

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
JULY 17, 2017

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 17, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem Bevan Foster  
Councilmember Antonio Williams  
Councilmember Bill Broadaway  
Councilmember Mark Stevens  
Councilmember David Ham  
Councilmember Gene Aycock  
Jim Womble, Attorney  
Scott Stevens, City Manager  
Melissa Corser, City Clerk  
Randy Guthrie, Assistant City Manager  
Octavius Murphy, Assistant to the City Manager  
Holly Jones, CM Office Intern  
Jimmy Rowe, Planning Director  
Jennifer Collins, Assistant Planning Director  
Kaye Scott, Finance Director  
Rick Fletcher, Public Works Director  
Mike West, Police Chief  
Pamela Leake, Interim HR Director  
Gary Whaley, Fire Chief  
Ashlin Glatthar, Travel & Tourism Director  
Scott Williams, IT Director  
Elizabeth Rutland, Business and Property Development Specialist  
Julie Metz, DGDC Director  
Scott Barnard, P&R Director  
Felicia Brown, Assistant P&R Director  
Allen Anderson, Chief Building Inspector  
Stasia Fields, Recreation Superintendent  
Shycole Simpson-Carter, Community Relations Director  
Marty Anderson, City Engineer  
Kristen Hess, H&H Architects  
Jenessa Van Deen, H&H Architects  
Carlson Clark, Goldsboro Brew Works  
Zak Fein, Goldsboro Brew Works  
Rochelle Moore, Goldsboro News-Argus  
Ken Conners, News Director-Curtis Media Group East  
Carl Martin, Citizen  
Mark Colebrook, Citizen  
Bobby Mathis, Citizen  
Della Mathis, Citizen  
Shirley Edwards, Citizen  
Lonnie Casey, Citizen  
Yvonnia Moore, Citizen (arrived at 6:03 p.m.)  
Geren Taylor, Citizen (arrived at 6:11 p.m.)

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m.

**Invocation.** The invocation was provided Chief Whaley.

**Adoption of the Agenda.** Mayor Allen asked if Council would like to move H&H Architect up on the work session agenda. Mayor Pro Tem Foster stated he had to leave early and would prefer they proceed with the agenda as is. Upon motion of

Councilmember Williams, seconded by Mayor Allen and unanimously carried, Council adopted the agenda.

**Mayor Pro Tem Foster Discussion Item – Educational Requirements for City Employment.** Mayor Pro Tem Foster stated we have had several discussions about this over the last year. At the last meeting we had, our HR Director stated she had a couple of companies that were going to come in and evaluate our requirements. The City Manager in the past has stated two years of experience is equal to one year of college and I do not think that is something we should be using to determine a person's educational background. You cannot work for 20 years and go to college and get a degree. Even with our military services if you want to be an officer you have to have a college degree. I think that is something we need to seriously take a look at.

Mayor Allen suggested waiting to our new HR Director is hired to be a part of this discussion. Council agreed.

**Mayor Pro Tem Foster Discussion Item – Various Types of Testing for Career Advancement of Police and Fire Department.** Mayor Pro Tem Foster stated it has been brought to his attention a lot of our testing is done in-house. I have spoken with the city manager, a lot of employees feel as though the testing may not be fair. I said to eliminate that some of that, it would be great to have an outside testing company come in and test our employees as far as Police and Fire for the next rank or pay raise or whatever the testing consists of now. If an outside source is doing it, they might feel that there is no bias or anything like one person was liked better by someone, scores would be posted and could see if you did good or bad.

Mayor Allen stated he would like to know what we do today for rank advancement, how other departments do it and also when we get the new HR Director, they evaluate as well. Council agreed.

**Mayor Pro Tem Foster Discussion Item – Current Status of Special Population Housing.** Mayor Pro Tem Foster stated Special Population Housing is needed here in Goldsboro. We have a lot of houses here in the city but the requirement is 1400 ft. from each other. Although we are not as large as Charlotte or Raleigh, but we do probably have as many as special population per person as a Raleigh or Charlotte and right now Charlotte's is at 800 ft. and Raleigh's is at 1100 ft. So maybe changing that would help special populations and create jobs at no cost to the city. There would be a need to hire 5 people for each house. Mayor Pro Tem Foster shared information regarding insurance that would be needed for that business, costs about \$50 a month.

