

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 16, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on April 16, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Rick Fletcher, Public Works Director
Bernadette Carter-Dove, HR Director
Ashlin Glatthar, Travel & Tourism Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director (arrived at 5:12 p.m.)
Mike Wagner, Deputy Public Works Director – Utilities
Sherry Archibald, Paramount Theatre & GEC Director
Scott Williams, IT Director
James Farfour, Interim Fire Chief
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Julie Metz, DGDC Director (arrived at 5:15 p.m.)
Craig Foucht, Wayne Community College
Rochelle Moore, Goldsboro News-Argus
Ken Conners, News Director-Curtis Media Group East
Carl Martin, Citizen
Lonnie Casey, Citizen (arrived at 5:05 p.m.)
Bobby Mathis, Citizen
Della Mathis, Citizen
Barbara Nelson, Citizen
Terry Nelson, Citizen
Sylvia Barnes, Citizen (arrived 5:28 p.m.)
Shirley Edwards, Citizen (arrived at 5:28 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda.

Summer Youth Employment Program Update. Ms. Shycole Simpson-Carter provided the following information:

Background: Dissemination of the City of Goldsboro 2018 Summer Youth Employment Initiative Program launched mid December 2017. The process for recruiting SYEI Applications for youth employment and worksite designation officially opened January 9th until February 9th and was reopened on March 6th to April 6th. Three Mandatory

Information Sessions were held at WCC (January 9th, 11th and 30th) for upcoming program year. The number of youth that attended one of the three Mandatory Information Sessions was 130. The program has received 114 applications (16 online and 98 paper).

SYEI Program Eligibility Requirements: Age 14-18 currently enrolled in-school youth; generally one participant within a household for this program. Age 16-24 high school dropouts; will receive additional consideration and requirements for potential employment through Wayne Community College's Workforce Innovation and Opportunity Act (WIOA) program. Live within the Goldsboro City limits. Attend only one of the three scheduled mandatory orientations at WCC. Income requirement relaxed, but LMI first priority for placement.

2018 Program Schedule: Track 1 – June 11th – July 20th; Track 2 – July 9th – August 17th
**the two tracks will overlap two weeks between July 9th – July 20th*

Eligibility for Youth Applicants:

- Total Applications Received Eligible for Interview – 77
- Total Applications Received Not Eligible for Interview due to Residence – 25
- Total Applications Received Not Eligible for Interview due to Over Income – 0
- Total Applications Received that did not attend one of the three Info. Sessions – 35 (*Will provide one additional session on April 24th*)
- Total Applications Received Missing Income Information – 12 (*several attempts have been made to obtain missing income info. and will continue until April 24th*)

Age & District for Youth Applicants

- Age 13 – 0
- Age 14 – 22
- Age 15 – 32
- Age 16 – 27
- Age 17 – 21
- Age 18 – 9
- Age 19+ – 0
- No Age – 3

- District 1 – 14
- District 2 – 11
- District 3 – 16
- District 4 – 15
- District 5 – 18
- District 6 – 15
- County – 25

Income Range for Eligible Youth Applicants (*Applicants that do not meet Residence Criteria Excluded*)

- Missing Income – 12
- \$0-\$10k – 21
- >\$10k-\$20k – 12
- >\$20k-\$30k – 14
- >\$30k-\$40k – 10
- >\$40k-\$57,051k – 12
- >\$57,051k-\$70k – 5
- Over \$70k – 3

- Below MFI – 69 (90%)

- Non LMI Above MFI – 8 (10%)

*The percentages are based on selected applicants' Household Incomes compared to the 2018 Median Family Income for Goldsboro, which is \$57,051. All income limits are available on HUD.

Schools for Eligible Youth Applicants (Applicants that do not meet Residence Criteria Excluded)

- Dillard Middle – 1
- Eastern Wayne High – 34
- Eastern Wayne Middle – 1
- Greenwood Middle – 2
- Norwayne Middle – 1
- Rosewood High – 1
- Southern Wayne High – 1
- Spring Creek High – 0
- Wayne Middle/High Academy – 3
- Wayne Christian – 3
- Wayne Country Day – 0
- Wayne Early/Middle College High – 6
- Wayne School of Engineering – 3
- WCC High School Equivalency – 1
- Dillard Academy Charter – 1

Ms. Simpson-Carter shared to date a minimum of 69 and maximum of 93 positions have been requested from 17 worksite submissions.

