MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL AUGUST 15, 2022

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on August 15, 2022.

Call to Order. Mayor Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor David Ham, Presiding

Mayor Pro Tem Taj Polack Councilwoman Hiawatha Jones Councilman Bill Broadaway Councilwoman Brandi Matthews Councilman Charles Gaylor, IV

Also Present: Tim Salmon, City Manager

Ron Lawrence, City Attorney Laura Getz, City Clerk

Adoption of the Agenda. Tim Salmon, City Manager, requested to add a presentation on the NCORR Rebuild NC Buyout Program under New Business as item c. Mayor Pro Tem Polack made a motion to adopt the agenda as amended. The motion was seconded by Councilman Broadaway. Mayor Ham, Mayor Pro Tem Polack, Councilmembers Broadaway, Matthews and Gaylor voted in favor of the motion. Councilwoman Jones did not vote, however, pursuant to NCGS G.S. 160A-75, Councilwoman Jones vote would be considered an affirmative vote. The motion passed 6:0 and the agenda was adopted.

<u>District 6 Swearing-In Ceremony</u>. Judge Curtis Stackhouse administered the oath of office as District 6 Councilman to Gregory Batts. Councilman Batts took his seat as the District 6 Councilmember.

Old Business.

Non-Profit Agencies Discussion. Mayor Ham and City Manager Salmon discussed the nonprofit agency item. City Manager Salmon discussed items for Council consideration: paperwork submitted by non-profits, performance requirements by nonprofits, and the voting process. Council was provided a spreadsheet of the total averages of each council members recommendation to fund nonprofits. Council discussed the nonprofit requirements to include insurance with the manager, finance director, city attorney and clerk.

Councilman Gaylor made a motion to approve the funding as proposed on the recommended budget with the contingent that no organization receives their funds until all documentation is submitted. The motion was seconded by Councilman Broadaway.

Councilman Gaylor amended his motion to fund the organizations based on the recommended budget and remove the seconded sentence from the original motion. So, to fund the organizations based on the Councilmember average recommendation. The motion was seconded by Mayor Pro Tem Polack.

City Attorney Lawrence discussed due process as it relates to waiving documents by nonprofits. Catherine Gwynn, Finance Director shared information regarding the requirement for the Certificate of Insurance.

Councilman Gaylor suggested having more extensive criteria for funding nonprofits in next year's budget.

Councilwoman Matthews and Councilwoman Jones shared comments regarding nonprofits not providing their requested documents.

Councilman Gaylor withdrew his motions.

Councilman Gaylor made a motion to approve the councilmember recommended allocations as presented with the contingent that all must have the certificate of insurance before receiving any funding. The motion was seconded by Councilwoman Jones. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts did not vote due to not being involved in previous discussions. The motion passed.

The totals below are the approved allocations:

FY 22-23 Nonprofit Agencies	Approved Allocations
Arts Council	\$ 18,896
Boys & Girls Club	\$13,533
Communities in Schools	\$13,033
HGDC Community Crisis Ctr.	\$7,086
Literacy Connections	\$9,601
Rebuilding Broken Places	\$13,616
WAGES	\$10,148
W.A.T.C.H.	\$14,981
W.I.S.H.	\$11,518
Wayne County Museum	\$13,783

4 Day Movement	\$7,398
Freedom Fam Youth Uhuru	\$3,815
MLFL	\$4,231
Passionate Beginnings Resource Center	\$3,898
Vision of David	\$4,065
Warm Body Warm Soul Help Center	\$5,231
Wayne Pregnancy Center/Cry Freedom Missions	\$2,315
Waynesborough Model RR Club Inc.	\$1,481

City Manager Salmon shared that allocation decisions were needed for WAGES and the Chamber of Commerce. He stated that Councilman Broadaway was on the WAGES board and the Mayor is on the Chamber of Commerce board. Due to Senate Bill 473, Councilman Broadaway and Mayor Ham will need to recuse themselves from the vote on the boards in which they serve.

Councilman Broadaway asked to recuse himself from the vote. Councilwoman Jones made a motion for Mr. Broadaway to be recused from the WAGES vote. The motion was seconded by Mayor Pro Tem Polack. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts did not vote due to not being involved in previous discussions. The motion passed.

Council voted to approve the \$10,148 allocation to WAGES. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Broadaway was recused from the vote. Councilman Batts did not vote due to not being involved in previous discussions. The motion passed.

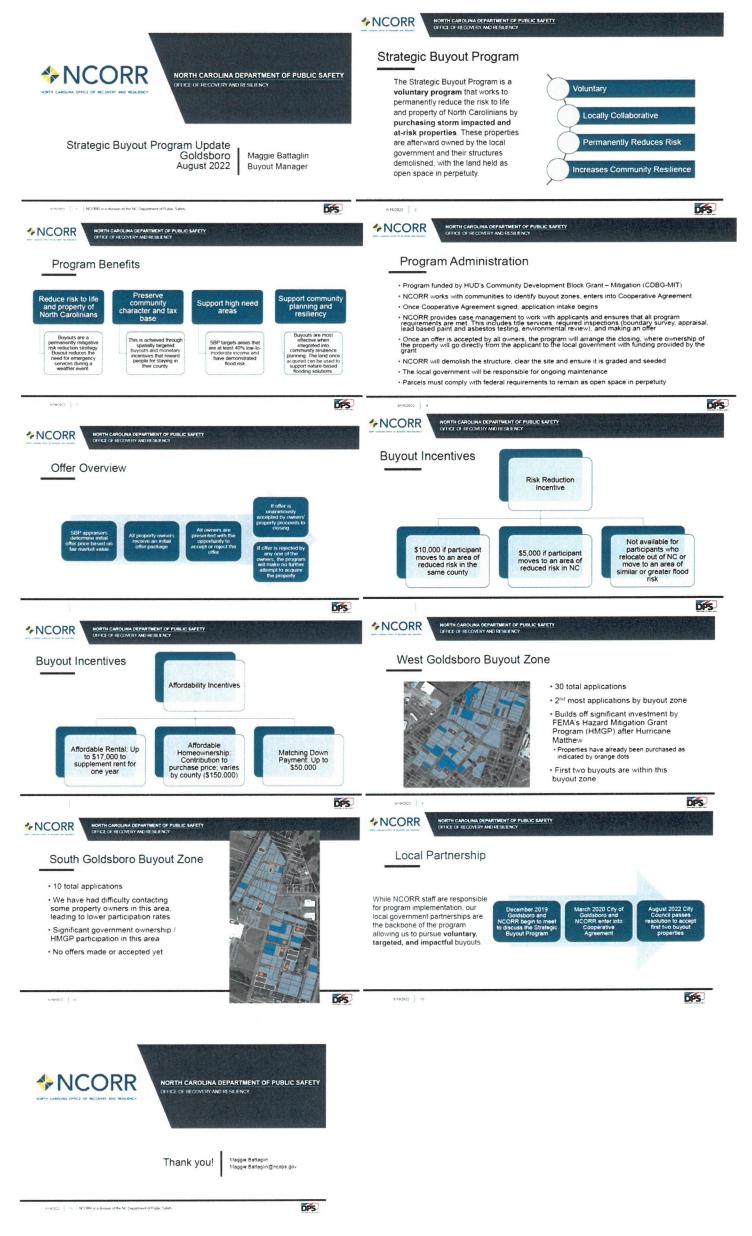
Mayor Ham asked to recuse himself from the Chamber vote. Mayor Pro Tem Polack made a motion that Mayor Ham be recused from the vote on the Chamber of Commerce. The motion was seconded by Councilman Gaylor. Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Councilman Batts did not vote due to not being involved in previous discussions. The motion passed.

