

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
SEPTEMBER 18, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 18, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams (arrived at 5:05 pm)
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, City Attorney
Scott Stevens, City Manager
Laura Getz, Deputy City Clerk
Jimmy Rowe, Planning Director
Kaye Scott, Finance Director
Jennifer Collins, Assistant Planning Director
Rick Fletcher, Public Works Director
Scott Barnard, Parks and Recreation Director
Felicia Brown, Assistant Parks and Recreation Director
Scott Williams, IT Director
Shycole Simpson-Carter, Community Relations Director
Sherry Archibald, Paramount Theatre Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Julie Metz, DGDC Director
Ashlin Glatthar, Tourism Director
Octavius Murphy, Assistant to the City Manager
Lonnie Casey, Citizen
Shirley Edwards, Citizen (arrived at 5:04 pm)
Donna Stevenson, Citizen
Carl Martin, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Ken Conners, Goldsboro Daily News
Timothy Moore, Citizen
Ms. Jones, Citizen
Mr. Devin Pickett, Citizen
Mr. Kenneth Shaw, Citizen
Ruth Glisson, Citizen
Dave Glisson, Citizen
Yvonnia Moore, Citizen (arrived at 5:18 pm)
Casey Mazingo, Goldsboro News Argus Photographer
Rochelle Moore, Goldsboro News-Argus (arrived at 5:02 pm)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of Agenda. Councilmember Broadaway made a motion to adopt the agenda, the motion was seconded by Councilmember Ham. Mayor Allen, Councilmember Stevens, Councilmember Broadaway, Councilmember Ham and Councilmember Aycock voted in favor of approving the agenda with Mayor Pro Tem Foster voting against approving the agenda. Councilmember Williams was absent at the time of the vote. The motion passed 5:1.

Councilmember Broadaway provided the Invocation.

EV Charging Station Project Award and Duke Energy Grant—Marty shared information concerning an EV Charging Station Project Award and Duke Energy Grant and shared that staff recommended Council not proceed with the project due to the cost exceeding the grant funding.

Councilmember Broadaway suggested that staff contact Duke Energy for assistance with a contact to proceed with the project.

Say I Do to Downtown. Julie Metz shared the following proposal with Council.

Downtown Staff has been working through an idea with City Management and Travel & Tourism staff. The idea is based on two premises – we now have something to market downtown that we can capitalize on and we need to enhance our economic development strategy to build reasons for people to open and sustain businesses, support our community’s assets and increase tourism.

Economic Development Strategy: create a cultural arts, entertainment and urban lifestyle center.

A couple of months ago, we asked the public to send us their favorite photos of them enjoying or experiencing downtown in new ways. We had an overwhelming response of over 230 pictures submitted; many of them were of brides or couples. Some were of them actually getting married downtown and using our public features as their photo props.

- 2016 Average Wedding Expenditure in Goldsboro = \$21,600
- 2016 Average Wedding Expenditure in NC = \$24,000
- Learning how to appeal to brides requires marketers to understand millennials, they make up the majority of marrying couples.
- They want real experiences
- It’s not as much about location as you might think: unique, simple, romantic, traditional fun and casual
- Promote authenticity
- Couples are showing their unique style by choosing unexpected places to wed
- Historic buildings/home make up 14 percent in 2014, compared with only 12 percent in 2009, about 40 percent are looking for unusual venues that better reflect their personality.

Requirements and Limitations

- Availability:
 - Saturdays and Sundays Only
 - Online Calendar to Show Availability. Dates for known annual events would be blocked.
 - Only one wedding per day is available. First secured, first reserved.
 - Payment must be received to secure reservation.
 - Reservations must be made at least 30 days prior.

Time Limitations:

- 2 hours maximum permitted for set up.
- 1 hour maximum permitted for ceremony.
- 1 hour maximum permitted for breakdown of street obstacles to allow for street opening.
- 30 minutes beyond 1 hour break down for complete removal of all items on public right-of-way.

Furnishings, Decorations and Amenities

- Permitted Items:
 - Chairs & Tables
 - Any furnishings that do not require to be anchored down.
 - Tents, but upon prior request and only in certain areas. Must submit details of tent size, desired location and anchoring system prior to date for approval. Tents of certain sizes require certain fire protection.

- Music, we need to be notified to prearrange a block on the music system downtown.

Non-Permitted Items/Activities:

- Tents on the street or in paver/brick areas that require anchoring.
- No standing or setups in the landscaped areas or flowerbeds.
- No digging.
- No commercial stages. Platforms are permitted with prior approval based on dimensions.
- Only available outlets can be used. No unplugging items to allow for additional power sources.
- No substances are allowed in the fountain.

Guarantees & Expectations

- The City cannot guarantee circumstances as they relate to noise, such as emergency vehicles, jets, citizen vehicular or pedestrian noise/sounds and weather.
- The City nor its staff will serve as a personal wedding planner or are expected to provide any additional services other than the use of the public space.

Walnut and Center Street

- Highlights: a) Allows the Fountain to serve as the backdrop.
b) Easier and more seating space due to less obstacles
- Logistics: a) Block W. Walnut Street right after JC Penney Parking Lot 2 hours prior to the ceremony.
b) Seating for guests would be set up on Walnut Street and where Center Street traverses with Walnut.
c) Would block access through roundabout from E. Walnut side around 2 hours prior but be able to leave access to N. Center St.
d) Would need to block southbound lane at the 100 block of N. Center Street, allows eastbound travelers from W. Mulberry Street to travel around roundabout.

Center Street

- Highlights: a) Allows the Fountain to serve as backdrop.
b) Looks down at streetscape southbound.
c) Some obstacles for seating if a lot of seating is needed due to median.
- Logistics: a) Would need to block both northbound and southbound block of 100 N. Center Street.
b) Block Southbound about two hours prior to set up. Need to block the ability to go around circle during set up coming from E. Walnut. Then move this block to where shown during ceremony.

City Hall

- Highlights: a) Easier to block, less traffic and allows more options for seating
b) Historic City Hall serves as backdrop.
- Logistics: a) Contain all “rental space” from west median edge to City Hall steps.
b) Need to block northbound side of 200 N. Center Street about two hours prior to set up.

Proposed Cost for Rental:

Based on the following, we propose a fee of \$700 for rental with a refundable \$250 deposit. Refunded if area is left as it was before setup.

City's Potential Costs:

- 1 person prep area prior to event, including litter, weeding, etc.: \$25/hour at 6 hours = \$150
2 person prep street closures prior to event: \$25/hour at 2 hours = \$100
3 person patrol event at street closure locations: \$25/hour at 4.5 hours = \$336

These potential numbers would cover their cost and maybe make a small token amount to help advertise and promote. Julie shared advantages to the community and retail.

Julie shared that if Council is okay with them moving forward with this, they would like to hold a mock wedding in November to, one run through the logistics to assure they are prepared, 2) to have photos for promotion and illustration of set up, views, etc.

Councilmember Williams shared concerns about the money that the city would make from the events and the fact that the downtown merchants would face a loss. He shared that we need to work on communication because businesses he has spoken to were not aware of the possibility of the weddings.

Julie shared that the subject has been discussed for the last six months at the Merchants Association Meetings and the Merchants Association has reached out to other businesses downtown. She also shared the opportunities for downtown businesses if downtown holds weddings.

Councilmember Ham asked if the Downtown Merchants Association have endorsed the idea.

Councilmember Stevens asked if anyone else has spoken to other boards. Julie shared they have spoken to quite a few people including at Travel and Tourism and several local businesses. Julie shared there would never be complete blockage of access on Center Street. Mayor Pro Tem Foster shared concerns regarding parking in light of the recent conversations about parking downtown. He also shared concerns about capitalizing off the citizens to use an area that the citizens pay for already with their taxes.

Mayor Allen tabled the item to the next meeting.

Herman Park Center Discussion

Herman Park Recreation Center

Building Program Summary (Revised 09-07-2017)

Room / Space	Required Number of Rooms	Required SF Per Room	Total Area per Program	Notes/Comments/Questions
Gymnasium				
Double Gym	1	20,000	20,000	Curtain, maple flooring
Equipment Storage	2	400	800	
Fitness				
Fitness Equipment Room	1	800	800	Adjacent to lobby, sports floor
Fitness Storage	1	200	200	
Adult & Youth Spaces				
Adult & Youth Room/Game	1	900	900	
Storage	1	150	150	
Special Populations	1	750	750	All ages
Special Populations Storage	1	150	150	
Locker Rooms				
Locker Room	2	1,050	2,100	Includes showers
Adult Restroom	2	200	400	
Family Restroom	3	50	150	
Outdoor Entry Restrooms	2	50	100	Single occupancy
Janitor	1	120	120	
Laundry	1	200	200	(2) commercial washers & (2) commercial dryers
Multipurpose Classroom / Rentals				
Large Multipurpose Rental Room	1	4,500	4,500	(2) Pickleball Courts (44'x20') with 10' perimeter
Storage	1	150	150	
Kitchen	1	300	300	Adjacent to rental space

