

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, JUNE 17, 2024**



(Please turn off, or silence, all cellphones upon entering the Meeting)

I. WORK SESSION-5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. Property Location for Pocket Park (Interim City Manager)

4. NEW BUSINESS

- b. James Street Black Business District Memorial Parklet Presentation (Barbara Dantonio, Chair)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

A1. Minutes of the Budget Meeting of May 28, 2024

A2. Minutes of the Work Session and Regular Meeting of June 3, 2024

V. PRESENTATIONS

B. Resolution Expressing Appreciation for Services Rendered by James “Ted” Best as an Employee of The City of Goldsboro for More Than 33 Years

C. Gun Violence Awareness Month Proclamation

- **A Proclamation of Thanks for The Life and Accomplishments of Mrs. Hilda Grace Hicks-Branch**

VI. CEREMONIAL DOCUMENTS

D. National PTSD Awareness Day Proclamation

E. Juneteenth Proclamation

VII. PUBLIC HEARINGS

F. FY24-25 Annual Action Plan Public Hearing (Community Relations and Development)

G. SU-12-24 Ahmed Aljabali: (Retail sales establishment) (Planning)

H. SU-13-24 (Contractor’s Office and Storage Yard) (Planning)

I. Z-4-24 Rosewood Outdoor Power Equipment and Supply – Located at the corner of W. US 70 Highway and Carolina Circle (Planning) - **Continued to July 15, 2024 meeting**

VIII. PUBLIC COMMENT PERIOD

IX. CONSENT AGENDA ITEMS

J. Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing and Public Relations Services (Planning)

K. Set Public Hearing - Contiguous Annexation Petition – Oak Forest Holdings, LLC. – Corner of Central Heights Rd. and N. Oak Forest Rd. (Planning)

L. Purchase of Idemia MBIS Latent Workstation (Police)

M. Award contract for audit services for fiscal year ending June 30, 2024 to Forvis, LLP. (Finance)

N. Operating Budget Amendment FY23-24 (Finance)

O. Amending a Grant Project Fund Ordinance – Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101 and C3101) (Finance)

P. Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105) (Finance)

- Q. Amending the Community Relations Special Revenue Fund Ordinance (G1108) (Finance)
- R. Grant Project Budget Ordinance amendment for the State Grants Miscellaneous Grant Project Fund (G1109) (Finance)
- S. Amending a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101) (Finance)
- T. Ordinance amending the Phase IV Sewer Rehabilitation Project (Debt #036-E) (S1102) (Finance)
- U. Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201) (Finance)
- V. Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION

- W. Adoption of the Annual Operating Budget Ordinance for Fiscal Year 2024-25 (Finance) **** Agenda item and Ordinance to be submitted before the meeting on June 17, 2024.**
- X. Adoption of a Resolution for Utility Fees and Charges for FY2024-25 (Finance) ****Agenda item to be submitted before the meeting on June 17, 2024.**

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN



**What Are Pocket Parks And
Why Should They Matter To Us?**

**Matthew S. Livingston, ICMA, AICP
Interim City Manager**

June 17, 2024

Pocket Park

A **pocket park** (also known as a **parkette**, **mini-park**, **vest-pocket park** or **vesty park**) is a small park accessible to the general public. The locations, elements, and uses of pocket parks vary considerably.

The common defining characteristic of a pocket park is its small size. Typically, a pocket park occupies one to three municipal lots and is smaller than 0.5 hectares (1 acre) in size.



This Pocket Park in Ayden is a single lot between two commercial buildings on a main street.

- **Option A.**
- **Preferred location for Pocket Park at the corner of Ash Street and North Georgia Avenue in a visible location.**
- **Good location on relatively flat land with close proximity to West Haven.**
- **Will be monitored and well lit for security purposes. Clearing and grubbing will be needed.**
- **Will need Wayne County concurrence to build on the property.**
- **Property is located in the floodplain.**
- **City recently improved the sidewalks in this location.**



Option B Goldsboro GWTB Site:

- City owned property with future arts district
- Could complement existing city owned facility
- Could be developed in conjunction with future parking expansion
- Is not in the floodplain



Conceptual Rendering as Provided by Camiros



Pocket Park Overview

- Joint initiative between HUD, Housing Authority and the City of Goldsboro.
- Funding is through HUD Early Action Initiative Grant Funds.
- City leverage is 46.5K. CDBG leverage dollars as costs are determined eligible.
- The City agreed and is obligated to provide matching funds as part of the Choice Neighborhood Grant agreement for an early action project.
- Matching funds will not come from the City General Fund.



Construction timeline

- July: RFQ review and select qualified Landscape Architect to design pocket park
- August: review design submittals
- September: award contract for landscape construction services
- October-November: Pocket park construction
- December 15: dedication of pocket park



Questions, Comments, or Final Thoughts

- Pocket parks matter because they make our city more livable and attractive.
- Adds value to public open spaces that were previously vacant by encouraging re-investment.
- Builds community through outdoor enhancements and reflecting areas.
- Promotes public art and education of various plant and tree species.



Pocket Park Cost Estimate; Goldsboro Choice Neighborhoods Early Action Project

Uses of Funds						Sources of Funds		
Item #	Improvement Description	Unit Type	# Units	Unit Cost	Item Cost	CN Grant Funds	City Leverage	HACG Leverage
1	Site preparation; removal of existing turf and rubble	Square Feet	9,333	\$1.50	\$14,000	\$14,000		
2	Site grading, create topographic feature, import of fill	Cubic Yards	1,000	\$25	\$25,000	\$25,000		
3	Play Equipment	Each	1	\$17,500	\$17,500	\$17,500		
4	Limestone screening path 400 LF, 4' wide 4" deep; material and installation	Cubic Yards	550	\$50	\$27,500	\$27,500		
5	Metal edging of limestone path; material + labor	Linear Feet	900	5.00	\$4,500	\$4,500		
6	Public art	Each	2	\$10,000	\$20,000			\$20,000
7	New trees	Each	30	\$400	\$12,000	\$12,000		
8	New Shrubs	Each	200	\$70	\$14,000	\$14,000		
9	Perennials- Natives/Ornamentals	Each	750	\$10	\$7,500		\$7,500	
10	Arbor; prefabricated and assembly/installation	Each	1	\$5,000	\$5,000		\$5,000	
11	New lawn; sod; materials and installation	Square Feet	6,500	\$2.0	\$13,000		\$13,000	
12	Low voltage accent lighting system	Each	1	\$1,500	\$1,500			\$1,500
13	Environmental Review	Each	1	\$1,000	\$1,000		\$1,000	
14	Design Fee	Each	1	\$20,000	\$20,000		\$20,000	
Total Cost						\$182,500	\$114,500	\$46,500
							\$21,500	

RESOLUTION NO. 2024- 71

**RESOLUTION SUPPORTING A PROPOSED POCKET PARK LOCATION
FOR THE CHOICE NEIGHBORHOOD EARLY ACTION PROJECT**

WHEREAS, the Goldsboro City Council approved a resolution authorizing the city manager to sign a memorandum of understanding for the Choice Neighborhoods Planning Grant at a recessed meeting on July 15, 2022; and

WHEREAS, the City of Goldsboro has been working with the Goldsboro Housing Authority on the Choice Neighborhood Grant in the West Oak Neighborhood; and

WHEREAS, the benefits of the Early Action Project are to beautify a vacant parcel of land, create a place for neighbors to gather and interact and to create an amenity for new residential development; and

WHEREAS, staff has worked tirelessly to locate a parcel for the pocket park that addresses the needs of the Council, the community and the Choice Neighborhoods Planning Grant; and

WHEREAS, city staff recommends their first choice as Option A for the pocket park to be located at 213 North Georgia Avenue; and

WHEREAS, the property is owned by the city and the county and it is known and understood that this property may be used in the future as a potential rail spur. As such, the city agrees to relocate the pocket park in the future, if needed; and

WHEREAS, option B is a property located in front of the GWTA building, would complement the existing city owned facility, could be developed in conjunction with future parking expansion and is not located in the floodplain.

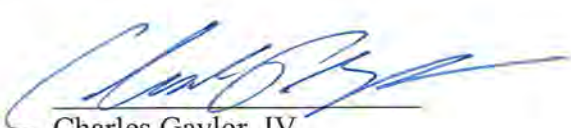
NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council that the City of Goldsboro supports the Choice Neighborhood Early Action Project by supporting one of the options recommended by city staff.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro and shall be in full force and effect from and after this 17th day of June, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

Proposal to NC Legislature for Endorsement of the James Street Black

Business District Memorial Parklet

To: City Counsel of Goldsboro

From: The Design Committee, Downtown Goldsboro Development Corporation

Re: Funding for James Street Black Business District Memorial Parklet

Date: April, 2024

History:

After public segregation of the races became legal in the 1880's, black business districts appeared. New laws forced many businesses, either to provide separate facilities for black customers or to deny service to African American patrons altogether. Hence, Black entrepreneurs stepped in to establish operations in which African Americans could be served with courtesy and dignity. This led to the beginning of black business districts across the South.

Black businesses thrived in Goldsboro, North Carolina, specifically in the outskirts of the city boundary, where small communities were formed. A list of those communities are listed at the end of this proposal. The Design Committee of the DGDC has adopted this project as part of their annual Work Plan. Aiming to create historical markers, an art element, a small parklet and a QR link to the DGDC website to help memorialize these surrounding neighborhoods, businesses and community members.

The Project:

The James Street Parklet is a community effort to preserve the history, and honor African American businesses, within the greater Goldsboro and Wayne County area.

1. There were approximately 56 properties on the 2 blocks. Each property will be researched from the early 1900's to present designate what the property was used for. This area housed fish markets, pool halls, restaurants, theaters, lawyers, insurance companies, barber shops, Funeral parlors, grocers, dentists, and pharmacies to name a few. See attachment for addresses of properties we plan to research.
2. The research will cover many of the stories by interviewing local citizens who remember the areas. There will be a QR at the parklet site so that further information can be gleaned through a DGDC website. This information will be gathered by volunteers who will interview Goldsboro residents with knowledge of the Black Business Districts.
3. The Wayne County History Museum and the Wayne County Main Library have offered resources and help with this project.

Physical:**The proposed Black Business District Memorial Parklet includes:**

- Creation/installation of a community art projects. A large sculpture from an artist that incorporates pieces created with the help of local grade school students and greater community.
- Cleaning up the vacant lot on the corner of James and Pine Streets.
- Paving the lot for the community Art Project.
- Signage prior to completion designating what the project is about.
- Signage on the completed project.
- Historical Markers for recognition of the other 14 business districts. See list below.
- Installation of a covered/shaded picnic area.
- Installation of benches and tables.
- Complimentary landscaping.
- Printing of historical information pertaining to the use of the properties during the period from 1910 to present. This would be available at the DGDC office and online.

The proposed parklet would honor this key black business district in Goldsboro and preserve its history for future generations to come, as many of the original buildings are no longer standing. The goal of the Historic South James Street Pocket Park is to create a gathering space for the neighborhood, while bringing historical and current social issues to light.

We strive to continue to progress while honoring our diverse history. As development slowly moves into the residential neighborhoods surrounding downtown, it is imperative that areas of historical significance like the black business districts of Goldsboro be recognized in a meaningful way.

List of other Black owned businesses to memorialize along with James Street

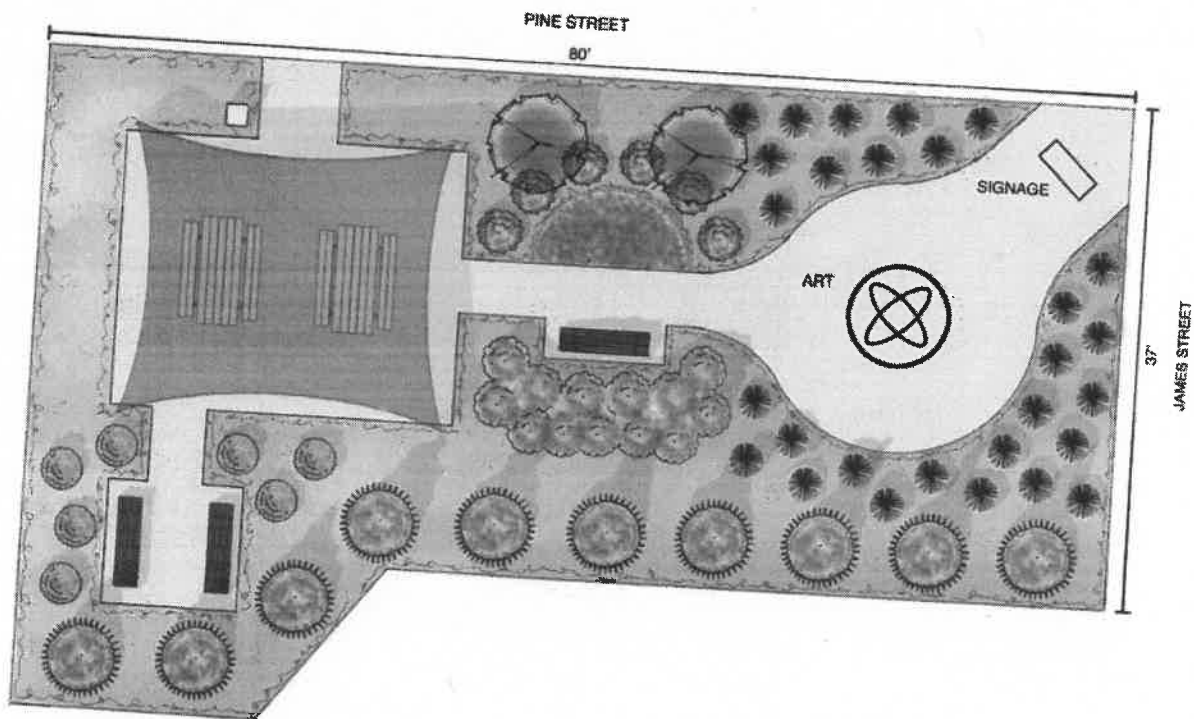
- 1. Little Washington
- 2. Plainview
- 3. Webb Town
- 4. James City
- 5. South Side
- 6. Goldsboro Heights
- 7. Pine View
- 8. Edgewood
- 9. Park Annex
- 10. Park Court
- 11. Georgetown
- 12. Revito
- 13. Bellevue
- 14. Oak Heights
- 15. Greenleaf

Current Lots,

202 W. Pine Street & 401 James Street.



Proposed Parklet



MINUTES OF THE SPECIAL MEETING OF THE CITY COUNCIL
MAY 28, 2024

The City Council of the City of Goldsboro, North Carolina, met in a Special Meeting to discuss the FY24-25 Budget in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on Tuesday, May 28, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Laura Getz, City Clerk
Catherine Gwynn, Finance Director

Budget Discussion.

Interim City Manager Livingston shared brief comments regarding the proposed budget.

Catherine Gwynn, Finance Director shared the presentation attached as *Exhibit A*.

Councilwoman Weeks asked what the miscellaneous category represents in slide 11. Interim City Manager Livingston shared this category is surcharges (fines).

Mrs. Gwynn shared the following proposed rates: Sewer Capitalized (Regular) 20% Increase; Sewer Capitalized Industrial Bulk 10% Increase; All Other Rates & Classes 5% increase in lieu of 7% increase; Water rate 5% increase in lieu of 7% increase.

Interim City Manager Livingston shared the city is not meeting cost recovery with our large industrial customers.

Mrs. Gwynn shared the public hearing is scheduled for Monday, June 3, 2024 at 7:00 pm in Council Chambers. The recommended adoption of the FY24-25 budget will be at the June 17, 2024 Council meeting.

Interim City Manager Livingston shared information on the industrial rates and reviewed slides 21-22.

Jonathan Perry, Engineering Services Manager shared information on the pavement condition rating. He shared the department does an in-house survey every 3-5 years. When we get a professional PCR, they will give a recommendation on what the bond should be. The last professional survey was completed in 2009.

MPT Matthews asked if the funding is available for a professional survey. Interim City Manager Livingston's recommendation is to do a large-scale project once we are off the UAL, and we can go through the bond process. Mayor Gaylor discussed the pavement study.

Mrs. Gwynn reviewed slide 21, Potential Cost Cuts to Reduce Proposed Property Tax Increase.

The Mayor and Council reviewed the proposed budget, made the following changes and/or discussed the following:

Mayor Gaylor asked if the health insurance 10% to 4% would impact the quality of the plan or services. Mrs. Gwynn and Interim City Manager Livingston shared it is the budgeted amount to cover the employer's contribution. Mayor Gaylor asked if they are amenable to change the 10% to 4%. He shared he did not want to impact COLA or new positions. He would like to look this year at reducing non-public safety authorized positions, through natural attrition to be closer to 200 positions. He shared he supports adding the Minimum Housing and Community Development positions.

Councilman Boyette shared he had an opportunity to sit down with the Interim City Manager and Finance Director and had his questions answered. He shared he wouldn't be in favor of cutting anything on the list beyond what the mayor mentioned.

Councilwoman Weeks asked about page 401, agency support to the Goldsboro Housing Authority, for close to \$100,000 for cameras. The Council, Interim City Manager and Finance Director, discussed the Goldsboro Housing Authority, paying for officers to patrol, the PILOT payment and the current agreement for cameras.

Councilwoman Jones asked about the \$100,000 distribution from the ABC Commission. Ms. Gwynn shared the funds are part of the general fund revenue and are used to balance the budget. Councilwoman Jones asked if there are any Covid funds left. Mrs. Gwynn shared the details about the Covid funds used in fund balance.

Councilwoman Jones asked about page 114, item 2202, lunch and dinner meetings. She asked if the line item pays for Council's tickets to events. Mrs. Getz shared details on the line item. Councilwoman Jones asked if there are funds to help with the MLK program. Mrs. Gwynn and Mrs. Felecia Williams shared information about the MLK Luncheon. Interim City Manager Livingston shared the MLK Luncheon was added to this year's proposed budget.

Councilman White asked about the air show food. Mrs. Getz shared the food in that line item is used for the chalet for city employees.

Councilwoman Jones asked about page 137, line item 2124, steel toed shoes. Interim City Manager Livingston shared the line item was moved to each department.

Councilwoman Taylor asked about the cameras at the Goldsboro Housing Authority. She asked to receive a copy of the agreement. She also asked if all city departments need to have a subscription to the News-Argus. She asked the Interim City Manager to find out which departments have to have the subscription.

Mayor Pro Tem Matthews shared there is more discussion that needs to take place regarding the Housing Authority issue.

Council discussed the Goldsboro Housing Authority agreement. Octavius Murphy, Assistant to the City Manager shared comments regarding the Goldsboro Housing Authority and Eastern Carolina Housing Authority. Councilwoman Weeks asked for a copy of the agreement.

Interim City Manager Livingston shared information on the PILOT program.

Councilman White asked about details of line item 2993, operational supplies. Mrs. Getz shared details regarding line 2993. Councilman White asked that line item 2993 be narrowed down. Councilman White asked about Friends of Seymour, page 115, line item 1. Council discussed the Friends of Seymour and Crossroads. The Mayor, Council and Interim City Manager discussed briefings from Crossroads and the dissemination of information.

Councilman White also asked about page 211, line item 3210, telephone and communication services. Mrs. Gwynn shared information regarding telephone services.

Mayor Pro Tem Matthews asked about page 409, part time temporary salaries in the Parks and Recreation budget. Mrs. Gwynn and Russell Stephens, Assistant Parks and Recreation Director shared information regarding part-time salaries.

Mayor Pro Tem Matthews shared she would like access to city cell phone numbers. She also asked if all of the city cell phones are necessary. Mrs. Gwynn shared the employee requirements for city cell phones and cell phone stipends.

Mayor Pro Tem Matthews asked where fire department inspections funds go. Interim City Manager Livingston shared the funds go into the general fund. Mrs. Gwynn shared information regarding special revenue funds.

Councilwoman Taylor asked about page 265, Cemetery, line item 5825. She shared the Cemetery requested an aluminum storage building and asked if there are funds to replace the building. Interim City Manager Livingston shared there is a Cemetery Reserve Fund, and he has authorized the Finance Director to fund the building.

Councilwoman Weeks asked about page 196, Downtown Development Corporation, Salaries. Interim City Manager Livingston shared the number is with COLA figured in. She also asked about DGDC non-profit funds related to grants, and artwork. Interim City Manager Livingston shared the DGDC does not charge the Downtown Development Department for office space. Mayor Gaylor discussed the DGDC and Downtown Development Department.

Mayor Pro Tem Matthews asked about the Information Technology department's travel and training budget. Scott Williams, Information Technology Director shared information regarding requested travel and training for the department.

Mayor Gaylor asked what the two vehicles requested for the Information Technology department would be used for and what vehicles they would be off-loading. Mr. Williams shared information regarding the vehicles. He shared if they got rid of a vehicle, it would be the 1997 van.

Councilwoman Weeks asked about fleet rates and standardization of vehicles. Interim City Manager Livingston shared vehicles are purchased on state contract, and he encourages standardization.

Councilman White asked about page 122, Car Allowance. The Council, the Interim City Manager and the Finance Director discussed the car allowance which is part of the city manager and assistant city manager's salary compensation.

Interim City Manager Livingston shared he would take Council's guidance and come back with requested changes.

Councilwoman Weeks asked if we could save money by reducing the COLA to 2% instead of 2.5%.

The Council and Interim City Manager Livingston discussed the COLA. Council members were not in favor of reducing the COLA.

The Mayor and Council discussed cutting requested vehicles from the budget. Mrs. Gwynn shared it would not help as vehicles are financed.

Councilwoman Weeks asked the Interim City Manager to look at the Goldsboro Housing Authority agreement.

Councilwoman Jones asked about cutting the proposed positions in the recommended budget. Interim City Manager Livingston shared information regarding why the two positions are needed.

Councilman Boyette commended the staff for their work on the budget.

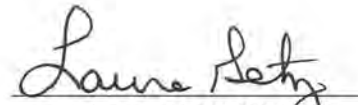
Mayor Gaylor shared he would like to see proper incentives, and retention for part time employees. He stated he would like a program in place that recognizes part time employees.

Mayor Gaylor asked that the Interim City Manager look at travel, employer health set aside, taking additional fund balance to make 11% to 12%, water rates to 5% and make them equitable across the board.

The meeting was adjourned at 7:35 p.m.




Charles Gaylor, IV
Mayor


Laura Getz, MMC/NCCMC
City Clerk

FY2024-25 Budget Work Session

May 28, 2024 5:00 pm

GOLDSBORO

BE MORE DO MORE SEYMOUR

Beachfront Community

www.goldsboronc.gov

5/28/2024

1

Summary FY24-25 Budget

FY24-25 Manager's Rec. \$86.5M

FY23-24 Adopted Budget \$76.6M

FY25 Manager Recom. Budget

5/15/24

Stormwater Fund, \$1.7M, 1.96%

Occupancy Tax, \$1.35M, 1.56%

Utility, \$25.7M, 29.72%

General Fund, \$53.93M, 64.68%

FY24 Adopted 6/20/23

Stormwater Fund, \$1.93M, 2%

Occupancy Tax, \$1.47M, 2%

Utility, \$23.41M, 31%

General Fund, \$49.62M, 65%

General Fund

Utility

Stormwater Fund

Occupancy Tax

Downtown District

General Fund

Utility

Stormwater Fund

Occupancy Tax

Downtown District

5/28/2024

FY2024-25 Manager's Recommended Budget

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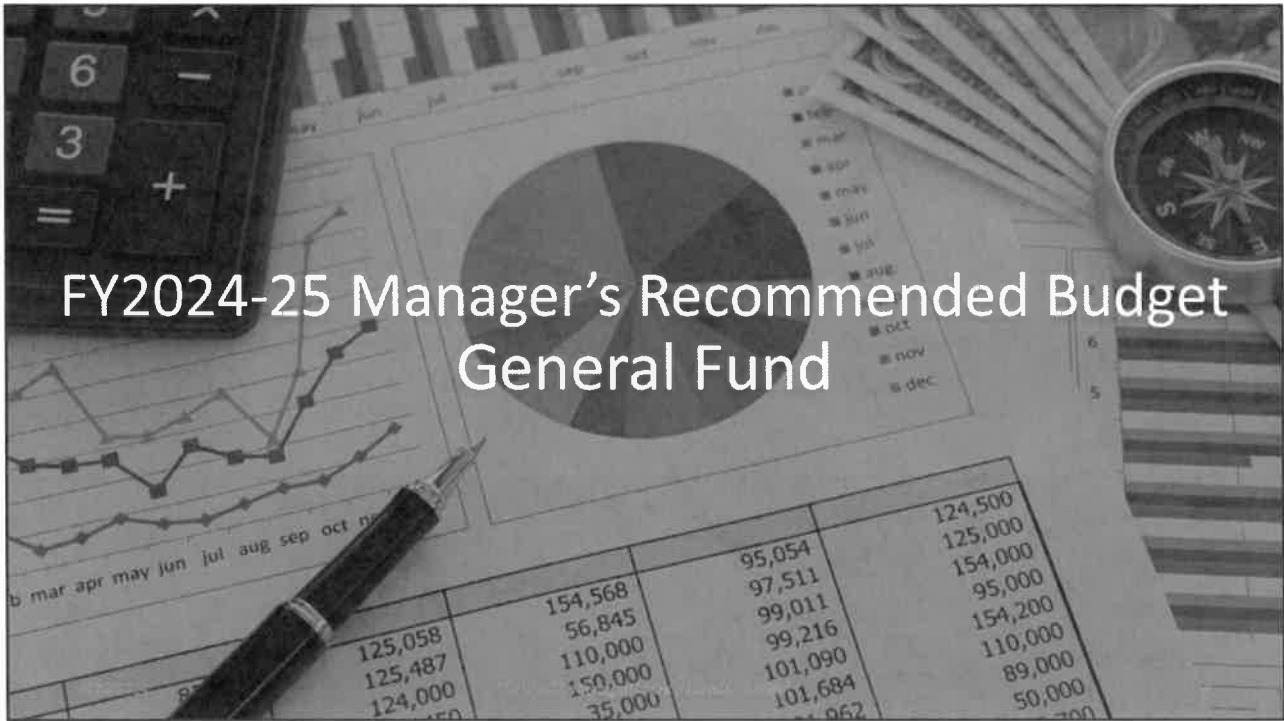
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FY2024-25 Manager's Recommended Budget All Funds				
Fund	FY24 Adopted	FY25 Mgr. Rec.	Incr/(Decr)	% Change
General Fund	\$49,622,612	\$55,931,496	\$6,308,884	13%
Utility Fund	\$23,409,993	\$25,698,254	\$2,288,261	10%
Stormwater Fund	\$1,934,200	\$1,697,831	\$(236,369)	-12%
Occupancy Tax Fund	\$1,465,450	\$1,349,857	\$(115,593)	-8%
Downtown MSD Fund	\$102,683	\$100,225	\$(2,458)	-2%
General Fund Capital Reserve	\$1,000	\$1,000	\$0	0%
Cemetery Perpetual Fund	\$0	\$53,105	\$53,105	
Fuel System Internal Service Fund	\$0	\$1,361,421	\$1,361,421	
Utility Fund Capital Reserve	\$100,000	\$0	\$(100,000)	-100%
System Development Fees Capital Reserve	\$0	\$280,000	\$280,000	
Total All Operating Funds	\$76,635,938	\$86,473,189	\$9,837,251	13%

5/28/2024

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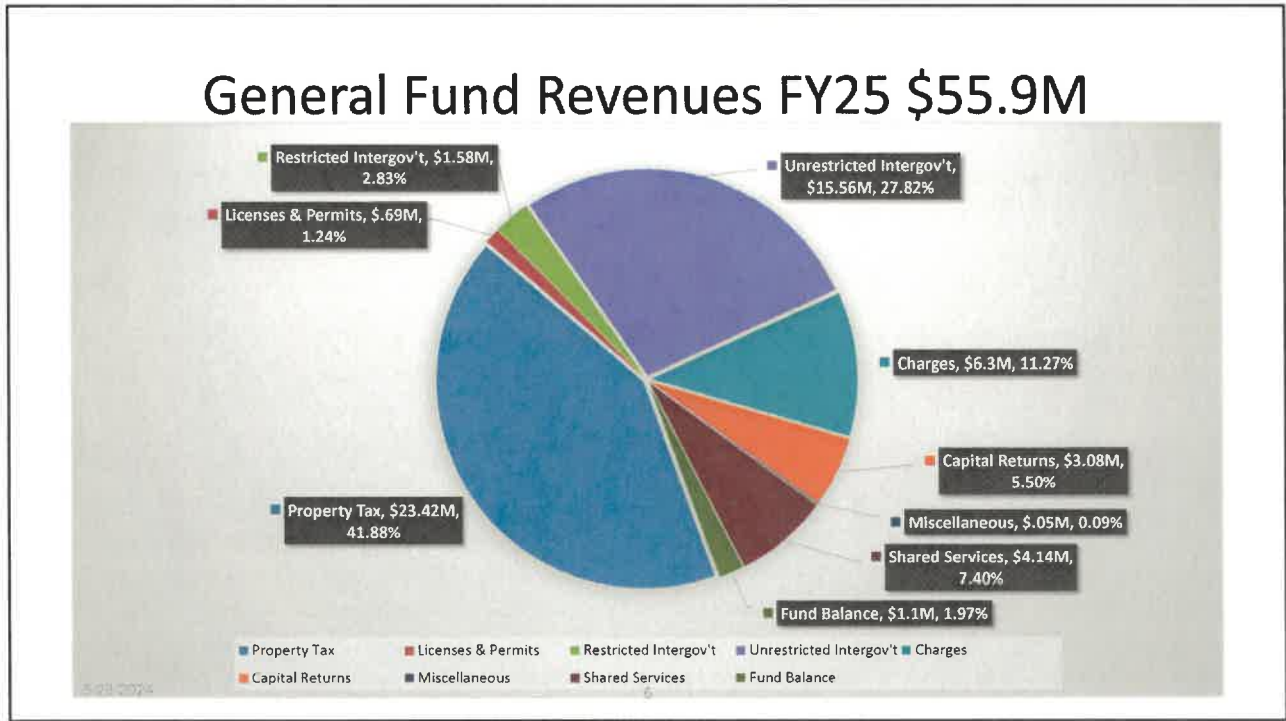
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General Fund Revenue Comparison				
Revenue Type	FY24 Adopted	FY24 % of Total	FY25 Mgr. Rec.	FY25 % of Total
Property Tax	\$19,335,688	38.97%	\$23,423,582	41.88%
Licenses & Permits	\$422,350	0.85%	\$690,775	1.24%
Restricted Intergov't	\$1,523,334	3.07%	\$1,581,752	2.83%
Unrestricted Intergov't	\$14,871,983	29.97%	\$15,560,652	27.82%
Charges for Services	\$6,110,922	12.31%	\$6,306,700	11.28%
Capital Returns	\$2,118,221	4.27%	\$3,075,469	5.50%
Miscellaneous	\$49,700	0.10%	\$49,700	0.09%
Shared Services	\$3,690,414	7.44%	\$4,139,125	7.40%
Fund Balance	\$1,500,000	3.02%	\$1,103,741	1.97%
Revenue Total	\$49,622,612	100%	\$55,931,496	100%

5/28/2024

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General Fund Expenditure Comparison

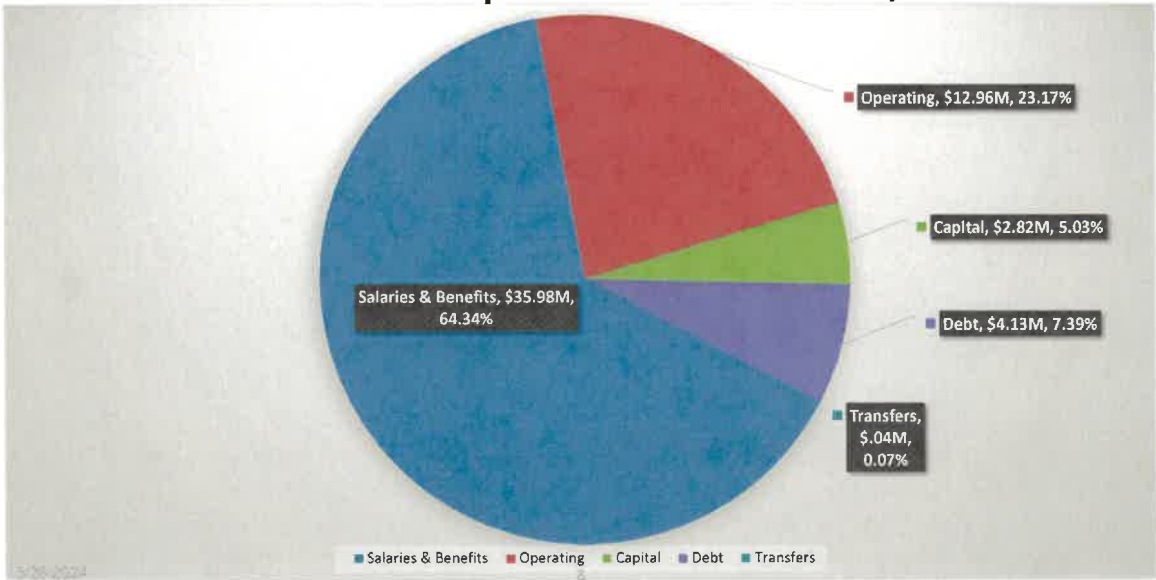
Expenditure Type	FY24 Adopted	FY24 % of Total	FY25 Mgr. Rec.	FY25 % of Total
Salaries & Benefits	\$30,961,014	62.39%	\$35,983,811	64.34%
Operating	\$11,785,547	23.75%	\$12,958,959	23.17%
Capital	\$2,213,551	4.46%	\$2,815,194	5.03%
Debt	\$4,265,500	8.60%	\$4,133,532	7.39%
Transfers (Projects)	\$397,000	0.80%	\$40,000	0.07%
Expenditure Total	\$49,622,612	100%	\$55,931,496	100%

5/28/2024

7

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General Fund Expenditures FY25 \$55.9M



5/28/2024

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Change in Police & Fire FTE Salary & Benefits FY24 Adopted versus FY25 Mgr. Rec.				
Public Safety Department	FY24 Adopted	FY25 Mgr. Rec.	Incr/(Decr)	Avg % Incr/(Decr)
Police	\$5,449,926	\$6,896,242	\$1,446,317	25.89%
Fire	\$7,452,164	\$9,433,106	\$1,980,942	26.51%
Total Salary & Benefits for FTE	\$12,902,090	\$16,329,348	\$3,427,258	26.23%

5/28/2024

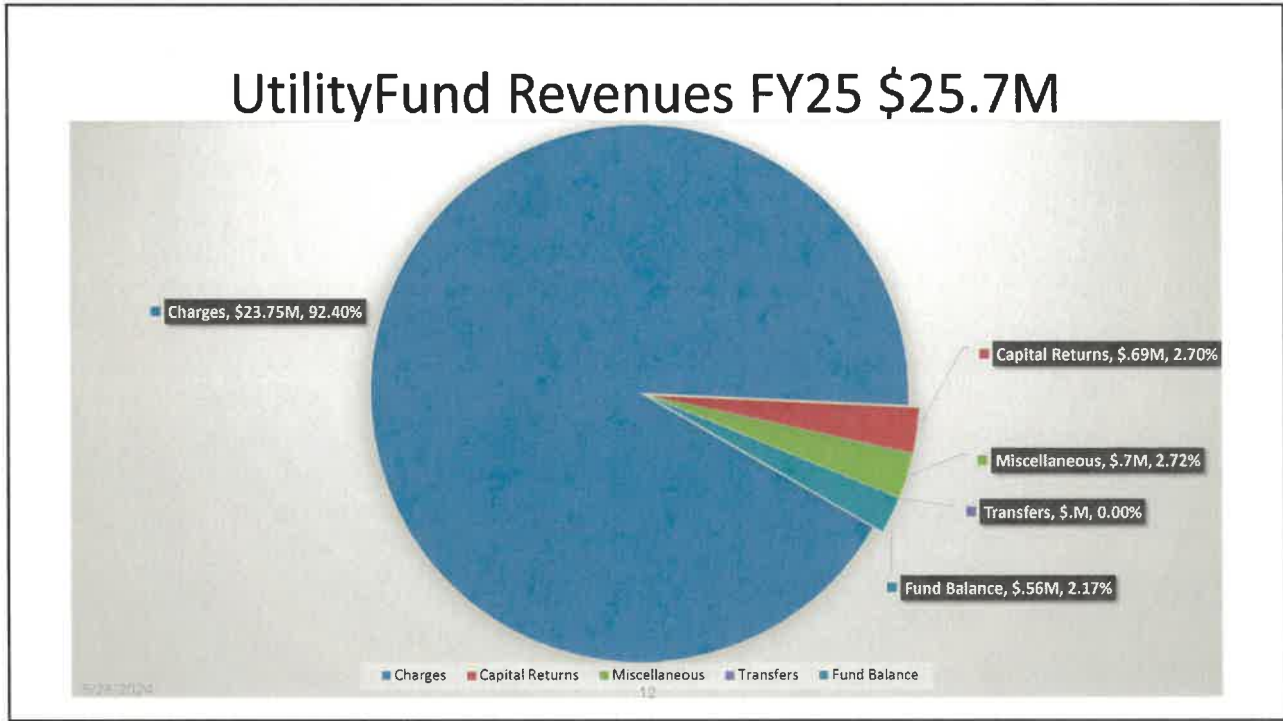


Utility Fund Revenue Comparison				
Revenue Type	FY24 Adopted	FY24 % of Total	FY25 Mgr. Rec.	FY25 % of Total
Charges for Services	\$22,591,000	96.5%	\$23,745,833	92.4%
Capital Returns	\$201,921	.86%	\$693,956	2.7%
Miscellaneous	\$517,072	2.21%	\$700,000	2.72%
Transfers	\$100,000	.43%	\$0	0%
Fund Balance	\$0	0%	\$558,465	2.17%
Revenue Total	\$23,409,993	100%	\$25,698,254	100%

5/28/2024

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Utility Fund Expenditure Comparison

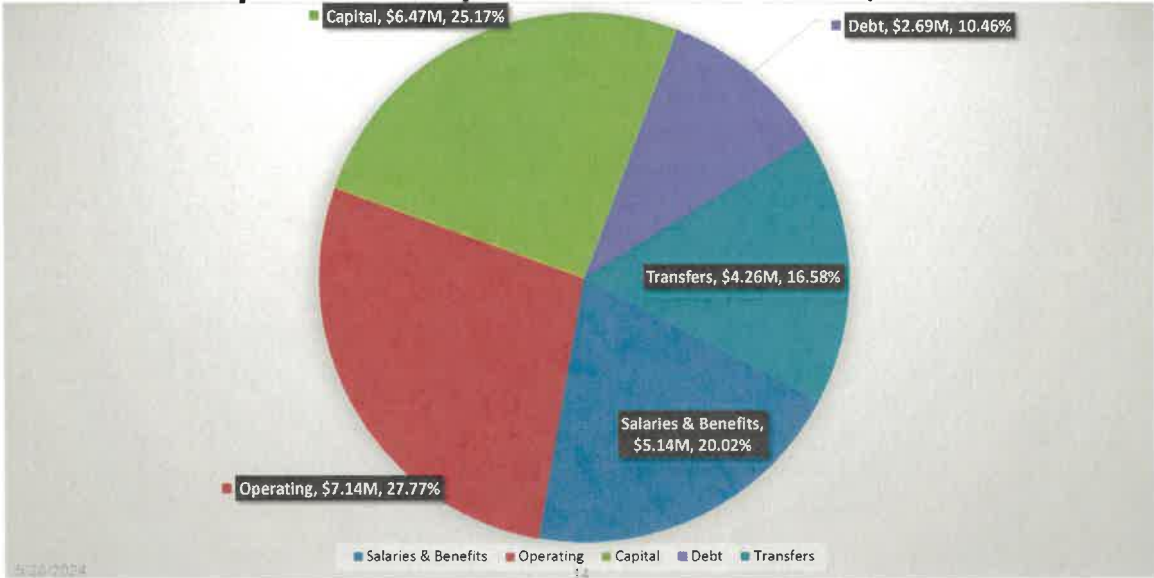
Expenditure Type	FY24 Adopted	FY24 % of Total	FY25 Mgr. Rec.	FY25 % of Total
Salaries & Benefits	\$4,852,649	20.73%	\$5,143,712	20.02%
Operating	\$7,945,496	33.94%	\$7,135,291	27.77%
Capital	\$1,557,302	6.65%	\$6,468,441	25.17%
Debt	\$3,119,000	13.32%	\$2,688,944	10.46%
Shared Services & Transfers	\$5,935,545	25.35%	\$4,261,865	16.58%
Expenditure Total	\$23,409,993	100%	\$25,698,254	100%

5/28/2024

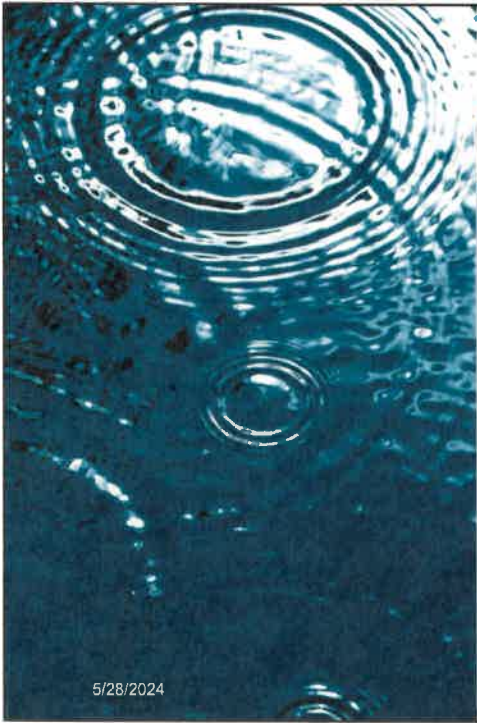
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Utility Fund Expenditures FY25 \$25.7M



14



5/28/2024

Potential Utility Rate Changes FY25

Sewer	Water
<ul style="list-style-type: none">• Sewer Capitalized (Regular) ✓20% Increase• Sewer Capitalized Industrial Bulk ✓10% Increase• All Other Rates & Classes ✓5% increase in lieu of 7% increase	<ul style="list-style-type: none">• All Rates & Classes ✓5% increase in lieu of 7% increase

15

15

Water and Sewer Rates FY25 – Proposed Adopted Changes		
	CURRENT	PROPOSED
WATER RATES (5% Increase)		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$4.21/\$8.44	\$4.42/\$8.86
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$3.43/\$6.23	\$3.60/\$6.54
(Per 1000 Gallons) (Wholesale)	\$3.43	\$3.60
Base Fee Increase (5% Increase) ¾" (most common)	\$17.80/\$24.61	\$18.69/\$25.84
SEWER RATES (5% Increase)		
(Per 1000 Gallons) (Residential / Commercial) - Inside/Outside	\$9.12/\$18.23	\$9.58/\$19.14
(Per 1000 Gallons) (Industrial) - Inside/Outside	\$8.16/\$16.35	\$8.57/\$17.17
SEWER RATES Capitalized (20% Increase)		
(Per 1000 Gallons) (Capitalized Sewer General Service) - Inside/Outside	\$4.03/\$8.07	\$4.84/\$9.67
SEWER RATES Sewer Capitalized (10% Increase)		
(Per 1000 Gallons) (Capitalized Sewer Industrial Bulk) - Inside/Outside	\$3.67/\$7.34	\$4.04/\$8.07
FY2024-25 Manager's Recomm. Budget		16

16

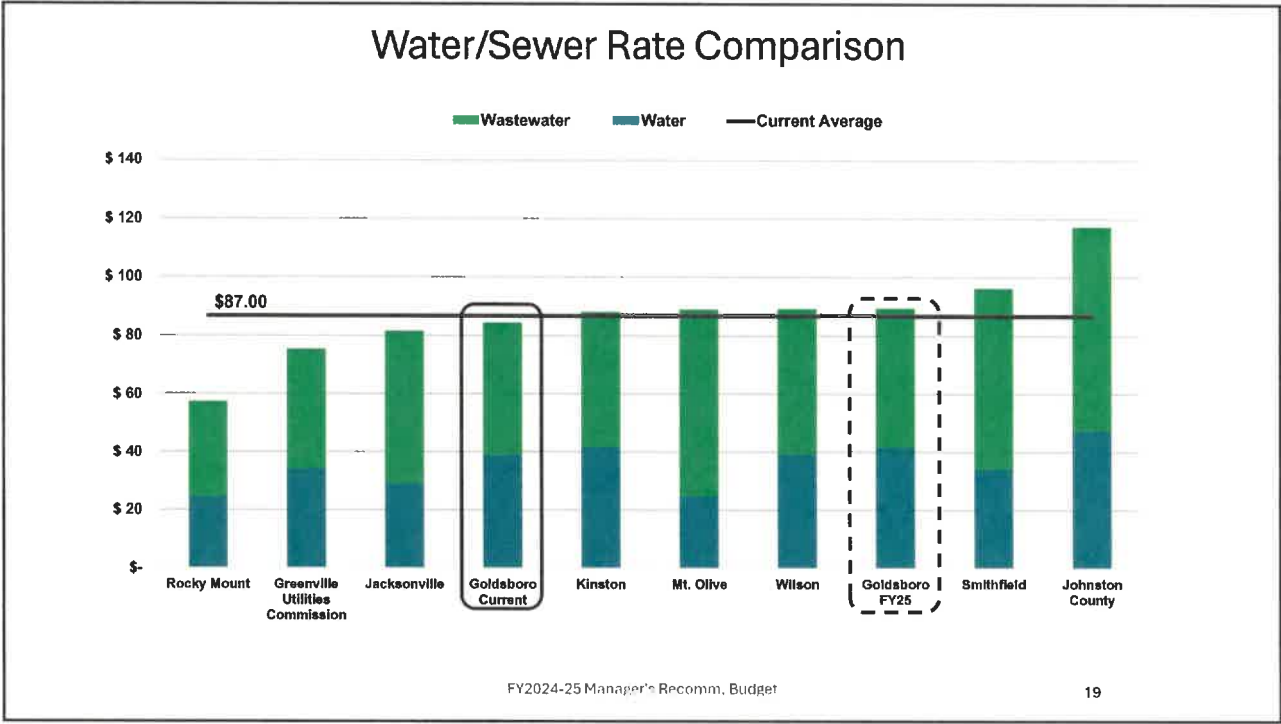
Utility Cost of Service					
City of Goldsboro - FY25 Water and Sewer Cost of Service					
Water	Treatment	Transmission	Distribution	Customer Related	Total
Cost of Service Allocations	65%	10%	17%	8%	
	\$5,155,150	\$793,100	\$1,348,270	\$634,480	\$7,930,000
Usage	1,664,488	1,664,488	1,664,488	1,664,488	1,664,488
Unit Cost	\$3.10	\$0.48	\$0.81	\$0.38	\$4.76
Sewer	Treatment	Conveyance / Transmission	Collection	Customer Related	Total
Cost of Service Allocations	57%	12%	27%	3%	
	\$7,523,986	\$1,592,253	\$3,560,721	\$423,039	\$13,100,000
Usage	1,458,478	1,458,478	1,458,478	1,458,478	1,458,478
Unit Cost	\$5.16	\$1.09	\$2.44	\$0.29	\$8.98
FY2024-25 Manager's Recommended Budget					

17

Water/Sewer Rate Comparison			
Average Consumption (5,000 gallons)			
Municipality	Water	Sewer	Total
Johnston County	\$47.30	\$70.00	\$117.30
Smithfield	34.20	62.15	96.35
Goldsboro (FY 25)	41.54	47.90	89.44
Wilson	39.14	50.10	89.23
Mt. Olive	24.66	64.34	89.00
Kinston	41.86	46.35	88.21
Goldsboro (Current)	38.85	45.60	84.45
Jacksonville	28.98	52.57	81.54
Greenville Utilities Commission	34.17	41.20	75.37
Rocky Mount	24.51	32.89	57.40
Average Bill (Excl. Goldsboro FY24)	\$34.85	\$51.69	\$86.54
FY2024-25 Manager's Reconn. Budget			


18

18




19


Next Steps in FY2024-25 Budget Process



Public Hearing scheduled for Monday, June 3, 2024 at 7 pm in Council Chambers.




Recommend Adoption of FY24-25 Budget at June 17th meeting.




Questions and Discussion

5/28/2024

20



20

Potential Cost Cuts to Reduce Proposed Property Tax Increase			
General Fund	Potential Cut A	Potential Cut B	Potential Cut C
Employer Health Insurance 10% to 4%	(\$199,675)	(\$199,675)	(\$199,675)
Deferring 2.5% Cola 3 Months		(\$182,501)	
Deferring 2.5% Cola 6 Months			(\$365,002)
Remove New CD Position Sal & Ben	(\$62,030)	(\$62,030)	(\$62,030)
Remove New Minimum Housing Position Sal & Ben	(\$72,770)	(\$72,770)	(\$72,770)
Cut Capital Not Financed	(\$55,000)	(\$55,000)	(\$55,000)
Total Potential Cuts	(\$389,475)	(\$571,976)	(\$754,476)
	167%	245%	323%
Additional Use of Fund Balance	\$ 396,259	\$ 396,259	\$ 396,259
	170%	170%	170%
Value of Penny Tax	\$233,312	\$233,312	\$233,312
Proposed Tax Increase	\$ 0.15	\$ 0.15	\$ 0.15
Reduce for Proposed Cuts	\$ (0.017)	\$ (0.025)	\$ (0.032)
Addtl Use of Fund Balance	\$ (0.017)	\$ (0.017)	\$ (0.017)
Revised Proposed Tax Increase	\$ 0.116	\$ 0.109	\$ 0.101
Note amounts provided are estimates!			
5/28/2024	21		

Property Tax Scenarios									
Annual Dollar Impact of Tax Increase Scenarios									
Source	Median Property Value	Property Tax for Each 1 Cent Increase	1 cent increase	10 cent increase	11 cent increase	12 cent increase	13 cent increase	14 cent increase	15 cent increase
County-wide Tax Rate (Cents)			1.00	10.00	11.00	12.00	13.00	14.00	15.00
Impact on Average Taxable Home Value	\$ 88,000	\$ 9	\$ 9	\$ 88	\$ 97	\$ 106	\$ 114	\$ 123	\$ 132
Impact on Median Home Value Sold (Realtor.com*)	\$ 210,000	\$ 21	\$ 21	\$ 210	\$ 231	\$ 252	\$ 273	\$ 294	\$ 315
Impact on Median Home Value Sold (Zillow.com*)	\$ 194,561	\$ 19	\$ 19	\$ 195	\$ 214	\$ 233	\$ 253	\$ 272	\$ 292
Impact on Taxable Home Value \$100K	\$ 100,000	\$ 10	\$ 10	\$ 100	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150
Average Taxable Home Value - Tax increase Annually, Monthly, or Daily									
			1 cent increase	10 cent increase	11 cent increase	12 cent increase	13 cent increase	14 cent increase	15 cent increase
			\$ 9	\$ 88	\$ 97	\$ 106	\$ 114	\$ 123	\$ 132
			\$ 0.73	\$ 7.33	\$ 8.07	\$ 8.80	\$ 9.53	\$ 10.27	\$ 11.00
			\$ 0.02	\$ 0.24	\$ 0.27	\$ 0.29	\$ 0.31	\$ 0.34	\$ 0.36

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
JUNE 3, 2024

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, Goldsboro, North Carolina at 5:00 p.m. on June 3, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Councilman Boyette asked to add a discussion regarding downtown parking to the work session. Councilwoman Weeks made a motion to adopt the amended agenda. The motion was seconded by Councilwoman Jones and unanimously approved. Council adopted the amended agenda.

Old Business

Work Session Item a. 5K for 5P Presentation. Mikayla Barfield shared the presentation attached as *Exhibit A*. Mayor Gaylor shared comments regarding the 5K for 5P run.

New Business

Work Session Item b. Saving Union Station Day Presentation. Julie Metz shared the presentation attached as *Exhibit B* and invited everyone to the Saving Union Station Day on Tuesday, June 4, 2024.

Councilman Boyette thanked Ms. Metz for her work on Union Station and downtown.

Work Session Item c. Choice Neighborhood Update. Interim City Manager Livingston shared the presentation is an update on the West Oak Neighborhood Plan and Early Action Initiative (pocket park). Bill James with Camiros participated via Zoom and shared the presentation attached as *Exhibit C*.

Mr. James shared information regarding the pocket park. An updated presentation is attached as *Exhibit C*. Councilwoman Jones asked about the location of the pocket park. Council and Erin Fonseca, Downtown Development Director discussed the proposed location on the corner of Mulberry and George Streets which is owned by the DGDC. Interim City Manager Livingston shared information regarding the Early Action Initiative.

Council discussed the presentation and pocket park. Mayor Gaylor asked if the park would be part of the City’s Parks and Recreation department. Mr. Anthony Goodson, Goldsboro Housing Authority CEO, shared that is the proposal and the city would be responsible for the upkeep.

Mr. James shared they have until December 23 to expend the funds. Mr. Goodson shared \$55,000 was committed by the city through CDBG funds. He also shared time is an issue and the Housing Authority is ready to move forward. He shared if we do not move forward with the Early Action Plan, they may as well move on from Choice Neighborhoods.

Mayor Gaylor shared we need to get feedback from the neighbors and see where the funding is coming from.

Council discussed the location of the pocket park, getting input from the neighbors and where the funding will come from if CDBG funds are not available.

Councilwoman Jones shared she would contact the neighboring residents.

Council deferred the item for two weeks to speak to neighboring residents and discuss funding.

Work Session Item d. Downtown Parking Discussion. Councilman Boyette shared the first block of Center Street does not have adequate public parking on the first block of Center Street. Councilman Boyette made a motion to pause the timed parking on first block of Center Street. The motion was seconded by Councilwoman Taylor. Mayor Pro Tem Matthews asked to pause the timed parking for everyone. Council discussed the proposal. Councilman Boyette

withdrew his motion. Councilman Boyette made a motion to extend the moratorium for the first block of Center Street until the end of July. The motion died for lack of a second.

Councilman White addressed parking concerns for downtown residents. Mayor Gaylor shared comments regarding parking for downtown residents. Councilwoman Weeks asked about the vehicle and salary for the Code Enforcement officer (parking enforcement). Interim City Manager Livingston shared he has a vehicle, and he thinks the salary is \$45,000-\$47,000. Interim City Manager Livingston shared he does more than traffic enforcement. Councilwoman Weeks agreed the moratorium should be for everyone.

Mayor Gaylor shared the discussion will be continued at the regular meeting under Items Requiring Individual Action.

Mayor Gaylor recessed the meeting at 6:55 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on June 3, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Father David Wyly provided the invocation. The Pledge of Allegiance followed.

Mayor Gaylor shared Item d from the work session will take place during Items Requiring Individual Action.

Approval of Minutes. Councilwoman Weeks made a motion to approve the minutes of the Work Session and Regular Meeting of May 6, 2024 and the minutes of the Work Session and Regular Meeting of May 20, 2024. The motion was seconded by Councilwoman Jones and unanimously approved.

Public Hearings.

Item B. Non-Contiguous (Satellite) Annexation Petition-Mallard Oil Co. – Corner of N. US 117 Hwy. and Tommy’s Rd. Public Hearing Held and Ordinance Adopted. The item was presented by Mark Helmer, Planning Director.

Wayne County Tax Parcel: 3600-49-0841

The City Council, at their meeting on May 6, 2024, scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place, and purpose of the meeting for June 3, 2024.

Pursuant to G. S. 160A-58, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.

A report prepared by the Planning Department in conjunction with other departments, concerning the subject annexation area is available in the agenda packet. All City services can be provided to the property. City water and sewer utilities are available to the property and the owner will be responsible for extending these utilities to the site.

It was recommended that Council adopt the following entitled Ordinance annexing the subject property effective June 3, 2024.

Mayor Gaylor opened the public hearing. No one spoke and the public hearing was closed.

Councilman Boyette made a motion to accept the properties. The motion was seconded by Councilwoman Taylor and unanimously approved.

ORDINANCE NO. 2024-24 “AN ORDINANCE ANNEXING CERTAIN NON-CONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA”

Item C. Public Hearing on FY2024-25 Annual Operating Budget. Public Hearing Held. The item was presented by Catherine Gwynn, Finance Director and Interim City Manager Matt Livingston and is attached as *Exhibit D*.

The North Carolina General Statute §159-12 requires the governing board to conduct a public hearing prior to the adoption of the annual operating budget. Statute further requires that the budget officer file notice of the availability of the budget for public inspection and the date and time of the budget hearing. The advertisement was run in the Saturday, May 11th edition of the Goldsboro News-Argus. The Manager’s Recommended Budget was published as advertised on May 15, 2024 on the City’s website. City Council met on Monday, May 20, 2024 during the 5 pm work session in the large conference room of City Hall for an overview presentation of the FY2024-25 budget.

Upon closing of the public hearing, Council may engage in additional discussion regarding the budget. Staff will then take any agreed upon changes by Council and then prepare the FY2024-2025 annual operating budget ordinance for proposed adoption at the June 17, 2024 meeting.

It was recommended that Council conduct a public hearing on the annual operating budget at the June 3, 2024 council meeting at 7:00 p.m.; engage in further discussion and provide staff direction to make any additional changes for the proposed adopted budget and establish any additional budget work session(s) date(s) and times, if necessary before June 30, 2024 at midnight.

Mayor Gaylor asked if Council had any discussions.

Councilwoman Taylor shared last year, former Councilmember Polack made a motion for a 1% tax increase for a city employee \$400.00 bonus. She thought his intention was for this to be a recurring bonus. She shared since the 1% tax increase is still in effect, that we should continue to uphold our commitment to city employees and use those funds to give them the bonus. Interim City Manager Livingston shared this is a fiscally austere budget, based on Council’s priorities and doesn’t think there is room in the budget for further cuts.

Mayor Gaylor, Council and the Interim City Manager discussed the \$400.00 bonus and taking additional funds from the fund balance in order to reduce the proposed tax increase. Council also discussed going through individual department line items for additional cuts, discussed if there were additional cuts that could be made in departmental budgets, Friends of Seymour, Goldsboro Housing Authority cameras, and ways to bring the proposed tax rate down. Councilman White shared he would offer his services for a year, and we can go back and negotiate a better settlement with Friends of Seymour next year.

Mayor Gaylor opened the public hearing and the following people spoke:

1. Dr. David L. Craig shared comments regarding the proposed budget to include surpluses in the general fund, amounts of cash and investments, concerns regarding the proposed property tax and utility rates, padding the budget, and raising taxes prior to next year’s property tax assessments. He also submitted a handout attached as *Exhibit E*. (Full comments are available on YouTube at 2:45.)
2. Lance Yamakawa shared comments regarding the proposed budget to include concerns regarding the proposed tax increases and increasing sales tax so that everyone pays. (Full comments are available on YouTube at 2:52.)
3. Phyllis Merritt-James shared comments regarding the proposed budget to include comments regarding decreasing the proposed tax increases, cutting fluff, bringing in industry, concerns for people on a fixed income, cameras and safety and Herman Park Center. (Full comments are available on YouTube at 3:01.)
4. Charles Wright reviewed the handout attached as *Exhibit F* and spoke about the expansion of neighboring communities, crime and contracts with Seymour Johnson Air Force Base. (Full comments are available on YouTube at 3:06.)
5. Inga Loftin shared concerns regarding property tax and water bill increases and asked Council to come up with another way of getting funds. (Full comments are available on YouTube at 3:24.)
6. Nicole Loftin shared concerns regarding the property tax increase and asked Council to keep everyone in mind when they make these decisions. (Full comments are available on YouTube at 3:28.)

No one else spoke and the public hearing was closed.

Mayor Gaylor discussed the next steps for the budget process with Council, Interim City Manager and City Attorney Lawrence. Further discussion will be held during Items Requiring Individual Action.

Public Comment Period. Mayor Gaylor opened the public comment period. The following people spoke:

1. Amber Long shared comments regarding downtown parking (Full comments are available on YouTube at 3:37.)
2. Charles Wright shared comments and a handout (*Exhibit G*) regarding a proposed business on Cuyler Best and New Hope Road. (Full comments are available on YouTube at 3:41.)

3. Peter Stewart shared comments regarding speeding on Throughfare Road. (Full comments are available on YouTube at 3:44.)
4. David Craig shared comments regarding a proposed business on New Hope Road and comments regarding the city's finances. (Full comments are available on YouTube at 3:48.)
5. Warren Edwards shared comments regarding speeding on Throughfare Road. (Full comments are available on YouTube at 3:49.)
6. Victor Cox shared comments regarding speeding on Throughfare Road. (Full comments are available on YouTube at 3:52.)

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilwoman Weeks moved the items on the Consent Agenda, Items D- F be approved. The motion was seconded by Councilman Boyette and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item D. Amending a Grant Project Ordinance – Fire Truck Capital Project Fund (F3111). Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

City Council created a capital project fund for a Quint Aerial Fire Truck on July 11, 2022. At the Council Retreat February 2024, Council indicated that fire apparatus was a priority, and at the May 20th Council meeting, Council by consensus authorized their approval to bring forth a proposal to fund a new pumper truck through debt financing.

The construction and delivery of the truck will take longer than a fiscal year, and the City plans on borrowing the funds for the purchase of the truck. General Statute §159-13.2 authorizes local governments to account for this type of project in a grant project ordinance which will span the life of the project.

Chief Stempien presented a resolution for the approval of the purchase of the pumper truck through the cooperative purchasing group, Sourcewell, and to allow the City Manager to sign the contract with Atlantic Coast Firetrucks. The not to exceed cost is \$873,952 and an additional \$17,500 needs to be added to cover the cost of financing the equipment for a total project cost of \$891,452.

It is necessary to appropriate the expenditures so that staff may execute a contract and purchase order for the fire truck, and this will be funded with an appropriation of debt proceeds.

It was recommended that the following entitled Grant Project Fund for the Fire Truck Capital Project Fund (F3111) be amended. *Consent Agenda Approval. Weeks/Boyette (7 Ayes)*

ORDINANCE NO. 2024-25 “AN ORDINANCE AMENDING A GRANT PROJECT FUND FOR THE FIRE TRUCK CAPITAL PROJECT FUND (F3111)”

Item E. Resolution Authorizing the City Manager to Sign a Contract with Atlantic Coast Fire Trucks (ACFT) to Purchase a 2025 Spartan Pumper. Resolution Adopted. The item was submitted by Ron Stempien, Fire Chief.

The Fire Department has presented the need for replacement vehicles to the City Council. Council agreed to review the purchase of a new fire truck to replace Engine 7, a 1991 Pierce Pumper at the May 20, 2024, Council Meeting.

In accordance with the Goldsboro Fire Department Capital Improvement Plan, the purchase of a new Spartan Emergency Response S180 Model 2114 Pumper will replace the existing 1991 Pierce Pumper that is in dire need of replacement. After reviewing options and cooperative contracts, the Spartan offers the best option to meet our needs as well as the best customer service and warranties. ACFT provided a contract to be signed by the City Manager to secure the building of the apparatus. The current build time for the apparatus is 270 days. To avoid any additional potential price increases, Council is asked to give consent to the City Manager to sign a sales contract securing the Purchase Price.

It was recommended that the Council approve the following entitled Resolution allowing the Interim City Manager to sign the contract with Atlantic Coast Fire Trucks for the purchase of a 2025 Spartan Pumper not to exceed \$873,952.00. *Consent Agenda Approval. Weeks/Boyette (7 Ayes)*

RESOLUTION NO. 2024-70 “RESOLUTION ALLOWING THE INTERIM CITY MANAGER TO SIGN THE SALES CONTRACT WITH ATLANTIC COAST FIRE TRUCKS FOR THE PURCHASE OF A 2025 SPARTAN EMERGENCY RESPONSE S180 MODEL 2114 PUMPER FOR NOT MORE THAN \$873,952.00”

Item F. Contiguous Annexation Petition – Oak Forest Holdings, LLC – Corner of Central Heights Rd. and N. Oak Forest Rd. Referred to the Clerk. The item was submitted by Mark Helmer, Planning Director.

Tax Parcels #: 3519839488, 3519922922, 3519849058
Acreage: 25.6 acres

The applicant is requesting that contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well.

Pursuant to G.S. 160A-31, City Council shall fix a date for the public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have been acquired pursuant to G.S. 160D-108 & 108.1 and declared and identified on the petition: (Z-22-22) Caviness & Cates (R-16 to R-6CZD) for the development of 312 multi-family apartment units.

The City Council, at their meeting on June 3, 2024, would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended that Council request that the City Clerk examine the annexation petition to determine its sufficiency.
Consent Agenda Approval. Weeks/Boyette (7 Ayes)

End of Consent Agenda.

Items Requiring Individual Action.

Downtown Parking Discussion. Mayor Gaylor shared information regarding the work session discussion regarding downtown parking. Mayor Gaylor shared city owned vehicles will be moved and a mobile unit providing the chilling for this building is taking up spaces in the city parking lot. The mobile unit is currently taking up six spots and will be removed at the end of July.

Councilman Boyette made a motion to extend the moratorium for this block of Center Street until the end of July. Councilwoman Taylor seconded the motion. Mayor Pro Tem Matthews asked the moratorium to be extended for all of downtown where we have implemented parking, and for Council to have more conversation regarding downtown parking. Mayor Gaylor and Council discussed the proposed moratorium and downtown parking.

Mayor Gaylor called for a vote on the motion. Mayor Gaylor, Councilwoman Jones, Councilman Boyette, and Councilwoman Taylor voted for the motion. Councilwoman Weeks and Councilman White voted against the motion. Mayor Pro Tem Matthews did not vote, however, pursuant to NCGS G.S. 160A-75, her vote would be considered an affirmative vote. The vote passed 5:2.

Mayor Pro Tem Matthews shared concerns regarding accommodating the downtown residents and would like to discuss downtown parking at a future meeting.

Proposed FY2024-25 Annual Operating Budget Discussion. Mayor Gaylor and Council discussed holding a budget work session. Consensus was that Council will find another date and another time for a budget work session.

City Manager’s Report. Interim City Manager Livingston had no report.

Mayor and Councilmembers’ Comments.

Councilwoman Jones expressed her gratitude to the city manager, finance director and staff for their work on the budget. She shared this is going to be a very challenging budget and the budget increases are impacting individual households. She shared Wayne County is a Tier 1 status, under the Department of Commerce. With the loss of jobs at Seymour Johnson, we are very fortunate to have Councilman White here, that could be part of Friends of Seymour, but am advocating for us to remain with Friends of Seymour. She shared Congressman Davis has proposed some provisions under the National Defense Authorization Act. She shared that she wants us to really take a look at that and see what he has proposed so that we cannot lose our jobs. She also shared information about Seymour Johnson.

Councilman Boyette shared it was a busy week with the gathering that at the Parks and Rec building, the help with that project was greatly appreciated by our congressman and representatives that were there, including the money that's going to be applied for the grant to help with Union Station. He shared that there's a lot of good stuff going on in our

community, in our city, and our county. He shared he was in meetings to do with our utilities, water and sewer, and transportation. He shared that we are going to receive our I-42 designation signs next year. He also shared that he would like to thank hard-working city employees that keep this city running every day.

Councilwoman Taylor shared she would like to thank the citizens for being patient with us as we work on our budget. A big portion of the increases is due to the public safety bill, but we need to get our crime rates down and to ensure that our firefighters can get to us when they need to. She also thanked city employees because they're not getting the raise that the police and fire are getting. She shared she wants everyone to know that we want our city to be a safe city again so that we can bring in revenue, businesses, people and most of all, for our citizens to feel safe in their homes and outside.

Mayor Pro Tem Matthews shared that District 4 is doing Cardio and Conversations this Thursday at 6:00. She also shared the districts Listening Tour will be June 29th at 11:00 and she is going to have some special guests that are going to go with her. She shared that they will have 6 strategic, predetermined stops throughout the district. She shared that all are welcome to attend the stops and to follow the Councilwoman page to see who's going to be joining her and to figure out where those stops are going to be.

Councilwoman Weeks reminded everybody to join us down at Union Station tomorrow beginning at 4:00. She shared that she wanted to touch on the budget, when you're given a budget and you're asked to go to your constituents to ask for anywhere between 12 and 15 cents you have to use wisdom. She shared she has 63 employees and would love to give a cost of living and a bonus but sometimes you have to look at the numbers. She shared she wants everybody to have a bonus, they deserve a bonus, but you're trying to tell me that I have to raise taxes 12 to 15 cents then everybody needs to be able to make sacrifices. She asked everyone to pray for wisdom for the Council and for provision to take place so that we can fulfill the obligations of this city.

Councilman White shared to the city and the people of District 6 who came out tonight, he really appreciates it. He gave a shout out to Black Girls Do Bike, for the event they did at North Drive. They did a safety class and a bike giveaway. The Omegas fraternity held a graduation for the 2nd graders at North Drive and they also donated bikes for the bike giveaway. The Deltas did the same thing. He thanked them all for taking part in the community. He shared for everyone to keep in mind that we paid the police and what they need right now is time so they can beef up their staff so we can begin to see the results but until we begin to address the real issue with crime, we're going to always have crime. He shared that until we deal with poverty, low performing schools and the lack of jobs paying a livable wage, we will always have a crime rate that's higher than desirable. He also shared that he would like everybody to understand that \$0.15 is a lot, we didn't get in this crisis overnight and we're not going to fix it overnight. He shared that we need to remember the least of them when we begin to make judgment calls on this budget.

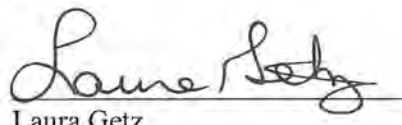
Mayor Gaylor shared we've got some incredibly positive things that are going on. The ladies with Black Girls Do Bike do some fantastic stuff and are taking part in some bike and trailway design projects with the county to hopefully tie into the Mountains to Sea Trail. The project with Union Station is an important project, we are not going to be able to fund that right now out of city coffers, so you try to find some other funds and some other ways that you can get one time funding from state or federal appropriations to be able to stabilize those buildings and those projects. He shared we're going to be doing a park study that is funded to look at what the future of parks looks like in the City of Goldsboro. There's no funding right now to rebuild Herman Park Center, we have the funding to be able to take the building down. He shared he would rather have a green space than an abandoned building that the city is still trying to maintain. He shared we have an incredible set of allies at our state and federal level that want to help Goldsboro and we're reaching out to them consistently. He shared he believes there's going to be funding next year to help with the train station and believes that once we have the audits caught up, that next year this time we're talking about parks grants and other financing options to be able to implement the parks plan. He shared he had a conversation earlier today with one of the regional directors of My Future NC, and their entire mission is just trying to get high school students in Wayne County and all over the state to fill out the FAFSA. He shared that he is going to connect her with fraternities, sororities and churches. He shared he wants everyone to know how much work is trying to be done to bring positivity into our neighborhoods and into our families. He shared he does not want to do a tax increase but wants to fund police and fire and asked Council to stay focused.

The Mayor and Council discussed meeting on Wednesday, June 5 at 5:30 p.m. to discuss the proposed budget.

Mayor Gaylor recessed the meeting at 9:30 p.m. to be held on Wednesday, June 5, 2024 at 5:30 p.m. in Council Chambers.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk



ws Item a

5k for 5p-

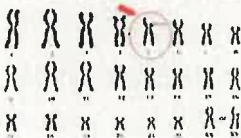
Mikayla Barfield, PT, DPT



What is 5p-?

- Also known as Cri du Chat
 - French for "cry of the cat"
 - Larynx structure
- Missing piece of 5th chromosome
- Spectrum
- Usually happens by chance, but is inherited in some cases
- Rare
 - 1 in 50,000 live births
 - Slightly more common in females

Cri-du-chat syndrome Or cat cry syndrome



Physical signs and symptoms

- Feeding difficulties
- Low birth weight and poor physical growth
- Excessive drooling
- Constipation
- Microcephaly
- Wide-spread eyes, squinty, skin tags in front of eyes and skin fold covering inner corner of eyes
- Low muscle tone
- Small jaw and low-set ears
- Short fingers and single palmar crease
- Hearing loss and deformities of skeleton

Developmental signs

- Motor delay
 - Especially walking
 - Some walk at 2 years
 - some may never walk
- Therapy
 - PT and OT







STATS	
NAME	ANTHONY
AGE	2 YEARS
CITY	GOLDBORO
STATE	NORTH CAROLINA
REASON HIGHLIGHTS	
I AM CRAWLING AND PULLING TO STAND! I AM SIGNING "MORE" AND "ALL DONE", "EAT" AND "UP." I LOVE MUSIC. I AM LEARNING TO WALK WITH MY GAIT TRAINER.	


Cognitive signs

- Mild to severe intellectual disability
- Language difficulties ranging from mild speech delay to severe language disorder
 - Some may never talk
- Speech therapy



Behavior signs

- Sleeplessness
- Hyperactivity
- Aggression
- Tantrums
- Repetitive movements



KEEP CALM

IT'S ONLY A MISSING PIECE OF CHROMOSOME

Cri du Chat Syndrome

Medical Concerns

- Heart and kidney problems
- Hernias
- Reflux
- Scoliosis
- Respiratory infections
- Ear infections
- Tooth decay
- Increased sensitivity to sound







Inaugural 5k for 5p-

- Raised over \$2000
- 80 participants signed up
- One incident due to roads not closed




THANK YOU!



Background

- Union Station Brief History
- Saving Union Station Committee Development & Mission
- Federal Rail Administration & NCDOT News



Schedule of Events, Part I



4:00 to 8:00 PM

- Food Trucks
- Brenda Behr Live Plein Air Painting & Silent Bid for Painting
- Kids Train Rides
- Pictorial History Slideshow

4:30 to 5:00 PM

- Historian-led Tour of Station

5:00 PM

- Parade from Center Street Fountain to Union Station

5:15 PM

- Boy Scout Troop & Color Guard led Flag Raising Ceremony

Schedule of Events, Part II



5:30 to 7:00 PM

- **Eastern Carolina Rail Regional Meeting**
Opening Remarks: John Bell, NC House Majority Leader
Background Comments: Judge Charlie Gaylor, John Peacock, & Craig Newton
Presentation: NCDOT & Eastern Carolina Rail
Q & A: Jason Myers, NCDOT
Official Statements
Closing Comments: Chairman, Chris Gurley & Mayor Charles Gaylor, IV
- **Saving Union Station Co. Announcements**
Doug McGrath & Mark Metzler

7:00 to 7:30 PM

- Historian-led Tour of Station

7:45 PM

- Painting Auction





Goldsboro City Council Update; West Oak Choice Neighborhoods Plan



Goldsboro City Council Update;
June 3, 2024

camiros

Agenda

1. Importance of the West Oak Choice Plan to Goldsboro
2. The People, Neighborhood and Housing Plan Committees
3. Goals for the People, Neighborhood and Housing Plans
4. Draft Strategies for the People Plan
5. Draft Strategies for the Neighborhood Plan
6. Draft Strategies for the Housing Plan
7. Seymour Johnson Air Force Base Involvement

Importance of the West Oak Choice Plan to Goldsboro

Transforming the West Oak Neighborhood is key to maximizing growth and reinvestment.

- North Carolina is a growth state and central North Carolina is a growth region.
- The Raleigh – Durham metro area is expanding.
- Goldsboro is poised to capture a portion of the region's growth.
- In order to maximize growth and reinvestment, Goldsboro must offer the kind of community and neighborhoods people want today.
- Many people today want to live in interesting and stimulating neighborhoods that align with the vision for the Goldsboro West Oak Choice Neighborhoods Plan.
- Investment and growth will gravitate to other locations if Goldsboro does not offer the kind of community and neighborhoods people want.



Need for Transformation

All Choice Neighborhoods Planning Grants are awarded to neighborhoods that need transformation. The West Oak Neighborhood also needs transformation.

Dictionary

Definitions from Oxford Languages · Learn more



trans·for·ma·tion

/ tran(t)sfər mǝSH(ə)n/

noun

a thorough or dramatic change in form or appearance.
"its landscape has undergone a radical transformation"

Similar: change alteration modification variation conversion revision

- a metamorphosis during the life cycle of an animal.
- **PHYSICS**
the induced or spontaneous change of one element into another by a nuclear process.

Need for Transformation

Unlike most CNI neighborhoods, the West Oak Neighborhood has an area of significant strength; downtown Goldsboro. Outside the core of the downtown, significant distress exists.



Goals for the People, Neighborhood and Housing Plans

Goals for the People Plan:

- Foster upward economic mobility
- Increase incomes among West Haven Residents
- High academic proficiency among West Haven students
- Increased employment among West Haven Residents
- Improved health outcomes among West Haven Resident
- Increase number of West Haven residents leaving public housing

Goals for the Neighborhood Plan:

- Upgrade neighborhood amenities
- Foster neighborhood reinvestment
- Create a mixed-income community
- Attract more stores and shops

Goals for the Housing Plan:

- Provide quality housing for West Haven residents
- Give West Haven residents a choice in new housing
- Create mixed-income housing w/new market-rate housing
- Redevelop the West Haven housing site

Emerging Plan Strategies and Proposals

KEY STRATEGY: ASH STREET ACTIVATION



Core Concept: The activation of Ash Street will drive neighborhood reinvestment both to the north and to the south portions of the West Oak Neighborhood.

ASH STREET
BEAUTIFICATION

NEW HIGH-PERFORMING
CHARTER SCHOOL
NEW STATE-OF-THE-ART
PUBLIC PARK



Emerging Plan Strategies/Proposals; State-of-the-Art Park

An open space attraction filled with fun things to do.



Emerging Plan Strategies/Proposals; State-of-the-Art Park

Goldsboro's version of Chicago's Millennium Park



Emerging Plan Strategies/Proposals; New School

A high-performing, attractive new school.



Emerging Plan Strategies/Proposals; Project Development District

Establishing a *Project Development District* would allow the City to capture a portion of the anticipated new investment in real estate as public revenue to pay for needed capital improvements.

Prelliminary Assessment of Potential Revenue from a Project Development District

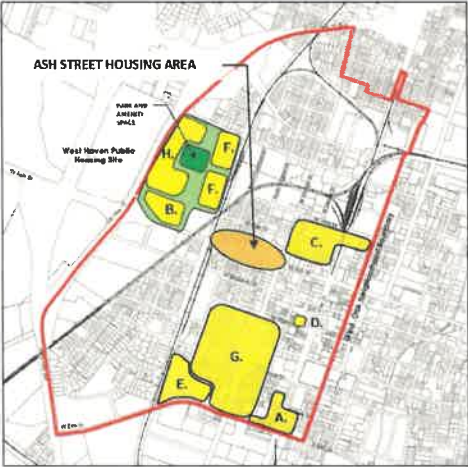
Description of New Development	# of Units	Units	Unit Value	Market Value	Assessment Rate	Tax Rate ¹	Assessed Value	Annual Revenue
New construction of market-rate housing units in Replacement Housing Program	419	1500	\$150	\$94,275,000	1.0	1.4725	\$942,750	\$1,388,199
Retail use in West Haven mixed-use development		100,000	\$120	\$12,000,000	1.0	1.4725	\$120,000	\$176,700
Additional long-term market-rate housing In West Oak	1600	1500	\$150	\$360,000,000	1.0	1.4725	\$3,600,000	\$5,301,000

Footnotes:
1: Includes combined city/county rate (1.4725); excludes Downtown Goldsboro Special Service Area rate (.2350)

Emerging Plan Strategies/Proposals; West Haven Redevelopment



Emerging Plan Strategies/Proposals; Replacement Housing Program



Summary of Replacement Housing Program

Key	Description of Development	Density DU/AC	Site Area	# of Units	Income Mix			Ownership	
					Market-Rate	Affordable	Public Housing	Rental	Owner
A	City-Owned Site: Single Family w/Accessory Apts.	8	6.1	98	78	8	12	49	49
B	Mixed-Use Residential at West Haven	18.7	8	134	64	8	62	134	
C	Ash Street Infill Housing	8	4.1	66	33	6	27	66	0
D	Downtown Mixed-Use Development; Site A	150	0.4	60	30	8	22	60	
D	Downtown Mixed-Use Development; Site B	174	0.23	40	20	4	16	40	
E	Single Family Development on Former School Site	7	12.1	85	75	5	5		85
F	Cottage-Style Single Family At West Haven	8	9	72	37	4	31	24	48
G	Single Family Rehab & Infill New Construction			72	10	18	44		72
H	Mixed Flats and Townhomes at West Haven	8	18	144	70	24	50	144	
Totals				771	417	85	269	517	254
West Haven Residents Choosing to Live Elsewhere							31		
Total Replacement Public Housing							300		

REPLACEMENT HOUSING PROGRAM MAP

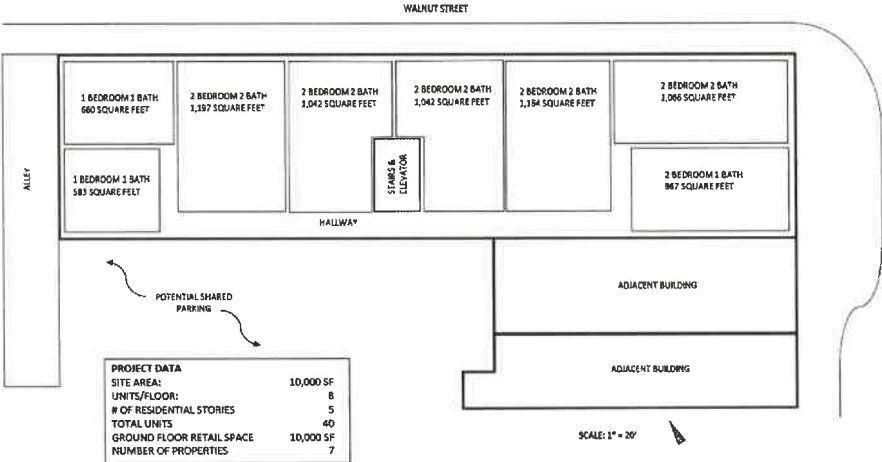
A. City-Owned 6.1 Acre Site: Townhomes w/Accessory Rental Unit	98 units
B. Mixed-Use Development at West Haven: Mixed-Income Rental	134 units
C. Infill Urban Townhomes w/Accessory Rental Unit	96 units
D. Downtown Mixed-Use Development	60 units
E. Single Family Development on Former School Site	85 units
F. Cottage Single Family Development	72 units
G. Single Family Rehab and Infill New Construction	72 units
H. Mixed Flats and Townhomes at West Haven	144 units
Total Housing Units	760 units

Emerging Plan Strategies/Proposals; Replacement Housing Program

Mixed-Use Development on Walnut Street

Redevelopment of the HACG property at Walnut and Center.

- The existing building is in bad condition and it is worthwhile to consider demolishing the building and combining it with properties to the west to create a new mixed-use building.

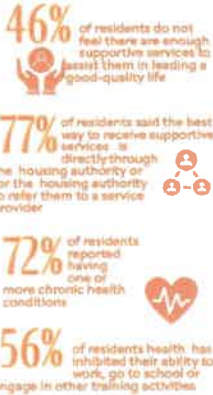


PROGRAM PLAN FOR POTENTIAL HACG MIXED-USE DEVELOPMENT; SW CORNER OF CENTER & WALNUT STREETS
GOLDSBORO CHOICE NEIGHBORHOODS PLAN

Emerging Plan Strategies/Proposals; People Plan Proposals

GOAL 1: Deliver a Full Range of Services to West Haven Residents

WHAT WE HEARD



OUR RESPONSE

STRATEGY 1: DEVELOP AN ELEVATED CASE MANAGEMENT SYSTEM

HACG does not currently utilize a case management system at West Haven, with only basic household information being tracked through an excel based system. Such a system does not allow for a broader understanding of household needs. While, Goldsboro has a wealth of supportive service providers and programs, residents and providers have reported a lack of awareness or barriers in accessing available services.

To target key challenges in the delivery of services, HACG will establish an elevated case management system using Tracking At-A-Glance (TAAG) tailored to meet CHI goals. TAAG will be instrumental in tracking, monitoring, and addressing the diverse needs of all original West Haven households, including youth. The purpose of the case management system is to cultivate meaningful relationships with residents, enabling personalized assistance in assessing complex problems, selecting effective interventions, and accessing desired services. Studies have consistently demonstrated that comprehensive, tailored approaches to case management yield

significantly improved outcomes for individuals in public/subsidized housing, including enhanced stability in housing, increased employment opportunities, better educational attainment, and improved access to healthcare. Through the case management system, wrap-around services will be provided, leveraging the commitment from a strong network of providers, ensuring holistic support for West Haven residents.

A case management model will be developed with a set of guidelines, processes, and procedures to deliver a streamlined structure of appropriate protocols for linking residents to services and care, as well as eliminating likelihood of eviction, and mitigating family disruption during relocation. The system will be adaptable to match each resident's needs, constraints, and resources.

The program will be administered through "Care Coaches" taking a trauma-informed, strengths-based approach to meet residents where they're at. Care coaches will be provided specialized training such as motivational interviewing, and coaching skills.

Household Information such as the following will be tracked:

An Elevated Resident Case Management Program for West Haven Residents

Emerging Plan Strategies/Proposals; People Plan Proposals



A proposed after-school educational program at the DuPont Center at West Haven

THE WEST HAVEN YOUTH EDUCATIONAL/RECREATIONAL CENTER

Emerging Plan Strategies/Proposals; People Plan Proposals

West Haven Health Initiative

OUTCOMES

Together, the Implementation of these strategies is expected to lead to the following outcomes:

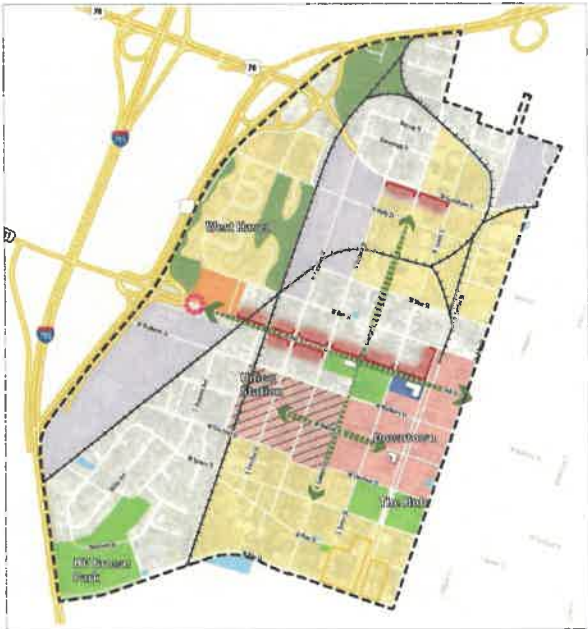
- 100% of households enrolled in the case management system
- 80% of households are engaged and participating in the develop a "life plan"
- 75% decrease in residents eviction
- 100% of households are insured and have access to health services
- 20% Increase in residents receiving regular PCP checkups
- 15% Reduction in number of residents reporting poor health as a barrier to work or attend school/ training

Emerging Plan Strategies/Proposals; People Plan Proposals

West Oak Neighborhood Land Use Plan

LEGEND

Residential	Open Space
Industrial	Mixed Use
Parks	Education
Proposed School	
Arts District	
Downtown	
Community Buildings	



Improve West Oak Infrastructure to Create a Multi-Modal Community

STRATEGY 3: RENOVATE DETERIORATED PUBLIC INFRASTRUCTURE TO IMPROVE PEDESTRIAN AND CYCLIST MOVEMENT.

The West Oak neighborhood has deteriorated and disjointed sidewalks making for unpleasant walking conditions and restricted accessibility. In addition, cycling infrastructure is limited to Elm Street and Center Street. To provide multi-modal transportation options and brand West Oak as an accessible neighborhood, upgrading the public infrastructure is paramount.

This strategy recommends the City of Goldsboro upgrades deteriorated sidewalks with new paving, landscaping, and lighting (as discussed in the following safety goal). In addition, the City should install new sidewalks where currently there is no pedestrian infrastructure and/or sidewalks end abruptly. Providing a complete network of sidewalks is fundamental to providing pedestrian accessibility. To ensure these sidewalks are functional and aesthetically pleasing they should follow the streetscape guidelines for sidewalks provided in the Design Guidelines for Downtown Goldsboro.

In addition to sidewalk repair and installation, the City of Goldsboro should establish a cycling network throughout the neighborhood. With the existing cycling infrastructure on Centre St and

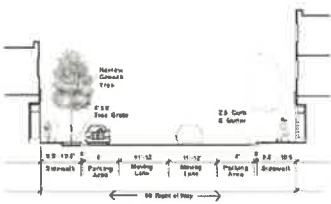


Figure 10: Pedestrian Priority Streets Proposed Improvement, Design Guidelines for Downtown Goldsboro



Figure 10: Example of sidewalks and streetscapes

Make West Oak a safe neighborhood

OUR RESPONSE

Safe neighborhoods provide residents with a sense of security and peace of mind, allowing them to live their lives without fear of crime. Additionally, safe neighborhoods tend to have higher property values, which contributes to economic stability and investment in the community. Overall, safe neighborhoods promote well-being, prosperity, and a high quality of life for their residents.

STRATEGY 1: IMPLEMENT A DISTINCTIVE PROGRAM OF LIGHTING ON STREETS AND PRIVATE PROPERTY

Crime Prevention Through Environmental Design (CPTED) is an approach to crime prevention that focuses on modifying the physical environment to reduce opportunities for crime and increase feelings of safety. CPTED principles are based on the idea that the design and layout of spaces can influence human behavior, including criminal behavior.

The four principles of CPTED are:

- Natural Surveillance
- Territorial Reinforcement
- Access Control
- Maintenance & Management

This strategy prioritizes the first principle of CPTED, which is natural surveillance. Throughout the project, community feedback highlighted lighting as the primary concern among residents and a top priority in enhancing their sense of safety in the neighborhood.

Sufficient lighting is necessary for people to see and be seen therefore, a program of public street lighting and standards for accent lighting on private property needs to be developed. At a minimum this should include:

Lighting Design Considerations

- Identify target areas for lighting
- Define lighting levels for different environments (residential, commercial, recreational)
- Lighting duration and timing
- Lighting Fixture Specifications

Fixture type (streetlights, floodlights, pathway lights)

- Mounting heights
- Light distribution and coverage
- Fixture style, material, and durability
- Maintenance requirements

Once established, the City of Goldsboro

WHAT WE HEARD

- 80% of residents said living in a safe neighborhood was the most important to them. (West Oak)
- 80% of residents felt crime/safety had stayed the same or gotten worse in the neighborhood (West Oak)
- 70% of residents would consider moving out of the neighborhood due to concerns about crime. (West Oak)
- Only 13% of residents always felt safe outside their homes
- Over 57% of residents felt improved street lighting would improve safety
- 60% of residents felt an increase in police presence could improve safety in the neighborhood



Goldsboro City Council Update; West Oak Choice Neighborhoods Plan

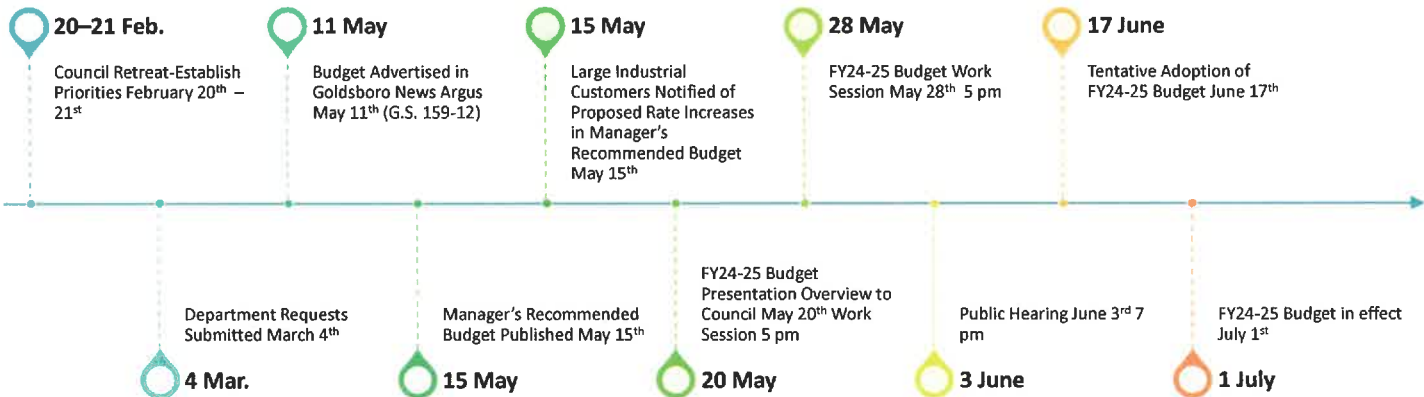
FY2024-25 Budget Public Hearing
June 3, 2024 7:00 pm



6/3/2024

www.goldsboronc.gov

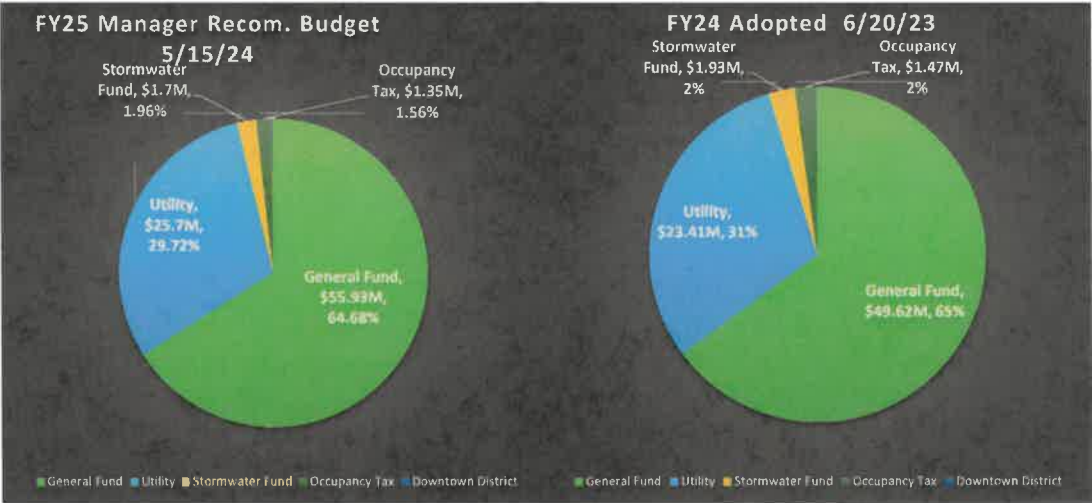
FY24-25 Budget Overview & Timeline



Summary FY24-25 Budget

FY24-25 Manager's Rec. \$86.5M

FY23-24 Adopted Budget \$76.6M



6/3/2024

FY2024-25 Manager's Recommended Budget

3

FY2024-25 Manager's Recommended Budget All Funds

Fund	FY24 Adopted	FY25 Mgr. Rec.	Incr/(Decr)	% Change
General Fund	\$49,622,612	\$55,931,496	\$6,308,884	13%
Utility Fund	\$23,409,993	\$25,698,254	\$2,288,261	10%
Stormwater Fund	\$1,934,200	\$1,697,831	\$(236,369)	-12%
Occupancy Tax Fund	\$1,465,450	\$1,349,857	\$(115,593)	-8%
Downtown MSD Fund	\$102,683	\$100,225	\$(2,458)	-2%
General Fund Capital Reserve	\$1,000	\$1,000	\$0	0%
Cemetery Perpetual Fund	\$0	\$53,105	\$53,105	
Fuel System Internal Service Fund	\$0	\$1,361,421	\$1,361,421	
Utility Fund Capital Reserve	\$100,000	\$0	\$(100,000)	-100%
System Development Fees Capital Reserve	\$0	\$280,000	\$280,000	
Total All Operating Funds	\$76,635,938	\$86,473,189	\$9,837,251	13%

6/3/2024

4

Revised Potential Cost Cuts to Reduce Proposed Property Tax Increase

General Fund	Proposed Cuts
Employer Health Insurance 10% to 4%	(\$199,675)
Savings 3 Months - New CD Position Sal & Ben	(\$15,507)
Savings 3 Months - New Minimum Housing Position Sal & Ben	(\$18,192)
Cut Capital Not Financed	(\$55,000)
Add - Equipment Storage Shed at Cemetery	\$42,000
Reduce CMO - Consultant Fees	(\$5,000)
Reduce CMO - Dues & Subscriptions memberships	(\$800)
Reduce DD - flags for Walnut & Carolina	(\$8,000)
Increase DD - missed recurring building maintenance	\$750
Total Potential Cuts	(\$259,425)
	111%
Additional Use of Fund Balance	\$ 396,259
	170%
Fund Balance Reserved - Cemetery Care Reserve	\$ 42,000
	18%
Value of Penny Tax	\$233,312
Proposed Tax Increase (Manager's Recommended)	\$ 0.15
Reduce for Proposed Cuts	\$ (0.011)
Addtl Use of Fund Balance	\$ (0.017)
Use of Reserved Fund Balance (Cemetery)	\$ (0.002)
Revised Proposed Tax Increase	\$ 0.120

6/3/2024

5



Property Tax Scenarios

Annual Dollar Impact of Tax Increase Scenarios

Source	Median Property Value	Property Tax for Each 1 Cent Increase	1 cent Increase	10 cent Increase	11 cent Increase	12 cent Increase	13 cent Increase	14 cent Increase	15 cent Increase
County-wide Tax Rate (Cents)			1.00	10.00	11.00	12.00	13.00	14.00	15.00
Impact on Average Taxable Home Value	\$ 88,000	\$ 9	\$ 9	\$ 88	\$ 97	\$ 106	\$ 114	\$ 123	\$ 132
Impact on Median Home Value Sold (Realtor.com®)	\$ 210,000	\$ 21	\$ 21	\$ 210	\$ 231	\$ 252	\$ 273	\$ 294	\$ 315
Impact on Median Home Value Sold (Zillow.com®)	\$ 194,561	\$ 19	\$ 19	\$ 195	\$ 214	\$ 233	\$ 253	\$ 272	\$ 292
Impact on Taxable Home Value \$100K	\$ 100,000	\$ 10	\$ 10	\$ 100	\$ 110	\$ 120	\$ 130	\$ 140	\$ 150

Average Taxable Home Value - Tax Increase Annually, Monthly, or Daily

1 cent increase	10 cent increase	11 cent increase	12 cent increase	13 cent Increase	14 cent Increase	15 cent increase
\$ 9	\$ 88	\$ 97	\$ 106	\$ 114	\$ 123	\$ 132
\$ 0.73	\$ 7.33	\$ 8.07	\$ 8.80	\$ 9.53	\$ 10.27	\$ 11.00
\$ 0.02	\$ 0.24	\$ 0.27	\$ 0.29	\$ 0.31	\$ 0.34	\$ 0.36

Revised Potential Utility Rate Changes FY25

Sewer

- Sewer Capitalized (Regular)
✓ 20% Increase
- Sewer Capitalized Industrial Bulk
✓ 7% Increase
- All Other Rates & Classes
✓ 5% increase in lieu of 7% increase

Water

- All Rates & Classes
✓ 5% increase in lieu of 7% increase

6/3/2024

7

Goldsboro Water and Sewer Rates

- UNC Environmental Finance Center
- [NC Water and Wastewater Rates Dashboard \(unc.edu\)](https://www.unc.edu/efc/water-and-wastewater-rates)
- Why are w/s rates proposed to increase 5% for city residents
 - 1). Inflation (CPI is 3.5%) costs for chemicals, maintenance due to age and equipment costs have doubled since Covid
 - 2). Funding is needed for large future capital projects unfunded mandates such as reduction of PFAS/PFOS
 - 3) Future Recommendations/Conservation measures

5/28/2024

8

Next Steps June 3rd Meeting



Conduct the Public Hearing



Additional Council Discussion



Comments Interim City Manager

Notes



To: Goldsboro City Council & Public

From: David L. Craig, B.S., M.A., Ph.D.

Re: Proposed Budget for FY2024-2025 Not Accurate and Padded

The proposed budget as put forth by the acting City Manager is not justified and is an unwarranted construction for misguided revenue creation. In going back and looking at the historical record, I conclude that neither Property Taxes nor Utility Rates ought to be raised for the following reasons:

Overall, the General Fund has been running a yearly surplus. The information contained in the first table contains revenues and expenditures from the Monthly Reports contained in Council's mid-April Agenda for years 2019, 2020, 2022, 2023, and 2024. In 5 of the 6 fiscal years, the General Fund had more revenues than expenditures ¾ of the way through each of the budgeted years.

	From mid April's Agenda Monthly Reports for years 2019, 2020, 2022,2023, 2024		
	Revenues	Expenditures	
General Fund as of March 2019 (FY 2018-2019)	\$34,883,634	\$33,574,447	\$1,309,187
General Fund Actual to Date March-20 (FY 2019-2020)	\$ 2 7,807,190	\$ 3 1,342,349	\$-3,535,159
General Fund Actual to Date February-21 (FY 2020-2021)	\$ 2 8,619,305	\$ 2 5,388,045	\$3,231,260
General Fund Actual to Date February-22 (FY 2021-2022)	\$34,040,597	\$26,817,435	\$7,223,162
General Fund Actual to Date February-23 (FY 2022-2023)	\$32,073,860	\$29,919,697	\$2,154,163
General Fund Actual to Date February-24 (FY 2023-2024)	\$33,156,656	\$30,911,323	\$2,245,333
		Surplus	\$12,627,946

As of the end of this February, the City had an overall surplus of \$5,610,713 for FY 2023-2024. The only fund to have any type of deficit was the Stormwater Fund which had a deficit of \$95,820.

FINANCE
MARCH 2024
Prepared By: Andrea Lovelace
Date Prepared: April 4, 2024

	FY 22-23	Adjusted Budget	FY 23-24	YTD % Collected
	Actual to Date February-23		Actual to Date February-24	
Revenues				
General Fund	\$ 32,008,273	\$ 53,110,046	\$ 33,156,656	62.43%
Utility Fund	15,616,294	26,899,901	15,963,139	59.34%
Downtown District Fund	96,476	112,215	100,010	89.12%
Occupancy Tax Fund	764,430	1,465,450	772,208	52.69%
Stormwater Fund	1,436,909	2,070,655	1,129,988	54.57%
Total	\$ 49,922,383	\$ 83,658,267	\$ 51,122,001	61.11%
Expenditures				
General Fund	\$ 26,106,906	\$ 53,110,046	\$ 30,911,323	58.20%
Utility Fund	8,790,279	26,899,901	12,963,390	48.19%
Downtown District Fund	47,476	112,215	45,572	40.61%
Occupancy Tax Fund	723,094	1,465,450	365,195	24.92%
Stormwater Fund	1,305,779	2,070,655	1,225,808	59.20%
Total	\$ 36,973,533	\$ 83,658,267	\$ 45,511,288	54.40%

MAJOR CATEGORIES				
	FY 22-23	Adjusted Budget	FY 23-24	YTD % Collected
	Actual to Date February-23		Actual to Date February-24	
Revenues				
Property/Occupancy Taxes	\$ 17,728,697	\$ 20,647,821	\$ 19,099,348	92.50%
Charges for Services	18,621,574	30,835,722	20,067,233	65.08%
Revenue Other Agencies	7,696,592	16,427,501	6,965,202	42.40%
Other Revenues	3,378,773	3,931,825	2,222,408	56.52%
Fund Balance	-	8,124,985	-	0.00%
Shared Services	2,496,747	3,690,414	2,767,811	75.00%
Total	\$ 49,922,383	\$ 83,658,267	\$ 51,122,001	61.11%
Expenditures				
Labor	\$ 16,039,775	\$ 36,957,960	\$ 22,168,739	59.98%
Non-Labor	20,933,759	46,700,307	23,342,549	49.98%
Total	\$ 36,973,533	\$ 83,658,267	\$ 45,511,288	54.40%

SELECTED OTHER INFORMATION			
	FY 22-23	Actual	Total
	Actual	February-24	Collected F-YTD
Collections			
Debt Setoff	\$ 46,249	\$ 287	\$ 6,075
Surplus	\$ 81,510	\$ -	\$ 305

This overall pattern of surpluses is also supported by the Monthly Cash and Investment Reports from the same mid-April Agendas for years 2019, 2020, 2022, 2023, and 2024.

Monthly Cash & Investment Report
March 31, 2022

Financial Institution	Current Month 3/31/2022	Prior Month 2/28/2022	Prior Year 3/31/2021	Rate of Return
PNC - General Operating	\$ 2,814,084.27	\$ 943,834.20	\$ 908,487.05	0.00%
PNC - Money Market	\$ 10,524,904.25	\$ 11,524,814.04	\$ 6,524,386.05	0.01%
PNC - Debit Account	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 15,084,187.97	\$ 15,082,112.68	\$ 11,064,010.67	0.18%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 249,743.78	\$ 249,727.46	\$ 551,472.71	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 4,407,321.50	\$ 4,407,033.52		
NCCMT - MM - Regular	\$ 4,368,633.89	\$ 4,368,535.40	\$ 4,376,910.94	n/a
NCCMT - MM - Street Bonds 2018	\$ 48,080.48	\$ 48,077.34	\$ 2,058,409.26	n/a
Truist (BB&T) - Escrow	\$ 1,650,652.30	\$ 1,650,638.28		0.01%
Webster (Sterling National Bank) - Escrow	\$ 1,868,212.43	\$ 1,868,180.26		0.02%
Totals	\$ 41,016,820.87	\$ 40,143,953.18	\$ 25,484,676.68	

Monthly Cash & Investment Report
March 31, 2023

Financial Institution	Current Month 3/31/2023	Prior Month 2/28/2023	Prior Year 3/31/2022	Rate of Return
PNC - General Operating	\$ 3,667,139.18	\$ 2,088,147.24	\$ 2,814,084.27	0.00%
PNC - Money Market	\$ 8,538,278.51	\$ 8,518,208.21	\$ 10,524,904.25	2.81%
PNC - Debit Account	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
Southern Bank - CD	\$ 622,745.38	\$ 622,022.22	\$ 15,084,187.97	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ 256,357.34	\$ 255,367.57	\$ 249,743.78	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 9,032,985.34	\$ 8,998,109.96	\$ 4,407,321.50	n/a
NCCMT - MM - Regular	\$ 4,484,333.64	\$ 4,467,012.08	\$ 4,368,633.89	n/a
NCCMT - MM - Street Bonds 2018			\$ 48,080.48	n/a
Truist MMA	\$ 24,748,938.35	\$ 24,689,438.56		2.96%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	\$ 414,276.71	\$ 414,273.19	\$ 1,650,652.30	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,224.76	\$ 2,380,204.54		0.01%
Webster (Sterling National Bank) - Escrow	\$ 1,871,858.61	\$ 1,871,471.84	\$ 1,868,212.43	0.24%
Totals	\$ 56,019,137.82	\$ 54,305,255.41	\$ 41,016,820.87	

Monthly Cash & Investment Report
March 31, 2024

Financial Institution	Current Month 3/31/2024	Prior Month 2/29/2024	Prior Year 3/31/2023	Rate of Return
PNC - General Operating	\$ 4,239,144.27	\$ 3,125,090.73	\$ 3,667,139.18	0.00%
PNC - Money Market	\$ 25,314,098.22	\$ 15,761,851.52	\$ 8,538,278.51	3.87%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
Southern Bank - CD	\$ 631,341.24	\$ 630,610.10	\$ 622,745.38	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ -	\$ -	\$ 256,357.34	n/a
NCCMT - MM - American Rescue Plan 2021	\$ 1,358.98	\$ 9,467,870.92	\$ 9,032,985.34	n/a
NCCMT - MM - Regular	\$ 4,721,138.94	\$ 4,700,231.83	\$ 4,484,333.64	n/a
Truist MMA	\$ 30,578,751.56	\$ 30,494,695.92	\$ 24,748,938.35	3.25%
Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock	\$ -	\$ -	\$ 414,276.71	0.01%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,463.28	\$ 2,380,443.12	\$ 2,380,224.76	0.01%
Webster (Sterling National Bank) - Escrow	\$ 343,277.27	\$ 343,217.34	\$ 1,871,858.61	0.25%
Totals	\$ 68,211,573.76	\$ 66,906,011.48	\$ 56,019,137.82	

As of March 31, 2021, the City of Goldsboro had \$ 25,484,676.68 in Cash and Investments. As of March 31, 2022, this had increased to \$ 41,016,820.87 in Cash and Investments. The following year on March 31st of 2023, this amount had risen to \$ 56,019,137.82. As of March 31st, of this year, the City had \$68,211,573.76 in Cash and Investments. Remember, the LGC sent the City of Goldsboro a letter saying its Fund Balances were good.

If anything, the City of Goldsboro needs to stay with what it has currently. There should be no changes in property taxes or utility rates. Furthermore, the interim City Manager, Finance Director, or perhaps some Council Members should stop attempting to pad the budget. As all Council members can attest, in 2023, I established that the City of Goldsboro could not provide supporting evidence that certain purchase orders were ever made, although utility rates were raised, and monies budgeted to supposedly do certain things.

My overall opinion is that this proposed budget is padded in extreme. The interim city manager makes the claim that "It is the disparity in the effective and actual tax rates that has made it difficult for the City to provide and maintain services related to the General Fund. (p.36)" But, just what services it is that the City is trying to provide has not specifically been identified. If he is speaking of the issue of recruitment and retention of police officers, this is a national trend, and not specific to Goldsboro only, despite what some would have you believe.

Whereas the interim city manager on page 36 truthfully points out the distinction between assessed value and fair market value, his budget wrongly proposes the raising of property taxes by 15 cents for every 100 dollars in an effort to increase tax revenue. The problem is if property taxes are raised to this degree prior to the assessment, then there is likelihood that City residents will be wrongfully taxed, especially after Wayne County's property tax assessments are completed. Afterall, the County's new property assessments will become the basis on which the actual property tax revenues are based. And most of us right now assume that property values will increase some. The City should not increase its property tax until the County's property assessment is completed and the City is able to see how its revenues do or do not increase. Right now, the City has enough in its existent fund balances overall and ongoing surpluses to do what it needs to do.

Sincerely Yours,



David L Craig, B.S., M.A., Ph.D.
509 Shelley Dr.
Goldsboro, NC 27534
thehonorablelrcraigphd@gmail.com
9197091256

2024 North Carolina Most-Dangerous Cities Property Tax / Budget Analysis

City	Poverty Rate (%)	Property Tax (Per 100)	Annual Budget (MM)	Population
Lumberton	32.4	.65	91.4	18,841
Albermarle	23.0	.61	81.4	16,432
Reidsville	24.3	.739		14,566
Whiteville	21.8	.51		14,526
Henderson	27.2	.49	62.8	14,822
Kinston	27.8	.77	120.0	19,900
Rockingham	28.8	.58		9,174
Goldsboro	26.1	.88	86.5	33,657
Gastonia	14.7	.61	85.8	82,653
Laurinburg	33.8	.40		14,971
Durham	13.2	.5962	955.0	291,928
Fayetteville	18.7	.5395	241.0	208,697
Greensboro	18.1	.6725	751.0	301,115
Charlotte	11.7	.7355	4170.0	2,267,000

**2024 Low Property Tax / High Budget Cities Versus Goldsboro
Analysis**

City	Poverty Rate (%)	Property Tax (Per 100)	Annual Budget (MM)	Population
Wilson	23.9	.57	266.1	47,350
Garner	5.42	.52	74.5	35,977
New Bern	14.37	.39	155.4	31,373
Salisbury	23.3	.6160	108.7	35,437
Clayton	7.8	.58	107.5	35,000
Fuquay-Varina	10.6	.455	57.4	35,428
Holly Springs	4.8	.4226	104.3	42,023
Cary	5.2	.3245	113.9	174,880
Cornelius	5.0	.1731	42.0	31,390
Goldsboro	26.1	.88	86.5	36,657

Handy Mart at New Hope Road

Serving North Carolina Since 1975

Please join us to discuss the up coming Handy Mart location at New Hope Road and Cuyler Best Road. This project has been filed with the City of Goldsboro's Planning Department. Light refreshments will be provided. For more information please reach out to Matthew Butler, Director of Engineering and Architecture, via email at Handymart4765@gpminvestments.com

Where:

The Maxwell Center
3114 Wayne Memorial Dr,
Goldsboro, NC 7534

When:

June 5th, 2024
Presentations will be given at
4pm, 5pm, 6pm, & 7pm





RESOLUTION NO. 2024-72

**RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY
JAMES "TED" BEST
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 33 YEARS**

WHEREAS, James "Ted" Best retires on July 1, 2024 as a Meter Reader, with more than 33 years of service with the Public Works and Finance Departments; and

WHEREAS, Ted began his career on December 13, 1990 as a Temporary Leaf Collector with the Public Works Department; and

WHEREAS, on February 6, 1991, Ted was hired as a Laborer II with the Public Works Department; and

WHEREAS, on January 6, 1992, Ted was promoted to Water Meter Reader with the Public Works Department; and

WHEREAS, on July 1, 2000, Ted's position was reclassified to Meter Reader with the Finance Department, where he has served until his retirement; and

WHEREAS, Ted has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Ted Best their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that we express to Ted Best our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17th day of June, 2024.

Attested by:

Laura Getz
City Clerk



Charles Gaylor, IV
Mayor

**NATIONAL GUN VIOLENCE AWARENESS MONTH
PROCLAMATION**

WHEREAS, gun violence touches every segment of our society and impacts people of all ages. It increases the probability of death in incidents of domestic violence, raises the likelihood of fatality by those who intend to injure others and among those who attempt suicide, and it places children and young people at increased risk of physical harm and injury; and

WHEREAS, Goldsboro and the State of North Carolina are committed to reducing gun violence, limiting access to those who are unqualified to carry firearms, and encouraging responsible gun ownership to keep our communities safe. Practicing safe gun storage protects children, prevents accidents, and reduces gun thefts; and

WHEREAS, it is appropriate to set aside time to honor those Americans whose lives are cut short each year by gun violence, and the countless survivors whose lives are forever altered; and

WHEREAS, on January 21, 2013, Hadiya Pendleton marched in President Obama's second inaugural parade. One week later, Hadiya was shot and killed on a playground in Chicago. Soon after this tragedy, Hadiya's friends commemorated her life by wearing orange, the color hunters wear in the woods to protect themselves and others. Wear Orange is now observed every June. Thousands of people wear orange to honor Hadiya and the more than 43,000 Americans are killed with guns and approximately 76,000 more are shot and wounded every year; and

WHEREAS, June 5-7, 2024 was Wear Orange Weekend signifying the beginning of National Gun Violence Awareness Month, and anyone can join this campaign by wearing orange to help raise awareness of gun violence and honor the lives of those we have lost; and

WHEREAS, National Gun Violence Awareness Month honors the many lives that have been cut short by gun violence in our country and supports efforts to reduce gun-related crimes in the United States; and

WHEREAS, gun violence awareness is highlighted in June, but must be communicated daily. We can all work to end gun violence so that Goldsboro remains a safe, vibrant, and healthy community.

NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim June 2024 as

NATIONAL GUN VIOLENCE AWARENESS MONTH

in the City of Goldsboro and commend its observance to all citizens. The Goldsboro City Council urges all citizens, businesses, organizations, and agencies to work collaboratively to reduce gun violence in our community.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 17th day of June, 2024.



Charles Gaylor, IV
Mayor

**A PROCLAMATION OF THANKS FOR THE LIFE AND ACCOMPLISHMENTS OF
MRS. HILDA GRACE HICKS-BRANCH**

WHEREAS, Mrs. Hilda Grace Hicks-Branch has been a pillar in the educational landscape of Goldsboro, North Carolina for decades, founding Dillard Academy Charter School in 1998; and

WHEREAS, upon its founding, she served as its Executive Director for 25 years and impacted the lives of countless students and families helping them to see value in education and potential in themselves; and

WHEREAS, she was a graduate of J. T. Barber High School, and an alumna of both North Carolina Central and Shaw University; and

WHEREAS, she had an extensive career in the United States Social Security Administration, where she was frequently promoted until her retirement in 1997 as the Regional Manager of the SSA US Southeast Region; and

WHEREAS, Mrs. Hicks-Branch was a very civic minded individual, serving on the WAGES Foster Grandparent Advisory Council, the Council on Aging, and the Goldsboro City Schools Board of Education; and

WHEREAS, her lasting impact on the community through the successes of Dillard Academy Charter School will be felt for generations to come.


NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim, June 21, 2024, as a day of gratitude, reflection, and recognition for the

LIFE AND ACCOMPLISHMENTS OF MRS. HILDA GRACE HICKS-BRANCH

and the manner by which she exemplified generosity and the highest of personal and professional standards in every aspect of her life.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 17th day of June, 2024.




Charles Gaylor, IV
Mayor

**NATIONAL PTSD AWARENESS DAY
PROCLAMATION**

WHEREAS, Post Traumatic Stress Disorder (PTSD) can occur after a person experiences trauma including, but not limited to the stress of combat, rape, sexual assault, child abuse, bombings, accidents, and natural disasters, and affects approximately 8 million adults in the United States annually; and

WHEREAS, PTSD is associated with chemical changes in the body's hormonal system and autonomic nervous system, and is characterized by symptoms including flashbacks, nightmares, insomnia, avoidance, hypervigilance, anxiety, and depression; and

WHEREAS, the brave men and women of the United States Armed Forces, who proudly serve the nation and risk their lives to protect our freedom, deserve the investment of every possible resource to ensure their lasting physical, mental, and emotional well-being; and

WHEREAS, combat-related PTSD stress among our men and women in the Armed Forces is significantly pronounced, given that they are often exposed to highly traumatic events for weeks, months, and even years; and

WHEREAS, between 10 and 30 percent of service members will develop PTSD within a year of leaving combat, while others may not develop symptoms until years later; and

WHEREAS, despite its treatability, many cases of PTSD remain undiagnosed and untreated due to a lack of awareness of this condition and the persistent stigma associated with mental health conditions; and

WHEREAS, raising awareness of this condition is necessary to remove the stigma and to encourage those suffering to seek proper and timely treatment that may save their lives; and

WHEREAS, all citizens suffering from PTSD deserve our consideration, and those who are affected by PTSD from wounds received while protecting our freedom, deserve our respect and special honor.


NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim June 27, 2024 as

NATIONAL PTSD AWARENESS DAY

in the City of Goldsboro, and call upon our citizens and interested groups to observe the day with appropriate ceremonies and activities that promote awareness and understanding of PTSD.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 17th day of June, 2024.




Charles Gaylor, IV
Mayor

JUNETEENTH PROCLAMATION

WHEREAS, news of the end of slavery did not reach the frontier areas of the United States, in particular the State of Texas and the other Southwestern States, until months after the conclusion of the Civil War, more than 2 ½ years after President Abraham Lincoln issued the Emancipation Proclamation on January 1, 1863; and

WHEREAS, on June 19, 1865, Union soldiers, led by Major General Gordon Granger, arrived in Galveston, Texas, with news that the Civil War had ended and the enslaved were free; and

WHEREAS, African Americans who had been slaves in the Southwest celebrated June 19, commonly known as “Juneteenth,” as inspiration and encouragement for future generations; and

WHEREAS, African Americans from the Southwest have continued the tradition of observing Juneteenth for more than 150 years; and

WHEREAS, Juneteenth began as a holiday in the State of Texas and is now celebrated in 46 States and the District of Columbia as a special day of observance in recognition of the emancipation of all slaves in the United States; and

WHEREAS, Juneteenth celebrations have been held to honor African-American freedom, history and heritage, while encouraging self-development and respect for all cultures; and

WHEREAS, slavery was not officially abolished until the ratification of the 13th Amendment to the Constitution of the United States in December 1865; and

WHEREAS, the faith and strength of character demonstrated by former slaves and the descendants of former slaves remain an example for all people of the United States, regardless of background, religion, or race; and

WHEREAS, the City of Goldsboro is committed to promoting diversity, and racial and cultural harmony.


NOW, THEREFORE, BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim June 19, 2024 as

JUNETEENTH

in the City of Goldsboro and recognizes that the observance of the end of slavery is part of the history and heritage of the United States, and supports the continued nationwide celebration of Juneteenth to provide an opportunity for citizens to learn more about the past and to better understand the experiences that have shaped the United States.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 17th day of June, 2024.




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
June 17, 2024 COUNCIL MEETING

SUBJECT: FY2024-2025 Annual Action Plan Final for Approval

BACKGROUND: The 2024-2025 Annual Action Plan outlines how the City intends to use the Community Development Block Grant (CDBG) and HOME Investment Partnership funds for the 2024 program year. In accordance with the City's Citizen Participation Plan, the Community Relations and Development Department will solicit feedback for the 2024-2025 Annual Action Plan, which covers July 1, 2024 to June 30, 2025 with in-person meetings, allowing the public multiple opportunities to provide input.

A draft copy of the 2024-2025 Annual Action Plan (AAP) was made available to the public on May 18, 2024 for a thirty (30) day public comment period and ran through June 16, 2024. A public hearing is being held tonight, June 17, 2024, during the regular meeting of the Goldsboro City Council and a public meeting will be held on June 18, 2024 during the regular meeting of the Commission on Community Relations and Development, to discuss priorities and eligible activities.

DISCUSSION: On May 7, 2024, the U.S. Department of Housing and Urban Development (HUD) notified its Grantees of FY24 Community Planning & Development Grant allocations, with the City being allocated \$351,152 in CDBG and \$229,887 in HOME funds. This evening, staff will provide the Council with a presentation highlighting the finalization of proposed activities as outlined in the FY24-25 Annual Action Plan.

RECOMMENDATION: It is recommended that Council approve the final version of the FY24-25 Annual Action Plan ahead of the July 6, 2024 deadline to HUD.

Date: 6-17-2024

Felecia D. Williams

Felecia D. Williams, Community Relations & Development Director

Date: 6/20/24

Matthew Livingston

Matthew Livingston, Interim City Manager

2024-2025 Annual Action Plan

Activity Name	Funding Source & Amount	Prior Year Funds that can be applied	Activity Description
Program Administration	CDBG: \$70,230 (20% CAP) HOME: \$22,989 (10% CAP)	N/A	Support Program Delivery
Demolition/Clearance	CDBG: \$35,015	CDBG: \$0	To address slum/blight
Homeowner Rehabilitation Project Delivery	CDBG: \$73,235 CDBG: \$20,000	CDBG: \$183,195 CDBG: N/A	To assist eligible homeowners @ maximum of \$30,000 To support rehab. soft costs
Public Facilities/Improvements	CDBG: \$100,000	CDGB: \$1,100,000	To enhance neighborhoods by way of eligible site improvements
Public Services	CDBG: \$52,672 (15% CAP)	CDBG: N/A	Grants to non-profits
Affordable Housing	HOME: \$122,894	CDBG: \$255,000 HOME: \$1,273,876	Construct/Rehabilitate rental units
Down Payment Assistance	HOME: \$40,000	HOME: \$53,235	To assist homebuyers with down payment and closing costs
Affordable Housing: CHDO	HOME: \$44,004 (15%)	HOME: \$0	Construction/Rehabilitation of housing units for LMI families
Activity Totals	CDBG: \$351,152 HOME: \$229,887	CDBG: \$1,538,195 HOME: \$1,327,111	

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING**

FAILED

**SUBJECT: PUBLIC HEARING AND FINAL COUNCIL DECISION
SU-12-24 Ahmed Aljabali: (Retail sales establishment)**

BACKGROUND: The applicant is requesting a special use permit to allow for a retail sales establishment on property located within an Airport Business (AB) Zoning District. The property considered for approval is located on the south side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541.

Frontage: ±130 ft.

Area: 1000 sq. ft. of commercial space

Parking 5 parking space including 1 handicap parking space

Zoning: Airport Business (AB); SJAFB APZ-1/NOC 75-80dnl.

DISCUSSION: Existing Use: The site is currently vacant and unoccupied.

Access: Access to site from US 70 East Highway is by two existing 28ft. wide driveways.

Parking: The proposed use of retail sales requires a minimum of four (4) parking spaces for the site. The site is compliant with the City of Goldsboro Unified Development Ordinance (UDO) parking standards.

Engineering: City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area.

Compliance with Approved Plans and Policies:

The City of Goldsboro UDO, Article 5.4 Table of Permitted Uses allows for retail sales within an Airport Business (AB) Zoning District with a valid Special Use Permit.

The City of Goldsboro Future Land Use Plan has identified this corridor as suitable for commercial endeavors.

The City of Goldsboro Transportation Plan has identified this corridor as suitable for a future freeway classification. Roadways with this classification may require new development with limited access and shared access points. However, the corridor is currently developed with many existing structures with various commercial uses and activities.

Seymour Johnson Air Force Base (SJAFB) Air Installation Compatibility Use Zones dated December 2011, and the portion that was adopted into the City of Goldsboro UDO, Article 5, Section 5.9, Noise Overlay District has identified this existing building being within the Accident Potential Zone (APZ-1) and the Noise Overlay Contour (75-80dnl). According to the AICUZ report and Standard Land Use Coding Manual (SLUCM), the proposed land use is categorized as SLUCM No. 59 (Other retail trade). Measures to achieve an outdoor to indoor noise level reduction (NLR) of at least 30 decibels is recommended for the existing building. The subject property is also located in the Accident Potential Zone (APZ-1).

The recommendations of the SJAFB Air installation Compatibility Use Zones, and the component of that plan that is embedded in the City of Goldsboro UDO are non-binding recommendations. However, taking these non-binding recommendations into consideration is required and the SJAFB Base Commander has been notified of this Special Use Permit request.

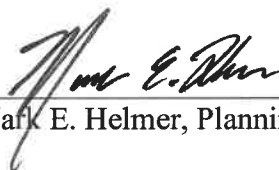
TRC REVIEW: Due to the nature and scope of the proposed use, the City of Goldsboro's TRC (Technical Review Committee) will not be required to review the proposal for compliance with development standards of the UDO.

RECOMMENDATION: Planning Staff recommends approval of SU-12-24 to allow for retail sales within an existing building located within the existing commercial corridor of US 70 Hwy and located within an Airport Business Zone District.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the June 17, 2024, City Council meeting.

Date:

6/11/24


Mark E. Helmer, Planning Director

Date:

6/12/24


Matthew Livingston, Interim City Manager

**CITY COUNCIL WORK SHEET
SU-12-24 AHMED ALJABALI:
RETAIL SALES STORE
4146 EAST US 70 HIGHWAY**

Staff comments in red.

1. The proposal is to establish a retail sales store to be located on an existing developed property. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☐ Yes, the use will not materially endanger the public health or safety.

☒ No, the use will materially endanger the public health or safety.

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☐ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property.

☒ No, the use will substantially injure the beneficial use of adjoining or abutting property.

3. The proposed use will be located in the Airport Business (AB) Zoning District. The proposed use would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☐ Yes, the use will be in harmony with existing development and uses within the area in which it is located.

☒ No, the use will not be in harmony with existing development and uses within the area in which it is located.

4. The Land Use Plan shows the property as being in the Commercial Land-Use Designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.

☐ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|--|---|
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Site Plan | <input type="checkbox"/> Board of Adjustment - Variance |
| <input type="checkbox"/> Subdivision | <input checked="" type="checkbox"/> Special Use Permit | <input type="checkbox"/> Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

AS JB LLC, do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

AS JB LLC, AHMED ALSABALF to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

3528142421

Property Address:

4146 E US 70 Hwy Goldsboro NC 27534

AHMED Aljabali
Property Owner – Print

Ahmed Aljabali 4/30/24
Property Owner Signature Date

NOTARY STATEMENT

Sworn to and subscribed before me the 30th day of April, 2024

Notary Public in and for the State of NC. County of Wayne

I, Jody H. Bridges, Notary Public, do hereby certify that

Ahmed ALSABALF (name of individual(s) personally appeared before me this

day and acknowledged the due execution of the foregoing instrument. Witness my hand and official

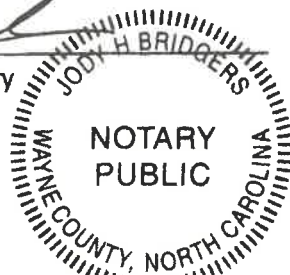
seal this 30th day of Apr, 2024.

Official Signature of Notary

Jody H. Bridges
Notary printed or typed name

My commission expires Oct 07, 2024

SEAL



**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

☐ Rezoning

☐ Site Plan

☐ Board of Adjustment - Variance

☐ Subdivision

☒ Special Use Permit

☐ Home Occupation Permits

This authorization must be completed and submitted at time of application. I/(WE)

AJ JB LLC, do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

AJ JB LLC, AHMED ALSABALI to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

3528142421

Property Address:

4146 E US 70 Hwy Goldsboro NC 27534

AHMED Aljabali
Property Owner – Print

Ahmed Aljabali 4/30/24
Property Owner Signature Date

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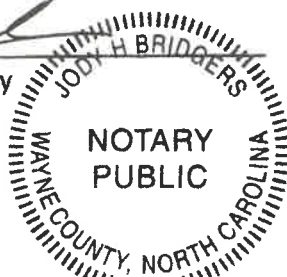
AHMED ALSABALI (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 30th day of Apr, 2024.

Official Signature of Notary

Jody H. Bridges
Notary printed or typed name

My commission expires Oct 07, 2024

SEAL





Case Number: SU-12-24
Request: Retail Sales
Owner: Ahmed Aljabali
Location: 4146 E. US 70 Hwy
PIN#3528-14-0541

0 45 90 180 Feet



Legend

City Zoning & Cases

CURRENT ZONING

AB
 AG
 CBD
 GB
 HB
 I-1

I-2
 IBP-1
 NB
 O&I-1
 O&I-II
 O-R
 R-12
 R-12SF
 R-16
 R-20

R-20A
 R-40
 R-6
 R-9
 R-9SF
 RM-8
 RM-9
 SC



Case Number: SU-12-24
 Request: Retail Sales
 Owner: Ahmed Aljabali
 Location: 4146 E. US 70 Hwy
 PIN#3528-14-0541

0 45 90 180 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use I

Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, June 17, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-12-24 Ahmed Aljabali: The applicant is requesting a special use permit to allow for a retail sales establishment on property located within an Airport Business (AB) zoning district. The property considered for approval is located on the west side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541.

SU-13-24 Steve Moore: The applicant is requesting a special use permit to allow for a contractor office with outdoor storage on property located within a General Business (GB) zoning district. The property considered for approval is located on the east side of North William Street approximately 150 feet north of its intersection with East Holly Street. The property is further identified as NCPIN# 3509180457.

Z-4-24 Rosewood Outdoor Power Equipment and Supply: The applicant is requesting to rezone from the Residential Zoning District (R-16) to the General Business – Conditional Zoning District (GB-CZD) approximately 11.36 acres of land located on the southeast side of the intersection of Carolina Circle and West US 70 Hwy. The property is further identified as NCPIN# 2680831822.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Friday, June 7, 2024

Publish Friday, June 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING – SU-13-24 (Contractor’s Office and Storage Yard)

ADDRESS: 706 N. William St.

PARCEL #: 3509-18-0457

PROPERTY OWNER/APPLICANT: William Stephen Moore

BACKGROUND: The applicant requests a Special Use Permit for the establishment of a contractor’s office and storage yard located in the General Business (GB) Zoning District. The General Business (GB) Zoning District is established to accommodate the widest range of uses providing general goods and services to the community. The district is intended to promote high quality, accessible developments serving the needs of the community and surrounding area. There is no minimum lot size.

According to the City’s Unified Development Code (UDO), a contractor’s office and storage yard is permitted in the General Business (GB) Zoning District only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed use based on Section 5.5.4 Special Use Specific Regulations for outside storage areas:

1. All outdoor storage areas shall be located in the rear and side yards.
2. The entire outdoor storage area shall be enclosed by an 8 ft. high solid fence set back from adjoining property lines as required by Section 6.3.9 of this code. The height of the fence may be reduced to 6 ft. if the applicant provides evidence or written confirmation to the Planning Director that the items proposed to be stored will not exceed 5 ft. in height.
3. No loading or unloading of materials shall occur outside of the fenced area.
4. Materials shall not be stacked to be visible from any public road right-of-way

Frontage: 62 ft. on William St.

Area: 9,742 sq. ft. or 0.22 acres

Zoning: General Business (GB)

Adjacent Zoning and Land Uses		
North	GB	Retail
South	GB	Retail
East	GB	Storage
West	I-2	TBD

Land Use Plan recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. General Business (GB) is a corresponding zoning district for the Commercial land-use designation.

DISCUSSION: Per the UDO, a special use permit is required for the establishment of a contractor's office and storage yard in the General Business (GB) Zoning District. The applicant's tenant specializes in aerial and underground utility construction for internet service providers. Storage of outside materials and equipment is necessary for the operation of the business. An 8 ft. in height opaque chain-link fence is proposed to be built at the rear of the site to ensure compliance with the City's UDO for outside storage areas as specified in Section 5.5.4 Special Use Specific Regulations.

Access: The outside storage area will be accessible through the principal building and through gated access from E. Holly St.


Number of employees: 5

Days/Hours of operation: Monday-Thursday: 7am-5pm
Friday: 7am-11am


TRC REVIEW: Due to the nature and scope of the proposed use, the City of Goldsboro's TRC (Technical Review Committee) will not be required to review the proposal for compliance with development standards of the UDO.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the June 17, 2024, City Council meeting.

Date: 6/11/24


Mark E. Helmer, Planning Director

Date: 6/12/24


Matthew Livingston, Interim City Manager

PASS

**CITY COUNCIL WORK SHEET
SU-13-24 WILLIAM STEPHEN MOORE
CONTRACTOR'S OFFICE WITH OUTSIDE STORAGE
706 N. WILLIAM ST.**

Staff comments in red.

1. The proposal is to establish a contractor's office with outside storage. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property

3. The proposed use would be located in the General Business (GB) Zoning District. The proposed use would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the Commercial Land-Use Designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

CU-05-24-012230

Application Fee: \$400 (Includes advertisement fee)

Received Date: 5/21/24
Initials: FFT

SPECIAL USE PERMIT APPLICATION

Application Number: <u>50-13-24</u>	For Office Use Only:	Date processed: <u>5/23/24</u>
Fee Type: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>1112</u> <input type="checkbox"/> Credit Card		Initials: <u>FW</u>

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: William Stephen Moore

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 706 N. William St. Goldsboro NC 27534

Proposed Use: Contractor's office and storage yard.

Number of Employees/Shift: 5 Days/Hours of Operation: M-T 7:00am-5:00pm

Outdoor Storage: ☒ Yes ☐ No Storage Type: Lay-down yard, 7:00am-11PM

Total Acreage: 1.09 acres Frontage: 62 ft. Depth: 171.41

Wayne Co. Pin #: 3509-18-0457 Current Zoning: GB (General Business)

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Steve Moore

Applicant Address: 235 Hardingwood Dr. City, State, Zip: Goldsboro, NC 27534

Applicant Phone: 919-735-4833 Applicant Email: N/A

Owner (Print): (Same)

Owner Address: _____ City, State, Zip: _____

Owner Phone: _____ Owner Email: _____

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED

x William Stephen Moore
Applicant - Printed

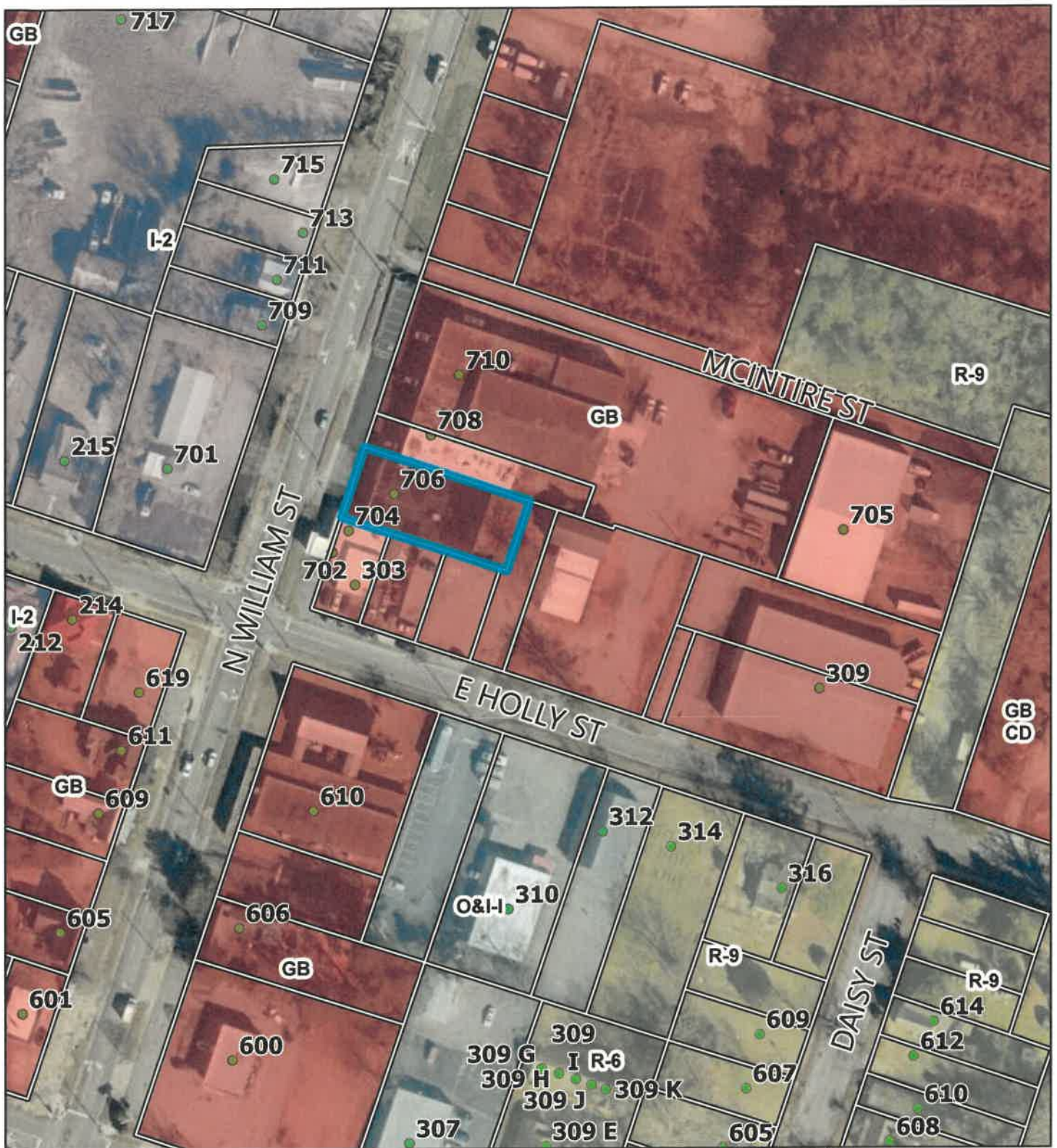
x William Stephen Moore x 5-21-2024
Applicant Signature Date

CONDITIONAL REZONING & SPECIAL USE PERMIT APPLICATION

SITE PLAN REQUIREMENTS

**All requirements may not be applicable due to existing site conditions or the nature of the proposal*

- Staff recommends that a Professional Land Surveyor or Professional Engineer prepare the plan, this is not required but the site plan must be drawn to scale of at least 1": 100'
- Property Owner information (name, phone, email, address) to be noted on site plan
- Location of property lines (boundary of property)
- Property acreage/sq feet
- Property Tax Parcel number
- Location of existing R/W and easements
- Zoning district (noted on plan)
- Adjacent property uses
- Locations of proposed structures & setbacks from property line (including dimensions)
- Hours of operation
- Number of employees
- Parking detail
- Buffer detail
- Landscaping detail
- Trash collection area
- Loading/unloading area
- Flood hazard areas
- Number of dwelling units (multi-family details as applicable)
- Floor plan detail for existing structures



Legend

Case Number: SU-13-24
 Request: Contractors Office with
 Outdoor Storage
 Owner: Steve Moore
 Location: 706 N William Street
 PIN#3509-18-0457

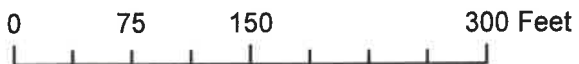
City Zoning & Cases

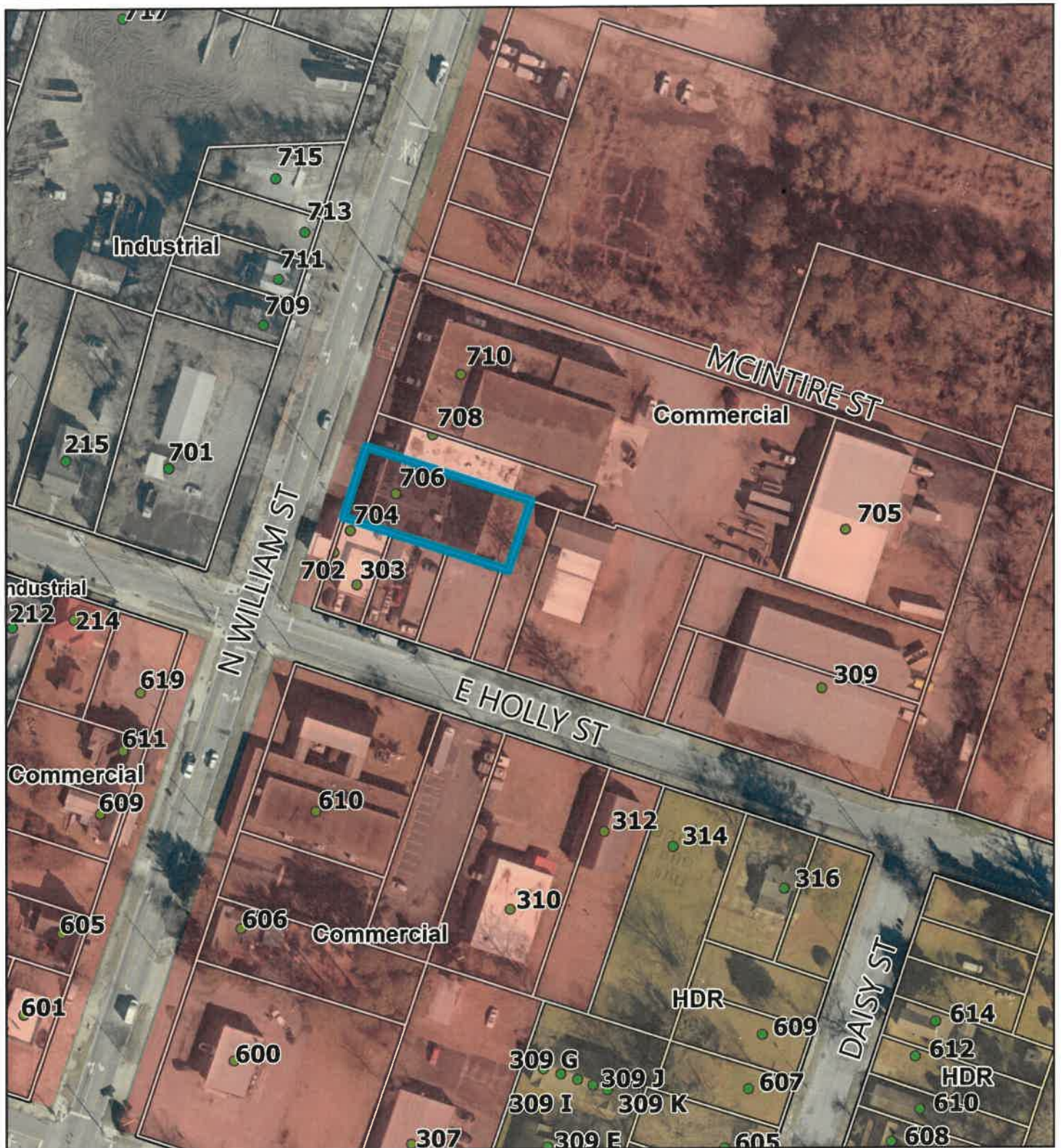
CURRENT ZONING

- AB
- AG
- CBD
- GB
- HB
- I-1

- I-2
- IBP-1
- NB
- O&I-I
- O&I-II
- O-R
- R-12
- R-12SF
- R-16
- R-20

- R-20A
- R-40
- R-6
- R-9
- R-9SF
- RM-8
- RM-9
- SC





Legend

Case Number: SU-13-24

Request: Contractors Office with
Outdoor Storage

Owner: Steve Moore

Location: 706 N William Street

PIN#3509-18-0457

0 75 150 300 Feet



Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use I

Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, June 17, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-12-24 Ahmed Aljabali: The applicant is requesting a special use permit to allow for a retail sales establishment on property located within an Airport Business (AB) zoning district. The property considered for approval is located on the west side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541.

SU-13-24 Steve Moore: The applicant is requesting a special use permit to allow for a contractor office with outdoor storage on property located within a General Business (GB) zoning district. The property considered for approval is located on the east side of North William Street approximately 150 feet north of its intersection with East Holly Street. The property is further identified as NCPIN# 3509180457.

Z-4-24 Rosewood Outdoor Power Equipment and Supply: The applicant is requesting to rezone from the Residential Zoning District (R-16) to the General Business – Conditional Zoning District (GB-CZD) approximately 11.36 acres of land located on the southeast side of the intersection of Carolina Circle and West US 70 Hwy. The property is further identified as NCPIN# 2680831822.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Friday, June 7, 2024
Publish Friday, June 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 CITY COUNCIL MEETING**

Continued to July 15, 2024

SUBJECT: PUBLIC HEARING AND FINAL COUNCIL ACTION

Z-4-24 Rosewood Outdoor Power Equipment and Supply – Located at the corner of W. US 70 Highway and Carolina Circle

Wayne County Tax Parcel Id#: 2680-83-1822

BACKGROUND: The applicant is requesting a change of zone for the subject property from Residential (R16) to General Business Conditional Zoning (GBCZ) District limiting the property to retail sales of outdoor power equipment for sale, service, and repair with outdoor storage.
Per NCGS 160D-102, a conditional zoning request is a legislative zoning map amendment with site-specific conditions incorporated into the zoning map amendment.

If a petition for conditional zoning is approved, the development and use of the property shall be governed by the ordinance requirements of the parallel General Business Zoning (GB) Zoning District except those superseded by specific conditions, the approved concept plan, and any additional approved rules, regulations, and conditions, all of which shall constitute the zoning regulations for the approved district and are binding on the property as an amendment to these regulations and to the Official Zoning Map. Should the applicant deviate from the minimum requirements of the proposed General Business Zoning (GBCZ) District, the deviations shall be identified on the concept plan for Council approval.

Frontage: 280.18 ft. (W. US 70 Hwy.)
388.67 ft. (Carolina Circle)

Area: 493,534 sq. ft. or 11.33 acres

**SURROUNDING
ZONING:**

North: General Business (GB); Residential (R-16)
South: Residential (R-16)
East: Residential (R-16)
West: Residential (R-16 and R-12)

Existing Use: Currently, the property consists of agricultural farmland.

Land Use Plan Recommendation: The City's Land Use Plan recommends Medium-Density Residential development. The proposed General Business Conditional Zoning (GBCZ) District is not a corresponding zoning district for the Medium-Density Residential land-use designation.

DISCUSSION:

The applicant has applied for conditional rezoning with site plan approval to establish retail sales of outdoor power equipment for sale, service, and repair with outdoor storage. Adjacent uses include two residential subdivisions west and east of the subject property. Across from the subject property along W. US Hwy. 70 are three commercial properties consisting of Onsite Landscape Supply, S.T. Wooten Corporation's concrete operation plant, and FSC II, LLC future asphalt operation plant.

Access: Access to the site will be directly from N.C. Secondary Road No. 1264 (Carolina Circle).

Buildings and lot: The applicant is proposing two commercial structures for the site. The principal building for the sale and display of outdoor power equipment will consist of 10,000 sq. ft. The accessory structure at the rear of the site will consist of 2,000 sq. ft. and will be used for storage, maintenance, and servicing of power equipment.

Parking: Parking for the site requires one space per 500 sq. ft. of gross floor area. A total number of 24 parking spaces are required. The submitted site plan shows a total of 24 parking spaces including a van accessible handicap space.

Sidewalks: External sidewalks have not been identified for the site and are not recommended in accordance with the City's Recommended Pedestrian Facilities' Plan. The developer will be required to pay a fee in lieu of in the amount of \$12,039.30. Internal sidewalks are required for the proposed development utilizing handicap accessible slopes and ramps. Internal sidewalks are shown for patrons of the facility.

Lighting Plan: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

Interconnectivity: Interconnectivity has been shown for the site.

Engineering: Subject property is located outside of the City limits of Goldsboro; however, the site is located within the one-mile extra-territorial jurisdiction.

City water and sewer are not available to serve the property. Water services will be provided by Fork Township Sanitary District. The site will be served by an on-site private wastewater disposal system.

The property is not located within a special flood hazard area. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

Landscaping: Street trees have been provided along W. US Hwy. 70, along N.C. Secondary Road No. 1264 (Carolina Circle) and along the internal access

drive for the proposed facility. A Type A 5 ft. wide landscape buffer is required along the southern and eastern property lines and has been identified on the submitted site plan. The outside storage area will be surrounded by an opaque 6 ft. in height chain-linked fence. The applicant has agreed to provide additional landscaping that will surround the fencing and provide screening of the storage area from off-site views.

Utilities: All utilities to the site will be installed underground.

Refuse: Commercial dumpsters will be utilized for garbage collection within the storage area at the rear of the facility and screened from off-site views in accordance with City standards.

Building elevations: Building elevations have been submitted by the applicant. Staff is satisfied that the proposed facility will meet the building design standards per the requirements of the City's Unified Development Ordinance.

TRC REVIEW:

Staff have distributed the conditional rezoning request to NCDOT, City Engineering, and the Fire Marshall's Office for preliminary comments.

PLANNING STAFF
EVALUATION AND

RECOMMENDATION:

The City's Comprehensive Land-Use Plan identifies the area as being Medium-Density Residential. However, there are several factors that would support the applicant's proposed conditional rezoning request:

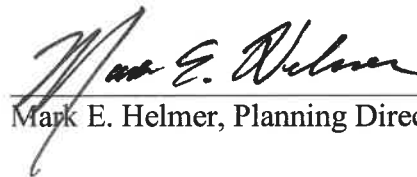
1. Although the City's Comprehensive Land-Use Plan recommends Medium-Density Residential, the proposed conditional rezoning would be compatible with the surrounding zoning patterns and land uses.
2. The City and other utility service providers will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient levels of service to existing developments.
3. The proposed conditional rezoning would not impair or injure the health, safety, and general welfare of the public.
4. Planning staff imposes a condition that a soils analysis be conducted and approved for the installation of an on-site private sewage disposal system.
5. Planning staff have collaborated with the applicants and developers of the project to discuss the merits of the submitted concept plan and imposed condition listed in item #4 above.
6. All parties have mutually agreed that the proposed conditional rezoning is in conformance with the zoning requirements of the City of Goldsboro and that the site-specific improvements will balance the interests of the landowner, developer, neighborhood, and the public.

Planning staff is recommending approval of the conditional rezoning request based on the factors listed above and subject to an approved soils analysis for the installation of an on-site private sewage disposal system for the site.

The Planning Commission, at their May 28, 2024 meeting, unanimously voted to recommend approval of the request to rezone the 11.33 acre tract of land from Residential (R16) to General Business Conditional Zoning (GBCZ) District.

REQUIRED ACTION: Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date: 6/11/24


Mark E. Helmer, Planning Director

Date: 6/11/24


Matthew Livingston, Interim City Manager

CITY OF GOLDSBORO PLANNING COMMISSION
Z-4-24 Rosewood Outdoor Power Equipment and Supply
WORKSHEET

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Medium Density Land Use designation. The City of Goldsboro Planning Commission finds that the rezoning request is reasonable and in the public interest due to the fact that the proposed use would be compatible with the surrounding zoning patterns and land uses. In addition, the City and other utility services will be able to provide sufficient public safety service, meet transportation and utility demands to the subject property, while maintaining sufficient services to existing developments. Lastly, the proposed conditional rezoning would not impair or injure the health, safety, and general welfare of the public.

Voting Record for Recommendation:

Yes 7 No 0

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Commercial designation and finds that this rezoning, if executed, would have a negative impact on the public due to the fact that the rezoning would be incompatible with the surrounding zoning patterns, existing and new land uses. The City of Goldsboro Planning Commission deems this proposed rezoning to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the land use plan.

Voting Record for Recommendation:

Yes No

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, June 17, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **May 28, 2024**; and

WHEREAS, the John Compton Family LLC. c/o Montey Lochamy has submitted a petition to rezone Tax Parcel 2680-83-1822 from Residential (R16) Zoning District to General Business Conditional Zoning (GB-CZ) District; and

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Medium-Density Residential development land use designation; and

WHEREAS, the proposed General Business Conditional Zoning (GB-CZ) District is inconsistent with the City’s Comprehensive Land Use Plan; and

WHEREAS, the General Business Conditional Zoning (GB-CZ) District is intended to promote high quality, accessible developments serving the needs of the community and surrounding area; and

WHEREAS, the General Business Conditional Zoning (GB-CZ) District discourages low density residential and forbids industrial uses; and

WHEREAS, the General Business Conditional Zoning (GB-CZ) is intended to accommodate the widest range of uses providing general goods and services to the community encourage; and

WHEREAS, the proposed conditional rezoning is reasonable due to the fact that the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses along US Highway 70 West; and

WHEREAS, the proposed conditional rezoning request will not impair or injure the health, safety, and general welfare of the public; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

- 1. That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

From Residential (R-16) to General Business Conditional Zoning (GB-CZ) District.

Z-4-24 Rosewood Outdoor Power Equipment and Supply: A site-specific development plan located on a 11.33-acre tract of land.

City of Goldsboro Future Land Use Map is amended from Medium Density Residential to Commercial land use classification.

Wayne County Tax Identification Numbers: 2680-83-1822

- 2. The above amendment is effective upon the adoption of this Ordinance.

Adopted this 17th day of June, 2024.

Charles Gaylor IV
Mayor

Attested by:

Laura Getz
City Clerk

Z-04-24-012152

CONDITIONAL ZONING APPLICATION

Development Name ROSEWOOD OUTDOOR POWER EQUIPMENT AND SUPPLY

Proposed Use LAWN MOWER SALES AND SERVICE

Project location or address 1810 W U.S. 70 HIGHWAY

Property Identification Number(s) and Tax ID Number (s) for each parcel to which these guidelines will apply:

PIN# 2680831822

TAX ID#

Project type? ☐ Single Family ☐ Townhouse ☐ Multi-Family ☐ Non-Residential ☐ PUD/Mixed Use

PROPERTY OWNER INFORMATION

Name MONTY LOCHAMY

Address 511 NC HWY 58/ SOUTH 4 GOLDSBORO, N.C. 27530

Phone 919-734-0093

Email ABOVE@ROSEWOODOUTDOOR.COM

OWNER/DEVELOPER INFORMATION

Company Name THE JOHN CAMPION FAMILY LLC

Contact Name MONTY LOCHAMY

Address 108 OVERBROOK ROAD GOLDSBORO, N.C. 27534

Phone

Email

CONSULTANT/ENGINEERING FIRM

Company Name B R KORNEGAY, INC

Contact Name TERRY BEASLEY

Address 300 EAST WALNUT STREET, GOLDSBORO N.C. 27530

Phone

Email

ZONING INFORMATION

Existing Zoning District R-16

Proposed Zoning District GB - CZD

If more than one district, provide the acreage of each:

Overlay District? ☐ Yes ☒ No

Inside City Limits? ☐ Yes

☒ No ETJ

ENVIRONMENTAL QUALITY DATA INFORMATION

Existing Impervious Surface acres/sf

Flood Hazard Area

☐ Yes

☒ No

Proposed Impervious Surface acres/sf

51,708 SF

Neuse River Buffer

☐ Yes

☒ No

Watershed Protection Area

N/A

Wetlands

☐ Yes

☒ No

FEMA Map Panel

37202 68000 K

Base Flood Elevation

SITE DATA

Total # of single-family lots

Total densities per zoning district

Total # of townhouse lots

Acreage in active open space

Total # of all lots

Acreage in passive open space

Linear feet of new roadways

Linear feet of new sewer mains

Linear feet of new water mains

Linear feet of new sidewalks

Proposed sewer allocation

Linear feet in new trails

SIGNATURE BLOCK (Applicable to all Developments)

In filing this plan as the property owner(s), I/we do hereby agree and firmly bind ourselves, my/our heirs, executors, administrators, successors and assigns jointly and severally to construct all improvements and make all dedications as shown on this proposed plan as approved by the City.

I hereby designate BR KORNEGAY, INC. to serve as my agent regarding this application, to receive and respond to administrative comments, to resubmit plans on my behalf, and to represent me in any public meeting regarding this application.

I/we have read, acknowledge, and affirm that this project conforms to all application requirements applicable with the proposed development use.

Signature

John W. Conger, II

Date

2 April 2024

Signature

Date

APPLICATION FEES

Conditional Zoning (4 paper copies & digital copies of all required plans and applications) \$550

OWNER AUTHORIZATION

I hereby give CONSENT to BR KOPUEGAY III (type, stamp or print clearly full name of agent) to act on my behalf, to submit or have submitted this application and all required material and documents, and to attend and represent me at all meetings and public hearings pertaining to the application(s) indicated above. Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

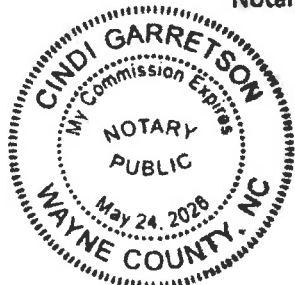
I hereby certify I have full knowledge of the property I have an ownership interest in the subject of this application. I understand that any false, inaccurate, or incomplete information provided by me, or my agent, will result in the denial, revocation or administrative withdrawal of this application, request, approval or permit. I acknowledge that additional information may be required to process this application. I further consent to the City of Goldsboro to publish, copy or reproduce any copyrighted document submitted as a part of this application for any third party. I further agree to all terms and conditions which may be imposed as part of the approval of this application.

Signature of Owner [Signature] Printed Name of Owner John W. Compton, III

North Carolina
(State)
Wayne
(County)

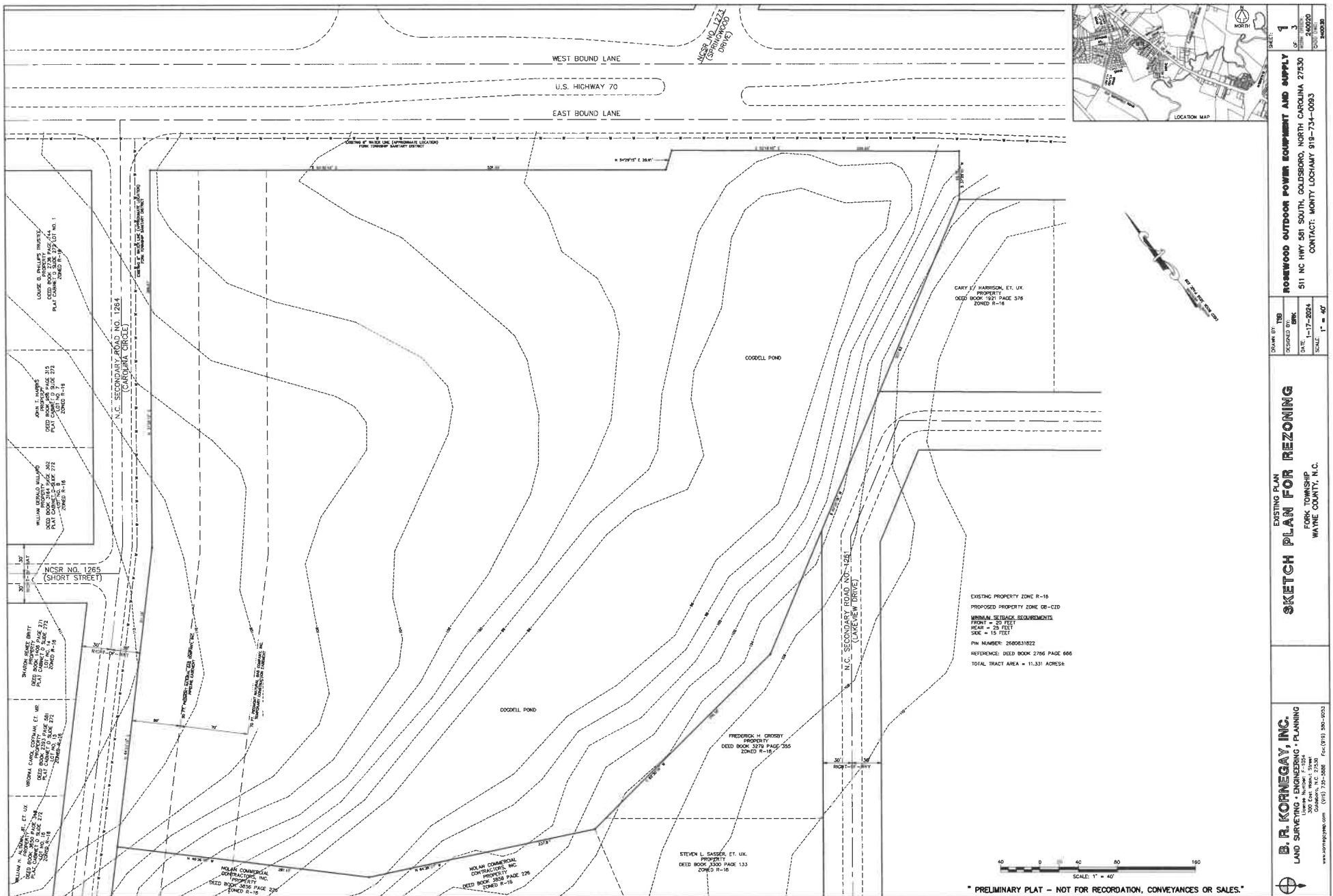
I, Cindi Garretson a Notary Public in and for said County and State, do hereby certify that John Compton III personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and notarial seal this the 2nd day of April, 2024.
Notary Public: Cindi Garretson (Garretson)



(Printed Name)
Cindi Garretson
(Signature)

(Seal) County of Commission: Wayne County
Commission Expires: May 24, 2028



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1054
300 East Walnut Street
Columbia, N.C. 27530

EXISTING PLAN
SKETCH PLAN FOR REZONING

DESIGNED BY:	T98
DATE:	1-17-2024
SCALE:	1" = 40'

ROSEWOOD OUTDOOR POWER EQUIPMENT AND SUPPLY
511 NC HWY 581 SOUTH, GOLDSBORO, NORTH CAROLINA 27530
CONTACT: MONTE LOCHAMY 919-734-0093





Z-4-24 Rosewood Outdoor Power Equipment and Supply R-16 to GB-CZD



REZONING REQUEST:

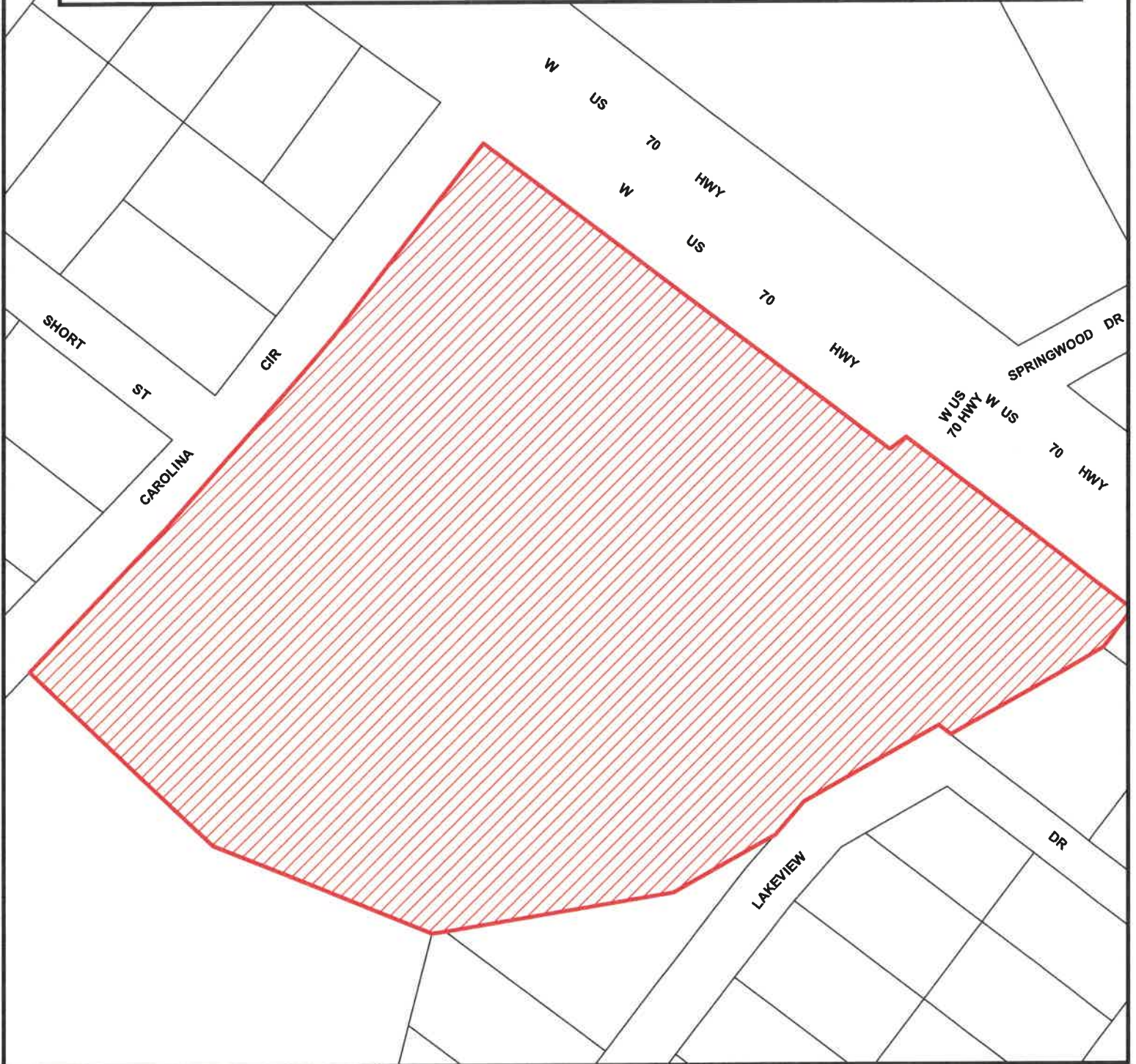
CASE NO: Z-4-24
APPLICANT: Rosewood Outdoor Power Equipment and Supply
REQUEST: R-16 to GB-CZD
LOCATION: West side of 70 HWW between US 70 W and Carolina Circle
PIN #: 2680831822

0 100 200 400
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z-4-24 Rosewood Outdoor Power Equipment and Supply R-16 to GB-CZD



REZONING REQUEST:

CASE NO: Z-4-24
APPLICANT: Rosewood Outdoor Power Equipment and Supply
REQUEST: R-16 to GB-CZD
LOCATION: West side of 70 HWW between US 70 W and Carolina Circle
PIN #: 2680831822

0 100 200 400 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

R-1

Z-4-24 Rosewood Outdoor Power Equipment and Supply R-16 to GB-CZD

O&I-I

R-16

GB

R-12

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R-16

CAROLINA

CIR

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70 HWY
W US
70 HWY

R-16

R-16

LAKEVIEW

R-16

DR

R-16
RM-NC

R-16
RM-NC

REZONING REQUEST:

CASE NO: Z-4-24
APPLICANT: Rosewood Outdoor Power Equipment and Supply
REQUEST: R-16 to GB-CZD
LOCATION: West side of 70 HWW between US 70 W and Carolina Circle

PIN #: 2680831822

0 100 200 400 Feet



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PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, June 17, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests.

SU-12-24 Ahmed Aljabali: The applicant is requesting a special use permit to allow for a retail sales establishment on property located within an Airport Business (AB) zoning district. The property considered for approval is located on the west side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541.

SU-13-24 Steve Moore: The applicant is requesting a special use permit to allow for a contractor office with outdoor storage on property located within a General Business (GB) zoning district. The property considered for approval is located on the east side of North William Street approximately 150 feet north of its intersection with East Holly Street. The property is further identified as NCPIN# 3509180457.

Z-4-24 Rosewood Outdoor Power Equipment and Supply: The applicant is requesting to rezone from the Residential Zoning District (R-16) to the General Business – Conditional Zoning District (GB-CZD) approximately 11.36 acres of land located on the southeast side of the intersection of Carolina Circle and West US 70 Hwy. The property is further identified as NCPIN# 2680831822.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Publish Friday, June 7, 2024
Publish Friday, June 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING**

SUBJECT: Contract Award for Goldsboro-Wayne Transportation Authority (GWTA) Marketing and Public Relations Services

BACKGROUND: Goldsboro-Wayne Transportation Authority, known locally as GWTA, requested qualifications from qualified marketing/public relations firms to manage and expand the public outreach and marketing strategy for the GWTA public transportation system.

The scope of services includes development, maintenance, and/or creation of the following items:

1. Public outreach materials and promotional items, media kits, corporate information packets, advertising media, and other associated items;
2. Customer satisfaction surveys;
3. Ridership counts;
4. GWTA website;
5. All signage and graphics for bus shelters, transit equipment, bus stop signs, etc.;
6. Attendance at GWTA Board of Directors and staff meetings;
7. Advertising/marketing strategies for ridership development and growth;
8. System and route map development and updates, associated comprehensive and individual schedule brochures, and stop level schedule displays;
9. Multi-Ride Pass media design and development;
10. Research and development of revenue generating advertising program options;
11. Graphics and materials associated with the marketing program and strategies as needed; and
12. Development of high quality, economical production options.

Three consultants' submitted qualifications and Roy Publico, City of Goldsboro Planning; Hiawatha Jones, City Council; Paula Edwards, Director of Wayne County Aging; and Don Willis, Goldsboro-Wayne Transportation Authority Director; reviewed each consultant's submittal.

Upon completion of the submittal review, staff recommended Quest Corporation of America (QCA). The recommendation was based on QCA's qualifications, past experience, and project approach. The review panel recommended and approved the selection of QCA for this task.

Staff has worked with the consultant and NCDOT to negotiate a fee for the defined scope. The final proposed cost is \$50,032 with an option to extend for up to two one-year periods depending on available NCDOT Section 5303 funding. Section 5303 funds available for the Goldsboro MPO and transit planning for FY 2025 is \$66,793.

DISCUSSION:

The fee proposal for this project has been reviewed by City staff and the North Carolina Department of Public Transportation. Eighty percent of the project will be paid with the use of Federal Section 5303 funds (\$40,026), ten percent will be covered by the State (\$5,003), and ten percent of the cost (\$5,003) will be paid for by the City of Goldsboro as part of their match for the use of Section 5303 funds. These funds are currently budgeted in the City's FY 2025 Budget.

This contract shall begin July 1, 2024 and end June 30, 2025, and as previously stated contains an option to extend for up to two one-year periods.

RECOMMENDATION:

It is recommended that Council accept the City staff and Goldsboro-Wayne Transportation Authority Board of Director's recommendation and adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$50,032 with QCA, for the GWTA Marketing and Public Relations Services.

Date:

6/11/24



Mark Helmer, Planning Director

Date:

6/12/24



Matthew Livingston, Interim City Manager

**RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLDSBORO-WAYNE TRANSPORTATION AUTHORITY (GWTA) MARKETING AND
PUBLIC RELATIONS SERVICES**

WHEREAS, the City Council of the City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, has heretofore found it in the public interest to expand the public outreach and marketing strategy for Goldsboro-Wayne Transportation Authority; and

WHEREAS, the Goldsboro MPO Transportation Advisory Committee approved Quest Corporation of America (QCA) for marketing and public relations services on June 12, 2024; and

WHEREAS, the total fee proposal was submitted by QCA of Land O'Lakes, Florida in the amount of \$50,032; and

WHEREAS, the North Carolina Department of Transportation has agreed to allow the use of Section 5303 funds to fund 80% of the contract in the amount of \$40,026; and

WHEREAS, the State of North Carolina will be responsible for 10% of the contract in the amount of \$5,003, and the City of Goldsboro will be responsible for 10% of the contract in the amount of \$5,003; and

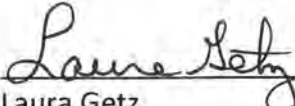
WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept and award the contract to QCA of Land O'Lakes, Florida in the amount of \$50,032 for the Goldsboro-Wayne Transportation Marketing and Public Relations Services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with QCA in the amount of \$50,032 for the Goldsboro-Wayne Transportation Authority Marketing and Public Relations Services.
2. This Resolution shall be in full force and effect from and after this 17th day of June, 2024.



Attested by:


Laura Getz
City Clerk


Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING**

SUBJECT: SET PUBLIC HEARING
Contiguous Annexation Petition – Oak Forest Holdings, LLC. – Corner of Central Heights Rd. and N. Oak Forest Rd.

Tax Parcels #: 3519839488
3519922922

Acreage: Approximately 22.48 acres

BACKGROUND: The City Council, at their meeting on June 3, 2024, requested that the City Clerk examine the subject voluntary contiguous annexation petition for sufficiency.

On June 4, 2024, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for contiguous annexation as specified in G.S. 160A-31 Petition for annexation; standards and as follows:

1. The petition contains an adequate property description and annexation plat of the area proposed for annexation.
2. The area described in the petition is contiguous to the City of Goldsboro primary corporate limits, as defined by N.C.G.S. 160A-31.
3. The petition is signed by and includes addresses of all owners of real property lying in the area described therein.
4. The applicant acknowledges that zoning vested rights have been acquired pursuant to G.S. 160D-108 & 108.1 and declared and identified on the petition: (Z-22-22) Caviness & Cates (R-16 to R-6CZD) for the development of 312 multi-family apartment units.


DISCUSSION: Pursuant to G. S. 160A-31(c), Council shall fix a date for public hearing on the annexation once the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule July 15, 2024, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed voluntary contiguous annexation of Oak Forest Holdings, LLC. for July 15, 2024.

Date:

6/11/24


Mark Helmer, Planning Director

Date:

6/12/24


Matthew Livingston, Interim City Manager

**NOTICE OF PUBLIC HEARING
ANNEXATION OF CONTIGUOUS PROPERTY TO THE CITY OF GOLDSBORO, NORTH
CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, July 15, 2024, at 7:00 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Oak Forest Holdings, LLC.

Tract 1

Beginning at a new iron pipe on the northwestern right of way of N. Oak Forest Road (SR 1711) (Variable Width Public R/W), said pipe having NC grid coordinates (NAD 83 – 2011) of N=592,398.751, E=2,319,165.022, thence from said beginning point leaving said right of way North 55°43'36" West 535.77 feet to a new iron pipe, thence North 34°30'40" East 676.30 feet to an existing iron pipe, thence South 55°56'12" East 65.85 feet to an existing iron pipe, thence South 58°18'39" East 98.45 feet to an existing iron pipe, thence South 63°19'18" East 365.11 feet to a new iron pipe on the western right of way of N. Oak Forest Road (SR 1711) (Variable Width Public R/W), thence with said right of way South 35°00'58" West 15.41 feet to an existing rebar, thence South 34°02'39" West 370.00 feet to a new iron pipe, thence South 33°20'40" West 343.87 feet to the point and place of **Beginning** containing of 8.472 acres (369,029 Sq Ft) more or less.

Tract 2

Beginning at an existing rebar on the southern right of way of N. Oaks Forest Drive (SR 1711) (Public R/W) and being the southernmost right of way Atlantic and North Carolina Railroad, said rebar having NC grid coordinates (NAD 83 – 2011) of N=593,924.323, E=2,319,534.341, thence from said beginning point leaving said right of way South 34°31'24" West 208.36 feet to a Point, said point being the **True Point and Place of Beginning**, thence South 34°31'24" West a distance of 310.92' to an existing rebar; thence South 65°38'09" East 25.04 feet to an existing rebar, thence South 34°33'12" West 199.78 feet to an existing concrete monument, thence South 34°36'53" West 77.62 feet to an existing iron pipe, thence South 34°30'40" West 676.30 feet to a new iron pipe, thence North 55°43'36" West 409.48 feet to an existing iron pipe, thence North 23°50'06" East 1,087.48 feet to a new iron pipe on NCDOT right of way Project # U-5724, thence with said right of way South 65°27'40" East 53.94 feet to an existing rebar, thence North 24°31'02" East 43.97 feet to an existing rebar, thence South 65°26'29" East 55.00 feet to an existing rebar, thence North 24°32'20" East 42.40 feet to a new iron pipe, thence leaving NCDOT right of way South 65°50'14" East 4.90 feet to an existing iron pipe, thence South

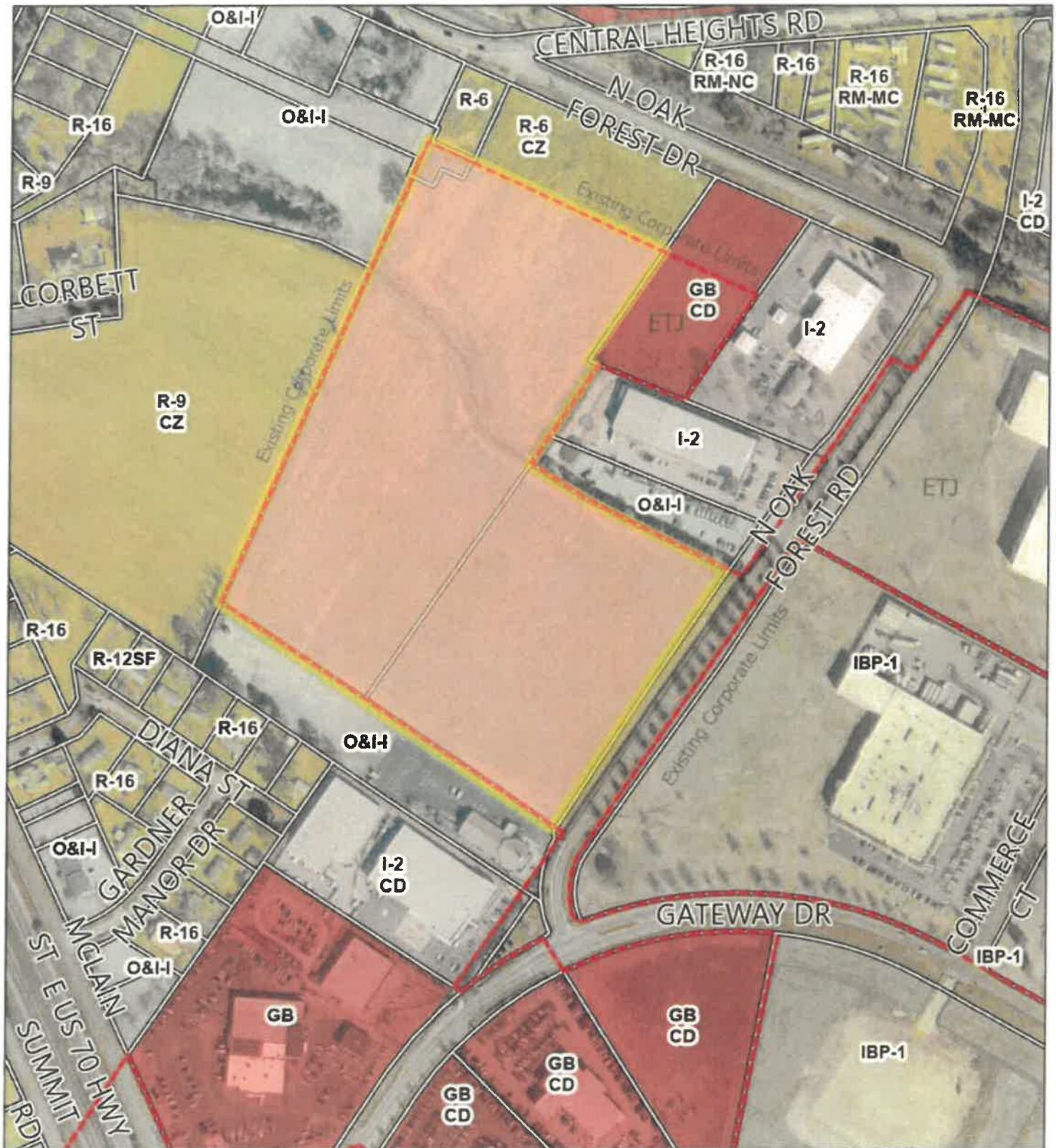
65°43'59" East a distance of 497.44' to a Point, the True Point and Place of Beginning, containing 14.189 Acres (618,078 Sq Ft) more or less.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Laura Getz, City Clerk

Ronald T. Lawrence, City Attorney

PUBLISH: July 2, 2024



Request: Voluntary Contiguous Annexation
Case Number: AN-02-24
Applicant: Oak Forest Holdings, LLC
Location: N. Oak Forest Road.

Legend

--- City Limit



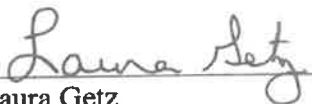
CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Goldsboro, North Carolina:

I, Laura Getz, duly appointed City Clerk of the City of Goldsboro, do hereby certify that, pursuant to directions given me by you, the sufficiency of the Petition for Annexation of Contiguous Real Property to the City of Goldsboro, North Carolina, has been investigated. Such petition being dated March 21, 2024, executed by Oak Forest Holdings, LLC, James P. Raynor, 639 Executive Place, Suite 400, Fayetteville, NC 28305 and filed with the City Council on June 3, 2024 and that as a result of such investigation, I find such Petition sufficient and in compliance with the provisions of General Statute 160A-31.

Witness my Hand and the Seal of the City of Goldsboro, North Carolina, this the 4th day of June 2024.





Laura Getz
City Clerk
City of Goldsboro
Goldsboro, North Carolina

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Purchase of Idemia MBIS Latent Workstation

BACKGROUND: The City of Goldsboro processes crime scenes, suspects, and criminals. The fingerprints are uploaded in the local AFFIX tracker system for the comparison against the local fingerprint database. The purchase of the Idemia MBIS Latent Workstation would allow access to both the State and Federal NGI database allowing for comparison against fingerprints of known offenders in all 50 states and US Territories.

DISCUSSION: General Statute. NCGS 134.129(e)(6)(i) (ii) (iii)

Purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply; or (iii) standardization or compatibility is the overriding consideration. Notwithstanding any other provision of this section, the governing board of a political subdivision of the State shall approve the purchases listed in the preceding sentence prior to the award of the contract.

North Carolina State Bureau of Investigation upgraded the State Automated Fingerprint Identification System (SAFIS) in June 2019. Idemia was the selected vendor for this project. One part of SAFIS that is offered to local law enforcement agencies in NC is the Idemia MBIS Latent Workstation. The Idemia MBIS Latent Workstation is directly integrated into SAFIS and capable of searching latent prints in both the state and federal databases. At this time, Idemia is the only vendor with a workstation that is compatible with NC SAFIS.

The Police Department has a Crime Scene Unit that is responsible for processing major crime scenes and serious crime offenders. The addition of the Idemia MBIS Latent Workstation would allow for broader searches for suspects from latent print evidence and assist in connecting offenders to additional crimes. Identifying unknown deceased individuals and unknown suspects that are in custody as well as unknown suspects from outside jurisdiction.

The requested purchase would include MBIS Latent Expert Workstation Including:

- Latent Expert Software for latent capture encoding and searching
- Reviewer Software
- Control Computer, dual monitors, keyboard

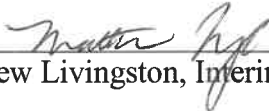
- Flatbed scanner
- North Carolina Encryption Device
- Installation and On-Site Training
- Warranty: 1year On-site Advantage Solution Warranty, 9x5, Next day on-site response and parts replacement
- Freight

RECOMMENDATION: It is recommended the Council authorize the purchase of the Idemia MBIS Latent Workstation.

Date: _____

Mike West, Police Chief

Date: 8-12-24


Matthew Livingston, Interim City Manager

**RESOLUTION AUTHORIZING PURCHASE OF SOFTWARE AND EQUIPMENT
USING SOLE SOURCE PROCUREMENT EXCEPTION**

WHEREAS, the City of Goldsboro currently uses AFFIX Tracker system for local latent evidence comparison; and

WHEREAS, Idemia MBIS Latent Workstation would allow for latent comparison in State and Federal databases at a cost of \$27,867; and

WHEREAS, the Idemia MBIS Latent Workstation is the only workstation compatible with the NC SAFIS as indicated in written correspondence from the North Carolina State Bureau of Investigations (NCSBI); and

WHEREAS, the City of Goldsboro is granted authority under §143-129(e)(6)(iii) Purchases of apparatus, supplies, materials, or equipment when: (ii) a needed product is available from only one source of supply; and

WHEREAS, §143-129(e)(6)(iii) and the Procurement Manual of the City of Goldsboro require governing board approval for sole source procurements; and

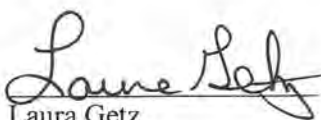
WHEREAS, the City Council deems it in the best interest of the citizens and residents of the City of Goldsboro to authorize this purchase.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:


1. City Council authorizes the purchase of the Idemia MBIS Latent Workstation purchase for the sum of \$27,867.00 from Idemia Identity & Security USA, LLC, and authorizes the purchase of this software and equipment for said amount as a sole source purchase in accordance with N.C. G.S. §143-129(e)(6)(iii).
2. City Council further authorizes the Interim City Manager and other staff as designated to execute agreements in order to enter into the purchase contract.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro and shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor



ROY COOPER
GOVERNOR

NORTH CAROLINA
STATE BUREAU OF INVESTIGATION

3320 Garner Road
P.O. BOX 29500
Raleigh, NC 27626-0500
(919) 662-4500
FAX: (919) 662-4523



ROBERT SCHURMEIER
DIRECTOR

June 3, 2024

MEMORANDUM:

TO: Sergeant Trevor Albaugh, Goldsboro Crime Scene Unit

FROM: Jeffrey Collins, Criminal History Information Program Manager
Criminal Information and Identification Section

Jeffrey Collins

SUBJECT: Idemia MBIS Latent Workstations

North Carolina State Bureau of Investigation upgraded the State Automated Fingerprint Identification System (SAFIS) in June 2019. Idemia was the selected vendor for this project. One part of SAFIS that is offered to local law enforcement agencies in NC is the Idemia MBIS Latent Workstation. The Idemia MBIS Latent Workstation is directly integrated into SAFIS and capable of searching latent prints in both the state and federal databases. At this time, Idemia is the only vendor with a workstation that is compatible with NC SAFIS.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Award contract for audit services for fiscal year ending June 30, 2024 to Forvis, LLP.

BACKGROUND: G.S. §159-34, Annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant. The auditor shall be selected by, and shall report directly to the governing board.

DISCUSSION: In May, 2019 the City conducted a request for qualifications and a request for proposal for audit services for fiscal year ending June 30, 2019, and selected Dixon Hughes Goodman, LLP.


Dixon, Hughes, Goodman, LLP merged with BKD CPAs to form Forvis, LLP on June 1, 2022. Forvis (the firm) is active and in good standing with the North Carolina State Board of Certified Public Accountant Examiners. The partner in charge, John Frank, CPA, is also in active good standing with the same as a Certified Public Accountant. They have a current peer review and have provided insurance information, Form W9 and e-verify compliance.

We anticipate the audit fee to be approximately \$105,000. Once approved by City Council, the contract will be executed and sent to the Local Government Commission for final approval before any field work can commence on the FY24 audit.


RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolution authorizing the award for contract for audit services for fiscal year ending June 30, 2024 to Forvis, LLP.

Date: 6/9/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024- 75

**RESOLUTION APPROVING FORVIS, LLP AS OFFICIAL AUDITOR OF THE CITY'S
ACCOUNTS FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

WHEREAS, North Carolina General Statute §159-34, annual independent audit, requires each local government to have its accounts audited as soon as possible after the close of each fiscal year by a certified public accountant; and

WHEREAS, it is the duty of the Council to select an auditor, and approve the Mayor or his designee, and Finance Officer to enter into a contract for the audit of the City accounts for the fiscal year ending; and

WHEREAS, City staff conducted a competitive request for qualifications and request for proposal process and it has been determined that Forvis, LLP to be the top scoring firm with the required qualifications needed to conduct the City's audit of accounts in a competent and thorough manner; and

WHEREAS, both the firm, Forvis, LLP, and the partner in charge, John Frank, CPA, are both in good standing with the North Carolina Board of Certified Public Accountant Examiners; and

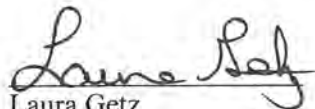
WHEREAS, City staff recommends that the contract to audit the accounts of the City of Goldsboro for the fiscal year ending June 30, 2024 be awarded to Forvis, LLP.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Forvis, LLP is hereby selected as the auditor for the City of Goldsboro for the fiscal year ending, June 30, 2024.
2. The Mayor and Finance Director, and other staff as required, are authorized to execute the necessary documents and contracts for the audit of the City accounts.