Presided by Mayor Pro Tem Polack, Councilman Gaylor made a motion to approve the Chamber of Commerce for the \$20,000 allotment. Councilman Broadaway seconded the motion. Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilwoman Matthews and Councilman Gaylor voted for the motion. Mayor Ham was recused from the vote. Councilman Batts did not vote due to not being involved in previous discussions. The motion passed.

New Business.

Field Teams and Drum Corps. D.R. Halliday passed out a notebook with pictures to each council member. Mr. Halliday spoke about discipline and shared information regarding establishing field teams and drum corps for our youth.

ReBuild NC Buyout Program. Maggie Battaglin, Buyout Manager with NCORR shared the following information.



Consent Agenda Review. Each item on the consent agenda was reviewed. The following items were discussed.

Item C. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 300 Wayne Avenue to Larry D. Coley, Jr. Upon motion of Councilman Gaylor, seconded by Councilman Broadaway and unanimously carried, Council accepted the bid.

Item D. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 900 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises. Upon motion of Councilman Broadaway, seconded by Mayor Pro Tem Polack and unanimously carried, Council accepted the bid.

Item E. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 901 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises. Upon motion of Mayor Pro Tem Polack, seconded by Councilwoman Matthews and unanimously carried, Council accepted the bid.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 15, 2022.

Mayor Ham called the meeting to order at 7:00 p.m.

Assistant Pastor Trebor Jackson with Deeper Life Church Ministries, provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present:

Mayor David Ham, Presiding Mayor Pro Tem Taj Polack Councilwoman Hiawatha Jones Councilman Bill Broadaway Councilwoman Brandi Matthews Councilman Charles Gaylor, IV Councilman Greg Batts

Also Present:

Tim Salmon, City Manager Ron Lawrence, City Attorney Laura Getz, City Clerk

Approval of Minutes. Mayor Pro Tem Polack made a motion to approve the minutes of the Special Meeting of July 25, 2022, and the minutes of the Work Session and Regular Meeting of August 1, 2022. The motion was seconded by Councilwoman Jones. Mayor Ham, Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadaway, Councilman Gaylor and Councilman Batts voted for the motion. Councilwoman Matthews voted against the motion. The motion passed 6:1.

Presentations.

Employee Performance Awards. City Manager Tim Salmon presented the following awards:

Employee of the Quarter Award. Kasey Morris - Kasey operates the Water Reclamation Facility (WRF). Recently, Seymour Johnson Air Force Base accidently spilled firefighting foam into our sewer system, which could have been a huge problem, but Kasey drew on all of her training, and applied defoamer to the spill. She was able to divert the spill into pond #1 at the WRF, preventing any upsets to the tender biological system.

Kasey often volunteers to cover shifts when we are shorthanded, particularly in light of recent staff turnovers. Kasey also demonstrates an extraordinary ability to teach new employees. She is incredibly patient, and instills to the new staff to leave the plant in better shape than at the beginning of their shift.

Kasey recently compiled a list of equipment, parts, and part numbers from the WRF, Wetland, Spray Field, and Lift Stations into CityWorks. She stayed focused with this rather large task and handled it in a detailed and orderly fashion.

Kasey is integral to the functioning of the WRF. She exudes professionalism, integrity and customer-focus. Kasey is an outstanding employee, always setting the bar higher for herself and others. Kasey's work ethic and accomplishments reflect well on herself and the City of Goldsboro.

Supervisor of the Quarter Award. Demetrius Cogdell - Demetrius Cogdell is the Solid Waste Division's Commercial Operations Section Supervisor. Demetrius is responsible for overseeing all commercial refuse collection operations and managing the City's transfer station operations. He has always strived to do his best, and when the Refuse and Recycle Section's Supervisor resigned in December 2021, Demetrius readily stepped up and took on the additional role and responsibilities of supervising all refuse and recycle operations and staff.

Demetrius is one of the most dependable and reliable Supervisors in the Public Works Department. Even while overseeing and supervising two separate sections within the Solid Waste Division, he still regularly operates equipment to service both residential and commercial customers. Demetrius's work ethic, steadfast dedication, and determination have enabled him to work through and resolve significant personnel and equipment shortages, and ensure all routes are completed on schedule. On May 17, 2022, a customer called praising Demetrius for his outstanding customer service, because he returned to collect her garbage cans when her neighbors were blocking the cans when he first came by.

Demetrius is an outstanding employee, always setting the bar higher for himself and others. Goldsboro is a better place because of employees like Demetrius that are passionate about their work and want to serve our citizens in the way they deserve to be served. Demetrius's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

<u>Public Comment Period.</u> Mayor Ham opened the public comment period. No one spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items C-J, be approved as recommended by the City Manager and staff. The motion was seconded by Councilman Broadaway and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 300 Wayne Avenue to Larry D. Coley, Jr. Resolution Adopted. Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offer has been received for the sale of surplus real property under <u>Negotiated offer</u>, <u>advertisement</u>, <u>and upset bid process</u> (G.S. §160A-266(a) (3))

300 Wayne Avenue

Offeror: Larry D. Coley, Jr.

Offer: \$1,590.00 Bid Deposit: \$80.00

Parcel #: 47540 Pin #: 2599819073 Tax Value: \$3,180.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of cash.

It was recommended that Council accept an offer on 300 Wayne Avenue, and if accepted, adopt following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-74 "RESOLUTION AUTHORIZING UPSET BID PROCESS"

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 900 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises. Resolution Adopted. Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offer has been received for the sale of surplus real property under <u>Negotiated offer</u>, <u>advertisement</u>, <u>and upset bid process</u> (G.S. §160A-266(a) (3))

900 North Virginia Street

Offeror: Janice Johnson DBA J.M. Fields Enterprises

Offer: \$1,620.00 Bid Deposit: \$81.00

Parcel #: 48774 Pin #: 2690809009 Tax Value: \$3,240.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

It was recommended that Council accept an offer on 900 North Virginia Street, and if accepted, adopt the following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-75 "RESOLUTION AUTHORIZING UPSET BID PROCESS"

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 901 North Virginia Street to Janice Johnson DBA J.M. Fields Enterprises. Resolution Adopted. Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offer has been received for the sale of surplus real property under <u>Negotiated offer</u>, <u>advertisement</u>, <u>and upset bid process</u> (G.S. §160A-266(a) (3))

901 North Virginia Street

Offeror: Janice Johnson DBA J.M. Fields Enterprises

Offer: \$1,500.00 Bid Deposit: \$75.00

Parcel #: 48763 Pin #: 2690807116 Tax Value: \$3,000.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

It was recommended that Council accept an offer on 901 North Virginia Street, and if accepted, adopt the following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-76 "RESOLUTION AUTHORIZING UPSET BID PROCESS"

Operating Budget Amendment FY22-23. Ordinance Adopted. As part of the FY22-23 Budget Ordinance, the City includes a provision to allow for unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

Please find attached an ordinance amending the annual operating budget for fiscal year 2023 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2022 that we intend to honor in the new fiscal year (FY 2023). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than \$5,000. Also, please find attached a fund balance appropriated analysis reflecting the Purchase Order Rollovers.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer's Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)

GENERAL FUND

Date	Description	Adopted	
5/20/2022 Ord 2022-31 FY22-23 Adopted Budget		\$ -	
Current Year	Appropriations	\$ -	
8/15/2022 FY21-22 Puro	chase Order Rollovers	\$ 1,183,863.21	
Proposed		\$ 1,183,863.2	
Current Year	with Proposed	\$ 1,183,863.21	

STORMWATER FUND

Date Description 6/20/2022 Ord 2022-31 FY22-23 Adopted Budget			Adopted
		\$	-
Current Yea	r Appropriations	\$	
8/15/2022 FY21-22 Pu	rchase Order Rollovers	_\$_	62,900.00
Proposed		\$	62,900.00
Current Yea	r with Proposed	\$	62,900.00

UTILITY FUND

Date Description		Adopted
6/20/2022 Ord 2022-3	1 FY22-23 Adopted Budget	\$
Current Ye	ar Appropriations	\$ -
8/15/2022 FY21-22 P	urchase Order Rollovers	\$ 514,411.71
Proposed		\$ 514,411.71
Current Ye	ar with Proposed	\$ 514,411.71

DOWNTOWN MSD FUND

Date Description		Adopted
6/20/2022 Ord 2022-31	FY22-23 Adopted Budget	\$ -
Current Year	Appropriations	\$
8/15/2022 FY21-22 Puro	hase Order Rollovers	\$ 20,631.51
Proposed		\$ 20,631.51
Current Year	with Proposed	\$ 20,631.51

Analysis of Purchase Order Rollovers by Fund (FY22 to FY23)

General Fund	\$ 1,183,863.21			
Stormwater Fund		62,900.00		
Utility Fund		514,411.72		
Downtown MSD Fund		20,631.51		
Total Operating Funds	\$ 1,781,806.44			
Herman Park Center	\$	377,950.00		
Police Evidence & Fire Station Renovation		20,968.62		
Federal & State Forfeiture		29,363.71		
JAG		17,587.40		
TIGER Streetscape		11,072.72		
Phase IV Sewer Rehab SRF		1,342,720.14		
Sewer Rehab SRF W-17-0110	83,472.02			
VUR AIA Water & Sewer Grant	186,410.00			
VUR MRF Feasibility Grant		100,000.00		
Stormwater Drainage Projects		1,039,963.53		
Total Project Funds		3,209,508.14		
Total All Fund Types	\$ 4	1,991,314.58		

It was recommended that Council adopt the following entitled ordinance amending the FY22-23 Operating Budget. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

ORDINANCE NO. 2022-41 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2022-23 FISCAL YEAR"

Request authorization to purchase Vactor 2100i Positive Displacement Blower Sewer Cleaner Unit on a HV607 Chassis (Jet-Vac). Resolution Adopted. The Jet-Vac purchase was approved in the FY23 budget for \$480K. Due to the continuing supply chain issues, acquiring any new equipment continues to be very challenging with build times averaging 12 – 24 months. We were able to locate one provider, Joe Johnson Equipment, with the resources on hand to complete the Jet-Vac build and deliver it within six months for \$488,244.70. The quote and award are through Sourcewell (a government purchasing cooperative), therefore no formal bid process is required.

The difference in cost of \$8,244.70 will be funded with operational funds approved in the FY23 budget, precluding the need for a formal Utility Fund budget amendment. We have submitted a Letter of Intent for purchase to hold the Jet-Vac for 30 days, pending City Council final approval.

It was recommended that Council approve the purchase of the Jet-Vac from Joe Johnson Equipment in Monroe, NC for \$488,244.70. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-77 "RESOLUTION OF INTENT TO PURCHASE A NEW JET-VAC"

ReBuild NC Buyout Program. Resolution Adopted. On March 18, 2020, the City of Goldsboro entered into a Cooperative Agreement between the North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) to assist NCORR in carrying out the ReBuild NC Buyout Program by accepting ownership of buyout properties damaged by Hurricanes Matthew and Florence from program applicants to carry out strategic and high-impact activities to mitigate disaster risks and reduce future losses.

The North Carolina Department of Public Safety, Office of Recovery and Resiliency (NCORR) has negotiated the buyout of two properties identified as 707 W. Chestnut St., Goldsboro, North Carolina and 306 S. Alabama Ave., Goldsboro, North

Carolina and is now requesting that the City accept ownership of the identified properties in accordance with the conditions outlined in the ReBuild NC Buyout Program.

707 W. Chestnut St.

Owner: James Grady Best

Wayne County Tax Parcel ID#: 2599-56-5594 Acreage: Approx. 7,536 sq. ft. or 0.17 acres Zoning: Residential (R6) and 100-year floodplain

306 S. Alabama Ave.

Beverly C. Best

Wayne County Tax Parcel ID#: 2599-55-5401 Acreage: Approx. 10,416 sq. ft. or 0.24 acres Zoning: Residential (R6) and 100-year floodplain

Staff is recommending that City Council accept the properties identified above and take all necessary measures to achieve compliance with the conditions outlined in the NC Buyout Program.

It was recommended that Council vote to approve the recommendation of Planning Staff and Resolution of Acceptance of Properties Targeted by the ReBuild NC Buyout Program Within the Jurisdiction of the City of Goldsboro. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-78 "RESOLUTION OF ACCEPTANCE OF PROPERTIES TARGETED BY THE REBUILD NC BUYOUT PROGRAM WITHIN THE JURISDICITON OF THE CITY OF GOLODSBORO"

Memorandum of Understanding (MOU) with Wayne County for Records Management System (RMS) and Computer Aided Dispatch (CAD) software costs and support. Resolution Adopted. The City of Goldsboro and Wayne County had an active MOU for RMS and CAD that has expired. This MOU was established to outline the financial and support roles for each entity as it related to Public Safety Software.

NCGS 160A-61 authorizes one or more units of local government to enter into interlocal agreements. This MOU defines the interlocal agreement to outline responsibilities for payment, maintenance, administration, support, implementation, and use of Central Square RMS and CAD Software.

The City is responsible for 25% of the overall implementation costs and 25% of the annual maintenance. Any modules purchased solely for the City of Goldsboro are paid for by the City.

This MOU also defines the costs to the City of Goldsboro and the roles of each entities staff and the support the City will receive from the County.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to sign the MOU with Wayne County for RMS and CAD Software. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

RESOLUTION NO. 2022-79 "RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH WAYNE COUNTY FOR RMS AND CAD SOFTWARE"

Departmental Monthly Reports. Accepted as Information. The various departmental reports for July 2022 were submitted for Council approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Polack/Broadaway (7 Ayes)

End of Consent Agenda.

<u>City Manager's Report.</u> Tim Salmon shared that COVID-19 levels are still high in Wayne County, and that the Governor has lifted the State of Emergency. He stated that the sewer moratorium has been lifted. Mr. Salmon shared that fall youth sports are underway, and shared comments on recent events.

Mayor and Councilmembers' Comments.

Councilman Batts thanked everyone, and stated that he looks forward to working with everyone.

Councilman Gaylor congratulated the students on going back to school. He stated he is grateful to the parents, grandparents, teachers, and other school staff that support these children.

Councilwoman Matthews had no comment.

Mayor Pro Tem Polack thanked all the loyal City employees that continue to serve the residents of the community, and congratulated those awarded tonight. He asked the community to keep the city in prayer, and to pray for the students going back to school.

Councilman Broadaway welcomed Councilman Batts and asked for support of our sheriffs and firemen.

Councilwoman Jones welcomed Councilman Batts. She thanked the staff and asked everyone to pray for our children and youth. Councilwoman Jones asked everyone to be safe in their goings and comings and asked the churches to pray a little more for the children and youth in our community.

Mayor Ham thanked the Council for the passage of the NPO allocation funding. He welcomed Councilman Batts and stated that the Council does their best but it is a whole city effort. Mayor Ham asked that we never forget and always be thankful to the dedicated staff of the City. He also reminded everyone of National Airborne Day.

<u>Closed Session.</u> Mayor Pro Tem Polack made a motion to go into closed session to discuss a potential litigation matter. The motion was seconded by Councilman Gaylor and unanimously carried.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

There being no further business, Mayor Ham adjourned the meeting at 7:30 p.m.

David Ham

Mayor

Laura Getz, MMC/NCCMC

City Clerk