

### GOLDSBORO CITY COUNCIL REGULAR MEETING AGENDA MONDAY, APRIL 19, 2021

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

Due to COVID-19, attendance at the City Council meeting is limited to 15 citizens in the Council Chambers to allow for social distancing. Overflow seating is available in the Anteroom, located in City Hall and the Large Conference Room, City Hall Addition. The meeting will also be streamed live on the City's Facebook and YouTube pages, links are available at <a href="https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/">https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/</a>, and broadcast on the Downtown Center Street speakers.

#### I. WORK SESSION-5:00 P.M. - COUNCIL CHAMBERS, 214 N. CENTER STREET

- 1. ROLL CALL
- 2. ADOPTION OF THE AGENDA
- 3. OLD BUSINESS
  - a. NC Freedom Fest Presentation (Doug McGrath, NC Freedom Fest)
  - b. Public Comment Period Discussion (Mayor Pro Tem)
  - c. CU-3-21 New Hope Place Apartments (Multi-Family Dwellings) North side of Cuyler Best Road between Oxford Boulevard and Glenda's Drive (Planning)
- 4. NEW BUSINESS

### II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries) Pledge of Allegiance

- III. ROLL CALL
- IV. APPROVAL OF MINUTES (\*Motion/Second)
  - A. Minutes of the Work Session and Regular Meeting of March 1, 2021
- V. PRESENTATIONS
  - B. I-42 Naming Dedication Resolution
  - C. Special Presentation
  - D. Marty Tschetter Day Proclamation
  - E. National Service Recognition Day Proclamation
  - F. Employee Performance Awards (City Manager)
- VI. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)
  - G. Authorizing Finance Director to Purchase from the BuyBoard National Purchasing Cooperative (Finance)
  - H. Resolution Intent to Standardize Christmas Wreath Decorations (Finance)
  - I. Resolution Approval or Rejection Authority for Purchase Contracts (Finance)
  - J. Marker or Memorial Policy for Goldsboro Parks and Recreation (Parks and Recreation)
  - K. Commission on Community Relations and Development Appointment (City Clerk)
  - L. Resolution Authorizing the Mayor and City Clerk to Execute a Second Amendment to the Memorandum of Understanding with the County of Wayne (City Attorney)
  - M. Departmental Monthly Reports

- VII. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)
- VIII. CITY MANAGER'S REPORT
  - IX. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS
  - X. CLOSED SESSION
  - XI. ADJOURN



Military (& 1<sup>st</sup> Responders)
Appreciation Festival

# Military (& 1<sup>st</sup> Responders) Appreciation Festival

- Military (& 1<sup>st</sup> Responders) Appreciation Festival for the City of Goldsboro
  - Brings the base and community together in a family-friendly setting downtown Goldsboro
    - One community...
  - With strategic partnerships with the Goldsboro Elks, DGDC, SJAFB, Parks & Rec, Travel & Tourism, Downtown Merchants Association, the Arts Council and the Military Affairs Committee





• Current Sponsors...



































- Concept
  - Week long series of events
    - Sept 15 18, culminating in main event on Saturday, <u>Sept 18, 2021</u> (Birthday of the USAF)
  - Family friendly
  - Free admission
  - Regional draw
  - Led by a new non-profit with support from community partners
  - Finance
    - Event costs covered with a sponsorship campaign



- Event elements
  - Sat, 8/14 Kick-off party
  - Thurs, 8/26
    - History Night @ the Museum
  - Weds, 9/15
    - Golf Tournament during the day
    - Movie night at the Paramount Theatre evening
  - Thurs, 9/16
    - Light programming to drive traffic to downtown Merchants
  - Fri, 9/17
    - Grub @ the Hub (similar to Center Street Jam)
  - Sat, 9/18 (Main Event)

5k fun run
Craft Vendors
Static Displays
Chicken Wing Cook of

Chicken Wing Cook-off

Bike & Car Show

Kids Activities

Corn Hole Tournament

Military Appreciation Awards

### **Live Music**



- Live Music
  - Friday, 9/17
    - Soul Psychedelic
  - Sat, 9/18 (Main Event)
    - Tyler Davis
    - Drummer's World
    - Sayer McShane
    - Brooke McBride







- Site...
  - Center Street
  - Main events
    - The Hub
    - The empty lot @ 207 S. Center Street
      - Main stage provided by SJAFB
      - Kids zone Southwest corner of empty lot
  - Will request street closures at a later date









RESTROOMS + HAND WASH STATIONS

FOOD VENDORS

W W WING TEAMS

S SPONSORS

C C CORN HOLE TOURNAMENT

\*\* WHITE BORDER BEHIND COOK TEAMS + FOOD VENDORS DEPICTS WATER LINE THAT P&R TEAM WILL INSTALL.

KIDS ZONE DISPLAY DOES NOT DEPICT <u>ACTUAL OR EXACT</u> RIDES THAT WILL BE ON SITE, BUT DOES MIMIC SOME OF THE OPTIONS PROVIDED BY FUNFEST MIDWAYS.

SJAFB PLANS TO HAVE 6 VEHICLES ON SITE FOR THE STATIC DISPLAY, BUT HAS NOT YET CONFIRMED WHAT EXACT 6 VEHICLES THEY WILL BRING.

UNCONFIRMED AMOUNT OF BOARDS TO BE USED AT ONCE AT CORN HOLE TOURNAMENT - 8 BOARDS DEPICTED ABOVE ARE JUST AN ESTIMATE FOR LAYOUT.

- Issue
  - The Kids zone is an essential element
    - This was a recommendation from SJAFB based upon their history of events
    - The cost is significant & with the following event enhancements we can cover the cost
      - A dedicated sponsor (GPDO) has been added with funding which covers part of our cost
      - We add days for the Carnival Rides (fee based to the public) -
        - Requesting Council approval to open Thursday & Friday hours which conflicts with 50 year old statute.
      - Saturday will be free to the public from 4 − 7 & fee based from 7 until close



### • Kids zone...























### Summary –

- Military (& 1<sup>st</sup> Responders) Appreciation festival hosted by NC Freedom Fest, Inc (a 501-c) with approval from the City of Goldsboro with strategic partners
- Brings the base & community together in a family-friendly setting downtown Goldsboro
- Coordinated series of events from Sept 15 18 (Birthday of the USAF)
  - Eliminates the redundancy / overlap from prior year events
- Funded thru a sponsorship campaign and strategic partnerships
- Need Council approval to add two fee based days for Kids zone



# CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 13, 2021 COUNCIL MEETING

SUBJECT: CU-3-21 New Hope Place Apartments (Multi-Family Dwellings) –

North side of Cuyler Best Road between Oxford Boulevard and

Glendas Drive.

BACKGROUND: The applicant requests a Conditional Use Permit for the construction

of an 80-unit apartment complex located in the R-9 (Residential)

zoning district.

According to the City's Unified Development Code, multi-family dwellings are a permitted use in the Residential (R-9) zoning district, however, a Conditional Use Permit approved by City Council is

required for the construction of the apartment complex.

Frontage: 460 ft. (Thoroughfare Road)

Area:13.9 Acres

In November of 2016, Goldsboro City Council approved site and landscape plans for the construction of 50 senior apartments directly west of the subject property and formally known as the Cuyler Springs Senior Living Community.

Existing Use: The property consist of woodlands.

DISCUSSION: The submitted preliminary site plan indicates four (4), three-story

apartment buildings containing a total of 80 units. In addition, a

community building is also being proposed on site.

<u>Access</u>: Access to the site will be directly from Cuyler Best Road. Since Cuyler Best Road is a state-maintained road, NCDOT officials have been contacted and are requiring driveway permits, as well as,

left and right turn lanes along Cuyler Best Road.

<u>Parking</u>: Parking for the site requires two spaces per unit plus .5 per bedroom over two. 18 of the 80 total units will be 3-bedroom units, 62 units will be 1 and 2-bedroom units. A total of 169 parking spaces are required and 169 spaces have been shown on the preliminary

site plan.

<u>Sidewalks:</u> The submitted site plan shows 5 ft. wide external sidewalks for the site, however, the developer has requested to pay a fee in lieu of in the amount of \$8,280 since the area is not

recommended for sidewalks according to the City's Recommended Pedestrian Plan.

Internal concrete sidewalks are shown providing access to building entrances through sloped ramps and handicap accessible walkways.

<u>Lighting Plan</u>: A commercial lighting plan has not been submitted. Since the subject property is located adjacent to residentially-zoned and developed properties, the developer will be required to submit a lighting plan in compliance with the City's Commercial Lighting ordinance.

<u>Interconnectivity</u>: Interconnectivity has not been shown for the site. The developer is requesting a modification of the City requirement due to the nature of adjacent developments and their existing site conditions.

Engineering: City water and sewer are available to serve the subject property. A portion of the property is located within special flood hazard areas known as the 100, 500-year floodplains, as well as, within the floodway. City Engineering will require approval of storm water calculations and drainage plans prior to issuance of any building permits.

<u>Landscaping:</u> Street trees have been provided along Cuyler Best Road. A Type A 10' wide landscape buffer is required along all property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

<u>Refuse</u>: Commercial dumpsters will be utilized for garbage collection and have been identified on the submitted site plans. Staff will ensure that dumpster corals are properly constructed and appropriately screened from off-site views in accordance with City standards.

<u>Building elevations</u>: Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and cedar-shake faux-vinyl siding. Roofing materials will be 30-year architectural shingles. Staff will ensure all multi-family development design standards, including 20% open space requirement, are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

<u>Annexation</u>: The subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the

developer will be required to connect to City water and sewer, as well as, annex into the City limits.

At the public hearing held on March 15, 2021, the applicant came forward in support of the request and specified a rezoning was not necessary for the proposed use. He indicated 133 units were allowed with the Conditional Use Permit request however, the developer is proposing a maximum of 80 units. Six citizens spoke in opposition primarily citing traffic congestion, safety concerns and potential off-site runoff.

The Planning Commission, at their meeting held on March 29, 2021, recommended approval of a Conditional Use Permit for the construction of an 80-unit apartment complex located in the R-9 (Residential) zoning district.

The City Council, at their meeting held April 5, 2021, denied the approval of a Conditional Use Permit however a basis of denial was not indicated for staff to properly prepare an Order of Denial.

City Council may deny the permit if it concludes, based upon information submitted at the public hearing that if completed as proposed the development:

- 1. Will materially endanger the public health or welfare; or
- 2. Will substantially injure the beneficial use of adjoining or abutting property; or
- 3. Will not be in harmony with existing development and uses within the area in which it is located; or
- 4. Will not be in general conformity with the Comprehensive Plan, Thoroughfare Plan or other plan officially adopted by the Council.

RECOMMENDATION: Provide staff with basis of denial to properly execute an Order for your adoption at Council's meeting on May 3, 2021.

Date:	
	Planning Director
Date:	
	City Manager



### **CONDTIONAL USE REQUEST;**

CASE NO: CU-3-21

**REQUEST: 80 unit Apartment Complex** 

APPLICANT: Surber Development & Consulting, LLC.

**OWNER: Robert Gambella** 

LOCATION: North side of Cuyler Best Rd. between

Oxford Dr.& Glendas Dr.

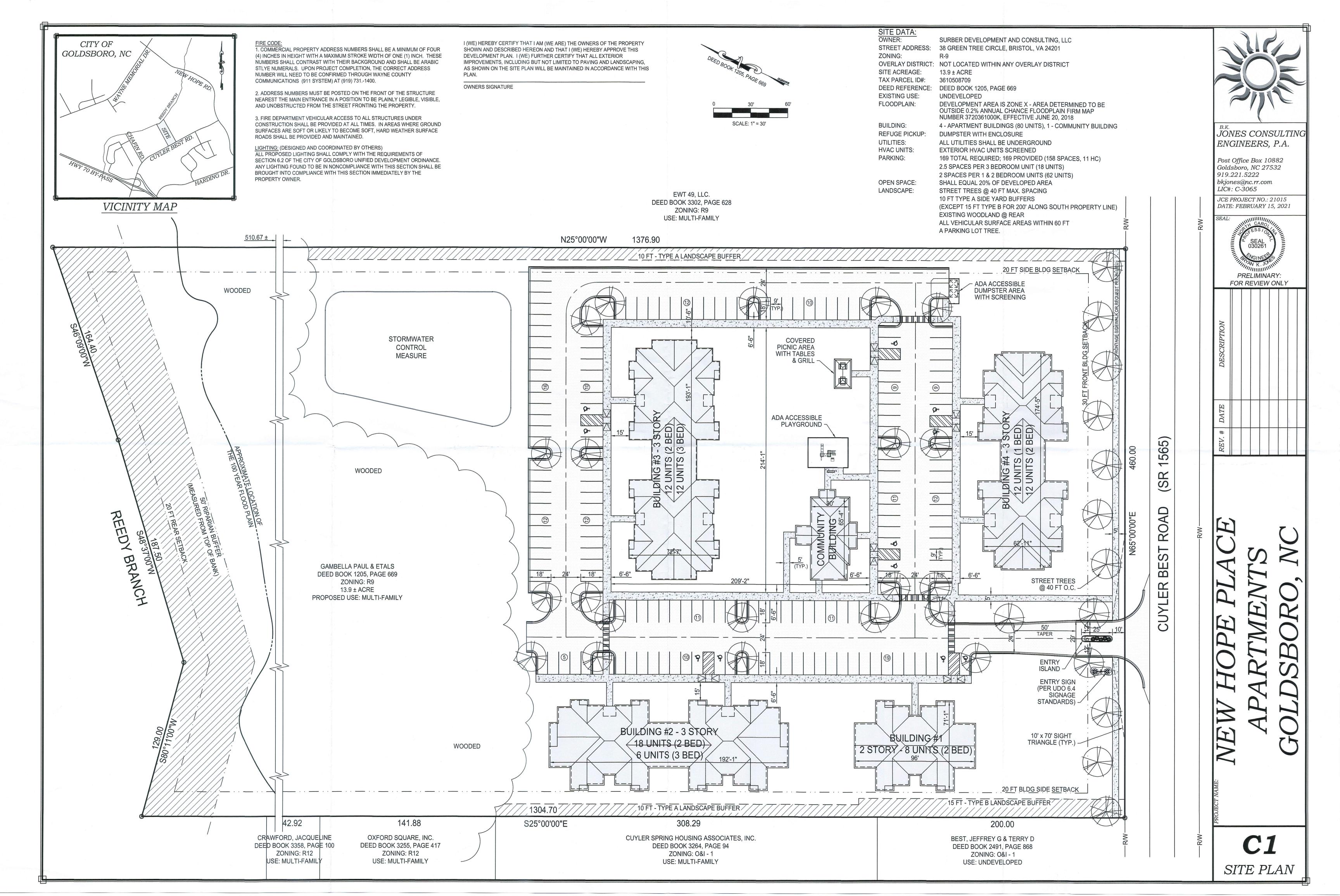
NUMBER OF EMPLOYEES: 1 Full-time / 1 Part-time





The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.







## VICINITY MAP



### DRAWING INDEX

DRAWING NUMBER	-	DRAWING DESCRIPTION	ORIGINAL ISSUE DATE	LATEST REVISION DATE
ARCHIT	ECTURA	A L	•	•
CS 1	01	COVER SHEET, DRAWING INDEX	01/22/21	
SITE 1	02	SITE PLAN	01/22/21	
A 1.1	03	BUILDING PLAN — CLUBHOUSE	01/22/21	
A 1.2	04	BUILDING PLAN — BLDG 1	01/22/21	
A 1.3A	05	BUILDING PLAN - BLDG 2 - 1ST AND 2ND FLOORS	01/22/21	
A 1.3B	06	BUILDING PLAN - BLDG 2 - 3RD FLOOR AND ROOF PLAN	01/22/21	
A 1.4A	07	BUILDING PLAN — BLDG 3 — 1ST AND 2ND FLOORS	01/22/21	
A 1.4B	08	BUILDING PLAN - BLDG 3 - 3RD FLOOR AND ROOF PLAN	01/22/21	
A 1.5A	09	BUILDING PLAN — BLDG 4 — 1ST AND 2ND FLOORS	01/22/21	
A 1.5B	10	BUILDING PLAN - BLDG 4 - 3RD FLOOR AND ROOF PLAN	01/22/21	
A 3.1	11	EXTERIOR ELEVATIONS — CLUBHOUSE	01/22/21	
A 3.2	12	EXTERIOR ELEVATIONS — BLDG 1	01/22/21	
A 3.3	13	EXTERIOR ELEVATIONS — BLDG 2	01/22/21	
A 3.4	14	EXTERIOR ELEVATIONS — BLDG 3	01/22/21	
A 3.5	15	EXTERIOR ELEVATIONS — BLDG 4	01/22/21	
A 4.1	16	UNIT FLOOR PLANS	01/22/21	

PROJECT NAME	NEW HOPE PLACE
SITE INFORMATION	
ACRES	13.9
PARKING PROVIDED	164
INCLUDING H/C SPACES	11
BUILDING SUMMARY	
APARTMENT BUILDINGS	4
CLUBHOUSE BUILDING	1
CLODIIO 03E DOILDII10	
ACCESSIBILITY SUMMARY	

DEVELOPMENT SUMMARY

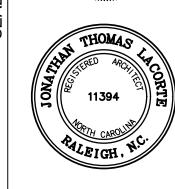
ACCESSIBILITY SOMMANY				
	1 BEDROOM	2 BEDROOM	3 BEDROOM	TOTAL
STANDARD UNITS	8	38	12	58
ANSI TYPE A UNITS	1	2	1	4
ANSI TYPE B UNITS	2	8	4	14
NCHFA MOBILITY *	1	2	1	4
TOTAL	12	50	18	80

\* NCHFA MOBILITY UNITS CONSIST OF A TYPE A UNIT WITH ROLL-IN SHOWER AND DEVICES FOR THE AUDIO AND VISUALY IMPAIRED

UNIT AREA SUMMARY				
	1 BEDROOM	2 BEDROOM	3 BEDROOM	4 BEDROON
HEATED SF	802	1,037	1,169	
NET HEATED SF	847	1,088	1,220	
GROSS SF	919	1,161	1,293	

ROJECT AREA SUN BUILDING	TYPE	COUNT	HEATED SF	NET HEATED SF	GROSS SF
	<del>                                     </del>				GRUSS SF
1	1 BR	0	0	0 704	0.200
	2 BR	8	8,296	8,704	9,288
	3 BR	0	0	0	007
	BREEZEWAY	1	0.200	0.704	907
	SUBTOTAL	_1	8,296	8,704	10,195
2	1 BR	0	0	0	C
	2 BR	18	18,666		20,898
	3 BR	6	7,014	7,320	7,758
	BREEZEWAY	2			2,662
	SUBTOTAL		25,680	26,904	31,318
3	1 BR	0	0	0	C
	2 BR	12	12,444	13,056	13,932
	3 BR	12	14,028	14,640	15,516
	BREEZEWAY	2			2,662
	SUBTOTAL		26,472	27,696	32,110
4	1 BR	12	9,624	10,164	11,028
	2 BR	12	12,444	13,056	13,932
	3 BR	0	0	0	С
	BREEZEWAY	2			2,662
	SUBTOTAL	•	22,068	23,220	27,622
CLUBHOUSE		1	1,599	1,664	2,295
COVERED PICNIC		1	_,	_,,,,	264
<b>GRAND TOTAL</b>			84,115	88,188	103,804



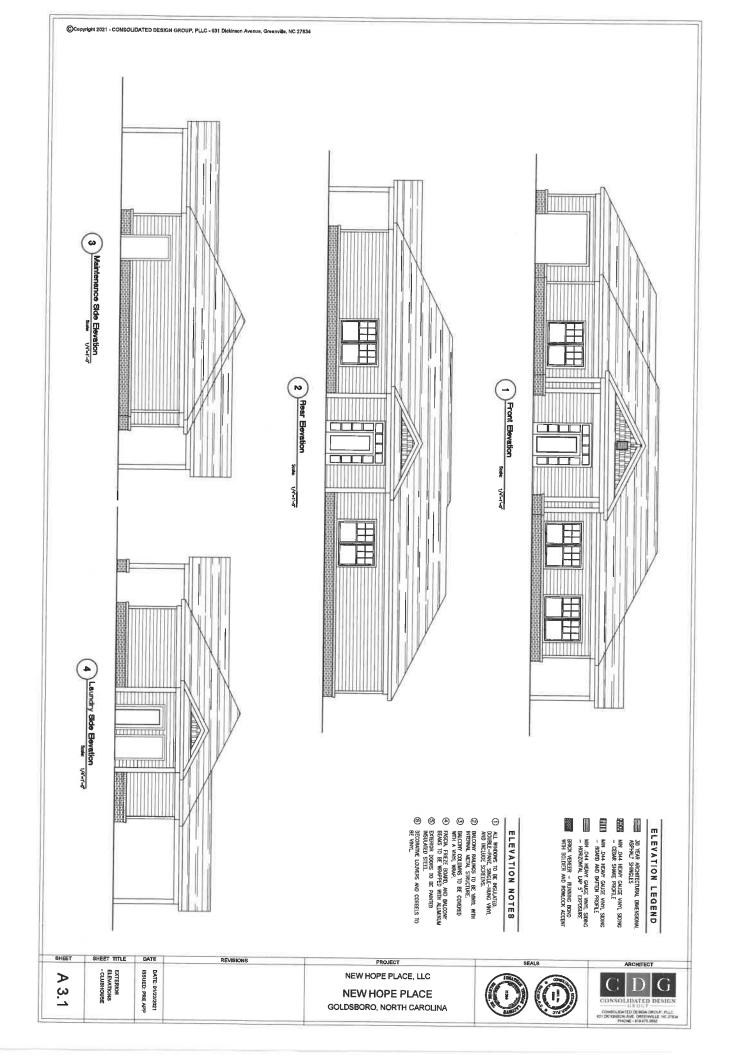


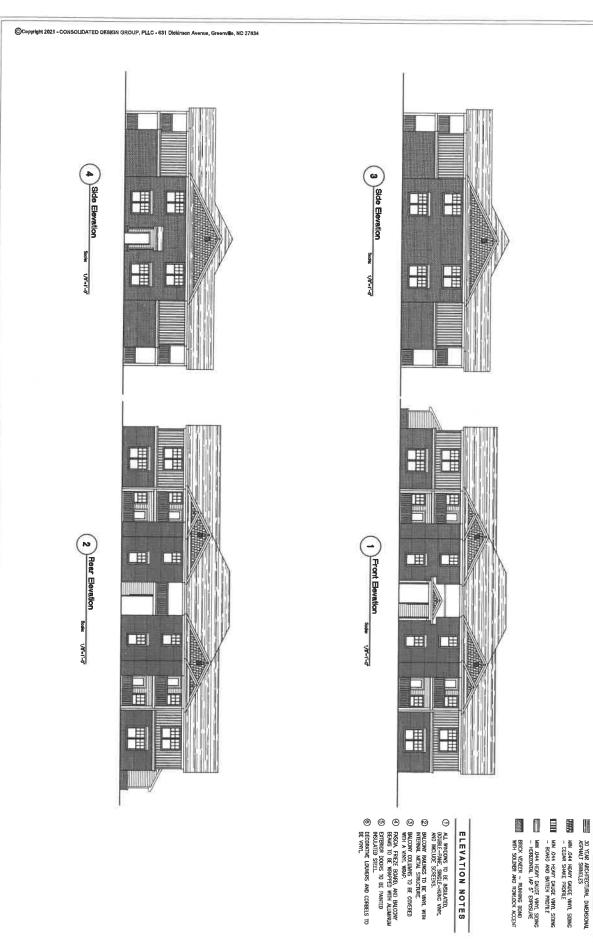
NEW HOPE PLACE, LL

COVER SHEET

DRAWING INDEX

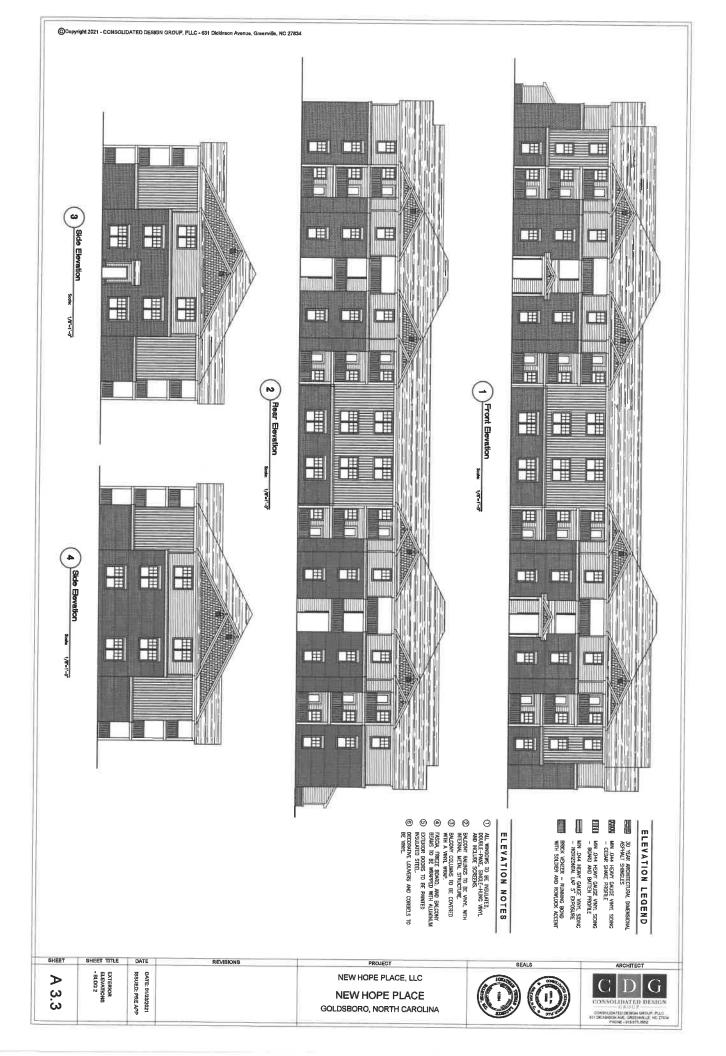
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SHEET	SHEET TITLE	DATE	REVISIONS	PROJECT	SEALS	ARCHITECT
$\triangleright$	- BLDV	DATE		NEW HOPE PLACE, LLC		CDC
ယ	THOM 1	D: PRI		NEW HOPE PLACE		GONSOLIDATED DESI
<b>N</b>		72021 E APP		GOLDSBORO, NORTH CAROLINA		CONSCUDATED DESIGN GROUP PU

ELEVATION LEGEND



### CITY OF GOLDSBORO ORDER APPROVING A CONDITIONAL USE PERMIT

The City Council of the City of Goldsboro, North Carolina, having held a public hearing on March 15, 2021 to consider the following Conditional Use Permit application number:

**CU-3-21 New Hope Place Apartments –** The property is located on the north side of Cuyler Best Road between Oxford Blvd. and Glenda's Dr. and currently zoned Residential (R-9) zoning district.

To approve the request for a Conditional Use Permit # CU-3-21 New Hope Place Apartments for the construction of an 80 unit apartment complex having heard all the evidence and arguments presented and reports from City Officials, and having received recommendation for approval from the Goldsboro Planning Commission pertaining to said application, makes the following findings of fact.

#### **FINDINGS OF FACT**

The City Council makes the CONCLUSION that the proposed use **does** satisfy the general conditions imposed on the Council in its deliberations for issuing a Conditional Use Permit under Sections 5.4 Table of Permitted Uses; and 5.5.4 Special and Conditional Use Specific Regulations regarding multi-family development.

Based upon the foregoing FINDINGS OF FACT, the City Council makes the CONCLUSION that the proposed use **DOES** satisfy the general conditions imposed on the Council in its deliberations for modifications and issuing a Conditional Use Permit under Section 2.2.8 of the City of Goldsboro Zoning Ordinance with the following modifications for **Conditional Use Permit #CU-3-21 New Hope Place Apartments**:

(1) Modification of sidewalk installation and developer will pay fee-in-lieu of \$8,280 to the City of Goldsboro.

In addition to the request, an Annexation petition must be submitted to the City of Goldsboro as the subject property is located outside the City limits. Since City utilities are located within 1,000 ft. of the site, the developer will be required to connect to City water and sewer.

Upon motion made by Councilmember	Ham	and seconded by Councilmember
Broadaway , the Council approved the app	olicant's reque	st for the construction of an 80 unit
apartment complex located in the Residentia		

Therefore, because the City Council concludes that all of the general conditions precedent to the issuance of a CONDITIONAL USE PERMIT have **BEEN** satisfied,

IT IS ORDERED that the application for the issuance of a CONDITIONAL USE PERMIT be **APPROVED.** 

Thus ordered this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_ April \_\_\_\_\_\_, 2021.

David Ham, Mayor Pro Tem

Ronald T. Lawrence, City Attorney

### MINUTES OF THE MEETING OF THE CITY COUNCIL HELD MARCH 1, 2021

#### **WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 6:00 p.m. on March 1, 2021 with attendance as follows:

Present: Mayor Chuck Allen, Presiding

Mayor Pro Tem David Ham
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Call to Order. The meeting was called to order by Mayor Allen at 6:00 p.m.

**Adoption of the Agenda.** Councilmember Broadaway made a motion to adopt the agenda. Mr. Salmon stated I would like to add under new business, Lead for North Carolina Fellowship Program. Councilmember Polack seconded the motion with the necessary correction. Mayor Allen called for a vote. The motion passed unanimously.

### **UDO Update Presentation**. Ms. Jennifer Collins shared the following information:

### NC GS Chapter 160D

- State legislature has updated the statewide zoning enabling legislation
- This is a mandatory update for all counties, towns, and cities
- Chapter 160D consolidates and clarifies local land use regulation
- State deadline for compliance is 07/01/2021

### Project Schedule (anticipated; subject to change)

- Chapter 160D Council Update: Feb. 24
- First Draft (internal): est. March/April
- Final Draft (public review): est. April
- Planning Board Review: April 26
- Council Review/Adoption: May 3 or 17

### What is Chapter 160D?

- Consolidates county and municipal regulations
- Uniform terminology and procedures across jurisdictions
- Clarifies all development review into one of three distinct decision types
- Restrictions on imposing unlawful conditions

#### Decision Types for Development Review

- **Administrative** An objective decision in the regulation or enforcement of development regulations. *Includes most permits and administrative decisions*.
  - Site Plans less than an acre with no modifications from UDO
- Legislative A general policy decision to adopt, amend, or repeal a law or ordinance.
  - Rezonings and Ordinance Amendments.
- **Quasi-judicial** A subjective, discretionary decision based on evidence presented regarding a specific application of a development regulation. *Includes legal-style hearings where decisions are based on expert testimony.* 
  - Conditional Use Permits

Ms. Collins reviewed specific examples related to the following types:

- Subdivision
- Site Plan Review

- Conditional Rezoning
- Conditional Use Permits

Review Authority After the Update					
Administrative	Planning Comm. (recommendation)	BOA	Council		
Zoning Permits	Rezoning (conventional and conditional)	Variance	Rezoning (conventional and conditional)		
Subdivisions and Plats	Ordinance Amendment	Administrative Appeal	Ordinance Amendment		
Admin. Amendment and Traffic Analysis		Special Use Permit: Tier 1 (Home Occup.)	Special Use Permit: Tier 2		
Site Plans (all sizes)			Conditional Use Permit		
			Preliminary Subdivision Plat		
			Site Plan >1acre		

#### Council Guidance and Direction

- Conditional Rezonings with conceptual master plan
- Realign Conditional Use Permit to Special Use Permit
- Revise Review Authority Table
  - All review decisions as either: administrative, legislative, or quasi-judicial
  - Remove/reduce undefined discretionary powers
  - Site Plans and Subdivisions by staff
  - Tiered Special Use Permits split between BOA and Council
  - Variances split between BOA and Council

Council discussed. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Jones and unanimously carried, Council voted to allow staff and the consultant to proceed with the recommended updates as presented.

North Carolina Lead NC Fellowship Program. Mr. Salmon and Ms. Erin Fonseca shared information regarding the program. Lead for North Carolina (LFNC) aims to recruit, train, and place the state's most promising young leaders in paid local government fellowships as a means of strengthening our public institutions, supporting our local communities, and cultivating a new generation of public service leaders. It places recent college graduates in high impact positions in local governments across the state to work on transformative community projects. The UNC School of Government, in partnership with the NC Manager's Association, the Association of County Commissioners and the North Carolina League of Municipalities, administers the program. The cost is approximately \$47,000 but there are grants and awards, the portion the city would be responsible for would be about \$15,000 to \$20,000. A particular point we are after here, is economic development.

Ms. Fonseca stated two areas of focus for the fellow would be an economic development plan and assisting us in securing an investor/developer for the 400 block of S. Center Street and if time allows a neighborhood plan.

Council discussed. Councilmember Aycock made a motion to accept the opportunity to get the fellow to come and work with the Downtown Office. Councilmember Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Jones, Broadaway, Polack and Aycock voted in favor of the motion. Councilmember Matthews voted against the motion. The motion passed 6:1.

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Polack and unanimously carried, Council convened into Closed Session to discuss potential litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

### **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in the Large Conference Room, City Hall Addition, 200 North Center Street at 7:00 p.m. on March 1, 2021 with attendance as follows:

Present: Mayor Chuck Allen, Presiding

Mayor Pro Tem David Ham Councilmember Hiawatha Jones Councilmember Bill Broadaway Councilmember Taj Polack Councilmember Brandi Matthews Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:02 p.m.

Pastor Rodger Taylor with Philadelphia Community Church provided the invocation. The Pledge of Allegiance followed.

Councilmember Aycock stepped out at 7:04 p.m. and returned at 7:07 p.m.

**Public Comment Period.** Mayor Allen opened the public comment period. The following person spoke:

- 1. Sylvia Barnes, President of the Goldsboro/Wayne NAACP Branch, requested bus passes for those needing transportation to get a vaccine.
- 2. Claudia Brown shared concerns regarding water rate increase and taxes.
- 3. Paul Saylors with the Wayne County Public Library shared information regarding the historic black business district.
- 4. Thomas Rice shared information regarding homelessness and the need for a homeless shelter.
- 5. Yvonnia Moore shared concerns regarding the financial health of the city, including the late audit. She also advocated for the individuals who signed the petition of support for her for the vacant seat for District 1. Ms. Moore congratulated Ms. Jones for being selected to serve in the District 1 seat. Ms. Moore expressed concerns regarding unfair treatment of herself and others who supported her for the District 1 seat.
- 6. Antonio Williams shared information regarding the vaccination site at the Bussman Building. Mr. Williams provided information regarding the petition in support of Ms. Moore and expressed concerns regarding a local blogger who put the names and addresses of these individuals out online.

No one else spoke and the Public Comment Period was closed.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the item on the Consent Agenda, Item A, B and C be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in favor of the motion. The item on the Consent Agenda was as follows:

CU-1-21 Anthony Mathis (EZ Choice)-North side of E. US 70 Hwy between Miller's Chapel Road and Carriage Road. Order Adopted. Applicant requests a Conditional Use Permit for the installation of a prefabricated accessory structure used for the operation and

expansion of an existing automotive service center located in the Airport-Business zoning district. Services include automobile window tinting, automobile inspections and tire sales. As part of the request, separate site plan approval is required.

Frontage: Approximately 200 ft. Area: 46,295 sq. ft. or 1.06 acres

Zone: Airport Business

Overlay: APZ-I/Noise Contour 75-80dnl/80-85dnl

In June of 2009, City Council approved a conditional use permit, as well as, site and landscape plans to allow an automobile window tinting operation upon the subject property. A modification of the protected street yard width from 8 ft. to 2.5 ft. was also approved.

As a condition of the permit issuance, City Council required the extension of a vehicular surface buffer across the easternmost driveway, which was required to be closed by NCDOT limiting access to the property from two driveways to one along E. US 70 Hwy.

The submitted site plan indicates two existing buildings (673 sq. ft. for office use and 900 sq. ft. for automobile tinting and inspections) totaling approximately 1,573 sq. ft. An additional 930 sq. ft. prefabricated and enclosed metal building is proposed that will serve as an additional service bay for automobile window tinting.

Number of Employees: 2

Hours of Operation: Monday-Friday 9:00 a.m. - 6:00 p.m.

An existing 35 ft. wide driveway cut provides access to the site off E. US 70 Hwy.

Parking shall be based on 1 space per working bay, plus one per employee. A total of 16 spaces have been provided to include one handicap accessible parking space.

The proposed use does not require additional landscaping for the site.

The subject property falls within SJAFB Accident Potential Zone (APZ-I) and 75-80/80-84 daynight average sound level (DNL) noise zones. Base officials have been contacted and recommend that noise attenuation measures be incorporated into the design and construction of any new structure where the public is received.

In addition, base officials have indicated that retail sales are an incompatible land use in the 80-84 day-night average sound level (DNL) noise zone. Applicant has been informed that tire sales must be conducted within the 75-80 day-night average sound (DNL) zone in order to continue the existing use in the future.

City water and sewer are available to serve the property. The property is not located in a Special Flood Hazard Area.

At the public hearing held on February 15, 2021, the applicant came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on February 22, 2021, recommended approval of a Conditional Use Permit for the installation of a prefabricated accessory structure used for the operation and expansion of an existing automotive service center located in the Airport-Business zoning district.

It was recommended Council accept the recommendation of the Planning Commission and adopt an Order approving the Conditional Use Permit #CU-1-21 for the installation of a prefabricated accessory structure used for the operation and expansion of an existing automotive service center located in the Airport-Business zoning district. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

**S-2-21 Frankie Mozingo (2-Lot Preliminary Subdivision Plat). Approved.** The property is located on the north side of E. Ash Street between N. Oak Forest Road and Piedmont Airline Road.

Total Area: 307,098 sq. ft. or 7.05 acres

Total Lots: 2

New Lot#1 Area: 44,350 sq. ft. or 1.02 acres Residual Tract (Lot #2) 262,666 sq. ft. or 6.03 acres

Zoning: R-16 RM/NC (Residential-Manufactured/Non-Conforming

The subject property has been proposed for division into two (2) lots for the purposes of residential development. If approved, the applicant intends to set-up a modular home on one of two lots meeting the requirements of the North Carolina State Building Code.

According to the City of Goldsboro's Unified Development Code, the applicant is required to follow the City's major subdivision approval process since the entire tract to be subdivided exceeds three (3) acres.

The proposed preliminary plat shows Lot #1 and Lot #2 are located in the R-16 (Residential) zoning district. Lot #2 is occupied by an existing single-family dwelling. Building setbacks for single-family dwellings within the R-16 zoning district are as follows:

Lot width: 100 ft.
Front: 40 ft.
Rear: 25 ft.
Side: 16 ft.
Side (Corner Lot): 32 ft.

Currently, the existing tract proposed for subdivision has no road frontage and is accessed by an existing 20 ft. wide ingress, regress and egress easement off E. Ash Street.

According to the City's Unified Development Code, all lots shall have frontage along an improved public or private street of no less than 50 ft. The applicant has received a variance for this requirement from the Goldsboro Board of Adjustment and has agreed to increase the existing access easement from 20 ft. to 30 ft. in accordance with City regulations.

City water and sewer are available to serve the property. Since the property is within 1,000 ft. of City water and sewer, the applicant is required to annex Lot#1 into the City limits of Goldsboro. The proposed subdivision is not located within a Special Flood Hazard Area.

The subject property is located within SJAFB's 65-69 DNL noise overlay zone. Base officials have been contacted and will require that noise attenuation measures be incorporated into the construction of the new home to achieve an outdoor to indoor noise level reduction of at least 25 decibels.

The Planning Commission, at their meeting held on February 22, 2021, recommended approval of the Preliminary Subdivision Plan with the requirements set forth by Seymour Johnson AFB and the submission of an annexation petition.

It is recommended the Council accept the recommendation of the Planning Commission and approve the Preliminary two (2) lot Subdivision Plan. The following stipulations are to be noted on the recorded plat:

- (1) The applicant has received a variance for this requirement from the Goldsboro Board of Adjustment and has agreed to increase the existing access easement from 20 ft. to 30 ft. in accordance with City regulations.
- (2) The applicant must submit an annexation petition for the subject property as the property is within 1,000 ft. of City water and sewer.
- (3) Adherence to the SJAFB's 65-69 DNL noise overlay zone. The required noise attenuation measures must be incorporated into the construction of the new home to achieve an outdoor to indoor noise level reduction of at least 25 decibels. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

Resolution Authorizing the Mayor and City Clerk to Execute an Amendment to the Memorandum of Understanding with the County of Wayne. Resolution Adopted. The City

of Goldsboro and the County of Wayne entered in to Memorandum of Understanding in October 8, 2019 for the County to market 2.5 acres for the development of a hotel to compliment events at the Maxwell Center.

The City of Goldsboro and the County of Wayne wish to amend the agreement entered previously dated October 8, 2019 as follows:

- 1. Paragraph 1 of the original agreement is amended to read as follows: "The County will be solely responsible for marketing the 2.5 2.65 acres for future hotel development of the property as depicted in the attached Exhibit A; which is incorporated herein by reference".
- 2. Paragraph 2 of the original agreement is amended to read as follows: "The County may only market the 2.5 2.65 acres for hotel development and may offer the property for sale at no cost to potential developers.
- 3. Paragraph 3 of the original agreement is not amended.
- 4. Paragraph 4 of the original agreement is amended to read as follows: "The County will continue to oversee hotel marketing for three years from the date of execution of this the original Agreement. If the County is unable to secure a developer after this such three year period, the City shall resume marketing responsibilities of the 2.5 2.65 acres".
- 5. Paragraph 5 of the original agreement is amended to read as follows: "The City will begin the marketing of the remaining 3.5 3.35 acres as depicted in Exhibit A for restaurant and/or retail development. The Parties agree that, to maximize marketability of this remaining acreage, any location of the hotel shall be designed and placed on the parcel such that the remaining acreage shall be able to accommodate two (2) restaurants; and also such that the line of sight of the Maxwell Center from Wayne Memorial Drive shall be maximized.
- 6. Paragraph 6 of the original agreement is amended to read as follows: "Although the City plans to will will repay County the \$138,000 indebtedness for the retaining pond out of the proceeds of the sale of the remaining 3.5 3.35 acres, the County agrees to consider reducing said sum as the City is agreeing for the marketing and use of a potential hotel the additional 0.15 acres to the original agreement. In no event shall said reduction exceed \$60,500.00".

A copy of the Memorandum of Understanding was provided.

It was recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an amendment to the Memorandum of Understanding with the County of Wayne as described above. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2021-14 "A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF WAYNE"

#### **End of Consent Agenda.**

**City Manager's Report.** Mr. Timothy Salmon stated I think we are being transparent with the status of our audit. I will ask our auditors for an update at the next Council meeting. I would also like to highlight the NC Executive Order, 195 is the latest, which lifts the modified stay at home order, eases restrictions on business and gatherings.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Pro Tem Ham read the following Proclamation:

**Developmental Disability Awareness Month Proclamation.** Mayor Allen proclaimed March 2021 as "DEVELOPMENTAL DISABILITIES AWARENESS MONTH" and galvanized

efforts that will lead our communities and policy makers to create real system changes so people with developmental disabilities will enjoy equitable, inclusive lives.

Mayor Pro Tem Ham stated this past Saturday I walked down to Herman Park, the park was full of people enjoying the best day we have had this year. As I walked through, I saw a diverse group of people, talking with one another, sharing tables, eating together and so forth. I sat and talked with a few people, had a great conversation, shared experiences with them. Goldsboro is a great place to live, we have great people here. We have an attitude of people who want to get along, share our experiences, so I would say to people who look and say we have major problems here, go out, spend a few minutes to talk to people, you get an appreciation of what we have in Goldsboro.

Councilmember Jones stated I am honored to represent the citizens in District 1 of my city and may I ask that we spend our energy on encouraging and developing our children and our youth during this time. I would also ask that we spend our energy on encouraging and ensuring the elderly and senior citizens that they are safe and they are not left behind. I would ask that we spend our energy on growing our community and placing Goldsboro back on the map as a great place to like, live and visit.

Councilmember Broadaway stated no comment.

Councilmember Polack stated I would like to recognize the events that were hosted downtown during Black History Month. Not limiting the cultural awareness to downtown during this month but I want to highlight the Arts Council, which showcased the talents of Mr. Max Mozingo with the community mural as well as the amazing exhibits that are, housed at the Wayne County Museum. I was fortunate enough to see the contributions of two of my fellow councilmembers, Councilmember Matthews at the arts community mural painting and Councilmember Jones reenactment representing the widows and beneficiaries of the US Colored Troops of the 135<sup>th</sup> Regiment. This presentation can be viewed on the Wayne County Museum website and will be up through May. I also want to pray for those that have taken their first vaccine as well as those who are awaiting their second. He welcomed Ms. Jones to the Board.

Councilmember Matthews stated no comment.

Councilmember Aycock stated two weeks ago I was admonished for a vote that I made. Every member of this Council has one vote and we voted the way we feel we needed to vote. To have someone be disrespectful to me for the way I voted, I do not appreciate and I have never been disrespectful to them.

There being no further business, the meeting adjourned at 7:58 p.m.

Chuck Al	len
Mayor	
Melissa C	Capps, MMC/NCCMC

#### **RESOLUTION 2021-**

# RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO REQUESTING THAT THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION DEDICATE AND NAME A WAYNE COUNTY PORTION OF FUTURE I-42 IN GOLDSBORO, WAYNE COUNTY, NORTH CAROLINA IN HONOR OF CHUCK ALLEN

**WHEREAS**, transportation facilities in Eastern North Carolina are essential to the expedient movement of goods, services and residents of the Great State of North Carolina; and

**WHEREAS**, the City of Goldsboro has served as the Lead Planning Agency for transportation in the Goldsboro Urban Area which encompasses a majority of Wayne County; and

**WHEREAS,** the City of Goldsboro and Wayne County have successfully partnered in their efforts to influence the allocation of funds for the location of superior transportation facilities which would enhance the attractiveness of the area to new business and industry; and

**WHEREAS**, Chuck Allen, a local business owner in Goldsboro, who served the public in the capacities as a City of Goldsboro Councilmember and Mayor, was instrumental in supporting and promoting the planning and construction of a future interstate highway which would connect I-40 to Morehead City through Wayne County; and

**WHEREAS**, as a public servant, Chuck served his constituents well by recognizing that transportation is the key to North Carolina's economic growth and recruitment of jobs; and

**WHEREAS**, Chuck Allen, has been involved in the promotion, design and planning of the Goldsboro Bypass, or future I-42 corridor within Wayne County through service on various committees including his role as Chairman of the Transportation Advisory Committee and a founding member of the Highway 70 Corridor Commission; and

**WHEREAS**, Chuck put forth his dedication to making the Goldsboro Bypass, or future I-42 corridor project a reality through his extensive service to his fellow citizens; and

**WHEREAS**, on May 27, 2016 Governor Pat McCrory and the North Carolina Department of Transportation joined state and local officials and members of the Highway 70 Corridor Commission to open the completed Goldsboro Bypass, or future I-42; and

**WHEREAS**, it would be most fitting for the State of North Carolina and the City of Goldsboro to recognize him in a permanent, public manner.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Goldsboro, North Carolina, that:

- 1. The Council hereby recommends honoring Chuck Allen by requesting that the North Carolina Department of Transportation dedicate and name a portion of the future I-42 corridor in Goldsboro, Wayne County, North Carolina, extending from US 13 approximately 5 miles to the vicinity of SR 1719 North Beston Road in honor of Mr. Chuck Allen; and
- 2. This Resolution shall be in full force and effect from and after its adoption this the \_\_\_\_ day of \_\_\_\_\_\_, 2021.

  Mayor Pro Tem

City Clerk		



200 North Center Street, 27530 **P** 919.580.4362

## MARTY TSCHETTER DAY PROCLAMATION

WHEREAS, Marty Tschetter served many years as Local History Librarian at the Wayne County Public Library; and

WHEREAS, Marty researched, catalogued, collected, interviewed and presented programs concerning Goldsboro and Wayne County's history including: Our historic Baseball Heritage, Borden Manufacturing, Dewey Brothers and other topics; and

WHEREAS, Marty supported, assisted and encouraged numerous individuals in their search for genealogical or other personal historical quests; and

WHEREAS, Marty spoke to many local civic and 501(c)(3) organizations about fascinating and little known data from our past; and

WHEREAS, Marty has been a friend, role model, and advisor to countless local citizens, and he is dearly missed every day by one and all.

**Now, Therefore I**, David Ham, Mayor Pro Tem of Goldsboro, North Carolina, do hereby proclaim April 20, 2021 as **Marty Tschetter Day** in Goldsboro, North Carolina.

In Witness Thereof, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 19<sup>th</sup> day of April, 2021.

David Ham

Mayor Pro Tem



North Carolina

200 North Center Street, 27530 **P** 919.580.4362

### NATIONAL SERVICE RECOGNITION DAY PROCLAMATION

WHEREAS, service to others is a hallmark of American character, and central to how we meet our challenges; and

WHEREAS, the nation's elected leaders are increasingly turning to national service and volunteerism to engage their residents and help tackle their greatest needs; and

WHEREAS, AmeriCorps and AmeriCorps Senior participants address the most pressing challenges facing our communities; they help our nation recover from the COVID-19 pandemic, educate students for 21st Century jobs, fight the opioid epidemic, respond to natural disasters, and support veterans and military families; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and AmeriCorps Senior participants serve in more than 40,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, AmeriCorps shares a priority with local leaders nationwide to engage citizens, improve lives, and strengthen communities and is joining with local leaders across the country for National Service Recognition Day on April 6, 2021.

NOW, THEREFORE, I, David Ham, Mayor Pro Tem of the City of Goldsboro, North Carolina, do hereby proclaim April 6, 2021, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our community, to thank those who serve; and to find ways to give back to their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 19th day of April, 2021.

David Ham
Mayor Pro Tem

Item G
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#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT:

Authorizing Finance Director to Purchase from the BuyBoard National

**Purchasing Cooperative** 

**BACKGROUND:** 

The BuyBoard National Purchasing Cooperative is a cooperative formed between the National School Boards Association (NSBA) and several state school boards associations to streamline the buying process for schools, municipalities, and other public entities.

Developed to comply with state laws that require governmental entities to make purchases from an approved list of vendors who have gone through a competitive procurement process.

DISCUSSION:

General Statute 143-129 establishes the State bidding requirements and within this statue, section (e) provides exceptions to these requirements. Paragraph (3) of the exceptions allows purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.

The cooperative requires that each Cooperative Member's participation is duly authorized by its governing body. A copy of the interlocal participation agreement and the bylaws are attached for reference.

The City is implementing a preventative maintenance program that will extend the life of water valves and fire hydrants by "exercising" them on a regular schedule. The valve truck is being purchased through the Distribution and Collections division of Public Works and was funded in the fiscal year 2021 budget for a cost of \$147,500. The equipment that is required to perform this program is called a Vactruck, and is offered on an existing competitive bid award with BuyBoard.

RECOMMENDATION:

It is recommended the attached resolution authorizing the Finance Director to enter into the interlocal participation agreement with BuyBoard National Purchasing Cooperative be approved.

Date: 04/12/2021

Catherine F. Gwynn, Finance Director

Date: 4/13/2/

Timothy M. Salmon, City Manager

#### **RESOLUTION NO. 2021-**

## A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH BUYBOARD NATIONAL PURCHASING COOPERATIVE

WHEREAS, General Statute 143-129 establishes the State bidding requirements for the purchase of apparatus, supplies, materials, or equipment; and

WHEREAS, within this General Statute, subsection (e)(3) allows purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies; and

WHEREAS, The BuyBoard National Purchasing Cooperative is a competitive bidding group offering competitively obtained discount prices to two or more public agencies; and

WHEREAS, the City Council has determined it to be in the best interest of the City of Goldsboro to enter into this agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

The Finance Director is granted authority to enter into an agreement with BuyBoard National Purchasing Cooperative on behalf of the unit.

	This resolution	n shall be in _ 2021.	full force	and effect	from and	after the		day of
				Mayor			-	
Attested	d by:							
City Cle	 ^k							



This Interlocal Participation Agreement ("Agreement") is made and entered into on the date indicated below by and between The National Purchasing Cooperative ("Cooperative"), an administrative agency of cooperating local governments, acting on its own behalf and the behalf of all participating local governments, and the undersigned local government ("Cooperative Member").

#### I. RECITALS

WHEREAS, the National Purchasing Cooperative was formed on May 26, 2010, pursuant to Md. Code Ann., State Fin. & Proc. § 13-110 (West 2009), and R.I.Gen.Laws § 16-2-9.2 (2009); and

WHEREAS, the purpose of this Agreement is to facilitate compliance with state procurement requirements, to identify qualified vendors of commodities, goods and services, to relieve the burdens of the governmental purchasing function, and to realize the various potential economies, including administrative cost savings, for Cooperative Members;

NOW THEREFORE, in consideration of the mutual covenants, promises and obligations contained herein, the undersigned Cooperative Member and the Cooperative agree as follows.

#### II. TERMS AND CONDITIONS

- 1. Adopt Organizational Interlocal Cooperation Agreement. The Cooperative Member by the execution or acceptance of this Agreement hereby adopts and approves the Organizational Interlocal Agreement dated May 26, 2010, which agreement is incorporated herein by reference (and is available from the Cooperative upon request). The Organizational Interlocal Agreement established the Cooperative as an administrative agency of its collective participants, and Cooperative Member agrees to become a participant or additional party to that Organizational Interlocal Agreement.
- 2. **Term**. The initial term of this Agreement shall commence on the date it is executed by both parties and shall automatically renew for successive one-year terms unless sooner terminated in accordance with the provisions of this Agreement.

#### 3. **Termination.**

(a) **By the Cooperative Member**. This Agreement may be terminated by the Cooperative Member at any time by thirty (30) days prior written notice to the Cooperative, provided any amounts owed to any vendor have been fully paid.

- (b) **By the Cooperative.** The Cooperative may terminate this Agreement by:
  - (1) Giving ten (10) days notice by certified mail to the Cooperative Member if the Cooperative Member breaches this Agreement; or
  - (2) Giving thirty (30) days notice by certified mail to the Cooperative Member with or without cause.
- (c) **Termination Procedure.** If the Cooperative Member terminates its participation under this Agreement or breaches this Agreement, or if the Cooperative terminates participation of the Cooperative Member, the Cooperative Member shall bear the full financial responsibility for all of its purchases made from vendors under or through this Agreement. The Cooperative may seek the whole amount due, if any, from the terminated Cooperative Member. In addition, the Cooperative Member agrees it will not be entitled to a distribution which may occur after the Cooperative Member terminates from the Cooperative.
- 4. **Payments by Cooperative Member.** The Cooperative Member will make timely payments to the vendor for the goods, materials and services received in accordance with the terms and conditions of the bid invitation, instructions, and all other applicable procurement documents. Payment for goods, materials and services and inspections and acceptance of goods, materials and services ordered by the procuring Cooperative Member shall be the exclusive obligation of the procuring Cooperative Member, and not the Cooperative. Furthermore, the Cooperative Member is solely responsible for negotiating and securing ancillary agreements from the vendor on such other terms and conditions, including provisions relating to insurance or bonding, that the Cooperative Member deems necessary or desirable under federal, state or local law, local policy or rule, or within its business judgment.
- 5. Payments by Vendors. The parties agree that the Cooperative will require payment from vendors which are selected to provide goods, materials or services to Cooperative Members. Such payment (hereafter "Vendor Fees") may be up to two percent (2%) of the purchase price paid by Cooperative Members or a flat fee amount that may be set from time to time by the Cooperative Board of Directors. Cooperative Member agrees that these Vendor Fees fairly compensate the Cooperative for the services and functions performed under this Agreement and that these Vendor Fees enable the Cooperative to pay the administrative, endorsement, licensing, marketing, and other expenses involved in successfully operating a program of electronic commerce for the Cooperative Members. Further, Cooperative Member affirmatively disclaims any rights to such Vendor Fees, acknowledging all such fees are the property of the Cooperative. Similarly, in no event shall a Cooperative Member be responsible for payment of Vendor Fees.
- 6. **Distribution.** From time to time, and at the sole discretion of the Cooperative Board of Directors, the Cooperative may issue a distribution to Cooperative Members under a plan developed by the Cooperative Board of Directors. The Cooperative Member acknowledges that a distribution is never guaranteed and will depend on the overall financial condition of the Cooperative at the time of the distribution and the purchases made by the Cooperative Member.
- 7. **Administration.** The Cooperative may enter into contracts with others, including non-profit associations, for the administration, operation and sponsorship of the purchasing program provided by this Agreement. The Cooperative will provide reports, at least annually, to the Cooperative Member electronically or by

- mail. Cooperative Member will report purchase orders generated under this Agreement to the Cooperative or its designee, in accordance with instructions of the Cooperative.
- 8. **BuyBoard®.** Cooperative Member will have a non-exclusive license to use the BuyBoard electronic purchasing application (BuyBoard) during the term of this Agreement. Cooperative Member acknowledges and agrees that the BuyBoard electronic application and trade name are owned by the Texas Association of School Boards, Inc., and that neither the Cooperative nor the Cooperative Member has any proprietary rights in the BuyBoard electronic application or trade name. The Cooperative Member will not attempt to resell, rent, or otherwise distribute any part of BuyBoard to any other party; nor will it attempt to modify the BuyBoard programs on the server or acquire the programming code. The Cooperative Member may not attempt to modify, adapt, translate, distribute, reverse engineer, decompile, or disassemble any component of the application. The Cooperative Member will use BuyBoard in accordance with instructions from the Cooperative (or its designee) and will discontinue use upon termination of participation in the Cooperative. The Cooperative Member will maintain equipment, software and conduct testing to operate the BuyBoard system at its own expense.

#### III. GENERAL PROVISIONS

- 1. **Amendment by Notice.** The Board may amend this Agreement, provided that prior written notice is sent to the Cooperative Member at least 60 days prior to the effective date of any change described in such amendment and provided that the Cooperative Member does not terminate its participation in the Cooperative before the expiration of said 60 days.
- 2. **Authorization to Participate and Compliance with Local Policies.** Each Cooperative Member represents that its governing body has duly authorized its participation in the Cooperative and that the Cooperative Member will comply with all state and local laws and policies pertaining to purchasing of goods and services through its membership in the Cooperative.
- 3. **Bylaws.** The Cooperative Member agrees to abide by the Bylaws of the Cooperative, as they may be amended, and any and all written policies and procedures established by the Cooperative. Notwithstanding the foregoing, the Cooperative shall provide written notice to the Cooperative Member of any amendment to the Bylaws of the Cooperative and any written policy or procedure of the Cooperative that is intended to be binding on the Cooperative Member. The Cooperative shall promptly notify all Cooperative Members in writing of any Bylaw amendment, policy or procedure change.
- 4. **Cooperation and Access.** The Cooperative Member agrees that it will cooperate in compliance with any reasonable requests for information and/or records made by the Cooperative. The Cooperative reserves the right to audit the relevant records of any Cooperative Member. Any breach of this provision shall be considered material and shall make the Agreement subject to termination on ten (10) days written notice to the Cooperative Member.
- 5. **Coordinator.** The Cooperative Member agrees to appoint a program coordinator who shall have express authority to represent and bind the Cooperative Member, and the Cooperative will not be required to contact any other individual regarding program matters. Any notice to or any agreements with the coordinator shall be binding upon the Cooperative Member. The Cooperative Member reserves the right to change the coordinator as needed by giving written notice to the Cooperative. Such notice is not effective until actually received by the Cooperative.

- 6. **Current Revenue.** The Cooperative Member hereby represents that all payments, fees, and disbursements required of it hereunder shall be made from current revenues budgeted and available to the Cooperative Member.
- 7. **Defense and Prosecution of Claims.** The Cooperative Member authorizes the Cooperative to regulate the commencement, defense, intervention, or participation in a judicial, administrative, or other governmental proceeding or in an arbitration, mediation, or any other form of alternative dispute resolution, or other appearances of the Cooperative in any litigation, claim or dispute which arises from the services provided by the Cooperative on behalf of its members, collectively or individually. Neither this provision nor any other provision in this Agreement will create a legal duty for the Cooperative to provide a defense or prosecute a claim; rather, the Cooperative may exercise this right in its sole discretion and to the extent permitted or authorized by law. The Cooperative Member shall reasonably cooperate and supply any information necessary or helpful in such prosecution or defense. Subject to specific revocation, the Cooperative Member hereby designates the Cooperative to act as a class representative on its behalf in matters arising out of this Agreement.
- 8. **Governance.** The Board of Directors (Board) will govern the Cooperative in accordance with the Bylaws.
- 9. **Legal Authority.** The Cooperative Member represents to the Cooperative the following:
  - a) The Cooperative Member has conferred with legal counsel and determined it is duly authorized by the laws of the jurisdiction in which the Cooperative Member lies to participate in cooperative purchasing, and specifically, the National Purchasing Cooperative.
  - b) The Cooperative Member possesses the legal authority to enter into this Agreement and can allow this Agreement to automatically renew without subsequent action of its governing body.
  - c) Purchases made under this Agreement will satisfy all procedural procurement requirements that the Cooperative Member must meet under all applicable local policy, regulation, or state law.
  - d) All requirements—local or state—for a third party to approve, record or authorize the Agreement have been met.
- 10. **Disclaimer.** THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, INCLUDING THE NATIONAL SCHOOL BOARDS ASSOCIATION (NSBA) AND THE TEXAS ASSOCIATION OF SCHOOL BOARDS, INC. (TASB), DO NOT WARRANT THAT THE OPERATION OR USE OF COOPERATIVE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE.

THE COOPERATIVE, ITS ENDORSERS, SPONSORS AND SERVICING CONTRACTORS, HEREBY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

- 11. **Limitation of Liability.** Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties agree that:
  - (a) Neither party waives any immunity from liability afforded under law;

- (b) In regard to any lawsuit or formal adjudication arising out of or relating to this Agreement, neither party shall be liable to the other under any circumstance for special, incidental, consequential, or exemplary damages;
- (c) The maximum amount of damages recoverable will be limited to the amount of fees which the Cooperative received as a direct result of the Cooperative Member's purchase activity, within 12 months of when the lawsuit or action was filed; and
- (d) In the event of a lawsuit or formal adjudication the prevailing party will be entitled to recover reasonable attorney's fees.

Without waiver of the disclaimer or other limitation of liability in this Agreement, the parties further agree to limit the liability of the Cooperative's Endorsers, Sponsors and Servicing Contractors (defined in Paragraph 11, above) up to the maximum amount each received from or through the Cooperative, as a direct result of the undersigned Cooperative Member's purchase activity, within 12 months of the filing of any lawsuit or action.

- 12. **Limitation of Rights.** Except as otherwise expressly provided in this Agreement, nothing in this Agreement is intended to confer upon any person, other than the parties hereto, any benefits, rights, or remedies under or by reason of this Agreement.
- 13. **Merger/Entirety.** This Agreement, together with the Cooperative's Bylaws and Organizational Interlocal Agreement, represents the complete understanding of the Cooperative and Cooperative Member. To the extent there exists any conflict between the terms of this Agreement and that of prior agreements, the terms of this Agreement shall control and take precedence over all prior participation agreements.
- 14. **Notice.** Any written notice to the Cooperative may be given by e-mail to NSBA at BuyBoard@nsba.org; by U.S. mail, postage prepaid, and delivered to the National Purchasing Cooperative, 1680 Duke Street FL2, Alexandria, VA, 22314; or other mode of delivery typically used in commerce and accessible to the intended recipient. Notices to Cooperative Member may be given by e-mail to the Cooperative Member's Coordinator or other e-mail address of record provided by the Cooperative Member; by U.S. mail, postage prepaid, and delivered to the Cooperative Member's Coordinator or chief executive officer (e.g., superintendent, city manager, county judge or mayor); or other mode of delivery typically used in commerce and accessible to the intended recipient.
- 15. **Severability.** If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect.
- 16. **Signatures/Counterparts.** The failure of a party to provide an original, manually executed signature to the other party will not affect the validity, enforceability or binding effect of this Agreement because either party may rely upon an electronic or facsimile signature as if it were an original. Furthermore, this Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
- 17. **Authority.** By the execution and delivery of this Agreement, each undersigned individual represents that he or she is authorized to bind the entity that is a party to this Agreement.

IN WITNESS WHEREOF, the parties, acting through their duly authorized representatives, accept this Agreement.

By:		Date:
By: Director, Member & l National School Boar		
	onal Purchasing Cooperative	e
ГО ВЕ COMPLETED В	SY COOPERATIVE MEM	IBER:
Signature required unless	s accepted as an Amendmen	t by Notice as described in the Agreement.]
(Name of Local Government)	ment)	
Ву:		Date:
Signature of author	rized representative of Coop	perative Member
Printed name and t	itle of authorized representa	tive
Coordinator for the	-	
Cooperative Member is:	NT.	
	Name	
	Title	
	<del></del>	
	Mailing Address	
	City	
	State	Zip Code
	Telephone	
	Fax	
	 Email	

#### NATIONAL PURCHASING COOPERATIVE BYLAWS

The National Purchasing Cooperative ("Cooperative") was established on May 26, 2010, by the entry of certain governmental entities into an Organizational Interlocal Agreement ("OIA"), pursuant to Md. Code Ann., State Fin. & Proc. § 13-110 (West 2009), and R.I.Gen.Laws § 16-2-9.2 (2009).

The Cooperative was formed for the benefit of its members, which are eligible governmental entities in the United States of America. The Cooperative exists and operates under the OIA, these bylaws, and interlocal or intergovernmental agreements authorized by the Cooperative for its members ("Cooperative Members").

#### 1. PURPOSE

1.1 The general purposes of the Cooperative are to obtain the benefits and efficiencies that can accrue to Cooperative Members by participating in a cooperative effort to (a) comply with the governmental procurement requirements applicable to the State of purchase; (b) identify qualified vendors of commodities, goods and services that will meet the needs of Cooperative Members; (c) relieve or ease the burden of the governmental purchasing function by promoting administrative efficiency and intergovernmental cooperation; and (d) realize the various potential economies of scale, including administrative and other cost savings, that can be achieved from volume purchasing on a national scale.

#### 2. MEMBERSHIP

2.1 Membership in the Cooperative is open to any school district or other governmental entity, including a county, municipality, state agency or other entity which is authorized to be a party to an interlocal, intergovernmental, joint powers or similar agreement under applicable State laws and as may be determined by the Cooperative. Further, income to such entity must qualify for exemption under Section 115 of the Internal Revenue Code.

#### 3. WITHDRAWAL FROM MEMBERSHIP

3.1 Any Cooperative Member may withdraw from the Cooperative in accordance with the terms of the membership agreement executed with the Cooperative. A Cooperative Member who withdraws from the Cooperative must still honor any and all pending contractual obligations with Cooperative vendors.

#### 4. GOVERNANCE

- 4.1 The Cooperative shall be governed by a Board of Directors.
- 4.2 The Board shall govern and manage the Cooperative in accordance with the terms of the OIA, these bylaws, and agreements and policies adopted by the Board from time to time. The Board shall have the further functions, powers, and duties as provided by law.

4.3 All Cooperative Directors, though maintaining their official capacity as elected or appointed officials or employees of their respective governmental entities, shall act in the interest of all Cooperative Members with respect to Cooperative business.

#### 5. BOARD QUALIFICATIONS AND COMPOSITION

- 5.1 The number of Directors shall be nine (9) individuals. The composition of the Board shall be as follows: (a) five (5) shall be elected or appointed officials or employees of Cooperative Members as selected by the Board; (b) one (1) shall be a school board member from a Cooperative Member school district as selected by the Board; (c) one (1) shall be an employee of a sponsoring state school boards association as selected by the Board; (d) one (1) shall be appointed by the Texas Association of School Boards; and (e) one (1) shall be appointed by the National School Boards Association ("NSBA") from its board. No Cooperative Member shall hold more than one seat on the Board. Any Director who no longer meets the qualifications set forth herein shall be deemed to have vacated the position on the Cooperative Board.
- 5.2 The Directors shall serve for staggered terms of three (3) years, with three terms expiring concurrently. A term shall commence on January 1 and end three years later on December 31. Each Director shall hold office until the Director's term expires or until such Director's resignation or removal. No Director may serve more than three full terms on the Board.

#### 6. VACANCY

6.1 Any vacancy on the Board, whether for a full or partial term, shall be filled consistent with the composition and qualification requirements provided in Section 5 above. For all purposes, including the determination of a quorum, each vacancy on the Board shall reduce full membership of the Board by one (1) until such time as the vacancy is filled; however, in no event shall the Board's membership constitute fewer than three (3) individuals.

#### 7. REMOVAL

7.1 Any Director who is absent from three (3) consecutively scheduled meetings or for cause may be subject to removal by a majority of the remaining Directors. Additionally, if a Director is unable or unwilling to serve, that Board seat may be declared vacant by a majority of the remaining Directors.

#### 8. MEETINGS

- 8.1 The Chair shall call meetings of the Board as follows:
  - At least four (4) times annually for the regular transaction of business, of which one shall constitute the annual meeting to occur during the last quarter of the calendar year.

- 8.1.2 When any three Directors submit to the Chair a request in writing for a meeting. In such event, the Chair shall then call a meeting within 30 days of the latest of the three Directors' requests.
- 8.1.3 At such other times that the Chair deems necessary or appropriate.
- 8.2 Directors shall have a minimum of 15 days written notice of any meeting of the Board. Notice may be fewer than 15 days if a majority of the entire Board affirmatively waives such time period, in writing or by vote or other action. A Director's attendance at a meeting constitutes waiver of notice of the meeting unless the person attends for the express purpose of objecting to the transaction of any business because the meeting was not properly called or convened.
- 8.3 A meeting of the Board may be conducted in person or by alternate means, such as teleconference, videoconference, the Internet, or any other means through which each meeting participant can communicate with all other meeting participants.
- 8.4 All meetings of the Board shall be conducted pursuant to the latest edition of Robert's Rules of Order.

#### 9. QUORUM AND VOTING

- 9.1 A majority of the Board, including those participating pursuant to Section 8.3 above, shall constitute a quorum. When a quorum exists, concurrence of a majority of those present and voting at any Board meeting shall be necessary for any official action taken by the Board, unless otherwise provided by these bylaws.
- 9.2 On any occasion when a meeting is called and a quorum is not present, the Chair may conduct valid business by polling the Directors who are present and then polling the absent Directors by telephone or other electronic means. Similarly, on any occasion when the Chair deems that a meeting is not feasible, the Directors may be polled by telephone or other electronic means. In any poll taken by telephone or other electronic means, the Directors who are polled shall confirm their action in writing, and such writing (whether in a single document or several) shall be made part of the minutes. A majority of the entire Board must concur for any action taken by poll.
- 9.3 A Directors, may participate in any Board meeting by proxy by submitting to the Board in writing a notice of Director substitution before the start of the meeting at which the proxy is to take effect.

#### 10. OFFICERS

10.1 At its annual meeting during the last quarter of the calendar year, the Board shall elect the following Officers from among its members for a one-year term to commence on January 1 of the upcoming year: Chair, Vice Chair, and Secretary.

#### 11. CHAIR

- 11.1 The Chair shall preside at all meetings of the Board, perform such other duties as provided in these bylaws, and have such other authority and powers as the Board may prescribe.
- 11.2 The Chair, on behalf of the Cooperative, shall have the authority to sign and execute all contracts and other instruments.
- 11.3 The Chair may delegate to a member of the Board any authority or power vested in the Chair by these Bylaws as necessary and appropriate to conduct the business of the Cooperative and as approved by the Board.

#### 12. VICE CHAIR

12.1 In the absence of the Chair, or in the event of the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair and when so acting shall have all the duties of and be subject to all the restrictions upon the Chair. The Vice Chair shall perform such other duties as may be assigned by the Chair.

#### 13. SECRETARY

- 13.1 The Secretary, or his/her designee, shall keep the minutes of all meetings of the Board and shall attend to the giving and serving of all notices.
- 13.2 The Secretary, or his/her designee, shall have charge of the Cooperative's books, records, and such other books and papers as the Board may direct and shall have the authority to sign and execute contracts and other instruments as delegated by the Board or Chair. The Secretary shall in general perform all duties incident to the office of Secretary subject to the control of the Board.
- 13.3 In the absence of the Secretary, the Chair may appoint any person, other than the Chair, to act as Secretary during such absence. In any meeting of the Board at which both the Chair and Vice Chair are absent, the Secretary shall initially preside over such meeting for the sole purpose of having the Directors appoint a presiding officer for the duration of the meeting.

#### 14. COMMITTEES

- 14.1 The Chair may appoint committees of the Board as the Chair deems necessary to properly perform or more effectively carry out the mission and purposes of the Cooperative.
- 14.2 Unless the Board has authorized otherwise, all committees shall cease to exist when the term of the Chair expires.

#### 15. EXPENSE REIMBURSEMENT

15.1 Directors shall serve without compensation. In accordance with Board policy, the Cooperative may reimburse reasonable expenses incurred by Directors in attending to the business of the Cooperative, including certain expenses which may be characterized as "compensation" for

federal tax purposes. However, under no circumstances may a Director simultaneously serve as an employee, consultant, or independent contractor of the Cooperative.

#### 16. POWERS AND DUTIES

- 16.1 The Board, in addition to other powers and duties conferred or authorized by law, shall have the following powers and duties:
  - 16.1.1 To enter into contracts as the Board deems necessary or appropriate, and to fix the time, manner and payment there for;
  - 16.1.2 To set a budget and provide for the proper financial accounting and reporting of the activities of the Cooperative;
  - 16.1.3 To require an audit at such times the Board deems appropriate;
  - 16.1.4 To carry out all of the duties necessary for the proper operation and administration of the Cooperative on behalf of Cooperative Members and, to that end, have all powers necessary for the effective administration of the affairs of the Cooperative, including the delegation of powers;
  - 16.1.5 To arrange for the investment of assets according to an approved investment policy. The Board shall appoint, by resolution, one or more investment officers, who may or may not be a member of the Board, to be responsible for the investment of Cooperative assets;
  - 16.1.6 To require, at the Board's discretion, the securing of a fidelity bond for those entities or persons charged with handling any of the monies or investments of the Cooperative;
  - 16.1.7 To engage an administrator, attorney, accountant, or other professional or service provider that the Board deems necessary for the proper administration of the Cooperative;
  - 16.1.8 To terminate the membership of any Cooperative Member in accordance with the Cooperative's bylaws, agreements or policies;
  - 16.1.9 To authorize the commencement, defense, or other appearance of the Cooperative in any litigation, claim, or dispute related to Cooperative matters, and to engage counsel and appropriate experts in respect of such litigation.

#### 17. PRINCIPAL OFFICE

17.1 The principal office of the Cooperative is located at 1680 Duke Street, FL2, Alexandria, Virginia 22314, which is also its mailing address. The Cooperative also may have such other offices and places of operation as the Board may designate.

#### 18. FISCAL YEAR

18.1 The fiscal year for the Cooperative shall begin on the first (1st) day of September and end on the 31st day of August of the succeeding year. Except where otherwise indicated, any reference to "annual" or "annually" in these bylaws shall mean the fiscal year of the Cooperative.

#### 19. BOOKS AND RECORDS

19.1 The Cooperative shall keep books and records of account, minutes of the proceedings of the Board, and shall keep at its principal office a record of the names and addresses of the Cooperative Members.

#### 20. MISCELLANEOUS PROVISIONS

- 20.1 Any notice required or permitted by these bylaws to be given to a Director, Cooperative Member, or other person, may be given in person or by U.S. mail, facsimile, e-mail or other mode of delivery typically used in commerce and accessible to the intended recipient. If mailed, a notice is deemed delivered when deposited in the U.S. mail addressed to the person at his or her address as it appears in the Cooperative's records, with postage prepaid. If given by facsimile, a notice is deemed delivered when printed confirmation of receipt is obtained from the transmitting mechanism. If given by e-mail, a notice is deemed delivered at the moment it is sent. A person or entity may give notice of a change in address in writing to the Secretary.
- 20.2 If the conclusion of any time period provided for herein falls on a weekend or a federal holiday, the conclusion of such time period shall be deemed to be extended until the next business day. Otherwise, references to time periods measured by days shall mean calendar days unless business days are specifically designated.
- 20.3 These bylaws shall be construed under the laws of the State of Rhode Island. All references in these laws to statutes, regulations, or other sources of legal authority will refer to the authorities cited, or their successors, as they may be amended from time to time.
- 20.4 To the greatest extent possible, these bylaws shall be construed to conform to all legal requirements and all requirements for obtaining and maintaining all tax exemptions that may be available to unregistered entities, such as the Cooperative.
- 20.5 If any bylaws provision is held invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability will not affect any other provision, and the bylaws will be construed as if they had not included the invalid, illegal, or unenforceable provision.

#### 21. IMMUNITY

21.1 To the greatest extent authorized by law, no provision of these bylaws or any agreement or policy approved by the Board, shall be construed to waive the governmental immunity afforded to the Cooperative and any Cooperative Member under law. The Cooperative, its Board, agents and representatives, and Cooperative Members retain all governmental and official immunities conferred by law.

#### 22. LIABILITY AND INDEMNIFICATION

- 22.1 The Cooperative is not formed as a trust; therefore, the members of the Board shall not be deemed to have the duties or liabilities of directors under the laws of any State regulating trusts.
- 22.2 The Cooperative will not hold members of the Board, its officers and agents or representatives liable for acts taken in good faith and reasonably within the Cooperative's best interest.
- 22.3 The Cooperative shall indemnify, defend, and hold harmless (with or without insurance) all Directors and officers, to the fullest extent permitted by law, in any claim, litigation, or other proceeding and cover all reasonable expenses, including, but not limited to, attorney's fees, costs, judgments, settlement payments and penalties. The Board may have the Cooperative indemnify, defend, and hold harmless its administrator, sponsor or any endorser, agent or representative it deems appropriate, to the extent permitted by law.

#### 23. TERMINATION AND DISSOLUTION

23.1 Termination of the Cooperative shall only occur by action of a two-thirds majority of the entire Board. Notwithstanding anything contained herein to the contrary, upon dissolution of the Cooperative, assets will be first used to pay all debts and obligations of the Cooperative and any remaining funds shall be distributed to the Cooperative Members under a formula of distribution which shall be determined by the Board at the time of dissolution. The precise formula of distribution shall set forth the amount of distribution and the Cooperative Members eligible for such distribution.

#### 24. AMENDMENTS TO BYLAWS

24.1 These bylaws may be amended by the affirmative vote of a majority of the entire Board. The Board must not take final action to adopt any amendment until at least 90 days have elapsed from the date the Board initially received notice of the material terms of such proposed amendment. The Board may waive this 90-day waiting period by unanimous consent.

Amended by the Board on 7/25/2018 to be Effective Immediately

Item	H
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#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT:

Resolution – Intent to Standardize Christmas Wreath Decorations

**BACKGROUND:** 

The City of Goldsboro currently owns forty-four, 4.5 foot wreaths made by Mosca Design, catalog number BC-362 for decorating City streets during the holidays. The City wishes to increase the number of wreaths and to maintain uniformity of the decorations. However, size, design, and mounting hardware varies greatly between manufacturers.

DISCUSSION:

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(iii) grants the city authority to exempt purchases from the bidding requirements when standardization or compatibility is the overriding consideration.

The Council may standardize the current design and re-evaluate if the design is discontinued, and additionally at 5 year intervals.

**RECOMMENDATION:** 

It is recommended the Council authorize the standardization of the wreaths to the Mosca Design catalog number BC-362 4.5 foot in order to maintain uniformity of decorations along the City streets.

Date: 04/12/2021

Catherine F. Gwynn, Finance Director

Date: 4//3/2/

Timothy M. Salmon, City Manager

#### **RESOLUTION NO. 2021-**

# RESOLUTION OF INTENT TO STANDARDIZE CHRISTMAS WREATH DECORATIONS

**WHEREAS**, the City of Goldsboro currently owns forty-four, 4.5 foot wreaths made by Mosca Design, catalog number BC-362 for decorating City streets during the holidays; and,

WHEREAS, size, design and mounting hardware of holiday decorations varies greatly between manufacturers; and,

WHEREAS, uniformity of decorations is a deciding aspect; and,

WHEREAS, the City of Goldsboro is granted authority under §143-129(e)(6)(iii) to exempt purchases from bidding requirements when standardization or compatibility is the overriding consideration;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

- 1. The City of Goldsboro shall standardize wreath decorations to the Mosca Design catalog number BC-362 4.5 foot, and,
- 2. This standardization will be reevaluated if this design becomes unavailable, and at an interval not to exceed 5 years.

	Chuck Allen Mayor	
Attested by:		
City Clerk		

Item	I	

#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT:

Resolution - Approval or Rejection authority for Purchase Contracts

BACKGROUND:

General Statute 143-129 establishes the State bidding requirements for the purchase of apparatus, supplies, materials, or equipment, and subsection (a) paragraph 2 provides that the governing body may, subject to any dollar restriction, or other condition the body elects to impose, the ability to delegate to the city manager or manager's designee authority to award purchase contracts, reject bids, or

readvertise to receive bids on behalf of the City.

DISCUSSION:

The budgeting process of the city, with Council's approval allocates funds for the purchase of certain apparatus, supplies, materials, or equipment. The State purchasing laws require the council to approve the procedures for letting of purchase contracts when the expenditure exceeds \$90,000.

By granting the city manager authority to award or reject bids in the purchase contract "formal range," it would expedite the procurement of goods and equipment for departments, and assist with their daily

responsibilities.

**RECOMMENDATION:** 

It is recommended the Council grant the city manager or the manager's designee authority to award purchase contracts, reject bids, or readvertise to receive bids on behalf of the City.

Catherine F. Gwynn, Finance Director

Timothy M. Salmon, City Manager

#### **RESOLUTION NO. 2021-**

A RESOLUTION DELEGATING TO THE CITY MANAGER OR MANAGER'S DESIGNEE APPROVAL AND REJECTION AUTHORITY FOR PURCHASE CONTRACTS

WHEREAS, General Statute 143-129 establishes the State bidding requirements for the purchase of apparatus, supplies, materials, or equipment; and

WHEREAS, within this General Statute, subsection (a) paragraph 2, for purchases of apparatus, supplies, materials, or equipment, the governing body of any political subdivision of the State may, subject to any restriction as to dollar amount, or other conditions that the governing body elects to impose, delegate to the manager or manager's designee the authority to award contracts, reject bids, or readvertise to receive bids on behalf of the unit; and

WHEREAS, any person to whom authority is delegated under subsection (a) shall comply with the requirements of this Article that would otherwise apply to the governing body; and

WHEREAS, the City Council has determined it to be in the best interest of the City of Goldsboro to delegate to the city manager, or manager's designee, purchasing authority granted by G.S. 143-129.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

The city manager or his designee is granted authority to award purchase contracts, reject bids, or readvertise to receive bids on behalf of the unit.

	This resolution	shall   2021.	be in	full	force	and	effect	from	and	after	the		day of
						M	ayor					_	
Attested	I by:												
City Cler			_										

Item	J

#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT:

Marker or Memorial Policy for Goldsboro Parks and

Recreation

**BACKGROUND:** 

The current policy requires nominees for markers to have been at least 70 years old and a resident of the City of

Goldsboro a minimum of 30 years. The current policy does not have a residency or time requirement for memorials.

**DISCUSSION:** 

Staff recommends updating the policy by removing the age requirement and the living memorial option. In addition, staff recommends all nominees be a resident of the City of Goldsboro at some point in their life (see attached policy).

RECOMMENDATION: By motion, adopt a resolution amending the policy governing the acceptance and placement of markers and

memorials within City parks and play areas.

DATE: 4-12-2021

DATE: 4/14/21

## Requirements for the Placement of Markers Or Memorials on City of Goldsboro Park Areas

THE FOLLOWING CRITERIA AND PROCEDURES FOR THE ESTABLISHMENT OF MARKERS & MEMORIALS ON CITY OF GOLDSBORO PARK AREAS HAVE BEEN ADOPTED BY THE GOLDSBORO CITY COUNCIL.

1. All nominations must be submitted, in writing, to the office of the Parks and Recreation Department Director for consideration by the Recreation & Parks Advisory Commission. Nomination forms are available at the Parks and Recreation Office, located at 901 E. Ash Street, Goldsboro.

#### 2. Definition:

- a. Marker a monument or plaque commemorating the life of a Goldsboro resident.
- b. Memorial any piece of equipment, parcel of land, or facility conducive to park development that is marked in a manner appropriate to eternalize the memory of a deceased individual.

#### 3. Eligibility Requirements:

- a. Markers shall be allowed on City of Goldsboro Park areas for individuals who rendered outstanding volunteer service as an appointed member to a City board or Commission or who were active supporters of leisure activities or who lived exemplary lives within the community.
- b. To be eligible to receive a marker on a City of Goldsboro Park area, an individual must be deceased.
- c. To be eligible to receive a memorial, an individual must be deceased and a resident of the City of Goldsboro at some point in their life.

#### 4. Marker Specifications:

- a. No marker shall have dimensions greater than 24"x 24".
- b. Markers shall be of stone, marble, bronze, aluminum, or standard plaque composition metal. Wood or painted markers will not be considered.
- c. All lettering must be engraved or permanently attached.
- d. Installation must be of a permanent nature and must be inaccordance with the manufacturer's specifications.
- e. No marker or memorial may contain any advertisements.
- f. No marker or memorial shall be illuminated.

#### 5. Sponsor Responsibilities -

a. All expenses incurred relative to the purchase and installation of a marker or memorial shall be borne by the sponsor.

- 6. Procedure for the establishment of a marker or memorial:
  - a. All nominations must be submitted in writing on forms provided by the Parks and Recreation Department.
  - b. Nominations must include a full description, including a detailed, scale drawing of the proposed marker. Exact wording proposed for the marker must be included.
  - c. Nominations must specify the park area and exact location of the proposed marker or memorial. A site visit with the Director of the Parks and Recreation Department or her/his representative will be required as a follow up to this written information. The Recreation & Parks Advisory Commission will make a recommendation on the location of each marker or memorial.

#### 7. Approval

- a. All nomination proposals shall be acted on by the Recreation & Parks Advisory Commission within 90 days of receipt of the fully completed proposal.
- b. The Recreation & Parks Advisory Commission reserves the right to recommend approval or disapproval of any or all proposals.
- c. The recommendation will then go before the Goldsboro City Council for their decision on the matter.
- d. Any marker or memorial may be removed if it is deemed unsafe by Parks and Recreation staff or upon the recommendation of the Recreation & Parks Advisory Commission and the approval of the Goldsboro City Council.

# CITY OF GOLDSBORO PARKS AND RECREATION DEPARTMENT Park Area Marker/Memorial Nomination Proposal

1.	Spon	sor Information:	
		Name	
		Address	
		Phone Number	
2.	Honor	ee Information:	
		Name	
		Address	
		Date of Death	
		Years lived in Goldsboro	
3.	tribu	e list all appropriate volunteer services the honore ated to City Boards or Commissions, civic organizations, or to the community.	ons, public
4.		e describe, in detail, your reasons for honoring this ional sheets if necessary.	individual. Us

5. Please indicate on which park the proposed marker/memorial is to be placed and describe the exact location within this park. A site visit with the Director of the Parks and Recreation Department or her/his representative

	s Advisory Co			 	
exac	se provide a d et lettering p lce from cata	roposed. It	f a memoria		

Item	K
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#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT: Commission on Community Relations and Development

Appointment

BACKGROUND: Ms. Hiawatha Jones was appointed to the Commission on

Community Relations and Development on December 17, 2018 with her term to expire on December 31, 2021. Ms. Jones was appointed to the District 1 Council seat on February 24, 2021 and therefore her position on the

Commission on Community Relations and Development is

now vacant.

DISCUSSION: Mr. Ahmad Pittman has submitted an application to serve

on the Commission on Community Relations and

Development. At the Council Work Session on March 15, 2021 Council discussed the vacancy and selected Ahmad

Pittman to fill the vacancy.

RECOMMENDATION: Staff recommends that Council, by motion, adopt the

attached Resolutions:

1. Appointing Mr. Ahmad Pittman to the Commission on

Community Relations and Development.

2. Commending Ms. Hiawatha Jones who has served on

the Commission on Community Relations and

Development.

Date: 4/14/21

City Manager

#### RESOLUTION NO. 2021-

## RESOLUTION APPOINTING A MEMBER TO AN ADVISORY BOARD AND COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Commission on Community Relations and Development; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Commission on Community Relations and Development.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual be and is hereby appointed to the Commission on Community Relations and Development. The term shall expire on the date indicated:

#### COMMISSION ON COMMUNITY RELATIONS AND DEVELOPMENT

Filling an Unexpired	Term:
Ahmad Pittman	Term Expires December 31, 2021

2. This Resolution shall be in full force and effect from and after this 19<sup>th</sup> day of April, 2021.

	Mayor Pro Tem
Attested by:	
 Citv Clerk	

#### **RESOLUTION NO. 2021-**

# RESOLUTION COMMENDING AN INDIVIDUAL WHO HAS SERVED ON THE COMMISSION ON COMMUNITY RELATIONS AND DEVELOPMENT OF THE CITY OF GOLDSBORO AND DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE INDIVIDUAL WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individual has served the local citizenry by her service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend this civic-minded citizen for her voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is recognized for her service on the Commission on Community Relations and Development and is commended for her contributions to the operation of Goldsboro's municipal government:

<u>Commission on Community Relations and Development</u> Hiawatha Jones

- 2. The Mayor of the City of Goldsboro is hereby directed to present this individual a Certificate of Appreciation for her civic contributions.
- 3. This certificate is to be presented at the next regularly scheduled meeting of the Commission on Community Relations and Development or as close to that meeting date as possible.
- 4. This Resolution shall be in full force and effect from and after this 19<sup>th</sup> day of April, 2021.

	David Ham
	Mayor Pro Tem
Attested by:	
City Clerk	

Item	L

#### CITY OF GOLDSBORO AGENDA MEMORANDUM APRIL 19, 2021 COUNCIL MEETING

SUBJECT:

Resolution Authorizing the Mayor and City Clerk to Execute a Second Amendment to the Memorandum of Understanding with the County of Wayne

BACKGROUND:

The City of Goldsboro and the County of Wayne entered into a Memorandum of Understanding in October 8, 2019, for the County to market 2.5 acres for the development of a hotel to compliment events at the Maxwell Center. On March 1, 2021, the City of Goldsboro and the County of Wayne amended the Memorandum of Understanding with the following changes:

- 1. The County will be solely responsible for marketing 2.65 acres for future hotel development of the property.
- 2. The County may only market the 2.65 acres for hotel development and may offer the property for sale at no cost to potential developers.
- 3. The County will continue to oversee hotel marketing for three years from the date of execution of the original Agreement. If the County is unable to secure a developer after such three-year period, the City shall resume marketing responsibilities of the 2.65 acres.
- 4. The City will begin the marketing of the remaining 3.35 acres as depicted in Exhibit A for restaurant and/or retail development. The Parties agree that, to maximize marketability of this remaining acreage, any location of the hotel shall be designed and placed on the parcel such that the remaining acreage shall be able to accommodate two (2) restaurants; and also such that the line of sight of the Maxwell Center from Wayne Memorial Drive shall be maximized.
- 5. Although the City will repay County the \$138,000 indebtedness for the retaining pond out of the proceeds of the sale of the remaining 3.35 acres, the County agrees to consider reducing said sum as the City is agreeing for the marketing and use of a potential hotel the additional 0.15 acres to the original agreement. In no event shall said reduction exceed \$60,500.00.

DISCUSSION:

The City of Goldsboro and the County of Wayne wish to amend the agreement entered previously dated March 1, 2021, with changes to include updating the wording to clarify the amended agreement and the following changes:

- 1. The City agrees to convey, via a General Warranty Deed, up to 4.0 acres identified as Lot 1 to the County as depicted in the attached Exhibit A which is incorporated herein by reference. A more precise description of Lots 1, 2, and 3, shall be determined by a surveyor and depicted in a recorded plat with the Wayne County Registry so that the parties may effectuate a General Warranty Deed.
- 2. Upon recordation of the General Warranty Deed, the County will excuse Sixty-Nine Thousand Dollars (\$69,000.00) of the money owed by the City to the County for the construction of the retention pond on the property.
- 3. The City will market Lot 2 and Lot 3 in Exhibit A for restaurant and/or retail development.
- 4. The City will repay County the remaining \$69,000 owed for the retention pond upon the sale of Lots 2 and 3.

A copy of the Second Amendment to the Memorandum of Understanding is attached.

**RECOMMENDATION:** 

By motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a second amendment to the Memorandum of Understanding with the County of Wayne as described above.

Date:	
-	City Attorney
Date: 4/15/21	City Manager

#### **RESOLUTION NO. 2021-**

# A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A SECOND AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF WAYNE

WHEREAS, The City of Goldsboro and the County of Wayne entered in to Memorandum of Understanding in October 8, 2019 for the County to market 2.5 acres for the development of a hotel to compliment events at the Maxwell Center; and

WHEREAS, On March 1, 2021, the City of Goldsboro and the County of Wayne amended the Memorandum of Understanding; and

WHEREAS, The City of Goldsboro and the County of Wayne wish to amend the agreement previously entered into on March 1, 2021; and

WHEREAS, The City agrees to convey, via a General Warranty Deed, up to 4.0 acres identified as Lot 1 to the County as depicted in the attached Exhibit A which is incorporated herein by reference. A more precise description of Lots 1, 2, and 3, shall be determined by a surveyor and depicted in a recorded plat with the Wayne County Registry so that the parties may effectuate a General Warranty Deed; and

WHEREAS, Upon recordation of the General Warranty Deed, the County will excuse Sixty-Nine Thousand Dollars (\$69,000.00) of the money owed by the City to the County for the construction of the retention pond on the property; and

WHEREAS, The City will market Lot 2 and Lot 3 in Exhibit A for restaurant and/or retail development; and

WHEREAS, The City will repay County the remaining \$69,000 owed for the retention pond upon the sale of Lots 2 and 3.

NOW, THEREFORE, BE IT RESOI	LVED by the Mayor and City O	Council of the City of
Goldsboro, North Carolina, the Mayor and C	City Clerk are authorized to exe	ecute the second amendment to
the agreement as stipulated above and this R	esolution shall be in full force	and effect from and after the
day of 2021.		
	) /	
	Mayor	
Attested by:		
•		
City Clerk		
City Civik		

#### SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING

COUNTY OF WAYNE

THIS second amendment to the original agreement dated October 8, 2019, being made and entered into as of the \_\_\_\_\_ day of April, 2021 by COUNTY OF WAYNE ("County"), a body politic and corporate organized under the laws of the State of North Carolina and CITY OF GOLDSBORO ("City"), a North Carolina Municipal corporation in the County of Wayne, State of North Carolina.

#### WITNESSETH

WHEREAS, the County owns and operates the Maxwell Regional Agricultural and Convention Center ("Maxwell Center") in Goldsboro, North Carolina;

WHEREAS, the City is the owner of approximately six acres adjoining the Maxwell Center in Goldsboro, North Carolina;

WHEREAS, the parties recognize that the Maxwell Center would benefit from the existence of an adjacent hotel;

WHEREAS, prior to October 2, 2019 the City marketed 2.5 acres for the development of a hotel to compliment events at the Maxwell Center;

WHEREAS, the parties into an agreement dated October 2, 2019 and a first amendment to the agreement dated February 19, 2021 which laid out terms by which the County would market City owned property to a hotel developer;

WHEREAS, in late 2017 the County constructed a retention pond to serve the Maxwell Center and to support further development on the six acres owned by the City;

WHEREAS, the City is currently indebted to the County in the amount of \$138,000 which represents the City's portion of construction costs associated with said retention pond;

WHEREAS, the County has secured a hotel developer who desires to construct a hotel on 3.9715 acres;

WHEREAS, the parties have worked together to develop a site plan which is mutually agreeable to City, County, and hotel developer and is attached hereto as Exhibit A.

NOW, THEREFORE, in consideration of the mutual covenants contained herein the parties hereto agree as follow:

- 1. Where discrepancies exist, the terms of this agreement supersede both the Memorandum of Understanding dated October 2, 2019 and the First Amendment to Memorandum of Understanding dated February 19, 2021.
- 2. The City agrees to convey, via a General Warranty Deed, up to 4.0 acres identified as Lot 1 to the County as depicted in the attached Exhibit A which is incorporated herein by reference. A more precise description of Lots 1, 2, and 3, shall be determined by a surveyor and depicted in a recorded plat with the Wayne County Registry so that the parties may effectuate a General Warranty Deed.
- 3. Upon recordation of the General Warranty Deed, the County will excuse Sixty-Nine Thousand Dollars (\$69,000.00) of the money owed by the City to the County for the construction of the retention pond on the property.
- 4. The City will market Lot 2 and Lot 3 in Exhibit A for restaurant and/or retail development.
- 5. The City will repay County the remaining \$69,000 owed for the retention pond upon the sale of Lots 2 and 3.

IN WITNESS WHEREOF, the parties have executed this Second Amendment to the original Agreement as of the day and year first above written.

	CITY OF GOLDSBORO						
ATTEST:	By: David Ham, Mayor Pro Tem						
Melissa Capps Clerk, Goldsboro City Council	WAYNE COUNTY						
	By:						
ATTEST:							
Carol Bowden							

Clerk, Wayne County Board of Commissioners

# EXHIBIT A





North Carolina

200 North Center Street, 27530 **P** 919.580.4362

### City of Goldsboro Departmental Monthly Reports March 2021

- 1. Community Relations
- 2. Downtown Development
- 3. Engineering
- 4. Finance
- 5. Fire
- 6. Human Resources
- 7. Information Technology
- 8. Inspections
- 9. Paramount Theater-GEC
- 10. Parks and Recreation
- 11. Planning
- 12. Police
- 13. Public Utilities
- 14. Public Works
- 15. Travel and Tourism



#### COMMUNITY RELATIONS DEPARTMENT

March 2021

Prepared by: Felecia Williams, Interim Community Development & Relations Director

Date Prepared: April 9, 2021

- On March 18, 2021 the Mayor's Committee for Persons with Disabilities (MCPD) met in person and virtually to discuss official business involving persons with disabilities. The Disability Awareness Walk Subcommittee met virtually on March 3, 2021 to discuss plans for the 2021 walk. The Education Subcommittee met virtually on March 16, 2021 discussing ways in which the MCPD can educate the community on various disabilities.
- On March 9, 2021 the Commission on Community Relations and Development (CCRD) met in person for a retreat.
  Natalie Kemp/Psychology Department Chair of UMO facilitated the retreat. New subcommittees were formed that
  aim to address issues within the community. The CCRD Executive Board met on March 15, 2021 and discussed postretreat items and follow-ups. The newly formed Economic Development Subcommittee met in person on March 30,
  2021 for their initial meeting and discussed how to move the subcommittee forward.
- The Goldsboro Youth Council (GYC) Executive Board met on March 1, 2021 to discuss the upcoming meeting. The Goldsboro Youth Council met virtually on March 3, 2021 at 5:00 pm for a regular session and was joined by Shani Booker, Recreation Assistant for Parks & Recreation. Ms. Booker led the group through a series of exercises. On March 31, 2021, GYC Vice-Chair, Vismitha Taneti, participated in the State of North Carolina's Department of Administration's Women's History Month Celebration. The event was livestreamed.
- The Department engaged in community relations by attending the virtual State of the Child conference on March 12, 2021, and also attending the virtual monthly Juvenile Crime Prevention Council of Wayne County meeting, as a regular member, on March 19, 2021.
- The Department held the first public hearing for the Annual Action Plan FY 2021-2022 virtually on March 25, 2021. The public hearing was led by consultant Lea Henry of Two Rivers Development Partners, LLC. There were 7 citizens in attendance.
- The Department received one (1) housing complaint, reopened one (1) previous housing complaint, and received twenty-one (21) requests for assistance for the month of March. The requests for assistance involved home repairs, 1st time homebuyer assistance, wheelchair ramp, and revitalization of dilapidated homes.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	0	0	0	0	0	0	0	0	2
Consumer & Other	2	8	21	0	0	0	0	0	0	0	0	0	10
2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2	1	3	4	2	5	3	4	7	8	0	3
Consumer & Other	2	2	10	7	0	6	9	5	4	3	10	0	5



#### Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 7 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 20 different times.
- Attended information session on LFNC Fellowship. Approved scope of work based on initial application.
- Continued work with partners towards public use for Union Station project.
- Continued discussions of DGDC office relocation.
- Working with Merchants Downtown to build a stronger association, in hopes of allowing the organizations to provide targeted support for merchants.

#### Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff met with 3 developers to discuss their potential interest/involvement in developing downtown properties.
- Discussed property acquisition potential for underperforming lots in neighborhood plan areas.
- Staff attended NC Rural Center Workshop for Home Grown Leaders.
- Retail Strategies Webinar w/NLC.
- Staff is working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan
- Staff is awaiting an updated timeline regarding interviews for the LFNC Fellowship position.

#### DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting (03/17), DGDC Executive Committee Meeting (03/16), DGDC Design, DGDC EV and DGDC Promotions Committee Meetings, (03/09).
- Worked with Design Chair and Jennifer to determine bike rack placement. Racks to be installed by PW next week.
- Get Fit Downtown rolled out March 20<sup>th</sup>, where the first 20 participants won a "Walk Downtown" T-Shirt. This walk and QR Code is still active and encouraged through Social Media.

#### **Upcoming Events/Activities:**

- Critter Scavenger Hunt is still active, maps can be picked up at the DGDC office, and The Cry Freedom Shoppe.
- Will work with IT in redesigning and refreshing the DGDC Website.
- Discussing start up dates for 2021 CSJ.

#### **Businesses Opening/Properties Purchased**

Dearing Automotive located 305 N Center St

#### Other

• Downtown Goldsboro's Facebook page followers/likes grew from 11,896 to 11,946 in the month of March.



**ENGINEERING DEPARTMENT** 

**March 2021** 

Prepared by: Guy M. Anderson, P. E.

**Date Prepared: 04-09-2021** 

#### **Stoney Creek Greenway**

• The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;

Plans submitted to NCDOT for review and approval.

#### **Phase IV Sewer Collection Rehabilitation**

- This project is 95% complete;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- A final change order will be created to address overruns and underruns in the bid line items and will be taken to City Council in May 2021.

#### 2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 98% complete;
- Remaining work to complete cured in placed pipe for two sewer mains;
- Installation of the manhole on Grantham Street near Franklin Bakery is completed.

#### **2020 Street Improvements Project**

- This paving project includes:
  - 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
  - 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
  - 3. Hawthorne Street from Oleander Avenue to Andrews Avenue:
  - 4. Mimosa Street from Claiborne Street to Randolph Street;
- Paving project is underway with contractor performing work on each street as follows:

Oak Hill Drive and Hawthorne Street have been paved:

Water line has been laid, tested, and put in service for East Chestnut Street;

Installation of 24-inch storm drainage line is complete for East Chestnut Street;

Clearing on Mimosa Street completed;

• This project is 70% complete.

#### **2020 Street Resurfacing**

• Invitation to Bid advertised on March 13, 2021 with a scheduled bid opening of April 13, 2021.

#### 2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements - FB2020-003

- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Staff is working on punch list items for the contractor;
- Project is 98% complete;

• Staff requested approval from the Finance Department for additional 8-inch CIPP improvements since the project came in under budget.

#### 2017 Wastewater System Improvements - FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 85% complete;
- Change Order No. 1 was approved by City Council April 5, 2021 and project should get started back up after DWI approval;
- Contract completion date is June 22, 2021.

# **2017 Water System Improvements**

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications are anticipated to be approved by NCDEQ by April 2021.

#### Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- Engineering and Planning staff have requested a meeting with NCDOT to get an update on project status.

#### **Best Management Practices (BMPs) Inspections**

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections are temporarily on hold pending replacement of construction inspector.



FINANCE MARCH 2021

Prepared By: Andrea Thompson Date Prepared: April 9, 2021

	OVERALL SU	IMMARY
	FY 19-20	FY 20-21
	Actual to Date	Actual to Date YTD %
Revenues	February-20	Adjusted Budget February-21 Collected
General Fund	\$ 27,942,623	\$ 42,862,916 \$ 28,619,305 66.77%
Utility Fund	13,079,437	18,545,322 12,395,348 66.84%
Downtown District Fund	89,278	117,898 82,399 69.89%
Occupancy Tax Fund	767,566	1,199,844 638,446 53.21%
Stormwater Fund	1,028,754	1,775,600 1,042,777 58.73%
Total	\$ 42,907,658	\$ 64,501,580 \$ 42,778,274 66.32%
Expenditures		
General Fund	\$ 28,257,162	\$ 42,862,916 \$ 25,388,045 59.23%
Utility Fund	12,012,921	18,545,322 9,570,556 51.61%
Downtown District Fund	25,799	117,898 18,438 15.64%
Occupancy Tax Fund	738,658	1,199,844 677,229 56.44%
Stormwater Fund	707,275	1,775,600 746,097 42.02%
Total	\$ 41,741,814	\$ 64,501,580 \$ 36,400,365 56.43%

	MAJOR CAT	EGORIES		
	FY 19-20		FY 20-21	
Revenues	<b>Actual to Date</b>		<b>Actual to Date</b>	YTD %
	February-20	Adjusted Budget	February-21	Collected
Property/Occupancy Taxes	\$ 16,609,071	\$ 18,282,005	\$ 16,597,769	90.79%
Charges for Services	16,497,057	24,538,399	16,041,005	65.37%
Revenue Other Agencies	5,992,147	15,014,633	6,414,004	42.72%
Other Revenues	1,623,484	2,850,026	1,440,278	50.54%
Fund Balance	=	769,560	=	0.00%
Shared Services	2,185,899	3,046,957	2,285,218	75.00%
Total	\$ 42,907,658	\$ 64,501,580	\$ 42,778,274	66.32%
Expenditures				
Labor	\$ 20,068,914	\$ 31,673,986	\$ 19,674,013	62.11%
Non-Labor	21,672,900	32,827,594	16,726,353	50.95%
Total	\$ 41,741,814	\$ 64,501,580	\$ 36,400,365	56.43%

SE	LECT	TED OTHER	INFC	DRMATION		
	I	FY 19-20		Actual		Total
Collections		Actual	Fe	ebruary-21	Coll	ected F-YTD
Debt Setoff	\$	46,538	\$	2,558	\$	7,907
Surplus	\$	57,818	\$	-	\$	48,615



FIRE DEPARTMENT

March 2021

Prepared By: CL/JF Date Prepared: 4.8.2021

## **Fire Prevention and Outreach**

- 3/6 Community Service Birthday Ride-by 101 Neil St.
- 3/13 Community Service Birthday Ride-by 612 S Claiborne St.
- 3/27 Community Service Parade of Love 1405 Poplar St.
- 3/29 Community Service Car Seat Check Station 2

#### **Working Structure Fires**

- 3/5 204 A St.
- 3/8 906 Seventh St.
- 3/9 2702 Medical Office Pl.
- 3/23 604 W Spruce St.
- 3/27 705 E Elm St.
- 3/29 1216 Porter St.

#### **Working Vehicle Fires**

- 3/2 1218 S Andrews Ave.
- 3/14 111 Randall Pl.
- 3/26 1009 Corbett St.
- 3/29 E US 70 Hwy & N Spence Ave.

2021	Jan.	Feb.	Mar.	Apr.	M ay	Jun.	July	Aug.	Sept.	Oct.	Nov.	Dec.	Avg.
Total Incidents:	234	173	227										211
Structure Fires:	6	4	6										5
EMS Calls:	89	68	87										81
Vehicle Accidents:	36	30	34										33
Fire Alarms:	49	31	41										40
Other:	54	40	59										51
Training Hours:	3006	3143	2730										2960
Safety Car Seat Checks:	1	0	1										1
Inspections:	118	149	215										161
<u>2020</u>	Jan.	Feb.	Mar.	Apr.	M ay	<u>Jun.</u>	<u>Jul.</u>	Aug.	Sept.	Oct.	Nov.	Dec.	Avg.
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204	225	190
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1	3	3
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76	88	68
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33	35	31
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46	39	42
Other:	37	51	39	40	34	55	50	52	44	38	48	60	46
Training Hours:	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2	0	2
Inspections:	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

North Carolina

#### **Human Resources**

- Roadmap to Retirement presentation was held Tuesday, March 30, 2021 at 12pm. There will be periodic
  meetings to help those individuals who are within 1-3 years of retirement to take advantage of this unique
  information offering.
- This month's safety training was "Slips, Trips, and Falls." 82% of employees completed the course.
- Staff is working on compensation study adjustments for FY 2021/22. Recommendations from last year's pay study are being reviewed to address compression and internal equity concerns.
- Virtual job fair scheduled May 5, 2021.

#### **Safety**

- Completed City Hall Fire Extinguisher Inspections.
- March 9 Yearly Schindler elevator inspections in City Hall
- Volunteered for Meals on Wheels
- Investigated Solid Waste vehicle accident from February 23.
- Monitoring training from NeoGov Learn for March 2021 and performing research for future training opportunities.
- March 15 Forklift recertification thru Department of Labor
- NC Freedom Fest (NCFF) meeting with Doug McGrath.
- March 18 Webinar with NC Emergency Management concerning the upcoming hazardous weather
- Field inspections with City Crews; observing safety violations and compliance with OSHA.
- March 22 NC Department of Labor state elevator inspections. All elevators recertified.
- March 19 Investigated possible mold problem at the Police Department.
- March 24 Safety and Accident Review Committee meeting Two (2) cases reviewed involving Police vehicles. One employee assigned four (4) points and the other case was 0 points.
- March 25 Teleconference with Doug McGrath concerning entertainment for the NCFF.
- Investigated accident from March 28 involving a Public Works vehicle.
- March 29 Follow-up with Mike Wagner concerning the OSHA spot inspection from November 2020.
- March 30 Meeting with Rod Pace at Compost Facility concerning the OSHA site inspection.
- Evaluated all check-off sheets at Compost Facility.
- Confirmed the new contract for the group Parmalee (Freedom Fest).
- Provided assistance to Benefits Consultant for training module in April.
- Field inspections for private contractors working in city limits.

#### Occupational Health

There was no health beat this month. Total clinic visits: 107.

# **MONTHLY STATISTICS**

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562										566
Vacancies	12	8	26										15
Applications	183	119	203										168
Applicant Notices	214	203	167										195
New Hires	8	2	1										4
Resignations	1	2	3										2
Retirements	0	3	2										2
Terminations	0	0	0										0
Turnover Rate	.18%	.88%	.89%										.65%
Vehicle Accidents	2	5	2										3
Workers' Compensation	0	0	0										0
FFCRA Leave	41	5	5										17
Telework	27	28	25										27

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

2



Information Technology

March 2021

Prepared By: Scott Williams Date Prepared: April 09, 2021

- Upgraded SQL Server.
- Replaced Travel and Tourism Computers and Router.
- Updated RMS data for GPD.
- Traced Signal Fiber for test equipment and re spliced bad connections.
- Firefighter Class A Photos Completed.
- Installed two cameras at Fire Station 5, one access point and camera at Fire Station 3.
- Installed Security Patch for Exchange Server. Rebuilt Domain Controller after a fault was detected.
- Updated Energov Test Database. Repaired Energov issue with IVR and Online Payments
- Setup Kiosk images at The Hub and verified operation.
- Tested Bravos for GPD and Updated Firmware on Getac devices. Completed Bravos Installs.
- Setup Council Chambers for Public Council Meetings.
- Completed UPS replacement project; Installed new UPS in Evidence Wing at GPD.
- Restored servers after unexpected outage at DR site.
- Completed Lift Station network connections for Public Utilities.
- Setup Thermal Cameras to work on iPads for Paramount/GEC.
- Repaired phone lines at Cemetery.
- Connected Lift Stations and Water Tanks for SCADA Fiber.
- Deployed laptops and storage cabinets to Parks and Rec Facilities.
- Setup and Submitted 1095s to IRS with Finance.
- Command Center PCs and Equipment Installed.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets	562	564	634										587	1760
Opened														
Tickets	447	615	612										558	1674
Closed														
Open	473	422	444										446	
Tickets														

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Opened														
Tickets	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Closed														
Open	511	483	518	456	479	425	361	392	440	443	473	358	445	
Tickets														



INSPECTIONS Mar 2021 Prepared By: Allen Anderson, Jr. Date Prepared 04/08/21 North Carolina

The valuation of all permits issued for March totaled \$5,983,384. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$57,131. Of the permit fees collected for the month, \$5,170 was collected in technology fees. Plan review fees collected during the month totaled \$1,730. Business Registration fees collected totaled \$1,320.

The Inspectors did a total of 625 inspections for the month. During the month of March, fourteen (14) business inspections were completed. A total of 359 permits were issued for the month. Seventy-one (71) plan reviews were completed for March.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6										\$10.7
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5										\$8.5
Residential \$ (K)	\$1.2M	\$900	\$1.2M										\$1.2
Misc \$ (M)	\$1	\$1.9	\$3.5										\$2.1
Permit Fee \$ (K)	\$26.6	\$32.5	\$57										\$38.7
Inspections	398	462	625										495
Permits Issued	215	295	359										290
Plan Reviews	48	94	71										71
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40

Prepared by: Adam Twiss Date Prepared: 4/12/2021



# -----PARAMOUNT THEATRE-----

- March capacity restricted by Executive Order; max 50% with 6' distancing (actual 35%).
- March completed activity included 30 days rental activity, 15 public performances.
- March COVID-19 cancelled/rescheduled programming includes: 1 day, 1 public perf.
- Spring rentals strong; we cover costs and continue to scale fees to capacity (now 30%).
- Repairs and Maintenance:
  - o Safety inspections: one follow-up item with wheelchair lift loading plate.
  - o Roofing; temporary repairs holding, permanent repairs in discussion with contractor.

-----FINANCIAL-----

o Expenses –\$44,093: Labor - \$27,658 / Operations – \$4,165 / Renter BO Payout – \$12,270

o Revenues - \$5,712: Tickets -\$2,965 / Rentals- \$2,747 / Concession- \$0

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$11,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093				\$284,683	\$31,631
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712				\$33,024	\$3,669
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

# -----GOLDSBORO EVENT CENTER-----

- March capacity restricted by Executive Order; max 50% with 6' distancing, masks, seated.
- March COVID-19 cancelled/rescheduled include 7 event rental days
- March completed activity included 3 event rental days, 1 non-revenue City event.
- Late-spring bookings remain strong; we are offering additional space for distancing.
- Repairs and Maintenance:
  - o Replaced ballroom lighting cans; greater brightness and dimming range.
  - Seeking quotes on façade repairs.

-----FINANCIAL-----

Expenses – \$13,874: Labor - \$5,363 / Operational – \$8,511

Revenues – \$5,778:
 Rentals - \$5,064/Amenities - \$175 / Food and Bev – \$539

o Value of City Use – \$775:

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14807	\$8,153	\$11,245	\$13,874				\$104,914	\$11,657
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778				\$30,671	\$3,408
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775				\$3,550	\$394
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999



- Parks Maintenance Staff have continued to make improvements in our parks. Bottle filling stations are being installed in our parks.
- Parks and Recreation and Golf Course Staff were at Eagles Landing at Seymour Johnson Air Force Base (SJAFB) for a meet and greet with Air Force personnel and their families on March 4<sup>th</sup>.
- Bryan Multi-Sports Complex hosted an Olympic Development Program (ODP) Soccer Training on March 7<sup>th</sup> **200** participants.
- Goldsboro Golf Course hosted the Southeastern Seniors Tournament on March 11th **63 participants**.
- Parks and Recreation received five (5) clear masks from the NC DHHS, Division of Services for the Deaf and Hard of Hearing. The masks will allow staff to easily communicate with those that are deaf and hard of hearing as these patrons will now be able to read our lips.
- Partnership for Children of Wayne County added a new story to the storywalk boards in Herman Park.
- Bryan Multi-Sports Complex hosted an NCYSA Final 4 Tournament on March 13<sup>th</sup> & 14<sup>th</sup>. The top Girls 15U through 19U teams played for the championship in each of their age divisions **16 teams**.
- Shad Tournament 2021 (partnered with E-Z Bait and Tackle) 110 participants
- Goldsboro Golf Course hosted the Veterans Golf Association Tournament on March 21st **26** participants.
- Our park restrooms have been de-winterized and are now open for public use.
- Top Gun Baseball Tournament was held at Mina Weil Park and Greenwood Ballfields on March 27<sup>th</sup> 11 teams.
- Youth Spring Sports registration concluded this month. T-ball, Coach Pitch, Baseball, Softball and Soccer will be the youth sports offered. We have **55** youth soccer teams and **37** youth baseball/softball teams.
- Morning exercise classes, mid-day line dance classes and afternoon Pickleball play are continuing at Herman Park Center.
- Parks and Recreation Staff continue to assist with Meals on Wheels deliveries on Tuesdays and Thursdays.
- Jr Golf Academy started this month at our Goldsboro Golf Course, led by our golf pro. We had **22** participants, ranging in age from 8-16.
- Parks and Recreation Staff held our first Drive Thru Easter Bag Giveaway on March 31st at our Bryan Multi-Sports Complex – 300+ kids were registered to receive bags.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$220	\$530	\$390										\$380
Rental Revenue	\$0	\$330	\$0										\$110
Facility Usage	152	193	287										211
Expenditures	\$3,487	\$1,054	\$1,538										\$2,026
WA Foster Rec Center													
Program Revenue	\$185	\$190	\$535										\$303
Rental Revenue	\$450	\$0	\$285										\$245
Facility Usage	660	924	1304										963
Expenditures	\$4,429	\$2,992	\$4,610										\$4,010
T. C. Coley Community Center													
Rental Revenue	\$578	\$450	\$450										\$493
Expenses	\$4,797	\$1416	\$0										\$2,271
Specialized Recreation													
Program Revenue	\$0	\$0	\$0										\$0
Rental Revenue	\$0	\$0	\$0										\$0
Facility Usage	0	73	92										55
Expenditures	\$1,048	\$737	\$1,049										\$945
Experiences	\$1,040	Ψ131	Ψ1,017					1				J	\$745
Senior Programs & Pools													
Program Revenue	\$140	\$140	\$140										\$140
Rental Revenue	\$0	\$0	\$0										\$0
Facility Usage	200	371	310										294
Expenditures	\$1,591	\$2435	\$1,048										\$1,691
Experiences	Ψ1,571	Ψ2 199	Ψ1,010										Ψ1,071
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$1,550	\$10,200	\$14,891										\$8,880
Field / Shelter Rental \$	\$400	\$200	\$1,675										\$758
Facility Usage	8,612	13,825	15,500										12,646
Expenditures	\$6,866	\$9.515	\$11,471										\$9,284
Golf Course													
Revenues	\$36,583	\$9,209	\$53,613										\$33,135
Expenditures	\$31,237	\$35,105	\$36,628			İ			İ				\$34,323
Rounds of Golf	486	596	1,714			İ			İ	İ			932
Net	\$5,347	-25,896	\$16,985			İ			İ	İ			-\$1,188
	, = , = .	-,	-,										. ,===
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0										\$0
Participation	0	0	425					1					145
Expenditures	\$0	0	\$71										\$24
	Ψ0		Ψ/1										ΨΔ-Τ
TOTAL REVENUE	\$40,106	\$21,249	\$71,979										\$44,445
TOTAL EXPENSES	\$53,455	\$53,254	\$56,415					<u> </u>					\$54,375
TOTAL REVENUE FOR THE YEAR	\$55,455	\$33,434	\$30,415	I	l	ı	1	I	ı	i	<u> </u>	1	•
													\$133,334
TOTAL EXPENSES FOR THE YEAR													\$163,124

<sup>\*\*</sup>Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
				,									
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
1													
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	- \$2,608	\$-7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	\$19,220	-\$2,639
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
TOTAL REVENUE FOR THE YEAR													\$647,335



PLANNING March 2021

Prepared By: Debra Creighton Date Prepared: April 9, 2021

During the month of March, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, a Consultant has been selected to assist with the legislative updates to the Unified Development Ordinance (UDO) updates to become effective July 1, 2021. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of March, nine (9) tickets were issued.

Parked in Wrong Direction	5
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	2

# 2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	1	3	3										7	2
Staff Level	3	3	3										9	3
Rezonings	0	0	3										3	1
<b>Historic District Commission</b>	n													
Commission Review	0	0	1										1	0
Staff Review	1	0	0										1	0
Code Enforcement														
Grass Cutting	0	0	1										1	0
# Lots	U	O	1										1	U
Grass Cutting	0	0	175										\$175	\$175
Payments	U	0	1/3										<b>Σ17</b> 5	<b>Σ17</b> 5
Junk Vehicles	18	8	21										47	16
Tagged Vehicles	25	15	12										52	17
Illegal Signs Removed	52	77	380										509	170
Bags of Litter Picked Up	210	186	231										627	209

# <u>2020</u>

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivis	ion Pla	ans											·	
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezonings	2	1	1	0	0	1	0	0	2	3	2	1	13	1
<b>Historic Distr</b>	ict Cor	nmissio	n											
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
Code Enforcer	ment													
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479



GOLDSBORO POLICE DEPARTMENT

March 2021

Prepared By: Michael D. West Date Prepared: April 1, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for March 2021 were 124, compared to 159 for March 2020.

Property with an estimated value of \$167,163 was reported stolen, while property with an estimated value of \$13,656 was recovered.

Officers arrested 132 people and issued 248 citations during the month. There were 32 drug-related charges.

There was three (0) report(s) of assaults on officers.

Revenue collected for March 2021 included:

 $\begin{array}{ccc} \text{Police Reports} & \$ & 272.00 \\ \text{Fingerprints} & \$ & 40.00 \\ \text{Special Events} & \$ & \underline{0.00} \\ \text{Total} & \$ & 312.00 \\ \end{array}$ 

			]	PART I	CRIME (	COMPAI	RISON &	& TREN	D					
2021	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0										1	0.33
Rape	3	0	1										4	1.3
Robbery	7	3	2										12	4
Aggravated Assault	10	11	10										31	10.3
Breaking & Entering	26	19	18										63	21
Larceny	88	70	87										245	81.6
Motor Vehicle Theft	8	9	5										22	7.3
Arson	0	0	1										1	0.33
TOTALS	143	112	124										379	126.3
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
TOTALS	166	177	157	136	116	168	178	209	155	174	167	175	1979	165



PUBLIC UTILITIES DEPARTMENT

March 2021

Prepared By: Michael Wagner Date Prepared: April 9, 2021

#### Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
  - o The intake screen remains covered in sand with the bypass open.
  - o The contractor was given basins No. 2 and No. 3 to complete the plate settler installation together. The installation was certified on April 8, 2021 and the project is expected to be complete in early May.
  - o The 2020 Annual Water Quality Report is available online at <a href="https://www.goldsboronc.gov/wp-content/uploads/2020-water-quality-report.pdf">https://www.goldsboronc.gov/wp-content/uploads/2020-water-quality-report.pdf</a>

#### **Water Reclamation Facility**

- The Water Reclamation Facility (WRF) operations have been demanding since Hurricane Eta in November. The average daily flows for March were 14.68-MGD, which is a violation of our operating permit limit of 14.2-MGD. This is the third straight month of flow violation.
  - o Equalization Basin ponds remain high as staff attempt to bring diverted inflow and infiltration water back into the plant as operations permit.
  - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and communication with the obsolete telemetry system continues to be prepared for an upgrade.

# **Compost Facility**

- Seven-hundred and thirty three cubic yards of compost and mulch were sold in March 2021.
  - o Agitator #2 remains out of service due to hydraulic pumping failure. The agitator has been out of service since 2016, as staff works to rehabilitate the equipment internally.

# Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2021 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.878	6.348	6.000										6.075
Sewer**	16.73	19.28	14.68										16.90
Compost	297	109	733										380

<sup>\*</sup>Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly
MGD													Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
Compost	283	950	824	914	727	570	237	389	286	830	428	329	563

<sup>\*</sup>Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD



North Carolina

# **Public Works Department**

March 2021

Prepared by: Chad Edge Date Prepared: 12 April 2021

# Monthly Highlights

**Buildings & Grounds:** Installed wiring for the scoreboards at MultiSports Complex for Parks & Rec.; Built and installed Council Chamber improvements such as raised platforms, handicap ramp, and plexiglass dividers between Councilpersons.

**Distribution & Collections:** Continuing to maintain 24 hr bypass pumping of compromised sewer line at Cherry Hospital; Call duty responded to 33 after hour calls—total of 50.75 hours.; Assisted Parks & Rec in tearing down old restroom building at H.V. Brown Park.

**Streets & Stormwater:** Repaired and regraded seven unpaved streets: ; Repaired 2 concrete pads and 4 sections of sidewalk at Compost Plant; Seven employees attended NC LTAP sponsored "Plan Reading" course thru NC State.; Received new Street Sweeper-awaiting vehicle registration and factory training of mechanics and operators.

	Dansuntusanta						20	21						41/6
	Departments	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
οX	Utility Line Maint (1000-ft)	4.5	11.4	2.3										6.1
Distribution & Collections	Lines Camera'd (1000-ft)	8.6	6.6	3.6										6.3
g ig	Water Repairs	17	27	22	<b></b>									22.0
ë ë	Sewer Repairs	18	11	13										14.0
Sist	Hydrants Replaced/Fixed	9	4	6	<u> </u>									6.3
_	Meter Install/Changed	18	14	12										14.7
0	Radio, Electrical, Bldg	52	45	44										47.0
Bldg & Grounds	Sign Repairs	14			Signir	ig responsi	ibilities tra	nsferred t	o Engineer	ing Depar	tment			14.0
Bldg	ROW Mowing (ac)	0	0	60	]									20.0
ш 0	City-Owned Lots Mowing (ac)	0	10	41										17.0
	Total Work Orders	294	288	286	Ι						Г			289.3
Garage	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56										51.3
	Refuse (x1000 tons)	0.9	0.9	1.1	1		l		l				1	0.971
Solid	Recyclables (tons)	97	82	89										89.5
Waste	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7										0.535
	Cemetery Funerals	11	1	8	<u> </u>						1			6.7
_	Utility Cut Repairs	0	5	30										11.7
Storm	Pot Hole Repairs	83	65	39	<del>                                     </del>									62.3
ž	Streets Swept (miles)	175	81	120.8										125.6
Street &	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16										6.776
Fe	Ditch mowing (1000-ft)	14.00	0.48	0.00	<u> </u>									4.827
22	Storm Pipe Repairs	1	3	2	<del>,                                    </del>									2.0
					20	020								
oă.	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
stribution { Collections	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
ğ ğ	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
흥흥	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
Distribution & Collections	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
a se	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
Bldg & Grounds	Sign Repairs ROW Mowing (ac)	78 0	56 0	54 44	23	24 101.6	24	51 149	48 135	53 115	56 52	31 32.5	46 0	45.3 66.7
置ら	City-Owned Lots Mowing (ac)	0	0	50	73 92	89	98 88	110	64	70	89	12	0	55.3
		•							•					
Garage	Total Work Orders Total Fuel Cost (x1000)	228 \$ 46	<i>357</i> \$ 67	<i>209</i> \$ 52	296 \$ 60	245 \$ 52	<i>277</i> \$ 56	292 \$ 70	288 \$ 53	285 \$ 64	247 \$ 52	280 \$ 52	251 \$ 50	271.3 56.2
	` '													
Solid	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
Waste	Recyclables (tons) Leaf-n-Limbs (x1000 tons)	103 0.4	79 0.7	93 0.1	88 0.9	88 0.9	88 0.7	117 0.8	18 0.7	62 0.6	107 0.8	66 0.7	115.18 1.1	85.3 0.7
	Cemetery Funerals	5	3	9	4	2	6	5	5	6	6	9	1.1	5.8
	Utility Cut Repairs Pot Hole Repairs	0 49	0 83	18 30	29 28	10 35	24 50	26 64	26 30	34 17	15 39	10 41	0 75	16.0 45.1
3 E	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
Street & Storm	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4
ᄶ	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7



Travel and Tourism March 2021

Prepared By: Joanna Ferrin and Amber Herring

Date Prepared: 4/7/21

- Inquiries were fulfilled for the month of March by the TTO-667 e-inquiries.
- Total hotel revenue generated in February was \$1,383,658, which is down 12.4% YOY. March revenue not yet released.
- For the month, TTO Facebook page had 160 new page likes. Instagram page has 49 new followers.
- The GTC and WCTDA held a special meeting on Feb 8 to discuss the Tourism Master Plan. The meeting had guests from different industries and towns across Wayne County for their input. The consultant for the master plan advised next steps for getting public input from stakeholders and residents in Wayne County. A resident survey was released to all Wayne County residents (active March 12 April 12) via a flyer in their city water bill, on Visit Goldsboro social media accounts, a press release to local media representatives including City of Goldsboro, Wayne County Government, and Seymour Johnson Air Force Base.
- The land route project for the MST in Wayne County (connecting Johnston and Lenoir Counties) kicked off in February. A proposed land route is close to completion.
- Visit Goldsboro's newest video promo was launched in mid-February. It can be viewed here: <a href="https://www.youtube.com/watch?v=cahskzpFtuQ">https://www.youtube.com/watch?v=cahskzpFtuQ</a>
- Goldsboro-Wayne County was featured on WRAL's Out & About. The segment can be viewed here: <a href="https://www.wral.com/out-and-about-april-2021/19616711/">https://www.wral.com/out-and-about-april-2021/19616711/</a>
- Goldsboro-Wayne County was featured in Our State Magazine. The article can be viewed here: <a href="https://www.ourstate.com/take-a-bite-out-of-wayne-county">https://www.ourstate.com/take-a-bite-out-of-wayne-county</a>
- Staff submitted the FY21-22 budget to finance.
- TTO held its first virtual FAM Tour on February 24. 12 media guests (writers, bloggers, influencers) attended the themed event Totally Fly

Women in Agriculture to highlight the Ag-offerings in our area led, owned, and managed by women. The writers plan to publish stories highlighting the sage, meaningful experiences their audiences can have when visiting Goldsboro-Wayne County.

• The occupancy tax collections for March have not been released for the chart below.

### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	\$103,416	\$65,157	\$54,670	\$	\$	\$	\$	\$527,469	\$72,768
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	\$855,139	\$71,262