Councilmember Ham stated didn't we revise the distance recently. Mr. Stevens stated Council did discuss distancing for internet sweepstakes and discussed special populations but have not changed that, I believe. Mr. Rowe stated Council reviewed a request in August 2016 and denied the request to decrease the distance requirement. Councilmember Broadaway and Councilmember Stevens expressed concerns regarding property values. Councilmember Williams expressed support and stated he felt like this population needed housing here.

Council discussed. Councilmember Ham made a motion to keep the Special Population Housing distance at 1,320 ft. The motion was seconded by Councilmember Broadaway. Mayor Allen and Councilmembers Ham, Broadaway, Stevens and Aycock voted in favor of the motion. Mayor Pro Tem Foster and Councilmember Williams voted against the motion. Mayor Allen declared the motion passed 5:2.

**Mayor Pro Tem Foster Discussion Item – Boards throughout the City and the Lack of Diversity and Representation of Population of the City.** Mayor Pro Tem Foster stated it has come to my attention and I have brought it to the City Manager's attention as well. We have a few boards that have a lack of diversity. I think with a city of 61% black population and we have boards that are 100% white. I think that is not a good representation of the city.

Mayor Allen stated just from experience of being on the Council it is hard to get applicants. We probably do not do a good enough job of recruiting. At the end of the day, the Council is the one who appoints them.

Mayor Pro Tem Foster stated I feel we need more diversity on the boards.

Council discussed boards and commissions appointments and term limits. Mayor Allen asked staff to verify on every board that the members are legitimate.

Mayor Pro Tem Foster left at 5:35 p.m.

**Herman Park Center Status.** Mr. Scott Barnard introduced Kristen Hess and Jenessa Van Deen with H & H Architects. Ms. Hess and Ms. Van Deen shared the following information:

- Design Team
- Site Master Plan
- Project Background
  - A feasibility study concluded that the existing building could not meet the space, flexibility, and programmatic needs of the public.
  - HH Architecture provided six floor plan options for the community to vote on.
  - The final two plans were adjusted based on public input and put out to vote again by the Goldsboro Parks and Recreation department.
  - Based on feedback, HH Architecture designed a preliminary floor plan for the new Herman Park Center.
  - The new building will be 67,170 square feet with two-stories.
- Building Program
  - Double Gym
  - Third Gym
  - Fitness Room
  - Youth and Adult Rooms
  - Special Populations Room
  - Locker Rooms and Showers
  - Multipurpose Rooms
  - Art Rooms
  - Warming Kitchen
  - Outdoor Spaces
  - Three Wall Racquet Ball Court
  - Grilling Patio
  - Shuffle Board & Cornhole
  - Basketball Court
- Floor Plan
- Exterior
- Budget Option 1
  - Full Building
  - 67,170 square feet
  - \$16,976,142
  - \$252.73 per square foot
- Budget Option 2
  - Without Third Gym
  - 58,630 square feet
  - \$14,893,054
  - \$254.02 per square foot

Mayor Allen asked what the size of the WA Foster Center is, Mr. Scott Barnard replied 24,000 sq. ft. and it was constructed in the neighborhood of \$216 per sq. ft. The size of the gym is about 9,000 sq. ft. for a single gym.

Councilmember Broadway asked, the third gym was going to be able to be reconfigured for an emergency shelter, right? Mr. Stevens stated that was some of the thought process

we were trying to work through. We are not sure if there will be outside funding for that, it seemed much more likely in April than it does in July.

Council discussed affordability, potential tax increase, debt service, the design timeframe and public input. Councilmember Williams suggested getting sponsors.

**Position Description Update.** Ms. Pamela Leake shared the following information:

Purpose

- To provide a list of firms that conduct salary studies for local government agencies and municipalities.
- To show list of clients that utilized these agencies.
- To provide cost comparisons and services rendered.

