

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
MARCH 7, 2022

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on March 7, 2022.

**Call to Order.** Mayor Pro Tem Polack called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor Pro Tem Taj Polack, Presiding  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV

Absent: Mayor David Ham  
Councilman Gene Aycock

Also Present: Tim Salmon, City Manager  
Laura Getz, City Clerk  
Holly Jones, Deputy City Clerk  
Ron Lawrence, City Attorney

**Adoption of the Agenda.** Councilwoman Matthews requested to add a discussion entitled nonprofit support request deadline to the agenda. Councilwoman Jones made a motion to add the non-profit financial deadline to the agenda. The motion was seconded by Councilman Gaylor and unanimously carried, Council adopted the agenda.

**Old Business.**

**Clarification of GEC Motion from February 7, 2022 Council Meeting.** City Attorney Lawrence shared information regarding the need for clarification of the Goldsboro Event Center motion made at the February 7, 2022 meeting. Councilman Broadaway made a motion to clarify the wording of the motion from the February 7 meeting that the management of the Goldsboro Event Center is now under the management of Director of Golf and no longer under the Director of Paramount. The motion was seconded by Councilwoman Jones and unanimously carried.

**Boards and Commissions Vacancy Discussion.** Laura Getz, City Clerk shared current boards and commissions vacancies. Council voted on the following members. Ms. Getz will bring a resolution to council at the meeting on March 21, 2022, appointing the members.

Councilwoman Jones made a motion to appoint Roderick White (District 6) and Amber Tyler to the Commission on Community Relations and Development. The motion was seconded by Councilman Gaylor and unanimously carried.

Councilwoman Matthews made a motion to appoint Shelley Unruh to the Historic District Commission. The motion was seconded by Councilwoman Jones and unanimously carried.

Councilman Gaylor made a motion to appoint Tammy Cannon to the Goldsboro Tourism Council. The motion was seconded by Councilman Broadaway and unanimously carried.

Councilwoman Matthews made a motion to select Mykyia Hines for the student position and Laurie Kaufman to the Parks and Recreation Advisory Commission. The motion was seconded by Councilman Gaylor and unanimously carried.

Councilwoman Matthews made a motion to appoint Willie Earl Smith and Willie Baptiste to the Golf Course Committee. The motion was seconded by Councilman Broadaway and unanimously carried.

**New Business.**

**Juneteenth Celebration Presentation.** Liza Govan and Kariana Taylor with Curtis Media shared the following presentation and requested city support for the 2022 Jamz Out Juneteenth Event.



### Juneteenth

EMANCIPATION DAY

**What is Juneteenth:**

Juneteenth, also known as Juneteenth Independence Day or Freedom Day, is an American holiday that commemorates the June 19, 1865, announcement of the abolition of slavery in the U.S. state of Texas, and more generally the emancipation of enslaved African Americans throughout the former Confederate States of America.

The future of Juneteenth looks bright as the number of cities and states creating Juneteenth committees continues to increase. Respect and appreciation for all of our differences grow out of exposure and working together. Getting involved and supporting Juneteenth celebrations creates new bonds of friendship and understanding among us. This indeed, brightens our future - and that is the Spirit of Juneteenth!

**We look forward to you being a part of this amazing event!**



### Juneteenth

EMANCIPATION DAY

92.7 JAMZ is gearing up for another spectacular Juneteenth celebration and we want YOU to throw down with us! On Saturday, June 19th<sup>th</sup>, we invite you to partner with us for this 2<sup>nd</sup> annual event in Goldsboro. Our very own DJ Kay-Tee will be your emcee for the day!

Our family friendly event is a time for everyone to gather and celebrate a historical day of emancipation! We're talking food trucks, games and activities, and interactive areas around Herman Park for the entire family to enjoy!

**Here's a sample of what's going down!**

- 8:00am: Booths will set up in designated areas around event grounds.
- 11:00am: Gates Open
- 12:00pm: Celebration kick off and start of our day
- 12:30pm: Start of special guest appearances throughout the day
- 4:45pm: Thank you and wrap up
- 5:00pm: Booth breakdown

**This will be a fun filled day you will not want to miss!**



### JAMZ OUT JUNETEENTH

**2022 Features:** [WWW.JAMZOUTJUNETEENTH.COM](http://WWW.JAMZOUTJUNETEENTH.COM)

- Arts Council – Pending confirmation of a week long exhibit and reception at the arts council ( relocation may hinder )
- Wayne County Museum – Week long exhibit
- Invited guests- Choral, presentation of colors, city manager and mayor, pastoral, representatives Raymond Smith and John Bell, dancers, drumline
- Musical Artists
- Food Trucks
- Bouncy Houses
- Tent Vendors
- Non-Profits

