THE CHANGE OF ZONE PROCESS

1. Submit Application
2. Input in Energov; Assign Case Manager, Prepare Folder
3. Review by Case Manager and other appropriate departments
   - Planning Tech prepares maps and envelopes
4. Prepare Legal Notice
5. E-mail Legal Notice To Newspaper
6. Advertise, Mail, Post Properties
7. Assemble Agenda Packets for staff
8. Mail documents to Planning Commission
9. Amend Agenda Memo incorporating Public Hearing Comments
10. Planning Commission makes their Recommendation
11. Council takes Final Action
12. Notify Applicant of Action by Mail
13. Maps Updated