Agencies that Conduct Salary Studies for Municipalities

- MAPS Group: <300 employees (contracted through NCLM)
- The Mercer Group: Varies
- Springsted: >300 employees
- Triangle Council of Governments: Varies

Costs & Services Rendered

- MAPS Group: Review of salary grades, ranges, and position descriptions  
Fee: \$35,000 and up
- The Mercer Group: Review of salary grades and classifications, job questionnaires, position descriptions  
Fee: \$45,000
- Springsted: Review of pay structures, reclassifications, market study analysis, and job audits. Also includes access to database for future reclassifications and upgrades to positions.  
Fee: \$94,000 (Quoted June 2017)
- Triangle Council of Governments: Employee interviews, job audits, review of class specifications, and salary grades  
Fee: \$28,500

Ms. Leake shared The Mercer Group completed the last pay and classification study in 2013.

Councilmember Broadaway asked what the normal timeframe is between pay and classification studies. Mr. Stevens stated normally 5-10 years and they take about a year to complete. It takes time to pay for it, the challenge is you get an employee's hopes up that they will get a large increase and the reality is you do some but you cannot fully implement with the revenue you have.

Council discussed. Mayor Allen suggested once the new HR Director is on board, let them look at that to and if they deem it necessary include in the next budget. Council agreed.

**H.V. Brown Park.** Mr. Scott Barnard shared information with Council regarding the replacement of restrooms at H.V. Brown Park rather than shelters which was funded in this year's budget. Mr. Barnard stated with the \$120,000 they feel they can construct or come close to constructing a restroom building for that park. If there is a general consensus from Council staff would proceed with getting a design. The restrooms would be moved closer to the playground as reflected in the Master Plan. Over time we will attempt to leverage what we are spending by acquiring a grant and using this \$120,000 as a match.

Council consensus was staff could proceed. Mr. Stevens shared it will be more than we budgeted, we will come back to Council when we have a number.

**New Park in District 6.** Mr. Scott Barnard stated the Recreation Advisory Committee has expressed interest in land banking, buying property now, and anticipating doing a design in the future for a park in District 6. The one thing I would caution you about a little bit, is it is an identified need in our existing Master Plan completed in 2008, revised in 2012. The challenge as we move forward is in applying for grants, once the plan hits 10 years old, we can no longer check the box that we have a current Master Plan. It will take about a year to develop a Parks & Recreation Master Plan.

Councilmember Aycock stated that in his district, there is a lot of interest and since the apartments were built it has brought in a younger group. I think we should at least move forward with trying to find the land for it.

Mr. Barnard stated if there is a consensus with Council, what I would like to do is take a spinoff committee from our Recreation Advisory Committee and then search out a piece of land that would meet the identified need. Council agreed staff could proceed.

**Plant Maintenance on Berkeley Boulevard from Ash Street to Elm Street.**

Mr. Barnard stated the Parks and Recreation Department with the Public Works Department did the plantings on Berkeley outside the Main Gate just prior to the Air Show. We have received a lot of good feedback. In the \$7,000 range, we could do two sets of seasonal plantings, 2 sets of mulching and with the help of Public Works continue to do the routine maintenance.

Councilmember Ham and Broadway shared they had received good comments and the appearance is a major improvement. Council discussed and agreed staff could proceed.

**Sunday Morning Alcohol Sales Legislation.** Mr. Scott Stevens shared information with Council regarding the Brunch Bill which would allow cities to authorize the sale of alcohol prior to 12 on Sundays. I am not pushing that one way or the other, I know there has been conversation among other cities. It does require Council to adopt an ordinance and it would allow the sale of alcohol at 10:00 a.m. prior to 12:00 noon on Sundays.

Council would like additional time to consider and to bring it back at the next meeting.

**Cover Agenda.** Each item on the cover agenda was generally discussed.

**Item D. Contract Award for Union Station Fence Installation Project Informal Bid No. 2017-11.** Mayor Allen asked Council consider pulling this item from the agenda, to allow time for Council to ride to Union Station and take a look at the existing fence. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council removed Item D. from the Consent Agenda and deferred action to a later date.

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Stevens, and unanimously carried Council convened into Closed Session to discuss a property acquisition and economic development matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

**CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 17, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Councilmember Antonio Williams  
Councilmember Bill Broadway  
Councilmember Mark Stevens

Councilmember David Ham  
Councilmember Gene Aycocock

Absent: Mayor Pro Tem Bevan Foster

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Bob Fulkerson with Madison Baptist Church provided the invocation. The Pledge to the Flag followed.

**Approval of Minutes.** Upon motion of Councilmember Ham, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of April 17, 2017 as submitted.