Scott Barnard shared a presentation with Council that shows the schematic of the 42,000 square feet building that Council indicated they preferred initially. He also shared the details of the proposed rooms and spaces in the building and the outside areas of the building. He shared the next steps for Council if they are interested in proceeding. Councilmember Aycock asked if we should know something from the Golden Leaf Grant in October. Mr. Stevens said yes. Councilmember Aycock stated that we should hold off until we find out something definite from them and at that point look at our payment situation over the next three years. Councilmember Broadway asked how much the construction drawings would cost. Scott Stevens shared the process of hiring the project, bidding the project and awarding the lowest bid. Councilmember Stevens asked if we have a RFP out there. Scott Barnard shared that through a bidding process, H&H Architecture were selected to lead the community through the public planning process that led to the original schematics and this drawing was added. Mayor Allen suggested that Scott Barnard get a price from H&H Architecture. Scott Stevens shared the process for getting a price and bidding the project. Council continued discussion. Mayor Pro Tem Foster asked if it is possible to add onto W.A. Foster with the Golden Leaf Grant in order to save money and prevent a tax increase. Mayor confirmed that the consensus of Council was for Scott Barnard to move forward with a price on Herman Park Center and

Mayor Pro Tem Foster requested a price on adding a gym to W.A. Foster as well. Scott Stevens shared that staff will get the information.

YMCA Park Partnership Discussion

Scott Barnard shared information on a partnership with the Family YMCA. He shared the current usage of the space at this time. He also shared that the Recreation Advisory Board and the Family Y board has had discussion. The Family YMCA board made a motion to bring it before Council to see if there is interest in a partnership to develop the property for a park. This would be the first park for District 6. Scott Barnard shared that if Council were interested in the partnership, they would open up a public planning process to discuss what would go on this site. Council discussed the usage of the land and the potential partnership with the Family YMCA. After discussion with Council, Mayor Allen confirmed with Council to allow Scott Barnard to move forward with an RFQ.

Storm Water Division Equipment Purchases

Rick Fletcher discussed the equipment purchases request for the Stormwater Division. The request is for a Jet Vac and Excavator. Mayor Allen and Council discussed the need for the equipment and the personnel request for the Stormwater Division. Mayor Pro Tem Foster inquired about contracting the work out to save money. Mayor Allen shared you won't be able to get a contractor to do the work cheaper than having our employees do the work. Mayor Pro Tem Foster asked if we could get price comparisons for contracting the work out. Council continued to discuss the equipment and their uses. Scott Stevens shared that staff would get some numbers and come back to Council.

NCLM Voting Delegate

Scott Stevens discussed the request from the North Carolina League of Municipalities to have a voting delegate at the upcoming conference. The voting delegate in the past few years has been Mr. Stevens. Mayor and Council agreed to let Mr. Stevens continue to be the voting delegate.

Boards and Commissions Discussion

Scott Stevens discussed Boards and Commissions with Council. Mr. Stevens asked Council what they wanted to see in terms of an ordinance to put all Boards and Commissions in one place. Mayor Pro Tem asked if he could make a motion to approve board members who are waiting to be approved from a couple of weeks ago. Scott shared that there were a couple of appointments that Council deferred approving about a month ago and asked if Council wanted them back at the next meeting or to try to approve them tonight. Mayor Pro Tem Foster stated he wanted to approve them tonight. Mayor Allen stated he thought Council wanted to wait on appointments. Mr. Stevens stated we could get the information together for the 7:00 meeting. Mr. Stevens shared the current Resolution concerning Boards and Commissions and shared suggestions concerning bringing all Boards and Commissions into one Ordinance. Councilmember Williams shared the following suggestions concerning Boards and Commissions:

1. All members of Boards and Commissions that have exceeded their term limits be removed.
2. All boards should reflect an inclusive group of members from the City of Goldsboro.
3. All boards including the Planning Board shall have term limits of 3 years.
4. Potential board member applications received and reviewed by Council within 14 days prior to making any member decisions.
5. Meetings are recorded thoroughly by neutral individuals.

Scott Stevens shared information about setting term limits and inclusiveness. Mayor Allen discussed the following list of items to consider:

- How to adopt meeting schedule
- Bylaws
- How to and who can call a special meeting
- How to and who can cancel a meeting
- Remote Participation
- Consider forming a Selection and Appointment Board

Council discussed the Tourism Board and the state laws that govern the board.

Mayor Allen suggested Council send suggestions and recommendations to Laura and Melissa before the next meeting. Mayor Pro Tem Foster requested copies of all bylaws for Boards and Commissions. Laura will send the bylaws to Council by email. Mayor Pro Tem Foster asked how to legally address bylaws that are not being followed. Mayor Allen shared that if you have specific cases, you should share those with a lawyer.

Councilmember Ham made a motion to remove himself from the Golf Course Committee and add Councilmember Broadaway to the committee. Councilmember Stevens seconded the motion and the motion passed unanimously.