This Resolution is effective upon its adoption, this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY23-24

BACKGROUND: Council adopted the FY23-24 annual operating budget on June 20, 2023.

DISCUSSION: **Paramount Theater (1018) General Fund**

The Paramount Theater Director, Mr. Adam Twiss, has requested an additional appropriation of ticket payments so that payouts related to ticket sales collected by the City may be paid to the respective vendors at the conclusion of their event. The cost of ticket payouts is covered by the revenues generated by the Paramount Theater. The appropriation requested is \$100,000 and will be funded with additional revenue from ticket sales.

Transfers and Shared Services (8101) General Fund

A final amendment was presented earlier for the 2018 Street Bonds project (G1105). There was a final balance that required funding from the General Fund in order to close out the project in the amount of \$1,872.84, and this will be funded with an appropriation of investment income.

Fire (5120) General Fund

On September 15, 2023 the 1998 Marion firetruck (Engine 8 F746) cab of the truck engaged and opened causing damage to the bay door. The property deductible applied which is \$50,000, so there were no insurance proceeds to cover the replacement of the bay doors. Due to shortages in overtime wages and fleet charges, it is not possible for the department to absorb this additional cost. An appropriation of \$9,495.00 is requested for the replacement of the bay doors, and this will be funded with an appropriation of investment income.

Insurance Proceeds - General Fund

During the year, the city experienced multiple accidents and damage requiring insurance claims to be filed. The repair expense associated with the claims has exceeded what the departments are able to absorb in their budgets through other lapsed expenditures. Below is a list of departments that required appropriations of repairs for insurance claims, and this will be funded with an appropriation of insurance proceeds.

Buildings and Grounds	\$6,803.50
Fire	15,453.43
Police	16,326.98
Parks and Recreation	5,551.61
Total Repairs Insurance Claims	\$44,135.52

Non-recurring Capital Outlay (7315) General Fund

The city sold a jointly owned piece of property this fiscal year, 704/706 E. Spruce (Perkins). The expenditures are not budgeted in the original budget since the city does not know what properties might be offered and sold in the upcoming year. It is necessary to appropriate the funds in the amount of \$2,300 for the payment to County of Wayne, and this will be funded with an appropriation of land sale proceeds.

Utility Billing, Meter Reading & Inventory (4174) Utility Fund

It is estimated that the bank and credit card processing fees will exceed the estimated amount due to increased usage of the electronic payment methods provided by the city, and the original budget was reduced in order to assist with balancing the budget. An appropriation of \$50,000 for the bank and credit card processing fees is necessary and will be funded with an appropriation of investment income.

Transfers and Shared Services (8101) Utility Fund

A final amendment was presented earlier for the Phase IV Sewer Rehabilitation project (S1102). There was a final balance that required funding from the Utility Fund in order to close out the project in the amount of \$63,720.73, and this will be funded with an appropriation of investment income.

Travel and Tourism (9077) Occupancy Tax Fund

Travel and Tourism received a stipend from the NC Tennis Association to offset costs incurred for a player's party. An appropriation of \$3,800 for event expenses is requested, and will be funded with a local grant from the NC Tennis Association. The funds have been received and deposited to the City's account.

RECOMMENDATION:

It is recommended that the City Council, by motion:

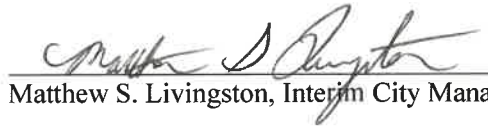
1. Adopt the attached ordinance to amend the FY23-24 Operating Budget for the General Fund, Utility Fund, and the Occupancy Tax Fund.

Date: 6/10/2024



Catherine F. Gwynn, Finance Director

Date: 6/12/24



Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024 - 26

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2023-24 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2023-24 Annual Operating Budget on June 20, 2023; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund, Utility Fund and Occupancy Tax Fund; and

WHEREAS, it is necessary to appropriate funds in the Paramount Theater department in the General Fund for ticket payments related to ticket sales collected by the City, and this will be funded with an appropriation of additional revenue from ticket sales; and

WHEREAS, it is necessary to appropriate funds in the Transfers and Shared Services division of the General Fund for the transfer to the 2018 Street Bonds capital project fund in order to close out the project, and this will be funded with an appropriation of investment income; and

WHEREAS, it is necessary to appropriate funds in the Fire department in the General Fund for the replacement of bay doors due to damage caused by the malfunction of the 1998 Marion firetruck, and this will be funded with an appropriation of investment income; and

WHEREAS, it is necessary to appropriate funds in the Buildings and Grounds division of Public Works, Fire department, Police department, and Parks and Recreation department of the General Fund for repairs related to insurance claims, and this will be funded with an appropriation of insurance proceeds; and

WHEREAS, it is necessary to appropriate funds in the Non-recurring Capital Outlay department of the General Fund for land sales payments due to Wayne County for a jointly owned parcel sold during the fiscal year, and this will be funded with an appropriation of land sale proceeds; and

WHEREAS, it is necessary to appropriate funds in the Utility Billing, Meter Reading and Inventory department of the Utility Fund for additional bank and credit card processing fees; and this will be funded with an appropriation of investment income; and

WHEREAS, it is necessary to appropriate funds in the Transfers and Shared Services department of the Utility Fund for the transfer to the Phase IV Sewer Rehabilitation capital project fund in order to close out the project, and this will be funded with an appropriation of investment income; and

WHEREAS, it is necessary to appropriate funds in the Travel and Tourism department of the Occupancy Tax Fund to offset costs incurred for the tennis player's party function, and this will be funded with a local grant reimbursement from the NC Tennis Association.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund, Utility Fund and Occupancy Tax Fund be amended as follows:

Section 1: The following amounts are appropriated for each operating fund:

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Paramount Theater (1018)</u>			
FY23-24 Amended Adopted Budget 6/20/23	\$ 651,334.50	\$ 651,334.50	\$ -
Paramount Ticket Payments	300,000.00	400,000.00	100,000.00
Total Expend. - Paramount Theater	<u>\$ 951,334.50</u>	<u>\$ 1,051,334.50</u>	<u>\$ 100,000.00</u>
<u>Building & Grounds (1133)</u>			
FY23-24 Amended Adopted Budget 6/20/23	\$ 949,785.99	\$ 949,785.99	\$ -
Repairs (Insurance Claims)	268.00	7,071.50	6,803.50
Total Expend. - Building & Grounds	<u>\$ 950,053.99</u>	<u>\$ 956,857.49</u>	<u>\$ 6,803.50</u>
<u>Non-Recurring Capital Outlay (7315)</u>			
FY23-24 Amended Adopted Budget 6/20/23	\$ 873,893.00	\$ 873,893.00	\$ -
Expenses for Sale of Real Property	-	2,300.00	\$ 2,300.00
Total Expend. - Non-Recurring Cap. Out.	<u>\$ 873,893.00</u>	<u>\$ 876,193.00</u>	<u>\$ 2,300.00</u>

GENERAL FUND**Parks and Recreation (7460)**

FY23-24 Amended Adopted Budget 6/20/23	\$ 3,779,137.59	\$ 3,779,137.59	\$ -
Repairs (Insurance Claims)	1,691.00	7,242.61	5,551.61
Total Expend. - Parks and Recreation	\$ 3,780,828.59	\$ 3,786,380.20	\$ 5,551.61

Fire (5120)

FY23-24 Amended Adopted Budget 6/20/23	\$ 7,716,003.30	\$ 7,716,003.30	\$ -
Repairs (Insurance Claims)	11,000.00	26,453.43	15,453.43
Facility Updates - Fire Station 1	-	9,495.00	9,495.00
Total Expend. - Fire	\$ 7,727,003.30	\$ 7,751,951.73	\$ 24,948.43

Police (6121)

FY23-24 Amended Adopted Budget 6/20/23	\$ 11,468,951.23	\$ 11,468,951.23	\$ -
Repairs (Insurance Claims)	11,100.00	27,426.98	16,326.98
Total Expend. - Police	\$ 11,480,051.23	\$ 11,496,378.21	\$ 16,326.98

Transfers (8101)

FY23-24 Amended Adopted Budget 6/20/23	\$ 2,720.60	\$ 2,720.60	\$ -
Transfer to Capital Project Fund	401,664.04	403,536.88	1,872.84
Total Expend. - Transfers	\$ 404,384.64	\$ 406,257.48	\$ 1,872.84

All Other Expenditures	\$ 26,943,697.18	\$ 26,943,697.18	\$ -
Total Expenditures - General Fund	\$ 53,111,246.43	\$ 53,269,049.79	\$ 157,803.36

GENERAL FUND**Revenues**

Tax Revenues	\$ 19,335,688.00	\$ 19,335,688.00	
Licenses and Permits	422,350.00	422,350.00	
Revenue from Other Agencies	16,427,501.00	16,427,501.00	
Charges for Services	6,110,922.00	6,210,922.00	100,000.00
Capital Returns	2,365,556.80	2,379,224.64	13,667.84
Miscellaneous Revenue	70,125.00	114,260.52	44,135.52
Shared Services	3,690,414.00	3,690,414.00	
Appropriated Fund Balance	4,688,689.63	4,688,689.63	
Total Revenues - General Fund	\$ 53,111,246.43	\$ 53,269,049.79	\$ 157,803.36

UTILITY FUND**Billing, Meter & Inventory Services (4174)**

FY23-24 Amended Adopted Budget 6/20/23	\$ 787,971.14	\$ 787,971.14	\$ -
Bank Fees	110,000.00	160,000.00	50,000.00
Total Expend. - Distrib. & Collections	\$ 897,971.14	\$ 947,971.14	\$ 50,000.00

Transfers (8101)

FY23-24 Amended Adopted Budget 6/20/23	\$ 4,010,481.00	\$ 4,010,481.00	\$ -
Contingency	367,522.49	367,522.49	
Transfers to Capital Projects	2,086,299.00	2,150,019.73	63,720.73
Total Expend. - Transfers	\$ 6,464,302.49	\$ 6,528,023.22	\$ 63,720.73

All Other Expenditures	\$ 19,874,727.73	\$ 19,874,727.73	\$ -
Total Expenditures - Utility Fund	\$ 27,237,001.36	\$ 27,350,722.09	\$ 113,720.73

UTILITY FUND

Revenues

	Current	Amended	Difference
Revenue from Other Agencies	\$ -	\$ -	
Charges for Services	23,040,600.00	23,040,600.00	
Capital Returns	201,921.00	315,641.73	113,720.73
Miscellaneous Revenue	517,072.00	517,072.00	
Shared Services & Transfers	367,100.00	367,100.00	
Fund Balance	3,110,308.36	3,110,308.36	
Total Revenues - Utility Fund	\$ 27,237,001.36	\$ 27,350,722.09	\$ 113,720.73

OCCUPANCY TAX FUND

Travel & Tourism (9077)

	Current	Amended	Difference
FY23-24 Amended Adopted Budget 6/20/23	\$ 385,183.77	\$ 385,183.77	\$ -
Event Expenses	50,000.00	53,800.00	\$ 3,800.00
Total Expend. - Travel & Tourism	\$ 435,183.77	\$ 438,983.77	\$ 3,800.00
All Other Expenditures	\$ 1,030,266.23	\$ 1,030,266.23	\$ -
Total Expenditures - Occupancy Tax Fund	\$ 1,465,450.00	\$ 1,469,250.00	\$ 3,800.00


Revenues

Revenue from Other Agencies	\$ -	\$ -	\$ -
Charges for Services	1,209,450.00	1,209,450.00	-
Capital Returns	5,000.00	5,000.00	-
Miscellaneous Revenue	1,000.00	4,800.00	3,800.00
Appropriated Fund Balance	250,000.00	250,000.00	-
Total Revenues - Occupancy Tax Fund	\$ 1,465,450.00	\$ 1,469,250.00	\$ 3,800.00


Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Amending a Grant Project Fund Ordinance – Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101 and C3101)

BACKGROUND: The Department of Housing and Urban Development has granted funding for the CDBG, HOME, CDBG-CV, and HOME ARP programs to the City of Goldsboro as an entitlement city. These grants will be managed by the Community Relations & Development department.

DISCUSSION: The City received and executed the allocations for 2023 as per the signed agreements from July 30, 2023.

CDBG 2023 (B23-MC-37-0019)	\$ 361,561
HOME 2023 (M23-MC370209)	<u>293,636</u>
Total Funding FY23-24	\$ 655,197

Staff requests that the Council appropriate expenditures in the amount of \$655,197 so that the terms of the grant agreements may be carried out. There is no local match required for the CDBG and HOME grants.

Additional funding from prior program years is included to reflect actual spending and execution of programs. Reallocations for administrative costs are also presented to correct the budgeted amounts. A reduction of revenues and expenditures for the NC Housing Finance Agency URP19 project is presented since the project is completed, monitored and closed.

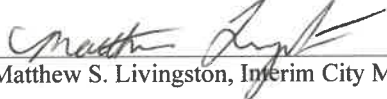
RECOMMENDATION:

1. By motion, Council adopt the attached Grant Project Ordinance amendment for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101 and C3101).

Date: 6/10/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

**AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT
PARTNERSHIP PROGRAM (HOME) SPECIAL REVENUE FUND (C2101 and C3101)**

WHEREAS, the City of Goldsboro has been designated an "Entitlement City", and desires to provide support of housing and non-housing community development projects and activities while leveraging through public-partnerships and other grant opportunities and to reinvest program income in higher potential projects and activities for low-to-moderate income individuals and families; and

WHEREAS, the City received and accepted funding awards from the Department of Housing and Urban Development for CDBG 2023 (B-23-MC-37-0019) \$361,561, and HOME 2023 (M23-MC370209) \$293,636, to assist in carrying out the approved FY23-24 Annual Action Plan approved by Council on July 17, 2023, and there is no required local match for the program; and

WHEREAS, it is necessary to appropriate expenditures for the CDBG and HOME 2023 program year in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue; and

WHEREAS, it is necessary to appropriate expenditures in prior year CDBG programs 2016, 2017 and 2018 as these funds were available and should be used on a first in first out basis with HUD, and this will be funded with federal grant revenue; and

WHEREAS, it is necessary to appropriate administrative expenditures in the prior year CDBG program 2019, and this will be funded with a reduction in after school enrichment expenditures; and

WHEREAS, it is necessary to correct and reduce the administrative expenditures in the prior year CDBG programs 2020 and 2021, and this excess will fund rehabilitation expenditures; and

WHEREAS, it is necessary to fund additional administrative expenditures in the prior year CDBG program 2022, and this will be funded with an appropriation of program income; and

WHEREAS, it is necessary to appropriate expenditures in the prior year HOME program 2017 as these funds were available and should be used on a first in first out basis with HUD, and this will be funded with federal grant revenue; and

WHEREAS, it is necessary to appropriate administrative expenditures in the prior year HOME program 2019, and this will be funded with a reduction in homebuyer assistance expenditures; and

WHEREAS, it is necessary to appropriate administrative expenditures in the prior year HOME program 2020, and this will be funded with a reduction in rehabilitation expenditures; and

WHEREAS, it is necessary to appropriate administrative expenditures in the prior year HOME programs 2022, and this will be funded with program income; and

WHEREAS, it is necessary to reduce revenue and expenditure appropriations in the NC Housing Finance Agency URP19 program as this grant has been completed, monitored and closed.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101 and C3101) be amended as follows:

Section 1: The City Council hereby accepts the grant funding allocation from HUD for the 2023 program year for CDBG and HOME.

Section 2: The following amounts are appropriated for the Project:

**Community Development Block Grant (CDBG) Program FY20-FY29 (C2101), HOME Investment Partnership Program FY20-FY29(C3101)
CDBG-CV Program (C2102), and HOME-ARP Program (C3102)**

	Current Budget	Amended Budget	Increase (Decrease)
CDBG FY20-FY29 (C2101)			
Revenues:			
CDBG FY20-FY29 (C2101)			
Federal Grants CDBG FY16-17 (B-16-MC-37-0019)	\$ -	\$ 975.98	\$ 975.98
Federal Grants CDBG FY17-18 (B-17-MC-37-0019)	-	3,626.43	3,626.43
Federal Grants CDBG FY18-19 (B-18-MC-37-0019)	19,522.63	19,704.92	182.29
Federal Grants CDBG FY19-20 (B-19-MC-37-0019)	328,479.00	328,479.00	-
Federal Grants CDBG FY20-21 (B-20-MC-37-0019)	351,137.00	351,137.00	-
Federal Grants CDBG FY21-22 (B-21-MC-37-0019)	354,122.00	354,122.00	-
Federal Grants CDBG FY22-23 (B-22-MC-37-0019)	358,697.00	358,697.00	-
Federal Grants CDBG FY23-24 (B-23-MC-37-0019)	-	361,561.00	361,561.00
State Grants-NC Housing Finance - URP	100,000.00	96,570.00	(3,430.00)
CDBG Program Income - Principal (Unallocated)	-	-	-
CDBG Program Income - Interest (Unallocated)	-	-	-
CDBG Program Income - Principal & Interest 2019	24,867.20	24,867.20	-
CDBG Program Income - Principal & Interest 2020	506.00	506.00	-
CDBG Program Income - Principal & Interest 2021	180.00	180.00	-
CDBG Program Income - Principal & Interest 2022	-	752.00	752.00
CDBG Program Income - Principal & Interest 2023	-	468.15	468.15
Total Revenues - CDBG FY20-FY29 (C2101)	\$ 1,537,510.83	\$ 1,901,646.68	\$ 364,135.85
Expenditures:			
CDBG FY16-17 (B-16-MC-37-0019)			
CDBG Costs-Program Year 2016	\$ -	\$ 975.98	\$ 975.98
Subtotal - CDBG FY16-17 (B-16-MC-37-0019)	\$ -	\$ 975.98	\$ 975.98
CDBG FY17-18 (B-17-MC-37-0019)			
CDBG Costs-Program Year 2017	\$ -	\$ 3,626.43	\$ 3,626.43
Subtotal - CDBG FY17-18 (B-17-MC-37-0019)	\$ -	\$ 3,626.43	\$ 3,626.43
CDBG FY18-19 (B-18-MC-37-0019)			
CDBG Costs-Program Year 2018	\$ 19,522.63	\$ 19,704.92	\$ 182.29
Subtotal - CDBG FY18-19 (B-18-MC-37-0019)	\$ 19,522.63	\$ 19,704.92	\$ 182.29
CDBG FY19-20 (B-19-MC-37-0019)			
Administration Costs CDBG 2019	\$ 66,561.28	\$ 69,852.26	\$ 3,290.98
Transitional Housing	1,371.12	1,371.12	-
Rehabilitation	9,865.00	9,865.00	-
Public Facilities - W.A. Foster Debt Principal Contribution	235,921.91	235,921.91	-
Afterschool Enrichment	39,626.89	36,335.91	(3,290.98)
Subtotal - CDBG FY19-20 (B-19-MC-37-0019)	\$ 353,346.20	\$ 353,346.20	\$ -
CDBG FY20-21 (B-20-MC-37-0019)			
Administration Costs CDBG 2020	\$ 116,448.00	\$ 70,771.80	\$ (45,676.20)
Rehabilitation	85,195.00	130,871.20	45,676.20
Public Facilities - W.A. Foster Debt Principal Contribution	150,000.00	150,000.00	-
Subtotal - CDBG FY20-21 (B-20-MC-37-0019)	\$ 351,643.00	\$ 351,643.00	\$ -
CDBG FY21-22 (B-21-MC-37-0019)			
Administration Costs CDBG 2021	\$ 154,493.98	\$ 71,004.40	\$ (83,489.58)
Economic Development	30,000.00	30,000.00	-
Rehabilitation	50,000.00	133,489.58	83,489.58
Public Facilities - W.A. Foster Debt Principal Contribution	86,510.02	86,510.02	-
Afterschool Enrichment	33,298.00	33,298.00	-
Subtotal - CDBG FY21-22 (B-21-MC-37-0019)	\$ 354,302.00	\$ 354,302.00	\$ (0.00)
CDBG FY22-23 (B-22-MC-37-0019)			
Administration Costs CDBG 2022	\$ 71,739.00	\$ 72,491.00	\$ 752.00
Public Services	53,805.00	53,805.00	-
Rehabilitation	183,153.00	183,153.00	-
Demolition & clearance	50,000.00	50,000.00	-
Subtotal - CDBG FY22-23 (B-22-MC-37-0019)	\$ 358,697.00	\$ 359,449.00	\$ 752.00
CDBG FY23-24 (B-23-MC-37-0019)			
Administration Costs CDBG 2023	\$ -	\$ 72,780.15	\$ 72,780.15
Public Services	-	54,234.00	54,234.00
Rehabilitation	-	180,000.00	180,000.00
Demolition & clearance	-	55,015.00	55,015.00
Subtotal - CDBG FY23-24 (B-23-MC-37-0019)	\$ -	\$ 362,029.15	\$ 362,029.15
NC Housing Finance Agency - URP19			
Rehabilitation	\$ 100,000.00	\$ 96,570.00	\$ (3,430.00)
Subtotal - NC Housing Finance Agency - URP19	\$ 100,000.00	\$ 96,570.00	\$ (3,430.00)
Total Expenditures - CDBG FY20-FY29 (C2101)	\$ 1,537,510.83	\$ 1,901,646.68	\$ 364,135.85

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
HOME FY20-FY29 (C3101)			
Revenues:			
<u>HOME FY20-FY29 (C3101)</u>			
Federal Grants HOME FY16-17 (M16-MC-370209)	\$ 22,200.57	\$ 22,200.57	\$ -
Federal Grants HOME FY17-18 (M17-MC-370209)	73,556.65	77,994.98	4,438.33
Federal Grants HOME FY18-19 (M18-MC-370209)	22,910.09	22,910.09	-
Federal Grants HOME FY19-20 (M19-MC-370209)	214,732.00	214,732.00	-
Federal Grants HOME FY20-21 (M20-MC-370209)	237,076.00	237,076.00	-
Federal Grants HOME FY21-22 (M21-MC-370209)	250,738.00	250,738.00	-
Federal Grants HOME FY22-23 (M22-MC-370209)	280,171.00	280,171.00	-
Federal Grants HOME FY23-24 (M23-MC-370209)	-	293,636.00	293,636.00
HOME Program Income - HOME 2019	-	-	-
HOME Program Income - HOME 2020	8,471.53	8,471.53	-
HOME Program Income - HOME 2021	1,971.93	1,971.93	-
HOME Program Income - HOME 2022	-	-	-
HOME Program Income - HOME 2023	-	7,131.66	7,131.66
Total Revenues - HOME FY20-FY29 (C3101)	<u>\$ 1,111,827.77</u>	<u>\$ 1,417,033.76</u>	<u>\$ 305,205.99</u>
Expenditures:			
<u>HOME FY16-17 (M16-MC-370209)</u>			
HOME Costs - Program Year 2016	\$ 22,200.57	\$ 22,200.57	\$ -
Subtotal - HOME FY16-17 (M16-MC-370209)	<u>\$ 22,200.57</u>	<u>\$ 22,200.57</u>	<u>\$ -</u>
<u>HOME FY17-18 (M17-MC-370209)</u>			
HOME Costs - Program Year 2017	\$ 73,556.65	\$ 77,994.98	\$ 4,438.33
Subtotal - HOME FY17-18 (M17-MC-370209)	<u>\$ 73,556.65</u>	<u>\$ 77,994.98</u>	<u>\$ 4,438.33</u>
<u>HOME FY18-19 (M18-MC-370209)</u>			
HOME Costs - Program Year 2018	\$ 22,910.09	\$ 22,910.09	\$ -
Subtotal - HOME FY18-19 (M18-MC-370209)	<u>\$ 22,910.09</u>	<u>\$ 22,910.09</u>	<u>\$ -</u>
<u>HOME FY19-20 (M19-MC-370209)</u>			
Administration Costs HOME 2019	\$ 49,554.09	\$ 53,683.00	\$ 4,128.91
CHDO Set Aside	107,307.00	107,307.00	-
Homebuyer Assistance	57,870.91	53,742.00	(4,128.91)
Subtotal - HOME FY19-20 (M19-MC-370209)	<u>\$ 214,732.00</u>	<u>\$ 214,732.00</u>	<u>\$ -</u>
<u>HOME FY20-21 (M20-MC-370209)</u>			
Administration Costs HOME 2020	\$ 23,708.00	\$ 59,255.50	\$ 35,547.50
CHDO Set Aside	41,609.00	41,609.00	-
Homebuyer Assistance	66,423.53	66,423.53	-
Rehabilitation	113,807.00	78,259.50	(35,547.50)
Subtotal - HOME FY20-21 (M20-MC-370209)	<u>\$ 245,547.53</u>	<u>\$ 245,547.53</u>	<u>\$ -</u>
<u>HOME FY21-22 (M21-MC-370209)</u>			
Administration Costs HOME 2021	\$ 25,074.00	\$ 25,074.00	\$ -
CHDO Set Aside	53,247.00	53,247.00	-
Homebuyer Assistance	174,388.93	174,388.93	-
Subtotal - HOME FY21-22 (M21-MC-370209)	<u>\$ 252,709.93</u>	<u>\$ 252,709.93</u>	<u>\$ -</u>
<u>HOME FY22-23 (M22-MC-370209)</u>			
Administration Costs HOME 2022	\$ 28,017.00	\$ 28,017.00	\$ -
CHDO Set Aside	42,026.00	42,026.00	-
Homebuyer Assistance	100,000.00	107,131.66	7,131.66
Rehabilitation	37,710.00	37,710.00	-
Affordable Housing	72,418.00	72,418.00	-
Subtotal - HOME FY22-23 (M22-MC-370209)	<u>\$ 280,171.00</u>	<u>\$ 287,302.66</u>	<u>\$ 7,131.66</u>
<u>HOME FY23-24 (M23-MC-370209)</u>			
Administration Costs HOME 2023	\$ -	\$ 29,364.00	\$ 29,364.00
CHDO Set Aside	-	44,045.00	44,045.00
Homebuyer Assistance	-	70,272.00	70,272.00
Rehabilitation	-	149,955.00	149,955.00
Subtotal - HOME FY23-24 (M23-MC-370209)	<u>\$ -</u>	<u>\$ 293,636.00</u>	<u>\$ 293,636.00</u>
Total Expenditures - HOME FY20-FY29 (C3101)	<u>\$ 1,111,827.77</u>	<u>\$ 1,417,033.76</u>	<u>\$ 305,205.99</u>

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Summary - Special Revenue Fund - CDBG, HOME, CDBG-CV and HOME ARP			
Revenues:			
CDBG FY20-FY29 (C2101)	\$ 1,537,510.83	\$ 1,901,646.68	\$ 364,135.85
CDBG-CV CRF COVID-19 (C2102)	427,303.00	427,303.00	-
HOME FY20-FY29 (C3101)	1,111,827.77	1,417,033.76	305,205.99
HOME ARP (C3102)	907,913.00	907,913.00	-
Total Revenues	<u>\$ 3,984,554.60</u>	<u>\$ 4,653,896.44</u>	<u>\$ 669,341.84</u>
Expenditures:			
CDBG FY20-FY29 (C2101)	\$ 1,537,510.83	\$ 1,901,646.68	\$ 364,135.85
CDBG-CV CRF COVID-19 (C2102)	427,303.00	427,303.00	-
HOME FY20-FY29 (C3101)	1,111,827.77	1,417,033.76	305,205.99
HOME ARP (C3102)	907,913.00	907,913.00	-
Total Expenditures	<u>\$ 3,984,554.60</u>	<u>\$ 4,653,896.44</u>	<u>\$ 669,341.84</u>

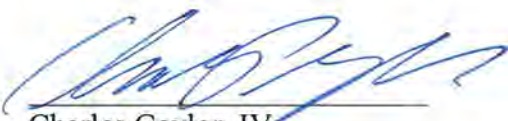
Section 3: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


 Laura Getz
 City Clerk




 Charles Gaylor, IV
 Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105)

BACKGROUND: On August 18, 2018, City Council established the Street Improvements Capital Project Fund to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018. The project was amended on June 17, 2019 and May 17, 2021 to appropriate additional revenues from general obligation premiums, investment income and a transfer from the general fund to complete various paving projects. It was amended again on March 4, 2024 for additional technical corrections.

DISCUSSION: This project has been completed with a total cost of \$5,048,522.25, with \$108,256.71 in debt issuance costs and \$4,940,265.54 in street construction costs. Investment interest will be reduced by \$3,946.68 to the actual amount received of \$116,226.66, and this will be funded with a transfer appropriation from the General Fund in the amount of \$1,872.84 and reduction of street construction expenditures of \$2,073.84. This amendment will close this project fund.

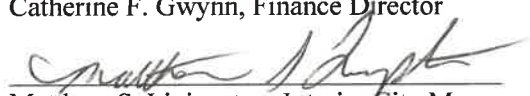
RECOMMENDATION:

1. By motion, Council adopt the attached Capital Project Ordinance amendment for the Street Improvements Capital Project Fund (G1105).

Date: 6/9/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 28

AN ORDINANCE AMENDING THE STREET IMPROVEMENTS
CAPITAL PROJECT FUND (G1105)

WHEREAS, the City of Goldsboro established the Street Improvements Capital Project Fund on August 20, 2018 to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018; and

WHEREAS, it is necessary to adjust budgeted appropriations in order to close the project fund; and

WHEREAS, investment income will be reduced to the amount actually received, and this will be funded with a reduction of expenditures and a transfer from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following capital project fund is hereby amended:

Section 1: To authorize revenue and expenditure appropriations as follows:

Street Improvements Capital Project Fund (G1105)

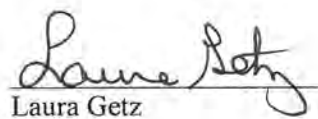
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Loan Proceeds - General Obligation Bonds	\$ 4,500,000.00	\$ 4,500,000.00	\$ -
Revenues - G.O. Bond Premiums	242,922.75	242,922.75	-
Investment Income	120,173.34	116,226.66	(3,946.68)
Transfer from General Fund	187,500.00	189,372.84	1,872.84
Total Revenues	\$ 5,050,596.09	\$ 5,048,522.25	\$ (2,073.84)
Expenditures:			
Loan Expense	\$ 108,256.71	\$ 108,256.71	\$ -
Construction-Street Improvements	4,942,339.38	4,940,265.54	(2,073.84)
Total Expenditures	\$ 5,050,596.09	\$ 5,048,522.25	\$ (2,073.84)

Section 2: The project fund is closed.

Section 3: Copies of this Grant Project Ordinance shall be furnished by the Clerk to the Budget Officer and the Finance Officer for direction in closing out the Project.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Amending the Community Relations Special Revenue Fund Ordinance (G1108)

BACKGROUND: On June 15, 2020, City Council authorized the establishment of a special revenue fund to account for donations and sponsorships that are funded with donor specific restrictions, such as the Human Relations Committee, Interfaith Breakfast, Dr. Martin Luther King, Jr. Commemoration, Mayor's Committee for Persons with Disabilities, and the Mayor's Youth Council.

DISCUSSION: At this time, there are donations and sponsorships in the amount of \$15,928.97 that need to be appropriated to fund expenditures for the Dr. Martin Luther King, Jr. Commemoration.

RECOMMENDATION: By motion, it is recommended that the attached Grant Project Budget Ordinance for the Community Relations Special Revenue Fund (G1108) be amended.

Date: 6/8/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 29

AN ORDINANCE AMENDING THE GRANT PROJECT BUDGET FOR THE
COMMUNITY RELATIONS SPECIAL REVENUE FUND (G1108)

WHEREAS, the City Council of the City of Goldsboro supports special programs that unify and strengthen community relations and community involvement; and

WHEREAS, on June 15, 2020, the City Council of the City of Goldsboro authorized the establishment of a special revenue fund for Community Relations to account for restricted donations from donors and sponsors of various community events and fundraising events for special programs administered by Community Relations; and

WHEREAS, it is necessary to appropriate expenditures for the Dr. Martin Luther King, Jr. Commemoration program, and this will be funded with an appropriation of revenue from ticket sales for the breakfast.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Community Relations Special Revenue Fund (G1108) is hereby amended:

Section 1: To authorize revenue and expenditure appropriations as follows:

Community Relations Special Revenue Fund (G1108)

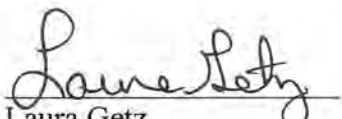
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Donations & Sponsorships - Human Relations Committee	\$ -	\$ -	\$ -
Donations & Sponsorships - Interfaith Breakfast	300.00	300.00	-
Donations & Sponsorships - Dr. Martin Luther King, Jr. Commemoration	7,547.00	23,475.97	15,928.97
Donations & Sponsorships - Mayor's Committee on Disabilities	5,056.00	5,056.00	-
Donations & Sponsorships - Mayor's Youth Council	1,279.41	1,279.41	-
Transfer from the General Fund	4,069.60	4,069.60	-
Total Revenues	\$ 18,252.01	\$ 34,180.98	\$ 15,928.97
Expenditures:			
Human Relations Committee Expenditures	\$ 37.28	\$ 37.28	\$ -
Interfaith Breakfast Expenditures	647.75	647.75	-
Martin Luther King, Jr. Commemoration Expenditures	7,547.00	24,144.69	16,597.69
Mayor's Committee on Disabilities Expenditures	8,690.52	8,021.80	(668.72)
Mayor's Youth Council Expenditures	1,329.46	1,329.46	-
Total Expenditures	\$ 18,252.01	\$ 34,180.98	\$ 15,928.97

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.


Charles Gaylor, IV
Mayor

ATTEST:


Laura Getz
City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Grant Project Budget Ordinance amendment for the State Grants Miscellaneous Grant Project Fund (G1109)

BACKGROUND: At the April 17, 2023 meeting, Council authorized the creation of a grant project budget ordinance for a special revenue fund to account for the State Appropriations grant of \$150,000.

DISCUSSION: At this time, it is necessary to appropriate the accumulated interest earnings on the unspent grant proceeds related to the parks and recreation program in the amount of \$433.87 which will be applied to services. There is a minor shortfall in the parks and recreation services which will be funded with a reduction in supplies and equipment in the amount of \$1,579.84.


The state appropriated \$2,000,000 in the Regional Economic Development Reserve (S.L. 2023-134, Sec. 2.2 (F51 Item 181) in its fiscal year 2023-2024 budget for the City of Goldsboro. City Council authorized the allocation of the funding at the November 20, 2023 meeting with \$375,000 to be used towards stabilization of Union Station and \$1,625,000 towards the Public Safety Complex repairs. On June 3, 2024, the Interim City Manager executed the grant agreement with the State to accept the \$2,000,000 grant. The period of performance is July 1, 2023 through October 3, 2025. There is no match required by the City.

It is necessary to appropriate the expenditures for the stabilization of Union Station and the Public Safety Complex repairs so that staff may begin working on fulfilling the approved project scope. There was no specific formal resolution to authorize the City to accept the grant and authorize the Manager to execute the agreements, however it was implied with the November 20th resolution by Council. Additional language has been included in the ordinance to specifically make these authorizations.

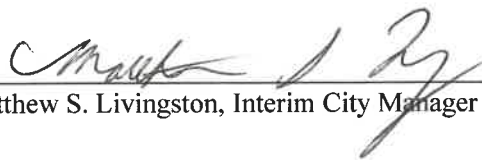
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached ordinance amending the State Grants Miscellaneous (G1109).

Date: 6/9/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE GRANT PROJECT FUND
FOR STATE GRANTS MISCELLANEOUS(G1109)

WHEREAS, the North Carolina General Assembly approved the budget for fiscal year 2022-2023; and

WHEREAS, the City of Goldsboro was the recipient of grant funding in the amount of \$150,000 for capital or equipment related projects which will be managed by the NC Office of State Budget and Management; and

WHEREAS, the terms of the grant require that the funds be accounted for in a separate fund and interest income to be allocated on the unspent grant proceeds; and

WHEREAS, it is necessary appropriate expenditures in for transportation and parks and recreation programming, and this will be funded with an appropriation of interest earnings and a reduction of expenditures in the parks and recreation supplies and equipment; and

WHEREAS, the state appropriated \$2,000,000 in the Regional Economic Development Reserve (S.L. 2023-134, Sec. 2.2 (F51 Item 181) in its fiscal year 2023-2024 budget for the City of Goldsboro, and the City Council passed a resolution on November 20, 2023 allocating the funding with \$375,000 to be used towards stabilization of Union Station and \$1,625,000 towards the Public Safety Complex repairs; and

WHEREAS, the performance period of the \$2M Regional Economic Development Reserve grant is from July 1, 2023 through October 3, 2025 and requires no match by the City; and

WHEREAS, it is necessary to appropriate expenditures for the Union Station stabilization project and the Public Safety Complex repair project so that the City may timely complete the scope of work of the projects, and this will be funded with an appropriation of grant revenue from the State of North Carolina.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the State Grants Miscellaneous Grant Project Fund (G1109) is hereby amended:

Section 1: City Council accepts the \$2,000,000 Regional Economic Development Reserve grant from the State of North Carolina.

Section 2: The City Manager or their designee is authorized to execute agreements and contracts with the State of North Carolina, and hereby ratifies actions of the City Manager and their designee regarding the \$2,000,000 Regional Economic Development Reserve grant from the State of North Carolina.

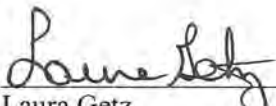
Section 3: To authorize revenue and expenditure appropriations as follows:

State Grants Miscellaneous Grant Project Fund (G1109)

	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
State Grant Revenue - FY23 Approp. Parks & Recreation	\$ 50,000.00	\$ 50,000.00	\$ -
State Grant Revenue - FY23 Approp. Transportation	100,000.00	100,000.00	-
State Grant Revenue - FY24 Reg. Econ. Dev. Res. Union Station	-	375,000.00	375,000.00
State Grant Revenue - FY24 Reg. Econ. Dev. Res. Public Safety	-	1,625,000.00	1,625,000.00
Interest Earnings	1,904.02	2,337.89	433.87
Total Revenues	\$ 151,904.02	\$ 2,152,337.89	\$ 2,000,433.87
Expenditures:			
State Appropriation FY23-Services Parks & Recreation	\$ 8,000.00	\$ 10,013.71	\$ 2,013.71
State Appropriation FY23-Supplies & Equipment Parks & Recreation	43,067.28	41,487.44	(1,579.84)
State Appropriation FY23-Transportation Improvements	100,836.74	100,836.74	-
State Regional Economic Development Reserve-Union Station Stabilization	-	375,000.00	375,000.00
State Regional Economic Development Reserve-Public Safety Repairs	-	1,625,000.00	1,625,000.00
Total Expenditures	\$ 151,904.02	\$ 2,152,337.89	\$ 2,000,433.87

Section 4: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer. This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Amending a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101)

BACKGROUND: On February 17, 2020 City Council authorized the establishment of a special revenue fund to account for the inflows and outflows of resources for federal and state drug forfeiture funds. The fund is amended as necessary to appropriate revenues received.

DISCUSSION: The City has received the following funding from the Equitable Sharing program (Asset Forfeiture) through the Department of Justice.

<u>Date</u>	<u>Amount</u>
8/26/2021	\$3,409.17
11/16/2022	10,612.00
11/16/2022	15,914.36
11/18/2022	15,771.97
2/17/2023	1,844.21
12/14/2023	33,102.31
	<u>\$80,654.02</u>

The City also received multiple distributions from the North Carolina Department of Revenue for Unauthorized Substance Tax collections which is levied under N.C. G.S. §105-113 to 105-113. Seventy-five percent (75%) of the money collected is returned to the state or local law enforcement agency whose investigation led to the assessment. The remaining twenty-five percent (25%) of the money collected is retained by the State of North Carolina. The total received to date since FY20 is \$24,085.25.

Investment income credited to the fund for Federal Forfeiture from 6/30/21 to 5/31/24 is \$7,298.35.

It is necessary to appropriate the revenues from federal forfeiture and investment income so that the Police department may expend the moneys to support police operations.


RECOMMENDATION:

It is recommended that City Council adopt the attached budget ordinance amendment for the Federal and State Drug Forfeiture Special Revenue Fund (P3101).

Date: 6/9/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 31

AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND
FOR FEDERAL AND STATE DRUG FORFEITURE ACCOUNTS (P3101)

WHEREAS, the City of Goldsboro Police Department receives revenues from federal and state forfeiture programs to help provide safety for the citizens and community and reduce criminal activity; and

WHEREAS, on February 17, 2020, the City Council for the City of Goldsboro authorized the establishment of a special revenue fund to account for the forfeiture monies obtained through these sources to provide more accountability, transparency and a more efficient means to track and manage these funds; and

WHEREAS, it is necessary to appropriate expenditures for the federal forfeiture program so the Police department may fulfill the conditions of the funding, and this will be funded with a an appropriation of federal forfeiture revenue and investment income.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina that the following special revenue project budget ordinance is hereby amended:


Section 1: To authorize revenue and expenditure appropriations as follows:

Federal and State Forfeiture Special Revenue Fund (P3101)

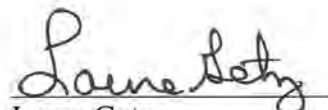
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Federal Forfeiture Revenue	\$ 62,947.02	\$ 96,049.33	\$ 33,102.31
State NC Controlled Substance Tax	24,085.25	24,085.25	-
Investment Interest (Federal)	2,901.09	7,298.35	4,397.26
Equipment Sales (WCPS Penalty)	4,696.46	4,696.46	-
Transfers In General Fund (Federal Forf.)	173,417.35	173,417.35	-
Transfers In General Fund (State Forf.)	6,090.91	6,090.91	-
Total Revenues	\$ 274,138.08	\$ 311,637.65	\$ 37,499.57
Expenditures:			
Federal Forfeiture Expend.	\$ 239,265.46	\$ 276,765.03	\$ 37,499.57
State Forfeiture Expend.	30,176.16	30,176.16	-
Wayne County Public Schools	4,696.46	4,696.46	-
Total Expenditures	\$ 274,138.08	\$ 311,637.65	\$ 37,499.57

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.


Charles Gaylor, IV
Mayor

Attested by:


Laura Getz
City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Ordinance amending the Phase IV Sewer Rehabilitation Project (Debt #036-E) S1102

BACKGROUND: City council authorized the creation of a capital project fund on December 18, 2017 to account for grant loan funds awarded by the NC Department of Environmental Quality (NC DEQ) through the State Revolving loan program for an initial amount of \$6,268,382. Council authorized an amendment on October 15, 2018 to add an additional \$2,637,294, for a total loan amount of \$8,905,676.

DISCUSSION: At this time the project has been completed, and the City has received all eligible loan draws on the project. Total eligible project costs totaled \$8,519,172. The City is responsible for the balance of costs not eligible to be drawn on the loan totaling \$63,721. This will be funded with a transfer from the Utility Fund. This project will also be closed effective June 30, 2024.


RECOMMENDATION: It is recommended that the City Council adopt:

1. Adopt the attached Ordinance to amend the capital project fund ordinance for the Phase IV Sewer Rehabilitation CS370482-07 Project (S1102).

Date: 6/9/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE PHASE 4 SEWER COLLECTION REHABILITATION CAPITAL PROJECTS FUND (S1102)

WHEREAS, the City of Goldsboro established the Phase 4 Sewer Collection Rehabilitation Capital Projects Fund on December 18, 2017 to administer the grant loan funds awarded by the NC Department of Environmental Quality (NC DEQ) through the State Revolving Loan program; and

WHEREAS, the City received the final loan disbursements from NC DEQ in January, 2024, and all outstanding items have been completed with NC DEQ so that the City may close out the capital project fund; and

WHEREAS, it is necessary to reduce the loan closing proceeds to the actual amount drawn and reduce sewer construction costs, and the funding difference will be funded with a transfer from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following capital project fund is hereby amended:

Section 1: The following amounts are appropriated for the Project:

Phase IV Sewer Rehabilitation Project (S1102)

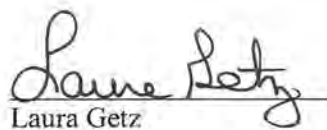
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
State Revolving Loan SRF	\$ 8,905,676.00	\$ 8,277,337.00	\$ (628,339.00)
Transfer from Utility Fund	178,114.00	241,834.73	63,720.73
Total Revenues	\$ 9,083,790.00	\$ 8,519,171.73	\$ (564,618.27)
Expenditures:			
Loan Expense	\$ 178,114.00	\$ 178,114.00	\$ -
Construction-Sewer Improvements	8,905,676.00	8,341,057.73	(564,618.27)
Total Expenditures	\$ 9,083,790.00	\$ 8,519,171.73	\$ (564,618.27)

Section 2: The project fund is closed.

Section 3: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201)

BACKGROUND: In 2016, Council authorized the creation of a stakeholder committee to discuss the concept, assess the need and make recommendations to City Council regarding levels of service on the stormwater drainage responsibilities of the City and means of funding. The committee recommended and Council approved the establishment of a stormwater fund and implementation of a stormwater fee. The fee was intended to repair and maintain drainage facilities that convey stormwater; thereby improving drainage flow, and in many cases the water quality of stormwater. The fund which was established in the FY17-18 budget, would allow stormwater projects to be funded that had not been possible in the past. At the June 21, 2021 council meeting, Council authorized the creation of a stormwater project fund to capture the major stormwater project improvements funded by the stormwater fees.

DISCUSSION: Attached is an ordinance amending the Stormwater Capital Project Fund to appropriate revenue from a transfer from the Stormwater Fund for the allocation funded in the FY24 budget process in the amount of \$267,114.00. This will fund the stormwater drainage project at 907 N. Virginia St for a total of \$24,845.39. There is a minor correction to the revenue appropriation of \$222.00 to correct the original transfer from June 21, 2021. It is necessary to fund additional expenditure appropriation for the Mapping & GIS Overlay project in the amount of \$185.25. The Vine St. project has been completed and the appropriation is hereby reduced \$7,726.66. The remaining balance of \$249,588.02 will be allocated to Contingency, until future projects are determined.

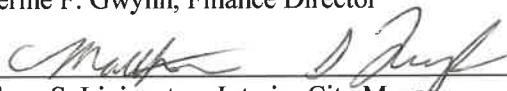
RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached amendment to the Stormwater Capital Project Fund (T2201)

Date: 6/8/2024


Catherine F. Gwynn, Finance Director

Date: 6/12/24


Matthew S. Livingston, Interim City Manager

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
STORMWATER CAPITAL PROJECT FUND (T2201)

WHEREAS, the City Council of the City of Goldsboro adopted the creation of the Stormwater enterprise fund with the FY2017-2018 budget ordinance to address mandated Federal and State compliance requirements to ensure responsible water and resource management, environmental protection and regulatory requirements; and

WHEREAS, on June 21, 2021 the City Council of the City of Goldsboro established a grant capital project fund to address forthcoming Stormwater needs that have been identified; and

WHEREAS, a transfer to capital projects was approved in the Stormwater Fund FY23-24 adopted budget ordinance for the Stormwater Capital Project Fund; and

WHEREAS, it is necessary to appropriate expenditures necessary for stormwater drainage improvements at 907 N. Virginia St and this will be funded with a transfer from the Stormwater Fund; and

WHEREAS, it is necessary to make minor corrections to revenues and to expenditures, and this net reduction in expenditures will be used to increase the Contingency appropriation.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Stormwater Capital Projects Fund (T2201) is hereby amended:

Section 1: To authorize revenue and expenditure appropriations as follows:

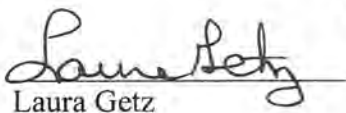
Stormwater Capital Project Fund (T2201)

	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Transfer from Stormwater Fund	\$ 1,594,366.00	\$ 1,861,258.00	\$ 266,892.00
Total Revenues	\$ 1,594,366.00	\$ 1,861,258.00	\$ 266,892.00
Expenditures:			
Stormwater Drainage Improvements			
Mapping and GIS Overlay	\$ 1,567,900.99	\$ 1,568,086.24	\$ 185.25
Vine Street	26,465.01	18,738.35	(7,726.66)
907 N Virginia Street	-	24,845.39	24,845.39
Contingency	-	249,588.02	249,588.02
Total Expenditures	\$ 1,594,366.00	\$ 1,861,258.00	\$ 266,892.00

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 17th day of June, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

City of Goldsboro
Departmental Monthly Reports
May 2024

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

May 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: June 4, 2024

- The Goldsboro Mayor's Youth Council (GYC) met for a regular monthly meeting on May 1st.
- The Commission on Community Relations and Development (CCRD) did not meet for a regular monthly meeting on May 14th due to no quorum.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on May 16th.
- Community Relations Activities:
 1. Staff served on Housing Roundtable at UWW's Nonprofit Summit held at WCC on May 2nd.
 2. Staff attended a meeting with Duke Energy on May 6th.
 3. Staff attended a meeting with Trillium on May 7th.
 4. Staff attended the Region 10 Continuum of Care meeting on May 8th.
 5. Staff facilitated Juneteenth planning meeting on May 14th.
 6. Staff attended a Trillium Town Hall at WCC on May 15th.
 7. Staff completed a Housing Complaint Intake on May 17th.
 8. Staff attended a Parking meeting to discuss accessibility issues on May 22nd.
 9. Staff attended 'A Day In the Park' at Herman Park with MCPD members on May 23rd.
 10. Staff attended a City Hall Parking Lots meeting on May 29th.
 11. Staff attended CALM's community social at W.A. Foster Center on May 30th.
 12. CR&D department staff meetings were held on May 17th, 21st, & 30th.
- Community Development Activities:
 1. Staff attended a Choice Neighborhood meeting on May 13th.
 2. Staff met with housing developer Mark Morgan on May 15th.
 3. Staff facilitated a CDBG Rehab. Pre-Bid meeting on May 16th.
 4. Staff met with Interim ACM to discuss HUD projects on May 16th.
 5. Staff attended a Choice Neighborhood Housing Committee meeting on May 28th.
 6. Staff attended a United Way meeting with Salvation Army on May 30th.
 7. Staff engaged in 3 HUD Consultations in the month of May.
- The Department received one (1) complaint and twenty-two (22) requests for assistance for the month of May.
*Please refer to Community Relations & Development Addendum for a detailed summary.

2024 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	2	0	1	2	1								1
Other Requests	18	17	16	22	22								19

2023 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	1	1	1	1	4	0	2	1	1	1	0	2	1
Other Requests	27	36	14	15	19	25	32	25	20	20	15	17	22

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

May 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: June 5, 2024

Complaints/Grievances

Nature of Complaint	Resolution
Housing	Intake completed on 5/16/2024; Case referred to Legal Aid of NC

Assistance with Resources

Resource Requested	Number of Requests	Resolution
Home Repair	8	Application provided /Application follow-up provided/Resources provided to Mt. Olive resident
First-Time Homebuyer	6	Provided program information and/or update on submitted application
Housing Assistance	3	Completed Coordinated Entry Intake/Referred to United Way for rent assistance
Housing Development	1	Followed up with developer on funding application
Neighbor's Grass	1	Referred to Code Enforcement
GYC	1	No answer when called back
Disability Programs	1	Referred to P&R Special Populations & MCPD
Accessibility Issue at Senior Apartment Bldg.	1	Contacted GFD who provided regulatory details on the issue
Total Requests:	22	

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 16 potential new property acquisition projects/persons and/or business interest regarding downtown. Met with 24 existing business owners.
- Parking schedule and sign update. Developed messaging to help with rollout of enforcement on June 3rd.
- South Center Street Development planning. Revisiting RFQ process. Plans to re-advertise in May.
- Union Station stabilization discussions continued – focus on development of scope for the city's \$375,000 contribution through the 2024 state budget appropriation.
- COG Budget preparation for FY24-25
- Staff continuing to work with Choice Neighborhoods Team, attending bi-weekly calls. Also attending Economic Development, Urban Form and Housing subcommittee meetings.
- Assisted with redesign of Special Event Application and policy.
- Received Annual Accreditation at State and National levels from Main Street.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Planning for Downtown annual events –Center Street Jam, Sprinkler Fun Days, Litter Sweep.
- Staff assisted with a year-end Arts District Steering Committee meeting.
- Other Meetings: Chamber of Commerce Board Meeting, TDA Board, NCFB Board and Planning Mtgs, Choice Neighborhoods, Parking Committee, Arts District Committee, Black Business District Committee.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Saving Union Station Committee meetings in preparation for Saving Union Station Day. Rescheduled from May 14th to June 4th due to weather. Partnership with Eastern Carolina Rail and NCDOT Rail to present an update on passenger rail. State legislators are also being invited to participate.
- State budget appropriation paperwork for receipt of grant - \$300K to DGDC for downtown maintenance
- Arts Council Grassroots Grant – Mural complete on the side of Torero's property (112 N John St) – Ribbon Cutting planned for June 28th at 10:00am
- Assisting United Way and SJAFB with planning Days of Caring around a scheduled work day for SJAFB. 250+ volunteers are scheduled to assist.
- DGDC Merchants on April 2. DGDC Committees met on April 9th, 10th and 17th.
- Plans to honor 2 long-term businesses, Direct Carpet and Elite Fashions, for 60+ years of service.
- Aly's Garden completion in the Waynesborough Parking Lot. Ribbon Cutting held on May 21st.
- Foodie Week planning assistance for Wayne County Chamber – April 29th – May 3rd

Upcoming Events/Activities:

- HUB Events: Center Street Jams – May 2nd – Aug 8th, 3 Eagles Beer Fest – May 11th, 5K for 5P – May 18th, Foodie Friday – May 3rd.
- Mulberry Market – May 3rd, Dillard/Goldsboro Alumni Parade – May 25th

Businesses Opening/Properties Purchased & Other Updates

- New Businesses: The Borough – 115 E Walnut St, Shy Boutique – 108 S Center St
- Coming Soon: 144 N Center St (bookstore concept), 120 E Mulberry St – Momento, The Loft expansion – 224 N Center St
- Downtown Goldsboro's Facebook page followers: 16.9K Followers, 265K reach

ENGINEERING DEPARTMENT

May 2024

Prepared by: Jonathan Perry

Date Prepared: 06-06-24

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation.
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete;
- Funding is in the State's Budget to complete Phase III of this project.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are on hold until the vacated Construction Inspector position has been filled.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Projected completion July 2024.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff is working on the design/contract phase for this project.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- This project is 82% complete.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

NCSU Floodprint Project

- Letter of interest scored high with the BRIC Grant;
- Project has moved into full application submittal stage.

WRF Plant Expansion

- Staff recommended and City Council approved the selection of Crowder Construction/Hazen and Sawyer for the WRF Expansion Project based on the committee's overall evaluation of their demonstrated capabilities and collaborative approach.

FINANCE

MAY 2024

Prepared By: Andrea Lovelace

Date Prepared: June 8, 2024

	<u>FY 22-23</u>		<u>FY 23-24</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	April-23	Adjusted Budget	April-24	Collected
General Fund	\$ 37,528,010	\$ 53,111,246	\$ 38,862,779	73.17%
Utility Fund	19,700,307	27,237,001	20,673,941	75.90%
Downtown District Fund	102,804	112,215	104,528	93.15%
Occupancy Tax Fund	936,287	1,465,450	931,992	63.60%
Stormwater Fund	1,723,778	2,070,655	1,434,469	69.28%
Total	\$ 59,991,186	\$ 83,996,567	\$ 62,007,710	73.82%
Expenditures				
General Fund	\$ 32,850,593	\$ 53,111,246	\$ 38,661,326	72.79%
Utility Fund	13,549,653	27,237,001	17,306,183	63.54%
Downtown District Fund	51,834	112,215	62,813	55.98%
Occupancy Tax Fund	999,656	1,465,450	929,834	63.45%
Stormwater Fund	1,740,553	2,070,655	1,392,770	67.26%
Total	\$ 49,192,288	\$ 83,996,567	\$ 58,352,925	69.47%

MAJOR CATEGORIES				
	<u>FY 22-23</u>		<u>FY 23-24</u>	
Revenues	Actual to Date		Actual to Date	YTD %
	April-23	Adjusted Budget	April-24	Collected
Property/Occupancy Taxes	\$ 18,654,408	\$ 20,647,821	\$ 19,864,077	96.20%
Charges for Services	23,591,782	30,835,722	25,476,614	82.62%
Revenue Other Agencies	10,349,201	16,427,501	9,784,852	59.56%
Other Revenues	4,066,798	4,200,125	3,191,753	75.99%
Fund Balance	-	8,194,985	-	0.00%
Shared Services	3,328,996	3,690,414	3,690,414	100.00%
Total	\$ 59,991,186	\$ 83,996,567	\$ 62,007,710	73.82%
Expenditures				
Labor	\$ 20,854,491	\$ 36,969,947	\$ 27,416,352	74.16%
Non-Labor	28,337,797	47,026,620	30,936,574	65.79%
Total	\$ 49,192,288	\$ 83,996,567	\$ 58,352,925	69.47%

SELECTED OTHER INFORMATION			
	<u>FY 22-23</u>	Actual	Total
Collections	Actual	April-24	Collected F-YTD
Debt Setoff	\$ 46,249	\$ 23,984	\$ 30,999
Surplus	\$ 81,510	\$ -	\$ 305



Prepared Date:	6/4/24 8:24 AM
Prepared By:	Terrie Webber
Reviewed Date:	6/8/24 1:54 PM
Reviewed By:	Catherine F. Gwynn

Catherine F. Gwynn

Monthly Cash & Investment Report
May 31, 2024

Financial Institution	<u>Current Month</u> 5/31/2024	<u>Prior Month</u> 4/30/2024	<u>Prior Year</u> 5/31/2023	Rate of Return
PNC - General Operating	\$ 2,593,926.92	\$ 4,098,128.62	\$ 3,777,263.82	0.00%
PNC - Money Market	\$ 25,493,467.60	\$ 25,401,990.38	\$ 5,068,521.69	4.33%
PNC - Debit Account	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	0.00%
Southern Bank - CD	\$ 632,782.41	\$ 632,049.60	\$ 624,170.82	1.52%
NCCMT - MM - 2010 Sewer Bond D#001	\$ -	\$ -	\$ 258,438.44	n/a
NCCMT - MM - American Rescue Plan 2021	\$ -	\$ -	\$ 9,106,314.71	n/a
NCCMT - MM - Regular	\$ 4,762,480.01	\$ 4,741,433.73	\$ 4,520,738.69	n/a
Truist MMA	\$ 27,458,979.12	\$ 27,383,571.06	\$ 24,872,906.05	3.25%
Truist (BB&T) - Escrow FY23 Rolling Stock	\$ 2,380,502.95	\$ 2,380,482.79	\$ 2,380,264.54	0.01%
Webster (Sterling National Bank) - Escrow	\$ 343,396.07	\$ 343,335.70	\$ 1,872,619.90	0.25%
Totals	\$ 63,667,535.08	\$ 64,982,991.88	\$ 52,483,238.66	



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
Human Resources	Bernadette Dove	Operational Supplies	\$ 1,200	\$ -
Human Resources	Bernadette Dove	Software License Fees	\$ 1,200	\$ -
Human Resources	Bernadette Dove	Consultant Fees	\$ -	\$ (2,400)
Transfers - May 2024 - Human Resources			\$ 2,400	\$ (2,400)
GEC	Felicia Brown	Contract Services	\$ 1,000	\$ -
GEC	Felicia Brown	Salaries & Wages Part-Time	\$ -	\$ (1,000)
Transfers - May 2024 - GEC			\$ 1,000	\$ (1,000)
PW Buildings & Grounds	Rick Fletcher	Building Maintenance	\$ -	\$ (9,020)
PW Buildings & Grounds	Rick Fletcher	Garage Bay Door	\$ -	\$ (11,980)
PW Buildings & Grounds	Rick Fletcher	Sprayer	\$ 21,000	\$ -
Transfers - May 2024 - PW Buildings & Grounds			\$ 21,000	\$ (21,000)
PW Cemetery	Rick Fletcher	Machine/Equipment Maintenance	\$ 1,000	\$ -
PW Cemetery	Rick Fletcher	Contract Services	\$ -	\$ (3,100)
PW Cemetery	Rick Fletcher	Tree Service	\$ -	\$ (1,000)
PW Cemetery	Rick Fletcher	Salaries & Wages Part-Time	\$ 3,100	\$ -
Transfers - May 2024 - PW Cemetery			\$ 4,100	\$ (4,100)
Finance	Catherine Gwynn	Medical Exams	\$ 229	\$ -
Finance	Catherine Gwynn	Operational Supplies	\$ 1,000	\$ -
Finance	Catherine Gwynn	Travel	\$ -	\$ (1,300)
Finance	Catherine Gwynn	Postage	\$ 25	\$ -
Finance	Catherine Gwynn	Machine/Equipment Maintenance	\$ -	\$ (500)
Finance	Catherine Gwynn	Education Reimbursement	\$ -	\$ (1,909)
Finance	Catherine Gwynn	Office Supplies	\$ 1,500	\$ -
Finance	Catherine Gwynn	Consultant Fees	\$ -	\$ (11,868)
Finance	Catherine Gwynn	Vacation Pay Out	\$ 12,569	\$ -
Finance	Catherine Gwynn	Printing	\$ 590	\$ -
Finance	Catherine Gwynn	Equipment Expense	\$ 3,000	\$ -
Finance	Catherine Gwynn	Office Machine Maintenance	\$ -	\$ (1,020)
Finance	Catherine Gwynn	Bank Fees	\$ -	\$ (4,000)
Finance	Catherine Gwynn	Mayor's Star Award	\$ 412	\$ -
Finance	Catherine Gwynn	Cash Over/Short	\$ 1,272	\$ -
Transfers - May 2024 - Finance			\$ 20,597	\$ (20,597)
Planning	Kenny Talton	Salaries & Wages Regular	\$ -	\$ (1,100)
Planning	Kenny Talton	Laptop Computer	\$ 1,100	\$ -
Transfers - May 2024 - Planning			\$ 1,100	\$ (1,100)
PW Streets	Rick Fletcher	Travel	\$ -	\$ (1,500)
PW Streets	Rick Fletcher	Sidewalk Repairs	\$ 4,955	\$ -
PW Streets	Rick Fletcher	Vehicle Fuel	\$ 1,402	\$ -
PW Streets	Rick Fletcher	Street Repairs	\$ -	\$ (3,455)
PW Streets	Rick Fletcher	Vehicle Fuel-Internal Charges	\$ -	\$ (1,402)
PW Solid Waste	Rick Fletcher	Salaries & Wages Regular	\$ -	\$ (55,000)
PW Solid Waste	Rick Fletcher	Medical Exams	\$ 744	\$ -
PW Solid Waste	Rick Fletcher	Uniforms	\$ 1,324	\$ -
PW Solid Waste	Rick Fletcher	Recycling Fees	\$ -	\$ (39,867)
PW Solid Waste	Rick Fletcher	Leaf Vacuum Loader	\$ -	\$ (23,000)
PW Solid Waste	Rick Fletcher	Vehicle Fuel	\$ 10,456	\$ -
PW Solid Waste	Rick Fletcher	Trash Container Purchases	\$ -	\$ (909)
PW Solid Waste	Rick Fletcher	Salaries & Wages Part-Time	\$ 2,490	\$ -



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
PW Solid Waste	Rick Fletcher	Vacation Pay Out	\$ 1,850	\$ -
PW Solid Waste	Rick Fletcher	Electricity	\$ 361	\$ -
PW Solid Waste	Rick Fletcher	Mayor's Star Award	\$ 68	\$ -
PW Solid Waste	Rick Fletcher	Vehicle Fuel-Internal Charges	\$ -	\$ (10,456)
PW Solid Waste	Rick Fletcher	Fence/Railings	\$ 57,400	\$ -
PW Solid Waste	Rick Fletcher	1/2 Ton Pick-Up W/Lift Gate	\$ 46,150	\$ -
PW Solid Waste	Rick Fletcher	Postage-Internal Charges only!	\$ 489	\$ -
PW Solid Waste	Rick Fletcher	Pressure Washer	\$ 7,900	\$ -
Transfers - May 2024 - PW Streets			\$ 135,589	\$ (135,589)
Engineering	Jonathan Perry	Travel	\$ -	\$ (475)
Engineering	Jonathan Perry	Subscriptions	\$ 475	\$ -
Transfers - May 2024 - Engineering			\$ 475	\$ (475)
Fire	Ron Stempien	Uniforms	\$ -	\$ (5,000)
Fire	Ron Stempien	Building Maintenance	\$ 5,000	\$ -
Transfers - May 2024 - Fire			\$ 5,000	\$ (5,000)
Police	Mike West	Salaries & Wages Regular	\$ -	\$ -
Police	Mike West	Medical Exams	\$ 2,032	\$ -
Police	Mike West	Education Reimbursement	\$ -	\$ (2,032)
Transfers - May 2024 -			\$ 2,032	\$ (2,032)
Parks & Recreation	Felicia Brown	Operational Supplies	\$ 10,000	\$ -
Parks & Recreation	Felicia Brown	Equipment Expense	\$ -	\$ (7,000)
Parks & Recreation	Felicia Brown	Operational Supplies - Maint.	\$ -	\$ (3,000)
Transfers - May 2024 - Parks & Recreation			\$ 10,000	\$ (10,000)
Golf	Felicia Brown	Travel	\$ -	\$ (430)
Golf	Felicia Brown	Contract Services	\$ 200	\$ -
Golf	Felicia Brown	Tree Service	\$ -	\$ (835)
Golf	Felicia Brown	Other Training	\$ -	\$ (800)
Golf	Felicia Brown	Salaries & Wages Part-Time	\$ 11,865	\$ -
Golf	Felicia Brown	Pro Shop Expense	\$ -	\$ (10,000)
Transfers - May 2024 - Golf			\$ 12,065	\$ (12,065)
Finance Fuel Inventory	Catherine Gwynn	Machine/Equipment Maintenance	\$ 15,000	\$ -
Finance Fuel Inventory	Catherine Gwynn	Diesel Fuel	\$ -	\$ (15,000)
Transfers - May 2024 - Finance Fuel Inventory			\$ 15,000	\$ (15,000)
Stormwater	Rick Fletcher	Vehicle Fuel	\$ 1,900	\$ -
Stormwater	Rick Fletcher	Vehicle Fuel-Internal Charges	\$ -	\$ (1,900)
Transfers - May 2024 - Stormwater			\$ 1,900	\$ (1,900)
Distribution & Collections	Rick Fletcher	Vehicle Fuel	\$ 1,680	\$ -
Distribution & Collections	Rick Fletcher	Vehicle Fuel-Internal Charges	\$ -	\$ (1,680)
Transfers - May 2024 - Distribution & Collections			\$ 1,680	\$ (1,680)
Water Treatment	Bert Sherman	Fees & Dues	\$ 500	\$ -
Water Treatment	Bert Sherman	Chemicals	\$ -	\$ (500)
Transfers - May 2024 - Water Treatment			\$ 500	\$ (500)
Water Reclamation	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (1,500)
Water Reclamation	Bert Sherman	Protective Clothing	\$ 1,500	\$ -



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

Department	Department Head	Account Name	Transfers In	Transfers Out
		Transfers - May 2024 - Water Reclamation	\$ 1,500	\$ (1,500)
Compost	Bert Sherman	Machine/Equipment Maintenance	\$ -	\$ (1,800)
Compost	Bert Sherman	Cleaning Supplies	\$ 400	\$ -
Compost	Bert Sherman	Bank Fees	\$ 1,400	\$ -
		Transfers - May 2024 - Compost	\$ 1,800	\$ (1,800)
Downtown MSD	Erin Fonseca	Operational Supplies	\$ -	\$ (580)
Downtown MSD	Erin Fonseca	Advertising	\$ 580	\$ -
		Transfers - May 2024 - Downtown MSD	\$ 580	\$ (580)
Occupancy Tax	Amanda Justice	Travel	\$ -	\$ (7,000)
Occupancy Tax	Amanda Justice	Advertising	\$ 16,000	\$ -
Occupancy Tax	Amanda Justice	Printing	\$ -	\$ (9,000)
		Transfers - May 2024 - Occupancy Tax	\$ 16,000	\$ (16,000)
		Transfers - ALL FUNDS - May 2024	\$ 508,636	\$ (508,636)
		Transfers - ALL FUNDS - Jul 2023-May 2024	\$ 1,358,126	\$ (1,358,126)

Grant Project Budgets Monthly Report -May 2024

Prepared: tlw 6/5/2024 1:18 PM

Reviewed: cfg 6/8/2024 1:49 PM

viewed: ctf 6/8/2024 1:49 PM

INFLOWS										OUTFLOWS				Positive		
Granting Agency	Granting Agency (Full)		Grant Description	Source (Full)	S	Date Received	Grant Portion Budget Amount	Budget Total	x	Current Amount Rec'd	Amount Rec'd Project to Date	x2	Current Amount Spent	Amount Spent to Project to Date	x3	(Negative) Cash Flow
HUD	CDBG		FY16-17 Entitlement	Federal	F					\$ -	\$ 976		\$ -	\$ 976		\$ -
HUD	CDBG		FY17-18 Entitlement	Federal	F					\$ 3,626	\$ 3,626		\$ -	\$ 3,626		\$ 0
HUD	CDBG		FY18-19 Entitlement	Federal	F		\$ 19,523	\$ 19,523		\$ 182	\$ 19,705		\$ -	\$ 19,705		\$ (0)
HUD	CDBG		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 353,346	\$ 353,346		\$ 3,291	\$ 219,747		\$ -	\$ 219,747		\$ (0)
HUD	CDBG		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 351,643	\$ 351,643		\$ 7,632	\$ 178,281		\$ 3,559	\$ 181,840		\$ (3,559)
HUD	CDBG		FY21-22 Entitlement	Federal	F		\$ 354,302	\$ 354,302		\$ -	\$ 87,559		\$ -	\$ 87,559		\$ (0)
HUD	CDBG		FY22-23 Entitlement	Federal	F		\$ 358,697	\$ 358,697		\$ -	\$ 25,149		\$ -	\$ 25,149		\$ -
HUD	CDBG		FY23-24 Entitlement	Federal	F					\$ 26,347	\$ 26,347		\$ -	\$ 25,371		\$ 976
HUD	CDBG		FY20-21 Entitlement CV Funding (Round 2 & 3)	Federal	F	10/7/2020	\$ 427,303	\$ 427,303		\$ 246	\$ 134,038		\$ 12	\$ 134,051		\$ (13)
HUD	HOME		FY16-17 Entitlement	Federal	F		\$ 22,201	\$ 22,201		\$ -	\$ 22,201		\$ -	\$ 22,201		\$ -
HUD	HOME		FY17-18 Entitlement	Federal	F		\$ 73,557	\$ 73,557		\$ 10,000	\$ 77,480		\$ -	\$ 77,995		\$ (515)
HUD	HOME		FY18-19 Entitlement	Federal	F		\$ 22,910	\$ 22,910		\$ -	\$ 22,910		\$ -	\$ 22,910		\$ -
HUD	HOME		FY19-20 Entitlement	Federal	F	8/27/2019	\$ 214,732	\$ 214,732		\$ 4,129	\$ 53,683		\$ -	\$ 53,683		\$ -
HUD	HOME		FY20-21 Entitlement	Federal	F	10/7/2020	\$ 245,547	\$ 245,547		\$ 21,089	\$ 49,561		\$ 4,786	\$ 54,346		\$ (4,785)
HUD	HOME		FY21-22 Entitlement	Federal	F		\$ 252,710	\$ 252,710		\$ 26,410	\$ 59,002		\$ -	\$ 59,002		\$ (0)
HUD	HOME		FY22-23 Entitlement	Federal	F		\$ 280,171	\$ 280,171		\$ -	\$ 27,467		\$ -	\$ 27,467		\$ (0)
HUD	HOME		FY23-24 Entitlement	Federal	F					\$ 39,248	\$ 39,248		\$ -	\$ 39,248		\$ -
HUD	HOME		ARP Funding (M21-MP370209)	Federal	F		\$ 907,913	\$ 907,913		\$ 6,929	\$ 43,365		\$ 177	\$ 43,542		\$ (177)
Donation/Gr	Private Donations, Grants and City		Fire Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 4,050	\$ 4,050		\$ -	\$ 8,186		\$ 54	\$ 977		\$ 7,209
Debt	Debt Funded		Smeal Aerial Fire Truck	Debt	D	9/2022	\$ 1,151,600	\$ 1,151,600		\$ -	\$ 1,151,600		\$ 270	\$ 1,151,689		\$ (89)
Debt	Debt Funded		Herman Park Center	Debt	D	Not Issued yet	\$ 11,150,000	\$ 11,150,000		\$ -	\$ 376,000		\$ -	\$ 376,000		\$ -
Donation	Private Donations		1919 LaFrance Fire Truck Restoration	Private	P	Ongoing	\$ 80,000	\$ 80,000		\$ -	\$ 32,691		\$ -	\$ -		\$ 32,691
Donation/Gr	Private Donations and Grants		Parks & Rec Capital Project Fund FY19-FY24	Private	P	Ongoing	\$ 632,943	\$ 632,943		\$ -	\$ 557,943		\$ -	\$ 251,072		\$ 306,871
Debt	Debt Funded		2018 Street Bonds (Debt #026-G)	Debt	D	Ongoing	\$ 5,050,596	\$ 5,050,596		\$ -	\$ 5,046,649		\$ -	\$ 5,048,522		\$ (1,873)
Donation/Gr	Private Donations and Grants		Parks & Rec Special Revenue Fund	Private	P	Ongoing	\$ 45,636	\$ 45,636		\$ -	\$ 59,615		\$ -	\$ 47,728		\$ 11,887
Donation/Gr	Private Donations, Grants and City		Community Relations Special Revenue Fund	Private	P	Ongoing	\$ 18,252	\$ 18,252		\$ -	\$ 34,181		\$ -	\$ 32,515		\$ 1,666
NC OSBM	NC Office State Mgmt & Budget		State Grants Misc-OSBM FY23 St Approp	State	S	2/2/2023	\$ 150,000	\$ 150,000		\$ -	\$ 152,338		\$ 10	\$ 87,514		\$ 64,824
DOJ	Dept. of Justice		Federal Forfeiture	Federal	F	Ongoing	\$ 274,138	\$ 274,138		\$ -	\$ 311,638		\$ -	\$ 156,305		\$ 155,333
DOJ	Dept. of Justice		2023 JAG Equipment Grant	Federal	F	9/26/2023	\$ 47,702	\$ 47,702		\$ -	\$ -		\$ -	\$ -		\$ -
Donation/Gr	Private Donations, Grants and City		Police Other Restricted Special Revenue Fund	Private	P	Ongoing	\$ 65,018	\$ 65,018		\$ -	\$ 69,919		\$ 130	\$ 22,524		\$ 47,395
FEMA	FEMA		Hurricane Florence	Federal	F	6/1/2019	\$ 2,340,773	\$ 4,604,077		\$ -	\$ 4,982,838		\$ -	\$ 4,179,246		\$ 803,592
FTA	Federal Transportation Admin.		FY2016 TIGER VIII Center Street & Streetscape	Federal	F	10/1/2018	\$ 6,751,751	\$ 7,189,383		\$ -	\$ 7,385,809		\$ -	\$ 6,527,315		\$ 858,494
SRF/DWI	EPA/NCDENR		CWSRF-Phase IV Sewer Rehab	Federal	F	11/26/2019	\$ 8,905,676	\$ 9,083,790		\$ -	\$ 8,455,451		\$ -	\$ 8,519,172		\$ (63,721)
SRF/DWI	EPA/NCDENR		CWSRF-Sewer Rehab (Big Ditch & Carolina)	Federal	F	3/24/2021	\$ 730,990	\$ 730,990		\$ -	\$ 730,990		\$ -	\$ 730,990		\$ -
DWI	NC Dept of Env. Quality DWI		VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000	State	S	1/24/2022	\$ 300,000	\$ 304,500		\$ -	\$ 302,300		\$ -	\$ 302,300		\$ -
DWI	NC Dept of Env. Quality DWI		VUR MRF Project MRF-M-VUR-0001	State	S	1/24/2022	\$ 100,000	\$ 101,500		\$ -	\$ 1,500		\$ 3,590	\$ 99,080		\$ (97,580)
City Fees	Stormwater Fees		Stormwater Drainage Projects	City Fees	C	Ongoing	\$ 1,594,366	\$ 1,594,366		\$ -	\$ 1,861,258		\$ 23,381	\$ 1,498,635		\$ 362,623
SRF/DWI	EPA/NCDENR		CWSRF-Waterline Repl. & Booster Pump Station Insta	Federal	F	6/6/2019	\$ 32,400	\$ 265,513		\$ -	\$ 233,113		\$ -	\$ 265,513		\$ (32,400)
SRF/DWI	EPA/NCDENR		CWSRF-2" Galvanized Water Line Replacement	Federal	F	8/18/2022	\$ 5,999,395	\$ 6,029,395		\$ -	\$ 30,000		\$ -	\$ 25,000		\$ 5,000
City Fees	None		Lead and Copper Rule Revisions (LCRR) (EPA)	Private	C	10/2/2003	\$ 2,037,500	\$ 2,037,500		\$ -	\$ 2,037,500		\$ 530,565	\$ 797,606		\$ 1,239,894
Total							\$ 51,347,341	\$ 54,495,503		\$ 149,130	\$ 34,911,863		\$ 566,534	\$ 31,218,121		\$ 3,693,742

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 86% of the time. 14% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:43.
- A full response within 8 minutes occurred for 96% of all calls.
- 24% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Day in the Park, Smoke Alarm Installs, Station Tours, and Truck Displays. We reached 42 Adults and 41 Children with fire prevention materials.

2024	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	May	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	412	365	427	420	425								410	2049
Structure Fires:	4	6	5	0	1								3	16
EMS Calls:	236	202	249	243	217								229	1147
Vehicle Accidents:	27	33	49	40	46								39	195
Fire Alarms:	50	44	49	58	66								53	267
Other:	95	80	75	79	95								86	434
Training Hours:	3307	3887	2958	2815	2239								3041	15206
Safety Car Seat Checks:	1	6	1	2	2								2	12
Inspections:	131	150	169	157	150								151	757
2023	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>	<u>Total</u>
Total Incidents:	277	222	229	262	263	277	389	415	376	420	409	475	334	4014
Structure Fires:	2	3	7	4	4	4	4	4	7	4	8	4	5	55
EMS Calls:	117	94	93	86	103	116	203	195	192	215	205	270	157	1889
Vehicle Accidents:	31	26	28	36	42	27	31	39	42	45	41	37	35	425
Fire Alarms:	42	38	33	55	45	58	67	73	61	68	54	73	50	599
Other:	85	61	68	81	69	72	84	104	74	92	101	91	82	982
Training Hours:	3118	2873	3074	2218	2063	1777	1707	1680	1593	1688	1507	1003	2025	24301
Safety Car Seat Checks:	7	4	0	1	0	4	4	0	0	4	0	0	3	25
Inspections:	115	116	155	149	110	88	105	130	156	93	167	133	126	1384

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Implementation of Lactation Policy
- NC4Me Training
- Reviewed & Submitted Clear Point Strategy 2023 Information
- RFP Review & Reference Checks
- OEWS Survey submission
- Revised Safety Policy
- NeoGov Training – “Stress Mgmt. at Work and Elsewhere”
- Single Sign-On Integration
- Terminated I-9 Audit
- Scheduled NeoGov Perform Training
- May Fire Extinguishers and Defibrillator inspections at City Hall.
- Assisted with Drug testing for Parks and Recreation summer staff.
- Department of Labor complaint at Old Train Station
- Investigation paperwork by Department of Labor paperwork completed
- Planning for June’s Wellness grilling event 06/05/2024
- Planning for Independence Day Celebration 07/03/2024
- Preparing for New Hire Orientation 08/28/2024
- Preparing to re-design Recruitment and Retention process
- Preparing for Wellness Walk Initiative “Walk the City”
- Preparing for ARC Blood Drives in September
- Preparing for City vs. County blood drive January 2025

Safety

- May City Hall Fire and Defibrillator Inspections.
- City Hall Safety Inspection
- Department of Labor visit at Train Station Facility
- Created a Safety Schedule of classes for Public Works till December.
- Assisted with Drug screening for Parks and Recreation summer staff
- Assisted with Workers Compensation claims while City Nurse was out of office
- May 30 – NCFF planning meeting
- Safety Inspection of the OLD Train Depot
- Safety and ACCIDENT Review Meeting canceled due to no accidents
- Claims with Gladfelter Insurance
- Assisting with HR on an investigation.
- Interviewing employees on an HR investigation
- Staying on top of insurance claims daily.
- Field Safety for private contractors
- Field Safety with crews
- Daily office duties

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 123 visits this month.

DRUG SCREENS = 29 TOTAL	
New Hire CDL: 0 New Hire non- CDL: 3 Promotion CDL: 0 Promotion non-CDL: 2	Post-Accident DOT: 0 Post-Accident Non- DOT: 0
Instant Drug Screens: 22	
Random Safety Sensitive Drug Screen: 1 Random Safety Sensitive Breath Alcohol Test: 0	Random DOT Drug Screens: 1 Random DOT Breath Alcohol Test: 1

Health Training Sessions:

- Vital signs=10
- 54 Annual Hearing Screens completed for Fire Department shifts May 23rd and 24th. "B" shift scheduled for June 14th
- Random, Promotion, and New Hire Drug screens
- FIT tests at WRF May 23rd and 28th (2 employees)
- BBP training for new WRF employee- May 1st

Meetings:

- Employee Wednesday Wellness Walks led by City Nurse every Wednesday 12:00-1:00 around Center Street
- American Red Cross blood drive at Public Works May 22nd (24 units collected)

Other health-related information pertinent to employees include:

- No reported COVID positive cases
- 1 OSHA recordable WC injury
- April Nurse Newsletter: "Thyroid Health Awareness" emailed and distributed to employees April 16th
- 4 employees began FMLA and 1 ended FMLA

MONTHLY STATISTICS

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	432	422	422	429	432								427
Employees – Part Time	106	109	112	114	134								115
Total Employees	538	531	534	543	566								542
Male	413	407	408	413	422								413
Female	125	124	126	130	144								130
Ethnicity – White (Not Hisp or Latino)	339	319	319	326	334								327
Ethnicity – Black or African American	182	181	184	186	196								186
Ethnicity – Hispanic or Latino	17	18	18	18	21								18
Ethnicity – Asian	4	4	4	4	4								4
Ethnicity – Other	8	9	9	9	11								9
Vacancies	32	32	31	33	31								32
Applications	240	289	303	502	381								343
Applicant Notices	97	216	179	168	352								202
New Hires	1	2	1	2	12								4
Promotions	1	5	1	1	1								2
Resignations	5	5	2	7	5								5
Retirements	3	0	0	0	1								1
Terminations - Involuntary	2	2	1	1	0								1
Turnover Rate	2.3%	1.7%	.01%	1.9%	1.4%								1.5%
Vehicle Accidents	2	2	1	1	0								1
Workers' Comp	2	4	1	1	3								2
Covid Related	9	2	1	0	0								2
Telework	14	14	14	14	14								14

MONTHLY STATISTICS

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Employees – FT & PPT	428	430	428	426	427	431	432	425	423	420	425	438	428
Employees – Part Time	92	89	91	94	110	121	125	126	123	121	121	108	110
Total Employees	520	519	519	520	538	552	557	551	546	541	546	546	538
Male	402	402	400	399	412	419	422	421	416	411	415	420	412
Female	118	117	119	121	126	133	135	130	130	130	131	126	126
Ethnicity – White (Not Hisp or Latino)	317	318	318	318	325	331	332	340	337	328	331	332	327
Ethnicity – Black or African American	179	173	172	175	183	188	193	182	180	183	185	185	182
Ethnicity – Hispanic or Latino	15	16	16	16	19	21	20	18	18	18	18	17	18
Ethnicity – Asian	4	4	4	3	3	3	3	3	3	3	4	4	3
Ethnicity – Other	7	7	8	8	8	9	9	8	8	8	8	8	8
Vacancies	39	45	41	41	37	37	38	38	38	32	29	26	37
Applications	137	389	354	320	185	138	363	538	339	311	217	135	286
Applicant Notices	43	90	218	173	63	127	185	341	95	426	218	32	168
New Hires	10	4	8	1	12	4	12	3	7	1	7	18	7
Promotions	0	0	0	0	10	1	3	7	2	2	6	0	3
Resignations	3	8	4	4	5	6	6	8	7	1	2	2	5
Retirements	1	1	1	1	0	0	0	0	0	1	0	1	1
Terminations - Involuntary	1	0	0	0	0	2	1	2	1	1	1	0	1
Turnover Rate	1.2%	2.1%	1.2%	1.2%	1.2%	1.9%	1.4%	2.4%	2.4%	.05%	.01%	.01%	1.3%
Vehicle Accidents	3	3	2	2	4	1	3	2	0	6	5	5	3
Workers' Comp	0	2	3	2	5	2	8	2	4	2	2	0	3
Covid Related	13	3	3	0	0	0	1	2	3	3	2	1	3
Telework	13	14	14	14	14	14	14	14	14	14	14	14	14

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

May 2024

Prepared By: Angela Price

Date Prepared: June 5, 2024

- Repaired fiber issue for one facility.
- Resolved Wi-Fi issue downtown.
- Updated video servers for security cameras.
- Completed copier replacements for two facilities.
- Completed adjustments after ArcGIS Domain Migration.
- Recruiting for two vacant positions.
- Security system & camera training for one staff member.
- Updated Garage software.
- Completed site prep, data connections, and programming for WRF gate project.
- Network training for one staff member.
- Setup for video/slide show at Union Station tours.
- Upgraded security certificates for servers.
- Updated Finance software.
- Completed PCI Compliance scans.
- Completed setup for wireless in Freedom Field.
- Completed setup for ArcGIS Monitor.
- IT staff attended training class.
- Updated Wireless Controller.
- Upgraded converged infrastructure.
- Upgraded mobile device management software.
- Updated Engineering and Public Works iPads.
- Five staff attended NCLGISA Spring Conference.
- Updated traffic ticketing notes.
- Updated Security Certificates.
- Updated ArcGIS Web Adapter.
- Updated Mobile Device Management software.
- Restored communications with a pump station.
- Updated PCs for SCADA System.
- Set up a kiosk for paying parking tickets at Public Safety.
- Trained GPD staff on processing parking tickets.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	801	817	708	965	592								777	3883
Tickets Closed	819	838	714	963	580								783	3914
Open Tickets	329	412	306	351	359								351	

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	825	719	842	692	730	689	710	722	694	847	676	585	728	8,731
Tickets Closed	776	840	805	694	694	778	746	701	693	769	696	576	731	8,770
Open Tickets	433	312	349	347	383	294	258	279	280	358	338	347	332	

INSPECTIONS

May 2024

Prepared By: Allen Anderson, Jr.

Date Prepared 06/05/24

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for May totaled \$10,304,619. New Residential permits are included in this valuation. Significant projects this month: Walmart remodel at 2908 US 70 Hwy West at \$2.5M and 6 new single-family dwellings at \$1.1M.

The valuation of all buildings (Residential & Commercial) permits totaled \$7,742,224. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$48,227. Of the permit fees collected for the month, \$4,350 was collected in technology fees. Plan review fees collected during the month totaled \$3,350. Business Registration fees collected totaled 1,000.

The Inspectors did a total of 735 inspections for the month. During the month of May, twelve (12) business inspections were completed. A total of 337 permits were issued for the month. Forty-five (45) plan reviews were completed for May.

2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$21.3	\$7.5	\$5.7	\$17.5	\$10.3								\$12.5
All Bldgs Valu. \$ (M)	\$11.4	\$3.8	\$2.5	\$11.7	\$7.7								\$7.4
New Residential \$ (M)	\$3.0	\$898K	\$624K	\$870K	\$1.1								\$1.3
Misc \$ (M)	\$10.0	\$3.6	\$3.2	\$5.8	\$2.6								\$5.0
Permit Fee \$ (K)	\$53	\$65	\$38	\$43	\$48								\$49
Inspections	798	741	918	738	735								786
Permits Issued	361	295	301	383	337								335
Plan Reviews	68	68	45	24	45								50
2023	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.7	\$43.8	\$23.8	\$9.2	\$10.4	\$7.6	\$36.5	\$59.7	\$11.8	\$19.5	\$20.3	\$27.6	\$23.2
All Bldgs Valu. \$ (M)	\$3.5	\$42.1	\$6.3	\$5.0	\$6.7	\$5.3	\$25.8	\$48.6	\$7.7	\$16.1	\$14.4	\$15.7	\$16.4
New Residential \$ (M)	\$1.5	\$652K	\$2.8	\$2.6	\$4.1	\$2.9	\$4.3	\$3.5	\$1.4	\$3.5	\$2.8	\$85K	\$2.5
Misc \$ (M)	\$4.2	\$1.7	\$17.5	\$4.2	\$3.7	\$2.3	\$10.7	\$11.2	\$4.2	\$3.4	\$5.9	\$11.8	\$6.7
Permit Fee \$ (K)	\$31	\$40	\$65	\$39	\$50	\$35	\$61	\$81	\$53	\$98	\$49	\$74	\$56
Inspections	511	517	626	542	717	781	709	747	827	887	780	676	693
Permits Issued	287	413	347	414	333	348	359	463	366	364	354	316	364
Plan Reviews	49	35	49	53	83	58	75	74	107	110	66	77	70

PARAMOUNT
May 2024
Prepared by: Adam Twiss
Date Prepared 6/10/2024

-----PARAMOUNT THEATRE-----

- **May activity included 23 rental/use days, including 22 public performances.**
 - Notable Activity:
 - Zeta Phi Beta Sorority
 - Tippy Toes Recital
 - Arts Co. Recital
 - Goldsboro Bellet Recital
 - A Step of Class Recital
 - Wayne Country Day Graduation
 - Robin Webster Recital
- **May cancelled/rescheduled programming includes 0 days, 0 public performances.**
- **On target to be under budget in expenses, over projections in revenue for fiscal year '24.**
- **Repairs, Maintenance, Issues:**
 - All Maintenance, Inspections, Licensing, and Service complete and up to date
 - Wheelchair lift replacement requested in 2025 budget, not yet approved.
 - HVAC controls upgrade requested in 2025 budget, not yet approved.

-----FINANCIAL-----

Expenses: \$64,071: Labor: \$44,447 / Operations: \$11,942 /Artist and Renter box office Payout: \$7682

Revenues: \$38,650: Tickets: \$22,061 / Building Rentals: \$15,186 / Concession: \$1403

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	FY 24 Total	Average
Exp	\$25,165	\$64,018	\$37,664	\$62,732	\$102,055	\$124,902	\$48,590	\$77,450	\$151,532	\$62,388	\$64,071		\$820,567	\$74,597
Rev	\$15,366	\$13,492	\$19,419	\$31,322	\$67,792	\$98,965	\$43,947	\$71,743	\$52,220	\$53,068	\$38,650		\$505,984	\$45,999
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY 23 Total	Average
Exp	\$47,039	\$34,677	\$52,943	\$64,232	\$38,325	\$149,481	\$63,274	\$46,490	\$66,591	\$75,399	\$100,423	\$110,336	\$849,210	\$70,768
Rev	-\$867	\$9,685	\$27,448	\$27,531	\$54,098	\$99,030	\$49,176	\$12,457	\$67,200	\$47,572	\$77,666	\$71,398	\$542,394	\$45,200

- Mahogany Tennis Tournament (80 participants)
- Youth Spring Sports season ongoing (Soccer, T-Ball, Coach Pitch and Baseball)
- Goldsboro Event Center (GEC) hosted seven (17) events during – **2210 guests** and (8) City of Goldsboro events – **600 guests.**
- GEC turn away 17= potential revenue not gained due to previous booking.
- **2,343 rounds of Golf This Month**
- Dillard Class of 1968 Golf Tournament
- 5/6 Council Tournament 5/23 92 PPL
- Day In The Park/ Specialized Recreation – 527participants
- **Senior Games concluded - 289 participants/Holly Grove Farms Trip**
- Senior Card Group Play at T.C. Coley Community Center – **99 participants.**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **149 participants.**
- Neighborhood watch meetings continue to be held at TC Coley Community Center
- Youth Karate Program at WA Foster Center in May met 2 dates – **57 participants.**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **245 visitors**
- Gym Open Play at WA Foster Center for Adults and Youth during March –**650 participants**
- Park Maintenance Staff continue to clean park restrooms and the restrooms at the HUB daily.
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff.

2024	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$6,484	\$26,818	\$10,194	\$15,938	\$19,325								\$15,751
Facility Usage	1488	1788	2,072	1850	2210								1483
Expenditures	\$14,632	\$34,260	\$19,026	\$12,484	\$18,058								\$19,692
WA Foster Recreation Center													
Program Revenue	\$710	\$380	\$570	\$490	\$430								\$516
Rental Revenue	\$425	\$1,050	\$1,190	\$1,475	\$3,462								\$1520
Facility Usage	3368	2166	2305	2383	2,708								2,586
Expenditures	\$14,075	\$14,460	\$14,225	\$14,470	14,980								\$14,442
T.C. Coley Community Center													
Program Revenue	\$1,742	\$1,271	\$787	\$433	\$586								\$963
Rental Revenue	\$570	\$1,150	\$835	\$530	\$490								\$715
Facility Usage	343	750	537	542	407								515
Expenditures	\$5,662	\$5,866	\$5,780	\$5,905	\$5,205								\$5,683
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Facility Usage	168	144	126	138	527								220
Expenditures	\$2,364	\$2,952	\$3,298	\$3,116	\$5,160								\$3,374
Senior Programs & Pools													
Program Revenue	\$0	\$0	\$125	\$0	\$50.00								\$35
Rental Revenue	\$0	\$0	\$0	\$0	\$0								\$0
Facility Usage	113	170	211	142	289								693
Expenditures	\$2,475	\$2,594	\$ 3,685	\$3,980	\$4,140								\$3,374
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$14,100	\$15,090	\$19,807	\$60	\$6,500								\$11,111
Rental Revenue	\$0	\$0	\$1,325	\$0	\$375								\$340
Facility Usage	36,489	37,080	37,195	39,417	41,484								38,333
Expenditures	\$16,198	\$16,363	\$16,420	\$16,865	\$17,676								\$16,704
Golf Course													
Revenues	\$36,586	\$53,758	\$62,463	\$80,212	\$81,257								\$62,855
Expenditures	\$48,038	\$52,214	\$52,886	\$47,582	\$78,744								\$55,892
Rounds of Golf	938	1487	1493	2,675	2343								1,787
Net	-\$11,452	\$1,544	\$9,577	\$32,629	\$2,512								\$6,962
Special Events													
Revenues / Sponsorships	\$0	\$2,430	\$0	\$0	\$1,650								\$816
Participation	0	454	1,606	1,094	110								652
Expenditures	\$0	\$4,080	\$536	\$760	\$1,700								\$1,415
TOTAL REVENUE													
TOTAL REVENUE	\$60,617	\$101,947	\$97,296	\$99,138	\$109,798								\$93,759
TOTAL EXPENSES													
TOTAL EXPENSES	\$103,444	\$132,789	\$115,856	105,162	\$145,663								\$120,582
TOTAL REVENUE FOR THE YEAR			\$468,796										
TOTAL EXPENSES FOR THE YEAR			\$602,914										

2023	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Goldsboro Event Center													
Rental Revenue	\$21,154	\$17,487	\$22,241	\$18,705	\$11,441	\$11,359	\$12,152	\$30,435	\$9,465	\$9,609	\$13,162	\$18,076	\$16,274
Facility Usage	1250	1975	1802	3225	2065	2165	2016	2536	1921	1315	1400	1985	1971
Expenditures	\$6,742	\$8,122	\$7,537	\$6,475	\$13,627	\$17,384	\$8,527	\$9,749	\$14,049	\$22,354	\$65,822	\$23,045	\$16,953
W. A. Foster Recreation Center													
Program Revenue	\$2,860	\$2,977	\$2,195	\$1,170	\$1,165	\$14,570	\$825	\$230	\$1,210	\$1,180	\$630	\$520	\$2,461
Rental Revenue	\$948	\$1,827	\$2,918	\$1,088	\$625	\$308	\$2,195	\$603	\$1,085	\$1,695	\$1,013	\$238	\$1,212
Facility Usage	2633	1632	2022	2651	2983	1546	2077	1942	2013	2935	2650	1834	2243
Expenditures	\$6,989	\$12,076	\$12,603	\$11,993	\$8,585	\$26,741	\$19,668	\$17,541	\$10,287	\$10,179	\$10,033	\$9,940	\$13,053
T. C. Coley Community Center													
Program Revenue	\$497	\$1,130	\$539	\$280	\$250	\$167	\$211	\$237	\$200	\$164	\$117	\$220	\$334
Rental Revenue	\$1,890	\$720	\$450	\$450	\$450	\$1,015	\$1,015	\$80	\$490	\$710	\$550	\$450	\$689
Facility Usage	197	73	170	193	210	154	177	197	175	314	218	199	190
Expenditures	\$1,874	\$1,379	\$2,203	\$3,934	\$6,644	\$14,466	\$6,706	\$9,164	\$6,005	\$6,258	\$5,127	\$6,166	\$5,827
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$36	\$18	\$0	\$0	\$0	\$124	\$0	\$15
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	190	182	98	98	45	74	166	184	134	373	126	94	147
Expenditures	\$7,618	\$8,447	\$6,350	\$6,729	\$7,462	\$11,736	\$8,627	\$5,612	\$4,477	\$5,627	\$2,856	\$4,180	\$6,643
Senior Programs & Pools													
Program Revenue	\$0	\$185	\$0	\$140	\$11	\$4,082	\$8,749	\$3,408	\$930	\$0	\$455	\$595	\$1,546
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$400	\$875	\$700	\$774	\$0	\$0	\$0	\$229
Facility Usage	166	251	295	210	212	2383	2720	2025	175	164	158	142	742
Expenditures	\$3,749	\$5,489	\$4,688	\$3,818	\$5,927	\$20,543	\$21,611	\$15,760	\$5,088	\$1,245	\$3,103	\$3,057	\$7,777
Athletics, Field & Picnic Shelters, Bryan MSCX													
Program Revenue	\$65	\$32,120	\$23,050	\$1,142	\$5,780	\$2,565	\$45	\$25,540	\$1,605	\$5,000	\$9,920	\$4,520	\$9,729
Rental Revenue	\$6,136	\$0	\$85	\$0	\$900	\$0	\$0	\$1,950	\$450	\$350	\$0	\$300	\$848
Facility Usage	17550	19750	21900	22350	36285	21222	14380	15290	20025	25168	31089	32789	23150
Expenditures	\$4,917	\$9,557	\$10,461	\$10,886	\$10,456	\$33,132	\$7,678	\$14,900	\$12,629	\$64,318	\$18,436	\$14,576	\$17,662
Golf Course													
Revenues	\$37,930	\$32,709	\$55,850	\$48,454	\$56,560	\$73,812	\$61,821	\$63,590	\$57,788	\$52,418	\$41,483	\$38,898	\$51,776
Expenditures	\$63,976	\$35,563	\$52,218	\$36,482	\$53,315	\$60,208	\$31,528	\$83,528	\$46,397	\$56,788	\$315,953	\$67,229	\$75,265
Rounds of Golf	1200	1592	2788	1941	2309	2120	2110	2076	2153	1825	1227	1079	1868
Net	-\$26,046	-\$2,854	\$3,632	\$11,972	\$3,245	\$13,603	\$30,293	-\$19,938	\$11,391	-\$4,370	\$274,470	\$28,331	-\$23,489
Special Events													
Revenues / Sponsorships	\$0	\$2,000	\$0	\$0	\$1,600	\$1,730	\$1,659	\$0	\$0	\$285	\$0	\$0	\$606
Participation	0	200	70	152	160	101	101	0	0	42	55	7500	698
Expenditures	\$18	\$911	\$511	\$94	\$3,170	\$2,194	\$1,551	\$0	\$0	\$1,443	\$2,151	\$1,649	\$1,141
TOTAL REVENUE	\$71,480	\$91,155	\$107,328	\$71,429	\$78,782	\$110,044	\$89,565	\$126,773	\$73,997	\$71,411	\$67,454	\$63,817	\$85,270
TOTAL EXPENSES	\$95,883	\$81,544	\$96,571	\$80,411	\$109,186	\$186,404	\$105896	\$156,254	\$98,932	\$168212	\$423481	\$129842	\$144,385
TOTAL REVENUE FOR THE YEAR			\$1,023,235										
TOTAL EXPENSES FOR THE YEAR			\$1,732,616										

Prepared by: Nya Watson

General Tasks

Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff continues compliance with the NCGS Legislative 160D updates. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports.

[illegible]

GOLDSBORO POLICE DEPARTMENT

May 2024

Prepared By: Michael D. West

Date Prepared: June 4, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for May 2023 was 226, compared to 226 for May 2024.

Property with an estimated value of \$360,235 was reported stolen, while property with an estimated value of \$146,246 was recovered and property damaged was \$27,354.

Officers arrested 103 people and issued 320 citations during the month. There were 9 drug-related charges.

There were 5 report(s) of assault(s) on officer(s).

Revenue collected for May 2024 included:

Police Reports	\$ 686.00
Fingerprints	\$ 20.00
Special Events	\$ 200.00
Total	\$ 906.00

PART I CRIME COMPARISON & TREND														
2024	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	1	0	0	3	1								5	
Rape	3	0	0	1	1								5	
Robbery	3	2	6	1	0								12	
Aggravated Assault	21	15	20	13	21								90	
Breaking & Entering	22	38	23	21	33								137	
Larceny	159	96	145	114	156								670	
Motor Vehicle Theft	10	6	13	8	14								51	
Arson	0	0	2	0	0								2	
TOTALS	219	157	209	161	226								972	
2023	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	
OFFENSE														
Homicide	0	0	1	2	2	0	0	0	0	3	0	2	10	
Rape	0	2	1	2	0	0	0	0	0	0	2	1	8	
Robbery	2	1	4	1	5	4	2	6	4	4	6	9	48	
Aggravated Assault	15	17	26	16	20	17	23	23	22	22	28	17	246	
Breaking & Entering	22	16	12	18	29	24	30	28	27	25	39	30	300	
Larceny	112	88	110	114	160	148	135	162	131	153	137	142	1592	
Motor Vehicle Theft	10	10	16	12	9	9	23	22	16	16	16	13	172	
Arson	0	0	0	0	1	0	0	0	2	1	2	0	6	
TOTALS	161	134	170	165	226	202	213	241	202	224	230	214	2382	

PUBLIC UTILITIES DEPARTMENT

May 2024

Prepared By: Robert Sherman

Date Prepared: June 7, 2024

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly. Currently at 42% capacity.
- Capital Projects: Replacements of the ATSS at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- The intake structure screen at the Neuse River has damage to it and needs to be replaced. Staff are in the process of contracting with engineering service (Hazen and Sawyer for design, permitting, and putting this repair and dredging out for bid.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for April is 8.11-MGD. The yearly average flow for the WRF is 8.75-MGD. This puts the WRF at 62% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF is fully staffed, and 3 poisons are seeking certification.
- Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.

Compost Facility

- Five hundred and forty-two cubic yards of compost and mulch were sold in May 2024.
- 2 Compost operators with no Class B driver's license, but the Compost Facility is fully staffed.
- Capital Project: Construction of Bay 8 enclosure contract has been awarded.
- The engine for the wood grinder has malfunction and needs to be replaced. Staff have obtained the contract and PO. The engine has been ordered shipping of the engine should be here the beginning of June.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2024 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.95	5.88	5.84	5.97	6.05								5.94
Sewer**	10.63	8.17	8.91	7.91	8.11								8.75
Compost	161	866	970	1156	542								739

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

2023 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Average
Water*	5.82	5.80	6.32	5.35	5.58	6.76	6.29	6.30	6.04	6.10	5.96	5.69	6.00
Sewer**	7.23	9.94	7.81	9.94	8.64	7.87	9.69	8.82	9.76	7.27	7.33	9.59	8.66
Compost	163	358	835	1509	888	866	822	845	226	1432	659	367	748

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

May 2024

Prepared by: Jamie Stanley

Date Prepared: 07 June 2024

Monthly Highlights

Buildings & Grounds: Buildings & Grounds: Mowed 10 vacant lots and street ROWs. Supported 3 Center St. Jams, Foodie Friday, Three Eagles Beer and Wine Festival and setup/remove stage for Goldsboro High Graduation.

Distribution & Collections: Call duty responded to 20 after hour calls--total of 30.5 hours. Completed 95 work orders.

Streets & Stormwater: Repaired 74 potholes, 6 trees in roadway, 97 sq. yds. concrete sidewalk. 7,810 LF of small ditches cleaned, Swept 369 curb miles, Jet Rod 150 LF storm pipe, cleaned 4 Manholes and 2 Catch Basins, 8 Hours of Call Duty. Repaired 2 storm water cave ins, Virginia Steet stormdrain project at 70% complete.

Departments		2024												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	17.5	8.5	18.7	16.9	62.4								24.8
	Lines Camera'd (1000-ft)	1.8	2.4	1.1	1.8	2.7								2.0
	Water Repairs	52	25	18	22	22								27.8
	Sewer Repairs	21	16	13	20	19								17.8
	Hydrants Replaced/Fixed	1	3	1	2	3								2.0
	Meter Install/Changed	5	5	1	7	5								4.6
Bldg & Grounds	Radio, Electrical, Bldg	33	37	29	30	13								28.4
	ROW Mowing (ac)	0	0	0	20	21								8.2
	City-Owned Lots Mowing (ac)	15	10	35	25	10								19.0
Garage	Total Work Orders	248	255	235	207	248								238.6
Solid Waste	Refuse (x1000 tons)	1.11	1.03	1.02	1.18	1.25								1.119
	Recyclables (tons)	19	15	16	0	0								10.0
	Leaf-n-Limbs (x1000 tons)	0.8	0.8	0.5	0.5	0.7								0.662
Cemetery Funerals		6	2	3	1	6								3.6
Street & Storm	Utility Cut Repairs	2	15	51	40	14								24.4
	Pot Hole Repairs	73	62	100	188	74								99.4
	Streets Swept (miles)	270.4	300	310	356.1	369.9								321.3
	Pipe&Open Ditch Maint(1000-ft)	0.35	8.30	4.03	8.46	0.77								4.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	5.08	7.81								2.6
	Storm Pipe Repairs	6	4	4	7	2								4.6
		2023												
Distribution & Collections	Utility Line Maint (1000-ft)	10.7	17.6	11.3	9.8	19.0	20.0	24.5	20.7	16.4	19.2	23.1	7.4	16.6
	Lines Camera'd (1000-ft)	1.6	5.2	3	3.3	4.6	3.7	2.5	3.4	2.0	1.1	1	1	2.7
	Water Repairs	30	22	23	24	31	16	21	23	17	29	36	24	24.7
	Sewer Repairs	12	12	18	16	24	10	17	24	11	13	17	18	16.0
	Hydrants Replaced/Fixed	12	3	5	3	2	3	5	1	1	3	4	3	3.8
	Meter Install/Changed	3	5	8	5	4	8	6	4	7	6	4	3	5.3
Bldg & Grounds	Radio, Electrical, Bldg	49	61	63	33	44	39	39	28	42	27	45	28	41.5
	ROW Mowing (ac)	0	0	0	61	91	82	97	104	51	10	0	0	41.3
	City-Owned Lots Mowing (ac)	0	15	69	75	276	102	67	103	166	60	20	0	79.4
Garage	Total Work Orders	249	207	265	245	279	213	228	232	228	230	184	147	225.6
	Total Fuel Cost (x1000)	\$ 79	\$ 74	\$ 76	\$ 75	\$ 86	\$ 77	\$ 87	\$ 92	\$ 79	\$ 74	\$ 53	\$ 61	76.1
Solid Waste	Refuse (x1000 tons)	1.08	0.91	1.10	0.98	1.08	1.03	1.11	1.14	1.04	1.07	1.00	1.10	1.1
	Recyclables (tons)	0	38	0	37	71	56	39	13	23	0	29	40	28.9
	Leaf-n-Limbs (x1000 tons)	0.9	0.8	0.6	0.6	0.5	0.5	0.4	1.0	0.7	0.7	0.7	0.8	0.7
Cemetery Funerals		5	4	5	5	4	0	1	1	3	5	0	6	3.3
Street & Storm	Utility Cut Repairs	9	8	23	17	32	20	15	25	11	5	4	0	14.1
	Pot Hole Repairs	70	65	105	145	113	110	88	40	34	153	92	195	100.8
	Streets Swept (miles)	49.7	102	170.8	130.2	190	196.5	229.2	275.9	277	300	254.6	208.4	198.7
	Pipe&Open Ditch Maint(1000-ft)	4.05	2.07	2.16	2.43	0.00	0.40	0.38	1.95	1.29	4.1	1.43	0.4	1.7
	Ditch mowing (1000-ft)	0.00	2.85	0.00	0.00	50.48	7.91	3.68	11.80	18.41	15.56	25.16	0.00	11.3
	Storm Pipe Repairs	1	3	1	7	4	0	3	1	1	3	3	3	2.5

- Total hotel revenue generated in April was \$2,346,799 which is down -3.3% YOY. May revenue has not been yet released.
- Organic traffic increased 97% year over year and site visibility climbed 9%. Organic sessions increased 27% in April compared to the previous month. "things to do in goldsboro nc" increased 1 position to #1. May numbers not yet available.
- SJAFB Tour attendees - 31
- National Travel and Tourism week activities – Proclamation by the City, I-95N Travel Day
- Attended Foodie Friday at the Hub – 5/3/24
- Amanda met with IT at new office location to review IT needs
- Monthly GTC/TDA Meeting

City Occupancy Tax Collections

May Figures Have Not Been Released

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2023-24	\$90,771	96,122	\$82,030	\$83,980	\$88,871	\$64,393	\$92,315	\$69,845	\$72,017	\$78,978				\$83,835
2022-23	\$77,698	\$88,942	\$92,884	\$105,264	\$98,050	\$90,136	\$70,276	\$64,615	\$81,123	\$88,849	\$86,324	\$100,0	\$1,044,224	\$87,018

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Adoption of the Annual Operating Budget Ordinance for Fiscal Year 2024-25

BACKGROUND: G.S. §159-13 requires that the governing board adopt a budget ordinance prior to July 1 to make appropriations and levy the taxes for the budget year. Specifically, the budget ordinance establishes the property tax rate and any special taxes which may be levied during a fiscal year, such as the Special Downtown Municipal District Tax. Other fees and charges levied by the City are also described within the contents of this document.

The major emphasis of a budget ordinance is to identify by fund the estimated revenues a municipality anticipates collecting during a fiscal year and to delineate by fund and major program how these monies shall be appropriated. The budget ordinance may also describe any special authorizations granted to the Budget Officer.

DISCUSSION: Passage of the budget ordinance is an annual occurrence. No budget for the fiscal year can be implemented without the formal adoption of the provisions of this document. The budget ordinance reflects the decisions made by the City Council during its budget reviews and discussion. The budget ordinance assures compliance with all pertinent state fiscal laws. It must show an exact balance between revenues and expenditures. If circumstances do not warrant the adoption of this document by the prescribed date, an interim budget must be approved by the governing body. The specific authorizations granted to the Budget Officer are the same as were delegated in Fiscal Year 2023-24 that relate to the reallocation of departmental appropriations, interdepartmental transfers, and interfund loans and transfers. Also, the Finance Director and Assistant Finance Director are authorized to sign all pre-audit certifications for budgetary appropriations as required by G.S. 159-28.

Council met with staff on several occasions to discuss the FY2024-25 recommended budget. During those sessions, Council discussed increases to water and sewer rates by 7%, and a property tax increase of \$0.15 from \$.73 cents to \$.88 cents per \$100 of valuation. Based on these meetings and feedback from City Council the following changes were made.

REVENUE HIGHLIGHTS

The proposed adopted budget presented here reflects the following revenue changes:

- General Fund - The property tax rate will increase from \$0.73 cents per \$100 valuation to \$0.825 cents per \$100 valuation. This is an increase of \$0.095 cents. The property tax was increased in FY2021-22 by 3 cents to help build fund balance and was the first property tax increase since FY2008-09. The property tax was increased in FY2023-24 by \$0.05. The property tax for the Downtown Municipal Service District remains the same at \$0.235 per \$100 valuation.
- General Fund - Fund balance appropriation – There is an appropriation of fund balance of \$1,992,251.94 presented in the proposed adopted budget. The appropriation helps to offset the property tax increase by \$0.086 cents to allow for the proposed property tax increase of \$0.095.
- Utility Fund – The budget incorporates multiple rate changes for all water and sewer rates ranging from 5% to 20% and are detailed in the rate resolution presented for adoption.
- Utility Fund - Fund balance appropriation – There is an appropriation of fund balance of \$503,944.26.

EXPENDITURE HIGHLIGHTS

The proposed adopted budget presented here reflects the following expenditure highlights:

General Fund-Agency Support

An allocation of \$50,000.00 has been established in Agency Support. Council authorized the use of the United Way to coordinate and recommend the allocation of the agency support at a cost of 10% of the allocation amount. When the United Way has completed its process and forwarded a recommended list of agency funding, staff will bring a budget amendment back to Council to approve the line item appropriation by agency. Agency support in the amount of \$15,000.00 has been set aside as unallocated to comply with Senate Bill 473, Enhance Local Government Transparency Act, signed into law December 9, 2021. Separate budget amendments will be presented for each agency as needed so Council serving on the board or commission will be able to recuse themselves from voting on the funding.

Position Allocation

	FTE Count
FY23-24 Adopted	486
Elected Officials	7
Added During FY24	1
FY23-24 Adjusted Adopted	494
FY24-25 Manager Recommended	489
Elected Officials	7
FY24-25 Proposed Adopted	496

A total of two full time positions were recommended.

Community Relations & Development	Community Development Specialist
Planning	Minimum Housing Inspector

Permanent part-time employees will be reduced from 11 to 10.

Salaries & Benefits

The public safety pay increases for police and fire are included in the attached proposed budget ordinance. The approximate cost of the public safety pay increases is \$3.427M, would represent approximately \$0.147 cents on the property tax rate.

Included in the FY2024-25 proposed adopted budget is a 2.5% cost of living adjustment for all full-time and permanent part-time employees that are employed on June 26, 2024. The raise will be effective on July 10, 2024 which begins the first full payroll in FY25 in biweekly payroll 15 which will be paid on July 26th. The total approximate cost of the COLA is \$656K.

A net bonus of \$400 (full-time) and \$200 (permanent part-time) for eligible employees is budgeted and will be paid the first non-payroll week after Thanksgiving (tentative date Friday, December 6th). Employees who are on probation will receive half the amount. The total approximate cost of the bonus is \$324K.

The deferred compensation plan 401(k) remains at 5% for sworn officers and 4% for all other employees. LGERS retirement contribution for employees remains at 6%, and employer contributions are set at 13.66% non-LEO and 15.24% LEO.

Contingency

Contingency appropriations are as follows:

Fund	Amount
General Fund	0
Stormwater Fund	9,790
Downtown District Fund	0
Utility Fund	0
Occupancy Tax Fund	118,899
General Fund Capital Reserve	1,000
Total Contingency Appropriation	129,689

As required by G.S. §159-11, the Budget Officer submitted to the governing board a balanced recommended budget with the required components on May 15, 2024, ahead of the statutory deadline of June 1, 2024. The filing of the recommended budget was also properly advertised in the Goldsboro-News Argus on May 11, 2024, and an electronic copy of the budget was delivered to the City Clerk and made available online on the City's website. Further, the Council conducted a public hearing on June 3, 2024, at the 7:00 pm meeting, and conducted budget work sessions on May 20th, May 28th, and June 5th. Finally, there has been at least 10 days between the presentation of the recommended budget (May 15th) and the tentative adoption of the budget ordinance (June 17th).

A summary of the changes that were made as a result of the meetings with Council and requested by the City Manager's office are attached.

Summary of FY2024-25 Budget

SUMMARY	REVENUES	APPROPRIATIONS
General Fund	\$ 55,395,166	55,395,166
Stormwater Fund	1,697,831	1,697,831
Utility Fund	25,643,733	25,643,733
Downtown Special District Fund	100,225	100,225
Occupancy Tax Fund	1,362,861	1,362,861
General Fund Capital Reserve	1,000	1,000
Cemetery Perpetual Care Fund	53,105	53,105
Utility Fund Capital Reserve	-	-
System Development Fees Capital Reserve	280,000	280,000
Fuel System Internal Service Fund	1,361,421	1,361,421
TOTAL BUDGET FY24-25	\$ 85,895,342	\$ 85,895,343

A published copy of the final Adopted Budget for FY2024-25 will be produced and furnished to Council and available on our website as soon as possible.

RECOMMENDATION:

By motion it is recommended that City Council:

1. Adopt the attached Budget Ordinance for the Fiscal Year 2024-25 including the Manual of Fees and Charges.

Date: 6/16/2024


Catherine F. Gwynn, Finance Director

Date: 6/17/24


Matthew S. Livingston, Interim City Manager



FY24-25 Budget Summary by Fund

Operating Fund		FY24 Adopted		6/30/24		Manager		ADOPTED
		FY23 Actuals	Budget Original 6/20/23	FY24 Amended Budget Dec 31	Estimated Actuals (JUN24)	FY24-25 Dept Request (DEPT)	Submitted 5/15/24 (MGR02)	
11-General Operating	Revenues	\$46,453,581	\$49,622,612	\$52,776,992	\$47,586,246	\$48,506,713	\$55,931,496	\$55,395,166
	Expenditures	\$40,917,225	\$49,622,612	\$52,776,992	\$51,050,013	\$63,193,098	\$55,931,496	\$55,395,166
General Fund	Surplus/(Deficit)	\$5,536,356	(\$0)	\$0	(\$3,463,767)	(\$14,686,386)	(\$0)	\$0
1110-Capital Reserve	Revenues	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000
	Expenditures	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000
General Fund Capital Reserve	Surplus/(Deficit)	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0
1113-COG Cemetery Perpetual Care Fund	Revenues	\$0	\$0	\$0	\$0	\$53,105	\$53,105	\$53,105
	Expenditures	\$0	\$0	\$0	\$0	\$53,105	\$53,105	\$53,105
COG Cemetery Perpetual Care Fund	Surplus/(Deficit)	\$0	\$0	\$0	\$0	(\$0)	\$0	\$0
15-Stormwater Fund	Revenues	\$2,041,320	\$1,934,200	\$2,070,655	\$1,723,656	\$1,722,000	\$1,697,831	\$1,697,831
	Expenditures	\$1,904,155	\$1,934,200	\$2,070,655	\$1,869,037	\$2,426,357	\$1,697,831	\$1,697,831
Stormwater Fund	Surplus/(Deficit)	\$137,165	\$0	\$0	(\$145,381)	(\$704,357)	\$0	\$0
61-Utility Fund	Revenues	\$23,750,002	\$23,409,993	\$26,899,901	\$23,924,270	\$25,182,356	\$25,698,254	\$25,643,733
	Expenditures	\$15,832,248	\$23,409,993	\$26,899,901	\$21,319,954	\$30,322,264	\$25,698,254	\$25,643,733
Utility Fund	Surplus/(Deficit)	\$7,917,754	\$0	\$0	\$2,604,316	(\$5,139,908)	\$0	\$0
6110-Utility Fund Cap. Res.	Revenues	\$1,506,129	\$100,000	\$100,000	\$0	\$0	\$0	\$0
	Expenditures	\$1,179,402	\$100,000	\$100,000	\$367,100	\$0	\$0	\$0
Utility Fund Cap. Res.	Surplus/(Deficit)	\$332,727	\$0	\$0	(\$367,100)	\$0	\$0	\$0
6111-System Devel. Fees Cap. Res.	Revenues	\$0	\$0	\$449,600	\$215,619	\$280,000	\$280,000	\$280,000
	Expenditures	\$0	\$0	\$449,600	\$215,619	\$280,000	\$280,000	\$280,000
SDF Utility Fund Cap. Res.	Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
70-Downtown Special District Fund	Revenues	\$105,744	\$102,683	\$112,215	\$105,016	\$100,225	\$100,225	\$100,225
	Expenditures	\$86,402	\$102,683	\$112,215	\$104,183	\$100,225	\$100,225	\$100,225
Downtown Goldsboro Special District Fund	Surplus/(Deficit)	\$19,342	\$0	\$0	\$833	\$0	\$0	\$0
95-Occupancy Tax Fund	Revenues	\$1,242,732	\$1,465,450	\$1,465,450	\$1,296,724	\$1,349,857	\$1,349,857	\$1,362,861
	Expenditures	\$1,174,653	\$1,465,450	\$1,465,450	\$1,249,318	\$1,349,857	\$1,349,857	\$1,362,861
Occupancy Tax Fund	Surplus/(Deficit)	\$68,079	\$0	\$0	\$47,406	(\$0)	\$0	\$0
6021-Fuel System Int. Svc. Fd	Revenues	\$0	\$0	\$0	\$0	\$1,361,421	\$1,361,421	\$1,361,421
	Expenditures	\$0	\$0	\$0	\$0	\$1,361,421	\$1,361,421	\$1,361,421
Fuel System Internal Svc. Fd.	Surplus/(Deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL ALL FUNDS	Revenues	\$75,188,458	\$76,635,938	\$83,875,813	\$74,852,531	\$78,558,677	\$86,473,189	\$85,895,343
	Expenditures	\$61,088,085	\$76,635,938	\$83,875,813	\$76,175,223	\$89,087,328	\$86,473,189	\$85,895,343
Surplus/(Deficit)		\$14,012,373	(\$0)	\$0	(\$1,322,692)	(\$20,528,651)	\$0	\$0

City of Goldsboro

Final Revisions Manager Recommended to Proposed Adopted FY25 Budget

GENERAL FUND					
<u>General Fund Expenditures</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total General Fund Expenditures	\$ 55,931,496.18				\$ 55,931,496.18
Cut Health Insurance increase from 10% to 4%		\$ (215,360.00)			\$ (215,360.00)
Savings 2 Months - New CD Position Sal & Ben		\$ (10,138.88)			\$ (10,138.88)
Savings 3 Months - New Minimum Housing Position Sal & Ben		\$ (12,046.30)			\$ (12,046.30)
Cut Capital Not Financed		\$ (55,000.00)			\$ (55,000.00)
Add - Equipment Storage Shed at Cemetery		\$ 42,000.00			\$ 42,000.00
Reduce CMO - Consultant Fees		\$ (5,000.00)			\$ (5,000.00)
Reduce CMO - Dues & Subscriptions memberships		\$ (800.00)			\$ (800.00)
Reduce DD - flags for Walnut & Carolina		\$ (8,000.00)			\$ (8,000.00)
Increase DD - missed recurring building maintenance		\$ 750.00			\$ 750.00
Employee \$400 Net Bonus (NOT included in Manager's Recommended)			\$ 270,104.38		\$ 270,104.38
NPO Funding (United Way) - Cut 50%			\$ (45,000.00)		\$ (45,000.00)
NPO Funding (United Way) - Cut 50%			\$ (5,000.00)		\$ (5,000.00)
Comprehensive Land Use Plan (Planning) - Cut 50%			\$ (87,500.00)		\$ (87,500.00)
Pavement Condition Index (PCI) - Add Funding \$75K			\$ 75,000.00		\$ 75,000.00
Friends of Seymour (Council) - Cut to \$8,500			\$ (7,625.00)		\$ (7,625.00)
Wayne Co Chamber of Commerce - Add Funding @ \$15K			\$ 15,000.00		\$ 15,000.00
Reimbursed by HUD Grant Funding CD Position			\$ (71,538.83)		\$ (71,538.83)
Reduce Operational Supplies (Council)				\$ (5,000.00)	\$ (5,000.00)
Reduce Clothing Allowance (Council)				\$ (1,076.50)	\$ (1,076.50)
Reduce Consultant Services (Appraisals) (City Manager)				\$ (5,000.00)	\$ (5,000.00)
Reduce Clothing Allowance (City Manager)				\$ (375.93)	\$ (375.93)
Reduce for Health Insurance 4% to 0% increase				\$ (382,600.00)	\$ (382,600.00)
Reduce Property Tax Collection Fees				\$ (17,279.00)	\$ (17,279.00)
Reduce Property Tax Collection Fees NCVTS				\$ (5,844.00)	\$ (5,844.00)
Transfer to General Fund Capital Reserve				\$ 1,000.00	\$ 1,000.00
Totals - General Fund Expenditures	\$ 55,931,496.18	\$ (263,595.18)	\$ 143,440.55	\$ (416,175.43)	\$ 55,395,166.12
<u>General Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total General Fund Revenues	\$ 32,030,303.18				\$ 32,030,303.18
Property Tax Revenue	\$ 20,597,452.00			\$ (1,287,341.00)	\$ 19,310,111.00
Property Tax Revenue NCVTS	\$ 2,200,000.00			\$ (137,500.00)	\$ 2,062,500.00
Fund Balance Appropriated	\$ 1,103,741.00		\$ 846,510.94		\$ 1,950,251.94
Fund Balance Reserved - Cemetery Care Reserve		\$ 42,000.00			\$ 42,000.00
Totals - General Fund Revenues	\$ 55,931,496.18	\$ 42,000.00	\$ 846,510.94	\$ (1,424,841.00)	\$ 55,395,166.12
Net (Deficit)/Surplus	\$ -	\$ 305,595.18	\$ 703,070.39	\$ (1,008,665.57)	\$ -

City of Goldsboro
Final Revisions Manager Recommended to Proposed Adopted FY25 Budget

GENERAL FUND CAPITAL RESERVE FUND

<u>General Fund Capital Reserve Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total General Fund Capital Reserve Fund Expenditures	\$ 1,000.00				\$ 1,000.00
Contingency	\$ -				\$ -
Totals - General Fund Capital Reserve Fund Expenditures	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
<u>General Fund Capital Reserve Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total General Fund Capital Reserve Fund Revenues	\$ 1,000.00				\$ 1,000.00
Fund Balance Appropriated	\$ -				\$ -
Totals - General Fund Capital Reserve Fund Revenues	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

CEMETERY PERPETUAL CARE FUND

<u>Cemetery Perpetual Care Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Cemetery Perpetual Care Fund Expenditures	\$ 53,105.24				\$ 53,105.24
Contingency	\$ -				\$ -
Totals - Cemetery Perpetual Care Fund Expenditures	\$ 53,105.24	\$ -	\$ -	\$ -	\$ 53,105.24
<u>Cemetery Perpetual Care Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total Cemetery Perpetual Care Fund Revenues	\$ 53,105.24				\$ 53,105.24
Fund Balance Appropriated	\$ -				\$ -
Totals - Cemetery Perpetual Care Fund Revenues	\$ 53,105.24	\$ -	\$ -	\$ -	\$ 53,105.24
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

STORMWATER FUND

<u>Stormwater Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Stormwater Fund Expenditures	\$ 1,697,831.00				\$ 1,697,831.00
Cut Health Insurance increase from 10% to 4%		\$ (5,808.00)			\$ (5,808.00)
Employee \$400 Net Bonus (NOT included in Manager's Recommended)			\$ 7,237.88		\$ 7,237.88
Reduce for Health Insurance 4% to 0% increase				\$ (11,220.00)	\$ (11,220.00)
Contingency	\$ -			\$ 9,790.12	\$ 9,790.12
Totals - Stormwater Fund Expenditures	\$ 1,697,831.00	\$ (5,808.00)	\$ 7,237.88	\$ (1,429.88)	\$ 1,697,831.00
<u>Stormwater Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total Stormwater Fund Revenues	\$ 1,697,831.00				\$ 1,697,831.00
Fund Balance Appropriated	\$ -				\$ -
Totals - Stormwater Fund Revenues	\$ 1,697,831.00	\$ -	\$ -	\$ -	\$ 1,697,831.00
Net (Deficit)/Surplus	\$ -	\$ 5,808.00	\$ (7,237.88)	\$ 1,429.88	\$ -

City of Goldsboro

Final Revisions Manager Recommended to Proposed Adopted FY25 Budget

UTILITY FUND					
<u>Utility Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Utility Fund Expenditures	\$ 25,698,254.00				\$ 25,698,254.00
Cut Health Insurance increase from 10% to 4%		\$ (35,904.00)			\$ (35,904.00)
Employee \$400 Net Bonus (NOT included in Manager's Recommended)			\$ 44,743.26		\$ 44,743.26
Reduce for Health Insurance 4% to 0% increase				\$ (63,360.00)	\$ (63,360.00)
Contingency	\$ -				\$ -
Totals - Utility Fund Expenditures	\$ 25,698,254.00	\$ (35,904.00)	\$ 44,743.26	\$ (63,360.00)	\$ 25,643,733.26

<u>Utility Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Utility Fund Revenues	\$ 25,139,789.00				\$ 25,139,789.00
Fund Balance Appropriated	\$ 558,465.00			\$ (54,520.74)	\$ 503,944.26
Totals - Utility Fund Revenues	\$ 25,698,254.00	\$ -	\$ -	\$ (54,520.74)	\$ 25,643,733.26
Net (Deficit)/Surplus	\$ -	\$ 35,904.00	\$ (44,743.26)	\$ 8,839.26	\$ -

UTILITY CAPITAL RESERVE FUND					
<u>Utility Capital Reserve Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Utility Capital Reserve Fund Expenditures	\$ -				\$ -
Contingency	\$ -				\$ -
Totals - Utility Capital Reserve Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
				Master Bal. Sheet	\$ -
				Difference	\$ -
<u>Utility Capital Reserve Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Utility Capital Reserve Fund Revenues	\$ -				\$ -
Fund Balance Appropriated	\$ -				\$ -
Totals - Utility Capital Reserve Fund Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

SYSTEM DEVELOPMENT FEES CAPITAL RESERVE FUND					
<u>System Development Fees Capital Reserve Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total System Development Fees Capital Reserve Fund Expenditures	\$ 280,000.00				\$ 280,000.00
Contingency	\$ -				\$ -
Totals - System Development Fees Capital Reserve Expenditures	\$ 280,000.00	\$ -	\$ -	\$ -	\$ 280,000.00
<u>System Development Fees Capital Reserve Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total System Development Fees Capital Reserve Fund Revenues	\$ 280,000.00				\$ 280,000.00
Fund Balance Appropriated	\$ -				\$ -
Totals - System Development Fees Capital Reserve Fund Revenues	\$ 280,000.00	\$ -	\$ -	\$ -	\$ 280,000.00
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

City of Goldsboro

Final Revisions Manager Recommended to Proposed Adopted FY25 Budget

DOWNTOWN DEVELOPMENT MSD FUND

<u>Downtown Development MSD Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Downtown Development MSD Fund Expenditures	\$ 100,225.00				\$ 100,225.00
Contingency	\$ -				\$ -
Totals - Downtown Development MSD Expenditures	\$ 100,225.00	\$ -	\$ -	\$ -	\$ 100,225.00

<u>Downtown Development MSD Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total Downtown Development MSD Fund Revenues	\$ 100,225.00				\$ 100,225.00
Fund Balance Appropriated	\$ -				\$ -
Totals - Downtown Development MSD Fund Revenues	\$ 100,225.00	\$ -	\$ -	\$ -	\$ 100,225.00
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

OCCUPANCY TAX FUND

<u>Occupancy Tax Fund Expenditures</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Occupancy Tax Fund Expenditures	\$ 1,246,632.46				\$ 1,246,632.46
Cut Health Insurance increase from 10% to 4%		\$ (1,584.00)			\$ (1,584.00)
Employee \$400 Net Bonus (NOT included in Manager's Recommended)			\$ 1,973.97		\$ 1,973.97
Reduce for Health Insurance 4% to 0% increase				\$ (3,060.00)	\$ (3,060.00)
Contingency	\$ 103,225.00			\$ 15,673.68	\$ 118,898.68
Totals - Occupancy Tax Expenditures	\$ 1,349,857.46	\$ (1,584.00)	\$ 1,973.97	\$ 12,613.68	\$ 1,362,861.11

<u>Occupancy Tax Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total Occupancy Tax Fund Revenues	\$ 1,349,857.46			\$ 13,003.65	\$ 1,362,861.11
Fund Balance Appropriated	\$ -				\$ -
Totals - Occupancy Tax Fund Revenues	\$ 1,349,857.46	\$ -	\$ -	\$ 13,003.65	\$ 1,362,861.11
Net (Deficit)/Surplus	\$ -	\$ 1,584.00	\$ (1,973.97)	\$ 389.97	\$ -

FUEL SYSTEM INTERNAL SERVICE FUND

<u>Fuel System Internal Service Fund</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24 Totals
Total Fuel System Internal Service Fund Expenditures	\$ 1,361,421.00				\$ 1,361,421.00
Contingency	\$ -				\$ -
Totals - Fuel System Internal Service Expenditures	\$ 1,361,421.00	\$ -	\$ -	\$ -	\$ 1,361,421.00

<u>Fuel System Internal Service Fund Revenues</u>	MGR02 Total	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
Total Fuel System Internal Service Fund Revenues	\$ 1,361,421.00				\$ 1,361,421.00
Fund Balance Appropriated	\$ -				\$ -
Totals - Fuel System Internal Service Fund Revenues	\$ 1,361,421.00	\$ -	\$ -	\$ -	\$ 1,361,421.00
Net (Deficit)/Surplus	\$ -	\$ -	\$ -	\$ -	\$ -

City of Goldsboro
Final Revisions Manager Recommended to Proposed Adopted FY25 Budget

	Manager Recommended 6/15/24	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
<u>TOTALS - Expenditures</u>					
General Fund	\$ 55,931,496.18	\$ (263,595.18)	\$ 143,440.55	\$ (416,175.43)	\$ 55,395,166.12
General Fund Capital Reserve Fund	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Cemetery Perpetual Care Fund	\$ 53,105.24	\$ -	\$ -	\$ -	\$ 53,105.24
Stormwater Fund	\$ 1,697,831.00	\$ (5,808.00)	\$ 7,237.88	\$ (1,429.88)	\$ 1,697,831.00
Utility Fund	\$ 25,698,254.00	\$ (35,904.00)	\$ 44,743.26	\$ (63,360.00)	\$ 25,643,733.26
Utility Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
System Development Fees Capital Reserve Fund	\$ 280,000.00	\$ -	\$ -	\$ -	\$ 280,000.00
Downtown Development MSD Fund	\$ 100,225.00	\$ -	\$ -	\$ -	\$ 100,225.00
Occupancy Tax Fund	\$ 1,349,857.46	\$ (1,584.00)	\$ 1,973.97	\$ 12,613.68	\$ 1,362,861.11
Fuel System Internal Service Fund	\$ 1,361,421.00	\$ -	\$ -	\$ -	\$ 1,361,421.00
Total Expenditures all funds	\$ 86,473,189.88	\$ (306,891.18)	\$ 197,395.66	\$ (468,351.63)	\$ 85,895,342.73

	Manager Recommended 6/15/24	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
<u>TOTALS - Revenues</u>					
General Fund	\$ 55,931,496.18	\$ 42,000.00	\$ 846,510.94	\$ (1,424,841.00)	\$ 55,395,166.12
General Fund Capital Reserve Fund	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00
Cemetery Perpetual Care Fund	\$ 53,105.24	\$ -	\$ -	\$ -	\$ 53,105.24
Stormwater Fund	\$ 1,697,831.00	\$ -	\$ -	\$ -	\$ 1,697,831.00
Utility Fund	\$ 25,698,254.00	\$ -	\$ -	\$ (54,520.74)	\$ 25,643,733.26
Utility Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
System Development Fees Capital Reserve Fund	\$ 280,000.00	\$ -	\$ -	\$ -	\$ 280,000.00
Downtown Development MSD Fund	\$ 100,225.00	\$ -	\$ -	\$ -	\$ 100,225.00
Occupancy Tax Fund	\$ 1,349,857.46	\$ -	\$ -	\$ 13,003.65	\$ 1,362,861.11
Fuel System Internal Service Fund	\$ 1,361,421.00	\$ -	\$ -	\$ -	\$ 1,361,421.00
Total Revenues all funds	\$ 86,473,189.88	\$ 42,000.00	\$ 846,510.94	\$ (1,466,358.09)	\$ 85,895,342.73

	Manager Recommended 6/15/24	Final- 5/27/24 Changes	Final 6/5/24 Changes	Addtl Changes 6/13/24	Proposed Adopted 6/17/24
<u>TOTALS - Net Revenues-Expenditures</u>					
General Fund	\$ -	\$ (305,595.18)	\$ (703,070.39)	\$ 1,008,665.57	\$ -
General Fund Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Cemetery Perpetual Care Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater Fund	\$ -	\$ (5,808.00)	\$ 7,237.88	\$ (1,429.88)	\$ -
Utility Fund	\$ -	\$ (35,904.00)	\$ 44,743.26	\$ (8,839.26)	\$ -
Utility Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
System Development Fees Capital Reserve Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Downtown Development MSD Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Occupancy Tax Fund	\$ -	\$ (1,584.00)	\$ 1,973.97	\$ (389.97)	\$ 0.00
Fuel System Internal Service Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Total Net Changes all funds	\$ -	\$ (348,891.18)	\$ (649,115.28)	\$ 998,006.46	\$ 0.00

ANNUAL BUDGET ORDINANCE
FISCAL YEAR 2024-2025

THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro,
North Carolina, that:

Section 1. Summary

SUMMARY	REVENUES	APPROPRIATIONS
General Fund	\$ 55,395,165	55,395,165
Stormwater Fund	1,697,831	1,697,830
Utility Fund	25,643,733	25,643,733
Downtown Special District Fund	100,225	100,225
Occupancy Tax Fund	1,362,861	1,362,862
General Fund Capital Reserve	1,000	1,000
Cemetery Perpetual Care Fund	53,105	53,105
Utility Fund Capital Reserve	-	-
System Development Fees Capital Reserve	280,000	280,000
Fuel System Internal Service Fund	1,361,421	1,361,421
TOTAL BUDGET FY24-25	\$ 85,895,341	\$ 85,895,341

Section 2. There is hereby levied the following rates of tax on each hundred dollars (\$100) valuation of taxable property, as listed for taxes as of January 1, 2024, for the purpose of raising revenue from current year's property tax to finance the appropriations following this Ordinance:

TOTAL RATE PER \$100 VALUATION \$.825

Such rates of tax are based on an estimated total assessed valuation of real property for the purpose of taxation of \$2,638,143,599 and an estimated rate of collection of 98.01%.

Section 2-A. An additional special tax of twenty-three and one-half cents (.235) per \$100 assessed valuation is hereby levied upon those properties within the Downtown Service District as defined in Resolution 1977-102.

TOTAL RATE PER \$100 VALUATION \$.235

Section 3. All uncollected taxes shall, when collected, be placed in the General Fund.

Section 4. There is hereby levied an annual vehicle licensing tax of \$10.00 per vehicle. This tax will be levied to all vehicles listed within the City limits of Goldsboro.

Section 5. There is hereby levied and shall be collected for the Fiscal Year beginning July 1, 2024, and each year thereafter until amended or repealed, on every business, trade or profession enumerated in the North Carolina Revenue Act of 1939 as amended through 2017, the maximum allowed by said Act and the General Tax Ordinances of the City of Goldsboro. Nothing therein shall be construed to repeal any license tax heretofore levied by the City of Goldsboro and not enumerated in said Act nor prohibited by said Act.

Section 6. There is an annual backflow prevention inspection fee assessed to businesses for small devices 2" or less in diameter of \$75.00 and \$90.00 for larger devices that are more than 2" in diameter. The fee is assessed to businesses that elect to have the City inspect their device on an annual basis.

Section 7. All commercial and residential developed property within the City limits will be charged a stormwater utility service fee. The fees are based on the equivalent residential unit (ERU.) The ERU is used to relate a base rate fee charged to a single-family residential property to that which is charged to commercial and/or non-single family residential property. The City's ERU is three thousand (3,000) square feet of impervious surface area and equates to the average impervious area of a single-family residential property within the City limits. Stormwater utility fees are hereby levied as previously established and authorized in the Manual of Fees and Charges. The stormwater fee will be charged monthly on the utility bill.

Section 8. Cemetery fees are hereby levied as previously established and authorized.

Section 9. Assessment/frontage fees are hereby levied as previously established and authorized.

Section 10. Engineering fees are hereby levied as previously established and authorized.

Section 11. Inspection fees are hereby levied as previously established and authorized.

Section 12. Planning fees are hereby levied as previously established and authorized.

Section 13. Parks and Recreation fees are hereby levied as previously established and authorized.

Section 14. Goldsboro Event Center fees are hereby levied as previously established and authorized.

Section 15. Golf fees are hereby levied as previously established and authorized.

Section 16. Paramount theater fees are hereby levied as previously established and authorized.

Section 17. Fire department fees are hereby levied as previously established and authorized.

Section 18. Police department fees are hereby levied as previously established and authorized.

Section 19. Compost fees are hereby levied as previously established and authorized in the Manual of Fees and Charges.

Section 20. Wastewater Treatment Facility fees are hereby levied as previously established and authorized.

Section 21. Utility rates and fees are established and authorized under separate resolution. All other utility rates, fees and charges previously established are hereby levied and heretofore established, authorized and adopted by the City Council of the City of Goldsboro.

Section 22. All fees, permits, charges previously established are hereby levied at rates heretofore established, authorized and adopted by the City Council of the City of Goldsboro, and shall be effective July 1, 2024 unless otherwise stated.

Section 23. All full-time and permanent part-time employees as of June 26, 2024 shall be eligible to receive a two and one-half percent (2.5%) cost of living raise (COLA) effective on July 10, 2024. Employees earning more than \$80,000 shall be capped at a maximum of \$2,000.00 for the cost of living raise.

Section 24. A net one-time bonus of \$400 (full-time) and \$200 (permanent part-time) for eligible employees is budgeted and shall be paid the week of December 2nd, the first non-payroll week after Thanksgiving. Employees who are on probation will receive half the amount.

Section 25. The following is a schedule of the estimated revenues anticipated by the City of Goldsboro for the Fiscal Year beginning July 1, 2024, and ending June 30, 2025.

FUND	REVENUE
<u>GENERAL FUND</u>	
Tax Revenues	21,998,740
Licenses and Permits	690,775
Revenue from Other Agencies	17,142,404
Charges for Services	6,306,700
Capital Investment Returns	3,075,469
Miscellaneous Revenues	49,700
Shared Services	4,139,125
Appropriated Fund Balance	1,992,252
TOTAL GENERAL FUND REVENUES	55,395,165
<u>GENERAL FUND CAPITAL RESERVE</u>	
Transfers In	1,000
Appropriated Fund Balance	-
TOTAL GENERAL FUND CAPITAL RESERVE REVENUES	1,000
<u>CEMETERY PERPETUAL CARE FUND</u>	
Non-Spendable Trust Receipts	53,105
Appropriated Fund Balance	-
TOTAL CEMETERY PERPETUAL CARE FUND REVENUES	53,105
<u>STORMWATER FUND</u>	
Charges for Services	1,685,000
Capital Investment Returns	12,831
Miscellaneous Revenues	-
Appropriated Fund Balance	-
TOTAL STORMWATER FUND REVENUES	1,697,831
<u>UTILITY FUND</u>	
Charges for Services	23,745,833
Capital Investment Returns	693,956
Miscellaneous Revenues	700,000
Appropriated Fund Balance	503,944
TOTAL UTILITY FUND REVENUES	25,643,733
<u>UTILITY FUND CAPITAL RESERVE</u>	
Transfers In	-
Appropriated Fund Balance	-
TOTAL UTILITY FUND CAPITAL RESERVE REVENUES	-
<u>SYSTEM DEVELOPMENT FEES CAPITAL RESERVE</u>	
Transfers In	280,000
Appropriated Fund Balance	-
TOTAL SYSTEM DEVELOPMENT FEES CAPITAL RESERVE REVENUES	280,000
<u>DOWNTOWN SPECIAL TAX DISTRICT FUND</u>	
Tax Revenues	99,727
Capital Investment Returns	498
Appropriated Fund Balance	-
TOTAL DOWNTOWN SPECIAL TAX DISTRICT FUND REVENUES	100,225
<u>OCCUPANCY TAX FUND</u>	
Revenue from Other Agencies	-
Charges for Services	1,345,861
Capital Investment Returns	16,000
Miscellaneous Revenues	1,000
Appropriated Fund Balance	-
TOTAL OCCUPANCY TAX FUND REVENUES	1,362,861
<u>FUEL SYSTEM INTERNAL SERVICE FUND</u>	
Charges for Services	1,361,421
Appropriated Fund Balance	-
TOTAL FUEL SYSTEM INTERNAL SERVICE FUND REVENUES	1,361,421
TOTAL REVENUE APPROPRIATIONS	85,895,341

Section 26. There is hereby appropriated out of revenues of the City for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2024, and ending June 30, 2025 according to the following schedule:

FUND	EXPENDITURE APPROPRIATIONS
<u>GENERAL FUND</u>	
General Government	10,879,824
Transportation	1,532,288
Economic and Physical Development	2,040,836
Public Safety	25,550,557
Environmental Protection	5,140,894
Cultural and Recreational	6,072,079
Debt Service	4,137,687
Transfers	41,000
Contingency	-
TOTAL GENERAL FUND EXPENDITURES	55,395,165
<u>GENERAL FUND CAPITAL RESERVE</u>	
Transfer Out to Capital Projects	1,000
TOTAL GENERAL FUND CAPITAL RESERVE EXPENDITURES	1,000
<u>CEMETERY PERPETUAL CARE FUND</u>	
Transfers	53,105
Appropriated Fund Balance	-
TOTAL CEMETERY PERPETUAL CARE FUND EXPENDITURES	53,105
<u>STORMWATER FUND</u>	
Stormwater Operations	1,343,850
Debt Service	186,930
Transfers & Shared Services	157,260
Contingency	9,790
TOTAL STORMWATER FUND EXPENDITURES	1,697,830
<u>UTILITY FUND</u>	
Operations and Maintenance	18,692,124
Debt Service	2,689,744
Transfers & Shared Services	4,261,865
Contingency	-
TOTAL UTILITY FUND EXPENDITURES	25,643,733
<u>UTILITY FUND CAPITAL RESERVE</u>	
Transfer Out to Capital Projects	-
TOTAL UTILITY FUND CAPITAL RESERVE EXPENDITURES	-
<u>SYSTEM DEVELOPMENT FEES CAPITAL RESERVE</u>	
Future Utility Capital Projects	280,000
TOTAL SYSTEM DEVELOPMENT FEES CAPITAL RESERVE EXPENDITURES	280,000
<u>DOWNTOWN SPECIAL TAX DISTRICT</u>	
Downtown Development Operations	100,225
Contingency	-
TOTAL DOWNTOWN SPECIAL TAX DISTRICT EXPENDITURES	100,225
<u>OCCUPANCY TAX FUND</u>	
Civic Center	455,143
Travel & Tourism	464,820
Debt Service	324,000
Contingency	118,899
TOTAL OCCUPANCY TAX FUND EXPENDITURES	1,362,862
<u>FUEL SYSTEM INTERNAL SERVICE FUND</u>	
Fuel System	1,361,421
Contingency	-
TOTAL FUEL SYSTEM INTERNAL SERVICE FUND EXPENDITURES	1,361,421
TOTAL EXPENDITURE APPROPRIATIONS	85,895,341

Section 27. Special Authorization Budget Officer:

A. The Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

B. The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

C. The Budget Officer or his/her designee may make interfund loans for a period of not more than ninety (90) days.

D. Interfund transfers established in the budget document may be accomplished without recourse to the City Council.

E. Pre-audit certification shall be required for budgetary appropriations and signed by the finance director or designated deputy finance officer approved for this purpose.

F. The Budget Officer shall not approve any change order to construction contracts in excess of \$10,000.00 per change order.

G. Salary Grades and Salary Ranges: The assignment of classes to salary grades and salary ranges are adopted herein by reference.

H. The City Manager is hereby authorized to increase the line item appropriation in the attached budget to cover those purchase orders which were issued prior to June 30, 2024, but not filled prior to that date, and is authorized to pay for all goods or services received pursuant to such purchase orders from all funds so appropriated. The City Manager shall report to the City Council all such purchase orders.

Section 28. Utilization of the Budget and the Budget Ordinance:

This Ordinance and Budget Document shall be the basis of the financial plan for the City of Goldsboro during the 2024-25 Fiscal Year. The Budget Officer shall administer the budget and he or she shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget. The Department of Finance shall establish records which are in consonance with the budget and this Ordinance and the appropriate Statutes of the State of North Carolina.

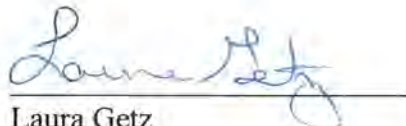
Section 29. The Manual of Fees and Charges is incorporated as part of the annual budget ordinance and may be updated from time to time as necessary through Council action.

Section 30. The foregoing constitutes the Budget for the City of Goldsboro for the Fiscal Year beginning July 1, 2024, as adopted by the City Council on this 17th day of June, 2024.



Charles Gaylor, IV
Mayor

Attested by:



Laura Getz
City Clerk





Manual of Fees and Charges

FY2024-25

Adopted June 17, 2024



Manual of Fees & Charges

FY2024-25

Index

Department	Page
Summary of Changes	1
General	2
Engineering	3
Inspections	4-9
Planning	10-11
Parks and Recreation	12
Goldsboro Events Center	13-14
Golf	15
Paramount Theater	16
Police	17
Fire	18
Public Works	19-20
Compost	21
Water Reclamation Facility	22



Manual of Fees and Charges Summary of Changes FY2024-25

- 1) In FY2023-24, Council adopted the Manual of Fees and Charges on June 20, 2023 as part of the adoption of the FY2023-24 annual budget ordinance.
- 2) There are no changes to the Manual of Fees and Charges in the FY2024-25 to be incorporated in the FY2024-25 annual budget ordinance except as noted below:
Police Department: Res. 2024-34 dated 3/4/24 amended application fee from \$100.00 to \$500.00 for special events, and \$200.00 to \$600.00 for parades.
- 3) Council may amend the Manual of Fees and Charges as needed during the fiscal year.
- 4) Utility Rates for Water and Sewer charges are established by separate resolution of Council.

Manual of Fees and Charges

FY2024-25

Miscellaneous Fees

Fee Title	Adopted Rate
Paper Copies	\$.25 per page

If mailing is requested, the cost of postage will be charged. The City will require prepayment if the total fees are estimated to exceed \$100.00.

Special Service Charge	\$33/per hr if >4 hrs
Transfer Fee	\$10.00
Return Check Fee	\$20.00
Penalty	\$5.00
Service Penalty	\$15.00

HUB & FREEDOM FIELD RENTAL	
Tier I	\$500 - 1 receptacle included
Tier II	\$400 - 1 receptacle included
Tier III	\$300 - 1 receptacle included
Freedom Field Add-On	\$100.00
Additional \$25 is charged for each additional receptacle	
(\$100 refundable damage deposit is due with application)	

Rates are subject to change as authorized by Council action.



Manual of Fees and Charges
FY2024-25

Engineering Department

Fee Title	Adopted Rate/Fee
Stormwater Review Fee	\$100+\$25/AC (0-10AC)
	\$130+\$20/AC (10+ AC)
Utility Assessments	Paving = \$30.00/ff
SCM Fees	\$350 for first SCM on site and \$50 each thereafter.
Maps:	
Small	\$5.00
Medium	\$10.00
Large	\$20.00
Custom/Data	\$40.00 per hour

Rates are subject to change as authorized by Council action.

**Manual of Fees and Charges
FY2024-25**

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
RESIDENTIAL	
Building	\$.14/sq ft
Electrical	\$.06/sq ft
Plumbing	\$.07/sq ft
Mechanical	\$.06/sq ft
Gas	\$60.00
Insulation	\$60.00
Water Line	\$60.00
Sewer Line	\$60.00
Handicap Ramps (Plan Rev. Req. - \$50)	\$60.00
New Residential (mandated by State of NC)	\$10.00
Accessory Buildings, Porches, Decks, Detached Garages & Carports – Plan Review Required	
Building	\$.09/sq ft
Electrical	\$.06/sq ft
Plumbing	\$.06/sq ft
Mechanical	\$.06/sq ft
Repairs/Renovations – Plan Review Required	
Up to \$5000	\$60.00
\$5001 up	\$4.00 per 1000
Mechanical (Change of equip only)	\$60 per unit
If installing Duct work, fee will be Figured by square footage	\$.05 sq ft (\$60 min)
Plumbing	\$60.00
Electrical	\$60.00
RE-INSPECTION FEES	
First Denial	\$75.00
Each Thereafter	\$125.00
*No re-inspections will be made until fee is paid. All denials will now be charged A fee, no courtesy re-inspections.	
Mobile Homes	
Single Wide Setup	\$200.00
Double Wide Setup	\$250.00
Electrical	\$60.00
Plumbing (within curtain wall)	\$60.00
Plumbing (outside curtain wall)	\$60.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
Mechanical (change out of equip. only)	\$60.00
If installing duct work, fee will be figured by sq.ft.	\$.05 (\$60 min)
Modular Homes – Plan Review Required	\$.12/sq ft
Electrical	\$60.00
Mechanical	\$60.00
Plumbing	\$60.00
Swimming Pool	\$100.00
House Moving	\$.08/sq ft - \$75 min
House Demolition (After Asbestos free report is received)	\$100.00
*Temporary Service Pole	\$60.00
PLAN REVIEW FEES	
New Commercial	\$250.00
*Addendums/Resubmittals	\$60 ea.
Commercial up-fit/Remodeling	\$150.00
New Residential	\$125.00
*Addendums/Resubmittals	\$50.00
Residential Additions of 600 sq. ft. or more (Includes storage, garages, etc.-	
under 600 sq. ft. No charge)	\$60.00
Residential Up-fit/Renovations	No charge
Temp Office Trailer	\$50.00
Cell Tower Upfit	\$100.00
EXPRESS PLAN REVIEW FEE	
Residential	\$200.00
Commercial	\$275.00
COMMERCIAL (Issue Fire Permit with Commercial permit)	
New & Additions – Plan Review Required	
Building -*For Large commercial structures, the fee will be:	\$.18/sq ft
*50,001-75,000 sq ft	\$.16/sq ft
*50,001-75,000 sq ft	\$.09/sq ft
*75,000 and up	\$.06/sq ft
Insulation	\$80 per floor
Gas	\$60.00
Fire Inspection	\$60.00
Handicap Ramps - Plan Review Required	\$60.00
Electrical	
* First 5,000 sq ft	\$.10/sq ft
*5001-10,000 sq ft	\$.08/sq ft

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
*10,001 and up	\$.04/sq ft
Plumbing	
* First 10,000 sq ft	\$.06/sq ft
*10,001 and up	\$.04/sq ft
Mechanical	
* First 10,000 sq ft	\$.06/sq ft
*10,001 and up	\$.04/sq ft
Commercial Accessory Buildings/Interior Upfits/Repairs & Renovations - Plan Review Req	
Building	\$.09/sq ft (\$60 min)
Plumbing	\$.04/sq ft
Electrical	\$.04/sq ft
Mechanical	\$.05/sq ft
Insulation	\$125 per floor
Fire Inspection	\$60.00
Solar Panels (check for plan review)	\$.09/sq ft
Commercial - Change Out	
Mechanical (Equipment Only)	\$60 per unit-change out
*If installing duct work, fee will be figured by sq. ft.	\$.05 sq. ft. (\$60 min)
<u>Electrical wiring (1 unit)</u>	\$60.00
*2-4 units	\$100.00
*5-8 units	\$150.00
*9-12 units	\$200.00
*13-16 units	\$250.00
<u>Commercial Modular</u>	\$.14/sq ft \$60 min
*Electrical	\$60.00
*Plumbing	\$60.00
*Fire Inspection	\$60.00
<u>Construction Site Prep work (GRADING)</u>	
*Commercial	\$200.00
*Residential	\$100.00
Conditional Temp Power	
*Residential (Bond)	\$500.00
*Commercial (Bond)	\$2,500.00
*Erosion Control & sedimentation	\$100.00
Temp Const. Site Office (TRAILER) – Plan Review Req.	\$65 per trailer
	\$125 After Asbestos free
Commercial Demolition	report is received
Commercial Re-inspections: First Denial	\$75.00
-Each Thereafter	\$125.00
Commercial Equipment/HOOD	\$60 per hood
Commercial Mechanical REFRIGERATION	\$60 per unit

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
Grease trap Permits – Plan Review Req. -\$150	\$60.00
Backflow Preventors	\$60 each
Commercial Roofing	
* Hot Roof	\$125.00
*Rubber or Membrane	\$125.00
*Shingle	\$60.00
*Metal	\$60.00
SIGN Permits – Plan Review Required (No Fee)	
*Sign Value Up to \$500	\$60 min
*\$501 - \$1,000	\$55.00
*\$1,001 - \$5,000	\$60.00
*\$5,001 - \$10,000	\$75.00
*\$Over \$10,000	\$75 plus \$4 per \$1000
Business Inspection -Any Building which is a change of use or has been vacant 6 months or longer. Also, if any utility (to include water and/or electricity) has ceased to be in service for 6 months or longer.	\$100.00
Express Business Inspection -A business inspection that is required any time other than our regular scheduled days and times. (Regular schedule - Tues, Wed, Thurs at 9:30 am)	\$150.00
Tank Removal Or Installation	\$350 per tank
Plan Review Fees/Consulting Fees	
Fire Sprinkler Systems	\$250.00
Fire Sprinkler Renovations/up-fit	\$100.00
Fire Alarm Systems	
*Structures less than 1000 sq. ft.	\$60.00
*Structure s 1001 sq. ft. or more	\$75.00
Grease Trap	\$150.00
Fire Sprinkler Systems PERMITS	
New	\$250 plus \$1 per head
Renovations/up-fit (up to 10 heads)	\$60.00
Renovations/up-fit (11 or more heads)	\$250 plus \$1 per head
Fire Alarm Systems PERMITS	\$60.00
Fire Inspection – ABC LICENSE	\$60.00
Illegal Burning Fee	
First time	\$250.00
Second time and each thereafter	\$500.00
Fire Line (HYDRANTS)	\$60 min
Fire Line (HYDRANTS)	\$65 – 8” or Larger
Fire – Special Use	
Assembly (Small or Large)	\$60.00
Bowling Alley Resurfacing	\$60.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges

FY2024-25

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
Combustible Fibers	\$60.00
Compressed Gases	\$60.00
Day Care Inspection	\$60.00
Dry Cleaning Establishments	\$60.00
Explosion & Blasting Agents	\$100.00
Fire Flow Test	\$150.00
Fire Works for Public Display	\$60.00
Tent (inspect fire extinguishers/flame ret. label) & Itin. Merchant permit \$35)	\$35.00
Sell Inside store – fire permit only	
Flammable & Combustible Liquids	\$100.00
Foster Home Inspections	\$60.00
Group Homes/Residential Care Facility	\$60.00
Hazardous Materials	\$100.00
High Piled Combustibles	\$60.00
Institutional	\$60.00
Lumber Storage	\$60.00
Motion Picture Projection	\$60.00
Other	\$60.00
Public/Private School-Educational	\$60.00
Repair Garages	\$60.00
Special Assembly	\$60.00
Tank Vehicles	\$60.00
Tire – Rebuilding Plant	\$60.00
Fire – Operational	
Air Supported Structures	\$60.00
Amusement Buildings	\$60.00
Automatic Fire Extinguisher System	\$60.00
Carnivals and Fairs	\$60.00
Combustible Dust Producing Facilities	\$60.00
Covered Mall Building	\$60.00
Exhibit and Trade Shows	\$60.00
Explosives (Fireworks)	\$60.00
Fire Pumps and Related Equipment	\$60.00
Flammable & Combustible Liquid Tanks	\$60.00
Flammable or Combustible (Tanks)	\$60.00
Fumigation & Insecticidal Fogging	\$60.00
Gas or Fuel Vehicle Stored in Assembly	\$60.00
Industrial Ovens	\$60.00
Private Fire Hydrants	\$60.00
Pyrotechnic Special Effect Material	\$60.00
Spraying & Dipping Operations	\$60.00
Stand Pipe System	\$60.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges FY2024-25

Inspections Department

A \$15 TECHNOLOGY FEE APPLIES TO ALL PERMITS

Fee Title	Adopted Rate
Temporary Membrane Structures-Tents	\$60.00
Temporary Membrane Structures-Canopies	\$60.00
Fire Code Violations	
Fire Lane Violation	\$60.00
Blocked/Locked Exit Doors-1st Offense	\$250.00
Blocked/Locked Exit Doors-Following Offenses	\$500.00
Immediate Hazard to Life & Property	
*Per day (first violation)	\$60.00
*Second violation (within 1 yr)	\$250.00
*Subsequent violations (w/n 1 yr)	\$500.00
Overcrowding (unlawful Occupancy Capacity)	
*1st Offense	\$250.00
*2nd Offense	\$500.00
Re-calculate Occupancy Load	\$60.00
Replacement of Occupancy Load Card	\$60.00
SPECIAL AFTER HOURS INSPECTION REQUIREMENT FEES	\$100 per hr.
Special Inspection Request at least 24 hrs. in advance w/a minimum of 2-hr increments.	
NOTE: These inspections can be arranged seven days a week, 24 hours a day as long as we have advance. (Confirm with Inspector before scheduling)	
<u>Outside Site Lighting (Clarification)</u>	
If site lighting is being done by same electrical contractor as the building project, add \$2.50 per light to the electrical permit fee	\$1.50 per light
If the site lighting is being done by a separate contractor from the building project lighting	\$250 plus \$2.50 per light
If additional light is required at a later date or modifications from the building project lighting	\$100 plus \$2.50 per light
UTILITIES (WATER/SEWER)	\$60 each
Business Registration Fee	
Business Registration Fee	\$20/year

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges

FY2024-25

Goldsboro Planning Department

Fees	Fee Title		Adopted Rate
REZONING	General Rezoning	Public Hearing – City Council	\$500.00
	Conditional Rezoning	Public Hearing – City Council	\$750.00
SPECIAL USE PERMIT	Special Use Permit	Public Hearing – City Council	\$400.00
BOARD OF ADJUSTMENT	Variance & Appeal	Public Hearing – City Council	\$400.00
TEXT AMENDMENT	Text Amendment	Public Hearing – City Council	\$500.00
ANNEXATION	Non-Contiguous	Public Hearing – City Council	\$300.00
	Contiguous	Public Hearing – City Council	
SITE PLAN REVIEW	Less than 1 acre disturbed area (no modifications)	Administrative – In House	\$200.00
	More than 1 acre up to 10 acres	Administrative - In House	\$250.00
	Greater than 10 acres	Administrative - In House	\$350.00
SUBDIVISION REVIEW	Exemption	Administrative – In House	\$100.00
	Minor	Administrative - In House	\$200.00
	Sketch Plan (formerly Preliminary)	Administrative – In House	\$300.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25
Goldsboro Planning Department

Fees	Fee Title		Adopted Rate
	Final	Administrative – In House	\$200.00
PUD/CLUSTER SUBDIVISION		Council Approval	\$850.00
STREET CLOSING		Public Hearing – City Council	\$300.00
STREET NAME CHANGE		Public Hearing – City Council	\$300.00
CERTIFICATE OF APPROPRIATENESS	Minor	Administrative – In House	\$50.00
	Major	Public Hearing – Historic District Commission	\$500.00
Zoning Verification Letter		Administrative – In House	\$25.00
Home Occupation	Minor	Administrative – In House	\$100.00
	Major	Public Hearing - SUP BOA	\$400.00
Development permit/septic		Administrative – In House	\$25.00
Itinerant Merchant		Administrative - In House	\$50.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Parks & Recreation Department User Fees

Fee Title	Rate/Fee	Resident Discounted Fee
ATHLETIC FIELD RESERVATION		
1 field, 4 hours, no lights	\$90.00	\$75.00
1 field, 4 hours w/ lights	\$200.00	\$150.00
1 field, 1 day and 1 night	\$325.00	\$275.00
2 fields, 2 days and 2 nights	\$650.00	\$550.00
W.A. FOSTER CENTER		
Gymnasium	\$250.00	\$200.00
<i>Sports Camps</i>	\$250.00	\$200.00
<i>Commercial Events (AAU Tournaments, etc.)</i>	\$400.00	\$350.00
Multi-Purpose Room:	\$250.00	\$200.00
<i>Half Room</i>	\$125.00	\$100.00
Kitchen	\$75.00	\$60.00
HERMAN PARK CENTER - Deleted July 1, 2023		
T.C. COLEY COMMUNITY CENTER		
Recreation Room	\$160.00	\$135.00
Meeting Room with Mirrors	\$40.00	\$30.00
Meeting Room	\$40.00	\$30.00
PARK HOUSE <i>(all rentals are in blocks of 4 hours)</i>	\$100.00	\$80.00
GAZEBO <i>(all rentals are in blocks of 4 hours)</i>	\$60.00	\$50.00
PICNIC SHELTERS <i>(all rentals are in blocks of 4 hours)</i>	\$50 per shelter	\$40 per shelter
YOUTH SPORTS LEAGUES <i>(per participant per sport)</i>		
Soccer, Basketball, Baseball/Softball, Flag Football, etc	\$60.00	\$45.00
SUMMER CAMPS <i>(weekly fee)</i>		
Full Day Camp at WA Foster Center	\$65.00	
Half Day Camp for 5-6 yr olds at WA Foster Center	\$40.00	
Sports Camps - Freshwater Fishing, Volleyball, Basketball, Baseball/Softball, Golf & tennis, All Sports	\$45.00	
Beach Fishing	\$55.00	
FITNESS CENTER MEMBERSHIP <i>(calendar year)</i>	\$50.00	
Daily Rate	\$5.00	
POTTERY CLASS	\$70.00	
POTTERY MEMBERSHIP	\$90.00	
CLAY	\$25.00	
SEWING CLASS	\$5.00	
FITNESS CLASSES <i>(Zumba, Aerobics, Line Dancing, etc.)</i>	\$5.00	
SPECIAL EVENTS	\$10-\$100	
SWIMMING POOLS		
Admission for Youth up to age 18	\$1.00	
Admission for Adults 19 and over	\$3.00	
Seasonal Swim Pass – Youth	\$60.00	
Seasonal Swim Pass – Adult	\$125.00	
Group Swim Lessons	\$50.00	
Individual Swim Lessons	\$70.00	
Pool Parties	\$150.00	

Rates are subject to change as authorized by Council action.



Manual of Fees and Charges
FY2024-25

Goldsboro Event Center

Room	Guest	Adopted Rate Mon-Thurs	Adopted Rate Fri-Sun
Rentals are based on 5-hour block, unless otherwise noted			
Entire Facility ¹	600	\$1,500.00	\$1,750.00
Ballroom	240-400	\$900.00	\$1,000.00
½ Ballroom	144-250	\$650.00	\$750.00
Bar Room	64-125	\$500.00	\$600.00
Gallery, Patio, & Lawn	56-220	\$500.00	\$600.00
Additional hours to block ²		\$75.00	\$100.00
Photo Session (2 hour) ³		\$75.00	\$100.00
GEC Full-Day Package (includes entire facility up to 12 consecutive hours) (linens included)		\$2,000.00	\$2,500.00
GEC Event Package (includes 2 days / up to 8 consecutive hours per day) (linens included)		\$2,500.00	\$3,000.00
Meeting Package (includes Bar Room up to 10 consecutive hours; includes sound/projector)		\$900.00	N/A
Seminar Package (includes Ballroom up to 10 consecutive hours; includes linens, projectors, sound, easels, whiteboard.)		\$1,500.00	N/A

A 25% discount will be applied to the base rental for clients who commit to a minimum of 6 rentals annually. (Fee subject to change)

1-Includes Ballroom, Bar Room, Gallery, Patio & Lawn
2-Only 3 additional hours permitted before rolling into 5hr block
3-May be unavailable Friday – Sunday

Room	Accommodates			Measurements
	Table/Chairs	Chairs Only	Standing	
Entire Facility			600 cap.	
Ballroom	240	300-400	500	80' x 53.5 ' (4,280 ft²)
½ Ballroom	144	180	200	80 X 34 (2,720 ft)
Bar Room	70	120	150	53' X 18" (954 ft²)
Gallery, Patio & Lawn				
Gallery	56	N/A	170	47-64' x 19' (1,040 ft²)
Patio	96	160-200	220	46' x 29' (1,334 ft²)
Lawn	N/A	N/A	N/A	0.3 acre (13,000 ft²)

Rates are subject to change as authorized in budget ordinance.

Manual of Fees and Charges
FY2024-25

Goldsboro Event Center

Service & Equipment Fees	Adopted Price/Day	
Bar Set Up Fee (includes 1 Bartender(s)/setup)	\$200.00	
Stage - 6' x 8' (includes riser, steps, & skirting)	\$150.00	+ tax
LED Video Projector (3 in Ballroom or Portable)	\$25.00	+ tax
Sound System (includes microphone/podium/mic stand)	\$25.00	+ tax
Piano (includes tuning)	\$100.00	+ tax
Table Linens (Black / White; Round /Rectangle; floor length)	\$9.00	each/ + tax
Chair Covers (Black / White)	\$1.00	each/ + tax
Chair Sashes (Black/White/Silver/Red/Gold/Royal Blue)	\$1.00	each/ + tax
Copy Services		
B&W	\$0.10	each
Color	\$0.25	each
Beverage Services (includes unlimited coffee, tea, can soda, & water)		
Half Day (4 hours or less)	\$4.00	person
Full Day (5 hours or more)	\$8.00	person
Health/Savory Snacks (Kind Bars/Trail Mix or Chips/Cookies)	\$5.00	person

Available upon request – Easel (3), Whiteboard, Laptop stand, power strips, extension cords, and flags (US & NC)

All fees include setup. Tables and chairs are available, but limited. They will be available on a first come, first served basis. Renters may be required to rent additional equipment when necessary at their expense.

Non-Refundable Deposit

A non-refundable deposit of 25% of the total estimated balance is required to reserve your event date. Deposit will be applied to your final balance.

Refundable Security Deposits Required

A refundable security deposit of \$250.00 will be required to reserve a date at the Goldsboro Event Center. Security deposits are refunded when facility guidelines are met. They are not part of the rental fee and may not be applied toward your balance.

Please note BOTH of these deposits are required to reserve a date with the Goldsboro Event Center.

Final payment is due a minimum of 3 weeks prior to event date.

CATERING - All LICENSED caterers must submit a copy of their Food Establishment Inspection report and food liability insurance. A list of preapproved caterers is available upon request.

Hours of Operation - Goldsboro Event Center is available for use from 7 a.m. - Midnight. Events must conclude no later than midnight; failure to comply will result in an automatic forfeiture of refundable security deposit.

NON-PROFIT ORGANIZATION - All Non-Profit Organizations must submit a copy of their "501c3" to be eligible for a 10% discount for any room rental at the Goldsboro Event Center (discount does not apply to amenities).

ANY CITY-SPONSORED EVENTS will be held at NO COST to organizations with the approval of the City Manager or designee.

Rates are subject to change as authorized in budget ordinance.



Manual of Fees and Charges
FY2024-25

Goldsboro Golf Course

GOLDSBORO GOLF COURSE

Adopted Rates:

Monday ————— Friday

	Regular	Senior	Military	Junior (13-18)	City Employee
18 Holes w/Cart	\$29	\$25	\$25	\$21	\$25
9 Holes w/Cart	\$18	\$18	\$18	\$13	\$18
18 Holes Walking	\$17	\$15	\$15	\$4	\$15
9 Holes Walking	\$12	\$12	\$12	\$4	\$12

Weekends and Holidays

	Regular	Senior	Military	Junior (13-18)	City Employee
18 Holes w/Cart	\$34	\$31	\$31	\$23	\$31
9 Holes w/Cart	\$23	\$21	\$21	\$16	\$21
18 Holes Walking	\$24	\$20	\$20	\$6	\$20
9 Holes Walking	\$15	\$12	\$12	\$6	\$12

ALL PRICES INCLUDE TAX

OTHER CART FEE SCHEDULE CHANGES

	Adopted
Yearly Cart Plan	\$775
Additional Family Member	\$225
Spectator Cart	\$14
Passholder Cart 18 Holes	\$14
Passholder Cart 9 Holes	\$8

Rates are subject to change as authorized by Council action.



**Manual of Fees and Charges
FY2024-25**

Paramount Theatre

Events	Local Fee	Non-Local Fee
First Public Event in a Day- 5 hour block	\$500.00	\$650.00
Additional Public Event in Same Day- 5 hour block	\$300.00	\$375.00
First Educational Synopsis in a Day	\$250.00	\$300.00
Additional Educational Synopsis in a Day	\$125.00	\$150.00
Private Social Event (Mon-Thurs)- 5 hour block	\$300.00	\$375.00
Private Social Event (Fri-Sun)- 5 hour block	\$500.00	\$650.00
Workshop/Presentation- 5 hour block	\$300.00	\$375.00
Rehearsal/Load In (Mon-Thurs)- 5 hour block	\$250.00	\$300.00
Rehearsal/Load In (Fri-Sun)- 5 hour block	\$300.00	\$350.00
Additional Hours (over the 5 hour block)	\$90.00	\$90.00
Photography Session (per hour)	\$60.00	\$60.00
Dark Day (Mon-Thurs)	\$100.00	\$125.00
Dark Day (Fri-Sun)	\$200.00	\$225.00
Wedding Package (wedding/rehearsal) -5 hour block	\$800.00	\$950.00
Wedding Reception (Mon-Thurs)-up to 60 guests	\$300.00	\$375.00
Wedding Reception (Fri-Sun)-up to 60 guests	\$500.00	\$650.00
Kawai Grand Piano	\$165.00	
Yamaha Clavinova	\$25.00	
Digital Laser Projector	\$45.00	
HD Livestreaming	\$45.00	
Smoke/Snow Machine	\$25.00	
Chandelier	\$25.00	
China Silk (per drape) 6 available	\$15.00	
Podium	\$15.00	
Dance Floor	\$25.00	
If Renter Sells Concessions (restock fee)	\$50.00	
Renter Deposit (non refundable/transferable)	\$300.00	
Recurring Renter Deposit (non refundable/transferable)	\$125.00	
Ticket Sales (set up fee)	\$50.00	
Box Office charge per performance (1.5 hours)	\$25.00	
Box Office Additional Hours (per hour)	\$25.00	
Tech Fee (per hour)-if not included	\$18.00	
Building Attendant Fee (per hour)- if not included	\$14.00	
Convenience Fee on Each Ticket	\$1.00	
AudienceView Complimentary Ticket Fee	\$0.25	
AudienceView Consignment Ticket Fee	\$0.25	
AudienceView per Ticket Charge	\$1.62	
AudienceView Credit Card Charge is 4%		
Showtix4U Set Up Fee	\$15.00	
Showtix4U 10% Royalty Fees when applicable		
Taxes 6.75% of purchase		

Rates are subject to change as authorized by Council action.



Manual of Fees and Charges
FY2024-25

Goldsboro Police Department

Fee Title	Adopted Rate/Fee
Fingerprinting	\$ 10.00
Copy of Report	\$ 2.00
Special Events Permit	\$ 500.00
Special Events Permit - Parades	\$ 600.00
False Alarm(s) 1,2,3 in FY (each)	\$ -
False Alarm(s) 4,5,6 in FY (each)	\$ 50.00
False Alarm(s) 7 and greater in FY (each)	\$ 100.00
Parking Violations	As per Ordinance

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Goldsboro Fire Department

Fee Title	Rate/Fee	
Operational Permits:		
ALL FIRE OPERATIONAL PERMITS ARE COVERED UNDER INSPECTIONS FEES BUT PERFORMED BY THE FIRE MARSHAL'S OFFICE		
Construction Permits:		
ALL FIRE CONSTRUCTION PERMITS ARE COVERED UNDER INSPECTIONS FEES BUT PERFORMED BY THE FIRE MARSHAL'S OFFICE		
Construction Plans Review:		
ALL FIRE CONSTRUCTION PLANS REVIEW ARE COVERED UNDER INSPECTION FEES BUT PERFORMED BY THE FIRE MARSHAL'S OFFICE		
Maintenance Inspections Fees:		
Assembly up to 999 occupants	\$	65.00
Assembly more than 1000 occupants	\$	120.00
Hospital/detox up to 10,000 square feet	\$	200.00
Hospital/detox over 10,000 square feet	\$	400.00
High rise	\$	90.00
Group U up to 2,500 square feet	\$	65.00
Group U 2,500-10,000 square feet	\$	90.00
Group U over 10,000 square feet	\$	100.00
Flammable/combustible liquids	\$	100.00
Apartments/hotels/dormitories 1-10	\$	65.00
Apartments/hotels/dormitories 11-20	\$	90.00
Apartments/hotels/dormitories 21-40	\$	100.00
Apartments/hotels/dormitories 41-100	\$	130.00
Apartments/hotels/dormitories over 100	\$	200.00
Business/mercantile/storage up to 9,999 square feet	\$	65.00
Business/mercantile/storage 10,000-49,999 square feet	\$	100.00
Business/mercantile/storage over 50,000 square feet	\$	200.00
Church/Synagogue	\$	65.00
Follow-up inspection – per visit after initial follow-up	\$	65.00
Complaint investigation – Life Safety (founded)	\$	250.00
Complaint investigation – All others (founded)	\$	65.00
Work w/out a permit	\$	250.00
Inspection history	\$	30.00
Business requesting more frequent inspections than mandated schedule	\$	65.00
False alarms - Charged per incident	0-3	No Charge
False alarms	4-6	\$50.00
False alarms	7 or more	\$100.00

Rates are subject to change.

Adopted 6/20/2023

Manual of Fees and Charges
FY2024-25

Public Works

	Fee Title	Adopted Rate
Water Service Fees for Disconnection Due to Non- payment	Late Fee	\$5.00
	Service Fee	\$15.00
	Reconnection Fee (Normal Hours)	\$30.00
	Reconnection Fee (After Hours)	\$80.00
Water Tap Fees	3/4" Water Tap	\$1,200.00
	1" Water Tap	
	1 1/2" Water Tap	\$2,200.00
	2" Water Tap	
	Above 2" Water Tap	Cost + 10%
Sewer Tap Fees	4" Sewer Tap	\$1,200.00
	Larger than 4"	Contractor
Water Meter Reading Device (MXU)	MXU Replacement Fee	\$175.00
Cemetery Fees	Memorial Permit	\$50.00
	Cremation Burial	\$300.00
	Direct Burial - Adult	\$1,100.00
	Direct Burial - Youth	\$700.00
	Direct Burial - Infant	\$500.00
	Weekend/Holiday Fee	\$200.00
	Exhume	\$1,400.00
	Late Fee	\$50.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges

FY2024-25

Public Works

	Fee Title	Adopted Rate
Solid Waste Fees (Residential)	Solid Waste Fee	\$25.00
	Return Fee	\$15.00
	Push Back Fee	\$10.00
	2nd Container	\$6.00
	Premium Service	\$45.00
	Recycling Fee	\$1.00
Solid Waste Fees (Commercial)	Dumpster Lease (4 Yd ³)	\$30.00
	4 Yd ³ Dumpster Service	\$22.00
	Dumpster Lease (6 Yd ³)	\$35.00
	6 Yd ³ Dumpster Service	\$33.00
	Dumpster Lease (8 Yd ³)	\$40.00
	8 Yd ³ Dumpster Service	\$44.00
	Clean Out Dumpster	\$125.00
	Clean Out Dumpster Service	\$100.00
	Refuse Container (90 Gal)	\$45.00
City Assessment/ Frontage Fees	Extra Refuse Container	\$15.00
	Water Assessment/Frontage	\$15.00
	Sewer Assessment/Frontage	\$23.00

Rates are subject to change as authorized by Council action.



Manual of Fees and Charges
FY2024-25

Goldsboro Compost Facility

Fee Title	Rate/Wholesale	Rate/Retail
Compost bulk per Yard	\$15.00	\$21.00
Mulch per Yard	\$2.00	\$2.00
Compost Bags	\$2.00	\$4.00

Rates are subject to change as authorized by Council action.

Manual of Fees and Charges
FY2024-25

Fee Title	Adopted Rate/Fee
FEES	
Review Industry Application for Wastewater Discharge Permit and Issue Discharge Permit	\$500.00
Review Compliance Reports Submitted by Industries	\$30.00
Review Self-Monitoring Reports Submitted by Industries	\$30.00
Yearly Maintenance Fee	\$100.00
Annual Pretreatment Inspection	\$75.00
Grease Trap Re-Inspection Fee	#1-\$60.00, #2-\$100
CHARGES	
Flow Proportional Sampling	\$52.50
Composite Sampling	\$45.00
Grab Sampling	\$18.00
Sample Analysis (CBOD5)	\$27.00
Sample Analysis (COD)	\$24.00
Sample Analysis (TSS) Total Suspended Solids	\$15.00
Sample Analysis (NH3-N) Ammonia, Nitrogen	\$24.00
Sample Analysis (Total Phosphorus)	\$24.00
Sample Analysis (pH & Temp)	\$10.00

Analysis of toxic pollutants and other parameters not performed on site by the City's laboratory that must be performed by a certified commercial laboratory shall be billed by the City to the industrial user at the actual cost charged by the laboratory, times a factor of 1.5. These analysis are, including but not limited to: Oil and Grease, (TN) Total Nitrogen, (TKN) Total Kjeldahl Nitrogen, (N03-N) Nitrate, (NO2-N) Nitrite, Chloride, Aluminum, Arsenic, Cadmium, Chromium, Copper, Cyanide, Lead, Mercury, Molybdenum, Nickel, Phenol (4 APP), Selenium, Silver, and Zinc.

SURCHARGES:	
For CBOD5 over 250 mg/l	\$0.2500 per pound
For TSS over 250 mg/l	\$0.2000 per pound
For Ammonia (NH3-N) over 15 mg/l	\$1.2100 per pound
For Total Phosphorus over 4 mg/l	\$3.6700 per pound

Rates are subject to change as authorized by Council action.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
JUNE 17, 2024 COUNCIL MEETING

SUBJECT: Adoption of a Resolution for Utility Fees and Charges for FY2024-25

BACKGROUND: In conjunction with the adoption of the FY2024-25 annual operating budget ordinance, Council shall establish utility rates and fees.


DISCUSSION: The attached resolution incorporates the following water and sewer rate increases effective for billings on or after August 1, 2024

<u>Rate Category</u>	<u>Increase</u>
All Water Rates and Classes	5%
Sewer (Inside & Outside)	5%
Sewer Industrial Bulk Rate (Inside & Outside)	5%
Capitalized Sewer (Inside & Outside)	20%
Capitalized Sewer Industrial Bulk (Inside & Outside)	7%

RECOMMENDATION: By motion, it is recommended that City Council:

1. Adopt the attached resolution incorporating the rate increases in water and sewer rates to be in full force and effect on all billings on or after August 1, 2024, and all other rates and fees effective July 1, 2024.

Date: 6/16/2024


Catherine F. Gwynn, Finance Director

Date: 6/17/2024


Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024 – 76

RESOLUTION AMENDING THE WATER RATES AND
SANITARY SEWER RATES FOR THE CITY OF GOLDSBORO

WHEREAS, the present rate structures administered by the City of Goldsboro for water and sanitary sewer service became effective on July 2023, July 2022, July 2020, July 2019, July 2005 and January 1987 respectfully; and

WHEREAS, the City engaged Stantec, a utility rate consultant, in September, 2019 to assist the City with assessing the rate structure for managing the City's water and sanitary sewer systems; and

WHEREAS, as a result of the utility rate study it is necessary to increase the water rates in all rates and classes two percent (2%), sewer rates in wastewater volumetric charges all rates and classes two percent (2%), sewer rates in capitalized sewer volumetric charges per 1,000 gallons inside and outside classes seventeen percent (17%), and capitalized industrial bulk sewer volumetric charges per 1,000 gallons inside and outside classes four percent (4%) to provide for the cost of service and crucial capital improvements to the system.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. Customers inside the City, the monthly water rate shall be four dollars and twenty-nine cents (\$4.29) per one thousand (1,000) gallons and eight dollars and sixty-one cents (\$8.61) per one thousand gallons (1,000) for outside City customers. The industrial bulk monthly water rate for customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City, shall be three dollars and fifty cents (\$3.50) per one thousand (1,000) gallons and six dollars and thirty-five cents (\$6.35) per one thousand (1,000) gallons for outside City customers. All customers shall be billed in ten (10) gallon increments.
2. Each water customer outside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

<u>Meter Size</u>	<u>FY 2024-25 Minimum Charge</u>
3/4"	\$ 25.10
1"	26.42
1 1/2"	28.63
2"	31.35
3"	39.82
4"	51.21
6"	77.71
8"	123.07
10"	202.46

3. Each water customer inside the City shall pay a monthly minimum charge based upon meter size, provided that this charge shall not provide for any water consumption.

<u>Meter Size</u>	<u>FY 2024-25 Minimum Charge</u>
3/4"	\$ 18.16
1"	18.82
1 1/2"	19.92
2"	21.29

<u>Meter Size</u>	<u>FY 2024-25 Minimum Charge</u>
3"	\$ 25.52
4"	31.21
6"	44.46
8"	67.15
10"	106.04

4. Any person discharging wastewater into the sanitary sewer of the City shall pay a sewer service charge of nine dollars and thirty cents (\$9.30) per one thousand (1,000) gallons for in-City service, and eighteen dollars and fifty-nine cents (\$18.59) per one thousand (1,000) gallons for outside-City service. Industrial bulk rate for customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City the monthly rate shall be eight dollars and thirty-two cents (\$8.32) per one thousand (1,000) gallons and sixteen dollars and sixty-eight cents (\$16.68) per one thousand (1,000) gallons for outside City customers. The charges shall be based upon the actual metered water consumption in ten (10) gallon increments.
5. The capitalized sanitary sewer rate for FY 2024-25 shall be four dollars and seventy-two cents (\$4.72) per one thousand (1,000) gallons of metered water usage for in-City service, and nine dollars and forty-four cents (\$9.44) per one thousand (1,000) gallons of metered water usage for outside City service. The capitalized sanitary sewer monthly rate for industrial bulk customers using twelve million five hundred thousand (12,500,000) gallons or more per month inside the City shall be three dollars and eighty-two cents (\$3.82) per one thousand (1,000) gallons and seven dollars and sixty-three cents (\$7.63) per one thousand (1,000) gallons for outside City customers.
6. The Late Fee of \$5.00 for utility bills past due and the Service Penalty of \$15.00 assessed on utility bills after the expiration of the extended payment period will both remain in effect. The reconnection fee shall be \$30.00 for customers disconnected due to nonpayment and will be charged before water service is restored. Same day service reconnection fee of \$80 will apply for same day service paid after 3:00 pm.
7. The water tap fees for new and replacement taps shall be charged as follows:
 - i. 1" Water Tap \$1,200.00
 - ii. 2" Water Tap \$2,200.00
 - iii. Above 2" Water Tap Cost + 10%
8. The sewer tap fees for new and replacement taps shall be charged as follows:
 - i. 4" Sewer Tap \$1,200.00
 - ii. Larger than 4" Contractor
9. When a customer is found to be responsible for damaging an MXU, a fee of \$175.00 will be assessed.
10. The deposit of an advance payment for all new single-family residential domestic utility customers shall be \$100 inside the City limits and \$125 for those customers located beyond the corporate boundaries of the City.
11. The deposit of advance payment for new non-residential users of City of Goldsboro utility service shall be equal to the projected bi-monthly utility bill of each metered account, but not less than \$100 nor greater than \$5,000 for each metered account.
12. The new rates shall become effective with the August 1, 2024 billing. Fees for late payment, service penalty, reconnection, tap fees, other utility fees, and deposits are effective July 1, 2024.

13. All other rates and fees are hereby levied as previously established and authorized.

14. Rate Table is presented below:

City of Goldsboro, NC Utility Rate Sheet
Rates Effective for Billings on or after August 1, 2024

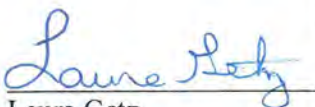
	Inside City	Outside City
Water Charges		
Water Volumetric Charges		
Rate per 1,000 gallons	\$4.29	\$8.61
Industrial Bulk Rate per 1,000 gallons	\$3.50	\$6.35
Water Minimum Charges		
Meter Size		
3/4"	\$18.16	\$25.10
1"	\$18.82	\$26.42
1 1/2"	\$19.92	\$28.63
2"	\$21.29	\$31.35
3"	\$25.52	\$39.82
4"	\$31.21	\$51.21
6"	\$44.46	\$77.71
8"	\$67.15	\$123.07
10"	\$106.04	\$202.46
Wastewater Charges		
Wastewater Volumetric Charges		
Rate per 1,000 gallons	\$9.30	\$18.59
Industrial Bulk Rate per 1,000 gallons	\$8.32	\$16.68
Capitalized Sewer Volumetric Charges		
Rate per 1,000 gallons	\$4.72	\$9.44
Industrial Bulk Rate per 1,000 gallons	\$3.82	\$7.63

15. This Resolution shall be in full force and effect from and after the 1st day of July 2024 as adopted by the City Council on this 17th day of June, 2024.



Charles Gaylor, IV
Mayor

Attested by:



Laura Getz
City Clerk

