

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JULY 15, 2019**



(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

**II. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206
OLD BUSINESS**

- a. 2019-20 Resurfacing List (Engineering) **Attachment Included*
- b. Update on Upset Bid for 103 N. Slocumb (Finance) **Attachment Included*
- c. Safety Briefing (Human Resources)
- d. Investigation of Disclosure Statements (Councilmember Foster)
- e. Taking steps to save the Paramount from losing money (Councilmember Stevens)

NEW BUSINESS

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor John Howard, The First Church)
Pledge of Allegiance

IV. ROLL CALL

V. APPROVAL OF MINUTES *(*Motion/Second)*

- A. Minutes of the Special Called Meeting of May 9, 2019

VI. PRESENTATIONS

VII. PUBLIC HEARINGS *(*Motion/Second)*

- B. Z-14-19 Mary Sue Fallin- East side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road-Lot 6A (Planning)
- C. Z-15-19 Mary Sue Fallin- East side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road-Lot 4 (Planning)

PLANNING COMMISSION EXCUSED

VIII. PUBLIC COMMENT PERIOD *(TIME LIMIT OF 3 MINUTES PER SPEAKER)*

IX. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

- D. Z-11-19 (Joyful Play Childcare and Preschool) Subject property is located on the East side of Barrow Court between E. Ash Street and Carol Street (Planning)
- E. Z-12-19 (Johnnie Jordan Coley's Internet Cafe) Subject property is located on the South side of Arrington Bridge Road between Bill Lane Boulevard and Casey Mill Road (Planning)
- F. Z-13-19 (Dewey Street Properties, LLC.) Subject properties are located on the North side of W. Grantham Street between Hargrove Street and Jordan Boulevard (Planning)
- G. UDO-2-19 Microbreweries - Unified Development Ordinance Amendments (Planning)
- H. UDO-3-19 Demolition by Neglect Unified Development Ordinance Amendments (Planning)
- I. S-3-19 Bill Lane Lot #78 (Expedited 2-Lot Final Subdivision Plat) (Planning)
- J. SITE-6-19 Site and Landscape Plans- 4 Points of NC (Automatic Car Wash) (Planning)

- K. Street Closing – Titleist Drive (Planning)
- L. Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing and Public Relations Services (Planning)
- M. Informal Bid Request-Maintenance of Enhancement Areas and Welcome to Goldsboro Signs Service Contract (Planning)
- N. Resolution accepting the State Reserve Loan Program and creation of the capital project fund for the Sewer Rehabilitation Project E-SRP-W-17-0110 Project (Finance)
- O. Resolution accepting the State Revolving Fund Loan and creation of the capital project fund for the Water Line Replacement & Booster Pump Station (BPS) Project (Finance)
- P. Resolution accepting the State Revolving Fund Loan and creation of the capital project fund for the Plate Settlers Project (Finance)
- Q. FY19-20 Annual Action Plan and Recommended Budget (Community Relations)
- R. Contract Award- 2018 Street Paving Improvements Project Formal Bid No. 2019-003 (Engineering)
- S. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (**Motion/Second*)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

- T. Purple Heart Day Proclamation
- U. Resolution Expressing Appreciation for Services Rendered by Anton Coley as an Employee of the City of Goldsboro for More Than 24 Years

XIII. CLOSED SESSION

XIV. ADJOURN

2019-2020 Proposed Street Resurfacing

STREET NAME			BEGIN	END	PCR 2017	DISTRICT	ESTIMATED COST	DISTRICT TOTAL
	DEVEREAUX	ST	ROBERTS ST	HICKORY ST	48	1	\$ 43,863	
	DEVEREAUX	ST	ELM ST	ALVIN ST	52	1	\$ 65,765	
	DEVEREAUX	ST	ALVIN ST	EASON ST	52	1	\$ 24,193	
	DEVEREAUX	ST	HICKORY ST	OLIVIA LN	56	1	\$ 49,018	
	DEVEREAUX	ST	OLIVIA LN	WILMINGTON AVE	66	1	\$ 18,704	
	DEVEREAUX	ST	WILMINGTON AVE	WAYNE AVE	72	1	\$ 43,429	
	DEVEREAUX	ST	EASON ST	ROBERTS ST	72	1	\$ 26,489	
	FUSSELL	ST	JAMES ST	GEORGE ST	18	1	\$ 94,678	
	ORCHARD	ST	MILLER AV	WHITFIELD DR	43	1	\$ 59,471	
	WHITTED	CT	CUL DE SAC	S ALABAMA AVE	28	1	\$ 28,712	
							\$ 454,322	
	CASHWELL	DR	BERKELEY BLVD	BOXWOOD LN	28	2	\$ 176,028	
E	WALNUT	ST	TAYLOR ST	CLAIBORNE ST	17	2	\$ 98,998	
E	WALNUT	ST	MADISON AV	BEST ST	27	2	\$ 105,305	
E	WALNUT	ST	BEST ST	TAYLOR ST	29	2	\$ 80,968	
							\$ 461,299	
	HOLLOWELL	ST	SPRUCE ST	BLOCK # CHANGE	18	3	\$ 83,107	
	HOLLOWELL	AV	BLOCK # CHANGE	HINSON ST	22	3	\$ 93,409	
E	HOOKS RIVER	RD	VICTOR PL	N WILLIAM ST	36	3	\$ 89,689	
E	HOOKS RIVER	RD	JOHN CT	VICTOR PL	40	3	\$ 75,197	
E	HOOKS RIVER	RD	RICHARDS ST	JOHN CT	72	3	\$ 47,665	
E	HOOKS RIVER	RD	N US 117 HWY BUS	RICHARDS ST	72	3	\$ 66,407	
	JOHN	CT	HOOKS RIVER RD	CUL DE SAC	50	3	\$ 73,531	
							\$ 529,005	
	HEAD	ST	JOHN ST	BALL ST	18	4	\$ 62,503	
	JOHNSON	LN	SEYMOUR DR	WISTERIA RD	62	4	\$ 85,301	
	MYERS	AV	SEYMOUR DR	SEYMOUR DR	15	4	\$ 109,664	
	ROSEWOOD	AV	WISTERIA RD	SEYMOUR DR	32	4	\$ 64,760	
	ROSEWOOD	AV	SEYMOUR DR	WISTERIA RD	32	4	\$ 64,195	
	WISTERIA	RD	SLOCUMB ST	JOHNSON LN	32	4	\$ 48,694	
	WISTERIA	RD	JOHNSON LN	ROSEWOOD AVE	32	4	\$ 48,541	
							\$ 483,658	
N	CLAIBORNE	ST	BEECH ST	HOLLY ST	46	5	\$ 66,489	
N	CLAIBORNE	ST	PEACHTREE ST	ROSE ST	52	5	\$ 65,043	
N	CLAIBORNE	ST	PALM ST	BEECH ST	52	5	\$ 73,096	
N	CLAIBORNE	ST	ASH ST	PEACHTREE ST	57	5	\$ 75,574	
N	CLAIBORNE	ST	ROSE ST	PALM ST	58	5	\$ 61,975	
	GLEN OAK	DR	HANDLEY ACRES DR	PINELAND DR	42	5	\$ 205,032	
							\$ 547,209	
	DARBY	RD	WOOD PL	NEW HOPE RD	25	6	\$ 72,560	
	DARBY	RD	SCOTTY DR	WOOD PL	42	6	\$ 45,683	
	HILL DRIVE	CR	BERKELEY BV	CIRCLE-CDS	44	6	\$ 118,048	
	SCOTTY	DR	BOYETTE DR	DARBY RD	70	6	\$ 53,767	
	SCOTTY	DR	LEMUEL DR	BOYETTE DR	75	6	\$ 104,979	
	SCOTTY	DR	LISA LN	LEMUEL DR	80	6	\$ 71,683	
	SCOTTY	DR	DARBY RD	DEAD END	90	6	\$ 53,866	
							\$ 520,586	
							\$ 2,996,079	

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING

SUBJECT: Update on Upset Bid for 103 N. Slocumb

BACKGROUND: Staff advertised for upset bid (G.S. 160A-266 and 160A-269) on 103 N. Slocumb Street.
Advertisement 5/22/19 Upset bid received from Mr. Fred Davis
Advertisement 6/12/19 Upset bid received from Mr. & Mrs. Merritt
Advertisement 6/28/19 No upset bid received

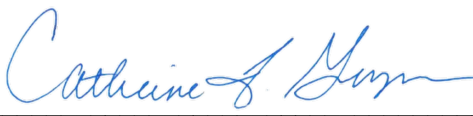
DISCUSSION: Offer received and accepted by the Board on May 6, 2019:

103 N. Slocumb
Offeror: Walter Dolphus Merritt, Sr. and Sandra Rowe Merritt
Offer: \$1,340.00
Bid Deposit: \$340.00
Parcel #: 0051038 Pin #: 3509153177
Tax Value: \$2,680.00 Zoning: R-9

Final Offer: \$1,579.85
Upset Bid Offeror: Walter Dolphus Merritt, Sr. and Sandra Rowe Merritt

RECOMMENDATION: Information item only, no action needed. Resolution 2019-30 on 5/6/2019 authorized staff to execute instruments necessary to convey the property.

Date: 7/8/2019


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

515 E. Walnut Street
Goldsboro, NC 27530-4933
540-297-6868
June 12, 2019

City Of Goldsboro, North Carolina
Octavious Murphy
200 North Center Street
Goldsboro, North Carolina 27530

Dear Mr. Murphy:

The undersigned, hereby offer to raise the bid on the
"vacant lot" located at 103 North Slacumb Street, Goldsboro,
North Carolina. The increased bid is \$1579.85 and is covered
by a deposit of \$340.00 by check.

Sincerely yours,

Walter Dolphus Merritt, Sr.
Walter Dolphus Merritt, Sr.

Sandra Rowe Merritt
Sandra Rowe Merritt

2019 JUN 12 AM 10:39

Raised Bid for 103 N. Slacumb St.
6/12/19
S. & W. Merritt

**MINUTES OF SPECIAL CALLED MEETING
OF MAYOR AND CITY COUNCIL
MAY 9, 2019**

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the results of an investigation and upon motion, the Council may go into Closed Session to discuss a personnel matter in the City Hall Addition in the Large Conference Room, 200 N. Center Street, Goldsboro, NC at 3:00 p.m. on May 9, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

Call to Order. Mayor Allen called the meeting to order at 3:05 p.m.

An audio clip from the proceedings held in the General Court of Justice, District Court Division, Wayne County, North Carolina, Courtroom #6, from the November 13, 2018, session held before the Honorable Beth Heath was played.

Councilmember Williams asked why didn't we hear what she stated pertaining to getting help from employees here to write the memorandum and that she stated there were certain councilmen that were going to be a buffer to help her against me. Why didn't we listen to that? She stated that IT was going to help her with whatever she needed, so those are important factors, but thank you for playing that, if they want to listen it is there.

Closed Session Held. Upon motion of Councilmember Ham, seconded by Councilmember Aycock and unanimously carried, Council convened into Closed Session to discuss a personnel matter.

Council came out of closed session.

Mayor Allen stated Councilmember Williams I believe in my heart that you think you are innocent and that you are the victim. I think that no matter who did the report, if it did not exonerate you, you were not going to agree with the report, based on the conversation we have had. I do think the majority of us sitting here do believe and can honestly say at some point or another, on occasion we have seen you create a hostile work environment.

Councilmember Williams asked Mayor Allen what is a hostile work environment?

Mayor Allen state the EEOC...

Councilmember Williams stated the EEOC did not do a report, a report was never filed by Ms. Simpson-Carter.

Mayor Allen stated the EEOC states that when one's conduct explicitly or implicitly interferes with an individual's work performance or creates a hostile or intimidating work environment is a violation of the Title VII Civil Rights Act. This report clearly indicates that it is clear the city could be found liable for your actions as a councilmember. This report clearly states that Councilmember Williams has engaged in behavior that puts the city at risk, for failing to protect an employee from your retaliatory conduct.

Councilmember Williams stated there is no retaliatory conduct on my part that came from Ms. Shycole Simpson-Carter. I was the first one to address this complaint. She did not file her complaint through the proper channels, she went through the district court, opposed to going through the grievance process with the City of Goldsboro.

Mayor Allen stated it goes on to say, if Councilmember Williams continues to display animosity and continues to subject Ms. Carter to additional criticism and disrespect the city council could be held liable for not taking sufficient action. We have said that you need to quit your attacks.

Councilmember Williams stated I have no attacks against her, it is my first amendment right to remove myself from someone who has lied on me, disrespected my communities, so I am not going to sit in someone's face who went to court and stated all these false facts. I have explained that, I have asked our Interim City Manager to get me a liaison, nothing has been done and there has been no retaliation against her. She has not been demoted, she has not been moved to another job, so I have no power to harass her, or to dismiss her from her job, or any of those things.

Mayor Allen stated we only have six or seven months left as a council, it is my hope that we get this resolved, get over this and we can work together in unity and try to work together. This is what our citizens deserve, I think that is what they expect. Our Code of Ethics states "a violation of this Code of Ethics may subject a Mayor/Councilmember to a censure Resolution by the Goldsboro City Council; however, no such censure resolution shall be adopted until the person alleged to have committed the violation has been given notice of the alleged violation and provided with the opportunity to appear before the board and be heard regarding the allegation." Mayor Allen stated if the Council decides they want to censure you, they have to give you a notice, then you will have your time to come before the board with all the due process and all the evidence you want to submit. The question is does the council want to move forward with this.

Councilmember Ham stated we have a document that is 78 pages and within that document there are numerous statements, made by city employees which have been called lies or untruths. The investigation has been called unbiased, excuse me, biased towards the city. Councilmember Williams has suggested statements made by employees were lies, which would question their integrity, and their professional ethics, I can't believe these outstanding city employees, deliberately lied and made statements of this nature. His actions have put the city at risk, brought dishonor...

Councilmember Williams stated dishonor, I disagree with you sir. I have been positive throughout this whole ordeal, I guess you couldn't understand because Councilmember Ham you have not had to go to district court and someone to say, stop you from sodomizing, harassing them, and stalking them, so until that happens to you, you will probably not understand my situation, sir.

Councilmember Ham said therefore, I think we should take some action.

Councilmember Foster stated to add to that, if you are going to take action on one side, you have to look at action on the other side. We all heard part of the court hearing that was played, it was found 50C that it was found not to be held up in court basically and if Ms. Shycole went to file paperwork on someone, Councilmember Williams, and the paperwork was untrue isn't that some grounds to have some type of discipline for her as well because Councilmember Ham at one point is saying city employees have so much integrity, but then if you have that much integrity, you shouldn't go file a false claim.

Mayor Allen stated let me stop you because I am not sure where that line is.

Councilmember Foster stated that is fine, I do not know where it is either.

Attorney Lawrence cautioned when you begin discussing disciplinary action of any employee you need to go back into Closed Session.

General discussion continued.

Councilmember Aycock stated the problem I am having with this report, no matter who the lawyer or investigator interviewed, Mr. Williams stated they all lied and I cannot believe that.

Councilmember Williams stated I did not say they all lied, I said there were untruths and parts missing, parts of my statements, I sat with her for hours and I do not see any of that in there.

Councilmember Foster stated there is only one person's words in there.

Councilmember Foster stated I spent three hours with her.

Councilmember Ham stated as I understand it, we have two or three options here.

Councilmember Williams stated I just spoke to the City Attorney and he stated he did not have any recommendations pertaining to this report.

Councilmember Ham stated we can censor Councilmember Williams based on admonition.

Councilmember Williams stated based on what, this fabrication sir, based on no evidence, I have emails.

Councilmember Ham stated in addition to admonition, for bringing dishonor to the City Council, and the City of Goldsboro, prohibit access to Ms. Simpson and certain buildings within this complex.

Councilmember Williams stated you cannot censor me from going through this location, people elected me to be here, for transparency.

Councilmember Ham stated we can also take more drastic action to ask for a recall election to remove him, or just remove him all together.

Councilmember Williams stated that's illegal sir.

Councilmember Ham stated as a minimum I would recommend a letter of admonition to Mr. Williams and prohibit access to the place where Ms. Carter-Simpson works.

Councilmember Williams stated I do not go to the place where she works, I have never went to the place she works at.

Councilmember Ham continued to say and any other place she might be in this building.

Councilmember Williams stated if she was so fearful, why was she sitting in front of me at Council Meetings, if she was so fearful, if Ms. Valerie Bateman felt that she was in fear, she would not have had me meet in the office building she was at.

Mayor Allen stated Councilmember Ham has the floor and is making a motion, when he is done you can have the floor.

Councilmember Williams stated I have every right to feel this way, this is a mockery, this is double jeopardy. The court ruled, and they said it no merit and we are doing this over again.

Councilmember Ham stated Councilmember Williams you are demonstrating clearly, the actions you are being spoken to about. Your disrespect of other people, and so I think it demonstrates that you don't respect anyone else's opinion, you do not give them an opportunity to speak. It's all about you.

Councilmember Williams stated I do not respect liars.

Mayor Allen asked Councilmember Ham to state his motion.

Councilmember Williams stated there is a lot of confusion in here, this Council is confused.

Councilmember Ham stated that Councilmember Williams be given a letter of admonition for his actions.

Councilmember Williams asked who gave you that strategy?

Councilmember Ham continued and stated that he be prohibited access.

Councilmember Williams asked have you guys spoke about this.

Councilmember Ham stated I have not had a conversation with any member of this council.

Councilmember Williams stated I do not believe you.

Mayor Allen stated Councilmember Ham's motion is we adopt a censor resolution, before it can be adopted, we will have to have a hearing, we will send the proper letter if voted in, and then we ask that we restrict his access to city hall, was that your motion? Councilmember Ham stated yes.

Mayor Allen asked if there was a second.

Councilmember Aycock seconded the motion.

Councilmember Stevens stated the reason I am leaving is because of this situation and matters that have been going on today and previously. I could out several situations of hostile environment. I could call it for all of us, but truthfully in this matter of speaking, I am done, I pray that whatever comes out it gets done in the right direction.

Councilmember Williams stated according to our laws, pertaining to this matter, to this hearing, I am entitled to have an attorney, and this council has to allow me to have legal representation. So I make a motion that this Council approve me an attorney so that I am able to defend these false allegations and this sanctioning.

Councilmember Foster seconded the motion.

Councilmember Aycock reminded Council there is already a motion of the floor.

Mayor Allen called for a vote on Councilmember Ham's motion that was seconded by Councilmember Aycock.

Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Ham and Aycock voted in favor of the motion that Councilmember Williams be given a letter of admonition for his actions and prohibited access to City Hall.

Mayor Allen asked Attorney Lawrence are we obligated in any way to provide an attorney to Councilmember Williams, or would he do that personally.

Attorney Lawrence stated I will research that and get back to you.

Councilmember Williams stated according to our ordinances and I actually have an email from Frayda Bluestein and I also want to ask this question to the attorney. October 4 when I talked to you about this TRO you told me you could not represent me as an attorney so at that point I asked you well could you at least get me the TRO complaint, who gave you the complaint?

Attorney Lawrence stated the Clerk's Office did.

Councilmember Williams stated how could they give that to you if you didn't represent me?

Attorney Lawrence stated it was public record.

Councilmember Williams stated it was not public record, I did not get served until the 9th but you had it on the 4th.

Attorney Lawrence stated it does not matter when you got served.

Councilmember Williams stated well let me ask you this, why was it two copies, why was it a draft then it was a file copy. Did you assist Ms. Carter in filling out this TRO?

Attorney Lawrence stated absolutely not.

Councilmember Williams stated I think it was unusual not to have Mr. Guthrie up here and speak, when he was the main person that I was speaking to through this complaint process. He assured me this was going to be fair, and it wasn't. I trusted him and I trusted the HR Director who never followed with any of the grievances, or anything. Now this is what was sent to Mr. Lawrence, this email, G.S. 160A-167 allows a city to provide a defense to any member of the governing body involving a matter that arises in the scope and course of his official duty, harassment is not within the scope of duty but Valerie Bateman stated there was not harassment, she said it was retaliation and she was wrong about that too because I was the first one to file a complaint.

Discussion continued regarding legal defense.

Mayor Allen called for a vote on Councilmember Williams' motion to provide an attorney which was seconded by Councilmember Foster.

Councilmember Aycock stated we have asked Mr. Lawrence to look into it, I am going to deny today, but still wanted to hear from the attorney about the legal part of it.

Councilmember Williams, Foster and Stevens (Councilmember Stevens was considered a favorable vote, due to a lack of a vote) voted in favor of the motion to hire Councilmember Williams an attorney. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted against the motion. Mayor Allen stated the motion failed 3:4.

Councilmember Williams explained the grievance procedure in the ordinance.

There being no further business, the meeting adjourned.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

Z-14-19 Mary Sue Fallin – East side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road.

Applicant is requesting a zoning change of the property from R-6CD (Residential) to GB (General Business).

BACKGROUND: The property is zoned residential and is currently vacant and undeveloped.

On Monday, June 2, 2003, Goldsboro City Council approved a rezoning change for subject property from NB (Neighborhood Business) to R-6 Residential Conditional District. The subject property along with surrounding tracts was part of a combination rezoning for the construction of 312 apartment units. Once approved, the developer chose to build 264 apartments in lieu of 312 and forfeited his option to purchase subject property.

Frontage: 158 ft. (Fallin Blvd.)

Area: 117,918 sq. ft., or 2.70 acres

Zoning: Residential (R-6CD)

DISCUSSION: As previously stated, the applicant is requesting a zoning change from R-6 CD (Residential) to General Business (GB).

Surrounding Zoning:

North: R-6 CD (Residential), SC (Shopping Center);

South: NB (Neighborhood Business);

East: RM-8 (Residential Manufactured Non-Conforming); and

West: GB (General Business), SC (Shopping Center)

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan recommends high-density residential development for the property.

Engineering: City sewer is available to serve the property. Subject area is located in a Special Flood Hazard Area (100-year floodplain).

The subject property has frontage along Fallin Boulevard, which will be extended from Berkeley Boulevard to Central Heights Road by the North Carolina Department of Transportation. These improvements are part of an overall project to realign Central Heights Road and Royall Ave at Berkeley Boulevard. These improvements are scheduled to begin construction in July 2020 with a construction duration of 24 months.

Currently, there are no plans for development of the property. The applicant believes the marketability of the property would be enhanced if rezoned to General Business.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 5, 2019.

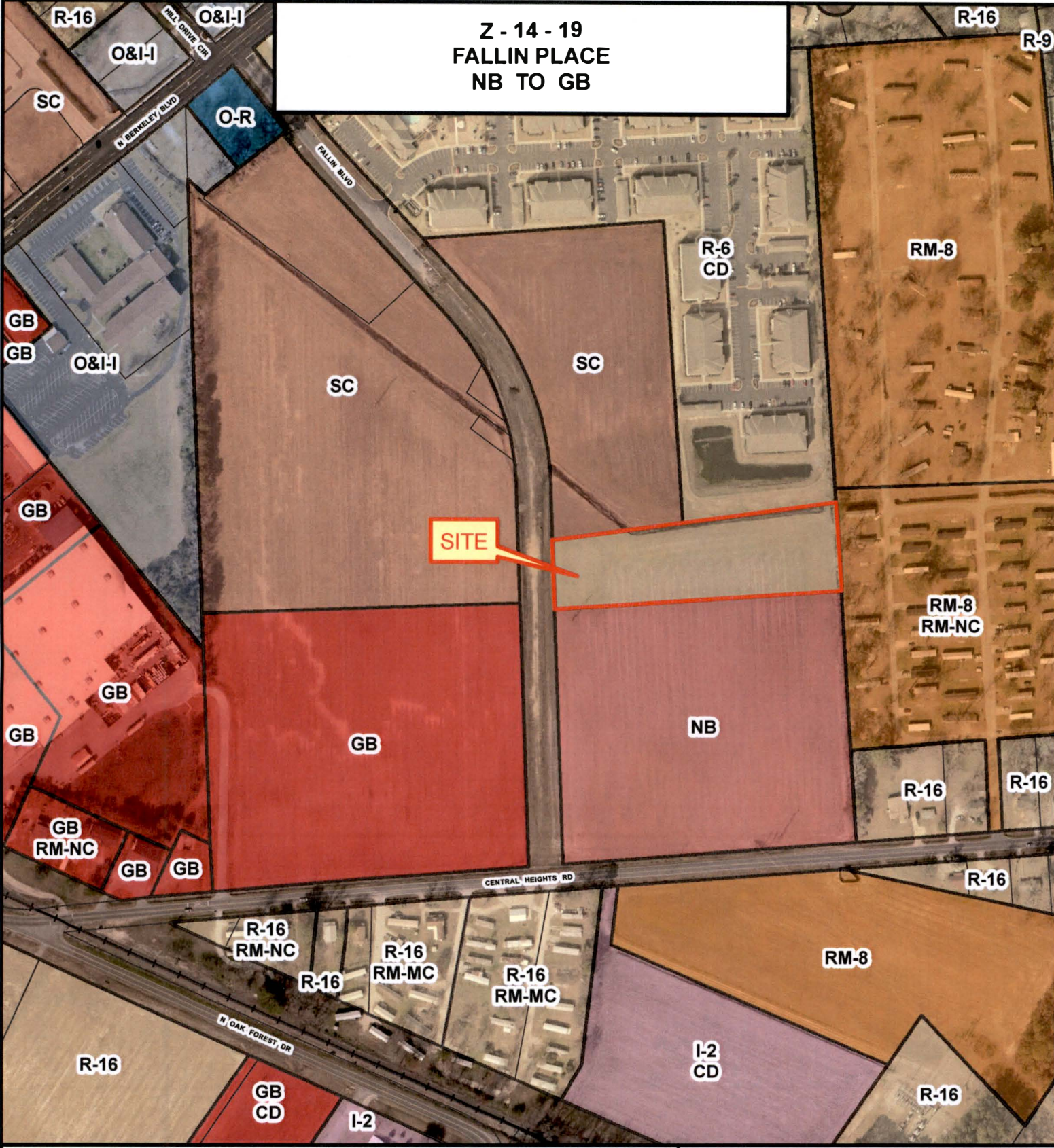
Date: 7/8/19



Planning Director

Date: _____

City Manager

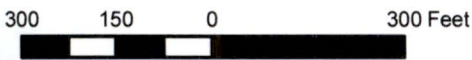


Z - 14 - 19
FALLIN PLACE
NB TO GB

SITE

REZONING REQUEST - EXISTING ZONING

Owner: Mary Sue Fallin
Request: NB to GB
Project: Fallin Place
Parcel #: 3529-05-5055
Location: Fallin Blvd



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z - 14 - 19
FALLIN PLACE
NB TO GB**



REZONING REQUEST

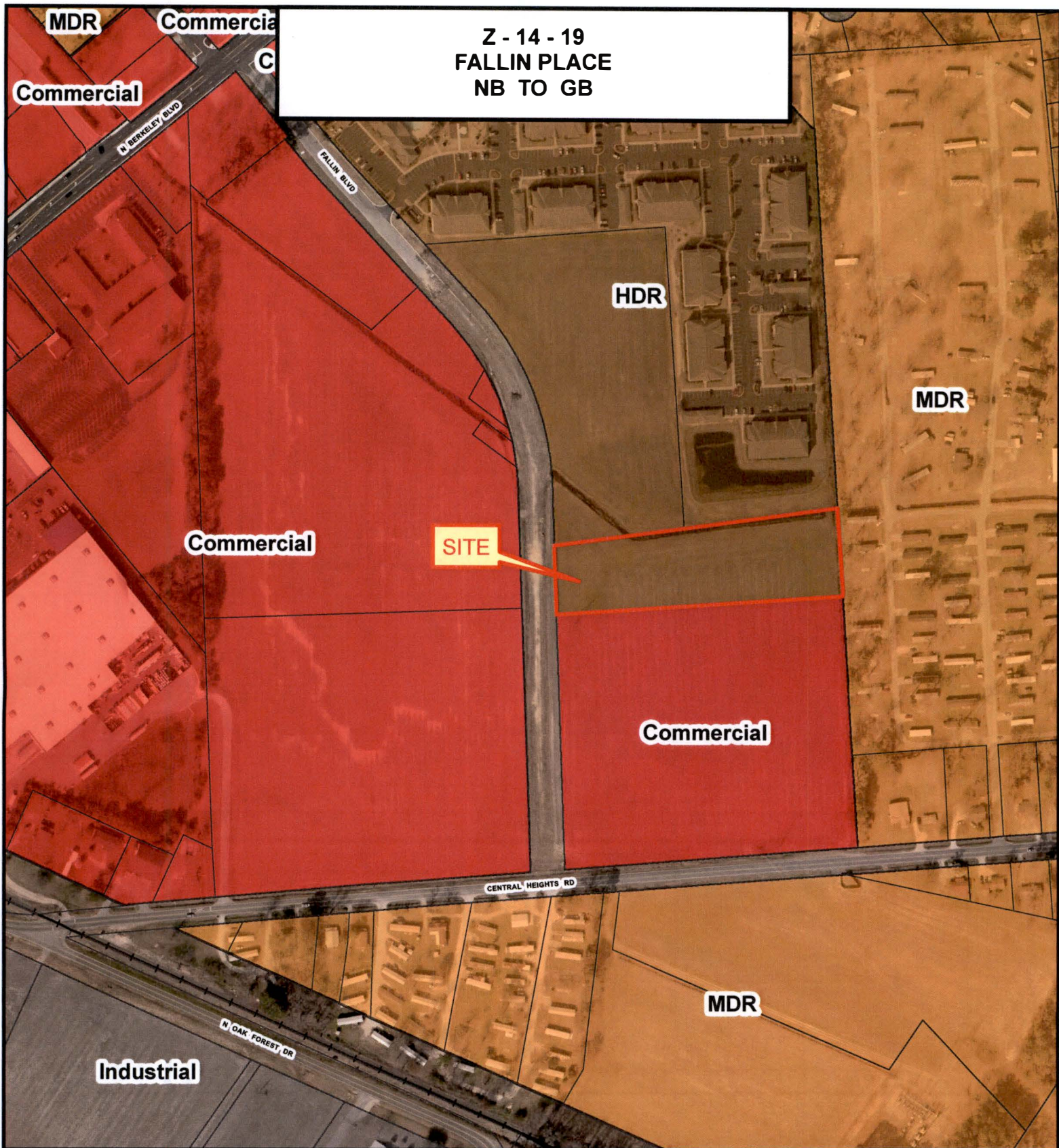
Owner: Mary Sue Fallin
Requestt: NB to GB
Project: Fallin Place
Parcel #: 3529-05-5055
Location: Fallin Blvd

300 150 0 300 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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REZONING REQUEST - PROPOSED ZONING

Owner: Mary Sue Fallin
Request: NB to GB
Project: Fallin Place
Parcel #: 3529-05-5055
Location: Fallin Blvd

300 150 0 300 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

Z-15-19 Mary Sue Fallin – East side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road.

Applicant is requesting a zoning change of the property from NB (Neighborhood Business) to GB (General Business).

BACKGROUND: The property is zoned neighborhood business and is currently vacant and undeveloped.

On Monday, October 24, 1994, Goldsboro City Council approved a rezoning change for subject property from R-16 (Residential) to Neighborhood Business (NB).

Frontage: 581 ft. (Fallin Blvd.)
691 ft. (Central Heights Rd.)

Area: 385,807 sq. ft., or 8.85 acres

Zoning: Neighborhood Business (NB)

DISCUSSION: As previously stated, the applicant is requesting a zoning change from NB (Neighborhood Business) to General Business (GB).

Surrounding Zoning:

North: R-6 CD (Residential)

South: RM-8 (Residential Manufactured), I-2 CD (General Industry), R-16 RM-NC (Residential-Manufactured Non-Conforming);

East: RM-8 (Residential Manufactured Non-Conforming), R-16 (Residential); and

West: GB (General Business)

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan recommends commercial development for the property.


Engineering: City water and sewer are available to serve the property. Subject area is located in a Special Flood Hazard Area (100-year floodplain).

The subject property has frontage along Fallin Boulevard, which will be extended from Berkeley Boulevard to Central Heights Road by the North Carolina Department of Transportation. These improvements are part of an overall project to realign Central Heights Road and Royall Ave at Berkeley Boulevard. These improvements are scheduled to begin construction in July 2020 with a construction duration of 24 months.

Currently, there are no plans for development of the property. The applicant believes the marketability of the property would be enhanced if rezoned to General Business.

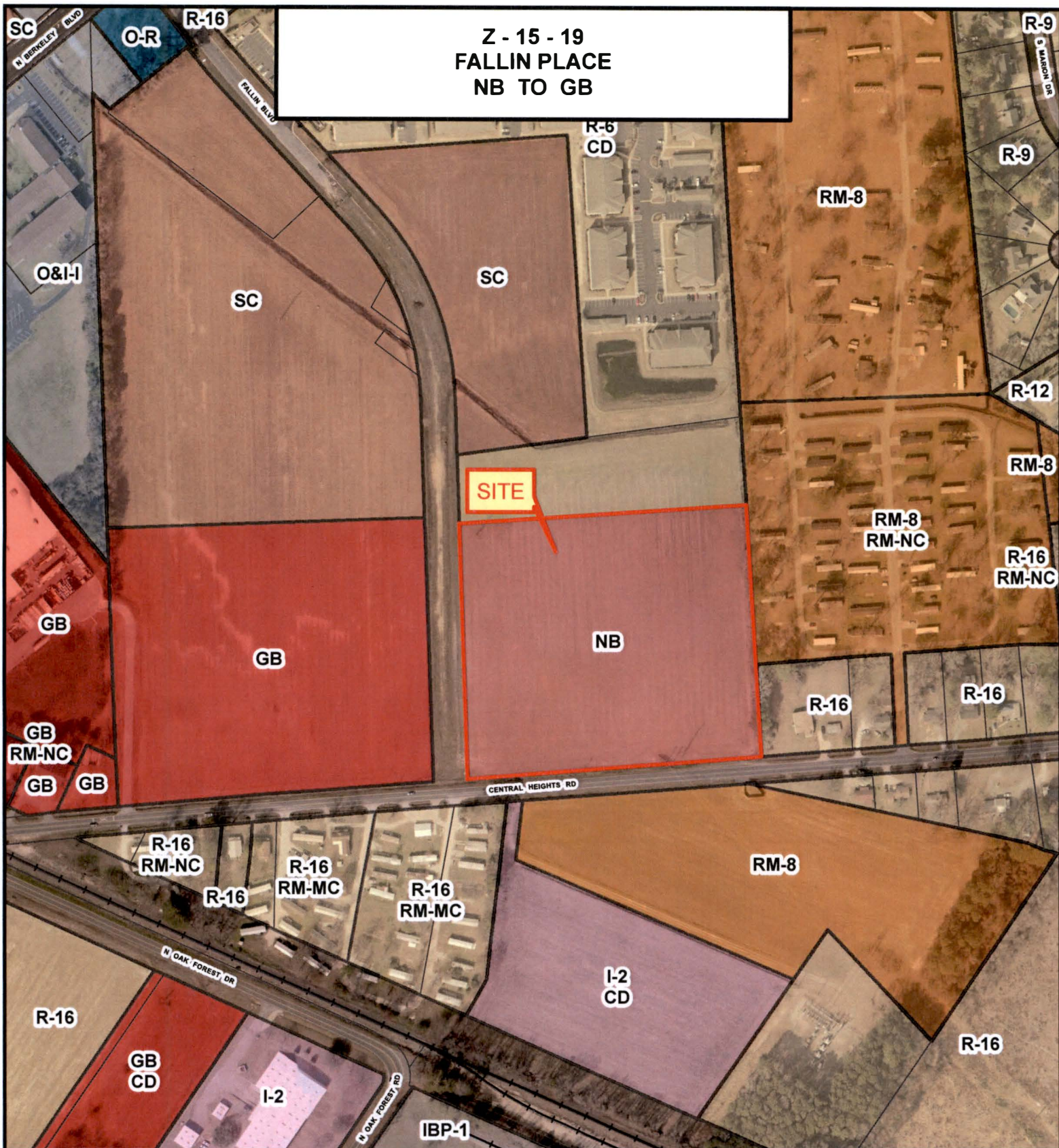
RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 5, 2019.

Date: 7/8/19


Planning Director

Date: _____

City Manager



REZONING REQUEST - EXISTING ZONING

Owner: Mary Sue Fallin
 Requestt: NB to GB
 Project: Fallin Place
 Parcel #: 3529-04-5688
 Location: Fallin Blvd

300 150 0 300 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

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REZONING REQUEST

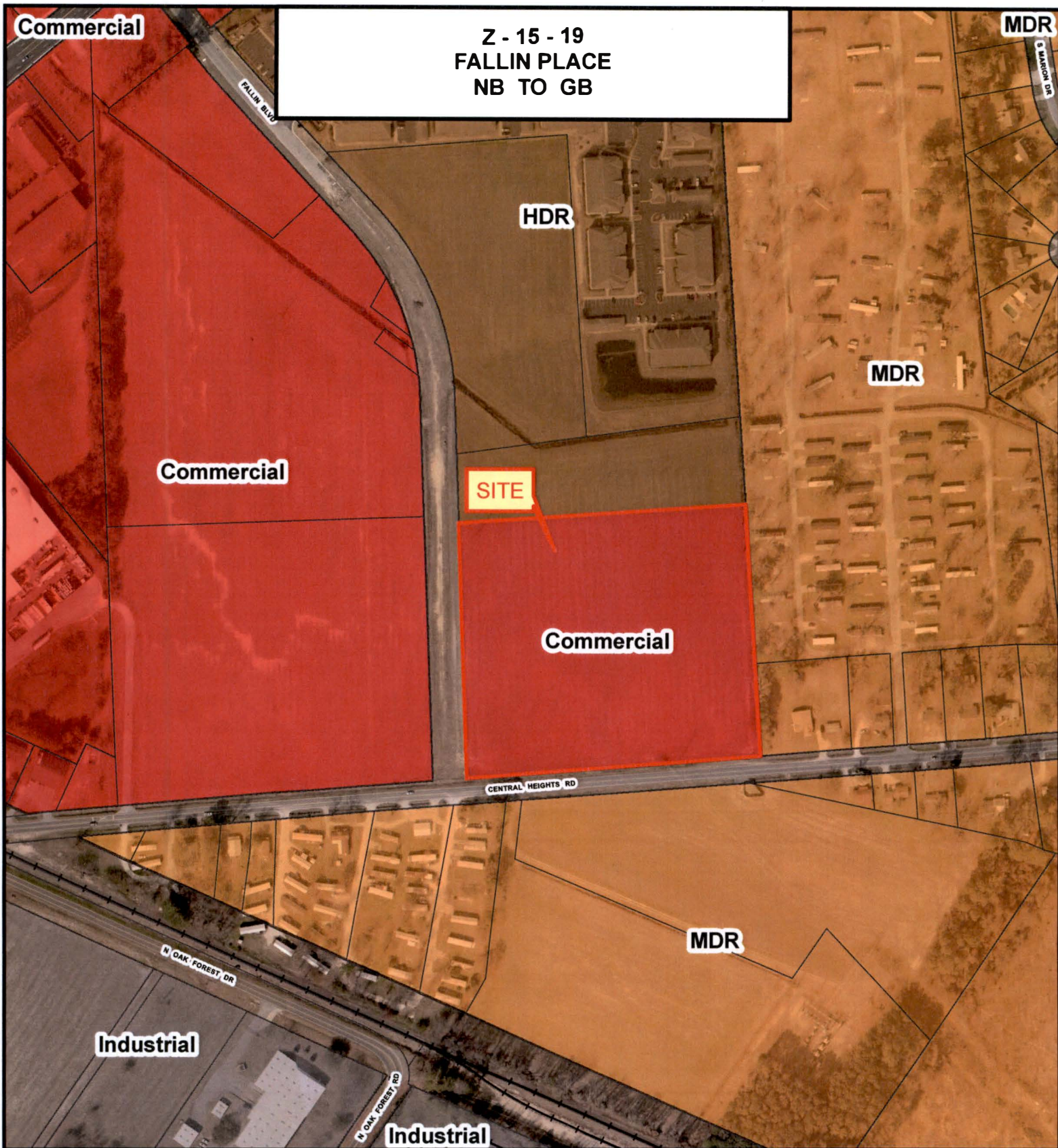
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REZONING REQUEST - PROPOSED ZONING

Owner: Mary Sue Fallin
Requestt: NB to GB
Project: Fallin Place
Parcel #: 3529-04-5688
Location: Fallin Blvd

300 150 0 300 Feet



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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Z-11-19 – (Joyful Play Childcare and Preschool)
Subject property is located on the East side of Barrow Court between E. Ash Street and Carol Street.

Applicant is requesting a zoning change for a portion of the property from R-16 (Residential) to GBCD (General Business Conditional District) in conjunction with site plan approval to allow the operation of a child daycare.

BACKGROUND: The property is zoned residential and is currently occupied by a single-family dwelling.

Frontage: 110 ft. (E. Ash Street)
420 ft. (Barrow Court)

Area: 47,981 sq. ft. or 1.10 acres

Zone: Residential (R-16)

DISCUSSION: As previously stated, the applicant proposes to rezone a portion of the property from R-16 (Residential) to General Business Conditional District (GBCD) for the operation of a child daycare. Site and landscape plans have been submitted for separate approval.

Tract One: (Existing Single-Family Dwelling)
110 ft. (E. Ash Street)
158.98 (Barrow Court)
Area: 17,522 sq. ft. or 0.402 acres

Tract Two: (Proposed Daycare)
276.87 ft. (Barrow Court)
Area: 30,459 or 0.699 acres

Surrounding Zones:
North: General Business (GB);
South: Office and Institutional (O&I-1);
East: Residential (R-16); Neighborhood Business (NB)
West: R-16 (Residential)

Land-Use Plan: The City's Comprehensive Land-Use Plan recommends commercial development.

The submitted site plan indicates a 5,376 sq. ft. building of modular construction and meeting the requirements of the North Carolina State Building Code.

Days/Hours of Operation: Monday-Sunday: 6:30am-11pm

Teachers/Staff: 8

Children: The applicant is seeking state licensing for 115 children.

Access and Parking: The site will be served by two, 24 ft. wide driveway cuts off Barrow Court and Carol Street. Since Barrow Court is an unimproved City street, the applicant is proposing to pave approximately 100 linear ft. or 2,200 sq. ft. in order to provide approved access to the site. Street improvements must meet City Engineering standards.

A paved and striped parking lot is shown directly east of the daycare. Child daycares require one parking space per 300 sq. ft. of gross floor area, plus an unloading and loading area capable of stacking 4 vehicles.

A total of 14 parking spaces have been provided to include 1 handicap accessible parking space. In addition, 4 spaces for loading and unloading are shown at the front entrance of the proposed daycare. The applicant is requesting a modification of required parking from 22 to 18 spaces. Applicant states that the daycare's client base has varied working hours utilizing daytime and nighttime childcare services and that the required amount of parking spaces is more than sufficient for the proposed use.

Building Elevations: Exterior construction materials shall consist of hardy plank siding, vinyl windows and roofing comprised of a rubber membrane with a flat-roof pitch.

Outdoor Play Area: In accordance with state daycare licensing requirements, day care centers shall provide an outdoor play area of at least seventy-five (75) square feet for each child. The submitted site plan shows an outdoor play area of 8,625 sq. ft. A chain-link fence four (4) ft. in height will surround the play area and daycare center.

Landscaping: The applicant proposes the installation of 7 Autumn Fantasy Maples to serve as required street trees along Barrow Court. In addition, 12 Dwarf Yaupon Hollies are proposed as the required vehicular surface buffer.

A Type A, 5 ft. wide buffer is proposed along the western, southern and eastern property lines consisting of Autumn Fantasy Maples, Arborvitaes, Chinese Loropetalums and Carissa Hollies. Snow Goose Cherries, Autumn Fantasy Maples and Dwarf Yaupon Hollies are proposed as plantings to serve the vehicular surface area.

Sidewalks and Pedestrian Access: Exterior sidewalks are not shown on the submitted site plan. Since the proposed use is for new construction, sidewalks are required.

Applicant is requesting a modification of the sidewalk requirement. If the modification is approved, a fee in lieu of will be required to be paid to the City of Goldsboro in the amount of \$4,119.66 for sidewalk construction.

5 ft. wide interior sidewalks including handicap accessible ramps have been provided leading from the parking lot and outside play area into proposed building entrances.

Commercial Lighting Plan: Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Engineering: The property is not located within a Special Flood Hazard Area. City water and sewer services are available to serve the property.

Refuse collection: An 18 ft. wide by 12 ft. wide concrete pad is shown behind the proposed daycare for two solid waste receptacles. The dumpsters will be screened in accordance with City standards.

Interconnectivity: Interconnectivity has been provided on the south side of the proposed parking lot.

Modifications: The applicant is requesting the following modifications:

1. Modification of parking spaces from 22 to 18.
2. Modification of exterior sidewalk construction.

At the public hearing held on June 17, 2019, no one spoke for or against the request.

The Planning Commission, at their meeting held on June 24, 2019, recommended approval of the change of zone request and the site and landscape plans, with requested modifications, submitted for the childcare/preschool.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and

1. Adopt an Ordinance changing the zoning for the property from Residential 16 (R-16) to General Business Conditional District (GB CD) with development plan approval required separately. The zoning change would be consistent with the City's adopted Comprehensive Land Use Plan which recommends commercial development; and
2. Approve the submitted site and landscape plans for the proposed childcare/preschool with the following modifications:
 - a.) Modification of the sidewalk requirement. If the modification is approved, a fee in lieu of will be required to be paid to the City of Goldsboro in the amount of \$4,119.66 for sidewalk construction.
 - b.) Modification of parking spaces from 22 to 18.

Date: 7/8/19



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, June 17, 2019, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From Residential 16 (R-16) to General Business Conditional District (GB CD) with site plan approval required separately for development;

Z-11-19 Joyful Play Childcare and Preschool – East side of Barrow Court between E. Ash Street and Carol Street

The Wayne County Tax Identification No. is 3519-30-3998. The property has frontage of 110 feet along E. Ash Street and approximately 420 feet along Barrow Court, an average depth of 110 feet and a total area of approximately 47,981 sq. feet or 1.10 acres

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

**Z-11-19
2901 E ASH ST
R - 16 TO GB CD**



REZONING REQUEST

Applicant: Joyful Play LLC
Request: R-16 To GB CD
Project: Daycare and Preschool
Parcel #: 3519-30-3998
Location: 2901 E Ash Street

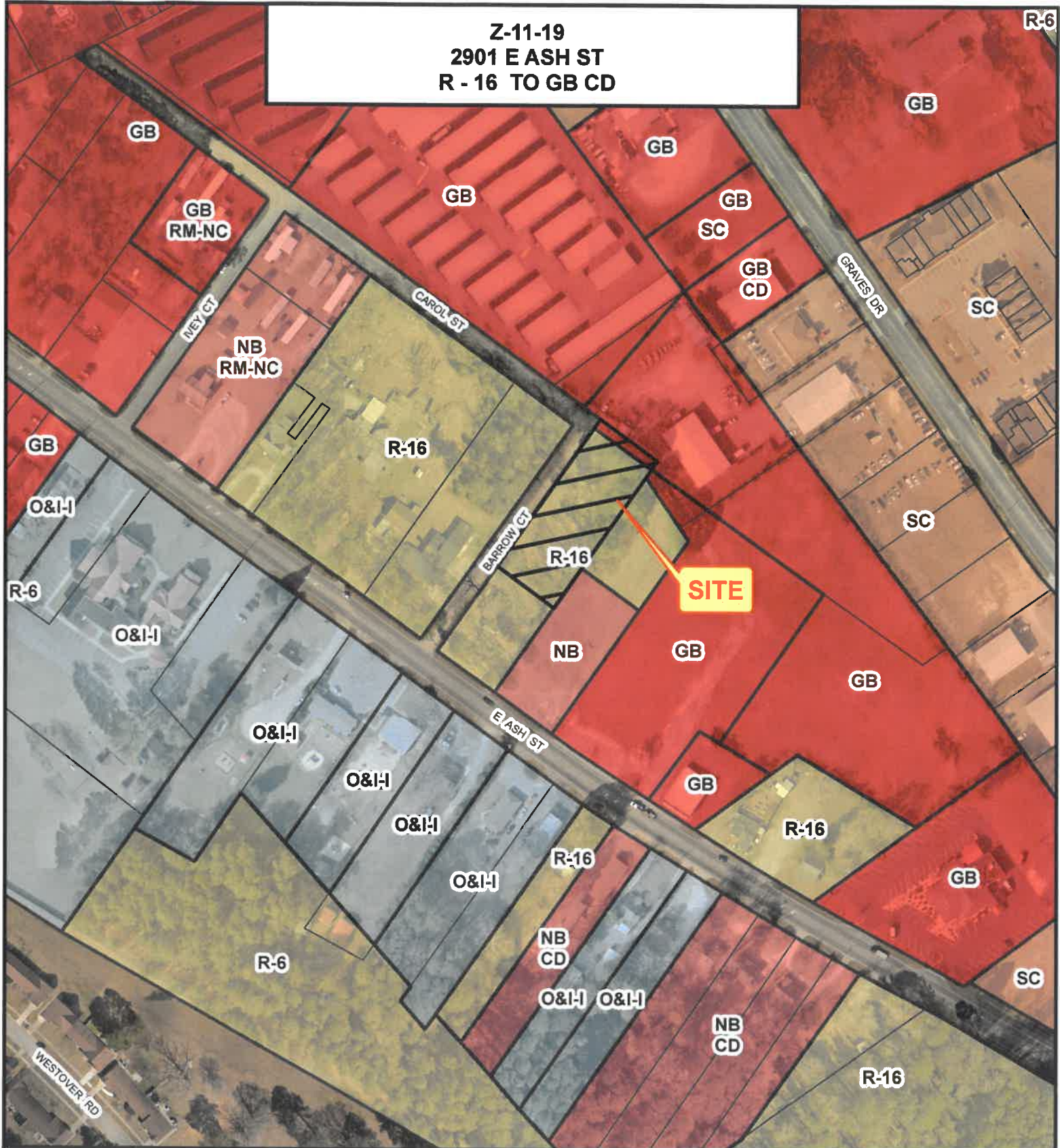
200 100 0 200 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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**Z-11-19
2901 E ASH ST
R - 16 TO GB CD**



REZONING REQUEST - EXISTING ZONING

Applicant: Joyful Play LLC
Request: R-16 To GB CD
Project: Daycare and Preschool
Parcel #: 3519-30-3998
Location: 2901 E Ash Street

200 100 0 200 Feet



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**Z-11-19
2901 E ASH ST
R - 16 TO GB CD**



REZONING REQUEST - PROPOSED ZONING

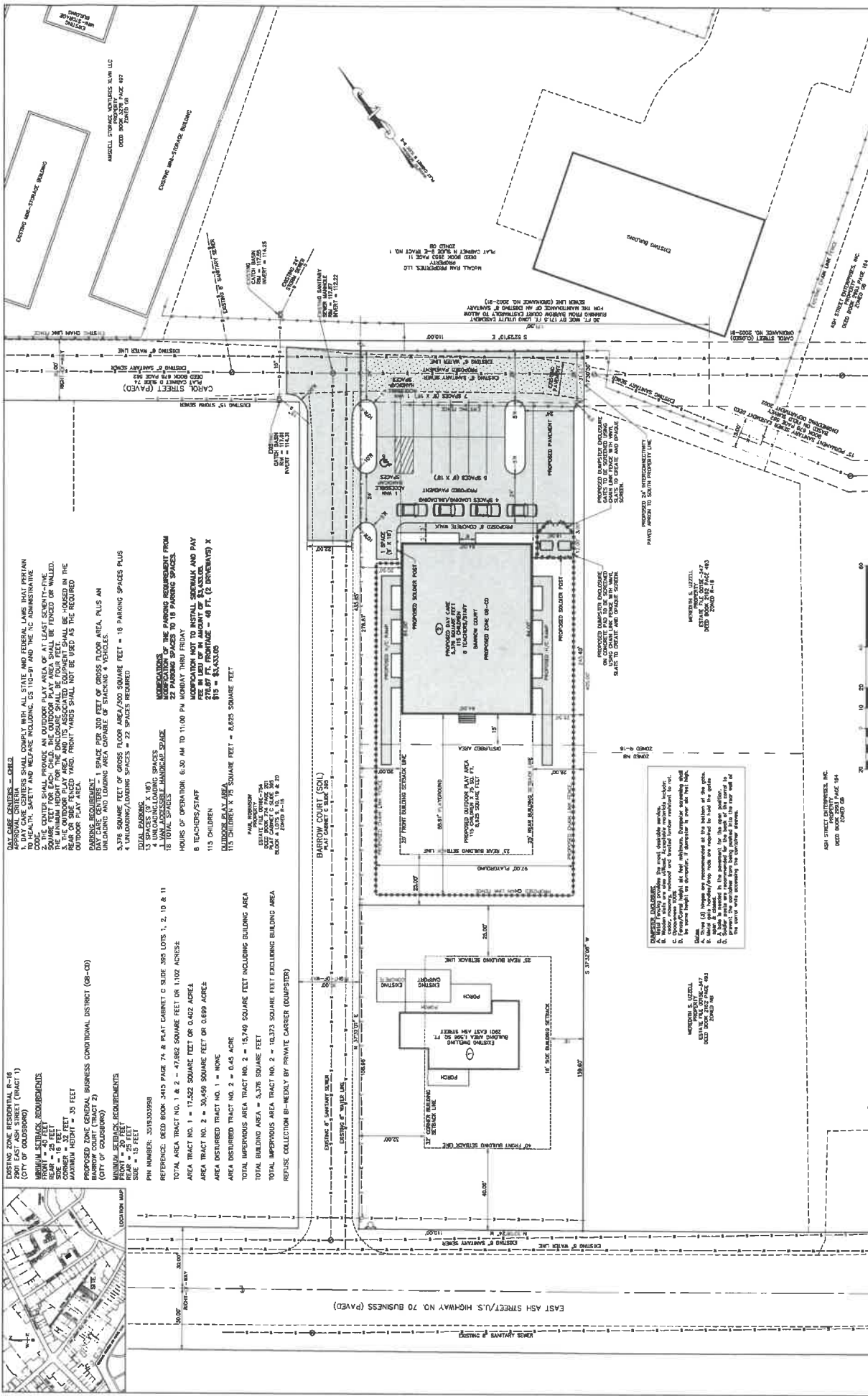
Applicant: Joyful Play LLC
Request: R-16 To GB CD
Project: Daycare and Preschool
Parcel #: 3519-30-3998
Location: 2901 E Ash Street

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EXISTING ZONE RESIDENTIAL R-16
2001 EAST ASH STREET (TRACT 1)
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
REAR = 25 FEET
SIDE = 10 FEET
FRONT = 20 FEET
MAXIMUM HEIGHT = 35 FEET

PROPOSED ZONE GENERAL BUSINESS CONDITIONAL DISTRICT (GB-CO)
BARROW COURT (TRACT 2)
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
REAR = 25 FEET
SIDE = 10 FEET
FRONT = 20 FEET

REFERENCE: DEED BOOK 3415 PAGE 74 & PLAT CARNET 6 SLIDE 365 LOTS 1, 2, 10 & 11
TOTAL AREA TRACT NO. 1 & 2 = 47,862 SQUARE FEET OR 1.102 ACRES
AREA TRACT NO. 1 = 17,522 SQUARE FEET OR 0.402 ACRES
AREA TRACT NO. 2 = 30,459 SQUARE FEET OR 0.699 ACRES
AREA DISTURBED TRACT NO. 1 = NONE
TOTAL IMPERVIOUS AREA TRACT NO. 2 = 15,740 SQUARE FEET INCLUDING BUILDING AREA
TOTAL BUILDING AREA = 5,376 SQUARE FEET
TOTAL IMPERVIOUS AREA TRACT NO. 2 = 10,373 SQUARE FEET EXCLUDING BUILDING AREA
REFUSE COLLECTION BI-WEEKLY BY PRIVATE CARRIER (CUMPSYD)

DAY CARE CENTERS - CHILD
APPROVAL CRITERIA
1. THE CENTER SHALL PROVIDE AN OUTDOOR PLAY AREA OF AT LEAST SEVENTY-FIVE SQUARE FEET FOR EACH CHILD. THE OUTDOOR PLAY AREA SHALL BE FENCED OR WALLED. THE FENCING SHALL BE AT LEAST SIX FEET HIGH AND SHALL BE MAINTAINED AT ALL TIMES.
2. THE OUTDOOR PLAY AREA AND ITS ASSIGNED EQUIPMENT SHALL BE LOCATED IN THE REAR OR SIDE FENCED YARD. FRONT YARDS SHALL NOT BE USED AS THE REQUIRED PLAY AREA.
3. THE CENTER SHALL PROVIDE AN OUTDOOR PLAY AREA OF AT LEAST SEVENTY-FIVE SQUARE FEET FOR EACH CHILD. THE OUTDOOR PLAY AREA SHALL BE FENCED OR WALLED. THE FENCING SHALL BE AT LEAST SIX FEET HIGH AND SHALL BE MAINTAINED AT ALL TIMES.
4. THE OUTDOOR PLAY AREA AND ITS ASSIGNED EQUIPMENT SHALL BE LOCATED IN THE REAR OR SIDE FENCED YARD. FRONT YARDS SHALL NOT BE USED AS THE REQUIRED PLAY AREA.

DAY CARE CENTERS - ADULT
APPROVAL CRITERIA
1. THE CENTER SHALL PROVIDE AN OUTDOOR PLAY AREA OF AT LEAST SEVENTY-FIVE SQUARE FEET FOR EACH ADULT. THE OUTDOOR PLAY AREA SHALL BE FENCED OR WALLED. THE FENCING SHALL BE AT LEAST SIX FEET HIGH AND SHALL BE MAINTAINED AT ALL TIMES.
2. THE OUTDOOR PLAY AREA AND ITS ASSIGNED EQUIPMENT SHALL BE LOCATED IN THE REAR OR SIDE FENCED YARD. FRONT YARDS SHALL NOT BE USED AS THE REQUIRED PLAY AREA.

BARROW COURT (SOUL)
PLAT CARNET 6 SLIDE 365

PAVING
TOTAL PAVING: 18,740 SQUARE FEET
4 UNPAVED/LOADING SPACES
15 UNPAVED/LOADING SPACES
MODIFICATION OF THE PAVING REQUIREMENT FROM 22 PAVING SPACES TO 18 PAVING SPACES
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HOURS OF OPERATION: 6:30 AM TO 11:00 PM
MODIFICATION NOT TO INSTALL SIDEWALK AND PAY FEE IN LIEU OF AN AMOUNT OF \$1,000
225.00 FT. FRONTAGE = 48 FT. (2 DRIVEWAYS) X \$10 = \$4,800.00
113 CHILDREN
113 CHILDREN X 75 SQUARE FEET = 8,475 SQUARE FEET

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TOTAL PAVING: 18,740 SQUARE FEET
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NO.

DATE

REVISION

1

1

1

JOYFUL PLAY CHILD CARE & PRE-SCHOOL
218-B BREWINGTON DRIVE, DUNDY, NORTH CAROLINA 28333
CONTACT: TAMMY PERKINS 919-344-5861 tammyperkins7@gmail.com

DATE: 6-15-2019
SCALE: 1" = 20'

DATE: 6-15-2019
SCALE: 1" = 20'

PROPOSED DAY CARE CENTER
BARROW COURT
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

DATE: 6-15-2019
SCALE: 1" = 20'

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B. R. KORNEGAY, INC.
LAND SURVEYING - ENGINEERING - PLANNING
1000 S. MAIN STREET, SUITE 100
GOLDSBORO, N.C. 27530
(919) 735-1088 FAX (919) 590-9043
www.kornegayinc.com

DATE: 6-15-2019
SCALE: 1" = 20'

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SITE PLAN
PROPOSED DAY CARE CENTER
BARROW COURT
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

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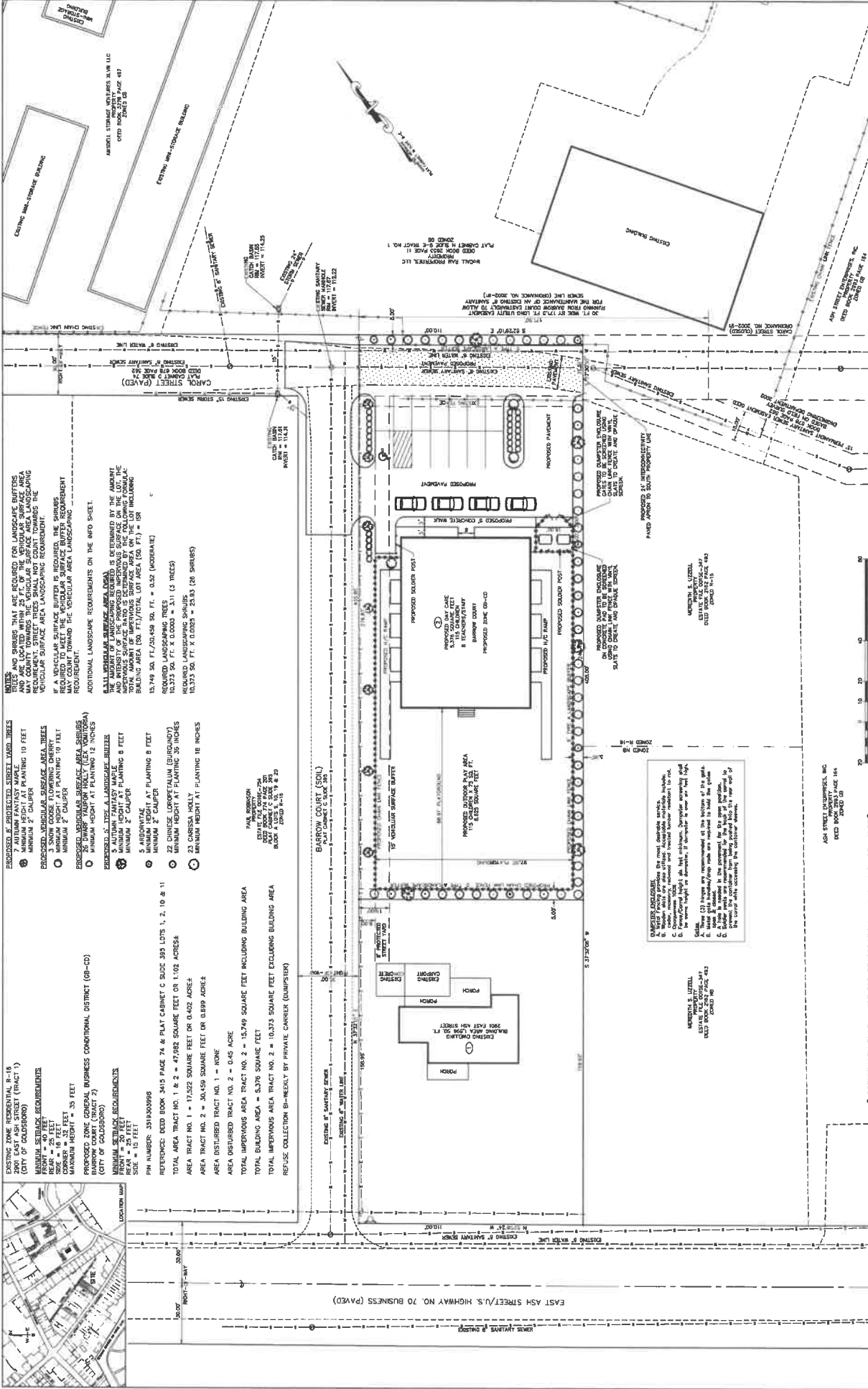
*** PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES ***

BARROW COURT (SOUL)
PLAT CARNET 6 SLIDE 365

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NO.	REVISION	DATE	B. R. KORNEGAY, INC. LAND SURVEYING - ENGINEERING - PLANNING 1000 S. W. 10TH AVE. GOLDSBORO, NC 27530 (919) 735-3000 Fax (919) 990-8003 www.kornegayinc.com		* PRELIMINARY PLAN - NOT FOR RECORDECTION, CONVEYANCES OR SALES *		LANDSCAPE PLAN PROPOSED DAY CARE CENTER BARROW COURT GOLDSBORO TOWNSHIP WAYNE COUNTY, N.C.		DRAWN BY: TSB CHECKED BY: JKL DATE: 10-18-2018 SCALE: 1" = 20'		JOYFUL PLAY CHILD CARE & PRE-SCHOOL 218-B BREWINGTON DRIVE, DUDLEY, NORTH CAROLINA 28333 CONTACT: TAMMY PERKINS 819-344-2861 tammyperkins7@gmail.com		2
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Z-12-19 – (Johnnie Jordan Coley’s Internet Café)
Subject property is located on the South side of Arrington Bridge Road between Bill Lane Boulevard and Casey Mill Road.

Applicant is requesting a zoning change for property located at 1462 Arrington Bridge Road from Neighborhood Business to General Business Conditional District (GBCD) for an electronic gaming operation (internet café).

BACKGROUND: Subject property was satellite annexed in August of 1989. Since that time, it has operated as a grocery store, convenient store and restaurant.

In 2017, the property sustained extensive damage from the effects of Hurricane Matthew. Since that time, there have been no repairs or renovations made to the existing building.

Currently, the building and lot are vacant and the property owner is in the process of selling the property.

Frontage: 100 ft.

Area: 17,000 sq. ft. or 0.39 acres

Zoning: Neighborhood Business (NB)

DISCUSSION: As previously stated, the applicant proposes to rezone the subject property from Neighborhood Business (NB) to General Business Conditional District (GBCD) for an electronic gaming operation (internet café).

Surrounding Zones:

North: Residential (R-20A);

South: Residential (R-20A);

East: Residential (R-20A); and

West: Residential (R-20A)

Land-Use Plan: The City's Comprehensive Land-Use Plan recommends residential-agriculture development.

On May 8, 2017, Goldsboro City Council approved an ordinance amending the Unified Development Ordinance regarding electronic gaming operations within the City limits and the City's one-mile extraterritorial jurisdiction.

The following regulations were approved by City Council:

1. Electronic gaming operations are only permitted in the General Business (GB) zoning district.
2. No establishment shall be located within 500 ft. of any residentially zoned or developed property, church, school, day care, playground or public park.
3. No such establishment shall be located within one mile of another similar establishment.
4. The hours of operation for such operations shall be limited from 7:00am to 2:00am.
5. Electronic Gaming Facilities are only permitted after a Conditional Use Permit has been approved by City Council.
6. The number of parking spaces for electronic gaming operations are based on 1.5 spaces per computer/machine and 1 space per employee.

The submitted site plan shows an existing 2,393 sq. ft. single-story building of masonry construction. The applicant's proposed floor plan shows an assembly area consisting of 18 machines, an office, a storage area, lobby and restrooms for patrons of the facility.

Employees: 1

Hours of Operation: Monday through Sunday;
9am - Midnight

Parking: Parking for the site is based on 1.5 spaces per gaming machine and 1 per employee. 28 parking spaces are required to include two handicap parking spaces.

The submitted site plan shows 6 existing paved parking spaces at the front of the facility. The applicant is proposing 12 parking spaces located in the rear yard of the facility and an

additional 11 parking spaces upon private property directly east and adjacent to the site. The adjacent private property owner has agreed to enter into a long-term lease with the applicant to use a portion of the property (15 ft. x 170 ft.) for parking as long as the business is in operation.

The applicant proposes to remove the existing 400 sq. ft. accessory building located at the rear of the property for the provision of customer parking spaces and proper circulation for automobiles entering and exiting the site.

Vehicular surface areas and parking areas are required to be paved and striped. The applicant is requesting a modification of the paving requirement for vehicular surface areas and parking spaces located in the rear yard and side yard of the property. If approved, applicant proposes to use gravel in lieu of asphalt or concrete.

Landscaping: Due to existing site conditions, the applicant is requesting a modification of the City's landscape requirements as they pertain to street trees, vehicular surface buffers and landscape buffer yards. The applicant states that landscape plantings will leave insufficient room for parking spaces required for the site.

Special Flood Hazard Area: The site is located in the 100-year floodplain. Any new construction or development will require compliance with the City's floodplain regulations.

SJAFB: Seymour Johnson Air Force Base has been notified of the proposed use. Because the subject property falls within the 70-74 dnl noise contour, the applicant will be required to incorporate noise attenuation measures into the design or construction of portions of the building where the public is received or assembled.

The applicant is requesting the following modifications:

1. Modification of 500 ft. separation distance from residentially-zoned or residentially-developed property.
2. Modification of paving required for vehicular surface areas and parking spaces.
3. Modification of City's landscape requirements.

At the public hearing held on June 17, 2019, no one spoke for or against the request.

The Planning Commission, at their meeting held on June 24, 2019, recommended denial of the rezoning request from Neighborhood (NB) to General Business Conditional District (GB CD). The Planning Commission found the request not consistent with the City's adopted Comprehensive Land Use Plan and also found the request did not meet the approval criteria as outlined in Ordinance #2017-23, Internet Café/Sweepstakes Facilities.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and:

1. Deny the rezoning request for zoning of the property from Neighborhood Business (NB) to General Business Conditional District (GB CD); finding it not consistent with the recommendation of the City's adopted Comprehensive Land Use Plan and the request does not meet the approval criteria as outlined in Ordinance #2017-23, Internet Cafe/Sweepstakes Facilities.

Date: 7/8/19



Planning Director

Date: _____

City Manager

Z-12-19
1462 ARRINGTON BRIDGE RD
NB TO GB - CD



REZONING REQUEST - EXISTING ZONING

Applicant: Johnnie Coley
Request: NB To GB-CD
Project: Internet Cafe
Parcel #: 3507-62-2500
Location: 1462 Arrington Bridge Rd

200 100 0 200 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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Z-12-19
1462 ARRINGTON BRIDGE RD
NB TO GB - CD



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Z-12-19
1462 ARRINGTON BRIDGE RD
NB TO GB - CD



REZONING REQUEST - PROPOSED ZONING

Applicant: Johnnie Coley
Request: NB To GB-CD
Project: Internet Cafe
Parcel #: 3507-62-2500
Location: 1462 Arrington Bridge Rd

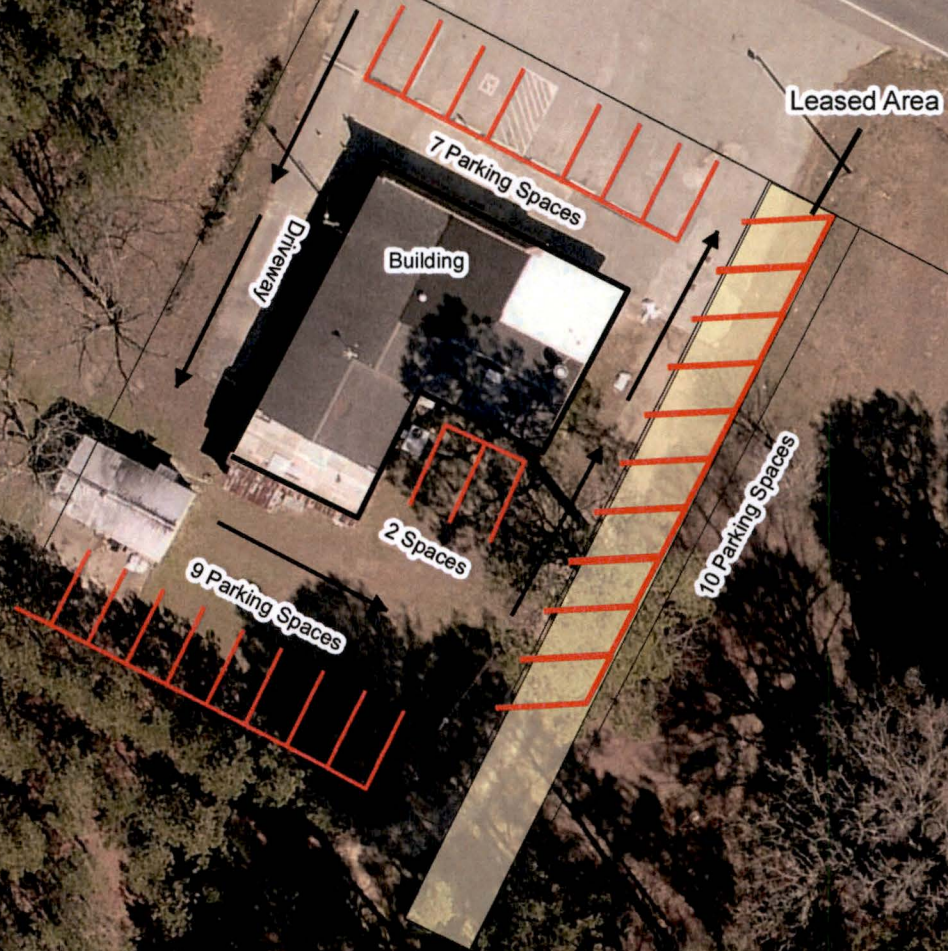
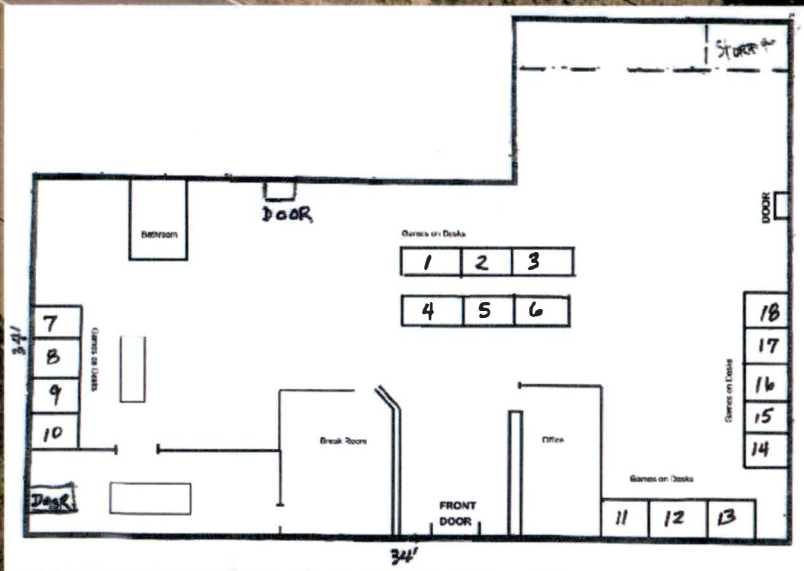
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GOLDSBORO
BE MORE DO MORE SEYMOUR

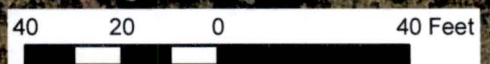
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Z-12-19
1462 ARRINGTON BRIDGE RD
NB TO GB-CD



J Coley Internet Cafe

- 18 Gaming Stations
- 28 Parking Spaces
- Hours of Operation:
Monday -Sunday
9:00 am - Midnight
- Number of Employees: 1



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Z-13-19 – (Dewey Street Properties, LLC.)
Subject properties are located on the North side of W. Grantham Street between Hargrove Street and Jordan Boulevard.

Applicant is requesting a zoning change for two individual properties located at 1211 and 1203 W. Grantham Street from General Business (GB) to Highway Business (HB).

Applicant is the owner of both properties.

BACKGROUND: On October 20, 2014, Council approved 1211 W. Grantham Street for the operation of a used car dealership for high-end, high-performance autos including the accessory uses of restoration, service and repair.

In addition, Council approved site and landscape plans detailing the proposed development. The following modifications were approved:

1. Modification of a Type C (20 ft. wide) buffer along the western property line;
2. Modification of eastern Type A (10 ft. wide buffer to allow the placement of a 6 ft. high fence with no additional landscaping; and
3. Modification of the existing freestanding sign height and area from 25 ft. tall to 49 ft. tall and from 80 sq. ft. to 100 sq. ft.

Since that time, the owner acquired the adjacent property directly east of the site and identified as 1203 W. Grantham Street. Currently, the owner operates the site as an automotive equipment installation, repair and service facility.

1211 W. Grantham St:

Frontage:

W. Grantham Street:	181 ft.
Collier Street:	136 ft.
Area:	50,019 sq. ft. or 1.14 acres
Zone:	General Business (GB)

1203 W. Grantham St:

Frontage: 89 ft.
Area: 11,335 or .26 acres
Zone: General Business (GB)

DISCUSSION:

As previously stated, the applicant proposes to rezone two individual properties located at 1211 and 1203 W. Grantham Street from General Business (GB) to Highway Business (HB).

Surrounding Zones:

North: Residential (R-6);
South: General Business (GB); Office and Institutional (O&I-1);
East: Office and Institutional (O&I-1; General Business (GB); Residential (R-16);
West: General Industry (I-2)

The property owner proposes to rezone the property for the purpose of reclassifying an existing non-conforming freestanding sign at 1211 W. Grantham St. to a conforming high-rise sign. If approved, the owner intends to combine the two separate parcels (1211 and 1203 W. Grantham Street) into one in order for both businesses to share the proposed high-rise sign.

According to the City's Unified Development Code, high-rise signs are allowed in the Highway Business (HB) zoning district if the business or businesses are contiguous to a controlled access highway as defined by NCDOT. The subject properties are located along W. US 70 Highway which is a controlled access highway.

City sign regulations require high-rise signs not to exceed a height of 100 ft. in height and no more than 250 sq. ft. in area. The existing freestanding sign is 49 ft. in height and 100 sq. ft. in area.

Land-Use Plan: The City's Comprehensive Land-Use Plan recommends commercial development.

At the public hearing held on June 17, 2019, no one spoke for or against the request.

The Planning Commission, at their meeting held on June 24, 2019, recommended approval of the rezoning request from General Business (GB) to Highway Business (HB).

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and

1. Adopt an Ordinance changing the zoning for the property from General Business (GB) to Highway Business (HB). The zoning change would be consistent with the City's adopted Comprehensive Land Use Plan, which recommends commercial development.

Date: 7/8/19



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, June 17, 2019, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From General Business (GB) to Highway Business (HB)

Z-13-19 Dewey Properties, LLC. – North side of W. Grantham Street between Hargrove Street and Jordan Boulevard

The Wayne County Tax Identification No. is 3507-62-2500. The property has frontage of approximately 270 feet, an average depth of 332 feet and a total area of approximately 61,354 sq. feet or 1.40 acres.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

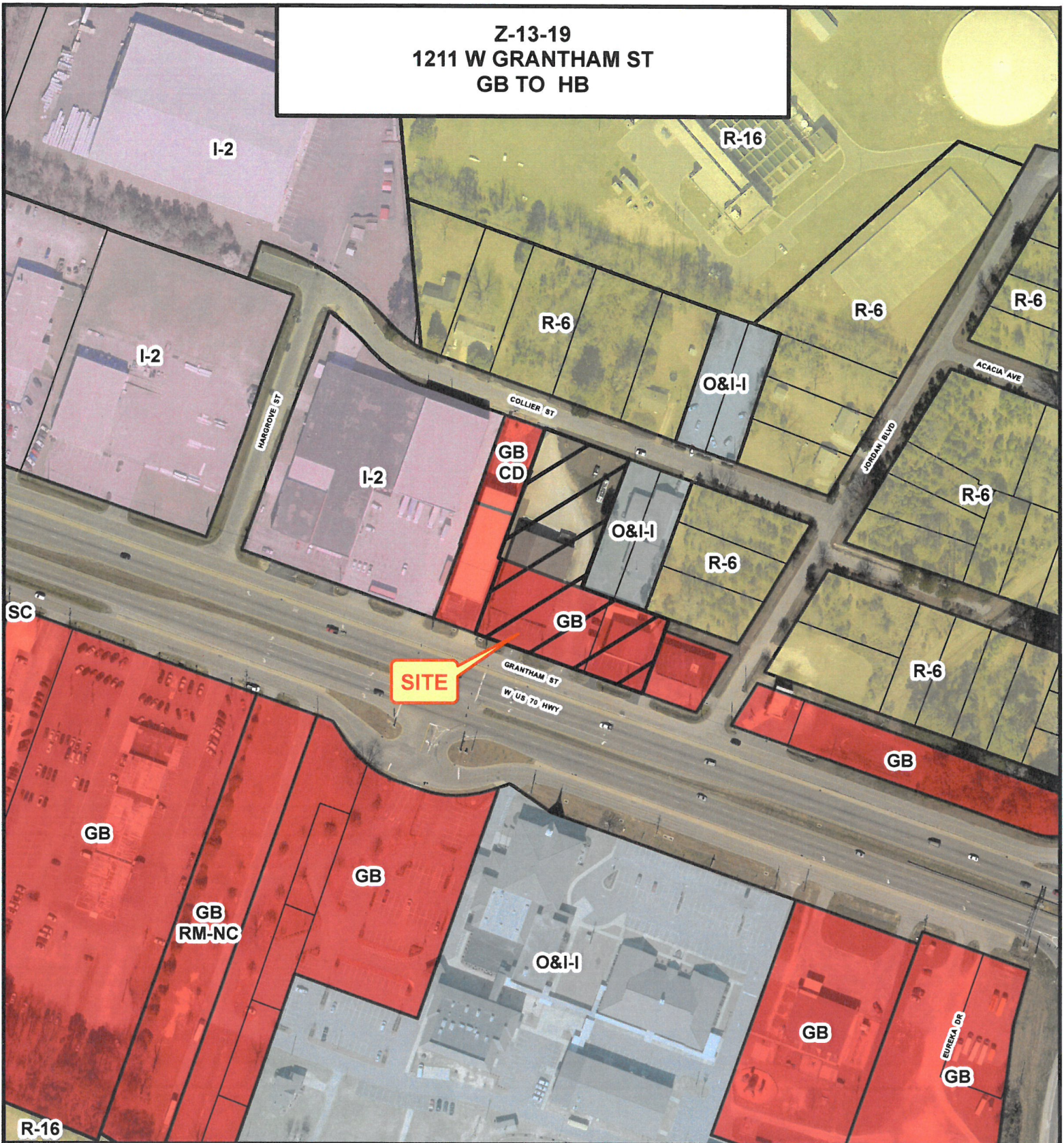
Adopted this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

Z-13-19
1211 W GRANTHAM ST
GB TO HB



REZONING REQUEST - EXISTING ZONING

Owner: Dewey Street Properties
Requestt: GB To HB
Parcel #: 2690-42-2335
Location: 1211 W. Grantham St.

200 100 0 200 Feet



GOLDSBORO
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Z-13-19
1211 W GRANTHAM ST
GB TO HB



REZONING REQUEST

Owner: Dewey Street Properties
Requestt: GB To HB
Parcel #: 2690-42-2335
Location: 1211 W. Grantham St.

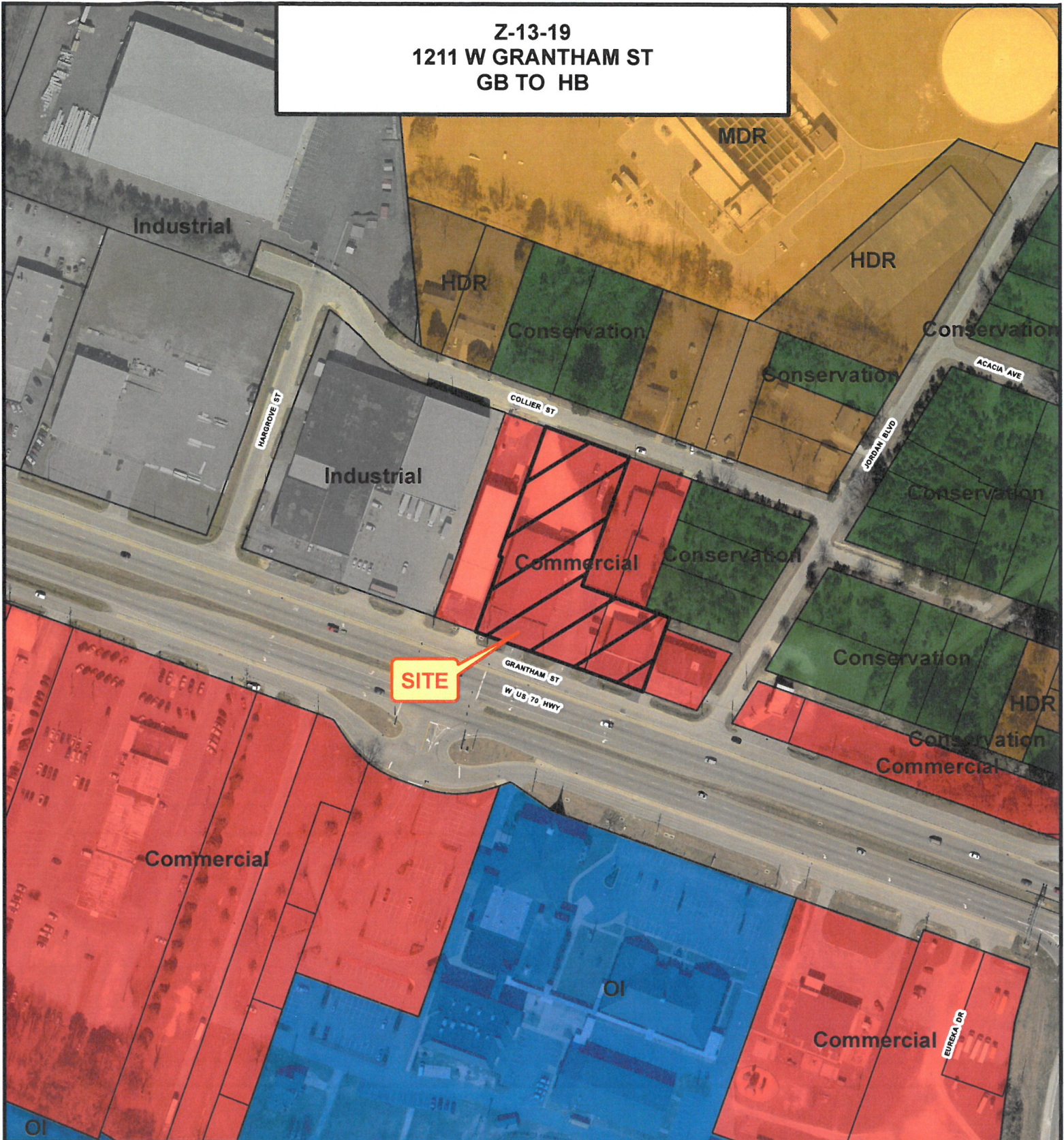
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Z-13-19
1211 W GRANTHAM ST
GB TO HB



REZONING REQUEST - PROPOSED ZONING

Owner: Dewey Street Properties
Requestt: GB To HB
Parcel #: 2690-42-2335
Location: 1211 W. Grantham St.

200 100 0 200 Feet



GOLDSBORO
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: UDO-2-19 Microbreweries - Unified Development
Ordinance Amendments

BACKGROUND: The City Council adopted the Unified Development Ordinance on April 4, 2005, which replaced existing land development regulations for the City of Goldsboro and its extraterritorial jurisdiction.

Since that time, the UDO has been amended, over the years, to address a number of minor text corrections and major changes as directed by the Council.

Currently, a number of proposed changes for consideration are "Minor Text Amendments" to Sections within the UDO under Section 5.0 Zoning and Section 9.0 Definitions as follows:

- **Section 5.4** Table of Permitted Uses;
- **Section 5.5** Supplemental Use Regulation; and
- **Section 9.2** Definitions.

Proposed changes are to reflect the addition of Microbreweries as a conditional use within the Central Business District, General Business District, Shopping Center District and the Highway Business zoning district.

DISCUSSION: A Notice of Public Hearing listing all the Sections of the UDO under consideration for amendment was advertised for two consecutive weeks in the newspaper and posted on the City's website for review.

Minor changes, which are included for possible amendment include:

1. Amending Section 5.4 Table of Permitted Uses by adding Microbreweries as a conditional use in the same Business/Personal Services as Bars, nightclubs, pool halls, places of entertainment with an ABC permit, bowling alleys, and miniature golf facilities;
2. Amending Section 5.5 Supplemental Use Regulations by adding to Subsection 5.5.4 Special and Conditional Use

Specific Regulations to include Microbreweries and editing the Central Business District Exceptions as it pertains to Bars, Nightclubs, Pool Halls, Places of Entertainment (both public and private and for profit) – ABC Permit regulations as follows; and

3. Amending Section 9.0 Definitions by including within Subsection 9.2 Definitions a definition of Microbrewery.

At the public hearing held on June 17, 2019, one individual questioned the need for additional places of entertainment with ABC permits.

The Planning Commission, at their meeting held on June 24, 2019, recommended approval of the Unified Development Ordinance (UDO) Text Amendment to reflect the addition of Microbreweries as a conditional use within the Central Business District, General Business District, Shopping Center District and the Highway Business zoning district.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and

1. Adopt an ordinance amending the Unified Development Ordinance (UDO) to reflect the addition of Microbreweries as a conditional use within the Central Business District, General Business District, Shopping Center District and the Highway Business zoning district.

Date: _____

Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

**AN ORDINANCE AMENDING ARTICLE 5 AND ARTICLE 9 RELATIVE TO
ADDITION OF MICROBREWERIES
AND
ADOPTING UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS
FOR THE CITY OF GOLDSBORO, NORTH CAROLINA, AND
ITS EXTRATERRITORIAL JURISDICTION**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Hall on Monday, June 17, 2019 at 7:00 p. m.; and

WHEREAS, the purpose of the public hearing was to consider the proposed changes are to reflect the addition of Microbreweries as a conditional use within the Central Business District, General Business District, Shopping Center District and the Highway Business zoning district for the City of Goldsboro and its extraterritorial jurisdiction and adoption of the Unified Development text amendment for the City of Goldsboro, North Carolina and its Extraterritorial Jurisdiction; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its planning jurisdiction that the above Sections of the Unified Development Ordinance be amended; and

WHEREAS, the City Council further deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that Unified Development Ordinance amendments for the City of Goldsboro, North Carolina, and its Extraterritorial Jurisdiction be adopted.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the following Sections within the City of Goldsboro, North Carolina, Unified Development Ordinance be amended to reflect the changes to Sections within the UDO under Section 5.0 Zoning and Section 9.0 Definitions as follows:
 - 1) Amending Section 5.4 Table of Permitted Uses by adding Microbreweries as a conditional use in the same Business/Personal Services as Bars, nightclubs, pool halls, places of entertainment with an ABC permit, bowling alleys, and miniature golf facilities;
 - 2) Amending Section 5.5 Supplemental Use Regulations by adding to Subsection 5.5.4 Special and Conditional Use Specific Regulations to include Microbreweries and editing the Central Business District Exceptions as it pertains to Bars, Nightclubs, Pool Halls, Places of Entertainment (both public and private and for profit) – ABC Permit regulations as follows; and
 - 3) Amending Section 9.0 Definitions by including within Subsection 9.2 Definitions a definition of Microbrewery.

2. That this Ordinance shall become effective from and after its adoption on the below indicated date.

Adopted this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

Table of Permissible Uses

Table of Permissible Uses																												
	AG	R-40	R-20A	R-20	R-16H	R-16	R-12SF	R-12	R-9SF	R-9	R-6SF	R-6	RM-9	RM-8	O-R	O&I-1	O&I-2	NB	CBD	AB	GB	SC	HB	I-1	I-2	I&BP-1	I&BP-2	Standards
Business/Personal Services																												
Apothecary Shop, retail sales incidental																P												9.2 Definition
Arcades, gamerooms, pool halls, places of entertainment with no ABC permit, bowling alleys, miniature golf facilities																			C	C	C	C						5.5.4
Auto Painting and Body Shops																			P	C	P			P				
Automobile parking as a principle use																		P	P	P	P	P	P	P				
Automobile parts /supplies																			P	C	P	P	P	P				
Automobile rental/leasing, no sales																		P	C	C	P	P	P	P				5.5.4, CBD limited
Automobile repair, service and inspection																			C	C	P	P	P	P				5.5.4, CBD limited
Automobile sales new, including the accessory uses of used car sales, leasing and service & repair																					C	P	P	P				5.5.4
Automobile sales used, no service or repair																					C	C	C		C			5.5.4
Automobile washing establishment																			C		P	P	P	P				5.5.4
Automobile washing establishment, Hand- Wash Only																		P	C		P	P	P	P				
Bail bonding establishments																P			P	C					P			
Bakery																		P	P	C	P	P			P		P	
Banks with drive throughs																		P	C	C	P	P			P		P	CBD
Banks, finance and insurance offices																		P	P	C	P	P	P					
Barber/Beauty Shop - excluding home occupations															P	P		P	P	C	P	P						
Bars, nightclubs, pool halls, Microbreweries , places of entertainment with an ABC permit, bowling alleys, miniature golf facilities															P				C		C	C	C					5.5.4

5.5 SUPPLEMENTAL USE REGULATIONS

5.5.1 PURPOSE

The City of Goldsboro finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either. This Section specifies those requirements that must be met by all the uses marked as special or conditional in the Table of Permitted Uses for each district.

5.5.2 APPROVAL PROCEDURES

The nature and/or size of a particular use and its probable effect upon surrounding properties determine the approval procedure that shall be followed in obtaining a permit. To determine which approval authority is required, consult the Table of Permitted Uses (Section 5.4).

Where a proposed use will have a minimal effect upon neighboring uses and is proposed for a small structure or tract of land, a special use permit will be required and is granted by the Board of Adjustment. Where a proposed use would have a wider effect upon the entire community or involves a large structure or tract of land, a conditional use permit is necessary and is granted by the City Council. Before granting a conditional use permit, the City Council may request a review by and recommendations from the Planning Commission.

The approval process for both special and conditional uses is described in Section 2.2 (Zoning, Conditional and Special Use Approval).

5.5.3 APPROVAL CRITERIA

All of the special and conditional uses listed below shall fulfill all of the requirements of this Ordinance including those in Sections 6.1 (Off-Street Parking, Loading and Stacking Standards), 6.3 (Landscaping, Screening, and Buffering Standards), 6.2 (Commercial Lighting Design Standards), and 6.4 (Signage Standards). In addition, if the use is located in any one of the overlay districts described in Sections 5.7 through 5.10, that district's additional regulations shall apply. The following sections describe the additional approval criteria for each of the specified uses. However, the City Council, Board of Adjustment or Planning Commission may require additional conditions if they feel the impacts of a particular use on a particular site may adversely impact the public health, safety and general welfare.

The site plan information requirements listed for each use are in addition to the standard requirements for a site plan listed in Appendix A.

5.5.4 SPECIAL AND CONDITIONAL USE SPECIFIC REGULATIONS

Accessory Dwellings and Apartments

Permitted Districts

All Single Family Zoned or Developed Lots with the exception of the AG district

Approval Criteria

1. Accessory dwellings (detached from principle structure) and accessory apartments (inside the principle structure) are conditionally permitted in those zoning districts where such use is permitted in accordance with Section 5.4 (Table of Permitted Uses).
2. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.

3. The accessory dwelling or accessory apartment shall not exceed forty percent of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
4. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
5. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
6. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer services provided to such accessory dwelling before construction begins.

Animal Hospitals – enclosed pens and runs, no open kennels

Permitted Districts

Airport Business, General Business, Shopping Center and I-2 General Industry

Approval Criteria

1. No kennel shall be maintained outside of the principle structure.
2. The facility shall have a minimum of two hundred square feet of outdoor enclosed yard for every one thousand square feet contained within the principle structure.
3. Within the animal hospital structure, the area designed to house/board animals shall be insulated and soundproofed, to minimize noise that may disturb persons in adjacent structures or in the vicinity.

Arcades/Game Rooms/Pool Halls/Places of Entertainment (including teen clubs) – No ABC Permit

Permitted Districts

Central Business District, General Business, Shopping Center and Highway Business

Approval Criteria

1. Upon complaint from any person owning property within four hundred feet of the applicant's property, a public hearing before the City Council and Planning Commission may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the conditional use permit, the City Council after the public hearing may modify, suspend or revoke the conditional use permit.
2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure including the location and number of all games and amusements.
3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan.

Automobile Sales – used

Permitted Districts

Airport Business, General Business, Highway Business and I-2 General Industry

Approval Criteria

1. The minimum lot area is fifteen thousand square feet.
2. The minimum lot frontage and width shall be one hundred feet, unless the cars for sale are driven to the site or delivered by nothing larger than a two car carrier. If either of these conditions is met, there shall be no minimum lot frontage or width.
3. No parking of used vehicles or customer vehicles shall be allowed within the required streetyard landscape area.
4. No vehicles for sale shall be parked within twenty feet of residentially zoned property or any buffer area as required in Section 6.3.9.
5. One loading area, not less than twenty by fifty feet shall be provided unless no vehicles will be delivered by car carrier.
6. The conditional use permit shall be issued for a five-year period with automatic renewal for an additional five years if the site and structures are maintained in a satisfactory manner as originally approved.
7. All vehicular display areas shall be improved with paving and curb and gutter.
8. Used automobile sales facilities shall be retrofitted to comply with the landscape requirements of Section 6.3.9 as a condition of Conditional Use Permit approval.

Site Plan Information

1. The number of vehicles to be on display.
2. The method of delivery of said vehicles.
3. The number of Employees
4. The hours of operation

Bars, Nightclubs, Pool Halls, Microbreweries, Places of Entertainment (both public and private and for profit) – ABC Permit

Permitted Districts

Central Business District, General Business, Shopping Center and Highway Business

Approval Criteria

No establishment shall be located within two hundred feet of any residentially zoned or developed property, church or school. Where the proposed establishment is separated from residentially zoned or developed property by a four-lane highway, the two hundred foot separation shall only apply to the properties along the sides and rear of the establishment.

No establishment shall be located within one hundred and fifty feet of any other such establishment.

Central Business District Exceptions

- Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of ~~Chestnut~~ Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A fifty-foot separation distance shall be required for freestanding churches and schools.
- For the remainder of the Central Business District, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, freestanding churches or schools shall be one hundred feet.
- There shall be no more than two such establishments, with the exception of microbreweries, located per City block, defined as the length of street between two intersections.

- There shall be no more than five microbreweries located within the area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street.
- In the CBD, there shall be no minimum separation distance between two such establishments.
- Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of ~~Chestnut~~ Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.
- Outdoor activities associated with a place of entertainment must specifically be approved by the City Council. At the time of Conditional Use Permit approval, the City Council may impose conditions on outdoor activities as necessary to protect the public health, safety and welfare.

The separation distance required by this section shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

Upon complaint from any person, a public hearing may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the conditional use permit, the City Council after the public hearing may modify, suspend or revoke the conditional use permit.

Site Plan Information

1. Floor plan indicating the proposed uses within and adjacent to the structure;
2. Maximum number of persons occupying the structure or premises at one time; and
3. Attached to the site plan shall be a written statement setting forth the frequency and method of maintenance, repair, refuse/recycling collection and disposal.

Bed and Breakfasts

Permitted Districts

Central Business District, Neighborhood Business, Highway Business, General Business, Office and Institutional-1, and Office-Residence and on lots in Residential Districts fronting on a major and minor thoroughfare or collector streets as designated in the Thoroughfare or Transportation Plan.

Approval Criteria

1. A bed and breakfast shall be permitted only within a principle residential structure.
2. A resident owner or manager who lives on site shall manage a bed and breakfast.
3. In residential districts, food service shall be available only to guests and not the public. No receptions, private parties or similar activities shall be permitted unless expressly approved as part of the conditional use permit.
4. Signage shall be limited to one non-illuminated identification sign not to exceed six square feet in area and five feet in height. No additional advertising signs shall be permitted on the property.

Bingo Game Establishments

Permitted Districts

Office and Institutional 1, Neighborhood Business, General Business, Central Business District, Shopping Center and Highway Business

Approval Criteria

1. The applicant shall deliver to the City sufficient evidence that they comply with state requirements for bingo game establishments as specified in GS 14-309.5-14.

9.0 DEFINITIONS

9.1 WORD INTERPRETATION

For the purpose of this Ordinance, certain words shall be interpreted as follows:

1. Words in the present tense include the future tense. Words used in the singular number include the plural, and words used in the plural number include the singular, unless the natural construction of the wording indicates otherwise.
2. The word "person" includes a firm, association, corporation, trust, and company as well as an individual.
3. The word "structure" shall include the word "building."
4. The word "lot" shall include the words, "plot," "parcel," or "tract."
5. The word "shall" is always mandatory and not merely directory.
6. The word "will" is always mandatory and not merely directory.
7. The word "may" or "should" is suggestive and not mandatory.

9.2 DEFINITIONS

Marginal Access Street: A minor street which parallels and is adjacent to a major street or highway; and which provides access to abutting properties and protection from through traffic.

Marquee: A roof like structure that cantilevers from the wall of a building over its principle entrance, that has no vertical supports other than the wall from which it cantilevers and that provides a vertical signage area at least four feet high.

Marquee Sign: A sign attached to or mounted on a marquee.

Massage: The manipulation of body muscle or tissue by rubbing, stroking, kneading, or tapping, by hand or mechanical device.

Massage Business: Any establishment or business wherein massage is practiced including establishments commonly known as health clubs, physical culture studios, massage studios or massage parlors. Massage Therapy offices shall be excluded from these provisions provided the applicant is a licensed therapist by the State of North Carolina or a member of the American Massage Therapy Association.

Menu Board: An accessory sign providing items and prices associated with a drive-thru window.

Microbrewery: An establishment where beer and malt beverages are made on the premises and then sold or distributed, and which produces less than 15,000 barrels (a barrel is approximately 31 gallons) of beer per year. Microbreweries sell to the public by one or more of the following methods: the traditional three-tier system (brewer to wholesaler to retailer to consumer); the two-tier system (brewer acting as wholesaler to retailer to consumer); and directly to the consumer. Microbreweries may also include beverage tasting facilities and entertainment on premise with approved ABC permits.

Minor Home Occupation: A home occupation that meets the approval criteria of Section 5.5.4 (Special and Conditional Use Specific Regulations) for Minor Home Occupations.

Minor Variance: A variance from the minimum statewide watershed protection rules that results in a relaxation, by a factor of up to five (5) percent, of any buffer, density or built-upon area requirement under the high density option; or that results in a relaxation, by a factor of up to ten (10) percent, of any management requirement under the low density option.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: UDO-3-19 Demolition by Neglect Unified Development Ordinance Amendments

BACKGROUND: The City Council adopted the Unified Development Ordinance on April 4, 2005, which replaced existing land development regulations for the City of Goldsboro and its extraterritorial jurisdiction.

Since that time, the UDO has been amended, over the years, to address a number of minor text corrections and major changes as directed by the Council.

Currently, a number of proposed changes for consideration are “Minor Text Amendments” to a Section within the UDO under Article 5.0 Zoning as follows:

▪ **Section 5.11 Demolition by Neglect**

Proposed changes are to consider changing the name of the program to Order to Repair and update program standards.

DISCUSSION: A Notice of Public Hearing listing all the Sections of the UDO under consideration for amendment was advertised for two consecutive weeks in the newspaper and posted on the City’s website for review.

Minor changes, which are included for possible amendment include:

1. Amending Section 5.11 Demolition by Neglect by renaming to Order to Repair;
2. Amending Section 5.11.1 Standards by including additional standards;
3. Amending Section 5.11.2 Review Authority by including Planning Director as having the authority to assure compliance of the ordinance;
4. Amending Section 5.11.3 Petition and Action by adding minor language regarding the inspection process for Order to Repair;

5. Amending Section 5.11.4 Safeguards from Undue Economic Hardship by adding minor language regarding the hardship filing process;
6. Amending Section 5.11.5 Committee's Actions on Demolition by Neglect Claims by renaming to Committee's Actions on Order to Repair Claims and adding minor language regarding the Committee's process to making a finding of undue or no undue economic hardship; and
7. Addition of Section 5.11.8 Penalties and Remedies by adding language that indicate enforcement options by the City.

At the public hearing held on June 17, 2019, three individuals spoke against the request citing clarification of the Planning Director's role in the review authority of the ordinance and reference to General Statue 160A-439.1 as it pertains to receivership authority of a City Employee.

The Planning Commission, at their meeting held on June 24, 2019, recommended approval of the Unified Development Ordinance (UDO) Text Amendment to reflect changing the name of the program to Order to Repair and update program standards.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and

1. Adopt an ordinance amending the Unified Development Ordinance (UDO) to reflect changing the name of the program to Order to Repair and update program standards.

Date: 7/8/19



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

**AN ORDINANCE AMENDING ARTICLE 5.11 DEMOLITION BY NEGLECT
AND
ADOPTING UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS
FOR THE CITY OF GOLDSBORO, NORTH CAROLINA, AND
ITS EXTRATERRITORIAL JURISDICTION**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Hall on Monday, June 17, 2019 at 7:00 p. m.; and

WHEREAS, the purpose of the public hearing was to consider the proposed changes are to reflect changing the name of the program to Order to Repair and update program standards for the City of Goldsboro and its extraterritorial jurisdiction and adoption of the Unified Development text amendment for the City of Goldsboro, North Carolina and its Extraterritorial Jurisdiction; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its planning jurisdiction that the above Sections of the Unified Development Ordinance be amended; and

WHEREAS, the City Council further deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that Unified Development Ordinance amendments for the City of Goldsboro, North Carolina, and its Extraterritorial Jurisdiction be adopted.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the following Sections within the City of Goldsboro, North Carolina, Unified Development Ordinance be amended to reflect the changes to Sections within the UDO under Section 5.11 Demolition by Neglect as follows:
 - 1) Amending Section 5.11 Demolition by Neglect by renaming to Order to Repair;
 - 2) Amending Section 5.11.1 Standards by including additional standards;
 - 3) Amending Section 5.11.2 Review Authority by including Planning Director as having the authority to assure compliance of the ordinance;
 - 4) Amending Section 5.11.3 Petition and Action by adding minor language regarding the inspection process for Order to Repair;

- 5) Amending Section 5.11.4 Safeguards from Undue Economic Hardship by adding minor language regarding the hardship filing process;
 - 6) Amending Section 5.11.5 Committee's Actions on Demolition by Neglect Claims by renaming to Committee's Actions on Order to Repair Claims and adding minor language regarding the Committee's process to making a finding of undue or no undue economic hardship; and
 - 7) Addition of Section 5.11.8 Penalties and Remedies by adding language that indicate enforcement options by the City.
2. That this Ordinance shall become effective from and after its adoption on the below indicated date.
Adopted this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

City of Goldsboro

Order to Repair by Neglect Ordinance

Frequently Asked Questions:

1. What is Order to Repair by Neglect and why do we need it?

Order to Repair by Neglect is what the City will issue to a property owner when there is destruction of a building through abandonment or lack of maintenance or the gradual deterioration of a building when routine maintenance is not performed. When deterioration reaches the extent that it creates health and safety violations, city officials are obligated to act in the public interest to abate the hazard. Having an effective Order to Repair Ordinance is a proactive preservation process to prevent demolition of community assets by the neglect of the property.

2. What are Conditions of Neglect?

According to the City's Unified Development Ordinance (UDO), a building can be declared to be in a condition of Order to Repair by Neglect if one or more of the following conditions exist:

- Any fault, defect, or condition in the building, which renders the same structurally unsafe or not properly watertight.
- Building parts that may fall and injure the public.
- Defective or deteriorated floor supports, walls, ceilings, roofs, chimneys, or vertical or horizontal supports that split, lean, list, buckle, sag or split.
- Deteriorated or inadequate foundation.

*See Order to Repair Ordinance for a complete list of standard defects/conditions.

3. Who can initiate an investigation of a potential order to repair condition and what is the process?

Anyone in the community can initiate an investigation of a potential order to repair condition by petition to the Planning Director or Chief Building Inspector. The staff then notifies the property owner of the pending investigation and gathers information on the condition of the structure. One or more public meetings are scheduled to gather evidence on the issue. The Planning Director or Chief Building Inspector makes a determination as to whether a condition of order to repair by neglect is found. If the property owner wishes to appeal the Planning Director or Chief Building Inspector's decision, the appeal is made to the Board of Adjustment for the City of Goldsboro. The Board of Adjustment is composed of appointed citizens who have the power to hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by City staff in the interpretation of the requirements of this Ordinance.

4. What happens if a property is found to be in a state of Order to Repair by Neglect?

If the property is found to be in a state that necessitates an Order to Repair by Neglect, corrective measures will be required of the property owner. City staff will work with the property owner to develop a plan to repair the property within a specified time, not to exceed 120 days, and according to the provisions of the recommended plan. An order of abatement may be applied for by the City and civil penalties may be assessed for failure to comply with the terms of the order to repair by neglect determination. The Ordinance provides safeguards from undue economic hardship to the property owner. The City may also use the remedies contained in N.C.G.S 160A-439.1 for vacant buildings that are found to be in a state of Order to Repair by Neglect. N.C.G.S 160A-439.1 allows the City to petition the superior court for the appointment of a receiver to repair, demo, or sell a vacant building, structure, or dwelling if the owner fails to comply with the order to repair. It is important to note that no member of the City's governing body or a public officer of the petitioning city is qualified to be appointed as a receiver.

1. STANDARDS

The exterior features of any building or structure located within the corporate limits of the City of Goldsboro shall be preserved by the owner and/or parties in interest against decay, deterioration and structural defects. The owner and/or parties in interest shall upon written request of the City repair such exterior features if they are found to be deteriorating, or if their condition is contributing to deterioration, including but not limited to, any of the following defects:

- a. Deterioration of exterior walls, foundations, flooring, parapet walls, roofs, beams, chimneys and either horizontal or vertical load bearing supports that causes leaning, sagging, splitting, listing or buckling;
- b. Ineffective waterproofing of exterior walls, roofs and foundations, including broken windows/doors, failed paint, leaking roofing, decayed brickwork or failed siding materials;
- c. Rotting, holes and other forms of decay;
- d. Damages caused by fire or other calamity;
- e. Deterioration of exterior stairs, porches, handrails, window/door frames, cornices, entablatures, wall facings or other architectural details that causes delaminating, instability, loss of shape or crumbling;
- f. Deterioration of fences, gates, garden walls or accessory structures;
- g. Deterioration of any exterior feature that creates or permits a hazardous or unsafe condition to life, health or other property.
- h. Boarded up windows and street barricades are allowed in the ~~downtown redevelopment district~~ **Central Business District and Historic District** only as follows:
 1. Emergency approvals granted by the Chief Building Inspector for unsecured buildings not exceeding 30 days.
 2. Projects that have a valid building permit and are making substantial progress towards removing the boarded up windows and permanently securing the building.
 3. Windows or boarded up doors shall obtain building permits within 30 days to secure and repair the structure. The Hardship Review Committee may extend this deadline if a hardship is demonstrated. Any extensions beyond 30 days issued by the Hardship Review Committee shall require the boarded up windows or doors to be painted a similar color to the remaining exterior façade.
 4. Windows and doors may be boarded up to secure any building damaged by a hurricane or other calamity. Repairs to remedy the structure shall commence within 30 days of the building receiving damage or as other wise specified by this ordinance.
- i. **Deterioration of flooring or floor supports, roofs, or other horizontal members that causes leaning, sagging, splitting, listing, or buckling.**
- j. **Deterioration of external chimneys that causes leaning, sagging, splitting, listing, or buckling.**
- k. **Deterioration of crumbling exterior plasters or mortars.**

- l. Defective protection or lack of weather protection for exterior wall and roof coverings, including lack of paint, or weathering due to lack of paint or other protective covering.
- m. Heaving, subsidence, or cracking of sidewalks, steps or pathways.
- n. Deterioration that has a detrimental effect upon the special character of a district as a whole or the unique attributes and character of the district.

2. REVIEW AUTHORITY

Authority to assure compliance with the standards set forth above is vested with the **Planning Director and the** Chief Building Inspector or his/**her** designee.

3. PETITION AND ACTION

Property owners or other concerned parties, ~~which may include but not be limited to a City employee,~~ may file a petition listing the specific defects with the **Planning Director or** Chief Building Inspector no earlier than six months after the adoption of this ordinance. ~~The petition shall request that he~~ **the Director or Inspector** act to require the correction of the deterioration or the making of repairs. ~~The Director or Chief Building~~ Inspector will use the six-month timeframe to systematically inspect these ~~downtown districts~~ **buildings and/or structures within the corporate limits of the City of Goldsboro** and contact property owners to notify them of any violations. Correction or repairs will be required under the following procedures:

1. Whenever a petition is filed with the **Planning Director or** Chief Building Inspector that a building or structure is undergoing demolition by neglect, the **Director, Inspector, or a designated agent** shall, if his **or her** preliminary investigation discovers a basis for such charges, within fifteen days issue and cause to be served upon the owner and/or **such other person who may have legal possession, custody, and control thereof, as the same be determined by reasonable diligence** ~~parties in interest~~ a complaint stating:
 - o The charges **in that respect** and containing a notice that a hearing will be held before the **Planning Director or** Chief Building Inspector in City Hall, not less than ten nor more than thirty days after the serving of such complaint;
 - o That the owner and/or parties of interest shall be given a right to answer and give testimony;
 - o That the Hardship Review Committee, as defined in this Ordinance, shall also be given notice of the hearing; and
 - o That the rules of evidence prevailing in courts of law or equity shall not be controlling in hearing before the **Director or** Inspector.
2. The purpose of the hearing is to receive evidence concerning the charge of deterioration and **to ascertain whether the owner and/or other parties in interest wishes to petition the Hardship Review Committee for a demolition by neglect and to consider any** claim of undue economic hardship ~~made by the owner and/or other parties of interest.~~
3. Within 15 days after such notice and hearing, the **Planning Director or** Chief Building Inspector determines that the building or structure is undergoing demolition by neglect **because it is deteriorating, or if its condition is contributing to deterioration,** according to the standards listed in this Section, the **Director or** Inspector shall state in writing the findings of fact in support of such determination and shall issue and cause to be

- served upon the owner and/or parties in interest an order to repair within the time specified, those elements of the building or structure that are deteriorating, contributing to deterioration or deteriorated.
4. Complaints or orders issued by the ~~Planning Director or~~ Chief Building Inspector shall be served upon persons either personally, or by registered or certified mail. If after using reasonable diligence the whereabouts of such persons remains unknown or they have refused to accept service by certified or registered mail, the ~~Director or Chief Building~~ Inspector shall make an affidavit to that effect, ~~stating the steps taken to determine and locate the persons in interest,~~ then the ~~serving of such~~ Chief Building Inspector ~~shall serve the~~ complaint or order ~~may be made~~ by publishing the same once each week for two consecutive weeks in a newspaper generally circulated ~~within~~ the City. Where such service is by publication, a notice of pending proceedings shall be posted in a conspicuous place on the premises thereby affected.
 5. Failure on the part of any owner and/or parties of interest to receive or have served upon him any complaint, notice or order herein provided for, shall not affect or invalidate the proceedings with respect to any other owner or parties in interest or any other person.
 6. In the event that the owner and/or other parties in interest wish to petition for a claim of undue economic hardship, the ~~Planning Director or~~ Chief Building Inspector's order shall be stayed until after the Hardship Review Committee's determination of such economic hardship. All claims of undue economic hardship shall be made within 15 days of the issuance of the order to repair the ~~building or~~ structure.

4. SAFEGUARDS FROM UNDUE ECONOMIC HARDSHIP

- a. When a claim of undue economic ~~or other~~ hardship is made, the ~~Planning Director or~~ Chief Building Inspector shall notify the Hardship Review Committee, which consists of the ~~Planning Community Development Relations~~ Director, Finance Director and City Engineer, within three days following the hearing on the complaint. The Committee shall schedule a hearing on the claim within 15 days of receiving notice that a hearing is requested. ~~The petitioner shall present the information provided under subsection (b) to the Committee. The Committee may require that the owner and/or parties in interest furnish such additional information that is relevant to its determination of undue economic hardship. The Committee may direct its staff to furnish additional information as the Committee believes is relevant. The Committee shall also state which form of financial proof it deems relevant and necessary to a particular case. In the event that any of the required information is not reasonably available to the owner and/or parties in interest and cannot be obtained by the owner, the owner shall describe the reasons why such information cannot be obtained. Enforcement proceedings shall be stayed until the Committee makes a decision.~~
- b. When a claim of undue economic hardship is made ~~owing~~ due to the effects of demolition by neglect, the burden of proof shall be upon the owner and/or parties in interest to provide evidence during the hearing upon the claim, describing the circumstances of the hardship. ~~The minimum evidence which shall include for all property:~~
 1. Nature of ownership (individual, business or nonprofit) or legal possession, custody, control, residency and a description of the building or structure;

2. Financial resources of the owner and/or parties of interest;
3. Cost of repairs;
4. Assessed value of the land and improvements;
5. Real estate taxes for the previous two years;
6. Amount paid for the property, date of purchase and party from whom purchased, including a description of the relationship between the owner and the person from whom the property was purchased or other means of acquisition of title, such as by gift or inheritance.
7. Annual debt service, if any for previous two years; and
8. Any listing of the property for sale or rent, price asked and offers received, if any.
9. Proof of application status, **if any**, for historic tax credits as filed with the State of North Carolina.
10. ~~If the property is~~ **For income-producing property additional evidence is required as follows:**
 - o Annual gross income from the property for last two years;
 - o Itemized operating and maintenance expenses for the previous two years, including proof that adequate and competent management procedures were followed;
 - o Annual cash flow, if any, for the previous two years.

5. COMMITTEE'S ACTIONS ON ~~DEMOLITION BY~~ NEGLECT ORDER TO REPAIR CLAIMS

Within fifteen days of the Committee's hearing on the claim, the Committee shall make a finding of undue or no undue economic hardship and shall enter the reasons for such finding into the record. In the event of a finding of no undue economic hardship, the Committee shall report such a finding to the **Planning Director or** Chief Building Inspector and the **Director or** ~~Chief Building~~ Inspector shall issue an order for such property to be repaired within the time specified.

In the event of a finding of **undue** economic hardship, the finding ~~shall~~ **may** be accompanied by a **recommended plan** ~~recommendation~~ to relieve the economic hardship. This plan may include, but is not limited to, **property tax relief as may be allowed under North Carolina law**, loans or grants from the City or other public, private or non profit sources, acquisition by purchase **or eminent domain, building code modifications**, changes in applicable zoning regulations or relaxation of the provisions of this Section sufficient to mitigate the **undue** economic hardship. The Committee shall report the finding and plan to the **Planning Director or** Chief Building Inspector. The **Director or** ~~Chief Building~~ Inspector shall issue an order for such property to be repaired within a specified time **(not to exceed six months)** and according to the provisions of the recommended plan. The Hardship Review Committee may extend the deadline specified by the **Director or** ~~Chief Building~~ Inspector if substantial progress to remedy the situation is demonstrated.

6. APPEALS

Findings ~~made by~~ **of** the **Planning Director**, Chief Building Inspector or Hardship Review Committee may be appealed to the Board of Adjustment in accordance with the procedures found in Section 32.326 of the **City of Goldsboro City Code of Ordinances**. The aggrieved party must file the application for an appeal within ten days following the receipt of the order for repair of the property or the determination. All appeals shall be in the nature of certiorari.

7. **OTHER CITY POWERS**

Nothing contained within this Section shall diminish the City's power to declare a building unsafe or in violation of the minimum housing ordinance.

8. **PENALTIES AND REMEDIES**

Enforcement of this Section may be by any one (1) or more of the following methods, and the institution of any action under any of these methods shall not relieve any party from any other civil or criminal proceeding prescribed for violations and prohibitions.

a. **Equitable Remedy**

The City may apply for any appropriate equitable remedy to enforce the provisions of this Section.

b. **Order of Abatement**

The City may apply for and the court may enter an order of abatement. An order of abatement may direct that improvements or repairs be made, or that any other action be taken that is necessary to bring the property into compliance with this Section. Whenever the party is cited for contempt by the court and the City executed the order of abatement, the City shall have a lien, in the nature of a mechanic's and materialman's, on the property for the cost of executing the order of abatement.

c. **Civil Penalty**

No civil penalty shall be levied unless and until the Planning Department or Inspections Department shall deliver a written notice by personal service or by registered mail or by certified mail, return receipt requested, to the person responsible for each violation indicating the nature of the violation and ordering corrective action. The notice shall also set forth the time period when corrective measure must be completed. The notice shall state that failure to correct the violation within the specified time period will result in the assessment of civil penalties and other enforcement action. If after the allotted time period has expired and after the hearing of an appeal, if any by the Board of Adjustment, corrective action has not been completed, a civil penalty shall be assessed in the amount of one hundred dollars (\$100.00) per day of continuing violation.

d. **Any penalty, fines or fees may be waived or reduced at the discretion of the Planning Director IF the property owner or other responsible party for the repairs thereof have substantially [herein "substantially" or "substantial" as to repairs means that seventy-five percent (75%) or more of the repairs that were previously ordered to be made have been so made] been accomplished.**

e. **If penalties, fines and/or fees total Three Thousand Dollars (\$3,000.00) or more AND the property has not been substantially improved/repaid pursuant to the order, then at the discretion of the Planning Director any other legal remedies available to the City of Goldsboro may be implemented/pursued; including but not limited to those contained in N.C.G.S. §160A-439.1.**

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: S-3-19 Bill Lane Lot #78 (Expedited 2-Lot Final Subdivision Plat)

BACKGROUND: The property is located on the north side of Titleist Drive within Lane Tree Townhomes Subdivision.

Total Area: 24.89 acres or 108,421 sq. ft.

Total Lots: 2

Lot No. 1: .70 acres or 30,649 sq. ft.

Lot No. 2: 24.19 acres or 105,372 sq. ft.

Zoning: Highway Business (HB)

Property is currently vacant and located in the City's extraterritorial jurisdiction (ETJ).

DISCUSSION: The proposed subdivision has been approved for a two-lot final subdivision as it qualified for an expedited subdivision review.

The applicant proposes single-family development on Lot 1 and wishes to provide sewer services with the installation of a septic tank system.

Per the City's Unified Development Ordinance Subdivision Standards, water and sanitary sewer mains shall be installed in accordance with City standards and shall be approved by the Goldsboro City Engineer and the State of North Carolina, when such utilities are accessible and available within one thousand feet of the proposed subdivision. Sewer is available within one thousand feet of the proposed subdivision however; the applicant is requesting a modification of tying onto to the existing sewer system.

If modification is granted the septic system shall meet the requirements of the State Board of Health and be approved by the Wayne County Health Department.

The Planning Commission, at their meeting held on June 24, 2019, recommended approval of the 2-Lot Final Subdivision Plat with a modification of tying onto the existing sewer system.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the 2-Lot Final Subdivision Plat with the following modification:

1. Modification of tying onto the existing sewer system requirement when such utilities are accessible and available within one thousand feet of the proposed subdivision.

Date: 7/8/19

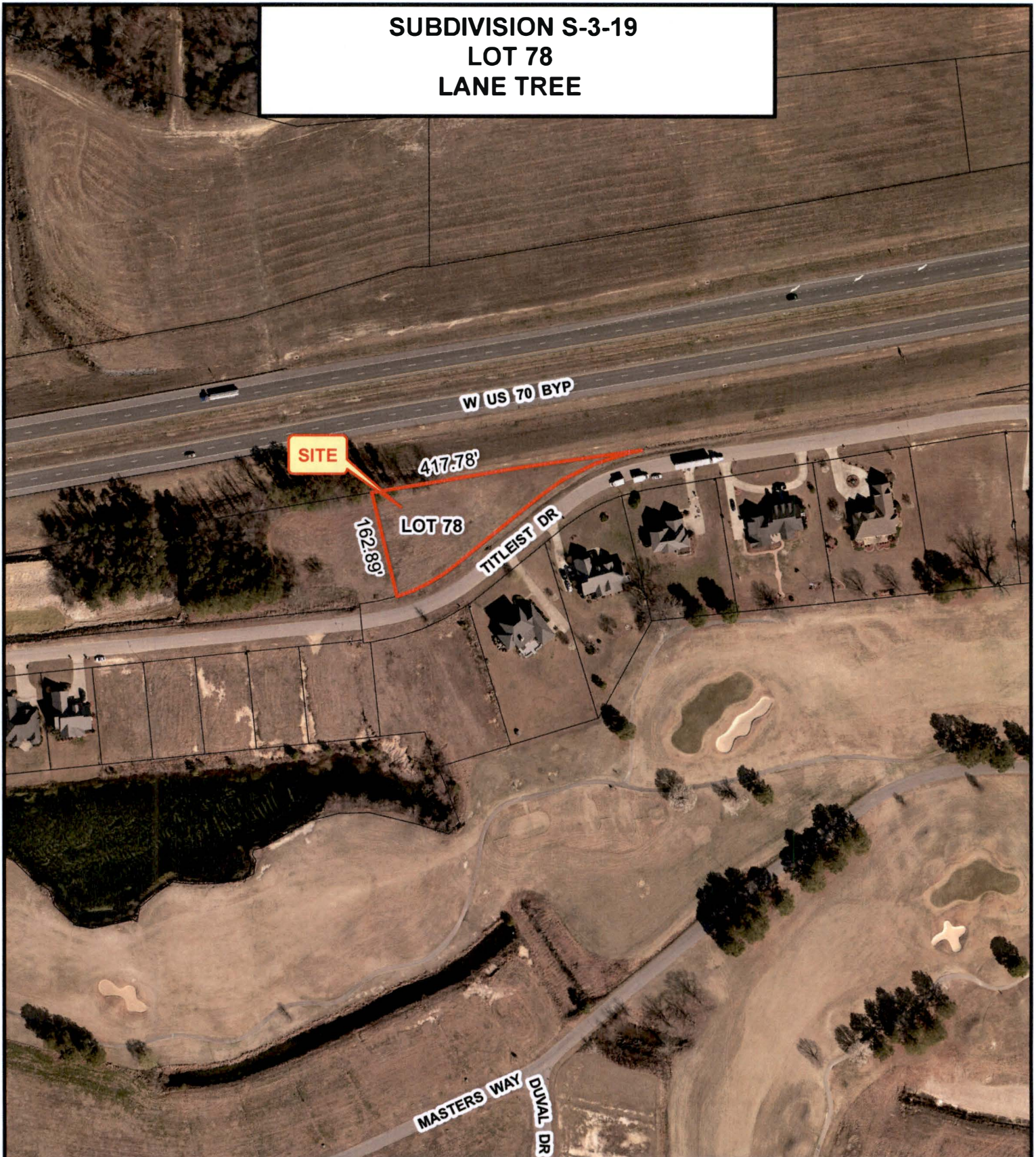


Planning Director

Date: _____

City Manager

**SUBDIVISION S-3-19
LOT 78
LANE TREE**



SUBDIVISION APPLICATION

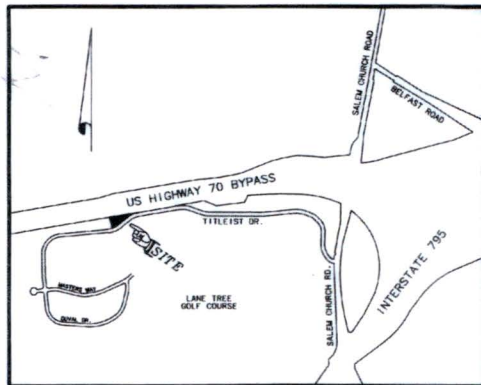
Case No : S-3-19
Applicant : Bill Lane
Parcel No : 2691-51-4880
Location : Lane Tree Subdivision



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

200 100 0 200 Feet





VICINITY MAP
NOT TO SCALE

NOTES:

- SUBJECT PROPERTY IS NOT LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS PER WAYNE COUNTY FIRM 3720268000K DATED 06/20/2018
- SUBJECT PROPERTY IS SUBJECT TO ANY RESTRICTIONS, EASEMENTS AND RIGHT-OF-WAYS OF RECORD, IF ANY.
- BEARINGS ARE BASED UPON NAD83(2011).
- DISTANCES ARE HORIZONTAL GROUND IN US SURVEY FEET.
- COORDINATES ARE NAD83(2011) GRID.
- WATER SERVICE PROVIDED BY CITY OF GOLDSBORO.
- SEWER SERVICE FOR LOT 78 TO BE PROVIDED BY INDIVIDUAL SEPTIC TANK SYSTEM.

MINIMUM BUILDING LINES
FRONT MINIMUM BUILDING LINE = 35'
SIDE MINIMUM BUILDING LINE = 12'
REAR MINIMUM BUILDING LINE = 25'

CERTIFICATION
NORTH CAROLINA

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT WAS PREPARED UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY OF (DESCRIPTION) AS RECORDED IN DEED BOOK 3053, PAGE 824 DEED BOOK 3053, PAGE 828 THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS SUCH AND WERE PLOTTED FROM INFORMATION AS REFERENCED HEREON, THAT THE RATIO OF PRECISION AS CALCULATED WAS 1:115,000; THAT THE GLOBAL NAVIGATION SATELLITE SYSTEM (GNSS) WAS USED TO PERFORM A PORTION OF THIS SURVEY AND THE FOLLOWING INFORMATION WAS USED:

CLASS OF SURVEY - CLASS A
POSITIONAL ACCURACY - 0.03'
TYPE OF GPS FIELD PROCEDURE - RTK
DATES OF SURVEY - 04/05/19 - 03/04/19
DATA/PROD - NAD83(2011)
PUBLISHED/FIXED-CONTROL USE - NC VRS
GEOD MODEL - 2012B
COMBINED GRID FACTOR - 0.999878486
UNITS - US SURVEY FEET

THAT THIS PLAT MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR LAND SURVEYING IN NORTH CAROLINA (NAC 56-100) AND THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, WITNESS MY HAND AND SEAL THIS 02 DAY OF APRIL, 2019

I, RICHARD M. BENTON, CERTIFY THAT THIS PLAT IS OF A SURVEY THAT CREATES A SUBDIVISION OF LAND WITHIN AN AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

PROFESSIONAL LAND SURVEYOR
L. BERRY GRAY, REVIEW OFFICER OF WAYNE COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATE IS ATTACHED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.
4/9/19
REVIEW OFFICER DATE



CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) HEREBY CERTIFY THAT I AM (WE ARE) THE OWNER (S) OF THE PROPERTY DESCRIBED HEREON. THE PROPERTY IS LOCATED WITHIN THE PLANNING JURISDICTION OF THE CITY OF GOLDSBORO, THAT I (WE) FREELY ADOPT THIS PLAN OF SUBDIVISION AND DEDICATE TO PUBLIC USE ALL AREAS SHOWN ON THIS PLAT AS STREETS, ALLEYS, WALKS, PARKS, OPEN SPACE AND EASEMENTS, EXCEPT THOSE SPECIFICALLY INDICATED AS PRIVATE; AND THAT I (WE) WILL MAINTAIN ALL SUCH AREAS UNTIL THE OFFER OF DEDICATION IS ACCEPTED BY THE APPROPRIATE PUBLIC AUTHORITY; ALL THE PROPERTY SHOWN ON THIS PLAT AS DEDICATED FOR ANY OTHER PUBLIC USE SHALL BE DEDICATED FOR ANY OTHER PUBLIC USE AUTHORIZED BY LAW WHEN SUCH OTHER USE IS APPROVED BY THE GOLDSBORO CITY COUNCIL IN THE PUBLIC INTEREST.

LANE FARM INC
4-9-19
OWNER DATE

CERTIFICATE OF APPROVAL

I HEREBY CERTIFY THAT ALL THE STREETS SHOWN ON THIS PLAT ARE WITHIN THE CITY OF GOLDSBORO'S PLANNING JURISDICTION. ALL STREETS AND OTHER IMPROVEMENTS SHOWN ON THIS PLAT HAVE BEEN INSTALLED AND COMPLETED PREVIOUSLY AND THAT THE SUBDIVISION SHOWN ON THIS PLAT IS IN COMPLIANCE WITH THE CITY OF GOLDSBORO'S UNIMPROVED DEVELOPMENT ORDINANCE. THE PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR HAS APPROVED THIS PLAT, SUBJECT TO ITS RECORDING IN THE WAYNE COUNTY REGISTRY WITHIN SIXTY (60) DAYS OF THE DATE BELOW.

4/9/19
PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR DATE

WAYNE COUNTY HEALTH DEPT.

THE WAYNE COUNTY HEALTH DEPARTMENT HAS PERFORMED A SOIL ANALYSIS ON LOT 78 WITHIN THIS SUBDIVISION. A COPY OF THE SOIL ANALYSIS FOR SAID LOT IS AVAILABLE FOR REVIEW IN THE OFFICE OF THE ENVIRONMENTAL HEALTH SECTION. THE SOIL ANALYSIS IS NOT A PERMIT OR A GUARANTEE THAT A PERMIT WILL BE ISSUED. EACH LOT WILL HAVE TO BE RE-EVALUATED FOR AN IMPROVEMENT PERMIT USING STANDARDS CURRENT AT THE TIME PERMITS ARE REQUESTED AND A LOT PLAN SHOWING THE PROPOSED STRUCTURE HAS BEEN MADE AVAILABLE TO THE HEALTH DEPARTMENT.

4-9-19
WAYNE COUNTY HEALTH DEPARTMENT DATE

CRIDTIS

EIR (A) N = 811,885.300 FT.
E = 2,285,325.586 FT.
EIR (B) N = 811,598.070 FT.
E = 2,284,849.947 FT.
NAD83(2011) GRID COORDINATES
COMBINED FACTOR = 0.999878486

CURVE	DELTA ANGLE	RADIUS	ARC	TANGENT	CHORD	CHORD BEARING
C1	30°03'42"	330.00'	173.14'	88.61'	171.16'	S 85°56'10"W
C2	21°46'59"	280.00'	106.45'	53.88'	105.81'	S 81°47'48"W
C3	11°42'47"	280.00'	57.24'	28.72'	57.14'	S 78°32'41"W

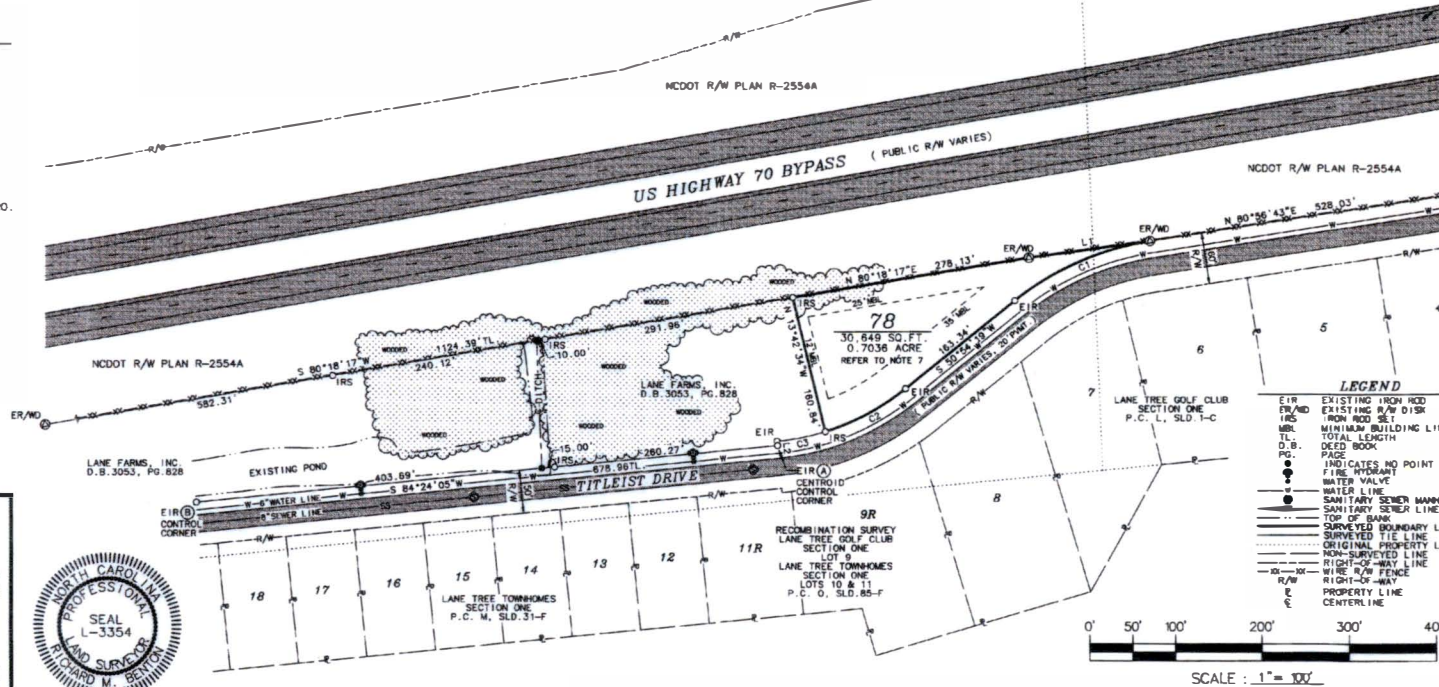
LINE	BEARING	DISTANCE
L1	N 82°00'20"E	141.84'
L2	S 05°35'55"E	5.00'

PRESENTED FOR REGISTRATION
DATE: April 9, 2019
TIME: 02:38:15 PM

JUDY HARRISON
REGISTER OF DEEDS
WAYNE COUNTY, NC
BY Lana B. L... DEPUTY, ASST

LANE FARMS, INC.
D.B. 3053, PG. 824

LANE FARMS, INC.
D.B. 3053, PG. 828



FINAL PLAT OF

LANE TREE TOWNHOMES
SECTION ONE, PHASE TWO

BEING A PORTION OF THOSE CERTAIN PARCELS OF LAND DESCRIBED IN DEED BOOK 3053, PAGE 824 AND DEED 3053, PAGE 828 WAYNE COUNTY REGISTRY

STONEY TOWNSHIP WAYNE COUNTY NORTH CAROLINA

BENTON & ASSOCIATES	APPROVED RMB	DA
LAND SURVEYING AND MAPPING 119 E WALNUT STREET GOLDSBORO, NC PHONE (919) 738-0440 FAX 735-0840 FIRM LICENSE NO. C-0005	SURVEYOR JHL	DR
	FILE NUMBER	19-0

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: SITE-6-19 Site and Landscape Plans- 4 Points of NC
(Automatic Car Wash)

BACKGROUND: Subject properties are located on the south side of Berkeley Boulevard between Cashwell Drive and Langston Drive.

506 N. Berkeley Boulevard

Frontage: 105 ft.
Depth: 184.42 ft.
Area: 18,583 sq. ft. or 0.42 acres
Zoning: General Business

508 N. Berkeley Boulevard

Frontage: 76.82 ft.
Depth: 184.42 ft.
Area: 14,112 sq. ft. or 0.32 acres
Zoning: General Business

Existing use: Property located at 506 N. Berkeley is currently occupied by a commercial real estate office and an ice cream and shaved ice facility. Property located at 508 N. Berkeley is currently clear and vacant.

DISCUSSION: The applicant proposes to combine the two subject properties for commercial development.

The submitted site plan indicates a single-story, 2,800 sq. ft. building of metal-framed construction proposed for use as a drive-through automatic car wash facility.

A floor plan has been provided and consists of an express tunnel car wash, a customer lobby area, an office, a restroom, an equipment room and a janitor's closet.

In addition to the car wash, two (2) overhead canopies are proposed for the site. A 2,240 sq. ft. canopy is proposed adjacent to the common access drive and will provide cover for 14 parking spaces and 14 vacuum stations to be used by customers of the business.

A 375 sq. ft. canopy is proposed in the drive-through aisle along the rear property line adjacent to the entrance of the car wash facility to provide cover for two (2) side-by-side automatic pay stations. The canopy is shown within 5 ft. of the rear property line. As such, a modification will be necessary since the rear building setback is 25 ft.

Hours of Operation: Monday-Sunday 8am-8pm

Employees: 2-4

Access: The site will be served by an existing 50 ft. wide curb cut off Berkeley Boulevard.

An existing 24 ft. wide paved and shared access drive will extend southward from the curb cut approximately 150 ft. from the terminus providing access to two parking lots proposed for the site.

Parking: A total of 22 parking spaces have been provided including 1 handicap accessible parking space. 14 spaces will be located adjacent to the common access drive. 8 spaces are shown adjacent to the proposed automatic car wash. A drive-through aisle is shown at the rear of the site for stacking 14 vehicles upon entry into the car wash bay area.

Sidewalks and Pedestrian Access: Exterior sidewalks are not shown on the submitted site plan. The applicant will be required to install sidewalks along Berkeley Boulevard for approximately 182 linear feet.

A 10 ft. wide interior sidewalk has been provided for pedestrian access leading from the parking lots to the building entrances using private walkways and a handicap ramp. 9 additional vacuum stations are proposed along

the sidewalk adjacent to the car wash facility and located between customer parking spaces.

Landscaping: The site plan indicates a required Type A, 5 ft. wide landscape buffer along the western and southern property lines. A total of 10 street trees are proposed along Berkeley Boulevard accompanied by 48 evergreen shrubs to serve as the required vehicular surface buffer. 9 trees and 108 shrubs will serve as vehicular surface area plantings required for the site.

Building Elevations: The proposed automatic car wash building exterior consists of a metal standing seam roof, split-face masonry block columns, stucco and brick veneer walls, stacked stone veneer bases and architectural wood brackets.

Commercial Lighting Plan: Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Engineering: The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the site.

Storm water calculations, grading and drainage plans have not been submitted. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

Refuse collection: A concrete pad is shown at the end of the access drive for the location of a commercial dumpster. The dumpster enclosure will match the elevations of the car wash facility and will be screened in accordance with City standards.

Modification: The applicant is requesting a modification of the rear setback requirement from 25 ft. to 5 ft. for the construction of a 375 sq. ft. canopy providing cover for two (2) side-by-side automatic pay stations.

The Planning Commission, at their meeting held on June 24, 2019, recommended site and landscape plan approval

with modification the rear setback requirement from 25 ft. to 5 ft. for the construction of a 375 sq. ft. canopy providing cover for two (2) side-by-side automatic pay stations.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and approve the site, landscape and building elevation plans for 4 Points of NC (Automatic Car Wash) with the following modification:

1. Modification to the rear setback requirement from 25 ft. to 5 ft. for the construction of a 375 sq. ft. canopy providing cover for two (2) side-by-side automatic pay stations.

Date: 7/8/19



Planning Director

Date: _____

City Manager

**SITE PLAN
506/508 N BERKELEY BLVE
PRIDE CARWASH**



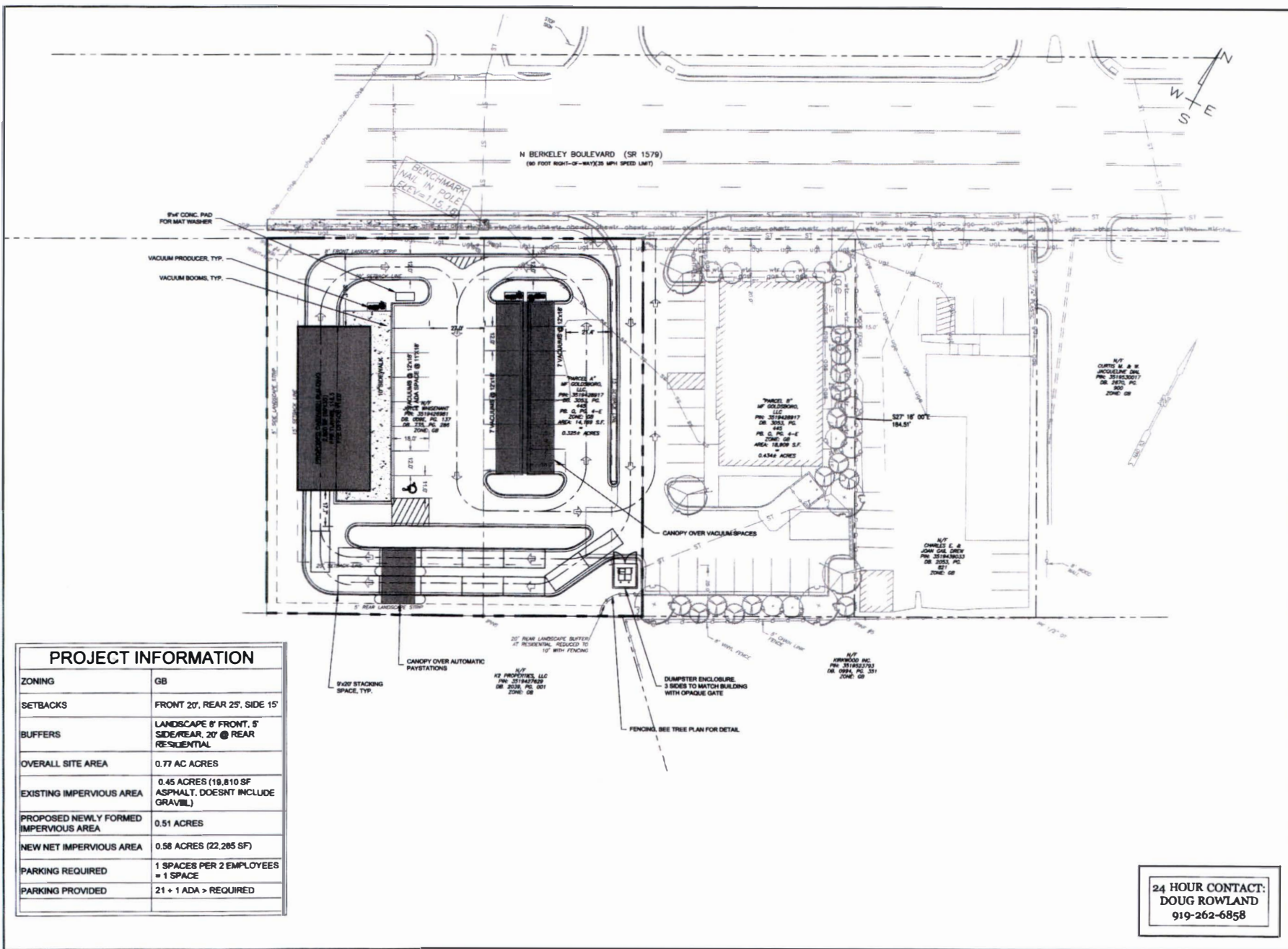
SITE PLAN APPLICATION

CASE NO: SITE-10-19
REQUEST: Car Wash
APPLICANT: 4 Points of NC
LOCATION: 506/508 N. Berkeley Blvd.



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



ON SITE
CIVIL GROUP

1000 BERKLEY BLVD. SUITE 200-100, METTUS, GA 30040
770-447-1000
WWW.ONSITECIVIL.COM

THESE DRAWINGS ARE THE PROPERTY OF ON SITE CIVIL GROUP, LLC AND SHALL NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT THE EXPRESS WRITTEN PERMISSION OF ON SITE CIVIL GROUP, LLC.



REVISIONS		
No.	DATE	DESCRIPTION



CLIENT:
PRIDE CARWASH
4 POINTS OF NC
206 FINE CONE LOOP
PITTSBORO NC 27312
CONTACT: DOUG ROWLAND
919-262-6858

PRIDE CARWASH
506 & 508 BERKELEY DRIVE
TOWN OF GOLDSBORO,
WAYNE COUNTY, NC

SITE PLAN

DATE: JUNE 7, 2019
PROJECT: 19-0048

SHEET: C 401

COMMERCIAL & INDUSTRIAL
CONSTRUCTION

4857 N. Main Street, Suite 220

Acworth, GA 30101

Phone: 678.574.4994

Fax: 678.574.4997

email: artcorcoran@bellsouth.net

THESE DRAWINGS ARE THE PROPERTY OF ARBOR ENVIRONMENTAL SERVICES, INC. DRAWING THESE ARBOR COMPANIES AND SHALL NOT BE REPRODUCED IN WHOLE OR IN PART WITHOUT THE EXPRESS WRITTEN PERMISSION OF ARBOR ENVIRONMENTAL SERVICES, INC.

ARCHITECT
KERRALL D. HEARN, MA
PHONE: 678-574-8944

MECHANICAL ENGINEER
NICEE MALONEY
MALONEY & ASSOCIATES, LLC CHARLOTTE, NC
PHONE: 919-226-3441

STRUCTURAL ENGINEER

8100C 11/00L. 1/00/00000000
 VIC GARDIZZI, PE
 PHONE: 72-33-3047

ELECTRICAL ENGINEER

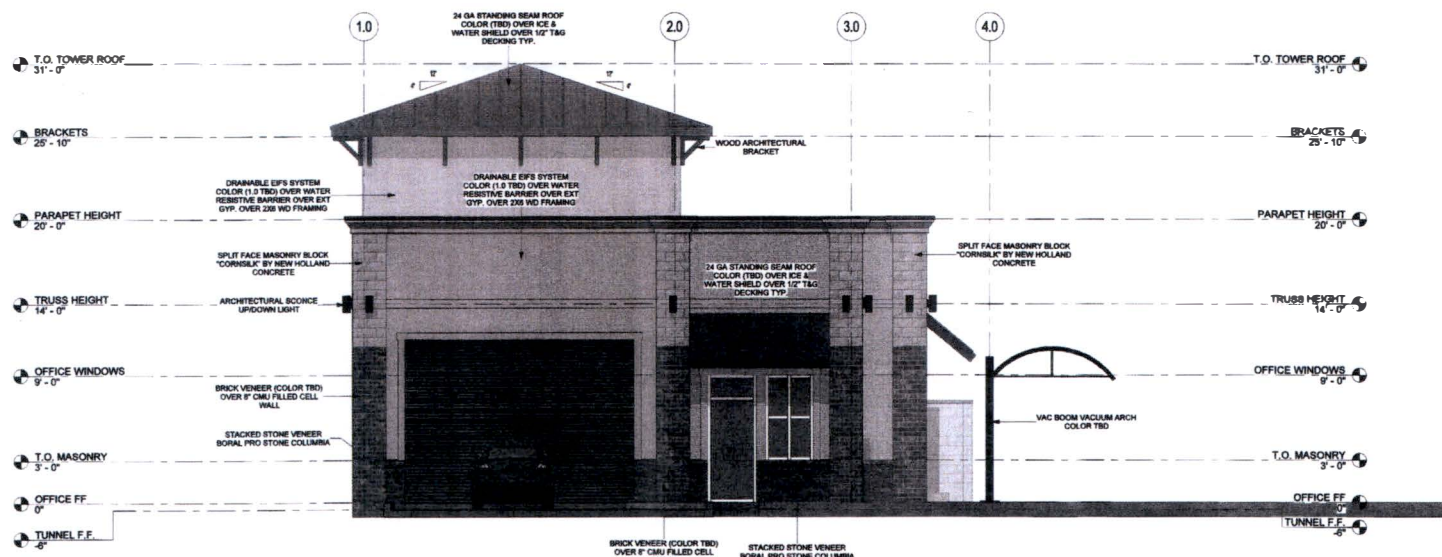
ELECTRICAL ENGINEER
JIM HENDERSON, PE
KMAA, CHARLOTTE, NC

KMAA, CHARLOTTE, NC
PHONE: 704-366-1776

CIVIL ENGINEER

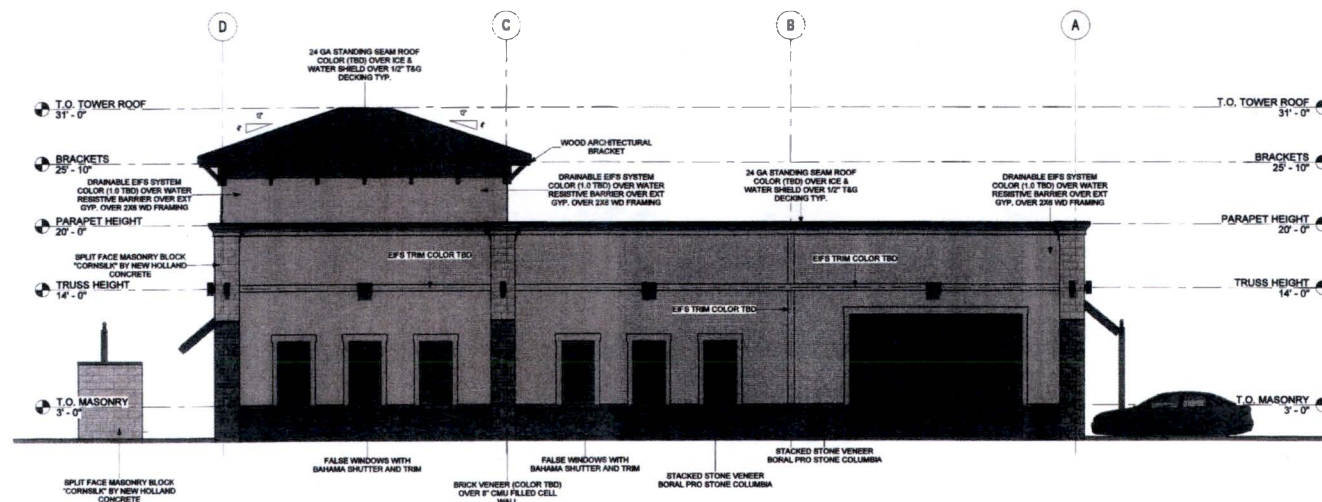
CIVIL ENGINEER
JARRETT SOKOLOFF, PE
ON SITE CIVIL GROUP

ON SITE CIVIL GROUP
Phone: (404) 822-9147



EAST REAR (ENTRANCE) ELEVATION

1	LAST
A106	1/4" = 1'-0"



SOUTH SIDE ELEVATION

2 SOUTH
A185 $3/16" = 1'-0"$

[illegible]

PRIDE EXPRESS
TUNNEL CAR WASH
508 N BERKELEY BLVD.
GOLDSBORO, NC 27534

ELEVATIONS

Project number 19-0475

Project number	19-0475
Date	06/07/19

Drawn by	CMC
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Checked by	KDH
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A105

A105

Scale	As indicated
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Street Closing – Titleist Drive

BACKGROUND: On April 11, 2019, Lane Farms, LLC. requested staff to close a portion of Titleist Drive based on NCDOT realignment of Salem Church Road and US 70 Bypass that is located within the City Limits.

The referenced street section has been identified on the attached map indicating the length and right-of-way width.

DISCUSSION: The petitioned street closing have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections to the closing has been submitted.

The Engineering Department has indicated that a utility easement should be retained over this section of Titleist Drive for an existing 6-inch water line if the right-of-way is closed.

If the street section is closed, ownership of the right-of-way would return to the property owner.

The Council, on May 6, 2019, adopted a Resolution of Intent setting the public hearing and that Resolution was advertised for four weeks in the newspaper. Adjacent property owners were notified of the public hearing by certified mail and the street section was posted with notice of the public hearing.

At the public hearing held on June 17, 2019, no one spoke either for or against the closing of Titleist Drive.

The Planning Commission, at their meeting held on June 24, 2019, recommended closing a portion of Titleist Drive with maintaining a utility easement over this section of Titleist Drive for an existing 6-inch water line.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and adopt an Ordinance officially closing a portion of Titleist Drive and maintaining a utility easement over the closed right-of-way for an existing 6-inch water line.

Date: 7/8/19



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2019 -

**AN ORDINANCE ORDERING
THE CLOSING OF PORTIONS OF CERTAIN STREET
WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA**

WHEREAS, after notice duly given in compliance with the provisions of General Statute 160A-299, public hearings were held at a regular meeting of the City Council of the City of Goldsboro, North Carolina, on Monday, June 17, 2019; and

WHEREAS, after due and careful consideration, the City Council of the City of Goldsboro deems it in the best interest of the City and its citizens, and of no harmful effect to the adjoining property owners, that certain portions of certain streets be closed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that it be and is hereby ordered:

1. That the following described street section be closed:
 - a. A portion of Titleist Drive based on NCDOT realignment of Salem Church Road and US 70 Bypass that is located within the City Limits;
2. A utility easement should be retained over this section of Titleist Drive for an existing 6-inch water line if the right-of-way is closed.
3. Ownership of the right-of-way would return to the property owner.
4. That a certified copy of this Ordinance be filed in the Office of the Register of Deeds of Wayne County.

Adopted this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

**STREET SECTION CLOSING
TITLEIST DRIVE
(.05 MI FROM SALEM CHURCH RD)**



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing and Public Relations Services

BACKGROUND: Goldsboro-Wayne Transportation Authority, known locally as GWTA, requested qualifications from qualified marketing/public relations firms to manage and expand the public outreach and marketing strategy for the GWTA public transportation system.

The scope of services includes development, maintenance and/or creation of the following items:

1. Public outreach materials and promotional items, media kits, corporate information packets, advertising media and other associated items;
2. Customer satisfaction surveys;
3. Ridership counts;
4. GWTA website;
5. All signage and graphics for bus shelters, transit equipment, bus stop signs, etc.;
6. Attendance at GWTA Board of Directors and staff meetings;
7. Advertising/marketing strategies for ridership development and growth;
8. System and route map development and updates, associated comprehensive and individual schedule brochures and stop level schedule displays;
9. Multi-Ride Pass media design and development;
10. Research and development of revenue generating advertising program options;
11. Graphics and materials associated with the marketing program and strategies as needed; and
12. Development of high quality, economical production options.

Three consultants' submitted qualifications and Jennifer Collins, City of Goldsboro Planning Director, Shycole Carter-Simpson, Community Relations Director, Amy Hartley, Director of Wayne Opportunity Center and Don Willis,

Goldsboro-Wayne Transportation Authority Director, reviewed each consultant's submittal.

Upon completion of the submittal review, staff recommended Quest Corporation of America (QCA) to the Goldsboro-Wayne Transportation Authority Board of Directors at their June 27, 2019 meeting. The recommendation was based on QCA's qualifications, past experience and project approach. The Board of Director's recommended and approved the selection of QCA for this task.

Staff has worked with the consultant and NCDOT to negotiate a fee for the defined scope. The final proposed cost is \$36,810 with an option to extend for up to two one-year periods depending on available NCDOT Section 5303 funding. Section 5303 funds available for the Goldsboro MPO and transit planning for FY 20 is \$39,000.

DISCUSSION:

The fee proposal for this project has been reviewed by City staff and the North Carolina Department of Public Transportation. Eighty percent of the project will be paid with the use of NCDOT Section 5303 funds (\$29,448) and twenty percent of the cost (\$7,362) will be paid for by the City of Goldsboro as part of their match for the use of Section 5303 funds. These funds are currently budgeted in the City's FY 2020 Budget.

This contract shall begin July 1, 2019 and end June 30, 2022 and as previously stated contains an option to extend for up to two one-year periods.

RECOMMENDATION:

By motion, accept the staff's and Goldsboro-Wayne Transportation Authority Board of Director's recommendation and adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$36,810 with QCA, for the GWTA Marketing and Public Relations Services.

Date: 7/8/19


Planning Director

Date: _____

City Manager

RESOLUTION NO. 2019 –

**RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLDSBORO-WAYNE TRANSPORTATION AUTHORITY
(GWTA) MARKETING AND PUBLIC RELATIONS SERVICES**

WHEREAS, the City Council of the City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, has heretofore found it in the public interest to expand the public outreach and marketing strategy for Goldsboro-Wayne Transportation Authority; and

WHEREAS, the Goldsboro MPO Transportation Advisory Committee approved Quest Corporation of America (QCA) for marketing and public relations services on June 13, 2019; and

WHEREAS, the total fee proposal was submitted by QCA of Charlotte, North Carolina in the amount of \$36,810; and

WHEREAS, the North Carolina Department of Transportation has agreed to allow the use of Section 5303 funds to fund 80% of the contract in the amount of \$29,448; and

WHEREAS, the City of Goldsboro will be responsible for 20% of the contract in the amount of \$7,362; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept and award the contract to QCA of Charlotte, North Carolina in the amount of \$36,810 for the Goldsboro-Wayne Transportation Marketing and Public Relations Services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with QCA in the amount of \$36,810 for the Goldsboro-Wayne Transportation Authority Marketing and Public Relations Services;
2. This Resolution shall be in full force and effect from and after this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Informal Bid Request: Maintenance of Enhancement Areas and Welcome to Goldsboro Signs Service Contract

BACKGROUND: The City of Goldsboro has maintenance agreements with the North Carolina Department of Transportation to maintain three areas along landscaped State right-of-ways.

These three locations, known as “Enhancement Areas”, are:

1. Royall Avenue (between Center Street and Berkeley Boulevard and an area extending along the east side of Spence Avenue running from Royall Avenue a distance of approximately 600 feet;
2. U. S. Highway 70 East Bypass/Spence Avenue Interchange (includes service road quadrant and an area adjacent to BoJangle's Restaurant); and
3. US Highway 70 West and US 117/I-795Bypass Interchange.

The bid request also includes the maintenance of three Welcome to Goldsboro signs at the following locations:

1. South side of US 70 West (adjacent to radio station at 2581 US 70 West);
2. North side of US 70 East (on property owned by New Hope Friends Church at 4451 US 70 East); and
3. East side of NC 111 South (963 S NC 111 Highway).

DISCUSSION: The City advertised and placed out for bid, detailed specifications for maintaining the above enhancement areas and welcome to Goldsboro signs.

On Friday, July 5, 2019, bids were opened in the Planning Department. One bid was received as follows:

Contractor

Precision Lawn Care & Landscaping Inc.

Bid Amount

\$60,000

Enhancement Areas

\$19,200

Welcome Signs

Adequate funds are available within the Fiscal Year 2020 budget in order to perform the maintenance of Enhancement Areas only. Bid amount for Welcome to Goldsboro Sign maintenance came in over budget and staff is requesting the welcome to Goldsboro sign maintenance be rejected. Staff intends to revise the scope of work for the Welcome to Goldsboro Sign maintenance and rebid for services.

The contract for Enhancement Area Maintenance is for a 12-month period beginning July 1, 2019 and extending to June 30, 2020.

RECOMMENDATION:

By motion,

1. Accept the low bid submitted by Precision Lawn Care & Landscaping Inc., in the amount of \$60,000 for maintenance of the Enhancement Areas;
2. Reject contractor's bid for Welcome to Goldsboro Sign Maintenance in the amount of \$19,200.00; and
3. Authorize the Planning Director and Finance Director to sign a service contract with Precision Lawn Care & Landscaping Inc., for provisions for the Maintenance of Enhancement Areas.

Date: 07/08/19



Planning Director

Date: _____

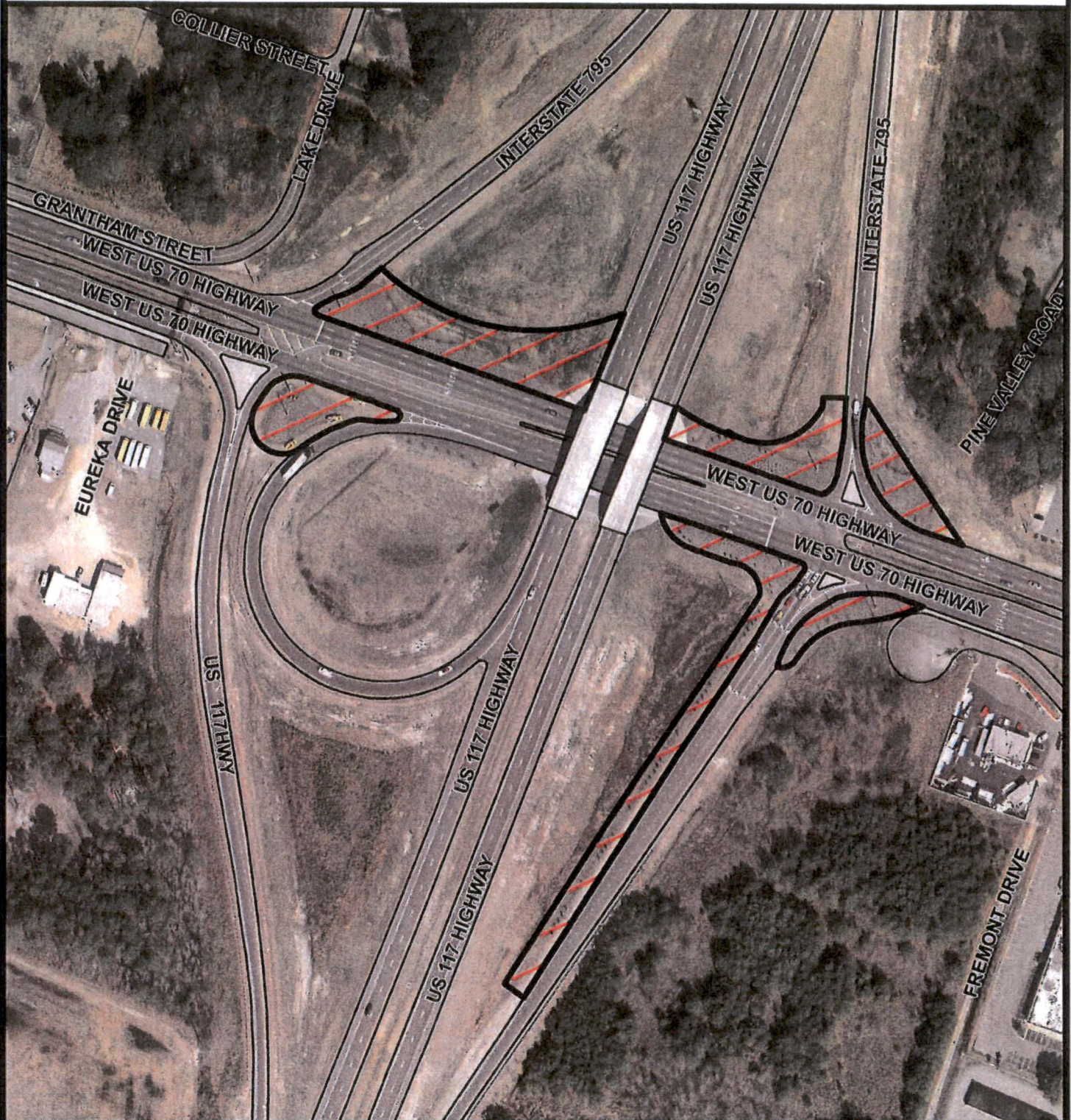
City Manager

ENHANCEMENT AREA
ROYALL AVE & PORTION OF SPENCE AVE
- CENTER STREET TO BERKELEY BLVD -



ENHANCEMENT AREA

US 70 WEST & I-795 INTERCHANGE



ENHANCEMENT AREA US 70 EAST & SPENCE AVENUE





WELCOME SIGN - 2581 US 70 WEST



WELCOME SIGN - 4451 US 70 EAST



WELCOME SIGN - 963 NC 111 HWY

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING

SUBJECT: Resolution accepting the State Reserve Loan Program and creation of the capital project fund for the Sewer Rehabilitation Project E-SRP-W-17-0110 Project.

BACKGROUND: The City of Goldsboro recognized the need to rehabilitate sewer lines in the areas of the Big Ditch Outfall, Carolina Street and Cherry Hospital area. The project encompasses the sewer line rehab of 3,370 LF of 8-inch, 12-inch, and 36-inch gravity sewer and will also include rehab of 15 manholes and replacement of 25 services. The City received the Letter of Intent from the NC Department of Environmental Quality on March 1, 2018 to fund a State Reserve Loan Program.

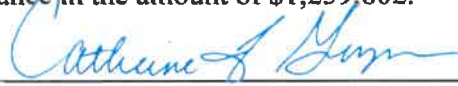
DISCUSSION: On May 29, 2019 the North Carolina Department of Environmental Quality notified the City of its approval of financing from the State Reserve Program in the amount of \$1,235,100 at an interest rate of 1.82% over 20 years.

The attached Resolution authorizes the City Manager to accept the loan amount and directs him to furnish all necessary information and assurances required to execute the loan closing. The closing fee for this loan is \$24,702, which is 2% of the total loan amount. The attached Ordinance is necessary to create the capital project and appropriate the expenditures for engineering, construction and loan fees.

RECOMMENDATION: It is recommended that the City Council adopt:

1. The attached Resolution accepting the State Reserve Loan and authorizing the City Manager to sign loan documents in the amount of \$1,235,100.
2. Adopt the attached Ordinance to create the capital project fund ordinance in the amount of \$1,259,802.

Date: 7/8/2019


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION BY MAYOR AND CITY COUNCIL
OF THE CITY OF GOLDSBORO

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in the financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects; and

WHEREAS, the North Carolina Department of Environmental Quality has offered a North Carolina State Reserve Loan (SRP) in the amount of \$1,235,100 for the rehabilitation of 3,370 LF of 8-inch, 12-inch and 36-inc gravity sewer, hereafter referred to as the "Project"; and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved engineering plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro does hereby accept the North Carolina State Reserve Loan offer of \$1,235,100.
2. The City of Goldsboro does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the loan offer, Section II – Assurances will be adhered to.
3. Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. The City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the Project, and to Federal and State grants and loans pertaining thereto.

This Resolution shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk

ORDINANCE NO. 2019-

AN ORDINANCE ESTABLISHING THE GRANT
PROJECT FUND FOR THE SEWER REHABILITATION
SRP-W-17-0110 PROJECT (S1103)

WHEREAS, the City of Goldsboro owns and maintains infrastructure for the treatment of wastewater to provide sanitary sewer to its citizens and customers; and

WHEREAS, it is necessary to effect major repairs to 670 LF of 36-inch gravity sewer at the Big Ditch, 2,200 LF of 8-inch gravity sewer at Carolina Street, and 500 LF of 12-inch gravity sewer at Cherry Hospital; and

WHEREAS, the City applied for and was awarded a loan from the North Carolina State Reserve Loan Fund; and

WHEREAS, it is necessary to appropriate the expenditures for the engineering, construction and loan closing costs associated with the Project; and

WHEREAS, this will be funded with an appropriation of loan revenue from the State Reserve Loan Program, and a transfer from the Utility fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Sewer Rehabilitation SRP-W-17-0110 is hereby adopted:

Section 1: The Project herein authorized is for the rehabilitation of a wastewater collection system to be financed by North Carolina State Reserve Loan Program (SRP).

Section 2: The officers of the City of Goldsboro are hereby directed to proceed with the Project within the terms of the Board resolution, loan documents and the budget contained herein.

Section 3: The following amounts are appropriated for the Project:

<u>Sewer Rehabilitation SRP-W-17-0110 (S1103)</u>	
	<u>Current Budget</u>
Revenues:	
State Reserve Loan Program	\$ 1,235,100.00
Transfer from Utility Fund	24,702.00
Total Revenues	<u>\$ 1,259,802.00</u>
Expenditures:	
Engineering	\$ 211,000.00
Construction - Water Improvements	1,024,100.00
Loan Expense	24,702.00
Total Expenditures	<u>\$ 1,259,802.00</u>

Section 4: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient, specifically detailed accounting records to satisfy the requirements of the funding agency, the funding agreements, and federal regulations. The terms of the bond resolution also shall be met.

Section 5: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the funding agency in an orderly and timely manner.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each Project element in Section 3 and on the total grant/loan revenues received or claimed.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the Project in every budget submission made to this Board.

Section 8: Copies of this Capital Project Ordinance shall be furnished by the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the Project.

This Ordinance shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk



NORTH CAROLINA
Environmental Quality

Need 6/7/19 from RG

ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

Kim H. Colson
Director

May 29, 2019

Scott A. Stevens, City Manager
City of Goldsboro
200 North Center Street
Goldsboro, NC 27530

SUBJECT: Offer & Acceptance for State SRP Loan
DWI Project No. E-SRP-W-17-0110
I & I Study and Remediation
Goldsboro, NC

Dear Mr. Stevens,

The City of Goldsboro has been approved for a State (SRP) loan from the Water Infrastructure Fund in the amount of **\$1,235,100**. This project may be funded with bond proceeds pursuant to S.L. 2015-280. Therefore, the applicant must adhere to the Division's procedures for federal tax compliance. Accordingly, enclosed are two (2) copies of an offer-and-acceptance document, extending a State Reserve Loan in the amount of \$1,235,100. This offer is made by the Division of Water Infrastructure (DWI), subject to the assurances and conditions set forth in the enclosed offer-and-acceptance document. Funds will not be disbursed unless this offer is accepted.

Priority for obtaining this State Funding was based on the entire scope of this project. *Therefore, town must complete the project as defined in their application for funding.*

Upon your acceptance, please submit the following items to Mark Hubbard, Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina 27699-1633:

1. A resolution (sample copy attached), adopted by the governing body, accepting the offer, and making the applicable assurances contained therein;
2. One (1) copy of the original offer-and-acceptance document, executed by the Authorized Representative for the project, along with the signed "Standard Conditions and Assurances for State Projects". **Please retain the second copy for your files.**
3. Federal Identification Number and DUNS # of the Recipient (Memo attached)



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

4. Sales Tax Certification (attached)
5. Federal Tax Compliance Questionnaire and Certification regarding tax compliance for projects funded with proceeds from the NC Connect Bond Act of 2015 (attached). Note there is a continued compliance procedure outlined in the instructions with the questionnaire.

Once construction of the subject project has commenced, the enclosed "reimbursement request form" must be completed and submitted with all reimbursement requests. You are free to reproduce this form should additional copies be needed.

In addition, a memorandum requesting your federal identification number has been included with this offer of funding. You must complete and submit this form no later than the time when you choose to submit your first request for reimbursement.

On behalf of the Department of Environmental Quality, I am pleased to extend this offer of State Loan and Grant funds, made available by the North Carolina Water Infrastructure Fund. Should you have any questions concerning this offer of funding, or any of the stipulations outlined in this letter, please contact Mark Hubbard, DWT's Grant Management Unit Supervisor, at 919.707.9162.

Sincerely,



Kim H. Colson, P.E., Director
Division of Water Infrastructure, NCDEQ

Enclosures: Offer-and-Acceptance Document (2 copies)
Resolution by Applicant's Governing Body to Accept an Offer of Funding
Fed ID/DUNS No. Request Memo
Sales-Tax Certification Form
Federal Tax Compliance Questionnaire and Instructions for Connect North Carolina Bonds
State Reserve Funds Guidance Document
Reimbursement Request Form

CC: William A. Larsen, PE, The Wooten Company
FILE: SRP Funding Commitment



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Project Number: E-SRP-W-17-0110

City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

Funding Program		Additional Amount for Funding Increases	Previous Total	Total Offered
Drinking Water	<input type="checkbox"/>			
Wastewater	<input checked="" type="checkbox"/>			
State Revolving Fund (SRF)	<input type="checkbox"/>			
State Reserve Loan (SRP)	<input checked="" type="checkbox"/>			\$1,235,100
State Reserve Grant (SRP)	<input type="checkbox"/>			
State Emergency Loan (SEL)	<input type="checkbox"/>			
Asset Inventory & Assessment Grant (AIA)	<input type="checkbox"/>			
Merger/Regionalization Feasibility Grant (MRF)	<input type="checkbox"/>			

Project Description:

Rehabilitation of 3,370 LF of 8-inch, 12-inch and 36-inch gravity sewer

Total Financial Assistance Offer: \$ 1,235,100
Total Project Cost: \$ 1,235,100
Estimated Closing Fee*: \$ 24,702
For Loans
Principal Forgiveness: \$
Interest Rate: 1.82%Per Annum
Maximum Loan Term: 20 Years

*Estimate closing fee calculated based on grant and loan amount.

Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance,

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

Kim H. Colson, P.E., Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality

Signature

Date

On Behalf of: City of Goldsboro

Name of Representative in Resolution:

Title (Type or Print):

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

Signature

Date

STANDARD CONDITIONS & ASSURANCES FOR STATE RESERVE PROJECTS

1. Specific MBE/WBE (DBE) forms and instructions are provided that are to be included in the contract specifications. These forms will assist with documenting positive efforts made by recipients, their consultants and contractors to utilize disadvantaged businesses enterprises. Such efforts should allow DBEs the maximum feasible opportunity to compete for sub agreements and subcontracts to be performed. Documentation of efforts made to utilize DBE firms must be maintained by all recipients, and construction contractors, and made available upon request.
2. The Applicant intends to construct the project or cause it to be constructed to final completion in accordance with the Application approved for financial assistance by the Division.
3. The recipient acknowledges that in the event a milestone contained in the Letter of Intent to Fund is missed, the Department of Environmental Quality will rescind this Funding Offer.
4. The Applicant is responsible for paying for the costs ineligible for State funding.
5. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.
6. As of the acceptance of this Funding Award Offer, steps A-D in the Funding Guidance will be complete. These Assurances, likewise, incorporate the most recent version of the Funding Guidance, and the Applicant hereby certifies by accepting this Funding Award Offer that it will adhere to the subsequent steps in the Funding Guidance document. The remaining steps generally govern project design, bidding, contracting, inspection, reimbursements, closeout and repayment.
7. The Applicant will provide and maintain adequate engineering supervision and inspection.
8. The recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and will be retained and made available for a period of at least three years following completion of the project.
9. All State funds loaned shall be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements on this loan will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the recipient's compliance with the Standard Conditions of this Award. The Applicant agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.
10. The applicant will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the construction contract(s) and the Applicant is expected to uphold its contract obligations regarding timely payment.
11. This project may be funded with bond proceeds pursuant to S.L. 2015-280. Therefore, the applicant must adhere to the Division's procedures for federal tax compliance for projects receiving bond proceeds pursuant to S.L. 2015-280 Connect NC Bond Act of 2015, which assures that the infrastructure will not be used or operated in a way that would create private business use, unless such use or operation is approved by the State.

Acknowledgement of Standard Conditions and Assurances

The Applicant hereby gives assurance to the Department of Environmental Quality that the declarations, representations, and statements made in all documents, and communications filed with the Department of Environmental Quality in support of its request for financial assistance will be fulfilled.

Signature	Date
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CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING

SUBJECT: Resolution accepting the State Revolving Fund Loan and creation of the capital project fund for the Water Line Replacement & Booster Pump Station (BPS) Project.

BACKGROUND: The City of Goldsboro recognized the need to replace existing water lines at various locations in the City and install a new booster pump station in the New Hope area to address low-pressure issues and remove outdated pipe materials. The water line replacement includes:

- 4,000 LF in the Lanetree Subdivision from Fedelon Trail to Titleist Drive
- 3,100 LF on Ash Street from Herman Street to Williams Street
- 2,700 LF on Ash Street from Berkeley to Meadow Lane School
- 5,300 LF on Elm Street from Madison Avenue to Lee Drive
- 2,700 LF on Slocumb Street from Westbrook Road to SJAFB

The Council approved a resolution to apply for the state revolving loan on September 17, 2017. The Wooten Company was selected to perform the engineering services for this project on September 18, 2018.

DISCUSSION: On June 6, 2019, we received notification from the North Carolina Department of Environmental Quality that financing was approved from the North Carolina Drinking Water State Revolving Fund (DWSRF) in the amount of \$3,610,000 at an interest rate of 1.82% over 20 years.

The attached Resolution authorizes the City Manager to accept the loan amount and directs him to furnish all necessary information and assurances required to execute the loan closing. The closing fee for this loan is \$72,200, which is 2% of the total loan amount. The attached Ordinance is necessary to create the capital project and appropriate the expenditures for engineering, construction and loan fees.

RECOMMENDATION: It is recommended that the City Council adopt:

- 1. The attached Resolution accepting the State Revolving Loan and authorizing the City Manager to sign loan documents in the amount of \$3,610,000.00.
- 2. Adopt the attached Ordinance to create the capital project fund ordinance in the amount of \$3,682,200.00.

Date: 7/8/2019



Catherine F. Gwynn, Finance Director

Date:

Timothy M. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION BY MAYOR AND CITY COUNCIL
OF THE CITY OF GOLDSBORO

WHEREAS, the Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Fund have authorized the making of loans and/or grants, as applicable, to aid eligible, drinking-water system owners in financing the cost of construction for eligible, drinking-water infrastructure; and

WHEREAS, the North Carolina Department of Environmental Quality has offered a North Carolina Drinking Water State Revolving Loan in the amount of \$3,610,000 for the construction related to the waterline replacement and booster pump station (BPS) installation consisting of removing approximately 17,800 LF (Total) of existing 10-inch, 8-inch and 6-inch PVC, cast-iron and asbestos cement mains, and replacing in-kind with 16-inch, 12-inch and 8-inch PVC mains, and installing a new 1,500 GPM booster pump station to address low pressure system issues, hereafter referred to as the "Project"; and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved engineering plans and specifications that have been or will be approved by the North Carolina Public Water Supply Section.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro does hereby accept the North Carolina Drinking Water State Revolving Loan offer of \$3,610,000.
2. The City of Goldsboro does hereby gives assurance to the North Carolina Department of Environmental Quality that it shall adhere to all applicable items specified in the standard "Conditions" and "Assurances" of the Department's funding offer, awarded in the form of North Carolina Drinking Water State Revolving Loan.
3. Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. The City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the Project, and to Federal and State grants and loans pertaining thereto.

This Resolution shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk

ORDINANCE NO. 2019-

AN ORDINANCE ESTABLISHING THE GRANT
PROJECT FUND FOR THE WATER LINE REPLACEMENT AND BOOSTER PUMP
STATION (BPS) PROJECT (W1111)

WHEREAS, the City of Goldsboro owns and maintains a water system plant to provide safe drinking water to its citizens and customers; and

WHEREAS, it is necessary to replace existing water lines and install a booster pump station to improve fire flow, system pressure and water quality. It is further proposed to replace approximately 17,800 LF of 6 through 10-inch water lines along Salem Church Road, Ash Street, Slocumb Street, and Elm Street in the City's distribution system, as well as install a new Booster Pump Station to increase the pressure and supply in the New Hope Area; and

WHEREAS, the City applied for and was awarded a loan from the North Carolina Drinking Water State Revolving Fund; and

WHEREAS, it is necessary to appropriate the expenditures for the engineering, construction and loan closing costs associated with the Project; and

WHEREAS, this will be funded with an appropriation of loan revenue from the State Revolving Loan Fund and a transfer from the Utility fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Water Line Replacement and Booster Pump Station (BPS) Project is hereby adopted:

Section 1: The Capital Project herein authorized ("Project") is for the construction and installation of drinking water infrastructure, to be financed by North Carolina Drinking Water State Revolving Fund (DWRSF) loan.

Section 2: The officers of the City of Goldsboro are hereby directed to proceed with the Project within the terms of the Board resolution, loan documents and the budget contained herein.

Section 3: The following amounts are appropriated for the Project:

<u>Water Line Replacement and Booster Pump Station (BPS) Project (W111)</u>	
	<u>Current Budget</u>
Revenues:	
State Revolving Loan	\$ 3,610,000.00
Transfer from Utility Fund	72,200.00
Total Revenues	<u>\$ 3,682,200.00</u>
Expenditures:	
Engineering	\$ 513,880.00
Construction - Water Improvements	3,096,120.00
Loan Expense	72,200.00
Total Expenditures	<u>\$ 3,682,200.00</u>

Section 4: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient, specifically detailed accounting records to satisfy the requirements of the funding agency, the funding agreements, and federal regulations. The terms of the bond resolution also shall be met.

Section 5: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the funding agency in an orderly and timely manner.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each Project element in Section 3 and on the total grant/loan revenues received or claimed.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the Project in every budget submission made to this Board.

Section 8: Copies of this Capital Project Ordinance shall be furnished by the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the Project.

This Ordinance shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING

SUBJECT: Resolution accepting the State Revolving Fund Loan and creation of the capital project fund for the Plate Settlers Project.

BACKGROUND: The City of Goldsboro recognized the need to upgrade the Water Treatment Plant to expand its capacity, and authorized staff on June 5, 2017 to make application to the NC Department of Environmental Quality for a loan to aid in the construction and installation of sedimentation basin inclined plate settlers to improve turbidity removal under all flow conditions and increase sedimentation basin and filter capacity from 12 to 14 mgd.

DISCUSSION: On June, 18, 2019, we received notification from the North Carolina Department of Environmental Quality that financing was from the North Carolina Drinking Water State Revolving Fund in the amount of \$1,797,360 at an interest rate of 1.82% over 20 years.

The attached Resolution authorizes the City Manager to accept the loan amount and directs him to furnish all necessary information and assurances required to execute the loan closing. The closing fee for this loan is \$35,947, which is 2% of the total loan amount. The attached Ordinance is necessary to create the capital project and appropriate the expenditures for engineering, construction and loan fees.

RECOMMENDATION: It is recommended that the City Council adopt:

1. The attached Resolution accepting the State Revolving Loan and authorizing the City Manager to sign loan documents in the amount of \$1,797,360.
2. Adopt the attached Ordinance to create the capital project fund ordinance in the amount of \$2,114,307.

Date: 7/8/2019


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION BY MAYOR AND CITY COUNCIL
OF THE CITY OF GOLDSBORO

WHEREAS, the Safe Drinking Water Act Amendments of 1996 and the North Carolina Water Infrastructure Fund have authorized the making of loans and/or grants, as applicable, to aid eligible, drinking-water system owners in financing the cost of construction for eligible, drinking-water infrastructure; and

WHEREAS, the North Carolina Department of Environmental Quality has offered a North Carolina Drinking Water State Revolving Loan in the amount of \$1,797,360 for the construction and installation of sedimentation basin inclined plate settlers to improve turbidity removal under all flow conditions and increase sedimentation basin and filter capacity from 12 to 14 mgd, hereafter referred to as the "Project"; and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved engineering plans and specifications that have been or will be approved by the North Carolina Public Water Supply Section.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro does hereby accept the North Carolina Drinking Water State Revolving Loan offer of \$1,797,360.
2. The City of Goldsboro does hereby give assurance to the North Carolina Department of Environmental Quality that it shall adhere to all applicable items specified in the standard "Conditions" and "Assurances" of the Department's funding offer awarded in the form of North Carolina Drinking Water State Revolving Loan.
3. Timothy M. Salmon, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the Project; to make the Assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. The City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the Project, and to Federal and State grants and loans pertaining thereto.

This Resolution shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk

ORDINANCE NO. 2019-

AN ORDINANCE ESTABLISHING THE GRANT
PROJECT FUND FOR THE PLATE SETTLERS PROJECT
WATER TREATMENT PLANT EXPANSION (W1112)

WHEREAS, the City of Goldsboro owns and maintains a Water Treatment Plant to provide safe drinking water to its citizens and customers; and

WHEREAS, it is necessary to expand the Water Treatment Plant capacity to fulfill the demands on the system through the installation of sedimentation basin inclined plate settlers to improve turbidity removal under all flow conditions and increase sedimentation basin and filter capacity from 12 to 14 mgd; and

WHEREAS, the City applied for and was awarded a loan from the North Carolina Drinking Water State Revolving Fund; and

WHEREAS, it is necessary to appropriate the expenditures for the engineering, construction and loan closing costs associated with the Project; and

WHEREAS, this will be funded with an appropriation of loan revenue from the State Revolving Loan Fund and a transfer from the Utility fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Plate Settlers Project Water Treatment Plant Expansion is hereby adopted:

Section 1: The Capital Project herein authorized (“Project”) is for the construction and installation of drinking water infrastructure to be financed by North Carolina Drinking Water State Revolving Fund (DWRSF) loan.

Section 2: The officers of the City of Goldsboro are hereby directed to proceed with the Project within the terms of the Board resolution, loan documents and the budget contained herein.

Section 3: The following amounts are appropriated for the Project:

<u>Plate Settlers Project Water Treatment Plant Expansion (W112)</u>	
	<u>Current Budget</u>
Revenues:	
State Revolving Loan	\$ 1,797,360.00
Transfer from Utility Fund	316,947.00
Total Revenues	<u>\$ 2,114,307.00</u>
Expenditures:	
Engineering	\$ 281,000.00
Construction - Water Improvements	1,797,360.00
Loan Expense	35,947.00
Total Expenditures	<u>\$ 2,114,307.00</u>

Section 4: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient, specifically detailed accounting records to satisfy the requirements of the funding agency, the funding agreements and federal regulations. The terms of the bond resolution also shall be met.

Section 5: Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the funding agency in an orderly and timely manner.

Section 6: The Finance Officer is directed to report, on a quarterly basis, on the financial status of each Project element in Section 3 and on the total grant/loan revenues received or claimed.

Section 7: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on the Project in every budget submission made to this Board.

Section 8: Copies of this Capital Project Ordinance shall be furnished by the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for direction in carrying out the Project.

This Ordinance shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk



NORTH CAROLINA
Environmental Quality

Rec'd 6/25/19
From Randy Guthrie

ROY COOPER
Governor

MICHAEL S. REGAN
Secretary

Kim H. Colson
Director

June 18, 2019

Mr. Randy Guthrie, Interim City Manager
City of Goldsboro
Post Office Drawer A
Goldsboro, North Carolina 27533-9701

Subject: **Offer & Acceptance Documents for
a Federal DWSRF Loan**

DWI Project No.: **WIF-1942**

Project Scope: **Install inclined-plate settlers inside
each of the seven (7) existing
sedimentation basins at the City's
existing Water Treatment Plant to
expand the plant capacity from
12.0 MGD to 14.0 MGD.**

Dear Mr. Guthrie:

The City of Goldsboro (City) have been approved for loan assistance from the North Carolina Drinking Water State Revolving Fund (DWSRF). Enclosed are two (2) copies of an Offer-and-Acceptance document extending the City a funding award in the amount of \$1,797,360. This offer is made subject to the Assurances and Conditions set forth in the Offer-and-Acceptance document.

Please submit the following items to the Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina 27699-1633, as soon as they are prepared:

1. A resolution adopted by the governing body accepting the loan offer and making the applicable assurances contained therein (sample copy attached);
2. One (1) copy of the original Offer-and-Acceptance Document, executed by the Authorized Representative for the Project, along with the signed "Acknowledgement of Standard Conditions and Assurances" for federal SRF loans. **Retain the other copy for your files;**
3. The Federal Identification Number and DUNS Number of the Applicant (Memo attached); and
4. A Sales-Tax Certification Form (sample copy attached).



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

The Site Certification and a Capital Project Ordinance (or a budget ordinance covering the subject project) must be provided to DWI before disbursements can begin. For further assistance, please see the enclosed *Guidance Document* for a complete list of those items due no later than the project's first reimbursement request.

Reimbursement requests (printed sample form enclosed with this transmittal) for **drinking-water projects** should be forwarded to **Teresa Tripp** at the address noted below (see the footer on the first page of this transmittal letter). A reference copy of this request form has been enclosed for your convenience.

On behalf of the Department of Environmental Quality, I am pleased to make this offer of State Revolving Loan funds, made available by the North Carolina Water Infrastructure Fund.

Sincerely,



Kim H. Colson, P.E., Director
Division of Water Infrastructure, NCDEQ

Enclosures: Loan/Grant Offer-and-Acceptance Document (two copies)
 Resolution to Accept Loan Offer (suggested format)
 Federal ID & DUNS Number Request Memo
 Sales-Tax Certification Form
 Reimbursement Request Form
 Guidance Document
 Site Certification
 Capital Project Ordinance (sample)

cc: Richard Theiss, P.E., AH Environmental Consultants, Inc., Newport News, VA
 Linda Ward, DWI (w/o attachments)
 Kavitha Ambikadevi, DWI (w/o attachments)
 DWSRF Project File (**COM - LOX**) (w/attachments)



STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE

Funding Offer and Acceptance

Legal Name and Address of Award Recipient (Applicant)

City of Goldsboro
Post Office Drawer A
Goldsboro, North Carolina 27533-9701

Project Number:

H-LRX-F-19-1942

Project Number:

N/A

CFDA Number:

66.468

Funding Program

Drinking Water	<input checked="" type="checkbox"/>	Additional Amount for	Previous Total	Total Offered
Wastewater	<input type="checkbox"/>	Funding Increases		
State Revolving Fund (SRF)	<input checked="" type="checkbox"/>	N/A	N/A	\$1,797,360
State Reserve Loan (SRP)	<input type="checkbox"/>			
State Reserve Grant (SRP)	<input type="checkbox"/>			
State Emergency Loan (SEL)	<input type="checkbox"/>			
Asset Inventory & Assessment Grant (AIA)	<input type="checkbox"/>			
Merger/Regionalization Feasibility Grant (MRF)	<input type="checkbox"/>			

Project Description:

Install inclined-plate settlers inside each of the seven (7) existing sedimentation basins at the City's existing Water Treatment Plant to expand the plant capacity from 12.0 MGD to 14.0 MGD. ****NOTE**:** As per the Application of Funding, no engineering costs are to be paid with this funding award – only construction costs.

Total Financial Assistance Offer:

\$1,797,360

Total Project Cost:

\$2,078,360

Estimated Closing Fee*:

\$35,947

For Loans

Principal Forgiveness:

\$ - 0 -

Interest Rate:

1.82% Per Annum

Maximum Loan Term:

20 Years

**Estimate closing fee calculated based on grant and loan amount.*

Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law;
- The project is eligible under Federal and State law; and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

**Kim H. Colson, P.E., Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality**

Signature

Date

On Behalf of:

City of Goldsboro

Name of Representative in Resolution:

Mr. Randy Guthrie

Title (Type or Print):

Interim City Manager

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the Assurances and the Standard Conditions.

Signature

Date

STANDARD CONDITIONS FOR FEDERAL SRF LOANS

1. The following “super cross-cutters” apply to SRF projects and may be found in the Public Policy Requirements section of the EPA General Terms and Conditions for each year’s appropriation. This document can be found at www.epa.gov/ogd/tc.htm. Please note that nothing is submitted to the State’s SRF program offices regarding compliance with these items.
 - (a) Title VI of the Civil Rights Act of 1964
 - (b) Section 504 of the Rehabilitation Act of 1973
 - (c) The Age Discrimination Act of 1975
 - (d) Section 13 of the Federal Water Pollution Control Act Amendments of 1972
2. Acquisition of Real Property must comply with all applicable provisions of the Uniform Relocation and Real Property Acquisition Policies Act of 1970 (PL 92-646), as amended. The Applicant shall certify it has or will have a fee simple, or such other estate or interest in the site of the project, including necessary easements and rights-of-way, to assure undisturbed use and possession for purposes of construction and operation for the estimated life of the project using a certification form provided by the Department of Environmental Quality (DEQ).
3. Specific MBE/WBE “disadvantaged businesses enterprise” (DBE) forms and instructions are provided, which are to be included in the contract specifications. These forms will assist with documenting positive efforts made by the Applicant, their consultant(s) and contractor(s) to utilize DBEs. Such efforts should allow DBEs the maximum feasible opportunity to compete for sub-agreements and subcontracts to be performed. Documentation of efforts made to utilize DBE firms must be maintained by the Applicant and their construction contractor(s), and made available upon request.
4. The Applicant shall comply fully with Subpart C of the Code of Federal Regulations (CFR), Chapter 2, Part 180, entitled, “Responsibilities of Participants Regarding Transactions Doing Business with Other Persons,” as implemented and supplemented by 2 CFR Part 1532. The Applicant is responsible for ensuring that any lower-tier covered transaction, as described in Subpart B of 2 CFR Part 180, entitled “Covered Transactions,” includes a term or condition requiring compliance with Subpart C. The Applicant is responsible for further requiring the inclusion of a similar term or condition in any subsequent lower-tier covered transactions. The Applicant may access suspension and debarment information at: <http://www.sam.gov>. This system allows applicants to perform searches determining whether an entity or individual is excluded from receiving Federal assistance.
5. The construction contract(s) require(s) the contractor to adhere to the Davis-Bacon and Related Acts Provisions and Procedures, as listed in the Code of Federal Regulations, Chapter 29, Part 5, Section 5 (29 CFR 5.5). Public Law pertaining to this is also enacted in Title 40, United States Code, Subtitle II Section 3141 through Section 3148.
6. As required by H.R. 3547, “Consolidated Appropriations Act, 2014” Section 436, Division G, Title IV, this project is subject to the federal “American Iron-and-Steel” provisions. The State provides detailed requirements, to be included in the construction contract specifications.

ASSURANCES

1. The Applicant intends to construct the project, or cause it to be constructed to final completion, in accordance with the Application approved for financial assistance by the Division of Water Infrastructure. The Applicant acknowledges that in the event a milestone contained within the most recent Drinking Water State Revolving Fund Intended Use Plan and/or the Letter of Intent to Fund is missed, the Department of Environmental Quality will rescind this Funding Award Offer.
2. The Applicant is responsible for paying for those costs that are ineligible for SRF funding.
3. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.
4. As of the acceptance of this Funding Award Offer, Steps "A-D" in the "North Carolina SRF Program Overview and Guidance" (SRF Guidance Document enclosed with the Funding Award Offer) will be complete. These Assurances, likewise, incorporate the most recent version of the SRF Guidance Document, and the Applicant hereby certifies by accepting this Funding Award Offer that it will adhere to the subsequent steps in the SRF Guidance Document. The remaining steps generally govern project design, bidding, contracting, inspection, reimbursements, close-out and repayment.
5. The Applicant will provide and maintain adequate engineering supervision and inspection.
6. The Applicant agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project, and these records will be retained and made available for a period of at least three (3) years following completion of the project.
7. All SRF funds loaned shall be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements on this loan will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the Applicant's compliance with the "Standard Conditions" of this Funding Award Offer. The Applicant agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.
8. The Applicant will expend all the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note the State is not a party to the construction contract(s) and the Applicant is expected to uphold its contract obligations regarding timely payment.

Acknowledgement of Standard Conditions and Assurances

The Applicant hereby gives assurance to the Department of Environmental Quality that the declarations, assurances, representations, and statements made by the Applicant in the Application; and all documents, amendments, and communications filed with the Department of Environmental Quality by the Applicant in support of its request for financial assistance, will be fulfilled.

.....
Signature

.....
Date

CITY OF GOLDSBORO
AGENDA MEMORANDUM
July 15, 2019 COUNCIL MEETING

SUBJECT: FY19-20 Annual Action Plan and Recommended Budget

City Council action is needed to accept FY19-20 allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. In addition, City Council must approve the FY19-20 Annual Action Plan and budget recommendations in preparation for HUD's submission deadline on August 16, 2019.

BACKGROUND: The FY19-20 federal appropriations process was completed on April 15, 2019 and the City was notified of final allocations on May 3, 2019. HUD has awarded \$328,479 in CDBG and \$214,732 in HOME funds to the City of Goldsboro for use to develop viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, mainly for persons of low-to-moderate income. Additionally, the City will have available approximately \$34,363 in prior year CDBG funds and \$324,726 in prior year HOME funds (prior year balances as of May 1, 2019).

Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects.

DISCUSSION: A thirty-(30) day comment period was held May 17, 2019 to June 17, 2019 with a public meeting being held on June 14, 2019 to discuss priorities and recommended budget for FY19-20 program year. On June 17, 2019 during the City Council's Regular Meeting, staff provided City Council with a preliminary presentation of the draft FY19-20 Annual Action Plan and budget recommendations, as well. In addition, a public hearing was held during the regular meeting to gather public input on the use of federal funds.

Four citizens provided their input regarding restructuring CDBG and HOME funds within the recommended budget as it related to transitional housing, rehabilitation, and public services. These comments are similar in nature to the comments received during the June 14, 2019 public comment meeting. Staff has received two comments from non-profit stakeholders in regards to Community Development Housing Organization (CHDO) funds,

one pertaining to more homeownership and another in favor of allocation to increase affordable housing through multi-family housing. Comments will be incorporated into the final submission of the FY19-20 Annual Action Plan. During the Commission on Community Relations and Development meeting of June 19, 2019, staff provided a preliminary presentation on the draft FY19-20 Annual Action Plan and budget recommendations.

The 2019-2020 Annual Action Plan is the 5th and final year of implementing the Five-Year Consolidated Plan for 2015-2020. A summary of the 2019-2020 drafted Annual Action Plan proposed activities and use of funds is included, accomplishments will be reported in the CAPER.

RECOMMENDATION: By motion, accept FY19-20 allocation of funds by HUD from the CDBG and HOME Programs and

1. Approve the FY19-20 Annual Action Plan and budget recommendations presented during City Council's Regular Meeting of June 17, 2019 in preparation for HUD's submission deadline on August 16, 2019.
2. Authorize the Mayor and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and HOME funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.

Date: _____
Community Relations Director

Date: _____
City Manager

SSC

Summary of the City of Goldsboro 2019-2020 Annual Action Plan – Draft

EXECUTIVE SUMMARY (91.220 (b))

The City of Goldsboro is an Entitlement City according to the U.S. Department of Housing and Urban Development (HUD) criteria. Accordingly, the City receives annual allocations of funds for housing and community development projects under the Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) Programs. As an Entitlement City and as a prerequisite to receive funding, the City of Goldsboro is required to conduct a comprehensive assessment of its housing and community needs and to present a Five-Year Consolidated Plan in a detailed format prescribed by HUD. A yearly Action Plan is required for each of the five years of the City's Consolidated Plan. This is the fifth and final year of the City's Five-year Consolidated Plan (2015-2020), which covers [July 1, 2019](#) through [June 30, 2020](#).

The City of Goldsboro Annual Action Plan serves two purposes. First, the Action Plan is a local strategic plan to address needs in the areas of community development, economic development, housing, education, poverty, healthcare, infrastructure, and homelessness. Second, the Action Plan serves as the grant application for projects funded under the CDBG and HOME programs and several other federal programs require that funding applications be consistent with an approved consolidated plan.

The Annual Action Plan is integrated with contributions from individuals, community groups, public forums, and inter-governmental/departmental discussions during the planning process. Staff regularly attended community group and association meetings in the City limits throughout the year, which created partnerships, maintained meaningful and productive relationships in the community, and enhanced the Department's ability to develop responsive and relevant programs. The top priorities and goals determined in the 2019-2020 Action Plan include the following:

- ✓ Rehabilitation of owner-occupied single family units
- ✓ Acquisition, demolition, and clearance of dilapidated housing units
- ✓ Improving and/or preserving communities in danger of slum and blight conditions
- ✓ Construction of affordable housing through CHDO Activities
- ✓ Providing homebuyer assistance for first-time homebuyers
- ✓ Support projects or programs by non-profit organizations or for-profit corporations that benefit low-to-moderate-income (LMI) residents of the City
- ✓ Identification of infrastructure improvements (i.e., sewer, sidewalk, water line, etc.)
- ✓ Eliminating hazardous materials in dwellings assisted with federal funds

RESOURCES (91.220 (c) (1) and (c) (2))

The City anticipates FY 2019-2020 allocations to be **\$328,479** in CDBG funds and **\$214,732** in HOME funds. Additionally, the City will have available approximately **\$34,363** in prior year CDBG funds and **\$324,726** in prior year HOME funds (prior year balances as of May 1, 2019). The City will be requesting a 100% HOME Match Reduction for FY19-20 from HUD. Therefore, the City may not be required to provide local matching funds for FY19-20 HOME allocation. At least **70%** of all CDBG funds spent will meet the low-moderate-income (LMI) benefit test within a three-year period as required.

ANNUAL OBJECTIVES/ACTIVITIES (91.220 (c) (3))

ACTIVITY	CDBG	HOME	OTHER FUNDS	PROGRAM INCOME		PRIOR YEAR FUNDS (As of 5-1-19)		TOTAL RESOURCES
				CDBG	HOME	CDBG	HOME	
Housing Rehabilitation				3,120				3,120
Hazardous Material (Testing and Monitoring)								0
Homebuyer Assistance		30,000						30,000
Public Facilities & Improvements	239,148					10,852		250,000
Public Services	23,635							23,635
Demolition and Clearance								0
Transitional Housing								0
CHDO Activity		163,259			4,048		324,726	492,033
Economic Development						23,511		23,511
Program Administration	65,696	21,473						87,169
Local Home Match	The City anticipates receiving a HOME Match Reduction Waiver of 100% (\$26,842)							0
Urgent Repair Program			100,000					100,000
ESFRLP-Disaster Recovery			130,000					130,000
Total Allocations	\$328,479	\$214,732	\$230,000	\$3,120	\$4,048	\$34,363	\$324,726	\$1,139,468

Activity Line Item Explanation:

1. **Housing Rehabilitation** has been allocated \$3,120 of CDBG Program Income funds to support the \$100,000 from the Urgent Repair Program inspection costs to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to their life and/or safety or to provide accessibility modification and other repairs necessary to prevent displacement.
2. **Homebuyer Assistance** has been allocated \$30,000 of FY19-20 HOME funds to provide direct-subsidy assistance to low -mod income individuals and families to become homebuyers and increase the supply of affordable housing. Staff recommends increasing this amount from \$30,000 to \$90,000 to provide at least three eligible low -mod income individuals or families with the pre-disaster fair market value, less any duplication of benefits, as down

payment assistance to purchase replacement housing. This gap financing will be provided to households purchasing a more expensive home in Goldsboro, up to the amount by which the new home price exceeds the buy-out purchase amount not to exceed \$25,000. The proposed increase of \$60,000 would be redirected from CHDO funds.

3. **Public Facilities & Improvements** has been allocated \$239,148 of FY19-20 CDBG and \$10,852 of Prior Year CDBG funds to be utilized towards the debt service of the WA Foster Center (\$150,000) and (\$100,000) to address storm drainage issues within a low-to-moderate income census tract area. However, staff proposes decreasing the \$239,148 of FY19-20 CDBG to \$229,148 to redirect \$10,000 to Public Services. This will allow for \$150,000 for debt services of the WA Foster Center and \$90,000 to address storm drainage issues within a low-to-moderate income census tract area.
4. **Public Services** has been allocated \$23,635 of FY19-20 CDBG funds to strengthen communities by addressing the needs of specific populations through funding projects or programs by non-profit organizations or for-profit corporations that meet CDBG program national objectives as identified by HUD and benefit LMI residents of the City. Staff proposes \$10,000 from Public Facilities & Improvements be reallocated to Public Services to increase allocated funds from FY19-20 to be \$33,635 to enable the requests below

Agencies to be Funded:

- Wayne Action Teams for Community Health (WATCH) - \$10,000
The WATCH Program mobile unit provides free or reduce cost health services to uninsured individuals and families.
- Wayne Initiative for School Health (WISH) - \$10,000
The WISH Program provides non-profit school-based centers within schools located in low-mod areas that provide affordable, accessible physical and mental health services to adolescents from low-to-moderate income households. The following low-mod area schools are Carver Heights Elementary and Dillard Middle Census Tract 15; Block Group 2, School Street Elementary Census Tract 20; Block Group 1, Wayne Middle/High Academy (program main site) Census Tract 18; Block Group 2.
- Mephibosheth Project Inc. - The Mission Is Possible (MPI) - \$5,000
Re-entry Program to direct resources towards returning citizens of Goldsboro in an effort to reduce the ever-growing rate of recidivism by providing a strong and stable support system that will help to redirect returning citizens toward a path of purpose, productivity, and reduce crime.
- HGDC Community Crisis Center - \$2,000
Homelessness Program providing community-based intervention to address the needs of homeless individuals and families with emergency and supportive housing.
- School Street Early Learning Center - \$6,635
Kindergarten Bootcamp Program is aimed to helping children from low-to-moderate income households with school readiness during summer transition period through early learning opportunities for kindergarten.

5. **Community Housing Development Organizations (CHDO)** has been allocated \$163,259 of FY19-20 HOME, \$4,048 of HOME Program Income, and \$324,726 of HOME Prior Years funds to projects that are owned, developed, or sponsored by a nonprofit that qualifies as a CHDO as defined at 24 CFR §92.2. Types of development activities - projects that involved acquisition, rehabilitation, and/or new construction of housing for sale or rent to low-income families.

As previously stated, \$60,000 is proposed to be reallocated to Homebuyer Assistance for at least three eligible LMI individuals or families with the pre-disaster fair market value, less any duplication of benefits, as down payment assistance to purchase replacement housing. This would change the allocated amount for CHDO to \$103,259 of FY19-20 HOME, \$4,048 of HOME Program Income, and \$324,726 of HOME Prior Years funds.

6. **Economic Development** has been allocated \$23,511 of CDBG Prior Year funds to support the City of Goldsboro Summer Youth Employment Initiative Program (SYEI) during the summer of 2019. As part of the SYEI program, youth employees will work for six weeks within one of two designated track sessions for sixteen (16) hours per week. They will also participate in soft skills trainings and excursions for four hours per week on Wednesdays. Training will be provided by Wayne Community College to enhance youth employees' workforce readiness and financial literacy skills. Excursions will include Meet & Greet, Industry & Business Tour facilitated by Wayne County Development Alliance, and a Day Visit to Beaufort. The City has allocated \$22,764 from General Funds to assist with the funding of the program this summer.
7. **Program Administration** has been allocated funds of \$65,696 of FY19-20 CDBG (20% HUD cap) and \$21,473 of HOME FY19-20 (10% HUD cap) to be utilized for administrative costs that are necessary for program planning and management of the CDBG and HOME programs/activities.
8. **Urgent Repair Program** has been allocated \$100,000 awarded by the North Carolina Housing Finance Agency (NCHFA) under the 2019 cycle of the Urgent Repair Program (URP19). This program provides funds to assist very-low and low-income households with special needs in addressing housing conditions which pose imminent threats to their life and/or safety or to provide accessibility modification and other repairs necessary to prevent displacement of very-low and low-income homeowners with special needs such as frail elderly and persons with disabilities. A total of twelve (12) households are projected to be assisted under the program. The funds were sponsored by the NCHFA, with funds provided by the North Carolina Housing Trust Fund.
9. **Essential Single-Family Rehab Loan Pool Disaster Recovery (ESFRLP)** has been allocated \$130,000 awarded by Membership through the North Carolina Housing Finance Agency ("NCHFA") under the Essential Single-Family Rehabilitation Loan Pool -Disaster Recovery ("ESFRLP-DR"). This program provides Members with funds via a "loan pool" to assist with the rehabilitation of owner-occupied homes damaged by Hurricane Matthew, Tropical Storms Julia and Hermine. The funds provided by NCHFA come from the North Carolina Housing Trust Fund.

The City of Goldsboro was approved to assist with thirteen (13) homes impacted by Hurricane Matthew. The initial set-aside was \$150,000 for at least three houses (up to \$40,000 per house for repairs and \$10,000 per home for City admin. cost) for which we have received. The City will be funded an additional \$150,000 with each request of three (3) homes to NCHFA when the submission of reimbursement is completed. The additional \$130,000 (\$10,000 x 13 approved homes) will be used to improve low-to-moderate income households' quality of life through vital housing and community development activities (direct and indirect costs).

Recommended Changes to Proposed Budget (Published May 6, 2019)

ACTIVITY	CDBG	HOME	OTHER FUNDS	PROGRAM INCOME		PRIOR YEAR FUNDS (As of 5-1-19)		TOTAL RESOURCES
				CDBG	HOME	CDBG	HOME	
Housing Rehabilitation				3,120				3,120
Hazardous Material (Testing and Monitoring)								0
Homebuyer Assistance		90,000						90,000
Public Facilities & Improvements	229,148					10,852		240,000
Public Services	33,635							33,635
Demolition and Clearance								0
Transitional Housing								0
CHDO Activity		103,259			4,048		324,726	432,033
Economic Development						23,511		23,511
Program Administration	65,696	21,473						87,169
Local Home Match	The City anticipates receiving a HOME Match Reduction Waiver of 100% (\$26,842)							0
Urgent Repair Program			100,000					100,000
ESFRLP-Disaster Recovery			130,000					130,000
Total Allocations	\$328,479	\$214,732	\$230,000	\$3,120	\$4,048	\$34,363	\$324,726	\$1,139,468

CITIZEN PARTICIPATION (91.200 and 91.220 (b))

The City of Goldsboro Community Relations Department meets with interested citizens, agencies, groups and organizations who wish to discuss and express their concerns and ideas with regards to housing and non-housing needs of Goldsboro's low and moderate-income persons and families. The City of Goldsboro's draft of the Annual Action Plan was available for public review and comment from May 17, 2019 to June 17, 2019. An advertisement was published in the Goldsboro News Argus on May 6, 2019, relative to the holding of a May 31, 2019 public meeting, the scheduling of a June 17, 2019 public hearing, and the thirty-day comment period review. A second advertisement was published on June 4, 2019 relative to rescheduling the May 31, 2019 public meeting to June 14, 2019 and the scheduling of a June 17, 2019 public hearing. Copies of the drafted Annual Action Plan were placed at public access sites such as the desk of the City Receptionist and the office of the City Clerk, both at the City Hall Annex, 200 North Center Street; the Community Relations Office at City Hall, 214 North Center Street; the Wayne County Public Library, 1001 East Ash Street; the Goldsboro Housing Authority, 1729 Edgerton Street; and on the City's website at www.goldsboronc.gov.

Comments received at the June 14, 2019 public meeting and the June 17, 2019 public hearing are incorporated into this final 2019-2020 Annual Action Plan. Four citizens provided their input regarding restructuring CDBG and HOME funds within the recommended budget as it related to transitional housing, rehabilitation, and public services. Staff has received two comment from non-profit stakeholders in regards to Community Development Housing Organization (CHDO) funds, one pertaining to more homeownership and another in favor of allocation to increase affordable housing through multi-family housing.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 15, 2019 COUNCIL MEETING**

SUBJECT: Contract Award – 2018 Street Paving Improvements Project
Formal Bid No. 2019-003

BACKGROUND: On Wednesday, June 5, 2019, five (5) sealed bids were received for the 2018 Street Paving Improvements Project.

The proposed work consists of approximately 2,200 square yards of pavement with 600 linear feet of storm water lines, 400 linear feet of water line, 400 linear feet of sanitary sewer line, and 1,000 linear feet of concrete curb and gutter. This project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street.


BridgePoint Civil, LLC submitted the low bid for this project for a total cost of \$609,596. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
BridgePoint Civil, LLC Goldsboro, NC	\$ 609,596.00
Tripp Bro's, Inc. Ayden, NC	\$ 683,167.50
Barnhill Contracting Company Kinston, NC	\$ 742,633.80
Herring-Rivenbark, Inc. Kinston, NC	\$ 843,231.00
Fred Smith Company Raleigh, NC	\$1,038,905.00

DISCUSSION: The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funds are available in Street Bonds.

RECOMMENDATION: Recommend the City Council, by motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract for \$609,596 with BridgePoint Civil, LLC for the 2018 Street Paving Improvements Project.

Date: 3 JUL 19


Guy M. Anderson, P. E., City Engineer

Date: _____

Tim Salmon, City Manager

RESOLUTION NO. 2019 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A
CONTRACT FOR THE 2018 STREET PAVING IMPROVEMENTS PROJECT
FORMAL BID NO. 2019-003

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a project for the 2018 Street Paving Improvements Project; and

WHEREAS, the total low bid for the 2018 Street Paving Improvements Project was submitted by BridgePoint Civil, LLC of Goldsboro, NC in the amount of \$609,596; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to BridgePoint Civil, LLC in the amount of \$609,596 for the 2018 Street Paving Improvements Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with BridgePoint Civil, LLC in the amount of \$609,596 for the 2018 Street Paving Improvements Project.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2019.

Mayor

Attested by:

City Clerk

City of Goldsboro
Departmental Monthly Reports
June 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – JUNE 2019

Prepared by: Pamela C. Leake

The Human Resources Department posted 16 job vacancies and processed 203 applications this month. 325 notices were sent to applicants. 57 new hires came on board: 1 full-time (**Jimmie Batts, Equipment Operator – Public Works**); 24 seasonal/part-time staff at Paramount, Parks and Recreation, and Public Works, and 32 summer youth workers from the Summer Youth Program. Track 1 started June 15, and the teenagers have been placed at various locations. Seven employees attended orientation on June 25. There were five reductions in force this month: four retirements and one termination. Total employment for June was **700**: 451 full time staff and 249 part-time).

Employees who have vision insurance with Community Eye Care should have received new ID cards. If they have not received a new card, they can contact Susan Thornton, HR Consultant. Appointments were scheduled for employees who desired to meet with Diane Swindell, Prudential/401K representative, on June 26 to discuss retirement planning options.

Gracie Johnson-Lopez returned on June 26 and 27 to conduct professional development training for administrative support staff and supervisors. Total attendance for both days: 64. The Senior HR Consultant conducted NeoGov refresher training on June 12, 17, and 20 for supervisors from Finance, Fire, Parks and Recreation, and Police. 25 employees attended the sessions. The Senior HR Consultant also attended an employment law conference in Garner on June 26. Discussion topics included ADA, FMLA, and liberty procedures regarding termination.

The following is a summary of the Safety Coordinator's activities:

- Attended Eastern Carolina Safety and Health Conference board meeting on June 6, 2019.
- Assembled the Appeals Committee and scheduled a hearing for a vehicle accident case. The meeting was conducted on June 11.
- Attended Eastern Carolina Safety and Health Conference June 19 through June 21. Prepared and organized for event.
- Participated in NC Department of Labor webinar on June 25 and presented safety portion of Employee Orientation.
- Conducted monthly inspections for portable fire extinguishers.
- Presented statistical report to City Manager and upper management on June 28 regarding personal injury and vehicle accidents.
- Scheduled Workzone safety meeting with Building Maintenance employees to discuss Temporary Traffic Control plans (TTC).
- Attended Safety Accident Review Committee on June 28.
- Six total accidents reported in June. There were four vehicle accidents (**No city drivers found at fault**) and two personal injuries (No fault).
- In process of gathering data to research available Learning Management Systems for safety employee training.
- Posted OSHA warning signs on all electrical panels in Annex and Historic City Halls.
- **Upcoming Events: NC Department of Labor OSHA visits for Police and Fire complex originally planned for June 2 were rescheduled for July 22. National Safety Council Defensive Driver Safety Training rescheduled for August 2019.**

This month's health beat focused on Hearing Conservation and CPR Training. 64 employees attended the sessions. 23 employees were screened for TB Testing and 52 in-house drug tests were conducted for the summer youth who will start this month. The nurse had 38 clinic visits this month and performed five random drug screens: (three non-DOT and two DOT). One DOT breathalyzer was performed. All tests were negative. There were no post-accident drug tests in June.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	348	320	346	542	283	203							340
New Hires*	11	7	1	3	3	1							4
Separations*	3	3	6	3	1	5							3
Vehicle Accidents	7	4	6	3	6	4 (no city drivers at fault)							5
Workers Compensation	2	4	3	0	2	2 (no fault of city employees)							2

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244	219	265
New Hires*	9	2	3	2	2	5	7	8	1	1	4	2	4
Separations*	3	3	3	4	7	3	6	4	5	2	4	9	4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7	5	4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0	1	1

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

City of Goldsboro Summer Youth Employment Initiative (SYEI) 2nd Report for FY19 Summer Cycle

Page 1

7/8/2019

Background: The process for recruiting FY19 SYEI applications for youth employment and worksite designation officially opened February 18 until March 18 – on March 16 the application deadline was extended to April 8. The Mandatory Information Session that was scheduled for March 19 was rescheduled to April 11 at WCC for the 2019 program year. A total of **58** youth attended the mandatory orientation session. Therefore, another mandatory orientation session will be scheduled during the week of April 22 - 26. The program as of today has received **106** applications (**29** online and **77** paper).

As part of the SYEI program, youth employees will work for **six weeks within one of two designated track sessions for sixteen (16) hours per week**. They will **also participate in soft skills trainings and excursions for four hours per week on Wednesdays**. Training will be provided by Wayne Community College to enhance youth employees' workforce readiness and financial literacy skills. Excursions will include Meet & Greet, Industry & Business Tour facilitated by Wayne County Development Alliance, and a day visit to Beaufort.

Snapshot 1: SYEI Program

SYEI Program Eligibility Requirements: *Age 14-18 currently enrolled in-school youth; generally, one participant within a household for this program; *Age 16-24 high school dropouts; will receive additional consideration and requirements for potential employment through Wayne Community College's Workforce Innovation and Opportunity Act (WIOA) program; *Live within the Goldsboro city limits; *Attend only one of the four scheduled mandatory orientations at WCC; *Low-to-Moderate Income (LMI) youth first priority for placement

2019 Program Schedule

Track 1 → June 17th - July 26st

Track 2 → July 15th - August 23rd

The two Tracks overlapped two weeks between July 15th - July 26st

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Excursions

Track 1 - June 26st - Meet & Greet w/Sponsoring Partners
July 10th - Industry & Business Tour facilitated by Wayne County Development Alliance
July 24th - Joint Beaufort Trip for Track 1 & 2

Track 2 - July 24th - Joint Beaufort Trip for Track 1 & 2
Aug. 7th - Meet & Greet w/Sponsoring Partners
Aug. 21st - Industry & Business Tour facilitated by Wayne County Development Alliance

Trainings at Wayne Community College

Track 1 - June 19th; July 3rd; & July 17th

Track 2 - July 17th; July 31st; & Aug. 14th

Snapshot 2: Eligibility of Youth Applicants

Total apps rec'd fully <u>Completed & Attended</u> <u>Info. Sessions</u>	Apps rec'd not eligible for program due to <u>Residence</u>	Apps rec'd that did not attend <u>Info. Sessions</u>	Apps rec'd not eligible for program due to <u>Age or Out of School</u>	Total Apps rec'd Through SYEI
71	15	17	4	107

Snapshot 3: Age & District of Youth Applicants

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Age 19+	No Age	Total Apps Rec'd
3	28	36	21	12	3	4	0	107

District 1	District 2	District 3	District 4	District 5	District 6	County	Total Apps Rec'd
10	15	24	19	11	12	15	106

Please note: One applicant has provided two addresses for residency; therefore, requires further review

Snapshot 4: Youth Applicants' Preferred Track *(Applicants that do not meet Residence Criteria Excluded)*

Track 1	Track 2	Either	Total Apps Rec'd Tentatively Eligible
62	7	37	106

Snapshot 5: Income Range of Youth Applicants *(Applicants that did not meet Residence, Age, Attend Session & In-School Criteria Excluded)*

Missing Income	\$0-\$10K	>\$10K - \$20K	>\$20K - \$30K	>\$30K - \$40K	>\$40K - \$58,500K	>\$58,500K - \$70K	over \$70K
15	14	21	15	14	5	2	2

Below MFI		Non LMI Above MFI		Total Apps Rec'd w/income on file
69	95%	4	5%	73

This excludes the 15 missing income, but includes 2 that did not attend the information session

The percentages provided are based on the selected applicants' Household Incomes compared to the 2019 Median Family Income for Goldsboro, which is **\$58,500**. All Income limits are available on the HUD Exchange:

https://files.hudexchange.info/reports/published/HOME_IncomeLmts_State_NC_2019.pdf

Snapshot 6: Schools of Eligible Youth Applicants *(Applicants that do not meet Residence & Age Criteria Excluded)*

Charles B. Aycock High	0	Southern Wayne High	3
Dillard Academy Charter	1	Spring Creek High	1
Dillard Middle	2	Wayne Middle/High Academy	1
Eastern Wayne High	26	Wayne Christian	1
Eastern Wayne Middle	2	Wayne Country Day	0
Goldsboro High	39	Wayne Early/Middle College High	7
Greenwood Middle	4	Wayne School of Engineering	1
Norwayne Middle	0	No School Info or Not Enrolled	0
Rosewood High	0	Brogden Middle	0
		Total	88

Snapshot 7: Interview Process and Scores

Interviews were conducted from May 1 to May 17 and were performed by the staff of the sponsoring partners of the program. The interview set-up was a two-person interview team that consisted of 25 minutes of questions and 5 minutes of feedback to the applicant. Applicants were asked eight questions and their responses were scored on a point scale from 1-5, which allowed for a maximum total of 40 points from each interviewer.

Applicants that scored 60 or higher were given first consideration for a position within the program. A total of 66 youth were interviewed for the program.

Interview Scores - Ledger

Youth less than 50	16
Youth 50 - 59	29
Youth 60 - 69	17
Youth 70 - 79	4
Youth 80	0
No Show	6
Never Responded	12
Other	8
Missing Income	15
Total	107

Snapshot 8: Basic Demographics of Selected Youth Employees

Age 13	Age 14	Age 15	Age 16	Age 17	Age 18	Total Selected Youth Employees
0	13	19	11	6	1	50

District 1	District 2	District 3	District 4	District 5	District 6	Total Selected Youth Employees
2	11	9	13	6	9	50

Female	Male	African American	White	Asian	Hispanic	Other	Total Selected Youth Employees
36	14	47	0	1	0	2	50
50							

Missing Income	\$0-\$10K	>\$10K - \$20K	>\$20K - \$30K	>\$30K - \$40K	>\$40K - \$58,500K	>\$58,500K - \$70K	over \$70K	Total Eligible Apps Rec'd
0	9	10	11	12	5	2	1	50

Below MFI	Non LMI Above MFI	Total Selected Youth Income on File
47	3	50
94%	6%	

Based on
Goldsboro 2018
Median Family
Income

Charles B. Aycock High	0	Southern Wayne High	3
Dillard Academy Charter	1	Spring Creek High	1
Dillard Middle	0	Wayne Middle/High Academy	0
Eastern Wayne High	19	Wayne Christian	1
Eastern Wayne Middle	1	Wayne Country Day	0
Goldsboro High	16	Wayne Early/Middle College High	5
Greenwood Middle	2	Wayne School of Engineering	1
Norwayne Middle	0	No School Info or Not Enrolled	0
Rosewood High	0	Brogden Middle	0
		Total	50

- The Commission on Community Relations and Development met on Wednesday, June 19, 2019. The next scheduled meeting is Tuesday, August 13, 2019 at 6:00 pm.
- The Department received four (4) housing complaints and four (4) request for assistance. Description of said complaints and/or inquiries are: one (1) owner-occupied property containing mold; one (1) seeking handicap accessible housing; one (1) housing investment; one (1) Rapid Rehousing concern; and four (4) request for assistance related to food; nuisance, and funeral arrangements. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Goldsboro Mayor's Youth Council (GYC) are out for summer recess and will return to regular business in September. Goldsboro Mayor's Youth Council (GYC) seniors were recognized at the City Council Regular Meeting of June 3, 2019.
- The Mayor's Committee for Persons with Disabilities met on Thursday, June 20, 2019. The next scheduled meeting is Thursday, July 18, 2019 at 6:00 pm.

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4							3
Consumer & Other	3	4	3	4	3	4							4
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer & Other	1	2	0	0	3	2	9	10	2	5	7	2	4

- Please refer to the following three pages as part of Community Relations Department's complete June monthly report.



- During the month of June, the Paramount Theatre hosted 10 ticketed performances, 7 related technical and performance rehearsals, and 1 non-ticketed private events.
 - Total ticketing by Paramount = 4166
 - Estimated total ticketing by Rental Customers = 200
 - Estimated total non-ticketed in attendance for each use of venue (performers/tech/other) = 1200
 - Total estimated citizen use of Paramount Theatre venue for May = 5,566, estimated economic impact = \$190,817**
Arts & Economic Prosperity Calculation; Americans for the Arts
- Notable Performances and Events at the Paramount during the month of May Include:
 - Malpass Brothers *Celebration of Wilbur's BBQ* Concert: 488 tickets sold
 - AIMPAC, 2019 Dance Recital; 4 public performances: 1529 tickets sold
 - Artistic Dance Academy Recital; 2 public performances: 1558 tickets sold
 - Drummer's World Dance Ensemble; 1 public performance: 251 tickets sold
 - Arts Company, 2019 Spring Recital; 1 public performance: 341 tickets sold
- Repairs and Maintenance: HVAC repairs (under contract) partially completed; work finished in July. Wheelchair lift damaged severely during Schindler Co. maintenance call, awaiting details from Schindler.
- Paramount and GEC staff participation in advantageous meetings, presentations, or training included: DGDC Promotions Committee, City of Goldsboro Communications Team, New Hire Orientation, 2019 NCPC-Presenters Conference, American Dance Festival/Dance Touring Initiative Conference, NeoGov training, Council Work Sessions
- Financial: June Expenses are below 2018 and 2019 averages, Revenues are above 2018 and 2019 averages.**
 - Expenses –\$34,713: Labor - \$21,882 /Operational – \$12,831
 - Revenues - \$19,988: Rentals -\$18,499 /Tickets \$1,490 /Concession \$0 (Renters retained concession revenue)

	Jan-19	Feb-19	Mar19	April19	May19	June19	July19	Aug19	Sept19	Oct19	Nov19	Dec19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713							\$238,117	\$39,686
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988							\$87,100	\$14,516
	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	2018 Total	2018 Average
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$482,140	\$40,178
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$179,948	\$14,995

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- In May, the Goldsboro Event Center hosted 13 events (4 multi-day). Events include 3 weddings, 5 corporate, 5 City events.
- HVAC repairs (replaced unit) complete and 100% functional. Weather-damaged siding on City Maintenance calendar for fall
- Adding chargeable amenities and rental packages to increase service, competitiveness, rental revenue.
- Financial: June Expense below 2018, 2019 ave; Revenue above 2018, 2019 ave; Non-revenue City use below 2019 ave.**
Lower reported revenue primarily due to 5 x \$1000+ events late in May, with revenues posted to June.
 - Expenses- \$8,393: Labor - \$5,752 /Operational – \$2,641
 - Revenues- \$13,136: Rentals -\$11,881 /Concessions- \$1,255
 - Value of Non-Revenue City and City-sponsored rental use for June - \$5,225

	Jan-19	Feb-19	Mar19	April19	May19	June19	July19	Aug19	Sept19	Oct19	Nov19	Dec19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393							\$59,763	\$10,274
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136							\$44,921	\$7,487
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225							\$32,600	\$5,433
	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	2018 Total	2018 Average
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$119,951	\$9,995
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$82,038	\$6,836

Goldsboro Inspections Department

Monthly Report – June 2019

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of June totaled \$1,928,702. Four (4) of these permits were new residential single-family dwellings at a valuation of \$767,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,396,025.

All permit fees collected for the month totaled \$40,523. Of the permit fees collected for the month, \$3,015 was collected in technology fees. Plan review fees collected during the month totaled \$1,375. Business Registration fees collected totaled \$19,840.

The Inspectors did a total of 488 inspections for the month. During the month of June five (5) business inspections were completed. A total of 296 permits were issued for the month. Forty-three (43) plan reviews were completed for June. We now have a total of 125 residential structures in the Minimum Housing Process and 4 commercial structures in the Demolition by Neglect Process.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2	\$14	\$6	\$428,000	\$8	\$2							\$5
Residential (thousands)	\$805	\$1,063	\$599	\$0	\$1,947	\$767							\$864
Miscellaneous**(millions)	\$5	\$2	\$2	\$2	\$2	\$1							\$2
Permit Fees (thousands)	\$34	\$40	\$48	\$27	\$46	\$41							\$39
Inspections (total)	614	603	531	497	603	488							556
Permits Issued (total)	296	296	270	271	334	296							294
Plan Reviews Completed	39	47	65	46	34	43							46
Minimum Housing in Process	171	99	102	118	121	125							123
 2018	 Jan	 Feb	 Mar	 Apr	 May	 Jun	 Jul	 Aug	 Sep	 Oct	 Nov	 Dec	 AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246	\$807	\$882
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39	50	58
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163	171	159

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments including the finalization of the plans with TA Loving for the Center Street Streetscape Phase III project.
- Staff met with (or conversed by email/phone) 11 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited current downtown businesses 27 different times.
- Staff worked on the Wayfinding Signage Bid Package related to the TIGER grant and the company that submitted the lowest bid, SignArt, to get this portion of the TIGER VIII grant project started.
- Staff helped facilitate and participate in several neighborhood plan meetings.
- Staff facilitated and attended several of the 71 Union Station Adaptive Reuse Listening Sessions during the month of June.
- Scott conducted a Small Business Association Banking Event on June 25th.
- Scott conducted a meeting with SCORE Raleigh on June 26th to discuss having a SCORE chapter in Goldsboro.
- Julie worked to assure the continuation of the NC Historic Preservation Tax Credit program throughout the month, including sending emails to all of the House and Senate members.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff help to facilitate and attended several Streetscape meetings throughout the month.
- Staff attended the Chamber of Commerce's Transportation Luncheon on June 4th.
- Staff conducted a NCGrowth Kickoff meeting on June 5th.
- Staff assisted the Goldsboro Fire Department with a grant application that would enable them to acquire all-band radios.
- Staff attended a joint city and Elks Lodge meeting to discuss partnering for a military appreciation event, and possible series of events, in lieu of a poultry festival and to enhance the Wings of Wayne event. More to come.
- Staff hosted a LAUNCH meeting on June 6th. This effort continues to be a partnership with the Chamber, Small Business Center and Small Business & Industry Center to develop a program to cultivate and assist entrepreneurs. Other partners, such as the WC Development Alliance are engaged.
- Staff attended a meeting with city and SJAFB representatives to discuss off-base housing on June 6th.
- Staff attended the Military Affairs Committee B-Course Social on June 11th.
- Staff attended the Long Range Transportation Plan Stakeholder's meeting held at the Events Center on June 13th.
- Staff attended 2019-20 City Budget preparation meetings.
- Staff met with Preservation NC to discuss several projects.
- Staff met with Self-Help representatives based in Durham, NC to discuss new opportunities for them here.
- Staff conducted site visits of two buildings that will likely require staff involvement to save. Options are being considered.
- Staff hosted a Groundbreaking Ceremony for The Hub project on June 27th at The Hub beginning at 10:00 am. Goldsboro received a \$100,000 check from Representative John Bell to help with the completion of the project.
- Staff worked to secure a relationship with UNC's based NC GROWTH that will lead to a feasibility study to research an incubator type facility for downtown. Think entrepreneurial space, co-working space, business incubator. More to come.
- Staff has completed the brewery feasibility study. More to come.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings: DGDC Board (06/19), DGDC Executive Committee (06/12), DGDC Design (06/11), DGDC EV (06/11), DGDC Promotions (06/11) and Org. Work Plan (06/11).
- Staff helped assist the DGDC with eleven (11) DGDC boardroom rentals throughout the month.
- Staff worked with committees on the 2019 Work Plan development.
- Staff facilitated and hosted Center Street Jam on June 13th.
- Staff facilitated and hosted Center Street Jam on June 27th.
- Staff began to plan the DGDC Annual Dinner during the month of June.

Upcoming Events/Activities:

- Center Street Jam with Liquid Pleasure on July 11th.
- Sprinkler Fun Days continue every Thursday afternoon from 3pm-4pm.
- Center Street Jam with Suicide Blonde on July 25th.

Businesses Opening/Properties Purchased:

- Design by Design held its Open House event on June 7th.
- Cry Freedom Missions held its grand opening on June 13th at 101 N Center St.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,629 to 10,699 in the month of June.

Information Technology

Monthly Report – June 2019

Prepared by: Patricia Wischmann

- Retrieved and analyzed security footage to provide to GPD.
- Reconfigured emergency phone at Mina Weil pool.
- Configured Cityworks to track citizen requests and public records requests.
- Upgraded Windows Operating Systems on most city computers.
- Connected Water Treatment Plant to City Fiber network.
- Installed and configured multiple network devices to improve City networking infrastructure.
- Removed outdated and unused data and telephone equipment at GPD/FS1. This allows more space for future needs.
- Updated Lincoln Homes Tsunami Camera software.
- Redesigned Strategic plan website and added editing access to core team.
- Performed Drone Flight, setup Sound and Facebook Live for The Hub Groundbreaking Ceremony.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	662	536	546	519	540	424							538
Tickets Closed	551	467	575	429	496	454							496

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560	386	524
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573	361	520

Monthly Highlights

D&C: Responded to 14 after hour calls for a total of 22.5 hours. Ended nighttime flushing June 12th.

Streets & Storms: Substantial completion of Center Street Demo and began Cornerstone Commons Demo; Poured one bus shelter pad on Slocumb Street and installed handicap ramp at Medical Office Place bus shelter; began comprehensive effort to clean storm drains in vicinity of Norwood Ave and the main drainage ditch in that area; cleaned storm drain catch basins at Herman Park Center to facilitate survey work for Herman Park project.

Bldg. & Grounds: Assisted with two Center Street Jam events, the Juneteenth event, and set up stage for two other events at SJAFB and Herman Park. Assisted with set up of groundbreaking ceremony at Cornerstone Commons and began assisting with the Cornerstone Commons demo.

Departments		2019												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0							9.6
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6							9.0
	Water Repairs	27	20	16	28	19	30							23.3
	Sewer Repairs	31	7	9	34	10	18							18.2
	Hydrants Replaced/Fixed	37	16	19	10	16	3							16.8
	Meter Install/Changed	102	63	56	47	54	52							62.3
Bldg & Grounds Maint.	Radio, Electrical, Bldg	260	219	202	193	333	234							240.2
	Sign Repairs	48	72	48	29	32	67							49.3
	ROW Mowing (ac)	10	0	0	70	83	110							45.5
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105							43.5
Garage	Total Work Orders	365	309	276	316	255	298							303.2
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65							59.0
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0							0.9
	Recyclables (tons)	13	78	83	87	95	99							75.9
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6							0.7
Cemetery Funerals		4	4	7	5	6	1							4.5
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12							11.5
	Pot Hole Repairs	56	49	52	18	15	20							35.0
	Streets Swept (miles)	110	143	135	16	103	64							95.2
2018														
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	27.5	13.2	12.8	14.7	6.8	2.7	13.4
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7	10.8	9.1
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52	14	42.7
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6	5	12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12	10	25.2
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66	54	54.3
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206	171	191.6
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52	16	50.7
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277	277	335.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52	\$ 49	57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8	1.0	0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0	0	68.9
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9	1.1	1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3	7	6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12	8	16.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18	63	42.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	135	110	166.8
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5	0	33.8
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54	15	122.8

Public Utilities Department

Monthly Report- *June 2019*

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for June were 8.28 MGD. The river has dropped, but the average flows for 2019 added to 1.2 MGD in obligated flow not yet tributary, puts the collections system at 83%. All of the city's 26 pump stations are operating well.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Final roof repairs from Hurricane Florence are in process.

Compost Facility

Four hundred and thirty-seven cubic yards of compost/mulch was sold in June 2019.


Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351							6.506
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28							10.46
CY Compost	52	319	390	552	503	437							375

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
CY Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

		Finance Department Monthly Report - June 2019			
<small>North Carolina</small> Prepared by: Andrea Thompson , Assistant Finance Director					
FY 2018-19					
GENERAL FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '17-18	FY '18-19	FY '18-19	Collected
Tax Revenues		\$ 15,989,915	\$ 16,432,843	\$ 16,068,751	97.78%
License & Permits		374,541	382,650	404,118	105.61%
Revenue Other Agencies		22,924,167	19,714,676	17,482,676	88.68%
Charges for Services		4,623,406	6,194,184	4,769,470	77.00%
Capital Returns		357,272	1,165,984	1,725,869	148.02%
Miscellaneous Revenues		309,473	411,850	246,069	59.75%
FB Withdrawal/PO Appropriation			4,208,829		
Total		\$ 44,578,774	\$ 48,511,016	\$ 40,696,953	83.89%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '17-18	FY '18-19	FY '18-19	Collected
Mayor/Council		\$ 381,439	\$ 416,475	\$ 381,675	91.64%
City Manager		822,099	1,285,792	859,752	66.87%
Human Resources Management		573,803	602,773	595,466	98.79%
Community Relations		163,161	177,434	175,164	98.72%
Paramount Theater		435,965	760,545	527,743	69.39%
Goldsboro Event Center		126,400	165,754	123,221	74.34%
Inspections		877,772	838,577	630,977	75.24%
Downtown Development		344,328	463,008	344,010	74.30%
Information Technology		1,280,134	2,190,020	2,092,105	95.53%
Public Works - Adm.		396,312	477,403	461,793	96.73%
Garage		2,071,260	2,331,892	2,220,091	95.21%
Garage Credits		(1,100,253)	(1,680,000)	(1,390,943)	82.79%
Building & Grounds		521,919	885,870	734,428	82.90%
Cemetery		310,886	333,203	301,887	90.60%
Finance		1,317,402	1,323,538	1,275,106	96.34%
Office Supplies Credits		(6,272)	(9,000)	(5,334)	59.26%
Planning & Redevelopment		916,231	1,537,914	1,028,812	66.90%
Postage Credits		(20,560)	(30,000)	(15,354)	51.18%
Streets & Storms - General		1,532,621	1,137,803	1,043,448	91.71%
Streets & Storms - Utilities		499,941	800,507	541,862	67.69%
Street Paving		150,804	0	0	0.00%
Solid Waste		2,851,755	3,652,788	3,260,781	89.27%
Engineering		933,578	1,004,757	891,143	88.69%
Fire Department		7,468,940	6,439,316	6,243,580	96.96%
Police Department		9,188,613	10,547,695	9,453,239	89.62%
Special Expense Fees		8,844,462	5,860,113	6,167,829	105.25%
Parks & Recreation		3,715,338	4,131,473	3,664,346	88.69%
Golf Course		717,662	1,036,898	953,061	91.91%
Transfers & Shared Services			1,827,038	1,051,088	57.53%
Total		\$ 45,315,740	\$ 48,509,584	\$ 43,610,974	89.90%

UTILITY FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Revenue Other Agencies		\$ 3,578,652	\$ 5,824,086	\$ 3,161,426	54.28%
	Charges for Services		15,714,591	16,778,500	15,930,685	94.95%
	Capital Returns		42,255	37,900	87,184	230.04%
	Miscellaneous Revenues		447,965	430,000	566,835	131.82%
	FB Withdrawal/PO Appropriation		-	2,721,477		0.00%
	Total		\$ 19,783,464	\$ 25,791,963	\$ 19,746,129	76.56%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Distribution & Collections		\$ 3,384,058	\$ 3,600,782	\$ 3,285,945	91.26%
	Water Treatment Plant		4,227,417	6,035,271	4,986,352	82.62%
	Water Reclamation Plant		7,213,843	7,457,465	6,984,132	93.65%
	UF - Capital		4,454,551	5,614,563	4,219,449	75.15%
	Compost Facility		771,384	1,132,503	1,051,633	92.86%
	Transfers & Shared Services		-	1,951,379	1,951,379	100.00%
	Total		\$ 20,051,254	\$ 25,791,963	\$ 22,478,890	87.15%
DOWNTOWN DISTRICT FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Tax Revenues		\$ 73,026	\$ 72,155	\$ 75,688	104.90%
	Capital Revenue		613	315	1,139	361.63%
	Miscellaneous Revenues			-	384	
	FB Withdrawal/PO Appropriation			35,366		0.00%
	Total		73,640	107,836	77,211	71.60%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Spent
	Downtown District		\$ 61,224	\$ 107,836	\$ 50,330	46.67%
	Total		\$ 61,224	\$ 107,836	\$ 50,330	46.67%
OCCUPANCY TAX FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Occupancy Tax/Civic Center		\$ 628,144	\$ 799,900	\$ 759,713	94.98%
	Occupancy Tax/Travel & Tourism		159,123	170,000	200,205	117.77%
	County of Wayne Occupancy Tax		206,238	170,000	137,514	80.89%
	Revenue Other Agencies		-	57,000	57,000	100.00%
	Capital Returns/Miscellaneous		\$ 8,338	\$ 13,258	\$ 19,083	143.93%
	FB Withdrawal/PO Appropriation			\$ 109,817		0.00%
	Total		\$ 1,001,844	\$ 1,319,975	\$ 1,173,514	88.90%

			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Civic Center		\$ 1,196,188	\$ 928,161	\$ 830,790	89.51%
	Travel & Tourism		370,951	371,131	365,450	98.47%
	Total		\$ 1,567,139	\$ 1,299,292	\$ 1,196,240	92.07%
STORMWATER FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Stormwater Fee		\$ 661,457	\$ 1,512,900	\$ 1,505,313	99.50%
	Revenue Other Agencies		\$ 568,924	\$ -	\$ -	
	FB Withdrawal/PO Appropriation			10,861		
	Total		1,230,381	1,523,761	1,505,313	98.79%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Spent
	Stormwater Division		\$ 937,717	\$ 1,523,761	\$ 974,652	63.96%
	Total		\$ 937,717	\$ 1,523,761	\$ 974,652	63.96%

PLANNING DEPARTMENT
MONTHLY REPORT – June 2019
Prepared by: Debra Creighton

General Tasks

During the month of June, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 4 hours of Community Service work during the month of June. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of June, eight (8) tickets were issued.

Parked in Wrong Direction	7
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	0
Other (Bus Loading Zone, Crosswalk, Sidewalk)	1

2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	3	6	6	5	5	5							30	5
Staff Level	0	1	0	3	1	7							12	2
Rezoning	0	2	3	3	1	3							12	2
Historic District Commission	0/1	0/1	2/1	1/1	1/3	1/3							5/10	1/2
Code Enforcement														
Grass Cutting # Lots + Payments	0	0	0	0	40 / \$4915	98 / \$7025							138 / \$11940	69 / \$5970
Junk Vehicles	4	4	3	20	30	18							79	13
Tagged Vehicles	0	0	0	4	5	6							15	3
Illegal Signs Removed	444	79	30	197	20	25							795	133
Bags of Litter Picked Up	388	551	602	555	522	305							2923	487

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	6	5	3	7	4	7	7	8	4	5	3	64	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1	0/0	12/12	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	94/ \$5,590	74/ \$4,377	0	0	483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	35	18/0	0/28	2/4	170/31	15/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	297	103	336	42	1239	103
Bags of Litter Picked Up	331	473	583	316	552	437	319	394	321	399	283	173	4557	379

**ENGINEERING DEPARTMENT
MONTHLY REPORT – JUNE 2019**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are 90% complete;
- Anticipated advertisement for bids in July 2019.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company is currently performing pipe bursting and CCTV work for sections of sanitary sewer line;
- Project is 40% complete with a contract completion date of November 26, 2019.

Center/Holly Street Water Tank Painting

- Additional work added by Change Order No. 1 for installing davit arm manway and removal of internal spider rods and the center hub increased the contract time to October 21, 2019;
- Project is 25% complete.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Anticipated advertisement for bids in July 2019.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- Surveying is underway;
- Design anticipated to be completed in September 2019.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- BridgePoint Civil submitted the low bid of \$609,596 at the bid opening held on June 5, 2019;
- A recommendation to City Council will be presented at the July 15 Council meeting.

2018 Street Resurfacing

- Railroad encroachment application has been submitted;
- Contract completion date is May 6, 2019, but will be adjusted due to railroad encroachment permit delays;
- Project is 75% complete.

2018 Wastewater Collection System Rehabilitation Project

- Additional work added by Change Order No. 1 is underway;
- The amended contract completion date is November 1, 2019.

2018 Virginia Street Storm Sewer Improvements

- Staff is researching alternatives to correcting the drainage situation.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles.
- Anticipated bid date will be determined once NCDOT completes installation of handicap ramps along Ash Street.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections have been completed through the month June 2019.

Goldsboro Fire Department

Monthly Report – June 2019

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- 6/1 – Public Education – Cornerstone Commons - Optimist Kids Fun Day
- 6/1 – Community Service – Smoke Alarm Installation Program
- 6/1 - Community Service – Cruise the Neuse – City of Goldsboro Parks & Recreation
- 6/5, 6/19 – Community Service – Car Seat Check – Station 2
- 6/5 – Community Service – Reading Program – Carver Heights and Meadow Lane Elementary
- 6/5 – Public Education – Safety Day – Cherry Hospital
- 6/6 – Public Education – Women’s Empowerment Forum – Wayne County Public Library
- 6/7 – Community Service – Water Day – Meadow Lane Elementary
- 6/8 – Public Education - Truck Display - Goldsboro Pediatric Dentistry
- 6/8 – Public Education – Community Unity Day – HV Brown Park
- 6/13, 6/20, 6/27 – Community Service – Sprinkler Fun Days – Golds. Ped. Dentistry and Ortho.
- 6/13, 6/27 – Community Service – Center Street Jam – Downtown Goldsboro
- 6/15 – Public Education – Blood Pressure Checks – Reedy Branch Greenway
- 6/16 – Public Education – Waynesborough House
- 6/18, 6/25 – Community Service – Summer Splash Days – West Haven Apartments
- 6/19 – Public Education – WNCN – Station 1
- 6/19, 6/26 – Community Service – Summer Splash Days – The Grand Apartments
- 6/19, 6/26 – Community Service – Summer Splash Days – Lincoln Homes
- 6/20 - Public Education – Truck Display – Walmart
- 6/20 – Community Service – Car Seat Check – Station 1
- 6/21, 6/28 – Community Service – Summer Splash Days – Fairview Homes
- 6/22 – Community Service – Juneteenth Celebration – Herman Park
- 6/24 – Community Service – Splash Day – Boys and Girls Club
- 6/25 – Community Service – Blood Pressure Checks – Piggly Wiggly
- 6/28 – Public Education – Project YESS Summer Camp – Station 1
- 6/28 – Community Service – Honor Guard Escort – Wayne Memorial Dr. Overpass

Working Structure Fires

- 6/17 – 3906 Central Heights Rd

Working Vehicle Fires

- 6/14 – 802 W Grantham St

<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207							208
Structure Fires:	5	3	2	4	1	1							3
EMS Calls:	72	84	79	76	76	79							78
Vehicle Accidents:	27	30	40	33	39	27							33
Fire Alarms:	33	33	29	40	54	54							41
Other:	59	41	53	56	71	46							54
Training Hours:	3122	3211	3263	1804	2128	1788							2553
Safety Car Seat Checks:	3	8	5	4	5	8							6
Inspections:	94	86	123	118	113	71							101
<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - June 2019

Report Prepared by: Michael D. West MDW/KB

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for June 2019 were 254 compared to 2014 for May 2019.

Property with an estimated value of \$219,334 was reported stolen while property with an estimated value of \$78,026 was recovered.

Officers arrested 208 people and 434 citations were issued during the month. There were 59 drug -related charges.

There were 1 report(s) of assault on an officer.

Revenue collected for June 2019 included:

Police Reports	\$	540.00
Fingerprints	\$	70.00
Special Events	\$	0.00
Total	\$	610.00

IBR COMPARISON & TREND														
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	2							2	0.3
Rape(&attempts)	1	0	0	2	1	0							4	0.7
Robbery	6	4	5	4	5	1							25	4.2
Aggravated Assault	7	8	10	5	15	14							59	9.8
Simple Assault	30	30	36	24	29	35							184	30.7
Breaking & Entering	33	31	24	35	35	22							180	30.0
Larceny	157	92	104	135	99	138							725	120.8
Motor Vehicle Theft	7	9	11	8	5	7							47	7.8
Arson	0	1	0	0	0	0							1	0.2
Fraud	24	37	35	19	25	35							175	29.2
TOTALS	265	212	225	232	214	254	0	0	0	0	0	0	1402	233.7
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1

Prepared by: *Felicia L. Brown (J. Shockley)*

[illegible]

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$18,807	\$8,450	\$815	\$400	\$0	\$2,497	\$4,929
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$3,660	\$4,660	\$2585	\$1195	\$1575	\$2,327	\$2,731
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415	5724	7335	8234	8719	9,810
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	\$10,281	\$6,354	\$3,621	\$838.50	\$208	\$1670	\$214	\$2,086
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689	1090	1392	1423	1354	2,971
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$2,197	\$2,960	\$0	\$3,690	\$2091	\$1,840	\$1,939
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$1,120	\$1,130	\$1410	\$610	\$200	\$0	\$717
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100	13,275	26,225	18645	10052	10,128
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$58,197	\$36,486	\$29,770	\$56,828	\$19,518	\$12,515	\$39,077
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$61,129	\$74,147	\$241,017	\$45,259	\$39,270	\$209,995	\$86,888
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$1,012	\$0	\$32,100	\$2000	\$42	\$1000	\$3,480
Attendance	0	0	2,000	215	50	215	315	160	12,662	1700	375	4650	1862
TOTAL REVENUE	\$52,797	\$38,052	\$39,017	\$73,807	\$46,839	\$78,735	\$91,347	\$57,488	\$67,519	\$64,931	\$25,097	\$20,395	\$54,669
TOTAL REVENUE FOR THE YEAR													\$656,024



Travel & Tourism Department
Monthly Report – June 2019
Prepared by: Ashlin Glatthar

- ♣ 192 inquiries were fulfilled for the month of June by the TTO— 133 incoming phone calls, 79 visitors to the office, and no e-inquiries solicited this month.
- ♣ Total hotel revenue generated in May was \$2,381,399, which is up 33.7% YOY. June revenue not yet released.
- ♣ For the month, TTO Facebook page had 117 new page likes. Instagram page has 33 new followers. Twitter page gained 10 new followers.
- ♣ US Quidditch selected Goldsboro as a finalist to be a host for their 2019 and 2020 Mid-Atlantic Regional Championships. In the first week of June, TTO met with Parks & Rec to plan the USQ site visit on June 19th. The site visit entailed a meet & greet presentation at a local hotel, tour of the Bryan Multi-Sports Complex, tour of downtown Goldsboro, and an evening social with dinner and games at Goldsboro Brew Works. In the final week of June, USQ announced that Goldsboro has been selected as their host for the tournament, which will generate an estimated 200 room nights and 1,000 visitors to the area. The tournament is set for November 9-10, 2019 at the Bryan Multi-Sports Complex.
- ♣ On June 6th, TTO hosted the Visit NC state tourism office in Goldsboro for their quarterly TRAC (Tourism Resource Assistance Center) meeting, which took place at the Arts Council of Wayne County. The Center is geared towards helping local businesses capture more visitors as customers, as well as enhancing their marketing techniques.
- ♣ Ashlin participated in the last core strategic planning committee meeting at the beginning of the month.
- ♣ Josie Jenkins, the TTO Communications Manager, has finalized the media and marketing plan for the FY 2019-2020.
- ♣ Amber Herring, Administrative Assistant, met with the city's finance department to wrap up end of year finances and understand the purposes of new line items that were created for the department heading into the new fiscal year.
- ♣ With the approval of the Wayne County TDA and GTC boards, the History Channel project planning is underway and TTO is coordinating efforts with partners such as, Downtown Goldsboro, SJAFB Public Affairs, Busco Beach, and local BBQ establishments.
- ♣ Josie and Amber continue to coordinate monthly Ghost of Goldsborough Tours, along with planning the fall tour series to include BBQ and additional Ghost Tours. They are working with our local partners to coordinate dates and final details. The summer Ghost of Goldsborough Tour series have consistently sold out. On average, 30% of participants have been from outside of Wayne County.
- ♣ Ashlin attended a hotel investor meeting to discuss the project for the Maxwell Center on June 18th.
- ♣ Ashlin met with Planning and Parks & Rec in the final week of June to discuss next steps for future development of the MST in Goldsboro-Wayne County. Planning is working on the long-term transportation plan, which is due this October. By Q4 and early Q1, we will consider feasibility plans and desires for how the MST's land route should meander through Goldsboro-Wayne County. In the meantime, the Friends of the MST group will lend its Coastal Crescent trail planner, Ben Jones, to help us consider feasible route options.
- ♣ In the month of June, TTO released two economic impact reports to determine how the Maxwell Center and Bryan Multi-Sports Complex impacted the local economy in its first operating year. Research showed that the Maxwell Center generated \$5.3M, and the Bryan Multi-Sports Complex generated \$4.3M of new revenue into the Wayne County economy from visitor expenditures during its first operating year.
- ♣ The final occupancy tax collections for FY 2018-2019 were record breaking, collecting over \$1.1M, when also factoring in the Wayne County TDA collections.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

PURPLE HEART DAY PROCLAMATION

WHEREAS, The original Purple Heart, known as the Badge of Military Merit, is the oldest military decoration in the world in present use; and

WHEREAS, The Purple Heart was established by General George Washington on August 7, 1782 during the Revolutionary War, as the first award made available to the common soldier to recognize outstanding valor or merit; and

WHEREAS, On February 22, 1932, the Purple Heart was revived on the 200th Anniversary of George Washington's birth, out of respect to his memory and military achievements; and

WHEREAS, Per United States Army regulation, the Purple Heart is awarded in the name of the President of the United States to any member of the Armed Forces of the United States who is wounded or killed in action against an enemy of the United States or as a result of an act of any such enemy or opposing armed forces; and

WHEREAS, Throughout our nation's history, the men and women of the United States Armed Forces have answered the call to duty with honor, decency and selflessness, demonstrating bravery and courage in the face of danger; and

WHEREAS, In the defense of freedom, many loyal and brave Americans have been killed or injured in the performance of their duties; and

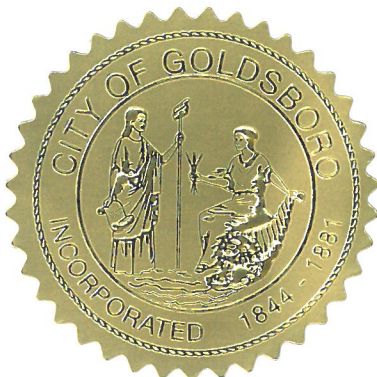
WHEREAS, It is especially fitting that we set aside a day to recognize the service and sacrifice of all our citizens who have been decorated with the Purple Heart.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim August 7, 2019 as

PURPLE HEART DAY

in the City of Goldsboro in honor of those who have received the Purple Heart and encourage citizens to support the Purple Heart Banquet on August 3, 2019 where special tribute will be given to our local Purple Heart recipients.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 15th day of July, 2019.





Chuck Allen, Mayor

RESOLUTION NO. 2019-

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY ANTON COLEY
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 24 YEARS**

WHEREAS, Anton Coley retired on July 1, 2019 as a Solid Waste Technician with the Public Works Department of the City of Goldsboro with more than 24 years of service; and

WHEREAS, Anton began his career on July 5, 1995 as a Laborer II with the Public Works Department; and

WHEREAS, On July 1, 2016, Anton's position was reclassified as a Solid Waste Technician with the Public Works Department where he has served until his retirement; and

WHEREAS, Anton has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Anton Coley their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Anton's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of July, 2019.

Mayor

Attested by:

City Clerk