

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, JUNE 21, 2021**

*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. WORK SESSION–5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

**1. ROLL CALL**

**2. ADOPTION OF THE AGENDA**

**3. OLD BUSINESS**

**4. NEW BUSINESS**

- a. Mayoral Vacancy Discussion

**II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET**

Invocation

Pledge of Allegiance

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES (\*Motion/Second)**

A.1 Minutes of the Work Session and Regular Meeting of June 7, 2021

A.2 Minutes of the Special Meeting of June 10, 2021

**V. PRESENTATIONS**

**VI. PUBLIC HEARINGS (\*Motion/Second)**

B. Z-5-21 Anita Yousif (R16 – O&I-1) – South side E. Ash Street between Barrow Court and Malloy Street (Planning)

C. Z-6-21 FSC II, LLC. (Asphalt Plant) – North side of W. US 70 Hwy. between Perkins Mill Road and Springwood Drive (Planning)

D. Z-8-21 – MLFL, Inc. - (Tiny Home Village) South side of S. Slocumb Street between Westbrook Road and Seymour Drive (Planning)

**VII. PUBLIC COMMENT PERIOD**

**VIII. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

E. Change Order Numbers 26, 27, 29 & 30 for Phase IV Sewer Collection Rehabilitation (Formal Bid #2018-004) (Engineering)

F. Amending a Capital Projects Fund Ordinance – Parks & Recreation Capital Projects FY19-24 (G1104) (Finance)

G. Amending the Parks & Recreation Special Revenue Fund Ordinance (G1107) (Finance)

H. Amending the Community Relations Special Revenue Fund Ordinance (G1108) (Finance)

I. Amending a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101) (Finance)

J. Amending a Grant Project Fund Ordinance – Hurricane Florence FEMA 4393DR-NC (R1102) (Finance)

K. Amending a Grant Project Fund Ordinance – FY2016 TIGER Discretionary Grant Capital Project Fund (R1103) (Finance)

L. Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105) (Finance)

- M. Establishing a Grant Project Fund Ordinance -American Rescue Plan Act of 2021 (R1107) (Finance)
- N. Ordinance authorizing the establishment of a grant project fund for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106) (Finance)
- O. Establishing a Grant Project Fund Ordinance – Stormwater Capital Projects Fund (T2201) (Finance)
- P. Amending the Water Line Replacement & Booster Pump Station (BPS) Project (W1111) (Finance)
- Q. Ordinance authorizing the establishment of a grant project fund for the 2” Galvanized Water Lines (WIF-1979) Capital Project Fund (W1113) (Finance)
- R. Operating Budget Amendment FY20-21 (Finance)
- S. Resolution authorizing an installment financing contract for rolling stock for FY20 and FY21 with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §160A-20, and a resolution authorizing the establishment of a depository relationship with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §159-31 (Finance)
- T. Advisory Boards and Commissions Appointments (City Clerk)
- U. Departmental Monthly Reports

**IX. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

**X. CITY MANAGER’S REPORT**

**XI. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**

**XII. CLOSED SESSION**

**XIII. ADJOURN**

**RESOLUTION NO. 2021-\_\_\_\_\_**

**RESOLUTION OF THE GOLDSBORO CITY COUNCIL ESTABLISHING A  
PROCEDURE FOR FILLING VACANT MAYORAL SEAT**

**WHEREAS**, Chuck Allen, the duly elected Mayor of the City of Goldsboro has tendered his written resignation dated June 15, 2021; and

**WHEREAS**, the City Council of the City of Goldsboro accepted his said resignation during its regularly scheduled meeting of June 21, 2021 and as a result hereby declares that the seat of Mayor is vacant; and

**WHEREAS**, as a result of said vacancy the Code of Ordinances and the General Statutes of the State of North Carolina state that the Council, by majority vote, shall appoint a qualified candidate to fill said vacancy for the remainder of the term of said mayor; i.e. until the next general election which will be held in November 7, 2023; and

**WHEREAS**, neither the Code of Ordinances nor the General Statutes contain a specific procedure for said appointment, therefore, it is necessary and good practice to establish a procedure so the City, all council members and potentially interested candidates, have a procedure which will guide all for the said appointment; and

**WHEREAS**, it is necessary that a Resolution be enacted to establish procedures for such appointment, and that such are attached hereto as Exhibit A setting forth said procedures and is made a part hereof.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council for the City of Goldsboro, North Carolina that:

1. The seat for Mayor of the City of Goldsboro is vacant effective June 21, 2021, and shall be filled by the Council by majority vote.
2. For the proper and consistent application of the Code of Ordinances and the General Statutes of the State of North Carolina for the filling of the vacancy of said seat for Mayoral representation on the City Council, procedures for any appointment to fill said vacancy should be adopted and that such is necessary for the proper functioning of the Council.
3. Exhibit A attached hereto sets forth said procedure and is hereby adopted as the procedure for the appointment of the vacancy of Mayor of the City of Goldsboro.

4. This resolution and Exhibit A are hereby adopted and shall be inserted into the official minutes of the City Council of Goldsboro.

ADOPTED the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

By: \_\_\_\_\_  
David Ham, Mayor Pro Tem

ATTEST:

By: \_\_\_\_\_  
Laura Getz, City Clerk



## EXHIBIT A

### PROCEDURE FOR FILLING VACANT MAYORAL SEAT OF THE CITY OF GOLDSBORO

1. After the creation of a vacancy for Mayor, such being effective June 21, 2021, the City Clerk will immediately cause the vacant seat to be advertised in *The Goldsboro News-Argus* and on the City of Goldsboro's Web Site indicating the appointment process and the following eligibility requirements as described in Article VI of the North Carolina Constitution and the City of Goldsboro's Code of Ordinances Section 3:5:

- A. Be a qualified voter in the City of Goldsboro.
- B. Be at least 21 years of age and not adjudged a felon not having had their rights restored.
- C. Currently live within the City of Goldsboro and having done so for at least the past thirty (30) days.

Interested citizens meeting these requirements can pick up the application form from the City Clerk's office in the City Hall at 200 N. Center Street, Goldsboro, NC. Any potential applicant is encouraged to check the City of Goldsboro boundaries while at City Hall to make sure they reside within the city before submitting an application. Completed applications must be returned to the City Clerk's office by 5:00 p.m. on **Friday, July 9, 2021**. **Applications not received by that date will not be considered (placing it in the mail by then does not constitute receipt by the City unless it is in the physical custody of the staff of the office of the City Clerk, located within the City Manager and Mayor's offices, 2<sup>nd</sup> floor, by 5:00 p.m. on Friday, July 9, 2021).**

2. The City Clerk will hold the sealed applications until the deadline date. After the deadline, the City Manager and City Clerk will open the envelopes and verify that each meets the qualifications addressed above. They will forward copies of the contents to each member of the City Council by 5:00 p.m. on **Friday, July 9, 2021**. The names of applicants shall be released to the news media upon request after the applications have been distributed to the City Council. Applicants are advised that the applications and therefore any information provided on the said applications is subject to disclosure upon a proper public records request.

3. The City Council at the regular City Council meeting scheduled for **August 2, 2021**, will hear presentations by each qualified applicant. Each applicant will be given up to ten (10) minutes to make a presentation on their qualifications for the office and their vision for Goldsboro.

4. At the **August 16, 2021** City Council meeting, the City Council will decide if they have enough information to vote on the appointment by motion, second, and majority vote. If so, the City Council will be provided a ballot listing the name of each candidate, and each council member will vote for ONE (1) candidate only.

5. The ballots shall be passed to the City Clerk who will announce the vote by reading aloud each ballot with the name and vote of the Mayor and each council member.
6. If any candidate receives at least 4 total votes on the ballots, that person is “appointed” and shall fill the seat.
7. If no candidate gets more than 3 votes, then the 2 applicants receiving the most votes will advance to a second ballot, in the same format as the first round.
8. However, if as a result of said initial vote there is a tie that occurs between two or more candidates making it such that there are not only 2 applicants with the most votes, then if there is one applicant that receives the most votes, that applicant will move to the next round of voting, and the council will then by ballot vote on the remaining other applicants so tied and the applicant between those such applicants that receives the highest votes will move to the second round of voting.
9. If, however as a result of the first round of voting 3 applicants are tied with two votes each, then a new ballot will be issued by the Clerk to the council members with those 3 applicants thereon, the council shall vote, and follow the above procedures until there are 2 candidates with the greatest number of votes; BUT if one of those 3 receive at least 4 votes during that round of voting, then that person would be “appointed” and shall fill the seat.
10. Each round of balloting and voting shall be conducted exactly as the first round.
11. Once any candidate gets at least 4 votes, that person is the choice, and may be sworn in at the beginning of the next Council meeting.
12. At any time, if no candidate has received at least 4 votes, the Council, upon proper motion, second and majority vote, may suspend the selection process, and return to further consideration of filling this vacancy at Council’s next meeting.
13. Additionally, at any time during the appointment process, upon motion, second and majority vote, the Council may vote to delay the vote on appointment to another date; and may re-open the application process to consider other interested candidates and shall set application deadlines consistent with the process above.



MINUTES OF THE MEETING OF THE CITY COUNCIL HELD  
JUNE 7, 2021

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Council Chambers, City Hall, 214 North Center Street, at 3:00 p.m. on June 7, 2021 with attendance as follows:

Present:

Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock (arrived at 5:03)  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Laura Getz, City Clerk

Absent: Mayor Chuck Allen

**Call to Order.** Mayor Pro Tem Ham called the meeting to order at 3:00 p.m.

**Roll Call.**

**Adoption of the Agenda.** City Manager, Tim Salmon requested to add an item to the agenda, “Partnership participation and application for Water and Wastewater Viable Utility Reserve Study Grant”. Councilmember Polack made a motion to adopt the agenda with the necessary recommendations. The motion was seconded by Councilmember Broadway. Mayor Pro Tem Ham, Councilmembers Jones, Broadway, Polack and Matthews voted in favor of the motion. Councilmember Aycock was absent for the vote. Council adopted the agenda.

**Financial Presentation.** Mr. Ted Cole with the Davenport Group shared information with council regarding the city’s financial status.

**Credit Rating Overview and Peer Comparatives**

<b>Overview</b>		
■ The City is currently rated AA by Standard and Poor's.		
■ On August 13, 2020, the City's Aa2 Moody's rating was withdrawn due to a lack of sufficient information.		
■ The following pages contain peer comparatives based on the below Moody's rating categories.		
— National Cities and Towns		
— Aaa 172 Cities/Towns		
— Aa 847 Cities/Towns		
— A 342 Cities/Towns		
— North Carolina Cities and Towns		
— Aaa 12 Cities/Towns		
— Apex, Asheville, Cary, Chapel Hill, Charlotte, Durham, Greensboro, Huntersville, Morrisville, Raleigh, Wilmington, Winston-Salem		
— Aa 19 Cities/Towns		
— Burlington, Carboro, Clayton, Fayetteville, Fuquay-Varina, Garner, Gastonia, Greenville, Hickory, High Point, Holly Springs, Indian Trail, Matthews, Mooresville, Mount Holly, Sanford, Wake Forest, Wilson, Zebulon		
— A 2 Cities/Towns		
— River Bend, Stanley		
Moody's Investor Services	Standard & Poor's	Fitch Ratings
Aaa	AAA	AAA
Aa1	AA+	AA+
Aa2	AA	AA
Aa3	AA-	AA-
A1	A+	A+
A2	A	A
A3	A-	A-
Baa1	BB+	BB+
Baa2	BBB	BBB
Baa3	BBB-	BBB-
Non Investment Grade		
Note: The data shown in the peer comparatives is from Moody's Municipal Financial Ratio Analysis database. The figures shown are derived from the most recent financial statement available as of May 24, 2021 (FY 2020 figures in most cases).		

**Rating Agency Methodologies**

Moody's Rating Methodology

Category	Rating Percentage	Short Term Control	Long Term Control
Economy / Tax Base	30%		✓
Finances	30%	✓	✓
Management	20%	✓	✓
Debt / Pensions	20%	✓	✓

- On December 16, 2016, Moody's updated its US Local Governments General Obligation Debt methodology and assumptions.
- Under the new methodology, an initial indicative rating is calculated from a weighted average of four key factors.
- Below the line qualitative adjustments can be made based upon certain factors not included in the quantitative score.

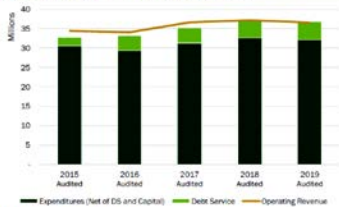
S&P Rating Methodology

Category	Rating Percentage	Short Term Control	Long Term Control
Institutional Framework	10%		✓
Economy	30%		✓
Management	20%	✓	✓
Budget Flexibility	10%	✓	✓
Budgetary Performance	10%	✓	✓
Liquidity	10%	✓	✓
Debt and Contingent Liabilities	10%	✓	✓

- On September 12, 2013, Standard & Poor's updated its US Local Governments General Obligation Ratings methodology and assumptions.
- Under the new methodology, an initial indicative rating is calculated from a weighted average of seven key factors.
- Up to a one-notch adjustment can be made from the indicative rating based on other qualitative factors not included in the quantitative score.

General Fund Financial Performance

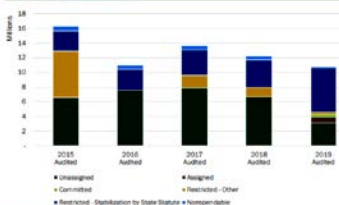
General Fund Revenues vs. Expenditures



Observations

- Historically, the City's operating revenues have exceeded operating and debt service expenditures, resulting in a structurally balanced budget and annual operating surpluses.
- Beginning in 2018 however, due to increases in operating expenditures and debt service, expenditures have exceeded revenues, resulting in a slight operating imbalance.
- Additionally, due to the City's investment in capital from both operating revenues (pay-go capital) and expenditures from bond proceeds, the City's fund balance has declined over the last five years.
- Due to an increase in stabilization by state statute in FY 2019, the City's unassigned fund balance decreased by over \$3.5 million.

General Fund Balance



	2015	2016	2017	2018	2019
1 General Fund Balance					
2 Noncompensable	\$0.1218	\$0.0000	\$0.0000	\$0.0000	\$0.0000
3 Restricted - Other	\$0.0000	\$0.0000	\$0.0000	\$0.0000	\$0.0000
4 Restricted - Stabilization by State Statute	\$2.651,605	\$2,807,277	\$3,503,289	\$3,712,763	\$3,511,326
5 Committed	-	-	-	-	\$14,344
6 Assigned	-	-	-	-	\$78,842
7 Unassigned	\$6,925,432	\$7,085,191	\$7,811,608	\$6,875,426	\$3,522,854
8 Total	\$9,592,175	\$9,892,368	\$11,314,897	\$10,591,190	\$7,536,224

DAVENPORT 100 Note: FY information shown does not reflect prior period adjustments made in subsequent audited financial statements. Source: City Audits

General Fund Balance Overview

- The City of Goldsboro will strive to maintain available fund balance in the General Fund (originally defined as Unreserved, Undesignated and now defined as Unassigned) at a level sufficient to meet its objectives. The City will target an available fund balance at the close of each fiscal year equal to 15% of the General Fund Operating Budget; at no time shall the available Fund Balance fall below 10% of the General Fund Operating Budget.
- The City Council may, from time-to-time, appropriate fund balances that will reduce available fund balances below the 10% policy for the purposes of a declared fiscal emergency or other such global purpose as to protect the long-term fiscal security of the City of Goldsboro. In such circumstances, the Council will adopt a plan to restore the available fund balances to the policy level within 36 months from the date of the appropriation. If restoration cannot be accomplished within such time period without severe hardship to the City, then the Council will establish a different but appropriate time period.

General Fund Balance as a % of Expenditures



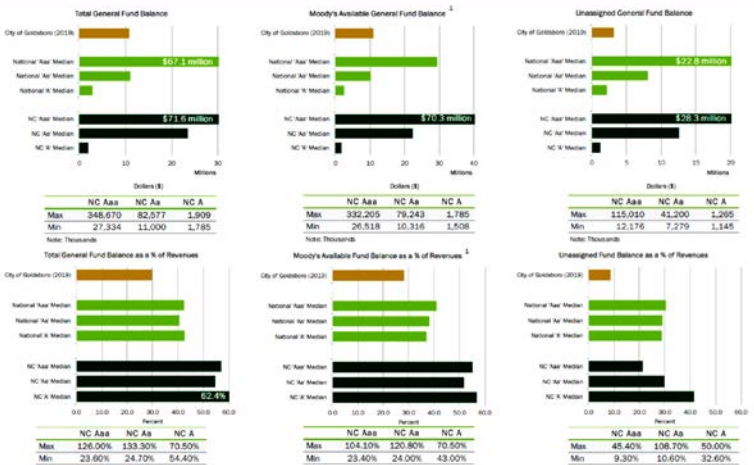
General Fund Balance as a % of Revenues



	2015	2016	2017	2018	2019
1 General Fund	\$1,445,237	\$1,061,753	\$1,024,890	\$1,244,034	\$6,548,222
2 Revenues	\$5,208,626	\$5,054,223	\$7,025,963	\$6,495,239	\$12,999,247
3 Expenditures					
4					
5 General Fund Balance					
6 Noncompensable	\$0.1218	\$0.0000	\$0.0000	\$0.0000	\$0.0000
7 Restricted - Other	\$0.0000	\$0.0000	\$0.0000	\$0.0000	\$0.0000
8 Restricted - Stabilization by State Statute	\$2,651,605	\$2,807,277	\$3,503,289	\$3,712,763	\$3,511,326
9 Committed	-	-	-	-	\$14,344
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12 Total	\$9,592,175	\$9,892,368	\$11,314,897	\$10,591,190	\$7,536,224
13					
14 General Fund Balance Ratios					
15 Unassigned as a % of Revenues	13.29%	13.23%	11.12%	17.84%	27.15%
16 Unassigned as a % of Expenditures	13.82%	13.81%	11.12%	16.47%	27.15%
17 Total General Fund Balance as a % of Revenues	17.12%	17.19%	14.56%	19.15%	20.93%
18 Total General Fund Balance as a % of Expenditures	18.09%	18.04%	15.86%	20.51%	25.93%

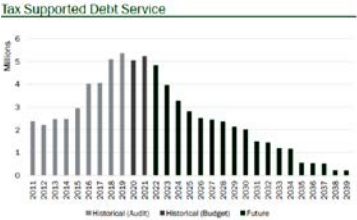
DAVENPORT 100 Source: City Audits / City Staff / City Policies

General Fund Balance-Peer Comparatives



DAVENPORT 100 Includes Restricted - Stabilization by State Statute, Committed, Assigned, and Unassigned Fund Balances. Source: City Staff and Moody's MIFA

Existing Tax Supported Debt



Par Outstanding – Estimated as of 6/30/2021

Type	Par Amount
General Obligation Bonds	\$11,590,488
IPCs / LOBs / COPs	\$17,426,854
Other Long-Term Obligations	\$3,386,878
Total	\$32,404,220

Tax Supported Debt Service

FY	Principal	Interest	Total	10-yr Payout
Total	32,404,220	6,637,105	39,041,325	
2021	4,212,785	1,022,083	5,234,868	79.4%
2022	3,939,395	895,585	4,834,980	80.9%
2023	3,182,598	778,698	3,961,295	83.1%
2024	2,595,688	680,247	3,275,935	85.6%
2025	2,225,754	595,532	2,821,286	89.4%
2026	1,993,000	521,859	2,514,859	91.1%
2027	1,984,000	451,831	2,445,831	93.3%
2028	1,991,000	381,777	2,372,777	96.3%
2029	1,833,000	314,619	2,147,619	97.8%
2030	1,766,000	256,057	2,022,057	100.0%
2031	1,281,000	204,291	1,485,291	100.0%
2032	1,280,000	166,639	1,446,639	100.0%
2033	1,080,000	129,019	1,209,019	100.0%
2034	1,080,000	94,400	1,174,400	100.0%
2035	500,000	59,297	559,297	100.0%
2036	500,000	43,328	543,328	100.0%
2037	500,000	27,219	527,219	100.0%
2038	225,000	10,969	235,969	100.0%
2039	225,000	3,656	228,656	100.0%

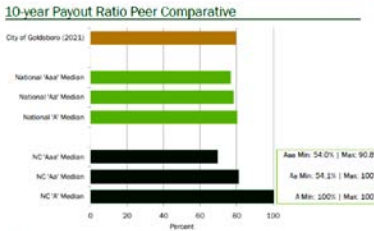
■ The City's Tax Supported Debt consists of obligations paid for from the General Fund and from Occupancy Tax.

DAVENPORT Source: LGC Bond Ledger and 2019 Audit

Key Debt Ratio: Tax Supported Payout Ratio



- Existing 10-year Payout Ratio
  - FY 2021: 79.4%
  - FY 2022: 80.9%
- The 10-Year Payout Ratio measures the amount of principal to be retired in the next 10 years.
- This ratio is an important metric that indicates whether or not a locality is back-loading its debt.
- The City has a Policy establishing a minimum 10 Year Payout Ratio of 55%.



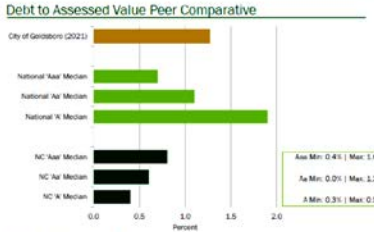
- Rating Considerations:
  - Moody's: Moody's rating criteria for General Obligation credits allows for a scorecard adjustment if an issuer has unusually slow or rapid amortization of debt principal.
  - S&P: A payout ratio greater than 65% results in a one point positive qualitative adjustment to the Debt & Contingent Liabilities section of S&P's General Obligation rating methodology.

DAVENPORT Source: LGC Bond Ledger, 2019 Audit, Moody's Investors Service, and S&P

Key Debt Ratio: Debt to Assessed Value



- Existing Debt to Assessed Value
  - FY 2021: 1.27%
  - FY 2022: 1.09%
- Assumed Future Growth Rates
  - 2019 Assessed Value: \$2,419,995,798
  - 2021 Budgeted Assessed Value<sup>1</sup>: \$2,554,399,456
  - 2022 & Beyond: 1.00%
- The City has a Policy establishing a maximum Debt to Assessed Value of 2.50%.



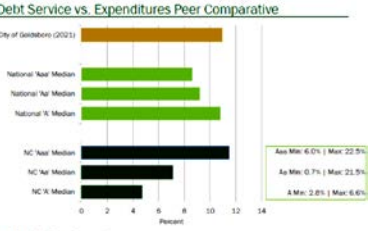
- Rating Considerations:
  - Moody's: Criteria for General Obligation Credits defines categories of Debt to Assessed Values as:
    - Very Strong (Aaa): < 0.75%
    - Strong (Aa): 0.75% - 1.75%
    - Moderate (A): 1.75% - 4.00%
    - Weak - Very Poor (Baa and below): > 4.00%
  - S&P: A positive qualitative adjustment is made to the Debt and Contingent Liabilities score for a debt to market value ratio below 3.00%, while a negative adjustment is made for a ratio above 10.00%.

DAVENPORT Source: LGC Bond Ledger, 2019 Audit, Moody's Investors Service, and S&P

Key Debt Ratio: Debt Service vs. Expenditures



- Existing Debt Service vs. Expenditures
  - FY 2021: 10.93%
- Assumed Future Growth Rates
  - 2019 Adjusted Expenditures: \$41,835,934
  - 2020 & Beyond: 1.00%
- The City has a Policy establishing a maximum Debt Service to Expenditures of 15%.



- Rating Considerations:
  - Moody's: Moody's criteria allows for a scorecard adjustment if an issuer has very high or low debt service relative to its budget Percent.
  - S&P: The Debt and Contingent Liabilities section defines categories of Net Direct Debt as a % of Total Governmental Funds Expenditures as follows:
    - Very Strong: <8%
    - Strong: 8% to 15%
    - Adequate: 15% - 25%
    - Weak: 25% - 35%
    - Very Weak: > 35%

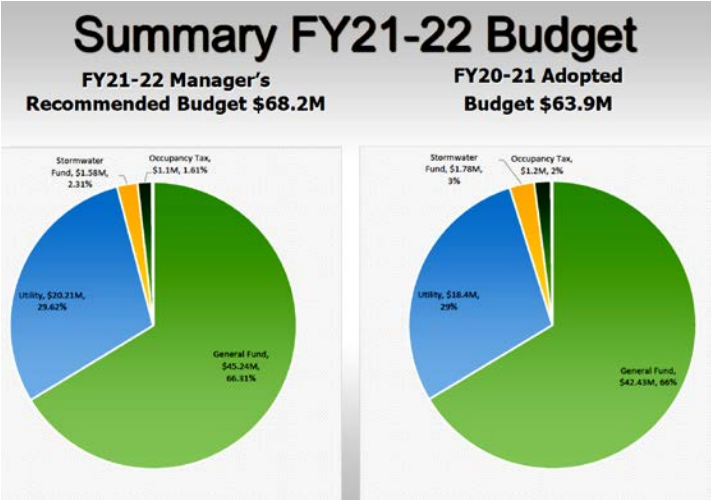
Note: Governmental Expenditures represent the ongoing operating expenditures of the City. In this analysis, debt service and capital outlay expenditures are excluded.  
DAVENPORT Source: LGC Bond Ledger, 2019 Audit, Moody's Investors Service, and S&P



Council asked Mr. Cole questions throughout the presentation.

**Budget Work Session.**

Mr. Tim Salmon made a statement concerning the upcoming budget and introduced Ms. Catherine Gwynn, Finance Director to present a summary of the FY21-22 Budget. She shared that there is a proposed 3-cent property tax increase for the general fund and a proposed 15% water and sewer rate increase.



Summary FY21-22 Manager's Recommended Budget						
Category	General	Utility	Stormwater	Occupancy Tax	Downtown MSD	Total
Salary/Benefits	\$ 26,880,680	\$ 4,361,235	\$ 661,899	\$ 188,040	\$ -	\$ 32,091,854
Operational Cost	\$ 9,382,713	\$ 6,962,165	\$ 330,521	\$ 465,006	\$ 82,174	\$ 17,222,579
Debt Service	\$ 5,094,550	\$ 3,577,300	\$ 181,757	\$ 446,622	\$ -	\$ 9,300,229
Vehicle/Capital Outlay	\$ 2,149,420	\$ 2,211,972	\$ 54,000	\$ -	\$ 13,000	\$ 4,428,392
Transfers/Shared Svcs.	\$ 1,735,576	\$ 3,097,595	\$ 348,023	\$ -	\$ -	\$ 5,181,194
Total	\$ 45,242,939	\$ 20,210,267	\$ 1,576,200	\$ 1,099,668	\$ 95,174	\$ 68,224,248
<div><div><div>*Note – omitted from above</div><div><div>• General Fund Capital Reserve \$1,000</div><div>• Total All Operating Funds \$68,225,248</div></div></div><div><div>Recommended Budget:</div><div>General Fund</div><div>\$0.03 property tax increase proposed, .32% growth</div><div>Property Tax Growth - \$6.4M Assessed Value on</div><div>estimated \$2.6B Total Assessed</div></div></div>						

Operational Costs Summary FY21-22 Budget						
Category	General	Utility	Stormwater	Occupancy Tax	Downtown MSD	Total
Maintenance	\$ 630,474	\$ 1,988,962	\$ 20,000	\$ -	\$ -	\$ 2,639,436
Contract Services	\$ 1,308,394	\$ 1,104,392	\$ 16,900	\$ -	\$ 2,653	\$ 2,432,339
Electricity/Telephone	\$ 1,257,664	\$ 995,200	\$ 2,820	\$ -	\$ -	\$ 2,255,684
Supplies	\$ 726,227	\$ 509,300	\$ 50,000	\$ 20,000	\$ 20,000	\$ 1,325,527
Chemicals	\$ -	\$ 1,142,055	\$ -	\$ -	\$ -	\$ 1,142,055
Software License Fees	\$ 870,892	\$ 72,000	\$ 17,000	\$ -	\$ -	\$ 959,892
Fleet Maintenance	\$ 605,575	\$ 119,500	\$ 55,000			\$ 780,075
Liability/Insurance	\$ 304,836	\$ 371,879	\$ 844	\$ 65	\$ -	\$ 677,624
Landfill/Recycling Fees	\$ 560,000		\$ 50,000	\$ -	\$ -	\$ 610,000
Fuel Costs	\$ 403,850	\$ 90,000	\$ 35,000	\$ -	\$ -	\$ 528,850
Agencies	\$ 464,029	\$ -	\$ -	\$ -	\$ -	\$ 464,029
Advertising	\$ 26,300		\$ -	\$ 92,655	\$ 22,000	\$ 140,955
Rent	\$ 31,200	\$ 10,000	\$ -	\$ -	\$ -	\$ 41,200
Other Op Costs	\$ 2,193,272	\$ 558,877	\$ 82,957	\$ 352,286	\$ 37,521	\$ 3,224,913
Total	\$ 9,382,713	\$ 6,962,165	\$ 330,521	\$ 465,006	\$ 82,174	\$ 17,222,579

# FUND BALANCE PROJECTIONS

### Fund Balance

Use of Fund Balance is recommended to fund one time expenditures in the General Fund and the Occupancy Tax Fund described below. In order to maintain an adequate fund balance, any increased expenditure must be accompanied by either new sources of additional revenue or a reduction of existing appropriations.

	Beginning Balance FY20-21	Projected Ending Balance FY20-21	Appropriations FY21-22	Revised Beginning Balance FY21-22
General Fund	\$ 3,001,521	\$ 1,216,101	\$ -	4,217,622
Stormwater Fund	1,311,793	257,474	-	1,569,267
Utility Fund	2,632,737	685,086	-	3,317,823
Downtown District	41,567	34,824	-	76,391
Occupancy Tax Fund	460,138	(178,633)	110,000	171,505
Total	\$ 7,447,756	\$ 2,014,852	\$ 110,000	\$ 9,352,608

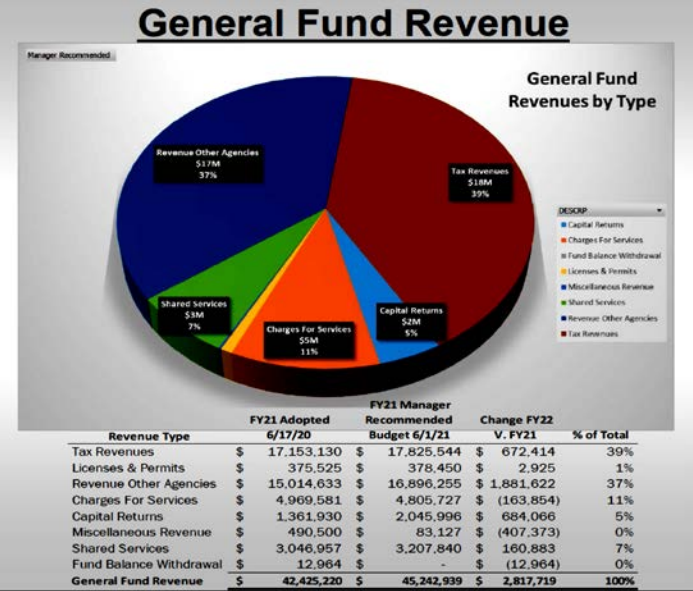
**General Fund:**  
FEMA Reimbursement Hurricane Florence estimated \$640K will be booked into FY20 and FY21. We are still processing closeouts.  
Borrowing for rolling stock and equipment \$1.8M will occur in FY22  
PO Rollovers from FY20 to FY21 \$434K, Appropriated Fund Balance General Fund FY21 \$450K to date.  
June 30 Estimates are subject to change and final budget amendment for FY20-21 will be done at June 21 meeting.  
Cemetery Perpetual Fund Reserve for Mower \$12,964 (reserved fund balance)

**Occupancy Tax Fund:**  
Debt Service Payment for BMSC lighting \$110K

## Budget Sections

1. Revenues (General, Stormwater & Utility Funds)
2. Agency Support
3. Debt Service
4. Positions
5. Salary and Employee Benefits
6. Departmental Requests
7. Downtown MSD Fund /Occupancy Tax Fund
8. Vehicle/Capital Requests

## REVENUES



	FY20-21 Adopted Budget	FY 21-22 Recommended Budget	Incr/(Decr)
<b>Taxes*</b>	<b>\$17,153,130</b>	<b>\$17,825,544</b>	<b>\$672,414</b>
*FY22 includes \$0.03 tax increase			
<b>Licenses &amp; Permits</b>	<b>\$375,525</b>	<b>\$378,450</b>	<b>\$2,925</b>
Business Registration Fee	\$38,600	\$36,000	(\$2,600)
Permits	\$336,925	\$342,450	\$5,525
<b>Revenue Other Agencies</b>	<b>\$15,014,633</b>	<b>\$16,896,255</b>	<b>\$1,881,622</b>
State Collected Revenues			
Sales Tax	\$9,813,576	\$9,997,261	\$183,685
Utility Franchise Tax	\$2,903,873	\$2,871,676	(\$32,197)
Powell Tax	\$909,163	\$830,800	(\$78,363)
Cable TV	\$255,500	\$204,511	(\$50,989)
Transportation (NCDOT)	\$258,622	\$289,372	\$30,750
NCDOT Signal Reimbursement	\$129,600	\$183,000	\$53,400
Federal Grants - ARP	\$0	\$1,664,500	\$1,664,500
<b>Charges for Services</b>	<b>\$4,969,581</b>	<b>\$4,805,727</b>	<b>(\$163,854)</b>
Refuse Service Charges	\$3,296,900	\$3,300,000	\$3,100
Recycling Surcharge	\$168,000	\$112,320	(\$55,680)
Parks & Recreation Fees	\$171,500	\$86,000	(\$85,500)
Golf Course Fees	\$529,094	\$548,500	\$19,406
Paramount Theatre	\$234,087	\$173,650	(\$60,437)
Event Center Rentals	\$64,000	\$40,900	(\$23,100)
Planning Fees	\$0	\$52,000	\$52,000



# General Fund Revenues

	FY20-21 Adopted Budget	FY 21-22 Recommended Budget	Incr/(Deer)
<b>Capital Returns</b>	<b>\$1,361,930</b>	<b>\$2,045,996</b>	<b>\$684,066</b>
<i>Investment Returns</i>	<i>\$84,000</i>	<i>\$38,062</i>	<i>(\$45,938)</i>
<i>Sale of Property</i>	<i>\$10,000</i>	<i>\$0</i>	<i>(\$10,000)</i>
<i>Equipment Sales</i>	<i>\$75,000</i>	<i>\$142,869</i>	<i>\$67,869</i>
<i>Loan Proceeds</i>	<i>\$1,192,830</i>	<i>\$1,865,065</i>	<i>\$672,235</i>
<b>Miscellaneous</b>	<b>\$490,500</b>	<b>\$83,127</b>	<b>(\$407,373)</b>
<b>Shared Services</b>	<b>\$3,046,957</b>	<b>\$3,207,840</b>	<b>\$160,883</b>
<b>Fund Balance Withdrawal</b>	<b>\$12,964</b>	<b>\$0</b>	<b>(\$12,964)</b>
<b>Total</b>	<b>\$42,425,220</b>	<b>\$45,242,939</b>	<b>\$2,817,719</b>

Attrition/Lapsed Salaries and Health Insurance Waived is calculated within the departmental budgets reducing costs.

# General Fund Fund Balance



Fiscal Year	Available Fund Balance as a % of Current Year Expenditures	State Avg for Units W/O Electrical 10K-49K Pop
FY08	13.51%	41.06%
FY09	15.40%	44.27%
FY10	18.23%	49.73%
FY11	13.26%	51.10%
FY12	18.17%	49.97%
FY13	12.97%	49.47%
FY14	1.79%	51.64%
FY15	51.23%	52.79%
FY16	19.30%	58.62%
FY17	27.70%	55.47%
FY18	20.71%	55.71%
FY19	11.34%	
FY20 ESTIM	12.51%	
FY21 ESTIM	12.51%	

Red Indicates Estimated

No recommendation to use Fund Balance to balance the General Fund due to drop below 15% fund balance policy. Spending freezes and delays in hiring have been implemented since March. This practice will continue until mid-year when we are able to assess revenue projections.

# User Fees Self-Sufficiency General Fund

Revenues/Expenditures/Debt	FY 2018-19	FY 2019-20	FY 20-21	FY 21-22	Over/(Under)
<b>Refuse <sup>(1)</sup></b>	<b>103.76%</b>	<b>107.56%</b>	<b>91.56%</b>	<b>106.76%</b>	<b>\$216,261</b>
<b>Golf Course</b>	<b>89.54%</b>	<b>79.32%</b>	<b>88.85%</b>	<b>102.73%</b>	<b>\$14,584</b>
<b>Paramount <sup>(EXCL DEBT SVC)</sup> <sup>(2)</sup></b>	<b>35.70%</b>	<b>37.56%</b>	<b>38.59%</b>	<b>30.38%</b>	<b>(\$397,905)</b>
<b>Goldsboro Event Ctr <sup>(EXCL DEBT SVC)</sup> <sup>(2)</sup></b>	<b>66.02%</b>	<b>47.72%</b>	<b>48.58%</b>	<b>31.83%</b>	<b>(\$87,612)</b>

<sup>(1)</sup>Refuse includes a new Recycling Surcharge of \$1/month to help offset the costs of recycling disposal costs.

<sup>(2)</sup>Covid-19 pandemic impacted Paramount and GEC and in budgeting revenues for FY22 a conservative approach was taken.

# Utility Fund Revenues

	FY20-21 Adopted Budget	FY 21-22 Recommended Budget	Incr/(Deer)
<b>Charges for Services</b>	<b>\$18,068,818</b>	<b>\$19,877,634</b>	<b>\$1,808,816</b>
<i>Current Water Charges</i>	<i>\$7,539,101</i>	<i>\$8,419,963</i>	<i>\$880,862</i>
<i>Current Sewer Charges</i>	<i>\$9,106,051</i>	<i>\$10,147,200</i>	<i>\$1,041,149</i>
<i>Late Payment Fees</i>	<i>\$230,262</i>	<i>\$258,000</i>	<i>\$27,738</i>
<i>Service Penalty</i>	<i>\$120,908</i>	<i>\$68,000</i>	<i>(\$52,908)</i>
<i>Taps</i>	<i>\$35,794</i>	<i>\$31,000</i>	<i>(\$4,794)</i>
<i>Compost Revenue</i>	<i>\$44,403</i>	<i>\$51,000</i>	<i>\$6,597</i>
<i>Backflow Inspection Fees</i>	<i>\$2,700</i>	<i>\$0</i>	<i>(\$2,700)</i>
<b>Capital Returns</b>	<b>\$32,542</b>	<b>\$15,400</b>	<b>(\$17,142)</b>
<i>Investment Returns</i>	<i>\$32,542</i>	<i>\$15,400</i>	<i>(\$17,142)</i>
<i>Loan Proceeds</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<b>Agency Revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<i>FEMA Florence Reimb</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<b>Miscellaneous</b>	<b>\$301,025</b>	<b>\$317,233</b>	<b>\$16,208</b>
<b>Total</b>	<b>\$18,402,385</b>	<b>\$20,210,267</b>	<b>\$1,807,882</b>

# Water and Sewer Rates

	CURRENT	PROPOSED
<b>WATER RATES (15% Increase)</b>		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$3.37/\$6.76	\$3.88/\$7.77
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$2.75/\$4.99	\$3.16/\$5.74
(Per 1000 Gallons) (Wholesale)	2.13	2.66
Base Fee Increase (15% Increase)	\$14.26	\$15.98

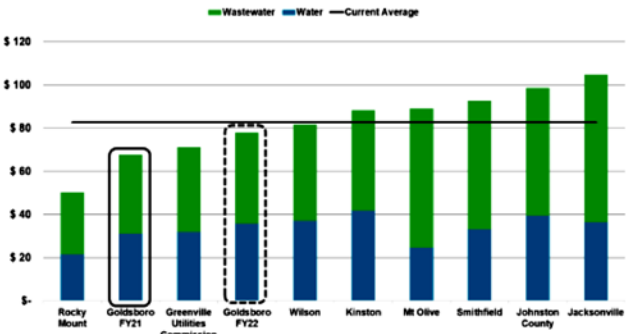
<b>SEWER RATES (15% Increase)</b>		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$7.31/\$14.61	\$8.41/\$16.80
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$6.54/\$13.10	\$7.52/\$15.07

## Water/Sewer Rate Comparison

Average Consumption (5,000 gallons)			
Municipality	Water	Sewer	Total
Jacksonville	\$36.43	\$68.36	\$104.79
Johnston County	39.40	59.25	98.65
Smithfield	33.11	59.60	92.71
Mt. Olive	24.66	64.34	89.00
Kinston	41.86	46.35	88.21
Wilson	37.14	44.49	81.62
Goldsboro (FY22)	35.80	42.05	77.85
Greenville Utilities Commission	31.85	39.28	71.13
Goldsboro (Current)	31.11	36.55	67.66
Rocky Mt.	21.57	28.50	50.07
Average Cost (Excl. Goldsboro FY22)	\$33.01	\$49.64	\$82.65

## Water/Sewer Rate Comparison

Residential Water/Sewer Monthly Rate Comparison  
5,000 Gallons



## Water and Sewer Rate Self-Sufficiency

Revenues/Expenditures/Debt	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	Over/Under
Water (No Increase)	111.61%	114.84%	112.51%	94.01%	\$ (479,705)
Water Reclamation (No Increase)	92.39%	88.74%	97.08%	79.26%	\$ (2,013,271)
Water (15% Increase)	-	-	-	106.81%	\$ 620,458
Water Reclamation (15% Increase)	-	-	-	94.41%	\$ (620,458)

The utility rate study has shown that if we do not fund a 15% rate increase in FY21-22 that our reserves will be depleted by FY23, and we will not be able to cover our operating expenses and debt service. There is very little capital outlay included in the FY21-22 budget. The recommended CIP in the next 10 years totals approximately \$229M (including inflation). An updated Utility Master Plan (2008) is urgently needed. The estimated cost of the Plan is \$530K, and it should be funded if Council needs confirmation of the necessity of the proposed CIP.

# Proposed Fee Change Wastewater Treatment Facility

Analysis	Current Cost	Reference Lab Cost	Proposed Cost (x) 1.5
Flow Proportional Sampling	\$ 35.00		\$ 52.50
Composite Sampling	\$ 30.00		\$ 45.00
Grab Sampling	\$ 15.00	\$ 12.00	\$ 18.00
CBOD <sub>5</sub>	\$ 22.00	\$ 18.00	\$ 27.00
COD	\$ 20.00	\$ 16.00	\$ 24.00
SUSPENDED SOLIDS	\$ 15.00		\$ 15.00
pH	\$ 5.00		\$ 5.00
OIL AND GREASE	\$ 57.86	\$ 38.57	\$ 57.86
AMMONIA, NITROGEN	\$ 20.00	\$ 16.00	\$ 24.00
TEMPERATURE	\$ 5.00		\$ 5.00
PHOSPHORUS	\$ 20.00	\$ 16.00	\$ 24.00
TOTAL NITROGEN	\$ 29.57	\$ 65.00	\$ 97.50
CHLORIDE	\$ 15.00	\$ 10.00	\$ 15.00
ALUMINIUM	\$ 12.00	\$ 15.00	\$ 22.50
ARSENIC	\$ 12.00	\$ 15.00	\$ 22.50

Analysis	Current Cost	Reference Lab Cost	Proposed Cost (x) 1.5
CADMIUM	\$ 12.00	\$ 15.00	\$ 22.50
CHROMIUM	\$ 12.00	\$ 15.00	\$ 22.50
COPPER	\$ 12.00	\$ 15.00	\$ 22.50
CYANIDE	\$ 57.86		\$ 57.86
LEAD	\$ 12.00	\$ 15.00	\$ 22.50
MERCURY	\$ 15.00	\$ 15.00	\$ 22.50
MOLYBDENUM	\$ 12.00	\$ 15.00	\$ 22.50
NICKEL	\$ 12.00	\$ 15.00	\$ 22.50
PHENOL (4 AAP)	\$ 38.57	\$ 25.71	\$ 38.57
SELENIUM	\$ 12.00	\$ 15.00	\$ 22.50
SILVER	\$ 12.00	\$ 15.00	\$ 22.50
ZINC	\$ 12.00	\$ 15.00	\$ 22.50
NO <sub>2</sub>		\$ 20.00	\$ 30.00
NO <sub>3</sub>		\$ 20.00	\$ 30.00
TKN		\$ 25.00	\$ 35.00

	Current	Recommended	Based on Consortium Survey		
	per pound	per pound	Average per pound	Low per pound	High per pound
Surcharge					
CBOD over 250 mg/l	\$ 0.2000	\$ 0.2500	\$ 0.2424	\$ 0.0400	\$ 0.8000
TSS over 250 mg/l	\$ 0.1076	\$ 0.2000	\$ 0.1809	\$ 0.0200	\$ 0.6000
Ammonia (NH3-N) over 15 mg/l	\$ 0.3486	\$ 1.2100	\$ 1.2089	\$ 0.3100	\$ 3.1600
Total Phosphorus over 4 mg/l	\$ 0.6212	\$ 3.6700	\$ 3.6706	\$ 0.6600	\$ 7.1970

Staff has examined current charges and fees relating to wastewater treatment facility and found some did not cover actual cost to perform industrial monitory service, lab work or pollutant treatment. Staff conducted surveys with similar facilities in North Carolina in order to develop the proposed cost schedule presented.

# Stormwater Utility Fund

Stormwater fee is used to repair and maintain drainage facilities that convey storm water; thereby, improving drainage flow, and in many cases the water quality of storm water. The City started billing for single family residential units at \$4.50 per month in July 2017 with most multi-family and businesses being billed based on their individual impervious area or ERU in May 2018.

Number of ERUs	Monthly Rate Per ERU
First 60 (Includes Residential)	\$ 4.50
61 to 100	\$ 3.00
101 to 150	\$ 2.00
Above 150	\$ 1.00

# Debt Payment Funding

Fund	FY21 - 22			
	FY20-21 Adopted	Recommend	Incr/(Decr)	
General Fund	\$ 4,850,892	\$ 5,084,500	\$ 233,608	
Utility Fund	\$ 3,430,251	\$ 3,569,900	\$ 139,649	
Occupancy Tax Fund	\$ 446,621	\$ 446,621	\$ -	
Stormwater Fund	\$ 124,819	\$ 181,757	\$ 56,938	
Total	\$ 8,852,583	\$ 9,282,778	\$ 430,195	

Explanation of Changes	Debt Pd Other		Princ. Pmt		Total
	P&I Reductions	Fund	P&I New Debt	Incr.	
General Fund	\$ (360,648)	\$ (110,622)	\$ 293,411	\$ 411,467	\$ 233,608
Utility Fund	\$ (759,166)		\$ 456,075	\$ 442,740	\$ 139,649
Occupancy Tax Fund	\$ (110,622)	\$ 110,622			\$ -
Stormwater Fund	\$ -		\$ 56,763	\$ 175	\$ 56,938
Total of Changes	\$ (1,230,436)	\$ -	\$ 806,249	\$ 854,382	\$ 430,195

DEBT PAYMENTS AND BALANCES						
Manager's Recommended FY21-22						
	FY Paid	Adopted Princ & Int	FY21-22 Recom. Princ & Int	Outstanding Balance (7/1/2020)	Outstanding Balance (7/1/2021)	Tentative New Debt
General Obligation Bonds						
Sewer & Streets - 2011 Refunding GO	2022	\$ 257,950	\$ 246,408	\$ 485,000	\$ 240,000	
Sewer & Streets - 2013 Refunding GO	2025	\$ 346,040	\$ 332,440	\$ 1,488,000	\$ 1,168,000	
Police Lawsuit Settlement - 2014 GO	2025	\$ 190,145	\$ 186,320	\$ 850,000	\$ 680,000	
Parks & Rec (54.5%) & Streets (45.50%) 2017 GO Bonds	2037	\$ 461,657	\$ 447,906	\$ 4,675,000	\$ 4,400,000	
Streets - 2018 GO	2039	\$ 390,375	\$ 379,125	\$ 4,275,000	\$ 4,050,000	
Streets (22.8%) & Sewer (77.20%) 2017 Refunding GO	2030	\$ 972,700	\$ 949,700	\$ 7,110,000	\$ 6,410,000	
Subtotal - GO Bonds		\$ 2,618,867	\$ 2,541,899	\$ 18,883,000	\$ 16,948,000	\$ -
State Revolving Loans						
Water Plant Phase I	2032	\$ 436,757	\$ 428,358	\$ 4,031,606	\$ 3,695,639	
Water Plant Phase II	2033	\$ 147,093	\$ 147,093	\$ 1,912,212	\$ 1,765,118	
Stoney Creek Sewer Project	2037	\$ 221,806	\$ 218,645	\$ 2,857,452	\$ 2,689,366	
Plate Settlers Project (W1112) (Project to be completed May 2021)	2041	\$ 122,794	\$ 122,957	\$ 1,731,371	\$ 1,644,802	
Phase IV Sewer Improvements SRP (S1102)	2040	\$ 420,284	\$ 420,284	\$ 8,405,676	\$ 7,985,392	
Gravity Sewer Rehab (Big Ditch) SRP (S1103)	2041 (Est.)	\$ -	\$ 86,667	\$ -	\$ -	\$ 1,235,100
Water Lines & Booster Pump SRP (W1111)	2041 (Est.)	\$ -	\$ 246,452	\$ -	\$ -	\$ 3,610,000
2019 Water Improvements 2" Galvanized Lines WIF-1979	Awarded	\$ -	\$ -	\$ -	\$ -	\$ 2,998,100
Little Cherry Big Cherry Pump Station Relocation (ASADRA)	Awarded	\$ -	\$ -	\$ -	\$ -	\$ 3,058,000
Subtotal - State Revolving Loans		\$ 1,348,644	\$ 1,670,456	\$ 18,938,316	\$ 17,780,317	\$ 10,901,200

**Manager's Recommended FY21-22****Manager's Recommended FY21-22**

Totalment Loans							
City Hall/AMR Project/Streetscape I (2012)	2022	\$	367,025	\$	299,341	\$	651,000
Paramount & City Hall (2014)	2024	\$	316,350	\$	303,122	\$	1,000,000
Gateway Transit Building, HVAC Police & Streetscape (2014)	2034	\$	335,579	\$	327,931	\$	3,191,000
W.A.Foster & Goldsboro Events Center (2015)	2030	\$	627,191	\$	613,051	\$	4,852,000
Bryan Multi-Sports Complex (2017)	2032	\$	236,000	\$	233,000	\$	2,400,000
Utilities AMI Project (70.98%) & Streetscape (29.02%) (2017)	2032	\$	894,585	\$	894,425	\$	5,318,000
Lighting Bryan Multi-Sports Complex (2018)	2033	\$	110,622	\$	110,622	\$	264,432
IT Lease M5S Suntrust (2018)	2023	\$	102,266	\$	102,266	\$	289,041
Vehicles & Equipment (Of 60%: UF 14%; SF 26%) (2018)	2023	\$	480,873	\$	480,745	\$	1,365,000
Police Evidence Rm & Fire Station Renovation (2018)	2024	\$	522,693	\$	510,621	\$	4,947,000
IT Lease M5S Suntrust (2018)	2024	\$	98,593	\$	98,593	\$	364,448
Vehicles & Equipment (Of 56.07%: UF 43.93) General FD Portion (2018)	2024	\$	257,439	\$	256,620	\$	955,000
SNAP Commercial Garbage Trucks (2019)	2029	\$	68,526	\$	68,078	\$	542,000
Used Golf Equip Smith Truck PNC (2019)	2022	\$	59,873	\$	14,968	\$	68,756
Herman Park Center		\$	-	\$	-	\$	-
		\$	-	\$	-	\$	-
FY20 & FY21 Rolling Stock & Equipment (2021)	New	\$	-	\$	350,174	\$	-
		\$	-	\$	-	\$	-
FY22 Rolling Stock & Equipment (2022)	New	\$	-	\$	-	\$	-
		\$	-	\$	-	\$	-
IT Lease M07 (2022)	New	\$	-	\$	-	\$	-
		\$	-	\$	-	\$	-
Subtotal - Total Loans		\$	4,476,814	\$	4,463,754	\$	26,207,877
		\$	4,476,814	\$	4,463,754	\$	26,207,877
Subtotal - Grand Total		\$	8,444,325	\$	8,876,109	\$	57,180,736
		\$	8,444,325	\$	8,876,109	\$	57,180,736

Debt Paid Off FY21/FY22

**New Debt taken in FY20/FY21**

#### Principal Outstanding by Fund Summary

General Fund	\$ 28,191,455
Utility Fund	\$ 28,749,301
Stormwater Fund	\$ 239,980
<b>Total</b>	<b>\$ 57,180,736</b>

**General Fund**

**General Fund**

- Herman Park Center

\$11,750,000

Issuance:	Dec 2020 (FY20-21)
Amortization:	15 Year Level Principal
Interest Rate:	3%
First Interest:	FY22
First Principal:	FY22

**Note:** Debt service not included in Fy22 proposed budget.  
Total payment year 1 is \$1,140,720.

**Utility Fund**

- Water System Improvements (SRF)

\$2,998,000

2" galvanized water line replacement  
Funding Date: TBD  
Rate: 1.82%  
Amortization: 20 Year Level Principal  
We have requested and been approved for an extension for acceptance of the loan pending the completion of the FY19 and FY20 audit, as well as the utility rate study.

### Utility Fund

### Utility Fund

- Sewer System Improvements (SRF) \$3,058,000

Little Cherry Big Cherry Pump Station Relocation (ASADRA)  
Funding Date: TBD  
Rate: 1.82%  
Amortization: 20 Year Level Principal  
We have requested and been approved for an extension for acceptance of the loan pending the completion of the FY19 and FY20 audit.

**FY21-22 (General Fund)****FY21-22 (General Fund)**

- Equipment Loan

\$1,005,065

Department	Description	IFC Amount	Lease Amount
IT	2021 Ford Transit 250 XL (20) (Replace 1997 Van)	32,500	
IT	IT LEASE (Desktops, Laptops, Servers, Storage)		860,000
Public Works-Buildings & Grounds	2021 Ford F150 extended cab truck	30,000	
Planning	F150 Truck - Code Enforcement	25,000	
Public Works-Streets	10 Ton Dump	15,000	
Public Works-Solid Waste	Rear Loader	200,000	
Public Works-Solid Waste	Transfer Trailer	100,000	
Public Works-Solid Waste	Transfer Trailer	100,000	
Public Works-Solid Waste	Transfer Trailer	100,000	
Fire	Administrative Response Vehicle - F150	49,200	
Police	2021 Dodge Charger R/T RWD	56,804	
Police	2021 Dodge Durango AWD	53,437	
Police	2021 Dodge Durango AWD	53,437	
Police	2022 Chevy Tahoe PPV ZWD	56,487	
	Total	\$ 1,005,065	\$ 860,000

Issuance:	Dec 2021 (FY21-22)
Amortization:	59 Months
Interest Rate:	2.5% estimated
First Interest:	FY23
First Principal:	FY23

## Proposed New Debt Service

### FY20-21 (General Fund)

■ IT Lease #7 (servers and computers)	\$860,000
Issuance:	Dec 2021 (FY21-22)
Amortization:	59 Months
Interest Rate:	2.5% estimated
First Interest:	FY23
First Principal:	FY23

## POSITIONS

### NEW POSITIONS - RECOMMENDED

#### GENERAL FUND/ STORMWATER FUND/UTILITY FUND

Position	Department	Salary & Benefits
1. Computer Systems Admin II-Cityworks (20%)	IT (GF)	\$14,702
Computer Systems Admin II-Cityworks (40%)	Stormwater	\$30,765
Computer Systems Admin II-Cityworks (40%)	Distribution & Coll. (UF)	\$30,765
2. Clubhouse Manager (1/2 year)	Golf Course (GF)	\$20,466
	TOTAL	\$96,698

### POSITIONS REQUESTED/NOT RECOMMENDED

Position	Department	Salary & Benefits
1. Technical Director (PPT to FT)	Paramount (GF)	\$47,385
2. Executive Assistant	IT (GF)	\$54,854
3. Computer Systems Admin	IT (GF)	\$60,476
4. IT Project Manager	IT (GF)	\$77,185
5. Computer Systems Admin I	IT (GF)	\$66,675
6. Computer Systems Admin I	IT (GF)	\$66,675
7. Building & Grounds Supervisor	Bldgs. & Grounds (GF)	\$63,500
8. Maintenance Technician	Cemetery (GF)	\$37,127
9. Fire Inspector (Civilian) PT to FT	Fire (GF)	\$62,761
10. Park Technician	Parks & Recreation (GF)	\$35,359
11. Golf Technician (Turf)	Golf Course (GF)	\$35,359
12. Laboratory Technician	Water (UF)	\$47,385
13. SCADA Instrumentation Technician (a)	Water (UF)	\$52,242
14. Assistant Public Utilities Director	WRF (UF)	\$81,044
15. Compost Plant Operator	Compost (UF)	\$45,128
	TOTAL	\$833,157

## Authorized Positions

Fiscal Year	General Fund			Stormwater	Utility Fund	Occupancy		Total
	Public Safety	Non-Public Safety	Total			Tax Fund		
2012-13	207	199	406		62	2		470
2013-14	201	181	382		59	2		443
2014-15	202	182	384		61	2		447
2015-16	203	176	379		61	2		442
2016-17	203	190	393		63	2		458
2017-18	204	193	397	4	63	2		466
2018-19	205	189	394	10	64	3		471
2019-20	205	192	397	10	64	3		474
2020-21	205	193.5	398.5	11.5	67	3		480
2021-22 (Mgr Rec.)	205	194.7	399.7	11.9	67.4	3		482

## EMPLOYEE BENEFITS



Salary/Benefit Costs						
	General Fund	Utility Fund	Stormwater Fund	Occupancy Tax Fund	Downtown MSD	Total
Salaries (Reg & P/T)	\$ 19,741,671	\$ 3,171,803	\$ 468,593	\$ 145,860	\$ -	\$ 23,527,927
Social Security	\$ 1,515,555	\$ 242,834	\$ 36,046	\$ 11,277	\$ -	\$ 1,805,712
Retirement	\$ 2,230,950	\$ 359,014	\$ 53,292	\$ 16,672	\$ -	\$ 2,659,928
Health Insurance	\$ 2,384,310	\$ 436,298	\$ 81,062	\$ 6,540	\$ -	\$ 2,908,210
401(K)	\$ 824,215	\$ 126,972	\$ 18,848	\$ 5,896	\$ -	\$ 975,931
Wellness	\$ 99,984	\$ 21,000	\$ 3,600	\$ 900	\$ -	\$ 125,484
Cell Phone Stipend	\$ 68,960	\$ 720	\$ -	\$ 780	\$ -	\$ 70,460
Group Term Life	\$ 15,035	\$ 2,595	\$ 458	\$ 114	\$ -	\$ 18,202
COLA/Merit	\$ 347,237	\$ 58,194	\$ 8,631	\$ 2,690	\$ -	\$ 416,752
Bonus	\$ 171,115	\$ 28,497	\$ 4,956	\$ 1,239		\$ 205,807
Total	\$ 27,399,032	\$ 4,447,927	\$ 675,486	\$ 191,968	\$ -	\$ 32,714,413
Red – Cost but not funded in the FY21-22 Recommended.						

Salary Adjustment/Benefits		
Salary Adjustments	Cost	Recomm. Budget
1% Cost of Living Increase	\$277,834	\$-0-
1% Merit Adjustment (½ Year)	\$138,917	\$-0-
Bonus @ \$250/net	\$205,807	\$-0-
401(K) Contribution		
Non-Sworn Employees (4%)		\$713,904
Sworn Employees (5%)		\$262,027
Total Cost		\$975,931
Retirement Rates:		
	FY 2020-21	FY 2021-22
General Employees	10.21%	11.41%
Law Enforcement Employees	10.84%	12.24%
Employer Contribution Increase:		\$288,792
Health Insurance:		
Employer Increase estimated 3.0% for ½ Year		\$169,129

DEPARTMENTAL REQUESTS

General Fund Expenditures				
Department	FY20-21 Adpt	FY21-22 Recom.	FY21-22 Over (Under FY20-21)	
Police Department	\$ 9,548,140	\$ 9,539,592	\$ (8,548)	-0.09%
Fire Department	\$ 6,281,341	\$ 6,292,613	\$ 11,272	0.18%
Debt Service	\$ 4,858,292	\$ 5,094,550	\$ 236,258	4.86%
Solid Waste	\$ 3,600,852	\$ 3,696,059	\$ 95,207	2.64%
Parks and Recreation	\$ 3,204,826	\$ 3,115,647	\$ (89,179)	-2.78%
Information Technology	\$ 2,074,759	\$ 2,753,626	\$ 678,866	32.72%
Garage	\$ 2,121,518	\$ 2,177,810	\$ 56,292	2.65%
Finance	\$ 1,543,790	\$ 1,773,459	\$ 229,669	14.88%
Transfers & Shared Services	\$ 5,236	\$ 1,735,576	\$ 1,730,340	33046.98%
Planning & Redevelopment	\$ 1,518,973	\$ 1,278,265	\$ (240,708)	-15.85%
Engineering	\$ 984,926	\$ 1,102,369	\$ 117,443	11.92%
Street Maintenance	\$ 948,501	\$ 932,691	\$ (15,809)	-1.67%
City Manager	\$ 806,851	\$ 846,966	\$ 40,115	4.97%
Buildings & Grounds	\$ 731,717	\$ 715,826	\$ (15,891)	-2.17%
Human Resources Management	\$ 661,186	\$ 670,555	\$ 9,369	1.42%
Inspections	\$ 600,174	\$ 590,073	\$ (10,101)	-1.68%
Paramount Theater	\$ 606,537	\$ 571,555	\$ (34,982)	-5.77%
Golf Course	\$ 558,496	\$ 533,916	\$ (24,580)	-4.40%
Streets Utilities	\$ 521,000	\$ 501,000	\$ (20,000)	-3.84%
Public Works - Administration	\$ 467,474	\$ 498,116	\$ 30,641	6.55%
Special Expense Fees	\$ 441,900	\$ 464,029	\$ 22,129	5.01%
Non-Recurring Capital Outlay	\$ 410,785	\$ 407,191	\$ (3,594)	-0.87%
Mayor & Council	\$ 350,028	\$ 356,008	\$ 5,980	1.71%
Cemetery	\$ 351,882	\$ 355,706	\$ (6,175)	-1.71%
Downtown Development	\$ 254,141	\$ 326,947	\$ 72,805	28.65%
Street Paving Division	\$ 187,500	\$ 187,500	\$ -	~
Community Relations	\$ 160,985	\$ 149,006	\$ (11,979)	-7.44%
Goldsboro Event Center	\$ 131,731	\$ 128,512	\$ (3,218)	-2.44%
Office Supply Credits	\$ (7,357)	\$ (7,257)	\$ 100	-1.36%
Postage Service Credits	\$ (32,140)	\$ (32,542)	\$ (402)	1.25%
Garage Service Credits	\$ (1,478,825)	\$ (1,512,425)	\$ (33,600)	2.27%
	\$ 42,425,220	\$ 45,242,939	\$ 2,817,719	

General Fund Expenditures	
■ <b>Police Department (\$9,539,592)</b>	
Uniforms & Protective Clothing (ANSI 207 req.)	130,775
Software License Fees	138,027
Police ShotSpotter Fees	210,000
Administrative cars (9 requested, 3 recommended)	43,130
Line Cars (11 requested, 1 recommended)	
Priorities: Line Cars, Mini Crime Scope and Drones	
■ <b>Fire Department (\$6,292,613)</b>	
Uniforms & Protective Clothing	101,901
Vehicle Repairs & Maintenance	96,625
Administrative Car	49,200
Fire Hose	13,155
Air Packs	35,100
Priorities: Station 3 improvements and repairs (backup up into traffic), Airpacks.	

**General Fund Expenditures**

■ **Debt Service (\$5,094,550)**

Debt Service Payments (see chart)	5,094,550
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■ **Solid Waste (\$3,696,059)**

Landfill Charges (\$31.50/Ton)	445,000
Fleet Maintenance	320,000
Recycling Fees	95,000
Rear Loader	200,000
Refuse Transfer Trailer	300,000

Priorities: Three Transfer Trailers, Rear Loader

**General Fund Expenditures**

■ **Parks & Recreation (\$3,115,647)**

Operational and Maintenance Supplies	213,000
Building Maintenance	30,000
Utilities	119,000
Equipment Rent	10,000
Bank Fees	7,000

Priorities: (1) Park Technician for Grounds Maintenance Crew.

Equipment Shelter at Bryan Multi Sport Complex, Replaster Pool at Mina Weil Park, Repair Tennis Courts at Herman Park, and (1) Kubota Mower.

■ **Information Technology (\$2,753,626)**

Software License Fees	661,265
IT Lease (GF, SW, UF, OT Funds)	860,000
Telephone	299,100
Utility Van	32,500

Priorities: Executive Assistant, IT Project Manager, (2) 2022 Ford F250 Crew Cabs, HVAC for City Hall, Fiber Projects.

**General Fund Expenditures**

■ **Garage (\$2,177,810)**

Gasoline	450,000
Diesel Fuel	250,000
Tires and Tubes	153,000
Automotive Parts	330,000

Priorities: Heavy Duty Power Lifts

■ **Finance (\$1,773,459)**

Tax Listing	340,000
Consultant Fees	70,000
Audit (General Fund Portion)	54,500
Software License Fees	24,500

Priorities: Staffing levels for timely completion of critical financial activities (i.e. audit and budget)

■ **Transfers & Shared Svcs (\$1,735,576)**

Transfer to Capital Projects (TIGER grant match)	685,243
Fund Balance Transfer	758,741
Loan repayment – Utility Fund	290,592

**General Fund Expenditures**

■ **Planning (\$1,278,265)**

Clean and Cut Lots	40,000
Demolition	40,000
Maintenance of Enhancement Areas	70,600
Transportation Planning (80% NCDOT)	289,372
Consultant Fees	67,400

Priorities: F150 Code Enforcement Truck, Consultant Fees for required UDO updates per NCGS 160d and redistricting

■ **Engineering (\$1,102,369)**

Traffic Maintenance Materials	50,000
Traffic Signal Electricity	9,500
Signs & Markings Maint. Materials	25,000

Priorities: Sign shop activities and Senior Sign Technician transferred from Building & Grounds.

### **General Fund Expenditures**

#### ■ **Street Maintenance (\$932,691)**

Tandem Dump Truck	150,000
Asphalt & Concrete Repairs	50,000

Priorities: Tandem Dump Truck and Utility Trailer

#### ■ **City Manager (\$846,966)**

League of Municipalities - moved from org 7315	25,500
Institute of Government - moved from org 7315	14,300
Contract Services (HVAC, Elevator, Other Maint. Contracts)	41,500

#### ■ **Building & Grounds (\$715,826)**

Building Maintenance	40,000
Operational Supplies	35,000
Pick-Up Truck with Extended Cab	30,000

Priorities: Buildings & Grounds Supervisor, Pick-Up Truck, Riding Lawnmower  
Automatic Gates at Complex.

Note: Transferred Senior Sign Technician to Engineering.

### **General Fund Expenditures**

#### ■ **Human Resources (\$670,555)**

NeoGov-Applicant Tracking System	73,347
Health Maintenance Program	89,017
Employee Appreciation Day/Health Fair	9,225

Priorities: NeoGov employee management system, Outsourcing  
Background checks.

#### ■ **Inspections (\$590,073)**

Bank Fees	9,000
Travel	8,467

Priorities: Competitive wages for staff

### **General Fund Expenditures**

#### ■ **Paramount Theatre (\$571,555)**

Part-time salaries	75,908
Performance Series	37,300
Mini Split	33,000
Building Maintenance	34,650

Priorities: Salaries and wages for part-time staff used when revenue producing  
events occur, building maintenance to sustain the City's investment in the  
theater and remain code compliant, Mini Split to help cut electric costs.

#### ■ **Golf Course (\$533,916)**

Operational Supplies	45,000
Bank Fees	23,500

Priorities: Clubhouse Manager, Golf Technician (Turf), Chemical Sprayer,  
Irrigation Computer, Cart Path, and Golf Course Simulator.

### **General Fund Expenditures**

#### ■ **Street Utilities (\$501,000)**

Street Lights	470,000
Railroad Signal Maintenance	22,000

#### ■ **Public Works – Admin. (\$498,116)**

Electricity	90,000
Natural Gas	30,000
Janitorial Contract	25,000

Priorities: Operational supplies



General Fund Expenditures

- **Agency Support (\$464,029)**
  - GWTA Funding 303,129
  - Arts Council 22,500
- **Non-Recurring Capital Outlay (\$407,191)**
  - City's Portion Retiree Health Insurance 79,000
  - Economic Development Incentives 314,941

				FY22 Manager's Recommended Budget	
Company	Agreement	Total	FY	Amount	
Alta	12/5/2016	\$ 25,000.00	2022	\$ 5,000.00	
Alta	12/17/2018	\$ 26,875.00	2022	\$ 6,718.75	
AP Exhaust	5/4/2021	\$ 21,000.00	2022	\$ 7,000.00	
Michael Aram	12/16/2019	\$ 440,000.00	2022	\$ 34,000.00	
Atlantic Casualty	3/17/2020	\$ 100,000.00	2022	\$ 57,000.00	
WNB Landlords	2/15/2019	\$ 300,000.00	2022	\$ 200,000.00	
Stromberg Foods	2/26/2017	\$ 26,110.00	2022	\$ 5,222.00	
Total Economic Development Incentives		\$ 938,985.00		\$ 314,940.75	

AGENCY SUPPORT

Agency	FY 20-21 Allocation	FY 21-22 Requested	FY 21-22 Recommended	Incr (Decr)	% of Change
Literacy Connections	9,000	20,000	9,000	(11,000)	-55%
Rebuilding Broken Places	13,500	18,047	13,500	(4,547)	-25%
HGDC Community Crisis Ctr.	4,500	25,000	4,500	(20,500)	-82%
Boys & Girls Club	13,500	15,000	13,500	(1,500)	-10%
Arts Council	22,500	25,000	22,500	(2,500)	-10%
Wayne County Schools - PEG distribution	27,400	27,400	27,400	-	0%
WAGES (funded with CDBG-CV funds)	18,000	20,000	-	(20,000)	-100%
W.A.T.C.H. (funded with CDBG-CV funds)	18,000	25,000	-	(25,000)	-100%
Museum	13,500	15,000	13,500	(1,500)	-10%
Communities in Schools	13,500	20,000	13,500	(6,500)	-33%
Mental Health Association (3 year agrmt. FY20-FY22)	12,000	12,000	12,000	-	0%
Waynesborough Park	18,000	20,000	18,000	(2,000)	-10%
Goldsboro/Wayne Transportation	200,000	378,129	303,129	(75,000)	-20%
MIP (Mephibosheth Project Inc)	4,500	5,000	4,500	(500)	-10%
W.I.S.H.	9,000	12,000	9,000	(3,000)	-25%
Three In One Family Center	-	410,000	-	(410,000)	-100%
TOTALS	396,900	1,047,576	464,029	(583,547)	

General Fund Expenditures

- **Mayor/Council (\$356,008)**
  - City Attorney Fees 135,000
  - Consultant Fees (Friends of Seymour & Roosevelt Group) 50,875
- **Cemetery (\$355,706)**
  - Operational Supplies 12,000
  - Priorities: Excavator & Storage Building.
- **Downtown Development (\$326,947)**
  - Downtown Projects (public art work) 20,000
  - Priorities: Theatre Equipment & Christmas Wreaths

General Fund Expenditures

- **Street Paving (\$187,500)**
    - Paving Multi-use areas (NCDOT E-5707 Stoney Creek Greenway 187,500
    - No paving included in General Fund due to revenue constraints.
  - **Community Relations (\$149,006)**
    - Meals & Nutrition Supplies 14,000
    - Other Training 4,630
  - **Goldsboro Events Center (\$128,512)**
    - Part-time salaries 18,096
    - Electricity 13,200
    - Building Maintenance 16,000
- Priorities: Salaries and wages for part-time staff used when revenue producing events occur, building maintenance to sustain the City's investment in the theater and remain code compliant

## Stormwater Fund Expenditures

Department	FY20-21 Adopted	FY21-22 Recomm.	FY22 Over/(Under) FY21	% Change
Stormwater Operations	\$1,251,395	\$1,046,420	(\$204,975)	(16.3%)
Transfers & Shared Services	\$399,386	\$348,023	(\$51,363)	(12.9%)
Debt Service	<u>\$124,819</u>	<u>\$181,757</u>	<u>\$56,938</u>	<u>45.6%</u>
Total	<u>\$1,775,600</u>	<u>\$1,576,200</u>	<u>(\$199,400)</u>	<u>(11.2%)</u>

## Stormwater Fund Expenditures

### ■ Stormwater Department (\$1,046,420)

Utility Vehicle-F350	54,000
Operational Supplies	50,000
Landfill Charges	50,000

Priorities: Global R4 Street Sweeper to replace 2004 Tymco, Street Sweeper

### ■ Transfers & Shared Services \$348,023)

Shared Services Charge General Fund	110,245
Transfer to Stormwater Capital Project Fund*	237,778

Priorities: \*Condition Assessment and Mapping of Stormwater System, Virginia Street or Other Named Projects

### ■ Debt Service \$181,757)

Debt Service Payments (See chart)	181,757
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## Utility Fund Expenditures

Department	FY20-21 Adopted	FY21-22 Recomm.	FY22 Over/(Under) FY21	% Change
Billing, Meter & Inventory Services	\$770,682	\$747,692	(\$22,990)	(3%)
Distribution & Collections	\$2,376,581	\$2,448,303	\$71,722	3%
Water Treatment Plant	\$2,837,648	\$4,581,200	\$1,743,552	58.8%
Water Reclamation Facility	\$3,638,009	\$4,920,845	\$1,282,836	35.1%
Utility Fund Capital Expense	\$701,210	\$133,410	(\$567,800)	(81%)
Compost Facility	\$838,024	\$703,921	(\$134,102)	(16%)
Transfers & Shared Services	\$3,802,580	\$3,097,595	(\$704,895)	(18.5%)
Debt Service	<u>\$3,437,651</u>	<u>\$3,577,300</u>	<u>\$139,649</u>	<u>4%</u>
Total	<u>\$18,402,385</u>	<u>\$20,210,267</u>	<u>\$1,807,882</u>	<u>9.7%</u>

## Utility Fund Expenditures

### ■ Water Reclamation Facility (\$4,920,845)

Electricity	600,000
Mach/Equipment Maintenance	703,162
Generators	500,000

Priorities: Barscreens at Little Cherry Pump Station and 117 Barscreens; UV System – if it fails must use hypochlorite to disinfect

### ■ Water Treatment Plant (\$4,581,200)

Consultant (Utility Master Plan)	550,000
Chemicals	978,534
Mach./Equip. Maintenance	805,300
Electricity	300,000

Priorities: Engineering services update Utility Master Plan (2008), Laboratory Technician, Utility Maintenance Agreement to provide ongoing maintenance for water tanks

Utility Fund Expenditures	
■ <b><u>Debt Service (\$3,577,300)</u></b>	
Debt Service Payments (see chart)	3,577,300
■ <b><u>Transfers &amp; Shared Svcs (\$3,097,595)</u></b>	
Shared Services General Fund	3,097,595
■ <b><u>Distribution and Collections Division (\$2,448,303)</u></b>	
Water Meters & Boxes	120,000
Fire Hydrants/Water Valve Replacement	120,000
Pipe Inspection Camera	135,000
Priorities: Forklift, Lowboy trailer, Pipe inspection cameras, Bobcat excavator E55 and Utility trailer	

Utility Fund Expenditures	
■ <b><u>Billing, Inventory &amp; Meter Services (\$747,692)</u></b>	
Contract Services (QS1 billing)	120,000
Bank Fees	110,000
■ <b><u>Compost Facility (\$703,921)</u></b>	
Mach/Equipment Maintenance	108,000
Electricity	68,000
Priorities: Dump Truck replacing 2003 model, Compost Plant Operator	
■ <b><u>Utility Fund (Capital) (\$133,410)</u></b>	
Utility Improvements (Inflow & Infiltration Repairs)	110,000
Survey Utility Box	9,410

**DOWNTOWN MUNCICPAL SERVICE DISTRICT FUND**  
**OCCUPANCY TAX FUNDS**

Downtown District		
	FY20-21 Adopted Budget	FY 21-22 Recommended Budget
<b>Revenues:</b>		
Property Tax Special District	\$97,075	\$95,174
Investment Earnings	\$823	\$0
<b>Total Revenues</b>	<b>\$97,898</b>	<b>\$95,174</b>
<b>Expenditures:</b>		
Advertising	\$21,280	\$22,000
Beautification Program	\$20,000	\$19,021
Incentive Grant Program	\$15,000	\$15,000
Other Expenditures	\$24,618	\$39,153
Transfers to Fund Balance	\$17,000	\$0
<b>Total Expenditures</b>	<b>\$97,898</b>	<b>\$95,174</b>
Municipal Service District Rate: 23.5 cents per \$100 valuation		

# Occupancy Tax Fund

	FY 20-21 Budget	FY 21-22 Recomm.
<b>Revenues:</b>		
80% Civic Center	\$686,100	\$625,000
20% Travel & Tourism	\$175,700	\$155,000
County of Wayne 1%	\$170,000	\$175,975
Investment Earnings	\$5,500	\$200
Other Revenue	\$6,580	\$33,493
Fund Balance Appropriated	\$115,963	\$110,000
<b>Total Revenues</b>	<b>\$1,159,843</b>	<b>\$1,099,668</b>
<b>Expenditures:</b>		
Civic Center		
Debt Service	\$446,621	\$446,622
County of Wayne (40% Portion)	\$344,720	\$312,000
Travel & Tourism	\$368,502	\$341,046
<b>Total Expenditures</b>	<b>\$1,159,843</b>	<b>\$1,099,668</b>

- Current levy is 5% for local hotel and motel occupancy
- County of Wayne's funding of the 1% occupancy tax
- Fund Balance Appropriation of \$110K is for Musco Lighting payment for Bryan Multi Sports Complex of \$110K.

Priorities: To help our lodging industry bounce back from COVID-19 using research-based marketing plans, securing events that generate overnight travel in Goldsboro and Wayne County.

## VEHICLES AND CAPITAL OUTLAY

### Capital Requests Recommended FY21-22

Capital Outlay Type	FY21-22		FY20-21	
	Request	Manager Recomm.	Request	Adopted
<b>General Fund</b>				
Buildings & Improvements	\$ 4,719,322	\$ 40,000	\$1,155,593	\$ 30,000
Rolling Stock/Equipment/Furniture/Fixtures	1,963,788	911,855	1,854,699	754,319
Vehicles	1,235,817	192,500	1,303,526	361,930
Infrastructure	3,158,884	1,005,065	419,910	381,310
<b>Subtotal General Fund</b>	<b>\$ 11,077,811</b>	<b>\$ 2,149,420</b>	<b>\$ 4,733,728</b>	<b>\$ 1,527,559</b>
<b>Utility Fund</b>				
Buildings & Improvements	\$ 150,000	\$ -	\$ 150,000	\$ -
Rolling Stock/Equipment/Furniture/Fixtures	680,584	1,947,055	387,760	55,260
Vehicles	247,206	193,210	515,800	387,500
Distribution System	4,350,055	71,706	2,270,000	625,000
<b>Subtotal Utility Fund</b>	<b>\$ 5,427,845</b>	<b>\$ 2,211,971</b>	<b>\$ 3,323,560</b>	<b>\$ 1,067,760</b>
<b>Stormwater Fund</b>				
Rolling Stock/Equipment/Furniture/Fixtures	\$ -	\$ -	\$ 1,566	\$ 1,566
Vehicles	344,000	54,000	267,600	267,600
<b>Subtotal Stormwater Fund</b>	<b>\$ 344,000</b>	<b>\$ 54,000</b>	<b>\$ 269,166</b>	<b>\$ 269,166</b>
<b>Downtown MSD Tax Fund</b>				
Rolling Stock/Equipment/Furniture/Fixtures	\$ 13,000	\$ 13,000	\$ -	\$ -
<b>Subtotal Downtown MSD Tax Fund</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Occupancy Tax Fund</b>				
Rolling Stock/Equipment/Furniture/Fixtures	\$ -	\$ -	\$ 4,665	\$ 4,665
<b>Subtotal Occupancy Tax Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,665</b>	<b>\$ 4,665</b>
<b>All Funds Total</b>	<b>\$ 16,862,656</b>	<b>\$ 4,428,391</b>	<b>\$ 8,331,119</b>	<b>\$ 2,869,150</b>

### Capital Requests

Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
<b>General Fund</b>				
Paramount	HVAC	Mini Splits	\$ 30,000	\$ 30,000
			\$ 30,000	\$ 30,000
GEC	Facility Updates-GEC	Portico Façade	\$ 20,000	\$ -
			\$ 20,000	\$ -
Downtown Development	Theater Equipment Christmas Decorations	Outdoor Movie & PA System Wreaths	\$ 20,000	\$ -
			\$ 40,000	\$ -
			\$ 60,000	\$ -
Information Technology	Technology Capital	Network Storage	\$ 16,000	\$ 3,600
	Technology Capital	Plotter for Inspections	\$ 6,000	\$ -
	Technology Capital	Fiber Projects for Willowdale, Old Transit Facility, Fire Training Facility,	\$ 219,600	\$ -
	Crew-Cab Pick-Up Truck	2022 Ford F-250 CrewCab 4x4 (Replace Green 2002 Mailbu)	\$ 32,500	\$ -
	Crew-Cab Pick-Up Truck	2022 Ford F-250 CrewCab 2WD	\$ 32,000	\$ -
	Utility Van	Ford Econoline Van (E350) (7) (Replace 1997 Van)	\$ 32,500	\$ 32,500
	Building Remodel		\$ 170,000	\$ 10,000
	HVAC	City Hall	\$ 309,487	\$ -
	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 860,000	\$ 860,000
			\$ 1,678,087	\$ 906,100
Garage	Power Lifts	Heavy Duty Power Lifts	\$ 45,000	\$ -
	Power Lifts	Light Duty In-Ground Lifts	\$ 13,500	\$ -
			\$ 58,500	\$ -

### Capital Requests

Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Building Maintenance	Riding Lawnmower	Big Dog FX1000 60" Deck 35 HP	\$ 12,000	\$ -
	Pick-Up Truck W/Extende	2021 Ford F150 extended cab truck	\$ 30,000	\$ 30,000
	Miscellaneous Equipment	Complete light pole assemblies with fixtures.	\$ 11,000	\$ -
	Fence/Railings	Automatic electric chain driven gates with key code or key fob access.	\$ 31,000	\$ -
	Gas Pak A/C Units	7.5 Ton Trane Gas Pak	\$ 12,000	\$ -
			\$ 96,000	\$ 30,000
Cemetery	Excavator	Mini Excavator	\$ 25,264	\$ -
	Storage Building	40x50x15 Commercial building with 20yr warranty	\$ 64,000	\$ -
			\$ 89,264	\$ -
Planning	Compact Pick-Up Trucks	F150 Code Enforcement Truck	\$ 25,000	\$ 25,000
	NCDOT ROW Purchase	SS/NCDOT U5724 Central Hts Road Realignment ROW Acquisition (2 of 3)	\$ 187,500	\$ -
	Sidewalks	NCDOT U-5994 Wayne Memorial Drive	\$ 1,310	\$ -
	Sidewalks	NCDOT U-5724 N William St Widening	\$ 68,775	\$ -
	Sidewalks	NCDOT U-2714 Central Heights Road	\$ 32,232	\$ -
			\$ 314,817	\$ 25,000
Streets	Tandem Dump Truck	10 Ton Dump	\$ 150,000	\$ 150,000
	Utility Trailer	18ft Utility trailer	\$ 6,000	\$ -
			\$ 156,000	\$ 150,000

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Street Utilities	Storm Drainage Improven	Storm Drainage Improvements for North Virginia Street (\$100,000), Mus	\$ -	\$ -
	Railroad Signals	Railroad Signals	\$ 5,000	\$ 5,000
			\$ 5,000	\$ 5,000
Street Paving	Paving Multi-Use Areas	Paving Petition received on 6-30-14 for Branch Street from Vann Street	\$ 412,500	\$ -
	Paving Multi-Use Areas	Various dirt street paving	\$ 330,000	\$ -
	Paving Multi-Use Areas	Stoney Creek Greenway - NCDOT Project EB-5707	\$ 187,500	\$ 187,500
			\$ 930,000	\$ 187,500
Solid Waste	Garbage Packer	Rear Loader	\$ 200,000	\$ 200,000
	Leaf Trailers	Leaf Trailer	\$ 20,000	\$ -
	Refuse Transfer Trailer	Transfer Trailer	\$ 100,000	\$ 100,000
	Refuse Transfer Trailer	Transfer Trailer	\$ 100,000	\$ 100,000
	Refuse Transfer Trailer	Transfer Trailer	\$ 100,000	\$ 100,000
	1/2 Ton Pick-Up W/Lift Ga	Pickup Truck w/lift gate	\$ 50,000	\$ -
			\$ 570,000	\$ 500,000

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Fire	Administrative Car	Administrative Response Vehicle - F150	\$ 49,200	\$ 49,200
	Administrative Car	Administrative Rsponse Vehicle - F250	\$ 45,000	\$ -
	Administrative Car	Administrative Response - Tahoe	\$ 48,000	\$ -
	Aerial Fire Truck	2000/EONE Quint	\$ 882,000	\$ -
	Engine Replacement	1991/Pierce Dash	\$ 607,000	\$ -
	Fire Hose	Fire Hose Replacement	\$ 14,435	\$ 13,155
	Miscellaneous Equipment	Equipment for Aerial Fire Truck	\$ 155,976	\$ -
	Miscellaneous Equipment	Equipment for Fire Pumper Truck	\$ 108,618	\$ -
	Miscellaneous Equipment	Skid Unit for conversion to Brush Truck	\$ 17,253	\$ -
	Miscellaneous Equipment	Deployable Shelter for Water Rescue Team	\$ 34,251	\$ -
	Miscellaneous Equipment	Inflatable Fire House for Community Outreach & Education	\$ 8,500	\$ -
	Miscellaneous Equipment	(11) Portable Radios	\$ 87,650	\$ -
	Miscellaneous Equipment	Rescue Jack	\$ 12,544	\$ -
	Facility Updates - Fire Station 1		\$ 8,000	\$ -
	Facility Updates - Fire Station 3		\$ 55,000	\$ -
	Facility Updates - Fire Station 5		\$ 48,000	\$ -
	Facility Updates - Fire Training		\$ 33,340	\$ -
	Air Packs	Air Packs	\$ 37,900	\$ 35,100
	Thermal Imaging Camera	Thermal Imgaing Camera	\$ 5,500	\$ -
	Fire Station	Fire Station 3	\$ 2,525,000	\$ -
	FEMA Source Capture Exh	Source Capture System - St. 4	\$ 62,795	\$ -
			\$ 4,845,962	\$ 97,455

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Police	Sports Utility Vehicle	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Administrative Car	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Administrative Car	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Administrative Car	2021 Dodge Durango AWD	\$ 33,437	\$ 53,437
	Administrative Car	2021 Dodge Durango AWD	\$ 33,437	\$ 53,437
	Administrative Car	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Administrative Car	2021 Dodge Charger R/T RWD	\$ 35,004	\$ 55,004
	Administrative Car	2021 Dodge RAM CC SSV	\$ 32,258	\$ -
	Administrative Car	2021 Dodge RAM CC SSV	\$ 32,258	\$ -
	Administrative Car	2021 Dodge RAM CC SSV	\$ 32,258	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ 56,487
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2022 Chevy Tahoe PPV 2WD	\$ 36,487	\$ -
	Line Cars	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Line Cars	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Line Cars	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Line Cars	2021 Dodge Charger RWD V8	\$ 26,448	\$ -
	Radar Units		\$ 44,978	\$ -
	Portable Radios		\$ 92,169	\$ -
	Polygraph Machine	Polygraph Machine	\$ 6,000	\$ -
	Miscellaneous Equipment	Latent Expert Workstation, Digital Camera	\$ 40,900	\$ -
	Miscellaneous Equipment	Drone	\$ 19,200	\$ -
	Miscellaneous Equipment	Drone	\$ 19,200	\$ -
	Miscellaneous Equipment	Mini Crime Scope	\$ 11,250	\$ -
			\$ 909,381	\$ 218,365

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Parks & Recreation	Park House Restoration	Park House Deck & Support Structures	\$ 35,000	\$ -
	Heavy-Duty Mower	BefcoSuper Flex Mower 14' attachment for a tractor	\$ 26,200	\$ -
	Tractor	Kubota 7060 Tractor	\$ 67,000	\$ -
	72" Deck Mower	Hustler Mower	\$ 12,000	\$ -
	Playground Equipment	South End Park Playground Replacement*	\$ 30,000	\$ -
	Basketball Court Improve	Demolish existing basketball court and replace with new court*	\$ 30,000	\$ -
	T.C. Coley(Formerly WA F	Replace Roof over Recreation Room area of TC Coley Community Cente	\$ 45,000	\$ -
	Maintenance Shop Constr	Maintenance Building for Bryan MSCX	\$ 315,000	\$ -
	Outdoor Pool Repair	Replastering Mina Weil Pool	\$ 65,000	\$ -
	Herman Park Center Roof	Herman Park Center Roof	\$ 65,000	\$ -
	Tennis Court Reconstructi	Reconstruct Tennis Courts at Herman Park	\$ 110,000	\$ -
	Tennis Court Reconstructi	Reconstruct Tennis Courts at Herman Park	\$ 400,000	\$ -
			\$ 1,200,200	\$ -
Golf Course	Computer Work Station	Irrigation Computer for GC	\$ 25,000	\$ -
	Computer System	Golf Course Simulator	\$ 40,000	\$ -
	Golf Course Improvement	Driving Range Cart Path	\$ 9,600	\$ -
	Chemical Sprayer	Golf Course Chemical Sprayer	\$ 40,000	\$ -
			\$ 114,600	\$ -
Vehicles			\$ 3,327,348	\$ 1,005,065
Other Capital			\$ 7,750,463	\$ 1,144,355
TOTAL GENERAL FUND			\$ 11,077,811	\$ 2,149,420



Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Stormwater	Street Sweeper	2021 Global or Tymco Sweeper	\$ 290,000	\$ -
	Utility Vehicle	2021 F350 service	\$ 54,000	\$ 54,000
			\$ 344,000	\$ 54,000
		Vehicles	\$ 344,000	\$ 54,000
		Other Capital	\$ -	\$ -
TOTAL STORMWATER FUND			\$ 344,000	\$ 54,000
Meter & Billing Services	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ 25,500	\$ -
	Truck	Ford F-150	\$ 25,500	\$ -
			\$ 51,000	\$ -
Distributions & Collection	Excavator	Bobcat Excavator	\$ 77,000	\$ -
	Forklift	Forklift	\$ 35,000	\$ -
	Lowboy	Lowboy Trailer	\$ 52,000	\$ -
	Miscellaneous Equipment	Hydraulic breaker with nail point, for bobcat excavator	\$ 8,874	\$ -
	Combo-Push Video System	Push Camera	\$ 8,500	\$ -
	Utility Trailer	Utility trailer	\$ 20,000	\$ -
	Pipe Inspection cameras	Pipe Inspection cameras	\$ 135,000	\$ 135,000
	Pipe Inspection Camera	Manhole Camera	\$ 8,500	\$ -
			\$ 344,874	\$ 135,000
Water Treatment	Administrative Car	2021 Ford Escape	\$ 21,706	\$ 21,706
	Pump	Upsize #4 Pump	\$ 252,000	\$ -
	Pump Station Upgrade	Neuse River Pump Station Transfer Switch	\$ 160,000	\$ 160,000
	Elevated Tank	Elevated Tank Asset Management 4 x's	\$ 490,000	\$ 490,000
	Miscellaneous Equipment	Total Organic Carbon Analyzer	\$ 23,000	\$ 23,000
	Miscellaneous Equipment	Flood Barriers, Concrete Work for Generator Area	\$ 50,000	\$ -
	Equipment Shelter	Equipment Building	\$ 100,000	\$ -
			\$ 1,096,706	\$ 694,706

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Water Reclamation	Administrative Car	Ford Ranger	\$ 25,000	\$ 25,000
	Administrative Car	Ford Escape	\$ 25,000	\$ 25,000
	Miscellaneous Equipment	Hach Multi-Bottle Sampler	\$ 7,300	\$ 7,300
	Miscellaneous Equipment	2007 Buchi-Distillation (of water)	\$ 18,500	\$ 18,500
	Generator	Westbrook Pump Station Generator	\$ 500,000	\$ 500,000
	Aerators	Aerator Rehabilitation	\$ 122,055	\$ 122,055
	WASS Valve Replacement	Wass Valve Replacement	\$ 95,000	\$ 95,000
	U.V. System Replacement	U.V. System Replacement	\$ 1,030,000	\$ -
	Barscreen	Barscreen At New Hope	\$ 200,000	\$ 200,000
	Barscreen	Barscreen At Hwy 117	\$ 225,000	\$ 225,000
	Barscreen	Barscreen At Cherry Hospital	\$ 225,000	\$ -
	Pump	Westbrook Pump Station Upgrades VFD for Pump #5	\$ 240,000	\$ -
	Hypo Day Tank	Bulk Chemical Tank	\$ 45,000	\$ 45,000
			\$ 2,757,855	\$ 1,262,855
Utility Fund-Capital	Miscellaneous Equipment	Survey Utility Box	\$ 9,410	\$ 9,410
	Sewer Improvements	Sanitary sewer rehabilitation repairs based on I&I Study	\$ 110,000	\$ 110,000
	Sewer Improvements	Oak Forest Road, Courtney Road, US 117 South, and Smith Drive	\$ 864,000	\$ -
	Water Improvements	Branch Street from Vann Street to Truman Street	\$ 44,000	\$ -
			\$ 1,027,410	\$ 119,410
Compost	Mixing Truck	Dump Truck	\$ 150,000	\$ -
			\$ 150,000	\$ -
		Vehicles	\$ 431,206	\$ 71,706
		Other Capital	\$ 4,996,639	\$ 2,140,265
TOTAL UTILITY FUND			\$ 5,427,845	\$ 2,211,971

Capital Requests				
Department	Description	Item To Be Purchased	Budget Requested	Budget Recomm. 6/1/21
Downtown District	Center Street Park	Percussion Park-South Center	\$ 13,000	\$ 13,000
			\$ 13,000	\$ 13,000
		Vehicles	\$ -	\$ -
		Other Capital	\$ 13,000	\$ 13,000
			\$ 13,000	\$ 13,000
TOTAL DOWNTOWN DISTRICT FUND			\$ 13,000	\$ 13,000
Travel & Tourism	Technology Lease - FY21	IT LEASE (Desktops, Laptops, Servers, Storage)	\$ -	\$ -
			\$ -	\$ -
		Vehicles	\$ -	\$ -
		Other Capital	\$ -	\$ -
			\$ -	\$ -
TOTAL OCCUPANCY TAX FUND			\$ -	\$ -
		Vehicles	\$ 4,102,554	\$ 1,130,771
		Other Capital	\$ 12,760,102	\$ 3,297,620
TOTAL ALL OPERATING FUNDS			\$ 16,862,656	\$ 4,428,391

## Next Steps

- ✓ Public Hearing scheduled for tonight (June 7, 2021) at 7 pm in Council Chambers
- ✓ Letters have been sent to Agencies
- ✓ Scheduling any additional budget work sessions.
  - ✓ June 14, 2021 at 3:00 pm, location to be determined.
- ✓ Recommend Adoption of FY21-22 Budget at June 21 meeting.
- ✓ Manager final comments on today's Budget Presentation.

**Do you concur with or modify the following:**

- 1. Use a portion of the ARP (\$1.7M) for the provision of services; place the remainder of ARP funds received this year (\$2.7M) in a special revenue fund to be used as determined by Council
- 2. A loan for essential vehicles (\$1.8M)
- 3. Raising the property tax 3-cents per \$100 valuation (\$38/year for \$127K median value home in Goldsboro per U.S. Census Bureau information)
- 4. Raising the water and sewer utility rates 15% (\$10/month inside the City \$68 to \$78; \$19/mo outside the City \$127 to \$146; still < avg for utilities in NC using same rate structure per UNC SoG Dashboard)

Mr. Salmon asked council for a consensus regarding the four items listed above. Council discussed the items in question. Mayor Pro Tem Ham mentioned the next meeting will be June 14, 2021. Ms. Gwynn shared what the provision of services cover to include health, safety, and welfare: Police, Fire, and Community Relations. The special revenue fund would be a fund for whatever projects Council decides. Ms. Gwynn shared that the expenditure would be in contingency and only council can approve the use of those funds. Mr. Mike Wagner, Public Utilities Director shared information concerning the water and sewer issues in Goldsboro.

Council discussed the first item regarding using the ARP funds and came to a consensus to use the ARP funds as described.

Mayor Pro Tem Ham recessed the meeting at 5:50. Council returned at 6:26 pm.

Upon motion of Councilmember Broadaway, seconded by Councilmember Jones and unanimously carried, Council excused Councilmember Aycock from the remainder of the meeting. Council proceeded with the remaining work session items.

**Boards and Commissions Discussion**

Ms. Laura Getz shared information regarding current vacancies on the Commission on Community Relations and Development and the Recreation Advisory Commission. Council discussed the vacancies and recommended the following citizens for appointment. The clerk will bring back a resolution appointing the members at the June 21, 2021 council meeting.

*Commission on Community Relations and Development*

Terri Bradley  
Marcus Lewis

*Recreation Advisory Commission*

Joanne Clark

**Consent Agenda Review.** Each item was reviewed.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

**CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 7, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews

Absent: Mayor Chuck Allen  
Councilmember Gene Aycock

Mayor Pro Tem Ham called the meeting to order at 7:00 p.m.

Pastor DJ Coles with Cornerstone Church of Goldsboro provided the invocation. The Pledge of Allegiance followed.

**Roll Call.**

**Approval of Minutes.** Upon motion of Councilmember Polack, seconded by Councilmember Broadway and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of May 3, 2021 and the Minutes of the Work Session and Regular Meeting of May 17, 2021.

**Presentations.**

**City Clerk Swearing In Ceremony-**Representative John Bell administered the oath of office as city clerk to Laura Getz. Her family joined her for the ceremony.

**Public Hearings.**

**Public Hearing on FY2021-2022 Annual Operating Budget. Public Hearing Held.** The North Carolina General Statute §159-12 requires the governing board to conduct a public hearing prior to the adoption of the annual operating budget. Statute further requires that the budget officer file notice of the availability of the budget for public inspection and the date and time of the budget hearing. This was done on Tuesday, June 1, 2021 in the Goldsboro News-Argus, and additionally published on the City’s website and via social media.

Upon closing of the public hearing, staff will be prepared to present the FY2021-2022 annual operating budget ordinance for proposed adoption at the June 21, 2021 meeting.

It is recommended Council:

1. Conduct public hearing on the annual operating budget at the June 7, 2021 council meeting at 7:00 p.m.
2. Establish any additional budget work session(s) date(s) and times, if necessary before June 30, 2021 at midnight.
3. If no further discussion is requested, adopt the FY2021-2022 annual operating budget ordinance at the June 21, 2021 meeting.

**Mayor Pro Tem Ham opened the public hearing and the following people spoke:**

1. Mary Ann Dudley, C’aisa Allen and Meghan Pakalnis—Boys and Girls Club of Wayne County shared information concerning the Boys and Girls Club and requested their original amount of funding.
2. Georgia Dees and Diane Belmont—Arts Council shared information concerning the Arts Council and requested their original requested budget amount of funding.
3. Phyllis Merritt-James shared concerns about the proposed budget to include increasing base pay, opportunities, infrastructure, healthy communities, and to consider our children.
4. Carl Martin shared concerns about the proposed budget to include the Paramount Theater, Event Center, Golf Course, Multi-Sports Complex, Cornerstone Commons and Parks and Recreation.
5. Janice Scanes shared concerns about the budget to include raising the water and sewer rates and how that rate increase would affect the elderly.
6. Dr. David Craig shared concerns about the budget to include increasing the city’s fund balance.
7. Thomas Rice –MLFL shared there is a need to help the homeless and requested the city’s help to house the homeless.

No one else spoke and the public hearing was closed.

**Public Hearing-FY21-22 Annual Action Plan and Recommended Budget. Public Hearing Held.** City Council action is needed to accept an increase in FY21-22 allocation of funds by the United States Department of Housing and Urban Development (HUD) from the Community Development Block Grant (CDBG), and American Rescue Plan (ARP). In addition, City Council must approve the FY21-22 Annual Action Plan and budget recommendations in preparation for HUD’s submission deadline on June 16, 2021.



City Council approved the Annual Action Plan on May 3, 2021. Subsequently, HUD awarded an additional amount of \$5,142 to the CDBG formula allocation, bringing the total amount to \$354,122. HUD also awarded \$907,913 in HOME funds specifically tied to the American Rescue Plan (ARP). HUD has awarded \$349,980 in CDBG and \$250,738 in HOME funds to the City of Goldsboro for use to develop viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, mainly for persons of low-to-moderate income.

Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development projects. Staff has developed a plan to responsibly spend these funds in the upcoming fiscal year.

In order to adhere to the City's Citizen Participation Plan, and while operating under HUD's waiver to reduce the required public comment, the public was notified of the additional funds and a 3-day comment period was held June 4, 2021 to June 6, 2021. On June 7, 2021 during the City Council's Regular Meeting, staff will provide the City Council with a presentation of the revisions to the FY21-22 Annual Action Plan and budget recommendations. In addition, a public hearing will be held during the regular meeting to gather public input on the use of HUD funds. All public meetings and hearings, as well as the availability of draft plans for public review and comment, were duly advertised in the Goldsboro News Argus as well as on the City's website.

To date staff has received one comment via telephone from a resident regarding American Rescue Plan funds. Comments will be incorporated into the final submission of the FY21-22 Annual Action Plan.

The 2021-2022 Annual Action Plan is the second year of implementing the Five-Year Consolidated Plan for 2020-2024. A summary of the 2021-2022 drafted Annual Action Plan proposed activities and use of funds is attached. Accomplishments will be reported in the CAPER.

It is recommended Council accept the increased FY21-22 allocation of funds by HUD from the CDBG program and allocation of HOME funds through the American Rescue Plan (ARP) and approve the FY21-22 Annual Action Plan and budget recommendations presented during City Council's Regular Meeting of June 7, 2021 in preparation for HUD's submission deadline on June 16, 2021.

It is also recommended Council authorize the Mayor and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and ARP funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD.

Ms. Felecia Williams introduced Ms. Lea Henry, President of Two Rivers Development, who provided information on the Annual Action Plan. She shared that the city's citizen participation plan requires additional monies allocated to be brought back to the public. She shared detailed information regarding the additional funds.

Mayor Pro Tem Ham opened the Public Hearing. No one spoke and the public hearing was closed.

Councilmember Broadway made a motion to approve the FY21-22 Annual Action Plan and budget recommendations presented during City Council's Regular Meeting of June 7, 2021 in preparation for HUD's submission deadline on June 16, 2021. The motion was seconded by Councilmember Polack and was unanimously carried.

Councilmember Polack made a motion to authorize the mayor pro tem and staff to execute and file the Annual Action Plan, along with the required Certifications, the SF-424, and Grant Agreements that are required to receive CDBG and ARP funding for and on behalf of the City of Goldsboro, and to make necessary changes to those documents where required by HUD. The motion was seconded by Councilmember Jones and was unanimously carried.

**Public Comment Period.** Mayor Pro Tem Ham opened the public comment period. The following people spoke:

1. Sylvia Barnes shared concerns about leaf and limb charges, councilmembers not responding to their constituents and concerns regarding the Wayne County Public Library.
2. Carl Martin shared concerns about the financial audit and requested that a forensic audit be conducted.

3. Dr. David Craig shared information about the Goldsboro-Wayne Racial and Ethnic Disparities-Disproportionate Minority Contact Initiative.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** Mayor Pro Tem David Ham presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Broadaway moved the items on the Consent Agenda, Items E, F, G, H, and I as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack. A roll call vote resulted in Mayor Pro Tem Ham, Councilmembers Jones, Broadaway and Polack voting in favor of the motion. Councilmember Matthews voted against the motion. The motion carried 4:1. The items on the Consent Agenda were as follows:

**Resolution – Intent to Standardize Flood Barriers. Resolution Adopted.** The City of Goldsboro owns a flood barrier system to protect areas of the water treatment plant from infiltration during extreme flooding. The system consists of portable, hollow, plastic wall sections 36” tall by 40” long and corners, called multi hubs that are 36” tall and 17” long. Sections of the system are joined by a two piece interlocking key weighing a combined 110lbs. That initial weight plus filling the barrier with water provide the stability for the unit to deflect flood waters up to the 36” height. The system is reusable by draining the water, removing the pins and storing until needed again. Currently the City owns Seventy wall sections and Eighteen corner sections. To protect the entire water plant and the support generators requires 150 wall sections and 24 corner sections. Mixing this system with another manufacturer’s product would not be possible as the designs are incompatible.

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(iii) grants the city authority to exempt purchases from the bidding requirements when standardization or compatibility is the overriding consideration.

The Council may standardize the current design and re-evaluate if the design is discontinued, and additionally at 5 year intervals.

It is recommended that Council authorize the standardization of the flood barrier system in order to maintain compatibility with current system. Consent Agenda Approval. Broadaway/Polack (4 Ayes: 1 Nay)

*RESOLUTION NO. 2021-45 “RESOLUTION OF INTENT TO STANDARDIZE FLOOD BARRIER SYSTEM”*

**Lease Authorization for Goldsboro Golf Course. Approved.** Goldsboro Golf Course has a sprayer that is 15+ years old and is no longer operable. This sprayer is shared between the Golf Course and Parks and Recreation.

For the Golf Course, it is used to spray the fairways and the rough. For Parks and Recreation, it is used to spray our sports fields including our Bryan Multi-Sports Complex.

Staff are recommending in the FY22 budget to lease a sprayer for \$657 per month plus tax instead of purchasing a sprayer for \$39,558.24 plus tax. Staff request authorization from City Council to initiate the paperwork for the lease agreement. No payments will be made before the start of the FY22 budget.

It is recommended that Council authorize the Mayor, City Clerk and Finance Director to execute a 60 month lease agreement with Smith Turf & Irrigation for a Workman HDX (2WD) with sprayer. Consent Agenda Approval. Broadaway/Polack (4 Ayes: 1 Nay)

**CU-6-21 David L. Hood – (Accessory Dwelling) West side of South Andrews Avenue between Laurel Street and E. Pine Street. Order Adopted.** The applicant is requesting a Conditional Use Permit for the construction of an accessory dwelling located at 307 S. Andrews Avenue.

According to the City’s Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Conditional Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

- 1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
- 2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
- 3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
- 4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
- 5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall approve sanitary sewer services provided to such accessory dwelling before construction begins.

According to the submitted application, the applicant is requesting a Conditional Use Permit for the construction of a 12 ft. wide by 24 ft. deep (288 sq. ft.) accessory dwelling to be located in the rear yard of the property. Currently, the property is occupied by a single-story 1,264 sq. ft. single-family dwelling.

Frontage:	60 ft.
Area:	11,017 sq. ft. or .25 acres
Zone:	(R-6) Residential

Staff has informed applicant of the fact that the proposed accessory dwelling must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City’s Unified Development Code for accessory dwellings.

If the applicant’s request for a conditional use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

At the public hearing held May 17, 2021 the applicant spoke in favor of the request and no one appeared in opposition.

The Planning Commission at their meeting held May 24, 2021, recommended approval of a Conditional Use Permit for the placement of an accessory dwelling at the subject property.

It is recommended that Council accept the recommendation of the Planning Commission and adopt an Order approving the Conditional Use Permit #CU-6-21 for the installation of an accessory dwelling at 307 S. Andrews Avenue and construct to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City’s Unified Development Code for accessory dwellings. Consent Agenda Approval. Broadaway/Polack (4 Ayes: 1 Nay)

**Professional Engineering On-Call Services for the City of Goldsboro Engineering Projects.**

**Approved.** The City of Goldsboro has been awarded a grant of approximately \$8.8M from the American Rescue Plan Act of 2021, a DWSRF loan of approximately \$3M and an ASADRA loan of approximately \$3M from the NC Division of Water Infrastructure to undertake infrastructure improvements in the City. The objective of the work is to replace aging infrastructure and resolve various issues within the infrastructure systems.

Although guidance has not been issued in regards to acquiring engineering services it is anticipated that an Engineering Services Request for Qualifications (RFQ) is required. Following selection of an engineering firm negotiations for engineering costs will commence.

By requesting qualifications for on-call engineering services the City of Goldsboro will most likely meet the engineering services acquisition requirements of the grants/loans agencies.

The Engineering Department provided a request for qualifications concerning professional on-call engineering services. The proposals addressed furnishing professional engineering services for various engineering projects (Water Treatment & Distribution, Wastewater Treatment & Distribution, Stormwater, Transportation, and Construction Inspection). For each category of engineering services a maximum of three (3) engineering firms are to be selected.

Twenty-four engineering firms submitted proposals for the on-call engineering services RFQ. Engineering and Public Utilities staff reviewed proposals and based on the expertise and knowledge required selected the following engineering firms (listed in order of scoring) for all categories of engineering services:

- Withers and Ravenel
- CDM Smith
- The Wooten Company

The actual negotiated engineering services contract associated with any specific project will be presented to City Council at a later meeting for approval.

The selection and approval of these engineering firms will be in effect for a period of three (3) years with an option to extend up to a total of five (5) years. At the end of the term for this RFQ another solicitation for engineering on-call services will be advertised.

It is recommended that Council approve the selected engineering firms for current and future infrastructure projects. Consent Agenda Approval. Broadaway/Polack (4 Ayes: 1 Nay)

**Partnership participation and application for Water and Wastewater Viable Utility Reserve Study Grant. Resolution Adopted.** The State Water Infrastructure Authority and the Local Government Commission have developed criteria to determine how local government units should be assessed for need and eligibility under the Viable Utility Reserve.

The viable utility program provides funding to build a path toward viable utility systems using long-term solutions for distressed water and wastewater units in North Carolina.

While Goldsboro was not designated a distressed system in February 2021 by the State Water Infrastructure Authority and the Local Government Commission, several regional government units were. These include the Towns of Fremont, Eureka, Pikeville, and Mt. Olive.

The path forward for these units include, conducting an asset inventory and assessment, assessing merger and/or regionalization options, rate study, participation in training and educational program, and developing an action plan for viability. These programs will be funded through grant monies.

Staff recommends regional partnership participation in the viable utility program with local government units. Goldsboro’s participation could create eligibility for grant funding for asset inventory and assessment, rate study, or regionalization assessments.

It is recommended that Council adopt the following entitled Resolution authorizing the City Manager to execute the North Carolina Department of Environmental Quality Division of Water Infrastructure Application for Viable Utility Reserve Study Grant and participation in the Viable Utility Reserve program. Consent Agenda Approval. Broadaway/Polack (4 Ayes: 1 Nay)

*RESOLUTION NO. 2021-46 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE NORTH CAROLINA DEPARTMENT OF ENVIRONMENTAL QUALITY DIVISION OF WATER INFRASTRUCTURE APPLICATION FOR VIABLE UTILITY RESERVE STUDY GRANT AND PARTICIPATION IN THE VIABLE UTILITY RESERVE PROGRAM”*

**End of Consent Agenda.**

**Items Requiring Individual Action.**

**Amending a Special Revenue Fund Ordinance – Police Other Restricted Revenue Funds (P3104). Ordinance Adopted.** On June 17, 2019 City Council approved the creation of a special revenue fund for the Police Department to create more transparency in the collection and disbursement of funds received from special court allocations, storage fees, various fundraisers, donations, sale of found property, and other restricted revenue sources for the police department.

The Police department has received \$11,000 in various donations from the Walmart community grant, law enforcement calendar fundraiser, and private citizens. Also, it has received \$1,646 in proceeds from the sale of

found guns and property through Propertyroom.com, and \$22 investment interest that has accumulated since the last budget amendment.

Councilmember Broadaway made a motion to adopt the following entitled Project Budget Ordinance amendment for the Police Other Restricted Revenue Funds (P3104) for \$12,668.00. The motion was seconded by Councilmember Polack. Councilmember Matthews asked what the special revenue fund was used for. Ms. Gwynn shared details of the fund. The motion was unanimously carried.

*ORDINANCE NO. 2021-7 “AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND FOR THE POLICE OTHER RESTRICTED REVENUE FUND (P3104)”*

**Z-4-21 Faith Christian Academy (GB – O&I1) – South side of W. US 70 Hwy. between Hargrove Street and US 117 Hwy. Ordinance Adopted.** The subject properties are adjacent to a larger tract owned by the applicant currently zoned Office and Institutional. The subject properties are associated with the operation of a private school and church formally known as Faith Christian Academy and Faith Freewill Baptist Church.

The applicant requests a change of zone for three parcels of property from General Business (GB) to Office and Institutional (O&I-1) for the construction of a multi-purpose soccer field.

If the change of zone is approved, City staff will require a recombination of the individual properties into one parcel, as well as, site plan approval for the proposed multi-purpose soccer field before construction permits are issued.

Frontage: + 375 ft. (W. Grantham St.)  
Area: + 3.65 acres

**SURROUNDING ZONING:**

North: General Business (GB);  
South: Office and Institutional (O&I-1);  
East: General Business (GB); and  
West: Office & Institutional (O&I-1)

The subject properties were previously used for pre-k classroom facilities, playgrounds, student loading/unloading zones and staff parking. The existing facilities were relocated to the rear of the site and now the subject properties are clear and vacant.

The City’s Land Use Plan recommends Commercial development. Proposed zoning for the property is compatible with the principle use and adjacent properties in the area.

The subject properties are located in a Special Flood Hazard Area known as the City’s 100-year floodplain. Any proposed development must meet City Engineering requirements before construction permits can be issued.

At the public hearing held May 17, 2021 no one appeared to speak for or against the request.

The Planning Commission at their meeting held May 24, 2021, recommended approval for the requested change of zone of the subject property from General Business (GB) to Office and Institutional (O&I-1). Although, not consistent with the City of Goldsboro’s Comprehensive Land Use Plan, the proposed rezoning and use is compatible with the principle use and the majority of adjacent properties within the surrounding area.

Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council accepted the recommendation of the Planning Commission and found the proposed zoning amendment inconsistent with the City’s adopted Comprehensive Land Use Plan however, the proposed use is compatible with the principle use and the majority of adjacent properties within the surrounding area and; found the proposed zoning amendment is reasonable and in the public interest because it supports the principle use as a church and private school as permitted uses in the Office and Institutional zoning district and the zoning is compatible with the majority of adjacent properties within the surrounding areas and; adopt the following entitled Ordinance changing the zoning for the property from General Business (GB) to Office and Institutional (O&I-1).

*ORDINANCE NO. 2021-8 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”*

**Unified Development Ordinance Update. Ordinance Adopted.** City Council at their meeting held December 7, 2020 adopted a resolution authorizing the Mayor and City Clerk to execute a contract with Stewart Inc., for the Unified Development Ordinance Update Assistance to reflect the Chapter 160D reorganization. In 2019, the NC General Assembly adopted a complete reorganization of the state’s planning and development regulation statutes and named it Chapter 160D. To conform to this new regulatory and statutory framework, every city and county development regulation in the state of North Carolina must update his or her ordinances by July 1, 2021.

The City of Goldsboro first adopted its Unified Development Ordinance (UDO) in 2005 and has amended it from time to time over the past 15 years. The main purpose of the update is to focus on the reorganization mandated by Chapter 160D as reflected within Article 2 – Approvals, however, the update also includes necessary revisions of the following Articles within the existing UDO:

- Article 5 – Zoning, as it relates to general setback, height and area standards, table of permitted uses, supplemental use regulations, and Historic Preservation Overlay District;
- Article 6 – Supplemental Design Standards, as it relates to parking standards;
- Article 8 – Administrative Agencies, to ensure all Boards and Commissions reflect the recent updates of the City’s Code of Ordinances Chapter 32 and;
- Article 9 – Definitions, to reflect changes and update terminology used within the ordinance.

Stewart proposed a work program that divided the update into three phases. Phase 1 – Project Initiation, Phase 2 – UDO Preparation and Composition and Phase 3 - Adoption. City Council was brief early March and gave guidance to the consultant and staff regarding the preparation of the final draft. The draft is now available for public review and will be presented to the Planning Commission for a recommendation at their May 24, 2021 meeting.

At the public hearing held May 17, 2021, no one appeared to speak for or against the proposed ordinance amendments.

The Planning Commission at their meeting held May 24, 2021 recommended approval of amending the Unified Development Ordinance to reflect the Chapter 160D reorganization as adopted by the NC General Assembly and presented by staff.

Upon motion of Councilmember Polack, seconded by Councilmember Jones and unanimously carried, Council accepted the recommendation of the Planning Commission and adopted the following entitled Ordinance amending the City of Goldsboro’s Unified Development Ordinance (UDO) to reflect the Chapter 160D reorganization as adopted by the NC General Assembly.

*ORDINANCE NO. 2021-9 “AN ORDINANCE AMENDING ARTICLES 2, 5, 6, 8 AND 9 RELATIVE TO CHAPTER 160D REORGANIZATION AS ADOPTED BY THE NC GENERAL ASSEMBLY AND ADOPTING UNIFIED DEVELOPMENT ORDINANCE TEXT AMENDMENTS FOR THE CITY OF GOLDSBORO, NORTH CAROLINA, AND ITS EXTRATERRITORIAL JURISDICTION”*

**Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. Ordinance Adopted.** In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-45 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-44 Code of Ordinances dated May 18, 2020.

Upon motion of Councilmember Jones, seconded by Councilmember Polack and unanimously carried, Council adopted the following entitled Ordinance enacting and adopting the 2021 S-45 Supplement to the Code of Ordinances of the City of Goldsboro.

*ORDINANCE NO. 2021-10 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”*

**City Manager's Report.** Mr. Salmon asked if council had a date and time for next budget review. Mayor Pro Tem Ham stated that council had discussed the next meeting to be held on Thursday, June 10, 2021 at 3:00 pm.

**Mayor and Councilmembers' Reports and Recommendation.**

Councilmember Polack read the following Resolutions:

**Resolution Expressing Appreciation for Services Rendered by Thurman Shackleford as an Employee of the City of Goldsboro for More Than 8 Years. Resolution Adopted.** Thurman Shackleford retired on June 1, 2021 as a Fire Lieutenant with the Goldsboro Fire Department of the City of Goldsboro with more than 8 years of service. Thurman began his career on January 23, 2013 as a Firefighter with the Goldsboro Fire Department in the City of Goldsboro. On June 22, 2016, Thurman's position was reclassified as Senior Firefighter with the Goldsboro Fire Department. On December 6, 2017, Thurman was promoted to Fire Engineer with the Goldsboro Fire Department. On April 22, 2020, Thurman was promoted to Fire Lieutenant with the Goldsboro Fire Department where he has served until his retirement. Thurman has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thurman Shackleford their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina, express to Thurman our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Broadaway, seconded by Mayor Pro Tem Ham and unanimously carried, Council adopted the following entitled Resolution.

Mr. Shackleford shared favorable comments concerning Council.

*RESOLUTION NO. 2021-47 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THURMAN SHACKLEFORD AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 8 YEARS"*

**Resolution to Commemorate Juneteenth. Resolution Adopted.** News of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2 ½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863. On June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free. African Americans who had been slaves in the Southwest celebrated June 19, commonly known as "Juneteenth," as inspiration and encouragement for future generations. African Americans from the Southwest have continued the tradition of observing Juneteenth for more than 150 years. Juneteenth began as a holiday in the State of Texas and is now celebrated in 46 States and the District of Columbia as a special day of observance in recognition of the emancipation of all slaves in the United States. Juneteenth celebrations have been held to honor African-American freedom, history and heritage, while encouraging self-development and respect for all cultures. Slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865. The faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race. The City of Goldsboro is committed to promoting diversity, racial and cultural harmony. The City of Goldsboro designates June 19 as "Juneteenth" in the City of Goldsboro and intends to officially recognize the historical significance of this holiday annually: supports the continued nationwide celebration of Juneteenth to provide an opportunity for the people of the United States to learn more about the past and to better understand the experiences that have shaped the United States; and recognizes that the observance of the end of slavery is part of the history and heritage of the United States.

Upon motion of Councilmember Broadaway, seconded by Councilmember Polack and unanimously carried, Council adopted the following entitled Resolution.

*RESOLUTION NO. 2021-48 "RESOLUTION TO COMMEMORATE JUNETEENTH"*

Councilmember Jones thanked everyone for their comments. She also thanked Just Us who helped with a clean sweep in District One.

Councilmember Broadaway shared that yesterday was June 6, the guys stormed that beach so that we can have the kind of meeting we had tonight so that people can speak their minds.

Councilmember Polack thanked Mr. Shackleford for the kind words and shared a statement concerning his character and stated that he is approachable. He also congratulated all the graduates.

Councilmember Matthews stated no comment.

Mayor Pro Tem Ham shared his thoughts about the budget and stated that council takes the budget process seriously.

**Closed Session Held.** Upon motion of Councilmember Polack, seconded Councilmember Jones and unanimously carried, Council convened into Closed Session to discuss litigation and personnel matters.

Council came out of Closed Session.

Upon motion of Councilmember Jones and unanimously carried, the meeting adjourned at 9:07 p.m.

\_\_\_\_\_  
David Ham  
Mayor Pro Tem

\_\_\_\_\_  
Laura Getz, MMC/NCCMC  
City Clerk



**MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL**  
**JUNE 10, 2021**

The City Council of the City of Goldsboro, North Carolina, met in a Special Meeting to discuss the FY21-22 Budget in the Council Chambers, City Hall, 214 North Center Street, at 3:00 p.m. on June 10, 2021 with attendance as follows:

Present: Mayor Pro Tem David Ham, Presiding  
Councilmember Hiawatha Jones  
Councilmember Bill Broadaway  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember Gene Aycock (arrived at 3:05)  
Tim Salmon, City Manager  
Laura Getz, City Clerk

Absent: Mayor Chuck Allen

**Call to Order.** Mayor Pro Tem Ham called the meeting to order at 3:00 p.m.

**Budget Discussion**

Council discussed the proposed budget throughout the meeting.

Discussion Topics included:

- a. Infrastructure
- b. Water and sewer issues
- c. City employees raises.
- d. Consultant fee line item
- e. Membership Dues
- f. Car allowances and cell phones concerns.
- g. Uniforms for Parks and Recreation employees
- h. Friends of Seymour dues
- i. Police Dept. Requests
- j. Mental Health Association
- k. Summer Youth Program
- l. Waynesborough Park Donation
- m. Part time positions in the fire department
- n. Advertising for Travel and Tourism
- o. Advertising for Dillard Alumni
- p. Personal protective equipment
- q. HVAC maintenance

Department Heads were invited to share budget concerns with Council. The following department heads spoke:

1. Planning Director, Jennifer Collins spoke about her department budget needs.
2. Public Utilities Director, Mike Wagner spoke about his department budget needs.

City Manager Tim Salmon asked for a consensus on the four items below.

1. Use a portion of the ARP (\$1.7M) for the provision of services; place the remainder of ARP funds received this year (\$2.7M) in a special revenue fund to be used as determined by Council
2. A loan for essential vehicles (\$1.8M)
3. Raising the property tax 3-cents per \$100 valuation (\$38/year for \$127K median value home in Goldsboro per U.S. Census Bureau information)
4. Raising the water and sewer utility rates 15% (\$10/month inside the City \$68 to \$78; \$19/mo. outside the City \$127 to \$146; still < avg. for utilities in NC using same rate structure per UNC SoG Dashboard)

Finance Director, Catherine Gwynn shared information concerning the City of Goldsboro's finances including general fund and utility fund balances and credit rating.

*After discussion, Council came to the following consensus:*

Cut the Waynesborough Park donation of \$18K and spread the funds equally among other funded agencies.

Use a portion of the ARP (\$1.7M) for the provision of services; place the remainder of ARP funds received this year (\$2.7M) in a special revenue fund to be used as determined by Council.

Use a loan for essential vehicles (\$1.8M).

Raising the property tax 3- cents per \$100 valuation (38/year for \$127K median value home in Goldsboro per U.S. Census Bureau information).

There was no consensus to cut the membership dues to the Military Affairs Committee. Several members offered to pay their own dues.

There was no consensus regarding raising the water and sewer utility rates 15% (\$10/month inside the City \$68 to \$78; \$19/mo outside the City \$127 to \$146; still <avg for utilities in NC using same rate structure per UNC SoG Dashboard).

There being no further business, Council recessed the meeting at 5:33 p.m. until Monday, June 14, 2021 at 3:00 p.m.

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David Ham  
Mayor Pro Tem

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Laura Getz, MMC/NCCMC  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING**

**SUBJECT:** **PUBLIC HEARING**  
**Z-5-21 Anita Yousif (R16 – O&I-1) – South side E. Ash Street**  
**between Barrow Court and Malloy Street.**

**BACKGROUND:** The applicant recently acquired the subject property which is currently zoned for residential use.

**DISCUSSION:** The applicant requests a change of zone for the subject property from Residential (R-16) to Office and Institutional (O&I-1) for commercial development purposes.

**Frontage:** 56 ft. (E. Ash St.)  
**Area:** 22,504 sq. ft. or 0.52 acres

**SURROUNDING  
ZONING:**

**North:** General Business (GB);  
**South:** Residential (R-6);  
**East:** Neighborhood Business (NBCZ); and  
**West:** Office & Institutional (O&I-1)

**Existing Use:** The subject property has been used for residential purposes and consists of one unoccupied single-family dwelling of approximately 1,000 sq. ft.

**Land Use Plan Recommendation:** The City's Land Use Plan recommends Office and Institutional development for the property which is consistent with other properties in the area.

**Engineering:** The subject properties are not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

**RECOMMENDATION:** No action necessary. The Planning Commission will have a recommendation for the Council's meeting on July 12, 2021.

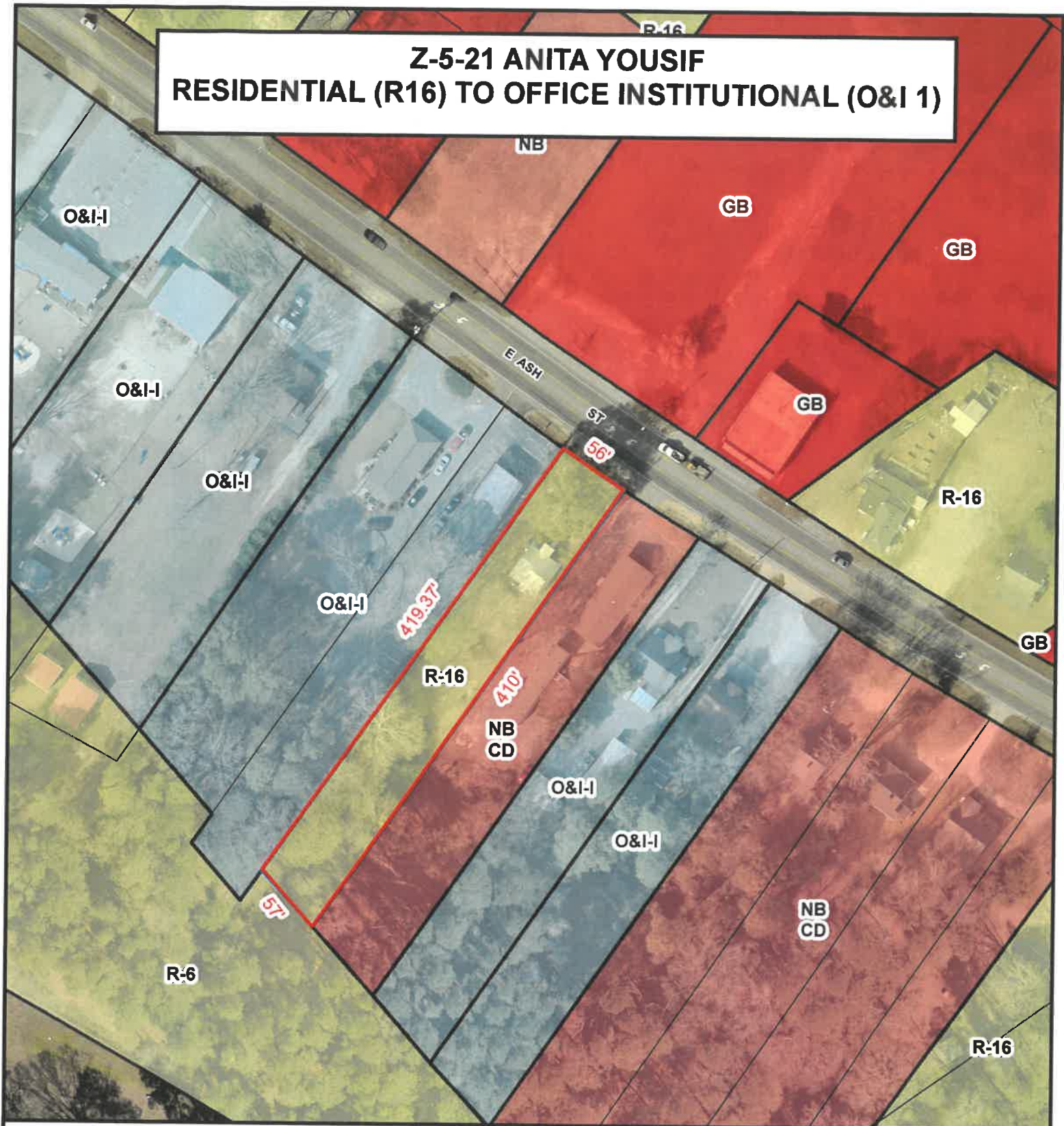
Date: 6/11/21

  
\_\_\_\_\_  
Planning Director

Date: 6/15/21

  
\_\_\_\_\_  
City Manager

**Z-5-21 ANITA YOUSIF  
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



**REZONING REQUEST:**

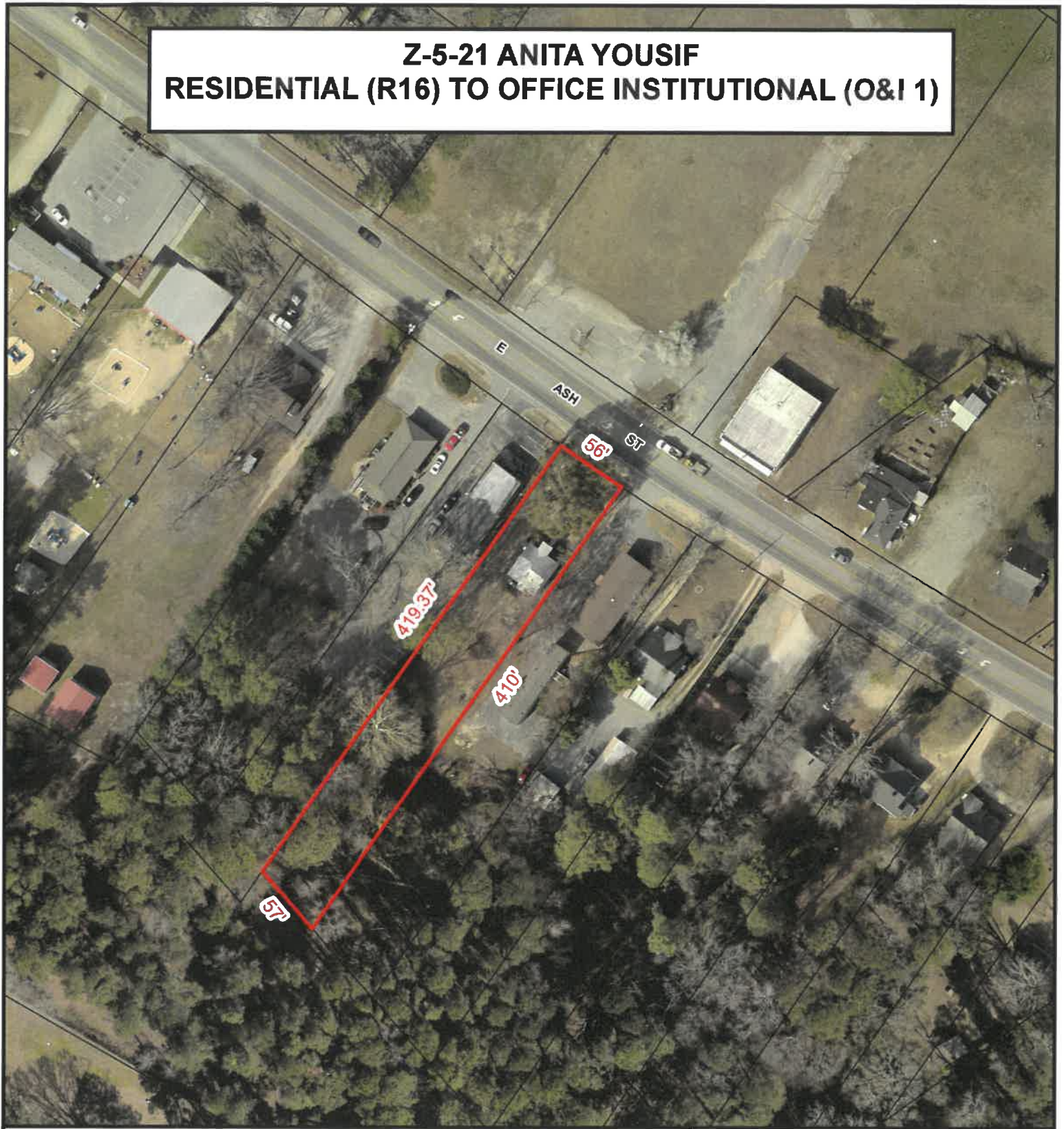
**CASE NO:** Z-5-2021  
**OWNER:** ANITA YOUSIF  
**APPLICANT:** ANITA YOUSIF  
**REQUEST:** R-16 TO O&I 1  
**LOCATION:** 2908 E. ASH ST.  
**PIN #:** 3519303463



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**Z-5-21 ANITA YOUSIF  
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



**REZONING REQUEST:**

**CASE NO:** Z-5-2021  
**OWNER:** ANITA YOUSIF  
**APPLICANT:** ANITA YOUSIF  
**REQUEST:** R-16 TO O&I 1  
**LOCATION:** 2908 E. ASH ST.  
**PIN #:** 3519303463

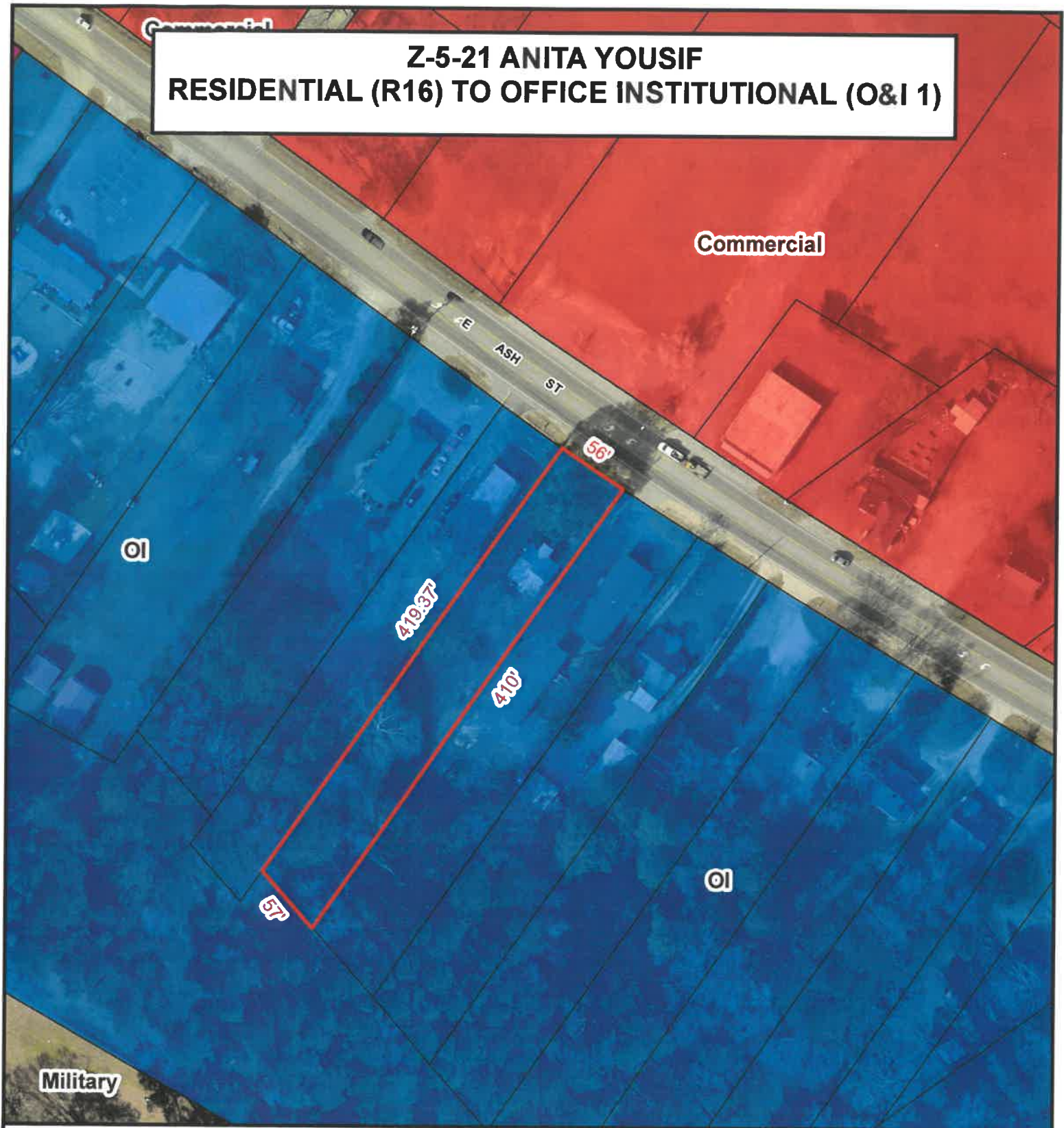
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**Z-5-21 ANITA YOUSIF  
RESIDENTIAL (R16) TO OFFICE INSTITUTIONAL (O&I 1)**



**REZONING REQUEST:**

**CASE NO:** Z-5-2021  
**OWNER:** ANITA YOUSIF  
**APPLICANT:** ANITA YOUSIF  
**REQUEST:** R-16 TO O&I 1  
**LOCATION:** 2908 E. ASH ST.  
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**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING**

**SUBJECT:** **PUBLIC HEARING**  
**Z-6-21 FSC II, LLC. (Asphalt Plant) – North side of W. US 70 Hwy.**  
**between Perkins Mill Road and Springwood Drive.**

**BACKGROUND:** The applicant requests a change of zone for the subject property from General Business (GB) zoning district to General Industry Conditional Zoning (I-2CZ) limiting the use of the property to an asphalt plant.

Frontage: ±740 ft. (Thoroughfare Road)

Depth: ±857 ft.

Area: ±16.02 Acres

**SURROUNDING ZONING:**

North: General Industry (I-2)/General Business (GB)

South: Residential (R-12/R-16), Office and Institutional (O&I-1);

East: General Business (GB); and

West: General Business (GB)

On September 4, 2007, Goldsboro City Council approved an ordinance to rezone property located directly north of subject property from General Business (GB) and Residential (R-20A) to General Industry (I-2). Although the land was not totally compliant with the Comprehensive Land Use Plan, the proposal was considered compatible with existing zoning patterns in the area.

On October 1, 2007, a request for a Conditional Use Permit was approved by City Council to allow the construction and operation of a concrete plant for the same property. In addition, site and landscape plans were also approved with the following modifications:

1. Modification of minimum lot frontage requirement from 50 ft. to 0 ft.

2. Modification of minimum distance requirement from residentially-zoned or developed property from 1,000 ft. to approximately 925 ft. and zero (0) ft.

Lastly, required street trees and sidewalk installation for the concrete plant site was deferred by City Council on June 2, 2008. The owner of subject property was required to install street trees and City sidewalks once the subject property was developed or sold in the future.

Existing Use: The property is currently vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Medium Density Residential (MDR) development.

**DISCUSSION:**

The applicant has submitted a site-specific plan for the Conditional Zoning request to limit the use of the property to an asphalt plant.

Access: The preliminary site plan indicates the property adjacent to US HWY 70 West and accessed by a private 50 ft. wide paved asphalt ingress, egress, regress and utility easement. Three proposed access drives are shown along the easement providing an entrance and exit for employees and customers of the site, as well as, heavy commercial trucking operations associated with asphalt production. Since the property has no frontage along US HWY 70 West, a modification will be necessary.

Structures proposed and identified for the site consist of an on-site 750 sq. ft. office, a 750 sq. ft. laboratory, above-ground fuel storage tanks, a 600 sq. ft. storage shed, tower silos, hoppers, crushers, bins and conveyors for aggregate production, distribution and storage.

Parking: Parking for the site requires 1 space per employee, plus 2 visitor spaces, plus 1 space for each vehicle stored on site. A total of 10 parking spaces have been identified on the site plan to include 1 handicap accessible parking space.

Sidewalks: External City sidewalks are required for new commercial development. The applicant will be required to install sidewalks or pay \$13,158 based on approximately 730 ft. of road frontage along HWY. 70.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

Lighting Plan: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Engineering: The subject property is located in the City's one-mile extraterritorial jurisdiction. City water and sewer are not available to serve the subject property. Water will be provided by Wayne County's Fork Township. Sewer will be provided by an on-site sewage disposal or pump system. The property is not located within a special flood hazard area or within a City Watershed protected area. City Engineering will require approval of storm water calculations and drainage plans prior to the issuance of any building permits.

Landscaping: Street trees have been shown along the western property line where an existing 60 ft. private and paved ingress, egress, regress and utility easement provides access to a concrete plant directly north of the property. A required type A, 10' ft. wide landscape buffer is shown along the northern property line. A type B, 15 ft. wide landscape buffer is required along the eastern property line. However, due to two existing natural gas utility easements along the eastern property line, the applicant is requesting a modification of the type A buffer yard requirement.

Refuse: Commercial dumpsters will be utilized for garbage collection. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

Community-Sensitive Use: Asphalt manufacturing is classified as a community sensitive use in the General Industry (I-2) zoning district. As such, the City's UDO requires that the entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property. The applicant has proposed an 8ft. in height opaque fence surrounding the proposed asphalt plant in accordance with City standards.

In addition, the City's UDO requires that the proposed asphalt plant be located at a minimum of 1,000 ft. from residentially-zoned or developed property. The portion of the property to be used as an asphalt plant is approximately 450 ft. from property zoned Residential (R-12) to the east. The northern most portion of the property proposed for outdoor aggregate storage is directly adjacent to property zoned Residential (R-12). A modification of the distance requirement from 1,000 ft. to 0 ft. will be necessary.

Lastly, the applicant will be required to provide a statement with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.

The following modifications have been requested:

1. Modification of road frontage along an improved public street of at least 50 ft.
2. Modification of type A landscape buffer yard along eastern property line.
3. Modification of distance requirement from residentially-zoned or developed property from 1,000 ft. to 0 ft.

**RECOMMENDATION:** No action necessary. The Planning Commission will have a recommendation for the Council's meeting on July 12, 2021.

Date: 6/11/21

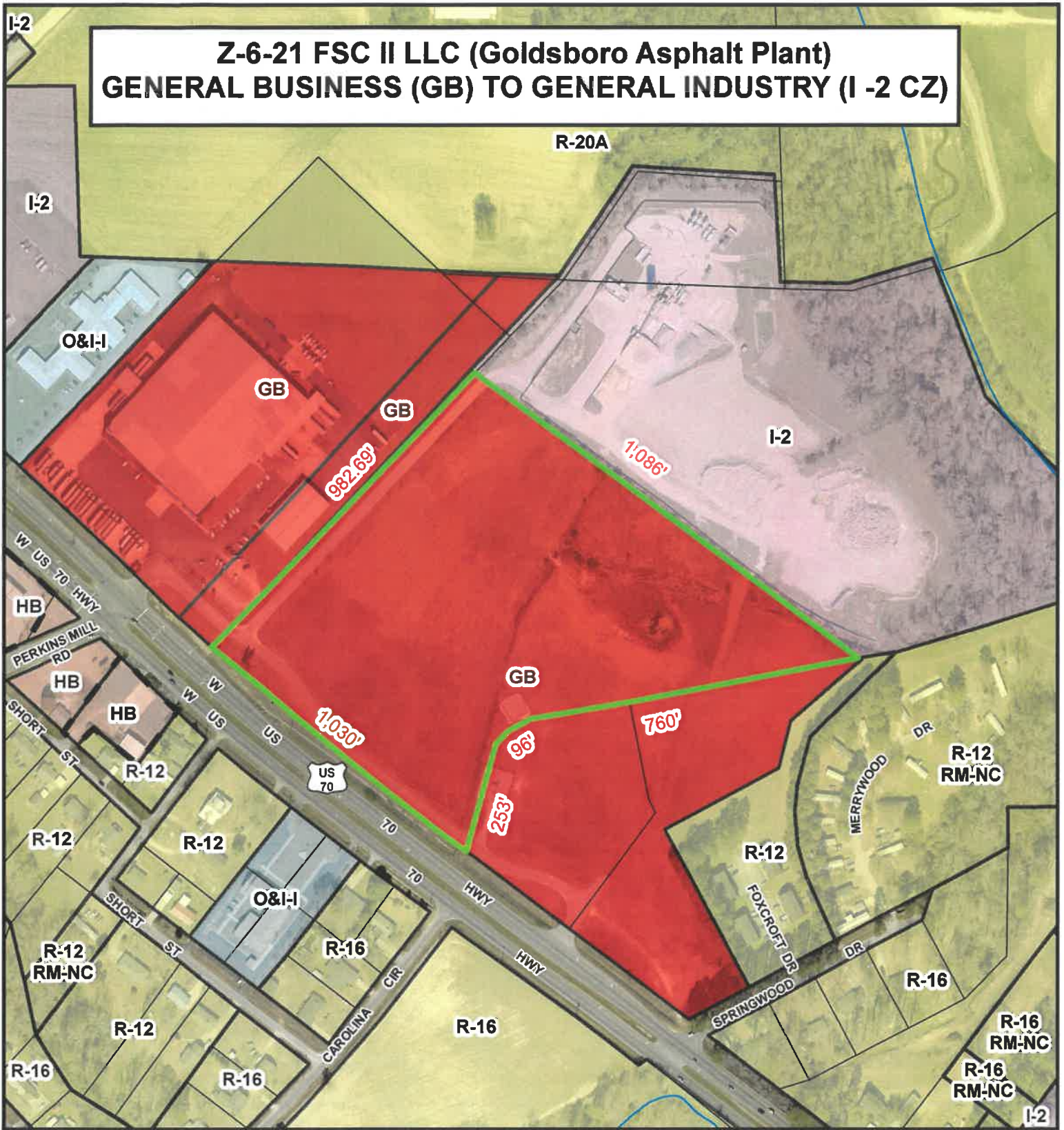
  
Planning Director

Date: 6/15/21

  
City Manager



**Z-6-21 FSC II LLC (Goldsboro Asphalt Plant)  
GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)**



**REZONING REQUEST:**

**CASE NO:** Z-6-2021  
**OWNER:** DILLON WOOTEN  
**APPLICANT:** HAYES FINLEY  
**REQUEST:** FROM GB TO I-2 CZ  
**LOCATION:** US 70 HWY W.  
**PIN #:** 2680856881



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**Z-6-21 FSC II LLC (Goldsboro Asphalt Plant)  
GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)**



**REZONING REQUEST:**

**CASE NO:** Z-6-2021  
**OWNER:** DILLON WOOTEN  
**APPLICANT:** HAYES FINLEY  
**REQUEST:** FROM GB TO I-2 CZ  
**LOCATION:** US 70 HWY W.  
**PIN #:** 2680856881

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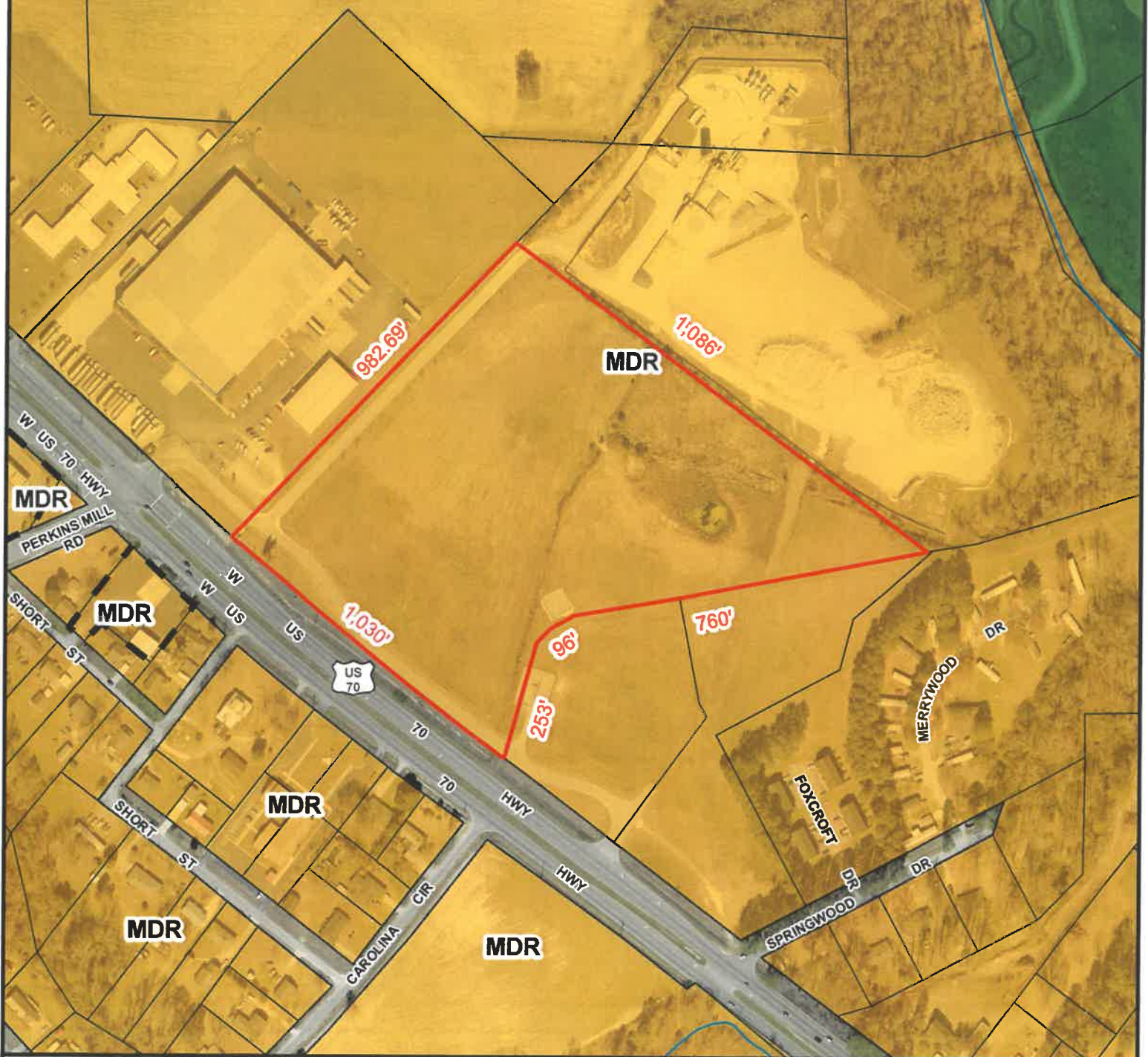


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**Z-6-21 FSC II LLC (Goldsboro Asphalt Plant)  
GENERAL BUSINESS (GB) TO GENERAL INDUSTRY (I -2 CZ)**

ervation



**REZONING REQUEST:**

**CASE NO:** Z-6-2021  
**OWNER:** DILLON WOOTEN  
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**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING**  
**Z-8-21 – MLFL, Inc. - (Tiny Home Village)** South side of S. Slocumb Street between Westbrook Road and Seymour Drive.

**BACKGROUND:** The applicant requests a change of zone for the subject property from General Business, Residential Manufactured-Non-Conforming (GB/RM-NC) and General Industry (I-2) zoning district to Planned Unit Development Conditional Zoning (PUDCZ) limiting the use of the property to a 40-unit tiny home village.

Planned Unit Developments are considered a separate zoning district and require rezoning approval. These mixed-use developments provide a voluntary alternative development procedure for relatively large tracts of land held under unified ownership that are planned and developed in a coordinated manner.

Frontage: ±372 ft. (Slocumb St.)  
              +492 ft. (Westbrook Rd.)  
Depth:     ±980 ft.  
Area:       590,392 sq. ft. or ±13.6 acres

**SURROUNDING ZONING:**

North:      General Business (GB)  
South:      General Industry (I-2);  
East:        General Business (GB)/General Industry (I-2); and  
West:        General Business, Residential Manufactured-Non-Conforming (GB/RM-NC)/General Industry (I-2)

On February 6, 2012, the Goldsboro City Council concurred with the recommendation of the Planning Commission and adopted an Order approving a Conditional-Use Permit to allow the operation of a privately-owned cemetery (Seymour Memorial Park) upon the subject property. In addition, the Council approved site and landscape plans detailing the operation with a modification of the requirement for vehicular surface area landscaping.

Now, the owner has decided to cease development of the property for a cemetery and repurpose the property for residential development purposes focusing upon the chronically homeless and unsheltered residents of the City of Goldsboro.

Existing Use: The property is occupied by three (3) metal buildings formally proposed as covered pavilions for employees and customers of the private cemetery operation. The remaining portion of the property is clear and vacant.

Land Use Plan Recommendation: The City's Land Use Plan recommends Commercial and Industrial development for the property.

**DISCUSSION:**

The applicant has submitted a concept plan for the Planned Unit Conditional Zoning request to limit the use of the property to a tiny home village. The applicant has requested a waiver of the City's site plan requirement. If the zoning is approved, a North Carolina registered engineer is required to design the site plan in accordance with City's UDO and subject to City Council approval.

The proposed tiny home village will serve as transitional housing for use by individuals suffering from chronic homelessness throughout the City of Goldsboro. Approximately forty (40) one, two and three - bedroom tiny homes are proposed for the site. Each home will be built to the North Carolina Building Code with an average of 900 sq. ft. of floor space per unit.

Amenities proposed for the village include on-site 24/7 security, on-site facilities for medical services, mental health and substance abuse treatment, education, job training and placement services, exercise and fitness equipment, housing for pets and walking trails for use by residents of the village.

Access: The concept plan indicates the property fronts along S. Slocumb Street and Westbrook Road. Two existing curb cuts provide ingress and egress to Slocumb Street and Westbrook Road. A 30 ft. wide access drive is proposed as the main entrance off Slocumb Street. Another 30 ft. wide access drive off Westbrook Road will provide additional access to the site.

Engineering: City water and sewer are available to serve the subject property. A portion of the property is located within special flood hazard areas known as the City's 100 and 500-floodplain. City Engineering requirements pertaining to the

floodplain, storm water calculations and drainage shall be approved by staff prior to the issuance of any development permits.

**SJAFB Noise Overlay:** The subject property is within the 65-70 dnl noise overlay zone of Seymour Johnson Air Force Base. Base officials have been contacted regarding the proposed development. Once a response is received from Base officials, the applicant will be notified of any compliance issues in need of resolve before development can commence in the future.

**RECOMMENDATION:** No action necessary. The Planning Commission will have a recommendation for the Council's meeting on July 12, 2021.

Date: 6/11/21

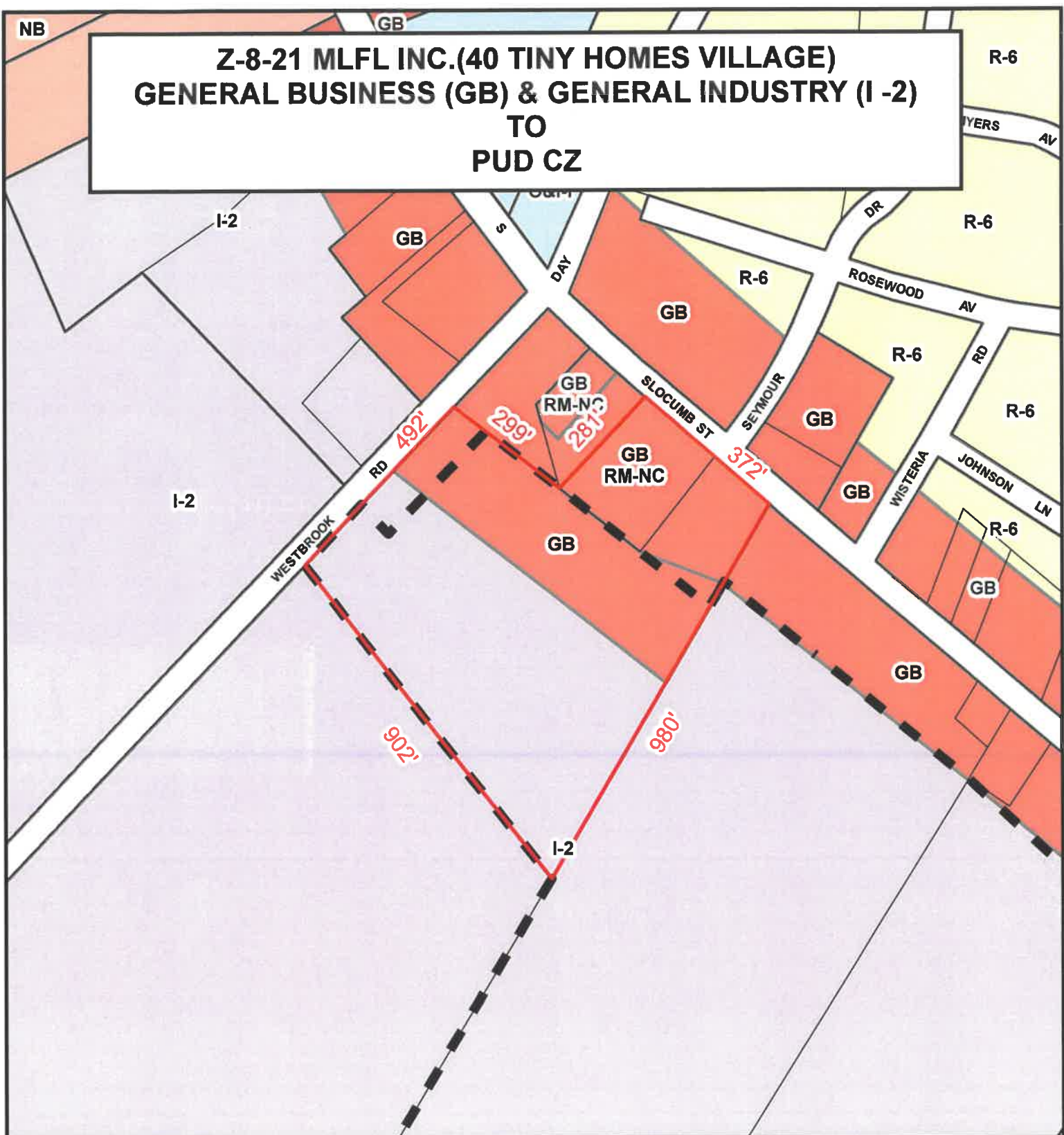
  
Planning Director

Date: 6/15/21

  
City Manager



# **Z-8-21 MLFL INC.(40 TINY HOMES VILLAGE) GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I -2) TO PUD CZ**



## **REZONING REQUEST:**

**CASE NO:** Z-8-2021  
**OWNER:** SOS MANAGEMENT INC  
**APPLICANT:** MLFL INC.  
**REQUEST:** FROM GB & I-2 TO PUD CZ  
**LOCATION:** 2001 S SLOCUMB ST.  
**PIN #:** 3508149911 & 3508146495

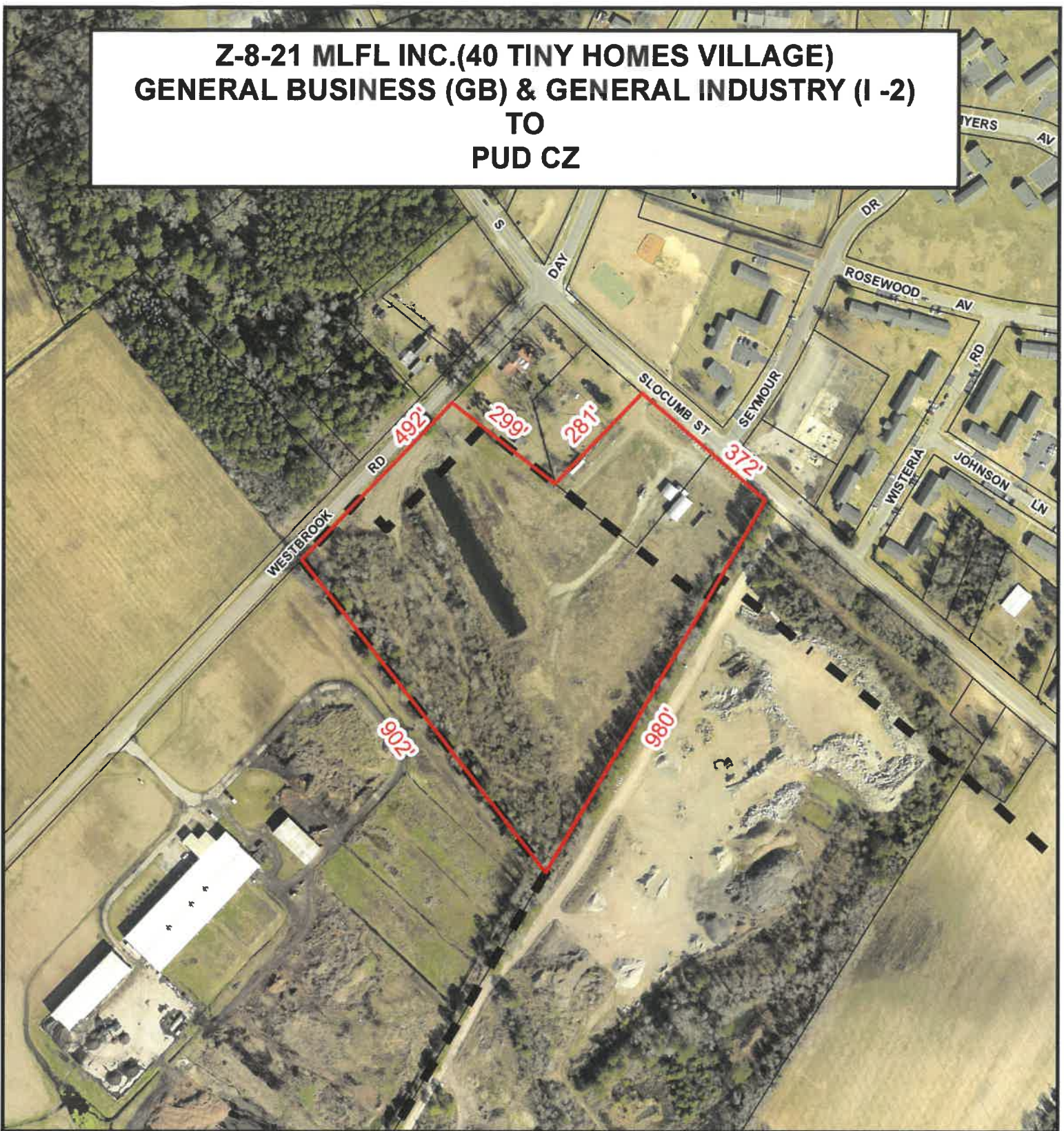
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**Z-8-21 MLFL INC.(40 TINY HOMES VILLAGE)  
GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I -2)  
TO  
PUD CZ**



**REZONING REQUEST:**

**CASE NO:** Z-8-2021  
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**APPLICANT:** MLFL INC.  
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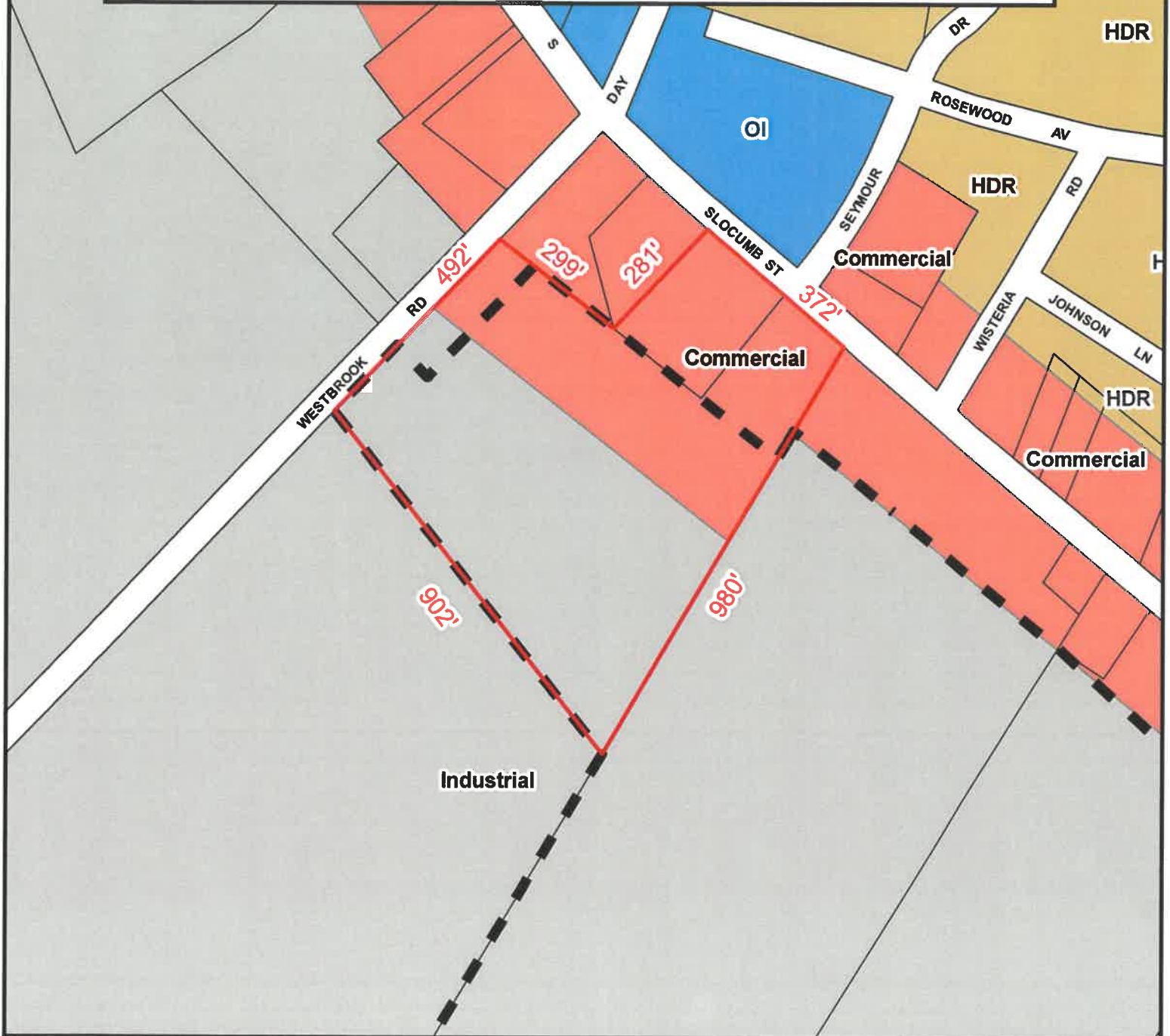
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**Z-8-21 MLFL INC.(40 TINY HOMES VILLAGE)  
GENERAL BUSINESS (GB) & GENERAL INDUSTRY (I -2)  
TO  
PUD CZ**

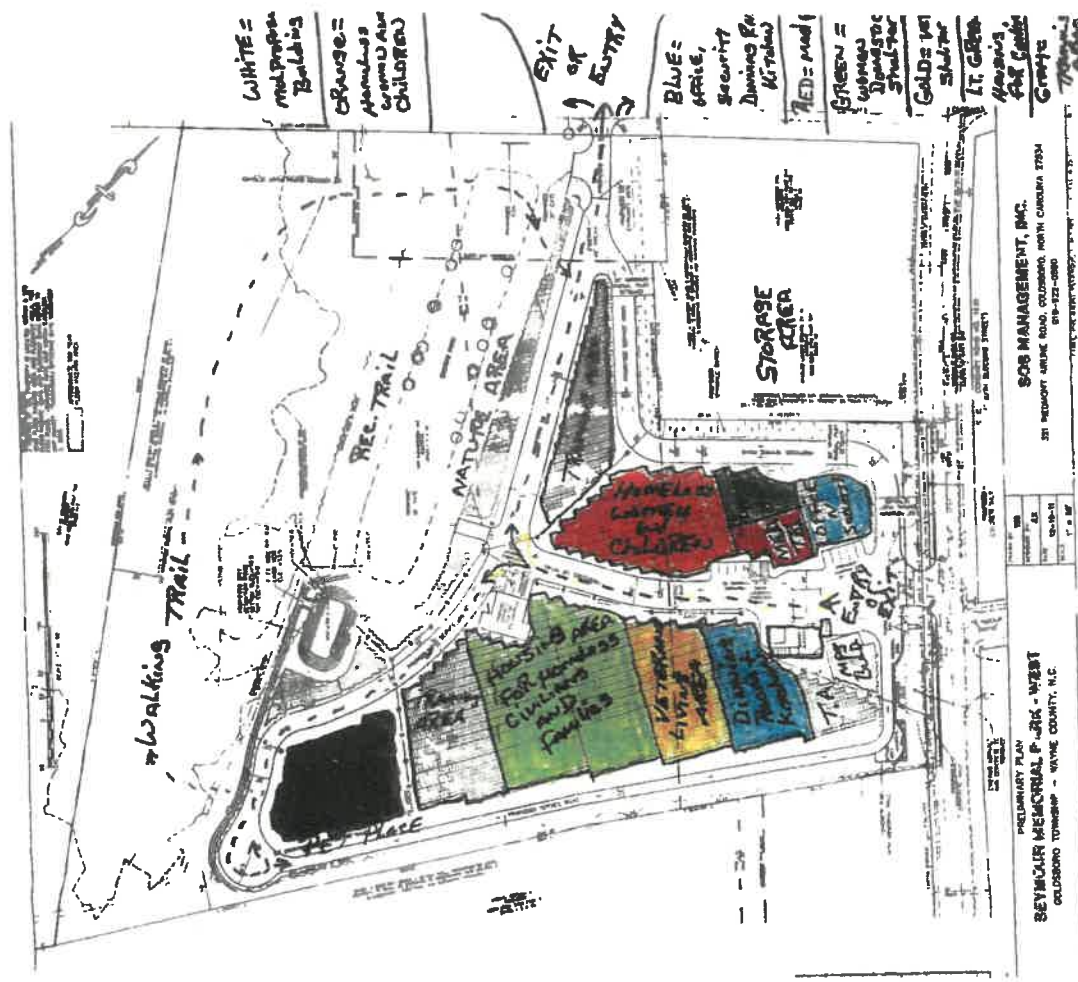


**REZONING REQUEST:**

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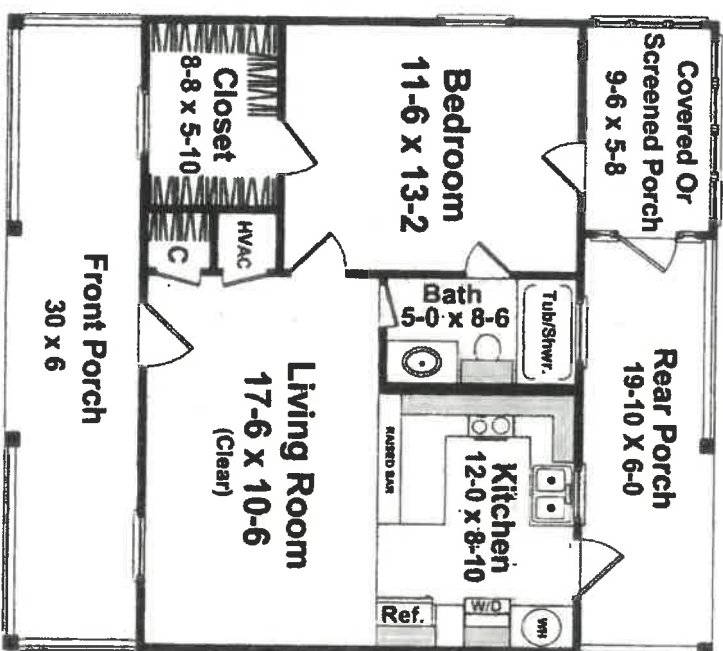


**CITY OF GOLDSBORO HOMELESS VILLAGE**  
 40 homes total  
 2001 S. Slocumb Street  
 Goldsboro, NC 27530  
 \*for chronically homeless and unsheltered residents

**PROPOSED AMENITIES**

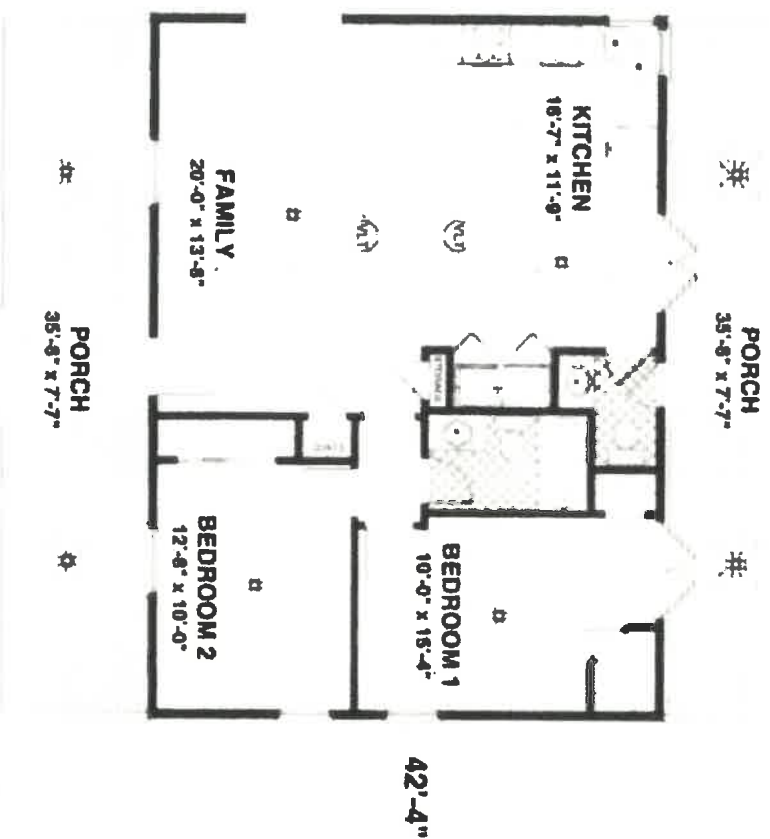
- Police and Security
- Medical services
- Mental Health and Substance Abuse Treatment
- Food services
- Education Services
- Job Training
- Job Placement and Manpower Services
- Exercise and Fitness
- Pet Palace

# ONE BEDROOM HOME



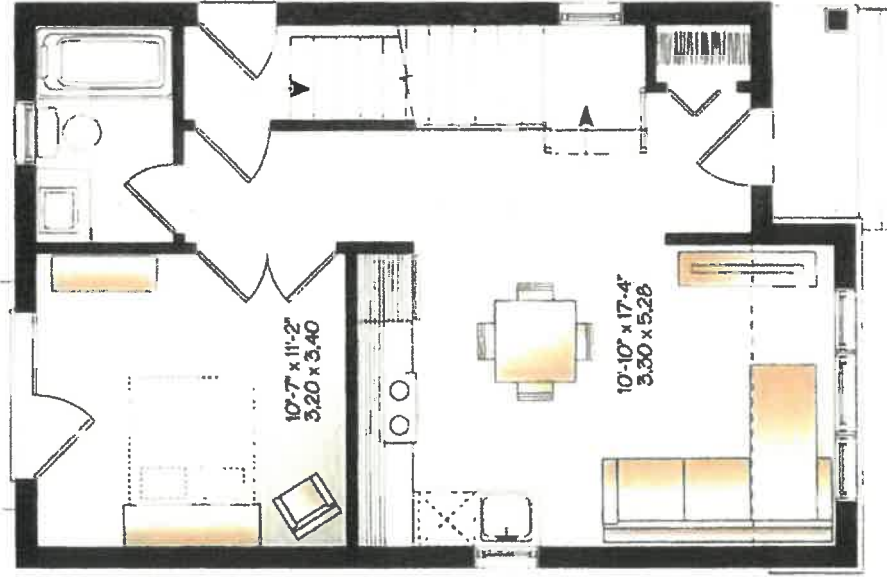


# TWO BEDROOM HOME





# THREE BEDROOM HOME

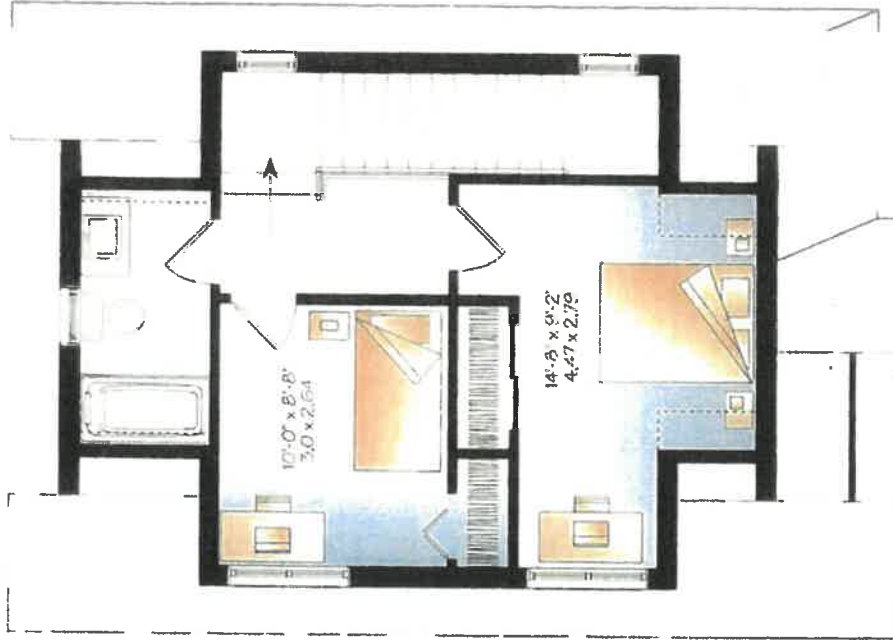


Photographs may show modified designs.

MLFL, Inc. Proposal for Homeless Shelter  
GOLDSBORO, NC

Floor Plan - Upper Floor

Reverse



## THREE BEDROOM HOME

### FULL SPECS & FEATURES

#### DIMENSION

Depth : 30'  
Height : 25' 5"  
Width : 20'

#### AREA

First Floor: 576 sq/ft height 9'  
Second Floor: 367 sq/ft height 8'  
\* Total Square Footage typically only includes conditioned space and does not include garages, porches, bonus rooms, or decks.

#### ROOF

Primary Pitch : 14:12  
Roof Framing : Truss  
Roof Type : Shingle  
Secondary Pitch : 6:12

#### EXTERIOR WALL FRAMING

Exterior Wall Finish : Siding/Stone  
Framing : Wood - 2x6

#### BEDROOM FEATURES

Main Floor Master Bedroom  
Split Bedrooms

#### ADDITIONAL ROOM FEATURES

Open Floor Plan

#### OUTDOOR SPACES

Covered Front Porch  
Covered Rear Porch

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

SUBJECT: Change Order Numbers 26, 27, 29 & 30 for Phase IV  
Sewer Collection Rehabilitation (Formal Bid #2018-004)

BACKGROUND: The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.

DISCUSSION: Phase IV Sewer Rehab Project is 95% complete. Due to overruns and underruns in the bid line items, staff requested the contractor, T. A. Loving Company, provide change orders to alleviate some of the overruns and final adjustments necessary for reimbursement requested from NCDEQ.

Through various field changes, there remains approximately \$1,096,155.98 of cost savings for this rehab project. The contractor was able to add additional work, not in the original contract, but within the original project area. Change orders detailed as follows:

**Change Order No. 26 for \$125,134.80**

Description: Scope of work for lateral rehabilitation changed from what the subcontractor recommended. This change order covers their cost for CCTV, since their original bid included CIPP of laterals.

**Change Order No. 27 for \$39,390.18**

Description: Removing concrete and trolley tracks on East Walnut Street between Slocumb Street and Leslie Street.

**Change Order No. 29 for \$67,155.67**

Description: Point repair in Big Ditch between Manhole 1695 – Manhole 4218. This change order is for bypass pumping and pump around of Big Ditch.

**TOTAL FOR ADDITIONAL WORK = \$231,680.65**

**Change Order No. 30 for \$1,868,511.22**

Description: Adjusting change order for pay item overruns. This change order encompasses bid items that overran bid line items and already paid out to T. A. Loving Company by the City of Goldsboro. Reimbursement by NCDEQ to the City for overruns necessitates submittal and approval of Change Order No. 30.

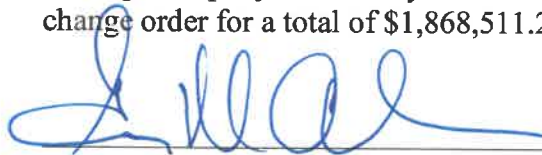
**TOTAL REIMBURSEMENT CHANGE ORDER = \$1,868,511.22**

Staff reviewed change orders with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

**RECOMMENDATION:**

It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute change orders for a total of \$231,680.65 with T. A. Loving Company and a City of Goldsboro reimbursement change order for a total of \$1,868,511.22.

Date: 14 Jun 21



Guy M. Anderson, P. E., City Engineer

Date: 6/15/21



Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE  
CHANGE ORDER NUMBERS 26, 27, 29, & 30 WITH T. A. LOVING COMPANY  
FOR PHASE IV SEWER COLLECTION REHABILITATION PROJECT  
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro recommends additional work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted costs totaling \$231,680.65 for the additional work and reimbursement costs for bid line item overruns totaling \$1,868,511.22; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue Change Order Numbers 26, 27, 29, and 30 to Contract #2018-004 with T. A. Loving Company;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute additional work change orders for a total of \$231,680.65 and a City of Goldsboro reimbursement change order for a total of \$1,868,511.22 with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor

Attested by:

\_\_\_\_\_  
City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Amending a Capital Projects Fund Ordinance – Parks & Recreation Capital Projects FY19-24 (G1104)

**BACKGROUND:** On June 17, 2019, City Council authorized the establishment of a capital project fund for various Parks & Recreation. The City received several charitable donations and sponsorships in which the donor/sponsor requested that the funds be spent on improvements for the Bryan Multi-Sports Complex.

**DISCUSSION:** On November 16, 2020 City Council authorized the issuance of multifamily housing revenue bonds for the Grand at Day Point apartments. As part of the negotiations, Vitus Group, LLC agreed to give the City \$200,000 towards a new playground at Southend Park.

At this time, staff is recommending the appropriation of the expenditures for Southend Park, and this will be funded with revenue received from the Vitus Group on May 4, 2021.

**RECOMMENDATION:** By motion, it is recommended that the attached Capital Projects Fund amendment for the Parks & Recreation Projects FY19-24 (G1104) be approved for \$200,000.

Date: 6/16/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE CAPITAL PROJECT FUND FOR  
PARKS & RECREATION PROJECTS FY19-24 (G1104)

WHEREAS, the City Council of the City of Goldsboro recognizes there is a need to provide recreational facilities to its citizens and visitors to promote active lifestyles, reduce health costs, strengthen economies, create safer neighborhoods, provide green infrastructure and engage communities; and

WHEREAS, on June 17, 2019 the City Council authorized the establishment of a capital project fund for the Parks and Recreation department to track longer term construction and improvements that are to be funded with various donations, sponsorships and other funding sources as approved for the scope of work the projects entailed; and

WHEREAS, it is necessary to appropriate expenditures related to the improvements to the Southend Park, and this will be funded with revenue from the Vitus Group, LLC.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Parks & Recreation Projects FY19-24 (G1104) is hereby amended:

**Parks & Recreation Projects FY19-24 (G1104)**

	<b><u>Current Budget</u></b>	<b><u>Amended Budget</u></b>	<b><u>Increase (Decrease)</u></b>
Revenues:			
Donations & Sponsorships - Bryan Multisports Complex	\$ 330,500.00	\$ 330,500.00	\$ -
Local Grants - GOWayneGo	56,892.53	56,892.53	-
Jefferson/Grand Closing Funds for Park	-	200,000.00	200,000.00
Transfer from the General Fund	40,000.00	40,000.00	-
Total Revenues	<u>\$ 427,392.53</u>	<u>\$ 627,392.53</u>	<u>\$ 200,000.00</u>
Expenditures:			
Construction & Improvements - Bryan Multisports Complex	\$ 330,500.00	\$ 330,500.00	\$ -
Construction & Improvements - GOWayneGo Projects	96,892.53	96,892.53	-
Construction & Improvements - Southend Park	-	200,000.00	200,000.00
Total Expenditures	<u>\$ 427,392.53</u>	<u>\$ 627,392.53</u>	<u>\$ 200,000.00</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

SUBJECT: Amending the Parks & Recreation Special Revenue Fund Ordinance (G1107)

BACKGROUND: On June 15, 2020, the City Council authorized the establishment of a special revenue fund to track the various donations and sponsorships in which the donor/sponsor has requested that the funds be spent on various special programs sponsored by Parks & Recreation.

DISCUSSION: The fund has received several donations and sponsorships related to the Special Olympics, USTA Tennis, soccer sponsorships, and the Duke Foundation, and these revenues need to be appropriated to support expenditures within the scope of the fund.

RECOMMENDATION: It is recommended that the attached Grant Project Budget Ordinance to amend the Parks & Recreation Special Revenue Fund (G1107) be approved for \$9,456.46.

Date: 6/13/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE GRANT PROJECT BUDGET FOR THE  
PARKS & RECREATION SPECIAL REVENUE FUND (G1107)

WHEREAS, the City Council of the City of Goldsboro authorized the establishment of a grant project fund on June 15, 2020 to maintain special programs for the Parks and Recreation Department where donors and sponsors have restricted the use of the funding; and

WHEREAS, the City has received various donations, bequests and grants from generous citizens and benefactors to help provide recreational activities at its facilities promoting the health, welfare and well-being of persons of all ages and abilities; and

WHEREAS, it is necessary to appropriate expenditures related to these special programs and this will be funded with various donations, sponsorships and other funding sources restricted to the scope of programs developed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Parks & Recreation Special Revenue Fund (G1107) is hereby amended:

**Parks & Recreation Special Revenue Fund (G1107)**

	<b><u>Current Budget</u></b>	<b><u>Amended Budget</u></b>	<b><u>Increase (Decrease)</u></b>
Revenues:			
Donations & Sponsorships - Poultry/Beak Week	\$ -	\$ -	\$ -
Donations & Sponsorships - Sports Tourism Programs	5,635.00	12,592.19	6,957.19
Donations & Sponsorships - Challenger Football	-	2,500.00	2,500.00
Donations & Sponsorships - Duke RX for Play	6,442.00	6,441.27	(0.73)
Transfer from the General Fund	8,631.00	8,631.00	-
Total Revenues	<u>\$ 20,708.00</u>	<u>\$ 30,164.46</u>	<u>\$ 9,456.46</u>
Expenditures:			
Poultry/Beak Week Expenditures	\$ 1,068.00	\$ 1,068.00	\$ -
Sports Tourism Programs	11,921.00	18,878.19	6,957.19
Challenger Football Program	1,277.00	3,777.00	2,500.00
Duke RX for Play Program	6,442.00	6,441.27	(0.73)
Total Expenditures	<u>\$ 20,708.00</u>	<u>\$ 30,164.46</u>	<u>\$ 9,456.46</u>

This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attest:

\_\_\_\_\_  
City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING


SUBJECT: Amending the Community Relations Special Revenue Fund Ordinance (G1108)

BACKGROUND: On June 15, 2020, City Council authorized the establishment of a special revenue fund to account for donations and sponsorships that are funded with donor specific restrictions, such as the Human Relations Committee, Interfaith Breakfast, Dr. Martin Luther King, Jr. Commemoration, Mayor's Committee on Disabilities and the Mayor's Youth Council.

DISCUSSION: At this time, there are donations that need to be appropriated to fund expenditures for specific donor restricted events. There are donations in the amount of \$1,535.00 for the Dr. Martin Luther King, Jr. Commemoration, and \$300.00 for the Interfaith Breakfast.

RECOMMENDATION: By motion, it is recommended that the attached Grant Project Budget Ordinance for the Community Relations Special Revenue Fund (G1108) be amended for \$1,835.

Date: 6/16/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE ESTABLISHING THE GRANT PROJECT BUDGET FOR THE  
COMMUNITY RELATIONS SPECIAL REVENUE FUND (G1108)

WHEREAS, the City Council of the City of Goldsboro supports special programs that unify and strengthen community relations and community involvement;

WHEREAS, on June 15, 2020, the City Council of the City of Goldsboro authorized the establishment of a special revenue fund for Community Relations to account for restricted donations from donors and sponsors of various community events; and

WHEREAS, it is necessary to appropriate expenditures related to these special programs; and

WHEREAS, these projects will be funded with various donations, sponsorships and other funding sources restricted to the scope of programs developed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Community Relations Special Revenue Fund (G1108) is hereby amended:

**Community Relations Special Revenue Fund (G1108)**

	<b><u>Current Budget</u></b>	<b><u>Amended Budget</u></b>	<b><u>Increase (Decrease)</u></b>
Revenues:			
Donations & Sponsorships - Human Relations Committee	\$ 130.00	\$ 130.00	\$ -
Donations & Sponsorships - Interfaith Breakfast	-	300.00	300.00
Donations & Sponsorships - Dr. Martin Luther King, Jr. Commemoration	6,312.00	7,847.00	1,535.00
Donations & Sponsorships - Mayor's Committee on Disabilities	4,507.00	4,507.00	-
Donations & Sponsorships - Mayor's Youth Council	725.00	725.00	-
Transfer from the General Fund	2,349.00	2,349.00	-
Total Revenues	<u>\$ 14,023.00</u>	<u>\$ 15,858.00</u>	<u>\$ 1,835.00</u>
Expenditures:			
Human Relations Committee Expenditures	\$ 167.00	\$ 167.00	\$ -
Interfaith Breakfast Expenditures	311.00	611.00	300.00
Martin Luther King, Jr. Commemoration Expenditures	8,263.00	9,798.00	1,535.00
Mayor's Committee on Disabilities Expenditures	4,507.00	4,507.00	-
Mayor's Youth Council Expenditures	775.00	775.00	-
Total Expenditures	<u>\$ 14,023.00</u>	<u>\$ 15,858.00</u>	<u>\$ 1,835.00</u>

This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of  
\_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING


**SUBJECT:** Amending a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101)

**BACKGROUND:** In order to create more transparency in the collection and disbursement of funds received from federal and state drug forfeitures for the Police department, on February 17, 2020 City Council authorized the establishment of a special revenue fund to account for the inflows and outflows of resources.

**DISCUSSION:** Since the creation of the fund last February, the Police department received \$15,395.31 from insurance proceeds for a truck purchased with federal forfeiture funds. Those proceeds are being returned to the federal forfeiture revenue line item. Also, this past year the City was able to sell a seized vehicle in its possession through GovDeals for \$4,696.46, and in accordance with state law the proceeds were to be remitted to the Wayne County Public School System. Also, the investment earnings on the federal forfeiture funds in the amount of \$1,215.06 should be appropriated. A total of \$21,306.83 in revenue for the Federal and State Forfeiture Special Revenue Fund is requested to be appropriated for expenditures related to the Police Department function. The City has received the funds noted, and in order to comply with G.S §159-28 that requires all expenditures to be budgeted, it is necessary to appropriate the expenditures and revenues to establish this fund.

**RECOMMENDATION:** It is recommended that the attached Special Revenue Fund Ordinance for the Federal and State Drug Forfeiture Special Revenue Fund (P3101) be amended for \$21,306.83.

Date: 6/13/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND  
FOR FEDERAL AND STATE FORFEITURE ACCOUNTS (P3101)

WHEREAS, the City of Goldsboro Police Department receives revenues from federal and state forfeiture programs to help provide safety for the citizens and community and reduce criminal activity; and

WHEREAS, on February 17, 2020, the City Council for the City of Goldsboro authorized the establishment of a special revenue fund to account for the forfeiture monies obtained through these sources to provide more accountability, transparency and a more efficient means to track and manage these funds; and

WHEREAS, it is necessary to appropriate expenditures for the purchase of supplies, equipment, software, training and other eligible expenditures, and this will be funded with an appropriation of federal and state forfeiture revenue.

THEREFORE BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina that the following special revenue project budget ordinance is hereby adopted:

**Federal and State Forfeiture Special Revenue Fund (P3101)**

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Forfeiture Revenue	\$ 173,417.35	\$ 188,812.66	\$ 15,395.31
State Forfeiture Revenue	6,090.91	6,090.91	-
Investment Interest (Federal)		1,215.06	1,215.06
Equipment Sales (WCPS Penalty)		4,696.46	4,696.46
Total Revenues	<u>\$ 179,508.26</u>	<u>\$ 200,815.09</u>	<u>\$ 21,306.83</u>
Expenditures:			
Federal Forfeiture Expend.	\$ 173,417.35	\$ 190,027.72	\$ 16,610.37
State Forfeiture Expend.	6,090.91	6,090.91	-
Wayne County Public Schools	-	4,696.46	4,696.46
Total Expenditures	<u>\$ 179,508.26</u>	<u>\$ 200,815.09</u>	<u>\$ 21,306.83</u>

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attested by:

\_\_\_\_\_  
City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Amending a Grant Project Fund Ordinance – Hurricane Florence FEMA 4393DR-NC (R1102)

**BACKGROUND:** Hurricane Florence brought damaging winds, rain and devastating flooding to eastern North Carolina, and as a result, the City of Goldsboro and Wayne County were included in the Presidential disaster declaration on September 14, 2018.

The City incurred costs for emergency protective measures, debris removal and permanent work related to major infrastructure, buildings and facilities owned by the City. As a public entity, the City applied and qualified for the FEMA Public Assistance Program. City staff has worked diligently to submit projects to be obligated with the FEMA. FEMA will reimburse up to 75% of eligible projects and North Carolina will reimburse up to 25%. The City has 10 projects officially obligated in a total amount of \$3.1M. We have received 11 disbursements in the amount of \$2,340,773.46. The City has expended \$2,227,654.26 to date. For the projects considered “major” projects, FEMA will reimburse based on actual expenses, so the final figure will continue to change as we finalize the projects and request project close out. We anticipate there will be approximately \$300K-\$400K remaining to be collected from FEMA once all projects are closed and accepted.

**DISCUSSION:** At this time, staff is requesting that a proportionate amount of the money advanced by the General Fund and Utility Fund in FY2019 be appropriated in this fund as a Transfer Out to reimburse the operating funds now that the federal reimbursements have been received. The corresponding entry on the operating fund side will be a transfer in that will help replenish fund balance.

General Fund	\$ 563,410.17
Utility Fund	<u>\$1,388,181.96</u>
Total	\$1,951,592.13

Staff is also recommending that the project costs be reallocated to specific obligated project worksheets in the line item budget detail. The net effect on the overall budget for these changes is zero.

When all projects have been closed and accepted by the North Carolina Department of Public Safety on behalf of FEMA, we will bring back a final budget amendment to close the fund.

**RECOMMENDATION:** It is recommended that the attached Grant Project Ordinance for the Hurricane Florence FEMA 4393DR-NC (R1102) be amended for \$1,951,592.13.

Date: 6/13/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE  
HURRICANE FLORENCE FEMA 4393DR-NC GRANT PROJECT FUND (R1102)

WHEREAS, Hurricane Florence caused significant damage to City buildings, facilities, and utility infrastructure owned and maintained by the City; and

WHEREAS, the City of Goldsboro and Wayne County were included in the Presidential Disaster Declaration on September 14, 2018; and

WHEREAS, on June 17, 2019 the City Council of the City of Goldsboro authorized the establishment of a grant project fund to capture the costs necessary to pay contractors and vendors that responded during the emergency to effect cleanup, and repair infrastructure, buildings and facilities owned and maintained by the City; and

WHEREAS, staff has worked diligently for over 33 months with the North Carolina Department of Public Safety and FEMA to obligate project work, complete repairs, and subsequently requested project close out; and

WHEREAS, it is necessary to reallocate project costs to specific project work as officially obligated by FEMA, and to repay transfers from the Utility Fund and General Fund, and these expenditures will be funded with Federal revenue from FEMA.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Hurricane Florence FEMA 4393DR-NC (R1102) be amended as follows:

Hurricane Florence FEMA 4393DR-NC (R1102)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Grants	\$ 387,718.20	\$ 2,340,773.46	\$ 1,953,055.26
Insurance Proceeds	101,220.99	99,757.86	(1,463.13)
Transfer from General Fund	447,576.89	447,576.89	-
Transfer from Utility Fund	1,715,968.44	1,715,968.44	-
Total Revenues	<u>\$ 2,652,484.52</u>	<u>\$ 4,604,076.65</u>	<u>\$ 1,951,592.13</u>
Expenditures:			
FEMA Expenditures	\$ 2,652,484.52	\$ 424,830.26	\$ (2,227,654.26)
PW-1040 (Cat A - Debris)	-	461,547.24	461,547.24
PW-1550 (Cat B - Emergency Response)	-	146,645.50	146,645.50
PW-755 (Cat C - Roads & Bridges)	-	14,142.16	14,142.16
PW-399 (Cat F - Sewer Line Damage)	-	1,286,850.73	1,286,850.73
PW-979 (Cat F - Water Reclamation)	-	21,855.42	21,855.42
PW-613 (Cat G - Elmwood Cemetery)	-	7,962.45	7,962.45
PW-642 (Cat G - Willow Dale Cemetery)	-	12,655.14	12,655.14
PW-1794 (Cat F - Water Treatment Plant)	-	137,634.64	137,634.64
PW-984 (Cat F - Pumping Stations)	-	138,360.98	138,360.98
Transfer to General Fund	-	563,410.17	563,410.17
Transfer to Utility fund	-	1,388,181.96	1,388,181.96
Total Expenditures	<u>\$ 2,652,484.52</u>	<u>\$ 4,604,076.65</u>	<u>\$ 1,951,592.13</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attest:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Amending a Grant Project Fund Ordinance – FY2016 TIGER  
Discretionary Grant Capital Project Fund (R1103)

**BACKGROUND:** On May 20, 2019 City Council authorized the establishment of a grant project fund for the last phase of Streetscape. The City received a \$5,000,000 award from Transportation Investment Generating Economic Recovery Grant Program (TIGER) to support the following projects:

1. Center Street Streetscape Project (completed)
2. Goldsboro-Wayne Transportation Authority Transfer Center Concourse (in progress)
3. The HUB (Formerly known as Cornerstone Commons) (completed)
4. Wayfinding Signage System Fabrication & Installation (completed)

**DISCUSSION:** At this time it is necessary to adjust the budget for changes to project funding. It was discussed early on that the City would borrow the match of \$1.5M, and had negotiated the loan in conjunction with the building of Herman Park Center. However, due to issues with LGC approval, the loan for Herman Park Center did not materialize. Thus, the funding match will have to be made in cash by the City. Each operating fund has reaped benefit of the improvements made by the last phase of the Streetscape project. The General Fund has budgeted its last portion of the match in FY22 of \$681,007 for a total of \$1,019,695. The Stormwater Fund match of \$185,000 will be appropriated in FY21. The Utility Fund has completed its total match of \$784,688.

Local funding totals are:

<b>Fund</b>	<b>Local Grant Match</b>	<b>Stage &amp; Other</b>	<b>Total</b>
General Fund	\$ 1,019,695		\$ 1,019,695
Utility Fund	\$ 784,688		\$ 784,688
Stormwater Fund	\$ 185,000		\$ 185,000
Downtown District Fund		\$ 100,000	\$ 100,000
NC Dept of Commerce		\$ 100,000	\$ 100,000
<b>Total Local Funding</b>	<b>\$ 1,989,383</b>	<b>\$ 200,000</b>	<b>\$ 2,189,383</b>

The project costs breakdown as follows:


Item	Project Cost	Federal Share	Local Share
Streetscape	\$ 3,760,741	\$ 2,769,000	\$ 991,741
The HUB	\$ 965,010	\$ 656,000	\$ 309,010
Design Streetscape & HUB	\$ 980,000	\$ 735,000	\$ 245,000
GWTA Concourse	\$ 600,000	\$ 480,000	\$ 120,000
Wayfinding Signage	\$ 450,000	\$ 360,000	\$ 90,000
Streetscape -Non-TIGER Eligible	\$ 14,632		\$ 14,632
Stage at HUB	\$ 419,000		\$ 419,000
	\$ 7,189,383	\$ 5,000,000	\$ 2,189,383

The GWTA Concourse is the last portion of the project to be completed. Formal bids will be opened at the end of June. According to the terms of the grant this project must be completed by 2024.

RECOMMENDATION:

It is recommended that the attached special revenue fund ordinance amendment for the FY2016 TIGER Discretionary Grant Capital Project fund be approved in the amount of \$363,744.

Date: 6/13/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager



ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE  
FY2016 TIGER DISCRETIONARY GRANT CAPITAL PROJECT FUND (R1103)

WHEREAS, the City Council authorized the establishment of the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103) on May 20, 2019 after formally receiving and accepting the federal grant award; and

WHEREAS, it is necessary to reallocate revenue appropriations according to anticipated revenue sources and according to anticipated amounts, and this be funded with revenue from transfers from the General Fund, Utility Fund, and Stormwater Fund, and a net reduction of expenditures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103) be amended as follows:

**FY2016 TIGER Discretionary Grant Project Fund (R1103)**

	<b><u>Current Budget</u></b>	<b><u>Amended Budget</u></b>	<b><u>Increase (Decrease)</u></b>
Revenues:			
Federal Grants-TIGER VIII	\$ 5,000,000.00	\$ 5,000,000.00	\$ -
Loan Proceeds	1,500,000.00	-	(1,500,000.00)
Transfer from General Fund	614,439.00	1,019,695.00	405,256.00
Transfer from Utility Fund	238,688.00	784,688.00	546,000.00
Transfer from Stormwater Fund	-	185,000.00	185,000.00
Transfer from Downtown District Fund	100,000.00	100,000.00	-
State Grants	100,000.00	100,000.00	-
Total Revenues	<u>\$ 7,553,127.00</u>	<u>\$ 7,189,383.00</u>	<u>\$ (363,744.00)</u>
Expenditures:			
Design (Phase I)	\$ 358,376.00	\$ -	\$ (358,376.00)
Construction (Phase II)	3,300,000.00	3,300,000.00	-
Loan Expense	20,000.00	-	(20,000.00)
Construction - The HUB	965,010.00	965,010.00	-
Design - Streetscape & The HUB	980,000.00	980,000.00	-
Const & Design - GWTA Concourse	600,000.00	600,000.00	-
Construction - Wayfinding Signage	450,000.00	450,000.00	-
Project Contingency	460,741.00	460,741.00	-
Construction - Stage at The HUB	419,000.00	419,000.00	-
Construction - Non-TIGER Eligible	-	14,632.00	14,632.00
Total Expenditures	<u>\$ 7,553,127.00</u>	<u>\$ 7,189,383.00</u>	<u>\$ (363,744.00)</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attest: \_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105)

**BACKGROUND:** City Council adopted a resolution at the September 8, 2020 meeting to enter into a memo of understanding with Wayne County as a subrecipient of CARES Act funding in the amount of \$966,687.69. The period of the performance is March 1, 2020 through December 30, 2020, but was extended until December 31, 2021. Council was presented the spending plan at the same meeting which consisted of spending categories allocated as follows:

Public Health PPE	\$36,361.69
Payroll Expenses	196,692.00
Expenses of actions to facilitate compliance with COVID-19 related public health measures	387,737.00
Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency	100,000.00
Other COVID-19 related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria	45,897.00
Grants to businesses and nonprofits	200,000.00
<b>Total</b>	<b>\$966,687.69</b>

There is no match required for the grant.

**DISCUSSION:** At this time, staff is trying to wind up the grant project and adjust the project budget. There were multiple expenditures for personal protective equipment covered under Public Health PPE, and equipment covered under Public Health Measures that were not addressed in the original presentation and adoption of the ordinance. Also, the cost of the FFCRA leave far exceeded our estimated total of \$66,000, and through June 16, 2021 the City has expended \$167,259 in FFCRA pay, and with benefits this amount is estimated at \$205,726. We are recommending that an additional \$56,688 be allocated to FFCRA pay which will bring the total to \$122,688. Staff is recommending the unused balances in the other categories be liquidated to fund the other eligible CRF expenditures incurred by the City.

**RECOMMENDATION:** By motion, it is recommended that the attached grant project amendment for the Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105) be approved.

Date: 6/17/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE  
CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT  
SPECIAL REVENUE FUND (R1105)

WHEREAS, Congress adopted the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) established the Coronavirus Relief Fund (CRF) on March 27, 2020 which included over \$4 billion in aid to the State of North Carolina; and

WHEREAS, on May 4, 2020 the North Carolina General Assembly passed Session Law 2020-4 to begin allocating these dollars throughout the state, and as amended by SL 2020-80 (July 1, 2020) allocated \$300 million to counties and required counties to pass at least 25% of their total allocation to their municipalities; and

WHEREAS, the City Council of the City of Goldsboro adopted a resolution on September 8, 2020 entering into a memo of understanding with Wayne County as a subrecipient of CARES Act funding in the amount of \$966, 687.69 which stipulates the period of performance is from March 1, 2020 through December 31, 2021; and

WHEREAS, City shall utilize the funds for public health expenses for personal protective equipment, payroll expenses, COVID-19 related public health measures, COVID-19 economic support measures, and grants to nonprofits in support of COVID-19 related support as required by the federal and state legislation and the memo of understanding; and

WHEREAS, in order to start finalizing the grant it is necessary to appropriate expenditures in categories that were not fully funded for Public Health PPE and Public Health Measures, and this will be funded with reductions in other expenditure categories.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105) be amended as follows:

Coronavirus Aid, Relief and Economic Security (CARES) Act (R1105)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Grants	\$ 966,687.69	\$ 966,687.69	\$ -
Total Revenues	<u>\$ 966,687.69</u>	<u>\$ 966,687.69</u>	<u>\$ -</u>
Expenditures:			
Public Health (#2) (PPE)	\$ 36,361.69	\$ 45,988.53	\$ 9,626.84
Payrol Expense (#3) (PE)	196,692.00	196,656.74	(35.26)
Public Health Measures (#4) (PHM)	387,737.00	429,460.60	41,723.60
Small Business Grants (#5) (PES)	100,000.00	57,500.00	(42,500.00)
Environmental Services (#6) (OTH)	45,897.00	37,081.82	(8,815.18)
Nonprofit Agency Support (#7) (GTN)	200,000.00	200,000.00	-
Total Expenditures	<u>\$ 966,687.69</u>	<u>\$ 966,687.69</u>	<u>\$ -</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
June 21, 2021 COUNCIL MEETING

**SUBJECT:** Establishing a Grant Project Fund Ordinance -American Rescue Plan Act of 2021 (R1107)

**BACKGROUND:** On March 11, 2011 the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden. The \$1.88 trillion dollar coronavirus relief package allocated \$350 billion dollars in state and local fiscal recovery funds of which \$2.034 billion dollars was allocated directly to North Carolina counties and \$1.3 billion dollars was allocated to municipalities. There is no match required for the grant. The City of Goldsboro, as an entitlement city, is scheduled to receive \$8,813,514 directly from the federal government as part of the \$1.3 billion dollar allocation to North Carolina municipalities. The funds will be disbursed in two tranches with 50% provided in May, 2021 and the second delivered 12 months later. Funds must be spent by December 31, 2024, unless an extension of time is granted by the federal government. On May 17, 2021, City Council formally accepted the federal grant funds, and named staff as authorized representative to request the funding from the U.S. Treasury.


**DISCUSSION:** At this time, staff recommends that the City establish a grant project fund in the amount of \$8,813,514. Of this amount, \$1,664,500 will be allocated to the category of Lost Public Sector Revenue and will be transferred over to the General Fund and the Occupancy Tax Fund in the FY22 budget year. In addition, infrastructure requests for the FY22 budget year for the Utility Fund are requested to be funded with the ARP funds in lieu of a proposed 15% utility rate increase. The remainder of \$4,590,020 will be allocated to Contingency, and staff will bring recommendations to Council for consideration. The funds may be used for:

1. Support Public Health Expenditures
2. Address Negative Economic Impacts Caused by the Public Health Emergency
3. Replace Lost Public Sector Revenue
4. Provide Premium Pay for Essential Workers
5. Invest in Water, Sewer and Broadband Infrastructure

**RECOMMENDATION:**

It is recommended that City Council adopt the attached ordinance to establish the American Rescue Plan Act of 2021 Special Revenue Fund in the amount of \$8,813,514.

Date: 6/15/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager



ORDINANCE NO. 2021-

AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE  
AMERICAN RESCUE PLAN ACT OF 2021 (ARP) SPECIAL REVENUE FUND  
(R1107)

WHEREAS, on March 11, 2021, the American Rescue Plan Act of 2021 (ARP) was signed into law by President Biden; and

WHEREAS, the American Rescue Plan allocates \$8,813,514 for the City of Goldsboro as an entitlement city; and

WHEREAS, the grant funds are intended to provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, and more equitable economy as the country recovers; and

WHEREAS, the City of Goldsboro as recipient may use these funds to support public health expenditures, address negative economic impacts caused by the public health emergency, replace lost public sector revenue, provide premium pay for essential workers, and to invest in water, sewer, and broadband infrastructure, and

WHEREAS, on May 17, 2021 the City Council of the City of Goldsboro accepted the grant funds from the American Rescue Plan Act of 2021 and understands that the grant funds will be available through December 31, 2024; and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award and with North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant.

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the American Rescue Plan Act of 2021 (ARP) Special Revenue Fund (R1107) be adopted as follows:

<u>American Rescue Plan (R1107)</u>	
	<u>Current Budget</u>
Revenues:	
Federal Grants	\$ 8,813,514.00
Total Revenues	<u>\$ 8,813,514.00</u>
Expenditures:	
Public Health	\$ -
Negative Economic Impacts	-
Lost Public Sector Revenue	1,664,500.00
Premium Pay for Essential Workers	-
Water, Sewer, Broadband Infrastructure	2,558,994.00
Contingency	<u>4,590,020.00</u>
Total Expenditures	<u>\$ 8,813,514.00</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:  
  
\_\_\_\_\_  
City Clerk

ITEM: N

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

SUBJECT: Ordinance authorizing the establishment of a grant project fund for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106).

BACKGROUND: On March 1, 2021, the City has received an intent to fund the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) from the North Carolina Department of Environmental Quality in the amount of \$3,058,000. The loan is from the Additional Supplemental Appropriations for Disaster Relief Act of 2019 (ASADRA) and has a maximum interest rate of 0.10%.

DISCUSSION: The City Engineer, Mr. Marty Anderson, has requested funding for engineering costs to complete the required milestone in accordance with DEQ's time table. He has estimated a cost of approximately \$30,000, and this will be funded with a transfer from the Utility Fund.

RECOMMENDATION: By motion, it is recommended that the City Council adopt the attached project budget ordinance for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund in the amount of \$30,000.

Date: 6/16/2021

Catherine F. Gwynn  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

Timothy M. Salmon  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE ESTABLISHING THE GRANT  
PROJECT FUND FOR THE LITTLE CHERRY BIG CHERRY PUMP STATION  
RELOCATION OUT OF FLOODPLAIN (CS370482-08) CAPITAL PROJECT FUND  
(S1106)

WHEREAS, the City of Goldsboro owns and maintains a wastewater treatment facility and collection system that is vital to providing for public health and clean water; and

WHEREAS, it is necessary to relocate and replace the Little Cherry Pump Station out of the 100-year flood plan, and the removal of the Big Cherry Pump Station; and

WHEREAS, the City applied for and has a letter of intent to fund a loan from the North Carolina Department of Environmental Quality; and

WHEREAS, it is necessary to appropriate the expenditures for the preliminary engineering to adhere to the required milestones of the award; and

WHEREAS, this will be funded with an appropriation of a transfer from the Utility fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Little Cherry Big Cherry Pump Station Relocation Out of Floodplain (CS370482-08) Capital Project Fund (S1106) is hereby adopted:

**Little Cherry Big Cherry Pump Station Relocation Out of Floodplain**  
**(CS370482-08) Capital Project Fund (S1106)**

	<b><u>Current Budget</u></b>
Revenues:	
State Revolving Loan	\$ -
Transfer from Utility Fund	30,000.00
Total Revenues	<u>\$ 30,000.00</u>
Expenditures:	
Engineering	\$ 30,000.00
Construction - Water Improvements	-
Loan Expense	-
Total Expenditures	<u>\$ 30,000.00</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Establishing a Grant Project Fund Ordinance – Stormwater Capital Projects Fund (T2201)

**BACKGROUND:** With the FY17-18 adopted operating budget, City Council authorized the creation of a Stormwater enterprise fund to address mandated Federal and State stormwater compliance requirements whose aim is for water and resource management, environmental protection and regulatory requirements.

**DISCUSSION:** Through conservative budgeting and spending practices, the Stormwater enterprise fund has grown its fund balance in the past four fiscal years to approximately \$1.3M. During the FY21 budget planning process, staff was able to set aside \$250K as a Transfer Out to Capital Projects fund with the purpose of being able to start the responsible planning and funding of necessary stormwater projects to carry out the mission of the Stormwater Fund.

Currently, there are several projects that have been brought to staff, as well as the need for a comprehensive Stormwater asset assessment and mapping study. The suggested projects are listed below.

- Comprehensive Stormwater Asset Management Assessment and Mapping Study
- Virginia Street
- Musgrave Manor
- Jackson Street
- Leslie/Beech Street

At this time, it is necessary to create the capital project fund to set aside the appropriation from the operating fund. The expenditures will be set aside in a Contingency line item, until such time that staff can prepare recommendations to present to Council to approve for specific projects.

The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$488,000. This will be funded with a transfer from the Stormwater Fund in FY21, and a future appropriation in FY22.

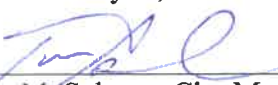
**RECOMMENDATION:**

It is recommended that the attached Grant Project Ordinance for the Stormwater Capital Project Fund (T2201) be adopted for \$488,000.

Date: 6/13/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/16/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE  
STORMWATER CAPITAL PROJECT FUND (T2201)

WHEREAS, the City Council of the City of Goldsboro adopted the creation of the Stormwater enterprise fund with the FY2017-2018 budget ordinance to address mandated Federal and State compliance requirements to ensure responsible water and resource management, environmental protection and regulatory requirements; and

WHEREAS, there is a need to establish a capital project fund for the forthcoming Stormwater needs that have been identified; and

WHEREAS, it is necessary to appropriate expenditures in order to begin satisfying the long-term mission of the Stormwater enterprise, and this will be funded with a transfer from the Stormwater fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Stormwater Capital Projects Fund (T2201) be adopted as follows:

**Stormwater Capital Project Fund (T2201)**

	<b><u>Current Budget</u></b>
Revenues:	
Transfer from Stormwater Fund	<u>\$        488,000.00</u>
Total Revenues	<u><u>\$        488,000.00</u></u>
Expenditures:	
Contingency	<u>\$        488,000.00</u>
Total Expenditures	<u><u>\$        488,000.00</u></u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_

Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Amending the Water Line Replacement & Booster Pump Station (BPS) Project (W1111).

**BACKGROUND:** On September 17, 2017, the Council approved a resolution to apply for a state revolving loan for this project, and The Wooten Company was selected to perform the engineering services on September 18, 2018.

On June 6, 2019, we received notification from the North Carolina Department of Environmental Quality that financing was approved from the North Carolina Drinking Water State Revolving Fund (DWSRF) in the amount of \$3,610,000 at an interest rate of 1.82% over 20 years.

On July 15, 2019, the City Council authorized the establishment of a capital project fund for the replacement of existing water lines at various locations in the City and install a new booster pump station in the New Hope area to address low-pressure issues and remove outdated pipe materials. The water line replacement includes:

- 4,000 LF in the Lanetree Subdivision from Fedelon Trail to Titleist Drive
- 3,100 LF on Ash Street from Herman Street to Williams Street
- 2,700 LF on Ash Street from Berkeley to Meadow Lane School
- 5,300 LF on Elm Street from Madison Avenue to Lee Drive
- 2,700 LF on Slocumb Street from Westbrook Road to SJAFB


**DISCUSSION:** At this time, the City Engineer, Mr. Marty Anderson, has requested additional funds to purchase easements needed for the project to move forward. The City has requested that DEQ allow this expense to be reimbursed under the loan, but staff has not had a response from DEQ. It is necessary to appropriate expenditures for the purchase of easements in the amount of \$35,000, and this will be funded with a transfer from the Utility Fund.

**RECOMMENDATION:** By motion, it is recommended that the City Council adopt the attached project budget amendment for the Water Line Replacement and Booster Pump Station (BPS) Project (W1111) in the amount of \$35,000.00.

Date: 6/16/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE WATER LINE REPLACEMENT AND BOOSTER PUMP STATION (BPS) PROJECT (W1111)

WHEREAS, the City of Goldsboro owns and maintains a water system plant to provide safe drinking water to its citizens and customers; and

WHEREAS, it is necessary to replace existing water lines and install a booster pump station to improve fire flow, system pressure and water quality. It is further proposed to replace approximately 17,800 LF of 6 through 10-inch water lines along Salem Church Road, Ash Street, Slocumb Street, and Elm Street in the City’s distribution system, as well as install a new Booster Pump Station to increase the pressure and supply in the New Hope Area; and

WHEREAS, the City applied for and was awarded a loan from the North Carolina Drinking Water State Revolving Fund; and

WHEREAS, on July 15, 2019, the City Council of the City of Goldsboro authorized the establishment of a capital project fund to manage the expenditures for the project; and

WHEREAS, it is necessary to appropriate the expenditures for the purchase of easements and this will be funded with a transfer from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the Water Line Replacement and Booster Pump Station (BPS) Project is hereby amended:

**Water Line Replacement and Booster Pump Station (BPS) Project (W111)**

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
State Revolving Loan	\$ 3,610,000.00	\$ 3,610,000.00	\$ -
Transfer from Utility Fund	72,200.00	107,200.00	35,000.00
Total Revenues	<u>\$ 3,682,200.00</u>	<u>\$ 3,717,200.00</u>	<u>\$ 35,000.00</u>
Expenditures:			
Engineering	\$ 513,880.00	\$ 513,880.00	\$ -
Construction - Water Improvements	3,096,120.00	3,131,120.00	35,000.00
Loan Expense	72,200.00	72,200.00	-
Total Expenditures	<u>\$ 3,682,200.00</u>	<u>\$ 3,717,200.00</u>	<u>\$ 35,000.00</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk

ITEM: Q

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Ordinance authorizing the establishment of a grant project fund for the 2" Galvanized Water Lines (WIF-1979) Capital Project Fund (W1113).

**BACKGROUND:** The City has received an intent to fund the 2" Galvanized Water Lines Project (WIF-1979) from the North Carolina Department of Environmental Quality Division of Water Infrastructure in the amount of \$2,998,100.

**DISCUSSION:** The City Engineer, Mr. Marty Anderson, has requested funding for engineering costs to complete the required milestone in accordance with DWI's time table. He has estimated a cost of approximately \$30,000, and this will be funded with a transfer from the Utility Fund.

**RECOMMENDATION:** By motion, it is recommended that the City Council adopt the attached project budget ordinance for the 2" Galvanized Water Line Replacement (WIF-1979) Capital Project Fund (W1113) in the amount of \$30,000.

Date: 6/16/2021



Catherine F. Gwynn, Finance Director

Date: 6/16/21



Timothy M. Salmon, City Manager

ORDINANCE NO. 2021-

AN ORDINANCE ESTABLISHING THE GRANT  
PROJECT FUND FOR THE 2" GALVANIZED WATER LINE REPLACEMENT  
(WIF-1979) CAPITAL PROJECT FUND (W1113)

WHEREAS, the City of Goldsboro owns and maintains a water system plant and distribution system to provide safe drinking water to its citizens and customers; and

WHEREAS, it is necessary to replace old existing 2" galvanized water lines within the City's system; and

WHEREAS, the City applied for and has a letter of intent to fund a loan from the North Carolina Department of Environmental Quality; and

WHEREAS, it is necessary to appropriate the expenditures for the preliminary engineering to adhere to the required milestones of the award; and

WHEREAS, this will be funded with an appropriation of a transfer from the Utility fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that pursuant to Section 13.2 of Chapter 159 of the North Carolina General Statutes, the following Capital Project Ordinance for the 2" Galvanized Water Line Replacement (WIF-1979) Capital Project Fund (W1113) is hereby adopted:

**2" Galvanized Water Line Replacement (WIF-1979) Capital Project Fund (W1113)**

	<u>Current Budget</u>
Revenues:	
State Revolving Loan	\$ -
Transfer from Utility Fund	30,000.00
Total Revenues	<u>\$ 30,000.00</u>
Expenditures:	
Engineering	\$ 30,000.00
Construction - Water Improvements	-
Loan Expense	-
Total Expenditures	<u>\$ 30,000.00</u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Operating Budget Amendment FY20-21

**BACKGROUND:** On June 17, 2020 City Council adopted the FY20-21 Budget Ordinance, which may be amended as needed when circumstances arise.

**DISCUSSION:** Please find attached an ordinance amending the annual operating budget for fiscal year 2021 for expenditures for utilities, insurance, worker's compensation claims, outside repairs, overtime, insurance repair claims and other operational expenses. A summary of the major categories is outlined below:

General Fund	Department	Amount
Salaries & Wages Overtime	Fire	\$ 78,342
Workers' Compensation Claims	Fire, Fleet, Streets, Solid Waste, Parks & Rec, Police	\$ 383,240
Repairs Insurance Claims	Engineering, Solid Waste, IT, Parks & Rec, Police	\$ 80,824
Outside Repairs	Fleet	\$ 52,000
Land Proceeds to Wayne County	Non-recurring	\$ 27,478
Transfer for Paving (G1105)	Transfers	\$ 187,500
Reduction of expenditures & Other Operational Exp.		\$ (45,226)
	Total	<u>\$ 764,158</u>

Utility Fund	Department	Amount
Salaries & Wages Shift Differential	Water and WRF	\$ 10,000
Workers' Compensation Claims	WRF	\$ 2,000
Utilities	Compost	\$ 14,000
Insurance & Insurance Deductible	Water and WRF	\$ 38,260
Transfer to Capital Projects	Transfers	\$ 95,000
Other Operational Exp.		\$ 16,743
	Total	<u>\$ 176,003</u>



The expenditures will be funded with miscellaneous revenue from various sources, charges for services, FEMA reimbursements, and other agency revenue, and reduction of expenditures. A summary is provided below.

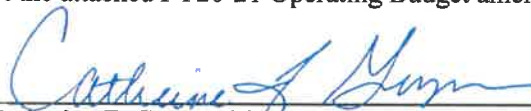
<b>General Fund</b>	<b>Amount</b>
Vitus Group LLC for Grand @ Day Point	\$ 145,287
NCDOT Signal Reimbursement	\$ 128,000
Hurricane Matthew FEMA	\$ 185,513
Farm & Land Lease Income	\$ 45,100
Insurance Proceeds	\$ 80,824
Other	\$ 179,434
	<u>\$ 764,158</u>

<b>Utility Fund</b>	<b>Amount</b>
NC Grant Weir Reimbursement	\$ 83,375
Cell Tower Leases	\$ 60,318
Hurricane Matthew FEMA	\$ 32,310
	<u>\$ 176,003</u>


RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached FY20-21 Operating Budget amendment.

Date: 6/17/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

  
Tim Salmon, City Manager

ORDINANCE NO. 2021 -

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE  
CITY OF GOLDSBORO FOR THE 2020-21 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2020-21 Annual Operating Budget on June 17, 2020; and

WHEREAS, amendments may become necessary as circumstances arise; and

WHEREAS, it is necessary to amend the General Fund, Utility Fund, and Occupancy Tax Fund; and

WHEREAS, it is necessary to appropriate funds for expenditures in Information Technology, Public Works Administration, Finance, Streets, Street Paving, Solid Waste, Engineering, Fire, Police, Non-Recurring Capital Outlay, Parks and Recreation, Golf, Transfers and Shared Services, and Debt Service within the General Fund for utilities, insurance, worker’s compensation claims, outside repairs, overtime, part time temporary salaries, insurance repair claims, miscellaneous equipment, transfers to capital projects, and other operational expenses; and

WHEREAS, this will be funded with additional revenues from miscellaneous revenue from the Vitus Group, LLC, NC DOT traffic signal reimbursement, Hurricane Matthew FEMA reimbursements, insurance proceeds, charges for services, and miscellaneous grant income, and a reduction of expenditures; and

WHEREAS, it is necessary to appropriate funds for expenditures in Water Treatment, Water Reclamation, and Compost divisions within the Utility Fund for utilities, insurance, worker’s compensation claims, shift differential pay, insurance deductible, transfers to capital projects, and other operational expenses; and

WHEREAS, this will be funded with additional revenues from Hurricane Matthew FEMA reimbursements, cell phone tower lease income, and grant income from North Carolina for the Weir project, and with a reduction of expenditures; and

WHEREAS, it is necessary to appropriate funds for expenditures in Travel and Tourism for operational supplies; and

WHEREAS, this will be funded with additional grant revenue from the NC Sports Association.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Information Technology (1030)</u>			
All Other Operating Expenditures	\$ 1,843,937.06	\$ 1,843,937.06	\$ -
Salaries & Wages Part-Time	-	15,000.00	15,000.00
Telephone	260,000.00	245,000.00	(15,000.00)
Repairs Insurance Claims	-	23,947.00	23,947.00
Total Expend. - Information Tech.	<u>\$ 2,103,937.06</u>	<u>\$ 2,127,884.06</u>	<u>\$ 23,947.00</u>
<u>Public Works Administration (1111)</u>			
FY20-21 Adopted Budget 6/17/20	\$ 369,974.00	\$ 369,974.00	\$ -
Electricity	78,750.00	87,750.00	\$ 9,000.00
Natural Gas	18,750.00	30,750.00	\$ 12,000.00
Total Expend. - Public Works Admin.	<u>\$ 467,474.00</u>	<u>\$ 488,474.00</u>	<u>\$ 21,000.00</u>

<b><u>GENERAL FUND</u></b>	<b><u>▼</u></b>	<b><u>Current</u></b>	<b><u>▼</u></b>	<b><u>Amended</u></b>	<b><u>▼</u></b>	<b><u>Difference</u></b>	<b><u>▼</u></b>
<b><u>Garage (1114)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	2,038,969.00	\$	2,038,969.00	\$	-	
Garage Credits (1115)		(1,478,825.00)		(1,478,825.00)		-	
Workers' Compensation		2,549.00		37,789.00		35,240.00	
Outside Repairs		80,000.00		132,000.00		52,000.00	
Total Expend. - Garage	\$	642,693.00	\$	729,933.00	\$	87,240.00	
<b><u>Finance (2111)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	1,168,460.00	\$	1,168,460.00	\$	-	
Office Supply Credits		(7,357.00)		(7,357.00)		-	
Postage Credits		(32,140.00)		(32,140.00)		-	
Salaries & Wages Part-Time		24,000.00		54,736.00		30,736.00	
Postage		25,000.00		27,000.00		2,000.00	
Copy Machine Cost		2,839.00		5,439.00		2,600.00	
Contract Services		-		34,000.00		34,000.00	
Tax Listing Fees Wayne County		266,491.00		270,891.00		4,400.00	
Tax Listing Fees NCVTS		57,000.00		72,897.00		15,897.00	
Tax Foreclosure Costs Wayne County		-		4,400.00		4,400.00	
Total Expend. - Finance	\$	1,504,293.00	\$	1,598,326.00	\$	94,033.00	
<b><u>Street Maintenance (4134)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	940,424.00	\$	940,424.00	\$	-	
Workers' Compensation		8,077.00		138,977.00		130,900.00	
Total Expend. - Street Maintenance	\$	948,501.00	\$	1,079,401.00	\$	130,900.00	
<b><u>Street Paving (4136)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	-	\$	-	\$	-	
Paving Multi-Use Areas		187,500.00		-		(187,500.00)	
Total Expend. - Street Utilities	\$	187,500.00	\$	-	\$	(187,500.00)	
<b><u>Solid Waste (4143)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	3,590,585.00	\$	3,590,585.00	\$	-	
Workers' Compensation		10,267.00		120,267.00		110,000.00	
Repairs Insurance Claims		-		23,737.00		23,737.00	
Total Expend. - Solid Waste	\$	3,600,852.00	\$	3,734,589.00	\$	133,737.00	
<b><u>Engineering (4172)</u></b>							
All Other Operating Expenditures	\$	1,168,807.16	\$	1,168,807.16	\$	-	
Repairs Insurance Claims		-		19,100.00		19,100.00	
Total Expend. - Engineering	\$	1,168,807.16	\$	1,187,907.16	\$	19,100.00	
<b><u>Non-Recurring Capital Outlay (7315)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	405,785.00	\$	405,785.00	\$	-	
Economic Development Incentive-Alta Foods		5,000.00		9,063.00		4,063.00	
Sale of Land Proceeds-Wayne County		-		27,478.00		27,478.00	
Total Expend. - Non-Recurring Cap. Out.	\$	410,785.00	\$	442,326.00	\$	31,541.00	
<b><u>Parks and Recreation (7460)</u></b>							
All Other Operating Expenditures	\$	3,222,095.15	\$	3,222,095.15	\$	-	
Workers' Compensation		8,260.00		30,360.00		22,100.00	
Repairs Insurance Claims		-		150.00		150.00	
Total Expend. - Parks and Recreation	\$	3,230,355.15	\$	3,252,605.15	\$	22,250.00	
<b><u>Golf Course (7461)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	528,496.00	\$	528,496.00	\$	-	
Pro Shop Expense		30,000.00		44,000.00		14,000.00	
Concessionaire Resale Golf		-		2,000.00		2,000.00	
Total Expend. - Golf Course	\$	558,496.00	\$	574,496.00	\$	16,000.00	

<b><u>Fire (5120)</u></b>			
All Other Operating Expenditures	\$ 6,151,341.36	\$ 6,151,341.36	\$ -
Salaries & Wages Overtime	47,000.00	125,342.00	78,342.00
Workers' Compensation	54,363.24	73,363.24	19,000.00
Miscellaneous Equipment	81,533.75	88,711.75	7,178.00
	<hr/>		
Total Expend. - Fire	\$ 6,334,238.35	\$ 6,438,758.35	\$ 104,520.00
	<hr/>		
<b><u>Police (6121)</u></b>			
All Other Operating Expenditures	\$ 9,573,568.11	\$ 9,573,568.11	\$ -
Workers' Compensation	25,939.00	91,939.00	66,000.00
	<hr/>		
Total Expend. - Police	\$ 9,599,507.11	\$ 9,665,507.11	\$ 66,000.00
	<hr/>		
<b><u>Transfers (8101)</u></b>			
FY20-21 Adopted Budget 6/17/20	\$ 1,000.00	\$ 1,000.00	\$ -
Transfers to Capital Projects	22,607.18	210,107.18	187,500.00
	<hr/>		
Total Expend. - Transfers	\$ 23,607.18	\$ 211,107.18	\$ 187,500.00
	<hr/>		
<b><u>Debt Service (8111)</u></b>			
FY20-21 Adopted Budget 6/17/20	\$ 3,567,334.00	\$ 3,567,334.00	\$ -
Lease Purchase Payment	1,290,958.00	1,304,848.00	13,890.00
	<hr/>		
Total Expend. - Debt Service	\$ 4,858,292.00	\$ 4,872,182.00	\$ 13,890.00
	<hr/>		
All Other Expenditures	\$ 18,437,864.11	\$ 18,437,864.11	\$ -
Total Expenditures - General Fund	\$ 42,862,916.11	\$ 43,627,074.11	\$ 764,158.00
	<hr/>		
<b><u>Revenues</u></b>			
Tax Revenues	\$ 17,153,130.00	\$ 17,153,130.00	\$ -
Licenses and Permits	375,525.00	375,525.00	-
Revenue from Other Agencies	15,014,633.00	15,426,874.00	412,241.00
Charges for Services	4,969,581.00	4,985,581.00	16,000.00
Capital Returns	1,361,930.00	1,438,908.00	76,978.00
Miscellaneous Revenue	490,500.00	749,439.00	258,939.00
Shared Services	3,046,957.00	3,046,957.00	-
Appropriated Fund Balance	450,660.11	450,660.11	-
	<hr/>		
Total Revenues - General Fund	\$ 42,862,916.11	\$ 43,627,074.11	\$ 764,158.00
	<hr/>		

<b><u>UTILITY FUND</u></b>	<b><u>▼</u></b>	<b><u>Current</u></b>	<b><u>▼</u></b>	<b><u>Amended</u></b>	<b><u>▼</u></b>	<b><u>Difference</u></b>	<b><u>▼</u></b>
<b><u>Water Treatment (4176)</u></b>							
All Other Operating Expenditures	\$	2,938,571.81	\$	2,938,571.81	\$	-	
Salaries & Wages Shift Differential		-		5,100.00		5,100.00	
Postage		1,000.00		5,500.00		4,500.00	
Building Maintenance		25,000.00		45,000.00		20,000.00	
Software License Fees		-		4,000.00		4,000.00	
Insurance Deductible		-		8,260.00		8,260.00	
Total Expend. - Water Treatment	\$	2,964,571.81	\$	3,006,431.81	\$	41,860.00	
<b><u>Water Reclamation (4177)</u></b>							
All Other Operating Expenditures	\$	3,437,963.91	\$	3,437,963.91	\$	-	
Salaries & Wages Shift Differential		-		4,900.00		4,900.00	
Workers' Compensation		4,328.00		6,328.00		2,000.00	
Multi Peril Insurance		211,730.00		241,730.00		30,000.00	
Total Expend. - Water Reclamation	\$	3,654,021.91	\$	3,690,921.91	\$	36,900.00	
<b><u>Compost (4179)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	786,024.00	\$	786,024.00	\$	-	
Electricity		52,000.00		66,000.00		14,000.00	
Total Expend. - Compost	\$	838,024.00	\$	852,024.00	\$	14,000.00	
<b><u>Transfers (8101)</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	2,938,105.00	\$	2,938,105.00	\$	-	
Transfers to Fund Balance		214,475.00		202,718.00		(11,757.00)	
Transfers to Capital Projects		650,000.00		745,000.00		95,000.00	
Total Expend. - Transfers	\$	3,802,580.00	\$	3,885,823.00	\$	83,243.00	
<b><u>Revenues</u></b>							
Revenue from Other Agencies	\$	-	\$	115,685.00	\$	115,685.00	
Charges for Services		18,068,818.00		18,068,818.00		-	
Capital Returns		32,542.00		92,860.00		60,318.00	
Miscellaneous Revenue		301,025.00		301,025.00		-	
Fund Balance		142,936.74		142,936.74			
Total Revenues - Utility Fund	\$	18,545,321.74	\$	18,721,324.74	\$	176,003.00	
<b><u>OCCUPANCY TAX FUND</u></b>							
<b><u>Travel &amp; Tourism</u></b>							
FY20-21 Adopted Budget 6/17/20	\$	389,899.44	\$	389,899.44	\$	-	
Operational Supplies		18,603.56		23,137.56		4,534.00	
Total Expend. - Travel & Tourism	\$	408,503.00	\$	413,037.00	\$	4,534.00	
<b><u>Revenues</u></b>							
Charges for Services	\$	1,031,800.00	\$	1,031,800.00	\$	-	
Capital Returns		5,500.00		5,500.00		-	
Miscellaneous Revenue		6,581.00		11,115.00		4,534.00	
Appropriated Fund Balance		155,963.00		155,963.00		-	
Total Revenues - Occupancy Tax Fund	\$	1,199,844.00	\$	1,204,378.00	\$	4,534.00	

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

**SUBJECT:** Resolution authorizing an installment financing contract for rolling stock for FY20 and FY21 with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §160A-20, and a resolution authorizing the establishment of a depository relationship with Branch Banking & Trust Company (also known as Truist) pursuant to N.C.G.S. §159-31.

**BACKGROUND:** On September 9, 2019, City Council authorized by resolution a declaration of intent to reimburse the City from the proceeds of debt on the rolling stock approved in the FY19-20 adopted budget in the amount of \$1,167,780. At the same meeting, Council adopted a resolution designating the City Manager or the Finance Director as authorized to declare the City's official intent to reimburse expenditures. On July 1, 2020, the Finance Director issued the declaration of intent for the FY20-21 rolling stock in the amount of \$1,152,930.

**DISCUSSION:** At this time, staff has requested and received a proposal from Branch Banking & Trust (also known as Truist) (Lender) to finance the FY20 and FY21 rolling stock in an amount of \$1,650,532.00 for a term of 59 months at a rate of 1.18% under a bank qualified tax exempt status.

Staff is recommending that City Council pass the proposed resolution to enter into an installment financing contract with the Lender. Staff is further recommending that City Council pass the proposed resolution to authorize the establishment of a depository relationship with the Lender and to further name the City Manager and Finance Director as authorized on behalf of the City.

FY 2019 - 20 CAPITAL LOAN LISTING - REFERENCE DEBT #037-GE		
Vehicle Loan List		
	Description	Budgeted Amount
P1439	Ford Utility Truck	25,000.00
E1440	2019 Case 590SN	121,182.00
E1494	Pothole Patcher	186,500.00
K1505	Tractor Trailer Rig	150,000.00
K1520	Traffic Signal Bucket Truck	144,000.00
P1438	2019 Ford F250	32,500.00
A1499	Administrative (Chargers)	22,555.00
A1500	Administrative (Chargers)	22,555.00
A1497	Patrol Line (Charger)	22,555.00
A1498	Patrol Line (Charger)	22,555.00
A1501	Patrol Line (Charger)	22,555.00
A1502	Patrol Line (Charger)	22,555.00
A1503	Patrol Line (Charger)	22,555.00
A1504	Patrol Line (Charger)	22,555.00
A1507	Patrol Line (Charger)	22,555.00
A1513	Patrol Line (Charger)	22,555.00
B1506	Dodge Durango SUV	27,870.00
<b>Total</b>		<b>912,602.00</b>

FY 2020 - 21 CAPITAL LOAN LISTING		
Vehicle Loan List		
	Description	Budgeted Amount
P1518	2021 Ford F250	32,000.00
	2021 Dodge Charger	23,597.00
	2020 Jeep Compass	19,533.00
	2021 Freightliner	200,000.00
	Leaf Truck	135,000.00
E1524	Global R4 Street Sweeper	267,600.00
	E-55 Bobcat mini ex.	60,200.00
		<b>737,930.00</b>
		912,602.00
		737,930.00
		<u>1,650,532.00</u>


If approved, the City intends on closing the financing before June 30, 2021, which will allow the funds to roll back in the General Fund and Stormwater Fund fund balance for FY21.

RECOMMENDATION:

By motion, it is recommended:

1. The attached resolution authorizing an installment financing contract for rolling stock for FY20 and FY21 with the Lender in the amount of \$1,650,532.00 be adopted.
2. The attached resolution authorizing the establishment of a depository relationship with Branch Banking & Trust Company (also known as Truist), and naming the City Manager and the Finance Director as authorized to act on behalf of the City.

Date: 6/17/2021

  
Catherine F. Gwynn, Finance Director

Date: 6/17/21

  
Timothy M. Salmon, City Manager

RESOLUTION NO. 2021-

A RESOLUTION APPROVING FINANCING TERMS FOR THE FY20 AND  
FY21 ROLLING STOCK INSTALLMENT FINANCING LOAN  
WITH BRANCH BANKING & TRUST ALSO KNOWN AS TRUIST  
FOR \$1,650,532 (DEBT 037-GE)

WHEREAS The City of Goldsboro, NC (“Borrower”) has previously determined to undertake a project for the financing of various vehicles and equipment (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

NOW THEREFORE, BE IT RESOLVED, as follows:

1. The Borrower hereby determines to finance the Project through Truist Bank (“Lender”) in accordance with the proposal dated June 7, 2021. The amount financed shall not exceed \$1,650,532.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.18%, and the financing term shall not exceed fifty-nine (59) months from closing.
2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Borrower are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Borrower officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Borrower shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.
5. The Borrower intends that the adoption of this resolution will be a declaration of the Borrower's official intent to reimburse expenditures for the Project that are to be financed from the proceeds of the Lender financing described above. The Borrower intends that funds that have been advanced, or that may be advanced, from the Borrower's general fund or any other Borrower fund related to the Project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of Borrower officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

This resolution shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attested by:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2021-

A RESOLUTION DESIGNATING BRANCH BANKING & TRUST, ALSO  
KNOWN AS TRUIST AS A DEPOSITORY FOR THE CITY OF GOLDSBORO

WHEREAS, there is a need for the City to establish a depository relationship with Branch Banking & Trust also known as Truist.

NOW THEREFORE, BE IT RESOLVED, as follows:

1. Pursuant to N.C. General Statute §159-31, the governing board of each local government shall make the designation for its official depositories.
2. The City Council of the City of Goldsboro hereby declares that Branch Banking & Trust also know as Truist shall be a depository for the City of Goldsboro.
3. The City Manager and the Finance Director are hereby authorized to execute any necessary documents to complete the establishment of the depository relationship.
4. This resolution shall become effective upon the date of passage.

This resolution shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attested by:

\_\_\_\_\_  
City Clerk



## Branch Banking & Trust Company

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Governmental Finance

5130 Parkway Plaza Boulevard  
Charlotte, North Carolina 28217  
Phone (704) 954-1700  
Fax (704) 954-1799

June 7, 2021

Ms. Catherine Gwynn  
City of Goldsboro, NC  
PO Drawer A  
Goldsboro, NC 27530

Dear Ms. Gwynn:

Truist Bank ("Lender") is pleased to offer this proposal for the financing requested by the City of Goldsboro, NC ("Borrower").

<b>PROJECT:</b>	Rolling Stock
<b>AMOUNT:</b>	\$1,650,532.00
<b>TERM:</b>	59 months
<b>INTEREST RATE:</b>	1.18%
<b>TAX STATUS:</b>	Tax Exempt – Bank Qualified
<b>PAYMENTS:</b>	<u>Interest:</u> Annual <u>Principal:</u> Annual
<b>INTEREST RATE CALCULATION:</b>	30/360
<b>SECURITY:</b>	Vehicles and Equipment
<b>PREPAYMENT TERMS:</b>	Prepayable in whole at any time without penalty
<b>RATE EXPIRATION:</b>	July 30, 2021
<b>DOCUMENTATION/ LEGAL REVIEW FEE:</b>	N/A
<b>FUNDING:</b>	Proceeds will be deposited into an account held at Lender pending disbursement unless equipment is delivered prior to closing.



**DOCUMENTATION:** Lender proposes to use its standard form financing contracts and related documents for this installment financing. We shall provide a sample of those documents to you should Lender be the successful proposer.

The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this transaction is determined to be taxable or non-bank qualified in accordance with the Internal Revenue Service Code. All documentation must be deemed appropriate by Lender before closing.

**REPORTING**

**REQUIREMENTS:** Lender will require financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

Should we become the successful proposer, we have attached the form of a resolution that your governing board can use to award the financing to Lender. If your board adopts this resolution, then Lender shall not require any further board action prior to closing the transaction.

Lender shall have the right to cancel this offer by notifying the Borrower of its election to do so (whether this offer has previously been accepted by the Borrower) if at any time prior to the closing there is a material adverse change in the Borrower's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the Borrower or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to Lender.

Costs of counsel for the Borrower and any other costs will be the responsibility of the Borrower.

The stated interest rate assumes that the Borrower expects to borrow no more than \$10,000,000 in the current calendar year and that the financing will qualify as qualified tax-exempt financing under the Internal Revenue Code. Lender reserves the right to terminate this bid or to negotiate a mutually acceptable interest rate if the financing is not qualified tax-exempt financing.

We appreciate the opportunity to offer this financing proposal. Please call me at (803) 413-4991 with your questions and comments. We look forward to hearing from you.

Sincerely,

**Truist Bank**

A handwritten signature in black ink, appearing to read 'AGS', with a long horizontal flourish extending to the right.

Andrew G. Smith  
Senior Vice President

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
JUNE 21, 2021 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on June 7, 2021 to review vacancies and applications received to fill the current vacancies. With these appointments, there are no vacancies on any of the boards.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

RECOMMENDATION: It is recommended, Council adopt the attached Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: 6-15-21

  
Laura Getz, City Clerk

Date: 6/15/21

  
Tim Salmon, City Manager

RESOLUTION NO. 2021- \_\_\_\_\_

RESOLUTION APPOINTING MEMBERS  
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

**Commission on Community Relations and Development**

**Filling an Unexpired Term**

Terri Bradley	Term Expires	12-31-21
Marcus Lewis	Term Expires	12-31-21

**Parks and Recreation Advisory Commission**

**Filling an Unexpired Term**

Joanne Clark	Term Expires	12-31-22
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2. This Resolution shall be in full force and effect from and after this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attested by:

\_\_\_\_\_  
City Clerk

RESOLUTION NO. 2021 - \_\_\_\_\_

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS  
ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND  
DIRECTING THE MAYOR PRO TEM ON BEHALF OF THE CITY COUNCIL TO PRESENT  
THE INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards and Commissions and are commended for their contributions to the operation of Goldsboro's municipal government:

Commission on Community Relations and Development

Gregory Robinson

Sergio Sanchez

Goldsboro Parks and Recreation Advisory Commission

George Cogdell

2. The Mayor Pro Tem of the City of Goldsboro is hereby directed to present to each of these individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting of the various Boards and Commissions or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 21<sup>st</sup> day of June, 2021.

\_\_\_\_\_  
Mayor Pro Tem

Attested by:

\_\_\_\_\_  
City Clerk

City of Goldsboro  
Departmental Monthly Reports  
May 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism



COMMUNITY RELATIONS DEPARTMENT

May 2021

Prepared by: Felecia Williams, *Interim* Community Development & Relations Director

Date Prepared: June 15, 2021

- On May 20, 2021, the Mayor's Committee for Persons with Disabilities (MCPD) met in person to discuss official business involving persons with disabilities. The 24<sup>th</sup> Annual Disability Awareness Walk was held on May 5, 2021. The Disability Awareness Walk Subcommittee met on May 5, 2021 immediately following the walk. The Education Subcommittee met in person on May 11, 2021 discussing ways in which the MCPD can educate the community on various disabilities. On May 6, 2021, MCPD Member Wanda Becton and MCPD Vice-Chair Pier Protz spoke at the Ruritan Club meeting on behalf of the MCPD Education Subcommittee.
- On May 11, 2021, the Commission on Community Relations and Development (CCRD) met in person for the regular monthly meeting. The CCRD Executive Board met on May 10, 2021 and discussed subcommittees and the upcoming monthly meeting. The Economic Development Subcommittee did not meet this month.
- The Goldsboro Youth Council met in person on May 5, 2021 at 5:00 pm at the Goldsboro Event Center for the final session and End of Year awards.
- Community Relations Activities: National Day of Prayer recordings. Airdate was May 6, 2021.
- Community Relations Activities: Taste of Wayne 2021 1<sup>st</sup> Planning Meeting (as committee member) on May 25, 2021.
- Community Relations Activities: CALM regular monthly meeting (committee member) on May 25, 2021.
- Community Development Activities: The Department held the second public hearing for the Annual Action Plan FY 2021-2022 at City Council's regular meeting on May 3, 2021. Consultant Lea Henry of Two Rivers Development Partners, LLC, led the public hearing.
- The Department received four (4) housing complaints and received twelve (12) requests for assistance for the month of May. The requests for assistance involved wheelchair ramp, homelessness, utilities assistance, and homebuyer assistance.

<b>2021 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	0	0	0	0	0	0	0	2
Consumer & Other	2	8	21	18	12	0	0	0	0	0	0	0	12
<b>2020 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG

**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 7 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 12 different times.
- Extended Offer to LFNC Candidate.
- Working with the Assistant City Manager to facilitate administrative needs of the GWTA Roof Addition.
- Continued discussions of DGDC office relocation opportunity.
- Economic Development Assessment with NC Commerce.
- Completed 2 applications for the Lowe's 100 Hometowns grant program.
- Downtown Event Planning.
- RFP development for 400 block of S. Center.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Assisted with GWTA Bid Document Completion.
- Downtown Merchants Strategic Planning Meeting.
- Staff is working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.
- Hosted the SJAFB Honorary Commander Meeting.
- Staff participated in a Problem House Meeting update.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (05/19), DGDC Executive Committee Meeting (05/12), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (05/11).
- Staff received a draft proposal for Union Station development.
- Downtown Promo Video Production & Use with plans to air as a commercial on WRAL.

**Upcoming Events/Activities:**

- Working with NC Commerce to produce an Economic Development 2-day Assessment.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Official start- up date for 2021 CSJ July 22<sup>nd</sup>, organizing a total of 5 for the 2021 season.

**Businesses Opening/Properties Purchased**

- Property Updates- Communities Inc. closed on multiple Virginia Street properties as the first step in residential development project.

**Other**

- Downtown Goldsboro's Facebook page followers/likes grew from 11,959 to 12,098 in the month of May.

**ENGINEERING DEPARTMENT**

**May 2021**

**Prepared by: Guy M. Anderson, P. E.**

**Date Prepared: 06-11-2021**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Plans submitted to NCDOT for review and approval;
- Staff is working with NCDOT to make a few small changes.

**Phase IV Sewer Collection Rehabilitation**

- This project is 95% complete;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- Change orders going to Council June 21<sup>st</sup> for approval;
- Waiting for subcontractor to return to finish CIPP work.

**2019 Infrastructure Recovery (Golden Leaf Foundation)**

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Installation of the manhole on Grantham Street near Franklin Bakery is completed;
- Currently waiting for Tri-State to finish the CIPP of mains.

**2020 Street Improvements Project**

- This paving project includes:
  1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
  2. East Chestnut Street from South Slocumb Street to South Leslie Street;
  3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
  4. Mimosa Street from Claiborne Street to Randolph Street;
- Paving project is underway with contractor performing work on each street as follows:  
Oak Hill Drive and Hawthorne Street paving completed;  
Undercutting of 2 feet was required for East Chestnut and Mimosa Streets to help stabilize the roads;  
Stone placed on East Chestnut Street and the road closed for grading;  
East Chestnut Street and Mimosa Street paving scheduled during the month of June;
- This project is 95% complete.

**2021 Street Resurfacing**

- Four (4) sealed bids were received at the April 13, 2021 bid opening;
- Due to insufficient funds for street resurfacing staff negotiated with Barnhill Contracting to reduce the scope of the project and reduce the contract price to \$1,653,500;
- City Council awarded contract to Barnhill Contracting on May 17, 2021;

- A preconstruction conference is projected in July 2021 at which time a Notice Proceed date will be determined.

### **2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements – FB2020-003**

- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Project is complete and contractor is awaiting final payment.

### **2017 Wastewater System Improvements – FB2020-002**

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 90% complete;
- Staff received DWI approval of Change Order No 1 and contractor scheduled the week of May 17<sup>th</sup> to commence work included in this change order;
- Currently installing manholes along Big Ditch with CIPP to follow installation of manholes;
- Contract completion date is June 22, 2021.

### **2017 Water System Improvements**

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by June/July 2021.

### **Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold by NCDOT.

### **Professional Engineering On-Call Services**

- Requests for qualifications for professional engineering on-call services were received from 24 engineering firms on April 23, 2021;
- The engineering services will require a qualified engineering consultant to conduct on-call activities for a variety of services: water distribution system projects; water production projects; wastewater collection projects; wastewater treatment projects; stormwater projects; transportation projects; and, inspection services for each of the above categories;
- Staff is reviewing qualifications submitted by each firm and will select up to three (3) firms for each category for approval by City Council at the June 7<sup>th</sup> Council Meeting.

### **Best Management Practices (BMPs) Inspections**

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections are temporarily on hold pending replacement of construction inspector.

FINANCE

MAY 2021

Prepared By: Andrea Thompson

Date Prepared: June 15, 2021

OVERALL SUMMARY				
	<u>FY 19-20</u>		<u>FY 20-21</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
<b>Revenues</b>	<b>April-20</b>	<b>Adjusted Budget</b>	<b>April-21</b>	<b>Collected</b>
General Fund	\$ 32,607,896	\$ 42,862,916	\$ 34,417,143	80.30%
Utility Fund	15,801,959	18,545,322	15,905,588	85.77%
Downtown District Fund	90,637	117,898	91,464	77.58%
Occupancy Tax Fund	911,285	1,199,844	827,777	68.99%
Stormwater Fund	1,278,582	1,775,600	1,339,675	75.45%
Total	\$ 50,690,358	\$ 64,501,580	\$ 52,581,646	81.52%
<b>Expenditures</b>				
General Fund	\$ 35,080,840	\$ 42,862,916	\$ 32,281,315	75.31%
Utility Fund	15,087,944	18,545,322	13,182,153	71.08%
Downtown District Fund	153,341	117,898	24,700	20.95%
Occupancy Tax Fund	966,616	1,199,844	863,441	71.96%
Stormwater Fund	832,975	1,775,600	1,179,287	66.42%
Total	\$ 52,121,717	\$ 64,501,580	\$ 47,530,896	73.69%

MAJOR CATEGORIES				
	<u>FY 19-20</u>		<u>FY 20-21</u>	
	<u>Actual to Date</u>		<u>Actual to Date</u>	<u>YTD %</u>
<b>Revenues</b>	<b>April-20</b>	<b>Adjusted Budget</b>	<b>April-21</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 17,408,568	\$ 18,282,005	\$ 17,682,215	96.72%
Charges for Services	20,117,548	24,538,399	20,641,338	84.12%
Revenue Other Agencies	8,392,211	15,014,633	9,387,293	62.52%
Other Revenues	1,857,500	2,850,026	1,823,844	63.99%
Fund Balance	-	769,560	-	0.00%
Shared Services	2,914,532	3,046,957	3,046,957	100.00%
Total	\$ 50,690,358	\$ 64,501,580	\$ 52,581,646	81.52%
<b>Expenditures</b>				
Labor	\$ 24,585,843	\$ 31,673,986	\$ 24,312,321	76.76%
Non-Labor	27,535,874	32,827,594	23,218,575	70.73%
Total	\$ 52,121,717	\$ 64,501,580	\$ 47,530,896	73.69%

SELECTED OTHER INFORMATION			
	<u>FY 19-20</u>	<u>Actual</u>	<u>Total</u>
<b>Collections</b>	<b>Actual</b>	<b>April-21</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 46,538	\$ 5,121	\$ 39,507
Surplus	\$ 57,818	\$ 3,025	\$ 54,666



## FIRE DEPARTMENT

May 2021

Prepared By: James Farfour

Date Prepared: June 14, 2021

- The cause of fire incidents was determined 72.3% of the time. 27.7% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:29.
- The full response within 8 minutes occurred 96.4% of all calls.
- 73.4% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian casualties and 0 Fire Service casualties.
- The American Red Cross assisted 1 family due to displacement because of fire damage.
- Fire prevention and community service activities included several celebration parades, car seat installation, the 2<sup>nd</sup> Annual Foreplay Golf Tournament benefitting Project 1919, and Goldsboro High School Graduation Parade. 103 adults and 0 children received fire prevention education.

<u>2021</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	234	173	227	214	251								220
<b>Structure Fires:</b>	6	4	6	4	3								5
<b>EMS Calls:</b>	89	68	87	83	106								87
<b>Vehicle Accidents:</b>	36	30	34	35	35								34
<b>Fire Alarms:</b>	49	31	41	40	42								41
<b>Other:</b>	54	40	59	52	65								54
<b>Training Hours:</b>	3006	3143	3010	2730	2029								2784
<b>Safety Car Seat Checks:</b>	1	0	1	0	1								1
<b>Inspections:</b>	118	149	215	167	179								166
<u>2020</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	198	187	166	111	118	208	213	213	233	203	204	225	190
<b>Structure Fires:</b>	10	4	2	1	4	4	2	2	6	2	1	3	3
<b>EMS Calls:</b>	70	81	73	7	21	74	89	68	80	88	76	88	68
<b>Vehicle Accidents:</b>	35	22	26	25	26	29	27	42	34	34	33	35	31
<b>Fire Alarms:</b>	46	29	26	38	33	46	45	49	69	41	46	39	42
<b>Other:</b>	37	51	39	40	34	55	50	52	44	38	48	60	46
<b>Training Hours:</b>	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
<b>Safety Car Seat Checks:</b>	3	9	2	0	2	1	0	0	0	0	2	0	2
<b>Inspections:</b>	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

#### Human Resources

- The Human Resources Director is working with Developmental Associates to facilitate the assessment process for Fire Chief.
- The City is now registered with College Central Network. This will allow us to recruit college students and alumni on the university and community college web portal.
- Human Resources sponsored the City's first virtual job fair on May 5, 2021. Twenty-eight registered and five departments represented.
- Staff is working with Wayne Community College to secure internship opportunities for students.

#### Safety

- City Hall fire extinguisher/defibrillator Inspections.
- May 5 – Meeting with Doug McGrath concerning the North Carolina Freedom Festival (NCFF).
- May 5 – Telephone conference with Barrett Sellers concerning the Band Parmalee and the NCFF.
- Scheduled defensive driving courses with Major Learnard.
- May 7, 8 – Accident Investigations at Fire Station 1 and 2.
- Researched driving data for Police department from 2018 to present.
- May 14 – Meeting with Tim Salmon, City Manager, concerning driving data from Police Department.
- May 18 – OSHA Consultation visits at Water Reclamation Facility and Water Treatment Facility.
- May 19 – OSHA Consultation visit at Park Maintenance Facility; meeting with compliance agents.
- May 20 – Accident and Safety Review Committee Meeting – Three cases reviewed. One employee received points (At Fault); One case had no points assigned, and the other is pending further review.
- Researched heat-related training from Neogov to be posted in June.
- Working with Pam Leake on an HR investigation; conducting interviews.
- Researching and working with Duke Energy concerning a relocation of a pole near Fire Station 1.
- Finishing Department of Labor statistics for 2020.
- Field inspections for private contractors working in City limits.

#### Occupational Health

There was no health beat this month. Total clinic visits: 99. Fit testing took place at Public Utilities. The City sponsored a blood drive at Public Works.

### MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557								563
Vacancies	12	8	26	21	18								17
Applications	183	119	203	245	267								203

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
New Hires	8	2	1	3	4								4
Resignations	1	2	3	3	6								3
Retirements	0	3	2	0	2								1
Terminations	0	0	0	0	1								1
Turnover Rate	.18%	.88%	.89%	.53%	1.44%								.78%
Vehicle Accidents	2	5	2	7	3								4
Workers' Compensation	0	0	0	0	0								0
FFCRA Leave	41	5	5	3	5								12
Telework	27	28	25	23	13								23

<b>2020</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

**Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.**

Information Technology

May 2021

Prepared By: Scott Williams

Date Prepared: June 04, 2021

- Upgraded Security Video Servers and Cityworks Test Server.
- Assisted with Virtual Job Fair.
- Fixed IVR Number issues (Energov)
- Upgrades Windows Update Server used to update all City devices.
- Replaced camera at Water Treatment Plant.
- Completed AFIX Tracker Upgrade at the Police Department.
- Upgraded Solar Winds Monitoring Tools.
- Installed printers for GPD Police Cars
- Tested eCrash. Completed eCrash Installs for Goldsboro Police Department.
- Replaced UPS Units for Signal System Servers.
- Installed seven cameras at GWTA.
- Resolved RMS Reporting Issue for Goldsboro Police Department.
- Setup Tech Booth Computer at Paramount.
- Installed new storage for IT Software (Replacement).
- Created SMS Photos in CoDa.
- Complete Business Registration Renewals with Inspections.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473								540	2,701
Tickets Closed	447	615	612	436	528								528	2,638
Open Tickets	473	422	444	476	421								432	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

## INSPECTIONS

May 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 06/05/21

The valuation of all permits issued for May totaled \$5,876,282. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$21,219. Of the permit fees collected for the month, \$3,075 was collected in technology fees. Plan review fees collected during the month totaled \$2,720. Business Registration fees collected totaled \$1,060.

The Inspectors did a total of 483 inspections for the month. During the month of May, eight (8) business inspections were completed. A total of 254 permits were issued for the month. Forty-five (45) plan reviews were completed for May.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9								\$8.5
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8								\$6.3
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M								\$1M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1								\$2.2
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21								\$34.2
Inspections	398	462	625	538	483								501
Permits Issued	215	295	359	296	254								284
Plan Reviews	48	94	71	68	45								65
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

-----PARAMOUNT THEATRE-----

- May capacity mostly restricted by Executive Order; max 50% with 6' distancing, masks.
- May activity included 22 days rental, 13 public performances.
- May COVID-19 cancelled/rescheduled programming includes: 11 days, 4 public perfs.
- Spring rentals strong; capacity, distancing, masking restrictions lifted at end of month.
- Repairs and Maintenance:
  - Safety inspections: wheelchair lift loading plate to be installed by maintenance.
  - Roofing; temporary repairs holding, permanent repairs investigated by TA Loving.

-----FINANCIAL-----

- Expenses –\$42,371: Labor - \$22,549 / Operations – \$5,647 /Renter BO Payout – \$14,175
- Revenues - \$58,020: Tickets -\$43,593 / Rentals- \$14,427 / Concession- \$0

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$11,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371		\$338,836	\$33,887
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020		\$99,918	\$9,083
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

-----GOLDSBORO EVENT CENTER-----

- May capacity mostly restricted by Executive Order; max 50% with 6' distancing, masks.
- May activity included 6 event rental days, 2 non-revenue City event.
- May COVID-19 cancelled/rescheduled include 16 event rental days
- Summer rentals strong; capacity, distancing, masking restrictions lifted at end of month.
- Repairs and Maintenance:
  - Improving landscaping and front garden beds.
  - Consulting on improvements to exterior and parking lot lighting.

-----FINANCIAL-----

- Expenses – \$9,469: Labor - \$5,433 / Operational – \$4,036
- Revenues – \$5,168: Rentals - \$4,635 / Amenities - \$327 / Food and Bev – \$206
- Value of City Use – \$750:

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469		\$121,722	\$11,066
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168		\$39,576	\$3,598
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750		\$5,075	\$461
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999



- 
- Parks Maintenance Staff have continued to make improvements in our parks. Bottle filling stations are being installed in our parks.
  - Goldsboro Golf Course hosted the Cooper's Tavern tournament on May 8<sup>th</sup> – 49 participants.
  - Top Gun Baseball Tournament was held at Mina Weil Park on May 1<sup>st</sup> & 2<sup>nd</sup> and May 8<sup>th</sup> & 9<sup>th</sup> - 1600 participants and spectators.
  - Goldsboro Golf Course hosted the 1<sup>st</sup> Sergeants tournament on May 14<sup>th</sup> – 76 participants.
  - Parks and Recreation conducted a Lifeguard Certification Class May 14<sup>th</sup> – 16<sup>th</sup> at Peacock Pool.
  - Bryan Multi-Sports Complex hosted the Kepner Cup for 13U Boys on May 15<sup>th</sup> & 16<sup>th</sup> - 2,880 participants and spectators.
  - Goldsboro Golf Course Maintenance Staff successfully aerated the greens on May 17<sup>th</sup> & 18<sup>th</sup>.
  - Mother Son Date Night Boxes were distributed on May 21<sup>st</sup> - 20 boxes were pre-purchased.
  - Peacock Pool and Mina Weil Pool opened up for the 2021 Summer Season on Memorial Day Weekend
    - 330 participants --- \$757 profit from gate and concessions.

<b>2021</b>	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860								\$1,446
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270								\$342
Facility Usage	152	193	287	187	294								223
Expenditures	\$3,487	\$1,054	\$1,538	\$405	384								\$1,374
<b>WA Foster Rec Center</b>													
Program Revenue	\$185	\$190	\$535	\$195	\$250								\$271
Rental Revenue	\$450	\$0	\$285	\$690	\$2100								\$705
Facility Usage	660	924	1304	1,378	1,475								1,148
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586								\$4,806
<b>T. C. Coley Community Center</b>													
Rental Revenue	\$578	\$450	\$450	\$585	\$578								\$528
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0								\$1612
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Facility Usage	0	73	92	0	5								34
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0								\$567
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$140	\$140	\$140	\$140	\$897								\$291
Rental Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Facility Usage	200	371	310	720	608								442
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203								\$2,584
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185								\$7,517
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555								\$856
Facility Usage	8,612	13,825	15,500	14,339	29,339								16,323
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191								\$17,851
<b>Golf Course</b>													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876								\$47,841
Expenditures	\$32,349	\$35,105	\$36,628	\$39,424	\$54,589								\$39,619
Rounds of Golf	486	596	1,714	2,120	2,641								1,511
Net	\$5,347	-25,896	\$16,985	\$27,502	\$18,287								\$8,223
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Participation	0	0	434	0	0								87
Expenditures	\$0	0	\$171	\$110	\$110								\$78
<b>TOTAL REVENUE</b>	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571								\$59,798
<b>TOTAL EXPENSES</b>	\$54,567	\$53,254	\$56,515	\$80,052	\$98,063								\$68,490
<b>TOTAL REVENUE FOR THE YEAR</b>													\$298,991
<b>TOTAL EXPENSES FOR THE YEAR</b>													\$342,451

**\*\*Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

<b>2020</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>AVG</b>
<b>Herman Park Rec Center</b>													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
<b>WA Foster Rec Center</b>													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
<b>Golf Course</b>													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	<b>-\$2,608</b>	<b>-\$7,251</b>	<b>-\$7,065</b>	\$11,995	\$18,454	<b>-\$115,197</b>	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	<b>\$19,220</b>	<b>-\$2,639</b>
<b>Special Events</b>													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
<b>TOTAL REVENUE</b>	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
<b>TOTAL REVENUE FOR THE YEAR</b>	\$647,335												

## PLANNING

May 2021

Prepared By: Rachael Smith

Date Prepared: June 11, 2021

During the month of May, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of May, nine (7) tickets were issued.

Parked in Wrong Direction	3
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	2

## 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Site/Subdivision Plans</b>														
Planning Commission	1	3	3	0	1								8	1
Staff Level	3	3	3	3	2								14	1
Rezoning	0	0	3	0	1								4	0
<b>Historic District Commission</b>														
Commission Review	0	0	1	0	0								1	0
Staff Review	1	0	0	1	0								2	0
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	1	36	68								105	13
Grass Cutting Payments	0	0	175	1420	\$2,430								\$4,025	\$503
Junk Vehicles	18	8	21	38	15								100	8
Tagged Vehicles	25	15	12	21	23								96	8
Illegal Signs Removed	52	77	380	36	30								575	48
Bags of Litter Picked Up	210	186	231	232	204								1063	89

## 2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Site/Subdivision Plans</b>														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
<b>Historic District Commission</b>														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
<b>Code Enforcement</b>														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479

**GOLDSBORO POLICE DEPARTMENT**

May 2021

Prepared By: Michael D. West

Date Prepared: June 16, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for May 2021 were 172, compared to 116 for May 2020.

Property with an estimated value of \$221,979 was reported stolen, while property with an estimated value of \$74,799 was recovered.

Officers arrested 143 people and issued 137 citations during the month. There were 24 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for May 2021 included:

Police Reports	\$ 320.00
Fingerprints	\$ 50.00
Special Events	\$ 0.00
<b>Total</b>	<b>\$ 370.00</b>

<b>PART I CRIME COMPARISON &amp; TREND</b>														
<b>2021</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	1	0	0	0	1								2	0.40
Rape	3	0	1	2	1								7	1.4
Robbery	7	3	2	1	8								21	4.2
Aggravated Assault	10	11	10	24	12								67	13.4
Breaking & Entering	26	19	18	30	25								118	23.6
Larceny	88	70	87	83	114								442	8.4
Motor Vehicle Theft	8	9	5	7	11								40	8
Arson	0	0	1	0	0								1	0.2
<b>TOTALS</b>	<b>143</b>	<b>112</b>	<b>124</b>	<b>147</b>	<b>172</b>								<b>698</b>	<b>59.6</b>
<b>2020</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	<b>Total</b>	<b>AVG</b>
<b>OFFENSE</b>														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
<b>TOTALS</b>	<b>166</b>	<b>177</b>	<b>157</b>	<b>136</b>	<b>116</b>	<b>168</b>	<b>178</b>	<b>209</b>	<b>155</b>	<b>174</b>	<b>167</b>	<b>175</b>	<b>1979</b>	<b>165</b>

*mw*  
6-16-21



**PUBLIC UTILITIES DEPARTMENT**

May 2021

Prepared By: Michael Wagner

Date Prepared: June 14, 2021

**Water Treatment Plant**

- The Water Treatment Plant operations are proceeding smoothly.
  - The Neuse River intake screen remains covered in sand with the bypass open until a river dredge can take place.
  - The plate settler construction project is complete. Final payments to the engineer and contractor are in process, as well as, closeout paperwork with the Division of Water Infrastructure.

**Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 99% capacity. The average daily flows for May were 8.61-MGD.
  - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and communication with the obsolete telemetry system continues to be prepared for an upgrade.
  - Operators have had to respond to several recent power outages at pump stations, at all hours of the day and night. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event.

**Compost Facility**

- Nine-hundred and two cubic yards of compost and mulch were sold in May 2021.
  - Agitator #2 remains out of service due to hydraulic pumping failure. The agitator has been out of service since 2016, as staff works to rehabilitate the equipment internally.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

<b>2021 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	5.878	6.348	6.000	5.996	6.619								6.168
<b>Sewer**</b>	16.73	19.28	14.68	10.97	8.61								14.05
<b>Compost</b>	297	109	733	1406	902								689

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

<b>2020 MGD</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Monthly Average</b>
<b>Water*</b>	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
<b>Sewer**</b>	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
<b>Compost</b>	283	950	824	914	727	570	237	389	286	830	428	329	563

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

## Public Works Department

May 2021

Prepared by: Chad Edge

Date Prepared: 14 June 2021

### Monthly Highlights

**10 Volunteers and 8 pieces of equipment from Solid Waste, Streets, and Stormwater participated in the Touch-A-Truck event held by Partnership for Children of Wayne County/ Smart Start.**

**Buildings & Grounds:** Numerous electrical, LED, and other lighting repairs and upgrades for WRF, City Hall, Herman Park Center, Public Works Complex, Event Center, & Paramount

**Distribution & Collections:** Continuing to maintain 24 hr bypass pumping of compromised sewer line at Cherry Hospital; Call duty responded to 21 after hour calls—total of 34 hours.; Mowed approximately 7 miles of sewer and water easements.

**Streets & Stormwater:** Assisted Parks & Rec with preparing site for Splash Pad at Bryan MSC; Removed four hazardous trees from City ROW and property; Cleared excessive growth in vacant lots next to Willowdale Cemetery.

Departments		2021												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4								7.7
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1								4.8
	Water Repairs	17	27	22	22	21								21.8
	Sewer Repairs	18	11	13	27	14								16.6
	Hydrants Replaced/Fixed	9	4	6	8	4								6.2
	Meter Install/Changed	18	14	12	28	34								21.2
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40								44.6
	Sign Repairs	14	Signing responsibilities transferred to Engineering Department											14.0
	ROW Mowing (ac)	0	0	60	127	95								56.4
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4								46.2
Garage	Total Work Orders	294	288	286	263	243								274.8
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40								49.0
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9								0.986
	Recyclables (tons)	97	82	89	94	81								88.7
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6								0.578
Cemetery Funerals		11	1	8	4	7								6.2
Street & Storm	Utility Cut Repairs	0	5	30	31	26								18.4
	Pot Hole Repairs	83	65	39	65	18								54.0
	Streets Swept (miles)	175	81	120.8	178	117								134.4
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44								4.354
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82								5.515
	Storm Pipe Repairs	1	3	2	4	5								3.0
2020														
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7

## Travel and Tourism

May 2021

Prepared by: Joanna Ferrin and Amber Herring

Date Prepared: 6/10/21

- Inquiries were fulfilled for the month of May by the TTO-845 e-inquiries.
- Total hotel revenue generated in April was \$2,134,221, which is up 125.8% YOY. May revenue not yet released.
- For the month, TTO Facebook page had 164 new page follows and 156 page likes. Instagram page has 54 new followers.
- The SJAFB tours will resume in June.
- May was National BBQ Month and the Visit Goldsboro, NC social media channels featured barbecue restaurants throughout Wayne County, with content supplied by each restaurant. On the schedule was Wilbers BBQ, McCalls Seafood & BBQ, and Adam's Roadside & Downtown BBQ locations.
- Goldsboro-Wayne County will have two press members visiting June 10<sup>th</sup>-12<sup>th</sup> to write an article on the top things to do in the area. The T&T office will be conducting a guided tour of the area for them on June 11<sup>th</sup> and June 12<sup>th</sup> they will be self-guided with recommendations via their itinerary. Highlighted locations include Downtown Goldsboro, Cliffs of the Neuse State Park, Historic Mount Olive, Odom Farming Company, Holly Grove Farms and Mt. Olive Pickle Company.
- (3) Travel Writers have been acquired to attend NC Freedom Festival, through the T&T office, taking place September 18<sup>th</sup>.
- T&T has launched their annual "Hit Us with Your Best Shot Photo Contest" that will span through the month of June, ending on June 30<sup>th</sup>. People are encouraged to submit images taken throughout Goldsboro-Wayne County. First place winner will win tickets to the Paramount Theatre, \$25 Downtown Dollars and various Totally Fly swag items.

### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2020-21</b>	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	\$103,416	\$65,157	\$54,670	\$61,336	\$94,544	\$75,710	\$	<b>\$813,729</b>	<b>\$73,975</b>
<b>2019-20</b>	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	<b>\$855,139</b>	<b>\$71,262</b>