,636,682

FORV/S

Compliance Reporting

- Report on Compliance for each Major State Program and on Internal Control Over Compliance Required by the Uniform Guidance.
- Major Federal Programs
  - 66.459 – Capitalization Grants for Clean Water State Revolving Funds
  - 21.019 – Coronavirus Relief Fund
- Major State Programs
  - DOT-4 – State Street-Aid to Municipalities ("Powell Bill")

No compliance findings, or findings related to internal controls over compliance have been noted during our testing of any of the above major programs.

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Questions?

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FORV/S

There were no comments or questions regarding the audit update.

**FY2021-22 Financial Update.** Catherine Gwynn, Finance Director provided the following information:

FY2021 -22 FINANCIAL UPDATE

Catherine Gwynn, Finance Director

November 7, 2022

www.goldsboronc.gov

General Fund – Collections

Comparison Actual Current and Prior (unaudited)

	FY 2021-22	FY 2020-21	Incr/(Decr over Prior Year)
Taxes	\$ 18,009,270	\$ 17,280,497	\$ 728,774
Sales Tax	11,312,744	10,643,638	669,106
Refuse	3,840,460	3,847,884	(7,425)
Shared Services	3,207,840	3,046,957	160,883
Utility Franchise	2,621,684	2,662,169	(40,485)
Other Federal & State Rev.	1,919,146	1,703,286	215,860
Debt	3,268,981	-	3,268,981
Powell Bill	1,024,644	868,303	156,342
Golf	634,191	601,863	32,327
Permits	417,336	381,515	35,821
Paramount	446,305	164,707	281,598
Interest	13,608	6,718	6,890
Other Revenues	1,335,048	1,480,397	(145,349)
Total	\$ 48,051,257	\$ 42,687,934	\$ 5,363,323

General Fund Collections

FY 2021-22 Budget to Actual

	Adjusted Budget	Actual Collections	YTD% of Budget
Taxes	\$ 17,835,244	\$ 18,009,270	100.98%
Licenses & Permits	378,450	417,336	110.28%
Revenues Other Agencies:			
Local Option Tax	9,997,261	11,312,744	113.16%
Utility Franchise Tax	2,871,676	2,621,684	91.29%
ABC Revenues	95,000	445,060	468.48%
Beer & Wine Taxes	149,770	135,558	90.51%
Powell Bill	830,800	1,024,644	123.33%
Other Agency Revenues	3,283,656	1,338,528	40.76%
Service Fees from UF	3,207,840	3,207,840	100.00%
Charges for Services	5,091,718	5,562,713	109.25%
Capital Returns	3,484,458	3,485,677	100.03%
Other Revenue	166,601	490,202	294.24%
Fund Balance Appropriated	156,633	-	0.00%
Total General Fund Revenues	47,549,107	48,051,257	101.06%

Stormwater Fund – Collections

Comparison Actual Current and Prior (unaudited) and Budget to Actual FY2021-22

	FY 2021-22	FY 2020-21	Incr/(Decr over Prior Year)
Stormwater Fee	\$1,621,116	\$1,596,299	\$24,817
Loan Proceeds	267,551	-	\$267,551
Other Revenues	13,165	9,634	\$3,531
Total	\$1,901,832	\$1,605,933	\$295,899

	Adjusted Budget	Actual Collections	YTD% of Collections
Stormwater Fee	\$ 1,575,000	\$ 1,621,116	102.93%
Other Revenues	268,751	280,716	104.45%
Appropriated Fund Balance	640,000	-	0.00%
Stormwater Fund Totals	\$ 2,483,751	\$ 1,901,832	76.57%

Utility Fund – Collections

Comparison Actual Current and Prior (unaudited)

	FY 2021-22	FY 2020-21	Incr/(Decr over Prior Year)
Current Sewer	\$ 9,266,384	\$ 9,654,752	\$ (388,369)
Current Water	7,570,213	7,685,150	(114,937)
Other Charges for Services	1,506,861	1,421,628	85,233
Transfers In (FEMA related)	292,949	1,388,182	(1,095,233)
Miscellaneous	774,987	722,105	52,882
Late Payment Fees	399,065	332,549	66,516
Other Federal & State Revenue	250,125	115,686	134,439
Other Capital Returns	115,000	72,562	42,438
Compost Fees	50,861	62,718	(11,857)
Tap Fees	47,914	35,150	12,764
Investment Earnings	16,330	6,584	9,746
Other Revenues	-	-	-
Total	\$ 20,290,689	\$ 21,497,067	\$ (1,206,379)

Utility Fund Collections

FY 2021-22 Budget to Actual

	Adjusted Budget	Actual Collections	YTD % of Collections
Charges for Services:			
Current Water Charges	\$ 7,321,707	\$ 7,570,213	103.39%
UF-SJAFB	1,226,771	1,444,079	117.71%
Current Sewer Charges	8,823,652	9,266,384	105.02%
Late Payment/Svc. Fees	326,000	401,632	123.20%
Applied Deposits	127,000	49,322	38.84%
Reconnections Fees	6,700	9,199	137.30%
Water/Sewer Taps	31,000	47,914	154.56%
Compost Revenues	51,000	50,861	99.73%
BFP Fees/Insufficient Ck Penalty	2,000	1,694	84.69%
Total Charges	\$ 17,915,830	\$ 18,841,298	105.17%
Capital Returns & Misc. Revenue			
Investment Earnings	\$ 8,000	\$ 16,330	204.13%
Other Misc. Revenue	59,872	114,998	192.07%
Total Capital Returns	\$ 67,872	\$ 131,328	193.49%
Other Revenues	3,356,532	1,318,061	39.27%
Appropriated Fund Balance	397,761	-	0.00%
Utility Fund Revenue Totals	\$ 21,737,995	\$ 20,290,688	93.34%



Downtown MSD & Occupancy Tax Collections  
Comparison Actual Current and Prior (unaudited)

	FY 2021-22		FY 2020-21		Incr/(Decr) over Prior Year
<b>Downtown MSD</b>					
Taxes	\$	97,883	\$	94,941	\$ 2,942
Investment Earnings		127		60	67
Other Revenues					
Total	\$	98,010	\$	95,001	\$ 3,009
<b>Occupancy Tax</b>					
Occupancy Tax Collections	\$	937,143	\$	859,799	\$ 77,344
Wayne Co. Reimbursement per agreement		170,797		174,376	(3,579)
Investment Earnings/Misc. Revenues		561		356	205
Other Revenues		7,823		8,923	(1,100)
Total	\$	1,116,324	\$	1,043,454	\$ 72,870