Councilmember Williams shared a citizen spoke at the last meeting and suggested using a lottery system for the applicants of the summer youth employment program and asked if we could do a lottery system. Council discussed. Ms. Simpson-Carter recommended Council continue the interview process to ensure we have youth willing to work and are qualified for that particular worksite. Councilmember Foster stated he felt they should go through an interview process, as it helps prepare them for the future.

Councilmember Stevens asked if anyone was talking to the kids about saving money. Ms. Simpson-Carter shared financial literacy is included in training the students receive. A checking account is also provided by PNC.

Street Resurfacing Discussion. Mr. Anderson provided Council with a listing of proposed streets to be resurfaced for 2018. Council agreed staff could proceed forward with the proposed list of streets to be resurfaced.

Workforce Development Presentation. Mr. Craig Foucht with Wayne Community College shared the following information:

National Career Readiness Certification Report

- Maintained Sep 2017
- 87 Employers Recognize NCRC
- 40% of Maintain Goals Completed

NCRC - Certification Status Jan 1, 2012 to Dec 31, 2017

WORKFORCE		TOTAL NCRC	BRONZE NCRC	SILVER NCRC	GOLD NCRC	PLATINUM NCRC	NCRC PLUS
Emerging	High School	5948	1485	3625	827	11	0
	College	181	28	96	54	+	0
Current	Private	420	85	253	81	+	0
	Public	397	83	228	85	+	0
Transitioning	Adult Education	51	16	25	10	0	0
	Unemployed	1510	414	888	204	4	0
	Recent Veteran	29	4	12	13	0	0

Workforce category not identified	127	60	59	8	0	0
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NCRC - 2016-17 WCPS Report

SCHOOL	NUMBER TESTED	NO CERT	BRONZE	SILVER	GOLD	PLAT.	NCRCs EARNED	%
WSE	53	1	6	28	18		52	98.11%
WEMCHS	60	2	4	30	24		58	96.67%
CBA	330	30	57	192	51		300	90.91%
RWHS	141	16	21	77	27		125	88.65%
SCHS	166	19	45	88	14		147	88.55%
EWHS	230	33	65	111	21		197	85.65%
SWHS	274	63	78	118	13		209	76.28%
GHS	99	34	34	30	1		65	65.66%
TOTAL	1353	198	310	674	169	0	1153	85.22%

Changes to NCRC

- New ACT WorkKeys Tests Portfolio
 - Previous Name
 - Applied Mathematics
 - Locating Information
 - Reading for Information
 - New Name
 - Applied Math
 - Graphic Literacy
 - Workplace Documents
- Certificate
 - Available through online account where students can authorize release to potential employers.
 - Includes Individual Score Reports
- Keytrain Job Profiles
 - <http://profiles.keytrain.com/>

Mr. Foucht also shared an update from Jennifer Polk, Career Center Manager at NC Works Career Center which included information on the following topics:

- Onsite Partners
- Services Provided for Employers
- 2016 WIOA Program Participants
- 2016 WIOA Participants with Earning at 6 Months
- Workforce Overview 2017
- Top 25 Employers
- Occupations by Jobs
- Occupations by Annual Openings
- Job Postings by Occupation
- Population/Workforce Comparison of 22-65+
- Occupations of 65 and older
- Occupations of 55-64
- Workers commuting into Wayne County, NC
- Workers commuting out of Wayne County, NC
- Workforce Initiatives

Mayor Allen thanked Mr. Foucht for coming, for sharing the information and providing him with a tour.

Multi-Family/Conditional Use Permit-Residential Zoning Districts. Ms.

Jennifer Collins shared information regarding the conversion of existing single-family dwellings into multi-family units. There have been a number of instances where a single-family dwelling in a single-family neighborhood is proposed to be converted into multi-family units. In most cases, this would not be compatible with existing single-family development. Staff could prepare an amendment which would require that all new multi-family construction or conversion to multi-family in excess of three or more units obtain a Conditional Use Permit within the R-12, R-9 and R-6 Residential zones, the Office-Residence zone and the Central Business District. Council already reviews multi-family developments where the site contains one acre or more. In addition, conversion of single-family units to three or more within the CBD already requires site and landscape plan review and approval. If Council would like staff to proceed, staff would schedule a public hearing for May 21st with final action in June. Council consensus was for staff to move forward.

