

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD  
JANUARY 19, 2021

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on January 19, 2021 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Bill Broadway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Melissa Capps, City Clerk

**Call to Order.** Mayor Allen called the meeting to order at 5:30 p.m.

**Adoption of the Agenda.** Mr. Salmon asked that Council remove Item I. Change Order 1 – Wastewater System Improvements – Formal Bid 2020-2 from the agenda to allow additional time for staff to research. Councilmember Polack made a motion to adopt the agenda with the recommended change. The motion was seconded by Councilmember Broadway and carried unanimously.

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss an economic development matter and a personnel matter.

Council came out of Closed Session.

**Council Retreat Dates and Topics.** Mr. Salmon stated proposed Retreat Dates are February 24<sup>th</sup> and 25<sup>th</sup>. List of topics include:

- Financial Updates
  - FY 18-19 Audit
  - FY 19-20 Audit
  - FY 20-21 Budget Execution
  - FY 21-22 Budget Planning
- Staggered Terms
- Granicus Training

Councilmember Broadway stated he would like to discuss traffic calming measures or experiment in the area of Best Street or Madison Avenue to see what the best traffic calming device would be, it's not a speed bump, it's a hump.

Mayor Allen suggested Mr. Salmon work with the Police Department to see how we can do that.

Mr. Salmon stated I spoke with Mr. Bobby Croom tonight; it would be about \$5,000 – 6,000 per device, in the area of Elm to Ash you may need four of them. How many streets you want to do, if council would like to put in the budget for next fiscal year.

Councilmember Broadway stated I just want to try one. Councilmember Aycock stated he was ok with trying one.

Councilmember Polack asked updates to policies for boarding up windows and grass cutting be added to the agenda; amend or change policy for code enforcement.

Councilmember Matthews asked if Council could consider a one day Retreat versus two, since there is not a lot of topics. Council discussed and agreed to reserve February 24<sup>th</sup> and 25<sup>th</sup> with hopes of keeping it to a day or a day and a half.

**Consent Agenda Review.** Each item was reviewed.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

### **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on January 19, 2021 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock

Mayor Allen called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church ministries provided the invocation. The Pledge of Allegiance followed.

**Approval of Minutes.** Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of December 21, 2020 and the Minutes of the Work Session and Regular Meeting of January 4, 2021.

**Employee Performance Awards. Employee of the Quarter - Tim Colyer.** Tim Colyer has a high level of technical knowledge regarding Confined Space Rescue and the use and maintenance of the department's four-way gas monitors, of which he has taken the lead. Tim has gone above and beyond expectations by taking charge, creating, overseeing, and implementing the gas monitor maintenance program the department is currently using. Tim's program has saved countless amounts of equipment downtime and replacement costs, as the majority of the maintenance issues that are discovered are caught in time for warranty replacement, in lieu of purchasing. Tim used his knowledge base of construction and equipment operations to create new training props to improve department training. Tim saw a need for a ventilation prop at the department's training facility and led the efforts in constructing a state-of-the-art training prop for the firefighters to train on vertical ventilation in a safe manner while getting real world experience for this skill. This one-of-a-kind training prop is now being used as a template for many surrounding departments, including some out-of-state departments. During the time he was leading this effort, the department was also in need of an LP gas training prop. These props are available for purchase from certain vendors, but can easily surpass \$10,000. With only \$335 worth of parts, Tim again led the efforts to construct this training prop at a substantial savings to the department. Tim is now working with the training division to create a new gas valve prop for the department that will allow the firefighters to train with and use the department's own gas monitors for leak detection. This training will allow each member to practically apply the job skill learned in the class in a real world setting. Tim Colyer's accomplishments reflect well on himself and the City of Goldsboro.

**Supervisor of the Quarter – David Lee.** When the City hosted the Raleigh LaxFest at the Bryan Multi-Sports Complex on November 14-15, 2020—one of its largest tournaments to date supporting 108 teams—facility plumbing issues led the Parks and Recreation Department Complex Manager to personally call David for help. David was at the complex on Saturday night within 10 minutes of the phone call and had a Public Works Department VacTruck on site within 30 minutes. David stayed on site to keep the system operational until after 11:00 p.m. when all the lacrosse participants and their families had departed. During the process, David assessed the

cause of the problem and contacted a plumber. They were both promptly on site at 6:00 a.m. Sunday morning to minimize the impact to the final day of the lacrosse tournament. In the words of the Bryan Multi-Sports Complex Manager, “David continues to answer the call after hours for our staff every time we have a plumbing issue. He continually shows up knowing what has to be done and never complains or makes comments about not even being on call. David continues to respond in a timely manner putting our visiting patron’s satisfaction first. He continually shows his elite competence and performs his duties with courtesy that you may not find from people when you have reoccurring problems. David is a pleasure to work with and someone I know I can call in any situation, whether plumbing related or not, because he has the resources to help me fix all problems.” David consistently strives to set the example, taking pride in his work, giving 100% all the time and owning everything he does. David’s accomplishments reflect well upon himself and the City of Goldsboro.

**CU-10-20 Jayme S. Dearing – West side of N. Center Street between W. Oak Street and W. Ash Street. Public Hearing Held.** The applicant is requesting a conditional use permit to operate an automobile repair, service and inspection facility in the CBD (Central Business District).

Frontage: 149 ft. (N. Center St.)  
Area: 25,165 sq. ft., or 0.57 acres  
Zoning: Central Business District w/ Historic District Overlay

**Surrounding Zoning:**

North: GB (General Business);  
South: CBD (Central Business District);  
East: CBD (Central Business District); and  
West: CBD (Central Business District), and GB (General Business)

The existing building and lot was formerly operated as a used car business and service center known as J.D. Pike Motor Company. The site has been closed for more than six months and the owner is in the process of selling the property.

On February 3<sup>rd</sup>, 2020, City Council denied the property owner’s request to rezone the property from CBD (Central Business District) to GB (General Business). The proposed zoning was inconsistent with the City’s Comprehensive Land Use Plan which recommended MU DT (Mixed-Use Downtown) development for the property.

Now, the applicant is proposing to operate an automobile repair, service and inspection facility upon subject property. According to the City’s Unified Development Ordinance, the proposed use is permitted in the CBD (Central Business District) however; a conditional use permit is required and must be approved by City Council. The subject property is located on the north side of Ash Street therefore not located within the CBD (Central Business District) bounded by the south side of Ash Street, the east side of George Street, the north side of Chestnut Street and the west side of William Street where auto-oriented uses are not permitted.

Days/Hours of Operation: Monday-Friday  
7:30 am – 5:00 pm

No. of Employees: 5

An existing 24 ft. wide curb cut exists off of N. Center Street and provides gated access to required customer/employee parking, automobile drop-off and pick-up service.

The existing building consists of approximately 10,120 sq. ft. of floor space consisting of offices, a service bay, storage/warehouse space and restrooms for customers and employees.

Since the site was developed prior to the adoption of the City’s Unified Development Code, building setbacks do not comply with current regulations. A modification is required for the side-yard setback from 15 ft. to 0 ft. Also, a modification is required for the rear-yard setback from 20 ft. to 0 ft.

Parking for the site requires 1 parking space per working bay and 1 space per employee. A total of 6 striped parking spaces are required to include handicap accessible parking.

According to the City's Unified Development Code, auto repair facilities and all outdoor storage areas for vehicles other than customer parking shall be located to the rear of the property and screened from view by a six ft. opaque fence.

In addition, junked or inoperable motor vehicles shall not be parked in view of any road right-of-way or adjoining property for more than forty-eight hours. No vehicle that has been repaired and is awaiting removal, or that is awaiting repair, shall be stored or parked for more than 30 consecutive days. No vehicle shall be parked or stored as a source of parts and no vehicle shall be parked for the purpose of sale or lease/rent.

Staff is working with the applicant to ensure that the above-mentioned requirements have been completed prior to a certificate of occupancy being issued.

Due to existing site conditions consisting of paved surface areas, the applicant is requesting a variance of the City's landscape requirements.

City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

The subject property is located within the City of Goldsboro's Historic District. Any exterior improvements to the property including signage shall comply with the Historic District guidelines before a building permit can be issued in the future.

The following modifications are being requested by the applicant.

1. Modification of the building side-yard setback from 15 ft. to 0 ft.
2. Modification of the building rear-yard setback from 20 ft. to 0 ft.
3. Modification of the City's landscape ordinance.

Councilmember Broadaway asked if the burned out building was a part of that property. Mr. Talton stated no sir, it is not a part of that property.

Mayor Allen asked why do they want to be in the Historic District, is it because that is where the building is. Mr. Talton stated it is on the cusp of the Historic District, according to the UDO a conditional use permit is required for this location.

Councilmember Aycock stated it operated for 60 or 70 years as an auto repair/ auto sales, to me if it could be used for that then, why not now.

Councilmember Broadaway asked how can you enforce that this site does not turn into one like Ash Street. Mr. Talton stated through aggressive code enforcement.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the City Council at their next regularly scheduled meeting on February 1, 2021.

**Consent Agenda - Approved as Recommended.** City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items D, E, F and G be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

**Bid Award Sole Source Vendor Resolution for Air Cleaning Specialist, Inc. Resolution Adopted.** Currently there are no fire stations in the City of Goldsboro that employ any form of vehicle exhaust removal. Diesel vehicle exhaust emissions are generally known to pose certain health risk to city employees, contractors, and citizens visiting the facilities (DHHS (NIOSH) Publication Number 88-116). NIOSH research and NFPA 1500 recommend that fire stations be equipped with diesel exhaust extraction systems to reduce exposure and potential health risks. FEMA guidelines excludes station 4 from eligibility as it was constructed after 2003.

GFD was awarded the Assistance to Firefighters Grant (AFG) for the amount of \$183,711.82. Based on the prescribed 90/10 split, the cost to the city will be \$18,371.18. The installation of the systems will help protect the health of employees and the public by removing harmful particulates from the air. Air Cleaning Specialist, Inc. of Raleigh submitted the winning low bid of \$112,174.00 on November 3, 2020. FEMA allows the application of the remaining \$89,909.00 to enhance the specified system (i.e. safety disconnects, auto returns, etc.). The staff proposes the sole source be awarded to the bid winner.

It is recommended the following entitled Resolution for the Purchase and sole source of enhancements to the previously approved exhaust capture system be approved. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

**RESOLUTION NO. 2021-3 “RESOLUTION AWARDED AND AUTHORIZING EXECUTION OF CONTRACT AIR CLEANING SPECIALIST, INC. FOR DIESEL EXHAUST SYSTEM ENHANCEMENTS”**

**Firehouse Subs Public Safety Foundation Grant Award. Resolution Adopted.** Firefighters routinely enter into environments deemed immediately dangerous to life and health (IDLH) by the Occupational Safety & Health Administration (OSHA). The International Association of Fire Chiefs (IAFC), National Volunteer Fire Council (NVFC), and the National Fire Protection Association (NFPA) recognize the need to decontaminate the gear worn in the performance of duties. Instances of firefighter cancer have been directly linked to exposure through improper PPE care. Keeping our providers safe and healthy promotes a safe and resilient Goldsboro.

The cost for installation will be absorbed within the existing GFD budget. There are no additional costs to the City. The installation of the unit will help protect the health of employees and the public by removing harmful particulates and particulates from the gear.

The National Fire Protection Association (NFPA) standard 1851, *Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting* recommends gross decontamination of turnout gear after exposure in an IDLH environment and advanced cleaning on a regular basis to help maintain the integrity of the turnout gear fabrics.

It is recommended Council approve the acceptance of this grant and adopt the following entitled Resolution. Consent Agenda. Aycock/Broadaway (6 Ayes)

**RESOLUTION NO. 2021-4 “RESOLUTION BY GOVERNING BODY OF APPLICANT TO ACCEPT THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION GRANT”**

**1<sup>st</sup> Annual Goldsboro Wayne Crime Stoppers “Caper Chase” Road Run— Temporary Street Closing. Approved.** An application was received from the Goldsboro Wayne Crime Stoppers, requesting permission to hold their 1<sup>st</sup> Annual Caper Chase Road Run on Saturday, March 20, 2021 from 8:00 a.m. to 11:00 a.m.

The race is scheduled to begin at Spruce Street on Center Street and end between Chestnut Street and Spruce Street on Center Street and runs through the downtown area of Walnut Street, Evergreen Street, and Andrews Street, Berry Street, Claiborne Street, Mulberry Street, and Pine Street. The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

The race has three race routes they will be using for the 10K, 5K, and 1-mile runs. All three routes will start and finish in the same area and will have staggered start times. The time requested for the closing is from 8:00 a.m. to 11:00 a.m.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended the Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 1<sup>st</sup> Annual Caper Chase Road Run event 8:00 a.m. to 11:00 a.m. on Saturday, March 20, 2021. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

**Departmental Monthly Reports. Accepted as Information.** The various departmental reports for December 2020 were submitted for the Council's approval. It was recommended Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

#### **End of Consent Agenda.**

**Professional Engineering Services for Water System Improvements – Amendments No. 2 and No. 3. Resolution Adopted.** The City of Goldsboro was awarded a \$3,610,000 DWSRF loan from the NC Division of Water Infrastructure in March 2018 to undertake water system improvements in the City.

The City entered into a \$30,000 engineering agreement with The Wooten Company on April 16, 2018 for the DWSRF Water System Preliminary Engineering Report and Environmental Information Report for the replacement of approximately 17,800 LF of 6 through 10-inch line along Salem Church Road, Ash Street, Slocumb Street, and Elm Street of the City's water distribution system.

Amendment No. 1 approved by City Council on October 18, 2018 included additional services for Field Survey, Engineering Design, Permitting, and Bidding for water system improvements detailed in the preliminary report for \$187,500.

Additional services authorized by Amendment No. 2 pertains to Water Distribution System Modeling for New Hope Pressure Zone in the amount of **\$52,800**.

Amendment No. 2 was initially submitted in July 2019 with the understanding that there would be no net increase in budgeted funds for engineering fees. This statement was misinterpreted as no additional purchase order funds required. Additional funds of \$52,800 and Council approval is required for Amendment No. 2.

Additional services authorized by Amendment No. 3 in the amount of **\$32,400** will include the results from model updates that were subsequently utilized to develop final design parameters for boosting water pressures in the New Hope Road area via a new water booster pump station to create the New Hope Pressure Zone Design.

**Total Amendments No. 2 and No. 3 = \$85,200**

We have reviewed the financing of this project with the Finance Director and determined that the capital project budget (W1111) contains sufficient monies to authorize Amendments No. 2 and No. 3 to this engineering agreement.

Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway and unanimously carried, the City Council adopted the following entitled Resolution authorizing the Mayor to execute Amendments No. 2 and No. 3 to the Professional Services Agreement for water system improvements for an amount not to exceed \$85,200 with The Wooten Company.

RESOLUTION NO. 2021-5 “RESOLUTION AUTHORIZING THE EXECUTION OF AMENDMENTS NO. 2 AND NO. 3 TO PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE WOOTEN COMPANY FOR WATER SYSTEM IMPROVEMENTS”

**City Manager’s Report.** Mr. Salmon stated I hope everyone enjoyed their Martin Luther King, Jr. holiday and had a chance to reflect on the work of Dr. King and others to end segregation and racism through the Civil Rights Movement and legislation. I would like to particularly thank those that contributed to the city video that posted yesterday on our City Facebook site, honoring Dr. King’s life and legacy. Speakers Mayor Pro Tem Ham, US Congressman G.K. Butterfield, NC Representative Raymond Smith, Wayne County Public School Educator Deborah Braswell, City Church of Goldsboro Pastor Terry Jones, and the Chairman of the Commission of Community Relations and Development Myelle Thompson for their inspiring messages and the city staff who made the video possible. As Dr. King said, “we shall overcome, if we work together this will be a great America, because we will be the participants in making it so.” I would like to thank Ms. Hiawatha Jones, Ms. Washea Lancaster and Ms. Yvonna Moore for submitting their applications for District 1 seat. Per the Procedures adopted by the City Council, each applicant will be given up to ten (10) minutes to make a presentation on their qualifications for the office and their vision for Goldsboro at the meeting scheduled for February 1, 2021. The council will then have two weeks to consider the District 1 applicants and then appoint the District 1 representative at the February 15<sup>th</sup> meeting to serve the remainder of the term until December 23. I wish our fellow Americans a peaceful Inauguration Day and our new President Biden, Vice President Harris and other elected leaders success in moving us out of this COVID-19 State of Emergency and into a prosperous future for all. I want to welcome our new GPD Majors, Major Edwards and Major Leonard. Finally please continue to follow NC Governor’s Orders to slow the spread of COVID-19. Follow the 3 w’s and be mindful of the threat that is out there. Mr. Salmon shared information on the COVID-19 vaccine and how to register. Eligible people can sign up online at [waynegov.com/vaccine](http://waynegov.com/vaccine) or call the COVID-19 Vaccine Registration Hotline, Monday-Friday from 10 a.m. until 2 p.m. at 919-705-1800.

**Mayor and Councilmembers’ Reports and Recommendations.** Councilmember Aycock stated I had the pleasure of meeting with young men from Boy Scout Troop 14 out at Saulston to discuss citizenship and community merit badge. The kids asked some very good questions. The second thing is, someone informed me that someone is using my Facebook Page, which I thought was dead, I am not on social media and if you see something, it is not me.

Councilmember Matthews stated no comment.

Councilmember Polack encouraged everyone to be safe. I have known three individuals since our last meeting that loss their lives due to the Corona virus. I want to send my prayers to everyone who has been effected by this pandemic. I also want to respect our citizens by not belittling the effects of this virus but to do our part to ensure that everyone is safe and informed because ignoring this pandemic will not make it go away.

Councilmember Broadaway stated no comment.

Mayor Pro Tem Ham stated I would like to mention during this pandemic period, a lot of non-profits and individuals have helped out families and businesses. One of our most active organizations in our area has been United Way. They have distributed over \$300,000 to non-profits related to COVID relief effort. Housing and Utility Support included \$131,000, Education support \$82,000 and Food Distribution \$36,000. This organization that receives donations from individuals, businesses and grants, does an amazing job and we should never forget their role and the importance of it.

Mayor Allen thanked everyone.

There being no further business, the meeting adjourned at 7:36 p.m.

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Chuck Allen  
Mayor

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Melissa Capps, MMC/NCCMC  
City Clerk