

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
NOVEMBER 20, 2023

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on November 20, 2023.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Bill Broadway
Councilman Charles Gaylor, IV
Councilman Greg Batts

Also Present: Tim Salmon, City Manager
Matt Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Mayor Ham requested to add an item for the Downtown Lights Up reschedule request to the consent agenda as Item K and removed the Kiwanis Miniature Train Update from the work session. Upon motion of Councilman Broadway, seconded by Councilwoman Jones, and unanimously carried, Council adopted the amended agenda.

Old Business.

FY21-22 Audit.

Chad Cook with FORVIS shared information regarding the audit report and that the financial statements will be submitted to the LGC tomorrow. He shared there were no financial performance audit indicators and Council would receive the audit tomorrow.

Mayor Ham asked about the audit delay. Mr. Cook shared when they started the audits in FY19, they came across a lot of things that needed correcting including five or six things they had to restate from the FY18 statements. The FY19 audit took over a year to complete and the FY20 and the FY21 audit was started late. He stated the FY23 audit should be submitted before the end of the current fiscal year.

Council and the city manager discussed the audit. City Manager Salmon shared he would ask the current council to sign the financial performance indicators letter to the LGC.

New Business.

2024 Goldsboro City Council Meeting Dates.

Laura Getz, City Clerk, shared information regarding the proposed council meeting dates and will bring an item back to the next meeting to adopt the calendar after individual discussion with council members regarding retreat dates.

Consent Agenda Review. Items D - K on the consent agenda were reviewed. Further discussion included the following:

Item E. Ordinance establishing the City of Goldsboro Cemetery Perpetual Care Trust Fund (1113).

Councilman Broadway asked about trust funds. Ms. Gwynn shared there is a cemetery trust fund in the general fund that is not separate and apart. The current item is a separate fund.

Item H. Goldsboro Christmas Parade – Temporary Street Closure. Chief West presented the item and shared there is a typo in the memo under parking restrictions. It should read, no parking allowed on Center Street from Pine Street to Ash Street instead of no parallel parking. The memo should also be corrected to read, all traffic stopped at 3:00 p.m. instead of a.m. Mayor Ham shared concerns regarding downtown merchants not being made aware of street closings due to events. He asked that Downtown Development notify merchants of all street closings/events in advance.

Closed Session.

Councilman Broadway made a motion to go into Closed Session for Personnel and Litigation. The motion was seconded by Councilman Batts and unanimously carried.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Mayor Ham recessed the meeting at 6:53 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 20, 2023.

Mayor Ham called the meeting to order at 7:00 p.m.

Pastor Stanley Kelly with Fellowship Baptist Church provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor David Ham, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Bill Broadaway
Councilman Charles Gaylor, IV
Councilman Greg Batts

Also Present: Tim Salmon, City Manager
Matt Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Presentations.

Recognizing Goldie Smith for Service on the HACG for More Than 18 Years. Mayor Ham read a certificate of appreciation for Ms. Goldie Smith.

Public Hearings.

Citizen Participation Plan Amendment – Public Hearing. *Public Hearing Held.* Felecia Williams, Community Relations and Development Director presented the following public hearing information.

On August 8, 2022, through August 12, 2022, the City underwent a HUD monitoring of its FY19 & FY20 CDBG program. HUD conducted a review of the City’s Citizen Participation Plan to determine the City’s compliance with the requirements at 24 CFR Part 91, Subpart B and determined that the City’s Citizen Participation Plan substantially met the requirements of 24 CFR 91.105 with the exception that it did not include a definition of predominantly low-and-moderate income neighborhoods. As a result of the review, the City was issued a finding with an accompanying Required Corrective Action.

The amended Citizen Participation Plan was made available to the public on November 2, 2023. A required thirty (30) day comment period was executed on November 2, 2023, and runs through December 1, 2023. A public hearing is scheduled for this evening, November 20, 2023, before the Goldsboro City Council.

The public hearing and the availability of the amended plan for public review and comment, were duly advertised in the Goldsboro News-Argus, as well as on the City’s website on November 2, 2023. Copies of the amended plan were also made available for public review and comment at City Hall’s Reception Desk, Mayor and City Manager’s Office, Community Relations & Development Department, Wayne County Public Library, and the Housing Authority of the City of Goldsboro on November 2, 2023.

At the conclusion of the 30-day public review and comment period, Community Relations & Development will submit the amended plan to HUD.

Mayor Ham opened the public hearing. No one spoke and the public hearing was closed.

There is no action needed by the Council at this time.

Public Comment Period. Mayor Ham opened the public comment period. The following person spoke:

- 1. Phyllis Merritt-James shared comments regarding homes for the homeless.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Batts moved the items on the Consent Agenda, Items D - K be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Gaylor and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Resolution Approving Application for Funding Offered by the NCDEQ Division of Water Infrastructure for the Lead and Copper Inventory Project. *Resolution Adopted.* The item was presented by Jonathan Perry, Engineering Project Manager.

The Environmental Protection Agency (EPA) overhauled the 1991 Lead and Copper Rule and issued the final Lead and Copper Rule Revisions (LCRR) which went into effect December 16, 2021. All water systems must complete certain tasks before the October 16, 2024 deadline which include developing an inventory of all service lines, including public-side and private-side materials, and making that publicly available.

This fall, the NCDEQ Division of Water Infrastructure is hosting a funding round for the Clean Water State Revolving Fund, and Drinking Water State Revolving Fund programs. Applications are due by December 12, 2023.

Staff has identified the Lead and Copper Inventory Project for obtaining assistance through DEQ funding. Funding requests for the Lead and Copper Inventory Project requires the adoption of a resolution authorizing the City Manager to execute and file an application on behalf of the City of Goldsboro. Any grant or loan received would be brought back to the City Council for approval.

It was recommended that Council adopt the following entitled resolution approving application for funding offered by the NCDEQ Division of Water Infrastructure for the Lead and Copper Inventory Project. Consent Agenda Approval. Batts/Gaylor (6 Ayes)

RESOLUTION NO. 2023-89 “RESOLUTION APPROVING APPLICATION FOR FUNDING OFFERED BY THE NCDEQ DIVISION OF WATER INFRASTRUCTURE FOR THE LEAD AND COPPER INVENTORY PROJECT”

Ordinance establishing the City of Goldsboro Cemetery Perpetual Care Trust Fund (1113). *Ordinance Adopted.* The item was presented by Catherine Gwynn, Finance Director.

North Carolina General Statute §160A-347 authorizes any local government to establish and maintain a perpetual care trust fund for any cemeteries under its ownership or control.

At the November 6, 2023 meeting, Council authorized the acceptance of a distribution from the Simon and Sadie Rosenfeld trust for the care of cemetery plots in Willowdale Cemetery.

North Carolina General Statute §160A-347 further states that the principal must remain intact and the income from the principal may be used for the perpetual care of the plots. The perpetual care trust funds are also required to be kept separate and apart from all other city funds and cannot be used for any other purpose than the perpetual care of the city cemeteries.

Staff recommends the establishment of a perpetual care trust fund to manage the distribution of the Simon and Sadie Rosenfeld trust funds, and any future contributions, gifts, grants and devises restricted for use on any city cemetery or specific plot.

Interest income will be allocated quarterly to the outstanding balance of the fund. Annually, a transfer to the General Fund will be appropriated and transferred based on the cost of maintenance for the plot(s). Finance will maintain separate detailed records to account for any additional trust funds that may be added.

It was recommended that Council adopt the following entitled ordinance to establish and maintain the City of Goldsboro Perpetual Care Trust Fund (1113). Consent Agenda Approval. Batts/Gaylor (6 Ayes)

ORDINANCE NO. 2023-66 “AN ORDINANCE ESTABLISHING THE CITY OF GOLDSBORO CEMETERY PERPETUAL CARE TRUST FUND (1113)”

Ordinance amending the Quint Aerial Fire Truck Capital Project Fund (F3111). *Ordinance Adopted.* The item was presented by Catherine Gwynn, Finance Director.

City Council approved an expenditure appropriation for a new aerial fire truck with the FY22-23 adopted annual operating budget. The approved cost from the FY22-23 budget was \$1,136,600.00, and an additional \$15,000.00 was added to cover the cost of financing the equipment for a total project cost of \$1,151,600.00.

A grant project budget was created by Council on July 11, 2022, in accordance with General Statute §159-13.2 which authorizes local governments to account for this type of project in a grant project ordinance which will span the life of the project.

The construction and delivery of the truck has taken over a year and is expected to be delivered between December and January. Additional ancillary equipment will be needed for the new apparatus. The remaining debt issuance costs of \$6,463.05 will not be used, and can be transferred to the capital expenditure to cover the equipment needed for the new aerial fire truck.