Police Complaint Numbers. Chief West shared the following information:

This is a list of complaints against Goldsboro Police Officers from citizens and/or other Officers/Supervisors.

All of 2017	Sustained	Not-sustained	Unfounded	Exonerated
Unprofessional Behavior (x9)	3	2	4	
Dereliction of Duty (x5)	1	2	2	
Harassment (x2)			1	1
Excessive Force (x2)		2		
Wreck / ticket disputes (x2)			2	
IA Cases (x1)	1			
2017 Total Complaints =21	5	6	9	1

YTD 2018	Sustained	Not-sustained	Unfounded	Exonerated
Unprofessional Behavior (x4)	1		3	
Dereliction of Duty (x2)	1		1	
Harassment (x0)				
Excessive Force (x0)				
Wreck / ticket disputes (x2)			2	
IA Cases (x1)				1 pending
2018 Total Complaints = 9	2		6	1 pending

*It should be noted that numerous “complaints” have come in from the internet/GPD website citizen complaint system, however, most of these entries are not complaints against officers, but general crime complaints and/or reports. These complaints are not included in the above statistics.

CU-1-18 SWR Properties, LLC Discussion. Mayor Pro Tem Ham shared the would-be owner of the proposed concrete plant has contacted him and the Mayor and shared information regarding the proposed plant. Mr. Rhodes shared he has taken a serious approach and has purchased \$40,000 worth of scrubbers that would scrub, clean the dust from the concrete production. Mayor Pro Tem Ham stated another concern I had that I expressed was the dust created in the yard itself and Mr. Rhodes has agreed to pave the driveway the trucks would go in and out of that would reduce the dust. Mr. Rhodes’ intention is to be a good neighbor. Mr. Rhodes also shared if Council was to revisit and approve he would be creating 11 full-time jobs.

Council discussed. Upon motion of Councilmember Williams, seconded by Councilmember Broadway and unanimously carried, Council moved to revisit CU-1-18 SWR Properties.

Presentation of State Flag and USCT Discussion. Councilmember Stevens presented Mayor Allen with a State Flag from Representative John Bell and a Proclamation regarding the 135th US Colored Troop.

Z-6-18 SWR Properties – East side of Carolina Commerce Drive between US 70 Bypass and Tommy’s Road. Mayor Allen shared this was another location they had found for the concrete plant. The applicant has requested to withdraw this request. Since the public hearing was advertised, we will need to hold the public hearing.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item I. Reconstruction of Former W.A. Foster Center. Council discussed renaming the facility, further discussion to be held at a later date.

Item O. Setting Public Hearing – Revision of Chapter 151 Flood Damage Prevention Ordinance. Mayor Allen requested staff verify with the County and neighboring communities what they require.

Item T. Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive. Mayor Allen shared we received a request to defer this matter for two weeks.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 16, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Jonathan Smith with Freedom Baptist Church provided the invocation. The Pledge to the Flag followed.

Approval of the Minutes. Upon motion of Councilmember Williams, seconded by Councilmember Aycock and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of March 5, 2018 as submitted.

Mayor Allen recognized Ms. Shycole Simpson-Carter’s birthday and everyone sung Happy Birthday.

Resolution Expressing Appreciation for Services Rendered by Dale Foster as an Employee of the City of Goldsboro for More Than 26 Years. Resolution Adopted. Dale Foster retires on May 1, 2018 as a Police Sergeant with the Goldsboro Police Department of the City of Goldsboro with more than 26 years of service. Dale began his career on September 25, 1991 as a Police Officer with the Goldsboro Police Department. On January 5, 2000, Dale was promoted to Investigator with the Goldsboro Police Department. On June 17, 2009, Dale was promoted to Police Sergeant with the Goldsboro Police Department where he has served until his retirement. Dale has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Dale Foster their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina would like to express our deep appreciation and gratitude to Dale Foster for the dedicated service

rendered during his tenure with the City of Goldsboro and offer Dale our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Broadway and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-13 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DALE FOSTER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 26 YEARS”

Mayor Allen presented Sergeant Foster with a framed copy of the Resolution.

Chief West stated we appreciate your service to the City and to the Police Department. He did a lot of work behind the scenes for the kids in this community, I appreciate your service and friendship, and you will be missed.

