

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, AUGUST 19, 2024**



(Please turn off, or silence, all cellphones upon entering the Meeting)

I. WORK SESSION–5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. Review of Management Advisory Group (MAG) Proposal (City Manager’s Office/Human Resources)
- b. Community Supporting Schools Funding Support (Mayor)

4. APPOINTED COMMITTEE REPORTS

- c. Commission on Community Relations and Development (Carole Battle, Chair)
- d. Historic District Commission (Fritz Knack, Chair)

5. NEW BUSINESS

- e. Friends of Seymour Presentation (Ken Gerrard)
- f. Chamber of Commerce Presentation (Scott Satterfield)
- g. Update on Wastewater Treatment Plan Design/Build Process (Public Utilities/Crowder)
- h. Tobacco, Vapor, and CBD Sales Ordinance Amendment (Planning)
- i. Amending the Code of Ordinances Chapter 90: Abandoned and Junked Vehicles (Planning)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater, Fire Chaplin)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A1. Minutes of the Work Session and Regular Meeting of July 15, 2024
- A2. Minutes of the Work Session and Regular Meeting of August 5, 2024

V. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by Bill Dauphinais as an Employee of the City of Goldsboro for More Than 27 Years

VI. CEREMONIAL DOCUMENTS

VII. PUBLIC HEARINGS

- C. Z-5-24 POPE FAMILY INVESTMENTS, LLC (Neighborhood Business to Neighborhood Business Conditional Zoning) – Located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road (Planning)
- D. Z-6-24 Diane Smith (RA-20 to RM-9) Residential Agricultural to Residential-Manufactured- Located on the west side of N. US 13 Hwy. between Hood Swamp Rd. and G and K Farm Rd. (Planning)
- E. Z-7-24 Nolan Commercial Contractors (Residential 16 to Residential 9SF) Located on the south side of US 70 Hwy W. between Carolina Circle and Brentwood Drive (Planning)

VIII. PUBLIC COMMENT PERIOD

IX. CONSENT AGENDA ITEMS

- F. Operating Budget Amendment FY24-25 (Finance)

- G. Amending a Grant Project Fund Ordinance - NC Department of Environmental Quality (NCDEQ) Division of Water Infrastructure American Rescue Plan Act (ARPA) Asset Inventory and Assessment (AIA) Project No. AIA-W-ARP-0284 (S1107) (Finance)
- H. Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201) (Finance)
- I. Early Loan Forgiveness for 2019 Urgent Repair Program Deceased Recipient Kevin A. Sutton (Community Relations)
- J. Contract Award for CDBG Housing Rehabilitation (Community Relations)
- K. CDBG/HOME Underwriting & Subsidy Layering Minimum Underwriting Standards Guide (Community Relations)
- L. Approval of American Rescue Plan (ARP) funding for Sewer System Asset Inventory and Assessment (AIA) project (Public Utilities)
- M. Intent to Purchase Tasers using Procurement Exception (Police)
- N. Municipal Ordinance to Enact Speed Limit Concurrence for a Section of NC 581 (City Manager)
- O. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Management Advisory Group (MAG) Proposal for Organizational and Management Structure Review

BACKGROUND: Management Advisory Group (MAG) presented their Compensations & Classification Study to the Mayor and Council at the Council work session on August 5, 2024.

DISCUSSION: During presentation, MAG also proposed an Organization and Management Structure Review study for \$45,000. This Phase II study was not contemplated during the budget process, but as the review of Compensation and Classification Study discussions evolved, the Structure Review took shape as an important analysis that could take place during the Compensation and Classification Study.

There has not been a comprehensive review of the organizational structure for several years and the current organizational structure has evolved over time.

The study will include a Comparative Analysis of the Organizational Structure and Staffing in the various divisions and departments within the City.

The review will include:

- Identifying the current organizational structure and staffing levels in the City, including an overall examination of allocated functions and responsibilities handled within each office division/department under review. Data will be provided in full-time equivalents by division/department.
- Identification and comparative analysis of staffing levels for site-level staffing from the various departments. Site-level staffing data will be provided in total FTE's.
- Collection of the organizational structure and staffing data from four to six comparable cities.
- Detailed implementation suggestions that may include changes in the organizational structure and/or staffing.
- The Final Review will be presented to the City Council.

RECOMMENDATION: Staff recommends Council approve the Organizational Review and for the Finance Director to present a budget amendment ordinance for the September 5, 2024 meeting on the Consent Agenda which allocate funds for the study.

Date: 8/14/24


Kelly Arnold, Interim Assistant City Manager

Date: 8/14/24


Matthew Livingston, Interim City Manager



MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.

Preparing for Tomorrow, Today...

PHASE II ORGANIZATION AND MANAGEMENT STRUCTURE REVIEW

Prepared for:
City of Goldsboro, NC

August 13, 2024

Management Advisory Group International, Inc.

12730 Fair Lakes Circle, Suite 600

Fairfax, VA 22033

(703) 590-7250

info@maginc.org

www.magintl.org



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12730 Fair Lakes Circle, Suite 600
Fairfax, VA 22033

August 13, 2024

Bernadette Dove

Human Resources Director, City of Goldsboro

214 North Center Street

Goldsboro, NC

Dear Ms. Dove:

Management Advisory Group International, Inc. (MAG) is pleased to present this Proposal for Phase II, Organization and Management Structure Review. We are most interested in assisting the City in this important project, and feel we are uniquely qualified based on our extensive experience of working with local governments and agencies throughout the country, including North Carolina.

MAG is a national, full-service human resources consulting firm with WBE status. Our firm has provided consulting services to more than 600 agencies, for over 25 years. We will provide an expert, impartial analysis of the operational issues affecting the City as our team is comprised of a highly skilled group of project consultants who possess a thorough understanding of public functions as carried out by municipalities.

As Senior Executive Advisor of the firm, I will assume the role of Project Director and oversee the successful completion of your project. We appreciate the opportunity to be of service to you and look forward to working as partners with you on this important project. Please call or email if you have any questions or wish additional information.

Best Regards,

Dr. Russell H. Campbell

Russell H. Campbell, Ed.D.

Senior Executive Advisor

Office: (703) 590-7250

russell@maginc.org

MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.

CLIENT LIST

- Abbeville County, SC
- Accomack County Public Schools, VA
- Acton, MA
- Aiken County Public Schools, SC
- Ak-Chin Indian Community, AZ
- Alachua County, FL
- Albemarle Charlottesville Regional Jail, VA
- Alexandria, LA
- Alexandria Fire Department, VA
- Allentown, PA
- Altamonte Springs, FL
- Americus, GA
- Arlington Public Schools, VA
- Artesia, NM
- Asheville, NC
- Association of County Commissioners, NC
- Athens-Clarke County, GA
- Atlanta, GA
- Atlanta Public Schools, GA
- Auburn University, AL
- Avondale, AZ
- Bal Harbour, FL
- Balcones Heights, TX
- Baltimore County Community College, MD
- Baltimore County Public Schools, MD
- Barnwell County, SC
- Bastrop County, TX
- Baton Rouge, LA
- Bay Harbor Islands, FL
- Baytown, TX
- Beaufort County, SC
- Beaufort County Schools, SC
- Bedford County Schools, VA
- Bell County, TX
- Belle Glade, FL
- Belleview, FL
- Bibb County Schools, GA
- Black Hawk College, IL
- Bloomington, IN
- Blount County, TN
- Boone County, KY
- Bowie, MD
- Bowling Green KY
- Boynton Beach, FL
- Bradford County Property Appraiser & Tax Collector, PA
- Brevard County, FL
- Brevard County Sheriff's Office, FL
- Brooksville, FL
- Broward County, FL
- Broward County Sheriff's Office, FL
- Brownsville, TX
- Brownsville Port Authority, TX
- Brownsville Public Utilities Board, TX
- Brunswick County, VA
- Bullhead City, AZ
- Calhoun County, SC
- Cameron County, TX
- Canton Township, MI
- Cape Coral, FL
- Carlsbad, NM
- Carrboro, NC
- Casselberry, FL
- Cayce, SC
- Cecil County, MD
- Chandler, AZ
- Chapel Hill, NC
- Charles County Schools, MD
- Charleston, WV
- Charleston County, SC
- Charleston County Parks and Recreation Authority, SC
- Charleston Housing Authority, SC
- Charlotte County, FL
- Charlotte County Sheriff, FL
- Charlotte County Schools, FL
- Chatham County, NC
- Chatham Area Transit, GA
- Cherokee County, NC
- Cherokee Nation, OK
- Chesapeake, VA
- Chesapeake Public Schools, VA
- Chester County, PA
- Chester Metropolitan Water and Sewer District, SC
- Chevy Chase Village, MD
- Child Care Group, TX
- Citrus County, FL
- Citrus County Property Appraisers, FL
- Citrus County Sheriff's Department, FL
- Citrus Hills Investment Corporation, FL
- Clarendon County, SC
- Clay County Property Appraiser, FL
- Clayton County, GA
- Cleveland, TN
- Coastal Rapid Transit Authority, SC
- Cocoa Beach, FL
- College Park, GA
- College Park, MD
- Colleton County, SC
- Colleton County Schools, SC
- Colleyville, TX
- Colleyville Fire Department, TX
- Collier County, FL
- Collier County Sheriff's Office, FL
- Colonie, NY
- Columbia, MO
- Columbia, SC
- Columbia School District, MO
- Columbia Housing Authority, SC
- Columbia Police Department, SC

MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.

CLIENT LIST

- Cooper City, FL
- Corpus Christi Airport, TX
- Dallas Independent School District, TX
- Dania, FL
- Davidson County, NC
- Davie, FL
- Dawson County, GA
- Daytona Beach, FL
- Dearborn, MI
- Deerfield Beach, FL
- DeKalb County School District, GA
- Delray Beach, FL
- Destin, FL
- Dinwiddie County, VA
- Dorchester School District 2, SC
- Dougherty County, GA
- Douglas, AZ
- Dover, DE
- Dunedin, FL
- Durham County, NC
- Eddy County, NM
- Edgewater, FL
- Edinburg, TX
- El Mirage, AZ
- El Paso, TX
- El Paso Health, TX
- Elizabeth City, NC
- Emergence Health Network, TX
- Escambia County Property Appraiser, FL
- Escambia County Utilities, FL
- Eustis, FL
- Fairborn, OH
- Fairfax, VA
- Fairfax County Public Schools, VA
- Fairfield County, SC
- Falls Church, VA
- Family Eldercare, TX
- Fayette County Schools, KY
- Fayetteville, AR
- Fayetteville, GA
- Florence, SC
- Florence County, SC
- Florida Community College at Jacksonville, FL
- Florida League of Cities, FL
- Fountain, CO
- Franklin, TN
- Franklin, VA
- Frederick, MD
- Frederick County, VA
- Ft. Lauderdale, FL
- Ft. Walton Beach, FL
- Gainesville, FL
- Galveston County, TX
- Genesee County, MI
- Georgetown, KY
- Georgetown Recreation Board, KY
- Gilbert, AZ
- Gladstone, MO
- Goose Creek, FL
- Goose Creek, SC
- Grand Prairie, TX
- Grand Traverse County, MI
- Greenacres, FL
- Greenville, SC
- Greenwood Housing Authority, SC
- Greenville County Libraries, SC
- Greenville County Schools, SC
- Greenwood County, SC
- Greer, SC
- Gulfport, FL
- Hall County Fire Department, GA
- Hammond, LA
- Hampton, VA
- Hampton County, SC
- Harford County Sheriff, MD
- Hays County, TX
- Haywood County, NC
- Hendry County PA
- Henry County Schools, GA
- Hernando County, FL
- Highland Beach, FL
- Hilton Head, SC
- Hilton Head Island, SC
- Holly Hill, FL
- Hollywood, FL
- Horry County, SC
- Horry County Schools, SC
- Horry County Solid Waste Authority, SC
- Houston Galveston Area Council, TX
- Houston Independent School District, TX
- Huntsville City Schools, AL
- Hutto, TX
- Iberia Parish, LA
- Iberville Parish School Board, LA
- Immokalee Water and Sewer Authority, FL
- Indian River County Fire Department, FL
- Indian River Shores, FL
- Integral Health Care, TX
- Isle of Wight County Schools, VA
- Jacksonville, FL
- Jacksonville Beach, FL
- Jacksonville Transportation Authority, FL
- Jasper County, SC
- Jefferson County, TX
- Jefferson County Public Schools, KY
- Jefferson Parish, LA
- John's Creek, GA
- Johnson C. Smith University, NC

MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.

CLIENT LIST

- Johnson City, TN
- Jones County, GA
- Joplin, MO
- Juno Beach, FL
- Jupiter, FL
- Kalispell, MT
- Kearney, NE
- Kent County, DE
- Kenosha, WI
- Key West Aqueduct Authority, FL
- Knoxville, TN
- La Porte, TX
- Lake County, IL
- Lake County, FL
- Lake County Sheriff's Office, FL
- Lake Park, FL
- Lake Worth, FL
- Lake Worth Utilities, FL
- Lakeland, FL
- Lancaster County, SC
- Lancaster Public Schools, SC
- Laurens CPW, SC
- Lee County, FL
- Levy Property Appraiser, FL
- Lexington, KY
- Lexington, TN
- Lexington County, SC
- Lexington School District Two, SC
- Little Rock Schools, AR
- Loudoun County Schools, VA
- Logan, UT
- Los Angeles Housing Authority, CA
- Louisiana Community College System
- Louisville, KY
- Lubbock, TX
- McAllen, TX
- Macon-Bibb County, GA
- Maitland, FL
- Manassas Park City Schools, VA
- Manatee County Sheriff's Office, FL
- Manning, SC
- Marion County, FL
- Marion County, SC
- Marion County Sheriff's Office, FL
- Marion County Tax Collector, FL
- Martin County, FL
- Massachusetts Community Colleges
- Mesa, AZ
- Metropolitan Washington Council of Governments, Washington, DC
- MHMR of Tarrant County, TX
- Miami Area School District, AZ
- Minot, ND
- Miramar, FL
- Missoula County, MT
- Monroe City Schools, LA
- Montgomery County, VA
- Mount Dora, FL
- Mount Pleasant, SC
- Murfreesboro, TN
- Myrtle Beach, SC
- Naples, FL
- Nash County, NC
- Navajo Community College, AZ
- Nelson County, VA
- New Carrollton, MD
- New Orleans, LA
- New Orleans Sewerage & Water Board, LA
- New River Valley Community Services, VA
- New Smyrna Beach, FL
- New Smyrna Beach Utilities Commission, FL
- Newberry County, SC
- Nez Perce Indian County, ID
- Nineteenth District Court, LA
- Norfolk Public Schools, VA
- North Charleston, SC
- North Miami, FL
- North Miami Beach, FL
- North Myrtle Beach, SC
- North Port, FL
- Northampton County, VA
- Oak Ridge, TN
- Oakland County, MI
- Ocala, FL
- Ocean City, MD
- Okaloosa County, FL
- Oklahoma Zoological Trust, OK
- Oldham County Schools, KY
- Orange City, FL
- Orange County, FL
- Orange County Public Schools, FL
- Orangeburg County, FL
- Orangeburg County, SC
- Ormond Beach, FL
- Osceola County, FL
- Ouachita Parish, LA
- Oviedo, FL
- Page, AZ
- Palm Bay, FL
- Palm Beach County Clerk of Court, FL
- Palm Beach County Clerk of the Circuit Court, FL
- Palm Beach County Schools, FL
- Palm Beach County Sheriff's Department, FL
- Palm Beach Gardens, FL
- Palm Harbor Fire Rescue District, FL
- Palmetto, FL
- Pantego, TX

MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.

CLIENT LIST

- Pasadena, TX
- Pascagoula, MS
- Pasco County Sheriff's Office, FL
- Peace River Water Authority, FL
- Peachtree City, GA
- Pearland, TX
- Pee Dee Regional Solid Waste Authority, SC
- Pembroke Pines, FL
- Person County, NC
- Petersburg, VA
- Pharr, TX
- Philadelphia School District, PA
- Phoenix Elementary School District, AZ
- Pinal County, AZ
- Pointe Coupee, LA
- Polk County, FL
- Polk County, TX
- Ponce Inlet, FL
- Poquoson City Public Schools, VA
- Port Freeport, TX
- Port Orange, FL
- Portland, TN
- Portsmouth, VA
- Portsmouth Public Schools, VA
- Prescott, AZ
- Prescott Valley, AZ
- Prince George's County Public Schools, VA
- Prince William County, VA
- Pueblo West, CO
- Queen Anne's County, MD
- Queen Anne's County Schools, MD
- Richardson Independent School District, TX
- Richmond, VA
- Richland County School District One, SC
- Richland County School District Two, SC
- Richmond Public Schools, VA
- Rio Rancho, NM
- Riviera Beach, FL
- Riviera Beach CRA, FL
- Roanoke City Public Schools, VA
- Roanoke County Public Schools, VA
- Rock Hill, SC
- Rockford, IL
- Rockville, MD
- Ruidoso, NM
- Safety Harbor, FL
- Saint Louis, MO
- Saint Lucie West, FL
- San Francisco, CA
- San Antonio Workforce Solutions, TX
- San Luis, AZ
- Sanford, FL
- Sanibel, FL
- Salt River Indian Community, AZ
- San Carlos Apache County, AZ
- Santa Fe Community College, NM
- Sarasota, FL
- Sarasota County, FL
- Savannah, GA
- Savannah Public Schools, GA
- Scott County, KY
- Sevierville, TN
- Schertz, TX
- Shawnee, KS
- South Daytona, FL
- South Fulton, GA
- Southern Ute Indian County, CO
- Southfield, MI
- Spartanburg, SC
- Spartanburg County, SC
- Spartanburg School District 7, SC
- St. Charles Parish, LA
- St. Charles Parish Public Schools, LA
- St. Cloud, FL
- St. George, UT
- St. Johns Property Appraiser, FL
- St. Louis, MO
- St. Lucie West, FL
- St. Mary's County, MD
- St. Mary's Metropolitan Commission, MD
- St. Petersburg, FL
- St. Pete Beach, FL
- St. Tammany Parish, LA
- St. Tammany Parish Schools, LA
- State Department of Children & Families, FL
- State Department of Citrus, FL
- State Department of Health, FL
- State Department of Juvenile Justice, NC
- State Department of Juvenile Justice, FL
- State Department of Transportation, TX
- State Department of Environmental Quality, OR
- State Department of Public Safety, AZ
- State Division of Human Resources, AZ
- State Executive Office of the Governor, FL
- State Human Resources Department, IA
- State Merit System, NE
- Staunton, VA
- Stephenville, TX
- Stuart, FL
- Suffolk, VA
- Sugar Land, TX
- Sumter, SC
- Sumter County, SC
- Sumter Schools, SC
- Surprise, AZ
- Sussex County, DE
- Takoma Park, MD
- Tallahassee, FL

MANAGEMENT ADVISORY GROUP PROJECT TEAM



Russell Campbell, Ed.D.
Senior Executive Advisor,
MAG

Dr. Campbell has more than 21 years of public sector experience in human resource management, organizational development, and strategic planning. He has planned, organized, and directed studies in management auditing, operational reviews and analysis, service cost evaluations, survey analysis, quality of work life analysis, privatization, and cost allocation. Dr. Campbell's consulting experience encompasses state and local government evaluation, program management, efficiency analysis, survey analysis, and revenue enhancement. Dr. Campbell has an undergraduate degree from the University of South Carolina, a Master's degree in Public Administration from Troy State University, and a Doctorate in Education from the University of South Carolina.

Examples of projects in which Dr. Campbell has served as project lead or has had substantial project responsibilities include:

- Atlanta Public Schools, GA
- Calhoun County, SC
- Chesapeake Public Schools, VA
- Clarendon County, SC
- Clayton County, GA
- Dearborn, MI
- Deerfield Beach, FL
- Delray Beach, FL
- Durham County, NC
- Edinburg, TX
- Fairfield County, SC
- Greer, SC
- Lexington, TN
- Louisville, KY
- Manatee County Sheriff's Office, FL
- MHMR of Tarrant County, TX
- Palm Beach Gardens, FL
- Port Freeport, TX
- Riviera Beach, FL
- Rockville, MD
- Richardson ISD, TX
- Roanoke City and County Schools, VA
- Savannah, GA
- Spartanburg, SC
- St. Petersburg, FL
- Tampa, FL
- Washtenaw County, MI
- Wichita Falls, TX
- Winston-Salem, NC
- York County, SC

MANAGEMENT ADVISORY GROUP PROJECT TEAM



Charles Long, Ph.D.,
Authorized Representative,
MAG

Dr. Long has over 25 years of experience providing management assistance, public sector management, and financial consulting to over 300 governmental and non-profit agencies. Dr. Long has substantial consulting experience with all local government functions, including human resources, staffing and organizational reviews, program evaluations, public policy and productivity, strategic planning, public safety services, and other related management areas. Dr. Long has performed management research studies for cities, counties, and public agencies in the area of organization and management, human resource systems, staffing and cost-benefit analysis, and strategic planning. Dr. Long possesses a Ph.D. in Public Administration and Finance from Florida Atlantic University.

Examples of projects in which Dr. Long has served as project lead or has had substantial project responsibilities include:

- Americus, GA
- Athens-Clarke County, GA
- Beaufort County Schools, SC
- Broward County, FL
- Cecil County, MD
- Chapel Hill, NC
- Cherokee County, GA
- College Park, GA
- Collier County, FL
- Daytona Beach, FL
- Dekalb County, GA
- Fairfax County, VA
- Fayette County, KY
- Goose Creek, FL
- Hammond, LA
- Hollywood, FL
- Jefferson Parish, LA
- Macon-Bibb County, GA
- Naples, FL
- Oakland County, MI
- Osceola County, FL
- Sanford, FL
- Schertz, TX
- South Fulton, GA
- St. Cloud, FL
- St. Louis, MO
- St. Petersburg, FL
- Takoma Park, MD
- Tupelo Schools, MS
- Washtenaw County, MI

MANAGEMENT ADVISORY GROUP PROJECT TEAM



Tatia Prieto, Ed.D.,
Prismatic Services

In partnership with MAG, Dr. Prieto has conducted scores of consulting studies across the country, focusing on the operational and support programs that make schools and districts successful. Dr. Prieto has over 20 years' experience consulting for school districts in 28 states and has served in senior positions for two nationally known consulting firms, directing many comprehensive school district performance reviews. Primary categories of consulting for Prismatic Services include: Comprehensive Management, Performance, Efficiency Reviews, Organizational Assessments, Human Resources Reviews, Operational and Equity Audits and Strategic Planning.

Examples of projects in which Dr. Prieto has served as project lead or has had substantial project responsibilities include:

- Anne Arundel County, MD
- Beloit School District, WI
- Bentonville, AK
- Boulder Valley, CO
- Calvert County, MD
- Charleston County, SC
- Chesapeake, VA
- Chesterfield County Public Schools, VA
- Clark County, NV
- Colorado Department of Education
- Dekalb County, GA
- Erie 1 Board of Cooperative Educational Services, NY
- Fairfield, CT
- Greenwich, CT
- Lancaster, SC
- Lake County School District, CO
- Martin County, FL
- Monroe, LA
- North Little Rock, AK
- Richland School District 1, SC
- San Francisco, CA
- Spokane Public, WA
- St. Louis Public, MO
- Tucson Unified School District, AZ

MANAGEMENT ADVISORY GROUP PROJECT APPROACH

This section of our proposal identifies our methodology and tools, a detailed work plan, our proposed project schedule, and our understanding of the work being requested.

We view this study as a partnership, at all levels and times throughout the project. This manifests itself from the outset, in which the project scope and approach is closely reviewed and discussed, communications with key personnel and officials are established and maintained, and formal progress reports are made to ensure ongoing feedback and communications.

We are pleased to be responsive to the City's interests to ensure a successful project.

MAG understands that the City is seeking consulting assistance to conduct an Organization and Management Structure Review.

This will include a Comparative Analysis of the Organizational Structure and Staffing in the various divisions and departments within the City.

The review will include:

- Identifying the current organizational structure and staffing levels in the City, including an overall examination of allocated functions and responsibilities handled within each office division/department under review. Data will be provided in full-time equivalents by division/department.
- Identification and comparative analysis of staffing levels for site-level staffing from the various departments. Site-level staffing data will be provided in total FTE's.
- Collection of the organizational structure and staffing data from four to six comparable cities.
- Detailed implementation suggestions that may include changes in the organizational structure and/or staffing.

MANAGEMENT ADVISORY GROUP PROJECT APPROACH

We rely on the following sources of information to support our work:

- **Existing Documentation:** This process includes the review and analysis of the City's position control reports, organizational charts, staffing allocations, administrative regulations, board policies, and other documents deemed necessary for the scope of this review.
- **Comparative Data Collection:** We will establish contacts with each of the comparative cities and collect organizational structure and staffing information as necessary for each of the City's departments.
- **Document Review:** We will review the documents provided by the City through the data request and the staffing information collected from the comparative cities to prepare comparative tables for our analysis.
- **Staff Interviews:** We will interview key administrators with oversight responsibilities for each of the divisions or departments under review to ensure our understanding of the current organizational structure and functions in each department. In consultation with the City, we will identify the individuals for interview.

Our report will be organized in the following manner:

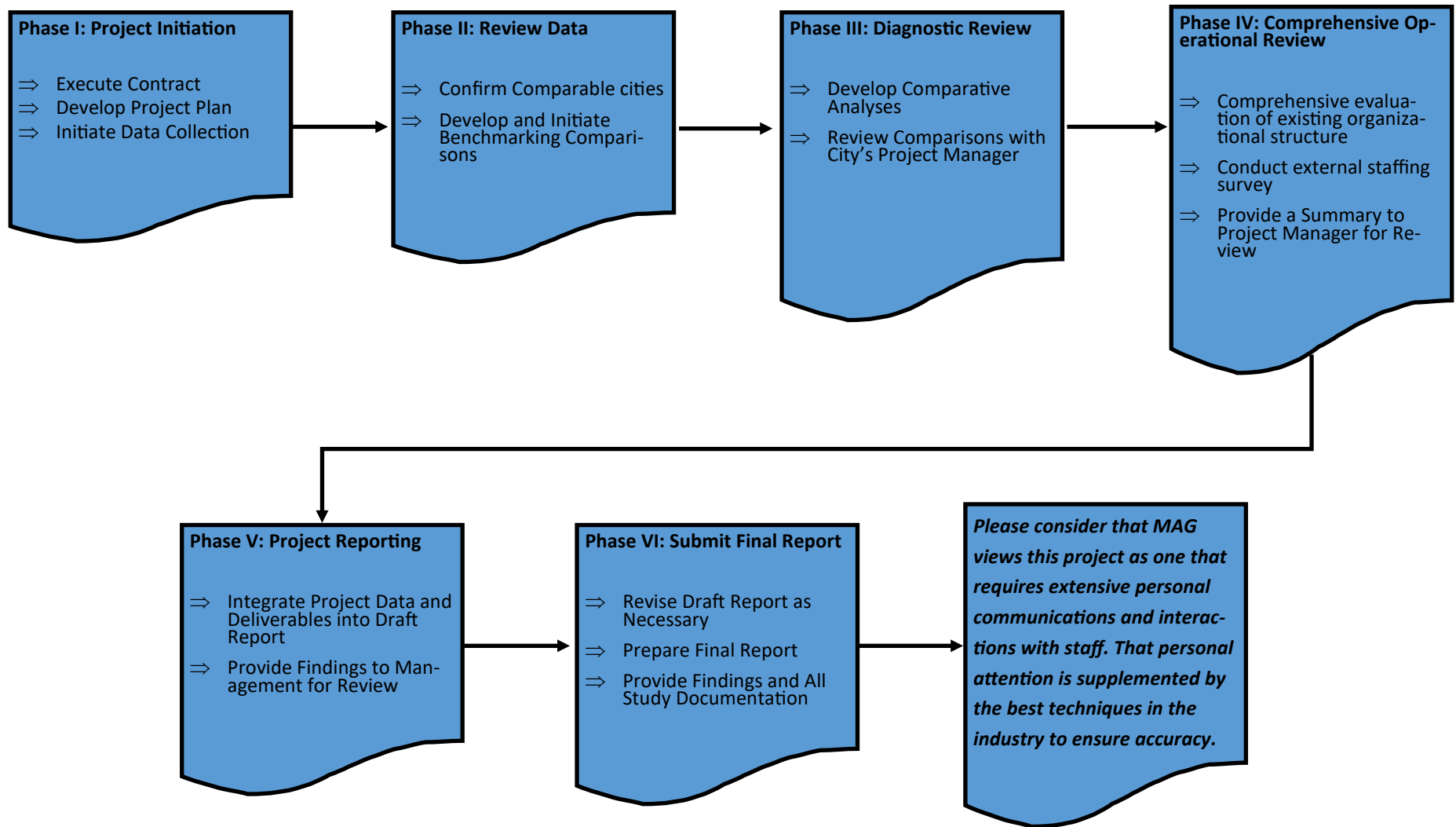
- **Overall Observations and Key Recommendations:** Synopsis of the organization and management structure review project's results
- **Study Objectives and Methodology:** Detailed discussion of the review objectives as well as an overview of our methodology in conducting the review
- **Assessment of Current Administrative Organizational Structure and Staffing:** We will provide the City with comparisons of organizational structure and staffing to those of comparative cities included in the review. The report will include our findings and recommendations for adjusting the organizational structure or staffing as appropriate for the City departments under review.

Final Report

The results of any consulting study must be a working tool for the agencies we serve. Once the City has had an opportunity to review the initial draft report, we recommend a meeting with the staff, Board and designated study Project Manager to discuss the draft report and any feedback prior to finalizing the report.

Management Advisory Group Work Task Flow Chart

Phase II Study: 150 Days



MANAGEMENT ADVISORY GROUP PRICE PROPOSAL

MAG has developed a project budget based on the Scope of Work as defined in the MAG's Methods and Procedures.

MAG's budget estimate for project is \$45,000

Ad hoc services as requested, would be provided at an hourly rate of \$200.

PAYMENT

An initiation invoice of twenty percent (20%) will be requested. Monthly amounts will be invoiced as the work proceeds. Ten percent (10%) of the total contract amount shall be held back - payable upon successful completion of the project. Additional payments shall be due and payable in accordance with periodic invoices based upon work performed toward delivery of final reports and products as described herein. The fees to be provided do not include services provided by MAG following submission of its final report and recommendations.

In the event MAG is required to provide documents or testimony in response to claims, demands, or actions by third parties, MAG shall bill for services rendered based on then-current professional fees and expenses incurred, including reasonable attorney's fees. No tasks shall be undertaken without prior notification to you. This provision is intended to apply only to third-party actions based on implementation of MAG's report and findings.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING**

SUBJECT: Community Supporting Schools Funding Support

DISCUSSION: Ms. Selena Bennett with Community Supporting Schools shared a presentation regarding the mentorship program at the Council meeting on July 15, 2024.

Ms. Bennett requested \$30,000 for a mentor position at North Drive Elementary School. The funds will cover the cost for the position, the supplies, and other necessary tools needed to start the program.

RECOMMENDATION: Mayor Gaylor has requested Council formally vote to approve the expenditure from the General Fund. If approved, the finance director will bring a budget ordinance to the next meeting to allocate the funds.

Date: 8/14/24



Matthew Livingston, Interim City Manager

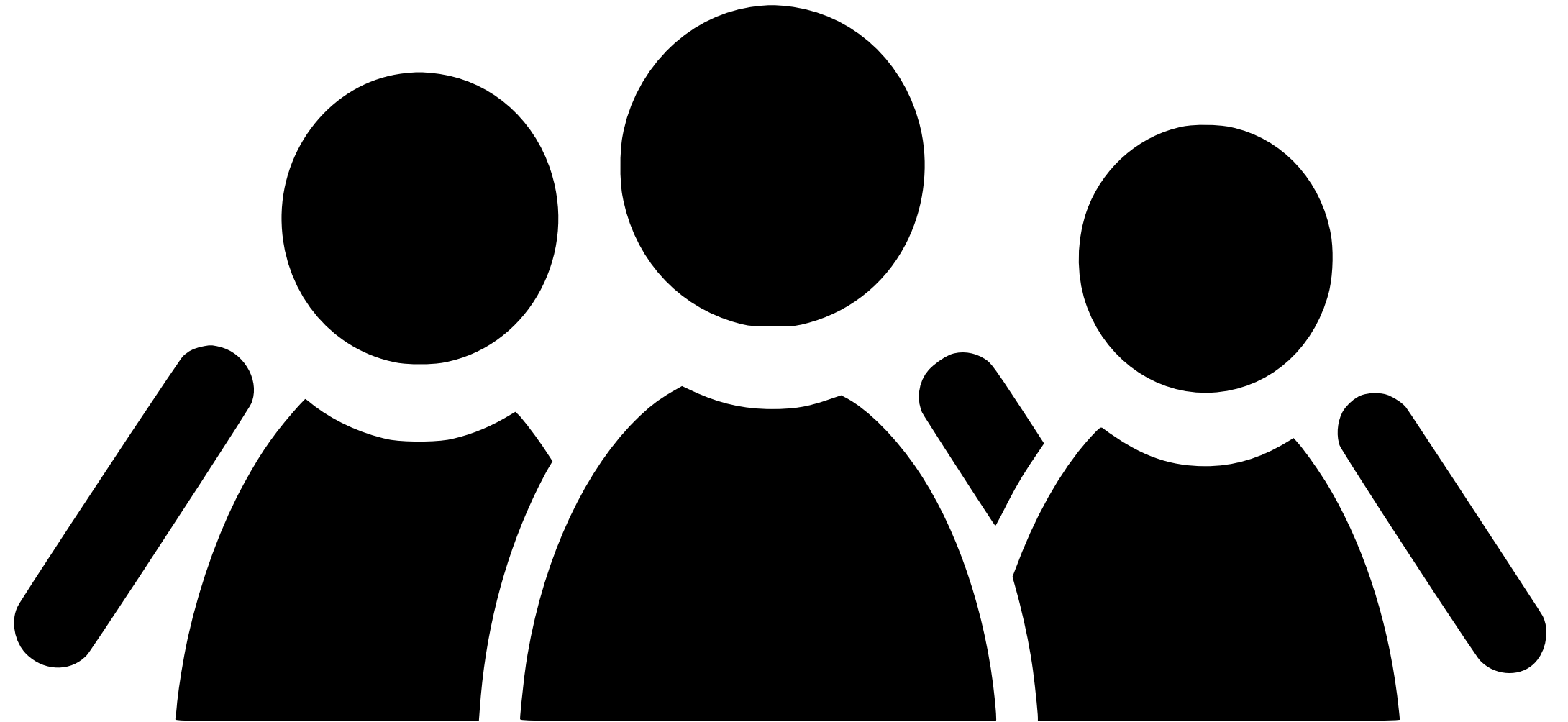
Commission on Community Relations & Development

City Council Report

August 5, 2024

Presented by:
Carole Battle, Chair

We currently
have 2 vacancies
but look forward
to the 2 new
members City
Council just
appointed



Presented by the Commission on Community Relations and Development



COMMUNITY ROUNDTABLE

Come share your input and ideas regarding
reducing violent crime in Goldsboro.

6 P.M. | TUESDAY, FEB. 13

ST. JAMES AME ZION CHURCH

206 S. GEORGE ST., GOLDSBORO

A circular inset image showing a yellow caution tape with the word "CAUTION" in red, overlaid on a blurred background of red and orange lights, possibly from emergency vehicles.





RCCA

..... stands for

**Root Cause Corrective
Action**



Abbreviations.com

Jamz Out Juneteenth – June 2024

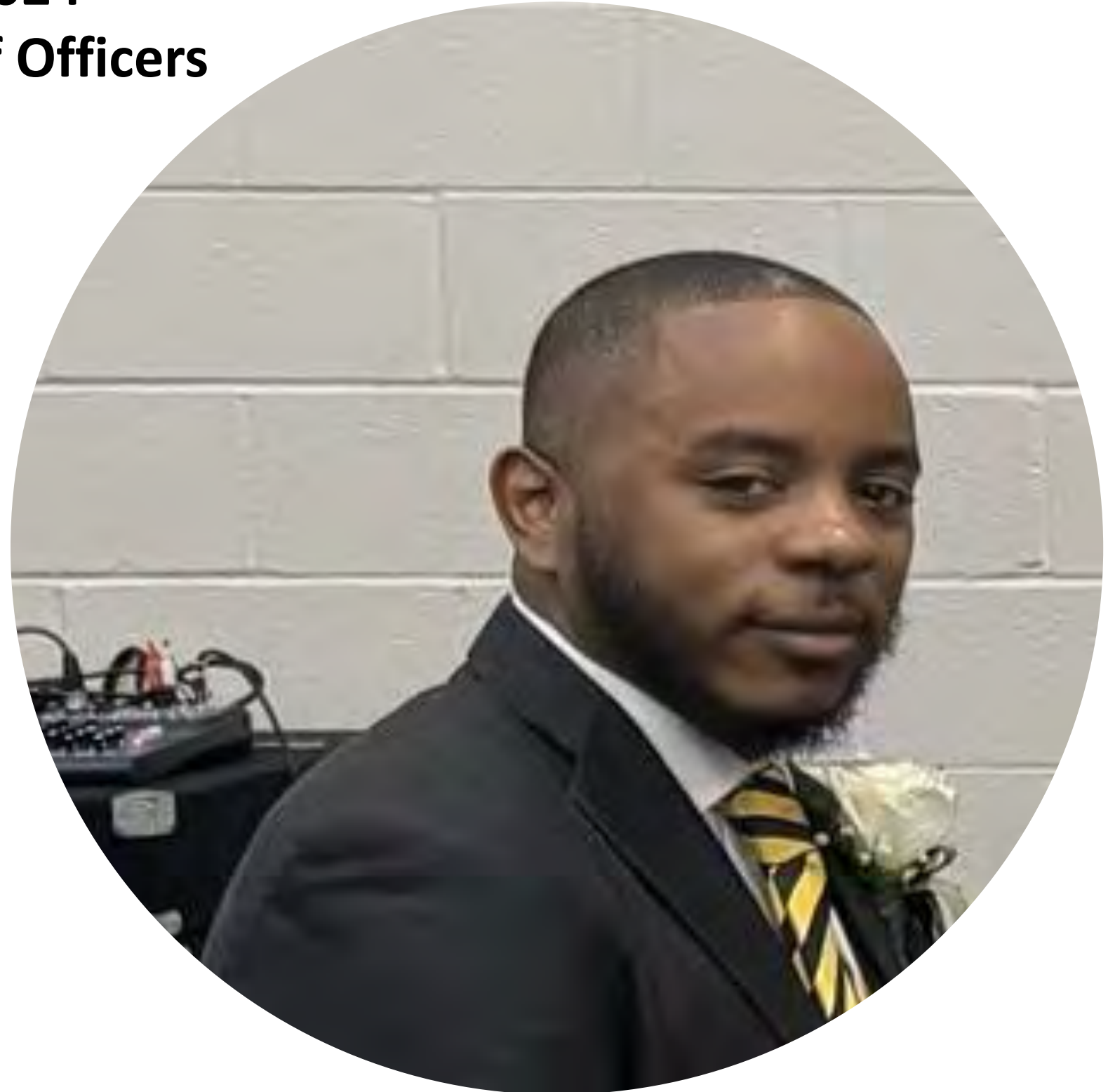
Provided Volunteer Service



**July 2024
Election of Officers**



Carole Battle - Chair



Marcus Lewis – Vice Chair



**MLK
2025**

City of Goldsboro

Historic District Commission

The HDC preserves Goldsboro's heritage, enhances historical awareness, and ensures architectural integrity within the Historic District.

Alignment of Current Practices and Bylaws with Statute

- Planning Department has provided each member with reference documentation.
- There are still some minor gaps, no major concerns.
- Updates to Bylaws to reflect Statutory Overrides.
- Membership: We have zero alternates, and we're short one ex-officio member

Reengagement with Our Mission

- Commissioners have identified properties to consider, other assets to preserve.

Preparation for Involvement with Goldsboro Union Station

- HDC's crucial role 32.328(6): "Historic property protection. To ... operate historic properties;"

Transparency, Engagement, and Administration

- Meeting schedules, agendas, and minutes to be published on the city site.
- Development of onboarding package, commissioner training, public information

Update Friends of Seymour

August 14, 2024

Current Legislative Status

- All four defense bills have been reported out of their respective committees:
- Friends of Seymour protections were successfully incorporated into both House and Senate defense authorization (policy) bills
 - Tremendous work done by Wayne County's Rep. Don Davis, as well as NC Senator Ted Budd
- Senate Defense Appropriations bill includes additional funding designated to ensure continued operation of SJAFB F-15E squadrons

Summary of Legislative Provisions Impacting SJAFB

Bill #	Committee	Provisions
H.R.8774	House Armed Services	<ul style="list-style-type: none">• Language prohibiting USAF execution of any plans to divest F-15E squadron(s), including Seymour Johnson AFB, unless SECDEF certifies F-15E aircraft will be replaced on one-for-one basis with “other aircraft.”• Authorizes additional \$1.8b for (new) additional F-15E/X aircraft• Authorized initial \$10m of military construction funding for Combat Arms Training & Maintenance Complex at SJAFB (F-15E effectiveness issue)
S.4638	Senate Armed Services	<ul style="list-style-type: none">• Language provision that fully prohibits USAF from divesting F-15E aircraft at SJAFB through 2029• Authorized \$41m to construct a Combat Arms Training & Maintenance Complex at SJAFB (F-15E effectiveness issue)
S. 4677	Senate Appropriations (MILCON/VA)	<ul style="list-style-type: none">• Includes \$15m for Combat Arms Training & Maintenance Complex<ul style="list-style-type: none">• [Note: Sen. Budd believes the balance of the \$41m required for the project is included in Sec. 124 of the bill]
H.R.8580	House Appropriations (MILCON/VA)	<ul style="list-style-type: none">• No SJAFB-specific issues included

Legislative Process Moving Forward

- We do not expect the Senate NDAA will be debated or considered by the full Senate
 - The House and Senate Committees will likely informally conference their respective bills
- Senate Defense Appropriations bill was reported out of Committee immediately before Senate's August recess. Senate floor consideration of any appropriations bills is unlikely to occur in September.
- We do not expect either Defense Authorization or Defense Appropriations bill to complete all actions prior to the election
 - Additional efforts will be required through the balance of this calendar year to preserve legislative achievements to-date



WAYNE COUNTY CHAMBER OF COMMERCE



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VISION

Engage, Equip & Elevate the voice of Every Business.



MISSION

We exist to *engage* businesses where they are, *equip* them to be the best version of themselves, and *elevate* the voice of *every business*.





WHO WE ARE

Founded in 1897, the Wayne County Chamber of Commerce has been leading voice of business in Wayne County for over 125 years. We represent a diverse network of businesses, from small start-ups to established enterprises, across a variety of industries. Our members are the backbone of our local economy, and we are committed to helping them grow and succeed.





WHAT WE DO

Our Chamber provides a wide range of services and resources to support our members. From networking events and educational workshops to advocacy and business development programs, we are here to help you connect, learn, and grow. We also serve as a hub for information, offering valuable insights and guidance on the latest trends and opportunities in the business world.

HOW WE **SERVE**



MEMBER BENEFITS

① Networking & Advocacy

With averaging over twenty public events a year and more than ten committees to join, being a Chamber member grants multiple opportunities to have a seat at the table of business collaboration.

② Visibility & Exposure

Membership can enhance your business's visibility through our website and directory listings, social media channels, sponsorships, and promotional opportunities at chamber events throughout the year.

③ Referral & Promotion

The chamber actively refers member businesses to local residents, visitors, and other businesses seeking specific products or services. By supporting local and fostering economic growth, the chamber aims to strengthen the local economy as a whole.

MEMBERSHIP EXPERIENCE

YARD

01

Our yard needs to be *what motivates people to get to our door*. We need to consider the feel that we exhibit from the earliest stage of the relationship - is it *inviting*?



02

FOYER

In the foyer, we're highlighting *what courtesy the Chamber provides to members and how we go out of our way*. There needs to be clear direction on where the door is to be entered.



LIVING ROOM

03

The living room is all about *building a relationship* with the member so that they will want to *maximize their investment and involvement*. We should be focused on what sets us apart from others.



04

KITCHEN

This area highlights the *highest level* of the relationship because *the member is here to serve*. The kitchen fosters a collaborative atmosphere where we work with the member to ensure great experiences.



WHY WE DO EVENTS

Top Source of Info

01

Due to the structure of the chamber, leading experts in each sector has a seat within the chamber. This allows us to gather the best and most up to date information, create content, and communicate it to a broad audience.



02

Service

There is no better platform for municipality leaders to use to communicate to the business community than The chamber of commerce. Our service minded initiatives, under a neutral banner, provide a very 'safe' space for elected leaders.

Advocacy

03

Advocacy is at its best when the message is being spoken outside of the sector it came from. The chamber allows a sector specific message to be spread amongst a diverse audience, creating an effective environment for advocacy work



04

Revenue

Due to tremendous marketing efforts, our reach is at an all time high. The exposure provided by being a sponsor of a Chamber event is at its highest value. This allows the chamber to continue to grow its reach and operation.



TYPES OF EVENTS

Chamber events are supported by one of our 8 committees. Each committee is dedicated to a sector of our Chamber Membership.

Within each sector, we hold at least one of the following event types annually :
Meet Ups | Sector Sessions | Summits

Meet Ups

Meet Ups are sector-related networking opportunities.

Attending Meet Ups is a great way for Members to make new business contacts & build up business referrals.

Additionally, sponsors have the opportunity to market their business to attendees representing a variety of businesses.

Sector Sessions

Sector sessions pace the discussions among sector specific topics through a topic expert or a panel of credible leaders in a given sector. These events are 60-90 minutes packed with relevant information.

Attending and sponsoring Sector Sessions provides collaboration and professional development along with increased visibility for your business. Our current sectors are government, education, agriculture, military, healthcare, LAUNCH Wayne, & W.I.S.E. Women.

Summits

Summits are conference style events that are longer in duration and deeper in content for the sector of focus. We work closely with our committees to develop content that meet the needs of our members and our economy.

These are highly coveted sponsorship opportunities as they provide a larger captive audience that can specifically match your business clientele.

PROGRAMS

We believe that in supporting people throughout their careers, we can improve advance dispute resolution standards throughout our business community. Our network of diverse industries gives us valuable insight on the different types of cultures and communication styles represented within the melting pot that is Wayne County.

Leadership Wayne

This program assists present and future community leaders in their efforts to prepare for leadership positions in local organizations. Leadership Wayne offers an inside look into Wayne County, community involvement opportunities, tools needed to become a more active civic leader, and business and social contacts.

Junior Leadership

This program offers high school juniors in Wayne County a chance to explore local government, industry, healthcare, history, education, military, and agri-business. Each category is covered in a dedicated day during the school year.

Global Leadership Development Program

These semester style cohorts will take place twice a year and will exist as a skill building catalyst for prospective leaders to further develop the essential professional skills needed to effectively communicate in the workplace. With one Spanish spoken class & one English spoken class occurring on the same schedule with the same content, our Chamber partners with Bi-Lingual leaders in our community to bring this soft-skill development course to our members looking for professional development opportunities.

Leading Wayne Luncheon

Annual community event featuring speakers discussing their lessons learned in leadership in a panel style discussion. This is a great event for employee professional development.

ADVOCACY INITIATIVES



PUBLIC AWARENESS

Foodie Week, Rural Healthcare Summit

POLITICAL ACTION

Eggs & Issues, Legislative Update Breakfast, Candidate Forum



HIGHLIGHTS FROM THE YEAR



SIGNATURE SPONSOR LEVELS

These levels represent our Signature Sponsor Levels of Giving. Members may choose to donate at any of the given levels which provides additional benefits outside of the benefits already received by sponsoring Chamber.

The Visionary Level is limited to *one* Sponsor and the Premier Level is limited to *three*; all other levels are unlimited.

Visionary

\$20,000

Partnership of the highest magnitude! This singular organization will be included in every event, as well as all conversations & opportunities. This individual sponsorship option is for the member who wants a key role in the success of our organization as a stakeholder & investor. Two complimentary tables at our Annual Dinner are included.

Premier

\$15,000

Enjoy a premier experience built for a premier investor. These elite group of investors are considered close confidants & contributors, who will author the next chapter of our Chambers story. Together, we will raise the bar of success & advocacy for business in Wayne County. One complimentary table included at the Annual Dinner.

Executive

\$10,000

Partner with us as community architects in cultivating a vibrant ecosystem for economic development & progress. Together, we will craft new opportunities for every business within our county to grow their capacity. Join a VIP group of investors who are passionate about contributing to the next season of our Chamber's journey. Six complimentary tickets included for the Annual dinner.

Innovator

\$7,500

Innovator level sponsors are vital to the sustainability of our organization. Partner with us in an effort to innovate and improve the environment of growth and business development in Wayne County. Four complimentary tickets included for the Annual dinner.

Chairman

\$5,000

Chairman's Circle level sponsors are key partners in Chamber activities & their business support will be recognized in select marketing materials. Two complimentary tickets included for the Annual dinner.

WHY SUPPORT US?

1

**BECAUSE BUSINESS
MATTERS**

2

**STRONG & DIVERSE
ECONOMY**

3

**OUR ABILITIES &
POSITION**



OUR CONTACT

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WEBSITE

www.waynecountychamber.com



Arrington Bridge WRF Expansion Project

City of Goldsboro

Presented by



+ Hazen

Agenda

- Reasons for the WRF Expansion
- WRF Expansion Project Overview
- How the Expansion will Occur
- Questions and Answers





Reasons for WRF Expansion

Reasons for Expansion

- Capacity Needs – the City is near / past 80% capacity at their WRF (NC DEQ 80/90 rule 15A NCAC 02H .0223)
- Additional sewer capacity supports economic growth
- Replace / upgrade aging infrastructure

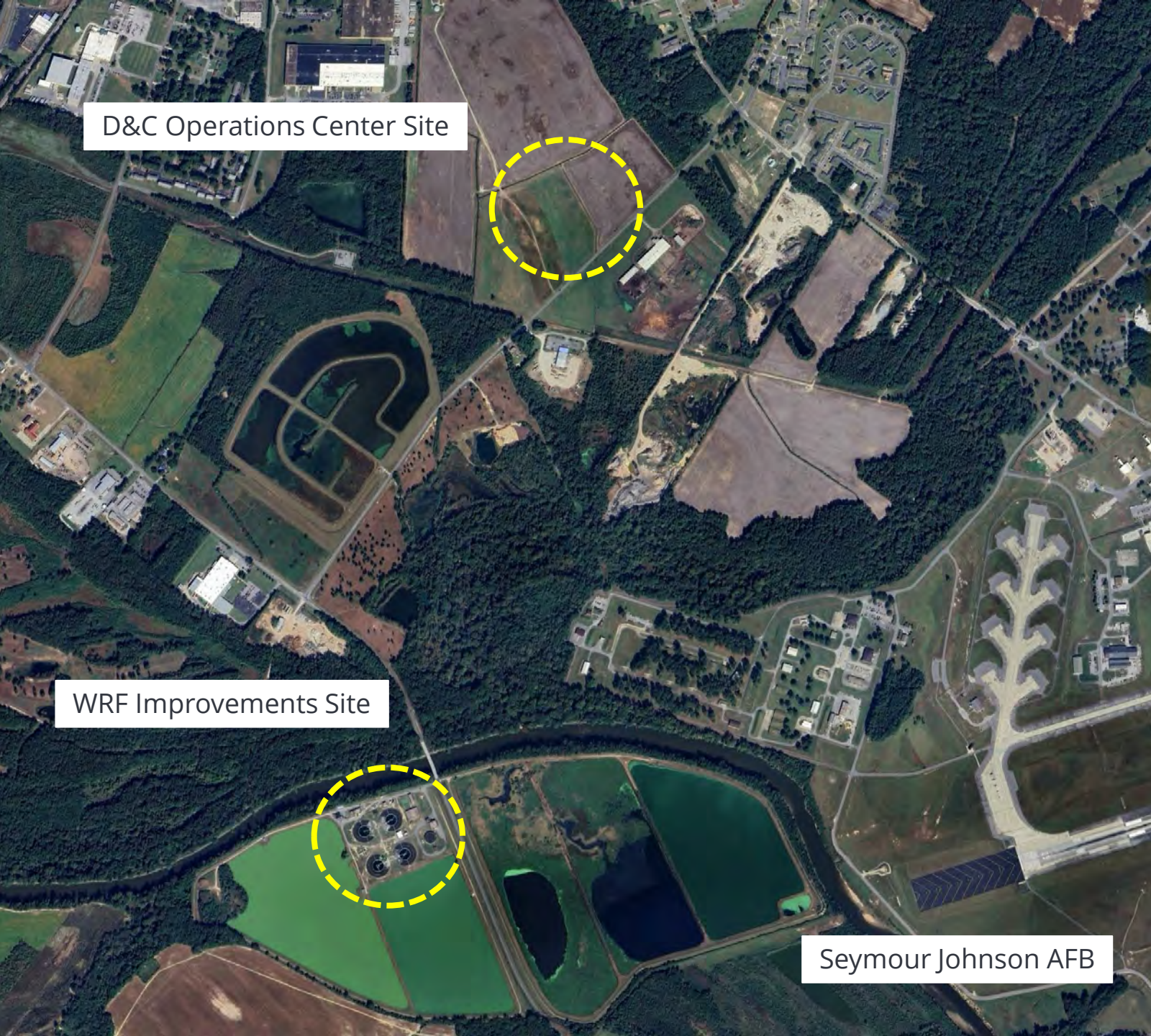




WRF Expansion Project Overview

Project Locations

- D&C Operations Center
- WRF Improvements



Upgrading and Expanding the WRF



- 1 Influent Structure and Distribution Box
- 2 Lagoon Reclamation (Future Footprint)
- 3 BNR Basins (Phase 1 and 2)
- 4 Secondary Clarifier Covers (Basins 1-4)
- 5 RAS/WAS PS (Phase 1 and 2)
- 6 Blower Building (Phase 1 and 2)
- 7 Belt Filter Press (Phase 1)
- 8 Biosolids Storage
- 9 Intermediate PS Upgrade
- 10 BNR Tank Covers
- 11 Filters (Phase 1 and 2)
- 12 Plant Generator Replacement
- 13 Plant Flood Pumps
- 14 UV Disinfection (Phase 1)
- 15 Garage Storage Replacement
- 16 Equalization Storage Pump Station

D&C Operations Center

- Space for 25-30 staff
- Office and administration areas
- Locker Rooms
- Light Vehicle Maintenance





How the expansion will happen

Progressive Design-Build (PDB) Delivery

- **Collaboration** - Goldsboro Public Utilities and the Design-Build team will develop the project together from Day 1
- **Price certainty** – project costs will be understood early in the process, so decisions can be made early to deliver the right project to the budget
- **Plan with the future in mind** – City preferences and long-term O&M costs are understood and plans for future expansions will be incorporated

PDB Project Phases

■ Phase 1 – Preconstruction Services

- Project design
- Constructability reviews
- Value engineering
- Cost estimating
- Deliver Guaranteed Maximum Price (GMP) to construct the project

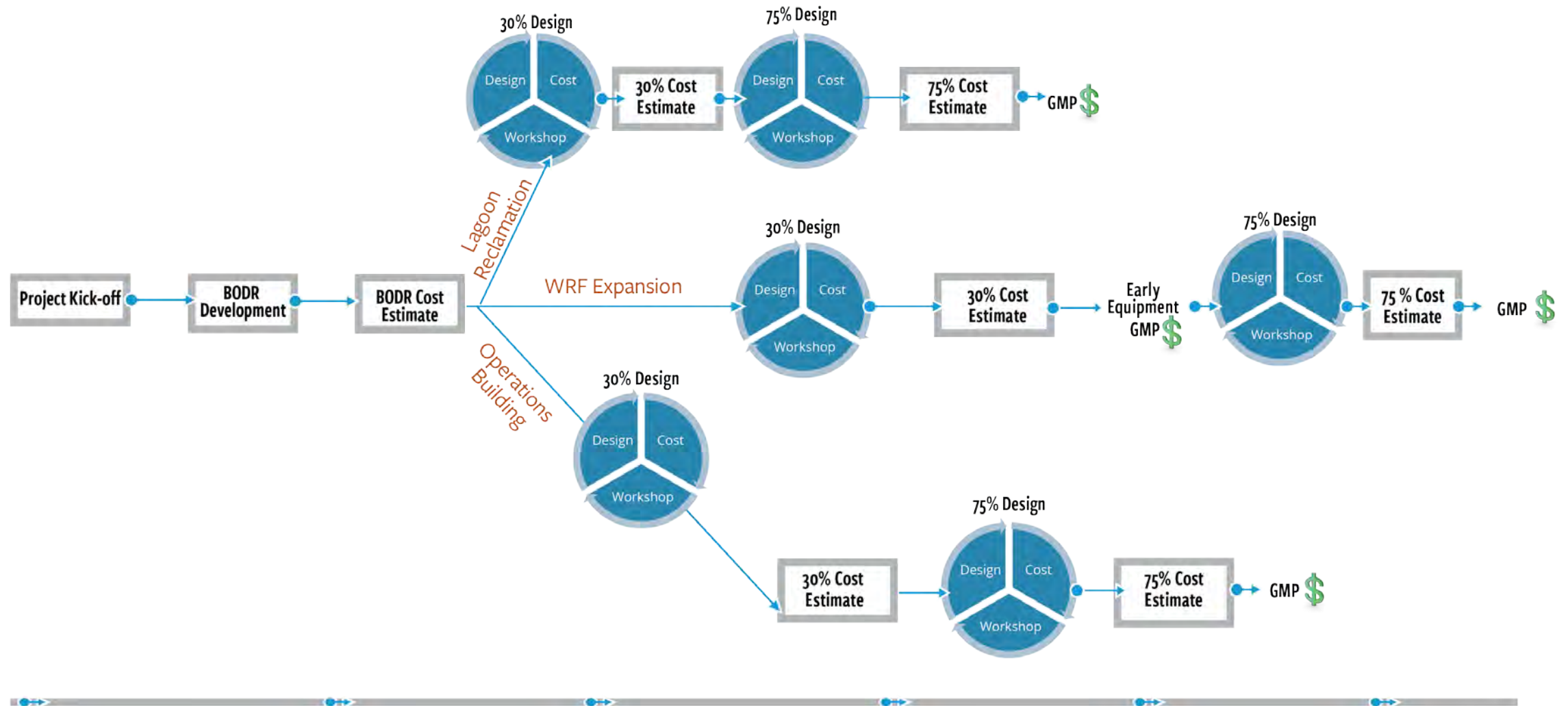
■ Phase 2 – Construction

- Lagoon Reclamation
- Operations Center
- WRF Expansion



Seeking approval of Phase 1 Services

Goldsboro's Preconstruction Process



October
2024

August
2026

Phase 1 Services Cost Presentation (Preconstruction)

Phase 1 - Preconstruction	\$ 10,458,827.06
Phase 1 - Contingency	\$ 250,000.00
100% Design Continuation	\$ 750,000.00
Total Funds Obligated	\$ 11,458,827.06

Preliminary Project Schedule

- Full Basis of Design Report – June 2025
- GMP 1 - Lagoon Reclamation – February 2026
- GMP 2 – WRF early equipment package – March 2026
- GMP 3 – Operations Center – July 2026
- GMP 4 – Balance of WRF – September 2026
- Anticipated Construction Completion – Fall 2028

Q & A



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Chris Robards
Project Manager
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Colin Beck
Design Project Manager
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Brenan Buckley
Design Principal
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jbbuckley@hazenandsawyer.com

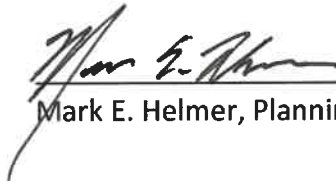
THANK YOU

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING**

SUBJECT: Tobacco, Vapor, and CBD Sales Ordinance Amendment

BACKGROUND: City Council has expressed interest in considering alternative methods for the regulation of land uses that involve the sale of tobacco, vapor, and CBD products. Planning staff is prepared to hear City Council's concerns and try to address any concerns City Council may have prior to setting the date of the public hearing.

