

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
JUNE 1, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 3:00 p.m. on June 1, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams (arrived at 3:01 p.m.)
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Laura Getz, Deputy Clerk
Catherine Gwynn, Finance Director
Melissa Capps, City Clerk (arrived at 3:52 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 3:00 p.m.

Adoption of the Agenda. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Polack and unanimously carried, Council removed Item D. CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing Internet Café) from the consent agenda and deferred action until the next meeting. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Aycock and unanimously carried, Council adopted the amended agenda.

Mayor Allen stated there was a protest last night downtown, I just want to commend those who were there. I really think it was a well-organized protest. It only takes a minute for these things to go left or right real quick and I know Councilmember Matthews and Councilmember Williams were there. So they may have some comments they want to make too. But, I just want to thank everyone, our law enforcement, I think they did a really good job with it and I think the citizens did a good job. I think there is supposed to be another one tonight, so everyone cross their fingers that the one tonight is as peaceful as the one last night.

Mr. Tim Salmon stated in the midst of the Coronavirus and protests surrounding George Floyd's death, we are here to discuss the next year's City budget which will guide and enable our government services. Before discussing the budget, I want to first say that I greatly appreciate and admire the local law enforcement officers and community leaders that kept last night's downtown protest peaceful for the most part. If Chief West were here now and not out preparing for the next protest scheduled at 5:00 today, he would tell you his officers keeping the peace were in silent protest with those who were vocal about the Minneapolis Police Officers' treatment of a person in their custody. To ensure tonight's protest remains peaceful, our GPD officers, Wayne County Sheriff deputies, and State troopers will again be prepared to support peaceful protest and act to prevent violence. To prevent the potential for violence that has occurred in other Cities, the Mayor declared a "State of Emergency" and instituted a curfew from 9:00 pm to 6:00 am until further notice with the exception of people reporting to work. Ultimately, the safety and property of all concerned lies in the hands of our people and I pray they will again reject violence and work with our law enforcement officers to uphold law and order. Due to COVID-19, this year's budget revenue and expenditure projections are conservative. We planned for Zero (0) growth at our current tax rates and a 25% increase in utility water and sewer rates to pay for the operations and infrastructure that provides our high quality water. You will note in comparison to last year, the revenue and expenditures of our General Fund are almost \$1M less, the Utility Fund is \$1.7M more, and the Stormwater Fund is \$409K more for an overall increase of \$1.2M or 1.9%.

Significant investments focused on Council goals and citizen expectations include:

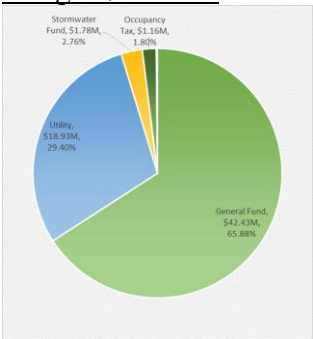
- 1. Safe and Secure Community – Our GFD personnel are fully funded and our GPD is funded at current staffing levels. Operations are funded less than last year but more or the same as the previous year. Capital improvements are limited but pay for the Public Safety Complex expansion and new Fire Station 4.
- 2. Strong and Diverse Economy – The SJAFB local economic impact is estimated to be ~\$770M and our budget supports that relationship with funding for the bi-annual air show and other activities. The City \$9M investment downtown has generated a 6:1 return in federal, state, and private investment to include \$15M of private investment over the next two years to create 65 apartments and 15K sq. ft. of commercial space. Additionally, the investments in the Maxwell Center and Bryan Multisport Complex will add to our economy and generate tax revenue when COVID-19 permits.
- 3. Exceptional Quality of Life – Access to City of Goldsboro owned and operated P&R facilities is excellent according to the UNC SOG Benchmark Project and our budget keeps them open but does not fund a new Herman Park Center this year. Funding for summer activities has been cut for part-time help due to funding and expected COVID-19 constraints. The Paramount Theater remains funded at previous levels but there may be some cost savings associated with COVID-19 as well.
- 4. Racial and Cultural Harmony – The 5-Year Consolidated Plan and associated Annual Action Plans coordinated with citizen input and approved by Council will determine how a projected \$4.7M is spent between FY20-24. These documents will be discussed over the next month and submitted to HUD in July. The recommended budget can be amended accordingly. Due to General Fund constraints, Non-profit organization funding is reduced 10%.
- 5. Model of Excellence in Government – The City Strategic Plan has been developed and presented to Council. It will be used to evaluate the implementation of public services to meet our established vision, mission, values, and goals. The recent Utility Rate Study is essential to determine the best fiscally responsible way to bill our utility customers, while setting aside funds for additional employees, future plant enhancements, and the eventual construction of new facilities.

Mr. Salmon stated I will now turn the presentation over to our Finance Director, Ms. Catherine Gwynn, who has worked diligently on it.

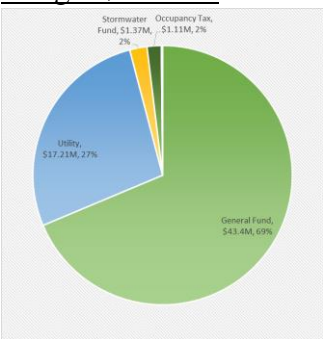
Budget Work Session. Ms. Catherine Gwynn presented the following information:

Summary FY20-21 Budget

**FY20-21 Manager’s Recommended
Budget \$64.39M**



**FY19-20 Adopted
Budget \$63.18M**



Category	General	Utility	Stormwater	Occupancy Tax	Downtown MSD	Total*
Salary/Benefits	\$ 26,598,196	\$ 4,401,177	\$ 634,446	\$ 189,426	\$ 3,617	\$ 31,826,862
Operational Costs	9,465,156	6,204,179	355,959	519,132	77,281	\$ 16,621,707
Debt Service	4,858,292	3,437,651	124,819	446,621	-	8,867,383
Vehicle/Capital Outlay	1,492,559	1,105,260	269,166	4,665	-	2,871,650
Transfers/Shared Svcs.	11,017	3,785,349	391,210		17,000	4,204,576
Total	\$ 42,425,220	\$ 18,933,616	\$ 1,775,600	\$ 1,159,844	\$ 97,898	\$ 64,392,178

- *Note – omitted from above
 - General Fund Capital Reserve \$1,000
 - Community Development Fund \$800
 - Total All Operating Funds \$64,393,979

Operational Costs Summary FY20-21 Budget

Category	General	Utility	Stormwater	Occupancy Tax	Downtown MSD	Total
Maintenance	\$ 1,464,796	\$ 1,929,398	\$ 75,000			\$ 3,469,194
Electricity/Telephone	\$ 634,167	\$ 1,043,177	\$ 2,820			\$ 1,680,164
Supplies	\$ 777,577	\$ 534,997	\$ 61,596	\$ 18,603	\$ 15,000	\$ 1,407,773
Chemicals		\$ 1,057,529				\$ 1,057,529
Liability/Insurance	\$ 287,082	\$ 587,977		\$ 9		\$ 875,068
Fuel Costs	\$ 625,110	\$ 153,000	\$ 35,000			\$ 813,110
Software License Fees	\$ 593,300	\$ 71,400	\$ 17,000			\$ 681,700
Landfill/Recycling Fees	\$ 590,000					\$ 590,000
Agencies	\$ 503,129	\$ 21,325	\$ 697			\$ 525,151
Advertising	\$ 54,725			\$ 99,819	\$ 21,280	\$ 175,824
Rent		\$ 7,500		\$ 9,600		\$ 17,100
Other Op Costs	\$ 3,935,270	\$ 797,876	\$ 163,846	\$ 391,101	\$ 41,001	\$ 5,329,094
Total	\$ 9,465,156	\$ 6,204,179	\$ 355,959	\$ 519,132	\$ 77,281	\$ 16,621,707

FUND BALANCE

Fund Balance

Use of Fund Balance is recommended to fund one time expenditures in the General Fund and the Occupancy Tax Fund described below. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations.

	Beginning Balance FY19-20	Projected Ending Balance FY19-20	Appropriations FY20-21	Revised Beginning Balance FY20-21
General Fund	\$ 5,173,051	?	\$ 12,964	?
Stormwater Fund	833,870	\$ 958,971	-	958,971
Utility Fund	4,494,465	3,095,769	-	3,095,769
Downtown District	118,630	8,678	-	8,678
Occupancy Tax Fund	537,761	431,556	115,963	315,593
Total	\$ 11,157,777	\$ 4,494,974	\$ 128,927	\$ 4,379,011

General Fund:

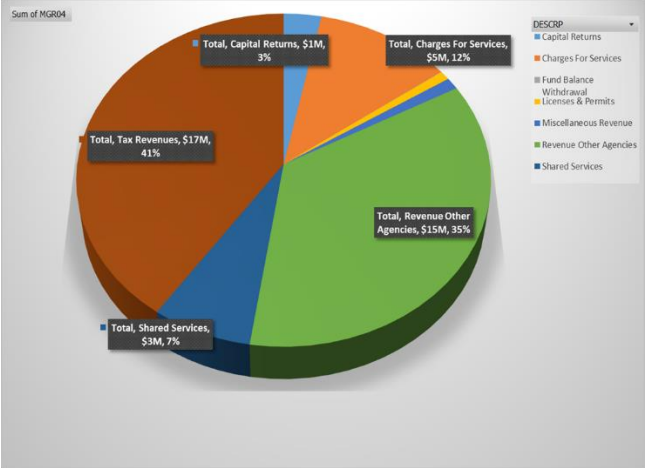
FEMA Reimbursement Hurricane Florence est. \$578K will occur in FY21
 Borrowing for rolling stock and equipment \$1.2M will occur in FY21
 Sales Tax and Utility Franchise Tax possible shortfalls due to COVID-19
 PO Rollovers from FY19 to FY20 \$1.51M
 June 30 Estimates and final budget amendment for FY19-20
 Cemetery Perpetual Fund Reserve for Mower \$12,964 (reserved fund balance)

Occupancy Tax Fund:

Advertising and Air Show sponsorship \$40K (will be added on final recommendation)
 Debt Service Payment for BMSC lighting \$110K

Revenues (General, Stormwater & Utility Funds)

General Fund Revenue



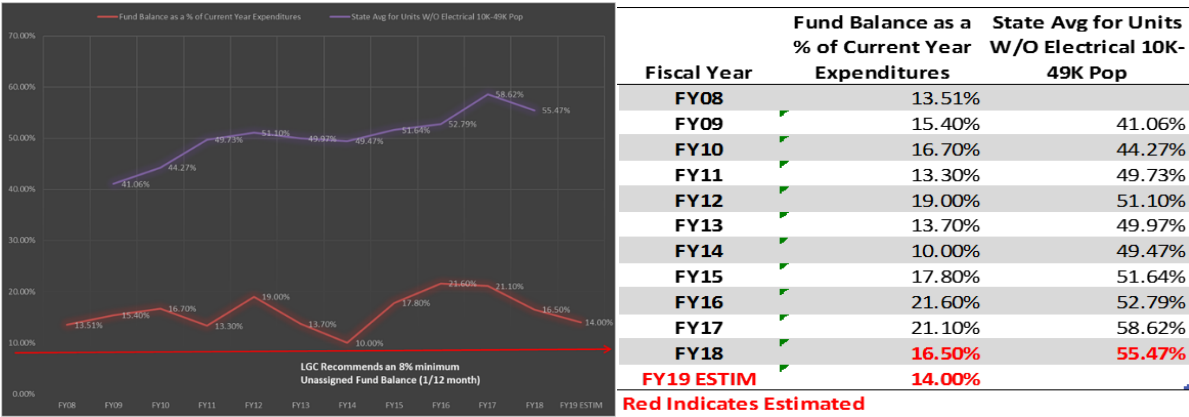
Revenue Type	FY20 Adopted		FY21 Manager Recommended		Change FY21	% of Total
	6/17/19		Budget 6/1/20		V. FY20	
Tax Revenues	\$	16,924,894	\$	17,153,130	\$ 228,236	40%
Licenses & Permits	\$	385,888	\$	375,525	\$ (10,363)	1%
Revenue Other Agencies	\$	16,039,031	\$	15,014,633	\$ (1,024,398)	35%
Charges For Services	\$	4,716,485	\$	4,969,581	\$ 253,096	12%
Capital Returns	\$	1,287,296	\$	1,361,930	\$ 74,634	3%
Miscellaneous Revenue	\$	490,322	\$	490,500	\$ 178	1%
Shared Services	\$	2,914,532	\$	3,046,957	\$ 132,425	7%
Fund Balance Withdrawal	\$	636,863	\$	12,964	\$ (623,899)	0%
General Fund Revenue	\$	43,395,311	\$	42,425,220	\$ (970,091)	100%

	FY19-20 Adopted Budget	FY20-21 Recommended Budget	Incr/(Decr)
Taxes	\$16,924,894	\$17,153,130	\$228,236
Licenses & Permits	385,888	375,525	(10,363)
Business Registration Fee	35,213	38,600	3,387
Permits	350,675	336,925	(13,750)
Revenue Other Agencies	16,039,031	15,014,633	(1,024,398)
State-Collected Revenues			
Sales Tax	9,813,576	9,813,576	0
Utility Franchise Tax	2,933,850	2,903,873	(29,977)
Powell Bill	918,925	909,163	(9,762)
Cable TV	258,064	255,500	(2,564)
Transportation (NCDOT)	370,223	258,622	(111,601)
NCDOT Signal Reimbursement	241,428	129,600	(111,828)
Charges for Services	4,716,485	4,969,581	253,096
Refuse Service Charges	3,296,933	3,296,900	(33)
Recycling Surcharge (New)	0	168,000	168,000
Parks & Recreation Fees	139,966	160,500	20,534
Golf Course Fees	547,404	529,094	(18,310)
Paramount Theatre	171,048	234,087	63,039
Event Center Rentals	72,275	64,000	(8,275)
Planning Fees	0	0	0

	FY19-20 Adopted Budget	FY20-21 Recommended Budget	Incr/(Decr)
Capital Returns	1,287,296	1,361,930	74,634
Investment Earnings	94,722	119,924	25,202
Sale of Property	25,000	10,000	(15,000)
Equipment Sales	131,726	75,000	(56,726)
Loan Proceeds	1,150,396	1,460,430	310,034
Miscellaneous	490,322	490,500	178
Shared Services	2,914,532	3,046,957	132,425
Fund Balance Withdrawal	636,863	12,964	(623,899)
Total	\$43,395,311	\$42,425,220	(\$970,091)

Attrition/Lapsed Salaries and Health Insurance Waived is calculated within the departmental budgets reducing costs.

General Fund – Fund Balance



No recommendation to use Fund Balance to balance the General Fund due to uncertainties in state shared revenues for the fourth quarter of FY19-20 which will not be fully realized until late September, 2020. Spending freezes and delays in hiring have been implemented since March. This practice will continue likely until mid-year when we are able to assess revenue projections.

User Fees Self-Sufficiency General Fund

Revenues/Expenditures/Debt	FY 2018-19	FY 2019-20	FY 20-21	Over/(Under)
Refuse ⁽¹⁾	103.76%	107.56%	91.56%	\$ 72,822
Golf Course	89.54%	79.32%	88.85%	\$ (66,398)
Paramount (EXCL DEBT SVC)	35.70%	37.56%	38.59%	\$ (372,450)
Goldsboro Event Ctr (EXCL DEBT SVC)	66.02%	47.72%	48.58%	\$ (67,731)

⁽¹⁾Refuse includes a new Recycling Surcharge of \$1/month to help offset the costs of recycling disposal costs.

Utility Fund Revenues

	FY19-20 Adopted Budget	FY20-21 Recommended Budget	Incr/(Decr)
Charges for Services	\$16,439,755	\$18,600,049	\$2,160,294
Current Water Charges	6,416,258	7,779,713	1,363,455
Current Sewer Charges	7,749,831	9,396,670	1,646,839
Late Payment Fees	230,262	230,262	0
Service Penalty	120,908	120,908	0
Taps	35,794	35,794	0
Compost Revenue	44,403	44,403	0
Backflow Inspection Fees	2,700	2,700	0
Capital Returns	\$123,548	\$32,542	(\$91,006)
Investment Earnings	37,900	37,548	(352)
Loan Proceeds	86,000	0	(86,000)
Agency Revenue	\$343,000	\$0	(\$343,000)
FEMA Florence Reimb	343,000	0	(343,000)
Miscellaneous	\$301,025	\$301,025	\$0
Total	\$17,207,328	\$18,933,616	\$1,726,288

	CURRENT	PROPOSED
WATER RATES (25% Increase)		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$2.87/\$5.75	\$3.59/\$7.19
(Per 1000 Gallons) (Industrial) - Inside/Outside	2.34/4.25	2.93/5.31
(Per 1000 Gallons) (Wholesale)	2.13	2.66
Base Fee Increase (25% Increase)	12.14	15.18

SEWER RATES (25% Increase)

(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$6.22/\$12.43	\$7.78/\$15.54
(Per 1000 Gallons) (Industrial) - Inside/Outside	5.57/11.15	6.96/13.94

Water/Sewer Rate Comparison

Average Consumption (5,000 gallons)			
Municipality	Water	Sewer	Total
Jacksonville	\$35.63	\$66.86	\$102.49
Johnson County	38.35	56.25	94.60
Mt. Olive	24.66	64.34	89.00
Smithfield	31.97	56.03	88.00
Kinston	41.86	42.15	84.01
Wilson	37.14	44.49	81.62
Goldsboro (FY21)	33.13	38.9	72.03
Greenville	31.85	39.28	71.13
Goldsboro (FY20)	26.49	31.10	57.59
Rocky Mt.	21.57	28.50	50.07
Average Cost	\$32.27	\$46.79	\$79.05

Water and Sewer Rate Self-Sufficiency

Revenues/Expenditures/Debt	FY 2018-19	FY 2019-20	FY 2020-21	Over/Under
Water (No Increase)	111.61%	114.84%	77.33%	\$ (1,605,545)
Water Reclamation (No Increase)	92.39%	88.74%	84.05%	\$ (1,408,695)
Water (25% Increase)	-	-	96.87%	\$ (264,041)
Water Reclamation (25% Increase)	-	-	102.51%	\$ 264,041

The utility rate study has shown that if we do not fund a 25% rate increase in FY20-21 that our reserves will be depleted in the next fiscal year, and we will not be able to cover our operating expenses and debt service. There is very little capital outlay included in the FY20-21 budget. There are approximately 145 projects recommended in the next 10 years totaling \$245M. An updated Utility Master Plan (2008) is urgently needed. The estimated cost of the Plan is \$530K, and it should be funded if Council needs confirmation of the necessity of the proposed CIP.

Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at \$4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	\$ 4.50
61 to 100	\$ 3.00
101 to 150	\$ 2.00
Above 150	\$ 1.00

Debt Payment Funding

Fund	FY19-20		FY20 -21	
	Adopted		Recommend	Incr/(Decr)
General Fund	\$	5,518,268	\$	4,634,461
Utility Fund	\$	2,946,584	\$	3,410,436
Occupancy Tax Fund	\$	339,000	\$	446,621
CDBG	\$	150,000	\$	150,000
Stormwater Fund	\$	125,085	\$	124,819
Total	\$	9,078,937	\$	8,766,337

Explanation of Changes	Debt Pd Other		Princ. Pmt		Total
	P&I Reductions	Fund	P&I New Debt	Incr.	
General Fund	\$ (807,690)	\$ (110,621)	\$ 14,022	\$ 20,482	\$ (883,807)
Utility Fund	\$ (609,917)		\$ 542,988	\$ 530,781	\$ 463,852
Occupancy Tax Fund	\$ (3,000)	\$ 110,621			\$ 107,621
CDBG					\$ -
Stormwater Fund	\$ (266)				\$ (266)
Total of Changes	\$ (1,420,873)	\$ -	\$ 557,010	\$ 551,263	\$ (312,600)

DEBT PAYMENTS AND BALANCES

Manager’s Recommended FY20-21

	FY Paid	FY19-20	FY20-21 Recom.	Outstanding	Outstanding	Tentative New
General Obligation Bonds						
Sewer - 2010A Partial Refunding GO	2020	\$ 563,258	\$ -	\$ 545,000	\$ -	
Sewer & Streets - 2011 Refunding GO	2022	\$ 268,598	\$ 257,950	\$ 734,000	\$ 485,000	
Sewer & Streets - 2013 Refunding GO	2025	\$ 357,745	\$ 346,040	\$ 1,814,000	\$ 1,488,000	
Police Lawsuit Settlement - 2014 GO	2025	\$ 193,418	\$ 190,145	\$ 1,020,000	\$ 850,000	
Parks & Rec (54.5%) & Streets (45.50%) 2017 GO Bonds	2037	\$ 475,406	\$ 461,657	\$ 4,950,000	\$ 4,675,000	
Streets - 2018 GO	2039	\$ 401,625	\$ 390,375	\$ 4,500,000	\$ 4,275,000	
Streets (22.8%) & Sewer (77.20%) 2017 Refunding GO	2030	\$ 433,900	\$ 972,700	\$ 7,265,000	\$ 7,110,000	
Subtotal - GO Bonds		\$ 2,693,950	\$ 2,618,867	\$ 20,828,000	\$ 18,883,000	\$ -
State Revolving Loans						
Water Plant Phase I	2032	\$ 445,156	\$ 436,757	\$ 4,367,573	\$ 4,031,606	
Water Plant Phase II	2033	\$ 147,093	\$ 147,093	\$ 2,059,305	\$ 1,912,212	
Stoney Creek Sewer Project	2037	\$ 224,966	\$ 221,806	\$ 3,025,537	\$ 2,857,452	
Plate Settlers Project (W1112)	2040 (Est.)	\$ -	\$ 122,704	\$ -	\$ 1,797,360	
Phase IV Sewer Improvements SRF (S1102)	2040	\$ -	\$ 420,284	\$ -	\$ 8,405,676	
Gravity Sewer Rehab (Big Ditch) SRP (S1103)	2041 (Est.)	\$ -	\$ -	\$ -	\$ -	\$ 1,235,100
Water Lines & Booster Pump SRF (W1111)	2041 (Est.)	\$ -	\$ -	\$ -	\$ -	\$ 3,610,000
2019 Water Improvements 2" Galvanized Lines	Awarded					\$ 2,998,000
Subtotal - State Revolving Loans		\$ 817,215	\$ 1,348,644	\$ 9,452,415	\$ 19,004,305	\$ 7,843,100
Debt Paid Off FY20/FY21						
New Debt taken in FY19/FY20						

DEBT PAYMENTS AND BALANCES

Manager’s Recommended FY20-21

	FY Paid	FY19-20	FY20-21 Recom.	Outstanding	Outstanding	Tentative New
Installment Loans						
City Hall/AMR Project/Streetscape I (2012)	2022	\$ 383,120	\$ 367,025	\$ 1,016,000	\$ 651,000	
Paramount & City Hall (2014)	2024	\$ 469,939	\$ 316,350	\$ 1,445,000	\$ 1,000,000	
Gateway Transit Building, HVAC Police & Streetscape (2014)	2034	\$ 343,228	\$ 335,579	\$ 3,420,000	\$ 3,191,000	
Equipment Southern Bank (2015)	2020	\$ 369,636	\$ -	\$ 365,000	\$ -	
W.A. Foster & Goldsboro Events Center (2015)	2030	\$ 641,336	\$ 627,193	\$ 5,338,000	\$ 4,852,000	
Equipment & Jet Vac (2015)	2020	\$ 110,989	\$ -	\$ 108,929	\$ -	
Equipment & Jet Vac (2016)	2021	\$ 324,508	\$ 325,799	\$ 636,000	\$ 321,000	
IT Lease #04 Suntrust (2016)	2020	\$ 94,127	\$ -	\$ 91,694	\$ -	
Bryan Multi-Sports Complex (2017)	2032	\$ 239,000	\$ 236,000	\$ 2,600,000	\$ 2,400,000	
Utilities AMI Project (70.98%) & Equipment (29.02%) (2017)	2032	\$ 894,319	\$ 894,585	\$ 6,069,000	\$ 5,318,000	
Lighting Bryan Multi-Sports Complex (2018)	2023	\$ 110,622	\$ 110,622	\$ 363,903	\$ 264,432	
IT Lease #05 Suntrust (2018)	2023	\$ 102,263	\$ 102,263	\$ 379,760	\$ 289,041	
Vehicles & Equipment (GF 60%; UF 14%; SF 26%) (2018)	2023	\$ 481,096	\$ 480,073	\$ 1,796,000	\$ 1,365,000	
Police Evidence Rm & Fire Station Renovation (2018)	2024	\$ 512,645	\$ 522,693	\$ 5,300,000	\$ 4,947,000	
IT Lease #06 Suntrust (2018)	2024	\$ 98,593	\$ 98,593	\$ 450,000	\$ 36,648	
Vehicles & Equipment (GF 56.07%; UF 43.93) General Fd Portion (2018)	2024	\$ 256,952	\$ 257,439	\$ 1,190,000	\$ 955,000	
SIAFB Commercial Garbage Trucks (2019)	2029	\$ 68,420	\$ 68,526	\$ 596,000	\$ 542,000	
Used Golf Equip Smith Turf PNC (2019)	2022	\$ 42,065	\$ 56,086	\$ -	\$ 67,193	
Herman Park Center & Tiger Match Partial \$600K		\$ -		\$ -	\$ -	\$ 11,750,000
FY20 Rolling Stock & Equipment (2021)				\$ -	\$ -	\$ 1,150,396
FY21 Rolling Stock & Equipment (2021)						\$ 737,930
IT Lease #07 (2021)						\$ 360,000
Subtotal - Installment Loans		\$ 5,542,859	\$ 4,798,826	\$ 31,165,286	\$ 26,199,315	\$ 13,998,326
Grand Total		\$ 9,054,024	\$ 8,766,337	\$ 61,445,701	\$ 64,086,620	\$ 21,841,426
Debt Paid Off FY20/FY21						
New Debt taken in FY19/FY20						

Proposed New Debt Service

General Fund

■ Herman Park Center \$11,750,000

Issuance: Dec 2020 (FY20-21)
 Amortization: 15 Year Level Principal
 Interest Rate: 3%
 First Interest: FY22
 First Principal: FY22
 Note: Debt service not included in Fy21 proposed budget.
 Total payment year 1 is \$1,140,720.

Utility Fund

- Water System Improvements (SRF) \$2,998,000
 2” galvanized water line replacement
 Funding Date: TBD
 Rate: 1.82%
 Amortization: 20 Year Level Principal
 We have requested and been approved for an extension for acceptance of the loan pending the completion of the FY19 and FY20 audit, as well as the utility rate study.

FY20-21 (General/Stormwater Fund)

- Equipment Loan \$737,930

Department	Description	IFC Amount	Lease Amount
IT	2020 Ford F-250 CrewCab 4x4 (Replace Green 2001 Malibu)	32,000	
IT	IT LEASE (Servers, Storage, Fiber Finder Kit)		360,000
Public Works-Streets	E-55 Bobcat mini ex	60,200	
Public Works-Solid Waste	2021 Freightliner /New Way Body	200,000	
Public Works-Solid Waste	Leaf Truck (no addtl info)	135,000	
Police	2020 Jeep Compass	19,533	
Police	2021 Dodge Charger	23,597	
Stormwater	Global R4 Street Sweeper	267,600	
	Total	\$ 737,930	\$ 360,000

Note: FY20 (\$1,150,396) will be combined with FY21 (\$737,930) for a total of \$1,888,326. This will save on loan closing costs.

Issuance: Dec 2020 (FY20-21)
 Amortization: 59 Months
 Interest Rate: 2.5% estimated
 First Interest: FY22
 First Principal: FY22

FY20-21 (General Fund)

- IT Lease #7 (servers) \$360,000

Issuance: Dec 2020 (FY20-21)
 Amortization: 59 Months
 Interest Rate: 2.5% estimated
 First Interest: FY22
 First Principal: FY22

Ms. Laura Getz left at 3:52 p.m.

NEW POSITIONS - RECOMMENDED

GENERAL FUND/STORMWATER FUND/UTILITY FUND

Position	Department	Salary and Benefits
1. Sr. Fleet Mechanic	Garage (GF)	\$46,923
2. Front Desk Receptionist	Finance (GF)	\$35,014
3. Assistant Golf Professional Golf	(GF)	\$49,269
4. SW Maintenance Tech	Stormwater	\$36,765
5. Warehouse & Purchasing Mgr.	Billing & Meter Svc (UF)	\$73,116
6. Warehouse Technician	Billing & Meter Svc (UF)	\$42,651
7. Utility System Operator	Distributions & Coll. (UF)	\$42,561
8. Utility Maintenance Mechanic	Distributions & Coll. (UF)	\$40,534
9. Operator I	Water Treatment (UF)	\$42,463
10. SCADA Instrumental Tech ^(a)	Water Treatment (UF)	\$51,732
Total		\$461,028

(a) Manager and Director have agreed to remove this position from the final recommended adopted budget.

POSITIONS REQUESTED/NOT RECOMMENDED

Position	Department	Salary and Benefits
1. Management Analyst	City Manager (GF)	\$59,885
2. Help Desk Support Tech	IT (GF)	\$51,732
3. Computer Sys. Adm. I	IT (GF)	\$62,881
4. Computer Sys. Adm. I	IT (GF)	\$62,881
5. Bldgs & Grounds Superv	Building & Grounds (GF)	\$62,881
6. Sign Technician	Building & Grounds (GF)	\$40,534
7. Acct. Technician (AP)	Finance (GF)	\$42,561
8. Acct. Technician (AR)	Finance (GF)	\$42,561
9. Park Technician	Parks & Rec. (GF)	\$33,347
10. Park Technician	Parks & Rec. (GF)	\$33,347
11. Park Technician	Parks & Rec. (GF)	\$33,347
12. Park Technician	Parks & Rec. (GF)	\$33,347
13. Sr. Fleet Mechanic	Golf (GF)	\$46,922
14. Laboratory Technician	Water Treatment (UF)	\$42,561
15. Assistant PU Director	Water Reclamation (UF)	\$88,481
16. Operator I	Water Reclamation (UF)	\$42,463
17. Compost Plant Operator	Compost (UF)	\$38,604
Total		\$818,335

Authorized Positions

Fiscal Year	General Fund			Stormwater	Utility	Occupancy	Total
	Public Safety	Non-Public Safety	Total		Fund	Tax Fund	
2011-12	209	209	418		60	2	480
2012-13	207	199	406		62	2	470
2013-14	201	181	382		59	2	443
2014-15	202	182	384		61	2	447
2015-16	203	176	379		61	2	442
2016-17	203	190	393		63	2	458
2017-18	204	193	397	4	63	2	466
2018-19	205	189	394	10	64	3	471
2019-20	205	192	397	10	64	3	474
2020-21 (Mgr Rec.)	205	195	400	11	68	3	482

Employee Benefits

Salary/Benefit Costs

	General Fund	Utility Fund	Stormwater Fund	Occupancy Tax Fund	Downtown MSD	Total
Salaries (Reg & P/T)	18,918,883	2,974,933	424,030	146,246	3,360	22,467,452
Social Security	1,512,002	241,226	34,324	11,475	257	1,799,284
Retirement	1,986,189	320,058	45,541	15,225		2,367,013
Health Insurance	2,344,590	438,180	78,480	6,540		2,867,790
401(K)	821,808	126,130	17,947	6,000		971,885
Wellness	108,276	21,000	3,600	900		133,776
Cell Phone Stipend	68,620	720		780		70,120
Group Term Life	15,455	2,748	420	114		18,737
COLA/Merit	500,000	65,576	8,176	2,617		576,369
Bonus	171,115	28,497	4,956	1,239		205,807

Salary Study-Minimum	75,754	13,626	6,845	835		97,060
Total	26,522,692	4,232,694	624,319	191,971	3,617	31,575,293

Red – Cost but not funded in the FY20-21 Recommended.

Salary Adjustment/Benefits

<u>Salary Adjustments</u>	<u>Cost</u>	<u>Recomm. Budget</u>
1% Cost of Living Increase	\$263,105	\$-0-
1% Merit Adjustment (½ Year)	\$131,553	\$-0-
Bonus	\$205,807	\$-0-
Evergreen Pay Study – Option to Increase to Minimum		
Total Employees Affected – 65	\$126,179	\$126,179
<u>401(K) Contribution</u>		
Non-Sworn Employees (4%)		\$703,213
Sworn Employees (5%)		<u>\$268,672</u>
Total Cost		\$971,885

<u>Retirement Rates:</u>	<u>FY 2019-20</u>	<u>FY 2019-20</u>
General Employees	9.02%	10.21%
Law Enforcement Employees	9.70%	10.84%
Employer Contribution Increase:		\$224,098
<u>Health Insurance:</u>		
Employer Increase estimated 2.5% for ½ Year		\$36,555

Departmental Requests

General Fund Expenditures

<u>Department</u>	<u>FY19-20 Adopt</u>	<u>FY20-21 Recom.</u>	<u>FY20-21 Over (Under) FY19-20</u>	<u>% Change</u>
Police Department	\$ 9,766,866	\$ 9,548,140	\$ (218,726)	-2.24%
Fire Department	\$ 6,544,422	\$ 6,246,341	\$ (298,081)	-4.55%
Debt Service	\$ 5,052,504	\$ 4,858,292	\$ (194,212)	-3.84%
Solid Waste	\$ 3,323,097	\$ 3,600,852	\$ 277,755	8.36%
Parks and Recreation	\$ 3,410,644	\$ 3,157,049	\$ (253,595)	-7.44%
Garage	\$ 2,282,166	\$ 2,121,518	\$ (160,648)	-7.04%
Information Technology	\$ 1,610,326	\$ 2,074,759	\$ 464,433	28.84%
Planning & Redevelopment	\$ 1,212,973	\$ 1,518,973	\$ 306,000	25.23%
Finance	\$ 1,271,425	\$ 1,504,293	\$ 232,868	18.32%
Engineering	\$ 1,151,928	\$ 984,926	\$ (167,002)	-14.50%
Street Maintenance	\$ 1,103,183	\$ 948,501	\$ (154,682)	-14.02%
City Manager	\$ 901,274	\$ 806,851	\$ (94,423)	-10.48%
Buildings & Grounds	\$ 767,513	\$ 731,717	\$ (35,796)	-4.66%
Human Resources Management	\$ 660,859	\$ 661,186	\$ 327	0.05%
Paramount Theater	\$ 457,983	\$ 606,537	\$ 148,554	32.44%
Inspections	\$ 876,315	\$ 600,174	\$ (276,141)	-31.51%
Golf Course	\$ 612,658	\$ 595,492	\$ (17,166)	-2.80%
Street Utilities	\$ 479,200	\$ 521,000	\$ 41,800	8.72%
Public Works - Adm	\$ 487,620	\$ 467,474	\$ (20,146)	-4.13%
Agency Support	\$ 567,729	\$ 441,900	\$ (125,829)	-22.16%
Non-Recurring Capital Outlay	\$ 105,000	\$ 410,785	\$ 305,785	291.22%
Cemetery	\$ 349,887	\$ 361,882	\$ 11,995	3.43%
Mayor & Council	\$ 390,731	\$ 350,028	\$ (40,703)	-10.42%
Downtown Development	\$ 416,821	\$ 294,141	\$ (122,680)	-29.43%
Street Paving	\$ -	\$ 187,500	\$ 187,500	~
Community Relations	\$ 187,092	\$ 160,985	\$ (26,107)	-13.95%
Goldsboro Event Center	\$ 152,178	\$ 131,731	\$ (20,447)	-13.44%
Transfers & Shared Services	\$ 932,917	\$ 11,017	\$ (921,900)	-98.82%
Garage Service Credits	\$ (1,680,000)	\$ (1,478,825)	\$ 201,175	-11.97%
	\$ 43,395,311	\$ 42,425,219	\$ (970,092)	

■ <u>Police Department (\$9,548,140)</u>	
Uniforms & Protective Clothing (ANSI 207 req.)	176,948
BLET Program	20,000

Police ShotSpotter Fees	204,750
Administrative cars (16 requested, 2 recommended)	43,130
Priorities: Office furniture due to expansion, replacing canine “Elvis”, 16 Vehicles and equipment upfit	
■ <u>Fire Department (\$6,246,341)</u>	
Medical Exams	25,000
Uniforms & Protective Clothing	105,000
Vehicle Repairs & Maintenance	101,625
Fire Hose	13,155
Air Packs	35,100
Priorities: Station 3 improvements and repairs (backup up into traffic), Airpacks.	
Note: Request for fire apparatus and replacement of Station 3 included in Fire Department detail request.	
■ <u>Debt Service (\$4,858,292)</u>	
Debt Service Payments (see chart)	4,858,292
■ <u>Solid Waste (\$3,600,852)</u>	
Landfill Charges (\$31.50/Ton)	450,000
Replacement Garbage/Recycling Containers/Dumpsters	80,000
Recycling Fees	130,000
Rear loader	200,000
Leaf vacuum loader	135,000
Priorities: Dumpster Carrier, 2021 Freightliner rear loader packer	
■ <u>Parks & Recreation (\$3,157,049)</u>	
Operational and Maintenance Supplies	270,269
Building Maintenance	34,500
Utilities	98,750
Tree Service	8,500
Sidewalks	15,000
Priorities: (2) Park Technicians for Grounds Maintenance Crew and Repair Team/Mowing Crew, (2) Park Technicians for Landscape/Mowing Crew (additional responsibilities with TIGER streetscape improvements.	
Concerns: No funding for major repairs to Herman Park Center. Request for equipment shelter at Bryan Multi Sports Complex \$220K was cut from General Fund, however there was discussion of funding from Occupancy Tax Fund.	
■ <u>Garage (\$2,121,518)</u>	
Gasoline	450,000
Diesel Fuel	248,025
Tires and Tubes	157,500
Automotive Parts	315,000
Priorities: Senior Fleet Mechanic	
■ <u>Information Technology (\$2,074,759)</u>	
Software License Fees	596,960
Telephone	260,000
Crew Cab Truck	32,000
IT Lease #07 (GF, SW, UF, OT Funds)	394,781
Priorities: Executive Assistant, 2020 Ford F250 Crew Cab, 2020 Ford Transit 250XL, 2020 Ford Econoline Van	
■ <u>Planning (\$1,518,973)</u>	
Clean and Cut Lots	40,000
Demolition	50,200
Tree Service	45,000
Maintenance of Enhancement Areas	83,660
Transportation Planning (80% NCDOT)	258,622
NCDOT ROW Purchase (2 of 3)	187,500
Priorities: Tree Service, Consultant Fees for required UDO updates per NCGS 160d	
Note: Planning added Minimum Housing to its FY21 budget.	
■ <u>Finance (\$1,504,293)</u>	
Tax Listing Fees	323,491
Consultant Fees	73,000

Audit (General Fund Portion)	43,500
Priorities: Accounts Receivable Technician, Accounts Payable Technician, Insurance Brokerage Services RFQ, GASB 87 Leases	
■ <u>Engineering (\$984,926)</u>	
Traffic Signal Electricity	15,000
Traffic Maintenance Materials	50,000
Priorities: Reclassification of Traffic Engineer to Assistant City Engineer (no budgetary effect)	
■ <u>Street Maintenance (\$984,501)</u>	
Bobcat Mini Excavator & trailer	66,200
Ford F350 with service body	51,800
Priorities: E-55 Bobcat Mini Excavator with tilt equipment trailer and Ford F-350 Truck with Service Body	
■ <u>City Manager (\$806,851)</u>	
Air Show Sponsorship	15,000
Communications & Marketing	11,250
Contract Services (HVAC, Elevator, Other Maint. contracts)	37,450
■ <u>Building & Grounds (\$731,717)</u>	
Building Maintenance	39,750
Operational Supplies	34,750
Priorities: Buildings & Grounds Supervisor, Ford F-150 Truck for mowing crews, Automatic gate at Complex	
■ <u>Human Resources (\$661,186)</u>	
Learning Management System	17,000
Health Maintenance Program	89,017
Employee Appreciation Day/Health Fair	12,500
Priorities: Learning Management System Module, Outsourcing Background Checks	
■ <u>Paramount Theatre (\$606,537)</u>	
Part-time salaries	133,012
Performance Series	58,530
Electricity	33,750
Building Maintenance	29,350
Priorities: Salaries and wages for part-time staff used when revenue producing events occur, building maintenance to sustain the City's investment in the theater and remain code compliant	
■ <u>Inspections (\$600,174)</u>	
Consultant Fees	10,000
Bank Fees	10,000
Priorities: Competitive wages for staff	
Note: Inspections budget reduced due to Minimum Housing being transferred to Planning in FY21 budget.	
■ <u>Golf Course (\$595,492)</u>	
Equipment Rent (includes cart lease for larger tourn.)	21,000
Machine Equipment Maintenance	21,250
Pro-Shop Expense	30,000
Golf Range Picker	12,000
Priorities: Assistant Golf Professional, golf range picker, range ball vending machine, Walker T271 trim finish mower	
■ <u>Street Utilities (\$521,000)</u>	
Street Lights	459,000
■ <u>Public Works – Admin. (\$467,474)</u>	
Electricity	78,750
Natural Gas	18,750
Janitorial Contract	21,375
Priorities: Operational supplies	
■ <u>Agency Support (\$441,900)</u>	
<input type="checkbox"/> GWTA funding cut \$178,129 due to federal funding sources available to GWTA to offset City match	
<input type="checkbox"/> Agencies were reduced 10% of FY20 Adopted Budget	
<input type="checkbox"/> Two new agency requests – did not respond to inquiries to provide required documentation to include in budget request.	
<input type="checkbox"/> Budget includes payment 2 of 3 for the Mental Health Association of \$12,000	

■ **Non-Recurring Capital Outlay (\$410,785)**

City's Portion Retiree Health Insurance	110,963
Economic Development Incentive - WNB	200,000
League of Municipalities	25,500

AGENCY SUPPORT

Agency	FY19-20 Allocation	FY20-21 Requested Amount	FY20-21 Recommended Amount*	Incr/(Decr)	% Change
Chamber of Commerce	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.00%
Wayne County Alliance	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	0.00%
Literacy Connections	\$ 10,000	\$ 15,000	\$ 9,000	\$ (6,000)	-10.00%
Rebuilding Broken Places	\$ 15,000	\$ 13,000	\$ 13,500	\$ 500	-10.00%
HGDC Community Crisis Center	\$ 5,000	\$ 15,000	\$ 4,500	\$ (10,500)	-10.00%
Boys & Girls Club	\$ 15,000	\$ 15,000	\$ 13,500	\$ (1,500)	-10.00%
Arts Council	\$ 25,000	\$ 35,000	\$ 22,500	\$ (12,500)	-10.00%
Wayne County Schools-PEG Dist	\$ -	\$ 27,400	\$ 27,400	\$ -	
WAGES	\$ 20,000	\$ 20,000	\$ 18,000	\$ (2,000)	-10.00%
W.A.T.C.H.	\$ 20,000	\$ 50,000	\$ 18,000	\$ (32,000)	-10.00%
Wayne County Historical Museum	\$ 15,000	\$ 17,000	\$ 13,500	\$ (3,500)	-10.00%
Wayne Uplift	\$ -	\$ -	\$ -	\$ -	
Communities in Schools	\$ 15,000	\$ 20,000	\$ 13,500	\$ (6,500)	-10.00%
Waynesborough Park	\$ 20,000	\$ 25,000	\$ 18,000	\$ (7,000)	-10.00%
Goldsboro/Wayne Transportation	\$ 303,129	\$ 378,129	\$ 200,000	\$ (178,129)	-34.02%
MIP (Mephibosheth Project Inc)	\$ 5,000	\$ 12,000	\$ 4,500	\$ (7,500)	-10.00%
W.I.S.H.	\$ 10,000	\$ 12,000	\$ 9,000	\$ (3,000)	-10.00%
Three In One Family Center	\$ -	\$ 40,000	\$ -	\$ (40,000)	
A Drummers World Drumline Arts	\$ -	\$ 2,500	\$ -	\$ (2,500)	
Mental Health Association (3-yr agmt)	\$ 12,000	\$ 12,000	\$ 12,000	\$ -	0.00%
	\$ 535,129	\$ 754,029	\$ 441,900	\$ (312,129)	

Requests funded at the 90% FY19-20 Adopted Budget amounts/rates.

■ **Cemetery (\$361,882)**

Mower funded from Cemetery Reserve	12,964
(Reserve balance is \$283,514)	

Priorities: John Deere Z930M with Bagger replacing 2013 Hustler 60 mower

■ **Mayor/Council (\$350,028)**

City Attorney Fees	120,000
Consultant Fees (Friends of Seymour)	80,000
Travel	28,000

■ **Downtown Development (\$294,141)**

Downtown Projects	66,000
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Priorities: Funding economic development incentives.

■ **Street Paving (\$187,500)**

Paving Multi-use areas	(NCDOT E-5707 Stoney Creek Greenway
	187,500

No paving included in General Fund due to revenue constraints. \$1,564,618 left in 2018

Street Bond escrow for street paving.

■ **Community Relations (\$160,985)**

Meals & Nutrition Supplies	14,000
Community/Employee Awards, Functions	11,000

Priorities: Community Awards and Functions

■ **Goldsboro Events Center (\$131,731)**

Part-time salaries	30,096
Electricity	12,000
Building Maintenance	10,600

Priorities: Salaries and wages for part-time staff used when revenue producing events occur, building maintenance to sustain the City's investment in the theater and remain code compliant

Stormwater Fund Expenditures

■ **Stormwater Department (\$1,251,395)**

Street Sweeper	267,600
Tree Service	50,000
Landfill Charges	50,000

Priorities: Global R4 Street Sweeper to replace 2004 Tymco, Street Sweeper Maintenance Technician

■ <u>Transfers & Shared Services \$399,386)</u>	
Shared Services Charge General Fund	108,852
Transfer to Stormwater Capital Project Fund*	250,000
Virginia Street or Other Named Project	

Utility Fund Expenditures

■ <u>Water Reclamation Facility (\$3,962,640)</u>	
Chemicals	154,236
Mach/Equipment Maintenance	888,084
Pump Station Maintenance	160,000

Priorities: Barscreens at Little Cherry Pump Station and 117 Barscreens; UV System – if it fails must use hypochlorite to disinfect

■ <u>Water Treatment Plant (\$2,955,171)</u>	
Consultant (Risk & Resiliency Plan)	54,210
Chemicals	900,792
Mach./Equip. Maintenance	496,614
Electricity	300,000

Priorities: Engineering services update Utility Master Plan (2008), Operator 1, Utility Maintenance Agreement to provide ongoing maintenance for water tanks

■ <u>Distribution and Collections Division (\$2,388,026)</u>	
Water Meters & Boxes	100,000
Fire Hydrants/Water Valve Replacement	150,000
Utility Valve Truck	147,500

Priorities: Valve truck for new Valve Crew, Utility System Operator and Utility Maintenance Mechanic for new Valve Crew, pipe inspection cameras, Bobcat excavator E55 and utility trailer

■ <u>Compost Facility (\$862,243)</u>	
Heavy Duty Wheel Loader	156,000
Mach/Equipment Maintenance	108,000

Priorities: Heavy Duty Wheel Loader replacing 2005 model that did not pass inspection, Compost Plant Operator

■ <u>Billing, Inventory & Meter Services (\$442,364)</u>	
Contract Services (QS1 billing)	120,000
Bank Fees	110,000

Priorities: Warehouse and Purchasing Manager and Warehouse Technician to address audit issues with inventory and purchasing.

Note: This is a new organization in FY21. There are 4 meter services employees that have been transferred from Distribution & Collections.

■ <u>Utility Fund (Capital) (\$766,786)</u>	
Utility Improvements (U-5994 Wayne Mem. Dr.)	125,000
New Hope Road Tank Repaint and Repair	500,000
■ <u>Transfers (\$766,786)</u>	
Utility Improvements (Streetscape)	200,000
SJAFB Outfall (2010 Sewer Bond Proceeds)	450,000
Shared Services General Fund	2,938,105

Downtown District

	<u>FY19-20 Budget</u>	<u>FY20-21 Recomm.</u>
<u>Revenues:</u>		
Property Taxes Special District	99,351	97,075
Investment Earnings	1,000	823
Total Revenue	<u>100,351</u>	<u>97,898</u>
<u>Expenditures:</u>		
Advertising	21,280	21,280
Beautification Program	14,700	20,000
Incentive Grant Program	6,000	15,000
Other Expenditures	28,632	24,618
Transfers to Fund Balance	29,739	17,000
Total Expenditures	<u>100,351</u>	<u>97,898</u>

**Municipal Service District Rate: 23.5 cents per \$100 valuation

Occupancy Tax Fund

	FY19-20 Budget	FY20-21 Recomm.
Revenues:		
80% Civic Center	668,710	686,100
20% Travel & Tourism	187,000	175,700
County of Wayne (1%)	212,425	170,000
Investment Earnings	3,320	5,500
Other Revenue	18,277	6,580
Fund Balance Appropriated	24,000	115,963
Total Revenue	1,113,732	1,159,843
Expenditures:		
Civic Center		
Debt Service	339,000	446,621
County of Wayne (40% Portion)	352,454	344,720
Travel & Tourism	422,278	368,502
Total Expenditures	1,113,732	1,159,843

- Current levy is 5% for local hotel and motel occupancy
- County of Wayne’s funding of the 1% occupancy tax
- Fund Balance Appropriation of \$115K is for Musco Lighting payment for Bryan Multi Sports Complex of \$110K and balance to fund Air Show Sponsorship.
- Note: Manager recommends funding an additional \$40K for advertising and promotion out of fund balance. Discussions were after the Manager’s recommended budget was balanced.

Priorities: To help our lodging industry bounce back from COVID-19 using research-based marketing plans, securing events that generate overnight travel in Goldsboro and Wayne County.

VEHICLES AND CAPITAL OUTLAY

Capital Requests
Recommended FY20-21

Capital Outlay Type	FY20-21		FY19-20	
	Request	Manager Recomm.	Request	Adopted
General Fund				
Buildings & Improvements	\$ 1,155,593	\$ 30,000	\$ -	\$ -
Rolling Stock/Equipment/Furniture/Fixtures	\$ 1,854,699	\$ 754,319	\$ 4,066,039	\$ 604,183
Vehicles	\$ 1,303,526	\$ 326,930	\$ 1,368,415	\$ 604,920
Infrastructure	\$ 419,910	\$ 381,310	\$ -	\$ 25,000
Subtotal General Fund	\$ 4,733,728	\$ 1,492,559	\$ 5,434,454	\$ 1,234,103
Stormwater Fund				
Buildings & Improvements	\$ -	\$ -	\$ -	\$ -
Rolling Stock/Equipment/Furniture/Fixtures	\$ 267,600	\$ 267,600	\$ 344,000	\$ 300,688
Vehicles	\$ -	\$ -	\$ 275,000	\$ -
Infrastructure	\$ -	\$ -		
Subtotal Stormwater Fund	\$ 267,600	\$ 267,600	\$ 619,000	\$ 300,688
Utility Fund				
Buildings & Improvements	\$ 100,000	\$ -	\$ -	\$ -
Rolling Stock/Equipment/Furniture/Fixtures	\$ 387,760	\$ 72,760	\$ 2,011,500	\$ 464,400
Vehicles	\$ 515,800	\$ 407,500	\$ 126,000	\$ 86,000
Infrastructure	\$ 2,320,000	\$ 625,000	\$ -	\$ -
Subtotal Utility Fund	\$ 3,323,560	\$ 1,105,260	\$ 2,137,500	\$ 550,400
Occupancy Tax Fund				
Buildings & Improvements	\$ -	\$ -	\$ -	\$ -
Rolling Stock/Equipment/Furniture/Fixtures	\$ 4,665	\$ 4,665	\$ -	\$ -
Vehicles	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -
Subtotal Occupancy Tax Fund	\$ 4,665	\$ 4,665	\$ -	\$ -
Total All Funds	\$ 8,329,553	\$ 2,870,084	\$ 8,190,954	\$ 2,085,191