Sale of Real Property, North Oak Forest Road Revised Offer

Scott Stevens shared information concerning the offer for the Sale of Real Property on North Forest Road by the Southern District Convocation. Mr. Stevens shared the Southern District Convocation made an offer in July of \$67,500 and Council voted not to accept the offer. Mr. Stevens shared that after meeting with the Mayor and a couple of Council members, the Southern District Convocation would like to raise their offer to \$85,000. He stated that the city attorney advised to go back through the upset bid process. Council and the city attorney discussed the legality of the upset bid.

Councilmember Stevens made a motion to accept the offer of \$85,000 if the law states they have to have an upset bid, the motion was seconded by Mayor Pro Tem Foster and unanimously carried. Councilmember Ham shared he would like to recommend that there be a moratorium that the Southern District Convocation cannot sell the property for five years.

Google Fiber Discussion

Councilmember Stevens shared that he reached out to Google Fiber and they are willing to come to Goldsboro and Wayne County. He will have more information to share at a later date.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item G. Raftelis Financial Consultant, Inc. Service Agreement to complete final stages of the Stormwater Utility program for full implementation. Rick Fletcher shared information pertaining to the Raftelis agreement. Mayor Allen asked if there was a date or timetable to get this done by. Rick shared they want to get everything done by January 2018. Mayor Allen shared we should have dates for deliverables in the contract. Scott Stevens asked if the Mayor would like to have staff make the change and that he could add that to the agenda item. Councilmember Aycock made a motion to add the date of January 2018 to the agreement; the motion was seconded by Councilmember Stevens and unanimously passed. Council and staff discussed the Commercial Stormwater Assessment. Scott Stevens shared that we know the impervious area but we don't know the credits they will receive. He stated if we don't have the information in December, we would advise Council to delay it until a March or July implementation.

Item I. Informal Bid Request #2017-015 – Abatement and Partial Demolition of Former W.A. Foster Center. Kaye Scott shared information concerning the Abatement and Partial Demolition of the Former W.A. Foster. Councilmember Ham asked if staff have identified any organizations to occupy the facility. Mayor Allen shared that Mr. Womble is working on the non-profit side of it. Council discussed the Former W.A. Foster and what kind of progress is being made. Mayor Allen shared the city still owns the building and we need to get started because the asbestos removal will take a while.

Item M. Code of Ordinance Update: 98.80 Parades. Laura Getz shared information concerning updating the Parade Ordinance. Mayor Allen shared concerns about the time requirements. Scott Stevens shared that the 30 days' notice for the application is to allow street closures to be approved by Council. Councilmember Williams shared concerns about the application process being taken from the Police Department and Chief of Police. He also shared concerns about picketing. Mr. Stevens shared that we would bring the ordinance back with the application if they would like to

defer it. Mayor Pro Tem Foster shared concerns about the application process being removed from the police chief.

Councilmember Aycock made a motion to remove Item M from the agenda, the motion was seconded by Councilmember Williams and unanimously passed.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 18, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Jonathan Smith with Freedom Baptist Church provided the invocation. The Pledge to the Flag followed by Pack 258.

CU-15-17 Lee Eatmon–West side of Millers Chapel Road between US 70 East and Wilson Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the operation of an automobile repair shop within the Airport Business zoning district.

The property is zoned Airport Business and is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Area: 20,000 sq. ft. or 0.46 acres
Frontage: 60 ft.
Depth: 200 ft.
Zone: Airport Business (AB)

Existing Use: Previously, the property operated as an automobile repair shop. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan shows that the property contains an existing 1,965 sq. ft. single-story metal building.

Hours of Operation: Monday-Friday
(8:00 a.m. to 5:00 p.m.)
No. of Employees: 1

Applicant's floor plan consists of two working bays, an office, storage areas and restrooms.

A private 60 ft. wide paved road serves as an access easement extending from Miller's Chapel Road 631.19 ft. to the site.

There is sufficient parking to provide for employees as well as well as customers.

The applicant has indicated that there will be no outside storage on the site and, therefore, no screening of the premises will be required.

Existing vegetation surrounds the proposed site and this will satisfy the City's landscape requirements.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to twelve (12) people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

No one spoke. Mayor Allen closed the public hearing. No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Z-9-17 William T. Hayes-Southeast corner of Mull Smith Lane and Double D Lane (R-20A Residential to RM-9 Residential). Public Hearing Held. Applicant requests a zoning change from R-20A to RM-9 which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 280 ft. on Mull Smith Lane
203.79 ft. on Double D Lane
Area: 49,828 sq. ft. or 1.14 acres

Surrounding Zoning: North: R-20A Residential
South: RM-9 and R-20A Residential
East: R-20A Residential
West: R-20A Residential

Existing use: The property had most recently been occupied by one manufactured home which was destroyed by fire. Since the unit was not replaced within a six-month period, rezoning of the lot will be necessary in order to allow replacement at this time.