2019 Attendance – Estimated 2,500



**PARTICIPATING SPONSOR- Trade**

**City of Goldsboro Agrees to Provide The Following:**

- Use of City of Goldsboro designated grounds for one full day
- Stage-Delivery, Set Up, Break Down & Removal
- Electrical outlets with working power supply for event
- Minimum 6 Port & John /Delivery, Set-up & Removal and use of The Hub lavatory facilities
- Police Coverage During Event
- Fire Department on-site
- Trash Service ( Minimum 10 Cans Throughout Parks, Delivery and Removal

**Total Value: \$2,500**

City of Goldsboro will receive radio broadcast ads, 6a – 12m/Monday - Sunday equal to the value of trade. Radio ads must be used by December 31, 2022.



**PARTICIPATING SPONSOR**

**PARTICIPATING SPONSOR WILL RECEIVE:**

- Logo/name included in all publicity for the event -flyers, Goldsboro Daily News and On-Air marketing, W55G (92.7 JAMZ) third-party marketing, etc.
- 10'x10' booth space (client must provide tent and table)
- (50) :30 radio spots/6a-12m/M-Sun/ on 92.7 JAMZ (all spots must run before 12:31:2022)
- Name inclusion as sponsor in:
  - (100) :30 recorded promotional ads
  - (50) live mentions leading up to the event
- Logo displayed as sponsor on our Juneteenth webpage [www.jamzoutjuneteenth.com](http://www.jamzoutjuneteenth.com)

**Value: \$2,000**  
**City Cash Investment: \$1,000**

Ms. Govan requested a cash investment or trade from the city. City Manager Salmon discussed the application process. Ms. Govan stated the cash investment they would request from the city is \$1,000. City Manager Salmon shared the funds would be taken from Community Relations budget.

Councilman Broadway made a motion that \$1,000 will be coming from the Community Relations special revenue fund to be used for the Juneteenth Celebration. The motion was seconded by Councilwoman Jones and unanimously carried.

**Nonprofit Support Request Deadline.** Councilwoman Matthews asked if any non-profits had requested help or extensions regarding submitting request. Councilman Gaylor asked that anyone that was denied be allowed to resubmit. Councilwoman Matthews requested an extension of the deadline for non-profit support request to Wednesday at 5:00 pm. Council and the manager agreed to allow anyone that was denied to reapply, other non-profits that were struggled to get information and those that have submitted to add supplemental information by Wednesday at 5:00 pm. The city will update the website with the new deadline date.

**Consent Agenda Review.** Each item was reviewed. Additional discussion included the following:  
**Authorization of Sale of Substandard Lot to Adjacent Property Owner Under Session Law 2004-94 (Senate Bill 1370) for 324 S. James Street (Pyramid Management Team, LLC).** Councilman Broadway made a motion to accept the offer on 324 S. James Street at the stated value. There was no second. Council rejected the item.

Councilwoman Jones made a motion to recess the meeting and reconvene at 7:00 for the meeting. The motion was seconded by Councilman Broadway and unanimously carried. There being no further business, the meeting recessed at 5:46 pm.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 7, 2022.

Mayor Pro Tem Polack called the meeting to order at 7:00 p.m.

Father David Wyly with St. Stephens Episcopal Church provided the invocation. Following the Pledge of Allegiance, the National Anthem was performed by the Goldsboro High School Showstoppers.

**Roll Call.**

Present: Mayor Pro Tem Taj Polack, Presiding  
Councilwoman Hiawatha Jones  
Councilman Bill Broadaway  
Councilwoman Brandi Matthews  
Councilman Charles Gaylor, IV

Absent: Mayor David Ham  
Councilman Gene Aycock

Also Present: Tim Salmon, City Manager  
Laura Getz, City Clerk  
Holly Jones, Deputy City Clerk  
Ron Lawrence, City Attorney

**Approval of Minutes.** Councilman Broadaway made a motion to approve the minutes of the Work Session and Regular Meeting of February 7, 2022. The motion was seconded by Councilman Gaylor and unanimously carried.

**Presentations.**

**Resolution Recognizing Brandi Matthews as the First African American Woman Elected to the Goldsboro City Council. Resolution Adopted.** Brandi Matthews made history when she was elected to the Goldsboro City Council on November 5, 2019, becoming the first African American council woman. Councilwoman Matthews is only the second woman ever elected to serve on City Council. Councilwoman Matthews serves the citizens of District 4 with pride, and she is committed to using her platform to make an impact in her community and throughout the city of Goldsboro. Long before running for public office, Councilwoman Matthews has been actively involved in the community. She is the Founder of The Blessing Box of Goldsboro, Founder of Perfectly Imperfect, Inc. (Organization for Teen Girls aged 12-18). She is the creator of the Association of Black Women in Politics, a 10-year Adopt-A-Highway participant (Royal & Spruce Avenue to Royal Avenue & William Street), and member of the Goldsboro/Wayne Branch of NAACP. Councilwoman Matthews often says, "There is gold in Goldsboro." Her accomplishments and dedication to service are a shining example of those words. We salute Councilwoman Matthews for her history-making achievements and for her continued work for the residents of Goldsboro. The Mayor and City Council of the City of Goldsboro, North Carolina acknowledge and recognize the significant contributions made by Councilwoman Matthews to the City of Goldsboro.

Upon motion of Councilman Broadaway, seconded by Councilwoman Jones and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2022-10 “RESOLUTION RECOGNIZING BRANDI MATTHEWS AS THE FIRST AFRICAN AMERICAN WOMAN ELECTED TO THE GOLDSBORO CITY COUNCIL”

**Resolution Expressing Appreciation for Services Rendered by Demetrius Speight as an Employee of the City of Goldsboro for More Than 24 Years. Resolution Adopted.** Demetrius Speight retired on March 1, 2022 as a Solid Waste Technician with the Public Works Department of the City of Goldsboro with more than 24 years of service. Demetrius began his career on December 31, 1997 as a Laborer I with the Public Works Department. On December 9, 1998, Demetrius was promoted to Laborer II with the Public Works Department. On August 1, 2007, Demetrius’ position was reclassified as Sanitation Worker with the Public Works Department. On January 8, 2014, Demetrius’ position was reclassified as Sanitation Technician with the Public Works Department. On September 13, 2017, Demetrius’ position was reclassified as Solid Waste Technician with the Public Works Department where he has served until his retirement. Demetrius has proven



himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Demetrius Speight their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Demetrius our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

Upon motion of Councilman Gaylor, seconded by Councilwoman Jones and unanimously carried, Council adopted the following entitled Resolution.

*RESOLUTION NO. 2022-11 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DEMETRIUS SPEIGHT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 24 YEARS”*

**FY19-20 Audit Presentation.** John Frank and Chad Cooke with Dixon Hughes Goodman shared the following presentation:

DHG

GOVERNMENT

Board Presentation

City of Goldsboro

March 7, 2022

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Audit Matters

We have audited the financial statements of the City of Goldsboro as of June 30, 2020.

Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.

Services Performed:

- Audit of the 2020 basic financial statements
- Compliance audit in accordance with the Uniform Guidance and the State Single Audit Implementation Act

DHG

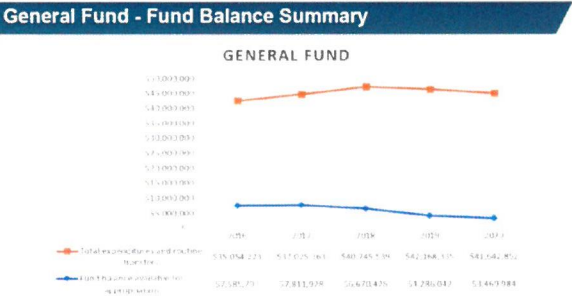
GOVERNMENT

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- Independent Auditors' Report
- Our report on the 2020 financial statements expresses an unmodified opinion on the fair presentation of the basic financial statements in all material respects in accordance the accounting principles generally accepted in the United States of America. Our report can be found on Page 1 of the Annual Comprehensive Financial Report
  - An "Emphasis of Matter" paragraph is included in our report which draws attention to restatements made to beginning net position in the business-type activities (Utility Fund and Stormwater Fund) to correct errors noted in accounts receivable as of June 30, 2019 that had not yet been billed as of that date. Our opinions are not modified with respect to these changes.