It was recommended that Council adopt the following entitled project budget ordinance amendment for the Quint Aerial Fire Truck Capital Project Fund (F3111). Consent Agenda Approval. Batts/Gaylor (6 Ayes)

ORDINANCE NO. 2023-67 “AN ORDINANCE AMENDING THE PROJECT FUND FOR THE QUINT AERIAL FIRE TRUCK CAPITAL PROJECT FUND (F3111)”

Amending a Special Revenue Fund Ordinance – Police Other Restricted Revenue Funds (P3104). *Ordinance Adopted.* The item was presented by Catherine Gwynn, Finance Director.

On June 17, 2019 City Council approved the creation of a special revenue fund for the Police Department to create more transparency in the collection and disbursement of funds received from special court allocations, storage fees, various fundraisers, donations, sale of found property, and other restricted revenue sources for the police department.

The Police department has received \$2,835.12 in various donations and surplus sales. It is necessary to appropriate these revenues so that the Police department may expend them according to the applicable purpose. The table below provides additional details.

Entity	Purpose	Date Received	Amount
Walmart	Shop with a Cop Donation	Jul 2023	\$2,500.00
Property Room.com	Found guns sold	Aug 2023	45.12
Private Citizen Donations	Donations for Community Police Services	Jun 2023-Sep 2023	290.00
	Total Revenue Appropriations		\$2,835.12

It was recommended that Council adopt the following entitled Project Budget Ordinance amendment for the Police Other Restricted Revenue Funds (P3104). Consent Agenda Approval. Batts/Gaylor (6 Ayes)

ORDINANCE NO. 2023-68 “AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND FOR THE POLICE OTHER RESTRICTED REVENUE FUND (P3104)”

Goldsboro Christmas Parade – Temporary Street Closure. *Approved.* The item was presented by Mike West, Police Chief.

The annual Goldsboro Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. The parade is organized, coordinated, and sponsored by the Wayne County Chamber of Commerce.

The street closing request for Saturday, December 2, 2023, is as follows:

Parade Route: Beginning in the 200 Block of South Center Street and traveling north on Center Street to Ash Street. Going around the traffic circle at Center and Ash Street and heading south on Center Street. The parade route will be continuing south on Center Street, where the parade route will end at Spruce Street.

Staging Areas (streets closed for staging): Spruce Street between George Street and John Street; Pine Street between George Street and John Street; James Street between Pine Street and Spruce Street; and Center Street from Elm Street and Spruce Street.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: Ash Street from James Street to John Street; Mulberry Street from James Street to John Street; Walnut Street from James Street to John Street; Chestnut Street from James Street to John Street.

Parking Restrictions: No parking on Center Street from Pine Street to Ash Street.

The time requested for the street closing is from 8:00 a.m. to 8:00 p.m. Police have indicated that traffic will be restricted from 8:00 a.m. until 3:30 p.m. and all traffic stopped at 3:30 p.m. The actual parade will begin at 4:00 p.m. and end at approximately 7:00 p.m.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
- 3. All activities, change in plans, etc., will be coordinated with the Police Department.
- 4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary street closures of the sections of Pine Street, Spruce Street, James Street, Center Street, Ash Street, Mulberry Street, Walnut Street, Chestnut Street for the Goldsboro Christmas Parade route and staging area from 8:00 a.m.to 8:00 p.m. on Saturday, December 2, 2023, as stated above. Consent Agenda Approval. Batts/Gaylor (6 Ayes)

Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. *Ordinance Adopted.* The item was presented by Laura Getz, City Clerk.

In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-48 Supplement. This Supplement contains all Ordinances of a general nature enacted since the S-47 Code of Ordinances dated October 17, 2022.

It was recommended that Council adopt the following entitled Ordinance enacting and adopting the 2023 S-48 Supplement to the Code of Ordinances of the City of Goldsboro.

ORDINANCE NO. 2023-69 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Departmental Monthly Reports. *Accepted as Information.*

The various departmental reports for October 2023 were submitted for Council approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Batts/Gaylor (6 Ayes)

Rescheduling Downtown Lights Up! *Approved.* The item was presented by Mike West, Police Chief.

Due to the likelihood of rain on the original date for Downtown Lights Up, November 21, 2023, they requested that Downtown Lights Up street closure gets altered to reflect Tuesday, November 28th. In the unfortunate event of bad weather on the rain date, they requested that the Downtown Lights Up street closure be moved to Wednesday November 29th. The Downtown Development Department requests approval by the City Council of both rain dates. Consent Agenda Approval. Batts/Gaylor (6 Ayes)

Items Requiring Individual Action

2023 NC State Appropriations Act Funding Allocation. *Resolution Adopted.* The item was presented by Tim Salmon, City Manager.

