

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, AUGUST 16, 2021**

*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

**1. ROLL CALL**

**2. ADOPTION OF THE AGENDA**

**3. OLD BUSINESS**

- a. Vacant Mayoral Seat Discussion-The City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote.

**4. NEW BUSINESS**

- b. Deputy City Clerk Swearing In Ceremony (City Clerk)
- c. Downtown Development/DGDC Update (Downtown Development)
- d. Request for Approval of Proposed Miniature Train Replacement Project (Kiwanis)

**II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation (Freedom Baptist Church-Pastor Jonathan Smith)

Pledge of Allegiance

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES (\*Motion/Second)**

- A. Minutes of the Work Session and Regular Meeting of August 2, 2021

**V. PRESENTATIONS**

**VI. PUBLIC HEARINGS (\*Motion/Second)**

- B. Z-9-21 Paul Vinson III (HB - GB) – South side of 11th Street at the intersection of 11th Street and N William Street (Planning)

**Planning Commission Excused**

- C. Analysis of Impediments & Assessment of Fair Housing Choice Public Hearing (Community Relations)

**VII. PUBLIC COMMENT PERIOD**

**VIII. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

- D. Taste of Wayne - Temporary Street Closing (Police)
- E. NC Freedom Fest (Festival/Carnival) -Temporary Street Closing (Police)
- F. NC Freedom Fest (5K and Fun Run) - Temporary Street Closing (Police)
- G. Departmental Monthly Reports

**IX. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

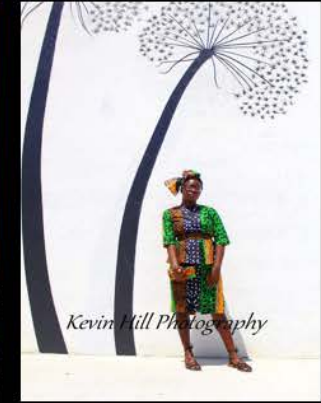
**X. CITY MANAGER'S REPORT**

**XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

**XII. CLOSED SESSION**

**XIII. ADJOURN**

WHATEVER YOU DO, DO IT DOWNTOWN



## Downtown Development Council Update

August 2021





# Downtown Vision Statement



**Vision:** Downtown Goldsboro is beautiful, historic, lively and full of economic opportunity and gusto. We honor our past while developing diversity and vibrancy to create a cultural arts, entertainment and urban lifestyle center.



# Measures/Statistics

	Bldg. Renovations	New Jobs	Job Lost	Net Job Gain	New Business	Business Closed	Net Business Gain	Business Expansion	\$ Value of New Investment PUBLIC	\$ Value of New Investment PRIVATE
2013-2014	15	42	17	25	12	7	5	0	\$1,504,393	\$1,026,589
2014-2015	14	73	25	48	15	7	8	1	\$10,635,878	\$415,731
2015-2016	41	90	14	76	16	8	8	2	\$6,327,519	\$6,381,283
2016- 2017	19	57	10	47	19	7	12	2	\$1,727,888	\$5,007,273
2017-2018	35	29	14	15	11	5	6	0	\$960,245	\$4,799,785
2018-2019	23	131	16	115	25	11	14	3	\$3,055,885	\$2,611,850
2019-2020	16	58	12	46	10	5	5	1	\$9,540,063	\$2,393,557
2020-2021	4	31	4	27	12	2	10		\$794,519	\$9,430,000
TOTALS	167	511	112	399	120	52	68	9	\$34,546,390	\$32,066,068



**City of Goldsboro Downtown Development Office**

**+**

**Downtown Goldsboro Development Corporation**

**=**

**Goldsboro Main Street Community**





# Transformation Strategy





The Downtown Goldsboro Development Corporation (DGDC) is Goldsboro's private sector partner working to achieve an economically healthy downtown within the Main Street™ Community approach.

Currently there are 23 Board of Director Members

14 Promotions Committee Members

8 Economic Vitality Committee Members

10 Design Committee Members



# Mission & Values



Center & Walnut Street Intersection Before



Center & Walnut Street Intersection After

**Mission Statement:** We work to make downtown better, so whatever you do, you can do it downtown.

**How?**

We facilitate a unified, sustainable, proactive and comprehensive development effort within the framework of the Main Street™ structure.

# Mission & Values



Center & Walnut Street Intersection Before



Center & Walnut Street Intersection After

**Values:** We value asset-based economic development, our historic structures, partnerships, diversity and, quality.

We value the creation of a unique, distinctive place that helps distinguish Goldsboro as a premier, desirable and livable city.



# Current Goals



- Protect and enhance downtown's assets and distinctiveness.
- Increase residential density downtown.
- Promote quality of life for everyone.
- Turn the uninhabitable buildings back into productive, quality ready-to-lease spaces.
- Raise the quality of businesses and support entrepreneurs.
- Increase family-centered amenities.
- Expand the marketing footprint for downtown; engage audience.
- Implement and encourage thoughtful, engaging art

# 2019 – 2021 Highlights



- **Organization Objective** - Reduce vacant, non-productive, habitable space by 20,000sq ft.
- **EV Objective** - Raise the quality of businesses by supporting entrepreneurs.
- **Design Objective** - Create engagement through public art and increase tax base by encouraging investment.
- **Promotions Objective** - Promote quality of life downtown.
- 92% Work Plan Completion



# 2019 – 2021 Highlights



- COVID Relief Efforts
- 22 Net New Businesses
- Streetscape & HUB Completion
- Wayfinding Completion
- Rehab Development Construction Began
- Expanded Partnership w/ Downtown Merchants
- Union Station Adaptive Reuse Study

## 2019 – 2021 Highlights



- Incubator Study
- 109 Ormond & 209 W Walnut
- Lofts on Center (103 N. Center)
- Aviator Loft
- 2 New Murals
- Additional Public Art
- Historic Property Narratives
- Hometown Takeover Video
- Residential Properties Initiatives  
– Communities Inc.

# Year-Round Efforts



- We manage a geographic area of 21 blocks (the Municipal Service District), plus involvement in surrounding areas.
- We host and implement over 30 events a year. (in a typical year)
- We help existing business and property owners with business and property needs.
- We work to recruit new businesses and investors and help them through that journey.
- We manage a group of dedicated volunteers to include private sector involvement and investment.



# Year-Round Efforts



- We manage multiple grant and development projects. \$21.8M secured in last 10 years.
- We work to be experts in the field of downtown development and bring best practices to Goldsboro.
- We work to actively and positively promote the City through Downtown success, promotions and marketing with extensive communication forms.

# What's Next?



- Secure private sector mixed-use investment for the city owned portions of the 300 & 400 Block of S. Center Street, West.
- Deliver the Rehab Dev't Project that will save 6 historic buildings and put 70,000 sq. ft. of space back into productivity.
- Identify a private development partner to carryout an option of use from the 2020 Adaptive Reuse Study to stabilize and save the historic Goldsboro Union Station.
- Encourage collaboration and best practices in entrepreneurship among downtown merchants.



# Thank You





# Request for Approval of Proposed Miniature Train Replacement Project Herman Park

Monday, August 16, 2021 Becky Craig,  
President, Kiwanis Club of Goldsboro  
[www.GoldsboroTrain2022.com](http://www.GoldsboroTrain2022.com)





Kiwanis Miniature Train at Herman Park





***Internationally, Kiwanis Clubs are committed to changing the world, one child & one community, at a time.***

**Kiwanis Club of Goldsboro:**

- **Sponsors 2 Key Clubs (servant leadership)**
  - @ Wayne School of Engineering**
  - @ Wayne Early Middle College High School**
- **Drives 2,500 laps/year around the track at Herman Park**
- **Supports children's charities in Wayne County**



# A beautiful history of service in Goldsboro since 1955

1955: Kiwanis Club of Goldsboro Purchased a Used Train for \$5,000

- ✓ From Whiteville Recreation Department for the City of Goldsboro
- ✓ Almost 70 years & 100's of Kiwanis & Key Club **volunteers operating the train**  
*average 8-12,000 riders per season*
- ✓ Ticket sales (\$1/ride, gross average \$10,000 per season)
  - All maintenance, including
  - Train track replacement (2012) and
  - With set aside for future needs

Role of City of Goldsboro Parks & Recreation Dept

- ✓ Maintains the grounds & fence at Herman Park
- ✓ Oversees train operations, including safety inspections
- ✓ Train is not a budget item for the City (since 1955)



# 2021 - 2 great projects: Concession Stand Upgrades & SJAFB sends skills to get train going

Thanks to Volunteers, &  
the City of Goldsboro's  
Parks & Rec Dept:



BOY SCOUT EAGLE  
PROJECT Hunter Brown &  
Team (concession bldg)

SJAFB MECHANICS got the  
train going on time

KIWANIS CLUB OF GBRO  
added new equipment

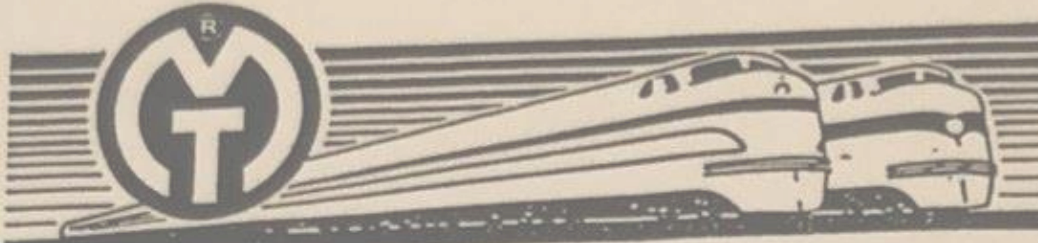




But The Train is Aging &  
Decisions Must be Made....



AFFILIATE OF  
P. A. STURTEVANT CO.



PHONE 2000

MINIATURE TRAIN CO.

Rensselaer, Indiana

- This Train was one of about 275 G-16 "Commuter Trains" manufactured by the MINIATURE TRAIN CO. of Rensselaer, Indiana.
- Less than 40 original trains are still operational in the world.
- The last G-16 was manufactured in 1963, almost 60 years ago, and replacement parts are nearly impossible to find, and very expensive to custom manufacture.

# To Refurbish, Replace Train, or Use Site for Alternative to Miniature Train?

**Together, the City's Parks & Recreation staff met with the Kiwanis Club of GB to consider options, and, by a unanimous vote, the Kiwanis Club of GB recommends that the Club's 501c3 Foundation take these actions, with help from generous Citizens who love the train:**

- 1. Purchase A NEW train from Company in TX with heart for miniatures, to last 70 more years**
- 2. Replace the concrete areas around train station with durable bricks, expanding in front of the concessions stand**
- 3. Build permanent train Covered Platform, as funds allow.**

**ALL AT NO COST TO THE CITY OF GOLDSBORO. A GIFT TO THE CITY.  
Kiwanis Club of GB plans to continue to operate & maintain the train.**

# 1. Purchase New Miniature Train

Swannee River Railroad Company

1953  
Model

2022  
Model



## 2. Replace the Train's concrete apron with durable bricks

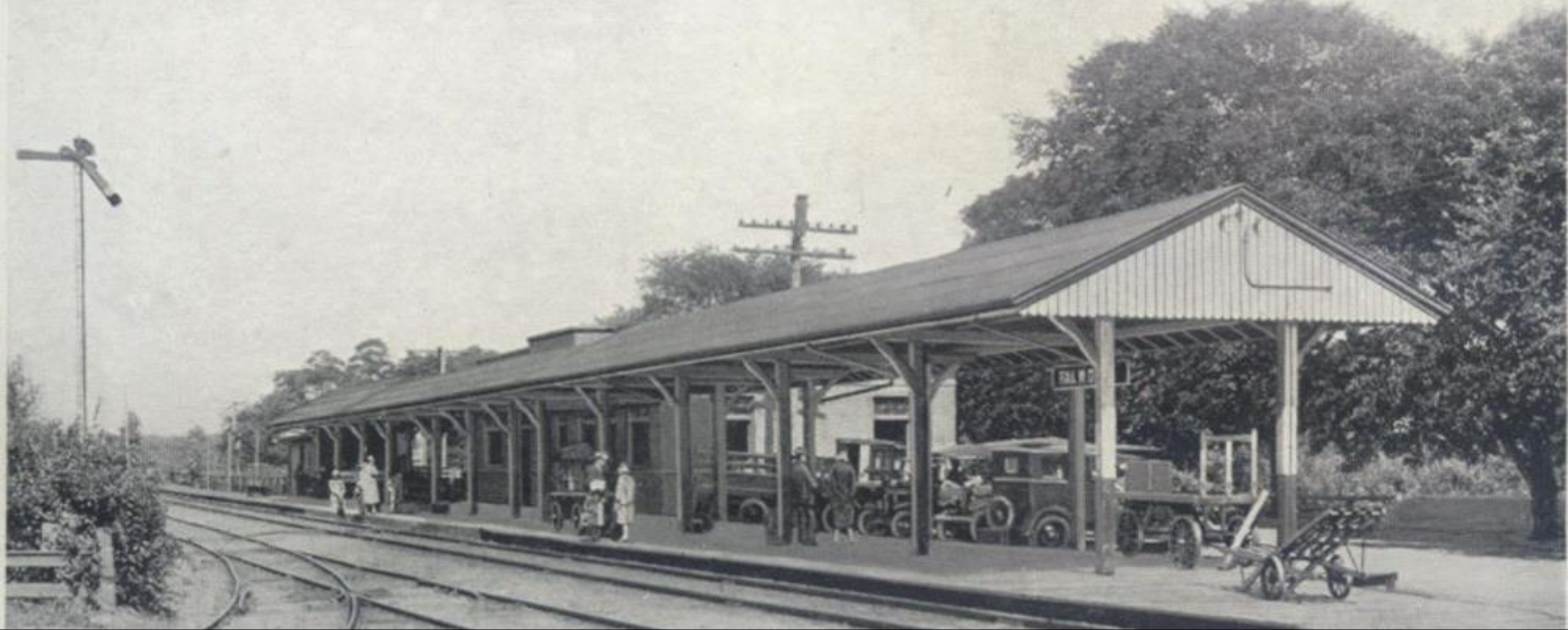
Using Laser-Engraved Bricks or other materials, with Council's permission and approved by the City staff, Citizens can purchase to honor or memorialize persons who make Wayne County a great place to be a kid.



Wayne Community College, Walnut Building monument

Thank You to GiGi D  
who taught me about  
LIFE & TRAINS

Screeeeaming  
at the train...  
the B E S T!



3. Install a permanent covered platform beside train (this photo is highly conceptual)

# Kiwanis Club of Goldsboro's COST BUDGET:

\$110,000 to purchase NEW miniature train

- ALL Funds will be raised by Kiwanis Club of Goldsboro
- Cost includes Delivery & Set-Up by Miniature Train Fabricator in TX
- Time is of the essence; 9 months lead time, goal is for 2022 season

\$ 10,000 for proposed brick Train Station Apron

\$ 30,000 for proposed Train Platform construction\*\*

\$150,000 TOTAL ESTIMATED COST BUDGET

\*\* added as sufficient funds are raised



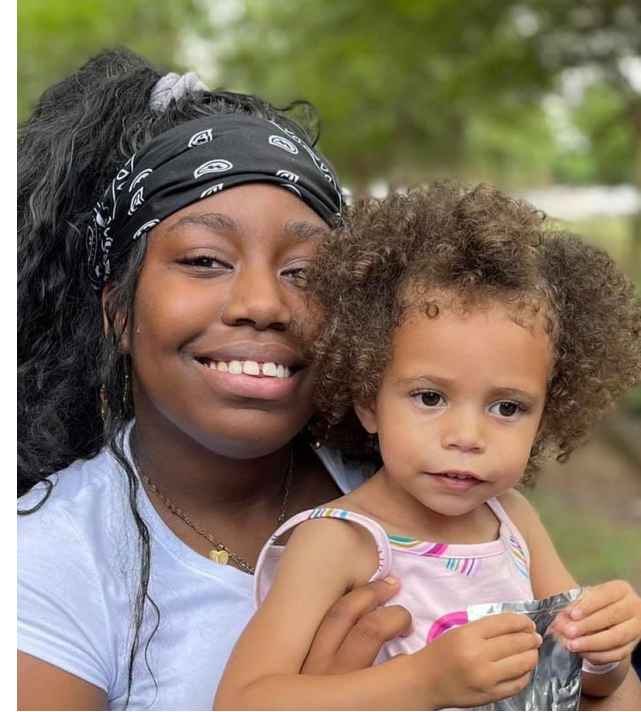
# Kiwanis Club of GB's FUNDRAISING BUDGET:

\$ 50,000	Funds from Club's Train Legacy Account
\$ 25,000	<b>Est Funds</b> (donated by the city) <b>IF</b> City decides to sell the old train
\$ 75,000	Funds raised from local businesses and individuals, other Kiwanis Clubs, local Foundations, and funds received at the train station itself; <i>\$ could increase if old train not sold</i>
<u>\$        0</u>	<u><b>Funds from City of Goldsboro's budget</b></u>
\$150,000	TOTAL FUNDS AVAILABLE for Train for the next generations of children in Goldsboro

# REQUEST RECAP: Kiwanis Club of Goldsboro

1. Accept Kiwanis Club of Goldsboro's gift of a new MINIATURE TRAIN. Train Lead time is 9-10 months from down-payment. In-service date desired: late spring 2022.
2. Authorize City employees to work with the Club to design a safe and attractive train platform structure and replace the apron around the train station, to be paid for with durable engraved bricks added as contributed funds allow.
3. If the City decides to sell the 1953 Train, contribute proceeds toward the Replacement Train. (Could be \$15,000-35,000?)
4. Support Kiwanis Club of Goldsboro's New Train Capital Campaign. (Consider purchasing a brick in honor of someone who took you to the train or otherwise added JOY to your childhood.)





The Train Binds Generations Together.  
It's a part of growing up in Goldsboro.  
Time together. The best times.

This is why we volunteer.





[Home](#) [Train History](#) [Schedule](#) [Donate](#)



**THANK YOU,  
GOLDSBORO!**

To GIVE:

[www.goldsborotrain2022.com](http://www.goldsborotrain2022.com)

*Straight donation, or Buy A Brick \$100  
3 lines, 20 characters per line*



MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL  
AUGUST 2, 2021

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 4:00 p.m. on August 2, 2021.

**Call to Order.** Mayor Pro Tem Ham called the meeting to order at 4:00 p.m.

**Roll Call.**

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Laura Getz, City Clerk

**Adoption of the Agenda.** City Manager Tim Salmon recommended adding an item titled Emergency Sewer Repair to Items Requiring Action as Item M. Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council adopted the agenda.

Mayor Pro Tem Ham asked to be excused for the Mayoral Applicants Presentations.

Councilmember Broadaway made a motion to appoint Councilmember Polack as moderator for this portion of the interviews, the motion was seconded by Councilmember Jones and unanimously carried.

Councilmember Jones made a motion to excuse Mayor Pro Tem Ham for this portion, the motion was seconded by Councilmember Broadaway and unanimously carried.

**Mayoral Applicants Presentations.** Councilmember Polack shared the process for the presentations.

The following applicants made a presentation for the Mayoral Position:

1. Stefanie L. Bostic
2. Elton R. Brewington
3. David L. Craig
4. Walter D. Ham
5. Charles E. Henry
6. Alicia B. Pierce-Rescinded application for Mayor after her presentation.
7. Roderick C. White
8. Kaelon M. Williams

Following the presentations by each applicant, council was given the opportunity to ask questions. At the August 16, 2021 City Council meeting, the City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote.

Councilmember Jones made a motion to conclude the interview session and bring Mayor Pro Tem back. The motion was seconded by Councilmember Broadaway and unanimously carried.

Councilmember Broadaway made a motion to recess the meeting for a 10 minute break. The motion was seconded by Councilmember Polack. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 6:0.

After a brief recess, Mayor Pro Tem Ham shared information about the issues with Day Circle.

**Consent Agenda Review.** Each item was reviewed. Additional discussion included the following:

**Item C. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for Accept Upset Bid.** Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried. Council agreed to accept the initial bid and authorize Finance to advertise for upset bids for 1003 North George Street.

**Item J. Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II).** Council discussed sidewalk fees.

There being no further business, the meeting recessed until 7:00 p.m.

## **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on August 2, 2021.

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Rev. David Elliott with St. James AME Zion Church provided the invocation. The Pledge of Allegiance followed.

### **Roll Call.**

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock

**Approval of Minutes.** Councilmember Aycock made a motion to approve the minutes of the Work Session and Regular Meeting of July 12, 2021. The motion was seconded by Councilmember Broadaway and unanimously carried.

### **Presentations.**

#### **Employee Performance Awards**

**Employee of the Quarter.** On Easter Sunday, a vehicle accident destroyed a pole that contained the City's Traffic Signal Fiber, and City Fiber Network service to several city departments. When the Information Technology Department found out and put the call out for volunteers to help, nearly everyone in the department responded quickly. Jamie was the first on the scene. She only knew they had an outage, but contacted the police and viewed the damages. She also went to Fire Station 5 and the Golf Course to setup temporary services so they could operate on Sunday. Chris came in to help with the temporary services, and then stayed until the next morning working with others in restoring our services. Darren and Donald came in to prep the splice trailer and make sure they had all their supplies so they could start splicing wires as soon as possible. They worked from mid afternoon on Sunday until well into Monday morning. At no time did any of the four say they wanted to leave, that they were tired or ask what had to be done. It was a clear focus on restoring service before the City staff arrived for work on Monday and making sure they were able to serve our citizens as needed. Chris, Darren, Donald and Jamie's accomplishments reflect well on themselves and the City of Goldsboro.

**Supervisor of the Quarter.** On Easter Sunday, a vehicle accident destroyed a pole that contained the City's Traffic Signal Fiber, and City Fiber Network service to several city departments. When the Information Technology Department found out about the issue, they contacted the Signal System Maintenance Supervisor, Troy Conner and he was on call. He helped arrange for a new pole to be installed on Easter Sunday. He then stayed until Midnight that night helping pull down the old fiber and hanging all new sections for Signal and IT fiber. If Troy had not been dedicated and determined to help in any way possible, IT would have had no way to rehang the fiber and would not have been able to get the City sites back up before work on Monday. There were others that helped with cutting the concrete and prepping the site for a new pole, but Troy is commended for his dedication and efforts beyond the normal call of duty to help restore services as soon as possible. He worked several hours, on a holiday, without any complaints or concerns about how long they had to work to get the job done. He was back early the next morning to make sure that IT didn't need anything else. Troy Conner's accomplishments reflect well on himself and the City of Goldsboro.

**Public Comment Period.**

1. Yvonnia Moore with the Ice Storm thanked everyone that attended the Blue Bunny makeover event. She shared the event brought everyone together.
2. Matthew Whittle, Habitat for Humanity spoke about the homelessness committee and invited everyone to upcoming home dedications on Georgia Avenue.
3. Kimberly Evans, Fairview Housing, spoke about humanitarian causes in reference to animals. She requested a dog tethering law in the city. Chief West shared there was a law and spoke to Ms. Evans.

**Consent Agenda - Approved as Recommended.** City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items C-J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

**Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 1003 N. George Street to Melissa Bynum Gill. Resolution Adopted.** Council approved the sale of 1003 N. George on 3/15/21 to Ms. Edna Burns and was approved by the County after no upset bids were received. Ms. Burns changed her mind about buying the property on 7/16/21. On 7/22/21, staff received an offer to purchase this city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offers have been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

1003 N. George Street	
Offeror: Melissa Gill	
Offer: \$2,020.00	
Bid Deposit: \$101.00	
Parcel #: 48992	Pin #: 2690902685
Tax Value: \$4,040.00	Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a money order.

It was recommended that Council accept or reject offer on 1003 N. George Street from Ms. Melissa Gill and if accepted, adopt following entitled resolution authorizing Finance to advertise for upset bids. Consent Agenda Approval. Aycock/Polack (6 Ayes)

***RESOLUTION NO. 2021-59 "RESOLUTION AUTHORIZING UPSET BID PROCESS"***

**Operating Budget Amendment FY21-22. Ordinance Adopted.** As part of the FY21-22 Budget Ordinance, the City includes a provision to allow for unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

Please find attached an ordinance amending the annual operating budget for fiscal year 2022 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2021 that we intend to honor in the new fiscal year (FY 2022). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in late July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than \$5,000. Also, please find attached a fund balance appropriated analysis reflecting the Purchase Order Rollovers.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for **project funds** are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.



The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Analysis of Appropriated Fund Balance (Operating Funds Only)

GENERAL FUND		
Date	Description	Adopted
6/18/2021	Ord 2021-11 FY21-22 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
	FY20-21 Purchase Order Rollovers	\$ 156,632.76
	Proposed	\$ 156,632.76
	Current Year with Proposed	\$ 156,632.76

UTILITY FUND		
Date	Description	Adopted
6/18/2021	Ord 2021-11 FY21-22 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
	FY20-21 Purchase Order Rollovers	\$ 391,761.27
	Proposed	\$ 391,761.27
	Current Year with Proposed	\$ 391,761.27

Analysis of Purchase Order Rollovers by Fund (FY21 to FY22)

General Fund	\$ 156,632.76
Utility Fund	391,761.27
<b>Total Operating Funds</b>	<b>\$ 548,394.03</b>
Herman Park Center	\$ 377,950.00
Parks & Recreation Capital Project FY19-FY24	\$ 93,151.84
2018 Street Bonds	54,387.89
Police Evidence & Fire Station Renovation	66,551.32
Federal & State Forfeiture	216.00
JAG	16,018.79
TIGER Streetscape	31,559.20
FEMA-GO Source Capture FS1/2/3/5	215,723.60
Phase IV Sewer Rehab SRF	1,647,691.59
Sewer Rehab SRF W-17-0110	446,821.36
Golden Leaf Stormwater & Sewer Infrastructure	421,285.39
Water Lines/Booster Pump SRF WIF-1938	17,261.40
<b>Total Project Funds</b>	<b>\$ 3,388,618.38</b>
<b>Total All Fund Types</b>	<b>\$ 3,937,012.41</b>

Rolling Stock FY21 Funded with Debt Proceeds

Also included with this amendment is the re-appropriation of capital expenditure items from FY21-22 in the General Fund in the amount of \$438,330.00. The rolling stock financing with BB&T was closed on July 9th, and since we were not able to close before the end of fiscal year 2021 the capital items that were unencumbered lapsed at June 30th. These items will be funded with revenue from debt proceeds in FY22. The items consist of the following:

Police	2021 Dodge Charger	\$23,597
Police	2021 Jeep Compass	\$19,533
Solid Waste	2021 Freightliner	\$200,000
Solid Waste	Leaf Truck	\$135,000
Streets	E-55 Bobcat Mini Excavator	\$60,200
Total General Fund		\$438,330

It was recommended that Council adopt the following entitled FY21-22 Operating Budget amendment. Consent Agenda Approval. Aycock/Polack (6 Ayes)

*ORDINANCE NO. 2021-28 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2021-22 FISCAL YEAR”*

**Bid Award for Picnic Shelter Install at Bryan Multi-Sports Complex. Resolution Adopted.** The City of Goldsboro has a Parks & Recreation Capital Projects Fund. This fund has a line item dedicated to capital projects and improvements at the Bryan Multi-Sports Complex. Funds in this line item are from donations and sponsorship monies.

The City of Goldsboro requested informal bids for a Picnic Shelter Install at the Bryan Multi-Sports Complex.

The scope of the project included:

- Grading the area for the picnic shelter install
- Pouring a concrete pad for the picnic shelter – contractor provides concrete materials
- Installing the picnic shelter on the concrete pad – City provides shelter materials

On July 22, 2021, the informal bids were opened with Carolina Bay Construction being the low bidder. Parks and Recreation staff reviewed each bid proposal and recommend Carolina Bay Construction for the picnic shelter install. Funding is available to cover the total bid amount of \$29,046. Bid tabulation is attached.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$29,046 with Carolina Bay Construction to install a picnic shelter at the Bryan Multi-Sports Complex. Consent Agenda Approval. Aycock/Polack (6 Ayes)

*RESOLUTION NO. 2021-60 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE A CONTRACT WITH CAROLINA BAY CONSTRUCTION FOR PICNIC SHELTER INSTALL AT BRYAN MULTI-SPORTS COMPLEX”*

**Optimist Back to School Kids Fun Day – Temporary Street Closure. Approved.** The Goldsboro Optimist Club looks forward to hosting a “Back to School” Kids Fun Day. The Back to School Kids Fun Day is a community event bringing free food, Games, Bouncy Houses, Entertainment, and School Supplies to the kids of the community. This is a free, kid friendly event.

The events will be hosted at The Hub from 10:00am – 2:00pm on South Center Street on August 14, 2021. The Optimist Club is requesting the closure of the South Center Street, to include both lanes of S. Center Street from Spruce to Chestnut Street from 9:00am – 3:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary closing of S. Center Street from Spruce to Chestnut Street as stated above. Consent Agenda Approval. Aycock/Polack (6 Ayes)

**Change Order No. 3 for 2020 Street Paving Project (Formal Bid #2020-001). Resolution Adopted.** The paving project consisted of approximately 5,000 square yards of pavement with 940 linear feet of storm water lines, 400 linear feet of water line, and 1,500 linear feet of concrete curb and gutter. This project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive, East Chestnut Street from South Slocumb Street to South Leslie Street, Hawthorne Street from Oleander Avenue to Andrews Avenue, and Mimosa Street from Claiborne Street to Randolph Street.

City Council awarded the paving contract to Weaver’s Asphalt & Maintenance Company for \$641,711 on April 6, 2020.

Construction line items for storm drainage lines, gate valves, select borrow, and stone bedding were below the contract bid prices causing underrun costs totaling \$56,664.60. However, due to additional work required for undercutting and asphalt surface course for East Chestnut Street from South Slocumb Street to South Leslie Street and Mimosa Street from Claiborne Street to Randolph Street project overruns totaled \$195,681.77.

Change Order No. 3 detailed as follows:

Project Overruns	\$195,681.77
Less Project Underruns	56,664.60
Total Contract Adjustments	\$139,017.17
 TOTAL CHANGE ORDER NO. 3	 \$139,017.17

Staff reviewed change order with the Finance Director and determined that funds are available from street bonds and utility fund.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to execute Change Order No. 3 for a total of \$139,017.17 with Weaver’s Asphalt & Maintenance Company. Consent Agenda Approval. Aycock/Polack (6 Ayes)

*RESOLUTION NO. 2021-61 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 3 WITH WEAVER’S ASPHALT & MAINENANCE CO. FOR 2020 STREET PAVING IMPROVEMENTS FORMAL BID #2020-001”*

**SU-7-21 King’s Auto (Used Auto Sales) – North side of E. US Hwy. 70 between Calvary Road and Norwood Avenue. Order Adopted.** The applicant requests a Special Use Permit for the operation of a used auto sales lot located in the General Business (GB) zoning district.

According to the City’s Unified Development Code, used automobile sales is a permitted use in the General Business (GB) zoning district only after the obtainment of a Special Use Permit approved by City Council. The applicant was granted a variance for the property from the Goldsboro Board of Adjustment on July 26, 2021 for the side-yard building setback from 15 feet to 4.34 feet.

Frontage: 114.45 ft.  
Area: 0.66 Acres  
Zoning: General Business (GB)

Previously, the site was approved as a sign fabrication business formerly known as Southern Signs, Inc.

Currently, the existing commercial buildings and lot are unoccupied.

Approval criteria of used automobile sales requiring a special-use permit from Goldsboro City Council are as follows:

1. The minimum lot area is 15,000 sq. ft.
2. The minimum lot frontage and width shall be 100 ft.
3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within 20 ft. of residentially-zoned property.
5. All vehicular display areas shall be improved with approved surfaces, curb and gutter in accordance with the City’s UDO.

The applicant has submitted a preliminary site plan which indicates compliance with the above-listed approval criteria for used automobile sales as a special-use in the General Business (GB) zoning district.

In addition, the site plan shows an existing one-story commercial building of approximately 2,460 sq. ft. proposed for use as offices for automobile sales, record-keeping, public restrooms and storage. Another existing one-story commercial building is attached to the principle structure consisting of approximately 1,050 sq. ft. and formerly used as storage space. Applicant intends to convert attached storage building into an automobile service bay for customers of the business.

Access to the site will be provided directly from N.C. Secondary Road No. 1591 by a proposed 22 ft. wide paved access drive. NCDOT officials have been contacted since this is a state-maintained road. According to NCDOT officials, no roadway improvements will be required for the site.

Parking for the site requires 1 space per employee and 5 customer spaces. A total of 7 paved parking spaces are proposed to include 1 handicap accessible space.



Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways. External sidewalks are not required for the site in accordance with the City’s UDO and the Recommended Pedestrian Facilities Plan.

Interconnectivity has not been shown for the site. The owner/developer will be required to identify interconnectivity for the site should adjacent property directly east of the property be improved for commercial development in the future.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of drainage plans prior to issuance of any building permits.

A portion of the subject property located at the rear of the site is outside the City limits of Goldsboro. The owner of the property will be required to annex this portion of the property into Goldsboro’s city limits since City utilities serve the site.

Maple trees have been shown along the frontage of the property to serve as required street trees for the site. A Type A, 10’ wide landscape buffer is required along the western property line. An existing 6 ft. in height opaque chain-link fence serves to buffer the property from existing commercial development directly west of the site. Existing vegetation at the rear of the property serves as the required Type C, 20ft. wide landscape buffer yard. City staff will ensure additional landscape plantings will be installed should any deficiencies exist after site improvements have been finalized.

Commercial dumpsters will be utilized for garbage collection and have been identified on the submitted site plans. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

At the public hearing held July 12, 2021, no one appeared to speak for or against the request.

The Planning Commission at their meeting held July 26, 2021 recommended approval of a Special Use Permit for the operation of a used auto sales lot located in the General Business (GB) zoning district.

It was recommended that Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-7-21 for the operation of a used auto sales lot located in the General Business zoning district. Consent Agenda Approval. Aycock/Polack (6 Ayes)

**Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II) – West side of Thoroughfare Road between Central Heights Road and NC Railroad. Ordinance Adopted.** The applicant requests a change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6CZ) Conditional Zoning limiting the use to an 84-unit apartment complex.

Frontage: +500 ft. (Thoroughfare Road)  
Depth: +300 ft.  
Area: +7.7 Acres

**SURROUNDING ZONING:**  
North: Residential (R-16) RM-NC/Residential (R-12CZ); Residential (R-9)  
South: Residential (R-16/R-12)  
East: Residential (R-16/R-9)  
West: Residential (R-16/R-12CZ)

On April 1, 2019, Goldsboro City Council accepted the recommendation of the Goldsboro Planning Commission and adopted an Ordinance (Z-14-19) changing the zone for property directly north of subject property from Residential (R-16 and R-12) to Residential (R-12CZ) Conditional Zoning limiting the use of the property to an eighty-four unit apartment complex.

City Council at their April 5, 2021 denied the applicant’s request to rezone the subject property for the apartment complex. At their May 3, 2021 meeting, the Council voted to rehear Tiffany Garden Phase II Rezoning as they found there to be substantial change in the conditions and circumstances bearing on the application.

Now, with the request of the Council to rehear the rezoning request, the developer is proposing the second phase of residential development consisting of an eighty-four (84) unit apartment complex.

Existing Use: The property is currently vacant.

The City's Land Use Plan recommends Medium Density Residential (MDR) development. In addition, the Plan recommends that higher densities should be encouraged since City water and sewer are available to serve the property.

The submitted preliminary site plan indicates three (3), three-story apartment buildings containing a total of 84 units. In addition, a community building is also being proposed on site.

Access to the site will be directly from Thoroughfare Road. Since Thoroughfare Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as, left and right turn lanes along Central Heights Road as a result of Phase I development.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. 36 of the 84 total units will be 3-bedroom units, 35 units will be 2-bedroom units and the remaining 13 units will be 1-bedroom units. A total of 176 parking spaces are required and 176 spaces have been shown on the preliminary site plan.

External City sidewalks are required for new development, however, the City's Pedestrian Facilities Plan does not recommend sidewalks for the area. Frontage along Thoroughfare Road is approximately 460 ft. The developer will be required to install sidewalks or pay a fee in lieu of in the amount of \$8,280 to the City of Goldsboro.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity: Interconnectivity has been shown west of the site as adjacent property is currently being developed for multi-family use.

City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Thoroughfare Road. A Type B 15' landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and fiber-cement shake siding. Roofing materials will be architectural shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held July 12, 2021, one person spoke regarding concerns with drainage as a result of the proposed project and the applicant spoke in favor of the request.

The Planning Commission at their meeting held July 26, 2021, recommended approval for the requested change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6 CZ) Conditional Zoning limiting the use to an 84-unit apartment complex.

It was recommended that Council accept the recommendation of the Planning Commission and find the proposed zoning amendment consistent with the City's adopted Comprehensive Land Use Plan because city

water and sewer are available to serve the site and; find the proposed zoning amendment is reasonable and in the public interest because it supports the City’s adopted Comprehensive Land Use Plan for higher density residential development and adopt an Ordinance changing the zoning for the property from Residential (R-16) to Residential (R-6CZ) Conditional Zoning limiting the use to an 84-unit apartment complex. Consent Agenda Approval. Aycock/Polack (6 Ayes)

*ORDINANCE NO. 2021-29 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”*

**Contract Award for Goldsboro Turning Movement Count Inventory. Resolution Adopted.** The City of Goldsboro, the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of the Goldsboro Turning Movement Count Inventory, which will result in peak hour traffic counts at 127 signalized intersections.

Eight consultants’ submitted qualifications and the Selection Committee consisting of Jennifer Collins, Planning Director, Berry Gray, Wayne County Planning Director, Sam Lawhorn, NCDOT District Engineer and Bobby Croom, Assistant City Engineer reviewed each firm’s submittal. Each submittal was evaluated based on:

- 1. Quality and Completeness of Proposal;
- 2. Project Approach and Ability to Complete on Time;
- 3. Related Project Experience;
- 4. Quality and Completeness of a Submitted Project Example; and,
- 5. Reference

Upon review, the Selection Committee’s compiled evaluations indicated that VHB ranked highest of the eight submittals.

On May 13, 2021, Staff presented their recommendation to the TCC and TAC for their approval. They recommended and approved the selection of VHB for this task.

In order to complete the data collection, VHB proposed a total contract fee of:

Contract for Services	\$48,260
City of Goldsboro (+/- 20%)	\$ 9,652
NCDOT PL 104 funds (+/- 80%)	\$38,608

The fee proposal for this project has been reviewed by the Planning Department and North Carolina Department of Transportation, checked for accuracy, and found to be in order. We have also reviewed the financing of this project with the Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor Pro Tem and City Clerk to execute a contract in the amount of \$48,260 with VHB, for the Goldsboro Turning Movement Count Inventory. Consent Agenda Approval. Aycock/Polack (6 Ayes)

*RESOLUTION NO. 2021-62 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE GOLSBORO TURNING MOVEMENT COUNT INVENTORY”*

**Items Requiring Individual Action.**

**Street Name Change – Poplar Street to Dr. H.E. McNair Street. Ordinance Adopted.** A petition to change the name of a section of Poplar Street to “Dr. H.E. McNair Street has been submitted. The section of Poplar Street runs from Harris Street intersection northwards approximately 1,150 linear feet to its terminus.

The petitioner has indicated that he wishes to change the name of the street in honor of the late Rev. Dr. Howard E. McNair who was the pastor of 57 plus years of New Stoney Hill United Holey Church, which directly abuts this section of Poplar Street at 1003 Poplar Street.

The City is authorized to change street names within the city limits according to provision set forth in General Statutes. While the statutes are very general in nature, the City follows the same procedures used by the County in renaming streets.



The proposed name change has been sent to the County Planning Department to insure that the name “Dr. H.E. McNair Street” would not result in any confusion as it relates to provision of emergency services. The County Planning Director has indicated that the County does not have any objection to the street name change which has been proposed. City Fire has no issues with the request and City Engineering indicated the use of an individual’s full name is typically discouraged especially if the last name is available for use suggesting the use of “McNair Street”.

A Notice of Public Hearing was advertised in the newspaper for two consecutive weeks and all adjacent owners were notified of the hearing by mail.

At the public hearing held July 12, 2021, the petitioner spoke in favor of the request. No one appeared in opposition.

The Planning Commission at their meeting held July 26, 2021, recommended approval of the street name change.

It was recommended that Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing a section of the name of Poplar Street to Dr. H.E. McNair Street.

Councilmember Polack made a motion to accept the recommendation of the Planning Commission and adopt an Ordinance changing a section of the name of Poplar Street to Dr. H.E. McNair Street. Councilmember Jones seconded the motion and it was unanimously carried.

*ORDINANCE NO. 2021-30 “AN ORDINANCE CHANGING THE NAME OF A CERTAIN STREET WITHIN THE CITY OF GOLDSBORO”*

Mayor Pro Tem Ham asked to be excused from voting on Item L, SU-8-21 Well Travelled Beer because he owned the building. Councilmember Aycock made a motion to excuse Mayor Pro Tem Ham from voting. The motion was seconded by Councilmember Jones. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

**SU-8-21 Well Travelled Beer – Southwest corner of South Center Street and Chestnut Street (Place of Entertainment w/ ABC Permits – Amendment). Order Approved.** The applicant requests to amend a previously issued Conditional Use Permit (CU-6-17) to allow the operation of a place of entertainment with ABC Permits. The amendment would allow the extension of the hours of operation.

Frontage: 72.26 ft. (S. Center Street)  
119.4 ft. (W. Chestnut Street)  
Depth: 119.4 ft.  
Area: .2 Acres  
Zoning: Central Business District (CBD)

Existing Hours of Operation:

Tues – Thurs (3pm – 11pm)  
Fri – Sat (3pm – 12am)  
Sun (12pm – 4pm)

Number of Employees: 2

The applicant was granted a Conditional Use Permit to allow the operation of a place of entertainment with ABC Permits by City Council at their December 7, 2015 meeting. The existing Conditional Use Permit was amended and approved by City Council at their May 8, 2017 meeting to expand the operation for additional seating. The applicant is now requesting to extend the hours of operation on Fridays and Saturdays from 3pm – 12am to 3pm to 2am.

The applicant renovated approximately 1,600 square feet of an existing two-story, 5,384 square foot masonry-brick building for craft beer sales and consumption. In 2017 the applicant renovated an additional 1,674 square feet of the first floor for additional seating and storage.

The submitted floor plan shows seating for fifty-nine (59) people, beverage shelving and display areas, bathrooms and a bar. The applicant is only requesting to extend the hours on Fridays and Saturdays with no other requests and/or improvements at this time.

At the public hearing held July 12, 2021, no one appeared to speak for or against the request.

The Planning Commission at their meeting held July 26, 2021 recommended approval to amend a previously issued Conditional Use Permit (CU-6-17) to allow the operation of a place of entertainment with ABC Permits and allow the extension of the hours of operation on Fridays and Saturdays to 2am.

It was recommended Council accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-8-21 for the operation of a place of entertainment with ABC Permits allowing the extension of the hours of operation on Fridays and Saturdays to 2am.

Councilmember Broadway made a motion to accept the recommendation of the Planning Commission and adopt an Order approving the Special Use Permit #SU-8-21 for the operation of a place of entertainment with ABC Permits allowing the extension of the hours of operation on Fridays and Saturdays to 2am. The motion was seconded by Councilmember Aycock and unanimously carried.

Councilmember Polack made a motion to bring Mayor Pro Tem Ham back to his seat. The motion was seconded by Councilmember Jones and unanimously carried.

**Contract Award -- Repair 1,100 linear feet of 8” Sanitary Sewer Force Main near 723 US-117. Resolution Adopted.** Recent inspections on the 1,100 linear feet section of sanitary sewer force main under W. Grantham St and US-117 identified serious concerns with respect to the overall integrity of the pipe and steel encasement. The potential for a sanitary sewer overflow is of serious concern, if not imminent.

The proposed repair consists of relining approximately 1,100 linear feet of existing sanitary sewer force main by cured in place piping (CIPP). The final method of repair will not be determined until the condition of the pipe has been determined via camera.

Due to the potential exigent nature of the situation and possibility of sanitary sewer overflow, expedited bids were solicited from multiple contractors. The bids received for this project are tabulated as follows:

Name of Bidder	Amount of Bid
Am-Liner East, Inc. Berryville, VA	\$ 97,766.00
Vortex Services, LLC Greenville, SC	\$ 122,100.00
T. A. Loving Co. Goldsboro, NC	\$ 101,300.00

The bids for this project have been reviewed, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funds are available from within the City’s utility fund.

It was recommended Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract for \$ 97,766.00 with Am-Liner East, Inc. to complete the necessary sanitary sewer repairs.

Councilmember Broadway made a motion to approve a contract award to repair 1,100 linear feet of 8” sewer. Councilmember Aycock made comments concerning awarding the contract. The motion was seconded by Councilmember Polack and unanimously carried.

*RESOLUTION 2021-63 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE REPAIR OF 1,100 LINEAR FEET OF 8” SANITARY SEWER FORCE MAIN NEAR 723 US 117”*

**City Manager’s Report.** Mr. Salmon shared that the auditors are conducting work on the FY20 audit. He also shared information on COVID.

**Mayor and Councilmembers’ Reports and Recommendation.** Mayor Pro Tem Ham read the following Proclamation:

**Goldsboro/Wayne Purple Heart Proclamation** – The Goldsboro City Council commend the Board of Directors of the Goldsboro/Wayne Purple Heart Foundation for honoring Purple Heart recipients at its annual banquet on August 7, 2021 as a special tribute to those service members who have received the Purple Heart and the families of Purple Heart recipients who are deceased.

Councilmember Aycock shared comments concerning the Mayoral applicants.

Councilmember Matthews shared comments concerning the Mayoral application process, responding to emails and celebrated with the Ice Storm for being chosen as the Blue Bunny Heart of Fun Winners. She also thanked the Ice Storm for employing youth.

Councilmember Polack shared comments concerning the Mayoral presentations and personal comments about his job as a councilmember. He also announced that the Blessed Beauty and Barber Customer and Community Appreciation will be held on August 7 from 12-until.

Councilmember Broadway shared comments concerning the Mayoral applicants and COVID vaccine rates.

Councilmember Jones shared comments concerning the Mayoral applicants and thanked the city manager for responding to flooding issues mentioned at the last meeting. She also mentioned a clean sweep in August for District 1. Spoke about going into the schools.

Mayor Pro Tem Ham thanked everyone for coming and shared comments concerning the mayoral selection.

**Closed Session Held.** Upon motion of Councilmember Polack, seconded by Councilmember Broadway and unanimously carried, Council convened into Closed Session to discuss an economic development and personnel matter.

Council came out of Closed Session.

Council came back into Open Session.

Councilmember Jones made a motion to amend the agenda to discuss the SRO. The motion was seconded by Councilmember Broadway and unanimously carried.

**School Resource Officer (SRO) Discussion.** Chief Mike West shared that he is not able to provide three School Resources Officers for Wayne County Schools due to staffing concerns. He shared the current staffing levels at the Goldsboro Police Department. Council discussed the issue. After discussion from Council, Chief West will look at the possibility of using a floater or retired officers. Councilmember Polack made a motion to go along with the recommendation of the one SRO at Goldsboro High School with the possibility of amending it with the ideas that Councilmember Jones and Councilmember Matthews gave. The motion was seconded by Councilmember Aycock and unanimously carried.

The meeting adjourned at 9:03 p.m.

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David Ham  
Mayor Pro Tem

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Laura Getz, MMC/NCCMC  
City Clerk



**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 16, 2021 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING**  
**Z-9-21 Paul Vinson III (HB - GB) – South side of 11<sup>th</sup> Street at the intersection of 11<sup>th</sup> Street and N William Street**

**BACKGROUND:** The applicant owns the subject property. The majority of the property is zoned Highway Business (HB). A portion of the property is zoned General Business (GB).

**DISCUSSION:** The applicant requests to rezone the entire property to General Business (GB) for commercial development purposes. If the property is rezoned, site and landscape plans will be required and approved by City officials before construction permits can be issued in the future.

Frontage: 280 ft. (11<sup>th</sup> St.)

Area: 20,467 sq. ft. or 0.47 acres

**SURROUNDING  
ZONING:**

North: Residential (R-6), General Business (GB);

South: Highway Business/General Business (HB/GB)

Residential/Manufactured Non-Conforming (RM-NC)

East: Highway Business (HB/ RM-NC); and

West: General Business (GB)

Existing Use: The subject property is clear and vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Commercial development for the property.

Engineering: The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

**RECOMMENDATION:** No action necessary. The Planning Commission will have a recommendation for Goldsboro City Council at their regularly scheduled meeting on September 7, 2021.

Date: 8/12/21

  
Planning Director

Date: 8/12/21

  
City Manager



# Z-9-21 PAUL VINSON HIGHWAY BUSINESS (HB) TO GENERAL BUSINESS (GB)



## REZONING REQUEST:

**CASE NO:** Z-9-2021  
**OWNER:** PAUL VINSON  
**APPLICANT:** PAUL VINSON  
**REQUEST:** FROM HB TO GB  
**LOCATION:** 1908 N WILLIAM ST.  
**PIN #:** 3600343159

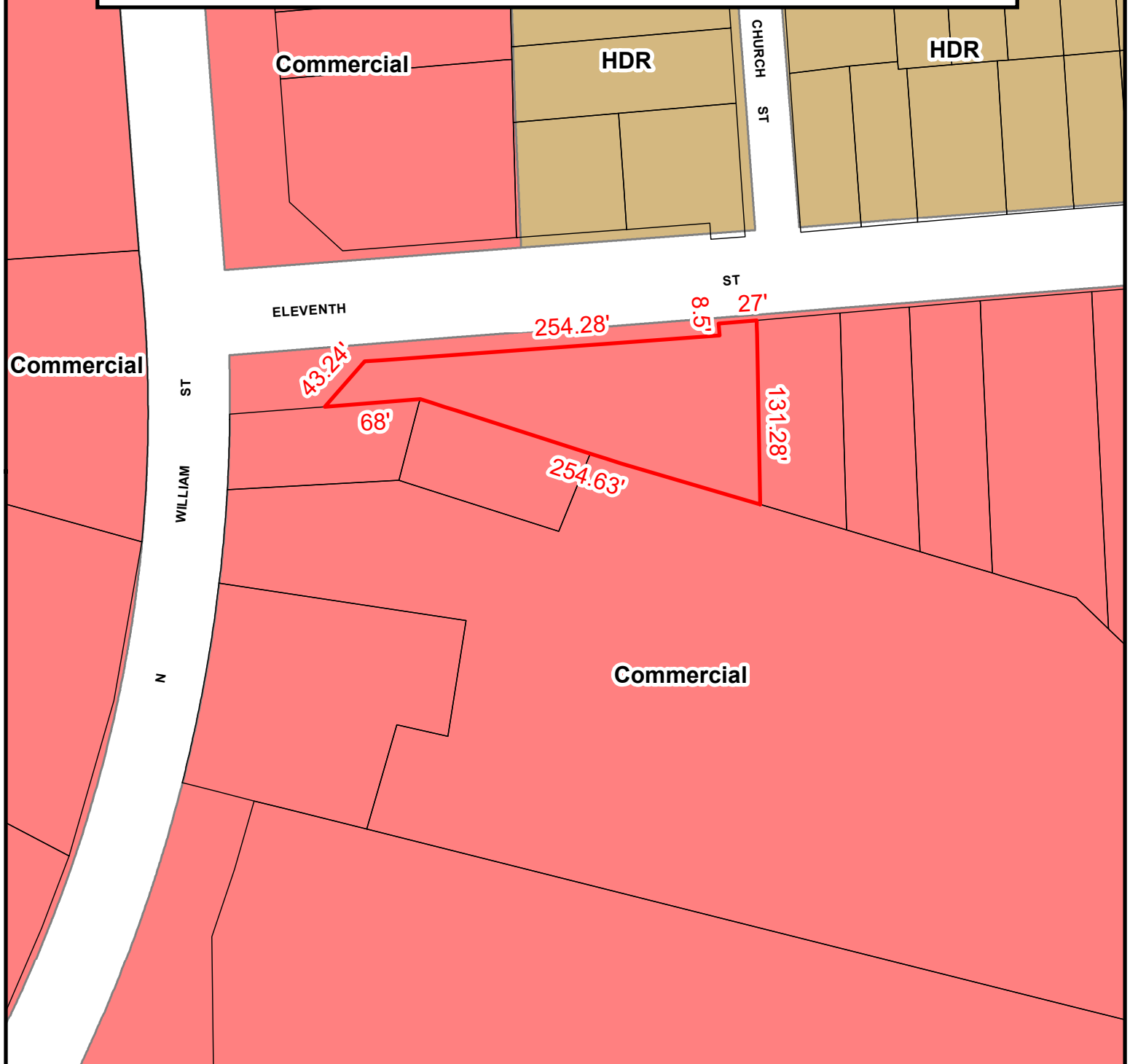
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**Z-9-21 PAUL VINSON  
HIGHWAY BUSINESS (HB) TO GENERAL BUSINESS (GB)**



**REZONING REQUEST:**

**CASE NO:** Z-9-2021  
**OWNER:** PAUL VINSON  
**APPLICANT:** PAUL VINSON  
**REQUEST:** FROM HB TO GB  
**LOCATION:** 1908 N WILLIAM ST.  
**PIN #:** 3600343159

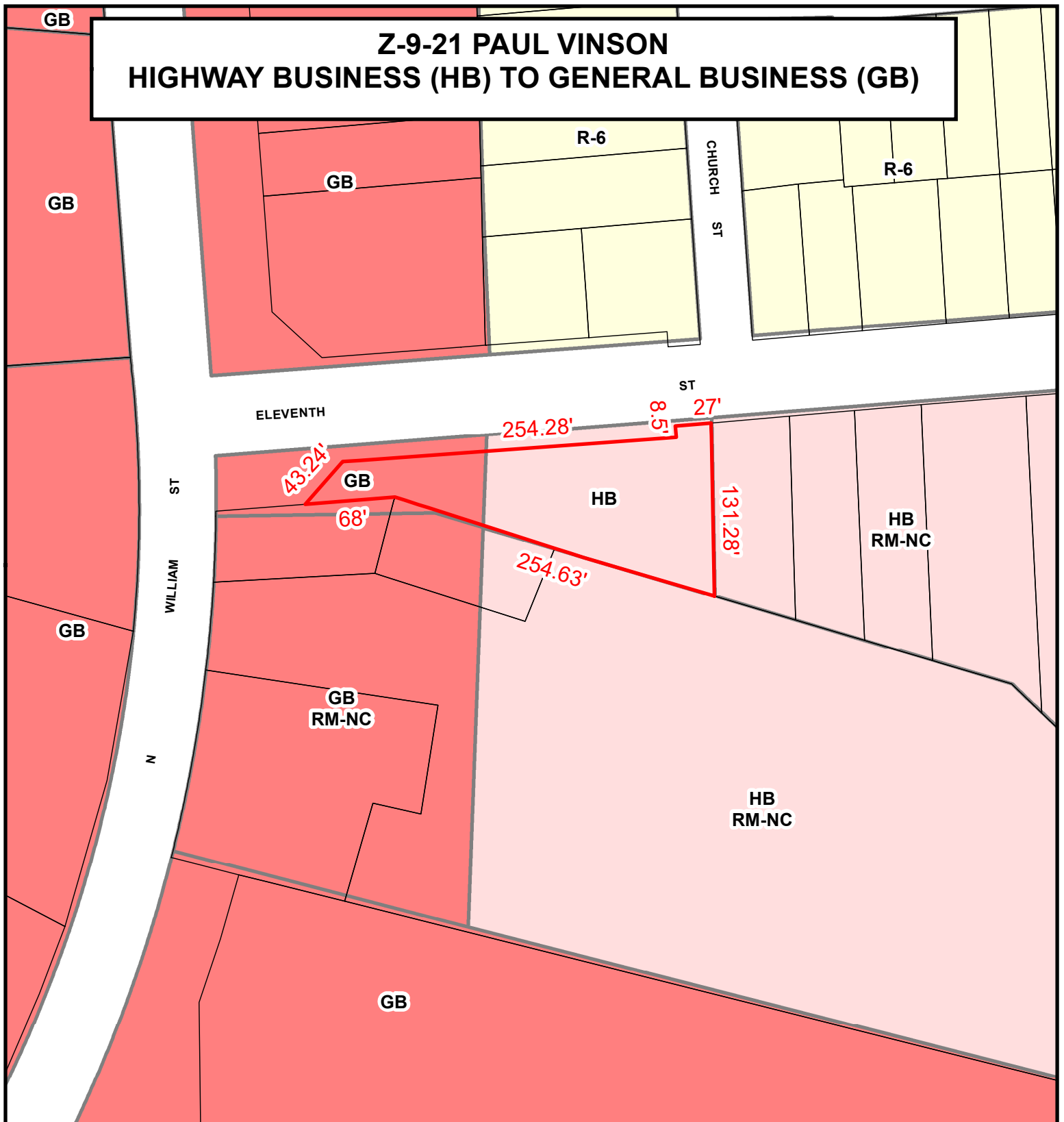
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**Z-9-21 PAUL VINSON  
HIGHWAY BUSINESS (HB) TO GENERAL BUSINESS (GB)**



**REZONING REQUEST:**

**CASE NO:** Z-9-2021  
**OWNER:** PAUL VINSON  
**APPLICANT:** PAUL VINSON  
**REQUEST:** FROM HB TO GB  
**LOCATION:** 1908 N WILLIAM ST.  
**PIN #:** 3600343159

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CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 16, 2021 COUNCIL MEETING

SUBJECT: Analysis of Impediments & Assessment of Fair Housing Choice Public Hearing

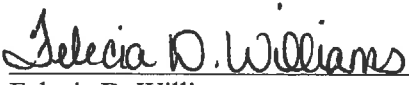
BACKGROUND: As required by HUD, the Community Relations Department sought an agency to complete an Analysis of Impediments to Fair Housing through a Request for Proposal process. UNC-Greensboro's Center for Housing & Community Studies completed the report and provided a final draft of the analysis to City staff on May 1, 2021.

DISCUSSION: This project involved compiling, analyzing, and mapping local jurisdictional, state, and national data sources on residential housing disparities for the seven federally protected categories: Race, Color, Religion, Sex, Handicap, Familial Status, and National Origin.


Staff will highlight the six notable impediments and recommendations. The Community Relations Department will take appropriate actions necessary to overcome the effects of the impediments identified through the analysis.

RECOMMENDATION: No action is necessary. The Community Relations Interim Director will send the Analysis of Impediments & Assessment of Fair Housing Choice to HUD as required after the public hearing. A report will be submitted to HUD of any comments made by the public.

Date: 8-10-2021

  
Felecia D. Williams  
Interim Community Relations Director

Date: 8/12/21

  
Timothy Salmon  
City Manager

# Analysis of Impediments & Assessment of Fair Housing Choice

UNC-Greensboro  
Center for Housing & Community Studies





# Introduction..

- The Department of Housing & Urban Development (HUD) requires that recipients of HUD funds conduct an Analysis of Impediments (AI) to Fair Housing Choice every five years.
- The City of Goldsboro, being a recipient of federal block grant funds from the U.S. Department of Housing & Urban Development (HUD), must certify that it will affirmatively further fair housing by committing to conduct an analysis to identify impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting the analysis and actions in this regard.
- The preparation of this Analysis of Impediments to Fair Housing Choice (AI) serves as a component of the City of Goldsboro's efforts to satisfy the requirements of the Housing & Community Development Act of 1974.
- Additionally, communities receiving HOME funds are required to: **1)** Examine and attempt to alleviate housing discrimination; **2)** Promote fair housing choice for all; **3)** Promote housing accessible to and usable by persons with disabilities; **4)** Comply with the non-discrimination requirements of the Fair Housing Act.

# Background..

- ▶ The City of Goldsboro initiated a request for proposals in late 2019 and fully executed a contract on July 9, 2020 with the University of North Carolina at Greensboro's Center for Housing and Community Studies.
- ▶ The project was conducted over an eight month period (June 2020 to February 2021) with a final draft provided to City Staff in May 2021.
- ▶ The AI was made available to the public on July 16, 2021 and included a 2-week public comment period that ended on July 30, 2021. Two written comments were received from Habitat for Humanity and Wayne Forward.

# Data Sources & Methods

- ▶ Public Meetings
- ▶ Interviews with local stakeholders
- ▶ Geographic information systems (GIS)
- ▶ Other statistical analyses
- ▶ Census tract maps
- ▶ Census block maps
- ▶ Subdivision maps
- ▶ Analysis of income, employment, poverty
- ▶ Telephone and Zoom interviews
- ▶ Four public stakeholder meetings



# Impediments & Goals

## Impediment 1: Lack of Affordable Rental Housing

Lack of affordable rental housing arose repeatedly in the data. Nearly half of renters (47%) were cost burdened, paying more than 30% of their income towards rent. Housing affordability was repeatedly discussed in interviews, clear in survey data, and throughout the secondary data analysis.

## Goal 1: Promote Preservation of Existing and Development of New Affordable Rental Housing

Promote and encourage the development of affordable market rental housing units especially for households whose income is less than 80% of the Area Median Income.

# Impediments & Goals

## Impediment 2: Lack of Affordable Housing for Sale

Lack of affordable single-family housing was also found in the data.

## Goal 2: Promote and encourage the development of for-sale single family houses for low-and-moderate income households

Continue to support down-payment assistance programs and mortgage financing to low-income homebuyers, support rehabilitation of existing owner-occupied housing, increase homebuyer education, support non-profit developers, etc.

# Impediments & Goals

## Impediment 3: Private Lending Practices

The analysis of fair lending has provided clear evidence that race/ethnicity is yet a major factor in loan approvals in the city of Goldsboro.

## Goal 3: Promote Private Lending

Promote and encourage private lending by conducting an institutional analysis in order to determine which institutions have the most disparate outcomes by race/ethnicity, and expand the scope of homebuyer and credit building courses.



# Impediments & Goals

## Impediment 4: Fair Housing Education and Outreach

Lack of awareness of fair housing laws and principals were evident in the interviews with key informants. There is a continuing need to educate persons about their rights under the Fair Housing Act and to raise awareness of fair housing choice.

## Goal 4: Improve the public's knowledge and awareness of the Fair Housing Act, and related laws, regulations, and requirements

Conduct local media campaigns, promote fair housing seminars, publish literature, attend Fair Housing trainings, other outreach activities.

# Impediments & Goals

## Impediment 5: Accessible Housing

Persons with disabilities, whether mental or physical, are often overlooked in analysis of fair housing practices. Interviews, surveys, and data analyzed indicate that many community members have disabilities that may affect their choice of housing.

## Goal 5: Improve accessibility of housing for those with disabilities

Increase accessible housing units through rehabilitation of existing housing and/or development and construction of new rental and single-family housing.

# Impediments & Goals

## Impediment 6: Lack of Affordable Housing Plan

Clear from public feedback, the residents of Goldsboro want an affordable housing plan that takes into consideration low-and-moderate income residents' needs.

Goal 6: Assemble an Affordable Housing Steering Committee and commission a 10-year plan to address affordable housing

Establish a Steering Committee.





CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 16, 2021 COUNCIL MEETING

**SUBJECT:** Taste of Wayne – Temporary Street Closure

**BACKGROUND:** The United Way of Wayne County will host the annual “Taste of Wayne” food festival to benefit the United Way of Wayne County. Local restaurants and vendors will setup booths and give out “tastes” to patrons.

**DISCUSSION:** The events will be hosted on Saturday, October 9, 2021 from 11:00am – 2:00pm at “The HUB” in downtown Goldsboro. A rain date is schedule for October 16, 2021. The United Way is requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut Street from 7:30am – 4:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. No Special Events/Parades/Street Closing Permit will be issued until a Certificate of Insurance (proof of insurance or applicable rider) has been obtained and submitted with the permit application adding the City of Goldsboro as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.

**RECOMMENDATION:** By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Date: 8-12-21

  
Mike West, Police Chief

Date: 8/12/21

  
Tim Salmon, City Manager

**CITY OF GOLDSBORO**  
**SPECIAL EVENTS/PARADE/STREET CLOSING**  
**PERMIT APPLICATION**

**\*\*In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

**I. General Information**

**Type of Event:** (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): \_\_\_\_\_

**Event Name:** Taste of Wayne

**Event Date(s):** 10.9.2021 **Event Website:** unitedwayne.org

**Inclement Weather/Rain Date(s):** 10.10.21

**Description of Event** (Please briefly describe the event.)

Annual food festival to benefit United Way of Wayne County.  
Local restaurants & vendors will set up booths and  
give out "Tastes" to patrons.

**Requested Event Location:** "Hub" 200 S center St. Goldsboro

**Event Start Time/End Time:** 11:00 am - 2:00 pm

**Set-Up:** Date & Time (start/end): 7:30 - 11:00 am 10.9.2021

**Dismantle** (Completion): Date & Time (start/end): 2:00 - 4:00 pm 10.9.2021

**Estimated Daily Attendance:** 1000

**Will this event require street closures?** ☒ Yes ☐ No **Closure Times** \_\_\_\_\_

**If yes, please list the streets that you are requesting to be closed:**

center St. across from Hub 1 block, 1 side

**II. Applicant and Sponsoring Organization Information**

**Sponsoring Organization Name:** United Way of Wayne County

**Are you a non-profit?** ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

**Applicant Name:** Ashlee Fritz **Title:** Resource Development Director

**Address:** 2803 Cashwell Dr. Suite B

**City:** Goldsboro **State:** NC **Zip:** 27534 **Phone:** 919.735.2591

**Cell Phone:** 922.2609 **Email:** ashlee@unitedwayne.org

**Day of Event Contact:**

Name: Ashlee Fritz Phone: 919-735-3591

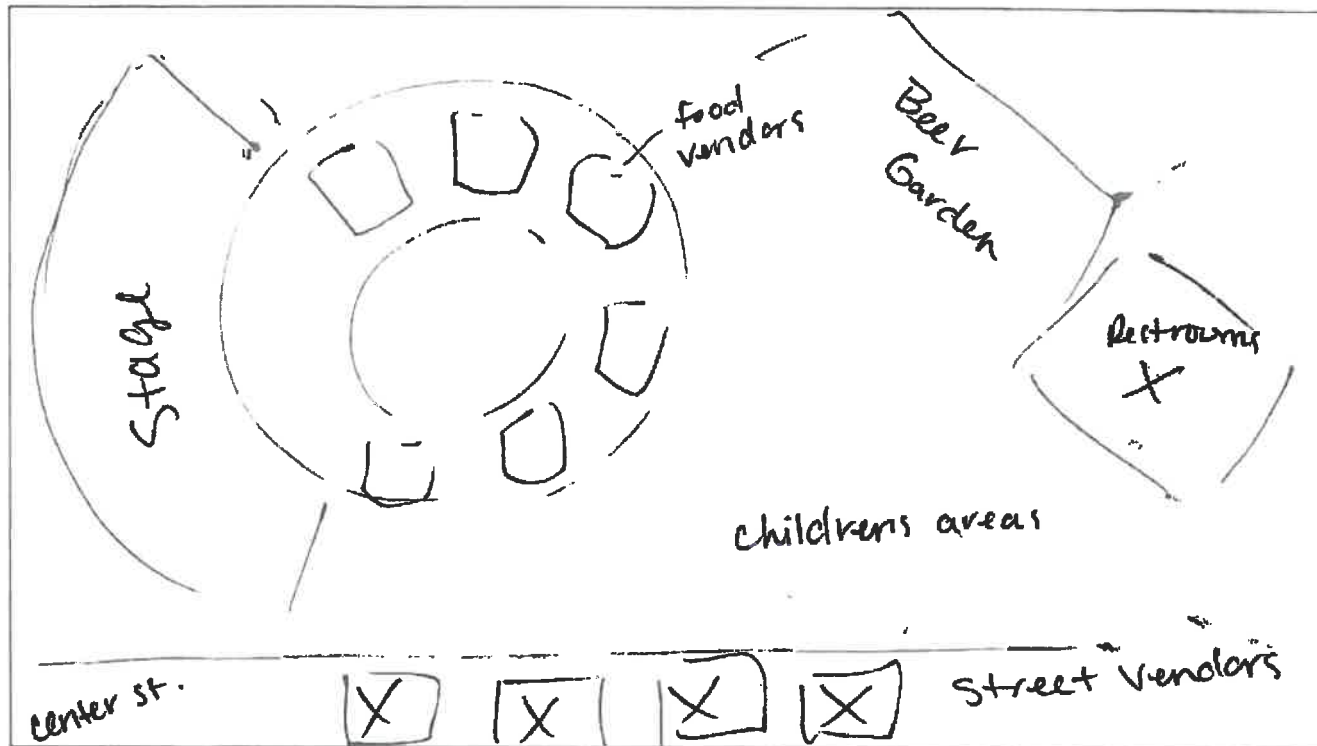
**III. Event Map**

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: \_\_\_\_\_

For Run/Walk/Parade/Carnivals- STARTING POINT: \_\_\_\_\_

For Run/Walk/Parade/Carnival- ENDING POINT: \_\_\_\_\_

**\*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**



**IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)**

**One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.**

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

on site (HUB)

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

volunteers / Hiring we to remove



**V. Event Details:** Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
    - Health Department: (919) 731-1000
  - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
    - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 30+
  - Approximate Sizes: 10x10 or smaller
  - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \$20
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: For vendor booths \$35
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**\*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

**VI. Miscellaneous:**

**Parking:**

- How will overall patron parking be accommodated for this event? Along Center St  
extra accommodation st.

**Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.**

## **Special Information and Conditions of receiving a Special Event / Parade Permit:**

### **Insurance:**

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional Insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

### **Application Fee:**

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

### **Event Cancellation:**

At this time, we do not anticipate cancelling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

### **Public Safety:**

The City of Goldsboro reserves the right to require security and medical personnel for your event.

**Police:** The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

### **Prohibited Items:**

No firearms or illegal drugs are allowed.

### **Policy of Non-Discrimination:**

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

### **Additional Rules Pertaining to Events:**

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

### **Alcoholic Beverages:**

***(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)***

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at [www.abc.nc.gov/permits](http://www.abc.nc.gov/permits).
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**\*\* Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, Issued to the organization and/or person responsible for conducting the event.**

**\*\*For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

## **Agreement**

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: \_\_\_\_\_

Date: 7.26.2021

Organization: UWWC

**Please return this application and all supporting documentation by email, mail or in person to:**

Goldsboro Police Department  
Community Police Services  
204 S. Center Street  
Goldsboro, NC 27530  
[spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov)

**CANCELLATION POLICY:** Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at [spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov).

## **For Inner Office Use Only:**

\_\_\_\_\_  
Goldsboro Police Department Representative

7.29.2021  
Date

\_\_\_\_\_  
Downtown Goldsboro Representative

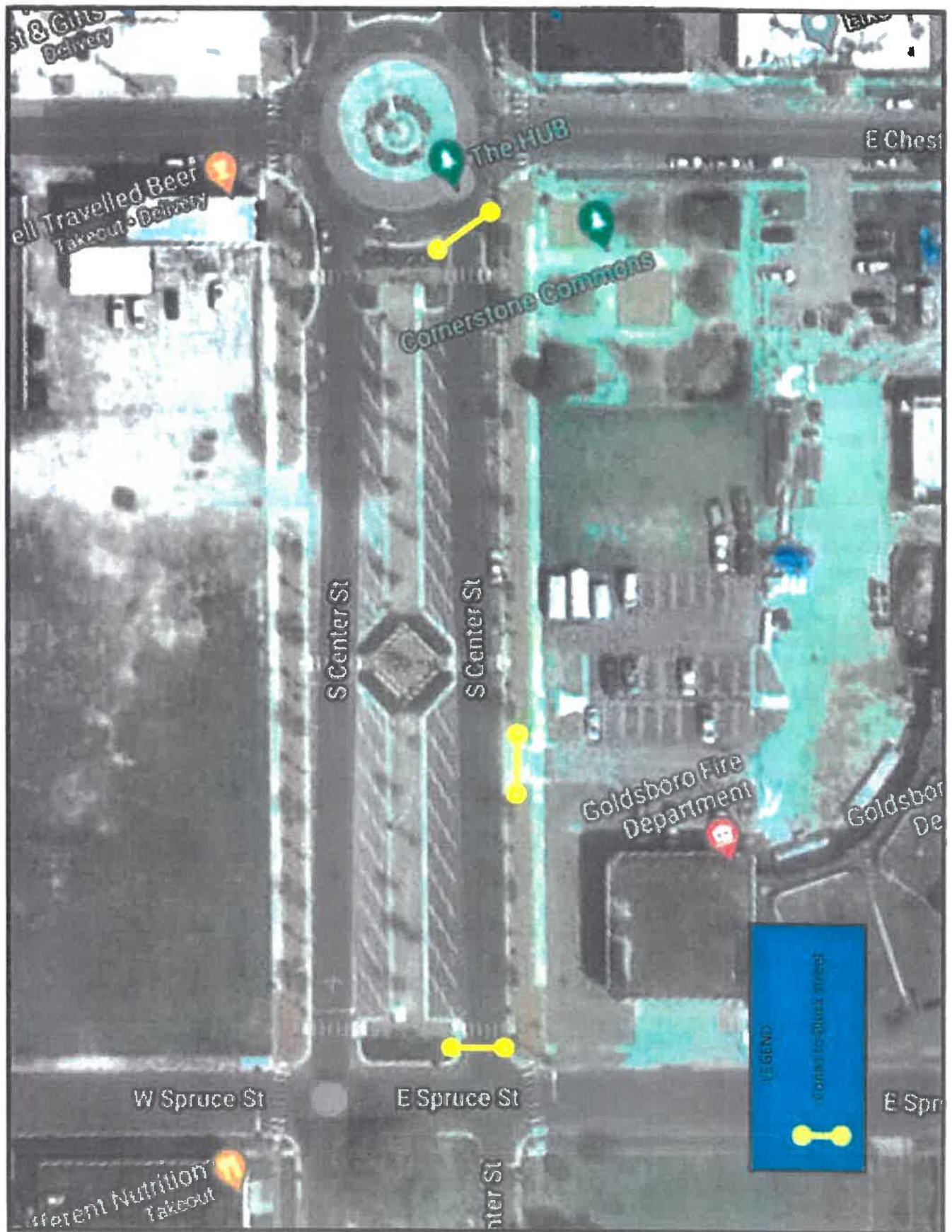
8-10-2021  
Date

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager's Signature  
(Use of City Owned Lots/Non-Street Closings and Carnivals)

8-12-21  
Date







## Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Ashlee Fritz

from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 26 day of July, 20 21.

Ashlee Fritz

(SEAL)

(Applicant & Authorized Representative of Event)

**This form must be completed, signed and returned with the completed application.**



CITY OF GOLDSBORO  
NORTH CAROLINA  
POLICE DEPARTMENT

62877

RECEIVED OF

FOR

NUMBER

*Colley Truitt*  
*Special Agents*  
*Food & Beverage*

*127.21*

TOTAL AMOUNT PAID

\$ *25.00*

Desk Sgt.

By

*J. Ryan*

CITY OF GOLDSBORO  
NORTH CAROLINA  
POLICE DEPARTMENT

62878

RECEIVED OF

FOR

NUMBER

Desk Sgt.

By

TOTAL AMOUNT PAID

\$

CITY OF GOLDSBORO  
NORTH CAROLINA  
POLICE DEPARTMENT

62879

RECEIVED OF

FOR

NUMBER

Desk Sgt.

By

TOTAL AMOUNT PAID

\$

CITY OF GOLDSBORO  
NORTH CAROLINA

**NORTH CAROLINA  
ALCOHOLIC BEVERAGE CONTROL COMMISSION**

Location: 400 EAST TRYON ROAD  
RALEIGH NC 27616  
(919)779-0700

abc.nc.gov

AMOUNT FEE PAID: \_\_\_\_\_  
DATE: \_\_\_\_\_  
RECEIVED BY: \_\_\_\_\_  
TEMP. #: \_\_\_\_\_

APPROVED \_\_\_\_\_ ☐  
REJECTED \_\_\_\_\_ ☐  
BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

(Do Not Write Above This Line)

**SPECIAL ONE-TIME PERMIT APPLICATION  
FOR SALE OF ALCOHOLIC BEVERAGES**

COPY

**Application Instructions:**

- A. Complete this application in its entirety. (Please print.)
- B. Applicant's signature must be notarized.
- C. The fee for a Special One-Time permit is \$50.00.
- D. The fee must be submitted by certified check, cashier's check, or money order, and made payable to the North Carolina Alcoholic Beverage Control Commission.
- E. The permittee shall notify local law enforcement and have the notification signed by law enforcement. (On back of form.)
- F. The completed application must be submitted at least 14 days prior to event occurrence.

I hereby make application to the North Carolina Alcoholic Beverage Control Commission for a Special One-Time permit allowing the sale or service of alcoholic beverages at the event described below:

**Please check applicable box(es):**

I (We) are a : ☒ Nonprofit or ☐ Political Organization, requesting authorization to ☒ Sell or ☐ Serve at a ticketed event the following:

☐ Malt beverages ☐ Spirituous Liquor  
☐ Wine ☐ Permit brownbagging

**The following documents are required:**

1. Lease or rental agreement between nonprofit organization and owner of the premises.
2. Diagram of the actual premises showing all entrances, exits, bar areas, and where consumption and/or sale will take place.
3. Documentation to show that the organization is exempt from taxation under the appropriate subsection of Section 501(c) of the Internal Revenue Code or is exempt under similar provisions of Chapter 105 of the North Carolina General Statutes.
4. Purpose of fund-raiser and recipient of funds raised.
5. Certified copy of criminal record check must be submitted for individual applying for a special one-time permit.
6. A political party as defined in NC General Statute 163-96(a)(1) or (2) or a campaign organization which has properly filed and has had a person certified as a candidate. Statute 163-1.

NAME OF ORGANIZATION OR CANDIDATE: United way of Wayne County

LOCATION: Where event or transaction will take place

Name of Building: (if applicable) HUB Downtown Goldsboro  
Address: Center St. Goldsboro NC 27530

COUNTY: Wayne If event is being held inside the city limits, indicate city: Goldsboro  
(in which event is to be held)

MAILING ADDRESS FOR PERMIT: P.O. BOX 10893 Goldsboro NC 27532

DATE(s) OF EVENT: 10.9.2021 Estimated Attendance 1000

TIME OF EVENT: Beginning 11:00 am Ending 2:00 pm



**PERSONAL INFORMATION OF INDIVIDUAL REPRESENTING THE ORGANIZATION OR CANDIDATE:**

Sherry Carter Archibald  
First (no hyphenations) Middle Last  
09-22-1970  
Date of Birth  
811 Birch St Goldsboro NC 27530  
Applicant's Home Address City State Zip Code  
(919) 394-8178 919 735-3591 ( )  
Home Telephone # Business Telephone # FAX #  
 Email: Sarchibald@unitedwaync.org  
(please print clearly)

**NOTIFICATION TO LOCAL LAW ENFORCEMENT:**

To be completed by an officer of the Sheriff's Office, if event is held in the County,  
 or completed by an officer of the Police Department, if event is held in the City.

Sgt. M. Sweet  
Name of Officer  
Goldsboro Police  
Department of Officer

[Signature]  
Signature of Officer  
(919) 580-4215  
Telephone #

Comments

*It is a Crime to make a false statement to obtain an ABC Permit*

**I CERTIFY UNDER OATH OR AFFIRMATION THAT:**

- I am not less than 21 years of age.
- I have not been convicted of a misdemeanor controlled substance offense or alcoholic beverage offense within the past two years.
- I have not been convicted of a felony within the past three years, and if convicted of a felony before then, I have had my citizenship restored.
- I have not had an alcoholic beverage permit revoked within the past three years.
- All of the information supplied by me in this application is complete and accurate.
- I understand that ABC law prohibits any type of gambling activities or equipment upon my licensed premises (even if not for profit).
- I, or my agent, will personally supervise the sale of alcoholic beverages and abide by all ABC laws.
- I understand that failure to abide by the ABC laws may result in the immediate revocation of my privilege to sell/serve alcohol.

Sworn to and subscribed before me this the

15

Day

July

Month

2001

Year

My commission expires:

3-11-23

Paula J. Schuch  
Signature of Notary

**MAIL THIS APPLICATION TO:**

If sending by U.S. Postal Service  
 (regular mail):

NC ABC COMMISSION  
 ATTN: PERMIT & PRODUCT COMPLIANCE  
 4307 MAIL SERVICE CENTER  
 RALEIGH, NC 27699-4307

If sending by U.S. Postal Service  
 EXPRESS MAIL or by FEDEX/UPS:

NC ABC COMMISSION  
 ATTN: PERMIT & PRODUCT COMPLIANCE  
 400 EAST TRYON ROAD  
 RALEIGH, NC 27610

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 16, 2021 COUNCIL MEETING

**SUBJECT:** NC Freedom Fest (Festival/Carnival) – Temporary Street Closure

**BACKGROUND:** NC Freedom Fest has a mission to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces.

**DISCUSSION:** Beginning Thursday night (September 16, 2021) the carnival will open in the large empty lot on South Center Street and will operate through Saturday night (September 18, 2021). On Friday night (September 17, 2021) the festival will host a “Grub at the Hub Event” featuring a live band, food vendors, and carnival rides. The following day, the main event (Festival) will feature street fair vendors, food trucks, Wings of Wayne Chicken Wing Cook-off, live entertainment, corn hole tournament, a carnival/kids zone, and a car and bike show. The Parks and Recreation Department is requesting the following street closures:

09/17/2021 The North and Southbound lane of South Center Street from Spruce to Chestnut Street from 5:00pm – 9:00pm.

09/18/2021 The North and Southbound lanes of Center Street from Ash Street to Spruce Street. From 1:30pm – 9:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

**RECOMMENDATION:** By motion, grant the requested temporary closings of the North and Southbound lanes of Center Street as stated above.

Date: 8-12-21

  
Mike West, Police Chief

Date: 8/12/21

  
Tim Salmon, City Manager

**CITY OF GOLDSBORO**  
**SPECIAL EVENTS/PARADE/STREET CLOSING**  
**PERMIT APPLICATION**

**\*\*In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

**I. General Information**

**Type of Event:** (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☒ Street Closure ☒ Carnival ☐ Other (explain): \_\_\_\_\_

**Event Name:** NC FREEDOM FEST

**Event Date(s):** September 16th, 17th & 18th, 2021 **Event Website:** [www.ncfreedomfest.org](http://www.ncfreedomfest.org)

**Inclement Weather/Rain Date(s):** n/a

**Description of Event** (Please briefly describe the event.)

Our mission is to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces. Beginning on Thursday night, the carnival will open in the large empty lot on South Center. This carnival will operate through Saturday night. On Friday night, we will have a "Grub at the Hub event" featuring the band "Soul Psychedelique" as well as food vendors, and carnival rides. The following day, the main event (festival) will feature street fair vendors, food trucks, wings or Wayne Chicken wing Cook-off, live entertainment, corn hole tournament, a carnival/kids zone, and car and bike show.

**Requested Event Location:** 200 N Center Street to 200 S Center Street

**Event Start Time/End Time:** 8/16/21: 6 pm - 9 pm; 9/17/21: 6 pm - 9 pm; 9/18/21: 4 pm - 10 pm

**Set-Up:** Date & Time (start/end): 9/14/21: 6 am - Until (Carnival Set Up ONLY in Large Lot; Not Affecting Traffic)  
9/16/21: 10am - 4 pm; 9/17/21: 4 pm - 6 pm; 9/18/21: 10 am - 4 pm

**Dismantle (Completion):** Date & Time (start/end): 9/18/21 at 11 pm

**Estimated Daily Attendance:** 8/16/21: 400; 9/17/21: 2,500 ; 9/18/21: 5,000 - 7,000

**Will this event require street closures?** ☒ Yes ☐ No **Closure Times** 9/17/21: 5 pm - 9 pm  
9/18/21: 1:30 pm - 9 pm

**If yes, please list the streets that you are requesting to be closed:**

9/17/21: Intersections: Spruce/Center & Chestnut/Center (5 pm - 9 pm) (Block between the Hub & Fire/Police Complex)

9/18/21: Intersections: Mulberry/Center, Walnut/Center, Chestnut/Center, Spruce/Center (1:30 pm - 9 pm) (All of Center between Ash & Spruce)

**II. Applicant and Sponsoring Organization Information**

**Sponsoring Organization Name:** NC Freedom Fest / City of Goldsboro

**Are you a non-profit?** ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

**Applicant Name:** Jordan Walker **Title:** Marketing & Special Events Supervisor - COG P&R

**Address:** 901 E. Ash Street

**City:** Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-739-7449

**Cell Phone:** 919-922-5687 **Email:** [jwalker@goldsboronc.gov](mailto:jwalker@goldsboronc.gov)

**Day of Event Contact:**

Name: Jordan Walker

Phone: 919-922-5687

**III. Event Map**

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: Carnival: 200 S. Center (Large Open Lot)

For Run/Walk/Parade/Carnivals- STARTING POINT: \_\_\_\_\_

For Run/Walk/Parade/Carnival- ENDING POINT: \_\_\_\_\_

**\*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Detailed Maps:

2021 NC Freedom Fest Map + Timeline

2021 NC Freedom Fest Site Map

Also Attached:

Picture of Vendor Set Up (10x10 Spaces - Limit 40 - Inside Lanes of Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.)

Picture of Car Show Set Up - Cars In Spaces on Center Street, not inhibiting safe flow of pedestrian traffic or in case of emergency.

Picture of Food Vendor Set Up, with water pipes depicted in image.

Copy of Special Event Insurance Application

If any supplemental information (or pictures) are needed, feel free to contact me - Jordan Walker, [jwalker@goldsboronc.gov](mailto:jwalker@goldsboronc.gov), 919-739-7449.

**IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)**

**One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.**

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets 919-735-9402

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Parks & Recreation Maintenance Staff



**V. Event Details:** *Please answer the following questions regarding your event.*

- ☒ Yes ☐ No Does the event involve the sale of food?
- ☒ Yes ☐ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
    - Health Department: (919) 731-1000
  - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
    - NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☒ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 80
  - Approximate Sizes: 10 x 10 ; 20 x 20
  - Will any tent exceed 400 sq. feet in area? ☒ Yes ☐ No Possible, not guaranteed
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☒ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \_\_\_\_\_
- ☒ Yes ☐ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: Food, Artisans, & Commercial: \$125; Informational: \$100
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**\*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

**VI. Miscellaneous:**

**Parking:**

- How will overall patron parking be accommodated for this event? Available Downtown parking lots

**Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.**

## **Special Information and Conditions of receiving a Special Event /Parade Permit:**

### **Insurance:**

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of Insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

### **Application Fee:**

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

### **Event Cancellation:**

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

### **Public Safety:**

The City of Goldsboro reserves the right to require security and medical personnel for your event.

**Police:** The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

### **Prohibited Items:**

No firearms or illegal drugs are allowed.

### **Policy of Non-Discrimination:**

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

### **Additional Rules Pertaining to Events:**

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

### **Alcoholic Beverages:**

*(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)*

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at [www.abc.nc.gov/permits](http://www.abc.nc.gov/permits).
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**\*\* Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

**\*\*For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

## **Agreement**

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 7/7/21  
 Organization: NC Freedom Fest / City of Goldsboro Parks & Recreation

**Please return this application and all supporting documentation by email, mail or in person to:**  
 Goldsboro Police Department  
 Community Police Services  
 204 S. Center Street  
 Goldsboro, NC 27530  
[spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov)

**CANCELLATION POLICY:** Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at [spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov).

### **For Inner Office Use Only:**

[Signature] 8/11/2021  
 Goldsboro Police Department Representative Date

Erin Fonseca 8/11/2021  
 Downtown Goldsboro Representative Date

\_\_\_\_\_  
 Finance Director Date  
[Signature] 8/12/21  
 City Manager's Signature Date  
 (Use of City Owned Lots/Non-Street Closings and Carnivals)



## Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of  
NC Freedom Fest / City of Goldsboro from the City of Goldsboro and hereby agrees to indemnify  
and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,  
expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted  
against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any  
acts or omissions, active or passive, related to operating an event on the city's property.

This the 7th day of July, 2021.

Jordan Walker

(SEAL)

(Applicant & Authorized Representative of Event)

**This form must be completed, signed and returned with the completed application.**



# NC FREEDOM FEST

SEPTEMBER 18<sup>TH</sup>, 2021 | DOWNTOWN GOLDSBORO

**LEGEND**

RESTROOMS	PARKING	CAR & BIKE SHOW
FOOD	KIDS ZONE	VIP AREA
BEER GARDEN	STAGES	WINGS OF WAYNE
VENDORS	ART DISPLAY	STATIC DISPLAY
	SPONSORS	CORN HOLE



## SCHEDULE OF EVENTS

**PERFORMANCE SCHEDULE**

4:00 PM • TYLER DAVIS	4:00 PM • 7:30 PM	WINGS OF WAYNE	4:00 PM • 7:00 PM
4:00 PM • SPARE CHANGE	4:00 PM • 10:00 PM	FOOD TRUCKS	4:00 PM • 9:30 PM
5:00 PM • SAYER MCSHANE	4:00 PM • 8:00 PM	CORN HOLE TOURNAMENT	4:00 PM • 5:30 PM
6:30 PM • DRUMMERS WORLD	4:00 PM • 9:00 PM	AWARDS	6:30 PM
7:00 PM • BROOKE MCBRIDE			

**FEST-TIVITIES**

STREET FESTIVAL	KIDS ZONE	CAR & BIKE SHOW	BEER GARDEN
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**BE SURE TO VISIT OUR SPONSORS AND DOWNTOWN MERCHANTS!**

# NC FREEDOMFEST.ORG

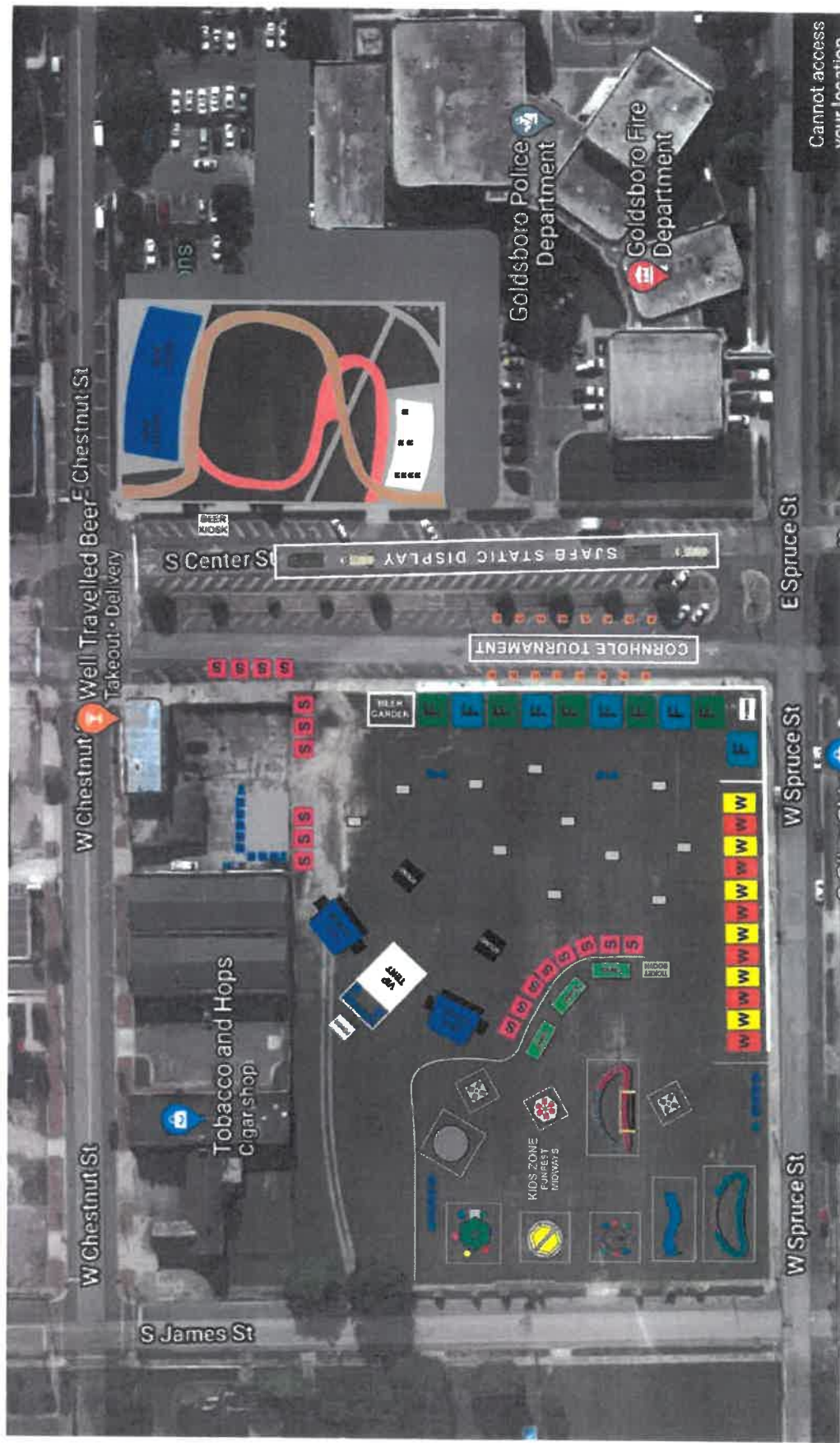
**NC FREEDOM FEST**  
GOLDSBORO, NC

## #NCFREEDOMFEST2021











# 2021 NC FREEDOM FEST SITE PLAN (FINALIZED)

**BIG LOT - HUB - SOUTH CENTER**

SEE LARGE MAP (FULL EVENT MAP) FOR COMPLETE SITE PLAN



**LEGEND**

RESTROOMS + HAND WASH STATIONS	  
FOOD VENDORS	 
WING TEAMS	 
SPONSORS	
CORN HOLE TOURNAMENT	 

\*\*\* WHITE BORDER BEHIND COOK TEAMS + FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL. KIDS ZONE DISPLAY DOES NOT DEPICT ACTUAL OR EXACT RIDES THAT WILL BE ON SITE, BUT DOES MIMIC SOME OF THE OPTIONS PROVIDED BY FUNFEST MIDWAY.

SJA&B PLANS TO HAVE 6 VEHICLES ON SITE FOR THE STATIC DISPLAY, BUT HAS NOT YET CONFIRMED WHAT EXACT 6 VEHICLES THEY WILL BRING.

UNCONFIRMED AMOUNT OF BOARDS TO BE USED AT ONCE AT CORN HOLE TOURNAMENT - 8 BOARDS DEPICTED ABOVE ARE JUST AN ESTIMATE FOR LAYOUT.

TAN RECTANGLES IN LARGE FIELD DEPICT 11 COCKTAIL-HEIGHT PICNIC TABLES THAT WILL BE DISPERSED IN 'CONCERT AREA', ALONG WITH TRASH RECEPTACLES AND SANITIZING STATIONS.

EMS + PUBLIC SAFETY STAGING AREA WILL BE BEHIND STAGE/CARNIVAL RIDES IN EMPTY AREA.

HANDICAP PARKING WILL BE AVAILABLE AT GOLDSBORO PEDIATRIC DENTISTRY & ORTHODONTICS













CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
AUGUST 16, 2021 COUNCIL MEETING

**SUBJECT:** NC Freedom Fest (5K and Fun Run) – Temporary Street Closure

**BACKGROUND:** NC Freedom Fest has a mission to celebrate military personnel with an inclusive, family-friendly festival honoring all who serve in the United States Armed Forces.

**DISCUSSION:** This event is a component of the NC Freedom Fest. This event consists of a 1-mile Fun Run/Walk and a 5K Run/Walk throughout Downtown Goldsboro beginning at 7:30am – 10:00am on September 18, 2021. The Parks and Recreation Department is requesting the following street closures on September 18, 2021 at the following times and locations:

6:00am – 10:00am	Chestnut Street between Center Street and John Street.
7:30am – 9:30am	The Northbound lanes of Center Street from Mulberry Street to Spruce Street.
8:00am – 8:30am	The Southbound lanes of Center Street from Ash Street to Pine Street.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.
5. Certificate of Insurance meeting city requirements will be provided in advance of the event to the city finance director and city manager.

**RECOMMENDATION:** By motion, grant the requested temporary closings of Chestnut Street, and the North and Southbound lanes of Center Street as stated above.

Date: 8-12-21

  
Mike West, Police Chief

Date: 8/12/21

  
Tim Salmon, City Manager

**CITY OF GOLDSBORO**  
**SPECIAL EVENTS/PARADE/STREET CLOSING**  
**PERMIT APPLICATION**

**\*\*In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

**I. General Information**

**Type of Event:** (please check all that apply)

☐ Parade ☒ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): \_\_\_\_\_

**Event Name:** NC Freedom Fest 5K & Fun Run

**Event Date(s):** September 18th, 2021 **Event Website:** www.ncfreedomfest.org

**Inclement Weather/Rain Date(s):** n/a

**Description of Event** (Please briefly describe the event.)

The event consists of a 1-mile Fun Run/Walk, and a 5K Run/Walk throughout Downtown Goldsboro, utilizing the same format and route as the Greater Goldsboro Road-Run. This is a morning component of the NC Freedom Fest (Separate Event/Closure Permit Application).

**Requested Event Location:** Hub area (SE Corner of Center/Chestnut Street)

**Event Start Time/End Time:** 7:30 am - 10:00 am

**Set-Up:** Date & Time (start/end): 6:00 am

**Dismantle (Completion):** Date & Time (start/end): 10:00 am

**Estimated Daily Attendance:** 100-200

**Will this event require street closures?** ☒ Yes ☐ No **Closure Times** 1a. 8:00 - 8:30 am  
b. 7:30 - 8:30 am  
2. 8:00 am - 10:00 am

**If yes, please list the streets that you are requesting to be closed:**

1. Center Street - a. Southbound (Pine Street to Ash Street) b. Northbound (Spruce Street to Mulberry Street)

2. Intersection of Chestnut/Center Street to John Street

**II. Applicant and Sponsoring Organization Information**

**Sponsoring Organization Name:** NC Freedom Fest, Inc.

**Are you a non-profit?** ☒ Yes ☐ No **If yes, are you:** ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

**Applicant Name:** Jordan Walker **Title:** Marketing & Special Events Supervisor - COG P&R

**Address:** 901 E. Ash Street

**City:** Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-739-7449

**Cell Phone:** 919-922-5687 **Email:** jwalker@goldsboronc.gov | info@ncfreedomfest.org

**Day of Event Contact:**

Name: Lynn Grantham Phone: 919-922-9906

**III. Event Map**

*For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION:* Hub Area

*For Run/Walk/Parade/Carnivals- STARTING POINT:* 1- Mile - S. Center/Pine Street Intersection; 5K - Center/Walnut Intersection

*For Run/Walk/Parade/Carnival- ENDING POINT:* The Hub/GFD Driveway on S. Center Street Between Chestnut and Spruce Streets (All Events)

**\*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See Attachments:

Exact Routes (USATF Certified) from the Greater Goldsboro Road-Run Held on 4/17/21

**IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)**

**One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.**

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other  
If portable toilets will be provided, please list the name/contact of the company:  
Plan to use HUB Permanent Restroom Facilities on-site

If no portable toilets will be provided, how will these requirements be handled?  
Plan to use HUB Permanent Restroom Facilities on-site

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)  
P&R will have extra trash receptacles on-site for Festival later in day, although trash should not be an issue.



**V. Event Details:** Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
    - Health Department: (919) 731-1000
  - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
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- ☐ Yes ☒ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: 1
  - Approximate Sizes: 10x10
  - Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☒ Yes ☐ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: 5K Cost: \$35 Per Participant; Fun Run Cost: \$15 Per Participant
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: \_\_\_\_\_
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**\*The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

**VI. Miscellaneous:**

**Parking:**

- How will overall patron parking be accommodated for this event? \_\_\_\_\_
- Available Downtown parking lots - Center Street and side streets to the west of Center

**Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.**

## **Special Information and Conditions of receiving a Special Event/Parade Permit:**

### **Insurance:**

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of Insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

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### **Prohibited Items:**

7:30 am - 10:00 am

No firearms or illegal drugs are allowed.

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City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

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1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
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### **Alcoholic Beverages:**

***(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)***

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

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**\*\*For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

## **Agreement**

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Jordan Walker Date: 8/10/21

Organization: NC Freedom Fest / City of Goldsboro Parks & Recreation

**Please return this application and all supporting documentation by email, mail or in person to:**

Goldsboro Police Department  
Community Police Services  
204 S. Center Street  
Goldsboro, NC 27530  
[spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov)

**CANCELLATION POLICY:** Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at [spowers@goldsboronc.gov](mailto:spowers@goldsboronc.gov).

### **For Inner Office Use Only:**

[Signature] 8/11/2021  
Goldsboro Police Department Representative Date

Erin Fonseca 8/11/2021  
Downtown Goldsboro Representative Date

\_\_\_\_\_  
Finance Director Date

[Signature] 8/12/21  
City Manager's Signature Date  
(Use of City Owned Lots/Non-Street Closings and Carnivals)



## Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

NC Freedom Fest, Inc.

from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 10th day of August, 2021.

Jordan Walker

(SEAL)

(Applicant & Authorized Representative of Event)

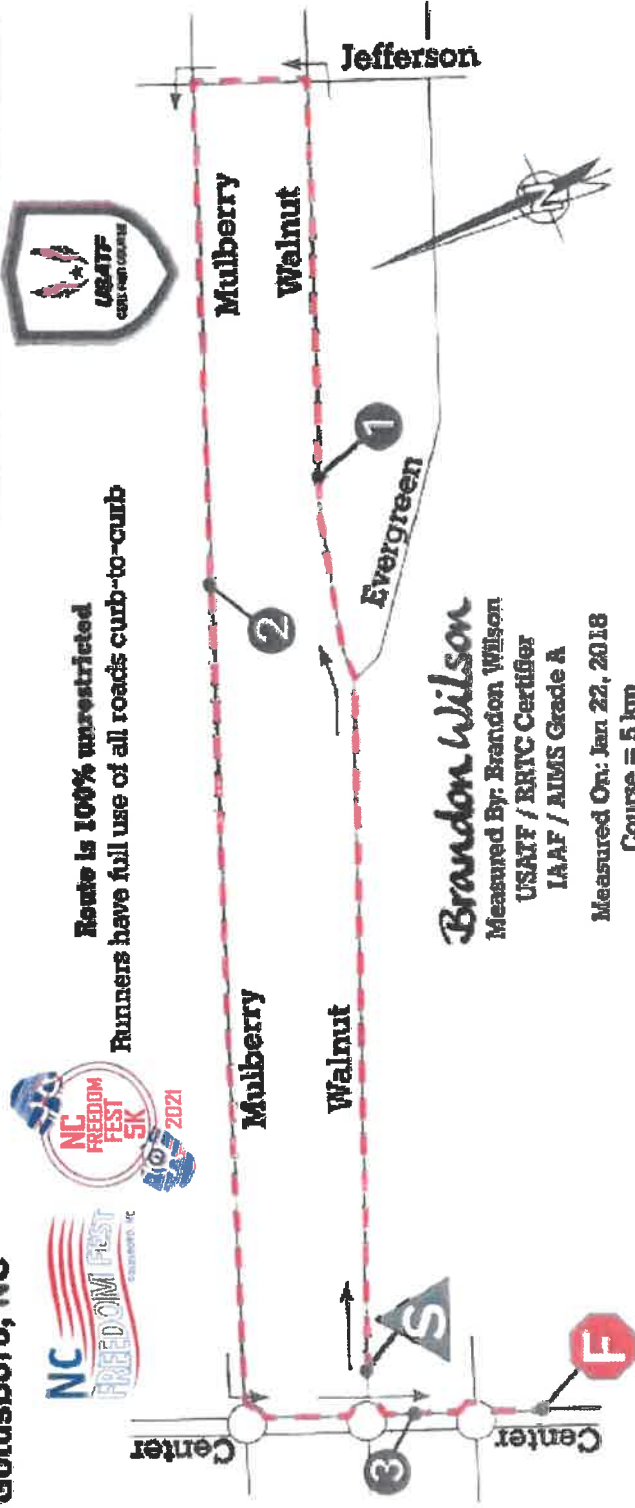
**This form must be completed, signed and returned with the completed application.**



# Greater Goldsboro 5k

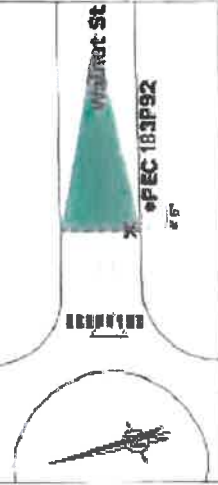
## Goldsboro, NC

USATF Certificate #NC18001EW  
Effective Jan 22, 2018 to Dec 31, 2028



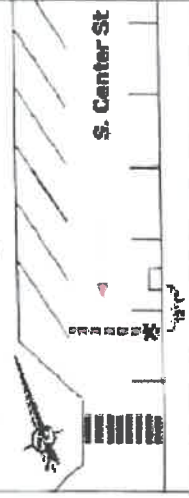
### START DETAIL

The Start is an imaginary line on Walnut St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. The nail is 4' 6" west of Upole# PEC 183P92



### FINISH DETAIL

The Finish is an imaginary line on S Center St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. It is located between Chestnut and Spruce. The nail is 12' 1" south of the southernmost edge of the rectangular iron storm drain



### Route

Start -on- E Walnut  
Left -on- Jefferson  
Left -on- E Mulberry  
Left -on- S Center  
Finish -on- S Center

### Splits

1 Mile - At 1108 E E Walnut  
2 Mile - At 1000 E E Mulberry  
3 Mile - At 116 S Center



MULBERRY ST.

N. CENTER ST.

JEFFERSON ST.

S. CENTER ST.

5K ROUTE

CHESTNUT ST.

WALNUT ST.

SPRUCE ST.

PINE ST.

# 2021 GREATER GOLDSBORO ROAD RUN

- 1-MILE FUN RUN/WALK ROUTE
- 5K ROUTE
- 10K ROUTE
- PARKING



City of Goldsboro  
Departmental Monthly Reports  
July 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism (report not available at the time of agenda packet distribution)

COMMUNITY RELATIONS DEPARTMENT

July 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: August 9, 2021

- The Mayor's Committee for Persons with Disabilities (MCPD) did not meet for the month of July. The committee voted years ago to take one month off during the summer. The committee received a donation of \$5000 from Eastpointe towards the accessible playground that members of MCPD have set a goal to build. Eastpointe's CEO Sarah Stroud requested to visit City Hall to present the donation for publication. Goldsboro Daily News publicized the story on August 6, 2021. The Goldsboro News-Argus has reached out for details for a story as well. Staff met with Parks & Recreation staff to discuss details of the playground on July 9, 2021. The MCPD Education Subcommittee met in person on July 13, 2021. Staff presented, on behalf of the MCPD and in the absence of invited guest Pastor Glenn Phillips, at the Sunrise Kiwanis meeting at B&G Grill on July 14, 2021.
- On July 13, 2021, the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD Chair and Staff met for an Executive meeting on July 7, 2021 to discuss the meeting. The Economic Development Subcommittee did not meet this month. Meetings for this subcommittee have been paused until the fall at the request of the subcommittee Chair.
- Recruitment for the Goldsboro Youth Council has ended. To date, seventeen (17) applications have been received. Youth Council membership total for 2021-2022 will be twenty-two (22) to include returning members. The 2021-2022 GYC year will begin with a member/parent orientation on September 1, 2021 at the Goldsboro Event Center. Additionally, staff attended an annual Advisors Retreat (virtually) on July 15, 2021.
- Community Relations Activities: Staff attended a Mental Health meeting with Mr. Danny King, One-to-One staff, and a GPD representative, at the request of the Assistant to the City Manager, on July 12, 2021. Staff met with Ashlee Fritz of United Way to discuss the Taste of Wayne 2021 event on July 29, 2021. Staff provided a Community Relations department orientation to 2 new employees on July 14, 2021. Staff facilitated a department staff meeting on July 23, 2021.
- Community Development Activities: Staff attended a virtual HOME-ARP webinar on July 1, 2021 and July 13, 2021. Staff attended a meeting with City Attorney and Assistant City Manager to discuss URP on July 6, 2021. Staff attended a virtual homelessness webinar on July 8, 2021. Staff attended Eastpointe's Continuum of Care/Down East Coalition meeting (virtually) on July 14, 2021. Staff attended the URP19 bid meeting on July 20, 2021 with staff from Finance. Staff attended a meeting with City Manager and Thomas Rice to discuss funding for his homelessness initiative on July 21, 2021. Staff met with Tiffany Garden developer Mark Morgan and Assistant City Manager on July 26, 2021, at the developer's request to discuss the project.
- The Department received one (1) housing complaint and received thirteen (13) requests for assistance for the month of July. \*Please refer to the attached document for a detailed summary.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	5	1	0	0	0	0	0	2
Consumer & Other	2	8	21	10	12	9	13	0	0	0	0	0	12



COMMUNITY RELATIONS DEPARTMENT *Addendum*

July 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: August 9, 2021

**Complaints/Grievances**

<b>Date</b>	<b>Name</b>	<b>Nature of Grievance</b>	<b>Resolution</b>
7-30-21	Not disclosed/Section 8 resident	Housing/Landlord refusal to repair	Consult with HACG's Section 8 Coordinator

**Assistance with Resources**

<b>Date</b>	<b>Name</b>	<b>Resource Requested</b>	<b>Resolution</b>
7-13-21	Not disclosed	Home repair	Not currently taking applications
7-13-21	Not disclosed	Home repair	Not currently taking applications
7-14-21	Not disclosed	Home repair	Referred to WAGES
7-14-21	Not disclosed	Home repair	Not currently taking applications-Does not live in the residence
7-15-21	Not disclosed	Homebuyer Assistance	Application mailed
7-19-21	Not disclosed	Home repair	Not currently taking applications
7-19-21	Not disclosed	Homebuyer Assistance	Application emailed
7-20-21	Not disclosed	Phone number for Accu Copy	Number provided
7-22-21	Not disclosed	Home repair	Not currently taking applications
7-23-21	Not disclosed	House fire victim	Referred to 4 Day Movement & Code Enforcement
7-23-21	Not disclosed	NC REBUILD Buyout	Consult with Asst. City Manager-Referred to NC REBUILD
7-30-21	Not disclosed	Homebuyer Assistance	Application mailed

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**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 12 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 21 different times.
- LFNC Candidate to start August 18th.
- Working with the Assistant City Manager to facilitate administrative needs of the GWTA Roof Addition.
- Continued discussions of DGDC office relocation opportunity.
- Staff is working with NC Homegrown Leaders to work towards establishing an incubator.
- Staff met with new developer regarding interest in Downtown development and projects downtown.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff will continue to work with David Gall to facilitate administrative needs of the GWTA Concourse Roof Addition bid process.
- Downtown Merchants Association Work Plan Development.
- Staff is still working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.
- Updated the HUB applications based on Council recommendations and worked with IT to add to the City Website.
- Hosted the First Center Street Jam on July 22<sup>nd</sup>, great attendance, was called at 7:45 due to weather.
- Hosted the Ribbon Cutting for the HUB downtown on July 21<sup>st</sup>.
- Public Art Steering Committee assembled and initial selection has been made at the July 20<sup>th</sup> meeting.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (07/21), DGDC Executive Committee Meeting (07/14), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (07/13).
- Staff seeking out private development entities to consider development plans in the GUS Adaptive Reuse Study.
- Staff is working with DGMA, as a new branch of the DGDC to develop a work plan, in cohesion with the DGDC's work plan.

**Upcoming Events/Activities:**

- Working with NC Commerce to produce an Economic Development 2-day Assessment.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Grub at the HUB being held Friday September 17<sup>th</sup> as the kick off for the NC Freedom Fest.
- Next Center Street Jam, August 5<sup>th</sup>.
- The Ice Storm won The Heart of Fun award from Blue Bunny.

**Businesses Opening/Properties Purchased**

- 209 W Walnut is scheduled to close in August.
- New Business- Frame Body Worx on S. Center St., and Yellow Woodworks on N James St. opened.
- Downtown Escapes now under new ownership.

**Other**

- Downtown Goldsboro's Facebook page followers/likes grew from 12,144 to 12,291 in the month of July.

**ENGINEERING DEPARTMENT**

**July 2021**

**Prepared by: Guy M. Anderson, P. E.**

**Date Prepared: 08-06-2021**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Plans submitted to NCDOT for review and approval;
- Staff is working with NCDOT to make a few small changes.

**Phase IV Sewer Collection Rehabilitation**

- This project is 95% complete;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- Waiting for subcontractor to return to finish CIPP work.

**2019 Infrastructure Recovery (Golden Leaf Foundation)**

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Installation of the manhole on Grantham Street near Franklin Bakery is completed;
- Currently waiting for Tri-State to finish the CIPP of mains.

**2020 Street Improvements Project**

- This paving project includes:
  1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
  2. East Chestnut Street from South Slocumb Street to South Leslie Street;
  3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
  4. Mimosa Street from Claiborne Street to Randolph Street;
- Project is complete with the exception of processing final pay application.

**2021 Street Resurfacing**

- City Council awarded contract to Barnhill Contracting on May 17, 2021 for \$1,653,500;
- A preconstruction conference was held on July 13, 2021 with a notice to proceed date set for September 7, 2021;
- Contract completion date is March 8, 2022.

**2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements - FB2020-003**

- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Project is complete and final payment issued on July 23, 2021.

### **2017 Wastewater System Improvements – FB2020-002**

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 95% complete;
- Am-Liner is onsite and will complete project in approximately two weeks.

### **2017 Water System Improvements**

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by July/August 2021.

### **Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold by NCDOT.

### **2019 Water Improvements Project**

- The City Council authorized an engineering services agreement with the Wooten Company at the Council Meeting held on July 12, 2021;
- Engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report due to DWI by September 1, 2021.

### **Little/Big Cherry Pump Station Relocation and Improvement**

- The City Council authorized an engineering services agreement with WithersRavenel at the Council Meeting held on July 12, 2021;
- Engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report due to DWI by October 1, 2021.

### **Best Management Practices (BMPs) Inspections**

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections are temporarily on hold pending completion of BMP Certification Class by newly hired construction inspector.



FINANCE  
JULY 2021  
Prepared By: Andrea Thompson  
Date Prepared: August 10, 2021

	<b><u>FY 19-20</u></b>		<b><u>FY 20-21</u></b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>June-20</b>	<b>Adjusted Budget</b>	<b>June-21</b>	<b>Collected</b>
General Fund	\$ 40,136,571	\$ 42,862,916	\$ 39,179,083	91.41%
Utility Fund	19,490,361	18,545,322	19,517,913	105.24%
Downtown District Fund	93,012	117,898	94,181	79.88%
Occupancy Tax Fund	1,013,113	1,199,844	1,043,372	86.96%
Stormwater Fund	1,524,898	1,775,600	1,591,312	89.62%
Total	\$ 62,257,955	\$ 64,501,580	\$ 61,425,861	95.23%
<b>Expenditures</b>				
General Fund	\$ 43,669,937	\$ 42,862,916	\$ 39,255,814	91.58%
Utility Fund	19,093,438	18,545,322	16,185,742	87.28%
Downtown District Fund	171,593	117,898	36,988	31.37%
Occupancy Tax Fund	1,088,708	1,199,844	1,116,647	93.07%
Stormwater Fund	1,087,610	1,775,600	1,347,721	75.90%
Total	\$ 65,111,286	\$ 64,501,580	\$ 57,942,912	89.83%

<b>MAJOR CATEGORIES</b>				
	<b><u>FY 19-20</u></b>		<b><u>FY 20-21</u></b>	
<b>Revenues</b>	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
	<b>June-20</b>	<b>Adjusted Budget</b>	<b>June-21</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 17,980,317	\$ 18,282,005	\$ 18,403,869	100.67%
Charges for Services	23,839,135	24,538,399	25,301,973	103.11%
Revenue Other Agencies	14,726,283	15,014,633	12,714,391	84.68%
Other Revenues	2,797,688	2,850,026	1,958,671	68.72%
Fund Balance	-	769,560	-	0.00%
Shared Services	2,914,532	3,046,957	3,046,957	100.00%
Total	\$ 62,257,955	\$ 64,501,580	\$ 61,425,861	95.23%
<b>Expenditures</b>				
Labor	\$ 30,102,933	\$ 31,673,986	\$ 30,036,888	94.83%
Non-Labor	35,008,353	32,827,594	27,906,024	85.01%
Total	\$ 65,111,286	\$ 64,501,580	\$ 57,942,912	89.83%

<b>SELECTED OTHER INFORMATION</b>			
	<b><u>FY 19-20</u></b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>June-21</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 46,538	\$ 2,119	\$ 44,690
Surplus	\$ 57,818	\$ 270	\$ 58,361

## FIRE DEPARTMENT

July 2021

Prepared By: Ron Stempien

Date Prepared: August 9, 2021

- The cause of fire incidents was determined 87.5% of the time. 12.5% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:31.
- The full response within 8 minutes occurred 96.8% of all calls.
- 78.5% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian injuries, 0 Civilian deaths, 2 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 2 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, 1 Celebration Ride-by, a Truck Display at Wages, a Truck Display at Deeper Life Church, and Sprinkler Fun Days at various locations across Goldsboro. 95 Adults and 308 Children received fire prevention education.

<b>2021</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>Jun.</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Avg.</b>
<b>Total Incidents:</b>	234	173	227	214	251	240	227						224
<b>Structure Fires:</b>	6	4	6	4	3	3	3						4
<b>EMS Calls:</b>	89	68	87	83	106	106	84						89
<b>Vehicle Accidents:</b>	36	30	34	35	35	40	33						35
<b>Fire Alarms:</b>	49	31	41	40	42	41	54						43
<b>Other:</b>	54	40	59	52	65	50	53						53
<b>Training Hours:</b>	3006	3143	3010	2730	2029	1877	1633						2490
<b>Safety Car Seat Checks:</b>	1	0	1	0	1	6	3						2
<b>Inspections:</b>	118	149	215	167	179	237	193						180
<b>2020</b>	<b>Jan.</b>	<b>Feb.</b>	<b>Mar.</b>	<b>Apr.</b>	<b>May</b>	<b>Jun.</b>	<b>Jul.</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>Avg.</b>
<b>Total Incidents:</b>	198	187	166	111	118	208	213	213	233	203	204	225	190
<b>Structure Fires:</b>	10	4	2	1	4	4	2	2	6	2	1	3	3
<b>EMS Calls:</b>	70	81	73	7	21	74	89	68	80	88	76	88	68
<b>Vehicle Accidents:</b>	35	22	26	25	26	29	27	42	34	34	33	35	31
<b>Fire Alarms:</b>	46	29	26	38	33	46	45	49	69	41	46	39	42
<b>Other:</b>	37	51	39	40	34	55	50	52	44	38	48	60	46
<b>Training Hours:</b>	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
<b>Safety Car Seat Checks:</b>	3	9	2	0	2	1	0	0	0	0	2	0	2
<b>Inspections:</b>	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

### Human Resources

- Staff is finalizing plans for the virtual career fair with North Carolina A&T State University. Attended webinar July 15 regarding scheduling platform.
- Human Resources staff served on interview panels for City Manager's Office, Police and Public Works.
- Staff completed benchmark studies for Inspections and Public Utilities positions.
- Grievance policy updated.
- Staff is working with Police Department to review curriculum standards for Criminal Justice programs at colleges and universities.
- July 27 – Retirement planning webinar sponsored by Prudential. This was available to all City employees.
- July 28 - Staff met with Assistant to City Manager and intern regarding HR metrics for strategic plan.

### Safety

- City Hall Fire Extinguisher and Defibrillator inspections.
- July 1 – Investigated motor vehicle accident (Police).
- Assisted Major Learnard on finding UTV training for officers using this vehicle.
- Assisted Purchasing Coordinator on Forklift training.
- July 13 – Assistance to OSHA regarding complaint of a private contractor on William Street construction project.
- City Hall inspection – Complaint of HVAC 226 STORAGE ROOM.
- July is the month to inspect all park facilities. Checking all playground equipment and bathroom facilities.
- July 14 – Inspected DGDC Office.
- July 21 – Safety check at HUB for Center Street Jam.
- July 28 – Safety and Accident Review Committee Meeting. Three (3) cases reviewed. Zero (0) points awarded; no fault to employees.
- July 29 – Accident investigation on Seymour Johnson AFB involving Solid Waste vehicle.
- Safety park inspections in the City. Field safety for private contractors and work crews with the City.
- Investigated Solid Waste vehicle on wrong side of road picking up debris with no warning lights activated.
- Met with two employees interested in being on Safety Committee.

### Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID information. There were 84 clinic visits this month. No random drug screens or post-accident drug screens this month.

## MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550						560
Vacancies	12	8	26	21	18	19	21						18
Applications	183	119	203	245	267	299	233						221
Applicant Notices	214	203	167	66	71	177	94						142
New Hires	8	2	1	3	4	3	2						3
Resignations	1	2	3	3	6	6	7						4
Retirements	0	3	2	0	2	0	0						1
Terminations	0	0	0	0	1	0	1						.29%
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%						.83%
Vehicle Accidents	2	5	2	7	3	1	3						3
Workers' Compensation	0	0	0	0	0	0	0						0
FFCRA Leave	41	5	5	3	5	5	2						9
Telework	27	28	25	23	13	12	11						20

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

**Note:** Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.



Information Technology

July 2021

Prepared By: Scott Williams

Date Prepared: August 03, 2021

- VPN connection from Seymour Johnson to SCADA system was completed, firewall configured for connection. Installed new SCADA switches and setup remote access for Public Utilities.
- Corrected issue with Signal Servers.
- Configured Intelligence Room computers.
- Installed cameras at GWTA. Configured switch ports and added them to Video Insight Server.
- Resolved message size issue in Exchange causing email to be blocked.
- Replaced TV at Fire Station 1.
- Hosted State IT Association (NCLGISA) Meeting at GEC.
- Posted IT Vacancy for a Computer Systems Administrator II.
- Completed Work Flows for CoDa.
- Fixed IVR Issues with Energov.
- Implemented SPEDE BOLO Module. Recorded promotional videos for GPD.
- Installed new network resources at Public Works.
- Repaired Mini Split at Fire Station 4.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530						543	3,731
Tickets Closed	447	615	612	436	528	571	490						528	3,699
Open Tickets	473	422	444	476	421	350	390						411	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

## INSPECTIONS

July 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 07/01/21

The valuation of all permits issued for July totaled \$7,520,615. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$29,403. Of the permit fees collected for the month, \$3,735 was collected in technology fees. Plan review fees collected during the month totaled \$1,575. Business Registration fees collected totaled \$4,300.

The Inspectors did a total of 483 inspections for the month. During the month of July, five (5) business inspections were completed. A total of 324 permits were issued for the month. Fifty-nine (59) plan reviews were completed for July.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5						\$8.0
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3						\$5.7
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M						\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2						\$2.4
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29						\$34.0
Inspections	398	462	625	538	483	424	483						488
Permits Issued	215	295	359	296	254	308	324						293
Plan Reviews	48	94	71	68	45	51	59						62
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

-----PARAMOUNT THEATRE-----

- **July capacity unrestricted; no distancing or masks required.**
- **July activity included 14 rental days, 8 public performances.**
- **July COVID-19 cancelled/rescheduled programming includes: 3 days, 1 public perfs.**
- **Repairs and Maintenance:**
  - Sound system, wheelchair lift, awnings, facade to be evaluated; Foundation to help fund.
  - Roofing; temporary repairs holding, permanent repairs investigated by TA Loving.

-----FINANCIAL-----

- Expenses –\$53,123: Labor - \$25,860 / Operations – \$6,584 /Renter BO Payout – \$20,679
- Revenues - \$2,881: Tickets -\$2,881 / Rentals- \$0 (late posting)/ Concession- \$0 (late posting)

	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	April-22	May-22	June-22	FY 22 Total	Mo. Average
Exp	\$53,123												\$53,123	\$53,123
Rev	\$2,881												\$2,881	\$2,881
	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	FY 21 Total	Mo. Average
Exp	\$31,420	\$29,780	\$18,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371	\$91,817	\$478,053	\$39,838
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020	\$69,591	\$169,509	\$14,126

-----GOLDSBORO EVENT CENTER-----

- **July capacity unrestricted; no distancing or masks required.**
- **July activity included 6 event rental days, including 4 non-revenue City events.**
- **July COVID-19 cancelled or postponed include 15 event rental days.**
- **Repairs and Maintenance:**
  - Improving landscaping and front garden beds under consideration.
  - Improvements to parking lot lighting under consideration.

-----FINANCIAL-----

- Expenses – \$4,602: Labor - \$4,306 / Operational – \$296
- Revenues – \$0: Rentals - \$0(late posting) / Amenities - \$0(late posting) / F&B – \$0(late posting)
- Value of City Use – \$2,400:

	July-21	Aug-21	Sept-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	April-22	May-22	June-22	FY 22 Total	Mo. Average
Exp	\$4,602												\$4,602	\$4,602
Rev	\$0												\$0	\$0
City	\$2400												\$2,400	\$2,400
	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	FY 21 Total	Mo. Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469	\$14,556	\$136,278	\$11,356
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168	\$3,765	\$43,941	\$3,662
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750	\$1,250	\$6,325	\$527

- 
- Summer Sports Camps continued during July – Golf/Tennis/Pickleball Camp, Baseball/Softball Camp, Volleyball Camp, All Sports Camp
  - Our Bryan Multi-Sports Complex Parking Lot was used as a viewing area for the public to park and watch the 4<sup>th</sup> of July fireworks shot from Seymour Johnson Air Force Base on July 1, 2021
  - The Golden Agers (for people ages 50+) hosted their monthly luncheon at Herman Park Center on July 14, 2021 – this was their first gathering since things shut down last year due to COVID
  - Goldsboro Golf Course hosted the first round of the Wayne County Amateur on Friday, July 23<sup>rd</sup> – 129 players
  - Tube the Neuse was originally scheduled for Saturday, July 17, 2021. It had to be rescheduled to July 31<sup>st</sup> due to high water levels. It has now been postponed until August 21<sup>st</sup> due to high water levels (again) on the river
  - Peacock Pool and Mina Weil Pool continue great success for Summer 2021 with revenues of over \$7,500.00 for July 2021
  - Day Camps at Herman Park Center and WA Foster Center continued through the month of July
  - Both Herman Park Center and WA Foster Center continue to serve as open sites with the Summer Feeding Program – almost 3,000 meals served through July 2021
  - Park Maintenance Staff continue to clean our park restrooms and the restrooms at the HUB daily
  - Park Maintenance Staff continue to tend to the landscaping on Center Street
  - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff



<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810						\$1,327
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245						\$529
Facility Usage	152	193	287	187	294	405	455						228
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189						\$2,909
<b>WA Foster Rec Center</b>													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825						\$613
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538						\$763
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793						1,287
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580						\$7,437
<b>T. C. Coley Community Center</b>													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607						\$547
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0						\$1,152
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0						\$0
Facility Usage	0	73	92	0	5	31	\$34						34
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461						\$461
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690						\$1,979
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300						\$43
Facility Usage	200	371	310	720	608	2,245	1,176						804
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041						\$6,920
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056						\$7,360
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305						\$866
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476						15,089
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614						\$20,871
<b>Golf Course</b>													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379						\$50,735
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$30,815						\$42,654
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556						1,790
Net	\$4,235	<b>-26,760</b>	\$16,788	\$26,782	\$18,282	<b>-13,325</b>	\$30,564						\$15,727
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979						\$521
Participation	0	0	434	0	0	153	0						84
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538						\$558
<b>TOTAL REVENUE</b>	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734						\$65,284
<b>TOTAL EXPENSES</b>	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$111,172						\$82,962
<b>TOTAL REVENUE FOR THE YEAR</b>													<b>\$456,985</b>
<b>TOTAL EXPENSES FOR THE YEAR</b>													<b>\$580,736</b>

**\*\*Starting with July 2021, expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

<b>2020</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>AVG</b>
<b>Herman Park Rec Center</b>													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
<b>WA Foster Rec Center</b>													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
<b>Golf Course</b>													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	<b>- \$2,608</b>	<b>\$-7,251</b>	<b>-\$7,065</b>	\$11,995	\$18,454	<b>-\$115,197</b>	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	<b>\$19,220</b>	<b>-\$2,639</b>
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
<b>TOTAL REVENUE</b>	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
<b>TOTAL REVENUE FOR THE YEAR</b>	<b>\$647,335</b>												

## PLANNING

July 2021

Prepared By: Rachael Smith

Date Prepared: August 9, 2021

During the month of July, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of July (6) tickets were issued.

Parked in Wrong Direction	2
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	3
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	1

## 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level	*Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process.													
Site Plans							0						0	0
Subdivision							6						6	1
Planning/City Council														
Rezoning	0	0	3	0	1	3	4						11	1
Special Use	*Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process.						2							
Historic District Commission														
Commission Review	0	0	1	0	0	0	0						1	0
Staff Review	1	0	0	1	0	2	1						5	0
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43	33						181	23
Grass Cutting Payments	\$0.00	\$0.00	\$175.00	\$1,420.00	\$2,430	\$2,190	\$1,740						\$7,955	\$994
Junk Vehicles	18	8	21	38	15	15							115	10
Tagged Vehicles	25	15	12	21	23	25	11						132	11
Illegal Signs Removed	52	77	380	36	30	174	147						896	75
Bags of Litter Picked Up	210	186	231	232	204	206	253						1522	127

## 2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Site/Subdivision Plans</b>														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
<b>Historic District Commission</b>														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479



**GOLDSBORO POLICE DEPARTMENT**

July 2021

Prepared By: Michael D. West *[Signature]*

Date Prepared: August 9, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for July 2021 were 140, compared to 178 for July 2020.

Property with an estimated value of \$216,804 was reported stolen, while property with an estimated value of \$28,158 was recovered.

Officers arrested 107 people and issued 257 citations during the month. There were 29 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for July 2021 included:

Police Reports	\$ 274.00
Fingerprints	\$ 110.00
Special Events	\$ 125.00
Total	\$ 509.00

PART I CRIME COMPARISON & TREND														
2021	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
<b>OFFENSE</b>														
Homicide	1	0	0	0	1	1	0						3	0.4
Rape	3	0	1	2	1	0	1						8	1.1
Robbery	7	3	2	1	8	3	5						29	4.1
Aggravated Assault	10	11	10	24	12	13	15						95	13.6
Breaking & Entering	26	19	18	30	25	34	21						173	24.8
Larceny	88	70	87	83	114	90	90						622	88.9
Motor Vehicle Theft	8	9	5	7	11	10	7						57	8.1
Arson	0	0	1	0	0	0	1						2	0.3
<b>TOTALS</b>	<b>143</b>	<b>112</b>	<b>124</b>	<b>147</b>	<b>172</b>	<b>151</b>	<b>140</b>						<b>989</b>	<b>141.3</b>
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
<b>OFFENSE</b>														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
<b>TOTALS</b>	<b>166</b>	<b>177</b>	<b>157</b>	<b>136</b>	<b>116</b>	<b>168</b>	<b>178</b>	<b>209</b>	<b>155</b>	<b>174</b>	<b>167</b>	<b>175</b>	<b>1979</b>	<b>165</b>

**PUBLIC UTILITIES DEPARTMENT**

July 2021

Prepared By: Michael Wagner

Date Prepared: August 5, 2021

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
  - The EPA signed the Lead and Copper Rule revisions on June 10, 2021. The effective date is set for December 16, 2021. Mandatory increases to sampling, education, inventory, and service line replacement are of note. More resources are needed to meet these requirements, which have been cut from recent budget requests.
  - The Neuse River intake screen remains covered in sand with the bypass open until a river dredge can take place.
  - One uncertified operator is working towards certification and one position is vacant.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 97% capacity. The average daily flows for July were 12.74-MGD.
  - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and Big Cherry's generator is only able to run in manual and parts are ordered.
  - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
  - Four uncertified operators are working towards certification.

**Compost Facility**

- Two-hundred and eighty six cubic yards of compost and mulch were sold in July 2021.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

<b>2021 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.878	6.348	6.000	5.996	6.619	6.066	6.149						6.150
<b>Sewer**</b>	16.73	19.28	14.68	10.97	8.61	12.99	12.74						13.71
<b>Compost</b>	297	109	733	1406	902	529	286						608

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

<b>2020 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
<b>Sewer**</b>	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
<b>Compost</b>	283	950	824	914	727	570	237	389	286	830	428	329	563

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

**Public Works Department**

July 2021

Prepared by: Chad Edge

Date Prepared: 9 August 2021

*Monthly Highlights*

**Buildings & Grounds:** Multiple electrical, plumbing, structural, etc. repairs Citywide—Installed bike rack at City Hall; Converted 6 light fixtures to LED in multiple facilities; Set up for Hub ribbon cutting and two (2) Jams events.

**Distribution & Collections:** Call duty responded to 17 after hour calls—total of 23.75 hours.; Mowed approximately 7.3 miles of sewer and water easements; Cleaned seven (7) sewer lift stations.

**Streets & Stormwater:** Cleared/rodded 1,528 ft of stormwater pipe and 15 catch basins and repaired 9 cave-ins; Removed three (3) fallen trees/debris from City roadways; Sprayed 2,380 ft of curb and gutter for vegetation control; Removed trash and debris from 1,105 ft of blue line ditch within West Haven by hand.

Departments		2021												AVG	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5						8.0	
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0						3.9	
	Water Repairs	17	27	22	22	21	17	20						20.9	
	Sewer Repairs	18	11	13	27	14	13	17						16.1	
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1						5.0	
	Meter Install/Changed	18	14	12	28	34	27	18						21.6	
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41	46						44.3	
	Sign Repairs	14	Signing responsibilities transferred to Engineering Department												14.0
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2						66.6	
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5						72.4	
Garage	Total Work Orders	294	288	286	263	243	248	310						276.0	
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65						51.9	
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9	1.2	1.1						1.031	
	Recyclables (tons)	97	82	89	94	81	97	58						85.5	
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6						0.623	
Cemetery Funerals		11	1	8	4	7	4	6						5.9	
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6						16.7	
	Pot Hole Repairs	83	65	39	65	18	34	57						51.6	
	Streets Swept (miles)	175	81	120.8	178	117	135	137						134.8	
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00						3.545	
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18						5.968	
	Storm Pipe Repairs	1	3	2	4	5	6	9						4.3	
2020															
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8	
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2	
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8	
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3	
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0	
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3	
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4	
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3	
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7	
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3	
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3	
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2	
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0	
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3	
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7	
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8	
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0	
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1	
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5	
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4	
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9	
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7	