DISCUSSION: Planning staff seeks input from the Mayor and Council on the proposed ordinance amendment.

Date: 8/14/24 
Mark E. Helmer, Planning Director

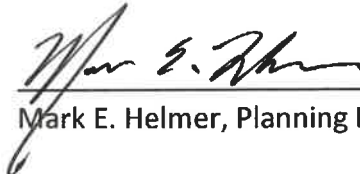
Date: 8/15/24 
Matthew Livingston, Interim City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING**

SUBJECT: Amending the Code of Ordinances Chapter 90: Abandoned and Junked Vehicles

BACKGROUND: The Planning Department has developed a new Abandoned and Junked Vehicles Ordinance. The Planning Director will share the proposed changes with the Mayor and Council and address any concerns City Council may have.

DISCUSSION: Planning staff seeks input from the Mayor and Council on the proposed ordinance amendments.

Date: 8/14/24 
Mark E. Helmer, Planning Director

Date: 8/14/24 
Matthew Livingston, Interim City Manager

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
July 15, 2024

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on July 15, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m. The Mayor recessed the meeting until 5:10 p.m. to relocate to Council Chambers, due to the air conditioning not working in the Large Conference Room.

Mayor Gaylor called the meeting to order in Council Chambers, City Hall, 214 North Center Street, at 5:10 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Holly Jones, Deputy City Clerk

Adoption of the Agenda. Upon motion of Councilman Boyette, seconded by Councilwoman Weeks, and unanimously carried, Council adopted the agenda.

Old Business.

Work session item a. FY23-24 Audit Presentation. Chad Cook with FORVIS shared the presentation attached as *Exhibit A*.

Mayor Gaylor asked for context about where the Fund Balance and Utility Fund should be. Mr. Cook stated that the LGC provides percentages based on similar sized units, the average Fund Balance for similar units to Goldsboro is 46%, and in 2019 Goldsboro was at 8.3%; there is an informal threshold to not get below 8%. He stated that Goldsboro has rebounded nicely, and is now a couple percentage points above the average for similar units. Mr. Cook continued, stating that a Fund Balance of 50% could essentially fund the entire operations of the General Fund for 6 months without any revenues. He stated that the Utility Fund is more difficult to benchmark; how much Fund Balance is needed depends on future Capital needs and projects going on within the City, but it is trending in the right direction.

Mr. Cook covered the Financial Performance Indicators of Concern stated in the workbook. The City has 60 days to submit a response letter to the report; the letter must be signed by a majority of Council.

Councilwoman Weeks asked what the recommended timeline was for preaudits. Mr. Cook stated that was an ongoing process; budgetary authority is required for purchase orders.

Mayor Gaylor thanked Mr. Cook and his team for all the work they have done.

Work session item b. Parking Discussion. Matthew Livingston, Interim City Manager, shared that the Parking Committee and downtown groups have been working together on the parking issues.

Kelly Arnold, Interim Assistant City Manager, provided an update on parking and the Parking Committee. He stated that the last of the moratorium would end August 1, the Parking Committee has met twice to hear appeals, and the Engineering Department is working on getting restriping done to make parking spaces easier to see. Mr. Arnold asked if there was continued interest to extend the moratorium after August 1st for the 200 block of Center Street, or go back to what the ordinance states with the entire area as 2-hour parking. Mr. Arnold also confirmed that the HVAC trailer would be removed by the end of the month, following the installation of the new unit for City Hall. The Parking Committee is also working with the Mayors Committee for Persons with Disabilities, and there will soon be four additional ADA (Handicap) spots located on Center Street.

Councilman White asked where the ADA spaces would be located. Mr. Arnold stated he did not have the information in front of him, but he would get the information for him.

Council discussed the options of continuing the moratorium for the entire parking district, extending the area to 3-hour parking, scraping the 2-hour parking, or letting the moratorium expire and giving the parking regulations 6 months to play out. Council also discussed the amount of money spent on signage to implement the parking regulations, and the placards available to businesses.

Councilwoman Jones made a motion to stop the moratorium and let it play out. The motion was seconded by Councilman Boyette.

Council discussed when they would revisit the conversation, and the option of opening up the placard system to all businesses.

Councilwoman Jones amended her motion to include extending the placard system to all businesses in the managed parking district. The motion was seconded by Councilwoman Taylor.

Council discussed extending the placard system, as well as waiting for data to come in before making any type of changes to the parking regulations or the placards. Mayor Gaylor confirmed that the placards require an annual renewal. The motion was confirmed to be: stop the moratorium and let it play out, and extend the placard system to all businesses in the managed parking district.

Mayor Gaylor, Councilwoman Jones, and Councilwoman Taylor voted in favor of the amended motion. Mayor Pro Tem Matthews, Councilman Boyette, Councilwoman Weeks, and Councilman White voted against the amended motion. The motion failed 3:4.

Councilwoman Taylor made a motion to open up the placard system to all businesses within the managed parking district. The motion was seconded by Councilwoman Jones.

Mayor Gaylor, Mayor Pro Tem Matthews, Councilwoman Jones, Councilwoman Taylor, Councilwoman Weeks, and Councilman White voted in favor of the motion. Councilman Boyette voted against the motion. The motion passed 6:1.

Councilwoman Weeks made a motion to end the moratorium and go to 3-hour parking. The motion died due to lack of a second.

Councilwoman Weeks requested data regarding expenses vs revenue; how much revenue we're actually bringing in off of the tickets, versus how much expense is involved.

Matthew Livingston, Interim City Manager, stated that the Downtown Development Department was requesting approval for an additional date of the Center Street Jam; the item was included in Council folders. Mayor Gaylor asked if there was a motion to amend the agenda and add the item to old business.

Councilwoman Jones made a motion to add *Center Street Jam Concert Series – Temporary Street Closure – Addendum* to Old Business as work session item c. The motion was seconded by Councilman Boyette. Councilman White did not vote, however, pursuant to NCGS G.S. 160A-75, his vote would be considered an affirmative vote. The vote passed unanimously, and Council adopted the agenda as amended.

Work session item c. Center Street Jam Concert Series – Temporary Street Closure – Addendum. The item presented by Greg Mills, Downtown Development Department Business & Property Development Specialist, requested approval for an additional date of the Center Street Jam to be held on August 22, 2024, due to inclement weather forcing the rescheduling of the July 11th Jam.

Councilwoman Weeks made a motion to approve the item as presented. The motion was seconded by Councilwoman Jones. Councilman White did not vote, however, pursuant to NCGS G.S. 160A-75, his vote would be considered an affirmative vote. The vote passed unanimously.

New Business.

Work session item d. NC Freedom Fest Request. Doug McGrath shared the presentation attached as *Exhibit B*.

Mayor Gaylor asked if the labor commitment could be outlined. Mr. McGrath stated they were asking for Parks and Recreation to help with the set-up and tear down, assistance related to parking and the street closure, and asking for the Police Department to assist with the crowd.

Councilwoman Jones made a motion to approve the request for in kind support. The motion was seconded by Councilman Boyette and unanimously carried.

Work session item e. Boards and Commissions Vacancies Discussion. Holly Jones, Deputy City Clerk, shared information regarding Boards and Commissions vacancies.

Mayor Pro Tem Matthews made a motion to appoint Rodney Robinson and Tondalayo Clark to the Commission on Community Relations and Development. The motion was seconded by Councilman Boyette and unanimously carried.

Mayor Gaylor stated there are currently no applicants for the Historic District Commission. Holly Jones, Deputy City Clerk, shared that Judith McMillen was currently an Alternate Member, but could be appointed as a Full Member to fill the vacancy.

Councilwoman Jones made a motion to appoint Judith McMillen to the Historic District Commission as a Full Member. The motion was seconded by Councilman Boyette.

Mayor Pro Tem Matthews asked for confirmation that this appointment would leave the Alternate Member position vacant, and that applications are still needed. Deputy City Clerk Jones confirmed that it would leave both Alternate Member positions vacant on the Commission, and that applicants were greatly needed, as a number of terms would be expiring at the end of the year.

The motion passed unanimously.

Mayor Gaylor recessed the meeting at 6:49 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on July 15, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Pastor Kathye Gamble Batts, New Stoney Hill United Holy Church, provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Holly Jones, Deputy City Clerk

Approval of Minutes. Councilwoman Weeks made a motion to approve the Minutes of the Recessed Meeting of June 5, 2024 and the Minutes of the Special Meeting of June 11, 2024. The motion was seconded by Councilwoman Jones and unanimously carried.

Presentations.

Item B. Resolution in Memory of Mayor Alfonzo “Al” King. Resolution Adopted. Read by Mayor Gaylor. The passing of Mayor Alfonzo “Al” King on July 2, 2024 is a significant loss to his family, friends and residents of the City he loved so much. He will always be remembered as a transformative leader that left the city in better hands and his passing leaves a void that will be difficult to fill. The love that Mayor King had for his wife Juanita, son Stanley, daughter Alison, and son Kevin was unsurpassed and will last forever in the hearts of his children and for generations to follow. Al King served as Director of Personnel and Safety for the City of Goldsboro from February 1979 until his retirement in April 2000. In January 2002, Mayor King was appointed by the Goldsboro City Council to serve as Mayor for the remainder of the term of Hal Plonk who passed away in December 2001. In November 2003, Mayor Alfonzo King was elected to his first full four-year term as Mayor of the City of Goldsboro. He won a second term in November 2007 and in July 2012 was elected for a third term. At the meeting on February 4, 2002 when the oath of office was administered, he stated, “whenever a vote is cast or a decision is made, it will be based on what is best for the entire City of Goldsboro.” This statement made by Mayor King exemplifies his character and integrity. Mayor King served as the President and Vice-President of the North Carolina League of Municipalities, Chairman of the North Carolina League of Municipalities (NCLM) Risk Management Services Board of Trustees, Chairman of the North Carolina Governor’s Military Affairs Commission, and member of the North Carolina Metropolitan Mayors Coalition. Mayor King also served on the Wayne Community College Board of Trustees, the Wayne County Chamber of Commerce Board of Directors, the Downtown Goldsboro Development Corporation Board of Directors, United Way of Wayne County Board of Directors, the Child Nutrition and Outreach Program Committee and several other Special Project Committees. As a testament to his dedication and lifelong work, Mayor King was awarded the Downtown Goldsboro Development Corp. Lifetime Achievement Award in 2010, Order of the Long Leaf Pine by Governor Bev Perdue in 2011 and the Wayne County Chamber of Commerce’s Cornerstone Award in 2017. Mayor King originated the phrase that Seymour Johnson was “the best air force base on planet earth” and he loved Seymour Johnson and the airmen. Mayor King’s outgoing personality, sense of humor, and spirit of true dedication to public service made him a beloved and respected figure through the city and state. July 2, 2024, will officially be recognized as Mayor Al King Day in Goldsboro, North Carolina, in honor of his life, legacy and the positive impact he made on the City of Goldsboro and the State of North Carolina. The Mayor and City Council of the City of Goldsboro, North Carolina express to the family of Mayor Al King our heartfelt belief that the memory of his good works and character will be and remain an inspiration to many and a blessing to all.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of July, 2024.

Councilwoman Jones made a motion to approve the Memorial Resolution. The motion was seconded by Councilman Boyette and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION NO. 2024-77 “RESOLUTION IN MEMORY OF MAYOR ALFONZO “AL” KING”

Mayor Gaylor presented the proclamation to Mayor King’s family, including his wife Juanita and his daughter Alison. Mrs. King thanked everyone that came and thanked the Council for honoring her late husband. She expressed how much Mayor King loved the City and everyone that worked for Goldsboro. Mrs. King thanked the funeral home for driving him down Center Street, and thanked the Police Department for escorting him. Alison King expressed her father’s love for the City, and thanked everyone for all that they had done for him.

Mayor Gaylor expressed his appreciation for the many conversations he had with Mayor King. He also presented a copy of the framed resolution and a photo book of Mayor King to Mrs. King and the family.

Item C. Resolution Expressing Appreciation for Services Rendered by John Albert as an Employee of the City of Goldsboro for More Than 13 Years. Resolution Adopted. *Read by Mayor Gaylor.* John Albert retired on July 1, 2024 as a Parks Superintendent, with more than 13 years of service with the Parks and Recreation Department. John began his career on August 18, 2010 as a Parks Superintendent with the Parks and Recreation Department where he has served until his retirement. John has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to John Albert their deep appreciation and gratitude for the service rendered by him to the City over the years, and express to John Albert our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of July, 2024.

Councilwoman Weeks made a motion to adopt the Retirement Resolution. The motion was seconded by Councilwoman Taylor and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION NO. 2024-78 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JOHN ALBERT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 13 YEARS”

Mayor Gaylor presented the proclamation to John Albert and thanked him for his years of service. Mr. Albert stated it had been an honor to serve the City for nearly 14 years, but it was time for the next generation to move it forward. Felicia Brown, Parks and Recreation Director, thanked John for all the things he has done for the City. Matt Livingston, Interim City Manager, congratulated John on his retirement.

Item D. Goldsboro/Wayne Purple Heart Proclamation. *Read by Mayor Gaylor.* The Goldsboro City Council and Wayne County Board of Commissioners do hereby honor the service and sacrifice of our Nation’s men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans. Also, the Goldsboro City Council and the Wayne County Board of Commissioners commend the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 3, 2024 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

Mayor Gaylor presented the proclamation to Brian Volk, Eric Busse, and Larry Edmunds with the Wayne County Veterans and Patriots Coalition. Mr. Volk briefly described what the Purple Heart is, and invited everyone to attend the Purple Heart Banquet on August 3, 2024 at the Maxwell Center.

Item E. Kinetic Minds Presentation. Eskabonna Henderson shared the presentation attached as *Exhibit C*, and introduced some of the students that participated in the program.

Mayor Gaylor asked the students what their favorite experiment or project was. Council commended Mr. Henderson for all the good work the program has done, and thanked him for coming to share such positivity. They also thanked the parents for getting their children in the program, and thanked the students for attending the meeting.

Item F. DGAF Scholarship Recipients Presentation. Gary Packer introduced some of the scholarship recipients. The students stated their name, the school they would be attending, and their intended major. Mr. Packer stated that a total of nine scholarships were awarded this year, and thanked the Council for all of their assistance.

Item G. Communities Supporting Schools Presentation. Selena Bennett shared the presentation attached as *Exhibit D*. She also introduced Pastor Daniel Weeks from Bethel Church, who assists with the mentoring programs, and spoke about how effective having a mentor is for the students in the program.

Mayor Gaylor stated that the reason he asked her to attend the Council Meeting is because he wants to be able to assist with education around the City. He asked Ms. Bennett how much money would be needed to start the program at

North Drive Elementary School. She stated that for the position, the supplies, and other necessary tools needed to start the program, they would need \$30,000.

Mayor Gaylor stated that last year the organization received \$13,000 though the NPO allocation funding. He asked Ms. Bennett if the City were to contract specifically for the \$30,000, could the organization fund the position at North Drive. Ms. Bennett confirmed that they could, and stated that she appreciated the support from every level that they have received from the City.

Mayor Gaylor asked the Council to consider funding the North Drive position, and asked for any questions or comments. Council discussed the past funding to CSS, and if this specified funding would affect the NPO funding through the United Way for the current Fiscal Year.

Mayor Gaylor asked for a general consensus of support, and seeing such, he said a resolution of support will be brought back to a future meeting.

Item H. United Way Presentation. Sherry Archibald shared the presentation attached as *Exhibit E*.

Ms. Archibald stated that the United Way would not be able to assist in the same capacity they had last year due to how time consuming the process was. She stated that if the City wanted to allocate funds to a specific focus area, that could be discussed, but they could not guarantee what specific organizations the funding would go to.

Mayor Gaylor stated that Council would need to decide if they wanted to choose someone internally to do our own process, or choose a path with United Way to allocate the funding. There seemed to be a general consensus to proceed with choosing a focus to allocate to through United Way.

Mayor Gaylor asked Ms. Archibald if the local United Way had decided how they were proceeding. Ms. Archibald stated that they had chosen the Issue Focus path, and would be choosing which Issue at an upcoming meeting. Mayor Gaylor stated that this conversation would be continued at another time.

Ceremonial Documents.
Item I. Annual National Night Out Proclamation. *Read by Mayor Gaylor.* Goldsboro City Council proclaimed Tuesday, August 6, 2024 as the ANNUAL NATIONAL NIGHT OUT in the City of Goldsboro, North Carolina, and called upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the “Annual National Night Out” on August 6, 2024.

Mayor Gaylor asked Interim City Manager Matthew Livingston where the event was going to be held. Mr. Livingston stated the event would be held at Herman Park; there would be rides, activities, fun events, and our Public Safety, police and fire, would be well represented.

Public Hearings.
Item J. Z-4-24 Rosewood Outdoor Power Equipment and Supply – Located at the corner of W. US 70 Highway and Carolina Circle. Ordinance Adopted. Presented by Mark Helmer, Planning Director.

Wayne County Tax Parcel Id#: 2680-83-1822

The applicant is requesting a change of zone for the subject property from Residential (R16) to General Business Conditional Zoning (GB-CZ) District limiting the property to retail sales of outdoor power equipment for sale, service, and repair with outdoor storage.

Per NCGS 160D-102, a conditional zoning request is a legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.

If a petition for conditional zoning is approved, the development and use of the property shall be governed by the ordinance requirements of the parallel General Business Zoning (GB) Zoning District except those superseded by specific conditions, the approved concept plan, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district, and are binding on the property as an amendment to these regulations and to the Official Zoning Map. Should the applicant deviate from the minimum requirements of the proposed General Business Conditional Zoning (GB-CZ) District, the deviations shall be identified on the concept plan for Council approval.

Frontage: 280.18 ft. (W. US 70 Hwy.)
388.67 ft. (Carolina Circle)

Area: 493,534 sq. ft. or 11.36 acres

North: General Business (GB); Residential (R-16)
South: Residential (R-16)
East: Residential (R-16)

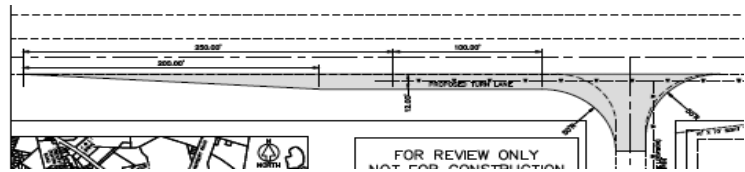
West: Residential (R-16 and R-12)

Currently, the property consists of agricultural farmland.

The City’s Land Use Plan recommends Medium-Density Residential development. The proposed General Business Conditional Zoning (GB-CZ) District is not a corresponding zoning district for the Medium-Density Residential land-use designation.

The applicant has applied for conditional rezoning with site plan approval to establish retail sales of outdoor power equipment for sale, service, and repair with outdoor storage. Adjacent uses include two residential subdivisions west and east of the subject property. Across from the subject property along W. US Hwy. 70 are three commercial properties consisting of Onsite Landscape Supply, S.T. Wooten Corporation’s concrete operation plant, and FSC II, LLC future asphalt operation plant.

Access to the site will be directly from N.C. Secondary Road No. 1264 (Carolina Circle). As reported to the City Council on June 17, 2024, NCDOT will require the applicant to construct a deceleration lane for east bound US 70 Hwy traffic turning south onto Carolina Circle. A second deceleration lane into lot two (2) will be avoided if the project constructs a shared access drive from Carolina Circle, through lot three (3) to serve lot two (2).



Turn lane onto Carolina Circle



Internal access from Carolina Circle to serve lots two (2) and three (3).

The applicant is proposing two commercial structures for the site. The principal building for the sale and display of outdoor power equipment will consist of 10,000 sq. ft. The accessory structure at the rear of the site will consist of 2,000 sq. ft. and will be used for storage, maintenance, and servicing of power equipment.

Parking for the site requires one space per 500 sq. ft. of gross floor area. A total number of 24 parking spaces are required. The submitted site plan shows a total of 24 parking spaces including a van accessible handicap space.

External sidewalks have not been identified for the site and are not recommended in accordance with the City’s Recommended Pedestrian Facilities’ Plan. The developer will be required to pay a fee in lieu of in the amount of \$12,039.30. Internal sidewalks are required for the proposed development utilizing handicap accessible slopes and ramps. Internal sidewalks are shown for patrons of the facility.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City’s Commercial Lighting ordinance.

Interconnectivity has been shown for the site. NCDOT comments: require shared access from Carolina Circle through lot three (3) to serve lot two (2).

Subject property is located outside of the City limits of Goldsboro, however, the site is located within the one-mile extra-territorial jurisdiction.

City water and sewer are not available to serve the property. Water services will be provided by Fork Township Sanitary District. The site will be served by an on-site private wastewater disposal system.

The property is not located within a special flood hazard area. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

A 50 ft. wide riparian buffer exists on lots two (2) and three (3). Riparian buffers protect and increase water quality by helping to prevent sediment and other pollutants before entering a stream, river, or other body of water. Lots two (2) and three (3) appear to be of adequate size for new development, however, both lots will be restricted due to the location of the riparian buffer on each lot.

A 50 ft. wide Piedmont Natural Gas Pipeline easement exists on lots one (1) and three (3) and fronting along Carolina Circle. Future development will be restricted if proposed development occurs within these areas.

Street trees have been provided along W. US Hwy. 70, along N.C. Secondary Road No. 1264 (Carolina Circle) and along the internal access drive for the proposed facility. A Type A 5 ft. wide landscape buffer is required along the southern and eastern property lines and has been identified on the submitted site plan. The outside storage area will be surrounded by an opaque 6 ft. in height chain-linked fence. The applicant has agreed to provide additional landscaping that will surround the fencing and provide screening of the storage area from off-site views.

All utilities to the site will be installed underground.

- Public water will be provided from a water main within Carolina Circle right-of-way.
- The applicant is proposing an individual septic system for lot one (1) since the closest City of Goldsboro public sewer main is approximately 4,200 feet east of the site and beyond the 1,000-foot sewer extension requirements.
- Electric services are available within the right of way of Carlina Circle and US Hwy 70.

Commercial dumpsters will be utilized for garbage collection within the storage area at the rear of the facility and screened from off-site views in accordance with City standards.

Building elevations have been submitted by the applicant. Staff is satisfied that the proposed facility will meet the building design standards per the requirements of the City’s Unified Development Ordinance.

The City’s Comprehensive Land-Use Plan identifies the area as being Medium-Density Residential. However, there are several factors that would support the applicant’s proposed conditional rezoning request:

1. Although the City’s Comprehensive Land-Use Plan recommends Medium-Density Residential, the proposed conditional rezoning would be compatible with the surrounding zoning patterns and land uses.
2. The City and other utility service providers will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient levels of service to existing developments.
3. The proposed conditional rezoning would not impair or injure the health, safety, and general welfare of the public.
4. Planning staff imposes a condition that a soils analysis be conducted and approved for the installation of an on-site private sewage disposal system.
5. Planning staff have collaborated with the applicants and developers of the project to discuss the merits of the submitted concept plan and imposed condition listed in item #4 above.
6. All parties have mutually agreed that the proposed conditional rezoning is in conformance with the zoning requirements of the City of Goldsboro and that the site-specific improvements will balance the interests of the landowner, developer, neighborhood, and the public.

Planning staff is recommending approval of the conditional rezoning request based on the factors listed above and subject to an approved soils analysis for the installation of an on-site private sewage disposal system for the site.

The Planning Commission, at their May 28, 2024 meeting, unanimously voted to recommend approval of the request to rezone the 11.36-acre tract of land from Residential (R16) to General Business Conditional Zoning (GB-CZ) District.

The City Council, at their June 17, 2024 meeting, voted to continue the hearing until the July 15, 2024 City Council meeting.

It was recommended that Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Mayor Gaylor opened the public hearing. The following people spoke:

1. John Peacock. Spoke in opposition, and R-16 rezoning in general. He wants growth, but in the right way.
2. Louise Garris, realtor for applicant. Spoke in favor, citing the money that had already been spent and that the store would only be open during reasonable hours.
3. Monty Lockamy, owner/applicant. Spoke in favor, stating that his business needs more space to grow, and asked Council to let him grow. He also confirmed that the equipment would be lawnmowers, etc.
4. Robert Coffman. Spoke in opposition, stating that the area was already like a racetrack near and after 5 p.m.

No one else spoke and the public hearing was closed.

Councilwoman Jones asked where the entrance and exit would be. Mr. Helmer stated that all three lots would be served by two driveways on Carolina Circle. Council discussed the deteriorated condition of Carolina Circle and the outdated Comprehensive Land-Use Plan.

Councilwoman Weeks asked if NCDOT had confirmed they would approve the turning lane. Mr. Helmer stated that NCDOT had confirmed they would not approve the driveway without the turning lane being put in.

Councilman Boyette made a motion to approve the Ordinance. The motion was seconded by Councilwoman Taylor.

Council further discussed the deteriorated condition of Carolina Circle. Mayor Gaylor asked the applicant if NCDOT had mentioned repairing the road. Mr. Lockamy stated they had not, but he would do whatever DOT required him to do.

Mayor Gaylor, Mayor Pro Tem Matthews, Councilwoman Jones, Councilman Boyette, and Councilwoman Taylor voted in favor of the motion. Councilwoman Weeks and Councilman White voted against the motion. The motion passed 5:2, and Council adopted the following entitled Ordinance.

ORDINANCE NO. 2024-35 “AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Item K. Contiguous Annexation Petition-Oak Forest Holdings, LLC. – Corner of Central Heights Rd. and N. Oak Forest Rd. Ordinance Adopted. Presented by Mark Helmer.

Wayne County Tax Parcels: 3519-83-9488
3519-92-2922

The City Council, at their meeting on June 17, 2024, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for July 15, 2024.

Pursuant to G.S. 160A-31, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-31, it has the authority to adopt an annexation ordinance.

Attached was a report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area. All City services can be provided to the property.

It was recommended that after the public hearing, the Council, by motion, adopt the following entitled Ordinance annexing the subject property, effective July 15, 2024.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

Councilman Boyette made a motion to approve the Ordinance. The motion was seconded by Councilwoman Jones and unanimously carried. Council adopted the following entitled Ordinance.

ORDINANCE NO. 2024-36 “AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

Item L. Revision to the Unified Development Ordinance, Article 6.5 Stormwater Management for New Development and Approval of the City of Goldsboro Stormwater Management Plan. Ordinance Adopted. Presented by Jonathan Perry.

The amendment to the Unified Development Ordinance, Article 6.5, will incorporate mandated revisions of North Carolina Department of Environmental Quality model stormwater ordinance and include an approved City of Goldsboro Stormwater Management Plan.

The Legislature of the State of North Carolina has designated specific local governments for the development of new stormwater management requirements as part of the Neuse River Nutrient Sensitive Waters stormwater management strategy. The requirements shall apply to property located within the Neuse River Basin.

The City must adopt the amendment to the Unified Development Ordinance, Article 6.5 Stormwater Management for New Development and the City of Goldsboro Stormwater Management Plan and have it approved by the North Carolina Department of Environmental Quality by July 2024.

At the conclusion of the public hearing, it was recommended that the City Council adopt the following entitled ordinance repealing the Unified Development Ordinance, Article 6.5 Stormwater Management for New Development and establishing a revised Article 6.5 Stormwater Management for New Development and approving the City of Goldsboro Stormwater Management Plan dated July 15, 2024.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

Councilwoman Taylor made a motion to approve the Ordinance. The motion was seconded by Councilwoman Weeks and unanimously carried. Council adopted the following entitled Ordinance.

ORDINANCE NO. 2024-37 “AN ORDINANCE REPEALING THE UNIFIED DEVELOPMENT ORDINANCE, ARTICLE 6.5 STORMWATER MANAGEMENT FOR NEW DEVELOPMENT AND ESTABLISHING A REVISED ARTICLE 6.5

Item M. Public Hearing to Consider an Economic Development Agreement with Team Foods USA, Inc.
Resolution Adopted. Presented by Matthew Livingston, Interim City Manager.

The City Council of Goldsboro believes the location of new industries and the expansion of existing industries is vital to the economic health of Goldsboro and to the welfare of its citizens. The City Council wishes to encourage such development by means of offering incentives to recruit new industries and to aid in the expansion of existing industries. Such incentives are predicated on the notion of expanding Goldsboro’s tax base and providing additional jobs for Goldsboro citizens that pay wages higher than the current prevailing average hourly wage in the particular industry.

Team Foods USA, Inc. desires to purchase facilities, create jobs, and install certain machinery and equipment in Goldsboro.

Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal to provide an incentive grant to Team Foods USA, Inc. totaling \$57,843.00. Team Foods USA, Inc. will make a \$36,400,000 investment and create 16 jobs on or before December 31, 2029, with incremental achievement goals starting December 31, 2024.

The City and the County of Wayne entered into an agreement dated May 21, 2024, wherein the City agreed to provide water and sewer services to the said location and further agreed not to require voluntary annexation of the property into the limits of the City, and the County agreed to share equally with the City any ad valorem tax revenues collected from Team Foods USA, Inc. generated as a result of the improvements referenced.

In the agreement between the City and the County, the City further agreed to enter into an economic incentive agreement with Team Foods USA, Inc. for the provision of a grant equal to the amount of the system development fees that would have otherwise been assessed for the provision, and thus expansion, of water and sewer services to the location of the property to serve Team Foods USA, Inc.

The City shall provide an Economic Development Grant to Team Foods USA, Inc. with an estimated value of \$57,843.00 paid on behalf of Team Foods USA, Inc. at the time the system development fees will be incurred.

Following the public hearing, and depending on comments received, staff recommended that Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute the economic development agreement with Team Foods USA, Inc.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

Councilwoman Weeks made a motion to approve the Resolution. The motion was seconded by Councilman Boyette and unanimously carried. Council adopted the following entitled Resolution.

RESOLUTION 2024-79 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN ECONOMIC DEVELOPMENT AGREEMENT WITH TEAM FOODS USA, INC.”

Public Comment Period. Mayor Gaylor opened the public comment period. The following people spoke:

1. Peter Stewart. Spoke concerning speeding on Thoroughfare Road. (Full comments are available on YouTube at 5:15:58)
2. Karl Landgren. Encouraged everyone to attend the Purple Heart Banquet, and invited everyone to the Wayne County Liberty First Seminar on August 10th. He also commended Council for all that they do. (Full comments are available on YouTube at 5:19:51)

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Matthew Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items N-R be approved. The motion was seconded by Councilwoman Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item N. Appointment of Deputy Finance Officer, Teresa (Terrie) L. Webber. Resolution Adopted. The item was submitted by Catherine F. Gwynn, Finance Director.

G.S. §159-28, the preaudit statute, requires that the Finance Officer or duly appointed Deputy Finance Officer to ensure that sufficient budget exists before authorizing an expenditure, moneys are appropriated to pay amounts due in the fiscal year, encumber contracts against appropriations, and affix a preaudit certificate to purchase orders and agreements.

The Charter for the City of Goldsboro authorizes the City Manager to appoint the Finance Director. General Statute however, requires that a Deputy Finance Officer must be appointed by the Board.

The Preaudit Policy (FINP-016.0) adopted by Council on February 12, 2024, reinforces the requirement of preaudit on any financial obligation that requires an expenditure from the City's budget.

In order to be more responsive to department needs, it is necessary to delegate preaudit duties to an additional deputy finance officer. Ms. Terrie Webber has been employed in the City Finance department for over 18 years, and has proven herself to be knowledgeable, dependable and trustworthy, and understands the importance and implications of the duty of the Deputy Finance Officer.

After appointment, the City Clerk or Deputy will administer an oath of office to Ms. Webber.

Mayor Gaylor asked if there was a salary change associated with this. Mr. Livingston stated there is a 2.5% salary change for additional duties, but it was still within the same range.

Councilman White asked if this had been known before the budget was deliberated. Mr. Livingston stated it was not planned; it was a suggestion to assist the Finance Director so she would have more time to focus on the budget and the Audit.

It was recommended that the City Council, by motion, adopt the following entitled resolution authorizing the appointment of Teresa (Terrie) L. Webber as a Deputy Finance Officer for the City of Goldsboro. *Consent Agenda Approval. Weeks / Jones (7 Ayes).*

RESOLUTION NO. 2024-80 "RESOLUTION NAMING TERESA (TERRIE) L. WEBBER AS DEPUTY FINANCE OFFICER"

Item O. Amend Contract for Audit Services for Fiscal Year Ending June 30, 2023. Resolution Adopted. The item was submitted by Catherine F. Gwynn, Finance Director.

City Council approved the audit contract for FY2023 on November 6, 2023.

The financial audit has been completed and was submitted to the LGC on June 30, 2024. The auditors have requested a final amendment in order to close out this engagement, and the Local Government Commission requires the Council approve all extensions of time.

The base fee was \$70,000, and the final modified fee will be \$126,635. The engagement called for billing at 90% of standard rates for hours in excess of 310 hours. The final billing includes an additional 20% discount for the 265 hours incurred in excess of the 310 hours. There is sufficient budget remaining in audit fees. A copy of the proposed amended contract is attached.

Mayor Gaylor asked if the number for next year would likely be closer to the \$70,000 or the \$126,000. Mr. Livingston stated that the amount was so high due to so many extra hours. Mayor Pro Tem Matthews asked if that would go down now that we are caught up on audits. Mr. Livingston stated that it should, since there should not be any extra hours needed, and we can submit much of our own paperwork through the portal.

It was recommended that Council approve the following entitled resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2023 to Forvis, LLP for the completion date of June 30, 2024 and the modified fee of \$126,635. *Consent Agenda Approval. Weeks / Jones (7 Ayes).*

RESOLUTION NO. 2024-81 "A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT NO. 1 BETWEEN THE CITY OF GOLDSBORO AND FORVIS, LLP FOR THE EXTENSION OF THE AUDIT OF CITY'S ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2023"

Item P. Request authorization to purchase new Solid Waste Rear Loader, Side Loader (1-Arm), and Automated Leaf Vac Trucks. Resolution Adopted. The item was submitted by Rick Fletcher, Public Works Director.

In an effort to replace an aging Solid Waste fleet, new Rear Loader, Side Loader, and Automated Leaf Vac Trucks were funded and approved to be purchased in Solid Waste's FY 24-25 budget for \$310K, \$400K, and \$300K, respectively. We have requested and received at least one quote for each piece of equipment.

Carolina Environmental Systems, Inc. has provided a quote of \$255,942 for a Heil DuraPack 5000 Rear Loader Refuse Truck, which includes an extended 5-year engine and transmission warranty. The quote and award are through Sourcewell Contract sales, so no formal bid process is required.

Additionally, Amick Equipment has provided a quote of \$395,312 for their New Way ROTOPAK Side Loader Refuse Truck. The quote and award are through the North Carolina Sheriff's Association Cooperative Bid Program, so no formal bid process is required.

Furthermore, Carolina Industrial Equipment has provided a quote of \$298,773 for their Xtreme Vac Automated Leaf Truck, which includes a 2-year engine and transmission warranty. The quote and award are through the North Carolina Sheriff’s Association Cooperative Bid Program, so no formal bid process is required.

Councilwoman Weeks asked if it was normal to only get one quote. Mr. Fletcher stated that they used the state contract procurement service, which has essentially already gone through that process.

It was recommended that Council adopt the following entitled resolution approving the purchase of new Solid Waste Rear Loader, Side Loader, and Automated Leaf Vac Trucks, as passed in the FY 24-25 budget. *Consent Agenda Approval. Weeks / Jones (7 Ayes).*

RESOLUTION NO. 2024-82 “RESOLUTION OF INTENT TO PURCHASE NEW SOLID WASTE REAR LOADER, SIDE LOADER, AND AUTOMATED LEAF VAC TRUCKS”

Item Q. Resolution To Acquire Hazard Mitigation Grant Program Properties. Resolution Adopted. The item was presented by Matthew Livingston, Interim City Manager.

FEMA’s Hazard Mitigation Grant Program provides funding to state, local, tribal and territorial governments so they can develop hazard mitigation plans and rebuild in a way that reduces, or mitigates, future disaster losses in their communities after a presidentially declared disaster.

Wayne County was a Hurricane Matthew Hazard Mitigation Grant Program-Major Disaster Declaration (HMGP-DR) subgrantee and oversaw the acquisition of properties located within the entire county, including the City of Goldsboro.

The City of Goldsboro requests to acquire the following fifteen (15) properties from the County of Wayne: 709 W. Chestnut Street, Goldsboro (Pin: 2599565546); 106 Brock Street, Goldsboro (Pin: 2598660348); 509 Forest Hill Drive, Goldsboro (Pin: 3519294620); 430 Truman Street, Goldsboro (Pin: 2598480719); 800 S. George Street, Goldsboro (Pin: 2599626006); 311 Glen Oak Drive, Goldsboro (Pin: 3610103022); 400 S. Alabama Avenue, Goldsboro (Pin: 2599553288); 903 Canal Street, Goldsboro (Pin: 2599339797); 401 S. Alabama Avenue, Goldsboro (Pin: 2599552358); 321 E. Chestnut Street, Goldsboro (Pin: 3509044915); 603 Whitted Court, Goldsboro (Pin: 2599558527); 2007 Glenhaven Lane, Goldsboro (Pin: 2598654781); 301 McArthur Street, Goldsboro (Pin: 2598655276); 203 Winslow Circle, Goldsboro (Pin: 2598793078); 2000 Glenhaven Lane, Goldsboro (Pin: 2598658903).

The City would like to use the properties for recreational and/or beautification purposes, such as pocket parks.

The deed transferring the properties will contain the necessary HMGP restrictions to ensure compliance with all federal and state regulations, and the City of Goldsboro agrees to be bound by the provisions of 44 CFR 80.19 following transfer of the properties.

Councilwoman Weeks asked if this grant paid to maintain the property. Mr. Livingston stated it only paid to clear the properties, it would be our responsibility to maintain them. Mayor Gaylor stated that the properties could never be used for revenue generating purposes again.

It was recommended that Council adopt the following entitled resolution authorizing the Interim City Manager to sign the General Warranty Deed, and acquire properties as listed in Exhibit A. *Consent Agenda Approval. Weeks / Jones (7 Ayes).*

RESOLUTION NO. 2024-83 “RESOLUTION TO ACQUIRE HAZARD MITIGATION GRANT PROGRAM PROPERTIES”

Item R. Departmental Monthly Reports. Accepted as Information. The various departmental reports for June 2024 were submitted for Council approval. It was recommended that Council accept the reports as information. *Consent Agenda Approval. Weeks / Jones (7 Ayes).*

End of Consent Agenda.

City Manager’s Report. Interim City Manager Livingston: The audits are all caught up, and our next goal is to get off the Unit Assist List, so we have a meeting with them in July; I'm optimistic we'll be able to get that done. At the same time, we're starting to work on our major CIP. I spoke with the Mayor about meeting with each Councilmember to discuss your individual goals and objectives. In February, we talked collectively about strategic initiatives. We want to see any individual priorities you have, what you'd like to see happen with the City, and what your specific goals are. The only other thing is, I've been the interim now for 6 months in August, so I feel it's time we looked at what we are going to do with the Manager position. I would like to talk about that in August; give me some feedback as far as what you'd like to see happen.

Mayor and Councilmembers’ Comments.

Mayor Gaylor: I appreciate the Interim Manager setting aside some time; I really wanted to get together with every Councilmember one-on-one to have conversations about what is important to you, what we all want to achieve the remainder of this first year in office, and the remainder of our term. I appreciate everyone, their time, and their commitment. You look at the things that we have moved since December, it's incredible. We've completely changed the pay structure for Police and Fire, we've changed Administration, we've changed multiple department heads at least once, we've gotten caught up on our financial audits, and we are going to be off of the Unit Assistance List here very shortly. Just in the last three

years, with some incredibly tough decision making, our fund balance has gone from single digits to the average for units our size; that puts us in an incredibly unique situation. We are in a position to truly be able to make some things happen that are impactful in our community, that will last far longer than this first term for every single one of us. I look forward to having those discussions with everybody, and I appreciate everyone staying so late.

Councilwoman Jones: I am so pleased with this meeting tonight, I think we got a lot accomplished, and I think we work together; we have disagreed, we have agreed, but at the end of the night I think we've done a lot of good things. I would also like to offer my condolences; we still have the issue of crime, and I ask the community to pray with us and work with us. I was so glad to see the positivity in our youth tonight. I think that is something that the community needs to see; they need to see some good and we saw some of that tonight. Also, I would like for us to think about this quote: "the test of our progress is not whether we add to the abundance of those who have much but it is whether we provide enough to those who have little." I think as a council if we strive toward that, we're going to be good.

Councilman Boyette: I'll echo the comments I've heard thus far from the Mayor as well as the Councilwoman next to me; especially about us, what we have accomplished, and all the things to come that we're going to be able to do as a group. As always, thank you to our hardworking City employees for all they do for all of us. Lastly, thirteen of the years that I served in Planning were under Mayor King; what a phenomenal individual he was and what he meant to this City. The time under his leadership, shaped what I view to be a great Council; that's what I strive for. What I said in my comments the night I sat in this chair as an elected official for the first time, for my vision, was inspired by his leadership and his vision. It was a pleasure and an honor serving under him. I'm glad that we were able to recognize him in the manner that we did tonight, and it was my pleasure to serve thirteen years under him.

Councilwoman Taylor: I would like to encourage all the businesses to get your placards, all five of them. Use them, come back to us, and let us know how it's working. The second thing is, it has been my pleasure this year to get to know all of you guys, individually and as a group. I really respect all of you and I really appreciate everything I'm learning from you.

Mayor Pro Tem Matthews: A couple quick announcements for the district. Mina Weil Pool is closed, so thank you to the Goldsboro Fire Department for bringing out the sprinklers on Thursday. They will be out there this Thursday from 2-3 p.m., right outside of the pool area. From the report I got today, a tentative opening date may be Mid-August. Also, we're still doing Cardio and Conversations on Thursday at 6 p.m. so please meet us at the Patrick Best Track; Councilmembers are invited to join us as well. With everything that has been going on in our community, I thought about what if more people were trained in first aid and CPR; could that be the determining factor in a life being saved. So, I have partnered with our everyday heroes Wayne County EMS, to offer a free CPR and first aid training class. To be clear, this is not a certification class, it is merely going to teach you those life-saving techniques. It is going to be July 29th at 6:00 p.m. at Goldsboro Event Center; the class is an hour and 15 minutes. There is no official registration; please follow my Councilwoman page for all the information. I want to invite the Council to come as well and encourage your residents to come get that training. Thank you, Dave, the director of Wayne County EMS, for your heart and being willing to do this for us, I appreciate it.

Councilwoman Weeks: I want to thank the Finance Department for your excellence with the audit, especially Ms. Gwynn. Matt, I want to publicly affirm you. I have received multiple calls from my constituents; we've had some issues in that area, and each constituent told me you called them back in timely manner. Everything I've seen these last few months, you have served with great excellence. I'm grateful for you, and at the same token I'm grateful for all of you guys. Nobody knows the work that you put in behind the scenes, your selfless giving. I want to let you know I honor you, I love you guys, I respect you, and I admire you more than you'll ever know. Thank you, it's an honor to serve with all of you.

Councilman White: I echo everything that Councilwoman Weeks has said; my comments are very brief. I would just like to salute and celebrate those young people who were here tonight; it lets us know that what we're doing up here is not in vain and that somebody's listening and watching.

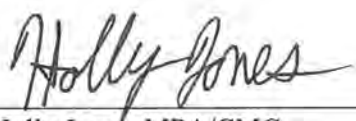
Mayor Pro Tem Matthews: There is a Stop the Gun Violence Task Force meeting tomorrow happening at Rebuilding Broken Places. It's going to start at 5 p.m. and go to 7 p.m. So, for all of those who were looking for an opportunity to get involved to help change the narrative, that may be an opportunity for you to plug in; I'll get this posted on the page as well.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

There being no further business, Mayor Gaylor adjourned the meeting at 10:42 p.m.




Charles Gaylor, IV
Mayor


Holly Jones, MPA/CMC
Deputy City Clerk



w.s. item a

Report to the City Council
Financial Results Following Fiscal Year 2023 Audit

City of Goldsboro, North Carolina / July 15, 2024

forv/s
mazars

Audit Matters

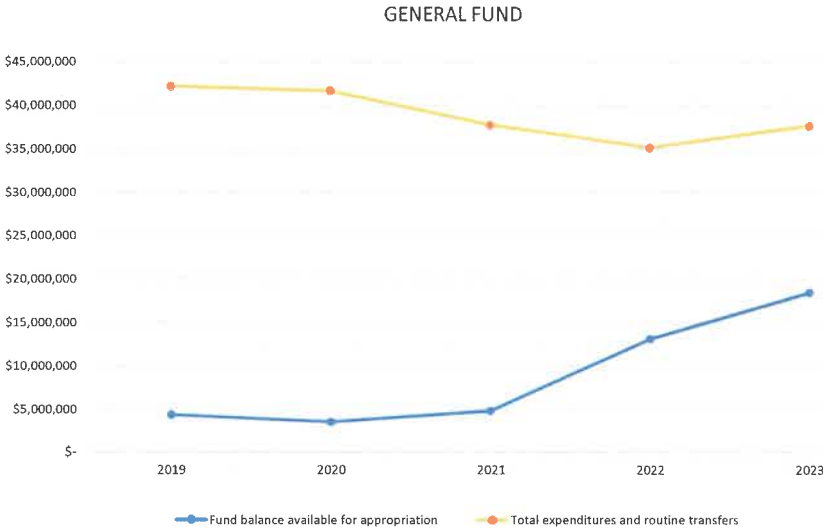
- We have completed the audit of the financial statements of the City of Goldsboro as of June 30, 2023.
- Our responsibility is to express an opinion on these financial statements and perform an audit to obtain reasonable assurance the financials are free from material misstatement.
- Services Performed:
 - Audit of the 2023 basic financial statements
 - Compliance audit in accordance with the Uniform Guidance and the State Single Audit Implementation Act

General Fund – Fund Balance Summary

	2019	2020	2021	2022	2023
Total fund balance - General Fund	\$ 10,787,621	\$ 9,084,558	\$ 10,611,159	\$ 21,407,906	\$ 27,339,238
Less:					
Nonspendable fund balance	(187,925)	(257,212)	(255,407)	(425,801)	(760,312)
Restricted fund balance	(6,313,654)	(5,357,362)	(5,610,552)	(7,946,741)	(8,211,391)
Fund balance available for appropriation	\$ 4,286,042	\$ 3,469,984	\$ 4,745,200	\$ 13,035,364	\$ 18,367,535
Total expenditures and routine transfers	\$ 42,168,335	\$ 41,642,852	\$ 37,757,916	\$ 35,124,968	\$ 37,645,366
Available fund balance as a percentage of expenditures and transfers to other funds	10.2%	8.3%	12.6%	37.1%	48.8%



General Fund – Fund Balance Summary

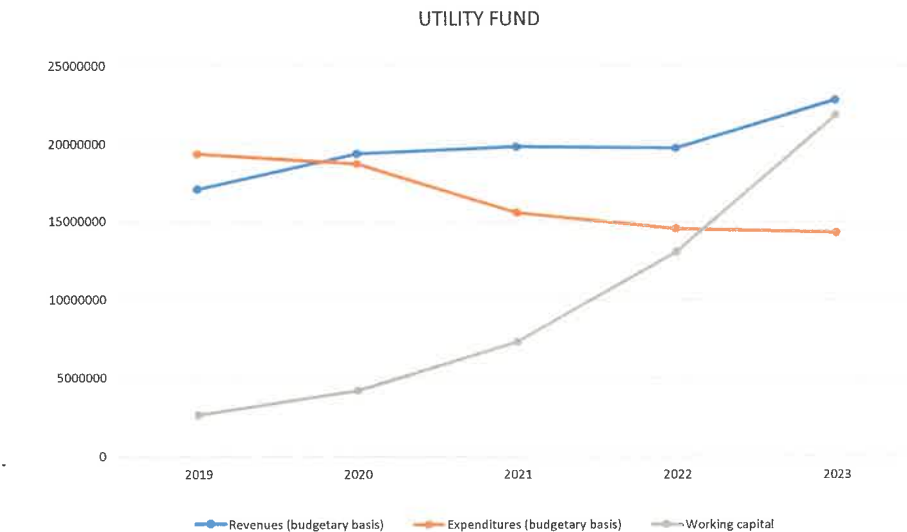


Utility Fund Summary

	2019	2020	2021	2022	2023
Revenues (budgetary basis)	\$ 17,081,402	\$ 19,372,715	\$ 19,829,707	\$ 19,736,202	\$ 22,830,483
Expenditures (budgetary basis)	\$ 19,380,053	\$ 18,747,440	\$ 15,589,547	\$ 14,569,058	\$ 14,338,736
Working capital*	\$ 2,637,200	\$ 4,183,341	\$ 7,294,726	\$ 13,053,741	\$ 21,859,568

* - Working capital consists of current assets (excluding restricted cash) minus current liabilities

Utility Fund Summary



Contact

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Military & 1st Responders Appreciation Festival September 7, 2024

NC FREEDOM FEST

- NC Freedom Fest began in 2017 as Wings of Wayne...
 - Created & powered by a nonprofit – the Goldsboro Elks
 - *Designed to bring the base and community together in a family-friendly environment in Downtown Goldsboro so we could say, “Thank You” to those who serve.*
 - Following 2019, the City of Goldsboro wanted to take over the event
 - That led to the formation of a new nonprofit, rebranded as NC Freedom Fest
 - Collaborative effort by; the City of Goldsboro, the County of Wayne, SJAFB, the Elks, DGDC, MAC, the Paramount, United Way, Visit Goldsboro, and more...
 - Powered by a “**One Community**” model
 - The cost of the event is funded through a sponsorship campaign with an Annual operating budget exceeding \$120,000
 - The event requires 194 volunteers who contribute approximately 4,700 man hours



NC FREEDOM FEST

- | | |
|------------------------|---|
| • FREE | • Family-friendly |
| • Car & Bike Show | • Kids zone |
| • Shuttle service | • Family inclusive area |
| • Static displays | • Streetfair vendors |
| • Art contest & awards | • Military appreciation awards |
| • Food trucks galore! | • Live music – national touring artists |
| • F-15E Flyover | |



• Powered by...



NC FREEDOM FEST

- Award winning festival
 - Duke Energy – Citizenship & Service Award
 - NC Main Street – Best Downtown Special Event
 - The Elks (national level – 2 years in a row)
 - Spirit of Hope Award (DoD level)
 - is a United States military award presented by the [Department of Defense](#). The award was created based on the contributions of entertainer [Bob Hope](#) to members of the military, and is annually awarded to individuals or organizations whose work benefits the [quality of life](#) of service members and their families. Each branch of service is limited to one award per year, and we received it! You can learn more about the award at - https://en.wikipedia.org/wiki/Spirit_of_Hope_Award.



NC FREEDOM FEST

- Artists
 - Northbound
 - Brooke McBride
 - Headliner –
 - Parmalee
 - National touring artists
 - Digital following
 - 5.4 Million
 - Three #1 songs in 2023



NC FREEDOM FEST

- Marketing...
 - Grassroots marketing committee
 - Friends of FF
 - Sponsor / merchant engagement program
 - Base engagement
 - Friends
 - FSS
 - PA
 - TWC – 30 second ad running 500 times (minimum)
 - Curtis Media
 - Social media
 - Official Program
 - Billboards
 - Posters
 - Bring a friend

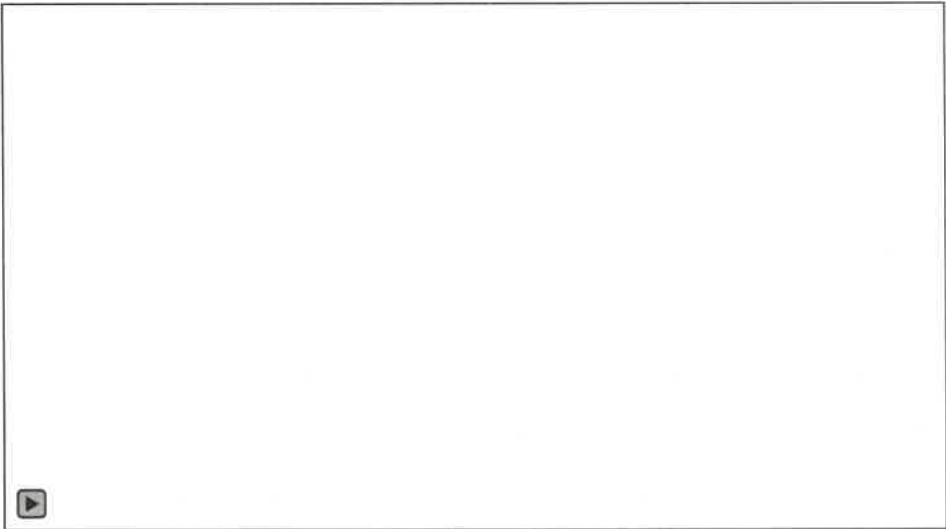


Social Media Impact

- ★ 30 Day Numbers
 - 829% increase profile visits
 - 100k reach (768% increase)
 - 2.2k interactions (335% increase)
 - 207 new followers
- ★ Q2 2024 v 2023
 - 556 new followers (553% increase)
 - 7.3k page visits (339% increase)
 - 1010k reach (1.9k%)

* Numbers reflect a total from Facebook and Instagram

NC FREEDOM FEST





JUNIOR SCIENTIST ACADEMY

Burroughs Wellcome Fund SSEP Grant Awardee

History & Purpose



Burroughs Wellcome Fund awarded Kinetic Minds, Inc. the SSEP grant in 2021 to provide a S.T.E.M. program to underserved populations in Wayne County. Students selected for this program had to demonstrate a high aptitude in math and/or science as part of the criteria. Rising 5th - 9th graders were provided a 3-week summer camp focused on the core areas of; life science, engineering, and coding. In addition, the students were required to attend 7 Saturday sessions over the course of the year which would conclude with a showcase. Participation in the JSA program included field trips; the first year was to the National Zoo as well as the National Air and Space Museum in Washington, DC. In year two, JSA participants visited the Kennedy Space Center on Merritt Island, Florida. The SSEP grant covered all costs for JSA participants and those that successfully completed the program received a stipend.



What did Junior Scientist Academy participants learn?

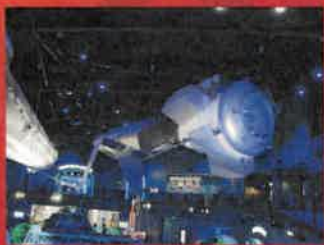
- Through hands-on projects and activities, JSA participants gained valuable S.T.E.M. skills in life science, engineering, and coding. Participants learned key application, analysis, and evaluation skills vital for critical thinking. Each learned problem-solving skills, persevering through challenges that will help them meet & exceed their educational goals as they prepare for their future.



Hard at work



Junior Scientist Academy moments



Importance

- The Junior Scientist Academy gave students from underserved communities an opportunity to explore, learn, engage, and develop their S.T.E.M. skills as they consider a potential future in S.T.E.M.

Relevance

- These Junior Scientist Academy participants will exhibit improved educational outcomes from their involvement in Kinetic Minds, Inc.'s S.T.E.M. program.

Significance

- The continued growth and development of students in Wayne County interested in S.T.E.M. fields will only occur through programs that give students access, without obstacles, to a variety of areas in S.T.E.M.



SHAPING THE FUTURE CSS of Wayne County

*"The Mission of Communities
Supporting Schools of Wayne County
is to provide opportunities for
students to stay in school, graduate,
and be successful in life."*



The Importance of Mentoring in Schools- An Investment in the Future

- It pairs young people with adults that serve as positive role models
- It builds confidence, relationships, resilience, and character
- It helps students achieve and engage
- Mentoring programs in schools have shown to be a cost-efficient way of increasing positive relationships students have in their lives , while also having the potential to boost factors that can lead to educational success

CSS Mentoring Programs

- Carver Heights Elementary- 97 volunteers served 150 students this past year through the reading buddy/lunch buddy program
- Mentors were trained by CSS staff
- Background Checks completed by WCPS
- 2 CSS staff members managed the program at CHE
- **Total of 1,395 hours volunteered at CHE**
- Volunteer Value of one adult volunteer is estimated at \$29.86 for an hour by the 2022 Independent Sector Report on Value of Volunteers
- **Total value at CHE = \$41,654.70 for 2023-2024**

The Dropout Crisis

- ➡ ▪ 1/3 of American high school students do not graduate on time
- ➡ ▪ ½ of Hispanic, African American, and American Indian students do not graduate on time
- ➡ ▪ Everyday 7,000 students drop out of high school & 1.2 million students drop out of high school each year
- ➡ ▪ Individuals and society suffer: difficult to find employment, more likely to seek government support, and have more health issues
- ➡ ▪ 75% of prison inmates are high school dropouts

4

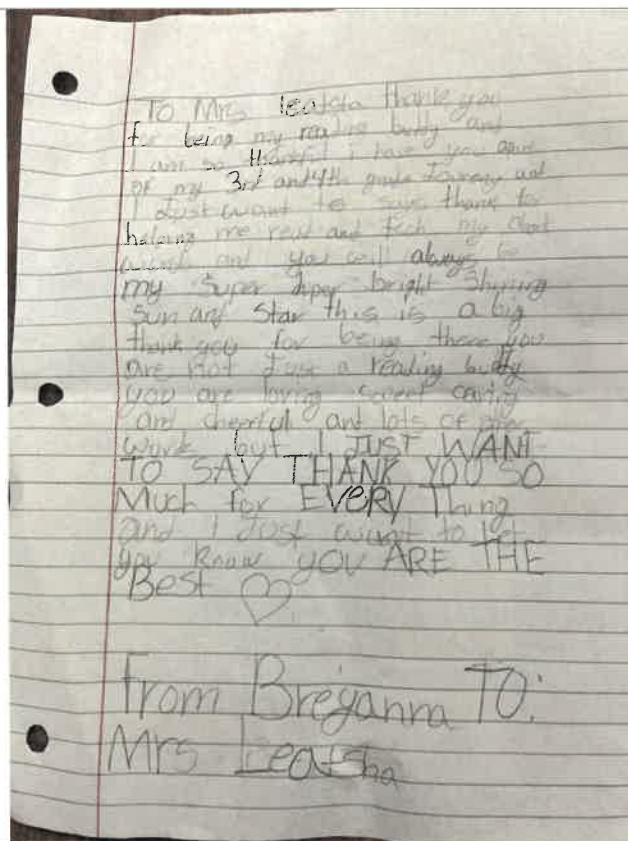


The Need for Mentors

- Mentors are asked to commit to working with one child for thirty minutes per week after background checks are approved and training has been completed. (Some work with several individual students on the same day.)
- All materials are provided for the mentors
- The CSS staff coordinates times and advises of any conflicts, calendar changes, testing schedules, etc.
- The program begins by the end of September.
- Recruiting volunteers has already begun for next year through businesses, churches, civic clubs.
- CSS is building the mentoring programs back at Dillard and Goldsboro High. We have had more challenges since COVID at middle and high school levels than at the elementary level. For the past few years we have worked more with individual case management and small groups at these schools to focus on academics and attendance.
- Adding North Drive Elementary is a major goal. This would allow CSS to have a presence in every school in the central attendance feeder pattern.

