



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JUNE 5, 2017



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

- a. Resilient Community Information (City Manager's Office)
- b. Wind Chimes Downtown (Downtown Goldsboro)
- c. Goldsboro Housing Authority Project Discussion (Community Relations)
- d. Summer Youth Employment Program (Community Relations)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Rev. George C. Lee)

Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of March 20, 2017 *(Minutes to be available by Monday, June 5, 2017)*

VI. PRESENTATIONS

- B. NC Housing Finance Agency Presentation
- C. Mayor's Youth Council Senior Presentations (Community Relations)

VII. PUBLIC HEARINGS

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

- Request to Speak---Ms. Shirley Edwards

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- D. Setting Public Hearing--Contiguous Annexation Request – Cuyler Spring Housing Associates, LLC – Northwest corner of Cuyler Best Road and Oxford Boulevard (5.3 Acres) (Planning)
- E. S-3-17 Cypress Ridge (Preliminary Subdivision Plat) (Planning)
- F. CU-9-17 Earl Beasley - North side of East Ash Street between Malloy Street and Barrow Court (Planning)
- G. CU-10-17 Jared Grantham – South side of East Walnut Street between Ormond Avenue and John Street (Planning)
- H. Z-7-17 Redco Properties, LLC – Northwest corner of Wayne Memorial Drive and Tommy's Road (Planning)
- I. Z-8-17 Loretta Washburn - West side of North Berkeley Boulevard between Oak Hill Drive and Green Drive (Planning)
- J. Ordinance Amendment – “Traffic Code” (Planning)
- K. Street Closings: Bruce Street: from Vann Street to Colonial Terrace Drive; Corney Street: from Gulley Street to Terminus; Juniper Street: from Best Street to Terminus; Spruce Street: from Leslie Street to Terminus; South Road: from Langston Drive to Ridgecrest Drive (Planning)
- L. Sale of Real Property – Mimosa Street, 830 N. John Street and Corner Greenleaf/John Street (Finance)
- M. Approval of Resolution to Request Funding through the Federal Clean Water State Revolving Fund Loan (CWSRF) (Finance)
- N. Water/Sewer Rates, Late Fee and Service Penalty (Finance)
- O. Approve Resolution accepting the State Revolving Fund Loan along with the Assurances and authorizing the City Manager to sign the loan documents (Finance)
- P. Amend Capital Projects Fund Ordinance- Sanitary Sewer Improvements (Finance)
- Q. Establishing the Capital Projects Fund Ordinance- Street and Recreation Bond Improvements (Finance)
- R. Amendment to Goldsboro's Code of Ordinances Title V—Public Utilities to include Chapter 54: Stormwater Management Utility (Public Works)

- S. Agreement Regarding a Shell Building in Park East (City Manager) (*Agreements to be available on Monday, June 5, 2017*)
- T. Agreement Regarding the Development of an Industrial Park (City Manager) (*Agreements to be available on Monday, June 5, 2017*)
- U. Social Media Policy Adoption (City Manager)

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- V. Budget Ordinance for Fiscal Year 2017-18 (Finance)

XI. CITY MANAGER'S REPORT

XII. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XIII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

XIV. CLOSED SESSION

XV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MARCH 20, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 20, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Kaye Scott, Finance Director
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Rick Fletcher, Public Works Director
Felicia Brown, Assistant Parks & Recreation Director
Stacia Fields,
Brad Hinnant, Server Database Administrator
Mike Wagner, Assistant Public Utilities Director
Shycole Simpson-Carter, Community Relations Director
Pam Leake, Interim Human Resources Director
Octavius Murphy, Assistant to the City Manager
Julie Metz, DGDC Director
Allen Anderson, Chief Building Inspector
Sherry Archibald, Paramount Theatre & GEC Director
Tracie Davis, Communications & Marketing Director
Mike West, Police Chief
Gary Whaley, Fire Chief
Ted Cole, Davenport
Rochelle Moore, Goldsboro News-Argus (arrived at 5:08 p.m.)
Lonnie Casey, Citizen
Shirley Edwards, Citizen
Carl Martin, Citizen
Mark Colebrook, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Chretien Dumond, Citizen (arrived at 5:19 p.m.)
Yvonnia Moore, Citizen (arrived at 6:18 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Chief Whaley.

H.V. Brown Park. Mr. Scott Stevens stated Scott Barnard had shared some concerns regarding some of the structures at H.V. Brown Park, we have not been renting the shelters. After speaking with Inspections and looking at engineering reports the shelters are ok for another season so we are going to bring that back to you during the budget process.

Summer Jobs – City Program. Ms. Shycole Simpson-Carter stated after several meetings we have established a partnership with Goldsboro Housing Authority and Wayne Community College for a potential pilot program for summer youth employment initiative. For this pilot program the City of Goldsboro's Community Relations Office

will be the point of intake and we will assist Goldsboro Housing Authority with the processing applications and we will fund those applications either through Parks and Recreation, Wayne Community College or Goldsboro Housing Authority. The City will have one track for six weeks targeting 26 youth between the ages of 14-15 that will be employed in the Parks and Recreation Department. The 26 youth will be broken up into two shifts with an 8:00 a.m. – 1:00 p.m. shift and a 12:00 p.m. – 5:00 p.m. shift and lunch will be provided. The pay rate will be \$6.00 per hour. The kids will meet at Parks and Recreation and be transported to their assigned workstations each day. Tentatively, the track for the City of Goldsboro is June 19th – July 28th. When you do a cost analysis for the six weeks, per child would be \$961.54 for a total of \$25,000 for salary for the kids, with two part-time counselors you are looking at approximately \$9,000, other expenses such as supplies, training materials would come in around \$10,000. There is an opportunity to do two options, first purchase or rent a van. To purchase a van it would be \$40,000, to rent a van from Enterprise it was estimated to cost between \$600 to \$900 per week. When you look at the cost analysis and the potential use of the van, it may be more feasible to purchase a van. The other partners, Goldsboro Housing Authority and Wayne Community College will be on a two track which are also six weeks. Ms. Simpson-Carter shared information regarding Wayne Community's and Goldsboro Housing Authority's programs. Included in these programs are financial literacy, soft skills, and trips to the legislature in Raleigh, or a trip to the beach. The two tracks that Goldsboro Housing Authority and Wayne Community College are proposing: Track One May 29 – July 7; Track Two July 10 – August 18. We are currently working with Goldsboro Housing on the application as well as marketing. It is our goal on or nearly after April 1st to release to the general public to get the program started.

Councilmember Williams stated I know you were not initially involved with it so it is not directed at you but I think at our retreat Council assumed we were going to do more than 26 jobs. I do not think that will do anything for our young people in the community. We must do better and we definitely did not agree to \$6.00 per hour that is unacceptable.

Ms. Simpson-Carter stated I think the intent of those two items is one it is a pilot program and this will be a way to gauge how to redevelop this program for the next year. As for the amount of the pay rate was due to the age of the children who would be limited in employment opportunities.

Councilmember Williams stated we just purchased a van so I do not see why we couldn't use the van we just purchased. There are definitely more funds available than \$25,000 to spend for a season. We have 30 positions, full-time positions that we did not staff. We have \$1.7 million dollars we can tap into to create some jobs. We need to rethink this. We have 545 kids at the high school which less than half have jobs already. We must do something because that is going to keep them out of trouble this summer, that is going to give them the soft skills they need, this is very important for this community. They are a part of this community and we can keep them out of trouble if we get them some employment. We have \$1.7 million dollars gentlemen we can use, but I need you guys to get behind it. We can do more than 26 jobs, the Housing Authority is only going to do 10 that is unacceptable.

Ms. Simpson-Carter stated after further discussion the Housing Authority plans to hire 15.

Councilmember Williams stated that is unacceptable. There is no price on their life.

Mayor Pro Tem Foster stated I agree, \$6.00 per hour is ridiculous first of all and I do not see why we can't create more jobs.

Mayor Allen stated let's take it a point at a time. Remember we are talking about 14 and 15 year olds anyone older would get minimum wage and they cannot get a job anywhere else.

Mayor Pro Tem Foster stated so since they can't get a job anywhere else, we are going to short change them.

Mayor Allen stated no, what do you want to pay.

Mayor Pro Tem Foster stated I am asking you a question, you stated because they are only 14 or 15 they cannot get a job anywhere else, so because of that we are going to take advantage of their age and only pay them \$6.00 per hour.

Mayor Allen stated I think we are trying to teach them skills.

Council debated rate of pay. Councilmember Williams stated we should not be worried about taking them to the beaches, we need to teach them some skills, we need to teach them responsibility. We need to get them to the point where they enjoy working and the rewards of working.

Councilmember Stevens shared he attended the beach with the students from Wayne Community College, a lot of those kids needed to be trained in not only soft skills but also be trained how to pay attention and listen. They were teaching them how to work in a different environment. The world is bigger than Wayne County, Goldsboro, NC you need to be able to work with other cultures.

Mayor Pro Tem Foster stated at the end of the summer if we want to take them to the beach or on a trip than that is fine, but it should not be our focus.

Councilmember Stevens stated I understand that, but all I'm saying is we need to expose them to the corporate world because you do get trips, you work sometimes 5 or 6 days a week. You really want to expose them to every part.

Councilmember Broadway stated we are nowhere close to employing 500 people. I think it is important that we get this program down and we understand what we are doing in terms of the application process, the coaching process and next year we will be ready.

Mayor Pro Tem Foster stated we are not recreating the wheel. There are other programs, Wayne Community already has a program in place correct.

Ms. Simpson-Carter stated their program criteria are much different than what we are proposing to do. I'd also like to share the reason the van was proposed because the new one at Parks and Recreation you have to have a CDL to drive and if we eliminate that one thing, one of the two part-time counselors could drive.

Mayor Pro Tem Foster suggested using bus drivers who have a CDL and are not working during the summer.

Mayor Allen stated Parks and Recreation use their van every day, we would need another van to make this work.

Council discussed pay, council's consensus was to pay \$7.25 minimum wage. Council also discussed how to employ additional positions. Council agreed based on interest and applications received, additional discussion on how to employ additional kids could be discussed at a further meeting.

Councilmember Williams stated we need to capitalize on monies available and look for grant funds.

Swimming Pool Discussion. Ms. Felicia Brown shared information regarding changes with the operation of the swimming pools. We had an agreement since 2002 with the YMCA, they hired lifeguards and managed the pools. In November, we met with the YMCA and during this meeting they expressed to us they would no longer be able to manage the pools for us due to staffing shortages. We paid the YMCA \$15,000 to manage pools and they kept fees collected at the gate. Staff reviewed options which included pool management contracts that could cost up to \$80,000 to operate both pools.

Council requested additional time to consider. Council also discussed lifeguard requirements. Mayor Pro Tem Foster asked if the kids interested in the summer youth

employment initiative could go through the class. Mayor Allen asked staff to find out who teaches and how much a certification class would cost.

Spillman Technologies, Inc. Agency Agreement. Chief Whaley stated as you are aware Spillman Technology is working on a project with the Police Department. In 2015 the Fire Department started using a system called Mobile CAD. When Spillman comes in our Mobile CAD will go away. To get back on a mobile cad system there will be some additional charges that will be added to the Spillman Project that the Fire Department will have to cover. We were able to get on the building of that system for \$13,814 and the billing has been deferred until July 2018. There will be a \$2,620 maintenance fee after the first two years.

Chief Whaley stated he is asking for Council's approval to sign a contract to become part of the Spillman Project.

Councilmember Broadaway stated that is part of the new 911 system, Chief Whaley stated yes sir.

Mayor Pro Tem Foster stated we do not really have an option at this time right. Chief Whaley stated no sir not if we want to be on a mobile cad system and be able to see Fire/EMS calls throughout the city.

Council agreed staff could proceed.

Downtown Welcome Banners for Dillard Alumni and Billboards. Ms. Julie Metz shared the following information:

Dillard Alumni Weekend

Billboards

Option 1

Hwy 70 W (facing eastbound traffic coming from Raleigh) located in Wayne County: \$1585 for 4 weeks.

Option 2

Wayne Memorial Drive's digital billboard by Harris Teeter:

- a. Half Run (880 ads per day) - \$217.65/week with a 2 week minimum for a total of \$435.50
- b. Full Run (1660 ads per day) - \$405.88/week with a 2 week minimum for a total of \$811.76

Option 3

I-795 S (left-hand read) located in Wayne County just north of Pikeville: \$1400 for 4 weeks.

Council reviewed the options and agreed staff could proceed with Option 1 and Option 2a. Council asked staff to see what Dillard preferred for the local advertisement.

Downtown Banners

- 13 Custom Banners @ \$80 each = \$ 1040
 - Setup Fee @ \$60
 - Shipping & Handling \$52
 - Total \$1,152 (MSD Funds proposed)

Council agreed staff could proceed with the banners.

Hwy 70 Business Discussion. Ms. Jennifer Collins stated on February 20th at your work session, the city had requested Council to look at renaming US 70 Hwy to US 70 Business. Ash Street was originally known as US 70 Business, we were dropping that designation and it would be just Ash Street. After you approved me to send the Resolution to DOT, I discussed with DOT exactly where this US 70 Business designation should pick up; upon their recommendation, they would require this whole corridor where it picks up at the bypass all the way to where it picks up in LaGrange. Originally I said we had no impact to addresses for the designation, but with the requirement of it being the entire corridor it would affect 400-500 address with 176 in the City. We would

have to work with the County and they would have to be on board. Council discussed and asked staff to rescind the Resolution.

Resilient Redevelopment Plan. Mr. Octavius Murphy shared the following information regarding the NC Hurricane Matthew Resilient Redevelopment Plan from North Carolina Emergency Management:

Introduction

NCEM is facilitating Resilient Redevelopment Plans for rebuilding 50 impacted counties and municipalities.

- Federal and State funds allocated for reconstruction and planning projects in the most affected communities
- Additional funds will support strategies and actions identified in the Resilient Redevelopment Plans

Impacted Counties

A consultant team has been assigned to each of the fifty counties to develop a Resilient Redevelopment Plan.



What is a Resilient Redevelopment Plan?

The resilient redevelopment planning process encompasses the entire community, and has the objectives of:

- Identifying unmet needs following Hurricane Matthew
- Identifying projects that contribute to the resiliency of Wayne County and other impacted counties
- Providing a roadmap for community rebuilding

Meeting 1 Objectives

- Review planning process
- Ensure all major storm damage and ongoing impacts are captured
- Discuss ongoing issues
- Brainstorm potential projects that can support the 4 pillars of the plan

Mr. Murphy stated last week I attended a community that was held by North Carolina Emergency Management and we will meet again on the 30th to come together to look at all the projects that would be submitted. They are asking all participants to submit a number of projects.

Components of the Plan

Four Pillars of the Resilient Redevelopment Plan

- Housing
- Economic Development
- Infrastructure
- Environment

Mr. Murphy stated we have assembled a team and are working on projects to submit.

Mr. Stevens stated Mayor Allen asked when you all would see a list of projects. Due to the timeline we are rolling things out and if you have any questions, please feel free to contact Octavius. We are including things you have already talked about like the TIGER grant match, Herman Park Center, etc. The state's goal is one how to recover from the

hurricane and two how to make Wayne County stronger. They are also looking to take community input from these 50 counties to seek additional funds.

Former WA Foster Center Discussion. Mr. Octavius Murphy provided the following information:

- The City Manager's Office has received Three Request For Proposals (RFP's)
 - Little Washington Growing Group, Cheryl Alston – Purpose: STEM Enrichment Center and Youth Development
 - Wayne County Islamic Society, Abu Jamal Teague – Purpose: Youth Development
 - Ashford's Boxing Club, Steve Ashford – Purpose: Youth Development
- The Council has asked a committee to evaluate the proposals?
- Committee Members:
Mayor Chuck Allen, Councilmember Mark Stevens, Councilmember Gene Aycock, Shycole Simpson-Carter, Randy Guthrie, Scott Barnard and Octavius Murphy
- Committee's recommendations... 3 Options!
 - #1 - Demo the Building, None of the RFP's demonstrated an ability to be financially sustainable.
 - #2 - Convey the property to: Steve Ashford's Boxing Club. Based on the overall evaluations and the consensus of the committee.
 - #3 - Convey the Property to a New non-profit consisting of 4-6 board members (City, Wages, Ashford Boxing Club, Little Washington Growing Group) to manage use of the building and collect rent.
- Committee's recommendations...
 - If option 2 or 3 is selected:
 - Reduce the repair cost from \$134,000 to \$50,000 for asbestos abatement at this time.
 - Demo 20% to 30% where repairs are needed.
 - Evaluate the use after 12-24 month time table.
- Original W.A. Foster Recreational Center Background
 - In April 2016, a Special meeting (Citizens, Mayor and Council) was held to discuss options to Donate or Demolish the facility. 27 citizens signed in...
 - In December 2016, another Special meeting (Citizens, Mayor and Council) was held as follow-up to the April 2016 meeting. 13 citizens signed in...
 - It was recommended that proposals for the use of the Original W.A. Foster Recreational Center be submitted by Monday, February 27, 2017.
- Building Specifications:
 - Square Feet – 13,204
 - Acreage – 1.4
 - Tax Value – 500,500
 - Average Monthly Utilities -- \$1,400
 - Annual cost for Insurance -- \$2,000
 - Property is located in District 3
- Building Improvement Needs
 - HVAC system repairs \$54,000 and Asbestos Abatement --- \$40,000
 - New and/or repair of roof -- \$40,000
 - Demolition -- \$60,000

Mayor Pro Tem Foster and Councilmember Williams asked when the committee was created. Mr. Murphy stated it was created the Monday after the Council Meeting.

Councilmember Aycock stated he did not even know it had been created, he happened to come up here.

Mr. Murphy stated the Mayor asked if any councilmembers would be interested in serving on a committee, Councilmember Stevens expressed interest. Mayor Allen stated the decision was to let staff evaluate, Councilmember Stevens asked to be on it. Mayor Pro Tem Foster stated he thought other councilmembers should have been called. Mr. Murphy stated that is a missed opportunity and I will take the blame.

Council discussed. Mayor Pro Tem Foster asked if the building had been tested for lead paint. Mr. Stevens stated we will double check. Mayor Pro Tem Foster stated we have a Parks and Recreation, we have a new WA Foster Center, I think the city should at first get the building off the ground for the non-profits and maybe in the future they can maintain. We have a senior center so why not have a youth center.

Mayor Allen stated I think we are all in agreement that we need to keep the building. If we are going to keep the building we are trying to get it out of the city's hands at some point, if we can find a venue to put it with a nonprofit. I think we all should agree that whoever goes in should have some skin in it, they pay a little rent, cut the grass. I think we agree with Ms. Alston and Mr. Steve Ashford using the building and there may be other groups. The building needs its own board and someone to manage it, we can talk through that. Once the building is ready to occupy, maybe for 6 months, we pay the utility bills and then we can go back and evaluate. I say all we fix today is remove asbestos, make sure there are no holes in the roof, check for and abate lead paint if any and make sure HVAC is working.

Councilmember Stevens made a motion to approve option 3 Convey the Property to a New non-profit consisting of 4-6 board members (City, Wages, Ashford Boxing Club, Little Washington Growing Group) to manage use of the building and collect rent and include what the Mayor added. Mayor Allen stated so we are giving staff the go ahead to check for lead paint, abate if any, abate asbestos, then the building becomes safe to come in. Councilmember Ham seconded the motion and it unanimously carried.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item F. Resolutions Authorizing Refunding of the 2008 Street Bonds and the 2010A Sewer Bonds. Mr. Ted Cole with Davenport presented the following information:

The following General Obligation bonds have been identified as potential refunding opportunities for the City to achieve debt service savings.

- General Obligation Street Improvement Bonds, Series 2008
- Outstanding Principal \$2,100,000
- Portion Eligible for Refunding \$1,750,000
- Coupon 4.00% -4.50%
- Original Issuance Date May 1, 2008
- Call Date May 1, 2018
- Purpose Streets

- General Obligation Sanitary Sewer Bonds, Series 2010A
- Outstanding Principal \$7,665,000
- Portion Eligible for Refunding \$5,930,000
- Coupon 3.500% -4.125%
- Original Issuance Date April 27, 2010
- Call Date June 1, 2020
- Purpose Sanitary Sewer

Mr. Cole reviewed the following:

- Current Market Rates – May 2017 Public Sale
 - Savings net of Fixed Cost of Issuance of \$116,667 and Underwriter's Discount of \$57,750.
 - Assumes the refunding bonds are issued in conjunction with the City's new money bonds.

- Interest rates as of 3/14/2017 are preliminary and subject to change.
- Assumes a closing date of 5/23/2017.
- Assumes the City makes an equity contribution of \$116,934.38 at closing.
- Sensitivity Analyses
- Items for Discussion
 - Combining the Refunding(s) with the City’s anticipated New Money General Obligation Bond issuances.
 - Recommended minimum savings target of 3.00% of Net Present Value Savings.
 - Executing the Refunding(s), assuming market conditions support the savings target of 3.00% of Net Present Value Savings.
 - If either Refunding is not executed, Davenport will continue to monitor the market and estimated savings to keep the City up to date on the viability of the Refunding(s).

Financing Schedule

| <u>Date</u> | <u>Task</u> |
|------------------------|--|
| March 20 th | City Council Meeting City Council introduces and considers adopting a Bond Order for the Refunding Bonds |
| April 11 th | Credit Rating Calls |
| April 17 th | City Council Meeting City Council considers approval of an Issuance Resolution for the Referendum and Refunding Bonds |
| April 21 st | Mail Preliminary Official Statement |
| May 2 nd | Sell Bonds |
| May 23 rd | Close on Bonds |

Item H. Condemnation of Dilapidated Dwellings. Councilmember Ham asked for an update on the Mangum House. Mr. Anderson stated the Mangum House has been condemned, we do have bond money from PNC, I believe they are waiting to sell the home on Walnut Street and invest that money into the Mangum House.

Mayor Pro Tem Foster expressed concerns regarding a couple of houses on Beal Street. Mr. Anderson stated they have been written up as soon as they come due we will bring them to Council.

Councilmember Stevens shared concerns regarding homes on Creech and Evergreen. Mr. Anderson stated we probably boarded them to secure them and are more than likely written up as well.

Item I. Abatement and Demolition Quote for Commercial Property:
Brookside Mart located at 2000 S. Slocumb Street. Staff had recommended Council accept the bid for abatement and demolition of the commercial property using city funds to demo the property. Council discussed Brookside Mart. Upon motion of Councilmember Broadway, seconded by Councilmember Aycock and unanimously carried, Council amended the motion to accept the bid of \$16,000 from AK Grading and Demolition, Inc. for abatement and demolition of the commercial property contingent on the owner paying for the demolition.

Upon motion of Councilmember Aycock, seconded by Councilmember Ham and unanimously carried Council moved Item K. Rescheduling of Council Meetings and Item L. Departmental Reports to Items Requiring Individual Action.

As time did not allow Work Session Items i, j, k, and l. will be discussed at a later time.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 20, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Bishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Upon motion of Councilmember Ham, seconded by Councilmember Broadaway and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of February 6, 2017 as submitted.

CU-5-17 Joel Bunn – East side of N. William Street between Stronach Avenue and Raynor Street. Public Hearing Held. Application Withdrawn. The applicant requests a Conditional Use Permit to allow the outside storage of vehicles in conjunction with a towing service.

When preparing the report on this case, it was determined that the property is located within a Flood Hazard Area and that the storage of vehicles would not be permitted.

Although the matter has been advertised and posted, staff has informed the applicant that he may not proceed with his plans. His application fee will be refunded and the staff requests that the Council allow withdrawal of the request.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Williams, seconded by Councilmember Aycock and unanimously carried Council voted to allow withdrawal of this application.

Z-6-17 First Citizens Bank, Trustee – North side of East Ash Street between Durant Street and Stoney Creek. Public Hearing Held. The applicant requests a zoning change from Neighborhood Business to General Business Conditional District. In conjunction with this request, the applicant is requesting a waiver of the site plan requirement.

Since the structures on the site are existing, if the rezoning is approved, development plan approval by the city Council would only be required if the proposed tenant use requires a Conditional Use Permit. Staff would review uses permitted by right through in-house procedures to insure that available parking is sufficient to accommodate all proposed uses.

Frontage: 300 ft. (Ash Street)
205 ft. (Durant Street)
Depth: 205 ft.
Area: 61,500 sq. ft. or 1.41 acres

Surrounding Zoning: North: R-9 Residential
South: R-16 Residential
East: Neighborhood Business
West: General Business

Currently the property is occupied by an existing restaurant (Lantern Inn) and an existing multi-tenant commercial strip center.

The property experienced flooding from Hurricane Matthew this past October and several tenant spaces are currently being renovated due to storm damage.

Two 24 ft. wide asphalt driveways provide access to the site from Ash Street and one 24 ft. wide asphalt driveway provides access from Durant Street.

The City's Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

City water and sewer are available to the property. Subject property is located within a special flood hazard area (100-year flood zone).

The applicant believes that changing zoning to General Business would increase the allowable uses, thereby, enhancing their ability to rent the individual tenant spaces.

As noted previously, complete development plans would have to be approved for any new business which requires a Conditional Use Permit. Otherwise, tenant spaces may be occupied by uses which are permitted by right without full development plan review.

Mayor Allen opened the public hearing, no one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 3, 2017.

Planning Commission Excused.

Public Comment Period. Mayor Allen opened the public comment period and the following person spoke:

1. Members of The Village read the Village Pledge:

The Village Pledge:

As a member of The Village I pledge to be an indestructible force of change in my community. I promise to respect, nurture and help others in my community, and most of all myself. I will raise the standard of integrity and courage within my community at all times.

Hi, my name is Korita Rouse and these children are a part of The Village. They are homeschooled and had an assignment to write letters to the City Council. Each child was to present a solution to a problem that we had and as a part of our curriculum we feel it is vital for our children to learn how the local government operates and how they should be a part of it.

Several students read their letters to City Council.

Ms. Shaquila Rouse reviewed the following information:

What is the City Council?

- A group of elected officials responsible for the government of a city
- The group of people who make and change the laws of a city

What is the standard for the City Council?

Now an overseer (superintendent) must be blameless, beyond reproach, the husband of one wife, self-controlled, sensible, respectful, hospitable, able to teach, not addicted to wine, not a bully nor quick tempered and hot-headed, but gentle and considerate, free from the love of money, not greedy for wealth and its inherent power (financially ethical). He must manage his own household well,

keeping his children under control with all dignity, respectful and well-behaved (for if a man does not know how to manage his own household, how will he take care of the people of God?) and he must not behave stupidly nor become conceited (by appointment to his high office) and he must have a good reputation and be well thought of by others. 1st Timothy 3:2

Ms. Shaquila Rouse stated just to elaborate on why we used this verse particularly, our culture standards, as we all can probably agree, are really low. Every state, county and city official takes an oath under God, however, nowadays the standard of our culture has fallen to such a low place, we no longer understand which God they are actually serving. So what we are asking is go back to the living word, stop abiding ourselves on policies, procedures, programs and the world's ways of doing things and start going back to the standards of the living word.

What is the purpose of the City Council?

- To righteously represent the community in a way that facilitates progressive change.
- Represent the needs of the City of Goldsboro to other levels of government.

Ms. Shaquila Rouse stated something I would say personally is to be someone as a citizen I could go to an office and speak to somebody to address those changes and they understand, take heed and possibly make a change.

Ms. Azurah Faison reviewed the following:

What are the functions of the City Council?

- Review and approve the annual budgets
- Establish long- and short-term objectives and priorities
- Oversee effectiveness of programs
- Regulate land use through zoning laws
- Regulate business activity through licensing and regulations
- Regulate public health and safety
- Respond to needs and complaints

How the City Council can utilize jurisdiction

- Using its influential power to encourage more family friendly businesses to become more productive stakeholders in the community
- Communicating community needs to appropriate committees
- Encourage racial equality by upholding standards of integrity.
- Allow the Chief of Police to fulfill community service hours as a part of sensitivity training

Ms. Faison stated that last one I would like to elaborate on a little bit. People are still very concerned about the discipline of the police chief for his actions. We think we don't want him to be suspended or anything like that but we do think it would be a nice idea for him to have to perform customer service and walk with us at The Village, go pick up trash in some the local projects and lower communities. That would show he is willing to be off-duty and show he still cares about us.

How the Council can further help the community

- Communicate short term adjustments to facilitate long term educational objectives
- Allow the WA Foster Center to be used for community enrichment
- Establishing an open door policy to alleviate problems and concerns
- Building relationships with individuals and organizations to jumpstart unity

Ms. Faison stated the WA Foster Center was a pillar in the community to a lot of people and there are people who want to use it. We feel like there should be an open door for people to discuss that.

Ways the Council can build influential relationships

- Reward students of the week with lunch time outside of the school cafeteria with councilmembers
- All councilmembers can volunteer at schools
- Volunteer time helping students work during the summer jobs program

Ms. Shaquila Rouse stated student of the week was an idea we thought of that would be a good incentive as a rewards program for students at all schools, particularly at Goldsboro High School to where administrators or teachers can reward a student of the week and people from the community, councilmen, senator, military, whoever can take the students to lunch, just to talk to them and build that intimate relationship. Thank you.

2. Gary Mendenhall stated I just wanted to come up and take the time to get a big clear picture on what us as a community, as a county are trying to do. I don't know if you were paying attention to me the whole time when I was standing up here or not with the kids standing up here and us being here today, it is very big and serious, even myself as a father, could not keep myself together standing up here, crying. For us to be here, to stand under God, do a pledge of allegiance, and to pray before we stand every day and come in with our debates or situations or conflicts; I really think as a community for us to get to a place we have never been we have to do things we have never done. That is going to start with holding ourselves accountable, having self-accountability for all things. I am pretty sure me and my other daughter's father are not the only two hard working men in this room today. I am pretty sure all of you would like to spend more time with your families, be around them as much as you would like to. I know it kind of feels like we are asking you to do a lot, but at the end of the day, this is family morals, family values, things that we grew up on. When you people were young, when y'all saw people in the street not doing right, you corrected the. You see what I'm saying, what happened, it's like now instead of correction we stand back gossiping, talk instead of trying to understand, hey maybe that young man or young woman might not have any good parents, might not have parents at all, might not have anything to eat, anything to address or any way to get to school. So I think like, we are not really here making any demands, we are just saying what really needs to be done. It is well overdue. But as a happy person to be from Goldsboro North Carolina, I love to be here, like I know you have all been outside these county lines, people ask where you are from, you say Goldsboro. I know you all have got some pretty tough remarks. The only way to stop the stereotypes is to start with ourselves. This is the divided states of America not the United. Now how awesome would it be for us as North Carolina to come together just in a small town right here first in history to bring together their own community and make that thing shine across the United States. If praying to God is a ripple effect, standing in the military going left right to left to right is a ripple effect, love is a ripple effect, time is a ripple effect, everything every moment in every situation we waste our time and not doing not understanding what our true jobs are, taking oaths, what about the pledge to God. Part of the reason I did not ask them to pledge allegiance is how can I ask them to pledge allegiance to a country where we do not pledge allegiance to God every day. I cannot do that, I love this country yes I would love to totally be here, I'm not blaming you all for what the country has done, but it is time for us to start a ripple effect. Time for us to start change. Thank you.
3. Chrétien Dumond, 602 Gloucaster Road, Goldsboro, stated I wanted to voice some concerns I serve on the Commission of Community Affairs and I am from District 5. On Thursday, February 21, there was an urgent meeting called by the Commission to discuss Chief West's social media. At that meeting the Commission decided that while no one really knows about the Commission and the community doesn't know who's on the Commission or what it's for and it is to foster positive trust between the city and the citizens. That meeting was on the 21st after that we decided to go heavy on social

media to let people know about the Commission and who's on the commission. On Sunday, March 12, the News Argus did a front-page story about the Commission and some hot topic issues going on with the City, like Goldsboro High School and the NAACP asking for the city manager's resignation and it did one big thing and advertised the meeting coming up on Tuesday, March 14th. The Monday before that meeting, the Commission was emailed Monday night and there was a cancellation of the meeting due to an illness, which I understand comes up, the press and public were notified the day of on March 14 in the morning. With events going on like at Goldsboro High School and with the NAACP asking for the resignation of the city manager, this Commission is super important and that's why I'm asking you to look into the structure of the Commission's and the Boards of the city and when stuff is canceled at the last minute like that with no rescheduled date especially in meeting that had been publicized to that extent, I really feel like it works against the Commission we don't offer any solutions like that I just wanted to voice a concern thank you for your service and your time.

4. Carl Martin, 801 S. Baines Place, Goldsboro, stated good evening gentlemen. I looked at and read reports from Goldsboro parks and recreation department for December and in this report is a report on the golf course. In this report it shows in the year 2015, the golf course lost an average \$10,263 each month for 12 months that is a total of \$123,000. In 2016, the golf course lost an average of \$15,847 a month. Total for the year approximately \$190,000. In two years close to \$300,000 loss in the golf course. I listened with interest this evening, the proposal for the summer program for students here \$10,000 of which \$1000 gets paid out in salaries to you. We can afford to lose in excess of one hundred thousand a year for golf and who plays golf; a majority of the people are not residents of the city. So the city is actually subsidizing in part the golf that is played by non-city residents. I hope someone has noticed this and seen it, because this loss cannot and should not continue to go on. Thank you.
5. Mark Colebrook stated I am the Vice-President of the NAACP and I am here again on behalf of the NAACP. Before I began the first thing I would like to ask that, I've been coming to the meetings and been doing a lot of thinking. The first question, when people come up, they give their public comments and they have three minutes to do so, what is the process for getting feedback. Is it just we come up here and we talk or is there a later time you get feedback or anything, or is it just for you to listen and not get feedback. I'd just like to know what the process is. You can use some of my three minutes to explain.

Mayor Allen stated you go ahead and use your three minutes and then I will explain.

Mr. Colebrook stated we want to make sure and it has been echoed by numerous people, definitely by the NAACP that we are still standing on the things and statements that we asked for the last time. We know there has been a rebuttal in the newspaper and said the City Council was definitely against the things we had asked for. I would like to ask if you would put it to a vote so the public can see who's for or against what we asked for. Would that be feasible? Again we are trying to unite the community and we are trying to hold everyone accountable, including ourselves but as you see the kids have come up and talked about it. So the issue is still not going away. The issue is still out there, you can't put a number on it. No one has taken a poll but the fact of the matter is it still an issue in this City that still needs to be addressed and won't go away until you, specifically City Council, addresses it in a manner we have asked for. I am done speaking so if you would like to explain the process.

Mayor Allen stated the three minutes is for the public to talk to us, we generally do not offer feedback. Sometimes we will offer feedback, but most of the time we do not. If it is a question we cannot answer, we give it to the

manager or staff to answer within the next couple of days to the individual asking the question.

Mayor Pro Tem Foster stated while you are here, I will make the motion for the removal of the City Manager so we can have an official vote. Councilmember Williams seconded the motion. Mayor Allen called for a vote. Mayor Pro Tem Foster and Councilmember Williams voted in favor of the motion to remove the City Manager. Mayor Allen and Councilmembers Broadway, Stevens, Ham, and Aycock voted against the motion. Mayor Allen declared the motion failed 2:5.

6. Francine Smith stated I am the Second Vice-President of the NAACP. Again, here to reenter rate our concerns about not only the issue with the police chief but also the lack of response from our city manager. I realize you have already taken your vote and that is fine for what you are choosing today. You had some young people who stood in front of you today that offered a solution and I think they at least deserve to have their voice heard. As we said the last time we were here, we are not going away, we are not letting this drop. I want to announce we will be holding community hearings that will be held throughout our community with people who had issues not only with the police department but the way the city is managed in general. From the results of those hearings we will be moving forward. I wanted to be sure you knew that this was about to happen. We are not going away. This issue is not going away. We are committed to whatever the process is for us to get a response and not a response it wasn't a big deal because to us it was a big deal. Even to our young people it is and will be a big deal so we will not go away this will not go away we will continue to come here as often as necessary.
7. Shameshia Fennell stated I would just like to come express my concerns about the street conditions in my neighborhood. I'm sure the city does get allocations for Powell bill money, which I understand does cover street paving. Particularly on Pearson, Workman, Fussell, and James Street which is where I live, are in terrible condition. I would like for someone to look into that. We have had to pay for tire balancing and stuff from where the roads are so crappy. I would appreciate if someone would look into that and maybe allocate money to repair. I'm sure there are other areas that could be refurbished.

Mayor Allen stated just so you know we are taking bids in May for resurfacing this year. I was over there today if you write around North James you will see some orange paint on the street, that's where they are going to start doing some milling and paving. So it's coming, maybe 2 to 3 months out.

Ms. Fennell stated thank you, I appreciate that.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council that Item K. Rescheduling Council Meeting Dates and Item L. Departmental Reports were moved to Items Requiring Individual Action during the Work Session. Councilmember Aycock moved the items on the Consent Agenda, Items D, E, F, G, H, I, and J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Zoning Ordinance Amendment – Electronic Sweepstakes Facilities. Public Hearing Scheduled. At their works session held on March 6, 2017, the Council requested that the staff prepare an amendment to the City’s Unified Ordinance as it relates to electronic sweepstakes facilities (internet cafes).

The Council asked that the separation distance from specific uses be increased and additional uses included in the separation distance.

Previously, based on the number of modifications which had been requested in conjunction with these uses, the Council had agreed to reduce the parking requirement for electronic sweepstakes facilities from two (2) spaces per machine to 1.5 spaces per machine. This change has now been formally included within the amendment.

The amendment would limit the zoning districts which would permit electronic gaming establishments as Conditional Uses to only the General Business zone.

In addition, the separation distance would be increased from 200 ft. to 500 ft. and would include not only residentially zoned or developed property, a church or school but would add “day care, playground or public park.”

The separation distance between such uses would be increased from 200 ft. to one mile (5,280 ft.).

All changes proposed to the City’s Zoning Code require a public hearing. The amendment would schedule April 17, 2017 as the date for the public hearing and will allow for the proper advertising as required by State law.

Staff recommended Council schedule a public hearing on the amendments relative to electronic sweepstakes facilities for April 17, 2017. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Contiguous Annexation Request – Mills Goldsboro Properties, LLC – East side of Gateway Drive (4.0 Acres). Public Hearing Set. The City Council, at their meeting on March 6, 2017, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G. S. 160A-33, the Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule April 17, 2017 as the date for the public hearing. A report prepared by the Department of Planning and Community Development, in conjunction with other City departments, will be submitted to the Council on that date.

Staff recommended Council schedule a public hearing for the proposed annexation of the Mills Goldsboro Properties, LLC for April 17, 2017. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Resolutions Authorizing Refunding of the 2008 Street Bonds and 2010A Sewer Bonds. Resolutions Adopted. The City of Goldsboro issued Street Improvement General Obligation Bonds in May 2008 and Sewer Improvement Bonds in April 2010. Interest rates have decreased since the bonds were issued and it may be in the City’s best interest to refund a portion of the outstanding bonds in order to take advantage of these reduced costs.

The City desires to issue \$2,150,000 of the outstanding Street Bonds and \$7,550,000 of the Sewer Bonds. Since the City will be issuing new bonds, the staff in conjunction with Davenport & Company, LLC of Richmond, Virginia has engaged in an analysis of the current market. Due to a reduction in interest rates, it may be in the best interest of the City to combine the outstanding 2008 and 2010A Bonds with the new issue.

Davenport and Company, LLC has compiled potential refunding savings, which could be between \$312,000 - \$450,000. A representative from Davenport will be presenting options for Council to consider at the work session on Monday.

Staff recommended Council adopt the following Resolutions.

1. Bond Order authorizing the issuance of General Obligation Refunding Bonds of the City of Goldsboro in the maximum aggregate principal amount of \$9,700,00 for the purpose of refunding all or a portion of the City's General Obligation Street Improvement Bonds, Series 2008 and General Obligation Sanitary Sewer Bonds, Series 2010A.
2. Resolution making preliminary findings relating to these General Obligation Refunding Bonds. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2017-21 "BOND ORDER AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS OF THE CITY OF GOLDSBORO IN THE MAXIMUM AGGREGATE PRINCIPAL AMOUNT OF \$9,700,000 FOR THE PURPOSE OF REFUNDING ALL OR A PORTION OF THE CITY'S GENERAL OBLIGATION STREET IMPROVEMENT BONDS, SERIES 2008 AND GENERAL OBLIGATION SANITARY SEWER BONDS, SERIES 2010A"

RESOLUTION NO. 2017-22 "RESOLUTION MAKING PRELIMINARY FINDINGS RELATING TO GENERAL OBLIGATION REFUNDING BONDS"

Budget Amendment for Recreation Management Software Equipment. Ordinance Adopted. The City Council has had concerns regarding the tracking of information associated with the golf course. At the Council Retreat, Councilmember Ham presented information he had collected on the golf course, which included a recommendation for the golf course to change to point-of-sale transactions.

Staff has been reviewing options on tracking revenues and transactions at the golf course and selected REC1. Rec1 is a recreation management software that offers cloud based Point of Sale, Reservation, Registration, Membership and Inventory Control. All or some functions can be offered online for remote users or restricted to local/onsite machines. This package will allow for additional data collection and thus more robust reporting.

This software will provide the following:

1. Online registration
2. Reporting options that will identify trends and demographic information
3. Opportunities for direct marketing to previous customers
4. Up to minute reporting
5. Membership tracking/check-in/check-out
6. Location of pertinent emergency information for participants
7. Digital 'cash register' at each facility that include credit card processing

The City would pay the monthly fee of \$18.95 and credit card processing fee of \$18.96 to REC1. There is a 1% service charge fee paid by the customer per transaction.

In order to implement this new software, it would be necessary to purchase point of sale computers, printers, card printers and card supplies. The estimated cost for four stations is \$12,200. Since the current budget does not include funding for this equipment, it is necessary to appropriate \$12,200.

Staff recommended Council adopt the following entitled Ordinance appropriating \$12,200 from the unassigned fund balance of the General Fund for the equipment purchases associated with the implementation of the REC1 Management Software. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2017-15 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL
YEAR”

Condemnation of Dilapidated Dwellings. Ordinance Adopted.

Inspections were performed on twenty-two (22) substandard dwellings which do not comply with the Minimum Housing Code. Therefore, proceedings were initiated to bring these dwellings into code compliance. The locations of these dwellings and the condemnation sequences followed are listed below. Notification was sent from the Inspections Department to the owner(s) giving them ample opportunity to renovate the property. All steps and procedures required by the Ordinance have been taken, including a last opportunity to repair the structures with notification of the upcoming Council meeting for the purpose of requesting condemnation. Legal notices by advertisement were entered in the local newspaper on two occasions relative to these structures.

- (1) 306 N. Carolina Street
Tax parcel #: 12-2599775683
Owner: Action Investment Group
P.O. Box 1517
Irmo, SC 29063
 - (a) Originally inspected Oct 27, 2015.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2011 thru 2015 in the amount of \$2,324.53
 - (f) Letters of opportunity to repair or demolish were sent to Action Investment Group, but the conditions of the letter have not been met.
- (2) 809 Crawford Street
Tax parcel #: 12-2509112817
Owner: Gloria A. Barnes, Heirs
809 Crawford St.
Goldsboro, NC 27530
 - (a) Originally inspected Nov 7, 2014.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2014 thru 2015 in the amount of \$1,120.39.
 - (f) Letters of opportunity to repair or demolish were sent to Gloria A. Barnes, Heirs, but the conditions of the letter have not been met.
- (3) 810 Crawford Street
Tax Parcel #: 12-3509113775
Owner: William & Vivian Holden
603 Brogden St.
Dudley, NC 28333
 - (a) Originally inspected Jun 25, 2015.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for 2015 in the amount of \$161.32.
 - (f) Letters of opportunity to repair or demolish were sent to William & Vivian Holden, but the conditions of the letter have not been met.

- (4) 812 Crawford Street
Tax Parcel #: 12-3509113775
Owner: William & Vivian Holden
603 Brogden St.
Dudley, NC 28333
- (b) Originally inspected Jun 25, 2015.
(b) Structure is in dilapidated condition, not feasible for repair.
(c) No permits have been issued for this structure.
(d) The structure is secure.
(e) The title search revealed taxes due for 2015 in the amount of \$161.32.
(f) Letters of opportunity to repair or demolish were sent to William & Vivian Holden, but the conditions of the letter have not been met.
- (5) 512 Dail Street
Tax Parcel #: 12-3509322666
Owner: Meredith Bailey
512 Dail St.
Goldsboro, NC 27530
- (a) Originally inspected Apr 28, 2015.
(b) Structure is in dilapidated condition, not feasible for repair.
(c) No permits have been issued for this structure.
(d) The structure is secure.
(e) The title search revealed taxes due from 2007 thru 2014 in the amount of \$2,741.09.
(f) Letters of opportunity to repair or demolish were sent to Meredith Bailey, but the conditions of the letter have not been met.
- (6) 615 Devereaux Street
Tax Parcel #: 12-3509024632
Owner: Almere T. Yelverton
615 Devereaux St.
Goldsboro, NC 27530
- (a) Originally inspected May 30, 2014.
(b) Structure is in dilapidated condition, not feasible for repair.
(c) No permits have been issued for this structure.
(d) The structure is secure.
(e) The title search revealed taxes due from 2010 thru 2015 in the amount of \$1,822.99.
(f) Letters of opportunity to repair or demolish were sent to Almere T. Yelverton, but the conditions of the letter have not been met.
- (7) 411 Grantham Street
Tax Parcel #: 12-2599894921
Owner: Bhagyalakshmi Pasupuleti
45493 Lost Trail Terrace
Sterling, VA 20164
- (a) Originally inspected Nov 20, 2015.
(b) Structure is in dilapidated condition, not feasible for repair.
(c) No permits have been issued for this structure.
(d) The structure is secure.
(e) The title search revealed taxes due for years 2013 thru 2015 in the amount of \$916.45.
(f) Letters of opportunity to repair or demolish were sent to Bhagyalakshmi Pasupuleti, but the conditions of the letter have not been met.

- (8) 113 N. Kornegay Street
Tax Parcel #: 12-3509059538
Owner: Ebony Monroe & Michael Anderson
172 N. 25th Street
Wyandanch, NY 11798
- (a) Originally inspected Oct 30, 2014.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due in the amount of \$1,596.71.
 - (f) Letters of opportunity to repair or demolish were sent to Ebony Monroe & Michael Anderson, but the conditions, of the letter have not been met.
- (9) 204 W. Oak Street
Tax parcel #: 12-2599876473
Owner: Calvin A. McNeill
2195 Bailey Rd.
Coats, NC 27521
- (a) Originally inspected Oct 26, 2011.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due in the amount of \$228.25.
 - (f) Letters of opportunity to repair or demolish were sent to Calvin A. McNeill, but the conditions of the letter have not been met.
- (10) 1113 Olivia Lane
Tax parcel #: 12-3509219459
Owner: Willie H. Hamilton, Heirs
1113 Olivia Lane
Goldsboro, NC 27530
- (a) Originally inspected Jul 28, 2008.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed no taxes due.
 - (f) Letters of opportunity to repair or demolish were sent to Willie H. Hamilton, Heirs, but the conditions of the letter have not been met.
- (11) 810 Poplar Street
Tax parcel #: 12-3509215562
Owner: Elizabeth Daye Portier
606 Poplar Street
Goldsboro, NC 27530
- (a) Originally inspected Jun 12, 2013.
 - (b) Structure is in dilapidated condition, not feasible for repair.
 - (c) No permits have been issued for this structure.
 - (d) The structure is secure.
 - (e) The title search revealed taxes due for the year 2014 thru 2015 in the amount of \$539.25.
 - (f) Letters of opportunity to repair or demolish were sent to Elizabeth Daye Portier, but the conditions of the letters have not been met.
- (12) 508 Roberts Street
Tax parcel #: 12-3509022010
Owner: Fannie Williams, ETAL
508 Roberts St.

- (a) Originally inspected May 23, 2016.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes due for year 2016 in the amount of \$153.42.
- (f) Letters of opportunity to repair or demolish were sent to Fannie Williams, ETAL, but the conditions of the letters have not been met.

(13) 210 A & B Slocumb Street
Tax parcel #: 12-3509143280
Owner: Walter & Grace Williams
P.O. Box 92
Fawnham, VA 22460

- (a) Originally inspected May 30, 2014.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes due for year 2012 thru 2015 In the amount of \$1,034.97.
- (f) Letters of opportunity to repair or demolish were sent to Walter & Grace Williams, but the conditions of the letter have not been met.

(14) 712 E. Walnut Street
Tax parcel #: 12-3509241589
Owner: Hector Landavarde
1049 Wetterhorn Way
Wendell, NC 27591

- (a) Originally inspected Jan 22, 2013.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed no taxes are due.
- (f) Letters of opportunity to repair or demolish were sent to Hector Landavarde, but the conditions of the letter have not been met.

(15) 306 Wayne Avenue
Tax parcel #: 12-2599911022
Owner: James, Tommy, & Danny Person
189 Buffalo Ave.
Brooklyn, NY 11213

- (a) Originally inspected Mar 12, 2015.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes are due from 2009 thru 2015 in the amount of \$3,590.57.
- (f) Letters of opportunity to repair or demolish were sent to James, Tommy, & Danny Person, but the conditions of the letter have not been met.

(16) 409 Wayne Avenue
Tax Parcel #: 12-2599916126
Owner: Obeila Silver, Heirs
409 Wayne Ave.
Goldsboro, NC 27530

- (a) Originally inspected Nov 6, 2014.

- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes are due from 2010 thru 2015 in the amount of \$1,921.63.
- (f) Letters of opportunity to repair or demolish were sent to Obeila Silver, Heirs, but the conditions of the letter have not been met.

(17) 417 Wayne Avenue
 Tax parcel #: 12-2599917136
 Owner: Roosevelt Johnson, Heirs
 417/419 Wayne Ave.
 Goldsboro, NC 27530

- (a) Originally inspected Nov 5, 2014.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes due from 2014 thru 2015 in amount of \$1,190.82.
- (f) Letters of opportunity to repair or demolish were sent to Roosevelt Johnson, Heirs, but the conditions of the letter have not been met.

(18) 419 Wayne Avenue
 Tax parcel #: 12-2599917136
 Owner: Roosevelt Johnson, Heirs
 417/419 Wayne Ave.
 Goldsboro, NC 27530

- (a) Originally inspected Nov 5, 2014.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes due from 2014 thru 2015 in amount of \$1,190.82.
- (f) Letters of opportunity to repair or demolish were sent to Roosevelt Johnson, Heirs, but the conditions of the letter have not been met.

(19) 511 Wayne Avenue
 Tax parcel #: 12-3509011173
 Owner: Lola Jones McEachin
 102 Daniel Dr.
 Goldsboro, NC 27534

- (a) Originally inspected Jan 8, 2016.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes are due in the amount of \$247.50.
- (f) Letters of opportunity to repair or demolish were sent to Lola Jones McEachin, but the conditions of the letter have not been met.

(20) 517 Wayne Avenue
 Tax Parcel #: 12-3509012122
 Owner: Charles Leon Jacobs, Heirs
 218 Herbert St.
 Goldsboro, NC 27530

- (a) Originally inspected on Jul 28, 2008.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.

- (d) The structure is secure.
- (e) The title search revealed no taxes are due.
- (f) Letters of opportunity to repair or demolish were sent to Charles Leon Jacobs, Heirs, but the conditions of the letter have not been met.

(21) 317 Whitfield Drive
 Tax Parcel #: 12-3509215562
 Owner: Bessie Barnes
 207 Whitfield Dr.
 Goldsboro, NC 27530

- (a) Originally inspected on Nov 30, 2015.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed taxes due from 2015 in the amount Of \$498.59.
- (f) Letters of opportunity to repair or demolish were sent to Bessie Barnes, but the conditions of the letter have not been met.

(22) 325 Whitfield Drive
 Tax Parcel #: 12-2599455791
 Owner: Mt. Zion Church Ministries
 323 Whitfield Dr.
 Goldsboro, NC 27530

- (a) Originally inspected on Feb 6, 2009.
- (b) Structure is in dilapidated condition, not feasible for repair.
- (c) No permits have been issued for this structure.
- (d) The structure is secure.
- (e) The title search revealed no taxes due.
- (f) Letters of opportunity to repair or demolish were sent to Mt. Zion Church Ministries., but the conditions of the letter have not been met.

The City Attorney has completed title searches on these properties to determine legal ownership. We have attempted to work with the owner(s) involved for their benefit, as well as the City's. Ample opportunity has been given for rehabilitation of the structures. In order that we may enforce the Code, we will have to complete the process by removing said dwellings. Bids will be awarded by informal bid procedures for all structures.

After the demolitions are satisfactorily completed, the owner(s) will be billed for the deed search and the removal. If it appears that asbestos is present, asbestos inspections will be required at these locations. Samples will be taken and laboratory tested at the owner's expense. The cost incurred for removal of asbestos will be added to the cost of the demolition. If the property owner(s) fails to pay these costs, we will place a lien against the properties. Funds have been appropriated for these demolitions.

Staff recommended Council adopt the following entitled Ordinance condemning the structures located at 306 Carolina St., 809 Crawford St., 810 Crawford, 812 Crawford St., 512 Dail St., 615 Devereaux St., 411 Grantham St., 113 N. Kornegay St., 204 Oak St., 1113 Olivia Lane, 810 Poplar St., 508 Roberts St., 201 A & B Slocumb St., 712 E. Walnut St., 306 Wayne Ave., 409 Wayne Ave., 417 Wayne Ave., 419 Wayne Ave., 511 Wayne Ave., 517 Wayne Ave., 317 Whitfield Dr., and 325 Whitfield Dr., in the City of Goldsboro, North Carolina. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2017-16 "AN ORDINANCE DIRECTING THE BUILDING CODES ADMINISTRATOR TO DEMOLISH THE PROPERTY HEREIN DESCRIBED AS UNFIT FOR HUMAN HABITATION"

Abatement and Demolition Quote for Commercial Property: Brookside Mart located at 2000 S. Slocumb Street. Approved. Request for Quote of Abatement and Demolition of the Brookside Mart commercial property located at 2000 S. Slocumb Street, Goldsboro, NC. On February 3, 2017, requests for quote were sent to two contractors. A/K Grading & Demolition, Inc., and Corbett Clearing & Demolition, LLC, submitted the following quotes.

A/K Grading & Demolition, Inc.
Scope of Work – Brookside Mart

- Demolition and Disposal of the Brookside Mart building.
- Sweep and clean concrete slab.
- Asbestos Abatement and disposal in its entirety.
- Obtain NCDENR permit and City of Goldsboro permit.

Total Demolition and Asbestos Abatement - \$16,000.00

Corbett Clearing & Demolition, LLC
Scope of Work – Brookside Mart

- Demolition and Disposal of the Brookside Mart building.
- Sweep and clean concrete slab.
- Asbestos Abatement and disposal in its entirety.
- Obtain NCDENR permit and City of Goldsboro permit.

Total Demolition and Asbestos Abatement - \$18,000.00

The quotes have been reviewed by the City's Inspection Department, checked for accuracy, and found to be in order. The bid from AK Grading and Demolition, Inc. is being recommended in the amount of \$16,000. The current fiscal year's budget has sufficient funding for abatement and demolition of this location.

It was recommended Council accept the bid of \$16,000 from AK Grading and Demolition, Inc. for abatement and demolition of the commercial property contingent on the owner paying for the demolition. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Third Annual Downtown Goldsboro Kilt Fun Run – Temporary Street Closing Request. Approved. The Flying Shamrock Irish Pub is requesting permission to close a portion of certain City streets on Saturday, April 1, 2017 from 3:45 p.m. to 4:30 p.m. in order to hold their annual kilt fun run.

The street closing request is as follows:

Parade Route: John Street beginning at 115 North John Street, right on E. Walnut Street, right on N. Center Street, right on E. Mulberry Street, right on N. John Street to 115 North John Street.

Staging Area: 115 North John Street

The time requested for the closing is from 3:45 p.m. to 4:30 p.m.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.

4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant street closings on Walnut, John, Mulberry, and Center Streets on April 1, 2017 from 3:45 p.m. to 4:30 p.m. in order that the Second Annual Downtown Goldsboro Kilt Fun Run may take place, subject to the above conditions. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

Rescheduling Council Meeting Dates. Approved. The Goldsboro City Council normally meets the 1st and 3rd Mondays of every month for their Regular Council Meeting. The following meetings need to be rescheduled.

- Monday, April 3, 2017
- Monday, May 1, 2017
- Monday, June 19, 2017

It was suggested Council consider rescheduling to:

- Tuesday, April 4, 2017
- Tuesday, May 2, 2017
- Monday, June 26, 2017

Council discussed alternative dates. Upon motion of Councilmember Ham, seconded by Councilmember Stevens and unanimously carried Council changed Tuesday, May 2, 2017 to Monday, May 8, 2017 and the following were suggested for Council's consideration:

- Tuesday, April 4, 2017
- Monday, May 8, 2017
- Monday, June 26, 2017

Upon motion of Councilmember Ham, seconded by Councilmember Stevens Council rescheduled the Monday, April 3, 2017, Monday May 1, 2017 and Monday, June 19, 2017 Council meetings to Tuesday, April 4, 2017, Monday, May 8, 2017 and Monday, June 26, 2017.

Monthly Reports. Accepted as Information. The various departmental reports for the month of February, 2017 were submitted for the Council's approval. Upon motion of Councilmember Aycock, seconded by Councilmember Williams and unanimously carried, Council accepted the reports as information.

City Manager's Report. Mr. Scott Stevens stated Mayor and Council there are two things I'd like to mention tonight. The North Carolina League of Municipalities' Town Hall Day is scheduled for March 29th, I know several of you plan to attend, we will spend most of the day at or around the legislature in Raleigh. Second on your work session we had the Enhanced Community Plan, you do have a report in your package. I apologize we did not get to that I will have Chief West follow-up at an upcoming meeting. Thank you.

City Attorney's Report. No report.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution and Proclamation.

Resolution Expressing Appreciation for Services Rendered by Danny Keel as an Employee of the City of Goldsboro for More Than 7 Years. Resolution Adopted. Danny Keel retires on April 1, 2017 as a Building Inspector with the Inspections Department of the City of Goldsboro with more than 7 years of service. Danny worked with the City of Goldsboro as an EMT Intermediate from July 31, 1991 through May 23, 1995. On February 19, 2014, Danny was hired as a Building Inspector with the

Inspections Department where he has served until his retirement. Danny has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Danny Keel their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Danny Keel our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro. We offer Danny our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen seconded by Councilmember Ham and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2017-20 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DANNY KEEL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 7 YEARS”

Proclamation – Child Abuse Prevention Month. Mayor Allen proclaimed April as “Child Abuse Prevention Month” and called upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Councilmember Broadaway read the following Proclamation:

Proclamation – Month of the Military Child. Mayor Allen proclaimed April as the “Month of the Military Child” in the City of Goldsboro and encouraged all residents to recognize the contributions of our military families and to celebrate the spirit of military children across our district and nation.

Councilmember Aycock stated I welcome the comments from the children tonight and I thank you for bringing them in.

Councilmember Ham complimented the kids on their speaking and writing ability. You guys are to be commended on your advanced learning skills.

Mayor Pro Tem Foster stated I would like to thank The Village and everyone in the community who came up and spoke. Thank you for getting involved in the community, thank you for the things you are doing. It is very much appreciated.

Councilmember Williams stated I would also like to thank The Village as well and I also want to thank the city, I want to thank all of the entities that got on board with our summer youth program. I know it is at its first stages but it is so important. I want to thank the gentleman that came up and had a solution. He talked about our golf course losing money and using those resources someplace else. I just have a call of action to any companies in Goldsboro, any supervisors, any small businesses, any mom-and-pop, to create a job for a young person to keep them out of trouble, teach them soft skills, it will make us and have a better Goldsboro. It will get us to a point where we don't waste a life, how much is a life worth. Thank you.

Councilmember Broadaway stated I would like to thank everyone for their comments, especially the children, that's really brave to stand up and know you are on TV. That takes bravery. Thank you.

Councilmember Stevens stated I would like to thank The Village for coming out as well. I thank the children for coming out and speaking about what's important to you. I will go into a little bit of elaboration, one of you was talking about the WA Foster, the original WA Foster. From Mr. Murphy's standpoint, I do not believe we will be able to call it WA Foster anymore, we will have to come up with a new name and hopefully we can get your input on a new name because I have fought since I came into office to save it and I do believe we've come up with a solution to try to keep the original WA Foster open with Mr. Ashford, Ms. Cheryl Alston, the Little Washington Growing group and

another 501(3) (c) to try and keep it open and keep it moving forward for the community and push into the next generation. To the little ones, never stop learning, you are the future. What you did here tonight is brilliant, keep expanding your minds, and learn other languages, Spanish, French, German. Then you can go out to other parts of the world, not just Goldsboro. Goldsboro is just a little small speck in the great big world. Thank you.

Mayor Allen stated I want to think the village also especially the young kids because I know when I was your age I would have never came up and done that. Come back anytime we are always glad to have you. I do think we made two really good moves tonight. We don't have all the weeds worked out but we are close on how to save the WA Foster. I think we are all excited about that. Like councilmember Williams mentioned the summer youth employment program, that's a partnership with us, the Housing Authority and when community college. I think you will see good things come out of that. Tonight instead of adjourning we are going to recess because we have all been invited to a community meeting at resurrection of Goldsboro and I've heard more than three council members may go in the open meetings law will not allow us to do that, so were going to recess tonight until 6:30 PM tomorrow at resurrection church. We're going to hear what they say and to my knowledge no business of the city Council will be conducted we will be there just to listen. I want to stress it is not our meeting but if there are four of us present I will call us to order to comply with open meetings law. Thank you.

There being no further business, the meeting will recess until 6:30 p.m. on March 21, 2017 at Resurrection Church, 2419 East Ash Street, Goldsboro.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: **Setting Public Hearing**
Contiguous Annexation Request – Cuyler Spring
Housing Associates, LLC – Northwest corner of
Cuyler Best Road and Oxford Boulevard (5.3 Acres)

BACKGROUND: The City Council, at their meeting on May 15, 2017,
requested that the City Clerk examine the subject
annexation petition for sufficiency. The City Clerk has
completed the examination and has determined that
the petition is sufficient. Sufficiency indicates that
property is described accurately within 1:10,000 feet
and that all property owners have signed the petition.

DISCUSSION: Pursuant to G. S. 160A-58.2, the Council shall fix a
date for public hearing on the annexation if the
petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule
June 26, 2017 as the date for the public hearing. A
report prepared by the Department of Planning and
Community Development, in conjunction with other
City departments, will be submitted to the Council on
that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed
annexation of Cuyler Spring Housing Associates, LLC
Property for June 26, 2017.

Date: 5 / 25 / 17



Planning Director

Date: _____

City Manager

ssj

NOTICE OF PUBLIC HEARING
IN REGARDS TO THE ANNEXATION OF REAL NON-CONTIGUOUS
PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Notice is hereby given that, in compliance with Section 160A-58.2 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on Monday, June 26, 2017 at 7:00 p. m. relative to the annexation of the real non-contiguous property hereinafter described to the City of Goldsboro.

At this public hearing all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Cuyler Spring Housing Associates, LLC Property

BEGINNING at an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard; thence from the beginning with the Eastern right of way of Oxford Boulevard, N. $39^{\circ} 23' 08''$ W. 522.68 feet to an iron rod found, the most Southwestern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence leaving the Eastern right of way of Oxford Boulevard, with the line of Oxford Square, N. $64^{\circ} 59' 59''$ E. 72.27 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with the line of Oxford Square, N. $64^{\circ} 59' 59''$ E. 491.21 feet to an iron rod found, the most Southeastern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence with the line of the property of Paul Gambella et al, S. $25^{\circ} 00' 00''$ E. 306.29 feet to a concrete monument found, Jeffrey G. Best et al most Northeastern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the line of the property of Jeffrey G. Best et al, S. $65^{\circ} 00' 00''$ W. 100.00 feet to an iron rod; thence with the line of the property of Jeffrey G. Best et al, S. $25^{\circ} 00' 00''$ E. 200.00 feet to an iron rod on the Northern right of way of N. C. Secondary road No. 1565 (Cuyler Best Road), Jeffrey G. Best et al most Southwestern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road), S. $65^{\circ} 00' 00''$ W. 261.36 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with said road right of way, S. $65^{\circ} 00' 00''$ W. 72.27 feet to an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard, the point of

beginning containing 5.335 Acres more or less including a Carolina Power & light Company Easement, or 4.495 Acres more or less excluding a Carolina Power & Light Company Easement.

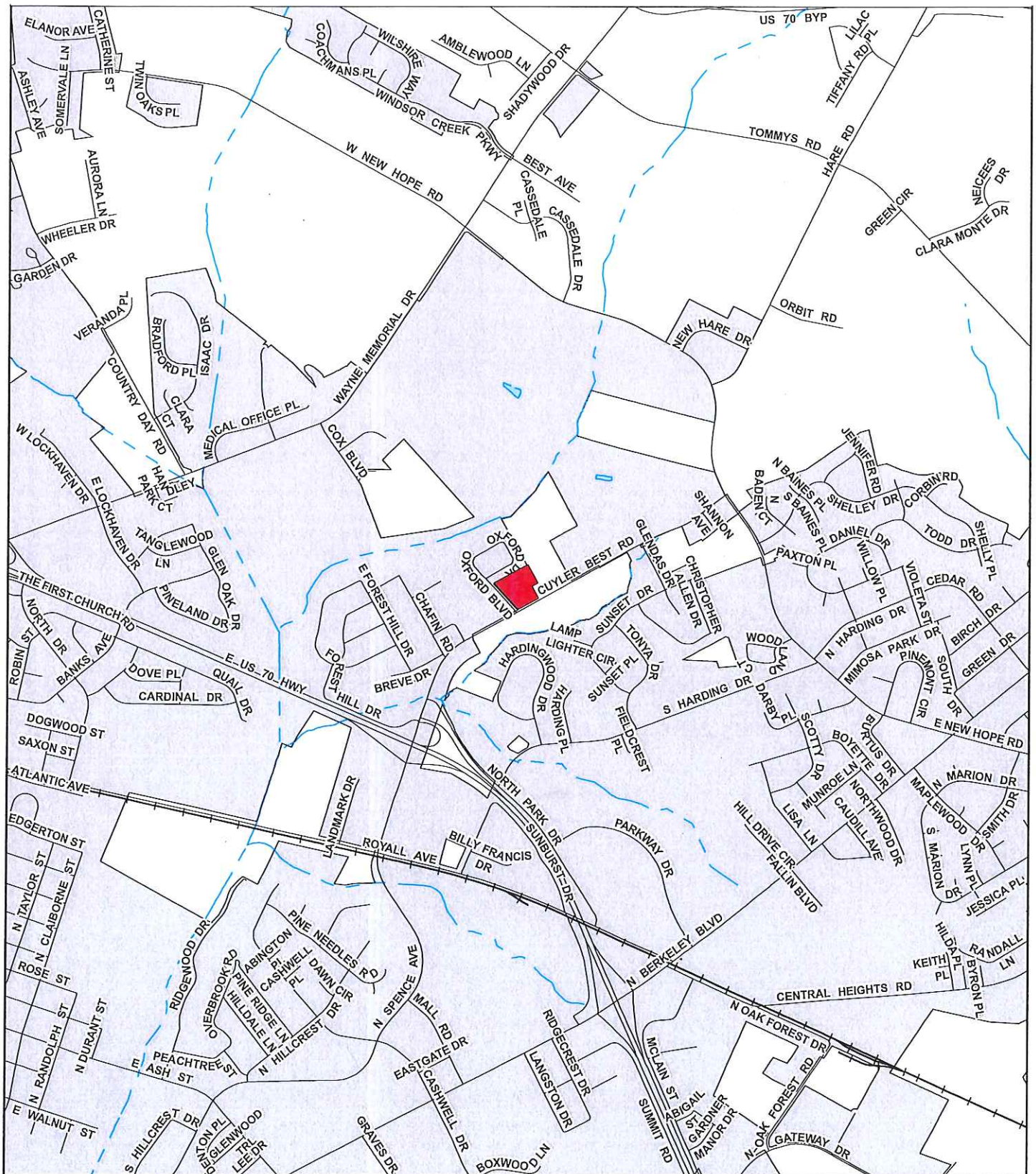
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Melissa C. Corser, City Clerk

James D. Womble, City Attorney

PUBLISH: June 15, 2017

Contiguous Annexation Cuyler Spring Housing Associates, LLC



Contiguous Annexation Cuyler Spring Housing Associates, LLC



Contiguous Annexation Cuyler Spring Housing Associates, LLC



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: S-3-17 Cypress Ridge (Preliminary Subdivision Plat)

BACKGROUND: The property is located just north of the new US 70 Bypass and east of US 117 North (North William Street). The site is located outside the City limits and within the one-mile extra-territorial jurisdiction.

Total land area: 27 acres.

Total no. of lots: 15

Zoning: R-16 Residential

DISCUSSION: The applicant proposes to divide the tract into 15 lots. Of those lots, 12 are proposed for sale and development, two will remain as open space and one lot will remain farmland with possible development in the future.

A total of nine lots are located on the east side of Princess Drive. Six lots are located on either side of Hillside Drive.

Utilities: All lots will be serviced by the Fork Township Sanitary District. Water line size and fire hydrant locations will be designed by the Sanitary District Engineer. On-site septic systems will be required and approved by the Wayne County Environmental Health Department.

Flood Hazard Area: The proposed subdivision is not located in a special flood hazard area.

Engineering: The proposed subdivision is subject to drainage plans being reviewed and approved by City Engineering.

The Planning Commission, at their meeting held on May 22, 2017, recommended approval of the preliminary subdivision plat.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the 15-lot preliminary subdivision plat for Cypress Ridge.

Date: 5/25/17



Planning Director

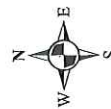
Date: _____

City Manager

ssj

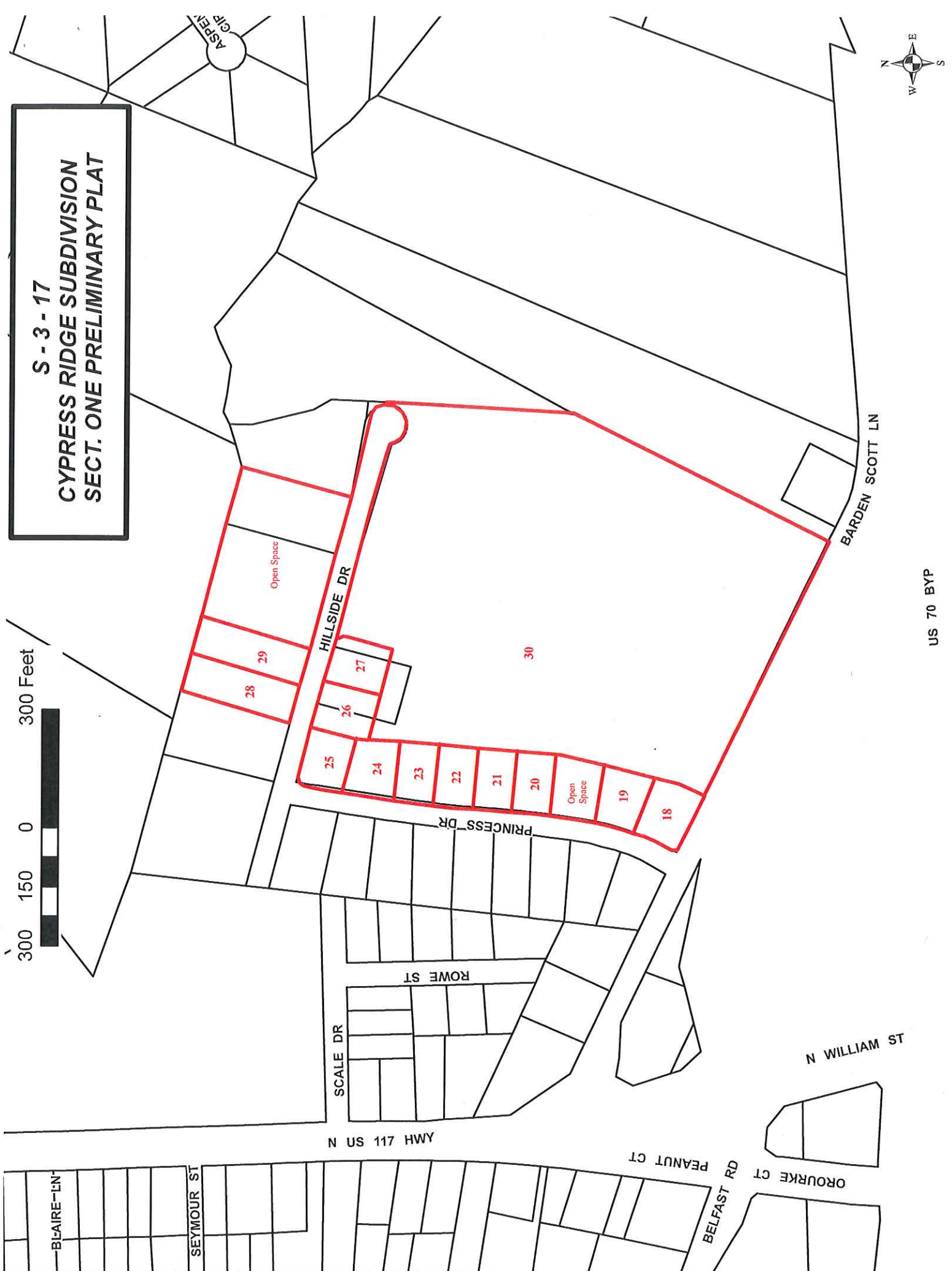
S - 3 - 17

CYPRESS RIDGE SUBDIVISION
SECT. ONE PRELIMINARY PLAT



300 Feet

300 150 0



US 70 BYP

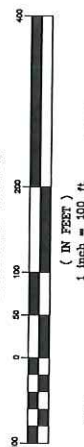


S - 3 - 17
CYPRESS RIDGE SUBDIVISION
SECT. ONE PRELIMINARY PLAT





PRELIMINARY PLAT
CYPRESS RIDGE
SECTION ONE
STONEY CREEK TOWNSHIP
WAYNE COUNTY, N.C.
GRAPHIC SCALE



OWNER
SASSER HOME BUILDERS, INC
SOURCE OF TITLE
DB 1 PC
PC 1, S. 102

[illegible]

L E G E N D

IS* - IRON STAKE FOUND
IPF - IRON PIPE FOUND
RIS* - RAILROAD SPIKE FOUND
CLS - CONCRETE MONUMENT SET
CC - COMPUTED POINT
IR - IRON STAKES SET ON ALL CORNERS
UNLESS OTHERWISE NOTED
AUDE - ACCESS, UTILITY & DRAINAGE
EASEMENT

AREA CALCULATED BY DMD
ALL BEARINGS ARE MAGNETIC
ALL DISTANCES ARE HORIZONTAL. GROUND

**PRELIMINARY PLAT
NOT FOR RECORDATION,
CONVEYANCES OR SALES**



BRYAN K.
JONES CONSULTING ENGINEERS, P.A.
Post Office Box 10882
Goldsboro, North Carolina 27532
919-221-5222 LIC: C-3065

US HWY 70 BYPASS



| CURVE | LENGTH | RADIUS | CHORD | CHORD STARS | BEARING | OFFSET |
|-------|--------|---------|-------|-------------|-----------|--------|
| C1 | 36.27 | 23.00 | 20.50 | 8000000 | 511.72000 | 33.36 |
| C2 | 40.68 | 23.00 | 20.50 | 8522242 | 512.72000 | 40.87 |
| C3 | 35.03 | 50.00 | 35.34 | 1113000 | 514.00000 | 104.56 |
| C4 | 35.03 | 50.00 | 35.34 | 1113000 | 514.00000 | 104.56 |
| C5 | 124.35 | 870.00 | 60.00 | 8542242 | 514.00000 | 33.36 |
| C6 | 23.52 | 870.00 | 11.06 | 8174245 | 514.00000 | 23.92 |
| C7 | 23.52 | 25.00 | 22.00 | 8000000 | 514.00000 | 33.36 |
| C8 | 36.27 | 25.00 | 22.00 | 8542242 | 514.00000 | 40.87 |
| C9 | 40.68 | 25.00 | 22.00 | 8542242 | 514.00000 | 40.87 |
| C10 | 138.04 | 50.00 | 27.00 | 8616124 | 517.22000 | 38.36 |
| C11 | 206.68 | 50.00 | 40.00 | 8718242 | 517.22000 | 53.41 |
| C12 | 175.18 | 1300.00 | 65.28 | 8914000 | 517.22000 | 199.99 |
| C13 | 175.18 | 1300.00 | 65.28 | 8914000 | 517.22000 | 199.99 |

| INTEGRATING RISK CALCULATIONS | | | |
|--|-------------|----------------------------|----------------------------|
| TYPE OF ANALYSIS | RISK FACTOR | IN LUMBER VALUE DEFLECTION | IN LUMBER TOTAL DEFLECTION |
| 1. PRELIMINARY INVESTIGATION OF RISK | 0.000 | 0.0 | 0.000 |
| 2. PRELIMINARY INVESTIGATION OF RISK | 2.985 | 1.2 | 2.567 |
| 3. PRELIMINARY INVESTIGATION OF RISK | 0.000 | 0.0 | 0.000 |
| 4. PRELIMINARY INVESTIGATION OF RISK | 5.505 | 3.2 | 16.195 |
| TOTAL | 8.490 | — | 18.662 |
| TOTAL DEFLECTION * 3.6 = DEFLECTION REQUIRED | | | |

| | |
|--------------------------------------|-----------------|
| IMPROVEMENT AREA | AREA (ACRES) |
| STREET PAVING AREA | 0.000 |
| 12 LOTS (6-3000 & F. (ACRES & DECVT) | 0.876 |
| TOTAL ACRES | 0.876 |
| TOTAL PERCENT IMPROVEMENTS | 0.876 / 1.219 = |

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: CU-9-17 Earl Beasley - North side of East Ash Street between Malloy Street and Barrow Court

Applicant requests a Conditional Use Permit to consider amending a previously-approved Conditional Use Permit which allows for the operation of a Place of Entertainment with ABC permits to add outdoor recreational activities. The operation is known as Hero's Oyster Bar and Grill

Frontage: 266.77 ft.
Depth: 342.58 ft. (Average)
Area: 82,764 sq. ft. or 1.9 acres
Zoning: General Business

BACKGROUND: On August 3, 2015, the Goldsboro City Council approved site plans and a Conditional Use Permit for a Place of Entertainment with ABC permits to allow the operation of a bar, restaurant, and interior entertainment space for live music and comedy acts.

The applicant now proposes the addition of a beach volleyball court.

DISCUSSION: The submitted site plan indicates the 1,700 sq. ft. volleyball court located behind the principal building and towards the rear of the property. Existing parking and traffic circulation patterns will not be affected.

At the public hearing held on May 15, 2017, a representative of the applicant spoke in favor of the request. No one appeared in opposition.

The Planning Commission, at their meeting held on May 22, 2017, recommended approval of the Conditional Use Permit and submitted site plan detailing the location of the proposed volleyball court.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving an amendment to a previously-issued Conditional Use Permit for a Place of Entertainment with no ABC permits to allow the addition out an outdoor volleyball court; and
2. Approve the site plan revision detailing the location of the volleyball court.

Date: 5/25/17



Planning Director

Date: _____

City Manager

ssj

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER **APPROVING** THE AMENDMENT TO A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on May 15, 2017 to consider amending a previously-issued Conditional Use Permit application number:

CU-9-15 Earl Beasley – North side of East Ash Street between
Malloy Street and Barrow Court

to add a volleyball court (exterior activity) to an existing place of entertainment with ABC permits (restaurant and live indoor venue), having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for a place of entertainment with ABC permits.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

Bars, Nightclubs, Pool Halls, Places of Entertainment (both public and private and for profit - ABC Permit)

- a. Permitted Districts: Central Business District, General Business, Shopping Center, Highway Business.

The subject property is zoned General Business.

- b. Approval Criteria: No establishment shall be located within 200 ft. of any residentially zoned or developed property, church or school. Where the proposed establishment is separate from residentially zoned or developed property by a four-lane highway, the 200 ft. separation shall only apply to the properties along the sides and rear of the establishment. No establishment shall be located within 150 ft. of any other such establishment.

Not applicable to this request.

- c. Central Business District Exceptions. **Not applicable to this request.**
- d. Upon complaint from any person, a public hearing may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use different than set forth in the conditional use permit, the City Council after public hearing may modify, suspend or revoke the conditional use permit.
- e. Site Plan Information

An aerial site plan has been submitted which indicates a 29.6 ft. by 59 ft. sand area behind the principal building and towards the rear of the property which will accommodate a volleyball court. Existing parking and traffic circulation patterns will not be affected. All previously-approved details regarding site development (See Case CU-5-15) will apply.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing an amendment to a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for amendment of a Conditional Use Permit to operate a place of entertainment with ABC permits by allowing the addition of a volleyball court.

Therefore, because the City Council concludes that the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE BEEN** satisfied, IT IS ORDERED that the application for the amendment of a CONDITIONAL USE PERMIT to allow the addition of a volleyball court to a place of entertainment with ABC permits (billiards and lounge) be **APPROVED**.

Thus ordered this _____ day of _____, 2017.

Chuck Allen, Mayor

James D. Womble, City Attorney

CU - 9 - 17
EARL BEASLEY - OUTDOOR ENTERTAINMENT PLACE
OF ENTERTAINMENT W/ ABC - AMENDMENT

Hours of Operation:

Monday - Saturday 4:00 pm to 2:00 am
Sunday 12:00 Noon to 2:00 am

Number of Employees:

No More than Ten (10) per shift
Two Shifts



CITY CLERK

DATE

CITY ENGINEER

DATE

PLANNING DIRECTOR

DATE

OWNER SIGNATURE



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: CU-10-17 Jared Grantham – South side of East Walnut Street between Ormond Avenue and John Street

BACKGROUND: The applicant requests a Conditional Use Permit to allow the operation of a Place of Entertainment with no ABC permits. The use proposed is a physical adventure gaming operation which is most commonly known as an “Escape Room”.

Escape Rooms were originally developed in Japan. They are basically an activity where players are locked in a room and have to use elements of the room to solve a series of puzzles and escape within a set time limit, or after having completed a mission.

Escape rooms usually involve groups of people and can be used as teambuilding exercises for public, private or governmental entities or as an activity for individuals and families.

They are sometimes characterized as physical versions of escape-type video games.

DISCUSSION: The applicant proposes to utilize the one-story building which is to be divided into three separate escape rooms and also will include restrooms, a reception/waiting area, and office and storage.

Hours of Operation
Monday – Wednesday (By Appt.)
Thursday and Friday (5:00 p.m. to 10:30 p.m.)
Saturday (9:00 a.m. to 10:30 p.m.)
Sunday (2:30 p.m. to 10:30 p.m.)

No. of Employees: 2

The property is located within that area of the Central Business District which is exempt from providing off-street parking.

Any exterior improvements will require review and approval by the Historic District Commission.

At the public hearing held on May 15, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on May 22, 2017, recommended approval of the Conditional Use Permit and site plan detailing the operation.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and:

1. Adopt an Order approving a Conditional Use Permit to allow the operation of a Place of Entertainment with no ABC permits – Escape Room; and
2. Approve the site plan detailing the operation of the use.

Date: 5/25/17



Planning Director

Date: _____

City Manager

ssj

CITY OF GOLDSBORO

STATE OF NORTH CAROLINA

ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on May 15, 2017 to consider Conditional Use Permit application number:

CU-10-17 Jared Grantham – South side of East Walnut Street
between Ormond Avenue and John Street

to operate a place of entertainment without ABC permits (physical adventure gaming operation – Escape Room), having heard all of the evidence and arguments presented and reports from City officials and having received a recommendation for **approval** from the Goldsboro Planning Commission pertaining to said application, makes the following:

FINDINGS OF FACT

1. The City Council finds that there are certain uses that exist which may be constructed, continued and/or expanded if they meet certain mitigating conditions specific to their design and/or operation. Such conditions ensure compatibility among uses and building types so that different uses may be located in proximity to one another without adverse effects to either.
2. Even if the permit-issuing body finds that the application complies with all the other provision of the City's Unified Development Ordinance, it may still deny the permit if it concludes, based upon information submitted at the hearing, that, if completed as proposed, the development:
 - a. Will materially endanger the public health or welfare; or
 - b. Will substantially injure the beneficial use of adjoining or abutting property; or
 - c. Will not be in harmony with existing development and uses within the area in which it is located; or
 - d. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.
3. The City of Goldsboro's Unified Development Ordinance provides the following regulations which are specific to the applicant's request for a place of entertainment with no ABC permits.

Chapter 5.5 Supplemental Use Regulations

5.5.4 Special and Conditional Use Specific Regulations

*Arcades/Game Rooms/Pool Halls/Places of Entertainment (including teen clubs)
– No ABC Permit)*

Permitted Districts: Central Business District, General Business, Shopping Center, Highway Business. **(The subject property is zoned Central Business District.)**

Approval Criteria

1. Upon complaint from any person owning property within 400 ft. of the applicant's property, a public hearing before the City Council and Planning Commission may be scheduled by the City Council to determine what additional conditions, if any, may be needed to protect the public health, safety and welfare. Upon a finding that there has been an increase in the volume, intensity or frequency of the use or a use different than set forth in the conditional use permit, the City Council after the public hearing may modify, suspend or revoke the conditional use permit.
2. Six copies of the floor plan, drawn to scale, shall be submitted indicating the proposed uses within the structure.

Hours of Operation

Monday – Wednesday (By Appt.)

Thursday and Friday (5:00 p. m. to 10:30 p. m.)

Saturday (9:00 a. m. to 10:30 p. m.)

Sunday (2:30 p. m. to 10:30 p. m.)

No. of Employees: 2

3. A satisfactory statement setting forth the method and frequency of litter collection and disposal shall be submitted with the site plan. **City container service will be utilized.**

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance.

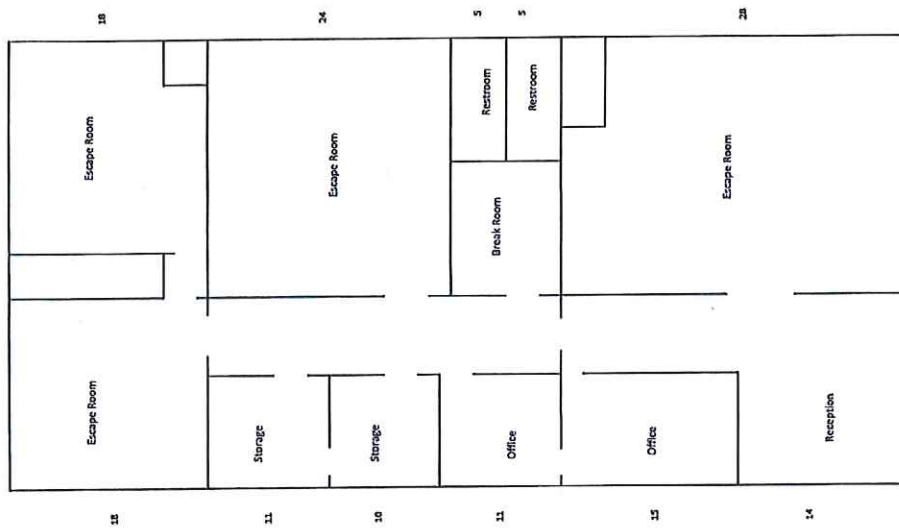
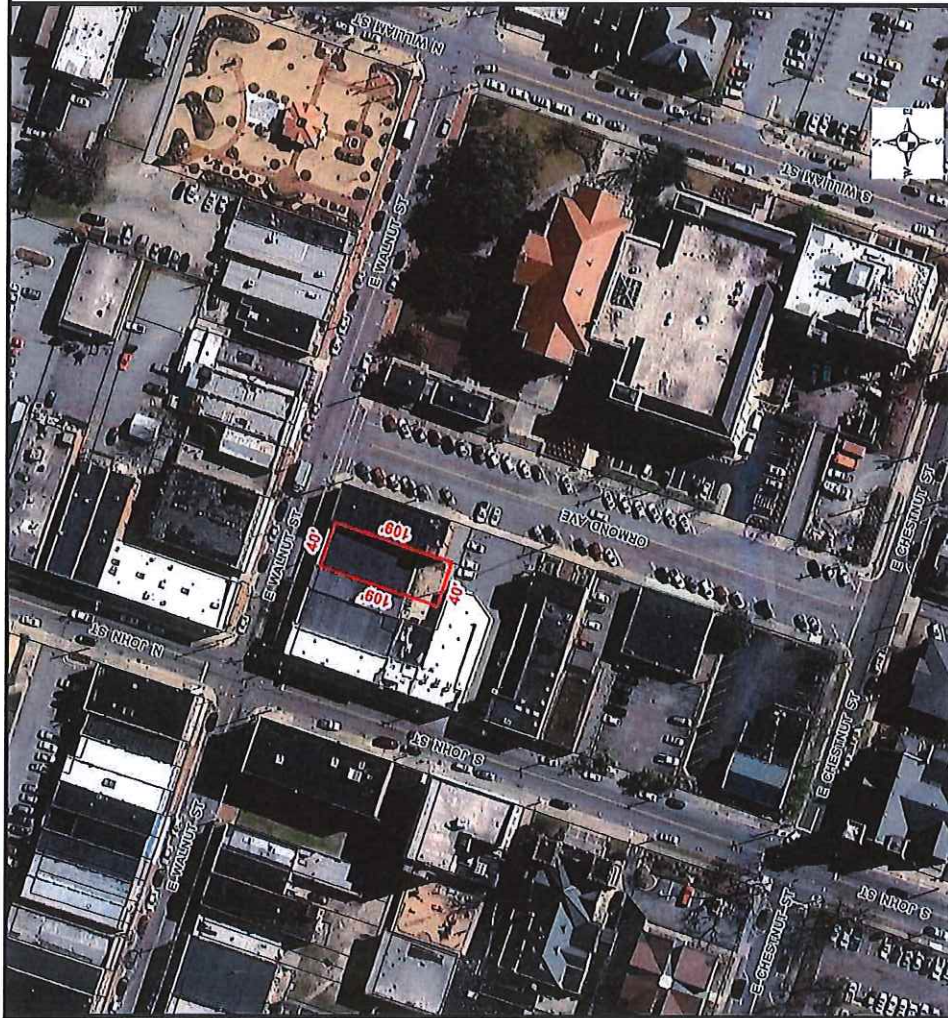
Upon motion made by Councilmember _____ and seconded by Councilmember _____, the Council accepted the recommendation of the Planning Commission and approved the applicant's request for a Conditional Use Permit to operate a place of entertainment without ABC permits.

Therefore, because the City Council concludes that the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT **HAVE BEEN** satisfied, IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT to allow the operation of a place of entertainment without ABC permits be **APPROVED** with the above listed modifications.

Thus ordered this _____ day of _____, 2017.

Chuck Allen, Mayor

James D. Womble, City Attorney



SITE PLAN

Jared Grantham
Escape Room

Hours of Operation
Monday - Wednesday (By Appt.)
Thursday and Friday 5:00 pm to 10:30 pm
Saturday 9:00 am to 10:30 pm
Sunday 2:30 pm to 10:30 pm



The data represented on this map has been compiled by the best information available and is not guaranteed to be accurate. It is the user's responsibility to verify the information contained herein. The City of Goldsboro, NC, Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro, NC, does not assume any legal responsibility for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

| | |
|-------------------|------|
| CITY CLERK | DATE |
| CITY ENGINEER | DATE |
| PLANNING DIRECTOR | DATE |
| OWNER | DATE |

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Z-7-17 Redco Properties, LLC – Northwest corner of Wayne Memorial Drive and Tommy's Road

BACKGROUND: The applicant requests a zoning change from RM-9 Residential Manufactured Home, R-20A Residential and Neighborhood Business to Highway Business.

Frontage: 1,124 ft. (Wayne Memorial Drive)

831 ft. (Tommy's Road)

Area: 29.37 Acres

| | | |
|---------------------|--------|---|
| Surrounding Zoning: | North: | Wayne Co. Jurisdiction |
| | South: | R-12 Residential & Neighborhood Business |
| | East: | Neighborhood Business & R-16 Residential |
| | West: | R-16 Residential & Office & Institutional-1 |

The request includes two parcels of land--28.82 acres zoned Neighborhood Business and R-20A Residential and .55 acres zoned RM-9 Residential.

DISCUSSION: Existing Use: The larger parcel is vacant farmland and contains one dilapidated structure which is to be removed. The small parcel zoned RM-9 is occupied by one manufactured home.

Access: Property can be accessed via Wayne Memorial Drive and Tommy's Road. Driveway permits for any future development will require NCDOT approval.

Comprehensive Plan Recommendation: The City's Land Use Plan recommends commercial development for the property. and the request would be compatible with the Comprehensive Plan.

Engineering: City water and sewer lines are not available to serve the property. Subject property is not located within a special flood hazard area.

A Conditional District zone has not been requested, therefore, no development plans have been submitted in conjunction with the rezoning application. If rezoned, development plans for any future development would have to be approved by the Council separately.

At the public hearing held on May 15, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on May 22, 2017, recommended approval of the zoning change.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance changing the zoning for the property from RM-9 Residential, Neighborhood Business and R-16 Residential to Highway Business.

The request would be consistent with the City's adopted Comprehensive Land Use Plan recommendations.

Date: 5/25/17



Planning Director

Date: _____

City Manager

ssj

ORDINANCE NO. 2017 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on Monday, May 15, 2017, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

**From RM-9 Residential Manufactured Home, R-20A Residential and
Neighborhood Business to Highway Business**

**Z-7-17 Redco Properties, LLC – Northwest corner of Wayne Memorial
Drive and Tommy's Road**

The Wayne County Tax Identification Nos. are 3610-69-2154 and 3610-68-1065.
The property has a frontage of 1,124 ft. on Wayne Memorial Drive, a frontage
of 831 ft. on Tommy's Road and a total area of approximately 29.37 acres.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2017.

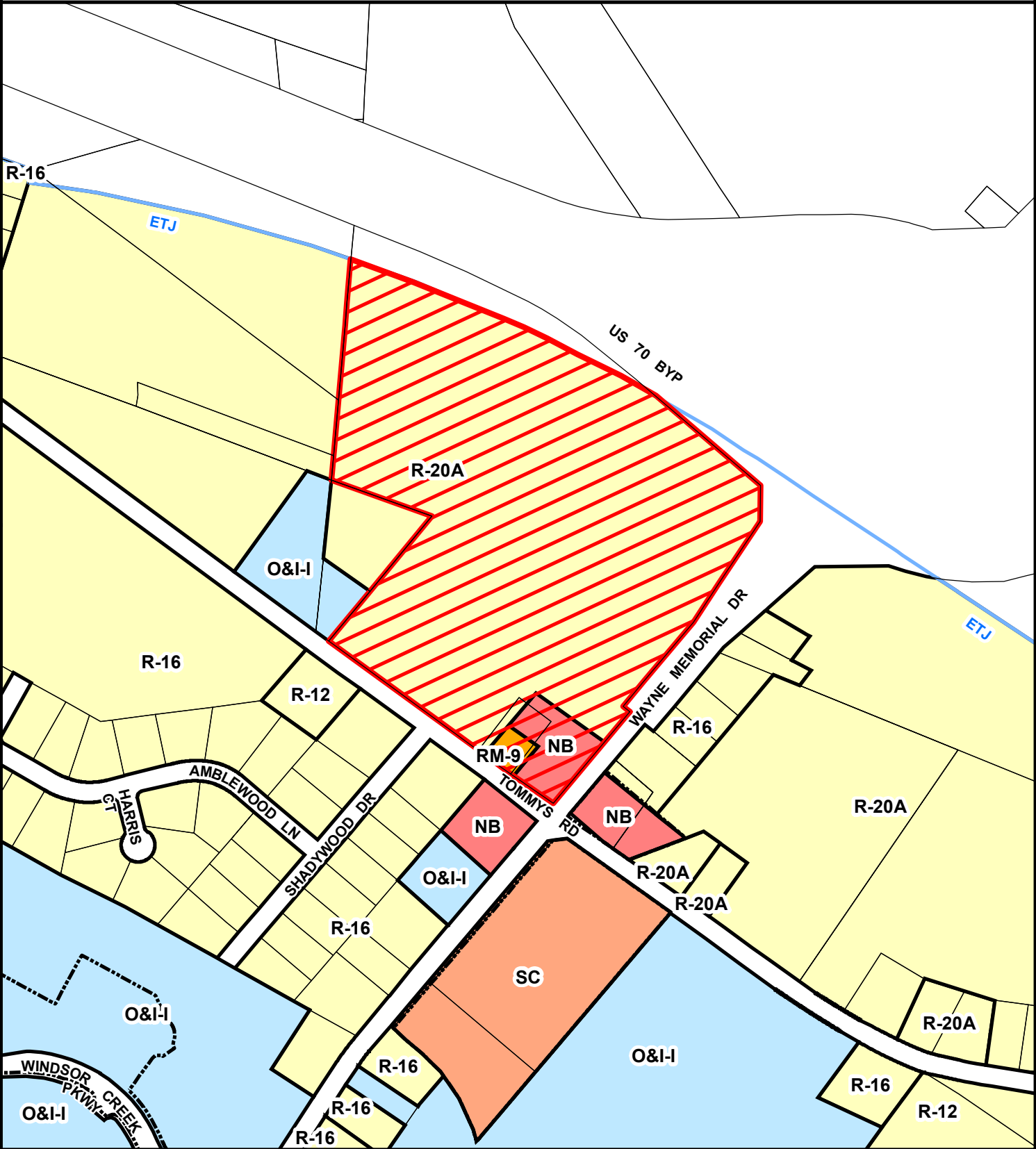
Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

Z - 7 - 17
REDCO PROPERTIES LLC
RM-9/NB/R20-A TO HB



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT

Z-8-17 Loretta Washburn - West side of North Berkeley Boulevard between Oak Hill Drive and Green Drive

BACKGROUND:

Applicant requests a zoning change from R-16 Residential to RM-9 which would allow for the placement of one manufactured home on the lot.

Frontage: 104.56 ft.

Depth: 210 ft.

Area: 21,966 sq. ft., or 0.50 acres

Surrounding Zoning: North: R-16 Residential (RM-NC)

South: R-16 Residential

East: R-16 Residential

West: R-16 Residential

Existing Use: The property is currently vacant.

Proposed Use: The RM-9 zoning district is requested to allow for the placement of one manufactured home on the property.

Surrounding Uses: Adjacent and surrounding properties primarily consist of detached, stick-built, single-family dwellings of ranch-style construction.

One nonconforming manufactured home park and four nonconforming lots occupied by single-wide manufactured homes exist to the northwest of the subject property.

Proposed Use: If approved to RM-9, one manufactured home would be permitted on the property.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for medium-density residential development.

Engineering Comments: City water and sewer services are available to serve the subject property. The property is not located in a Special Flood Hazard Area.

DISCUSSION:

The RM-9 zoning district will require the manufactured home to comply with City and State regulations.

Manufactured homes are required to have the appearance of a site-built, single-family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

Although the proposed use may comply with the City's Land Use Plan of medium-density residential development, it may not be compatible with adjacent and surrounding properties regarding construction, style and appearance.

At the public hearing held on May 22, 2017, the applicant appeared in spoke in favor of the request. She indicated that the proposed mobile home would be occupied by her daughter.

The Planning Commission, at their meeting held on May 22, 2017, recommended denial of the rezoning request. They felt that a manufactured home on the property would not be compatible with surrounding site-built homes based on construction, style and appearance.

RECOMMENDATION:

By motion, accept the recommendation of the Planning Commission and deny the requested zoning change from R-16 Residential to RM-9 Manufactured Home. Although this request would be compatible with the City's Comprehensive Land Use Plan, a manufactured home at this location would not be compatible with surrounding site-built homes based on construction, style and appearance.

Date: 5/25/17

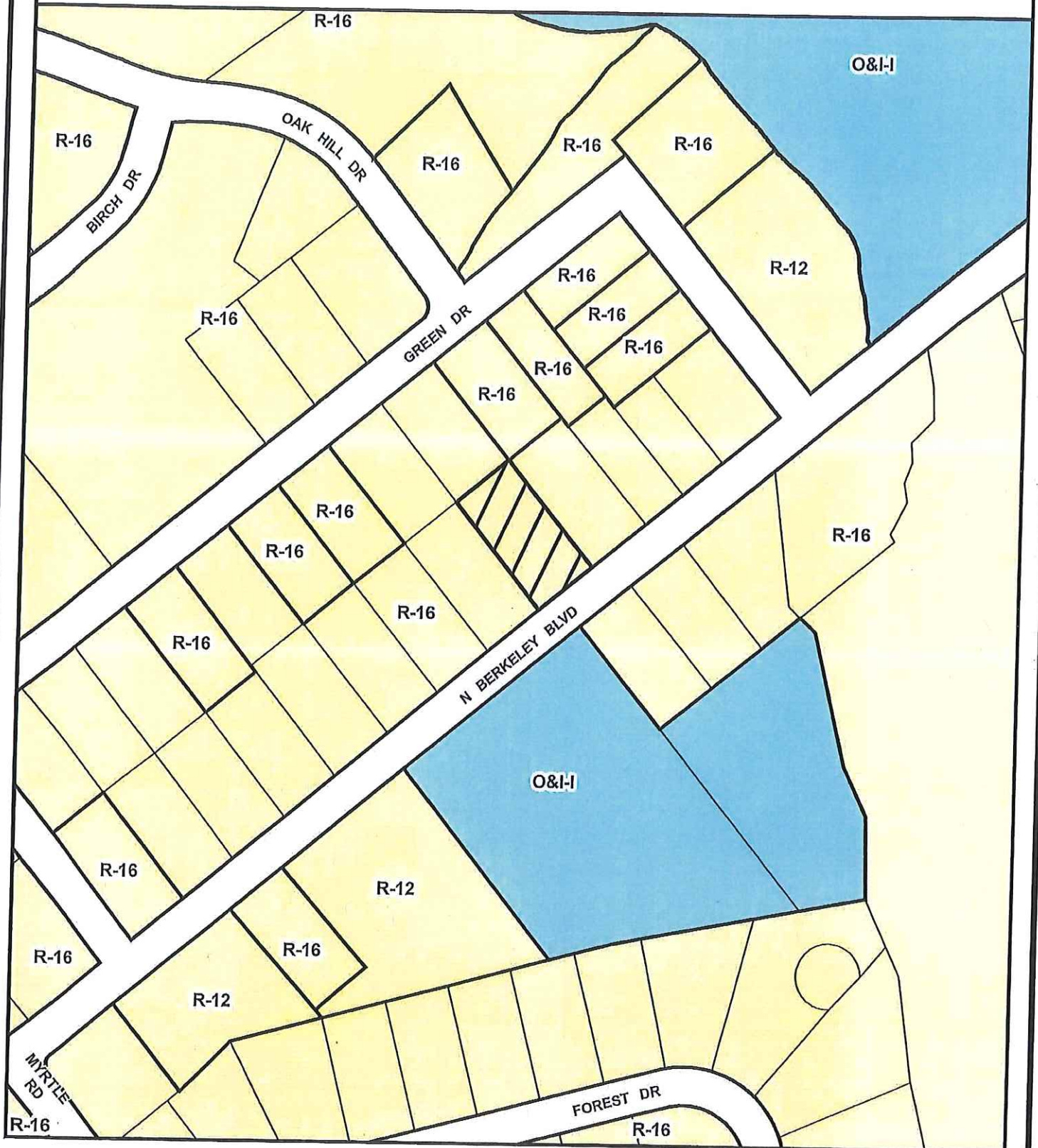


Planning Director

Date: _____

City Manager

Z - 8 - 17
LORETTA WASHBURN
R - 16 TO RM - 9



CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Ordinance Amendment – “Traffic Code”

BACKGROUND: On October 5, 2016, Council adopted an amendment to the Traffic Code.

The amendment set forth provisions to allow the ticketing of vehicles by Code Enforcement personnel for unlawful parking.

Included within the amendment was the creation of an advisory commission to be known as the “Goldsboro Parking Commission”. That Commission was to consist of the four members of the existing Traffic Advisory Commission and two citizens residing within the city limits.

The Parking Commission is tasked with hearing appeals from persons who believe the ticket they received is improper and unwarranted. The current process for appeals includes posting a bond and submitting said appeal in writing. Thus far, there have been no official appeals.

As part of their process, Code Enforcement personnel always take a photograph of offenders’ vehicles before issuing a ticket.

DISCUSSION: Based on the few persons who have contested tickets since inception of this process (7 months), staff feels it may not be advisable to include private citizens on the Parking Commission since this is not a regular enough occurrence.

Staff also believes that, since the cost of the ticket is only \$25.00, bonding that cost prior to an appeal would not be necessary.

The attached amendment would eliminate the two private citizens from the Parking Commission and would also eliminate the need for a bond when appealing violations.

RECOMMENDATION: By motion, accept the staff's recommendation and adopt the amendment changing the "Traffic Code" as indicated above.

Date: 5/25/17



Director of Planning

Date: _____

City Manager

ssj

ORDINANCE NO. 2017 -

AN ORDINANCE AMENDING CHAPTER 72 ENTITLED "TRAFFIC CODE"
OF THE CODE OF ORDINANCES OF THE
CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, the City of Goldsboro Code of Ordinances contains regulations which set out rules regarding parking; and

WHEREAS, Chapter 72 entitled "Traffic Code" sets forth certain provisions prohibiting illegal parking which may be hazardous to public safety; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that Chapter 72 of the Traffic Code is hereby amended by changing the following Sections.

1. Amend Sec. 72.29 Goldsboro Parking Commission Created. by deleting and rewriting as follows:

There is hereby created an advisory commission in the City to be known as the "Goldsboro Parking Commission." The Commission shall consist of all four (4) members of the Traffic Advisory Commission.

2. Amend Sec. 72.30 Appointment of members; terms. by deleting and rewriting as follows:

The Parking Commission shall consist of four (4) members which includes the Assistant City Manager, City Engineer, Public Works Director and the Police Chief.

3. Amend Sec. 72.39 Appeals. by deleting and rewriting as follows:

If the owner of the vehicle, or the owner's representative, who believes that the current violation is improper may appeal the action by requesting a hearing before the City Parking Commission. The request for hearing shall be in writing and must be received by the Parking Commission within fourteen (14) days of the current violation being appealed. The Parking Commission shall hear the appeal at its next regularly scheduled meeting.

BE IT FURTHER ORDAINED that this Ordinance shall be in effect from and after its adoption this the _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 5, 2017 COUNCIL MEETING

SUBJECT:

Street Closings

1. Bruce Street: From Vann Street to Colonial Terrace Drive
2. Corney Street: From Gulley Street to Terminus;
3. Juniper Street: From Best Street to Terminus;
4. Spruce Street: From Leslie Street to Terminus;
5. South Road: from Langston Drive to Ridgecrest Drive;

BACKGROUND:

On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

With the exception of South Road, the referenced street sections were included within that list. Staff has recommended that South Road, which is not improved or utilized, also be investigated for closing.

Each street section has been identified on the attached maps indicating the length and right-of-way width of each.

DISCUSSION:

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review. No objections to any of the closings have been submitted.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

A Resolution of Intent was advertised in the newspaper for four consecutive weeks, each street section was posted on both ends and all adjacent property owners were notified of the public hearings by certified mail.

At the public hearing held on May 15, 2017, one person spoke in opposition to the closing of the Bruce Street section. She indicated that vehicles, including the USPS and City garbage trucks utilize this section of Bruce Street.

The Planning Commission, at their meeting held on May 22, 2017, recommended approval of the closing of all five of the street sections as petitioned, with utility easements being reserved over the entire right-of-ways included within the Corney Street and Juniper Street sections.

The Commission noted that the closing of the Bruce Street section would not hinder the delivery of any services and only provides a "cut-through". Access to this area can be provided through other streets and no landlocked parcels would result from the closing of this section of Bruce Street. If approved, half of the right-of-way would be given to the adjacent owners for their use. The City would not physically close the street.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and adopt an Ordinance closing the following street sections and retaining utility easements as indicated.

1. Bruce Street: From Vann Street to Colonial Terrace Drive
2. Corney Street: From Gulley Street to Terminus and retain utility easement;
3. Juniper Street: From Best Street to Terminus and retain utility easement;
4. Spruce Street: From Leslie Street to Terminus;
5. South Road: from Langston Drive to Ridgecrest Drive;

Date: 5/25/17



Planning Director

Date: _____

City Manager

ssj

ORDINANCE NO. 2017 -

AN ORDINANCE ORDERING
THE CLOSING OF PORTIONS OF CERTAIN STREETS
WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the provisions of General Statute 160A-299, public hearings were held at a regular meeting of the City Council of the City of Goldsboro, North Carolina, on Monday, May 22, 2017; and

WHEREAS, after due and careful consideration, the City Council of the City of Goldsboro deems it in the best interest of the City and its citizens, and of no harmful effect to the adjoining property owners, that certain portions of certain streets be closed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that it be and is hereby ordered:

1. That the following described street sections be closed:
 - a. Bruce Street: Running from the southern right-of-way of Colonial Terrace Drive to the northern right-of-way of Vann Street a distance of approximately 260 ft. and having a right-of-way width of 30 ft.
 - b. Corney Street: Running from the eastern right-of-way of Gulley Street in an easterly direction a distance of approximately 250 ft. to its terminus and having a right-of-way width of 50 ft.
 - c. Juniper Street: Running from the eastern right-of-way of South Best Street in an easterly direction a distance of approximately 89 ft. to its terminus and having a right-of-way width of 50 ft.
 - d. Spruce Street: Running from the western right-of-way of Leslie Street in a westerly direction a distance of approximately 180 ft. to its terminus and having a right-of-way width of 50 ft.
 - e. South Road: Running from the southern right-of-way of Ridgecrest Drive a distance of approximately 400 ft. to the northern right-of-way of Langston Drive and having a right-of-way width of 60 ft.

2. That easements shall be retained over the entire closed right-of-ways for the sections described above for Corney Street and Juniper Street to allow for future maintenance of existing utility lines.
3. That a certified copy of this Ordinance be filed in the Office of the Register of Deeds of Wayne County.

Adopted this _____ day of _____, 2017.

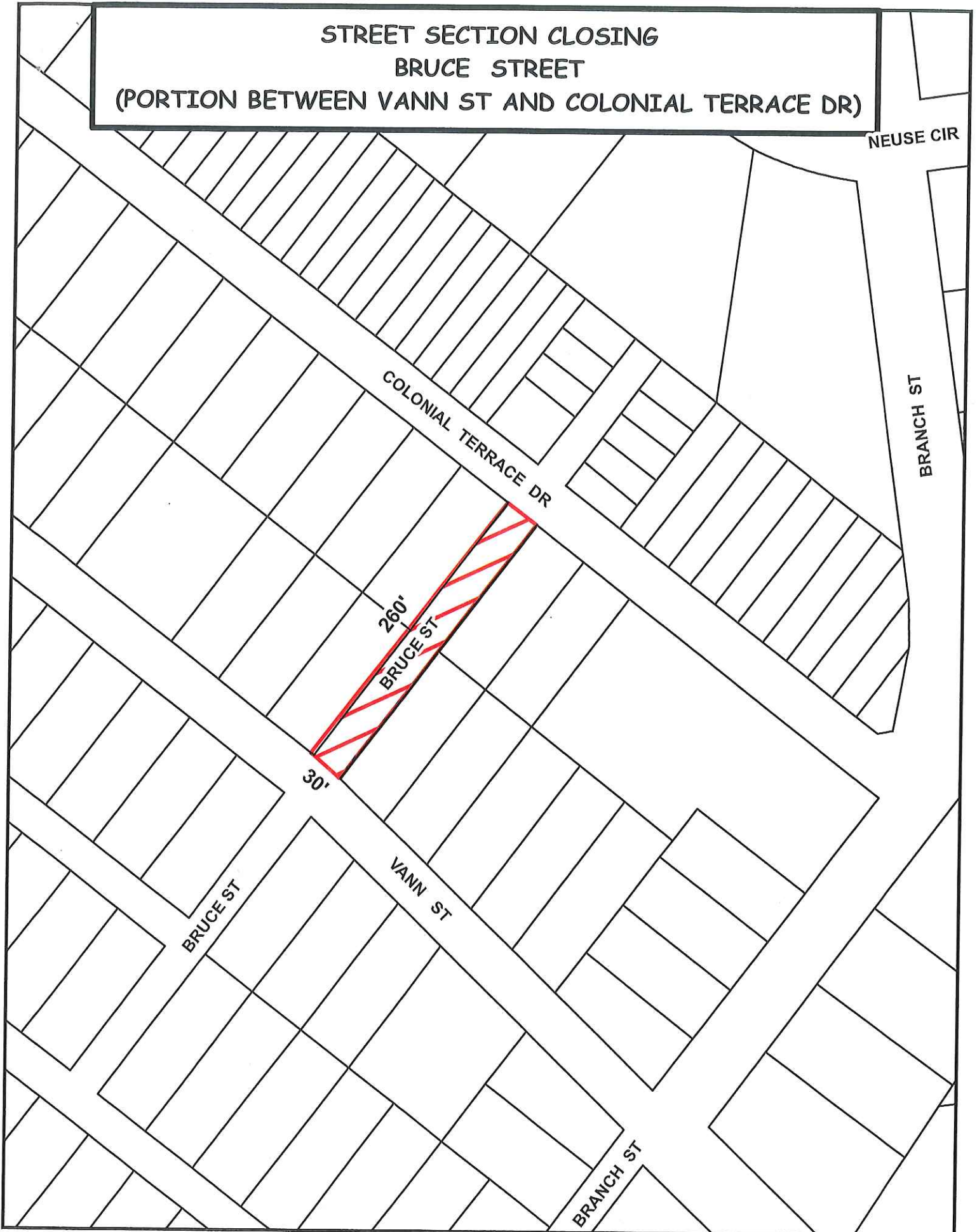
Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

STREET SECTION CLOSING
BRUCE STREET
(PORTION BETWEEN VANN ST AND COLONIAL TERRACE DR)



STREET SECTION CLOSING
CORNEY STREET
(FROM GULLEY STREET TO TERMINUS)

CORNEY ST

GULLEY ST

250' +/-

50'

S HERMAN ST

PERU ST

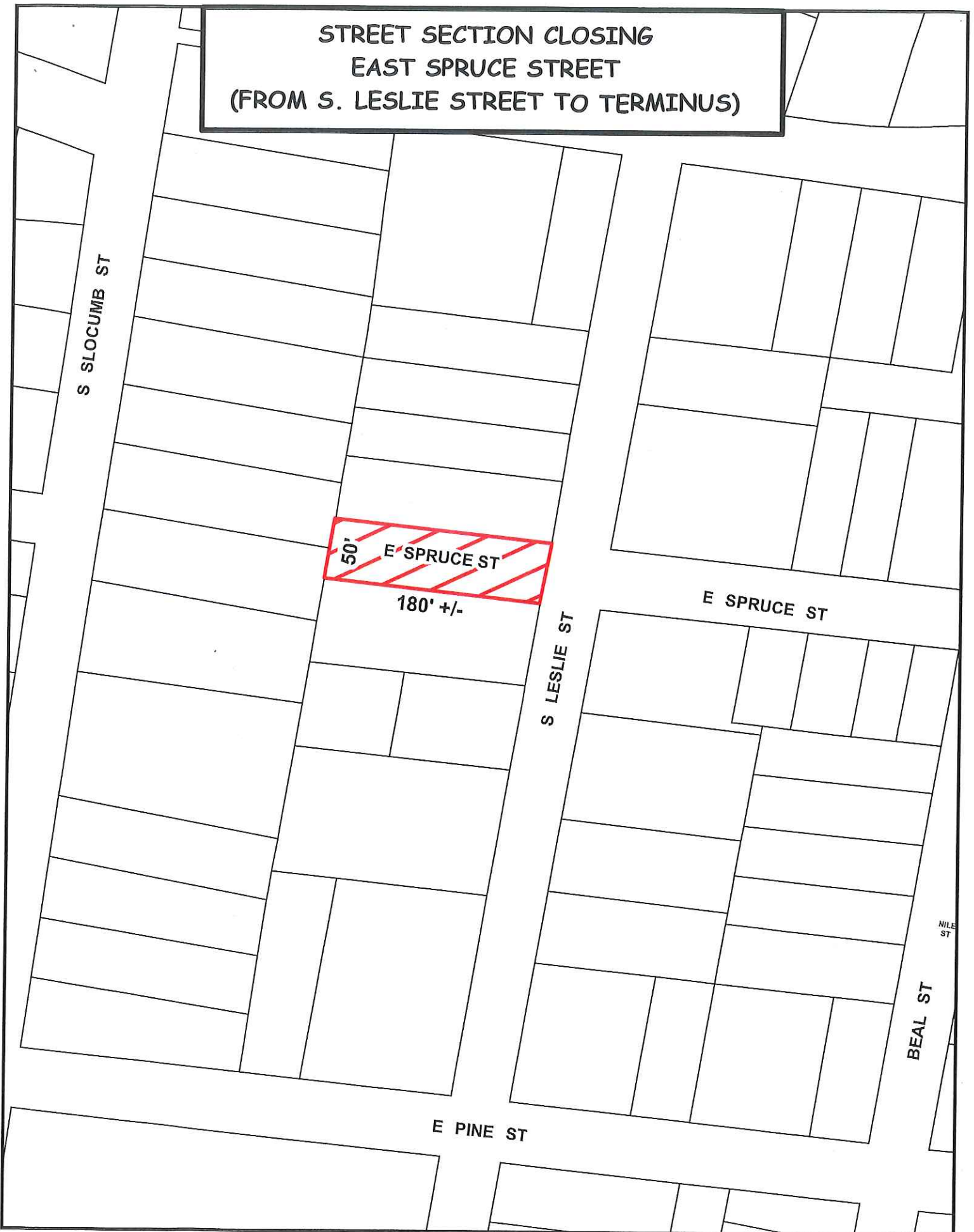
E ELM ST

POPLAR ST

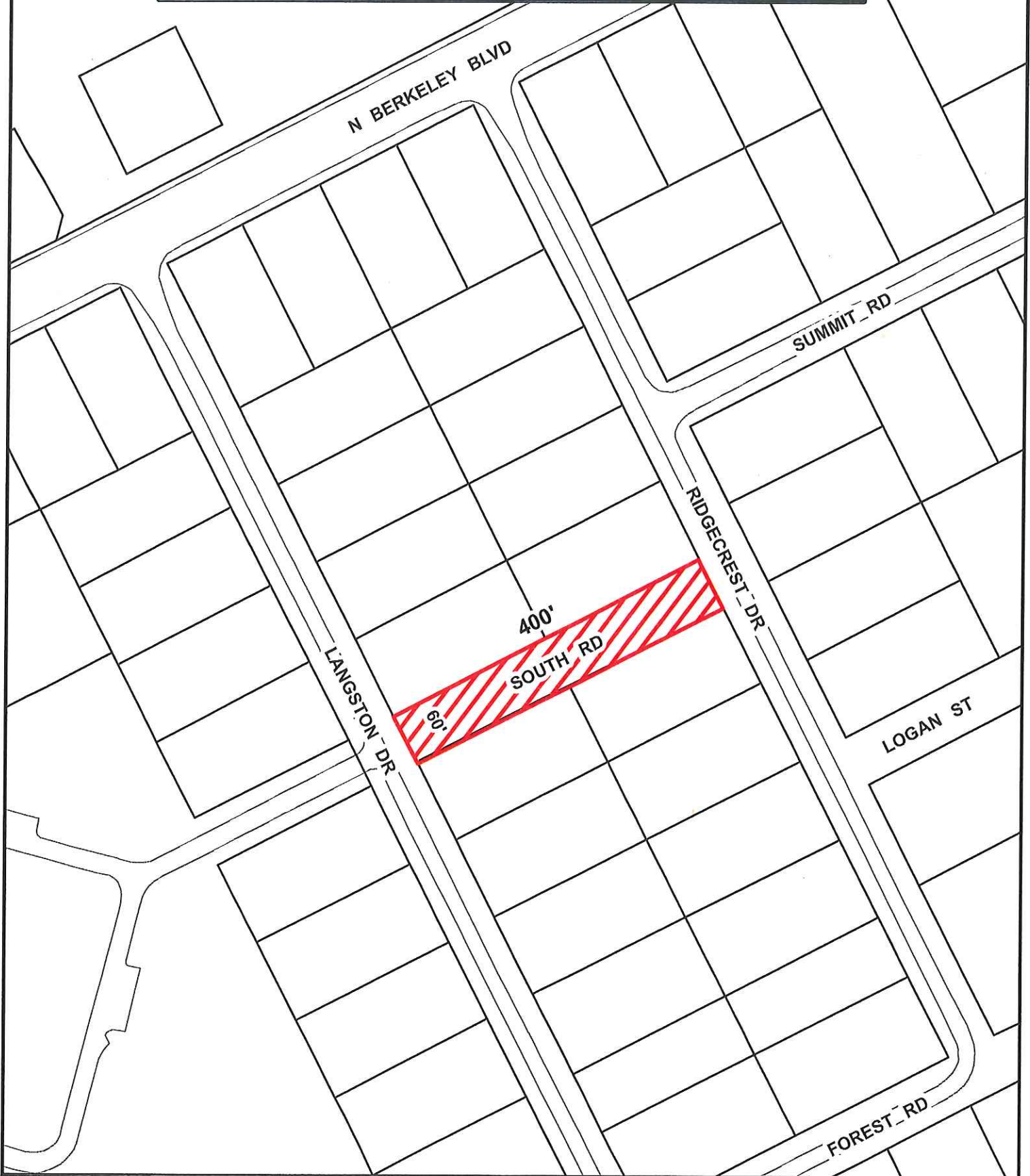
STREET SECTION CLOSING
JUNIPER STREET
(FROM BEST STREET TO TERMINUS)



STREET SECTION CLOSING
EAST SPRUCE STREET
(FROM S. LESLIE STREET TO TERMINUS)



STREET SECTION CLOSING
SOUTH ROAD
(FROM LANGSTON DRIVE TO RIDGECREST DRIVE)



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Sale of Real Property – Mimosa Street, 830 N. John Street and Corner Greenleaf/John Street

BACKGROUND: The City of Goldsboro and County of Wayne jointly own 830 N. John Street and Mimosa Street. The City owns the corner of Greenleaf/John Street. We have received bids on the following properties:

| <u>Name</u> | <u>Bid Amount</u> | <u>Tax Value</u> | <u>Address</u> |
|--------------|-------------------|------------------|---------------------------|
| Ronald Mayo | \$1,535 | \$2,070 | 830 N. John St. |
| Ronald Mayo | \$1,300 | \$2,100 | Corner John/ Greenleaf |
| Bob Genotino | \$1,250 | \$2,500 | Mimosa St. |

DISCUSSION: Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. An advertisement appeared in the Goldsboro News-Argus on May 12, 2017. The ten (10) day upset bid period expired on May 22, 2017, with no counter-offers received after this bid.

The attorney fees associated with transferring the deed will be paid by the buyer. The City and County would share in all expenses associated with sale and remaining balance would be divided equally.

RECOMMENDATION: By motion, accept the offers for 830 N. John Street, Mimosa Street and Corner of Greenleaf/John Street and authorize the Mayor and City Clerk to execute deeds on behalf of the City of Goldsboro.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

Wayne County/City of Goldsboro Surplus Property
LOT MIMOSA STREET
PIN# 3509-51-1545



Wayne County/City of Goldsboro Surplus Property
830 N. JOHN STREET
PIN# 3509-09-8972



CITY OF GOLDSBORO SURPLUS PROPERTY
PIN #: 3509-09-8855



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Approval of Resolution to Request Funding through the Federal Clean Water State Revolving Fund Loan (CWSRF)

BACKGROUND: The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction to enhance treatment of drinking water.

DISCUSSION: The City of Goldsboro has need for and intends to undertake the installation of sedimentation basin inclined plate settlers to improve turbidity removal under all flow conditions and increase sedimentation basin and filter capacity from 12 to 14 mgd. The total estimated cost is \$1,797,360.

RECOMMENDATION: Adopt the attached resolution authorizing the City Manager to execute and file an application on behalf of the City Goldsboro with the State of North Carolina for a loan to aid in the installation of the plate settlers.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

RESOLUTION NO. 2017-

RESOLUTION AUTHORIZING THE SUBMISSION OF A LOAN APPLICATION TO
THE CLEAN WATER STATE REVOLVING LOAN PROGRAM FOR PLATE
SETTLERS PROJECT

WHEREAS, the Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of water collection system improvements; and

WHEREAS, the City of Goldsboro has need for and intends to undertake the construction to enhance the treatment of drinking water via the installation of sedimentation basin inclined plate settlers to improve turbidity removal under all flow conditions and increase sedimentation basin and filter capacity from 12 to 14 mgd; and

WHEREAS, the City of Goldsboro intends to request state loan assistance for the project.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. That, the City of Goldsboro, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan award.
2. That the City of Goldsboro will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.
3. That the City Council of the City of Goldsboro agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Goldsboro to make scheduled repayment of the loan, to withhold from the City of Goldsboro any State funds that would otherwise be distributed to the City of Goldsboro in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.
4. That the City of Goldsboro will provide for efficient operation and maintenance of the project on completion of construction thereof.
5. That the City Manager of the City of Goldsboro and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Goldsboro with the State of North Carolina for a loan to aid in the construction of the project described above.
6. That the City Manager of the City of Goldsboro and successors so titled, is hereby authorized and directed to furnish such information as

the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and, to execute such other documents as may be required in connection with the application.

7. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.
8. Adopted this the _____ day of _____, 2017
at City Hall, Goldsboro, North Carolina.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Water/Sewer Rates, Late Fee and Service Penalty

BACKGROUND: The City of Goldsboro's current water and sanitary sewer rate structure was adopted effective January 1, 1987, after a comprehensive study was performed by Arthur Young and Associates. The staff annually evaluates the City's utility functions to determine if the operations are self-supporting. This procedure compares the total anticipated revenues to be received from the City's water and sanitary sewer operations against the projected expenditures. An analysis of the proposed budget for the fiscal year revealed that the water and sanitary sewer rates remain uniform.

DISCUSSION: The recommended Fiscal Year 2017-18 Budget does not provide for an increase in the water and sanitary sewer rates. The water and sanitary sewer rate for industrial bulk usage for users with 200,000 cubic feet or over per year is recommended to remain at the current rate. It is also proposed that the minimum charge based upon meter size and the double outside rates for water and sewer volume continue. It is recommended that these rates be effective with the first utility billing after July 1, 2017.

The Late Fee charged on utility accounts past due and the Service Penalty, implemented in July 1991 to recover the cost of providing additional services for utility customers with two bills past due, will remain the same for Fiscal Year 2017-18. It is recommended that the water reconnection fee of \$10.00 remain the same and be charged before water service is restored to the customer who was disconnected due to nonpayment.

RECOMMENDATION: By motion, adopt the attached Resolution establishing the Water and Sewer Rate Schedule, retaining the Late Fee and the Service Penalty and establishing the reconnection fee effective with the July 1, 2017 billing.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

RESOLUTION NO. 2017 –

RESOLUTION AMENDING THE WATER RATE AND SANITARY SEWER RATE, THE MONTHLY
MINIMUM CHARGE, THE LATE FEE
AND UTILITY SERVICE PENALTY FOR THE CITY OF GOLDSBORO

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service became effective on July 2005 and January 1987 respectfully; and

WHEREAS, the cost of operating the Water Plant and Sanitary Sewer Treatment Facility and maintaining their respective utility distribution and collection lines has increased since the rate schedules currently utilized were placed into effect; and

WHEREAS, an increasing number of City of Goldsboro utility customers pay their bills after the due date thereof, resulting in additional work for the staff and, thereby, increasing costs;
and

WHEREAS, the Late Fee and the Service Penalty for payment of utility bills after the extended payment period result in recovery of only a portion of these increased costs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro,
North Carolina that:

- 1. Customers inside the City, the monthly water rate shall be two dollars and fifteen cents (\$2.15) per one hundred (100) cubic feet and four dollars and thirty cents (\$4.30) per one hundred (100) cubic feet for outside City customers. The industrial bulk monthly water rate for customers using 200,000 cubic feet and over per year inside the City, shall be one dollar and fifty-nine cents (\$1.59) per one hundred (100) cubic feet and three dollars and eighteen cents (\$3.18) per one hundred (100) cubic feet for outside City customers.
- 2. Each water customer outside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

| <u>Meter Size</u> | <u>FY 2017-18 Minimum Charge</u> |
|-------------------|----------------------------------|
| 3/4" | \$ 16.78 |
| 1" | 17.66 |
| 1 1/2" | 19.14 |
| 2" | 20.96 |
| 3" | 26.62 |
| 4" | 34.24 |
| 6" | 51.96 |
| 8" | 82.28 |
| 10" | 135.36 |

- 3. Each water customer inside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

| <u>Meter Size</u> | <u>FY 2017-18 Minimum Charge</u> |
|-------------------|----------------------------------|
| 3/4" | \$ 12.14 |
| 1" | 12.58 |
| 1 1/2" | 13.32 |
| 2" | 14.23 |
| 3" | 17.06 |
| 4" | 20.87 |
| 6" | 29.73 |
| 8" | 44.89 |
| 10" | 70.89 |

4. Any person discharging waste water into the sanitary sewer of the City shall pay a sewer service charge of four dollars and sixty-five cents (\$4.65) per one hundred (100) cubic feet for in-City service, and nine dollars and thirty cents (\$9.30) per one hundred (100) cubic feet for outside-City service. Industrial bulk rate for customers using 200,000 one hundred (100) cubic feet and over per year inside the City, the monthly rate shall be four dollars and seventeen cents (\$4.17) per one hundred (100) cubic feet and eight dollars and thirty-four cents (\$8.34) per one hundred (100) cubic feet for outside City customers. The charges shall be based upon the metered water consumption.
5. The capitalized sanitary sewer rate for FY 2016-17 shall be two dollars and six cents (\$2.06) per one hundred (100) cubic feet of metered water usage for in-City service, and four dollars and twelve cents (\$4.12) per one hundred (100) cubic feet of metered water usage for outside-City service. The capitalized sanitary sewer monthly rate for industrial bulk customers using 200,000 one hundred (100) cubic feet and over per year inside the City, shall be one dollar and eighty-seven cents (\$1.87) per one hundred (100) cubic feet and three dollars and seventy-four cents (\$3.74) per one hundred (100) cubic feet for outside City customers.
6. The Late Fee of \$5.00 for utility bills past due and the Service Penalty of \$15.00 assessed on utility bills after the expiration of the extended payment period will both remain in effect. The reconnection fee of \$10.00 for customers disconnected due to nonpayment will remain the same and be charged before water service is restored.
7. The deposit of an advance payment for all new single-family residential domestic utility customers shall be \$100 inside the City limits and \$125 for those customers located beyond the corporate boundaries of the City.
8. The deposit of advance payment for new non-residential users of City of Goldsboro utility service shall be equal to the projected bi-monthly utility bill of each metered account, but not less than \$100 nor greater than \$5,000 for each metered account.
9. The new rates shall become effective with the July 1, 2017 billing.
10. This Resolution shall be in full force and effect from and after this 1st date of July 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Approve Resolution accepting the State Revolving Fund Loan along with the Assurances and authorizing the City Manager to sign the loan documents

BACKGROUND: The City of Goldsboro has recognized the need for repairs and upgrade of its infrastructure. The City Council authorized staff to move forward with an application for the Phase 4 Sewer Collection Rehabilitation Project.

DISCUSSION: In May 2017, we received notification from the North Carolina Department of Environment and Natural Resources that financing has been approved from the Clean Water State Revolving Fund in the amount of \$6,268,382 with \$500,000 principal forgiveness at a zero interest rate over 20 years. Also, the City Manager was directed to furnish all necessary information and assurances needed to execute the loan closing.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution accepting the State Revolving Loan and authorizing the City Manager to sign loan documents.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

RESOLUTION NO. 2017-

RESOLUTION BY MAYOR AND CITY COUNCIL OF THE CITY OF
GOLDSBORO

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of \$6,268,382 for the Phase 4 Sewer Collection Rehabilitation Project, and

WHEREAS, the City of Goldsboro intends to construct said project in accordance with the approved plans and specifications.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. That the City of Goldsboro does hereby accept the State Revolving Loan offer of \$6,268,382.
2. That the City of Goldsboro does hereby give assurance to the North Carolina of Environment and Natural Resources that all items specified in the loan offer, Section II-Assurances will be adhered to.
3. That Scott Stevens, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application of the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.
4. That the City of Goldsboro has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.
5. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Amend Capital Projects Fund Ordinance- Sanitary Sewer Improvements

BACKGROUND: The voters of the City of Goldsboro authorized the issuance of \$22,065,000 in sanitary sewer general obligation bonds at a referendum in May 1998. Portions of these authorizations were included in the capital projects amendments in April 1999, September 2000, January 2001, November 2001, June 2005, April 2008, June 2008, June 2009 and May 2010. Investment earnings and sales tax refunds have also been realized in these funds.

DISCUSSION: There have been additional revenues generated from investment proceeds in all Capital Projects Funds. The Capital Projects Ordinance for Sanitary Sewer Improvements should be amended to represent the exact balance of revenues and expenditures.

RECOMMENDATION: It is recommended that the attached Capital Projects Fund Ordinance - Sanitary Sewer Improvements be amended by \$23,347.15.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

ORDINANCE NO. 2017-

AN ORDINANCE AMENDING THE SANITARY SEWER IMPROVEMENTS FUND

WHEREAS, the City of Goldsboro adopted the Capital Projects Fund Ordinance for Sanitary Sewer Improvements; and

WHEREAS, additional revenues have been generated from investment proceeds; and

WHEREAS, the Capital Projects Fund Ordinance must be amended to allow for the expenditure of these additional funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Sanitary Sewer Improvements Capital Projects Fund Ordinance be amended by:

1. Increasing the anticipated revenues line item for the Sanitary Sewer Improvements Capital Projects Fund as follows:

| | |
|---------------------|--------------|
| Investment Earnings | \$ 10,879.18 |
| Sales Tax Refund | \$ 12,467.97 |

2. Increasing the anticipated expenditure line item for the Sanitary Sewer Improvements Capital Projects Fund as follows:

| | |
|--------------|--------------|
| Construction | \$ 23,347.15 |
|--------------|--------------|

3. This Ordinance shall be in full force and effect from and after this _____ day of _____, 2017.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Establishing the Capital Projects Fund Ordinance- Street and Recreation Bond Improvements

BACKGROUND: The Goldsboro City Council authorized bond referendum for the \$3,000,000 of Parks and Recreational Facilities Bonds and \$7,000,000 Street Bonds. The election for these bonds was held on November 8, 2016 and passed by the voters. The City Council has approved the issuance for the \$3,000,000 of Parks and Recreational Facilities Bonds and \$2,500,000 of Street Bonds for May 2017.

DISCUSSION: On May 2, 2017, the City sold Street Bonds in the amount of \$2,500,000 and Recreation Bonds in the amount of \$3,000,000. All closing documents were completed on May 23, 2017 and funds have been transferred to the City's bond accounts.

Capital Projects Fund Ordinance is required to present an exact balance of revenues and expenditures. Therefore, both project revenue and expenditure line items must be established.

RECOMMENDATION: It is recommended that the attached Capital Projects Fund Ordinance be established for the Street Bonds in the amount of \$2,500,000 and Recreation Bonds in the amount of \$3,000,000.

Date: _____

Kaye Scott, Finance Director

Date: _____

Scott Stevens, City Manager

ORDINANCE NO. 2017-

AN ORDINANCE ESTABLISHING THE CAPITAL PROJECTS FUND ORDINANCE
FOR THE STREET AND RECREATION IMPROVEMENTS

WHEREAS, the City of Goldsboro sold street general obligation bonds on May 2, 2017 in the amount of \$2,500,000; and

WHEREAS, the City of Goldsboro sold recreation general obligation bonds on May 2, 2017 in the amount of \$3,000,000; and

WHEREAS, the Capital Projects Fund Ordinance must be established to allow for the expenditure of these bond funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Street and Recreation Improvements Projects be established as follows:

1. Establishing the anticipated revenues for the Street and Recreation Bonds Capital Projects Ordinance as follows:

| | |
|--------------------------|-------------|
| Street Loan Proceeds | \$2,500,000 |
| Recreation Loan Proceeds | \$3,000,000 |

2. Establishing the Expenditure Line Item for the Street and Recreation Improvements as follows:

| | |
|---|-------------|
| Street Improvements | \$2,500,000 |
| Recreation Multi-Sports Construction | \$3,000,000 |

3. This Ordinance shall be in full force and effect from and after this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Amendment to Goldsboro's Code of Ordinances Title V – Public Utilities to include Chapter 54: Stormwater Management Utility

BACKGROUND: A substantial portion of the City's stormwater conveyance infrastructure is in disrepair. The primary reason is simply due to the age of the infrastructure, but the situation has been exacerbated over the years from a lack of sufficient funding to effectively perform preventative maintenance and upgrades as needed. With tens of millions projected in repair costs, the approximately \$220K currently allotted annually from the general fund will neither improve the current condition nor prevent further degradation of the City's stormwater conveyance system.

Establishing a Stormwater Management Utility Ordinance in accordance with Article 16 of Chapter 160A of the NC General Statutes, which grants City Council the authority, would be the first step towards repairing and upgrading the City's stormwater infrastructure.

DISCUSSION: Per direction from Council, a stormwater stakeholder committee was formed to discuss and determine the need and viability of establishing a stormwater utility for the City of Goldsboro. Solicitation for committee members started in July/August of 2016 and the first meeting was held February 2, 2017 followed by four subsequent meetings over a five-week period. Recommendations from the committee have been presented and reviewed by Council, resulting in the attached Stormwater Management Utility Ordinance.

RECOMMENDATION: It is recommended that the City Council adopt the attached Ordinance amending Title V- Public Utilities in Goldsboro's Code of Ordinances to include Chapter 54: Stormwater Management Utility.

Date: _____

Richard Fletcher, Public Works Director

Date: _____

Scott Stevens, City Manager

ORDINANCE NO. 2017-

AN ORDINANCE AMENDING TITLE V PUBLIC UTILITIES TO INCLUDE CHAPTER 54 STORMWATER MANAGEMENT UTILITY

WHEREAS, the City of Goldsboro currently does not have a stormwater management utility; and

WHEREAS, the City's stormwater conveyance infrastructure is in disrepair due to insufficient funding needed for preventative maintenance, repairs and upgrades; and

WHEREAS, a stormwater stakeholder committee was formed to discuss and determine the need and viability of establishing a stormwater management utility; and

WHEREAS, the stakeholder committee determined a stormwater management utility was necessary in order to effectively repair and maintain the stormwater conveyance infrastructure.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that Title V Public Utilities be amended to include Chapter 54 Stormwater Management Utility as follows:

TITLE V – PUBLIC UTILITIES

CHAPTER 54: STORMWATER MANAGEMENT UTILITY

54-01 - Authority

54-02 - Definitions

54-03 - Stormwater management utility established; administration; powers and duties

54-04 - Boundaries and jurisdiction

54-05 - Stormwater utility service fees, rates and fee schedule

54-06 - Credits and caps

54-07 - Billing method, responsible parties

54-08 - Backbilling

54-09 - Complaints regarding a bill

54-10 - Appeal

54-11 - Use of revenue; investment of funds; borrowing

Section 54-01 - Authority.

Pursuant to [Article 16](#) of Chapter 160A of the North Carolina General Statutes, the city hereby creates a stormwater utility and establishes a schedule of stormwater utility service fees to fund a stormwater management program and a structural and natural stormwater and drainage system.

Section 54-02 - Definitions.

For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning:

Developed property. Real property which has been altered from its natural state by the addition and attachment of any improvements such as buildings, structures or other impervious area. For new construction, property shall be considered developed property upon final approval of site improvements by the city.

Equivalent residential unit (ERU). The total impervious area of a typical single-family residential property, and is determined as the median impervious area of a

representative sample, as determined by the city, of all developed residential properties in the single-family residential category.

Impervious surface area. A surface which, because of its composition or compacted nature, impedes or prevents natural infiltration of water into the soil, including but not limited to roofs, decks, driveways, patios, sidewalks, parking areas, tennis courts, streets, or compacted gravel surfaces.

Property owner of record. The person identified as owner by county tax records.

Revenues. All fees, assessments or other income received by the stormwater utility, including but not limited to amounts received from the investment or deposit of monies in any fund or account, and all amounts received as gifts or donations, and the proceeds from the sale of bonds to finance the stormwater management program, or any other type of funds derived from grants, fees or loans which by purpose or effect relate to stormwater management activities.

Single family residential property. Developed property which serves the primary purpose of providing a permanent dwelling unit, regardless of the zoning district in which such property is located, for single-family detached units, and which may or may not have accessory uses related to the purpose of providing permanent dwelling facilities.

Stormwater utility service fee. The monthly monetary amount charged each parcel of real property for the services provided by the stormwater utility system and program as set forth in the city schedule of rates and fees, a copy of which is located in the office of the City Clerk and is incorporated by reference herein.

Section 54-03 - Stormwater management utility established; administration; powers and duties.

The City Council hereby establishes a stormwater management utility to carry out the purposes, functions and responsibilities set forth in this division. The governing body of the stormwater management utility shall be the City Council. The City Manager shall administer the stormwater management utility through the public works department or such other departments and divisions as the City Manager shall designate. The stormwater management utility shall have the following powers and duties, subject to available revenues, which powers and duties are not necessarily exclusive to the stormwater management utility:

- 1) Stormwater management planning and preparation of comprehensive watershed master plans for stormwater management.
- 2) Regular inspections and maintenance of public stormwater management facilities and measures for the construction thereof, as well as regular inspections of private stormwater management facilities.
- 3) Maintenance and improvements of stormwater management facilities that have been accepted by the city for purposes of stormwater management.
- 4) Plan review and inspection of sediment control and stormwater management plans, measures and practices.
- 5) Retrofitting designated watersheds to reduce existing flooding problems or to improve water quality.
- 6) Acquisition of interests in land, including easements, upon prior approval by City Council.
- 7) Design and construction of stormwater management facilities and measures and acquisition of equipment.
- 8) Water quantity and water quality management, including monitoring activities.
- 9) Compliance with state and federal regulations for stormwater management and submission of mandatory and non-mandatory reports related thereto, except those regulations which require approval by City Council.
- 10) Any and all powers and duties delegated or granted to it as a local government implementing agency under the laws and regulations of the state and the ordinances of the city.

Section 54-04 - Boundaries and jurisdiction.

The boundaries and jurisdiction of the stormwater management utility shall extend to the corporate limits of the city, as they may exist from time to time, and such areas lying outside the corporate limits of the city as shall be approved by the City Council.

Section 54-05 - Stormwater utility service fees, rates and fee schedule.

Stormwater utility service fees will be determined and modified from time to time by the City Council, so that the total revenues generated by said fees will be used to pay such expenses as are reasonably necessary or convenient in the management, administration, planning, regulatory compliance, public education, construction, operation, and maintenance of the stormwater system and to pay principal of and interest on the debt incurred for stormwater purposes. The fee system must be reasonable and equitable so that users pay to the extent they contribute to the need for the stormwater management utility, and so that fees bear a substantial relationship to the cost of service. The City Council recognizes that these benefits while substantial, in many cases cannot be measured directly.

- a) Stormwater utility service fees shall accrue on the date determined by City Council and set forth in the city schedule of rates and fees. Stormwater utility service fees shall apply to all land as presented in section 54-04, whether public or private. Exemptions shall not be allowed based on age, tax exemption, or other status of an individual or organization, except as set forth in section 54-06.
- b) Stormwater utility service fees shall be based on a commonly accepted rate unit for stormwater utilities, the equivalent residential unit (ERU.) The ERU is used to relate a base rate fee charged to a single-family residential property to that which is charged to a non-single family residential property. The city's ERU is three thousand (3,000) square feet of impervious surface area. The ERU is determined by analyzing digital photographs and performing field checks for verification purposes of a representative sample of single-family residences within the city limits.
- c) The base rate fee shall be contained in the city schedule of rates and fees, a copy of which is located in the office of the City Clerk and is incorporated by reference herein.

Section 54-06 – Credits and caps. Reserved.

Section 54-07 - Billing method, responsible parties.

- a) Bills for stormwater utility service fees shall be sent at regular, periodic intervals. Stormwater utility service fees may be billed on a combined utility bill that also contains fees for other utilities. Stormwater utility service fees that are shown on a combined utility bill may be for a different service period than that used for other utilities. For properties not having otherwise active utility accounts, stormwater utility service fee only accounts, the fee shall be billed to the owners or other persons listed on the real property tax records. These accounts may be billed at different intervals than the accounts receiving combined utility billings.
- b) As the general rule, stormwater utility bills for a property that receives other city-provided utilities shall be sent to the customer receiving such service. However, where multiple utility accounts exist for a single parcel and boundaries between impervious areas for individual accounts can't be identified or the impervious area of a single account equates to less than one (1) ERU, the stormwater utility bill will be sent to the property owner.
- c) Townhouse and condominium developments and other similar properties billed through individual utility accounts and not the property owner, but contain impervious surface greater than one (1) ERU in common ownership areas shall be charged a stormwater utility service fee for the total impervious surface of all commonly-owned property within the development. The stormwater utility bill for the commonly-owned areas shall be sent to the homeowners' association.

- d) Stormwater utility service fees shall be due and payable as set forth in the city schedule of rates and fees, a copy of which is located in the office of the City Clerk and is incorporated by reference herein.

Section 54-08 - Backbilling.

Failure to receive a stormwater utility service fee bill is not justification for nonpayment. The owner of each parcel of land shall be ultimately obligated to pay such fee. If a customer is under-billed or if no bill is sent, the city may backbill up to two years.

Section 54-09 - Complaints regarding a bill.

- a) A customer having a grievance or complaint that a bill is excessive must file written notice with the city's finance office. If it is determined that the bill is in error, an adjustment will be made according to the schedule of rates and fees.
- b) No adjustment will be made for more than a three-year period.

Section 54-10 - Appeal. Reserved.

Section 54-11 - Use of revenue; investment of funds; borrowing.

Funds generated for the stormwater management utility from fees, bond issues, other borrowing and other sources shall be utilized only for those purposes for which the stormwater management utility has been established. Such funds shall be invested and reinvested pursuant to the same procedures and practices established by the city for investment and reinvestment of funds. The City Council may use any form of borrowing authorized by law to fund capital acquisitions or expenditures for the stormwater management utility.

BE IT FURTHER ORDAINED that this Ordinance shall be in effect from and after its adoption this the _____ day of _____, 2017.

Adopted this _____ day of _____ 2017.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Agreement Regarding a Shell Building in Park East

BACKGROUND: The County, WCDA and City would like to construct a shell industrial building for the purpose of recruiting industry to Wayne County. The building will be owned by the county and WCDA will market it.

DISCUSSION: The city agrees to reimburse the county 425,000 of the cost of this building. The city also agrees that any annexation into the city limits will not be affective until seven years after ownership of the building has been transferred or leased to a tenant.

RECOMMENDATION: It is recommended that Council authorize the Mayor and City Clerk to enter into an agreement with the County of Wayne and the Wayne County Development Alliance regarding the purchase of a shell building in Park East, Industrial Park.

Date: _____

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Agreement Regarding the Development of an Industrial Park

BACKGROUND: The County, WCDA and City wish to finance and develop an industrial park on property commonly referred to as the Bryan Property. New industries will provide jobs for citizens of Goldsboro and Wayne County.

DISCUSSION: The city agrees to design and install the necessary water and sewer lines and appurtenances to service the property at its cost, minus any grants obtained for this purpose. The city also agrees not to annex the property.

RECOMMENDATION: It is recommended that Council authorize the Mayor and City Clerk to enter into an agreement with the County of Wayne and the Wayne County Development Alliance regarding the development of an Industrial Park.

Date: _____

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017

SUBJECT: City of Goldsboro Social Media Policy

BACKGROUND: The City of Goldsboro has created a Social Media Policy to establish and maintain social media platforms that are responsive to public comments and concerns and establish a meaningful dialogue with residents.

DISCUSSION: This policy establishes procedures related to the approval and use of City of Goldsboro social media sites, and City employees' (not serving in an official capacity) use of social media sites, personal web pages, and blogs to ensure such usage is not detrimental to the City or other City employees.

The purpose of this policy is also to garner public interest in the City's services, programs, events, and initiatives.

RECOMMENDATION: It is recommended that the City Council, by motion, approve the attached Social Media Policy. This policy shall become effective immediately.

DATE: _____

Tracie Davis, Communications Director

DATE: _____

Scott A. Stevens, City Manager



CITY OF GOLDSBORO SOCIAL MEDIA POLICY

Adopted:_____

I. Purpose

Social media is one of the many tools the City of Goldsboro uses to reach its target audiences to further the goals of the City and the missions of its departments.

This policy establishes procedures related to the approval and use of City of Goldsboro social media sites, and City employees' (not serving in an official capacity) use of social media sites, personal web pages, and blogs to ensure such usage is not detrimental to the City or other City employees.

Content posted on the City's social media platforms in an official capacity by City employees is subject to all City policies.

Social media should be treated the same way as any other external publications are treated, and site administrators should always be aware of the City's strategic goals as they plan and post information about the City.

Objectives

- Establish and maintain social media platforms that are responsive to public comments and concerns and establish a meaningful dialogue with residents.
- Garner public interest in the City's services, programs, events, and initiatives.

II. Mission Statement

The City of Goldsboro's Marketing and Communications Department will maximize social media use to inform various public audiences, create a dialogue, and provide information about the City's services, programs, events and initiatives to residents in a transparent and timely manner.

III. Policy

It is the policy of the City of Goldsboro that all departments developing social media communication platforms receive approval from the Marketing and Communications Department before launching their sites.

IV. Approved Social Media Sites

The City maintains separate social media sites in order to successfully target its messages to the appropriate audiences. The Marketing and Communications Department monitor's social media

platforms to ensure there is no unapproved City social media sites. Currently approved social media sites for the City and its departments are listed on the City's Intranet.

V. Approval, Development, and Maintenance of City of Goldsboro Social Media Sites

1. Written proposals for the request for official use of new social media sites must be approved by the Department Director and submitted to the Marketing and Communications Director, explaining why this tool is appropriate for their target audience prior to site development.
2. When submitting a proposal to the Marketing and Communications Department to request official use of a new social media site, the department must supply the following information via email to the Marketing and Communications Director:
 - a. Why does current City of Goldsboro social media platforms not meet department needs?
 - b. Why is this particular social media tool the appropriate outreach tool for the department's target audience?
 - c. Provide an example of the type of information and images that will be included on the proposed social media site.
 - d. Who will design the proposed social media site?
 - e. Which staff member in the department will be allowed to have access and provide content updates for the proposed social media site?
 - f. What are the estimated number of hours that will be dedicated to maintenance and content management of the proposed social media site?
 - g. Approximately how often will posts be made to the proposed social media site?
 - h. How will a link back to the City's official website, www.goldsboronc.gov, be provided on the proposed social media site?
 - i. Provide any other information you feel will be helpful in sharing the vision for the proposed social media site to help the Marketing and Communications Director make an informed decision regarding the request for approval of the use of the proposed site.
3. Each City social media site shall clearly identify the site as an official City site.
4. Content posted on the City's social media sites must reflect the City's official position, not an employee's personal view.
5. The designated social media site content manager can be any department employee approved by the Department director, who has a complete understanding of this policy and appropriate content management and technical experience to properly maintain the site.

6. The administrators of City-approved social media sites are responsible for direct coordination with subject matter experts within the City of Goldsboro to resolve issues or requests made by the public concerning City-related issues. Questions, concerns and other issues not related to the City will be referred to the appropriate organizations, to the best of the administrators' abilities.
7. One designated member of the Marketing and Communications Department and Information Technology Department will have administrative privileges to all City-approved social media sites for contingency purposes. However, nothing will be posted on any department's social media sites without prior approval or coordination with the appropriate department social media manager.
8. Official City of Goldsboro social media platforms that have a single login account should be set up using a City email address. Examples: Twitter, Pinterest, and Instagram.
9. Master account information is maintained by the Information Technology Department.
10. Site administrators should take appropriate steps to minimize security risks in order to prevent fraud or unauthorized access to social media sites. Some suggested security measures and directions are available on the City's Intranet site.
11. City social media sites are subject to the North Carolina Public Records Laws and Records Retention Laws. All sites, when possible, must include the following disclaimer, stating "Correspondence to and from this site may be subject to the North Carolina Public Records Law and can be disclosed to third parties."
12. The content and records maintenance of each City social media site shall be the responsibility of the department producing and using these sites. The department head or the department representative should contact the Information Technology Department to make sure backups are being performed appropriately on all sites.
13. City social media sites must be "family-friendly." Do not delete or erase comments without established guidelines posted on the site, when possible. Violation of the following is cause for deletion of the offending material from the social media site:
 - a. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation.
 - b. Posting of or links to sexually explicit content.
 - c. Solicitations of commerce.
 - d. Conduct or encouragement of illegal activity.
 - e. Spam.
 - f. Information that may compromise the safety or security of the public or public systems.

- g. Threats or Obscenities.
 - h. Infringement on copyrights or trademarks.
 - i. Use of personally identifiable information or personally identifiable medical information.
14. Continued violation of any of the above-stated information will be cause for blocking or banning an individual from City social media sites. Only comments that violate the terms set forth above should be deleted. A comment may not be deleted simply because it is deemed to be negative. If the comment is a complaint about City services and a solution can be offered, a response should be given on the site so other followers can see they can come to our social media channels for answers and assistance.
15. All statements and questions do not necessitate a response and administrators will use their judgement, based on guidance provided in this policy, to determine where responses are needed. This refers primarily to how, when and if they respond to determined detractors. Determined detractors are defined as persistent critics of an organization who are seemingly mounting their own public relations campaign against a particular topic or organization. While there is merit to monitoring determined detractors' posts and responding to some of them, there is equal merit in not responding to rants or attempting to get into a public argument or debate with those types of individuals. Always remember to keep to the moral high ground when dealing with determined detractors on your site. This is a judgement call that falls on the social media site administrator. If in doubt, contact Marketing and Communications Department.
16. Where appropriate, Information Technology (IT) Department security policies shall apply to all City social media sites.
17. The department responsible for its social media site must secure (or set privacy settings for) each social media site so that only City employees assigned by the applicable department can post to the site. The sites can allow others, such as members of the public, to post comments or other visitor-generated content directly to the site.
18. Crisis management; what steps to take if your account is hacked:
- a. Immediately notify the Information Technology Department and Marketing and Communications Director.
 - b. Do not try to regain access to the account until instructed by IT.
 - c. Change the password once access to the account is obtained.
 - d. Delete any messages posted by hackers.
 - e. Let followers know the site has been hacked and what is being done to correct the issue.
19. The following should be taken into account when managing a City social media site:
- a. Know your audience.
 - b. Monitor the site frequently and respond to comments/questions generally within 24

hours.

- c. Monitor other City of Goldsboro social media sites for situational awareness and potential content that can be posted on your social media site.
 - d. Be visual. Updates should include links to imagery if possible.
 - e. Write updates in non-press release style.
 - f. Only identified administrators and editors will post approved content.
 - g. The Marketing and Communications Director should be notified immediately of any user blocked, and then will review on a case- by- case basis.
 - h. City social media administrators are encouraged to scan external media sites for potential use and posting of select content on sites. Posting links to positive stories written by external media outlets is encouraged, and appropriately provided the content helps the City reach its strategic communication objectives and is posted in a way that clearly gives the external media outlet credit for its product.
20. Any department or division that creates and uses official City social media platforms must join the Communications Liaison Group. Department directors must send a designee to attend all meetings. This group will meet at least quarterly and more often as needed.
21. Whenever possible, provide links to the City's official website for more information, forms, documents or online services necessary to conduct business with the City of Goldsboro.
22. City social media sites must adhere to the City's Branding and Corporate Identity Policy set forth by the city's branding policy. Any exceptions will be made on a case- by- case basis.

VI. Use of Social Media as a City Employee on City Sites

The City understands that the use of social media has become a common form of communication. Employees who manage City social media platforms should adhere to the following guidelines, realizing that their comments could have serious repercussions on the City's image and ability to provide quality services to our residents:

- 1. Use of a City e-mail address and communicating in the official capacity of a City position will constitute conducting City business.
- 2. City policies, rules, regulations, and standards of conduct apply to employees who engage in social media activities while conducting City business.
- 3. City departments have the option of allowing employees to participate in approved social media sites as part of their job duties. Department directors may allow or disallow employee participation in any social media activities in their departments in an official capacity.
- 4. Employees representing the City government via social media sites must conduct themselves at all times as a respectable representative of the City and in accordance with all personnel administrative and operating procedures and policies.

5. Employees must protect other employees' personal privacy, the privacy of citizens and the information the City holds. Employees must adhere to all privacy protection laws, e.g., HIPPA and the protection of sensitive and confidential City information.
6. Employees must not disclose any information that would jeopardize the safety of City staff or the disclosure of personal or confidential information.
7. Employees must protect sensitive information that might jeopardize ongoing City activities and investigations, particularly with regard to Police and Fire/Rescue operations.
8. Employees must follow all copyright laws, public records laws, retention laws, fair use and financial disclosure laws and any other laws that might apply to the City or a functional area of the City.
9. Individuals, organizations, and businesses with a social media presence can be tagged by City employees acting on behalf of the City related to a social media post; however, posts shall not promote, endorse or criticize any vendor, contractor or supplier. All social media content must be neutral in that regard.
10. Employees will not share proprietary information that is not a matter of public record, which may have been gained during duties performed as a City employee.
11. Employees will not use ethnic slurs, profanity, personal insults or engage in any conduct that would not be acceptable in the City's workplace. Additionally, employees must avoid comments or topics that may be considered objectionable or inflammatory.
12. Employees should correct mistakes and not alter previous posts without indicating that a change has been made to that post. They should frame any comments or opposing views in a positive manner. If there are questions about how to do this, contact the Marketing and Communications Director for guidance.
13. Employees should add value to the City through their social media interaction and provide worthwhile information and perspective in a respectful and professional manner.
14. Employees are encouraged to cross-promote information from other City-sponsored social media sites and in some cases, from external sites, where it helps to promote the City's objectives.
15. Use of social media that involves any kind of criminal activity or harms the rights of others may result in criminal prosecution or civil liability to those harmed or both.
16. No employee shall use social media as a platform to engage in any political or partisan activity.

VII. Use of Social Media on Personal Sites

The City of Goldsboro fully supports the right of employees to maintain personal web pages and a social media presence while not on duty. Employees are encouraged to represent themselves and the City in a positive manner and adhere to the City of Goldsboro's personnel policy. The following is provided as guidance for those who do maintain a personal social media presence:

1. Do not provide or disclose the City of Goldsboro or any other organizations or individuals non-public, confidential, or other proprietary information.
2. Do not discuss work-related legal proceedings or controversies, including communications with the City of Goldsboro's attorneys.
3. Do not disclose confidential personal information obtained by virtue of one's position with the City (i.e., department heads, supervisors, committee members, etc.).
4. Personal use of social media may not violate or infringe upon the right of any other person or entity or constitute a criminal offense or create civil liability.
5. Personal use of social media while on duty, including during breaks, must not be excessive such that it interferes with the employee's work or work of others.

VIII. Marketing and Communications Department/Information Technology

The Marketing and Communications Department in coordination with the Information Technology Department will:

1. Oversee the City's social media effort, led by the Department's social media manager.
2. Routinely monitor content on the City's social media sites to ensure adherence to the Social Media Policy. Messaging should be consistent with the strategic goals of the City of Goldsboro.
3. Conduct a performance review of all City-wide social media sites on a quarterly basis. Sites that do not appear to be properly maintained will be considered for deactivation. If it is necessary to take this step, the Marketing and Communications Director will coordinate directly with the appropriate Department Director prior to taking any action.
4. Provide training to all City social media administrators regarding the terms of this social media policy, including their responsibilities to review content submitted for posting to ensure policy compliance. Training will be conducted on an as-needed basis as administrators change within their departments.

IX. Other

Employees violating this policy may be subject to disciplinary action, up to and including termination of employment.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 5, 2017 COUNCIL MEETING

SUBJECT: Budget Ordinance for Fiscal Year 2017-18

BACKGROUND: A Budget Ordinance must be adopted each year in order to implement the provisions of a new budget for the upcoming Fiscal Year. In specific, the Budget Ordinance establishes the tax rate and dictates in which fund delinquent taxes shall be placed upon their collection. It also establishes special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. The intention of a city to issue licenses upon businesses, trades and professions is also described within the contents of this document.

The major emphasis of a Budget Ordinance is to identify by fund the estimated revenues a municipality anticipates to collect during a fiscal year and to delineate by fund, department, and activity how these monies shall be appropriated. The Budget Ordinance may also describe any special authorizations granted to the Budget Officer.

DISCUSSION: Passage of the Budget Ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The Budget Ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The Budget Ordinance assures compliance with all pertinent State Fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted the Budget Officer are the same as were delegated in Fiscal Year 2016-17 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and inter-fund loans and transfers. Also, the Finance Director and Assistant Finance Director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

Council met with staff on several occasions to discuss the FY 2017-18 recommended budget. During those sessions, Council discussed not increasing the tax rate, utility and refuse fees. The oncoming budget does include a new stormwater fee of \$4.50 per month for residential and commercial customers effective July 1, 2017.

The FY 2017-18 recommended budget includes increase in the golf fees. Cart fees will increase from \$12 to \$13 per rental and golf membership dues will increase by 10% effective July 1.

Breakdown of Recommended Budget by Fund:

| | |
|-------------------------------|------------------|
| 1. General Fund | \$40,582,032 |
| 2. Stormwater Fund | 1,073,672 |
| 3. Utility Fund | 16,574,693 |
| 4. Community Development Fund | 404,922 |
| 5. Downtown Develop. Fund | 71,326 |
| 6. Occupancy Tax Fund | <u>1,005,600</u> |
| Total | \$59,712,245 |

RECOMMENDATION: By motion adopt the attached Budget Ordinance for the Fiscal Year 2017-18.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

ORDINANCE NO. 2017 -

BUDGET ORDINANCE FOR THE 2017-18 FISCAL YEAR

BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

Section 1. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2017, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

| | |
|--------------|---------------|
| General Fund | <u>\$.65</u> |
|--------------|---------------|

| | |
|---|--------|
| Total Rate per \$100 Valuation of Taxable Property | \$.65 |
|---|--------|

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,196,676,923 and an estimated rate of collection of 97.81%.

Section 1-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

Section 2. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2017, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2017, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 3. There is hereby levied a monthly refuse charge of \$22.00 against each residential customer and \$40.50 for each business customer located within the City of Goldsboro that utilizes a commercial roll out container service. A charge of \$5.50 per cubic yard per pick-up is hereby levied against each commercial refuse customer of the City of Goldsboro. All revenue collected through this source shall be deposited into the General Fund.

Section 4. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 5. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 6. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 7. All developed property, residential and commercial, within the city limits will be charged \$4.50 per month beginning July 1, 2017. Beginning January 1, 2018, single family residential units will be charged \$4.50 per month and multi-family and commercial properties will be billed based on their individual impervious area (ERU). The stormwater fee will be charged monthly on the utility bill.

Section 8. There is hereby changes to golf fees as follows: (1) Cart Fees - \$13 per rental; (2) Regular Golf Membership - \$816 per year; (3) Senior Golf Membership - \$684 per year; and (4) Junior Golf Membership - \$684 per year.

Section 9. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018.

GENERAL FUND

| | |
|-----------------------------|------------------|
| Tax Revenues | \$16,338,000 |
| Licenses and Permits | 365,400 |
| Revenue from Other Agencies | 17,796,802 |
| Charges for Services | 4,629,630 |
| Capital Investment Returns | 304,200 |
| Miscellaneous Revenues | <u>1,148,000</u> |
| Estimated Revenues | \$40,582,032 |
| Fund Balance Withdrawal | <u>\$ -0-</u> |
| Total Revenues | \$40,582,032 |

STORMWATER FUND

| | |
|----------------------|--------------|
| Charges for Services | \$ 1,073,672 |
|----------------------|--------------|

COMMUNITY DEVELOPMENT FUND

| | |
|-----------------------------|------------|
| Revenue from Other Agencies | \$ 404,922 |
|-----------------------------|------------|

UTILITY FUND

| | |
|-----------------------------|----------------|
| Revenue from Other Agencies | \$ 713,000 |
| Charges for Services | \$15,640,500 |
| Capital Investment Returns | 21,193 |
| Miscellaneous Revenues | <u>200,000</u> |
| Estimated Revenues | \$16,574,693 |
| Fund Balance Withdrawal | <u>-0-</u> |
| Total Revenues | \$16,574,693 |

DOWNTOWN SPECIAL TAX DISTRICT

| | |
|-------------------------|------------|
| Tax Revenues | \$ 71,236 |
| Investment Interest | <u>90</u> |
| Estimated Revenues | \$ 71,326 |
| Fund Balance Withdrawal | <u>-0-</u> |
| Total Revenues | \$ 71,326 |

OCCUPANCY TAX FUND

| | |
|----------------------------|--------------|
| Charges for Services | \$ 1,005,000 |
| Capital Investment Returns | <u>600</u> |
| Estimated Revenues` | \$ 1,005,600 |
| Fund Balance Withdrawal | <u>-0-</u> |
| Total Revenues | \$ 1,005,600 |

Section 10. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2017, and ending June 30, 2018 according to the following schedule:

GENERAL FUND

| | |
|-------------------------|------------------|
| General Government | \$ 5,238,159 |
| Public Works Department | 6,177,685 |
| Finance Department | 1,292,783 |
| Planning Department | 1,189,943 |
| Public Utilities | 1,488,554 |
| Fire Department | 6,069,751 |
| Police Department | 9,562,932 |
| Parks and Recreation | 3,551,105 |
| Golf Course | 678,404 |
| Special Expense Fees | <u>5,332,716</u> |
| Total General Fund | \$40,582,032 |

STORMWATER FUND

Stormwater Division

\$ 1,073,672

COMMUNITY DEVELOPMENT FUND

Community Development Projects

\$ 404,922

UTILITY FUND

Operation and Maintenance

\$16,574,693

DOWNTOWN TAX DISTRICT

Operating Expense

\$ 71,326

OCCUPANCY TAX FUND

Travel and Tourism Promotion

\$ 1,005,600

Section 11. Special Authorization Budget Officer:

A. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as he believes necessary.

B. The Budget Officer shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. He may make inter-fund loans for a period of not more than ninety (90) days.

D. Inter-fund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or assistant finance director approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

Section 12. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2017-18 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

Section 13. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2017, as adopted by the City Council on this 5th day of June, 2017.

Approved as to Form Only:

Reviewed By:

City Attorney

City Manager