General Fund - Fund Balance Summary

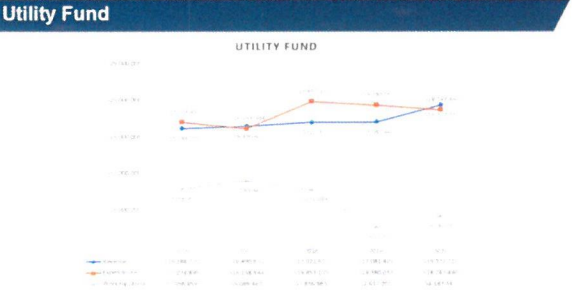
	2016	2017	2018	2019	2020
Total fund balance - General Fund	\$ 10,983,836	\$ 13,646,593	\$ 12,274,765	\$ 10,787,621	\$ 9,064,558
Less:					
Nonspendable fund balance	(589,493)	(564,291)	(606,124)	(187,925)	(257,212)
Restricted fund balance	(2,808,546)	(5,270,374)	(4,998,215)	(6,313,654)	(5,357,362)
Fund balance available for appropriation	\$ 7,585,797	\$ 7,811,928	\$ 6,670,426	\$ 4,286,042	\$ 3,449,984
Total expenditures and routine transfers	\$ 35,054,223	\$ 37,025,363	\$ 40,745,539	\$ 42,118,335	\$ 41,642,852
Available fund balance as a percentage of expenditures and transfers to other funds	216%	211%	164%	102%	83%



Utility Fund

	2016	2017	2018	2019	2020
Revenues (budgetary basis)	\$ 11,888,729	\$ 11,490,631	\$ 12,021,651	\$ 12,081,402	\$ 12,372,716
Expenditures (budgetary basis)	\$ 12,074,895	\$ 11,158,944	\$ 11,852,179	\$ 11,380,053	\$ 11,747,440
Working capital*	\$ 7956,856	\$ 9,089,469	\$ 7,836,983	\$ 2,637,200	\$ 4,163,341

\* Working capital consists of current assets (excluding restricted cash) minus current liabilities



- Compliance Reporting
- Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards
    - Finding 2020-001 – Material Weakness –** Errors were identified that required restatement to prior year's balances. Audit completed late.
    - Management's response:** Caused by a number of factors including retirement of two key management personnel, deficiency in succession planning, and inadequate written procedures. Current management has added staff and documented procedures. Council approved full-time positions, and current management is in the process of filling the positions. Policy and procedure development is ongoing.





**Public Hearing.**

**Public Hearing to Consider a Proposal to Provide Economic Incentives to the Mount Olive Pickle Company. Item Deferred.** The Mount Olive Pickle Company has been in business in Mount Olive since 1926. Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal for the City of Goldsboro to provide economic incentives to the Mount Olive Pickle Company, Inc. totaling \$600,000 over a ten-year period based on a performance agreement with a \$45,450,000 investment and the creation of 167 full-time jobs in Goldsboro.

Mount Olive Pickle Company, Inc. will incur costs in purchasing facilities and adding machinery and equipment to such facilities, and the County and City will realize economic benefits due to the expansion of the ad valorem tax base and the creation of employment opportunities for the citizens thereof.

Mount Olive Pickle Company, Inc.'s expansion in Goldsboro depends in part on the support of the NC Department of Commerce \$22 million grant for utility infrastructure, the County, and City in terms of incentives, including, but not limited to, adequate water and wastewater infrastructure and financial grants.

A grant by the County and the City to the Mount Olive Pickle Company, Inc. in the amount of One Million Two Hundred Thousand Dollars (\$1,200,000) would be an incentive for such investment by the Mount Olive Pickle Company, Inc. to assist the same pay a portion of the costs of the investment, and that such incentives be designated as an "Economic Development Grant".

Following the public hearing and depending on comments received, staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a performance agreement with the Mount Olive Pickle Company, Inc.

Mark Pope with the Wayne County Development Alliance shared information regarding the Mount Olive Pickle Company and the proposed economic incentives.

Council discussed the proposed economic incentives to the Mount Olive Pickle Company.

Mayor Pro Tem Polack opened the public hearing and the following people spoke:

1. Carl Martin shared comments regarding transparency, public transportation, Wayne County Development Alliance Board of Directors, revenue, and water and sewer expectations.
2. Dr. David Craig shared comments regarding the proposed Economic Development Agreement and the lack of a wastewater system assessment. He also shared comments regarding American Rescue Plan funds, and Item I-Professional Engineering On-Call Services for Water Treatment Plant Structural Assessment.

No one else spoke and the public hearing was closed.

Mayor Pro Tem Polack requested further information regarding concerns made by residents. Mayor Pro Tem Polack requested the item be tabled to the next meeting.

Council discussed meeting notifications.

Mark Pope with the Wayne County Development Alliance shared comments regarding concerns made by Council and residents.

Councilman Gaylor made a motion that the item be moved to the next meeting agenda. Councilwoman Jones seconded the motion. Mayor Pro Tem Polack, Councilwoman Jones, Councilwoman Matthews, and Councilman Gaylor voted for the motion. Councilman Broadaway voted against the motion. The motion passed 4:1.

