



AGENDA
REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF GOLDSBORO
COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET
JUNE 26, 2017



(Please turn off, or mute, all cell phones and pagers upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

- a. Boards and Commissions Reports
 - Appearance Commission (No report at this time)
 - Commission of Community Affairs (Chairperson, Caralyn Blake)
 - Advisory Committee on Community Development (No report at this time)
 - Local Firefighters' Relief Fund Board of Trustees (Chairperson, Captain Matthew Pendergraph)
 - Goldsboro Golf Course Committee (No report at this time)
 - Historic District Commission (Chairperson, Terry Cottle)
 - Recreation and Parks Advisory Commission (No report at this time)
 - Mayor's Committee for Persons with Disabilities (Chairperson, Sarah McCullouch)
 - Planning Commission (No report at this time)
 - Goldsboro Tourism Council (Chairperson, Gretchen Reed)
- b. Summer Youth Jobs (Mayor Pro Tem Foster)
- c. Permit fees for work related to Hurricane Matthew (Inspections)
- d. Position Description Update Cost (Human Resources)
- e. Busco Beach Discussion (Planning)
- f. Former WA Foster Council Committee Discussion (City Manager)
- g. Enhanced Community Involvement Plan (City Manager)
 - Hire CALEA Manager status
 - Patrol Monthly Community Projects
 - Create a Strategic Plan of Action
 - Utilize Law Enforcement Policy Center and IACP Training Keys Program
 - Schedule Social Media Training for all City Employees
 - Secure Consultant to Facilitate Diversity Training for Elected Officials and City Employees
 - Secure Consultant to Facilitate Customer Service Training for all City Employees
 - Research and Recommend a Possible PAL
 - Improve Public Awareness on Police Compliant Process
 - Schedule a Series of Town Hall Meetings throughout the City of Goldsboro

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Michael McAuley, Victory Free Will Baptist Church)

Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES (*Motion/Second)

A.1 Minutes of the Recessed Meeting of March 21, 2017

A.2 Minutes of the Work Session and Regular Meeting of April 4, 2017

VI. PRESENTATIONS

- B. Resolution Expressing Appreciation For Services Rendered By Keith Smith As An Employee Of The City Of Goldsboro For More Than 30 Years
- C. Golden STAR Award Recipients (Human Resources)

VII. PUBLIC HEARINGS

- D. Contiguous Annexation Request – Cuyler Spring Housing Associates, LLC – Northwest corner of Cuyler Best Road and Oxford Boulevard (5.3 Acres) (Planning)
- E. Non-Contiguous Annexation Request – Redco Properties, LLC – Northwest corner of Wayne Memorial Drive and Tommy's Road (30.4 Acres) (Planning)
- F. Public Hearing to Consider an Incentive Grant Agreement with Project J (City Manager)

VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

IX. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- G. Setting Public Hearings – Street Closings: Holly Street – From Claiborne St. to Terminus; Beech Street – From Claiborne St. to Terminus; Palm Street – From Claiborne St. to Terminus (Planning)
- H. Contract Award for Union Station Bituminous Concrete Resurfacing - Informal Bid No. 2017-10 (Engineering)
- I. Agreement between the City of Goldsboro and the North Carolina Department of Transportation for EB-5707 Stoney Creek Greenway Safe Routes to School Project (Engineering)
- J. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)
- K. Sale of Real Property – 408 A Street and 304 W. Ash Street (Finance)
- L. Seymour Johnson AFB – Fitness Center Addition Construction (Finance)
- M. Fiscal Year 2016-17 Budget Amendment (Finance)
- N. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

XI. CITY MANAGER'S REPORT

XII. CITY ATTORNEY'S REPORT AND RECOMMENDATIONS

XIII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

XIV. CLOSED SESSION

XV. ADJOURN

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
MARCH 21, 2017

The Mayor and Council of the City of Goldsboro, North Carolina, recessed from a Meeting on March 20, 2017 to meet on March 21, 2017 at 6:30 p.m. at Resurrection Church, 2419 East Ash Street, Goldsboro, NC with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams (arrived at 6:38 p.m.)
Councilmember Bill Broadaway
Councilmember Mark Stevens (arrived at 6:33 p.m.)
Councilmember David Ham
Councilmember Gene Aycock

Call to Order. The meeting was called to order by Mayor Allen at 6:33 p.m.

Mayor Allen stated we are glad to be here.

Mayor Pro Tem Foster asked the meeting be adjourned as it was not an official meeting of the Council. Mr. James Womble, City Attorney cautioned Council with a quorum present they could violate the Open Meetings Law if there were to adjourn before the Town Hall Meeting ended.

Ms. Nicolette Dawson provided a welcome.

Mr. Jermaine Dawson asked each member of Council to introduce themselves and to share information regarding the District they represent.

Mr. Dawson also shared how to lookup your representative on the City's website at www.goldsboronc.gov.

Items discussed included:

- Summer Youth Employment
- Better Communication on Available Programs
- Program Needs for 19-25 Year Olds
- Crime Prevention
- Community Policing / Rebuilding Trust

A group from Drummer's World performed.

Pastor Worrell stated they were honored to host the Town Hall Meeting and stated we appreciate the community coming out.

Mayor Allen stated thank you for inviting us.

Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council adjourned the meeting.

Chuck Allen
Mayor

Melissa Corser, MMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
APRIL 4, 2017

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on April 4, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock
Jim Womble, Attorney
Scott Stevens, City Manager
Melissa Corser, City Clerk
Randy Guthrie, Assistant City Manager
Jimmy Rowe, Planning Director
Jennifer Collins, Assistant Planning Director
Kaye Scott, Finance Director
Rick Fletcher, Interim Public Works Director
Mike West, Police Chief
Mike Wagner, Interim Public Utilities Director
Shycole Simpson-Carter, Community Relations Director
Pamela Leake, Interim HR Director
Gary Whaley, Fire Chief
Bobby Croom, Traffic Engineer
Ashlin Glatther, Travel & Tourism Director
Rochelle Moore, Goldsboro News-Argus
Lonnie Casey, Citizen
Carl Martin, Citizen
Mark Colebrook, Citizen
Makaila Colebrook, Citizen
Chrétien Dumond, Citizen
Yvonnia Moore, Citizen
Bobby Mathis, Citizen (arrived at 5:08 p.m.)
Della Mathis, Citizen (arrived at 5:08 p.m.)
Ron Lawrence, Attorney (arrived at 5:35 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Invocation. The invocation was provided by Councilmember Broadaway.

Use of City Stage. Mr. Scott Stevens stated last year we purchased a stage is primarily for City events and DGDC's use with their Center Street jams. So that is where we have held it at this point in terms of use of the stage. We have had a number requests from other outside agencies, particularly nonprofits and I wanted to gauge your interest and willingness for us to work with nonprofits in the use of the stage. If you have an interest in allowing I think what I would suggest is one require they insure it so if it is damaged we have some insurance on it; maybe consider renting it for \$400 a day, that would cover our costs to set it up and come back to take it down when the event is over, we would not generally leave it up overnight. We have a May event that is asking, that is what really generated the question today is would we allow it for that event and I had told them we generally had not but I know we will get future requests. The Chili Cook-off has generally used what we setup as a stage in the past, the Taste of Wayne being downtown has not used our stage but I could anticipate other groups wanting to use the stage. If we were going to I would at least offer you consider keeping it in the MSD for a period of time and if it works in the MSD or downtown area for public events, they pay

the rent and it is a non-profit group, if you were willing to try then we would do that and if not we will just share we do not allow outside groups to use the stage.

Council discussed. Councilmember Stevens asked how much the stage cost, Mr. Scott Stevens replied about \$25,000 for a refurbished stage.

Mayor Pro Tem Foster asked if the DGDC pays for use of the stage.

Mr. Stevens replied they have paid some, they have not paid a substantial amount, we have not discussed the \$400 month. What they did have was what we setup for them that were two tractor trailers that were donated to them that took a tremendous amount of time for us, we were going to scrap those, they are owned by the nonprofit side of DGDC, we are getting the revenue from that which will be some, I do not have that number yet, to help offset the purchasing of the stage; but they have not paid a set fee for the stage. The intent when we purchased it was for them to pay some but I have not asked them for the \$400 per month.

Mayor Pro Tem Foster asked if it was the city side or non-profit side of DGDC. Mr. Stevens stated the nonprofit side. Mayor Pro Tem Foster stated if you don’t charge DGDC why charge others. Mayor Allen stated DGDC is still an arm of the city.

Council continued the discussion. Councilmember Aycock made a motion to allow nonprofits to use the stage in the MSD district, charge everyone \$400 to use it and provide insurance. The motion was seconded by Councilmember Stevens. Mayor Allen, Mayor Pro Tem Foster, Councilmembers Aycock, Stevens, Broadaway and Williams voted in favor of the motion. Councilmember Ham voted in opposition. Mayor Allen declared the motion passed 5:1.

Traffic Calming. Mr. Bobby Croom presented the following information:

Speed/Volume Study Locations

- Best Street
- Claiborne Street
- Andrews Avenue
- Franklin Street
- Stephens Street

Summary Results

Location	Street	Avg Daily Traffic	85th%	Mean
1	Best	1644	36.4	31.9
2	Claiborne	513	34.7	28.1
3	Andrews	941	33.4	27.9
4	Andrews	932.4	33.8	28.5
5	Franklin	844	37.3	31
6	Franklin	654	32.6	27
7	Best	1011	35.2	30.2
8	Claiborne	424	34.7	28.8
9	Stephens	230	30.4	23.9
10	Stephens	183	33.3	24.4

Current Practice

- Traffic Calming, Stop Sign request, etc.
 - Traffic Advisory Committee

- Assistant City Manager, City Engineer, Public Works Director, Police Chief
- Speeding Issues
 - Contact Goldsboro Police Department
 - Provide any time trends indicated from gathered counts
 - Request Targeted Enforcement

Multi-Way Stop Applications

- MUTCD Criteria for a MWS
 - As an interim measure for intersections that meet traffic signal warrants.
 - Five or more reported crashes in a 12 month period that are susceptible to correction by a multi-way stop installation. E.g. turning and right-angle collisions.
- Minimum Volumes
 - Major street approaches averages at least 300 vehicles per hour for any 8 hours of an average day; and
 - Combined vehicular, pedestrian, and bicycle volume entering from the minor street averages at least 200 units per hour for the same 8 hours, with an average delay of at least 30 seconds per vehicle during highest hour; but
 - If the 85th percentile approach speed of the major-street traffic exceeds 40mph, the minimum vehicular volume warrants are 70 percent of the values provided above.
- Other criteria
 - The need to control vehicle/pedestrian conflicts near high pedestrian generators
 - Sight distance issues

Summary

- Staff receives a request
- Traffic Advisory Committee Reviews with assistance from Traffic Engineer
- Speeding Issues
 - Contact Goldsboro Police Department
 - Provide any time trends indicated from gathered counts
 - Request Targeted Enforcement

Formalize a City Policy?

- Establish a Traffic Calming Policy so that citizens have a clear and defined format for a request.
- Define what treatments will and/or will not be allowed.
- Outline funding mechanism

Council discussed. Mayor Allen stated maybe we need to use radar signage to slow traffic. Mayor Pro Tem Foster shared concerns regarding speeding along Franklin Street, it is a long street and a lot of kids play in that area. Council asked staff to look at and come back with recommendations. Mayor Pro Tem Foster stated he would also like to see citizen input.

Summer Jobs Program. Ms. Shycole Simpson-Carter stated from the last meeting, we took into consideration some of your comments and comments received from citizens. It is one pilot program with several partners. Instead of one track there will be two tracks and will utilize more holistic work sites to include Parks & Recreation, daycares, accounting firms, Salvation Army, Wayne Community College, as well as NC Works, Habitat Restore and several others. Once we receive the applications, go through screening and interview phase, for us to determine the appropriate placement of the youth based off their skillsets, future career goals, this will allow a more holistic approach rather than just one target area as they may not have that desire to do parks and recreation. We will have the application online beginning tomorrow and I will tell you with the two tracks, every other week it will either be soft skills, financial literacy training or career exploration trip to include the legislature.

Councilmember Williams asked how many Parks and Recreation positions would be available. Ms. Simpson-Carter stated that will be based on the screening of the

applications, maybe 5. Councilmember Williams stated I don't mean to be rude, but I see you keep looking at the city manager, is there a reason you really don't know the details. Councilmember Williams stated this is very important to me and it's very important for our kids so I want to make sure they are going to be placed. I want to make sure they are just not going to be on trips, they are going to learn soft skills, they are going to work and learn some work skills. We were supposed to have this application out April 1st, people are calling me and asking where are the applications at. We need to know our kids are going to get these jobs; these kids need these jobs. Ms. Simpson-Carter stated I understand what you are saying but what you will find I am scouring the crowd, but I will tell you with us doing this in such a short time, that is why we can't give a specific number of students. Ms. Simpson-Carter stated the reason she was hesitant about Parks & Recreation was to eliminate hiring part-time staff. Councilmember Williams stated so it has gone from 26 to 5. Ms. Simpson-Carter stated the minimum the city will fund is 26, the total number of positions including our partners will be around 50. The way we are enhancing this program, we will be able to fund more students now.

Councilmember Williams asked who would be doing the screening. Ms. Simpson-Carter replied myself, Ms. Renita Dawson, Associate Vice President – Continuing Education Services of Wayne Community College and Ms. Michelle Williams, Director of Grant Management with the Housing Authority of the City of Goldsboro as well as Ms. Jennifer Pope with NC Works.

Council discussion continued to include transportation and a mandatory information session. Ms. Simpson-Carter this program is meant to be more inclusive. As far as the mandatory information session, we will work with parents and if need be will meet offsite in order to make accommodations.

Councilmember Williams asked if the kids would have to have a career readiness certification. Ms. Simpson-Carter replied, no, they will get some of the courses that are required of the career readiness certification, but they will not get the full credit as they need more than a 6 week timeframe. Councilmember Williams stated he just wanted to be sure that does not stop them from receiving a job.

Work schedules were also discussed.

Councilmember Ham stated I am very supportive of the program, but the whole part of the program is to provide them with the opportunity to do something productive and improve their lifestyle, that should be the absolute priority.

Councilmember Williams stated this is supposed to be Parks and Recreation and you got this at the last minute, that's why everything is all over the place and I am upset about that. Nevertheless we need to make sure we have jobs in place for these kids, working, I don't care if they are working at the parks, I don't care where they are working, as long as they are working. Let's cut all the nonsense out, we make the time for everything else, for these kids, we are not making sure they have enough jobs. We cannot sugar coat anything with these kids, if they are going to be picking up some garbage, there is power in picking up a piece of paper.

Mayor Pro Tem Foster stated if you are working at McDonald's in the summer, you are there to work, you are there to learn and get some work ethic.

Ms. Simpson-Carter stated she did not feel it was a last minute thing, we are all part of a team. I promise you I will ensure this is a productive program. I will come back to you with information after the mandatory information session and applications are received.

Mayor Pro Tem Foster stated since we have a short window to work with, we are adding a lot of stuff that maybe we shouldn't be focused on this year, we should be focused on the work side of it right now. It seems like a lot of stuff has been added in. You are saying it is a new program, you said it took a year for someone else, why not keep it as simple as possible and help as many kids as possible right now and then next year build off of that.

Ms. Simpson-Carter stated the way we have enhanced it, piggybacking off of Wayne Community College's program and the curriculum they have, we are not reinventing the wheel.

Mayor Allen asked if everyone in principal was ok with proceeding with this. Council consensus was staff could proceed.

Golf Course Membership Fees. Mr. Stevens stated he would like to defer Golf Course Membership Fees until the April 17th work session.

Enhanced Community Involvement Plan. Mr. Stevens stated we do have Social Media Training scheduled for April 18th for department heads, assistant department heads from 9:00 am – 12:00 pm and Council from 12:00 pm – 1:30 pm that day.

Mayor Pro Tem Foster asked why we were doing this. Mr. Stevens replied it is a part of the Enhanced Community Involvement Plan and department heads need to understand the legal ramifications as well as helping the Council understand what we can legally have in our policy we are going to bring to you.

Chief West provided an update on the following initiatives:

Community Policing – Current Outreach Efforts

Community Outreach Proactive Programs

- Our Community Cares Fun Day
- National Night Out
- Coffee with a Cop
- Walk to School
- Citizens Police Academy
- Graffiti Clean Up
- GREAT Program
- Housing Officers

Community Outreach by Request Program

- Bicycle Registration
- Bicycle Safety
- Business Surveys
- Child Fingerprinting
- Fraud and Con Game Prevention
- Keep Watch Program
- Medicine Drop
- Neighborhood Watch Programs
- Officer Friendly Program
- Operation Identification
- Police Department Tours
- Rape Prevention
- Residential Surveys
- Safety for Children Program
- Safety Belt and Child Seat Program
- Shoplifting, Larceny, and Vandalism Prevention
- Speakers Bureau
- "Think Smart" Program
- Warning Ticket

Community Policing – Additional Outreach Efforts

- Neighborhood Foot Patrols
- WA Foster Patrol Interaction
- Sprinkler Days

De-escalation Training (Verbal Judo) (16 hr. Course at the NC Justice Academy)

- 45 Officer have received this training.
- 50 Officers have not received this training.

Police Complaint Process

- Review of Current Process
 - Allegations/Complaints from citizens may be made in person, by mail, by telephone, by facsimile, or by email/web based.
 - A citizen who has a complaint against an officer or employee will be given the opportunity to discuss the complaint with a Captain or higher ranking officer. If no Captain or higher ranking officer is available, the citizen may discuss the complaint with the Shift Commander or Acting Shift Commander. The complaint will be discussed at that time and an attempt will be made to resolve the matter. If the complaint is not resolved, the citizen may complete and sign a written Citizen Complaint Form.
 - Complaints that cannot be resolved or complaints that amount to criminal violations should be reduced to writing using a citizen complaint form and signed by the complainant. If the complainant is an employee of this agency the complaint should be in the form of a statement. The complaint should then be forwarded to the Office of the Chief of Police.
 - When in receipt of a complaint the Chief of Police may order that:
 1. The officer/employee's immediate supervisor conduct an investigation into the allegation or
 2. An Internal Affairs investigation/administrative inquiry be conducted concerning the allegation and/or
 3. A criminal investigation be conducted concerning the allegation.
 - The investigator/supervisor will complete their investigation in a timely manner but not to the detriment of any investigation.
- Number of Past Complaints (may not be all inclusive)
 - Citizen Complaints since 2012 49 total - 15 sustained 34 Unfounded
 - Internal Affairs Complaints since 2012 7 total – 3 sustained 4 Unfounded

Mayor Allen stated when you are out walking in the neighborhoods could you would let the councilmember know so if they would like to participate they could.

Mayor Pro Tem Foster stated you know I have been talking about community policing since I have been on this board. It has always been an issue of not having enough manpower, it seems like we are still down officers now, but now we have all this manpower to do community policing now, my question is why could we not do it before. Why did it take everything going on now for this to happen?

Chief West stated we have been doing National Night Out for a number of years, the only thing new would be the community foot patrols. I was very hesitant to pull officers in on their days off, pay call-back pay, we are better off personnel wise than this time last year. We are better off manpower wise, it is small, officers will come in on one of their days off for 2-3 hours with the ultimate goal of building this. I've always said if there is anything we can do different, now is the time to do it.

Councilmember Williams stated he has attended a couple of National Night Out events and noticed there were not a lot of smiles from the officers and a lot of guns were on display, some were also Sheriff Deputies. It was very intimidating and no interaction with children.

Chief West stated this year he would like the officers to dress down, have a softer approach.

Mayor Pro Tem Discussion Item – Diversity in the Work Place. Mayor Pro Tem Foster stated I have been looking at some of the numbers around the city and with some of our employees it seems like the diversity in department heads in upper management seems a little off balance. I know everything is not fair. How many employees do we have Scott. Mr. Stevens replied 440 some positions. Mayor Pro Tem Foster asked how many department heads. Mr. Stevens replied 15. Mayor Pro Tem Foster

asked out of those department heads how many are African-American. Mr. Stevens replied three for sure. Mayor Pro Tem Foster asked and how many employees do they have working for them. Mr. Stevens replied HR has about five, planning has about 12, Inspections has about seven or eight; I'm sorry we have four with Community Relations and about two or three employees in Community Relations. Mayor pro tem Foster stated so you're talking about twenty something employees that have African-American department heads, the rest of our employees across the city which larger department heads are all... I hate labels, white. I just think that is an issue when we have very qualified African-Americans and Latinos you know out there that are not getting jobs that we say were hiring based on no criteria, no qualifications. I think that's a problem

Mayor Pro Tem Discussion Item – Employment Qualifications for All Positions. Mayor Pro Tem Foster stated I have known several people who have contacted me who are very well educated, very well qualified for the job with experience with an education to go with that that are not even getting interviews. Then to find out they are upset, someone without any education, without any experience actually gets the job. There have even been some complaints from our city employees where they say they go to school for this, get this certification and when the job comes open you can get the job that when they apply for the job they are told will you didn't have the experience or you didn't have the right qualifications, then we turn around and someone hired had neither of the two. I have had issues with the hiring, some you and I have talked about, your hiring practices. You have a well-educated African-American applying for a job with a Master's degree versus a white man with a high school diploma, I don't think that's an equal playing field on any level. And because we don't have standards in place we don't have any kind of qualifications, any kind of anything, it's the wild, wild West, I can hire whoever I want even if he's qualified or not just because I say he has experience. What about the man with the Masters, he has experience as well and he has education to go along with it. I went to school got my education, I would not be able to do what I do in the field of mental health without my education. You cannot do what I do without education, that is the standard across North Carolina, but we have no standard here, therefore, we hire who we want to hire and it's just not fair to employees to say okay you come work for the City of Goldsboro you go get your education but you are not going to get this job because we have someone else for it that's not qualified. So if a standard is put in place then you know what you are reaching for, you know you hire within this range. I hired someone with a college degree because it was required. I hired someone with five years of experience because the job required that, not I know this guy so I am going to hire him. It's at a point where I am tired of getting phone calls about it. If we as a Council can't put something in place that says we are fair across the board and we have standards, then that is very upsetting to me. You might not know that someone had to die so that I could sit in the sink. Someone had to physically die for someone of my color to go to a certain school. Then I have to turn around tell the same person of my color that there is nothing I can do for you, but someone had to die, go to jail, somebody got sprayed with a water hose, but we don't want to put a standard in place that will level the playing field for everyone who wants a job in the City of Goldsboro.

Councilmember Broadaway stated if you have a point of making standards I don't have a problem with that but I am not going back to the 70's and 80's with those of us who had to manage in the middle of quotas. I saw it in government and in business. Understand standards you have to have standards but all races were hurt when quotas were being used.

Councilmember Williams stated both white and black employees have come to me morale is low, very low. So that is something to be concerned about, which means they are not happy with their supervisors or department heads. So we have to figure something out. I'm not going to say it always consist of having a Master's degree because experience sometimes supersedes certain things. There are some people in these positions that should've gotten a supervisory position because they have had the experience. If you've been here for 20 to 25 years and you are not retiring you are qualified for these positions. We are going to have to figure something out because these people are a part of and work for the City of Goldsboro and their morale is low.

Mayor Pro Tem Discussion Item – Litter. Mayor Pro Tem Foster stated I am still getting a lot of complaints regarding litter. I know we have a crew that's going around and picking up trash but is still a problem every time we send one arm trucks out. A lot of people in my neighborhood are complaining that when a truck comes through they have to turn around, one of the guys pays kids five dollars to help him pick up trash throughout the neighborhood. Everybody does not bag their trash so when that arm goes up and back down it dumps everywhere, but when we had garbage men on the truck the city was clean. We had men who cared that would stop and pick up that trash when it fell. I think we dropped the ball with these trucks. It's new, it's innovative it looks good but at the same time is it serving the purpose of Goldsboro and keeping it clean. I do sometimes see people driving and dropping a whole bag of McDonald's out, nothing makes me madder but at the same time I know it's not all from people just throwing stuff out.

Mayor Allen asked if we could follow our trucks.

Mr. Stevens stated we will follow; we are not innovative, those trucks have been out 25 years plus, we did not get in early because we did not want to reinvent the wheel. The trucks we are using are very common and are used throughout North Carolina and the country. But again maybe we should look at requiring bagging garbage and litter is certainly something we should not be creating. I've not heard many complaints of litter coming from our trucks but I have physically seen it out of Waste Management trucks and I have called Waste Management. We will also police our trucks.

Mayor Pro Tem Discussion Item – Establish and/or Update a Clear, Concise Whistleblower Policy for City Employees. Mayor Pro Tem Foster stated we need a clear concise policy that states if you want to come talk, cause as a Council, we are here to represent them too, like it was said, their morale is down and I want to keep as many employees as possible. You are not going to make everyone happy, that's just a part of life, understand that but when you have 70 to 80 employees out of one department that's unhappy, that some ridiculous numbers. We need to have something in place that says you can come tell us what's going on and your job will not be affected. If you have any problems with your job you can come back to us and we will handle it.

Councilmember Stevens asked what department Mayor Pro Tem Foster was referring to. Mayor Pro Tem Foster stated Public Works and I have had a few police officers complain.

Mayor Pro Tem Discussion Item – Discussion and Establishment of Proper Structure for all Boards and Commissions of the City of Goldsboro. Mayor Pro Tem Foster stated I do not think our boards across the city are structured properly. They do not have a chairman or vice chairman. Our directors are heads of these boards, our directors should only be secretaries of these boards. The board member should be coming in reporting to us not our directors that's what our ordinances state. I think we need to take a look at how these boards are being ran, and make sure they are structured right.

Mayor Pro Tem Discussion Item – Rules and Regulations of Goldsboro City Government. Mayor Pro Tem Foster stated we need to go back and look at rules and regulations. They have been in place for a while. Some of them I feel are outdated, some need to be enhanced. I feel as a board, I think if we are going to move forward in the future, we need to look at what we need to change like the social media policy. If we have rules and regulations in place we don't have to wait for Scott to make a decision and if he doesn't make the right decision then we have to make a decision when it comes to Scott. Certain things are up to him and I understand that but he needs clear and concise rules and regulations to follow, it is just not the city manager's show. As a board that is something we should have in place, I feel the rules and regulations we have in place are not adequate. I would like every board member to take a look at and discuss in the near future. Let's try within the next 30 days to get that done.

Cover Agenda. Each item on the cover agenda was generally discussed. Additional discussion included the following:

Item J. Z-6-17 First Citizens Bank, Trustee – North side of East Ash Street between Durant Street and Stoney Creek. Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council removed Item J. Z-6-17 from the Consent Agenda to Items Requiring Individual Action.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway, Council convened into Closed Session to discuss a property acquisition matter and economic development matter.

Council came out of Closed Session.

There being no further business, the work session adjourned.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on April 4, 2017 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bevan Foster
Councilmember Antonio Williams
Councilmember Bill Broadaway
Councilmember Mark Stevens
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Stanley Kelly with Fellowship Baptist Church provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Upon motion of Councilmember Aycock, seconded by Councilmember Ham and unanimously carried, Council approved the Minutes of the City Council Retreat of February 15-16, 2017 as submitted.

Wayne County ABC Board Presentation. Mr. Mike Myrick stated I stopped by to give a little report, answer any questions you might have and also present a check for \$124,000. For those who don't know there are 33 private states and 17 controlled states. Of the 17 there is only 1 that is locally ran and operated and that would be North Carolina. The other 16 are state. We have 50 county boards and 117 municipal boards. Couple of places like Brunswick County has a county board and 7 or 8 municipal boards but we are local government employees. Over a billion dollars in sales last year for North Carolina of that \$380,965,967 came back to local governments and the state wither through taxes for the state or distribution by the local ABC Boards to the different counties and cities. As you can see about \$69 million in distributions to the state and the other things that came out were alcohol education - \$11 million and local law enforcement. Mr. Myrick introduced Joe Sadler, Pam Silver, Irvin Watts and Board Chairman Miles Kelly.

Mr. Myrick provided a breakdown of Wayne County Sales from last year; about \$8 million in sales, excise tax about \$1.8 million paid, law enforcement distribution about \$36,000, alcohol education about \$20,000 and total distributions to counties and cities was about \$657,000. This year looks good, we are up about 4%. We have a good system. It is alcohol beverage control. We are not here to sell to underage, sell to people who are already intoxicated, we do not have to sell for profit. We sell for the convenience, for providing this product, spirits and selling it in a controlled system. Thank you.

Wayne County ABC Board Chairman Mr. Miles Kelly presented a distribution check too Mayor Allen.

Mayor Allen stated I work a lot with Joe and Mike, they let us know what's going on. They work really close with the Police Department and Sheriff's Office. It is a great organization and we are very much appreciative of what you do for our community.

Proclamation – National Service Recognition Day. Mayor Allen proclaimed April 4, 2017 as National Service Recognition Day in Goldsboro, North Carolina and encouraged residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

Proclamation – Gardening Month. Mayor Allen proclaimed April 2017 as Gardening Month in Goldsboro, North Carolina, encouraged all citizens to participate in these activities and enjoy the many benefits of gardening.

Mayor Allen presented a framed copy of the Proclamation to Ms. Jennifer Strickland with Wayne County Cooperative Extension.

Red Cross Presentation. Ms. Kimberly Berrier, Business Operations Specialists/Community Partnerships, stated we are celebrating 100 years of service this year in May and we could not have achieved that longevity without support from the community and folks like you who demonstrate they care, like sponsoring blood drives, by having us here, sponsoring a proclamation so thank you very much for your support over the years. Ms. Berrier presented a plaque to Mayor Allen which read the following:

“Thank you, Herman Park Center – Your generous support in the face of disaster helped the Red Cross provide hope, comfort and basic needs like food and shelter to the thousands affected by Hurricane Matthew.”

Ms. Berrier stated we appreciate your passion for our mission. It shows.

Leadership Wayne Project Presentation. Mr. Patrick Lechner stated good evening Mayor, City Council and City Manager. For those who don't know me I am Patrick Lechner with the City of Goldsboro, Building and Maintenance Superintendent but I am here today to talk about our Leadership Wayne Project. One of the greatest tragedies I've found in life is not being able to see what's in front of you or sometimes what's not in front of you. Dr. Watson and Sherlock Holmes took a camping trip one evening after sharing a good meal and a fine bottle of wine they retired to their tent for the night. Around 3:00 a.m. Holmes nudges Watson and says to Watson, look at the night sky and tell me what you are seeing, and he says well I see millions of stars. He said exactly Watson, now what does that tell you, Watson thinks for a bit he says astronomically it tells me there are millions of galaxies and potentially billions of planets. Astronomically it tells me Leo is in Saturn, theologically it told me God is great and we are small, hour logically it tells me it is about 3:00 a.m. and meteorologically it tells me we will have a lovely day tomorrow. What does it tell you Holmes, Holmes lays there for a minute turns to Watson and says you fool, someone has stolen our tent.

We are under that threat now, someone could be stealing our tent and that tent is our heritage, the very thing that preserves us. So when the Leadership Class of 2016-17 had the opportunity to do a geo-cache trail we jumped all over it. Mr. Lechner and presented the following information:

- What's a Geotrail?
- Why geocaching?
 - Opportunity to impact as much of Wayne County in a fun, interactive and educational way!
 - Gets you out of the house and see new parts of your community that you might have never seen before
 - Help attract tourists to Wayne County and hunt the trail to earn a much coveted Geo coin
 - We've hid up to 50 caches throughout Wayne County highlighting certain events:
 - Historical

- Present
- Future
- George Altman Tribute – Wayne County Public Library
 - Wayne County Baseball Heritage
- Launch: Saturday, April 29th
Waynesborough Park from 9 am – 10:30 am

Mr. Jeremy May stated I'm sure you all are asking like we did, what is geocaching, it is a scavenger hunt online. So anyone at any time, once you download the app on your phone, can say how many cache are around me and I think just in downtown Goldsboro there are 15-20. Some are a magnetic key box hidden under metal, some are hidden rocks so they are a little more difficult to find. The whole point is to get out, move around, and do something fun. We've decided to go with this because we can highlight the past, present, and future and bring people outside of Wayne County into our community, understand how the community got created, what we are doing now and what we are planning to do in the future. When we started this we did not know how big geocaching was, we made some local connections with geocaches and this thing has taken off. We are expecting 100 geocachers to show up on launch day. In addition we are inviting people from the community, teachers, and students to come out explore and learn about geocaching. It is going to promote activity and bring money into Wayne County. Diana who has been a great partner if ours is #5 geocacher in the nation. We are really excited, we ask for your support to promote and once they go live, take your family out. Thank you for your time tonight and we appreciate your support.

Mayor Allen stated I just want to take a minute and thank you for not only what you do for Leadership but I know you both are involved in our community with other things and we need more young men doing that. We do appreciate what you do, thank you.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Maj. D.R. Halliday, PO Box 10116, Goldsboro stated as a citizen of this city I would like to know is it possible to request a city-wide proclamation.

Mayor Allen stated yes sir.

Maj. Halliday stated good I would like the proclamation to say something like in the City of Goldsboro the open windows of moving vehicles is not the opening to the city's trash receptacle. Every morning I leave my house, go pick up trash in the area around my house. Every morning I'm in town I have a 5 gallon bucket and I fill it up. I had a neighbor who saw me picking up trash, he went out to Lowe's and bought me this thing, it's addictive, every time you see something you pick it up. I'll give you an example. I picked this up in the 1100 block of E. Elm Street the other day. Can you imagine if to 12-year-olds had picked that up? I live in the 1200 block of E. Elm St. about a mile from the gates of Seymour Johnson Air Force Base. It is a shame we allow those young men and women to work out of Seymour Johnson to travel down Berkeley Boulevard and Elm Street and have to look at what they look at before they go to work. Those young men and women know that someday a Colonel up near Washington DC could sign a piece of paper that demands they pack all their gear and load onto C-130s 48 hours from that time and go somewhere on this planet to defend us and we don't do any better in the city of Goldsboro than we do for those young people. It's a shame. I'd like to make a suggestion that the Mayor and the City Council travel out to Seymour Johnson Air Force Base talk to the commander and asked the commander to have a one day open house for citizens of the City of Goldsboro to look around Seymour Johnson Air Force Base and see what the City of Goldsboro is supposed to look like. The City of Goldsboro should look like E. Mulberry St. and it looks like hell, excuse my language.

2. Victor Miller, 148 Oxford Drive, Goldsboro, stated good evening Mayor and City Councilman. It's that time of year again, we are exactly 4 months out

from our Purple Heart banquet which will be August 4th at the First Pentecostal Church. Our banquet is to honor those who were wounded in combat, the Gold Star family members and those who have died from injuries received in combat. We can house about 400 guests, right now we have 55 Purple Heart recipient, 13 Gold Star family members and we will honor 14 post military deceased. We do not charge the family members of the Purple Heart recipients. We're going to start raising money now, it's never too early. What I would like to do is one, invite each of you to the Purple Heart banquet on August 4th. Two, I'd like to invite some of the new City Council members to come out to some of our Purple Heart banquet planning meetings, so you can get the idea of where this money is going to and how much effort it takes to put together this small banquet. Next year it is going to get even bigger so it will require even more sponsorships because at the new convention center we will be able to hold 800 people. We are lucky so to speak, I use that term carefully, that we are confined to such a small space because right now we are barely making it to the \$15,000 which is our goal. To the sponsors, we had the red, white, blue, purple and All-American sponsorships. Red is \$100 and you get two tickets; white is 250 and you get four tickets; blue is \$500 and you get six tickets; purple is \$1000 and you get a table or 8 tickets; in the All-American is \$2500. Our first meeting is April 5th, I know that's short notice, but it will be the first Wednesday of every month so May 3rd at 12 noon at the Veterans Service Office located at 2001 E. Ash Street, and on June 7th. As we get closer to the banquet we will have more frequent meetings. Please come on out and help us honor those wounded in combat and those who have died, their family and others. Thank you.

3. Pamela Lawrence, 400 S. Jefferson Avenue, Goldsboro stated her neighbor Ms. Peoples, 1510 Laurel Street, Goldsboro, is here as well. Ms. Lawrence stated I appeared before you in December with concerns about flooding at the intersections of Laurel Street and Jefferson Avenue. That intersection continues to flood with any heavy rain. Some of the neighbors who suffered severe damage in October still have not recovered. The city has been aware of this problem since a study was done in the 1980s. The residents affected by this flooding fear they will be overlooked again as the city and the county began your storm drainage improvement projects. I know they are vast and a lot of people are needing help but we do not want to be overlooked again. This past Friday when we experienced heavy rains there was flooding again, did not quite make it into our houses, but we were all afraid. I happen to have a visitor to my honeymoon that day who is a civil engineer in another community, he walked out and looked at the storm drains and said all my goodness these are totally inadequate. He said go call someone so I did and they said they would get back with me on Monday of course they never did and it would not have helped the flooding anyway. But I just wanted to be sure you were still aware of the little people.

Mayor Allen stated I know they have looked at it. Mr. Stevens stated the study does indicate the pipes aren't large enough but the drainage we have looked at, we have had crews out, we tried to rod the lines a few times. They should drain and right now they are not draining that all. We can make it better sooner and the bigger project you need to keep on us, we won't forget you particularly if funding is available to move those projects forward that there is a blockage in the line, they are not draining, we are aware that in trying to work through that sooner.

Ms. Lawrence stated we will keep coming back to remind you. Thank you for your help.

Ms. Peoples stated the hurricanes will remind us all when they start dumping water on us. It's like a bowl, it comes from all four corners, and if you go through getting almost an inch of water in your house from Hurricane Matthew, when you see it rain and it is coming up, you get real nervous and I

know you all don't want to give us your cellphone numbers. Ms. Lawrence stated one of our neighbors is still not back in his house.

Mayor Allen stated let us get the line cleared first and then we will go from there.

Ms. Lawrence and Ms. Peoples stated thank you, we appreciate it.

4. John Gaer, 1206 Evergreen Avenue, Goldsboro, stated good evening Mayor and Council. I hope all of you are well. I have been around this area since 10 November 2006 as a military member. I recently, I am veteran status now, but in my stay here in Goldsboro I've driven around the City quite often and I have a safety issue I see on a regular basis. There are plenty of main streets like Elm, Spence, Royall, William, New Hope, and Berkeley that could utilize a sidewalk/bicycle path and the reason I request this from you individuals is because I see many children walking to the stores, I see plenty of disable people coming from the Alzheimer's place or elderly home or just the different communities walking to different places like Goldsboro markets or what have you. I really think its better to have a sidewalk and a bike path especially on Royall where there is nowhere to walk, where you see elderly and children walking on the train tracks because it seems safer, so they don't get hit by vehicles. Also there is really nowhere to pull over if you vehicle does get incapacitated, if you need to change a tire, and people are driving by, there is no real shoulder. If you all could do something to the main roads, that's Spence, Royall, Elm, New Hope, Wayne Memorial and William Street. If you could do something for that, it will help many citizens in this City. Thank you very much for your time.
5. Shirley Edwards stated good evening I came tonight after hearing you talk about your job program in the briefing, to tell you I commend you on the idea of having a summer youth job program as opposed to a summer work program for young people. There is a difference between a job program and a work program. Your earlier proposal talked about getting these young people just to work but your summer job program is a program that is comprehensive that will allow young people to get skill development, as they work. Now if we are teaching young people how to become productive citizens, we have got to start teaching them the right way and the correct way. So when disadvantaged children have not had the opportunities that you and I may have had even at 13 or 14, children of advantage know how to go about getting a job because their parents have exposed them to this. The children we are talking about don't have that opportunity. AI kno0w because I'm on the street with them, night and day. I spent the last weekend talking to pastors in small churches who have these people in their congregation and also on Sunday all day, I was in the housing areas, I volunteer with them and Sunday afternoon the Salvation Army which I am a part of, we passed out over a hundred hotdogs. Talking to those people and their families they want to work, but they also don't know how to work. Many have had generations where no one was working. So do a comprehensive program, and give them some exposure, its building of mind and self-esteem. So I am proud that you have taken the time, the initiative to work through an idea that Councilmember Foster talked about but it needed the working through and you have done that tonight. I am really proud of what you have done because you are setting a precedent to do something great. When you are working with disadvantaged children and families you have to work through not just how it looks for you to give them something to do, you have to start with A and go to Z. I hear you saying this in this program tonight, to give them something so next year some of them may know how to go to McDonalds and work, they may know how to go to a firm and work. They will know how to do an application, how to talk to someone and they have the skills and self-esteem, but if you just put them out there picking up paper you are perpetuating the cycle of poverty and I don't want to see you do that and I am just so proud you took the time to do a better

job. I am really proud of y'all. You know me, you do good, I come and tell you and when you don't do good I come tell you that too. Thank you.

6. Jermaine Dawson, 1601 Cuyler Best Road, Goldsboro stated good afternoon Mayor, City Council, City Manager. I just wanted to come up here and just thank you guys for coming to the Town Hall Meeting. I don't have anything I want to throw out there tonight, I just want to say I appreciate every last one of y'all sitting in that meeting and being able to listen. Like the young lady before me said, I really commend you on the youth jobs that are getting ready to happen. I am hearing a lot of positive stuff from the community, excited. I had some people come into my office that recognized from the paper and said can I get a job. I really commend you guys for that. Thank you guys for coming out. The third Town Hall Meeting will be on May 2nd at Impact Church, 109 E. Ash Street at 6:30 p.m. The reason I held it off that long, I wanted to have that youth job paper in my hand so I would be able to pass it out this time. So hopefully we can have it already cut and dry, so we can be able to the young people, because this time we are planning on possibly getting two vans so that no one has an excuse not to be at this meeting. We are hoping you guys can come again, I'll send an email out. Thank you for coming out to the Town Hall Meeting this past month. Thank you.

Mayor Allen shared a copy of the summer youth employment program handout. You can see there is one meeting on April 29th. Shycole is really taking charge and leading this. Mayor Allen stated we certainly appreciate all you've done to have us out.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Scott A. Stevens, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mr. Stevens reminded Council Item J. Z-6-17First Citizens Bank, Trustee – North side of East Ash Street between Durant Street and Stoney Creek was removed from the Consent Agenda and placed under Items Requiring Individual Action. Councilmember Williams moved the items on the Consent Agenda, Items G, H, I, K, L, M, N, O, P, Q, R, S and T be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Aycock and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Naming and Signing a Private Street - PFC Dan Bullock Way. Approved. City staff has been approached by Chaplain Bill Boyd regarding the placement of a private street sign which would honor the life and death of Private First Class Dan Bullock who is interred within Elmwood Cemetery.

PFC Bullock holds the distinction of being the youngest American serviceman to die in combat during the Vietnam War on June 7, 1969 at the age of only 15.

He was born in Goldsboro on December 21, 1953 and, after altering his birth certificate, joined the United State Marine Corps at 14. After boot camp, Bullock was deployed to Vietnam where he lost his life while attempting to resupply his unit with ammunition during an evening attack.

Chaplain Boyd has had a standard green street sign fabricated which is titled "PFC Dan Bullock Way".

The City's Code of Ordinances allows for the naming of private streets if the street name does not duplicate an existing street name. Staff has determined that the sign proposed by Chaplain Boyd would not duplicate the name of an existing street.

After consideration, it has been determined that the most appropriate location for placement of the street sign is at the main entrance to Elmwood Cemetery at US 117 Highway.

The City would be responsible for erecting and maintaining the sign.

Staff recommended Council accept the staff’s recommendation and approve the street name of “PFC Dan Bullock Way” at the main entrance to Elmwood Cemetery. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Setting Public Hearings – Street Closings. 1.Bruce Street: From Vann Street to Colonial Terrace Drive; 2. Corney Street: From Gulley Street to Terminus; 3. Juniper Street: From Best Street to Terminus; 4. Spruce Street: From Leslie Street to Terminus; 5. South Road: from Langston Drive to Ridgecrest Drive. Resolution Adopted. On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

With the exception of South Road, the referenced street sections were included within that list. Staff has recommended that South Road, which is not improved or utilized, also be investigated for closing.

Each street section has been identified on maps indicating the length and right-of-way width of each.

The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

The Resolution would schedule public hearings on these street closings for May 15, 2017. The Resolution would be advertised in the newspaper for four consecutive weeks, each street section would be posted on both ends and all adjacent property owners would be notified of the public hearings by certified mail.

Staff recommended Council adopt the following entitled Resolution scheduling public hearings on the closing of the above referenced street sections for May 15, 2016. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017-23 “RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO TO CLOSE CERTAIN DEDICATED STREET SECTIONS WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA”

Site and Landscape Plan – Green Tech (Simmons Technical Services).
Approved. The property is located on the west side of South George Street between West Cola Street and Wayne Avenue.

The site is the former Pepsi-Cola Bottling Co. property.

- Frontage: 380.51 ft.
- Depth: 1163 ft. (average)
- Area: 10.2 Acres
- Zoning: I-2 General Industry

The existing building on the site contains three areas as follows:

- | | |
|----------------|-------------------------------------|
| 37,350 sq. ft. | Designated for Greenhouse |
| 12,940 sq. ft. | Designated for Classrooms & Offices |
| 9,200 sq. ft. | Designated for Warehouse |

The applicant intends to utilize the facility to introduce and promote “green technology” or “environmentally clean” technology to the citizens and businesses of Goldsboro and Wayne County through education, training, employment and entrepreneurship. All of these activities will take place inside the building.

Hours of operation are estimated at 8:00 a. m. to 5:00 p. m., Monday through Friday. Based on the three uses proposed, a total of 77 paved parking spaces are required. A total of 78 parking spaces (including 3 handicapped spaces) are shown.

A total of 29 Fantasy Maple trees will be installed along both the George Street and Cola Drive frontages.

Ten ft. wide landscape buffers are shown along the southern and western property lines which will include Maple and Arborvitae trees, and various shrubs.

No changes will be made to the existing building elevation.

At their meeting held on March 27, 2017, the Planning Commission recommended approval of the site and landscape plan as submitted.

Staff recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan for Green Tech (Simmons Technical Services) as submitted. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Removal of Crossover Access on US 70 West. Resolution Adopted. Crossover access currently exists along West US 70 Highway at West Grantham Street. North Carolina Department of Transportation (NCDOT) is requesting removal of this middle crossover to improve safety.

NCDOT is requesting support from City Council to close the existing middle crossover on West US 70 Highway at West Grantham Street. The removal of the crossover would improve safety along the US 70 corridor and drivers would have other access points to properties along West Grantham Street by the use of the signalized intersection just east of the crossover.

NCDOT has indicated the potential addition of a right turn lane along US 70 Highway eastbound lane for those wishing to access Grantham Street as part of this crossover removal project.

The Goldsboro Transportation Advisory Committee (TAC), at their meeting on March 23, 2017, adopted a resolution supporting the removal of this crossover in order to improve safety along the US 70 corridor.

Staff recommended Council adopt the following entitled Resolution supporting North Carolina Department of Transportation’s proposal to remove the crossover access on West US 70 Highway at West Grantham Street. Consent Agenda Approval. Williams/Aycock (7 Ayes)

RESOLUTION NO. 2017 – 24 “A RESOLUTION SUPPORTING THE INTENT OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION TO REMOVE THE CROSSOVER ACCESS ON WEST US 70 HIGHWAY AT WEST GRANTHAM STREET”

Audit Services for Fiscal Year Ending June 30, 2017. Approved. The General Statutes of the State of North Carolina require that the City of Goldsboro undertake an independent audit of its financial records on an annual basis. The Audit examines, by fund, all categories of the City’s revenues and expenditures. It also illustrates revenues and expenditures by reporting the amounts on the original budget plus the final budget compared to the amounts that were actually received and spent throughout the Fiscal Year.

The CPA firm of Carr, Riggs and Ingram, LLC has performed the City’s audit for the past several years, and they are very familiar with the City’s financial records. Mr.

Dean Horne, CPA, has provided a quote of \$47,000 and it is felt that this price is accurate for the amount of work that is essential and the requirements placed upon the auditors by the Local Government Commission, and the quality of the reports provided by this firm. This figure does include the auditing requirements for the Federal Transportation Authority for the TIGER funding and FEMA auditing related to Hurricane Matthew.

The City requested an extension on its June 30, 2016 audit with the LGC and amended its contract to reflect this extension. The extension was due to the City's auditor experiencing a major injury.

It is recommended that the Council, by motion, award the auditing services for the Fiscal Year ending June 30, 2017 to Carr, Riggs and Ingram, LLC and approval of the extension date of June 30, 2016. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Establishing Capital Projects Fund Ordinance – Multi-Sports Complex. Ordinance Adopted. On February 20, 2017, the City Council adopted a Resolution authorizing the Finance Director to file an application with the North Carolina Local Government Commission for a loan with the County of Wayne for \$3,000,000. This loan will be used for a portion of the construction associated with the Multi-Sports Complex.

The North Carolina Local Government Commission approved the County of Wayne's loan on March 7, 2017 and the loan closed on March 16, 2017. The City of Goldsboro's must establish a Capital Project Ordinance to allow for the construction of this project. The Capital Projects Ordinance is required to present an exact balance of revenues and expenditures. Therefore, both project revenue and expenditure line items must be established.

It is recommended that the following entitled Capital Projects Fund Ordinance be established in the amount of \$3,000,000. Consent Agenda Approval. Williams/Aycock (7 Ayes)

ORDINANCE NO. 2017-17 "AN ORDINANCE ESTABLISHING CAPITAL PROJECTS FUNDS ORDINANCE FOR THE MULTI-SPORTS COMPLEX"

Establishing Capital Projects Fund Ordinance-Automatic Metering\ Infrastructure (AMI). Ordinance Adopted. On February 6, 2017, the City Council adopted a Resolution authorizing the Finance Director to file an application with the North Carolina Local Government Commission. This overall project costs along with cost of loan issuance is \$5,345,500.

The North Carolina Local Government Commission approved the AMI Project on March 7, 2017 and the loan closed on March 23, 2017. The City of Goldsboro's must establish a Capital Project Ordinance to allow for the construction of this project. The Capital Projects Ordinance is required to present an exact balance of revenues and expenditures. Therefore, both project revenue and expenditure line items must be established.

It is recommended that the following entitled Capital Projects Fund Ordinance be established in the amount of \$5,345,500. Consent Agenda Approval. Williams/Aycock (7 Ayes)

ORDINANCE NO. 2017 - 18 "AN ORDINANCE ESTABLISHING CAPITAL PROJECTS FUNDS ORDINANCE FOR THE AUTOMATIC METERING INFRASTRUCTURE"

Budget Amendment and Reimbursement Resolution - Multi-Sports Complex. Ordinance and Resolution Adopted. The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62 acre multi-sports complex. This complex will include eight (8) multi-use sports fields adjacent to Seymour Johnson Air Force base.

The City Council approved Alfred Benesch and Company's proposal, formally Site Solutions, for the design services at its September 15, 2014 meeting. On May 2, 2016, Council approved the following design services:

1. Master Plan Update/Phasing Strategy Report	\$ 35,000
2. Preliminary Planning	23,300
3. Design, Engineering & Construction Plans	86,000
4. Final Plans and Construction Documents	<u>43,000</u>
Total	\$187,300

Based on discussions with the City staff regarding forthcoming services associated with the Multi-Sports Project, the following contract costs would be necessary.

1. Permitting	\$ 14,000
2. Bidding	12,750
3. Construction Administration	<u>25,000</u>
Total	\$ 51,750

Since the installment financing will not be finalized until later in the fiscal year, it is necessary that the attached reimbursement be adopted declaring our intent to use those funds for repayment to the City.

Staff recommended Council:

1. Authorize the City to enter into an agreement with Alfred Benesch and adopt the following entitled budget ordinance decreasing the unassigned fund balance of the Occupancy Tax Fund in the amount of \$51,750 for design services for the Multi-Sports Complex.
2. Adopt the following entitled resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any future installment financing for the Multi-Sports Complex. Consent Agenda Approval. Williams/Aycock (7 Ayes)

ORDINANCE NO. 2017-19 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL YEAR"

RESOLUTION NO. 2017- 25 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE MULTI-SPORTS COMPLEX"

Wings of Wayne-Military Appreciation Festival– Temporary Street Closing And Lot Use Request. Approved. An application was received from the Goldsboro Elks, requesting permission to use the lot at 207 S. Center Street and to close the street for the Wings of Wayne-Military Appreciation Festival on Saturday, May 27, 2017. The request is from 10:00 a.m. to 8:00 p.m.

The event is scheduled to be held at the empty lot at 207 S. Center Street with street closings from Chestnut to Spruce Streets. The Police, Fire, Public Works Department and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works Department and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended that the City Council grant street closings on Center Street from Chestnut to Spruce Streets on Saturday, May 27, 2017 from 10:00 a.m. to 8:00 p.m. and allow the Goldsboro Elks to use the empty lot at 207 S. Center Street in order that

Wings of Wayne-Military Appreciation Festival may take place, subject to the above conditions. Consent Agenda Approval. Williams/Aycock (7 Ayes)

39th Annual Greater Goldsboro Run – Temporary Street Request.

Approved. A letter was received from Scott Edwards, requesting permission for the Sunrise Kiwanis Club to hold their 39th Annual Greater Goldsboro Road Run on April 8, 2017 from 7:00 a.m. to 11:00 a.m.

The race is scheduled to begin and end on Center Street and runs through the downtown area of Spruce, Walnut, Jefferson, Pine, Chestnut and Mulberry Streets. The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended that the City Council grant street closings on Center, Spruce, Walnut, Pine, Jefferson, Chestnut and Mulberry Streets on April 8, 2017 from 7:00 a.m. to 11:00 a.m. in order that the 39th Annual Greater Goldsboro Road Run event may take place, subject to the above conditions. Consent Agenda Approval. Williams/Aycock (7 Ayes)

Dillard/Goldsboro Alumni & Friends, Inc. Homecoming Celebration Parade – Temporary Street Closing Request. Approved. The Dillard Alumni Group is requesting permission to close a portion of certain City streets on Saturday, May 27, 2017 from 8:00 a.m. to 1:00 p.m. in order to hold their annual parade, which will begin at 10:00 a.m.

The street closing request is as follows:

Parade Route: Northbound lanes of Center beginning at Spruce Street north to Walnut Street, east on Walnut Street to John Street, north on John Street to Mulberry Street, west on Mulberry Street to Center Street, north on Center St to Ash St, west on Ash Street in the traffic circle, south on Center Street back to Spruce Street.

Staging areas: Center Street from Elm to Spruce Streets and Pine Street from John to James Streets.

Additional closures recommended by the Police Department to manage traffic flow: James Street at Ash Street, James Street at Mulberry Street, James Street at Walnut Street, James Street at Chestnut Street, James Street at Spruce Street, and James Street at Pine Street. John Street at Ash Street, Mulberry Street at 204 East Mulberry Street, Walnut Street at Ormond Avenue, Chestnut Street at Ormond Avenue, John Street at Spruce Street, and John Street at Pine Street. Elm Street at Center Street.

The Police, Fire, Public Works and DGDC offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended that the City Council grant street closings on Center, Walnut, John, Mulberry, James, Chestnut, Spruce and Pine Streets on May 27, 2017 from 8:00 a.m. to 1:00 p.m. in order that the Annual Dillard/Goldsboro Alumni parade may take place, subject to the above conditions. Consent Agenda Approval. Williams/ Aycock (7 Ayes)

Mayor's Committee for Persons with Disabilities Appointments. Resolution Adopted. There are existing vacancies on the Mayor's Committee for Persons with Disabilities. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies. Eight vacancies still remain on the commission.

Recommendations for appointment were requested from the Mayor's Committee for Persons with Disabilities.

The following individuals have submitted an application to be on the Mayor's Committee for Persons with Disabilities and were recommended by the Mayor's Committee for Persons with Disabilities for appointment.

Tyrone Starkie and Robert Taylor

It is recommended Council adopt the following entitled Resolution appointing Tyrone Starkie and Robert Taylor to the Mayor's Committee for Persons with Disabilities. Consent Agenda Approval. Williams/ Aycock (7 Ayes)

RESOLUTION NO. 2017-26 "RESOLUTION APPOINTING MEMBERS TO THE MAYOR'S COMMITTEE FOR PERSONS WITH DISABILITIES"

A Resolution Requesting Greater Efforts Be Taken to Avoid Flooding Impacts within the Lower Neuse Basin. Resolution Adopted. The City of Goldsboro was asked by neighboring communities to consider adopting a resolution requesting greater efforts be made to avoid flooding impacts within the Lower Neuse Basin.

The City of Goldsboro has been severely affected by flooding during Hurricane Fran in 1996, Hurricane Floyd in 1999 and Hurricane Matthew in 2016.

Local communities along the Lower Neuse Basin are requesting that the State of NC and the appropriate federal agencies engage, develop and financially support greater efforts to avoid devastating damage to persons and property in the Lower Neuse Basin through the implementation of flood control measures.

It was recommended the City Council adopt the following entitled Resolution supporting a Resolution that requests greater efforts be taken to avoid flooding impacts within the Lower Neuse Basin.

RESOLUTION 2017- 27 "RESOLUTION REQUESTING GREATER EFFORTS BE TAKEN TO AVOID FLOODING IMPACTS WITHIN THE LOWER NEUSE BASIN"

End of Consent Agenda.

Upon motion of Councilmember Broadaway, seconded by Councilmember Stevens and unanimously carried, Council recused Mayor Allen from voting on Z-6-17 First Citizens Bank, Trustee – North side of East Ash Street between Durant Street and Stoney Creek.

Mayor Allen left the room at 7:53 p.m.

Z-6-17 First Citizens Bank, Trustee – North side of East Ash Street between Durant Street and Stoney Creek. Denied. The applicant requests a zoning change from Neighborhood Business to General Business Conditional District. In conjunction with this request, the applicant is requesting a waiver of the site plan requirement.

Since the structures on the site are existing, if the rezoning is approved, development plan approval by the City Council would only be required if the proposed tenant use requires a

Conditional Use Permit. Staff would review uses permitted by right through in-house procedures to insure that available parking is sufficient to accommodate all proposed uses.

Frontage: 300 ft. (Ash Street)
205 ft. (Durant Street)
Depth: 205 ft.
Area: 61,500 sq. ft. or 1.41 acres

Surrounding Zoning: North: R-9 Residential
South: R-16 Residential
East: Neighborhood Business
West: General Business

Currently the property is occupied by an existing restaurant (Lantern Inn) and an existing multi-tenant commercial strip center.

The property experienced flooding from Hurricane Matthew this past October and several tenant spaces are currently being renovated due to storm damage.

Two 24 ft. wide asphalt driveways provide access to the site from Ash Street and one 24 ft. wide asphalt driveway provides access from Durant Street.

The City's Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

City water and sewer are available to the property. Subject property is located within a special flood hazard area (100-year flood zone).

The applicant believes that changing the zoning to General Business would increase the allowable uses, thereby, enhancing their ability to rent the individual tenant spaces.

As noted previously, complete development plans would have to be approved for any new business which requires a Conditional Use Permit. Otherwise, tenant spaces may be occupied by uses which are permitted by right without full development plan review.

At the public hearing held on March 20, 2017, no one appeared to speak either for or against the request.

The Planning Commission, at their meeting held on March 27, 2017, recommended approval of the change of zone request along with a waiver of the site plan requirement at time of rezoning.

Upon motion of Councilmember Broadaway, seconded by Councilmember Aycock and unanimously carried, Council denied the rezoning request.

Mayor Allen returned at 7:55 p.m.

City Manager's Report. No report.

City Attorney's Report. No report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Aycock stated no comment.

Councilmember Ham stated no comment.

Mayor Pro Tem Foster stated I would like to thank Councilmember Williams for initiating the summer jobs for the youth, I like to give credit where credit is due. He came to me months ago with it, it was his idea, his baby and he pushed forward and I

supported him. The rest of Council supported him as well. I'd like to thank him for the idea and the work behind it.

Councilmember Stevens stated no comment.

Councilmember Broadaway stated no comment.

Councilmember Williams stated it is just so important for our young people to start working, so any one who has a child, make sure they fill out an application if they meet the criteria. We want them working, we want them staying out of trouble, we want them exhausted this summer so they are not getting into any trouble. We want them to go back to school next season and be proud because they have the things they need that their parents could not buy for them. Just look out for a child. Give them an opportunity. Thank you.

Mayor Allen stated we thank each and every one of you for coming out tonight.

There being no further business, the meeting adjourned at 7:57 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

RESOLUTION NO. 2017-41

**RESOLUTION EXPRESSING APPRECIATION FOR
SERVICES RENDERED BY KEITH SMITH
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 30 YEARS**

WHEREAS, Keith Smith retires on July 1, 2017 as a Safety Coordinator with the Human Resources Department of the City of Goldsboro with more than 30 years of service; and

WHEREAS, Keith began his career on January 19, 1987 as a Laborer I in the Public Works Department; and

WHEREAS, on February 3, 1988, Keith was promoted to Materials Control Worker in the Public Works Department; and

WHEREAS, on January 3, 1989, Keith was promoted to Equipment Operator III in the Public Works Department; and

WHEREAS, on February 6, 1991, Keith was promoted to Materials Controller with the Public Works Department; and

WHEREAS, on September 3, 1997, Keith was promoted to Construction Inspector with the Engineering Department; and

WHEREAS, on July 1, 2015, Keith was promoted to Safety Coordinator with the Human Resources Department where he has served until his retirement; and

WHEREAS, Keith has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, employees and the citizens of the City of Goldsboro, of expressing to Keith Smith their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Keith Smith our deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro.
2. We offer Keith our very best wishes for success, happiness, prosperity and good health in his future endeavors.
3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 26th day of June, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2017-41

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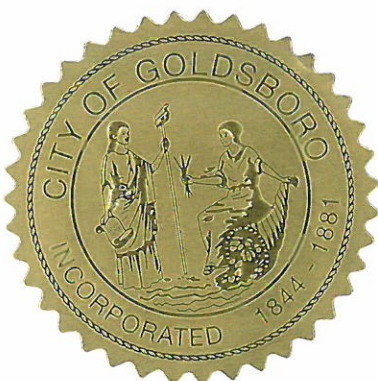
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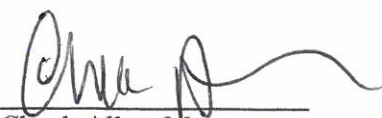
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3. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 26th day of June, 2017.





Chuck Allen, Mayor

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 26, 2017 COUNCIL MEETING

SUBJECT: PUBLIC HEARING
Contiguous Annexation Request – Cuyler Spring
Housing Associates, LLC – Northwest corner of
Cuyler Best Road and Oxford Boulevard (5.3 Acres)

BACKGROUND: The City Council, at their meeting on June 5, 2017,
scheduled a public hearing for the proposed
annexation of the subject property. A public hearing
notice was properly advertised stating the time, place
and purpose of the meeting.

DISCUSSION: Pursuant to G. S. 160A-31, at the public hearing all
persons owning property in the area proposed to be
annexed, as well as the residents of the municipality,
shall be given an opportunity to be heard on the
proposed annexation.

If the Council determines that the proposed
annexation meets all the requirements of G. S. 160A-
31, it has the authority to adopt an annexation
ordinance.

Attached is a report prepared by the Department of
Planning and Community Development, in
conjunction with other departments, concerning the
subject annexation area. All City services can be
provided to the property.

RECOMMENDATION: By motion, after the public hearing, adopt the
attached Ordinance annexing the Cuyler Spring
Housing Associates, LLC Property effective June 30,
2017.

Date: 6/20/2017


Planning Director

Date: _____

City Manager

ANNEXATION REPORT
CUYLER SPRING HOUSING ASSOCIATES, LLC
(CONTIGUOUS)

Property Description

- a. Location: The area being considered for annexation is located on the northwest corner of Cuyler Best Road and Oxford Boulevard.
- b. Population: The site is currently vacant. There is no resident population. Development plans have been approved for the construction of 50 elderly apartment units.
- c. Acreage: 5.3 acres
- d. Zoning: The property is currently zoned Office & Institutional-1.

North: R-12 Residential
South: R-9 Residential
East: R-9 Residential
West: R-9 Residential

2. Engineering Description

Cuyler Spring Housing Associates, LLC Property

BEGINNING at an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard; thence from the beginning with the Eastern right of way of Oxford Boulevard, N. 39° 23' 08" W. 522.68 feet to an iron rod found, the most Southwestern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence leaving the Eastern right of way of Oxford Boulevard, with the line of Oxford Square, N. 64° 59' 59" E. 72.27 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with the line of Oxford Square, N. 64° 59' 59" E. 491.21 feet to an iron rod found, the most Southeastern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence with the line of the property of Paul Gambella et al, S. 25° 00' 00" E. 306.29 feet to a concrete monument found, Jeffrey G. Best et al most Northeastern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the line of the property of Jeffrey G. Best et al, S. 65° 00' 00" W. 100.00 feet to an iron rod; thence with the line of the property of Jeffrey G. Best et al, S. 25° 00' 00" E. 200.00 feet to an iron rod on the Northern right of way of N. C. Secondary road No. 1565 (Cuyler Best Road), Jeffrey G. Best et al most Southwestern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road), S. 65° 00' 00" W. 261.36 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with said road right of way, S. 65° 00' 00" W. 72.27 feet to an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard, the point of beginning containing 5.335 Acres more or less including a Carolina Power & light Company Easement, or 4.495 Acres more or less excluding a Carolina Power & Light Company Easement.

3. Qualifications

- a. The area proposed to be annexed will meet the requirements of G. S. 160A-31(f):

Annexation by Petition: The area is adjacent and contiguous to the City boundaries. The proposed annexation area boundary abuts the existing city limits along its southern and western property lines.

4. Plans for Extension of Municipal Services

- a. Fire Protection: Fire protection for the property requested for annexation will be provided by existing City personnel and equipment.
- b. Police Protection: Police protection to the subject property can be provided by existing City personnel and equipment.
- c. Refuse Collection: The City will be able to provide commercial refuse service to this site upon request.
- d. Street Construction and Maintenance: No street right-of-way is included within the annexation petition.
- e. Water and Sewer Service: City water and sewer service is available to serve the property.
- f. Estimated Revenues: Estimated revenues are based on current tax values as listed in the Wayne County tax records.
- $$\$127,920/\$100 \text{ (Land Only)} = \$1,279 \times \$0.65 = \underline{\$831.35}$$
- g. Estimated Payments to Volunteer Fire Department: No debt information has been received from the Saulston Volunteer Fire Department. It is not, however, anticipated that the proportionate share payment will be greater than \$100 per year.

5. Voting District

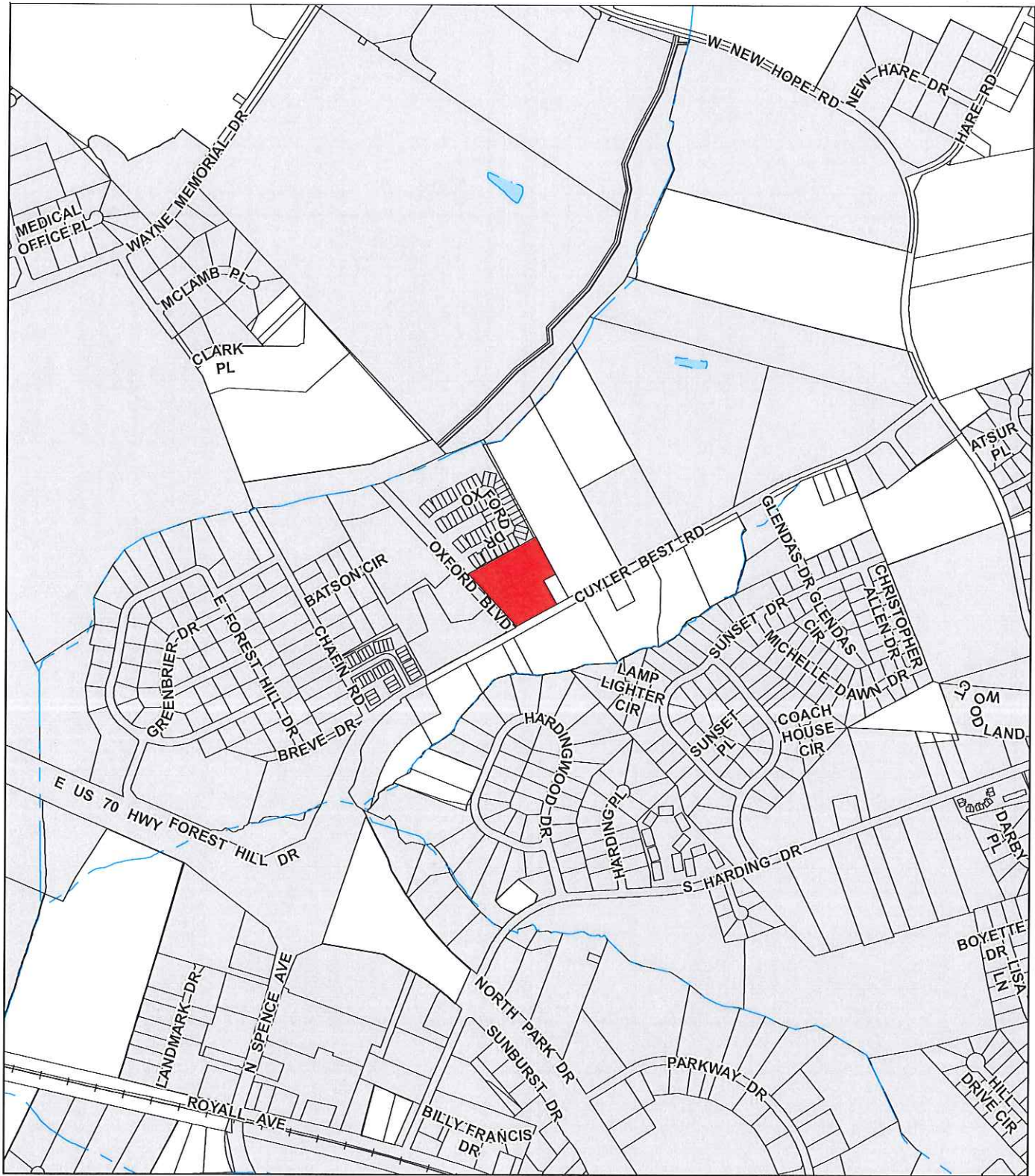
The City changed its method of electing Councilmembers on February 2, 1987 and divided the City into six voting districts. It is customary to add a newly-annexed area to the nearest voting district. With the adoption and approval of revised Electoral District maps in 2010, this area, if annexed, will be added to **District No. 5** unless the City Council instructs the City staff to include this area in another district.

Contiguous Annexation Cuyler Spring Housing Associates, LLC



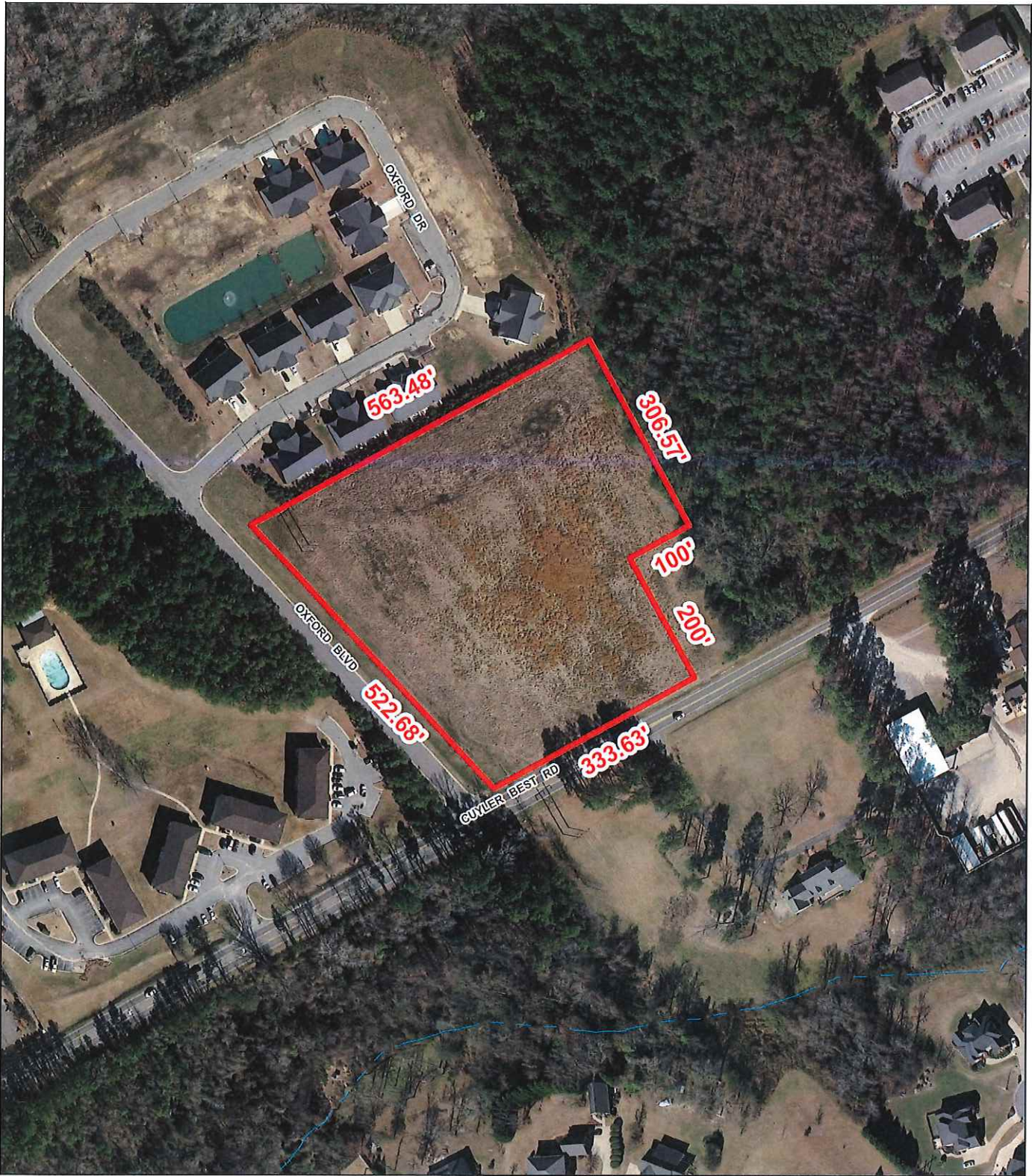
Contiguous Annexation

Cuyler Spring Housing Associates, LLC



Contiguous Annexation

Cuyler Spring Housing Associates, LLC



ORDINANCE NO. 2017 -

AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 31, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Monday, June 26, 2017 relative to the annexation of the contiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who questioned the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 31 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the contiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" dated July 15, 2002 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described contiguous real property be and the same is hereby annexed to the City of Goldsboro:

Cuyler Spring Housing Associates, LLC Property

BEGINNING at an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard; thence from the beginning with the Eastern right of way of Oxford Boulevard, N. 39° 23' 08" W. 522.68 feet to an iron rod found, the most Southwestern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence leaving the Eastern right of way of Oxford Boulevard, with the line of Oxford Square, N. 64° 59' 59" E. 72.27 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with the line of Oxford Square, N. 64° 59' 59" E. 491.21 feet to an iron rod found, the most

Southeastern corner of Oxford Square as shown on map recorded in Plat Cabinet M, Slide 81-C in the Wayne County Registry; thence with the line of the property of Paul Gambella et al, S. 25° 00' 00" E. 306.29 feet to a concrete monument found, Jeffrey G. Best et al most Northeastern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the line of the property of Jeffrey G. Best et al, S. 65° 00' 00" W. 100.00 feet to an iron rod; thence with the line of the property of Jeffrey G. Best et al, S. 25° 00' 00" E. 200.00 feet to an iron rod on the Northern right of way of N. C. Secondary road No. 1565 (Cuyler Best Road), Jeffrey G. Best et al most Southwestern property corner as shown by deed recorded in Deed Book 2491, Page 868 in the Wayne County Registry; thence with the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road), S. 65° 00' 00" W. 261.36 feet to an iron rod on the Eastern edge of a Carolina Power & Light Company Easement; thence continuing and with said road right of way, S. 65° 00' 00" W. 72.27 feet to an iron rod at the intersection of the Northern right of way of N. C. Secondary Road No. 1565 (Cuyler Best Road) and the Eastern right of way of Oxford Boulevard, the point of beginning containing 5.335 Acres more or less including a Carolina Power & light Company Easement, or 4.495 Acres more or less excluding a Carolina Power & Light Company Easement.

BE IT FURTHER ORDAINED THAT:

1. The annexed area herein above identified be added to and become a part of Electoral District 5; and
2. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" dated July 15, 2002; and
3. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections; and
4. The effective date of annexation for the property under consideration is **June 30, 2017.**
5. This Ordinance is adopted this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 26, 2017 COUNCIL MEETING

- SUBJECT:** PUBLIC HEARING
Non-Contiguous Annexation Request – Redco Properties, LLC – Northwest corner of Wayne Memorial Drive and Tommy’s Road (30.4 Acres)
- BACKGROUND:** The City Council, at their meeting on May 15, 2017, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was advertised stating the time, place and purpose of the meeting.
- DISCUSSION:** Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.
- If the Council determines that the proposed annexation meets all requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.
- In addition to those requirements the City Council, adopted a policy which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:
- a. The area is located within one mile of the established city limit line;
 - b. The City’s ability to contract for the provision of fire and police protection.
 - c. In no instance shall a noncontiguous area have an adverse effect upon the City’s overall annexation plans.
 - d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as a public water supply water is available or can be reasonably made available and the tract in question is 20 acres or more.

As indicated in the attached report, the area proposed for annexation meets all of the above items.

RECOMMENDATION: By motion, adopt an Ordinance annexing the Redco Properties, LLC site effective June 30, 2017.

Date: _____

Planning Director

Date: _____

City Manager

ssj

NONCONTIGUOUS ANNEXATION REPORT

REDCO PROPERTIES, LLC

Property Description

- a. Location: The area being considered for annexation is located on the northwest corner of Wayne Memorial Drive and Tommy's Road.
- b. Population: The site is currently vacant and was recently rezoned to Highway Business. No resident population is anticipated. Development plans will have to be approved by Council prior to construction.
- c. Acreage: 30.4 Acres
- d. Zoning: The property is zoned Highway Business. Surrounding zoning districts are as follows:

North: County's Jurisdiction (North of US 70 Bypass)

South: R-12 Residential and Neighborhood Business

East: Neighborhood Business and R-16 Residential

West: Office and Institutional-1 and R-20A Residential

2. Engineering Description

Redco Properties, LLC

TRACT A1

A Tract of Land lying and being in Fork Township, Wayne County, North Carolina and being more particularly described as follows:

Commencing at a Nail and Cap (GPS Control Corner NAD 83/2011) with Coordinates of N:608192.7108 and E:2315822.0055, thence N 54°16'24" W 261.05' to an iron pipe in the northern right of way of Tommy's Road (NCSR 1571), said iron pipe being the Point of Beginning:

Thence, leaving the northern right of way of Tommy's Road (NCSR 1571) N 40°04'27" E 193.20' to an iron pipe; thence N 40°09'13" E 289.66' to an iron pipe; thence N 69°47'19" W 327.17' to a concrete monument; thence N 05°12'10" E 72.17' to an iron pipe; thence N 04°17'11" E 177.75' to an iron pipe; thence N 04°38'09" E 518.48' to an iron stake in the southern right of way of NC Hwy. 44 Eastbound Lane; thence along and with the southern right of way of NC Hwy. 44 Eastbound Lane the following three (3) courses and distances: 1) S 67°58'20" E 222.35' to an iron stake; 2) S 66°42'55" E 151.76' to an iron stake; 3) S 64°24'49" E 206.08' to an iron stake; thence along the southern right of way of NC Hwy. 44 Ramp the following Four (4) courses and distances: 1) S 59°31'15" E 99.72' to an iron pipe; 2) S 55°36'44" E 89.71' to an iron stake; 3) S 50°57'33" E 206.05' to an iron stake; 4) S 49°35'36" E 494.47' to an iron stake; thence transitioning from the southern right of way of NC Hwy. 44 Ramp to the western right of way of Wayne Memorial Drive (NCSR 1556) S 00°31'35" W 108.23' to an iron stake; thence along and with the western right of way of Wayne Memorial Drive (NCSR 1556) the following six (6) courses and distances: 1) S 35°05'17" W 361.98' to an iron stake; 2) S 49°26'26" E 9.79' to an iron stake; 3) S 39°45'10" W 231.73' to an iron stake; 4) S 39°49'19" W 96.09' to an iron stake; 5) S 50°58'23" E 29.02' to an iron stake; 6) S 40°16'13" W 316.84' to a nail found; thence transitioning from the western right of way of Wayne Memorial Drive (NCSR 1556) to the northern right of way of Tommy's Road (NCSR 1571) S 84°07'09" W 62.81' to a nail found; thence along and with the northern right of way of Tommy's Road (NCSR 1571) N 54°20'43" W 112.39' to an iron pipe; thence leaving the northern right of way

of Tommy's Road (NCSR 1571) N 35°56'35" E 200.01' to a concrete monument; thence N 54°03'14" W 120.01' to a concrete monument; thence S 35°52'55" W 200.21' to a concrete monument in the northern right of way of Tommy's Road (NCSR 1571); thence along and with the northern right of way of Tommy's Road (NCSR 1571) N 53°45'37" W 557.04' to an iron pipe which is the Point of Beginning; said tract containing 29.845 acres or 1,300,067 square feet more or less.

TRACT B

A Tract of Land lying and being in Fork Township, Wayne County, North Carolina and being more particularly described as follows:

Commencing at a Nail and Cap (GPS Control Corner NAD 83/2011) with Coordinates of N:608192.7108 and E:2315822.0055, thence N 54°16'24" W 261.05' to an iron pipe in the northern right of way of Tommy's Road (NCSR 1571), thence along and with the northern right of way of Tommy's Road (NCSR 1571) S 53°45'37" E 557.04' to a concrete monument, said concrete monument being the Point of Beginning;

Thence, leaving the northern right of way of Tommy's Road (NCSR 1571) N 35°52'55" E 200.21' to a concrete monument; thence S 54°03'14" E 120.01' to a concrete monument; thence S 35°56'35" W 200.01' to an iron pipe in the northern right of way of Tommy's Road (NCSR 1571); thence N 54°08'59" W 119.79' to a concrete monument in the northern right of way of Tommy's Road (NCSR 1571) which is the Point of Beginning; said tract containing 0.551 acres or 23,993 square feet more or less.

3. Qualifications

- a. The area proposed to be annexed meets the requirements of G. S. 160A-58.1(b) as set forth below:
 1. A noncontiguous area proposed for annexation must meet all of the following standards:
 - a. The nearest point of the proposed satellite corporate limits must be no more than three miles from the primary corporate limits of the annexing city.

The nearest point of the proposed satellite corporate limits from the primary corporate limits of the City of Goldsboro is approximately 2,815 ft., or 0.53 miles.
 - b. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city.

There are no primary corporate limits of another city within 2,815 feet of the proposed satellite corporate limits.
 - c. The area must be so situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits.

The proposed satellite corporate limits are situated so that the City of Goldsboro will be able to provide or contract the same services within the proposed satellite corporate limits as are provided within the primary corporate limits of the City of Goldsboro with the exception of sewer and refuse services. The owner will be required to waive provision of both refuse and sewer services. The plans for the extension of municipal services are set forth below.

- d. If the area proposed for annexation, or any portion thereof, is a subdivision as defined in G. S. 160A-376, all of the subdivision must be included.

All of the area petitioned for annexation will be included in the Ordinance if the Council desires to annex this property.

- e. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed ten percent (10%) of the area within the primary corporate limits of the annexing city.

The area proposed for annexation contains 30.4 acres. The area within the city limits is 18,067.33 acres. Ten (10) percent of the area within the primary corporate limits is 1,806.73 acres. The area of the proposed satellite corporate limits, plus the area of the existing satellite annexations, equals 404.61 acres or .22% of the primary corporate limits.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City can provide fire protection to the subject property
- b. Police Protection: The City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse service upon request.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.

- e. Water and Sewer Service: Utility service can be extended to the property at the owner's expense.
- f. Estimated Revenues: The estimated revenue for the property, as listed below, is based on the assessed valuation for 2016.

Existing Development: Vacant Land (30.4 Acres)
Land Value Estimate: $\$141,570 / \$100 = \$1,415.70$
Estimated Return: $(\$1,415.70 \times \$.65 / \$100) = \920.21

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-58.2A, the City is required to pay either:

- 1. A proportionate share of the Patetown Volunteer Fire Department's debt if the calculated amount is \$100 or more.

The Patetown Volunteer Fire Department has submitted information indicating that they have no liabilities relative to building and land or apparatus and equipment.

- 2. The cost of contracting for fire protection with the Volunteer Fire Department.

The City will be able to provide fire suppression service to the subject property

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No. 5 unless the City Council instructs the City staff to include this area in another district.

6. Noncontiguous Annexation Requirements

In addition to the requirements set forth in the foregoing sections, the City Council adopted a policy which allows annexation of noncontiguous areas subject to the following requirements:

- a. The area is located within one mile of the established city limit line.

As indicated previously, the subject property is located approximately 2,815 ft., or 0.53 miles from the present city limits.

- b. The City's ability to contract for the provision of fire and police protection.

The City proposes to provide fire and police service to the property.

- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

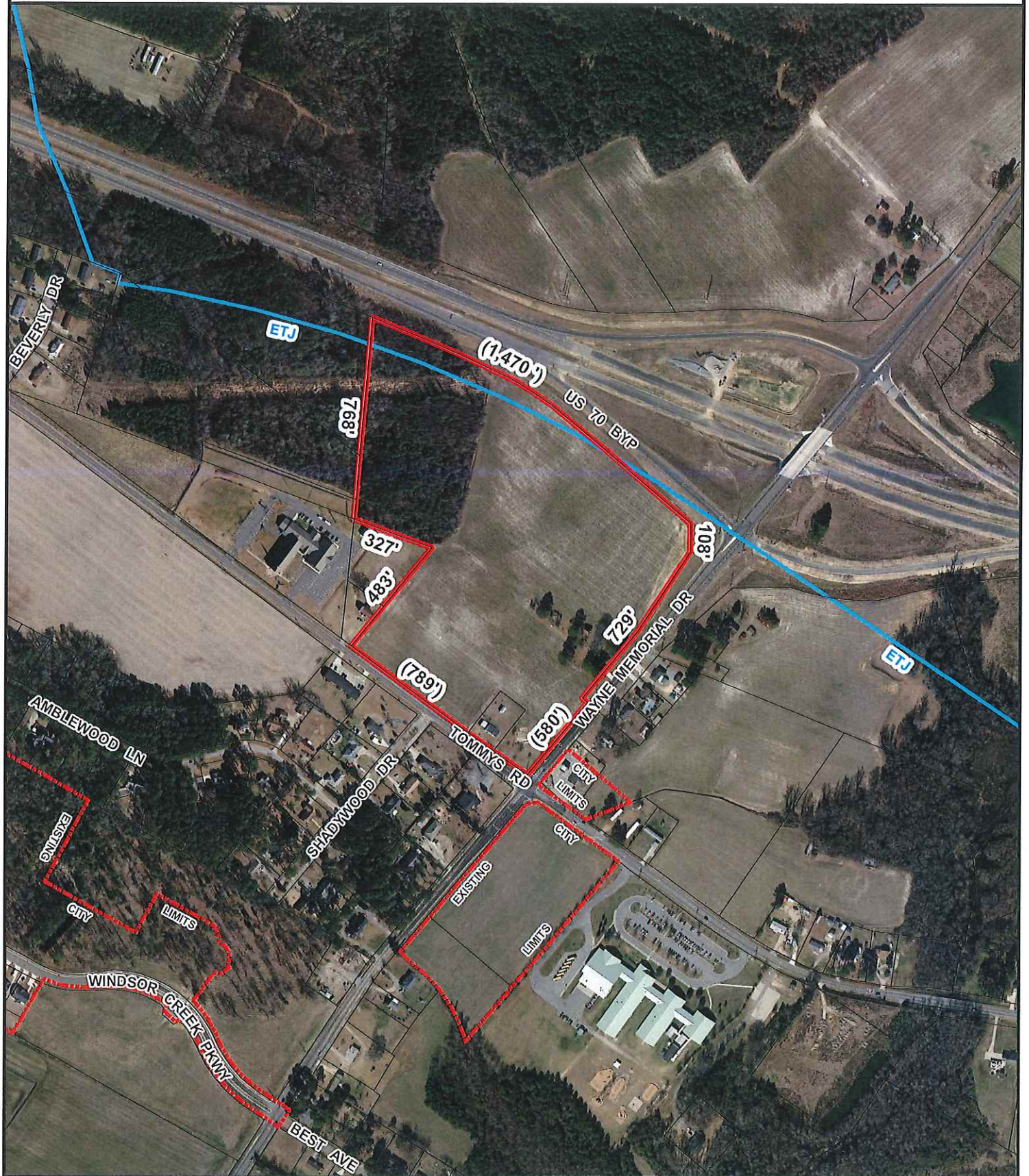
The City's overall annexation plan concluded on June 30, 1996.

- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as City water is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

The tract is greater than 20 acres in size and is considered contiguous to a previously-annexed property at the southeast corner of Wayne Memorial Drive and Tommy's Road.

Findings: The proposed annexation meets the policy requirements as outlined in all of the above items.

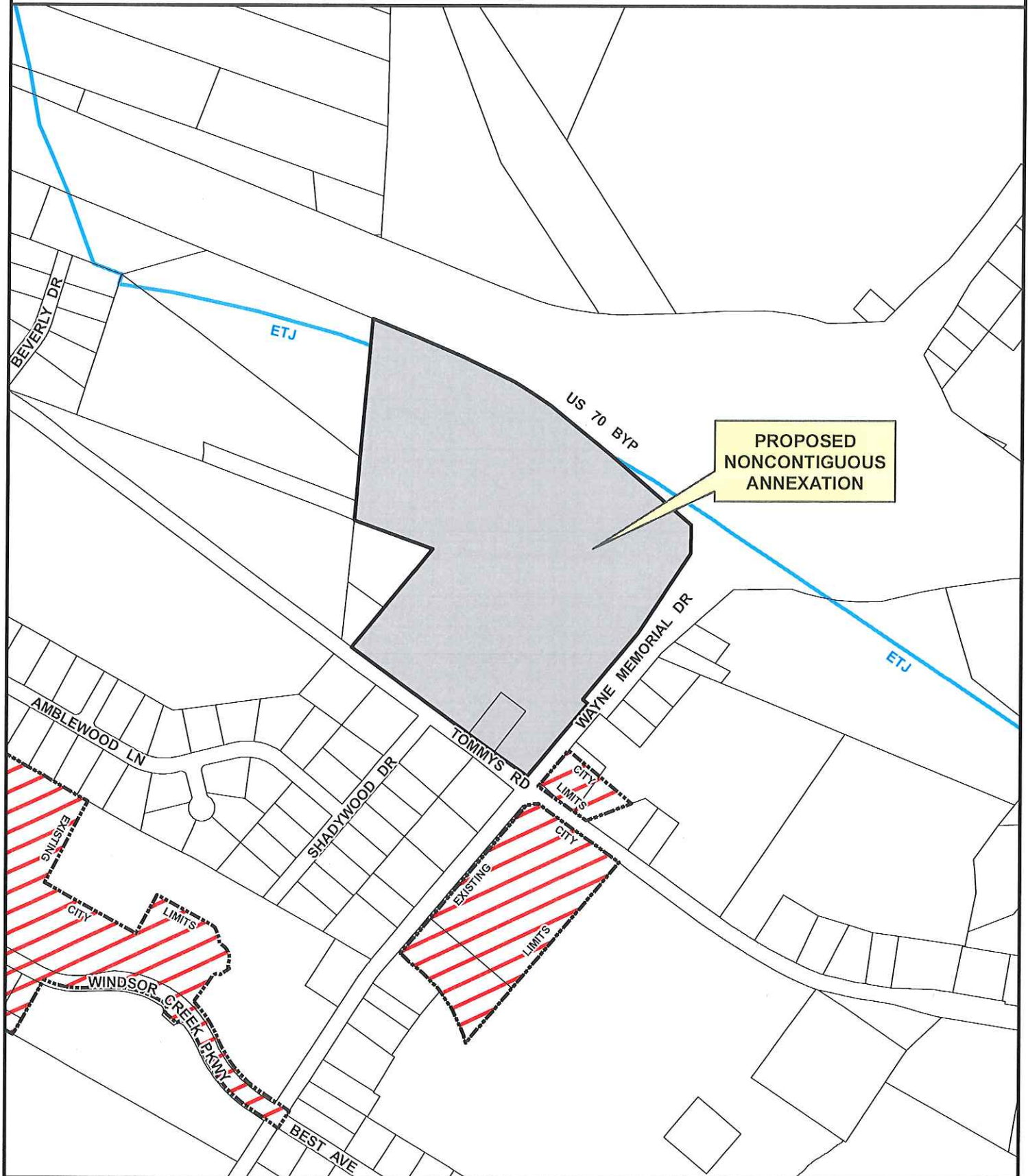
NONCONTIGUOUS ANNEXATION REDCO PROPERTIES LLC



NONCONTIGUOUS ANNEXATION REDCO PROPERTIES LLC



NONCONTIGUOUS ANNEXATION REDCO PROPERTIES LLC



ORDINANCE NO. 2017 -

AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given in compliance with the pertinent provisions of Section 58, of Chapter 160A of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on Monday, June 26, 2017 relative to the annexation of the noncontiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 58 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the noncontiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described noncontiguous real property be and the same is hereby annexed to the City of Goldsboro:

Redco Properties, LLC

TRACT A1

A Tract of Land lying and being in Fork Township, Wayne County, North Carolina and being more particularly described as follows:

Commencing at a Nail and Cap (GPS Control Corner NAD 83/2011) with Coordinates of N:608192.7108 and E:2315822.0055, thence N 54°16'24" W 261.05' to an iron pipe in

the northern right of way of Tommy's Road (NCSR 1571), said iron pipe being the Point of Beginning:

Thence, leaving the northern right of way of Tommy's Road (NCSR 1571) N 40°04'27" E 193.20' to an iron pipe; thence N 40°09'13" E 289.66' to an iron pipe; thence N 69°47'19" W 327.17' to a concrete monument; thence N 05°12'10" E 72.17' to an iron pipe; thence N 04°17'11" E 177.75' to an iron pipe; thence N 04°38'09" E 518.48' to an iron stake in the southern right of way of NC Hwy. 44 Eastbound Lane; thence along and with the southern right of way of NC Hwy. 44 Eastbound Lane the following three (3) courses and distances: 1) S 67°58'20" E 222.35' to an iron stake; 2) S 66°42'55" E 151.76' to an iron stake; 3) S 64°24'49" E 206.08' to an iron stake; thence along the southern right of way of NC Hwy. 44 Ramp the following Four (4) courses and distances: 1) S 59°31'15" E 99.72' to an iron pipe; 2) S 55°36'44" E 89.71' to an iron stake; 3) S 50°57'33" E 206.05' to an iron stake; 4) S 49°35'36" E 494.47' to an iron stake; thence transitioning from the southern right of way of NC Hwy. 44 Ramp to the western right of way of Wayne Memorial Drive (NCSR 1556) S 00°31'35" W 108.23' to an iron stake; thence along and with the western right of way of Wayne Memorial Drive (NCSR 1556) the following six (6) courses and distances: 1) S 35°05'17" W 361.98' to an iron stake; 2) S 49°26'26" E 9.79' to an iron stake; 3) S 39°45'10" W 231.73' to an iron stake; 4) S 39°49'19" W 96.09' to an iron stake; 5) S 50°58'23" E 29.02' to an iron stake; 6) S 40°16'13" W 316.84' to a nail found; thence transitioning from the western right of way of Wayne Memorial Drive (NCSR 1556) to the northern right of way of Tommy's Road (NCSR 1571) S 84°07'09" W 62.81' to a nail found; thence along and with the northern right of way of Tommy's Road (NCSR 1571) N 54°20'43" W 112.39' to an iron pipe; thence leaving the northern right of way of Tommy's Road (NCSR 1571) N 35°56'35" E 200.01' to a concrete monument; thence N 54°03'14" W 120.01' to a concrete monument; thence S 35°52'55" W 200.21' to a concrete monument in the northern right of way of Tommy's Road (NCSR 1571); thence along and with the northern right of way of Tommy's Road (NCSR 1571) N 53°45'37" W 557.04' to an iron pipe which is the Point of Beginning; said tract containing 29.845 acres or 1,300,067 square feet more or less.

TRACT B

A Tract of Land lying and being in Fork Township, Wayne County, North Carolina and being more particularly described as follows:

Commencing at a Nail and Cap (GPS Control Corner NAD 83/2011) with Coordinates of N:608192.7108 and E:2315822.0055, thence N 54°16'24" W 261.05' to an iron pipe in the northern right of way of Tommy's Road (NCSR 1571), thence along and with the northern right of way of Tommy's Road (NCSR 1571) S 53°45'37" E 557.04' to a concrete monument, said concrete monument being the Point of Beginning:

Thence, leaving the northern right of way of Tommy's Road (NCSR 1571) N 35°52'55" E 200.21' to a concrete monument; thence S 54°03'14" E 120.01' to a concrete monument; thence S 35°56'35" W 200.01' to an iron pipe in the northern right of way of Tommy's Road (NCSR 1571); thence N 54°08'59" W 119.79' to a concrete monument in the northern right of way of Tommy's Road (NCSR 1571) which is the Point of Beginning; said tract containing 0.551 acres or 23,993 square feet more or less.

BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;

2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 5;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;
5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is _____, **2017**; and
7. This Ordinance is hereby adopted this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Public Hearing to Consider an Incentive Grant Agreement with Project J

BACKGROUND: Project J has developed plans for the renovation of an existing facility and installation of manufacturing machinery and equipment in Goldsboro, North Carolina. The City Council of Goldsboro believes that the location of new industries and the expansion of existing industries is vital to the economic health of Goldsboro and to the welfare of its citizens. The City Council wishes to encourage such development by means of offering incentives to recruit new industries and to aid in expansion of existing industries. Such incentives are predicated on the notion of expanding Goldsboro's tax base and providing additional jobs for Goldsboro citizens that pay wages higher than the current prevailing average hourly wage in the particular industry.

The company is expected to hire over 50 employees and pay an additional \$8,000 per year in property taxes to the City.

DISCUSSION: Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal to provide economic incentives to Project J totaling \$26,110 (\$5,222 per year) over a five-year period based on an incentive agreement with a \$1,415,835 capital investment and the creation of at least 50 jobs.

RECOMMENDATION: Following the public hearing and depending on comments received, staff recommends Council consider adopting a Resolution authorizing the Mayor and City Clerk to execute an economic grant agreement with Project J.

Date: _____
City Manager

RESOLUTION NO. 2017 - ____

**RESOLUTION ADOPTING AN ECONOMIC INCENTIVE
GRANT AGREEMENT WITH PROJECT J**

WHEREAS, the Goldsboro City Council believes that it is in the best interests of the citizens of Goldsboro and Wayne County to encourage and support economic development through the recruitment of new industries and the expansion of existing industries in the City of Goldsboro and Wayne County; and

WHEREAS, Project J has developed plans to upgrade an existing facility and installation of manufacturing machinery and equipment in Goldsboro, North Carolina; and

WHEREAS, the City Council wishes to encourage such development by means of offering incentives to aid in such efforts;

WHEREAS, the City Council conducted a public hearing on this matter, as required by NC GS 158-7.1;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED AS FOLLOWS:

1. The Goldsboro City Council hereby approves the Incentive Grant Agreement (attached hereto as Exhibit A and incorporated herein by reference) among the City of Goldsboro, and Project J.
2. The City Mayor and the City Clerk are hereby authorized to sign all necessary documents on behalf of the City of Goldsboro in order to effectuate this transaction.
3. This Resolution shall become effective upon adoption.

This 26th day of June, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO INCENTIVE GRANT AGREEMENT

NORTH CAROLINA

WAYNE COUNTY

THIS AGREEMENT is made and entered into as of the 21st day of June 2017, by and between the CITY OF GOLDSBORO, a body corporate and politic (hereinafter referred to as “the City”), and Project J, a North Carolina corporation (hereinafter referred to as “Project”).

WITNESSETH:

WHEREAS, Project J has developed plans for the renovations of an existing facility and installation of manufacturing machinery and equipment in Goldsboro, North Carolina; and

WHEREAS, the City Council of Goldsboro believes that the location of new industries and the expansion of existing industries is vital to the economic health of Goldsboro and to the welfare of its citizens; and

WHEREAS, the City Council wishes to encourage such development by means of offering incentives to recruit new industries and to aid in expansion of existing industries; and

WHEREAS, such incentives are predicated on the notion of expanding Goldsboro’s tax base and providing additional jobs for Goldsboro citizens that pay wages higher than the current prevailing average hourly wage in the particular industry; and

WHEREAS, the City Council has determined that it is appropriate and in the best interest of Goldsboro and its citizens to offer incentives in the form of both cash grants and assistance with making public services available; and

WHEREAS, the City Council believes that it is appropriate and reasonable to expect Project J to bind itself to the City to produce certain results in conjunction with the project described herein as conditions of the incentives being offered by the City;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants herein set forth, the parties hereby agree as follows:

1. On or before October 1, 2017 (actual effective date will be the start of the project) Project J shall begin up-grades of an existing manufacturing facility and installation of equipment and machinery in Goldsboro, North Carolina.
2. Within five years of the effective start date of this agreement (said effective start date being referred in Item 1.), Project J shall make an investment upon such site in (building/land and machinery and equipment of \$1,415,835 (the expected capital investment) of which \$1,235,835 will qualify for incentives under the Wayne County Industrial Incentive Grant Policy.
3. Within five years of the effective start date of this agreement, Project J shall provide at such site at least 50 new jobs paying average weekly wages of \$592.00 per week.

4. In consideration of the performance of the aforesaid obligations by Project J, the City will provide cash grants to Project J of \$5,222 per year for a five-year period. The City of Goldsboro will pay such grants beginning in the tax year after the project's completion. Grants will be paid to Project J within 30 days after Project J has made its tax payment for the then-current year and has notified Wayne County Development Alliance of the payment. This amount represents a Level I grant under the Wayne County Industrial Development Incentive Grant Policy for New and Existing Industries.
5. Project J shall on a no less than annual basis provide evidence satisfactory to the City of how many jobs (as provided in Paragraph 3 herein) it has maintained.
6.
 - a. In the event that the value of the investment actually made by Project J pursuant to this agreement is greater or less than the Expected Capital Investment then the grant will be equitably adjusted upward or downward on a pro-rata basis.
 - b. In the event that the number of people in qualifying permanent full time jobs actually employed by Project J pursuant to this Agreement is fewer than the Expected Number of Jobs at the end of the first sixty months from the date the facility is open, then the City may, in its discretion, reduce the payment amount of the Grant by 5% of the county's current average wage for every job short fall.
7. Project J specifically agrees that in the event that all or any portion of this agreement or any incentive grant or payment to be made hereunder is declared to be unconstitutional, illegal, or otherwise enjoined by a court of competent jurisdiction, Project J shall indemnify and hold harmless the City of Goldsboro and its Board of Commissioners, individually and collectively, from any loss or liability and shall reimburse the City of Goldsboro by the amount of any such grant or payment.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals as of the day and year first above written.

Company

By: _____
President

City of Goldsboro

By: _____
Chuck Allen
Mayor

ATTEST:

City Clerk

NORTH CAROLINA

WAYNE COUNTY

This the ____ day of _____, 20____, _____ personally came before me _____ and acknowledged that he/she is _____ of _____, a _____ corporation, and that by authority duly given and as the act of the corporation, the foregoing instrument its name on its behalf as its act and deed.

Witness my hand and official stamp or seal, this ____ day of _____, 20____.

My Commission Expires: _____

Notary Public

NORTH CAROLINA

WAYNE COUNTY

This the ____ day of _____, 20____, personally came before me Melissa C. Corser, Clerk to the Goldsboro City Council, North Carolina, who being by me duly sworn says that she knows the common seal of the City of Goldsboro, North Carolina and is acquainted with Chuck Allen, who is the Mayor of the City of Goldsboro, North Carolina, and that she, the said Melissa C. Corser, is the City Clerk for the City of Goldsboro, North Carolina, and saw the Mayor of the City of Goldsboro, North Carolina, sign the foregoing instrument and affix said seal to said instrument and that she, the said Melissa C. Corser, signed her name in attestation of said instrument in the presence of said Mayor of the City of Goldsboro, North Carolina.

My Commission Expires: _____

Notary Public

CITY OF GOLDSBORO

AGENDA MEMORANDUM

JUNE 26, 2017 COUNCIL MEETING

SUBJECT: SETTING PUBLIC HEARINGS – Street Closings
 1. Holly Street – From Claiborne St. to Terminus
 2. Beech Street – From Claiborne St. to Terminus
 3. Palm Street – From Claiborne St. to Terminus

BACKGROUND: On March 6, 2017, the City Council asked the staff to investigate closing a number of unimproved street sections within the City Limits.

The referenced street sections were included within that list and none are improved or open.

Each street section has been identified on the attached map indicating the length and right-of-way width of each.

DISCUSSION: The petitioned street closings have been forwarded to the Fire, Police, Engineering and Public Works Departments for their review.

If the street is closed, ownership of each right-of-way would be split equally between the adjoining property owners.

The attached Resolution would schedule public hearings on these street closings for August 21, 2017. The Resolution would be advertised in the newspaper for four consecutive weeks, each street section would be posted and all adjacent property owners would be notified of the public hearings by certified mail.

RECOMMENDATION: By motion, adopt the attached Resolution scheduling public hearings on the closing of the above referenced street sections for August 21, 2017.

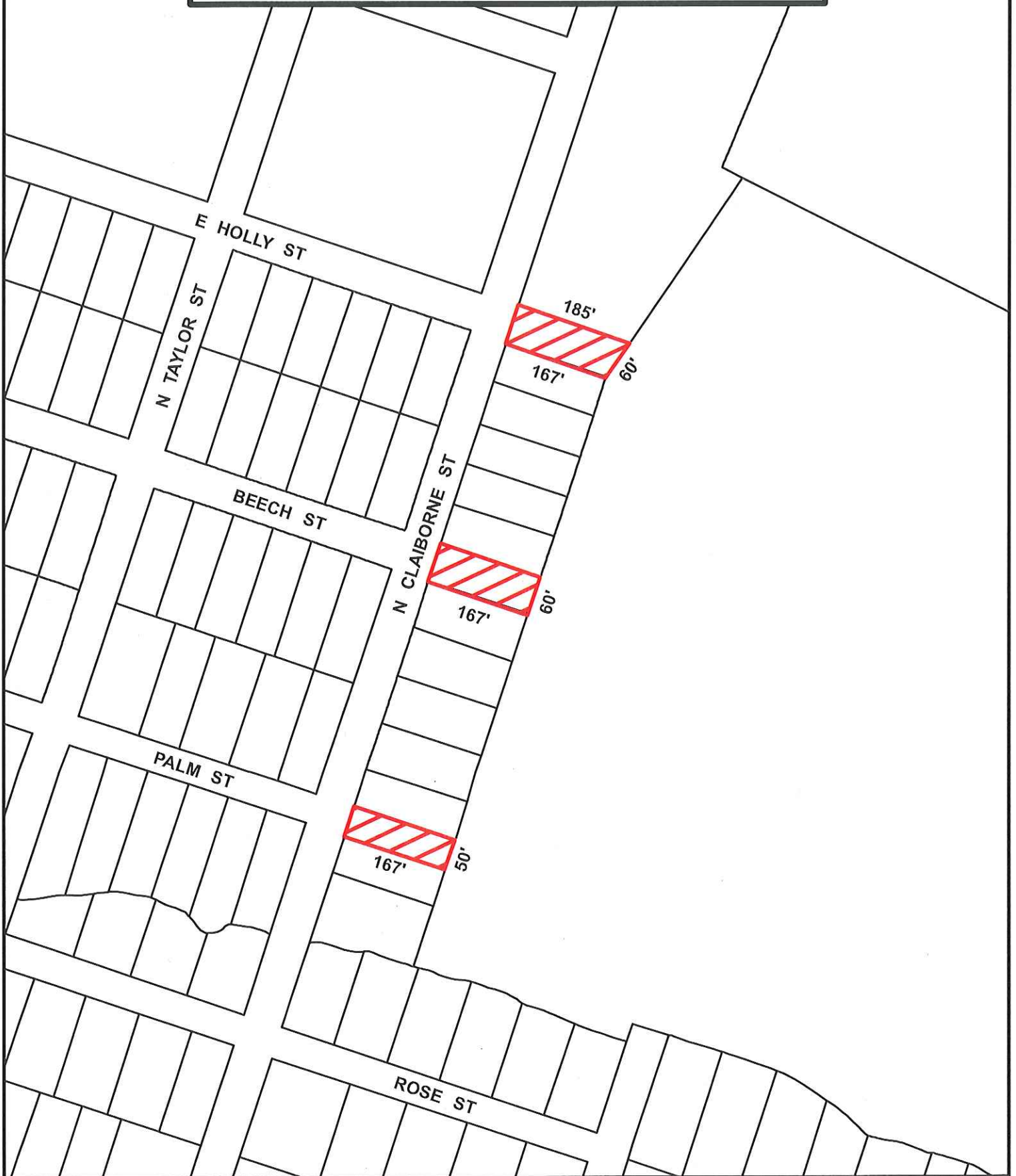
Date: 6/20/2017


Planning Director

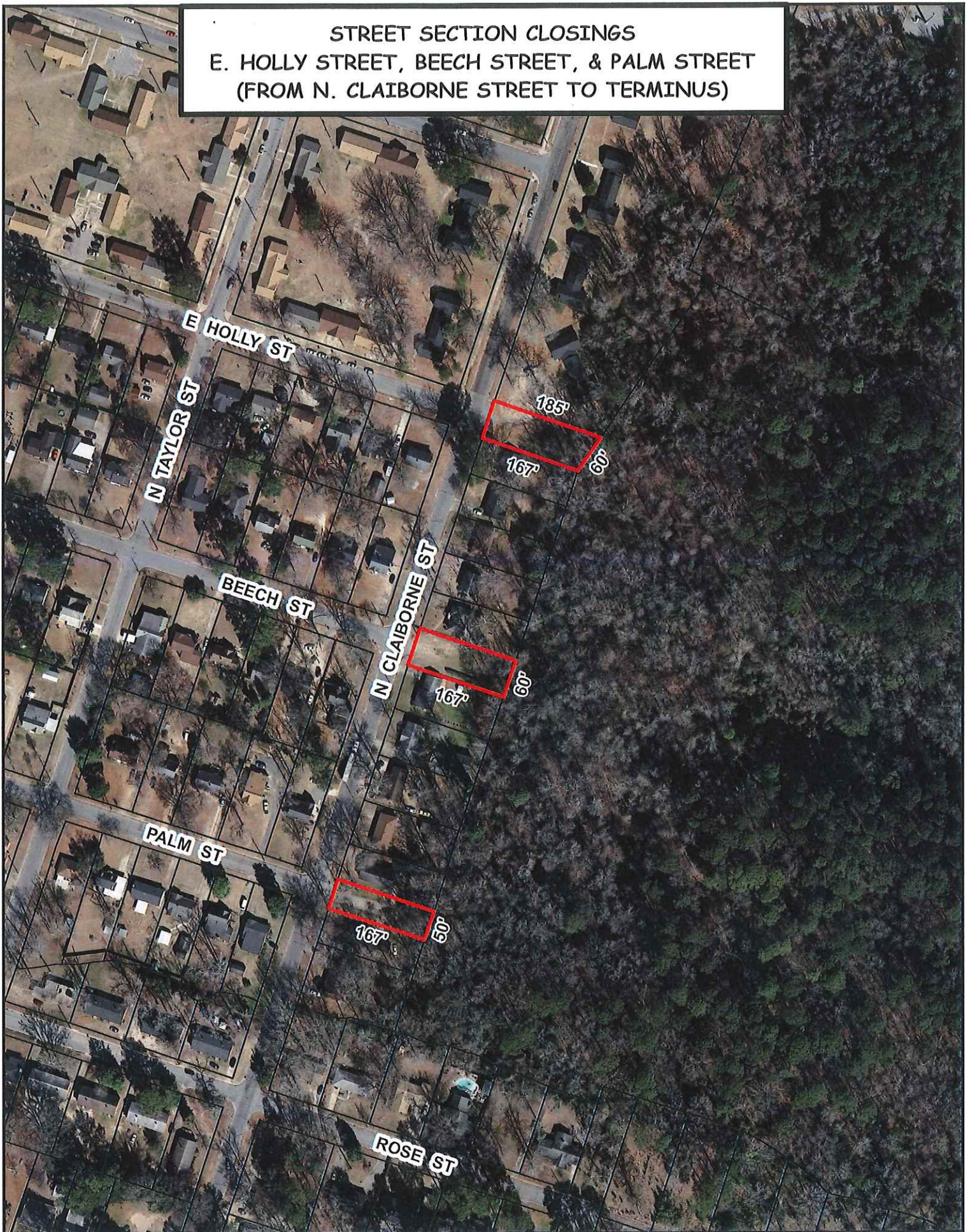
Date: _____

City Manager

STREET SECTION CLOSINGS
E. HOLLY STREET, BEECH STREET, & PALM STREET
(FROM N. CLAIBORNE STREET TO TERMINUS)



STREET SECTION CLOSINGS
E. HOLLY STREET, BEECH STREET, & PALM STREET
(FROM N. CLAIBORNE STREET TO TERMINUS)



RESOLUTION NO. 2017 -

RESOLUTION AS TO THE INTENT OF THE CITY COUNCIL OF THE CITY OF
GOLDSBORO TO CLOSE CERTAIN DEDICATED STREET SECTIONS
WITHIN THE CITY OF GOLDSBORO, NORTH CAROLINA

BE IT RESOLVED that the City Council of the City of Goldsboro, North Carolina, pursuant to the authority given them by General Statute 160A-299 of North Carolina do hereby declare:

1. That it is the intent of the City Council to consider closing certain dedicated street sections within the City of Goldsboro.
2. That the street sections requested for closing shall be described as set forth hereunder:
 - a. Holly Street – From Claiborne St. easterly to Terminus
 - b. Beech Street – From Claiborne St. easterly to Terminus
 - c. Palm Street – From Claiborne St. easterly to Terminus
3. That a map portraying the layout of each of the above designated street sections proposed to be closed and the area served by it may be examined in the Goldsboro Department of Planning.
4. That, in accordance with Section 160A-299(c) of the General Statutes of North Carolina, the abutting property owners will be vested with the right, title and interest in the right-of-way extending to the centerline of the street section to be closed.
5. That, in accordance with Section 160A-299(f) of the General Statutes of North Carolina, the City may reserve its right, title and interest in any utility improvement or easement within the street section to be closed.
6. That a public hearing on all matters concerning the proposed street section closings will be held before the City Council in the Council Chambers, City Hall on Monday, August 17, 2017

Adopted this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

PUBLISH: July 20, 2017
July 27, 2017
August 6, 2017
August 13, 2017

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Contract Award for Union Station Bituminous Concrete
Resurfacing - Informal Bid No. 2017-10

BACKGROUND: On Thursday, June 15, 2017 three (3) sealed bids were received for Union Station Bituminous Concrete Resurfacing for the City of Goldsboro.

The proposed work consists of approximately 1,800 square yards of bituminous concrete resurfacing for Union Station parking lot to include asphalt surface, striping parking spaces, and crosswalks.

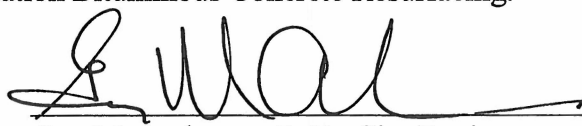
Barnhill Contracting Company submitted the low bid for Union Station Bituminous Concrete Resurfacing for a total cost of \$27,988.92. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Barnhill Contracting Co. Kinston, NC	\$27,988.92
Turner Asphalt Raleigh, NC	\$40,194.00
S. T. Wooten Construction Co. Wilson, NC	\$43,081.00

DISCUSSION: The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funding is available from the City's general fund and grant funds from NCDOT.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$27,988.92 with Barnhill Contracting Company for Union Station Bituminous Concrete Resurfacing.

Date: 15 Jun 17



Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

RESOLUTION NO. 2017 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A
CONTRACT FOR UNION STATION BITUMINOUS CONCRETE RESURFACING
INFORMAL BID NO. 2017-010

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a project for Union Station Bituminous Concrete Resurfacing; and

WHEREAS, the total low bid for Union Station Bituminous Concrete Resurfacing was submitted by Barnhill Contracting Company of Kinston, NC in the amount of \$27,988.92; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Barnhill Contracting Company in the amount of \$27,988.92 for Union Station Bituminous Concrete Resurfacing;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Barnhill Contracting Company in the amount of \$27,988.92 for Union Station Bituminous Concrete Resurfacing.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Agreement between the City of Goldsboro and the North Carolina Department of Transportation for EB-5707 Stoney Creek Greenway Safe Routes to School Project

BACKGROUND: The North Carolina Department of Transportation's infrastructure project allows for allocation of Safe Routes to School funds to be available for certain specified transportation activities. The City of Goldsboro requested federal funding for the construction of a 10-foot wide greenway beginning approximately 160 feet north of Royall Avenue and proceeding approximately 1,604 linear feet along Stoney Creek to the Quail Park parking lot, as shown on the attached map. The greenway will follow an existing sanitary sewer outfall until entering the park property. All property for the greenway is currently owned by the City of Goldsboro. The typical cross section of the greenway will consist of 1.5" S9.5A asphalt and 6" aggregate base course.

DISCUSSION: The agreement addresses the project scope and details project funding. Subject to the availability of federal funds the City of Goldsboro has been designated as a recipient to receive funds allocated to NCDOT by the Federal Highway Administration (FHWA) up to and not to exceed the maximum award amount of \$187,500 for the project. The estimate of cost to construct the greenway project is approximately \$187,500.

In the event NCDOT does not utilize all the set-aside funding, then those remaining funds will be available for reimbursement to the City of Goldsboro at 100% reimbursement rate. NCDOT will bill the City of Goldsboro for any costs incurred that exceed the total estimated cost. Staff has reviewed funding of this project with the Finance Director and it has been determined that a budget ordinance will be presented to City Council at a future Council meeting.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for disbursement of funds pertaining to the construction of a 10-foot wide Stoney Creek Greenway Project.

Date: 15 Jun 17


Guy M. Anderson, P. E., City Engineer

Date: _____

Scott A. Stevens, City Manager

GREENWAY MAP

Quail Park

1604 LIN. FT.

10 foot wide, 1,604 linear feet
greenway path (1.5" SF9.5A, 6" ABC)

ROYAL AVE



RESOLUTION NO. 2017-

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN
AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF
TRANSPORTATION FOR A "SAFE ROUTES TO SCHOOL" PROJECT
ALONG STONEY CREEK GREENWAY (TIP #EB-5707)

WHEREAS, the City of Goldsboro requested federal funding for the construction of a 10-foot wide greenway along Stoney Creek; and

WHEREAS, the Department of Transportation's infrastructure project includes a "Safe Routes to School Program Fund" which requires that federal funds be available for certain specified transportation activities; and

WHEREAS, subject to the availability of federal funds, the City of Goldsboro has been designated as a recipient to receive funds allocated to the NCDOT by the Federal Highway Administration up to and not to exceed the maximum award amount of \$187,500 for the greenway project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Department of Transportation for disbursement of funds pertaining to the construction of a "Safe Routes to School" related project along Stoney Creek Greenway.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
June 26, 2017 COUNCIL MEETING

SUBJECT: FEDERAL PROPERTY FORFEITURE PROGRAM
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND: The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION: Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$6,875.23 of forfeited money can be reimbursed to the City for:

03/29/17-CATS ID#16-DEA-625352;AFD-EQS-UPLD-FY17	\$ 1,278.73
05/22/17-CATS ID#17-DEA-626118;AFD-EQS_UPLD-FY17	\$ 5,460.00
05/24/17-CATS ID#16-DEA-625032;AFD_EQS-UPLD_FY17	\$ 136.50


Substance Tax Remittance" funds totaling \$6,286.00 for:

02/15/17 #45PR0000664406	\$ 15.32
04/17/17 #45PR0000668023	\$6,072.37
05/17/17 #45PR0000670329	\$ 198.31

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

RECOMMENDATION: It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$13,161.23

Date: 6-12-17


Michael D. West
Chief of Police

Date: _____

Scott A. Stevens
City Manager

Ordinance No. 2017-_____

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR
THE CITY OF GOLDSBORO FOR 2016-2017 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$6,875.23 of the confiscated monies and \$6,286.00 in controlled substance tax remittance; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2016-17 Fiscal Year be and is hereby amended by:
 - a. Increasing the revenue line item in the General Fund entitled "DEA Funds" (11-0003-8147) in the amount of \$6,875.23.
 - b. Increasing the expense line item entitled "Drug Forfeiture - Federal" (11-6121-3987) in the Police Department Budget of the General Fund in the amount of \$6,875.23
 - c. Increasing the revenue line item in the General Fund entitled "N.C. Controlled Substance Tax Refund" (11-0003-8149) in the amount of \$6,286.00
 - d. Increasing the expense line item entitled "Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$6,286.00
2. This Ordinance shall be in full force and effect from and after the _____ day of _____, 2017.

Approved as to Form only:

Reviewed By:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Sale of Real Property – 408 A Street and 304 W. Ash Street

BACKGROUND: The City of Goldsboro and County of Wayne jointly own 408 A Street and 304 W. Ash Street. We have received bids on the following properties:

<u>Name</u>	<u>Bid Amount</u>	<u>Tax Value</u>	<u>Address</u>
Darlene Stafford	\$2,071.25	\$ 3,850.00	408 A Street
Dillon Wooten, Jr.	\$5,695.00	\$11,390.00	304 W. Ash St.

DISCUSSION: Standard property will be offered for sale in accordance with the provisions of the G.S. 160A-266, provided however, the minimum sales price will be at least fifty percent (50%) of the property's tax value. An advertisement appeared in the Goldsboro News-Argus on May 30, 2017. The ten (10) day upset bid period expired on June 8, 2017, with no counter-offers received after this bid.

The attorney fees associated with transferring the deed will be paid by the buyer. The City and County would share in all expenses associated with sale and remaining balance would be divided equally.

RECOMMENDATION: By motion, accept the offers for 408 A Street and 304 W. Ash Street and authorize the Mayor and City Clerk to execute deeds on behalf of the City of Goldsboro.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

Wayne County/City of Goldsboro Surplus Property

408 "A" STREET

PIN# 2690-81-8953



Wayne County/City of Goldsboro Surplus Property
304 W. ASH STREET
PIN# 2599-87-0027



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Seymour Johnson AFB – Fitness Center Addition Construction

BACKGROUND: The City of Goldsboro and the U.S. Air Force signed a lease for the construction of a 62 acre multi-sports complex. In exchange for the 20-year lease, the City will construct a 2,500 square foot addition to the existing fitness center at Seymour Johnson AFB.

DISCUSSION: The City requested qualifications for design build for the construction of the fitness center expansion at Seymour Johnson AFB. Daniels and Daniels Construction Company were selected and the negotiated contract is as follows:

Base Bid	\$584,452
Ceiling Fans/Fitness Equipment/Raceway	<u>57,200</u>
Total	\$641,452

Per the lease agreement, the City is required to contribute \$600,000 towards the construction of the Fitness Center. Since the revisions requested by the Base increased the cost over the amount allocated by the City, the base has agreed to reimburse the excess cost of \$41,452.

The City has earmarked funding in the Occupancy Tax Fund for this project and a budget amendment will be presented to Council in July for the appropriation for the purchase order.

RECOMMENDATION: By motion authorize the Mayor and City Clerk to enter into contract with Daniels and Daniels Construction Company for the construction of the fitness center expansion at Seymour Johnson AFB.

Date: _____
Kaye Scott, Finance Director

Date: _____
Scott Stevens, City Manager

RESOLUTION NO. 2017-

RESOLUTION AUTHORIZING THE CITY MANAGER AND CITY CLERK TO
SIGN A CONTRACT WITH DANIELS AND DANIELS CONSTRUCTION
COMPANY, INC.

WHEREAS, the City of Goldsboro wishes to enter into a contract with Daniels and Daniels Construction Company for the construction of the Fitness Center at Seymour Johnson AFB; and

WHEREAS, Daniels and Daniels Construction Company is an authorized and experienced contractor for this type of work; and

WHEREAS, Daniels and Daniels Construction Company, Inc. bid price for this project is \$641,452.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager and City Clerk are hereby authorized to sign a contract with Daniels and Daniels Construction Company, Inc.
2. This Resolution shall be in full force and effect from and after this the ____ day of _____ 2017.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 26, 2017 COUNCIL MEETING

SUBJECT: Fiscal Year 2016-17 Budget Amendment

BACKGROUND: During the fiscal year, there have been several changes to the City's revenues and expenditures. These changes/adjustments must be shown in the budget.

DISCUSSION: There are several departments/divisions that require budget revisions for FY 2016-17.

1. The City closed on the W.A. Foster loan and reimbursement proceeds for the architect's fees were received. Those funds were to be used towards the debt service payment. Since those funds crossed fiscal years, an appropriation of \$59,483.17 is required.
2. At the November 7, 2016 Meeting, Council approved for the Fire Department to modify the specifications of the Aerial Ladder Truck to include a 100' platform. Also, an increase to the front end loader for Solid Waste was approved. These additional changes totaled \$260,298. An appropriation is needed to allocate the line item expenditure and the loan proceeds revenue.
3. The City has incurred costs for storm cleanup associated with Hurricane Matthew that include overtime, vehicle costs, landfill expenses and repairs. FEMA has worked to complete all project worksheets to include those costs for reimbursement to the City. Since the City does not have funding appropriations budgeted for these expenses, it is necessary to adopt a budget amendment in the amount of \$699,478.

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted to reflect the changes to the City's FY 2016-17 budget.

DATE: _____
Kaye Scott, Finance Director

DATE: _____
Scott Stevens, City Manager

ORDINANCE NO. 2017-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2016-2017 FISCAL YEAR

WHEREAS, the City of Goldsboro needs to adjust revenue and expenditure line items to reflect changes; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2016-17, the City of Goldsboro needs to appropriate the revenues and expenditures in the General and Utility Funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for Fiscal Year 2016-17 be amended by:

1. Increasing the line item entitled "Trash Truck" (11-4143-5407) in the amount of \$37,000 in the Solid Waste Division.
2. Increasing the line item entitled "Aerial Fire Truck" (11-5120-5496) in the amount of \$223,298 in the Fire Department.
3. Increasing the line items in General Fund:

a) Storm Cleanup	Special Expense Division (11-7310-3599)	\$280,159
b) Overtime	Streets & Stms. Division (11-4134-1220)	\$ 41,083
c) Vehicle Repairs	Streets & Stms. Division (11-4134-2502)	\$ 37,059
d) Overtime	Solid Waste Division (11-4143-1220)	\$ 37,518
4. Increasing the line item entitled "Storm Cleanup" (61-4178-3599) in the amount of \$303,659 in the Utility Fund.
5. Increasing the revenue line item entitled "Loan Proceeds" (11-0005-8267) in the amount of \$260,298.
6. Increasing the revenue line item entitled "FEMA Reimbursement" (11-0003-8152) in the amount of \$395,819.
7. Decreasing the unassigned fund balance of the Community Development Fund in the amount of \$59,483.17.
8. Increasing the line item entitled "Public Facilities" (22-3218-1842) in the amount of \$59,483.17.
9. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2017.

Approved as to form only:

City Attorney

Reviewed by:

City Manager

Departmental Monthly Reports May 2017

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Finance
9. Planning
10. Engineering
11. Fire
12. Police
13. Parks and Recreation
14. Public Utilities
15. Travel and Tourism

Human Resources Management Department MONTHLY REPORT – MAY 2017

Prepared by: Pamela C. Leake

The Human Resources Department posted 15 job vacancies this month and processed 241 applications. 13 notices were sent to applicants who were interviewed but not selected for hire, and 272 notices were sent to applicants who were not selected for an interview. We welcomed 37 new hires this month: two full-time: **Kenneth Abel – Pavements/Maintenance Equipment Operator** and **Donald Stokes, Pavements/Maintenance Equipment Operator** (both will be working at Public Works, Streets and Storms) and 35 part-time staff. Our part-time employees will be working at Parks and Recreation with the pools and summer camp (16 lifeguards and 12 camp counselors); DGDC; Paramount Theatre, and Golf Course. There were two retirements: **Jerry Kornegay (Equipment Operator, Public Works - Solid Waste)** and **Mark Santifort (Police Officer, Police Department)** and one resignation. Total employment for the month: 531 (419 full-time and 112 part-time). Staff has been diligently working with the Community Relations Department to provide onboarding services for Summer Youth Employment workers who will begin working in June.

Leadership training for new supervisors and emerging leaders was held May 1 and 15 at the Public Works Complex. The sessions were facilitated by Daniel Lobb, consultant for Totally Responsible Person (**TRP**) Enterprises. A total of 110 employees attended the sessions.

This month's safety training was **Fire Extinguisher Training**, which is mandatory each year for all City employees. The trainer also covered Building Excavation, which was a refresher to discuss building exits during an emergency. 220 employees attended the sessions that were held at various locations, including City Hall, Golf Course, Public Utilities, Parks and Recreation, and Public Works. There were five vehicle accidents and one personal injury case. The City of Goldsboro received several Gold and Silver Awards at this year's Safety Awards Banquet held at the Lane Tree Country Club. Several departments represented to receive recognition for their low rate of

This month's health beat focused on Hearing Conservation and TB skin tests. 92 employees attended the sessions. The Occupational Health Nurse held 143 clinic visits this month and conducted 51 pre-hire drug screens for summer employment.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 8 tested; 2 breathalyzers – All negative	Non-DOT: 2 tested - 2 negative
DOT: 6 tested – All negative; 3 breathalyzers	DOT: None tested

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241								281
New Hires*	12	6	1	7	2								6
Separations*	3	0	2	2	3								2
Vehicle Accidents	2	0	3	2	5								2
Workers Compensation	1	0	1	0	1								1

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	337	235	534	291	184	186	475	302	253	236	180	212	285
New Hires*	2	5	3	2	5	3	0	5	4	5	2	3	4
Separations*	3	3	9	2	3	2	1	5	9	4	2	8	5
Vehicle Accidents	5	1	8	5	4	3	2	1	1	2	1	2	3
Workers Compensation	8	3	1	6	5	3	6	8	8	1	4	3	5

*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.

COMING NEXT MONTH:

Customer Service Training

Community Relations Department

Monthly Report – May 2017

Prepared By: *Shycole Simpson-Carter*

- The Community Affairs Commission met on Tuesday, May 9, 2017. The next scheduled meeting is Tuesday, June 27, 2017 at 6:00 p.m.
- Community Relations received (3) housing complaints. The alleged violations by citizens under the Minimum Housing/Landlord Tenant Laws included: bed bugs, illegal eviction process, leaky roof, rodent and snake infestation, and Section 8 voucher transfer. All complaints were submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- Staff processed (294) applications for the City of Goldsboro Summer Youth Employment Initiative Program and conducted (196) interviews of eligible youth applicants with the staff of the sponsoring partners of the program on May 8th -12th; 15th; and 16th between the hours of 4:00 pm to 6:00 pm.
- Goldsboro Youth Council (GYC) met on Wednesday, May 3rd and 17th, 2017. On Saturday, May 27, 2017, Goldsboro Youth Council members volunteered at First Christian Church for the Last Saturday Supper. They made sandwiches and distributed supper to the homeless. The next scheduled meeting is Wednesday, June 7th at 7:00 pm.
- Goldsboro Youth Council Members (GYC) held elections on May 3rd and 17th to elect officers within the role of President, Vice President, Corresponding Secretary, Recording Secretary, Treasurer, and Parliamentarian for the FY17-18 cycle. Announcement of newly elected officers were announced at the June 5th City Council Meeting.
- The Mayor's Committee for Persons with Disabilities met on Thursday, May 18, 2017. The next scheduled meeting is June 15, 2017 at 12:00 pm.
- The Community Relations Director attended the following meetings, workshops, or trainings:
 - HUD's Mayor's Challenge to End Homelessness Meeting, Juvenile Crime Prevention Committee, Wayne County Long Term Recovery Committee, Summer Youth Employment Initiative Committee, Worksite Orientation Session, Track 1 Youth Employment Orientation, Employee Meetings, Base Community Council Meeting, GWTA Board Meeting, and other meetings with citizens and community leaders/stakeholders.

2017 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3								3
Consumer	2	0	3	1	0								1
2016 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	3	1	2	6	2	5	1	3	1			8	3
Consumer	1	3	1	1	1	0	2	0	1			0	1



Monthly Report- May 2017

Prepared by: Sherry Archibald, Director

- May is a month of dance recitals and the Paramount was the home for the following dance company recitals: Arts Company, Ms. Robin's Dance, Goldsboro Ballet & Desiree Autrey's Performing Arts.
- Also in May, Wayne Country Day returned with their graduation ceremony, a Talent Expo during Memorial Day weekend; and the final show in the Paramount's Performing Arts Series showcased comedian James Gregory.
- Staff has finalized and announced the 10th Performing Arts Series. Among a professional series will be an Anniversary Gala on February 16, 2018. Please mark your calendars!
- The Artistic Director for dance company, Ailey II, met with Paramount staff in preparation of the performance in October. This visit is funded through the Dance Touring Initiative Grant from South Arts.
- Paramount staff participated in the following meetings, presentations or training: NC Presenters Consortium meeting, Wings Over Wayne, Junior Leadership, DGDC Promotions Committee, Conference call through South Arts required by grant, WGTV interviews, National Day of Prayer Task Force, Wayne Partnership for Children, Wayne County Public Library, Leadership Training, Merchant Association Meeting, Community Art & Culture Committee.
- Expenses - May **\$31,732.83** Labor - \$17,893./Operational - \$13,839.83
Revenue - May **\$22,670.81** Rentals - \$15,660.50/Tickets \$7,010.31/Concessions-\$

	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732								\$32,641	\$163,205
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670								\$14,837	\$74,185
	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016	Total
Exp	\$34,171	\$37,659	\$41,473	\$34,905	\$38,813	\$25,365	\$29,583	\$80,132	\$36,103	\$40,743	\$50,158	\$28,811	\$39,826	\$477,916
Rev	\$31,903	\$18,707	\$18,782	\$12,978	\$17,857	\$10,878	\$56,041	\$4,698	\$6,407	\$11,466	\$3,878	\$37,579	\$19,264	\$231,174



- The Goldsboro Event Center was rented or used in May for the following: Two Day parties, a birthday party, a fashion show, several high school reunions, a family reunion, GPD Citizen's Academy Graduation, Base Community Council, P&R Mother/Son Dance.
- New GEC Manager, Tony Smith, contacted all future renters to introduce himself and evaluate future needs in preparation of their rental. He introduced himself to essential staff and community members.
- GEC staff interviewed on WGBR, WFMC and WGTV. Mr. Smith provided a presentation to the Optimist Club and attended Leadership Training.
- Expenses -May **\$14,882.23** Labor -\$4,811.36 /Operational - \$10,070.87
Revenues- May **\$15,356.58** Rentals -\$10,617.25 /Concessions - \$4,739.33

	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882								\$17,532	\$87,663
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356								\$8,034	\$40,170
	Jan-16	Feb-16	Mar16	April16	May16	June16	July16	Aug16	Sept16	Oct16	Nov16	Dec16	Average 2016	Total
Exp	\$	\$	\$	\$12,819	\$13,453	\$5,715	\$15,565	\$7,442	\$14,575	\$5,024	\$9,160	\$10,653	\$10,489	\$94,406
Rev	\$	\$	\$	\$8,690	\$10,589	\$5,352	\$6,876	\$9,417	\$6,513	\$7,868	\$7,005	\$12,073	\$8,264	\$74,383

Goldsboro Inspections Department

Monthly Report – May 2017

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of May totaled \$9,267,025. Eleven (11) of these permits were new residential single family dwellings at a valuation of \$1,738,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,855,513.

All permit fees collected for the month totaled \$34,905. Of the permit fees collected for the month \$4,080 was collected in technology fees. Plan review fees collected during the month totaled \$1,350. Business Registration fees collected \$900.

The Inspectors did a total of 623 inspections for the month. During the month of May seven (7) business inspections were completed. A total of 383 permits were issued for the month. Seventy-nine (79) plan reviews were completed for May. We now have a total of 198 residential structures in the Minimum Housing Process and 19 commercial structures in the Demolition by Neglect Process.

2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9								\$12
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m								\$983
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2								\$5
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35								\$34
Inspections (total)	836	747	775	539	623								704
Permits Issued (total)	384	350	353	297	383								353
Plan Reviews Completed	43	57	59	57	79								59
Minimum Housing in Process	194	190	197	195	198								195

2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$3	\$7	\$7	\$3	\$2	\$3	\$4	\$6	\$2	\$25	\$3	\$7	\$6
Residential (thousands)	\$740	\$380	\$430	\$240	\$748	\$558	\$1m	\$1m	\$260	\$79	\$191	\$440	\$506
Miscellaneous**(millions)	\$2	\$3	\$3	\$3	\$3	\$1	\$3	\$2	\$1	\$3	\$4	\$2	\$3
Permit Fees (thousands)	\$38	\$54	\$61	\$38	\$50	\$30	\$43	\$46	\$36	\$33	\$48	\$26	\$42
Inspections (total)	544	519	550	463	551	614	509	621	593	565	1107	908	629
Permits Issued (total)	268	266	293	237	327	329	332	351	252	1241	644	493	419
Plan Reviews Completed	50	44	83	52	93	47	58	74	54	43	54	40	58
Minimum Housing in Process	242	214	212	220	251	251	249	251	255	255	255	255	243

May 2017

Prepared By: Julie Metz, Director

Current Projects Staff Worked On Over the Month Include:

- Staff worked to execute the FHWA/NCDOT/City grant agreement.
- Staff worked on the NCDOT/City grant for Union Station.
- Staff worked to issue a 2017 Call for Projects from our Downtown Revolving Loan Program originally funded through a NC Main Street Solutions Grant in 2011. The Call for Projects will be made public Wednesday, June 14th. The funds available equal to \$30,000 and loans will be provided to small businesses in the downtown Municipal Service District that will commit to creating 1 full-time job, a 2:1 private investment and construction activities that meet the Department of Interior Standards for Historic Preservation. The minimum loan amount is \$5,000 per person/project and the maximum is \$10,000.
- Staff prepared for and attended 2017-2018 City budget request meetings with the City Council.
- Staff worked on a plan to promote downtown as a place to host weddings.

Downtown Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings; DGDC Board (5/24), DGDC Executive Committee (5/10), DGDC Promotions Committee (5/9), DGDC EV Committee (5/9) and DGDC Design Committee (5/9).
- Staff created ads for Go, Buzz, WGBR, 107.9 and News-Argus for upcoming events and filmed WGTV segments.
- Staff attended City Leadership Training, May 1st.
- Staff hosted a Small Business Seminar on May 4th.
- Staff attended a United Way Marketing Meeting on May 10th.
- Staff attended the 2017 Law Enforcement Memorial Service on May 10th.
- Staff partnered with Travel & Tourism to attend/promote downtown at I-95 day in Roanoke Rapids on May 11th.
- Staff hosted a Friends of Downtown Social on May 11th.
- Staff attended fire extinguisher training on May 17th.
- Staff worked with representatives from the Elks Lodge on their upcoming event, Wings of Wayne on May 27th.
- Staff worked with Dillard Alumni and Friends on Banners for their upcoming event Memorial Day Weekend.
- Staff attended a Taste of Wayne meeting on May 31st.
- Staff rented the Board Room for one event.
- Staff rented Cornerstone Commons for three events.
- The DGDC held two Center Street Jams on May 4th and May 18th.
- Staff facilitated tours of City property for sale and additional property for potential development.

Upcoming Events/Activities Staff are Preparing For:

- Center Street Jams – June 1st, 15th and 29th
- Shop the Block – June 2-3
- Sprinkler Fun Days – June 15th, 22nd and 29th

Businesses Opening/Properties Purchased:

- Downtown Escapes - 208/210 E. Walnut Street – coming soon

Other Activities or Projects that Occurred:

- Erin presented on behalf of DGDC at the May 16th SJAFB Newcomer's Briefing.
- Julie, serving as the President-Elect, attended the NC Downtown Development Association Board meeting and assisted in organizing their legislative Downtown Day in Raleigh on May 17th.
- Julie attended the Base Community Council Meeting May 25th.
- Julie met with the 2018 Main Street Conference Planning Committee on May 31st.
- Julie attended the National Main Street Conference in Pittsburg, PA along with Council Member Ham and three DGDC Board members. Goldsboro received the "One to Watch" award.
- Staff met with 17 potential new property owners and/or new business interests.
- Staff met with and visited 49 current business owners during the month.
- During the month, staff received 170 visitors, 505 phone calls in, 172 phone calls out, 2,613 emails in, 1,899 emails out, 141 hours (approximately) of visits/meetings with businesses/property owners.

Information Technology

Monthly Report – May 2017

Prepared by: Jamie Metz

- Connected the Water Reclamation Plant to our City Fiber Network and tested connections. Requested cancellation of existing services with AT&T.
- Setup new Internet connection for Compost Plant via Point-to-Point wireless to our fiber network. This will replace their slower DSL connection.
- Began testing VoIP phones over point-to-point wireless for future facilities.
- Connected the Golf Maintenance Facility to our City Fiber Network.
- Continue to work with AT&T to move telephone numbers from the Water Reclamation Facility to the City's Voice over IP network and to move telephone numbers from the Golf Maintenance Building to the City's Voice over IP network.
- Completed rewiring the Water Reclamation Facility to support VoIP phones via the City Fiber Network.
- Three staff attended the North Carolina Local Government Information Systems Association Spring Symposium.
- One staff member attended: Cisco Connect - Raleigh
- One staff member attended: CompTIA Network+ and Windows 10 Troubleshooting
- One staff member attended: Querying Data with Transact SQL
- One staff member attended: Installing and Configuring Windows 10 (April)
- One staff member attended: Installation, Storage and Compute with Windows Server 2016 (April)

2017	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	492	427	530	357	349								431
Tickets Closed	483	448	492	344	326								419

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	296	383	306	355	351	444	419	455	406	470	497	457	403
Tickets Closed	319	354	266	375	322	437	432	458	374	456	403	475	389


Monthly Highlights

Bldg. Maint.: 120+ Misc. items in support of Center St. Jams, Wings Over Wayne & Dillard/Goldsboro Alumni events; assisted IT w/installing Wi-Fi extender on Dixie Trail and adjusting "Typhoon" cameras; installed six 4'x8' for sale signs for City of Goldsboro properties; painted four auxiliary parking lots for PD in support of Wings Over Wayne.

D&C: Completed flushing/free chlorine conversion ahead of schedule--minimal calls for discoloration and chlorine smell.

Streets & Storms: Extensive Wings Over Wayne airshow prep: installed two 40' driveway entrances on Oak Forest Dr. for overflow parking, additional street sweeping, grass cutting and trash pickup (including along Hwy 70); removed fence near Hardees on Wayne Memorial & from Chili's on Sunburst Dr. past Target on Mall Rd; replaced 20' of curbing on Graves Dr., graded Norwood Ave, Humphrey's St and Bain St and repaired six sink holes.

Departments		2017												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3								28.0
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2								10.8
	Water Repairs	42	20	27	35	28								30.4
	Sewer Repairs	55	48	105	100	90								79.6
	Hydrants Replaced/Fixed	24	18	64	53	38								39.4
	Meter Install/Changed	48	37	43	19	55								40.4
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156								140.2
	Sign Repairs	65	96	61	46	70								67.6
Garage	Total Work Orders	334	320	387	304	277								324.4
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55								53.6
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9								0.9
	Recyclables (tons)	70	86	83	107	116								92.5
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0								0.8
Cemetery Funerals		3	6	3	5	6								4.6
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5								13.8
	Pot Hole Repairs	57	42	52	48	57								51.2
	Streets Swept (miles)	144	113	110	60.5	246								134.7
	ROW Mowing (ac)	0	0	0	16.0	28.0								8.8
	City-Owned Lots Mowing	0	0	0	101	123								44.8
2016														
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	6.0	16.3	5.8	14.2	4.0	7.4	27.7	39.3	29.2	11.1	28.1	16.1
	Lines Camera'd (1000-ft)	4.2	16.7	5.6	3.2	3.4	2.5	0.0	1.0	4.6	7.3	10.7	7.6	5.6
	Water Repairs	28	19	26	21	21	44	21	30	16	10	43	27	25.5
	Sewer Repairs	5	4	10	4	4	3	5	6	5	4	34	52	11.3
	Hydrants Replaced/Fixed	22	8	18	37	8	42	29	23	15	4	12	18	19.7
	Meter Install/Changed	66	67	71	43	52	33	51	58	25	20	34	38	46.5
Bldg Maint.	Radio, Electrical, Bldg	149	142	52	100	183	119	138	213	206	103	115	138	138.2
	Sign Repairs	39	56	74	74	61	67	72	70	61	53	65	66	63.2
Garage	Total Work Orders	337	273	288	301	371	304	353	362	296	368	227	307	315.6
	Total Fuel Cost (x1000)	\$ 58	\$ 49	\$ 53	\$ 51	\$ 55	\$ 48	\$ 57	\$ 62	\$ 45	\$ 66	\$ 38	\$ 48	52.5
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.0	0.8	0.9	0.8	0.9	0.9	0.8	1	1.1	0.9
	Recyclables (tons)	101	96	99	77	104	104	95	89	93	80	109	95	95.2
	Leaf-n-Limbs (x1000 tons)	0.6	0.5	1.6	0.8	1.0	1.0	0.9	0.8	0.8	0.7	1	1.2	0.9
Cemetery Funerals		7	6	6	8	6	10	7	7	6	3	4	10	6.7
Streets & Stormwater	Utility Cut Repairs	0	8	16	0	21	25	6	19	2	9	11	1	9.8
	Pot Hole Repairs	100	111	52	151	58	97	30	37	19	31	36	74	66.3
	Streets Swept (miles)	93.3	125	129	83.4	174	193	126	193	93	143	139	102	132.9
	ROW Mowing (ac)	0	0	9	27.0	44.0	63.0	55.0	38.5	24.0	8.0	0	0	22.4
	City-Owned Lots Mowing	0	0	2	160	122	124	166	156	274	65	95	0	97.0

		Finance Department Monthly Report - May 2017			
Prepared by: <i>Kaye Scott, Finance Director</i>					
FY 2016-17					
GENERAL FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '15-16	FY '16-17	FY '16-17	Collected
Tax Revenues		\$ 15,061,096	\$ 16,403,300	\$ 15,597,769	95.09%
License & Permits		377,655	401,200	311,120	77.55%
Revenue Other Agencies		15,018,189	22,122,234	15,578,478	70.42%
Charges for Services		4,136,251	4,550,543	4,461,068	98.03%
Capital Returns		6,110,700	337,200	337,696	100.15%
Miscellaneous Revenues		461,785	1,100,000	545,383	49.58%
FB Withdrawal/PO Appropriation			3,390,774		
Total		\$ 41,165,676	\$ 48,305,251	\$ 36,831,514	76.25%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '15-16	FY '16-17	FY '16-17	Collected
Mayor/Council		\$ 367,671	\$ 366,046	\$ 267,280	73.02%
City Manager		856,724	1,306,693	752,734	57.61%
Human Resources Management		550,399	582,355	510,398	87.64%
Community Relations		175,789	133,365	97,210	72.89%
Paramount Theater		396,816	445,700	428,752	96.20%
Goldsboro Event Center		31,165	211,478	149,186	70.54%
Inspections		710,168	874,579	765,134	87.49%
Downtown Development		316,820	432,005	363,723	84.19%
Information Technology		929,678	1,406,220	1,359,762	96.70%
Public Works - Adm.		363,556	453,016	379,803	83.84%
Garage		1,756,574	1,965,758	1,943,428	98.86%
Garage Credits		(1,155,986)	(1,550,000)	(1,168,317)	75.38%
Building & Traffic Maint.		425,012	575,537	525,839	91.36%
Cemetery		272,140	302,963	287,761	94.98%
Finance		1,098,921	1,236,989	1,121,783	90.69%
Office Supplies Credits		(6,375)	(9,000)	(5,834)	64.82%
Planning & Redevelopment		813,256	2,069,345	1,412,864	68.28%
Postage Credits		(22,161)	(30,000)	(20,869)	69.56%
Streets & Storms - General		1,350,981	1,642,684	1,593,698	97.02%
Streets & Storms - Utilities		594,162	771,324	654,146	84.81%
Street Paving		373,988	987,125	217,125	22.00%
Solid Waste		3,053,899	2,742,551	2,665,651	97.20%
Engineering		1,057,192	1,053,000	891,792	84.69%
Fire Department		5,338,044	7,059,239	5,453,871	77.26%
Police Department		7,640,902	9,625,280	8,006,025	83.18%
Special Expense Fees		10,392,617	9,380,669	5,533,830	58.99%
Parks & Recreation		2,340,953	3,663,727	2,835,038	77.38%
Golf Course		611,440	621,603	536,675	86.34%
Total		\$ 40,634,345	\$ 48,320,251	\$ 37,558,488	77.73%
UTILITY FUND					

			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Charges for Services		\$ 14,379,684	\$ 15,651,688	\$ 14,152,872	90.42%
	Capital Returns		17,756	9,000	52,133	579.26%
	Miscellaneous Revenues		163,443	7,531,850	1,110,479	14.74%
	FB Withdrawal/PO Appropriation		\$ 615,407	\$ 1,893,224		0.00%
	Total		\$ 15,176,290	\$ 25,085,762	\$ 15,315,484	61.05%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Collected
	Distribution & Collections		\$ 2,311,330	\$ 2,906,276	\$ 2,512,229	86.44%
	Water Treatment Plant		4,568,150	5,480,978	4,396,570	80.22%
	Water Reclamation Plant		7,747,936	8,093,839	7,454,595	92.10%
	UF - Capital		1,272,840	7,656,789	720,371	9.41%
	Compost Facility		777,520	947,880	490,350	51.73%
	Total		\$ 16,677,776	\$ 25,085,762	\$ 15,574,115	62.08%
DOWNTOWN DISTRICT FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Tax Revenues		\$ 70,366	\$ 73,833	\$ 69,025	93.49%
	Capital Revenue		158	65	174	267.69%
	FB Withdrawal/PO Appropriation			33,945		
	Total		70,524	107,843	69,199	64.17%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Spent
	Downtown District		\$ 126,314	\$ 107,843	\$ 50,907	47.20%
	Total		\$ 126,314	\$ 107,843	\$ 50,907	47.20%
OCCUPANCY TAX FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '15-16	FY '16-17	FY '16-17	Collected
	Occupancy Tax/Civic Center		\$ 393,523	\$ 529,600	\$ 618,948	116.87%
	Occupancy Tax/Travel & Tourism		252,794	132,400	154,744	116.88%
	County of Wayne Occupancy Tax			132,400	111,379	
	Capital Returns/Misc./Property Sale		\$ 31,733	\$ 600	\$ 4,224	0.00%
	FB Withdrawal/PO Appropriation		\$ -	\$ 689,151		
	Total		\$ 678,050	\$ 1,484,151	\$ 889,295	59.92%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '15-16	FY '16-17	FY '16-17	Collected
	Civic Center		\$ 302,406	\$ 1,215,442	\$ 802,945	66.06%
	Travel & Tourism		269,075	268,709	224,594	83.58%
	Total		\$ 571,481	\$ 1,484,151	\$ 1,027,539	69.23%

PLANNING DEPARTMENT
MONTHLY REPORT – MAY, 2017

Prepared by: Sally Johnson

General Tasks

During the month of May, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update and a marketing contract for GWTA. On-going projects include tree and stump removal, preparation of transportation-related documents, leases of farm property and preparation of case reports. Work has continued on having case files scanned into the City's system. Code enforcement staff mailed out 103 violation notices during the month of May. Code Enforcement is now issuing \$25.00 **parking violation tickets** within the downtown area or upon notification elsewhere in the City. During the month of May, 19 tickets were issued. A total of 20 tickets were paid in May which totaled \$525. Staff, along with IT, will be working towards having unpaid tickets linked to DMV in order to require payment prior to issuance of a yearly license. Below is a summary of the type of tickets issued during the month of May.

Parked in Wrong Direction	13
Parked in Proximity to Fire Hydrant	
Parked in a Prohibited Area (No Parking Zone)	4
Other (Bus Loading Zone, Crosswalk, Sidewalk)	2

Upon directive of the City Council, the Planning Department has recently hired three part-time workers to provide trash abatement in areas that are unsightly. During the month of May, workers picked up 322 bags of trash, litter and debris throughout the City.

2017

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	7	6	4	5	8								30	6
Historic District Commission Cases	0/1	1/3	0/2	0/0	0/4								1/10	.2/2
Code Enforcement														
Grass Cutting	0	0	0	35/ \$2,010	70/ \$4,075								105/ \$6,085	21/ \$1,217
Junk Vehicles Tagged/Towed	37/7	18/ 4	0/7	0/3	24/0								79/21	16/5
Illegal Signs Removed	76	57	65	24	18								240	48

2016

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	2	6	6	5	4	9	6	4	0	4	4	55	5.0
Historic District Commission Cases	0/1	1/1	2/0	1/0	2/0	0/0	0/0	1/2	0/1	0/0	3/0	0/1	10/6	.8/.5
Code Enforcement														
Grass Cutting	8/ \$375	0/ \$0	0/\$0	26/ \$1,320	72/ \$3,830	97/ \$5,135	63/ \$3,750	102/ \$5,750	62/ \$3,505	24/ \$1,135	13/ \$685	0/\$0	467/ \$25,485	39/ \$2,124
Junk Vehicles Tagged/Towed	0/6	8/0	18/2	35/4	24/6	20/0	8/0	18/3	28/6	20/6	30/1	0	209/ 34	17/3
Illegal Signs Removed	48	124	60	14	40	60	42	6	8	22	130	39	593	50

**ENGINEERING DEPARTMENT
MONTHLY REPORT - MAY 2017**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Sanitary Sewer Outfall Rehabilitation Project

- Construction is complete on the original scope of work for this project;
- Change Order #2 was approved by Council for adding three additional sewer segments for cured in place pipe lining and work has been completed;
- Staff is coordinating Change Order #3 to rehabilitate approximately 1,500 linear feet of sewer line from SJAFB to Stoney Creek Outfall.

Stoney Creek Stream Enhancement – Phase II

- City Engineer is preparing CWMTF cost report, payment request, and required documentation for project reimbursement;
- Conservation easement map and deeds are being prepared.

Stoney Creek Greenway

- Staff is currently working through the Preliminary Engineering portion of this project;
- Construction is anticipated to be complete at the end of 2018.

New Hope Road Multi-Use Path

- Project was completed in April;
- Lanier Construction is wrapping up with warranty items;
- Pending final payment, the project was completed on time and under budget.

2015 Priority Sewer Rehabilitation Project – Phase III

- Additional flow monitoring is complete;
- Final report delivered;
- 90% of construction plans have been submitted.

Phase IV Sewer Collection Rehabilitation

- Smoke and dye testing is complete;
- CWMTF approved the Engineering Report and the Environmental Information Document;
- McKim & Creed is working on design plans and contract documents;
- Start of construction anticipated Summer 2018.

Center/Holly Street Water Tank

- The City contracted with T. A. Loving Company to remove the spire to determine complete repairs needed;
- Engineering is coordinating with S&ME for structural recommendations for the spire;
- Engineering is coordinating with TNEMAC to provide a coating recommendation;
- Proposed completion is late October/early November 2017.

Humphrey Street Paving

- The design phase and plans/specifications have been completed for Humphrey Street from Fourth Street to Sixth Street;
- The design phase is approximately 80% complete for Humphrey Street from Sixth Street to Eight Street and Dakota Street from Aycock Street to Fourth Street;
- Staff is working on the advertisement for bids with a bid date in late June or early July.

Hurricane Matthew Storm Damage Repair

- The lowest bid was submitted by Lanier Construction Company, Inc. for \$1,023,150 at the bid opening held on February 23, 2017;
- Construction is approximately 35% complete.

2017-2018 Bituminous Concrete Street Resurfacing Project

- The lowest bid was submitted by Turner Asphalt of Raleigh, NC for \$2,267,947.06 at the bid opening held on May 1st;
- A preconstruction conference is scheduled for June 22nd.

John Street Parking Lot Electric Vehicle Charging Station

- Duke Energy grant documents have been executed;
- Engineering staff is preparing bid documents to get the project under construction;
- Project's anticipated completion date is December 2017.

Union Station

- Staff prepared plans and specs for resurfacing and fence installation at Union Station;
- Informal bid opening is scheduled for June.

Best Management Practices (BMPs) Inspections

- Approximately 220 BMPs have been approved and 162 BMPs have been constructed to date;
- All BMP inspections have been completed through the month May 2017.

Goldsboro Fire Department Monthly Report – May 2017

Report Prepared By: Gary Whaley GW/CL

Fire Prevention and Outreach

- 5/6 – Community Service – Cures for the Colors
- 5/8 – Station Tour – Station 1
- 5/13 – Public Education – Family/Safety Day Event at Southco Distributing Company
- 5/27 – Public Education – Wings of Wayne

Working Structure Fires

- 5/5 – 1700 S. Slocumb St.
- 5/11 – 1804 S. Slocumb St.

Working Vehicle Fires

- 5/27 – Alpha Ct. & Patetown Rd.
- 5/30 – Hilda Pl. & Central Heights Rd.

<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	268	227	226	206	212	0	0	0	0	0	0	0	228
Structure Fires:	3	4	6	2	2								3
EMS Calls:	112	100	99	84	71								93
Vehicle Accidents:	33	35	40	35	38								36
Fire Alarms:	53	35	38	36	43								41
Other:	67	53	43	49	58								54
Training Hours:	3209	2870	3457	2153	2001								2738
Safety Car Seat Checks:	6	16	10	8	12								10
Inspections:	31	57	53	56	113								62
<u>2016</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	192	218	216	230	243	229	238	242	247	317	231	219	235
Structure Fires:	5	5	3	8	9	6	3	5	3	2	4	6	5
EMS Calls:	74	68	94	90	81	88	87	80	71	92	87	73	82
Vehicle Accidents:	24	55	45	41	39	36	39	35	51	46	42	44	41
Fire Alarms:	37	30	33	46	60	37	49	52	57	72	35	36	45
Other:	52	60	41	45	54	62	60	70	65	105	61	60	61
Training Hours:	2148	2077	2210	2081	1688	1798	1535	1498	1829	971.5	1426	941.5	1683
Safety Car Seat Checks:	4	1	5	8	3	11	2	16	28	0	11	3	8
Inspections:	45	90	89	87	100	106	96	84	82	37	59	37	76

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report -May 2017

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson for May 2017 were 230 compared to 205 for April 2017.

Property with an estimated value of \$120,495 was reported stolen while property with an estimated value of \$32,280 was recovered.

Officers arrested 213 people and 513 citations were issued during the month. There were 56 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for May 2017 included:

Police Reports	\$140.00
Fingerprints	\$80.00

UCR COMPARISON & TREND															
	2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	0	0	0	3								4	0.8
Rape(&attempts)		0	0	0	1	0								1	0.2
Robbery		8	6	9	8	3								34	6.8
Aggravated Assault		17	23	25	22	19								106	21.2
Simple Assault		24	29	35	41	31								160	32.0
Breaking & Entering		24	25	29	36	35								149	29.8
Larceny		145	104	126	127	135								637	127.4
Motor Vehicle Theft		7	1	9	3	4								24	4.8
Arson		0	0	0	1	0								1	0.2
TOTALS		226	188	233	239	230								1116	223.2
	2016	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE															
Homicide		1	1	0	0	1	1	4	0	0	1	2	0	11	0.9
Rape(&attempts)		0	0	1	1	0	0	1	0	0	0	0	0	3	0.3
Robbery		11	5	4	8	7	9	4	8	5	7	5	11	84	7.0
Aggravated Assault		19	20	33	22	16	40	15	22	15	54	17	34	307	25.6
Simple Assault		48	32	32	41	25	40	43	21	38	36	28	27	411	34.3
Breaking & Entering		63	38	56	36	41	29	36	29	24	47	47	37	483	40.3
Larceny		132	111	89	127	126	111	143	124	80	141	132	117	1433	119.4
Motor Vehicle Theft		8	8	7	3	11	11	10	11	6	10	6	12	103	8.6
Arson		0	0	1	1	0	1	0	1	0	0	0	1	5	0.4
TOTALS		282	215	223	239	227	242	256	216	168	296	237	239	2840	236.7

MONTHLY REPORT – May 2017

May kicked off with the department's annual Mother-Son dance, sponsored in part by Zaxby's. 80 mothers and sons were in attendance at the Goldsboro Event Center for an evening of dinner, dancing, and photo booth fun. May also launched a new pilot program sponsored by USTA- to grow the game of tennis. P&R's first class registered 11 new students eager to learn the game- taught by our own Coach Flowers. Finally, WA Foster has seen record numbers in its new program; Indoor Soccer and continues to foster new relationships within our community because of this exciting new game.

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Public Utilities Department Monthly Report- May 2017

Report prepared by: Michael Wagner

Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for May were 12.35 MGD. The 5" rain event on April 24, 2017 created high flows for several days causing abnormal plant conditions. Due to a high Ammonia sample the week of May 7th, one effluent weekly limit of 3.0 mg/l (3.4 mg/l) and the monthly limit of 1.0 mg/l (1.2 mg/l) for Ammonia were not in compliance. All of the city's 26 pump stations are operating well with ongoing repairs due to Hurricane Matthew.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. The annual free chlorine conversion and flushing went well and was completed June 14th, 2017.

Compost Facility

Nine hundred and twenty-three cubic yards of compost/mulch was sold in May 2017. The Compost Facility is running smoothly.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080								4.898
Sewer**	10.44	8.47	8.21	10.25	12.35								9.94
CY Compost	54	546	845	1484	923								770.4

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2016 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	4.491	4.592	4.682	4.712	4.933	5.174	5.067	5.155	5.135	5.104	4.845	5.188	4.923
Sewer**	12.99	16.24	10.37	8.01	9.07	6.98	7.32	6.62	8.34	14.81	8.80	8.34	9.82
CY Compost	482	88	610	496	1,234	510	626	572	404	134	308	154	468.2

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Travel & Tourism Department
Monthly Report – May 2017
Prepared by: Ashlin Glatthar

- 93 inquiries were fulfilled for the month of March by the TTO
- The TTO prepared 220+ promotional items for events' welcome bags.
- Total hotel revenue generated in April was \$1,881,308
- TTO worked with Parks & Rec's Lynn Grantham to submit the bid package for US Lacrosse 2018 Tournaments.
- TTO worked with various city departments and base offices to successfully promote and attract attendees to Wings Over Wayne Airshow 2017. With records attendance of 230,000 people, tourism office reports economic impact to be in excess of \$20million. Press release for findings went out and three publications have picked up the story.
- May 3-5, Ashlin attended the Mountains to Sea Trail Conference in Elkin, NC because the trail runs through Goldsboro. However, TTO learned that the trail was rerouted and officially approved to only include the Neuse River. The segment that runs through Wayne County is strictly paddletail, according to the Friends of MTS group. Ashlin notified the Parks & Rec office about this change.
- On May 1st, Ashlin met with the Public Affairs office on base to strategize how to better promote the base civilian tours every month.
- For the first two weeks of May, Ashlin worked with the production team of Igoe Creative to put together the Goldsboro promo video in time for WOW 2017. Those two weeks were also the final push for executing the WOW 2017 media plan.
- NC Tourism Week was May 8-12. Gretchen Reed, Julie Beck, and Erin Fonseca attended the I-95 North Visitors Center for the Tourism Day on May 11th. They promoted the I-795 corridor, WOW, and the newly revitalized downtown.
- Ashlin met with Amy Bauer, the researcher behind the 135th U.S. Colored Troops from the Civil War. It is a unit made up of troops from Goldsboro and whose descendants still reside in Goldsboro. This research team and descendants are working towards a Symposium in March 2018.
- Ashlin attended several budget work session meetings throughout the month.
- Post WOW, Ashlin worked with the IT department to compile the marketing survey data and translate it. Ashlin met with the IT offices several times about the TTO website redesign and worked on writing the content for the new site.
- The final week of May, Ashlin met with Lynn Grantham and Jordan Hill to strategize the marketing and event logistics for the ACO State Championships of Cornhole.
- Amber compiled and created an event listing for June through December. After purchasing plastic table toppers, she inserted the calendars and delivered to hotels. Amber also updated event listing on current website.
- Ashlin finalized negotiations with Connect Marketplace's office for reduced registration fee and complimentary sponsorship package.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	75,368	68,577	64,312		\$780,085	\$70,917
2015-16	\$61,028	\$63,983	\$60,865	\$59,833	\$38,804	\$76,708	\$51,604	\$40,667	\$53,901	74,014	64,909	66,722	\$712,498	\$59,375
2014-15	\$54,001	\$37,148	\$77,739	\$55,459	\$53,322	\$43,632	\$41,980	\$33,130	\$45,481	55,400	55,811	61,412	\$614,515	\$51,210