Downtown MSD & Occupancy Tax Collections  
FY 2021-22 Budget to Actual

	Adjusted Budget	Actual Collections	YTD% Collections
<b>Downtown MSD</b>			
Taxes	\$ 95,174	\$ 97,883	102.85%
Investments/Misc.	-	127	-
Total	\$ 95,174	\$ 98,010	102.98%
<b>Occupancy Tax</b>			
Occupancy Tax - Civic Ctr.	\$ 686,463	\$ 749,849	109.23%
Occupancy Tax - T & T	183,428	187,295	102.11%
County of Wayne Occ Tx	175,975	170,797	97.06%
Other Revenues	35,931	8,384	23.33%
Appropriated Fund Balance	150,000	-	0.00%
Total	\$ 1,231,797	\$ 1,116,324	90.63%



Actual Collections  
Comparison Actual Current & Prior (unaudited)

	FY 2021-22	FY 2020-21	Incr/(Decr) over Prior Year
General Fund	\$ 48,051,257	\$ 42,687,934	\$ 5,363,323
Utility Fund	20,290,688	21,497,066	(1,206,378)
Downtown Development	98,010	95,001	3,009
Occupancy Tax	1,116,324	1,043,454	72,870
Stormwater Fund	1,901,832	1,605,933	295,899
Total	\$ 71,458,111	\$ 66,929,388	\$ 4,528,723



Summary –  
FY2021-22 Budget to Actual Expenditures

	Budget	Actual	Under/(Over) Budget
General Fund	\$ 47,549,107	\$ 40,445,335	\$ 7,103,772
Utility Fund	21,737,995	14,926,001	6,811,994
Stormwater Fund	2,483,751	1,857,437	626,314
Downtown MSD Fund	95,174	73,625	21,549
Occupancy Tax Fund	1,231,797	1,126,972	104,825
Total	\$ 73,097,824	\$ 58,429,370	\$ 14,668,454



Fund Balance Appropriations  
FY 2021-22

General Fund	\$ 156,633
PO rollover	
Utility Fund	\$ 397,761
PO rollover, AIA & MRFS grants \$6K	
Downtown MSD	\$ 0
None	
Occupancy Tax Fund	\$ 150,000
Musco Lighting \$110K & Advertising \$40K	
Stormwater Fund	\$ 640,000
Stormwater Project Assessment (CDM)	
Total	\$1,344,394



FY2021-22 Net Operating Results  
(Modified Accrual - unaudited)

	Budget	Actual	Under/(Over) Budget
General Fund			
Revenues	\$ 47,549,107	\$ 48,051,257	\$ (502,150)
Expenditures	47,549,107	40,445,335	7,103,772
General Fund - Net	\$ -	\$ 7,605,922	\$ 7,605,922
Utility Fund			
Revenues	\$ 21,737,995	\$ 20,290,689	\$ 1,447,307
Expenditures	21,737,995	14,926,001	6,811,994
Utility Fund - Net	\$ -	\$ 5,364,688	\$ 5,364,688
Stormwater Fund			
Revenues	\$ 2,483,751	\$ 1,901,832	\$ 581,919
Expenditures	2,483,751	1,857,437	626,314
Stormwater Fund - Net	\$ -	\$ 44,995	\$ 44,995
Downtown MSD Fund			
Revenues	\$ 95,174	\$ 98,010	\$ (2,836)
Expenditures	95,174	73,625	21,549
Downtown MSD Fund - Net	\$ -	\$ 24,385	\$ 24,385
Occupancy Tax Fund			
Revenues	\$ 1,231,797	\$ 1,116,324	\$ 115,472
Expenditures	1,231,797	1,126,972	104,825
Occupancy Tax Fund - Net	\$ -	\$ (10,647)	\$ (10,647)
Total - Net Change all Funds	\$ 0	\$ 13,028,749	\$ 13,028,742



Questions?



Council discussed the budget and commended Ms. Gwynn. City Manager Salmon will provide Council an equipment readiness report as requested by Councilman Gaylor.

**Use of Public Utilities Capital Reserve to fund Capital Improvement Projects.** Robert Sherman, Public Utilities Director, provided the following information:

The City of Goldsboro Public Utilities Department has an approved FY22-23 budget for the following capital improvement projects: Compost - Bulldozer; Water Treatment - Automatic Transfer Switch for the Neuse River Pump Station; Wastewater Treatment - Westbrook Pump Station generator replacement, New Hope Lift Station bar screen replacement, Chemical Bulk Storage Tank replacement, CITI Telemetry replacement final phase of a 3-phase project, Sand Filter #2 rehabilitation. Due to rising cost of materials and labor, additional funding is required to complete these projects. The Utility Capital Reserve fund was established in FY22-23 to fund Capital Improvement projects and currently has \$1.5M in the fund.

The matrix identifies for each project the budgeted amount, bid amount and funding shortfall.

Project	Budgeted Amt	Bid	Difference
WTP Automatic Transfer Switch	\$100,000.00	\$240,905.00	(\$140,905.00)
Westbook Generator	\$500,000.00	\$794,571.00	(\$294,571.00)
New Hope Bar Screen	\$200,000.00	\$304,400.00	(\$104,400.00)
Bulk Chemical Tank	\$45,000.00	\$168,200.00	(\$123,200.00)
CITI replace & program obsolete radios	\$300,000.00	\$316,388.00	(\$16,388.00)
Sand Filter Rehab	\$182,948.00	\$188,948.00	(\$6,000.00)
Bulldozer	\$163,162.00	\$189,987.48	(\$26,825.48)
TOTAL			(\$712,289.48)

Staff recommended that Council approve the use of the Public Utilities Capital Reserve fund in the amount of \$712,289.48 to provide the additional funding required to complete the budgeted capital projects.

**Goldsboro Tourism Council Annual Report.** Dustin Pike, Chair of the Goldsboro Tourism Council provided the following annual update:

<div data-bbox="254 1204 589 1231" data-label="Section-Header"> <h2 style="text-align: center;">Goldsboro Tourism Council</h2> </div> <div data-bbox="341 1266 509 1284" data-label="Text"> <p style="text-align: center;">Dustin Pike, Chairperson</p> </div> <div data-bbox="397 1306 461 1325" data-label="Text"> <p style="text-align: center;">11/21/22</p> </div> <div data-bbox="370 1349 490 1378" data-label="Image"> </div> <div data-bbox="389 1403 472 1411" data-label="Text"> <p style="text-align: center;"><a href="http://www.goldsborotourism.com">www.goldsborotourism.com</a></p> </div>	<div data-bbox="932 1080 1281 1110" data-label="Section-Header"> <h2 style="text-align: center;">How Occupancy Tax Works</h2> </div> <div data-bbox="802 1142 1221 1298" data-label="List-Group"> <ul style="list-style-type: none"> <li>• 6% Occupancy Tax in the City limits.</li> <li>• 5% is remitted to the City and 1% is remitted to the County.</li> <li>• Occupancy Tax Funds:             <ul style="list-style-type: none"> <li>– Tourism Assets</li> <li>– Tourism Staff &amp; Office Operations</li> <li>– Marketing of Goldsboro/Wayne County to Tourist</li> <li>– Promotion of Tourism Related Events &amp; Activities</li> </ul> </li> <li>• Tourism doesn't use General Tax Funds</li> </ul> </div>
<div data-bbox="230 1464 631 1494" data-label="Section-Header"> <h2 style="text-align: center;">Tourism at a Glance for FY21-22</h2> </div> <div data-bbox="134 1524 415 1631" data-label="List-Group"> <ul style="list-style-type: none"> <li>• \$939,388 of Occupancy Taxes – City</li> <li>• \$374,555 of Sales Tax – County &amp; City</li> <li>• \$299,095 of Real Property Tax – City</li> <li>• \$172M In Visitor Spending in 2021</li> <li>• Tourism Employs Over 1,119 People</li> </ul> </div>	<div data-bbox="886 1467 1323 1497" data-label="Section-Header"> <h2 style="text-align: center;">Tourism Event Highlights FY 21-22</h2> </div> <div data-bbox="802 1526 1159 1655" data-label="List-Group"> <ul style="list-style-type: none"> <li>• USTA Tennis Tournament</li> <li>• Kepner Cup</li> <li>• NC Lax Fest (Boys &amp; Girls Tournaments)</li> <li>• Freedom Fest</li> <li>• Goldsboro/Dillard Alumni Weekend</li> <li>• US Quidditch Mid Atlantic Regional Championship</li> </ul> </div>
<div data-bbox="308 1852 552 1878" data-label="Section-Header"> <h2 style="text-align: center;">Tourism in FY22-23</h2> </div> <div data-bbox="131 1911 431 1991" data-label="List-Group"> <ul style="list-style-type: none"> <li>• Aggressive Revenue Projections             <ul style="list-style-type: none"> <li>– Ahead of Collection Schedule YTD</li> </ul> </li> <li>• Airshow in 2023</li> <li>• All FY21/22 Events Returning for FY22/23</li> </ul> </div>	<div data-bbox="802 1792 846 1803" data-label="Text"> <p>11/21/2022</p> </div> <div data-bbox="1344 1784 1430 1809" data-label="Image"> </div>

**Commission on Community Relations and Development Annual Report.** Washea Lancaster, Vice-Chair and Terrie Bradley, Chair of the Commission on Community Relations and Development provided the following annual update:



Commission on Community Relations and Development

### ✓ Our Mission

To act as an advisory body to the City Council:

The Council appointed the Commission on Community Relations and Development to act as an advisory body to the City Council by providing recommendations to the City Council on community relations and development issues.

### Our Members

We are a diverse group of 11 members with a like passion to serve our community.

- Two of our members that serve as liaisons are our department Director, Felicia Williams and our City Councilmember, Kwantha Jones.
- The body of advisors have backgrounds in:
  - Social Services
  - Education
  - Military
  - Small Business Owner
  - NPO
  - Correctional Facility Staff
  - Insurance Broker

### ✓ 2022 Accomplishments

By-Laws have been revised:

- Align with local government.
- Define how we will use subcommittees if needed.
- Actively involved in CBOG action plan and have w.i.p timeline for next year.

Attending Council Meetings to stay connected to current action items.

Reached out to local Council, Mayor and City Manager individually to see how we can communicate and support their vision.

Held community events such as Suicide Prevention vigil at City Hall steps.

Sharing community affairs such as Literacy Connection Community Fair, World Mental Health Day, National Night Out, Christmas Parade, Conversation for Black Women, MLK celebration and more.

Bringing in Subject Matter Experts to form ADHOC committees as needed.

Develop a framework for affordable housing working within HUD & ARP guidelines.

Promoting more inclusiveness by reaching out to community leaders and leveraging local resources such as Chamber of Commerce and church leaders.

### What does 2023 look like?

Thank the City Council, City Manager and the Mayor for trusting us and allowing us latitude to continue to serve the communities and City of Goldsboro.

**Herman Park Center and T.C. Coley Center Update.** City Manager Tim Salmon provided the following information:

Herman Park Center (HPC), formerly the Odd Fellow Home orphanage built in 1892, was purchased and renovated by the City in 1978. The 16,000-square foot building features an auditorium/gymnasium, kitchen, meeting rooms, fitness center, and office space for the City Park & Recreation (P&R) staff.

T.C. Coley Center (TCCC), formerly the City W.A. Foster Center built in 1938, was renovated in 2018 at a cost of \$210K to remove asbestos and renovate the recreation room floors. The 13,000-square foot building features a gymnasium that is currently home to Ashford’s Boxing Club, kitchen, multipurpose spaces for rentals, two offices, and a playground. Annual operating costs for TCCC are estimated to be ~\$35K and offset by rental revenue which in FY22 was \$8K.

In September 2022, HPC was closed due to positive tests for mold and recommendation to conduct mold remediation after repairs. Required remediation and repairs include asbestos abatement, roof, and HVAC replacement at a staff estimated cost of more than \$200K. There is no funding in the FY23 budget for this work; contingency funding or fund balance could be used. The new Herman Park Center will cost significantly more than the \$11M approved by Council as discussed with Council on October 17, 2022.

In October 2022, P&R staff at HPC relocated to the Senior House next door and senior programs were relocated to available space in TCCC along with the HPC pottery classes. TCCC needs ~\$55K of roof repairs and interior painting due to leaks from rain. If programs or rentals other than Ashford boxing will be conducted at TCCC, the roof repairs and interior painting should be done.

Staff recommended that Council agree to close HPC until a new HPC is built and authorize staff to seek grant funding for demolition of the old HPC and purchase of a new HPC. Any grant matching fund requirements will be brought to Council for approval.

Staff recommended that Council either approve or deny funding for TCCC roof repairs and interior painting. If funding for roof repairs is not approved, programs and rentals in the recreation room should not be offered; Ashford boxing and pottery classes could be offered. Additionally, if funding for repairs is not approved, the sale or demolition of the building should be considered.

Russell Stephens, Assistant Director of the Parks and Recreation Department shared information with council regarding the programming and condition of the TC Coley building and the condition of the Herman Park Center.

Council discussed the recommendations.

Councilwoman Matthews made a motion to approve up to \$55,000 for roofing and interior painting of the TC Coley building. The motion was seconded by Councilwoman Jones and unanimously carried.

Councilman Broadway made a motion to close Herman Park Center until a new Herman Park Center is built and authorize staff to seek grant funding for demolition of the old Herman Park Center and purchase of a new Herman Park Center. The motion was seconded by Councilman Batts. After Council discussed asbestos abatement and contractors the motion passed unanimously.

**Boards and Commissions Vacancy Discussion.** Laura Getz, City Clerk, provided an update to Council regarding Boards and Commissions vacancies. Council will discuss the vacancies at the next meeting and make recommendations for approval at the December 19, 2022 Council meeting.

**Consent Agenda Review.** Items I - P on the consent agenda were reviewed. Further discussion included the following:

**Item I, Operating Budget Amendment FY22-23.** Catherine Gwynn, Finance Director shared there is an error budget ordinance had an error in the ordinance. The amount under Transfers, should be a minus \$266,000. The ordinance will be amended as discussed.

Councilman Gaylor made a motion to amend the agenda relocating consent agenda Item I to Items Requiring Individual Action and placed after Item H, the discussion on the golf carts. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilmembers Broadway, Matthews, Gaylor and Batts voted in favor of the motion. Councilwoman Jones did not vote, however, pursuant to NCGS G.S. 160A-75, Councilwoman Jones vote would be considered an affirmative vote. The motion passed.

The meeting recessed at 6:43 p.m.

## **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 21, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

### **Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilwoman Hiawatha Jones  
Councilman Bill Broadway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV  
Councilman Greg Batts

Also Present: Tim Salmon, City Manager  
Ron Lawrence, City Attorney  
Matthew Livingston, Assistant City Manager  
Laura Getz, City Clerk

Rev. David Elliott with St. James AME Zion Church provided the invocation. The Pledge of Allegiance followed.

**Approval of Minutes.** Mayor Pro Tem Polack made a motion to approve the minutes of the Work Session and Regular Meeting of November 7, 2022. The motion was seconded by Councilman Broadway and unanimously carried.

Councilwoman Jones made a motion to approve the Minutes of the Joint Meeting of the Goldsboro City Council, Wayne County Commissioners and Local Municipalities November 1, 2022. The motion was seconded by Councilman Batts. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadway, Councilman Gaylor and Councilman Batts voted for the motion. Councilwoman Matthews voted against the motion. The motion passed 6:1.

### **Presentations.**

**Resolution Expressing Appreciation for Services Rendered by Wilton T. Bailey as an Employee of The City of Goldsboro for More Than 24 Years. Resolution Adopted.** Wilton “Thomas” Bailey retires on December 1, 2022 as a Warrants Police Officer, with more than 24 years of service with the City of Goldsboro Police Department. Thomas began his career on September 9, 1998 as a Police Officer with the Goldsboro Police Department. On October 7, 2007, Thomas resigned as a Police Officer with the Goldsboro Police Department. On January 2, 2008, Thomas was reinstated as a Police Officer with the Goldsboro Police Department. On February 23, 2011, Thomas was transferred to a Warrants Police Officer







### Public Participation

Stage	Description
Inform	Public Hearing will be formally announced to the public by November 8, 2022  Date announced via: <ul style="list-style-type: none"><li>City Calendar</li><li>Facebook: Terrier Newsletter</li><li>City Council Meeting</li></ul>
Collect	The public hearing will take place at the Council meeting on November 22, 2022. An online form will be available during that time for participants to opt to submit their feedback virtually.
Address	City feedback to be presented via: <ul style="list-style-type: none"><li>City Website</li><li>Facebook</li></ul>
Develop	Input public feedback and comments into the Allocation Plan draft.
Distribute	The finalized Allocation Plan will be disseminated on the City website. There is opportunity here for a series of social media posts to accompany it.

A public hearing is required by HUD. Feedback has already been collected from 25+ community members that were consulted as part of the Agency Consultation requirement.

### Questions?

Mayor Ham opened the public hearing. The following people spoke:

1. Edward Davis, General Manager at Hampton Inn and Best Western Hotel, shared concerns regarding homeless issues at the hotels.
2. Anthony Goodson, Goldsboro Housing Authority, shared information regarding the Housing Authority and the funding available to assist the homeless through the allocation of HOME ARP funds.
3. D.J. Coles, 4 Day Movement, shared comments and concerns regarding homelessness. He also shared information on The Portal and other resources for the homeless.
4. Sherry Archibald, United Way Director, shared support for the 4 Day Movement.
5. Jennifer Weir shared comments about a proposal entitled “A Collective Way”.
  - i. Councilwoman Jones requested further information from D.J. Coles about the unhoused living in Goldsboro from other cities.
6. Janice Johnson shared comments regarding Nu-Hope Community Center concept. Ms. Robertson and Mr. Williamson shared how the Nu-Hope Center has helped them. Mr. Artis shared information regarding his support of the proposed tiny house project.
7. Thomas Rice, Executive Director of MLFL and David Simmons shared comments regarding the Restoration of Hope Village and the homeless.
  - i. Councilwoman Jones requested a copy of the strategic plan for the Restoration of Hope Village.
8. John Strickland shared comments about the proposed HUD funds for the homeless regarding “A Collective Way” and the homeless issues in Goldsboro.
9. Edward Davis General Manager at Hampton Inn and Best Western Hotel asked about the screening process,

No one else spoke and the public hearing was closed.

Jeff Rosenberg discussed the timeline of allocation of the funds.

**SU-13-22 Accessory Dwelling – East side of W. New Hope Rd., located between the intersection of Cuyler Best Rd. and S. Harding Dr. Public Hearing Held and Findings Adopted.** After being properly sworn in, Austin Brinkley, Assistant Planning Director shared the following information.

ADDRESS: 523 W. New Hope Rd.  
PARCEL #: 3610902529  
PROPERTY OWNER/APPLICANT: Kenneth & Dixie Ellis

The applicant requests a Special Use Permit to convert an existing 24x30 accessory structure into an accessory dwelling, the applicant is also proposing to add a 10x22 addition to the existing structure, which would result in a 24x40 structure to be utilized as an accessory dwelling. The accessory dwelling proposed is intended to be used as a residence by the applicant’s daughter. The property is located in the Residential 16 Zoning District. The Residential 16 district is established to accommodate low density, single-family residential uses and to prohibit all activities of a commercial nature.

According to the City’s Unified Development Code, Table 5.4 Permitted Uses and Section 5.5.4 Special Use Specific Regulations, Accessory Dwellings & Apartments are permitted as a Special Use in the Residential 16 district, provided City Council votes to issue the permit.

Frontage: 185.8 ft.  
Area: 0.9 acres  
Zoning: Residential 16 (R-16)  
Existing Use: Residential Accessory Structure

The City’s Land Use Plan locates this parcel within the Medium-Density Residential land use designation. This designation was given based off of existing residential development patterns, constraints to development, and the location of infrastructure. The desired development density for the Medium-Density Residential land use designation is 4.5 units per acre. Residential 16 is a corresponding zoning district for the Medium-Density Residential designation.

According to the Unified Development Ordinance, a Special Use Permit is required to convert the existing accessory structure into an accessory dwelling. The structure will be required to meet all applicable North Carolina State Building Code Requirements as it undergoes conversion. The proposed accessory dwelling will not exceed 40% of the livable area of the principal structure nor will it exceed 1,100 square feet. There is adequate parking for the accessory dwelling in the existing driveway.



The property was properly posted, and adjacent property owners were notified by Certified Mail that a Public Hearing would take place on November 21, 2022.

City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area.

Staff has distributed this proposed special use permit to several different departments as well as Seymour Johnson Air Force Base and NCDOT. There were no comments or concerns.

Planning: Has no comments or concerns.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the December 5, 2022, City Council meeting.

1. Councilman Broadaway made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.
2. Mayor Pro Tem Polack made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman Broadaway and unanimously carried.
3. Councilman Batts made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilwoman Jones and unanimously carried.
4. Councilman Batts made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Gaylor and unanimously carried.

**SU-14-22 Fly Buy Auto, LLC. (Used Car Sales) – Northeast side of US Hwy 70 E (Warren Supply). Public Hearing Held and Findings Adopted.** Austin Brinkley, Assistant Planning Director shared the following information.

ADDRESS: 4209 US Hwy 70 East  
PARCEL #: 3528148081  
PROPERTY OWNER: David Edward Warren  
APPLICANT: Kevin Aycock (Fly Buy Auto, LLC)

The applicant requests a Special Use Permit for the establishment of a Used Car Sales Lot, located in the Airport Business Zoning District. The Airport Business district is established to accommodate highway-oriented retail and commercial uses which generally serve the entire City and nonresident traffic in the Accident Potential Zone (APZ) of the Seymour Johnson Air Force Base. The district is intended to allow dispersed low intensity commercial uses and to provide addition review for uses that have the potential to concentrate people within the APZ.

According to the City’s Unified Development Code, Automobile Sales Used, no service or repair, is permitted only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 200 ft.  
Area: 1.28 acres  
Zoning: Airport Business

Property currently contains Warren Supply, a small engine repair service.

The City’s Land Use Plan locates this parcel within the Commercial land use designation. This designation puts a future emphasis on in-fill development. The desired development density for the Commercial land use designation is 10,000 square feet of building per acre. The Airport Business Zoning District is listed as a corresponding district for the Commercial land use designation.

This Used Car Sales business is proposing to only have 1 employee working during business hours and to only have a small inventory of vehicles for sale. Approval criteria for Automobile Sales Used requiring a special use permit from Goldsboro City Council are as follows:

A type A buffer yard is required. Includes a buffer that is 10’ in width.

Access to the site will be off of US Hwy 70 E.

Parking requirements are 1 space per employee plus 5 customer spaces. A minimum of 6 parking spaces are required, parking must be paved. No vehicles for sale shall be parked within 20 feet of any buffer area.

Outdoor lighting is required for security. A lighting plan will be required with site plan submittal.

Trash collection areas shall be screened by a wall, opaque fence, or landscaping from public view.

No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscaped area. A loading area no less than 20x50 feet shall be provided unless no vehicles are delivered by car carrier. All vehicular display areas shall be improved with paving and curb and gutter.

The property was properly posted, and adjacent property owners were notified by Certified Mail that a Public Hearing would take place on November 21, 2022.

Staff has distributed this proposed special use permit to several different departments as well as Seymour Johnson Air Force Base and NCDOT. During this review process Seymour Johnson indicated that they have already identified the property as incompatible based on the previous land use, this proposed special use would not cause the property to be viewed as creating a more incompatible situation and SJAFB does not have any concerns with the proposal due to this fact. They base this determination off a FAR (Floor Area Ratio) calculation. The calculation is the tax record square footage of existing structures divided by the total acreage. This property’s FAR is 0.18, based on SJAFB the recommended allowable FAR for this would be 0.14.

City water and sewer lines are available to serve the property. The property is not within a Special Flood Hazard Area.

Planning staff has no comment at this time after review of the concept plan, Planning will ensure all requirements for development are met during site plan review, if the Special Use is approved.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the December 5, 2022, City Council meeting.

1. Mayor Pro Tem Polack made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilman Broadaway and unanimously carried.
2. Councilwoman Jones made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilman Gaylor. Mayor Ham, Mayor Pro Tem Polack, Councilmembers Broadaway, Matthews, Gaylor and Batts voted in favor of the motion. Councilwoman Jones did not vote, however, pursuant to NCGS G.S. 160A-75, Councilwoman Jones vote would be considered an affirmative vote. The motion passed.
3. Mayor Pro Tem Polack made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilman Broadaway and unanimously carried.
4. Councilman Batts made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Gaylor and unanimously carried.

**SU-15-22 C.A.L.M. Properties & Investments, LLC (Triplex) – Corner of Wayne Ave. and Sycamore St. Public Hearing Held and Findings Adopted. Austin Brinkley, Assistant Planning Director shared the following information.**

ADDRESS: 235 Wayne Ave.  
PARCEL #: 2599818199  
PROPERTY OWNER/APPLICANT: C.A.L.M. Properties & Investments, LLC

The applicant requests a Special Use Permit for the establishment of a triplex (multi-family 3 or more units), located in the Residential 6 Zoning District. The Residential 6 district is established to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature, except certain home occupations. Multi-family dwellings shall have 6,000 sq feet of land area for the first unit and a additional 2,000 square feet for each additional unit.

According to the City’s Unified Development Code, Multi-Family (3 or more units) is permitted only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 88 ft Wayne Ave, 120 ft Sycamore St.  
Area: 0.24 acres  
Density: Maximum of 3 units allowed  
Zoning: Residential 6

Existing Use: Vacant

The City’s Land Use Plan locates this parcel within the High-Density Residential land use designation. This designation was given based off of existing residential development patterns, constraints to development, and the location of infrastructure. The desired development density for the High-Density Residential land use designation is 8.5 units per acre. Residential 6 is a corresponding zoning district for the High-Density Residential designation.

The proposed 3 units are in harmony with the desired density for the High-Density Residential designation.

The following items listed below are required to be shown on the formal Site Plan review for this proposed Special Use, if approved:

- A type A buffer yard is required. Includes a buffer that is 10’ in width.
- A minimum of six parking spaces is required (2 per unit). Administrative modification of 20% granted to allow for this. Each unit provides a garage with adequate vehicle parking space as well as providing adequate space in each unit’s respective driveway.

The property was properly posted, and adjacent property owners were notified by Certified Mail that a Public Hearing would take place on November 21, 2022.

Staff has distributed this proposed special use permit to several different departments as well as Seymour Johnson Air Force Base and NCDOT. During this review process Seymour Johnson indicated that they have no comments or concerns.



The original site plan showed the multi-family units to have access off of Wayne Ave. Staff requested that this be redesigned to have the units be served off of Sycamore St. Due to the size of the lot, this request was unable to be made but the proposal is still compliant with the City of Goldsboro UDO.

There were concerns over the location of the proposed utility lines being located under the driveway/parking areas of the triplex. The lines were relocated in the revised plan and Engineering is satisfied with the proposed location.

Mayor Ham opened the public hearing. The following person spoke after being properly sworn in:

1. Stephanie Isler shared the following comments: we live at 231 Wayne Avenue which is next to this property Mr. Tim was speaking about and we need to know is he trying to get a little more property on our side or what. We need to find out what the line is to see if whatever he needs is not going to be bothering our side of our property. Mayor Ham asked is she is wanting to know where the property line is. Ms. Isler said that is correct. Mr. Brinkley asked do you want to know where the property line is? Ms. Isler said yes, because we live at 231 and I see on the back of this paper it says 233 or 235. Is that two pieces of property in one corner? Mr. Brinkley stated that is one parcel. He showed the boundary line of the property. He shared they will have to develop within the boundary of that property and will also have to meet the setback requirements, so they are not going to be able to encroach onto your property. They are going to have to stay within the boundary of that shown on your ariel image.

No one else spoke and the public hearing was closed.

Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit shall be issued. Council shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the December 5, 2022, City Council meeting.

1. Mayor Pro Tem Polack made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilwoman Jones and unanimously carried.
2. Councilwoman Jones made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Mayor Pro Tem Polack and unanimously carried.
3. Councilman Broadway made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilman Gaylor and unanimously carried.
4. Mayor Pro Tem Polack made a motion to agree that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilman Gaylor and unanimously carried.

**Public Comment Period.** Mayor Ham opened the public comment period. The following people spoke:

1. Sharita Oates, Director of Administration with the Goldsboro Housing Authority shared information regarding a basketball tournament on January 13-15, 2023 sponsored by the Goldsboro Housing Authority.
2. Lashonda Perkins shared information regarding nonprofit organization funding concerns and the requirements that all nonprofit organizations are required to have workers compensation insurance. She asked council to reconsider the NPO workers compensation waiver decision and to review current processes currently in place.

Councilwoman Matthews made a motion that the board reconsider their decision and waive the workers comp for those organizations who do not have three or more employees based on the criteria set forth by the state. The motion was seconded by Mayor Pro Tem Polack. Councilwoman Matthews shared her reason for asking council to reconsider is because some nonprofits have been told the requirement could be waived by city staff. Council discussed the issue of workers compensation. City Manager Salmon, Octavius Murphy, Assistant to the City Manager and City Attorney Lawrence shared information regarding the insurance requirements.

Councilman Gaylor stated he feels the risk is too large given the amount of money being discussed and believes there might be another financial solution. Councilman Gaylor asked that we table the discussion for the next meeting in an attempt that we might be able to find a separate solution that puts us in a place we can keep our word and manage the risk to the city. Councilwoman Matthews withdrew her motion. Mayor Pro Tem Polack seconded the motion to table the item. Councilwoman Matthews shared the initial application was misleading. The motion was passed unanimously.

No one else spoke and the public comment period was closed.

**Consent Agenda – Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. During the adoption of the agenda, Item H, Purchase of Lithium Powered Golf Carts and Upgrades to Golf Cart Storage Building was moved to Items Requiring Individual Action. During the Consent Agenda Review, Item I was moved to Items Requiring Individual Action. Councilman Gaylor moved the items on the Consent Agenda, Items J - P be approved as recommended by the City Manager and staff. The motion was seconded by Mayor Pro Tem Polack and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**Authorization of sale of jointly owned property for 412 E. Walnut Street to Oliver Design Group, LLC.**

**Resolution Adopted.** Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the September 20, 2022 commissioners meeting.

Buyer: Oliver Design Group, LLC  
Sales Price: \$5,000.00

412 E. Walnut Street  
Tax Value: \$6,210.00                      Pin #: 3509057190

It was recommended that the City Council, by motion, adopt following entitled resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership for 412 E. Walnut Street to Oliver Design Group, LLC. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-109 “RESOLUTION AUTHORIZING SALE OF SURPLUS REAL PROPERTY UNDER NCGS § 160A-269”*

**Edward Byrne Justice Grant. Resolution Adopted.** US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation.

The Goldsboro Police Department has been awarded Federal grant funds from the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG). On October 17, 2022, Council adopted a Resolution allowing the Goldsboro Police Department to apply for this grant. The grant was awarded on November 01, 2022.

The grant was approved for the Goldsboro Police Department to purchase patrol pistols, informational technology equipment, and an EyeDetect instrument in the amount of \$23,574.00 to ensure quality law enforcement services to the City of Goldsboro.

It was recommended that the following entitled resolution be adopted authorizing the Goldsboro Police Department and Goldsboro City Manager to accept the award for the 2022 JAG Funds in the amount of \$23,574.00 and authorize City officials to execute documents required for the award. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*RESOLUTION NO. 2022-110 “A RESOLUTION SUPPORTING THE 2022 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) APPLICATION”*

**Ordinance Amendment – “Administrative Code”. Ordinance Adopted.** City of Goldsboro Code of Ordinances Title III Chapter 33. Police and Fire Departments. contains regulations which set out the responsibilities of the Police and Fire Departments.

North Carolina General Statute 160A-282 authorizes a city by ordinance to provide for the organization of an auxiliary police department made up of volunteer members.

Sworn officers duly appointed and sworn as auxiliary will be utilized to supplement the operations of full-time sworn officers in a manner consistent with North Carolina law. An auxiliary police officer is a limited-service, part-time, sworn position, which functions as a police officer when assigned to a specific division, unit, section, function, or assignment.

Auxiliary officers have all the authority of a full-time law enforcement officer and are commissioned to act as such. Auxiliary police officers have full powers of arrest and will enforce all applicable laws, using the same equipment in the same manner as full-time police officers. Auxiliary police officers will carry firearms on-duty and may carry concealed firearms off-duty.

Auxiliary police officers are bonded with the same coverage of full-time police officers, and they are provided identical coverage protection as that of a full-time police officer. The Chief of Police, in conjunction with City of Goldsboro City Manager and Human Resources, will establish the rate of compensation for auxiliary police officers while they are performing assigned duties. Worker’s compensation will be provided as outlined in applicable regulations. Life insurance or any other benefits are not provided.

The Police Department will ensure that the personnel selected to serve as auxiliary police officers meet the same standards as full-time, commissioned police officers and provide the same level of service to the community.

The term “auxiliary” shall refer to and mean the same as the term “reserve”.

Based on the above, staff feels it necessary to update the language of the City Ordinance to provide for the organization of an auxiliary police department. The attached ordinance amendment would provide for an auxiliary police department under the current Police Department services in regards to the “Administrative Code”.



It was recommended that Council accept the staff’s recommendation and adopt the following entitled amendment changing the “Administration Code” as indicated above. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*ORDINANCE NO. 2022-58 “AN ORDINANCE AMENDING CHAPTER 33 ENTITLED "POLICE AND FIRE DEPARTMENTS" OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Goldsboro Christmas Parade – Temporary Street Closure. Approved.** The annual Goldsboro Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. The parade is organized, coordinated, and sponsored by the Wayne County Chamber of Commerce.

The street closing request for Saturday, December 3, 2022 is as follows:

South on Center Street beginning at Ash Street to Pine Street; going around the traffic circle heading north on Center Street back to Ash Street, ending at Ash Street.

Oak Street between James Street and William Street; Vine Street between Center Street and William Street; Beech Street between John Street and William Street; and Center Street from Oak and Ash Street.

Center Street from Holly Street to Ash Street; and John Street from Holly Street to Ash Street.

James Street from Oak Street to Ash Street; Ash Street from James Street to John Street; Mulberry Street from James Street to John Street; Walnut Street from James Street to John Street; Chestnut Street from James Street to John Street; Spruce Street from James Street to John Street; Pine Street from James Street to John Street; and Center Street at Elm Street.

No parallel parking on Center Street from Pine Street to Ash Street.

The time requested for the street closing is from 8:00am to 8:00pm. Police have indicated that traffic will be restricted from 8:00am until 3:30am and all traffic stopped at 3:30am. The actual parade will begin at 4:00pm and end at approximately 7:00pm.

- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
1. All intersections remain open for Police Department traffic control.
  2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
  3. All activities, change in plans, etc., will be coordinated with the Police Department.
  4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.

Staff recommended that Council grant the requested temporary street closures of the sections of Pine Street, Spruce Street, Center Street, Walnut Street, John Street, Mulberry Street, Ash Street, James Street, Chestnut Street, Oak Street, Vine Street, and Beech Street for the Goldsboro Christmas Parade route and staging area from 8:00am to 8:00pm on Saturday, December 3, 2022, as stated above. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

**Set Public Hearing - Non-Contiguous Annexation Petition – Harry and Mollie, LLC. (Lot 12) - Located on the north side of N.C. Secondary Road No. 1758 off E. US Hwy. 70 between N. Oak Forest Rd. and E. Ash St. Ext. Public Hearing Scheduled.**

Wayne Co. Tax Parcel ID#: 3519-90-5459 (Portion)  
Acreage: 126,897 sq. ft. or 2.913 acres

The City Council, at their meeting on November 7, 2022, requested that the City Clerk examine the subject voluntary annexation petition for sufficiency.

On November 14, 2022, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for noncontiguous annexation as specified in G.S. 160A-58.1 Petition for annexation; standards are as follows:

1. The nearest point on the proposed satellite corporate limits must be not more than three miles from the primary corporate limits of the annexing city;
2. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city;
3. The area must be situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
4. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed 10% of the area within the primary corporate limits of the annexing city.

Pursuant to G. S. 160A-58.2, Council shall fix a date for a public hearing on the annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule December 5, 2022, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommended that Council schedule a public hearing for the proposed voluntary annexation of Harry and Mollie, LLC. (Lot 12) for December 5, 2022. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

**Dissolving the Goldsboro Municipal Golf Course Committee and Amending the City of Goldsboro Code of Ordinances. Ordinance Adopted.** The Goldsboro Municipal Golf Course Committee has not meet due to a lack of a quorum for the past two years. The Parks and Recreation Director and Golf Director recommend that the Goldsboro Municipal Golf Course Committee be dissolved due to a lack of quorum/interest.

Chapter 32 outlines and defines the functions of City Council advisory boards.

Section 32.323 Goldsboro Municipal Golf Course Committee defines the function of the Goldsboro Municipal Golf Course Committee.

Section 32.324 Parks and Recreation Advisory Commission defines the function of the Parks and Recreation Advisory Commission.

Due to a lack of involvement on the Goldsboro Municipal Golf Course Committee, staff recommend the committee be dissolved. At the November 7, 2022 Council Meeting, City Manager Tim Salmon presented the recommendation to dissolve the Committee to Council; the recommendation was accepted.

Due to the dissolution, any issue involving the Goldsboro Municipal Golf Course shall be addressed by the Parks and Recreation Advisory Commission. This requires that Chapter 32 of the Goldsboro City Ordinances be updated to reflect the dissolution of the Goldsboro Municipal Golf Course Committee, and to update the duties of the Parks and Recreation Advisory Commission.

Staff recommended that Council adopt the following entitled Ordinance dissolving the Goldsboro Municipal Golf Course Committee and amending Chapter 32: Section 32.323 Goldsboro Municipal Golf Course Committee removing the Goldsboro Municipal Golf Course Committee from the Code, and Chapter 32: Section 32.224 Parks and Recreation Advisory Commission, updating the duties of the Parks and Recreation Advisory Commission. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

*ORDINANCE NO. 2022-59 "AN ORDINANCE AMENDING CHAPTER 32 BOARDS, COMMISSIONS AND DEPARTMENTS OF THE CITY OF GOLDSBORO'S CODE OF ORDINANCES"*

**Departmental Monthly Reports. Accepted as Information.** The various departmental reports for October 2022 were submitted for Council approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Gaylor/Polack (7 Ayes)

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Purchase of Lithium Powered Golf Carts and Upgrades to Golf Cart Storage Building. Resolution Adopted.** The City of Goldsboro purchased gas powered E-Z-GO golf carts in 2018. Due to wear and tear it is now time to replace the golf carts. Council discussed at its November 7, 2022 meeting replacement options and decided it would replace existing gas golf carts with lithium powered golf carts.

§143-129(e)(3) grants the City authority to purchase through a competitive bidding group and E-Z-GO is the authorized distributor for Omnia Partners contract #R210201. The City is further authorized through §160A-265 to sell or dispose of personal property and §143-129.7 to purchase with trade-in of apparatus, supplies, materials and equipment. The cooperative contract cost per cart is \$8,311.36. After trading in the current golf cart fleet, the city's cost per cart will be \$5,011.36. The lithium powered golf carts have an expected delivery date of August 2023.

A building upgrade will also be required to house the 50 lithium powered golf carts. This cost for the upgrade will not exceed \$15,000. The resolution includes the amount for the 50 carts and the upgrade to house the carts. The total cost will not exceed \$266,000.00.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager, Finance Director and City Clerk to (a) declare surplus the current City fleet of golf carts and authorize their use as trade-in value, (b) enter into a contract with E-Z-GO Division of Textron, Inc. for the purchase of 50 Lithium powered golf carts and (c) approve the upgrade for the golf cart storage building to house the 50 lithium golf carts. The cost of the carts and cart storage upgrade will not exceed \$266,000.00.

Councilwoman Jones shared comments and concerns regarding the golf cart purchase. Council discussed the issue with Mr. Agbasi, Golf Course Director and City Manager Salmon. Councilman Broadway made a motion to adopt the resolution to



purchase the carts and upgrade the storage facility. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilman Broadway, Councilman Gaylor and Councilman Batts voted for the motion. Councilwoman Jones and Councilwoman Matthews voted against the motion. The motion passed 5:2.

*RESOLUTION NO. 2022-111 "RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF LITHIUM POWERED GOLF CARTS AND UPGRADING CART STORAGE BUILDING"*

**Operating Budget Amendment FY22-23. Ordinance Adopted.** Council adopted the FY22-23 annual operating budget on June 20, 2022.

**Golf Cart Purchase**

Council was presented information by Mr. Obie Agbasi at the 9/19 and 11/7 Council meetings regarding the purchase of 50 lithium powered golf carts. At the 11/7 meeting it was discussed by the Manager that there were sufficient funds in the General Fund fund balance to support this capital outlay. A resolution was presented earlier to award the purchase of the carts and declare the old carts surplus. It is necessary to amend the General Fund budget to appropriate the expenditures for the purchase of the 50 golf carts and the improvements needed to the cart storage shed to accommodate the electric carts in the amount of \$266,000, and this will be funded with a reduction in the contingency line item in the General Fund.

**Public Utilities Capital Outlay**

Council was presented information from Public Utilities Director, Mr. Robert Sherman, regarding upcoming Utility Fund projects that are insufficient in the total adopted budgeted funds due to current economic conditions.

It is necessary to amend the operating budget and appropriate the expenditures so that staff may proceed with the procurement process. The expenditures will be funded with a transfer from the Utilities Capital Reserve Fund in the amount of \$712,289.48.

It was recommended that Council adopt the following entitled ordinance to amend the FY22-23 Operating Budget for the General Fund and Utility Fund.

Councilman Broadway made a motion to adopt the ordinance to amend the FY22-23 Operating Budget for the General Fund and Utility Fund. The motion was seconded by Councilman Batts. Mayor Ham, Mayor Pro Tem Polack, Councilman Broadway, Councilman Gaylor and Councilman Batts voted for the motion. Councilwoman Jones and Councilwoman Matthews voted against the motion. The motion passed 5:2.

*ORDINANCE 2022-60 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR"*

**City Manager's Report.** Tim Salmon thanked the city clerk and city staff for putting together the 175<sup>th</sup> Anniversary Celebration at the Goldsboro Event Center this weekend. He also thanked Mr. David Weil and Judge Charles Gaylor for presenting the history of Goldsboro at the event. He shared the video of the event should be available on the website. He also shared Lights Up is tomorrow night from 5-8, Downtown. Jingle in the Park is December 2-3 at Herman Park Center and Parks and Recreation Department is coordinating the event. The Christmas Parade is December 3, Downtown and is coordinated by the Wayne County Chamber of Commerce. Mr. Salmon wished everyone a Happy Thanksgiving.

**Ceremonial Documents.**

**Resolution Expressing Appreciation for Services Rendered by Charles Ginn as an Employee of The City of Goldsboro for More Than 18 Years. Resolution Adopted.** Charles Ginn retires on December 1, 2022 as a Stormwater Maintenance Supervisor, with more than 18 years of service, with the Goldsboro Public Works Department. Charles began his career on January 7, 2004 as a Utility Maintenance I with the Goldsboro Public Works Department. On May 25, 2005, Charles was promoted to Acting Motor Equipment Operator III with the Goldsboro Public Works Department. On October 26, 2005, Charles was promoted to Motor Equipment Operator III with the Goldsboro Public Works Department. On August 1, 2007, Charles was reclassified to Equipment Operator III with the Goldsboro Public Works Department. On January 8, 2014, Charles was reclassified to Heavy Equipment Operator with the Goldsboro Public Works Department. On May 16, 2018, Charles was promoted to Interim Stormwater Maintenance Supervisor with the Goldsboro Public Works Department. On October 24, 2018, Charles was promoted to Stormwater Maintenance Supervisor with the Goldsboro Public Works Department, where he has served until his retirement. Charles has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Charles Ginn their deep appreciation and gratitude for the service rendered by him to the City over the years, and express to Charles our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 21st day of November, 2022.

A motion was made by Mayor Pro Tem Polack to adopt the retirement resolution. The motion was seconded by Councilman Gaylor and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION NO. 2022-112 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY CHARLES GINN AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 18 YEARS”

**Mayor and Councilmembers’ Comments.**

Councilman Batts shared Happy Thanksgiving to everyone.

Councilman Gaylor shared Happy Thanksgiving to everyone.

Councilwoman Matthews shared the students in the Choral and Theater Departments at Goldsboro High School need uniforms. She thanked Ms. Janet Baber for creating a platform to donate and raise funds to get the uniforms for the students. The flyer is posted on Councilwoman Matthews Facebook page. There is also a cash app for those interested in donating. You can cash app, \$GHSFRIENDS. She is asking anybody who can to give something to the students who are so committed and work so hard in the choral and theater department. She also shared for her District 4 ladies, she is hosting a self defense class. She has asked Goldsboro Karate to come teach 10 women self-defense. The class is for the women in District 4 but any woman interested can fill out the form. If the spots are not filled with women in District 4, she will open it up to other women in the community. If the need is significant, we will figure out how to create another date. The class is free and the tentative date is December 3 from 10-1. The location is not being disclosed, you have to fill out the form to receive the invite. More details are available on her councilwoman page.

Mayor Pro Tem Polack encouraged everyone to enjoy their time off with their families. He also asked that you take the opportunity this Saturday to support and patronize local businesses. This is the time we celebrate Cyber Monday and Black Friday, but the business owners also need our local support. Take this chance to support local business.

Councilman Broadway had no comment.

Councilwoman Jones shared for those that celebrate Thanksgiving, to have a wonderful Thanksgiving. She asked that you check on your neighbors, your elders, and your mom and dad. The holidays are one of the saddest times for a lot of people and suicide is high during the holidays. If you know of someone that has lost a loved one and is going to go through Thanksgiving or Christmas without their loved one, reach out to them. She also shared the Goldsboro Continentals are a partner with Goldsboro High School and now that she has heard they need money, she will take it back to her committee and they will give some money.

Mayor Ham shared we had a good turnout at the 175<sup>th</sup> Anniversary party this Saturday. He thanked the city clerk, city staff, guest speakers, the museum and the library and other organizations. He shared we had 3 VIP ladies there with ages ranging from 90-96. He also shared that Mayor Al King came and he was taken by his reception at the event. He encouraged Councilmembers to thank about what they heard during the ARP discussion tonight and give some serious deliberation with the way forward. He stated the consultant is pushing us to come back with a decision on December 5 but we don’t have to make the decision by that date. This is a very important decision and he doesn’t want to rush into something. He also acknowledged Ms. Rose age 102, that attended the anniversary event.


**Closed Session.**


Upon motion of Mayor Pro Tem Polack, seconded by Councilman Batts and unanimously carried, Council went into Closed Session to discuss Potential Litigation.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

There being no further business, Mayor Ham adjourned the meeting at 10:02 p.m.



  
David Ham  
Mayor

  
Laura Getz  
City Clerk