**Public Comment Period.** Mayor Pro Tem Polack opened the public comment period. The following people spoke:

1. Christopher Smith shared concerns regarding issues at Goldsboro High School.
2. Desiree Thomas shared concerns regarding issues at Goldsboro High School.
3. Maria Newsome shared concerns regarding issues at Goldsboro High School.
4. Willie Baptiste shared comments regarding Goldsboro and concerns regarding a neighboring property.



No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Jones moved that Item K, Authorization of Sale of Substandard Lot to Adjacent Property Owner under Session Law 2004-94 (Senate Bill 1370) for 324 S. James Street (Pyramid Management Team, LLC) be moved to Items Requiring Action for further discussion. The remainder of items on the Consent Agenda, Items G, H, I, J, L, and M were approved as recommended by staff. The motion was seconded by Councilman Gaylor, a roll call vote resulted in Mayor Pro Tem Polack, Councilwoman Jones, Councilman Broadway, Councilman Gaylor voting in favor of the motion. Councilwoman Matthews voted against the motion. The consent agenda was approved as amended with a 4:1 vote.

The items on the Consent Agenda were as follows:

**43rd Annual Greater Goldsboro Road Run – Temporary Street Closing. Approved.** An application was received from the Sunrise Kiwanis of Goldsboro, requesting permission to hold their 43rd Annual Greater Goldsboro Road Run on Saturday, April 9, 2022 from 7:00 a.m. to 11:30 a.m.

The race is scheduled to begin at Spruce Street on Center Street and end between Chestnut Street and Spruce Street on Center Street and runs through the downtown area of Walnut Street, Evergreen Street, and Andrews Street, Berry Street, Claiborne Street, Mulberry Street, and Pine Street. The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

The race has three race routes they will be using for the 10K, 5K, and 1-mile runs. All three routes will start and finish in the same area and will have staggered start times. The time requested for the closing is from 7:00 a.m. to 11:00 a.m.

Staff recommends approval of this request subject to the following conditions:

- 1. All intersections remain open for Police Department traffic control.
- 2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
- 3. All activities, changes in plans, etc. will be coordinated with the Police Department.
- 4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It was recommended that the Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 43rd Annual Greater Goldsboro Road Run event 7:00 a.m. to 11:30 a.m. on Saturday, April 9, 2022. Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

**Professional Engineering On-Call Services for Water Treatment Plant Structural Assessment. Resolution Adopted.** WithersRavenel, The Wooten Company, and CDM Smith, Inc. were selected for on-call engineering services for various engineering projects relating to Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection.

Staff requested WithersRavenel provide costs in reference to structural assessment for the City of Goldsboro Water Treatment Plant.

WithersRavenel engineering services detailed as follows:

Project Management	\$ 2,000
Destructive Testing	\$10,000
Structural Assessment and Recommendation Report	\$14,500
Total	\$26,500

We have reviewed the financing of this project with the Finance Director and determined that funds are available from the Water Plant Utility Fund/Consultant Fees which contains sufficient monies to authorize professional engineering services with WithersRavenel for the Water Treatment Plant Structural Assessment.



It was recommend that Council adopt the following entitled Resolution authorizing the City Manager to execute a Professional Engineering Services Agreement with WithersRavenel pertaining to Water Treatment Plant Structural Assessment for an amount not to exceed \$26,500. Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

*RESOLUTION NO. 2022-12 “RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH WITHERSRAVENEL FOR WATER TREATMENT PLIANT STRUCTURAL ASSESSMENT”*

**Contract Award for Ash Street Corridor Study. Resolution Adopted.** The City of Goldsboro, the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Ash Street Corridor, which will assist city staff in proposing potential new concepts to improve access management, increase safety along the corridor and potentially secure funding opportunities in the future for recommended improvements.

Eight consulting firms submitted qualifications and the Selection Committee consisting of Kenny Talton, Planning Director, Bobby Croom, Engineering Director, Berry Gray, Wayne County Planning Director, Sam Lawhorn, NCDOT District Engineer and Jennifer Collins, NCDOT Division 4 Development Corridor Engineer reviewed each firm’s submittal. Submittals were evaluated on six criteria:

- 1. Project Experience;
- 2. Project Manager;
- 3. Project Team;
- 4. Project Approach;
- 5. Technical Expertise; and,
- 6. Reference

Upon review, the Selection Committee’s compiled evaluations indicated that Kittelson & Associates ranked highest of the eight submittals.

On February 10, 2022, Staff presented their recommendation to the Goldsboro MPO TCC and TAC for their approval. They recommended and approved the selection of Kittelson & Associates for this task.