**CU-11-17 Southern Current – North of Old Smithfield Road between Gin Road and NC 581 South. Public Hearing Held.** Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Area: 1,001,880 sq. ft. or 23 acres  
Frontage: Approx. 1650 ft.

A small portion of the property is located within Wayne County's jurisdiction, however, that portion is not included within the proposed solar farm development plans.

The property is currently vacant farmland.

The City's Comprehensive Land Use Plan designates this property for Medium-Density Residential Development.

City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan indicates a private 20 ft. wide gated access and gravel drive extending from Old Smithfield Road 1,700 ft. north to a 3-point turn around located at the rear of the site. This drive will provide access to the eastern half of the solar farm.

Another 20 ft. wide gravel drive is shown adjacent to the facility access point. This drive is part of a shared access easement to an existing cell tower located at the rear of the property. It will extend approximately 450 ft. north, 600 ft. west and 450 ft. north to a 3-point turn around. This drive will provide access to the western half of the solar farm.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link with barbed wire security fence.

A Type C, 20 ft. wide landscape buffer has been proposed surrounding the entire solar farm. Staff prefers that the development be buffered utilizing slats in the chain link fence and has made that recommendation to the applicant.

An adjacent 50 ft. wide underground utility easement runs through a portion of the proposed solar development. Panels are not to encroach within this easement.

Mayor Allen opened the public hearing and the following people spoke after being properly sworn in:

1. Amy Hollowell Hartley, 228 Hollowell Road, Goldsboro, NC , stated me, my brother and sister own 119.81 acres adjacent to the proposed solar farm site. We have the J.R. Hollowell Farm, LLC and we are opposed to the solar farm with the reasons mainly being health and safety. There has been no long term studies

about the runoff of soil contamination, the runoff of water that could contaminate the water too. It could contaminate our farm which is primarily being used for farmland now. If we were to have a tornado or hurricane come through, if any of the panels are damaged, we understand through research, it could be considered a hazardous waste site. We also have a Fork Township well that is less than a quarter of a mile that serves the Fork Township area and Rosewood community that is not far from that area. Secondly, it would decrease land values in our area. It is unsightly, the possible contamination of existing farmland. We could be farming our land, and if we have runoff from there who's not to say 10-15 years from now, it is not contaminating our land as well. We already have the Duke Coal Ash ponds in our area that has contaminated a lot of the water. We have seen a lot of that in the news lately and there has been no long range studies to show the health and safety or the decommissioning of the sites. What happens if the companies running it go out of business, who's going to take it down, who's going to restore the land? The land is not going to be able to be restored to be farmed again or for any purpose or use, so what is going to happen. We have a lot of animals in that area, even though you have a 6 ft. high chain-link fence, deer and other animals can go under or through it, they could damage the solar panels and what's to say there is no leakage from that either. I have letters, my brother and sister are with me now, all three of use own J.R. Hollowell Farms, LLC. I also have letters from James Hollowell, George Hollowell and Bryson Hollowell. George lives in Hildebran, North Carolina, Bryson lives in Mobile, Alabama, and James Hollowell lives in Goldsboro but is in ill health. They are also opposed to the solar farm. I have these letters that you can read as well. We are asking that the City Council deny the use for the solar farm mainly because of health and safety. There is no long range study on how it is going to affect us in 10, 15 or 30 years. It is not primarily for our purpose, it is for our children. This farm has been in our family since the 1800's, and we have always used it as farmland and we do not want to use it for anything else. We do appreciate you, thank you.

Ms. Hartley provided copies of the letters she referenced to the city clerk which are hereby incorporated into the minutes as Exhibit 1.

2. Charles Artis, 1236 Rosewood Road, Goldsboro, stated we have a farm down there, 110 acres, in the same area. It is going to be an eyesore, we are worried about the coal ash thing that is going on now, we do not know what this is going to bring, how it might contaminate the land. I just think we need some more time to look at what it is going to do to the land with the run-off. We have a problem now that we have not taken care of and we are going to add some more problems to that because we do not know what it is going to do to the land. It is contaminating it, you cannot do anything with the land, you cannot farm on it. If you have a storm, who is going to come in and fix it. I just think we need more time.
3. Jessie Ray Williams, Jr., 134 Rosewood Road, Goldsboro, NC stated I too have lived in this area for quite some time, all my life. The young lady who spoke before we grew up together. We have great concerns about this property that these people are trying to impose on us. We have had enough problems over the years, to not have to contend to this with the coal ash, all this stuff been going on. The little study I've done, it is farm land, once the facility is established, it will not be good to nobody. No good to us, our children, our grandchildren, they will be left with to contend with whatever. They may not even know about it if it is not wrote down for them. These people that are trying to impose this on us, have tried to impose things before that was just not right. I just think we do not need that right now. They have plenty of land, let them put it on their land. This is my thought.
4. Earl Patterson, 168 Rosewood Road, Goldsboro stated I live in that area too and would like to voice the sentiment of some of the members here. We do not know what this solar panel will produce and we would like to get some more information and some more studies before that is put out there. And like they said, right now we are going through the process of coal ash and that is not

settled. So we do not want anything else imposed on the community that might be a hazard. I do not think anyone on this board would want it in their area not knowing what it will cost for your health. So that is all we are asking, to be fair, to be consistent. If you can, help the community out with that because it is needed. It is a grave issue and needs to be addressed. Thank you.

5. Lesly Williams, 1634 Ashley River Road, Charleston, SC stated I represent Southern Current and the reason why we are applying for this C.U.P on this particular piece of land is because we already had a C.U.P. granted on the other side of the land; the other side of the railroad track. Unfortunately we could not get access to develop the solar farm on that side of the railroad track owned by Mr. Lane. He owns this parcel too. Duke wanted us to develop the solar farm in this area. The infrastructure is good for it, so they granted us to exchange our application from one side, one piece of land to the other piece of land. Unfortunately we have to reapply for the C.U.P.; it is the same size, it is the same parcel number but it is a different configuration. So that is why we are here to ask for another C.U.P. The C.U.P. on the other side was granted and even extended. There have been numerous studies on solar in North Carolina and I will more than happy if anyone has any questions, I've spent my career educating and talking about solar and it's issues and health. It is nowhere close to the coal ash issue. There are so many studies that prove no contamination, there is a decommissioning paragraph in the lease. The land will be turned back to agricultural use. I am happy to provide workshops to bring experts in to help explain any related fears. We can do public workshops, we can do Council workshops, whatever is needed. Like I said, the only reason we are here this evening is because we had to move from one side to the other side. Our C.U.P. does not transfer but it was granted.

Mayor Allen stated I am not telling you how to do your business ma'am but you may want to have a neighborhood meeting. You may want to let our planning folks know how to contact you or someone, sounds like there are questions in the neighborhood. If I lived out there I would have questioned it too. So you may want to give them your contact information and thank you for speaking.

Ms. Hartley stated I have a question about something Jennifer read about the gravel road up to the cell tower.

Ms. Jennifer Collins pointed out the gravel road on a map that goes back to the cell tower. She stated it is a shared use. Ms. Hartley asked whose shared use of the path is that. Mayor Allen suggested they talk to Ms. Collins after the meeting to discuss. Ms. Hartley stated thank you.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council meeting on August 7, 2017.

**CU-12-17 McIntyre Funeral Home - North side of Royall Avenue between Audubon Avenue and Herman Street. Public Hearing Held.** Applicant requests a Conditional Use Permit to allow the operation of a funeral home in the Neighborhood Business zoning district.

Previously, the property was operated as a mixed-use development consisting of barber and beauty shops, a general contractor's office, a non-profit student enrichment program and a daycare.

Frontage: 162.43 ft.  
Average Depth: 251.50 ft.  
Area: 88,852 sq. ft. or 2.04 acres  
Zoning: Neighborhood Business

According to the City's Unified Development Code, a Conditional Use Permit is required and must be approved by City Council in order to operate a funeral home within the Neighborhood Business zoning district.



Hours of Operation: 9:00a.m.-5:00p.m.  
Monday-Friday  
\*As needed on Saturdays

Number of Employees: 5 to 7

The submitted site plan shows that the property consists of one lot currently occupied by an existing 5,068 sq. ft. single-story brick-veneer and metal building. Applicant's floor plan consists of assembly areas, offices, conference rooms, storage areas and restrooms.

The site is provided with one 20 ft. wide access driveway from Royall Avenue.