Mayor Allen thanked him for his service and what he did for the community.

Sergeant Foster stated it has been a pleasure, he enjoyed working with the citizens and officers in Goldsboro.

Resolution Expressing Appreciation for Services Rendered by Teresa Cox as an Employee of the City of Goldsboro for More Than 25 Years. Resolution Adopted. Teresa Cox retires on May 1, 2018 as a Police Captain with the Goldsboro Police Department of the City of Goldsboro with more than 25 years of service. Teresa began her career on April 26, 1993 as a Police Officer with the Goldsboro Police Department. On April 4, 2001, Teresa was promoted to Police Corporal in the Crime Prevention Unit with the Goldsboro Police Department. On February 27, 2008, Teresa was promoted to Police Sergeant in the Crime Prevention Unit with the Goldsboro Police Department. On September 19, 2012, Teresa was promoted to Police Captain with the Goldsboro Police Department where she has served until her retirement. Teresa has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Teresa Cox their deep appreciation and gratitude for the service rendered by her to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina would like to express to our deep appreciation and gratitude to Teresa Cox for the dedicated service rendered during her tenure with the City of Goldsboro and offer Teresa our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-14 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY TERESA COX AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 25 YEARS”

Mayor Allen presented Captain Cox with a framed copy of the Resolution.

Chief West stated thank you, you are going to be missed. I appreciate your friendship. You have done a wonderful job. Chief West stated the tragedy you experienced, you turned into something positive, shared with GPAC and helped youth to make better decisions. I absolutely respect and admire that.

Captain Cox shared she enjoyed her work with the department and citizens. Thank you to everyone.

Mayor Allen stated Captain Cox was a huge asset to the department and to GPAC.

Golden STAR Award. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their

contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employees for going above and beyond:

- Carlos Wooten and William Cobb – Public Works Department
- Jay Thigpen – Public Utilities Department

Proclamation – Relay for Life. Mayor Allen proclaimed the month of May as “Relay for Life Month” in the City of Goldsboro, North Carolina, and urge all citizens to show their support for the American Cancer’s Society annual RELAY FOR LIFE, to be held May 18, 2018, by wearing their Relay for Life T-shirts to work on Friday, May 4th, participating in Survivor Sunday on May 6th and by displaying their purple ribbons in support of “Show Your Purple Week” the entire week prior to the Relay event.

Proclamation – National Day of Prayer. Mayor Allen proclaimed Thursday, May 3, 2018 as “A NATIONAL DAY OF PRAYER” in observance of the National Day of Prayer in the City of Goldsboro, North Carolina, and commend this observance to our citizens.

Z-5-18 Fortina Alcalá-Hernández – Northeast corner of Tommy’s Road and Clara Monte Drive. Public Hearing Held. The applicant requests a zoning change from R-20A Residential to RM-9 Residential Manufactured Home.

Frontage: 145 ft.
Depth: 497 ft. (approx.)
Area: 0.88 acres

North: R-16 Residential
South: R-20A and RM-9 Manufactured Home
East: R-16 Residential
West: R-16 Residential

The property is currently vacant.

The requested RM-9 Residential zone would permit the placement of one manufactured (mobile) home on the property.

The City’s adopted Land Use Plan recommends Low-Density Residential development for the subject property. The request to RM-9 would be consistent with the Plan.

City water and sewer lines are not available to serve the subject property.

Property to the east of the subject site was rezoned from R-20A to RM-9 on January 23, 1995.

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

Councilmember Aycock asked if the property was in the ETJ. Ms. Collins stated yes sir.

Mayor Allen opened the public hearing. A gentleman came up and Councilmember Williams stated this is for the rezoning, and asked if he wanted to speak on the rezoning. The gentleman indicated he did not and would come back. No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on May 7, 2018.

Z-6-18 SWR Properties – East side of Carolina Commerce Drive between US 70 Bypass and Tommy's Road. Public Hearing Held. Denied Without Prejudice. The applicant initially requested a zoning change from General Business and R-16 Residential to I-2 General Industry but has now requested withdrawal of the application.

Since the request was advertised, posted and notices mailed out to adjacent owners in accordance with State law, the public hearing has to be held as scheduled and final action taken by the Council.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council denied the applicant's request without prejudice.