In order to evaluate the Ash Street Corridor between George Street and Berkeley Boulevard for potential road diet resulting in a comprehensive access management plan for the corridor, Kittelson & Associates has proposed a total contract fee of:

Contract for Services	\$139,922.82
City of Goldsboro (+/- 20%)	\$ 27,984.56
NCDOT PL 104 funds (+/- 80%)	\$111,938.26

Kittelson & Associates is certified by NCDOT and has been providing transportation planning and engineering services to municipal and state clients for over 35 years. Kittelson’s Wilmington, NC office will be the primary office to serve Goldsboro MPO and brings robust project management and technical knowledge, a high-level of experience in multimodal and long-range transportation planning, and strong communication, public outreach, and consensus building skills. Some of Kittelson’s specialty services include a performance-based design approach, roundabout design and operations, travel demand modeling and traffic simulation, GIS mapping, development and application services, crosswalk and bicycle facility design, and innovative stakeholder engagement.

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being eligible for the use of PL 104 funds and reimbursed by NCDOT.

The study is expected to begin in March 2022 with a final plan for consideration in January 2023. Through the planning process there will be two opportunities for public involvement, three Steering Committee meetings and presentations to the Goldsboro MPO TCC and TAC.

It was recommended that Council adopt a Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$139,922.82 with Kittelson & Associates, for the Ash Street Corridor Study. Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

*RESOLUTION NO. 2022-13 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE ASH STREET CORRIDOR STUDY”*

**Request Authorization to Purchase Cameras Based on Standardization and Compatibility Requirements. Resolution Adopted.** General Statute 143-129(e)(6)(iii) states exceptions to the state competitive bidding requirements are allowed for the purchase of apparatus, supplies, materials or equipment when standardization or compatibility is the overriding consideration.

Two replacement robotic cameras were authorized to be purchased for the Distributions and Collections Division during the FY21/22 budget process for \$140K. The cameras are used to conduct required inspections of the City’s sanitary sewer system. The current camera system and software were purchased through RedZone Robotics, LLC, which is a proprietary system and incompatible with other robotic camera systems and software packages. To maintain compatibility and ensure continued access to camera footage previously obtained, we will need to maintain the current standard and purchase RedZone Robotic replacement cameras.

It was recommended that Council approve purchasing two RedZone Robotic cameras in order to standardize equipment and maintain compatibility per G.S. 143-129(e)(6). Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

*RESOLUTION 2022-14 “RESOLUTION OF INTENT TO STANDARDIZE ROBOTIC CAMERA SYSTEM”*

**Amend Contract for Audit Services for Fiscal Year Ending June 30, 2020. Resolution Adopted.** City Council approved the audit contract for FY2020 on May 17, 2021, after the FY2019 audit was completed.

The financial audit has been completed and issued. The auditors have requested a final amendment in order to close out this engagement, and the Local Government Commission requires the Council approve all extensions of time.

It was recommended that Council approve the following entitled resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2020 to Dixon Hughes Goodman, LLP for the completion date of March 7, 2022. Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

*RESOLUTION NO. 2022-15 “A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT NO. 1 BETWEEN THE CITY OF GOLDSBORO AND DIXON HUGHES GOODMAN, LLP FOR THE EXTENSION OF THE AUDIT OF CITY’S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2020”*

**Award contract for audit services for fiscal year ending June 30, 2021 to Dixon Hughes Goodman LLP. G.S. §159-34. Resolution Adopted.** Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.

The cost of the audit as per the proposal is:

Fy2020	\$53,200
Fy2021	\$54,500
Fy2022	\$55,800

Dixon, Hughes, Goodman, LLP (the firm) is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY21 audit.

It was recommended that Council adopt the following entitled resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2021 to Dixon, Hughes, Goodman, LLP. Consent Agenda Approval. Jones/Gaylor (4 Ayes: 1 Nay)

*RESOLUTION NO. 2022-16 “RESOLUTION APPROVING DIXON HUGHES GOODMAN LLP AS OFFICIAL AUDITOR OF THE CITY’S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2021”*

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Establishing and adopting mandatory Uniform Guidance Policies for the American Rescue Plan Act of 2021 (R1107). Resolutions Adopted.** On March 11, 2021 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant. The City of Goldsboro, as an entitlement city, will receive a total of \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. The funds will be disbursed in two tranches with 50% provided in May, 2021 and the second delivered 12 months later. Funds must be spent by December 31, 2024, unless an extension of time is granted by the federal government. On May 17, 2021, City Council formally accepted the federal grant funds, and named staff as authorized representative to request the funding from the U.S. Treasury. On June 21, 2021, City Council authorized the creation of a grant project ordinance to track the \$8.8M allocation to the City.

At this time, staff recommends that the City Council establish and adopt mandatory Uniform Guidance Policies for the American Rescue Plan Act of 2021 to ensure that all federal compliance requirements are met so that the City may execute the authorized programs to spend the \$8.8M grant.

At the February 22, 2022 Council Retreat, City Council authorized staff to use the Standard Allowance for revenue replacement for the entire \$8.8M grant, and all funds could be allocated towards General Government Services salaries and benefits. This was done to help simplify the Uniform Guidance requirements to ensure that the \$8.8M grant could be managed in the most cost efficient manner.

At this time, it is necessary for Council to adopt the following mandatory resolutions and policies:

- 1. Allowable Costs and Cost Principles Policy
- 2. Eligible Project Policy
- 3. Financial Management and Internal Controls Policy
- 4. Records Retention Policy
- 5. Nondiscrimination Policy
- 6. Conflict of Interest Policy (Adopted in the current Procurement Policy)

Additional policies, not required but highly recommended:

- 1. Program Income Policy
- 2. Property Management

It was recommended that Council adopt the following entitled resolutions and recommended policies necessary to execute the program requirements for the American Rescue Plan Act of 2021.

Councilman Broadway made a motion to approve to establish and adopt mandatory uniform guidance policy for the American Rescue Plan of 2021. The motion was seconded by Councilman Gaylor. After discussion with the Finance Director, the vote was unanimously carried.

*RESOLUTION NO. 2022-17 “RESOLUTION ADOPTING POLICIES FOR ALLOWABLE COSTS AND COSTS PRINCIPLES POLICY ELIGIBLE PROJECT POLICY FINANCIAL MANAGEMENT AND INTERNAL CONTROLS AND RECORD RETENTION FOR THE AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS”*

*RESOLUTION NO. 2022-18 “RESOLUTION ADOPTING NONDISCRIMINATION POLICY FOR THE AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS”*

*RESOLUTION NO. 2022-19 “RESOLUTION ADOPTING POLICY FOR PROGRAM INCOME FOR THE*



*AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS”*

*RESOLUTION NO. 2022-20 “RESOLUTION ADOPTING POLICY FOR PROPERTY MANAGEMENT RELATED TO THE EXPENDITURE FOR THE AMERICAN RESCUE PLAN ACT CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS BY NORTH CAROLINA LOCAL GOVERNMENTS”*

**Amending a Grant Project Fund Ordinance -American Rescue Plan Act of 2021 (R1107).**  
**Ordinance Adopted.** On March 11, 2021 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant. The City of Goldsboro, as an entitlement city, will receive a total of \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. The funds will be disbursed in two tranches with 50% provided in May, 2021 and the second delivered 12 months later. Funds must be spent by December 31, 2024, unless an extension of time is granted by the federal government. On May 17, 2021, City Council formally accepted the federal grant funds, and named staff as authorized representative to request the funding from the U.S. Treasury. On June 21, 2021, City Council authorized the creation of a grant project ordinance to track the \$8.8M allocation to the City.

At the February 22, 2022 Council Retreat, City Council authorized staff to use the Standard Allowance for revenue replacement for the entire \$8.8M grant, and all funds could be allocated towards General Government Services salaries and benefits. This was done to help simplify the Uniform Guidance requirements to ensure that the \$8.8M grant could be managed in the most cost efficient manner. At this time, staff recommends that the City amend the grant project fund to authorize staff to make this election, in order to begin fulfilling the terms of the grant.

It was recommended that Council adopt the following entitled amendment to the grant project ordinance for the American Rescue Plan Act of 2021 Special Revenue Fund.

Councilman Broadway made a motion to amend the grant project fund ordinance American Rescue Plan of 2021. The motion was seconded by Councilman Gaylor and unanimously carried.

*ORDINANCE NO. 2022-7 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE AMERICAN RESCUE PLAN ACT OF 2021 (ARP) SPECIAL REVENUE FUND (R1107)”*

**Authorization of Sale of Substandard Lot to Adjacent Property Owner Under Session Law 2004-94 (Senate Bill 1370) for 324 S. James Street (Pyramid Management Team, LLC). Resolution Adopted.** Staff has received an offer to purchase on a city-owned property deemed a substandard lot. Council must either accept or reject the offer, and if accepted authorize City officials to execute instruments necessary to transfer ownership. (Session Law 2004-94 Senate Bill 1370)

The following offer has been received:  
324 S. James Street  
Offeror: Pyramid Management Team, LLC  
Offer: \$1.00  
Bid Deposit: \$1.00  
Parcel #: 47592 Pin #: 2599840631  
Tax Value: \$1,590.00 Zoning: 10-Commercial

This is a substandard lot sale, therefore the minimum offer is \$1.00. The Planning Department stated that the Offeror is the only adjacent property owner, and therefore no other notification has been given. The earnest money deposit of \$1.00 has been received in cash.

