I. WORK SESSION–5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET
   1. ROLL CALL
   2. ADOPTION OF THE AGENDA
   3. OLD BUSINESS
      a. Vacant Mayoral Seat Discussion-The City Council will decide if they have enough information to
         vote on the appointment by motion, second, and majority vote.
   4. NEW BUSINESS
      b. Deputy City Clerk Swearing In Ceremony (City Clerk)
      c. Downtown Development/DGDC Update (Downtown Development)
      d. Request for Approval of Proposed Miniature Train Replacement Project (Kiwanis)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET
   Invocation (Freedom Baptist Church-Pastor Jonathan Smith)
   Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)
   A. Minutes of the Work Session and Regular Meeting of August 2, 2021

V. PRESENTATIONS

VI. PUBLIC HEARINGS (*Motion/Second)
   B. Z-9-21 Paul Vinson III (HB - GB) – South side of 11th Street at the intersection of 11th Street and N
      William Street (Planning)
      Planning Commission Excused
   C. Analysis of Impediments & Assessment of Fair Housing Choice Public Hearing (Community Relations)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)
   D. Taste of Wayne - Temporary Street Closing (Police)
   E. NC Freedom Fest (Festival/Carnival) - Temporary Street Closing (Police)
   F. NC Freedom Fest (5K and Fun Run) - Temporary Street Closing (Police)
   G. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER’S REPORT

XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS
XII. CLOSED SESSION

XIII. ADJOURN
Vision: Downtown Goldsboro is beautiful, historic, lively and full of economic opportunity and gusto. We honor our past while developing diversity and vibrancy to create a cultural arts, entertainment and urban lifestyle center.
<table>
<thead>
<tr>
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City of Goldsboro Downtown Development Office
+
Downtown Goldsboro Development Corporation
=
Goldsboro Main Street Community
Transformation Strategy

Build a diverse economic base | Catalyze smart new investment | Cultivate a strong entrepreneurship ecosystem

Create an inviting, inclusive atmosphere | Celebrate historic character | Foster accessible, people-centered public spaces

ECONOMIC VITALITY   DESIGN

COMMUNITY TRANSFORMATION

Build leadership and strong organizational capacity | Ensure broad community engagement | Forge partnerships across sectors

Market district’s defining assets | Communicate unique features through storytelling | Support buy-local experience
The Downtown Goldsboro Development Corporation (DGDC) is Goldsboro’s private sector partner working to achieve an economically healthy downtown within the Main Street™ Community approach.

Currently there are 23 Board of Director Members

14 Promotions Committee Members

8 Economic Vitality Committee Members

10 Design Committee Members
Mission & Values

Mission Statement: We work to make downtown better, so whatever you do, you can do it downtown.

How?
We facilitate a unified, sustainable, proactive and comprehensive development effort within the framework of the Main Street™ structure.
Mission & Values

Values: We value asset-based economic development, our historic structures, partnerships, diversity and, quality.

We value the creation of a unique, distinctive place that helps distinguish Goldsboro as a premier, desirable and livable city.
Current Goals

• Protect and enhance downtown’s assets and distinctiveness.
• Increase residential density downtown.
• Promote quality of life for everyone.
• Turn the uninhabitable buildings back into productive, quality ready-to-lease spaces.
• Raise the quality of businesses and support entrepreneurs.
• Increase family-centered amenities.
• Expand the marketing footprint for downtown; engage audience.
• Implement and encourage thoughtful, engaging art
2019 – 2021 Highlights

• **Organization Objective** - Reduce vacant, non-productive, habitable space by 20,000sq ft.

• **EV Objective** - Raise the quality of businesses by supporting entrepreneurs.

• **Design Objective** - Create engagement through public art and increase tax base by encouraging investment.

• **Promotions Objective** - Promote quality of life downtown.

• 92% Work Plan Completion
2019 – 2021 Highlights

- COVID Relief Efforts
- 22 Net New Businesses
- Streetscape & HUB Completion
- Wayfinding Completion
- Rehab Development Construction Began
- Expanded Partnership w/ Downtown Merchants
- Union Station Adaptive Reuse Study
2019 – 2021 Highlights

• Incubator Study
• 109 Ormond & 209 W Walnut
• Lofts on Center (103 N. Center)
• Aviator Loft
• 2 New Murals
• Additional Public Art
• Historic Property Narratives
• Hometown Takeover Video
• Residential Properties Initiatives – Communities Inc.
Year-Round Efforts

- We manage a geographic area of 21 blocks (the Municipal Service District), plus involvement in surrounding areas.
- We host and implement over 30 events a year. (in a typical year)
- We help existing business and property owners with business and property needs.
- We work to recruit new businesses and investors and help them through that journey.
- We manage a group of dedicated volunteers to include private sector involvement and investment.
Year-Round Efforts

- We manage multiple grant and development projects. $21.8M secured in last 10 years.
- We work to be experts in the field of downtown development and bring best practices to Goldsboro.
- We work to actively and positively promote the City through Downtown success, promotions and marketing with extensive communication forms.
What’s Next?

• Secure private sector mixed-use investment for the city owned portions of the 300 & 400 Block of S. Center Street, West.

• Deliver the Rehab Dev’t Project that will save 6 historic buildings and put 70,000 sq. ft. of space back into productivity.

• Identify a private development partner to carryout an option of use from the 2020 Adaptive Reuse Study to stabilize and save the historic Goldsboro Union Station.

• Encourage collaboration and best practices in entrepreneurship among downtown merchants.
Thank You

DO IT DIFFERENT. DO IT DOWNTOWN.
Request for Approval of Proposed Miniature Train Replacement Project Herman Park

Monday, August 16, 2021
Becky Craig, President, Kiwanis Club of Goldsboro
www.GoldsboroTrain2022.com
Kiwanis Miniature Train at Herman Park
Internationally, Kiwanis Clubs are committed to changing the world, one child & one community, at a time.

Kiwanis Club of Goldsboro:

• Sponsors 2 Key Clubs (servant leadership)
  @ Wayne School of Engineering
  @ Wayne Early Middle College High School

• Drives 2,500 laps/year around the track at Herman Park
• Supports children’s charities in Wayne County
A beautiful history of service in Goldsboro since 1955

1955: Kiwanis Club of Goldsboro Purchased a Used Train for $5,000
✓ From Whiteville Recreation Department for the City of Goldsboro
✓ Almost 70 years & 100’s of Kiwanis & Key Club volunteers operating the train
  average 8-12,000 riders per season
✓ Ticket sales ($1/ride, gross average $10,000 per season
  ➢ All maintenance, including
  ➢ Train track replacement (2012) and
  ➢ With set aside for future needs

Role of City of Goldsboro Parks & Recreation Dept
✓ Maintains the grounds & fence at Herman Park
✓ Oversees train operations, including safety inspections
✓ Train is not a budget item for the City (since 1955)
2021 - 2 great projects: Concession Stand Upgrades & SJAFB sends skills to get train going

Thanks to Volunteers, & the City of Goldsboro’s Parks & Rec Dept:

BOY SCOUT EAGLE PROJECT Hunter Brown & Team (concession bldg)

SJAFB MECHANICS got the train going on time

KIWANIS CLUB OF GBRO added new equipment
But The Train is Aging & Decisions Must be Made....
This Train was one of about 275 G-16 “Commuter Trains” manufactured by the MINIATURE TRAIN CO. of Rensselaer, Indiana.

Less than 40 original trains are still operational in the world.

The last G-16 was manufactured in 1963, almost 60 years ago, and replacement parts are nearly impossible to find, and very expensive to custom manufacture.
To Refurbish, Replace Train, or Use Site for Alternative to Miniature Train?

Together, the City’s Parks & Recreation staff met with the Kiwanis Club of GB to consider options, and, by a unanimous vote, the Kiwanis Club of GB recommends that the Club’s 501c3 Foundation take these actions, with help from generous Citizens who love the train:

1. **Purchase A NEW train** from Company in TX with heart for miniatures, to last 70 more years

2. **Replace the concrete areas around train station** with durable bricks, expanding in front of the concessions stand

3. **Build permanent train Covered Platform**, as funds allow.

**ALL AT NO COST TO THE CITY OF GOLDSBORO. A GIFT TO THE CITY.**

Kiwanis Club of GB plans to continue to operate & maintain the train.
1. Purchase New Miniature Train

Swannee River Railroad Company

1953 Model

2022 Model
2. Replace the Train’s concrete apron with durable bricks

Using Laser-Engraved Bricks or other materials, with Council’s permission and approved by the City staff, Citizens can purchase to honor or memorialize persons who make Wayne County a great place to be a kid.

Thank You to GiGi D who taught me about LIFE & TRAINS

Wayne Community College, Walnut Building monument

Screeeeaming at the train... the B E S T!
3. Install a permanent covered platform beside train (this photo is highly conceptual)
Kiwanis Club of Goldsboro’s COST BUDGET:

$110,000 to purchase NEW miniature train
  • ALL Funds will be raised by Kiwanis Club of Goldsboro
  • Cost includes Delivery & Set-Up by Miniature Train Fabricator in TX
  • Time is of the essence; 9 months lead time, goal is for 2022 season

$ 10,000 for proposed brick Train Station Apron
$ 30,000 for proposed Train Platform construction**
$150,000 TOTAL ESTIMATED COST BUDGET

** added as sufficient funds are raised
Kiwanis Club of GB’s FUNDRAISING BUDGET:

$ 50,000  Funds from Club’s Train Legacy Account

$ 25,000  Est Funds (donated by the city) IF City decides to sell the old train

$ 75,000  Funds raised from local businesses and individuals, other Kiwanis Clubs, local Foundations, and funds received at the train station itself; $ could increase if old train not sold

$  0     Funds from City of Goldsboro’s budget

$150,000 TOTAL FUNDS AVAILABLE for Train for the next generations of children in Goldsboro
REQUEST RECAP: Kiwanis Club of Goldsboro

1. Accept Kiwanis Club of Goldsboro’s gift of a new MINIATURE TRAIN. Train Lead time is 9-10 months from down-payment. In-service date desired: late spring 2022.

2. Authorize City employees to work with the Club to design a safe and attractive train platform structure and replace the apron around the train station, to be paid for with durable engraved bricks added as contributed funds allow.

3. If the City decides to sell the 1953 Train, contribute proceeds toward the Replacement Train. (Could be $15,000-35,000?)

4. Support Kiwanis Club of Goldsboro’s New Train Capital Campaign. (Consider purchasing a brick in honor of someone who took you to the train or otherwise added JOY to your childhood.)
The Train Binds Generations Together. It’s a part of growing up in Goldsboro. Time together. The best times.

This is why we volunteer.
THANK YOU,
GOLDSBORO!

To GIVE:
www.goldsborotrain2022.com

Straight donation, or Buy A Brick $100
3 lines, 20 characters per line
MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
AUGUST 2, 2021

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 4:00 p.m. on August 2, 2021.

Call to Order. Mayor Pro Tem Ham called the meeting to order at 4:00 p.m.

Roll Call.

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Laura Getz, City Clerk

Adoption of the Agenda. City Manager Tim Salmon recommended adding an item titled Emergency Sewer Repair to Items Requiring Action as Item M. Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council adopted the agenda.

Mayor Pro Tem Ham asked to be excused for the Mayoral Applicants Presentations.

Councilmember Broadaway made a motion to appoint Councilmember Polack as moderator for this portion of the interviews, the motion was seconded by Councilmember Jones and unanimously carried.

Councilmember Jones made a motion to excuse Mayor Pro Tem Ham for this portion, the motion was seconded by Councilmember Broadaway and unanimously carried.

Mayoral Applicants Presentations. Councilmember Polack shared the process for the presentations.

The following applicants made a presentation for the Mayoral Position:

1. Stefanie L. Bostic
2. Elton R. Brewington
3. David L. Craig
4. Walter D. Ham
5. Charles E. Henry
6. Alicia B. Pierce-Rescinded application for Mayor after her presentation.
7. Roderick C. White
8. Kaelon M. Williams

Following the presentations by each applicant, council was given the opportunity to ask questions. At the August 16, 2021 City Council meeting, the City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote.

Councilmember Jones made a motion to conclude the interview session and bring Mayor Pro Tem back. The motion was seconded by Councilmember Broadaway and unanimously carried.

Councilmember Broadaway made a motion to recess the meeting for a 10 minute break. The motion was seconded by Councilmember Polack. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 6:0.

After a brief recess, Mayor Pro Tem Ham shared information about the issues with Day Circle.
Consent Agenda Review. Each item was reviewed. Additional discussion included the following:

**Item C. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Accept Upset Bid.** Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried. Council agreed to accept the initial bid and authorize Finance to advertise for upset bids for 1003 North George Street.

**Item J. Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II).** Council discussed sidewalk fees.

There being no further business, the meeting recessed until 7:00 p.m.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 2, 2021.

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Rev. David Elliott with St. James AME Zion Church provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock

**Approval of Minutes.** Councilmember Aycock made a motion to approve the minutes of the Work Session and Regular Meeting of July 12, 2021. The motion was seconded by Councilmember Broadaway and unanimously carried.

**Presentations.**

**Employee Performance Awards**

**Employee of the Quarter.** On Easter Sunday, a vehicle accident destroyed a pole that contained the City’s Traffic Signal Fiber, and City Fiber Network service to several city departments. When the Information Technology Department found out and put the call out for volunteers to help, nearly everyone in the department responded quickly. Jamie was the first on the scene. She only knew they had an outage, but contacted the police and viewed the damages. She also went to Fire Station 5 and the Golf Course to setup temporary services so they could operate on Sunday. Chris came in to help with the temporary services, and then stayed until the next morning working with others in restoring our services. Darren and Donald came in to prep the splice trailer and make sure they had all their supplies so they could start splicing wires as soon as possible. They worked from mid afternoon on Sunday until well into Monday morning. At no time did any of the four say they wanted to leave, that they were tired or ask what had to be done. It was a clear focus on restoring service before the City staff arrived for work on Monday and making sure they were able to serve our citizens as needed. Chris, Darren, Donald and Jamie’s accomplishments reflect well on themselves and the City of Goldsboro.

**Supervisor of the Quarter.** On Easter Sunday, a vehicle accident destroyed a pole that contained the City’s Traffic Signal Fiber, and City Fiber Network service to several city departments. When the Information Technology Department found out about the issue, they contacted the Signal System Maintenance Supervisor, Troy Conner and he was on call. He helped arrange for a new pole to be installed on Easter Sunday. He then stayed until Midnight that night helping pull down the old fiber and hanging all new sections for Signal and IT fiber. If Troy had not been dedicated and determined to help in any way possible, IT would have had no way to rehang the fiber and would not have been able to get the City sites back up before work on Monday. There were others that helped with cutting the concrete and prepping the site for a new pole, but Troy is commended for his dedication and efforts beyond the normal call of duty to help restore services as soon as possible. He worked several hours, on a holiday, without any complaints or concerns about how long they had to work to get the job done. He was back early the next morning to make sure that IT didn’t need anything else. Troy Conner’s accomplishments reflect well on himself and the City of Goldsboro.
Public Comment Period.
1. Yvonnia Moore with the Ice Storm thanked everyone that attended the Blue Bunny makeover event. She shared the event brought everyone together.
2. Matthew Whittle, Habitat for Humanity spoke about the homelessness committee and invited everyone to upcoming home dedications on Georgia Avenue.
3. Kimberly Evans, Fairview Housing, spoke about humanitarian causes in reference to animals. She requested a dog tethering law in the city. Chief West shared there was a law and spoke to Ms. Evans.

Consent Agenda - Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items C-J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1003 N. George Street to Melissa Bynum Gill. Resolution Adopted. Council approved the sale of 1003 N. George on 3/15/21 to Ms. Edna Burns and was approved by the County after no upset bids were received. Ms. Burns changed her mind about buying the property on 7/16/21. On 7/22/21, staff received an offer to purchase this city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offers have been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

<table>
<thead>
<tr>
<th>1003 N. George Street</th>
<th>Offeror: Melissa Gill</th>
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<tbody>
<tr>
<td>Offer: $2,020.00</td>
<td>Bid Deposit: $101.00</td>
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<td>Parcel #: 48992</td>
<td>Pin #: 2690902685</td>
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<td>Tax Value: $4,040.00</td>
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The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a money order.

It was recommended that Council accept or reject offer on 1003 N. George Street from Ms. Melissa Gill and if accepted, adopt following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Aycock/Polack (6 Ayes)

RESOLUTION NO. 2021-59 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

Operating Budget Amendment FY21-22. Ordinance Adopted. As part of the FY21-22 Budget Ordinance, the City includes a provision to allow for unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

Please find attached an ordinance amending the annual operating budget for fiscal year 2022 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2021 that we intend to honor in the new fiscal year (FY 2022). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in late July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than $5,000. Also, please find attached a fund balance appropriated analysis reflecting the Purchase Order Rollovers.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for project funds are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.
The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)

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<td>FY21-21 Purchase Order Rollovers</td>
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<tr>
<td>FY21-21 Purchase Order Rollovers</td>
<td>Proposed</td>
<td>$ 391,761.27</td>
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<tr>
<td>FY21-21 Purchase Order Rollovers</td>
<td>Current Year with Proposed</td>
<td>$ 391,761.27</td>
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Analysis of Purchase Order Rollovers by Fund (FY21 to FY22)

| General Fund | $ 156,632.76 |
| Utility Fund | $ 391,761.27 |
| **Total Operating Funds** | $ 548,394.03 |

| Herman Park Center | $ 377,950.00 |
| Parks & Recreation Capital Project FY19-FY24 | $ 93,151.84 |
| 2018 Street Bonds | $ 54,387.89 |
| Police Evidence & Fire Station Renovation | $ 66,551.32 |
| Federal & State Foreclosure | $ 216.00 |
| JAG | $ 16,018.79 |
| TIGER Streetscape | $ 31,559.20 |
| FEMA-GO Source Capture FS1/2/3/5 | $ 215,723.60 |
| Phase IV Sewer Rehab SRF | $ 1,647,691.59 |
| Sewer Rehab SRF W-17-0110 | $ 446,821.36 |
| Golden Leaf Stormwater & Sewer Infrastructure | $ 421,283.39 |
| Water Lines/Booster Pump SRF WIF-1936 | $ 17,261.40 |
| **Total Project Funds** | $ 3,388,618.38 |
| **Total All Fund Types** | $ 3,937,012.41 |

Rolling Stock FY21 Funded with Debt Proceeds
Also included with this amendment is the re-appropriation of capital expenditure items from FY21-22 in the General Fund in the amount of $438,330.00. The rolling stock financing with BB&T was closed on July 9th, and since we were not able to close before the end of fiscal year 2021 the capital items that were unencumbered lapsed at June 30th. These items will be funded with revenue from debt proceeds in FY22. The items consist of the following:

| Police | 2021 Dodge Charger | $23,597 |
| Police | 2021 Jeep Compass | $19,533 |
| Solid Waste | 2021 Freightliner | $200,000 |
| Solid Waste | Leaf Truck | $135,000 |
| Streets | E-55 Bobcat Mini Excavator | $60,200 |
| **Total General Fund** | $438,330 |
ORDINANCE NO. 2021-28 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2021-22 FISCAL YEAR”

Bid Award for Picnic Shelter Install at Bryan Multi-Sports Complex. Resolution Adopted. The City of Goldsboro has a Parks & Recreation Capital Projects Fund. This fund has a line item dedicated to capital projects and improvements at the Bryan Multi-Sports Complex. Funds in this line item are from donations and sponsorship monies.

The City of Goldsboro requested informal bids for a Picnic Shelter Install at the Bryan Multi-Sports Complex. The scope of the project included:

- Grading the area for the picnic shelter install
- Pouring a concrete pad for the picnic shelter – contractor provides concrete materials
- Installing the picnic shelter on the concrete pad – City provides shelter materials

On July 22, 2021, the informal bids were opened with Carolina Bay Construction being the low bidder. Parks and Recreation staff reviewed each bid proposal and recommend Carolina Bay Construction for the picnic shelter install. Funding is available to cover the total bid amount of $29,046. Bid tabulation is attached.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract in the amount of $29,046 with Carolina Bay Construction to install a picnic shelter at the Bryan Multi-Sports Complex. Consent Agenda Approval. Aycock/Polack (6 Ayes)

RESOLUTION NO. 2021-60 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE A CONTRACT WITH CAROLINA BAY CONSTRUCTION FOR PICNIC SHELTER INSTALL AT BRYAN MULTI-SPORTS COMPLEX”

Optimist Back to School Kids Fun Day – Temporary Street Closure. Approved. The Optimist Club looks forward to hosting a “Back to School” Kids Fun Day. The Back to School Kids Fun Day is a community event bringing free food, Games, Bouncy Houses, Entertainment, and School Supplies to the kids of the community. This is a free, kid friendly event.

The events will be hosted at The Hub from 10:00am – 2:00pm on South Center Street on August 14, 2021. The Optimist Club is requesting the closure of the South Center Street, to include both lanes of S. Center Street from 9:00am – 3:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary closing of S. Center Street from Spruce to Chestnut Street as stated above. Consent Agenda Approval. Aycock/Polack (6 Ayes)

Change Order No. 3 for 2020 Street Paving Project (Formal Bid #2020-001). Resolution Adopted. The paving project consisted of approximately 5,000 square yards of pavement with 940 linear feet of storm water lines, 400 linear feet of water line, and 1,500 linear feet of concrete curb and gutter. This project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive, East Chestnut Street from South Slocumb Street to South Leslie Street, Hawthorne Street from Oleander Avenue to Andrews Avenue, and Mimosa Street from Claiborne Street to Randolph Street.

City Council awarded the paving contract to Weaver’s Asphalt & Maintenance Company for $641,711 on April 6, 2020.

Construction line items for storm drainage lines, gate valves, select borrow, and stone bedding were below the contract bid prices causing underrun costs totaling $56,664.60. However, due to additional work required for undercutting and asphalt surface course for East Chestnut Street from South Slocumb Street to South Leslie Street and Mimosa Street from Claiborne Street to Randolph Street project overruns totaled $195,681.77.
Change Order No. 3 detailed as follows:

Project Overruns $195,681.77
Less Project Underruns 56,664.60
Total Contract Adjustments $139,017.17

TOTAL CHANGE ORDER NO. 3 $139,017.17

Staff reviewed change order with the Finance Director and determined that funds are available from street bonds and utility fund.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to execute Change Order No. 3 for a total of $139,017.17 with Weaver’s Asphalt & Maintenance Company.

Consent Agenda Approval. Aycock/Polack (6 Ayes)

RESOLUTION NO. 2021-61 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 3 WITH WEAVER’S ASPHALT & MAINTENANCE CO. FOR 2020 STREET PAVING IMPROVEMENTS FORMAL BID #2020-001”

SU-7-21 King’s Auto (Used Auto Sales) – North side of E. US Hwy. 70 between Calvary Road and Norwood Avenue. Order Adopted. The applicant requests a Special Use Permit for the operation of a used auto sales lot located in the General Business (GB) zoning district.

According to the City’s Unified Development Code, used automobile sales is a permitted use in the General Business (GB) zoning district only after the obtainment of a Special Use Permit approved by City Council. The applicant was granted a variance for the property from the Goldsboro Board of Adjustment on July 26, 2021 for the side-yard building setback from 15 feet to 4.34 feet.

Frontage: 114.45 ft.
Area: 0.66 Acres
Zoning: General Business (GB)

Previously, the site was approved as a sign fabrication business formerly known as Southern Signs, Inc.

Currently, the existing commercial buildings and lot are unoccupied.

Approval criteria of used automobile sales requiring a special-use permit from Goldsboro City Council are as follows:

1. The minimum lot area is 15,000 sq. ft.
2. The minimum lot frontage and width shall be 100 ft.
3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within 20 ft. of residentially-zoned property.
5. All vehicular display areas shall be improved with approved surfaces, curb and gutter in accordance with the City’s UDO.

The applicant has submitted a preliminary site plan which indicates compliance with the above-listed approval criteria for used automobile sales as a special-use in the General Business (GB) zoning district.

In addition, the site plan shows an existing one-story commercial building of approximately 2,460 sq. ft. proposed for use as offices for automobile sales, record-keeping, public restrooms and storage. Another existing one-story commercial building is attached to the principle structure consisting of approximately 1,050 sq. ft. and formerly used as storage space. Applicant intends to convert attached storage building into an automobile service bay for customers of the business.

Access to the site will be provided directly from N.C. Secondary Road No. 1591 by a proposed 22 ft. wide paved access drive. NCDOT officials have been contacted since this is a state-maintained road. According to NCDOT officials, no roadway improvements will be required for the site.

Parking for the site requires 1 space per employee and 5 customer spaces. A total of 7 paved parking spaces are proposed to include 1 handicap accessible space.
Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways. External sidewalks are not required for the site in accordance with the City’s UDO and the Recommended Pedestrian Facilities Plan.

Interconnectivity has not been shown for the site. The owner/developer will be required to identify interconnectivity for the site should adjacent property directly east of the property be improved for commercial development in the future.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of drainage plans prior to issuance of any building permits.

A portion of the subject property located at the rear of the site is outside the City limits of Goldsboro. The owner of the property will be required to annex this portion of the property into Goldsboro’s city limits since City utilities serve the site.

Maple trees have been shown along the frontage of the property to serve as required street trees for the site. A Type A, 10’ wide landscape buffer is required along the western property line. An existing 6 ft. in height opaque chain-link fence serves to buffer the property from existing commercial development directly west of the site. Existing vegetation at the rear of the property serves as the required Type C, 20ft. wide landscape buffer yard. City staff will ensure additional landscape plantings will be installed should any deficiencies exist after site improvements have been finalized.

Commercial dumpsters will be utilized for garbage collection and have been identified on the submitted site plans. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

At the public hearing held July 12, 2021, no one appeared to speak for or against the request.

The Planning Commission at their meeting held July 26, 2021 recommended approval of a Special Use Permit for the operation of a used auto sales lot located in the General Business (GB) zoning district.

It was recommended that Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-7-21 for the operation of a used auto sales lot located in the General Business zoning district. Consent Agenda Approval. Aycock/Polack (6 Ayes)

**Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II) – West side of Thoroughfare Road between Central Heights Road and NC Railroad. Ordinance Adopted.** The applicant requests a change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6CZ) Conditional Zoning limiting the use to an 84-unit apartment complex.

Frontage: +500 ft. (Thoroughfare Road)
Depth: +300 ft.
Area: +7.7 Acres

SURROUNDING ZONING:
North: Residential (R-16) RM-NC/Residential (R-12CZ); Residential (R-9)
South: Residential (R-16/R-12)
East: Residential (R-16/R-9)
West: Residential (R-16/R-12CZ)

On April 1, 2019, Goldsboro City Council accepted the recommendation of the Goldsboro Planning Commission and adopted an Ordinance (Z-14-19) changing the zone for property directly north of subject property from Residential (R-16 and R-12) to Residential (R-12CZ) Conditional Zoning limiting the use of the property to an eighty-four unit apartment complex.

City Council at their April 5, 2021 denied the applicant’s request to rezone the subject property for the apartment complex. At their May 3, 2021 meeting, the Council voted to rehear Tiffany Garden Phase II Rezoning as they found there to be substantial change in the conditions and circumstances bearing on the application.
Now, with the request of the Council to rehear the rezoning request, the developer is proposing the second phase of residential development consisting of an eighty-four (84) unit apartment complex.

Existing Use: The property is currently vacant.

The City’s Land Use Plan recommends Medium Density Residential (MDR) development. In addition, the Plan recommends that higher densities should be encouraged since City water and sewer are available to serve the property.

The submitted preliminary site plan indicates three (3), three-story apartment buildings containing a total of 84 units. In addition, a community building is also being proposed on site.

Access to the site will be directly from Thoroughfare Road. Since Thoroughfare Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as, left and right turn lanes along Central Heights Road as a result of Phase I development.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. 36 of the 84 total units will be 3-bedroom units, 35 units will be 2-bedroom units and the remaining 13 units will be 1-bedroom units. A total of 176 parking spaces are required and 176 spaces have been shown on the preliminary site plan.

External City sidewalks are required for new development, however, the City’s Pedestrian Facilities Plan does not recommend sidewalks for the area. Frontage along Thoroughfare Road is approximately 460 ft. The developer will be required to install sidewalks or pay a fee in lieu of in the amount of $8,280 to the City of Goldsboro.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City’s Commercial Lighting ordinance.

Interconnectivity: Interconnectivity has been shown west of the site as adjacent property is currently being developed for multi-family use.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Thoroughfare Road. A Type B 15’ landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City’s Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and fiber-cement shake siding. Roofing materials will be architectural shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City’s Unified Development Ordinance prior to issuance of any building permits.

The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held July 12, 2021, one person spoke regarding concerns with drainage as a result of the proposed project and the applicant spoke in favor of the request.

The Planning Commission at their meeting held July 26, 2021, recommended approval for the requested change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6 CZ) Conditional Zoning limiting the use to an 84-unit apartment complex.

It was recommended that Council accept the recommendation of the Planning Commission and find the proposed zoning amendment consistent with the City’s adopted Comprehensive Land Use Plan because city
water and sewer are available to serve the site and; find the proposed zoning amendment is reasonable and in the public interest because it supports the City’s adopted Comprehensive Land Use Plan for higher density residential development and adopt an Ordinance changing the zoning for the property from Residential (R-16) to Residential (R-6CZ) Conditional Zoning limiting the use to an 84-unit apartment complex. Consent Agenda Approval. Aycock/Polack (6 Ayes)

**ORDINANCE NO. 2021-29 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”**

**Contract Award for Goldsboro Turning Movement Count Inventory. Resolution Adopted.** The City of Goldsboro, the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Goldsboro Turning Movement Count Inventory, which will result in peak hour traffic counts at 127 signalized intersections.

Eight consultants’ submitted qualifications and the Selection Committee consisting of Jennifer Collins, Planning Director, Berry Gray, Wayne County Planning Director, Sam Lawhorn, NCDOT District Engineer and Bobby Croom, Assistant City Engineer reviewed each firm’s submittal. Each submittal was evaluated based on:

1. Quality and Completeness of Proposal;
2. Project Approach and Ability to Complete on Time;
3. Related Project Experience;
4. Quality and Completeness of a Submitted Project Example; and,
5. Reference

Upon review, the Selection Committee’s compiled evaluations indicated that VHB ranked highest of the eight submittals.

On May 13, 2021, Staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of VHB for this task.

In order to complete the data collection, VHB proposed a total contract fee of:

- **Contract for Services** $48,260
- **City of Goldsboro (+/- 20%)** $ 9,652
- **NCDOT PL 104 funds (+/- 80%)** $38,608

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor Pro Tem and City Clerk to execute a contract in the amount of $48,260 with VHB, for the Goldsboro Turning Movement Count Inventory. Consent Agenda Approval. Aycock/Polack (6 Ayes)

**RESOLUTION NO. 2021-62 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLDSBORO TURNING MOVEMENT COUNT INVENTORY”**

**Items Requiring Individual Action.**

**Street Name Change – Poplar Street to Dr. H.E. McNair Street. Ordinance Adopted.** A petition to change the name of a section of Poplar Street to “Dr. H.E. McNair Street has been submitted. The section of Poplar Street runs from Harris Street intersection northwards approximately 1,150 linear feet to its terminus.

The petitioner has indicated that he wishes to change the name of the street in honor of the late Rev. Dr. Howard E. McNair who was the pastor of 57 plus years of New Stoney Hill United Holey Church, which directly abuts this section of Poplar Street at 1003 Poplar Street.

The City is authorized to change street names within the city limits according to provision set forth in General Statutes. While the statues are very general in nature, the City follows the same procedures used by the County in renaming streets.
The proposed name change has been sent to the County Planning Department to insure that the name “Dr. H.E. McNair Street” would not result in any confusion as it relates to provision of emergency services. The County Planning Director has indicated that the County does not have any objection to the street name change which has been proposed. City Fire has no issues with the request and City Engineering indicated the use of an individual’s full name is typically discouraged especially if the last name is available for use suggesting the use of “McNair Street”.

A Notice of Public Hearing was advertised in the newspaper for two consecutive weeks and all adjacent owners were notified of the hearing by mail.

At the public hearing held July 12, 2021, the petitioner spoke in favor of the request. No one appeared in opposition.

The Planning Commission at their meeting held July 26, 2021, recommended approval of the street name change.

It was recommended that Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing a section of the name of Poplar Street to Dr. H.E. McNair Street.

Councilmember Polack made a motion to accept the recommendation of the Planning Commission and adopt an Ordinance changing a section of the name of Poplar Street to Dr. H.E. McNair Street. Councilmember Jones seconded the motion and it was unanimously carried.

ORDINANCE NO. 2021-30 “AN ORDINANCE CHANGING THE NAME OF A CERTAIN STREET WITHIN THE CITY OF GOLDSBORO”

Mayor Pro Tem Ham asked to be excused from voting on Item L, SU-8-21 Well Travelled Beer because he owned the building. Councilmember Aycock made a motion to excuse Mayor Pro Tem Ham from voting. The motion was seconded by Councilmember Matthews. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

SU-8-21 Well Travelled Beer – Southwest corner of South Center Street and Chestnut Street (Place of Entertainment w/ ABC Permits – Amendment). Order Approved.

The applicant requests to amend a previously issued Conditional Use Permit (CU-6-17) to allow the operation of a place of entertainment with ABC Permits. The amendment would allow the extension of the hours of operation.

Frontage: 72.26 ft. (S. Center Street)
119.4 ft. (W. Chestnut Street)

Depth: 119.4 ft.

Area: .2 Acres

Zoning: Central Business District (CBD)

Existing Hours of Operation:

Tues – Thurs (3pm – 11pm)
Fri – Sat (3pm – 12am)
Sun (12pm – 4pm)

Number of Employees: 2

The applicant was granted a Conditional Use Permit to allow the operation of a place of entertainment with ABC Permits by City Council at their December 7, 2015 meeting. The existing Conditional Use Permit was amended and approved by City Council at their May 8, 2017 meeting to expand the operation for additional seating. The applicant is now requesting to extend the hours of operation on Fridays and Saturdays from 3pm – 12am to 3pm to 2am.

The applicant renovated approximately 1,600 square feet of an existing two-story, 5,384 square foot masonry-brick building for craft beer sales and consumption. In 2017 the applicant renovated an additional 1,674 square feet of the first floor for additional seating and storage.
The submitted floor plan shows seating for fifty-nine (59) people, beverage shelving and display areas, bathrooms and a bar. The applicant is only requesting to extend the hours on Fridays and Saturdays with no other requests and/or improvements at this time.

At the public hearing held July 12, 2021, no one appeared to speak for or against the request.

The Planning Commission at their meeting held July 26, 2021 recommended approval to amend a previously issued Conditional Use Permit (CU-6-17) to allow the operation of a place of entertainment with ABC Permits and allow the extension of the hours of operation on Fridays and Saturdays to 2am.

It was recommended Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-8-21 for the operation of a place of entertainment with ABC Permits allowing the extension of the hours of operation on Fridays and Saturdays to 2am.

Councilmember Broadaway made a motion to accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-8-21 for the operation of a place of entertainment with ABC Permits allowing the extension of the hours of operation on Fridays and Saturdays to 2am. The motion was seconded by Councilmember Aycock and unanimously carried.

Councilmember Polack made a motion to bring Mayor Pro Tem Ham back to his seat. The motion was seconded by Councilmember Jones and unanimously carried.

Contract Award -- Repair 1,100 linear feet of 8" Sanitary Sewer Force Main near 723 US-117.

Resolution Adopted. Recent inspections on the 1,100 linear feet section of sanitary sewer force main under W. Grantham St and US-117 identified serious concerns with respect to the overall integrity of the pipe and steel encasement. The potential for a sanitary sewer overflow is of serious concern, if not imminent.

The proposed repair consists of relining approximately 1,100 linear feet of existing sanitary sewer force main by cured in place piping (CIPP). The final method of repair will not be determined until the condition of the pipe has been determined via camera.

Due to the potential exigent nature of the situation and possibility of sanitary sewer overflow, expedited bids were solicited from multiple contractors. The bids received for this project are tabulated as follows:

<table>
<thead>
<tr>
<th>Name of Bidder</th>
<th>Amount of Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Am-Liner East, Inc., Berryville, VA</td>
<td>$97,766.00</td>
</tr>
<tr>
<td>Vortex Services, LLC, Greenville, SC</td>
<td>$122,100.00</td>
</tr>
<tr>
<td>T. A. Loving Co., Goldsboro, NC</td>
<td>$101,300.00</td>
</tr>
</tbody>
</table>

The bids for this project have been reviewed, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funds are available from within the City’s utility fund.

It was recommended Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract for $97,766.00 with Am-Liner East, Inc. to complete the necessary sanitary sewer repairs.

Councilmember Broadaway made a motion to approve a contract award to repair 1,100 linear feet of 8” sewer. Councilmember Aycock made comments concerning awarding the contract. The motion was seconded by Councilmember Polack and unanimously carried.

RESOLUTION 2021-63 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE REPAIR OF 1,100 LINEAR FEET OF 8" SANITARY SEWER FORCE MAIN NEAR 723 US 117”

City Manager’s Report. Mr. Salmon shared that the auditors are conducting work on the FY20 audit. He also shared information on COVID.
Mayor and Councilmembers’ Reports and Recommendation. Mayor Pro Tem Ham read the following Proclamation:

Goldsboro/Wayne Purple Heart Proclamation – The Goldsboro City Council commend the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 7, 2021 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

Councilmember Aycock shared comments concerning the Mayoral applicants.

Councilmember Matthews shared comments concerning the Mayoral application process, responding to emails and celebrated with the Ice Storm for being chosen as the Blue Bunny Heart of Fun Winners. She also thanked the Ice Storm for employing youth.

Councilmember Polack shared comments concerning the Mayoral presentations and personal comments about his job as a councilmember. He also announced that the Blessed Beauty and Barber Customer and Community Appreciation will be held on August 7 from 12-until.

Councilmember Broadaway shared comments concerning the Mayoral applicants and COVID vaccine rates.

Councilmember Jones shared comments concerning the Mayoral applicants and thanked the city manager for responding to flooding issues mentioned at the last meeting. She also mentioned a clean sweep in August for District 1. Spoke about going into the schools.

Mayor Pro Tem Ham thanked everyone for coming and shared comments concerning the mayoral selection.

Closed Session Held. Upon motion of Councilmember Polack, seconded by Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss an economic development and personnel matter.

Council came out of Closed Session.

Council came back into Open Session.

Councilmember Jones made a motion to amend the agenda to discuss the SRO. The motion was seconded by Councilmember Aycock and unanimously carried.

School Resource Officer (SRO) Discussion. Chief Mike West shared that he is not able to provide three School Resources Officers for Wayne County Schools due to staffing concerns. He shared the current staffing levels at the Goldsboro Police Department. Council discussed the issue. After discussion from Council, Chief West will look at the possibility of using a floater or retired officers. Councilmember Polack made a motion to go along with the recommendation of the one SRO at Goldsboro High School with the possibility of amending it with the ideas that Councilmember Jones and Councilmember Matthews gave. The motion was seconded by Councilmember Aycock and unanimously carried.

The meeting adjourned at 9:03 p.m.

David Ham
Mayor Pro Tem

Laura Getz, MMC/NCCMC
City Clerk
CITY OF GOLODSBORO
AGENDA MEMORANDUM
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-9-21 Paul Vinson III (HB - GB) – South side of 11th Street at the intersection of 11th Street and N William Street

BACKGROUND: The applicant owns the subject property. The majority of the property is zoned Highway Business (HB). A portion of the property is zoned General Business (GB).

DISCUSSION: The applicant requests to rezone the entire property to General Business (GB) for commercial development purposes. If the property is rezoned, site and landscape plans will be required and approved by City officials before construction permits can be issued in the future.

Frontage: 280 ft. (11th St.)
Area: 20,467 sq. ft. or 0.47 acres

SURROUNDING ZONING:
North: Residential (R-6), General Business (GB); Residential/Manufactured Non-Conforming (RM-NC)
South: Highway Business/General Business (HB/GB) Residential/Manufactured Non-Conforming (RM-NC)
East: Highway Business (HB/ RM-NC); and
West: General Business (GB)

Existing Use: The subject property is clear and vacant.

Land Use Plan Recommendation: The City’s Land Use Plan recommends Commercial development for the property.

Engineering: The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for Goldsboro City Council at their regularly scheduled meeting on September 7, 2021.

Date: 8/12/21
Planning Director

Date: 8/12/21
City Manager
The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.
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CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: Analysis of Impediments & Assessment of Fair Housing Choice Public Hearing

BACKGROUND: As required by HUD, the Community Relations Department sought an agency to complete an Analysis of Impediments to Fair Housing through a Request for Proposal process. UNC-Greensboro's Center for Housing & Community Studies completed the report and provided a final draft of the analysis to City staff on May 1, 2021.

DISCUSSION: This project involved compiling, analyzing, and mapping local jurisdictional, state, and national data sources on residential housing disparities for the seven federally protected categories: Race, Color, Religion, Sex, Handicap, Familial Status, and National Origin.

Staff will highlight the six notable impediments and recommendations. The Community Relations Department will take appropriate actions necessary to overcome the effects of the impediments identified through the analysis.

RECOMMENDATION: No action is necessary. The Community Relations Interim Director will send the Analysis of Impediments & Assessment of Fair Housing Choice to HUD as required after the public hearing. A report will be submitted to HUD of any comments made by the public.

Date: 8-10-2021

Felecia D. Williams
Interim Community Relations Director

Date: 8-12-2021

Timothy Salmon
City Manager
Analysis of Impediments & Assessment of Fair Housing Choice

UNC-Greensboro
Center for Housing & Community Studies
The Department of Housing & Urban Development (HUD) requires that recipients of HUD funds conduct an Analysis of Impediments (AI) to Fair Housing Choice every five years.

The City of Goldsboro, being a recipient of federal block grant funds from the U.S. Department of Housing & Urban Development (HUD), must certify that it will affirmatively further fair housing by committing to conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.

The preparation of this Analysis of Impediments to Fair Housing Choice (AI) serves as a component of the City of Goldsboro’s efforts to satisfy the requirements of the Housing & Community Development Act of 1974.

Additionally, communities receiving HOME funds are required to: 1) Examine and attempt to alleviate housing discrimination; 2) Promote fair housing choice for all; 3) Promote housing accessible to and usable by persons with disabilities; 4) Comply with the non-discrimination requirements of the Fair Housing Act.
The City of Goldsboro initiated a request for proposals in late 2019 and fully executed a contract on July 9, 2020 with the University of North Carolina at Greensboro’s Center for Housing and Community Studies.

The project was conducted over an eight month period (June 2020 to February 2021) with a final draft provided to City Staff in May 2021.

The AI was made available to the public on July 16, 2021 and included a 2-week public comment period that ended on July 30, 2021. Two written comments were received from Habitat for Humanity and Wayne Forward.
Data Sources & Methods

- Public Meetings
- Interviews with local stakeholders
- Geographic information systems (GIS)
- Other statistical analyses
- Census tract maps
- Census block maps
- Subdivision maps
- Analysis of income, employment, poverty
- Telephone and Zoom interviews
- Four public stakeholder meetings
Impediments & Goals

Impediment 1: Lack of Affordable Rental Housing
Lack of affordable rental housing arose repeatedly in the data. Nearly half of renters (47%) were cost burdened, paying more than 30% of their income towards rent. Housing affordability was repeatedly discussed in interviews, clear in survey data, and throughout the secondary data analysis.

Goal 1: Promote Preservation of Existing and Development of New Affordable Rental Housing
Promote and encourage the development of affordable market rental housing units especially for households whose income is less than 80% of the Area Median Income.
Impediments & Goals

Impediment 2: Lack of Affordable Housing for Sale
Lack of affordable single-family housing was also found in the data.

Goal 2: Promote and encourage the development of for-sale single family houses for low-and-moderate income households
Continue to support down-payment assistance programs and mortgage financing to low-income homebuyers, support rehabilitation of existing owner-occupied housing, increase homebuyer education, support non-profit developers, etc.
Impediments & Goals

Impediment 3: Private Lending Practices
The analysis of fair lending has provided clear evidence that race/ethnicity is yet a major factor in loan approvals in the city of Goldsboro.

Goal 3: Promote Private Lending
Promote and encourage private lending by conducting an institutional analysis in order to determine which institutions have the most disparate outcomes by race/ethnicity, and expand the scope of homebuyer and credit building courses.
Impediments & Goals

Impediment 4: Fair Housing Education and Outreach

Lack of awareness of fair housing laws and principals were evident in the interviews with key informants. There is a continuing need to educate persons about their rights under the Fair Housing Act and to raise awareness of fair housing choice.

Goal 4: Improve the public’s knowledge and awareness of the Fair Housing Act, and related laws, regulations, and requirements

Conduct local media campaigns, promote fair housing seminars, publish literature, attend Fair Housing trainings, other outreach activities.
Impediments & Goals

Impediment 5: Accessible Housing

Persons with disabilities, whether mental or physical, are often overlooked in analysis of fair housing practices. Interviews, surveys, and data analyzed indicate that many community members have disabilities that may affect their choice of housing.

Goal 5: Improve accessibility of housing for those with disabilities

Increase accessible housing units through rehabilitation of existing housing and/or development and construction of new rental and single-family housing.
Impediments & Goals

Impediment 6: Lack of Affordable Housing Plan
Clear from public feedback, the residents of Goldsboro want an affordable housing plan that takes into consideration low- and-moderate income residents’ needs.

Goal 6: Assemble an Affordable Housing Steering Committee and commission a 10-year plan to address affordable housing

Establish a Steering Committee.
CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: Taste of Wayne – Temporary Street Closure

BACKGROUND: The United Way of Wayne County will host the annual “Taste of Wayne” food festival to benefit the United Way of Wayne County. Local restaurants and vendors will setup booths and give out “tastes” to patrons.

DISCUSSION: The events will be hosted on Saturday, October 9, 2021 from 11:00am – 2:00pm at “The HUB” in downtown Goldsboro. A rain date is schedule for October 16, 2021. The United Way is requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut Street from 7:30am – 4:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. No Special Events/Parades/Street Closing Permit will be issued until a Certificate of Insurance (proof of insurance or applicable rider) has been obtained and submitted with the permit application adding the City of Goldsboro as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.

RECOMMENDATION: By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Date: 8-12-21

Mike West, Police Chief

Date: 8/13/21

Tim Salmon, City Manager
CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

**In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.

I. General Information

Type of Event: (please check all that apply)
☐ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain):

Event Name: Taste of Wayne

Event Date(s): 10-9-2021 Event Website: unitedwaynec.org

Inclement Weather/Rain Date(s): 10-10-21

Description of Event (Please briefly describe the event.)

Annual food festival to benefit United Way of Wayne County. Local restaurants & vendors will set up booths and give out "Tastes" to patrons.

Requested Event Location: "Hub" 200 S Center St, Goldsboro

Event Start Time/End Time: 11:00 AM - 2:00 PM

Set-Up: Date & Time (start/end): 7:30 - 11:00 AM 10-9-2021

Dismantle (Completion): Date & Time (start/end): 1:00 - 4:00 PM 10-9-2021

Estimated Daily Attendance: 1,000

Will this event require street closures? ☑ Yes ☐ No Closure Times

If yes, please list the streets that you are requesting to be closed:

Center St, across from Hub I block, 1 side

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: United Way of Wayne County

Are you a non-profit? ☑ Yes ☐ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Ashlee Fritz Title: Resource Development Director

Address: 2503 Cashwell Dr. Suite B

City: Goldsboro State: NC Zip: 27534 Phone: 919-735-2591

Cell Phone: 922-2109 Email: ashlee@unitedwaync.org

June 2021
III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION:

For Run/Walk/Parade/Carnivals- STARTING POINT:

For Run/Walk/Parade/Carnival- ENDING POINT:

*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? □ Portable Toilets □ Other
If portable toilets will be provided, please list the name/contact of the company:

[Space for name/contact]

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Volunteers / Hiring: We to remove

June 2021
V. Event Details: Please answer the following questions regarding your event.

☐ Yes □ No Does the event involve the sale of food?
☐ Yes □ No Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

➢ For events with food, a letter from the health department must be submitted 30 days prior to the event.
   o Health Department: (919) 731-1000
➢ The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
   o NC ABC Commission: (919) 779-0700

☐ Yes □ No Will there be musical entertainment at your event?
If "YES", please provide the following information:

➢ Amplification? ☐ Yes ☐ No

*Note: Any Live or Loud Music cannot begin prior to 10 am, must end by 10 pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.*

☐ Yes □ No Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:

➢ Approximate Number of tents: 30
➢ Approximate Sizes: 10' x 10' or Smaller
➢ Will any tent exceed 400 sq. ft. in area? ☐ Yes ☐ No

*Note: It is the renter’s responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.*

City of Goldsboro Inspections Department (919) 580-4385

☐ Yes □ No Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)

☐ Yes □ No Will admission fees be charged to attend this event?
If "YES", provide the cost(s) of all tickets: $20

☐ Yes □ No Will fees be charged to vendors to participate in this event?
If "YES", please provide the schedule of fees: For vendor months $25

☐ Yes □ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

• How will overall patron parking be accommodated for this event? Along Center St.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.
Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:
General Liability Insurance coverage of at least $1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider MUST be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager’s Office. Some events, such as carnivals, require a minimum of $5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.

Application Fee:
An application fee of $25.00 for special events and $50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:
At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:
The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro’s Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:
No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:
City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:
1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in CDG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:
(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)
1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

June 2021
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abccnc.gov/permits.

5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.

**For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.

**Agreement**

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: [Signature]

Organization: [Organization Name]

Date: 7-21-2021

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

Goldsboro Police Department Representative

Date: 7-29-2021

Downtown Goldsboro Representative

Date: 8-10-2021

Finance Director

Date: 8-12-2021

City Manager's Signature

(Use of City Owned Lots/Non-Street Closings and Carnivals)

Date

June 2021
Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Ashlee Fritz from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city’s property.

This the 7th day of June, 2021.

Ashlee Fritz (Applicant & Authorized Representative of Event)

(SEAL)

This form must be completed, signed and returned with the completed application.
CERTIFICATE OF LIABILITY INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Crawford-Henderson, Inc.
202 N. Main Avenue
P.O. Box 10885
Goldboro, NC 27533-0886
Lisa B. Musselman

CONTACT
Lisa B. Musselman
919-779-9400
919-779-9400
919-761-2142
lisam@crawhow.com

INSUROR A: Cincinnati Indemnity Co.
INSUROR B: The Cincinnati Casualty Co.

COVERAGES

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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Section, may be attached if more space is required)

Taste of Wayne County event 10/8/2021 at The Hubb, 200 N. Center Street, Goldboro, NC.

CERTIFICATE HOLDER
City of Goldboro
P O Drawer A
Goldboro, NC 2753

GOLDS-1

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Lisa B. Musselman

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City of Goldsboro
North Carolina Police Department

[Signature]

[Date]

[Signature]
NORTH CAROLINA
ALCOHOLIC BEVERAGE CONTROL COMMISSION
Location: 400 EAST TRYON ROAD
RALEIGH NC 27610
(919)773-0780
nc.gov

AMOUNT PAID: ____________________________
DATE: ____________________________
RECEIVED BY: ____________________________
TEMP #: ____________________________
APPROVED ____________________________
REJECTED ____________________________
BY: ____________________________
DATE: ____________________________

(Do Not Write Above This Line)

SPECIAL ONE-TIME PERMIT APPLICATION
FOR SALE OF ALCOHOLIC BEVERAGES

Application Instructions:
A. Complete this application in its entirety. (Please print.)
B. Applicant's signature must be notarized.
C. The fee for a Special One-Time permit is $50.00.
D. The fee must be submitted by certified check, cashier's check, or money order, and
   made payable to the North Carolina Alcoholic Beverage Control Commission.
E. The permittee shall notify local law enforcement and have the notification signed by law enforcement. (On back of form.)
F. The completed application must be submitted at least 14 days prior to event occurrence.

I hereby make application to the North Carolina Alcoholic Beverage Control Commission for a Special One-Time permit allowing the sale or
service of alcoholic beverages at the event described below:

Please check applicable box(es):
J (We) are a: ___ Nonprofit or ___ Political Organization, requesting authorization to ___ Sell or ___ Serve
at a ticketed event the following:

☐ Malt beverages  ☐ Wine  ☐ Spirituous Liquor  ☐ Permit brownbagging

The following documents are required:
1. Lease or rental agreement between nonprofit organization and owner of the premises.
2. Diagram of the actual premises showing all entrances, exits, bar areas, and where consumption
   and/or sale will take place.
3. Documentation to show that the organization is exempt from taxation under the appropriate
   subsection of Section 501(c) of the Internal Revenue Code or is exempt under similar
   provisions of Chapter 165 of the North Carolina General Statutes.
4. Purpose of fund-raiser and recipient of funds raised.
5. Certified copy of criminal record check must be submitted for individual applying for a special one-time permit.
6. A political party as defined in NC General Statute 163-96(a)(1) or (2) or a campaign organization
   which has properly filed and has had a person certified as a candidate. Statute 163-1.

NAME OF ORGANIZATION OR CANDIDATE: United Way of Wayne County

LOCATION: Where event or transaction will take place
Name of Building: (if applicable) HUB Downtown Goldsboro Address: CENTER ST. Goldsboro NC 27530
COUNTY: Wayne (if event is being held inside the city limits, indicate city: Goldsboro)
MAILING ADDRESS FOR PERMIT: P.O. BOX 10893 Goldsboro NC 27532
DATE(S) OF EVENT: 10-9-2021 Estimated Attendance: 1000
TIME OF EVENT: Beginning 11:00 am Ending 2:00 pm
PERSONAL INFORMATION OF INDIVIDUAL REPRESENTING THE ORGANIZATION OR CANDIDATE:

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<tr>
<td>810 Beach St.</td>
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<tr>
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<td>919 394-8178</td>
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<tbody>
<tr>
<td><a href="mailto:SherryCarter@abc.com">SherryCarter@abc.com</a></td>
</tr>
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NOTIFICATION TO LOCAL LAW ENFORCEMENT:

To be completed by an officer of the Sheriff's Office, if event is held in the County, or completed by an officer of the Police Department, if event is held in the City.

<table>
<thead>
<tr>
<th>Name of Officer</th>
<th>Signature of Officer</th>
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<tbody>
<tr>
<td>Sgt. M. Smith</td>
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<td>Goldsboro Police</td>
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I CERTIFY UNDER OATH OR AFFIRMATION THAT:

- I am not less than 21 years of age.
- I have not been convicted of a misdemeanor controlled substance offense or alcoholic beverage offense within the past two years.
- I have not been convicted of a felony within the past three years, and if convicted of a felony before then, I have had my citizenship restored.
- I have not obtained an alcoholic beverage permit revoked within the past three years.
- All of the information supplied by me in this application is complete and accurate.
- I understand that ABC law prohibits any type of gambling activities or equipment upon my licensed premises (even if not for profit).
- I, or my agent, will personally supervise the sale of alcoholic beverages and abide by all ABC laws.
- I understand that failure to abide by the ABC laws may result in the immediate revocation of my privilege to sell/serve alcohol.

Sworn to and subscribed before me this the 15th Day of July, 2021

Signature of Applicant

My commission expires: 3-11-23

Signature of Notary

MAIL THIS APPLICATION TO:

If sending by U.S. Postal Service (regular mail):

NC ABC COMMISSION
ATTN: PERMIT & PRODUCT COMPLIANCE
4307 MAIL SERVICE CENTER
RALEIGH, NC 27699-4307

If sending by U.S. Postal Service EXPRESS MAIL or by FEDEX/UPS:

NC ABC COMMISSION
ATTN: PERMIT & PRODUCT COMPLIANCE
400 EAST TRYON ROAD
RALEIGH, NC 27610

Special One Time Permit Application for Sale of Alcoholic Beverages Rev 2/17
CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: NC Freedom Fest (Festival/Carnival) – Temporary Street Closure

BACKGROUND: NC Freedom Fest has a mission to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces.

DISCUSSION: Beginning Thursday night (September 16, 2021) the carnival will open in the large empty lot on South Center Street and will operate through Saturday night (September 18, 2021). On Friday night (September 17, 2021) the festival will host a “Grub at the Hub Event” featuring a live band, food vendors, and carnival rides. The following day, the main event (Festival) will feature street food vendors, food trucks, Wings of Wayne Chicken Wing Cook-off, live entertainment, corn hole tournament, a carnival/kids zone, and a car and bike show. The Parks and Recreation Department is requesting the following street closures:

09/17/2021 The North and Southbound lane of South Center Street from Spruce to Chestnut Street from 5:00pm – 9:00pm.

09/18/2021 The North and Southbound lanes of Center Street from Ash Street to Spruce Street. From 1:30pm – 9:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.

2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.

3. All activities, change in plans, etc., will be coordinated with the Police Department.

4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: By motion, grant the requested temporary closings of the North and Southbound lanes of Center Street as stated above.

Date: 8/12/21

[Signature]
Mike West, Police Chief

Date: 8/12/21

[Signature]
Tim Salmon, City Manager
CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

**In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)
- □ Parade □ Run/Walk □ Festival □ Street Closure □ Carnival □ Other (explain):

Event Name:  NC FREEDOM FEST

Event Date(s): September 16th, 17th & 18th, 2021  Event Website:  www.ncfreedomfest.org

Inclement Weather/Rain Date(s):  n/a

Description of Event (Please briefly describe the event.)
Our mission is to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces. Beginning on Thursday night, the carnival will open in the large empty lot on South Center. This carnival will operate through Saturday night. On Friday night, we will have a “Grub at the Hub event” featuring the band “Soul Psychedelique” as well as food vendors, and carnival rides. The following day, the main event (festival) will feature street fair vendors, food trucks, Wings of Wayne Chicken Wing Cook-off, live entertainment, corn hole tournament, a carnival/kids zone, and car and bike show.

Requested Event Location:  200 N Center Street to 200 S Center Street

Event Start Time/End Time:  9/16/21: 6 pm - 9 pm; 9/17/21: 6 pm - 9 pm; 9/18/21: 4 pm - 10 pm

Set-Up:  Date & Time (start/end):  9/16/21: 10 am - 7 pm; 9/17/21: 10 am - 7 pm; 9/18/21: 8 am - 9 pm

Dismantle (Completion):  Date & Time (start/end):  9/18/21 at 11 pm

Estimated Daily Attendance:  9/16/21: 400; 9/17/21: 2,500; 9/18/21: 5,000 - 7,000

Will this event require street closures?  □ Yes □ No  Closure Times
9/17/21: 5 pm - 9 pm
9/18/21: 1:30 pm - 9 pm

If yes, please list the streets that you are requesting to be closed:
9/17/21: Intersections: Spruce/Center & Chestnut/Center (5 pm - 9 pm) (Block between the Hub & FirstPolice Complex)
9/18/21: Intersections: Mulberry/Center, Walnut/Center, Chestnut/Center, Spruce/Center (1:30 pm - 9 pm) (All of Center between Ash & Spruce)

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name:  NC Freedom Fest / City of Goldsboro

Are you a non-profit?  □ Yes □ No  If yes, are you:  □ 501c (3) □ 501c (6) □ Place of worship

Applicant Name:  Jordan Walker  Title: Marketing & Special Events Supervisor - COG P&R

Address:  901 E. Ash Street

City:  Goldsboro  State:  NC  Zip:  27530  Phone:  919-739-7449

Cell Phone:  919-922-5687  Email: jwalker@goldsboronc.gov

June 2021
Day of Event Contact:
Name: Jordan Walker Phone: 919-922-5687

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: Carnival: 200 S. Center (Large Open Lot)

For Run/Walk/Parade/Carnivals- STARTING POINT: ____________________________

For Run/Walk/Parade/Carnival- ENDING POINT: ______________________________

*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)

See Detailed Maps:
2021 NC Freedom Fest Map + Timeline
2021 NC Freedom Fest Site Map

Also Attached:
Picture of Vendor Set Up (10x10 Spaces - Limit 40 - Inside Lanes of Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.)

Picture of Car Show Set Up - Cars In Spaces on Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.

Picture of Food Vendor Set Up, with water pipes depicted in image.

Copy of Special Event Insurance Application

If any supplemental information (or pictures) are needed, feel free to contact me - Jordan Walker, jwalker@goldsboronc.gov, 919-739-7449.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☑ Portable Toilets ☐ Other
If portable toilets will be provided, please list the name/contact of the company:
Parks Portable Toilets 919-735-9402

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)
Parks & Recreation Maintenance Staff

June 2021
V. Event Details: Please answer the following questions regarding your event.

☐ Yes  ☑ No  Does the event involve the sale of food?

☑ Yes  ☐ No  Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

➢ For events with food, a letter from the health department must be submitted 30 days prior to the event.
   ◦ Health Department: (919) 731-1000

➢ The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
   ◦ NC ABC Commission: (919) 779-0700

☐ Yes  ☑ No  Will there be musical entertainment at your event?

If "YES", please provide the following information:

➢ Amplification? ☑ Yes  ☐ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☐ Yes  ☑ No  Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:

➢ Approximate Number of tents: 80

➢ Approximate Sizes: 10 x 10; 20 x 20

➢ Will any tent exceed 400 sq. feet in area? ☑ Yes  ☐ No  Possible, not guaranteed

Note: It is the renter’s responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

   * City of Goldsboro Inspections Department (919) 580-4385

☐ Yes  ☑ No  Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)

☐ Yes  ☑ No  Will admission fees be charged to attend this event?

If "YES", provide the cost(s) of all tickets:

☑ Yes  ☑ No  Will fees be charged to vendors to participate in this event?

If "YES", please provide the schedule of fees: Food, Artisans, & Commercial: $125; Informational: $100

☑ Yes  ☑ No  Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at http://www.goldsboronc.gov/special-events/.

*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.

VI. Miscellaneous:

Parked:

➢ How will overall patron parking be accommodated for this event?  Available Downtown parking lots

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

June 2021
Special Information and Conditions of receiving a Special Event/Parade Permit:

**Insurance:**
General Liability Insurance coverage of at least $1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager’s Office. Some events, such as carnivals, require a minimum of $5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the City Manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.

**Application Fee:**
An application fee of $25.00 for special events and $50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

**Event Cancellation:**
At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

**Public Safety:**
The City of Goldsboro reserves the right to require security and medical personnel for your event.

**Police:** The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro’s Police Department Off-Duty Coordinator at 919-580-4236, option 3.

**Prohibited Items:**
No firearms or illegal drugs are allowed.

**Policy of Non-Discrimination:**
City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

**Additional Rules Pertaining to Events:**
1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

**Alcoholic Beverages:**
(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)
1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

June 2021
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.

5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.

**For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.

**Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 7/7/21

Organization: NC Freedom Fest / City of Goldsboro Parks & Recreation

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

Goldsboro Police Department Representative 8/11/2021 Date

Downtown Goldsboro Representative 8/11/2021 Date

Finance Director Date

City Manager’s Signature 8/12/21 Date

(Use of City Owned Lots/Non-Street Closings and Carnivals)

June 2021
Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

NC Freedom Fest / City of Goldsboro from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city’s property.

This the 7th day of July, 2021.

[Signature]

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.

June 2021
**2021 NC FREEDOM FEST SITE PLAN (FINALIZED)**

**BIG LOT - HUB - SOUTH CENTER**

SEE LARGE MAP (FULL EVENT MAP) FOR COMPLETE SITE PLAN

**Legend**
- **RESTROOMS + HAND WASH STATIONS**
- **FOOD VENDORS**
- **WING TEAMS**
- **SPONSORS**
- **CORN HOLE TOURNAMENT**

**Notes**
- "WHITE BORDER BEHIND COOK TEAMS + FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL.
- KIDS ZONE DISPLAY DOES NOT DEPICT ACTUAL OR EXACT RIDES THAT WILL BE ON SITE, BUT DOES MIMIC SOME OF THE OPTIONS PROVIDED BY FUNFEST MIDWAYS.
- SJAFB PLANS TO HAVE 8 VEHICLES ON SITE FOR THE STATIC DISPLAY, BUT HAS NOT YET CONFIRMED WHAT EXACT VEHICLES THEY WILL BRING.
- UNCONFIRMED AMOUNT OF BOARDS TO BE USED AT ONCE AT CORN HOLE TOURNAMENT - 8 BOARDS DEPICTED ABOVE ARE JUST AN ESTIMATE FOR LAYOUT.
- TAN RECTANGLES IN LARGE FIELD DEPICT 11 COCKTAIL-HEIGHT PICNIC TABLES THAT WILL BE DISPERSED IN 'CONCERT AREA', ALONG WITH TRASH RECEPTACLES AND SANITIZING STATIONS.
- EMS + PUBLIC SAFETY STAGING AREA WILL BE BEHIND STAGE/CARNIVAL RIDES IN EMPTY AREA.
- HANDICAP PARKING WILL BE AVAILABLE AT GOLDSBORO PEDIATRIC DENTISTRY & ORTHODONTICS
CITY OF GOLDSBORO
AGENDA MEMORANDUM
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: NC Freedom Fest (5K and Fun Run) – Temporary Street Closure

BACKGROUND: NC Freedom Fest has a mission to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces.

DISCUSSION: This event is a component of the NC Freedom Fest. This event consists of a 1-mile Fun Run/Walk and a 5K Run/Walk throughout Downtown Goldsboro beginning at 7:30am – 10:00am on September 18, 2021. The Parks and Recreation Department is requesting the following street closures on September 18, 2021 at the following times and locations:

6:00am – 10:00am Chestnut Street between Center Street and John Street.  
7:30am – 9:30am The Northbound lanes of Center Street from Mulberry Street to Spruce Street.  
8:00am – 8:30am The Southbound lanes of Center Street from Ash Street to Pine Street.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

RECOMMENDATION: By motion, grant the requested temporary closings of Chestnut Street, and the North and Southbound lanes of Center Street as stated above.

Date: 8/12/21  
Mike West, Police Chief

Date: 8/12/21  
Tim Salmon, City Manager
CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING PERMIT APPLICATION

**In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)
☐ Parade ☑ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): NC Freedom Fest 5K & Fun Run

Event Name: NC Freedom Fest 5K & Fun Run

Event Date(s): September 18th, 2021 Event Website: www.ncfreedomfest.org

Inclement Weather/Rain Date(s): n/a

Description of Event (Please briefly describe the event.)

The event consists of a 1-mile Fun Run/Walk and a 5K Run/Walk throughout Downtown Goldsboro, utilizing the same format and route as the Greater Goldsboro Road-Run. This is a morning component of the NC Freedom Fest (Separate Event/Closure Permit Application).

Requested Event Location: Hub area (SE Corner of Center/Chestnut Street)

Event Start Time/End Time: 7:30 am - 10:00 am

Set-Up: Date & Time (start/end): 6:00 am

Dismantle (Completion): Date & Time (start/end): 10:00 am

Estimated Daily Attendance: 100-200

Will this event require street closures? ☑ Yes ☐ No Closure Times:

If yes, please list the streets that you are requesting to be closed:
1. Center Street - a. Southbound (Pine Street to Ash Street)  b. Northbound (Spruce Street to Mulberry Street)
2. Intersection of Chestnut/Center Street to John Street

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: NC Freedom Fest, Inc.

Are you a non-profit? ☐ Yes ☑ No If yes, are you: ☑ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Jordan Walker Title: Marketing & Special Events Supervisor - COG PAR

Address: 901 E. Ash Street

City: Goldsboro State: NC Zip: 27530 Phone: 919-739-7449

Cell Phone: 919-922-5687 Email: jwalker@goldsboronc.gov | info@ncfreedomfest.org

June 2021
Day of Event Contact:
Name: Lynn Grantham                 Phone: 919-922-9906

III. Event Map
For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: Hub Area
For Run/Walk/Parade/Carnivals- STARTING POINT: 1-Mile - S. Center/Pine Street Intersection; 5K - Center/Walnut Intersection
For Run/Walk/Parade/Carnival- ENDING POINT: The Hub/GFD Driveway on S. Center Street between Chestnut and Spruce Streets (All Events)

*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)

See Attachments:
Exact Routes (USATF Certified) from the Greater Goldsboro Road-Run Held on 4/17/21

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? □ Portable Toilets □ Other
If portable toilets will be provided, please list the name/contact of the company:
Plan to use HUB Permanent Restroom Facilities on-site

If no portable toilets will be provided, how will these requirements be handled?
Plan to use HUB Permanent Restroom Facilities on-site

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)
P&R will have extra trash receptacles on-site for Festival later in day, although trash should not be an issue.

June 2021
V. **Event Details:** Please answer the following questions regarding your event.

- **Yes**  **No** Does the event involve the sale of food?
- **Yes**  **No** Does the event involve the sale of alcohol?
  - If "YES" has the health department been notified?
    - For events with food, a letter from the health department must be submitted 30 days prior to the event.
      - Health Department: (919) 731-1000
    - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
      - NC ABC Commission: (919) 779-0700

- **Yes**  **No** Will there be musical entertainment at your event?
  - If "YES", please provide the following information:
    - Amplification?  **Yes**  **No**
  
  *Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.*

- **Yes**  **No** Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:
  - Approximate Number of tents:  **1**
  - Approximate Sizes:  **10x10**
  - Will any tent exceed 400 sq. feet in area?  **Yes**  **No**

  *Note: It is the renter’s responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.
  
  City of Goldsboro Inspections Department (919) 580-4385*

- **Yes**  **No** Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)

- **Yes**  **No** Will admission fees be charged to attend this event?
  - If "YES", provide the cost(s) of all tickets:  **5K Cost: $35 Per Participant; Fun Run Cost: $15 Per Participant**

- **Yes**  **No** Will fees be charged to vendors to participate in this event?
  - If "YES", please provide the schedule of fees:  

- **Yes**  **No** Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at [http://www.goldsboronc.gov/special-events/](http://www.goldsboronc.gov/special-events/).

*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.

VI. **Miscellaneous:**

Parking:
- How will overall patron parking be accommodated for this event?
  - Available Downtown parking lots - Center Street and side streets to the west of Center

*Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.*

June 2021
Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:
General Liability Insurance coverage of at least $1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of Insurance or applicable rider MUST be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager’s Office. Some events, such as carnivals, require a minimum of $5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.

Application Fee:
An application fee of $25.00 for special events and $50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:
At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:
The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro’s Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:
No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:
City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:
1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:
(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)
1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

June 2021
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.

5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.

**For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker   Date: 8/10/21

Organization: NC Freedom Fest / City of Goldsboro Parks & Recreation

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

[Signature] 8/11/2021
Goldsboro Police Department Representative  Date

Erin Fonseca 8/11/2021
Downtown Goldsboro Representative  Date

Finance Director
[Signature] 8/12/2021
Date

City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

June 2021
Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

NC Freedom Fest, Inc.  from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city’s property.

This the 10th day of August, 2021.

Jordan Walker  (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.
Greater Goldsboro 5k
Goldsboro, NC

Route is 100% unrestricted
Runners have full use of all roads curb-to-curb

Brandon Wilson
Measured By: Brandon Wilson
USATF / RRSTC Certifier
IAAF / AIM Grade A
Measured On: Jan 22, 2018
Course = 5 km

START DETAIL
The Start is an imaginary line on Walnut St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. The nail is 4' 6" west of UPole # PEC 183P92

Route
Start - on - E Walnut
Left - on - Jefferson
Left - on - E Mulberry
Left - on - S Center
Finish - on - S Center

Splits
1 Mile - At 1108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center

FINISH DETAIL
The Finish is an imaginary line on S Center St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. It is located between Chestnut and Spruce. The nail is 12' 1" south of the southernmost edge of the rectangular iron storm drain.

USATF Certificate #NC18001BW
Effective Jan 22, 2018 to Dec 31, 2023
2021
GREATER GOLDSBORO
ROAD RUN

1-MILE FUN RUN/WALK ROUTE
5K ROUTE
10K ROUTE
PARTY IN THE PARK

NC FREEDOM FEST
GOLDSBORO, NC
2021
City of Goldsboro
Departmental Monthly Reports
July 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism (report not available at the time of agenda packet distribution)
The Mayor’s Committee for Persons with Disabilities (MCPD) did not meet for the month of July. The committee voted years ago to take one month off during the summer. The committee received a donation of $5000 from Eastpointe towards the accessible playground that members of MCPD have set a goal to build. Eastpointe’s CEO Sarah Stroud requested to visit City Hall to present the donation for publication. Goldsboro Daily News publicized the story on August 6, 2021. The Goldsboro News-Argus has reached out for details for a story as well. Staff met with Parks & Recreation staff to discuss details of the playground on July 9, 2021. The MCPD Education Subcommittee met in person on July 13, 2021. Staff presented, on behalf of the MCPD and in the absence of invited guest Pastor Glenn Phillips, at the Sunrise Kiwanis meeting at B&G Grill on July 14, 2021.

On July 13, 2021, the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD Chair and Staff met for an Executive meeting on July 7, 2021 to discuss the meeting. The Economic Development Subcommittee did not meet this month. Meetings for this subcommittee have been paused until the fall at the request of the subcommittee Chair.

Recruitment for the Goldsboro Youth Council has ended. To date, seventeen (17) applications have been received. Youth Council membership total for 2021-2022 will be twenty-two (22) to include returning members. The 2021-2022 GYC year will begin with a member/parent orientation on September 1, 2021 at the Goldsboro Event Center. Additionally, staff attended an annual Advisors Retreat (virtually) on July 15, 2021.

Community Relations Activities: Staff attended a Mental Health meeting with Mr. Danny King, One-to-One staff, and a GPD representative, at the request of the Assistant to the City Manager, on July 12, 2021. Staff met with Ashlee Fritz of United Way to discuss the Taste of Wayne 2021 event on July 29, 2021. Staff provided a Community Relations department orientation to 2 new employees on July 14, 2021. Staff facilitated a department staff meeting on July 23, 2021.

Community Development Activities: Staff attended a virtual HOME-ARP webinar on July 1, 2021 and July 13, 2021. Staff attended a meeting with City Attorney and Assistant City Manager to discuss URP on July 6, 2021. Staff attended a virtual homelessness webinar on July 8, 2021. Staff attended Eastpointe’s Continuum of Care/Down East Coalition meeting (virtually) on July 14, 2021. Staff attended the URP19 bid meeting on July 20, 2021 with staff from Finance. Staff attended a meeting with City Manager and Thomas Rice to discuss funding for his homelessness initiative on July 21, 2021. Staff met with Tiffany Garden developer Mark Morgan and Assistant City Manager on July 26, 2021, at the developer’s request to discuss the project.

The Department received one (1) housing complaint and received thirteen (13) requests for assistance for the month of July. *Please refer to the attached document for a detailed summary.

<table>
<thead>
<tr>
<th>2021 Complaints</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>AVG</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Complaints</td>
<td>0</td>
<td>4</td>
<td>2</td>
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<td>4</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2</td>
</tr>
<tr>
<td>Consumer &amp; Other</td>
<td>2</td>
<td>8</td>
<td>21</td>
<td>10</td>
<td>12</td>
<td>9</td>
<td>13</td>
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<td>0</td>
<td>0</td>
<td>12</td>
</tr>
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</table>
## Complaints/Grievances

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Nature of Grievance</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-30-21</td>
<td>Not disclosed/Section 8 resident</td>
<td>Housing/Landlord refusal to repair</td>
<td>Consult with HACG's Section 8 Coordinator</td>
</tr>
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</table>

## Assistance with Resources

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Resource Requested</th>
<th>Resolution</th>
</tr>
</thead>
<tbody>
<tr>
<td>7-13-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Not currently taking applications</td>
</tr>
<tr>
<td>7-13-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Not currently taking applications</td>
</tr>
<tr>
<td>7-14-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Referred to WAGES</td>
</tr>
<tr>
<td>7-14-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Not currently taking applications-Does not live in the residence</td>
</tr>
<tr>
<td>7-15-21</td>
<td>Not disclosed</td>
<td>Homebuyer Assistance</td>
<td>Application mailed</td>
</tr>
<tr>
<td>7-19-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Not currently taking applications</td>
</tr>
<tr>
<td>7-19-21</td>
<td>Not disclosed</td>
<td>Homebuyer Assistance</td>
<td>Application emailed</td>
</tr>
<tr>
<td>7-20-21</td>
<td>Not disclosed</td>
<td>Phone number for Accu Copy</td>
<td>Number provided</td>
</tr>
<tr>
<td>7-22-21</td>
<td>Not disclosed</td>
<td>Home repair</td>
<td>Not currently taking applications</td>
</tr>
<tr>
<td>7-23-21</td>
<td>Not disclosed</td>
<td>House fire victim</td>
<td>Referred to 4 Day Movement &amp; Code Enforcement</td>
</tr>
<tr>
<td>7-23-21</td>
<td>Not disclosed</td>
<td>NC REBUILD Buyout</td>
<td>Consult with Asst. City Manager-Referred to NC REBUILD</td>
</tr>
<tr>
<td>7-30-21</td>
<td>Not disclosed</td>
<td>Homebuyer Assistance</td>
<td>Application mailed</td>
</tr>
</tbody>
</table>
Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 12 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 21 different times.
- LFNC Candidate to start August 18th.
- Working with the Assistant City Manager to facilitate administrative needs of the GWTA Roof Addition.
- Continued discussions of DGDC office relocation opportunity.
- Staff is working with NC Homegrown Leaders to work towards establishing an incubator.
- Staff met with new developer regarding interest in Downtown development and projects downtown.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff will continue to work with David Gall to facilitate administrative needs of the GWTA Concourse Roof Addition bid process.
- Downtown Merchants Association Work Plan Development.
- Staff is still working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.
- Updated the HUB applications based on Council recommendations and worked with IT to add to the City Website.
- Hosted the First Center Street Jam on July 22nd, great attendance, was called at 7:45 due to weather.
- Hosted the Ribbon Cutting for the HUB downtown on July 21st.
- Public Art Steering Committee assembled and initial selection has been made at the July 20th meeting.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (07/21), DGDC Executive Committee Meeting (07/14), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (07/13).
- Staff seeking out private development entities to consider development plans in the GUS Adaptive Reuse Study.
- Staff is working with DGMA, as a new branch of the DGDC to develop a work plan, in cohesion with the DGDC’s work plan.

Upcoming Events/Activities:

- Working with NC Commerce to produce an Economic Development 2-day Assessment.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Grub at the HUB being held Friday September 17th as the kick off for the NC Freedom Fest.
- Next Center Street Jam, August 5th.
- The Ice Storm won The Heart of Fun award from Blue Bunny.

Businesses Opening/Properties Purchased

- 209 W Walnut is scheduled to close in August.
- New Business- Frame Body Worx on S. Center St., and Yellow Woodworks on N James St. opened.
- Downtown Escapes now under new ownership.

Other

- Downtown Goldsboro’s Facebook page followers/likes grew from 12,144 to 12,291 in the month of July.
Stoney Creek Greenway
• The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
• Plans submitted to NCDOT for review and approval;
• Staff is working with NCDOT to make a few small changes.

Phase IV Sewer Collection Rehabilitation
• This project is 95% complete;
• Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
• Waiting for subcontractor to return to finish CIPP work.

2019 Infrastructure Recovery (Golden Leaf Foundation)
• This project consists of sewer rehabilitation and storm drainage improvements in various areas;
• This project is 98% complete;
• Remaining work to complete cured in place pipe for two sewer mains;
• Installation of the manhole on Grantham Street near Franklin Bakery is completed;
• Currently waiting for Tri-State to finish the CIPP of mains.

2020 Street Improvements Project
• This paving project includes:
  1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
  2. East Chestnut Street from South Slocumb Street to South Leslie Street;
  3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
  4. Mimosa Street from Claiborne Street to Randolph Street;
• Project is complete with the exception of processing final pay application.

2021 Street Resurfacing
• City Council awarded contract to Barnhill Contracting on May 17, 2021 for $1,653,500;
• A preconstruction conference was held on July 13, 2021 with a notice to proceed date set for September 7, 2021;
• Contract completion date is March 8, 2022.

2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements – FB2020-003
• In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
• Project is complete and final payment issued on July 23, 2021.
2017 Wastewater System Improvements – FB2020-002
- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 95% complete;
- Am-Liner is onsite and will complete project in approximately two weeks.

2017 Water System Improvements
- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by July/August 2021.

Ash Street/Alabama Avenue Sidewalk
- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold by NCDOT.

2019 Water Improvements Project
- The City Council authorized an engineering services agreement with the Wooten Company at the Council Meeting held on July 12, 2021;
- Engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;

Little/Big Cherry Pump Station Relocation and Improvement
- The City Council authorized an engineering services agreement with WithersRavenel at the Council Meeting held on July 12, 2021;
- Engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report due to DWI by October 1, 2021.

Best Management Practices (BMPs) Inspections
- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections are temporarily on hold pending completion of BMP Certification Class by newly hired construction inspector.
### FY 19-20

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>June-20</th>
<th>Adjusted Budget</th>
<th>June-21</th>
<th>Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$40,136,571</td>
<td>$42,862,916</td>
<td>$39,179,083</td>
<td>91.41%</td>
</tr>
<tr>
<td>Utility Fund</td>
<td>$19,490,361</td>
<td>$18,545,322</td>
<td>$19,517,913</td>
<td>105.24%</td>
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<tr>
<td>Downtown District Fund</td>
<td>$93,012</td>
<td>$117,898</td>
<td>$94,181</td>
<td>79.88%</td>
</tr>
<tr>
<td>Occupancy Tax Fund</td>
<td>$1,013,113</td>
<td>$1,199,844</td>
<td>$1,043,372</td>
<td>86.96%</td>
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<tr>
<td>Stormwater Fund</td>
<td>$1,524,898</td>
<td>$1,775,600</td>
<td>$1,591,312</td>
<td>89.62%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$62,257,955</strong></td>
<td><strong>$64,501,580</strong></td>
<td><strong>$61,425,861</strong></td>
<td>95.23%</td>
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</table>

### FY 20-21

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>June-20</th>
<th>Adjusted Budget</th>
<th>June-21</th>
<th>Collected</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$43,669,938</td>
<td>$42,862,916</td>
<td>$39,255,814</td>
<td>91.58%</td>
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<tr>
<td>Utility Fund</td>
<td>$19,093,438</td>
<td>$18,545,322</td>
<td>$16,185,742</td>
<td>87.28%</td>
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<tr>
<td>Downtown District Fund</td>
<td>$171,593</td>
<td>$117,898</td>
<td>$36,988</td>
<td>31.37%</td>
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<tr>
<td>Occupancy Tax Fund</td>
<td>$1,088,708</td>
<td>$1,199,844</td>
<td>$1,116,647</td>
<td>93.07%</td>
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<tr>
<td>Stormwater Fund</td>
<td>$1,087,610</td>
<td>$1,775,600</td>
<td>$1,347,721</td>
<td>75.90%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$65,111,286</strong></td>
<td><strong>$64,501,580</strong></td>
<td><strong>$57,942,912</strong></td>
<td>89.83%</td>
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</tbody>
</table>

### MAJOR CATEGORIES

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 19-20 Actual to Date</th>
<th>FY 20-21 Actual to Date</th>
<th>YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Property/Occupancy Taxes</strong></td>
<td>$17,980,317</td>
<td>$18,282,005</td>
<td>100.67%</td>
</tr>
<tr>
<td><strong>Charges for Services</strong></td>
<td>$23,839,135</td>
<td>$24,538,399</td>
<td>103.11%</td>
</tr>
<tr>
<td><strong>Revenue Other Agencies</strong></td>
<td>$14,726,283</td>
<td>$15,014,633</td>
<td>84.68%</td>
</tr>
<tr>
<td><strong>Other Revenues</strong></td>
<td>$2,797,688</td>
<td>$2,850,026</td>
<td>68.72%</td>
</tr>
<tr>
<td><strong>Fund Balance</strong></td>
<td>-</td>
<td>$769,560</td>
<td>0.00%</td>
</tr>
<tr>
<td><strong>Shared Services</strong></td>
<td>$2,914,532</td>
<td>$3,046,957</td>
<td>100.00%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$62,257,955</strong></td>
<td><strong>$64,501,580</strong></td>
<td><strong>95.23%</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Expenditures</strong></th>
<th>FY 19-20 Actual to Date</th>
<th>FY 20-21 Actual to Date</th>
<th>YTD %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Labor</strong></td>
<td>$30,102,933</td>
<td>$31,673,986</td>
<td>94.83%</td>
</tr>
<tr>
<td><strong>Non-Labor</strong></td>
<td>$35,008,353</td>
<td>$32,827,594</td>
<td>85.01%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$65,111,286</strong></td>
<td><strong>$64,501,580</strong></td>
<td><strong>89.83%</strong></td>
</tr>
</tbody>
</table>

### SELECTED OTHER INFORMATION

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 19-20 Actual</th>
<th>FY 20-21 Actual to Date</th>
<th>Total Collected F-YTD</th>
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</thead>
<tbody>
<tr>
<td>Debt Setoff</td>
<td>$46,538</td>
<td>$2,119</td>
<td>$44,690</td>
</tr>
<tr>
<td>Surplus</td>
<td>$57,818</td>
<td>$270</td>
<td>$58,361</td>
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</tbody>
</table>
The cause of fire incidents was determined 87.5% of the time. 12.5% of fire incidents were classified as undetermined or still under investigation.

The average response time of first arriving unit was 4:31.

The full response within 8 minutes occurred 96.8% of all calls.

78.5% of Inspection Violations were cleared within 90 days.

There were 0 Civilian injuries, 0 Civilian deaths, 2 Fire Service injuries, and 0 Fire Service deaths.

The American Red Cross assisted 2 families due to displacement because of fire damage.

Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, 1 Celebration Ride-by, a Truck Display at Wages, a Truck Display at Deeper Life Church, and Sprinkler Fun Days at various locations across Goldsboro. 95 Adults and 308 Children received fire prevention education.
Human Resources

- Staff is finalizing plans for the virtual career fair with North Carolina A&T State University. Attended webinar July 15 regarding scheduling platform.
- Human Resources staff served on interview panels for City Manager’s Office, Police and Public Works.
- Staff completed benchmark studies for Inspections and Public Utilities positions.
- Grievance policy updated.
- Staff is working with Police Department to review curriculum standards for Criminal Justice programs at colleges and universities.
- July 27 – Retirement planning webinar sponsored by Prudential. This was available to all City employees.
- July 28 - Staff met with Assistant to City Manager and intern regarding HR metrics for strategic plan.

Safety

- City Hall Fire Extinguisher and Defibrillator inspections.
- July 1 – Investigated motor vehicle accident (Police).
- Assisted Major Learnard on finding UTV training for officers using this vehicle.
- Assisted Purchasing Coordinator on Forklift training.
- July 13 – Assistance to OSHA regarding complaint of a private contractor on William Street construction project.
- City Hall inspection – Complaint of HVAC 226 STORAGE ROOM.
- July is the month to inspect all park facilities. Checking all playground equipment and bathroom facilities.
- July 14 – Inspected DGDC Office.
- July 21 – Safety check at HUB for Center Street Jam.
- July 28 – Safety and Accident Review Committee Meeting. Three (3) cases reviewed. Zero (0) points awarded; no fault to employees.
- July 29 – Accident investigation on Seymour Johnson AFB involving Solid Waste vehicle.
- Safety park inspections in the City. Field safety for private contractors and work crews with the City.
- Investigated Solid Waste vehicle on wrong side of road picking up debris with no warning lights activated.
- Met with two employees interested in being on Safety Committee.

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID information. There were 84 clinic visits this month. No random drug screens or post-accident drug screens this month.
## MONTHLY STATISTICS

### 2021

<table>
<thead>
<tr>
<th></th>
<th>JAN</th>
<th>FEB</th>
<th>MAR</th>
<th>APR</th>
<th>MAY</th>
<th>JUN</th>
<th>JUL</th>
<th>AUG</th>
<th>SEP</th>
<th>OCT</th>
<th>NOV</th>
<th>DEC</th>
<th>AVG</th>
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</thead>
<tbody>
<tr>
<td>Total Employment</td>
<td>569</td>
<td>566</td>
<td>562</td>
<td>562</td>
<td>557</td>
<td>554</td>
<td>550</td>
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<td>560</td>
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<tr>
<td>Vacancies</td>
<td>12</td>
<td>8</td>
<td>26</td>
<td>21</td>
<td>18</td>
<td>19</td>
<td>21</td>
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<tr>
<td>Applications</td>
<td>183</td>
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<td>203</td>
<td>245</td>
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<td>Applicant Notices</td>
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<td>66</td>
<td>71</td>
<td>177</td>
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<td>New Hires</td>
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<td>3</td>
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<td>Resignations</td>
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<td>.29%</td>
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<tr>
<td>Turnover Rate</td>
<td>.18%</td>
<td>.88%</td>
<td>.89%</td>
<td>.53%</td>
<td>1.44%</td>
<td>1.08%</td>
<td>1.09%</td>
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<td></td>
<td></td>
<td>.83%</td>
</tr>
<tr>
<td>Vehicle Accidents</td>
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<td>2</td>
<td>7</td>
<td>3</td>
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<td>3</td>
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<td>Workers’ Compensation</td>
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**Note:** Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.
• VPN connection from Seymour Johnson to SCADA system was completed, firewall configured for connection. Installed new SCADA switches and setup remote access for Public Utilities.
• Corrected issue with Signal Servers.
• Configured Intelligence Room computers.
• Installed cameras at GWTA. Configured switch ports and added them to Video Insight Server.
• Resolved message size issue in Exchange causing email to be blocked.
• Replaced TV at Fire Station 1.
• Hosted State IT Association (NCLGISA) Meeting at GEC.
• Posted IT Vacancy for a Computer Systems Administrator II.
• Completed Work Flows for CoDa.
• Fixed IVR Issues with Energov.
• Implemented SPEDE BOLO Module. Recorded promotional videos for GPD.
• Installed new network resources at Public Works.
• Repaired Mini Split at Fire Station 4.

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The valuation of all permits issued for July totaled $7,520,615. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled $29,403. Of the permit fees collected for the month, $3,735 was collected in technology fees. Plan review fees collected during the month totaled $1,575. Business Registration fees collected totaled $4,300.

The Inspectors did a total of 483 inspections for the month. During the month of July, five (5) business inspections were completed. A total of 324 permits were issued for the month. Fifty-nine (59) plan reviews were completed for July.

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In Process
------------PARAMOUNT THEATRE------------
- July capacity unrestricted; no distancing or masks required.
- July activity included 14 rental days, 8 public performances.
- July COVID-19 cancelled/rescheduled programming includes: 3 days, 1 public perf.
- Repairs and Maintenance:
  - Sound system, wheelchair lift, awnings, facade to be evaluated; Foundation to help fund.
  - Roofing; temporary repairs holding, permanent repairs investigated by TA Loving.

------------FINANCIAL------------
- Revenues - $2,881: Tickets -$2,881 / Rentals- $0 (late posting) / Concession- $0 (late posting)

------------GOLDSBORO EVENT CENTER------------
- July capacity unrestricted; no distancing or masks required.
- July activity included 6 event rental days, including 4 non-revenue City events.
- July COVID-19 cancelled or postponed include 15 event rental days.
- Repairs and Maintenance:
  - Improving landscaping and front garden beds under consideration.
  - Improvements to parking lot lighting under consideration.

------------FINANCIAL------------
- Revenues – $0: Rentals - $0 (late posting) / Amenities - $0 (late posting) / F&B – $0 (late posting)
- Value of City Use – $2,400:

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Mo. Average

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www.goldsboronc.gov
• Summer Sports Camps continued during July – Golf/Tennis/Pickleball Camp, Baseball/Softball Camp, Volleyball Camp, All Sports Camp

• Our Bryan Multi-Sports Complex Parking Lot was used as a viewing area for the public to park and watch the 4th of July fireworks shot from Seymour Johnson Air Force Base on July 1, 2021

• The Golden Agers (for people ages 50+) hosted their monthly luncheon at Herman Park Center on July 14, 2021 – this was their first gathering since things shut down last year due to COVID

• Goldsboro Golf Course hosted the first round of the Wayne County Amateur on Friday, July 23rd – 129 players

• Tube the Neuse was originally scheduled for Saturday, July 17, 2021. It had to be rescheduled to July 31st due to high water levels. It has now been postponed until August 21st due to high water levels (again) on the river

• Peacock Pool and Mina Weil Pool continue great success for Summer 2021 with revenues of over $7,500.00 for July 2021

• Day Camps at Herman Park Center and WA Foster Center continued through the month of July

• Both Herman Park Center and WA Foster Center continue to serve as open sites with the Summer Feeding Program – almost 3,000 meals served through July 2021

• Park Maintenance Staff continue to clean our park restrooms and the restrooms at the HUB daily

• Park Maintenance Staff continue to tend to the landscaping on Center Street

• As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff
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**Starting with July 2021, expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**
## 2020 Revenue and Expenditure Report

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During the month of July, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues $25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of July (6) tickets were issued.

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### 2021

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Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for July 2021 were 140, compared to 178 for July 2020.

Property with an estimated value of $216,804 was reported stolen, while property with an estimated value of $28,158 was recovered.

Officers arrested 107 people and issued 257 citations during the month. There were 29 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for July 2021 included:

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### PART I CRIME COMPARISON & TREND

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PUBLIC UTILITIES DEPARTMENT
July 2021
Prepared By: Michael Wagner
Date Prepared: August 5, 2021

Water Treatment Plant
- The Water Treatment Plant operations are proceeding smoothly.
  - The EPA signed the Lead and Copper Rule revisions on June 10, 2021. The effective date is set for December 16, 2021. Mandatory increases to sampling, education, inventory, and service line replacement are of note. More resources are needed to meet these requirements, which have been cut from recent budget requests.
  - The Neuse River intake screen remains covered in sand with the bypass open until a river dredge can take place.
  - One uncertified operator is working towards certification and one position is vacant.

Water Reclamation Facility
- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 97% capacity. The average daily flows for July were 12.74-MGD.
  - All of the city’s 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and Big Cherry’s generator is only able to run in manual and parts are ordered.
  - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
  - Four uncertified operators are working towards certification.

Compost Facility
- Two-hundred and eighty six cubic yards of compost and mulch were sold in July 2021.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

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<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
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*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD
```

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<th>May</th>
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<th>Aug</th>
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*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD
```
Public Works Department
July 2021
Prepared by: Chad Edge
Date Prepared: 9 August 2021

**Monthly Highlights**

**Buildings & Grounds:** Multiple electrical, plumbing, structural, etc. repairs Citywide—Installed bike rack at City Hall; Converted 6 light fixtures to LED in multiple facilities; Set up for Hub ribbon cutting and two (2) Jams events.

**Distribution & Collections:** Call duty responded to 17 after hour calls—total of 23.75 hours.; Mowed approximately 7.3 miles of sewer and water easements; Cleaned seven (7) sewer lift stations.

**Streets & Stormwater:** Cleared/rodded 1,528 ft of stormwater pipe and 15 catch basins and repaired 9 cave-ins; Removed three (3) fallen trees/debris from City roadways; Sprayed 2,380 ft of curb and gutter for vegetation control; Removed trash and debris from 1,105 ft of blue line ditch within West Haven by hand.

### Departments 2021

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### Departments 2020

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