The Importance of MALE Mentors





"In order to help at-risk students, the schools need someone to connect the dots. They need an individual who will free the school staff to concentrate on the teaching while someone else coordinates outside resources...to support students' academic and social service needs "



Carver Heights Elementary

Began in January 2019- Focusing on Elementary Reading





Dillard Middle School

CSS Program Since 2018
Focus – Academics, Small Groups, Career Goals



Goldsboro High School Programs

CSS Program Began in 2008
Focusing on Graduation, Academics, Career Goals



GHS Success Story



CSS Supported Schools in the City of Goldsboro

- Carver Heights Elementary (currently two part-time positions)
- Dillard Middle School (currently one part-time position)
- (Add one more part-time)
- Goldsboro High School (currently one part-time position)
- (Add one more part-time)
- North Drive - ???? The feeder pattern would be complete.
- (Begin work with elementary reading/ reading buddy program)

Waynecss.org

Click on the SUBSCRIBE tab on our website to receive our free e-Newsletter.



PROGRAMS don't change People-RELATIONSHIPS do!



**Communities Supporting Schools
of Wayne County**

End of Year Report 2023-2024



Who We Are

The mission of Communities Supporting Schools of Wayne County is to provide opportunities for students to stay in school, graduate and be successful in life.

CSS Recieves County Wide Support from...



- | | |
|-----------------------------|---------------------------|
| CSS Staff | Civic Organizations |
| CSS Board of Directors | Faith-based Organizations |
| Wayne County Public Schools | Individual Donors |
| Law Enforcement | University of Mt. Olive |
| Private Business | Wayne Community College |
| United Way | |

Restorative Justice Program

Teen Court | Community Service | ArtXecute

The Restorative Justice Program emphasizes an alternative dispute resolution model where the emphasis is not just on punishing youth offenders, but on giving victims a voice, restoring trust with the community, and redirecting youth.

Success Coaches

Success Coaches serve at selected elementary, middle and high schools focusing on drop out prevention. The Success Coaches will help to identify students in need of additional support and at risk of dropping out.

The Coaches work closely with students to achieve academic success and stay on track to graduate with their peers. Success Coaches use a variety of strategies, intervention programs and resources to promote student success and ensure graduation.

“Elementary Reading volunteers are priceless! Not only do they serve as expert reading role models, but they can teach so much with just one book! They expose children to new vocabulary, ideas, and concepts. They can use books to take children to places they have never been and expose them to the world. Most importantly, they encourage and inspire children to read more! Reading is fun and it is the foundation to success in life.”

Gale Lewis, Carver Heights Elementary



In the Schools



After spending the last several months reading to first grade classes about nutrition and health, Campbell University medical students made their final visit to Brogden Primary.



Third and fourth grade students at Carver Elementary participated in a “Race to Space” reading challenge. Students who completed their challenge participated in a Space Jam and got to take a photo with Milo.



Success Coach Terri McKay accompanied a group of Mt Olive Middle School athletes to the University of Mt Olive for National Women and Girls in Sports Day.

CHES students and volunteers celebrating Wacky Wednesday one day during Read Across America Week



MOE'S TOWN



ARTXECUTE
CSS ARTS EDUCATION INITIATIVE



Barbara Jones
Program Director

ArtXecuteWayne@gmail.com
(919) 735-1432

Volunteer Appreciation



Communities Supporting Schools of Wayne County is so proud to have three outstanding reading volunteers recognized at the WCPS Volunteer Appreciation Reception. Our amazing volunteers are Phyllis Smith (Brogden Primary), Charles Wright, Jr. (Carver Heights), and Ann- Marie Majeskey (Carver Elementary). These volunteers give of their time every week to serve our students. They have done such great work! Congratulations!!



CSS is thankful for Reading Success Coaches Gale Lewis, Robin DeVeaux, and a group of amazing volunteers at Carver Heights Elementary School! Back in March, we celebrated our volunteers at The Firehouse. Many thanks to Amy Heyward for organizing and donating for this great event. We appreciate every volunteer- who comes out every week- to spend time reading with our students. What better way to give back to this community and to "Pay it Forward!"

Have a Heart for Kids 2024



\$44,000
in raised funds

\$10,300
worth of donations

103
contributors



*We thank you for your continued support in our efforts to
contribute to Communities Supporting Schools of Wayne County*



Dawn Amory
Data Management



Wendy Hooks
Associate Director



Selena Bennett
Executive Director



Barbara Jones
Restorative Justice
Program Director



Aleisha Santos
Program Assistant



Angie Rains
Success Coach



Anne Millington
Success Coach



Gale Lewis
Success Coach



Greg Batts
Success Coach



Mary Kay James
Success Coach



Nancy Lancaster
Success Coach



Robin DeVeaux
Success Coach



Sharon Patterson
Success Coach



Terri McKay
Success Coach



Veda McNair
Success Coach

A special thanks to Casey Mazingo at Big Blue Couch Media for producing our Success Coach video and capturing these headshots.

BOARD OF DIRECTORS

Cristy Barnes-Williams, Board Chair
Julie Beck, Board Vice-Chair
Tiffany Creech, Secretary
Beverly Wallace-Wiggins, Treasurer
Jennifer Collins
Shannon Weeks
D'Leeshia Lee
Pam Stokes
Ken Derksen
Donna Best
Kim Copeland
Ryan Barbato
Renita Allen Dawson
Kriquette Davis
Justin Minshew



STAY IN TOUCH

waynecss.org


sbennett@waynecss.org

@waynecss

@cssofwayne

@cssofwayne


United Way of
Wayne County

United
Way

UNITED WAY OF
WAYNE COUNTY

CITY OF GOLDSBORO

NON-PROFIT ORGANIZATION FUNDING



2023-2024

GETTING STARTED



2023-2024

NOTICE OF
FUNDING
OPPORTUNITY

Provided by United Way of Wayne County
in support of the City of Goldsboro



GOLDSBORO
BE MORE DO MORE SEYMOUR

United
Way
United Way of Wayne County

THE PROCESS



Timeline:
STEP ONE: Prequalification Requirements **May 10-19, 2023**
STEP TWO: Application Submission **May 23 - June 7, 2023**
PRESENTATIONS: Specifics TBD **Weeks of June 19 and June 26, 2023**
FUNDING DECISIONS: July, 2023

THE COMMUNITY INVESTED...



MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
AUGUST 5, 2024

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, Goldsboro, North Carolina at 5:00 p.m. on August 5, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Mayor Gaylor requested to move the appointed committee report (item b) to a future agenda. Councilwoman Weeks made a motion to adopt the amended agenda. The motion was seconded by Councilwoman Taylor and unanimously approved. Council adopted the amended agenda.

New Business

Work Session Item c. Compensations & Classification Study Presentation. Bernadette Dove, Human Resources Director introduced Dr. Russell Campbell with Management Advisory Group, Inc. Interim City Manager Livingston made comments regarding the study. Dr. Campbell shared the presentation attached as *Exhibit A*.

Council held discussion based on the presentation. Dr. Campbell offered to meet with individual Council members for further questions. Dr. Campbell shared the deliverables of the proposed phase 2 proposal.

Interim City Manager Livingston shared comments in support of the proposed study.

Council discussed the proposal of the \$45,000 Organization and Management Structure Review study which is beyond the original budgeted amount for the Pay and Compensation Study. Mayor Gaylor asked for an example of the study to be sent to Council for review. Staff will bring this item back at the next meeting for approval.

Closed Session.

Councilwoman Weeks made a motion to go into closed session to discuss Potential Litigation. The motion was seconded by Councilman Boyette and unanimously carried.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Mayor Gaylor recessed the meeting at 7:01 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:10 p.m. on August 5, 2024.

Mayor Gaylor called the meeting to order at 7:10 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Invocation and Pledge of Allegiance.

Father David Wyly, Police Chaplain provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Councilwoman Weeks made a motion to approve the minutes of the Minutes of the Work Session and Regular Meeting of June 17, 2024. The motion was seconded by Councilwoman Jones and unanimously approved.

Presentations.

Item B. Employee Performance Awards. Interim City Manager Livingston presented the following awards:

The Supervisor of the Quarter Award: Richard Hamilton. On May 14, 2024, around 10:30 p.m., Deputy Public Utilities Director, Richard Hamilton, received a distress call from Case Farms, reporting difficulties in processing chickens due to a brown water issue resulting from hydrant flushing conducted by the Wayne County Water Service. The flushing process initiated in front of Case Farms at approximately 10:00 a.m., and by 12:30 p.m. the water quality had deteriorated and turned yellow, necessitating the facility to shut down. Wayne Water District affirmed the safety of the water but, it was unsightly, and not to the standard needed to process chickens.

In response to Case Farms’ plea for help, Richard promptly contacted the City Distribution crew but, due to staffing constraints after hours, the crew was unable to provide immediate assistance. In a display of professionalism and dedication, Richard went to Case Farms at 11:20 p.m., and began flushing the hydrant on the building's side. By 12:10 a.m., the water quality had noticeably improved. Richard departed at 12:20 a.m., leaving Case Farms back in operation.

Richard's exemplary professionalism, integrity, and commitment to customer service shone through as he extended his expertise to assist a local company in need. The estimated economic loss of damaged products at Case Farms was \$37,000, a figure that could have increased substantially if not for Richard’s quick action and assistance. Richard is an outstanding example of commitment and adherence to the highest levels of customer and public service.

Richard demonstrates professionalism and integrity. He leads by example and dedicates himself to finding solutions in a timely manner. Richard's work ethic and accomplishments reflect well on himself and the City of Goldsboro.

The Employee of the Quarter Award: Michael Braswell. Michael Braswell is performing the duties of a Senior Maintenance Technician, training four maintenance technicians, filling the role of a supervisor, and he performs superintendent duties when needed. Michael also strives to improve his knowledge and skill set, recently completing certification for Facilities and Grounds Manager through the American Public Works Association.

Michael has spearheaded numerous large projects including the re-installation of street light poles and rewiring food truck poles at The Hub, saving the city several thousand dollars. He was also responsible for leading the Building and Grounds Maintenance crews in preparation for the Main Street Conference. Michael’s leadership and assistance led to the changing of 168 banners on Center Street and in the John Street parking lot, 26 window/door coverings installed at Goldsboro Union Station, hanging a new sign at The Hub, and numerous other improvements to ensure Downtown Goldsboro shined; all accomplished in a 2-week timeframe.

Michael is a volunteer on the ART Steering Committee, providing guidance on the installation process of the artwork for both the artist and the City. As a volunteer with the Arts Council, he has assisted in numerous projects helping to improve the aesthetics of our downtown.

Michael is a consummate team player, a benefit to Building and Grounds, Public Works, and the City of Goldsboro. He has a deep desire to improve the aesthetics, distinction, and reputation of the City of Goldsboro. Michael’s work ethic and accomplishments reflect well on himself and the City of Goldsboro.

Old Business.

Work Session Item a. Progress Review of Big Ditch Design Project and Consultant Selection. Jonathna Perry, Engineering Services Manager shared information regarding the agenda item which is on the consent agenda for approval.

Travis Klondike and Leslie Bartlebaugh with NC State University Coastal Dynamics Design Lab shared the presentation attached as *Exhibit B*.

Public Comment Period. Mayor Gaylor opened the public comment period. The following person spoke:

1. Nancy Fallen shared concerns regarding her neighborhood and a judicial candidate. (Full comments are available on YouTube at 2:40.)

No one else spoke and the public comment period was closed.

Consent Agenda – *Approved as Recommended.* Interim City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items C- G be approved. The motion was seconded by Councilwoman Taylor and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item C. Resolution Authorizing the Interim City Manager to Enter into a Contract with GS-NC P.C., an affiliate of Gresham Smith, for Professional Engineering Services in reference to the Big Ditch Stream Restoration and Infrastructure Improvements Project. Resolution Adopted. The item was submitted by Jonathan Perry, Engineering Services Manager.

The City of Goldsboro recently submitted Federal Emergency Management Agency Building Resilient Infrastructure (FEMA BRIC) subapplication for the project titled: “Goldsboro Floodprint: Big Ditch Stream Restoration and Infrastructure Improvements” (total project cost is \$7,587,040).

The City Council adopted Resolution No. 2023-90 on November 20, 2023 accepting and allocating the \$2,000,000 awarded grant from the State Emergency Response and Disaster Relief Fund (SERDRF) to fulfill the local cost match requirement of the FY2023 FEMA BRIC subapplication for the Big Ditch project.

Request for Qualifications (RFQs) for design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project was advertised in the Goldsboro New-Argus on May 2, 2024. Staff received four (4) RFQs on June 3, 2024 from the following engineering firms: GS-NC P.C., an affiliate of Gresham Smith, Kimley-Horn, Timmons Group, and Wildlands Engineering, Inc. After thorough review of the submittals, GS-NC P.C. and Kimley-Horne firms were selected and interviewed by staff.

Staff recommends GS-NC P.C., an affiliate of Gresham Smith, to provide engineering services required for this project based on the overall evaluation of their demonstrated capabilities and collaborative approach.

It was recommended that Council adopt the following entitled resolution authorizing the Interim City Manager to enter into an engineering services agreement with GS-NC P.C., an affiliate of Gresham Smith, to provide design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

RESOLUTION NO. 2024-84 “RESOLUTION AUTHORIZING THE INTERIM CITY MANAGER TO ENTER INTO AN ENGINEERNG SERVICES AGREEMENT WITH GS-NC P.C., AN AFFILIATE OF GRESHAM SMITH, IN REFERENCE TO ENGINEERING SERVICES FOR THE BIG DITCH STREAM RESTORATION AND INFRASTRUCTURE IMPROVEMENTS”

Item D. Operating Budget Amendment FY24-25. Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY24-25 annual operating budget on June 17, 2024.

Non-recurring Capital Outlay (7315) General Fund

Council approved the economic development incentive for Team Foods USA, Inc. at the July 15th meeting for \$57,843.00. The funds will be paid from the General Fund to the Utility Fund on behalf of Team Foods USA, Inc. for the company’s system development fees. These expenditures were not anticipated at the time of budget preparation, and must be appropriated in order for the agreement to be preaudited by the Finance Director. The expenditure will be funded with an appropriation of fund balance in the General Fund.

Analysis of Fund Balance Appropriation General Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 1,992,251.94
	Current Year Appropriations	<u>\$ 1,992,251.94</u>
	Team Foods USA, Inc. Economic Development Incentive	\$ 57,843.00
	Proposed	\$ 57,843.00
	Current Year with Proposed	<u><u>\$ 2,050,094.94</u></u>

It was recommended that Council adopt the following entitled ordinance to amend the FY24-25 Operating Budget for the General Fund. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

ORDINANCE NO. 2024-38 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR”

Item E. NC Freedom Fest – Street Closure. *Approved.* The item was submitted by Mike West, Police Chief.

NC Freedom Fest celebrates our military and first responders with an inclusive, family-friendly festival honoring all who serve and protect our nation at home and abroad.

NC Freedom Fest is a free, family-friendly event, committed to recognizing our military families and first responders. Through a committed team of sponsors and partners, this award-winning event is able to bring high-quality musical entertainment, family amenities, and more, at no cost to event-goers.

Beginning on Thursday night (September 5th), the event will kick off with the Taste of Wayne at the Hub, which will feature food vendors & live entertainment.

Friday night, the event will drive visitors to the downtown businesses to continue the weekend celebration.

On Saturday, the festival will kick off featuring food trucks, live entertainment on North Center Street and Freedom Field, static displays, art contest awards, street fair vendors, a free kid’s zone with inflatables, a car and bike show, the Mt. Olive Pickle Train, and a downtown flyover by the airmen of the United States Air Force.

NC Freedom Fest, Inc, along with the City of Goldsboro, is requesting the following street closures:

- 09/05/2024

The Northbound Lane of South Center Street from Spruce Street to Chestnut Street from 12:00pm – 8:30pm.
- 09/07/2024

The North and Southbound lanes of Center Street from Ash Street to Chestnut Street from 7:00am – 5:00pm.
- The North and Southbound lanes of Center Street from Spruce Street to Chestnut Street from 7:00am – 10:00pm.
- Spruce Street between Center and James Street from 7:00am – 10:00pm.
- Chestnut Street from John Street to James Street from 7am – 10pm.

It is correct on the impact statement and map, just not on the first page.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary street closings of Center Street, Spruce Street, and Chestnut Street as stated above. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

Item F. Adopt and Approve the Water and Sewer System Capital Improvement Plan. *Resolution Adopted.*
The item was submitted by Robert Sherman, Public Utilities Director.

A capital improvement plan is a strategic roadmap that outlines capital projects and equipment purchases over a short-term period, typically spanning five to ten years. This plan not only establishes a clear planning schedule but also presents various financing options to support the implementation of the identified projects.

The City of Goldsboro submits applications for clean water and drinking water state revolving funding and grants on a biannual basis. In recent applications, scoring for "system management" has been consistently low, receiving a score of zero (0). Council approval is required every two years, and without an approved capital improvement plan, asset management plan, and assessment of the affordability of water and sewer services, the city's applications may be at risk of being denied.

In order to make the City of Goldsboro more competitive during application awards, an approved plan of at least five years is necessary. Utility fund staff has created an internal 10-year working plan for approval.

Staff recommends that Council approve the following entitled Resolution authorizing the Mayor to approve the water and sewer system capital improvement plan. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

RESOLUTION NO. 2024-85 “RESOLUTION TO ADOPT AND APPROVE THE WATER AND SEWER SYSTEM CAPITAL IMPROVEMENT PLAN”

Item G. Advisory Boards and Commissions Appointments. Resolutions Adopted. The item was submitted by Laura Getz, City Clerk.

There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

The City Council met during the Work Session on July 15, 2024 to review vacancies and applications received to fill the current vacancies. With these appointments, two Alternate Position vacancies on the Historic District Commission, and one Student Position vacancy on the Recreation Advisory Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

It was recommended that Council adopt the following entitled Resolutions appointing members to Advisory Boards and Commissions of the City of Goldsboro and commending those individuals who have served on Advisory Boards and Commissions of the City of Goldsboro. *Consent Agenda Approval. Weeks/Taylor (7 Ayes)*

RESOLUTION NO. 2024-86 “RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2024-87 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO”

End of Consent Agenda.

City Manager’s Report. Interim City Manager Livingston shared an update on the agenda management software, upcoming parking update by a consultant, city department meetings are being held to discuss best practices and there are meetings being held with individual council members to discuss their priorities.

Mayor and Councilmembers’ Comments.

Councilwoman Jones shared the following: We are expecting a really bad storm, and I would like for everybody to try to be safe. Check on your parents and also in my district there are some streets that flood easily like Dupont Circle and some other areas, so you’ve got to move your cars.

Councilman Boyette shared the following: I’d like to thank our hardworking city employees that are out there making it happen for our city each day especially those that will be out during this storm taking care of the city.

Councilwoman Taylor had no comment.

Mayor Pro Tem Matthews had no comment.

Councilwoman Weeks shared the following: I have a lady in my district celebrating her 102nd birthday, so I just wanted to congratulate Ms. Sudie McCandless on a beautiful life. I wanted to thank everyone who invited the council to the Goldsboro Wayne Purple Heart Banquet.

Councilman White shared the following: Be prepared for the storm, we don't know how much or when we will get it. I also would like to say the city had the sprinkler systems over at W.A. Foster and they discontinued it because of the lack of participation. I would like to say to our constituents and our citizens that when we do have those type of programs, we need to take full advantage of those things. Worrell Contracting will be doing a back-to-school bash across the street.

Mayor Gaylor shared the following: With the storm coming up, don't forget there are certain streets in the city that are going to get a few inches of water on them. If you're looking for information on the storm, visit hurricane.gov or WRAL. The back-to-school bash is a huge event every year. To the schools taking back in this week, I wish those families good luck and those students a safe and enjoyable academic year. National Night Out tomorrow night has been cancelled due to the weather. I so appreciate all the work of the men and women in our Police Department.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

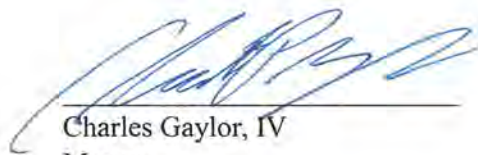
Closed Session.

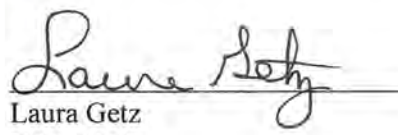
Councilwoman Weeks made a motion to return to closed session to discuss Personnel. The motion was seconded by Councilwoman Taylor and unanimously carried.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

There being no further business, Mayor Gaylor adjourned the meeting at 8:22 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

Classification & Compensation Study Presentation



August 5, 2024



MAG Experience for Success

- The Principals of MAG International, Inc. have a proven track record in providing in-depth management and human resource consulting services for over 25 years in more than 40 states.
- Our clients range from various state and local government agencies, to school districts, and numerous other types of governmental organizations nationally.
- MAG principals have completed over 600 similar studies over the years, including in North Carolina (City of Winston-Salem, Durham County, Town of Chapel Hill, Charlotte-Mecklenburg, and Town of Carrboro).

Facilitators for Success

- **Dr. Russell Campbell, Ed.D. Senior Vice President**— more than 20 years of public sector experience in human resource management, organizational development, and strategic planning. Served as State-wide Director for two national consulting firms and has directed scores of studies in the areas of management and operational reviews as well as compensation and classification.
- **Steve Foster, Senior Consultant** — a retired military veteran who brings years of detailed project management skills to public sector projects. Extensive experience in market and benefits analysis as well as with on-site support.
- **Dr. Donald Long, Ph.D. President**, founding partner, with extensive experience in classification and compensation. Over 250 compensation and management studies completed for public sector agencies. Taught HR and finance at Master's level for years.



Facilitators for Success

- **Deirdre Kyle, Senior Consultant** – brings 20 plus years of public and private sector operational management and has worked on MAG projects since 1998. She leads MAG's efforts in data analysis and job/class description preparation.
- **Carolyn Long, Executive Vice President, CPC, founding partner** – hundreds of pay equity, compensation philosophy and policy development studies for cities, counties, boards and authorities. Recognized by Federal District Court as an expert witness in compensation, classification and pay equity. Served as project director for more than 300 HR management studies.
- **Tracy O'Shields, Administrative Services Director** – with 25 years of business experience, she has provided administrative, marketing, and market/benefits survey work on scores of MAG projects.
- **Tatia Prieto, Prismatic Services** – scores of complex agency studies – 25 years of consulting including state, city and municipalities. Comprehensive Management, Performance, Efficiency Reviews, Organizational Assessments, Human Resources Reviews, Operational and Equity Audits and Strategic Planning.




This project **IS** designed to:

- Capture current job data from Job Profile Questionnaires;
- Ensure Internal Equity by conducting a Job Analysis & Evaluation for each position;
- Establish External Equity based on labor market data;
- Provide an implementation plan that is affordable;
- Provide a process for future evaluation of positions.


This project **IS NOT** designed to:

- Identify staffing levels.
- Reorganize departments or functions.
- Evaluate individual employee performance/capabilities.
- Guarantee salary increases.
- Recommend salary decreases.


Why is the Study needed?

- Change in organizational turnover
 - 2019: 8.0% to 2023:13.0%
 - Recruiting difficulties
 - Retention challenges
 - Negative impact on succession planning
 - Low salaries negatively impact morale
 - Lack of Pay Philosophy
- 

Project Scope

- Study and evaluate full-time and part-time positions as identified by the Human Resources Director within the city for purposes of determining the proper classification and salary for each employee;
 - Conduct a comprehensive salary study of appropriate public and private sector organizations to determine that the cities salaries, are competitive within the appropriate job market;
 - Prepare or update job descriptions/class specifications for each class position as needed and based upon current job duties and requirements outlining appropriate ADA information;
- 

Project Scope – ...Cont.

- Identify those classes of positions that are exempt and non-exempt in compliance with the Fair Labor Standards Act of 1937 as amended in 1985;
 - Develop a salary structure and a pay plan in order to support recruitment and retention of valued employees;
 - Develop and present final recommendations and implementation plan including impact of implementing, recommended adjustments to current salaries both immediately and in the future;
 - Review and make recommendations concerning the effectiveness of the city's overall compensation system including compression issues; and
 - Assist the HR staff by providing information to maintain the compensation classification system.
- 

Steps to Success

Step 1 - Project Initiation – Meet with HR staff and top management to finalize goals, objectives and timeline. Gather employee and organizational data needed for project

Step 2 – Employee Communication – Conduct employee information/orientation meetings to communicate process. Department Head one-on-one interviews.

Step 3 – Classification Plan Review/Development – Review/analyze the City's current classification and compensation system and evaluate in relation to job information gathered from the Job Profile Questionnaires (JPQ's). Recommend updated classification structure based on objective job profiles created from SME input, thus ensuring equitable internal relationships

Step 4 – Market Salary Survey – Collaborate with HR to identify relevant labor market peer and competitor organizations and survey benchmark class titles. Analyze/evaluate survey results and/or published data to facilitate developing a compensation structure that ensures a competitive status in the local market.



Steps to Success

Step 5 – Develop Proposed Compensation & Classification Plan – Integrate the results of Steps 3 and 4 to create a classification/compensation structure that maximizes equitable internal relationships and facilitates establishing and maintaining the City's ability to attract and retain highly skilled employees; establishes job placement based in direct input from employees, immediate supervisors and departmental leadership

Step 6 – Preliminary Analysis Results/Recommendations – Submit preliminary analysis results/recommendations to HR for technical review. Review results with project team, and Leadership to identify issues and obtain pertinent information not available through the JAQ and market survey processes; prepare up to date descriptions

Step 7 – Presentation of Final Results/Recommendations – Present analysis results/recommendations for an updated classification/compensation structure ensuring equitable internal relationships and market competitiveness to governing body for adoption/implementation



MAG's custom software - Classification Manager



Job Factors

- Data Responsibility
- Judgment
- People Responsibility
- Complexity of Work
- Assets Responsibility
- Impact of Decisions
- Education
- Equipment Usage
- Physical Demands
- Communications
- Math
- Unavoidable Hazards
- Safety of Others
- Experience

Job Profile Questionnaire® (JPQ)

- The Essential Data-Gathering Instrument of the Study.
- Used for Job Analysis of the Classified Positions.
- Employees in Scope of Study Completed Questionnaires.
- MAG provides JAQ Completion Progress List.
- Supervisors Review Completed JAQs.
- Evaluation & Analysis performed by MAG Consultants.

Labor Market Competitors

Proximity Market Competitors (Over 20k Pop. 60-mile radius)

- City of Cary
- City of Apex
- City of New Bern
- City of Wilson
- City of Kinston
- City of Jacksonville
- City of Rocky Mount
- Craven County

Primary Market Competitors (Recruiting away Staff)

- City of Fayetteville
- City of Raleigh
- City of Greenville
- Wilson County
- Wake County
- Wayne County
- Pitt County
- Craven County
- Johnston County
- O*NET

Note: O*NET is source for private sector data derived from the Federal DOL.

Market Manager® lets you see exactly how your compensation structure compares to the identified peer/competitor organizations.

[illegible]

Proposed Pay Plan:

DRAFT

Proposed Pay Plans

Large Client Sample

Code	Proposed Class Title	Ann Min	Ann Max	Hrly Min	Hrly Max
Unified					
101		\$18,333	\$22,000	\$29,290	\$8.81 \$10.58 \$14.07
25521	SCHOOL CROSSING GUARD			0	0
103		\$21,198	\$25,424	\$33,814	\$10.19 \$12.22 \$16.28
W4007	LIBRARY AIDE			24	24
W9815	Recreation Aide			26	26
Z4123	STUDENT SEASONAL LIFE GUARD			144	144
Z5000	Student Worker			200	200
105		\$24,484	\$29,380	\$38,076	\$11.77 \$14.13 \$18.79
B4106	CONCESSION ATTENDANT			12	12
B7505	Custodian			33	33
108		\$28,320	\$31,584	\$42,007	\$12.86 \$15.18 \$20.20
W6395	Driver			8	8
B7541	GROUNDKEEPER			48	48
B4181	RANGE ATTENDANT			28	28
B5505	Security Guard			18	18
B4154	Stable Attendant			8	8
107		\$28,294	\$33,953	\$46,157	\$13.60 \$16.32 \$21.71
B7111	BRIDGE TENDER			18	18
B6430	Cook			8	8
W3105	Data Aide			5	5
B7515	Maintenance Worker			181	181
B9403	Mosquito Control Inspector			7	7
B4103	Park Aide			86	86
B0203	Print Shop Assistant			1	1
W3151	Survey Technician			4	4
B7931	WEIGHSTATION OPERATOR			2	2

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Implementation Report Detail:

DRAFT

Large Client Sample Implementation Report

Proposed Pay Plan	Unified
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Dep't Name: Aviation Dep't Code: 400

Unit Name: Aviation Unit Code: 300

Original Proposed	Class	Grade	Experience							Adjustments				Comp Ratio	Position #	
			Min	Mkt	Max	Step	FTE	Hire Date	Promotion	Salary	Flat %	Mkt	Step			% Chg
CONTRACTGRANT ADMIN	P2355	47 087	59 327	71 567	P170	1	1000	04/15/2002	01/09/2012	45 470	0	36.73%	83.30%	61254		
ContractGrant Administrator - Senior	P2352	62 688	75 326	100 050	018	0	260	01/10/2012	14652	69 642	13.218	4.954	0	EDWARDS DANIELLE		
CONTRACTGRANT ADMIN	P2355	47 087	59 327	71 567	P170	1	1000	12/27/1994	11/29/2019	53 361	0	27.93%	90.86%	07351		
ContractGrant Administrator - Senior	P2352	62 688	75 326	100 050	018	0	260	11/29/2010	1859	89 031	8.727	6.343	0	REGISTE IGERE		
HUMAN RESOURCES OFFICER	N2317	60 856	79 125	97 494	N016	0	260	09/06/2000	04/28/2019	77 219	0	0.00%	97.52%	10499		
HUMAN RESOURCES OFFICER	N2317	62 688	75 326	100 050	018	0	260	03/15/2014	14653	77 219	0	0	0	BRUCE DEBORAH		
SPECIAL PROJ COORD III	N2364	52 641	68 352	84 062	N016	0	260	08/18/2003	05/13/2015	55 460	0	13.76%	81.14%	10149		
Program/Proj Coordinator - Senior	N2363	62 688	75 326	100 050	018	0	260	09/14/2015	1019	63 650	7.228	372	0	DRISCOLL SEAN		
SPECIAL PROJ COORD IV	N2364	52 641	68 352	84 062	N016	0	260	09/26/2005	04/25/2015	54 220	0	17.83%	79.33%	06217		
Program/Proj Coordinator - Senior	N2363	62 688	75 326	100 050	018	0	260	02/16/2015	5318	63 777	8.468	1.088	0	FORESTER LISA		
SPECIAL PROJ COORD IV	N2364	52 641	68 352	84 062	N016	0	260	05/10/2006	10/10/2015	58 457	0	7.71%	85.52%	01677		
Program/Proj Coordinator - Senior	N2363	62 688	75 326	100 050	018	0	260	10/12/2015	81	62 995	4.232	276	0	WILLIAM KAROLYN		
AIRPORT OPER SUPERVISOR	J7728	50 088	65 863	81 639	X000	0	1000	08/28/2006	06/30/2013	52 624	0	15.77%	79.90%	07393		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	10/01/2013	3222	60 924	5.691	2.609	0	ADDERLEY DWAYNE		
AIRPORT OPER SUPERVISOR	J7728	50 088	65 863	81 639	X000	0	1000	03/01/2016	03/30/2015	51 240	0	15.47%	77.05%	05617		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	03/02/2015	305	59 383	6.974	968	0	ALVERO JASON		
AIRPORT OPER SUPERVISOR	J7723	50 088	65 863	81 639	X000	0	1000	02/27/2006	07/07/2013	52 624	0	30.88%	79.90%	06870		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	11/21/2006	3328	68 878	5.991	10.563	0	BARNHART HEATHER		
AIRPORT OPER SUPERVISOR	J7723	50 088	65 863	81 639	X000	0	1000	02/14/2000	03/09/2008	52 624	0	28.02%	79.90%	05435		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	03/12/2008	2853	67 370	5.991	9.055	0	BRADIN ROY		
AIRPORT OPER SUPERVISOR	J7723	50 088	65 863	81 639	X000	0	1000	09/27/2000	08/27/2002	62 752	0	17.56%	95.26%	00428		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	05/28/2002	4874	73 785	0	11.033	0	CATALANO ANGELA		
AIRPORT OPER SUPERVISOR	J7723	50 088	65 863	81 639	X000	0	1000	10/07/1994	10/21/2007	52 624	0	28.874	79.90%	10161		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	10/22/2007	2993	67 814	5.691	9.500	0	CHAVEZ MANUEL		
AIRPORT OPER SUPERVISOR	J7728	50 088	65 863	81 639	X000	0	1000	01/03/2006	12/12/2010	52 624	0	21.94%	79.90%	07534		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	12/31/2010	1845	64 111	5.691	5.856	0	CHERY GUERDIO		
AIRPORT OPER SUPERVISOR	J7728	50 088	65 863	81 639	X000	0	1000	05/15/1996	12/26/2010	52 624	0	21.86%	79.90%	06519		
AIRPORT OPERATIONS SUPERVISOR	J7728	58 315	69 977	93 070	017	0	260	12/21/2010	1831	64 126	5.691	5.812	0	COPPING TERENCE		

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Implementation Cost Summary:

Large Client Sample Implementation Report					
DRAFT					
Summary for Large Client Sample					
Current Payroll	\$247,796,786	# Positions	5,148		
Flat 0% Adjustment	\$0	# Positions Adjusted (any type)	2,387	# Not Adj.	2,761
Adjustment To Minimum	\$3,765,123	# Adjusted To Minimum	1,219		
Adjustment Toward Mkt	\$0	# Adjusted Toward Market	0		
Adjustment Toward Maximum	\$8,134,515	# Adjusted Toward Maximum	2,385		
Adjustment To Step	\$0	# Adjusted To Step	0		
OrgExp Adjustment	\$0	# OrgExp Adjustments	0		
Stipends / Supplements	\$0	# Assignment	0		
Total Applied Adjustments	\$11,899,638				
Proposed Payroll	\$259,696,404	% Change in Total Payroll	4.80%		
FICA Rate: 0					
Proposed Payroll plus FICA	\$259,696,404				

What Sets MAG Apart...

- Excellent references in NC.
- Extensive experience with county and municipal government functions.
- We communicate extensively with supervisors and employees.
- MAG’s tools and software are the most advanced in the field.
- You receive customized attention and reports.
- You can be assured of accuracy, timeliness and supportable reports.
- MAG will provide all follow up services; most are provided for the first year at no additional cost. We leave you in a position of success.



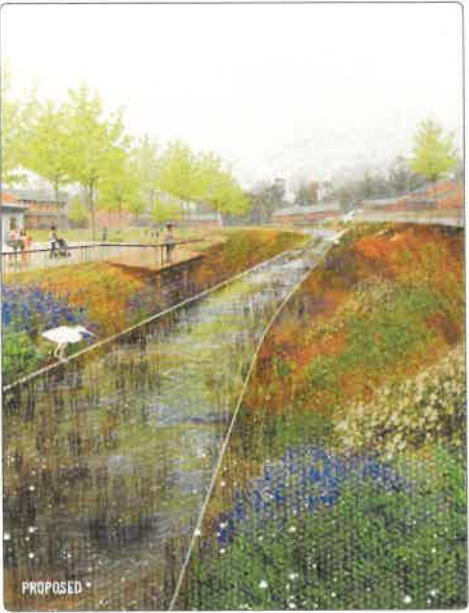
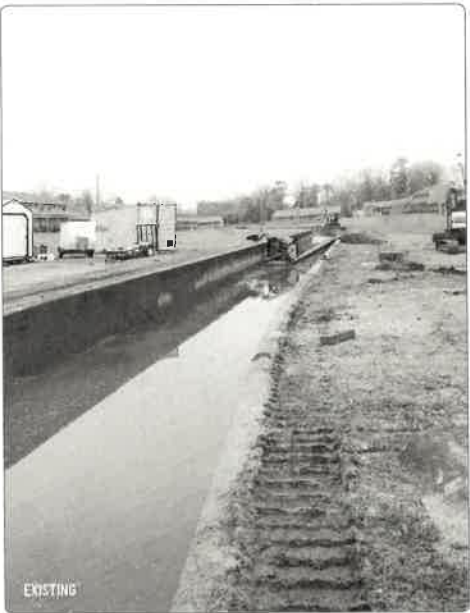
Any Questions?



STREAM RESTORATION + INFRASTRUCTURE IMPROVEMENTS
BIG DITCH

This project will **restore approximately 2,300 linear feet of stream**, **upgrade three (3) culvert/bridge conditions**, and **create a “floodplain park”** within the Elmwood Terrace community.

Hydraulic modeling of the proposed scope of work indicates that these improvements will reduce flood-related damages throughout the project area. Specifically, 141 single-family residential and 153 multi-family residential units, and 133 private businesses will benefit from reductions in projected flood heights. And, two (2) of the three (3) road crossings will be able to withstand flood conditions equivalent to regional 100- and 500-year flood events.



PROJECT IMPACTS
MULTI-PRONGED BENEFITS

This proposal stems from FEMA guidance (“Building Resilient Communities with Nature-Based Solutions: 2021 Implementation Plan”) and related state practices (i.e., “floodplain restoration” and “stormwater parks”) as part of an interconnected suite of nature-based solutions.

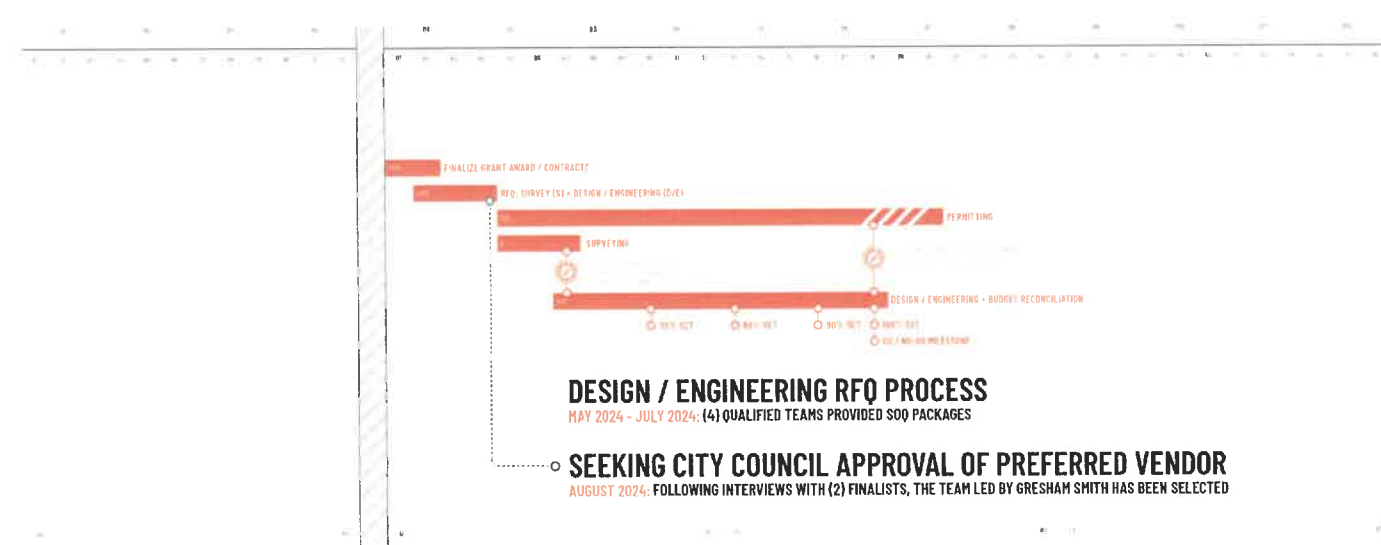
The cumulative benefits of these practices are primarily intended to better control and manage floodwaters throughout the project area, but we also strive to reap a breadth of ancillary benefits, such as improving water quality, increasing available habitat for wildlife, and addressing existing inequities in access to recreational amenities.



PROJECT DELIVERY

PLANNING / RESOURCE PROCUREMENT + DESIGN + CONSTRUCTION

Planning methods and processes strategically aligned project deliverables with potentially viable external grant programs to support implementation.



PROJECT DELIVERY

PLANNING / RESOURCE PROCUREMENT + DESIGN + CONSTRUCTION

Planning methods and processes strategically aligned project deliverables with potentially viable external grant programs to support implementation.

AUGUST 2024:
SEEKING APPROVAL TO NEGOTIATE WITH PREFERRED VENDOR



CONTRACT PARAMETERS

BUDGET: The City has established the following budget maximum for construction of the requested Services for this Project: \$175,324,000. Funds needed: \$0.00.

SOURCE OF FUNDS: [EPPF] Grant Funds

GRANT ALIGNMENT: Matches the line item located as specified in EPPF BRH. [Proposed work will serve as part of the local and state requirement]

SCOPE: All survey, investigation, modeling, design, engineering, permitting, and construction-related measures to achieve a place on the FEMA map.

VENDOR SELECTION PROCESS
CITY OF GOLDSBORO (COG) + HOUSING AUTHORITY (HACG) + CDDL

All teams were evaluated based on the following metrics: Cover Letter (10 points), Project Team (30 points), Relevant Experience (50 points), and Equity (10 points). The teams led by Gresham Smith and Kimley-Horn scored the highest and were invited to participate in interviews - during which, the Gresham Smith team emerged as the preferred vendor.



RESOLUTION NO. 2024- 88

**RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY
BILL DAUPHINAIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 27 YEARS**

WHEREAS, Bill Dauphinais retires on September 1, 2024 as a Water Meter Reader with more than 27 years of service with the Finance Department; and

WHEREAS, Bill began his career on November 25, 1996 as a Water Meter Reader with the Finance Department where he has served until his retirement; and

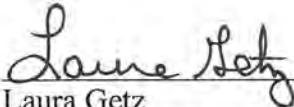
WHEREAS, Bill has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Bill Dauphinais their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Bill Dauphinais our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 19th day of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 CITY COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING AND FINAL COUNCIL ACTION**
Z-5-24 POPE FAMILY INVESTMENTS, LLC (Neighborhood Business to Neighborhood Business Conditional Zoning) – Located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road

ADDRESS: 704 W. New Hope Rd.
 PARCEL #: 3610-81-4358
 OWNER: Pope Family Investments, LLC.
 APPLICANT: Pope Family Investments, LLC.

BACKGROUND: The applicant requests a change of zone from the Neighborhood Business Zoning District to the Neighborhood Conditional Zoning District to construct and operate a convenience store with fuel sales at the southwest corner of the intersection of W. New Hope Road and Cuyler Best Road. The Neighborhood Business Zoning District was established to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian-oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet.

Area: 2.43 acres

**SURROUNDING
ZONING:**

Adjacent Zoning and Land Uses		
North	R-6	Vacant Farmland
South	R-12	Vacant Farmland
East	R-12SF	Vacant Farmland
West	NB	Vacant & Single-Family Dwellings

LAND-USE PLAN: The property is identified as within Mixed Use-I land use category. This land use category will allow for a mixture of the following zoning districts: City of Goldsboro - O-R, O&I-1, O&I-2, NB (refer to previous district descriptions) and Wayne County - Village district. This category will have minimum impact on adjacent areas. This land use serves a localized area. The preferred land use mix is 40% or greater noncommercial zoning with both vertical and horizontal mixed-use allowed. It will generate lower traffic volumes than the Mixed-Use II category. Although the requested use of convenience store with fuel sales is not a mixed-use project, it does provide needed services and can be considered beneficial to the citizens of nearby residential developments.

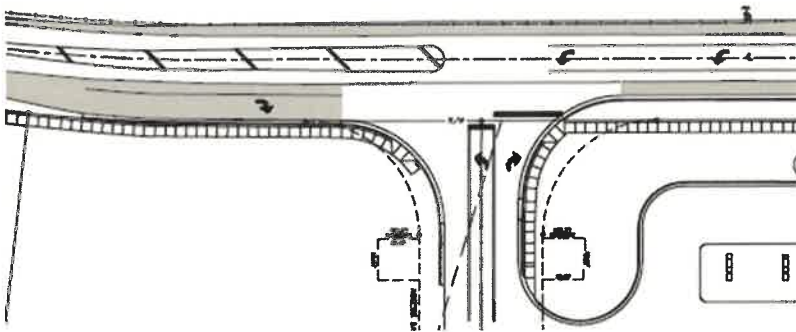
DISCUSSION: The applicant is requesting a change of zone for the subject property from Neighborhood Business (NB) Zoning District to Neighborhood Residential Conditional Zoning (NB-CZ) District to construct and operate a convenience store with fuel sales.

Per NCGS 160D-102, a conditional zoning request is a legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.

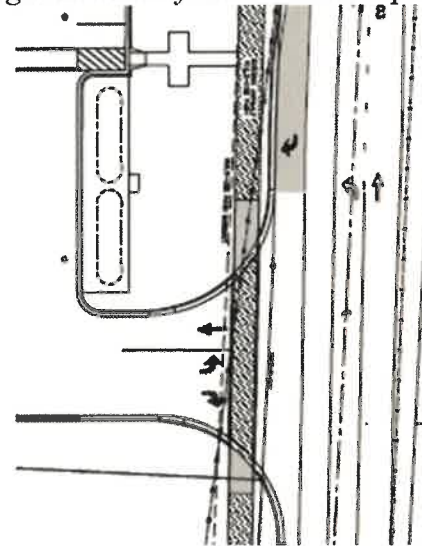
If a petition for conditional zoning is approved, the development and use of the property shall be governed by the ordinance requirements of the parallel Neighborhood Business Conditional Zoning (NB-CZ) District except those superseded by specific conditions, the approved concept plan, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district, and are binding on the property as an amendment to these regulations and to the Official Zoning Map. Should the applicant deviate from the minimum requirements of the proposed Neighborhood Business Conditional Zoning (NB-CZ) District, the deviations shall be identified on the concept plan for Council approval.

Access: Access to the site will be directly from Cuyler Best Rd. (NCSR 1565) and W. New Hope Rd. (NCSR 1003). NCDOT will require a left and right turn lane for Cuyler Best Rd. access and a right turn lane shall be required for W. New Hope Rd.

Left and right turn lane from Cuyler Best Rd.



Right turn lane from W. New Hope Rd.



From Cuyler Best Rd., Shannon Ave. will be abandoned as a public right of way and will be designated as a privately owned shared access drive for the convenience store and future development directly west of the site.

Abandoned public right-of-way:



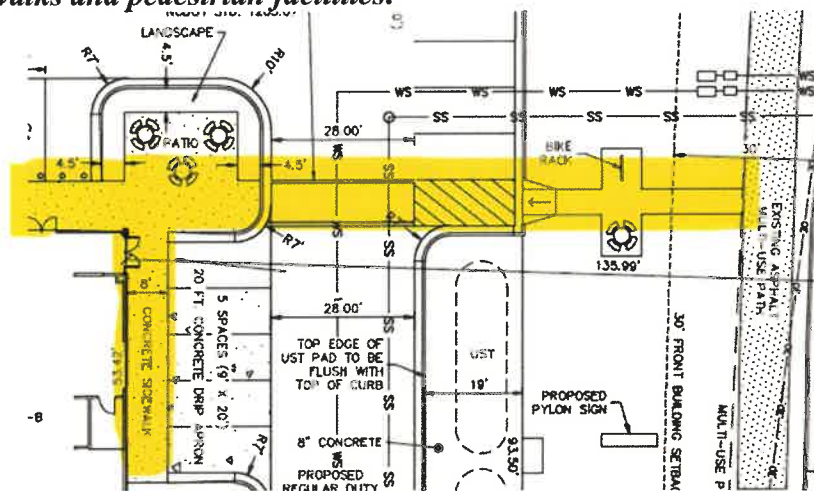
Buildings and lot: The applicant is proposing a convenient store consisting of 5,620 sq. ft. Two fuel islands will be provided. Overhead canopies will provide shelter for six (6) gasoline fuel pumps and two (2) diesel pumps.

Days/hours of operation: 24 hours/7 days a week
Employees: 4 per shift

Parking: Parking for the site requires 1 space per 200 sq. ft. of gross floor area. A total of 29 spaces are required and 29 have been provided on the site plan. Curb and gutter have been proposed for the entire site to include all vehicular surface areas and landscape islands.

Sidewalks: External and internal sidewalks have been provided for the site. The applicant is providing public sidewalks along Cuyler Best Rd. An existing multi-use path provides pedestrian access along W. New Hope Rd. The applicant will be providing a painted 8 ft. wide pedestrian crosswalk within the proposed access drive along W. New Hope Rd. Lastly, internal sidewalks have been provided from the public right of way to pedestrian facilities such as seating for outside dining and bicycle racks offering parking for multiple bikes and access to the convenience store.

External/internal sidewalks and pedestrian facilities:



Commercial Lighting Plan: The applicant has submitted a commercial lighting plan. Staff will ensure that the lighting plan is compliant with the City's Unified Development Ordinance before site plan approval has been issued.

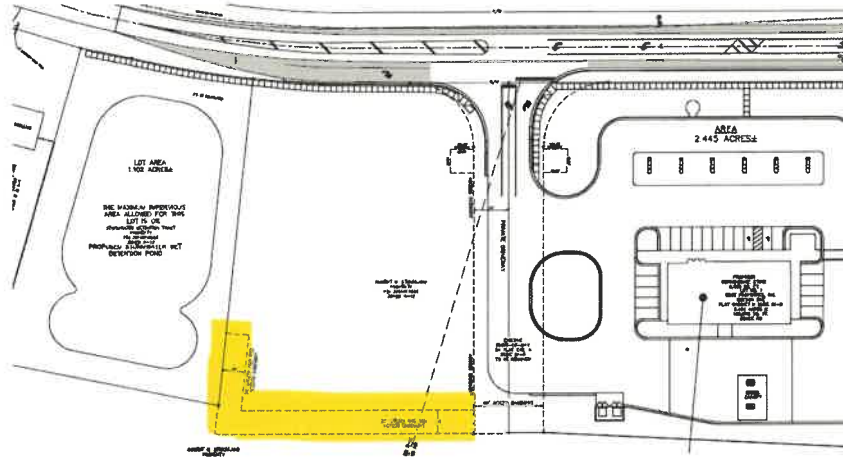
Interconnectivity: Interconnectivity has been identified for the site along the southern property boundary adjacent to W. New Hope Rd.

Engineering: City water and sewer are available to serve the site off W. New Hope Rd. The property is not located in a Special Flood Hazard Area.

City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

A proposed regional stormwater pond is required and has been identified for the site. It will be accessed by a 20 ft. utility easement granted to the City of Goldsboro for inspection purposes by Engineering staff.

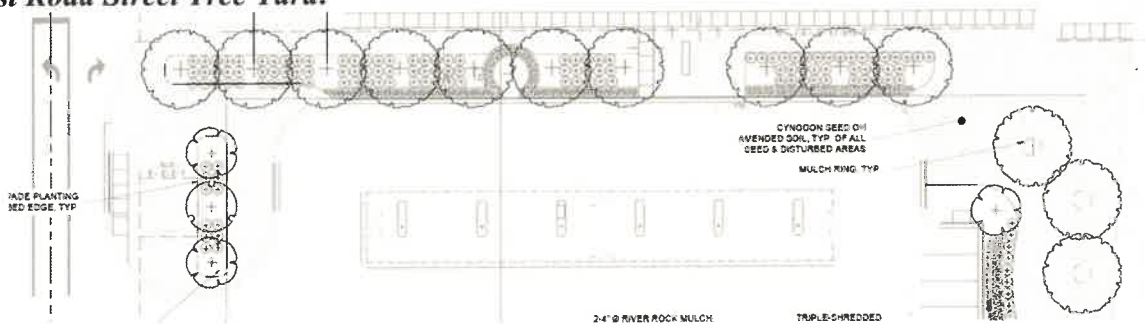
Stormwater pond:



Landscaping: The applicant has contracted with a landscape architect to provide a landscape plan that meets and exceeds the City's landscape ordinance.

Thirty-six (36) understory trees, eighteen (18) shade trees and two-hundred, twenty-nine small shrubs have been provided within over-sized street yards along Cuyler Best Rd. and W. New Hope Rd.

Cuyler Best Road Street Tree Yard:



Two (2) Type B, 15 ft. wide buffer yards have been provided along the southwest and southeast property lines.

Foundation plantings are encouraged, however, not required. The applicant has provided an assortment of understory trees and a variety of shrubs surrounding the store, enhancing curb appeal and providing an aesthetically pleasing site.

Foundation plantings:



Refuse: Commercial dumpsters Commercial dumpsters will be utilized for garbage collection at the rear of the facility and screened from off-site views in accordance with City standards.

Building Elevations: Building elevations have been submitted by the applicant. Staff are satisfied that the proposed facility will meet the building design standards per the requirements of the City's Unified Development Ordinance.



TRC REVIEW: If approved, the development proposal will require site plan approval before improvements can be authorized for the site.

STAFF EVALUATION & RECOMMENDATION: Staff is recommending approval of the conditional rezoning request since the proposed zoning and land use are compatible with the Comprehensive Land Use Plan and Land Use Plan Map. In addition, the City of Goldsboro will be able to provide sufficient public safety and meet transportation and utility demands for the subject property while maintaining sufficient levels of service to existing developments. Staff believes that the proposed rezoning will not impair or injure the health, safety and general welfare of the public. Lastly, the proposed zoning and land use request will provide needed services and can be considered beneficial for the citizens of nearby residential developments.

PLANNING COMMISSION RECOMMENDATION: The City of Goldsboro Planning Commission met on July 29, 2024, to review and make a recommendation regarding the conditional rezoning request. Planning Commission voted 4 in favor 2 against.

REQUIRED ACTION: Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date: 8/14/24

Mark E. Helmer
Mark E. Helmer, Planning Director

Date: 8/13/24

Matthew Livingston
Matthew Livingston, Interim City Manager

**CITY OF GOLDSBORO PLANNING COMMISSION
Z-5-24 POPE FAMILY INVESTMENTS, LLC
WORKSHEET**

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency, and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be consistent with the Mixed-Use I land-use designation. The City of Goldsboro Planning Commission finds that the rezoning request is reasonable and in best public interest due to the fact that the proposed zoning and land use are compatible with the Comprehensive Land Use Plan and Land Use Plan Map. In addition, the City of Goldsboro will be able to provide sufficient public safety and meet transportation and utility demands for the subject property while maintaining sufficient levels of service to existing developments. Staff believes that the proposed rezoning will not impair or injure the health, safety and general welfare of the public. Lastly, the proposed zoning and land use request will provide needed services and can be considered beneficial for the citizens of nearby residential developments. The City of Goldsboro Planning Commission recommends approval of the rezoning request to the Goldsboro City Council.

Voting Record for Recommendation:

Yes 4 No 2

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Mixed-Use I land-use designation and finds that this rezoning, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed rezoning to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the land use plan. The City of Goldsboro Planning Commission recommends denial of the rezoning request to the Goldsboro City Council.

Voting Record for Recommendation:

Yes _____ No _____

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF
THE CITY OF GOLDSBORO, NORTH CAROLINA**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on Monday, **August 19, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **July 29, 2024**; and

WHEREAS, Pope Family Investments, LLC has submitted a petition to rezone Tax Parcel #3610-81-4358 from Neighborhood Business (NB) Zoning District to Neighborhood Business Conditional Zoning (NB-CZ) District; and

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Mixed Use-I land use designation; and

WHEREAS, the proposed rezoning from Neighborhood Business (NB) Zoning District to Neighborhood Business Conditional Zoning (NB-CZ) District is consistent with the City's Comprehensive Land Use Plan; and

WHEREAS, the Neighborhood Business Conditional Zoning (NB-CZ) District is intended to promote commercial uses that serve the needs of the nearby community and local area; and

WHEREAS, the Neighborhood Business Conditional Zoning (NB-CZ) District will allow for a convenience store with fuel sales; and

WHEREAS, the Neighborhood Business Conditional Zoning (NB-CZ) District is intended to accommodate a convenience store with fuel sales; and

WHEREAS, the proposed rezoning is reasonable due to the fact that the requested zoning district is compatible with the surrounding zoning patterns and land uses; and

WHEREAS, the proposed rezoning request will not impair or injure the health, safety, and general welfare of the public; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

From Neighborhood Business (NB) Zoning District to Neighborhood Business Conditional Zoning (NB-CZ) District.

Z-5-24, A single parcel of land totaling 2.43 acres of land.

The entirety of Wayne County Parcel Identification# 3610-81-4358 shall be rezoned.

2. The Official Zoning Map amendment from Neighborhood Business (NB) Zoning District to Neighborhood Business Conditional Zoning (NB-CZ) District shall be bound to the following conditions of approval.
 - a) Provide a landscaping plan designed by a licensed landscape architect.
 - b) Oversized landscape street yards and buffer yards will be incorporated into the proposed landscape plan.
 - c) Developer shall install proposed pedestrian facilities, outside seating, foundation plantings, bicycle racks, and sidewalks leading from W. New Hope Rd. to site amenities and principal structure.
 - d) All other site improvements shall meet minimum requirements of the City of Goldsboro Unified Development Ordinance.
3. The above amendment is effective upon the adoption of this Ordinance.

Adopted this 19th day of August, 2024.



Charles Gaylor, IV
Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
Laura Getz
City Clerk

CONDITIONAL ZONING APPLICATION

Development Name **Pope Family Investments, Handy Mart - site 4765**

Proposed Use **convenience store**

Project location or address **714 W. New Hope Road, Goldsboro, NC 27530**

Property Identification Number(s) and Tax ID Number (s) for each parcel to which these guidelines will apply:

PIN#	3610814358	TAX ID#	75335760

Project type? ☐ Single Family ☐ Townhouse ☐ Multi-Family ☒ Non-Residential ☐ PUD/Mixed Use

PROPERTY OWNER INFORMATION

Name **Pope Family Investments LLC/Judson Pope**

Address **1092 N Breazeale Avenue**

Phone **919-658-6566 X1122**

Email **Judson_Pope@ejpope.com**

OWNER/DEVELOPER INFORMATION

Company Name **Pope Family Investments LLC/Judson Pope** Contact Name **Judson Pope**

Address **1092 N Breazeale Avenue**

Phone **919-658-6566 X1122**

Email **Judson_Pope@ejpope.com**

CONSULTANT/ENGINEERING FIRM

Company Name **B. R. Kornegay, Inc.**

Contact Name **Jeffrey I. Kornegay, PE, PLS**

Address **300 E. Walnut St., Goldsboro, NC 27530**

Phone **919-735-5886**

Email **jeffrey@kornegaysep.com**

ZONING INFORMATION

Existing Zoning District **NB**

Proposed Zoning District **N/A**

If more than one district, provide the acreage of each:

Overlay District?

☐ Yes ☒ No

Inside City Limits? ☒ Yes

☐ No

ENVIRONMENTAL QUALITY DATA INFORMATION

Existing Impervious Surface acres/sf <u>0</u>	Flood Hazard Area <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Proposed Impervious Surface acres/sf <u>1.66 acres</u>	Neuse River Buffer <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Watershed Protection Area <u>N/A</u>	Wetlands <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
FEMA Map Panel	Base Flood Elevation <u>N/A</u>

SITE DATA

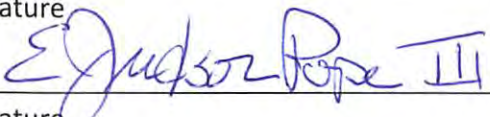
Total # of single-family lots <u>N/A</u>	Total densities per zoning district
Total # of townhouse lots <u>N/A</u>	Acreage in active open space
Total # of all lots <u>N/A</u>	Acreage in passive open space
Linear feet of new roadways <u>216 feet</u>	Linear feet of new sewer mains <u>133 feet</u>
Linear feet of new water mains <u>0</u>	Linear feet of new sidewalks <u>675 feet</u>
Proposed sewer allocation	Linear feet in new trails <u>0</u>

SIGNATURE BLOCK (Applicable to all Developments)

In filing this plan as the property owner(s), I/we do hereby agree and firmly bind ourselves, my/our heirs, executors, administrators, successors and assigns jointly and severally to construct all improvements and make all dedications as shown on this proposed plan as approved by the City.

I hereby designate Jeffrey L. Kornegay/B.R. Kornegay, Inc. to serve as my agent regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to represent me in any public meeting regarding this application.

I/we have read, acknowledge, and affirm that this project conforms to all application requirements applicable with the proposed development use.

Signature 	Date <u>4/16/24</u>
Signature	Date

APPLICATION FEES

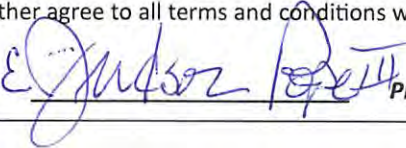
Conditional Zoning (4 paper copies & digital copies of all required plans and applications) \$550

OWNER AUTHORIZATION

I hereby give CONSENT to Jeffrey Kornegay/B.R. Kornegay, Inc. (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify I have full knowledge of the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate, or incomplete information provided by me, or my agent, will result in the denial, revocation or administrative withdrawal of this application, request, approval or permit. I acknowledge that additional information may be required to process this application. I further consent to the City of Goldsboro to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions which may be imposed as part of the approval of this application.

Signature of Owner



Printed Name of Owner

Judson Pope

North Carolina

(State)

Wayne

(County)

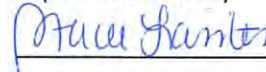
I, Stacey Lassiter, a Notary Public in and for said County and State, do hereby certify that E Judson Pope III personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal this the 16th day of April 20 24.

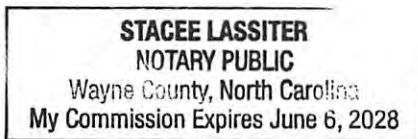
Notary Public:

Stacey Lassiter

(Printed Name)



(Signature)



(Seal)

County of Commission:

Wayne

Commission Expires:

June 6, 2028

PROJECT NARRATIVE

As part of a complete application, a written project narrative that provides detailed information regarding your proposal must be included. On a separate sheet of paper, please address each of the lettered items listed below (answers must be submitted in both hard copy and electronic copy using the Adobe .PDF or MS Word .DOCX file formats):

-
- ☐ A listing of contact information including name(s), address(es) and phone number(s) of: the owner of record, authorized agents or representatives, engineer, surveyor, and any other relevant associates;
-
- ☐ A listing of the following site data: Address, current zoning, parcel size in acres and square feet, property identification number(s) (PIN), and current legal description(s);
-
- ☐ A listing of general information including: the proposed name of the subdivision, the number of proposed lots, acreage dedicated for open space or public use, acreage dedicated within rights of way;
-
- ☐ A statement showing the proposed density of the project with the method of calculating said density shown;
-
- ☐ Discuss proposed infrastructure improvements and phasing thereof (i.e. proposed roadways, sewer systems, water systems, sidewalks/trails, parking, etc.) necessary to serve the subdivision; length of each, expected sewer allocation.
-
- ☐ A narrative addressing concerns/issues raised by neighboring properties (discussing your proposal with the neighboring land owners is recommended to get a sense of what issues may arise as your application is processed);
-
- ☐ A description of how conflicts with nearby land uses (livability, value, potential future development, etc.) and/or disturbances to wetlands or natural areas are being avoided or mitigated;
-
- ☐ Provide justification that the proposal will not place an excessive burden on roads (traffic), sewage, water supply, parks, schools, fire, police, or other public facilities/services (including traffic flows) in the area;
-
- ☐ A description of proposed parks and/or open space. Please include a brief statement on the proposed ownership and maintenance of said areas;
-
- ☐ A proposed development schedule indicating the approximate date when construction of the project, or stages of the same, can be expected to begin and be completed (including the proposed phasing of construction of public improvements and recreational and common space areas).
-
- ☐ List of deviations from the town's minimum UDO requirements.
-
- ☐ List of improvements that exceed the town's minimum UDO requirements.
-
- ☐ Expected sales, rental prices
-
- ☐ Architectural standards if applicable.
-

INFORMATION TO BE PROVIDED ON PLAN

The City of Goldsboro Site Plan Requirements can be found in Appendix A of the Unified Development Ordinance. Site plans shall contain the following information, if applicable, as determined by the Planning Director:

- Preferred sheet size is 24" x 36" for site plans (maximum sheet size of 30" x 42"); if more than one sheet, all sheets should be numbered; should be the same size and scale; and should show match lines, along with an index sheet.
- Submittals should also be made in digital PDF file format.
- The site plan shall be prepared by a professional engineer, registered land surveyor, or licensed architect.
- Engineer's scale – no smaller than 1" = 100' for Site Plans unless approved by staff. Larger scale showing more detail is better. Include both a graphic scale and a numeric scale. The site plan shall be based on the latest tax map information and shall be of a size as required by each individual site plan.
- North arrow or compass rose.
- Date (original and all revisions) should be shown on all sheets.
- A vicinity map of the site with reference to surrounding areas and existing street locations.
- The name and address of the owner and site plan applicant, together with the names of the owners of all contiguous land and of property directly across the street as shown by the most recent tax records ■ Proof of ownership - Deed book and page reference demonstrating ownership of property.
- Parcel Identification Numbers (PIN) for site and adjacent properties.

Existing Conditions:

- The total area (acreage), and the exterior boundary of all land included in the request for approval (defined by meets and bounds, with the source of all boundary information referenced). All adjoining property lines should also be shown.
- Location of all existing structures, including their outside dimensions and elevations, streets, entrances, and exits on the site, on contiguous property, and on property directly across the street.
- Required setbacks, setback lines, or typical lots.
- Location, width and identification of all existing easements (public and private), defined by centerline bearings, distances and ties to property corners (with standard notes).
- Location of existing watercourses, ponds, flood zones, water supply watershed areas, and riparian buffers.
- Show all existing physical features, including existing trees greater than eight (8) inches in diameter measured four and one-half (4.5) feet above ground level include the tree line of wooded areas and individual trees eight (8) inches in diameter or more, identified by common or scientific name, and significant soil conditions.
- Topography showing existing contours at no greater than ten (10) foot intervals. All reference benchmarks shall be clearly designated.
- Existing zoning of the property, including zoning district lines where applicable.
- Location of existing sanitary waste disposal systems, water mains and appurtenances (including fire hydrants) on or adjacent to the parcel.

- ☒ Other utility lines both under- and above-ground, including electric power, telephone, gas, cable television ☐ Existing open space and any other common areas.
- ☒ Existing parking and loading areas.

Proposed Conditions:

- ☒ All proposed streets, drives, parking areas, fire lanes and access, loading and unloading areas with dimensions, traffic patterns, access aisles, and curb radii.
- ☒ The total quantity of parking spaces required, and the total quantity of parking spaces provided. Indicate uses of buildings.
- ☒ Sight distance triangles (minimum 10' by 70' for driveway intersections at ROW lines; or as per NCDOT requirements).
- ☒ Location of all proposed structures, including their outside dimensions and elevations, streets, entrances and exits on the site.
- ☒ Sidewalks, trails and other pedestrian ways with locations, dimensions, and surfacing, including handicap curb cuts. Internal sidewalks and/or other proposed means of pedestrian access (note: internal pedestrian access should connect with public ROW sidewalk).
- ☒ General location and design of proposed sanitary waste disposal systems, water mains and appurtenances (including fire hydrants) on or adjacent to the parcel, as applicable.
- ☒ Proposed other utility lines both under- and above-ground, including electric power, telephone, gas, cable television.
- ☒ Location of all US Clean Water Act Section 404 wetland areas, detention/retention ponds (Best Management Practices), riparian buffers and impervious surface areas with area dimensions, and ratios of impervious surface to the total size of the lot.
- ☒ Location of all proposed common areas.
- ☒ All parcels of land proposed to be designated, dedicated and/or reserved, for public or private use, shown with total land area and boundary descriptions.
- ☒ Distance between buildings and height of buildings.
- ☒ Building locations, footprints, entrances area by floor (sq.ft.), finished floor elevation (first).
- ☒ Location, dimensions, and details of signs per the requirements of Article 10, Part III.
- ☒ Proposed building elevations and floor plans, if applicable.
- ☒ Conceptual traffic impact analysis.
- ☒ Conceptual grading plan: proposed contours with a maximum of two-foot contour intervals within 100 feet of all buildings and along all driveways, entrances, exits, private streets, parking areas, loading areas, retaining walls and a maximum of ten-foot contour intervals for the remainder of the property. Supplement with spot elevations where necessary. All topography should be referred to permanent benchmarks and referenced to accepted datum.
- ☒ Conceptual stormwater management provisions.
- ☒ Total impervious surface square footage and percentage calculations for all development.
- ☒ Conceptual site lighting plan:

- Dumpster (or any other trash handling facilities) location, proposed screening labeled with height material, dimensions of concrete pad and details of gates, including support. Any dumpster to be used for recycling should be labeled as such.
- Landscape Plan: Include the genus and species, common name, quantity, size and location of all plant material proposed to meet Article 6.3, Landscaping, Screening and Buffer Standards. The plan must include a "plant list" (in chart form), which should be coded to the plan. Show all calculations used to determine the quantity of plants required. All proposed plantings should be coordinated with both the utility plan and the grading/storm drainage plan to eliminate conflicts. No landscaping allowed in water or sewer easements.
- Description of all fences, walls and/or berms used to fulfill landscaping or screening requirements with details and cross sections as needed (all fences over 6 feet must be sealed by a licensed Engineer).

B. R. KORNEGAY, INC.

LAND SURVEYING • ENGINEERING • PLANNING

300 E. Walnut Street

Goldsboro, North Carolina 27530

www.kornegaysep.com

Firm No. F-1054

(919) 735-5886

Fax: (919) 580-9053



April 16, 2024

NARRATIVE

Project: Pope Family Investments
Handy Mart #4765
714 W. New Hope Road
Goldsboro, NC 27530

Owner:
Pope Family Investments, LLC
E. Judson Pope, III
1092 N. Breazeale Ave.
Mount Olive, NC 28365
(919) 658-6566
Judson_Pope@ejpope.com

Authorized Agent:
Jeffrey L. Kornegay, PE, PLS
B. R. Kornegay, Inc.
300 E. Walnut St.
Goldsboro, NC 27530
(919) 735-5886
jeffrey@kornegaysep.com

Site address:
714 W. New Hope Road
Goldsboro, NC 27530

Current zoning: NB

Parcel size: 105,975 S.F. or 2.433 acres

PIN: 3610814358

Concerns and issues raised by neighboring properties:

Neighbors have raised issues concerning traffic congestion, potable water pressure in the area, underground fuel tanks and light pollution.

Conflicts with nearby land uses:

The proposed convenience store requires the widening of Cuyler Best Road along the property frontage which will improve traffic flow. Site lighting will ensure near zero lumens of light leaving the site. Underground fuel tanks will be constructed to prevent leaking. Water and sewer usage of the convenience store will be low and should not create addition problems with water pressure and sewer demands in the area.

Development schedule:

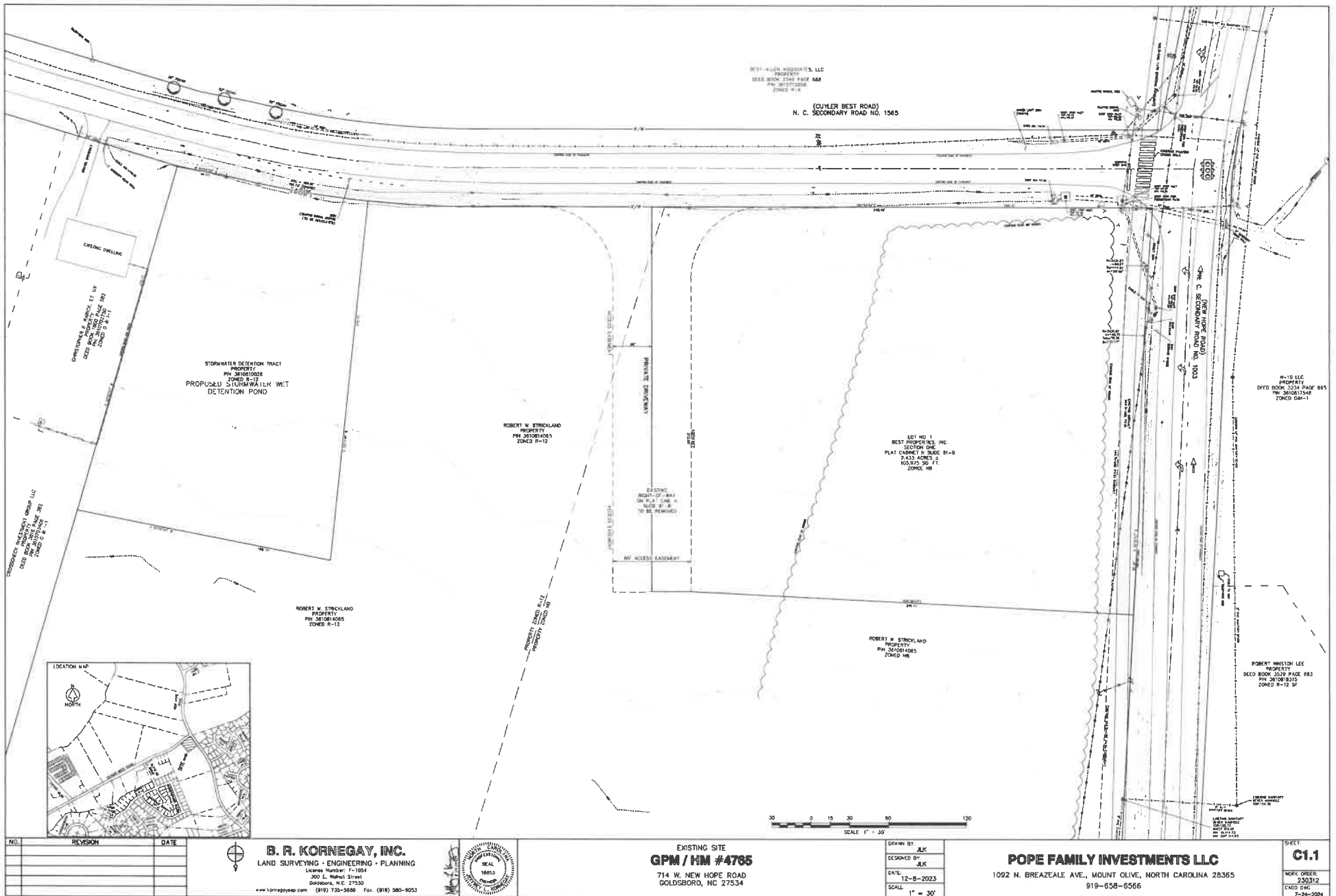
The site will begin construction when all approvals from the City of Goldsboro, N.C. Department

of Transportation, NCDEQ-Land Quality Section and NCDEQ Division of Water Quality-sewer have been obtained.

All site construction including road widening of Cuyler Best Road will be completed before obtaining a certificate of occupancy from the City of Goldsboro.

Deviations from the City of Goldsboro UDO requirements:

There will be not deviations from the City of Goldsboro UDO requirements.



NO.	REVISION	DATE



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: 7-1894
300 E. Main Street
Goldsboro, N.C. 27530
www.bornepope.com (919) 732-5585 Fax: (919) 380-9053



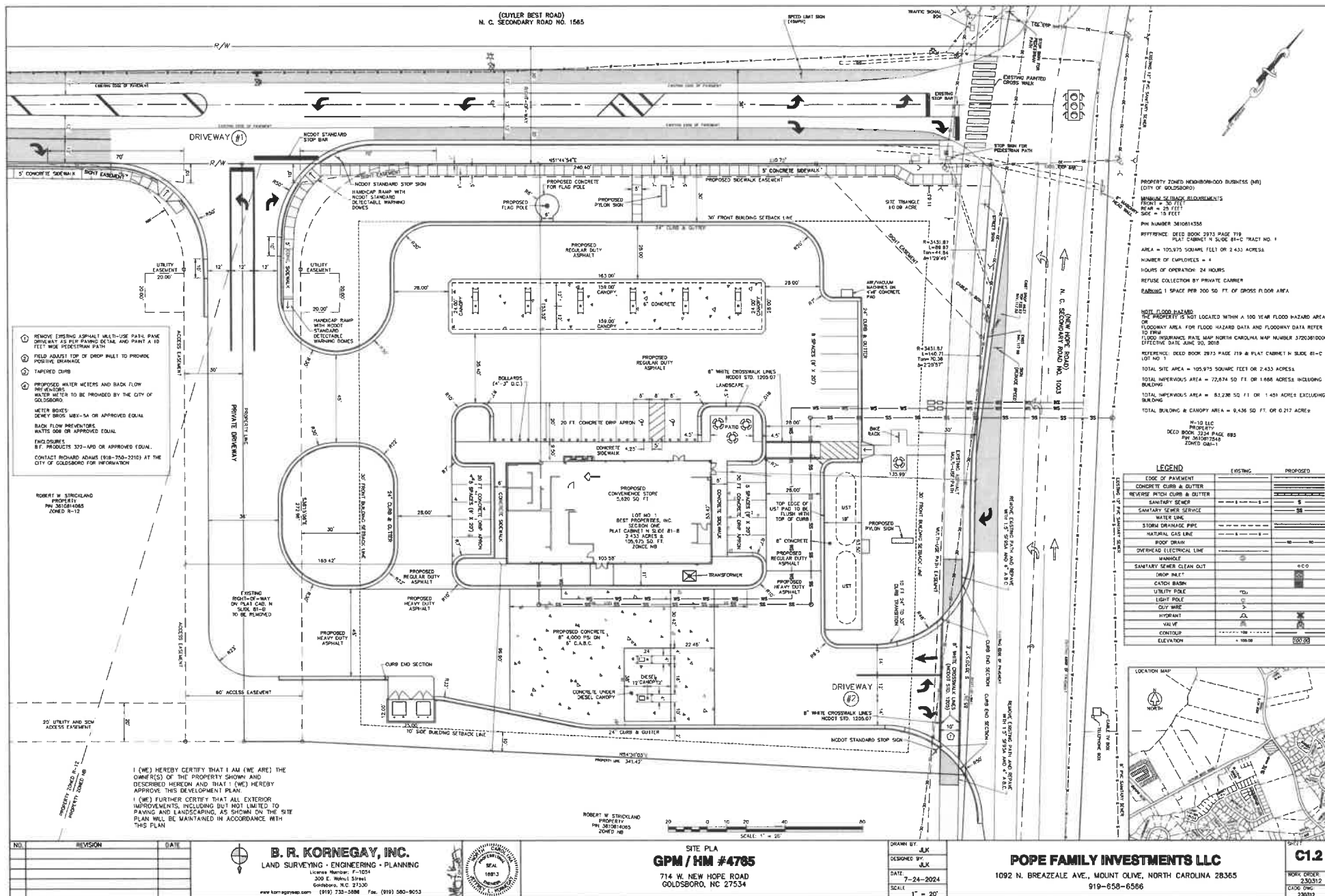
EXISTING SITE
GPM / HM #4785
714 W. NEW HOPE ROAD
GOLDSBORO, NC 27534

DRAWN BY:	JK
DESIGNED BY:	JK
DATE:	12-8-2023
SCALE:	1" = 30'

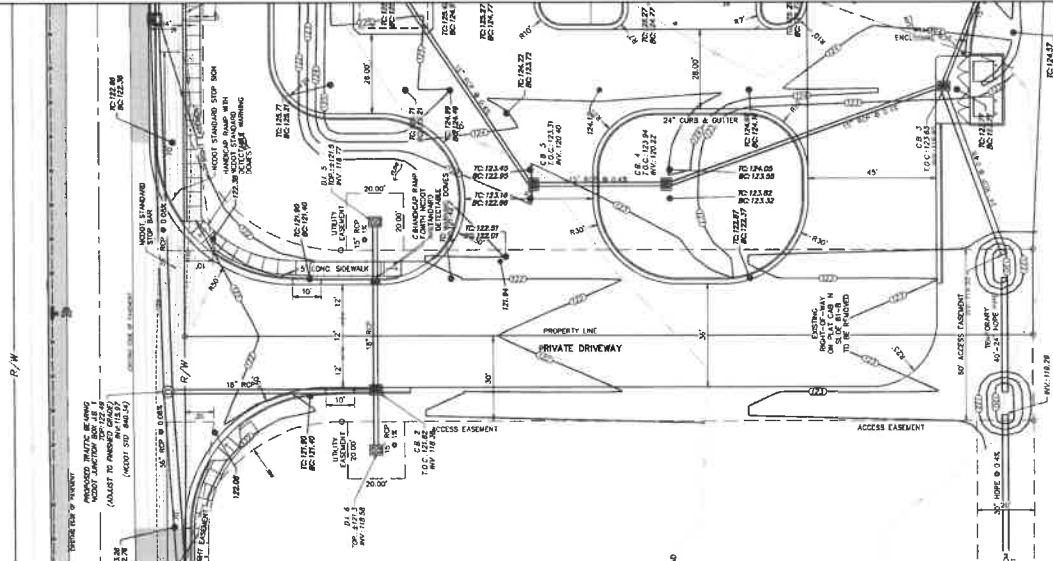
POPE FAMILY INVESTMENTS LLC
1092 N. BREAZEALE AVE., MOUNT OLIVE, NORTH CAROLINA 28365
919-658-6566

SHEET:	C1.1
WORK ORDER:	230312
END DATE:	7-24-2024

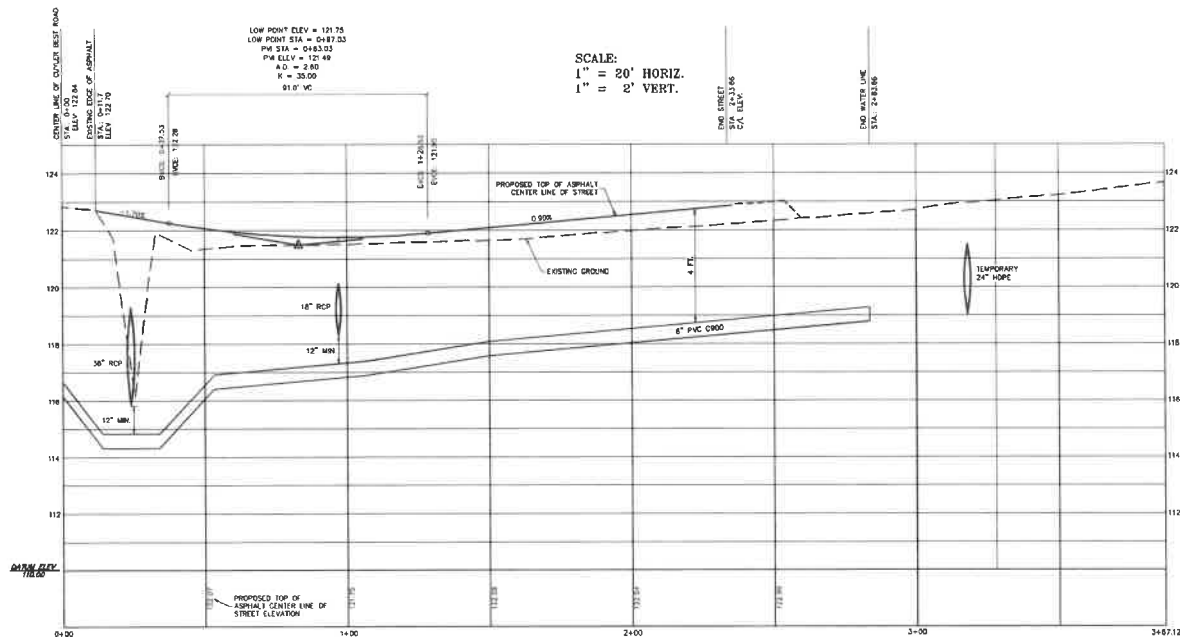
EXISTING SITE, INC.



RECEIVED - ALLEN ASSOCIATE
DEED BOOK 2759 PAGE 10
RECORDED 12-8-2023
TOWN 8-4



LEGEND	EXISTING	PROPOSED
LINE OF PARAPET		
CONCRETE CURB & GUTTER		
REVERSE HIGH CURB & GUTTER		
SANITARY SEWER		
SANITARY SEWER SERVICE		
WATER LINE		
STORM DRAINAGE PIPE		
NATURAL GAS LINE		
POW. DRAIN		
OVERHEAD ELECTRICAL LINE		
MANHOLE		
SANITARY SEWER CLEAR OUT		
DROP INLET		
CATCH BASIN		
UTILITY POLE		
LIGHT POLE		
QUI. WIRE		
INTEGRANT		
VALVE		
CONTOUR		
ELEVATION		



SCALE:
1" = 20' HORIZ.
1" = 2' VERT.

NO.	REVISION	DATE



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1004
202 E. Main Street
Goldsboro, NC 27530
www.kornegay.com (919) 735-3686 Fax: (919) 580-8053



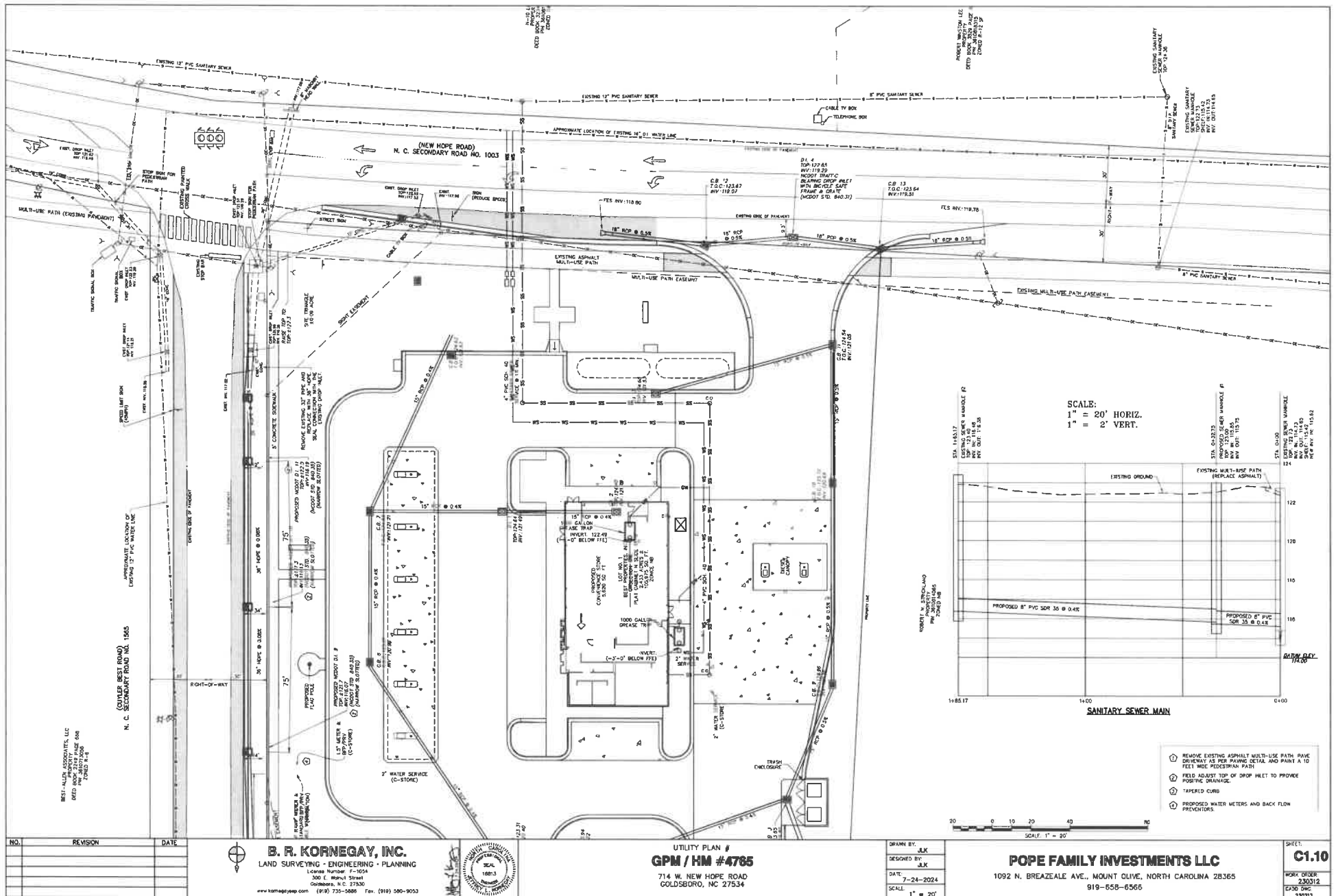
STREET PLAN & PROFILE
GPM / HM #4705
714 N. NEW HOPE ROAD
GOLDSBORO, NC 27534

DRAWN BY	ALF
DESIGNED BY	JUK
DATE	12-8-2023
SCALE	1" = 20'

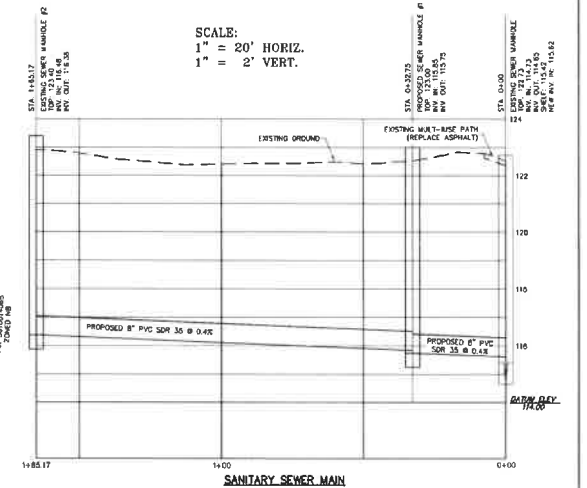
POPE FAMILY INVESTMENTS LLC
1092 N. BREAZEALE AVE., MOUNT OLIVE, NORTH CAROLINA 28365
919-658-6566

SHEET	C1.9
WORK ORDER	230312
CADD DWG	230312

RESI PROPERTIES, INC.



SCALE:
1" = 20' HORIZ.
1" = 2' VERT.



- 1 REMOVE EXISTING ASPHALT MULTI-USE PATH. HAVE CONTRACTOR AS PER PLANS DETAIL AND PAINT A 10 FEET WIDE PEDESTRIAN PATH.
- 2 FIELD ADJUST TOP OF DROP INLET TO PROVIDE POSITIVE DRAINAGE.
- 3 TAPERED CURB.
- 4 PROPOSED WATER METERS AND BACK FLOW PREVENTORS.



NO.	REVISION	DATE



B. R. KORNEGAY, INC.
LAND SURVEYING - ENGINEERING - PLANNING
300 E. Main Street
Columbus, NC 27530
www.kornegaypeop.com (919) 725-5886 Fax: (919) 580-9053



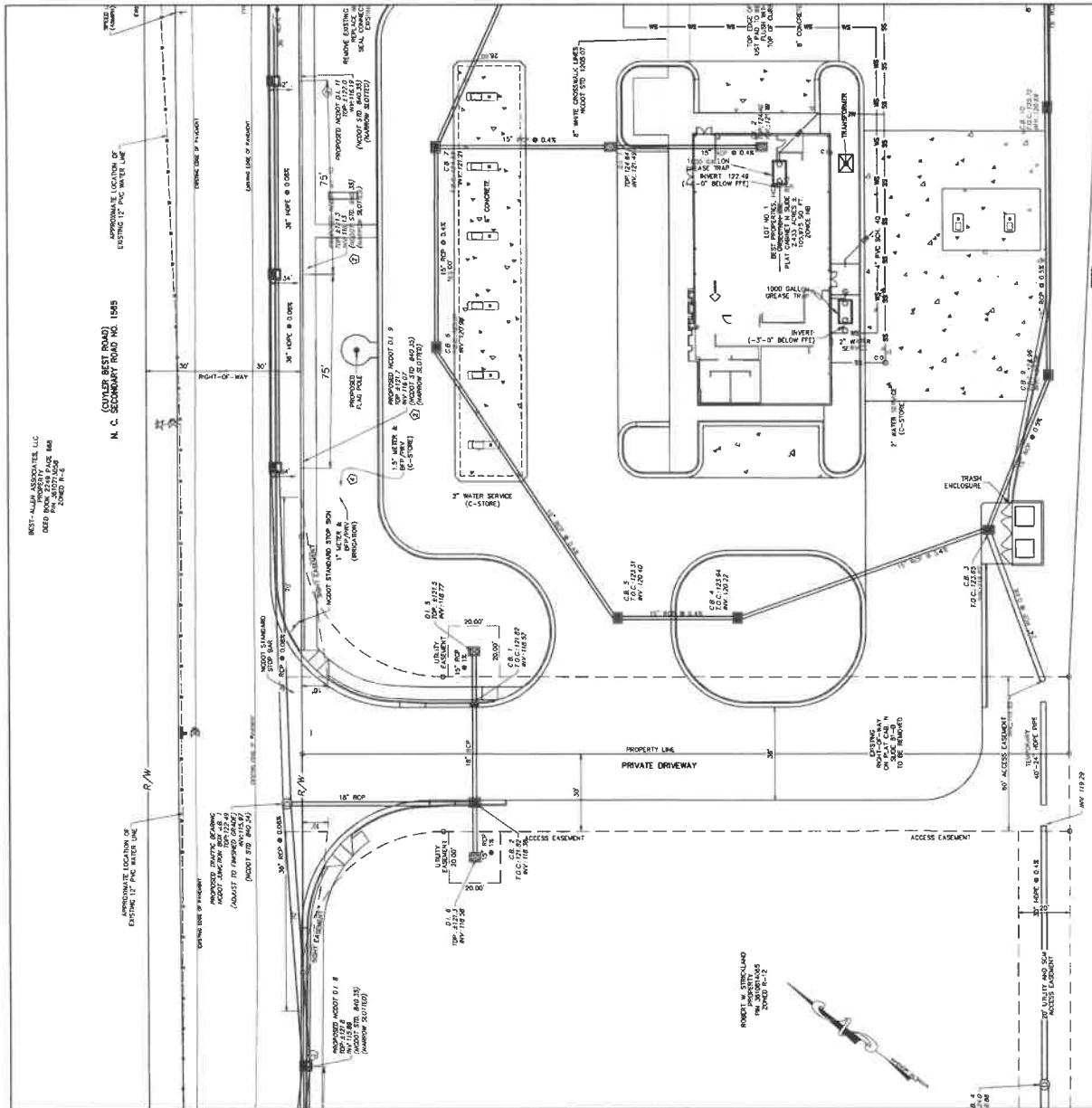
UTILITY PLAN #
GPM / HM #4765
714 W. NEW HOPE ROAD
GOLDSBORO, NC 27534

DRAWN BY: J.K.
DESIGNED BY: J.K.
DATE: 7-24-2024
SCALE: 1" = 20'

POPE FAMILY INVESTMENTS LLC
1092 N. BREAZEALE AVE., MOUNT OLIVE, NORTH CAROLINA 28365
919-658-6566

SHEET:
C1.10
WORK ORDER:
230312
CASSIOWAY
230312

REST PROPERTIES, INC.



ROBERT W. STICKLAND
P.E. 10013
P.E. 10013
P.E. 10013

LEGEND		EXISTING	PROPOSED
EDGE OF PAVEMENT			
CONCRETE CURB & GUTTER			
REVERSE PITCH CURB & GUTTER			
SANITARY SEWER			
SANITARY SEWER SERVICE			
WATER LINE			
STORM DRAINAGE PIPE			
NATURAL GAS LINE			
ROOF DRAIN			
OVERHEAD ELECTRICAL LINE			
MANHOLE			
SANITARY SEWER CLEAN OUT			
DROP INLET			
CATCH BASIN			
UTILITY POLE			
LIGHT POLE			
SLY WIRE			
INTERMATE			
VALVE			
CONTOUR			
ELEVATION		+ 100.00	+ 100.00

1. REMOVE EXISTING ASPHALT MULTIPLE-USE PATH PAVE DRIVEWAY AS PER PAVING DETAIL AND PAINT A 10 FEET WIDE PEDESTRIAN PATH.
2. FIELD ADJUST TOP OF DROP INLET TO PROVIDE POSITIVE DRAINAGE.
3. TAPERED CURB.
4. PROPOSED WATER METERS AND BACK FLOW PREVENTORS.

NO.	REVISION	DATE



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1054
300 E. Walnut Street
Goldsboro, NC 27530
www.bornegay.com (919) 732-3588 Fax: (919) 580-9053

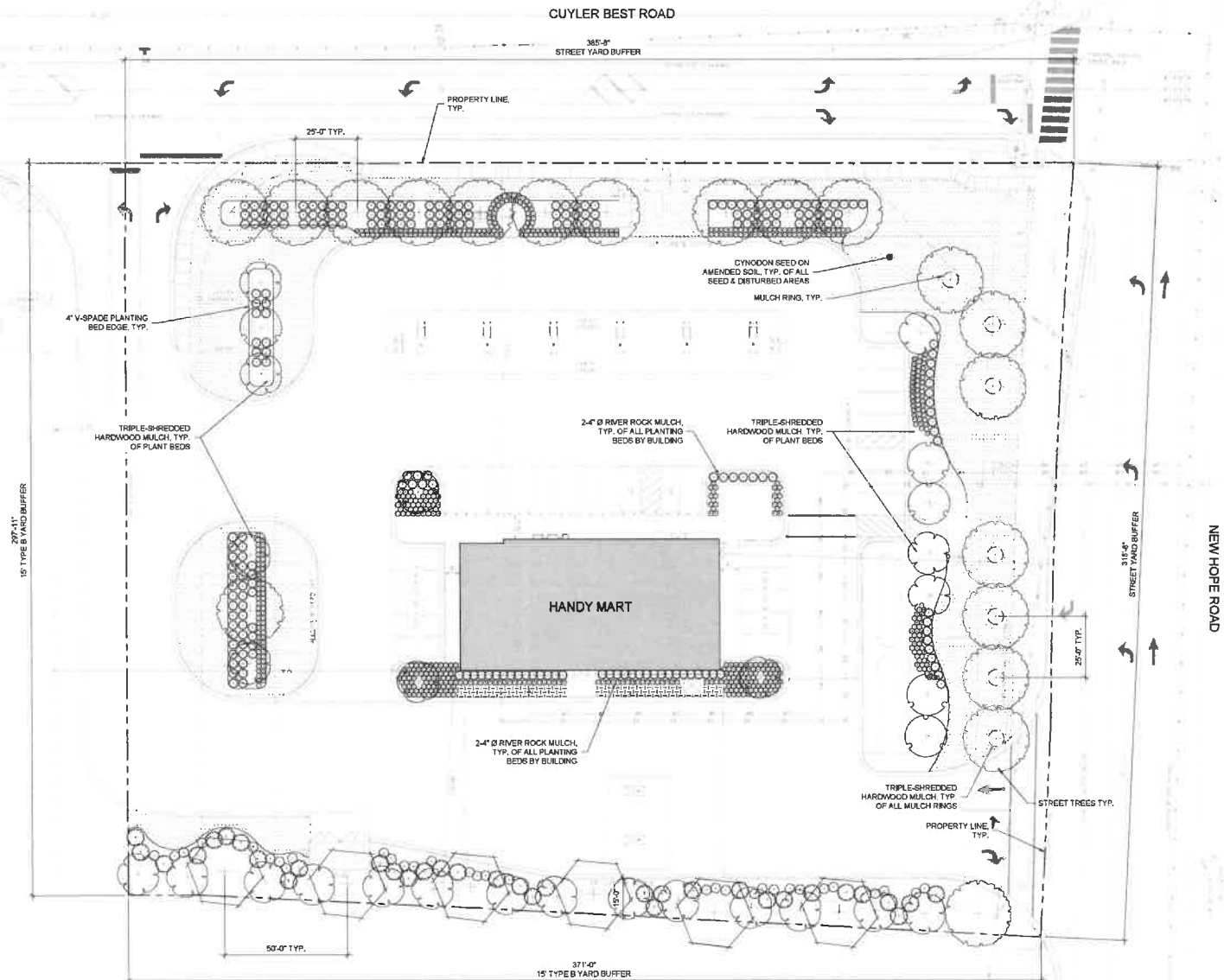


UTILITY PLAN #1
GPM / HM #4765
714 W. NEW HOPE ROAD
GOLDSBORO, NC 27534

DRAWN BY: JLK
DESIGNED BY: JLK
DATE: 7-24-2024
SCALE: 1" = 20'

POPE FAMILY INVESTMENTS LLC
1092 N. BREAZEALE AVE., MOUNT OLIVE, NORTH CAROLINA 28505
919-658-6566

Sheet: **C1.11**
WORK ORDER: 230013
CAUSE: 230013



PLANT SCHEDULE		
SYMBOL	BOTANICAL NAME	COMMON NAME
TREES		
	Palaoe chinensis	Chinese Palaoe
	Quercus phellos	Willow Oak
	Syringa japonica	Japanese Snowbell
	Vitis aestivalis	Chesle Tree
SHRUBS		
	Ilex cornuta 'Canal'	Carpet Chinese Holly
	Myrica caroliniana	Wax Myrtle
	Sorbus japonica	Japanese Spruce
GRASSES		
	Muhlenbergia capillaris	Pink Muhly Grass
	Muhlenbergia reverchonii	Kepp Muhly
	Pennisetum alopecuroides 'Canal'	Canal Fountain Grass
GROUND COVERS		
	Oenothera biennis	Texas Sage
TURF		
	Dymondia acaulis 'Monaco'	Monaco Bermudagrass

NOTE
REFER TO L401 FOR FULL PLANTING SCHEDULE

LANDSCAPE REQUIREMENTS

STREET TREES
CUYLER BEST ROAD
FRONTAGE 365'-0"
REQUIRED 1 SHADE TREE PER 40' (10 SHADE TREES OR
20 UNDERSTORY TREES (25' O.C.)
PROVIDED 10 SHADE TREES (25' O.C.)

NEW HOPE ROAD
FRONTAGE 315'-7"
REQUIRED 1 SHADE TREE PER 40' (8 SHADE TREES OR
16 UNDERSTORY TREES (25' O.C.)
PROVIDED 8 SHADE TREES (25' O.C.)

PERIMETER BUFFER
SOUTHEAST BOUNDARY
FRONTAGE 371'-0"
REQUIRED 10 TYPE B YARD BUFFER (2 SHADE TREES +
3 UNDERSTORY TREES + 10 LARGE SHRUBS + 10 SMALL
SHRUBS PER 100 LF)
PROVIDED 7 SHADE TREES + 14 UNDERSTORY TREES +
34 LARGE SHRUBS + 32 SMALL SHRUBS

SOUTHWEST BOUNDARY
FRONTAGE 297'-11"
REQUIRED 10 TYPE B YARD BUFFER (2 SHADE TREES +
3 UNDERSTORY TREES + 10 LARGE SHRUBS + 10 SMALL
SHRUBS PER 100 LF)
PROVIDED 3 SHADE TREES + 6 UNDERSTORY TREES +
54 SMALL SHRUBS

VEHICULAR SURFACE BUFFER
VEHICULAR SURFACE BUFFER 63,238 SF
REQUIRED 1 SHADE TREE PER 4,000 SF + 1 SHRUB PER
400 SF (10 SHADE TREES + 150 SHRUBS)
PROVIDED 20 SHADE TREES + 15 UNDERSTORY TREES
+ 220 SHRUBS



- NOTES**
- A. REFER TO PLANTING SPECIFICATION FOR ADDITIONAL INFORMATION
 - B. KEEP MULCH 12" AWAY FROM STEMS AND TAPER AT ROOTBALL
 - C. TAPER MULCH TO 2" DEPTH AT PLANTWORK
 - D. SET ROOTBALL ON COMPACTED SOIL



- 2 LEVEL SHRUB PLANTING
SCALE 1" = 1'-0"















- 3 PLANT SPACING
SCALE 1" = 1'-0"

- LEGEND**
1. PLANT TYPE 1
 2. PLANT TYPE 2
 3. ADJACENT EDGE OF PAVING, WALL, OR OTHER HARDSCAPE OBSTRUCTION
 4. INDIVIDUAL PLANTS, DISTANCE VARIES PER PLANT TYPE, REFER TO PLANTING LEGEND
 5. WHERE DISTINCT PLANT TYPES ARE ADJACENT, PROVIDE THE GREATER O.C. SPACING DISTANCE
 6. ORIENTATION OF TRIANGULAR SPACING TO SLOPES

- LEGEND**
1. GROUND COVER PLANT
 2. TRIANGULAR SPACING (TYP.)
UNLESS OTHERWISE SPECIFIED
 3. SPACING INDICATED PER
PLANTING LEGEND
 4. SET ROOT CROWN ABOVE FINISH
GRADE
 5. MULCH PER SPECIFICATIONS
 6. ROOTBALL
 7. FINISH GRADE
 8. PLANT FERTILIZER PER
SPECIFICATIONS. INSTALL SO
THAT THEY DO NOT TOUCH
ROOTBALL
 9. ADJACENT FINISHED SURFACE
PER HARDSCAPE PLAN



- 4** **GROUND COVER PLANTING**
SCALE 1" = 1'-0"

<u>SYMBOL</u>	<u>BOTANICAL NAME</u>	<u>COMMON NAME</u>	<u>QTY</u>	<u>CALIPER</u>	<u>INSTALL HEIGHT</u>	<u>BAR OR CONT.</u>	<u>FORM</u>	<u>SPACING</u>
TREES								
	<i>Pataoa chinensis</i>	Chinese Pataoa	23	2"	10' MIN.	B&B	SINGLE STEM	AS SHOWN
	<i>Quercus phellos</i>	Willow Oak	15	2"	10' MIN.	B&B		AS SHOWN
	<i>Styrax japonicus</i>	Japanese Snowbell	39	1 1/2" MIN.	8' MIN.	B&B		AS SHOWN
	<i>Vibex nigricaulis</i>	Chinese Tree	5	1 1/2" MIN.	8' MIN.	B&B		AS SHOWN
SYMBOL								
<u>SYMBOL</u>	<u>BOTANICAL NAME</u>	<u>COMMON NAME</u>	<u>QTY</u>	<u>SPACING</u>	<u>INSTALL HEIGHT</u>	<u>INSTALL SPREAD</u>	<u>TYPE</u>	
SHRUBS								
	<i>Ilex cornuta</i> 'Carnegie'	Carnegie Chinese Holly	230	AS SHOWN	18" MIN.	12" MIN.		
	<i>Myrica carolinensis</i>	Wax Myrtle	83	AS SHOWN	30" MIN.	12" MIN.		
	<i>Spiraea japonica</i>	Japanese Spiraea	86	AS SHOWN	18" MIN.	12" MIN.		
GRASSES								
	<i>Muhlenbergia capillaris</i>	Pink Muhly Grass	21	AS SHOWN	18" MIN.	12" MIN.		
	<i>Muhlenbergia reverchonii</i>	Step Muhly	326	AS SHOWN	18" MIN.	12" MIN.		
	<i>Pennisetum alopecuroides</i> 'Cassan'	Cassian Fountain Grass	285	AS SHOWN	18" MIN.	12" MIN.		
GROUND COVERS								
	<i>Carex texensis</i>	Texas Sedge	504	12"	6" MIN.	6"		
TURF								
	<i>Cynodon dactylon</i> 'Manoa'	Manoa Bermuda Grass	18,333 sf	—		Seed		

END ALL IF DOCUMENT
This document is the property of the
Columbia Gas System. The name and
signature on this document is an
acknowledgment of possession and it
shall not be used for any other purpose
without written authorization of the
Columbia Gas System.

HANDY MART #4765
GPM INVESTMENTS LLC
714 W. NEW HOPE RD, GOLDSBORO, NC 27530

24044

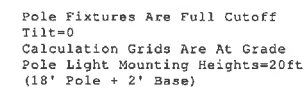
CONSTRUCTION
DOCUMENTS
05.29.2024

PLATING SCHEDULE + DETAILS

L401

DRWG. NO. A231801B.AGI

1. THE FOOTCANDLE LEVELS AS SHOWN ARE BASED ON THE FOLLOWING CRITERIA. ANY SUBSTITUTIONS IN SPECIFIED FIXTURES OR CHANGES TO LAYOUT WILL AFFECT LIGHTING LEVELS SHOWN AND WILL NOT BE THE RESPONSIBILITY OF SECURITY LIGHTING.
2. DISTANCE BETWEEN READINGS 10



Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
CANOPY 1	Illuminance	Fc	17.78	28.9	6.0	2.96	4.48
CANOPY 2	Illuminance	Fc	5.31	9.2	2.7	1.97	3.41
PAVED SURFACE READINGS	Illuminance	Fc	4.68	12.4	1.2	3.90	10.33
PROPERTY LINE READINGS	Illuminance	Fc	0.30	1.8	0.0	N.A.	N.A.

Luminaire Schedule									
Symbol	Qty	Label	Arrangement	LLF	Description	Lum. Watts	Mtg Height	Pole Type	EPA
	2	A	SINGLE	0.850	VP-1-160L-160-SK7-4W	172	20	SES-16-40-1-TA-XX-XX (4")	0.454
	2	A2@180	BACK-BACK	0.850	VP-1-160L-160-SK7-4W	172	20	SES-16-40-1-TA-XX-XX (4")	0.908
	2	A2@90	2 @ 90 DEGREES	0.850	VP-1-160L-160-SK7-4W	172	20	SES-16-40-1-TA-XX-XX (4")	0.583
	2	AB	SINGLE	0.850	VP-1-160L-160-SK7-4W-BC	172	20	SES-16-40-1-TA-XX-XX (4")	0.454
	2	B	SINGLE	0.850	VP-1-160L-160-SK7-4W-BC	97.15	20	SES-16-40-1-TA-XX-XX (4")	0.454
	24	C	SINGLE	0.850	VSH-30-SK7	57.5	18		
	4	C2	SINGLE	0.850	VSH-30-SK7	30.405	18		

PROJECT WIND LOAD CRITERIA BASED ON:
ASCE 7-10 WIND SPEEDS (3-SEC PEAK GUST)
50 YEAR MEAN RECURRENCE INTERVAL
ALLOWED EPA 10.0 @ WIND LOAD 92 MPH



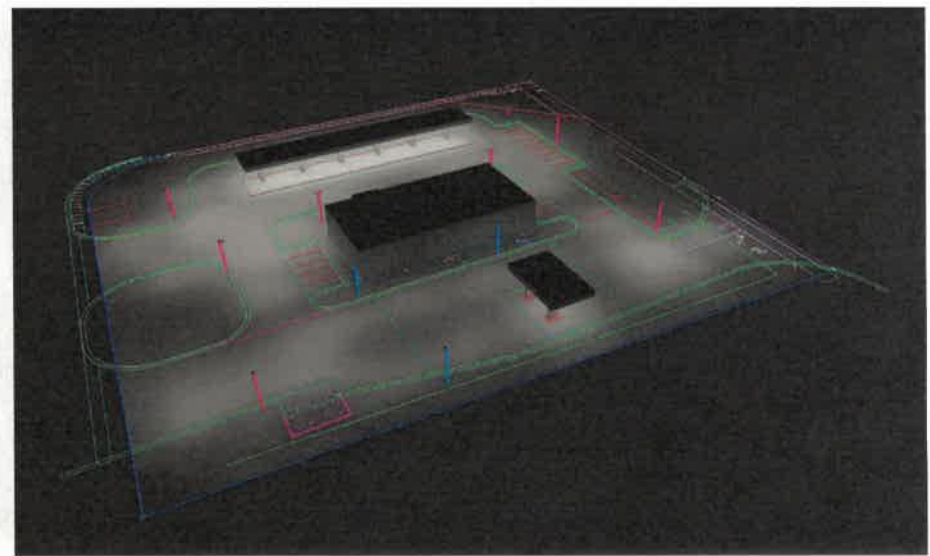
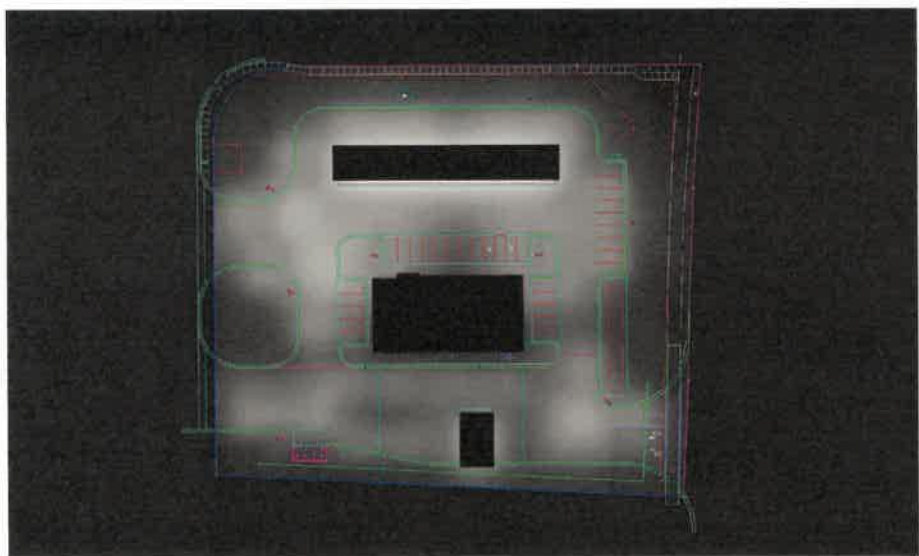
1* = 20° 0' 4/30/2024

POINT-BY-POINT FOOTCANDLE PLOT FOR:
HANDY MART
GOLDSBORO, NC

22118018-AGI

[illegible]

NOTES:
1. THE FOOTCANDLE LEVELS AS SHOWN ARE BASED ON THE FOLLOWING CRITERIA. ANY SUBSTITUTIONS IN SPECIFIED FIXTURES OR CHANGES TO LAYOUT WILL AFFECT LIGHTING LEVELS SHOWN AND WILL NOT BE THE RESPONSIBILITY OF SECURITY LIGHTING.
2. DISTANCE BETWEEN READINGS 10



1. THIS LIGHTING DESIGN IS BASED ON INFORMATION PROVIDED BY CLIENT TO SECURITY LIGHTING SYSTEMS. SITE SPECIFIC CONDITIONS AND REQUIREMENTS SHALL BE THE RESPONSIBILITY OF THE CLIENT. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM.

2. LIGHTING DATA IS BASED ON CURRENT STANDARDS. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM.

3. THIS DESIGN MAY NOT MEET TITLE 24 OR LOCAL ENERGY REGULATIONS IF THE LIGHTING DESIGN IS NOT COMPLIED WITH TITLE 24 OR LOCAL ENERGY REGULATIONS. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM.

4. THIS DESIGN MAY NOT MEET TITLE 24 OR LOCAL ENERGY REGULATIONS IF THE LIGHTING DESIGN IS NOT COMPLIED WITH TITLE 24 OR LOCAL ENERGY REGULATIONS. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM. SECURITY LIGHTING SYSTEMS SHALL BE RESPONSIBLE FOR THE DESIGN AND INSTALLATION OF THE LIGHTING SYSTEM.

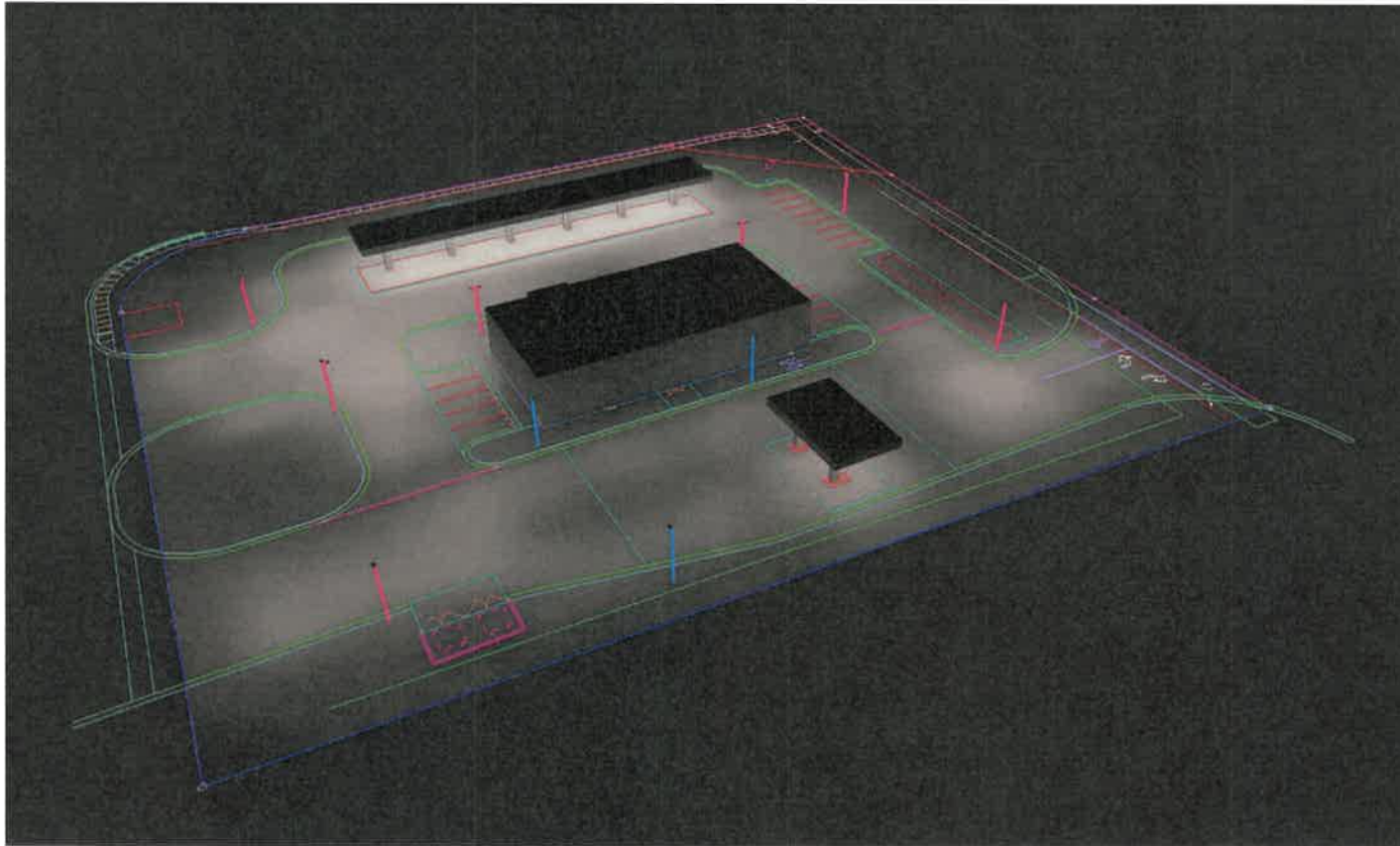
SECTION 9' VIK
POINT-TO-POINT FOOTCANDLE PLOT FOR:
HANDY MART
GOLDSBORO, NC
DRAWING NUMBER
A2318019.AC1

NOTES:

1. THE FOOTCANDLE LEVELS AS SHOWN ARE BASED ON THE FOLLOWING CRITERIA. ANY SUBSTITUTIONS IN SPECIFIED FIXTURES OR CHANGES TO LAYOUT WILL AFFECT LIGHTING LEVELS SHOWN AND WILL NOT BE THE RESPONSIBILITY OF SECURITY LIGHTING.

2. DISTANCE BETWEEN READINGS 10

DRWG. NO. A231801B.A01



POINT-BY-POINT FOOTCANDLE PLOT FOR:
RANDY RANT
GOLDSBORO, NC



DATE: 4/30/2024
DRAWN BY: VH
CHECKED BY: VH
DATE: 4/30/2024
PROJECT: RANDY RANT
LOCATION: GOLDSBORO, NC
DRAWING NUMBER: A231801B.A01

CUYLER BEST ROAD

WEST NEW HOPE ROAD

HANDY MART













Handy Mart at New Hope Road

Serving North Carolina Since 1975

Please join us to discuss the up coming Handy Mart location at New Hope Road and Cuyler Best Road. This project has been filed with the City of Goldsboro's Planning Department. Light refreshments will be provided. For more information please reach out to Matthew Butler, Director of Engineering and Architecture, via email at Handymart4765@gpminvestments.com

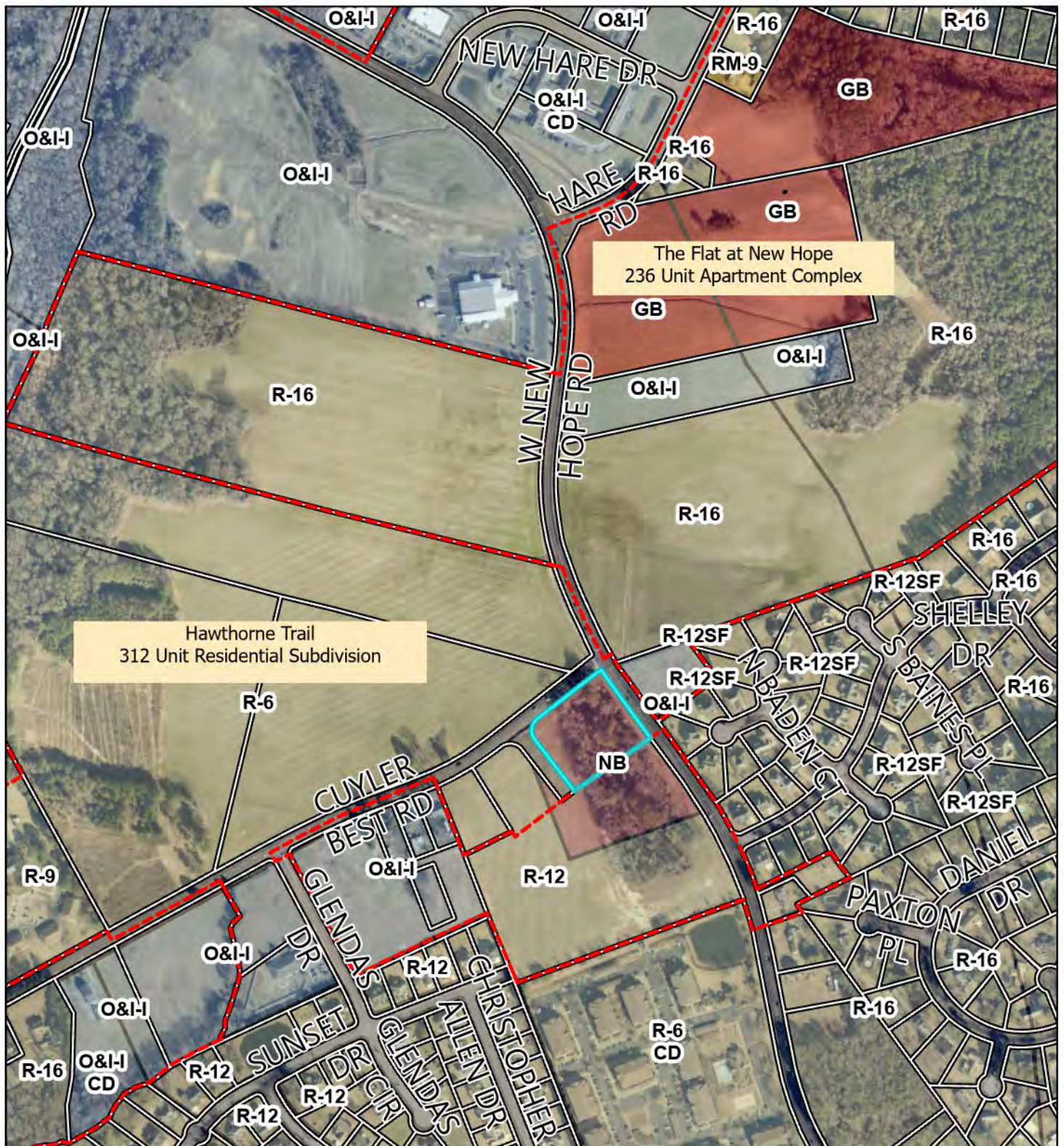
Where:

The Maxwell Center
3114 Wayne Memorial Dr,
Goldsboro, NC 7534

When:

June 5th, 2024
Presentations will be given at
4pm, 5pm, 6pm, & 7pm





Case Number: Z-5-24
 Request: Rezone from NB to NB-CZD
 Owner: Pope Family Investments
 PIN# 3610-81-4358

0 315 630 1,260 Feet

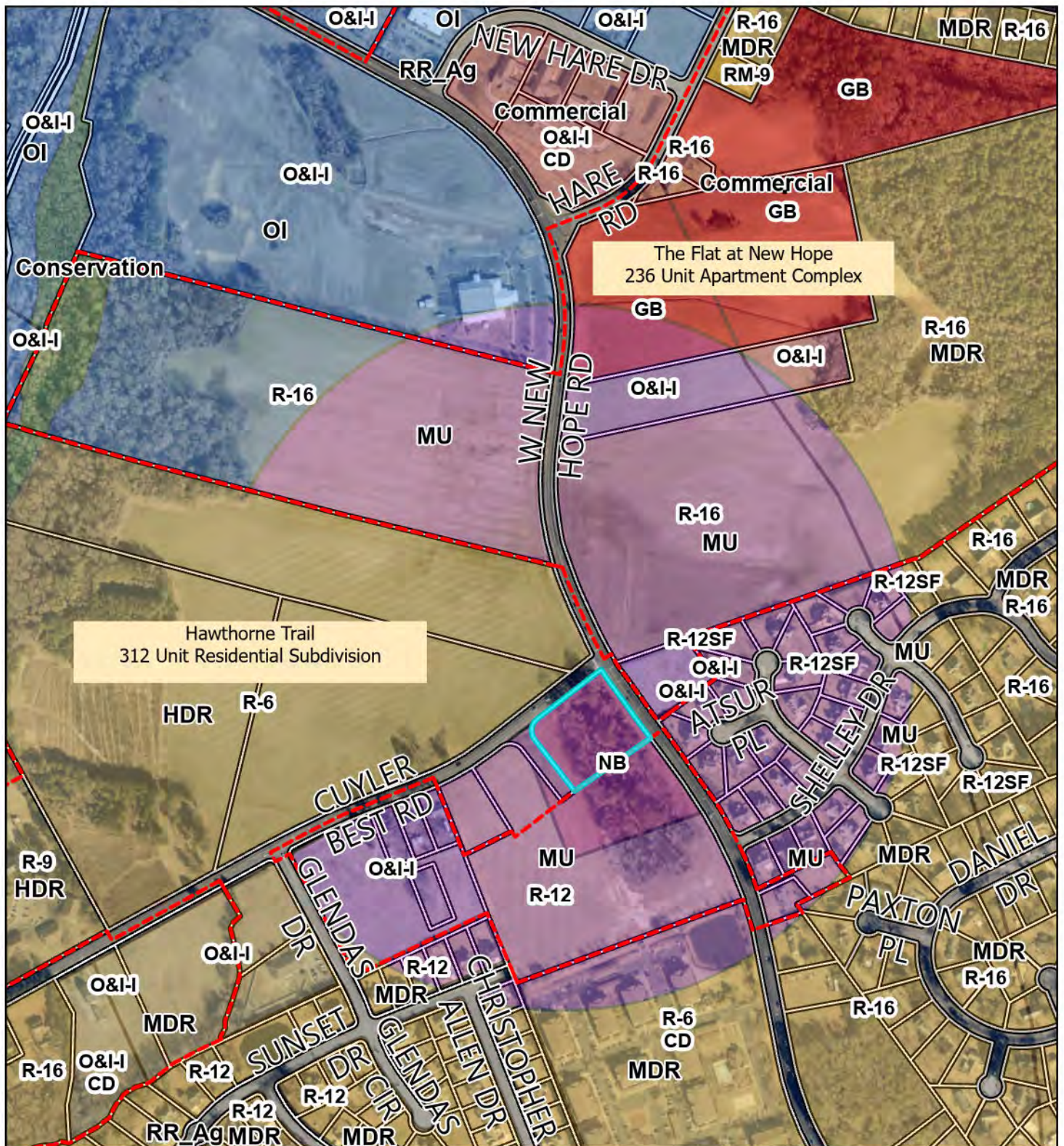


Zoning

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2

Legend

- IBP-1
- NB
- O&I-I
- O&I-II
- O-R
- R-12
- R-12SF
- R-16
- R-20
- R-20A
- R-40
- R-6
- R-9
- R-9SF
- RM-8
- RM-9
- SC



Case Number: Z-5-24
 Request: Rezone from NB to NB-CZD
 Owner: Pope Family Investments
 PIN# 3610-81-4358

0 315 630 1,260 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use I
- Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture

Zoning

- AB
- AG
- CBD

- GB
- HB
- I-1
- I-2
- IBP-1
- NB
- O&I-I
- O&I-II
- O-R
- R-12
- R-12SF



PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, August 19, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

Z-5-24 Pope Family Investment: The applicant is requesting to rezone one tract of land totaling approximately 2.43 acres from the Neighborhood Business (NB) zoning district to the Neighborhood Business-Conditional Zoning District (NB-CZD) for the construction and operation of a convenience store with fuel. The property considered for approval is located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road and further identified as NCPIN# 3610814358.

Z-6-24 Diane Smith: The applicant is requesting to rezone one tract of land totaling approximately 1.74 acres from the Residential (R-20) zoning district to the Residential-Manufactured Home (RM-9) zoning district. The property considered for rezoning is located on the west side of N. US 13 Hwy. between Hood Swamp Rd. and G and K Farm Rd. The property is further identified as NCPIN# 3620755191.

Z-7-24 Nolan Commercial Contractors: The applicant is requesting to rezone one tract of land totaling approximately 49.67 acres from the Residential (R-16) zoning district to the Residential-Single Family (R-9 SF) zoning district. The property considered for rezoning is located on the east end of Hilltop Lane approximately 1,200 feet west of its intersection with Oberry Center Road. The property is further identified as NCPIN# 2680832550.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Thursday, August 8, 2024
Publish Thursday, August 15, 2024



Handy Mart ***Goldsboro***

City Council Meetings
Monday, August 19, 2024

Project Overview



Project Overview

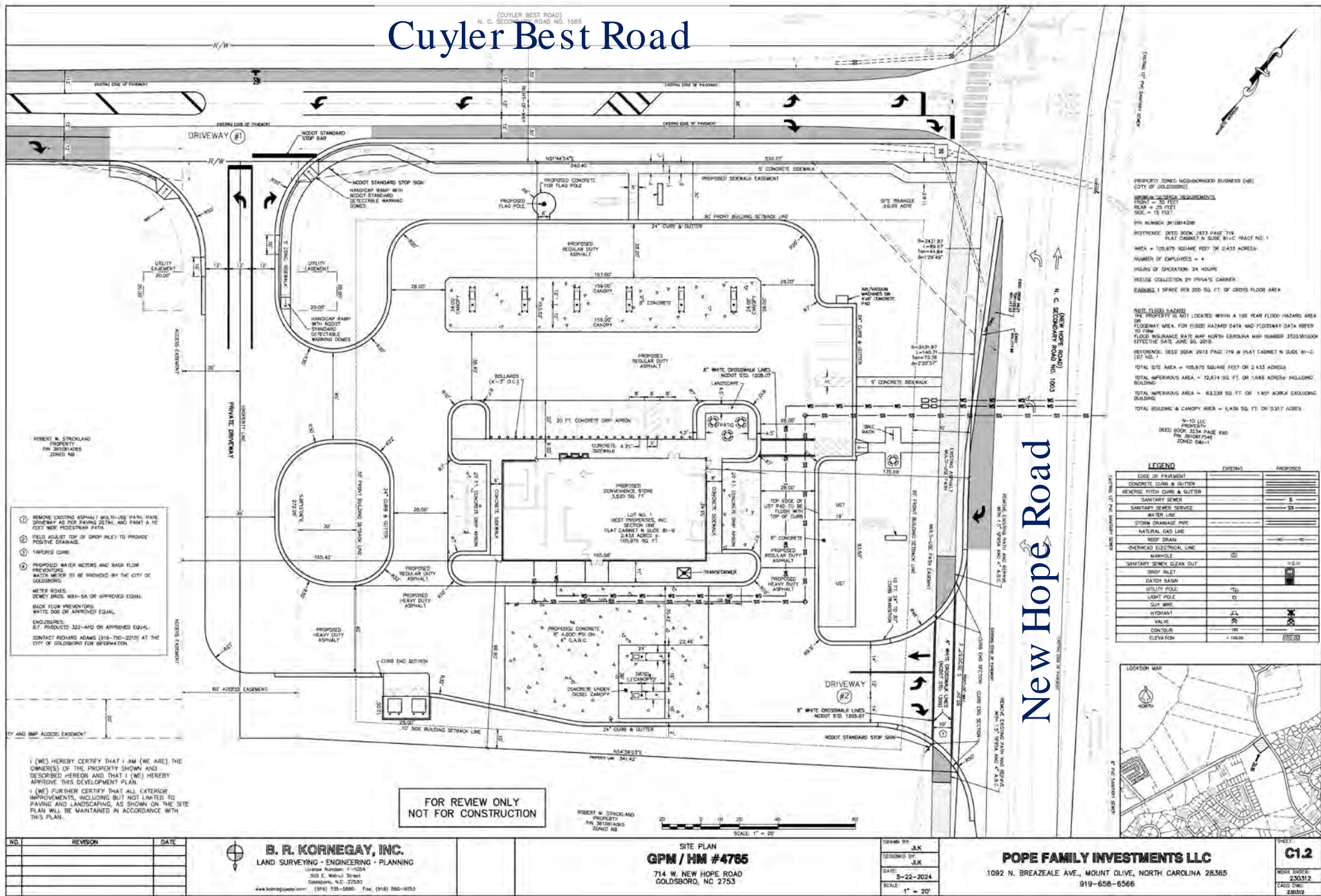
1. 2.4 Acre Site
2. 5,620 Square Foot Convenience Store
3. 6 Dispensers offering 12 Fueling Points.
4. 2 Diesel Dispensers
5. Cuyler Best Road to be widened.
6. Exterior Seating

Project Overview

Additional changes have been made to this project after discussions with City Staff and Public Outreach. These improvement costs will be solely incurred by the owner.

1. Widening of Cuyler Best Road.
2. Addition of deceleration lane on New Hope Road
3. Proposed Pedestrian Crosswalk signal for the Multi-Use Path to cross Cuyler Best Road and entrance on New Hope Road.
4. Increase Setback from Roads
5. Zero Light Level to cross property line
6. Landscaping to include Street Trees along New Hope and Cuyler Best Roads
7. Addition of bike rack and table near Multi-Use Path

Cuyler Best Road



PROPERTY ZONE: HIGHWAY BUSINESS (H6)
(CITY OF GOLDSBORO)
MINIMUM SETBACK REQUIREMENTS
FRONT = 25 FEET
REAR = 25 FEET
SIDE = 15 FEET
MIN. LOT AREA: 30,000 SQ. FT.
REFERENCE: DEED BOOK 2973 PAGE 719
PLAT CACKET N SLICE B+C TRACT NO. 1
AREA = 109,975 SQUARE FEET OR 2.433 ACRES
NUMBER OF EMPLOYEES = 4
HOURS OF OPERATION: 24 HOURS
WASTE COLLECTION BY PRIVATE CARRIER
EASING: 1' SPACE PER 200 SQ. FT. OF GROSS FLOOR AREA

NOTE: FLOOD HAZARD
THE PROPERTY IS NOT LOCATED WITHIN A 100 YEAR FLOOD HAZARD AREA
DEVELOPER: POPE FAMILY INVESTMENTS LLC
FLOODWAY AREA: FLOOD HAZARD DATA AND FLOODWAY DATA REFER TO FIRM
FLOOD INSURANCE RATE MAP: NORTH CAROLINA MAP NUMBER 3702B1000K
EFFECTIVE DATE: JUNE 30, 2018
REFERENCE: DEED BOOK 2973 PAGE 719 & PLAT CACKET N SLICE B+C TRACT NO. 1
TOTAL SITE AREA = 109,975 SQUARE FEET OR 2.433 ACRES
TOTAL IMPROVEMENTS AREA = 72,474 SQ. FT. OR 1.666 ACRES INCLUDING BUILDING
TOTAL IMPROVEMENTS AREA = 81,238 SQ. FT. OR 1.867 ACRES EXCLUDING BUILDING
TOTAL BUILDING & CANOPY AREA = 6,536 SQ. FT. OR 0.150 ACRES

LEGEND		EXISTING	PROPOSED
EDGE OF PAVEMENT			
CONCRETE CURB & GUTTER			
REVERSE RITCH CURB & GUTTER			
SANITARY SEWER			
SANITARY SERVICE LINE			
WATER LINE			
STORM DRAINAGE PIPE			
NATURAL GAS LINE			
ROOF DRAIN			
OVERHEAD ELECTRICAL LINE			
MANHOLE			
SANITARY SERVICE CLEAN OUT			
ROOF INLET			
CATCH BASIN			
UTILITY POLE			
LIGHT POLE			
STAY WIRE			
HYDRANT			
VALVE			
CONTOUR			
ELEVATION			



- REMOVE EXISTING ASPHALT MULTILANE PATH, WALK DRIVEWAY AS PER PAVING DETAIL AND PAINT A 10 FEET WIDE PEDESTRIAN PATH.
- FIELD ADJUST TOP OF DROP INLET TO PROVIDE POSITIVE DRAINAGE.
- TAPELESS CURB.
- PROPOSED WATER METERS AND BACK FLOW PREVENTORS. WATER METER TO BE PROVIDED BY THE CITY OF GOLDSBORO.
- METER BOXES. DETENT BRGS. 18"X18" OR APPROVED EQUAL.
- BACK FLOW PREVENTORS. 18"X18" OR APPROVED EQUAL.
- ENCLOSURES. S.T. PRODUCTS 322-APD OR APPROVED EQUAL.
- CONTACT ROBERT ADAMS (919-760-2200) AT THE CITY OF GOLDSBORO FOR INFORMATION.

I (WE) HEREBY CERTIFY THAT I (AM (WE ARE)) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I (WE) HEREBY APPROVE THIS DEVELOPMENT PLAN.
I (WE) FURTHER CERTIFY THAT ALL EXTERIOR IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO PAVING AND LANDSCAPING, AS SHOWN ON THE SITE PLAN WILL BE MAINTAINED IN ACCORDANCE WITH THIS PLAN.

FOR REVIEW ONLY
NOT FOR CONSTRUCTION

NO.	REVISION	DATE

B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: 1-1204
300 E. Walnut Street
Goldsboro, N.C. 27530
www.kornegayinc.com (919) 755-5965 Fax: (919) 560-9353

516 SITE PLAN
GPM / HM #4765
714 W. NEW HOPE ROAD
GOLDSBORO, NC 27531

SCALE: 1" = 20'

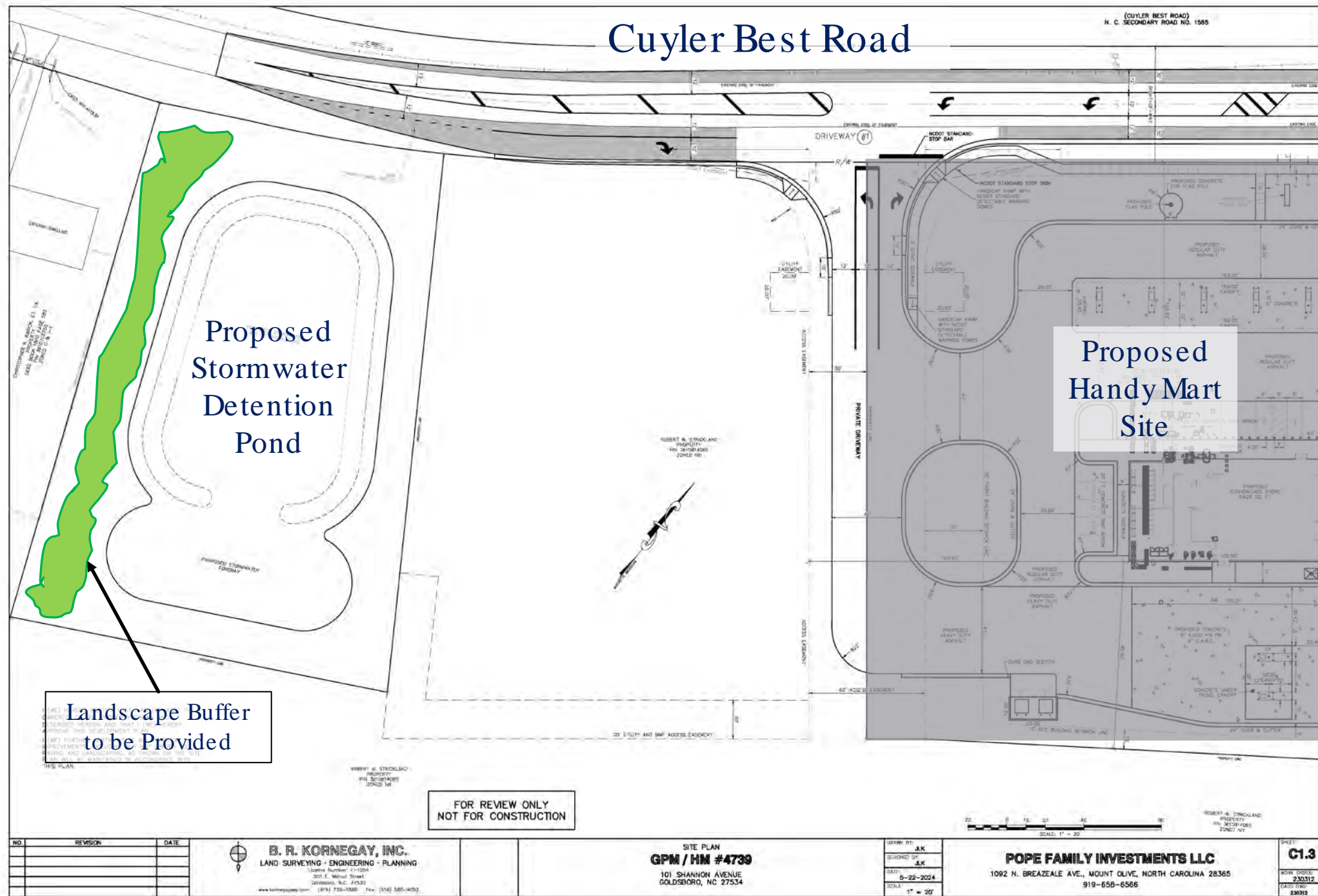
DATE: 5-22-2024
SCALE: 1" = 20'

DESIGNED BY: J.K.
CHECKED BY: J.K.
DATE: 5-22-2024
SCALE: 1" = 20'

POPE FAMILY INVESTMENTS LLC
1092 N. BREAZEALE AVE., MOUNT OLIVE, NORTH CAROLINA 28365
919-658-6566

C1.2
NO. 230312
CADD DATE: 280322

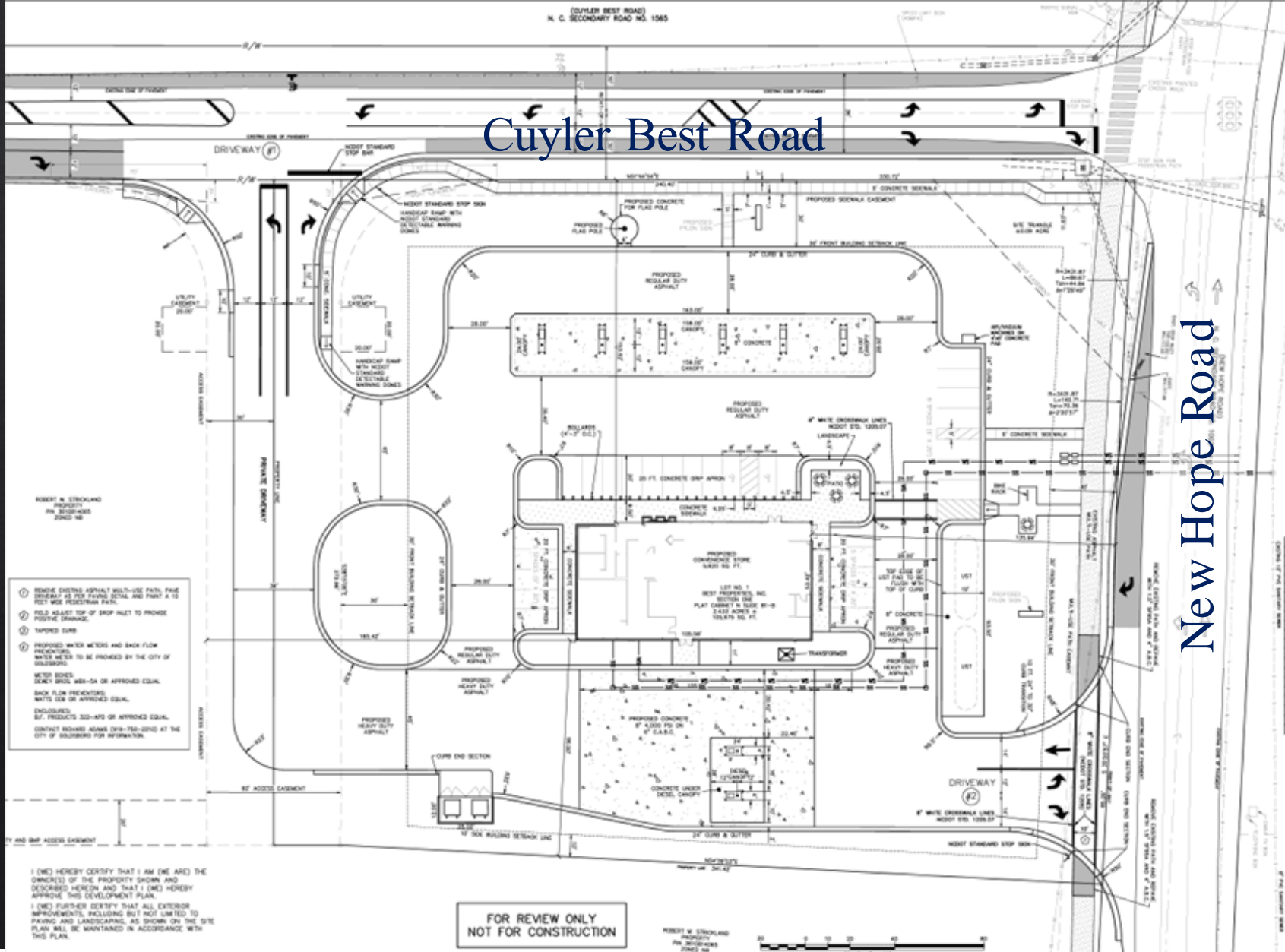
BEST PROPERTIES, INC.



Site Improvements - Cuyler Best Road

8/19/2024

7 Handy Mart Goldsboro



Site Improvements - Cuyler Best Road

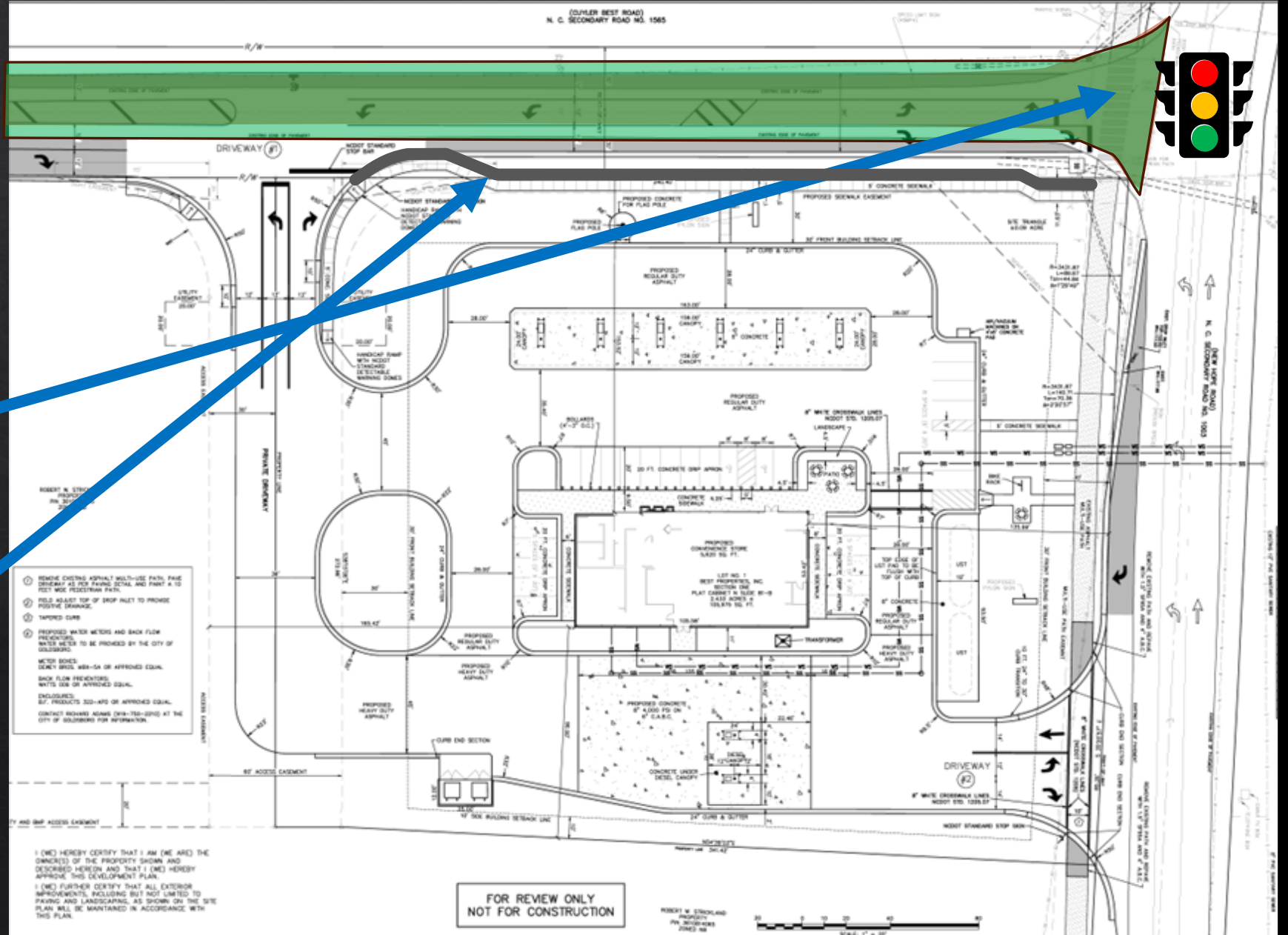
Improvements to Cuyler Best Road

Road Widening of Cuyler Best Road from 24' to 36'

Existing Stop Light to Remain

Proposed DOT Approved Cross Walk Signals for Public Safety

New Side walk along Cuyler Best Road for Public Safety

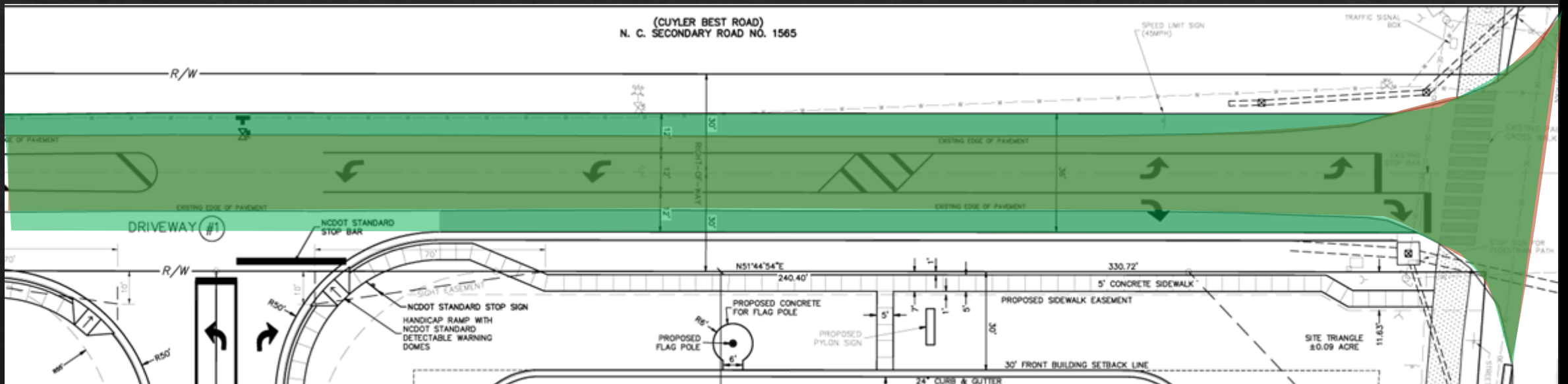


Site Improvements - Cuyler Best Road

Improvements to Cuyler Best Road

Existing Cuyler Best Road is 24' Wide

This Project will Expand the Road it to 36'

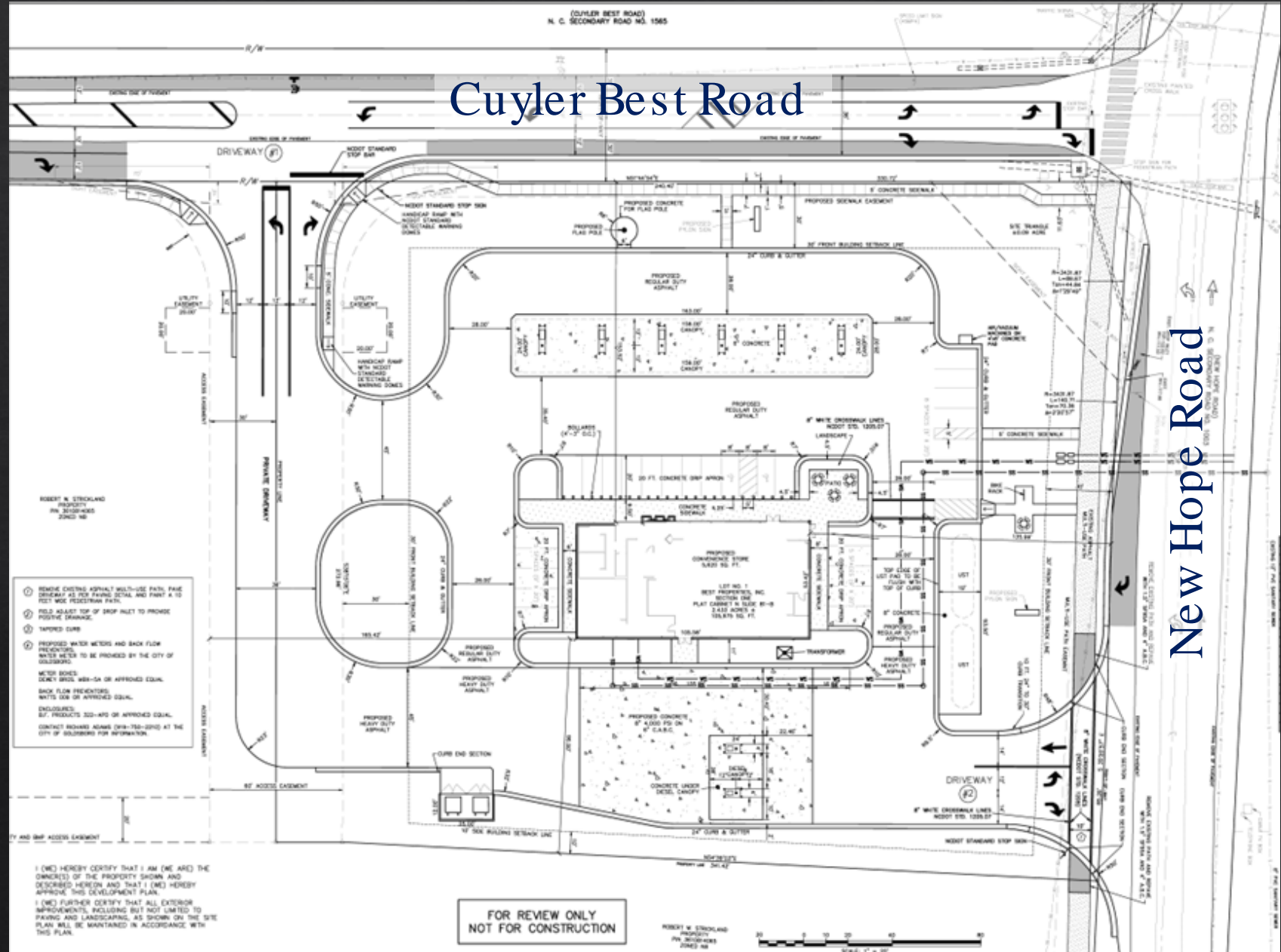


Site Improvements New Hope Road

8/19/2024

Handy Mart Goldsboro

10



8/19/2024

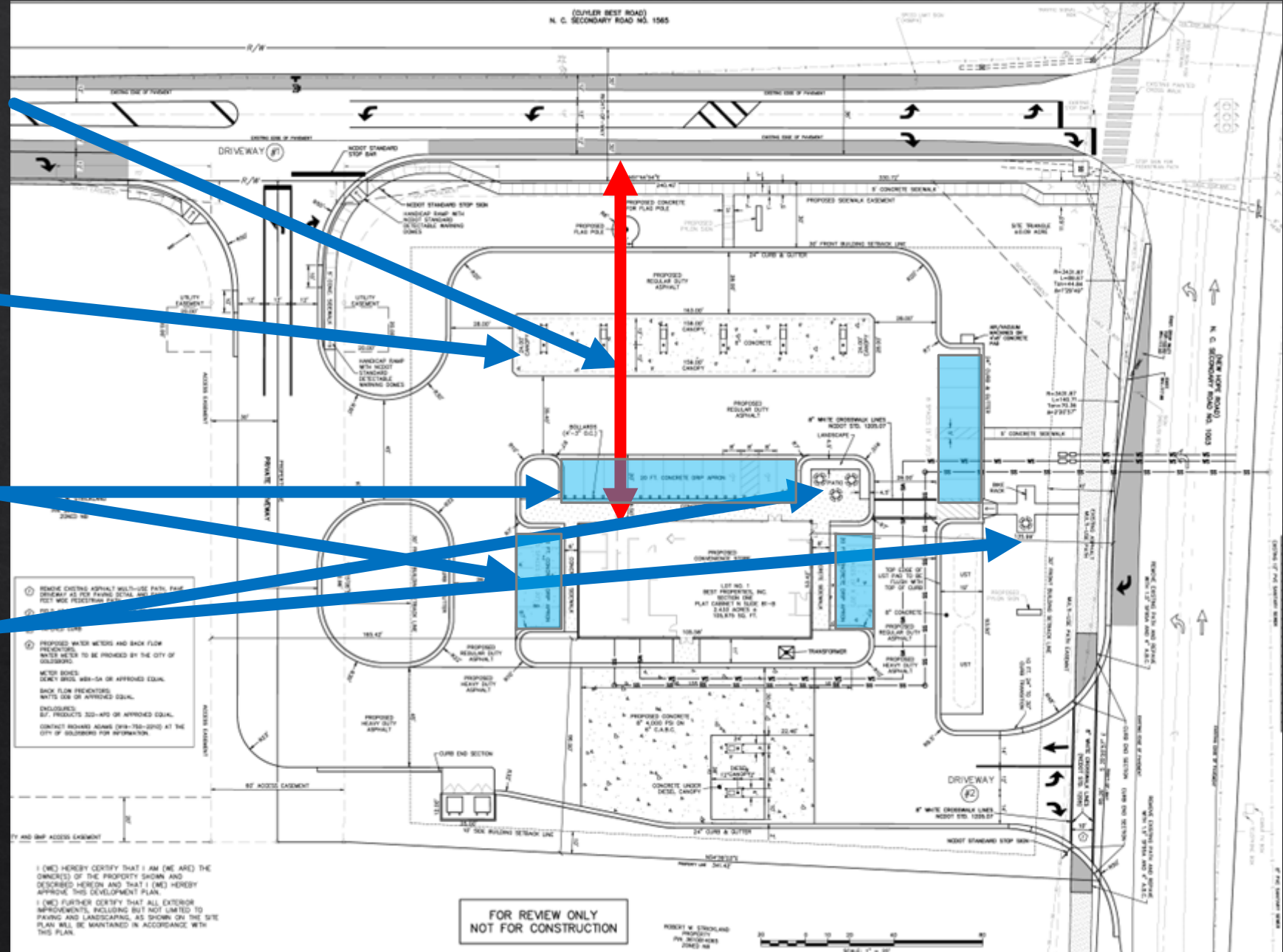
Cuyler Best Road

New Hope Road

FOR REVIEW ONLY
NOT FOR CONSTRUCTION

8/19/2024

Patio seating at tables with umbrellas



Site Improvements – Landscaping

8/19/2024

Handy Mart Goldsboro

13

STREET TREES

CUYLER BEST ROAD

Provided:
10 Shade Trees (25' O.C.)

NEW HOPE ROAD

Provided:
8 Shade Trees (25' O.C.) Perimeter
Buffer

SOUTHEAST BOUNDARY

Provided:
7 Shade Trees + 14 Understory Trees
+ 34 Large Shrubs + 32 Small Shrubs

SOUTHWEST BOUNDARY

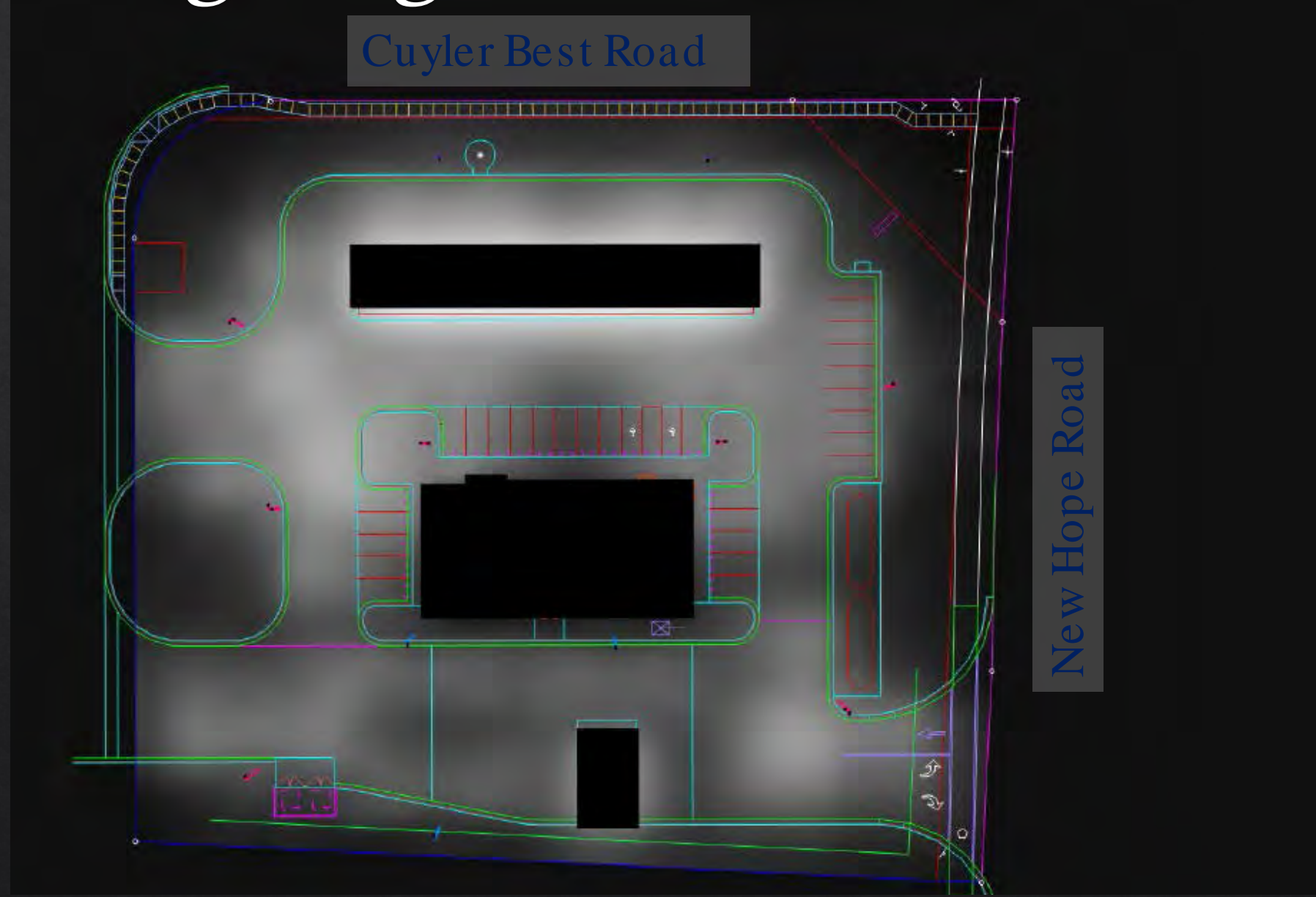
Provided:
3 Shade Trees + 6 Understory Trees +
54 Small Shrubs

Total Landscape Provided

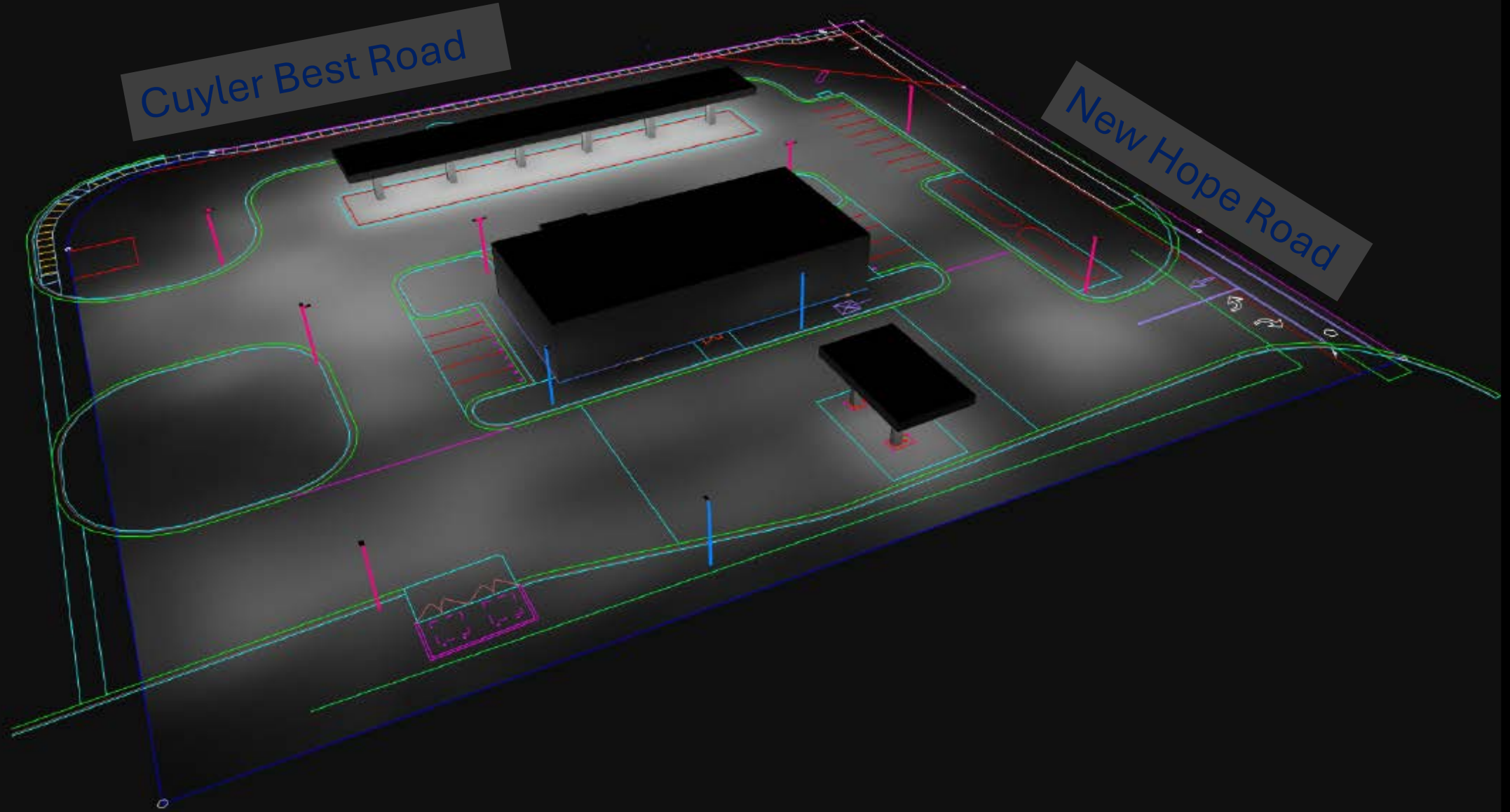
26 Shade Trees, 20 Understory Trees
& over 200 Shrubs



Site Lighting – Photometric



Site Lighting – Photometric



8/19/2024

Handy Mart Goldsboro

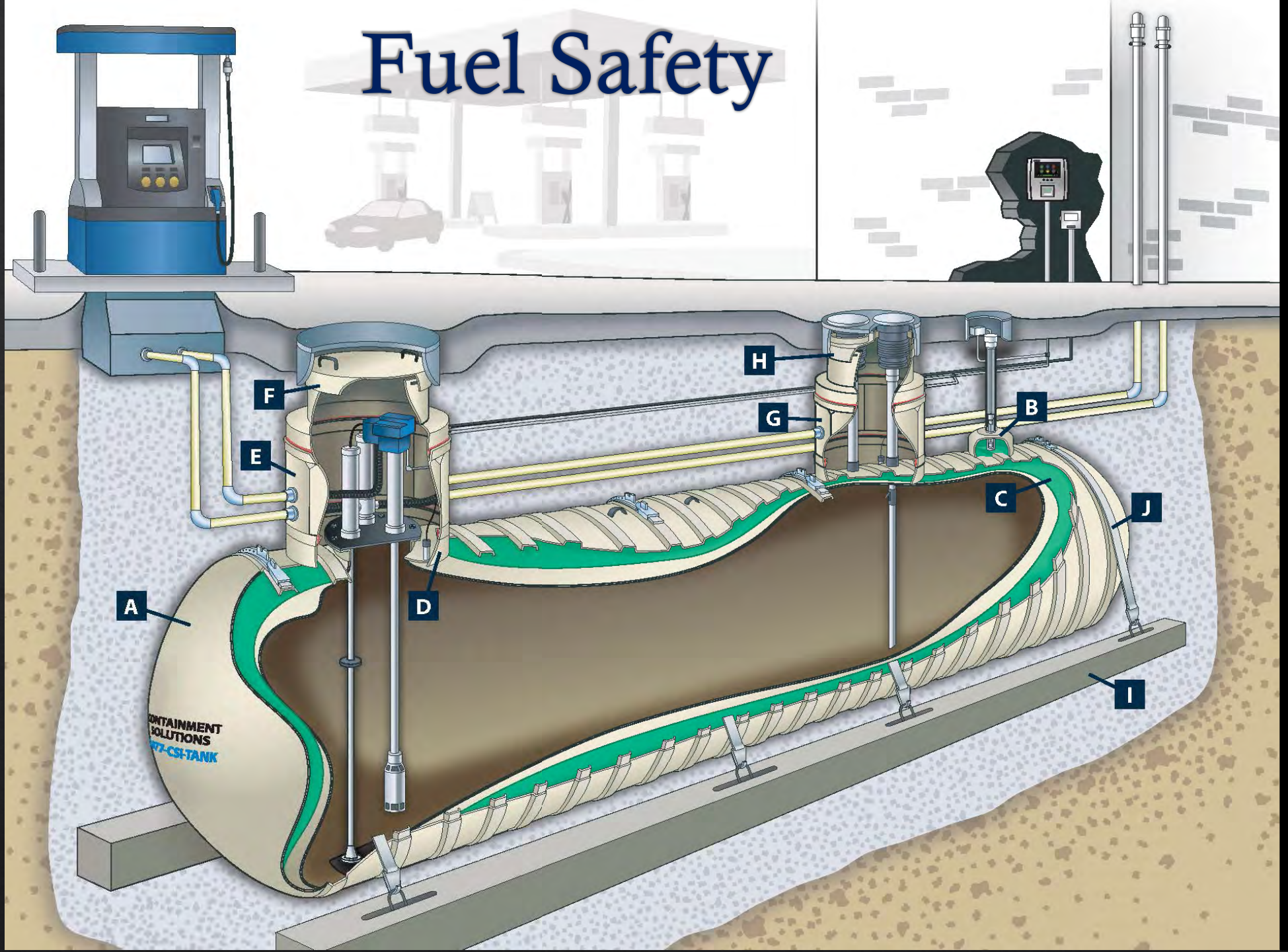
15

ALL Tanks are double wall Fiberglass.

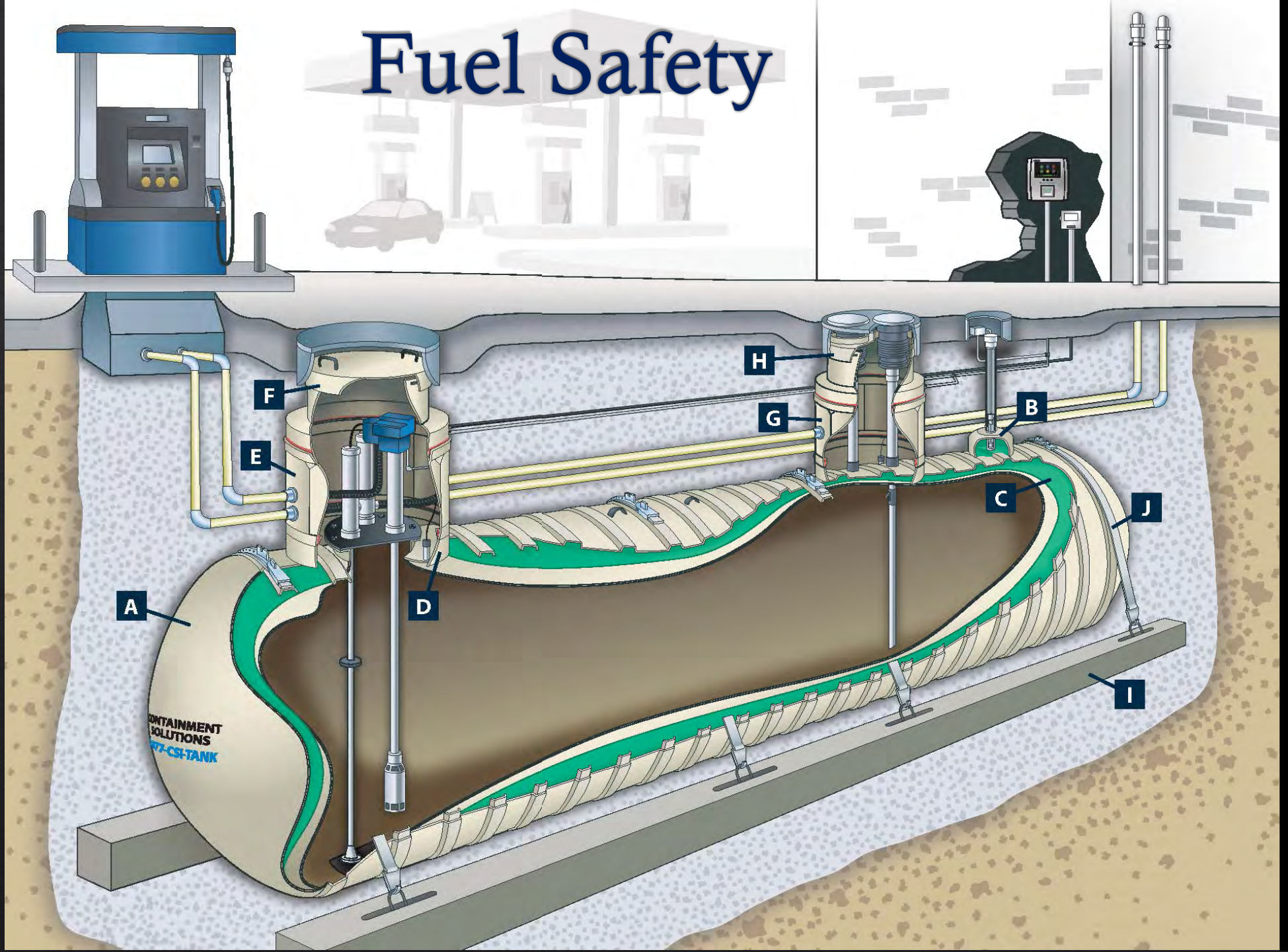
ALL Tanks are Filled with Brine & Monitored 24x7

Tanks are tied
down to eliminate
all movement.

Sensors are installed in all tanks, monitored remotely & on site. Sensor alarms are immediately responded to by authorized and certified individuals.



Fuel Safety



All underground piping is double wall.

Interstitial monitoring on piping is 24x7 and is also remotely monitored remotely as well as on site.

Underground piping is continuous underground with no fittings/leak points

All under dispenser connections utilize a required impact safety valve

C-Store

Modern Design
Building

Built to the latest
building codes for
Public Safety

24x7 monitoring
and security.

Prepackage and
fresh food menu.

Clean and
Organized



8/19/2024

Handy Mart Goldsboro

18

C-Store

Modern Design
Building

Built to the latest
building codes for
Public Safety

24x7 monitoring
and security.

Prepackage and
fresh food menu.

Clean and
Organized



8/19/2024

Handy Mart Goldsboro

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Questions



For questions after this presentation, you can email us at
Handymart4765@gpminvestments.com

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024, CITY COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING AND FINAL COUNCIL ACTION**
Z-6-24 Diane Smith (RA-20 to RM-9) Residential Agricultural to Residential-Manufactured- Located on the west side of N. US 13 Hwy. between Hood Swamp Rd. and G and K Farm Rd.

ADDRESS: (TBD)
PARCEL #: 3620-75-5191
PROPERTY OWNER: Diane Lanaville Smith

APPLICANT: Diane Lanaville Smith

BACKGROUND: The applicant is requesting a rezoning from the Residential-Agricultural Zoning District (RA-20) to the Residential-Manufactured (RM-9) Zoning District. The purpose of the Residential-Manufactured (RM-9) Zoning District is to provide property owners the opportunity to place manufactured housing on individual lots. The minimum lot area for individual units is nine thousand square feet.

Access: Existing 60 ft. wide ingress, egress and regress access easement off US 13N.

Area: Approx. 70,436 sq. ft. or 1.617 acres

SURROUNDING ZONING: North: Residential (R-20A)
South: Residential-Manufactured (RM-9)
East: Residential (R-20A)
West: Residential-Manufactured (RM-9)/Residential (R-20A)

Existing Use: The property is currently vacant.

Land Use Plan: The City's Land Use Plan locates this parcel within the Rural Residential-Agricultural and Low-Density Residential land-use designations. The Residential-Manufactured (RM-9) Zoning District is not a corresponding zoning district in these land-use designations.

DISCUSSION: This is a rezoning proposal for approximately 1.6 acres to be rezoned from Residential (R-20A) Zoning District to the Residential (RM-9) Zoning District. As such, all permitted uses in the Residential-Manufactured (RM-9) Zoning District shall be considered as potential uses for the site.

The subject property is located directly north of and adjacent to Peele Country Acres, a private mobile home community. Uses near the subject property are primarily residential in nature consisting of stick-built and manufactured homes.

County water is available to serve the property. The site has been evaluated for an on-site sewer disposal system (septic tank). The applicant will be responsible for the installation of the on-site private sewer disposal system in accordance with the standards of the Wayne County Environmental Health Department.

TRC REVIEW: The TRC is not required to review straight rezoning since a site specific development plan is not part of this rezoning application.

STAFF

RECOMMENDATION: Staff is recommending approval of the rezoning request. Although the proposed land use plan designates the future land use as Rural Residential-Agricultural and Low-Density designations, the proposed rezoning and the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses. The proposed rezoning will not impair or injure the health, safety and general welfare of the public.

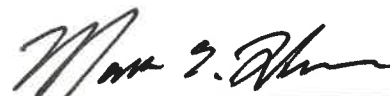
PLANNING COMMISSION

RECOMMENDATION: The City of Goldsboro Planning Commission met on June 24, 2024, to review and make a recommendation regarding the rezoning request. Planning Commission voted 4 in favor 0 against.

REQUIRED ACTION: Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date:

8/13/24



Mark E. Helmer, Planning Director

Date:

8/14/24



Matthew Livingston, Interim City Manager

CITY OF GOLDSBORO PLANNING COMMISSION
Z-6-24 DIANE SMITH
WORKSHEET

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Rural Residential-Agricultural and Low-Density Residential land-use designation. The City of Goldsboro Planning Commission finds that the rezoning request is reasonable and in best public interest due to the fact that the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses. In addition, the Planning Commission also finds that the proposed rezoning will not impair or injure the health, safety and general welfare of the public. The City of Goldsboro Planning Commission finds the proposed rezoning to be consistent with the land use plan.

Voting Record for Recommendation:

Yes 6 No 0

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Rural Residential-Agricultural and Low-Density Residential land-use designations and finds that this rezoning, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed rezoning to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the land use plan.

Voting Record for Recommendation:

Yes _____ No _____

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF
THE CITY OF GOLDSBORO, NORTH CAROLINA**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on Monday, **August 19, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **June 24, 2024**; and

WHEREAS, Diane Smith has submitted a petition to rezone Tax Parcel 3620-75-5191 from Residential (R-20) Zoning District to Residential-Manufactured (RM-9) Zoning District; and

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Medium-Density Residential development land use designation; and

WHEREAS, the proposed Residential-Manufactured (RM-9) Zoning District is inconsistent with the City's Comprehensive Land Use Plan; and

WHEREAS, the Residential-Manufactured (RM-9) Zoning District is intended to promote affordable single-family housing to serve the needs of the community and surrounding area; and

WHEREAS, the Residential-Manufactured (RM-9) Zoning District permits manufactured housing; and

WHEREAS, the Residential-Manufactured (RM-9) Zoning District is intended to accommodate single-family dwellings built to United States Department of Housing and Urban Development building code standards; and

WHEREAS, the proposed rezoning is reasonable due to the fact that the requested zoning district is compatible with the surrounding zoning patterns and land uses; and

WHEREAS, the proposed rezoning request will not impair or injure the health, safety, and general welfare of the public; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina:

1. That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

From Residential (R-20) Zoning District to Residential-Manufactured (RM-9) Zoning District

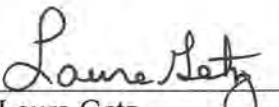
Z-6-24 Diane Smith, A single parcel of land totaling 1.74 acres of land.

The entirety of Wayne County Parcel Identification# 3620-75-5191 shall be rezoned

2. The above amendment is effective upon the adoption of this Ordinance.

Adopted this 19th day of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

Application Fees:

Conditional Zoning \$550 (Includes advertisement fee)

General Zoning \$500 (Includes advertisement fee)

2-05-24 012228

Received Date: 5/20
Initials: nm

CHANGE OF ZONE APPLICATION

Application Number: <u>2-6-24</u>		For Office Use Only:	
Fee Type: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>4104</u> <input type="checkbox"/> Credit Card		Date processed: <u>5/22/24</u>	Initials: <u>nm</u>

Applicant Acknowledgement: Only applicable if Conditional Zoning

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the use intends to operate. See attached sheet for common things expected on site plan. If a portion of the property is proposed to be rezoned then a survey is required for the proposed area or application will not be accepted.

Applicant Signature: [Signature]

Application is hereby made to the City Council of the City of Goldsboro for a Rezoning request (Complete the following information):

☐ Conditional Zoning ☒ General Zoning (check which applies)

Name of Development: _____

Property Address: 2617 US Hwy 13 NORTH GOLDSBORO NC 27534

Total Acreage: 1.74 **Frontage:** _____ **Depth:** _____

Wayne Co. Pin #: 36 20755 191 **Current Zoning:** RA 20 **Proposed Zoning:** RM 9

If Conditional Zoning, describe proposed use, justification and any uses prohibited for the request:

Applicant (Print): DIANE SMITH
Applicant Address: 2615 US Hwy 13 NORTH **City, State, Zip:** GOLDSBORO NC 27534
Applicant Phone: 919-344-2957 **Applicant Email:** dcs8212@yahoo.com

I, DIANE SMITH, do hereby consent to the specific conditions and or uses listed on this application.

I acknowledge that if the Goldsboro City Council imposes additional conditions, I will be required to sign the Ordinance prior to Council signing the ordinance for approval.

Owner (Print): DIANE SMITH
Owner Address: 2615 US Hwy 13 NORTH **City, State, Zip:** GOLDSBORO NC 27534
Owner Phone: 919-344-2957 **Owner Email:** dcs8212@yahoo.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Surveyor/Site Designer (Print): _____
Surveyor/Site Designer Address: _____ **City, State, Zip:** _____
Surveyor/Site Designer Phone: _____ **Surveyor/Site Designer Email:** _____

SIGNATURE REQUIRED

[Signature]
Applicant - Printed

[Signature]
Applicant Signature

05/17/2024
Date

CONDITIONAL REZONING & SPECIAL USE PERMIT APPLICATION

SITE PLAN REQUIREMENTS

**All requirements may not be applicable due to existing site conditions or the nature of the proposal*

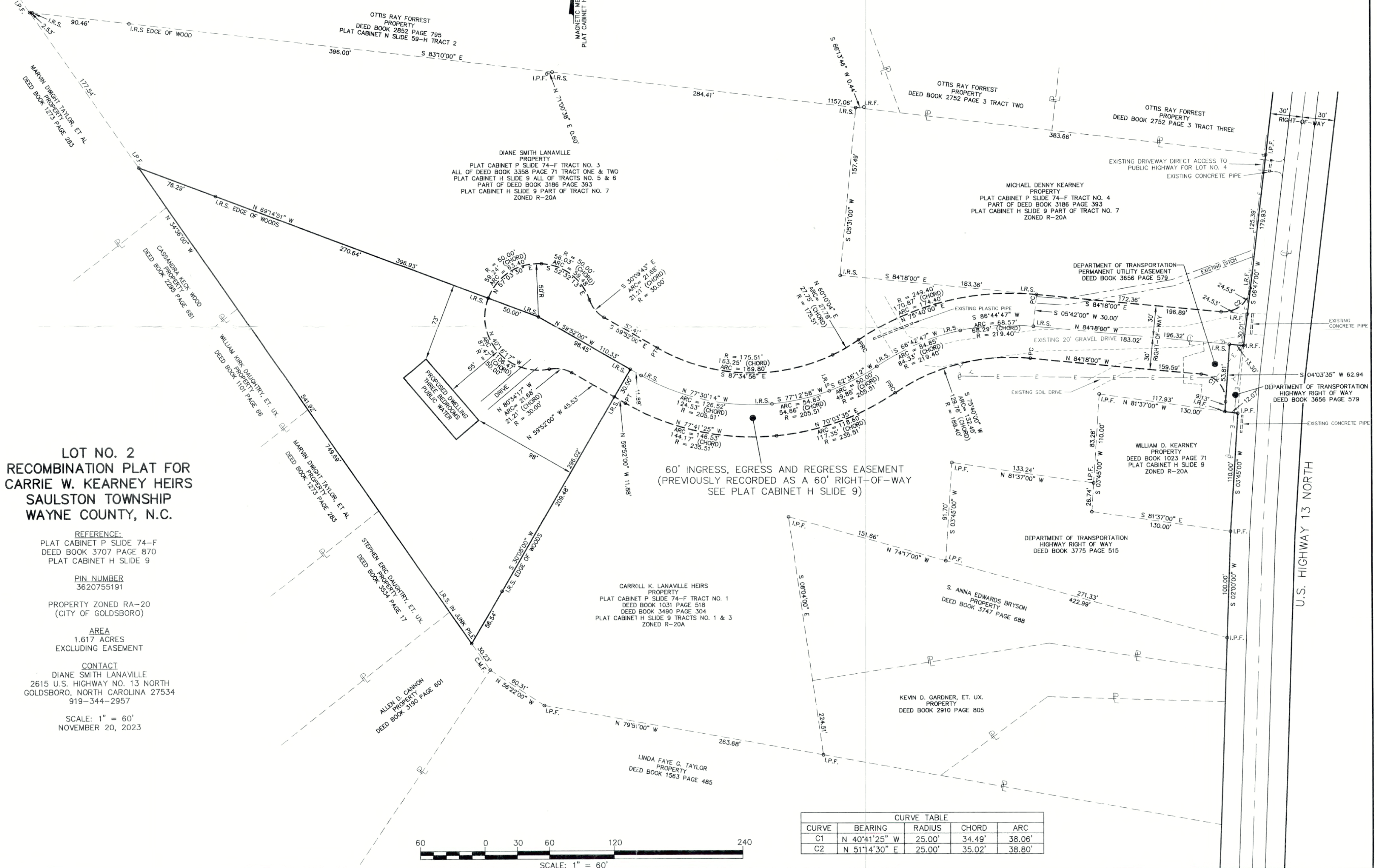
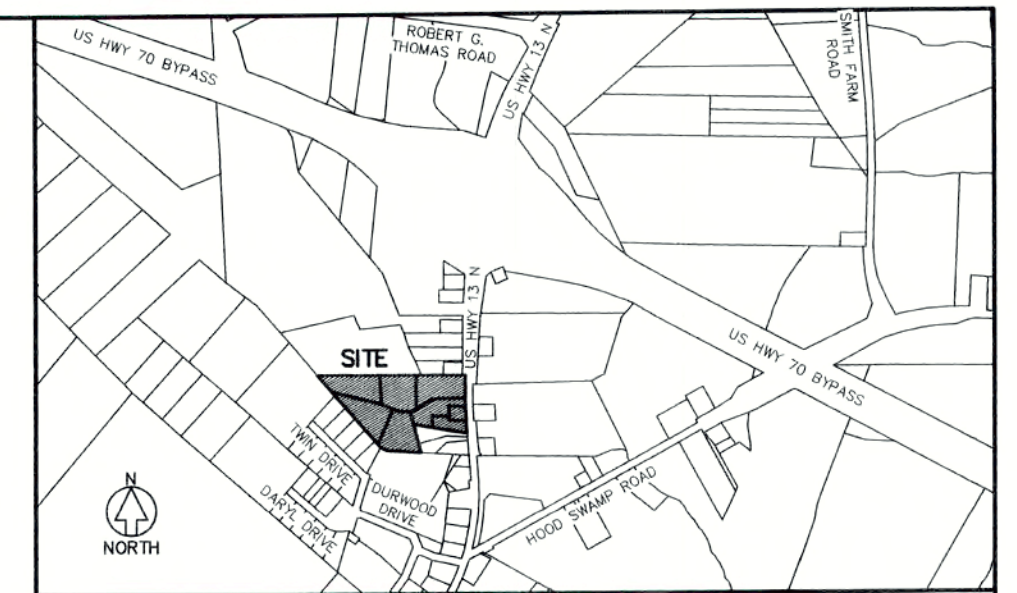
- Staff recommends that a Professional Land Surveyor or Professional Engineer prepare the plan, this is not required but the site plan must be drawn to scale of at least 1": 100'
- Property Owner information (name, phone, email, address) to be noted on site plan
- Location of property lines (boundary of property)
- Property acreage/sq feet
- Property Tax Parcel number
- Location of existing R/W and easements
- Zoning district (noted on plan)
- Adjacent property uses
- Locations of proposed structures & setbacks from property line (including dimensions)
- Hours of operation
- Number of employees
- Parking detail
- Buffer detail
- Landscaping detail
- Trash collection area
- Loading/unloading area
- Flood hazard areas
- Number of dwelling units (multi-family details as applicable)
- Floor plan detail for existing structures

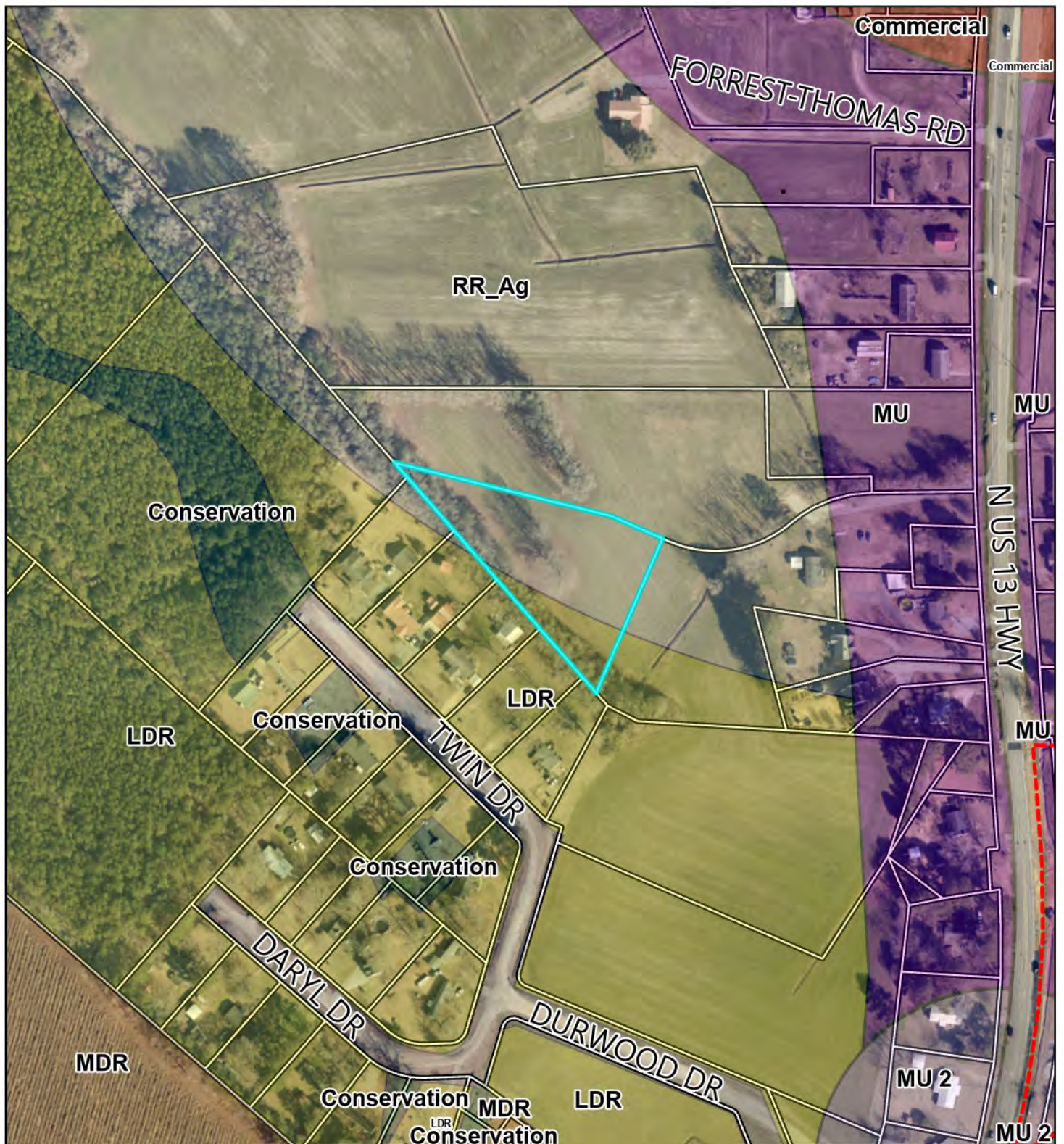
LEGEND
● CONTROL CORNER
I.R.S. IRON ROD SET
I.R.F. IRON ROD FOUND
I.P.F. IRON PIPE FOUND
RATIO OF PRECISION MINIMUM 1/10,000
NO HORIZONTAL CONTROL WITHIN 2,000 FEET
AREA COMPUTED BY D.M.D. METHOD

PROPERTY ZONED RM-9
(CITY OF GOLDSBORO)

PROPERTY ZONED R-20A
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 45 FEET
REAR = 25 FEET
SIDE = 20 FEET
CORNER = 45 FEET
MAXIMUM HEIGHT = 35 FEET





Case Number: Z-06-24
 Request: Rezone from R20A to RM-9
 Property Owner: Diane Smith
 Location: 2617 US Hwy 13 North
 PIN# 3620755191

0 150 300 600 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

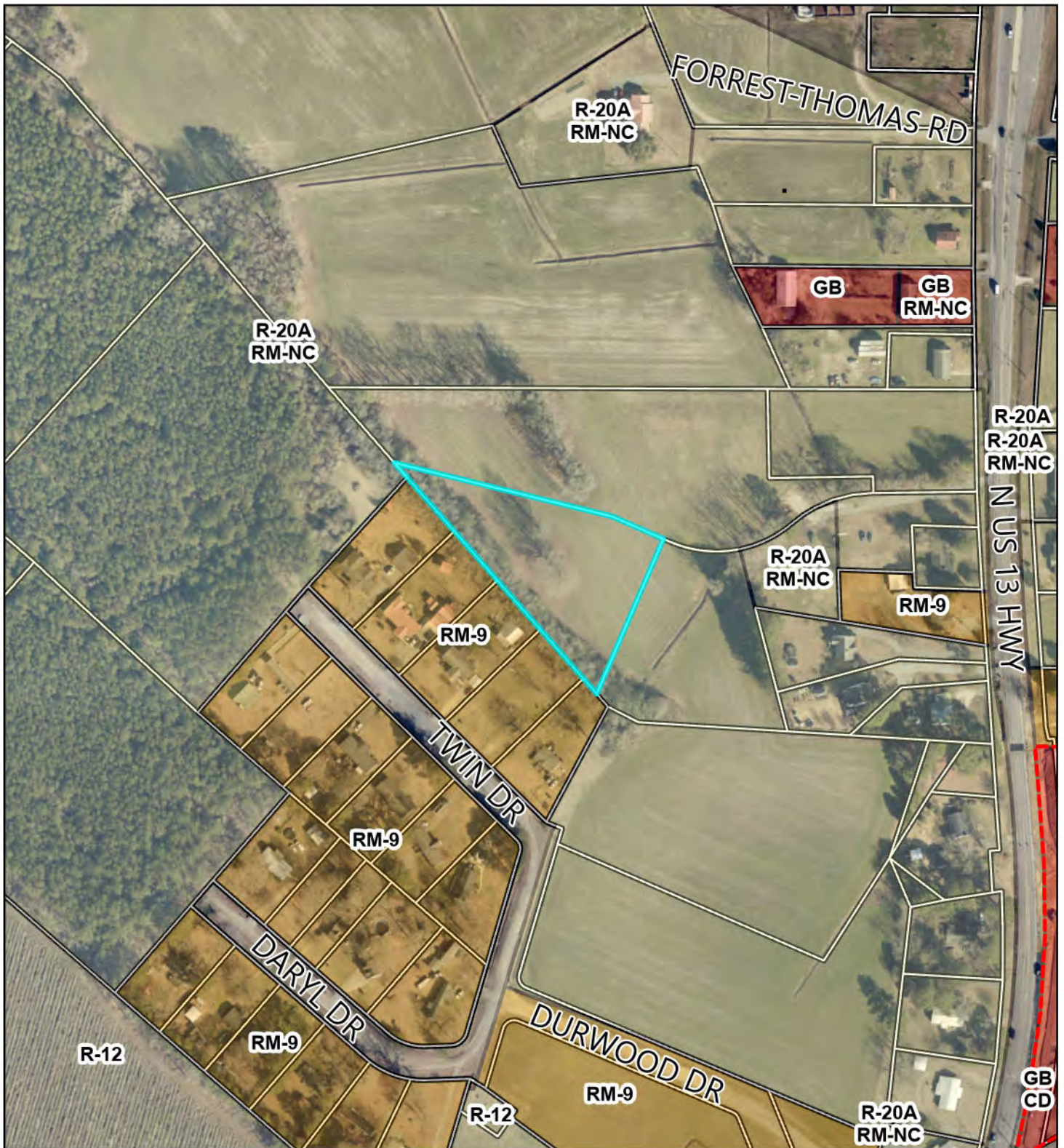
Mixed Use

- Mixed Use - Downtown
- Mixed Use I

Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



Legend

Zoning

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2
- IBP-1
- NB
- O&I-I

- O&I-II
- O-R
- R-12
- R-12SF
- R-16
- R-20
- R-20A
- R-40
- R-6
- R-9
- R-9SF
- RM-8

Case Number: Z-06-24
 Request: Rezone from R20A to RM-9
 Property Owner: Diane Smith
 Location: 2617 US Hwy 13 North
 PIN# 3620755191

0 150 300 600 Feet





PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, August 19, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

Z-5-24 Pope Family Investment: The applicant is requesting to rezone one tract of land totaling approximately 2.43 acres from the Neighborhood Business (NB) zoning district to the Neighborhood Business-Conditional Zoning District (NB-CZD) for the construction and operation of a convenience store with fuel. The property considered for approval is located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road and further identified as NCPIN# 3610814358.

Z-6-24 Diane Smith: The applicant is requesting to rezone one tract of land totaling approximately 1.74 acres from the Residential (R-20) zoning district to the Residential-Manufactured Home (RM-9) zoning district. The property considered for rezoning is located on the west side of N. US 13 Hwy. between Hood Swamp Rd. and G and K Farm Rd. The property is further identified as NCPIN# 3620755191.

Z-7-24 Nolan Commercial Contractors: The applicant is requesting to rezone one tract of land totaling approximately 49.67 acres from the Residential (R-16) zoning district to the Residential-Single Family (R-9 SF) zoning district. The property considered for rezoning is located on the east end of Hilltop Lane approximately 1,200 feet west of its intersection with Oberly Center Road. The property is further identified as NCPIN# 2680832550.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Thursday, August 8, 2024
Publish Thursday, August 15, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 CITY COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING AND FINAL COUNCIL ACTION
Z-7-24 Nolan Commercial Contractors (Residential 16 to
Residential 9SF) Located on the south side of US 70 Hwy W.
between Carolina Circle and Brentwood Drive**

PARCEL #: 2680-83-2550
OWNER: Nolan Commercial Contractors
APPLICANT: Thomas Engineering, P.A.

BACKGROUND: The applicant is requesting a rezoning from the Residential 16 Zoning District to the Residential 9SF (Single-Family) Zoning District. The purpose of the Residential 9 SF (Single-Family) Zoning District is to accommodate medium density, single-family residential uses and to prohibit all activities of a commercial nature, except certain home occupations. The minimum lot size is nine thousand square feet.

Area: Approximately 49.67 acres

SURROUNDING ZONING: North: Residential 16
South: Office and Institutional (O&I-II)
East: Residential 16
West: Residential 16

Existing Use: The properties are currently vacant.

Land Use Plan: The City's Land Use Plan locates these parcels within the Medium-Density Residential designation. The Residential 9SF (Single-Family) Zoning District is identified as a corresponding district for the Medium-Density Residential land use designation.

DISCUSSION: This is a rezoning proposal to establish a single-family residential subdivision. Adjacent uses include two residential subdivisions west and east of the subject property and O'Berry Neuro-Medical Center directly south of the subject property.

The property is not located in a Special Flood Hazard Area.

TRC REVIEW: Staff has distributed this proposed rezoning to Seymour Johnson Air Force Base and NCDOT. If approved, the development proposal will require preliminary subdivision plat approval and site plan approval before improvements can be authorized for the site.

The City's TRC (Technical Review Committee) will review the site for compliance with the City's Unified Development Ordinance.

**STAFF EVALUATION
& RECOMMENDATION:**

Staff is recommending approval of the rezoning request based on the fact that this proposal would aid in satisfying the growing demand for housing in the City of Goldsboro. In addition, the proposed rezoning is compatible with the City's Comprehensive Land Use Plan and Land Use Plan Map. Lastly, since the subject property is accessible to public water and sewer utilities, the City's Comprehensive Land Use Plan encourages higher residential densities in these areas.

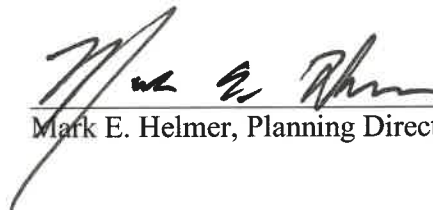
**PLANNING
COMMISSION
RECOMMENDATION:**

The City of Goldsboro Planning Commission met on June 24, 2024, to review and make a recommendation regarding the conditional rezoning request. Planning Commission voted 4 in favor 0 against.

REQUIRED ACTION:

Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date: 8/13/24


Mark E. Helmer, Planning Director

Date: 8/14/24


Matthew Livingston, Interim City Manager

**CITY OF GOLDSBORO PLANNING COMMISSION
Z-7-24 IDLEWILD SUBDIVISION
WORKSHEET**

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency, and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be consistent with the Medium-Density Residential land-use designation. The City of Goldsboro Planning Commission finds that the rezoning request is reasonable and in best public interest due to the fact that this proposal would aid the growing demand for housing in the City of Goldsboro. In addition, the proposed rezoning is compatible with the City's Comprehensive Land Use Plan and Land Use Plan Map. Lastly, since the subject property is accessible to public water and sewer utilities, the City's Comprehensive Land Use Plan encourages higher residential densities in these areas. The City of Goldsboro Planning Commission recommends approval of the rezoning request to the Goldsboro City Council.

Voting Record for Recommendation:

Yes 6 No 0

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Medium-Density Residential land-use designation and finds that this rezoning, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed rezoning to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the land use plan. The City of Goldsboro Planning Commission recommends denial of the rezoning request to the Goldsboro City Council.

Voting Record for Recommendation:

Yes No

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF
THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on Monday, **August 19, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **June 24, 2024**; and

WHEREAS, Nolan Commercial Contractors has submitted a petition to rezone Tax Parcel 2680-83-2550 from Residential (R16) Zoning District to Residential 9SF (Single-Family) Zoning District; and

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Medium-Density Residential development land use designation; and

WHEREAS, the proposed Residential 9SF (Single-Family) Zoning District is consistent with the City's Comprehensive Land Use Plan; and

WHEREAS, the Residential 9SF (Single-Family) Zoning District is intended to promote high quality, single family housing to serve the needs of the community and surrounding area; and

WHEREAS, the Residential 9SF (Single-Family) Zoning District prohibits multi-family developments; and

WHEREAS, the Residential 9SF (Single-Family) Zoning District is intended to accommodate single-family; and

WHEREAS, the proposed rezoning is reasonable due to the fact that the requested zoning district is compatible with the surrounding zoning patterns and land uses; and

WHEREAS, the proposed rezoning request will not impair or injure the health, safety, and general welfare of the public; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina:

1. That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

From Residential (R-16) to Residential 9SF (Single-Family) zoning district.

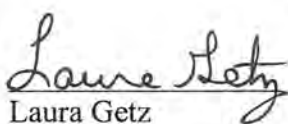
Z-7-24 Nolan Commercial Contractors: A single parcel of land totaling 49.67 acres of land.

The entirety of Wayne County Parcel Identification# 2680-83-2550 shall be rezoned

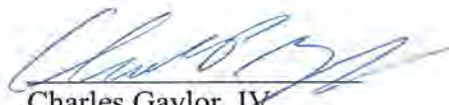
2. The above amendment is effective upon the adoption of this Ordinance.

Adopted this 19th day of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

Application Fees:

Conditional Zoning \$550 (Includes advertisement fee)

General Zoning \$500 (Includes advertisement fee)

2-06-24-612261

Received Date: 5/29/24

Initials: KT

CHANGE OF ZONE APPLICATION

Application Number: 2-7-24	For Office Use Only:	Date processed: 6-11-24
Fee Type: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # 110986 <input type="checkbox"/> Credit Card		Initials: NW

Applicant Acknowledgement: Only applicable if Conditional Zoning

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the use intends to operate. See attached sheet for common things expected on site plan. If a portion of the property is proposed to be rezoned then a survey is required for the proposed area or application will not be accepted.

Applicant Signature: _____

Application is hereby made to the City Council of the City of Goldsboro for a Rezoning request (Complete the following information):

☐ Conditional Zoning

☒ General Zoning

(check which applies)

Name of Development:

IDLEWILD SUBDIVISION

Property Address:

1810 COGDELL DRIVE GOLDBORO, NC 27530

Total Acreage:

49.67 +/-

Frontage:

3 LOCATIONS - 569' +/- (T)

Depth:

2,266' +/- X 1,394' +/-

Wayne Co. Pin #:

2680832550

Current Zoning: R-16 (ETJ)

Proposed Zoning: R-9SF

If Conditional Zoning, describe proposed use, justification and any uses prohibited for the request:

Applicant (Print): THOMAS ENGINEERING, PA JOHN G THOMAS, PE - OWNER/PRINCIPAL ENGINEER
Applicant Address: 1316-B COMMERCE DR PO BOX 1309 **City, State, Zip:** NEW BERN, NC 28563-1309
Applicant Phone: 252-637-2727 c: 252-671-5855 **Applicant Email:** johnthomas@thomasengineeringpa.com

I, _____, do hereby consent to the specific conditions and or uses listed on this application.

I acknowledge that if the Goldsboro City Council imposes additional conditions, I will be required to sign the Ordinance prior to Council signing the ordinance for approval.

Owner (Print): NOLAN COMMERCIAL CONTRACTORS INC.

Owner Address:

754 RAMSEY ROAD STE F

City, State, Zip:

JACKSONVILLE, NC 287546

Owner Phone:

910-219-4770 F: 910-939-2802

Owner Email:

nolan@nolansydes.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Surveyor/Site Designer (Print): JOHN G. THOMAS, PE THOMAS ENGINEERING, PA

SURVEYOR: HERBERT J. NOBLES, JR - PLS # L-2703
W/THOMAS ENGINEERING, PA

Surveyor/Site Designer Address: 1316-B COMMERCE DR

City, State, Zip:

NEW BERN, NC 28562

Surveyor/Site Designer Phone: 252-637-2727 C: 252-671-5855

Surveyor/Site Designer Email: johnthomas@thomasengineeringpa.com

SIGNATURE REQUIRED

John G. Thomas, SE
Applicant - Printed

Applicant Signature

5/28/2024
Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

(ANY / ALL APPLICATIONS AS NECESSARY FOR DEVELOPMENT)

☒ Rezoning

☒ Site Plan

☐ Board of Adjustment - Variance

☒ Subdivision

☒ Special Use Permit

☐ Home Occupation Permits

This authorization must be completed and submitted at time of application. I/(WE)

Nolan Commercial Contractors, Inc.

,do(es) hereby certify that I/(WE)

(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

JOHN G. THOMAS, PE THOMAS ENGINEERING, PA
1316-B COMMERCE DRIVE, NEW BERN, NC 28562

to submit an application

(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

2680832550

Property Address:

1810 Cogdell Drive, Goldsboro

Nolan Commercial Contractors, Inc.
by Nolan W. Sydes

Property Owner – Print

Nolan W. Sydes 5/28/24
Property Owner Signature Date

NOTARY STATEMENT

Sworn to and subscribed before me the 28th day of May, 2024

Notary Public in and for the State of North Carolina, County of Onslow

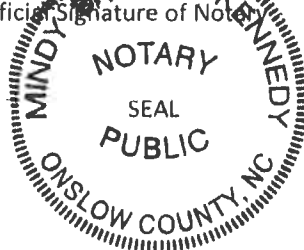
I, Mindy Brooke Kennedy, Notary Public, do hereby certify that

Nolan W Sydes (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 28th day of May, 2024.

Mindy Brooke Kennedy
Official Signature of Notary

Mindy Brooke Kennedy
Notary printed or typed name

My commission expires: July 26, 2027

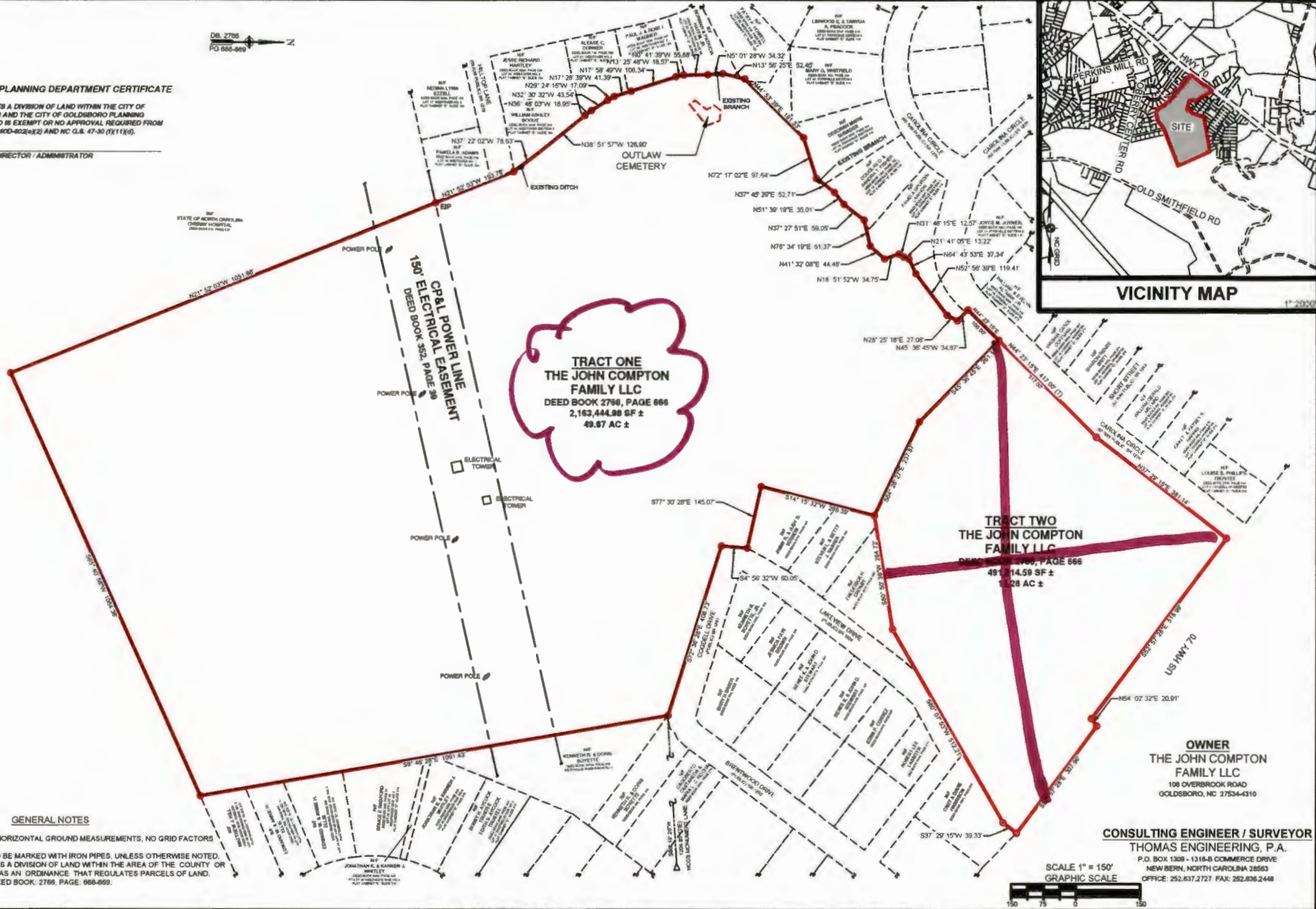


GOLDSBORO PLANNING DEPARTMENT CERTIFICATE

THIS PLAT CREATES A DIVISION OF LAND WITHIN THE CITY OF GOLDSBORO'S ETJ AND THE CITY OF GOLDSBORO PLANNING JURISDICTION, AND IS EXEMPT OF NO APPROVAL REQUIRED FROM UDO PER NC G.S. 180C-402(a)(2) AND NC G.S. 47-30 (Y111K).

DATE _____ DIRECTOR / ADMINISTRATOR _____

STATE OF NORTH CAROLINA
COUNTY OF WAYNE



GENERAL NOTES

1. ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS, NO GRID FACTORS APPLIED.
2. ALL CORNERS ARE TO BE MARKED WITH IRON PIPES, UNLESS OTHERWISE NOTED.
3. THIS SURVEY CREATES A DIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
4. DEED REFERENCE: DEED BOOK: 2786, PAGE: 666-669.

STATE OF NORTH CAROLINA WAYNE COUNTY

I, _____ REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS APPLIED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE: _____

CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS WAYNE COUNTY NORTH CAROLINA

THIS INSTRUMENT WAS PRESENTED FOR REGISTRATION AND RECORDING THIS _____ DAY OF _____, 2023 A.D. AT _____ (AM/PM) AND DULY RECORDED IN PLAT CABINET _____, SLIDE(S) _____ AND BOOK _____, PAGE _____.

REGISTER OF DEEDS _____

TYPICAL ELEMENT SYMBOLOLOGY

- ESP - EXISTING IRON PIPE
- ESP - EXISTING IRON STAKE
- △ SMAG - EXISTING "MAG" NAIL
- △ SPK - EXISTING "PK" NAIL
- △ SPC - EXISTING CONCRETE MONUMENT
- SCM - SET/NEW CONCRETE MONUMENT
- NMP - NON-MONUMENTED POINT
- (T) CL - CENTERLINE
- CL - MINIMUM BUILDING LINE
- DBLE - DRAINAGE & UTILITY EASEMENT
- EBMT - EASEMENT
- LT - LINE TABLE
- CR - CURVE TABLE

SURVEYOR'S CERTIFICATION

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM (AN ACTUAL SURVEY MADE UNDER MY SUPERVISION) (DEED DESCRIPTION RECORDED IN BOOK 2786, PAGE(S) 666-669, ETC.) (OTHER: THAT THE RATIO OF PRECISION AS CALCULATED BY LATITUDE AND DEPARTURES IS 1:15,000, THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOK _____, PAGE _____, THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, WITH MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL, THIS _____ DAY OF _____, A.D. 2023.

HERBERT J. NOBLES, JR. - PL 88 L-2703

I, HERBERT J. NOBLES, JR., CERTIFY (D) THAT THE SURVEY IS OF ANOTHER CATEGORY, SUCH AS A RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF A SURVEY.

HERBERT J. NOBLES, JR. - PL 88 L-2703

PRELIMINARY PLAT
NOT FOR RECORDATION
CONVEYANCES, OR SALE

SURVEY

FOR
NOLAN COMMERCIAL
CONTRACTORS, INC.

FORK TOWNSHIP WAYNE COUNTY NORTH CAROLINA

OWNER / PROPERTY ADDRESS

THE JOHN COMPTON FAMILY LLC

1810 W US 70 HWY

GOLDSBORO, NC 27530

SCALE: 1" = 150'

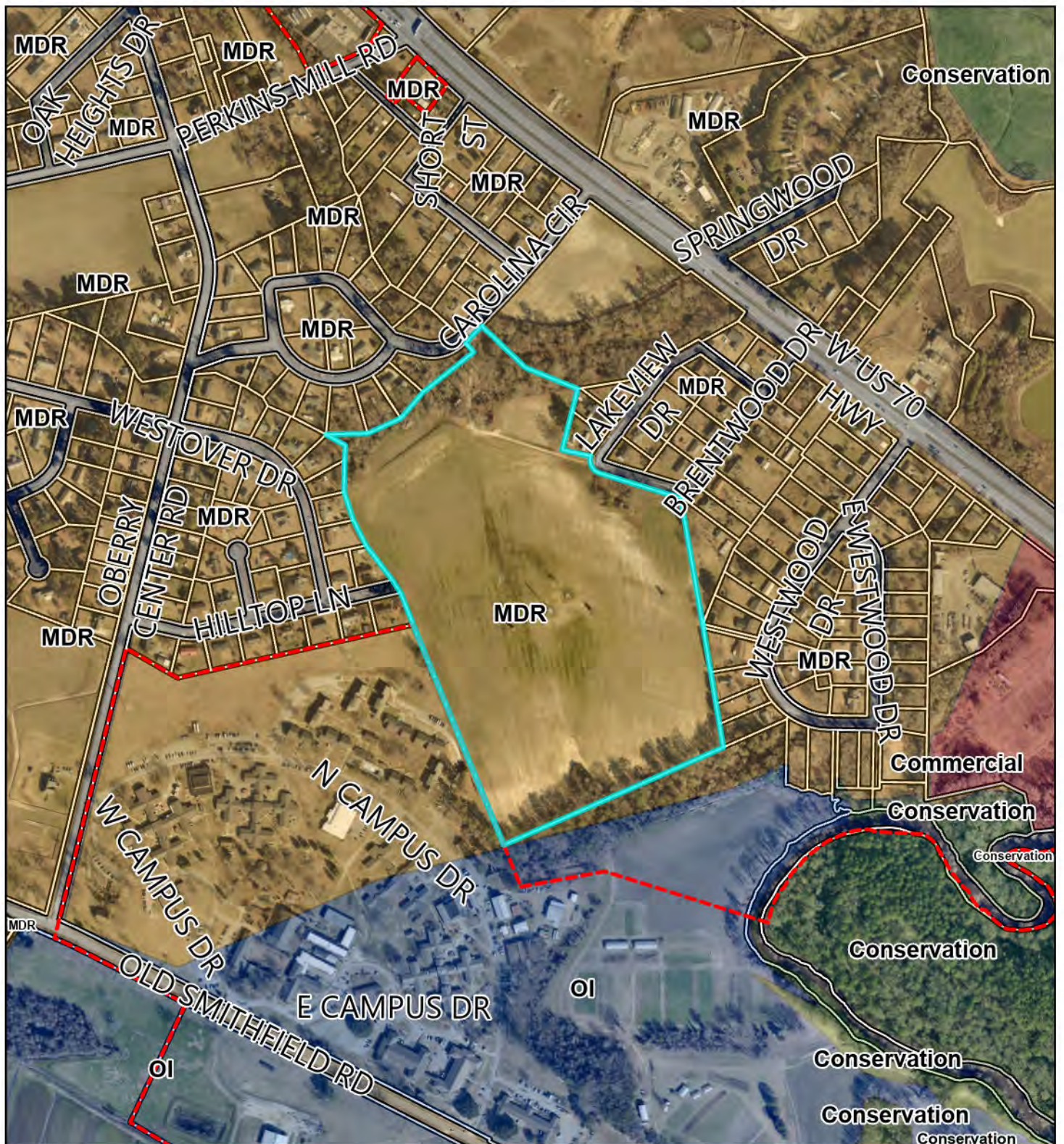
DATE: 10/25/2023

PROJECT #: 2023_022

SHEET: 1 of 1

THOMAS ENGINEERING, PA est 1983
civil engineering-land surveying-project management

Physical Address: 1316-B Commerce Drive, New Bern, NC 28562
Mailing Address: P.O. Box 1309, New Bern, NC 28563
www.ThomasEngineeringPA.com
Office: 252.637.2727 Fax: 252.636.2448



Case Number: Z-07-24

Request: Rezone from R-16 to R-9SF

Owner: Nolan Commercial Properties.

Location: Near Hilltop Ln & Brentwood Dr

PIN# 3620755191

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Legend

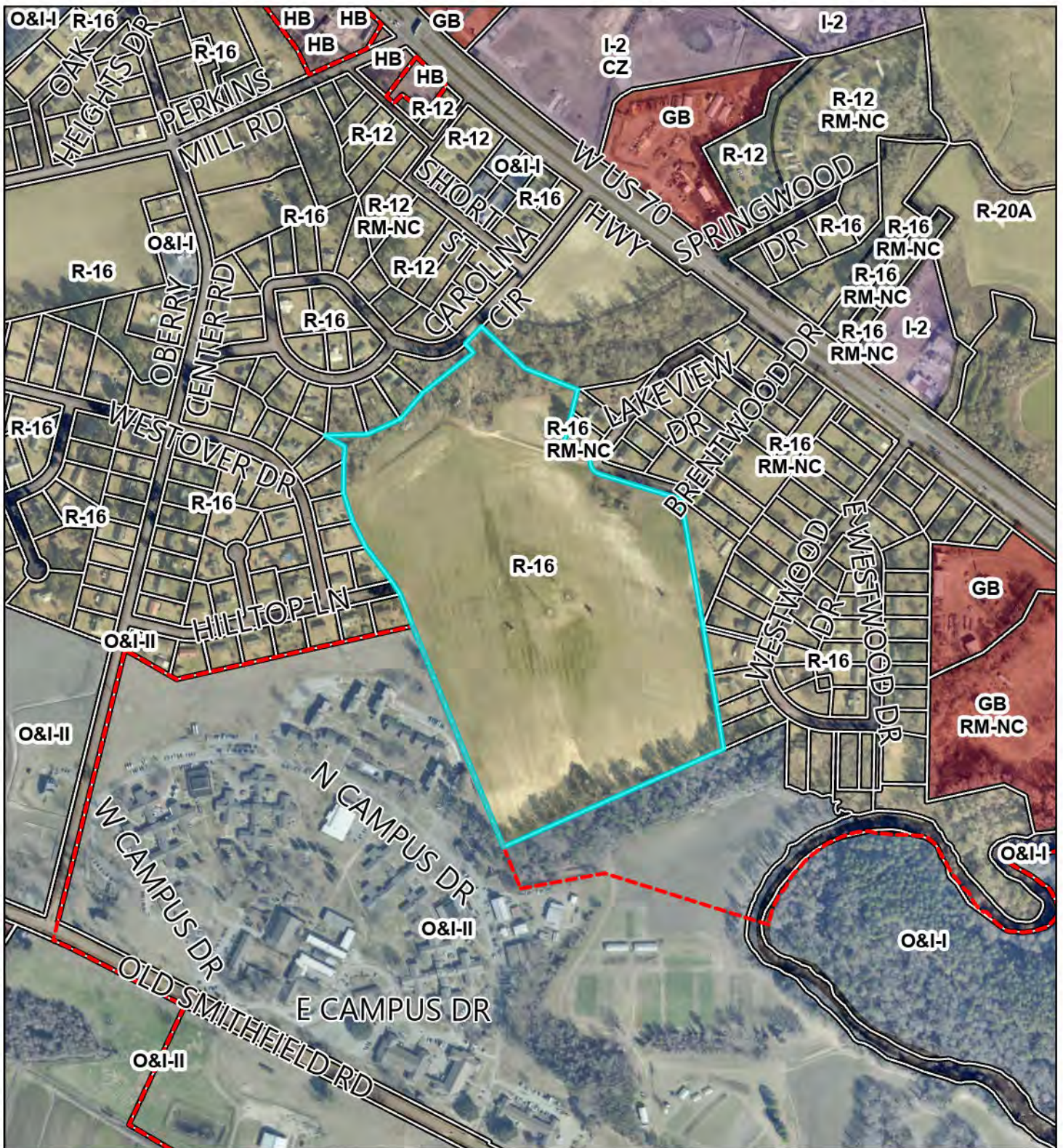
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- Mixed Use - Downtown
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- Mixed Use II

Residential

- High Density Residential

- Medium Density Residential
- Low Density Residential
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Case Number: Z-07-24

Request: Rezone from R-16 to R-9SF

Property Owner: Nolan Commercial Contractors

Location: Near Hilltop Ln & Brentwood Dr

PIN# 3620755191

Legend

Zoning

AB
AG
CBD
GB
HB

I-1	R-12	R-9
I-2	R-12SF	R-9SF
IBP-1	R-16	RM-8
NB	R-20	RM-9
O&I-I	R-20A	SC
O&I-II	R-40	
O-R	R-6	

0 500 1,000 Feet





PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, August 19, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

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All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Thursday, August 8, 2024
Publish Thursday, August 15, 2024

CITY OF GOLDSBORO
AGENDA MEMORANDUM
August 19, 2024 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY24-25

BACKGROUND: Council adopted the FY24-25 annual operating budget on June 17, 2024.

DISCUSSION: **Purchase Order Rollover**

Included in the attached ordinance amending the annual operating budget for fiscal year 2025 are the appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2024 that will be honored in the new fiscal year (FY25). Also provided is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in mid-July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. All rollover requests were considered on a case by case basis, due to concerns about use of fund balance. An analysis of fund balance appropriated is also attached.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer's Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)
General Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 1,992,251.94
	Team Foods USA, Inc. Economic Development Incentive	57,843.00
	Current Year Appropriations	<u>\$ 2,050,094.94</u>
8/19/2024	Purchase Order Rollover FY24 to FY25	\$ 1,059,795.16
	Proposed	<u>\$ 1,059,795.16</u>
	Current Year with Proposed	<u><u>\$ 3,109,890.10</u></u>

Stormwater Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/19/2024	Purchase Order Rollover FY24 to FY25	\$ 351,283.83
	Proposed	\$ 351,283.83
	Current Year with Proposed	\$ 351,283.83

Utility Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 503,944.26
	Current Year Appropriations	\$ 503,944.26
8/19/2024	Purchase Order Rollover FY24 to FY25	\$ 1,990,554.28
	Proposed	\$ 1,990,554.28
	Current Year with Proposed	\$ 2,494,498.54

Occupancy Tax Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
8/19/2024	Purchase Order Rollover FY24 to FY25	\$ 169,400.00
	Proposed	\$ 169,400.00
	Current Year with Proposed	\$ 169,400.00


Analysis of Purchase Order Rollovers by Fund (FY24 to FY25)

	FY24 to FY25	FY23 to FY24 (Comparative Only)
General Fund	\$ 1,059,795.16	\$ 2,063,324.43
Stormwater Fund	351,283.83	136,455.00
Utility Fund	1,990,554.28	2,911,751.35
Downtown MSD Fund	-	9,531.51
Occupancy Tax Fund	169,400.00	-
Total Operating Funds	\$ 3,571,033.27	\$ 5,121,062.29
Smeal Aerial Fire Truck	\$ 873,952.00	\$ 1,117,653.00
Police Evidence & Fire Station Renovation	-	47,303.85
JAG	29,213.71	-
TIGER Streetscape	-	11,072.72
VUR MRF Feasibility Grant	2,420.00	67,974.00
Stormwater Drainage Projects	50,873.09	421,318.51
Lead & Copper Inventory Project	593,880.00	-
Total Project Funds	\$ 1,550,338.80	\$ 1,665,322.08
Total All Fund Types	\$ 5,121,372.07	\$ 6,786,384.37

RECOMMENDATION:

It is recommended that the City Council, by motion, adopt the attached ordinance to amend the FY24-25 Operating Budget for the General Fund, Stormwater Fund, Utility Fund, and Occupancy Tax Fund.

Date: 8/11/24


Catherine F. Gwynn, Finance Director

Date: 8/12/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF
THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2024-25 Annual Operating Budget on June 17, 2024; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund, Stormwater Fund, Utility Fund, and Occupancy Tax Fund; and

WHEREAS, the City follows the preferred practice of the Local Government Commission (Division of the State Treasurer’s Office) which recommends following the Reserve for Encumbrances method to honor prior year encumbrances; and

WHEREAS, it is necessary to appropriate funds for expenditures to provide for continuing contracts previously entered into in the prior fiscal year but not filled prior to June 30, 2024, and this will be funded with an appropriation of fund balance in each respective fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the General Fund, Stormwater Fund, Utility Fund and Occupancy Tax Fund be amended as follows:

Section 1: To authorize revenue and expenditure appropriations as follows:

GENERAL FUND	Current	Amended	Difference
Information Technology (1030)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 1,810,075.24	\$ 1,810,075.24	\$ -
Supplies	37,000.00	45,540.00	8,540.00
Building Maintenance	-	13,770.75	13,770.75
Software	828,200.00	860,296.52	32,096.52
Total Expend. - Information Tech.	\$ 2,675,275.24	\$ 2,729,682.51	\$ 54,407.27
Garage (1114)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 1,255,954.62	\$ 1,255,954.62	\$ -
Garage Credits (1115)	(790,750.00)	(775,768.72)	14,981.28
Automotive Parts	460,000.00	464,281.92	4,281.92
Outside Repairs	135,000.00	163,673.19	28,673.19
Total Expend. - Garage	\$ 1,060,204.62	\$ 1,108,141.01	\$ 47,936.39
Planning (3151)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 1,015,011.37	\$ 1,015,011.37	\$ -
Transportation Planning Grant	489,618.00	797,327.10	307,709.10
Total Expend. - Planning	\$ 1,504,629.37	\$ 1,812,338.47	\$ 307,709.10
Solid Waste (4143)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 4,705,413.60	\$ 4,705,413.60	\$ -
1/2 Ton Pickup with Lift Gate	-	4,989.50	4,989.50
Fence/Railings	-	57,351.44	57,351.44
Total Expend. - Solid Waste	\$ 4,705,413.60	\$ 4,767,754.54	\$ 62,340.94
Non-Recurring Capital Outlay (7315)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 536,828.00	\$ 536,828.00	\$ -
HVAC	-	411,887.40	411,887.40
Total Expend. - Non-Recurring Cap. Out.	\$ 536,828.00	\$ 948,715.40	\$ 411,887.40
Parks and Recreation (7460)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 4,007,882.67	\$ 4,007,882.67	\$ -
Outdoor Pool Repair	-	10,555.13	10,555.13
Total Expend. - Parks and Recreation	\$ 4,007,882.67	\$ 4,018,437.80	\$ 10,555.13

GENERAL FUND			
	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Fire (5120)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 9,131,385.78	\$ 9,131,385.78	\$ -
Fire Hose	41,000.00	52,601.15	11,601.15
Total Expend. - Fire	<u>\$ 9,172,385.78</u>	<u>\$ 9,183,986.93</u>	<u>\$ 11,601.15</u>
<u>Police (6121)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 13,929,649.98	\$ 13,929,649.98	\$ -
Protective Clothing	61,702.00	73,201.11	11,499.11
Emergency Response Team	45,176.80	53,732.09	8,555.29
Vehicle Equipment	-	5,543.53	5,543.53
Supplies	205,180.00	239,164.68	33,984.68
Police Car Upfits	111,372.00	205,147.17	93,775.17
Total Expend. - Police	<u>\$ 14,353,080.78</u>	<u>\$ 14,506,438.56</u>	<u>\$ 153,357.78</u>
All Other Expenditures	<u>\$ 17,437,300.32</u>	<u>\$ 17,437,300.32</u>	<u>\$ -</u>
Total Expenditures - General Fund	<u>\$ 55,453,000.38</u>	<u>\$ 56,512,795.54</u>	<u>\$ 1,059,795.16</u>
<u>Revenues</u>			
Tax Revenues	\$ 21,998,741.00	\$ 21,998,741.00	
Licenses and Permits	690,775.00	690,775.00	
Revenue from Other Agencies	17,142,403.98	17,142,403.98	
Charges for Services	6,306,700.00	6,306,700.00	
Capital Returns	3,075,469.46	3,075,469.46	
Miscellaneous Revenue	49,700.00	49,700.00	
Shared Services	4,139,125.00	4,139,125.00	
Appropriated Fund Balance	2,050,085.94	3,109,881.10	1,059,795.16
Total Revenues - General Fund	<u>\$ 55,453,000.38</u>	<u>\$ 56,512,795.54</u>	<u>\$ 1,059,795.16</u>
<u>STORMWATER FUND</u>			
	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Stormwater Division (4137)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 1,343,850.43	\$ 1,343,850.43	\$ -
Backhoe	-	179,323.83	179,323.83
Tandem Dump Truck	-	171,960.00	171,960.00
Total Expend. - Stormwater	<u>\$ 1,343,850.43</u>	<u>\$ 1,695,134.26</u>	<u>\$ 351,283.83</u>
All Other Expenditures	<u>\$ 353,980.12</u>	<u>\$ 353,980.12</u>	<u>\$ -</u>
Total Expenditures - Stormwater Fund	<u>\$ 1,697,830.55</u>	<u>\$ 2,049,114.38</u>	<u>\$ -</u>
<u>Revenues</u>			
Charges for Services	\$ 1,685,000.00	\$ 1,685,000.00	\$ -
Capital Returns	12,830.55	12,830.55	-
Miscellaneous Revenue	-	-	-
Appropriated Fund Balance	-	351,283.83	351,283.83
Total Revenues - Stormwater Fund	<u>\$ 1,697,830.55</u>	<u>\$ 2,049,114.38</u>	<u>\$ 351,283.83</u>
<u>UTILITY FUND</u>			
	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Distribution & Collections (4175)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 2,985,246.41	\$ 2,985,246.41	\$ -
Utility Valve Truck	-	248,134.23	248,134.23
Total Expend. - Distrib. & Collections	<u>\$ 2,985,246.41</u>	<u>\$ 3,233,380.64</u>	<u>\$ 248,134.23</u>
<u>Water Treatment (4176)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 3,994,180.30	\$ 3,994,180.30	\$ -
Consultant Fees	64,995.00	152,827.45	87,832.45
Machine/Equipment Maintenance	188,700.00	222,044.43	33,344.43
Neuse Reiver PS Auto Transfer Switch	-	347,532.98	347,532.98
Total Expend. - Water Treatment	<u>\$ 4,247,875.30</u>	<u>\$ 4,716,585.16</u>	<u>\$ 468,709.86</u>

UTILITY FUND

Water Reclamation (4177)

	Current	Amended	Difference
FY24-25 Amended Adopted Budget 6/17/24	\$ 3,854,886.56	\$ 3,854,886.56	\$ -
Consultant Fees	44,995.00	72,429.63	27,434.63
Machine/Equipment Maintenance	322,412.00	364,387.17	41,975.17
Generator	-	815,165.16	815,165.16
Total Expend. - Water Reclamation	\$ 4,222,293.56	\$ 5,106,868.52	\$ 884,574.96

Compost (4179)

FY24-25 Amended Adopted Budget 6/17/24	\$ 835,700.46	\$ 835,700.46	\$ -
Tandem Dump Truck	-	168,515.00	168,515.00
Morbark Tub Grinder	-	220,620.23	220,620.23
Total Expend. - Compost	\$ 835,700.46	\$ 1,224,835.69	\$ 389,135.23

All Other Expenditures	\$ 13,352,617.59	\$ 13,352,617.59	\$ -
Total Expenditures - Utility Fund	\$ 25,643,733.32	\$ 27,634,287.60	\$ 1,990,554.28

Revenues

Revenue from Other Agencies	\$ -	\$ -	
Charges for Services	23,745,833.00	23,745,833.00	
Capital Returns	693,956.06	693,956.06	
Miscellaneous Revenue	700,000.00	700,000.00	
Shared Services & Transfers	-	-	
Fund Balance	503,944.26	2,494,498.54	1,990,554.28
Total Revenues - Utility Fund	\$ 25,643,733.32	\$ 27,634,287.60	\$ 1,990,554.28

OCCUPANCY TAX FUND

Civic Center (9076)

FY24-25 Amended Adopted Budget 6/17/24	\$ 779,142.80	\$ 779,142.80	\$ -
Multi Sports Complex	-	169,400.00	169,400.00
Total Expend. - Civic Center	\$ 779,142.80	\$ 948,542.80	\$ 169,400.00
All Other Expenditures	\$ 583,718.30	\$ 583,718.30	\$ -
Total Expenditures - Occupancy Tax Fund	\$ 1,362,861.10	\$ 1,532,261.10	\$ 169,400.00

Revenues

Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	1,345,860.65	1,345,860.65	-
Capital Returns	16,000.45	16,000.45	-
Miscellaneous Revenue	1,000.00	1,000.00	-
Appropriated Fund Balance	-	169,400.00	169,400.00
Total Revenues - Occupancy Tax Fund	\$ 1,362,861.10	\$ 1,532,261.10	\$ 169,400.00

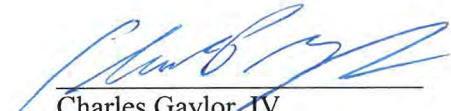
Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 19th day of August, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor



Purchase Order Rollover FY24 to FY25

PO#	Vend Name	Description	Hide		Encumb Bal	Remain Bal	Justification
			User	Date			
P2401085	Brooks Network Services, LLC	Server Room UPS Battery Replacement	AMPRICE	31-May-2024	8,540.00	8,540.00	Shipped on 06-27-24 and received batteries on 7/2. These batteries supply the power for our main systems in the event of an interruption and allow us to smoothly move to the generator and back when the crisis is over.
P2401043	Billy Brock Construction, Inc	Delivery Deck w/ Handicap Ramp for IT Mobile Unit	AMPRICE	24-May-2024	13,770.75	13,770.75	This has been received against in Banner. Andrea has invoice and is waiting for the go ahead that the final inspection has been completed and it is okay to pay.
P2401036	Publiq Software	Standard Professional Services	AMPRICE	30-May-2024	2,348.50	2,348.50	Vendor hasn't completed necessary updates to software.
P2401064	Morpho USA, Inc	MBIS Latent Expert Workstation	AMPRICE	29-May-2024	29,748.02	29,748.02	Received PO to send to vendor on 6/27. Timeline for this is 3-4 months.
P2400991	Safe Industries	Fan Blade Assembly for Vehicle #F1175	CSEGRAVES	10-May-2024	4,281.92	4,281.92	Fire Truck Radiator and Fanshroud replacement. Waiting on addition parts delivery.
P2401093	White's Tractor & Truck	Engine overhaul Vehicle #G1173	CSEGRAVES	18-Jun-2024	28,673.19	28,673.19	Garbage truck in-frame rebuild. Additional work required. Estimated completion date
P2401041	Tanknology, Inc.	REPAIRS CATHODIC PROTECTION SYSTEM FUEL ISLAND	RPOSTLEWA IT	24-May-2024	14,981.28	14,981.28	Fuel Island cathodic protection system failed testing. Required repairs to be completed in September.
P2401090	Kimley-Horn and Associates, Inc.	Planning services to develop the 2050 MTP for the MPO	RPUBLICO	17-Jun-2024	150,000.00	124,643.57	Under contract for development of the MPO 2050 MTP
P2401092	Kimley-Horn and Associates, Inc.	Planning services to develop the Bike, Pedestrian	RPUBLICO	17-Jun-2024	199,992.88	183,065.53	Under contract for development of the MPO Bike/Ped Plan
P2400994	Quality Truck Bodies and Repair Inc	Tommy Liftgate Model G2-60-1342 TP27	TLJ	13-May-2024	4,989.50	4,989.50	Liftgate delivered to the vendor mid July. Truck is at the vendor for installation.
P2400975	Moye Fence Company, Inc.	Transfer station perimeter fence installation	TLJ	07-May-2024	57,351.44	57,351.44	Waiting on final components for gate and install. Related to theft deterrence.
P2400993	Fire Connections, Inc.	Fire Hose and Nozzles	JGB	10-May-2024	11,601.15	11,601.15	Waiting on delivery, Capital purchase.
P2401001	Reads Uniforms Inc	New Hire & Replacement Body Armour	PFH	15-May-2024	11,499.11	11,499.11	Waiting on delivery. Discussed with Catherine.
P2401068	Del-Ton, Inc	11.5" AR-15 Rifles (Built By Delton)	PFH	30-May-2024	8,555.29	8,555.29	Waiting on delivery. Discussed with Tim. Waiting on ATF approval and paperwork.
P2401031	Radio Communications Company	Dual Band Mobile Radio/Hand Held Cntrl/VM7730BF-P	PFH	22-May-2024	5,543.53	5,543.53	Waiting on delivery of products for installation.
P2400491	Craig's Firearm Supply, Inc.	#29436 Remington GSB40SWB S&W 180 GR/500 rd	PFH	22-Nov-2023	33,984.68	33,984.68	Waiting on delivery. Discussed with Catherine.
P2400958	Dana Safety Supply	Upfit Police Durango Admin SUVs w/ Amber Lights	PFH	01-May-2024	70,251.54	70,251.54	Durangos are at the upfitter. Waiting on delivery of products for installation.
P2401009	Dana Safety Supply	Upfit Police 2022 Ford Bronco/Parking Enforcement	PFH	16-May-2024	2,482.46	2,482.46	Bronco is at the upfitter. Waiting on delivery of products for installation.
P2401052	Dana Safety Supply	Upfit Two Administrative Tahoes	PFH	28-May-2024	21,041.17	21,041.17	Waiting on delivery of products for installation.
P2400460	Brady Sales and Service, Inc.	180-ton Trane Chiller Replacement for City Hall	AMPRICE	09-Nov-2023	411,887.40	411,887.40	Chiller should be delivered and set up by end of July. Ships on July 17th; ETA July 20th. Install the week of the 21st.
P2400727	Pearl Pool Plastering, LLC	Replastering of Mina Weil Pool & Plumbing repair	BBROWN	15-Feb-2024	95,424.29	10,555.13	Ongoing project to be completed by Fall 2024.
P2400884	James River Equipment	Backhoe - John Deere 410 P-Tier	JRSMITH	08-Apr-2024	179,323.83	179,323.83	Estimated delivery is August 2024
P2400810	Piedmont Truck Center, Inc.	Western Star 47X Tandem Axle Dump Truck	JRSMITH	14-Mar-2024	171,960.00	171,960.00	Estimated delivery is December 2024
P2101085	EH Wachs Company	Water Valve maintenance Body for D&C F-550 Truck	JRSMITH	05-May-2021	178,597.93	178,597.93	Delivery of equipment after June 30, 2024. This PO has a receiver and docs have been sent to Finance
P2400229	Piedmont Truck Center, Inc.	2024 Ford F550 Supercab 4x4-60" CA Chassis	JRSMITH	16-Aug-2023	69,536.30	69,536.30	Delivery of vehicle after June 30, 2024. This PO has a receiver and docs have been sent to Finance
P2400741	WithersRavenel, Inc.	Professional Services-specification for repairs at the WTP	JPROCTOR	22-Feb-2024	14,850.00	14,850.00	Vendor is still working on the specifications we need to be able to go out for bid for repairs at the WTP
P2400936	Hazen and Sawyer, P.C.	Permitting Services	JPROCTOR	25-Apr-2024	29,000.00	29,000.00	This service is still ongoing to get us prepared for this large project (river dredging)
P2400937	Hazen and Sawyer, P.C.	Design, Permitting and Bidding Services for NRPS Intake Screen	JPROCTOR	25-Apr-2024	48,000.00	43,982.45	This service is still ongoing to get us prepared for this large project
P2401028	CITI, LLC	InTouch 2023 SW - Setup, Upgrade, Installation	AMPRICE	21-May-2024	33,344.43	33,344.43	Computers are being set up now in IT then will be delivered to CITI for software upgrade. That may take up until the end of Nov. to complete. This is a critical update for the SCADA System.
P2300621	Gregory Poole Equipment Company	Neuse River Pump Station Upgrade	JPROCTOR	08-Dec-2022	90,365.95	90,365.95	Still waiting on equipment to be made and then installed
P2300622	Gregory Poole Equipment Company	FAK# 2023-00044 Water Treatment Plant ATS Upgrade	JPROCTOR	08-Dec-2022	257,167.03	257,167.03	Still waiting on equipment to be made and then installed
P2101036	Azteca Systems, Inc. (Cityworks)	Cityworks Implementation for Asset Management -	JPROCTOR	14-Apr-2021	64,103.38	22,434.63	This project is still ongoing. There are some modules in the program that are still being worked on.
P2400360	The Wooten Company	Tech Design -Two Sewer Flow Meters for SJAFB&Fork)	JDM	29-Sep-2023	15,000.00	5,000.00	This is an ongoing project with the installation portion to be bid FY2025.
P2401027	CITI, LLC	InTouch 2023 SW - Setup, Upgrade, Installation	AMPRICE	21-May-2024	41,975.17	41,975.17	Computers are being set up now in IT then will be delivered to CITI for software upgrade. That may take up until the end of Nov. to complete. This is a critical update for the SCADA System.
P2300623	Gregory Poole Equipment Company	FAK# 2023-00052 Westbrook Pump Station Generator & ATS Upgrade	JPROCTOR	08-Dec-2022	815,165.16	815,165.16	Still waiting on equipment to be made and then installed
P2301065	Piedmont Truck Center, Inc.	FAK# 2023-00064 WSTRN STR 47XPRL-27X Tandem Axle Truck w/Dump Body	JPROCTOR	02-May-2023	168,515.00	168,515.00	Waiting on the bed of the dump truck to be installed
P2400889	James River Equipment	C27 Engine plus Parts for Compost Grinder	JPROCTOR	09-Apr-2024	220,620.23	220,620.23	Engine has been installed and fired up. Working the way it should. Finance will be paying for engine in next week's check run (per Andrea) and the second line item of labor has not been invoiced yet.
P2401095	Carolina Bay Construction and Maint	Bryan MSCX 40' X 80' Metal Storage Building	BBROWN	21-Jun-2024	169,400.00	169,400.00	Project started in FY24. Building material ordered and waiting on delivery for vendor to assemble.
P2401094	Atlantic Coast Fire Truck	Spartan Emergency Response S180 Model 2114	JBOATRIGH T	20-Jun-2024	873,952.00	873,952.00	Special Project Fund - New Fire Truck scheduled for delivery in FY2025.
P2400931	Galls, LLC	Deluxe Personal Bleeding Mgmt Kit w/CAT Tourniquet	PFH	24-Apr-2024	7,445.81	6,004.68	JAG Funding - Waiting on delivery



Purchase Order Rollover FY24 to FY25

		Hide		Hide			
PO#	Vend Name	Decription	User	Date	Encumb Bal	Remain Bal	Justification
P2400986	PCN Strategies, Inc.	Replacement In-Car GETAC Camera Systems & Install	PFH	09-May-2024	23,209.03	23,209.03	JAG Funding - Waiting on delivery
P2201055	CDM Smith Inc	Eng. Services-Utility Merger/Regionalization Study	JDM	03-Jun-2022	100,000.00	2,420.00	Special Project Fund
P2200870	CDM Smith Inc	SW Infrastructure Inventory/Condition Assessment	JDM	31-Mar-2022	1,567,900.00	50,873.09	Special Project Fund
P2400464	Duke's Root Control, Inc.	FB No. 2023-001 Lead & Copper Inventory Project	JDM	13-Nov-2023	2,037,500.00	593,880.00	Special Project Fund
					8,363,879.35	5,121,372.07	

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Amending a Grant Project Fund Ordinance - NC Department of Environmental Quality (NCDEQ) Division of Water Infrastructure American Rescue Plan Act (ARPA) Asset Inventory and Assessment (AIA) Project No. AIA-W-ARP-0284 (S1107)

BACKGROUND: A project ordinance was created by Council on January 24, 2022 for NCDEQ Viable Utility Reserve (AIA) Project No. AIA-D-VUR-0004 and AIA-W-VUR-0004 which created a water and wastewater asset inventory and assessment on the city's infrastructure system.

City Council authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure Viable Utility Reserve Study Grant at the September 18, 2023 council meeting.

DISCUSSION: NCDEQ notified the City on April 12, 2024 with a Letter of Intent to Fund Asset Inventory and Assessment ARPA Grant for Wastewater AIA (Project No. AIA-W-ARP-0284) for \$350,000. There is no match required by the City. The project will study the Water Reclamation Facility assets, which will update the Wastewater Master Plan last updated in 2009.

A resolution to accept the award is being presented by Robert Sherman, Public Utilities Director at this meeting which then allows for the appropriation of the revenues and expenditures in order to execute the terms of the grant agreement. The expenditures will be funded with federal grant revenue (ARPA) that will be received by the City through the state.

RECOMMENDATION: It is recommended that the City Council adopt the attached ordinance to amend the grant capital project fund for NCDEQ ARPA Asset Inventory and Assessment project (S1107).

Date: 8/11/24


Catherine F. Gwynn, Finance Director

Date: 8/12/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER INFRASTRUCTURE FOR THE AMERICAN RESCUE PLAN ACT ASSET INVENTORY AND ASSESSMENT (AIA) (Project No. AIA-W-ARP-0284 (S1107))

WHEREAS, the American Rescue Plan Act (ARPA) funded from the State Fiscal Recovery Fund was established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the City of Goldsboro has a need for federal grant assistance to complete a wastewater asset inventory, and on September 18, 2023 Council authorized staff to apply for grant funding for the ARPA Program; and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan Act (ARPA) funding in the amount of \$350,000 to perform an Asset Inventory and Assessment study detailed in the submitted application; and

WHEREAS, on August 19, 2024 the City Council of the City of Goldsboro accepted the grant offer, and intends to conduct a Wastewater Asset Inventory and Assessment Study to update the 2009 Wastewater Master Plan; and

WHEREAS, the City of Goldsboro will work with other units of government in conducting the asset assessment and share the results of the final plan; and

WHEREAS, the grant term shall end on December 31, 2026 and all funding reimbursement requests shall be completed prior to this date; and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award, and with federal and state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant; and

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue with no local match required.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the NC Department of Environmental Quality Division of Water Infrastructure American Rescue Plan Act (ARPA) Asset Inventory and Assessment (AIA) (S1107) be amended as follows:

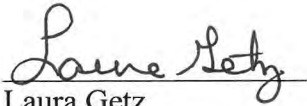
Section 1: To authorize revenue and expenditure appropriations as follows:

NC Department of Environmental Quality Division of Water Infrastructure Asset Inventory and Assessment (AIA) (S1107)			
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
State Grants - NCDEQ VUR	\$ 300,000.00	\$ 300,000.00	\$ -
Federal Grants - NCDEQ ARPA	-	350,000.00	350,000.00
Transfer from Utility Fund	4,500.00	4,500.00	-
Total Revenues	\$ 304,500.00	\$ 654,500.00	\$ 350,000.00
Expenditures:			
Asset Inventory & Assessment Grant (AIA)			
AIA Water & Sewer Infrastructure (AIA-D-VUR-0004 and AIA-W-VUR-0004)	\$ 304,500.00	\$ 304,500.00	\$ -
AIA Wastewater Master Plan 2009 (AIA-W-ARP-0284)	-	350,000.00	350,000.00
Total Expenditures	\$ 304,500.00	\$ 654,500.00	\$ 350,000.00


Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 19th day of August, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

ROY COOPER

Governor

ELIZABETH S. BISER

Secretary

SHADI ESKAF

Director



NORTH CAROLINA
Environmental Quality

April 12, 2024

Mr. Matthew Livingston, Interim City Manager
City of Goldsboro
P.O. Drawer A
Goldsboro, NC 27530

SUBJECT: ARPA Funding Offer
Goldsboro Wastewater System Masterplan
Project No. AIA-W-ARP-0284

Dear Mr. Livingston:

The City of Goldsboro has been approved for funding assistance according to the subject funding offer. This offer is made subject to the Assurances and Conditions set forth in the Offer and Acceptance Document. Enclosed are two (2) copies of an offer-and-acceptance document, extending funding in the amount of \$350,000. Funds will not be disbursed unless this offer is accepted.

To ensure the American Rescue Plan Act (ARPA) funds are expended before the federal deadline of December 2026, the Division is requiring execution and return of the enclosed Offer and Acceptance for ARPA Funding agreement **no later than October 31, 2024**. Executed agreements are to be submitted via Laserfiche at the following link:
<https://edocs.deq.nc.gov/Forms/DW-Document-Upload-Form>.

Please note, this funding offer is being issued before the Division has approved your preliminary project scope. In addition to the items required before the first disbursement, you must submit a preliminary project scope per Division guidance (the AIA Grant Scope Preparation FAQ is attached) and receive the Division's approval before the Division can process the first disbursement request for incurred project costs.

Upon your acceptance, please submit the following items via email at
DEQ.DWI.FundingOffer@deq.nc.gov:

1. One (1) copy of the original offer-and-acceptance document, executed by the Authorized Representative for the project, along with the signed "Standard Conditions and Assurances" for ARPA Projects. **Please retain the second copy for your files.**
2. A resolution (sample copy attached), adopted by the governing body, accepting the offer, and making the applicable assurances contained therein.



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

3. Sales Tax Certification, if applicable (attached).
4. ARPA Engineering Services Procurement Certification (attached).
5. One (1) copy of all executed service agreements and/or contracts.

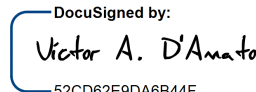
Once the subject project has commenced, the enclosed “AIA/MRF Disbursement Request Form” must be completed and submitted with all disbursement requests. You are free to reproduce this form should additional copies be needed. Additional information and template forms can be found on DWI’s website under the “I Have Funding – Construction and Disbursement of Funds” page. Disbursement requests should be sent to Bob Taylor, your Viable Utility Unit Project Manager, via the Laserfiche link provided above. All funding disbursements must be processed **prior to December 31, 2026**.

As a reminder, a document requesting your federal identification number was included with the Letter of Intent to Fund. You must complete and submit this no later than the time when you choose to submit your first request for disbursement.

Attached is the “Water Infrastructure Grants Legal Requirements Quick Reference Guide” which further explains the ARPA funding agreement requirements.

On behalf of the Department of Environmental Quality, I am pleased to extend this offer of ARPA funds, made available by the North Carolina Fiscal Recovery Fund. Should you have any questions concerning this offer of funding, or any of the stipulations outlined in this offer package, please contact Bob Taylor at bob.taylor@deq.nc.gov or (919) 707-3713.

Sincerely,

DocuSigned by:

 52CD62E9DA6B44F...
 Victor A. D'Amato, PE
 Division of Water Infrastructure, NCDEQ

Enclosures: AIA Grant Scope Preparation FAQ
 Offer-and-Acceptance Document (two copies)
 Water Infrastructure Grants Legal Requirements Quick Reference Guide
 Resolution by Applicant’s Governing Body to Accept an Offer of Funding
 Sales-Tax Certification Form
 ARPA Engineering Services Procurement Certification
 AIA/MRF Disbursement Request Form

CC: Matthew Livingston, mlivingston@goldsboronc.gov
 Alice Briggs, WithersRavenel, Inc. (Asheville, NC), abriggs@withersravenel.com
 Ken Orie, WithersRavenel, Inc. (Cary, NC), korie@withersravenel.com
 Teresa Tripp (via DocuSign)
 DWI Administrative Unit (via DocuSign)
 Mark Hubbard (via DocuSign)
 Bob Taylor (via DocuSign)
 Matthew Rushing, EI (via DocuSign)
DEQ.DWI.FundingOffer@deq.nc.gov
 FILE: ARPA (Agreement Number 2000074982)



STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

City of Goldsboro
P.O. Drawer A
Goldsboro, NC 27530

Project Number: AIA-W-ARP-0284

Recipient’s UEID#: TARNNZK3MJ28

Funding Program

Drinking Water <input type="checkbox"/>	Wastewater <input checked="" type="checkbox"/>	Both <input type="checkbox"/>	Total Grant Offered
Distressed <input checked="" type="checkbox"/>	Not Distressed <input type="checkbox"/>		
ARPA Training Grant	<input type="checkbox"/>		
ARPA Asset Inventory & Assessment Grant (AIA)	<input checked="" type="checkbox"/>		\$ 350,000
ARPA Merger/Regionalization Feasibility Grant (MRF)	<input type="checkbox"/>		

Project Description:

Goldsboro Wastewater System Masterplan

Total Financial Assistance Offer: \$ 350,000

**ARPA-funded projects are exempt from both the grant fee and match requirements.*

- Pursuant to North Carolina General Statute 159G:
- The applicant is eligible under Federal and State law,
 - The project is eligible under Federal and State law, and
 - The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

Shadi Eskaf, Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality

DocuSigned by:
Victor A. D'Amato
-----S2CD62E9DA6B44F...
Signature

signed on behalf of Shadi Eskaf

4/15/2024

Date

On Behalf of (Applicant):

Name of Representative in Resolution:

Title (Type or Print):

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

Signature

Date

STANDARD CONDITIONS FOR ARPA GRANTS

1. Acceptance of this Funding Offer does not exempt the Recipient from complying with requirements stated in the U.S. Treasury's [Final Rule](#) for the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and the [SLFRF Compliance and Reporting Guidance](#) not explicitly referred to in this document and any future requirements implemented by the U.S Treasury.
2. Acquisition of Real Property must comply with all applicable provisions of the Uniform Relocation and Real Property Acquisition Policies Act of 1970 (PL 92-646), as amended. The Recipient shall certify that it has or will have a fee simple or such other estate or interest in the site of the project, including necessary easements and rights-of-way, to assure undisturbed use and possession for the purpose of construction and operation for the estimated life of the project using a certification form provided by DEQ.
3. Specific MBE/WBE (DBE) forms and instructions are provided that are to be included in the contract specifications. These forms will assist with documenting positive efforts made by recipients, their consultants, and contractors to utilize disadvantaged businesses enterprises. Such efforts should allow DBEs the maximum feasible opportunity to compete for subagreements and subcontracts to be performed. Documentation of efforts made to utilize DBE firms must be maintained by all recipients, and construction contractors, and made available upon request.
4. Subrecipients shall fully comply with Subpart C of 2 CFR Part 180 entitled, "Responsibilities of Participants Regarding Transactions Doing Business with Other Persons," as implemented and supplemented by 2 CFR Part 1532. Recipient is responsible for ensuring that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. Recipient is responsible for further requiring the inclusion of a similar term or condition in any subsequent lower tier covered transactions. Subrecipients may access suspension and debarment information at: <http://www.sam.gov>. This system allows subrecipients to perform searches determining whether an entity or individual is excluded from receiving Federal assistance.
5. Projects with a total cost of \$10,000,000 or more must meet U.S. Treasury requirements for prevailing wage rates, project labor agreements, and related requirements. Recipients can either certify meeting the requirements or provide plans and reports as the [SLFRF Compliance and Reporting Guidance](#) specifies.
6. The Uniform Guidance 2 CFR 200.317 through 2 CFR 200.327 gives minimum requirements for procurement, with 2 CFR 200.319(b) addressing engineering services procurement guidelines. ARPA-funded projects must also adhere to North Carolina State law, specifically NC General Statute 143-64.31, Article 3D Procurement of Architectural, Engineering, and Surveying (A/E) Services. NCGS 143-64.32 cannot be used to exempt Recipients from a qualification-based selection for A/E. The State provides applicable certification forms that must be completed prior to receiving funds for any engineering services covered under this funding offer.
7. Local government units designated as distressed must complete associated requirements of statute §159G-45(b).
8. Funds made available by the ARPA that are not disbursed to the entity accepting the funds in this document by December 31st, 2026, will no longer be available for the project. Unused Federal funds will revert from the State of North Carolina to the U.S. Treasury.

STANDARD ASSURANCES FOR AIA GRANTS

1. The Recipient acknowledges that no disbursements will be made until applicable service agreements or contracts are submitted. The description of work listed on invoices must be included in the scope of work shown on the agreements or contracts.
2. The Recipient is responsible for paying for ineligible project costs as determined by the Division.
3. The Recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and these records will be retained and made available for a period of at least three (3) years following completion of the project.
4. All ARPA funds shall be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the Recipient's compliance with the Standard Conditions and Assurances of this Award. The Recipient agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute. Requests for disbursements must be made using the Division's disbursement form.
5. All funds provided pursuant to North Carolina General Statute 159G must be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34, as amended. **The Recipient must expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State.** Please note that the State is not a party to any contract(s) and the Recipient is expected to uphold its contract obligations regarding timely payment.
6. The Recipient must provide summaries of project progress every other month during the project or as otherwise directed by the Division.
7. The Recipient must provide a digital copy of the final report in a universally readable format. If a project includes updating or developing a GIS database or shapefiles, at a minimum the current utility service boundaries must be provided as a polygon shapefile, including any service gaps within the boundary.
8. The Recipient must provide an executive level summary of the work performed, any conclusions made, and the next steps to be taken as a result of this work.
9. The Recipient must provide approved minutes or a resolution confirming the final report has been presented to the recipient's governing board.
10. A maximum of 95% of the grant will be paid prior to receipt of the documentation described in Standard Assurance Nos. 7, 8, and 9. After receipt of this documentation, the final disbursement request will be processed.

Acknowledgement of Standard Conditions and Assurances

The Recipient hereby gives assurance to the Department of Environmental Quality that the declarations, assurances, representations, and statements made by the Applicant in the Application; and all documents, amendments, and communications filed with the Department of Environmental Quality by the Applicant in support of its request for financial assistance will be fulfilled.

.....
Signature

.....
Date

Department of Environmental Quality
Division of Water Infrastructure

**WATER INFRASTRUCTURE GRANTS
LEGAL REQUIREMENTS
QUICK REFERENCE GUIDE**



Preface

Subrecipients received funds from the North Carolina Department of Environmental Quality (DEQ) in the form of subawards, the purpose of which was to carry out a portion of NC DEQ's American Rescue Plan Act (ARPA) State Fiscal Recovery Fund (SFRF) grant program in accordance with the applicable law.

As such, Subrecipients must carry out the responsibilities of their subawards in accordance with Section 602 of the Social Security Act (as added by section 9901(a) of the American Rescue Plan Act of 2021), 31 C.F.R. Part 35 (U.S. Treasury's "Final Rule"), as well as any guidance provided by U.S. Treasury including, but not limited to, the CSLFRF Compliance and Reporting Guidance and U.S. Treasury's SLFRF Final Rule Frequently Asked Questions. Subrecipients must also comply with the applicable provisions of 2 C.F.R. Part 200 (the "Uniform Guidance"), as implemented by the U.S. Treasury under 2 C.F.R. Part 1000, and as set forth in the CSLFRF Assistance Listing 21.027.

In addition to the federal requirements for ARPA/SFRF subawards, subrecipients must also comply with applicable state laws and regulations. For the most current guidance from Treasury, please see [US Department of Treasury SLFRF](#).

Pursuant to its responsibilities as a pass-through entity for federal financial assistance, NC DEQ created this document to serve as a quick reference guide regarding the requirements applicable to subrecipients. Subrecipients are responsible for properly complying with all applicable federal, state, and local requirements as they carry out their duties under their subawards.

<u>Requirement</u>	<u>Citation/ Document Name</u>	<u>Description</u>	<u>Location</u>
Pre-Award Costs	2 C.F.R. § 200.458	Pre-award costs as defined in 2 C.F.R. § 200.458, which includes costs incurred prior to the Federal Award Date of March 3, 2021, may not be paid with funding from this award. Per U.S. Treasury guidance, pre-project development costs that are tied to or reasonably expected to lead to an eligible capital expenditure, such as pre-project planning or engineering costs, are reimbursable under this program and not considered prohibited pre-award costs.	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRd1f39f9b3d4e72/section-200.458 https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #5)
Period of Performance	U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories U.S. Treasury Obligation Interim Final Rule	The period of performance for ARPA/SFRF awards begins on March 3, 2021 and ends on December 31, 2026. All ARPA/SFRF funds must be obligated by December 31, 2024, and expended by December 31, 2026. Per U.S. Treasury guidance in its 2023 Obligation Interim Final Rule, the obligation deadline does not apply to subrecipient. Subrecipients are not required to obligate their ARPA/SFRF funds by December 31, 2024, however, they are still subject to the expenditure deadline of December 31, 2026. All funds that are not expended by December 31, 2026, must be returned to U.S. Treasury.	https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #2) https://home.treasury.gov/system/files/136/Obligation_Interim_Final_Rule_2023.pdf
Indirect Costs	2 C.F.R. § 200.414(f) U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories	Pursuant to the terms and conditions of NC DEQ's award agreement with U.S. Treasury, subrecipients are permitted to charge both direct and indirect costs to their subaward as administrative costs. If a subrecipient has a current Negotiated Indirect Costs Rate Agreement ("NICRA") established with a Federal cognizant agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals, then they may use their current NICRA. Subrecipients who wish to use their NICRA will need to send a copy of it to NC DEQ. If a subrecipient does not have a NICRA, they may use the de minimis rate of 10 percent of the modified total direct costs pursuant to 2 C.F.R. § 200.414(f).	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E/subject-group-ECFRd93f2a98b1f6455/section-200.414 https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #6)

Conflicts of Interest	<p>2 C.F.R. § 200.112</p> <p>2 C.F.R. § 200.318(c)</p> <p>N.C. Gen. Stat. § 14-234</p> <p>U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories</p>	<p>Subrecipients are required to maintain a conflict-of-interest policy consistent with 2 C.F.R. § 200.318(c) and, if applicable, N.C. Gen. Stat. § 14-234. The conflict-of-interest policy will be applicable to each activity funded under their ARPA/SFRF subaward. Subrecipients who are neither local government units nor public authorities will be required to provide a copy of their conflict-of-interest policy for management employees and their governance body to NC DEQ. Per 2 C.F.R. § 200.112, subrecipients will also need to disclose in writing to NC DEQ any potential conflicts of interest affecting the awarded funds.</p>	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-B/section-200.112</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.318</p> <p>https://www.ncleg.net/EnactedLegislation/Statutes/HTML/BySection/Chapter_14/GS_14-234.html</p> <p>https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See Term #8)</p>
Publications	<p>U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories</p>	<p>If a subrecipient produces a publication using funds from their ARPA subaward, they must display the following language: “This project is being (or was) supported, in whole or in part, by Coronavirus State and Local Recovery Funds, federal award SLFRP0129, awarded to the State of North Carolina by the U.S. Department of Treasury.” This requirement is contained in the terms and conditions of NC DEQ’s award agreement with U.S. Treasury.</p>	<p>https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #13)</p>
Maintenance of and Access to Records	<p>U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories</p> <p>2 C.F.R. §§ 200.334–38</p>	<p>Pursuant to the terms and conditions of NC DEQ’s award agreement with U.S. Treasury and the relevant Uniform Guidance requirements, subrecipients must preserve and provide access to their programmatic and financial records related to their ARPA-funded projects, including:</p> <ol style="list-style-type: none"> records providing a full description of each activity undertaken; records demonstrating that each activity undertaken meets the objectives of the federal program and state appropriation and related documentation; records required to determine the allowability of costs; records required to document the acquisition, improvement, use or disposition of real property acquired or improved with the assistance; records documenting compliance with federal and local laws; and 	<p>https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #4)</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#subject-group-ECFR4acc10e7e3b676f</p>

		<p>f. financial records required by program regulations and Uniform Guidance.</p> <p>In accordance with the terms and conditions of NC DEQ's award agreement with U.S. Treasury, subrecipients will be required to maintain records for at least five years after all funds have been expended or returned to U.S. Treasury, whichever is longest. Subrecipients will be required to make all records, books, papers, and other documents that relate to their ARPA subaward available at all reasonable times for inspection, review, and audit by the authorized representatives of NC DEQ, the North Carolina State Auditor, U.S. Treasury, the U.S. Government Accountability Office, and any other authorized state or federal oversight office.</p>	
Nondiscrimination	U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories	<p>Subrecipients of ARPA/SFRF funding are subject to the following laws and regulations that prohibit discrimination in federal financial assistance programs:</p> <ul style="list-style-type: none"> a. Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000d), and U.S. Treasury's implementing regulations, 31 C.F.R. Part 22. b. The Fair Housing Act and Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601). c. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794). d. The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101), and U.S. Treasury's implementing regulations, 31 C.F.R. Part 23. e. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. § 12101). <p>The above require that no person shall, on the basis of race, color, national origin (including limited English proficiency), sex (including sexual orientation and gender identity), age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program for which subrecipients receive ARPA/SFRF funding. The above also require that subrecipients adopt and enact nondiscrimination policies consistent with those requirements.</p>	<p>https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #9(c))</p>

The Uniform Guidance	<p>2 C.F.R. Part 200</p> <p>2 C.F.R. Part 1000</p> <p>Assistance Listing Number 21.027</p>	<p>Subrecipients are responsible for complying with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, as adopted by U.S. Treasury in its implementing regulations, 2 C.F.R. Part 1000, and as set forth in the SLFRF Assistance Listing (ALN 21.027). The Uniform Guidance provisions that apply to ARPA/SFRF subawards are as follows:</p> <ul style="list-style-type: none"> • Subpart A, Acronyms and Definitions • Subpart B, General Provisions • Subpart C, Pre-Federal Award Requirements and Contents of Federal Awards <ul style="list-style-type: none"> ○ The following do not apply to SLFRF funds: 2 C.F.R. §§ 200.204, .205, .210, & .213 • Subpart D, Post Federal Award Requirements <ul style="list-style-type: none"> ○ The following do not apply to SLFRF funds: 2 C.F.R. §§ 200.305(b)(8) & (9), .308, .309, & .320(c)(4) • Subpart E, Cost Principles • Subpart F, Audit Requirements • 2 C.F.R. Part 25 (Universal Identifier & System for Award Management) • 2 C.F.R. Part 170 (Reporting Subaward and Executive Compensation Information) • 2 C.F.R. Part 180 (Debarment and Suspension) 	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200</p> <p>https://www.ecfr.gov/current/title-2/subtitle-B/chapter-X/part-1000</p> <p>https://sam.gov/fal/7cecfdef62dc42729a3fdcd449bd62b8/view</p>
Prohibition on Certain Telecommunication and Video Surveillance Services or Equipment	<p>2 CFR § 200.216,</p>	<p>Pursuant to 2 C.F.R. § 200.216, subrecipients cannot obligate or expend ARPA funds to: (1) procure or obtain; (2) extend or renew a contract to procure or obtain; or (3) enter into a contract (or extend or renew a contract) to procure or obtain equipment, services, or systems that use covered telecommunications equipment or services (as described in Public Law 115-232, Section 889) as a substantial or essential component of any system, or as a critical technology as part of any system.</p>	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-C/section-200.216</p>
Procurement	<p>N.C. Gen. Stat. § 143-64.31</p> <p>N.C. Gen. Stat. § 143-64.32</p> <p>2 C.F.R. §§ 200.317–27</p>	<p>Subrecipients are subject to applicable state procurement requirements while carrying out the federal award, including N.C. Gen. Stat. § 143-64.31, Article 3D (Procurement of Architectural, Engineering, and Surveying (A/E) Services). N.C. Gen. Stat. § 143-64.32 cannot be used to exempt funding recipients from a qualification-based selection for A/E.</p> <p>In addition to state procurement requirements, subrecipients are subject to the Uniform Guidance procurement provisions as contained in 2 C.F.R. §§ 200.317–27. Consistent with these requirements, subrecipients are required to adopt and enact their own internal procurement procedures. Standards for those</p>	<p>https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/ByArticle/Chapter_143/Article_3D.pdf</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200#subject-group-ECFR45ddd4419ad436d</p>

		<p>procedures include, but are not limited to, the following:</p> <ol style="list-style-type: none"> All procurement transactions for property or services must be conducted in a manner providing full and open competition, consistent with standards outlined in 2 C.F.R. § 200.320(c)(1), (2), (3), and (5), which allows for non-competitive procurements only if either (1) the item is below the micro-purchase threshold; (2) the item is only available from a single source; (3) the public exigency or emergency will not permit a delay from publicizing a competitive solicitation; or (4) after solicitation of a number of sources, competition is determined inadequate. Subrecipients must maintain oversight to ensure that their contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Pursuant to 2 C.F.R. § 200.321, subrecipients must take all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible. Subrecipients must "maintain records sufficient to detail the history of procurement. These records will include but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price." 2 C.F.R. § 200.318(i). 	
Mandatory Contract Provisions	<p>2 C.F.R. § 200.327</p> <p>2 C.F.R. Part 200, Appendix II</p> <p>U.S. Treasury Final Rule FAQ</p>	<p>Under 2 C.F.R. § 200.327, subrecipients are required to include certain contract provisions in their agreements with contractors and subcontractors to carry out the work required for their ARPA subaward. These may include but are not limited to provisions concerning:</p> <ul style="list-style-type: none"> Administrative, contractual, or legal remedies where contractors violate or breach contract terms Termination of the contract for cause and for convenience, including the manner by which it will be effected and the basis for settlement. Equal Employment Opportunity Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708) Procurement of Recovered Materials (2 C.F.R. § 200.323) Domestic Preferences for Procurement (2 C.F.R. § 200.322) Prohibition on certain telecommunications and video surveillance services or equipment (2 C.F.R. § 200.216) 	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR45ddd4419ad436d/section-200.327</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/appendix-Appendix%20II%20to%20Part%20200</p> <p>https://home.treasury.gov/system/files/136/SLFRF-Final-Rule-FAQ.pdf (See section #6.15)</p>

		<ul style="list-style-type: none"> • Debarment and Suspension (Executive Orders 12549 and 12689) • Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) • Clean Air Act and the Federal Water Pollution Control Act (42 U.S.C. 7401–7671q and 33 U.S.C. 1251–1387) <p>Per U.S. Treasury guidance in the SLFRF Final Rule FAQ, Davis-Bacon Act requirements do not apply to projects funded solely with ARPA/SFRF funds. Such projects will not have to include a provision regarding the Davis-Bacon Act in their agreements with contractors or subcontractors that may otherwise be required under 2 C.F.R. § 200.327.</p>	
Equipment & Property Management	2 C.F.R. §§ 200.310–16	All real property acquired or improved, and equipment or supplies purchased in whole or in part with ARPA funds must be used, insured, managed, and disposed of in accordance with 2 C.F.R. §§ 200.310–16.	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D
Closeout	2 C.F.R. § 200.344	<p>Closeout must comply with applicable requirements of 2 C.F.R. § 200.344, including the requirement that subrecipients must, no later than ninety (90) calendar days after the end of the period of performance, submit to NC DEQ all required financial, performance, and other reports. Subrecipients must also promptly refund any unobligated cash that they are not authorized to retain for use in other projects.</p> <p>Completion of closeout does not release subrecipients from their obligations under state and federal compliance, legal, and regulatory requirements. Subrecipients will continue to be subject to post-closeout adjustments and continuing responsibilities in accordance with 2 C.F.R. § 200.345.</p>	eCFR :: 2 CFR 200.344 -- Closeout.

Universal Identifier and System for Award Management (SAM)	2 C.F.R. Part 25	In accordance with 2 C.F.R. Part 25, subrecipients are required to obtain, and provide to NC DEQ, a Unique Entity Identifier assigned by the SAM.	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-25
Debarment & Suspension	2 C.F.R. Part 180 31 C.F.R. Part 19	In accordance with 2 C.F.R. Part 180, and U.S. Treasury's implementing regulations at 31 C.F.R. Part 19, subawards may not be issued to anyone listed on the governmentwide exclusions in the SAM.	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-180 https://www.ecfr.gov/current/title-31/subtitle-A/part-19
FFATA Required Executive Compensation Information	2 C.F.R. Part 170	<p>Subrecipients will be required to provide NC DEQ with information sufficient to allow us to meet our reporting obligations under the Federal Funds Accountability and Transparency Act (FFATA), which requires public disclosure of executive compensation in certain federally funded organizations. NC DEQ will be required to report the names and total compensation of each of Subrecipient's five most highly compensated executives for the preceding completed fiscal year, if:</p> <ol style="list-style-type: none"> 1) In Subrecipient's preceding fiscal year, the subgrantee received: <ol style="list-style-type: none"> i. 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 C.F.R. 170.320 (and subawards); and ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards) 2) The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total 	https://www.ecfr.gov/current/title-2/subtitle-A/chapter-I/part-170

		compensation filings at http://www.sec.gov/answers/execomp.htm).	
New Restrictions on Lobbying	31 C.F.R. Part 21	Subrecipients are subject to the restrictions on lobbying in 31 C.F.R. Part 21. Pursuant to this regulation, subrecipients cannot use federal funds to pay any person to influence or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any of the following covered federal actions: the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement. Subrecipients will be required to submit a certification in writing that they have not made, and will not make, any payments prohibited under these requirements. NC DEQ will provide the necessary certification form.	https://www.ecfr.gov/current/title-31/subtitle-A/part-21
Uniform Relocation and Real Property Acquisition Policies Act	42 U.S.C. §§ 4601–55	Any acquisition of real property by a subrecipient using ARPA funds must comply with the applicable provisions of the Uniform Relocation and Real Property Acquisition Policies Act of 1970 (42 U.S.C. §§ 4601–55), as amended. Subrecipients will have to certify in writing that they have or will have a fee simple or such other estate or interest in the site of the project, including necessary easements and rights-of-way, to assure undisturbed use and possession for the purpose of construction and operation for the estimated life of the project. NC DEQ will provide the necessary certification form.	https://uscode.house.gov/view.xhtml?path=/prelim%40title42/chapter61&edition=prelim

U.S. Treasury Wage and Labor Requirements	U.S. Treasury SLFRF Compliance & Reporting Guidance	Projects with a total cost of \$10,000,000 or more must meet U.S. Treasury requirements for prevailing wage rates, project labor agreements, and related requirements. Subrecipients can either certify meeting the requirements or provide plans and reports as the SLFRF Compliance and Reporting Guidance specifies.	https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf (See page 31)
Whistleblower Protections	41 U.S.C. § 4712 U.S. Treasury CSFRF Financial Assistance Agreement – States & Territories	These protections require subrecipients to: inform employees working on any federal award that they are subject to the whistleblower rights and remedies of the program; inform employees in writing of employee whistleblower protections under 41 U.S.C. § 4712 in the predominant native language of the workforce; and include such requirements in any agreement made with subcontractors or subgrantees.	https://www.govinfo.gov/app/details/USCODE-2022-title41/USCODE-2022-title41-subtitleI-divsnC-chap47-sec4712 https://uscode.house.gov/view.xhtml?req=(title:41%20section:4712%20edition:prelim) https://home.treasury.gov/system/files/136/Financial-Assistance-Agreement-States-and-Territories.pdf (See term #16)
Clean Air Act & Federal Water Pollution Control Act	Clean Air Act (42 U.S.C. 7401–7671q) Federal Water Pollution Control Act as amended (33 U.S.C. 1251–1387).	For subawards in excess of \$150,000, subrecipients are required to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401–7671q) and the Federal Water Pollution Control Act, as amended (33 U.S.C. §§ 1251–1387).	https://uscode.house.gov/view.xhtml?req=granuleid%3AUSC-prelim-title42-chapter85&saved=%7CKHRpdGxIOjQyIHNIY3Rpb246NzQwMSBIZGI0aW9uOnByZWxpYbSk%3D%7C%7C0%7Cfalse%7Cprelim&edition=prelim https://uscode.house.gov/view.xhtml?path=/prelim@title33/chapter26&edition=prelim
Governmentwide Requirements for Drug-Free Workplace	Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq., as amended) 31 C.F.R. Part 20	ARPA/SFRF subrecipients are subject to the provisions of the Drug-Free Workplace Act of 1988 (41 U.S.C. § 701, as amended) that apply to grants and other financial assistance awards, as well as U.S. Treasury's implementing regulations, 31 C.F.R. Part 20.	https://uscode.house.gov/view.xhtml?req=granuleid:USC-2000-title41-section701&num=0&edition=2000 https://www.ecfr.gov/current/title-31/subtitle-A/part-20

Hatch Act	Hatch Act (5 U.S.C. §§ 1501–08 and 7324–28)	ARPA/SFRF subrecipients are subject to the applicable requirements of the Hatch Act (5 U.S.C. §§ 1501–08 and 7324–28), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.	https://uscode.house.gov/view.xhtml?path=/prelim@title5/part2/chapter15&edition=prelim https://uscode.house.gov/view.xhtml?req=granuleid%3AUSC-prelim-title5-chapter73&edition=prelim
Other State Requirements	N.C. General Statutes Chapters 159, 159G, 143C 09 N.C. Admin. Code 03M	Use of these funds is subject to applicable state laws and regulations including, but not limited to, N.C. General Statutes Chapters 159 (Local Government Finance) and 159G (Water Infrastructure). Subrecipients who are neither local government units nor public authorities must also comply with applicable requirements of the State Budget Act and Title 09, Subchapter 03M of the N.C. Administrative Code.	https://www.ncleg.net/EnactedLegislation/Statutes/PDF/ByChapter/Chapter_159.pdf https://www.ncleg.gov/enactedlegislation/statutes/html/bychapter/chapter_159g.html https://www.ncleg.gov/Laws/GeneralStatuteSections/Chapter143C http://reports.oah.state.nc.us/ncac/title%2009%20-%20governor%20and%20lt.%20governor/chapter%2003%20-%20state%20budget%20and%20management/subchapter%20m/subchapter%20m%20rules.pdf
Distressed Units	N.C. Gen. Stat. § 159G-45(b).	Local government units designated as distressed must complete associated requirements of N.C. Gen. Stat. § 159G-45(b).	https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/BySection/Chapter_159G/GS_159G-45.pdf

Subrecipient Monitoring and Management	<p>2 C.F.R. §§ 200.331–33</p> <p>NC DEQ’s Subaward and Monitoring Policy</p>	<p>Pursuant to 2 C.F.R. §§ 200.331–33, subrecipients will be subject to monitoring and management by the pass-through entity, NC DEQ. NC DEQ will monitor, evaluate, and provide guidance and direction to subrecipients as they carry out project activities. NC DEQ is required by U.S. Treasury to determine whether subrecipients have spent funds in accordance with applicable laws, regulations, and agreements and will monitor subrecipients’ activities to ensure they have met such requirements. If deficiencies are found, subrecipients may be asked to take corrective action. The type and degree of monitoring activities depends on the results of the Subrecipient Risk Assessment.</p> <p>Subrecipients are subject to the following procurement monitoring activities by NC DEQ:</p> <ul style="list-style-type: none"> • NC DEQ review of solicitations. <ul style="list-style-type: none"> ○ Except for micro-purchases made pursuant to 2 C.F.R. § 200.320(a)(1) or procurements by small purchase procedures pursuant to 2 C.F.R. § 200.320(a)(2), if a subrecipient wishes to enter into a contract to carry out an approved activity under their subaward, then the subrecipient will have to send NC DEQ a copy of the applicable solicitation (whether competitive or non-competitive) at least fifteen (15) days prior to the publication or communication of the solicitation. ○ Consistent with 2 C.F.R. § 200.325, NC DEQ may review any solicitation for compliance with applicable procurement standards. • NC DEQ review of contracts. <ul style="list-style-type: none"> ○ Except for micro-purchases pursuant to 2 C.F.R. § 200.320(a), if a subrecipient wishes to enter into a contract to carry out an approved activity under their subaward, then the subrecipient will have to send NC DEQ a copy of the written contract prior to contract execution. ○ Consistent with 2 C.F.R. § 200.325, NC DEQ may review any unexecuted contract for compliance with the procurement standards outlined in 2 C.F.R. §§ 200.318–27 as well as 2 C.F.R. § 200.327. 	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR031321e29ac5bbd/section-200.331</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR031321e29ac5bbd/section-200.332</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR031321e29ac5bbd/section-200.333</p>
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Interventions	<p>2 C.F.R. § 200.208</p> <p>2 C.F.R. § 200.339</p>	<p>If NC DEQ determines that a subrecipient is not in compliance with procurement requirements, NC DEQ may initiate an intervention, in accordance with 2 C.F.R. § 200.208 and 2 C.F.R. § 200.339. The degree of a subrecipient's performance or compliance deficiency will determine the degree of intervention.</p>	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-C/section-200.208</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/subject-group-ECFR86b76dde0e1e9dc</p>
Reporting Requirements	<p>U.S. Treasury Compliance and Reporting Guidance</p> <p>N.C. Sess. L. 2021-180</p> <p>NC DEQ Subaward Monitoring Plan</p>	<p>Subrecipients are required to send NC DEQ reports and back-up data, including reports which enable NC DEQ to meet its own reporting obligations to U.S. Treasury and as otherwise required by state law. The frequency of reporting will be consistent with the DEQ Subrecipient Monitoring Plan.</p>	<p>https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf</p> <p>https://www.ncleg.gov/enactedlegislation/sessionlaws/html/2021-2022/sl2021-180.html</p>
Audit Requirements	<p>2 C.F.R. Part 200, Subpart F</p> <p>09 NCAC 03M .0205(a)(3) and (b)(4)</p> <p>2 C.F.R. § 200.503</p>	<p>Subrecipients that expend more than \$750,000 in federal awards during their fiscal year, with the exception of local governments who choose to undergo an Alternative Compliance Examination Engagement, will be subject to an audit under the Single Audit Act and 2 C.F.R. Part 200, Subpart F. Subrecipients that receive less than \$750,000 in federal awards during their fiscal year are exempt from federal audit requirements (except as noted in 2 C.F.R. § 200.503), but may still be subject to state audit requirements as discussed below. Subrecipients exempt from federal audit requirements are still required to retain and provide records for review or audit upon request by the federal agency, the state, or the Government Accountability Office.</p> <p>Subrecipients who are neither local governments nor public authorities and receive \$500,000 or more in state financial assistance using federal funds are required to provide a single or program-specific audit to the Department of the State Treasurer, or to NC DEQ upon request pursuant to 09 N.C. Admin. Code 03M.0205(a)(3) and (b)(4). Subrecipient local governments and public authorities who expend \$500,000 or more in state financial assistance are also required to have a single audit performed pursuant to N.C. Gen. Stat. § 159-34.</p>	<p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F</p> <p>https://files.nc.gov/ncgov/documents/files/ncpro/XX-XX-Attachment-B-09-NCAC-03M.pdf</p> <p>https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-F/subject-group-ECFRfd0932e473d10ba/section-200.503</p>

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201)

BACKGROUND: In 2016, Council authorized the creation of a stakeholder committee to discuss the concept, assess the need and make recommendations to City Council regarding levels of service on the stormwater drainage responsibilities of the City and means of funding. The committee recommended and Council approved the establishment of a stormwater fund and implementation of a stormwater fee. The fee was intended to repair and maintain drainage facilities that convey stormwater; thereby improving drainage flow, and in many cases the water quality of stormwater. The fund which was established in the FY17-18 budget, would allow stormwater projects to be funded that had not been possible in the past. At the June 21, 2021 council meeting, Council authorized the creation of a stormwater project fund to capture the major stormwater project improvements funded by the stormwater fees.

DISCUSSION: Stormwater Projects Detail (Before Budget Amendment):

Project Name	Budget	Actual Costs to Date
Mapping & GIS Overlay	1,568,086.24	1,521,898.97
Vine Street	18,738.35	18,738.35
907 N. Virginia	24,845.39	24,135.01
Contingency	249,588.02	0.00
Total	1,861,258.00	1,564,772.33

Attached is an ordinance amending the Stormwater Capital Project Fund to appropriate additional expenses for the completion of the stormwater drainage project at 907 N. Virginia Street for a total of \$31,000, and this will be funded with an appropriation of Contingency funds.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached ordinance amendment to the Stormwater Capital Project Fund (T2201).

Date: 8/11/24


Catherine F. Gwynn, Finance Director

Date: 8/14/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 44

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE STORMWATER CAPITAL PROJECT FUND (T2201)

WHEREAS, the City Council of the City of Goldsboro adopted the creation of the Stormwater enterprise fund with the FY2017-2018 budget ordinance to address mandated Federal and State compliance requirements to ensure responsible water and resource management, environmental protection and regulatory requirements; and

WHEREAS, on June 21, 2021 the City Council of the City of Goldsboro established a grant capital project fund to address forthcoming Stormwater needs that have been identified; and

WHEREAS, it is necessary to appropriate expenditures necessary for stormwater drainage improvements at 907 N. Virginia St and this will be funded with a transfer from contingency.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the Stormwater Capital Projects Fund (T2201) is hereby amended:

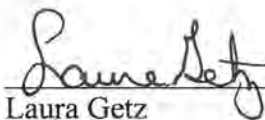
Section 1: To authorize revenue and expenditure appropriations as follows:
Stormwater Capital Project Fund (T2201)

	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Transfer from Stormwater Fund	\$ 1,861,258.00	\$ 1,861,258.00	\$ -
Total Revenues	\$ 1,861,258.00	\$ 1,861,258.00	\$ -
Expenditures:			
Stormwater Drainage Improvements			
Mapping and GIS Overlay	\$ 1,568,086.24	\$ 1,568,086.24	\$ -
Vine Street	18,738.35	18,738.35	-
907 N Virginia Street	24,845.39	31,000.00	6,154.61
Contingency	249,588.02	243,433.41	(6,154.61)
Total Expenditures	\$ 1,861,258.00	\$ 1,861,258.00	\$ -

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 19th day of August, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Early Loan Forgiveness for 2019 Urgent Repair Program Deceased Recipient Kevin A. Sutton

BACKGROUND: For the 2019 Urgent Repair Program, funded by the North Carolina Housing Finance Agency, the City of Goldsboro executed a forgivable, deferred loan in the amount of \$9,975 (later modified to \$10,000 on June 7, 2022, to add soft costs, per the NCHFA) as evidenced by a Promissory Note with Kevin A. Sutton.

DISCUSSION: The City, by way of a procured construction contractor, completed rehabilitation work at Mr. Sutton's property in 2021. Mr. Sutton complied with program requirements by continuing to reside in the residence until his death on June 21, 2024.

Per the terms of the loan agreement, and in accordance with the URP19 Program Guidelines, the URP19 loan is forgiven at \$2,000 each year, with the entirety of the loan forgiven on June 7, 2026.

RECOMMENDATION: It is recommended that the Council adopt the prepared resolution approving the early forgiveness of the 2019 Urgent Repair Loan for Kevin A. Sutton in the amount of \$4,000.

Date: 8/14/24


John B. Wilson, Asst. Community Relations & Development Director

Date: 8/12/24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024 - 89
RESOLUTION RECOMMENDING THE EARLY FORGIVENESS OF THE
URGENT REPAIR PROGRAM LOAN TO KEVIN A. SUTTON
BY THE NORTH CAROLINA HOUSING FINANCE AGENCY

WHEREAS, on April 8, 2021, the City of Goldsboro approved a forgivable, Deferred Loan in the amount of \$9,975 (later modified to \$10,000.00 on June 7, 2022, by authority of the North Carolina Finance Agency), funded through the Urgent Repair Program administered by the North Carolina Finance Agency, to Kevin A. Sutton, for the purpose of rehabilitating his residence located at 2731 New Hope Road, LaGrange, NC ("the URP loan"); and

WHEREAS, the terms of the URP loan, as set forth in that certain North Carolina Finance Agency Urgent Repair Program Promissory Note, dated April 8, 2021, allowed the forgiveness of the URP loan in its entirety after five (5) years, so long as Kevin A. Sutton did not sell, transfer, or otherwise convey the real estate at 2731 New Hope Road, LaGrange, NC; and

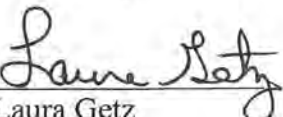
WHEREAS Kevin A. Sutton did rehabilitate the property and continued to reside at the property located at 2731 New Hope Road, LaGrange, NC until his death on June 21, 2024; and

WHEREAS the City of Goldsboro previously conferred with Dan McFarland with the North Carolina Finance Agency who advised the loan is between the City and the homeowner. He advised the city can most certainly forgive the loan but if we chose to recoup the balance, the funds must be used for an URP eligible activity, and we will need to inform the Agency if we recapture the funds. Mr. McFarland encouraged the City to forgive the balance of the loan.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro desires to provide support to local residents needing housing revitalization.
2. The City of Goldsboro finds that wife Mrs. Evenly Sutton's request for early forgiveness of the loan is reasonable for the following reasons:
 - a. Kevin A. Sutton passed away on June 21, 2024.
 - b. Kevin A. Sutton has fulfilled the purpose of the loan by rehabilitating his residence, which is an invaluable revitalized asset to the Goldsboro community.
 - c. There is a short time remaining before the loan is scheduled to be forgiven.
3. The Mayor is hereby authorized to allow early forgiveness of Kevin A. Sutton's URP loan in its entirety.
4. This Resolution shall be in force and effect from and after this 19th of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Contract Award for CDBG Housing Rehabilitation

BACKGROUND: The Community Relations & Development Department has sought qualified contractors to perform housing rehabilitation to approved low-moderate income homeowners under the CDBG Housing Rehabilitation Program.

DISCUSSION: The City advertised and initiated an official Request for Informal Bids on June 20, 2024, accepting proposals until 2:00 pm, July 16, 2024. Community Relations & Development Director and Procurement Manager facilitated a non-mandatory pre-bid meeting on June 27, 2024 in the Council Chambers Anteroom at City Hall with 3 interested attendees.

The City received 2 bids on or before July 16, 2024 from:

- Carolina Construction Properties, LLC
- Silver Ladder Construction, LLC

The Proposal Evaluation Committee, consisting of Community Relations & Development staff met to review and evaluate received proposals and submitted scored evaluations to the Procurement Manager on August 8, 2024.

Pursuant to NC General Statute 143-135.9 "Best Value procurements," Carolina Group Properties, LLC received the highest score.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract for a total amount of \$163,925 with Carolina Construction Properties, LLC, for CDBG Housing Rehabilitation.

Date: 8-15-2024



Felicia D. Williams, Community Relations & Development Director

Date: 8/14/24



Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024 – 90

**RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR CDBG HOUSING REHABILITATION**

WHEREAS, The City of Goldsboro Community Relations & Development department sought qualified contractors to perform housing rehabilitation to approved low-to-moderate income homeowners with CDBG funds; and

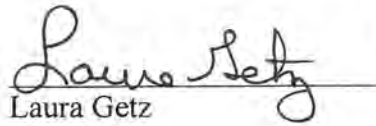
WHEREAS, City staff carried out an official Request for Informal Bids process; and

WHEREAS, Carolina Construction Properties, LLC was evaluated and received the highest score.

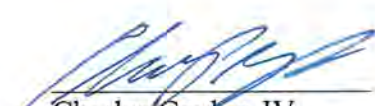
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract not to exceed \$163,925 with Carolina Construction Properties, LLC to perform CDBG Housing Rehabilitation.
2. This Resolution shall be in full force and effect from and after this 19th day of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: CDBG/HOME Underwriting & Subsidy Layering Minimum Underwriting Standards Guide


BACKGROUND: The City has been allocated CDBG and HOME funds by the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities directed toward revitalizing neighborhoods, economic development, and providing improved community facilities and services.

DISCUSSION: Before the City can commit CDBG/HOME funds to a project, it must evaluate the project to determine the amount of CDBG/HOME capital subsidy and operating cost assistance necessary to provide quality affordable housing that meets the requirements of CPD Notice 16-15, 24 CFR 92.250 and 92.254 and is financially viable throughout the minimum affordability period. The City must evaluate the project in accordance with underwriting and subsidy layering guidelines it has developed for CDBG/HOME projects.

The City's project underwriting must include an in-depth review of underlying project assumptions, development sources and uses, and projected operating income and expenses, and the project's long-term financial viability to determine the project's need for CDBG/HOME assistance while preventing over-subsidization of the project. HUD anticipates that all applicable projects will rely on combined resources and not solely on the City's CDBG/HOME funds to create a feasible project and maintain compliance with all mandatory funding requirements.

RECOMMENDATION: It is recommended that Council, by motion, adopt the newly developed CDBG/HOME Underwriting & Subsidy Layering Underwriting & Subsidy Layering Standards Guide.

Date: 8-15-2024


Felecia D. Williams, Community Relations & Development Director

Date: 8/12/24


Matthew Livingston, Interim City Manager



**CDBG/HOME
MINIMUM UNDERWRITING AND SUBSIDY LAYERING
STANDARDS GUIDE**

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

214 N. CENTER ST.

GOLDSBORO, NC 27530

The City of Goldsboro prohibits discrimination based on race, color, gender, gender identity/expression, sexual orientation, national origin, religion, familial status, disability or age.

WE ARE AN EQUAL OPPORTUNITY LENDER



Standard Overview:

The purpose of the City of Goldsboro's Minimum Underwriting and Subsidy Layering Standards Guide is to ensure the City is practicing good stewardship over awarded federal funds. The City is allocated Community Development Block Grant (CDBG) and HOME Partnership Investment Act funds from the U.S. Department of Housing & Urban Development (HUD). The level of funding for the program varies annually.

The City is required to complete underwriting following guidelines as stated in 24 CFR 570.482 Appendix A, documenting that:

- (i) That project costs are reasonable;
- (ii) That all sources of project financing are committed;
- (iii) That to the extent practicable, CDBG/HOME funds are not substituted for non-Federal financial support;
- (iv) That the project is financially feasible;
- (v) That the return on the owner's equity investment will not be unreasonably high; and
- (vi) CDBG/HOME funds are disbursed on a pro rata basis with other finances provided to the project. The City will determine that the project meets the above-mentioned standards using the following specifications about the minimum standards:

- (i) Project Costs Are Reasonable

Review the project budget including detailed sources and uses of funds. If the budget is overinflated, there may be a waste of scarce public resources and a surplus can end up as an additional fee to a developer or entrepreneur; and conversely, if the budget is understated, the success of the project may be affected, which could reduce the income available for debt service. To determine whether the costs are reasonable the City should compare the applicant's proposal with costs of comparable projects and industry standards.

(ii) Sources are Committed

The Community Relations and Development Department wants to avoid the risk of approving and disbursing funds to fund a portion of the project without sufficient funds from other sources to complete the development. Therefore, the City must prove that all other sources of funds are in place prior to application.

(iii) Establish the need for public investment

- Demonstrating the owners limited personal equity,
- Demonstrating that a bank or private financing institution has reached their lending limit to the project or will not lend to the project.

(iv) Project Feasibility

The project or venture should prove viable with CDBG/HOME investment. The project should be able to achieve a level of operation that is successful in the near and long term. The project should provide sufficient cash flow to repay debt and provide a reasonable rate of return (ROR) on equity invested. Feasibility is a threshold. An infeasible project will be unable to repay the public investment or meet the community development objectives if the business fails or is foreclosed upon. Determination of feasibility requires an understanding of the industry, and the ability to test various assumptions about operations. The City needs to be concerned that the venture remains feasible or viable for at least the term of the loan or period of affordability.

(v) Owner's Equity Return is Reasonable

An owner strives to receive a market-rate ROR on their project. This varies by market and type of venture. However, the ROR should be reasonable given the equity invested and risk taken. Generally, the greater the risk the higher the ROR demanded. So, ventures need to be examined in comparison to similar ventures in similar regions. Repayment terms are consistent with the use of funds and based on a proper financial structure.

(vi) CDBG/HOME Funds Disbursed Pro Rata

CDBG/HOME funds should be disbursed in proportion to the percentage of the project they fund. One exception is where CDBG/HOME funds are allocated for an acquisition activity. The City should prepare a draft disbursement plan. The City will be required to summarize each of their calculations/ determinations of the HUD minimum standards in the City's underwriting summary.

Project Underwriting Requirements

All Projects

City and/or federal funds will be provided as gap financing for eligible and approved projects. Applicants should review and be familiar with both the City's and HUD's requirements of their respective CDBG/HOME Subsidy Layering and Underwriting Policies.

Project review and underwriting will include the following steps:

- 1) Identify project sources and uses.
- 2) Identify project cost and profit reasonableness.
- 3) Identify market demand.
- 4) Identify developer experience and capacity.
- 5) Identify other financial commitments to project.
- 6) Determine the amount of HUD subsidy appropriate for gap financing.

Upon completion of the underwriting process, projects will be recommended for funding approval to the City Council according to ranking as part of the evaluation process. **All funding awards are subject to City Council approval.** The City reserves the right to establish other conditions as deemed necessary.

Upon completion of the underwriting process, projects will be recommended for funding approval to the City Council according to ranking as part of the evaluation process. All funding awards are subject to City Council approval. The City reserves the right to establish other conditions as deemed necessary.

Compliance and Monitoring

All awarded projects will be required to submit to an annual compliance monitoring by the City, during the construction process and for the duration of the affordability period.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
August 19, 2024 COUNCIL MEETING**

SUBJECT: Approval of American Rescue Plan (ARP) funding for Sewer System Asset Inventory and Assessment (AIA) project

BACKGROUND: Resolution No. 2023-63 (Resolution to Apply for State Grant Assistance to Conduct an Asset Inventory and Assessment Wastewater Master Plan) was successful. The Sewer System Asset Inventory and Assessment (AIA) project which is to be financed by the federal American Rescue Plan Act (ARPA) grant has been awarded to the City of Goldsboro by the North Carolina Department of Environmental Quality (DEQ) Division of Water Infrastructure (DWI) in the amount of \$350,000.

DISCUSSION: At the September 18, 2023 Council Meeting, a resolution was passed that would allow the City to request state grant assistance for the AIA project that is critical to allow the region to best understand the condition of the Goldsboro Wastewater Plant. This resolution stated that the City of Goldsboro will manage and coordinate for the group, both the work to be completed and the financing of the project, if approved for a state grant award. This grant was successful, and the City has been awarded \$350,000. Accepting this offer will allow the City to perform an AIA study, which will serve as a master plan in support of the Merger Regionalization Feasibility study.

RECOMMENDATION: Staff recommends that Council approve the attached Resolution authorizing the Mayor to approve the acceptance of \$350,000 that was awarded through the ARP.

Date:

8-12-2024
Robert Sherman, Public Utilities Director

Date:

8-13-24
Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 91

**RESOLUTION TO APPROVE THE FUNDING OFFER FROM
THE AMERICAN RESCUE PLAN
Project # AIA-W-ARP-0284**

WHEREAS, the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund was established in S.L. 2021-180 to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$350,000 to perform an Asset Inventory and Assessment study detailed in the submitted application; and

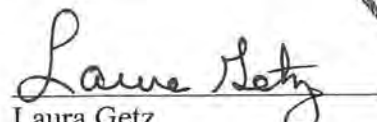
WHEREAS, the City of Goldsboro intends to perform said project in accordance with the agreed scope of work.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Goldsboro North Carolina that:

1. The City of Goldsboro does hereby accept the American Rescue Plan (ARP) offer of \$350,000.
2. The City of Goldsboro does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. Matthew Livingston, Interim City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State Agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

This Resolution shall be in full force and effect from and after this 19th of August, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
August 19, 2024 COUNCIL MEETING

SUBJECT: Intent to Purchase Tasers using Procurement Exception

BACKGROUND: The City of Goldsboro currently uses the Taser X-2 platform, and the system is no longer supported by the manufacturer. Axon/Taser is the supplier to the City of Goldsboro and industry leader of Conductive Electricity Weapons (CEW). These weapons offer Police Officers a less than lethal option for use of force, have been proven to save lives, as well as prevent and reduce the risk of injuries to Officers and suspects. Taser 10 is the latest of the Axon/Taser's offerings in CEWs; we are choosing this system as it has many upgrades over our current CEWs and will have the longest support life of currently offered CEWs.

DISCUSSION: General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(3) grants the City authority to exempt purchases from the bidding requirements when purchases are made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.


AXON offers the Taser 10 program through the Sourcewell Contract CEW Contract #092722-AXN for 5 years.

RECOMMENDATION: It is recommended the Council authorize the Police Department to procure the AXON Taser 10 to continue the CEW program for the City of Goldsboro Police Department. The purchase will consist of 80 CEWs and certifications, a Master Dock, Instructor courses, training supplies, munitions, software licensing, batteries, and extended warranties to cover all the systems for the 5-year life of the program. The cost of this program is \$392,705.86 with no reoccurring cost for the 5 years.

Date: 8-13-24


Michael West, Police Chief

Date: 8-13-24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 92

**RESOLUTION OF INTENT TO PURCHASE TASERS
USING PROCUREMENT EXCEPTION**

WHEREAS, the City of Goldsboro currently uses the Taser X-2 system and it is no longer supported by the manufacturer; and

WHEREAS, the Taser fleet is budgeted to be replaced in FY2025, and the funds were approved to replace the Taser X-2 with the Taser-10 system in accordance with the City budget process; and

WHEREAS, and the Taser 10 system will provide the City of Goldsboro with the longest life cycle support currently available; and

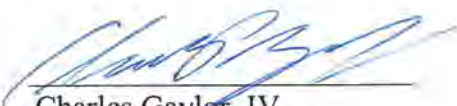
WHEREAS, the City of Goldsboro is granted authority under §143-129(e)(3) to exempt purchases from bidding requirements when purchases are made through a competitive bidding group purchasing program, and AXON offers the new Taser 10 platform through the Sourcwell CEW Contract #092722 for 5 years; and

WHEREAS, the cost of this program is \$392,705.86 with no reoccurring cost for 5 years. The purchase will consist of 80 CEWs and certifications, a Master Dock, Instructor courses, training supplies, munitions, software licensing, batteries, and extended warranties to cover all the systems for the 5-year life of the program.

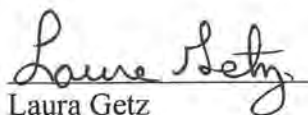
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that the City of Goldsboro Police Department is authorized to procure the AXON Taser 10 to continue the CEW Program, at a cost of \$392,705.85 with tax and no reoccurring costs for the 5 years.

This Resolution shall be in full force and effect from and after this 19th of August, 2024.




Charles Gaylor, IV
Mayor

Attested by:


Laura Getz

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 19, 2024 COUNCIL MEETING

SUBJECT: Municipal Ordinance to Enact Speed Limit Concurrence for a section of NC 581

BACKGROUND: The N. C. Department of Transportation is seeking to update existing ordinances on NC 581 and has requested that the City adopt an ordinance repealing speed limits and enacting speed limits on NC 581.

DISCUSSION: NCDOT has recently reviewed the speed limit ordinances on NC 581. The mile posting (location) was off by 0.08 and did not match the actual municipal limit. This correction requires a repeal & new ordinance based on the mile posting changes. The City will need to adopt a concurring ordinance for the following section of roadway:

Enact 45-MPH Zone for:

- NC 581 between SR 1008 and 0.008 mile southeast of SR 1243

City of Goldsboro current ordinances do not include blanket speed limits for NCDOT maintained streets; therefore, the City must adopt an ordinance specific to NCDOT maintained streets within the existing city limits.

RECOMMENDATION: It is recommended that Council adopt the attached ordinance enacting the speed limit for sections of NCDOT Highway System Street located within the existing city limits of Goldsboro.

Date: 8/14/24



Matthew Livingston, Interim City Manager

ORDINANCE NO. 2024- 45

**AN ORDINANCE ENACTING THE SPEED LIMIT FOR SECTIONS OF NCDOT
HIGHWAY SYSTEM STREET WITHIN THE CITY OF GOLDSBORO**

WHEREAS, there are approximately 64 miles of streets within the Goldsboro City Limits that are on the North Carolina Department of Transportation Highway System; and

WHEREAS, the North Carolina Department of Transportation desires to correct ordinances for the speed limits on certain sections of streets on its Highway System within the existing Goldsboro City Limits; and

WHEREAS, the Department of Transportation desires that the City of Goldsboro adopt a concurring ordinance to update the existing speed ordinances for sections of NCDOT Highway system streets within the existing city limits; and

WHEREAS, NCDOT has recently reviewed the speed limit ordinances on NC 581. The mile posting (location) was off by 0.08 and did not match the actual municipal limit. This correction requires a repeal & new ordinance based on the mile posting changes.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, that:

1. The speed limit on the following street section shall be enacted as:

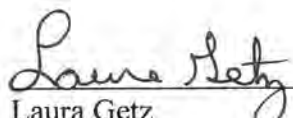
Enact 45-MPH Zone for:

- NC 581 between SR 1008 and 0.008 mile southeast of SR 1243

2. The speed limit for the above street section shall be reflected on the Official Speed Limit Map of the City of Goldsboro, North Carolina.
3. This Ordinance shall be in full force and effect from and after this the 19th day August, 2024.


Charles Gaylor, IV
Mayor

Attested by:


Laura Getz
City Clerk



Certification of Municipal Declaration To Repeal Speed Limits and Request for Concurrence

Concurring State Ordinance Number: 1083053

Division: 4 **County:** WAYNE

Municipality GOLDSBORO

Type: Municipal Speed Zones

Road: NC 581

Car: 45 MPH

Truck: 45 MPH

Description: Bewteen SR 1008 and SR 1243.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20_____, the repeal of speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my
hand and the municipal seal this _____ day
of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____

Certification of Municipal Declaration To Enact Speed Limits and Request for Concurrence

Concurring State Ordinance Number: 1086222

Division: 4 **County:** WAYNE

Municipality GOLDSBORO

Type: Municipal Speed Zones

Road: NC 581

Car: 45 MPH

Truck: 45 MPH

Description: Between SR 1008 and 0.008 mile southeast of SR 1243.

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20_____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my
hand and the municipal seal this _____ day
of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____

City of Goldsboro
Departmental Monthly Reports
July 2024

1. Community Relations - Report not available at time of posting
2. Downtown Development - Report not available at time of posting
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning - Report not available at time of posting
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

ENGINEERING DEPARTMENT

July 2024

Prepared by: Jonathan Perry

Date Prepared: 08-08-24

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and is 85% complete;
- Phase III is under construction. Laying 24" force main down Carver Blvd.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections will be scheduled by the City's new Construction Inspector.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Final deliverables are under review by staff.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Plans and specifications are being reviewed by DWI.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- This project is 95% complete.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

NCSU Floodprint Project

- Letter of interest scored high with the BRIC Grant;
- Staff reviewed Request for Qualifications for design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project;
- A recommendation will be presented to City Council to authorize an engineering services agreement with GS-NC P.C., an affiliate of Gresham Smith, to provide design, engineering, and permitting services for the Big Ditch Stream Restoration and Infrastructure Improvements Project.

WRF Plant Expansion

- Staff recommended and City Council approved the selection of Crowder Construction/Hazen and Sawyer for the WRF Expansion Project based on the committee's overall evaluation of their demonstrated capabilities and collaborative approach;
- Working with Crowder and Hazen on finalizing contracts.

I & I Reduction Project

- Staff is working on plans and specifications.

FINANCE
JULY 2024
Prepared By: Andrea Lovelace
Date Prepared: August 10, 2024

	FY 22-23		FY 23-24	
	Actual to Date		Actual to Date	YTD %
Revenues	June-23	Adjusted Budget	June-24	Collected
General Fund	\$ 46,570,266	\$ 53,269,050	\$ 45,778,965	85.94%
Utility Fund	23,772,621	27,350,722	24,632,909	90.06%
Downtown District Fund	105,744	112,215	108,506	96.70%
Occupancy Tax Fund	1,242,702	1,469,250	1,193,557	81.24%
Stormwater Fund	2,071,420	2,070,655	1,715,976	82.87%
Total	\$ 73,762,752	\$ 84,271,891	\$ 73,429,914	87.13%
Expenditures				
General Fund	\$ 40,860,712	\$ 53,269,050	\$ 47,557,072	89.28%
Utility Fund	15,844,871	27,350,722	19,963,820	72.99%
Downtown District Fund	86,402	112,215	75,024	66.86%
Occupancy Tax Fund	1,172,658	1,469,250	1,137,219	77.40%
Stormwater Fund	1,904,155	2,070,655	1,566,082	75.63%
Total	\$ 59,868,797	\$ 84,271,891	\$ 70,299,217	83.42%

MAJOR CATEGORIES				
	FY 22-23		FY 23-24	
Revenues	Actual to Date	Adjusted Budget	Actual to Date	YTD %
	June-23		June-24	Collected
Property/Occupancy Taxes	\$ 19,531,999	\$ 20,647,821	\$ 20,951,865	101.47%
Charges for Services	28,441,614	30,935,722	30,477,230	98.52%
Revenue Other Agencies	17,283,760	16,427,501	13,711,568	83.47%
Other Revenues	5,176,383	4,375,449	4,598,837	105.11%
Fund Balance	-	8,194,985	-	0.00%
Shared Services	3,328,996	3,690,414	3,690,414	100.00%
Total	\$ 73,762,752	\$ 84,271,891	\$ 73,429,914	87.13%
Expenditures				
Labor	\$ 27,125,063	\$ 36,730,273	\$ 34,551,722	94.07%
Non-Labor	32,743,734	47,541,618	35,747,495	75.19%
Total	\$ 59,868,797	\$ 84,271,891	\$ 70,299,217	83.42%

SELECTED OTHER INFORMATION			
	FY 22-23	Actual	Total
Collections	Actual	June-24	Collected F-YTD
Debt Setoff	\$ 46,249	\$ 2,321	\$ 43,317
Surplus	\$ 81,510	\$ -	\$ 305



Report of Budget Funds Transfers - July, 2024 through June, 2025

Budget Transfers

As per the Adopted Annual Budget Ordinance, the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
City Manager	Matthew Livingston	Software License Fees	\$ -	\$ (707)
City Manager	Matthew Livingston	League Of Municipalities	\$ 707	\$ -
Transfers - Jun 2024 - City Manager			\$ 707	\$ (707)
GEC	Felicia Brown	Machine/Equipment Maintenance	\$ 1,200	\$ -
GEC	Felicia Brown	Building Maintenance	\$ -	\$ (1,200)
Transfers - Jun 2024 - GEC			\$ 1,200	\$ (1,200)
PW Cemetery	Rick Fletcher	Contract Services	\$ -	\$ (25,000)
PW Cemetery	Rick Fletcher	Salaries & Wages Part-Time	\$ 25,000	\$ -
Transfers - Jun 2024 - PW Cemetery			\$ 25,000	\$ (25,000)
Finance	Catherine Gwynn	Salaries & Wages Regular	\$ 1,677	\$ -
Finance	Catherine Gwynn	Bank Fees	\$ -	\$ (1,677)
Transfers - Jun 2024 - Finance			\$ 1,677	\$ (1,677)
PW Streets	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ -
Transfers - Jun 2024 - PW Streets			\$ -	\$ -
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$ 738	\$ -
PW Solid Waste	Rick Fletcher	Travel	\$ -	\$ (738)
Transfers - Jun 2024 - PW Solid Waste			\$ 738	\$ (738)
Engineering	Jonathan Perry	Salaries & Wages Regular	\$ 7,000	\$ -
Engineering	Jonathan Perry	Consultant Fees	\$ -	\$ (7,000)
Transfers - Jun 2024 - Engineering			\$ 7,000	\$ (7,000)
Fire	Ron Stempien	Salaries & Wages Regular	\$ -	\$ -
Transfers - Jun 2024 - Fire			\$ -	\$ -
Police	Mike West	Salaries & Wages Regular	\$ -	\$ -
Transfers - Jun 2024 - Police			\$ -	\$ -
Stormwater	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ -
Transfers - Jun 2024 - Stormwater			\$ -	\$ -
Distribution & Collections	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ -
Distribution & Collections	Rick Fletcher	Operational Supplies	\$ -	\$ (659)
Distribution & Collections	Rick Fletcher	Repairs (Insurance Claims)	\$ 659	\$ -
Transfers - Jun 2024 - Distribution & Collections			\$ 659	\$ (659)
Water Reclamation	Bert Sherman	Salaries & Wages Regular	\$ 1,085	\$ -
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (1,085)
Transfers - Jun 2024 - Water Reclamation			\$ 1,085	\$ (1,085)
Transfers - ALL FUNDS - Jul 2024			\$ 38,066	\$ (38,066)
Transfers - ALL FUNDS - Jul 2024-Jun 2025			\$ 38,066	\$ (38,066)
Control Totals			\$ 152,264	\$ (152,264)



Prepared Date:	8/2/24 12:00 AM
Prepared By:	Terrie Webber
Reviewed Date:	8/11/24 7:56 PM
Reviewed By:	Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
July 31, 2024

Financial Institution	<u>Current Month</u> 7/31/2024	<u>Prior Month</u> 6/30/2024	<u>Prior Year</u> 7/31/2023	Rate of Return
PNC - General Operating	\$ 2,369,382.79	\$ 2,619,042.96	\$ 2,129,040.46	0.00%
PNC - Money Market	\$ 25,686,684.49	\$ 28,587,198.65	\$ 6,104,093.07	4.33%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
Southern Bank - CD	\$ 634,226.86	\$ 633,492.38	\$ 625,599.52	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ -	\$ -	\$ 260,613.35	n/a
NCCMT - MM - American Rescue Plan 2021	\$ -	\$ -	\$ 9,182,949.69	n/a
NCCMT - MM - Regular	\$ 4,804,131.65	\$ 4,782,905.91	\$ 4,558,784.25	n/a
Truist MMA	\$ 27,608,112.17	\$ 27,532,222.30	\$ 25,002,610.73	3.25%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,542.62	\$ 2,380,522.46	\$ 2,380,304.32	0.01%
Webster (Sterling National Bank) - Escrow	\$ 343,514.95	\$ 343,454.54	\$ 340,250.00	0.25%
Totals	\$ 63,828,595.53	\$ 66,880,839.20	\$ 50,586,245.39	

Grant Project Budgets Monthly Report - July 2024

Prepared: TLW 8/6/2024 8:38 AM

Reviewed: CFG 8/11/2024 8:55 PM

Granting Agency (Full)	Grant Description	S	Date Received	Grant Portion		Current Amount	Amount Rec'd	Current Amount	Amount Spent to	x	Positive
				Budget Amount	Budget Total						(Negative) Cash
						Rec'd	Project to Date	Spent	Project to Date	3	Flow
NCHFA ESFRP	ESFRP Rehabilitation Loan Pool	S	1/24/2017	\$ 150,000	\$ 150,000	\$ -	\$ 117,975	\$ -	\$ 117,975		\$ -
CDBG	FY16-17 Entitlement	F		\$ 976	\$ 976	\$ -	\$ 976	\$ -	\$ 976		\$ -
CDBG	FY17-18 Entitlement	F		\$ 3,626	\$ 3,626	\$ -	\$ 3,626	\$ -	\$ 3,626		\$ -
CDBG	FY18-19 Entitlement	F		\$ 19,705	\$ 19,705	\$ -	\$ 19,705	\$ -	\$ 19,705		\$ (0)
CDBG	FY19-20 Entitlement	F	8/27/2019	\$ 328,479	\$ 353,346	\$ -	\$ 219,747	\$ -	\$ 219,747		\$ (0)
CDBG	FY20-21 Entitlement	F	10/7/2020	\$ 351,137	\$ 351,643	\$ 194	\$ 187,453	\$ 3,699	\$ 190,958		\$ (3,505)
CDBG	FY21-22 Entitlement	F		\$ 354,122	\$ 354,302	\$ -	\$ 87,559	\$ -	\$ 87,559		\$ (0)
CDBG	FY22-23 Entitlement	F		\$ 358,697	\$ 359,449	\$ -	\$ 25,150	\$ -	\$ 25,150		\$ -
CDBG	FY23-24 Entitlement	F		\$ 361,561	\$ 362,029	\$ -	\$ 26,347	\$ -	\$ 25,371		\$ 976
NCHFA URP-19	Urgent Repair	S	4/18/2019	\$ 100,000	\$ 100,000	\$ -	\$ 96,570	\$ -	\$ 96,570		\$ -
CDBG	FY20-21 Entitlement CV Funding (Round 2 & 3)	F	10/7/2020	\$ 427,303	\$ 427,303	\$ -	\$ 134,188	\$ 118	\$ 134,306		\$ (118)
HOME	FY16-17 Entitlement	F		\$ 22,201	\$ 22,201	\$ -	\$ 22,201	\$ -	\$ 22,201		\$ -
HOME	FY17-18 Entitlement	F		\$ 77,995	\$ 77,995	\$ -	\$ 77,480	\$ 10,000	\$ 87,995		\$ (10,515)
HOME	FY18-19 Entitlement	F		\$ 22,910	\$ 22,910	\$ -	\$ 22,910	\$ -	\$ 22,910		\$ -
HOME	FY19-20 Entitlement	F	8/27/2019	\$ 214,732	\$ 214,732	\$ -	\$ 53,683	\$ -	\$ 53,683		\$ -
HOME	FY20-21 Entitlement	F	10/7/2020	\$ 237,076	\$ 245,548	\$ -	\$ 59,252	\$ 2,709	\$ 61,961		\$ (2,709)
HOME	FY21-22 Entitlement	F		\$ 250,738	\$ 252,710	\$ -	\$ 59,002	\$ -	\$ 59,002		\$ (0)
HOME	FY22-23 Entitlement	F		\$ 280,171	\$ 287,303	\$ -	\$ 27,467	\$ -	\$ 27,467		\$ -
HOME	FY23-24 Entitlement	F		\$ 293,636	\$ 293,636	\$ -	\$ 39,248	\$ -	\$ 39,248		\$ -
HOME	ARP Funding (M21-MP370209)	F		\$ 907,913	\$ 907,913	\$ -	\$ 43,758	\$ -	\$ 43,758		\$ -
Private Donations, Grants and City	Fire Other Restricted Special Revenue Fund	P	Ongoing	\$ 17,500	\$ 26,155	\$ -	\$ 8,186	\$ -	\$ 977		\$ 7,209
Debt Funded	Smeal Aerial Fire Truck	D	9/2022	\$ -	\$ 2,043,052	\$ -	\$ 1,151,600	\$ -	\$ 1,151,689		\$ (89)
Debt Funded	Herman Park Center	D	Not Issued yet	\$ -	\$ 11,150,000	\$ -	\$ 376,000	\$ -	\$ 376,000		\$ -
Private Donations	1919 LaFrance Fire Truck Restoration	P	Ongoing	\$ -	\$ 80,000	\$ -	\$ 32,691	\$ -	\$ -		\$ 32,691
Private Donations and Grants	Parks & Rec Capital Project Fund FY19-FY24	P	Ongoing	\$ 56,893	\$ 632,943	\$ -	\$ 557,943	\$ -	\$ 251,072		\$ 306,871
Private Donations and Grants	Parks & Rec Special Revenue Fund	P	Ongoing	\$ -	\$ 59,615	\$ -	\$ 59,695	\$ -	\$ 48,010		\$ 11,685
Private Donations, Grants and City	Community Relations Special Revenue Fund	P	Ongoing	\$ -	\$ 18,252	\$ -	\$ 34,181	\$ -	\$ 33,091		\$ 1,090
NC Office State Mgmt & Budget	State Grants Misc-OSBM FY23 St Approp	S	2/2/2023	\$ 2,150,000	\$ 2,152,338	\$ -	\$ 2,170,108	\$ -	\$ 89,026		\$ 2,081,082
Dept. of Justice	Federal Forfeiture	F	Ongoing	\$ 180,716	\$ 180,716	\$ 377	\$ 182,056	\$ -	\$ 147,639		\$ 34,417
Dept. of Justice	2023 JAG Equipment Grant	F	9/26/2023	\$ 47,702	\$ 47,702	\$ -	\$ 1,350	\$ -	\$ 1,350		\$ -
Private Donations, Grants and City	Police Other Restricted Special Revenue Fund	P	Ongoing	\$ -	\$ 69,919	\$ -	\$ 69,919	\$ -	\$ 22,524		\$ 47,395
Federal Transportation Admin.	FY2016 TIGER VIII Center Street & Streetscape	F	10/1/2018	\$ 5,100,000	\$ 7,189,383	\$ -	\$ 7,385,809	\$ -	\$ 6,527,315		\$ 858,494
NC Dept of Env. Quality DWI	VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	S	1/24/2022	\$ 300,000	\$ 304,500	\$ -	\$ 302,300	\$ -	\$ 302,300		\$ -
NC Dept of Env. Quality DWI	VUR MRF Project MRF-M-VUR-0001	S	1/24/2022	\$ 100,000	\$ 101,500	\$ -	\$ 1,500	\$ 2,420	\$ 101,500		\$ (100,000)
Stormwater Fees	Stormwater Drainage Projects	C	Ongoing	\$ -	\$ 1,861,258	\$ -	\$ 1,861,258	\$ 4,686	\$ 1,564,772		\$ 296,486
NC Dept Public Safety	Big Ditch Stream Restoration	S		\$ 2,000,000	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -	\$ -		\$ 2,000,000
EPA/NCDENR	CWSRF-Waterline Repl. & Booster Pump Station Instal	F	6/6/2019	\$ 32,400	\$ 265,513	\$ -	\$ 233,113	\$ -	\$ 265,513		\$ (32,400)
EPA/NCDENR	CWSRF-2" Galvanized Water Line Replacement	F	Not Accepted Yet	\$ 5,999,395	\$ 6,029,395	\$ -	\$ 30,000	\$ -	\$ 25,000		\$ 5,000
None	Lead and Copper Rule Revisions (LCRR) (EPA)	C	10/2/2003	\$ -	\$ 2,037,500	\$ -	\$ 2,037,500	\$ -	\$ 1,443,620		\$ 593,880
				\$ 20,747,584	\$ 41,057,066	\$ 571	\$ 19,819,505	\$ 23,632	\$ 13,691,564		\$ 6,127,940

Grant Source Legend:
F = Federal S = State D = Debt P = Private C = City Fees

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 100% of the time. 0% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:32.
- A full response within 8 minutes occurred for 97% of all calls.
- 26% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Sprinkler Fun Days on Center Street and at Mina Weil Park, Center Street Jam, Smoke Alarm Installs, Station Tours, and Truck Displays. We reached 102 Adults and 199 Children with fire prevention materials.

2024	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	July	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	412	365	427	420	425	417	466						419	2932
Structure Fires:	4	6	5	0	1	2	1						3	19
EMS Calls:	236	202	249	243	217	224	264						234	1635
Vehicle Accidents:	27	33	49	40	46	38	41						39	274
Fire Alarms:	50	44	49	58	66	47	65						54	379
Other:	95	80	75	79	95	106	95						91	635
Training Hours:	3307	3887	2958	2815	2239	2125	2029						2766	19360
Safety Car Seat Checks:	1	6	1	2	2	1	1						2	14
Inspections:	131	150	169	157	150	128	151						148	1036
2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277	222	229	262	263	277	389	415	376	420	409	475	334	4014
Structure Fires:	2	3	7	4	4	4	4	4	7	4	8	4	5	55
EMS Calls:	117	94	93	86	103	116	203	195	192	215	205	270	157	1889
Vehicle Accidents:	31	26	28	36	42	27	31	39	42	45	41	37	35	425
Fire Alarms:	42	38	33	55	45	58	67	73	61	68	54	73	50	599
Other:	85	61	68	81	69	72	84	104	74	92	101	91	82	982
Training Hours:	3118	2873	3074	2218	2063	1777	1707	1680	1593	1688	1507	1003	2025	24301
Safety Car Seat Checks:	7	4	0	1	0	4	4	0	0	4	0	0	3	25
Inspections:	115	116	155	149	110	88	105	130	156	93	167	133	126	1384

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- 2024 Pay & Compensation Study Meetings and Information Uploads
- Independence Day Celebration
- Single Sign-On Integration Testing
- Revised Salary Schedule effective July 2024
- Employee Relations Investigation – Parks & Recreation Department
- NC Retirement Division Beneficiary Updates
- Background Check integration – Change of vendor
- Working on I-9 Audit of information
- Completed Fire PAFs approved for 24/25 budget
- Working with WIAO on administrative support for Human Resources and other areas
- 2024 Municipal Salary Survey
- Planning for Independence Day Celebration 07/03/2024
- Preparing for New Hire Orientation 08/28/2024
- Preparing for NC State Health Plan (Aetna) 2025 Open Enrollment
- Preparing for Supplemental Plan (Pierce) 2025 Open Enrollment
- Preparing to re-design Recruitment and Retention process
- Preparing for Wellness Walk Initiative “Walk the City”
- Preparing for ARC Blood Drives in September
- Preparing for City vs. County blood drive January 2025
- Preparing for Flu vaccine clinic
- Preparing for Annual Hearing Booth Calibration

Safety

- July City Hall Fire and Defibrillator Inspections
- Safety Training at Public Works July 16 and July 23, Topic was PPE
- Eastern Regional Safety Meeting in Kinston on July 18th
- Updated CDL Clearinghouse for all City CDL Drivers
- Assisted the City Nurse on updating drug policy
- Meeting with Public Works Solid Waste Supervisor concerning points for accidents
- Met with GPD regarding Freedom Festival
- Teleconference with Wayne County Safety Officer reference the County Ambulance and GPD car accident
- Closed 3 insurance claims
- Scheduling Public Utilities safety inspections
- July 30th safety and accident review meeting. Heard 1 case.
- July 25th NCCF Security Meeting
- Citizen complaint about sidewalk manhole cover missing and breaking his wheelchair
- Citizen complaint about tree limb hitting his car during a bad rain storm
- Field Safety for private contractors

- Field Safety with crews

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 123 visits this month.

DRUG SCREENS = 17 TOTAL	Breath Alcohol Test = 1 TOTAL
New Hire CDL: 1 New Hire non- CDL: 4 Promotion CDL: 3 Promotion non-CDL: 2	Post-Accident DOT: 1 Post-Accident Non- DOT: 0
Instant Drug Screens: 5	
Random Safety Sensitive Drug Screen: 0 Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Drug Screens: 1 Random DOT Breath Alcohol Test: 1

Health Training Sessions:

- Vital signs=22
- 6 Hearing Screens completed -new hires
- Hearing Screen Test reviews for Fire Dept- July 25th, 30th and 31st
- Annual TB assessments for Fire Dept. July 25th, 30th and 31st
- Assisted Safety Officer with PPE presentation at Public Works July 16th
- 5 Heat Related Illnesses presentations: Cemetery Dept. July 22nd, Public Works July 24th, City Hall July 24th, Public Safety July 29th, and Compost July 31st
- Random, Promotion, Post Accident and New Hire Drug screens
- Random Breath Alcohol test
- Sharps/Narcan training @ PD – July 9th
- Tetanus vaccine given- 1

Meetings:

- Steering Committee meeting July 23rd @ City Hall
- Wellness Committee meeting July 16th @ City Hall
- CALEA assessment interview @ PD July 23rd- discuss EAP process

Other health-related information pertinent to employees include:

- 1 reported COVID positive case
- 2 WC injuries, 2 requiring only first aid
- Mental Health Awareness email with EAP pamphlet sent to all employees- July 16th
- 3 employees began FMLA and 1 ended FM

MONTHLY STATISTICS

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	432	422	422	429	432	425	427						427
Employees – Part Time	106	109	112	114	134	145	145						124
Total Employees	538	531	534	543	566	570	572						551
Male	413	407	408	413	422	422	423						415
Female	125	124	126	130	144	148	149						135
Ethnicity – White (Not Hisp or Latino)	339	319	319	326	334	334	335						329
Ethnicity – Black or African American	182	181	184	186	196	199	201						190
Ethnicity – Hispanic or Latino	17	18	18	18	21	21	20						19
Ethnicity – Asian	4	4	4	4	4	5	5						4
Ethnicity – Other	8	9	9	9	11	11	11						10
Vacancies	32	32	31	33	31	33	34						32
Applications	240	289	303	502	381	481	466						380
Applicant Notices	97	216	179	168	352	471	355						263
New Hires	1	2	1	2	12	1	5						3
Promotions	1	5	1	1	1	3	1						2
Resignations	5	5	2	7	5	1	4						4
Retirements	3	0	0	0	1	2	0						1
Terminations - Involuntary	2	2	1	1	0	0	2						1
Turnover Rate	2.3%	1.7%	.01%	1.9%	1.4%	.005%	.005%						1.0%
Vehicle Accidents	2	2	1	1	0	5	2						2
Workers' Comp	2	4	1	1	3	4	2						2
Covid Related	9	2	1	0	0	0	1						2
Telework	14	14	14	14	14	14	14						14

MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432	425	423	420	425	438	428
Employees – Part Time	92	89	91	94	110	121	125	126	123	121	121	108	110
Total Employees	520	519	519	520	538	552	557	551	546	541	546	546	538
Male	402	402	400	399	412	419	422	421	416	411	415	420	412
Female	118	117	119	121	126	133	135	130	130	130	131	126	126
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332	340	337	328	331	332	327
Ethnicity – Black or African American	179	173	172	175	183	188	193	182	180	183	185	185	182
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20	18	18	18	18	17	18
Ethnicity – Asian	4	4	4	3	3	3	3	3	3	3	4	4	3
Ethnicity – Other	7	7	8	8	8	9	9	8	8	8	8	8	8
Vacancies	39	45	41	41	37	37	38	38	38	32	29	26	37
Applications	137	389	354	320	185	138	363	538	339	311	217	135	286
Applicant Notices	43	90	218	173	63	127	185	341	95	426	218	32	168
New Hires	10	4	8	1	12	4	12	3	7	1	7	18	7
Promotions	0	0	0	0	10	1	3	7	2	2	6	0	3
Resignations	3	8	4	4	5	6	6	8	7	1	2	2	5
Retirements	1	1	1	1	0	0	0	0	0	1	0	1	1
Terminations - Involuntary	1	0	0	0	0	2	1	2	1	1	1	0	1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%	2.4%	2.4%	.05%	.01%	.01%	1.3%
Vehicle Accidents	3	3	2	2	4	1	3	2	0	6	5	5	3
Workers' Comp	0	2	3	2	5	2	8	2	4	2	2	0	3
Covid Related	13	3	3	0	0	0	1	2	3	3	2	1	3
Telework	13	14	14	14	14	14	14	14	14	14	14	14	14

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

July 2024

Prepared By: Angela Price

Date Prepared: August 8, 2024

- Setup audio for July 4th Staff Event.
- Resolved website failover issue.
- Completed cabling project at Compost Plant.
- Replaced speaker in front of Historic City Hall.
- Setup new Golf Cart Permits for 24-25.
- Resolved three Lift Station communication issues.
- Resolved CAD reporting issue.
- Replaced batteries in Server Room UPS.
- Setup PCs for SCADA system.
- Added monitor for podium in Chambers with PPTs for presenters.
- One staff member received a Network+ Certification.
- Updated camera views at Public Utility sites.
- Installed gate camera at WTP and adjusted for best views.
- Updated Cityworks for WTP.
- Setup computers for GWTA.
- Prepped for CALEA on-site audit.
- Uploaded completed audit for Finance.
- Verified CrowdStrike issues did not impact City operations.
- Setup Compost cameras and equipment.
- Reviewed applications for two vacancies and scheduled interviews.
- Replaced old chiller with new unit and assisted vendors with setup.
- Updated images for PCs in Smart Deploy
- Attended demo for Cityworks upgrade.
- Attended Agenda Management kickoff meeting.
- Updated Trimble licenses.
- Replaced WRAL Camera on Paramount.
- Resolved MDT connection issues.
- Update Garage software.
- Updates camera access for PD staff.
- Provided IT support for DGDC event.
- Migrated Adobe users to new licensing model.
- Staff attended NCLGISA planning meeting.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	801	817	708	965	592	499	633						716	5015
Tickets Closed	819	838	714	963	580	523	602						720	5039
Open Tickets	329	412	306	351	359	359	325						349	

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710	722	694	847	676	585	728	8,731
Tickets Closed	776	840	805	694	694	778	746	701	693	769	696	576	731	8,770
Open Tickets	433	312	349	347	383	294	258	279	280	358	338	347	332	

INSPECTIONS

July 2024

Prepared By: Allen Anderson, Jr. *AAJ*

Date Prepared 08/02/24

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for July totaled \$11,861,032. New Residential permits are included in this valuation. Significant projects this month: Walmart store remodel located at 4350 US 70 Hwy. at \$2.1M and 13 new single-family dwellings at \$1.9M.

The valuation of all buildings (Residential & Commercial) permits totaled \$5,748,646. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$62,539. Of the permit fees collected for the month, \$8,085 was collected in technology fees. Plan review fees collected during the month totaled \$2,650. Business Registration fees collected totaled \$6,440.

The Inspectors did a total of 875 inspections for the month. During the month of July, seven (7) business inspections were completed. A total of 781 permits were issued for the month. Ninety (90) plan reviews were completed for July.

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$21.3	\$7.5	\$5.7	\$17.5	\$10.3	\$12.9	\$11.9						\$12.4
All Bldgs Valu. \$ (M)	\$11.4	\$3.8	\$2.5	\$11.7	\$7.7	\$9.7	\$5.7						\$7.5
New Residential \$ (M)	\$3.0	\$898K	\$624K	\$870K	\$1.1	\$2.3	\$1.9						\$1.5
Misc \$ (M)	\$10.0	\$3.6	\$3.2	\$5.8	\$2.6	\$3.2	\$6.1						\$4.9
Permit Fee \$ (K)	\$53	\$65	\$38	\$43	\$48	\$36	\$63						\$49
Inspections	798	741	918	738	735	740	875						792
Permits Issued	361	295	301	383	337	319	781						397
Plan Reviews	68	68	45	24	45	64	90						58

2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5	\$59.7	\$11.8	\$19.5	\$20.3	\$27.6	\$23.2
All Bldgs Valu. \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8	\$48.6	\$7.7	\$16.1	\$14.4	\$15.7	\$16.4
New Residential \$ (M)	\$1.5	\$652K	\$2.8	\$2.6	\$4.1	\$2.9	\$4.3	\$3.5	\$1.4	\$3.5	\$2.8	\$85K	\$2.5
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7	\$11.2	\$4.2	\$3.4	\$5.9	\$11.8	\$6.7
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61	\$81	\$53	\$98	\$49	\$74	\$56
Inspections	511	517	626	542	717	781	709	747	827	887	780	676	693
Permits Issued	287	413	347	414	333	348	359	463	366	364	354	316	364
Plan Reviews	49	35	49	53	83	58	75	74	107	110	66	77	70

PARAMOUNT
July 2024
Prepared by: Adam Twiss
Date Prepared 8/9/2024

-----PARAMOUNT THEATRE-----

- **July activity included 7 rental/use days, including 3 public performances.**
 - Notable Activity:
 - Norwayne Alumni Event
 - Special Olympics – Miss Lovelies Pageant
 - StageStruck – STARS camp
 - Stripping, Painting, Inspections, and Maintenance During Traditionally Slow Weeks.
- **July cancelled/rescheduled programming includes 12 days, 4 public performances.**
- **Repairs, Maintenance, Issues:**
 - All Maintenance, Inspections, Licensing, and Service complete and up to date
 - Wheelchair lift replacement requested in 2025 budget, not yet approved.
 - HVAC controls upgrade requested in 2025 budget, not yet approved.

-----FINANCIAL-----

Expenses: \$26,909: Labor: \$26,641 / Operations: \$268 /Artist and Renter box office Payout: \$0

Revenues: \$1,331: Tickets: \$1174 / Building Rentals: \$0 / Concession: \$157

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-24	Apr-25	May-25	Jun-25	FY 25 Total	Average
Exp	\$26,909												\$26,909	\$26,909
Rev	\$1,331												\$1,331	\$1,331
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018	\$37,664	\$62,732	\$102,055	\$124,902	\$48,590	\$77,450	\$151,532	\$62,388	\$64,071	\$145,359	\$965,926	\$80,494
Rev	\$15,366	\$13,492	\$19,419	\$31,322	\$67,792	\$98,965	\$43,947	\$71,743	\$52,220	\$53,068	\$38,650	\$136,803	\$642,787	\$53,566

-
- Peacock Pool had just shy of **3,000** visitors in July; **58 participants** took part in swim lessons
 - Ten (10) of those **58 participants** were given free swim lessons thanks to a \$500 donation received from First African Baptist Church
 - Youth Sports Camps and Summer Day Camps continued through this month
 - Goldsboro Event Center (GEC) hosted eleven (11) events – **1140 guests** and seven (7) City of Goldsboro events – **244 guests**
 - GEC had to turn away 11 events which equals over \$15,000 in potential revenue not gained due to previous bookings
 - **2,127 rounds of Golf this month**
 - Goldsboro Golf Course hosted Wayne County Amateur on July 28th - **140 golfers**
 - Cooking Group with Specialized Recreation held on July 18th – **18 participants**
 - Kickball with Specialized Recreation held on July 30th – **30 participants**
 - Neighborhood Watch Meeting held in the Recreation Room at T.C Coley Community Center on July 3rd
 - Senior Card Group Play at T.C. Coley Community Center – **125 participants**
 - Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **167 participants**
 - Splash Pad at our Bryan Multi-Sports Complex is getting a lot of use
 - Youth Karate Program at WA Foster Center in July met 2 dates – **57 participants**
 - Attendance in our Youth and Adult Game Rooms at WA Foster Center – **195 visitors**
 - Gym Open Play at WA Foster Center for Adults and Youth during July –**465 participants**
 - Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily
 - Park Maintenance Staff continue to tend to the landscaping on Center Street
 - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.
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2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$6,484	\$26,818	\$10,194	\$15,938	\$19,325	\$13,629	\$9,052						\$14,491
Facility Usage	1488	1788	2,072	1850	2210	2412	1384						1886
Expenditures	\$14,632	\$34,260	\$19,026	\$12,484	\$18,058	\$13,457	\$8,469						\$17,198
WA Foster Recreation Center													
Program Revenue	\$710	\$380	\$570	\$490	\$430	\$7,725	\$3,775						\$2,011
Rental Revenue	\$425	\$1,050	\$1,190	\$1,475	\$3,462	\$1,763	\$1,900						\$1,609
Facility Usage	3368	2166	2305	2383	2708	2159	2528						2517
Expenditures	\$14,075	\$14,460	\$14,225	\$14,470	\$14,980	\$22,610	30,791						\$17,944
T.C. Coley Community Center													
Program Revenue	\$1,742	\$1,271	\$787	\$433	\$586	\$130	\$515						\$781
Rental Revenue	\$570	\$1,150	\$835	\$530	\$490	\$550	\$590						\$674
Facility Usage	343	750	537	542	407	394	451						489
Expenditures	\$5,662	\$5,866	\$5,780	\$5,905	\$5,205	\$5,540	\$5,755						\$5,673
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Facility Usage	168	144	126	138	527	155	147						201
Expenditures	\$2,364	\$2,952	\$3,298	\$3,116	\$5,160	\$4,482	\$2,184						\$3,365
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$125	\$0	\$50	\$8,491	\$7,787						\$2,350
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$525	\$525						\$150
Facility Usage	113	170	211	142	289	3967	2993						1127
Expenditures	\$2,475	\$2,594	\$3,685	\$3,980	\$4,140	\$15,135	20,996						\$7,572
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$14,100	\$15,090	\$19,807	\$60	\$6,500	\$4,760	\$8,225						\$9,792
Rental Revenue	\$0	\$0	\$1,325	\$0	\$375	\$600	\$0						\$389
Facility Usage	36,489	37,080	37,195	39,417	41,484	44,287	49,860						40,830
Expenditures	\$16,198	\$16,363	\$16,420	\$16,865	\$17,676	\$37,716	15,703						\$19,563
Golf Course													
Revenues	\$36,586	\$53,758	\$62,463	\$80,212	\$81,257	\$86,468	67,129						\$66,839
Expenditures	\$48,038	\$52,214	\$52,886	\$47,582	\$78,744	\$63,177	40,986						\$54,804
Rounds of Golf	938	1487	1493	2,675	2343	2345	2127						1915
Net	-\$11,452	\$1,544	\$9,577	\$32,629	\$2,512	\$23,291	26,143						\$12,035
Special Events													
Revenues / Sponsorships	\$0	\$2,430	\$0	\$0	\$1,650	\$0	\$0						\$583
Participation	0	454	1606	1094	110	0	0						466
Expenditures	\$0	\$4,080	\$536	\$760	\$1,700	\$0	\$0						\$1,011
TOTAL REVENUE													
	\$60,617	\$101,947	\$97,296	\$99,138	\$109,798	\$124,641	\$99,498						\$98,991
TOTAL EXPENSES													
	\$103,444	\$132,789	\$115,856	105,162	\$145,663	\$162,117	124,884						\$127,131
TOTAL REVENUE FOR THE YEAR			\$692,935										
TOTAL EXPENSES FOR THE YEAR			\$889,915										

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487	\$22,241	\$18,705	\$11,441	\$11,359	\$12,152	\$30,435	\$9,465	\$9,609	\$13,162	\$18,076	\$16,274
Facility Usage	1250	1975	1802	3225	2065	2165	2016	2536	1921	1315	1400	1985	1971
Expenditures	\$6,742	\$8,122	\$7,537	\$6,475	\$13,627	\$17,384	\$8,527	\$9,749	\$14,049	\$22,354	\$65,822	\$23,045	\$16,953
W. A. Foster Recreation Center													
Program Revenue	\$2,860	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825	\$230	\$1,210	\$1,180	\$630	\$520	\$2,461
Rental Revenue	\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195	\$603	\$1,085	\$1,695	\$1,013	\$238	\$1,212
Facility Usage	2633	1632	2022	2651	2983	1546	2077	1942	2013	2935	2650	1834	2243
Expenditures	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668	\$17,541	\$10,287	\$10,179	\$10,033	\$9,940	\$13,053
T. C. Coley Community Center													
Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211	\$237	\$200	\$164	\$117	\$220	\$334
Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015	\$80	\$490	\$710	\$550	\$450	\$689
Facility Usage	197	73	170	193	210	154	177	197	175	314	218	199	190
Expenditures	\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706	\$9,164	\$6,005	\$6,258	\$5,127	\$6,166	\$5,827
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18	\$0	\$0	\$0	\$124	\$0	\$15
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	190	182	98	98	45	74	166	184	134	373	126	94	147
Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627	\$5,612	\$4,477	\$5,627	\$2,856	\$4,180	\$6,643
Senior Programs & Pools													
Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749	\$3,408	\$930	\$0	\$455	\$595	\$1,546
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875	\$700	\$774	\$0	\$0	\$0	\$229
Facility Usage	166	251	295	210	212	2383	2720	2025	175	164	158	142	742
Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611	\$15,760	\$5,088	\$1,245	\$3,103	\$3,057	\$7,777
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45	\$25,540	\$1,605	\$5,000	\$9,920	\$4,520	\$9,729
Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0	\$1,950	\$450	\$350	\$0	\$300	\$848
Facility Usage	17550	19750	21900	22350	36285	21222	14380	15290	20025	25168	31089	32789	23150
Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678	\$14,900	\$12,629	\$64,318	\$18,436	\$14,576	\$17,662
Golf Course													
Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821	\$63,590	\$57,788	\$52,418	\$41,483	\$38,898	\$51,776
Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528	\$83,528	\$46,397	\$56,788	\$315,953	\$67,229	\$75,265
Rounds of Golf	1200	1592	2788	1941	2309	2120	2110	2076	2153	1825	1227	1079	1868
Net	-\$26,046	-\$2,854	\$3,632	\$11,972	\$3,245	\$13,603	\$30,293	-\$19,938	\$11,391	-\$4,370	\$274,470	\$28,331	-\$23,489
Special Events													
Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659	\$0	\$0	\$285	\$0	\$0	\$606
Participation	0	200	70	152	160	101	101	0	0	42	55	7500	698
Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551	\$0	\$0	\$1,443	\$2,151	\$1,649	\$1,141
TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565	\$126,773	\$73,997	\$71,411	\$67,454	\$63,817	\$85,270
TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105896	\$156,254	\$98,932	\$168212	\$423481	\$129842	\$144,385
TOTAL REVENUE FOR THE YEAR			\$1,023,235										
TOTAL EXPENSES FOR THE YEAR			\$1,732,616										

GOLDSBORO POLICE DEPARTMENT

July 2024

Prepared By: Michael D. West

Date Prepared: August 6, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for July 2023 was 213, compared to 183 for July 2024.

Property with an estimated value of \$146,249 was reported stolen, while property with an estimated value of \$28,525 was recovered and property damaged was \$75,910.

Officers arrested 100 people and issued 313 citations during the month. There were 10 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for July 2024 included:

Police Reports	663.55
Parking Tickets	\$ 510.00
Fingerprints	\$ 80.00
Special Events	\$ 1,000.00
Total	\$ 2,253.55

PART I CRIME COMPARISON & TREND														
2024	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	1	0	0	3	1	3	0						8	
Rape	3	0	0	1	1	1	2						8	
Robbery	3	2	6	1	0	10	6						28	
Aggravated Assault	21	15	20	13	21	24	9						123	
Breaking & Entering	22	38	23	21	33	27	33						197	
Larceny	159	96	145	114	156	111	128						909	
Motor Vehicle Theft	10	6	13	8	14	14	5						70	
Arson	0	0	2	0	0	0	0						2	
TOTALS	219	157	209	161	226	190	183						1345	
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	0	1	2	2	0	0	0	0	3	0	2	10	
Rape	0	2	1	2	0	0	0	0	0	0	2	1	8	
Robbery	2	1	4	1	5	4	2	6	4	4	6	9	48	
Aggravated Assault	15	17	26	16	20	17	23	23	22	22	28	17	246	
Breaking & Entering	22	16	12	18	29	24	30	28	27	25	39	30	300	
Larceny	112	88	110	114	160	148	135	162	131	153	137	142	1592	
Motor Vehicle Theft	10	10	16	12	9	9	23	22	16	16	16	13	172	
Arson	0	0	0	0	1	0	0	0	2	1	2	0	6	
TOTALS	161	134	170	165	226	202	213	241	202	224	230	214	2382	

PUBLIC UTILITIES DEPARTMENT

July 2024

Prepared By: Robert Sherman

Date Prepared: August 9, 2024

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly. Currently at 44% capacity.
- Capital Projects: Replacements of the ATSS at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- The intake structure screen at the Neuse River has damage to it and needs to be replaced. Staff are in the process of contracting with engineering service (Hazen and Sawyer for design, permitting, and putting this repair and dredging out for bid.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for July is 8.15-MGD. The yearly average flow for the WRF is 8.25-MGD. This puts the WRF at 58% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF is fully staffed, and 3 poisons are seeking certification.

Compost Facility

- Three hundred and twenty-five cubic yards of compost and mulch were sold in July 2024.
- 2 Compost operators with no Class B driver's license, but the Compost Facility is fully staffed.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2024 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.95	5.88	5.84	5.97	6.05	7.19	6.09						6.14
Sewer**	10.63	8.17	8.91	7.91	8.11	5.74	8.15						8.23
Compost	161	866	970	1156	542	785	325						686

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29	6.30	6.04	6.10	5.96	5.69	6.00
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69	8.82	9.76	7.27	7.33	9.59	8.66
Compost	163	358	835	1509	888	866	822	845	226	1432	659	367	748

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

July 2024

Prepared by: Jamie Stanley

Date Prepared: 13 August 2024

Monthly Highlights

Buildings & Grounds: Replaced water heater expansion tank at Sports Complex. Supported 1 Center St. Jam, used bucket truck to support Streets in removing trees in line of sight and IT in installing and repairing cameras. Preparing Christmas lights during periods of rain.

Distribution & Collections: Call duty responded to 12 after hour calls--total of 20 hours. Completed 106 work orders.

Streets & Stormwater: Repaired 71 potholes, 12 trees in roadway, 523 LF sidewalk. 620 LF of small ditches cleaned, Swept 305 curb miles, Jet Rod 1,135 LF storm pipe, cleaned 5 Manholes and 5 Catch Basins, 6 Hours of Call Duty. Repaired 4 storm water cave ins.

Departments		2024												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	17.5	8.5	18.7	16.9	62.4	14.7	12.4						21.6
	Lines Camera'd (1000-ft)	1.8	2.4	1.1	1.8	2.7	1.0	1.0						1.7
	Water Repairs	52	25	18	22	22	24	20						26.1
	Sewer Repairs	21	16	13	20	19	21	20						18.6
	Hydrants Replaced/Fixed	1	3	1	2	3	1	1						1.7
	Meter Install/Changed	5	5	1	7	5	4	11						5.4
Bldg & Grounds	Radio, Electrical, Bldg	33	37	29	30	13	22	29						27.6
	ROW Mowing (ac)	0	0	0	20	21	50	89						25.7
	City-Owned Lots Mowing (ac)	15	10	35	25	10	20	30						20.7
Garage	Total Work Orders	248	255	235	207	248	189	175						222.4
Solid Waste	Refuse (x1000 tons)	1.11	1.03	1.02	1.18	1.25	1.10	1.20						1.128
	Recyclables (tons)	19	15	16	0	0	0	9						8.4
	Leaf-n-Limbs (x1000 tons)	0.8	0.8	0.5	0.5	0.7	0.6	0.6						0.636
Cemetery Funerals		6	2	3	1	6	3	10						4.4
Street & Storm	Utility Cut Repairs	2	15	51	40	14	26	16						23.4
	Pot Hole Repairs	73	62	100	188	74	59	71						89.6
	Streets Swept (miles)	270.4	300	310	356.1	369.9	314.3	305.2						318.0
	Pipe&Open Ditch Maint(1000-ft)	0.35	8.30	4.03	8.46	0.77	1.18	1.41						3.5
	Ditch mowing (1000-ft)	0.00	0.00	0.00	5.08	7.81	1.15	12.37						3.8
	Storm Pipe Repairs	6	4	4	7	2	2	4						4.1
2023														
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5	20.7	16.4	19.2	23.1	7.4	16.6
	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5	3.4	2.0	1.1	1	1	2.7
	Water Repairs	30	22	23	24	31	16	21	23	17	29	36	24	24.7
	Sewer Repairs	12	12	18	16	24	10	17	24	11	13	17	18	16.0
	Hydrants Replaced/Fixed	12	3	5	3	2	3	5	1	1	3	4	3	3.8
	Meter Install/Changed	3	5	8	5	4	8	6	4	7	6	4	3	5.3
Bldg & Grounds	Radio, Electrical, Bldg	49	61	63	33	44	39	39	28	42	27	45	28	41.5
	ROW Mowing (ac)	0	0	0	61	91	82	97	104	51	10	0	0	41.3
	City-Owned Lots Mowing (ac)	0	15	69	75	276	102	67	103	166	60	20	0	79.4
Garage	Total Work Orders	249	207	265	245	279	213	228	232	228	230	184	147	225.6
	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87	\$ 92	\$ 79	\$ 74	\$ 53	\$ 61	76.1
Solid Waste	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11	1.14	1.04	1.07	1.00	1.10	1.1
	Recyclables (tons)	0	38	0	37	71	56	39	13	23	0	29	40	28.9
	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4	1.0	0.7	0.7	0.7	0.8	0.7
Cemetery Funerals		5	4	5	5	4	0	1	1	3	5	0	6	3.3
Street & Storm	Utility Cut Repairs	9	8	23	17	32	20	15	25	11	5	4	0	14.1
	Pot Hole Repairs	70	65	105	145	113	110	88	40	34	153	92	195	100.8
	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2	275.9	277	300	254.6	208.4	198.7
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38	1.95	1.29	4.1	1.43	0.4	1.7
	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68	11.80	18.41	15.56	25.16	0.00	11.3
	Storm Pipe Repairs	1	3	1	7	4	0	3	1	1	3	3	3	2.5

- Total hotel revenue generated in June was \$2,082,591 which is down -15.1% YOY. July revenue not yet released.
- The Facebook page has reached 3,500 followers
- Organic search made up 78% of the total website traffic with 2,195 sessions. "things to do in goldsboro nc" maintained position #1. "breweries in goldsboro" maintained position #4. July numbers not yet available.
- Zoom call with USTA
- Meeting with Interim City Manager and Interim Assistant City Manager to discuss Department Goals
- Cycle NC Planning Meeting
- Candace and Amanda attended Making Your Business & Community A Destination Seminar hosted by DGDC/MainStreet
- Sat in on interviews for Parks and Rec Master Plan RFP
- Monthly GTC/TDA Meeting

City Occupancy Tax Collections

June Figures Have Not Been Released

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2023-24	\$90,771	96,122	\$82,030	\$83,980	\$88,871	\$64,393	\$92,315	\$69,845	\$72,017	\$78,978	\$97,744			\$83,369
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	\$100,063	\$1,044,224	\$87,018