Parking is based on one space per 50 sq. ft. of assembly area plus 1 space per vehicle stored on site. Based on an assembly area of 1,344 sq. ft. plus 4 service vehicles stored on site, 31 parking spaces are required. The submitted site plan shows 40 parking spaces including 2 handicap accessible spaces.

The existing landscaping consisting of street trees, buffer yards and interior parking lot vegetation is compliant with the City's landscape ordinance. No additional plantings are required.

Sidewalks are required for the development along Royall Avenue for approximately 142 linear ft. The developer must either install the sidewalks or pay a fee in lieu of installation in the amount of \$2,130.

An existing retention pond and BMP grass swale exists at the northwest corner of the property for storm water collection and drainage purposes. It is properly screened from public view as required by the City's Unified Development Code.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council meeting on August 7, 2017.

#### **Planning Commission Excused.**

**Public Comment Period.** Mayor Allen opened the public comment period and the following people spoke:

1. Mr. Carl Martin stated he was recently elected to serve as chairman of the Recreation and Parks Commission. Mr. Martin provided a report on the Recreation and Parks Advisory Commission's history, accomplishments, to do list and recommendations. A copy of the report is on file in the City Clerk's Office.
2. Henry Jeannette expressed his opposition to Sunday morning alcohol sales.
3. Leatrice Stanley shared concerns regarding Busco Beach including the lack of required reports submitted to FEMA.
4. Geren Taylor spoke on educational requirements for management level positions. He referenced an article written by Thomas Vick on March 6, 2016 referencing 29 applications were received for the position of police chief and also listed the credentials of the current police chief which did not include a degree. He questioned if any of the other applicants had a degree. He also asked if there were particular requirements for management level positions and if not when that might be developed.
5. Shirley Edwards spoke on City Boards and Commissions and the lack of diversity on these boards and commissions. She also shared concerns regarding the recent fees imposed and senior citizens who are on fixed incomes.

**Consent Agenda - Approved as Recommended.** City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item D. Contract Award for Union Station Fence Installation Project Informal Bid No. 2017-11 was deferred during the work session. Councilmember Aycock moved the items on the Consent Agenda, Items E, F, G, H, I, J, K and L be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

**McKim & Creed, Inc. Engineering Services Agreement for Phase IV Sewer Collection System Rehabilitation. Resolution Adopted.** The City of Goldsboro has previously conducted an Inflow & Infiltration (I/I) Analysis and several Sewer Investigation Projects to identify sanitary sewer gravity piping and collection system manholes that may require rehabilitation/replacement to address I/I issues.

Phase IV of the City's phased program is to complete rehabilitation design and bid and award assistance.

Staff requested McKim & Creed submit the following proposed scope of services and fee estimate of engineering services for Phase IV:

Fee Schedule:

Manhole Surveying	\$ 42,300
Subsurface Utility Engineering	\$ 79,000
Preliminary Engineering	\$ 98,400
Sewer Rehabilitation Design	\$ 91,600
Permitting	\$ 26,200
Bidding and Award Assistance	<u>\$ 18,700</u>
Task Subtotal	\$356,200

Allowances

Subsurface Utility Engineering	\$ 10,000
Topographic Survey	\$ 10,000
Additional Permitting	<u>\$ 15,000</u>
Allowance Subtotal	\$ 35,000

Total Fee for Engineering Services: \$391,200

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

Staff recommended Council adopt the following entitled Resolution authorizing the City Manager to execute an engineering agreement with McKim & Creed, Inc. in the amount of \$391,200. Consent Agenda Approval. Aycock/Ham (7 Ayes)

RESOLUTION NO. 2017-46 RESOLUTION AUTHORIZING EXECUTION OF PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND MCKIM & CREED, INC. FOR PHASE IV SEWER COLLECTION SYSTEM REHABILITATION

**Stream Debris Removal Project – Budget Amendment. Ordinance Adopted.** The City of Goldsboro applied for a grant with the North Carolina Department of Agriculture and Consumer Services for stream debris removal resulting from Hurricane Matthew. On May 3, 2017, the City was approved for the vegetative debris and downed trees removal at the Big Ditch, Howell Creek, Mimosa Park Ditch, Stoney Creek and Little River Arbitrary.

This grant will be funded for \$105,355 with an in-kind match of \$5,642. The City will be utilizing current staff and services for this match. In order to comply with grant guidelines, it is necessary to earmark the grant expenditure and revenue funding.

Staff recommended that Council adopt the following entitled Ordinance appropriating the additional grant funding of \$105,355. Consent Agenda Approval. Aycock/Ham (7 Ayes)

**ORDINANCE NO. 2017-35 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR”**

**FY 2017-18 Installment Financing – Vehicles. Resolution Adopted.** When Council adopted the FY 2017-18 budget, several vehicles were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Dept.</u>	<u>Description</u>	<u>Amount</u>
Inspections	Pickup Truck	\$ 20,000
Garage	Jeep	30,000
Bldg. Maintenance	Utility Truck	35,000
Planning	Extended Cab Pickup Truck	25,000
Streets & Storms	Front End Wheeled Loader	197,000
Solid Waste	Limb Loader Grappler Truck	143,000
Engineering	Compact Pickup Truck	23,000
Fire Department	Adm. Vehicle	18,500
Police Department	(8) Line Cars	187,856
	Equipment	225,838
	(4) K9 SUV	113,612
Parks & Recreation	Field Rake (Multi-Sports)	14,000
	Utility Club Cart (Multi-Sports)	10,600
	Heavy Duty Mower (Multi-Sports)	78,889
	Crew Cab Pickup Truck (Multi-Sports)	28,500
	1 Ton Pickup Truck (Multi-Sports)	47,500
	Riding Mower (Multi-Sports)	33,347
	Reel Mower (Multi-Sports)	57,411
Golf Course	Crew Cab Pickup Truck	26,500
Distributions & Coll.	Backhoe	115,000
	Tandem Dump Truck	170,000
Water Plant	Compact Pickup Truck	26,000
Compost	Heavy Duty Wheel Loader	152,000
	<b>Total</b>	<b>\$1,778,553</b>

The City will start the Request for Proposals (RFP’s) for the abovementioned vehicles to banking institutions in December 2017 with an anticipated loan closing in January 2018. The bid proposal will request quotes over a five (5) and ten (10) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$1,850,000.

Staff recommended Council adopt the following entitled Resolution declaring the City Council’s intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed \$1,850,000. Consent Agenda Approval. Aycock/Ham (7 Ayes)

**RESOLUTION NO. 2017-47 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT”**

**Budget Amendment - Outstanding Purchase Order Adjusting Entries. Ordinance Adopted.** It is a practice of the City of Goldsboro when incurring expenses

to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and re-appropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

Staff recommended Council adopt the following entitled Ordinance amending the Budget Ordinance for the 2017-18 Fiscal Year by re-appropriating monies associated with outstanding 2016-17 purchase orders. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-36 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

**Budget Amendment – Settlement for Damages. Ordinance Adopted.** On February 28, 2017, the City of Goldsboro was informed that there was sewer backup at 605 Brookwood Lane and there were sufficient damages to this home.

The homeowner was advised that their homeowner's coverage would not cover this loss under their policy. The damages caused by this sewer backup totaled \$16,028.90 and the family was displaced for over 2 months for repairs and cleanup.

The City has agreed to settle with this homeowner for the total cost of repairs of \$16,028.90. Since this funding was not authorized in the FY 2017-18 budget, a budget appropriation would be necessary.

It is recommended the following entitled budget ordinance be adopted by decreasing the Unassigned Fund Balance of the Utility Fund in the amount of \$16,028.90. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-37 AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

**Municipal Golf Course Committee Ordinance Amendment. Ordinance Adopted.** The City of Goldsboro's Code of Ordinances Chapter 97.32 (G) "Regular Meetings" for Parks and Recreation establishes that the Municipal Golf Course Committee shall hold quarterly meetings. It has not been established in the Rules and Regulations that this committee can meet more frequently if needed.

Members of the Municipal Golf Course Committee recognize that there are times when their committee may need to meet monthly instead of quarterly. Removing this language in the ordinance will allow the committee to meet as needed.