The corporation making the offer is current and active with the North Carolina Secretary of State.

It was recommended that Council accept an offer on 324 S. James Street and adopt the following entitled resolution authorizing City officials to execute instruments necessary to transfer ownership to Pyramid Management Team, LLC.

Councilwoman Jones made a motion to accept the offer that was made. The motion was seconded by Councilman Gaylor and unanimously carried.

Councilwoman Jones made a motion to accept the resolution as previously stated. The motion was seconded by Councilman Gaylor and unanimously carried.

*RESOLUTION NO. 2022-21 “RESOLUTION AUTHORIZING SALE OF SURPLUS SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”*

**City Manager’s Report.** City Manager Salmon shared information regarding face coverings guidance, and COVID cases. He also shared information regarding the upcoming Community Relations and Development meeting and the Citizens Academy.

**Ceremonial Documents.**

**Resolution Expressing Appreciation for Services Rendered by Franklin Boswell, Jr. as an Employee of the City of Goldsboro for More Than 22 Years. Resolution Adopted.** Franklin D. Boswell retired on March 1, 2022 as an Interim Engineer with the Goldsboro Fire Department of the City of Goldsboro with more than 22 years of service. Franklin began his career on February 23, 2000 as a Firefighter with the Goldsboro Fire Department. On June 21, 2017, Franklin was promoted to Senior Firefighter with the Goldsboro Fire Department. On December 15, 2021, Franklin was promoted to the position of Interim Engineer with the Goldsboro Fire Department where he has served until his retirement. Franklin has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Franklin D. Boswell their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Franklin our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

Councilman Broadway made a motion to adopt the resolution. The motion was seconded by Councilwoman Jones and unanimously carried.

*RESOLUTION NO. 2022-22 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY FRANKLIN D. BOSWELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 22 YEARS”*

**Developmental Disabilities Awareness Month Proclamation.** Read by Councilwoman Jones; Taj Polack, Mayor Pro Tem proclaimed March 2022 as DEVELOPMENTAL DISABILITIES AWARENESS MONTH and galvanized efforts that will lead our communities and policy makers to create real system changes so people with developmental disabilities will enjoy equitable, inclusive lives.

**Women In Construction Week Proclamation.** Read by Councilwoman Jones; Taj Polack, Mayor Pro Tem recognized the Greater Greenville NC Chapter #335 and its many dedicated volunteers for its steadfast work on behalf and support of women in construction, and proudly proclaimed the week of March 6-12, 2022 as WOMEN IN CONSTRUCTION WEEK and encouraged our citizens to congratulate the organization on its many accomplishments.

**Women’s History Month Proclamation.** Read by Councilwoman Matthews; Taj Polack, Mayor Pro Tem proclaimed the month of March 2022 as WOMEN’S HISTORY MONTH in the City of Goldsboro and encouraged all citizens to observe this month by participating in and supporting all activities celebrating contributions of women.

**Brain Injury Awareness Month Proclamation.** Read by Councilman Gaylor; Taj Polack, Mayor Pro Tem proclaimed March 2022, as BRAIN INJURY AWARENESS MONTH in Goldsboro, North Carolina and called upon our citizens and interested groups to observe the month with appropriate ceremonies and activities that promote awareness and prevention of brain injuries.

Councilman Broadway left the meeting at 9:05 pm.

**Mayor and Councilmembers’ Comments.**

Councilwoman Jones shared comments regarding a Black History event that she attended at the Boys and Girls Club.


Councilman Matthews thanked Mayor Pro Tem Polack for her acknowledgement and shared comments regarding women/black women in politics. She also shared comments regarding Day Circle (Grand at Day Point). She thanked the students from Goldsboro High School for speaking and offered to attend the Wayne County Board meeting with them. Councilwoman Matthews shared information for District 4 residents.

Councilman Gaylor shared that Mayor Pro Tem Polack did an excellent job this evening.

Mayor Pro Tem Polack shared he is blessed and honored to have the support of his colleagues and the community with the task of being mayor pro tem. He shared comments regarding the presentation recognizing the first African American female council member, the National Anthem by the Goldsboro Showstoppers and the concerns from students regarding Goldsboro High School. He also recognized Mr. James K. Rickenbacker.

The meeting adjourned at 9:12 p.m.



  
Taj Polack  
Mayor Pro Tem

  
Laura Getz, MMC/NCCMC  
City Clerk