

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, SEPTEMBER 20, 2021**



*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. WORK SESSION–5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

**1. ROLL CALL**

**2. ADOPTION OF THE AGENDA**

**3. OLD BUSINESS**

**4. NEW BUSINESS**

- a. Urgent Repair Program (URP19) Update (Community Relations)
- b. Essential Single-Family Rehabilitation Loan Pool-Disaster Recovery (ESFRLP-DR) Update (Community Relations)

**II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (Archbishop Anthony Slater – Tehillah Church Ministries)

Pledge of Allegiance

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES (\*Motion/Second)**

A. Minutes of the Work Session and Regular Meeting of September 7, 2021

**V. PRESENTATIONS**

**VI. PUBLIC HEARINGS (\*Motion/Second)**

- B. SU-9-21 Christopher and Elondia Grant (120 E. Mulberry Street) – Subject property is located on the north side of E. Mulberry Street between Center Street and John Street (Planning)
- C. UDO-2-21 I&BP-1 Special Use Permit Addition – Unified Development Ordinance Amendments (Planning)
- Planning Commission Excused**
- D. Public Hearing – 2020-2021 (CAPER) (Community Relations)

**VII. PUBLIC COMMENT PERIOD**

**VIII. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

- E. Request to reclassify permanent part time (PPT) positions to full time (FT) positions in Finance (Finance)
- F. Resolution Approving a Memorandum of Agreement (MOA) Relating to the Settlement of Opioid Litigation (City Manager)
- G. Resolution Approving the Execution of an Agreement for Construction Costs Associated with the Realignment of an Access Drive at the Maxwell Center (City Manager)
- H. Advisory Boards and Commission Appointments (City Clerk)
- I. Department Monthly Reports

**IX. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

**X. CITY MANAGER'S REPORT**

**XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

**XII. CLOSED SESSION**

**XIII. ADJOURN**

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

**SUBJECT:** Urgent Repair Program (URP19) Update

**BACKGROUND:** The City received an Urgent Repair Grant from the North Carolina Housing Finance Agency in the amount of \$100,000.00 to make repairs up to \$10,000.00 for homeowners that qualify for assistance.

Pursuant to Section 143-129(a) of the General Statutes of North Carolina, informal bids were awarded to SBC Contracting, Inc. for repair work on the properties located below:

Property Address	Cost To Repair
506 Rollingwood Drive, Dudley	10,000.00
1313 Herring Street, Goldsboro	10,000.00
1105 Crawford Street, Goldsboro	8,850.00
2031 Azalea Drive, Goldsboro	8,120.00
435 E. Elm Street, Goldsboro	10,000.00
817 S. Franklin Street, Goldsboro	8,000.00
2731 New Hope Road, LaGrange	9,090.00
112 Edinburgh Lane, Dudley	9,800.00
164 County Road, Mt. Olive	10,000.00
210 Herbert Street, Goldsboro	10,000.00
2015 Azalea Drive, Goldsboro	6,140.00
<b>Total</b>	<b>\$100,000.00</b>

**DISCUSSION:** After an unsatisfactory working relationship with SBC Contracting, Inc. and the City of Goldsboro, the NCHFA recommended terminating the remaining 6 contracts with SBC Contracting, Inc. It is important to note that one of the above named properties withdrew application to have work completed by NC ReBuild. The City of Goldsboro Finance Department advertised a new informal bid on July 9, 2021 and received one sealed bid from AWE-Home Repair & Construction for the remaining 6 properties. Pre-construction conferences were held with the remaining 6 homeowners, the contractor of AWE-Home Repair & Construction, and Community Relations Staff on Friday, August 20, 2021 at 9:30 am in the Large Conference Room. All work is currently under contract and must be completed by November 15, 2021.

**RECOMMENDATION:** Presented to Council as information. No action is necessary at this time.

Date: 9-14-21



Felecia D. Williams, Interim Community Relations Director

Date: 9/14/21



Timothy M. Salmon, City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

**SUBJECT:** Essential Single-Family Rehabilitation Loan Pool-Disaster Recovery (ESFRLP-DR) Update

**BACKGROUND:** The City has been awarded membership to the loan pool, from the North Carolina Housing Finance Agency (NCHFA), to assist with the rehabilitation of owner-occupied homes damaged by Hurricane Matthew and Tropical Storms Julia and Hermine.

The NCHFA has granted the City an extension until December 31, 2021 to have eligible homes under contract for the rehabilitation work. Initially, 14 applicants were approved; however 4 homeowners received repairs from the City, 6 have received assistance through NC ReBuild and/or other agencies, 3 may still be eligible, and 1 homeowner recently passed away.

<b>Applicant</b>	<b>Status</b>
Applicant #1	NC ReBuild
Applicant #2	Repairs completed by other agency
Applicant #3	City of Goldsboro completed
Applicant #4	NC ReBuild
Applicant #5	Repairs completed by other agency
Applicant #6	Deceased/Initiated welfare check
Applicant #7	Repairs still needed
Applicant #8	Unable to contact
Applicant #9	City of Goldsboro completed
Applicant #10	NC ReBuild
Applicant #11	City of Goldsboro completed
Applicant #12	Repairs still needed
Applicant #13	City of Goldsboro completed
Applicant #14	NC ReBuild

**DISCUSSION:** Community Relations Staff has launched a new application period, with applications made available to the public starting Monday, August 30<sup>th</sup>. The application deadline has been set for September 27<sup>th</sup>. All rehabilitation work must be under contract by December 31, 2021 and all rehabilitation work must be completed by June 30, 2022.

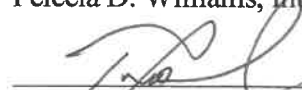
**RECOMMENDATION:** Presented to Council as information. No action is necessary at this time.

Date: 9-14-21



Felecia D. Williams, Interim Community Relations Director

Date: 9/14/21



Timothy M. Salmon, City Manager

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
SEPTEMBER 7, 2021

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on September 7, 2021.

**Call to Order.** Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

**Roll Call.**

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway (participated remotely via Zoom)  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock (participated remotely via Zoom beginning at 5:09 pm)  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Laura Getz, City Clerk

**Organizational Actions.**

Mayor Pro Tem David Ham submitted his resignation as the District 5 Councilmember. Councilmember Polack made a motion to accept the resignation from Mayor Pro Tem Ham from his District 5 seat. The motion was seconded by Councilmember Jones. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Matthews voted for the motion, Councilmember Aycock was not on the remote meeting during this vote. The motion passed.

**Administering the Oath of Office to Mayor Ham.** Laura Getz administered the oath of office as Mayor of the City of Goldsboro to David Ham.

**Adoption of the Agenda.** Councilmember Polack requested Item E on the Consent Agenda be moved to Items Requiring Individual Action. Mayor Ham requested adding a Closed Session for Personnel item. Upon motion of Councilmember Jones, seconded by Councilmember Polack and unanimously carried, Council adopted the agenda with said changes. A roll call vote was conducted.

**Selection of Mayor Pro Tem.** Councilmember Bill Broadaway made a motion to appoint Councilmember Taj Polack for the position of Mayor Pro Tem, seconded by Councilmember Jones and unanimously carried. A roll call vote was conducted. Laura Getz administered the oath of office to Taj Polack.

**New Business.**

**District 5 Vacancy Discussion.** Mayor Ham shared information and read the proposed Exhibit relating to the vacancy for District 5. Mayor Pro Tem Polack made a motion to accept the proposed schedule with the application process for District 5. The motion was seconded by Councilmember Jones. A roll call vote was conducted. Mayor Ham, Councilmember Jones, Councilmember Broadaway and Mayor Pro Tem Polack, voted for the motion. Councilmember Matthews voted against the motion. Councilmember Aycock was not on the remote meeting during this vote. The motion passed.

Mayor Pro Tem Polack made a motion to accept the resolution of the Goldsboro City Council establishing a procedure for filling a vacant council seat with the dates mentioned. The motion was seconded by Councilmember Broadaway. A roll call vote was conducted. Mayor Ham, Councilmember Jones, Councilmember Broadaway, Mayor Pro Tem Polack and Councilmember Aycock voted for the motion. Councilmember Matthews voted against the motion. The motion passed.

**Resolution Of The Goldsboro City Council Establishing A Procedure For Filling A Vacant Council Seat.** David Ham, the duly elected council member representing District 5 of the City of Goldsboro on its City Council has tendered his written resignation dated September 7, 2021 from his seat as the council member representing said district due to being appointed as Mayor of the City of Goldsboro. The City Council of the City of Goldsboro accepted his said resignation during its regularly scheduled meeting of September 7, 2021 and, as a result, hereby declares that the seat for the representation of District 5 is vacant. As a result of said vacancy, the

Code of Ordinances, and the General Statutes of the State of North Carolina state that the Council, by majority vote, shall appoint a qualified candidate to fill said vacancy for the remainder of the term of said council member; i.e. until the next general election, which will be held on November 7, 2023. Neither the Code of Ordinances nor the General Statutes contain a specific procedure for said appointment, therefore, it is necessary and good practice to establish a procedure so the City, all council members and potentially interested candidates, have a procedure that will guide all for the said appointment.

It is necessary that a Resolution be enacted to establish procedures for such appointment, and that such are attached hereto as Exhibit A setting forth said procedures and is made a part hereof.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Goldsboro, North Carolina that:

1. The seat for District 5 of the Goldsboro City Council is vacant effective September 7, 2021, and shall be filled by the Council by majority vote.
2. For the proper and consistent application of the Code of Ordinances and the General Statutes of the State of North Carolina for the filling of the vacancy of said seat for District 5 representation on the City Council, procedures for any appointment to fill said vacancy should be adopted and that such is necessary for the proper functioning of the Council.
3. Exhibit A attached hereto sets forth said procedure and is hereby adopted as the procedure for the appointment of the vacancy of the representative seat for District 5 of the Goldsboro City Council.
4. This resolution and Exhibit A are hereby adopted and shall be inserted into the official minutes of the City Council of Goldsboro.

#### EXHIBIT A

#### **Procedure For Filling Vacant Council Seat For District 5 Of The Goldsboro City Council**

1. After the creation of a vacancy for District 5, such being effective September 7, 2021, the City Clerk will immediately cause the vacant seat to be advertised in The Goldsboro News-Argus and on the City of Goldsboro's website indicating the appointment process and the following eligibility requirements as described in Article VI of the North Carolina Constitution and the City of Goldsboro's Code of Ordinances Section 3:5:
  - A. Be a qualified voter in the City of Goldsboro.
  - B. Be at least 21 years of age and not adjudged a felon not having had their rights restored.
  - C. Currently live within the boundaries of District 5 and having done so for at least the past thirty (30) days.

Interested citizens meeting these requirements can pick up the application form from the City Clerk's office at City Hall, 200 N. Center Street, Goldsboro, NC or download it from the city's website at [www.goldsboronc.gov](http://www.goldsboronc.gov). Any potential applicant is encouraged to check the District 5 boundaries while at City Hall to make sure they reside within the district before submitting an application. Completed applications must be returned to the City Clerk's office by 5:00 p.m. on Friday, September 17, 2021. Applications not received by that date will not be considered (placing it in the mail by then does not constitute receipt by the City unless it is in the physical custody of the staff of the office of the City Clerk, located within the City Manager and Mayor's offices, 2nd floor, Friday, September 17, 2021).

2. The City Clerk will hold the sealed applications until the deadline date. After the deadline, the City Manager and City Clerk will open the sealed envelopes and verify that each applicant meets the qualifications addressed above. They will forward scanned copies of the contents to each member of the City Council on Friday, September 17, 2021. The names of applicants shall be released to the news media upon request after the applications have been distributed to the City Council. Applicants are advised that the applications and therefore any information provided on the said applications are subject to disclosure upon a proper public records request. The City Clerk will notify the Council and the media on Monday, September 20, 2021 if any of the applicants do not meet the requirements.
3. The City Council at the regular City Council meeting scheduled for October 4, 2021, will hear presentations by each qualified applicant. Each applicant will be given up to ten (10) minutes to make a presentation on their qualifications for the office and their vision for Goldsboro. The presentations will be followed by questions from members of the City Council.
4. At the October 18, 2021 City Council meeting, the City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote. If so, the City Council will be provided a ballot listing the name of each candidate, and each council member will vote for ONE (1) candidate only.
5. The ballots shall be passed to the City Clerk, who will announce the vote by reading aloud each ballot with the name and vote of the Mayor and each council member.
6. If any candidate receives at least 4 total votes on the ballots, that person is "appointed" and shall fill the seat.
7. If no candidate gets more than 3 votes, then the 2 applicants receiving the most votes will advance to a second ballot, in the same format as the first round.

8. However, if as a result of said initial vote there is a tie that occurs between two or more candidates making it such that there are not only 2 applicants with the most votes, then if there is one applicant that receives the most votes, that applicant will move to the next round of voting, and the council will then vote by ballot on the remaining applicants so tied and the applicant between those such applicants that receives the highest votes will move to the second round of voting.
9. If, however as a result of the first round of voting 3 applicants are tied with two votes each, then a new ballot will be issued by the Clerk to the council members with those 3 applicants thereon, the council shall vote, and follow the above procedures until there are 2 candidates with the greatest number of votes; BUT if one of those 3 receive at least 4 votes during that round of voting, then that person would be “appointed” and shall fill the seat.
10. Each round of balloting and voting shall be conducted exactly as the first round.
11. Once any candidate gets at least 4 votes, that person is the choice, and may be sworn in at the beginning of the next Council meeting.
12. At any time, if no candidate has received at least 4 votes, the Council, upon proper motion, second and majority vote, may suspend the selection process, and return to further consideration of filling this vacancy at Council’s next meeting.
13. Additionally, at any time during the appointment process, upon motion, second and majority vote, the Council may vote to delay the vote on appointment to another date; and may re-open the application process to consider other interested candidates and shall set application deadlines consistent with the process above.

***RESOLUTION 2021-64 “RESOLUTION OF THE GOLDSBORO CITY COUNCIL ESTABLISHING A PROCEDURE FOR FILLING A VACANT COUNCIL SEAT”***

**Viable Utility Program Designation Status.** Ms. Linda Culpepper with NCDENR presented the following presentation.

**Purpose**

Provide information to Councilmembers on the Viable Utility Program and receive Council decision on the City’s designation as either a “Distressed Unit” or in a “Hold” status.

**Background**

The Local Government Commission (LGC) and the State Water Infrastructure Authority (SWIA) jointly approved four criteria for determining whether a local government unit (LGU) should be designated as distressed under NCGS 159G-45(a).

- Fiscal affairs are under LGC control per GS 159-181
- Not submitted annual audits for last two (2) Fiscal Years (FYs) per GS 159-34
- Total Assessment Criteria score equals or exceeds 9 for both drinking water (DW) and wastewater (WW) services or 8 for one service (DW or WW)
- Other applicable information

**Background**

Goldsboro was rated a “9” after State staff reviewed the City FY19 Audit:

- Debt Service Coverage (1 pt): Operations revenue – expenses / principal + interest payments < 1.1 (City score .8)
- Affordability (1 pt): Population change; poverty; MHI; unemployment; property value; 4 of 5 < NC benchmarks (City 5 of 5)
- Control Issues (3 pts): Audit indicates accounting issues contributing to financial risk
- Deficit w/ Debt (2 pts): Ops revenue – expenses – depreciation + long-term debt service < \$0 (-\$614K)
- % Depreciated (1 pt): Wear and tear on DW and WW system > 50% (est 60%)
- Operating Margin (1 pt): Ops revenue – expenses / Ops revenue < 0 (-.12)

**Options**

- 1) Move forward with the State “Distressed Unit” designation that would make the City eligible for Viable Utility Reserve (VUR) funding with “No Match” for future projects; the VUR could include State held ARP funds.
- 2) Be placed in a “Hold” designation status until the next assessment cycle (expected in Apr 2022); City may or may not be designated a distressed unit in July 2022.

**Implications**

- 1) Funding:
  - a) “Distressed” designation enables “No Match” for funds available sooner than later.
  - b) “Hold” designation implies the City is not distressed, is a lower priority for VUR/ARP funding.

2) Administration:

a) LGUs designated as “Distressed” are required by GS 159-45(b) to conduct:

- (1) an asset assessment\*\* and rate study\*
- (2) participate in training and education programs for govt board members and staff\*\*\*
- (3) develop short-term and long-term plans for infrastructure repair and maintenance\*
- (4) develop a long-term financial management plan

\*Work already done will be evaluated so LGUs are not required to repeat those tasks

\*\* VUR can fund the asset assessment, rate study and merger/regionalization feasibility studies

\*\*\*State staff provide in-person and online training/education programs

Council discussed the viable utility program designation status. Mayor Pro Tem Polack made a motion to deem the City of Goldsboro as distressed under the Viable Utility Program, the motion was seconded by Councilmember Aycock and unanimously carried. A roll call vote was conducted.

**2021 Public Art Recommendations.** Erin Fonseca, Downtown Development Director, shared the following presentation:

**Public Art Selection for Center Street  
Background**

1) Center Street Design & Roundabouts

2) Options

- Purchase Art
- Lease Art
- Selection Process

3) July Applications for 21-22

PASC Members: 7 Responses

4) Public Art Steering Committee

Regular Members Include:

- Randy Guthrie, Assistant City Manager
- Jennifer Collins, City Planner/Historic District Rep.
- Georgia Dees, Arts Council Director
- Erin Fonseca, Downtown Director

*2021 Members Included:*

- Chretien Dumond
- Joanna Ferrin
- Mack Murray Jr.
- Dr. Paul Rutter
- Nicholas Sullivan
- Spencer Tate

5) 61 Pieces Reviewed July 21

6) Shortlisted to 18

7) Public 7/26 to 8/6

**Selections: Center Street Roundabouts**  
INDUSTRIAL GROWTH  
MIRAGE

**Selections: Large -Center Street Roundabouts**  
GIRAFFE  
DREAMS  
THREE PLANETS  
LONG WAY HOME  
FLYERS

**Selections: Medium –John Street Lot & Median**  
POP FLY  
HOMAGE TO GUS  
THE SCREWS THAT WE LOSE ARE THE HARDEST TO FIND  
DRAGON  
META

**Selections: Center Median, North and South**  
BRAVE NEW WORLD  
MOTOR CITY  
PARTICLE  
COLOR ME THERE  
BEAT HIVE  
INSPIRED

**Selections**  
8) Public Comments: 213 Responses  
9) Public/PASC Recommendation -Large  
3 PLANETS  
DREAMS  
GIRAFFE  
INDUSTRIAL GROWTH

9) Public/PASC Recommendation –Medium  
POP FLY  
HOMAGE TO GUS

9) Public/PASC Recommendation –Small  
BRAVE NEW WORLD  
BEAT HIVE  
INSPIRED

Art Installation Ceremony is Scheduled for Friday, October 15, 2021 –Noon -- Front of City Hall

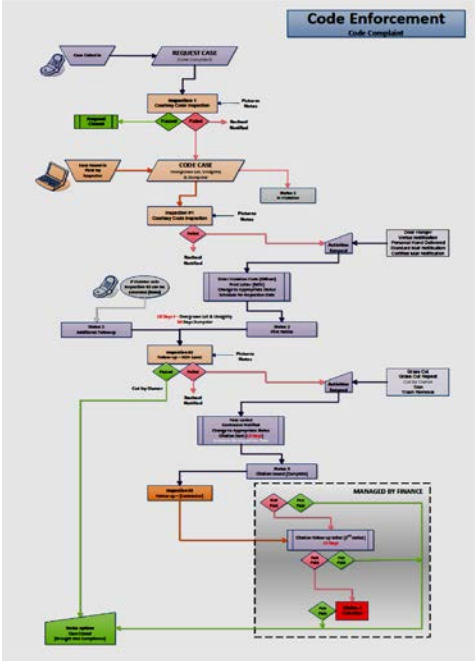
Council had no questions or discussion concerning the art installation.

**Code Enforcement – Overgrown Lots Process Discussion.** Jennifer Collins, Planning Director shared the following information with council.

Overgrown Lot - Public Nuisance per Chapter 96.03 – Code of Ordinances

- Excess of 10” in height = Overgrown lot
  - Written Notice – Property Owner notified of violation by certified mail
  - 10 days from the receipt of written notice to abate the nuisance
  - Failure to abate nuisance after 10 days - City contractor cuts grass
  - Costs of abatement + \$100 administrative fee shall be imposed
  - After cut by City contractor property owner is issued citation reflecting cost
  - Finance bills property owner
- \*\*\* Repeat Cut – No notice of the second or subsequent violation shall be given if second and subsequent violations are within 24 months of the previous violation.

Code Enforcement Complaint Process





Council discussed the issue of cutting overgrown lots and repeat violators with Ms. Collins and Catherine Gwynn, Finance Director. Councilmember Matthews suggested adding a “did you know” section to the city newsletter.

**Census Redistricting Contract. Resolution Adopted.** Boundaries for the City of Goldsboro’s six current Electoral Districts were last revised and amended on July 5, 2011 in order to more accurately balance population changes experienced as a result of the 2010 Census.

With new data becoming available based on the 2020 Census, there is now a population imbalance within the City’s current Electoral Districts which may affect equal representation for its citizens and the one person, one vote principle guaranteed in the United States Constitution.

In order to ensure equal representation, it is proposed that the City contract for redistricting of its Electoral Districts. Redistricting would entail adoption of new Electoral District maps which would reflect 2020 Census data and ensure a balance of population in each District.

By recommendation of the UNC School of Government, City Staff proposes to contract with Poyner Spruill and Marshall Hurley, PLLC to serve the City of Goldsboro with redistricting the City’s electoral districts following the 2020 Census.

Poyner Spruill and Marshall Hurley, PLLC will represent the City by providing legal advice concerning the application of various statutes and legal precedent to the redistricting process. They will perform this engagement through a specific package of services and will be consistent with the goals of the Local Redistricting Service, A Project of North Carolinians for Redistricting Reform, a bipartisan non-profit dedicated to improving democracy through redistricting reform. The Local Redistricting Service provides an open, nonpartisan redistricting process consistent with the goals of North Carolinians for Redistricting Reform. As part of the engagement, a professional demographer will analyze census data and prepare draft maps for the City. The Demographer will work independently of Poyner Spruill and Marshall Hurley, PLLC in analyzing the City’s demographic data and drafting proposed electoral maps based on that data, while Poyner Spruill and Marshall Hurley, PLLC will only be responsible for providing legal advice in connection with redistricting and the proposed maps.

Poyner Spruill and Marshall Hurley, PLLC have agreed to provide their legal services for a flat fee of \$7,500 and the Demographer has agreed to provide his services for a flat fee of \$10,000, for a total charge to the City of \$17,500.00.

Standard package in the amount of \$17,500 allows for the following services:

- Unlimited phone and email consultations with Lawyers during plan development;
- Up to three visits by Lawyers and two visits by Demographer to the jurisdiction;
- Development of redistricting plan by Demographer, with a legal review by Lawyers, using redistricting software, including the creation of up to three alternative plans;
- Lawyers will prepare any resolutions, ordinances, or other documents needed to accomplish the redistricting; and
- The Demographer will export final plan electronically to City GIS system, County Board of Elections, or other relevant entity, if requested.

Understanding the City of Goldsboro will not hold municipal elections next year, unlike some other municipalities, Poyner Spruill and Marshall Hurley, PLLC proposes a customized schedule to carry out the redistricting process. Suggested meeting scheduled is an initial meeting to discuss the redistricting process, analyze demographic data, and solicit input from council members in the fall of 2021, a second meeting to discuss proposed redistricting plans beginning January 2022 and conclude with a third meeting to conduct a public hearing and/or adopt final resolution approving the redistricting plan early next year.

The Planning Director and Finance Director have reviewed the fee proposal for this project. Sufficient funds are available for the consultant services and budgeted within the FY22 Planning Department budget.

It was recommended that Council adopt a resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$17,500.00 with Poyner Spruill and Marshall Hurley, PLLC, for the engagement of legal services in connection with redistricting the City’s electoral districts following the 2020 census.

Mayor Pro Tem Polack made a motion to approve the resolution, seconded by Councilmember Broadaway and unanimously carried. A roll call vote was conducted.

*RESOLUTION NO. 2021-65 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE REDISTRICTING OF CURRENT ELECTORAL DISTRICTS WITHIN THE CITY OF GOLDSBORO FOLLOWING THE 2020 CENSUS”*

**Boards and Commissions Vacancies Discussion.** Laura Getz, City Clerk shared vacancies in the Community Relations and Development Commission, Parks and Recreation Advisory Commission and the Planning Commission. Council discussed the vacancies and identified the following citizens for appointment. Ms. Getz will bring a resolution back to the meeting on September 20, 2021 for appointment. Councilmember Matthews made a motion to accept the recommendation from both the Commission on Community Relations and Development and the Planning Commission to appoint Carole Battle and Kevin Brown. In addition to Jamie Taylor to serve on the Recreation Advisory Commission, seconded by Councilmember Jones and unanimously carried. A roll call vote was conducted.

Commission on Community Relations and Development-Carole Battle  
Parks and Recreation Advisory Commission-Jamie Taylor  
Goldsboro Planning Commission-Kevin Brown

**Consent Agenda Review.** Each item was reviewed. Additional discussion included the following:

**Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 807 S. Slocumb to Community Technical Assistance, Inc.** Upon motion of Councilmember Matthews, seconded by Mayor Pro Tem Polack and unanimously carried, Council agreed to accept the initial bid and authorize Finance to advertise for upset bids for 807 S. Slocumb Street. A roll call vote was conducted.

There being no further business, the meeting recessed until 7:00 p.m.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 7, 2021.

Mayor Ham called the meeting to order at 7:00 p.m.

Rev. Tom Millay with First Christian Church provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor David Ham, Presiding  
Mayor Pro Tem Taj Polack  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway (participated remotely via Zoom)  
Councilmember Brandi Matthews  
Councilmember Gene Aycock (participated remotely via Zoom)

**Approval of Minutes.** Councilmember Broadaway made a motion to approve the minutes of the Work Session and Regular Meeting of August 16, 2021. The motion was seconded by Mayor Pro Tem Polack and unanimously carried. A roll call vote was conducted.

**Public Comment Period.** Mayor Ham opened the public comment period. The following person spoke:

1. Jomo Jones, BirthRight Property Management shared comments about District 3 property restorations.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** Mayor Ham presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one

motion and roll call vote. Mayor Pro Tem Polack moved the items on the Consent Agenda, Items B, C, D, and F be approved as recommended by staff. The motion was seconded by Councilmember Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 807 S. Slocumb to Community Technical Assistance, Inc. Resolution Adopted.** Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

807 S. Slocumb Street

Offeror: Community Technical Assistance, Inc.

Offer: \$5,445.00

Bid Deposit: \$272.25

Parcel #: 50179

Pin #: 3509017506

Tax Value: \$10,890

Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.

The status of the entity has been confirmed “active” with the North Carolina Secretary of State.

It was recommended that Council accept an offer on 807 S. Slocumb Street and adopt the attached resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Polack/Jones (6 Ayes)

*RESOLUTION NO. 2021-66 “RESOLUTION AUTHORIZING UPSET BID PROCESS”*

**Approve or Decline Selling the Miniature Train in Herman Park. Resolution Adopted.** The City of Goldsboro has an agreement with the Kiwanis Club of Goldsboro in regards to the miniature train the City owns located in Herman Park. The agreement allows the Kiwanis Club of Goldsboro to operate the train and charge admission fees. In return, the Kiwanis Club of Goldsboro is responsible for the maintenance and upkeep of the miniature train – setting aside a portion of their proceeds to be specifically used for train maintenance.

The miniature train was manufactured in 1953, purchased in 1955 and is one of only about 275 that were made. The last miniature train of this type was manufactured in 1963. Replacement parts are becoming harder for the Kiwanis Club of Goldsboro to obtain. The miniature train will need to be replaced soon.

During their August 16, 2021 presentation, the Kiwanis Club of Goldsboro presented a solution to City Council. Allow the Kiwanis Club of Goldsboro to raise funds to purchase a new miniature train for Herman Park. The Kiwanis Club of Goldsboro will then donate the new miniature train to the City of Goldsboro – it will become City property.

The Kiwanis Club of Goldsboro asked the City Council to contribute the proceeds from selling the 1953 miniature train towards the new train replacement, should Council decide to sell the current miniature train located in Herman Park.

It was recommended that Council approve or deny the selling of the miniature train. If approved to sell, direct the proceeds of up to \$35,000 from the sale of the miniature train to be put towards the new miniature train and adopt the attached resolution allowing City staff to move forward with selling the miniature train and put the proceeds from the sale of up to \$35,000 towards the new miniature train. Consent Agenda Approval.

Polack/Jones (6 Ayes)

*RESOLUTION NO. 2021-67 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO SELL THE HERMAN PARK MINIATURE TRAIN AND PUT THE PROCEEDS OF THE SELL TOWARDS THE PURCHASE OF A NEW MINIATURE TRAIN”*

**Request authorization to modify FY 2020/21 equipment purchases. Approved.** Due to equipment price increases, priority changes and administrative oversight, funds available through debt borrowing are insufficient to cover the cost of equipment approved to purchase during the FY 2020/21 budget process.

An F-350 Service Body Truck, Equipment Tilt Trailer and Dumpster Carrier Trailer were authorized to be purchased through the FY 2020/21 budget process, but not included in the debt borrowing. The F-350 is a replacement for one totaled in an accident—City employee was not at fault. The truck, as well as the Equipment Tilt Trailer, are needed to pull the street maintenance crew’s new excavator to and from jobsites. With regard to purchasing a dumpster carrier trailer, it would be insufficient and impractical for the number of dumpsters being rented, relocated, and serviced throughout the City and Seymour Johnson AFB and needs to be upgraded to an actual Dumpster Carrier Truck. It would increase capabilities to meet current demands and be more efficient.

The \$135K made available from not purchasing the Leaf Truck/Leaf Machine will cover the costs of the aforementioned equipment, as well as other material and manufacturer cost increases we have experienced due to the delay.

It was recommended that Council approve using funds originally set forth to purchase the Leaf Truck/Leaf Machine to purchase the F-350 Service Body Truck, Equipment Tilt Trailer, Dumpster Carrier Truck and offset other equipment price increases. Consent Agenda Approval. Polack/Jones (6 Ayes)

**SJAFOB Truck Entrance Directional Signage-Resolution of Support. Resolution Adopted.** The NC House of Representatives, the NC Senate, and NCDOT wish to install guide signage along several major roads surrounding Goldsboro to properly route trucks to the Truck and Commercial Gate of Seymour Johnson AFB.

The main gate for Seymour Johnson Air Force Base is located on Berkley Boulevard and the Truck and Commercial Gate is located on South Slocumb Street. Trucks routinely come to the main gate and must be given directions to the Slocumb Street gate. Unfortunately, the fastest route between the main gate and the Slocumb Street gate takes trucks through nearby neighborhoods, causing complaints from the residents.

The proposed signs would direct truck drivers to the Slocumb Street gate as they approach Goldsboro on the major routes. These signs should improve safety and congestion at the Berkley Boulevard gate, since fewer trucks should need to be redirected to the appropriate gate.

The budget for this project is estimated at \$200,000, and would be funded by the NC House of Representatives, NC Senate and NCDOT.

It was recommended that Council approve the resolution in support of the funding request from the NC House of Representatives and NC Senate to install guide signage for the Seymour Johnson AFB truck entrance. Consent Agenda Approval. Polack/Jones (6 Ayes)

*RESOLUTION NO. 2021-68 “RESOLUTION OF SUPPORT OF REQUEST FUNDING TO INSTALL SEYMOUR JOHNSON AIR FORCE BASE ‘TRUCK ENTRANCE’ GUIDE SIGNAGE”*

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Amendment to the Code of Ordinances Chapter 130, Section 130.07: Concealed Handguns.**

**Ordinance Adopted.** Due to changes in North Carolina statutes, signage in public locations, such as City Parks, may be outdated and no longer in compliance with state law.

It was requested that outdated signage be removed, and replaced with signage in compliance with state law. Since the change in state law, public parks no longer fall under the definition of “recreational facilities” in G.S 14-415.23. This change in definition has been interpreted to mean that, cities and counties may no longer adopt ordinances preventing the carrying of concealed handguns by individuals with concealed carry permits.

Chapter 130, Section 130.07 of the City of Goldsboro’s Code of Ordinances needs to be amended to comply with state laws. Any signage in noncompliance needs to be replaced with signage complying with state law and the revised city ordinance.

It was recommended that Council approve changes to Chapter 130, Section 130.07 of the City of Goldsboro’s Code of Ordinances, to comply with state law, and replace noncompliant signage with new signage in compliance with state law and the revised ordinance.

Councilmember Jones made a motion to make a change in the ordinance according to the state law. The motion was seconded by Mayor Pro Tem Polack and unanimously carried. A roll call vote was conducted.

*ORDINANCE NO. 2021-31 “AN ORDINANCE AMENDING CHAPTER 130 ENTITLED “OFFENSES AGAINST CITY REGULATIONS” SECTION 130.07 CONCEALED HANDGUNS OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Amendment to the Code of Ordinances Chapter 97, Section 97.05: Firearms. Ordinance Adopted.** Due to changes in North Carolina statutes, signage in public locations, such as City Parks, may be outdated and no longer in compliance with state law.

It was requested that outdated signage be removed, and replaced with signage in compliance with state law. Since the change in state law, public parks no longer fall under the definition of “recreational facilities” in G.S 14-415.23. This change in definition has been interpreted to mean that, cities and counties may no longer adopt ordinances preventing the carrying of concealed handguns by individuals with concealed carry permits.

Chapter 97, Section 97.05 of the City of Goldsboro’s Code of Ordinances needs to be amended to comply with state laws. Any signage in noncompliance needs to be replaced with signage complying with state law and the revised city ordinance.

It was recommended that Council approve changes to Chapter 97, Section 97.05 of the City of Goldsboro’s Code of Ordinances, to comply with state law, and replace noncompliant signage with new signage in compliance with state law and the revised ordinance.

Mayor Pro Tem Polack made a motion to change the amendment to the Code of Ordinances, Chapter 97, Section 97.05: Firearms. The motion was seconded by Councilmember Aycock and unanimously carried. A roll call vote was conducted.

*ORDINANCE NO. 2021-32 “AN ORDINANCE AMENDING CHAPTER 97 ENTITLED “PARKS AND RECREATION” SECTION 97.05 FIREARMS OF THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**Z-9-21 Paul Vinson III (HB - GB) – South side of 11th Street at the intersection of 11th Street and N William Street. Ordinance Adopted.** The applicant owns the subject property. The majority of the property is zoned Highway Business (HB). A portion of the property is zoned General Business (GB).

The applicant requests to rezone the entire property to General Business (GB) for commercial development purposes. If the property is rezoned, site and landscape plans will be required and approved by City officials before construction permits can be issued in the future.

Frontage: 280 ft. (11th St.)  
Area: 20,467 sq. ft. or 0.47 acres

SURROUNDING ZONING:  
North: Residential (R-6), General Business (GB);  
South: Highway Business/General Business (HB/GB)  
Residential/Manufactured Non-Conforming (RM-NC)  
East: Highway Business (HB/ RM-NC); and

West: General Business (GB)

The subject property is clear and vacant.

The City's Land Use Plan recommends Commercial development for the property.

The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

At the public hearing held on August 16, 2021 an adjacent property owner spoke with concerns regarding future development and type of development. No other persons spoke for or against the rezoning request.

It was recommended that Council accept the recommendation of the Planning Commission and find the request consistent with the City's adopted Comprehensive Land Use Plan and; find the proposed zoning amendment is reasonable and in the public interest because zoning is compatible with adjacent properties within the surrounding areas and adopt an Ordinance changing the zoning for the property from Highway Business (HB) to General Business (GB).

Council discussed the proposed rezoning.

Councilmember Matthews made a motion to accept the recommendation of the Planning Commission to change the zoning for this property. The motion was seconded by Councilmember Aycock. A roll call vote was conducted. Mayor Ham, Councilmember Jones, Councilmember Broadaway, Councilmember Matthews and Councilmember Aycock voted for the motion. Mayor Pro Tem Polack voted against the motion. The motion passed.

*ORDINANCE NO. 2021-33 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"*

**City Manager's Report.** Tim Salmon thanked city employees and discussed Covid.

**Mayor and Councilmembers' Reports and Recommendation.**

Councilmember Aycock had no comment.

Councilmember Broadaway had no comment.

Councilmember Jones thanked her community for helping a citizen during a recent fire.

Mayor Pro Tem Polack thanked God, his family and shared comments about the city. He gave a shout out to one of his students in the audience, Mr. Dashawn Murchison for his support.

Councilmember Matthews had no comment.

**Constitution Week Proclamation.** Mayor Ham proclaimed the week of September 17 through 23 as CONSTITUTION WEEK in Goldsboro, North Carolina and asked citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

**Hispanic Heritage Month Proclamation.** Mayor Pro Tem Polack proclaimed September 15 through October 15, 2021 as HISPANIC HERITAGE MONTH in Goldsboro, North Carolina and extend best wishes to all of our communities as they hold appropriate ceremonies to commemorate this observance.

Mayor Pro Tem Ham

**Closed Session Held.** Upon motion of Mayor Pro Tem Polack, seconded by Councilmember Jones and unanimously carried, Council convened into Closed Session to discuss a personnel matter. A roll call vote was conducted.

Council came out of Closed Session.

The meeting adjourned at 8:34 p.m.

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David Ham  
Mayor

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Laura Getz, MMC/NCCMC  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING**

**SUBJECT:**               **PUBLIC HEARING**  
SU-9-21 Christopher and Elondia Grant (120 E. Mulberry Street) – Subject property is located on the north side of E. Mulberry Street between Center Street and John Street.

**BACKGROUND:**       The applicant is requesting a Special Use Permit to allow the operation of a Place of Entertainment (Hookah Lounge) with ABC permits.

Frontage:       25.68 ft.  
Depth:         90.00 ft.  
Area:           2,311 sq. ft.

Zoning:         Central Business District (CBD)

The applicant has proposed to up-fit an existing one-story concrete commercial building for the operation of a Hookah Lounge.

Since the site is located within the Historic District, any exterior improvements to the building will be required to receive a Certificate of Appropriateness from the Historic District Commission.

The property was previously occupied as a restaurant.

**DISCUSSION:**        The applicant's floor plan indicates 14 Hookah Tables that will accommodate up to 56 seats/occupants, a retail area and a bar area which accommodates for eight occupants. Restrooms, storage area and a Hookah prep area are also included within the proposed place of entertainment.

Days/hours of Operation:   Monday – Friday  
  6:00 p.m. – 12:00 a.m.  
  Saturday – Sunday  
  12:00pm – 12:00 a.m.

Employees: 6



The Unified Development Ordinance specifies that required parking standards would not apply in the Central Business District within an area bounded by the south side of Ash Street, the east side George Street, the north side of Chestnut Street and the west side of William Street. Since the subject site is located within this area, no off-street parking is required.

There shall be no more than two such establishments, with the exception of microbreweries, located per City block, defined as the length of street between two intersections. If City Council were to approve the requested Place of Entertainment with ABC permits, no other place of entertainment would be permitted within this city block as one place of entertainment currently exist at 110 E. Mulberry Street, approved by City Council on August 3, 2020.

**RECOMMENDATION:** No action necessary. The Planning Commission will have a recommendation for the Council meeting on October 4, 2021.

Date: 9/13/21

  
Interim Planning Director

Date: 9/14/21

  
City Manager

**SU-9-21 CHRISTOPHER & ELONDIA GRANT  
SPECIAL USE PERMIT  
REQUEST: OPERATION OF A HOOKAH LOUNGE WITH ABC PERMIT**



**SPECIAL USE REQUEST:**

**CASE NO:** SU-9-2021  
**REQUEST:** PLACE OF ENTERTAINMENT WITH ABC  
**APPLICANT:** CHRISTOPHER & ELONDIA GRANT  
**OWNER:** BEAR CREEK PLANTATION EAST LLC  
**LOCATION:** 120 E. MULBERRY STREET

0 25 50 100 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Hookah  
Prep  
Area

Storage

Restroom

Rest room

EMPLOYEES: 6

HOURS OF

OPERATION:

M-F: 6pm-12am

S/S: 12pm-12am

Retail

Bar

X - CHAIRS

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**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING**

**SUBJECT:** **PUBLIC HEARING**  
UDO-2-21 I&BP-1 Special Use Permit Addition - Unified  
Development Ordinance Amendments

**BACKGROUND:** The City of Goldsboro first adopted its Unified Development Ordinance (UDO) in 2005 and has amended it from time to time over the past 15 years. Most recently the City Council approved a major amendment to the Unified Development at their June 7, 2021 meeting to comply with the Chapter 160D NC General Assembly's regulations.

Currently, the proposed changes for consideration are "Minor Text Amendments" to Article 5 within the UDO under Sections 5.4, 5.5 and 5.5.4EE as follows:

- **Section 5.4** Table of Permitted Uses;
- **Section 5.5** Supplemental Use Regulations;
- **Subsection 5.5.4M** Community Sensitive Heavy Industrial Uses; and
- **Subsection 5.5.4EE** Storage or Treatment of Hazardous/Chemical Material.

Proposed changes are to reflect the addition of Chemical products manufacturing/processing and Storage or treatment of hazardous materials or chemicals uses as a special use within the Industrial and Business Park (I&BP-1) zoning district.

**DISCUSSION:** A Notice of Public Hearing listing all the Sections of the UDO under consideration for amendment was advertised for two consecutive weeks in the newspaper and posted on the City's website for review.

Minor changes, which are included for possible amendment include:

1. Amending Section 5.4 Table of Permitted Uses by allowing both Chemical products manufacturing/processing and Storage or treatment of hazardous materials or chemical uses as a special use in the Industrial and Business Park (I&BP-1) zoning district;

2. Amending Section 5.5 Supplemental Use Regulations by adding to Subsections 5.5.4M and 5.5.4EE, Industrial and Business Park (I&BP) zoning district, as a permitted district for the use of Community Sensitive Heavy Industrial Uses (5.5.4M) and Storage or Treatment of Hazardous/Chemical Materials (5.5.4EE).

**RECOMMENDATION:**

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 4, 2021.

Date: 9/13/21

  
Interim Planning Director

Date: 9/14/21

  
City Manager



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

SUBJECT: Public Hearing – 2020-2021 (CAPER)

To allow residents the opportunity to comment on the City of Goldsboro's 2020-2021 Consolidated Annual Performance and Evaluation Report (CAPER) for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds.

BACKGROUND: For the program year beginning July 1, 2020 and ending June 30, 2021, the City of Goldsboro received \$351,069 in CDBG funds and \$237,022 in HOME funds from the United States Department of Housing and Urban Development (HUD) for fiscal year 2020-2021. The City was also awarded \$206,554 in CDBG-CV funds for COVID-19 pandemic relief.

The City is required to report annually on the performance of HUD entitlement funds. The CAPER reports on accomplishments and discusses necessary actions to improve performance, based on the approved 2020-2021 Annual Action Plan (AAP) and approved 2020-2024 Consolidated Plan (ConPlan).

DISCUSSION: A fifteen (15) day comment period began on September 15, 2021 and will end on September 29, 2021. A public hearing must be held during this public comment period. An advertisement was published in the Goldsboro News Argus on September 14, 2021, relative to the holding of a public hearing and a fifteen-day review. A draft of the 2020-2021 CAPER has been prepared and made available at public access sites including the City of Goldsboro Department of Community Affairs; the Office of the City Clerk in the New City Hall Annex, 200 North Center Street; Wayne County Public Library at 1001 East Ash Street; the Housing Authority of the City of Goldsboro at 1729 Edgerton Street; and on the City's website at [www.goldsboronc.gov](http://www.goldsboronc.gov). The CAPER will be submitted to HUD September 30, 2021. The final 2020-2021 CAPER will include all public comments received during the public comment period of September 14 to September 29, including any comments related to the draft CAPER that are received during the September 20, 2021 City Council meeting.

RECOMMENDATION: BY motion after the public hearing, accept the recommendation of staff to:

1. Direct the staff to incorporate any comments received during the Public Hearing and the public comment period in the final 2020-2021 CAPER, and
2. Authorize the staff to submit the final CAPER along with public comments and any City response to these comments, after the required

comment period has ended and on or before the required submission date of September 30, 2021.

Date: 9-14-21

Felecia D. Williams

Felecia D. Williams, Interim Community Relations Director

Date: 9/14/21

Timothy M. Salmon

Timothy M. Salmon, City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

**SUBJECT:** Request to reclassify permanent part time (PPT) positions to full time (FT) positions in Finance

**BACKGROUND:** Council authorized 4 PPT positions with the FY22 budget to serve in the Finance Department in the critical operational areas of Payroll, Accounts Receivable, Accounts Payable and Administrative to help hedge against interruptions of these critical services, to provide needed backup to these functions, and to address understaffing issues.

**DISCUSSION:** We are requesting the Council's approval to reclassify these positions to full time. We had the 4 positions filled, and due to unforeseen circumstances, we lost 2 of the PPT employees. We have struggled to find qualified candidates due to the very difficult labor market where the demand is far exceeding the supply of candidates. It is critical to the City's financial operations to find qualified candidates that will stay once they are trained. Unfortunately, we are once again back in a position that an extended employee absence will cause back logs to attend to whatever area has the emergency.

With the current vacancies and the average hiring time being 2 to 3 months, we would hope to fill the vacant positions in December. The lapsed salaries and benefits will cover the majority of the salaries for the remainder of FY2022. The four positions will average approximately \$37,000 for the full time salary, and the current part time budget averages \$29,000. The net difference to go to full time for all 4 positions is \$32,000 in gross salaries, with an estimated \$19,000 in benefits. The total additional cost for a full year would be approximately \$51,000, but as stated I believe there are enough lapsed salaries to cover the additional cost for FY2021-22.

Your support of the Finance staff is greatly needed and appreciated.

**RECOMMENDATION:** It is recommended that the Council approve the attached resolution to reclassify the four permanent part time employees to full time in the Finance Department for the FY2021-22 Adopted budget.

Date: \_\_\_\_\_  
Catherine F. Gwynn, Finance Director

Date: 9/14/21 \_\_\_\_\_  
Timothy M. Salmon, City Manager



RESOLUTION NO. 2021-

A RESOLUTION TO AUTHORIZE THE RECLASSIFICATION OF FOUR PERMANENT PART  
TIME EMPLOYEES (PPT) TO FULL TIME EMPLOYEE (FTE)  
TO THE FISCAL YEAR 2021-22 AUTHORIZED POSITIONS  
TO SUPPORT THE FINANCE DEPARTMENT

WHEREAS, Council adopted and authorized 482 full time employees at the June 18, 2021 council meeting for the Fiscal Year 2021-22 Adopted Budget; and

WHEREAS, there is a need to provide additional staff to the Finance department to assist in essential tasks and duties necessary in providing accurate, reliable, and timely financial records; and

WHEREAS, Council recognizes this need, and authorizes the reclassification of four permanent part time employees in the FY 2021-22 authorized position budget which will result in an increase from 482 to 486 FTEs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro authorizes the reclassification of four permanent part time employees to four full time employees for the Finance department in the FY 2021-22 budget.
2. This resolution shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor

Attested by:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

**SUBJECT:** Resolution Approving a Memorandum of Agreement (MOA) Relating to the Settlement of Opioid Litigation

**BACKGROUND:** As of 2019, the opioid epidemic had taken the lives of more than 16,500 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast.

Seventy-six counties and eight municipalities have filed lawsuits in federal court to hold accountable several companies involved in manufacturing, marketing, promoting, and distributing prescription opioid drugs.

Local governments and the state are hopeful that a National Settlement Agreement with the companies involved in national opioid litigation may be forthcoming, along with additional potential proceeds from a related bankruptcy resolution.

The proposed North Carolina Memorandum of Agreement (NC MOA) governs how North Carolina would use its share of opioid settlement funds and includes a high level of transparency and accountability.

Under the NC MOA, all opioid settlement funds would be directed as follows: 15% to the state; 80% to local governments, including all 100 counties plus 17 municipalities; an additional 5% percent into an incentive fund for any county (and any municipality in that county receiving settlement funds) in which the county itself and every municipality with at least 30,000 residents (based on 2019 population totals) in the county signs the NC MOA

**DISCUSSION:** For North Carolina to receive the maximum payout under any potential national opioid settlements it is important that all 100 counties, and all large and medium-sized municipalities sign onto the NC MOA and those national settlement agreements.

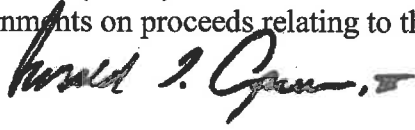
The NC MOA is designed to maximize the share of opioid settlement funds received in the state to help abate the harm caused by opioids and ensure the resources reach communities as quickly, effectively, and directly as possible.

Residents of all municipalities in North Carolina – including those that receive settlement funds and those that do not – stand to benefit from county programs and services supported with opioid settlement funds.

It is advantageous to all North Carolinians for all local governments to sign onto the MOA and demonstrate solidarity in response to the opioid epidemic.

RECOMMENDATION:

By motion, approve the resolution approving the Memorandum of Agreement (MOA) between the state of North Carolina and local governments on proceeds relating to the settlement of opioid litigation.



Date: \_\_\_\_\_

\_\_\_\_\_  
Ron Lawrence, City Attorney

Date: 9/14/21

  
\_\_\_\_\_  
Timothy Salmon, City Manager

**A RESOLUTION BY THE CITY OF GOLDSBORO  
APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN  
THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS ON PROCEEDS  
RELATING TO THE SETTLEMENT OF OPIOID LITIGATION**

**WHEREAS**, as of 2019, the opioid epidemic had taken the lives of more than 16,500 North Carolinians, torn families apart, and ravaged communities from the mountains to the coast; and

**WHEREAS**, the COVID-19 pandemic has compounded the opioid crisis, increasing levels of drug misuse, addiction, and overdose death; and

**WHEREAS**, the Centers for Disease Control and Prevention estimates the total "economic burden" of prescription opioid misuse alone in the United States is \$78.5 billion a year, including the costs of healthcare, lost productivity, addiction treatment, and criminal justice involvement; and

**WHEREAS**, certain counties and municipalities in North Carolina joined with thousands of local governments across the country to file lawsuits against opioid manufacturers and pharmaceutical distribution companies and hold those companies accountable for their misconduct; and

**WHEREAS**, representatives of local North Carolina governments, the North Carolina Association of County Commissioners, and the North Carolina Department of Justice have negotiated and prepared a Memorandum of Agreement (MOA) to provide for the equitable distribution of any proceeds from a settlement of national opioid litigation to the State of North Carolina and to individual local governments; and

**WHEREAS**, Local Governments and the State of North Carolina anticipate a settlement in the national opioid litigation to be forthcoming; and

**WHEREAS**, by signing onto the MOA, the state and local governments maximize North Carolina's share of opioid settlement funds to ensure the needed resources reach communities, once a negotiation is finalized, as quickly, effectively, and directly as possible; and

**WHEREAS**, it is advantageous to all North Carolinians for local governments, including the City of Goldsboro and its citizens, to sign onto the MOA and demonstrate solidarity in response to the opioid epidemic, and to maximize the share of opioid settlement funds received both in the state and this county to help abate the harm; and

**WHEREAS**, the MOA directs substantial resources over multiple years to local governments on the front lines of the opioid epidemic while ensuring that these resources are used in an effective way to address the crisis.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor and City Council of the City of Goldsboro hereby approves the Memorandum of Agreement Between the State of North Carolina and

Local Governments on Proceeds Relating to the Settlement of Opioid Litigation, and any subsequent settlement funds that may come into North Carolina as a result of the opioid crisis. Furthermore, the Mayor and City Council of the City of Goldsboro authorizes the City Manager (or City Attorney) take such measures as necessary to comply with the terms of the MOA and receive any settlement funds, including executing any documents related to the allocation of opioid settlement funds and settlement of lawsuits related to this matter. Be it further resolved copies of this resolution and the signed MOA be sent to [opioiddocs@ncdoj.gov](mailto:opioiddocs@ncdoj.gov) as well as forwarded to the North Carolina Association of County Commissioners at [communications@ncacc.org](mailto:communications@ncacc.org).

Adopted this the 20<sup>th</sup> day of September, 2021.

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David Ham  
Mayor

Attested by:

---

Laura Getz  
City Clerk

**MEMORANDUM OF AGREEMENT  
BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS  
ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION**

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## **Background Statement**

Capitalized terms not defined below have the meanings set forth in the Definitions section of the Statement of Agreement.

**WHEREAS**, the State of North Carolina (the “State”), North Carolina counties and municipalities, and their people have been harmed by misconduct committed by certain entities that engage in or have engaged in the manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic (“Pharmaceutical Supply Chain Participants”); and

**WHEREAS**, certain North Carolina counties and municipalities, through their counsel, and the State, through its Attorney General, are separately engaged in ongoing investigations, litigation and settlement discussions seeking to hold Pharmaceutical Supply Chain Participants accountable for the damage caused by their misconduct; and

**WHEREAS**, the State and the Local Governments share a common desire to abate and alleviate the impacts of the misconduct described above throughout North Carolina and in its local communities; and

**WHEREAS**, while the Local Governments and the State recognize the sums which may be available from the aforementioned litigation will likely be insufficient to fully abate the public health crisis caused by the opioid epidemic, they share a common interest in dedicating the most resources possible to the abatement effort; and

**WHEREAS**, settlements resulting from the investigations and litigation with Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson are anticipated to take the form of a National Settlement Agreement; and

**WHEREAS**, this Memorandum of Agreement (“MOA”) is intended to facilitate compliance by the State and by the Local Governments with the terms of the National Settlement Agreement and, to the extent appropriate, in other settlements related to the opioid epidemic reached by the state of North Carolina; and

**WHEREAS**, North Carolina’s share of settlement funds from the National Settlement Agreement will be maximized only if all North Carolina counties, and municipalities of a certain size, participate in the settlement; and

**WHEREAS**, the National Settlement Agreement will set a default allocation between each state and its political subdivisions unless they enter into a state-specific agreement regarding the distribution and use of settlement amounts (a “State-Subdivision Agreement”); and

**WHEREAS**, this MOA is intended to serve as such a State-Subdivision Agreement under the National Settlement Agreement; and

**WHEREAS**, the aforementioned investigations and litigation have caused some Pharmaceutical Supply Chain Participants to declare bankruptcy, and it may cause additional entities to declare bankruptcy in the future; and



**WHEREAS**, this MOA is also intended to serve as a State-Subdivision Agreement under resolutions of claims concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic entered in bankruptcy court that provide for payments (including payments through a trust) to both the State and North Carolina counties and municipalities and allow for the allocation between a state and its political subdivisions to be set through a state-specific agreement (“Bankruptcy Resolutions”); and

**WHEREAS**, specifically, this MOA is intended to serve under the Bankruptcy Resolution concerning Purdue Pharma L.P. as a statewide abatement agreement, and under this MOA, a statewide abatement agreement is a type of State-Subdivision Agreement.

### **Statement of Agreement**

The parties hereto agree as follows:

#### **A. Definitions**

As used in this MOA:

The terms “Bankruptcy Resolution,” “MOA,” “Pharmaceutical Supply Chain Participant,” “State,” and “State-Subdivision Agreement” are defined in the recitals to this MOA.

“Coordination group” refers to the group described in **Section E.7** below.

“County Incentive Fund” is defined in **Section G** below.

“Governing Body” means (1) for a county, the county commissioners of the county, and (2) for a municipality, the elected city council, town council, board of commissioners, or board of aldermen for the municipality.

“Incentive Eligible Local Government” is defined in **Section G** below.

“Local Abatement Funds” are defined in **Section B.2** below.

“Local Government” means all counties and municipalities located within the geographic boundaries of the State of North Carolina that have chosen to sign on to this MOA.

“MDL Matter” means the matter captioned *In re: National Prescription Opiate Litigation*, MDL 2804 pending in the United States District Court for the Northern District of Ohio.

“MDL Parties” means all parties who participated in the matter captioned *In re: National Prescription Opiate Litigation*, MDL 2804 pending in the United States District Court for the Northern District of Ohio as Plaintiffs.

“National Settlement Agreement” means a national opioid settlement agreement with the Parties and one or all of the Settling Defendants concerning alleged misconduct in manufacture, marketing, promotion, distribution, or dispensing of an opioid analgesic.

“Opioid Settlement Funds” shall mean all funds allocated by the National Settlement Agreement and any Bankruptcy Resolutions to the State or Local Governments for purposes of opioid remediation activities or restitution, as well as any repayment of those funds and any interest or investment earnings that may accrue as those funds are temporarily held before being expended on opioid remediation strategies. Not included are funds made available in the National Settlement Agreement or any Bankruptcy Resolutions for the payment of the Parties’ litigation expenses or the reimbursement of the United States Government.

“Parties” means the State of North Carolina and the Local Governments.

“Settling Defendants” means Johnson & Johnson, AmerisourceBergen, Cardinal Health, and McKesson, as well as their subsidiaries, affiliates, officers, and directors named in a National Settlement Agreement.

“State Abatement Fund” is defined in **Section B.2** below.

## **B. Allocation of Settlement Proceeds**

1. Method of distribution. Pursuant to the National Settlement Agreement and any Bankruptcy Resolutions, Opioid Settlement Funds shall be distributed directly to the State and to Local Governments in such proportions and for such uses as set forth in this MOA, provided Opioid Settlement Funds shall not be considered funds of the State or any Local Government unless and until such time as each annual distribution is made.
2. Overall allocation of funds. Opioid Settlement Funds shall be allocated as follows: (i) 15% directly to the State (“State Abatement Fund”), (ii) 80% to abatement funds established by Local Governments (“Local Abatement Funds”), and (iii) 5% to a County Incentive Fund described in **Section G** below.
3. Allocation of funds between Local Governments. The Local Abatement Funds shall be allocated to counties and municipalities in such proportions as set forth in **Exhibit G**, attached hereto and incorporated herein by reference, which is based upon the MDL Matter’s Opioid Negotiation Class Model. The proportions shall not change based on population changes during the term of the MOA. However, to the extent required by the terms of the National Settlement Agreement, the proportions set forth in **Exhibit G** shall be adjusted: (i) to provide no payment from the National Settlement Agreement to any listed county or municipality that does not participate in the National Settlement Agreement; and (ii) to provide a reduced payment from the National Settlement Agreement to any listed county or municipality that signs onto the National Settlement Agreement after the initial participation deadline.
4. Municipal allocations. Within counties and municipalities:

- a. Local Governments receiving payments. The proportions set forth in **Exhibit G** provide for payments directly to (i) all North Carolina counties, (ii) North Carolina municipalities with populations over 75,000 based on the United States Census Bureau's Vintage 2019 population totals, and (iii) North Carolina municipalities who are also MDL Parties as of January 1, 2021.
  - b. Municipality may direct payments to county. Any municipality allocated a share in **Exhibit G** may elect to have its share of current or future annual distributions of Local Abatement Funds instead directed to the county or counties in which it is located. Such an election may be made by January 1 each year to apply to the following fiscal year. If a municipality is located in more than one county, the municipality's funds will be directed based on the MDL Matter's Opioid Negotiation Class Model.
5. Use of funds for opioid remediation activities. This MOA requires that except as related to the payment of the Parties' litigation expenses and the reimbursement of the United States Government, all Opioid Settlement Funds, regardless of allocation, shall be utilized only for opioid remediation activities.
  6. Relationship of this MOA to other agreements and resolutions. All Parties acknowledge and agree the National Settlement Agreement will require a Local Government to release all its claims against the Settling Defendants to receive Opioid Settlement Funds. All Parties further acknowledge and agree based on the terms of the National Settlement Agreement, a Local Government may receive funds through this MOA only after complying with all requirements set forth in the National Settlement Agreement to release its claims. This MOA is not a promise from any Party that any National Settlement Agreement or Bankruptcy Resolution will be finalized or executed.

### **C. Payment of Litigating and Non-Litigating Parties**

No Party engaged in litigating the MDL Matter shall receive a smaller payment than a similarly situated non-litigating Party, other than as based on the Allocation Proportions in **Exhibit G** or based on the eligibility criteria for payments from the County Incentive Fund as provided by **Section G** below.

### **D. Special Revenue Fund**

1. Creation of special revenue fund. Every Local Government receiving Opioid Settlement Funds shall create a separate special revenue fund, as described below, that is designated for the receipt and expenditure of the Opioid Settlement Funds.
2. Procedures for special revenue fund. Funds in this special revenue fund shall not be commingled with any other money or funds of the Local Government. The funds in the

special revenue fund shall not be used for any loans or pledge of assets, unless the loan or pledge is for an opioid remediation purpose consistent with the terms of this MOA and adopted under the process described in **Section E.6** below. Although counties or municipalities may make contracts with or grants to a nonprofit, charity, or other entity, counties or municipalities may not assign to another entity their rights to receive payments from the national settlement or their responsibilities for funding decisions.

3. Interest earned on special revenue fund. The funds in the special revenue fund may be invested, consistent with the investment limitations for local governments, and may be placed in an interest-bearing bank account. Any interest earned on the special revenue fund must be used in a way that is consistent with this MOA.

## **E. Opioid Remediation Activities.**

1. Limitation on use of funds. Local Governments shall expend Opioid Settlement Funds only for opioid-related expenditures consistent with the terms of this MOA and incurred after the date of the Local Government's execution of this MOA, unless execution of the National Settlement Agreement requires a later date.
2. Opportunity to cure inconsistent expenditures. If a Local Government spends any Opioid Settlement Funds on an expenditure inconsistent with the terms of this MOA, the Local Government shall have 60 days after discovery of the expenditure to cure the inconsistent expenditure through payment of such amount for opioid remediation activities through budget amendment or repayment.
3. Consequences of failure to cure inconsistent expenditures. If a Local Government does not make the cure required by **Section E.2** above within 60 days, (i) future Opioid Fund payments to that Local Government shall be reduced by an amount equal to the inconsistent expenditure, and (ii) to the extent the inconsistent expenditure is greater than the expected future stream of payments to the Local Government, the Attorney General may initiate a process up to and including litigation to recover and redistribute the overage among all eligible Local Governments. The Attorney General may recover any litigation expenses incurred to recover the funds. Any recovery or redistribution shall be distributed consistent with **Sections B.3 and B.4** above.
4. Annual meeting of counties and municipalities within each county. Each county receiving Opioid Settlement Funds shall hold at least one annual meeting with all municipalities in the Local Government's county invited in order to receive input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between local governments both within and beyond the county. These meetings shall be open to the public.
5. Use of settlement funds under Option A and Option B. Local Governments shall spend Opioid Settlement Funds from the Local Abatement Funds on opioid remediation activities using either or both of the processes described as Option A and Option B below, unless the relevant National Settlement Agreement or Bankruptcy Resolution further limit the spending.

- a. Option A.
  - i. Without any additional strategic planning beyond the meeting described in **Section E.4** above, Local Governments may spend Opioid Settlement Funds from the list of High-Impact Opioid Abatement Strategies attached as **Exhibit A**. This list is a subset of the initial opioid remediation strategies listed in the National Settlement Agreement.
  - ii. **Exhibit A** may be modified as set forth in Exhibit D below; provided, however, that any strategy listed on **Exhibit A** must be within the list of opioid remediation activities for the then-current National Settlement Agreement. Opioid remediation activities undertaken under a previously authorized strategy list may continue if they were authorized at the time of the Local Government's commitment to spend funds on that activity.
- b. Option B.
  - i. A Local Government that chooses to participate in additional voluntary, collaborative, strategic planning may spend Opioid Settlement Funds from the broader list of categories found in **Exhibit B**. This list contains all the initial opioid remediation strategies listed in the National Settlement Agreement.
  - ii. Before spending any funds on any activity listed in **Exhibit B**, but not listed on **Exhibit A**, a Local Government must first engage in the collaborative strategic planning process described in **Exhibit C**. This process shall result in a report and non-binding recommendations to the Local Government's Governing Body described in **Exhibit C** (right-hand column).
  - iii. A Local Government that has previously undertaken the collaborative strategic planning process described in **Exhibit C** and wishes to continue implementing a strategy listed in **Exhibit B**, but not listed in **Exhibit A**, shall undertake a new collaborative strategic planning process every four years (or more often if desired).
  - iv. A Local Government that has previously undertaken the collaborative strategic planning process described in **Exhibit C** that wishes to implement a new strategy listed in **Exhibit B** but not listed in **Exhibit A**, shall undertake a new collaborative strategic planning process.
  - v. Two or more Local Governments may undertake a single collaborative strategic planning process resulting in a report and recommendations to all of the Local Governments involved.

6. Process for drawing from special revenue funds.

- a. Budget item or resolution required. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
- b. Budget item or resolution details. The budget or resolution should (i) indicate that it is an authorization for expenditure of opioid settlement funds; (ii) state the specific strategy or strategies the county or municipality intends to fund pursuant to Option A or Option B, using the item letter and/or number in **Exhibit A** or **Exhibit B** to identify each funded strategy, and (iii) state the amount dedicated to each strategy for a stated period of time.

7. Coordination group. A coordination group with the composition and responsibilities described in **Exhibit D** shall meet at least once a year during the first three years that this MOA is in effect. Thereafter, the coordination group shall meet at least once every three years until such time as Opioid Settlement Funds are no longer being spent by Local Governments.

**F. Auditing, Compliance, Reporting, and Accountability**

1. Audits under Local Government Budget and Fiscal Control Act. Local Governments' Opioid Settlement Funds are subject to financial audit by an independent certified public accountant in a manner no less than what is required under G.S. 159-34. Each Local Government must file an annual financial audit of the Opioid Settlement Funds with the Local Government Commission. If any such audit reveals an expenditure inconsistent with the terms of this MOA, the Local Government shall immediately report the finding to the Attorney General.
2. Audits under other acts and requirements. The expenditure of Opioid Settlement Funds is subject to the requirements of the Local Government Budget and Fiscal Control Act, Chapter 159 of the North Carolina General Statutes; Local Government Commission rules; the Federal Single Audit Act of 1984 (as if the Opioid Settlement Funds were federal funds); the State Single Audit Implementation Act; Generally Accepted Government Auditing Standards; and all other applicable laws, rules, and accounting standards. For expenditures for which no compliance audit is required under the Federal Single Audit Act of 1984, a compliance audit shall be required under a compliance supplement approved by the coordination group.
3. Audit costs. Reasonable audit costs that would not be required except for this Section F may be paid by the Local Government from Opioid Settlement Funds..
4. Access to persons and records. During and after the term of this MOA, the State Auditor and Department of Justice shall have access to persons and records related to this MOA and expenditures of Opioid Settlement Funds to verify accounts and data affecting fees or

performance. The Local Government manager/administrator is the point of contact for questions that arise under this MOA.

5. Preservation of records. The Local Government must maintain, for a period of at least five years, records of Opioid Settlement Fund expenditures and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the National Settlement Agreement, any Bankruptcy Resolutions, and this MOA.
6. Reporting.
  - a. Annual financial report required. In order to ensure compliance with the opioid remediation provisions of the National Settlement Agreement, any Bankruptcy Resolutions, and this MOA, for every fiscal year in which a Local Government receives, holds, or spends Opioid Settlement Funds, the county or municipality must submit an annual financial report specifying the activities and amounts it has funded.
  - b. Annual financial report timing and contents. The annual financial report shall be provided to the North Carolina Attorney General by emailing the report to [opioiddocs@ncdoj.gov](mailto:opioiddocs@ncdoj.gov), within 90 days of the last day of the state fiscal year covered by the report. Each annual financial report must include the information described on **Exhibit E**.
  - c. Reporting to statewide opioid settlement dashboard. Each Local Government must provide the following information to the statewide opioid settlement dashboard within the stated timeframes:
    - i. The budget or resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for a specific purpose or purposes during a specified period of time as described in **Section E.6.b** above (within 90 days of the passage of any such budget or resolution);
    - ii. If the Local Government is using Option B, the report(s) and non-binding recommendations from collaborative strategic planning described in **Section E.5.b.ii** above and **Exhibit C** (right hand column) (within 90 days of the date the report and recommendations are submitted to the local governing body for consideration);
    - iii. The annual financial reports described in Section F.6.a and **Exhibit E** (within 90 days of the end of the fiscal year covered by the report); and
    - iv. The impact information described in **Exhibit F** (within 90 days of the end of the fiscal year covered by the report).

The State will create an online portal with instructions for Local Governments to report or upload each of these four items by electronic means.

- d. Copy to NCDOJ of any additional reporting. If the National Settlement Agreement or any Bankruptcy Resolutions require that a Local Government file, post, or provide a report or other document beyond those described in this MOA, or if any Local Government communicates in writing with any national administrator or other entity created or authorized by the National Settlement Agreement or any Bankruptcy Resolutions regarding the Local Government's compliance with the National Settlement Agreement or Bankruptcy Resolutions, the Local Government shall email a copy of any such report, document, or communication to the North Carolina Department of Justice at [opioiddocs@ncdoj.gov](mailto:opioiddocs@ncdoj.gov).
  - e. Compliance and non-compliance.
    - i. Every Local Government shall make a good faith effort to comply with all of its reporting obligations under this MOA, including the obligations described in **Section F.6.c** above.
    - ii. A Local Government that engages in a good faith effort to comply with its reporting obligations under **Section F.6.c** but fails in some way to report information in an accurate, timely, or complete manner shall be given an opportunity to remedy this failure within a reasonable time.
    - iii. A Local Government that does not engage in a good faith effort to comply with its reporting obligations under this MOA, or that fails to remedy reporting issues within a reasonable time, may be subject to action for breach of contract.
    - iv. Notwithstanding anything to the contrary herein, a Local Government that is in substantial compliance with the reporting obligations in this MOA shall not be considered in breach of this MOA or in breach of contract.
7. Collaboration. The State and Local Governments must collaborate to promote effective use of Opioid Settlement Funds, including through the sharing of expertise, training, technical assistance. They will also coordinate with trusted partners to collect and share information about successful regional and other high-impact strategies and opioid treatment programs.

## **G. County Incentive Fund**

A Local Government receiving Settlement Proceeds pursuant to **Section B.4.a** shall be an Incentive Eligible Local Government if every municipality in the Local Government's county with population of at least 30,000 has executed this MOA by October 1, 2021, but no later than any such deadline set in the National Settlement Agreement for the highest possible participation in incentive structures for North Carolina. Each Incentive Eligible Local Government shall receive a share of the 5% County Incentive Fund set forth in **Section B.2.iii**, distributed pro rata among only Incentive Eligible Local Governments as set forth in **Exhibit G**. For purposes of the calculations required by this Section, populations will be based on United States Census Bureau's Vintage 2019 population totals, and a municipality with populations in multiple counties will be counted only toward the county which has the largest share of that municipality's population.



## H. Effectiveness

1. When MOA takes effect. This MOA shall become effective at the time a sufficient number of Local Governments have joined the MOA to qualify this MOA as a State-Subdivision Agreement under the National Settlement Agreement or any Bankruptcy Resolution. If this MOA does not thereby qualify as a State-Subdivision Agreement, this MOA will have no effect.
2. Amendments to MOA.
  - a. Amendments to conform to final national documents. The Attorney General, with the consent of a majority vote from a group of Local Government attorneys appointed by the Association of County Commissioners, may initiate a process to amend this MOA to make any changes required by the final provisions of the National Settlement Agreement or any Bankruptcy Resolution. The Attorney General's Office will provide written notice of the necessary amendments to all the previously joining parties. Any previously joining party will have a two-week opportunity to withdraw from the MOA. The amendments will be effective to any party that does not withdraw.
  - b. Coordination group. The coordination group may make the changes authorized in **Exhibit D**.
  - c. No amendments to allocation between Local Governments. Notwithstanding any other provision of this MOA, the allocation proportions set forth in **Exhibit G** may not be amended.
  - d. General amendment power. After execution, the coordination group may propose other amendments to the MOA, subject to the limitation in **Section H.2.c** above. Such amendments will take effect only if approved in writing by the Attorney General and at least two-thirds of the Local Governments who are Parties to this MOA. In the vote, each Local Government Party will have a number of votes measured by the allocation proportions set forth in **Exhibit G**.
3. Acknowledgement. The Parties acknowledge that this MOA is an effective and fair way to address the needs arising from the public health crisis due to the misconduct committed by the Pharmaceutical Supply Chain Participants.
4. When MOA is no longer in effect. This MOA is effective until one year after the last date on which any Opioid Settlement Funds are being spent by Local Governments pursuant to the National Settlement Agreement and any Bankruptcy Resolution.
5. Application of MOA to settlements and bankruptcy resolutions. This MOA applies to all settlements under the National Settlement Agreement with the Settling Defendants and any Bankruptcy Resolutions. The Parties agree to discuss the use, as the Parties may deem appropriate in the future, of the settlement terms set out herein (after any necessary

amendments) for resolutions with Pharmaceutical Supply Chain Participants not covered by the National Settlement Agreement or a Bankruptcy Resolution.

6. Applicable law and venue. Unless required otherwise by the National Settlement Agreement or a Bankruptcy Resolution, this MOA shall be interpreted using North Carolina law and any action related to the provisions of this MOA must be adjudicated by the Superior Court of Wake County. If any provision of this MOA is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision which can be given effect without the invalid provision.
7. Scope of MOA. The Parties acknowledge that this MOA does not excuse any requirements placed upon them by the terms of the National Settlement Agreement or any Bankruptcy Resolution, except to the extent those terms allow for a State-Subdivision Agreement to do so.
8. No third party beneficiaries. No person or entity is intended to be a third party beneficiary of this MOA.
9. No effect on authority of parties. Nothing in this MOA shall be construed to affect or constrain the authority of the Parties under law.
10. Signing and execution of MOA. This MOA may be signed and executed simultaneously in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement. A signature transmitted by facsimile or electronic image shall be deemed an original signature for purposes of executing this MOA. Each person signing this MOA represents that he or she is fully authorized to enter into the terms and conditions of, and to execute, this MOA, and that all necessary approvals and conditions precedent to his or her execution have been satisfied.

*(Signature pages follow.)*

Signature pages will be structured as one page for the State of North Carolina,  
followed by separate signature pages for each county.

These signature pages will also include blanks for the county's municipalities.

To avoid having 101 signature pages in the middle of this file,  
the signature pages are in a separate document.

**EXHIBIT A TO NC MOA:  
HIGH-IMPACT OPIOID ABATEMENT STRATEGIES (“OPTION A” List)**

*In keeping with the National Settlement Agreement, opioid settlement funds may support programs or services listed below that serve persons with Opioid Use Disorder (OUD) or any co-occurring Substance Use Disorder (SUD) or mental health condition.*

*As used in this list, the words “fund” and “support” are used interchangeably and mean to create, expand, or sustain a program, service, or activity.*

1. **Collaborative strategic planning.** Support collaborative strategic planning to address opioid misuse, addiction, overdose, or related issues, including staff support, facilitation services, or any activity or combination of activities listed in Exhibit C to the MOA (collaborative strategic planning).
2. **Evidence-based addiction treatment.** Support evidence-based addiction treatment consistent with the American Society of Addiction Medicine’s national practice guidelines for the treatment of opioid use disorder – including Medication-Assisted Treatment (MAT) with any medication approved for this purpose by the U.S. Food and Drug Administration – through Opioid Treatment Programs, qualified providers of Office-Based Opioid Treatment, Federally Qualified Health Centers, treatment offered in conjunction with justice system programs, or other community-based programs offering evidence-based addiction treatment. This may include capital expenditures for facilities that offer evidence-based treatment for OUD. (If only a portion of a facility offers such treatment, then only that portion qualifies for funding, on a pro rata basis.)
3. **Recovery support services.** Fund evidence-based recovery support services, including peer support specialists or care navigators based in local health departments, social service offices, detention facilities, community-based organizations, or other settings that support people in treatment or recovery, or people who use drugs, in accessing addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
4. **Recovery housing support.** Fund programs offering recovery housing support to people in treatment or recovery, or people who use drugs, such as assistance with rent, move-in deposits, or utilities; or fund recovery housing programs that provide housing to individuals receiving Medication-Assisted Treatment for opioid use disorder.
5. **Employment-related services.** Fund programs offering employment support services to people in treatment or recovery, or people who use drugs, such as job training, job skills, job placement, interview coaching, resume review, professional attire, relevant courses at community colleges or vocational schools, transportation services or transportation vouchers to facilitate any of these activities, or similar services or supports.
6. **Early intervention.** Fund programs, services, or training to encourage early identification and intervention for children or adolescents who may be struggling with problematic use of drugs or mental health conditions, including Youth Mental Health

First Aid, peer-based programs, or similar approaches. Training programs may target parents, family members, caregivers, teachers, school staff, peers, neighbors, health or human services professionals, or others in contact with children or adolescents.

7. **Naloxone distribution.** Support programs or organizations that distribute naloxone to persons at risk of overdose or their social networks, such as Syringe Service Programs, post-overdose response teams, programs that provide naloxone to persons upon release from jail or prison, emergency medical service providers or hospital emergency departments that provide naloxone to persons at risk of overdose, or community-based organizations that provide services to people who use drugs. Programs or organizations involved in community distribution of naloxone may, in addition, provide naloxone to first responders.
8. **Post-overdose response team.** Support post-overdose response teams that connect persons who have experienced non-fatal drug overdoses to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need to improve their health or well-being.
9. **Syringe Service Program.** Support Syringe Service Programs operated by any governmental or nongovernmental organization authorized by section 90-113.27 of the North Carolina General Statutes that provide syringes, naloxone, or other harm reduction supplies; that dispose of used syringes; that connect clients to prevention, treatment, recovery support, behavioral healthcare, primary healthcare, or other services or supports they need; or that provide any of these services or supports.
10. **Criminal justice diversion programs.** Support pre-arrest or post-arrest diversion programs, or pre-trial service programs, that connect individuals involved or at risk of becoming involved in the criminal justice system to addiction treatment, recovery support, harm reduction services, primary healthcare, prevention, or other services or supports they need, or that provide any of these services or supports.
11. **Addiction treatment for incarcerated persons.** Support evidence-based addiction treatment, including Medication-Assisted Treatment with at least one FDA-approved opioid agonist, to persons who are incarcerated in jail or prison.
12. **Reentry Programs.** Support programs that connect incarcerated persons to addiction treatment, recovery support, harm reduction services, primary healthcare, or other services or supports they need upon release from jail or prison, or that provide any of these services or supports.

## **EXHIBIT B TO NC MOA:**

### **Additional Opioid Remediation Activities (“OPTION B” List)**

*This list shall be automatically updated to match the list of approved strategies in the most recent National Settlement Agreement.*

## **PART ONE: TREATMENT**

### **A. TREAT OPIOID USE DISORDER (OUD)**

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:<sup>1</sup>

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (MAT) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (ASAM) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including MAT, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (OTPs) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Treatment of trauma for individuals with OUD (e.g., violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (e.g., surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

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<sup>1</sup> As used in this Exhibit B, words like “expand,” “fund,” “provide” or the like shall not indicate a preference for new or existing programs.

8. Training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD or mental health conditions, including but not limited to training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (DATA 2000) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Dissemination of web-based training curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service-Opioids web-based training curriculum and motivational interviewing.
14. Development and dissemination of new curricula, such as the American Academy of Addiction Psychiatry's Provider Clinical Support Service for Medication-Assisted Treatment.

## **B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY**

Support people in treatment for or recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.
4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.

5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

### **C. CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)**

Provide connections to care for people who have – or at risk of developing – OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund Screening, Brief Intervention and Referral to Treatment (SBIRT) programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.



3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically-appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.
14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

#### **D. ADDRESS THE NEEDS OF CRIMINAL-JUSTICE-INVOLVED PERSONS**

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice

system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
  - a. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (PAARI);
  - b. Active outreach strategies such as the Drug Abuse Response Team (DART) model;
  - c. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
  - d. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (LEAD) model;
  - e. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
  - f. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.
4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison, have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (CTI), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal-justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

## **E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME**

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (NAS), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women – or women who could become pregnant – who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Training for obstetricians or other healthcare personnel that work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; expand long-term treatment and services for medical monitoring of NAS babies and their families.
5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with Neonatal Abstinence Syndrome get referred to appropriate services and receive a plan of safe care.
6. Child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Enhanced family supports and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including but not limited to parent skills training.
10. Support for Children's Services – Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

## **PART TWO: PREVENTION**

### **F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS**

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund medical provider education and outreach regarding best prescribing practices for opioids consistent with Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Support enhancements or improvements to Prescription Drug Monitoring Programs (PDMPs), including but not limited to improvements that:
  - a. Increase the number of prescribers using PDMPs;
  - b. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
  - c. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
7. Increase electronic prescribing to prevent diversion or forgery.
8. Educate Dispensers on appropriate opioid dispensing.

### **G. PREVENT MISUSE OF OPIOIDS**

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Fund media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Fund community anti-drug coalitions that engage in drug prevention efforts.
6. Support community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction – including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (SAMHSA).
7. Engage non-profits and faith-based communities as systems to support prevention.
8. Fund evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or other drug misuse.

## **H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)**

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increase availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, individuals at high risk of overdose, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities that provide free naloxone to anyone in the community.

3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enable school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expand, improve, or develop data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.
7. Public education relating to immunity and Good Samaritan laws.
8. Educate first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expand access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Support mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Provide training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Support screening for fentanyl in routine clinical toxicology testing.

### **PART THREE: OTHER STRATEGIES**

#### **I. FIRST RESPONDERS**

In addition to items in sections C, D, and H of this Exhibit relating to first responders, support the following:

1. Educate law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

## **J. LEADERSHIP, PLANNING AND COORDINATION**

Support efforts to provide leadership, planning, coordination, facilitation, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local, or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment intervention services; to support training and technical assistance; or to support other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
2. A dashboard to share reports, recommendations, or plans to spend Opioid Settlement Funds; to show how Opioid Settlement Funds have been spent; to report program or strategy outcomes; or to track, share, or visualize key opioid-related or health-related indicators and supports as identified through collaborative statewide, regional, local, or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

## **K. TRAINING**

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (e.g., health care, primary care, pharmacies, PDMPs, etc.).

## **L. RESEARCH**

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection, and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.

3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.
4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (e.g. Hawaii HOPE and Dakota 24/7).
7. Epidemiological surveillance of OUD-related behaviors in critical populations including individuals entering the criminal justice system, including but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (ADAM) system.
8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.



**EXHIBIT C to NC MOA:  
COLLABORATIVE STRATEGIC PLANNING PROCESS UNDER OPTION B**

	<b>ACTIVITY NAME</b>	<b>ACTIVITY DETAIL</b>	<b>CONTENT OF REPORT &amp; RECOMMENDATIONS</b>
A	Engage diverse stakeholders	Engage diverse stakeholders, per "ITEM A DETAIL" below, throughout the collaborative strategic planning process	Report on stakeholder engagement per "ITEM A DETAIL" below
B	Designate facilitator	Designate a person or entity to facilitate the strategic collaborative planning process. Consider a trained, neutral facilitator.	Identify the facilitator
C	Build upon any related planning	Build upon or coordinate with prior or concurrent planning efforts that address addiction, drug misuse, overdose, or related issues, including but not limited to community health assessments.	Report any related planning efforts you will build upon or coordinate with
D	Agree on shared vision	Agree on a shared vision for positive community change, considering how strategic investments of Opioid Settlement Funds have the potential to improve community health and well-being and address root causes of addiction, drug misuse, overdose, and related issues	Report on shared vision for positive community change
E	Identify key indicator(s)	Identify one or more population-level measures to monitor in order to gauge progress towards the shared vision. (The NC Opioid Action Plan Data Dashboard contains several such measures.)	Report on the key indicators selected
F	Identify and explore root causes	Explore root causes of addiction, drug misuse, overdose, and related issues in the community, using quantitative data as well as stakeholder narratives, community voices, the stories of those with lived experience, or similar qualitative information	Report on root causes as described
G	Identify and evaluate potential strategies	Identify potential strategies to address root causes or other aspects of the opioid epidemic; identify these strategies (by letter or number) on EXHIBIT A or EXHIBIT B, and consider the effectiveness of each strategy based on available evidence	Identify and evaluate potential strategies
H	Identify gaps in existing efforts	For each potential strategy identified (or for favored strategies), survey existing programs, services, or supports that address the same or similar issues; and identify gaps or shortcomings	Report on survey of and gaps in existing efforts
I	Prioritize strategies	Prioritize strategies, taking into account your shared vision, analysis of root causes, evaluation of each strategy, and analysis of gaps in existing efforts	Report on prioritization of strategies
J	Identify goals, measures, and evaluation plan	For each strategy (or favored strategy), develop goals and an evaluation plan that includes at least one process measure (How much did you do?), at least one quality measure (How well did you do it?), and at least one outcome measure (Is anyone better off?)	Report on goals, measures, and evaluation plan for each chosen strategy
K	Consider ways to align strategies	For each potential strategy identified (or for favored strategies), consider opportunities to braid Opioid Settlement Funds with other funding streams; develop regional solutions; form strategic partnerships; or to pursue other creative solutions	Report on opportunities to align strategies as described
L	Identify organizations	Identify organizations and agencies with responsibility to implement each strategy; and identify the human, material, and capital resources to implement each strategy	Identify organizations and needs to implement each strategy

M	Develop budgets and timelines	Develop a detailed global budget for each strategy with anticipated expenditures, along with timelines for completing components of each strategy	Report budgets and timelines for each strategy
N	Offer recommendations	Offer recommendations to local governing body (e.g., the county board, city council, or other local governing body)	Report recommendations to governing body

### ITEM A DETAIL: STAKEHOLDER INVOLVEMENT

	STAKEHOLDERS	DESCRIPTION	CONTENT OF REPORT & RECOMMENDATIONS
A-1	Local officials	County and municipal officials, such as those with responsibility over public health, social services, and emergency services	Report stakeholder involvement (who and how involved in process)
A-2	Healthcare providers	Hospitals and health systems, addiction professionals and other providers of behavioral health services, medical professionals, pharmacists, community health centers, medical safety net providers, and other healthcare providers	same as above
A-3	Social service providers	Providers of human services, social services, housing services, and community health services such as harm reduction, peer support, and recovery support services	same
A-4	Education and employment service providers	Educators, such as representatives of K-12 schools, community colleges, and universities; and those providing vocational education, job skills training, or related employment services	same
A-5	Payers and funders	Health care payers and funders, such as managed care organizations, prepaid health plans, LME-MCOs, private insurers, and foundations	same
A-6	Law enforcement	Law enforcement and corrections officials	same
A-7	Employers	Employers and business leaders	same
A-8	Community groups	Community groups, such as faith communities, community coalitions that address drug misuse, groups supporting people in recovery, youth leadership organizations, and grassroots community organizations	same
A-9	Stakeholders with "lived experience"	Stakeholders with "lived experience," such as people with addiction, people who use drugs, people in medication-assisted or other treatment, people in recovery, people with criminal justice involvement, and family members or loved ones of the individuals just listed	same
A-10	Stakeholders reflecting diversity of community	Stakeholders who represent the racial, ethnic, economic, and cultural diversity of the community, such as people of color, Native Americans, members of the LGBTQ community, and members of traditionally unrepresented or underrepresented groups	same

## **EXHIBIT D TO NC MOA: COORDINATION GROUP**

### **COMPOSITION**

The Coordination Group shall consist of the following twelve members:

#### **Five Local Government Representatives**

- Four appointed by the North Carolina Association of County Commissioners including:
  - One county commissioner
  - One county manager
  - One county attorney
  - One county local health director or consolidated human services director
- One municipal manager appointed by the North Carolina League of Municipalities

#### **Four Experts Appointed by the Department of Health and Human Services**

- Four appointed by the Secretary of the Department of Health and Human Services, having relevant experience or expertise with programs or policies to address the opioid epidemic, or with behavioral health, public health, health care, harm reduction, social services, or emergency services.

#### **One Expert Appointed by the Attorney General**

- One appointed by the Attorney General of North Carolina from the North Carolina Department of Justice or another state agency, having drug policy or behavioral health experience or expertise.

#### **Two Experts Appointed by Legislative Leaders**

- One representative from the University of North Carolina School of Government with relevant expertise appointed by the Speaker of the North Carolina House of Representatives.
- One representative from the board or staff of the North Carolina Institute of Medicine with relevant expertise appointed by the President Pro Tem of the North Carolina Senate.

The coordination group may appoint a non-voting administrator to convene meetings and facilitate the work of the coordination group. The administrator will not be paid from the Opioid Settlement Funds distributed under this MOA.

Appointees shall have relevant experience or expertise with programs or policies to address the opioid epidemic, behavioral health, public health, health care, social services, emergency services, harm reduction, management of local government, or other relevant areas.

Those responsible for making appointments to the coordination group are encouraged to appoint individuals who reflect the diversity of North Carolina, taking into consideration the need for geographic diversity; urban and rural perspectives; representation of people of color and

traditionally underrepresented groups; and the experience and perspective of persons with “lived experience.” Those responsible for making appointments may appoint a successor or replace a member at any time. Members of the coordination group serve until they resign or are replaced by the appointer. Eight members of the coordination group constitutes a quorum.

## **RESPONSIBILITIES**

- a. As provided in **Section F.2** of the MOA, where no compliance audit would be required under the Federal Single Audit Act of 1984 for expenditures of Opioid Settlement Funds, a compliance audit shall be required under a compliance supplement established by a vote of at least 8 members of the coordination group. The compliance supplement shall address, at least, procedures for determining:
  - i. Whether the Local Government followed the procedural requirements of the MOA in ordering the expenditures.
  - ii. Whether the Local Government’s expenditures matched one of the types of opioid-related expenditures listed in **Exhibit A** of the MOA (if the Local Government selected Option A) or **Exhibit B** of the MOA (if the Local Government selected Option B).
  - iii. Whether the Local Government followed the reporting requirements in the MOA.
  - iv. Whether the Local Government (or sub-recipient of any grant or loan, if applicable) utilized the awarded funds for their stated purpose, consistent with this MOA and other relevant standards.
  - v. Which processes (such as sampling) shall be used:
    - i. To keep the costs of the audit at reasonable levels; and
    - ii. Tailor audit requirements for differing levels of expenditures among different counties.
- b. The coordination group may, by a vote of at least 8 members, propose amendments to the MOA as discussed in **Section H** of the MOA or modify any of the following:
  - i. The high-impact strategies discussed in **Section E.5** of the MOA and described in **Exhibit A** to the MOA;
  - ii. The collaborative strategic planning process discussed in **Section E.5** of the MOA and described in **Exhibit C** to the MOA;
  - iii. The annual financial report discussed in **Section F.4** of the MOA and described in **Exhibit E** to the MOA;
  - iv. The impact information discussed in **Section F.4** of the MOA and described in **Exhibit F** to the MOA; or
  - v. Other information reported to the statewide opioid dashboard.

- c. The coordination group may, by consensus or by vote of a majority of members present and voting, work with the parties to this MOA, the North Carolina Association of County Commissioners, the North Carolina League of Municipalities, other associations, foundations, non-profits, and other government or nongovernment entities to provide support to Local Governments in their efforts to effectuate the goals and implement the terms of this MOA. Among other activities, the coordination group may coordinate, facilitate, support, or participate in any of the following activities:
- i. Providing assistance to Local Governments in identifying, locating, collecting, analyzing, or reporting data used to help address the opioid epidemic or related challenges, including data referred to in **Exhibit F**;
  - ii. Developing resources or providing training or technical assistance to support Local Governments in addressing the opioid epidemic and carrying out the terms of this MOA;
  - iii. Developing pilot programs, trained facilitators, or other resources to support the collaborative strategic planning process described in this MOA;
  - iv. Developing and implementing a voluntary learning collaborative among Local Governments and others to share best practices in carrying out the terms of this MOA and addressing the opioid epidemic, including in-person or virtual convenings or connections;
  - v. Developing voluntary leadership training programs for local officials on strategies to address the opioid epidemic, opportunities for Local Governments to harness the ongoing transition to value-based healthcare, and other relevant topics;
  - vi. Taking other actions that support Local Governments in their efforts to effectuate the goals and implement the terms of this MOA but do not in any way change the terms of this MOA or the rights or obligations of parties to this MOA.

## **EXHIBIT E TO NC MOA: ANNUAL FINANCIAL REPORT**

Each annual financial report must include the following financial information:

1. The amount of Opioid Settlement Funds in the special revenue fund at the beginning of the fiscal year (July 1).
2. The amount of Opioid Settlement Funds received during the fiscal year.
3. The amount of Opioid Settlement Funds disbursed or applied during the fiscal year, broken down by funded strategy (with any permissible common costs prorated among strategies).
4. The amount of Opioid Settlement Funds used to cover audit costs as provided in Section F.3 of this MOA.
5. The amount of Opioid Settlement Funds in the special revenue fund at the end of the fiscal year (June 30).

All Local Governments that receive two-tenths of one percent (0.2 percent) or more of the total Local Government Allocation as listed in **Exhibit G** shall provide the following additional information:

6. For all Opioid Settlement Funds disbursed or applied during the fiscal year as reported in item 3 above, a single breakdown of the total amount disbursed or applied for all funded strategies during the fiscal year into the following categories:
  - a. Human resource expenditures.
  - b. Subcontracts, grants, or other payments to sub-recipients involved in implementing of the funded strategies listed item 4 above.
  - c. Operational expenditures.
  - d. Capital expenditures.
  - e. Other expenditures.
7. With respect to item 6.b above, the Local Government shall provide the following information for any sub-recipient that receives ten percent or more of the total amount that the Local Government disbursed or applied during the fiscal year:
  - a. The name of the sub-recipient.
  - b. The amount received by the sub-recipient during the fiscal year.
  - c. A very brief description of the goods, services, or other value provided by the sub-recipient (for example, “addiction treatment services” or “peer-support services” or “syringe service program” or “naloxone purchase”).

The coordination group may clarify or modify specifications for this annual financial report as provided in Exhibit D.

## **EXHIBIT F TO NC MOA: IMPACT INFORMATION**

Within 90 days of the end of any fiscal year in which a Local Government expends Opioid Settlement Funds, the Local Government shall report impact information for each strategy that it funded with Opioid Settlement Funds during that fiscal year (“funded strategy”), using the STANDARD FORM or the SHORT FORM for each funded strategy.

The STANDARD FORM is recommended to all Local Governments for all funded strategies. However, Local Governments may use the SHORT FORM as follows:

- All Local Governments that receive less than 0.2 percent (two-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** may use the SHORT FORM for all funded strategies.
- All Local Governments that receive 0.2 percent (two-tenths of one percent) or more but less than 0.3 percent (three-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** must use the STANDARD FORM for the funded strategy that received the largest amount of settlement funds during the fiscal year and may use the SHORT FORM for all other funded strategies.
- All Local Governments that receive 0.3 percent (three-tenths of one percent) or more but less than 0.4 percent (four-tenths of one percent) of the total Local Government Allocation as shown on **Exhibit G** must use the STANDARD FORM for the two funded strategies that received the largest amount of settlement funds during the fiscal year and may use the SHORT FORM for all other funded strategies.

### **STANDARD FORM**

1. County or municipality and fiscal year covered by this report.
2. Name, title, and organization of person completing this report.
3. Name of funded strategy, letter and/or number of funded strategy on **Exhibit A** or **Exhibit B** to the MOA, and number and date of resolution(s) authorizing expenditure of settlement funds on funded strategy.
4. **Brief progress report** describing the funded strategy and progress made during the fiscal year. Recommended length: approximately one page (250 words).
5. **Brief success story** from a person who has benefitted from the strategy (de-identified unless the person has agreed in writing to be identified). Recommended length: approximately one page (250 words).
6. **One or more process measures**, addressing the question, “How much did you do?”  
Examples: number of persons enrolled, treated, or served; number of participants trained; units of naloxone or number of syringes distributed.
7. **One or more quality measures**, addressing the question, “How well did you do it?”  
Examples: percentage of clients referred to care or engaged in care; percentage of staff with

certification, qualification, or lived experience; level of client or participant satisfaction shown in survey data.

8. **One or more outcome measures**, addressing the question, “Is anyone better off?”  
Examples: number or percentage of clients with stable housing or employment; self-reported measures of client recovery capital, such as overall well-being, healthy relationships, or ability to manage affairs; number or percentage of formerly incarcerated clients receiving community services or supports within X days of leaving jail or prison.
9. In connection with items 6, 7, and 8 above, **demographic information** on the participation or performance of people of color and other historically marginalized groups.

The State will provide counties and municipalities with recommended measures and sources of data for common opioid remediation strategies such as those listed in **Exhibit A**.

Counties or municipalities that have engaged in collaborative strategic planning are encouraged to use the measures for items 6 through 8 above identified through that process.

### **SHORT FORM**

1. County or municipality and fiscal year covered by this report.
2. Name, title, and organization of person completing this report.
3. Name of funded strategy, letter and/or number of funded strategy on **Exhibit A** or **Exhibit B** to the MOA, and number and date of resolution(s) authorizing expenditure of settlement funds on strategy.
4. **Brief progress report** describing the funded strategy and progress made on the funded strategy during the fiscal year. Recommended length: approximately one-half to one page (125-250 words).



**EXHIBIT G TO NC MOA:  
LOCAL GOVERNMENT ALLOCATION PROPORTIONS**

Counties:

Alamance	1.378028967612490%
Alexander	0.510007879580514%
Alleghany	0.149090598929352%
Anson	0.182192960366522%
Ashe	0.338639188321974%
Avery	0.265996766935006%
Beaufort	0.477888434887858%
Bertie	0.139468575095652%
Bladen	0.429217809476617%
Brunswick	2.113238507591200%
Buncombe	2.511587857322730%
Burke	2.090196827047270%
Cabarrus	1.669573446626000%
Caldwell	1.276301146194650%
Camden	0.073036400412663%
Carteret	1.128465593852300%
Caswell	0.172920237524674%
Catawba	2.072695222699690%
Chatham	0.449814383077585%
Cherokee	0.782759152904478%
Chowan	0.113705596126821%
Clay	0.224429948904576%
Cleveland	1.119928027749120%
Columbus	1.220936938986050%
Craven	1.336860190247190%
Cumberland	2.637299659634610%
Currituck	0.186778551294444%
Dare	0.533126731273811%
Davidson	1.940269530393250%
Davie	0.513147526867745%
Duplin	0.382785147396895%
Durham	1.797994362444460%
Edgecombe	0.417101939026669%
Forsyth	3.068450809484740%
Franklin	0.500503643290578%
Gaston	3.098173886907710%
Gates	0.079567516632414%
Graham	0.183484561708488%
Granville	0.590103409340146%

Greene	0.123274818647799%
Guilford	3.375015231147900%
Halifax	0.453161173976264%
Harnett	0.988980772198890%
Haywood	0.803315110111045%
Henderson	1.381595087040930%
Hertford	0.206843050128754%
Hoke	0.332485804570157%
Hyde	0.027237354085603%
Iredell	2.115931374540020%
Jackson	0.507757731330674%
Johnston	1.250887468217670%
Jones	0.087966986994631%
Lee	0.653115683614534%
Lenoir	0.604282592625687%
Lincoln	0.926833627125253%
Macon	0.466767666100745%
Madison	0.237776496104888%
Martin	0.232882220579515%
McDowell	0.587544576492856%
Mecklenburg	5.038301259920550%
Mitchell	0.309314151564137%
Montgomery	0.226050543041193%
Moore	0.971739112775481%
Nash	0.845653639635102%
New Hanover	2.897264892001010%
Northampton	0.120996238921878%
Onslow	1.644001364710850%
Orange	1.055839419023090%
Pamlico	0.119936151028001%
Pasquotank	0.374816210815334%
Pender	0.585749331860312%
Perquimans	0.111833180344914%
Person	0.403024296727131%
Pitt	1.369008066415930%
Polk	0.266142985954851%
Randolph	1.525433986174180%
Richmond	0.749132839979529%
Robeson	1.359735343574080%
Rockingham	1.365368837477560%
Rowan	2.335219287913370%
Rutherford	0.928941617994687%
Sampson	0.619513740526226%
Scotland	0.449148274209402%

Stanly	0.724974208589555%
Stokes	0.623953112434303%
Surry	1.410826706091650%
Swain	0.281162928604502%
Transylvania	0.497595509451435%
Tyrrell	0.041440907207785%
Union	1.466702679869700%
Vance	0.536258255282162%
Wake	4.902455667205510%
Warren	0.106390583495122%
Washington	0.074770720453604%
Watauga	0.469675799939888%
Wayne	0.970699333078804%
Wilkes	1.997177160589100%
Wilson	0.646470841490459%
Yadkin	0.562147145073638%
Yancey	0.382114976889272%

#### Municipalities:

Asheville	0.235814724255298%
Canton	0.011453823221205%
Cary	0.144151645370137%
Charlotte	1.247483814366830%
Concord	0.227455870287483%
Durham	0.380405026684971%
Fayetteville	0.309769055181433%
Gastonia	0.257763823789835%
Greensboro	0.527391696384329%
Greenville	0.162656474659432%
Henderson	0.032253478794181%
Hickory	0.094875835682315%
High Point	0.206428762905859%
Jacksonville	0.095009869783840%
Raleigh	0.566724612722679%
Wilmington	0.119497493968465%
Winston-Salem	0.494459923803644%

**MEMORANDUM OF AGREEMENT  
BETWEEN THE STATE OF NORTH CAROLINA AND LOCAL GOVERNMENTS  
ON PROCEEDS RELATING TO THE SETTLEMENT OF OPIOID LITIGATION**

**IN WITNESS WHEREOF**, the parties, through their duly authorized officers, have executed this Memorandum of Agreement under seal as of the date hereof.

**SIGNATURE PAGE FOR WAYNE COUNTY AND ITS MUNICIPALITIES**

County Government

**WAYNE COUNTY**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Municipal Governments with Populations Over 30,000

**CITY OF GOLDSBORO**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Other Municipal Governments

\_\_\_\_\_  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

**SUBJECT:** Resolution Approving the Execution of an Agreement for Construction Costs Associated with the Realignment of an Access Drive at the Maxwell Center

**BACKGROUND:** The City of Goldsboro owns property at the corner of Wayne Memorial Drive and New Hope Road adjoining the Maxwell Center, which is owned and operated by the County of Wayne. The City of Goldsboro has continued to support the County of Wayne's desire to have a hotel adjacent to the Maxwell Center, which has the potential to attract large events and conferences to the Center. The County of Wayne has recently secured a Hotelier and the City of Goldsboro agreed to deed approximately 3.15 acres (excluding easements) of land for the development of a 4-story hotel at their meeting held April 19, 2021.

Benton & Associates prepared a survey for the County of Wayne subdividing the City property into three lots. Lot 1 is for the future development of the hotel with Lots 2 and 3, consisting of approximately 1.40 acres each, for future restaurant developments.

**DISCUSSION:** BPR Goldsboro, LLC, has proposed a conceptual site plan and has agreed to the construction of a 4-story hotel consisting of 110 guestrooms. Upon review of the conceptual site plan, the City of Goldsboro Planning and Engineering staff recommended the access drive/entry off Wayne Memorial Drive to the Maxwell Center be re-aligned to improve access to and from the sites.

City staff prepared a conceptual re-alignment plan of the access drive and a preliminary cost estimate for \$96,635 for construction.

The City of Goldsboro agreed to participate in a cost share with the County of Wayne of up to \$50,000 for the construction costs associated with the realignment of the access drive. BPR Goldsboro, LLC, agreed to be responsible for the construction of the realignment as part of the hotel construction. The engineer preparing the site plans for the hotel will incorporate the plans of the re-alignment into their final site plans and invoice the City of Goldsboro and County of Wayne separately for reimbursement of construction costs.

**RECOMMENDATION:** By motion, approve the resolution accepting and authorizing the execution of an agreement between the County of Wayne, City of Goldsboro, and BPR Goldsboro, LLC for the construction costs, up to \$50,000, associated with realignment of an access drive at the Maxwell Center.

Date: 9/15/21

  
\_\_\_\_\_  
Tim Salmon, City Manager

RESOLUTION NO. 2021 –

RESOLUTION ACCEPTING AND AUTHORIZING THE EXECUTION  
OF AN AGREEMENT BETWEEN COUNTY OF WAYNE, CITY OF GOLDSBORO, AND BPR  
GOLDSBORO, LLC FOR THE CONSTRUCTION COSTS ASSOCIATED WITH REALIGNMENT OF  
ACCESS DRIVE AT THE MAXWELL CENTER

WHEREAS, the County of Wayne owns and operates the Maxwell Regional Agricultural and Convention Center; and

WHEREAS, the City of Goldsboro owns property adjoining the Maxwell Center which is identified as Lot 1 in Plat Cabinet O, Slide 39-H of the Wayne County Register of Deeds; and

WHEREAS, the City of Goldsboro supports the County of Wayne's desire to have a hotel located adjacent to the Maxwell Center to attract large events and conferences to the Center; and

WHEREAS, BPR Goldsboro, LLC has proposed a site plan and agreed to construct a hotel for Lot 1; and

WHEREAS, City of Goldsboro and County of Wayne have agreed on the proposed site plan for construction of a hotel for Lot 1 and future development of restaurants for Lots 2 and 3; and

WHEREAS, City of Goldsboro Planning and Engineering staff have reviewed the proposed site plan for the hotel and recommended a realignment of the access drive to the Maxwell Center; and

WHEREAS, the City of Goldsboro agreed to participate in a cost share with the County of Wayne of up to \$50,000 for the construction costs associated with the realignment of the access drive.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with County of Wayne and BPR Goldsboro, LLC in the amount not to exceed \$50,000 for the improvements associated with the realignment of the access drive at the Maxwell Center;

2. This Resolution shall be in full force and effect from and after this 20<sup>th</sup> day of September, 2021.

---

Mayor

Attested by:

---

City Clerk

NORTH CAROLINA

WAYNE COUNTY

AGREEMENT

THIS AGREEMENT made this the \_\_\_\_\_ day of September 2021, by and between COUNTY OF WAYNE, hereinafter called County, the CITY OF GOLDSBORO, hereinafter called City, and BPR GOLDSBORO, LLC, hereinafter called BPR.

WITNESSETH

WHEREAS, the County owns and operates the Maxwell Regional Agricultural and Convention Center; and

WHEREAS, the City owns property adjoining the Maxwell Center which is identified as Lot 1 in Plat Cabinet O, Slide 39-H of the Wayne County Register of Deeds; and

WHEREAS, the County desires to have a hotel located adjacent to the Maxwell Center in Order to attract large events and conferences to the Center; and

WHEREAS, the parties have agreed on a site plan for construction of a hotel and restaurants which is attached hereto and incorporated herein by reference as Exhibit A; and

WHEREAS, BPR has agreed to construct a hotel the property identified as Lot 1 in the site plan; and

WHEREAS, City engineers have reviewed site plans of the future hotel and recommended various changes to the entrance road to the Maxwell Center and future hotel site as identified in the Maxwell Center Road Realignment Plan attached hereto and incorporated herein by reference as Exhibit B; and

WHEREAS, the County and City have agreed to evenly split the construction costs associated with the improvements necessary to develop the hotel site; with the City's share of such costs not to exceed \$50,000.00.

NOW THEREFORE, in consideration of the mutual covenants contained herein the parties hereto agree as follows:

1. That BPR will be responsible for construction of the improvements identified in the Maxwell Center Road Realignment Plan as part of the construction of the hotel.

2. That the County and City will evenly share the costs associated with the road improvements. The preliminary estimate for construction is \$96,635.85; however, the parties acknowledge that actual construction costs could exceed this figure. Nonetheless, the City's exposure of sharing those costs shall not exceed \$50,000.00 .

3. BPR shall notify the County and City if it anticipates construction costs will exceed the preliminary estimate by twenty percent (20%).

4. BPR will invoice the County and City separately for reimbursement of construction costs associated with the road improvements.

5. BPR shall be solely responsible for supervision of the contractor or subcontractors hired to complete the improvements. In no event shall City or County be held responsible for actions of BPR or any contractor performing work on the property.

6. County will cooperate with BPR and its contractor during construction to ensure that contractor or subcontractors have access to Maxwell Center property so that road improvements can be completed.

IN WITNESS WHEREOF, WAYNE COUNTY, CITY OF GOLDSBORO, and BPR GOLDSBORO, LLC have executed this Contract on the day and year first written above.

**WAYNE COUNTY**

By: \_\_\_\_\_

George Wayne Aycock, Jr.  
Chairman, Wayne County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Carol Bowden  
Clerk to the Board

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: \_\_\_\_\_  
Finance Director



**CITY OF GOLDSBORO**

BY: \_\_\_\_\_  
David Ham, Mayor

ATTEST:

\_\_\_\_\_  
Laura Getz  
City Clerk

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

BY: \_\_\_\_\_  
Finance Director

**BPR GOLDSBORO, LLC**

By: \_\_\_\_\_  
Bhupen Patel, Manager

EXHIBIT A  
Maxwell Center Hotel Site Plan

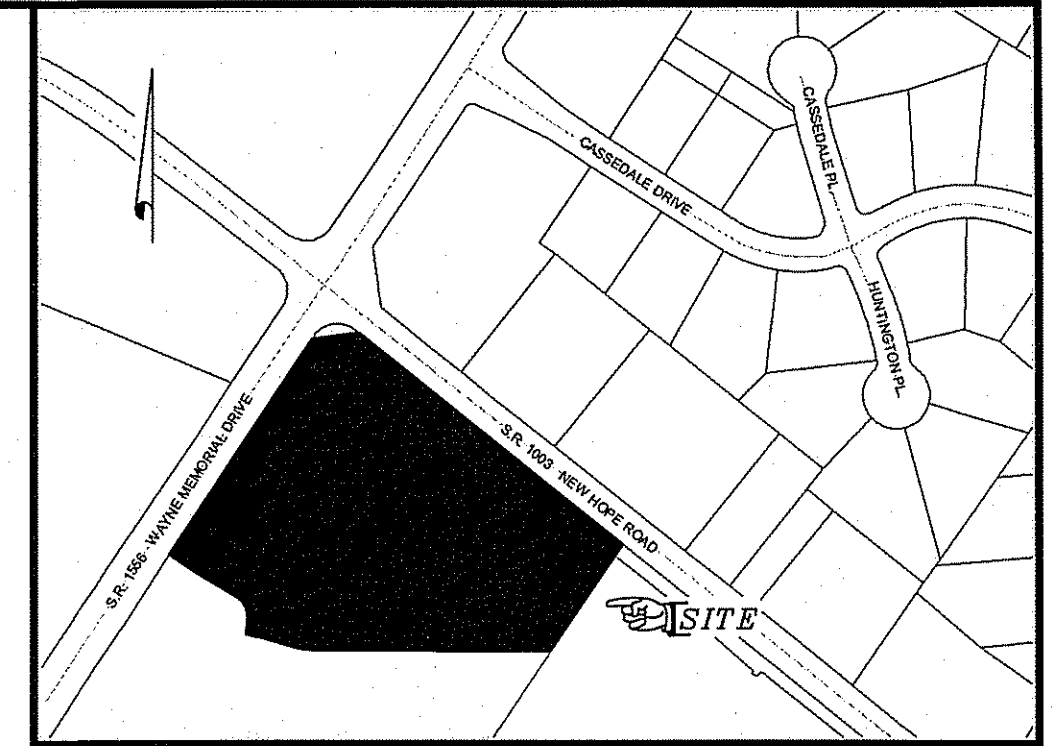
CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C1	18°14'50"	188.00'	59.87'	30.19'	59.62'	N 76°19'23"W
C2	07°01'03"	408.00'	49.97'	25.02'	49.94'	N 69°25'21"W
C3	63°03'17"	39.51'	43.48'	24.24'	41.32'	N 22°08'38"W
C4	73°53'41"	25.00'	32.24'	18.80'	30.05'	S 09°33'09"E
C5	08°50'00"	340.00'	52.42'	26.26'	52.37'	S 22°58'41"W
C6	10°53'38"	275.00'	52.29'	26.22'	52.21'	S 24°00'30"W
C7	12°18'15"	275.00'	59.06'	29.64'	58.94'	S 35°36'26"W
C8	18°05'59"	153.00'	48.33'	24.37'	48.13'	N 76°24'19"W
C9	06°58'05"	443.00'	53.88'	26.97'	53.84'	N 69°26'54"W
C10	61°17'23"	64.51'	69.00'	38.22'	65.76'	N 23°01'45"W
C11	90°06'01"	25.00'	39.31'	25.04'	35.39'	N 07°01'31"W

LINE	BEARING	DISTANCE
L1	N 85°45'45"E	13.51'
L2	N 85°45'45"E	6.04'
L3	S 38°02'00"W	30.14'
L4	S 38°02'00"W	25.12'
L5	N 85°26'53"W	19.13'
L6	N 72°55'52"W	24.39'
L7	N 09°23'42"E	29.96'
L8	N 53°40'59"W	72.86'
L9	N 52°04'31"W	66.65'
L10	N 38°01'30"E	50.04'
L11	S 38°01'30"W	28.20'
L12	N 51°56'14"W	30.00'
L13	S 46°21'51"E	52.07'
L14	N 38°01'30"E	49.89'
L15	N 46°29'55"W	12.61'
L16	S 60°45'09"W	9.38'
L17	N 46°43'58"W	10.48'
L18	N 60°45'09"E	3.32'
L19	N 43°29'41"E	1.97'
L20	N 48°05'57"W	15.03'
L21	N 48°05'57"W	15.03'
L22	S 27°23'41"W	57.68'
L23	N 85°26'53"W	24.28'
L24	N 72°55'52"W	3.91'
L25	N 53°40'59"W	72.52'
L26	N 52°04'31"W	41.21'

GRID TIE  
CENTROID N = 604,561,379 FT.  
EIR (A) E = 2,314,864.887 FT.  
CENTROID N = 604,877,730 FT.  
EIR (B) E = 2,315,073.711 FT.  
NAD83(2011) GRID COORDINATES  
COMBINED FACTOR = 0.999875830

PRESENTED  
FOR REGISTRATION  
DATE: \_\_\_\_\_  
TIME: \_\_\_\_\_  
CONSTANCE CORAM  
REGISTER OF DEEDS  
WAYNE COUNTY, NC  
BY: \_\_\_\_\_ DEPUTY, ASSISTANT

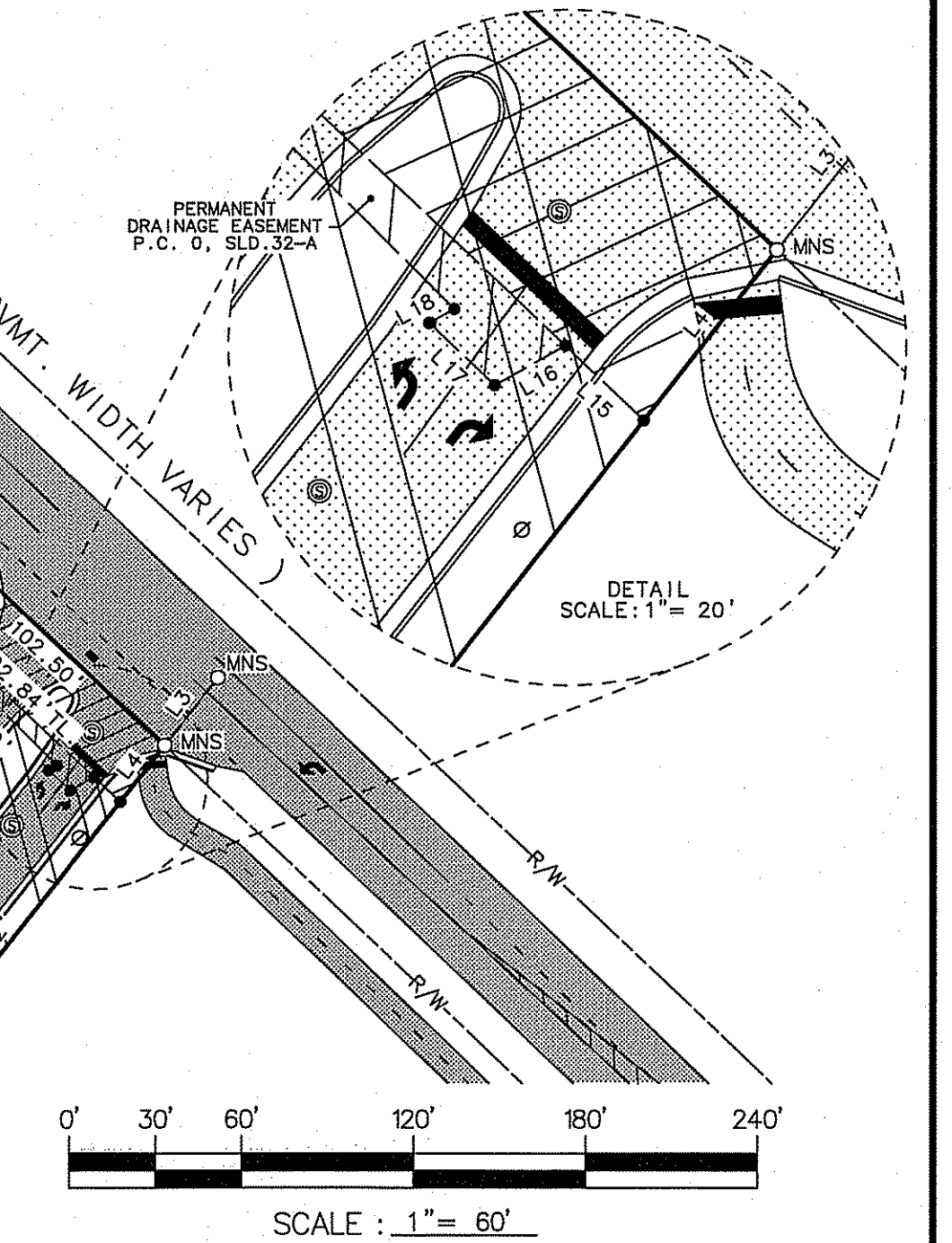
SITE DATA  
TOTAL AREA OF DEVELOPMENT = ±6.7744 ACRES  
TOTAL NUMBER OF LOTS = 3  
SUBJECT PROPERTY IS ZONED GENERAL BUSINESS  
FRONT MINIMUM BUILDING LINE = 20'  
SIDE MINIMUM BUILDING LINE = 15'  
REAR MINIMUM BUILDING LINE = 25'



VICINITY MAP  
NOT TO SCALE

TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE PLAT IS IN  
COMPLIANCE WITH THE CITY OF GOLDSBORO'S UNIFIED  
DEVELOPMENT CODE. THE PLANNING DIRECTOR HAS APPROVED  
THIS PLAT, SUBJECT TO ITS RECORDING IN THE WAYNE COUNTY  
REGISTRY WITHIN SIXTY (60) DAYS OF THE DATE BELOW.

PLANNING  
DIRECTOR: \_\_\_\_\_  
DATE: \_\_\_\_\_



CERTIFICATION  
NORTH CAROLINA  
I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT WAS PREPARED  
UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY OF  
DESCRIPTION(S) AS RECORDED IN DEED BOOK 1892, PAGE 813.  
LOT 1 PLAT CABINET O, SLIDE 39-H  
THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS  
SUCH AND WERE PLOTTED FROM INFORMATION AS REFERENCED  
HEREON; THAT THE RATIO OF PRECISION AS CALCULATED WAS  
1:10,000+ THAT THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS)  
WAS USED TO PERFORM A PORTION OF THIS SURVEY AND THE  
FOLLOWING INFORMATION WAS USED:  
CLASS OF SURVEY: CLASS A  
POSITIONAL ACCURACY: 0.05'  
TYPE OF GPS FIELD PROCEDURE: RTK  
DATES OF SURVEY: 05/11/21 - 05/14/21; 08/19/21  
DATUM/EPOCH: NAD83(2011)  
PUBLISHED/FIXED-CONTROL USE: NC VRS  
GEOD MODEL: GEOD2018  
COMBINED GRID FACTOR: 0.999875830  
UNITS: US SURVEY FEET  
THAT THIS PLAT MEETS THE REQUIREMENTS OF THE STANDARDS OF  
PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (21 NCAC 56.1600)  
AND THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH  
G.S. 47-30 AS AMENDED. WITNESS MY HAND AND SEAL THIS 19  
DAY OF AUGUST, 2021  
I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY  
THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A  
COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT  
REGULATES PARCELS OF LAND.

NOT A CERTIFIED DOCUMENT  
THIS DOCUMENT ORIGINALLY ISSUED AND SEALED  
BY RICHARD M. BENTON, L-3354 ON 08/19/2021  
THIS DOCUMENT SHALL NOT BE CONSIDERED A  
CERTIFIED DOCUMENT

PROFESSIONAL LAND SURVEYOR  
I, BERRY GRAY, REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT  
THE MAP OR PLAT TO WHICH THIS CERTIFICATE IS AFFIXED MEETS ALL  
STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER \_\_\_\_\_ DATE \_\_\_\_\_

- LEGEND
- EIR EXISTING IRON ROD
  - MNS MAG NAIL SET
  - MBL MINIMUM BUILDING LINE
  - TL TOTAL LENGTH
  - D.B. DEED BOOK
  - PG. PAGE
  - P.C. PLAT CABINET
  - SLD. SLIDE
  - INDICATES IRON ROD SET  
UNLESS OTHERWISE NOTED
  - INDICATES NO POINT SET
  - FIBER OPTIC BOX/PEDESTAL
  - TELEPHONE BOX/PEDESTAL
  - CABLE TV BOX/PEDESTAL
  - TRAFFIC SIGNAL BOX
  - SANITARY SEWER MANHOLE
  - LIGHT POLE
  - POWER POLE
  - GUY WIRE
  - OVERHEAD ELECTRIC LINE
  - UNDERGROUND GAS LINE
  - SURVEYED BOUNDARY LINE
  - SURVEYED TIE LINE
  - NON-SURVEYED LINE
  - RIGHT-OF-WAY LINE
  - R/W RIGHT-OF-WAY

NOTE:  
1. ALL EXISTING DRIVES AND PARKING  
AREAS SHOWN HEREON SHALL BE  
MAINTAINED BY COUNTY OF WAYNE

CURRENT OWNER  
THE CITY OF GOLDSBORO  
D.B. 1892, PG. 813

SURVEY FOR  
CITY OF GOLDSBORO  
— AND —  
COUNTY OF WAYNE

BEING A PORTION OF THAT CERTAIN TRACT OF LAND AS DESCRIBED  
IN DEED BOOK 1892, PAGE 813 AND BEING ALL OF LOT 1 AS  
RECORDED IN PLAT CABINET O, SLIDE 39-H WAYNE COUNTY REGISTRY

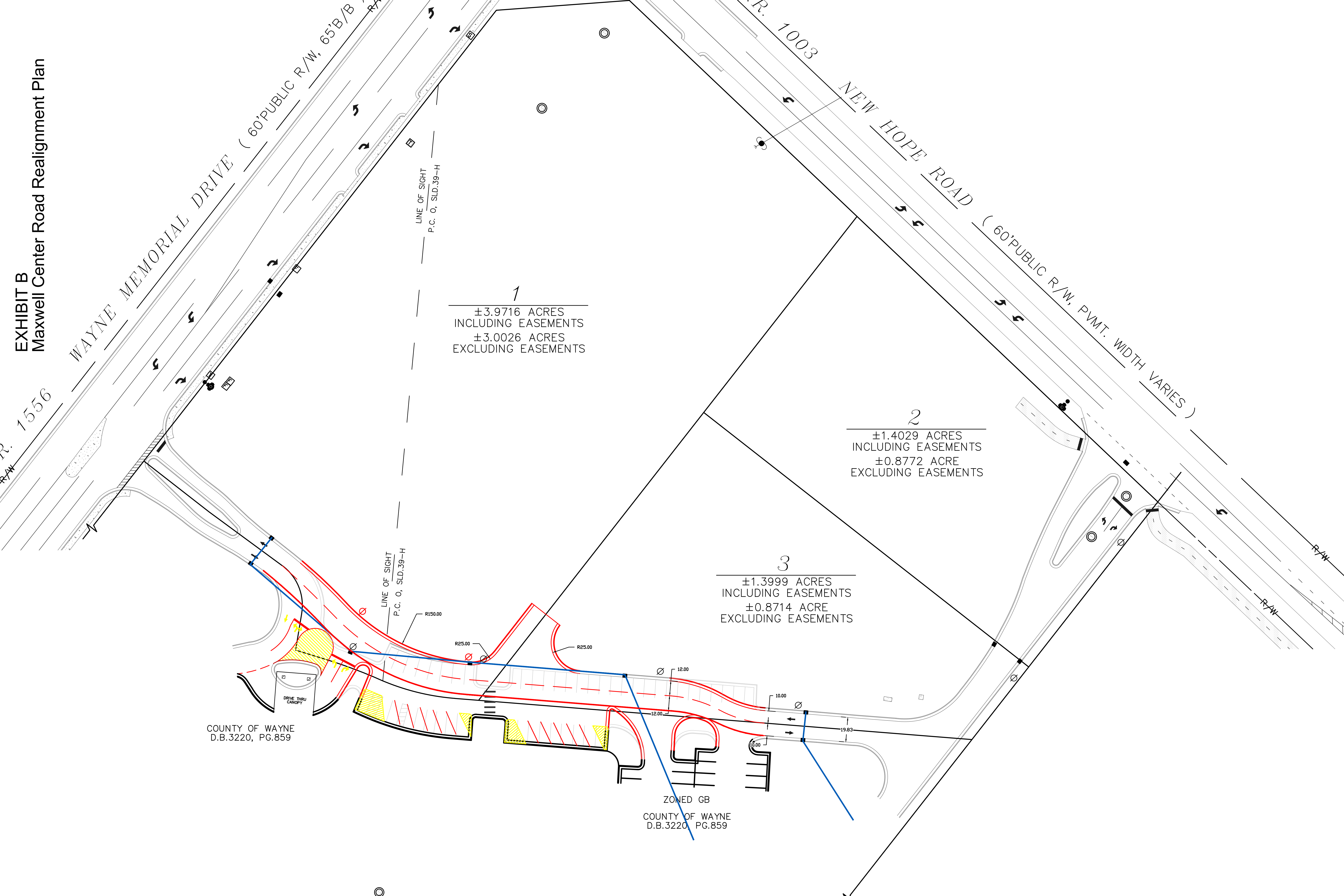
STONEY CREEK TOWNSHIP WAYNE COUNTY NORTH CAROLINA

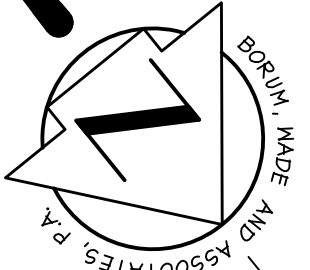
BENTON & ASSOCIATES  
LAND SURVEYING AND MAPPING  
119 E WALNUT STREET GOLDSBORO, NC  
PHONE (919) 735-0440 FAX 735-0840  
FIRM LICENSE NO. C-1705

APPROVED RMB	DATE 08/19/21
SURVEYOR JHL	DRAFTER RMB
FILE NUMBER	21-071



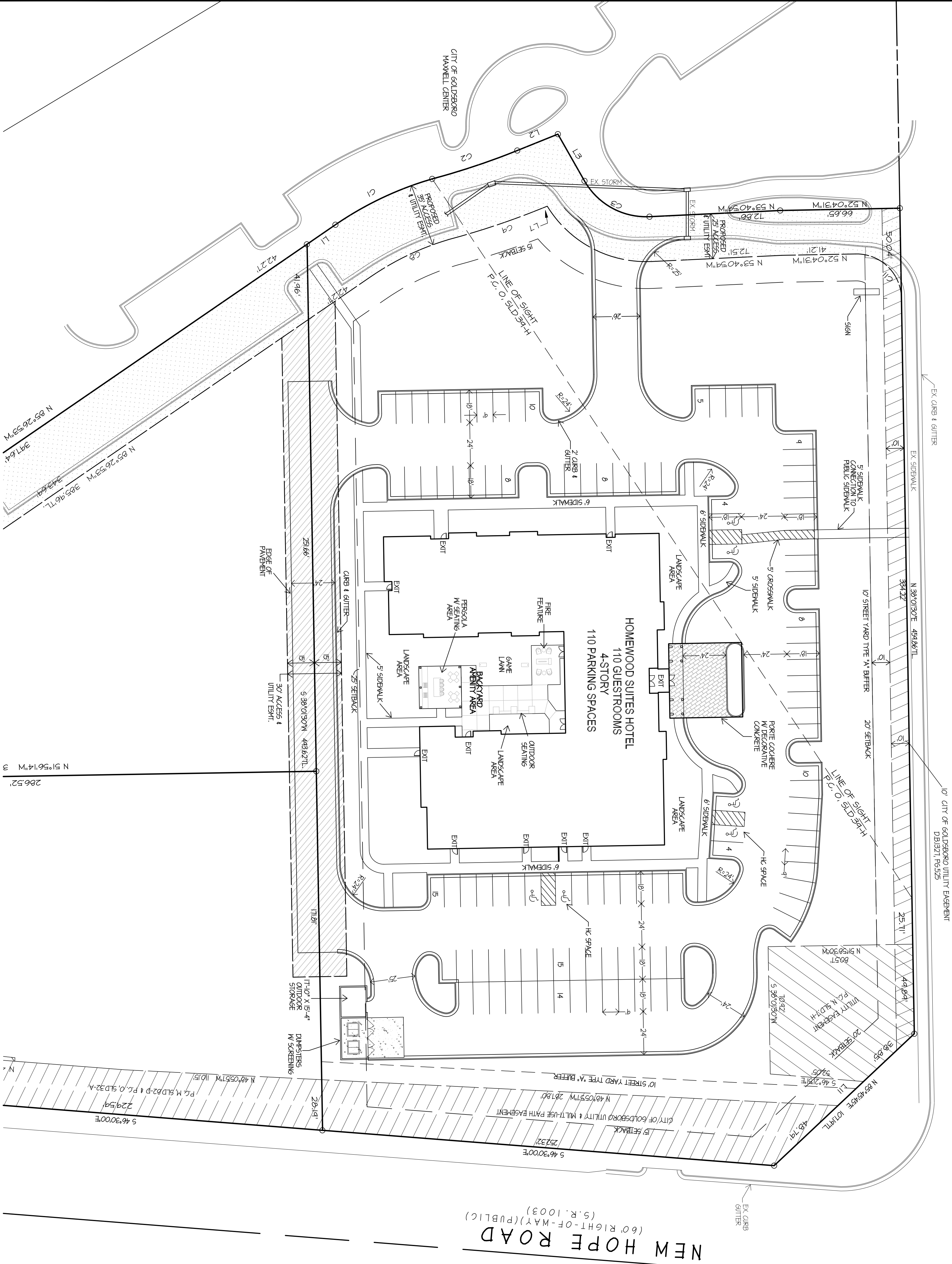
EXHIBIT B  
Maxwell Center Road Realignment Plan





# WAYNE MEMORIAL DRIVE

(60' RIGHT-OF-WAY) (PUBLIC)  
(S.R. 1556)



## SITE INFORMATION

TOTAL AREA: 3.47 ± ACRES  
TOTAL AREA (EXCLUDING EASEMENTS): 3.40 ± ACRES  
HC PIN#: 3610446026  
DEED REFERENCE: DB, 1892, PG. 0013  
ZONING: GB  
PROPOSED USE: VACANT HOTEL/MOTEL  
EXISTING USE: HOTEL/MOTEL

## PARKING SPACE REQUIREMENTS:

PARKING REQUIRED:  
110 ROOMS X 1 SP/ROOM + 4 EMPLOYEES X 1 SP/EMPLOYEE + 180 SF MEETING SPACE X 1 SP/80 SF = 134 SPACES  
110 SPACES  
HC PARKING PROVIDED:  
134 SPACES X 1 SPACES/25 SPACES = 6 SPACES  
HC PARKING REQUIRED:  
6 SPACES

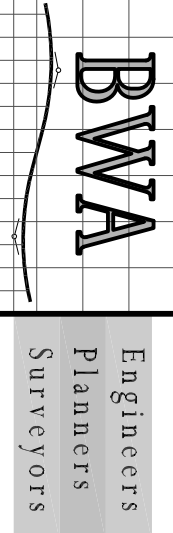
ADDITIONAL PARKING REQUIRED FOR THIS PROJECT WILL BE SECURED WITH ADJACENT CONVENTION CENTER PARKING LOT VIA LONG TERM AGREEMENT.

## PROPOSED BUILDING:

NO. OF ROOMS: 110  
BUILDING SF: XXXX SF  
NO. OF STORIES: 4  
MAXIMUM BLDG. HEIGHT: 54'-4"  
AVERAGE BLDG. HEIGHT: 44'-4"

## BUFFER YARDS

ADJOINING USE: GB  
STREET YARD: 10' TYPE 'A' BUFFER  
SIDEYARD: 10' TYPE 'A' YARD  
REAR YARD:



Borum, Wade and Associates, P.A.  
621 Figure Court, Suite 100, Greensboro, NC 27401-2711  
PO Box 11881, Greensboro, NC 27401-11881  
Phone: 336-273-6471 Fax: 336-273-5719  
Web: www.bwaonline.com  
N.C. License # C1086

SPLA5.

PRELIMINARY  
DRAWING  
NOT FOR  
CONSTRUCTION

PROJECT:

HOMWOOD SUITES  
BY HILTON  
WAYNE MEMORIAL DRIVE  
GOLDSBORO TOWNSHIP, PITT COUNTY  
GOLDSBORO, NORTH CAROLINA

OWNER/CLIENT:

BWR GOLDSBORO, LLC  
2465 PENNY ROAD, SUITE 140  
HIGH POINT, NC 27065  
336-244-2233  
CONTACT: BRIEFEN PAHEL

DRAWN BY: MAM  
DATE: JUNE 8, 2021

REVISIONS:

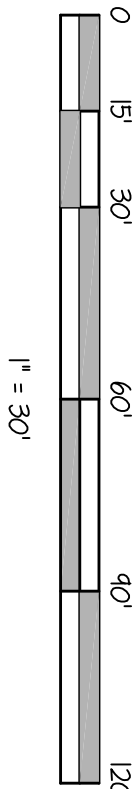
SHEET TITLE:

SKETCH  
PLAN

FILE NO.: F:\V\B\GREENVILLE\SKETCH  
DRAWING SCALE: 1"=30'  
PLAN SHEET NO.:

C1

## GRAPHIC SCALE





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
SEPTEMBER 20, 2021 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on September 7, 2021, to review vacancies and applications received to fill the current vacancies.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.


RECOMMENDATION: By motion, Council adopt the Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: 9-14-21

  
\_\_\_\_\_  
Laura Getz, City Clerk

Date: 9/14/21

  
\_\_\_\_\_  
Timothy Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION APPOINTING MEMBERS  
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

**Commission on Community Relations and Development**

**Filling An Unexpired Term**

Carole Battle	Term Expires	12-31-22
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**Parks and Recreation Advisory Commission**

**Filling An Unexpired Term**

Jamie Taylor	Term Expires	12-31-23
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**Goldsboro Planning Commission**

**Filling An Unexpired Term**

Kevin Brown	Term Expires	12-31-22
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2. This Resolution shall be in full force and effect from and after this 20<sup>th</sup> day of September, 2021.

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David Ham  
Mayor

Attested by:

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Laura Getz  
City Clerk

RESOLUTION NO. 2021 -

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS  
ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND  
DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE  
INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards and Commissions and are commended for their contributions to the operation of Goldsboro's municipal government:

Commission on Community Relations and Development

Amy Bauer

Parks and Recreation Advisory Commission

Tonya Barber

Goldsboro Planning Commission

Jay Bauer

2. The Mayor of the City of Goldsboro is hereby directed to present to each of these individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting of the various Boards and Commissions or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 20<sup>th</sup> day of September, 2021.

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David Ham  
Mayor

Attested by:

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Laura Getz  
City Clerk

City of Goldsboro  
Departmental Monthly Reports  
August 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism



COMMUNITY RELATIONS DEPARTMENT

August 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: September 1, 2021

- The Mayor's Committee for Persons with Disabilities (MCPD) did not have a quorum to meet for the month of August. The MCPD Education Subcommittee met in person on August 10, 2021.
- On August 10, 2021, the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD will hold a candlelight vigil in observance of Suicide Prevention Awareness on Tuesday, Sept. 21<sup>st</sup> at 7:30pm on the City Hall steps.
- Recruitment for the Goldsboro Youth Council has ended. Twenty-one (21) applications have been received. Youth Council membership total for 2021-2022 will be twenty-six (26) to include returning members. The 2021-2022 GYC year will begin with a member/parent orientation on September 1, 2021 at the Goldsboro Event Center.
- Community Relations Activities: Staff attended a Taste of Wayne 2021 planning meeting with United Way staff on August 6, 2021 at Lantern Inn. Staff facilitated a department staff meeting on August 18, 2021.
- Community Development Activities: Staff attended Eastpointe's Continuum of Care/Down East Coalition meeting (virtually) on August 11, 2021. Staff presented the Analysis of Impediments to Fair Housing Choice to City Council and the public on August 16, 2021, with a public hearing following. Staff facilitated URP19 pre-conferences with new contractor and remaining homeowners on August 20, 2021 in the Large Conference Room. Staff met with consultant of Two Rivers Development, LLC (in person) on August 20, 2021 to begin work on the annual CAPER. Staff met with consultant (virtually) on August 27, 2021 to continue work on the annual CAPER. Staff engaged in a conference call with Allie Card, Project Specialist of the NC Coalition to End Homelessness, on August 30, 2021. The Department opened up a new application period for the Essential Single-Family Rehabilitation Loan Pool Disaster Recovery program on August 30, 2021. Staff engaged in a conference call with HUD Representative Sonya Green on August 31, 2021.
- The Department received eight (8) housing complaints and ten (10) requests for assistance for the month of August.  
\*Please refer to Community Relations Addendum for the detailed summary.

<b>2021 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	<b>AVG</b>
Housing Complaints	0	4	2	0	4	5	1	8	0	0	0	0	3
Consumer & Other	2	8	21	10	12	9	12	10	0	0	0	0	11

COMMUNITY RELATIONS DEPARTMENT *Addendum*

August 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: September 1, 2021

**Complaints/Grievances**

<b>Date</b>	<b>Name</b>	<b>Nature of Grievance</b>	<b>Resolution</b>
8-2-21	Not disclosed	Grand at Day Point complaint	Contacted Property Manager
8-3-21	Not disclosed	Housing/Sewage in ditch in front yard	Referred to Inspections/Home visit conducted/Confirmed no sewage
8-6-21	Not disclosed	Housing/Neighbor's home & yard not maintained and dangerous	Referred to Inspections
8-12-21	Not disclosed	Housing/Repairs needed in apartment	Agreed to file a formal complaint *Not filed to date
8-12-21	Not disclosed	Housing/Bedbugs	Agreed to file a formal complaint *Not filed to date
8-17-21	Not disclosed	Housing/Air Conditioning repair needed	Provided resources
8-18-21	Not disclosed	Homeless	Contacted Salvation Army/Referred for Emergency Housing Voucher
8-19-21	Not disclosed	Housing/Cable line cut allegedly by City	Consult with Assistant City Manager/Referred to Public Works, & Engineering

### **Assistance with Resources**

<b>Date</b>	<b>Name</b>	<b>Resource Requested</b>	<b>Resolution</b>
8-3-21	Not disclosed/Martin County resident	Home repair	Referred to Martin County
8-6-21	Not disclosed	Homebuyer Assistance	Documentation emailed
8-9-21	Not disclosed	Homebuyer Assistance	Returned call/no answer
8-10-21	Not disclosed	Inquired if home is in floodplain	Referred to Planning
8-13-21	Not disclosed	Home repair	Advised to call back at a later date when CDBG Rehab. begins
8-18-21	Not disclosed	Home repair	Advised to call back at a later date when CDBG Rehab. begins
8-23-21	Not disclosed	Homebuyer Assistance	Documentation emailed
8-23-21	Not disclosed/Dudley resident	Property clean up	Referred to Wayne County
8-24-21	Not disclosed/Onslow County resident	Housing	Mailed Onslow County resource list
8-27-21	Not disclosed	Homebuyer Assistance	Documentation emailed

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**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 4 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 14 different times.
- LFNC Candidate started August 18th.
- GWTA Concourse Roof Addition Grant Agreement Update.
- DGDC closed on future office space.
- Staff is working with NC Homegrown Leaders to work towards establishing an incubator.
- Staff met with new developer regarding potential projects downtown.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff will continue to work with David Gall to facilitate administrative needs of the GWTA Concourse Roof Addition bid process.
- Downtown Merchants Association Work Plan Development.
- Staff is still working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.
- Downtown Promo Video Production & Use.
- Had three Center Street Jams, and finishing with Grub at the HUB on September 17<sup>th</sup>.
- Completed HGTV video submittal
- Public Art Steering Committee final selections.
- 209 W Walnut closing.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (08/18), DGDC Executive Committee Meeting (08/11), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (08/10).
- Staff seeking out private development entities to consider development plans in the GUS Adaptive Reuse Study.
- Staff successfully merged Downtown Merchant's Committee into DGDC organizational structure.

**Upcoming Events/Activities:**

- Working with NC Commerce to produce an Economic Development 2-day Assessment.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Grub at the HUB being held Friday September 17<sup>th</sup> as the kick off for the NC Freedom Fest.
- Annual Awards Dinner October 15, 2021

**Businesses Opening/Properties Purchased**

**Other**

- Downtown Goldsboro's Facebook page followers/likes grew from 12,291 to 12,384 in the month of August.

**ENGINEERING DEPARTMENT**

**August 2021**

**Prepared by: Guy M. Anderson, P. E.**

**Date Prepared: 09-10-2021**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff is submitting final plans and specifications for NCDOT approval.

**Phase IV Sewer Collection Rehabilitation**

- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- Contractor is working on punch list items.

**2019 Infrastructure Recovery (Golden Leaf Foundation)**

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Currently waiting for Tri-State to finish the CIPP of mains.

**2020 Street Improvements Project**

- This paving project included Oak Hill Drive, East Chestnut Street, Hawthorne Street and Mimosa Street;
- Project is complete with the exception of processing final pay application.

**2021 Street Resurfacing**

- City Council awarded contract to Barnhill Contracting on May 17, 2021 for \$1,653,500;
- A preconstruction conference was held on July 13, 2021 with a notice to proceed date set for September 7, 2021;
- Contract completion date is March 8, 2022.

**2017 Wastewater System Improvements – FB2020-002**

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 95% complete.

**2017 Water System Improvements**

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications anticipated for approval by NCDEQ in August/September 2021.

### **Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold.

### **2019 Water Improvements Project**

- The Wooten Company engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report submitted to DWI for review and approval.

### **Little/Big Cherry Pump Station Relocation and Improvement**

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report due to DWI by October 1, 2021.

### **Stormwater Control Measure (SCMs) Inspections**

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- All SCM inspections are temporarily on hold pending completion of SCM Certification Class by newly hired construction inspector.

FINANCE

AUGUST 2021

Prepared By: Andrea Thompson

Date Prepared: September 13, 2021

	<b><u>FY 20-21</u></b>		<b><u>FY 21-22</u></b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>July-20</b>	<b>Adjusted Budget</b>	<b>July-21</b>	<b>Collected</b>
General Fund	\$ 1,413,539	\$ 45,835,802	\$ 1,460,156	3.19%
Utility Fund	1,321,715	20,739,218	1,860,456	8.97%
Downtown District Fund	1,825	95,174	716	0.75%
Occupancy Tax Fund	78,345	1,139,668	86,913	7.63%
Stormwater Fund	129,616	1,576,200	137,592	8.73%
Total	\$ 2,945,040	\$ 69,386,062	\$ 3,545,834	5.11%
<b>Expenditures</b>				
General Fund	\$ 3,597,158	\$ 45,835,802	\$ 4,439,278	9.69%
Utility Fund	1,843,684	20,739,218	1,269,842	6.12%
Downtown District Fund	38	95,174	1,517	1.59%
Occupancy Tax Fund	27,356	1,139,668	45,571	4.00%
Stormwater Fund	76,673	1,576,200	313,373	19.88%
Total	\$ 5,544,911	\$ 69,386,062	\$ 6,069,582	8.75%

<b>MAJOR CATEGORIES</b>				
	<b><u>FY 20-21</u></b>		<b><u>FY 21-22</u></b>	
<b>Revenues</b>	<b>Actual to Date</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
	<b>July-20</b>		<b>July-21</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 330,260	\$ 18,876,693	\$ 302,022	1.60%
Charges for Services	1,719,641	23,836,557	2,080,914	8.73%
Revenue Other Agencies	8,180	19,483,742	20,654	0.11%
Other Revenues	125,220	3,282,836	340,284	10.37%
Fund Balance	-	698,394	-	0.00%
Shared Services	761,739	3,207,840	801,960	25.00%
Total	\$ 2,945,040	\$ 69,386,062	\$ 3,545,834	5.11%
<b>Expenditures</b>				
Labor	\$ 2,197,448	\$ 32,064,318	\$ 2,183,465	6.81%
Non-Labor	3,347,462	37,321,744	3,886,117	10.41%
Total	\$ 5,544,911	\$ 69,386,062	\$ 6,069,582	8.75%

<b>SELECTED OTHER INFORMATION</b>			
	<b><u>FY 20-21</u></b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>July-21</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 44,690	\$ 2,468	\$ 2,468
Surplus	\$ 58,361	\$ -	\$ -

## FIRE DEPARTMENT

August 2021

Prepared By: Ron Stempien

Date Prepared: September 9, 2021

- The cause of fire incidents was determined 88.9% of the time. 11.1% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:35.
- The full response within 8 minutes occurred 95% of all calls.
- 72.5% of Inspection Violations were cleared within 90 days.
- There were 2 Civilian injuries, 0 Civilian deaths, 2 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 3 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Daycare Director Fire Safety Meeting, Station Tour at Station 3, Fill the Boot Fundraiser for MDA at Lowes, Birthday Ride-by Celebrations, Sprinkler Fun Days at various locations across Goldsboro. 69 Adults and 110 Children received fire prevention education.

<b>2021</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>Jun.</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Avg.</b>
<b>Total Incidents:</b>	234	173	227	214	251	240	227	229					224
<b>Structure Fires:</b>	6	4	6	4	3	3	3	5					4
<b>EMS Calls:</b>	89	68	87	83	106	106	84	104					91
<b>Vehicle Accidents:</b>	36	30	34	35	35	40	33	33					35
<b>Fire Alarms:</b>	49	31	41	40	42	41	54	45					43
<b>Other:</b>	54	40	59	52	65	50	53	42					52
<b>Training Hours:</b>	3006	3143	3010	2730	2029	1877	1633	1833					2408
<b>Safety Car Seat Checks:</b>	1	0	1	0	1	6	3	3					2
<b>Inspections:</b>	118	149	215	167	179	237	193	191					181
<b>2020</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>Jun.</b>	<b>Jul.</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Avg.</b>
<b>Total Incidents:</b>	198	187	166	111	118	208	213	213	233	203	204	225	190
<b>Structure Fires:</b>	10	4	2	1	4	4	2	2	6	2	1	3	3
<b>EMS Calls:</b>	70	81	73	7	21	74	89	68	80	88	76	88	68
<b>Vehicle Accidents:</b>	35	22	26	25	26	29	27	42	34	34	33	35	31
<b>Fire Alarms:</b>	46	29	26	38	33	46	45	49	69	41	46	39	42
<b>Other:</b>	37	51	39	40	34	55	50	52	44	38	48	60	46
<b>Training Hours:</b>	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
<b>Safety Car Seat Checks:</b>	3	9	2	0	2	1	0	0	0	0	2	0	2
<b>Inspections:</b>	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.



### Human Resources

- Staff is continuing to benchmark positions to determine pay equity amongst departments.
- Conducted training with Public Works personnel on creating development plans.
- Staff attended a NeoGov webinar for product updates and enhancements.

### Safety

- Fire extinguisher and defibrillator inspections conducted at City Hall.
- August 1 – Investigated a motor vehicle accident involving a Police vehicle.
- August 11 – Visited Fire Station 3 concerning the turn around and backing area being dangerous. Construction in area has presented a very dangerous exit for fire apparatus. Solution is to make the apparatus a drive-thru bay. Financial funding is the problem.
- Toolbox safety training was canceled due to COVID 19 resurgence.
- Collaborating with Ashlin Glatthar (Travel & Tourism) to secure rooms for VIP guests for North Carolina Freedom Festival.
- August 17 – Inspection at the HUB for Center Street jams.
- August 23 – Safety Committee Meeting was cancelled due to conflict with employees' schedules and only one case was scheduled for review.
- August 24 – Meeting with City Manager finalizing the Safety and Action Plan for the North Carolina Freedom Festival.
- Duke Power removed the electric pole in front of Fire Station 1.
- Scheduled OSHA consultative inspections for September 13 -14 at Public Works and Herman Park Center.
- Worked with HR Consultant, Susan Thornton, to add training video about hurricane preparedness on NEOGOV Training site.
- Emergency strobe lights were installed on HR vehicle as a safety measure when responding to accidents and on scene of construction sites.
- August 26 – Meeting with Adam Twiss concerning safety measures and COVID-19 guidelines at Paramount.
- Enforcing the Citywide mask policy that started August 23.
- On-going field safety with work crews.

### Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID information. There were 121 clinic visits this month. No random drug screens or post-accident drug screens this month. CPR classes will be held in September, and flu shots will be distributed in October.

## MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550					559
Vacancies	12	8	26	21	18	19	21	26					19
Applications	183	119	203	245	267	299	233	150					212
Applicant Notices	214	203	167	66	71	177	94	140					141
New Hires	8	2	1	3	4	3	2	8					4
Resignations	1	2	3	3	6	6	7	8					5
Retirements	0	3	2	0	2	0	0	0					1
Terminations	0	0	0	0	1	0	1	0					.25%
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45					.94%
Vehicle Accidents	2	5	2	7	3	1	3	1					3
Workers' Compensation	0	4	2	3	5	4	3	0					4
FFCRA Leave	41	5	5	3	5	5	2	1					8
Telework	27	28	25	23	13	12	11	11					19

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

**Note:** Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

August 2021

Prepared By: Scott Williams

Date Prepared: September 03, 2021

- Upgraded computers in Finance.
- Upgraded IT software for cloning computers.
- Implemented PM software in IT.
- Upgraded RMS/MFR with County for GPD.
- Upgraded Cummins Software for the Garage.
- Resolved QS1 issue with their support staff.
- Upgraded Compost Internet connection.
- Completed stage one of the ESO Firehouse Upgrade for GFD.
- Resolved RMS issue and Padtrax/RMS Connection issue for GPD.
- Resolved Update issues with MFR for GPD.
- Completed Public Utilities Camera Project.
- Completed Office 365 License Migration and Active Directory Sync.
- Completed GWTA Camera Project.
- Completed Nutanix Bootcamp for two staff.
- Performed a live stream from our drone for GPD.
- Completed SPEDE Traffic Enforcement Module.
- Completed Compost Camera install and Gate Camera replacement for the Water Plant.
- Completed indoor Wireless Access Point Project.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530	526					532	4,257
Tickets Closed	447	615	612	436	528	571	490	547					531	4,246
Open Tickets	473	422	444	476	421	350	390	369					402	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

## INSPECTIONS

Aug 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 09/02/21

The valuation of all permits issued for August totaled \$4,866,066. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$25,987. Of the permit fees collected for the month, \$3,090 was collected in technology fees. Plan review fees collected during the month totaled \$2,135. Business Registration fees collected totaled \$2,020.

The Inspectors did a total of 472 inspections for the month. During the month of August, seven (7) business inspections were completed. A total of 267 permits were issued for the month. Fifty (50) plan reviews were completed for August.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5	\$4.9					\$7.7
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3	\$3.7					\$5.4
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M	\$1.1M					\$1.2M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2	\$1.1					\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29	\$26					\$33.0
Inspections	398	462	625	538	483	424	483	472					486
Permits Issued	215	295	359	296	254	308	324	267					290
Plan Reviews	48	94	71	68	45	51	59	50					61
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

-----PARAMOUNT THEATRE-----

- **August capacity unrestricted; masks required.**
- **August activity included 4 rental days, 3 public performances.**
- **August COVID-19 cancelled/rescheduled programming includes: 3 days, 0 public perfs.**
- **Repairs and Maintenance:**
  - Sound system (Foundation funded), awnings (shared with Foundation), Roof (TBD)
  - Annual Rigging Inspection Completed.

-----FINANCIAL-----

- Expenses –\$32,009: Labor - \$18,403 / Operations – \$9496 /Renter BO Payout – \$4,110
- Revenues - \$11,843: Tickets - \$1,963 / Rentals- \$9,450/ Concession- \$430

	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	April-22	May-22	June-22	FY 22 Total	Mo. Average
Exp	\$53,123	\$32,009											\$85,132	\$42,556
Rev	\$2,881	\$11,843											\$14,724	\$7,362
	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	FY 21 Total	Mo. Average
Exp	\$31,420	\$29,780	\$18,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371	\$91,817	\$478,053	\$39,838
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020	\$69,591	\$169,509	\$14,126

-----GOLDSBORO EVENT CENTER-----

- **August capacity unrestricted; masks required.**
- **August activity included 6 event rental days, including 0 non-revenue City events.**
- **August COVID-19 cancelled or postponed include 3 event rental days.**
- **Repairs and Maintenance:**
  - Landscaping, tree-trimming, and front garden beds being planned.
  - Improvements to parking lot lighting under consideration.

-----FINANCIAL-----

- Expenses – \$10,442: Labor - \$5,755 / Operational – \$4,687
- Revenues – \$5,673: Rentals - \$4,212 / Amenities - \$533 / F&B – \$928
- Value of City Use – \$0:

	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	April-22	May-22	June-22	FY 22 Total	Mo. Average
Exp	\$4,602	\$10,442											\$15,044	\$7,522
Rev	\$0	\$5,673											\$5,673	\$2,837
City	\$2400	\$0											\$2,400	\$1,200
	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	FY 21 Total	Mo. Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469	\$14,556	\$136,278	\$11,356
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168	\$3,765	\$43,941	\$3,662
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750	\$1,250	\$6,325	\$527

- 
- The final Summer Sports Camp was held August 2-6<sup>th</sup> – Beach Fishing Camp - 22 participants
  - The Golden Agers (for people 50+) hosted their monthly luncheon at Herman Park Center on August 11, 2021 – this was their second gathering since things shut down last year due to COVID
  - Goldsboro Golf Course hosted the Southeastern Seniors on August 12<sup>th</sup> – 61 players
  - Summer Day Camps at WA Foster Center and Herman Park Center concluded on August 13<sup>th</sup>; both sites were open sites with the Summer Feeding Program – almost 4,000 meals served
  - Tube the Neuse was scheduled for Saturday, July 17, 2021, rescheduled to July 31<sup>st</sup> due to high water levels, and rescheduled again due to high water levels. The event was finally held on August 21<sup>st</sup> - 44 participants
  - City of Goldsboro is a finalist to host US Quidditch for 2022. P&R and Travel & Tourism hosted US Quidditch staff on August 18<sup>th</sup> giving them a tour of Goldsboro and our P&R facilities
  - Goldsboro Golf Course hosted the Sunrise Kiwanis Tournament on August 19<sup>th</sup> – 63 players
  - Fall Youth Sports registrations concluded at the end of August; 700+ youth registered for Fall sports inclusive of soccer, baseball and flag football
  - Park Maintenance Staff continue to clean our park restrooms and the restrooms at the HUB daily
  - Park Maintenance Staff continue to tend to the landscaping on Center Street
  - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810	\$410					\$1,213
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245	\$170					\$484
Facility Usage	152	193	287	187	294	405	455	172					268
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189	\$15,981					\$4,543
<b>WA Foster Rec Center</b>													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825	\$140					\$554
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538	\$1193					\$817
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793	867					1,235
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580	\$25,305					9,670
<b>T. C. Coley Community Center</b>													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607	\$578					\$551
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0	\$4041					\$1,513
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0					\$0
Facility Usage	0	73	92	0	5	31	\$34	18					32
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461	\$288					\$440
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690	\$2284					\$2,017
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0					\$38
Facility Usage	200	371	310	720	608	2,245	1,176	1,251					860
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041	\$17,647					\$8,261
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056	\$13,708					\$8,154
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305	\$0					\$758
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476	7,525					14,144
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614	\$24,926					\$21,378
<b>Golf Course</b>													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379	\$59,850					\$51,874
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$32,255	\$48,088					\$43,513
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556	2,819					1,919
Net	\$4,235	<b>-26,760</b>	\$16,788	\$26,782	\$18,282	<b>-13,325</b>	\$29,124	\$11,762					\$15,051
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979	\$170					\$477
Participation	0	0	434	0	0	153	0	44					79
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538	\$0					\$489
<b>TOTAL REVENUE</b>	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734	\$78,503					\$66,936
<b>TOTAL EXPENSES</b>	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$112,612	\$136,276					\$89,806
<b>TOTAL REVENUE FOR THE YEAR</b>													<b>\$535,488</b>
<b>TOTAL EXPENSES FOR THE YEAR</b>													<b>\$718,452</b>

**\*\*Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

<b>2020</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>AVG</b>
<b>Herman Park Rec Center</b>													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
<b>WA Foster Rec Center</b>													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
<b>Golf Course</b>													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	<b>-\$2,608</b>	<b>-\$7,251</b>	<b>-\$7,065</b>	\$11,995	\$18,454	<b>-\$115,197</b>	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	<b>\$19,220</b>	<b>-\$2,639</b>
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
<b>TOTAL REVENUE</b>	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
<b>TOTAL REVENUE FOR THE YEAR</b>	\$647,335												



## PLANNING

August 2021

Prepared By: Rachael Smith

Date Prepared: September 10, 2021

During the month of August, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, including updating all copies online and in-office. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of August (9) tickets were issued.

Parked in Wrong Direction	3
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	4

## 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level	*Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process.													
Site Plans							0	4					4	0
Subdivision							6	3					9	1
Planning/City Council														
Rezoning	0	0	3	0	1	3	4	0					11	1
Special Use	*Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process.						2	1						
Historic District Commission														
Commission Review	0	0	1	0	0	0	0	0					1	0
Staff Review	1	0	0	1	0	2	1	0					5	0
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43	33	58					239	30
Grass Cutting Payments	\$0.00	\$0.00	\$175.00	\$1,420.00	\$2,430	\$2,190	\$1,740	\$3,025					\$10,980	\$1,373
Tagged Vehicles	25	15	12	21	23	25	11	24					156	13
Illegal Signs Removed	52	77	380	36	30	174	147	155					1051	88
Bags of Litter Picked Up	210	186	231	232	204	206	253	212					1734	145

## 2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Site/Subdivision Plans</b>														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
<b>Historic District Commission</b>														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479

**GOLDSBORO POLICE DEPARTMENT**

August 2021

Prepared By: Michael D. West

Date Prepared: September 7, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for August 2021 were 169, compared to 209 for August 2020.

Property with an estimated value of \$187,636 was reported stolen, while property with an estimated value of \$37,582 was recovered.

Officers arrested 120 people and issued 245 citations during the month. There were 26 drug-related charges.

There was 2 report(s) of assault(s) on officer(s).

Revenue collected for August 2021 included:

Police Reports	\$ 234.00
Fingerprints	\$ 110.00
Special Events	\$ 125.00
<b>Total</b>	<b>\$ 469.00</b>

<b>PART I CRIME COMPARISON &amp; TREND</b>														
<b>2021</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	1	0	0	0	1	1	0	1					4	0.5
Rape	3	0	1	2	1	0	1	0					8	1
Robbery	7	3	2	1	8	3	5	4					33	4.1
Aggravated Assault	10	11	10	24	12	13	15	18					113	14.1
Breaking & Entering	26	19	18	30	25	34	21	23					196	25
Larceny	88	70	87	83	114	90	90	116					738	92.2
Motor Vehicle Theft	8	9	5	7	11	10	7	7					64	8
Arson	0	0	1	0	0	0	1	0					2	0.3
<b>TOTALS</b>	143	112	124	147	172	151	140	169					1158	145.2
<b>2020</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
<b>TOTALS</b>	166	177	157	136	116	168	178	209	155	174	167	175	1979	165

**PUBLIC UTILITIES DEPARTMENT**

August

Prepared By: Robert Sherman

Date Prepared: September 13, 2021

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
  - The EPA signed the Lead and Copper Rule revisions on June 10, 2021. The effective date is set for December 16, 2021. Mandatory increases to sampling, education, inventory, and service line replacement are of note. More resources are needed to meet these requirements, which have been cut from recent budget requests.
  - Dredging has been taken place at the Neuse River intake screen.
  - One uncertified operator is working towards certification.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 95% capacity. The average daily flows for August were 12.44-MGD.
  - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and Big Cherry's generator is only able to run in manual and parts are ordered.
  - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
  - Four uncertified operators are working towards certification.

**Compost Facility**

- One-hundred and Thirty Three cubic yards of compost and mulch were sold in August 2021.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

<b>2021 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.878	6.348	6.000	5.996	6.619	6.066	6.149	5.872					6.116
<b>Sewer**</b>	16.73	19.28	14.68	10.97	8.61	12.99	12.74	12.44					13.555
<b>Compost</b>	297	109	733	1406	902	529	286	133					549

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

<b>2020 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
<b>Sewer**</b>	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
<b>Compost</b>	283	950	824	914	727	570	237	389	286	830	428	329	563

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

**Public Works Department**

August 2021

Prepared by: Chad Edge

Date Prepared: 13 September 2021

**Monthly Highlights**

**Buildings & Grounds:** Multiple electrical, plumbing, structural, etc. repairs Citywide—Focused on cleaning up sections of sidewalk along Elm St (from US117 to RxR) and at the intersection of Kornegay and Walnut; Replaced 70 faded banners throughout downtown side streets and all large banners along Center St.

**Distribution & Collections:** Call duty responded to 17 after hour calls—total of 22.5 hours.; Mowed intake structure and around WRF to include ponds and wetlands; Completed 120 work orders total.

**Streets & Stormwater:** Call duty responded to 4 after hour calls—total of 12 hours.; Mr. Michael Darden has been recognized as a North Carolina Road Scholar by the NC State Local Technical Assistance Program. He is the first to receive this distinction within Streets & Stormwater Division.

Departments		2021												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5	7.2					7.9
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0	2.4					3.7
	Water Repairs	17	27	22	22	21	17	20	24					21.3
	Sewer Repairs	18	11	13	27	14	13	17	18					16.4
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1	2					4.6
	Meter Install/Changed	18	14	12	28	34	27	18	26					22.1
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41	46	47					44.6
	Sign Repairs	14	Signing responsibilities transferred to Engineering Department											14.0
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2	98					70.5
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5	122.9					78.8
Garage	Total Work Orders	294	288	286	263	243	248	310	280					276.5
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65	\$ 59					52.8
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9	1.2	1.1	1.2					1.055
	Recyclables (tons)	97	82	89	94	81	97	58	38					79.6
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6	0.6					0.621
Cemetery Funerals		11	1	8	4	7	4	6	5					5.8
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6	8					15.6
	Pot Hole Repairs	83	65	39	65	18	34	57	39					50.0
	Streets Swept (miles)	175	81	120.8	178	117	135	137	125					133.6
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00	0.82					3.204
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18	1.17					5.368
	Storm Pipe Repairs	1	3	2	4	5	6	9	2					4.0
2020														
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7

- Inquiries were fulfilled for the month of August by the TTO-675 e-inquiries.
- Total hotel revenue generated in July was \$2,259,028, which is up 17.9% YOY. August revenue not yet released.
- For the month, TTO Facebook page had 192 page likes. Instagram page has 66 new followers.
- T&T secured (3) travel writers to cover the NC Freedom Fest event taking place September 18.
- T&T has begun a soft-launch of their newly designed website. The new site will be a full guide to the Goldsboro-Wayne County area, reflective of the unique Totally Fly Goldsboro branding and be a ranking competitor to other T&T sites throughout North Carolina. Projected full launch date is October 2021 and media will be notified. [The new site can be viewed here.](#)
- T&T met with Mountains to Sea Trail and the Economic Development Association (EDA) regarding the newest round of ARPA funding for Travel, Tourism, and Outdoor Recreation. The latest land route proposal is a great resource to use to apply for funding to acquire and construct the land route in Goldsboro-Wayne County for the state-wide trail. T&T is exploring the best path forward for crafting a competitive grant application to secure funding for this project.
- Director finished the 2020 economic impact report for the Bryan Multi-Sports Complex. The estimated economic impact due to visitor spending was \$1.5M, and the full details of the report can be found [here](#).
- The 2020 Maxwell Center economic impact report was completed last month and made public. The full report can be found [here](#).
- T&T successfully hosted a site visit with the U.S. Quidditch office August 17-19, 2021. Parks & Rec and community partners participated in the site visit to provide a warm, inclusive experience for their

representative. Selection for the regional tournament should be announced mid-September for the 2022 event.

#### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2021-22</b>	\$77,369	\$89,826	\$	\$	\$	\$ \$103,41	\$	\$	\$	\$	\$	\$	<b>\$167,195</b>	<b>\$83,597</b>
<b>2020-21</b>	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	6	\$65,157	\$54,670	\$61,336	\$94,544	\$75,710	\$93,168	<b>\$906,897</b>	<b>\$75,575</b>