The NC State Appropriations Act of 2023 appropriated to the City of Goldsboro: \$5M for water and wastewater infrastructure from the Clean Water and Drinking Water Reserve; \$2M for the Big Ditch restoration and stabilization from the State Emergency Response and Disaster Relief Fund; and \$2M for a directed grant from the Regional Economic Development Reserve.

The NC Department of Commerce awarded \$22M to the Wayne County Development Alliance (WCDA) for utility infrastructure that enables Mount Olive Pickle Company manufacturing in the City of Goldsboro. The \$5M for water and wastewater infrastructure will complete the final phase of this project. All associated water and wastewater infrastructure will be accepted and owned by the City.

The \$2M for the Big Ditch will pay for the City’s 25% match of a \$7.5M project that was presented to Council on November 6, 2023, by the NC State University Coastal Dynamic Design Lab.

Council decided at the November 6, 2023, Council meeting that \$375K of the unspecified \$2M directed grant would be appropriated to stabilize Goldsboro Union Station (GUS) if Wayne County made a similar commitment and a local non-profit organization matched the City and County commitment. It is requested that Council allocate the remaining \$1.625M for a portion of the Public Safety Complex repairs estimated to cost between \$2M to \$3M.

It was recommended that Council adopt the following entitled resolution in support of allocating NC State Appropriations Act of 2023 funding for the City of Goldsboro.

Councilman Gaylor asked about the conditions of Station 1. City Manager Salmon shared there is an allergic mold issue at Station 1. We have a contractor in place and are waiting for a date he can start the work. City Manager Salmon also shared while the work is done, firefighters have been asked to move to a training room. Council discussed the issue with Chief Stempien. Council also discussed Tower 1 truck with Chief Stempien.

Councilman Gaylor made a motion to adopt the following entitled resolution in support of allocating NC State Appropriations Act of 2023 funding for the City of Goldsboro. The motion was seconded by Councilman Broadaway and unanimously carried.

RESOLUTION NO. 2023-90 “A RESOLUTION IN SUPPORT OF ALLOCATING NC STATE APPROPRIATIONS ACT OF 2023 FUNDING FOR THE CITY OF GOLDSBORO”

City Manager’s Report.

City Manager Salmon shared the following: Downtown parking limits are expected to be in place in mid-December; there is a voluntary water restriction in place due to the low level of the Neuse River; Social districts are expected to be implemented in early December; Jingle in the Park will be held December 1-2 at Herman Park; Lights Up has been delayed to December 28; city offices will be closed for Thanksgiving December 22-23; Christmas parade will be held on December 2.

Mayor Ham asked about parking roll out. Assistant City Manager Livingston discussed parking enforcement and shared the first 30 days will be warning tickets.

Mayor and Councilmembers’ Comments.

Councilwoman Jones shared the following comments: I had an opportunity to celebrate the National Apprenticeship Program which was launched by what we call SEED, Southeastern Education and Economic Development on Thursday, which are partnered with the North Carolina Business Committee and Wayne Community College. It was a very nice event and I hope that our adults and students will use that opportunity to grow educationally. I would like to say have a blessed Thanksgiving and let us come before his presence with Thanksgiving. Also let us remember those that are less fortunate than us and act accordingly. Also remember our elderly and especially those that will be the first time without someone that they love during the holidays and have a wonderful Thanksgiving.

Councilman Broadaway had no comments.

Mayor Pro Tem Matthews had no comments.


Councilman Gaylor had no comments.

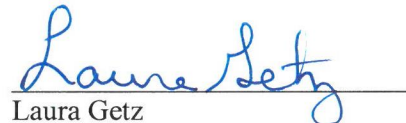
Councilman Batts had no comments.

Mayor Ham shared the following comments: I just want to say that we do have a Christmas parade coming. We were scheduled tomorrow night to have the lights up activity, that has been rescheduled and I encourage all of our citizens to be aware that it has been canceled for tomorrow night and come back next week on its scheduled date. Also come down on the 2nd of December for the Christmas parade.

There being no further business, Mayor Ham adjourned the meeting at 7:25 p.m.




David Ham
Mayor


Laura Getz
City Clerk