Adjacent and surrounding properties primarily consist of single-wide manufactured homes located on private lots. There are two lots to the south of the subject property which were rezoned to RM-9 Residential in 2001.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

Properties in the area are served by undedicated, private dirt paths through easements. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

No one spoke. Mayor Allen closed the public hearing. No action needed. The Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Street Closing – Herman Place. Public Hearing Held. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The street section has been identified on the attached map and has an approximate length of 300 ft. and a right-of-way width of 50 ft.

The petitioned street closing has been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections have been received.

If the street is closed, ownership of the right-of-way would be split equally between the adjoining property owners and a utility easement would be retained over the entire closed right-of-way for maintenance of an 8-inch sanitary sewer line.

The Council, on August 21, 2017, adopted a Resolution of Intent setting the public hearing and that Resolution was advertised for four weeks in the newspaper. Adjacent owners were notified of the hearing by certified mail and the street was posted with notice of the public hearing.

Mayor Allen opened the public hearing. The following person spoke:

1. Carl Steed with Wayne Roofing Company stated they have been at that location since 1947. He stated they used to have access on the other side going across the railroad track but they closed that. He stated this is the only access to get to their building and he still has to have access to that road.

No one else spoke. Mayor Allen closed the public hearing. No action necessary. Planning Commission will have a recommendation for the Council's meeting on October 2, 2017.

Planning Commission Excused.

Public Hearing to allow citizens the opportunity to comment on the City of Goldsboro's draft of the Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds. Public Hearing Held. On July 1, 2017, the City of Goldsboro received \$312,836 in CDBG funds and \$159,629 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2016-2017 to administer its Community Development Programs.

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2016 through June 30, 2017.

To comply with program guidelines, the City must meet the following citizen participation requirements:

1. Make the CAPER available to the public for examination and comment for a period of not less than 15 days prior to submission.
2. Provide a description of the process it undertook to ensure the public had an opportunity to review and comment on the CAPER.
3. Provide a summary of public comments received as a result of the citizen participation process.

The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income.

A draft of the CAPER has been prepared and was available for review from September 5, 2017 to September 19, 2017. A copy of the report was placed at public access sites such

as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Department, City Hall, 214 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

Notice of this public meeting was advertised in the Goldsboro News Argus on August 25, 2017.

Councilmember Williams clarified the amounts of money received.

Mayor Allen opened the public hearing. The following person spoke:

1. Katherine Phillips, 106 Downing Place, asked for clarification on what the CAPER is. Mayor Allen explained the CAPER. Ms. Phillips also asked if Council has plans to make secondary roads look better and if Council plans to increase Police presence on Center Street so that people aren't approached by panhandlers. Mayor Allen shared that everyone has the right to panhandle but we try to stop aggressive panhandlers.

No one else spoke. Mayor Allen closed the public hearing.

Upon motion of Councilmember Broadway, seconded by Councilmember Stevens and unanimously carried, Council:

1. Directed the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorized the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Public Comment Period. Mayor Allen opened the public comment period and asked everyone to keep their comments at 3 minutes. The following person spoke:

1. Bobby Jones, 308 E. Chestnut Street, asked questions about the funds Shycole Simpson-Carter spoke about and asked if there would be any opposition if members of the community helped the community complete the applications. Mayor Allen suggested Mr. Jones speak to Shycole Simpson-Carter.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Scott Stevens reminded Council, Item M was removed from the consent agenda during the work session and referred to a later date. Councilmember Williams moved the items on the Consent Agenda, Items E, F, G, H, I, J, K, L and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Aycock and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Contiguous Annexation Petition – AAA Mini-Storage (Paul Williams Property). Referred to the Clerk. The applicant is requesting that contiguous property described by metes and bounds in Item 2 of the attached petition be annexed to the City of Goldsboro. Also attached are maps showing the property proposed to be annexed.

Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council, at their meeting on September 18, 2017 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

Staff recommended Council request that the City Clerk examine the annexation petition to determine its sufficiency. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Approval of Resolutions to Request Funding through the State and Federal Loans/Grants. Resolutions Adopted. The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection systems, water supply/distribution systems, and the cost of Asset Inventory and Assessment projects for water and sewer systems.

In the past, the City was required to apply to each program separately (i.e. SRF vs State Reserve). DEQ has now taken the approach of allowing one application to be submitted and providing the best funding package available based on applicants responses. Projects proposed for loan and/or grant applications are detailed as follows:

Sewer (CWSRF)

- Scope - Sewer rehabilitation of Carolina Street, Cherry Hospital, and the Big Ditch Outfall
Approximate Budget = \$1,035,300. Eligible for up to 50% of loan or \$500,000 principle forgiveness.

