

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JULY 12, 2021**

At least one of the city councilmembers plan to attend the meeting remotely. Citizens can view the meeting in person at City Hall or remotely using the link below. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>.

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. Mayoral Vacancy Discussion (Mayor Pro Tem)
- b. Public Utilities Infrastructure Projects Update (Engineering and Public Utilities)

4. NEW BUSINESS

- c. HUB Rental Information (Downtown Development)
- d. Retention Pay (City Manager)
- e. Homeless Board (City Manager)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

- A1. Minutes of the Recessed Meeting of June 14, 2021
- A2. Minutes of the Special Meeting of June 18, 2021
- A3. Minutes of the Work Session and Regular Meeting of June 21, 2021

V. PRESENTATIONS

VI. PUBLIC HEARINGS (*Motion/Second)

- B. SU-7-21 King's Auto (Used Auto Sales) – North side of E. US Hwy. 70 between Calvary Road and Norwood Avenue (Planning)
- C. SU-8-21 Well Travelled Beer –Southwest corner of South Center Street and Chestnut Street (Place of Entertainment w/ ABC Permits – Amendment) (Planning)
- D. Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II) – West side of Thoroughfare Road between Central Heights Road and NC Railroad (Planning)
- E. Street Name Change – Poplar Street to Dr. H.E. McNair Street (Planning)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- F. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 412 East Walnut to Oliver Design Group, LLC (Finance)
- G. Center Street Jam Concert Series –Temporary Street Closure (Downtown Goldsboro)

- H. Sprinkler Fun Days – Temporary Street Closure (Downtown Goldsboro)
- I. Professional Engineering On-Call Services for 2019 Water Improvements Project (Engineering)
- J. Professional Engineering On-Call Services for Little/Big Cherry Pump Station Relocation and Improvement (Engineering)
- K. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- L. Z-5-21 Anita Yousif (R16 – O&I-1) – South side E. Ash Street between Barrow Court and Malloy Street (Planning)
- M. Z-6-21 FSC II, LLC. (Asphalt Plant) – North side of W. US 70 Hwy. between Perkins Mill Road and Springwood Drive (Planning)
- N. Z-8-21 – MLFL, Inc. - (Tiny Home Village) South side of S. Slocumb Street between Westbrook Road and Seymour Drive (Planning)

X. CITY MANAGER’S REPORT

XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS

- O. National Night Out Proclamation
- P. NCLM Recognition of Mayor Chuck Allen

XII. CLOSED SESSION

XIII. ADJOURN

Public Utilities Infrastructure Projects Update

City Engineer: Marty Anderson
Public Utilities Director: Mike Wagner

July 12, 2021



Utility Funding Project Overview

- **\$5.1M spent over the past 5 years on completing several wastewater lines replacement/rehabilitation**
- **\$15.2M in water and wastewater lines replacement/rehabilitation under construction**
- **\$2.4M in various utility projects**
- **\$11.3M in water and wastewater lines replacement/rehabilitation in near-future projects to complete**
- **\$2.7M of \$3.2M in FY 21-22 budget for the WTP, WRF, pump stations and Master Utility Plan**
- **\$187.2M in water and wastewater un-funded projects**

Engineering Current Projects

	Description	Cost	Start Date	End Date	Status	Comments/Issues
1	Phase IV Sewer Rehabilitation Project • 30,000 LF Sewer, 1,000 Manholes Replacement	8.4M	Nov 2018	July 2021	Substantially complete	Downtown Area
2	2018 Infrastructure Recovery Project • 4,000 LF Sewer, 1,000 LF Storm Drainage Lines	900K	Feb 2019	June 2021	Substantially Complete	TriState to line last 2 segments
3	2020 Wastewater System Improvements • 2,000 LF Sewer, 5 Manholes Replacement	624K	Dec 2020	May 2021	Complete	SJAFB outfall & Glen Oak Drive
4	2017 Wastewater System Improvements • 3,000 LF Sewer, 12 Manholes Replacement	600K	Sep 2020	June 2021	Substantially Complete	George/Carolina St. & Little River – CSX issues
5	2017 Wastewater System Improvements • Upgrade Water Lines	3.6M	Dec 2021?	Dec 2022?	In Design & DWI Approval	Multiple Areas Throughout City
6	NCDOT U-2714 N. William St. Widening • From US13/US70 to Goldsboro Bypass	2.2M	Sep 2020	Sep 2022	Under Construction	City Contributes 1.1M

Engineering Future Projects

	Description	Cost	Start Date	End Date	Status	Comments/ Issues
1	2019 Water System Improvement Project <ul style="list-style-type: none"> Replace 4,000 LF of 2" Galvanized Water Pipe PER/EID due to DWI by September 1, 2021 	3.1M	July 13, 2021	TBD	PER/EID	Greater Downtown (water line leaks) DWSRF Loan, Rate Increase or Future ARP Funding?
2	Combine & Relocate Little Cherry/Big Cherry Pump Stations Outside Floodplain <ul style="list-style-type: none"> PER/EID due to DWI by October 1, 2021 	3M	July 13, 2021	TBD	PER/EID	I&I and Capacity issues ASADRA Loan, Rate Increase or Future ARP Funding?
3	Phase III Sewer Rehabilitation Project <ul style="list-style-type: none"> 20,000 LF Sewer, 1,000 Manholes Replacement Potential in-house project? 	5.2M	TBD	TBD	TBD	Big Ditch Outfall Multiple Point Repairs Future ARP Funding?

Unfunded Future Utility Projects (25.4M)

	Description	Cost	Start Date	End Date	Status	Comments/ Issues
1	US 117 Pump Station Improvements	14.3M	TBD		Over Design Capacity	Critical Need, Potential Building Moratorium
2	Harris St. Wastewater System Improvements	1.1M	TBD			
3	Jefferson St. Wastewater System Improvements	1.1M	TBD			
4	Big Ditch Wastewater System Improvements	2.2M	TBD			Critical Need, Multiple Repairs Recently
5	Oak St. Wastewater System Improvements	3.2M	TBD			
6	Grantham St. Wastewater System Improvements	3.4M	TBD			Critical Need, SSOs from Dilapidated Force Main
7	Upcoming NCDOT Roadway Utility Relocations	?	TBD			

Public Utilities Current Projects

	Description	Cost	Start Date	End Date	Status	Comments/Issues
1	1135 Weir Project w/ US Army Corps of Engineers <ul style="list-style-type: none"> Rebuild & Raise the Weir in the Neuse River Cutoff Channel 	600K	Jul 21	Feb 22	Contractor can enter river July 1	Non-federal Sponsor
2	Water Treatment Plant Plate Settler <ul style="list-style-type: none"> Last Project to Increase Capacity of the WTP from 12-MGD to 14-MGD 	1.8M	2014	May 21	Complete	

Public Utilities Projects Scheduled in FY21-22

	Description	Cost	Start Date	End Date	Status	Comments/Issues
1	Update Utility Master Plan <ul style="list-style-type: none"> Assess Water/Wastewater Plants, Develop Current/ Future CIP, 80/90 Rule Evaluation, Other Data 	550K			Prepare to interview approved firms Aug 21	ARP Funds
2	Pump Stations – 117 & New Hope <ul style="list-style-type: none"> Replace Bar Screens @ 225K ea. Replace Westbrook Pump Station Generator 	500K 550K			Preparing RFP	Little Cherry barscreen differed for Big & Little Cherry relocation
3	Water Treatment Plant <ul style="list-style-type: none"> Replace Automatic Transfer Switches WTP & NRP Replace 40 Year Old Storage Building Replace Cracks in Clearwall #2 	250K 100K 130K			Preparing RFQ and RFP	Building replacement differed (no funding)
4	Water Reclamation Facility <ul style="list-style-type: none"> Replace UV System Replace Sand in 1 Filter Dredge Sludge in Basin #2 Rebuild Aerator Gear Drive (1 of 4) 	1.1M 65K 200K 122K			Preparing RFP for 1 of 4 Gear Drives	U.V., sand, and dredge differed (no funding)

Future Public Utilities Large Projects

	Description	Cost	Start Date	End Date	Status	Comments/Issues
1	Replace WRF Filters	3M	FY23			Previously Rebuilt
2	Replace 2-Belt Filter Presses <ul style="list-style-type: none"> Life Expectancy is 20 Years Recent failures of Motor, Bearings, and Rollers 	1.6M	FY23 & FY24			800K Ea.
3	Replace Emergency Generators at WRF	1.3M	FY24			650K Ea.
4	Engineering Design - New" Water Treatment Plant	5M	FY25			Master Plan Eval.
5	Engineering Design – Water Reclamation Plant	1.5M	FY24		2021 6-months flows at 97%	Maybe Sooner if Plant Exceeds 80/90 Plant Capacity Rule
	TBD - WRF Expansion	35M	FY25?			Master Plan Eval.
	TBD - New WTP	85M	FY28?			Master Plan Eval.
	TBD – EQ Basin 3,4 & 5 Removal & Plant Upgrade	30M	TBD			SJAFB seeking Funds

Questions

The HUB Rental Information

200 S Center St. | Downtown Goldsboro
 For Inquiries, call the Downtown Goldsboro office at 919.735.4959

I. VENUE INFORMATION

Located at 200 S Center Street in Downtown Goldsboro, the HUB is a 28,000 sq. ft. public space, complete with a permanent stage, restroom facilities, seating areas, lighted power pedestals for vendors, a fireplace and more. The 30' x 20' stage, which includes a ramp for accessibility and ample power supply, and a large grassy area make this space suitable for a variety of events. Operating hours are 8am - 10pm.

The HUB is open to the public. For private events, the space must be reserved in advance and all rental guidelines followed. **To reserve, please complete the City of Goldsboro Special Event Application and list The HUB as your venue.** Rental guidelines can be found in the Special Events Application. Fees are listed below.

Special Event Applications, including this attachment, should be returned to the City of Goldsboro Police Department at least 30 days prior to event. Non-refundable application fee, plus a \$100 refundable damage deposit is due with application. Full rental fee, less the application fee, is due at least 21 days prior to event.

II. RENTAL FEES

Rental fees are based on the user classification of the event, which are described below. Any user group or individual found to be intentionally misclassifying their event could be subject to financial penalty or restricted from future rentals. *No fee will apply for use by City of Goldsboro Departments, though a reservation is required.*

User Classifications:

TIER I

Any event for which admission is charged or any other type of compensation is realized, including donations. This does not include non-profit organizations.

TIER II

Any event where no admission is charged nor any other type of compensation is realized. This would include a private event where alcohol is served but not sold.

TIER III

Any event hosted by an organization which can provide proof of non-profit and federal tax exempt status. Letter of proof of non-profit status required.

HUB RENTAL FEE STRUCTURE							
	RENTAL	POWER 1	P2/\$25	P3/\$25	P4/\$25	P5/\$25	P6/\$25
TIER I	\$500 +	<i>included</i>					
TIER II	\$400 +	<i>included</i>					
TIER III	\$300 +	<i>included</i>					

II. FEES CONTINUED

- Event fees are per day, per event.
- Fee includes stage w/electrical, restrooms (public will still have access to restrooms) and access to one power pedestal hook up. Extra power needs will be charged additional fee of \$25 per pedestal per day.
- One day includes use of property for set up, event and clean up.
- Any event that requires set up prior to the event day or clean up after event day, will be given consideration for no charge if property is available.
- Additional cleaning fee of \$15/hour for restroom facility maintenance may apply to events of large crowds or extended hours. This need will be determined by the City of Goldsboro.
- Additional trash receptacles must be requested from the the City of Goldsboro Public Works Department no less than 30 days prior to event. Contact them at 919-750-7450.

III. ADDITIONAL GUIDELINES

In addition to rental guidelines disclosed in the City of Goldsboro Special Events Application, renters must abide by the following:

- **Restroom Facilities**
There are limited public restrooms located at The HUB. If needed, additional portable toilets must be provided by the Renter. Placement of toilets must be approved by the City of Goldsboro.
- **Food Trucks/Vendors**
Preferred placement of food trucks/vendors is in front of the 6 power pedestals. If food is sold or distributed, special permits are required from the Wayne County Health Department.
<https://www.waynegov.com/DocumentCenter/View/130/Temporary-Food-Establishment-Vendor-Application-PDF> A copy of this application will be forwarded to Wayne County Environmental Health Department by GPD.
- **Rental Agreement and Permits** - Keep a copy of your Rental Agreement and all permits. Have them available onsite upon request.
- **Parking** - No vehicles are allowed in The HUB at any time. Street parking is available around the venue and throughout downtown. Limited spaces are available behind the stage for loading/unloading. If needed, please notify GPD, so the spaces can be coned off on the day of your event.
- **Miscellaneous safety** - No glass containers, weapons, or illegal drugs allowed. Pet owners are responsible for cleaning up after their pets.
- **Responsible party** - The renter is in charge of using the facility and is responsible for the conduct of individuals in the group and will also be held responsible for any damage to the City of Goldsboro property. Groups or individuals failing to comply with the rules and regulations of the the City of Goldsboro may lose the privilege to rent in the future.
- **Cancellation/Inclement Weather** - If inclement weather prevents your use of the facility, you may reschedule your reservation or receive a credit. You must make a written request within 2 days of the reservation. Additionally, a credit will be given if you reschedule your reservation for any reason in writing at least 14 days prior to the reservation date. To cancel and receive a refund of your HUB rental fee, you must notify GPD in writing at least 14 days prior to reservation date. Application fee is non-refundable.
- **Clean Up** - Trash must be placed in litter receptacles or rented dumpster when event is complete. Clean up must be complete before leaving the premises.
- **Alcohol** - Completion of ABC Special One-Time Permit is required. <https://abc.nc.gov/Permit>
- **Policy for Special Events** - Renters must adhere to all City of Goldsboro policies for special events.
<https://www.goldsboronc.gov/wp-content/uploads/Policy-for-Special-Events-Revised-December-1-2017.pdf>

IV. SIGNATURE

I, _____ have read and understand fully the policies and regulations of this reservation request.

City of Goldsboro Staff:

Date Received: _____

Additional Fees: _____

Total Event Fee: _____

DDD Initials: _____

P&R Initials: _____

MINUTES OF THE RECESSED MEETING OF THE CITY COUNCIL
JUNE 14, 2021

The City Council of the City of Goldsboro, North Carolina, recessed from a Special Meeting on June 10, 2021 to meet on June 14, 2021 at 5:00 p.m. to discuss the FY21-22 Budget in the Council Chambers, City Hall, 214 North Center Street, Goldsboro, NC with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Tim Salmon, City Manager
Laura Getz, City Clerk

Absent: Mayor Chuck Allen

Call to Order Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

Budget Discussion

Council resumed the discussion on the FY21-22 proposed budget.

Tim Salmon, City Manager shared the following presentation:

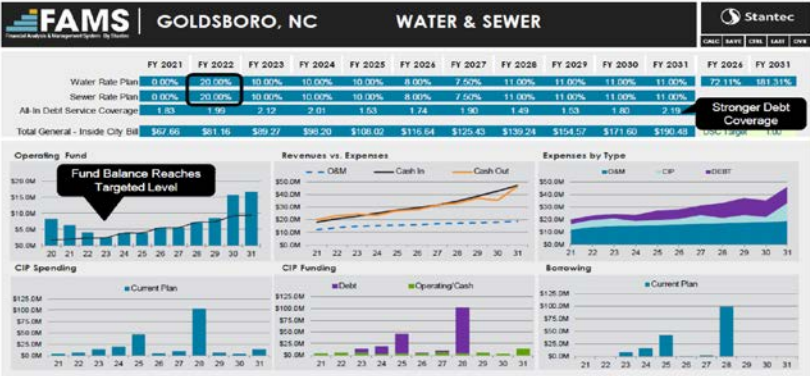
Do you concur with or modify the following:

1. Use a portion of the ARP (\$1.7M) for the provision of services; place the remainder of ARP funds received this year (\$2.7M) in a special revenue fund to be used as determined by Council
2. A loan for essential vehicles (\$1.8M)
3. Raising the property tax 3-cents per \$100 valuation (\$38/year for \$127K median value home in Goldsboro per U.S. Census Bureau information)
4. Raising the water and sewer utility rates 15% (\$10/month inside the City \$68 to \$78; \$19/mo outside the City \$127 to \$146; still < avg for utilities in NC using same rate structure per UNC SoG Dashboard)

ARP Considerations:

1. Use of Wayne County ARP (\$24M) may address the County Genoa Wastewater System concerns but there has been no indication any of those funds would be used to fix Goldsboro Public Utility concerns.
2. Use of NC State ARP (\$800M proposed by Governor) for infrastructure grants is as follows:
 1. \$440M for "Distressed" (118) and "At-Risk" (120) local governments
 1. No match for distressed or regional government projects
 2. 75/25% match for at-risk government projects
 2. \$360M for all governments statewide (Goldsboro in this category)
 1. 50/50% match for all other governments
 2. If we want to leverage ARP funding, we will likely need the recommended rate increases to do so

Financial Plan with 20% Rate Increase in FY 2022



Financial Plan with 15% Rate Increase in FY 2022



Financial Plan with No Rate Increase in FY 2022



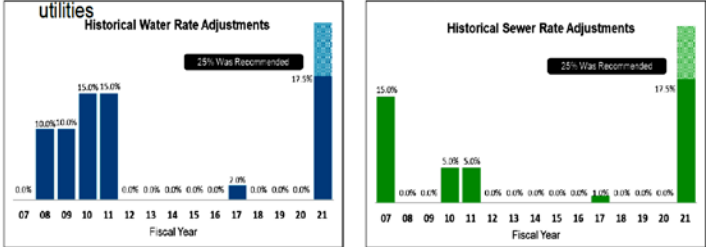
Water and Sewer Rate Self-Sufficiency

Revenues/Expenditures/Debt	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Over/Under
Water (No Increase)	111.61%	114.84%	112.51%	94.01%	\$ (479,705)
Water Reclamation (No Increase)	92.39%	88.74%	97.08%	79.26%	\$ (2,013,271)
Water (15% Increase)	-	-	-	106.81%	\$ 620,458
Water Reclamation (15% Increase)	-	-	-	94.41%	\$ (620,458)

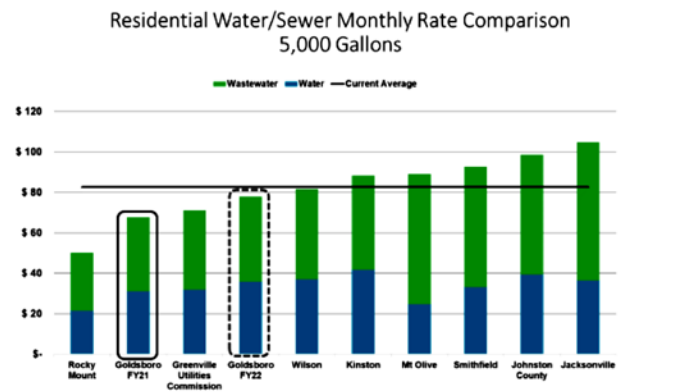
The utility rate study has shown that if we do not fund a 15% rate increase in FY21-22 that our reserves will be depleted by FY23, and we will not be able to cover our operating expenses and debt service. There is very little capital outlay included in the FY21-22 budget. The recommended CIP in the next 10 years totals approximately \$229M (including inflation). An updated Utility Master Plan (2008) is urgently needed. The estimated cost of the Plan is \$530K, and it should be funded if Council needs confirmation of the necessity of the proposed CIP.

Rate History

- Minimal usage rate adjustments over the past decade
- Goldsboro water and sewer rates remain low compared to national and local utilities



Water/Sewer Rate Comparison



Water/Sewer Rate Comparison

Average Consumption (5,000 gallons)			
Municipality	Water	Sewer	Total
Jacksonville	\$36.43	\$68.36	\$104.79
Johnston County	39.40	59.25	98.65
Smithfield	33.11	59.60	92.71
Mt. Olive	24.66	64.34	89.00
Kinston	41.86	46.35	88.21
Wilson	37.14	44.49	81.62
Goldsboro (FY22)	35.80	42.05	77.85
Greenville Utilities Commission	31.85	39.28	71.13
Goldsboro (Current)	31.11	36.55	67.66
Rocky Mt.	21.57	28.50	50.07
Average Cost (Excl. Goldsboro FY22)	\$33.01	\$49.64	\$82.65

DEBT PAYMENTS AND BALANCES : Manager's Recommended FY21-22

	FY Paid	FY20-21 Adopted Princ & Int	FY21-22 Recom. Princ & Int	Outstanding Balance (7/1/2020)	Outstanding Balance (7/1/2021)	Tentative New Debt
General Obligation Bonds						
Sewer & Streets - 2011 Refunding GO	2022	\$ 257,950	\$ 246,408	\$ 485,000	\$ 240,000	
Sewer & Streets - 2013 Refunding GO	2025	\$ 346,040	\$ 332,440	\$ 1,488,000	\$ 1,168,000	
Police Lawsuit Settlement - 2014 GO	2025	\$ 190,145	\$ 186,320	\$ 850,000	\$ 680,000	
Parks & Rec (54.5%) & Streets (45.50%) 2017 GO Bonds	2037	\$ 461,657	\$ 447,906	\$ 4,675,000	\$ 4,400,000	
Streets - 2018 GO	2039	\$ 390,375	\$ 379,125	\$ 4,275,000	\$ 4,050,000	
Streets (22.8%) & Sewer (77.20%) 2017 Refunding GO	2030	\$ 972,700	\$ 949,700	\$ 7,110,000	\$ 6,410,000	
Subtotal - GO Bonds		\$ 2,618,867	\$ 2,541,899	\$ 18,883,000	\$ 16,948,000	\$ -
State Revolving Loans						
Water Plant Phase I	2032	\$ 436,757	\$ 428,358	\$ 4,031,806	\$ 3,695,639	
Water Plant Phase II	2033	\$ 147,093	\$ 147,093	\$ 1,912,212	\$ 1,765,118	
Stoney Creek Sewer Project	2037	\$ 221,806	\$ 218,645	\$ 2,857,452	\$ 2,689,366	
Plate Settlers Project (W1112) (Project to be completed May 2021)	2041	\$ 122,704	\$ 122,957	\$ 1,731,371	\$ 1,644,802	
Phase IV Sewer Improvements SRP (S1102)	2040	\$ 420,284	\$ 420,284	\$ 8,405,676	\$ 7,985,392	
Gravity Sewer Rehab (Big Ditch) SRP (S1103)	2041 (Est.)	\$ -	\$ 86,667	\$ -	\$ -	\$ 1,235,100
Water Lines & Booster Pump SRP (W1111)	2041 (Est.)	\$ -	\$ 246,452	\$ -	\$ -	\$ 3,610,000
2019 Water Improvements 2" Galvanized Lines W1F-1979	Awarded	\$ -	\$ -	\$ -	\$ -	\$ 2,998,100
Little Cherry Big Cherry Pump Station Relocation (ASADRA)	Awarded	\$ -	\$ -	\$ -	\$ -	\$ 3,058,000
Subtotal - State Revolving Loans		\$ 1,348,644	\$ 1,670,456	\$ 18,938,316	\$ 17,780,317	\$ 10,901,200

Water Treatment Plant	15% Increase	10% Increase	5% Increase
WTP Automatic Transfer Switch			
Control KROHNE gas analyzer can't be used	\$ 180,000	\$ 90,000	\$ 90,000
Clearwater DS			
Crack Repair, paint, and seal	\$ 100,000		
WTP #174000 flow meters			
Install new flow meters on 16" and 20"	\$ 112,000		
Concrete for Floor Barriers (on hand)			
Current barrier foundation around plant	\$ 100,000		
NRPS Automatic Transfer Switch			
Replace ATR with air strand	\$ 140,000	\$ 140,000	\$ 140,000
Total Organic Carbon Analyser			
Replace end of life lab equipment	\$ 26,000	\$ 21,000	\$ 23,000
Ford Dupac			
Replace 2005 Ford Ranger for sampling	\$ 21,700		
Upgrade Utility Master Plan			
Update 15-year old plan	\$ 500,000	\$ 500,000	\$ 500,000
Water Information Policy			
Phase II Telephony			
Replace and Program obsolete radios	\$ 200,000	\$ 200,000	
Weatherstation Generator			
Replace generator part working fine	\$ 500,000		
New house 90 Bar Screens			
Replace existing bar screen	\$ 200,000	\$ 200,000	
11795 Bar screen			
Replace existing bar screen	\$ 225,000	\$ 225,000	
Aerator rehabilitation			
Rehab of 4 Aeration pass working fine	\$ 122,000	\$ 122,000	
Working 400 Bar Screens			
Replace 400 year old cast failing valves	\$ 65,000	\$ 95,000	
Bulk Chemical Tanks			
Replace chemical tank part working fine	\$ 40,000		
Lab Dishwasher			
Replace 14 year old dish distribution unit	\$ 18,500	\$ 18,500	\$ 18,500
Ford Ranger			
Replace 2007 Toyota Tans	\$ 25,000		
Ford Escape			
Replace 2011 Toyota Tans	\$ 25,000		
Landfill Facility			
Capital areas only	\$		
	\$ 2,672,200	\$ 1,671,500	\$ 835,500

Mr. Tim Salmon responded to the discussion about the ARP funds and water and sewer rate increase. Council members discussed the rate increase. Councilmembers Jones, Polack, and Matthews were opposed to the water and sewer rate increase.

Mr. Tim Salmon shared information concerning a request to use the occupancy tax fund from Travel and Tourism.

	FY 20-21 Budget	FY 21-22 Recomm.
Revenues:		
80% Civic Center	\$686,100	\$625,000
20% Travel & Tourism	\$175,700	\$155,000
County of Wayne 1%	\$170,000	\$175,975
Investment Earnings	\$5,500	\$200
Other Revenue	\$6,580	\$33,493
Fund Balance Appropriated	\$115,963	\$110,000
Total Revenues	\$1,159,843	\$1,099,668
Expenditures:		
Civic Center		
Debt Service	\$446,621	\$446,622
County of Wayne (40% Portion)	\$344,720	\$312,000
Travel & Tourism	\$368,502	\$341,046
Total Expenditures	\$1,159,843	\$1,099,668

- Priorities:** To help our lodging industry bounce back from COVID-19 using research-based marketing plans, securing events that generate overnight travel in Goldsboro and Wayne County.

Erin Fonseca, Downtown Development Director recommended funding Wi-Fi in the amount of \$15,000 from the MSD budget and requested to keep the downtown art in the current budget.

Council reached a consensus to use the \$40,000 generated by tourism with no recommended staff salary increase.

Council reached a consensus to keep the Military Affairs Committee (MAC) funding in the budget and for council to pay the fees themselves if they would like to be a member.

Council reaffirmed their consensus to cut the Waynesborough Park donation of \$18K and spread the funds equally among other funded agencies.

Council reached a consensus concerning a budget transfer from the MSD at the Director's discretion for downtown Wi-Fi on the South end of Center Street. The Director will send the City Manager and Finance Director a recommendation of the line items for the transfer.

Council did not reach consensus regarding the 15 % water and sewer rate increase.

Council reached a consensus to use the American Rescue Plan (ARP) funds to fund this years CIP issues.

CM Polack requested rescheduling the meeting on June 21, 2021 to vote on the budget due to a personal obligation out of town. Council discussed adopting the budget on Friday, June 18, 2021, time to be determined after discussing the issue of a remote meeting with the city attorney. The regular scheduled council meeting will be held on June 21, 2021.

There being no further business, the meeting adjourned at 6:53.

David Ham
Mayor Pro Tem

Laura Getz, MMC/NCCMC
City Clerk

MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
JUNE 18, 2021

The City Council of the City of Goldsboro, North Carolina, called a Special Meeting to discuss the adoption of the FY21-22 Budget in the Council Chambers, City Hall, 214 North Center Street, on Friday, June 18, 2021, at 5:00 p.m.

Call to Order. Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway (Attended via Zoom)
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Laura Getz, City Clerk

Absent: Mayor Chuck Allen

Adoption of the Agenda. Councilmember Aycock made a motion to adopt the agenda, the motion was seconded by Councilmember Jones and unanimously carried.

Adoption of the Annual Operating Budget Ordinance for Fiscal Year 2021-22 and Resolution for Utility Fees and Charges for Wastewater Treatment Facility. Ordinance and Resolution Adopted. G.S. §159-13 requires that the governing board adopt a budget ordinance prior to July 1 to make appropriations and levy the taxes for the budget year. Specifically, the Budget Ordinance establishes the property tax rate and any special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. The intention of a city to issue licenses upon businesses, trades and professions is also described within the contents of this document.

The major emphasis of a Budget Ordinance is to identify by fund the estimated revenues a municipality anticipates to collect during a fiscal year and to delineate by fund, department, and activity how these monies shall be appropriated. The Budget Ordinance may also describe any special authorizations granted to the Budget Officer.

Passage of the Budget Ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The Budget Ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The Budget Ordinance assures compliance with all pertinent State Fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted to the Budget Officer are the same as were delegated in Fiscal Year 2020-21 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and inter-fund loans and transfers. Also, the Finance Director and Assistant Finance Director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

Council met with staff on several occasions to discuss the FY2021-22 recommended budget. During those sessions, Council discussed increases to water and sewer rates by 15%, increase to property tax by \$.03 cents, and use of American Rescue Plan Funds in the operating budgets, and changes to fees and charges for the Wastewater Treatment Plant.

The proposed adopted budget presented here reflects the following revenue changes:

- General Fund - The property tax rate will **increase** from \$0.65 cents per \$100 valuation to **\$0.68** cents per \$100 valuation. This is the first property tax increase since FY2009. The property tax for the Downtown Municipal Service District remains the same at \$0.235 per \$100 valuation.
- American Rescue Plan will fund operations as follows:

General Fund	\$1,664,500
Utility Fund	\$2,558,994
Occupancy Tax Fund	<u>\$ 28,493</u>
Total ARP Funding	\$4,251,987

- Utility Fund - **The 15% increase in water and sewer rates has been removed from the proposed budget presented here.** This is reflected as a decrease as follows:

Water Charges	(\$1,098,256)
Sewer Charges	<u>(\$1,323,548)</u>
Total Reduction	(\$2,421,804)
- Utility Fund - The changes for the wastewater treatment facility fees and charges are included as a separate resolution, and will align the city’s charges with other similar treatment facilities. The revenue impact will be approximately \$14,000 annually.

The proposed adopted budget presented here reflects the following expenditure changes:

- General Fund-Agency Support
 Old Waynesborough Park funding was withdrawn completely.
 The remainder was equally divided between 9 other agencies providing contracted services to the City. Each receiving an additional \$2,000 to the recommended allocation.

<i>Agency</i>	<i>Proposed Adopted</i>
Literacy Connections	\$ 11,000
Rebuilding Broken Places	\$ 15,500
HGDC Community Crisis Ctr.	\$ 6,500
Boys & Girls Club	\$ 15,500
Arts Council	\$ 24,500
Museum	\$ 15,500
Communities in Schools	\$ 15,500
MPI (Mephibosheth Project Inc)	\$ 6,500
W.I.S.H.	\$ 11,000
Total Proposed Adopted	\$464,029

- General Fund-Mayor & Council
 - Removed dues for Military Affairs Committee from Dues and Subscriptions for \$2,100. Council wishing to participate will pay dues directly to the committee.
- General Fund-Golf
 - Permanent part time employee positions (2) were not removed in the Manager’s Recommended when the full time position was presented. This is a reduction of \$32,471 plus benefits, that was reallocated to fund the position for the year and add additional funds in utilities, lease expense, other operational and benefits. There was no net change to the overall operating expenditures.
- General Fund-Public Works Building & Grounds, Information Technology, and City Manager
 - Expenditures related to maintenance contracts for heating and cooling, elevator, security system, pest control, etc.. was moved from the City Manager’s budget to Buildings and Grounds, and to Information Technology who manages these contracts.
- Downtown Municipal Service District – WiFi
 - As per Council wishes, the director has reallocated expenditures to fund the \$15,000 WiFi improvements for downtown Center Street. There is no increase in the overall operating expenditures.
- Occupancy Tax Fund – Advertising
 - As per Council consensus, \$40,000 has been allocated to advertising for the Travel & Tourism division in order to sustain several sports events here in Goldsboro. The return on investment for additional revenues realized in the General Fund for sales tax, and the Occupancy Tax Fund for hotel occupancy tax will exceed the investment. This will be funded with an appropriation of Occupancy Tax Fund fund balance.

As required by G.S. §159-11, the Budget Officer submitted to the governing board a balanced recommended budget with the required components on June 1, 2021. The filing of the recommended budget was also properly advertised in the Goldsboro-News Argus on June 1, 2021, and a paper copy of the budget delivered to the City Clerk as well as made available online on the City’s website. Further, the Council conducted a public hearing on June 7, 2021 at the 7:00 pm meeting, and conducted budget worksessions on June 7th, 10th and 14th. Finally, there has been at least 10 days between the presentation of the recommended budget (June 1st) and the tentative adoption of the budget ordinance (June 18th).

Summary of FY2021-22 Budget

General Fund	\$	45,240,839
Stormwater Fund		1,576,200
Utility Fund		20,347,457
Downtown Special District Fund		95,174
Occupancy Tax Fund		1,139,668
General Fund Capital Reserve		1,000
TOTAL BUDGET FY21-22		\$ 68,400,338

Based on instruction provided by the Council on June 7th, 10th and 14th, changes were made as requested and a summary is provided. A published copy of the final Adopted Budget for FY2021-22 will be produced incorporating all changes noted herein and will be furnished to Council and available on our website as soon as possible.

It is recommended that Council, adopt the following entitled Budget Ordinance for the Fiscal Year 2021-22 and adopt the following entitled resolution establishing a new Schedule of Fees and Charges relative to the operation of the City of Goldsboro wastewater treatment facility to be in full force and effect on all billings after July 1, 2021.

Catherine Gwynn, Finance Director presented a summary of the Fiscal Year 2021-22 Budget (see below).

TOTAL BUDGET

FISCAL YEAR 2020-21 ADOPTED	FISCAL YEAR 2021-22 PROPOSED ADOPTED	DIFFERENCE
\$63,901,947	\$68,400,338	\$4,498,391 7.04%



Proposed Adopted Budget

Fund	FY20-21 Adopted	FY21-22 Proposed
General Fund	\$42,425,220	\$45,240,839
Stormwater Fund	\$1,775,600	\$1,576,200
Utility Fund	\$18,402,385	\$20,347,457
Downtown District Fund	\$97,898	\$95,174
Occupancy Tax Fund	\$1,199,844	\$1,139,668
General Fund Capital Reserve	\$1,000	\$1,000
Total All Funds	\$63,901,947	\$68,400,338

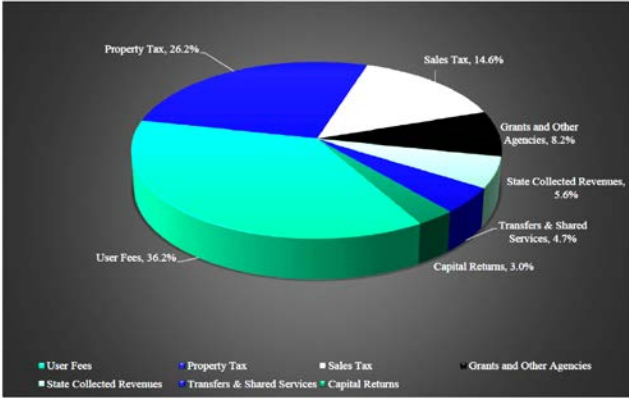
Summary of Changes	Manager's		Proposed Adopted 6/18/21
	Recomm 6/1/21	Changes (+/-)	
General Fund	\$ 45,242,939	\$ (2,100)	\$ 45,240,839
Stormwater Fund	1,576,200	-	1,576,200
Utility Fund	20,210,267	137,190	20,347,457
Downtown MSD Fund	95,174	-	95,174
Occupancy Tax Fund	1,099,668	40,000	1,139,668
General Fund Capital Reserve	1,000	-	1,000
Total All Operating Funds	\$ 68,225,248	\$ 175,090	\$ 68,400,338



WHERE IT COMES FROM

Functional Area	FY21-22 Proposed
User Fees	\$24,792,532
Property Tax	\$17,920,718
Sales Tax	\$9,997,261
Grants and Other Agencies	\$5,637,698
State Collected Revenues	\$3,848,782
Transfers & Shared Services	\$3,208,840
Capital Returns	\$2,062,796
Miscellaneous	\$781,711
Fund Balance (Occupancy Tax Fund)	\$150,000
Total Anticipated Revenue	\$68,400,338

Where It Comes From



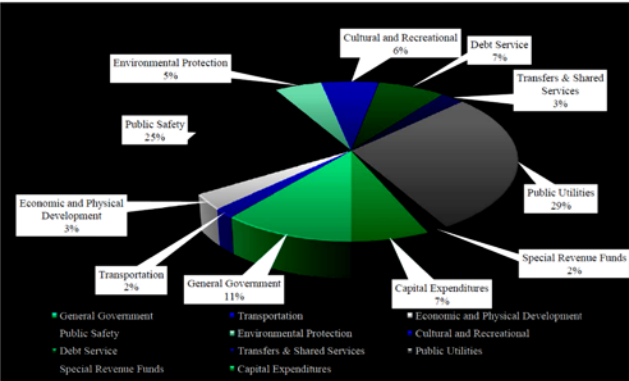
Revenue Changes included in Proposed Adopted FY21-22 Budget

- ✓ Property Tax \$0.68 per \$100 valuation – \$0.03 increase
- ✓ Property Tax \$0.235 per \$100 valuation MSD – same
- ✓ American Rescue Plan Funding
 - General Fund \$1,664,500
 - Utility Fund \$2,558,994
 - Occupancy Tax Fund \$ 28,493
 - Total \$4,251,987
- ✓ **NO** 15% Water & Sewer rate increase included
 - Water charges (\$1,098,256)
 - Sewer charges (\$1,323,548)
 - Total (\$2,421,804)
- ✓ Wastewater fees and charges updated by resolution - \$14K per year

WHERE IT GOES

Functional Area	FY21-22 Proposed
Public Utilities	\$19,520,496
Public Safety	\$17,208,826
General Government	\$7,713,132
Debt Service	\$5,094,550
Capital Expenditures	\$4,567,580
Cultural & Recreational	\$4,315,630
Environmental Protection	\$3,551,765
Economic and Physical Development	\$2,193,249
Transfers & Shared Services	\$1,736,576
Transportation	\$1,278,691
Special Revenue Funds	\$1,219,842
Total Expenditures	\$68,400,338

WHERE IT GOES



Expenditure Changes included in
Proposed Adopted FY21-22 Budget

- ✓ Removed Military Affairs Committee dues \$2,100 from Dues & Subscriptions. Council wishing to participate will pay directly to MAC.
- ✓ 2 PPT positions abolished in Golf that were not removed in Manager’s Recommended. Decrease of \$32,471 was allocated to new FTE and benefits addition, as well as spreading to utilities, lease expense (sprayer), and other operational. No effect on overall operating expenditures.
- ✓ Reallocation of maintenance related contracts for heating and cooling, elevator, security system, pest control, fire alarm, generator maintenance, etc... from City Manager’s budget to Public Works Buildings & Grounds, and Information Technology that manage these contracts.
- ✓ Downtown MSD – Added WiFi extension for downtown Center Street. No effect on overall expenditures, other operating lines reduced.
- ✓ Occupancy Tax – Allocated \$40,000 for Advertising to sustain existing sporting events in Goldsboro. ROI for additional revenues in General Fund Sales Tax and Occupancy Tax hotel tax exceed investment. Fund Balance appropriation.
- ✓ General Fund Agency – Withdrew funding from Old Waynesborough Park, reallocated equally between remaining 9 agencies (+\$2K each).



AGENCY RECOMMENDATIONS/FUNDING SOURCE

FY 2021-22 Agency Requests				
Agency	FY 19-20 Allocation	FY 20-21 Allocation	FY 21-22 Requested	FY 21-22 Proposed
	General	General	General	Total
Literacy Connections	16,000	9,000	20,000	11,000
Rebuilding Broken Places	15,000	13,500	18,047	15,500
HGDC Community Crisis Ctr.	5,000	4,500	25,000	6,500
Boys & Girls Club	15,000	13,500	15,000	15,500
Arts Council	25,000	22,500	25,000	24,500
Wayne County Schools - PEG distribution	27,339	27,400	27,400	27,400
WAGES (funded with CDBG-CV funds)	20,000	18,000	20,000	-
W.A.T.C.H. (funded with CDBG-CV funds)	20,000	18,000	25,000	-
Museum	15,000	13,500	15,000	15,500
Communities in Schools	15,000	13,500	20,000	15,500
Mental Health Association (3 year agmt. FY20-FY22)	12,000	12,000	12,000	12,000
Waynesborough Park	20,000	18,000	20,000	-
Goldsboro/Wayne Transportation	303,129	200,000	378,129	303,129
MPI (Mephilosheth Project Inc)	5,000	4,500	5,000	6,500
W.I.S.H.	10,000	9,000	12,000	11,000
Three In One Family Center	-	-	410,000	-
TOTALS	517,468	396,900	1,047,576	464,029



Final Steps

- ✓ Any additional comments or questions?
- ✓ By motion adopt the attached budget ordinance for FY2021-22.
- ✓ By motion adopt the attached resolution establishing a new Schedule of Fees and Charges relative to the operation of the City of Goldsboro wastewater treatment facility to be in full force and effect on all billings after July 1, 2021.
- ✓ A detailed copy of the Adopted Budget FY2021-22 will be published in the forthcoming weeks and posted to the City’s website.



Council discussed the recommended budget.

Councilmember Aycock made a motion to adopt the following entitled Budget Ordinance for Fiscal Year 2021-22 and the following entitled resolution establishing a new schedule of fees and charges relative to the operation of the City of Goldsboro wastewater treatment facility, the motion was seconded by Councilmember Polack.

A roll call vote resulted in the following vote, Mayor Pro Tem Ham, Councilmember Broadaway, Councilmember Polack, and Councilmember Aycock voted for the motion. Councilmember Jones and Councilmember Matthews voted against the motion. The motion passed 4:2.

ORDINANCE 2021-11 “ANNUAL BUDGET ORDINANCE FISCAL YEAR 2021-2022”

*RESOLUTION “2021-49 “RESOLUTION ESTABLISHING A SCHEDULE OF CHARGES AND FEES
RELATIVE TO THE OPERATION OF THE CITY OF GOLDSBORO WASTEWATER TREATMENT FACILITY”*

There being no further business, the meeting adjourned at 5:25 pm.

David Ham
Mayor Pro Tem

Laura Getz, MMC/NCCMC
City Clerk

MINUTES OF THE MEETING OF THE CITY COUNCIL
JUNE 21, 2021

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 5:00 p.m. on June 21, 2021.

Call to Order. Mayor Pro Tem Ham called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadway
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Laura Getz, City Clerk

Absent: Mayor Chuck Allen
Councilmember Taj Polack

Adoption of the Agenda. Councilmember Matthews made a motion to remove the Mayoral Vacancy Discussion and discuss it at the next meeting and received no second, the motion failed. There were several motions made regarding the agenda item related to the Mayoral Vacancy Discussion. Several motions gained a second but none were officially adopted. Councilmember Broadway made a motion to adopt the agenda, Councilmember Aycock seconded the motion. Mayor Pro Tem Ham, Councilmembers Jones, Broadway and Aycock voted for the motion. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

Mayoral Vacancy Discussion. Councilmember Aycock made a motion to accept the mayor's resignation letter as of June 15, 2021. The motion was seconded by Councilmember Broadway. Mayor Pro Tem Ham, Councilmembers Jones, Broadway and Aycock voted for the motion. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

Councilmember Jones made a motion to adopt the procedures without dates as presented, Councilmember Aycock seconded the motion. Mayor Pro Tem Ham, Councilmembers Jones, Broadway and Aycock voted for the motion. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

Councilmember Broadway made a motion to adopt a resolution on establishing the seat vacant and adopting Exhibit A on the procedures for filling the vacant seat. The motion was seconded by Councilmember Jones. Mayor Pro Tem Ham, Councilmembers Jones, Broadway and Aycock voted for the motion. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

Council will wait for Councilmember Polack to return to determine the dates for filling the mayor's vacant seat.

RESOLUTION OF THE GOLDSBORO CITY COUNCIL ESTABLISHING A PROCEDURE FOR FILLING VACANT MAYORAL SEAT. Chuck Allen, the duly elected Mayor of the City of Goldsboro has tendered his written resignation dated June 15, 2021. The City Council of the City of Goldsboro accepted his said resignation during its regularly scheduled meeting of June 21, 2021 and as a result hereby declares that the seat of Mayor is vacant. As a result of said vacancy the Code of Ordinances and the General Statutes of the State of North Carolina state that the Council, by majority vote, shall appoint a qualified candidate to fill said vacancy for the remainder of the term of said mayor; i.e. until the next general election which will be held in November 7, 2023. Neither the Code of Ordinances nor the General Statutes contain a specific procedure for said appointment, therefore, it is necessary and good practice to establish a procedure so the City, all council members and potentially interested candidates, have a procedure which will guide all for the said appointment.

It is necessary that a Resolution be enacted to establish procedures for such appointment, and that such are attached hereto as Exhibit A setting forth said procedures and is made a part hereof.

Now, therefore, be it resolved by the City Council for the City of Goldsboro, North Carolina that:

1. The seat for Mayor of the City of Goldsboro is vacant effective June 21, 2021, and shall be filled by the Council by majority vote.
2. For the proper and consistent application of the Code of Ordinances and the General Statutes of the State of North Carolina for the filling of the vacancy of said seat for Mayoral representation on the City Council, procedures for any appointment to fill said vacancy should be adopted and that such is necessary for the proper functioning of the Council.
3. Exhibit A attached hereto sets forth said procedure and is hereby adopted as the procedure for the appointment of the vacancy of Mayor of the City of Goldsboro.
4. This resolution and Exhibit A are hereby adopted and shall be inserted into the official minutes of the City Council of Goldsboro.

EXHIBIT A

PROCEDURE FOR FILLING VACANT MAYORAL SEAT OF THE CITY OF GOLDSBORO

1. After the creation of a vacancy for Mayor, such being effective June 21, 2021, the City Clerk will immediately cause the vacant seat to be advertised in The Goldsboro News-Argus and on the City of Goldsboro's Web Site indicating the appointment process and the following eligibility requirements as described in Article VI of the North Carolina Constitution and the City of Goldsboro's Code of Ordinances Section 3:5:
 - A. Be a qualified voter in the City of Goldsboro.
 - B. Be at least 21 years of age and not adjudged a felon not having had their rights restored.
 - C. Currently live within the City of Goldsboro and having done so for at least the past thirty (30) days.
- Interested citizens meeting these requirements can pick up the application form from the City Clerk's office in the City Hall at 200 N. Center Street, Goldsboro, NC. Any potential applicant is encouraged to check the City of Goldsboro boundaries while at City Hall to make sure they reside within the city before submitting an application. Completed applications must be returned to the City Clerk's office by 5:00 p.m. on Friday, July 9, 2021. Applications not received by that date will not be considered (placing it in the mail by then does not constitute receipt by the City unless it is in the physical custody of the staff of the office of the City Clerk, located within the City Manager and Mayor's offices, 2nd floor, by 5:00 p.m. on Friday, July 9, 2021).
2. The City Clerk will hold the sealed applications until the deadline date. After the deadline, the City Manager and City Clerk will open the envelopes and verify that each meets the qualifications addressed above. They will forward copies of the contents to each member of the City Council by 5:00 p.m. on Friday, July 9, 2021. The names of applicants shall be released to the news media upon request after the applications have been distributed to the City Council. Applicants are advised that the applications and therefore any information provided on the said applications is subject to disclosure upon a proper public records request.
3. The City Council at the regular City Council meeting scheduled for August 2, 2021, will hear presentations by each qualified applicant. Each applicant will be given up to ten (10) minutes to make a presentation on their qualifications for the office and their vision for Goldsboro.
4. At the August 16, 2021 City Council meeting, the City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote. If so, the City Council will be provided a ballot listing the name of each candidate, and each council member will vote for ONE (1) candidate only.
5. The ballots shall be passed to the City Clerk who will announce the vote by reading aloud each ballot with the name and vote of the Mayor and each council member.

- 6. If any candidate receives at least 4 total votes on the ballots, that person is “appointed” and shall fill the seat.
- 7. If no candidate gets more than 3 votes, then the 2 applicants receiving the most votes will advance to a second ballot, in the same format as the first round.
- 8. However, if as a result of said initial vote there is a tie that occurs between two or more candidates making it such that there are not only 2 applicants with the most votes, then if there is one applicant that receives the most votes, that applicant will move to the next round of voting, and the council will then by ballot vote on the remaining other applicants so tied and the applicant between those such applicants that receives the highest votes will move to the second round of voting.
- 9. If, however as a result of the first round of voting 3 applicants are tied with two votes each, then a new ballot will be issued by the Clerk to the council members with those 3 applicants thereon, the council shall vote, and follow the above procedures until there are 2 candidates with the greatest number of votes; BUT if one of those 3 receive at least 4 votes during that round of voting, then that person would be “appointed” and shall fill the seat.
- 10. Each round of balloting and voting shall be conducted exactly as the first round.
- 11. Once any candidate gets at least 4 votes, that person is the choice, and may be sworn in at the beginning of the next Council meeting.
- 12. At any time, if no candidate has received at least 4 votes, the Council, upon proper motion, second and majority vote, may suspend the selection process, and return to further consideration of filling this vacancy at Council’s next meeting.
- 13. Additionally, at any time during the appointment process, upon motion, second and majority vote, the Council may vote to delay the vote on appointment to another date; and may re-open the application process to consider other interested candidates and shall set application deadlines consistent with the process above.

RESOLUTION NO. 2021-50 “RESOLUTION OF THE GOLDSBORO CITY COUNCIL ESTABLISHING A PROCEDURE FOR FILLING VACANT MAYORAL SEAT”

Consent Agenda Review. Each item was reviewed. Departmental monthly reports were discussed.

Closed Session Held. Upon motion of Councilmember Aycock, seconded Councilmember Broadaway and unanimously carried, Council convened into Closed Session to discuss a litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until 7:00 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 21, 2021.

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Mayor Pro Tem Ham provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Pro Tem David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Brandi Matthews
Councilmember Gene Aycock

Absent: Councilmember Taj Polack

Approval of Minutes. Councilmember Jones made a motion to approve the minutes of the Work Session and Regular Meeting of June 7, 2021 and the minutes of the Special Meeting of June 10, 2021. The motion was seconded by Councilmember Broadaway. Mayor Pro Tem Ham, Councilmembers Jones, Broadaway and Aycock voted for the motion. Councilmember Matthews did not vote, however, pursuant to N.C.G.S. 160A-75, Councilmember Matthews vote would be considered an affirmative vote. The motion passed 5:0.

Public Hearings.
Z-5-21 Anita Yousif (R16 – O&I-1) – South side E. Ash Street between Barrow Court and Malloy Street. Public Hearing Held. The applicant recently acquired the subject property which is currently zoned for residential use.

The applicant requests a change of zone for the subject property from Residential (R-16) to Office and Institutional (O&I-1) for commercial development purposes.

Frontage: 56 ft. (E. Ash St.)
Area: 22,504 sq. ft. or 0.52 acres

SURROUNDING
ZONING:
North: General Business (GB);
South: Residential (R-6);
East: Neighborhood Business (NBCZ); and
West: Office & Institutional (O&I-1)

The subject property has been used for residential purposes and consists of one unoccupied single-family dwelling of approximately 1,000 sq. ft.

The City’s Land Use Plan recommends Office and Institutional development for the property which is consistent with other properties in the area.

The subject properties are not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

Mayor Pro Tem Ham opened the Public Hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on July 12, 2021.

Z-6-21 FSC II, LLC. (Asphalt Plant) – North side of W. US 70 Hwy. between Perkins Mill Road and Springwood Drive. Public Hearing Held. The applicant requests a change of zone for the subject property from General Business (GB) zoning district to General Industry Conditional Zoning (I-2CZ) limiting the use of the property to an asphalt plant.

Frontage: +740 ft. (Thoroughfare Road)
Depth: +857 ft.
Area: +16.02 Acres

SURROUNDING ZONING:
North: General Industry (I-2)/General Business (GB)
South: Residential (R-12/R-16), Office and Institutional (O&I-1);
East: General Business (GB); and
West: General Business (GB)

On September 4, 2007, Goldsboro City Council approved an ordinance to rezone property located directly north of subject property from General Business (GB) and Residential (R-20A) to General Industry (I-2). Although the land was not totally compliant with the Comprehensive Land Use Plan, the proposal was considered compatible with existing zoning patterns in the area.

On October 1, 2007, a request for a Conditional Use Permit was approved by City Council to allow the construction and operation of a concrete plant for the same property. In addition, site and landscape plans were also approved with the following modifications:

1. Modification of minimum lot frontage requirement from 50 ft. to 0 ft.
2. Modification of minimum distance requirement from residentially-zoned or developed property from 1,000 ft. to approximately 925 ft. and zero (0) ft.

Lastly, required street trees and sidewalk installation for the concrete plant site was deferred by City Council on June 2, 2008. The owner of subject property was required to install street trees and City sidewalks once the subject property was developed or sold in the future.

The property is currently vacant.

The City's Land Use Plan recommends Medium Density Residential (MDR) development.

The applicant has submitted a site-specific plan for the Conditional Zoning request to limit the use of the property to an asphalt plant.

The preliminary site plan indicates the property adjacent to US HWY 70 West and accessed by a private 50 ft. wide paved asphalt ingress, egress, regress and utility easement. Three proposed access drives are shown along the easement providing an entrance and exit for employees and customers of the site, as well as, heavy commercial trucking operations associated with asphalt production. Since the property has no frontage along US HWY 70 West, a modification will be necessary.

Structures proposed and identified for the site consist of an on-site 750 sq. ft. office, a 750 sq. ft. laboratory, above-ground fuel storage tanks, a 600 sq. ft. storage shed, tower silos, hoppers, crushers, bins and conveyors for aggregate production, distribution and storage.

Parking for the site requires 1 space per employee, plus 2 visitor spaces, plus 1 space for each vehicle stored on site. A total of 10 parking spaces have been identified on the site plan to include 1 handicap accessible parking space.

External City sidewalks are required for new commercial development. The applicant will be required to install sidewalks or pay \$13,158 based on approximately 730 ft. of road frontage along HWY. 70.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

The subject property is located in the City's one-mile extraterritorial jurisdiction. City water and sewer are not available to serve the subject property. Water will be provided by Wayne County's Fork Township. Sewer will be provided by an on-site sewage disposal or pump system. The property is not located within a special flood hazard area or within a City Watershed protected area. City Engineering will require approval of storm water calculations and drainage plans prior to the issuance of any building permits.

Street trees have been shown along the western property line where an existing 60 ft. private and paved ingress, egress, regress and utility easement provides access to a concrete plant directly north of the property. A required type A, 10' ft. wide landscape buffer is shown along the northern property line. A type B, 15 ft. wide landscape buffer is required along the eastern property line. However, due to two existing natural gas utility easements along the eastern property line, the applicant is requesting a modification of the type A buffer yard requirement.

Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Asphalt manufacturing is classified as a community sensitive use in the General Industry (I-2) zoning district. As such, the City's UDO requires that the entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property. The applicant has proposed an 8ft. in height opaque fence surrounding the proposed asphalt plant in accordance with City standards.

In addition, the City’s UDO requires that the proposed asphalt plant be located at a minimum of 1,000 ft. from residentially-zoned or developed property. The portion of the property to be used as an asphalt plant is approximately 450 ft. from property zoned Residential (R-12) to the east. The northern most portion of the property proposed for outdoor aggregate storage is directly adjacent to property zoned Residential (R-12). A modification of the distance requirement from 1,000 ft. to 0 ft. will be necessary.

Lastly, the applicant will be required to provide a statement with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.

The following modifications have been requested:

- 1. Modification of road frontage along an improved public street of at least 50 ft.
- 2. Modification of type A landscape buffer yard along eastern property line.
- 3. Modification of distance requirement from residentially-zoned or developed property from 1,000 ft. to 0 ft.

Mayor Pro Tem Ham opened the Public Hearing and the following people spoke:

- 1. Hayes Finley, representing Fred Smith Company (FSC II, LLC) shared information concerning the proposed asphalt plant and provided a notebook with supporting documentation to council.
- 2. Brent Wood, Vice President of Fred Smith Company shared further comments concerning the asphalt plant.
- 3. Trey Taylor with Warren, Kerr, Walston, Taylor and Smith shared comments concerning the compatibility of the asphalt plant.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on July 12, 2021.

Z-8-21 – MLFL, Inc. - (Tiny Home Village) South side of S. Slocumb Street between Westbrook Road and Seymour Drive. Public Hearing Held. The applicant requests a change of zone for the subject property from General Business, Residential Manufactured-Non-Conforming (GB/RM-NC) and General Industry (I-2) zoning district to Planned Unit Development Conditional Zoning (PUDCZ) limiting the use of the property to a 40-unit tiny home village.

Planned Unit Developments are considered a separate zoning district and require rezoning approval. These mixed-use developments provide a voluntary alternative development procedure for relatively large tracts of land held under unified ownership that are planned and developed in a coordinated manner.

Frontage: +372 ft. (Slocumb St.)
+492 ft. (Westbrook Rd.)
Depth: +980 ft.
Area: 590,392 sq. ft. or +13.6 acres

SURROUNDING ZONING:
North: General Business (GB)
South: General Industry (I-2);
East: General Business (GB)/General Industry (I-2); and
West: General Business, Residential Manufactured-Non- Conforming (GB/RM-NC)/General Industry (I-2)

On February 6, 2012, the Goldsboro City Council concurred with the recommendation of the Planning Commission and adopted an Order approving a Conditional-Use Permit to allow the operation of a privately-owned cemetery (Seymour Memorial Park) upon the subject property. In addition, the Council approved site and landscape plans detailing the operation with a modification of the requirement for vehicular surface area landscaping.

Now, the owner has decided to cease development of the property for a cemetery and repurpose the property for residential development purposes focusing upon the chronically homeless and unsheltered residents of the City of Goldsboro.

The property is occupied by three (3) metal buildings formally proposed as covered pavilions for employees and customers of the private cemetery operation. The remaining portion of the property is clear and vacant.

The City's Land Use Plan recommends Commercial and Industrial development for the property.

The applicant has submitted a concept plan for the Planned Unit Conditional Zoning request to limit the use of the property to a tiny home village. The applicant has requested a waiver of the City's site plan requirement. If the zoning is approved, a North Carolina registered engineer is required to design the site plan in accordance with City's UDO and subject to City Council approval.

The proposed tiny home village will serve as transitional housing for use by individuals suffering from chronic homelessness throughout the City of Goldsboro. Approximately forty (40) one, two and three - bedroom tiny homes are proposed for the site. Each home will be built to the North Carolina Building Code with an average of 900 sq. ft. of floor space per unit.

Amenities proposed for the village include on-site 24/7 security, on-site facilities for medical services, mental health and substance abuse treatment, education, job training and placement services, exercise and fitness equipment, housing for pets and walking trails for use by residents of the village.

The concept plan indicates the property fronts along S. Slocumb Street and Westbrook Road. Two existing curb cuts provide ingress and egress to Slocumb Street and Westbrook Road. A 30 ft. wide access drive is proposed as the main entrance off Slocumb Street. Another 30 ft. wide access drive off Westbrook Road will provide additional access to the site.

City water and sewer are available to serve the subject property. A portion of the property is located within special flood hazard areas known as the City's 100 and 500-floodplain. City Engineering requirements pertaining to the floodplain, storm water calculations and drainage shall be approved by staff prior to the issuance of any development permits.

The subject property is within the 65-70 dnl noise overlay zone of Seymour Johnson Air Force Base. Base officials have been contacted regarding the proposed development. Once a response is received from Base officials, the applicant will be notified of any compliance issues in need of resolve before development can commence in the future.

Mayor Pro Tem Ham opened the Public Hearing and the following people spoke:

1. Thomas Rice, Executive Director with MLFL, Inc. shared information about the proposed tiny home village.
2. Tamilla Wiggins, founder of Support of Sons and Daughters Inc. shared support for the proposed tiny home village.
3. Jack Kannan shared support for the proposed tiny home village.
4. David Simmons, SOS Management, Inc. shared support for the proposed tiny home village.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on July 12, 2021.

Public Comment Period. Mayor Pro Tem Ham opened the public comment period. The following people spoke:

1. Alicia Pierce shared comments concerning the mayoral vacancy, staggered terms, and a selection committee for the mayor's seat.
2. Evelyn Paul shared comments concerning the mayoral vacancy and concerns with the work session meeting.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be

acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items E-U as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway. A roll call vote resulted in Mayor Pro Tem Ham, Councilmembers Jones, Broadaway and Aycock voting in favor of the motion. Councilmember Matthews voted against the motion. The motion carried 4:1.

The items on the Consent Agenda were as follows:

Change Order Numbers 26, 27, 29 & 30 for Phase IV Sewer Collection Rehabilitation (Formal Bid #2018-004). Resolution Adopted. The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.

Phase IV Sewer Rehab Project is 95% complete. Due to overruns and underruns in the bid line items, staff requested the contractor, T. A. Loving Company, provide change orders to alleviate some of the overruns and final adjustments necessary for reimbursement requested from NCDEQ.

Through various field changes, there remains approximately \$1,096,155.98 of cost savings for this rehab project. The contractor was able to add additional work, not in the original contract, but within the original project area. Change orders detailed as follows:

Change Order No. 26 for **\$125,134.80**
Description: Scope of work for lateral rehabilitation changed from what the subcontractor recommended. This change order covers their cost for CCTV, since their original bid included CIPP of laterals.

Change Order No. 27 for **\$39,390.18**
Description: Removing concrete and trolley tracks on East Walnut Street between Slocumb Street and Leslie Street.

Change Order No. 29 for **\$67,155.67**
Description: Point repair in Big Ditch between Manhole 1695 – Manhole 4218. This change order is for bypass pumping and pump around Big Ditch.

TOTAL FOR ADDITIONAL WORK = \$231,680.65

Change Order No. 30 for \$1,868,511.22

Adjusting change order for pay item overruns. This change order encompasses bid items that overran bid line items and already paid out to T. A. Loving Company by the City of Goldsboro. Reimbursement by NCDEQ to the City for overruns necessitates submittal and approval of Change Order No. 30.

TOTAL REIMBURSEMENT CHANGE ORDER = \$1,868,511.22

Staff reviewed change orders with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

It is recommended that Council adopt the following entitled resolution authorizing the City Manager to execute change orders for a total of \$231,680.65 with T. A. Loving Company and a City of Goldsboro reimbursement change order for a total of \$1,868,511.22. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

RESOLUTION NO. 2021-51 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NUMBERS 26, 27, 29, & 30 WITH T. A. LOVING COMPANY FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT FORMAL BID #2018-004”

Amending a Capital Projects Fund Ordinance – Parks & Recreation Capital Projects FY19-24 (G1104). Ordinance Adopted. On June 17, 2019, City Council authorized the establishment of a capital project fund for various Parks & Recreation. The City received several charitable donations and sponsorships in which the donor/sponsor requested that the funds be spent on improvements for the Bryan Multi-Sports Complex.

On November 16, 2020, City Council authorized the issuance of multifamily housing revenue bonds for the Grand at Day Point apartments. As part of the negotiations, Vitus Group, LLC agreed to give the City \$200,000 towards a new playground at Southend Park.

At this time, staff is recommending the appropriation of the expenditures for Southend Park, and this will be funded with revenue received from the Vitus Group on May 4, 2021.

It is recommended that Council approve the following entitled Capital Projects Fund amendment for the Parks & Recreation Projects FY19-24 (G1104) for \$200,000. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-12 “AN ORDINANCE AMENDING THE CAPITAL PROJECT FUND FOR PARKS & RECREATION PROJECTS FY19-24 (G1104)”

Amending the Parks & Recreation Special Revenue Fund Ordinance (G1107). Ordinance Adopted. On June 15, 2020, the City Council authorized the establishment of a special revenue fund to track the various donations and sponsorships in which the donor/sponsor has requested that the funds be spent on various special programs sponsored by Parks & Recreation.

The fund has received several donations and sponsorships related to the Special Olympics, USTA Tennis, soccer sponsorships, and the Duke Foundation, and these revenues need to be appropriated to support expenditures within the scope of the fund.

It is recommended that Council approve the following entitled Grant Project Budget Ordinance to amend the Parks & Recreation Special Revenue Fund (G1107) for \$9,456.46. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-13 “AN ORDINANCE AMENDING THE GRANT PROJECT BUDGET FOR THE PARKS & RECREATION SPECIAL REVENUE FUND (G1107)”

Amending the Community Relations Special Revenue Fund Ordinance (G1108). Ordinance Adopted. On June 15, 2020, City Council authorized the establishment of a special revenue fund to account for donations and sponsorships that are funded with donor specific restrictions, such as the Human Relations Committee, Interfaith Breakfast, Dr. Martin Luther King, Jr. Commemoration, Mayor’s Committee on Disabilities and the Mayor’s Youth Council.

At this time, there are donations that need to be appropriated to fund expenditures for specific donor restricted events. There are donations in the amount of \$1,535.00 for the Dr. Martin Luther King, Jr. Commemoration, and \$300.00 for the Interfaith Breakfast.

It is recommended that the following entitled Grant Project Budget Ordinance for the Community Relations Special Revenue Fund (G1108) be amended for \$1,835. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2020-14 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT BUDGET FOR THE COMMUNITY RELATIONS SPECIAL REVENUE FUND (G1108)”

Amending a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101). Ordinance Adopted. In order to create more transparency in the collection and disbursement of funds received from federal and state drug forfeitures for the Police department, on February 17, 2020 City Council authorized the establishment of a special revenue fund to account for the inflows and outflows of resources.

Since the creation of the fund last February, the Police department received \$15,395.31 from insurance proceeds for a truck purchased with federal forfeiture funds. Those proceeds are being returned to the federal forfeiture revenue line item. Also, this past year the City was able to sell a seized vehicle in its possession through GovDeals for \$4,696.46, and in accordance with state law the proceeds were to be remitted to the Wayne County Public School System. Also, the investment earnings on the federal forfeiture funds in the amount of \$1,215.06 should be appropriated. A total of \$21,306.83 in revenue for the Federal and State Forfeiture Special Revenue Fund is requested to be appropriated for expenditures related to the Police Department function. The City has received the funds noted, and in order to comply with G.S §159-28 that requires all expenditures to be budgeted, it is necessary to appropriate the expenditures and revenues to establish this fund.

It is recommended that the following entitled Special Revenue Fund Ordinance for the Federal and State Drug Forfeiture Special Revenue Fund (P3101) be amended for \$21,306.83. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-15 “AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND FOR FEDERAL AND STATE FORFEITURE ACCOUNTS (P3101)”

Amending a Grant Project Fund Ordinance – Hurricane Florence FEMA 4393DR-NC (R1102). Ordinance Adopted. Hurricane Florence brought damaging winds, rain and devastating flooding to eastern North Carolina, and as a result, the City of Goldsboro and Wayne County were included in the Presidential disaster declaration on September 14, 2018.

The City incurred costs for emergency protective measures, debris removal and permanent work related to major infrastructure, buildings and facilities owned by the City. As a public entity, the City applied and qualified for the FEMA Public Assistance Program. City staff has worked diligently to submit projects to be obligated with the FEMA. FEMA will reimburse up to 75% of eligible projects and North Carolina will reimburse up to 25%. The City has 10 projects officially obligated in a total amount of \$3.1M. We have received 11 disbursements in the amount of \$2,340,773.46. The City has expended \$2,227,654.26 to date. For the projects considered “major” projects, FEMA will reimburse based on actual expenses, so the final figure will continue to change as we finalize the projects and request project close out. We anticipate there will be approximately \$300K-\$400K remaining to be collected from FEMA once all projects are closed and accepted.

At this time, staff is requesting that a proportionate amount of the money advanced by the General Fund and Utility Fund in FY2019 be appropriated in this fund as a Transfer Out to reimburse the operating funds now that the federal reimbursements have been received. The corresponding entry on the operating fund side will be a transfer in that will help replenish fund balance.

General Fund	\$ 563,410.17
Utility Fund	\$1,388,181.96
Total	\$1,951,592.13

Staff is also recommending that the project costs be reallocated to specific obligated project worksheets in the line item budget detail. The net effect on the overall budget for these changes is zero.

When all projects have been closed and accepted by the North Carolina Department of Public Safety on behalf of FEMA, we will bring back a final budget amendment to close the fund.

It is recommended that Council amend the following entitled Grant Project Ordinance for the Hurricane Florence FEMA 4393DR-NC (R1102) be amended for \$1,951,592.13. Consent Agenda Approval.
Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-16 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE HURRICANE FLORENCE FEMA 4393DR-NC GRANT PROJECT FUND (R1102)”

Amending a Grant Project Fund Ordinance – FY2016 TIGER Discretionary Grant Capital Project Fund (R1103). Ordinance Adopted. On May 20, 2019 City Council authorized the establishment of a grant project fund for the last phase of Streetscape. The City received a \$5,000,000 award from Transportation Investment Generating Economic Recovery Grant Program (TIGER) to support the following projects:

- 1. Center Street Streetscape Project (completed)
- 2. Goldsboro-Wayne Transportation Authority Transfer Center Concourse (in progress)
- 3. The HUB (Formerly known as Cornerstone Commons) (completed)
- 4. Wayfinding Signage System Fabrication & Installation (completed)

At this time it is necessary to adjust the budget for changes to project funding. It was discussed early on that the City would borrow the match of \$1.5M, and had negotiated the loan in conjunction with the building of Herman Park Center. However, due to issues with LGC approval, the loan for Herman Park Center did not materialize. Thus, the funding match will have to be made in cash by the City. Each operating fund has reaped benefit of the improvements made by the last phase of the Streetscape project. The General Fund has budgeted its last portion of the match in FY22 of \$681,007 for a total of \$1,019,695. The Stormwater Fund match of \$185,000 will be appropriated in FY21. The Utility Fund has completed its total match of \$784,688.

Local funding totals are:

Fund	Local Grant Match	Stage & Other	Total
General Fund	\$ 1,019,695		\$ 1,019,695
Utility Fund	\$ 784,688		\$ 784,688
Stormwater Fund	\$ 185,000		\$ 185,000
Downtown District Fund		\$ 100,000	\$ 100,000
NC Dept of Commerce		\$ 100,000	\$ 100,000
Total Local Funding	\$ 1,989,383	\$ 200,000	\$ 2,189,383

The project costs breakdown as follows:

Item	Project Cost	Federal Share	Local Share
Streetscape	\$ 3,760,741	\$ 2,769,000	\$ 991,741
The HUB	\$ 965,010	\$ 656,000	\$ 309,010
Design Streetscape & HUB	\$ 980,000	\$ 735,000	\$ 245,000
GWTA Concourse	\$ 600,000	\$ 480,000	\$ 120,000
Wayfinding Signage	\$ 450,000	\$ 360,000	\$ 90,000
Streetscape -Non-TIGER Eligible	\$ 14,632		\$ 14,632
Stage at HUB	\$ 419,000		\$ 419,000
	\$ 7,189,383	\$ 5,000,000	\$ 2,189,383

The GWTA Concourse is the last portion of the project to be completed. Formal bids will be opened at the end of June. According to the terms of the grant this project must be completed by 2024.

It is recommended that Council approve the following entitled special revenue fund ordinance amendment for the FY2016 TIGER Discretionary Grant Capital Project fund in the amount of \$363,744. Consent Agenda Approval. Aycok/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-17 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE FY2016 TIGER DISCRETIONARY GRANT CAPITAL PROJECT FUND (R1103)

Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105). Ordinance Adopted. City Council adopted a resolution at the September 8, 2020 meeting to enter into a memo of understanding with Wayne County as a subrecipient of CARES Act funding in the amount of \$966,687.69. The period of the performance is March 1, 2020 through December 30, 2020, but was extended until December 31, 2021. Council was presented the spending plan at the same meeting which consisted of spending categories allocated as follows:

Public Health PPE	\$36,361.69
Payroll Expenses	196,692.00
Expenses of actions to facilitate compliance with COVID-19 related public health measures	387,737.00
Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency	100,000.00
Other COVID-19 related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria	45,897.00
Grants to businesses and nonprofits	200,000.00
Total	<u>\$966,687.69</u>

There is no match required for the grant.

At this time, staff is trying to wind up the grant project and adjust the project budget. There were multiple expenditures for personal protective equipment covered under Public Health PPE, and equipment covered under Public Health Measures that were not addressed in the original presentation and adoption of the ordinance.

Also, the cost of the FFCRA leave far exceeded our estimated total of \$66,000, and through June 16, 2021 the City has expended \$167,259 in FFCRA pay, and with benefits this amount is estimated at \$205,726. We are

recommending that an additional \$56,688 be allocated to FFCRA pay which will bring the total to \$122,688. Staff is recommending the unused balances in the other categories be liquidated to fund the other eligible CRF expenditures incurred by the City.

It is recommended that Council approve the following entitled grant project amendment for the Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105). Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-18 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT SPECIAL REVENUE FUND (R1105)”

Establishing a Grant Project Fund Ordinance -American Rescue Plan Act of 2021 (R1107).
Ordinance Adopted. On March 11, 2011 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant. The City of Goldsboro, as an entitlement city, is scheduled to receive \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. The funds will be disbursed in two tranches with 50% provided in May, 2021 and the second delivered 12 months later. Funds must be spent by December 31, 2024, unless an extension of time is granted by the federal government. On May 17, 2021, City Council formally accepted the federal grant funds, and named staff as authorized representative to request the funding from the U.S. Treasury.

At this time, staff recommends that the City establish a grant project fund in the amount of \$8,813,514. Of this amount, \$1,664,500 will be allocated to the category of Lost Public Sector Revenue and will be transferred over to the General Fund and the Occupancy Tax Fund in the FY22 budget year. In addition, infrastructure requests for the FY22 budget year for the Utility Fund are requested to be funded with the ARP funds in lieu of a proposed 15% utility rate increase. The remainder of \$4,590,020 will be allocated to Contingency, and staff will bring recommendations to Council for consideration. The funds may be used for:

- 1. Support Public Health Expenditures
- 2. Address Negative Economic Impacts Caused by the Public Health Emergency
- 3. Replace Lost Public Sector Revenue
- 4. Provide Premium Pay for Essential Workers
- 5. Invest in Water, Sewer and Broadband Infrastructure

It is recommended that Council adopt the following entitled ordinance to establish the American Rescue Plan Act of 2021 Special Revenue Fund in the amount of \$8,813,514. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-19”AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE AMERICAN RESCUE PLAN ACT OF 2021 (ARP) SPECIAL REVENUE FUND (R1107)”

Ordinance authorizing the establishment of a grant project fund for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106). Ordinance Adopted. On March 1, 2021, the City has received an intent to fund the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) from the North Carolina Department of Environmental Quality in the amount of \$3,058,000. The loan is from the Additional Supplemental Appropriations for Disaster Relief Act of 2019 (ASADRA) and has a maximum interest rate of 0.10%.

The City Engineer, Mr. Marty Anderson, has requested funding for engineering costs to complete the required milestone in accordance with DEQ’s time table. He has estimated a cost of approximately \$30,000, and this will be funded with a transfer from the Utility Fund.

It is recommended that Council adopt the following entitled project budget ordinance for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund in the amount of \$30,000. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-20 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE LITTLE CHERRY BIG CHERRY PUMP STATION RELOCATION OUT OF FLOODPLAIN (CS370482-08) CAPITAL PROJECT FUND (S1106)”

Establishing a Grant Project Fund Ordinance – Stormwater Capital Projects Fund (T2201).

Ordinance Adopted. With the FY17-18 adopted operating budget, City Council authorized the creation of a Stormwater enterprise fund to address mandated Federal and State stormwater compliance requirements whose aim is for water and resource management, environmental protection and regulatory requirements.

Through conservative budgeting and spending practices, the Stormwater enterprise fund has grown its fund balance in the past four fiscal years to approximately \$1.3M. During the FY21 budget planning process, staff was able to set aside \$250K as a Transfer Out to Capital Projects fund with the purpose of being able to start the responsible planning and funding of necessary stormwater projects to carry out the mission of the Stormwater Fund.

Currently, there are several projects that have been brought to staff, as well as the need for a comprehensive Stormwater asset assessment and mapping study. The suggested projects are listed below.

- Comprehensive Stormwater Asset Management Assessment and Mapping Study
- Virginia Street
- Musgrave Manor
- Jackson Street
- Leslie/Beech Street

At this time, it is necessary to create the capital project fund to set aside the appropriation from the operating fund. The expenditures will be set aside in a Contingency line item, until such time that staff can prepare recommendations to present to Council to approve for specific projects.

The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$488,000. This will be funded with a transfer from the Stormwater Fund in FY21, and a future appropriation in FY22.

It is recommended that Council adopt the following entitled Grant Project Ordinance for the Stormwater Capital Project Fund (T2201) for \$488,000. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-21 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE STORMWATER CAPITAL PROJECT FUND (T2201)”

Amending the Water Line Replacement & Booster Pump Station (BPS) Project (W1111).

Ordinance Adopted. On September 17, 2017, the Council approved a resolution to apply for a state revolving loan for this project, and The Wooten Company was selected to perform the engineering services on September 18, 2018.

On June 6, 2019, we received notification from the North Carolina Department of Environmental Quality that financing was approved from the North Carolina Drinking Water State Revolving Fund (DWSRF) in the amount of \$3,610,000 at an interest rate of 1.82% over 20 years.

On July 15, 2019, the City Council authorized the establishment of a capital project fund for the replacement of existing water lines at various locations in the City and install a new booster pump station in the New Hope area to address low-pressure issues and remove outdated pipe materials. The water line replacement includes:

- 4,000 LF in the Lanetree Subdivision from Fedelon Trail to Titleist Drive
- 3,100 LF on Ash Street from Herman Street to Williams Street
- 2,700 LF on Ash Street from Berkeley to Meadow Lane School
- 5,300 LF on Elm Street from Madison Avenue to Lee Drive
- 2,700 LF on Slocumb Street from Westbrook Road to SJAFB

At this time, the City Engineer, Mr. Marty Anderson, has requested additional funds to purchase easements needed for the project to move forward. The City has requested that DEQ allow this expense to be reimbursed under the loan, but staff has not had a response from DEQ. It is necessary to appropriate expenditures for the purchase of easements in the amount of \$35,000, and this will be funded with a transfer from the Utility Fund.

It is recommended that Council adopt the following entitled project budget amendment for the Water Line Replacement and Booster Pump Station (BPS) Project (W1111) in the amount of \$35,000.00. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-22 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE WATER LINE REPLACEMENT AND BOOSTER PUMP STATION (BPS) PROJECT (W1111)”

Ordinance authorizing the establishment of a grant project fund for the 2” Galvanized Water Lines (WIF-1979). Ordinance Adopted. Capital Project Fund (W1113) The City has received an intent to fund the 2” Galvanized Water Lines Project (WIF-1979) from the North Carolina Department of Environmental Quality Division of Water Infrastructure in the amount of \$2,998,100.

The City Engineer, Mr. Marty Anderson, has requested funding for engineering costs to complete the required milestone in accordance with DWI’s time table. He has estimated a cost of approximately \$30,000, and this will be funded with a transfer from the Utility Fund.

It is recommended that Council adopt the following entitled project budget ordinance for the 2” Galvanized Water Line Replacement (WIF-1979) Capital Project Fund (W1113) in the amount of \$30,000. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-23 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE 2” GALVANIZED WATER LINE REPLACEMENT (WIF-1979) CAPITAL PROJECT FUND (W1113)”

Operating Budget Amendment FY20-21. Ordinance Adopted. On June 17, 2020, City Council adopted the FY20-21 Budget Ordinance, which may be amended as needed when circumstances arise.

Please find attached an ordinance amending the annual operating budget for fiscal year 2021 for expenditures for utilities, insurance, worker’s compensation claims, outside repairs, overtime, insurance repair claims and other operational expenses. A summary of the major categories is outlined below:

General Fund	Department	Amount
Salaries & Wages Overtime	Fire	\$ 78,342
Workers' Compensation Claims	Fire, Fleet, Streets, Solid Waste, Parks & Rec, Police	\$ 383,240
Repairs Insurance Claims	Engineering, Solid Waste, IT, Parks & Rec, Police	\$ 80,824
Outside Repairs	Fleet	\$ 52,000
Land Proceeds to Wayne County	Non-recurring	\$ 27,478
Transfer for Paving (G1105)	Transfers	\$ 187,500
Reduction of expenditures & Other Operational Exp.		\$ (45,226)
	Total	<u>\$ 764,158</u>

Utility Fund	Department	Amount
Salaries & Wages Shift Differential	Water and WRF	\$ 10,000
Workers' Compensation Claims	WRF	\$ 2,000
Utilities	Compost	\$ 14,000
Insurance & Insurance Deductible	Water and WRF	\$ 38,260
Transfer to Capital Projects	Transfers	\$ 95,000
Other Operational Exp.		\$ 16,743
	Total	<u>\$ 176,003</u>

The expenditures will be funded with miscellaneous revenue from various sources, charges for services, FEMA reimbursements, and other agency revenue, and reduction of expenditures. A summary is provided below.

General Fund	Amount
Vitus Group LLC for Grand @ Day Point	\$ 145,287
NCDOT Signal Reimbursement	\$ 128,000
Hurricane Matthew FEMA	\$ 185,513
Farm & Land Lease Income	\$ 45,100
Insurance Proceeds	\$ 80,824
Other	\$ 179,434
	<u>\$ 764,158</u>

Utility Fund	Amount
NC Grant Weir Reimbursement	\$ 83,375
Cell Tower Leases	\$ 60,318
Hurricane Matthew FEMA	\$ 32,310
	<u>\$ 176,003</u>

It is recommended that Council adopt the following entitled FY20-21 Operating Budget amendment. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

ORDINANCE NO. 2021-24 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2020-21 FISCAL YEAR”

Resolution authorizing an installment financing contract for rolling stock for FY20 and FY21 with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §160A-20, and a resolution authorizing the establishment of a depository relationship with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §159-31. Resolutions Adopted. On September 9, 2019, City Council authorized by resolution a declaration of intent to reimburse the City from the proceeds of debt on the rolling stock approved in the FY19-20 adopted budget in the amount of \$1,167,780. At the same meeting, Council adopted a resolution designating the City Manager or the Finance Director as authorized to declare the City’s official intent to reimburse expenditures. On July 1, 2020, the Finance Director issued the declaration of intent for the FY20-21 rolling stock in the amount of \$1,152,930.

At this time, staff has requested and received a proposal from Branch Banking & Trust (also known as Truist) (Lender) to finance the FY20 and FY21 rolling stock in an amount of \$1,650,532.00 for a term of 59 months at a rate of 1.18% under a bank qualified tax exempt status.

Staff is recommending that City Council pass the proposed resolution to enter into an installment financing contract with the Lender. Staff is further recommending that City Council pass the proposed resolution to authorize the establishment of a depository relationship with the Lender and to further name the City Manager and Finance Director as authorized on behalf of the City.

FY 2019 - 20 CAPITAL LOAN LISTING - REFERENCE DEBT #037-GE		
Vehicle Loan List		
	Description	Budgeted Amount
P1439	Ford Utility Truck	25,000.00
E1440	2019 Case 590SN	121,182.00
E1494	Pothole Patcher	186,500.00
K1505	Tractor Trailer Rig	150,000.00
K1520	Traffic Signal Bucket Truck	144,000.00
P1438	2019 Ford F250	32,500.00
A1499	Administrative (Chargers)	22,555.00
A1500	Administrative (Chargers)	22,555.00
A1497	Patrol Line (Charger)	22,555.00
A1498	Patrol Line (Charger)	22,555.00
A1501	Patrol Line (Charger)	22,555.00
A1502	Patrol Line (Charger)	22,555.00
A1503	Patrol Line (Charger)	22,555.00
A1504	Patrol Line (Charger)	22,555.00
A1507	Patrol Line (Charger)	22,555.00
A1513	Patrol Line (Charger)	22,555.00
B1506	Dodge Durango SUV	27,870.00
Total		912,602.00

FY 2020 - 21 CAPITAL LOAN LISTING		
Vehicle Loan List		
	Description	Budgeted Amount
P1518	2021 Ford F250	32,000.00
	2021 Dodge Charger	23,597.00
	2020 Jeep Compass	19,533.00
	2021 Freightliner	200,000.00
	Leaf Truck	135,000.00
E1524	Global R4 Street Sweeper	267,600.00
	E-55 Bobcat mini ex.	60,200.00
		737,930.00
		912,602.00
		737,930.00
		<u>1,650,532.00</u>

If approved, the City intends on closing the financing before June 30, 2021, which will allow the funds to roll back in the General Fund and Stormwater Fund fund balance for FY21.

It is recommended that Council adopt the following entitled resolution authorizing an installment financing contract for rolling stock for FY20 and FY21 with the Lender in the amount of \$1,650,532.00 and adopt the following entitled resolution authorizing the establishment of a depository relationship with Branch Banking & Trust Company (also known as Truist), and naming the City Manager and the Finance Director as authorized to act on behalf of the City. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

RESOLUTION NO. 2021-52 “A RESOLUTION APPROVING FINANCING TERMS FOR THE FY20 AND FY21 ROLLING STOCK INSTALLMENT FINANCING LOAN WITH BRANCH BANKING & TRUST ALSO KNOWN AS TRUIST FOR \$1,650,532 (DEBT 037-GE)”

RESOLUTION NO. 2021-53 “A RESOLUTION DESIGNATING BRANCH BANKING & TRUST, ALSO KNOWN AS TRUIST AS A DEPOSITORY FOR THE CITY OF GOLDSBORO”

Advisory Boards and Commissions Appointments. Resolutions Adopted. There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on June 7, 2021 to review vacancies and applications received to fill the current vacancies. With these appointments, there are no vacancies on any of the boards.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

It is recommended Council adopt the following entitled Resolutions appointing members to various Advisory Boards and Commissions in the City of Goldsboro and commending those individuals whose terms have expired, who have moved or resigned.

RESOLUTION NO. 2021-54 “RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2021-55 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR PRO TEM ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION”

Departmental Monthly Reports. Accepted as Information. The various departmental reports for May 2021 were submitted for the Council’s approval. It is recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Broadaway (4 Ayes: 1 Nay)

End of Consent Agenda.

City Manager’s Report. Mr. Salmon thanked Council and staff for putting together and adopting the FY 21-22 budget. He shared that staff will start work on the audit for FY20.

Mayor and Councilmembers’ Reports and Recommendation.

Councilmember Aycock stated no comment.

Councilmember Matthews stated no comment.

Councilmember Broadway stated no comment.

Councilmember Jones thanked the city manager and Rick Fletcher, Public Works Director for their work to clean up debris on Isler and Poplar Streets.

Mayor Pro Tem Ham thanked the finance director, finance staff and city staff on behalf of the Council for all the work that was put into the budget. He shared the budget was passed on Friday afternoon.

The meeting adjourned at 7:59 p.m.

David Ham
Mayor Pro Tem

Laura Getz, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
SU-7-21 King's Auto (Used Auto Sales) – North side of E. US Hwy.
70 between Calvary Road and Norwood Avenue.

BACKGROUND: The applicant requests a Special Use Permit for the operation of a
used auto sales lot located in the General Business (GB) zoning
district.

According to the City's Unified Development Code, used
automobile sales is a permitted use in the General Business (GB)
zoning district only after the obtainment of a Special Use Permit
approved by City Council.

Currently, the applicant is seeking a variance for the property
from the Goldsboro Board of Adjustment. The principle structure
is located 4.34 ft. from the western property line and does not
meet the side setback requirement of 15 ft. No action can be
taken on the special use permit request without a variance from
the Goldsboro Board of Adjustment scheduled for July 26, 2021.

Frontage: 114.45 ft.

Area: 0.66 Acres

Zoning: General Business (GB)

Previously, the site was approved as a sign fabrication business
formerly known as Southern Signs, Inc.

Existing Use: Currently, the existing commercial buildings and lot
are unoccupied.

DISCUSSION: Approval criteria of used automobile sales requiring a special-use
permit from Goldsboro City Council are as follows:

1. The minimum lot area is 15,000 sq. ft.
2. The minimum lot frontage and width shall be 100 ft.

3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within 20 ft. of residentially-zoned property.
5. All vehicular display areas shall be improved with approved surfaces, curb and gutter in accordance with the City's UDO.

The applicant has submitted a preliminary site plan which indicates compliance with the above-listed approval criteria for used automobile sales as a special-use in the General Business (GB) zoning district.

In addition, the site plan shows an existing one-story commercial building of approximately 2,460 sq. ft. proposed for use as offices for automobile sales, record-keeping, public restrooms and storage. Another existing one-story commercial building is attached to the principle structure consisting of approximately 1,050 sq. ft. and formerly used as storage space. Applicant intends to convert attached storage building into an automobile service bay for customers of the business.

Access: Access to the site will be provided directly from N.C. Secondary Road No. 1591 by a proposed 22 ft. wide paved access drive. NCDOT officials have been contacted since this is a state-maintained road. According to NCDOT officials, no roadway improvements will be required for the site.

Parking: Parking for the site requires 1 space per employee and 5 customer spaces. A total of 7 paved parking spaces are proposed to include 1 handicap accessible space.

Sidewalks: Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways. External sidewalks are not required for the site in accordance with the City's UDO and the Recommended Pedestrian Facilities Plan.

Interconnectivity: Interconnectivity has not been shown for the site. The owner/developer will be required to identify interconnectivity for the site should adjacent property directly east of the property be improved for commercial development in the future.

Engineering: City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of drainage plans prior to issuance of any building permits.

Annexation: A portion of the subject property located at the rear of the site is outside the City limits of Goldsboro. The owner of the property will be required to annex this portion of the property into Goldsboro's city limits since City utilities serve the site.

Landscaping: Maple trees have been shown along the frontage of the property to serve as required street trees for the site. A Type A, 10' wide landscape buffer is required along the western property line. An existing 6 ft. in height opaque chain-link fence serves to buffer the property from existing commercial development directly west of the site. Existing vegetation at the rear of the property serves as the required Type C, 20ft. wide landscape buffer yard. City staff will ensure additional landscape plantings will be installed should any deficiencies exist after site improvements have been finalized.

Refuse: Commercial dumpsters will be utilized for garbage collection and have been identified on the submitted site plans. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for City Council at the August 2, 2021 Council meeting.

Date: 7/6/21


Planning Director

Date: 7/8/21


City Manager

**SU-7-21 TONYA & DANIEL KING
SPECIAL USE PERMIT
REQUEST: USED AUTO SALES**



SPECIAL USE REQUEST:

CASE NO: SU-7-2021
REQUEST: USED AUTO SALES
APPLICANT: TONYA & DANIEL KING
OWNER: CHARLES KENNEDY
LOCATION: 703 US 70 BYP

GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

0 50 100 200 Feet



**SU-7-21 TONYA & DANIEL KING
SPECIAL USE PERMIT
REQUEST: USED AUTO SALES**



SPECIAL USE REQUEST:

CASE NO: SU-7-2021
REQUEST: USED AUTO SALES
APPLICANT: TONYA & DANIEL KING
OWNER: CHARLES KENNEDY
LOCATION: 703 US 70 BYP

0 50 100 200 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-8-21 Well Travelled Beer –Southwest corner of South Center Street and Chestnut Street (Place of Entertainment w/ ABC Permits – Amendment).

BACKGROUND: The applicant requests to amend a previously issued Conditional Use Permit (CU-6-17) to allow the operation of a place of entertainment with ABC Permits. The amendment would allow the extension of the hours of operation.

Frontage: 72.26 ft. (S. Center Street)
119.4 ft. (W. Chestnut Street)

Depth: 119.4 ft.

Area: .2 Acres

Zoning: Central Business District (CBD)

Existing Hours of Operation: Tues – Thurs (3pm – 11pm)
 Fri – Sat (3pm – 12am)
 Sun (12pm – 4pm)

Number of Employees: 2

The applicant was granted a Conditional Use Permit to allow the operation of a place of entertainment with ABC Permits by City Council at their December 7, 2015 meeting. The existing Conditional Use Permit was amended and approved by City Council at their May 8, 2017 meeting to expand the operation for additional seating. The applicant is now requesting to extend the hours of operation on Fridays and Saturdays from 3pm – 12am to 3pm to 2am.

DISCUSSION: The applicant renovated approximately 1,600 square feet of an existing two-story, 5,384 square foot masonry-brick building for craft beer sales and consumption. In 2017 the applicant renovated an additional 1,674 square feet of the first floor for additional seating and storage.

The submitted floor plan shows seating for fifty-nine (59) people, beverage shelving and display areas, bathrooms and a bar. The applicant is only requesting to extend the hours on Fridays and Saturdays with no other requests and/or improvements at this time.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 2, 2021.

Date: 7/6/21



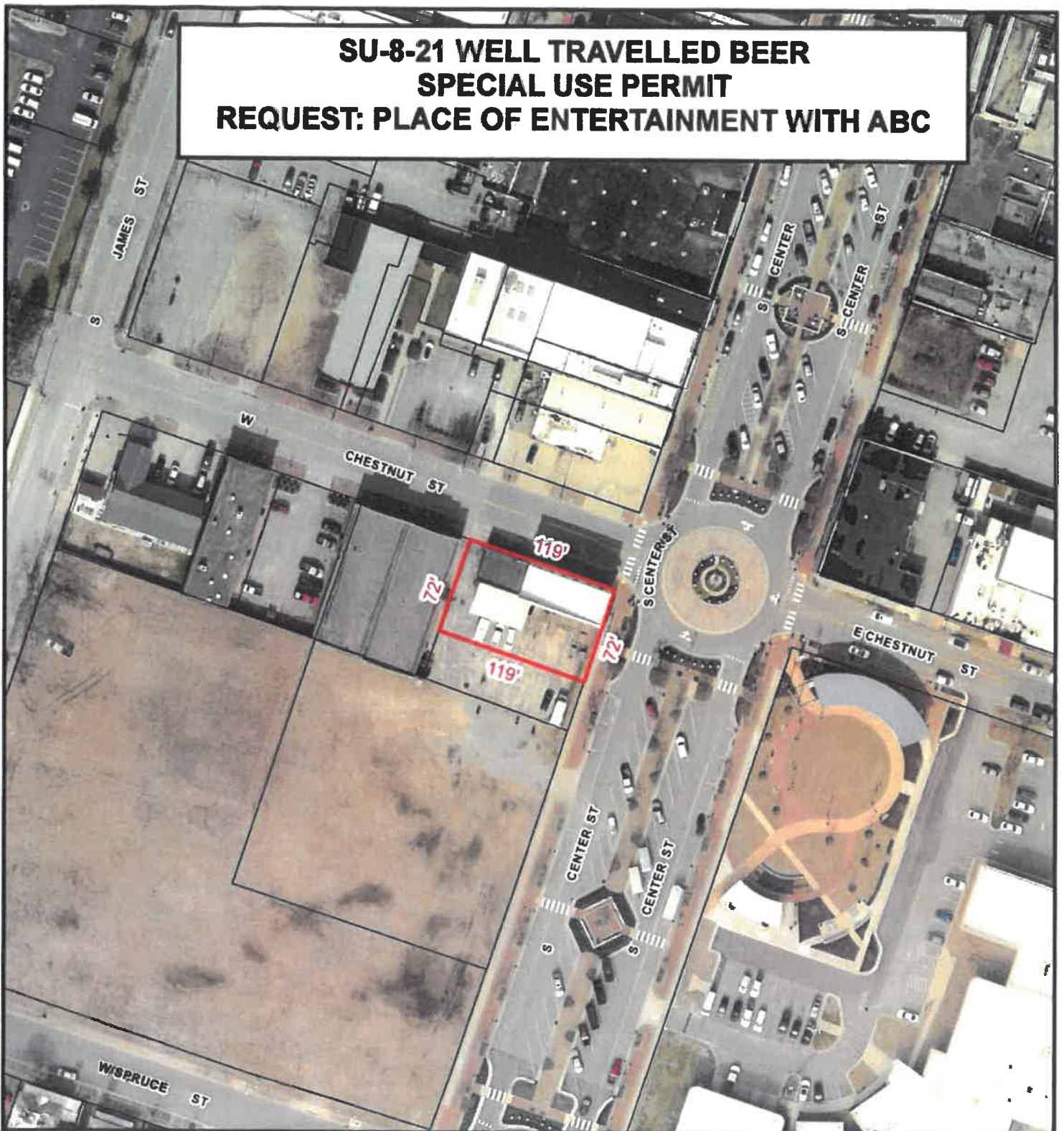
Planning Director

Date: 7/8/21



City Manager

**SU-8-21 WELL TRAVELLED BEER
SPECIAL USE PERMIT
REQUEST: PLACE OF ENTERTAINMENT WITH ABC**



SPECIAL USE REQUEST:

CASE NO: SU-8-2021
REQUEST: PLACE OF ENTERTAINMENT WITH ABC
APPLICANT: WELL TRAVELLED BEER
OWNER: GREENBRIAR PROPERTY SERVICES LLC
LOCATION: 201 S. CENTER STREET

0 50 100 200 Feet



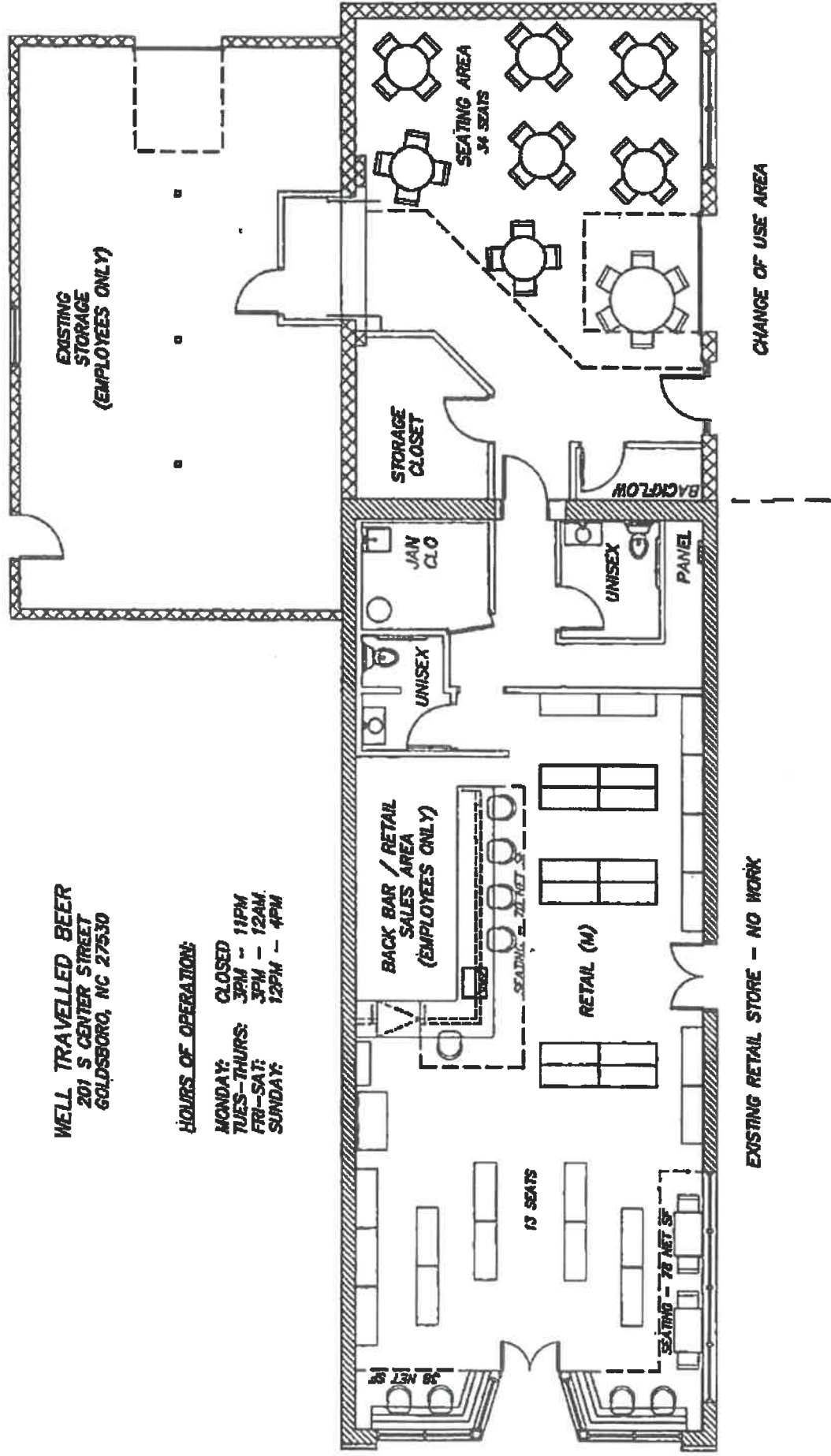
GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

WELL TRAVELLED BEER
 201 S CENTER STREET
 GOLDSBORO, NC 27530

HOURS OF OPERATION:

MONDAY: CLOSED
TUES-THURS: 3PM - 11PM
FRI-SAT: 3PM - 12AM
SUNDAY: 12PM - 4PM



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Z-7-21 MC Morgan and Associates (Tiffany Gardens Phase II) –
West side of Thoroughfare Road between Central Heights Road
and NC Railroad.

BACKGROUND: The applicant requests a change of zone for a portion of the subject property from Residential (R-16) to Residential (R-6CZ) Conditional Zoning limiting the use to an 84-unit apartment complex. In conjunction with the request, the applicant is requesting a Conditional Use permit (CU-5-21) for the construction of the apartment complex in the Residential (R-6) zoning district.

Frontage: ±500 ft. (Thoroughfare Road)

Depth: ±300 ft.

Area: ±7.7 Acres

SURROUNDING ZONING:

North: Residential (R-16) RM-NC/Residential (R-12CZ);
Residential (R-9)

South: Residential (R-16/R-12)

East: Residential (R-16/R-9)

West: Residential (R-16/R-12CZ)

On April 1, 2019, Goldsboro City Council accepted the recommendation of the Goldsboro Planning Commission and adopted an Ordinance (Z-14-19) changing the zone for property directly north of subject property from Residential (R-16 and R-12) to Residential (R-12CZ) Conditional Zoning limiting the use of the property to an eighty-four unit apartment complex.

City Council at their April 5, 2021 denied the applicant's request to rezone the subject property for the apartment complex. At their May 3, 2021 meeting, the Council voted to rehear Tiffany Garden Phase II Rezoning as they found there to be substantial change in the conditions and circumstances bearing on the application.

Now, with the request of the Council to rehear the rezoning request, the developer is proposing the second phase of residential development consisting of an eighty-four (84) unit apartment complex.

Existing Use: The property is currently vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Medium Density Residential (MDR) development. In addition, the Plan recommends that higher densities should be encouraged since City water and sewer are available to serve the property.

DISCUSSION:

The submitted preliminary site plan indicates three (3), three-story apartment buildings containing a total of 84 units. In addition, a community building is also being proposed on site.

Access: Access to the site will be directly from Thoroughfare Road. Since Thoroughfare Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as, left and right turn lanes along Central Heights Road as a result of Phase I development.

Parking: Parking for the site requires two spaces per unit plus .5 per bedroom over two. 36 of the 84 total units will be 3-bedroom units, 35 units will be 2-bedroom units and the remaining 13 units will be 1-bedroom units. A total of 176 parking spaces are required and 176 spaces have been shown on the preliminary site plan.

Sidewalks: External City sidewalks are required for new development, however, the City's Pedestrian Facilities Plan does not recommend sidewalks for the area. Frontage along Thoroughfare Road is approximately 460 ft. The developer will be required to install sidewalks or pay a fee in lieu of in the amount of \$8,280 to the City of Goldsboro.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

Lighting Plan: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity: Interconnectivity has been shown west of the site as adjacent property is currently being developed for multi-family use.

Engineering: City water and sewer are available to serve the subject property. The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Landscaping: Street trees have been provided along Thoroughfare Road. A Type B 15' landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Refuse: Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Building elevations: Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and fiber-cement shake siding. Roofing materials will be architectural shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

Annexation: The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer, as well as, annex into the City limits.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on August 2, 2021.

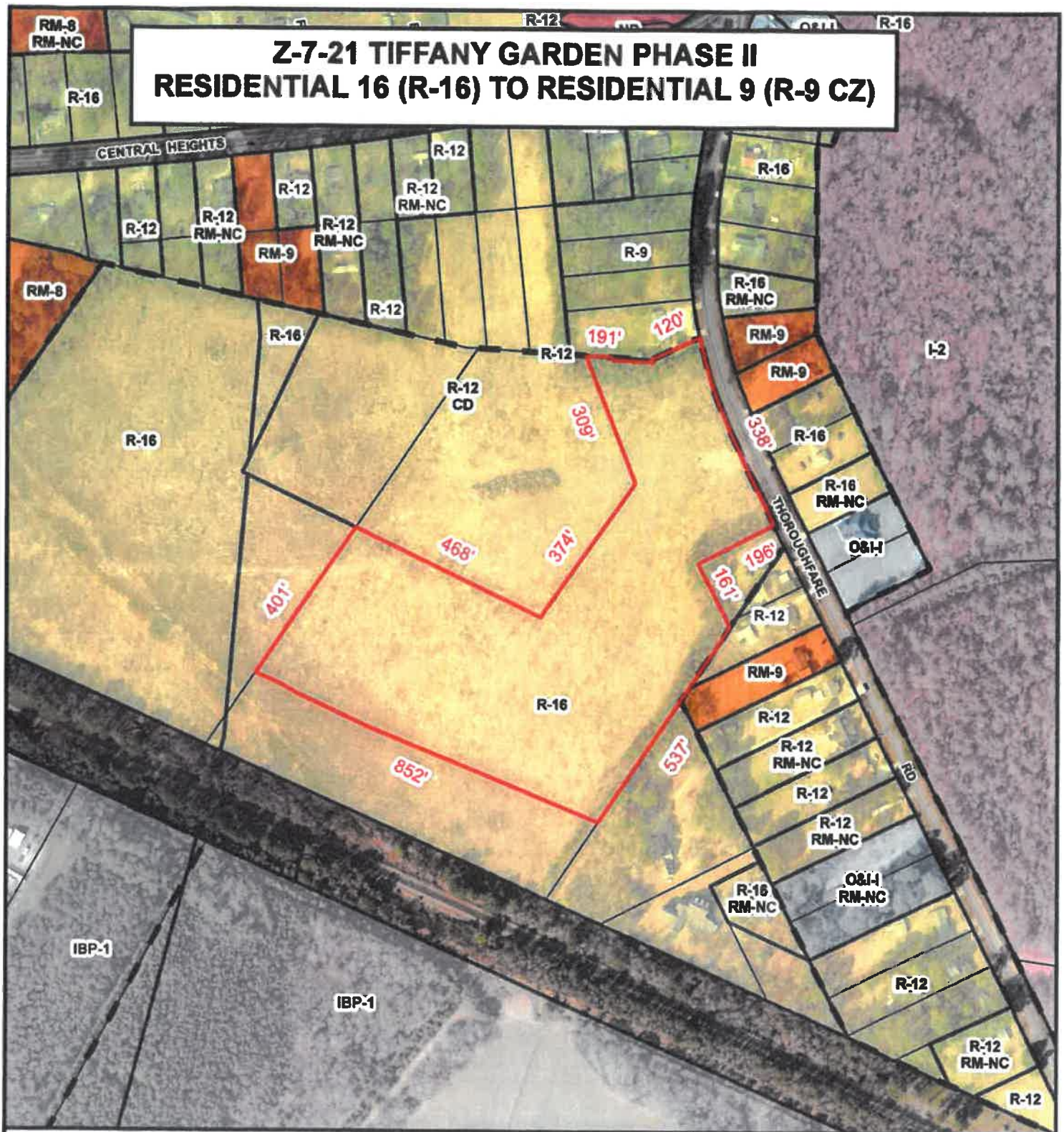
Date: 7/6/21


Planning Director

Date: 7/8/21


City Manager

Z-7-21 TIFFANY GARDEN PHASE II RESIDENTIAL 16 (R-16) TO RESIDENTIAL 9 (R-9 CZ)



REZONING REQUEST:

CASE NO: Z-7-2021
OWNER: SOUTHEAST INVESTORS GROUP LLC.
APPLICANT: MC MORGAN & ASSOCIATES INC.
REQUEST: FROM R-16 TO R-9 CZ
LOCATION: THOROUGHFARE RD
PIN #: 3529235463

0 150 300 600 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-7-21 TIFFANY GARDEN PHASE II RESIDENTIAL 16 (R-16) TO RESIDENTIAL 9 (R-9 CZ)



REZONING REQUEST:

CASE NO: Z-7-2021
OWNER: SOUTHEAST INVESTORS GROUP LLC.
APPLICANT: MC MORGAN & ASSOCIATES INC.
REQUEST: FROM R-16 TO R-9 CZ
LOCATION: THOROUGHFARE RD
PIN #: 3529235463

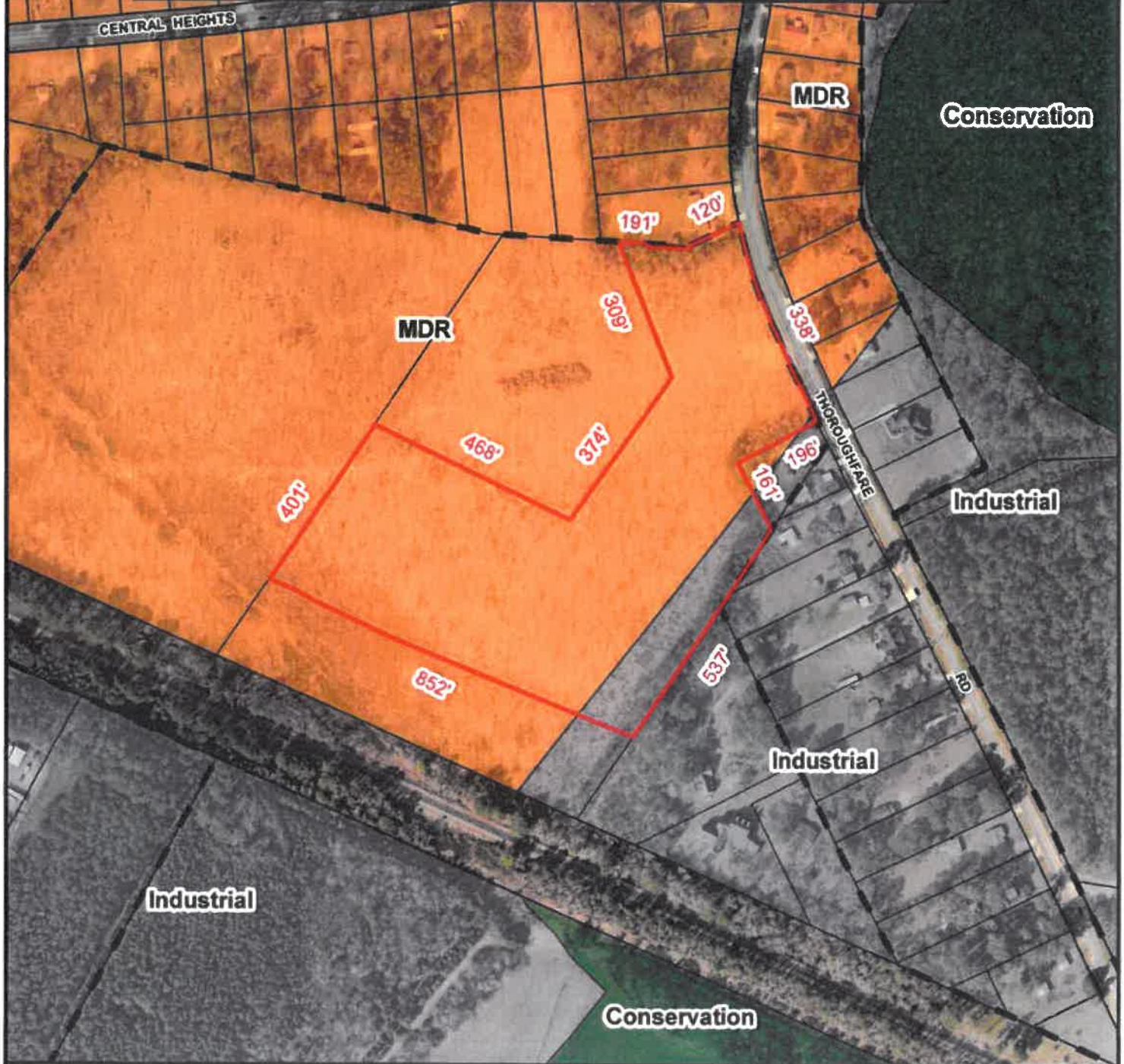
0 150 300 600
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-7-21 TIFFANY GARDEN PHASE II RESIDENTIAL 16 (R-16) TO RESIDENTIAL 9 (R-9 CZ)



REZONING REQUEST:

CASE NO: Z-7-2021
OWNER: SOUTHEAST INVESTORS GROUP LLC.
APPLICANT: MC MORGAN & ASSOCIATES INC.
REQUEST: FROM R-16 TO R-9 CZ
LOCATION: THOROUGHFARE RD
PIN #: 3529235463

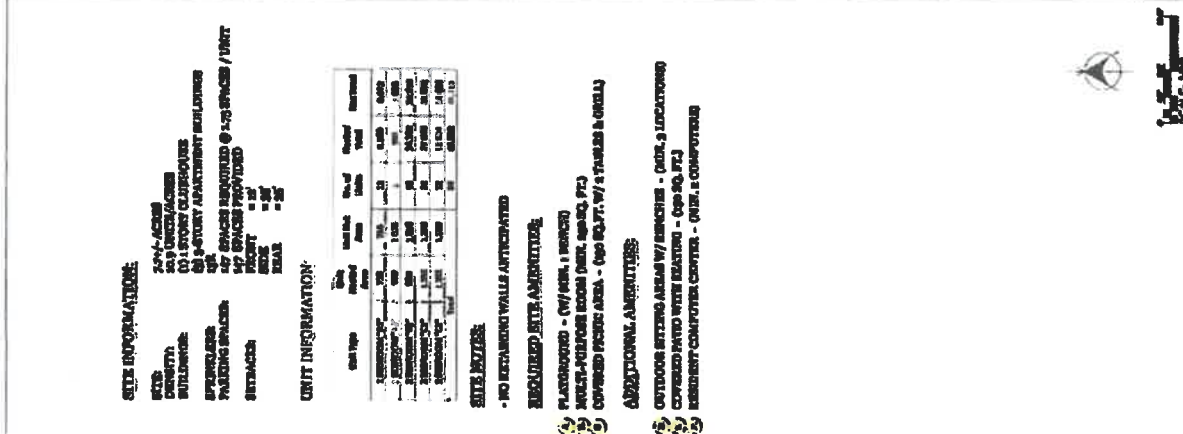
0 150 300 600 Feet

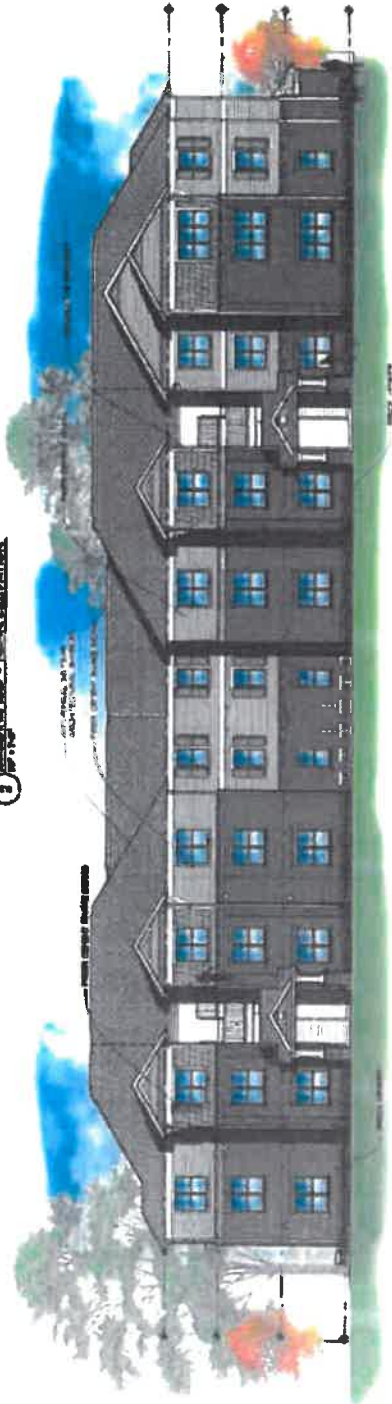


GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibility for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

FBI	MIRA	MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C. 28 CHURCH STREET SUITE 20 DUBLIN, GEORGIA 30602-04-20 ORDERED IN TIFFANY GARDEN PHASE II APPROXIMATE DATE 9/14/01	7-01 1-1-2001 2000-01-01 0000				
------------	-------------	--	--	--	--	--	--





**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Street Name Change – Poplar Street to Dr. H.E. McNair Street.

BACKGROUND: A petition to change the name of a section of Poplar Street to “Dr. H.E. McNair Street has been submitted. The section of Poplar Street runs from Harris Street intersection northwards approximately 1,150 linear feet to its terminus.

The petitioner has indicated that he wishes to change the name of the street in honor of the late Rev. Dr. Howard E. McNair who was the pastor of 57 plus years of New Stoney Hill United Holey Church, which directly abuts this section of Poplar Street at 1003 Poplar Street.

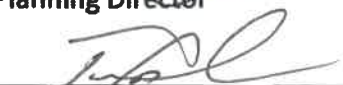
DISCUSSION: The City is authorized to change street names within the city limits according to provision set forth in General Statues. While the statues are very general in nature, the City follows the same procedures used by the County in renaming streets.

The proposed name change has been sent to the County Planning Department to insure that the name “Dr. H.E. McNair Street” would not result in any confusion as it relates to provision of emergency services. The County Planning Director has indicated that the County does not have any objection to the street name change which has been proposed. City Fire has no issues with the request and City Engineering indicated the use of an individual’s full name is typically discouraged especially if the last name is available for use suggesting the use of “McNair Street”.

A Notice of Public Hearing was advertised in the newspaper for two consecutive weeks. The street section was posted and all adjacent owners were notified of the hearing by mail.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on August 2, 2021.

Date: 7/6/21

Planning DirectorDate: 7/8/21

City Manager

Street Name Change
Poplar Street to Dr. H. E. McNair Street

The map shows a proposed street layout with the following dimensions and features:

- Proposed Street Dimensions:**
 - Top section: 50' wide.
 - Middle section: 450' wide.
 - Bottom section: 5' wide.
 - Bottom section: 5' wide.
 - Bottom section: 705' wide.
 - Bottom section: 705' wide.
 - Bottom section: 60' wide.
- Streets:** NEWSOME, SLAUGHTER, WESTVIEW, HARRIS, POPLAR, ST.
- Property Lots:** Various lots are shown with addresses, including 1004 B, 1001, 1011, 1013, 1015, 1016, 1018, 1020, 1022, 1024, 1026, 1028, 1030, 1032, 1034, 1036, 1038, 1040, 1042, 1044, 1046, 1048, 1050, 1052, 1054, 1056, 1058, 1060, 1062, 1064, 1066, 1068, 1070, 1072, 1074, 1076, 1078, 1080, 1082, 1084, 1086, 1088, 1090, 1092, 1094, 1096, 1098, 1100, 1102, 1104, 1106, 1108, 1110, 1112, 1114, 1116, 1118, 1120, 1122, 1124, 1126, 1128, 1130, 1132, 1134, 1136, 1138, 1140, 1142, 1144, 1146, 1148, 1150, 1152, 1154, 1156, 1158, 1160, 1162, 1164, 1166, 1168, 1170, 1172, 1174, 1176, 1178, 1180, 1182, 1184, 1186, 1188, 1190, 1192, 1194, 1196, 1198, 1200, 1202, 1204, 1206, 1208, 1210, 1212, 1214, 1216, 1218, 1220, 1222, 1224, 1226, 1228, 1230, 1232, 1234, 1236, 1238, 1240, 1242, 1244, 1246, 1248, 1250, 1252, 1254, 1256, 1258, 1260, 1262, 1264, 1266, 1268, 1270, 1272, 1274, 1276, 1278, 1280, 1282, 1284, 1286, 1288, 1290, 1292, 1294, 1296, 1298, 1300, 1302, 1304, 1306, 1308, 1310, 1312, 1314, 1316, 1318, 1320, 1322, 1324, 1326, 1328, 1330, 1332, 1334, 1336, 1338, 1340, 1342, 1344, 1346, 1348, 1350, 1352, 1354, 1356, 1358, 1360, 1362, 1364, 1366, 1368, 1370, 1372, 1374, 1376, 1378, 1380, 1382, 1384, 1386, 1388, 1390, 1392, 1394, 1396, 1398, 1400, 1402, 1404, 1406, 1408, 1410, 1412, 1414, 1416, 1418, 1420, 1422, 1424, 1426, 1428, 1430, 1432, 1434, 1436, 1438, 1440, 1442, 1444, 1446, 1448, 1450, 1452, 1454, 1456, 1458, 1460, 1462, 1464, 1466, 1468, 1470, 1472, 1474, 1476, 1478, 1480, 1482, 1484, 1486, 1488, 1490, 1492, 1494, 1496, 1498, 1500, 1502, 1504, 1506, 1508, 1510, 1512, 1514, 1516, 1518, 1520, 1522, 1524, 1526, 1528, 1530, 1532, 1534, 1536, 1538, 1540, 1542, 1544, 1546, 1548, 1550, 1552, 1554, 1556, 1558, 1560, 1562, 1564, 1566, 1568, 1570, 1572, 1574, 1576, 1578, 1580, 1582, 1584, 1586, 1588, 1590, 1592, 1594, 1596, 1598, 1600, 1602, 1604, 1606, 1608, 1610, 1612, 1614, 1616, 1618, 1620, 1622, 1624, 1626, 1628, 1630, 1632, 1634, 1636, 1638, 1640, 1642, 1644, 1646, 1648, 1650, 1652, 1654, 1656, 1658, 1660, 1662, 1664, 1666, 1668, 1670, 1672, 1674, 1676, 1678, 1680, 1682, 1684, 1686, 1688, 1690, 1692, 1694, 1696, 1698, 1700, 1702, 1704, 1706, 1708, 1710, 1712, 1714, 1716, 1718, 1720, 1722, 1724, 1726, 1728, 1730, 1732, 1734, 1736, 1738, 1740, 1742, 1744, 1746, 1748, 1750, 1752, 1754, 1756, 1758, 1760, 1762, 1764, 1766, 1768, 1770, 1772, 1774, 1776, 1778, 1780, 1782, 1784, 1786, 1788, 1790, 1792, 1794, 1796, 1798, 1800, 1802, 1804, 1806, 1808, 1810, 1812, 1814, 1816, 1818, 1820, 1822, 1824, 1826, 1828, 1830, 1832, 1834, 1836, 1838, 1840, 1842, 1844, 1846, 1848, 1850, 1852, 1854, 1856, 1858, 1860, 1862, 1864, 1866, 1868, 1870, 1872, 1874, 1876, 1878, 1880, 1882, 1884, 1886, 1888, 1890, 1892, 1894, 1896, 1898, 1900, 1902, 1904, 1906, 1908, 1910, 1912, 1914, 1916, 1918, 1920, 1922, 1924, 1926, 1928, 1930, 1932, 1934, 1936, 1938, 1940, 1942, 1944, 1946, 1948, 1950, 1952, 1954, 1956, 1958, 1960, 1962, 1964, 1966, 1968, 1970, 1972, 1974, 1976, 1978, 1980, 1982, 1984, 1986, 1988, 1990, 1992, 1994, 1996, 1998, 2000, 2002, 2004, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020, 2022, 2024, 2026, 2028, 2030, 2032, 2034, 2036, 2038, 2040, 2042, 2044, 2046, 2048, 2050, 2052, 2054, 2056, 2058, 2060, 2062, 2064, 2066, 2068, 2070, 2072, 2074, 2076, 2078, 2080, 2082, 2084, 2086, 2088, 2090, 2092, 2094, 2096, 2098, 2100, 2102, 2104, 2106, 2108, 2110, 2112, 2114, 2116, 2118, 2120, 2122, 2124, 2126, 2128, 2130, 2132, 2134, 2136, 2138, 2140, 2142, 2144, 2146, 2148, 2150, 2152, 2154, 2156, 2158, 2160, 2162, 2164, 2166, 2168, 2170, 2172, 2174, 2176, 2178, 2180, 2182, 2184, 2186, 2188, 2190, 2192, 2194, 2196, 2198, 2200, 2202, 2204, 2206, 2208, 2210, 2212, 2214, 2216, 2218, 2220, 2222, 2224, 2226, 2228, 2230, 2232, 2234, 2236, 2238, 2240, 2242, 2244, 2246, 2248, 2250, 2252, 2254, 2256, 2258, 2260, 2262, 2264, 2266,

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 412 East Walnut to Oliver Design Group, LLC

BACKGROUND: Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

412 East Walnut Street

Offeror: Oliver Design Group, LLC

Offer: \$3,210.00

Bid Deposit: \$160.50

Parcel #: 50440

Pin #: 3509057190

Tax Value: \$6,210.00

Zoning: R-9

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a cashier's check.

The status of the entity has been confirmed "active" with the North Carolina Secretary of State.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Accept or reject offer on 412 East Walnut Street.
2. If accepted, adopt attached resolution authorizing Finance to advertise for upset bids.

Date: 7/6/2021



Catherine F. Gwynn, Finance Director

Date: 7/8/21



Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING UPSET BID PROCESS

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at 412 East Walnut Street (Pin #3509057190); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of \$3,210.00 (Three Thousand Two Hundred Ten Dollars and no/100) submitted by Oliver Design Group, LLC (Offeror); and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of \$160.50 (One Hundred Sixty Dollars and 50/100);

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City council declares this property as surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 6) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 7) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 8) The terms of the final sale are:
 - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
 - b) The Wayne County Board of Commissioners must approve the final sale by concurrence after final approval by City Council.
 - c) Buyer must pay with cash at the time of closing.
 - d) Buyer must pay closing costs.
- 9) The City reserves the right to withdraw the property from sale at any time before the final high bid is

accepted and the right to reject at any time all bids.

- 10) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. City staff is authorized to seek concurrence from the Wayne County Board of Commissioners and upon such approval, the appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor Pro Tem

Attest: _____
City Clerk

OLIVER DESIGN GROUP, LLC

102 Whitfield Drive
Goldsboro NC 27530
919-344-7964

June 29, 2021

Octavius Murphy
Assistant to the City Manager
200 North Center St
Goldsboro, NC 27530

REF: Offer to Purchase Property

2021 JUN 30 PM 3:23
CITY OF GOLDSBORO
FINANCE DEPARTMENT

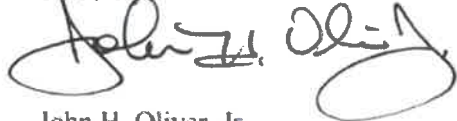
RECEIVED

Mr. Murphy,

I am writing to express my interest in purchasing parcels of land owned by the City of Goldsboro. The first parcel of land is located at 412 East Walnut Street. The tax ID number for the lot is 3509057190. I currently have an owner interest in the lot adjacent to the property. The amount I'm offering for the parcel of land is \$3210.00. Included is the required 5% deposit.

Thank you in consideration in this matter and I look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Oliver, Jr.", written over a horizontal line.

John H. Oliver, Jr.
President

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

OFFICIAL CHECK

1003711166

66-236/514

ISSUING BRANCH 6061201-GOLDSBORO - MAIN

DATE June 30, 2021

PAY TO THE ORDER OF CITY OF GOLDSBORO

\$160.50

One Hundred Sixty and 50/100ths Dollars

BB&T

\$160.50
DOLLAR ONE SIX ZERO FIFTY FIVE CENTS

MEMO/PURCHASER OLIVER DESIGN GROUP LLC

AUTHORIZED SIGNATURE

Dan Bible

1003711166

O&H

Address: 412 E Walnut St
PIN # 3509057190
Zoning R-9

411

415

417

O&H

WALNUT

R-9

78'

404

410

412

135'

R-9

KORNEGAY

132'

78'

500

105

105

107

R-9

109

108



WAYNE COUNTY

7/6/2021 2:47:09 PM

CITY OF GOLDSBORO		WAYNE COUNTY		Return/Appeal Notes: 3509057190	
412 E WALNUT ST 75254500				UNIQ ID 50440 ID NO: 12000002001013A	
Reval Year: 2019 Tax Year: 2021		CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)		CARD NO. 1 of 1	
Appraised by 60 on 01502 DOWNTOWN		E WALNUT ST		1,000 LT SRC= TW-12 C-01 EX-2 AT- LAST ACTION 20181205	
CONSTRUCTION DETAIL		MARKET VALUE		DEPRECIATION	
TOTAL POINT VALUE		Eff. Area		BASE RATE	
BUILDING ADJUSTMENTS		QUAL		RCN EYBAYB	
TOTAL ADJUSTMENT		01 00		% GOOD	
FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL		CREDENCE TO	
TOTAL QUALITY INDEX		STORIES:		DEPR. BUILDING VALUE - CARD	
				0	
				DEPR. OB/XF VALUE - CARD	
				0	
				MARKET LAND VALUE - CARD	
				6,210	
				TOTAL MARKET VALUE - CARD	
				6,210	
				TOTAL APPRAISED VALUE - CARD	
				6,210	
				TOTAL APPRAISED VALUE - PARCEL	
				6,210	
				TOTAL PRESENT USE VALUE - PARCEL	
				0	
				TOTAL VALUE DEFERRED - PARCEL	
				0	
				TOTAL TAXABLE VALUE - PARCEL	
				6,210	
				PRIOR	
				BUILDING VALUE	
				54,420	
				OBXF VALUE	
				600	
				LAND VALUE	
				6,210	
				PRESENT USE VALUE	
				0	
				DEFERRED VALUE	
				0	
				TOTAL VALUE	
				61,230	
				PERMIT	
				CODE	
				DATE	
				NOTE	
				NUMBER	
				AMOUNT	
				ROUT: WTRSHD:	
				SALES DATA	
				OFF. RECORD	
				DATE	
				DEED TYPE	
				Q/UV/I	
				INDICATE SALES PRICE	
				BOOK PAGE MOYR	
				03406 0323 11 2018 WD C V	
				02695 0759 4 2009 WD U I	
				02664 0520 10 2008 WD U I	
				01448 0635 10 1994 WD U I	
				01123 0764 2 1986 WD U I	
				01113 0287 11 1985 WD U I	
				HEATED AREA	
				NOTES	
				P4-09 RENOV.FROM APTS TO SINGLE FAM FOR 2012. 1/10	
				PARTIAL RENOV. DEMO 11-17. 2/18 CONDEMNED.	
SUBAREA		CODE		QUALITY	
TYPE		GS AREA		RPL CS	
FIREPLACE		TOTAL OB/XF VALUE		0	
SUBAREA					
TOTALS					
BUILDING DIMENSIONS					
LAND INFORMATION					
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE
0100	0100	R-9	80	135	0.9700
					LND MOD
					2
					COND FACT
					1.0000
OTHER ADJUSTMENTS AND NOTES		ROAD TYPE		LAND UNIT PRICE	
RF AC LC TO OT				80.00	
				TOTAL LAND UNITS	
				80.00	
				UNT TYP	
				FF	
				TOTAL ADJUST	
				0.970	
				ADJUSTED UNIT PRICE	
				77.60	
				LAND VALUE	
				6,210	
				LAND NOTES	
TOTAL MARKET LAND DATA				6,210	
TOTAL PRESENT USE DATA					

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING

SUBJECT: Center Street Jam Concert Series – Temporary Street Closure

BACKGROUND: The City of Goldsboro's Downtown Development Dept., in conjunction with the Downtown Goldsboro Development Corporation looks forward to hosting the 20th annual Center Street Jam Summer Concert Series. The Center Street Jam is a community-favorite event, bringing crowds of 1500 – 3500 to enjoy live music, fellowship and food from local vendors. As always, Center Street Jam concerts are free, family-friendly and open to the public.

DISCUSSION: The events will be hosted every other Thursday from 6:00pm – 9:00pm at The HUB in the 200 block of South Center Street. Event dates are July 22, August 5th, August 19th, September 2nd and September 17th (Friday). For the safety of event-goers, the Downtown Development Department and DGDC are requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut and a partial closure of East Chestnut from Center Street to the Chestnut Street PD parking lot entrance from 4:30pm – 9:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street and a partial closure of East Chestnut Street from Center Street to the Chestnut Street PD parking lot entrance, as stated above.

7/7/2021

Date: _____

Erin Fonseca

Erin Fonseca, Downtown Development Director

Date: 7/8/21

Tim Salmon
Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply) ☒ ~~Parade~~ ☐ ~~Run/Walk~~ ☒ ~~Festival~~ ☒ ~~Street Closure~~ ☐ ~~Other (explain):~~ _____

Event Name: Center Street Jam Summer Concert Series

Event Date(s): July 22, Aug 5, Aug 18, Sept 2, Sept 17 **Event Website:** www.dgdc.org

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Free, outdoor summer concert series. Includes live music, food vendors, beer sales and kids' activities.

Requested Event Location: HUB 200 S Center St

Event Start Time/End Time: 6pm - 9:00pm

Set-Up: Date & Time (start/end): 7am on the day of each event

Dismantle (Completion): Date & Time (start/end): 9:30pm - 10pm

Estimated Daily Attendance: 1500 - 3000

Will this event require street closures? ☒ ~~Yes~~ ☒ ~~No~~ **Closure Times** 1630-2100hrs

If yes, please list the streets that you are requesting to be closed: North bound portion of South Center Street between Spruce and Chestnut Streets.
& partial closure of E Chestnut from Center to the PD parking lot entrance.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Downtown Goldsboro Development Corporation/COG

Are you a non-profit? ☒ ~~Yes~~ ☐ ~~No~~ **If yes, are you:** ☒ ~~501c (3)~~ ☐ ~~501c (6)~~ ☐ ~~Place of worship~~

Applicant Name: Erin Fonseca **Title:** COG Downtown Development Director

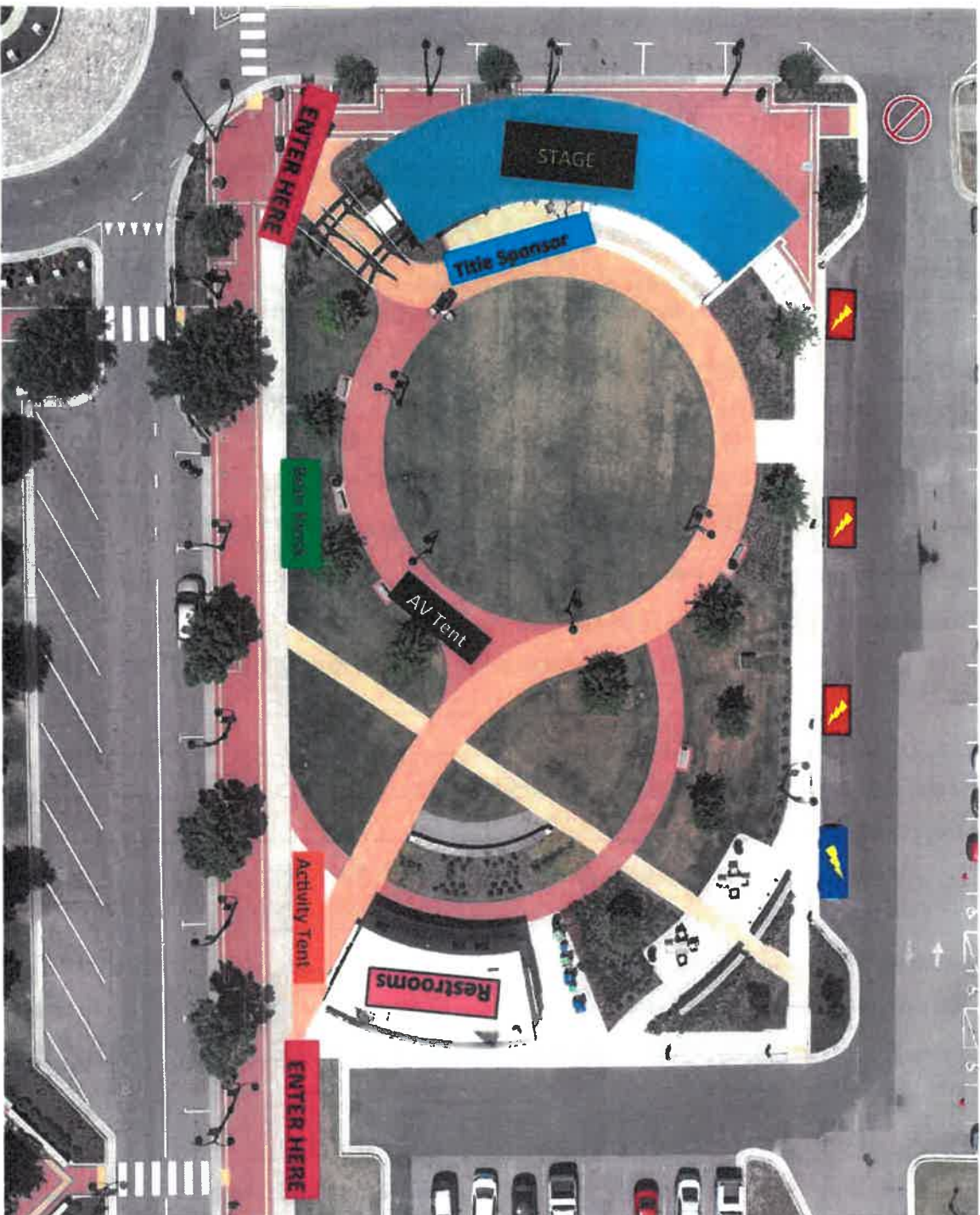
Address: 219 N. John St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-735-4959

Cell Phone: 919-344-5629 **Email:** efonseca@goldsboronc.gov










The HUB

200 S. Center Street



Jam Vendor Locations

2021

	Activity Tent
	AV Tent
	Beer Kiosk
	Vendor
	Title Sponsor
	Beer Wagon
	Food Truck
	Food Truck
	Food Truck

	Public Restrooms
	Electricity
	Entrance Block

Day of Event Contact:

Name: Robin Gartland Administrative Phone: 919-735-4959

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

Attached.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

HUB restroom facilities

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City receptacles.

V. Event Details: Please answer the following questions regarding your event.

- ☒ Yes ☐ No Does the event involve the sale of food?
☒ Yes ☐ No Does the event involve the sale of alcohol?
If "YES" has the health department been notified?
 > For events with food, a letter from the health department must be submitted 30 days prior to the event.
 o Health Department: (919) 731-1000
 > The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 o NC ABC Commission: (919) 779-0700
- ☒ Yes ☐ No Will there be musical entertainment at your event?
If "YES", please provide the following information:
 > Amplification? ☒ Yes ☐ No
Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.
- ☒ Yes ☐ No Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:
 > Approximate Number of tents: _____
 > Approximate Sizes: 10x10
 > Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No
Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.
 ▪ City of Goldsboro Inspections Department (919) 580-4385
- ☒ Yes ☐ No Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will admission fees be charged to attend this event?
If "YES", provide the cost(s) of all tickets: _____
- ☒ Yes ☐ No Will fees be charged to vendors to participate in this event?
If "YES", please provide the schedule of fees: \$50.00 non-profit, \$100.00 for profit
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public parking lots and spaces.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: *Erin Fonseca* Date: 05/28/2021

Organization: Downtown Goldsboro Development Corporation

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

J Adams
Goldsboro Police Department Representative

6-1-21
Date

Erin Fonseca
Downtown Goldsboro Representative

05/28/21 Date

[Signature]
City Manager's Signature
(Use of City Owned Lots and Non-Street Closings)

6/3/21
Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Downtown Goldsboro Development Corporation from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 5 day of May, 2021

Erin Fonseca

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



DOWNGOL-01

MPFAFF

CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 5/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maury, Donnelly & Parr 24 Commerce St. Baltimore, MD 21202	CONTACT NAME: PHONE (AC, No, Ext): (410) 685-4625	FAX (AC, No): (410) 685-3071
	E-MAIL ADDRESS:	
INSURED Downtown Goldsboro Development 219 N. John Street Goldsboro, NC 27530	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Continental Casualty Company	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
INSURER F:		

 NAIC #
 20443

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X X	B 4030766257	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		B 4030766257	7/1/2021	7/1/2022	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X X	B 4030766274	7/1/2021	7/1/2022	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in N.C.) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The City of Goldsboro and its taxpayers are listed as additional insureds and are held harmless from claims arising out of operations of the Center Street Jam Concert series:

July 22- 1pm - 10pm (event 6-9)
 Aug 5 - 1pm - 10pm (event 6-9)
 Aug 19 - 1pm - 10pm (event 6-9)
 Sept 2 - 1pm - 10pm (event 6-9)
 Sept 17 - 1pm - 10pm (event 6-9)

CERTIFICATE HOLDER

CANCELLATION

City of Goldsboro
 200 North Center Street
 PO Drawer A
 Goldsboro, NC 27530

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING

SUBJECT: Sprinkler Fun Days – Temporary Street Closure

BACKGROUND: The City of Goldsboro's Downtown Development Dept., in partnership with the Goldsboro Fire Department will host their 11th annual Sprinkler Fun Days event series, providing supervised summer splash fun for all ages. As always, Sprinkler Fun Days are free, family-friendly and open to the public.

DISCUSSION: The events will be hosted every Thursday from 3:00pm – 4:00pm on South Center Street from July 15th – August 19th. GFD will set up and staff the event in the northbound lane of South Center Street, between Spruce and Chestnut. The Downtown Development Department is requesting the closure of the northbound lane of South Center Street from Spruce to Chestnut Street from 2:30pm – 4:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Date: 7/7/2021

Erin Fonseca

Erin Fonseca, Downtown Development Director

Date: 7/8/21

Tim Salmon

Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☒ Other (explain): Sprinkler Day event

Event Name: Sprinkler Fun Days

Event Date(s): 7/15, 7/22, 7/29, 8/5, 8/12, 8/19 **Event Website:** _____

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Sprinkler Fun Days - annual event hosted by the City of Goldsboro, supervised by the Goldsboro Fire Dept. These summertime splash days are free and open to the public. GPD sets up a giant sprinkler in the southbound lane of S. Center, for kids to run & play on the hottest summer days.

Requested Event Location: 200 block of S. Center, northbound lane only

Event Start Time/End Time: 3pm - 4pm

Set-Up: Date & Time (start/end): 2:30pm

Dismantle (Completion): Date & Time (start/end): 4:00pm

Estimated Daily Attendance: 50

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 2:30pm - 4:00pm

If yes, please list the streets that you are requesting to be closed: _____

Northbound lane of S. Center from Spruce to Chestnut

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: City of Goldsboro - Downtown Development

Are you a non-profit? ☐ Yes ☐ No **If yes, are you:** ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Erin Fonseca **Title:** Director

Address: 219 N. John St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-735-4959

Cell Phone: _____ **Email:** efonseca@goldsboronc.gov

Day of Event Contact:

Name: Robin Gartland Phone: 919.735.4959

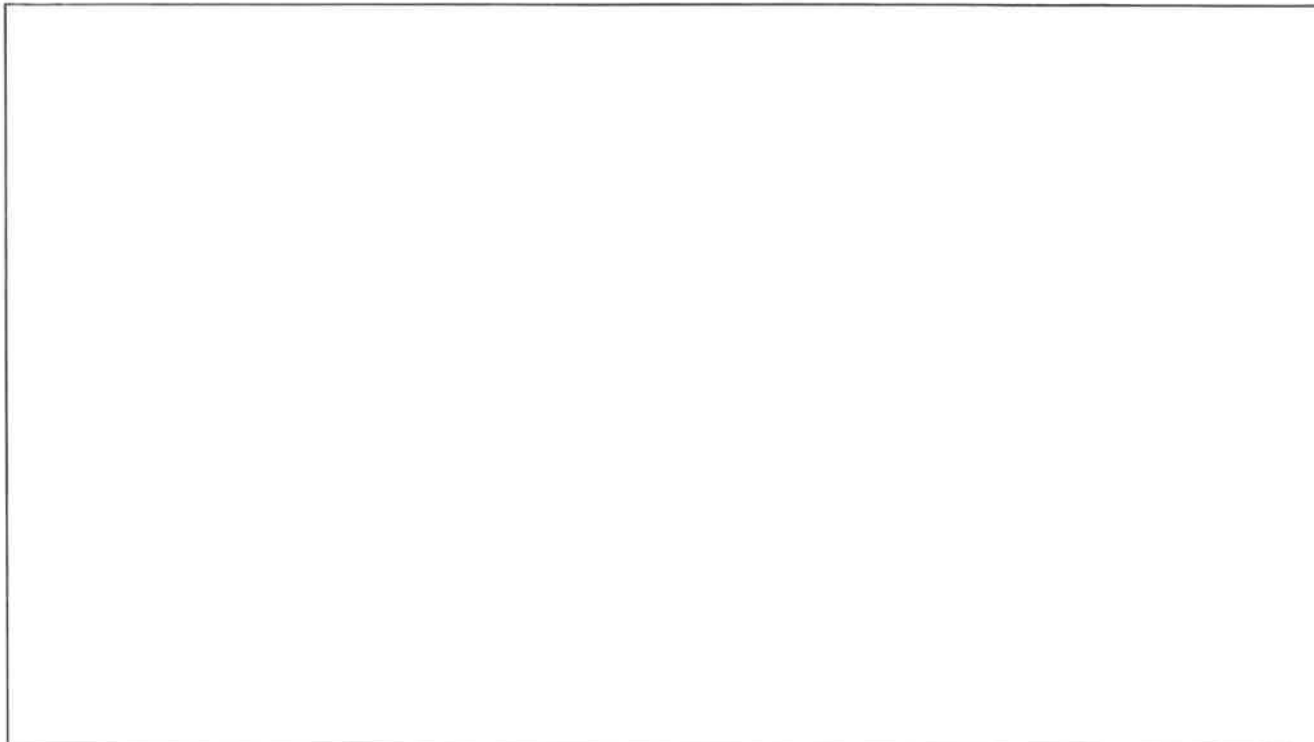
III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: _____

For Run/Walk/Parades - STARTING POINT: _____

For Run/Walk/Parades - ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**



IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other
If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?
HUB restrooms

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)
N/A

V. Event Details: *Please answer the following questions regarding your event.*

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700
- ☐ Yes ☒ No Will there be musical entertainment at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- ☐ Yes ☒ No Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: _____
 - Approximate Sizes: _____
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- City of Goldsboro Inspections Department (919) 580-4385
- ☐ Yes ☒ No Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will admission fees be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☐ Yes ☒ No Will fees be charged to vendors to participate in this event?
- If "YES", please provide the schedule of fees: _____
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Public parking

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of Insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

*(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)*

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Erin Fonseca Date: 07/07/2021

Organization: City of Goldsboro - Downtown Development

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

[Signature]
Goldsboro Police Department Representative

7/7/2021
Date

Erin Fonseca
Downtown Goldsboro Representative

07/07/2021
Date

[Signature]
City Manager's Signature
(Use of City Owned Lots and Non-Street Closings)

7/8/21
Date

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING

SUBJECT: Professional Engineering On-Call Services for 2019 Water Improvements Project

BACKGROUND: The Engineering Department provided a request for qualifications concerning professional on-call engineering services. The proposals addressed furnishing professional engineering services for various engineering projects (Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection).

At the June 7, 2021 City Council Meeting, The Wooten Company, CDM Smith, and WithersRavenel were selected for each category of engineering services for current and future projects.

DISCUSSION: Staff requested The Wooten Company provide cost in reference to 2019 Water Line Replacement for the City of Goldsboro pertaining to undersized water mains. The proposed work will generally include the replacement of approximately 28,000 linear feet of 2-inch galvanized iron and 100 linear feet of 2-inch asbestos cement water mains with 6-inch PVC water mains, as well as other miscellaneous appurtenances such as water service reconnections and asphalt repair.

The Wooten Company engineering services detailed as follows:

Provide Preliminary Engineering Report

Lump Sum = \$17,500.00

Environmental Report

Lump Sum = 7,500.00

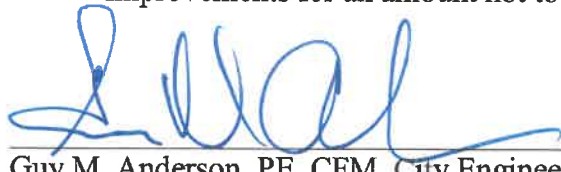
Total = \$25,000.00

We have reviewed the financing of this project with the Finance Director and determined that the capital project budget (W1113) contains sufficient monies to authorize professional engineering services with The Wooten Company for 2019 Water System Improvements.

RECOMMENDATION: Recommend that the City Council, by motion, adopt the attached Resolution authorizing the City Manager to

execute a Professional Services Agreement with The Wooten Company pertaining to 2019 Water System Improvements for an amount not to exceed \$25,000.

Date: 7 Jul 21



Guy M. Anderson, PE, CFM, City Engineer

Date: 8 Jun 21



Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL
ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND THE
WOOTEN COMPANY FOR 2019 WATER SYSTEM IMPROVEMENTS

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake water system improvements; and

WHEREAS, the City Council of the City of Goldsboro desires to authorize Professional Engineering Services Agreement required for 2019 Water System Improvements based on the scope of services submitted by The Wooten Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Professional Engineering Services Agreement for an amount not to exceed \$25,000 with The Wooten Company for professional engineering services pertaining to 2019 Water System Improvements.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor Pro Tem

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING

SUBJECT: Professional Engineering On-Call Services for Little/Big Cherry Pump Station Relocation and Improvement

BACKGROUND: The Engineering Department provided a request for qualifications concerning professional on-call engineering services. The proposals addressed furnishing professional engineering services for various engineering projects (Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection).

At the June 7, 2021 City Council Meeting, The Wooten Company, CDM Smith, and WithersRavenel were selected for each category of engineering services for current and future projects.

DISCUSSION: Staff requested WithersRavenel provide cost in reference to Goldsboro Little/Big Cherry Pump Station Relocation and Improvement.

WithersRavenel engineering services detailed as follows:

Project Management

Lump Sum = \$ 6,000

Engineering Report

Lump Sum = \$ 20,000

Environmental Information Documentation


Lump Sum = \$ 4,000

Total = \$ 30,000

We have reviewed the financing of this project with the Finance Director and determined that the capital project budget (\$1106) contains sufficient monies to authorize professional engineering services with WithersRavenel for Goldsboro Little/Big Cherry Pump Station Relocation and Improvement.

RECOMMENDATION: Recommend that the City Council, by motion, adopt the attached Resolution authorizing the City Manager to execute a Professional Services Agreement with

WithersRavenel pertaining to Goldsboro Little/Big Cherry
Pump Station Relocation and Improvement for an amount
not to exceed \$30,000.

Date: 7 Jul 21 
Guy M. Anderson, PE, CFM, City Engineer

Date: 8 Jul 21 
Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE EXECUTION OF PROFESSIONAL
ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY AND
WITHERS/RAVENEL FOR GOLDSBORO LITTLE/BIG CHERRY
PUMP STATION RELOCATION AND IMPROVEMENT

WHEREAS, the City Council of the City of Goldsboro has determined that it is necessary and in the best public interest to undertake pump station improvements; and

WHEREAS, the City Council of the City of Goldsboro desires to authorize Professional Engineering Services Agreement required for Goldsboro Little/Big Cherry Pump Station Relocation and Improvement based on the scope of services submitted by WithersRavenel;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Professional Engineering Services Agreement for an amount not to exceed \$30,000 with WithersRavenel for professional engineering services pertaining to Goldsboro Little/Big Cherry Pump Station Relocation and Improvement.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor Pro Tem

Attested by:

City Clerk

City of Goldsboro
Departmental Monthly Reports
June 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

June 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: July 6, 2021

- On June 17, 2021, the Mayor's Committee for Persons with Disabilities (MCPD) met in person to discuss official business involving persons with disabilities. The committee welcomed special guest, Pat Yates from the O'Berry Foundation. The Education Subcommittee met in person on June 8, 2021 discussing ways in which the MCPD can educate the community on various disabilities. On June 30, 2021, a PTSD Awareness video was posted to the City's Facebook page on behalf of the MCPD's Education Subcommittee. On June 28, 2021, Staff met with Parks & Recreation Director to discuss the accessible playground that members of MCPD have recently embarked on.
- On June 8, 2021, the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD Chair and Staff discussed subcommittees via email on June 18, 2021. The Economic Development Subcommittee did not meet this month. Meetings for this subcommittee have been paused until the fall at the request of the subcommittee Chair.
- The Goldsboro Youth Council met in person on June 2, 2021 at 5:00 pm at the Goldsboro Event Center for the final session of 2020-2021 and End of Year awards ceremony. Applications are currently being accepted for the next year. Youth Council will begin its 2021-2022 session in September.
- Community Relations Activity: Juvenile Crime Prevention Council (JCPC) of Wayne County's regular meeting was held June 11, 2021. Staff attended the in-person meeting at the Maxwell Center.
- Community Development Activity: Staff successfully submitted the FY21-22 Annual Action Plan to HUD on June 15, 2021.
- Community Development Activity: Staff met with Tiffany Gardens developer, Mark Morgan, to discuss HUD requirements for the project (initially approved by City Council on March 16, 2020).
- Community Development Activity: To date, staff has received one completed Homebuyer Assistance Application and is in the process of reviewing it.
- The Department received five (5) housing complaints and received nine (9) requests for assistance for the month of June. *Please refer to the attached document for detailed summary.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	5	0	0	0	0	0	0	2
Consumer & Other	2	8	21	18	12	9	0	0	0	0	0	0	12

COMMUNITY RELATIONS DEPARTMENT *Addendum*

June 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: July 6, 2021

Complaints/Grievances

Date	Name	Nature of Grievance	Resolution
6-4-21	Not disclosed	DSS Payback	Consult with DSS Director/DSS will resolve
6-18-21	Not disclosed	Bill from Fairview Housing	Official Housing Intake completed/Consult with HACG Staff/Resolved by HACG
6-18-21	Not disclosed	Possible Unlawful Eviction	Referred to Legal Aid
6-28-21	Not disclosed	No public restroom at GoodWill	Consult with Inspections Director/Referred to NC Dept. of Justice to file complaint
6-30-2021	Not disclosed	Housing Issues	Official Housing Intake completed/Consult with Landlord/Landlord will file eviction

Assistance with Resources

Date	Name	Resource Requested	Resolution
6-1-21	Not disclosed	Homebuyer Assistance Program	Application Provided
6-2-21	Not disclosed	Homebuyer Assistance Program	Application Provided
6-7-21	Not disclosed	Church Listing	Provided copy of listing
6-7-21	Not disclosed	Housing for Veterans	Informed of upcoming ARP-HOME funds request for proposals
6-7-21	Not disclosed	Access to historic Jewish Synagogue	Referred to Community Soup Kitchen
6-10-21	Not disclosed	Tent Regulations within City Limits	Referred to Inspections
6-18-21	Not disclosed	Tree removal	Referred to Planning
6-21-21	Not disclosed	Upcoming Eviction	Provided Community Resource Listing
6-23-21	Not disclosed	Additional Help- Homeless Couple currently housed by 4Day Movement (Dept. Referral)	Consult with Eastpointe

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 5 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 10 different times.
- LFNC Candidate to start in October.
- Working with the Assistant City Manager to facilitate administrative needs of the GWTA Roof Addition.
- Continued discussions of DGDC office relocation opportunity.
- Economic Development Assessment with NC Commerce.
- Downtown Event Planning.
- RFP development for 400 block of S. Center.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Assisted with GWTA Bid Document Completion.
- Downtown Merchants Strategic Planning Meeting.
- Staff is still working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (06/16), DGDC Executive Committee Meeting (06/09), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (06/08).
- Staff received a draft proposal for Union Station development.
- Downtown Promo Video was filmed and being edited, to air as a commercial on WRAL.

Upcoming Events/Activities:

- Working with NC Commerce to produce an Economic Development 2-day Assessment.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- First Center Street Jam, July 22nd running every other Thursday thru September 2nd.
- 2021-2022 Public Art Steering Committee Membership Applications due July 7th.
- Grub at the HUB being held Friday September 17th as the kick off for the NC Freedom Fest.

Businesses Opening/Properties Purchased

- Property Updates- Communities Inc. closed on multiple Virginia Street properties as the first step in residential development project.

Other

- Downtown Goldsboro's Facebook page followers/likes grew from 12,098 to 12,144 in the month of June.

ENGINEERING DEPARTMENT

June 2021

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 07-02-2021

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Plans submitted to NCDOT for review and approval;
- Staff is working with NCDOT to make a few small changes.

Phase IV Sewer Collection Rehabilitation

- This project is 95% complete;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- Change orders approved by City Council June 21st;
- Waiting for subcontractor to return to finish CIPP work.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Installation of the manhole on Grantham Street near Franklin Bakery is completed;
- Currently waiting for Tri-State to finish the CIPP of mains.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- Project is complete with the exception of processing final pay application.

2021 Street Resurfacing

- City Council awarded contract to Barnhill Contracting on May 17, 2021 for \$1,653,500;
- At the preconstruction conference scheduled for July 13, 2021 a Notice Proceed date will be determined.

2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements - FB2020-003

- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Project is complete and contractor is awaiting final payment.

2017 Wastewater System Improvements – FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 95% complete;
- Am-Liner is onsite and will complete project in approximately two weeks.

2017 Water System Improvements

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by July/August 2021.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold by NCDOT.

Professional Engineering On-Call Services

- Requests for qualifications for professional engineering on-call services were received from 24 engineering firms on April 23, 2021;
- Engineering and Public Utilities staff reviewed proposals and based on the expertise and knowledge required selected the following engineering firms (listed in order of scoring) for all categories of engineering services:
 - Withers and Ravenel
 - CDM Smith
 - The Wooten Company
- Staff presented recommendation to the City Council at the June 7, 2021 Council Meeting and received approval on the selected engineering firms for current and future infrastructure projects.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections are temporarily on hold pending completion of BMP Certification Class by newly hired construction inspector.

FINANCE

JUNE 2021

Prepared By: Andrea Thompson

Date Prepared: July 6, 2021

OVERALL SUMMARY				
	FY 19-20		FY 20-21	
	Actual to Date		Actual to Date	YTD %
Revenues	May-20	Adjusted Budget	May-21	Collected
General Fund	\$ 34,389,028	\$ 42,862,916	\$ 36,130,469	84.29%
Utility Fund	17,050,816	18,545,322	17,620,868	95.02%
Downtown District Fund	91,119	117,898	93,563	79.36%
Occupancy Tax Fund	957,427	1,199,844	939,527	78.30%
Stormwater Fund	1,400,818	1,775,600	1,458,528	82.14%
Total	\$ 53,889,209	\$ 64,501,580	\$ 56,242,955	87.20%
Expenditures				
General Fund	\$ 37,721,518	\$ 42,862,916	\$ 34,956,371	81.55%
Utility Fund	17,017,839	18,545,322	14,726,283	79.41%
Downtown District Fund	158,359	117,898	26,895	22.81%
Occupancy Tax Fund	991,628	1,199,844	962,139	80.19%
Stormwater Fund	905,286	1,775,600	1,237,797	69.71%
Total	\$ 56,794,631	\$ 64,501,580	\$ 51,909,485	80.48%

MAJOR CATEGORIES				
	FY 19-20		FY 20-21	
	Actual to Date		Actual to Date	YTD %
Revenues	May-20	Adjusted Budget	May-21	Collected
Property/Occupancy Taxes	\$ 17,702,400	\$ 18,282,005	\$ 18,061,703	98.79%
Charges for Services	21,693,543	24,538,399	22,953,128	93.54%
Revenue Other Agencies	9,704,552	15,014,633	10,392,536	69.22%
Other Revenues	1,874,182	2,850,026	1,788,631	62.76%
Fund Balance	-	769,560	-	0.00%
Shared Services	2,914,532	3,046,957	3,046,957	100.00%
Total	\$ 53,889,209	\$ 64,501,580	\$ 56,242,955	87.20%
Expenditures				
Labor	\$ 26,834,993	\$ 31,673,986	\$ 26,555,867	83.84%
Non-Labor	29,959,638	32,827,594	25,353,618	77.23%
Total	\$ 56,794,631	\$ 64,501,580	\$ 51,909,485	80.48%

SELECTED OTHER INFORMATION			
	FY 19-20	Actual	Total
Collections	Actual	May-21	Collected F-YTD
Debt Setoff	\$ 46,538	\$ 3,064	\$ 42,571
Surplus	\$ 57,818	\$ 3,425	\$ 58,091

FIRE DEPARTMENT

June 2021

Prepared By: Ron Stempien

Date Prepared: July 6, 2021

- The cause of fire incidents was determined 92.9% of the time. 7.1% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:18.
- The full response within 8 minutes occurred 96.5% of all calls.
- 71.6% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian casualties and 0 Fire Service casualties.
- The American Red Cross assisted 1 family due to displacement because of fire damage.
- Fire prevention and community service activities included the return of Car Seat Safety Checks with Safe Kids of Wayne County, the 1919 La France Run, 1 Celebration Ride-by, 4 Station Tours, The 919 Carnival at Goldsboro High School, and Sprinkler Fun Day at the Boys and Girls Club. 162 Adults and 203 Children received fire prevention education

2021	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	173	227	214	251	240							223
Structure Fires:	6	4	6	4	3	3							4
EMS Calls:	89	68	87	83	106	106							90
Vehicle Accidents:	36	30	34	35	35	40							35
Fire Alarms:	49	31	41	40	42	41							41
Other:	54	40	59	52	65	50							53
Training Hours:	3006	3143	3010	2730	2029	1877							2633
Safety Car Seat Checks:	1	0	1	0	1	6							2
Inspections:	118	149	215	167	179	237							178
2020	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204	225	190
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1	3	3
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76	88	68
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33	35	31
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46	39	42
Other:	37	51	39	40	34	55	50	52	44	38	48	60	46
Training Hours:	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2	0	2
Inspections:	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- New hire orientation was held June 23 at the Goldsboro Event Center.
- The Senior HR Consultant attended the Military Summit job fair on June 24. This was sponsored by NC Works.
- Human Resources staff processed reclassifications and salary adjustments for FY 2021/22.

Safety

- Fire extinguisher and defibrillator inspections were conducted at City Hall.
- June 1 – Investigated an ADA complaint for two establishments within the City. Made visits to both, spoke with management, and issues resolved.
- June 8 – Met with Duke Energy representative concerning moving an electric pole in front of Fire Station 1. They are in the process of moving this pole at this time. Investigated safety issue with the tower truck.
- June 16 – Assisted with the North Carolina Freedom Festival Committee. The band that is headlining toured Seymour Johnson Air Force Base/ and Downtown Goldsboro.
- June 15 – Investigated an incident involving Solid Waste truck and stopped school bus; no injuries.
- June 17 – Assisted the Department of Labor on a follow up visit to our facilities to make sure the safety issues were repaired. Everything was repaired and we were given outstanding recommendations.
- Delivered new Department of Labor posters to city facilities. This is an OSHA requirement
- Completed all OSHA follow up paperwork and closed all reports for the year.
- June 23 – Assisted with the New Hire Orientation at the Goldsboro Event Center.
- Performed field safety with City employees and private crews.
- Investigated accident involving hit and run to one of our Police cruisers.
- Researched on-line training for June. Topic will be Heat Awareness and Heat Stroke.

Occupational Health

There were not health beat sessions this month. Total clinic visits: 133. Fit testing took place at Public Utilities.

MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554							562
Vacancies	12	8	26	21	18	19							17
Applications	183	119	203	245	267	299							219
Applicant Notices	214	203	167	66	71	177							150
New Hires	8	2	1	3	4	3							4
Resignations	1	2	3	3	6	6							4
Retirements	0	3	2	0	2	0							1

Terminations	0	0	0	0	1	0							.17
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%							.83%
Vehicle Accidents	2	5	2	7	3	1							3
Workers' Compensation	0	0	0	0	0	0							0
FFCRA Leave	41	5	5	3	5	5							12
Telework	27	28	25	23	13	12							21

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

June 2021

Prepared By: Scott Williams

Date Prepared: July 06, 2021

- Replaced UPS Units for Signal System Servers.
- Installed seven cameras at GWTA.
- Resolved RMS Reporting Issue.
- Setup Tech Booth Computer at Paramount.
- Installed new storage for IT Software (Replacement).
- Completed eCrash Installs for Goldsboro Police Department.
- Created SMS Photos in CoDa.
- Completed Business Registration Renewals with Inspections.
- Replaced Video Switcher for Council Meetings.
- Fixed reporting issue in RMS for GPD.
- Created ticket import from Bazos to RMS for GPD.
- Attended National Guard Ransomware Training.
- Replaced Laptop at Travel and Tourism.
- Setup/configured data cables and Wi-Fi for TVs at HPC.
- Installed Video Monitor Software for Security Cameras.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500							534	3,201
Tickets Closed	447	615	612	436	528	571							535	3,209
Open Tickets	473	422	444	476	421	350							391	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

INSPECTIONS

Jun 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 07/01/21

The valuation of all permits issued for June totaled \$6,367,555. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$38,165. Of the permit fees collected for the month, \$3,825 was collected in technology fees. Plan review fees collected during the month totaled \$2,155. Business Registration fees collected totaled \$23,400.

The Inspectors did a total of 424 inspections for the month. During the month of June, ten (10) business inspections were completed. A total of 308 permits were issued for the month. Fifty-one (51) plan reviews were completed for June.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4							\$8.1
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9							\$5.9
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M							\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5							\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38							\$34.9
Inspections	398	462	625	538	483	424							488
Permits Issued	215	295	359	296	254	308							288
Plan Reviews	48	94	71	68	45	51							63
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

-----PARAMOUNT THEATRE-----

- **June capacity unrestricted (first time since 3/2020); no distancing or masks required.**
- **June activity included 14 rental days, 8 public performances.**
- **June COVID-19 cancelled/rescheduled programming includes: 6 days, 4 public perfs.**
- **Repairs and Maintenance:**
 - Sound system repairs necessary; Foundation to fund.
 - Roofing; temporary repairs holding, permanent repairs investigated by TA Loving.

-----FINANCIAL-----

- Expenses –\$91,817: Labor - \$35,036 / Operations – \$8,661 / Renter BO Payout – \$48,120
- Revenues - \$69,591: Tickets - \$54,779 / Rentals- \$14,427 / Concession- \$385

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$18,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371	\$91,817	\$478,053	\$39,838
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020	\$69,591	\$169,509	\$14,126
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

-----GOLDSBORO EVENT CENTER-----

- **June capacity unrestricted (first time since 3/2020); no distancing or masks required.**
- **June activity included 12 event rental days, including 3 non-revenue City events.**
- **June COVID-19 cancelled/rescheduled include 5 event rental days**
- **Repairs and Maintenance:**
 - Minor roof leak.
 - Improving landscaping and front garden beds.
 - Improvements to parking lot lighting.

-----FINANCIAL-----

- Expenses – \$14,556: Labor - \$9,544 / Operational – \$5,012
- Revenues – \$3,726: Rentals - \$1,790 / Amenities - \$38 / Food and Bev – \$1,937
- Value of City Use – \$1,250:

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469	\$14,556	\$136,278	\$11,356
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168	\$3,765	\$43,941	\$3,662
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750	\$1,250	\$6,325	\$527
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999

- Mina Weil and Peacock Pools have opened and are operating on their Summer schedule through Labor Day Weekend.
- Golf Course hosted the St. Mary's tournament on June 2nd, 2021 – 68 players.
- Golf Director was a guest speaker for the students in the Golf Management Program at NC State University on June 4th, 2021.
- Cruise The Neuse was held on June 5th, 2021 - 153 participants.
- Summer Sports Camps were held each week starting June 7th, 2021 (Fishing Camp, Soccer Camp, Basketball Camp, and Golf/Tennis Camp).
- Our Summer Day Camps began on June 14th, 2021 at Herman Park Center and WA Foster Center.
- Swim Lessons started the week of June 14th, 2021 at both Mina Weil and Peacock Pools.
- Parks and Recreation staff hosted the Wayne County Chamber of Commerce Leadership Wayne Class on June 17th, 2021 at our Bryan Multi-Sports Complex for their Art & Leisure Day.
- Parks & Recreation Director and Golf Director presented at the City of Goldsboro's New Hire Orientation held on June 23rd, 2021.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250							\$1,413
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750							\$410
Facility Usage	152	193	287	187	294	405							253
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304							\$1,362
WA Foster Rec Center													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110							\$578
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200							\$801
Facility Usage	660	924	1304	1,378	1,475	1,478							1,203
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447							\$5,246
T. C. Coley Community Center													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578							\$537
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0							\$1344
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0							\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0							\$0
Facility Usage	0	73	92	0	5	31							34
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0							\$472
Senior Programs & Pools													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707							\$1,027
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0							\$0
Facility Usage	200	371	310	720	608	2,245							742
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483							\$4,400
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880							\$7,078
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480							\$793
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533							16,191
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230							\$20,414
Golf Course													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559							\$48,961
Expenditures	\$32,349	\$35,105	\$36,628	\$39,424	\$54,589	\$67,883							\$44,330
Rounds of Golf	486	596	1,714	2,120	2,641	2,421							1,663
Net	\$5,347	-25,896	\$16,985	\$27,502	\$18,287	-13,325							\$4,631
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666							\$444
Participation	0	0	434	0	0	153							98
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980							\$395
TOTAL REVENUE	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260							\$62,042
TOTAL EXPENSES	\$54,567	\$53,254	\$56,515	\$80,052	\$98,063	\$125,327							\$77,963
TOTAL REVENUE FOR THE YEAR													\$372,251
TOTAL EXPENSES FOR THE YEAR													\$467,778

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	-\$2,608	-\$7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	\$19,220	-\$2,639
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
TOTAL REVENUE FOR THE YEAR	\$647,335												

PLANNING

June 2021

Prepared By: Rachael Smith

Date Prepared: July 6, 2021

During the month of June, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of June, nine (9) tickets were issued.

Parked in Wrong Direction	6
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	3
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	0

2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	1	3	3	0	1	0							8	1
Staff Level	3	3	3	3	2	4							18	2
Rezoning	0	0	3	0	1	3							7	1
Historic District Commission														
Commission Review	0	0	1	0	0	0							1	0
Staff Review	1	0	0	1	0	2							4	0
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43							148	19
Grass Cutting Payments	0	0	175	1420	\$2,430	\$2,190							\$6,215	\$777
Junk Vehicles	18	8	21	38	15	15							115	10
Tagged Vehicles	25	15	12	21	23	25							121	10
Illegal Signs Removed	52	77	380	36	30	174							749	62
Bags of Litter Picked Up	210	186	231	232	204	206							1269	106

2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
Historic District Commission														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479

GOLDSBORO POLICE DEPARTMENT

June 2021

Prepared By: Michael D. West

Date Prepared: July 7, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for June 2021 were 151, compared to 168 for June 2020.

Property with an estimated value of \$513,877 was reported stolen, while property with an estimated value of \$37,373 was recovered.

Officers arrested 121 people and issued 244 citations during the month. There were 27 drug-related charges.

There was 0 report(s) of assault(s) on officer(s).

Revenue collected for June 2021 included:

Police Reports	\$ 282.00
Fingerprints	\$ 30.00
Special Events	\$ 0.00
Total	\$ 312.00

PART I CRIME COMPARISON & TREND														
2021	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	1	1							3	0.5
Rape	3	0	1	2	1	0							7	1.2
Robbery	7	3	2	1	8	3							24	4
Aggravated Assault	10	11	10	24	12	13							80	13.3
Breaking & Entering	26	19	18	30	25	34							152	25.3
Larceny	88	70	87	83	114	90							532	88.6
Motor Vehicle Theft	8	9	5	7	11	10							50	8.3
Arson	0	0	1	0	0	0							1	0.2
TOTALS	143	112	124	147	172	151							849	141.4
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
TOTALS	166	177	157	136	116	168	178	209	155	174	167	175	1979	165

PUBLIC UTILITIES DEPARTMENT

June 2021

Prepared By: Michael Wagner

Date Prepared: July 2, 2021

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The Neuse River intake screen remains covered in sand with the bypass open until a river dredge can take place.
 - One uncertified operator is working towards certification and one position is vacant.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 98% capacity. The average daily flows for June were 12.99-MGD.
 - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and Big Cherry's generator is only able to run in manual and parts are ordered.
 - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event.
 - Four uncertified operators are working towards certification.

Compost Facility

- Five-hundred and twenty nine cubic yards of compost and mulch were sold in June 2021.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2021 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.878	6.348	6.000	5.996	6.619	6.066							6.151
Sewer**	16.73	19.28	14.68	10.97	8.61	12.99							13.88
Compost	297	109	733	1406	902	529							662

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
Compost	283	950	824	914	727	570	237	389	286	830	428	329	563

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

June 2021

Prepared by: Rick Fletcher

Date Prepared: 7 July 2021

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide—Wired disconnects for HVAC in Distributions and Collections new office. Ran power & CAT-6 and installed recessed boxes for Ipad in Finance & Revenue. Pulled 14 CAT-6 runs for IT--mult. Locations; Pulled 12 circuits GWTA street lights. Converted 21 light fixtures to LED in multiple facilities.

Distribution & Collections: Completed 41 work orders; Compromised sewer line at Cherry Hospital repaired - bypass pumping discontinued; Call duty responded to 14 after hour calls—total of 19 hours.; Mowed approximately 7 miles of sewer and water easements.

Streets & Stormwater: Cleared/rodded 2,277 ft of stormwater pipe and 15 catch basins and repaired 6 cave-ins; Removed ten (10) fallen trees/debris from City roadways.

Departments		2021												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1							8.6
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0							4.4
	Water Repairs	17	27	22	22	21	17							21.0
	Sewer Repairs	18	11	13	27	14	13							16.0
	Hydrants Replaced/Fixed	9	4	6	8	4	3							5.7
	Meter Install/Changed	18	14	12	28	34	27							22.2
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41							44.0
	Sign Repairs	14			Signing responsibilities transferred to Engineering Department									
	ROW Mowing (ac)	0	0	60	127	95	86.1							61.4
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6							63.4
Garage	Total Work Orders	294	288	286	263	243	248							270.3
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53							49.7
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9	1.2							1.015
	Recyclables (tons)	97	82	89	94	81	97							90.1
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8							0.619
Street & Storm	Cemetery Funerals	11	1	8	4	7	4							5.8
	Utility Cut Repairs	0	5	30	31	26	19							18.5
	Pot Hole Repairs	83	65	39	65	18	34							50.7
	Streets Swept (miles)	175	81	120.8	178	117	135							134.5
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05							4.136
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02							6.933
	Storm Pipe Repairs	1	3	2	4	5	6							3.5
Departments		2020												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7
Street & Storm	Cemetery Funerals	5	3	9	4	2	6	5	5	6	6	9	10	5.8
	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.04	0.24	1.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	0	5	5	5	4	5	5	5	3	8	3	4.7

- Inquiries were fulfilled for the month of June by the TTO-642 e-inquiries.
- Total hotel revenue generated in May was \$1,950,244, which is up 66.3% YOY. June revenue not yet released.
- For the month, TTO Facebook page had 174 new page follows and 168 page likes. Instagram page has 59 new followers.
- The SJAFB tour for June had 31 attendees.
- Goldsboro-Wayne County had two press members visit June 10th-12th to write an article on the top things to do in the area. The T&T office conducted a guided tour of the area for them on June 12th. Highlighted locations included Downtown Goldsboro, Cliffs of the Neuse State Park, Historic Mount Olive, Odom Farming Company, Holly Grove Farms, Mt. Olive Pickle Company, Grady's BBQ, Wilber's BBQ, and Adam's Downtown BBQ.
- T&T launched their annual "Hit Us with Your Best Shot Photo Contest" that went through the month of June, ending on June 30. People were encouraged to submit images taken throughout Goldsboro-Wayne County. The first place winner will be announced July 6 and will win tickets to the Paramount Theatre, \$25 Downtown Dollars and various Totally Fly swag items.
- T&T FY 2021-2022 proposed Media Plan was completed and presented to board members.
- T&T met with Mountains to Sea Trail, Parks & Rec and Planning to review the proposed land route options for Goldsboro-Wayne County. The final plans are being wrapped up and presented to Coty/County officials later this summer.
- Tourism's Master Plan public survey results are being compiled and planned to be presented to the tourism boards in July.
- Director has begun working on the 2020 economic impact reports for the Maxwell Center & Bryan Multi-Sports Complex. Reports are expected to be finalized by August.

******* June occ tax collections have not yet been reported

City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	\$103,416	\$65,157	\$54,670	\$61,336	\$94,544	\$75,710	***	\$813,729	\$73,975
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	\$855,139	\$71,262

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: **Z-5-21 Anita Yousif (R16 – O&I-1) – South side E. Ash Street between Barrow Court and Malloy Street.**

BACKGROUND: The applicant recently acquired the subject property which is currently zoned for residential use.

DISCUSSION: The applicant requests a change of zone for the subject property from Residential (R-16) to Office and Institutional (O&I-1) for commercial development purposes.

Frontage: 56 ft. (E. Ash St.)
Area: 22,504 sq. ft. or 0.52 acres

SURROUNDING ZONING:

North: General Business (GB);
South: Residential (R-6);
East: Neighborhood Business (NBCZ); and
West: Office & Institutional (O&I-1)

Existing Use: The subject property has been used for residential purposes and consists of one unoccupied single-family dwelling of approximately 1,000 sq. ft.

Land Use Plan Recommendation: The City's Land Use Plan recommends Office and Institutional development for the property which is consistent with other properties in the area.

Engineering: The subject properties are not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

At the public hearing held June 21, 2021, no one appeared to speak for or against the request.

The Planning Commission, at their meeting held on June 28, 2021, recommended approval for the change of zone request from Residential (R-16) to Office and Institutional (O&I-1) finding the

request consistent with the City of Goldsboro's Comprehensive Land Use Plan.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Find the proposed zoning amendment is reasonable and in the public interest because zoning is compatible with adjacent properties within the surrounding areas and;
3. Adopt an Ordinance changing the zoning for the property from Residential (R-16) to Office and Institutional (O&I-1).

Date: 7/6/21


Planning Director

Date: 7/8/21


City Manager

ORDINANCE NO. 2021 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Hall Annex, Large Conference Room, City Hall, on **Monday, June 21, 2021**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From Residential (R-16) to Office and Institutional (O&I-1).

2-5-21 Anita Yousif - Located on the south side of E. Ash Street between Barrow Court and Malloy Street.

The Wayne County Tax Identification Number is 3519-30-3463.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

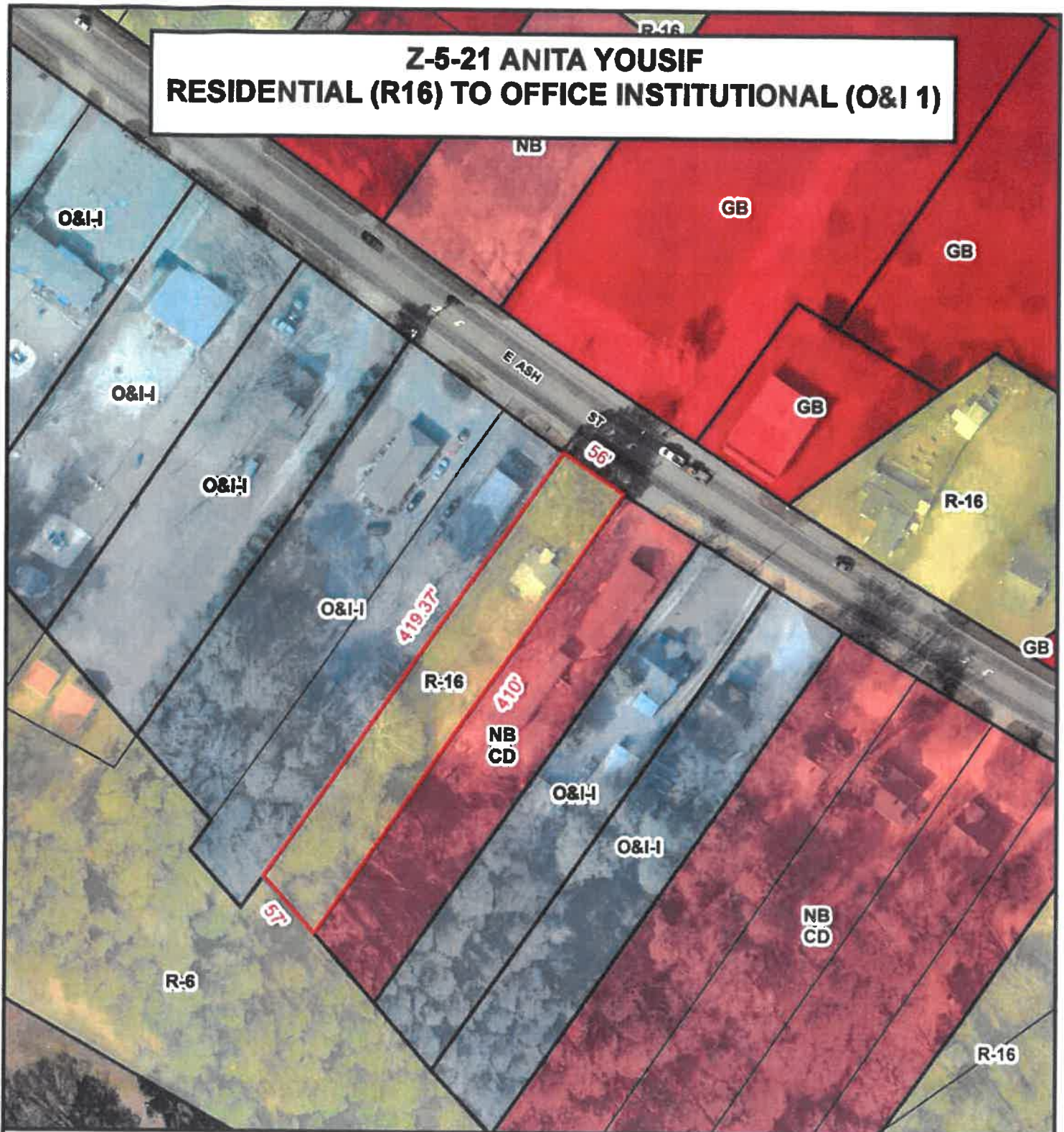
Adopted this _____ day of _____, 2021.

Mayor Pro Tem

Attested by:

City Clerk

**Z-5-21 ANITA YOUSIF
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



REZONING REQUEST:

CASE NO: Z-5-2021
OWNER: ANITA YOUSIF
APPLICANT: ANITA YOUSIF
REQUEST: R-16 TO O&I 1
LOCATION: 2908 E. ASH ST.
PIN #: 3519303463

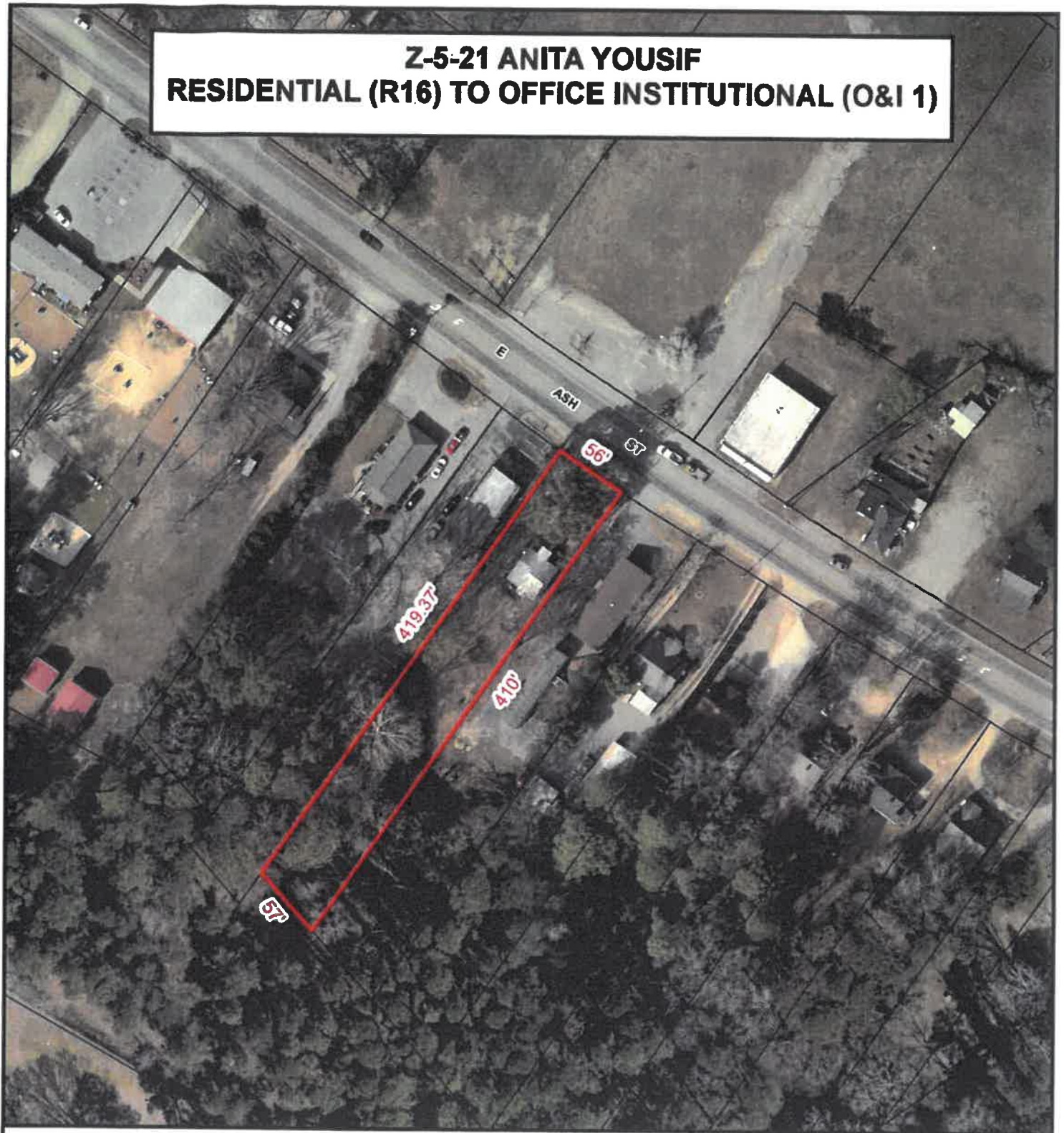
0 50 100 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-5-21 ANITA YOUSIF
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



REZONING REQUEST:

CASE NO: Z-5-2021
OWNER: ANITA YOUSIF
APPLICANT: ANITA YOUSIF
REQUEST: R-16 TO O&I 1
LOCATION: 2908 E. ASH ST.
PIN #: 3519303463

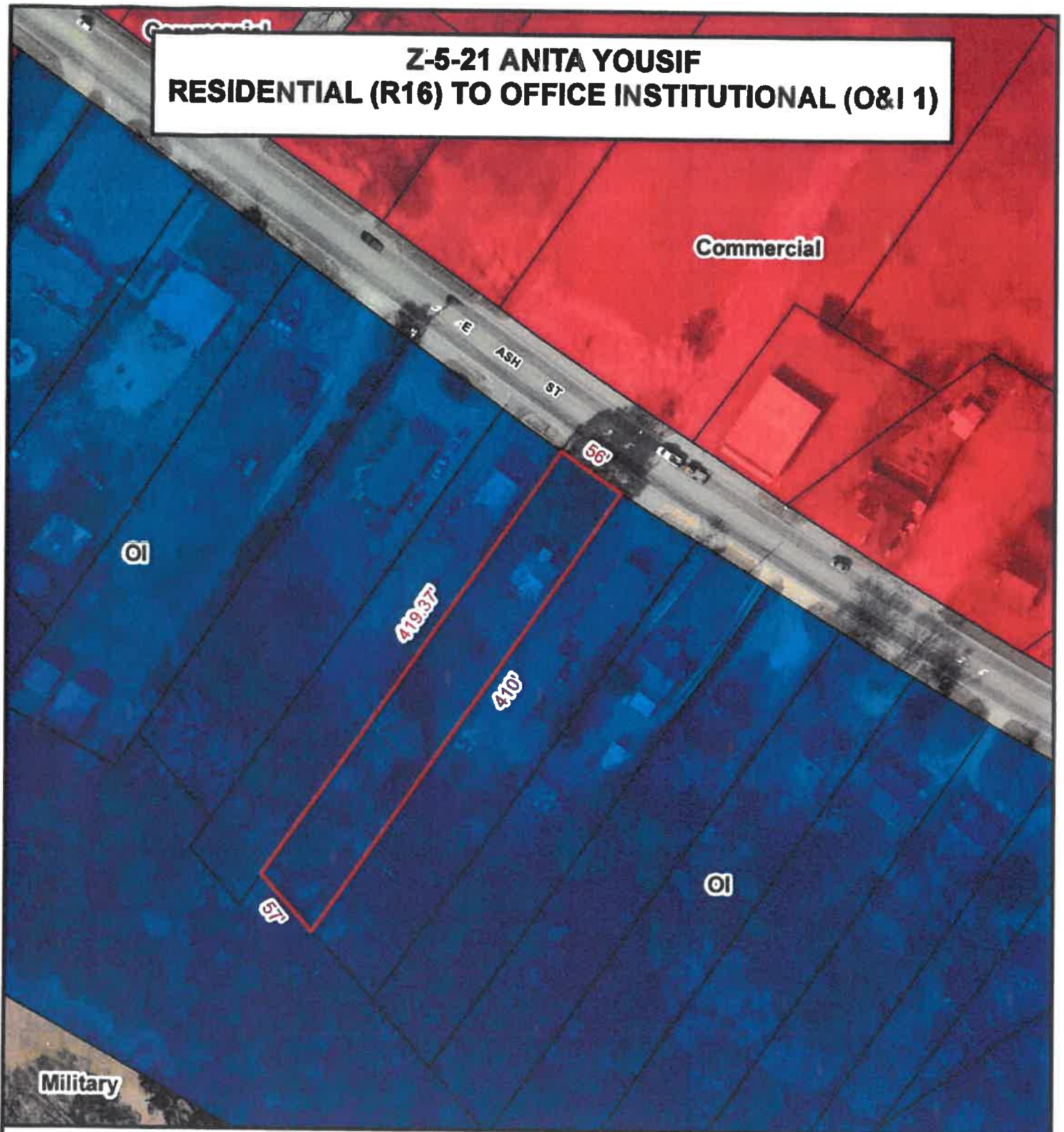
0 50 100 200
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-5-21 ANITA YOUSIF
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



REZONING REQUEST:

CASE NO: Z-5-2021
OWNER: ANITA YOUSIF
APPLICANT: ANITA YOUSIF
REQUEST: R-16 TO O&I 1
LOCATION: 2908 E. ASH ST.
PIN #: 3519303463



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: **Z-6-21 FSC II, LLC. (Asphalt Plant) – North side of W. US 70 Hwy. between Perkins Mill Road and Springwood Drive.**

BACKGROUND: The applicant requests a change of zone for the subject property from General Business (GB) zoning district to General Industry Conditional Zoning (I-2CZ) limiting the use of the property to an asphalt plant.

Frontage: ±740 ft. (Thoroughfare Road)

Depth: ±857 ft.

Area: ±16.02 Acres

SURROUNDING ZONING:

North: General Industry (I-2)/General Business (GB)

South: Residential (R-12/R-16), Office and Institutional (O&I-1);

East: General Business (GB); and

West: General Business (GB)

On September 4, 2007, Goldsboro City Council approved an ordinance to rezone property located directly north of subject property from General Business (GB) and Residential (R-20A) to General Industry (I-2). Although the land was not totally compliant with the Comprehensive Land Use Plan, the proposal was considered compatible with existing zoning patterns in the area.

On October 1, 2007, a request for a Conditional Use Permit was approved by City Council to allow the construction and operation of a concrete plant for the same property. In addition, site and landscape plans were also approved with the following modifications:

1. Modification of minimum lot frontage requirement from 50 ft. to 0 ft.
2. Modification of minimum distance requirement from residentially-zoned or developed property from 1,000 ft. to approximately 925 ft. and zero (0) ft.

Lastly, required street trees and sidewalk installation for the concrete plant site was deferred by City Council on June 2, 2008. The owner of subject property was required to install street trees and City sidewalks once the subject property was developed or sold in the future.

Existing Use: The property is currently vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Medium Density Residential (MDR) development.

DISCUSSION:

The applicant has submitted a site-specific plan for the Conditional Zoning request to limit the use of the property to an asphalt plant.

Access: The preliminary site plan indicates the property adjacent to US HWY 70 West and accessed by a private 50 ft. wide paved asphalt ingress, egress, regress and utility easement. Three proposed access drives are shown along the easement providing an entrance and exit for employees and customers of the site, as well as, heavy commercial trucking operations associated with asphalt production. Since the property has no frontage along US HWY 70 West, a modification will be necessary.

Structures proposed and identified for the site consist of an on-site 750 sq. ft. office, a 750 sq. ft. laboratory, above-ground fuel storage tanks, a 600 sq. ft. storage shed, tower silos, hoppers, crushers, bins and conveyors for aggregate production, distribution and storage.

Parking: Parking for the site requires 1 space per employee, plus 2 visitor spaces, plus 1 space for each vehicle stored on site. A total of 10 parking spaces have been identified on the site plan to include 1 handicap accessible parking space.

Sidewalks: External City sidewalks are required for new commercial development. The applicant will be required to install sidewalks or pay \$13,158 based on approximately 730 ft. of road frontage along HWY. 70.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

Lighting Plan: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Engineering: The subject property is located in the City's one-mile extraterritorial jurisdiction. City water and sewer are not available to serve the subject property. Water will be provided by Wayne County's Fork Township. Sewer will be provided by an on-site sewage disposal or pump system. The property is not located within a special flood hazard area or within a City Watershed protected area. City Engineering will require approval of storm water calculations and drainage plans prior to the issuance of any building permits.

Landscaping: Street trees have been shown along the western property line where an existing 60 ft. private and paved ingress, egress, regress and utility easement provides access to a concrete plant directly north of the property. A required type A, 10' ft. wide landscape buffer is shown along the northern property line. A type B, 15 ft. wide landscape buffer is required along the eastern property line. However, due to two existing natural gas utility easements along the eastern property line, the applicant is requesting a modification of the type A buffer yard requirement.

Refuse: Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Community-Sensitive Use: Asphalt manufacturing is classified as a community sensitive use in the General Industry (I-2) zoning district. As such, the City's UDO requires that the entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property. The applicant has proposed an 8ft. in height opaque fence surrounding the proposed asphalt plant in accordance with City standards.

In addition, the City's UDO requires that the proposed asphalt plant be located at a minimum of 1,000 ft. from residentially-zoned or developed property. The portion of the property to be used as an asphalt plant is approximately 450 ft. from property

zoned Residential (R-12) to the east. The northern most portion of the property proposed for outdoor aggregate storage is directly adjacent to property zoned Residential (R-12). A modification of the distance requirement from 1,000 ft. to 0 ft. will be necessary.

Lastly, the applicant will be required to provide a statement with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.

At the public hearing held June 21, 2021, the attorney representing the applicant, the Vice-President of the applicant and the attorney representing the property owner appeared to speak in favor of the request. No one appeared to speak in opposition of the request.

Planning Commission at their meeting held June 28, 2021, recommended approval for the requested change of zone of the subject property from General Business (GB) zoning district to General Industry Conditional Zoning (I-2CZ) limiting the use of the property to an asphalt plant with the condition of providing additional landscaping along Highway 70 to provide additional screening. Although, not consistent with the City of Goldsboro's Comprehensive Land Use Plan, the Planning Commission's recommendation found the proposed use to be compatible with adjacent properties within the surrounding area.

The following modifications have been requested:

1. Modification of road frontage along an improved public street of at least 50 ft.
2. Modification of type A landscape buffer yard along eastern property line.
3. Modification of distance requirement from residentially-zoned or developed property from 1,000 ft. to 0 ft.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the proposed zoning amendment inconsistent with the City's adopted Comprehensive Land Use Plan however, the

proposed use is compatible with adjacent properties within the surrounding area and;

2. Find the proposed zoning amendment is reasonable and in the public interest because the zoning is compatible with adjacent properties within the surrounding areas and;
3. Adopt an Ordinance changing the zoning for the property from General Business (GB) zoning district to General Industry Conditional Zoning (I-2CZ) limiting the use of the property to an asphalt plant.

Date: 7/6/21


Planning Director

Date: 7/8/21


City Manager

ORDINANCE NO. 2021 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, June 21, 2021**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From General Business (GB) to General Industry Conditional Zoning (1-2CZ) limiting the use of the property to an asphalt plant.

Z-6-21 FSC II, LLC (Asphalt Plant) – The property is located on the north side of W. US 70 Hwy between Perkins Mill Road and Springwood Drive.

The Wayne County Tax Identification Number is 2680-85-6881.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

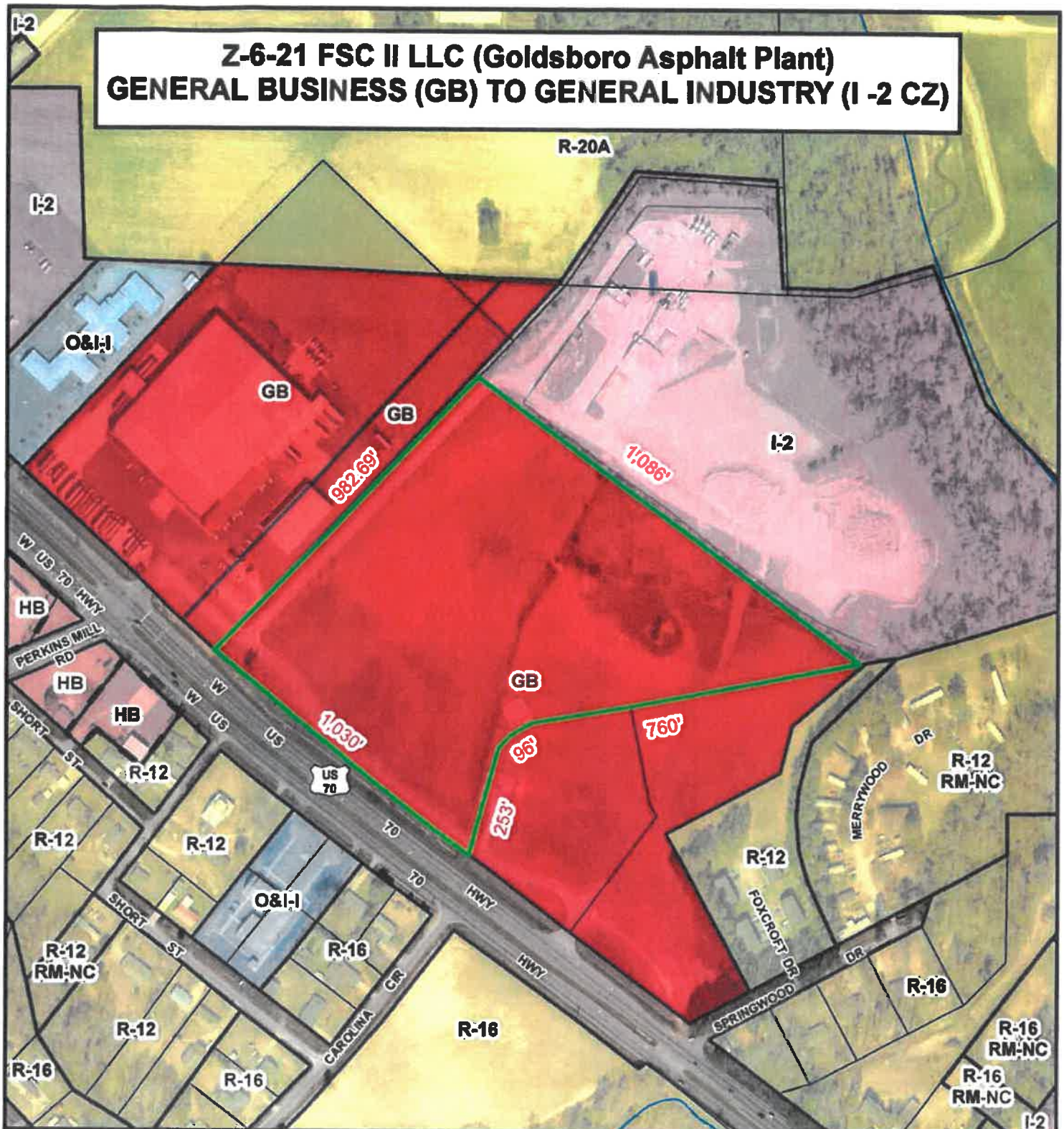
Adopted this _____ day of _____, 2021.

Mayor Pro Tem

Attested by:

City Clerk

Z-6-21 FSC II LLC (Goldsboro Asphalt Plant) GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)



REZONING REQUEST:

CASE NO: Z-6-2021
OWNER: DILLON WOOTEN
APPLICANT: HAYES FINLEY
REQUEST: FROM GB TO I-2 CZ
LOCATION: US 70 HWY W.
PIN #: 2680856881

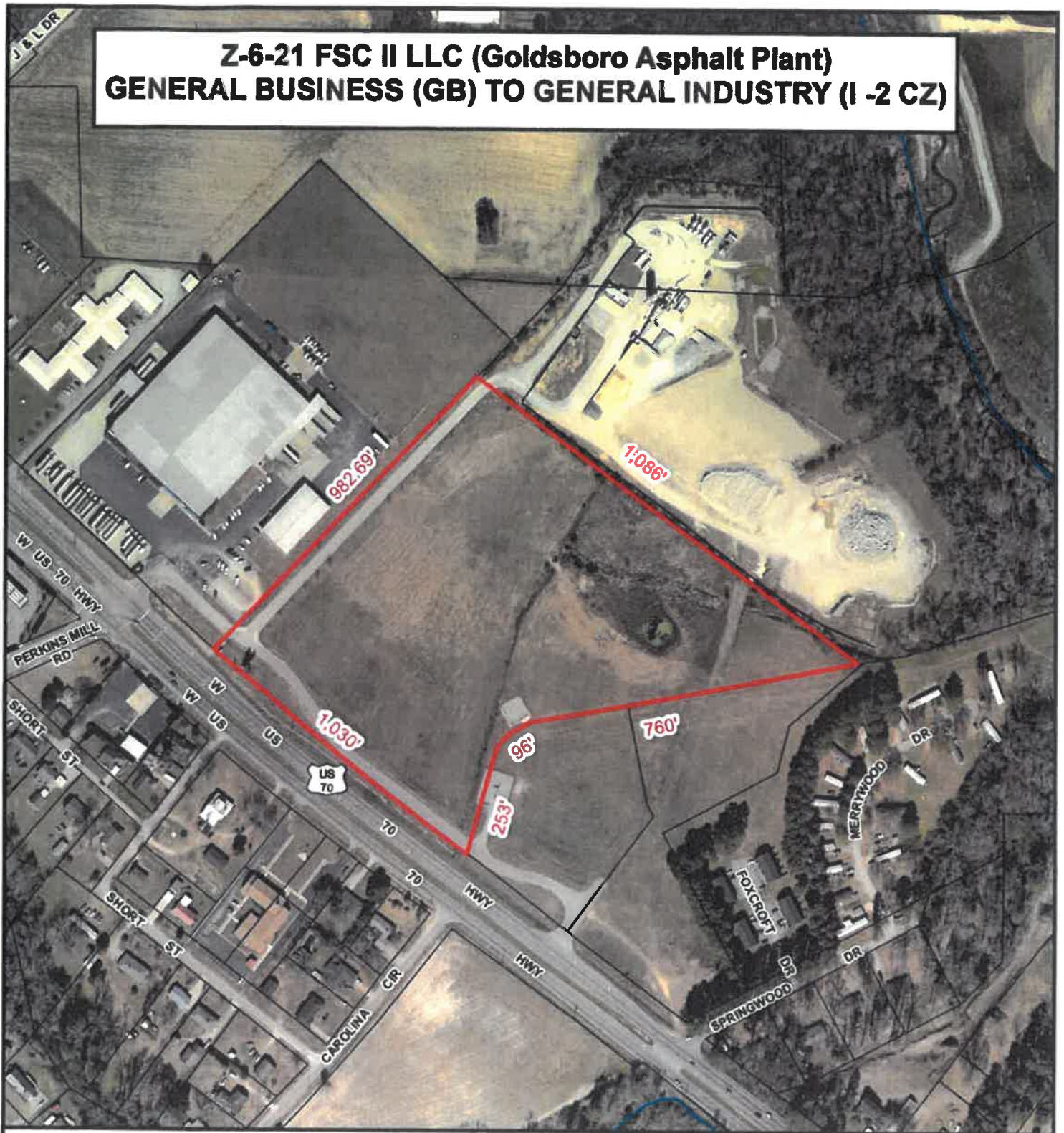
0 150 300 600 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-6-21 FSC II LLC (Goldsboro Asphalt Plant)
GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)**



REZONING REQUEST:

CASE NO: Z-6-2021
OWNER: DILLON WOOTEN
APPLICANT: HAYES FINLEY
REQUEST: FROM GB TO I-2 CZ
LOCATION: US 70 HWY W.
PIN #: 2680856881

0 150 300 600 Feet

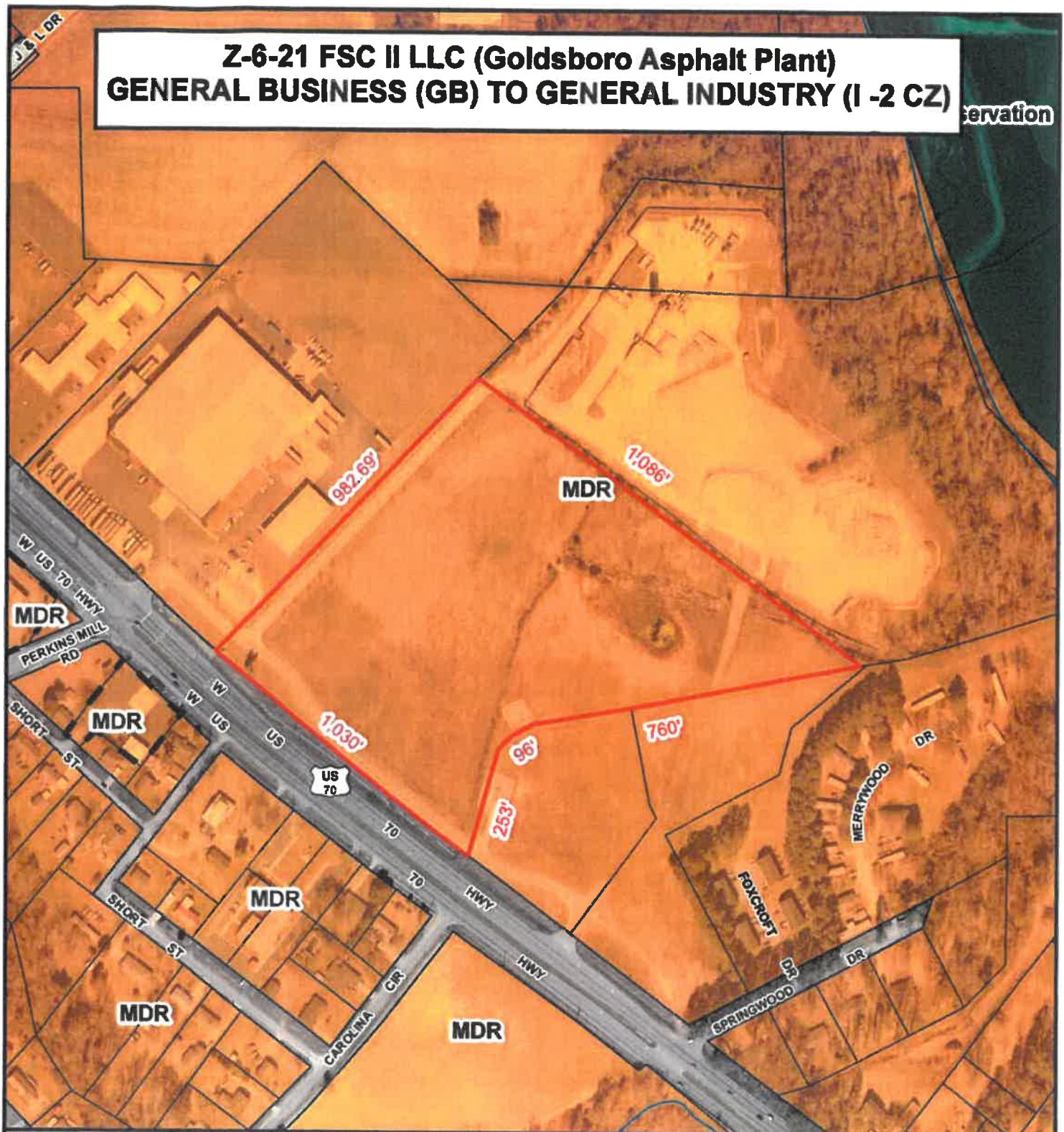


GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-6-21 FSC II LLC (Goldsboro Asphalt Plant)
GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)**

ervation



REZONING REQUEST:

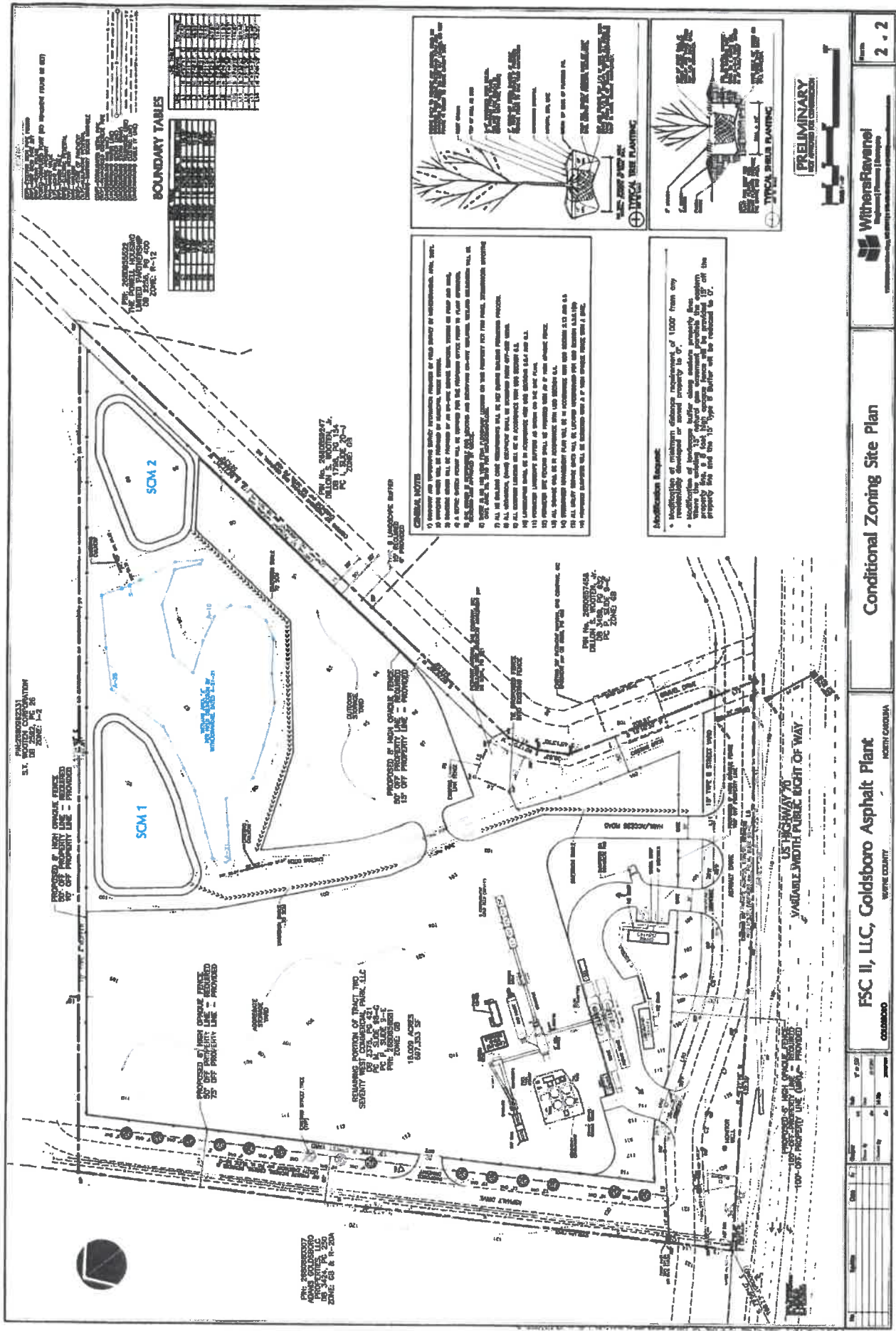
CASE NO: Z-6-2021
OWNER: DILLON WOOTEN
APPLICANT: HAYES FINLEY
REQUEST: FROM GB TO I-2 CZ
LOCATION: US 70 HWY W.
PIN #: 2680856881

0 150 300 600 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JULY 12, 2021 COUNCIL MEETING**

SUBJECT: **Z-8-21 – MLFL, Inc. - (Tiny Home Village) South side of S. Slocumb Street between Westbrook Road and Seymour Drive.**

BACKGROUND: The applicant requests a change of zone for the subject property from General Business, Residential Manufactured-Non-Conforming (GB/RM-NC) and General Industry (I-2) zoning district to Planned Unit Development Conditional Zoning (PUDCZ) limiting the use of the property to a 40-unit tiny home village.

Planned Unit Developments are considered a separate zoning district and require rezoning approval. These mixed-use developments provide a voluntary alternative development procedure for relatively large tracts of land held under unified ownership that are planned and developed in a coordinated manner.

Frontage: ±372 ft. (Slocumb St.)
 +492 ft. (Westbrook Rd.)
Depth: ±980 ft.
Area: 590,392 sq. ft. or ±13.6 acres

SURROUNDING ZONING:

North: General Business (GB)
South: General Industry (I-2);
East: General Business (GB)/General Industry (I-2); and
West: General Business, Residential Manufactured-Non-Conforming (GB/RM-NC)/General Industry (I-2)

On February 6, 2012, the Goldsboro City Council concurred with the recommendation of the Planning Commission and adopted an Order approving a Conditional-Use Permit to allow the operation of a privately-owned cemetery (Seymour Memorial Park) upon the subject property. In addition, the Council approved site and landscape plans detailing the operation with a modification of the requirement for vehicular surface area landscaping.

Now, the owner has decided to cease development of the property for a cemetery and repurpose the property for residential development purposes focusing upon the chronically homeless and unsheltered residents of the City of Goldsboro.

Existing Use: The property is occupied by three (3) metal buildings formally proposed as covered pavilions for employees and customers of the private cemetery operation. The remaining portion of the property is clear and vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Commercial and Industrial development for the property.

DISCUSSION:

The applicant has submitted a concept plan for the Planned Unit Conditional Zoning request to limit the use of the property to a tiny home village. The applicant has requested a waiver of the City's site plan requirement. If the zoning is approved, a North Carolina registered engineer is required to design the site plan in accordance with City's UDO and subject to City Council approval.

The proposed tiny home village will serve as transitional housing for use by individuals suffering from chronic homelessness throughout the City of Goldsboro. Approximately forty (40) one, two and three - bedroom tiny homes are proposed for the site. Each home will be built to the North Carolina Building Code with an average of 900 sq. ft. of floor space per unit.

Amenities proposed for the village include on-site 24/7 security, on-site facilities for medical services, mental health and substance abuse treatment, education, job training and placement services, exercise and fitness equipment, housing for pets and walking trails for use by residents of the village.

Access: The concept plan indicates the property fronts along S. Slocumb Street and Westbrook Road. Two existing curb cuts provide ingress and egress to Slocumb Street and Westbrook Road. A 30 ft. wide access drive is proposed as the main entrance off Slocumb Street. Another 30 ft. wide access drive off Westbrook Road will provide additional access to the site.

Engineering: City water and sewer are available to serve the subject property. A portion of the property is located within special flood hazard areas known as the City's 100 and 500-floodplain. City Engineering requirements pertaining to the

floodplain, storm water calculations and drainage shall be approved by staff prior to the issuance of any development permits.

SJAFB Noise Overlay: The subject property is within the 65-70 dnl noise overlay zone of Seymour Johnson Air Force Base. Base officials have been contacted regarding the proposed development. Once a response is received from Base officials, the applicant will be notified of any compliance issues in need of resolve before development can commence in the future.

At the public hearing held June 21, 2021, the applicant, property owner and two other persons appeared to speak in favor of the request. No one appeared to speak in opposition of the request.

Planning Commission at their meeting held June 28, 2021, recommended approval for the requested change of zone of the subject property from General Business, Residential Manufactured-Non-Conforming (GB/RM-NC) and General Industry (I-2) zoning district to Planned Unit Development Conditional Zoning (PUDCZ) limiting the use of the property to a 40-unit tiny home village. Although, not consistent with the City of Goldsboro's Comprehensive Land Use Plan, the Planning Commission's recommendation found the proposed use to be compatible with adjacent properties within the surrounding area.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the proposed zoning amendment inconsistent with the City's adopted Comprehensive Land Use Plan however, the proposed use is compatible with adjacent properties within the surrounding area and;
2. Find the proposed zoning amendment is reasonable and in the public interest because the zoning is compatible with adjacent properties within the surrounding areas and;
3. Adopt an Ordinance changing the zoning for the property from General Business, Residential Manufactured-Non-Conforming (GB/RM-NC) and General Industry (I-2) zoning district to Planned Unit Development Conditional Zoning

(PUDCZ) limiting the use of the property to a 40-unit tiny home village.

Date: 7/6/21


Planning Director

Date: 7/8/21


City Manager

ORDINANCE NO. 2021 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, June 21, 2021**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From General Business and General Industry (GB RM-NC, GB & I-2) zoning district to Planned Unit Development (PUD) Conditional Zoning district for the purposes of limiting the use of the property to a 40-unit tiny home village.

Z-8-21 MLFL Inc. - Located on the south side of S. Slocumb Street between Westbrook Road and Seymour Drive.

The Wayne County Tax Identification Numbers are 3508-14-9911 & 3508-14-6495.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2021.

Mayor Pro Tem

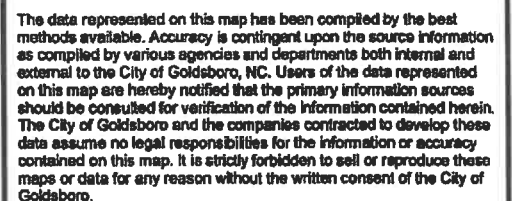
Attested by:

City Clerk

Z-8-21 MLFL INC. (40 TINY HOMES VILLAGE)
GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I-2)
TO
PUD CZ

Map showing property lines, lot numbers, and zoning designations (GB, R-6, I-2). A red dashed line indicates the proposed subdivision boundary. Dimensions are provided for several lots: 492', 299', 281', 372', 902', and 980'. The map also shows existing streets: WESTBROOK RD, DAY ST, SLOCUMB ST, SEYMOUR DR, ROSEWOOD AV, WISTERIA RD, and JOHNSON LN.

CASE NO: Z-8-2021
OWNER: SOS MANAGEMENT INC
APPLICANT: MLFL INC.
REQUEST: FROM GB & I-2 TO PUD CZ
LOCATION: 2001 S SLOCUMB ST.
PIN #: 3508149911 & 3508146495



**Z-8-21 MLFL INC.(40 TINY HOMES VILLAGE)
GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I -2)
TO
PUD CZ**



REZONING REQUEST:

CASE NO: Z-8-2021
OWNER: SOS MANAGEMENT INC
APPLICANT: MLFL INC.
REQUEST: FROM GB & I-2 TO PUD CZ
LOCATION: 2001 S SLOCUMB ST.
PIN #: 3508149911 & 3508146495

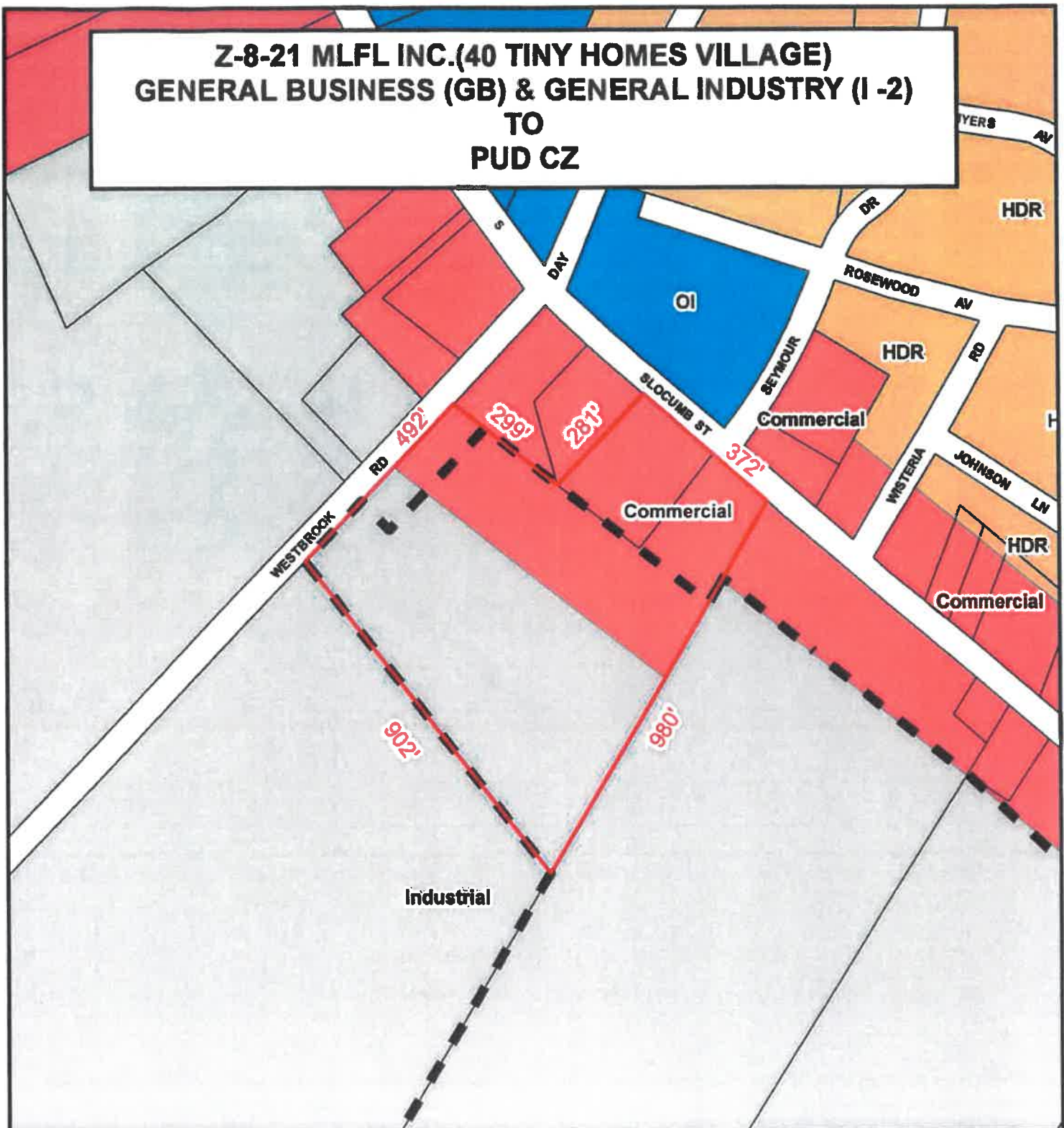
0 150 300 600
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**Z-8-21 MLFL INC.(40 TINY HOMES VILLAGE)
GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I -2)
TO
PUD CZ**



REZONING REQUEST:

CASE NO: Z-8-2021
OWNER: SOS MANAGEMENT INC
APPLICANT: MLFL INC.
REQUEST: FROM GB & I-2 TO PUD CZ
LOCATION: 2001 S SLOCUMB ST.
PIN #: 3508149911 & 3508146495

0 150 300 600
Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CITY OF GOLDSBORO HOMELESS VILLAGE

40 homes total

2001 S. Slocumb Street

Goldsboro, NC 27530

*for chronically homeless and unsheltered residents

PROPOSED AMENITIES

Police and Security

Medical services

Mental Health and Substance Abuse Treatment

Food services

Education Services

Job Training

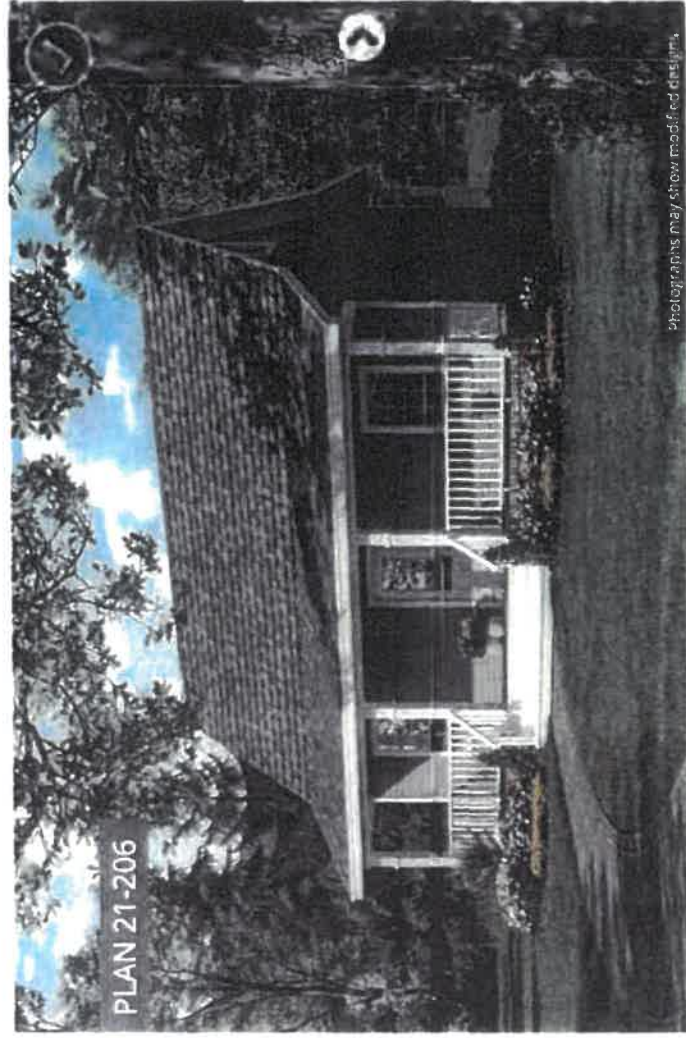
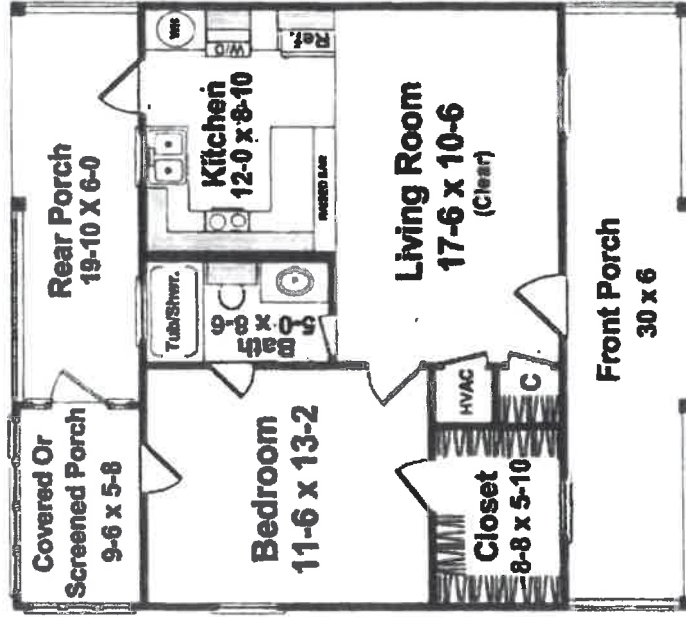
Job Placement and Manpower Services

Exercise and Fitness

Pet Palace

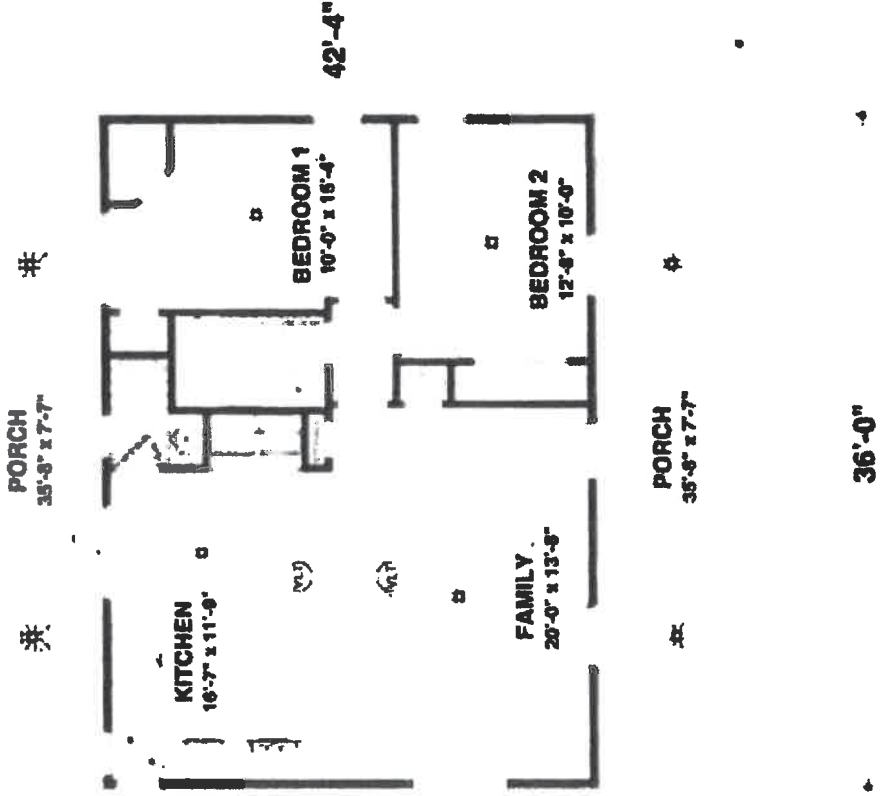
MLFL, Inc. Proposal for Homeless Shelter
GOLDSBORO, NC

ONE BEDROOM HOME



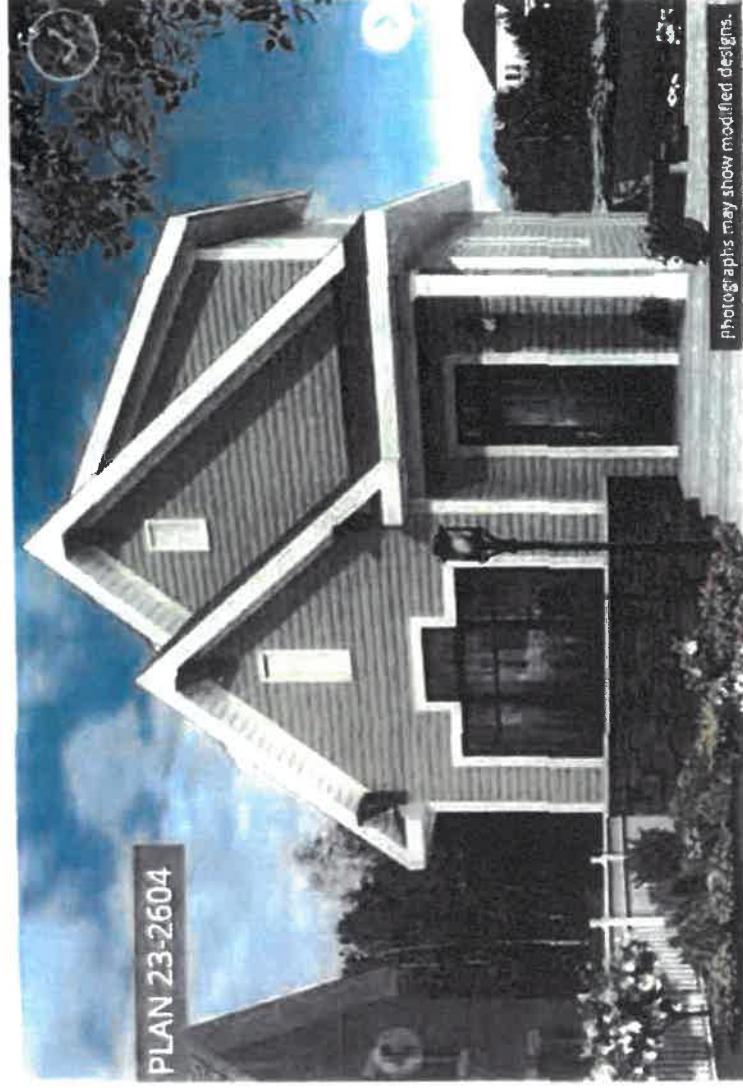
MFL, Inc. Proposal for Homeless Shelter
GOLDSBORO, NC

TWO BEDROOM HOME



MLFL, Inc. Proposal for Homeless Shelter
GOLDSBORO, NC

THREE BEDROOM HOME



MLFL, Inc. Proposal for Homeless Shelter
GOLDSBORO, NC

**ANNUAL NATIONAL NIGHT OUT
PROCLAMATION**

WHEREAS, the National Association of Town Watch (NATW) is sponsoring a unique, nationwide crime and drug prevention program on August 3, 2021 called "National Night Out"; and

WHEREAS, the Annual National Night Out provides a unique opportunity for the City of Goldsboro to join forces with thousands of other communities across the country in promoting cooperative, police-community crime and drug prevention efforts; and

WHEREAS, the City of Goldsboro plays a vital role in assisting the Goldsboro Police Department and Wayne County Sheriff's Department through joint crime and drug prevention efforts in the City and County and is supporting "National Night Out 2021" locally; and

WHEREAS, it is essential that all citizens of the City of Goldsboro be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime and drug abuse in Goldsboro and Wayne County; and

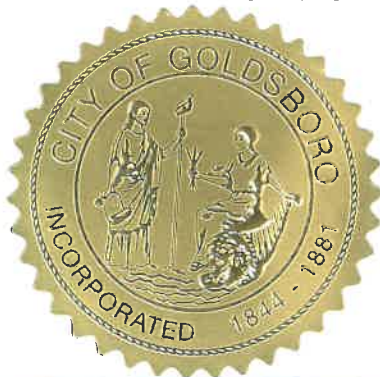
WHEREAS, police-community partnerships, neighborhood safety and awareness, and cooperation are important themes of the "National Night Out" program;

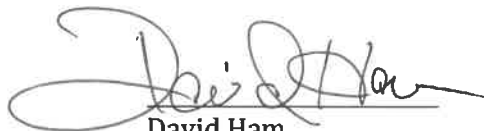
NOW, THEREFORE I, David Ham, Mayor Pro Tem of the City of Goldsboro, do hereby proclaim Tuesday, August 3, 2021, as the

ANNUAL NATIONAL NIGHT OUT

in the City of Goldsboro, North Carolina, and do hereby call upon all citizens of the City of Goldsboro to join the National Association of Town Watch in supporting the Annual National Night Out on August 3, 2021.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 12th day of July, 2021.




David Ham
Mayor Pro Tem



RESOLUTION

of the
Board of Directors
of the

North Carolina League of Municipalities

**IN RECOGNITION AND APPRECIATION OF LASTING CONTRIBUTIONS TO MUNICIPAL GOVERNMENT,
THIS MERITORIOUS INDIVIDUAL LIFETIME MEMBERSHIP AWARD
IS PRESENTED TO**

CHUCK ALLEN

WHEREAS, Chuck Allen has made lasting contributions to the City of Goldsboro, and cities and towns throughout North Carolina; and

WHEREAS, Chuck Allen has shown unrivaled dedication to municipal government and made substantial contributions to help cities and towns improve the lives of their residents; and

WHEREAS, Chuck Allen’s faithful service to this state and its cities and towns has set an example to all, as seen in his tireless work and leadership on behalf of the North Carolina League of Municipalities Board of Directors, Military Host Cities Coalition and Metropolitan Mayors Coalition; and

WHEREAS, Chuck Allen, in his more than two decades as a member of the Goldsboro City Council and Mayor of Goldsboro, has been instrumental in seeing the city’s downtown transformed, its relationship with Seymour Johnson Air Force Base grow stronger, and the local economy flourish; and

WHEREAS, Chuck Allen, through his leadership, has ensured that North Carolina’s relationship with the U.S. military has remained as strong as any state in the country and, through his work with state legislators, has assisted North Carolina cities and towns in gaining resources and maintaining the local authority to address the unique needs of each; and

WHEREAS, Chuck Allen has championed bringing people together in common purpose to better this state, as seen in his 2018 statement to state leaders at NCLM’s Town & State Dinner: “We are one North Carolina, and we’ve got to work toward being one North Carolina;” and

WHEREAS, Chuck Allen, during his time on the NCLM Board of Directors, has helped transform the organization into a modern advocacy and service organization with clear purpose and the ability to connect with state leaders to advance policies that keep municipalities strong; and

WHEREAS, Chuck Allen has worked ceaselessly at the state and local level to create job growth, economic vitality and improve citizens’ quality of life;

NOW, THEREFORE, BE IT RESOLVED, that the NCLM Board of Directors, on this 6th day of July, 2021, formally acknowledges and extends its sincere gratitude to Chuck Allen and presents to him this Meritorious Lifetime Membership in recognition and appreciation of lasting contributions to municipal government;

Adopted this day, the 6th of July, 2021, in the City of Raleigh, North Carolina.

Karen Alexander, President, North Carolina League of Municipalities,
on behalf of the NCLM Board of Directors