



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
AUGUST 6, 2018



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. Liens Discussion (Finance)
- b. Discussion Items (Councilmember Foster)
 - 1. Bus shelters
 - 2. Summer meals program
 - 3. Golf course budget
- c. Sidewalk Discussion (Planning) **Attachment Included*

NEW BUSINESS

- d. Compost Facility Pricing Discussion (Public Utilities) **Attachment Included*

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Ryne Fullerton, Adamsville Baptist Church)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A.1 Minutes of the Work Session and Regular Meeting of June 4, 2018
- A.2 Minutes of the Work Session and Regular Meeting of June 25, 2018
- A.3 Minutes of the Work Session and Regular Meeting of July 16, 2018

VI. PRESENTATIONS

VII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- B. Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass (Planning)
- C. CU-6-18 Glenn Price –West side of Millers Chapel Road between US 70 East and Wilson Street (Planning)
- D. CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive (Planning)
- E. Amendment to: Site, Landscape and Building Elevation Plans - Maxwell Regional Agricultural and Convention Center & Farmer's Market (Planning)
- F. Site, Landscape and Building Elevation Plans – Wayne County Shell Building (Planning)
- G. Site, Landscape and Building Elevation Plans – Adair Place Apartments (Planning)
- H. Contiguous Annexation Petition – The Three J's (North side of US 70 East between North Oak Forest Road and East Ash Street Extension) 9.74 Acres (Planning)
- I. FY 2018-19 Installment Financing – Vehicles (Finance)
- J. Authorization of an Installment Financing for the Hardware to Enhance the City's Network (Finance)
- K. Authorization to File Application for Approval with the North Carolina Local Government Commission for the Financing of the Construction of Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4 (Finance)
- L. Resolution Authorizing Execution and Delivery of an Installment Financing Contract to Finance the Construction of Central Police and Fire Department Expansion and Renovations to Fire Station #4 (Finance)

- M. McKim & Creed, Inc. Engineering Services Agreement for Phase IV Sewer Collection System Rehabilitation – Contract Addendum No. 1 (Engineering)
- N. Street Closing--Downtown Goldsboro Annual Dinner (Police)
- O. NC Poultry Festival Street Closing (Police)

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER’S REPORT

XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS

- P. 35th Annual National Night Out Proclamation

XII. CLOSED SESSION

XIII. ADJOURN

CITY COUNCIL WORKSESSION SIDEWALK DISCUSSION

AUGUST 6, 2018

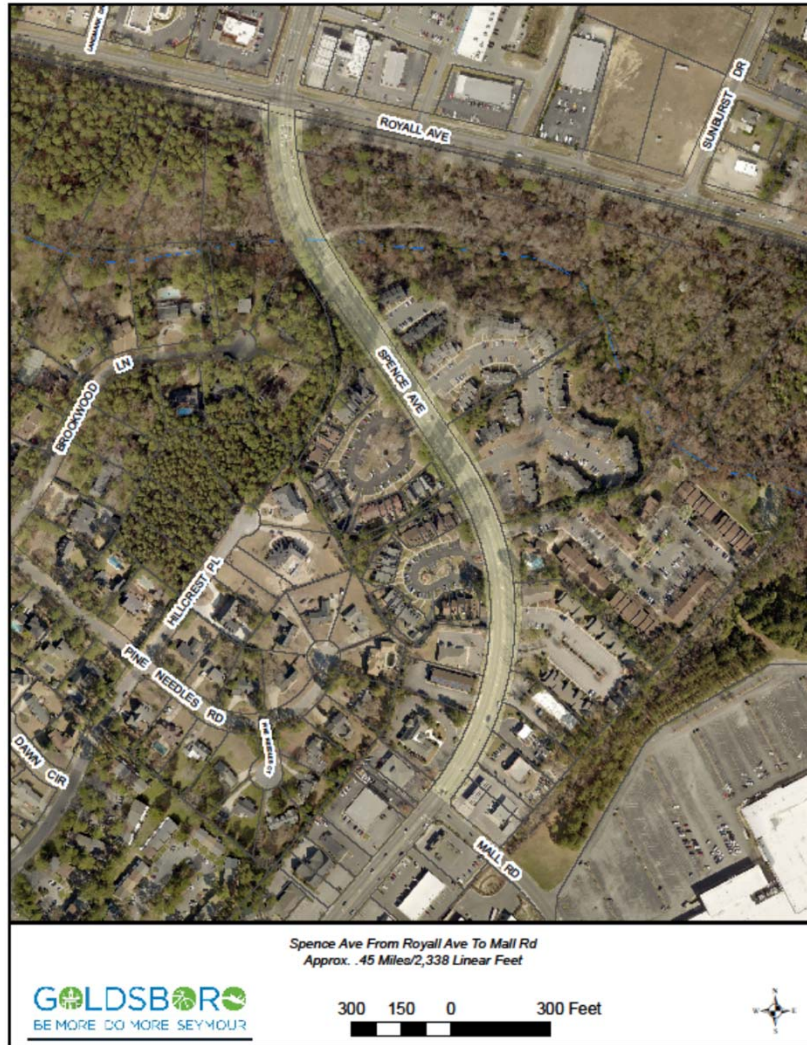


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Sidewalk Discussion

- Spence Ave from Royall Ave to Mall Road
- E. Ash Street from N. George Street to US 117 Hwy (Westhaven area)
- W. Grantham Street from N. George Street to RR Right-of-Way (Bakery)
- Wayne Memorial Drive from North Street to US 70 Hwy Bridge
- Sidewalk fund balance of **\$55,807.87**

Spence Ave – Royall Ave to Mall Rd.



- 5' sidewalk on East side @ \$32 square yard.
- 2,338 LF
- \$41,568.00
- Additional Cost associated with RR crossings

E. Ash Street – N. George St to US 117
Hwy (Westhaven area)

- 5' sidewalk on North side @ \$32 square yard.
- 2,442 LF
- \$43,424.00
- Additional Cost associated with RR crossings



W. Grantham St. – N. George St. to RR Right-of-Way (Bakery)



- 5' sidewalk on North side @ \$32 square yard.
- 1,290 LF
- \$22,944.00
- Possibility of incorporating sidewalk into Bridge Replacement Project.
(Construction Let – Feb 2021)

Wayne Memorial Dr. – North St. to US 70 Hwy Bridge



- 5' sidewalk on South side @ \$32 square yard.
- 1,000 LF
- \$17,792.00

Near Term Widening Projects

70/30 Cost Share w/ NCDOT

- William Street widening from 70 to Fedelon Trail – 70/30 cost share with NCDOT - \$117,440 with 30% (\$35,232) provided by City
- East Ash Street Extension widening from Berkeley Blvd to 70 to include sidewalk
- Wayne Memorial Drive widening from New Hope Rd to 70 Bypass to include sidewalk
- Berkeley Blvd widening from New Hope Rd to Saulston Road to include sidewalk up to the Dollar General

CITY COUNCIL WORKSESSION
AUGUST 6, 2018



BE MORE DO MORE SEYMOUR

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Compost Facility Pricing

Mike Wagner- Deputy Public Works Director-Utilities

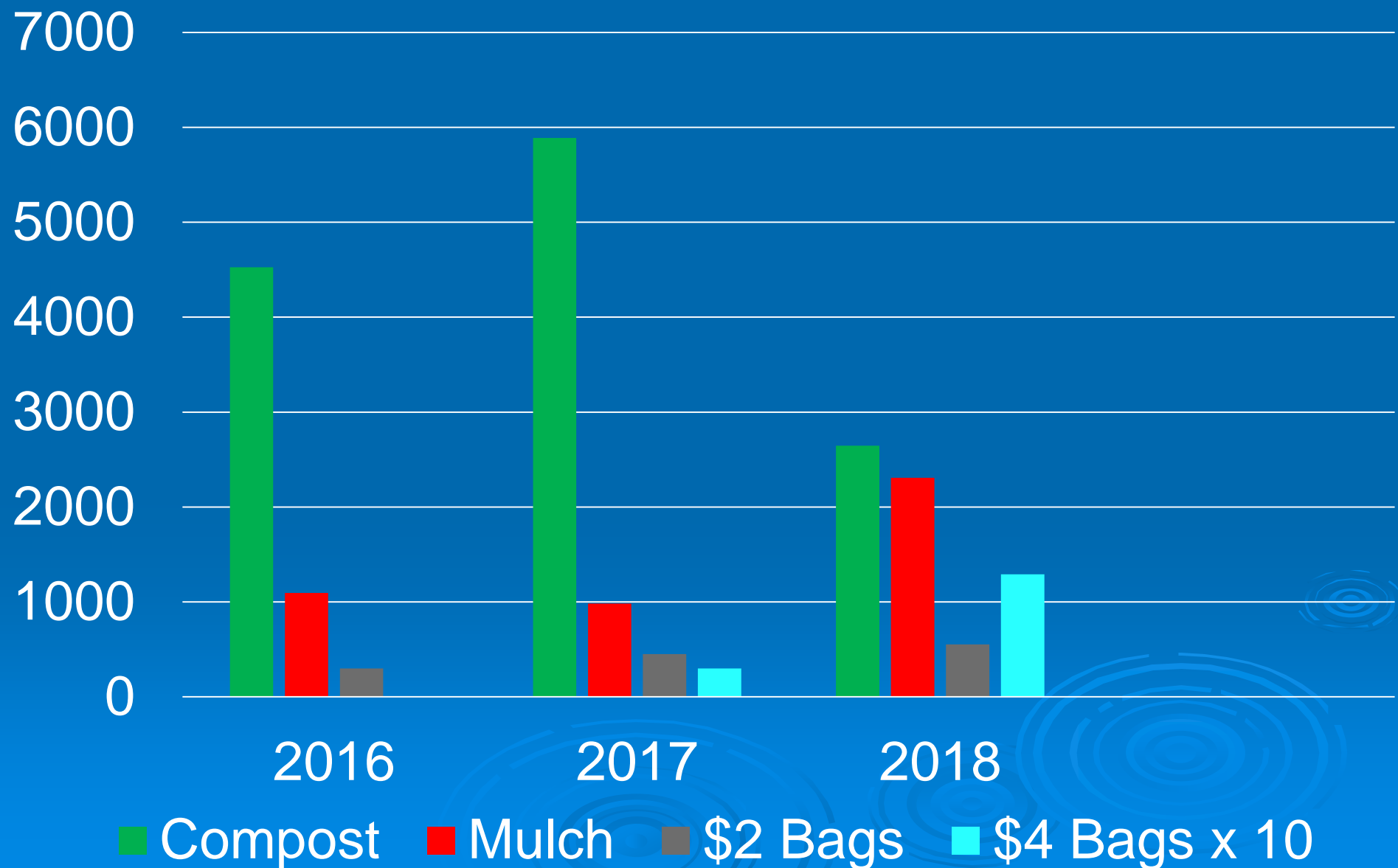
Current Pricing Overview

January 1, 2018

- Wholesale Compost: \$9.00 per cubic yard and \$2.00 per 100/30-lb bag for wholesale customers with a minimum of 20 cubic yards purchased in the calendar year.
 - 2017 - \$8.00 per cubic yard
 - 2016 - \$6.50 per cubic yard
- Retail Compost: \$15.00 per cubic yard and \$4.00 per 30-lb bag for retail customers with advance purchase.
 - Not available prior to 2018
 - To Date 59 cubic yards bulk and 129 bags
- Mulch: \$6.00 cubic yard.
 - 2017 - \$8.00
 - 2016 - \$6.50

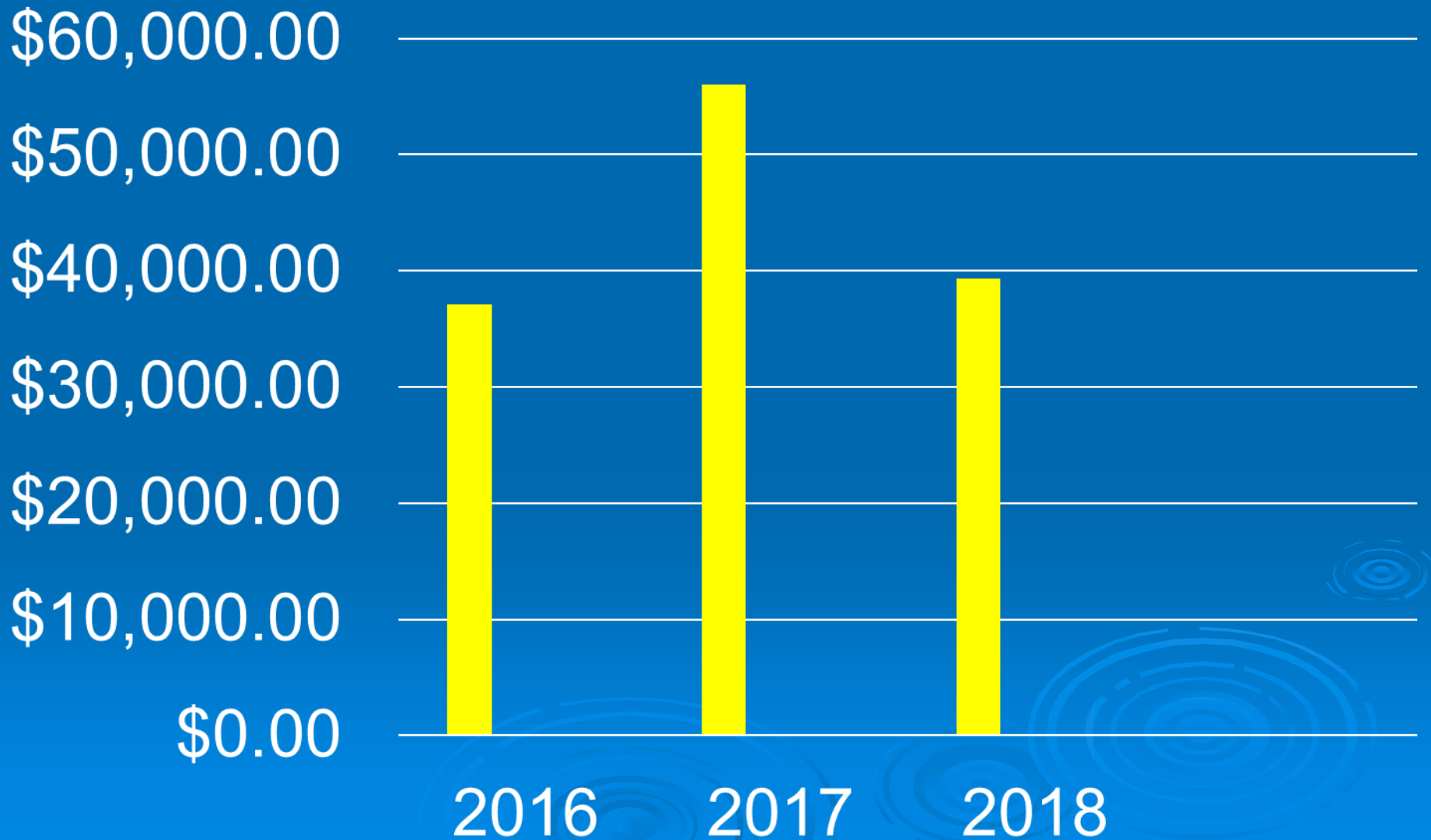


Calendar Year Sales in Cubic Yards



Composting Facility

Approximate 3-Year Sales



Increase Cost for New Customers?

(Current “compost” wholesale agreements run through December 31, 2018)

➤ 60 Mile Area Compost

- \$35, \$26, \$21 per cubic yard and \$28 ½ cy
 - Raise the Price?
 - What Price?
 - Continue Bulk Pricing?
- Reminder: We are eliminating 100% Biosolids and Yard waste

➤ Raise Mulch Price?

- There are no agreements for mulch

Questions?



MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JUNE 4, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on June 4, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Kim Dawson, Assistant Finance Director
Mike West, Police Chief
Rick Fletcher, Public Works Director
Chad Edge, Deputy Public Works Director – Operations
Bernadette Carter-Dove, HR Director
Mike Wagner, Deputy Public Works Director – Utilities
Scott Williams, IT Director
James Farfour, Interim Fire Chief
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Craig Foucht, Wayne Community College
Joey Pitchford, Goldsboro News-Argus
Ken Conners, News Director-Curtis Media Group East
Taj Pollack, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizen (arrived at 5:02 p.m.)
Lonnie Casey, Citizen (arrived at 5:20 p.m.)

Absent: Councilmember Antonio Williams

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m. Mayor Allen shared Councilmember Williams was unable to attend due to a death in the family.

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda.

Cemetery Discussion. Mr. Chad Edge presented the following information:
Elmwood Cemetery

- Consists of 236 acres
- Currently all available plots are sold out
- Rear portion is challenged with unmarked or undocumented graves
- Subject to flooding during significant storm events (i.e. Hurricane Matthew)
- Front portion undeveloped and reserved for expansion

Elmwood Cemetery Expansion

- Current proposal shown creates 1841 grave plots

- Hurricane Matthew victims buried within Phase 1
- Areas of concern:
 - Drainage of some proposed plots
 - Internal traffic flow
 - Removal of existing trees and shrubs
 - Function and appearance of cemetery grounds
 - Providing strong and fond memories for the users and guests
- A Master Plan would address these concerns and give a unified direction for implementation

Elmwood Cemetery Expansion Considerations

- Hire consultant to create/refine conceptual master plan to maximize cemetery use (~\$5-15,000)
- Currently have \$5000 budgeted to survey and record proposed Phase 1
- Sales of lots at our current rate (\$750/space) potentially could generate in excess of \$1.3M for the full expansion

Willowdale Cemetery

- Consists of 37 acres
- Currently all available plots are sold out
- Expansion is planned to the west towards John Street
- “Friends of Willowdale” contracted out with LKC Engineering and Landscape Architecture out of Aberdeen, NC for a conceptual master plan.
- Council accepted and adopted conceptual Master Plan April 2016

Willowdale Cemetery Expansion

- Incorporates traditional burial along with options for alternative types of burials (Above ground plots, columbarium niches or scatter gardens).
- Conceptual plan provides a gathering place, dedicated parking, and connectivity to existing cemetery.
- Would add approximately 17 acres
- Total proposed plots over 6,000 plots at full build out
- City owns most of the property for full expansion. Four parcels remain to be acquired.

Willowdale Cemetery Expansion Considerations

- Phase 1 consists of ~1650 lots and ~90 columbarium niches
- Create site plan/construction plans
- Continue to pursue acquiring parcel
- Explore options to construct Phase 1 without parcel
- With refined plan and good cost estimate move forward with implementation and selling grave sites
- Selling lots at current pricing (\$750/grave), Phase 1 has potential to generate ~\$1.9 M

Expansion Discussion

Opportunities

- Provides a service to residents
- Continue family heritage of burial in one location
- Sales of lots and burial fees generate new funds
- Master plans can provide new services such as Above Ground Plots, Columbarium Niches or Scatter Gardens
- Opportunity to provide gathering places, dedicated parking, and connectivity to existing cemetery

Obstacles

- Up front cost to design and construct expansion
- Acquisition of additional parcels at Willowdale
- Additional Staff will be required for maintenance and burials due to increased acreage and increase number of burials expected

- Perpetual liability as maintenance of cemeteries will eventually offset and overtake any funds generated
- Possible increase in plot and service fees to cover expenses

Single Grave Plot Price Comparison

- Municipalities
 - Goldsboro \$750/\$1500*
 - Mt. Olive \$800-\$900
 - Wilson \$540-\$1250
 - Kinston \$625-\$935
 - Rocky Mount \$900
 - Greenville \$550/\$750*
- Privately Owned/Operated
 - Evergreen Cemetery \$995-\$1250
 - Wayne Memorial Cemetery \$2075-\$3600

Mr. Edge also provided a service price comparison between local municipalities including Mt. Olive, Wilson, Kinston, Rocky Mount and Greenville.

Council discussed flooding concerns, piping for drainage and current staff capacity. Mayor Allen stated he would like to see if we expanded the cemetery if current staffing could handle or if additional staffing would be needed. Mr. Edge stated he felt they were at capacity. Mr. Stevens stated if Council were to say go, they would not anticipate needing additional staffing today, but as time and as the cemetery developed Council would likely have to look at adding an additional mower or contracting out.

Councilmember Foster expressed concerns regarding costs and perpetual maintenance.

Mayor Allen recommended Council think about the information presented, talk with citizens and bring back at a future meeting for additional discussion.

Councilmember Foster – Responsible Demolition in Goldsboro.

Councilmember Foster stated he had heard the current contractor who handles demolitions had been fined by the state for illegal dumping. He stated he had not been able to verify it and kind of hated to speak on it, but if it they were fined, we need to be responsible and look at other contractors. Councilmember Foster stated it is hearsay and he has a call into the state to try to verify.

Mayor Allen asked if we were just going to put it on hold, table it until he comes back. Councilmember Foster stated yes.

Sidewalk Discussion. Ms. Jennifer Collins presented the following information: MPO Sidewalk Priorities – SPOT 5.0

- Herman Street – Construct sidewalk both sides from Royall Ave to Beech St.
- Berkeley Blvd – Construct sidewalk on east side from Ash St. to Elm St.
- Spence Ave – Construct sidewalk both sides from 70 to Ash St.
- Elm Street – Construct sidewalk both sides from Slocumb to Berkeley Blvd.

Ms. Collins reviewed the Goldsboro MPO Bicycle Plan.

Recent Completed Projects

- Widening of Berkeley Blvd from Royall Ave to New Hope Road included sidewalk @ 70/30 cost share with NCDOT.
- Wayne Memorial Drive – from Royall Ave to Church – \$127,927.00 Bid Amount – Fee-in-lieu Account - Agreement with NCDOT \$50,000 at completion

Near Term Widening Projects

70/30 Cost Share w/ NCDOT

- William Street widening from 70 to Fedelon Trail – 70/30 cost share with NCDOT - \$117,440 with 30% (\$35,232) provided by City
- East Ash Street Extension widening from Berkeley Blvd to 70 to include sidewalk

- Wayne Memorial Drive widening from New Hope Rd to 70 Bypass to include sidewalk

Sidewalk Need Examples

Cost Estimates

- Grantham Street from George St to Franklin Bakery
 - 830 LF = 461 SY @ \$32.00/SY
 - \$14,755.56
- Wayne Memorial Drive from Church to Hwy 70
 - 1,000 LF = 555.56 SY @ \$32.00/SY
 - \$17,777.78
- Spence Ave from Royall Ave to Mall Road
 - 2,295 LF = 1,275 SY @ \$32.00/SY
 - \$40,800.00

Council discussed various locations in need of sidewalks. Council also discussed the fee in lieu of sidewalks, waiving the fee in lieu versus the need to collect the fee in lieu of sidewalks. Council asked staff to bring maps and sidewalk needs to discuss at the next meeting.

Recycling Discussion. Mr. Chad Edge presented the following information:

Recycling in Goldsboro

- Began Recycling Program in early 90's
- Started as curb side sorting and collection with recyclables sent to various Material Recovery Facilities (MRF) including Wayne Opportunity
- 2012 began comingling recyclables and carried recyclables to Kemp, a local MRF
- ~2014 Kemp closed business and recyclables were then carried to Pratt Industries of Fayetteville, NC with no tipping fee
- 2015-2017 average of 1139 Tons per year
- \$36,000/ year in landfill tipping fees avoided thru recycling

Mr. Edge shared information on how the world's largest buyer of recycled materials, China, declared last summer that it would no longer import mixed paper and many types of plastic starting Jan. 1. China's policies have created a glut of materials that has depressed prices everywhere. Many people recycle because they see it as a simple way to help the environment by reducing waste and saving energy. For local governments (and taxpayers), recycling is cheaper than paying to bury trash and helps extend the life of landfills that are difficult and expensive to replace. But recycling only works when there is someone willing to buy the materials people put in their bins. The marketplace for recyclables wants material with little to no contamination. Contamination increases the processing costs due to increase manpower to pick out the non-desirables by hand and then dispose of the residue at landfills.

What we collect

Accepted Recyclable items:

- Cardboard moving and shipping boxes only
- Paper i.e. newspaper, shredded paper, junk mailers
- Steel cans i.e. soup and vegetable cans
- Aluminum beverage cans
- Plastics i.e. detergent bottles, milk jugs
- Glass: clear, brown and green only

Unaccepted recyclable items:

- Plastic bags i.e. grocery bags, black trash bags, white kitchen bags
- Pizza boxes
- Food boxes/food cartons
- Detergent boxes
- Styrofoam
- Garbage
- Food waste

- Plastic containers that held chemicals or motor oil

Current Effects on Goldsboro

- Recyclables were carried to a Materials Recovery Facility in Fayetteville with no tipping fee
- As of last week several loads of recyclables were refused due to contamination
- Due to load refusal have two loads waiting to be sent away
- Price to accept loads with Glass quoted at \$40-\$60/ Ton, upwards of \$100+/ Ton if it has garbage
- A single load may be 10-17 Tons
- Looking at large increase in tipping fees from \$0 to potential \$60K per year for recyclables

What are others doing?

- Fremont- Waste Industries-Wilson
- Lagrange- Waste Industries- Deep Run
- Kinston- Waste Industries- Deep Run
- Clinton- Pratt Industries
- Greenville- Eastern Carolina Vocational Center
- Wayne County- Wayne Opportunities
- Tipping fees vary depending on market forces and of Materials Recovery Facility and its ability to move unwanted products with higher penalties to offset negative materials
- NCDEQ Local Government Assistance recommends keeping recycle program in tack
- Some MRF may offer to buy recyclables but material collected is restrictive and must be clean

Recommendations

- Continue Recycle program as currently; keep glass, plastics etc.
- Focus on reducing contamination to prevent rejected loads; Obtain assistance from NCDEQ
- Obtain assistance from NCDEQ to better communicate with public and enforce existing rules
- Shop for lower tipping fees; currently recommend Sonoco of Raleigh \$~40/ Ton

Council discussed the costs of recycling. Council agreed to eliminate recycling of glass at this time. Council asked staff to prepare a better brochure to help educate citizens on what is and is not acceptable for recycling. Mayor Allen asked staff to see if Wayne Opportunity Center would be interested in any of the recycling.

GWTA Appointment. Mr. Stevens stated current appointees to the GWTA Board are Councilmember Williams, Shycole Simpson-Carter and Bob Waller. The appointments are one year terms, July – June. Council will discuss at the next meeting.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item J. Zoning Amendment – Multi-Family Development. Councilmember Aycock had a question regarding restrictive covenants within a subdivision. Mr. Stevens stated he thought the homeowner’s association would be the one to enforce restrictive covenants.

Item L. Site and Landscape and Building Elevation Plans – Dollar General. Mayor Allen asked if an easement would be available for connection of the greenway. Ms. Collins stated Dollar General has stated they would be willing to grant an easement for interconnection to the greenway.

Councilmember Foster shared over the past week he has been in touch with the School of Government regarding cities being able to provide funding to schools. New state legislation was approved in the budget, cities may contribute funding to schools. Mayor Allen suggested Councilmember Foster research and make a recommendation to Council.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 4, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

Absent: Councilmember Antonio Williams

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Andy Stovall with Bridge Church provided the invocation. The Pledge to the Flag followed.

Mayor Allen shared Councilmember Williams is out due to a death in the family.

Approval of the Minutes. Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of April 16, 2018 as submitted.

Public Comment Period. Mayor Allen opened the public comment period. No one spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, J, K and L be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Water/Sewer Rates, Late Fee and Service Penalty. Resolution Adopted. The City of Goldsboro's current water and sanitary sewer rate structure was adopted effective January 1, 1987, after a comprehensive study was performed by Arthur Young and Associates. The staff annually evaluates the City's utility functions to determine if the operations are self-supporting. This procedure compares the total anticipated revenues to be received from the City's water and sanitary sewer operations against the projected expenditures. An analysis of the proposed budget for the fiscal year revealed that the water and sanitary sewer rates remain uniform.

The recommended Fiscal Year 2018-19 Budget does not provide for an increase in the water and sanitary sewer rates. The water and sanitary sewer rate for industrial bulk usage for users with 200,000 cubic feet (150,000,000 gallons) or over per year is recommended to remain at the current rate. It is also proposed that the minimum charge

based upon meter size and the double outside rates for water and sewer volume continue. It is recommended that these rates be effective with the first utility billing after July 1, 2018.

The Late Fee charged on utility accounts past due and the Service Penalty, implemented in July 1991 to recover the cost of providing additional services for utility customers with two bills past due, will remain the same for Fiscal Year 2018-19. It is recommended that the water reconnection fee of \$10.00 remain the same and be charged before water service is restored to the customer who was disconnected due to nonpayment.

Staff recommended Council adopt the following entitled Resolution establishing the Water and Sewer Rate Schedule, retaining the Late Fee and the Service Penalty and establishing the reconnection fee effective with the July 1, 2018 billing. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

RESOLUTION NO. 2018–29 “RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE, THE MONTHLY MINIMUM CHARGE, THE LATE FEE AND UTILITY SERVICE PENALTY FOR THE CITY OF GOLDSBORO”

Amend Capital Projects Fund Ordinances. Ordinance Adopted. The voters of the City of Goldsboro authorized the issuance of bonds and loans where capital projects were established. Investment earnings and sales tax refunds must be realized in these capital funds.

There have been additional revenues generated from investment proceeds in all Capital Project Funds. The Capital Projects Ordinances for Sanitary Sewer Improvements, Street Bonds, Recreation Bonds and AMI/Vehicles Loan should be amended to represent the exact balance of revenues and expenditures.

Staff recommended Council adopt the following entitled Ordinance amending the Capital Projects Fund Improvements as follows:

- | | | |
|----|------------------------------|----------|
| 1. | Sewer Bond Improvements | \$13,692 |
| 2. | Street Bond Improvements | \$16,889 |
| 3. | Recreation Bond Improvements | \$23,355 |
| 4. | AMI/Vehicle Project | \$58,507 |

Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

ORDINANCE NO. 2018 – 26 “AN ORDINANCE AMENDING THE CAPITAL PROJECT FUND IMPROVEMENTS”

St. Mark Church Youth Field Day-- Temporary Street Closing Request. Approved. St. Mark Church is requesting permission to close a portion of certain City streets on Saturday, June 16, 2018 from 12:30 p.m. to 4:30 p.m. in order to hold their Youth Field Day event, which will begin at 12:30 p.m.

The event is scheduled to be held on Mulberry Street at Alabama and 117 Bypass Service Road.

The Police, Fire and Public Works offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire and Public Works offices are to be involved in the logistical aspects of this event.

Staff recommended Council grant a street closing on Mulberry Street at Alabama and 117 Bypass Service Road on June 16, 2018 from 12:30 p.m. to 4:30 p.m. in order that the St.

Mark Church can hold Youth Field Day, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

Traffic Control Matters – Ordinance Establishing a “No Parking” Zone between the Entrance and Exit Drives of the GWTA Transfer Station on West Mulberry Street. Ordinance Adopted. The City recently received a request for a “No Parking” zone between the entrance and exit drives of the GWTA Transfer Station on West Mulberry Street due to a sight distance problem for driving large buses out of the transfer station onto West Mulberry Street.

The Traffic Advisory Commission has reviewed this request and recommended establishing a “No Parking” zone between the entrance and exit drives of the GWTA Transfer Station on West Mulberry Street.

Staff recommended Council adopt the following entitled Ordinance establishing a “No Parking” zone between the entrance and exit drives of the GWTA Transfer Station on West Mulberry Street. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

ORDINANCE NO. 2018 -27 “AN ORDINANCE ESTABLISHING NO PARKING ZONE FOR A SECTION OF STREET WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

Z-7-18 Elsie G. Ryals –North side of Vann Street between Nannie Ryals Street and Vann Street Terminus. Ordinance Adopted. The applicant requests a zoning change from R-6 Residential to RM-9 Residential Mobile Home.

Frontage: 50.29 ft.
Depth: 138.55 ft.
Area: 0.16 Acres

Surrounding Zoning: North: R-6 Residential
South: R-6 Residential
East: R-6 Residential
West: R-6 Residential

There is one manufactured (mobile) home located on the property at the present time.

The applicant requests the rezoning in order to allow the existing mobile home to remain on the lot.

The City’s adopted Land Use Plan recommends the property for high-density residential development. The request to RM-9 would comply with this recommendation.

City water and sanitary sewer lines are available to serve the property. The property is not located within a Flood Hazard Area.

In the aftermath of Hurricane Matthew, the applicant received a mobile unit for temporary relocation while repairs to an adjoining dwelling were made. The dwelling has not been completely rehabilitated and the applicant now plans to purchase the mobile unit and leave it in its existing space in order to continue occupying it.

At the public hearing held on May 21, 2018, one person representing the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on May 29, 2018, recommended approval of the zoning change from R-6 to RM-9 Residential Mobile Home.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-6 Residential to RM-9 Residential Mobile Home. The rezoning to RM=9 Residential is consistent with the City’s adopted Comprehensive Land Use Plan which recommends high-density residential development. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

ORDINANCE NO. 2018-28 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Z-8-18 County of Wayne - East side of Clingman Street between Fourth Street and Corporate Drive. Ordinance Adopted. Applicant requests a zoning change from R-9 Residential, I-2 Industrial Conditional District and Office and Institutional-1 to Office and Institutional-2. Site plan approval in conjunction with the rezoning has also been requested.

Frontage: 944 ft. (approx.)
Depth: 1,219 ft. (average)
Area: 1.52 acres (approx.)

Surrounding Zoning: North: Office and Institutional-1 Institutional-2 CD (City)
South: Residential-9 (City)
East: Residential-9 (City)
West: R-20 Residential (City)

The property is owned by Wayne County. Currently, a portion of the property that fronts Clingman Street is occupied by the Wayne County Animal Adoption and Education Center.

Site and landscape plans have been submitted for an emergency call center located south of the existing animal shelter and directly across the street from the City of Goldsboro Centralized Maintenance Facility.

The City’s Land Use Plan recommends Office and Institutional and Medium Density Residential for the proposed site.

City water and sewer are available to the site. The site is not located in a Special Flood Hazard Area.

The proposed emergency call center will be configured within that area of the property that is vacant, wooded and bounded by portions of Clingman Street, Fourth Street, Dakota Avenue, Fifth Street and Humphrey Street.

A 24 ft. wide asphalt drive from Clingman Street will provide access to a visitor’s parking lot and a private parking lot.

The submitted site plan indicates a one-story, 11,900 sq. ft. building of masonry construction.

An 8 ft. tall, black vinyl-coated chain link fence will enclose the building and the private employee parking lot. 5 ft. wide concrete sidewalks will provide pedestrian access from the parking lots to the facility. Authorized access for entry into the building will be required.

One parking space is required per 300 sq. ft. of the principal building’s gross floor area. The visitor’s parking lot will contain 11 parking spaces to include 2 handicap accessible parking spaces. In addition, the private employee parking lot will consist of 31 parking spaces to include 2 handicap accessible parking spaces. A total 42 spaces have been provided and 40 spaces are required.

The submitted landscape plan indicates that the existing woodlands will be used to satisfy landscape buffer yard requirements for the site. In addition, the applicant intends to supplement additional plantings consisting of Yellowwoods, Purple Leaf Plums, Kwanzan Cherries and Shumard Oaks to serve as parking lot trees. Japanese Privets, Summersweet Clethras, October Magic Camellias, Summer Hydrangeas and Glossy Abeliass will serve as pedestrian walkway and foundation plantings.

A refuse container is shown adjacent to the visitor's parking lot which will be properly screened in accordance with City standards.

Sidewalks are not shown on the submitted site plan. According to the City's Unified Development Code, sidewalks are required or the applicant will be required to pay a fee in lieu of sidewalk construction at a rate of \$15.00 per lineal foot of frontage along a public street.

At the public hearing held on May 21, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on May 29, 2018, recommended approval of the zoning change as requested.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Ordinance changing the zoning for the property from R-9 Residential, I-2 Industrial Conditional District and Office & Institutional-1 to Office & Institutional-2.

The rezoning to O&I-2 would be consistent with the City's adopted Comprehensive Land Use Plan which partially recommends Office and Institutional zoning for the property.

2. Approve the submitted site, landscape and building elevation plans subject to installation of sidewalks or payment of a fee in lieu of sidewalk construction at a rate of \$15 per linear foot of frontage along Clingman Street totaling \$7,950. Consent Agenda Approval. Aycock/Broadway (6 Ayes)

ORDINANCE NO. 2018-29 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

CU-2-18 Lane Solar Farm II – South of Old Smithfield Road between Gin Road and NC 581 South. Approved. Applicant requests a Conditional Use Permit to allow the development and operation of a solar farm facility.

The property is zoned R-20A Residential. Solar farm operations are a permitted use within this district only after the issuance of a Conditional Use Permit approved by City Council.

Council approved the development of a 23-acre solar facility on the north side of Old Smithfield Road in 2017

Lot Area:

Solar Facility Area: 1,306,800 sq. ft. or + 30 acres

Frontage: Approx. 1620 ft.

Existing Use: The property is currently vacant farmland.

The City's Comprehensive Land Use Plan designates this property for Medium-Density Residential Development.

City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan indicates a private 20 ft. wide gated access and gravel drive extending from Old Smithfield Road 225 ft. south to a 3-point turnaround located at the front of the site.

The solar panels will be installed within an area to be surrounded by a 6 ft. high chain-link with barbed wire. In addition, vinyl privacy slats will be installed within the fencing along the front and both sides of the solar facility.

A Type C, 20 ft. wide landscape buffer has been proposed surrounding the entire solar farm just outside the six-ft. tall chain link fence.

At the public hearing held on May 21, 2018, two people representing the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on May 29, 2018, recommended approval of the Conditional Use Permit and the submitted site and landscape plans.

Staff recommended Council accept the recommendation of the Planning Commission and:

- 1. Adopt an Order approving the Conditional Use Permit to allow the development and operation of a solar farm facility; and
- 2. Approve the site and landscape plans as submitted. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

CU-3-18 SWR Properties, LLC - North side of Patetown Road between Industry Court and North William Street. Approved. Applicant requests a Conditional Use Permit to allow the construction and operation of a concrete business.

Frontage: 730.75 ft. (Patetown Road)
750.83 ft. (Industry Court)
Area: 11.9 acres
Zone: I-2 General Industry

A concrete business is permitted within the I-2 zoning district after the issuance of a Conditional Use Permit approved by City Council.

The site was formerly occupied by Americal Corporation and was purchased by the applicant in 2004.

This request was initially denied by Council on March 19, 2018. The applicant has now reapplied as the development plans for the site have been substantially revised to include additional paved area.

The site is occupied by a 52,000 sq. ft. masonry block, brick and metal commercial building divided into individual tenant spaces for lease. Uses within the building include a restaurant, nail spa, electrical supply and hardware company.

The applicant now proposes to locate a concrete plant directly behind the main commercial building.

Number of employees: 11
Hours of Operation: 7:30 a.m. - 5:30 p.m.
(Monday-Saturday)

While there is existing access to the site through two curb cuts on Patetown Road, the applicant proposes that the main access to the concrete business will be provided through a 20 ft. wide asphalt driveway to the site off Industry Court.

Parking is based on 1 space per 2 employees and 1 space for each vehicle stored on site. Sufficient paved parking exists at the rear of the building for employees of the concrete business as well as the 3 vehicles that are anticipated to be stored on the site.

Site is subject to stormwater and drainage regulations as required by the City Engineering Department.

The submitted site plan shows a proposed 14 ft. by 14 ft. office building located adjacent to a 62.94 ft. tall concrete silo, belt conveyor and batch hopper for transporting aggregates for cement production.

The proposal meets the City's Unified Development Code requirement to provide a setback distance of 150% of the height of the proposed 50 ft. tall silo.

An existing 6 ft. tall chain-link fence with barbed wire encloses the site. Applicant will install privacy slats within the existing fence to meet this requirement.

Street trees are shown along both Patetown Road and Industry Court. Additional landscaping is shown along the western property line and Industry Court.

The City's UDO requires that a concrete plant may not be located less than 1,000 ft. from residentially zoned or developed property. Residentially-zoned property exists immediately to the southeast across Patetown Road, as well as to the north and west. A modification of the 1,000 ft. requirement will be necessary.

At the public hearing held on May 21, 2018, one person spoke in opposition to the request and the applicant spoke in favor of the request.

The Planning Commission at their meeting on May 29, 2018 recommended approval of the Conditional Use Permit and site and landscape plans with the requested modification of the distance from residential property from 1,000 ft. to zero (0) ft.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the construction and operation of a concrete business; and
2. Approve the site and landscape plans detailing the operation with a modification of the required 1,000 ft. distance requirement from residentially zoned or developed property. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

Zoning Ordinance Amendment – Multi-Family Development. Ordinance Adopted. Council requested that staff prepare an amendment to the Unified Development Ordinance as it relates to conversion of existing single-family dwellings into multi-family units.

There have been a number of instances where a single-family dwelling in a single-family neighborhood is proposed to be converted into multi-family units. In most cases, this would not be compatible with existing single-family development.

Staff has prepared an amendment which would require that all new multi-family construction or conversion to multi-family in excess of three or more units obtain a Conditional Use Permit within the R-12, R-9 and R-6 Residential zones, the Office-Residence zone and the Central Business District.

Council already reviews multi-family developments where the site contains one acre or more. In addition, conversion of single-family units to three or more within the CBD already requires site and landscape plan review and approval.

The proposed amendment will support existing requirements while additionally protecting single-family neighborhoods from incompatible development.

A Notice of Public Hearing for this amendment was advertised in the newspaper for two consecutive weeks prior to the public hearing in accordance with State law.

At the public hearing held on May 21, 2018, no one appeared to speak either for or against this amendment.

The Planning Commission, at their meeting held on May 29, 2018, recommended approval of the proposed amendment.

Staff recommended Council accept the recommendation of the Planning Commission and adopt the proposed Zoning Ordinance amendment concerning multi-family development. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

ORDINANCE NO. 2018 – 30 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Site and Landscape and Building Elevation Plans – BoJangle’s Restaurant.
Approved. The property is located on the northwest corner of Wayne Memorial Drive and Tommy’s Road. The site, which is zoned Highway Business, is part of a larger tract.

The site is currently vacant and was annexed to the City on June 30, 2017.

Frontage:	380 ft. (on Wayne Memorial Drive) 376 ft. (on Tommy’s Road)
Depth:	421 ft. (Average)
Area:	2.38 Acres
Zoning:	Highway Business (HB)

The submitted site plan indicates a 4,083 sq. ft. brick building and a parking lot containing 72 parking spaces (includes 3 handicapped spaces and 4 tractor trailer spaces). A total of 43 spaces are required based on one space per 3 seats plus one space per employee.

Property will have two points of access, one from Tommy’s Road and one from Wayne Memorial Drive. NCDOT is currently reviewing the plans and driveway permits are subject to NCDOT approval. Future Wayne Memorial Drive right-of-way has been reserved for the future widening of Wayne Memorial Drive to a 4-lane divided facility.

The developer will extend sewer to serve the property and no building permits will be issued until stormwater calculations have been submitted and approved by the City’s Engineering Department.

The submitted landscape plan shows the installation of street trees along Tommy’s Road and Wayne Memorial Drive. Street trees have also been provided along the internal access roads. Street trees will consist of a combination of Red Oaks and Willow Oaks.

Vehicular Surface Area Plantings are being installed and will consist of a variety of large and small shrubs, along with additional Willow Oaks, within the parking lot islands.

The developer will be required to pay a fee in lieu of sidewalk installation in the amount of \$11,340.00.

The proposed dumpster location will be properly screened as required by the City’s Unified Development Ordinance.

Elevations have been submitted and the building will be constructed of brick with metal awnings. Staff will work with the applicant to ensure any roof top mounted units are properly screened from public view.

At their meeting held on May 29, 2018, the Planning Commission recommended of the site, landscape and building elevation plans as submitted.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for BoJangle’s Restaurant as submitted. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

Site and Landscape and Building Elevation Plans - Dollar General.

Approved. The property is located on the north side of East Ash Street between Ridgewood Drive and Durant Street.

Front: 208.03 ft.

Depth: 376.45 ft.

Area: 57,336 sq. ft. or 1.31 acres

Zoning: General Business

The site was previously operated as a nightclub known as Cameron's Clubhouse. Applicant intends to demolish the existing facility, remove existing asphalt and build a new Dollar General store that will meet current development standards.

The submitted site plan indicates a newly constructed single-story, 9,100 sq. ft. building to be used for retail sales.

A side yard setback of 15 ft. is required on the western side of the building, however, due to size limitations, applicant has requested a modification of this setback from 15 ft. to 5 ft.

Staff is working with the applicant to ensure building design standards are compliant with City regulations. Roof-top mechanical equipment will be required to be screened from off-site views.

AccOne 36 ft. wide paved curb cut is shown along Ash Street. NCDOT has been contacted by staff to review the site. Additional roadway improvements may be required.

Parking is required at one space per 250 sq. ft. of gross floor area or 36 total spaces. A total of 37 spaces are proposed including 15 parking spaces at the front of the site, 12 spaces along the eastern side of the building and 10 spaces at the rear. Two handicap accessible parking spaces have been included. Vehicular surface areas will be paved, striped and provided with wheel stops.

A 15 ft. wide by 30 ft. long elevated loading dock will be provided at the rear of the facility for deliveries to the store.

Interconnectivity will be required on the west side of the property near the front of the site. Stoney Creek on the east will prevent interconnectivity in that location.

City sidewalks are required along the frontage of the proposed development. The submitted site plan shows approximately 80 linear ft. of sidewalk to be installed along East Ash Street.

Pedestrian access is shown from the parking lot into the principal building using handicap accessible ramps and walkways. A 6 ft. wide concrete sidewalk surrounds the building.

Two commercial refuse containers will be located within corrals at the rear of the facility and will be appropriately screened from off-site views.

According to City Engineering, the site is located within Special Flood Hazard Areas known as the 500- year floodplain, 100-year floodplain and the Floodway. Current effective Flood Insurance Rate Map (FIRM) allows for development on the property. Applicant will be required to submit a Floodplain Development Permit application for approval.

City Engineering will require approval of stormwater calculations and drainage plans before building permits are issued.

Four street trees are required for the frontage along Ash Street. Although the rear of the lot technically fronts on the dedication of Peachtree Street (which is not open or improved), another five street trees will be required at the rear. Applicant has requested a modification of all street trees due to overhead utilities, sidewalk installation and

stormwater drainage piping. A total of 23 shrubs (Carissa and Little Red Hollies) along the street yard of East Ash Street are proposed.

A Type A, 10 ft. wide buffer yard is required along the eastern property line. The applicant is requesting a modification of this requirement since the eastern property line is adjacent to an existing concrete apron located beside Stoney Creek.

A Type A, 10 ft. wide buffer yard is required along the western property line adjacent to the new building. The applicant is requesting a modification of this requirement since utilities are proposed within this area. A total of 14 large shrubs (Red Hollies) are proposed adjacent to the front parking lot.

A portion of the western property line is adjacent to property that is zoned for residential use but is undeveloped. A Type C, 20 ft. wide buffer is required, however the applicant has requested a modification of this requirement since drainage improvements are proposed within this area. Staff will work with the applicant to ensure required plantings are located where practical and necessary for meeting the intent of the City's landscape ordinance.

At their meeting held on May 29, 2018, the Planning Commission recommended approval of the site, landscape and building elevation plans with the following modifications:

1. Side yard building setback from 15 ft. to 5 ft. along the western property line;
2. Street tree requirement along both Ash and Peachtree Streets;
3. Type A, 10 ft. wide buffer yard for a distance of approximately 170 ft. along the western property line; and
4. Type C, 20 ft. wide buffer yard approximately 190 ft. along the western property line.

The Commission requested that low-growing plant material be installed near the front of the site within parking lot aisles due to the street tree modification along Ash Street.

Staff recommended Council accept the recommendation of the Planning Commission and approve the submitted development plans subject to installation of low-growing plant material being installed at the front of the site with the following modifications.

1. Side yard building setback from 15 ft. to 5 ft. along the western property line;
2. Street tree requirement along both Ash and Peachtree Streets;
3. Type A, 10 ft. wide buffer yard for a distance of approximately 170 ft. along the western property line; and
4. Type C, 20 ft. wide buffer yard approximately 190 ft. along the western property line. Consent Agenda Approval. Aycock/Broadaway (6 Ayes)

End of Consent Agenda.

Budget Ordinance for Fiscal Year 2018-19. Ordinance Adopted. A Budget Ordinance must be adopted each year in order to implement the provisions of a new budget for the upcoming Fiscal Year. In specific, the Budget Ordinance establishes the tax rate and dictates in which fund delinquent taxes shall be placed upon their collection. It also establishes special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. The intention of a city to issue licenses upon businesses, trades and professions is also described within the contents of this document.

The major emphasis of a Budget Ordinance is to identify by fund the estimated revenues a municipality anticipates to collect during a fiscal year and to delineate by fund, department, and activity how these monies shall be appropriated. The Budget Ordinance may also describe any special authorizations granted to the Budget Officer.

Passage of the Budget Ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The Budget Ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The Budget Ordinance assures compliance with all pertinent State Fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted the Budget Officer are the same as were delegated in Fiscal Year 2017-18 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and inter-fund loans and transfers. Also, the finance director and assistant finance director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

Council met with staff on several occasions to discuss the FY 2018-19 recommended budget. During those sessions, Council discussed not increasing the tax rate, utility, stormwater and refuse fees.

Breakdown of Recommended Budget by Fund:

1.	General Fund	\$40,926,257
2.	Stormwater Fund	1,504,000
3.	Utility Fund	18,013,088
4.	Community Development Fund	233,964
5.	Downtown Develop. Fund	72,470
6.	Occupancy Tax Fund	<u>1,051,733</u>
	Total	\$61,801,512

Councilmember Broadaway made a motion to adopt the following entitled Budget Ordinance for the Fiscal Year 2018-19. Mayor Pro Tem Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmember Broadaway, Stevens and Aycock voted in favor of the motion. Councilmember Foster voted against the motion. Mayor Allen stated the motion passed 5:1.

ORDINANCE NO. 2018 – 31 “BUDGET ORDINANCE FOR THE 2018-19 FISCAL YEAR”

Mayor Allen thanked Ms. Kaye Scott and the departments for getting us to where we are today. Thank you.

City Manager’s Report. No Report.

Mayor and Councilmembers’ Reports and Recommendations. No reports.

There being no further business, the meeting adjourned at 7:06 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

MINUTES OF THE MEETING OF MAYOR AND CITY COUNCIL HELD
JUNE 25, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on June 25, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Laura Getz, Deputy City Clerk
Randy Guthrie, Assistant City Manager
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Public Works Director
Dwayne Dean, Police Major
Mike Wagner, Deputy Public Works Director-Utilities
Bernadette Carter-Dove, HR Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director
Scott Williams, IT Director
Shycole Simpson-Carter, Community Relations Director
Julie Metz, Downtown Goldsboro Director
Chad Edge, Deputy Public Works Director
Allen Anderson, Chief Building Inspector
James Farfour, Interim Fire Chief
Ashlin Glatthar, Travel & Tourism Director
Joey Pitchford, Goldsboro News-Argus
Ken Conners, News Director-Curtis Media Group East
Sylvia Barnes, Citizen (Arrived at 5:10 p.m.)
Lonnie Casey, Citizen
Shirley Edwards, Citizen
Yvonnia Moore, Citizen
Dr. Thomas Smith, Citizen
Ora Douglas, Citizen
Carl Martin, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen

Absent: Councilmember Bevan Foster

Call to Order. Mayor Allen called the meeting to order at 5:00 p.m.

Adoption of the Agenda. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council added items, h-j (Appointment to 135th US Colored Troop Committee, Former WA Foster Center Discussion and Elimination of City performing backflow testing and maintenance) to the work session agenda. Mayor Pro Tem Ham made a motion to adopt the agenda. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:1 vote.

GWTA Appointment Discussion. Mayor Allen shared the members of the Goldsboro Wayne Transportation Authority (GWTA) that are eligible for re-appointment:

Bob Waller, Shycole Simpson-Carter and Councilmember Antonio Williams. Mayor Pro Tem Ham made a motion to approve the nominees, the motion was seconded by Councilmember Broadway and unanimously passed.

Cemetery Discussion. Mayor Allen shared information on Elmwood and Willowdale Cemeteries and shared he has been encouraged to move on with Elmwood due to its history. He shared that Willowdale has a group of folks working on that cemetery and it will be a couple of years off. Council and staff discussed the expansion of Elmwood cemetery, funding of the expansion and moving forward on the design. Mayor Allen suggested staff get an RFP for design, Council agreed to proceed with the RFP.

Strategic Plan Update. Octavius Murphy, Bernadette Dove and Mike Wagner shared the Strategic Plan update with Council and the dates to roll out the plan. Mayor and Council discussed the Strategic Plan and the need to engage, interact and partner with the citizens on the plan. Scott Stevens shared the direction staff has currently taken based on Council direction and the timeline of the plan. Mayor Allen asked that staff engage the citizens in the plan to create buy-in. Council discussed industry, involving the public and harmony. Mayor Allen suggested creating a committee with a citizen from every district.

Summer Feeding Programs and Dillard Academy Summer Lunch Program-- Councilmember Williams shared information about the absence of feeding programs this summer at Seymour Homes and Courtyard and suggested the city help provide funding for transportation to children to attend the Dillard Academy's Summer Lunch Program. Ms. Danielle Baptiste with Dillard Academy shared information about the Summer Lunch Program and about the school.

NCLM Municipal Advocacy Goals Proposals. Scott Stevens provided information about the NCLM Municipal Advocacy Goals and asked Council to consider any goals they would like to submit. Mayor Allen asked for comments and hearing none stated that they did not have any goals to submit to the League.

Appointment to 135th US Colored Troop Committee. Mayor Allen shared he received a request from the Bauer's to appoint Councilmember Aycock and Councilmember Stevens to the 135th US Colored Troop Committee. Mayor Pro Tem Ham made a motion to approve Councilmembers Stevens and Aycock to the 135th committee, seconded by Councilmember Broadway and unanimously passed.

Former WA Foster Center Discussion. Mayor Allen shared that Council needed to discuss naming the former center. Councilmember Williams suggested creating a survey to let the citizens decide the name. Mayor and Council asked that staff develop a survey. Mayor Allen also shared that Council needed to create a board for the center. Mayor Allen suggested two members from City Council, one member from the area community, one member from the public service community, one member from the business community, and two members that consist of the building occupants for a total of seven members. Scott Stevens asked for clarification on the survey and Mayor Allen suggested surveying a mile from the center but also survey anyone in the city.

Elimination of City Performing Backflow Testing and Maintenance. Mayor Allen shared that the city currently provides backflow testing for businesses or residents when they call and we have been asked to stop providing this service. Councilmember Aycock shared he does not think the city should be in direct competition since the backflow meter is on the residents or the business side, not from our side. Councilmember Aycock made a motion for the city to stop performing backflow testing due to us competing with private enterprise, the motion was seconded by Mayor Pro Tem Ham and unanimously passed.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Item I. Lease Agreement for New Golf Carts at Goldsboro Municipal Golf Course. Mayor Allen, Council and staff discussed the golf carts, gas versus electric carts and the advantages of purchasing the carts versus leasing the carts. Councilmember Broadway made a motion to lease the carts, seconded by Councilmember Aycock.

Councilmembers Broadway, Aycock and Stevens voted for the motion. Mayor Allen, Mayor Pro Tem Ham and Councilmember Williams voted against the motion. The motion failed with a 3:3 vote. Mayor Allen made a motion to move the golf carts off the consent agenda to the next meeting, the motion was seconded by Councilmember Stevens and unanimously passed. Staff was directed to bring information back about pricing and leasing to Council.

Closed Session Held. Upon motion of Councilmember Stevens, seconded by Councilmember Aycock and unanimously carried, Council convened into Closed Session to discuss property acquisition.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 25, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Gene Aycock

Absent: Councilmember Bevan Foster

Mayor Allen called the meeting to order at 7:00 p.m.

Bishop Anthony Slater with Tehillah Church Ministries provided the invocation. Will Holland, a Boy Scout with Troop 10 led the Pledge to the Flag.

Approval of the Minutes. Councilmember Broadway made a motion to approve the Special Meeting Minutes of the City Council on April 25, 2018, Recessed Meeting Minutes of the City Council on April 30, 2018, Minutes of the Work Session and Regular Meeting of May 7, 2018, Minutes of the Work Session and Regular Meeting of May 21, 2018, and the Recessed Meeting Minutes of the City Council on May 22, 2018 as submitted. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway, Stevens and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed with a 5:1 vote.

Resolution Expressing Appreciation For Services Rendered By Alton Lewis As An Employee Of The City Of Goldsboro For More Than 21 Years. Resolution Adopted. Alton Lewis retires on July 1, 2018 as a Senior Firefighter with the Goldsboro Fire Department of the City of Goldsboro with more than 21 years of service. Alton began his career on April 2, 1997 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On June 24, 2015, Alton was designated as a Senior Firefighter with the Goldsboro Fire Department where he has served until his retirement. Alton has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Alton Lewis their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express their deep appreciation and gratitude for the dedicated service rendered during Alton's tenure with the City of Goldsboro and offer Alton their very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Williams seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-31 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY ALTON LEWIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 21 YEARS”

Golden STAR Award. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employee for going above and beyond:

- Kathy Hill—Public Utilities

Mayor’s Youth Council Senior Presentation. Ms. Shycole Simpson-Carter recognized and commended the current Mayor’s Youth Council students and advisor, Felecia Williams for all of their hard work. Ms. Williams shared there are five seniors to graduate this year. She introduced Youth Council member, Tyler Daniels, which graduated from Eastern Wayne High School.

Goldsboro Summer Learning Day Proclamation. Mayor Allen proclaimed July 12, 2018 as Summer Learning Day in Goldsboro, North Carolina and enthusiastically endorse United Way of Wayne County’s READ Wayne Summer Learning Day and recommit our City to engage in programs and activities to make children in Goldsboro the best readers in North Carolina.

Mayor Allen presented a copy of the Proclamation to READ Wayne Director, Jane Gable.

CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage:	300 ft.
Depth:	685 ft. (average)
Area:	7.72 acres
Zoning:	General Business

The property was previously occupied by Deacon Jones Nissan (new car dealership). The site contains an existing 17,700 sq. ft. building with a display area and offices at the front and service bays at the rear.

A 6 ft. tall chain link fence with privacy slats exists along the eastern and western property lines and extend along those lines to a point at the front of the existing building.

Two 30-ft. wide curb cuts provide full access ingress and egress to the site.

There is no space at the front of the site for installation of plant material without removal of existing asphalt. Vehicles will not be displayed in right-of-way areas.

The applicant has indicated that there may be up to 50 vehicles for display at this location. In addition, the applicant has a wrecker service and may store two to three vehicles at the

rear of the site which will not be visible from the road. If this number increases, the applicant will be required to screen them from view.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Friday)
12 Noon-5:00 p.m. (Sunday)
No. of Employees: 2

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

Due to existing conditions, modifications of landscaping requirements will be necessary.

Mayor Allen opened the public hearing. The following person spoke:

1. Bobby Reavis, stated the following:
Hey, how you doing? I am Bobby Reavis. It's just all in yall's hands I reckon. Mayor Allen stated it has already been a car dealership. Mr. Reavis stated, yes, sir. Mayor Allen stated the planning commission is right there in case you want to tell them anything different but I don't think we have any questions. Mr. Reavis stated, thank you for your considerations.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on July 16, 2018.

CU-5-18 Darryl Floars Motor Cars – South side of US 70 West between US 117 and the Little River. Public Hearing Held. The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage: 100 ft.
Depth: 618 ft. (average)
Area: 1.42 acres
Zoning: General Business

There is an existing 4,172 sq. ft. building on the lot which was previously occupied by Performance East. The site surrounded by a six ft. tall chain link fence.

Site and landscape plans were approved for Performance East by Council in 2007 at the time an addition to the rear of the original building was proposed.

Although Performance East had previously sold vehicles at this location, it has since relocated to Corporate Drive and the site was vacant for more than six months. As a result, the applicant was advised to apply for a Conditional Use Permit.

Hours of Operation: 9:00 a.m. to 6:00 p.m.
Monday - Saturday
No. of Employees: 4
Refuse Collection: To be provided privately

The applicant intends to display up to 25 vehicles on the existing paved area. One curb cut provides ingress and egress to the site.

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

There are existing street trees at the front of the lot. Modification were previously granted for Type A buffers along the eastern and western property lines, building setback and interconnectivity.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on July 16, 2018.

Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek (R-16 to I-2). Public Hearing Held.
The applicant requests a zoning change from R-16 Residential to I-2 General Industry.

Frontage: 1,600 ft. (approx.)

Depth: 2,000 (average)

Area: 115 Acres (approx.)

Surrounding Zoning: North: O&I, I-2 General Industry

South: O&I, R-9 and R-16 Res.

East: O&I, R-12 and R-16 Res.

West: R-6, R-16, NB, GB, O&I

Land Use Plan Recommendation: The City's Comprehensive Plan designates this property for medium-density residential development.

Existing Use: The property is currently vacant farmland.

Proposed Use: The applicant proposes the development of an industrial park which would be subject to subdivision and site plan approval as development is proposed.

Engineering Comments: City water and sewer lines are available to serve the property.

There is an existing building occupied by T. A. Loving Company along with an adjacent lot fronting on Patetown Road which is not included within this rezoning request.

Mayor Allen opened the public hearing. The following people spoke:

1. Raymond Casey, 706 Patetown Road shared concerns about annexation in the area, property owners that were not notified of the public hearing, traffic issues on Patetown Road, the development of an industrial park in the area and a waste treatment pumping station located near his house.
2. Tiffany Creech, 309 E. Chestnut Street shared information about the proposed industrial park.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on June 4, 2018.

Planning Commission Excused.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Raymond Casey, 706 Patetown Road, requested information about the industrial park.
2. Bill Sutton, 112-D S. Berkeley Blvd, requested information on the procedure for getting on the agenda.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be

enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Scott Stevens reminded Council that Item I, Lease agreement for New Golf Carts at Goldsboro Municipal Golf Course was removed from the Consent Agenda during the Council's Work Session. Councilmember Aycock moved the items on the Consent Agenda, Items J, K, L, M and N be approved as recommended by the City Manager and staff. Councilmember Stevens seconded the motion and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Resolution Authorizing the Issuance and Sale of General Obligation Public Improvement Bonds, Series 2018. Resolution Adopted. The Goldsboro City Council authorized bond referendum for \$3,000,000 of Parks and Recreational Facilities Bonds and \$7,000,000 Street Bonds. The election for these bonds was held on November 8, 2016 and passed by the voters. The City Council approved the issuance of the remaining portion of the Streets Bonds in the amount of \$4,500,000.

The total of the Bond Order is \$7,000,000 for Street Improvements. Last May, the City sold \$2,500,000 and \$4,500,000 will be sold in July. The Bonds shall be designated "General Obligation Public Improvements Bonds, Series 2018" and shall be dated July 24, 2018.

The attached resolution authorizes the bond order and the issuance of \$4,500,000 to be sold.

Staff recommends that the City Council approve the following entitled Resolution authorizing the issuance and sale of the General Obligation Public Improvement Bonds, Series 2018 of the City of Goldsboro, North Carolina, pursuant to a bond order.
Aycock/Stevens (6 Ayes)

RESOLUTION 2018-33 "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION STREET IMPROVEMENT BONDS, SERIES 2018 OF THE CITY OF GOLDSBORO, NORTH CAROLINA, PURSUANT TO A BOND ORDER HERETOFORE APPROVED AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF"

Procurement Policy Updated. Resolution Adopted. The procurement policy is the rules and regulations that are set to govern the process of acquiring goods and services needed by the City of Goldsboro. Our current policy was last revised and adopted by Council in March 2014.

The Office of Budget and Management officially implemented its Uniform Administrative Requirements in December 2014 but delayed implementation of those requirements for a full three (3) years. Local governments that expend federal financial assistance (including CDBG Funds, FEMA and other federal programs) must comply with these new requirements for fiscal years beginning July 1, 2018. The changes include a policy establishing conflicts of interest guidelines along with procurement requirements and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

A copy of the updated policy requirements is available for Council's review.

Staff recommends that the City Council adopt the following entitled resolution amending the City's procurement policy to include the updated Uniform Guidance Procurement Standards. Aycock/Stevens (6 Ayes)

RESOLUTION NO. 2018-34 "RESOLUTION AMENDING THE CITY OF GOLDSBORO PROCUREMENT POLICY"

Fiscal Year 2017-18 Budget Amendment. Ordinance Adopted. During the fiscal year, there have been several changes to the City's revenues and expenditures. These changes/adjustments must be shown in the budget.

There are several departments/divisions that require budget revisions for FY 2017-18.

1. The City closed the escrow account with final expenditures associated with the Event Center. It is necessary to appropriate the revenue and expenses for \$6,654.47.
2. The City of Goldsboro received several large workers' compensation expenditures within the Golf Course for \$42,503 and being self-insured, departmental allocations do not cover these costs. It is necessary to allocate additional funds.
3. With the Summer Youth Program, the City allocated \$15,000 in the current year's budget. A total of over \$46,000 is necessary to cover this program. An additional \$31,000 is required for this fiscal year.
4. Goldsboro received the Community Action Grant for \$25,000 for the creation of permanent mural installation and six painted crosswalks. Appropriation of this revenue and expenditures is needed.
5. Due to the rising cost of gasoline over the last few months, appropriation of \$69,000 is necessary for the Garage.
6. A cost of \$68,760 was charged for adjusting manholes and water values for all the resurfaced streets during the street resurfacing project.
7. In December 2017, Council authorized a change order for additional paving for Wayne Memorial Greenway. An extra \$31,882.28 was required for this project.
8. Council approved the purchase of vehicles and equipment for the Stormwater Division in October 2017. These purchases were included in the current year's loan proceeds. Appropriation of the loan proceeds and expenses is required.
9. Since April 2017, the IT Department has been working with AT&T to correct billing issues and credits for the City's phone service. At this point, it is still not corrected and \$68,000 is needed before the end of the fiscal year.
10. The County's Travel and Tourism has been reimbursing the City for advertising costs associated with the Maxwell Center. Appropriation of this revenue and expenditures is needed in the amount of \$20,059. Also, appropriation of fund balance from the Occupancy Tax Fund in the amount of \$15,356 for advertising costs.

Staff recommends that the following entitled budget ordinance be adopted to reflect the changes to the City's FY 2017-18 budget. Aycock/Stevens (6 Ayes)

ORDINANCE NO. 2018-32 "AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2017-18 FISCAL YEAR"

Federal Property Forfeiture Program State Controlled Substance Tax Remittance. Ordinance Adopted. The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

Based on State of North Carolina guidelines, Substance Tax Remittance funds totaling \$1,312.28 can be reimbursed to the City for:

04/16/18 #45PR0000692743	\$ 75.39
05/15/18 #45PR0000694951	\$ 397.21
06/18/18 #45PR0000698055	\$ 839.68

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

Staff recommends that City Council adopt the following entitled ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,312.28. Aycock/Stevens (6 Ayes)

ORDINANCE NO. 2018-33 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR 2017-2018 FISCAL YEAR”

Monthly Reports. Accepted as Information. The various departmental reports for May 2018 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Stevens (6 Ayes)

End of Consent Agenda.

City Manager’s Report. City Manager Scott Stevens had no report.

Mayor and Councilmembers’ Reports and Recommendations. Mayor Allen read the following Resolutions:

Resolution Expressing Appreciation For Services Rendered By Virgil Rouse As An Employee Of The City Of Goldsboro For More Than 14 Years. Resolution Adopted. Virgil Rouse retires on July 1, 2018 as a Wastewater Plant Operator III with the Public Utilities Department at the City of Goldsboro with more than 14 years of service. Virgil began his career on August 27, 2003 as a Wastewater Plant Operator I with the Public Utilities Department. On August 27, 2005, Virgil’s position was reclassified to a Wastewater Plant Operator II with the Public Utilities Department. On January 8, 2014, Virgil’s position was reclassified to a Wastewater Plant Operator III with the Public Utilities Department where he has served until his retirement. Virgil has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Virgil Rouse their deep appreciation and gratitude for the service rendered by him to the City over the years. They expressed their deep appreciation and gratitude for the dedicated service rendered during Virgil’s tenure with the City of Goldsboro and offered Virgil their very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-30 “RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY VIRGIL ROUSE AS AN EMPLOYEE OF THE CITY
OF GOLDSBORO FOR MORE THAN 14 YEARS”

Resolution Expressing Appreciation To Colonel Christopher S. Sage Commander, 4th Fighter Wing. Resolution Adopted. Colonel Christopher Sage has served as the commanding officer for the 4th Fighter Wing located at Seymour Johnson Air Force Base since July 2016. Colonel Sage has faithfully supported the mission of Seymour Johnson and has been an advocate for his Airmen. These two years of service have been marked by exemplary dedication to the best interests of the community as he has worked constantly for the betterment of its economic, education, cultural and aesthetic development. Colonel Sage began the Adopt an Airman Program. This program connects Airmen with local families to make them feel more at home while connecting the families with the mission of Seymour

Johnson. Under the command of Colonel Sage, the base has welcomed 2,619 grade school students (mostly from Wayne County) onto the base over the last year. This number was nearly zero when he first came to the base. Colonel Sage was instrumental in the disaster response in Goldsboro during Hurricane Matthew, offering base resources and personnel to assist in rescue operations and flood proofing of the City’s Water Treatment Plant. The City Council of the City of Goldsboro, North Carolina expresses to Colonel Christopher Sage, on behalf of themselves, City employees and citizens, their appreciation and gratitude for his unselfish, devoted and invaluable service and contributions rendered to the City of Goldsboro.

Upon motion of Mayor Allen seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2018-32 “RESOLUTION EXPRESSING APPRECIATION TO COLONEL CHRISTOPHER S. SAGE COMMANDER, 4TH FIGHTER WING”

Councilmember Williams had no comment.

Councilmember Broadaway had no comment.

Councilmember Stevens offered condolences to the Chester Hill Family; he commended Mackenzie Hinson with Make a Difference Food Pantry for her work with the hungry and encouraged property owners to help each other.

Mayor Pro Tem Ham had no comment.

Councilmember Aycock had no comment.

Mayor Allen shared condolences to the family of former Fremont Mayor Andy Evans, shared information about a recent Council trip to Washington D.C., shared information about an upcoming survey to name the Former W.A. Foster Center on Leslie Street and shared comments concerning Col. Christopher Sage, base commander, which will be leaving the base, and upcoming commander, Donn Yates. Mayor Allen also shared information about agriculture in Wayne County and its importance.

There being no further business, the meeting recessed at 7:45p.m.

Chuck Allen
Mayor

Laura Getz, CMC/NCCMC
Deputy City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JULY 16, 2018

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 16, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock
Ron Lawrence, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
LaToya Henry, Public Information Officer
Jennifer Collins, Interim Planning Director
Kaye Scott, Finance Director
Mike West, Police Chief
Patrick Lechner, Building Maintenance Superintendent
Bernadette Carter-Dove, HR Director
Ashlin Glatthar, Travel & Tourism Director
Scott Barnard, P&R Director
Felicia Brown, Assistant P&R Director (arrived at 5:12 p.m.)
Mike Wagner, Deputy Public Works Director – Utilities
Sherry Archibald, Paramount Theatre & GEC Director
Bobby Croom, City Traffic Engineer
Joe Dixon, Fire Chief
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Marty Anderson, City Engineer
Julie Metz, DGDC Director (arrived at 5:15 p.m.)
Joey Pitchford, Goldsboro News-Argus
Ken Conners, News Director-Curtis Media Group East
Carl Martin, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Shirley Edwards, Citizen
Taj Polack, Citizen
Yvonnia Moore, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Councilmember Broadaway made a motion to adopt the agenda. Mayor Pro Tem Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens, Foster, and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed 6:1.

Golf Carts Discussion. Mr. Scott Barnard shared the following information: Golf Cart Information (Purchase vs. Lease)

<u># Carts</u>	<u>Description</u>	<u>Each</u>	<u>Total</u>
58	2019 Club Car Precedent Gas Powered Golf Cart	4,000.00	232,000.00
2	2018 Club Car Carryall 500 Gasoline Utility Vehicle	8,785.84	17,571.68
1	Range Cart	.00	<u>.00</u>

Total Purchase Pricing (NC State Contracting)	\$268,571.68
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# Carts	Description	Monthly	Total
58	2019 Yamaha Glacier Gas Powered Fleet Carts	2,821.70	163,658.60
2	Yamaha Used Fleet Utility Carts	.00	.00
1	Range Cart	.00	.00
	Total Lease Pricing		\$163,658.60

Includes:

1. Keep Current Sand Bottles
2. One Scheduled Maintenance on all carts (\$2,900/value)

Note:

If we continue current lease after August 1, it will cost \$95/cart or \$5,510/month. Currently, it costs \$47.45/cart or \$2,752.10/month.

Council discussed with staff leasing versus purchasing of golf carts, the number of carts needed, life expectancy of golf carts, cart use, cart management and maintenance. Councilmember Foster expressed concerns regarding the losses incurred by the golf course.

Mayor Allen made a motion to approve the purchase of 50 carts, 2 carry all carts and the lease of additional carts if needed for tournaments. The motion was seconded by Councilmember Broadway. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion.

Former WA Foster Survey. Mr. Scott Stevens provided a copy of the Former WA Foster Survey. Council discussed the survey and ways to get the survey out. Councilmember Foster suggested adding it online and sending the survey in the water bills. Council agreed. Mr. Stevens stated they would go out in August.

Mowing Discussion. Mr. Patrick Lechner provided the following information:

Mowing Update

Prior to Reorganization/Merger

- Streets & Storms Managed Lot and Right-of-Way (RoW) Mowing
 - S&S Personnel Shifted from Primary Job to Mow Lots and RoW's
- Lots Mowed Continuously on a Two Week Rotation
 - Entire Lots were Cut, Edged, Trimmed, Sprayed, etc. as Needed
 - Multiple Adjacent Lots were Counted as One vs. Tracked Separately
 - Six "Enhancement" Areas Monitored/Mowed Weekly
- RoW's were Mowed in Lieu of Primary Job Responsibilities
 - Typically a Four to Five Week Rotation—working around other tasks
- Minimal Logs and Records Maintained
 - Challenging to Manage as Areas were Added and/or Removed

After Reorganization/Merger

- RoW Mowing Responsibilities Shared with Streets & Storm water
- Shifted four fulltime positions along with equipment from the S&S Division over to Buildings & Grounds
- All Lot Mowing Moved Under Building & Grounds
- Entire Lots no Longer Mowed—just outside 30' perimeter
 - Adjacent Lots are Grouped Together and Mowed as One—still tracked separately
 - Reduced Lot Mowing Time by 50% to One Week
 - Kept Two-Week Rotation—second week used to mow RoW's
 - Interior Sections of the Lots Bush Hogged as Needed—projected every 4-6 weeks
 - Six "Enhancement" Areas Monitored/Cut Weekly or as Needed
- RoW's Mowed Every Week on a Continuous Rotating Basis
 - Alternates Between Buildings & Grounds and Streets & Storms
 - Two Tractors w/Bush Hogs and Supporting Staff Mowing RoW's Daily

- Maximized Equipment & Staff Capability—anticipate 3 Week Rotation
- Grounds Logs and Records More Detailed
 - All City Maintained Lots and RoW's Listed and Reviewed Periodically
 - Joint Effort with Code Enforcement/Planning
 - Efficient Routes Established for Lot and RoW Mowing Crews
 - Daily Log Kept of Lots and RoW's Mowed
 - Acreages Accurately Calculated

Mr. Lechner provided an example of lot calculation and lot perimeter mowing areas.

Equipment for RoW mowing

- Bush hog/Pull behind
- Side arm

Equipment for lot cutting/RoW

- Two zero turn mowers
- Weed eaters
- Backpack blowers

Council discussed. Mayor Allen stated I almost think you need a committee to look at these lots and are we going to mow them, there will be some you take heat for if you have been mowing each week and you go to once a month, someone may not like that. I think if we all need to agree on how to use are assets to mow.

Mr. Stevens stated if we change, we will have citizens who will not like it. We will mow the edge, but the middle of the lots will get taller, they will not get 4 feet tall, but they will not be mowed every two week, trying to put more mowers in the right-of-way. I think it is a good idea to have Council involved.

Councilmember Foster asked who maintained the track at Dillard and the Pat Best Memorial. Mr. Scott Barnard stated the school should be maintaining the Pat Best Memorial and track. Mr. Stevens stated we will verify that with the school system for you.

Mayor Pro Tem Ham and Councilmember Broadway questioned how much we recover on lots we mow that are unmaintained by owners. Mayor Allen requested staff provide a listing of lots we mow with the assessments owed.

Summer Feeding Program. Councilmember Foster expressed concerns over locations of feeding programs and asked if we are missing kids. Councilmember Foster also asked if we had a contract with the provider of meals. Mr. Barnard stated we have an agreement with the Eastern North Carolina Food Bank. Councilmember Foster stated we have kids at camps and they are paying a fee to attend the camp, if I am paying for camp, I am paying for that meal but these campers are getting a meal provided by the food bank. Councilmember Foster stated I see a messed up line that we are sort of crossing, like you are almost making money off of camp; either the price of camp should go down or something. Mr. Stevens stated I will certainly look into it, I think there are such good records with those camps and the feeding programs, I am very confident we are following the guidelines for what the food is intended for, but I will confirm. Councilmember Foster requested the city attorney look into it as well. Transportation to feeding sites was also discussed. Mayor Allen agreed we need to look at how we are getting food in to the neighborhoods.

Streetscape Project Update. Ms. Julie Metz shared a public meeting has been scheduled to discuss the Center Street Streetscape Project, Phase 3 for July 30, 2018 at 12:00 p.m. to 1:00 p.m. or 5:30 p.m. to 6:30 p.m. in the Large Conference Room at City Hall. Ms. Metz reviewed renderings and provided an update on the project. Ms. Metz stated three options will be presented for the Freedom Tree; removal of the tree, no installation of a roundabout; or installation of a hybrid roundabout. Mayor Allen stated he felt removal of the Freedom Tree should be removed as an option. Council agreed.

Ms. Metz shared she is part of the 135th Memorial Committee and they are looking at this area as a potential location. Councilmembers Stevens and Aycock are also members.

Mayor Allen asked about parking and how would future development have access. Ms. Metz stated future development could gain access through the alleyway.

Ms. Metz also shared information regarding a roundabout at Elm Street.

Parking Signs Removal for Downtown Area. Mr. Bobby Croom shared the following information:

The Downtown Area as defined by the borders of Ash Street to the North, Elm Street to the South, William Street to the East, and George Street to the West contains approximately 350 traffic signs. Two categories of street signs make up over 50% of this total: No Parking signs (94) and Limited-Time Parking signs (88). Downtown Development, Planning and Engineering Departments undertook a joint effort to help determine how best to reduce this sign clutter and potentially reduce maintenance costs for these signs.

The City does not actively enforce timed parking spaces in the Downtown Area. Without the enforcement component, timed spaces rely on individual driver decisions and, over time, typically lead to the signs being ignored. It is proposed that all timed Limited-Time Parking Signs be removed from the Downtown Area.

In many downtown areas, by ordinance, drivers are allowed to park in designated spaces only. Therefore, parking outside of a clearly designated space is prohibited and No Parking signs can be redundant. It is recognized, however, that strategic No Parking signs can serve as a deterrent and provide assistance to drivers. Staff is recommending that approximately 54 of the 94 existing No Parking signs can be removed in the Downtown Area. Locations where the signs would not be removed include the Wayne County Courthouse, Goldsboro Fire Department, the Goldsboro Police Department and the John Street area.

Council discussed and agreed staff could proceed to remove signs in the Downtown Area as recommended above. Staff will begin work on sign removal and provide City Council with any necessary ordinance changes.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 16, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Rob Whitner with Generation Church provided the invocation. The Pledge to the Flag followed.

Approval of the Minutes. Councilmember Broadway made a motion to approve the Special Meeting Minutes of May 14, 2018 and the Special Meeting Minutes of May 31, 2018 as submitted. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmember Broadway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 5:2.

Resolution Expressing Appreciation for Services Rendered by Bruce Kornegay as an Employee of the City of Goldsboro for more than 19 Years.

Resolution Adopted. Bruce Kornegay retires on August 1, 2018 as an Equipment Operator with the Public Works Department of the City of Goldsboro with more than 29 years of service. Bruce began his career on August 2, 1989 as a Laborer I with the Public Works Department. On July 8, 1992, Bruce was promoted to Equipment Operator with the Public Works Department where he has served until his retirement. Bruce has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Bruce Kornegay their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Bruce's tenure with the City of Goldsboro. We offer Bruce our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-35 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY BRUCE KORNEGAY AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 29 YEARS"

Mayor Allen presented Mr. Kornegay with a framed copy of the Resolution and thanked him for his years of service. Mr. Kornegay stated it has been an honor for the City of Goldsboro to allow me to work here through the years and I appreciate the opportunity to serve the City.

Resolution Expressing Appreciation for Services Rendered by Willette Davis as an Employee of the City of Goldsboro for more than 22 Years. Resolution

Adopted. Willette Davis retires on August 1, 2018 as a Police Crime Analyst with the Goldsboro Police Department of the City of Goldsboro with more than 22 years of service. Willette began her career on August 16, 1995 as a Police Crime Analyst with the Goldsboro Police Department where she has served until her retirement. Willette has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Willette Davis their deep appreciation and gratitude for the service rendered by her to the City over the years. We express to Willette our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro. We offer Willette our very best wishes for success, happiness, prosperity and good health in her future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-36 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY WILLETTE DAVIS AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 22 YEARS"

Mayor Allen presented Ms. Davis a framed copy of the Resolution. Mayor Allen thanked Ms. Davis for her service.

Captain Stine stated if we had 10 more like Ms. Davis we would be dangerous. If you asked her to do something, she would get it to you right of way. She will be sorely missed. I wish her the very best in her retirement.

Golden STAR Award. Ms. Bernadette Carter-Dove, Human Resources Director shared the STAR award is to recognize employees in a timely manner for their contributions to the organization and the community. These contributions go above and beyond the normal scope of responsibilities of the performance of their duties.

The award focuses on customer service/professionalism, problem solving/quality improvement, teamwork/community partnership or other professional/personal achievement in a way that relates to the City's values and beliefs of integrity, professionalism, collaboration and promoting the quality of life. Anyone having knowledge of such characteristics displayed by an employee or group of employees may submit a nomination. The monthly recipients will receive a monetary award, a certificate signed by the City Manager and Mayor, and a pin signifying their STAR status.

Mayor Allen presented an award to the following employees for going above and beyond:

- Joseph Legg – Police Department
- Mehujael Corbitt, Eddie Moses and Daniel Butler – Public Works

Keys to Healing – Hug & Love Key. Mr. Bill Sutton shared information regarding the program, Keys to Healing – Hug and Love Key.

Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass. Public Hearing Held. Applicant requests a zoning change from R-16 Residential to Highway Business.

Frontage: 500 ft. (on Salem Church Road)
2,400 ft. (on US 70 Bypass)
Area: 22 Acres (approx.)

Surrounding Zoning: North: R-20 and General Business
South: R-16 Residential
East: R-16 Residential
West: R-16 Residential

A portion of the property is occupied by Lanetree Conference Center and an area just north of Titleist Drive which is vacant.

A Conditional District has not been requested, however, the existing conference center would be a permitted use in Highway Business.

The City's adopted Land Use Plan designates this property for industrial use (north of Titleist Drive) and Office and Institutional (for the Conference Center). Industrial uses are also recommended to the east and to the north, across US 70 Bypass.

City water is available to serve the property and the developer can extend sewer service to the subject site. The property is not located within a Special Flood Hazard Area.

The applicant has indicated his desire to develop a portion of the property just north of Titleist Drive for patio homes in the future which would be permitted in the proposed Highway Business zone.

The property north of Titleist Drive is located just outside the city limits but is within the City's Extraterritorial Jurisdiction.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary, the Planning Commission will have a recommendation for the Council's meeting on August 6, 2018.

CU-6-18 Glenn Price –West side of Millers Chapel Road between US 70 East and Wilson Street. Public Hearing Held. Applicant requests a Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district.

The property is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Frontage: 100 ft.
Depth: 415 ft. (approx.)
Area: 0.95 Acres

In 2017 Council approved a Conditional Use Permit to allow an automobile repair and shop for property immediately behind the subject site.

Previously, the property operated as a producer of rubber stamps. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

The submitted site plan shows that the property contains an existing single-story building with a 950 sq. ft. office area at the front and a 3,000 sq. ft. storage area at the rear which includes two vehicle bays.

The area behind the office is fenced in and is proposed for storage of the applicant's business vehicles and equipment. Applicant will be required to screen outside storage from off-site views.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to 26 people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

Mayor Allen opened the public hearing and the following person spoke after being properly sworn in:

Glenn Price stated I am the one asking for this and would like your approval. Let's revitalize this building that has not been used. As you can see it definitely needs an uplift. As far as outside storage, there will be very little outside storage, we are talking about a couple of trailers, a couple of dump trailers, everything else will be stored inside. That's all I have to say. Thank you.

No one else spoke and the public hearing was closed. No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 6, 2018.

CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive. Public Hearing Held. Applicant requests a Conditional Use Permit to operate an internet café/electronic gaming facility within one unit in a strip shopping center

Lot Frontage: 246.7 ft.

Lot Depth: 145 ft.
Unit Area: 2,400 sq. ft.
Zone: General Business (GB)

Within the General Business zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In May of 2017, Council adopted an Ordinance rewriting its regulations as they pertain to internet cafes/sweepstakes facilities and electronic gaming operations.

The new Ordinance now allows these uses only within the General Business zoning district if a Conditional Use Permit is granted. In addition, distances were established between internet cafes and other uses as follows:

500 ft. from Residentially zoned or developed property; Church, School, Day Care, Playground or Public Park

5,280 ft. from another internet café (One Mile)

The new Ordinance also reduced the parking requirement for internet cafes to 1.5 spaces per computer and one space per employee.

Since the adoption of the new Ordinance, there have been no applications for internet cafés submitted for Conditional Use Permits.

The subject site meets all of the distance requirements with the exception of the distance between such facilities.

There is an existing internet café in the Pinewood Shopping Center that is approximately 4,842 ft. away from the applicant’s site. A modification of the one-mile distance will be required from 5,280 ft. to 4,842 ft.

Hours of Operation: 8:00 a. m. to 11:00 p. m.
(Monday through Friday)
Noon to 6:00 p. m.
(Saturday)

No. of Employees: 2
No. of Computers: 25

Based on the number of computers, the use would require 40 parking spaces. There are 44 marked parking spaces serving the entire strip center which contains four individual businesses. There is an additional paved area on the lot that is not striped but which would provide up to 20 parking spaces.

The applicant contends that the majority of his business will be after 5:00 p. m. when at least one other business in the center is closed.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed. No action necessary. Planning Commission will have a recommendation for the Council’s meeting on August 6, 2018.

Planning Commission Excused.

Public Hearing to Consider the Financing of the Central Police and Fire Department Expansion and Renovations to Fire Station #4. Public Hearing Held. Under Section 160A-20, the City must hold a public hearing on the installment financing before entering into a contract. Notice of the public hearing was published in the Goldsboro News-Argus on July 6, 2018.

The City of Goldsboro plans to construct a state-of-art 8,000 square foot expansion for police evidence and construct a 3,500 square foot dormitory building at Fire Station #4.

The City is soliciting bids for installment financing for these projects with an amount not to exceed \$5,300,000.

No action is required after the public hearing. At the next meeting, staff will have a recommendation for the bank financing along with the resolution authorizing the filing of the application with the Local Government Commission.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Public Hearing – Recommended 2018-19 Annual Action Plan. Public Hearing Held. Approved. To allow the citizens of the City of Goldsboro the opportunity to discuss and express their concerns regarding housing and non-housing needs that exist in the Goldsboro community as they relate to the 2018-2019 Annual Action Plan for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

HUD requires that the City's 2018-2019 Annual Action Plan be submitted by August 16, 2018. The FY18 federal appropriations process extended through May of 2018 and the City was notified of final allocations on May 16, 2018. Notifications of funding awards have historically occurred between January and March. Grantees receiving annual allocations of CDBG and HOME funds are statutorily required to submit grant agreements and annual action plans by August 16th, regardless of delays in the federal budget.

A thirty-(30) day comment period began on July 6, 2018 and will end on August 6, 2018. A public hearing must be held during this public comment period. Comments received at this public hearing and the public meeting scheduled for July 27, 2018 will be incorporated as part of the 2018-2019 Annual Action Plan. An advertisement was published in the Goldsboro News Argus on July 6, 2018, relative to the holding of a public hearing, public meeting, and thirty-day review. A second advertisement will be published at least 10 days prior to the scheduled July 27, 2018 public meeting.

The 2018-2019 Annual Action Plan identifies activities to be funded with the City's FY18 CDBG and HOME funding allocations. Primarily, for objectives of the CDBG and HOME program to develop viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, mainly for persons of low-to-moderate income.

Fiscal Year 2018 funding allocations include **\$339,336** for CDBG and **\$228,922** for HOME. In addition, the City will have available approximately **\$23,511** in prior year CDBG funds and **\$118,697** in prior year HOME funds (prior year balances as of June 30, 2018). Staff through individuals, community groups, public forums, and inter-governmental/departmental discussions identified recommended activities during the planning process for the 2018-2019 Annual Action Plan. The 2018-2019 Annual Action Plan is the 4th year of implementing the Five-Year Consolidated Plan for 2015-2019. A draft of the 2018-2019 Annual Action Plan is available.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Broadway, seconded by Mayor Pro Tem Ham and unanimously carried, Council:

1. Continued acceptance of citizen comments and participation for the 2018-2019 Annual Action Plan to be incorporated in the final submission to HUD; and
2. Approved the adoption of the City of Goldsboro 2018-2019 Annual Action Plan, after the second public meeting scheduled for July 27, 2018 and at the end of the thirty-(30) day comment period scheduled to end August 6, 2018; and

3. Authorized the Mayor and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make minor changes to those documents where necessary.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

Ravonda Jacobs provided a handout to Council regarding an exchange of emails between the Historic District Commission members and information related to general statues for the Historic District Commission (a copy is on file in the Clerk's Office). Ms. Jacobs shared concerns regarding the Historic District Commission's chairman, members who may have a conflict of interest. She called for an investigation.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items K, L, M, N, O, P, Q, R and S be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek (R-16 to I-2). Ordinance Adopted. The applicant requests a zoning change from R-16 Residential to I-2 General Industry.

Frontage: 1,600 ft. (approx.)
Depth: 2,000 (average)
Area: 115 Acres (approx.)

Surrounding Zoning: North: O&I, I-2 General Industry
South: O&I, R-9 and R-16 Res.
East: O&I, R-12 and R-16 Res.
West: R-6, R-16, NB, GB, O&I

While most of the property is located within the City's extraterritorial jurisdiction, there is a strip along the Patetown Road frontage that is within the city limits.

The City's Comprehensive Plan designates this property for medium-density residential development.

The property is currently vacant farmland.

The applicant proposes the development of an industrial park which would be subject to subdivision and site plan approval as development is proposed.

City water and sewer lines are available to the serve the property.

There is an existing building occupied by T. A. Loving Company along with an adjacent lot fronting on Patetown Road which is not included within this rezoning request.

At the public hearing held on June 25, 2018, one person spoke in opposition to the request citing problems with traffic on Patetown Road. One person appeared and spoke in favor of the request.

The Planning Commission, after the public hearing, recommended approval of the change of zone request from R-16 Residential to I-2 General Industry.

Staff recommended Council accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-16 Residential to I-2 General Industry. Although not compliant with the adopted Land Use Plan, given the property's size, location adjacent to other industrial uses and its access to City utilities, the rezoning would be compliant with surrounding zoning patterns and uses in the area. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-34 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River. Approved. The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage: 300 ft.
Depth: 685 ft. (average)
Area: 7.72 acres
Zoning: General Business

The property was previously occupied by Deacon Jones Nissan (new car dealership). The site contains an existing 17,700 sq. ft. building with a display area and offices at the front and service bays at the rear.

A 6 ft. tall chain link fence with privacy slats exists along the eastern and western property lines and extend along those lines to a point at the front of the existing building.

Two 30-ft. wide curb cuts provide full access ingress and egress to the site.

There is no space at the front of the site for installation of plant material without removal of existing asphalt. Vehicles will not be displayed in right-of-way areas.

The applicant has indicated that there may be up to 50 vehicles for display at this location. In addition, the applicant has a wrecker service and may store two to three vehicles at the rear of the site which will not be visible from the road. If this number increases, the applicant will be required to screen them from view.

Hours of Operation: 9:00 a. m. to 5:00 p. m. (Monday-Friday)
12 Noon-5:00 p.m. (Saturday)

No. of Employees: 2

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

Due to existing conditions, modifications of landscaping requirements will be necessary.

At the public hearing held on June 25, 2018, the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, after the public hearing, recommended approval of the Conditional Use Permit with a modification of landscape requirements and approval of the site plan detailing the development.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a used car lot; and
2. Approve the submitted site plan with a modification of landscape requirements. Consent Agenda Approval. Aycok/Broadaway (7 Ayes)

CU-5-18 Darryl Floars Motor Cars – South side of US 70 West between US 117 and the Little River. Approved. The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage: 100 ft.
 Depth: 618 ft. (average)
 Area: 1.42 acres
 Zoning: General Business

There is an existing 4,172 sq. ft. building on the lot which was previously occupied by Performance East. The site is surrounded by a six ft. tall chain link fence.

Site and landscape plans were approved for Performance East by Council in 2007 at the time an addition to the rear of the original building was proposed.

Although Performance East had previously sold vehicles at this location, it has since relocated to Corporate Drive and the site was vacant for more than six months. As a result, the applicant was advised to apply for a Conditional Use Permit.

Hours of Operation: 9:00 a.m. to 6:00 p.m. (Monday – Saturday)
 No. of Employees: 4
 Refuse Collection: To be provided privately;

The applicant intends to display up to 25 vehicles on the existing paved area. One curb cut provides ingress and egress to the site.

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

There are existing street trees at the front of the lot. Modifications were previously granted for Type A buffers along the eastern and western property lines, building setback and interconnectivity.

At the public hearing held on June 25, 2018, no one appeared to speak either for or against the request.

At their meeting after the public hearing on June 25, 2018, the Planning Commission recommended approval of the Conditional Use Permit and site plan as requested.

Staff recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a used car lot; and
2. Approve the submitted site plan detailing the operation. Consent Agenda Approval. Aycok/Broadaway (7 Ayes)

Site, Landscape and Building Elevation Plans - Davita Dialysis. Approved. The property is located on the northeast corner of Adair Drive and Keenway Drive.

Frontage: 203 ft. (on Adair Drive)
 301 ft. (on Keenway Drive)
 Area: 75,358 sq. ft. or 1.73 acres
 Zoning: Shopping Center

The site has been identified as lot #5 of the Adair Place Subdivision. City Council approved a preliminary plat for phased development of the subdivision on October 2, 2017.

The submitted site plan indicates a newly constructed single-story, 7,791 sq. ft. building to be used for a kidney dialysis center. The use is permitted within the Shopping Center zoning district.

The submitted building elevations indicate brick veneer and fiber cement lap siding as exterior building components.

Staff is working with the applicant to ensure building design standards are compliant with City regulations. Roof-top mechanical equipment will have to be screened from off-site views.

Adair Drive is paved to a terminus just south of the proposed site. One 36 ft. wide paved curb cut will provide access from Adair Drive. A future driveway connection is shown off of Keenway Drive which will be utilized when that street is improved.

Interconnectivity is not practical for the site therefore the applicant is requesting a modification of the interconnectivity requirement.

Parking for the site requires one space per 350 sq. ft. of gross floor area. A total of 23 parking spaces are required and 36 spaces have been provided including two handicap accessible spaces.

City sidewalks are required along both frontages of the proposed development. Combined frontage along Adair Drive and Keenway Drive is approximately 504 linear ft. Applicant will be required to install sidewalks or pay a fee in lieu in the amount of \$7,560.

Pedestrian access is shown from the parking lot into the principal building using handicap accessible ramps and walkways.

A 425 sq. ft. unenclosed and covered portico will serve as a customer drop off area and access into the main entrance of the facility.

A commercial refuse container will be located within a corral at the rear of the facility and will be appropriately screened from off-site views.

City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Adair Drive and the future Keenway Drive. Type A Buffers have been proposed and meet the requirements of the Unified Development Ordinance.

A dry detention pond is proposed at the rear of the facility along the eastern property line. The pond will be required to be appropriately screened with evergreen shrubs.

At their meeting held on June 25, 2018, the Planning Commission recommended approval of the site, landscape and building elevation plans with a modification of the interconnectivity requirement.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Davita Dialysis with a modification of the interconnectivity requirement. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Sale of Surplus Real Property Tax ID #3509-24-5448 Southeast Corner of East Walnut Street and Bright Street. Approved. In June, 2018 an offer to purchase the above referenced property was made by Frances A. Bentley. Ms. Bentley is the only

adjacent property owner and has offered to pay the City the sum of \$1.00 to acquire this property.

The City of Goldsboro acquired this property on June 18, 1981 for \$100 from Edwards & Jernigan, Inc. The property is substandard and contains only 5,257 sq. ft. It is zoned R-6 Residential which requires a minimum lot area of 6,000 sq. ft. The property’s tax value is shown as \$3,500.

City crews have been required to mow the lot since its purchase and Ms. Bentley has expressed her willingness to maintain the property in the future if it is sold to her. She intends to fence in the property to reduce pedestrian traffic and resulting litter.

General Assembly of North Carolina, Session Law 2004-94, allows the sale of substandard surplus real property owned alone by the City or jointly owned by the City and by Wayne County by offering it for sale to the adjoining property owner(s) for \$1.00.

It is recommended that the offer by Ms. Bentley be accepted for the identified property at the southeast corner of East Walnut Street and Bright Street.

Staff recommended Council accept the offer of Ms. Frances A. Bentley in the amount of \$1.00 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro for the sale of property having Tax ID No. 3509-24-5448. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Contract Award – Phase IV Sewer Collection Rehabilitation Formal Bid No. 2018-004. Resolution Adopted. On Tuesday, July 3, 2018, three (3) sealed bids were received for the Phase IV Sewer Collection Rehabilitation Project.

The proposed work consists of installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications.

T.A. Loving Company of Goldsboro, NC submitted the low bid for this project for a total cost of \$8,344,167.30. The bids received for this project are tabulated as follows:

	T.A. Loving Co.	Herring-Rivenbark	North American PL
Base Bid	\$4,861,971.50	\$5,142,550.00	\$5,457,880.00
Alternate No. 1	1,300,000.00	980,000.00	1,422,000.00
Alternate No. 2	<u>2,182,195.50</u>	<u>2,256,853.00</u>	<u>2,422,900.00</u>
Total Bids	\$8,344,167.30	\$8,379,403.00	\$9,302,708.00

The bids for this project have been reviewed by McKim and Creed, the engineering firm for this project, checked for accuracy, and found them to be in order. We have reviewed the financing of this project with the Finance Director and determined that contract award is contingent upon approval of an additional Clean Water State Revolving Fund Loan.

CWSRF loan in the amount of \$6,268,832 with \$500,000 principal forgiveness, was originally awarded to the City of Goldsboro by CWSRF. Further review and consideration of the base bid, alternates one and two may be required.

Staff recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute a contract for \$8,344,167.30 with T.A. Loving Company for Phase IV Sewer Collection Rehabilitation Project, contingent upon approval of additional State Revolving Loan funding. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-38 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT FORMAL BID NO. 2018-004”

Budget Amendment - Outstanding Purchase Order Adjusting Entries.
Ordinance Adopted. It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and reappropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

Staff recommended Council adopt the following entitled Ordinance amending the Budget Ordinance for the 2018-19 Fiscal Year by re-appropriating monies associated with outstanding 2017-18 purchase orders. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2018-35 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR"

Goldsboro Tourism Council Appointment. Resolutions Adopted. Mr. Ross Halverson was appointed to the Tourism Council as a hotelier on April 2, 2018 with his term to expire on December 31, 2019. Mr. Halverson has resigned effective June 8, 2018.

Ms. Elba Gutierrez has submitted an application to serve on the Goldsboro Tourism Council. The Goldsboro Tourism Council (GTC) and the Wayne County Tourism Development Authority (WCTDA) have recommended Ms. Gutierrez to fill the unexpired hotelier term left by Mr. Halverson's resignation. One additional hotelier application for the Tourism Council has been submitted although the GTC and TDA boards do not recommend this applicant due to a current member of the board representing the same hotel.

Staff recommended Council adopt the following entitled Resolutions:

1. Appointing Ms. Elba Gutierrez to the Goldsboro Tourism Council.
2. Commending Mr. Ross Halverson who has served on the Goldsboro Tourism Council. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2018-39 "RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD AND COMMISSION"

RESOLUTION NO. 2018-40 "RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED ON THE GOLDSBORO TOURISM COUNCIL OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH A CERTIFICATE OF APPRECIATION"

Monthly Reports. Accepted as Information. The various departmental reports for the month of June, 2018 were submitted for the Council's approval. It was

recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadway (7 Ayes)

End of Consent Agenda.

Right-of-way Reimbursement for Central Heights Realignment (Project U-5724). Resolution Adopted. The realignment of Central Heights Road at Berkeley Boulevard is a funded transportation highway project with right-of-way currently in progress and construction scheduled for FY 2019. This project will align Central Heights Road with Royall Avenue at Berkeley Boulevard by relocating Central Heights Road from south of the railroad to north of the railroad.

The project will include the extension of Fallin Boulevard at Berkeley Boulevard to Central Heights Road and the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road. The project will also include the widening of Oak Forest Road to Gateway Drive.

In order to include the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road within the project scope, a Municipal Agreement between the North Carolina Department of Transportation (NCDOT) and City of Goldsboro has been prepared. The agreement indicates the City of Goldsboro agrees to participate in the right of way costs and NCDOT is responsible for acquiring any needed right of way for the extension of Oak Forest Road.

NCDOT sees the value in the extension of Oak Forest Road, at the City's request, and agrees to assist the City in acquiring the right of way and construction of the extension. The City shall participate in the actual project right of way cost up to a maximum amount of \$500,000 in three installments over three years.

The City shall make payment in three installments and upon execution of the Agreement by the City, the City shall submit the first installment of \$125,000 to NCDOT. NCDOT shall invoice the City for the second installment in the amount of \$187,500 on July 1, 2019 and for the third installment of \$187,500 on July 1, 2020.

Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Ham and unanimously carried, Council:

1. Adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for right of way reimbursement up to a maximum amount of \$500,000 for Project U-5724.
2. Adopt the following entitled ordinance appropriating the Unassigned Fund Balance of the General Fund in the amount of \$125,000 for the first installment.

RESOLUTION NO. 2018-41 RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR RIGHT OF WAY REIMBURSEMENT UNDER PROJECT U-5724 REALIGNMENT OF CENTRAL HEIGHTS ROAD

ORDINANCE NO. 2018-36 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR"

City Manager's Report. Mr. Scott Stevens introduced new Fire Chief Joseph Dixon. For those that have not met our new fire chief, I would like to introduce and tell you a little about Joe Dixon who I have selected as the next Fire Chief for the City of Goldsboro replacing Chief Gary Whaley who retired last November. I officially made this announcement in early April, but we didn't swear in Chief Dixon until July 2nd. I am always looking for the best candidate to fill any job opening with the City and I believe Chief Dixon to be an excellent fit. He served 25 years with the Howard County Maryland Department of Fire and Rescue Services in various capacities, most recently as Assistant Fire Chief. He holds a B.S. Degree in Fire Service from the University of

Maryland University College and a Master's Degree in Organizational Leadership from Waldorf College. He has an extensive list of Specialized Programs Completed, Senior Level Experiences, numerous Awards and Accomplishments, and is actively involved professional associations related to the fire service. In talking with his references, it is clear that he has made a lasting impression on those that work with him and has done a great job preparing himself for this position as Fire Chief with the City of Goldsboro. Chief Dixon impressed me and our group of assessors with his calm demeanor, knowledge of the department and community, his competitive spirit, and the fact that he likes to use data to make informed decisions. Chief, you are coming to a department that is committed to this City and willing to take direction on how to best serve its citizens. I feel fortunate to have someone with your background, enthusiasm, and work ethic to lead our fire department. Goldsboro is a great community. I would like to say congratulations and welcome to Chief Joe Dixon. I would offer him the opportunity to say a few words.

Chief Dixon stated thank you again. I am never at a loss of words to promote the Goldsboro Fire Department or the City of Goldsboro. The community has been very welcoming. The Department has already started looking at cost saving measures. Looking forward to doing great things in Goldsboro. Thank you for your trust and faith.

Council welcomed Chief Dixon.

Mr. Stevens also introduced Ms. LaToya Henry, the new Public Information Officer. He stated as I stated before I am always looking for the best candidate to fill any job opening with the City and I believe LaToya certainly fits that bill as well. LaToya is a skilled communications professional with 16 years of experience in the industry. She most recently served as public information specialist with the City of Norfolk's Department of Utilities. There she coordinated public relations planning and execution of a wide variety of information and outreach initiatives, including public notification for the department's large multi-million-dollar capital improvement program. She also worked as a public affairs specialist with the City of Durham, where she managed social media in the Public Affairs Office and coordinated public relations for the Department of Water Management. She began her career as a newspaper reporter, including a stint at the Free Press in Kinston, N.C. She grew up in Goldsboro, N.C., has a bachelor's degree in Communication from Peace College. I feel very fortunate to have someone with LaToya's communication skills and background of working with a large public utility and a North Carolina city as our Public Information Officer. She has a good understanding of municipal operations and I believe she will help the City better engage with the community. I would like to say congratulations and welcome her.

Ms. Henry stated she is excited to be back home in Goldsboro. I look forward to telling our Goldsboro story and the wonderful things going home.

Council welcomed Ms. Henry.

Mr. Stevens also shared S&P Global Rating announced this week that it raised its rating to 'AA' from 'AA-' on Goldsboro's existing general obligation debt. Moody's rating stayed stable at Aa2. Staff was very pleased with these ratings and Ms. Kaye Scott and her staff deserve our appreciation for their efforts.

Council thanked Ms. Scott and her staff.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Barry Driscoll as an Employee of the City of Goldsboro for More Than 12 Years. Resolution Adopted. Barry Driscoll retires on August 1, 2018 as Chief Treatment Plant Operator at the Water Treatment Plant in the Public Utilities Department at the City of Goldsboro with 10 years of service. Barry began his career with the City of Goldsboro on November 1, 2006 as a Water Plant Superintendent with the Public Utilities Department. Barry resigned on February 19, 2008 and was re-hired on November 2, 2009 as a Water Plant Operator. On November 28, 2009, Barry was promoted to Chief Treatment Plant

Operator at the Water Treatment Plant in the Public Utilities Department where he has served until his retirement. Barry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Barry Driscoll their deep appreciation and gratitude for the service rendered by him to the City over the years. We express our deep appreciation and gratitude for the dedicated service rendered during Barry's tenure with the City of Goldsboro. We offer Barry our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-37 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY BARRY DRISCOLL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR 10 YEARS"

Councilmember Aycock stated no comment.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham shared during his tenure he has had the opportunity to represent the City and the Mayor at various events. This past Saturday will be unsurpassed, I believe, that was the Moses' Family Gathering. He shared information regarding the Moses' family. He stated I have left dinners after providing comments, but I had no desire to leave. The common theme was family. Mayor Pro Tem Ham stressed the importance of family. He stated it was a great, great evening.

Councilmember Stevens stated I want to say thank you to Amy and Jay Bauer for continuing their push to educate African American culture in Goldsboro and Wayne County on the 135th Colored Troop. They are seeking to get a monument in the downtown area. Councilmember Stevens stated I also want to say there are some things that are not perfect. I have gone through things and I believe every Councilmember on this has gone through things. Although they are not perfect, nothing changes by the snap of your fingers. We are aware of what is going on and we will continue to fight with our minds versus our fists.

Councilmember Williams stated it has been a tough couple of months. I would like to thank my family and friends. I would also like to thank my attorney and all the people who prayed, the community that held fast and were firmly with me through this ordeal. Going forward I am willing to focus with the help of the Council. Councilmember Williams shared he would like to focus on attainable housing, fight for activities and programs for our youth, continue to fight for a livable wage for all city employees and focus on solutions for our city's poverty.

There being no further business, the meeting adjourned at 8:10 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

BACKGROUND: Applicant requests a zoning change from R-16 Residential to Highway Business.

Frontage: 500 ft. (on Salem Church Road)
2,400 ft. (on US 70 Bypass)
Area: 22 Acres (approx.)

Surrounding Zoning: North: R-20 and General Business
South: R-16 Residential
East: R-16 Residential
West: R-16 Residential

Existing Use: A portion of the property is occupied by Lanetree Conference Center and an area just north of Titleist Drive which is vacant.

Proposed Use: A Conditional District has not been requested, however, the existing conference center would be a permitted use in Highway Business.

Comprehensive Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for industrial use (north of Titleist Drive) and Office and Institutional (for the Conference Center). Industrial uses are also recommended to the east and to the north, across US 70 Bypass.

DISCUSSION: Engineering Comments: City water is available to serve the property and the developer can extend sewer service to the subject site. The property is not located within a Special Flood Hazard Area.

The applicant has indicated his desire to develop a portion of the property just north of Titleist Drive for patio homes in the future which would be permitted in the proposed Highway Business zone.

The property north of Titleist Drive is located just outside the city limits but is within the City's Extraterritorial Jurisdiction.

At the public hearing held on July 16, 2018, no one appeared to speak regarding this matter.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the zoning change.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the subject property from R-16 Residential to Highway Business.

While not entirely compliant with the City's adopted Land Use Plan which recommends industrial use, the change to Highway Business would reflect its proximity to a major corridor while appropriately zoning the existing conference center use.

Date: 07/31/18


Interim Planning Director

Date: _____

City Manager

ssj

ORDINANCE NO. 2018 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, July 16, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From R-16 Residential to Highway Business

**Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church
Road and US 70 Bypass**

**The Wayne County Tax PINs are 2691-72-5023, 2691-81-6834
and 2691-50-6780 (Part). The property has a frontage of 500 ft.
on Salem Church Road, an approximate frontage of 2,400 ft. on
US 70 Bypass and a total area of approximately 22 acres.**

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Z - 10 - 18
LANE FARMS, INC
R-16 TO HB



REZONING REQUEST

Existing Zoning

Owner: Lane Farms, Inc
Applicant: Mike Benton
Parcels : 2691-50-6780; 2691-72-5023; 2691-81-6834
Location: Salem Church Rd @ US 70 BYP

500 250 0 500 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: CU-6-18 Glenn Price –West side of Millers Chapel Road
between US 70 East and Wilson Street

BACKGROUND: Applicant requests a Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district.

The property is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Frontage: 100 ft.
Depth: 415 ft. (approx..)
Area: 0.95 Acres

In 2017 Council approved a Conditional Use Permit to allow an automobile repair and shop for property immediately behind the subject site.

Existing Use: Previously, the property operated as a producer of rubber stamps. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

DISCUSSION: The submitted site plan shows that the property contains an existing single-story building with a 950 sq. ft. office area at the front and a 3,000 sq. ft. storage area at the rear which includes two vehicle bays.

The area behind the office is fenced in and is proposed for storage of the applicant's business vehicles and equipment. Applicant will be required to screen outside storage from off-site views.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property falls within the 75-79 day-night average sound level (DNL)

noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to 26 people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

At the public hearing held on July 16, 2018, the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting on July 30, 2018, recommended approval of the Conditional Use Permit and plans detailing the operation.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district; and
2. Approve the submitted site plan detailing the operation of the contractor's office.

Date: 07/31/18


Interim Planning Director

Date: _____

City Manager

ssj

CITY OF GOLDSBORO
ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **July 16, 2018** to consider Conditional Use Permit application number:

**CU-6-18 Glenn Price - West side of Millers Chapel Road between
US 70 East and Wilson Street**

to allow the operation of a **contractor's office with outdoor storage in the Airport-Business zoning district**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations.

In addition, the Council approved site and landscape plans detailing the proposed development.

The subject property is located within the Accident Potential Zone for Seymour Johnson Air Force Base. It has been determined that the occupancy of the property will be limited to 26 people and that the density associated with the operation is compatible because the calculated FAR is less than the maximum FAR of 0.11 as required by the AICUZ Study.

The property is also located within the 75-79 decibel noise contour area associated with Seymour Johnson Air Force Base. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is served.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied, **IT IS ORDERED** that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED**.

Thus ordered this _____ day of _____, 2018.

Chuck Allen, Mayor

James D. Womble, City Attorney

CU - 6 - 18
GLENN PRICE
CONTRACTOR OFFICE



CONDITIONAL USE

CASE NO: CU-6-18

USE REQUEST: Contractors Office within AB-1

ADDRESS: 189 Millers Chapel Rd

APPLICANT: Glenn Price

HOURS OF OPERATION:

Monday-Thursday 8:00 am - 6:00 pm

Friday 8:00 am - 2:00 pm

NUMBER OF EMPLOYEES: 2

Modifications:



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CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive

Applicant requests a Conditional Use Permit to operate an internet café/electronic gaming facility within one unit in a strip shopping center

Lot Frontage: 246.7 ft.

Lot Depth: 145 ft.

Unit Area: 2,400 sq. ft.

Zone: General Business (GB)

BACKGROUND: Within the General Business zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In May of 2017, Council adopted an Ordinance rewriting its regulations as they pertain to internet cafes/sweepstakes facilities and electronic gaming operations.

The new Ordinance now allows these uses only within the General Business zoning district if a Conditional Use Permit is granted. In addition, distances were established between internet cafes and other uses as follows:

500 ft. from	Residentially zoned or developed property; Church, School, Day Care, Playground or Public Park
--------------	--

5,280 ft. from (One Mile)	Another internet café
------------------------------	-----------------------

The new Ordinance also reduced the parking requirement for internet cafes to 1.5 spaces per computer and one space per employee.

Since the adoption of the new Ordinance, there have been no applications for internet cafés submitted for Conditional Use Permits.

DISCUSSION:

The subject site meets all of the distance requirements with the exception of the distance between such facilities.

There is an existing internet café in the Pinewood Shopping Center that is approximately 4,842 ft. away from the applicant's site. A modification of the one-mile distance will be required from 5,280 ft. to 4,842 ft.

Hours of Operation: 8:00 a. m. to 11:00 p. m.
(Monday through Friday)
Noon to 6:00 p. m.
(Saturday)

No. of Employees: 2

No. of Computers: 25

Based on the number of computers, the use would require 40 parking spaces. There are 44 marked parking spaces serving the entire strip center which contains four individual businesses. There is an additional paved area on the lot that is not striped but which would provide up to 20 parking spaces.

The applicant contends that the majority of his business will be after 5:00 p. m. when at least one other business in the center is closed.

At the public hearing held on July 16, 2018, no one appeared to speak either for or against this request.

The Planning Commission, at their meeting on July 30, 2018, recommended denial of the Conditional Use Permit since the location could not meet the separation distance from an existing internet café use.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and adopt an Order detailing the denial of the Conditional Use Permit request.

Date: 07/31/18


Interim Planning Director

Date: _____

City Manager

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **DENYING** A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on July 16, 2018 to consider Conditional Use Permit application number:

**CU-7-18 Jay Patel – West side of Parkway Drive between
Berkeley Boulevard and North Park Drive**

to allow the operation of an internet café/electronic gaming facility, having heard all of the evidence and arguments presented and reports from City officials, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for an Internet Café/Sweepstakes Facility.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

Internet Café/Sweepstakes Facilities – Electronic Gaming Operations)

Permitted District: General Business. **(The subject property is zoned General Business.)**

Approval Criteria

1. No establishment shall be located within five hundred (500) feet of any residentially zoned or developed property, church, school, day care, playground or public park.

The subject property is more than 500 ft. from residentially-zoned or developed property, church, school, day care, playground or public park.

2. No such establishment shall be located within one mile (5,280 ft.) of another such establishment.

The location is only 4,842 ft. from an existing internet café in the Pinewood Shopping Center. A modification of the one-mile distance requirement would be required.

2. The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m. Uses which are legally existing at the time of adoption of this ordinance shall have thirty (30) days to come into compliance with the hours of operation limitation as defined in this section.

The applicant proposed hours of operation from 8:00 a. m. to 11:00 p. m., Monday through Friday and from Noon to 6:00 p. m. on Saturday.

A total of two employees would be associated with the operation.

Based on the number of computers proposed, the use will require 40 parking spaces. There are 44 marked spaces serving the entire strip center. A modification of required parking would be necessary.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does not** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council **denied** the applicant's request for a Conditional Use Permit to allow the operation of an internet café/electronic gaming facility.

Therefore, because the City Council concludes that the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE NOT BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to allow the operation of an internet café/sweepstakes facility (electronic gaming operation) be **DENIED**.

Thus ordered this _____ day of _____, 2018.

Chuck Allen, Mayor

Ronald T. Lawrence, City Attorney

CU - 7 - 18
JAY PATEL
POE - INTERNET CAFE



CONDITIONAL USE

CASE NO: CU-7-18

USE REQUEST: Place of Entertainment-Internet Cafe

ADDRESS: 1310-E Parkway Drive

APPLICANT: Jay Patel

HOURS OF OPERATION: Monday-Saturday 8:00 am-11:00 pm
Sunday Noon-6:00 pm

NUMBER OF EMPLOYEES: 2

Modifications:



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Amendment to: Site, Landscape and Building Elevation Plans - Maxwell Regional Agricultural and Convention Center & Farmer's Market

BACKGROUND: The property is located on the east side of Wayne Memorial Drive between Cox Boulevard and New Hope Road.

Frontage: 700.12 ft.
Depth: 870.00 ft. (average)
Area: 534,089.16 sq. ft. or 12.261 acres
Zoning: General Business & O&I-1

Zoning for the property was changed from Shopping Center and Office and Institutional-1 to General Business (for the proposed Civic Center) on March 4, 2002. City Council approved site, landscape and building elevations plan for the 66,321 sq. ft. Convention Center and 4,800 sq. ft. open-air farmer's market structure on June 6, 2016.

DISCUSSION: At the time of site plan approval for the Convention Center and the Farmer's Market, the Farmer's Market was proposed to be constructed of masonry (brick and stone) veneer to meet the City's exterior performance requirements.

Prior to construction, and to stay within budget, the developer constructed the Farmer's Market with prefabricated metal panels. Per the City's exterior performance requirements, no more than 50% of the exterior building materials shall be prefabricated metal panels. The applicant is requesting a modification of this requirement.

The developer has proposed to incorporate cupolas on the roof of the Farmer's Market, as well as, planters around the building to provide a more attractive architectural design to meet the intent of the City's requirements.

A temporary Certificate of Occupancy was issued in June, 2018. A final Certificate of Occupancy will be issued upon

approval of the requested modification of the exterior performance requirements by City Council.

The Planning Commission, at their meeting on July 30, 2018, recommended approval of the modification subject to the applicant working with the staff to include additional plant material in proximity to the Farmer's Market building in addition to the incorporation of cupolas and planters.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the modification of the City's performance requirement for exterior building materials subject to the incorporation of cupolas on the roof, planters around the building and additional plant material being installed in proximity to the building.

Date: 07/31/18


Interim Planning Director

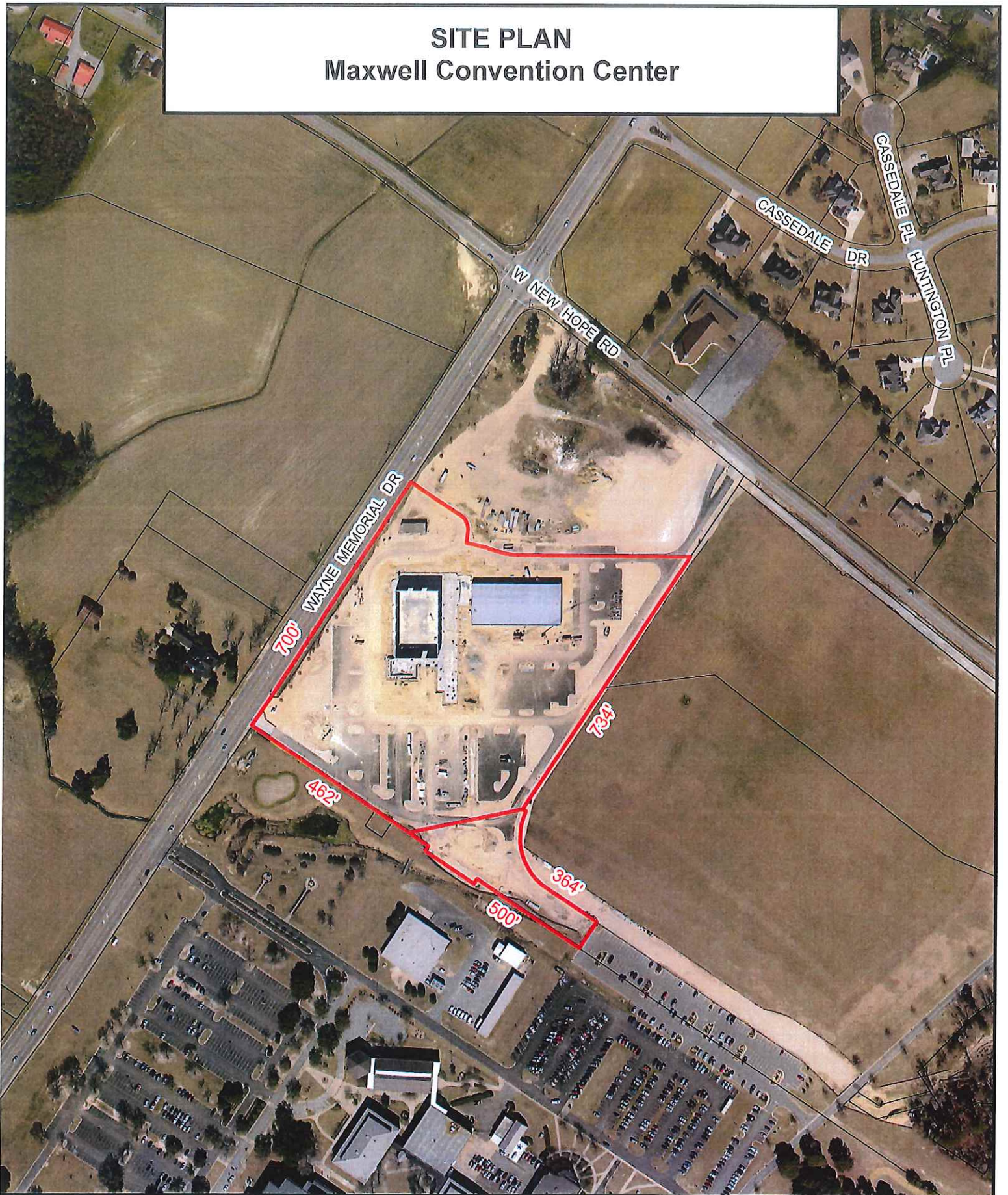
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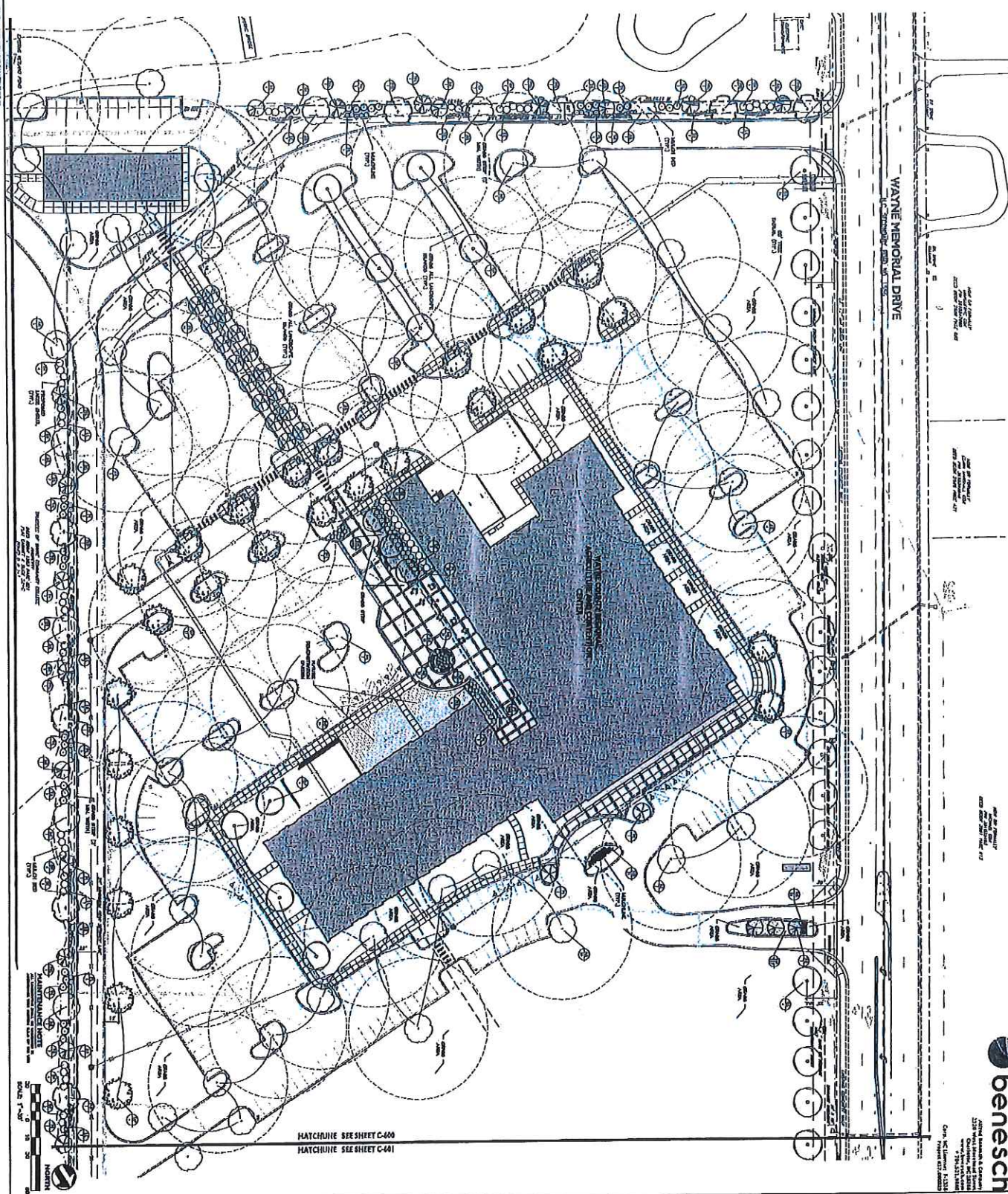
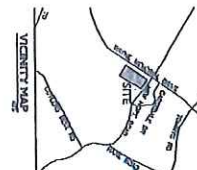
City Manager

ssj

SITE PLAN

Maxwell Convention Center





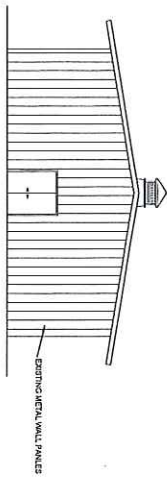
benesch
 2200 University Avenue
 Charlotte, NC 28202
 Phone: 704.375.1000
 Fax: 704.375.1001
 Email: benesch@benesch.com

HATCHLINE SEE SHEET C-400
 HATCHLINE SEE SHEET C-401

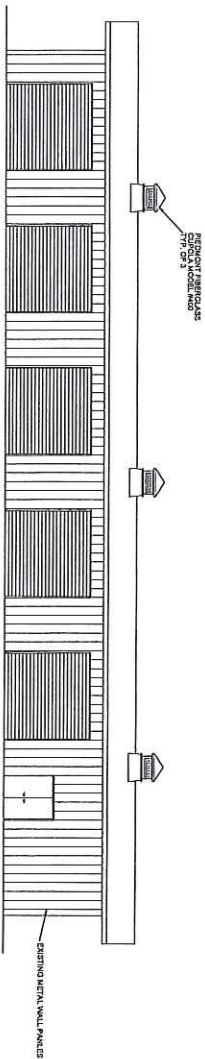
C-60

MAXWELL REGIONAL AGRICULTURAL AND CONVENTION CENTER
 3114 WAYNE MEMORIAL DRIVE, GOLDSBORO, N.C.

benesch



1
G-1
East Elevation
SCALE: 1/8"=1'-0"



2
G-1
North Elevation
SCALE: 1/8"=1'-0"

Conceptual Drawing
Not for Construction

G-1

Farmers Market Building

Goldsboro, NC 27530

REVISIONS		DESCRIPTION
REV	DATE	

DESIGNED BY

 JACKSON BUILDERS INC.
 1608 HWY 70 W.
 GOLDSBORO, NC
 PH (919) 724-5428
 FAX (919) 724-1084
 URL: www.JacksonBuilders.com
 ALL UNLESS OTHERWISE NOTED

DATE	

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Wayne County Shell Building

BACKGROUND: The property is located on the southeast corner of Challen Court and Gateway Drive.

Frontage: 775.49 ft. (Gateway Drive)
791.34 ft. (Challen Court)
Depth: 966 ft. (average)
Area: 18.94 acres
Zoning: Industrial Business Park-1

The site has been identified as Lot No. 8 in the Wayne County Industrial and Business Park.

DISCUSSION: The submitted site plan indicates that the building will contain 50,277 square feet. Two paved access drives and a parking lot containing 18 parking spaces (including two handicapped spaces) is also proposed. No specific tenant is proposed to occupy this building, however, office and manufacturing uses are anticipated.

City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits. Site plan does indicate a proposed wet pond and proper screening of pond will be required.

The submitted landscape plan indicates street trees along Challen Court and vehicular surface area plantings for the proposed 18 parking space area.

Building elevations have been submitted and indicate the proposed shell building will be constructed of metal and have a standing seam metal roof.

At the time a specific use is proposed, complete and detailed site, landscape and building elevation plans will be required for approval by the Planning Commission and City Council.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the plans as submitted.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for the Wayne County Shell Building.

Date: 07/31/18


Interim Planning Director

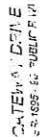
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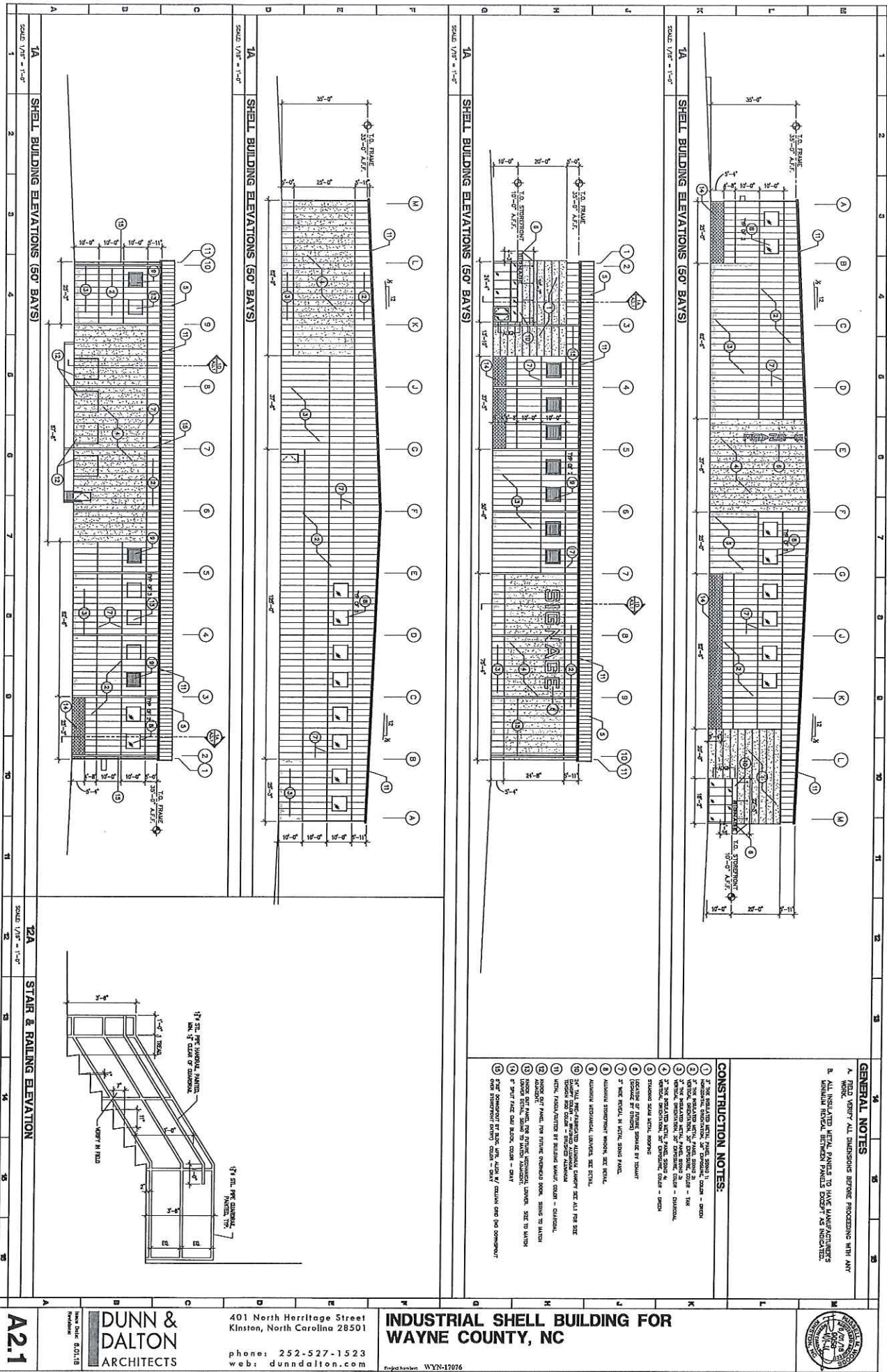
City Manager

ssj

SITE PLAN WAYNE COUNTY SHELL BUILDING







CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans – Adair Place Apartments

BACKGROUND: The property is located behind Goshen Medical Center on the southwest corner of Adair Drive and U.S. Highway 70 West.

Frontage: 373 ft. (Keenway Drive)
Depth: 900 ft. (approximately)
Area: 7.0 acres
Zoning: R-6 Residential

The site has been identified as lot no. 3 of the Adair Place Subdivision. City Council approved rezoning of the subject property from Shopping Center to R-6 Residential in April, 2016.

DISCUSSION: The submitted site plan indicates three newly-constructed three-story apartment buildings containing a total of 72 units. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. Thirty-six of the 72 total units will be 3-bedroom units and the other 36 units will be 2-bedroom units. A total of 162 parking spaces are required and 162 spaces have been provided to include eight handicap accessible spaces.

Access to the site will be directly from Keenway Drive. A portion of Keenway Drive will be constructed to City standards as a result of this development which would connect to Adair Drive from U.S. Highway 70.

Interconnectivity has not been shown on the site plan however, staff is working with the applicant to indicate an access easement for future interconnectivity to Lot 4.

City sidewalks are required along frontage of the proposed development. Frontage along Keenway Drive is approximately 373 linear ft. The applicant is requesting to pay the sidewalk fee in the amount of \$5,595 in lieu of installation of the sidewalk.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keenway Drive. The proposed site plan indicates a Type C 20' landscape buffer along the eastern property line and along the northern property line along the future Keenway Drive. The applicant is requesting a modification of the required landscape buffers along the southern and western property lines due to those lines being adjacent to a permanently protected and managed open space.

Vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and vinyl siding. Roofing materials will be a combination of asphalt shingles and standing seam metal.

At their meeting held on July 30, 2018, the Planning Commission recommended approval of the plans with a modification of the landscape buffers along the southern and western property lines.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans as submitted with a modification of the required landscape buffers along the southern and western property lines adjacent to a permanently protected and managed open space.

Date: 07/31/18


Interim Planning Director

Date: _____

City Manager

SITE PLAN

Adair Place Apartments



Adair Place

Goldsboro, North Carolina

Adair Place, LP



THIS PROJECT, IN ITS ENTIRETY, TO
COMPLY WITH 2017 QAP, APPENDIX B,
DESIGN QUALITY STANDARDS.

67 Corporate Blvd. Goldsboro, NC 27534

Adair Place, LP 1750 S. 10th St. Goldsboro, NC 27534

Adair Place, LP 1750 S. 10th St. Goldsboro, NC 27534

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Adair Place, LP 1750 S. 10th St. Goldsboro, NC 27534

Adair Place, LP
Goldsboro, NC
Adair Place, LP
Goldsboro, NC

Adair Place, LP

Adair Place

Goldsboro,
North Carolina

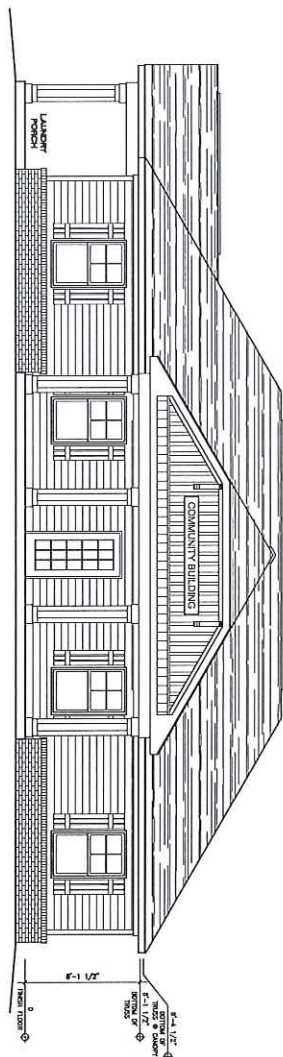
17-513.00

May 12, 2017
Adair Place, LP
NCRA Application

May 12, 2017
Adair Place, LP
NCRA Application

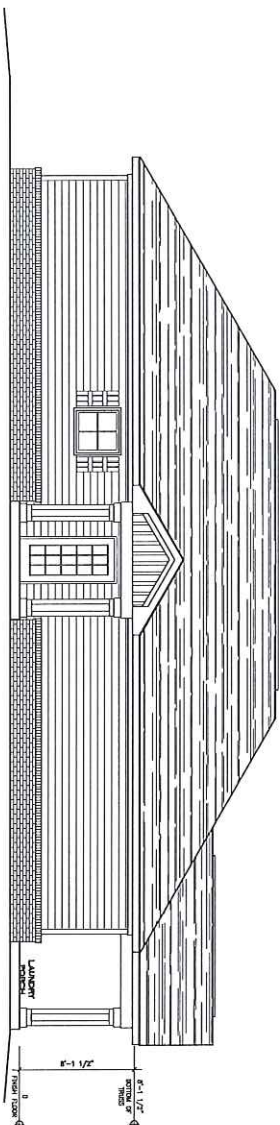
Title Sheet

TS 1.1



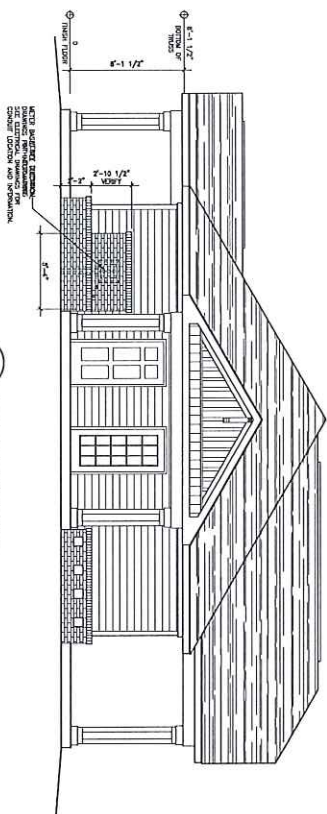
1 Front Elevation

Scale: 3/16" = 1'-0"



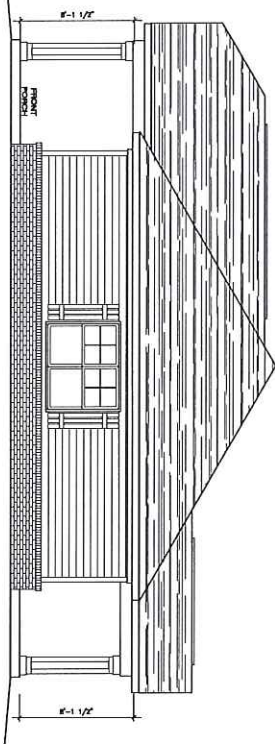
2 Rear Elevation

Scale: $3/16" = 1'-0"$



3 Left Side Elevation

Scale: 3/16" = 1'-0"



4 Right Side Elevation

Scale: 3/16" = 1'-0"

[illegible]

SEALS		CONSULTANTS		Adair Place, LP Project Address: North Carolina 7-51 3,000		REVISIONS No. 12-28-17 Revised Elevation Title Application		DATE Issued January 26, 2017 Issued by K.D.V., Application		SHEET Exterior Elevations - Community Bdg		# A3.1 <small>Sheet 13 of 19 Drawing Date 12-28-17</small>	
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CITY OF GOLDSBORO

AGENDA MEMORANDUM

AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Contiguous Annexation Petition – The Three J’s
(North side of US 70 East between North Oak Forest
Road and East Ash Street Extension) 9.74 Acres

BACKGROUND: The applicant is requesting that contiguous property
described by metes and bounds in Item 2 of the
attached petition be annexed to the City of Goldsboro.
Also attached are maps showing the property
proposed to be annexed.

DISCUSSION: Pursuant to G. S. 160A-31, Council shall fix a date for
public hearing on the proposed annexation if the
petition is considered sufficient by the City Clerk.

The City Council, at their meeting on August 6, 2018
would request the City Clerk to determine the
sufficiency of the petition. If the petition is
determined to be sufficient, a public hearing would be
scheduled and a report would be prepared by the
Planning Department, in conjunction with other City
departments, for submission to the Council.

RECOMMENDATION: By motion, request that the City Clerk examine the
annexation petition to determine its sufficiency.

Date: 07/31/18


Interim Planning Director

Date: _____

City Manager

ssj

PETITION FOR ANNEXATION
OF CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Date Submitted: 7-9-18

To the City Council of the City of Goldsboro, North Carolina:

1. The undersigned, owner(s) of the contiguous real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Goldsboro, North Carolina.

2. The area requested to be annexed is contiguous to the City of Goldsboro and is described by metes and bounds as follows: (Attach separate sheets if necessary.)

SEE ATTACHED DESCRIPTIONS A and B

3. We acknowledge that any zoning vested rights acquired pursuant to G. S. 160A-385.1 or G. S. 153A-344.1 must be declared and identified on this petition. We further acknowledge that failure to declare such rights on this petition shall result in a termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate below and attach proof.)

Name and Signature of Owner(s)	Address	Phone	Do you declare vested rights? (Indicate Yes or No)
The Three J's Inc. By: <i>[Signature]</i>	P.O. Box 2280, Smithfield, NC 27577-2280	(919) 631-9700	No

Contact Person: Bobby Rex Kornegay Phone No. (919) 735-5886

ALL INFORMATION MUST BE LEGIBLE AND CORRECT.
IF THE PETITION IS NOT CURRENTLY THE LEGAL OWNER OF THE PROPERTY,
THE LEGAL OWNER MUST SIGN THE PETITION.

PLEASE SUBMIT ORIGINAL PETITION TO THE
OFFICE OF THE CITY CLERK

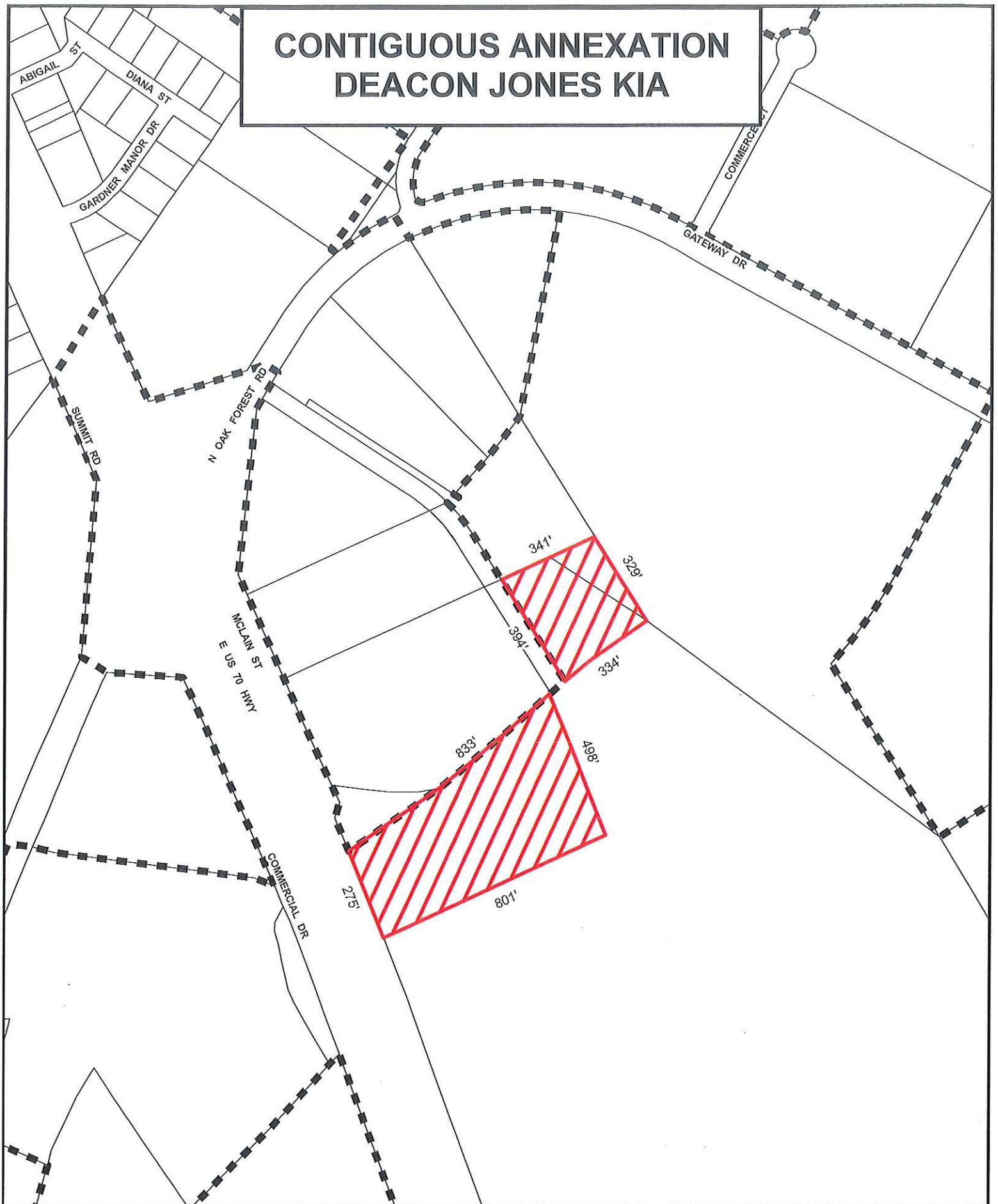
CONTIGIOUS REAL PROPERTY

A: BEGINNING at a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), said beginning point being the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 590,148.8394, E = 2,319,289.7127 "NAD 83"; thence from the beginning leaving the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), with the line of the property of The Three J's Inc., and with the center of a ditch, the following bearings and distances: N. 61° 46' 46" E. 357.71 feet, N. 58° 46' 40" E. 129.96 feet, N. 57° 13' 36" E. 113.87 feet, N. 57° 46' 38" E. 110.57 feet, N. 56° 20' 54" E. 88.23 feet, N. 56° 54' 23" E. 32.00 feet to a point in the center of the ditch on the Western right of way of a 60-foot Easement for the purpose of ingress, egress and regress, the most Southeastern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry; thence leaving the center of the ditch, with the Western edge of a 60-foot Easement for the purpose of ingress, egress and regress, along a curve to the right having a radius of 1,025.26 feet, an arc distance of 88.79 feet (a chord), S. 17° 04' 34" E. 88.76 feet to an iron rod; thence with the Western edge of the 60-foot Easement, S. 14° 35' 43" E. 408.92 feet to an iron rod; thence leaving the Western edge of the 60-foot Easement for the purpose of ingress, egress and regress, S. 74° 55' 02" W. 801.00 feet to an iron rod on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street); thence with said road right of way, N. 15° 04' 58" W. 275.00 feet to a concrete right of way monument on the Eastern right of way of N. C. Secondary Road No. 1758 (McLain Street), the most Southwestern corner of the property of The Three J's Inc. as shown by deed recorded in Deed Book 3138, Page 288 (Tract Three) in the Wayne County Registry, the point of beginning containing 303,334 Square Feet or 6.964 Acres more or less.

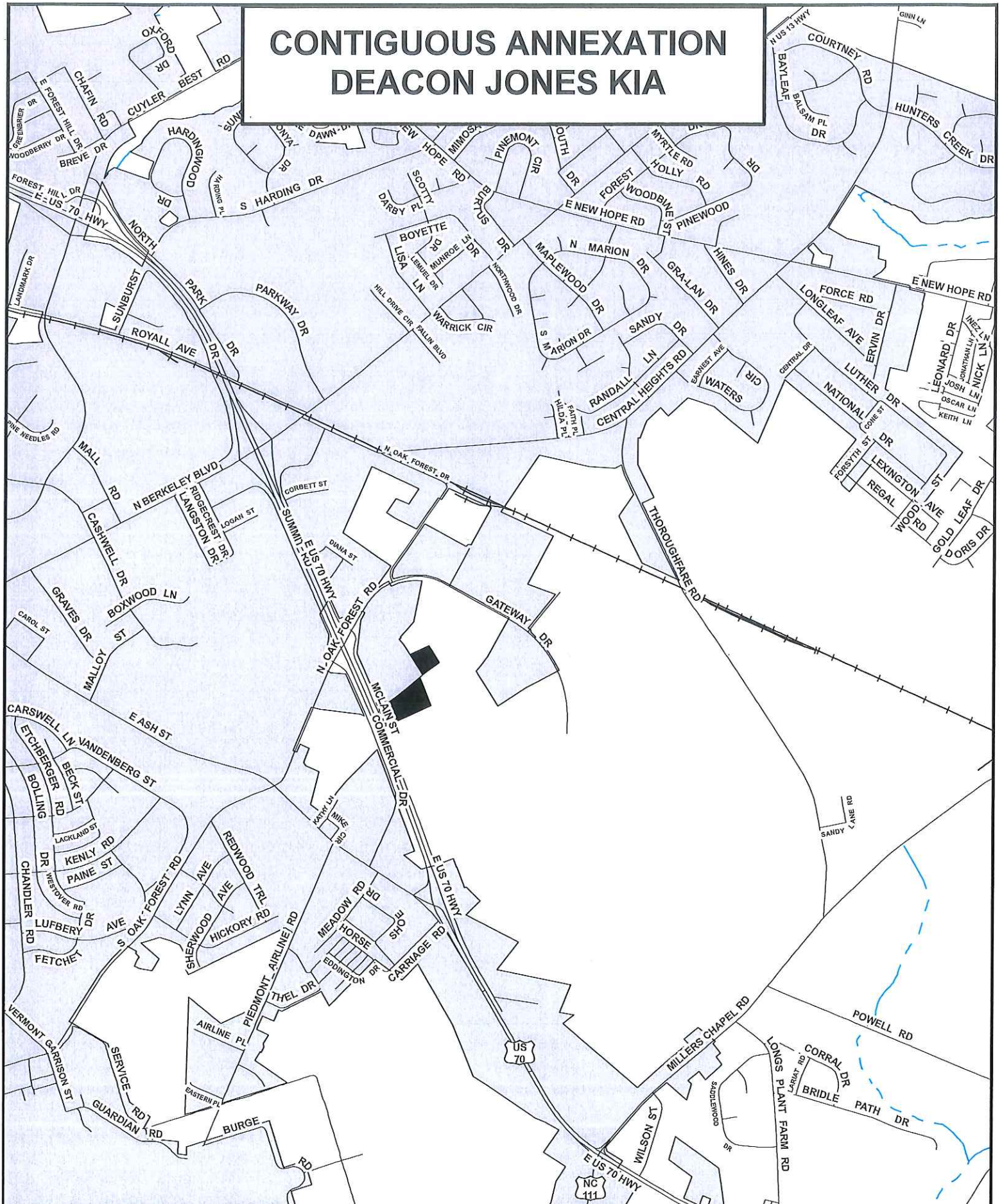
B: BEGINNING at an iron rod, said beginning point being the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, and said beginning point having N. C. Grid Coordinates: N = 591,032.7348, E = 2,319,784.5480 "NAD 83"; thence from the beginning with the Eastern edge of a 60-foot Easement for the purpose of ingress, egress and regress, S. 25° 25' 19" E. 296.98 feet to an iron rod; thence with the Eastern edge of the 60-foot Easement, along a curve to the right having a radius of 1,085.26 feet, an arc distance of 96.67 feet (a chord), S. 22° 52' 13" E. 96.63 feet to a point in the center of a ditch; thence leaving the Eastern edge of the 60-foot Easement for the purpose of ingress, egress and regress, with the center of a ditch, the following bearings

and distances: N. 56° 54' 23" E. 8.73 feet, N. 58° 43' 56" E. 99.83 feet, N. 62° 42' 54" E. 109.70 feet, N. 64° 38' 04" E. 124.22 feet to a point in the center of a ditch, the most Southwestern corner of the property of the Wayne County Development Alliance, Inc. as shown by deed recorded in Deed Book 3280, Page 376 in the Wayne County Registry; thence leaving the ditch, with the line of the property of the Wayne County Development Alliance, Inc., N. 25° 25' 19" W. 329.44 feet to an iron rod, the most Southeastern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry; thence leaving the line of the property of the Wayne County Development Alliance, Inc., with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 163.07 feet to an iron rod; thence continuing and with the line of the property of Lynlu Investments LLC, S. 72° 53' 16" W. 178.04 feet to an iron rod on the Eastern edge of a 60-foot Easement for the purpose of ingress, egress and regress, the most Southwestern corner of the property of Lynlu Investments LLC as shown by deed recorded in Deed Book 3331, Page 461 in the Wayne County Registry, the point of beginning containing 120,733 Square Feet or 2.772 Acres more or less.

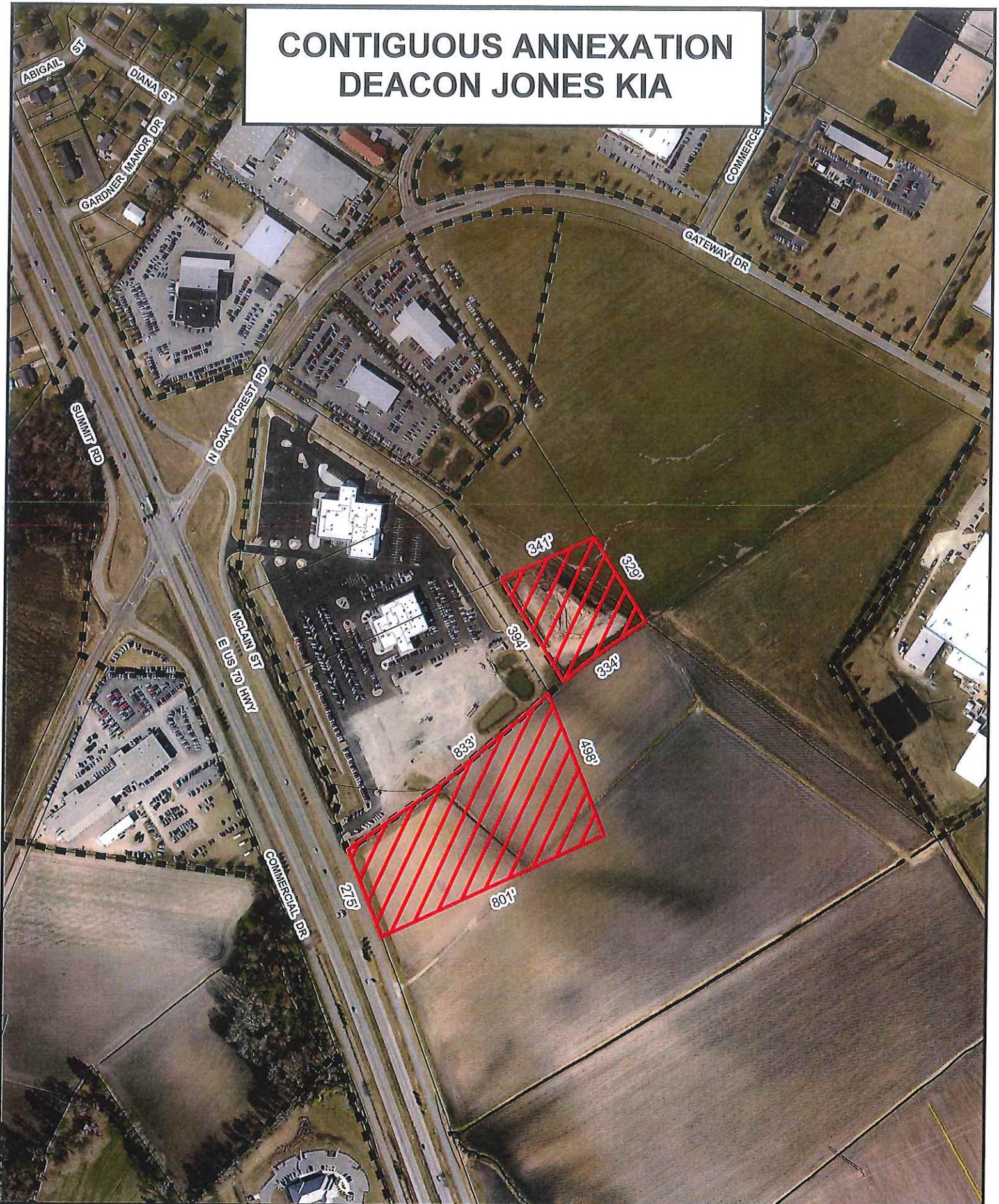
CONTIGUOUS ANNEXATION DEACON JONES KIA



CONTIGUOUS ANNEXATION DEACON JONES KIA



CONTIGUOUS ANNEXATION DEACON JONES KIA



CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: FY 2018-19 Installment Financing - Vehicles

BACKGROUND: When Council adopted the FY 2018-19 budget, several vehicles/equipment were characterized to be purchased through installment financing. The following vehicles were listed to be purchased by an installment financing agreement pursuant to N.C.G.S. 160A-20:

<u>Vehicle/Equipment</u>	<u>Department</u>	<u>Amount</u>
Bucket Truck	Building Maint.	\$ 120,000
Crew Cab Pick-Up Truck	Solid Waste	29,000
Dump Truck		90,000
Transit Van	Police	28,102
F150 Truck		23,515
F250 Truck		21,869
Utility Truck	Parks & Rec.	47,500
Tandem Dump Truck	Maintenance	140,000
Heavy Duty Wheel Loader	Compost	153,000
Air Compressor	Fire Dept.	52,234
Trommel Screen	Compost	235,000
	Total	\$ 940,220

DISCUSSION: The City will start the Request for Proposals (RFP's) for the abovementioned vehicles to banking institutions in December 2018 with an anticipated loan closing in January 2019. The bid proposal will request quotes over a five (5) and ten (10) year term.

Since the equipment will be necessary before financing can be finalized, a reimbursement resolution is needed in the amount of not to exceed \$960,000.

RECOMMENDATION: It is recommended that Council, by motion, adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of the installment financing for the vehicles listed above in the amount not to exceed \$960,000.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR VEHICLES AND EQUIPMENT

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for vehicle and equipment purchases; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the purchase of vehicles and equipment in the amount of \$960,000.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$960,000.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this ____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Authorization of an Installment Financing for the Hardware to enhance the City's Network

BACKGROUND: The City has implemented a Technology Replacement Plan to regularly upgrade computers and equipment along with replacement of servers/storage in a timely manner to meet the City's growing technology needs.

In 2012, 2013, and 2016, the City of Goldsboro issued three (3) other IT equipment leases. The final payments on the 2012 and 2013 leases were paid in July 2016 and December 2017 respectfully. Council agreed to divide the IT lease for 2018 into two leases at its February 5 meeting, authorizing \$478,000 in February and agreeing for the other lease in the following fiscal year.

DISCUSSION: The City needs to update the following equipment:

1. Network Equipment for all City Facilities	\$355,000
2. UPS Units for all Wiring Closets	7,000
3. Upgrade Security Systems for City Facilities	16,000
4. Fiber Trailer	25,000
5. Message Archiver	7,000
6. Police Department MDTs	<u>40,000</u>
Total	\$450,000

The estimated cost for equipment and upgrades is appropriately \$450,000. SunTrust Bank shall retain the interest rate of 3.21% for a fifty-nine (59) month term with a closing fee of \$250. The first payment will be due August 2019.

North Carolina General Statute 160A-20 allows cities to enter into installment contracts for the financing of personal property acquisitions.

RECOMMENDATION: Council, by motion, adopt the attached Resolution contracting with SunTrust Equipment Finance and Leasing Corporation for the installment financing of \$450,000.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

RESOLUTION OF GOVERNING BODY #2018-

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 6th day of August 2018, the following resolution was introduced and adopted:

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 06, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the governing body of **CITY OF GOLDSBORO, NC**, (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in Equipment Schedule No. 06 to the Master Lease Agreement (collectively, the “Lease”) between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.**, (“Lessor”) and Lessee the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for Lessee to perform its governmental functions; and Lessee has determined that it may lawfully pledge its full faith and credit and taxing powers to its obligations under the Lease; and

WHEREAS, the funds made available under the Lease will be deposited with **SUNTRUST BANK** (the “Escrow Agent”) pursuant to an Escrow Agreement between Lessor, Lessee, and Escrow Agent (the “Escrow Agreement”) and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment; and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. It is hereby found and determined that the terms of the Lease and the Escrow Agreement (collectively, the “Financing Documents”) in substantially the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Finance Director of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The City Clerk of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the “Code”), Lessee hereby specifically designates the Lease as a “qualified tax-exempt obligation” for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: A u g . _____, 2018

CITY OF GOLDSBORO, NC,
Lessee

By: _____
Name: Kaye Scott
Title: Finance Director

Attested By: _____
Name: Melissa Corser
Title: City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: Authorization to File Application for Approval with the North Carolina Local Government Commission for the Financing of the Construction of Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4

BACKGROUND: The City Council desires to pursue the financing of the construction of a replacement dorm building at Fire Station #4 and renovations and expansion of the City's Police and Fire Department. The cost of the financing for these projects with cost of issuance expenses will be approximately \$5,300,000.

DISCUSSION: The Council determined that the most advantageous manner of financing these projects is by installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina. The City Manager, Finance Director and other appropriate officers of the City is hereby authorized and directed to proceed with the financing of the project and filing the application with the Local Government Commission for its approval of such financing in the amount not to exceed \$5,300,000.

RECOMMENDATION: It is recommended that the attached Resolution be adopted authorizing the Finance Director to file an application with the North Carolina Local Government Commission for the construction of the Central Police/Fire Department and Replacement of Dorm Building at Fire Station #4.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

CITY COUNCIL
OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

Excerpt of Minutes
of Meeting of
August 6, 2018

Present: Mayor Allen presiding, and Councilmembers _____

Absent: _____

* * * * *

Councilmember _____ introduced the following resolution, the title of which was
read:

RESOLUTION AUTHORIZING THE FILING OF AN
APPLICATION FOR APPROVAL OF AN INSTALLMENT
FINANCING AGREEMENT AUTHORIZED BY NORTH
CAROLINA GENERAL STATUTES §160A-20 AND MAKING
CERTAIN FINDINGS REQUIRED BY NORTH CAROLINA
GENERAL STATUTES §159-151

WHEREAS, the City Council (the “Council”) of the City of Goldsboro, North Carolina (the “City”) desires to pursue the financing of the (a) construction of a replacement dorm building at the City’s Fire Station # 4 and (b) renovation and expansion of the City’s Central Police and Fire Department (collectively, the “Project”) pursuant to an installment financing agreement, as permitted under N.C.G.S. §160A-20; and

WHEREAS, it is anticipated that the cost of financing the Project and the payment of issuance expenses in connection with the financing will be approximately \$5,300,000; and

WHEREAS, the installment financing agreement for the financing of the Project pursuant to N.C.G.S. §160A-20 must be approved by the North Carolina Local Government Commission (the “LGC”) and will only be approved if the findings of N.C.G.S. §159-151(b) have been made.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City, as follows:

1. After consideration, the Council has determined that the most advantageous manner of financing the Project is by an installment financing contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended.

2. Pursuant to Section 160A-20, the City is authorized to finance the Project by entering into an installment contract and security agreement or other security instrument that

creates a security interest in some or all of the property financed or refinanced to secure repayment of such financing.

3. The proposed financing is necessary or expedient because it will provide needed improvements for the City.

4. The proposed financing is preferable to a bond issue for the same purpose because of low fixed costs and favorable interest rates offered through installment contract financing compared to a bond issue.

5. The cost of the proposed undertaking exceeds the amount of funds that can be prudently raised from currently available appropriations, unappropriated fund balances, and nonvoted general obligation bonds that could be issued by the City in the fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution.

6. The sums proposed to be provided under the financing are adequate and not excessive for the stated purpose of financing the Project.

7. The City's debt management procedures and policies are good and have been carried out in strict compliance with law and will henceforth be so carried out.

8. There will be no increase in taxes necessary to meet the sums to fall due under the proposed financing.

9. The City is not in default in any of its debt service obligations.

10. The attorney for the City will render an opinion that the proposed financing is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

11. Each of the City Manager, the City Finance Director and other appropriate officers of the City is hereby authorized and directed to proceed with the financing of the Project and the filing of an application with the LGC for its approval of such financing as described above for the financing of the Project in an amount not to exceed \$5,300,000, and the actions of any of the Mayor, the City Manager, the City Finance Director, and other officers of the City in connection therewith are hereby approved and confirmed.

12. All other acts of the Council and the officers of the City which are in conformity with the purposes and intent of this resolution and in furtherance of the financing of the Project are hereby ratified, approved and confirmed.

13. This resolution shall take effect immediately.

Councilmember _____ moved the passage of the foregoing resolution and Councilmember _____ seconded the motion and the resolution was passed by the following vote:

Ayes: Councilmembers _____

Nays: Councilmembers _____

Not voting: Councilmembers _____

* * * * *

I, Melissa Corser, Clerk for the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City at a regular meeting duly called and held on August 6, 2018, as it relates in any way to the resolution hereinabove referenced and that such proceedings are recorded in the minutes of the Council. Pursuant to G.S. § 143-318.12, a current copy of a schedule of regular meetings of the City Council for the City is on file in my office.

WITNESS my hand and the official seal of the City this 6th day of August, 2018.

Clerk
City of Goldsboro, North Carolina

(SEAL)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 - COUNCIL MEETING

SUBJECT: RESOLUTION AUTHORIZING EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT TO FINANCE THE CONSTRUCTION OF CENTRAL POLICE AND FIRE DEPARTMENT EXPANSION AND RENOVATIONS TO FIRE STATION #4

BACKGROUND: The City of Goldsboro plans to construct a state-of-art 8,000 square foot expansion for police evidence and construct a 3,500 square foot dormitory building at Fire Station #4. The City has solicited bids for the installment financing for these projects with an amount not to exceed \$5,300,000.

DISCUSSION: Requests for Proposals (RFP's) were mailed to over 50 institutions on June 8, 2018 with nine different financial institutions responding on June 28, 2018. A listing of the proposals are attached for Council's information.

The RFP was distributed to potential lenders with a request not-to-exceed par amount of \$4,500,000. Based on construction bids received, it was determined that the financing needed to be delayed until September and the amount needed to be increased to \$5,300,000. While the majority of the institutions submitted proposals consistent with the RFP, Zions Bank offered the lowest rate for the \$5,300,000 and extend the closing date to September 2018. Zions Bank presented a rate of 3.41% over a 15-year term. Southern Bank declined to increase the loan amount to \$5.3 million.

Davenport, the City's Financial Advisor, has reviewed the proposals and recommends Zions Bank for the \$5,300,000 financing. By selecting Zions Bank's bid, the City locks in the lowest cost of financing while maintaining the ability to prepay the loan in the future if needed.

Financing of this project will be authorized through the utilization of an installment contract authorized under North Carolina General Statute 160A-20. The Local Government Commission will meet for approval on this financing at its September 11th meeting.

It is recommended that the City Council accepts the proposal from Zions Bank with the interest rate of 3.41% over a 15 year term for the construction of the Police/Fire Department facility and renovations to Fire Station #4 subject to the Local Government Commission's approval on September 11, 2018.

RECOMMENDATION:

It is recommended that the attached Resolution be adopted authorizing the Mayor, City Manager, Finance Director and City Clerk to sign and execute all the necessary documents required for the installment financing contract with Zions Bank.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

RESOLUTION NO. 2018-_____

RESOLUTION TO APPROVE AN INSTALLMENT PURCHASE CONTRACT

WHEREAS, the City Council desires to enter into an installment contract for the funding of the construction of a replacement Dorm Building at Fire Station #4 and renovation and expansion of the Central Police and Fire Department facility; and

WHEREAS, request for proposals were received from nine financial institutions; and

WHEREAS, the bid received from Zions Bank would be for a term of 15 years with an interest rate of approximately 3.41 percent.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro that:

1. The City of Goldsboro proposes to enter into installment financing for the construction of a replacement Dorm Building at Fire Station #4 and renovation and expansion of the Central Police and Fire Department facility.
2. After consideration, the governing body has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina.
3. Pursuant to said Section 160A-20, the City of Goldsboro is authorized to finance this Project by installment contract that create a security interest in the property financed to secure repayment of the financing.
4. Zions Bank has proposed that they finance the construction and renovations pursuant to an Installment Purchase Contract between the City and Zions Bank.
5. The governing body hereby authorizes and directs the City Manager and Director of Finance to execute, acknowledge and deliver the Contract on behalf of the City in such form and substance as the person executing and delivering such instruments on behalf of the City that shall be found acceptable. The Clerk is hereby authorized to affix the official seal of the City of Goldsboro to the Contract.
6. The proper officers of the City are authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.

7. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the City in any action for breach of a contractual obligation under the Contract and the taxing power of the City is not and may not be pledged directly or indirectly to secure any monies due under the Contract, the security provided under the Contract being the sole security for Zions Bank in such instance.
8. The City covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code") as required so that interest on the City's obligations under the Contract will not be included in the gross income of Zions Bank.
9. The City hereby represents that it reasonably expects that all subordinate entities thereof and all entities issuing obligations on behalf of the City will be more than \$10,000,000.00 of tax exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2018. The City hereby designates the Contract and its obligations under the Contract as a "non-qualified tax-exempt obligation" for the purpose of the Code.
10. This Resolution shall be in full force and effect from and after this _____ day of _____, 2018.

Approved As to Form Only:

Reviewed By:

City Attorney

City Manager

August 6, 2018

Discussion Points

1. Interest Rate

While the majority of lending institutions submitted proposals consistent with the RFP specifications, Southern Bank, Zions, and Capital One offered the lowest 15-year fixed interest rates and Southern Bank and Capital One offered the lowest 20-year fixed interest rates, as shown in Table 1 below.

Table 1: Summary of Interest Rates

	A	B	C
	Lender	Interest Rate	
	Term	15 Years	20 Years
1	Southern Bank	3.34%	3.69%
2	Zions Bank	3.37% (closing by 8/26) 3.41% (closing by 9/17)	3.37% ¹ (closing by 8/26) 3.41% ¹ (closing by 9/17)
3	Capital One	3.48%	3.73%
4	Key Government Finance	3.56%	-
5	Pinnacle Public Finance	3.615%	4.110%
6	BB&T	3.65%	-
7	Sterling National Bank	3.71%	3.88%
8	HomeTrust Bank	4.99%	-
9	PNC	3.46% ²	-

¹ Maturities 8/1/2034 through 8/1/2038 will reset on 8/1/2023, 8/1/2028, and 8/1/2033 at the then 5-year FHLB Des Moines Advanced Fixed Rate plus 40 bps.

² 10-year Rate. Subject to change in the event of a change in the Lender's corporate tax rate during any period where interest is accruing on a tax-exempt basis causes a reduction in the tax equivalent yield on the Credit Facility.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: McKim & Creed, Inc. Engineering Services Agreement for Phase IV
Sewer Collection System Rehabilitation – Contract Addendum No. 1

BACKGROUND: The City of Goldsboro entered into an engineering agreement with McKim and Creed on July 17, 2017 for Phase IV of the phased sewer rehab program to complete rehabilitation design, bid, and award assistance.

DISCUSSION: The Phase IV Sanitary Sewer Rehabilitation project has been bid and contract award is contingent upon approval of an additional Clean Water State Revolving Fund loan.

The City of Goldsboro has requested additional services to complete limited construction phase services and post-construction services. The scope of work also includes additional permitting and bidding efforts not included in the original contract scope, as detailed below:

Task/Fee Schedule:

Limited Construction Services	\$ 107,300
Limited Post-Construction Services	\$ 15,000
Additional Services	<u>\$ 22,000</u>
Task Total	\$ 144,300

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in Sanitary Sewer Bond Proceeds.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the City Manager to execute Contract Addendum No. 1 with McKim and Creed, Inc. in the amount of \$144,300.

Date: _____

Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2018-

RESOLUTION AUTHORIZING EXECUTION OF CONTRACT ADDENDUM NO. 1 FOR
PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF
GOLDSBORO AND MCKIM & CREED, INC.
FOR PHASE IV SEWER COLLECTION SYSTEM REHABILITATION

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake a wastewater collection system rehabilitation project; and

WHEREAS, the City Council of the City of Goldsboro desires to obtain additional professional engineering services required for Phase IV Sewer Collection System Rehabilitation based on Contract Addendum No. 1 submitted by McKim & Creed, Inc.;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Contract Addendum No. 1 for professional engineering services agreement in the amount of \$144,300 with McKim & Creed, Inc. pertaining to the Phase IV Sewer Collection System Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

- SUBJECT:** Street Closing--Downtown Goldsboro Annual Dinner
- BACKGROUND:** The Downtown Goldsboro Development Corporation Annual Dinner is an award ceremony and celebration, which highlights achievements downtown Goldsboro has made over the past year, and recognizes individuals and groups that have helped turn vision into reality. The event includes live music, a catered dinner and an awards ceremony.
- DISCUSSION:** The Downtown Goldsboro Development Corporation will host their 2018 Annual Dinner in front of Historic City Hall on Friday, September 21st from 6:00pm – 9:30pm. The organization requests a street closure of the 200 block of North Center Street, northbound lane only. The event will include 30+ tables, 200+ chairs, food tables and tents to accommodate 200+ guests.
- Due to the logistics of this event and the safety of the guests, the DGDC is requesting that the 200 block of North Center Street, northbound only, be closed from 7am to 11pm. The parking lot next to historic City Hall is also requested to be closed from 7am – 11pm for the safety of drivers and their property during set-up.
- All tents and tables will be arranged to ensure proper access to all alleyways and driveways.
- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
1. All intersections remain open for Police Department traffic control.
 2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
 3. All activities, change in plans, etc., will be coordinated with the Police Department.

4. The Police and Fire Departments and General Services are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The north bound lane of the 200 block of North Center Street between Mulberry and Ash Street on Friday, September 21, 2018 from 7:00 am to 11:00 p.m. to be used for the Downtown Goldsboro Annual Dinner, subject to the above conditions.



Date: 7/10/2018

Downtown Goldsboro Development Corp.

Date: _____

City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least
30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Other (explain): _____

Event Name: Downtown Goldsboro Development Corporation Annual Dinner

Event Date(s): September 21, 2018 **Event Website:** _____

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Annual awards dinner and celebration of supporters and champions of downtown Goldsboro.

The event features live music, local catering and awards presentations.

Requested Event Location: 200 block of N. Center St, north bound lane only

Event Start Time/End Time: 6pm - 9:30pm

Set-Up: Date & Time (start/end): 7am - 5pm

Dismantle (Completion): Date & Time (start/end): 11 pm

Estimated Daily Attendance: 230

Will this event require street closures? ☒ Yes ☐ No **Closure Times** _____

If yes, please list the streets that you are requesting to be closed: 200 block of N. Center St,
north bound lane only

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Downtown Goldsboro Development Corporation

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Andrew Jernigan **Title:** Organization President

Address: 219 N. John St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-735-4959

Cell Phone: _____ **Email:** _____

Day of Event Contact:

Name: Erin Fonseca Phone: 919-344-5629


III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City Receptacles

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☒ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 2
 - Approximate Sizes: 20x40 and 20x20
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \$30
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public and private parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: _____ Date: 7/10/2018

Organization: Downtown Goldsboro Development Corporation

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

 Sgt. Adams 7-10-18
Goldsboro Police Department Representative


Downtown Goldsboro Representative

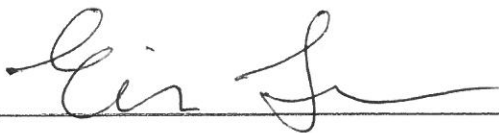
G L D S B R

BE MORE DO MORE SEYMOUR

Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Downtown Goldsboro Development Corporation from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 10 day of July, 2018.



(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



FOOD
TENT

An aerial photograph of a city street intersection. A yellow rounded rectangle labeled 'FOOD TENT' is positioned in the upper right quadrant. A grid of 24 blue circles is arranged in the center of the street, spanning across a crosswalk. An orange rounded rectangle labeled 'BAR TENT' is positioned in the lower left quadrant, also spanning across a crosswalk. The street has multiple lanes, sidewalks, and some parked cars. Buildings and trees are visible in the background.

BAR
TENT

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 6, 2018 COUNCIL MEETING

SUBJECT: NC Poultry Festival Street Closing

BACKGROUND: The NC Poultry Festival is an all-inclusive, poultry festival that celebrates the deep, “feathered” roots of Goldsboro. It includes the 2nd Annual “Food Cluck Rodeo” kid’s zone, vendor booths, food, live music on two stages, the Kansas City Barbecue Society Cook-Off to be held Friday and Saturday, September 7-8th, 2018.

DISCUSSION: Since January, Goldsboro Parks and Recreation, DGDC, Arts in Wayne, Boys and Girls Club of Wayne County, Downtown Merchants Association and Wayne County Travel and Tourism have been planning to make this year’s festival the best one yet. The festival will offer an array of activities for all ages to enjoy. The event takes place on the 100 & 200 blocks of South Center Street. Each year attendance increases and we expect this year to be no different.

Due to the logistics of the festival and to keep attendees safe, Goldsboro Parks and Recreation is requesting that the 100 & 200 block of South Center Street be closed from:

-Friday, September 7th, 5:00pm-9:00pm

Center St at Intersections: Spruce & Chestnut

-Saturday, September 8th, 6:00am-6:30pm

Center Street at Intersections: Walnut, Chestnut & Spruce

All vendor booths, entertainment attractions and displays will be arranged to secure proper access to all fire hydrants, alleyways and driveways.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.

4. The Police and Fire Departments and Public Works are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of:

- The 200 block of South Center & Spruce, and South Center and Chestnut on Friday, September 7, 2018 from 5:00pm-9:00pm to be used for activities associated with the NC Poultry Festival subject to the above conditions.
- Center Street from Ash to Spruce Streets and intersections of Center and Mulberry Center and Walnut and Center and Chestnut on Saturday, September 8, 2018 from 6:00am to 6:30pm. to be used for activities associated with the NC Poultry Festival, subject to the above conditions.

Date: _____

Goldsboro Parks and Recreation - Director

Date: _____

City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****An application for this permit MUST be submitted at least 30 days prior to your special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Other (explain): _____

Event Name: NC Poultry Festival

Event Date(s): September 7th & 8th, 2018 **Event Website:** www.ncpoultryfestival.org

Inclement Weather/Rain Date(s): n/a

Description of Event (Please briefly describe the event.)

Our festival is an all-inclusive, poultry festival that celebrates the deep, 'feathered' roots of Goldsboro, North Carolina. On Friday, September 7th, 2018 we will kick off the festival weekend with our 2nd annual "Food-Cluck-Rodeo", featuring a band and local food trucks. The following day is the big event with the all-day NC Poultry Festival from 10 am - 6:30 pm. We will have bands, a kids zone, local organizations, helicopter rides, and so much more!

Requested Event Location: 200 N. Center Street to 200 S. Center Street.

Event Start Time/End Time: 9/7/18: 6:00 pm - 9:00 pm ; 9/8/18: 10 am - 6:30 pm

Set-Up: Date & Time (start/end): 9/7/18: 3:00 pm - 6:00 pm; 9/8/18: 6 am - 9 am

Dismantle (Completion): Date & Time (start/end): 9/8/18 at 8 pm

Estimated Daily Attendance: 9/7/18: 2,500 - 3,000 ; 9/8/18: 12,000 - 15,000

Will this event require street closures? ☒ **Yes** ☐ **No** **Closure Times** 9/7/18: 5:00 pm - 9:00 pm
9/8/18: 6:00 am - 6:30 pm

If yes, please list the streets that you are requesting to be closed:

9/7/18: Intersections: Spruce/Center & Chestnut/Center (5:00 pm - 9:00 pm);

9/8/18: Intersections: Mulberry/Center, Walnut/Center, Chestnut/Center, Spruce/Center (6 am - 6:30 pm)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: City of Goldsboro

Are you a non-profit? ☐ **Yes** ☒ **No** **If yes, are you:** ☐ **501c (3)** ☐ **501c (6)** ☐ **Place of worship**

Applicant Name: Jordan Walker **Title:** Marketing & Events Assistant

Address: 901 E. Ash Street

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-739-7449

Cell Phone: [REDACTED] **Email:** jwalker@goldsboronc.gov

Day of Event Contact:

Name: Jordan Walker **Phone:** [REDACTED]

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

Detailed Map Attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets (919-735-9402)

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Parks & Recreation Maintenance Staff

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES", has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Downtown Goldsboro office prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☒ Yes ☐ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

- Amplification? ☒ Yes ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 80
- Approximate Sizes: 10x10
- Will any tent exceed 400 sq. feet in area? ☒ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
If "YES", provide the cost(s) of all tickets: _____

- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
If "YES", please provide the schedule of fees: Food Vendors: \$200; Non-Food: \$100

- ☒ Yes ☐ No If your event requires the closing of a street(s), have all property/business owners within 100 feet of the event space been notified via hand-delivered flyer or letter by applicant, stating time, place and description of event? **Please complete page 7 and submit with the application.**

**The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Dept. of Transportation.*

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Available Downtown Parking Lots

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4253.

Prohibited Items:

No open carry firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a fee charged if the area is not clean. A clean-up fee will be charged at the discretion of the City Manager's Office.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: applicant will be notified by the City Manager's Office when the Permit has been approved by the Goldsboro City Council.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. And I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 7/30/18

Organization: Goldsboro Parks & Recreation

Please return this application and all supporting documentation by email, mail or in person to:

Downtown Goldsboro Development Office

Attn: Erin Fonseca

219 N. John Street

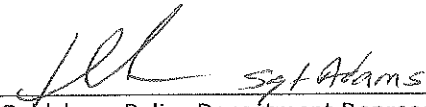
Goldsboro, NC 27530

eacree@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Erin Fonseca at eacree@goldsboronc.gov.

For Inner Office Use Only:

Downtown Goldsboro Representative

 Sgt Adams
Goldsboro Police Department Representative



NC POULTRY FESTIVAL

SEPTEMBER 8TH, 2018 | DOWNTOWN GOLDSBORO

LEGEND

- | | | |
|----------------------|-----------------------|----------------------------|
| R RESTROOMS | P PARKING | C CAR SHOW |
| F FOOD | K KIDS ZONE | VIP VIP AREA |
| B BEER GARDEN | S STAGE | H HELICOPTER RIDES |
| V VENDORS | PEEP PEEP SHOW | PIG PIG IN THE PARK |



SCHEDULE OF EVENTS

PERFORMANCE SCHEDULE

- 10:00 AM - DRUMMERS WORLD
- 11:00 AM - DIGGERFOOT
- 12:30 PM - HIP POCKET
- 2:00 PM - MIKELE BUCK BAND
- 5:00 PM - JERROD NIEMANN

ACTIVITIES

- STREET FESTIVAL - 10 AM TO 6 PM
- CAR SHOW - 9 AM TO 3 PM
- KIDS ZONE - 10 AM TO 6 PM
- HELICOPTER RIDES - 10 AM TO 6 PM
- PEEP SHOW - 10 AM TO 6 PM



- BEER GARDEN - 10 AM TO 6 PM
- PIG IN THE PARK - 11 AM
- PIG IN THE PARK AWARDS - 12:30 PM
- KISS THE PIG AWARDS - 3:30 PM

NCPOULTRYFESTIVAL.ORG





City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

35th ANNUAL NATIONAL NIGHT OUT – 2018 PROCLAMATION

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on August 7, 2018 called "National Night Out"; and

WHEREAS, the "35th Annual National Night Out" provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County and is supporting "National Night Out 2018" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program;

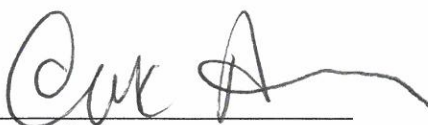
NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, do hereby proclaim Tuesday, August 7, 2018, as the

35th ANNUAL NATIONAL NIGHT OUT

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the "35th Annual National Night Out" on August 7, 2018.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 6th day of August, 2018.





Chuck Allen
Mayor