Planning Commission Excused.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Reverend George Barfield, III thanked Councilmember Williams for his service to the inner city community. He also thanked Council collectively for their service as well.
2. Mark Colebrook shared information regarding Operation Unite Goldsboro Youth Summer Extravaganza.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items I, J, K, L, M, N, O, P, Q, R and S be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Reconstruction of Former W.A. Foster Center – Change Order. Ordinance Adopted. On February 5, 2018, the City awarded the renovations contract for the Former W.A. Foster Center to Billy Brock Construction, Inc. in the amount of \$118,390. Council indicated that \$200,000 was the approved budget for this project. To date, the City has spent \$179,615 for design, asbestos removal, monitoring and reconstruction.

The following is a listing of additional renovations requested for this facility:

<u>Description</u>	<u>Total</u>
Replace existing gutters	\$ 1,545.00
Replace missing vents	350.00
Fix vinyl on back that has fallen and missing vinyl on front	600.00
Remove Christmas lights in the gym area	100.00

Base cabinets for the kitchen including new sink and oven	4,545.00
Vinyl plank flooring in room 12 instead of VCT	<u>10,090.00</u>
Total	\$17,230.00

The City’s current budget does not have sufficient funding for these additional renovations. It will be necessary to appropriate the \$17,230 for this change order.

It is recommended Council authorize the city manager to sign the change order in the amount of \$17,230 from Billy Brock Construction, Inc. and adopted the following entitled budget ordinance decreasing the unassigned fund balance from the General Fund in the amount of \$17,230. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-19 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR”

Budget Amendment – IT Equipment. Ordinance Adopted. At the February 19, 2016 meeting, the City Council approved the installment financing with SunTrust Equipment Finance and Leasing Corporation in the amount of \$478,000.

The following are the items included in the lease agreement:

1.	90 MDT Laptops for the Police and Fire Vehicles	\$360,000
2.	Storage for City Network	60,000
3.	2 Servers to Host Virtual Environment	10,000
4.	Phone System Upgrade	30,000
5.	2 Large Format Plotters/Printers for Bldg. Maint.	<u>18,000</u>
	Total	\$478,000

The City closed on this lease agreement on March 23, 2018. With the lease agreement, the City will need to update the budget to reflect the revenues and expenditures.

Staff recommended Council adopt the following entitled ordinance to show an increase in General Fund revenues and an increase in the operating expenditures of the Information Technology Division’s budget by a total of \$478,000. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-20 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR”

Audit Services for Fiscal Year Ending June 30, 2018. Approved. The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City’s revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

The CPA firm of Carr, Riggs and Ingram, LLC has performed the City’s audit for the past several years, and they are very familiar with the City’s financial records. Mr. Dean Horne, CPA, has provided a quote of \$45,000 and it is felt that this price is accurate for the amount of work that is essential and the requirements placed upon the auditors by the Local Government Commission, and the quality of the reports provided by this firm. This figure does include the single auditing requirements for grant funding and FEMA.

Staff recommended Council award the auditing services for the Fiscal Year ending June 30, 2018 to Carr, Riggs and Ingram, LLC. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Stream Debris Removal Project Contract – Change Order. Resolution Adopted. The City of Goldsboro applied for a grant with the North Carolina Department

of Agriculture and Consumer Services for stream debris removal resulting from Hurricane Matthew. On May 15, 2017, Council authorized the City Manager to enter into an agreement on behalf of the City for \$105,355 under the Disaster Recovery Act of 2016 with the North Carolina Department of Agriculture and Consumer Services.

The City was approved for the vegetative debris and downed trees at the Big Ditch, Howell Creek, Mimosa Park Ditch, Stoney Creek and Little River Arbitrary. On February 19, 2018, the City Council approved the contract with Three Deuces, Inc. for \$48,222 for the removal of debris in these areas. Since grant funding is available to cover additional debris removal, staff asked that Three Deuces submit pricing for the Little River and Stoney Creek areas. The costs submitted were \$56,775. Attached is the map to illustrate current and proposed areas.

There are adequate grant funds available to cover the cost of this contract.

It is recommended Council adopt the following entitled Resolution authorizing the City Manager and City Clerk to sign the change order with Three Deuces, Inc. in the amount of \$56,775. Consent Agenda Approval. Aycock/Broadway (7 Ayes)

RESOLUTION NO. 2018-15 “RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO SIGN CHANGE ORDER WITH THREE DEUCES, INC.”

Consider the Authorization of an Installment Financing Contract for the purchase of City Vehicles. Resolution Adopted. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

	Description	Department	Quantity	Amount
1	2018 Ford F150 Regular Cab	Inspections	1	\$ 20,000
2	2018 Dodge Durango	Garage	1	29,000
3	2018 Dodge Ram 2500 Crew Cab	Bldg. & Traffic	1	35,000
4	2017 Ford F150 Crew Cab	Planning	1	27,000
5	Caterpillar 930M Wheel Loader	Streets & Storms	1	210,000
6	Limb Loader Grapppler Truck	Solid Waste	1	147,000
7	2018 Ford F10 Supercab	Engineering	1	23,000
8	2018 Ford Escape	Fire	1	19,000
9	2018 Dodge Chargers	Police	8	194,000
10	2018 Chevrolet Tahoe	Police	4	134,000
11	Equipment for Police Vehicles	Police		226,000
12	E63 T4 Bobcat Compact Excavator	Maintenance	1	75,000
13	2017 Rampant 16,000 Trailer	Maintenance	1	5,400
14	2018 Tandem Dump Mack GU713	Maintenance	1	170,000
15	2018 Chevrolet Silverado	Water Plant	1	27,000
16	Hyundai Wheel Loader	Compost	1	140,000
17	Vactor 2112 Comb Truck	Stormwater Utility	1	425,000
18	Skid Steet Mulcher	Stormwater Utility	1	21,000
19	Caterpillar 308E2 Excavator	Stormwater Utility	1	127,000
20	2017 Ford F-250 XL	Golf Course	1	27,000
21	2018 F-350 SD Super Cab	Parks & Recreation	1	35,000
22	2018 Trailer	Parks & Recreation	1	7,400
23	2018 F-250 SD Super Cab	Parks & Recreation	1	30,000
24	Field Rake	Parks & Recreation	1	14,000
25	Utility Club Cart	Parks & Recreation	1	10,600
26	Heavy Duty Mower (7 gang)	Parks & Recreation	1	79,000
27	Total			\$ 2,257,400

Since these vehicles were needed before financing could be finalized, reimbursement resolutions were adopted by Council at previous meetings.

Request for Proposals (RFP’s) was mailed on March 19, 2018 with 21 different financial institutions responding on April 5, 2018. A listing of the proposals is available for

Council's information. Under section 265(b) of the IRS Code, make issue loans with a Bank Qualification designation. In order to meet the designation, the City cannot issue tax-exempt debt in excess of 10 million in a calendar year. Based on the current debt issuance plans, the City does anticipate issuing over the \$10 million. Therefore, the City must concern only the Non-Bank Qualified proposals.

The bids submitted by all responding institutions comply with the City's RFP. The bid proposed by Banc of America Public Capital Corp presents the most attractive proposal based on the lower Non-Bank Qualified total cost to the City with an interest rate of 2.7893% over the 58 month term.

Staff recommended Council adopt the following entitled Resolution authorizing the City Manager, City Clerk and Finance Director to enter into the installment financing contract with Banc of America Public Capital Corp in the amount of not to exceed \$2,300,000. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-16 "RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT"

Naming the Multi-Sports Complex. Resolution Adopted. The City of Goldsboro is completing construction of an eight (8) field multi-sports complex and has solicited sponsorships to support the facility.

The agreement states the naming rights will be granted for 15 years. Also, over the next 10 years, the Bryan Foundation has agreed to contribute \$300,000 for naming rights at the Multi-Sports Complex. The first payment in the amount of \$50,000 will be made on or before the agreement is executed. In years two through four, payments of \$50,000 will be made on each anniversary date. The remainder of the payments will be \$10,000.00 per year beginning on the fifth anniversary and continuing in the same amount through the ninth anniversary. At the conclusion, the total sum of \$300,000.00 will have been paid.

Staff recommended Council adopt the following entitled Resolution naming the Multi-Sports Complex at 501. S. Oak Forest Drive the Bryan Multi-Sports Complex with a contribution from the Bryan Foundation in the amount of \$300,000 and authorize the Mayor and City Clerk to execute an agreement on behalf of the City of Goldsboro. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018- 17 "RESOLUTION NAMING THE BRYAN MULTI-SPORTS COMPLEX"

Setting Public Hearing Revision of Chapter 151-Flood Damage Prevention Ordinance. Public Hearing Set. The purpose of the Flood Damage Prevention Ordinance is to promote the public health, safety and general welfare and to minimize public and private losses due to flood conditions in specific areas.

The City was notified of new standards for the National Flood Insurance Program by the Federal Emergency Management Agency. The new standards concern new flood maps that were produced through a partnership between the State and the Federal Emergency Management Agency. The North Carolina Division of Emergency Management has revised the North Carolina Model Flood Damage Prevention Ordinance to meet new language requirements related to the use and adoption of the new maps and to comply with the North Carolina Flood Act of 2000.

The City's Flood Damage Prevention Ordinance has been revised by the Engineering Department in accordance with the State's Model Flood Damage Prevention Ordinance.

The City must adopt the revised Flood Damage Prevention Ordinance and have it approved by FEMA's regional staff by June 20, 2018 to avoid suspension from the National Flood Insurance Program.

Staff recommended Council set a public hearing for May 21, 2018 for the hearing of concerned citizens and considering adoption of the revised Flood Damage Prevention Ordinance. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Professional Engineering Services for Water and Wastewater System Improvements. Ordinance and Resolutions Adopted. The City of Goldsboro was awarded a \$3,610,000 DWSRF loan from the NC Division of Water Infrastructure in March 2018 to undertake water system improvements in the City. The proposed scope of improvements includes 17,800 feet of water line replacements and the addition of a booster pump station. The objective of the work is to replace aging infrastructure and resolve pressure issues within the system.

The City of Goldsboro was awarded a \$1,235,100 CWSRP loan from the NC Division of Water Infrastructure in March 2018 to undertake wastewater system improvements in the City. The proposed scope of improvements includes 3,370 feet of 8-inch, 12-inch, and 36-inch gravity sewer rehabilitation, rehabilitate 15 manholes, and replacement of 25 service laterals. The objective of the work is to replace aging infrastructure and resolve I/I issues within the system.

The Engineering Department provided a request for qualifications concerning the provision of professional engineering services relating to the preliminary design of water and wastewater system improvements. The proposals addressed furnishing professional engineering services for preparation of preliminary engineering report and environmental assessment.

Withers-Ravenel submitted a proposal for engineering services pertaining to water system improvements only. The Wooten Company submitted proposals for water and wastewater system improvements for a total cost not to exceed \$50,000.

The City's Policy for Selection of Professional Services, Procurement of Supplies, and Contracting for Construction Repairs was used for evaluating the proposals. The following factors were considered:

- a. Engineer's demonstrated understanding of municipal real property systems for facilities such as streets, buildings, utilities, etc. and knowledge of the applicable city, state, and federal statutes and regulations governing their construction and or design.
- b. Prior experience of the Engineer comparable to capabilities needed for the project under consideration.
- c. Education, skill and ability of specified person(s) in the firm who will be performing the technical services comparable to the capabilities needed for the project under consideration.
- d. Contract price.
- e. Time responsiveness to accomplish the project under consideration.
- f. Amount of back-up expertise in case of sickness or incapacitation of key personnel.

Engineering staff reviewed proposals and based on the expertise and knowledge required for both water and wastewater projects, the Wooten Company is recommended to provide professional engineering services for both projects.

We have reviewed the financing of this project with the Finance Director and determined that the operating budget for the 2017-18 Fiscal Year does not contain sufficient monies to award this engineering agreement. A budget ordinance and reimbursement resolution is required for the financing of this project.

Staff recommended Council:

1. Adopt the following entitled Budget Ordinance appropriating \$50,000 from the unassigned fund balance of the Utility Fund.
2. Since the water and wastewater projects will not be finalized until December 3, 2018, it is necessary that the following entitled

reimbursement resolution be adopted declaring the City’s intent to use those funds for repayment to the City.

3. Adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a professional services agreement for an amount not to exceed \$50,000 with The Wooten Company for professional engineering services required for water and wastewater system improvements. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-21 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR”

RESOLUTION NO. 2018-18 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE FINANCING FOR THE WATER AND WASTEWATER SYSTEM IMPROVEMENTS”

RESOLUTION NO. 2018-19 “RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR WATER & WASTEWATER SYSTEM IMPROVEMENTS”

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Based on State of North Carolina guidelines, Substance Tax Remittance funds totaling \$2,096.32 can be reimbursed to the City for:

10/16/17 #45PR0000680643	\$ 294.02
11/15/17 #45PR0000682817	\$1,386.58
12/13/17 #45PR0000685080	\$ 146.58
01/17/18 #45PR0000686550	\$ 209.25
02/15/18 #45PR0000688963	\$ 59.89

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommended Council adopt the following entitled Ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$2,096.32. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-22 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-2018 FISCAL YEAR”

Advisory Board and Commission Appointments. Resolution Adopted. There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that

additional appointments be made in an effort to fill these vacancies. Applications were solicited from the general public at large.

The City Council met during the Council Work Session on April 2, 2018, to review vacancies and applications received to fill the current vacancies. With the following appointments, one vacancy on the Mayor’s Committee for Persons with Disabilities and one student vacancy on the Parks and Recreation Advisory Commission remains.

Commission on Community Relations and Development

Filling an Unexpired Term

Sergio Sanchez	Term Expires	12-31-18
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First Term Appointee

Steven D. Taylor	Term Expires	12-31-20
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Goldsboro Historic District Commission

First Term Appointee

Ravonda Jacobs	Term Expires	12-31-18
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Alternate--First Term Appointee

Alicia Pierce	Term Expires	12-31-18
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Robert Pinder	Term Expires	12-31-19
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Staff recommended Council adopt the following entitled Resolution appointing members to various Advisory Boards and Commissions in the City of Goldsboro. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-20 “RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS”

Monthly Reports. Accepted as Information. The various departmental reports for the month of March, 2018 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

Item T. Z-3-18 Berkeley Realty Holdings – Northeast corner of Berkeley Boulevard and Langston Drive. Deferred Action. Mayor Allen shared a request was received to defer this for two weeks.

City Manager’s Report. Mr. Scott Stevens thanked Amy and Jay Bauer for their research on the US Colored Troop (USCT) and the USCT Living Weekend. It appeared to be a great success. The F-4 has been installed at the Bryan Multi-Sports Complex and will be ready for the dedication on Monday at 10:00 a.m. Our Fire Chief, Joe Dixon, will be in town most of this week and hopes to meet with employees and members of the community.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Pro Tem Ham shared this past Saturday the Sunrise Kiwanis hosted the 40th Annual Greater Goldsboro Run. There was a great turn out. He thanked the volunteers who assisted with traffic control, sponsors who provided refreshments and those who participated in the run.

Councilmember Aycock thanked the Bauer’s for bringing the US Colored Troop Weekend to Goldsboro. It is good to learn about local history. He shared the grandson of a good friend of his was a drummer boy in the reenactment. He encouraged everyone to go by the new multi-sports center.

Councilmember Foster stated no comment.

Councilmember Stevens also thanked Amy and Jay Bauer for bringing the 135th Colored Troop to life and letting us know about our heritage. He also thanked Mr. Henry Rice for coming forth to talk about what it is to be an American and what it truly to have that privilege. It's about all of us being one and working together.

Councilmember Broadaway stated he would like to congratulate the Bauer's on a great weekend. He also wanted to congratulate the Air Force and the ones who worked on the F-4, they painted it and looks great.

Councilmember Williams thanked Rev. Barfield. He stated he did not expect anyone to come in and say that. Thank you. Keep doing what you are doing. He stated he also wanted to acknowledge Mr. Sherman, a contractor who has built many houses in Goldsboro over the years. He stated I also got a chance to talk to John with Keen Plumbing, they are looking for helpers.

Mayor Allen thanked Amy and Jay Bauer for spearheading the research on the 135th Troop, a lot of people fell in to help. We really appreciate their efforts. The Ribbon Cutting for the Multi-Sports Complex is Monday, April 23rd at 10:00 a.m. and he invited everyone to come out. This coming Saturday, we have Made on Main at 2:00 p.m. downtown. This past Saturday, they held a First Responders luncheon and he thanked the first responders for all they do. Mayor Allen stated I got the opportunity to do a tour of Wayne Community College, they have some unbelievable stuff going on, and it is really an asset to the community.

There being no further business, the meeting adjourned at 7:45 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk