



REVISED AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JULY 16, 2018



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS

- a. Golf Carts Discussion (Parks and Recreation)
- b. Former WA Foster Survey (City Manager)
- c. Mowing Discussion (Public Works)
- d. Summer Feeding Program (Councilmember Foster)

NEW BUSINESS

- e. Streetscape Project Update (Downtown Development)
- f. Parking Signs Removal for Downtown Area (Engineering) **Attachment Included*

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Rob Whitner, Generation Church)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A.1 Special Meeting Minutes of the City Council on May 14, 2018
- A.2 Special Meeting Minutes of the City Council on May 31, 2018

VI. PRESENTATIONS

- B. Resolution Expressing Appreciation for Services Rendered by Bruce Kornegay as an Employee of the City of Goldsboro for More Than 29 Years
- C. Resolution Expressing Appreciation for Services Rendered by Willette Davis as an Employee of the City of Goldsboro for More Than 22 Years
- D. Golden STAR Award Recipients (Human Resources)
- E. Keys to Healing--Hug & Love Key (Mr. Bill Sutton)

VII. PUBLIC HEARINGS

- F. Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass (Planning)
- G. CU-6-18 Glenn Price –West side of Millers Chapel Road between US 70 East and Wilson Street (Planning)
- H. CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive (Planning)

PLANNING COMMISSION EXCUSED

- I. Public Hearing to Consider the Financing of the Central Police and Fire Department Expansion and Renovations to Fire Station #4 (Finance)
- J. Public Hearing – Recommended 2018-19 Annual Action Plan (Community Relations)

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- K. Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek (R-16 to I-2) (Planning)
- L. CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River (Planning)
- M. CU-5-18 Darryl Floars Motor Cars – South side of US 70 West between US 117 and the Little River (Planning)
- N. Site, Landscape and Building Elevation Plans - Davita Dialysis (Planning)

- O. Sale of Surplus Real Property Tax ID #3509-24-5448 Southeast Corner of East Walnut Street and Bright Street (Planning)
- P. Contract Award – Phase IV Sewer Collection Rehabilitation Formal Bid No. 2018-004 (Engineering)
- Q. Budget Amendment - Outstanding Purchase Order Adjusting Entries (Finance)
- R. Goldsboro Tourism Council Appointment (City Manager)
- S. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- T. Right-of-way Reimbursement for Central Heights Realignment (Project U-5724) (Planning)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

- U. Resolution Expressing Appreciation for Services Rendered by Barry Driscoll as an Employee of the City of Goldsboro for More Than 12 Years

XIII. CLOSED SESSION

XIV. ADJOURN

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 – WORK SESSION

SUBJECT: Parking Signs Removal for Downtown Area

BACKGROUND: The Downtown Area as defined by the borders of Ash Street to the North, Elm Street to the South, William Street to the East, and George Street to the West contains approximately 350 traffic signs. Two categories of street signs make up over 50% of this total: No Parking signs (94) and Limited-Time Parking signs (88). Downtown Development, Planning and Engineering Departments undertook a joint effort to help determine how best to reduce this sign clutter and potentially reduce maintenance costs for these signs.

DISCUSSION: The City does not actively enforce timed parking spaces in the Downtown Area. Without the enforcement component, timed spaces rely on individual driver decisions and, over time, typically lead to the signs being ignored. It is proposed that all timed Limited-Time Parking Signs be removed from the Downtown Area.

In many downtown areas, by ordinance, drivers are allowed to park in designated spaces only. Therefore, parking outside of a clearly designated space is prohibited and No Parking signs can be redundant. It is recognized, however, that strategic No Parking signs can serve as a deterrent and provide assistance to drivers. Staff is recommending that approximately 54 of the 94 existing No Parking signs can be removed in the Downtown Area. Locations where the signs would not be removed include the Wayne County Courthouse, Goldsboro Fire Department, the Goldsboro Police Department and the John Street area.

RECOMMENDATION: Staff is seeking a recommendation from City Council on what signs, if any, to remove in the Downtown Area as described above. Depending on the recommendation, staff will begin work on sign removal and provide City Council with any necessary ordinance changes.

MINUTES OF THE SPECIAL MEETING OF MAYOR AND COUNCIL HELD
FISCAL YEAR 2017-2018 BUDGET WORK SESSION
MAY 14, 2018

BUDGET WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the proposed 2018-2019 Fiscal Year Budget in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street, Goldsboro at 9:00 a.m. on May 14, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember Gene Aycock

Call to Order. Mayor Allen called the meeting to order at 9:00 a.m.

Mr. Stevens shared we had not programmed this for Facebook Live, staff is set-up for that, we wanted Council to let us know if they would like to turn it on. Councilmembers Foster and Williams stated they would like it on, however, majority of Council did not want it live at this time as there will be a public hearing at a later date when citizens could speak on the proposed budget.

Adoption of the Agenda. Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council adopted the agenda.

Ms. Kaye Scott, Finance Director, presented the following information on the proposed Budget for FY 2018-19:

TOTAL BUDGET

<u>FISCAL YEAR 2017-18</u>	<u>FISCAL YEAR 2018-19</u>	
<u>ADOPTED</u>	<u>RECOMMENDED</u>	<u>DIFFERENCE</u>
\$59,307,303	\$61,446,562	\$2,139,239

BREAKDOWN BY FUNDS

<u>Funds</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>Difference</u>
General Fund	\$40,582,032	\$40,805,271	\$ 223,239
Stormwater Fund	\$ 1,073,672	\$ 1,504,000	\$ 430,328
Utility Fund	\$16,574,693	\$18,013,088	\$1,438,395
Downtown District Fund	\$ 71,326	\$ 72,470	\$ 1,144
Occupancy Tax Fund	\$ 1,005,600	\$ 1,051,733	\$ 46,133
Totals	\$59,307,323	\$61,446,562	\$2,139,239

Summary
FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Salary/Benefits	\$ 25,876,541	\$ 543,184	\$ 3,709,976		\$ 158,034	\$ 30,287,735
Operational Costs	9,055,501	539,836	8,289,045	72,470	551,699	\$ 18,508,551
Debt Service	4,929,905	129,980	3,267,979		342,000	8,669,864
Vehicle/Capital Outlay	943,324	291,000	2,746,088			3,980,412
Total	\$ 40,805,271	\$ 1,504,000	\$ 18,013,088	\$ 72,470	\$ 1,051,733	\$ 61,446,562

Operational Costs Summary
FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Gasoline/Diesel Costs	\$ 860,000					\$ 860,000
Auto Repairs/Parts	\$ 647,250					\$ 647,250
Utilities/Telephone	1,164,126		830,212			\$ 1,994,338
Agencies	448,129				15,000	\$ 463,129
Auto/Liab. Prem.	255,779		281,322			\$ 537,101
Service Fees to GF			2,869,532			\$ 2,869,532
Chemicals			879,500			\$ 879,500
Rent					9,275	
Advertising				20,230	119,500	\$ 139,730
Other Op Costs	5,680,217	539,836	3,428,479	52,240	407,924	\$ 10,108,696
Total	\$ 9,055,501	\$ 539,836	\$ 8,289,045	\$ 72,470	\$ 551,699	\$ 18,508,551

Budget Sections

1. Revenues (General, Stormwater & Utility Funds)
2. Agency Support
3. Debt Service
4. Positions
5. Salary and Employee Benefits
6. Departmental Requests
7. Vehicle/Capital Requests
8. DGDC/Occupancy Tax Fund
9. Fund Balance

General Fund Revenues

	FY 17-18 Adopted Budget	FY 18-19 Recommended Budget	Difference
Taxes	\$16,338,000	\$16,432,843	\$94,843
Licenses & Permits	365,400	382,650	17,250
<i>Business Registration Fee</i>	<i>35,000</i>	<i>34,000</i>	<i>(1,000)</i>
<i>Permits</i>	<i>329,500</i>	<i>346,100</i>	<i>16,600</i>
Revenue Other Agencies	17,796,802	17,955,338	158,536
<i>State-Collected Revenues</i>			
<i>Sales Tax</i>	<i>8,587,792</i>	<i>9,200,876</i>	<i>613,084</i>
<i>Utility Franchise Tax</i>	<i>2,850,800</i>	<i>2,737,866</i>	<i>(112,934)</i>
<i>Powell Bill</i>	<i>953,056</i>	<i>944,444</i>	<i>(8,612)</i>
<i>Transportation (NCDOT)</i>	<i>240,000</i>	<i>414,598</i>	<i>174,598</i>
<i>NCDOT Signal Reimbursement</i>	<i>202,000</i>	<i>215,000</i>	<i>13,000</i>
Charges for Services	4,629,630	4,694,440	64,810
<i>Refuse Service Charges</i>	<i>3,250,000</i>	<i>3,260,000</i>	<i>10,000</i>
<i>Parks & Recreation Fees</i>	<i>127,400</i>	<i>116,000</i>	<i>(11,400)</i>
<i>Golf Course Fees</i>	<i>553,800</i>	<i>571,800</i>	<i>18,000</i>
<i>Paramount Theatre</i>	<i>170,000</i>	<i>170,000</i>	<i>0</i>
<i>Event Center Rentals</i>	<i>92,000</i>	<i>95,000</i>	<i>3,000</i>

	Adopted Budget	Recommended Budget	Difference
Capital Returns	304,200	138,500	(165,700)
<i>Investment Earnings</i>	<i>19,000</i>	<i>38,500</i>	<i>19,500</i>
<i>Sale of Property</i>	<i>245,000</i>	<i>50,000</i>	<i>(195,000)</i>
<i>Equipment Sales</i>	<i>40,000</i>	<i>50,000</i>	<i>10,000</i>
Miscellaneous	1,148,000	1,201,500	53,500
<i>Salaries/Payroll Attrition/Health</i>	<i>850,000</i>	<i>900,000</i>	<i>50,000</i>
Fund Balance Withdrawal	0	0	0
Total	\$40,582,032	\$40,805,271	\$223,239

General Fund Revenue Growth

2017-18	40,582,032
2016-17	36,626,690
2015-16	34,061,753
2014-15	34,445,298
2013-14	33,427,350
2012-13	32,018,589
2011-12	32,546,580
2010-11	30,250,840
2009-10	28,943,152
2008-09	29,000,621
2007-08	28,322,096

AD VALOREM TAXES

	<u>Adopted FY 17-18</u>	<u>Recommended FY 18-19</u>
1. REAL ESTATE	\$ 14,278,400	\$ 14,235,599
2. VEHICLE	\$ 1,460,000	\$ 1,500,000
3. ONE-CENT TAX EQUALS	\$ 220,000	\$ 220,000
4. COLLECTION PERCENTAGE	97.81%	97.88%
5. TAX RATE PER \$100	\$.65	\$.65

Utility Fund Revenues

	<u>FY 17-18 Adopted Budget</u>	<u>FY 18-19 Recommended Budget</u>	<u>Difference</u>
Charges for Services	\$15,640,500	\$16,778,500	\$1,138,00
Current Water Charges	5,850,000	6,779,000	929,000
Current Sewer Charges	7,900,000	7,800,000	<100,000>
Late Payment Fees	225,000	235,000	10,000
Service Penalty	110,000	130,000	20,000
Taps	30,000	30,500	500
Compost Revenue	35,000	60,000	25,000
Backflow Inspection Fees	-0-	4,500	4,500
Capital Returns	21,193	37,900	16,707
Investment Earnings	13,293	31,000	17,707
TIGER V Grant Reimb.	0	238,688	238,688
Gen. Loan Repayment	250,000	-0-	<250,000>
Miscellaneous	200,000	430,000	230,000
Proceeds from Loan	463,000	528,000	65,000
Fund Balance Withdrawal	-0-	-0-	-0-
Total	\$16,574,693	\$18,013,088	\$1,438,395

Utility & Refuse Rates

WATER RATES (No Increase)

(Per CCF) (Residential/Commercial)	\$ 2.15	\$ 2.15
(Per CCF) (Industrial)	1.59	3.18
(Per 1000 Gallons) Residential/Commercial)	2.87	2.87
(Per 1000 Gallons) (Industrial)	2.13	4.25
Base Fee Increase (No Increase)	\$ 12.14	\$12.14

SEWER RATES (No Increase)

(Per CCF) (Residential/Commercial)	\$ 4.65	\$ 4.65
(Per CCF) (Industrial)	1.59	3.18

(Per 1000 Gallons) Residential/Commercial)	4.17	8.34
(Per 1000 Gallons) (Industrial)	5.57	11.15

REFUSE RATES

Residential	\$22.00	\$22.00
Commercial (Dumpster)	\$ 5.50/Cu.Yd.	\$ 5.50/Cu. Yd.
Commercial (Roll-Out Containers)	\$40.50	\$40.50
(Additional Cart)	\$15.00	\$15.00
Reconnection Fee	\$10.00	\$10.00

*NOTE: City is working with consultant on Industrial Water and Sewer Rate Assessment and will bring the results back to Council along with their recommendation on rates.

Water/Sewer Rates Comparisons

Average Consumption (5,000 gallons)				Monthly Residential Refuse Fee
Municipality	Water	Sewer	Total	
Kinston	\$ 41.86	\$ 38.33	\$ 80.19	\$ 27.03
Wilson	\$ 33.87	\$ 45.00	\$ 78.87	\$ 17.50
Smithfield	\$ 30.79	\$ 46.22	\$ 77.01	\$ 16.00
Mt. Olive	\$ 22.81	\$ 51.00	\$ 73.81	\$ 16.60
Jacksonville	\$ 25.94	\$ 47.05	\$ 72.99	\$ 5.00
Greenville	\$ 27.80	\$ 40.00	\$ 67.80	\$ 15.75
Goldsboro	\$ 26.48	\$ 31.02	\$ 57.50	\$ 22.00
Rocky Mt.	\$ 21.57	\$ 28.50	\$ 50.07	
Average Cost	\$ 28.89	\$ 40.89	\$ 69.78	
Wayne Water	\$ 36.27		\$ 36.27	

Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at \$4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	\$ 4.50
61 to 100	\$ 3.00
101 to 150	\$ 2.00
Above 150	\$ 1.00

User Fees Self-Sufficiency

Revenues/Expenditures/Debt	FY 2016-17	FY 2017-18	FY 2018-19	Over/Under
Water	101.33%	100.79%	111.61%	841,272
Water Reclamation	90.08%	88.52%	92.39%	(754,750)
Refuse	105.82%	99.29%	103.76%	118,041
Golf Course	99.20%	79.26%	89.54%	(66,829)
Paramount (WITHOUT DEBT SVC.)	34.87%	36.56%	35.70%	(306,133)
Goldsboro Event Center (without debt)	38.32%	62.60%	66.02%	(48,890)

AGENCY SUPPORT

FY 2018-19 Agency Requests							
Fund	Code			Agency	FY 17-18 Allocation	FY 18-19 Requested Amount	FY 18-19 Recommended Amount
General	11	7310	4916	Chamber of Commerce	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11	7310	4917	Wayne County Alliance	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
	11	7310	4932	Literacy Connections	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
	11	7310	4970	Butterball Economic Incentive	\$ 4,320.00	\$ -	\$ -
	11	7310	6993	Boys & Girls Club	\$ -	\$ 15,000.00	\$ -
	11	7310	6994	Arts Council	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
	11	7310	9933	WAGES - Nutrition for the Elderly	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11	7310	9933	WAGES - Senior Companion Prog.	\$ -	\$ 20,000.00	\$ -
	11	7310	9937	W.A.T.C.H.	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
	11	7310	9947	Wayne County Historical Museum	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
	11	7310	9951	Wayne Uplift	\$ -	\$ 10,000.00	\$ -
	11	7310	9952	Communities in Schools	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
	11	7310	9979	Waynesborough Park	\$ 25,000.00	\$ 42,950.00	\$ 25,000.00
	11	7310	9980	Goldsboro/Wayne Transportation	\$ 250,000.00	\$ 258,129.00	\$ 258,129.00
	11	7310	9996	W.I.S.H.	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
				\$ 436,320.00	\$ 561,079.00	\$ 448,129.00	
Community Development	22			Boys & Girls Club	\$ 8,000.00		
				Literacy Connections	\$ 5,000.00		
				Consumer Credit Counseling	\$ 5,000.00		
				W.I.S.H.	\$ 15,000.00		
				WAGES	\$ 20,000.00		
				Wayne Uplift	\$ 5,000.00		
				Wayne Community College (WORKS	\$ 8,000.00		
				Rebuilding Broken Places	\$ 4,425.00		
					\$ 70,425.00	\$ -	\$ -
				TOTALS	\$ 506,745.00	\$ 561,079.00	\$ 448,129.00

Council discussed agency requests. The following changes were discussed:

- Reducing the Arts Council to \$25,000
- Reducing the Wayne County Museum to \$10,000
- Reducing Waynesborough Park to \$20,000
- Look at appropriating \$5,000 each to Rebuilding Broken Places, Boys & Girls Club, and HGDC Community Crisis Center.

DEBT PAYMENTS AND BALANCES

FY 2018-19

		Principal/Interest Payment	Outstanding Balance (7-1-18)
1	SANITARY SEWER BONDS	\$ 1,424,145	\$ 9,223,600
2	STREET BONDS	735,044	4,806,400
3	RECREATION BONDS	166,813	2,850,000
4	STATE REVOLVING LOAN PROGRAM – WATER PLANT	600,650	6,909,938
7	STONE CREEK (SRF) LOAN	228,125	3,193,623
8	PHASE 4 SEWER REHAB. (SRF) LOAN	117,846	6,268,382
8	CITY HALL	232,386	742,800
9	CITY HALL – PHASE II/STREETSCAPE/AMR	397,382	1,388,000
10	CAPITAL EQUIPMENT LOAN	249,564	347,599
11	COUNTY OF WAYNE LOAN (MULTI-SPORTS)	242,000	2,800,000
12	PARAMOUNT THEATRE	409,273	1,308,200
13	TIGER LOAN (Streetscape/Transfer Facility/Police HVAC)	350,877	3,649,000
14	SETTLEMENT LOAN (\$1.7M)	196,053	1,190,000
15	W.A. FOSTER/GCC LOAN	655,479	5,824,000
16	EASTERN REGIONAL LOAN (County)	127,375	127,375
17	AMI SYSTEM/VEHICLE LOAN	895,676	6,804,000
18	EQUIPMENT LOAN (2015)	369,208	725,000
19	EQUIPMENT LOAN (2016)	325,158	947,000
20	EQUIPMENT LOAN (2017)	499,925	2,225,000
21	IT/RADIOS/SOFTWARE LEASES	509,418	1,579,506
22	POLICE EVIDENCE/FIRE STATION RENOV.	87,467	-
23	TOTAL DEBT	\$ 8,819,864	\$ 62,909,423

Debt Payment Funding

Fund	Amount
General Fund	\$4,929,905
Stormwater Fund	129,980
Utility Fund	3,267,979
Occupancy Tax Fund	342,000

CDBG	150,000
Total	\$ 8,819,864

Possible New Debt Service
General Fund

- Police Evidence Room \$3,500,000
Issuance: August 2018 (FY 2018-19)
Amortization: 15 Year Level Principal
Interest Rate: 4.00%
First Interest: FY 2019
First Principal: FY 2020
- Replace Fire Station #4 (Building Renovations) \$ 500,000
Issuance: August 2018 (FY 2018-19)
Amortization: 15 Year Level Principal
Interest Rate: 4.00%
First Interest: FY 2019
First Principal: FY 2020
- Street Improvements Bonds \$4,500,000
(Bond Sale planned for July 2018)
- IT Lease \$ 400,000
(Planned for August 2018) (Approximate Cost)

Utility Fund

- Water System Improvements \$3,610,000
Funding Date: TBD
Rate: 1.82%
Amortization: 20 Year Level Principal
- Wastewater System Improvements \$1,235,100
Funding Date: FY TBD
Rate: 1.82%
Amortization: 20 Year Level Principal
- Water Plant Expansion (Plate Setters) \$2,325,000
The City intends to submit an application for an SRF loan to fund this process.
Funding Date: FY TBD
Rate: 2.50%
Amortization: 20 Year Level Principal

FY 18-19 (General/Utility Fund)

- Equipment Loan \$819,234

Vehicle Loan List			
Department	Description	Amount	
Bldg Maint.	(1) Bucket Truck	120,000	
Solid Waste	(1) Crew Cab Pick-Up Truck	29,000	
Solid Waste	(1) Dump Truck	90,000	
Fire	(1) Air Compressor	52,234	
Dist. & Coll.	(1) Tandem Dump Truck	140,000	
Compost	(1) Trommel Screen	235,000	
Compost	(1) Heavy Duty Wheel Loader	153,000	
	Total	\$ 819,234	

5 year loan – 1ST Yr. (GF – \$62,650) (UF – \$116,350)
3% Estimated Interest Rate

NEW POSITIONS - RECOMMENDED

GENERAL FUND:

Position	Department	Salary and Benefits
1. Senior Planner	Planning	\$63,452 80% NCDOT Reimbursement

2.	Stormwater Maint. Tech.	Stormwater	\$39,645
3.	Biosolid Operator/Driver	Compost	\$43,080
4.	Comm. & Creative Svc. Mgr.	Travel & Tourism	\$24,453 (1/2 Yr.)

POSITIONS NOT RECOMMENDED

Position	Department	Salary and Benefits
1. Sr. HR Analyst	Human Resources	\$69,327
2. Adm. Asst. III	IT	\$39,820
3. Computer Sys. Adm. I	IT	\$63,452
4. Computer Sys. Adm. II	IT	\$72,486
5. Sr. Fleet Mechanic	Garage	\$51,043
6. Bldg. & Grounds Super.	Bldg. & Grounds	\$63,452
7. Sign Technician	Engineering	\$44,928
8. Sr. Rec. Asst. – Adaptive	Parks & Rec.	\$44,928
9. Sr. Program Manager	Parks & Rec.	\$48,904
10. Rec. Center Asst.	Parks & Rec.	\$43,080
11. Athletics Manager	Parks & Rec.	\$48,904
12. Sr. Park Technician	Parks & Rec.	\$44,928
13. Park Technician	Parks & Rec.	\$38,050
14. Park Technician	Parks & Rec.	\$38,050

Recommended				
	Position (From)	Position (To)	Department	Salary (Savings) Increase
1	Web Dev./Comm. Sys Adm	Programmer Analyst	IT	\$ 3,737.00
2	Serve/DBA Adm.	Asst. IT Director	IT	\$ 7,468.00
3	Heavy Equip. Operators (3)	Sr. Heavy Equip. Operators	Solid Waste	\$ 14,764.00
4	Equip. Operators (6)	Heavy Equip. Operators	Solid Waste	\$ 26,611.00
5	Adm. Asst. III	Executive Asst.	Fire	\$ 4,796.00
6	Finance Specialist	Procurement & Coll. Specialist	Finance	\$ -
7	Acctg. Specialist	Sr. Accounting Specialist	Finance	\$ 5,409.00
Not Recommended				
	Position (From)	Position (To)	Department	Salary (Savings) Increase
1	Theater Service Coordinator	Theater Service Coordinator	Parmount Theater	\$ 7,318.00
2	Computer Sys. Adm. I	Computer Sys. Adm I	IT	\$ 2,731.00
3	Computer Sys. Adm. II	Computer Sys. Adm II	IT	\$ 2,208.00
4	Network Administrator	Network Engineer	IT	\$ 3,473.00
5	Social Media/Help Desk Tech.	Social Media/Help Desk Tech.	IT	\$ 2,245.00
6	Administrative Asst. III	Executive Assistant	Parks & Rec.	\$ 4,952.00
7	Marketing/Spec. Events Leader	Marketing/Spec. Events Leader	Parks & Rec.	\$ 5,596.00
8	Multi-Sports Manager	Multi-Sports Coordinator	Parks & Rec.	\$ 4,414.00

Authorized Positions

	Public	Non-Public		Stormwater	Utility	Occupancy	
Fiscal Year	Safety	Safety	Total	Fund	Fund	Fund	Total
2011-12	209	209	418		60	2	480
2012-13	207	199	406		62	2	470
2013-14	201	181	382		59	2	443
2014-15	202	182	384		61	2	447
2015-16	203	176	379		61	2	442
2016-17	203	180	383		63	2	448
2017-18	204	185	389	2	63	2	456
2018-19	204	182	386	10	64	3	463

Note: Max. Authorized Positions in FY 2011-12 – 480

Salary/Benefit Costs

	<u>General Fund</u>	<u>Stormwater Fund</u>	<u>Utility Fund</u>	<u>Occupancy Fund</u>	<u>Total</u>
Salaries	19,477,866	399,849	2,748,993	118,239	22,744,947
Social Security	1,491,557	30,340	210,298	9,045	1,741,240
Retirement	1,464,980	30,584	213,686	9,202	1,718,452
Health Insurance	2,394,546	61,320	392,448	15,330	2,863,644
401(K)	718,822	13,995	95,518	4,113	832,448
COLA/Merit	328,770	7,096	49,033	2,105	387,004
Total	\$25,876,541	\$543,184	\$3,709,976	\$158,034	\$30,287,735

Salary Adjustment/Benefits

■ <u>Salary Adjustments</u>		
1% Cost of Living Increase (July 2018)		\$256,734
1% Merit Adjustment (January 2019)		<u>\$130,270</u>
Total Cost		\$387,004
■ <u>401(K) Contribution</u>		
Non-Sworn Employees (3% to 4% January 2019) and Sworn Employees (5%)		
Non-Sworn Employees		\$567,977
Sworn Employees		\$264,472
Employer Increase		\$ 82,067
■ <u>Retirement Rates:</u>	<u>FY 2017-18</u>	<u>FY 2018-19</u>
General Employees	7.58%	7.82%
Law Enforcement Employees	8.25%	8.50%
Employer Contribution Increase:		\$76,123
■ <u>Health Insurance:</u>		
Employer Increase		\$188,530

Health Insurance Rates

North Carolina State Health Plan Rates						
January - December 2018				January - December 2019		
	Employer Monthly Cost	Employee Monthly Cost		Employer Monthly Cost	Employee Monthly Cost Estimated	
		80/20	70/30		80/20	70/30
Employee	\$ 498.68	\$ 50.00	\$ 25.00	\$ 513.64	\$ 50.00	\$ 25.00
Emp/Child	\$ 498.68	\$ 305.00	\$ 218.00	\$ 513.64	\$ 314.15	\$ 224.54
Emp/Spouse	\$ 498.68	\$ 700.00	\$ 590.00	\$ 513.64	\$ 721.00	\$ 607.70
Family	\$ 498.68	\$ 720.00	\$ 598.00	\$ 513.64	\$ 741.60	\$ 615.94

Health Insurance:

Council's Health Insurance Coverage (7 members for 12 months)	\$42,924
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Departmental Requests

General Fund Expenditures

■ <u>Mayor/Council (\$392,437)</u>	
City Attorney Fees	\$120,000
Consultant Fees (Friends of Seymour)	75,000
Health Insurance Costs	42,924
■ <u>City Manager (\$1,166,118)</u>	
Salary Reserve (Cola/Merit)	328,601
Communication and Marketing	15,000
Air Show	15,000
Contract Services (Landscaping/Maint. contracts)	32,450

■ <u>Human Resources (\$595,637)</u>	
Health Maintenance Program	88,500
Employee Appreciation Day/Health Fair	13,650
■ <u>Community Relations (\$161,085)</u>	
Summer Youth Program	30,000
■ <u>Paramount Theatre (\$476,133)</u>	
Performance Series	53,000
■ <u>Event Center (\$143,890)</u>	
■ <u>Inspections (\$817,196)</u>	
Demolition	200,200
House Securement	5,000
■ <u>DGDC (\$444,198)</u>	
Downtown Projects	112,000
■ <u>Information Technology (\$1,244,897)</u>	
Software License Fees	400,000
Telephone	200,000
■ <u>Public Works – Admin. (\$471,569)</u>	
Electricity	115,000
■ <u>Garage (\$2,285,658)</u>	
Gasoline	\$500,000
Diesel Fuel	360,000
Tires and Tubes	175,000
Automotive Parts	351,000
Outside Repairs	100,000
■ <u>Building & Grounds (\$764,578)</u>	
Building Maintenance	45,000
■ <u>Cemetery (\$320,549)</u>	
■ <u>Finance (\$1,267,341)</u>	
Tax Listing Fees	270,000
Consultant Fees	50,000
Audit (General Fund Portion)	29,400
■ <u>Planning (\$1,367,536)</u>	
Clean and Cut Lots	\$ 35,620
Tree Service	60,000
Maintenance of Enhancement Areas	45,000
Transportation Planning (80% NCDOT Reimb.)	400,000
■ <u>Streets & Storms (\$774,112)</u>	
Sidewalk/Street Repairs	50,000
■ <u>Streets & Storms - Utilities (\$475,200)</u>	
Street Lights	450,000
■ <u>Street Paving (None)</u>	
Resurfacing (Street Improvement Bonds)	\$2,500,000
■ <u>Solid Waste (\$2,919,924)</u>	
Landfill Charges (\$31.50/Ton)	335,000
Replacement Garbage/Recycling Containers/Dumpsters	70,000
■ <u>Engineering (\$992,926)</u>	
Traffic Signal Electricity	15,000
Traffic Maintenance Materials	45,000
■ <u>Fire Department (\$6,186,100)</u>	
Medical Exams	25,000
Fire Hose	7,500
Air Packs	50,000
■ <u>Police Department (\$9,608,204)</u>	
Uniforms	\$ 70,000
BLET Program	20,000
Police ShotSpotter Fees	204,750
■ <u>Special Expense (\$5,762,822)</u>	
Agency Support (Chart)	448,129
Debt Service Payments	4,929,903
■ <u>Parks & Recreation (\$3,247,532)</u>	
Consultant Fees	\$ 50,000

■ **Golf Course (\$638,629)**

Stormwater Fund Expenditures

■ **Stormwater Department (\$1,504,000)**

■ **Distribution and Collections Division (\$3,553,453)**

■ **Water Treatment Plant (\$5,463,602)**

Vehicles/Equipment - Requested/Recommended

Recommended for Loan

Capital Requests/Recommended
FY 2018-19

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>Difference</u>
VEHICLES/ROLLING STOCK			
GENERAL FUND			
Requests	\$2,014,581	\$1,849,238	(\$165,343)
Recommended	16,401	261,457	245,056
Equip. Loan)	1,089,715	239,000	(850,715)

STORMWATER FUND			
Requests	\$	\$ 116,000	\$116,000
Recommended		116,000	116,000

UTILITY FUND			
Requests	\$ 627,000	\$ 507,500	(\$119,500)
Recommended	120,000	209,500	89,500
(Equip. Loan)	463,000	293,000	(170,000)

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>Difference</u>
CAPITAL OUTLAY			
GENERAL FUND			
Requests	\$2,128,417	\$2,197,596	\$ 69,179
Recommended	311,389	390,633	79,244
(Equip. Loan)	225,838	52,234	(173,604)

STORMWATER FUND			
Requests		\$ 175,000	\$ 175,000
Recommended		175,000	175,000

UTILITY FUND			
Requests	\$8,480,146	\$5,372,900	(\$3,107,246)
Recommended	809,100	2,008,588	1,199,488
(Equip. Loan)		235,000	235,000

DOWNTOWN DISTRICT

	<u>FY 17-18</u>	<u>FY 18-19</u>
	<u>Budgeted</u>	<u>Recommended</u>
Revenues:		
Taxes	\$71,236	\$72,155
Investment Earnings	90	315
Total	\$71,326	\$72,470

Expenditures:	\$71,326	\$72,470
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*Business Incentive Program - \$15,000– 21% of Budget

* *Municipal Service District Rate: 23.5 cents per \$100 of valuation

OCCUPANCY TAX FUND

	<u>FY 17-18</u>	<u>FY 18-19</u>
	<u>Budgeted</u>	<u>Recommended</u>
Distribution of Occupancy Tax Revenues		
80% Civic Center	\$ 675,000	\$ 690,000
20% Travel & Tourism	165,000	170,000
County of Wayne (1%)	165,000	170,000
Investment Earnings	600	1,050

Totals	\$1,005,600	\$1,031,050
Fund Balance Withdrawal		\$ 20,683
Totals	\$1,005,600	\$1,051,733
Expenditures:		
Civic Center Programs	675,500	690,800
Travel & Tourism	330,100	360,933
Operations and Marketing		
Totals	\$1,005,600	\$1,051,733

Current levy is 5% for local hotel and motel occupancy
County of Wayne’s funding of the 1% occupancy tax

FUND BALANCES

Fund Balance

As the following chart shows, there was no allocation of the recommended budget being financed through the City’s fund reserves. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations. Failure to act along these lines could result in reduced service levels in the future. The following chart describes the City’s fund balances:

	Balance (Audit)	Ending Balance	Appropriations	Beginning Balance
	FY 2017-18	FY 2017-18	FY 2018-19	FY 2018-19
General Fund	\$ 7,811,298	\$ 7,272,422	\$ -	\$ 7,272,422
Stormwater Fund	-			
Utility Fund	6,664,289	6,490,261	-	6,490,261
Downtown District	82,896	71,573	-	71,573
Occupancy Tax Fund				-
Civic Center	1,145,619	399,928	-	399,928
Travel & Tourism	73,812	73,812	20,683	53,129
Total	\$ 15,777,914	\$ 14,307,996	\$ 20,683	\$ 14,287,313

Summary
FY 2018-19 Budget

Category	General	Stormwater	Utility	DGDC	Occupancy Tax	Total
Salary/Benefits	\$ 25,876,541	\$ 543,184	\$ 3,709,976		\$ 158,034	\$ 30,287,735
Operational Costs	9,055,501	539,836	8,289,045	72,470	551,699	\$ 18,508,551
Debt Service	4,929,905	129,980	3,267,979		342,000	8,669,864
Vehicle/Capital Outlay	943,324	291,000	2,746,088			3,980,412
Total	\$ 40,805,271	\$ 1,504,000	\$ 18,013,088	\$ 72,470	\$ 1,051,733	\$ 61,446,562

Next Steps

1. What additional information/discussion do you need from staff?
2. Public Hearing Schedule for May 21, 2018. Letters have been sent to Agencies
3. Scheduling any additional budget work sessions.
4. Recommend Adoption of FY 18-19 Budget at June 4 meeting.

Additional discussion included:

- Councilmember Williams stated a Master Plan for District 1 is needed. Sidewalks are needed along George Street and William Street. Councilmember Williams stated he was disappointed that there was no funding included for Summer in the Zone.

- Mayor Pro Tem Ham and Councilmember Stevens advocated for a City-wide Master/Strategic Plan.
- Reduction in Council Benefits/Salary. Mayor Pro Tem Ham made a motion to reduce Council's salary. Councilmember Broadaway seconded the motion. Council discussed and agreed to have further discussion at a future meeting. Mayor Pro Tem Ham and Councilmember Broadaway withdrew their motions.
- Councilmember Foster suggested cutting meals and travel expenses.
- Mayor Allen requested a utilization report for vehicles/equipment (mowers) to include vehicle year and usage.
- The need for a mowing plan was also discussed.
- Elmwood Cemetery Expansion
- CDBG Funding
- Additional Park Lighting and Needs
- Status of Equalization Basins
- Budget Work Session on May 22nd at 9:00 am on Facebook Live
- Councilmember Williams shared concerns regarding a couple of meetings that appeared to be edited. Mr. Stevens stated they should not have been edited and requested Councilmember Williams share those dates with Scott Williams.

There being no further business, the meeting adjourned at 11:43 a.m.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF MAYOR AND COUNCIL HELD
FISCAL YEAR 2017-2018 BUDGET WORK SESSION
MAY 31, 2018

BUDGET WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the proposed 2018-2019 Fiscal Year Budget and a potential litigation matter in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street, Goldsboro at 1:00 p.m. on May 31, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem David Ham
Councilmember Antonio Williams (arrived at 1:04 p.m.)
Councilmember Bill Broadway
Councilmember Mark Stevens
Councilmember Bevan Foster (arrived at 1:02 p.m.)
Councilmember Gene Aycock

Call to Order. Mayor Allen called the meeting to order at 1:00 p.m.

Adoption of the Agenda. Upon motion of Councilmember Broadway, seconded by Councilmember Aycock and unanimously carried, Council adopted the agenda.

Ms. Kaye Scott, Finance Director, presented the following information on the proposed Budget for FY 2018-19:

Agency Requests

FY 2018-19 Agency Requests					
Fund	Code	Agency	FY 17-18 Allocation	FY 18-19 Requested Amount	FY 18-19 Recommended Amount
General	11 7310 4916	Chamber of Commerce	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11 7310 4917	Wayne County Alliance	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
	11 7310 4932	Literacy Connections	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00
	11 7310 4970	Butterball Economic Incentive	\$ 4,320.00	\$ -	\$ -
	11 7310 4980	**Rebuilding Broken Places	\$ -	\$ 21,250.00	\$ 5,000.00
	11 7310 4981	HGDC Community Crisis Center	\$ -	\$ -	\$ 5,000.00
	11 7310 6993	Boys & Girls Club	\$ -	\$ 15,000.00	\$ 10,000.00
	11 7310 6994	Arts Council	\$ 30,000.00	\$ 30,000.00	\$ 25,000.00
	11 7310 9933	WAGES - Nutrition for the Elderly	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
	11 7310 9933	WAGES - Senior Companion Prog.	\$ -	\$ 20,000.00	\$ -
	11 7310 9937	W.A.T.C.H.	\$ 20,000.00	\$ 60,000.00	\$ 20,000.00
	11 7310 9947	Wayne County Historical Museum	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
	11 7310 9951	Wayne Uplift	\$ -	\$ 10,000.00	\$ -
	11 7310 9952	Communities in Schools	\$ 15,000.00	\$ 20,000.00	\$ 15,000.00
	11 7310 9979	Waynesborough Park	\$ 25,000.00	\$ 42,950.00	\$ 20,000.00
	11 7310 9980	Goldsboro/Wayne Transportation	\$ 250,000.00	\$ 258,129.00	\$ 258,129.00
	11 7310 9996	W.I.S.H.	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00
			\$ 436,320.00	\$ 582,329.00	\$ 458,129.00
Community Development	22	Boys & Girls Club	\$ 8,000.00		
		Literacy Connections	\$ 5,000.00		
		Consumer Credit Counseling	\$ 5,000.00		
		W.I.S.H.	\$ 15,000.00		
		WAGES	\$ 20,000.00		
		Wayne Uplift	\$ 5,000.00		
		Wayne Community College (WORKS)	\$ 8,000.00		
		Rebuilding Broken Places	\$ 4,425.00		
			\$ 70,425.00	\$ -	\$ -
		TOTALS	\$ 506,745.00	\$ 582,329.00	\$ 458,129.00
Note: ** Rebuilding Broken Places - Updated Request					

Budget Discussion Items

	Budget Adjustments	Addition	Reduction
1	Boys and Girls	\$ 10,000	
2	Rebuilding Broken Places	\$ 5,000	
3	Community Crisis Ctr.	\$ 5,000	
4	Wayne County Museum	\$ 5,000	\$ 5,000
5	Waynesborough Park		\$ 5,000
6	Arts Council		\$ 5,000
7	Council Health Ins. Stipend		\$ 42,924
8	NCDOT Sidewalk Agreement	\$ 20,340	
9	Utility Truck (Parks & Rec.)	\$ 47,500	
10	HV Brown Basketball Courts	\$ 50,000	
11	North End Basketball Courts	\$ 50,000	
12	Loan Proceeds (Utility Truck)		\$ 47,500
13	Police Tahoe (VICE Vehicle)		\$ 31,960
14	Police F150 (VICE Vehicle)	\$ 23,515	
15	Totals	\$ 216,355	\$ 137,384
16	Out of Balance	\$ (78,971)	

Budget Suggestions

	Budget Suggestions	Addition	Reduction
	Add Vehicle Loan Proceeds:		
1	Ford Transit (Police Svc. Unit)		\$ 28,102
2	Police F250 (Animal Control)		\$ 21,869
3	Police F150 (VICE Vehicle)		\$ 23,515
4	Reduction from Council's Travel		\$ 5,485
5	Totals	\$ 216,355	\$ 216,355
6	Out of Balance	\$ -	

Budget Discussion Items

1. Paid Internships – Ms. Bernadette Carter-Dove shared information regarding paid internships. HR staff researched local municipalities. Ms. Carter-Dove stated she would recommend if Council decided to offer paid internships, focus on college students enrolled in a bachelor's or master's program at a rate between \$10-15 per hour.
2. School System Funding – Mr. Ron Lawrence shared information with Council regarding school system funding. Previously cities were not authorized under NC GS 160A-209 to contribute to schools; however, there is new legislation that could allow municipalities to contribute funding towards schools.
3. MSD (DGDC Fund) Budget Details – Councilmember Broadway made a motion to reduce line item 2113 by \$5,000, reduce line item 3700 by \$5,250 and reduce line item 4998 by \$10,000 moving \$20,250 to the MSD Reserve. Councilmember Stevens seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.
4. Cost of Title Work – Cost by City Attorney - \$5,175.00 for 2018.
5. Sidewalks – Balance of \$55,800 in payment in lieu of sidewalk account.
6. Police – Watchtower. Mr. Stevens shared we were asked in November of 2016 to look for a surplus watchtower, what we have found were not in good shape. Staff will continue to look.

Councilmember Stevens made a motion to keep Council Meeting meals in the budget. Councilmember Broadway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed with a 5:2 vote.

Councilmember Williams stated I just want to put on the record if a councilman leaves, I feel he should not be able to bring a topic back up if he leaves out of a budget meeting.

Closed Session Held

Upon motion of Councilmember Broadway, seconded by Councilmember Stevens and unanimously carried, Council convened into Closed Session to discuss a potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting adjourned at 1:34 p.m.

Chuck Allen, Mayor

Melissa Corser, MMC
City Clerk

RESOLUTION NO. 2018-35**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY BRUCE KORNEGAY
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 29 YEARS**

WHEREAS, Bruce Kornegay retires on August 1, 2018 as an Equipment Operator with the Public Works Department of the City of Goldsboro with more than 29 years of service; and

WHEREAS, Bruce began his career on August 2, 1989 as a Laborer I with the Public Works Department; and

WHEREAS, on July 8, 1992, Bruce was promoted to Equipment Operator with the Public Works Department where he has served until his retirement; and

WHEREAS, Bruce has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Bruce Kornegay their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Bruce's tenure with the City of Goldsboro.
2. We offer Bruce our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of July, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

RESOLUTION NO. 2018-36

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY WILLETTE DAVIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 22 YEARS**

WHEREAS, Willette Davis retires on August 1, 2018 as a Police Crime Analyst with the Goldsboro Police Department of the City of Goldsboro with more than 22 years of service; and

WHEREAS, Willette began her career on August 16, 1995 as a Police Crime Analyst with the Goldsboro Police Department where she has served until her retirement; and

WHEREAS, Willette has proven herself to be a dedicated and efficient public servant who gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Willette Davis their deep appreciation and gratitude for the service rendered by her to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Willette our deep appreciation and gratitude for the dedicated service rendered during her tenure with the City of Goldsboro.
2. We offer Willette our very best wishes for success, happiness, prosperity and good health in her future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of July, 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

BACKGROUND: Applicant requests a zoning change from R-16 Residential to Highway Business.

Frontage: 500 ft. (on Salem Church Road)
2,400 ft. (on US 70 Bypass)
Area: 22 Acres (approx.)

Surrounding Zoning: North: R-20 and General Business
South: R-16 Residential
East: R-16 Residential
West: R-16 Residential

Existing Use: A portion of the property is occupied by Lanetree Conference Center and an area just north of Titleist Drive which is vacant.

Proposed Use: A Conditional District has not been requested, however, the existing conference center would be a permitted use in Highway Business.

Comprehensive Land Use Plan Recommendation: The City's adopted Land Use Plan designates this property for industrial use (north of Titleist Drive) and Office and Institutional (for the Conference Center). Industrial uses are also recommended to the east and to the north, across US 70 Bypass.

DISCUSSION: Engineering Comments: City water is available to serve the property and the developer can extend sewer service to the subject site. The property is not located within a Special Flood Hazard Area.

The applicant has indicated his desire to develop a portion of the property just north of Titleist Drive for patio homes in

the future which would be permitted in the proposed Highway Business zone.

The property north of Titleist Drive is located just outside the city limits but is within the City's Extraterritorial Jurisdiction.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 6, 2018.

Date: 7/10/18


Interim Planning Director

Date: _____

City Manager

ssj

NOTICE OF CHANGE OF ZONE HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
TO CONSIDER AMENDMENTS TO THE GOLDSBORO ZONING CODE

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro, in the Council Chambers, upstairs in City Hall, 214 North Center Street, Goldsboro, North Carolina, at **7:00 p. m.** on **Monday, July 16, 2018.**

Z-10-18 Lane Farms, Inc. – Southwest corner of Salem Church Road and US 70 Bypass

The Wayne County Tax Identification Nos. are 2691-72-5023, 2691-81-6834 and 2691-50-6780 (Part). The property has a frontage of 500 ft. on Salem Church Road, an approximate frontage of 2,400 ft. on US 70 Bypass and a total area of approximately 22 acres. The present zoning classification is R-16 Residential. The proposed zoning classification is Highway Business.


The City Council of the City of Goldsboro may change the existing zoning classification of the entire area covered by the application or any part or parts of such area, to the classification requested, or to a higher classification or classifications without the necessity of withdrawal or modification of the application. Parties in interest and citizens shall have the opportunity to be heard and may obtain further information on the proposed change from the City of Goldsboro Department of Planning, City Hall Annex, 200 North Center Street, between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the hearing.



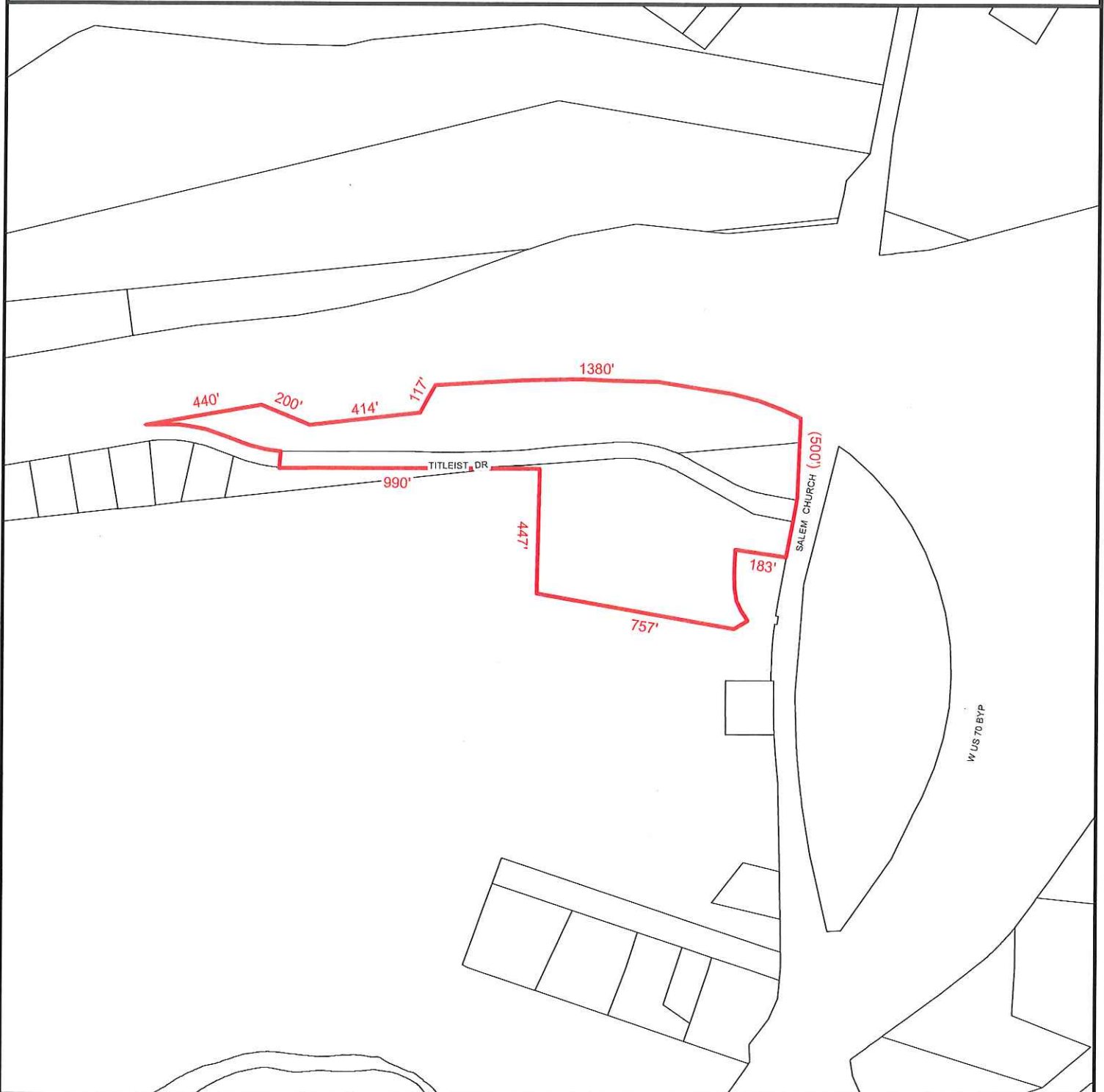
Laura Getz, Deputy City Clerk

PUBLISH: June 28, 2018
July 5, 2018



Ronald T. Lawrence, City Attorney

Z - 10 - 18
LANE FARMS, INC
R-16 TO HB



REZONING REQUEST

Owner: Lane Farms, Inc
Applicant: Mike Benton
Parcels : 2691-50-6780; 2691-72-5023; 2691-81-6834
Location: Salem Church Rd @ US 70 BYP

500 250 0 500 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z - 10 - 18
LANE FARMS, INC
R-16 TO HB



REZONING REQUEST

Existing Zoning

Owner: Lane Farms, Inc
Applicant: Mike Benton
Parcels : 2691-50-6780; 2691-72-5023; 2691-81-6834
Location: Salem Church Rd @ US 70 BYP

500 250 0 500 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
CU-6-18 Glenn Price – West side of Millers Chapel Road
between US 70 East and Wilson Street

BACKGROUND: Applicant requests a Conditional Use Permit to allow the operation of a contractor's office with outdoor storage in the Airport-Business-1 zoning district.

The property is located within the Accident Potential Zone-1 and 75-79 decibel Noise Overlay District for Seymour Johnson Air Force Base.

Frontage: 100 ft.
Depth: 415 ft. (approx..)
Area: 0.95 Acres

In 2017 Council approved a Conditional Use Permit to allow an automobile repair and shop for property immediately behind the subject site.

Existing Use: Previously, the property operated as a producer of rubber stamps. It has been more than six months since the facility was last operated and, therefore, a Conditional Use Permit will now be required.

Engineering: City water and sewer are not available to the property. The property is not located in a Special Flood Hazard Area.

DISCUSSION: The submitted site plan shows that the property contains an existing single-story building with a 950 sq. ft. office area at the front and a 3,000 sq. ft. storage area at the rear which includes two vehicle bays.

The area behind the office is fenced in and is proposed for storage of the applicant's business vehicles and equipment. Applicant will be required to screen outside storage from off-site views.

According to Seymour Johnson AFB 2011 Air Installation Compatible Use Zone (AICUZ) report, the subject property

falls within the 75-79 day-night average sound level (DNL) noise zone. The proposed use is compatible as long as measures to achieve a noise level reduction of 30 decibels will be incorporated into the design and construction of portions of the building where the public is received.

In addition, the subject property is located within the APZ-1. The occupancy of the property would be limited to 26 people. The density is considered compatible because the calculated FAR (Floor/Area Ratio) is less than the maximum FAR of 0.11 as required by the AICUZ report.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 6, 2018.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager

ssj

NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW A CONTRACTOR'S OFFICE WITH OUTDOOR STORAGE
WITHIN THE AIRPORT-BUSINESS ZONING DISTRICT

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 16, 2018, at 7:00 p. m., in the Council Chambers, City Hall, 214 North Center Street, Goldsboro, North Carolina, to consider the issuance of a Conditional Use Permit to allow the operation of a contractor's office with outdoor storage within the Airport-Business zoning district.


CU-6-18 Glenn Price – West side of Millers Chapel Road between US 70 East and Wilson Street

The Wayne County Tax Identification No. is 3528-33-2869. The property has a frontage of approximately 100 ft., a depth of approximately 415 ft. and a total area of approximately 0.95 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.



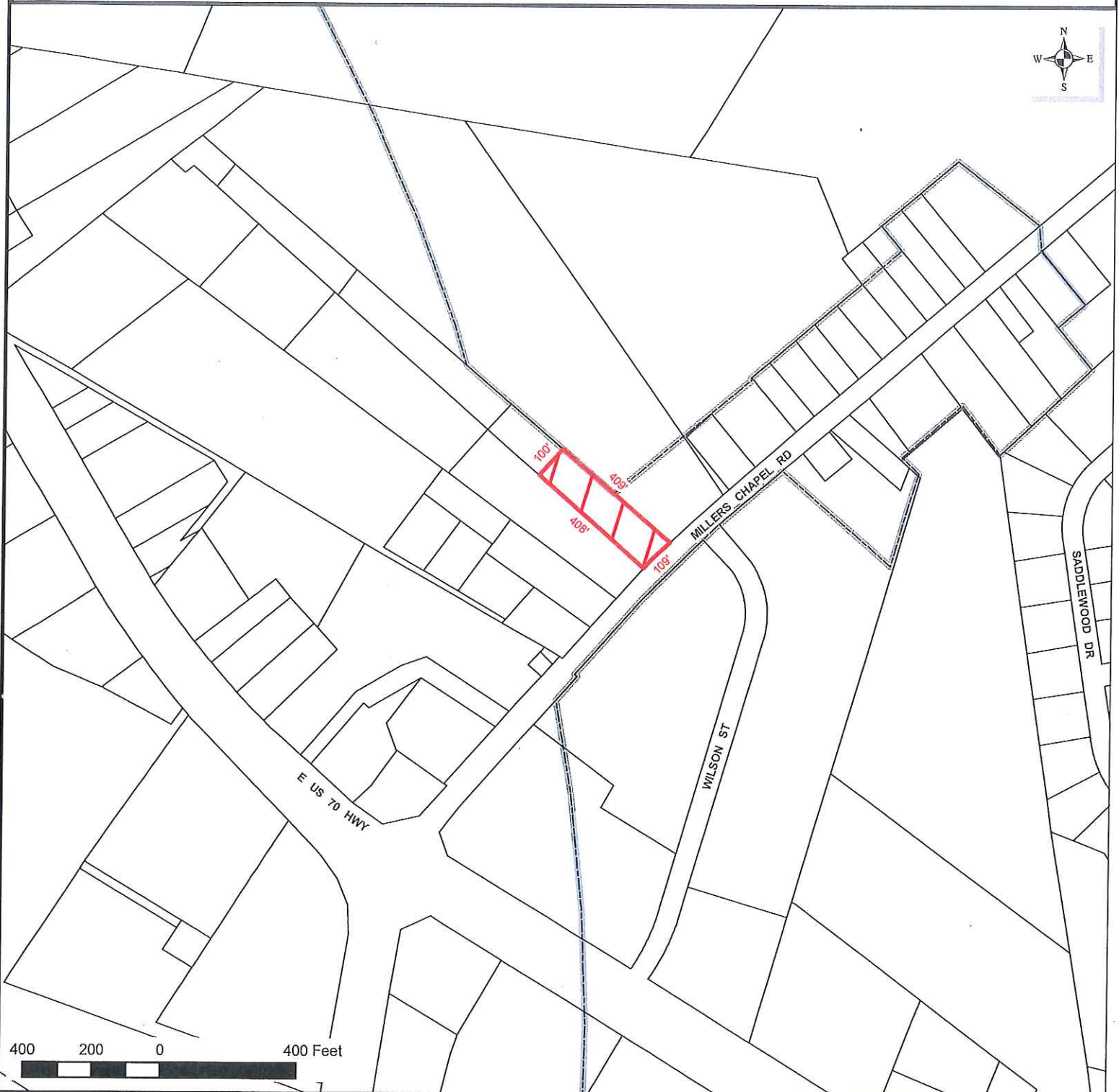
Laura Getz, Deputy City Clerk



Ronald T. Lawrence, City Attorney

PUBLISH: June 28, 2018
July 5, 2018

CU - 6 - 18
GLENN PRICE
CONTRACTOR OFFICE



400 200 0 400 Feet

CONDITIONAL USE

CASE NO: CU-6-18

USE REQUEST: Contractors Office within AB-1

ADDRESS: 189 Millers Chapel Rd

APPLICANT: Glenn Price

HOURS OF OPERATION:

Monday-Thursday 8:00 am - 6:00 pm

Friday 8:00 am - 2:00 pm

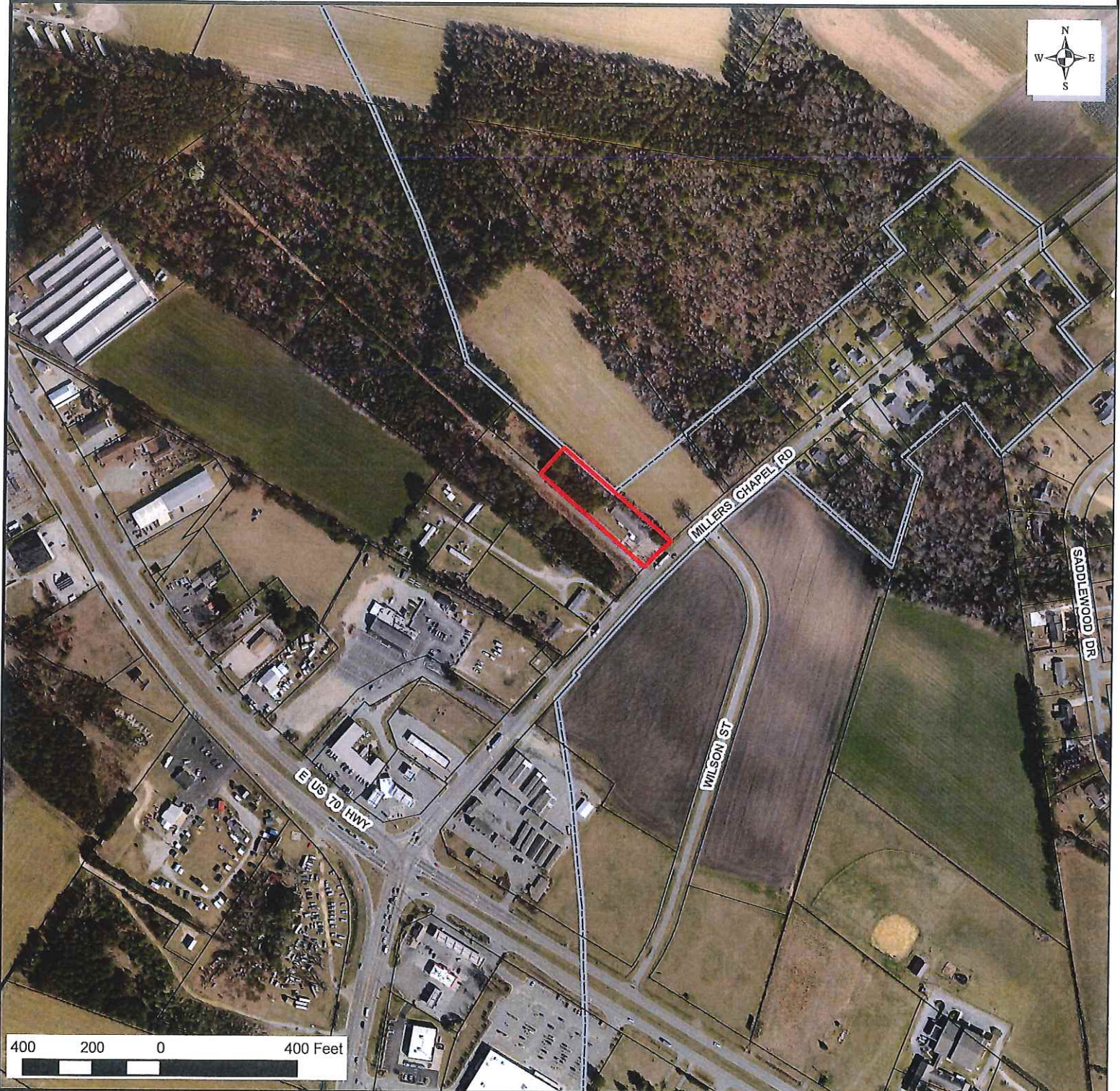
NUMBER OF EMPLOYEES: 2

Modifications:



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CU - 6 - 18
GLENN PRICE
CONTRACTOR OFFICE



CONDITIONAL USE

CASE NO: CU-6-18

USE REQUEST: Contractors Office within AB-1

ADDRESS: 189 Millers Chapel Rd

APPLICANT: Glenn Price

HOURS OF OPERATION:

Monday-Thursday 8:00 am - 6:00 pm

Friday 8:00 am - 2:00 pm

NUMBER OF EMPLOYEES: 2

Modifications:



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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 COUNCIL MEETING

SUBJECT:

PUBLIC HEARING

CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive

Applicant requests a Conditional Use Permit to operate an internet café/electronic gaming facility within one unit in a strip shopping center

Lot Frontage: 246.7 ft.

Lot Depth: 145 ft.

Unit Area: 2,400 sq. ft.

Zone: General Business (GB)

BACKGROUND:

Within the General Business zoning classification, internet cafés (electronic gaming operations) with no ABC permits are a permitted use only after the issuance of a Conditional Use Permit approved by City Council.

In May of 2017, Council adopted an Ordinance rewriting its regulations as they pertain to internet cafes/sweepstakes facilities and electronic gaming operations.

The new Ordinance now allows these uses only within the General Business zoning district if a Conditional Use Permit is granted. In addition, distances were established between internet cafes and other uses as follows:

500 ft. from	Residentially zoned or developed property; Church, School, Day Care, Playground or Public Park
--------------	--

5,280 ft. from (One Mile)	Another internet café
------------------------------	-----------------------

The new Ordinance also reduced the parking requirement for internet cafes to 1.5 spaces per computer and one space per employee.

Since the adoption of the new Ordinance, there have been no

applications for internet cafés submitted for Conditional Use Permits.

DISCUSSION:

The subject site meets all of the distance requirements with the exception of the distance between such facilities.

There is an existing internet café in the Pinewood Shopping Center that is approximately 4,842 ft. away from the applicant's site. A modification of the one-mile distance will be required from 5,280 ft. to 4,842 ft.

Hours of Operation: 8:00 a. m. to 11:00 p. m.
(Monday through Friday)
Noon to 6:00 p. m.
(Saturday)

No. of Employees: 2
No. of Computers: 25

Based on the number of computers, the use would require 40 parking spaces. There are 44 marked parking spaces serving the entire strip center which contains four individual businesses. There is an additional paved area on the lot that is not striped but which would provide up to 20 parking spaces.

The applicant contends that the majority of his business will be after 5:00 p. m. when at least one other business in the center is closed.

RECOMMENDATION:

No action necessary. Planning Commission will have a recommendation for the Council's meeting on August 6, 2018.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager

ssj

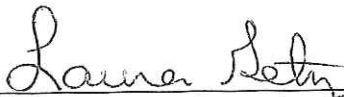
NOTICE OF PUBLIC HEARING
BEFORE THE PLANNING COMMISSION AND CITY COUNCIL
OF THE CITY OF GOLDSBORO
TO CONSIDER ISSUANCE OF A CONDITIONAL USE PERMIT
TO ALLOW THE OPERATION OF AN INTERNET CAFÉ
(ELECTRONIC GAMING FACILITY)

Notice is hereby given that a public hearing will be held before the City Council and the Planning Commission of the City of Goldsboro on Monday, July 16, 2018, at 7:00 p. m., in the Council Chambers, City Hall, 214 North Center Street, Goldsboro, North Carolina, to consider the issuance of a Conditional Use Permit to allow the operation of an internet café (electronic gaming facility).

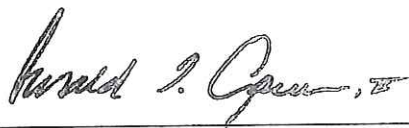
CU-7-18 Jay Patel – West side of Parkway Drive between Berkeley Boulevard and North Park Drive

The Wayne County Tax Identification No. is 3519-75-6631 and is known as 1310-E Parkway Drive. The site has a total frontage of 246.7 ft., an average depth of 145 ft. and a total area of approximately 0.82 acres.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require an interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.



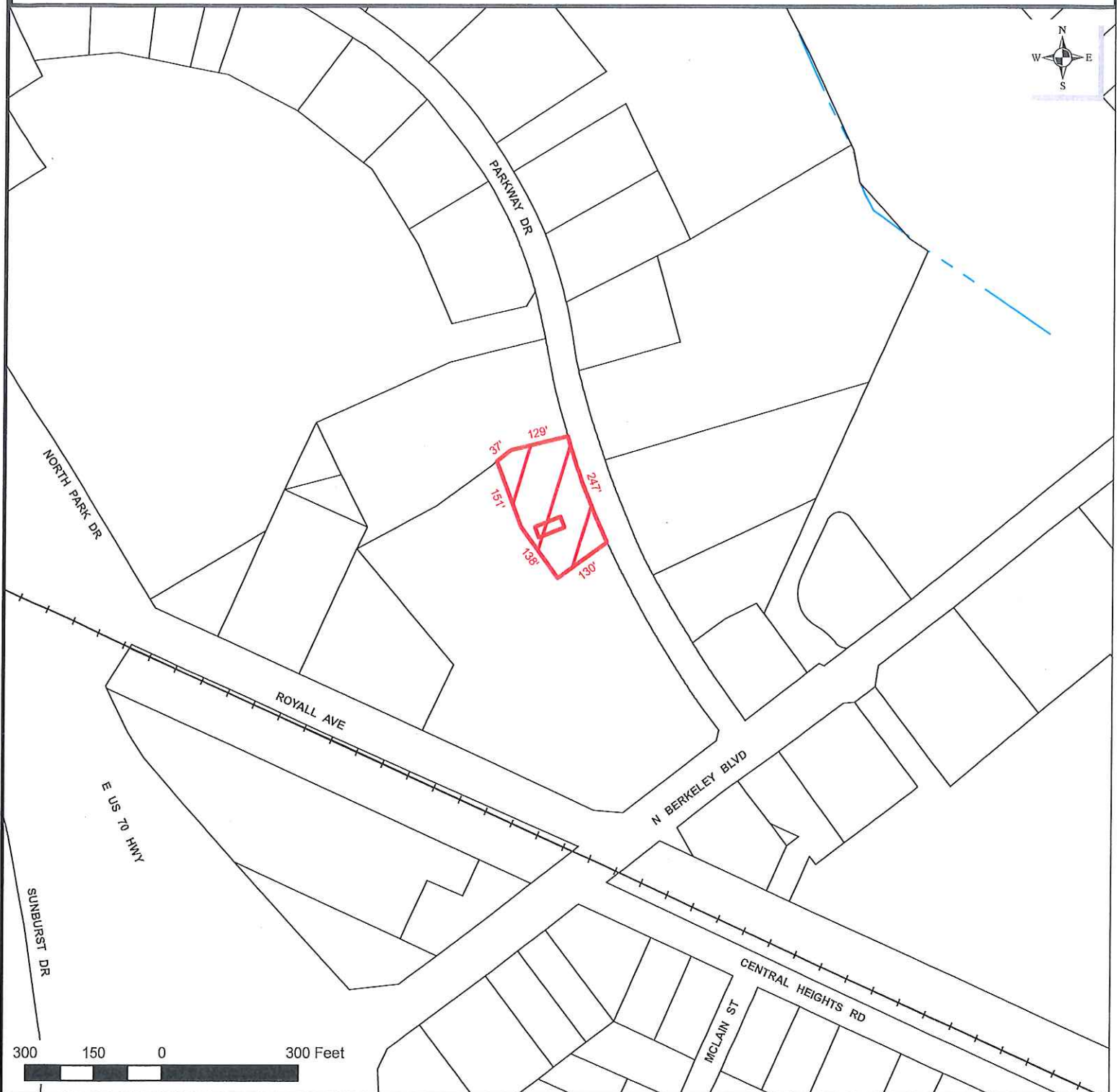
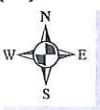
Laura Getz, Deputy City Clerk



Ronald T. Lawrence, City Attorney

PUBLISH: June 28, 2018
July 5, 2018

CU - 7 - 18
JAY PATEL
POE - INTERNET CAFE



CONDITIONAL USE

CASE NO: CU-7-18

USE REQUEST: Place of Entertainment-Internet Cafe

ADDRESS: 1310-E Parkway Drive

APPLICANT: Jay Patel

HOURS OF OPERATION: Monday-Saturday 8:00 am-11:00 pm
Sunday Noon-6:00 pm

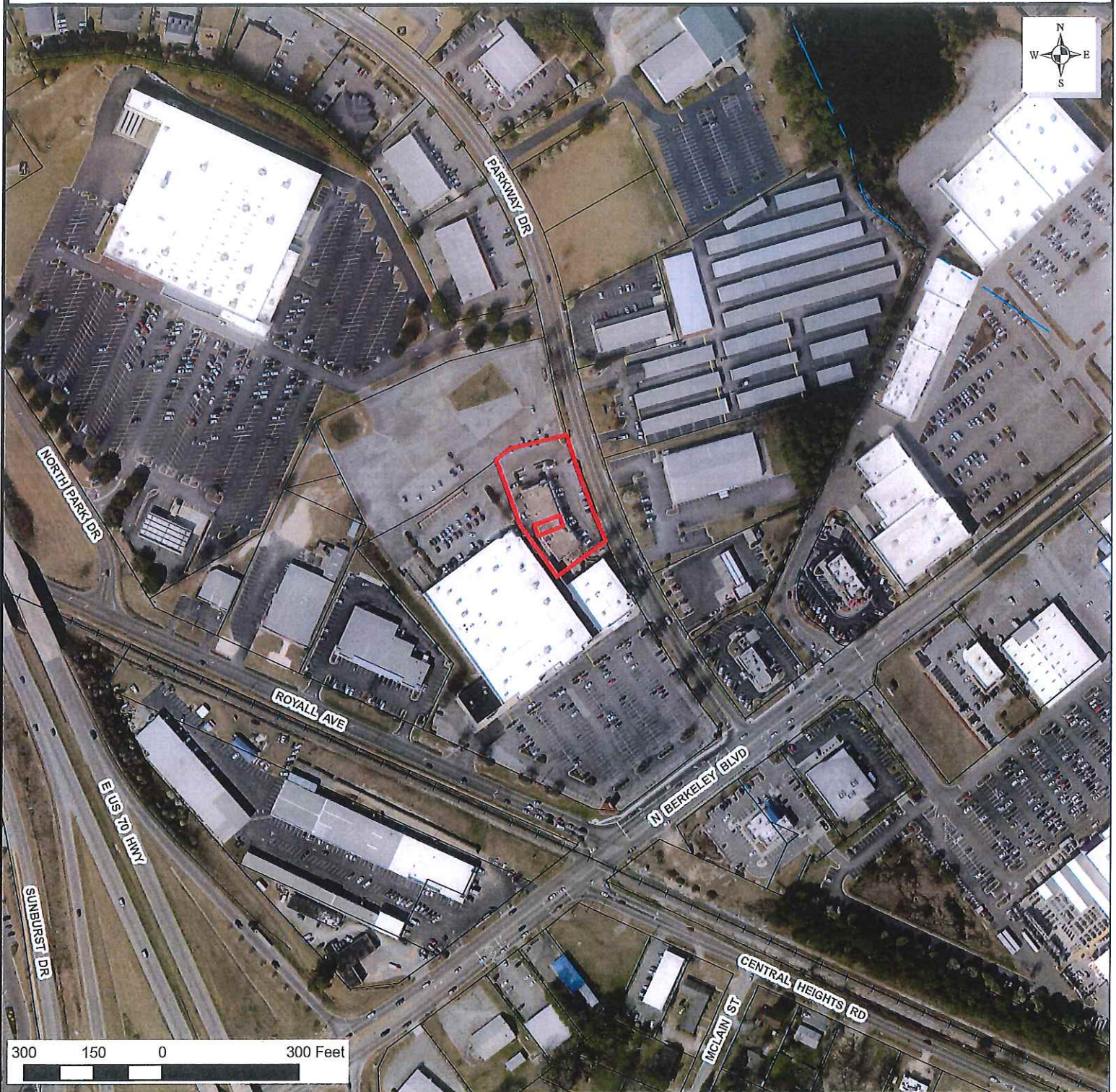
NUMBER OF EMPLOYEES: 2

Modifications:



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CU - 7 - 18
JAY PATEL
POE - INTERNET CAFE



CONDITIONAL USE

CASE NO: CU-7-18

USE REQUEST: Place of Entertainment-Internet Cafe

ADDRESS: 1310-E Parkway Drive

APPLICANT: Jay Patel

HOURS OF OPERATION: Monday-Saturday 8:00 am-11:00 pm
Sunday Noon-6:00 pm

NUMBER OF EMPLOYEES: 2

Modifications:



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 - COUNCIL MEETING

SUBJECT: Public Hearing to Consider the Financing of the Central Police and Fire Department Expansion and Renovations to Fire Station #4

BACKGROUND: Under Section 160A-20, the City must hold a public hearing on the installment financing before entering into a contract. Notice of the public hearing was published in the Goldsboro News-Argus on July 6, 2018.

DISCUSSION: The City of Goldsboro plans to construct a state-of-art 8,000 square foot expansion for police evidence and construct a 3,500 square foot dormitory building at Fire Station #4. The City is soliciting bids for installment financing for these projects with an amount not to exceed \$5,300,000.

RECOMMENDATION: No action is required after the public hearing. At the next meeting, staff will have a recommendation for the bank financing along with the resolution authorizing the filing of the application with the Local Government Commission.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
July 16, 2018 COUNCIL MEETING

SUBJECT: Public Hearing – Recommended 2018-19 Annual Action Plan

To allow the citizens of the City of Goldsboro the opportunity to discuss and express their concerns regarding housing and non-housing needs that exist in the Goldsboro community as they relate to the 2018-2019 Annual Action Plan for the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs.

BACKGROUND: HUD requires that the City's 2018-2019 Annual Action Plan be submitted by August 16, 2018. The FY18 federal appropriations process extended through May of 2018 and the City was notified of final allocations on May 16, 2018. Notifications of funding awards have historically occurred between January and March. Grantees receiving annual allocations of CDBG and HOME funds are statutorily required to submit grant agreements and annual action plans by August 16th, regardless of delays in the federal budget.

DISCUSSION: A thirty-(30) day comment period began on July 6, 2018 and will end on August 6, 2018. A public hearing must be held during this public comment period. Comments received at this public hearing and the public meeting scheduled for July 27, 2018 will be incorporated as part of the 2018-2019 Annual Action Plan. An advertisement was published in the Goldsboro News Argus on July 6, 2018, relative to the holding of a public hearing, public meeting, and thirty-day review. A second advertisement will be published at least 10 days prior to the scheduled July 27, 2018 public meeting.

The 2018-2019 Annual Action Plan identifies activities to be funded with the City's FY18 CDBG and HOME funding allocations. Primarily, for objectives of the CDBG and HOME program to develop viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, mainly for persons of low-to-moderate income.

Fiscal Year 2018 funding allocations include **\$339,336** for CDBG and **\$228,922** for HOME. In addition, the City will have available approximately **\$23,511** in prior year CDBG funds and **\$118,697** in prior year HOME funds (prior year balances as of June 30, 2018). Staff through individuals, community groups, public forums, and inter-governmental/departmental discussions identified recommended activities during the planning process for the 2018-2019 Annual Action Plan. The 2018-2019 Annual Action Plan is the 4th year of implementing the Five-Year Consolidated Plan for 2015-2019. A draft of the 2018-2019 Annual Action Plan is included.

RECOMMENDATION: By motion following the first public hearing on July 16, 2018, staff recommends:

1. Continue acceptance of citizen comments and participation for the 2018-2019 Annual Action Plan to be incorporated in the final submission to HUD; and
2. Approve the adoption of the City of Goldsboro 2018-2019 Annual Action Plan, after the second public meeting scheduled for July 27, 2018 and at the end of the thirty-(30) day comment period scheduled to end August 6, 2018; and
3. Authorize the Mayor and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make minor changes to those documents where necessary.

Date: _____

Community Relations Director

Date: _____

City Manager

City of Goldsboro

2018-2019 Annual Action Plan



Community Development Block Grant (CDBG) Home Investment Partnership (HOME)



Mayor
Chuck Allen

City Manager
Scott A. Stevens

District 1
Antonio Williams

District 2
Bill Broadway

District 3
Mark Stevens

District 4
Bevan Foster

District 5
David Ham

District 6
Gene Aycock

Community Relations Director
Shycole Simpson-Carter



Photo courtesy of Honoree Best

EXECUTIVE SUMMARY (91.220 (b))

The City of Goldsboro is an Entitlement City according to the U.S. Department of Housing and Urban Development (HUD) criteria. Accordingly, the City receives annual allocations of funds for housing and community development projects under the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. As an Entitlement City and as a prerequisite to receive funding, the City of Goldsboro is required to conduct a comprehensive assessment of its housing and community needs and to present a Five-Year Consolidated Plan in a detailed format prescribed by HUD. A yearly Action Plan is required for each of the five years of the City's Consolidated Plan. This is the fourth year of the City's Five-year Consolidated Plan (2015-2020), which covers [July 1, 2018](#) through [June 30, 2019](#).

The Action Plan identifies key priorities and goals that would significantly improve low-to-moderate-income citizens of Goldsboro quality of life through vital housing and community development programs. The Action Plan is derived from the methodologies established in the Five-Year Consolidated Plan and it is formulated in a collaborative manner with the assistance of management staff within the Community Relations Department. In addition, the Action Plan is integrated with contributions from individuals, community groups, public forums, and inter-governmental/departmental discussions during the planning process for the 2018-2019 Action Plan. Staff regularly attended community group and association meetings in the City limits throughout the year, which created partnerships, maintain meaningful and productive relationships in the community, and enhanced the Department's ability to develop responsive and relevant programs. The City of Goldsboro completed many of its strategic community goals in year 2017-2018. The top priorities and goals determined in the 2018-2019 Action Plan include the following:

- ✓ Rehabilitation of owner-occupied single family units
- ✓ Acquisition, demolition, and clearance of dilapidated housing units
- ✓ Improving and/or preserving communities in danger of slum and blight conditions
- ✓ Construction of affordable housing through CHDO Activities
- ✓ Providing homebuyer assistance for first-time homebuyers
- ✓ Support projects or programs by non-profit organizations or for-profit corporations that benefit low-to-moderate-income (LMI) residents of the City
- ✓ Identification of infrastructure improvements (i.e., sewer, sidewalk, water line etc.)
- ✓ Eliminating hazardous materials in dwellings assisted with federal funds

BRIEF OVERVIEW OF THE CDBG & HOME PROGRAMS

The Community Development Block Grant (CDBG) Program is authorized under Title 1 of the Housing and Community Development Act of 1974, as amended. The primary objective of the CDBG Program is the development of viable urban communities, by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. CDBG funds can only be used in compliance with the national objectives and eligibility requirements of the program; all of Goldsboro's CDBG-funded activities in the 2018-2019 Action Plan meet at least one of these national objectives:

- Benefit to low and moderate income families,
- Aid in the prevention or elimination of slums and blight,
- Addressing urgent needs

The HOME Investment Partnership (HOME) Program was created by the National Affordable Housing Act of 1990 to create local partnerships for providing decent affordable housing to lower-to-moderate income households. It was intended that local participating jurisdictions work with nonprofit organizations and private investment organizations within the community to achieve this goal. Cities may use their HOME funds to help renters, new homebuyers, or existing homeowners. The HOME Program is designed to provide affordable housing to low-to-moderate income families and individuals. Therefore, the program has rules about targeting program resources and establishing applicant eligibility.

RESOURCES (91.220 (c) (1) and (c) (2))

The Annual Action Plan describes the City's plan for the expenditure of federal dollars for the coming fiscal year to carry out the goals and objectives prioritized in the City's Annual Action Plan for 2018-2019. It outlines activities of two (2) major formula grants: Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME). In FY 2018-2019, the City anticipates receiving \$339,336 in CDBG funds and \$228,922 in HOME funds. Additionally, the City will have available approximately \$23,511 in prior year CDBG funds and \$118,697 in prior year HOME funds (prior year balances as of June 30, 2018). **The City will be requesting a 100% HOME Match Reduction for FY18-19. Therefore, the City may not be required to provide local matching funds for FY18-19 HOME allocation.** At least 70% of all CDBG funds spent will meet the LMI benefit test within a three-year period.

ANNUAL OBJECTIVES/ACTIVITIES (91.220 (c) (3))

ACTIVITY	CDBG	HOME	OTHER FUNDS	PROGRAM INCOME		PRIOR YEAR FUNDS (As of 6-30-18)		TOTAL RESOURCES
				CDBG	HOME	CDBG	HOME	
Housing Rehabilitation	24,128	121,692		3,120			118,697	267,637
Hazardous Material (Testing and Monitoring)								0
Homebuyer Assistance		50,000			4,048			54,048
Public Facilities & Improvements	175,000							175,000
Public Services	15,000							15,000
Demolition and Clearance								0
Transitional Housing								0
CHDO Activity		34,338						34,338
Economic Development	57,341					23,511		80,852
Program Administration	67,867	22,892						90,759
Local Home Match	The City will be requesting a 100% HOME Match Reduction for FY18-19.							0
Urgent Repair Program			100,000					100,000
ESFRLP-Disaster Recovery			150,000					150,000
Total Allocations	\$339,336	\$228,922	\$250,000	\$3,120	\$4,048	\$23,511	\$118,697	\$967,634

1. **Housing Rehabilitation Activity** funds will be utilized to rehab the City's aging housing stock is geared towards ensuring the continued livability and viability of Goldsboro's limited affordable housing units.
2. **Homebuyer Assistance Activity** funds will be utilized to provide direct-subsidy assistance to low -mod income individuals and families to become homebuyers and increase the supply of affordable housing.
3. **Public Facilities & Improvement Activity** funds will be utilized for improvement and maintain of WA Foster Recreational Center and the Leslie Center located in low-mod census tract areas of the City.
4. **Public Services Activity** funds will be utilized to assist with transportation services for low-mod individuals and families only. In light of this information that has been compared to the recent studies and plans conducted since 2015, a freeze of funding to local community based organizations and/or non-profits has been instituted. This is to allow the City the opportunity to internally and/or through working with a consultant to inventory and assess the effectiveness of practices and service delivery models of past and current CDBG funds.
5. **CHDO Activity** funds will be utilized to set aside a minimum of (15%) of its HOME funds for CHDO activities that focus on housing development activities in which qualified CHDOs are the owners, developers and/or sponsors of the housing.
6. **Economic Development Activity** funds will be utilized to assist recipients to build capacity and guide economic prosperity and resiliency in Goldsboro. This activity will help to support investments designed to guide the eventual creation and retention of quality jobs, particularly for the unemployed and underemployed Goldsboro citizens that are economically distressed.
7. **Program Administration Activity** funds will be utilized for administrative costs that are necessary for program planning and management of the CDBG and HOME programs/activities.
8. **Urgent Repair Program** funds will be utilized to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to their life and/or safety or to provide accessibility modification and other repairs necessary to prevent displacement.
9. **Essential Single-Family Rehab Loan Pool Disaster Recovery** funds will be utilized to assist with the rehabilitation of owner-occupied homes damaged by Hurricane Matthew in the City and County.

CITIZEN PARTICIPATION (91.200 and 91.220 (b))

The City of Goldsboro Community Relations Department wishes to meet with interested citizens, agencies, groups and organizations who wish to discuss and express their concerns and ideas with regards to housing and non-housing needs of Goldsboro's low and moderate-income persons and families. The City has scheduled two meetings to allow citizens the opportunity to comment on the 2018-2019 Action Plan. First, will be a public hearing to be held on **Monday, July 16, 2018 at 7:00 pm** during the regular meeting of the Mayor and City Council in Council Chamber of City Hall, 214 N. Center Street, Goldsboro, NC. Followed by a public meeting to be held on **Friday, July 27, 2018 at 6:00 pm** at Herman Park located at 901 East Ash Street in Meeting Room #2. If you require a language interpreter, please contact the City Manager's Office, City Hall Annex, at least four (4) business days prior to the meeting by calling (919) 580-4330. Anyone unable to attend these meetings and desire information or would like to provide your input towards the 2018 -2019 Annual Action Plan may visit the Community Relations Department, 214 North Center Street, Goldsboro, NC, 27530, email ssimpson@goldsboronc.gov , or contact the Department at (919) 580-4359.

MEMORANDUM

TO: Mayor Chuck Allen and the Goldsboro City Council
FROM: Shycole Simpson-Carter, Community Relations Director
DATE: July 16, 2018
RE: 2018-2019 (FY18-19) Annual Action Plan - Comprehensive Plan Impacts

The City's FY18-19 Annual Action Plan has been developed to achieve solid success in two of nine priorities: Westend Neighborhood Revitalization Strategy Area (NRSA) and Economic Development during this fourth year of the City's Five-year Consolidated Plan (2015-2020), which covers **July 1, 2018** through **June 30, 2019**. Improvements in those areas will lead to vitality, economic opportunities, and better quality of life for low-to-moderated residents of Goldsboro.

Housing Rehabilitations Activity - Westend Neighborhood Revitalization Strategy Area (NRSA)

Within FY18-19 Annual Action Plan, **\$267,637** of combine CDGB & HOME funds have been allocated to the Housing Rehabilitation activity, primarily for Westend Neighborhood Revitalization Strategy Area (NRSA). The target boundary is the "North End" of strategy area, located in Census Tract 18, predominately-residential neighborhoods and includes some of the highest populations of low/moderate income and minority residents. This target boundary is in despite need of more intensive comprehensive focus that will start a "pivotal point" project.

With the City's recent and successful submission to designate Census Tract 18 along with Census Tract 14, 15, and 19 as NC Opportunity Zones there is holistic approach to drive the market place where private investment can be attractive for incentives and levels of subsidy because of public investment. Opportunity Zones are a new community development program established by Congress as a part of the Tax Cuts and Jobs Act of 2017, they are designed to encourage long-term private investments in low-income communities. This program provides a federal tax incentive for taxpayers who reinvest unrealized capital gains into "Opportunity Funds," which are specialized vehicles dedicated to investing in low-income areas called "Opportunity Zones."

As an additional revitalization tool, funds within the Housing Rehabilitation activity will be utilized through an "Order to Repair" program. The program will allow eligible housing units within North End boundary of the Westend NRSA to receive priority to fix exterior code compliance orders to repair or other health and safety issues. Most repairs will be exterior or interior repairs of plumbing, mechanical, electrical, roof replacements, or accessibility issues such as handicap ramps or door modifications.

Some recommendations for the program: open to owner and renters as a one-time funding opportunity per housing unit. Funds cannot be used for an item that is covered by warranty or a claim on a homeowner or renter's insurance policy. This assistance would be secured by a no interest-deferred loan/deed against the property with a pro rate reduction amount applied during the affordability period of the loan. Payment of loan would be due upon sale of the property when sufficient net proceeds are realized. However, no payment would be due in the event of death of the deed holder(s) unless sufficient net proceeds are triggered through sale of housing unit.

Economic Development Activity – Goldsboro Small Business Investment Grant Program

Within FY18-19 Annual Action Plan, **\$80,852** of CDGB funds have been allocated to the Economic Development activity to assist small businesses and start-ups, helping local entrepreneurs and creating good jobs in the City of Goldsboro. The intent of the program is to support local small businesses to ensure the long-term growth of the local economy within Goldsboro. While providing another means to help a business get off the ground, build a customer base, and grow job opportunities.

In accordance with CDBG Program Regulations, funds for the purpose of providing economic services through the use of an Microenterprise Development Grant can be utilized for special economic development activities in addition to other activities authorized in subpart § 570.203 that may be carried out as part of an economic development project to the appropriate level of public.

Some recommendations for the program, but not limited to:

- Applicant's business must be located in the city limits of Goldsboro in areas zoned appropriately for their use.
- Applicants must be business entities whose gross revenues do not exceed \$100,000 per year.
- Have more than one (1) but less than twenty-five (25) full-time employees.
- At least 51% of the number of employees must be low-to-moderate income.
- Applicants and their businesses must not have any past due taxes, fees, or fines to the City of Goldsboro.
- The program will provide two types of grants:
 - Small Grants: Up to \$2,500.00
 - Large Grants: From \$2,500.01 - \$10,000.00
- Eligible uses of grant proceeds, but not limited to:
 - Startup funding.
 - Working capital or operational funds to be used for a specific purpose.
 - Purchase of equipment, or machinery.
 - Expansion of business services or products.
 - Work force expansion.

It should be noted that \$25,000 of the \$80,852 allocated to Economic Development activity has been committed to the City's Summer Youth Employment Initiative (SYEI) program for FY18. The SYEI program is a strategy that the City of Goldsboro has implement to grow the vitality of Goldsboro and expand career opportunity for youth.

This FY18-19 Annual Action Plan is dedicated to making Goldsboro the best place for everyone to live, work, learn and play. It represents the City's effort toward the common cause of making Goldsboro a place where all low-to-moderated individuals and families cannot only live...but thrive. If you have questions and/or require additional information pertaining to this matter, please advise.

Respectfully Submitted,

Shycole Simpson-Carter

Shycole Simpson-Carter,
Community Relations Director

cc: Scott A. Stevens, City Manager
Melissa Corser, City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 CITY COUNCIL MEETING

SUBJECT: Z-9-18 Wayne County Development Alliance – East side of Patetown Road between North William Street and Stoney Creek (R-16 to I-2)

BACKGROUND: The applicant requests a zoning change from R-16 Residential to I-2 General Industry.

Frontage: 1,600 ft. (approx.)
Depth: 2,000 (average)
Area: 115 Acres (approx.)

Surrounding Zoning: North: O&I, I-2 General Industry
South: O&I, R-9 and R-16 Res.
East: O&I, R-12 and R-16 Res.
West: R-6, R-16, NB, GB, O&I

While most of the property is located within the City's extraterritorial jurisdiction, there is a strip along the Patetown Road frontage that is within the city limits.

Land Use Plan Recommendation: The City's Comprehensive Plan designates this property for medium-density residential development.

Existing Use: The property is currently vacant farmland.

Proposed Use: The applicant proposes the development of an industrial park which would be subject to subdivision and site plan approval as development is proposed.

DISCUSSION: Engineering Comments: City water and sewer lines are available to the serve the property.

There is an existing building occupied by T. A. Loving Company along with an adjacent lot fronting on Patetown Road which is not included within this rezoning request.

At the public hearing held on June 25, 2018, one person spoke in opposition to the request citing problems with traffic on

Patetown Road. One person appeared and spoke in favor of the request.

The Planning Commission, after the public hearing, recommended approval of the change of zone request from R-16 Residential to I-2 General Industry.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from R-16 Residential to I-2 General Industry.

Although not compliant with the adopted Land Use Plan, given the property's size, location adjacent to other industrial uses and its access to City utilities, the rezoning would be compliant with surrounding zoning patterns and uses in the area.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager

ssj

ORDINANCE NO. 2018 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, June 25, 2018, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From R-16 Residential to I-2 General Industry

**Z-9-18 Wayne County Development Alliance – East side of Patetown Road
between North William Street and Stoney Creek**

**The Wayne County Tax Identification Nos. are 3600-56-1041, 3600-54-2776,
and 3600-44-6857. The property has a total area of approximately 115 acres.**

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2018.

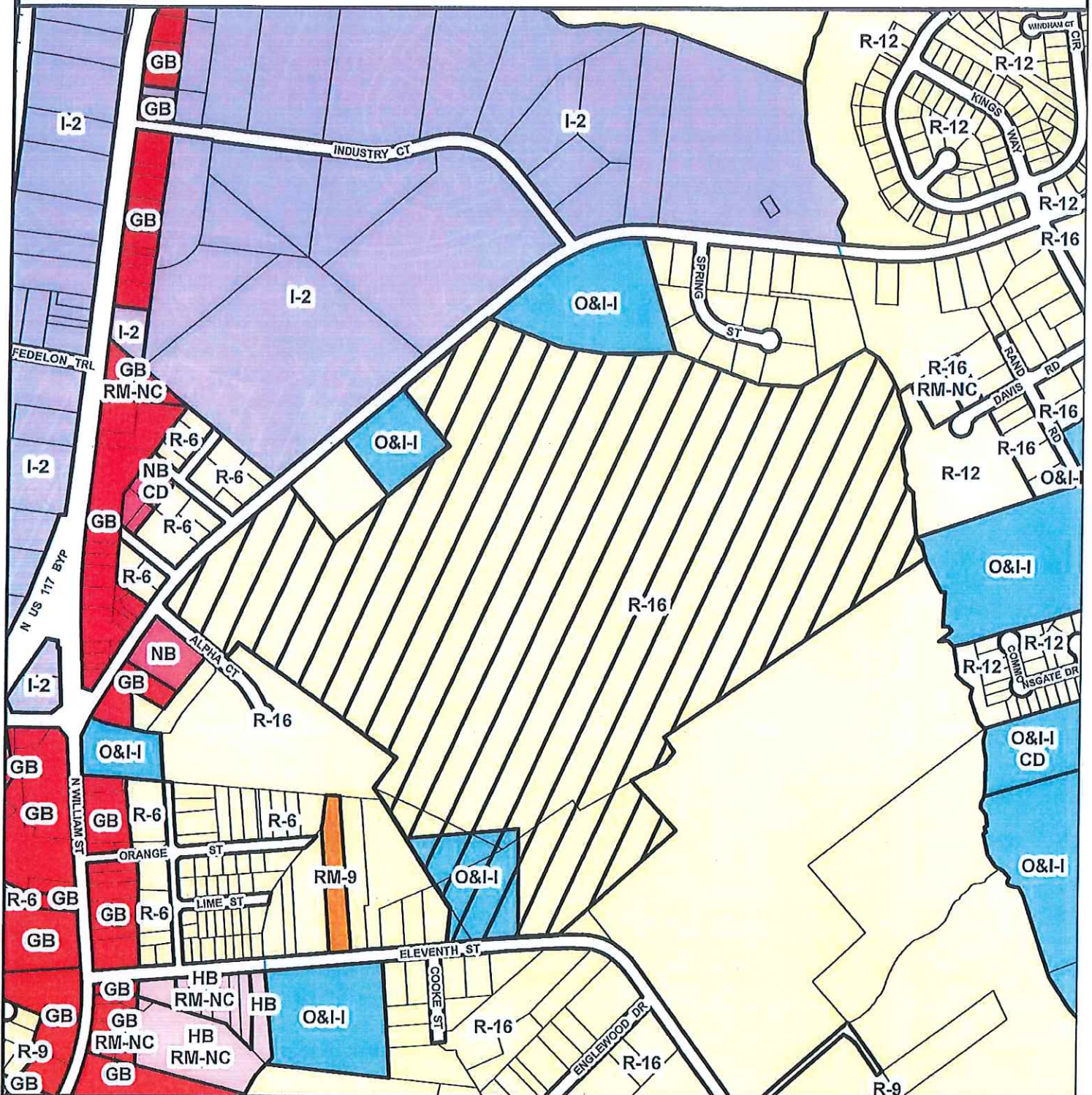
Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



EXISTING ZONING

Owner: Bryan Holdings LLC
 Applicant: Wayne County Development Alliance
 Parcel #: 3600-56-1041
 Address: E Patetown Rd.



GOLDSBORO
 BE MORE DO MORE SEYMOUR

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Z-9-18
WAYNE COUNTY DEVELOPMENT ALLIANCE
R-16 TO I-2



REZONING REQUEST

Owner: Bryan Holdings LLC
Applicant: Wayne County Development Alliance
Parcel #: 3600-56-1041
Address: E Patetown Rd.

GOLDSBORO
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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 COUNCIL MEETING

SUBJECT: CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a used car lot.

Frontage: 300 ft.
Depth: 685 ft. (average)
Area: 7.72 acres
Zoning: General Business

The property was previously occupied by Deacon Jones Nissan (new car dealership). The site contains an existing 17,700 sq. ft. building with a display area and offices at the front and service bays at the rear.

DISCUSSION: A 6 ft. tall chain link fence with privacy slats exists along the eastern and western property lines and extend along those lines to a point at the front of the existing building.

Two 30-ft. wide curb cuts provide full access ingress and egress to the site.

There is no space at the front of the site for installation of plant material without removal of existing asphalt. Vehicles will not be displayed in right-of-way areas.

The applicant has indicated that there may be up to 50 vehicles for display at this location. In addition, the applicant has a wrecker service and may store two to three vehicles at the rear of the site which will not be visible from the road. If this number increases, the applicant will be required to screen them from view.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Friday)
12 Noon-5:00 p.m. (Saturday)

No. of Employees: 2

The property is located within the 100-year floodplain for the Little River. If any new construction on the property is proposed, must meet the City's Flood Damage Prevention Ordinance.

Due to existing conditions, modifications of landscaping requirements will be necessary.

At the public hearing held on June 25, 2018, the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, after the public hearing, recommended approval of the Conditional Use Permit with a modification of landscape requirements and approval of the site plan detailing the development.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a used car lot; and
2. Approve the submitted site plan with a modification of landscape requirements.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager

ssj

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **June 25, 2018** to consider Conditional Use Permit application number:

CU-4-18 Bobby Reavis – South side of US 70 West between US 117 and the Little River

to allow the operation of a **used car lot**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations and 5.5.4 Special and Conditional Use Specific Regulations pertaining to "*Automobile Sales - Used*".

In addition, the Council approved site and landscape plans detailing the proposed development. A modification of landscape requirements is approved due to existing conditions on the property.

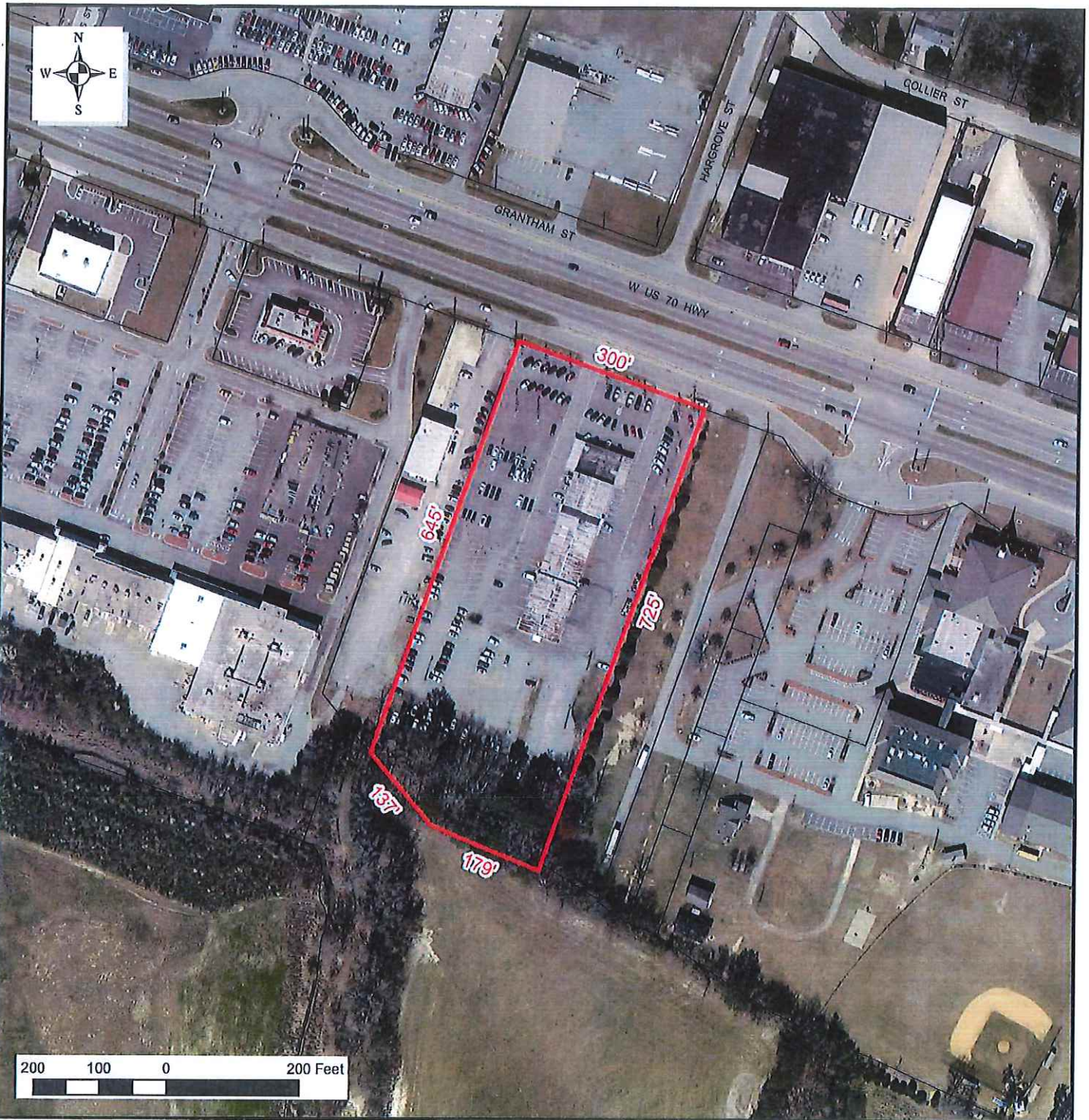
Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council APPROVED the applicant's request for a Conditional Use Permit to allow the operation of a used car lot.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN SATISFIED**, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to operate a **used car lot** be **APPROVED**.

Thus ordered this _____ day of _____, 2018.

Chuck Allen, Mayor

James D. Womble, City Attorney



CONDITIONAL USE

CASE NO: CU-4-18

USE REQUEST: Used Car Lot

ADDRESS: 1220 W. Grantham St.

APPLICANT: Bobby Reavis

HOURS OF OPERATION: 9:00 am - 5:00 pm Monday - Friday
Noon - 5:00 pm Sunday

NUMBER OF EMPLOYEES: 2

Modifications:

GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 COUNCIL MEETING

SUBJECT: CU-5-18 Darryl Floars Motor Cars – South side of US 70
West between US 117 and the Little River

BACKGROUND: The applicant requests a Conditional Use Permit to allow
the operation of a used car lot.

Frontage: 100 ft.
Depth: 618 ft. (average)
Area: 1.42 acres
Zoning: General Business

There is an existing 4,172 sq. ft. building on the lot which
was previously occupied by Performance East. The site is
surrounded by a six ft. tall chain link fence.

Site and landscape plans were approved for Performance
East by Council in 2007 at the time an addition to the
rear of the original building was proposed.

DISCUSSION: Although Performance East had previously sold vehicles
at this location, it has since relocated to Corporate Drive
and the site was vacant for more than six months. As a
result, the applicant was advised to apply for a
Conditional Use Permit.

Hours of Operation: 9:00 a.m. to 6:00 p.m.
Monday - Saturday

No. of Employees: 4

Refuse Collection: To be provided privately;

The applicant intends to display up to 25 vehicles on
the existing paved area. One curb cut provides ingress
and egress to the site.

The property is located within the 100-year floodplain for
the Little River. If any new construction on the property
is proposed, must meet the City's Flood Damage
Prevention Ordinance.

There are existing street trees at the front of the lot. Modification were previously granted for Type A buffers along the eastern and western property lines, building setback and interconnectivity.

At the public hearing held on June 25, 2018, no one appeared to speak either for or against the request.

At their meeting after the public hearing on June 25, 2018, the Planning Commission recommended approval of the Conditional Use Permit and site plan as requested.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a used car lot; and
2. Approve the submitted site plan detailing the operation.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager

ssj

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on **June 25, 2018** to consider Conditional Use Permit application number:

CU-5-18 Darryl Floars Motor Cars – South side of US 70 West between
US 117 and the Little River

to allow the operation of a **used car lot**, makes the following findings of fact.

FINDINGS OF FACT

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.5 Supplemental Use Regulations and 5.5.4 Special and Conditional Use Specific Regulations pertaining to "*Automobile Sales - Used*".

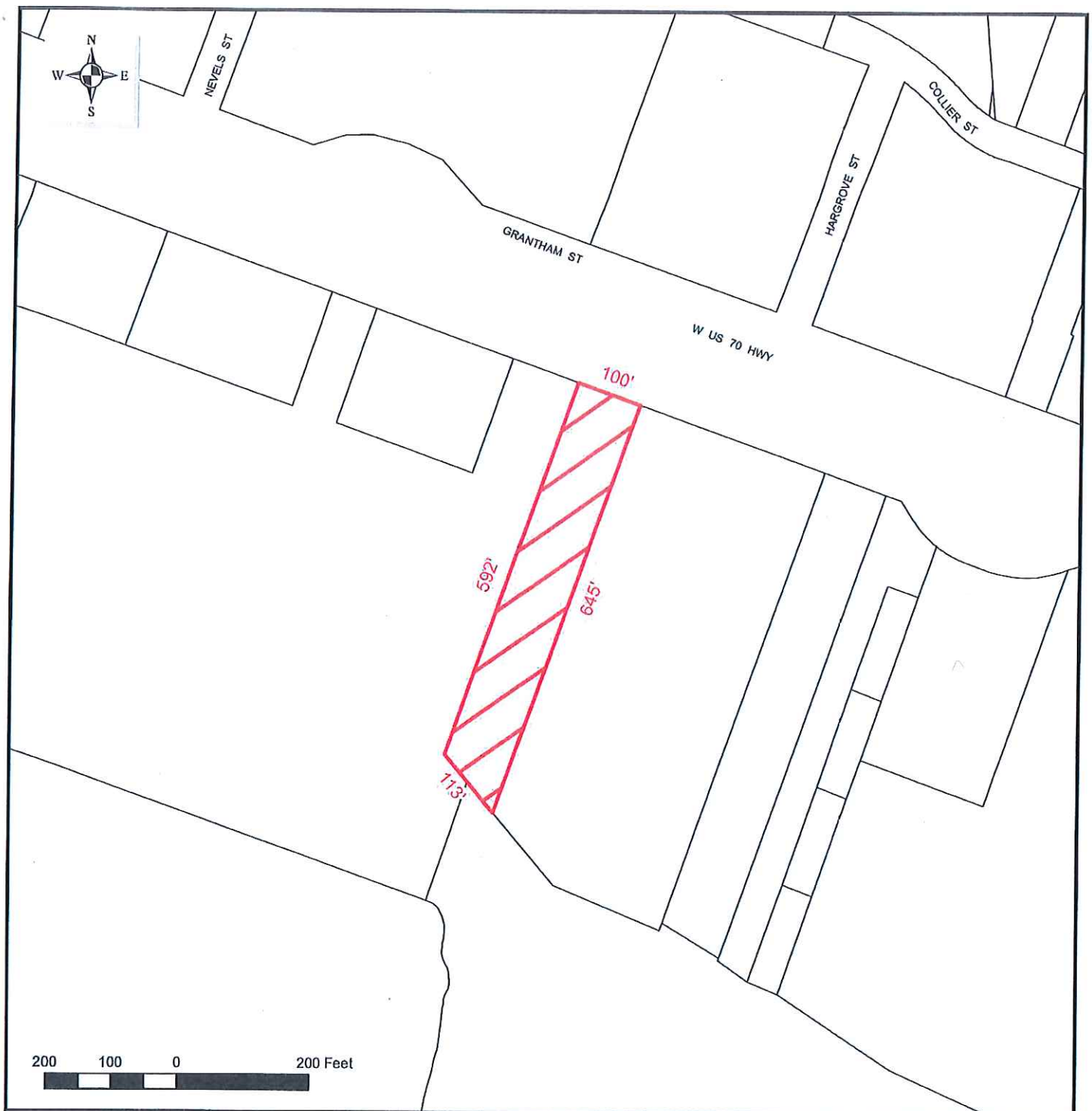
Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council APPROVED the applicant's request for a Conditional Use Permit to allow the operation of a used car lot.

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN SATISFIED**, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to operate a **used car lot** be **APPROVED**.

Thus ordered this _____ day of _____, 2018.

Chuck Allen, Mayor

James D. Womble, City Attorney



CONDITIONAL USE

CASE NO: CU-5-18

USE REQUEST: Used Car Lot

ADDRESS: 1306 W. Grantham St.

APPLICANT: Northwest Associates Inc.
(DBA) Darryl Floars Motor Cars

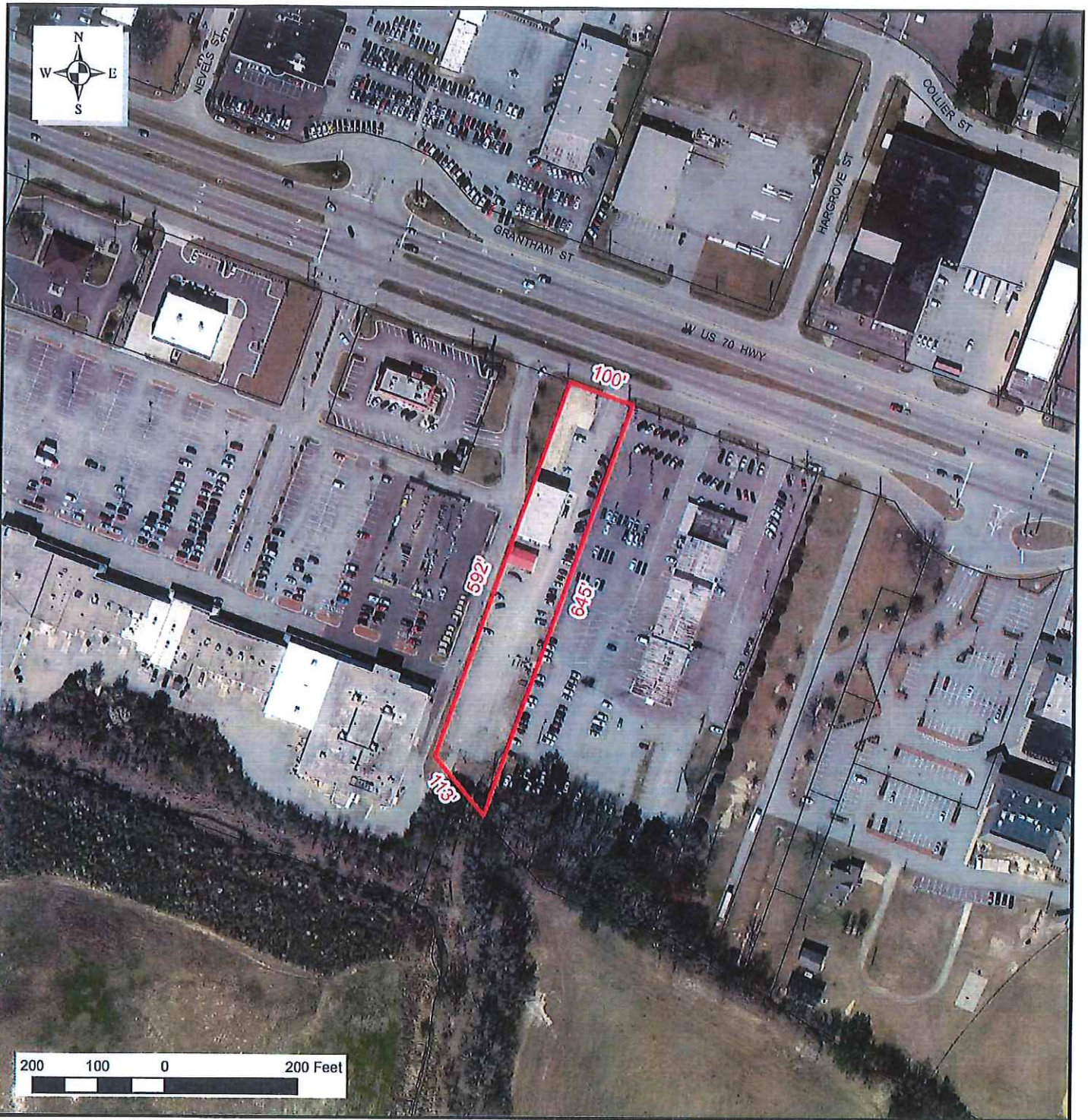
HOURS OF OPERATION: 9:00 am - 6:00 pm
Monday - Saturday

NUMBER OF EMPLOYEES: 2

Modifications



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CONDITIONAL USE

CASE NO: CU-5-18

USE REQUEST: Used Car Lot

ADDRESS: 1306 W. Grantham St.

APPLICANT: Northwest Associates Inc.
(DBA) Darryl Floars Motor Cars

HOURS OF OPERATION: 9:00 am - 6:00 pm
Monday - Saturday

NUMBER OF EMPLOYEES: 2

Modifications



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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: Site, Landscape and Building Elevation Plans - Davita Dialysis

BACKGROUND: The property is located on the northeast corner of Adair Drive and Keenway Drive.

Frontage: 203 ft. (on Adair Drive)
 301 ft. (on Keenway Drive)
Area: 75,358 sq. ft. or 1.73 acres
Zoning: Shopping Center

The site has been identified as lot #5 of the Adair Place Subdivision. City Council approved a preliminary plat for phased development of the subdivision on October 2, 2017.

DISCUSSION: The submitted site plan indicates a newly constructed single-story, 7,791 sq. ft. building to be used for a kidney dialysis center. The use is permitted within the Shopping Center zoning district.

Building Elevations: The submitted building elevations indicate brick veneer and fiber cement lap siding as exterior building components.

Staff is working with the applicant to ensure building design standards are compliant with City regulations. Roof-top mechanical equipment will have to be screened from off-site views.

Access: Adair Drive is paved to a terminus just south of the proposed site. One 36 ft. wide paved curb cut will provide access from Adair Drive. A future driveway connection is shown off of Keenway Drive which will be utilized when that street is improved. Interconnectivity is not practical for the site therefore the applicant is requesting a modification of the interconnectivity requirement.

Parking: Parking for the site requires one space per 350 sq. ft. of gross floor area. A total of 23 parking spaces are required and 36 spaces have been provided including two handicap accessible spaces.

Sidewalks: City sidewalks are required along both frontages of the proposed development. Combined frontage along Adair Drive and Keenway Drive is approximately 504 linear ft. Applicant will be required to install sidewalks or pay a fee in lieu in the amount of \$7,560.

Pedestrian Access: Pedestrian access is shown from the parking lot into the principal building using handicap accessible ramps and walkways.

A 425 sq. ft. unenclosed and covered portico will serve as a customer drop off area and access into the main entrance of the facility.

Refuse: A commercial refuse container will be located within a corral at the rear of the facility and will be appropriately screened from off-site views.

Engineering: City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Landscaping: Street trees have been provided along Adair Drive and the future Keenway Drive. Type A Buffers have been proposed and meet the requirements of the Unified Development Ordinance.

A dry detention pond is proposed at the rear of the facility along the eastern property line. The pond will be required to be appropriately screened with evergreen shrubs.

At their meeting held on June 25, 2018, the Planning Commission recommended approval of the site, landscape and building elevation plans with a modification of the interconnectivity requirement.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for Davita Dialysis with a modification of the interconnectivity requirement.

Date: 7/10/18

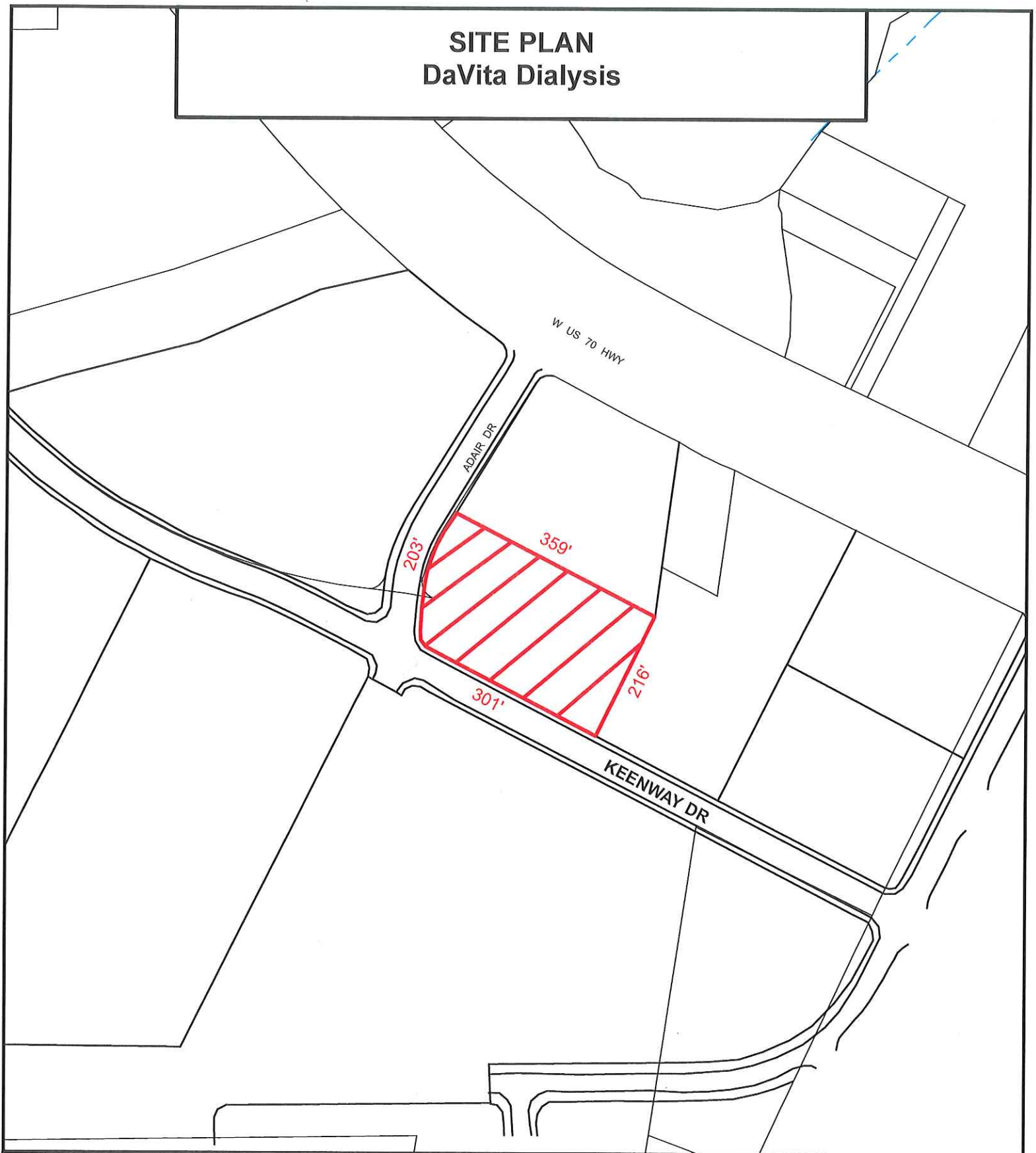

Interim Planning Director

Date: _____

City Manager

ssj

SITE PLAN DaVita Dialysis



200 100 0 200 Feet

GOLDSBORO
BE MORE DO MORE SEYMOUR

SITE PLAN APPROVAL

PARCEL #: 2671-90-4358
APPLICANT: Genesis KC Development, LLC
OWNER: Adair, LLC
ADDRESS: W US 70 Hwy



SITE PLAN DaVita Dialysis

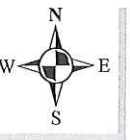


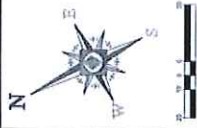
200 100 0 200 Feet

GOLDSBORO
BE MORE DO MORE SEYMOUR

SITE PLAN APPROVAL

PARCEL #: 2671-90-4358
APPLICANT: Genesis KC Development, LLC
OWNER: Adair, LLC
ADDRESS: W US 70 Hwy





- 1 REFER TO GENERAL NOTES SHEET C-1 - GENERAL NOTES
- 2 SURVEYOR
MR. B. KERNIGAN, INC.
300 EAST PALM BLVD.
GOLDENROCK, NC 27834
- 3 APPLICANT: GENESEE AC DEVELOPMENT, LLC

3. CONSIDERATION SHALL BE GIVEN TO THE FOLLOWING:
 - a. THE NEED FOR THE PROJECT TO BE LIMITED TO LONG-TERM, GROWING BUILDING ACTIVITIES, COORDINATE WITH THE CITY'S PLANNING AND DEVELOPMENT DEPARTMENT'S PLANNING AND DEVELOPMENT DEPARTMENT.
 - b. THE CITY SHALL BE CONSULTED AND SECURED PRIOR TO THE ISSUANCE OF A CERTIFICATE OF OCCUPANCY.
 - c. ALL PLANNING/TECHNICAL BE SUBMITTED WITHIN 90 DAYS AFTER ALL REQUIRED APPROVALS SHALL COMPLETE WITH THE STRATEGIES OF THE CITY'S PLANNING AND DEVELOPMENT DEPARTMENT.
 - d. THE PROJECT SHALL BE FULLY COMPLIANT WITH THE REQUIREMENTS OF THE CITY'S PLANNING AND DEVELOPMENT DEPARTMENT'S PLANNING AND DEVELOPMENT DEPARTMENT.
 - e. THE PROJECT SHALL BE IN COMPLIANCE WITH THE CITY'S PLANNING AND DEVELOPMENT DEPARTMENT'S PLANNING AND DEVELOPMENT DEPARTMENT.

PAVEMENT LEGEND	
	20-40-100 PROPOSED RASPB 20% ASPHALT / 80% SAND
	20-40-100 PROPOSED RASPB 20% ASPHALT / 80% SAND
	20-40-100 PROPOSED RASPB 20% ASPHALT / 80% SAND

BOHLER ENGINEERING INC., PLLC <small>OFFICE: 4075 KENNEDY BOULEVARD SUITE 100 FARMINGTON HILLS, MI 48334-1414 PHONE: 248.849.1000 FAX: 248.849.1001 WWW.BOHLERENG.COM</small>	REVISIONS: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>NO.</th> <th>DATE</th> <th>COMMENT</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	NO.	DATE	COMMENT																															<p>KNOW WHAT'S BELOW! ALWAYS CALL IT BEFORE YOU DIG</p> <small>Call before you dig. 800.4A-DIGIT</small>	<p align="center">NOT APPROVED FOR CONSTRUCTION</p> <hr/> <p>DESIGNED BY _____ CHECKED BY _____ SCALE _____ DATE _____</p> <p>PROJECT _____</p> <p align="center">PROP. SITE PLAN DOCUMENTS</p> <p align="center">FOR _____ DAVITA</p> <p>LOCATION OF SITE _____ COLL5050502, NC</p>	<p>BOHLER ENGINEERING INC. TEL 248 4129 PARKLAK AVENUE, SUITE 100 FARMINGTON HILLS, MI 48334 PHONE: 248.849.1000 FAX: 248.849.1001 www.bohlereing.com</p>		<p align="right"><small>SCALE: 1"=10'</small></p> <p align="center">SITE PLAN</p> <hr/> <p align="center">SHEET NUMBER C-3.0</p>
NO.	DATE	COMMENT																																					

LA-1.0



1 PROPOSED SOUTH ELEVATION



3 PROPOSED WEST ELEVATION



2 PROPOSED EAST ELEVATION



4 PROPOSED NORTH ELEVATION

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 COUNCIL MEETING

SUBJECT: Sale of Surplus Real Property
Tax ID #3509-24-5448
Southeast Corner of East Walnut Street and Bright Street

BACKGROUND: In June, 2018 an offer to purchase the above referenced property was made by Frances A. Bentley. Ms. Bentley is the only adjacent property owner and has offered to pay the City the sum of \$1.00 to acquire this property.

The City of Goldsboro acquired this property on June 18, 1981 for \$100 from Edwards & Jernigan, Inc. The property is substandard and contains only 5,257 sq. ft. It is zoned R-6 Residential which requires a minimum lot area of 6,000 sq. ft. The property's tax value is shown as \$3,500.

City crews have been required to mow the lot since its purchase and Ms. Bentley has expressed her willingness to maintain the property in the future if it is sold to her. She intends to fence in the property to reduce pedestrian traffic and resulting litter.

DISCUSSION: General Assembly of North Carolina, Session Law 2004-94, allows the sale of substandard surplus real property owned alone by the City or jointly owned by the City and by Wayne County by offering it for sale to the adjoining property owner(s) for \$1.00.

It is recommended that the offer by Ms. Bentley be accepted for the identified property at the southeast corner of East Walnut Street and Bright Street.

RECOMMENDATION: By motion, accept the offer of Ms. Frances A. Bentley in the amount of \$1.00 and authorize the Mayor and City Clerk to execute a deed on behalf of the City of Goldsboro for the sale of property having Tax ID No. 3509-24-5448.

Date: 7/16/18
Interim Planning Director

Date: _____

City Manager



City of Goldsboro
P.O. Drawer A
Goldsboro, N.C.
27533-9701

OFFER TO PURCHASE

I, **Frances A Bentley**, would like to offer the City of Goldsboro the sum of **\$1.00** for the purchase of property at the following location:

Parcel: **3509-24-5448**

Street: No Address **Southeast Corner of Walnut and Bright Streets**

Signed: Frances Bentley
Date: 6/29/18

Name: Frances A. Bentley

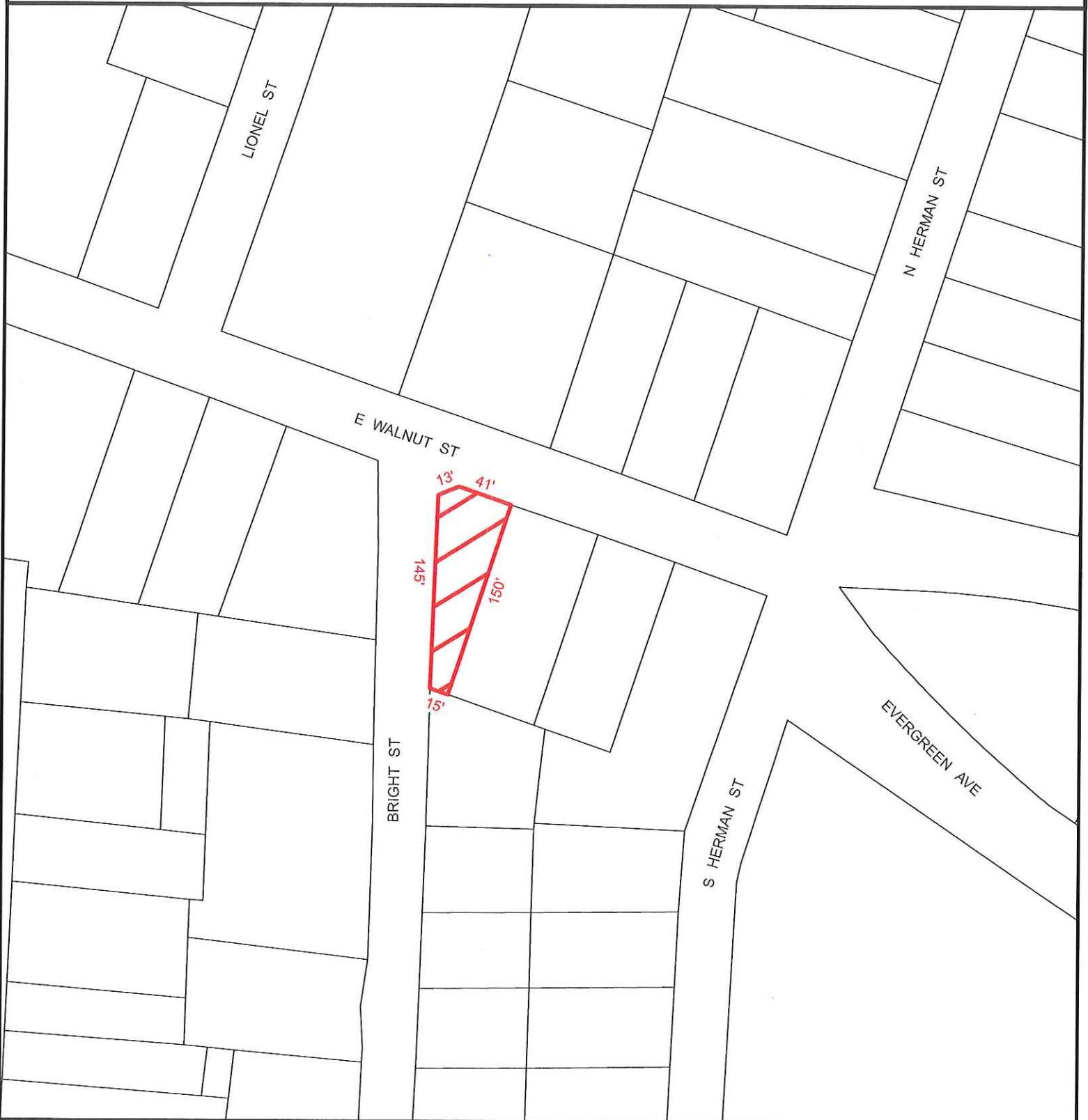
Address: 806 E. Walnut St, Goldsboro, NC

Phone: (919) 414-0671

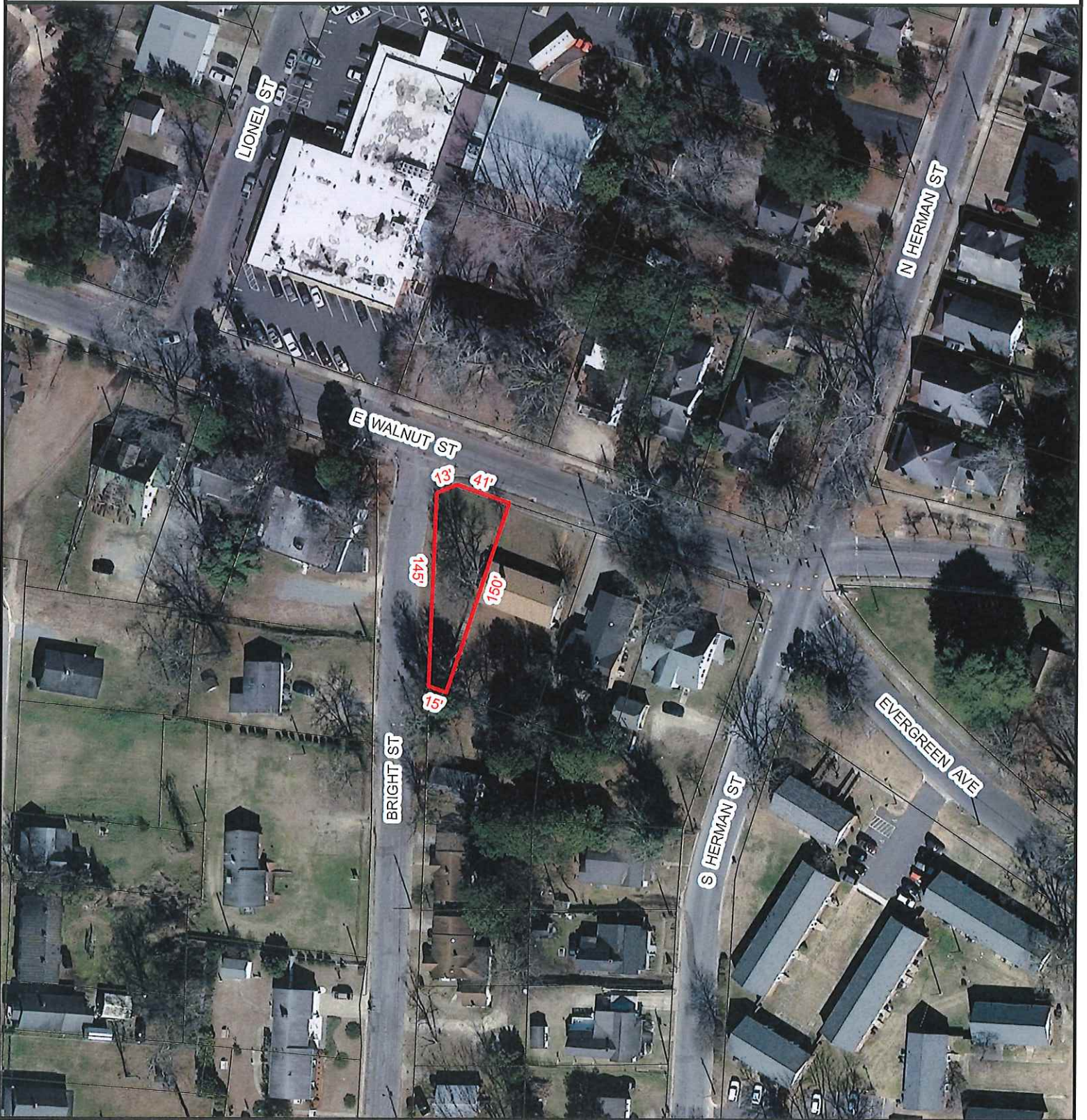
Email: msgtomato@yahoo.com

Amount of Bid Deposit: \$1.00

CITY OF GOLDSBORO
SURPLUS PROPERTY
PARCEL 3509-24-5448



CITY OF GOLDSBORO
SURPLUS PROPERTY
PARCEL 3509-24-5448



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: Contract Award – Phase IV Sewer Collection Rehabilitation
Formal Bid No. 2018-004

BACKGROUND: On Tuesday, July 3, 2018, three (3) sealed bids were received for the Phase IV Sewer Collection Rehabilitation Project.

The proposed work consists of installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications.

T. A. Loving Company of Goldsboro, NC submitted the low bid for this project for a total cost of \$8,344,167.30. The bids received for this project are tabulated as follows:

	<u>T. A. Loving Co.</u>	<u>Herring-Rivenbark</u>	<u>North American PL</u>
Base Bid	\$4,861,971.80	\$5,142,550.00	\$5,457,880.00
Alternate No. 1	1,300,000.00	980,000.00	1,422,000.00
Alternate No. 2	<u>2,182,195.50</u>	<u>2,256,853.00</u>	<u>2,422,900.00</u>
Total Bids	\$8,344,167.30	\$8,379,403.00	\$9,302,780.00

DISCUSSION: The bids for this project have been reviewed by McKim and Creed, the engineering firm for this project, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that contract award is contingent upon approval of an additional Clean Water State Revolving Fund loan.

CWSRF loan in the amount of \$6,268,382, with \$500,000 principal forgiveness, was originally awarded to the City of Goldsboro by CWSRF. Further review and consideration of the base bid, alternates one and two may be required.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract for \$8,344,167.30 with T. A. Loving Company for the Phase IV Sewer

Collection Rehabilitation Project, contingent upon approval of additional State Revolving Loan funding.

Date: 9 Jul 18



Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2018 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A
CONTRACT FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT
FORMAL BID NO. 2018-004

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to undertake a project for Phase IV Sewer Collection Rehabilitation; and

WHEREAS, the low bid for the Phase IV Sewer Collection Rehabilitation Project was submitted by T. A. Loving Company of Goldsboro, NC in the amount of \$8,344,167.30; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to T. A. Loving Company in the amount of \$8,344,167.30 for Phase IV Sewer Collection Rehabilitation Project, contingent upon additional State Revolving Loan funding;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with T. A. Loving Company in the amount of \$8,344,167.30 for Phase IV Sewer Collection Rehabilitation Project, contingent upon additional State Revolving Loan funding.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: Budget Amendment - Outstanding Purchase Order Adjusting Entries

BACKGROUND: It is a practice of the City of Goldsboro when incurring expenses to encumber money through the use of a purchase order. Purchase orders remain outstanding until the item or service being procured is received by the affected department. At that time, the purchase order is closed out through the issuance of a payment check.

DISCUSSION: Accounting standards for municipal governments necessitate that certain book entries be undertaken at the conclusion of a fiscal year. These entries, in effect, close outstanding purchase orders from the previous fiscal year, and reappropriate funds for the same purpose for the new fiscal year. Failure to accurately reflect the receipt of materials, supplies and services during the same year in which monies are appropriated distorts the City's financial statements. Generally accepted accounting principles mandate that appropriations and expenditures correspond to the same fiscal year.

The City of Goldsboro has its financial records and subsidiary systems on an on-line computer basis; therefore, it is necessary to make adjusting entries concerning outstanding purchase orders as close to the beginning of a new fiscal year as possible. As in previous instances, these transactions do not alter the City's unappropriated, unrestricted fund balances. These entries basically appropriate sufficient funds to correspond with the budget year in which purchase order payments will be made by the City.

RECOMMENDATION: By motion, adopt the attached Ordinance amending the Budget Ordinance for the 2018-19 Fiscal Year by reappropriating monies associated with outstanding 2017-18 purchase orders.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

ORDINANCE NO. 2018 -

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro encumbers expenses arising during a fiscal year by utilizing the purchase order concept; and

WHEREAS, due to the nature of certain projects and expenditures, purchase orders are frequently not closed out within the fiscal year in which they are written; and

WHEREAS, the National Council of Governmental Accounting has ruled that purchase orders written during one fiscal year and completed during a different fiscal year tend to distort a municipality's budget and financial statements, due to the fact that payments were not made during the same time frame in which the expenses were recorded; and

WHEREAS, in order to resolve this development, cities have found it necessary each fiscal year to reappropriate all outstanding purchase orders from the previous fiscal year.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2018-19 Fiscal Year is and hereby, amended by:

A. Decreasing the unassigned Fund Balance of the General Fund by \$1,173,825.86.

B. Increasing the following revenue line items:

1) Loan Proceeds	186,383.95
2) Drug Forfeiture – State	9,868.68
3) Drug Forfeiture – Federal	176,291.86
4) IT Loan Proceeds	439,676.88
5) Stream Debris Grant Reimb.	61,597.20
6) Governor’s Crime Grant Reimbursement	75,051.07
7) PARTF Reimbursement	<u>11,550.30</u>
Total	\$ 960,419.94

C. Increasing the appropriated expense of the following General Fund Operating Units by the corresponding amounts:

1) Mayor & Council	\$ 3,346.99
2) City Manager’s Office	215,906.30
3) Human Resources	516.67
4) Paramount Theater	32,200.00
5) Inspections	14,000.00
6) Downtown Development	13,250.00
7) Information Technology	466,919.83
8) Public Works – Adm.	2,178.00
9) Garage	22,671.98
10) Building and Grounds	7,200.57
11) Cemetery	9,446.00
12) Finance Department	45,500.00
13) Planning Department	37,686.70
14) Streets Maintenance	323,516.13
15) Streets Utilities	4,000.00
16) Solid Waste Division	7,269.50
17) Engineering	2,185.00
18) Fire Department	34,884.83
19) Police Department	490,454.96
20) Special Expense Fees	10,000.00
21) Parks & Recreation Department	371,121.51
22) Golf Course	<u>19,990.83</u>

Total \$2,134,245.80

D. Decreasing the unassigned Fund Balance of the Stormwater Fund by \$10,861.23.

E. Increasing the appropriated expense of the following Stormwater Fund Operating Units by the corresponding amounts:

1) Stormwater Maintenance \$ 10,861.23

F. Decreasing the unassigned Fund Balance of the Community Development Fund by \$28,768.93.

G. Increasing the appropriated expense of the following Community Development Fund Operating Units by the corresponding amounts:

2) CDBG FY 17-18 \$ 28,768.93

H. Decreasing the unassigned Fund Balance of the Utility Fund by \$1,708,062.82.

I. Increasing the following revenue line items:

1) AMI Loan Proceeds \$2,512,321.17

J. Increasing the appropriated expense of the following Utility Fund Operating Units by the corresponding amounts:

1)	Distribution & Collection	\$ 42,529.39
2)	Water Treatment Plant	560,468.93
3)	Waste Reclamation Facility	291,778.86
4)	Capital Expense	3,188,841.08
5)	Compost Facility	<u>136,765.73</u>
	Total	\$4,220,383.99

K. Decreasing the unassigned Fund Balance of the Downtown District Fund by \$15,366.00

L. Increasing the appropriated expense of the following Downtown District Fund by the corresponding amounts:

1) Downtown District \$15,366.00

M. Decreasing the unassigned Fund Balance of the Occupancy Tax Fund by \$128,500.61.

N. Increasing the appropriated expense of the following Occupancy Tax Fund (Civic Center) line items:

1)	Occupancy Tax/Civic Center	\$127,460.61
2)	Occupancy Tax/Travel & Tourism	1,040.00

2. This Ordinance shall be in full force and effect from and after July 1, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 16, 2018 COUNCIL MEETING

SUBJECT: Goldsboro Tourism Council Appointment

BACKGROUND: Mr. Ross Halverson was appointed to the Tourism Council as a hotelier on April 2, 2018 with his term to expire on December 31, 2019. Mr. Halverson has resigned effective June 8, 2018.

DISCUSSION: Ms. Elba Gutierrez has submitted an application to serve on the Goldsboro Tourism Council. The Goldsboro Tourism Council (GTC) and the Wayne County Tourism Development Authority (WCTDA) have recommended Ms. Gutierrez to fill the unexpired hotelier term left by Mr. Halverson's resignation. One additional hotelier application for the Tourism Council has been submitted although the GTC and TDA boards do not recommend this applicant due to a current member of the board representing the same hotel.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing Ms. Elba Gutierrez to the Goldsboro Tourism Council.
2. Commending Mr. Ross Halverson who has served on the Goldsboro Tourism Council.

Date: _____

City Manager

RESOLUTION NO. 2018-

RESOLUTION APPOINTING A MEMBER TO AN ADVISORY
BOARDS AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Goldsboro Tourism Council; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Goldsboro Tourism Council;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the Goldsboro Tourism Council. The term shall expire on the date indicated:

GOLDSBORO TOURISM COUNCIL

Filling an Unexpired Term:

Ms. Elba Gutierrez

Term Expires December 31, 2019

2. This Resolution shall be in full force and effect from and after this 16th day of July, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

RESOLUTION NO. 2018 -

RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED
ON THE GOLDSBORO TOURISM COUNCIL OF
THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF
THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH
A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individual has served the local citizenry by his service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend this civic-minded citizen for his voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is recognized for his service on the Goldsboro Tourism Council and is commended for his contributions to the operation of Goldsboro's municipal government:

Goldsboro Tourism Council
Ross Halverson

2. The Mayor of the City of Goldsboro is hereby directed to present this individual a Certificate of Appreciation for his civic contributions.
3. This certificate is to be presented at the next regularly scheduled meeting of the Goldsboro Tourism Council or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 16th day of July, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Departmental Monthly Reports June 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – JUNE 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 21 job vacancies and processed 231 applications in June. 158 notices were sent to job applicants (145 to candidates not selected for an interview and 13 who were interviewed but not hired). 49 new hires came on board this month - Five full-time: **Brooke Chase - Police Officer; Justin Edgerton - Firefighter; Davie Heath – Firefighter; Donald Johnson - Police Officer, and Robert Kearney – Firefighter** and 44 seasonal employees, including 24 summer youth workers. There were five reductions in force: two retirements: **Virgil Rouse – Operator III (Water Reclamation) and Alton Lewis – Firefighter**; two resignations: **Dakota Toms – Police Officer (FT) and John Morton – Clubhouse Assistant (Golf Course, PT)** and one termination: **Christopher Chadwick – Building Attendant (Paramount, PT)**. **Total employment for June: 626** (451 full time and 175 part-time). Ten employees attended NeoGov Training at the Public Works Complex on June 13. This was a review of creating evaluations and introducing changes to the system since the last appraisal period in 2017. HR staff provided assistance to the Fire Department for the Fire Engineer assessment process. Final interviews will be held in June. Seven employees attended new hire orientation on June 6. HR staff presented information on medical privacy and Family and Medical Leave Act policy and procedures at the large staff meeting on June 26.

The Wellness Committee met to discuss the health fair in the Fall. Discussion centered around offering discounts to employees at the golf course and providing other wellness incentives. The State Health Plan is gearing up for this year's open enrollment. The HBR training schedule is now on the SHP website. The State Health Plan enrollment system has a new name – **eBenefits**. The new name, **eBenefits**, encourages members to think about eBenefits as the online gateway to all their benefit needs, not just enrollment. When employees click on eBenefits, they will be taken to the eBenefits page (formerly eEnroll), where they will be able to select the appropriate portal to log in.

The safety coordinator conducted safety training for the new hires on June 6, responded to a fire at the Compost facility on June 8, and worked on a site-specific emergency action and fire prevention plan, per NC Department of Labor recommendations. He coordinated a webinar on **Lockout/Tagout** for Parks and Recreation and Public Works employees on June 7 and forwarded sample programs and job hazard assessments for completion. These were required as part of the consultative visit in May. Follow-up was done throughout the month to determine progress and abatement of the hazards the consultative officers observed during their visit. The safety coordinator attended the Eastern Carolina Safety and Health Conference June 13-15 in New Bern. The sessions were very informative and a lot of material was shared that may benefit our safety program throughout the City. Policy reviews included safety concerns for footwear, a workplace violence policy, and revising the Hazard Communication Policy. Excavation and Trenching training was coordinated for Public Works employees on June 20. There were six vehicle accidents and two personal injuries this month. Fire Extinguisher training will be held in July.

This month's health beat trainings were **TB Testing** and **Sharps Box Training (Police Department)** and **Respirator Fit Testing (Public Utilities)**. Total attendance for both sessions was 174 employees. Two CPR training classes were held: June 5 and June 19. Ten employees attended training and will receive their certification cards. There were 82 clinic visits this month.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 7 tested; 2 breathalyzers – All negative	Non-DOT: 2 tested; Both negative
DOT: 4 and 2 breathalyzers – Negative	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231							248
New Hires*	9	2	3	2	2	5							4
Separations*	3	3	3	4	7	3							4
Vehicle Accidents	3	0	1	3	2	6							3
Workers Compensation	2	0	3	1	1	2							2

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

- Due to lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, June 12, 2018 was adjourned with no official business discussed. The next scheduled meeting is Tuesday, August 14, 2018 at 6:00pm.
- Community Relations received three (3) housing complaints, one (1) civil complaint, and one (1) request for assistance. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: three (3) housing complaints consisting of one (1) landlord/tenant matter – tenant non-payment for rental property, one (1) neighbor dispute – neighbor unsightly property/sanitation, and one (1) complaint against multi-family complex for breach of contractual amenity.

The one (1) civil complaint consisted of assistance with an equitable claim related to a power of attorney declaration. One (1) request for assistance with rental payment for single-family household. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.

- On June 11th, the 2018 Summer Youth Employment Initiative (SYEI) program had thirty (30) youth employees to begin work assignments at various designated Worksites. For the month of June, the youth employees also completed three (3) scheduled training sessions at Wayne Community College as part of the program's comprehensive workforce development strategy.

Track 1 Session is scheduled for June 11th to July 20th and will overlap for two weeks with Track 2 Session between July 9th to July 20th. Twenty-seven youth employees for Track 2 Session are scheduled to begin work assignments on July 9th and will end on August 18th at their various designated Worksites.

- The Community Relations Department joined with the Wayne County Bar Association Young Lawyer's Division, dedicated public servants from the branches of the Criminal Justice System and Community Activists within our City and County to host the 2018 Expungement Clinic on Saturday, June 30th from 9:00am to 5:00pm at the Wayne County Courthouse. During the Expungement Clinic, 324 Goldsboro and Wayne County residents participated and many were able to have their criminal records expunged and apply for employment. Final count for actual expungements have not been tallied.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, June 6th for the final GYC meeting/end of year celebration. GYC members facilitated their State funded Mini-Grant Project at Wayne Community College June 18th to June 20th constructing mechanical flowers with the College's Engineering Department. GYC will not meet until September 5th due to summer break.
- The Mayor's Committee for Persons with Disabilities met on Thursday, June 21st. The next scheduled meeting is Thursday, August 16th at 12:00 pm.

2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3							5
Consumer	1	2	0	0	3	2							1
2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



Monthly Report- June 2018

Prepared by: Sherry Archibald, Director

- Artistic Dance, Goldsboro Performing Arts, Drummer's World and Ms. Robin's Dance performed their annual recital in June. Stage Struck presented their annual STARS camp and Dr. Wilding returned with his monthly Health & Wellness presentation.
- Paramount staff provided administrative support to the Foundation's fundraising drive.
- A WRAL weather webcam has been placed on the roof of the Paramount.
- The City of Goldsboro was well represented at the premiere of the Malpass Brothers Documentary on UNC-TV in June.
- Director attended the American Dance Festival with cohorts from the South Arts Dance Touring Initiative; and staff attended the NC Presenters Consortium Summer Meeting in Asheville. The theme and professional development circled around "Telling your story."
- Staff met with Wayne County Public Schools Administrators to discuss communication and collaborations; and they also met with Arts Council of Wayne Director, Wendy Walker, to discuss collaborations for the 2018/2019 series.
- Paramount staff participated in the following meetings, presentations or training: Dance Touring Initiative Conference Call, Paramount Technicians Meeting, Reading Between the Wines Committee meeting, United Way of Wayne County's Marketing meeting and Board Meeting.
- Expenses -June \$24,298.00 Labor - \$20,054.61/Operational - \$4,243.39
Revenue -June \$11,597.75 Rentals -\$10,876.75 /Tickets \$673.00/Concession \$48.00

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298							\$33,737	\$202,427
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597							\$15,830	\$94,980
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671



- The Goldsboro Event Center was utilized for 12 uses in June including a wedding, presentation, reunion, banquet and several City sponsored functions. Seven of the 12 events were internal uses; therefore, non-income producing.
- Staff are advertising for Building Attendants and Bartenders.
- GEC Manager, Ben Farlow is providing daily tours for drop-in guests and contacting future renters for confirmation of rental details.
- Expenses-June \$7,072.73 Labor - \$5,683.95/Operational - \$1,388.78
Revenues-June \$4,309.77 Rentals -\$3,681.25 /Concessions-\$628.52

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072							\$9,365	\$56,093
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309							\$7,577	\$45,462
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

*March 2017 expenses reflect improvements to HVAC system *October 2017 expense reflects utility bill paid twice

Goldsboro Inspections Department

Monthly Report – June 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of June totaled \$2,287,986. Seven (7) of these permits were new residential single-family dwellings at a valuation of \$1,589,875.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,442,849.

All permit fees collected for the month totaled \$50,859. Of the permit fees collected for the month, \$4,050 was collected in technology fees. Plan review fees collected during the month totaled \$1,295. Business Registration fees collected \$16,260

The Inspectors did a total of 692 inspections for the month. During the month of June five (5) business inspections were completed. A total of 351 permits were issued for the month. Thirty-nine (39) plan reviews were completed for June. We now have a total of 152 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2							\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1,589							\$1,079
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1							\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51							\$37
Inspections (total)	524	539	544	564	582	692							574
Permits Issued (total)	258	263	284	295	418	351							312
Plan Reviews Completed	75	41	52	74	85	39							61
Minimum Housing in Process	163	163	143	152	152	152							154

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department
June 2018**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and began design and scheduling meetings with the TA Loving team for the Center Street Streetscape project.
- Staff met with (or conversed by email/phone) with 15 potential new property acquisition projects/business interests regarding downtown and 15 current business owners during the month.
- Julie is part of the Strategic Plan Team and has met multiple times with the group monthly to develop the Plan.
- Staff worked through activities related to the Union Station roof replacement.
- Erin continued marketing outreach for Say I Do to Downtown.
- Staff hosted a site visit by a bank conducting research for an investment project downtown.
- Staff worked to close out the One Main Financial Grant for public art, expected to be complete mid-July.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events and filmed WGTN and WRAL segments.
- Staff worked on budget closeout for FY 2018 throughout the month, concluding on June 19th.
- Scott attended the Downtown Pharmacy opening on June 1st.
- Julie attended the Metro Mayors Input Meeting on June 4th.
- Julie attended the City Council Work Sessions/Meetings on June 4th and June 18th.
- Scott attended the Merchants Association meeting on June 5th.
- Scott met with Dr. Mike Harris (Miller School of Entrepreneurship at ECU) on June 5th.
- Erin assisted Public Works staff in conducting applicant interviews on June 5th.
- Scott attended the New Employee Orientation meeting on June 6th.
- Staff attended the City of Goldsboro Website Training session on June 7th.
- Julie attended the Malpass Brothers Program filming on June 7th.
- Erin attended the Taste of Wayne Planning Committee meeting on June 11th.
- Erin attended the Marketing Team Committee Meeting on June 12th.
- Erin attended the Newcomer Orientation event at SJAFB on June 19th.
- Scott attended the Merchants Association Executive Board meeting on June 19th.
- Erin attended the NC Poultry Festival planning meeting on June 21st.
- Staff attended the Large Staff Meeting on June 26th.
- Julie attended a TA Loving Design Coordination meeting on June 29th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (6/20), DGDC Executive Committee (6/13), DGDC Promotions Committee (6/12), DGDC EV Committee (6/12), DGDC Design Committee (6/12).
- DGDC/Downtown Annual Sponsorship Campaign: An effort to raise money to fund Center Street Jams and other DGDC Board downtown events and activities for the year. Staff assists with the administrative needs.
- Staff facilitated use of Cornerstone Commons for the City-wide Prayer Event held by Impact Teens on June 9th.
- Staff organized the Center Street Jam featuring NightYears w/ Majesty Rose on June 14th.
- Staff facilitated the Annual Dinner Planning Committee meeting on June 7th.
- Staff organized the Center Street Jam featuring Soul Psychedelique on June 28th.

Upcoming Events/Activities:

- Center Street Jam featuring Fantastic Shakers on July 12th at 6:00 p.m.
- StreetBeats: Acoustic Jam Session on July 13th at 5:00 p.m.
- Center Street Jam featuring Jim Quick & Coastline on July 26th at 6:00 p.m.
- StreetBeats: Acoustic Jam Session on July 27th at 5:00 p.m.

Businesses Opening/Properties Purchased:

- Downtown Pharmacy ribbon cutting on July 12th at 5:00 p.m.
- Artistic Dance Academy – 228 N. Center Street – Coming Soon
- The Firehouse (event space) – 109 E. Ash Street – Coming Soon
- Barrique- 217 N. John Street- Coming Soon

Information Technology

Monthly Report – June 2018

Prepared by: Jamie Metz

- Completed weather camera configuration and install at the Paramount. Configured firewall and created user accounts to allow WRAL access.
- Installed and configured replacement web filtering device.
- Configured firewall with IP addresses from CBS17 to allow access to live video from City Hall roof camera.
- Terminated Public Works fiber at Mobile Unit, Warehouse, Signal and Traffic, and Telephone Room.
- Ordered and received body cameras for the Goldsboro Police Department. Installation will take place in July.
- Repaired phone system hard drive failure at DR site to ensure phone system redundancy and backup.
- Conducted website training to allow individual departments to update the website content pertaining to that specific department.
- Setup training session for QS/1 staff with the QS/1 trainer and monitored progress.
- Updated Email Archiver in preparation for replacement this Fall.
- Installed and configured backup software for better management of our data at the primary and disaster recovery sites.
- Updated E-Citation for Goldsboro Police Department.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458							
Tickets Closed	504	544	648	496	389	468							

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349	410	367	538	403	520	461	401	439
Tickets Closed	483	448	492	344	326	401	356	543	409	470	427	380	427

Monthly Highlights

D&C: Responded to 20 after hours calls for a total of 34.5 hours. Completed flushing water lines citywide June 15th.

Streets & Storms: Cleared 37 catch basin w/new VacTruck; cleared vegetative overgrowth at BMP near fire station 4. Repaired storm drain issues on at Mulberry & Center St--installed new pipe, catch basin and drop-in and poured new sidewalk.

Bldg. Maintenance: Responded to 91 misc. items assisting other departments; removed and installed 277V 3-Phase transformer in-house--saved City \$5K vs. contractor install. Instrumental in preparations at old WA Foster--removed and installed 100'+ of chain link fence, cleaned and re-stripped parking lot and cleaned out the gym.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3							13.9
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3							7.6
	Water Repairs	87	25	25	45	47	64							48.8
	Sewer Repairs	4	14	9	12	20	13							12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23							30.5
	Meter Install/Changed	25	32	28	36	49	76							41.0
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204							213.8
	Sign Repairs	43	72	51	70	13	77							54.3
Garage	Total Work Orders	360	341	322	366	337	316							340.3
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60							55.3
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9							0.9
	Recyclables (tons)	102	107	82	101	59	93							90.5
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9							0.8
Cemetery Funerals		8	9	6	8	4	6							6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37							17.2
	Pot Hole Repairs	45	82	50	20	45	25							44.5
	Streets Swept (miles)	82.5	229	171	229	197	143							175.2
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0							41.2
	City-Owned Lots Mowing	0	0	0	135	318	410							143.8
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

Public Utilities Department

Monthly Report- *June 2018*

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for June were 7.837 MGD. All of the city's 26 pump stations are operating well.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. The by-pass screen on the Neuse River was opened as we wait to begin the annual river maintenance dredge.

Compost Facility

Nine hundred and fourteen cubic yards of compost/mulch was sold in June 2018. On June 8, 2018, the trommel screen caught on fire and was deemed a total loss.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83							6.378
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83							9.34
CY Compost	395	876	686	913	1011	914							799

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD



Finance Department Monthly Report - June 2018

Prepared by: *Kaye Scott, Finance Director*

FY 2017-18

GENERAL FUND

		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
Revenues					
	Tax Revenues	\$ 15,806,246	\$ 16,338,000	\$ 15,929,949	97.50%
	License & Permits	349,765	365,400	374,541	102.50%
	Revenue Other Agencies	18,749,718	18,224,751	22,922,973	125.78%
	Charges for Services	4,908,294	5,196,768	4,616,248	88.83%
	Capital Returns	364,979	310,854	357,267	114.93%
	Miscellaneous Revenues	575,905	1,148,000	275,098	23.96%
	FB Withdrawal/PO Appropriation		7,283,738		
	Total	\$ 40,754,907	\$ 48,867,511	\$ 44,476,076	91.01%
		Actual to Date	Adjusted Budget	Actual to Date	YTD %
		FY '16-17	FY '17-18	FY '17-18	Collected
Departmental Expenditures					
	Mayor/Council	\$ 299,525	\$ 396,091	\$ 383,373	96.79%
	City Manager	807,874	1,372,448	832,321	60.64%
	Human Resources Management	539,771	598,519	584,949	97.73%
	Community Relations	109,851	168,539	162,872	96.64%
	Paramount Theater	447,612	464,980	428,310	92.11%
	Goldsboro Event Center	158,388	146,961	127,600	86.83%
	Inspections	826,716	926,411	893,538	96.45%
	Downtown Development	388,273	400,304	344,009	85.94%
	Information Technology	1,400,518	1,742,250	1,275,008	73.18%
	Public Works - Adm.	394,320	444,715	395,245	88.88%
	Garage	2,038,392	2,230,402	2,065,211	92.59%
	Garage Credits	(1,248,665)	(1,650,000)	(1,100,253)	66.68%
	Building & Traffic Maint.	559,401	539,164	525,353	97.44%
	Cemetery	288,848	336,786	316,921	94.10%
	Finance	1,188,198	1,330,532	1,256,283	94.42%
	Office Supplies Credits	(6,164)	(9,000)	(6,272)	69.69%
	Planning & Redevelopment	1,480,504	1,359,268	998,200	73.44%
	Postage Credits	(24,526)	(30,000)	(20,560)	68.53%
	Streets & Storms - General	1,694,293	1,909,101	1,538,817	80.60%
	Streets & Storms - Utilities	662,518	529,200	491,111	92.80%
	Street Paving	217,125	150,804	150,804	100.00%
	Solid Waste	2,846,034	2,886,473	2,851,231	98.78%
	Engineering	973,412	974,627	943,188	96.77%
	Fire Department	5,887,378	7,602,315	7,484,990	98.46%
	Police Department	8,663,965	10,130,022	9,089,358	89.73%
	Special Expense Fees	5,919,939	9,016,255	8,939,368	99.15%
	Parks & Recreation	3,070,030	4,103,892	3,565,470	86.88%
	Golf Course	587,566	796,452	727,451	91.34%
	Total	\$ 40,171,095	\$ 48,867,511	\$ 45,243,896	92.58%

UTILITY FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Charges for Services		\$ 15,550,278	\$ 15,640,500	\$ 15,715,383	100.48%
	Capital Returns		55,179	21,193	42,255	199.38%
	Miscellaneous Revenues		1,354,939	930,080	4,020,704	432.30%
	FB Withdrawal/PO Appropriation			\$ 7,972,638		0.00%
	Total		\$ 16,960,396	\$ 24,564,411	\$ 19,778,342	80.52%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Collected
	Distribution & Collections		\$ 2,671,090	\$ 3,548,176	\$ 3,387,183	95.46%
	Water Treatment Plant		4,582,319	4,771,976	4,144,182	86.84%
	Water Reclamation Plant		7,631,678	7,629,742	7,056,925	92.49%
	UF - Capital		783,707	7,655,199	4,430,159	57.87%
	Compost Facility		531,428	959,318	773,615	80.64%
	Total		\$ 16,200,222	\$ 24,564,411	\$ 19,792,064	80.57%
DOWNTOWN DISTRICT FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Tax Revenues		\$ 69,371	\$ 71,236	\$ 72,890	102.32%
	Capital Revenue		201	90	613	681.11%
	FB Withdrawal/PO Appropriation			11,323		
	Total		69,572	82,649	73,503	88.93%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 53,889	\$ 82,649	\$ 58,131	70.33%
	Total		\$ 53,889	\$ 82,649	\$ 58,131	70.33%
OCCUPANCY TAX FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Occupancy Tax/Civic Center		\$ 670,323	\$ 675,000	\$ 628,144	93.06%
	Occupancy Tax/Travel & Tourism		167,588	165,000	159,123	96.44%
	County of Wayne Occupancy Tax		126,465	185,059	206,238	
	Capital Returns/Misc./Property Sale		\$ 4,596	\$ 42,052	\$ 8,338	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 761,047		
	Total		\$ 968,972	\$ 1,828,158	\$ 1,001,843	54.80%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Collected
	Civic Center		\$ 802,945	\$ 1,462,643	\$ 1,210,795	82.78%
	Travel & Tourism		242,565	365,515	361,393	98.87%
	Total		\$ 1,045,510	\$ 1,828,158	\$ 1,572,188	86.00%

STORMWATER FUND						
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '16-17	FY '17-18	FY '17-18	Collected
	Stormwater Fee		\$ -	\$ 1,073,672	\$ 661,520	61.61%
	Loan Proceeds (Equip.)			596,682	\$ 568,924	95.35%
	Total		-	1,670,354	1,230,444	73.66%
			Actual to Date	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Stormwater Division		\$ -	\$ 1,670,354	\$ 935,562	56.01%
	Total		\$ -	\$ 1,670,354	\$ 935,562	56.01%

Prepared by: Sally Johnson

During the month of June, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 0 hours of Community Service work during the month of June. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of June, 13 tickets were issued. Eleven tickets were paid in June.

Parked in Wrong Direction	9
Parked in Proximity to Fire Hydrant	
Parked in a Prohibited Area (No Parking Zone)	3
Other (Bus Loading Zone, Crosswalk, Sidewalk)	1

2018

[illegible]

2017

[illegible]

**ENGINEERING DEPARTMENT
MONTHLY REPORT – JUNE 2018**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 60% complete.

Phase IV Sewer Collection Rehabilitation

- Bid opening scheduled for July 3, 2018;
- Start of construction anticipated Summer 2018.

Center/Holly Street Water Tank Painting

- Bid opening was conducted February 9, 2018;
- Bids received were over budgeted amount due to lead paint issue;
- Staff is coordinating having a lead paint evaluation performed;
- Project anticipated to advertise in October 2018.

SJAFB Sewer Outfall Improvements

- Staff is preparing design plans and bid documents to replace the sewer line from SJAFB to the Stoney Creek Sewer Outfall;
- Staff is monitoring the SJAFB flow meter to estimate amount of bypass pumping required;
- Anticipated bid advertisement is September 2018.

Glenwood Trail Storm Drain Replacement Project

- City Council awarded a contract for \$257,710 to Smith-Rowe, LLC on May 21, 2018;
- Preconstruction conference was held June 20, 2018 with a notice to proceed date set for July 23, 2018;
- Contract completion date is December 24, 2018;
- A \$285,000 Golden Leaf Foundation Grant provides funding.

2018 Street Improvement Project

- Field survey work is complete and the design phase is in progress for this paving project pertaining to Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 90% complete;
- Acquisition of right-of-way is required.

2018 Street Resurfacing

- Staff is preparing a detailed cost estimate for the approved list of street segments;
- Anticipated bid advertisement is July 2018.

Beech Street Sanitary Sewer Improvements

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPs have been constructed to date;
- All BMP inspections have been completed through the month June 2018.

Goldsboro Fire Department

Monthly Report – June 2018

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- June 2nd – Community Service – Cruise the Neuse – Neuse River – Swift Water Rescue Team
- June 6th – Community Service - Car Seat Safety Check
- June 7th – Public Education – Cherry Hospital
- June 9th – Truck Display – Goldsboro Pediatric Dentistry & Orthodontics
- June 9th – Truck Display and Sprinkler – Optimist Kids Fun Day – Cornerstone Commons
- June 14th – Community Outreach – Sprinkler Fun Days – Cornerstone Commons
- June 14th – Community Outreach – Center Street Jam – John Street
- June 16th – Public Education – Deacon Jones Ford
- June 20th – Station Tour – Station 1
- June 20th – Community Service - Car Seat Safety Check
- June 21st – Public Education – Health and Wellness Fair – WorkSource East
- June 21st – Community Outreach – Sprinkler Fun Days – Cornerstone Commons
- June 26th – Community Outreach – Summer Splash Days – West Haven Apartments
- June 27th – Community Outreach – Summer Splash Days – The Grand at Day Point Apartments
- June 27th – Community Outreach – Summer Splash Days – Lincoln Homes
- June 28th – Community Outreach – Sprinkler Fun Days – Cornerstone Commons
- June 28th – Community Outreach – Center Street Jam – John Street
- June 29th – Community Outreach – Summer Splash Days – Fairview Homes

Working Structure Fires

- 6/7 – 917 Carver Dr.
- 6/14 – 2003 Rose St.

Working Vehicle Fires

- 6/16 – 1303 N Berkeley Blvd.

2018	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	208	182							197
Structure Fires:	3	6	2	2	6	2							4
EMS Calls:	63	52	63	68	89	69							67
Vehicle Accidents:	49	22	39	27	38	34							35
Fire Alarms:	49	34	44	35	38	38							40
Other:	70	51	48	65	51	39							54
Training Hours:	2683	2871	2149	2172	1962	1878							2286
Safety Car Seat Checks:	2	10	10	9	10	4							8
Inspections:	52	67	68	95	102	106							82
2017	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	194	204	177	210	218	192	204	212
Structure Fires:	3	4	6	2	2	3	4	4	0	4	4	7	4
EMS Calls:	112	100	99	84	71	69	70	65	86	88	52	79	81
Vehicle Accidents:	33	35	40	35	38	37	29	27	34	43	38	40	36
Fire Alarms:	53	35	38	36	43	43	55	42	43	36	36	32	41
Other:	67	53	43	49	58	42	46	39	47	47	62	46	50
Training Hours:	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
Safety Car Seat Checks:	6	16	10	8	12	11	5	13	53	6	2	6	12
Inspections:	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department Monthly Report - June 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for June 2018 were 257 compared to 270 for May 2018.

Property with an estimated value of \$96,736 was reported stolen while property with an estimated value of \$24,063 was recovered.

Officers arrested 184 people and 380 citations were issued during the month. There were 66 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for June 2018 included:

Police Reports	\$200.00
Fingerprints	\$50.00
Special Events	\$25.00

UCR COMPARISON & TREND														
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0							0	0.0
Rape(&attempts)	2	1	0	2	1	0							6	1.0
Robbery	1	10	7	5	4	6							33	5.5
Aggravated Assault	6	12	11	13	15	13							70	11.7
Simple Assault	34	29	55	34	32	32							216	36.0
Breaking & Entering	40	27	23	31	37	41							199	33.2
Larceny	129	115	126	134	132	121							757	126.2
Motor Vehicle Theft	7	4	7	7	7	5							37	6.2
Arson	0	2	0	0	0	1							3	0.5
Fraud	46	33	22	34	42	38							215	35.8
TOTALS	265	233	251	260	270	257							1536	256.0
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud	36	30	37	54	44	31	34	39	41	30	30	27	433	36.1
TOTALS	262	218	270	259	274	238	277	283	262	240	247	265	3095	257.9

Prepared by: *W. Scott Barnard* SB/FLB/PM

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MONTHLY AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$	\$	\$	\$	\$	\$	\$4,696
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$	\$	\$	\$	\$	\$	\$2,795
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576							11,432
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	10,281	\$	\$	\$	\$	\$	\$	\$2,022
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369							3,811
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$	\$	\$	\$	\$	\$	\$1,748
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$	\$	\$	\$	\$	\$	\$660
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867							6,059
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$	\$	\$	\$	\$	\$	\$42,602
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$	\$	\$	\$	\$	\$	\$61,974
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$	\$			\$	\$	\$355
Attendance	0	0	2,000	215	50	215							414
TOTAL REVENUE	\$51,297	\$38,052	\$39,017	\$73,607	\$46,614	\$78,535	\$	\$	\$	\$	\$	\$	
TOTAL REVENUE FOR THE YEAR													\$327,122

[illegible]



Travel & Tourism Department
Monthly Report – June 2018
Prepared by: Ashlin Glatthar

- ♣ 152 inquiries were fulfilled for the month of June by the TTO— 84 incoming phone calls, 43 visitors to the office, and 25 e-inquiries. 175 promotional items were donated to groups staying in local hotels.
- ♣ Total hotel revenue generated in May was \$1,782,092, which is down 5.3% YOY. June earnings not released yet.
- ♣ For the month, TTO Facebook page has had 179 new page likes. Instagram page has 27 new followers. Twitter page has gained 4 new followers.
- ♣ On June 1, Ashlin assisted the City Manager with second round interviews for the PIO position.
- ♣ NC Sports Association held its quarterly meeting in Atlantic Beach on June 9th and it was attended by Parks & Rec, on behalf of the joint membership with TTO. The meeting was to brainstorm cost-effectiveness of sporting event tradeshow in upcoming year, as well as network with other tourism offices and Parks & Rec divisions.
- ♣ Ashlin finalized the contracts for Jerrod Niemann to headline the NC Poultry Festival, as well as confirm the annual subscription for the services of CrowdRiff. Onboarding training and calls are being coordinated for July with TTO.
- ♣ TTO met with MSgt David Nickel at the 916th of SJAFCB to discuss hotelier issues with a specific Goldsboro hotel. Ashlin learned of the issue and met with the unit to figure out how to improve the reservists experience when here for their monthly training. Keeping the reservists local in the Goldsboro-Wayne County market is ideal; however, the 916th and SJAFCB's contracting office is not interested in working with the "difficult" staff at this unnamed hotel.
- ♣ Ashlin continues to work with Parks & Rec to secure new sponsors and partners for the NC Poultry Festival. Two billboard companies have agreed to comp certain amount of rental fees, and TTO is working to secure support from Lowes, Seegars, One Main Financial, Publix, and Ram-Rent-All.
- ♣ Parks & Rec and TTO met with Olympic Karate Academy of Goldsboro to learn of their regional tournament opportunity. They hosted their first regionally sanctioned tournament in April 2018, and it drew 200 athletes as far as Virginia and South Carolina. Our organizations are brainstorming venue options, like WA Foster, and dates for May 2019 to host the event.
- ♣ On June 12th, the consultant for HVS who is conducting the feasibility study came to Goldsboro for the site visit. The visit consisted of a tour of the Maxwell Center, Multi-Sports Complex, major thoroughfares, top-performing hotels, and downtown. The initial, tabulated findings will be available on July 13th.
- ♣ On June 15th, the NC African American Music Trail gained new presence with the completion of the mural on the side of the Laughing Owl restaurant. The mural was dedicated at the Jazz on John St. event hosted by the Arts Council of Wayne County. Ashlin is working with the NC Arts Council to have this site added to the website and printed literature.
- ♣ Ashlin hosted Our State magazine on June 19th and June 28th for projects related to their new digital series and themed publications needing story pitches.
- ♣ Ashlin continues to work with team Grow Goldsboro to progress the development of the City's strategic plan.
- ♣ TTO attended the biannual large staff meeting at the Maxwell Center on June 26th.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359
2015-16	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	\$74,014	\$64,909	\$66,722	\$712,498	\$59,375

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JULY 16, 2018 COUNCIL MEETING

- SUBJECT: Right-of-way Reimbursement for Central Heights Realignment (Project U-5724)
- BACKGROUND: The realignment of Central Heights Road at Berkeley Boulevard is a funded transportation highway project with right-of-way currently in progress and construction scheduled for FY 2019. This project will align Central Heights Road with Royall Avenue at Berkeley Boulevard by relocating Central Heights Road from south of the railroad to north of the railroad.
- The project will include the extension of Fallin Boulevard at Berkeley Boulevard to Central Heights Road and the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road. The project will also include the widening of Oak Forest Road to Gateway Drive.
- DISCUSSION: In order to include the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road within the project scope, a Municipal Agreement between the North Carolina Department of Transportation (NCDOT) and City of Goldsboro has been prepared. The agreement indicates the City of Goldsboro agrees to participate in the right of way costs and NCDOT is responsible for acquiring any needed right of way for the extension of Oak Forest Road.
- NCDOT sees the value in the extension of Oak Forest Road, at the City's request, and agrees to assist the City in acquiring the right of way and construction of the extension. The City shall participate in the actual project right of way cost up to a maximum amount of \$500,000 in three installments over three years.
- The City shall make payment in three installments and upon execution of the Agreement by the City, the City shall submit the first installment of \$125,000 to NCDOT. NCDOT shall invoice the City for the second installment in the amount of

\$187,500 on July 1, 2019 and for the third installment of \$187,500 on July 1, 2020.

RECOMMENDATION: By motion:

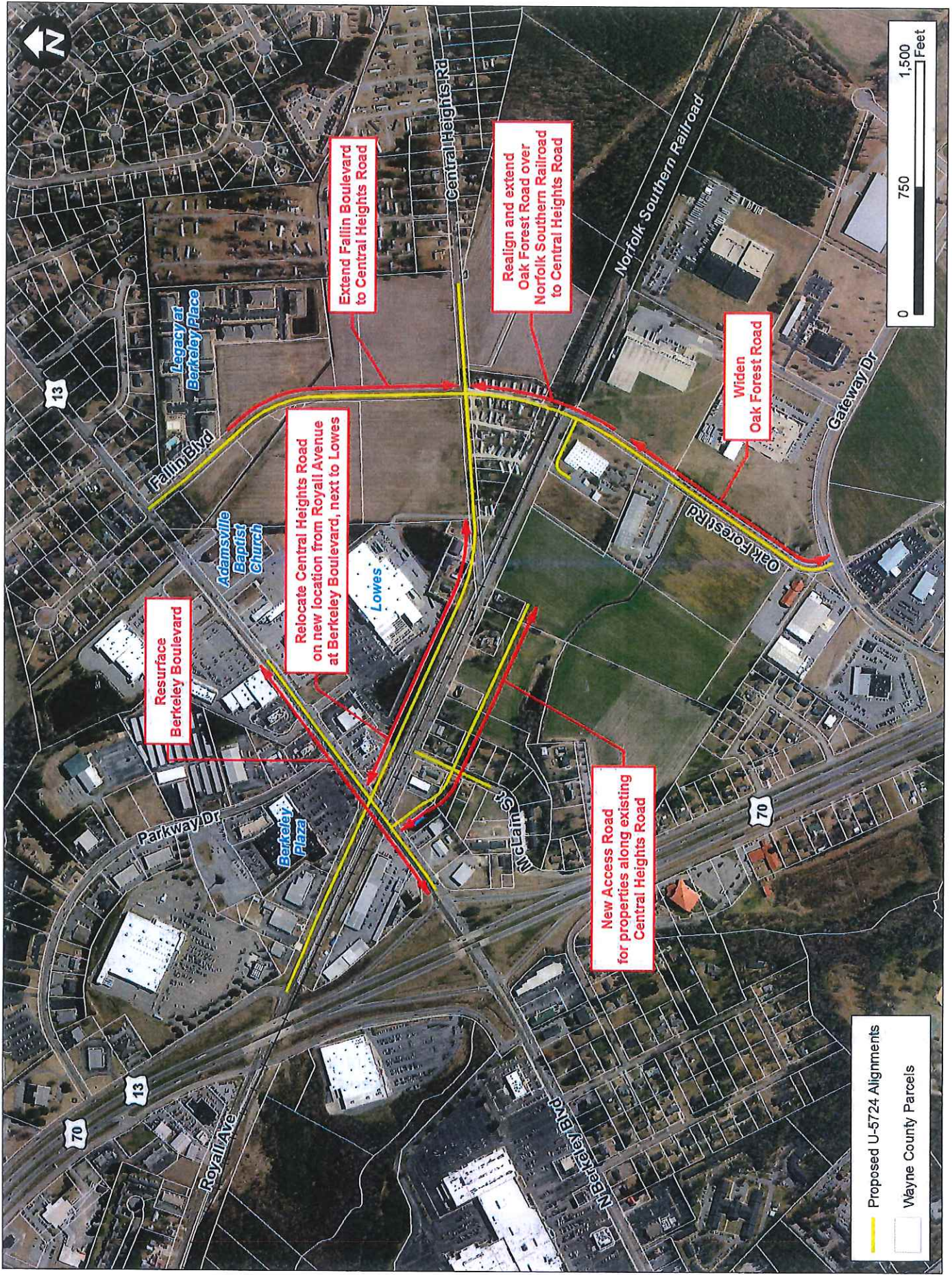
1. Adopt the attached Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for right of way reimbursement up to a maximum amount of \$500,000 for Project U-5724.
2. Adopt the attached ordinance appropriating the Unassigned Fund Balance of the General Fund in the amount of \$125,000 for the first installment.

Date: 07/10/18


Interim Planning Director

Date: _____

City Manager



Resurface
Berkeley Boulevard

Relocate Central Heights Road
on new location from Royall Avenue
at Berkeley Boulevard, next to Lowes

Extend Fallin Boulevard
to Central Heights Road

Realign and extend
Oak Forest Road over
Norfolk Southern Railroad
to Central Heights Road

Widen
Oak Forest Road

New Access Road
for properties along existing
Central Heights Road

Proposed U-5724 Alignments

Wayne County Parcels



RESOLUTION NO. 2018 -

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH THE
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
FOR RIGHT OF WAY REIMBURSEMENT UNDER PROJECT
U-5724 REALIGNMENT OF CENTRAL HEIGHTS ROAD

WHEREAS, the Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-5742, in Wayne County; and

WHEREAS, Project U-5724, in Wayne County, is in the approved State Transportation Improvement Program (STIP) and the right of way funding and construction funding is secured for the first five years of the STIP, so the project will not need to re-compete; and

WHEREAS, the Project consist of US 13 (Berkeley Boulevard) Realignment of SR 1709 (Central Heights Road) at Berkeley Boulevard; and

WHEREAS, the City has agreed to participate in the right of way costs for the proposed location to a maximum amount of \$500,000; and

WHEREAS, the NCDOT shall be responsible for acquiring any needed right of way required for the Project and construction of the Project; and.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Right of Way Reimbursement Agreement with NCDOT (WBS Element 54016.2.1), is hereby formally approved; and
2. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Department of Transportation for right of way reimbursement under Project U-5724 Realignment of Central Heights Road; and
3. This Resolution shall be in full force and effect from and after its adoption this the _____ day of _____, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro entered into an agreement with NCDOT for funding of the realignment of Central Heights Road at Berkeley Boulevard; and

WHEREAS, the City's estimated right-of-way cost is a maximum of \$500,000 over three years; and

WHEREAS, upon execution of the agreement with NCDOT, the first installment of \$125,000 will be payable; and

WHEREAS, since these additional funds were not appropriated in the operating budget for FY 2018-19, the City of Goldsboro needs to appropriate the funding from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$125,000.
2. Establishing line item entitled "Property Acquisition" (11-3151-1340) in the Planning Department in the amount of \$125,000.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2018.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –
MUNICIPAL AGREEMENT
RIGHT OF WAY REIMBURSEMENT**

WAYNE COUNTY

DATE: 6/11/2018

NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION

TIP #: U-5724

AND

WBS Elements: 54016.2.1

CITY OF GOLDSBORO

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Goldsboro, a local government entity, hereinafter referred to as the "Municipality".

WITNESSETH:

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project U-5724, in Wayne County; and,

WHEREAS, the Municipality has agreed to participate in the right of way costs for the proposed location; and,

WHEREAS, Project U-5724, in Wayne County, is in the approved State Transportation Improvement Program (STIP) and the right of way funding and construction funding is secured for the first five years of the STIP, so the project will not need to re-compete; and

WHEREAS, the Department and the Municipality agree to enter into separate agreements if requests are made for construction betterments and/or utility relocation; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

SCOPE OF THE PROJECT

1. The Project consists of US 13 (Berkeley Boulevard) - Realignment of SR 1709 (Central Heights Road) at Berkeley Boulevard.
2. At the request of the Municipality, the Department shall include in the Project plans the agreed upon location for the Project and the Municipality shall participate in the right of way costs.

PLANNING AND DESIGN

3. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project at the alternate location specified by the Municipality. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

RIGHT OF WAY

4. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.

UTILITIES

5. The Municipality, without any cost or liability whatsoever to the Department, is responsible for municipally-owned utility lines that may be in conflict with construction of the Project. If the Municipality requests the Department to include the relocation and/or adjustment of municipally-owned utilities in the Project construction contract, a separate Utility Agreement will be prepared to determine the reimbursement terms and cost estimates for the work, in accordance with G.S. § 136-27.1.
6. The Municipality shall exercise any rights which it may have under any franchise to effect all necessary changes, adjustments, and relocations of telephone, telegraph, and electric power

lines; underground cables, gas lines, and other pipelines or conduits; or any privately- or publicly-owned utilities.

CONSTRUCTION

7. If the Municipality requests the Department to include betterments in the Project construction contract, a separate TIP with Betterments Agreement will be prepared to determine the reimbursement terms and cost estimates for the work performed by the Department.

FUNDING

8. The Municipality shall participate in the actual Project right of way cost up to a maximum amount of \$500,000 as follows:
 - A. The Municipality shall make payment in (3) three installments. Upon partial execution of the Agreement by the Municipality, the Municipality shall submit the first installment check for \$125,000 to the Department's Division Engineer. The Department shall invoice the Municipality for the second installment in the amount of \$187,500 on July 1, 2019 and for the third installment of \$187,500 on July 1, 2020. Reimbursement shall be made by the Municipality within thirty (30) days of the date of the invoice. The Department shall charge a late payment penalty and interest on any unpaid balance due in accordance with NCGS § 147-86.23.
 - B. In the event the Municipality fails for any reason to pay the Department in accordance with the provisions for payment herein above provided, NCGS § 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to said Municipality by NCGS § 136-41.1 until such time as the Department has received payment in full under the reimbursement terms set forth in this Agreement.

ADDITIONAL PROVISIONS

9. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.

10. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
11. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
12. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
13. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
14. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
15. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF GOLDSBORO

BY: _____ BY: _____

TITLE: _____ TITLE: _____

DATE: _____ DATE: _____

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by _____ of the local governing body of the City of Goldsboro
as attested to by the signature of Clerk of said governing body on _____ (Date)

This Agreement has been pre-audited in the manner
required by the Local Government Budget and
Fiscal Control Act.

(SEAL)

BY: _____
(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:
City of Goldsboro

DEPARTMENT OF TRANSPORTATION

BY: _____
(CHIEF ENGINEER)

DATE: _____

APPROVED BY BOARD OF TRANSPORTATION ITEM O: _____ (Date)

RESOLUTION NO. 2018-37**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY BARRY DRISCOLL
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR 10 YEARS**

WHEREAS, Barry Driscoll retires on August 1, 2018 as Chief Treatment Plant Operator at the Water Treatment Plant in the Public Utilities Department at the City of Goldsboro with 10 years of service; and

WHEREAS, Barry began his career with the City of Goldsboro on November 1, 2006 as a Water Plant Superintendent with the Public Utilities Department; and

WHEREAS, Barry resigned on February 19, 2008 and was re-hired on November 2, 2009 as a Water Plant Operator;

WHEREAS, On November 28, 2009, Barry was promoted to Chief Treatment Plant Operator at the Water Treatment Plant in the Public Utilities Department where he has served until his retirement; and

WHEREAS, Barry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Barry Driscoll their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Barry's tenure with the City of Goldsboro.
2. We offer Barry our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of July, 2018.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager