

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MAY 18, 2020**

(Please turn off, or silence, all cellphones upon entering the Large Conference Room)

NC Gov. Cooper's Executive Order 121 restricts mass gatherings to 10 people or less due to COVID-19; therefore, public attendance of the Work Session and Council Meeting is restricted to those who are on the agenda or who would like to speak during the Public Hearing. If you are speaking at the Public Hearing, please enter the City Hall Annex front entrance and maintain social distance while waiting to enter the Large Conference Room one at a time. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>, and broadcast on the Downtown Center Street speakers.

I. WORK SESSION—5:00 P.M. – CITY HALL ANNEX, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

NEW BUSINESS

- a. FY20-21 Budget Discussion (Finance)
- b. Pay Study Presentation (Human Resources)
- c. Connectivity Committee/Board Discussion (Councilmember Matthews)

II. CALL TO ORDER – 7:00 P.M. – CITY HALL ANNEX, 200 N. CENTER ST., ROOM 206

Invocation

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

- A. Minutes of the Work Session and Regular Meeting of April 20, 2020

V. PRESENTATIONS

VI. PUBLIC HEARINGS (*Motion/Second)

- B. CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing Internet Café)

VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- C. Change Order No. 18-Revised for Phase IV Sewer Collection Rehabilitation- Formal Bid No. 2018-004 (Engineering)
- D. 42nd Annual Greater Goldsboro Road Run—Temporary Street Closing (Police)
- E. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina (City Manager)
- F. Rules of Procedure for Electronic Boards and Commissions Meetings (City Manager)
- G. Departmental Monthly Reports

VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

- H. Neuse River Basin Regional Hazard Mitigation Plan (Engineering)

IX. CITY MANAGER'S REPORT

X. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

I. Resolution Expressing Appreciation For Services Rendered By Thomas Meitler II As An Employee Of The City Of Goldsboro For More Than 6 Years

J. Military Appreciation Month Proclamation

K. National Public Works Week Proclamation

XI. CLOSED SESSION

XII. ADJOURN

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
APRIL 20, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 6:00 p.m. on April 20, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Call to Order. The meeting was called to order by Mayor Allen at 6:00 p.m.

Adoption of the Agenda. Councilmember Aycock made a motion to adopt the agenda. The motion was seconded by Councilmember Ham. Mr. Tim Salmon stated I would like to add a Resolution authorizing the application for the North Carolina Water Infrastructure Additional Supplemental Appropriations for Disaster Relief Act, 2019 to the agenda. Councilmember Aycock made a motion to include the addition of the proposed amendment, Mayor Pro Tem Broadaway seconded the motion and it carried unanimously. Mayor Allen called for a vote on Councilmember Aycock's motion to adopt the agenda which was seconded by Councilmember Ham. All members voted in favor of the motion.

Electronic Meeting Rules of Procedure. Councilmember Matthews stated as a Council we have encouraged our residents to stay home. The Governor issued a Stay at Home Executive Order, I think that as elected officials we should follow suit, if we can still effectively handle city business, which I think we can. We were insured by the city manager and IT Department that we can do, we can still have virtual meetings and be just as effective. So, that is something I really want the board to consider. It is safety for us as well, I mean we are supposed to be 6 feet apart and I don't think I am six feet from the councilmember to my right or left. I looked at the draft, I looked at the Rules of Procedure but I did not see anything about public comment. I think if we are going to have virtual meetings, we can go back to letting the public speak at both of our meetings.

Councilmember Polack stated I agree. The last vote I think we had, when it was stated or misrepresented by some that I, I can't speak on anyone else's behalf, but if my vote was a way to censure or take someone's freedom of speech, that was not the intent. You know I had stood on that side of the podium on many occasions, I think like she just stated, we are looking at it from a physical standpoint, as far as having as much physical interaction that we should have if there is a way to listen to the concerns of the community, we should have a way to do it virtually. I think the biggest way to solicit ideas is for one not to wait to the first or third Monday but to be a part of the community and being in your community. I've gotten a lot of calls, been outside in the community soliciting ideas of what we could do and the consensus is we should find a way to do it virtually and we should then be able to open it up to both meetings.

Councilmember Williams stated I have spoken with a lot of elected officials in other communities, they are using Zoom or Microsoft Teams and from what they explained to me with Zoom it is an upfront fee of \$1500 and its unlimited not only can it be used for our Council Meetings but say for instance if other Councilmembers want to have a town hall meeting there's basically 10 spaces available that would be licensed under our contract, where Mr. Mayor if you wanted to hold a town hall you could do that, other councilmembers could as well. Its 24 hours of support and its online virtual training too. I think it is a good idea.

Councilmember Aycock asked if we go to it, could we make it optional whether or not we attend the physical meeting or do it by virtual.

Mr. Salmon stated yes, you can come in if you like, or dial in. We would use Webex, we already have the software. We have department head meetings held virtually.

Councilmember Matthews stated my only concern is if you call in over the phone, there are some things you cannot vote on, where the physical body can, but you on the phone cannot. I do not think any of us would not want our vote to count but I also wanted us to consider the safety of each other. And also we are encouraging our residents to do something that we are not doing ourselves.

Mayor Allen stated I like to meet here. I like the interaction of talking to you and I don't get that as much on Zoom. I think we are on the downside of this and I think it would only be for 1, 2, or 3 meetings. It is the same thing with limiting the public speaking, what he said was, as long as there is an epidemic going on, we would do that and after that we would go back and look at it. We did not change it for a long period of time, the way I remember the motion.

Council discussed COVID-19.

Attorney Lawrence stated the draft in participation is in a "may" format. It would not require everybody to participate electronically, whoever wanted to be here physically could still be here. It allows you to participate electronically, if you wanted to.

Mayor Allen asked if someone does attend electronically can they vote.

Attorney Lawrence stated the way it is drafted is because of quasi-judicial matters, like the hearing you are going to have tonight, whether it is the School of Government or the AG's office, everyone feels like you need to have at least four people present, we have seven, so at least a majority present physically for a quorum when there is a quasi-judicial matter coming before you to be heard.

Councilmember Matthews stated I'm saying do the whole operation virtually. We made a really quick decision to eliminate our public comment and public hearings to once a month. We did that quick, even when we had safety precautions. I enjoy this too, nothing like being in the physical. I am not going to stay home and not let my one vote, one voice to be heard and counted. I do not think we should even consider if some can be here and some cannot.

Councilmember Ham stated I also like the presence of people, council people for interaction purposes. I would like to see us continue a council meeting at this site with a minimum of the quorum present. If someone feels like they do not want to be here, that could be there option. Myself, at this point in time, as far as pandemic is concerned, I prefer to meet here physically.

Councilmember Matthews stated with that being said, we need to make the proper adjustments in this room.

Discussion continued regarding the number of people in the room and the Governor Executive Order.

Councilmember Polack made a motion to adopt the Rules of Procedure for Electronic Meetings of Goldsboro City Council. Councilmember Williams seconded the motion. Mayor Allen, Councilmembers Williams, Polack, Matthews and Aycock voted in favor of the motion. Mayor Pro Tem Broadaway and Councilmember Ham voted against the motion. The motion carried 5:2.

NC League of Municipalities Voting Delegate. Mr. Tim Salmon shared during the CityVision Conference each year, cities elect a voting delegate to vote on the Board of Directors for the upcoming year.

The League's CityVision 2020 annual conference has been cancelled in response to the state's Coronavirus response. This year, the League will host a Virtual Summit on May 28, 2020.

During the CityVision Virtual Summit, League members can attend the annual business meeting where the new Board of Directors will be announced.

Council discussed. Council's consensus was to authorize the City Manager to be the voting delegate at the CityVision Virtual Summit to be held on May 28, 2020.

Resolution Authorizing the Application for The North Carolina Water Infrastructure Additional Supplemental Appropriations For Disaster Relief Act, 2019 (Asadra). Resolution Adopted. Mr. Mike Wagner, Public Utilities Director stated back in November 2019, we had about \$34 million of projects for sanitary sewer identified; one of those was replacing the force main at the Big Cherry pump station.

The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of a wastewater collection system project. The City of Goldsboro has need for and intends to construct an improvement to the sanitary sewer conveyance system that is comprised of the little cherry pump station, big cherry pump station and corresponding force main. On Feb. 12, 2020, the State Water Infrastructure Authority approved the priority rating system to be used for projects eligible for Additional Supplemental Appropriations for Disaster Relief Act funding and conditions for applying principal forgiveness to funded projects for the full amount of the loan up to \$3,000,000. The City of Goldsboro intends to request state loan and/or grant assistance for the project and accept or reject in compliance with the City of Goldsboro Grant Management Policy, June 6, 2014.

Mayor Allen asked what moves this project to the front.

Mr. Wagner stated that force main is already failing, there is I&I coming into the force main.

Councilmember Williams asked if there was someone within the city that could do the grant application.

Mr. Wagner stated this application is due on the 30th. The proposal from WithersRavenel is for \$5,000, I believe is money well spent, this is what they do.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Polack and unanimously carried, Council adopted a resolution authorizing the application for the North Carolina Water Infrastructure Additional Supplemental appropriations for Disaster Relief Act, 2019.

RESOLUTION NO. 2020-27 "RESOLUTION AUTHORIZING THE APPLICATION FOR THE NORTH CAROLINA WATER INFRASTRUCTURE ADDITIONAL SUPPLEMENTAL APPROPRIATIONS FOR DISASTER RELIEF ACT, 2019 (ASADRA)"

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Mayor Allen asked that staff include discussion of the Summer Youth Employment Initiative on the work session agenda for the first meeting in May.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on April 20, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack

Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Councilmember Taj Polack provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Polack and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of March 16, 2020 as submitted.

Non-contiguous Annexation Request – Renu-Life Extended, Inc. Located on the northeast side of Windsor Creek Parkway between Wilshire Way and Wayne Memorial Drive consisting of 3.0778 acres. Public Hearing Held. Ordinance Adopted. The City Council, at their meeting on March 2, 2020 scheduled a public hearing for April 20, 2020 for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, date, place and purpose of the meeting.

Pursuant to G.S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G.S. 160A-58, it has the authority to adopt an annexation ordinance.

In addition to those requirements the City Council, adopted a policy, which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:

- a. The area is located within one mile of the established city limit line;
- b. The City's ability to contract for the provision of fire and police protection.
- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.

As indicated in the report, the area proposed for annexation meets all of the above items.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled ordinance annexing the Renu Life Property effective April 30, 2020.

ORDINANCE NO. 2020-9 "AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA"

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Williams moved the items on the Consent Agenda, Items C and D be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Resolution to Suspend In-person Attendance of the Public to Formal Bid Openings during the State of Emergency due to the Coronavirus Pandemic (COVID-19). Resolution Adopted. North Carolina G.S. §143-129 "Procedure for letting of public contracts" requires formal bidding when there is an expenditure of public money more than \$500,000 for

construction or more than \$90,000 for equipment and supplies. Part of that procedure requires that the sealed bids be opened in public.

COVID-19 has caused unprecedented challenges for public entities to comply with statutory obligations.

Governor Cooper issued a State of Emergency to respond to the Coronavirus (COVID-19) on March 20, 2020. On March 27, 2020, Governor Cooper issued Executive Order 121 “Stay at Home Order and Strategic Directions for North Carolina in Response to Increasing COVID-19 Cases” which limits gatherings to no more than 10 people, and establishes exceptions for Essential Businesses and Operations which includes governmental operations.

The City currently has a formal bid, FB 2020-002 Wastewater System Improvements, set to open on April 21, 2020 at 2:00 p.m. Staff could not delay the opening due to certain milestones that must be met in order to comply with the grant requirements.

It is recommended the Council approve the following entitled resolution to suspend in-person public attendance to formal bid openings during the coronavirus pandemic, and to implement alternate procedures to ensure that the spirit of public bid opening remains intact. Consent Agenda Approval. Williams/Polack (7 Ayes)

RESOLUTION NO. 2020-28 “A RESOLUTION TO SUSPEND IN-PERSON PUBLIC ATTENDANCE TO FORMAL BID OPENINGS DURING THE CORONAVIRUS PANDEMIC”

Departmental Monthly Reports. Accepted as Information. The various departmental reports for March 2020 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Williams/Polack (7 Ayes)

End of Consent Agenda.

City Manager’s Report. Mr. Tim Salmon thanked public servants for the continuing support of services being provided. He also reminded the public that if they are looking for updates on the Corona virus, you can go to our city website, the coronavirus tab will get you to many other sites as well whether it is the North Carolina Department of Health or the Center for Disease Control.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Aycock stated no comment.

Councilmember Ham stated no comment.

Councilmember Matthews stated no comment.

Councilmember Polack stated I wanted to thank the work of the Salvation Army this past week by filling in for the schools food distribution. Want to thank all the restaurants, church volunteers that serve the community. I also want to thank those organizations that continue to serve. I want to acknowledge the new graduates of the Goldsboro Fire Department. I’m kinda biased to this. I think they have entered the best job they want to have as they sacrifice their lives to help others. I want to wish them the best of luck, thank you.

Mayor Pro Tem Broadaway stated I wanted to thank all the people over at Wayne Memorial Hospital, all the people working double shifts right now. Especially the people working on the 7th floor. Our city employees, all those people that are out there, you see them all the time. And also, all the volunteers, it’s amazing the number of people that are providing food all over this city and I would like to thank them. It’s a wonderful effort. I hope ever body will be safe. I was at the parking lot at Lowes this afternoon and I saw the parking lot was full and one person was wearing a mask. We’ve got to be better than that.

Councilmember Williams stated he wants to thank all the selfless people in our community that have cared about others. I read in the paper about this young lady, how she was putting meals together for the truckers and I appreciate what she's doing. I also want to thank Councilwoman Matthews for thinking about our downtown seniors with the support of Rebuilding Broken Places. We both delivered food today to the residents of Waynesborough House and I thank you, there are wonderful seniors there. I want us also to pray for our local prison here and the employees there. There is an outbreak there and we really should be concerned about them. Also, I pray that you and your families are safe and well too. I lost a family member a few days ago to COVID-19. She was a nurse, she was a chief transportation inspector and while doing that, she used those funds to put herself through nursing school. And while still being a nurse, she became a top realtor. On Easter morning, she lost her fight with COVID-19. But she was still nursing others until she was admitted in the hospital. She had faith and I am thankful for all that are recovering. Please take this pandemic seriously. God bless you, thank you.

Mayor Allen stated like everyone else, I want to thank all of our frontline employees at the health department, the hospital, our folks; our police, our fire, our public works, everybody is really coming to the forefront to try to help others and that's great. I want to thank our citizens, they have done a pretty good job at staying at home and working with us and I know they are getting tired if this. I am sure they are and hopefully we are on the downside of this. I don't know that but I can at least hope that. I just want to thank everybody. For anybody at home that hasn't filled out your census, now would be a great time to fill out your census.

There being no further business, the meeting adjourned at 7:10 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2020 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

CU-3-20 Jerry Futrell – East side of US 117 South between Arrington Bridge Road and South George Street (Increase in electronic gaming machines from 50 to 100 for existing Internet Café)

BACKGROUND: An internet café was previously approved for 20 gaming machines at this location on September 3, 2013. On June 2, 2014, City Council denied a request to increase the number of gaming machines from 20 to 35 based on requiring 2 parking spaces per machine.

On August 4, 2014, the Council approved a parking ordinance amendment to the City's UDO requiring 1.5 parking spaces per machine. In addition, they approved the previous owner's request to allow an increase in the number of gaming machines from 20 to 35.

The previous owner closed the business in March of 2016 upon order from the District Attorney's office. Once software upgrades were installed and in compliance with State law, he reapplied for a Conditional Use Permit to operate an internet café in accordance with the City's Unified Development Ordinance. City Council approved site, landscape and floor plans for the previously approved 35 gaming machines on January 3, 2017.

On May 8, 2017, City Council amended the City's Electronic Gaming Ordinance. The following requirements were approved as they pertain to new gaming establishments proposed for operation in the City of Goldsboro's planning jurisdiction:

- (1) Electronic gaming operations are permitted only in the General Business (GB) zoning district after the obtainment of a Conditional Use Permit approved by City Council.
- (2) No establishment shall be located within five hundred (500) feet of any residentially zoned or developed property, church, school, day care, playground or public park. Where the proposed establishment is separated from residentially zoned or developed property by a four-

lane highway, the five hundred (500) foot separation shall only apply to the properties along the sides and rear of the establishment.

- (3) No such establishment shall be located within one mile (5,280 ft.) of another such establishment.
- (4) The hours of operation for such operations shall be limited to 7:00 a. m. to 2:00 a. m.

On February 3, 2020, City Council approved a request by the applicant to amend a Conditional Use Permit for the operation of an internet café to increase the number of gaming machines from 35 games to a maximum of 50 gaming machines. 52 existing paved parking spaces were available to serve the site.

The applicant contended that the City's commercial parking ordinance requiring 1.5 parking spaces per gaming machine was excessive based on the fact that only one customer could operate one gaming machine at any one time.

DISCUSSION:

Now, the applicant is requesting to amend an existing Conditional Use Permit for the operation of an internet café to increase the number of gaming machines from 50 to 100.

Frontage: 454.3 ft. (US 117)
Area: 97,220 sq. ft., or 2.23 acres
Zoning: General Business
Hours of Operation: 10:00 a.m. to 2 a.m. (7 days)
No. of Employees: 2 (17 employees; maximum 2 per shift)

Site and landscape plans for this operation were previously approved with Conditional Use Permit #CU-16-16. The following modifications were also approved:

- a. Rear yard landscape buffer due to grade separation at railroad tracks.
- b. Vehicular surface buffer at front due to existing paving and public right-of-way;
- c. Street tree requirement; and
- d. Distance from residentially zoned property from 200 ft. to 125 ft.

Parking: As previously stated, parking is required at 1.5 space per gaming machine. Currently, there are 52 paved parking spaces to serve the site. 150 parking spaces are required. The applicant is proposing to pave an additional 50 parking spaces for a total of 102 parking spaces. Previous parking modifications have been granted by City Council for electronic gaming operations at one (1) space per gaming machine. A modification from 150 to 102 parking spaces will be necessary.


RECOMMENDATION: No action is necessary. The Planning Commission will have a recommendation at the June 1, 2020 Council Meeting.

Date: 5/11/20



Planning Director

Date: 5/11/20



City Manager

CU-3-20 LONGHORN INTERNET CAFE REQUEST: ADDITIONAL ELECTRONIC GAMES TO 100



CONDITIONAL USE PLAN

CASE #:	CU-3-20
APPLICANT:	LONGHORN BUSINESS CENTER
REQUEST:	ADDITIONAL ELECTRONIC GAMES TO 100 GAMES
PIN #:	2598-45-6535
LOCATION:	1716 S. US 117
HOURS OF OPERATION:	9 A.M. TO 2 A.M. / 7 DAYS A WEEK
NUMBER OF EMPLOYEES:	17 EMPLOYEES / 2 PER SHIFT

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

[illegible]

CASE #: CU-3-20
APPLICANT: LONGHORN BUSINESS CENTER
REQUEST: INCREASE ELECTRONIC GAMES TO 100 GAMES
PIN #: 2598-45-6535
LOCATION: 1716 S. US 117 HWY
HOURS OF OPERATION: 9 am - 2 am / 7 DAYS PER WEEK
NUMBER OF EMPLOYEES: 17 EMPLOYEES / 2 PER SHIFT

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2020 COUNCIL MEETING

SUBJECT: Change Order No. 18-Revised for Phase IV Sewer Collection Rehabilitation - Formal Bid No. 2018-004

BACKGROUND: Construction change orders in excess of \$10,000 require approval by the City Council prior to City Manager approval.

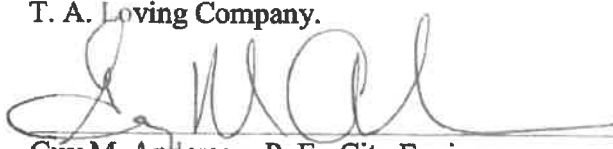
T. A. Loving Company submitted a total cost of \$140,330 for Change Order No. 18-Revised (see attachment) to perform ditch bank stabilization improvements to the Big Ditch near Beech/Kornegay Street Apartments.


Proposed Change Order No. 18 previously totaled \$125,000 and was submitted in October 2019 for approval by Division of Water Infrastructure (DWI). The City recently received approval from DWI to perform the ditch bank improvements. The difference in costs pertains to additional costs charged by the subcontractor to perform this work.

DISCUSSION: This change order increases the contract time by 15 days. The additional contract time was included in the previous Change Order No. 22. The amended contract completion date for the remaining rehabilitation work is September 9, 2020.

Staff recommends issuing the change order to the current contract with T. A. Loving for the Phase IV sewer collection rehabilitation project. We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

RECOMMENDATION: It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute Change Order No. 18-Revised for \$140,330 with T. A. Loving Company.

Date: 7 May 20 
Guy M. Anderson, P. E., City Engineer

Date: 12 May 20 
Timothy M. Salmon, City Manager



T. A. Loving Company
400 Patetown Road P.O. Drawer 919
Goldsboro NC 27533-0919
919-734-8400 (phone) 919-736-2148 (fax)

Change Proposal
Request

No.:

CPR-4100-018
REV

CHANGE ORDER PROPOSAL

Project Name: Goldsboro Sewer Rehabilitation Phase 4
Location: Goldsboro, NC
Owner: City of Goldsboro
Engineer: McKim & Creed
Project No. 4100
Date 5/5/2020
Drawing No.
Spec. Section

Reference: RFP No.: Work Directive No.: Field Order No.: Other:

Description: Complete ditch bank stabilization improvements to big ditch near Beech/Komeagy intersection. 208 LF @ 675.00/FT

1. LABOR (See attached itemized breakdown) \$34,060.00
2. MATERIALS (See attached itemized breakdown) \$5,871.25
3. EQUIPMENT/OTHER (See attached itemized breakdown) \$0.00
4. TIME EXTENSION FIELD COSTS** 15 DAYS @ PER DAY \$0.00
5. SUB-TOTAL DIRECT WORK \$39,931.25
6. OVERHEAD & PROFIT ON DIRECT WORK 15% \$5,989.69
7. TOTAL DIRECT WORK \$45,920.94

SUBCONTRACTORS

NAME	DESCRIPTION	INVOICE/PROPOSAL DATE
Hine Sitework	Sitework Contractor	
		\$87,000.00

8. SUB-TOTAL SUBCONTRACTOR WORK: \$87,000.00
9. OVERHEAD & PROFIT ON SUBCONTRACTOR WORK 5% \$4,350.00
10. TOTAL SUBCONTRACTOR WORK \$91,350.00
11. SUB-TOTAL DIRECT AND SUBCONTRACTOR WORK \$137,270.94
12. BOND & INSURANCE: 2.50% of subtotal # 11 \$3,059.06
13. TOTAL CHANGE PROPOSAL REQUEST \$140,330.00

Reviewed By: *Mark Harris* Date: 5/5/20

** Schedule impact indeterminate at this time. The contractor reserves its rights to a time extension and extended field costs due to the cumulative effect of changes.

Accepted By:

T. A. Loving Company

Mark Harris

Project Manager

Date: 5/5/2020

Date:

Date:



T. A. Loving Company
400 Patetown Road P.O. Drawer 919

Goldsboro NC 27533-0919

919-734-8400 (phone) 919-736-2148 (fax)

Change Proposal
Request

No.:

CPR-4100-018
REV

WORKSHEET SUMMARY

	Quantity	Rate	Unit	
MATERIAL COST				
A. Material (From take off worksheet)				\$5,000.00
B. Miscellaneous/Waste material		10.00%	of A	\$500.00
C. Freight				\$0.00
D. SUBTOTAL				\$5,500.00
E. Sales Tax		6.75%	of D	\$371.25
F. TOTAL MATERIAL				\$5,871.25
LABOR COST				
G. Labor (From takeoff worksheet)				\$32,750.00
H. Small Tools			of Labor	\$0.00
I. Clean-up			of Labor	\$0.00
J. Safety		2.50%	of Labor	\$818.75
K. Safety Training		1.50%	of Labor	\$491.25
L. Reproduction Costs				\$0.00
M. As-Built Drawings	0	\$73.00	HR	\$0.00
N. Testing			of Labor	\$0.00
O. Warranty Work			of Labor	\$0.00
P. Punch List			of Labor	\$0.00
Q. TOTAL LABOR				\$34,060.00
EQUIPMENT/OTHER				
R. Equipment (From take off worksheet)				\$0.00
S. Equipment Fuel Surcharge		2%	of Equipment	\$0.00
T. Equipment Repairs			of Equipment	\$0.00
U. Equipment Yard Work			of Equipment	\$0.00
V. Assigned Equipment			of Equipment	\$0.00
W. Other (From take off worksheet)				\$0.00
X. TOTAL EQUIPMENT/OTHER				\$0.00

**Change Proposal
Request**

No.: **CPR-4100-018**
REV

TAKE OFF WORKSHEET

[illegible]

RESOLUTION NO. 2020-

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDER NO. 18-REVISED WITH T. A. LOVING COMPANY FOR
PHASE IV SEWER COLLECTION REHABILITATION PROJECT
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro recommends additional work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted a cost of \$140,330 for the additional work; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue Change Order No. 18-Revised to Contract #2018-004 with T. A. Loving Company for \$140,330;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute Change Order No. 18-Revised for \$140,330 with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2020 COUNCIL MEETING

SUBJECT: 42nd Annual Greater Goldsboro Road Run—Temporary Street Closing

BACKGROUND: An application was received from the Scott Edwards, requesting permission for the Sunrise Kiwanis Club to hold their 42nd Annual Greater Goldsboro Road Run on April 18, 2020. Council approved the application on January 21, 2020. Due to COVID-19, this event has been postponed to July 11, 2020. The street closing request is from 6:00 a.m. to 10:30 a.m. with the event times from 8:00 a.m. to 10:00 a.m.

DISCUSSION: The race is scheduled to begin at the HUB (formerly known as Cornerstone Commons), on Center Street and runs through the downtown area of Walnut, Pine, Jefferson, Ash, Chestnut and Mulberry Streets.

Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. NC Governor Executive Order allows the event as determined by the City Manager.
2. All intersections remain open for Police Department traffic control.
3. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
4. All activities, changes in plans, etc. will be coordinated with the Police Department.
5. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

RECOMMENDATION: It is recommended that the City Council by motion, grant street closings on Center, Walnut, Ash, Jefferson, Chestnut and Mulberry Streets on July 11, 2020 from 6:00 a.m. to 10:30 a.m. in order that the 42nd Annual Greater Goldsboro Road Run event may take place, subject to the above conditions.

DATE: 5-13-2020


Mike West, Police Chief

DATE: May 12, 2020


Tim Salmon, City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

Parade ☒ Run/Walk Festival Street Closure Other (explain): _____

Event Name: 42nd Annual Greater Goldsboro Road Run-Run For a Child

Event Date(s): July 11, 2020 Event Website: www.runtheeast.com

Inclement Weather/Rain Date(s): none

Description of Event (Please briefly describe the event.)

The event consists of a 1-mile Fun Run/Walk, a 5K Run/Walk, and a 10K Run.

Requested Event Location: Cornerstone Commons

Event Start Time/End Time: 8:00 AM - 10:00 AM

Set-Up: Date & Time (start/end): 7/11/2020 - 6:00 AM

Dismantle (Completion): Date & Time (start/end): 7/11/2020 - 10:30 AM

Estimated Daily Attendance: 300

Will this event require street closures? ☒ Yes No Closure Times 1a. 8:00 - 8:30 AM
b. 7:30 - 9:30 AM
2. 6:00 - 10:00 AM

If yes, please list the streets that you are requesting to be closed:
1. Center St. - a. Southbound (Pine St. to Ash St.) b. Northbound (Spruce St. to Mulberry St.)
2. Chestnut St. - Center St. to John St.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Sunrise Kiwanis of Goldsboro

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Scott Edwards Title: Race Director

Address: 1205 Parkway Drive

City: Goldsboro State: NC Zip: 27534 Phone: 919-751-5100

Cell Phone: 919-580-6498 Email: scott@cox-edwards.com

Day of Event Contact:

Name: Scott Edwards Phone: 919-580-6498

III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: Cornerstone Commons
1-mile - S. Center / Pine Sts. Int.; 5K - Center /
For Run/Walk/Parades - STARTING POINT: Walnut Sts. Int.; 10K - same as finish
For Run/Walk/Parades - ENDING POINT: GFD driveway on S. Center St. between
Chestnut and Spruce Streets (ALL EVENTS)

*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)

(see attachments)

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☒ Other - use new permanent restroom facilities on-site
If portable toilets will be provided, please list the name/contact of the company:
* Supplement with 1-2 portable toilets if needed.

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

Tyler Ham, Sunrise Kiwanis member and Rec. Leader of Goldsboro Parks and Recreation, will coordinate with Public Works to drop off trash can barrels as needed.

V. Event Details: Please answer the following questions regarding your event.

Yes ☐ No ☒ Does the event involve the sale of food?

Yes ☐ No ☒ Does the event involve the sale of alcohol?

If "YES" has the health department been notified?

- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
- The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

☒ Yes ☐ No Will there be **musical entertainment** at your event? ** Only pre-recorded music through sound system*

If "YES", please provide the following information:

- Amplification? ☐ Yes ☒ No

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☒ Yes ☐ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:

- Approximate Number of tents: 1
- Approximate Sizes: 10' x 10'
- Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ **City of Goldsboro Inspections Department (919) 580-4385**

☒ Yes ☐ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)

Yes ☐ No ☒ Will **admission fees** be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

Yes ☐ No ☒ Will **fees be charged to vendors** to participate in this event?

If "YES", please provide the schedule of fees: _____

☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Downtown City of Goldsboro along Center Street and side streets to the West of Center St.

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Scott Edwards Date: 3/30/2020

Organization: Sunrise Kiwanis of Goldsboro

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
jadams@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Jason Adams at jadams@goldsboronc.gov.

For Inner Office Use Only:

J. Adams Sgt
Goldsboro Police Department Representative

3-30-2020
Date

Erin Fonseca
Downtown Goldsboro Representative

3-31-2020
Date

NA
City Manager's Signature
(Use of City Owned Lots and Non-Street Closings)

Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Sunrise Kiwanis of Goldsboro from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 30th day of March, 20 20.

Scott Edwards

(SEAL)

Scott Edwards, Race Director
(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290	CONTACT NAME: Lisa Christenson
	PHONE (A/C, No, Ext): 317-817-5172 FAX (A/C, No): 317-817-5151
	E-MAIL ADDRESS: kiwaniscert@hylant.com
	INSURER(S) AFFORDING COVERAGE
	INSURER A: Lexington Insurance Company
	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

INSURED
Kiwanis International, All Clubs and Their Members
3636 Woodview Trace
Indianapolis IN 46268

KIWANIS

COVERAGES**CERTIFICATE NUMBER:** 1291713339**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		013136005	11/1/2019	11/1/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Liquor Liability \$1,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			013136005	11/1/2019	11/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-Insured Retention			013136005	11/1/2019	11/1/2020	All Claims \$75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder and others as defined in the written agreement are additional insured subject to the terms, conditions, and exclusions on the policy with respect to the General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included).

April 18, 2019 or any future date in the policy term.
Kiwanis sponsored Greater Goldsboro Road Run
Held at along various streets in the City of Goldsboro, NC
Sunrise Kiwanis Club of Goldsboro

CERTIFICATE HOLDER**CANCELLATION**

City of Goldsboro, NC
North Center Street
P.O. Drawer A
Goldsboro NC

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

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1-MILE START

Greater Goldsboro 5k

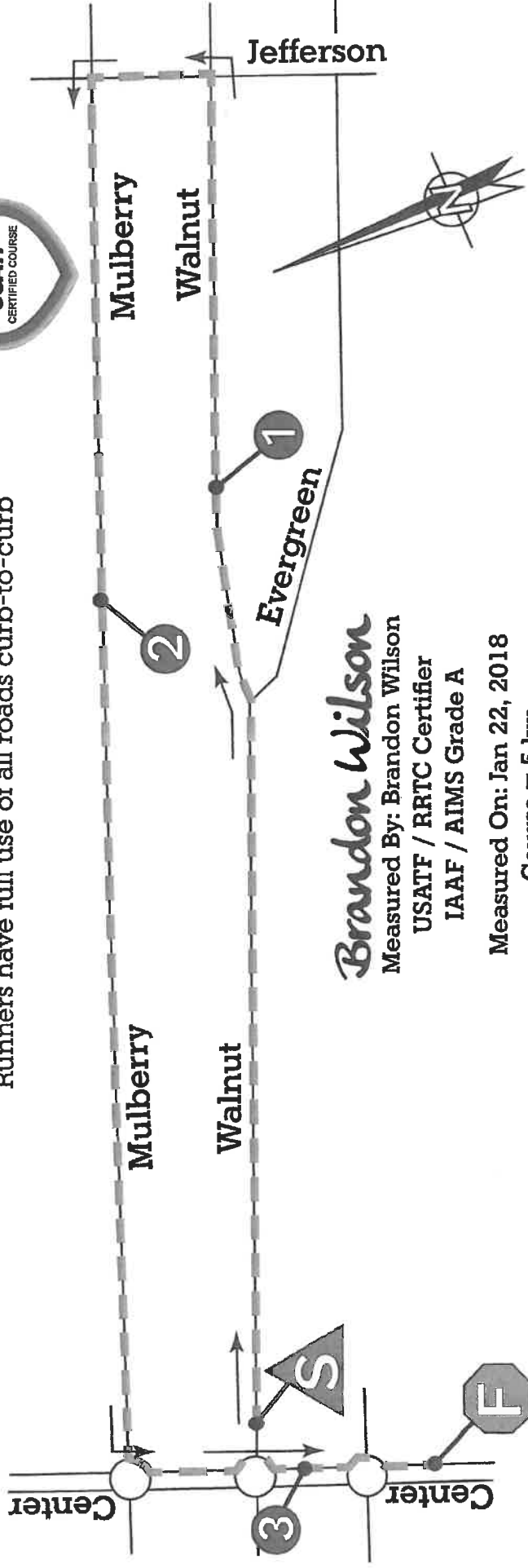
Goldsboro, NC

USATF Certificate #NC18001BW
Effective Jan 22, 2018 to Dec 31, 2028



Route is 100% unrestricted

Runners have full use of all roads curb-to-curb

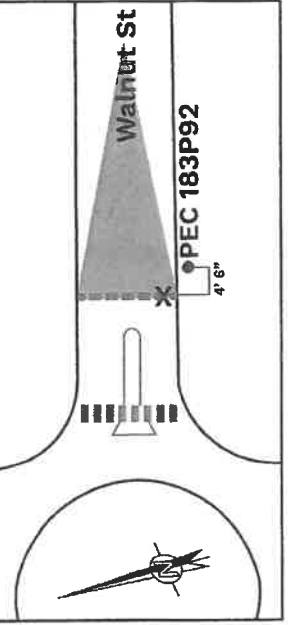


Brandon Wilson
Measured By: Brandon Wilson
USATF / RRTC Certifier
IAAF / AIMS Grade A

Measured On: Jan 22, 2018
Course = 5 km

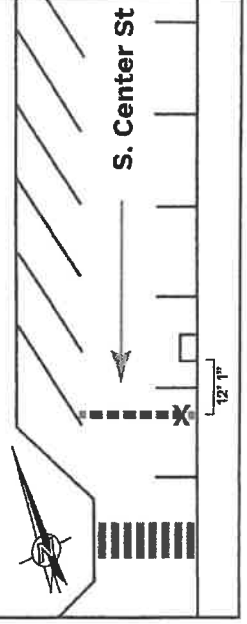
START DETAIL

The Start is an imaginary line on Walnut St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. The nail is 4' 6" west of UPole# PEC 183P92



FINISH DETAIL

The Finish is an imaginary line on S Center St perpendicular to the roadway intersecting a mag nail & washer "X" next to the curb. It is located between Chestnut and Spruce. The nail is 12" 1" south of the southernmost edge of the rectangular iron storm drain



Route

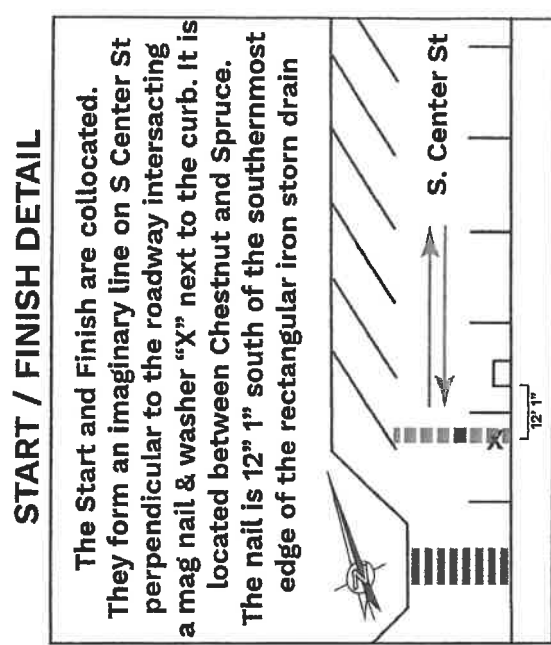
Start - on - E Walnut
Left - on - Jefferson
Left - on - E Mulberry
Left - on - S Center
Finish - on - S Center

Splits

1 Mile - At 1108 B E Walnut
2 Mile - At 1000 E Mulberry
3 Mile - At 116 S Center

USATF Certificate #NC18002BW
Effective Jan 22, 2018 to Dec 31, 2028

Runners have full use of all roads curb-to-curb



	Splits
Left -on- S Center	1 Mile - At 1006 E Walnut
Left -on- E Walnut	2 Mile - At 1108 E Mulberry
- - Begin Loop 2 - -	3 Mile - At 100 E Mulberry
Left -on- Jefferson	4 Mile - At 1006 E Walnut
Left -on- E Mulberry	5 Mile - At 1104 E Mulberry
Left -on- S Center	6 Mile - At 136 N Center
Finish -on- S Center	

CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING
MAY 18, 2020

SUBJECT: Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina

BACKGROUND: In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

DISCUSSION: The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-44 Supplement. This Supplement contains all Ordinances of a general nature enacted since S-43 Code of Ordinances dated June 3, 2019.

RECOMMENDATION: By motion, adopt the attached Ordinance enacting and adopting the 2020 S-44 Supplement to the Code of Ordinances of the City of Goldsboro.

Date:

May 12, 2020



City Manager

ORDINANCE NO. 2020-

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2020 S-44 Supplement to the Code of Ordinances of the City of Goldsboro; and

WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2019 S-43 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2020-44 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 18th day of May, 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO, NORTH CAROLINA

CODE OF ORDINANCES

2020 S-44 Supplement contains:
Local legislation current through Ordinance 2020-2, passed 2-3-20; and
State legislation current through North Carolina Legislative Service,
2019 Regular Session, Pamphlet No. 6

Published by:
AMERICAN LEGAL PUBLISHING CORPORATION
One West Fourth Street ✧ 3rd Floor ✧ Cincinnati, Ohio 45202
1-800-445-5588 ✧ www.amlegal.com

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ORDINANCE NO. 2019-28

AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT
TO THE CODE OF ORDINANCES
OF THE CITY OF GOLDSBORO, NORTH CAROLINA

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio, has completed the 2019 S-43 Supplement to the Code of Ordinances of the City of Goldsboro; and

WHEREAS, said Supplement contains all Ordinances of a general nature enacted since the publication of the 2018 S-42 Supplement to the Code of Ordinances of said municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on, or make reference to, sections of the North Carolina Code.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. It is the intent of the City Council to accept the updated sections of the City Code of Ordinances in accordance with the changes of the law of the State of North Carolina.
2. The 2019-43 Supplement to the City Code of Ordinances, as prepared by the American Legal Publishing Corporation of Cincinnati, Ohio, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.
3. This Ordinance shall be in full force and effect from and after this 3rd day of June, 2019.

Approved as to Form Only:

Reviewed by:

Ronald T. Lawrence, II /s/
City Attorney

Tim Salmon /s/
City Manager

(5) Promote the establishment and improvement of rehabilitation and recreational facilities and programs;

(6) Identify barriers that hinder the mobility of the disabled;

(7) Support and promote appropriate legislation advocating issues of interest for people with disabilities; and

(8) Advise the City Council about the goals, recommendations, and activities of the Committee.

(B) *Membership; appointment.* The Committee shall be composed of 15 members. Members of the committee shall be recommended by local government, private/community organizations, by other committee members, or by personal request.

(C) *Staff services.* The Community Relations Department shall supply staff and technical services for the Committee.

(Ord. 2018-8, passed 2-19-18; Am. Ord. 2020-01, passed 1-6-20)

§ 32.322 MAYOR'S YOUTH COUNCIL.

(A) *Purpose and duties.* The purpose of the Youth Council shall be to:

(1) Offer an organization through which the youth of our community may benefit both themselves and their community;

(2) Provide equal opportunity for each young person to assume responsibility with the adults of the community;

(3) Serve as a means for young people to practice democracy in order to better prepare themselves for later responsibilities as citizens and serve as a line of communication between the youth and the adults of our community;

(4) Initiate programs and projects that are of benefit to the youth and to our community; and

(5) Constructively channel the enthusiasm of the young people of the city.

(B) *Membership; appointment; term.* The Council shall be composed of 30 high school students, to be drawn from the public and private high schools in Wayne County. The principal of each school shall determine the method for nominating his or her school's student representatives. The final selection of representatives shall be the responsibility of the Advisor, based upon established criteria. The term of office shall be for a period of one year, and each Youth Council member will continue to serve until his successor has been selected.

(C) *Coordinator*. The Coordinator for the Council shall be an employee of the city appointed by the City Manager. The Coordinator shall serve as an ex-officio member of the Council acting as a liaison between the City Manager, City Council and the Youth Council. The Coordinator shall submit to the Youth Council such plans, programs and recommendations that fall within the purpose and duties of the Council.

(D) *General Assembly membership*. The general assembly will consist of representatives from community youth groups. The number will be based on the sizes of the groups. Its purpose is to serve as a line of communication between the youth organizations and to discuss, investigate, and vote on proposals as they effect the youth population.

(E) *Staff services*. The Community Relations Department shall supply staff and technical services for the Council.

(Ord. 2018-8, passed 2-19-18)

§ 32.323 GOLDSBORO MUNICIPAL GOLF COURSE COMMITTEE.

(A) *Purpose and duties*. The Municipal Golf Course Committee shall:

(1) Recommend ways to improve and enhance the quality of customer service and overall appearance of the golf course; and

(2) Review club house operations and overall maintenance and upkeep of the golf course.

(B) *Membership; appointment*. The Committee shall be composed of seven members. Any resident living within the city, within the one-mile jurisdiction of the city or outside the city and the one-mile, but within Wayne County, is eligible to serve as a member of the Committee.

(C) *Staff services*. The Parks and Recreation Department shall supply staff and technical services for the Committee.

(Ord. 2018-8, passed 2-19-18)

§ 32.324 PARKS AND RECREATION ADVISORY COMMISSION.

(A) *Purpose and duties*. The Commission shall serve as a citizen advisory commission to the City Council, City Manager and Parks and Recreation Department. The Commission may recommend and propose to the City Council, City Manager and Parks and Recreation Department any matter relating to recreational policies, programs, operational procedures, park development, facility planning, maintenance, budget preparation, the need for additional personnel, the acquisition and disposition of lands, and properties related to such recreation programs, and such other matters as the Parks and Recreation Director shall find advisable or essential to receive consideration by the Commission and such other matters as may be requested by any Council member.

CHAPTER 33: POLICE AND FIRE DEPARTMENTS

Section

Police Department

- 33.01 Responsibilities
- 33.02 Police services
- 33.03 Divisions within Department
- 33.04 Administration
- 33.05 Police Chief

Fire Department

- 33.15 Fire Chief, scope of authority within Fire Department
- 33.16 Appointment of Fire Chief
- 33.17 Deputy Fire Chief
- 33.18 Fire Chief, Deputy Fire Chief authorized to arrest offenders
- 33.19 Right of entry for inspection
- 33.20 Firemen's Relief Fund
- 33.21 Injury to Fire Department's property
- 33.22 Congregating near fire
- 33.23 Fire service outside the city; contract, fees

Cross-reference:

Police Department created, see Charter Art. VIII, § 8.1

Fire Department created, see Charter Art. X, § 1

POLICE DEPARTMENT

§ 33.01 RESPONSIBILITIES.

The Police Department is responsible for the maintenance of law and order and the protection of lives and property. It is responsible for the enforcement of all state laws and city ordinances of a criminal and traffic nature, and for the prevention of the violation of these laws and ordinances.
('70 Code § 19-1) (Am. Ord. 2017-58, passed 12-4-17)

§ 33.02 POLICE SERVICES.

Services offered by the Police Department include:

- (A) Enforcement of laws, ordinances and regulations.
- (B) Control of traffic.
- (C) Provides for public safety.
- (D) Crime prevention.
- (E) Criminal investigations.
- (F) Accident prevention.
- (G) Apprehension and, as necessary, extradition of fugitives.
- (H) Juvenile control.
- (I) Control and inspection of taxicab operation.
- (J) The office of record for city police matters.
- (K) The office of record for city police matters.

('70 Code § 19-2) (Ord. 1981-16, passed 4-21-81; Am. Ord. 2017-58, passed 12-4-17)

§ 33.03 DIVISIONS WITHIN DEPARTMENT.

The Police Department shall consist of the following divisions:

- (A) Operations.
- (B) Investigations.
- (C) Support services.
- (D) Professional Standards.

('70 Code § 19-3) (Ord. 1973-95, passed 12-17-73; Am. Ord. 1981-16, passed 4-21-81; Am. Ord. 2017-58, passed 12-4-17)

§ 33.04 ADMINISTRATION.

The administration of the Police Department shall consist of the following:

(A) Police Chief.

(B) Major of operations.

(C) Major of investigations.

(D) Major of support services.

(E) Commander of Professional Standards.

(F) Such other ranks as from time to time may be deemed necessary.

('70 Code § 19-4) (Ord. 1973-95, passed 12-17-73; Am. Ord. 1981-16, passed 4-21-81; Am. Ord. 2017-58, passed 12-4-17)

§ 33.05 POLICE CHIEF.

The City Police Department shall be headed by a Police Chief who shall be appointed by the City Manager.

('70 Code § 19-5)

Cross-reference:

For current divisions of Police Department, see § 33.03

FIRE DEPARTMENT**§ 33.15 FIRE CHIEF, SCOPE OF AUTHORITY WITHIN FIRE DEPARTMENT.**

Subject to the supervision of the City Manager and City Council, the Chief of the Fire Department shall have a general control of the Department, the personnel, apparatus and fire alarm system.

('70 Code, § 9-1)

Cross-reference:

Appointment and compensation of Chief of Fire Department, see Charter Art. X, § 2

Powers and duties of the Chief of Fire Department, see Charter Art. XI, § 1

Statutory reference:

Office of Chief of Fire Department created, see G.S. § 160A-291

Duties of Chief of Fire Department, see G.S. § 160A-292

§ 33.16 APPOINTMENT OF FIRE CHIEF.

The Fire Department shall be headed by a Fire Chief who is appointed by the City Manager.
('70 Code, § 9-2)

§ 33.17 DEPUTY FIRE CHIEF.

In the absence of the Fire Chief from the city, or in the event of his being prevented from attending to his duties by sickness or otherwise, the Deputy Fire Chief shall perform all duties required of the Fire Chief, and shall be clothed with the same authority as the Fire Chief.
('70 Code, § 9-3) (Am. Ord. 2019-59, passed 9-23-19)

§ 33.18 FIRE CHIEF, DEPUTY FIRE CHIEF AUTHORIZED TO ARREST OFFENDERS.

The Fire Chief and Deputy Fire Chief are hereby vested with all the powers of a police officer of the city insofar as to make arrest within the city during the existence of any fire for the violation of any of the provisions of this Code of Ordinances regulating the Fire Department.
('70 Code, § 9-4) (Am. Ord. 2019-59, passed 9-23-19)

§ 33.19 RIGHT OF ENTRY FOR INSPECTION.

The Fire Chief, or any member of the Fire Department when so directed by the Chief, shall have the right to enter any building or premises, at any reasonable hour for the purpose of making any inspection provided for by this chapter.
('70 Code § 9-5)

Statutory reference:

Fire chief authorized to seek out and have corrected all places and conditions dangerous to the safety of the city from fire, see G.S. § 160A-292

Inspection of premises; dangerous material removed, see G.S. § 69-4

§ 33.20 FIREMEN'S RELIEF FUND.

(A) *Purpose.* The Firemen's Relief Fund is established for the purpose of providing compensation to firefighters receiving accidents or injuries in the line of duty. ('70 Code § 9-8)

(B) *Membership of Board, compensation.* The Board of Trustees of the Firemen's Relief Fund shall be composed of five members, two appointed by the City Council, two elected by the Fire Department and one appointed by the Insurance Commissioner of the state. Members shall receive no pay for their services. ('70 Code § 9-9)

TITLE VII: TRAFFIC CODE

Chapter

- 70. GENERAL PROVISIONS**
- 71. TRAFFIC RULES**
- 72. STOPPING, STANDING AND PARKING**
- 73. BICYCLES**
- 74. TRAFFIC SCHEDULES**
- 75. PARKING SCHEDULES**
- 76. GOLF CARTS**

CHAPTER 74: TRAFFIC SCHEDULES

Section

74.01 Traffic schedules adopted by reference

§ 74.01 TRAFFIC SCHEDULES ADOPTED BY REFERENCE.

The city's traffic schedules and any amendments thereto, are hereby adopted by reference and incorporated as if set out at length herein. Copies of the schedules are on file in the office of the City Clerk for public inspection.

(Am. Ord. 2006-80, passed 10-23-06; Am. Ord. 2009-16, passed 2-16-09; Am. Ord. 2009-34, passed 5-4-09; Am. Ord. 2010-21, passed 4-5-10; Am. Ord. 2010-67, passed 10-18-10; Am. Ord. 2011-46, passed 7-5-11; Am. Ord. 2012-1, passed 1-9-12; Am. Ord. 2013-19, passed 3-18-13; Am. Ord. 2013-61, passed 11-18-13; Am. Ord. 2013-65, passed 12-16-13; Am. Ord. 2014-41, passed 9-2-14; Am. Ord. 2016-58, passed 11-21-16; Am. Ord. 2019-26, passed 6-3-19)

CHAPTER 76: GOLF CARTS

Section

- 76.01 Regulation of golf carts
- 76.02 Rules and regulations for the operation of golf carts
- 76.99 Penalty and enforcement

§ 76.01 REGULATION OF GOLF CARTS.

(A) *Necessity.* The establishment of a golf cart ordinance is necessary to address the interests of public safety. Golf carts, are not designed or manufactured to be used on public streets, roads and highways, hereinafter “road(s),” and the City of Goldsboro in no way advocates or endorses their operation on roads. The city, by regulating such operation is merely trying to address obvious safety issues, and adoption of this article is not to be relied upon as a determination that operation on roads is safe or advisable if done in accordance with this article. All persons who operate or ride upon carts on roads do so at their own risk and peril and must be observant of and attentive to the safety of themselves and others, including their passengers, other motorists, bicyclists, and pedestrians. The city has no liability under any theory for permitting carts to be operated on roads. Any person who operates a cart must procure liability insurance on a par with that required for motor vehicles.

(B) *Purpose.* The purpose of this ordinance shall be to establish a golf cart ordinance within the City of Goldsboro to promote the health, safety and welfare of persons operating cart(s) within the city and to protect the safety of their passengers and other users of roads.

(C) *Definitions.* For the purpose of this chapter, the following words and phrases shall have the following meanings.

DRIVER'S LICENSE. A valid license issued to operate a motor vehicle issued by North Carolina or any other state.

FINANCIAL RESPONSIBILITY. Liability insurance coverage on a golf cart in an amount not less than required by North Carolina law for motor vehicles operated on public highways in the State of North Carolina.

GOLF CART. A four-wheel vehicle designed and manufactured for operation on a golf course for sporting or recreational purposes and that is not capable of exceeding speeds of 20 MPH (G.S.

20-4.01(12a)). Vehicles resembling golf carts which exceed this speed capacity must be registered with the NC Department of Motor Vehicles, in which case they will essentially be regulated as an automobile, and otherwise such vehicles will not be allowed on public streets.

OPERATOR. Only persons 16 years of age and older holding a valid driver's license may operate a golf cart on roads.
(Ord. 2019-29, passed 6-2-19)

§ 76.02 RULES AND REGULATIONS FOR THE OPERATION OF GOLF CARTS.

This section is to establish guidance in the interest of public safety. Hereinafter:

(A) (1) The owners of golf carts, not including similar vehicles which have been registered with the state and have a license plate, must obtain a permit from the city. Such permit is valid for one year only and must be renewed annually. The permit fee is \$25, and the permit shall be granted once the owner has provided the following items and information:

(a) The full name of the owner and his or her address and telephone number;

(b) A copy of the owner's driver's license;

(c) Proof of insurance covering the golf cart for injury to persons and property on an equal level to that required for NC registered motor vehicles;

(d) The names, addresses and ages of the persons authorized by the owner to drive the golf cart, and a copy of their driver's licenses.

(2) A copy of the permit shall be on the golf cart at all times when it is used on public streets.

(B) Golf carts shall not be operated on or alongside a public road or street with a posted speed limit greater than 25 miles per hour.

(C) Golf carts may cross a road with a posted speed limit greater than 25 mph at a duly erected traffic control signal (such does not include stop signs or yield signs, but is intended that crossing be at duly erected traffic stoplights/control signals only). However, once this segment of road has been traversed, the golf cart is still required to travel only on or along a roadway with a speed limit of 25 mph or less. Golf carts must cross in a manner that is the most direct route in order to decrease crossing distance, i.e. no riding along a road or crossing at an angle. Under no circumstance is a golf cart allowed to cross a controlled access facility (such as an interstate) other than by means of bridges which cross over or under a controlled access facility.

(D) Any person who operates a golf cart must be responsible for all liability associated with operation of the golf cart and must have liability insurance coverage which will cover the use of a golf cart in an amount not less than required by North Carolina law for motor vehicles operated on public highways in the State of North Carolina. Proof of such insurance shall be readily available on the golf cart.

(E) Any person who operates a golf cart must be at least 16 years of age or older. No person may operate a golf cart unless that person is licensed to drive upon the public streets, roads and highways of North Carolina and then, only in accordance with such valid driver's license. Golf cart operators must carry their driver's license on their person at all times while operating a golf cart on public roads.

(F) Any person who operates a golf cart on public streets and roads must adhere to all applicable state and local laws, regulations and ordinances, including but not limited to those banning the possession and use of alcoholic beverages, and all other illegal drugs. In addition, no golf cart containing any open container of alcohol shall be operated on public roads.

(G) The operator of the golf cart shall comply with all traffic rules and regulations adopted by the State of North Carolina and the city which governs the operation of motor vehicles.

(H) An operator may not allow the number of people in the golf cart at any one time to exceed the maximum capacity specified by the manufacturer. The operator shall not allow passengers to ride on any part of a golf cart not designed to carry passengers, such as the part of the golf cart designed to carry golf bags.

(I) In no instance shall a golf cart be operated at a speed greater than 20 miles per hour. No golf cart may be operated at a speed greater than reasonable and prudent for the existing conditions.

(J) Golf carts must be operated at the right edge of the roadway and must yield to all vehicular and pedestrian traffic.

(K) Golf carts must park in designated spaces in such a manner that multiple golf carts can utilize the space. All parking rules and limits apply. No parking on sidewalks is allowed.

(L) Golf carts must have basic and safety equipment supplied by the manufacturer, including a vehicle identification or serial number. Such equipment must include a rear view mirror and plainly visible rear reflectors.

(M) Golf carts without lights may be operated only during daylight hours. Golf carts meeting the requirements set forth below may operate at any time:

(1) Golf carts having two operating headlights, one on each side of the front of the golf cart and two operating tail lights, one on each side of the rear of the cart, all four lights must be visible from a distance of 500 feet; and

(2) If a mechanical turn signal indicator is not installed, then hand signals are required for turns.

(Ord. 2019-29, passed 6-2-19)

§ 76.99 PENALTY AND ENFORCEMENT.

Violation of the provisions of this chapter shall constitute an infraction in accordance with Chapter 20 of the North Carolina General Statutes, the maximum penalty for which shall be \$150.

(Ord. 2019-29, passed 6-2-19)

CHAPTER 153: UNIFIED DEVELOPMENT CODE; ZONING

Section

153.01 Unified Development Code and Official Zoning Maps adopted by reference

§ 153.01 UNIFIED DEVELOPMENT CODE AND OFFICIAL ZONING MAPS ADOPTED BY REFERENCE.

The Unified Development Code and Official Zoning Maps for the City of Goldsboro, North Carolina, and its extraterritorial jurisdiction, and dated April 4, 2005, as on file in the office of the City Clerk, are hereby adopted by reference as if set out in full herein.

(Ord. 2005-37, passed 4-4-05; Am. Ord. 2006-95, passed 12-18-06; Am. Ord. 2007-17, passed 2-19-07; Am. Ord. 2007-23, passed 3-5-07; Am. Ord. 2007-48, passed 6-4-07; Am. Ord. 2007-59, passed 7-9-07; Am. Ord. 2007-62, passed 7-23-07; Am. Ord. 207-68, passed 8-6-07; Am. Ord. 2007-73, passed 9-4-07; Am. Ord. 2007-74, passed 9-4-07; Am. Ord. 2007-85, passed 10-1-07; Am. Ord. 2007-94, passed 11-5-07; Am. Ord. 2007-98, passed 12-3-07; Am. Ord. 2008-91, passed 10-6-08; Am. Ord. 2008-102, passed 11-3-08; Am. Ord. 2009-14, passed 2-16-09; Am. Ord. 2010-39, passed 6-7-10; Am. Ord. 2010-46, passed 6-21-10; Am. Ord. 2010-57, passed 8-16-10; Am. Ord. 2010-65, passed 10-4-10; Am. Ord. 2011-6, passed 1-3-11; Am. Ord. 2011-7, passed 1-3-11; Am. Ord. 2011-17, passed 4-4-11; Am. Ord. 2011-18, passed 4-4-11; Am. Ord. 2011-27, passed 5-2-11; Am. Ord. 2011-29, passed 5-2-11; Am. Ord. 2011-30, passed 5-2-11; Am. Ord. 2011-45, passed 7-5-11; Am. Ord. 2012-10, passed 2-6-12; Am. Ord. 2012-26, passed 4-2-12; Am. Ord. 2012-34, passed 5-7-12; Am. Ord. 2012-35, passed 5-7-12; Am. Ord. 2012-59, passed 7-23-12; Am. Ord. 2012-67, passed 10-1-12; Am. Ord. 2012-68, passed 10-1-12; Am. Ord. 2013-2, passed 1-7-13; Am. Ord. 2013-15, passed 3-4-13; Am. Ord. 2013-21, passed 4-1-13; Am. Ord. 2015-18, passed 5-4-15; Am. Ord. 2015-26, passed 7-6-15; Am. Ord. 2015-33, passed 9-8-15; Am. Ord. 2015-45, passed 11-2-15; Am. Ord. 2015-46, passed 11-2-15; Am. Ord. 2016-17, passed 4-4-16; Am. Ord. 2016-28, passed 5-2-16; Am. Ord. 2016-56, passed 11-21-16; Am. Ord. 2017-23, passed 5-8-17; Am. Ord. 2017-46, passed 9-5-17; Am. Ord. 2017-47, passed 10-2-17; Am. Ord. 2017-54, passed 11-6-17; Am. Ord. 2017-62, passed 12-4-17; Am. Ord. 2018-2, passed 1-8-18; Am. Ord. 2018-30, passed 6-4-18; Am. Ord. 2019-19, passed 4-1-19; Am. Ord. 2019-46, passed 7-15-2019; Am. Ord. 2019-47, passed 7-15-19)

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2017-4	1-17-17	Annexing certain noncontiguous real property, being property of Ample Storage Goldsboro, LLC.
2017-20	4-17-17	Annexing certain contiguous real property, being the property of Mills Goldsboro Properties, LLC.
2017-31	6-26-17	Annexing certain contiguous real property, being the property of Cuyler Spring Housing Associates, LLC Property.
2017-32	6-26-17	Annexing certain contiguous real property, being the property of Redco Properties, LLC.
2017-49	10-16-17	Annexing certain contiguous real property, being the property of AAA Mini-Storage (Paul Williams Property).
2018-47	10-1-18	Annexing certain contiguous real property, being two tracts of The Three J's Property.
2019-3	1-22-19	Annexing certain noncontiguous real property, being J. Isaac Gurley Farms.
2019-68	12-16-19	Annexing certain noncontiguous real property labeled the Luis Jimenez annexation.

<i>Ord. No.</i>	<i>Effective Date</i>	<i>Description</i>
2017-45 (Cont'd)		<p>Beech Street, from the eastern right-of-way of North Claiborne Street and running easterly a distance of 167 feet to its terminus.</p> <p>Palm Street, from the eastern right-of-way of North Claiborne Street and running easterly a distance of 167 feet to its terminus.</p> <p>Easements shall be retained over the entire closed right-of-way for the Holly Street section described above.</p>
2019-48	7-15-19	<p>Closing a portion of Titleist Drive based on NCDOT realignment of Salem Church Road and US 70 Bypass that is located within city limits.</p>

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2018-46 (Cont'd)		modifications of the lot area requirement and the requirement that the unit be placed parallel to the front property line).
2018-57	10-15-18	Rezoning certain property, being Z-16-18 Sarah Edwards, North side of Vann Street between Bruce Street and Vann Street Terminus, from R-6 Residential to RM-9 Residential Mobile Home.
2018-60	11-5-18	Rezoning certain property, being Z-15-18 Lane Farms, Inc., North and South sides of New US 70 Bypass between Salem Church Road and Claridge Nursery Road, from R-12 and R-20 Residential to Highway Business.
2018-68	12-3-18	Rezoning certain property, being Z-17-18 Wayne County Historical Association, South side of East Mulberry Street between North William Street and Patrick Street, from R-9 Residential to CBD Central Business District.
2018-69	12-3-18	Rezoning certain property, being Z-18-18 Leonard and Doris Jones, North side of Vann Street between Bruce Street and Vann Street Terminus, from R-6 Residential to RM-9 Residential Manufactured Home.
2019-7	2-4-19	Rezoning certain property, being Z-19-18 McArthur Properties, East side of North Berkeley Boulevard between Holly Road and E. New

Goldsboro - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2019-7 (Cont'd)		Hope Road, from R-16 Residential to GB General Business Conditional District with site plan approval required prior to development.
2019-11	3-18-19	Rezoning property of Villas at Adair Place on the south side of Keller Way Drive and north of Adair Drive from SC to R-6.
2019-12	3-18-19	Rezoning property at Adair Gardens on the south side of Keller Way Drive and North of Adair Drive from SC to R-6.
2019-17	4-1-19	Rezoning property of Woodmac, LLC on the east side of North Berkeley Boulevard between Holly Road and E. New Hope Road from R-16 to GBCD.
2019-18	4-1-19	Rezoning property of MC Morgan and Associates on the south side of Central Heights Road between N. Oak Forest Drive and Thoroughfare Road from R-12 and R-1 to R-12 CD.
2019-23	5-6-19	Rezoning property of Russell G. Spence on the south side of Carriage Road between Surry Drive and E. Ash Street/US 70 HWY from R-20 to GB.
2019-24	5-6-19	Rezoning property of Lane Tree Villas on the southwest corner of Salem Church Road and US 70 Bypass from HB to R-12.

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2019-27	6-3-19	Rezoning property of Chandu R. Patel on the west side of Wayne Memorial Drive between New Hope Road and Windsor Creek Parkway from R-16 to NB.
2019-44	7-15-19	Rezoning property of Joyful Play Childcare and Preschool on the east side of Barrow Court between E. Ash Street and Carol Street from R-16 to GB CD.
2019-45	7-15-19	Rezoning property of Dewey Properties, LLC on the north side of W. Grantham Street between Hargrove Street and Jordan Boulevard from GB to HB.
2019-52	8-5-19	Rezoning property of Mary Sue Fallin located on the east side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road from R-6 CD to GB.
2019-53	8-5-19	Rezoning property of Mary Sue Fallin on the east side of Fallin Boulevard between N. Berkeley Boulevard and Central Heights Road from NB to GB.
2019-62	10-7-19	Rezoning property of KG Plaza, LLC on the east side of Eleventh Street between Norwood Avenue and Englewood Drive from R-9 CD and R-16 to O & I-1.
2019-63	10-7-19	Rezoning property of KG Plaza, LLC on the east side of Eleventh Street between Norwood Avenue and Englewood Drive from R-16 and R-9 to R-6 CD.

Goldsboro - Table of Special Ordinances

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Description</i>
2019-64	10-7-19	Rezoning property of Magnolia Grove on the west side of Eleventh Street between Norwood Avenue and Englewood Drive from R-16 to R-6 CD.
2019-66	12-2-19	Rezoning property of Ashely Allen on the southeast corner of Mull Smith Lane and Double D Lane from 20A RM-NC to RM-9.
2019-67	12-2-19	Rezoning property of James Church on the south side of W. Chestnut, west side of Kennon Avenue and east side of S. Alabama Avenue from R-6 to O & I-1.
2020-2	2-3-20	Rezoning property of D & J Sand and Gravel on the east side of Claridge Nursery Road between W. US 70 Highway and W. US 70 Bypass from R-16 to I-2 CD.

REFERENCES TO NORTH CAROLINA GENERAL STATUTES

<i>G.S. Cite</i>	<i>Code Section</i>
1-597	52.17, 52.18
Ch. 7A	151.24
12-2	10.16
12-3	10.05
14-4	10.99, 72.99, 90.99, 96.09, 96.35, 116.99, 152.42
Ch. 14, Art. 27A	131.01
14-177 - 14-202.1	112.15
14-203 - 14-208	112.15
14-204	112.15
14-205.1 - 14-206	112.15
14-208.18	131.03
14-208.18(a)(1)	131.03
14-208.18(a)(2)	131.03
14-208.18(a)(3)	131.03
14-288.4	97.09
14-304 - 14-309	110.20
14-410 - 14-415	95.04
15A-1340.20 et seq.	131.99
18B-101	118.05, 130.03
18B-300	130.03
19-1(b)	116.01
20-4.01(12a)	76.01
20-4.01(27)d1	70.01
20-162	70.32
20-162.1	72.92
67-4.1 et seq.	91.17
69-4	33.19
Ch. 93B	110.20
105-33	110.01, 110.02
105-53	110.22, 113.01
105-64 - 105-187	34.01
105-90	110.23
105-164.3(17)	34.01
105-187.1(3)	34.01
105-187.1(8)	34.01
105-228.90 - 105-269.15	34.01

<i>G.S. Cite</i>	<i>Code Section</i>
105-349	34.01
105-463 - 105-549	34.01
106-65.22 et seq.	91.01
113-274	91.01
113-300.1 - 113-300.3	91.01
130A-184 et seq.	91.22
130A-290 et seq.	151.05
130A-290(a)(6)	151.05
130A-290(a)(35)	151.05
130A-290(a)(36)	151.05
136-103 - 136-121.1	Chtr., § 12.1
Ch. 143	51.051
Ch. 143, Art. 33C	131.01
143-143.15	151.31(3)
143-213(18)	51.002
143-215.1	51.002, 51.051
143-215.3	51.002
143-215.6B	51.102
143-215.6B(f)	51.102
143-215.6B(g)	51.102
143-215.6B(h)	51.102
143-215.6B(i)	51.102
143-215.51 et seq.	151.01
143-215.58	151.13, 151.23(5)
143-434 et seq.	91.01
157-5	32.220
160-272	10.01
Ch.160A, Art. 16	54.01
160A-79	10.05
160A-146	31.01
160A-168(c)	31.05, 115.01
160A-174 et seq.	151.01
160A-175	72.99, 96.35
160A-175(g)	96.35
160A-179	96.12
160A-187	91.17
160A-193	96.08
160A-208.1	34.01
160A-211	34.01
160A-215.1	34.01
160A-215.1(b)	34.01
160A-215.1(d)	34.01

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
2017-1	1-3-17	T.S.O., Table IV
2017-2	1-3-17	T.S.O., Table IV
2017-4	1-17-17	T.S.O., Table I
2017-9	3-6-17	T.S.O., Table IV
2017-10	3-6-17	T.S.O., Table IV
2017-11	3-6-17	T.S.O., Table IV
2017-12	3-6-17	T.S.O., Table IV
2017-20	4-17-17	T.S.O., Table I
2017-23	5-8-17	153.01
2017-24	6-5-17	T.S.O., Table IV
2017-25	6-5-17	72.55, 72.56, 72.93
2017-26	6-5-17	T.S.O., Table II
2017-29	6-5-17	54.01 - 54.05, 54.07 - 54.09, 54.11
2017-31	6-26-17	T.S.O., Table I
2017-32	6-26-17	T.S.O., Table I
2017-44	9-5-17	Adopting Ordinance
2017-45	9-5-17	T.S.O., Table II
2017-46	9-5-17	11.01, 153.01
2017-47	10-2-17	153.01
2017-49	10-16-17	T.S.O., Table I
2017-52	10-16-17	75.01
2017-54	11-6-17	11.01, 153.01
2017-57	11-20-17	98.80
2017-58	12-4-17	33.01 - 33.04
2017-59	12-4-17	91.21
2017-60	12-4-17	73.01
2017-61	12-4-17	110.22
2017-62	12-4-17	153.01
2018-2	1-8-18	153.01
2018-3	1-22-18	54.02, 54.05 - 54.07, 54.10
2018-6	2-5-18	T.S.O., Table IV
2018-8	2-19-18	32.300 - 32.311, 32.320 - 32.326, 32.328
2018-10	3-5-18	97.31
2018-12	3-19-18	114.02, 114.38, 114.39, 114.67, 114.68
2018-13	3-19-18	115.01
2018-16	4-2-18	Adopting Ordinance
2018-17	4-2-18	T.S.O., Table IV
2018-23	5-7-18	T.S.O., Table IV
2018-24	5-21-18	151.01 - 151.13, 151.20 - 151.24, 151.30 - 151.37, 151.40 - 151.42
2018-28	6-4-18	T.S.O., Table IV
2018-29	6-4-18	T.S.O., Table IV
2018-30	6-4-18	153.01

Goldsboro - Parallel References

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
2018-34	7-16-18	T.S.O., Table IV
2018-38	8-6-18	T.S.O., Table IV
2018-39	8-20-18	75.01
2018-43	9-4-18	T.S.O., Table IV
2018-44	9-4-18	T.S.O., Table IV
2018-45	9-4-18	T.S.O., Table IV
2018-46	9-4-18	T.S.O., Table IV
2018-47	10-1-18	T.S.O., Table I
2018-56	10-15-18	Adopting Ordinance
2018-57	10-15-18	T.S.O., Table IV
2018-59	11-5-18	32.329
2018-60	11-5-18	T.S.O., Table IV
2018-67	12-3-18	31.19
2018-68	12-3-18	T.S.O., Table IV
2018-69	12-3-18	T.S.O., Table IV
2019-2	1-7-19	90.20
2019-3	1-22-19	T.S.O., Table I
2019-6	2-4-19	32.329
2019-7	2-4-19	T.S.O., Table IV
2019-11	3-18-19	T.S.O., Table IV
2019-12	3-18-19	T.S.O., Table IV
2019-17	4-1-19	T.S.O., Table IV
2019-18	4-1-19	T.S.O., Table IV
2019-19	4-1-19	153.01
2019-23	5-6-19	T.S.O., Table IV
2019-24	5-6-19	T.S.O., Table IV
2019-26	6-3-19	74.01
2019-27	6-3-19	T.S.O., Table IV
2019-28	6-3-19	Adopting Ordinance
2019-29	6-3-19	76.01, 76.02, 76.99
2019-44	7-15-19	T.S.O., Table IV
2019-45	7-15-19	T.S.O., Table IV
2019-46	7-15-19	153.01
2019-47	7-15-19	153.01
2019-48	7-15-19	T.S.O., Table II
2019-52	8-5-19	T.S.O., Table IV
2019-53	8-5-19	T.S.O., Table IV
2019-59	9-23-19	33.17, 33.18
2019-62	10-7-19	T.S.O., Table IV
2019-63	10-7-19	T.S.O., Table IV
2019-64	10-7-19	T.S.O., Table IV
2019-66	12-2-19	T.S.O., Table IV
2019-67	12-2-19	T.S.O., Table IV

<i>Ord. No.</i>	<i>Date Passed</i>	<i>Code Section</i>
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2020-1	1-6-20	32.321
2020-2	2-3-20	T.S.O., Table IV

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
COUNCIL MEETING
MAY 18, 2020

SUBJECT: Rules of Procedure for Electronic Boards and Commissions Meetings

BACKGROUND: As a part of the Act to Provide Aid To North Carolinians In Response to the Coronavirus Disease 2019 (COVID-19) Crisis, (S.L. 2020-3, SB 704) the General Assembly has enacted modifications to the laws governing meetings of public bodies, and voting and quorum rules for city and county governing boards. The new law modifies those rules and provides specific guidance regarding remote meetings, including quorum, notice, voting, public comment, and public hearings.

DISCUSSION: These provisions are in Section 4.31 of the Act. The new provisions for remote public meetings became effective on May 4, 2020, and only apply when there is a declaration of a state of emergency by the Governor or General Assembly under GS 166A-90.20.

RECOMMENDATION: By motion, adopt the attached Rules of Procedure for Electronic Boards and Commissions Meetings effective immediately.

Date: May 17, 2020


City Manager

RULES OF PROCEDURE FOR ELECTRONIC BOARDS AND COMMISSIONS MEETINGS

As a part of the Act to Provide Aid To North Carolinians In Response to the Coronavirus Disease 2019 (COVID-19) Crisis, (S.L. 2020-3, SB 704) the General Assembly has enacted modifications to the laws governing meetings of public bodies, and voting and quorum rules for city and county governing boards. The new law modifies those rules and provides specific guidance regarding remote meetings, including quorum, notice, voting, public comment, and public hearings. These provisions are in Section 4.31 of the Act, (starting on page 61 in the PDF linked above). *The new provisions for remote public meetings became effective on May 4, 2020, and only apply when there is a declaration of a state of emergency by the Governor or General Assembly under GS 166A-90.20.* They aren't triggered by city or county emergency declarations.

Remote meetings authorized and defined. The new law enacts GS 166A-19.24, which authorizes any public body to conduct remote meetings in accordance with the rules set out in the act, as well as with the provisions of the open meetings law. "Remote meeting" is defined as: An official meeting, or any part thereof, with between one and all of the members of the public body participating by simultaneous communication. "Simultaneous communication" is defined as: Any communication by conference telephone, conference video, or other electronic means. Official meeting and public body are defined as set out in the open meetings law.

Simultaneous communication requirements. When meeting using simultaneous communication in an official meeting, the method must allow for any member of the public body to hear what is said by the other members of the public body; hear what is said by any individual addressing the public body; and be heard by the other members of the public body when speaking to the public body. In other words, the person participating remotely must be able to hear and be heard throughout the meeting. The law also requires any members who are participating by simultaneous communication and can't be seen by the public body to identify themselves when the roll is taken, when the remote meeting commences, prior to participating in deliberations (including making motions, proposing amendments, and raising points of order), and prior to voting.

Requirements for conducting remote meetings. As with all other official meetings of public bodies, the precise notice requirements that apply to an electronic meeting depend on whether the meeting qualifies as a regular, special, emergency, or recessed meeting. Prior to the new legislation, every electronic meeting notice had to specify the "location and means" whereby members of the public could listen to the meeting. GS 143-318.13(a). Under the new law, an electronic meeting notice issued during a state of emergency declared by the Governor or General Assembly must specify the means by which the public can access the remote "as that meeting occurs." It doesn't have to specify a physical location where members of the public can go to hear the meeting. This exception makes sense because, as we have seen, situations serious enough to trigger a gubernatorial or legislative emergency declaration can sometimes lead to restrictions on mass gatherings.

The remote meetings must be simultaneously streamed online so that simultaneous live audio, and video, if any, is available to the public. If the means of the remote meeting is a conference call, the public body can provide access by providing an opportunity to dial in or stream the audio live and listen to the meeting.

Minutes of remote meetings must reflect the use of simultaneous communication, which members were participating by simultaneous communication, and when those members joined or left the remote meeting.

The public body must comply with GS 143-318.13(c), which prohibits acting by reference such as deliberating, voting, or otherwise taking action upon any matter by reference to a letter, number or other designation, or other secret device or method, with the intention of making it impossible for persons attending a meeting of the public body to understand what is being deliberated, voted, or acted upon. This provision does not prohibit a public body from deliberating, voting, or otherwise taking action by reference to an agenda, if copies of the agenda, sufficiently worded to enable the public to understand what is being deliberated, voted, or acted upon, are available for public inspection at the meeting.

All documents to be considered during the remote meeting must be provided to each member of the public body.

All chats, instant messages, texts, or other written communications between the members of the public body regarding public business during a remote meeting are public records.

Closed Sessions: The new law allows public bodies to meet in closed session as authorized in GS 143-318.11, and makes it clear that a public body is not required to provide access to the remote meeting while it is in closed session. The public body must comply with all of the requirements in the new law and the open meetings law, including noticing an open meeting, allowing access to the open portion of the meeting, making a motion in open session to go into closed session indicating the provision that authorizes the closed session, preparing minutes and a general account, and coming out of closed session to continue the meeting or adjourn. Public bodies may want to consider developing strategies to protect confidential information when members are participating remotely.

Public Hearings: The new law authorizes public bodies to conduct public hearings during a remote meeting and take action based on those hearings. It adds a requirement that written comments may be submitted at any time between the notice of the public hearing and 24 hours after the public hearing. A consequence of this requirement is that the public body will not be able to take action on the matter immediately following the public hearing. It will have to take action at a later meeting or recess the meeting long enough to comply with the 24-hour requirement.

Quasi-Judicial Evidentiary Hearings: These evidentiary hearings are required when a decision involves due process rights, and require evidential testimony by the applicant and other people whose due process rights may be affected. These people have standing to testify and challenge

the final decision. The trial-like nature of quasi-judicial evidentiary hearings present difficult issues for remote meetings. The new law does, however, authorize the use of remote meetings for quasi-judicial, subject the following requirements:

- The right of an individual to a hearing and decision occur during emergency;
- All persons subject to the quasi-judicial proceeding who have standing to participate in the quasi-judicial hearing have been given notice of the quasi-judicial hearing and consent to the remote meeting;
- All due process rights of the parties affected are protected.

This provision raises some difficult issues. It may be challenging for the public body to identify all of the individuals who have standing in order to obtain their consent. A detailed definition of “Standing” for challenging local government quasi-judicial decisions can be found in GS 160A-393 (d). In some cases it may be easy to identify people who have standing but in some cases, people with standing might not be identified until the hearing is under way. In addition, the time frame within which a quasi-judicial meeting may be held is subject to multiple interpretations. It’s not clear when the right “occurs.” Putting these issues aside, as described in Adam Lovelady’s blog post [here](#), there remain many practical challenges and legal risks with conducting quasi-judicial hearings with remote participation.

Quorum: Local governments have struggled with the issue of whether members of a public body who are not physically present can be counted as present for purposes of a quorum. As I noted in a blog post [here](#), this is mostly an issue for the governing boards of cities and counties due to the language in their quorum and voting statutes that make reference to members being present or physically present. For other public bodies, the open meetings generally law generally recognizes electronic meetings as official meetings. The new law modifies the city and county quorum statutes (GS 153A-43, GS 160A-73), making it clear that a member of any public body who is participating by simultaneous communication must be counted as present for purposes of a quorum as long as the communication is maintained for that member. This means that during a state-level state of emergency, there is no requirement to have a quorum physically present at a remote meeting.

Both the city and county quorum statutes provide that if a member has withdrawn without being excused by a majority of the members present, the member is counted as being present for purposes of a quorum. This provision applies under the new law, but it’s not clear how it would work. If a person is participating with video, it would be possible for a person physically move out of the frame of the video and no longer being seen. Other situations are more difficult. What if the person is participating with audio only. If the person puts down the phone and walks away, it would be difficult to determine if the person is still present. As a practical matter, the presiding officer or any board members could ask the person to confirm that the person is still present. What if the person intentionally terminates the connection? In that case it appears that under the amended quorum rules, that person is no longer counted as being present. Similarly, if the person’s connection is severed due to technical issues, the person is no longer participating simultaneously and therefore no longer counted as present.

Voting: The new law provides that the vote of each member is to be counted as if the member physically present only as long as the simultaneous communication is maintained for that person. As noted earlier, under the new law, during a remote meeting all votes must be conducted by roll call. In addition, the new law provides that notwithstanding the authority in GS 143-218(b), no vote by secret or written ballots on paper or electronic may be taken in a remote meeting.

For city and county governing boards, the new law provides that the provisions of GS 153A-44 and GS 160A-75 (the voting statutes) apply. In addition, the new law modifies the voting statutes to provide that a vote or a failure by any member who is participating by simultaneous communication must be treated as if the member were physically present. This applies only as long as the communication is maintained for that member.

The default “yes” rule: The city voting statute provides that if a council member is present, has not been excused from voting, and does not vote, the member is counted as voting yes. This is often called the default “yes” rule. Since all votes are roll call, and members participating with simultaneous communication must identify themselves before they vote, only those that have done so can vote. If a person has been identified as being present for the vote, but does not vote, it should be recorded as a yes. If a person is present but doesn’t identify him or herself, the person can’t vote, and if the person attempts to vote it should not count. If the person has terminated the communication before the vote, or if the person has lost communication due to technical problems, the person is no longer counted as present and cannot vote.

Implications for Electronic Meetings After the State of Emergency: With the onset of the pandemic, there was broad concern about the lack of clarity regarding the authority and procedures for remote and electronic meetings. In our earlier blog posts and advising for local government officials regarding we attempted to balance adherence to the statutory language and the need to protect the health and safety. The most difficult issues have been how to meet the quorum and voting requirements for city and county governing boards. For most other public bodies, the statutes and procedures are much more open to local policies. In addition, as set out in blog posts regarding strategies for electronic meetings, here and here, there are reasonable practices for electronic meetings that preserve the obligation of access and align with existing law. As noted in my earlier in this blog, the legislature has seen fit to validate all the use of electronic means in meetings undertaken between March 10 and May 4.

City of Goldsboro
Departmental Monthly Reports
April 2020

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

HUMAN RESOURCES

April 2020

Prepared By: Pamela C. Leake

Date Prepared: May 4, 2020

Human Resources

- Staff has attended several webinars/Zoom meetings to stay abreast of Families First Coronavirus Response Act (FFCRA) laws, assist employees, and process personnel actions related to emergency sick and family paid leave. Thirty-seven employees are currently teleworking.
- Administrative Professionals' Day was April 22. Floral arrangements were delivered in appreciation of the Administrative Assistants hard work and dedication.
- Staff served on the interview panel for Crime Scene Specialist (Police Department) and is working with the Fire Department for its upcoming assessment center in May.
- The Human Resources Director will present the final revisions of the Personnel Policy to Council for approval.
- Staff is working with Evergreen Consulting to finalize recommendations for the pay and compensation study.
- The Police Major Assessment Process has been postponed.
- The Parks & Recreation Directors Assessment Process will be held virtually on May 11 & 12.

Safety

- The Safety and Accident Review Committee met on April 28. Six cases were reviewed (1 personal injury; 5 vehicle accidents). Three were at fault and three not at-fault.
- The Safety Coordinator is working with the DMV to provide Defensive Driving for employees.
- Fieldwork included City contractor observations, inspecting Center Street extension project and the progress of the HUB, and spending time with crews throughout the City.
- Continuous monitoring/training employees to comply with social distancing.
- Met with Doug McGrath concerning the use of the HUB for concerts during the summer months.
- Attended two webinars: Wearing masks to comply with local government policy and OSHA site inspections

Occupational Health

There were 96 clinic visits this month. The Health Beat for March was First Aid and CPR Training for Parks and Recreation. Five employees attended the session. No random drug screens or post-accident tests were performed this month. There were 120 clinic visits. The nurse is also providing guidance to supervisors and staff regarding COVID-19 and working with the safety coordinator to insure compliance throughout the facilities and work areas.

MONTHLY STATISTICS

2020	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574									574
Vacancies	21	23	28	16									24
Applications	480	367	208	158									303
Applicant Notices	277	295	110	259									227
New Hires	9	6	5	3									6
Resignations	1	3	2	4									3
Retirements	4	2	1	0									2
Terminations	0	1	0	0									.25
Turnover Rate	.87%	.87%	.52%	.70									.74%
Vehicle Accidents	4	0	2	5 3 at fault									3
Workers' Compensation	0	0	0	1									0.25

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274	620	276	323
New Hires	11	7	1	3	3	1	8	6	6	2	0	0	4
Separations	3	3	6	3	1	5	4	3	5	3	2	11	4
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4	2	2	4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0	0	0	1

Note: Hiring and separation statistics represent full-time personnel.

COMMUNITY RELATIONS DEPARTMENT

April 2020

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: May 18, 2020

- In light of COVID-19 and social distance requirements recommended by the Centers for Disease Control and Prevention (CDC) the following scheduled Boards and Commission meetings were canceled:
 - Commission on Community Relations and Development meeting for Tuesday, April 14, 2020
 - Mayor's Goldsboro Youth Council meeting for April 1, 2020 and April 15, 2020 along with service projects scheduled for GYC to volunteer
 - Mayor's Committee for Persons with Disabilities meeting for April 17, 2020
- The Department received three (3) housing complaints and seven (7) requests for assistance. Description of said complaints were alleged two improper evictions complaints, one substandard housing complaint, seven seeking assistance with community information and public relations related to COVID-19. Complaints were submitted through the 311 GIS system or rerouted for resolution to the appropriate city department, designated community agency, or State resource. The Department developed a COVID-19 Community Resources List to assist residents.
- The Department launched the City of Goldsboro Summer Youth Employment Initiative Program; applications started being accepted on March 23rd to April 24th online only through the City's websites. Marketing consisted of articles in the Goldsboro News Argus, one month Goldsboro Daily News Tile Ad, social media and email blitz, and an extensive radio advertising campaign on 92.7 Jamz and WFMC. At the end of the closing date April 24th, the program received 32 applications and 4 businesses or organizations had indicated they would become a worksite this summer. The Department was informed by several businesses or organizations that due to COVID-19 they were concerned with becoming or would not become a worksite this summer. The Sponsoring Partners' recommended suspending FY20 Summer Youth Employment Initiative Program and revisit facilitating a program next summer around January 2021.
- The Department launched two Goldsboro ConPlan and AI Surveys (Residents and Stakeholder). Marketing to the general public has consisted of social media and email blitz, digital article within the Goldsboro Daily News, and an upcoming advertisement within the Goldsboro News Argus. This is part of the citizen participation process to collect updated information on housing and community development needs in Goldsboro for the Consolidated Plan (ConPlan) and Analysis Impediments (AI) and to confirm that the community development and housing needs identified for the 2020-2024 Consolidated Plan are still applicable.

2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2	1	3									2
Consumer & Other	2	2	10	7									5
2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1	1	0	2
Consumer & Other	3	4	3	4	3	4	6	1	4	0	4	2	3

-----PARAMOUNT THEATRE-----

- No April activity during Executive Order closure of non-essential businesses
- April COVID-19 related postponements include: 26 rental days, 8 public performances
- April labor includes \$4,222 vacation payout for voluntary termination of staff member
- Repairs and Maintenance:
 - Wheelchair lift replacement being evaluated, contractor providing estimate.
 - Substantial roof damage, likely due to strong storms appears to be under full warranty.

-----FINANCIAL-----

- Expenses –\$23,792: Labor - \$16,608 /Operational – \$7,184
- Revenues - \$0: Tickets -\$0 /Rentals- \$0 /Concession- \$0

	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	2020 Total	2020 Average
Exp	\$61,859	\$56,489	\$65,545	\$23,792									\$207,6985	\$51,921
Rev	\$32,164	\$26,726	\$15,673	\$0									\$58,890	\$14,722
	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$494,196	\$41,183
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$169,412	\$14,117

-----GOLDSBORO EVENT CENTER-----

- No April activity during Executive Order closure of non-essential businesses
- March COVID-19 related cancellations/postponements include 14 rental days
- Repairs and Maintenance:
 - Weather damaged façade repairs being coordinated.

-----FINANCIAL-----

- Expenses – \$9,130: Labor - \$4322 /Operational – \$4,808
- Revenues – \$0: Rentals - \$0 /Concessions – \$0
- Value City Use – \$0: Value of non-revenue City use: = \$0

	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	2020 Total	2020 Average
Exp	\$7,740	\$21,673	\$19,737	\$9,130									\$58,280	\$14,570
Rev	\$0	\$3,062	\$2000	\$0									\$5,062	\$1,266
City	\$6,800	\$4,964	\$375	\$0									\$11,764	\$2,941
	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$119,614	\$9,968
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$94,478	\$7,873
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$68,070	\$5,672

INSPECTIONS

April 2020

Prepared By: Allen Anderson, Jr.

Date Prepared 05/05/20

The valuation of all-miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,345,643.

All permit fees collected for the month totaled \$37,567. Of the permit fees collected for the month, \$2,985 was collected in technology fees. Plan review fees collected during the month totaled \$1,625. Business Registration fees collected totaled \$370.

The Inspectors did a total of 430 inspections for the month. During the month of April, two (2) business inspections were completed. A total of 229 permits were issued for the month. Forty-five (45) plan reviews were completed for April. We now have a total of 157 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8									\$4.6
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M									\$1.6M
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3									\$2
Permit Fee \$ (K)	\$45	\$48	\$29	\$38									\$40
Inspections	597	351	612	430									498
Permits Issued	271	249	257	229									252
Plan Reviews	17	43	41	45									37
Min Housing	134	136	157	157									146
In Process													
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs \$ (M)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3	\$10	\$4	\$6
Residential \$ (K)	\$805	\$1M	\$599	\$0	2M	\$767	\$580	\$557	\$985	\$514	\$999	\$1M	\$817
Misc \$ (M)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2	\$1	\$2	\$2
Permit Fee \$ (K)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23	\$46	\$40	\$37
Inspections	614	603	531	497	603	488	533	663	516	447	500	453	537
Permits Issued	296	296	270	271	334	296	329	255	226	248	236	241	275
Plan Reviews	39	47	65	46	34	43	90	35	51	70	45	34	50
Min Housing	171	99	102	118	121	125	126	111	121	129	128	129	123
In Process													

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 6 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 21 different times.
- Collaborated with city and county entities to create a weekly business support webinar series.
- Worked through updates related to the TIGER VIII grant.
- Continued discussions about the Neighborhood Plan and property acquisitions.
- Continued working on the Union Station Adaptive Reuse Study.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, Curtis Media, billboards and the News-Argus for downtown updates.
- Attended multiple Merchants Association meetings throughout the month, in person and virtual.
- Completed a budget review for FY 2020/21.
- Staff concluded the hiring process for a new Administrative Assistant – May 6 start date.
- Staff met with a developer to discuss their potential interest/involvement in developing downtown properties.
- Staff met with a property development consultant to discuss neighborhood plan needs.
- Staff continued to communicate with merchants daily from March 13th regarding funding and policy updates.
- Staff attended virtual meetings on COVID-19 Relief topics – April 16th, April 23rd, April 30th
- Staff attended a virtual check-in meeting with NC Main Street on April 7th
- Staff planned and placed orders for 2 downtown beautification/art projects.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (04/15), DGDC Executive Committee (04/11)
- Initiated a collaborative virtual meeting with the Downtown Merchants' Association on 4/5
- Staff began editing the 2020 event schedule based on evolving crowd restrictions. Cancelled March 13th Shamrock Shuffle, April 18th Community Action Day, April, May and June Center Street Jam and June Sprinkler Fun Days.

Upcoming Events/Activities:

- Center Street Jams intended to begin July 9th. Subject to change.
- Sprinkler Fun Days intended to begin July 2nd. Subject to change.
- The DGDC Sponsorship campaign was placed on hold as of the March 18th DGDC Board meeting.

Businesses Opening/Properties Purchased

- Downtown Fresh Market opened on April 6th at 105 N Center Street.
- Brisas Latin Cuisine is moving across the street to 103 N Center Street; the old Ed's property.
- Pizza restaurant replacing the former Brisas location
- 109 Ormond Avenue was transferred.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 11,413 to 11,458 in the month of April.

- Completed install, splicing and testing for Fiber at TC Coley. Wi-Fi now operational.
- Energov Upgrade went live Monday, April 13th.
- Worked with contractor for door controls for The Hub.
- Upgraded City's primary Web Server and Video Server.
- Printed updated ID badges for over 200 staff.
- Setup Teleworking for staff that are able to work remotely.
- Installed equipment at water tanks for SCADA Fiber network.
- Expanded bandwidth on public Wi-Fi to make more available for school work and community needs.
- Adjusted settings for web and email filters to reduce COVID-19 scams from reaching our systems.
- Completed Demo of equipment for technology replacement plan.
- Completed Firehouse portion of Spillman Integration.
- Installed TVs and streaming equipment at Fire Station 4.
- Vendor fixed damaged door and replaced glass at Fire Station 1. Involved replacing glass, metal work and new hardware at vendor expense.
- Completed storage assessment for network storage.
- Installed/Configured four AVL units for vehicle tracking trial.
- Coordinated relocation of fiber from a pole will be removed from construction area of The Hub.
- Completed setup for Energov IVR using existing number.
- Received and installed UPS Units for GPD and GFD machines to cover power loss during weekly generator testing.
- Completed setup for Council Meeting to be ran over WebEx.
- Completed budget meeting and submitted cuts for FY 20-21.

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618									605	1,802
Tickets Closed	524	684	560	680									612	1,768
Open Tickets	511	483	518	456									492	

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734	475	441	568	6618
Tickets Closed	551	467	575	429	496	454	942	664	503	672	498	416	556	6667
Open Tickets	456	490	457	549	582	612	300	342	384	446	423	448	457	

Public Works Department

April 2020

Prepared by: Rick Fletcher

Date Prepared: 5 May 2020

Monthly Highlights

Buildings & Grounds: Continued repairing and converting lighting in multiple facilities to LED; Added/installed multiple electrical outlets and pulled several hundred feet of Cat-6 cable for IT; Grounds Maintenance added several new county owned lots to mow.

Distribution & Collections: Replaced 32 manhole lids/installed rain pans; Cut/sprayed around sewer outfall manholes & fence lines, the WRF and Wetlands on Westbrook; Raised 5 manholes on Slocumb St outfall; Repaired wash out on Carolina St Outfall; Installed 2 inch tap and new water line at National Guard Armory.

Streets & Storm water: Replaced 765 linear ft of sidewalk/driveway aprons at 5 locations; Brokered deal & hauled 80 tons collected road debris from compound for free--no fees; Removed 10 downed trees from roadways; Collaborated w/NCDOT to get 545 ft of ditch regraded on George St--cleared 4 catch basins/230 ft of pipe; Re-established 1,725 ft of residential ditch on Randall/Sanborn Lane--mitigating flooding in Central Heights; repaired stormwater pipe behind Kemp on Elm St--reestablished flow from Center St.

Departments		2020												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3									21.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1									5.9
	Water Repairs	27	22	27	19									23.8
	Sewer Repairs	12	10	29	19									17.5
	Hydrants Replaced/Fixed	9	9	2	3									5.8
Bldg & Grounds	Meter Install/Changed	34	36	33	22									31.3
	Radio, Electrical, Bldg	42	23	54	50									42.3
	Sign Repairs	78	56	54	23									52.8
	ROW Mowing (ac)	0	0	44	73									29.3
	City-Owned Lots Mowing (ac)	0	0	50	92									35.5
Garage	Total Work Orders	228	357	209	296									272.5
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60									56.3
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	0.957									0.908
	Recyclables (tons)	103	79	93	88									90.9
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.916									0.522
Cemetery Funerals		5	3	9	4									5.3
Street & Storm	Utility Cut Repairs	0	0	18	29									11.8
	Pot Hole Repairs	49	83	30	28									47.5
	Streets Swept (miles)	48	112.3	66.2	128									88.6
	Pipe&Open Ditch Maint(1000-ft)	0.082	0.502	0.046	1.725									0.589
	Ditch mowing (1000-ft)	0	0	0	2.506									0.627
2019	Storm Pipe Repairs	1	7	5	5									4.5
	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0	7.3	24.2	15.6	11.1	9.8	5.2	10.9
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6	6.3	14.3	10.2	13.8	5.7	1.9	8.9
	Water Repairs	27	20	16	28	19	30	34	26	37	27	17	22	25.3
	Sewer Repairs	31	7	9	34	10	18	22	10	44	38	27	25	22.9
Distribution & Collections	Hydrants Replaced/Fixed	37	16	19	10	16	3	17	13	8	40	13	19	17.6
	Meter Install/Changed	102	63	56	47	54	52	57	51	35	35	24	25	50.1
Bldg & Grounds	Radio, Electrical, Bldg	260	219	202	193	333	234	204	324	49	59	34	33	178.7
	Sign Repairs	48	72	48	29	32	67	47	25	35	18	25	41	40.6
	ROW Mowing (ac)	10	0	0	70	83	110	124	107	103	35	0	0	53.5
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105	114	106	98	32	0	0	50.9
Garage	Total Work Orders	365	309	276	316	255	298	298	397	289	323	273	207	300.5
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65	\$ 66	\$ 68	\$ 61	\$ 67	\$ 55	\$ 52	60.3
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0	1.0	1.0	0.9	0.9	0.8	1.0	0.9
	Recyclables (tons)	13	78	83	87	95	99	103	79	62.32	105.07	85.25	92	81.8
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6	0.7	0.7	1.1	0.7	0.7	1.1	0.8
Cemetery Funerals		4	4	7	5	6	1	8	3	2	4	8	2	4.5
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12	14	13	3	21	0	0	10.0
	Pot Hole Repairs	56	49	52	18	15	20	18	19	17	7	32	55	29.8
	Streets Swept (miles)	110	143	135	16	103	64	35	45	49	109	79.2	63	79.3
	Pipe&Open Ditch Maint(1000-ft)								1.26	3.85	1.27	1.1	0.45	1.6
	Ditch mowing (1000-ft)								6.05	10.52	8	7	7	7.7
2020	Storm Pipe Repairs								5	6	4	2	0	3.4

PUBLIC UTILITIES DEPARTMENT

April 2020

Prepared By: Michael Wagner

Date Prepared: May 11, 2020

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The plate settlers are expected to arrive in June and installation begin in June 2020.
 - 1-million gallon per day sump pump for filters is scheduled for May installation.
 - The annual conversion from chloramines to free chlorine is scheduled to take place May 6, 2020. This is expected to last five weeks while Public Works does annual flushing maintenance.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
 - Aging U.V. System and filters are impeding best treatment practices and increasing operational costs.
- The average daily flows for April were 8.60 MGD.
- All of the city's 26 pump stations are operating well.
 - With the exception of the 117 and Little Cherry pump station bar screens.
 - The obsolete telemetry system continues to be prepared for an upgrade.

Compost Facility

- Nine-hundred and twenty six cubic yards of compost and mulch was sold in April 2020.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117									6.167
Sewer**	9.71	13.45	9.95	8.60									10.43
Compost	283	950	824	926									745

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519	6.310	6.287	6.591
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.73	6.92	8.52	8.88
Compost	52	319	390	552	503	437	103	121	217	508	350	6	297

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
APRIL 2020
Prepared By: Andrea Thompson
Date Prepared: May 11, 2020

OVERALL SUMMARY				
	FY 18-19		FY 19-20	
	Actual to Date		Actual to Date	YTD %
Revenues	April-19	Adjusted Budget	April-20	Collected
General Fund	\$ 36,293,415	\$ 45,117,296	\$ 31,955,528	70.83%
Utility Fund	17,413,947	20,424,368	15,801,998	77.37%
Downtown District Fund	72,343	221,701	89,375	40.31%
Occupancy Tax Fund	966,105	1,113,732	911,285	81.82%
Stormwater Fund	1,242,713	1,467,481	1,278,658	87.13%
Total	\$ 55,988,523	\$ 68,344,578	\$ 50,036,844	73.21%
Expenditures				
General Fund	\$ 37,078,966	\$ 45,117,296	\$ 35,111,089	77.82%
Utility Fund	17,062,050	20,424,368	15,259,782	74.71%
Downtown District Fund	42,068	221,701	153,310	69.15%
Occupancy Tax Fund	1,049,697	1,113,732	966,616	86.79%
Stormwater Fund	829,124	1,467,481	832,975	56.76%
Total	\$ 56,061,905	\$ 68,344,578	\$ 52,323,772	76.56%

MAJOR CATEGORIES				
	FY 18-19		FY 19-20	
	Actual to Date		Actual to Date	YTD %
Revenues	April-19	Adjusted Budget	April-20	Collected
Property/Occupancy Taxes	\$ 16,454,915	\$ 18,092,380	\$ 16,762,120	92.65%
Charges for Services	19,140,249	22,522,489	20,117,992	89.32%
Revenue Other Agencies	16,460,997	16,382,031	8,392,211	51.23%
Other Revenues	3,932,363	2,715,676	1,849,990	68.12%
Fund Balance	-	5,717,470	-	0.00%
Shared Services	-	2,914,532	2,914,532	100.00%
Total	\$ 55,988,523	\$ 68,344,578	\$ 50,036,844	73.21%
Expenditures				
Labor	\$ 24,218,900	\$ 31,034,925	\$ 24,585,843	79.22%
Non-Labor	31,843,005	37,309,653	27,737,929	74.35%
Total	\$ 56,061,905	\$ 68,344,578	\$ 52,323,772	76.56%

SELECTED OTHER INFORMATION			
	FY 18-19	Actual	Total
Collections	Actual	April-20	Collected F-YTD
Debt Setoff	\$ 42,896	\$ 6,588	\$ 38,884
Surplus	\$ 160,832	\$ 7,012	\$ 57,818

PLANNING

April 2020

Prepared By: Debra Creighton

Date Prepared: May 4, 2020

During the month of April, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. ***Code Enforcement has suspended issuing tickets during this time while the State of North Carolina is under mandatory COVID-19 restrictions.***

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4	2	3									11	3
Staff Level	0	2	1	1									4	1
Rezoning	2	1	1	0									4	1
Historic District Commission														
Commission Review	1	1	0	0									2	1
Staff Review	1	0	1	2									4	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	36									36	9
Grass Cutting Payments	0	0	0	\$2,115									\$2,115	\$2,115
Junk Vehicles	0	7	2	2									11	3
Tagged Vehicles	0	43	7	47									97	24
Illegal Signs Removed	0	0	143	67									210	53
Bags of Litter Picked Up	292	2438	261	187									3178	795

ENGINEERING DEPARTMENT

April 2020

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 05-08-2020

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids, upon NCDOT approval, in summer 2020.

Phase IV Sewer Collection Rehabilitation

- This project is 85% complete;
- Additional change orders amended the contract completion date to September 9, 2020.

SI/AFB Sewer Outfall Improvements

- Design is 90% complete;
- Anticipated advertisement for bids in May 2020.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- This project is 75% complete;
- City Council approved Change Order No. 1 on March 2, 2020 to include additional work for removal and replacement of a deteriorated sewer line located behind properties in the 100 block of North Georgia Avenue;
- Change Order No. 1 amended the contract completion date to June 16, 2020.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- City Council awarded a contract to Weaver's Asphalt & Maintenance Co., Inc. on April 6, 2020 for \$641,711;
- A preconstruction conference will be scheduled once contract documents are completed.

Ash Street/Alabama Avenue Sidewalk

- Construction plans are 90% complete;
- Duke Energy has relocated conflicting poles;
- Anticipated advertisement for bids May 2020.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;
- The low bid was submitted by Am-Liner East, Inc. of Berryville, VA on April 21, 2020;

- Recommendation for contract award submitted to Council on May 4th and is contingent upon Division of Water Infrastructure approval.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in September 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise June 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in May 2020.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections completed through the month April 2020.

FIRE DEPARTMENT
April 2020
Prepared By: JB/JD
Date Prepared: 5/7/20

Fire Prevention and Outreach

- Outside Community Outreach cancelled due to COVID-19 restrictions
- 4/1 – Public Education – GFD Virtual Tours – Gear
- 4/5 – Community Service – Story Time with GFD – Chief Dixon
- 4/8 – Public Education – GFD Virtual Tours – EDITH
- 4/11 – Community Service – Story Time with GFD – Firefighter Hornicek
- 4/15 – Public Education – GFD Virtual Tours – Cooking Safety
- 4/19 – Community Service – Story Time with GFD – Firefighter Laws
- 4/26 – Community Service – Story Time with GFD – Firefighter Allen
- 4/29 – Public Education – GFD Virtual Tours – Tower 1

Working Structure Fires

- 4/1 – 101 N Berkeley Blvd

Working Vehicle Fires

- 4/5 – 2904 Central Heights Rd
- 4/6 - 114 Brazil St
- 4/15 - 2305 Norwood Ave
- 4/28 - 2607 Royall Ave

<u>2020</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187	166	111									166
Structure Fires:	10	4	2	1									4
EMS Calls:	70	81	73	7									58
Vehicle Accidents:	35	22	26	25									27
Fire Alarms:	46	29	26	38									35
Other:	37	51	39	40									42
Training Hours:	2969	3014	3138	2426									2887
Safety Car Seat Checks:	3	9	2	0									4
Inspections:	129	119	143	73									116
<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235	227	209	213
Structure Fires:	5	3	2	4	1	1	4	2	1	10	3	3	3
EMS Calls:	72	84	79	76	76	79	75	74	68	84	78	85	78
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38	36	32	33
Fire Alarms:	33	33	29	40	54	54	47	46	66	47	44	41	45
Other:	59	41	53	56	71	46	67	41	55	56	66	48	55
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061	1963	1322	2275

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

**GOLDSBORO POLICE DEPARTMENT
APRIL 2020**

Prepared By: Michael D. West

Date Prepared: May 8, 2020

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for April 2020 were 136 compared to 159 for March 2020.

Property with an estimated value of \$239,575 was reported stolen while property with an estimated value of \$72,747 was recovered.

Officers arrested 80 people and 189 citations were issued during the month. There were 15 drug-related charges.

There was 1 report(s) of assault on an officer.

Revenue collected for April 2020 included:

Police Reports	\$ 364.00
Fingerprints	\$ 0.00
Special Events	\$ 0.00
Total	\$ 364.00

PART I CRIME COMPARISON & TREND														
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Rape	1	1	3	1	0	0	0	0	0	0	0	0	6	1.5
Robbery	5	7	2	0	0	0	0	0	0	0	0	0	14	3.5
Aggravated Assault	10	12	14	9	0	0	0	0	0	0	0	0	45	11.25
Breaking & Entering	29	27	21	23	0	0	0	0	0	0	0	0	100	25
Larceny	112	122	113	97	0	0	0	0	0	0	0	0	444	111
Motor Vehicle Theft	8	8	6	6	0	0	0	0	0	0	0	0	28	7
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	165	177	159	136	0	0	0	0	0	0	0	0	637	159.25
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	2	0	0	0	0	0	0	2	0.2
Rape	1	0	0	2	1	0	2	1	0	0	1	1	7	0.7
Robbery	6	4	5	4	5	1	3	5	4	4	4	6	41	4.1
Aggravated Assault	7	8	10	5	15	14	9	10	13	16	10	14	107	10.7
Breaking & Entering	33	31	24	35	35	22	34	25	30	30	26	30	299	29.9
Larceny	157	92	104	135	99	138	134	138	127	142	116	113	1266	126.6
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7	11	6	76	7.6
Arson	0	1	0	0	0	0	0	0	0	0	0	0	1	0.1
TOTALS	211	145	154	189	160	184	188	186	183	199	168	170	1799	179.9

Parks & Recreation

April 2020

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared: 05/08/2020



- Pool Expenses – New roof placed at Peacock Pool Pump House.
- Bryan MSCX – Some PT staff were used at Golf Course / Maintenance Crew with John Albert.
- WA Foster Center – Some PT staff were used at Golf Course / Maintenance Crew with John Albert.
- Several staff assisted with delivering Meals on Wheels this month.

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0									\$1,658
Rental Revenue	\$260	\$1,225	\$1,240	\$0									\$681
Facility Usage	418	1,082	267	0									442
Expenditures	\$4,257	\$5,205	\$2,542	\$2270									\$3,569
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0									\$8
Rental Revenue	\$975	\$1,563	\$900	\$0									\$860
Facility Usage	4,050	3,604	605	0									2,065
Expenditures	\$10,396	\$8,788	\$5,335	\$2833									\$6,838
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0									0
Rental Revenue	\$0	\$0	\$0	\$0									0
Facility Usage	354	339	197	0									223
Expenditures	\$2,020	\$2,164	\$1,173	\$40									\$1,349
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0									\$160
Rental Revenue	\$0	\$0	\$0	\$0									0
Facility Usage	1,144	1,532	674	0									838
Expenditures	\$2,223	\$2,380	\$7,343	\$4686									\$4,158
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0									\$3,336
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0									\$1,728
Facility Usage	12,865	17,845	6,585	300									9,399
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607									\$11,708
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207									\$40,669
Expenditures	\$44,547	\$23,671	\$55,168	\$43,112									\$41,625
Rounds of Golf	973	557	1,421	1,805									1,189
Net	-\$2,293	-\$7,251	-\$6,372	\$12,095									\$955
Special Events													
Sponsorships	\$0	\$0	\$0	\$0									\$0
Participation	0	0	130	0									33
Expenditures	\$332	\$0	\$292	\$34									\$165
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$	\$	\$	\$	\$	\$	\$	\$	\$49,098
TOTAL REVENUE FOR THE YEAR													\$196,390

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park													
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141	\$412	\$452	\$4,001
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470	\$1,105	\$1,210	\$1,873
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985	655	595	1,468
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724	\$2,564	\$5,692	\$8,271
WA Foster Rec Center													
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40	\$30	\$50	\$1,090
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200	\$1,135	\$837	\$1,471
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081	5,526	4,729	6,687
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914	\$10,025	\$11,261	\$15,477
Specialized Recreation													
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---	---	---	\$36
Rental Revenue	---	---	---	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459	516	150	499
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641	\$4,306	\$590	\$2,138
Senior Programs & Pools													
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309	\$249	\$205	\$1,946
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---	---	---	\$338
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520	1,440	871	2,464
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645	\$1,842	\$2,046	\$7,109
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044	\$16,866	\$5,441	\$9,101
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898	\$1,085	\$2,438	\$1,188
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	\$29,693	23,738	19,500	20,215
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041	\$26,867	\$34,307	\$26,159
Golf Course													
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173	\$20,031	\$35,203	\$46,255
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426	\$30,373	\$35,486	\$44,487
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139	985	1,124	1,876
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747	\$10,342	\$203	\$1,775
Special Events													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0	\$0	\$0	\$166
Participation	0	0	125	3,000	0	180	256	60	40	2680	0	2500	737
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538	\$510	\$3,707	\$784
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275	\$40,913	\$45,836	\$67,315
TOTAL REVENUE FOR THE YEAR													\$807,785

Travel and Tourism

April 2020

Prepared By: Ashlin Glatthar, Amber Herring and Josie Jenkins

Date Prepared: 5/09/20

- Inquiries were fulfilled for the month of April by the TTO—213 e-inquiries.
- Total hotel revenue generated in March was \$1,542,292, which is down -29.2% YOY. April revenue not yet released.
- For the month, TTO Facebook page had 80 new page likes. Instagram page has 41 new followers. Twitter page gained 10 new followers.
- In response to COVID-19, TTO pulled its paid marketing efforts to postpone for later times when more appropriate to promote our destination. Instead, TTO is focusing on supporting local retailers, restaurants, and hoteliers with “how-to guides for dine/explore/shop while social distancing”.
- TTO submitted its budget revisions for FY21, in response to the impacts of the virus on the travel/tourism/lodging industry. We are expecting to see a 30-40% decrease of revenues from hotel tax collections, which our budget submissions now reflect.
- We have put together a 30-60-90 Day Plan of Action. Using the survey responses collected last month, we are crafting our “welcome back” media message now that we better understand where and when travelers are looking to go once travel restrictions ease and they feel comfortable. Responses indicate that folks have travel plans on the books for summer 2020 still, with fall 2020 being the most ideal booking window right now.
- We are also putting together the media plan for the entire fiscal year ahead, prospecting sporting and meeting tournaments to bring to the area, and completed a successful Small Business Bingo in which nearly 50 people signed up to shop local for their chance to win a prize pack.
- TTO is working with the Atlanta Economic Development Association office to understand if tourism offices are eligible for CARES Act funding set aside for economic development projects that will help destinations recover from the impacts of COVID-19.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$	\$	\$708,000	\$82,014
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MAY 18, 2020 COUNCIL MEETING

SUBJECT: Neuse River Basin Regional Hazard Mitigation Plan

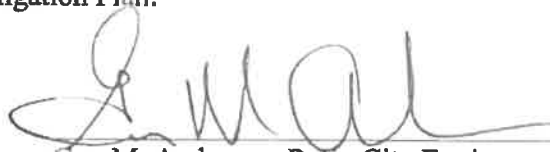
BACKGROUND: The Neuse River Basin Regional Hazard Mitigation Plan (RHMP) is currently being reviewed by the North Carolina Department of Public Safety (NCDPS). The existing plan expires on June 22, 2020.

DISCUSSION: In order to ensure continued compliance, FEMA has authorized communities to proceed with adoption immediately as the plan is considered a living document that is subject to change. Any changes resulting from NCDPS review will be incorporated into the final version of the plan.

The City of Goldsboro will need to adopt the plan through resolution. Adoption of the RHMP does not require an advertised public hearing. A resolution can be approved at a regular meeting so long as it is not part of the consent agenda.

RECOMMENDATION: It is recommended that the City Council, by motion, approve the attached resolution adopting the Neuse River Basin Regional Hazard Mitigation Plan.

Date: 7 MAY 20


Guy M. Anderson, P. E., City Engineer

Date: 12 May 20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

**CITY OF GOLDSBORO
RESOLUTION ADOPTING THE
NEUSE RIVER BASIN REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the City of Goldsboro is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the County and participating municipal jurisdictions desire to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the City of Goldsboro City Council to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the City of Goldsboro City Council to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting the City of Goldsboro; and

WHEREAS, the City of Goldsboro actively participated in the planning process for the Neuse River Basin Regional Hazard Mitigation Plan and has prepared a regional hazard mitigation plan update with input from the appropriate local and state officials; and

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have reviewed the Neuse River Basin Regional Hazard Mitigation Plan for legislative compliance and have approved the plan pending the completion of local adoption procedures;

NOW, THEREFORE, be it resolved that the City Council of the City of Goldsboro hereby:

1. Adopts the Neuse River Basin Regional Hazard Mitigation Plan; and
2. Vests the City Engineer with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map, and identify floodplain or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain and/or flood-related erosion areas in order to prevent aggravation of existing hazards.
3. Appoints the City Engineer to assure that, in cooperation with the other participating jurisdictions, the Hazard Mitigation Plan is reviewed annually and

every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the City of Goldsboro City Council for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the 2020 Neuse River Basin Regional Hazard Mitigation Plan.

Adopted this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

Neuse River Regional Hazard Mitigation Plan

The attached Resolution of Adoption relates to the Neuse River Regional Hazard Mitigation Plan. The Neuse River Plan involves Greene, Jones, Lenoir, Pitt and Wayne County, as well as all incorporated municipalities throughout the Region. The planning process was initiated early last year (2019), and will be completed following adoption by the Board of Commissioners followed by formal certification of the plan for the next five year cycle.

Development of the draft document involved a series of four Hazard Mitigation Planning Committee meetings, as well as two public input meetings. Each jurisdiction was represented by Staff, as well as two Citizen Stakeholders (CRS communities only). Attached are the draft strategies relating to the City of Goldsboro as well as the proposed Resolution of Adoption. A full copy of the draft plan, as well as materials associated with the planning process can be viewed through the following web link:

www.neuseriverhmp.com.

WAYNE COUNTY MITIGATION STRATEGIES

Number	Strategy	Applicable Jurisdictions	Hazards Addressed	Goal	Objective	Category	Lead/Participating Agencies	Estimated Cost	Potential Funding Sources	Implementation Schedule	2019 Status	Comments/Explanation
W1	Continue to impose a freeboard requirement through enforcement of their respective Flood Damage Prevention Ordinances. The freeboard requirement for Wayne County (including communities under interlocal agreement) and Goldsboro is two feet; Mount Olive is one foot.	Wayne County, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	2	2.1	P	<ul style="list-style-type: none">Wayne County Inspections (including municipalities under interlocal agreement)Goldsboro InspectionsMount Olive Inspections	Staff Time	General Fund, NCDPS	High	In Progress – Carry Forward	Wayne County, as well as all participating municipal jurisdictions, will continue to enforce their respective freeboard elevation standards. As flooding events occur during the planning period, each community will revisit and consider increasing this standard.
W2	Maintain a comprehensive Floodplain Management Program through the Community Rating System Program aimed at maintaining the lowest rating available to Wayne County flood insurance policyholders.	Wayne County, Goldsboro, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	2	2.2	PP	<ul style="list-style-type: none">Wayne County PlanningMunicipal Administrations	Staff Time	General Fund, NCDPS	High	In Progress – Carry Forward	Wayne County, Goldsboro, and Walnut Creek will continue to participate in the CRS program. Those communities not currently part of the program will consider participating through implementation of this plan.
W3	Review the vulnerability of all critical facilities identified in this plan as a component of annual County Emergency Operations Plan updates. This effort will involve an assessment of whether facilities are readily accessible before, during, or after a natural hazard event has transpired. The County will also consider all information and data outlined in this plan when making determinations on the location of all future critical facilities to ensure that they are not located within the Flood Hazard Area.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	All Hazards	4	4.1	ES	<ul style="list-style-type: none">Wayne County Emergency ServicesWayne County Administration Municipal Jurisdictions	Staff Time	General Fund, NCDPS, FEMA	High	In Progress – Carry Forward	In conjunction with the annual review and update of the County EOP, all jurisdictions will assess their respective critical facilities. This review will address each facilities effectiveness based on use during past events, as well as the outcomes of annual scheduled tabletop exercises.
W4	Continue to support and participate in the directives of the County Emergency Operations Plan (EOP). This plan includes evacuation procedures and response to hazards not addressed in this plan such as hazardous materials, petroleum products, hazardous waste, nuclear threat/attack, and civil disorder. The County will review and update this document annually to ensure that it coordinates with the most recent NCEM and NCOEMS directives.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	All Hazards	2	2.2	ES	<ul style="list-style-type: none">Wayne County Emergency ServicesMunicipal Administrations	Staff Time	General Fund, NCDPS, FEMA	High	In Progress – Carry Forward	All jurisdictions will participate in the annual review and update of the Wayne County Emergency Operations Plan.
W5	Educate, inform, and provide educational materials to citizens, contractors, local real estate agents and homeowners regarding information that will advise individuals about the hazards associated with floodplain development. Additionally, the County will utilize this service to inform a range of interest groups about the natural hazards present throughout Wayne County and services available to provide assistance, if and when the County is impacted.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	4	4.2	PIO	<ul style="list-style-type: none">Wayne County Emergency ServicesWayne County Administration	\$4,000	General Fund, NCDPS	High	In Progress – Carry Forward	Wayne County will maintain and distribute information regarding the promotion of proper development techniques within the defined flood hazard area.
W6	Post flood level signs at prominent locations throughout the County displaying past flood levels to remind citizens of the past and potential flood dangers that exist within their community.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	4	4.2	PIO	<ul style="list-style-type: none">Wayne County Emergency ServicesWayne County Administration	\$5,000	General Fund, NCDPS	Medium	Not Started – Carry Forward	To date, the County has not undertaken this effort, but will aim to move forward with the project through implementation of this plan.

Number	Strategy	Applicable Jurisdictions	Hazards Addressed	Goal	Objective	Category	Lead/Participating Agencies	Estimated Cost	Potential Funding Sources	Implementation Schedule	2019 Status	Comments/Explanation
W7	Continue to promote the availability of flood insurance available through the National Flood Insurance Program (NFIP) using the following means: <ul style="list-style-type: none"> • Post on County website • Provide information on building permit applications • Make available at the County library • Display information in the Inspections Department 	Wayne County, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	2	2.2	PP	<ul style="list-style-type: none"> • Wayne County Inspections • Municipal Administrations 	Staff Time	General Fund, NCDPS	High	In Progress – Carry Forward	Wayne County, as well as each participating municipal jurisdiction, will work to educate property owners about the availability of NFIP flood insurance through the various mechanisms outlined within this strategy.
W8	Continue to proactively seek out grant funding through NCEM and FEMA for mitigation of repetitive loss properties (RLP) from future flooding events. The County will maintain a list of RLPs, and on an annual basis, will apply for funding for all structures that meet cost-benefit thresholds as defined by FEMA. The priority will be for the elevation of structures in Seven Springs and acquisition of structures in all other jurisdictions. The County will assist municipal jurisdictions in facilitating the grant submittal process.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	1	1.2	PP	<ul style="list-style-type: none"> • Wayne County Administration • Municipal Administrations 	Staff Time	General Fund, NCDPS, FEMA	High	In Progress – Carry Forward	All participating jurisdictions will apply for funding to carry out structural mitigation projects both following natural hazard events, as well as through annual funding programs awarded through FEMA.
W9	Continue to monitor drainage conditions throughout the County. Additionally, the County will continue to enforce and support the following programs relating to stormwater management: <ul style="list-style-type: none"> • NCDEQ Coastal Stormwater Rules • NCDEQ Sedimentation & Erosion Control Regulations • NCDEQ Statewide Stormwater Regulations • NCDEQ CAMA Regulations • US Army Corps of Engineers Non-Coastal Wetland Regulations 	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	1	1.3		<ul style="list-style-type: none"> • Wayne County Public Works • Municipal Public Works Departments 	Staff Time	General Fund	High	In Progress – Carry Forward	All jurisdictions will continue to coordinate with and support State and Federal efforts to manage non-point source stormwater runoff through all relevant land development regulations.
W10	Continue to maintain and enforce respective Water Shortage Ordinance. These efforts will involve monitoring of regional drought conditions and coordination with NCDENR.	Wayne County, Fremont, Goldsboro, Mount Olive, Pikeville, Walnut Creek	Drought	4	4.2	NRP	<ul style="list-style-type: none"> • Wayne Water Districts • Municipal Administrations 	Staff Time	General Fund	High	In Progress – Carry Forward	Wayne County will continue to work in concert with NCDEQ to establish, and when necessary, impose water use restrictions to minimize issues associated with drought conditions.
W11	Continue to support and recruit for participants for Community Emergency Response Teams (CERT). This effort will be coordinated with NCEM.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	All Hazards	3	3.2	ES	<ul style="list-style-type: none"> • Wayne County Emergency Services 	\$2,500	General Fund, NCDPS	Medium	Not Started – carry forward	Wayne County will continue to work with County residents to expand upon the County Community Emergency Response Team program.
W12	Continue to expand upon the County's Code Red Emergency Notification System available to all residents. The Wayne County Office of Emergency Services will coordinate with all municipal jurisdictions regarding registration through the Wayne County Emergency Notification Registration Portal.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	All Hazards	4	4.2	PIO	<ul style="list-style-type: none"> • Wayne County Emergency Services 	\$10,000	General Fund, NCDPS	High	Not Started – Carry Forward	The County will review emergency notification protocols on an annual basis and where feasible improve upon the effectiveness of the overall system.

Number	Strategy	Applicable Jurisdictions	Hazards Addressed	Goal	Objective	Category	Lead/Participating Agencies	Estimated Cost	Potential Funding Sources	Implementation Schedule	2019 Status	Comments/Explanation
W13	Work to expand upon the County's Special Medical Needs Registry (SMNR). The SMNR is available to all County residents. Effective participation will require close cooperation between County OES and local government staff members. All jurisdictions will work to advertise the availability of this service within their respective communities.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	All Hazards	4	4.2	PIO	<ul style="list-style-type: none"> Wayne County Emergency Services Municipal Administrations 	Staff Time	General Fund, NCDPS	High	Not Started – Carry Forward	The County will continue to diligently promote and enroll individuals into the Special Medical Needs Registry focused on providing emergency response resources to at-risk populations.
W14	Ensure that there is adequate capacity for snow and ice removal in the event of a major snowstorm. Wayne County will work with the North Carolina Department of Transportation (NCDOT) and North Carolina Emergency Management (NCEM) to ensure that all resources necessary are available to carry out this effort. Additionally, the County will work closely with the County school system, as well as other entities, to make determinations regarding closures and delays.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Severe Winter Storm	1	1.1	P	<ul style="list-style-type: none"> Wayne County Administration Wayne County Emergency Services 	To be determined	General Fund, NCDPS	High	Not Started – Carry Forward	The County will work with NCDOT and municipal administrations to improve upon capacity associated with snow and ice removal during severe winter weather events.
W15	Continue to pro-actively educate the public about services and means to deal with extreme heat and dehydration. This effort will be carried out through the following means: <ul style="list-style-type: none"> Education through DSS Maintain Crisis Prevention Program Disseminate pamphlets Run local print ads Utilize other local media 	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Extreme Heat	4	4.2	PIO	<ul style="list-style-type: none"> Wayne County Health Department Wayne County Social Services Municipal Administrations 	Staff Time	General Fund, NCDPS	High	In Progress – Carry Forward	In response to periods of extreme heat, the County Emergency Management Department will work with the Wayne County Public Health Department to educate citizens about the dangers of dehydration and heat exhaustion during peak summer months.
W16	Actively work with Federal, State, local and private partners to identify mitigation measures and secure funding via grants to alleviate flooding. These efforts should focus on the following areas: <ul style="list-style-type: none"> Stormwater Assessment/Repair – Fremont Stormwater Assessment/Repair – Pikeville Dixie Trail and John St (Flooding/Stormwater) – Goldsboro Engineering study of existing stormwater utility/drainage – County 	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail)	1	1.3	P	<ul style="list-style-type: none"> Wayne County Public Works Municipal Administrations 	To be determined	General Fund, NCDPS, NCDEQ	Medium	New	N/A
W17	Work to establish pad mount backup generators at all county/critical facilities to facilitate the efficient utilization of designated shelter facilities and facilitate post disaster response.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail), Earthquake, Tornado	1	1.1	ES	<ul style="list-style-type: none"> Wayne County Emergency Services Wayne County Board of Commissioners Municipal Administrations 	To be determined	General Fund, NCDPS, FEMA	Medium	New	N/A
W18	Work to proactively implement the recommendations of the Hurricane Matthew Resilient Redevelopment Plan developed in coordination with the NCDPS.	Wayne County, Eureka, Fremont, Goldsboro, Mount Olive, Pikeville, Seven Springs, Walnut Creek	Flood, Hurricane & Tropical Storm, Dam & Levee Failure, Severe Weather (Thunderstorm, Lightning, Hail), Tornado	1	1.3	P	<ul style="list-style-type: none"> Wayne County Emergency Services Municipal Administrations 	To be determined	General Fund, NCDPS, FEMA, NCDEQ	Low	New	N/A



Neuse River Regional HMP



Participants

- Pitt County
 - Ayden
 - Bethel
 - Falkland
 - Farmville
 - Fountain
 - Greenville
 - Grifton
 - Grimesland
 - Simpson
 - Winterville
- Greene County
 - Hookerton
 - Snow Hill
 - Walstonburg
- Jones County
 - Maysville
 - Pollocksville
 - Trenton
- Lenoir County
 - Kinston
 - La Grange
 - Pink Hill
- Wayne County
 - Eureka
 - Fremont
 - Goldsboro
 - Mount Olive
 - Pikeville
 - Seven Springs
 - Walnut Creek

Each County/Town
Was represented by
two designated staff
members. On the
Hazard Mitigation
Planning Committee.

Community Rating
System (CRS)
Communities also
Maintained two
designated stakeholders
On the HMPC.

What is Hazard Mitigation?

“Hazard Mitigation is any action taken to reduce or eliminate the long-term risk to human life and property from natural hazards.”
(44 CFR 206.401)



Hazard Mitigation Plan Requirement

Disaster Mitigation Act of 2000: 44 CFR 201.6/HMGP Grant Process:

- Communities are required to update their hazard mitigation plans every 5 years to remain eligible for federal disaster funding ☐
- Any federally declared disaster in the State of North Carolina means the county and municipal jurisdictions in the Neuse River Basin Region are eligible to apply for funding
- Having an updated plan ensures that the county and municipal jurisdictions will be ready with mitigation project ideas whenever funding becomes available

Structure of the Plan - Overview

1. Introduction
2. Planning Process
3. Planning Area Profile
4. Risk Assessment
5. Capability Assessment
6. Mitigation Strategy
7. Mitigation Action Plans
8. Plan Maintenance
9. Plan Adoption

Appendices

- A. Plan Review Tool
- B. Planning Process Documentation
- C. Mitigation Alternatives
- D. References

Annexes

Hazards Profiled

- Dam & Levee Failure
- Drought
- Earthquake
- Extreme Heat
- Flood
- Hurricane & Tropical Storm
- Severe Weather (Thunderstorm Wind, Lightning, & Hail)
- Severe Winter Storm
- Tornado
- Wildfire
- Coastal Erosion
- Sinkhole



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-34

RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY THOMAS MEITLER II AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 6 YEARS

WHEREAS, Thomas Meitler retires on June 1, 2020 as a Police Officer with the Goldsboro Police Department of the City of Goldsboro with more than 6 years of service; and

WHEREAS, Thomas began his career on July 10, 2013 as a Police Officer with the Goldsboro Police Department; and

WHEREAS, Thomas was transferred to Support Services/Housing on January 30, 2019 with the Goldsboro Police Department where he has served until his retirement; and

WHEREAS, Thomas has proven himself to be a dedicated and efficient public servant who gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Thomas Meitler their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Thomas our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of May, 2020.





Chuck Allen, Mayor

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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of May, 2020.

Mayor

Attested by:

City Clerk



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

MILITARY APPRECIATION MONTH PROCLAMATION

WHEREAS, Our brave service men and women, their families, and their loved ones share in the support and sacrifices necessary for our freedom; and

WHEREAS, This proclamation marks the beginning of Military Appreciation Month, a month in which the Department of Defense and our grateful nation will honor the courage, commitment, and selfless service of our military; and

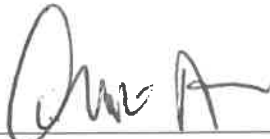
WHEREAS, Community members, businesses, military bases and posts, and other organizations are encouraged to recognize military members and their loved ones with special events such as family activities, community gatherings, sporting events, retail discounts, and other forms of special recognition throughout the entire month of May; and

WHEREAS, Military-connected non-profit organizations, veterans service organizations, and other military service providers, both public and private, are encouraged to band together to honor and serve our military families and their loved ones during the month of May.

NOW, THEREFORE, I, Mayor Chuck Allen, do hereby proclaim May 2020 as ***Military Appreciation Month***, and officially recognize the many sacrifices made by our veterans, service members, wounded warriors, their families, and their survivors, as well as the vast network of organizations that serve these heroes across the state.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Goldsboro, North Carolina, to be affixed on this 18th day of May, 2020.





Chuck Allen
Mayor



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

Office of the Mayor

NATIONAL PUBLIC WORKS WEEK PROCLAMATION

WHEREAS, Public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, The support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets, highways, public buildings, and solid waste collection; and

WHEREAS, The health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, The quality and effectiveness of these facilities, as well as their planning, design and construction, are vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, The efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.


NOW, THEREFORE I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim the week of May 17 - May 23, 2020 as

"NATIONAL PUBLIC WORKS WEEK"

in Goldsboro, North Carolina and do hereby call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort, and quality of life.

IN WITNESS WHEREOF, I hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 18th day of May, 2020.





Chuck Allen
Mayor