Water (DWSRF)

- Scope - Water improvements as listed in the 2009 Utility Master Plan
Approximate Budget = \$2,536,740. Eligible for up to 50% of loan or \$500,000 principle forgiveness.

AIA (Asset Inventory Assessment)

- This program would allow for up to \$150,000 in grant to study water or sewer issues.

Staff recommended Council adopt the attached resolutions authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina for loans and/or grants for water and sewer projects. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION 2017-56 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE CLEAN WATER STATE REVOLVING LOAN PROGRAM FOR WASTEWATER COLLECTION SYSTEMS”

RESOLUTION NO. 2017-57 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE DW STATE REVOL VNG FUND PROGRAM FOR WATER DISTRIBUTION SYSTEMS”

RESOLUTION NO. 2017-58 “RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO THE DIVISION OF WATER INFRASTRUCTURE ASSET INVENTORY ASSESSMENT GRANT PROGRAM”

Raftelis Financial Consultant, Inc. Service Agreement to complete final stages of the Stormwater Utility program for full implementation. Resolution Adopted. The City of Goldsboro recently implemented the transition phase of a new stormwater utility program. During this phase, both residential and non-residential customers pay a flat fee equal to the residential rate based on one Equivalent Residential Unit (ERU).

The transition phase was implemented primarily to work through special considerations and requirements for non-residential customers.

Raftelis Financial Consultant. Inc., founded and headquartered in North Carolina, has extensive experience in developing stormwater programs nationwide. As such, they have submitted the following scope of services to complete the final stages of the City's stormwater utility program, enabling full implementation of our non-residential program as early as January 2018:

- (a) The consultant team will assist the Client with policies, by developing written policies for stormwater fee credits, appeals, adjustments, incentives, fee caps, and stormwater billing data maintenance. This work will be done collaboratively with the Client and will be informed by the consultant's expertise gained from similar projects in the past.

Deliverables: Written policies

- (b) The consultant team will review the Client's current estimate of stormwater services to be provided going forward out five years, and will collaborate with the Client to develop a written five-year program description for current and future funding needs and estimated cost of service provision to meet these needs. These are collectively described as the program plan and revenue requirements.

Deliverables: Written five year program description and estimated cost of service

- (c) The consultant team will model expected revenues from the rate set by the Client, taking into account likely collection rates by ratepayer class and other variables to develop a budget and cash flow model for forecasting revenues and estimating the impacts of growth and other types of change over time. The model will use the revenue requirements developed in part (a), and will rely on ERUs provided by the Client by ratepayer class.

Deliverables: Digital open source budget and cash flow model

- (d) The consultant team will develop a draft rate ordinance that can be codified by the City to establish rates and stormwater fee details including the definition of impervious area and the mechanisms for policies described in part (a). The team will work with staff on the document and will attend one Council meeting to aid in the passage of the ordinance.

Deliverables: Draft rate ordinance; attendance at Council meeting

The maximum fee for these above services is \$32,170.

Contingency: An additional amount of \$10,000 is provided for as a contingency but cannot be expended by the consultant without the Client's authorization. The contingency funds may potentially be used for additional program planning or budgeting services, for data- or systems-related services, for outreach and education services, or for additional written reports or studies, or for post go-live support such as exhibits or data evaluations.

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the Stormwater Utility to proceed

Staff recommended Council adopt the attached resolution authorizing the City Manager to execute a Professional Service Agreement with Raftelis Financial Consultants Inc. in the amount of \$42,170. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017-59 "RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND RAFTELIS FINANCIAL CONSULTANTS INC. TO COMPLETE THE FINAL STAGES OF THE CITY'S STORMWATER UTILITY PROGRAM FOR FULL IMPLEMENTATION"

Resolution - 2017 Urgent Repair Program (URP17). Resolution Adopted. The City of Goldsboro applied for a grant in January, 2017 for funding by North Carolina Housing Finance Agency (NCHFA) through the North Carolina Housing Trust Fund for the 2017 Urgent Repair Program (URP17) in the amount of \$100,000. This grant is to be in conjunction with the City's Community Development Block Grant Program.

North Carolina Housing Finance Agency (NCHFA) has awarded the City funding for the 2017 Urgent Repair Program (URP17) in the amount of \$100,000 to assist fourteen (14) eligible very-low and low-income homeowners with urgent repairs up to \$8,000 per home to prevent displacement, which poses a imminent threat to their life and/or safety. The time period of this grant is 16 months beginning on August 14, 2017 and ending on December 31, 2018.

No matching funds are required of the City of Goldsboro in conjunction with this Program.

Staff recommended Council adopt the following entitled Resolution adopting and approving the URP17 Assistance, Procurement, and Disbursement Policies to conduct this Urgent Repair Program in conjunction with the City's Community Development Block Grant Program, authorize the Mayor and City Clerk to sign the URP17 Assistance, Procurement, and Disbursement Policies and authorize the Mayor and City Clerk to accept and sign a contract with NCHFA in the amount of \$100,000. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017 – 60 “RESOLUTION APPROVING URP17 ASSISTANCE, PROCUREMENT AND DISBURSEMENT POLICIES”

Informal Bid Request #2017-015 – Abatement and Partial Demolition of Former W.A. Foster Center. Bid Accepted. On Monday, August 14, 2017 in accordance with the provisions of the N.C. General Statutes, sealed bids were publicly opened for the abatement and partial demolition of the former W. A. Foster Center.

The City received four (4) bids for this project. Attached is the bid tabulation for Council's information.

Council has directed staff to move forward with the asbestos abatement to the former W.A. Foster Center. The City's Inspections Department reviewed and checked all bids for accuracy, and found them to be in order except for the low bidder, Eastern Environmental, Inc. This bidder did not submit the required bid bond and was disqualified from consideration. The next low bid is being recommended from Vistabution in the amount of \$51,200 for the asbestos abatement. The current fiscal year's budget has sufficient funding for abatement and demolition for this project.

Staff recommends that Council accept the bid from Vistabution in the amount of \$51,200 for the asbestos abatement to the former W.A. Foster Center. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Sale of Real Property – 1314 and 1316 N. Carolina Street. Offer Accepted. On August 22, 2017, Joseph and Darlene Stafford offered to pay the City of Goldsboro the sum of \$2,315 for 1314 and 1316 N. Carolina Street and made a bid deposit of \$115.75. The City of Goldsboro acquired these lots in October 2016.

The City combined these two sub-standard lots to form one standard lot. Standard property is offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. The tax value for both properties is \$4,630. An advertisement appeared in the Goldsboro News-Argus on August 25, 2017. The ten (10) day upset bid period expired on September 4, 2017, with no counter-offers received after this bid. The buyer will pay the attorney fees associated with transferring the deed.

Staff recommends Council accept the offer from Mr. and Mrs. Stafford in the amount of \$2,315 for 1314 and 1316 N. Carolina Street and authorize the Mayor and City Clerk to

execute a deed on behalf of the City of Goldsboro. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Broker Services/Supplemental Employee Benefits. Resolution Adopted. In 2012, the City of Goldsboro awarded the City's first voluntary benefits broker services. Currently, the City uses three (3) different vendors for the City's voluntary benefits with individual costs. It has been determined that it would be more cost effective for the City to consolidate all voluntary benefits under the umbrella of a single broker.

In August 2017, staff solicited proposals from qualified brokers to assist the City with updating with strategically planning, designing, negotiating the best, and most cost effective coverage for our employees.

The City received proposals from seven (7) brokers with three (3) completing the follow-up questionnaire. Staff compiled responses and presented them to the City's Benefits Committee. The Committee has recommended Pierce Insurance Agency. By consolidating our services with Pierce Insurance Agency, the City could recognize an annual savings of approximately \$9,021.

The proposed contract is for a minimum period of three (3) years with the option to renew for one (1) additional year before soliciting competitive quotations, but with negotiation of all renewal premiums during that period based on changed exposures, changed manual rates and loss experience. However, the City reserves the right to cancel or not renew all or any part of this insurance at its discretion when such cancellation or non-renewal is deemed to be in the best interest of the City of Goldsboro.

Staff recommended Council adopt the attached resolution authorizing the City Manager, City Clerk, and Finance Director to sign all necessary documents to award contract for voluntary broker services to Pierce Insurance Agency with an effective date of January 1, 2018 and authorize the City Manager and the Finance Director to grant a one (1) year extension at the end of the contract if market conditions are favorable. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017-61 "RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO SIGN A CONTRACT WITH PIERCE INSURANCE AGENCY"

North Carolina Department of Public Safety, Emergency Management – Flood Mitigation Assistance (FMA) Grant Funds - Hurricane Matthew Water Treatment Plant Mitigation Project. The City of Goldsboro would like to file an application for a FMA grant with the North Carolina Department of Public Safety, Emergency Management for constructing an earthen berm around the Water Treatment Plant (WTP) to mitigate from future losses at the WTP.

The City of Goldsboro must initially submit a Letter Of Intent to NCEM for approval in order to be authorized to complete a full application for the construction of the earthen berm around the WTP. The FMA grant amount is \$2,019,500. This federal grant calls for a 25% match of \$504,875, which may be paid by the state.

Staff recommends Council authorize the City Manager and City Clerk to apply for a \$2,019,500 grant on behalf of the City of Goldsboro with the North Carolina Department of Public Safety, Emergency Management which may require a local match of \$504,875. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Monthly Reports. Accepted as Information. The various departmental reports for the month of August 2017 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Williams/Aycock (7 Ayes)

End of Consent Agenda.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Foster and unanimously carried, Council added the following items to the agenda: Recreation

Advisory Commission Appointments Goldsboro/Wayne Transportation Authority Board Re-Appointment.

Councilmember Williams asked for clarification on the GWTA Appointment.
Councilmember Aycock explained the terms for the GWTA Appointment.

Recreation Advisory Commission Appointments. On January 5, 2015, Mr. Jason Pate was appointed to serve on the Recreation Advisory Commission to his second term with his term expiring on December 31, 2017. Mr. Jason Pate has resigned effective April 27, 2017.

On January 5, 2015, Mr. Mike Pate was appointed to serve on the Recreation Advisory Commission to his second term with his term expiring on December 31, 2017. Mr. Mike Pate has resigned effective June 12, 2017.

Staff would recommend Council adopt the attached Resolutions appointing Floyd Wingfield and Daina Taylor to the Recreation Advisory Commission and commend Mr. Jason Pate and Mr. Mike Pate who have served on the Recreation Advisory Commission. Broadaway/Williams (7 Ayes)

RESOLUTION NO. 2017-62 “RESOLUTION APPOINTING MEMBERS TO AN ADVISORY BOARD AND COMMISSION”

RESOLUTION NO. 2017-63 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON THE RECREATION ADVISORY COMMISSION OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION”

Goldsboro/Wayne Transportation Authority Board Re-Appointment. On July 6, 2015, Mr. Bob Waller was appointed to serve his first term on the Goldsboro/Wayne Transportation Authority Board. Mr. Waller was reappointed on July 21, 2016. Mr. Waller’s appointment expired July 21, 2017.

It is recommended that Mr. Waller be reappointed to a third term expiring on July 21, 2018.

Staff recommends Council adopt the attached resolution re-appointing Bob Waller to the Goldsboro/Wayne Transportation Authority Board. Broadaway/Williams (7 Ayes)

RESOLUTION NO. 2017-64 “RESOLUTION APPOINTING A MEMBER TO GOLDSBORO/WAYNE TRANSPORTATION AUTHORITY BOARD”

City Manager's Report. No report.

City Attorney's Report and Recommendations. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock shared he attended 2 events this past Saturday; Community Expo Day at the Word of Praise Church which was a collaboration of Word of Praise Church, the Bridge and several other groups and appreciates them inviting him. He also attended the 75th Anniversary of Seymour Johnson Air Force Base. He stated that the base and Goldsboro have worked hard to have the relationship they have and he looks forward to the next 75 years.

Councilmember Ham had no comment.

Mayor Pro Tem Foster had no comment.

Councilmember Stevens shared he wishes the airmen well and he wasn’t able to attend the 75th Anniversary but he wished he could have been there. He also shared that he would like input from all of Goldsboro and Wayne County about a higher speed

internet, Google Fiber coming to our area. He stated he would like everyone to give him a call or call the city.

Councilmember Broadway had no comment.

Councilmember Williams had no comment.

Mayor Allen thanked Laura for substituting for Melissa. He also shared that this past weekend we had Beak Week and he thinks it was the best one so far; he thanked everyone involved and encouraged everyone to come out next year and get more involved. Mayor Allen shared that Governor Cooper came to Goldsboro this week and delivered school supplies to Carver Heights. He also shared that he also went to the Word of Faith and Bridge Church event and he thinks all of the Council members were there and he appreciates what they did. He shared trying to build unity in the community was their theme. Mayor Allen also shared that the 123rd Southern District Convocation is in Goldsboro and runs all week. He stated there are 300-400 people at least and encourages everyone that if they see someone from out of town that is attending the convention to welcome them to Goldsboro. Mayor Allen shared information on the 75th Anniversary and shared that we had six former base commanders in Goldsboro. He also shared we received news that we are going to be the reserve base for the KC-46A tanker. He said the Air Force is going to spend about 200 million dollars getting ready for the tanker and it is a big deal for Seymour Johnson and our community. Mayor Allen shared he wanted to thank the airmen at Seymour Johnson and that they are first class operators. Mayor Allen also shared that this Friday night is the DGDC Annual Dinner and to call DGDC office to get tickets.

There being no further business, the meeting adjourned at 7:28 p.m.

Chuck Allen
Mayor

Laura Getz, CMC
Deputy City Clerk