It is recommended that City Council adopt the following entitled ordinance removing Chapter 97.32 (G) "Regular Meetings" of the Municipal Golf Course Committee from the City of Goldsboro's Code of Ordinances which will also align this committee with

other City of Goldsboro Boards and Commissions in regards to meeting schedules. Consent Agenda Approval. Aycock/Ham (7 Ayes)

ORDINANCE NO. 2017-38 “AN ORDINANCE AMENDING CHAPTER 97 ENTITLED ‘PARKS AND RECREATION’ OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

**Mayor’s Committee for Persons with Disabilities Appointment. Resolution Adopted.** Currently eight vacancies exist on the Mayor’s Committee for Persons with Disabilities. Citizen involvement is vital to the performance of City government. It is necessary that three appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Commission. Applications were also solicited from the general public at large.

First Term Appointee (Filling unexpired term):

Deborah Chance	Expires December 31, 2017
Bob Diverly	Expires December 31, 2017
Brandi Matthews	Expires December 31, 2018
Kenneth McNeese	Expires December 31, 2018
Kelly Merritt	Expires December 31, 2018

Staff recommended Council adopt the following entitled Resolution appointing members to the Mayor’s Committee for Persons with Disabilities. Consent Agenda Approval. Aycock/Ham (7 Ayes)

RESOLUTION NO. 2017-48 “RESOLUTION APPOINTING MEMBERS TO THE MAYOR’S COMMITTEE FOR PERSONS WITH DISABILITIES”

**Monthly Reports. Accepted as Information.** The various departmental reports for the month of March, 2017 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Ham (7 Ayes)

**End of Consent Agenda.**

**City Manager’s Report.** Mr. Scott Stevens shared information regarding recent Change of Command ceremonies. He welcomed Col. Scovill Currin, Jr. Commander of the 916<sup>th</sup> Air Refueling Wing; Col. Craig Keyes Commander of the 4<sup>th</sup> Medical Group; and Col. Jason Knight, Commander of the 4<sup>th</sup> Mission Support Group. Mr. Stevens stated we look forward to working with them over the next years.

**City Attorney’s Report.** No report.

**Mayor and Councilmembers’ Reports and Recommendations.**

Councilmember Williams stated I would like to thank St. Mark, Bishop Smith and the Men’s Committee; over the weekend I got recognized for my service to the City of Goldsboro. I got an opportunity to be around some great men. I am honored.

Mayor Allen congratulated Councilmember Williams.

Councilmember Broadaway encouraged anyone who has a Purple Heart or knows someone who has a Purple Heart or a Gold Star that on August 4<sup>th</sup> there is a wonderful dinner held at First Pentecostal Church. Last year 75 recipients were recognized. It just shows how much this community appreciates our military.

Councilmember Stevens wished a Happy Birthday to his sister-in-law Martha Bailey, his brother Ralph Leon Bailey and a special Happy Birthday to his wife to be Amanda Boyle. He stated secondly we need to pay attention to how boards are setup specifically for diversity. Councilmember Stevens stated I am still working on bringing jobs to this area.

Councilmember Ham stated no comment.

Councilmember Aycock stated Pastor Fulkerson has been the Pastor for the Police Department since arriving in Goldsboro and is leaving in August. I know the Police Department will miss him. Councilmember Aycock stated Ms. Shirley, I hear you, believe me.

Mayor Allen read the following Proclamation:

**Proclamation – 34<sup>th</sup> Annual National Night Out.** Mayor Allen proclaimed Tuesday, August 1, 2017 as the “34<sup>th</sup> Annual National Night Out” in the City of Goldsboro, North Carolina and do hereby call upon all citizens of the City of Goldsboro to join in the National Association of Town Watch in supporting the “34<sup>th</sup> Annual National Night Out.”

Mayor Allen encouraged everyone to come out to Herman Park on Tuesday, August 1, 2017 for National Night Out.

Councilmember Broadway read the following Proclamation.

**Proclamation – Goldsboro/Wayne Purple Heart.** The Goldsboro City Council and Wayne County Board of Commissioners do hereby honor the service and sacrifice of our nation’s men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans. The Goldsboro City Council and the Wayne County Board of Commissioners commended the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 4, 2017 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

Mayor Allen stated this is another great project and I would encourage everyone to support it.

Mayor Allen stated this is our only meeting in July.

There being no further business, the meeting adjourned at 7:47 p.m.

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Chuck Allen  
Mayor

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Melissa Corser, MMC/NCCMC  
City Clerk