Capital Requests

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
General Fund				
Information Technology	Network Equipment	DJI Matrice 300 (Drone-Public Safety, Mapping, Zoom & Thermal Camera)	\$ 35,000	\$ 13,500
	Network Equipment	Fiber Finder Kit	\$ 6,500	\$ 6,500
	Crew-Cab Pick-Up Truck	2020 Ford F-250 CrewCab 4x4 (Replace Green 2001 Malibu)	\$ 31,000	\$ 32,000
	Crew-Cab Pick-Up Truck	Ford F-250 CrewCab	\$ 28,000	\$ -
	Utility Van	Ford Transit 250 XL (Replace Green 2002 Malibu) (20)	\$ 31,000	\$ -
	Utility Van	Ford Econoline Van (E350) (7) (Replace 1997 Van)	\$ 25,000	\$ -
	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 688,719	\$ 353,500
			\$ 845,219	\$ 405,500
Garage	Power Lifts	In-Ground Automotive Lifts	\$ 21,000	\$ -
	Power Lifts	In-Ground Automotive Lifts	\$ 21,000	\$ -
	Power Lifts	Portable Power Lift	\$ 45,000	\$ -
			\$ 87,000	\$ -
Building Maintenance	Garage Bay Door	Roll-up garage door and motor	\$ 13,500	\$ -
	1/2 Ton Pick-Up Truck	Additional Standard Cab pickup truck	\$ 25,000	\$ -
	Miscellaneous Equipment	Complete light pole assemblies with fixtures.	\$ 11,000	\$ -
	Fence/Railings	Automatic electric driven gate with key fob access.	\$ 30,000	\$ -
	Gas Pak A/C Units	7.5 Ton Trane Gas pack	\$ 12,000	\$ -
			\$ 91,500	\$ -
Cemetery	72" Cut Riding Mower	John Deere Z930M w/Bagger	\$ 12,964	\$ 12,964
	Storage Building	40x50x15 Commercial building with 20yr warranty	\$ 50,000	\$ -
			\$ 62,964	\$ 12,964

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
General Fund				
Planning	Compact Pick-Up Trucks	F150 Code Enforcement Truck	\$ 25,000	\$ -
	NCDOT ROW Purchase	\$5K NCDOT US724 Central Hts Road Realignment ROW Acquisition (2 of 3)	\$ 187,500	\$ 187,500
	Sidewalks	NCDOT U-6204 Wayne Memorial Drive bulb out (30% City portion)	\$ 1,310	\$ 1,310
			<u>\$ 213,810</u>	<u>\$ 188,810</u>
Streets	Excavator	E-55 Bobcat mini ex	\$ 60,200	\$ 60,200
	Tandem Dump Truck	Replacement of Tandum truck body	\$ 24,600	\$ 24,600
	Tandem Dump Truck	Replacement of Tandum truck body	\$ 24,600	\$ 24,600
	Pick-Up Truck W/Club Cab	F-350 Service body	\$ 51,800	\$ 51,800
	Utility Trailer	Tilt equipment trailer to haul mini excavator	\$ 6,000	\$ 6,000
			<u>\$ 167,200</u>	<u>\$ 167,200</u>
Street Utilities	Railroad Signals	Railroad Signals (10% City's portion)	\$ 5,000	\$ 5,000
			<u>\$ 5,000</u>	<u>\$ 5,000</u>
Street Paving	Paving Multi-Use Areas	NCDOT Project E-5707 Stoney Creek Greenway	\$ 187,500	\$ 187,500
			<u>\$ 187,500</u>	<u>\$ 187,500</u>
Solid Waste	Garbage Packer	2021 Freightliner /New Way Body	\$ 200,000	\$ 200,000
	Trash Truck	2021 Autocar ACX64	\$ 315,000	\$ -
	Leaf Vacuum Loader		\$ 270,000	\$ 135,000
	Miscellaneous Equipment	Dumpster carrier attached to pickup truck to transport dumpsters	\$ 25,000	\$ 25,000
			<u>\$ 810,000</u>	<u>\$ 360,000</u>

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
General Fund				
Fire	Paving - Fire Department	Paving at training facility	\$ 24,000	\$ -
	All Terrain Vehicle	Amphibious all terrain vehicle	\$ 35,000	\$ -
	Administrative Car		\$ 45,000	\$ -
	Fire Hose		\$ 13,155	\$ 13,155
	Miscellaneous Equipment	Turnout Gear Dryer - Acct. 5527	\$ 11,000	\$ -
	Miscellaneous Equipment	Deployable Shelter - Acct. 5527	\$ 34,251	\$ -
	Miscellaneous Equipment	Inflatable Fire House - Acct. 5527	\$ 7,495	\$ -
	Miscellaneous Equipment	Portable Radios - Acct. 5527	\$ 87,500	\$ -
	Air Packs		\$ 35,100	\$ 35,100
	Thermal Imaging Camera		\$ 5,700	\$ 5,700
			<u>\$ 298,201</u>	<u>\$ 53,955</u>
Police	Police Canine	Dual Purpose K-9 (Elvis retiring)	\$ 11,315	\$ -
	Administrative Car	2021 Dodge Charger	\$ 23,597	\$ -
	Administrative Car	2021 Dodge Charger	\$ 23,597	\$ 23,597
	Administrative Car	2020 Dodge Durango	\$ 30,159	\$ -
	Administrative Car	2020 Dodge Durango	\$ 30,159	\$ -
	Administrative Car	2020 Jeep Compass	\$ 19,533	\$ 19,533
	Administrative Car	2021 Dodge R/T	\$ 26,771	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Line Cars	2021 Chevy Tahoe	\$ 33,791	\$ -
	Polygraph Machine		\$ 6,000	\$ -
	Miscellaneous Equipment	2-Drones @\$19,200 each	\$ 38,400	\$ -
	Miscellaneous Equipment	5- Tsumani Cameras - 1 Year Lease @\$6,500 each	\$ 32,500	\$ 6,500
	Miscellaneous Equipment	4-MRAP Tires @\$6,475 each	\$ 25,900	\$ -
	Miscellaneous Equipment	Latent Expert Workstation, Digital Camera	\$ 40,900	\$ -
	Refrigerator	Commercial Grade Refrigerator (CALLEA standards)	\$ 10,000	\$ 10,000
	City Hall Furniture	Expansion of police evidence and replacements	\$ 56,000	\$ -
			<u>\$ 712,741</u>	<u>\$ 59,630</u>

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
General Fund				
Parks & Recreation	Park House Restoration	Park House deck and support structures need to be replaced	\$ 35,000	\$ -
	Heavy-Duty Mower	Befco Super Flex Mower 14'	\$ 25,000	\$ -
	Tractor	Kubota 7060 Tractor	\$ 47,000	\$ -
	72" Deck Mower	2-Hustler Mowers @\$13,200 each	\$ 26,400	\$ 10,000
	Playground Equipment	HV Brown Park - Tot Playground	\$ 30,000	\$ 30,000
	Playground Equipment	Playground at HV Brown or Berkeley Park	\$ 65,000	\$ -
	Basketball Court Improve	Take out existing basketball court and replace with new court	\$ 28,000	\$ -
	T.C. Coley(Formerly WA F	Replace Roof on TC Coley Community Center	\$ 45,000	\$ -
	Maintenance Shop Constr	Maintenance Building for Bryan Multi-Sports Complex	\$ 340,000	\$ -
	Outdoor Pool Repair	Replaster pool Mina Weil pool	\$ 65,000	\$ -
	Sidewalks	Add more ADA walkways in Herman Park encompassing Tennis Courts	\$ 50,000	\$ -
	Tennis Court Reconstructi	Reconstruct Tennis Courts at Herman Park	\$ 410,000	\$ -
		\$ 1,166,400	\$ 40,000	
Golf Course	All Terrain Vehicle	Golf Range Picker	\$ 10,000	\$ 12,000
	Computerized Signal Syst	Irrigation Control System	\$ 17,093	\$ -
	Trim Mower	Walker t27i Mower	\$ 16,500	\$ -
	Ballfield Machine	Range Ball Vending Machine	\$ 13,000	\$ -
	Shelter Construction	Storage area for Range Ball Vending Machine	\$ 8,000	\$ -
	Shelter Construction	Reshingle and wall up what used to be a picnic shelter.	\$ 7,000	\$ -
	Driving Range Constructio	82.5 yards of concrete + labor to finish the road behind the Driving Rang	\$ 14,600	\$ -
			\$ 86,193	\$ 12,000
		Vehicles	\$ 1,826,790	\$ 612,294
		Other Capital	\$ 2,906,938	\$ 880,265
TOTAL GENERAL FUND			\$ 4,733,728	\$ 1,492,559

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
Stormwater Fund				
Stormwater	Street Sweeper	Global R4 Street Sweeper	\$ 267,600	\$ 267,600
	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 1,566	\$ 1,566
			<u>\$ 269,166</u>	<u>\$ 269,166</u>
		Vehicles	<u>\$ 267,600</u>	<u>\$ 267,600</u>
		Other Capital	<u>\$ 1,566</u>	<u>\$ 1,566</u>
TOTAL STORMWATER FUND			<u><u>\$ 269,166</u></u>	<u><u>\$ 269,166</u></u>

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
Utility Fund				
Meter & Billing Services	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 35,050	\$ 35,050
			<u>\$ 35,050</u>	<u>\$ 35,050</u>
Distributions & Collection	Utility Valve Truck		\$ 147,500	\$ 147,500
	Equipment Transport Trailer		\$ 14,000	\$ -
	Cement Mixer		\$ 20,000	\$ -
	Bobcat	Bobcat excavator E55	\$ 73,000	\$ -
	Miscellaneous Equipment	Automated Flaggers	\$ 26,500	\$ -
	Miscellaneous Equipment	Hydraulic Core Bore Machine	\$ 6,500	\$ -
	Pipe Inspection Camera		\$ 135,000	\$ -
			<u>\$ 422,500</u>	<u>\$ 147,500</u>
Water Treatment	Administrative Car	Ford Escape	\$ 22,000	\$ -
	Miscellaneous Equipment	Flood Barriers (2nd and final portion), Concrete Work for Generator Area	\$ 50,000	\$ -
	Equipment Shelter	Equipment Building	\$ 100,000	\$ -
			<u>\$ 172,000</u>	<u>\$ -</u>
Water Reclamation	Administrative Car	Ford Escape	\$ 22,000	\$ -
	Miscellaneous Equipment	Refrigerated Sampler	\$ 6,000	\$ 6,000
	Miscellaneous Equipment	Lab Distillation Unit	\$ 17,500	\$ 17,500
	Electric Golf Carts	Utility Vehicle to maintain spray fields areas along fence line	\$ 9,300	\$ 35,000
	Hypo Day Tank	Bulk Chemical Tank	\$ 40,000	\$ -
			<u>\$ 94,800</u>	<u>\$ 58,500</u>

Department	Description	Item To Be Purchased	Budget Requested	Budget Recommended
Utility Fund-Capital	Compact Pick-Up Trucks	2020 F-150 4x2 SuperCab Truck (replace Surveyor's 1997 Ford E150 van)	\$ 24,000	\$ 24,000
	Miscellaneous Equipment	Survey Utility Box	\$ 8,100	\$ 8,100
	GPS Equipment	Trimble GEOXH GPS	\$ 6,110	\$ 6,110
	Sewer Bond Exp-Engineer	Seymour Johnson Air Force Base Outfall	\$ 450,000	\$ -
	Utility Improvements	Wayne Memorial Drive Improvements NCDOT Project U-5994	\$ 125,000	\$ 125,000
	Water Tank Painting	New Hope Road Water Tank Painting	\$ 760,000	\$ 500,000
	Sewer Improvements	Inflow-Infiltration Repairs	\$ 110,000	\$ -
	Sewer Improvements	Petitioned Sanitary Sewer Improvements	\$ 785,000	\$ -
	Water Improvements	Petitioned Water Improvements	\$ 40,000	\$ -
			<u>\$ 2,308,210</u>	<u>\$ 663,210</u>
Compost	Mixing Truck	Dump Truck	\$ 135,000	\$ 45,000
	Heavy Duty Wheel Loader	H.D. Wheel Loader	\$ 156,000	\$ 156,000
			<u>\$ 291,000</u>	<u>\$ 201,000</u>
		Vehicles	<u>\$ 622,800</u>	<u>\$ 407,500</u>
		Other Capital	<u>\$ 2,700,760</u>	<u>\$ 697,760</u>
TOTAL UTILITY FUND			<u><u>\$ 3,323,560</u></u>	<u><u>\$ 1,105,260</u></u>
		Vehicles	<u>\$ 2,717,190</u>	<u>\$ 1,287,394</u>
		Other Capital	<u>\$ 5,613,929</u>	<u>\$ 1,584,256</u>
TOTAL ALL OPERATING FUNDS			<u><u>\$ 8,331,119</u></u>	<u><u>\$ 2,871,650</u></u>

Next Steps

1. What additional information is required from staff?
2. Public Hearing Schedule for June 15, 2020 at 7 pm
3. Letters have been sent to Agencies
4. Scheduling any additional budget work sessions.
5. Recommend Adoption of FY20-21 Budget at June 15 meeting.

Council discussion included:

- Requested Utility Fund positions
- Need for a purchasing manager
- Fire Department’s request for all-terrain vehicle
- Fire Station 4 furniture
- Demolition and lot cleaning
- Friends of Seymour

Council recessed from 4:55 p.m. to 5:21 p.m.

Council continued budget discussions which included:

- Street sweeper
- Maintenance technician
- Maintenance of ditches and right-of-ways
- Personal protective equipment (PPE)
- Stormwater projects
- Street Paving – NCDOT Project E-5707
- Shotspotter
- Tenant Contract – TC Coley Building (Signed contract needed before tenant goes in)
- CDBG Funding
- Budget Work Session date

Mayor Allen requested a progress report on Downtown Development.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item B. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 W. Grantham Street from Grayson Brent Evans. Upon motion of Councilmember Aycock, seconded by Councilmember Williams, Council amended the motion to accept the offer on 808 W. Grantham Street.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss a personnel matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on June 1, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Councilmember Aycock provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Broadaway and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of May 4, 2020 as submitted.

Public Comment Period. Mayor Allen opened the Public Comment Period and the following people spoke:

1. Ariel Marks stated I am the organizer of the protest today and felt offended by being told it should have been organized better or held at a different time. She shared concerns

regarding injustices, police brutality and encouraged more training and additional mental testing.

Councilmember Polack applauded Ms. Marks for her advocacy and asked once we have organized what's next. Councilmember Polack state with organization, there needs to be a contingency plan to move forward.

Councilmember Matthews stated I apologize if you felt offended, I am certain that was not the intention of the conversation or the message. As an elected official to me there is a level of accountable that we have not done. We need to be out front and support our citizens, and what better way than to do that then walk with you and be shoulder to shoulder. Communication and organization...I applaud you, you are brave and everyone that marched with you. It was a beautiful thing.

2. Charles Broadie shared in 2018 he had three vehicles stolen out of his yard. No arrests have been made and my question is why haven't any arrests been made.

Mayor Allen asked that Mr. Broadie share his information with the clerk so that we can follow-up with him.

3. Aaronia King shared concerns regarding the community and police brutality. She stated being able to protest peacefully and being able to speak tonight is greatly appreciated.
4. Trinity stated I have noticed a lot of things going on and I do not feel safe.

Councilmember Williams asked when you say unsafe what do you mean. Ms. Trinity stated within Goldsboro, like if I want to go to the store or hang out with friends, I have to watch my back 24-7. Councilmember Williams stated I think all of Goldsboro is hearing you today, you deserve to feel safe and go where you want. Councilmember Williams stated we have to do something socially here, try to make connections and we will be looking at what we can do as far as programs.

5. Taquoia Owens shared some frustrations he was feeling. I see cops treat me and my people like we are not people. Mr. Owens stated I have been thrown in bushes by Goldsboro Police. I have been abused by the Goldsboro Police Department and it is not fair.

Councilmember Williams stated we can never say why something happens. You can take that situation be strong about it like to today you are addressing this issue. I have been through some things too as well as a young black male and an old black male. I commend you for coming here. We have a program, CALEA that is training Police on how to relate with people from all walks of life. There is a lot of mistrust on both sides. I am so proud of y'all.

6. A gentleman stated I know you all saw what happened on the news. You have seen what is going on in the world. He shared concerns regarding profiling and harassment.
7. Marina Capps stated I am a bail agent. She shared concerns regarding police and the need for better training and accountability.
8. Yvonnia Moore shared concerns regarding the termination of a program implemented for downtown businesses that were doing takeout during COVID-19 and her issue being addressed to Councilmember Williams rather than herself who shared the concern.

Mr. Salmon shared there is no ordinance that allows you to block off a parking space. When in the Stay at Home Order, in order to help the businesses it was requested to put cones out to assist with take-out orders and then when it went to phase 2 with all businesses open, I thought it should go back to business as normal. There is nothing in the ordinances that say you can mark off or cone off spaces.

Councilmember Matthews stated we have never really been in a pandemic before, can we create an ordinance.

Mr. Salmon stated sure, you should probably discuss how many spaces can you mark off, who can authorize.

9. Ryan Robinson stated I just wanted to speak behalf on the people outside, my brothers and sisters. The community cries out for a bridge of trust. He shared concerns regarding issues in the community. He encouraged everyone to come together and attack the root of the problem.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Salmon reminded Council Item D. CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing internet café) was removed from the Consent Agenda and deferred for two weeks. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, E and F be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Williams and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Accept Initial Bid and Authorize Finance to Advertise for Upset Bids for 808 W. Grantham Street from Grayson Brent Evans. Resolution Adopted. Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offers have been received:

808 W. Grantham Street
Offeror: Grayson Brent Evans
Offer: \$615,000.00
Bid Deposit: \$30,750.00
Parcel #: 58793 Pin #: 2690603842
Tax Value: \$681,000.00 Zoning: 21-Restaurant

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a business check drawn on an out of state bank. The offeror has additional terms and conditions that he wishes to negotiate if it is the winning high bidder for the property. The resolution has been drafted to allow for City staff to negotiate the final agreement and for the Mayor to execute the deed for closing if the original offeror is the winning high bidder.

Please note, there are CDBG funds that were expended to demolish and clean up the olds Gold's Inn Hotel in 2014 in the amount of \$250,971.00. These funds would reimbursed to the CDBG fund and utilized for allowable type expenditures related to that special revenue fund. Any remaining proceeds at closing would be credited to the General Fund.

It is recommended the City Council accept offer on 808 W. Grantham Street and adopt the following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Aycock/Williams (7 Ayes)

RESOLUTION NO. 2020- 38 "RESOLUTION AUTHORIZING UPSET BID PROCESS"

Bid Award to WithersRavenel for Source Water Protection Plan & AWIA Risk and Resilience Assessment and Emergency Response Plan. Resolution Adopted. North Carolina General Statute 130A-320 requires the City of Goldsboro, as a Public Water Supply (PWS), to

prepare a Source Water Protection Plan (SWP-Plan) and by the America's Water Infrastructure Act (AWIA) of 2018, is required to perform Risk and Resilience Assessments (RRAs) and update the Emergency Response Plans (ERP) accordingly for North Carolina Department of Environmental Quality and the Environmental Protection Agency approval.

This evaluation includes the risk to the system from malevolent acts and natural hazards; the resilience of the pipes and constructed conveyances, physical barriers, source water, water collection and intake, pretreatment, treatment, storage, and distribution facilities, electronic, computer, or other automated systems (including physical and cyber security of such systems) which are utilized by the system; the monitoring practices of the system; the financial infrastructure of the system; the use, storage, or handling of various chemicals by the system; and the operation and maintenance of the system.

The City of Goldsboro advertised for Request for Qualifications RFQ# 2020-001 on April 2, 2020 and received seven responsive firms on April 21, 2020 at 10:00 AM.

Interviews were conducted on May 14, 2020 with three firms. After staff discussion and reference checks, WithersRavenel of Cary, NC was selected to submit a proposal.

A proposal has been received from WithersRavenel for these services in an amount not to exceed \$89,400. The City has allocated monies in its current budget FY 19-20 for these services.

It is recommended the City Council adopt the following entitled Resolution authorizing the City Manager to execute a contract with WithersRavenel not to exceed \$89,400 to provide services for the Source Water Protection Plan & AWIA Risk and Resilience Assessment and Emergency Response Plan. Consent Agenda Approval. Aycock/Williams (7 Ayes)

RESOLUTION NO. 2020-39 "RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF CONTRACT FOR SOURCE WATER PROTECTION PLAN & AWIA RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN"

SITE-8-20 Daniels & Daniels Construction Co., Inc. - (Wayne Christian School Classroom Expansion and Parking Lot Addition). Approved. The property is located on the west side of Patetown Road between Kearney Lane and W. New Hope Road.

Frontage: +2,000 ft.
Area: 25.41 acres
Zoning: Office and Institutional (O&I-1)

The submitted site plan indicates a single-story, 3,156 sq. ft. building of wood-framed construction proposed for use as STEM (Science, Technologies, Engineering, and Mathematics) classrooms and used by high-school students in the 9th through 12th grades.

The floorplan for the proposed classroom expansion indicates that the facility will consist of 2 science classrooms, a prep station and restrooms for students and staff.

The site is served by one main access located at the intersection of Patetown Road and Catherine Street. The main exit for the site is located at the intersection of Patetown Road and W. New Hope Road.

An existing 25 ft. wide paved access drive extends throughout the site providing access to all campus academic, daycare and recreational facilities.

A new parking lot for the STEM classrooms is shown directly south of the proposed facility approximately 120 ft. south from the main school parking lot and 40 ft. east of the on-site day care parking lot.

Parking for the school is based on 1 space per classroom or 1 space per 5 seats in the main assembly area, whichever is greater. The school's existing gymnasium serves as the main assembly area on campus. The gymnasium has a maximum capacity of 450 persons according to the Certificate of Occupancy issued by City Fire Marshall's Office in March of 2002. According to the City's parking ordinance, 90 parking spaces are required for the site.

Currently, there are 149 existing parking spaces for the site. The applicant is proposing 18 additional parking spaces for the new STEM classrooms to include two new handicap accessible parking spaces. When construction is complete, a total of 167 parking spaces will be available to include 8 handicap accessible parking spaces for students and staff of the school.

Pedestrian Access: 5 ft. wide interior sidewalks have been provided for pedestrian access leading from the proposed parking lot to the building entrances using private walkways and handicap ramps.

Two large trees are proposed for the new STEM classrooms' parking lot in accordance with the City's landscaping ordinance. No other landscaping is required or proposed for the site.

Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Exterior building components will consist of masonry, clear glazing, brick-veneer, wood columns and architectural asphalt roofing shingles.

City Engineering is currently in the process of reviewing drainage plans and is awaiting storm water calculations for the proposed site improvements. Construction permits will not be released until City Engineering requirements have been satisfied.

The property is not located within a Special Flood Hazard area.

The property is served by City water and sewer.

An existing 50 ft. wide by 15 ft. wide screened dumpster coral serves as the school's solid waste collection receptacle and is located behind the existing daycare facility.

The Planning Commission, at their meeting held on May 26, 2020, recommended approval of the Site and Landscape.

It is recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan. Consent Agenda Approval. Aycock/Williams (7 Ayes)

SITE-9-20 Aesthetics 1st Fitness & Nutrition (Site Modification). Approved. The property is located on the west side of S. John Street between Olivia Lane and Wayne Avenue.

Frontage: 205 ft.
Area: 82,873 sq. ft. or 1.90 acres
Zoning: I-2 (General Industry)

The commercial property was formerly permitted as an interior and exterior commercial painting contractor's office.

Applicant is proposing to utilize the existing property as a fitness center. According to the City of Goldsboro's Unified Development Code, fitness centers are a permitted use within I-2 (General Industry) zoning district.

The submitted site plan indicates a single-story, approximately 7,200 sq. ft. commercial building of metal framed construction proposed for use as a fitness center.

The floor plan for the proposed facility consists of two physical fitness work out areas, offices, storage space and restrooms for customers and employees.

Days/Hours of Operation:
Monday-Friday: 5:00am-8:00am
5:00pm-8:00pm

The site is accessed by an existing concrete apron which fronts S. John Street approximately 130 ft.

Parking for the fitness center requires 1 space per 100 sq. ft. of customer participation area. Based on 3,000 sq. ft. of customer participation area, 30 parking spaces are required for the site.

As previously stated, an existing concrete apron fronts the facility. Once used as employer, employee and customer parking, the apron does not qualify as an area for parking in accordance with the City's current off-street parking ordinance. According to the ordinance, parking spaces shall be arranged to require ingress and egress from the lot to the public street by forward motion of the vehicle. Currently, not enough space exists in front of the facility to prevent employees and customers from backing out into the public right of way off S. John Street. An on-site inspection revealed a total of 5 spaces available for parking at the northern and southern end of the building.

A gravel parking lot exists behind the facility to accommodate the remaining 25 parking spaces required for the site. However, City ordinances require the parking lot to be paved. The applicant states that he offers group fitness programs consisting of not more than 8-10 people per session and that 30 parking spaces are excessive and not necessary to accommodate the parking needs of his clients.

In addition to providing parking at the rear of the facility, the applicant intends to utilize the gravel surfaces for an outdoor fitness area and states that paved surfaces would not be practical or safe for workouts. He is requesting a paving modification for the existing gravel parking lot located at the rear of the property.

The applicant has not submitted a landscape plan for the proposed fitness center. Street trees are required along S. John Street. Due to existing asphalt and concrete surfaces located in the front yard of the facility, the applicant is asking for a modification of required street trees along S. John Street.

Portions of the property are located within Special Flood Hazard areas known as the floodway and the 500 and 100 year floodplain.

City water and sewer are available to serve the property.

If required to pave, drainage plans and storm water calculations shall be reviewed and approved by City Engineering before occupancy of the facility.

Concrete and handicap accessible walks have been provided for pedestrian access leading from the parking lots to the building entrances. According to the City's Pedestrian plan, exterior sidewalks are not required for the site.

A concrete pad is shown at the rear of the facility for the location of a commercial dumpster. The dumpster pad is screened in accordance with City standards.

The applicant is requesting the following modifications:

- (1) Modification of paved parking surfaces at the rear of the property.
- (2) Modification of street trees along S. John Street.

The Planning Commission, at their meeting held on May 26, 2020, recommended approval of the Site and Landscape Plan with modifications.

It is recommended accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

- (1) Modification of paved parking at the rear of the property for one year;

- (2) Modification of street trees along S. John Street. Consent Agenda Approval.
Aycock/Williams (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Salmon stated I would like to thank the Finance Director for doing a great job on the presentation of our budget next year and I look forward to further discussions on that and also for the citizens who came up to speak this evening; thank you.

Mayor and Councilmembers' Reports and Recommendations. Mayor Pro Tem Broadaway read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Thomas Collins as an Employee of the City of Goldsboro for More Than 19 Years. Resolution Adopted. Thomas Collins retired on April 1, 2020 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 19 years of service. Thomas began his career on December 20, 2000 as a Police Officer with the Goldsboro Police Department. On November 18, 2015, Thomas was assigned to the K-9 Unit with the Goldsboro Police Department where he has served until his retirement. Thomas has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thomas Collins their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Thomas our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution expressing appreciation for services rendered by Thomas Collins.

RESOLUTION NO. 2020-37 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THOMAS COLLINS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 19 YEARS"

Councilmember Aycock stated I just want to say I agree with the people who are outside marching today. They have to be heard and peaceful protests are always a good way of doing that. I also want to say what I found that happened in Minneapolis last week to be totally deplorable and I wish to never ever see it again.

Councilmember Ham stated I spoke my comments in the prayer but I would also like to make another comment. During the last 5 years, many of our businesses have opened due to the result of a renewed confidence in the future of downtown Goldsboro. COVID-19 virus has hit these businesses hard recognizing the financial impact of this virus Downtown Goldsboro Development Corporation established a grant fund of \$15,000 to be distributed to businesses as determined by the Executive Board. Businesses submitted applications for grants. The board issued grants to 20 businesses. It's important to note the \$15,000 was not taxpayer money. In other words, it did not come out of the general fund. These funds were derived from the activity fund, executed and supported by all of the volunteers of the organization. I just wanted to mention they gave monies of different amounts to certain businesses to assist during this time that did not come from taxpayer money.

Councilmember Matthews stated so I was not going to say anything because it is extremely difficult to verbalize how my heart feels about what is happening in the world and what's happening here in Goldsboro. So just know that it matters to me. My heart is with you. I will continue to fight with you and for you not just as an elected official but as a citizen and as someone who can identify with what you feel. I do want to commend our young people because as I looked out in the audience or the group of protesters today and even yesterday the pack was led by ambitious young people who want to live and it was phenomenal to see that. So I just want to challenge, specifically everyone on this board, to do your part. We should be out in front leading the pack, standing up for what is right even if it's not popular, even if it's not amongst our personal groups, we should do the right thing and not only is that challenge for you as

Councilmen it is for the citizens of Goldsboro. So there is gold in Goldsboro you've heard me say it a lot of times so thank you be safe and have a good night.

Mayor Allen stated you need to work on your communications board you are going to put together because there sounds like there is a lot of need. Councilmember Matthews stated I look forward to your participation.

Councilmember Polack stated I would like to chime in on what everyone else has said and continue to pray for the nation, because the world is seeing this just not the United States, the whole world is seeing what is happening. We don't want history to repeat itself which we're starting to see it slowly do. The thing I expressed mostly is working from the ground up, being consistent with our momentum not just having something that's going to fizzle out that is part of organization structure and organization is a key element in any movement. The first step is voting, which I encourage everyone to start from the ground level and be an active part in the voting process because a lot of this would be avoided if we had people in positions that we could vote in office on the local level not just a federal level that could visit these employees more. But on a good note, I would like to say in Goldsboro on a local level I just want to thank Rebuilding Broken Places again, this is week two, the food overages they have donated to the elderly so in many cases a lot of people have been fed so just want to thank them and put out the times; Woodcrest food distribution is at 11:00, Lincoln Homes is at 11:30 and Westhaven at 12:00. They are asking the people within the communities to come to the community centers in the respective areas. Thank you.

Mayor Pro Tem Broadway stated I would like to echo all of the comments and also just to say I'm extremely proud of the city of Goldsboro and our people for the restraint they've showed last night and also the discipline they have shown not only with this evolution but also with what we have seen in the COVID. People have stuck together and will get through this thing together. Its crazy times but I appreciate the respect and just take care of each other. Goldsboro is a great town, let's keep it that way.

Councilmember Williams stated where do we begin here. I think we begin by just loving on each other despite where we come from socially, economically. I can relate to most of the people who came in here today, most of the people who have experienced bad behavior from law enforcement, I have experienced those things. I have not experienced those things on a serious level in Goldsboro, but in other states I have. Driving while being black, I've been pulled over numerous times. I've been ran through the system going jail cell to jail cell before I saw a judge. Sitting in jail 23 hours or more each time I went through the system. So I understand, the skin color that I have, but u am so pleased and so proud for seeing my white brother and sisters that have joined this protest. It is not easy, it is not easy in the south when you have others that traditionally just didn't care for people of my skin color. I pray that we all reflect on this situation and learn from it. I was disappointed when I heard that some business owners decided to protect their business with firearms, opposed to letting whatever is going to happen, someone damage their property, don't protect your property, we have law enforcement to do that. They are trained to carry guns. To the young people, last night me and Brandy, we interacted with young people, most of them were really peaceful, most of them just wanted to see a change for the better. There were others that were horrified by what they saw and they were ready to lash out, and it was not in a positive way. But that is why we need our mentors, to be marching right along with them. We need our elders to march right along with them because they are the ones that can talk to them, to tell them there is a better way. So I challenge our pastors, I challenge our elders to get involved. It has been too long where we haven't gotten involved. I saw a lot of spectators last night, they were videoing, but they were not getting involved. They were not saying one thing. The young folks are crying out. I thank God that no one got hurt and I pray to God that we are going to change for the better in this nation. Thank you. God bless.

Mayor Allen stated I just want to remind everyone if you haven't please fill your census form out. We get money based off census and it is very important that you do that. Secondly I just want to congratulate all the 2020 high school graduates. No one got to really do that this time, I hate that for them but a lot of people have been very innovative with how they did it; had a lot of really good people graduate and I want to congratulate them and certainly wish them the best of luck in the future. Going back to protests, I just want to say one more time how appreciative we are that everyone has done this in a professional manner. The question is, like

Taj said, how do we get to the next step because if we don't get it to the next step, generally we haven't done anything. As a Council, as a community and as a city what is our next step going to be. I do think that is a good question and what we should be working on.

There being no further business, the meeting adjourned at 7:50 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk