

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MARCH 18, 2024**



(Please turn off, or silence, all cellphones upon entering the Meeting)

I. WORK SESSION-5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

1. ROLL CALL

2. ADOPTION OF THE AGENDA add w.s. item d

3. OLD BUSINESS

- a. Small Batch Craft Market Presentation (Katlyn Williams and Hildegard Fossett)
- b. Review and update City Council on the Downtown Parking Management Plan (Downtown Development)

4. NEW BUSINESS

- c. ABC Commission Presentation (Darnay Barefoot, ABC Board)
- d. Review Proposals for City Manager Search (Mayor)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Father David Wyly)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A.1 Minutes of the Work Session and Regular Meeting of February 12, 2024
- A.2 Minutes of the Council Retreat of February 20-21, 2024
- A.3 Minutes of the Work Session and Regular Meeting of March 4, 2024

V. PRESENTATIONS

- B. Seymour Home Away from Home Introduction (Eric Ostendorf)

VI. CEREMONIAL DOCUMENTS

- C. Vietnam Veterans Day Proclamation

VII. PUBLIC HEARINGS

- D. SU-04-24 Convenience Store with Fuel (Planning) – **Continued from February 12, 2024**
- E. SU-06-24 (Automobile Sales-Used) – SE side of the intersection of North Center Street and West Oak Street (Planning)
- F. SU-7-24 Quadplex (Multi-family dwelling) - Goldsboro Housing Authority (Planning)
- G. SU-8-24 Quadplex (Multi-family dwelling) - C & C Builders (Planning)
- H. Z-1-24 Simmons Development Center (General Industry to Office and Institutional-1) – South side of W. Hemlock St. between W. Elm St., N. George St., and Cola Dr. (Planning)

VIII. PUBLIC COMMENT PERIOD

IX. CONSENT AGENDA ITEMS

- I. Authorization of sale of jointly owned property for 1105 and 1107 N. George Street (Community Technical Assistance) (Finance)
- J. Mount Olive Pickle Plant Expansion, Phase III (Engineering)
- K. Request authorization to purchase a John Deere 410 P-Tier Backhoe (Public Works)
- L. Recreation Advisory Commission Appointment (Clerk)
- M. Pig in the Park 2024 – Hours for special event (Police)
- N. January and February Departmental Monthly Reports

X. ITEMS REQUIRING INDIVIDUAL ACTION

- Removed** O. Approval of an Agreement between the City of Goldsboro and Developmental Associates (Mayor)
Denied P. Small Batch Craft Event – Temporary Street Closure (June 7th and August 2nd, 2024) (Police)
Denied Q. Small Batch Craft Event – Temporary Street Closure (November 30, 2024) (Police)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN

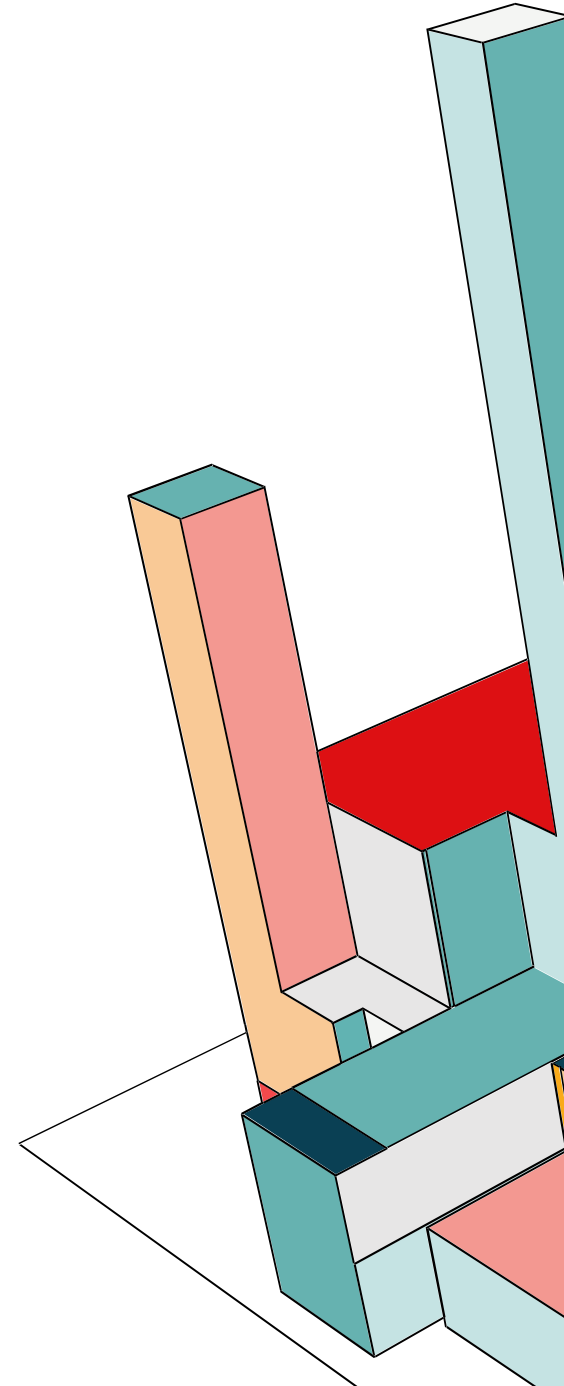
SUPPORTING STREET FAIRS AND SPECIAL EVENTS

in downtown Goldsboro



WHY ARE STREET FAIRS, POP UP MARKETS AND SPECIAL EVENTS IMPORTANT?

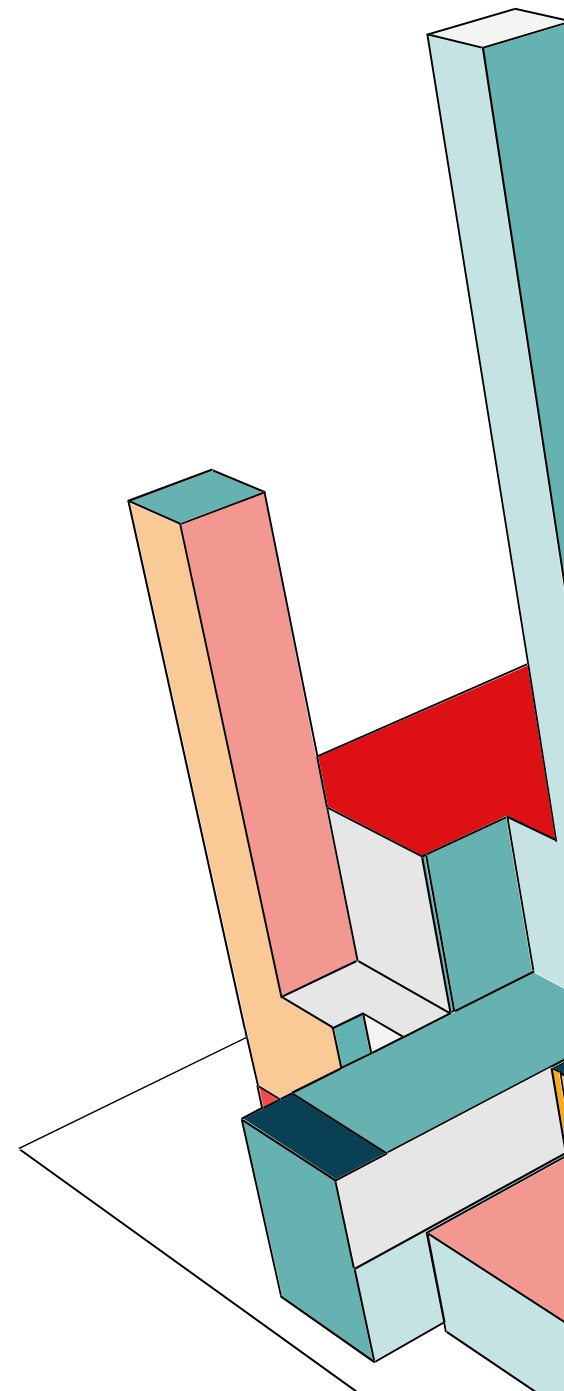
- Gives opportunity to “micro” and small business who don’t have their own storefront
- Increases foot traffic in the Downtown area
- Provides activities and events for our community to become involved
- Increases collaboration among small business owners and brick-and-mortar merchants
- Raises awareness of our local artists and makers



NC MAIN STREET CONFERENCE WEBSITE QUOTES

"Through storytelling, pop-up shops, and locally driven marketplaces, districts are activated with fresh new marketing initiatives, events, and businesses that encourage everyone to explore downtown."

"Goldsboro leaders are proud of the city's history and the investments they are making in its future as a hub for arts, culture, and entrepreneurship, and they look forward to welcoming and sharing their story with you!"



THE VISION FOR DOWNTOWN

- Small Batch Craft Market has hosted events at businesses in other towns, in private parking lots in Goldsboro, and inside businesses in our downtown.
- The larger vision is for Small Batch to be a consistent market that occurs downtown regularly and in locations that brings the shoppers to parts of downtown that are not visited as often.
- Historically, street fairs are community events to bring people together, enjoy their town, support local makers and encourage diversity in our shopping habits.



WHY A STREET FAIR VS. RENTING “THE HUB”?

- Location (not near many merchants, and The Hub is already the center of the majority of Downtown events)
- Layout of venue (not conducive to square tents)
- Size (cannot fit as many vendors due to the layout and size)



PARKING CONCERNS

Friday, March 8, 2024 at 6 pm



Friday, February 2, 2024 at 6 pm





POLICY REVISION

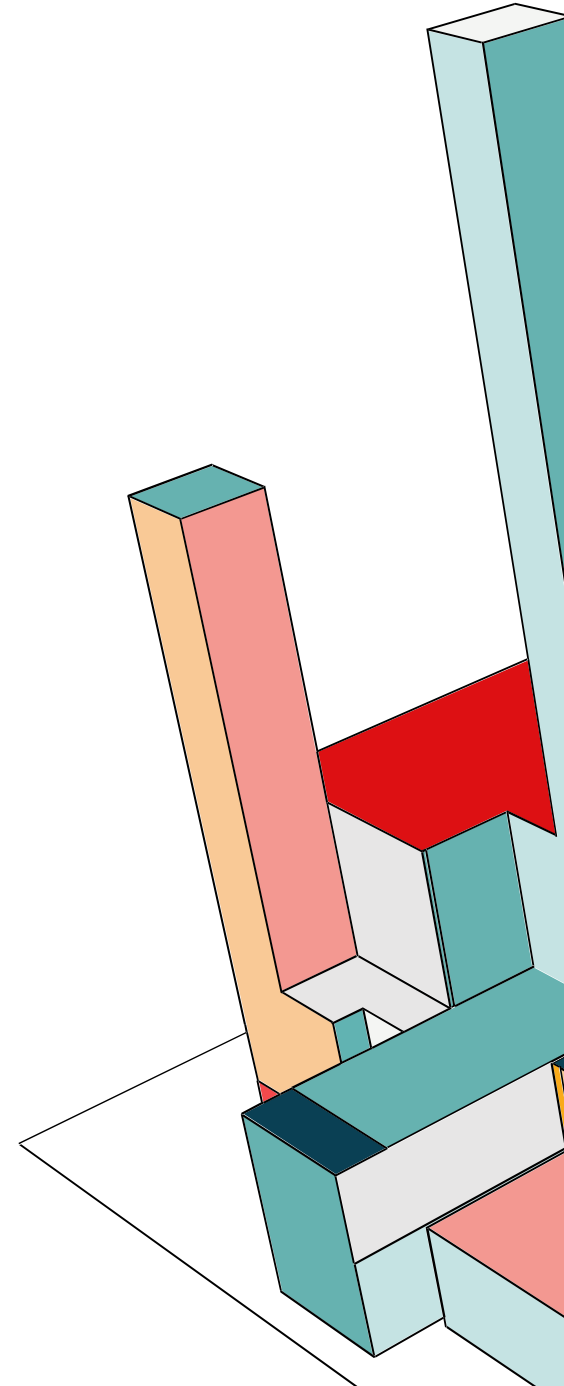
Prices for Special Event Permit Application in surrounding cities:

- Selma, NC \$30
- Smithfield, NC \$100
- New Bern, NC \$75
- Washington, NC \$50

Keep in mind that the event coordinator must also provide liability insurance (about \$75) and portable toilets (over \$200). Raising the special event permit application price to \$600 would not include those expenses.

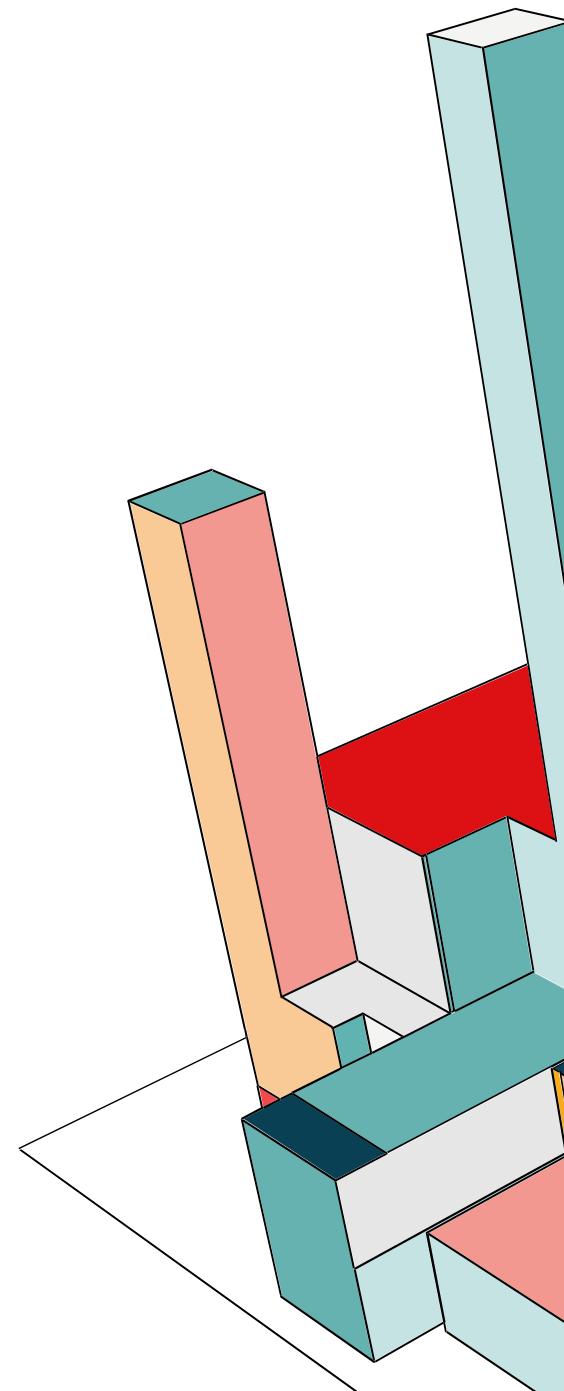
OUR RECOMMENDATIONS FOR POLICY REVISION

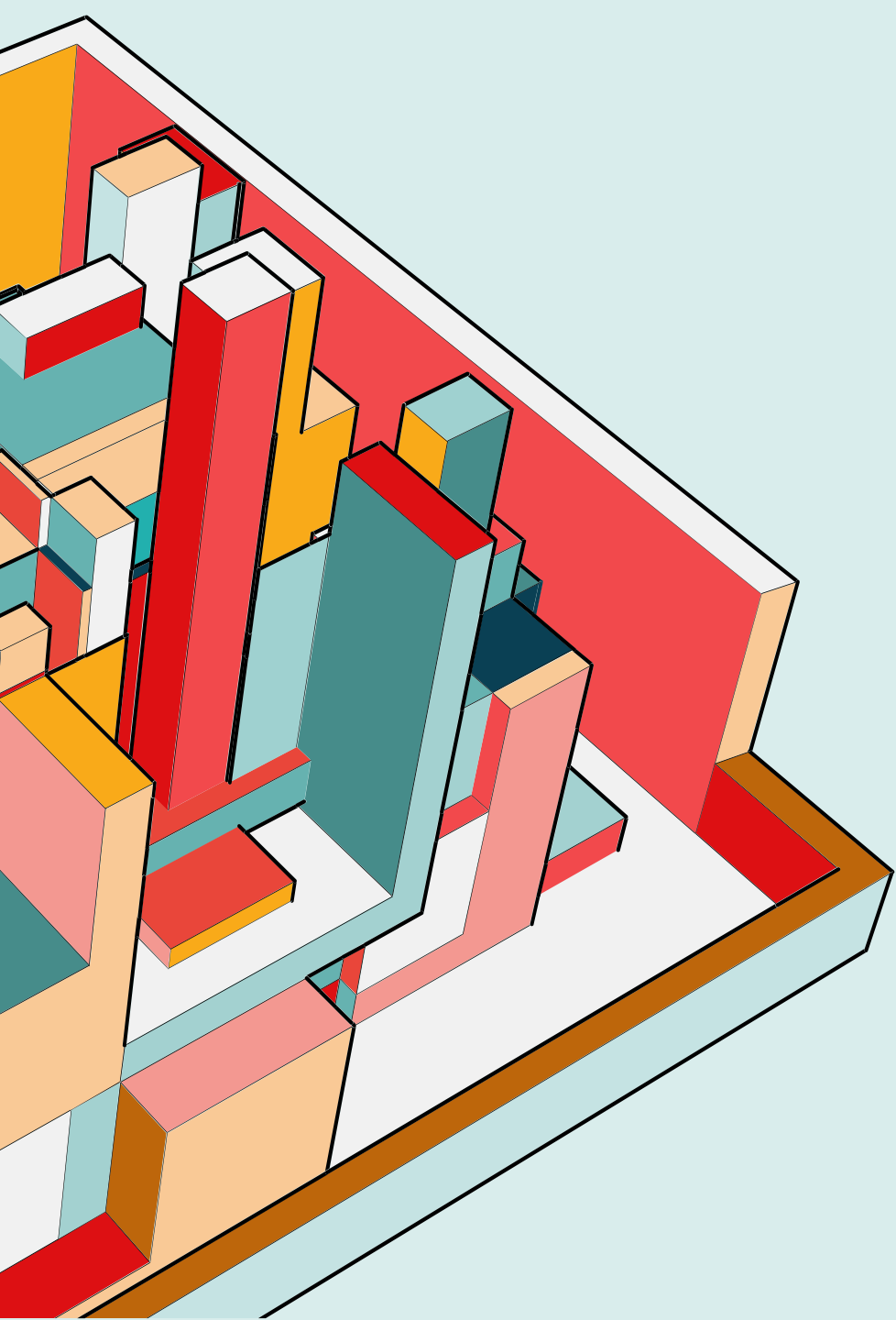
- Create parameters to prevent street closures that would not benefit the City (which types of events are allowed, which streets can be closed, which days/times, how many per month, etc.)
- Consider that a non-profit event can be less beneficial than some for-profit events. That should not be the only criteria to consider when approving events.
- Keep the permit application fee reasonable, to encourage creativity and not stifle the ideas of our community.



OUR RECOMMENDATIONS FOR POLICY REVISION (CONT.)

- Liability insurance should not be required until the event is approved. Currently, it must be turned in with the application, but if the event is denied, the organizer cannot get a refund for that cost.
- If the price is increasing, I would hope the support from City departments also increases. For the March 1 event, it required multiple phone calls over a few weeks just to request trash receptacles and find out about portable toilet placement, with each department sending me to another department but still not getting an answer.
- It also seems like the City should be the ones to alert to public to the street closure and place signs so the public knows when their cars need to be moved. I was told that was all my responsibility, but it seems like a safety concern and should involve the City and not just the event coordinator.





THE IMPACT OF SUPPORTING STREET FAIRS

IMPACTS

Since the summer of 2022, I have worked with over **120** individual small businesses who were interested in participating in Small Batch Craft Market events.

I have partnered with at least 6 local businesses to host these events in their buildings or parking lots. This brings both the storefront and the vendors increased sales.

Average sales per vendor: \$212

(data collected from vendors at our March 1, 2024 "Market on Mulberry" event. I would estimate this number is lower than the normal average since that event was held in the rain.)

Sales made here is reported in our sales tax reports. It keeps the community spending their money locally and prevents the vendors from driving to other cities to sell their goods.

CONCLUSION

- Raising the permit application fee to an unreasonable amount would greatly decrease the ability of individuals to hold new and creative events Downtown.
- Street fairs and pop-up markets are not meant to be competition for other local shops or restaurants but are meant to be collaborative events that involve many aspects of Downtown.
- We are asking for a policy for street closures and special events that supports local businesses and new events.

THANK YOU

Kaytlyn Williams

Small Batch Craft Market, LLC.

(919) 738-5811

smallbatchcraftmarket@gmail.com

[@smallbatchcraftmarket](#)



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

SUBJECT: Review and update City Council on the Downtown Parking Management Plan

BACKGROUND: After seven-plus years of data gathering, planning and advice from outside consultants a public Parking Forum was held January 26, 2023. City Council received an update on the forum March of 2023. City Council received a full parking update with recommendation on on May 1, 2023 from Goldsboro Downtown Development Department. Chapter 75: Parking Schedules, Section 75.01 ordinance went into effect June 5, 2023. The City Manager's Office provided a brief update on January 22, 2024.

DISCUSSION: Parking management is an ongoing task. After parking signs were installed at the end of 2023 and warning ticketing began, several updates occurred to address community concerns. The "soft rollout" was originally planned to end January 31, 2024. On January 22, 2024, City Council voted to extend the soft rollout until March 31, 2024.

We are presenting a more detailed review of previous and recent actions, timelines, and the most current data available.

RECOMMENDATION: It is recommended that City Council maintain the current parking plan. Expanding permitting options is one method to address stakeholder concerns. Monetizing parking on private lots is another option. Addressing citizen concerns, providing workable solutions and implementing changes based on objective data options is critical for successful implementation of the city's Parking Management Plan now and in the years to come.

Date: 3/13/24


Erin Fonseca, Downtown Development Department Director

Date: 3/13/24


Matthew Livingston, Interim City Manager

Downtown Parking

Erin Fonseca, Director Downtown Development

- Review of April 17, 2023 City Council presentation
- 2024 updates



Downtown Parking



- Create a system that supports business & growth downtown
- Has to support economic vitality of downtown
- Parking has to be balanced between public and private interests –(users include merchants, residents, visitors and employees)
- Parking has to be managed to balance the interests

Background past 7 years

- **History** –A parking study was executed in 2016/2017 to determine current & future parking needs and capture availability. The study also captured parking during peak times and briefly covered future enforcement/management opportunities.
- **Consultant hired to conduct a public parking forum in January 2023.** His presentation analyzed the following:
 - **Growth –has exceeded project assumptions** from the 16/17 study, which anticipated future parking demand of 593 spaces by 2026. Only 55spaces have been added.
 - Types of parking, users, and behavior –public, private, citizens, employees, residents, visitors
 - Current concerns and opportunities for improvement
 - Potential management options

Table 1. Total Parking by Type

Parking by Type	Spaces	% of Total
On-Street	680	19%
Public Off-Street	1,249	35%
Private Off-Street	1,666	46%
TOTAL	3,595	100%

Source: VHB inventory on March 24, 2016



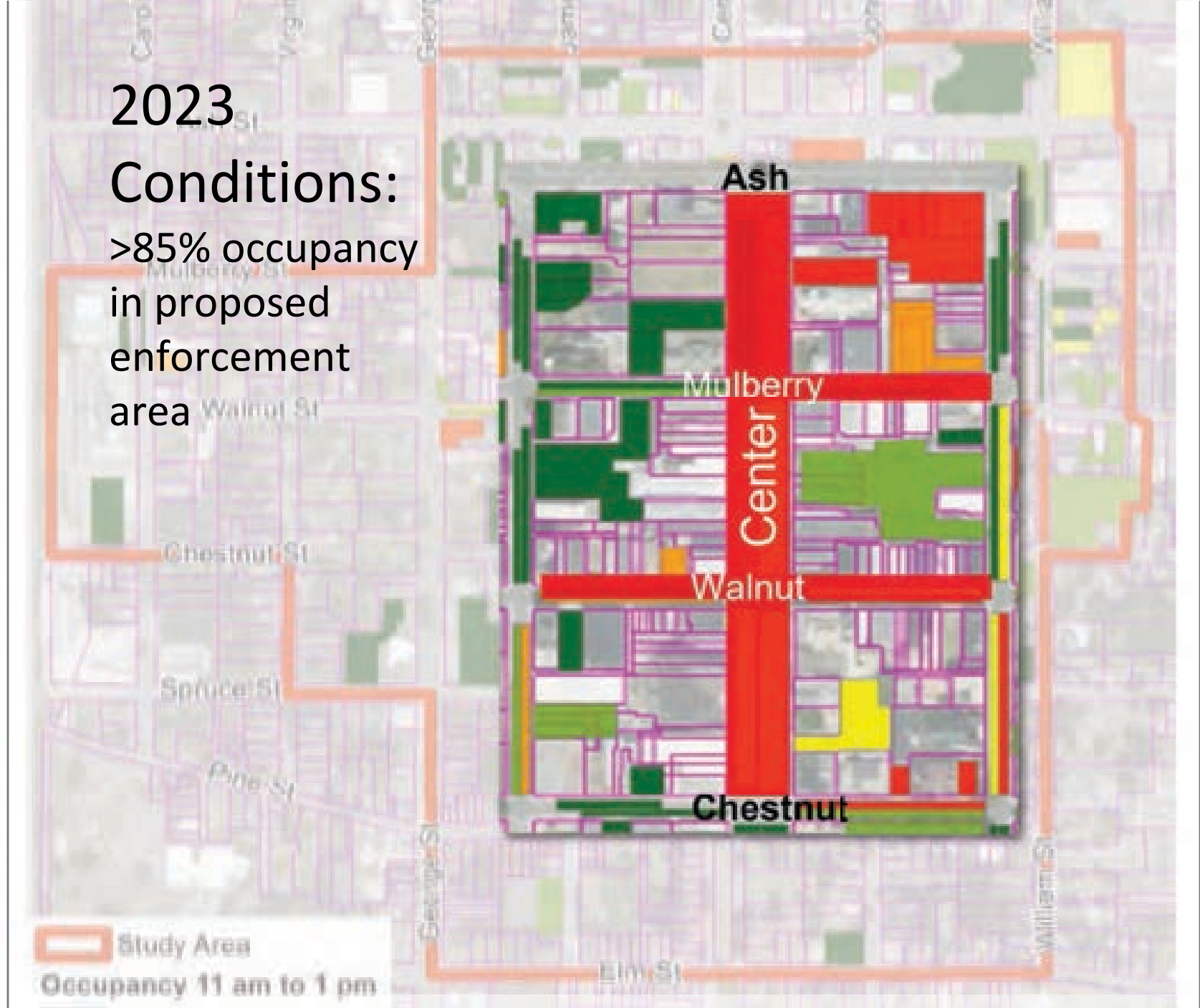
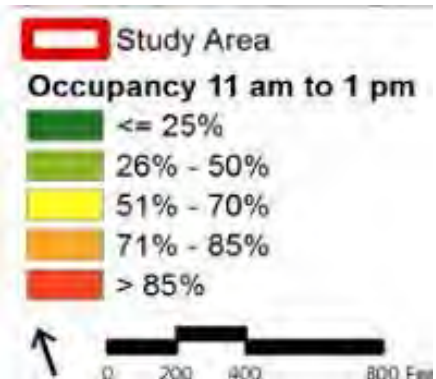
Parking Supply

Only change
in 2023:
Private off-
street has
increased by
55 spaces

2023

Conditions:

>85% occupancy
in proposed
enforcement
area



2023 Parking Management Options

Option	Cost	Resolve Parking Concerns?
Parking Garage	\$6M (200 spaces)	Quantity –Yes; Distance -No
2 Hour Parking, Mon-Sat, 8:30am –5:30pm Center Street from Ash to Chestnut Mulberry Street from John to James Walnut Street from John to James	Signage -\$4-8K Staffing – Absorbed Cost	Yes, according to parking consultant. Resolves need for turnover in key areas. Flexibility remains after business hours. <u>Not new concept.</u>
2 Hour Parking Mon-Sat 8:30am –5:30pm Walnut & Mulberry from John to James Only	Signage -\$2K Staffing – Absorbed Cost	Yes and No. Demonstrated need for turnover on Center Street not addressed, potentially exacerbated.
Postpone Enforcement	None to City	No.

Parking Recommendations

Provided by Dwight Bassett at
2023 Council Retreat



- Manage on-street customer spaces and patrol by time
- No change in parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and explain why you are patrolling for on-street parking

Options & Findings from the 1/26/2023 Public Forum

50+ Attendees → **42 voted for some type of parking management at conclusion**

Option 1

- Manage on-street customer spaces and patrol by time
- No change for parking
- Ticket cars parked for more than 2 or 3 hours
- Use courtesy tickets for first-time violators
- Develop a continuing education program and about why you are patrolling for on-street parking

VOTES
35

Option 2

- Manage on-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

VOTES
10

Option 3

- Manage on-street and off-street public parking
- Manage on-street for 2 or 3 hour time limits and ticket violators
- Set parking rate for on-street from \$.25 per hour to \$1 per hour
- Set off-street rate per day or month
- Issue residential and business decals for use in off-street lots
- Issue courtesy tickets for first time violations

VOTES **1**



Staff Recommendation in Response to Consultant & Public Forum

Reinstate Regulations & Signage

- Per City Ordinance 72.26, 2 Hour Parking 8:30AM To 5:30PM, Mon -Sat.
- Free, Timed Parking, On-Street Only
- Center Street from Ash to Chestnut
- Mulberry Street from John to James
- Walnut Street from John to James

Industry Standard Schedule and & Signage

(Add streets to City Ordinance Chapter 75 – Parking Schedule)

2 Hour Parking Zone Map – Reinstated Regulations



2-Hour On-Street Parking Recommendation

- Center Street -Ash to Chestnut
- Mulberry Street -John to James
- Walnut Street -John to James



Off Street Parking Lots (Public)



Additional Parking Data

In Response to March 2023 Meeting, the following data was collected and reviewed.

- Distance to Public Parking Lots
- Updated Use and Turnover
- Lighting in Public Parking Lots
- Merchant Feedback Via Survey

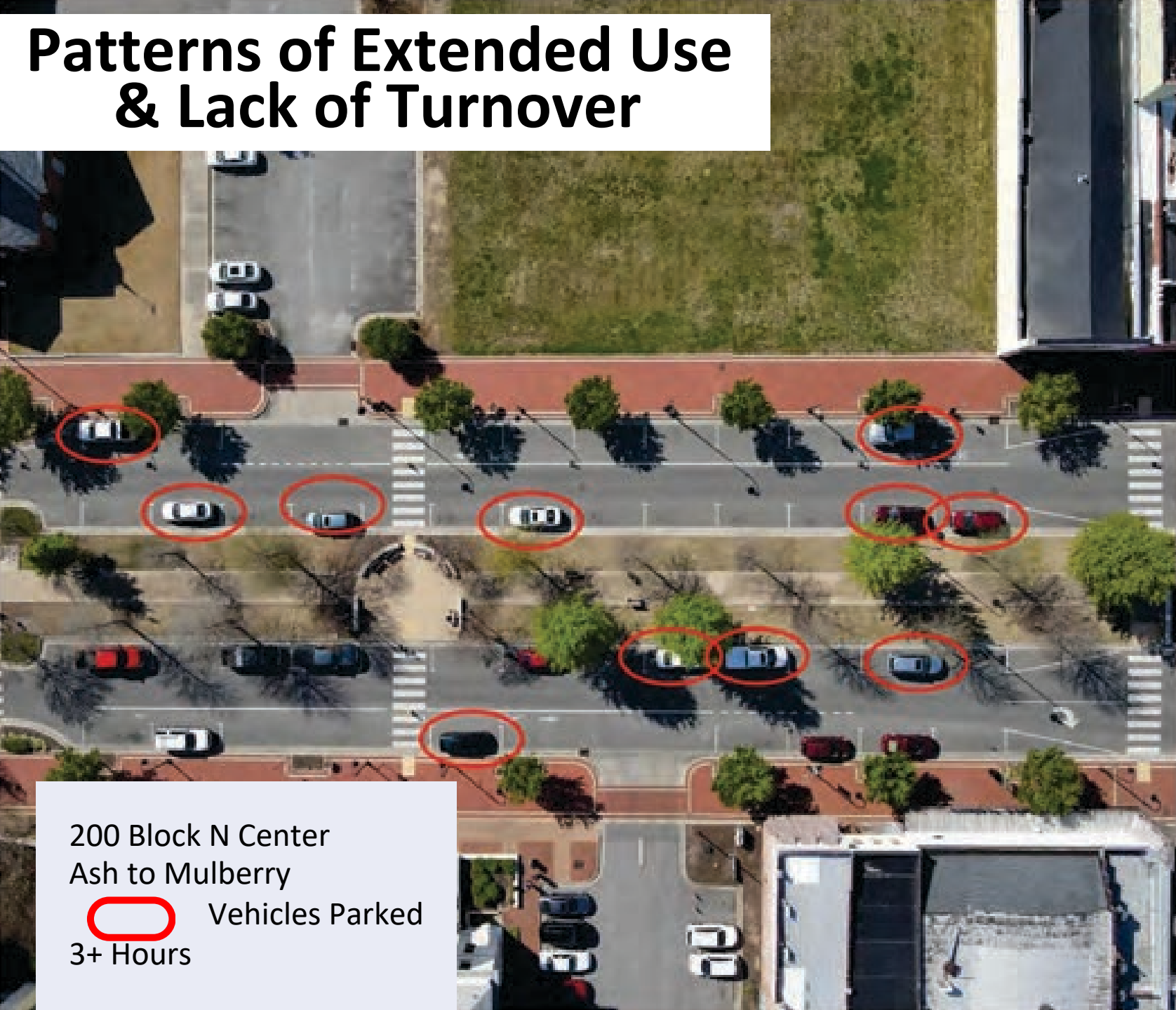


Distance to Public Lots


- Most businesses and residents within the area of proposed parking management are within 300 feet (100 yds) of a public parking lot.
- Off-Street Lots within this map include more than 1200 public parking spaces.



Patterns of Extended Use & Lack of Turnover



200 Block N Center
Ash to Mulberry

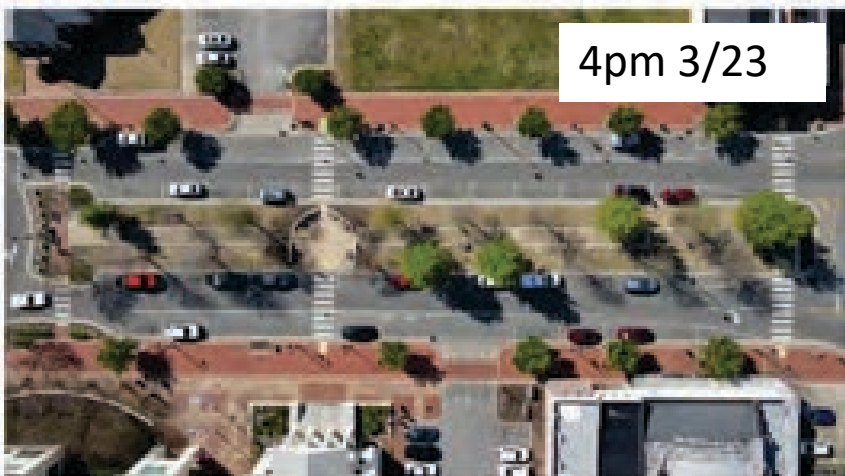
 Vehicles Parked
3+ Hours



11am 3/23



1pm 3/23

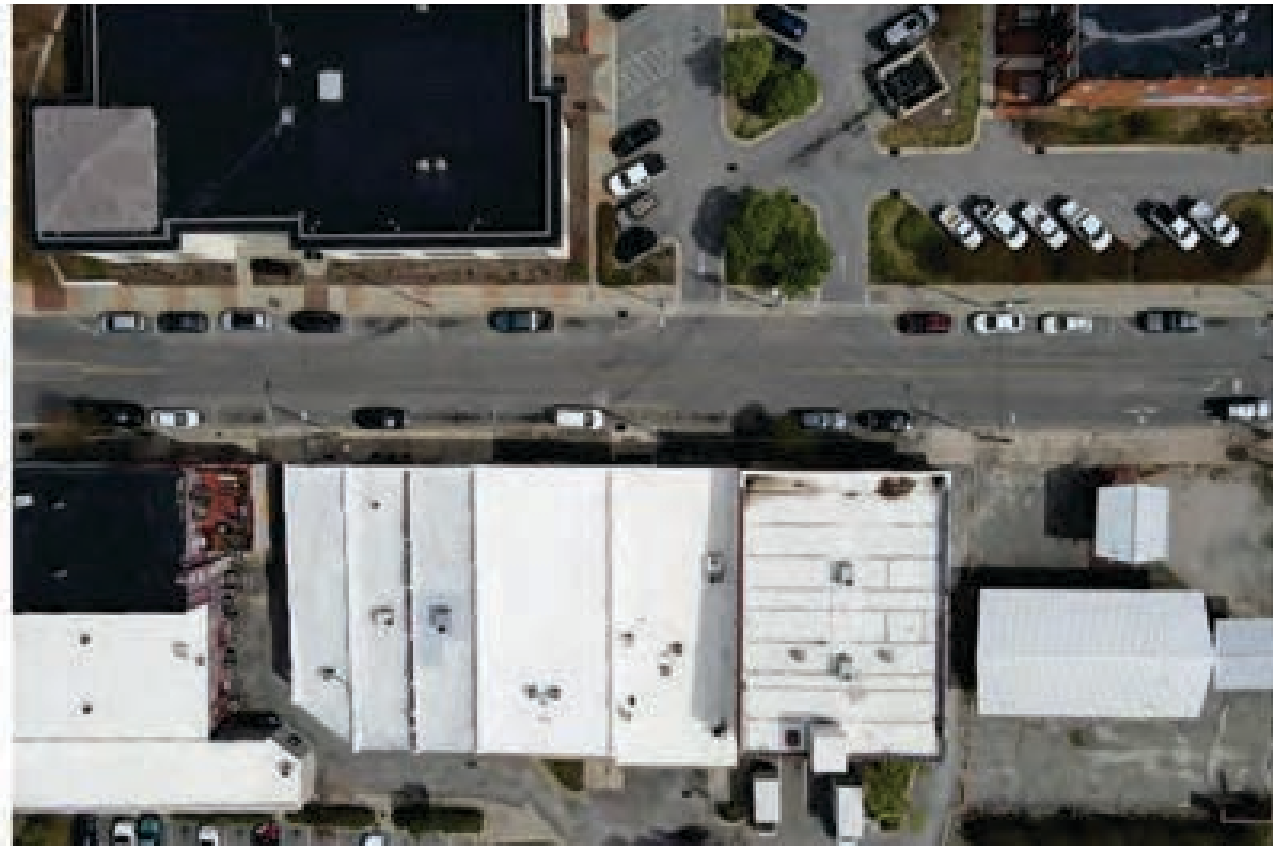


4pm 3/23

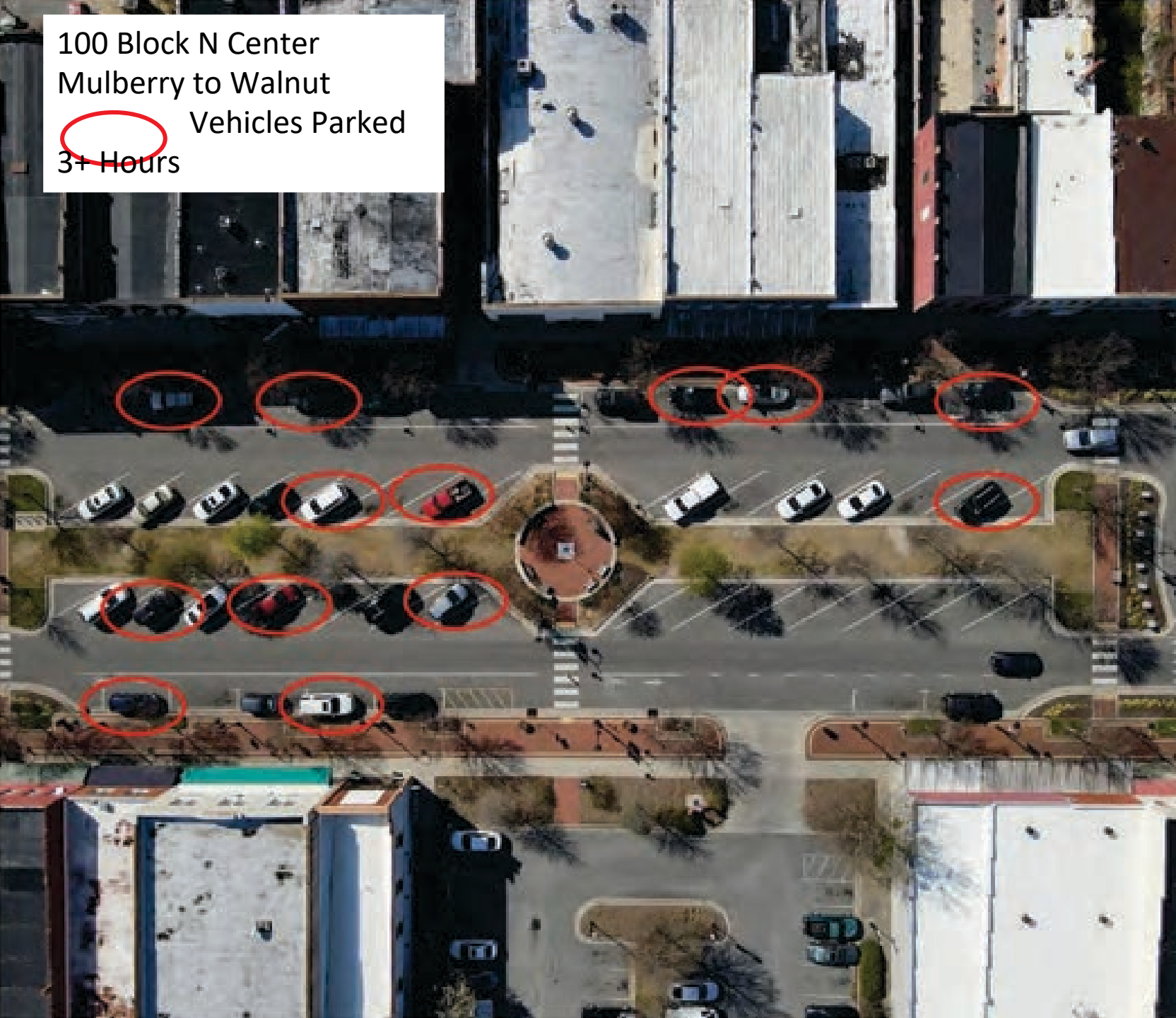
**100 Block W. Mulberry
(James to Center)
11 am 3/31**



**100 Block E. Mulberry
(Center to John)
11am 3/31**



100 Block N Center
Mulberry to Walnut
Vehicles Parked
3+ Hours



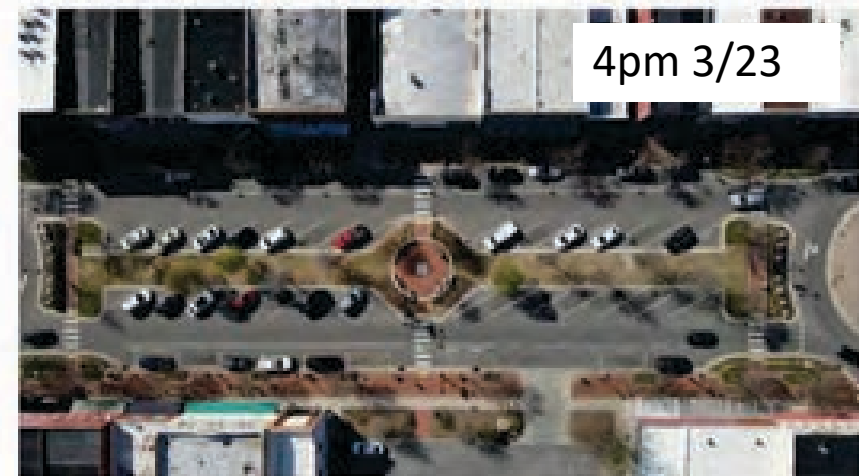
11am 3/23



1pm 3/23



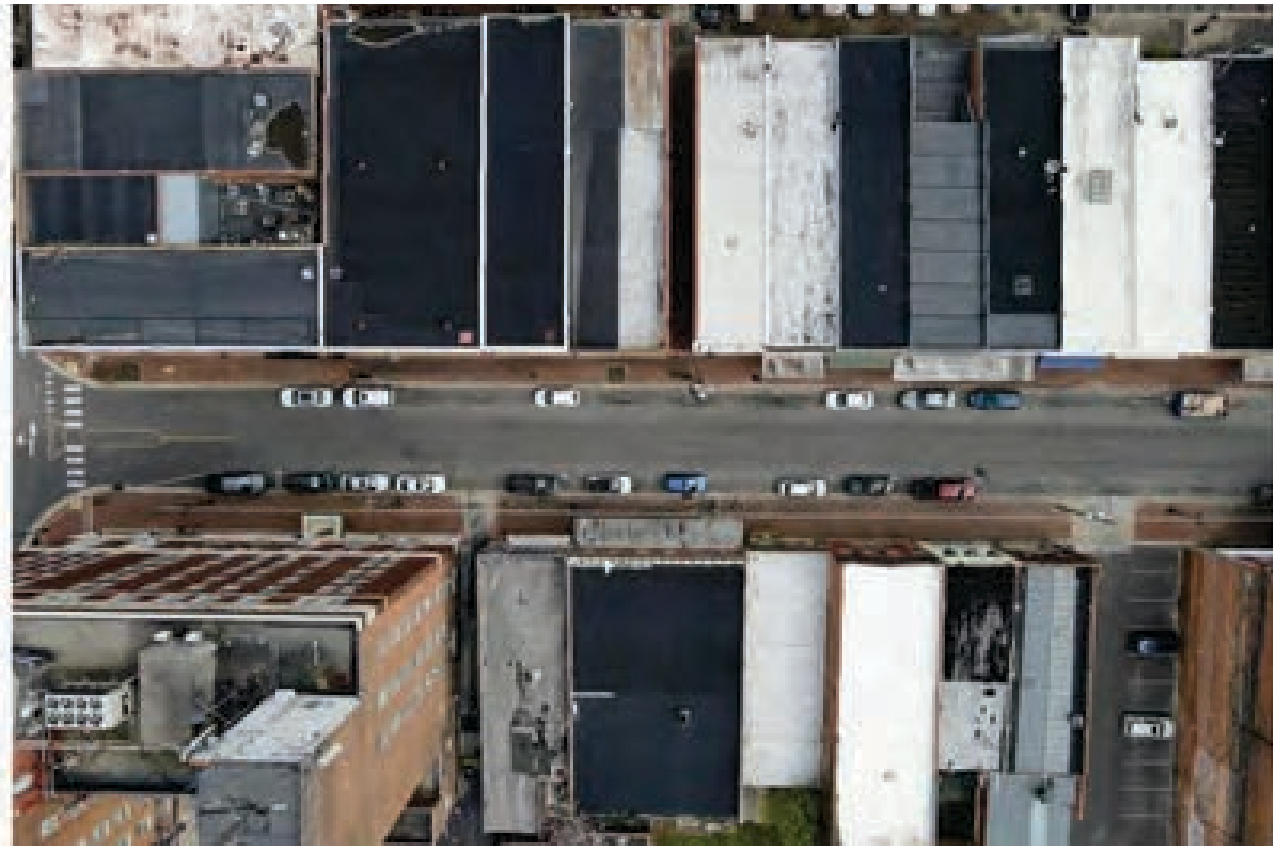
4pm 3/23



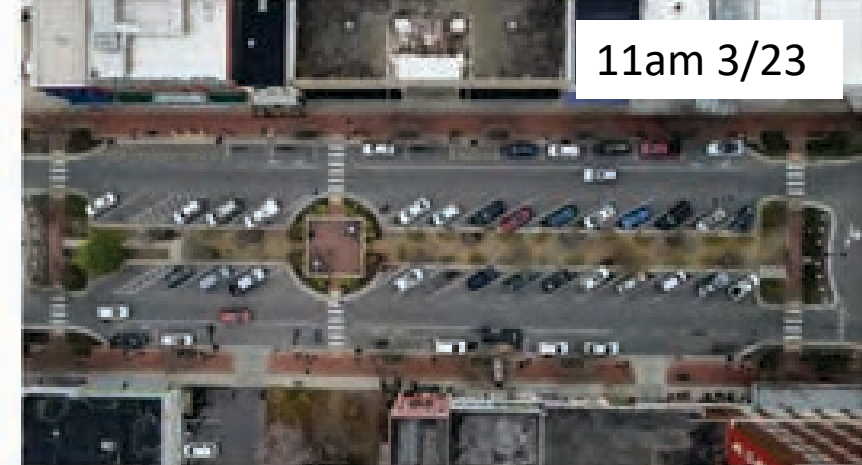
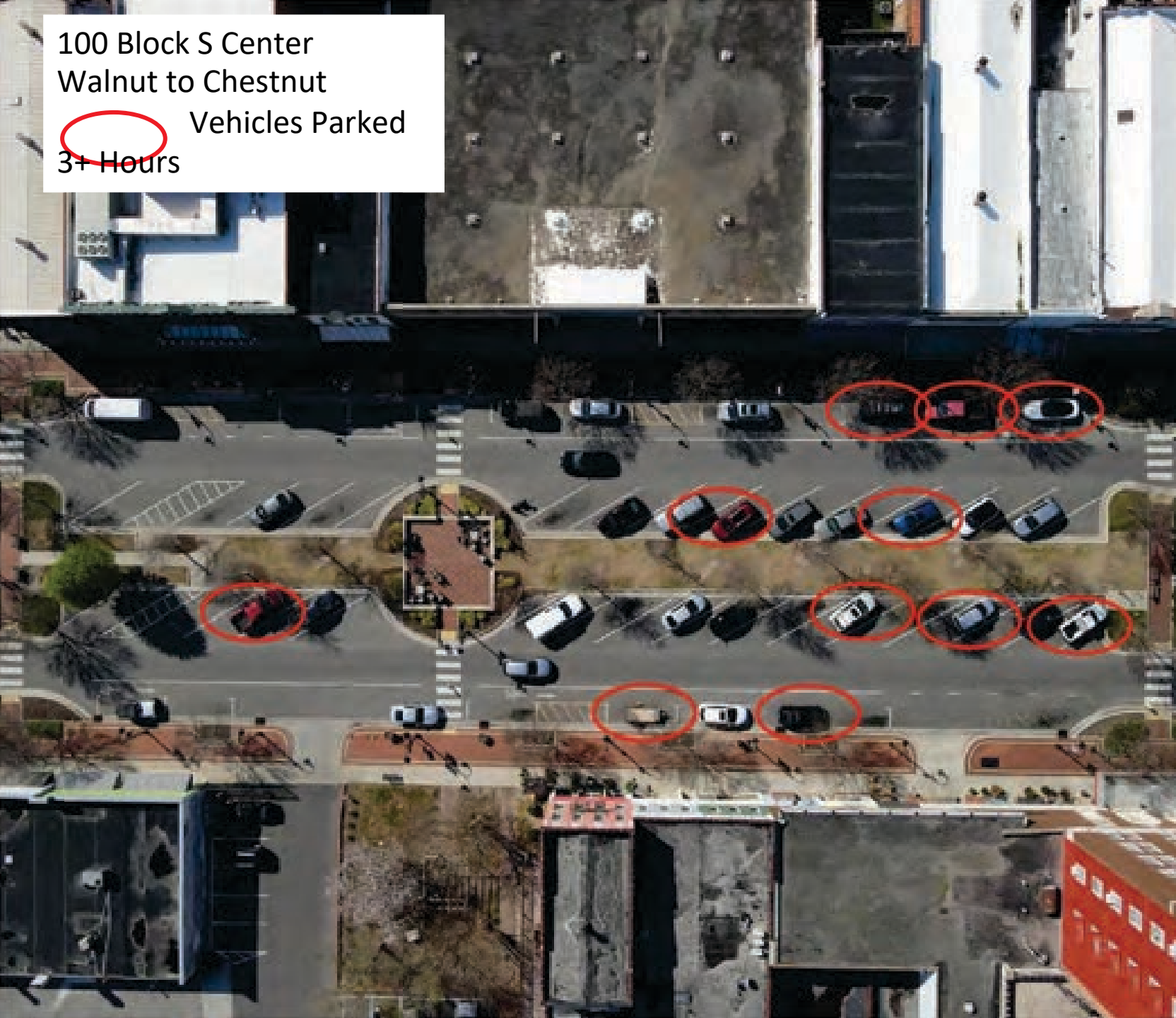
**100 Block W. Walnut
(James to Center)
11 am 3/31**



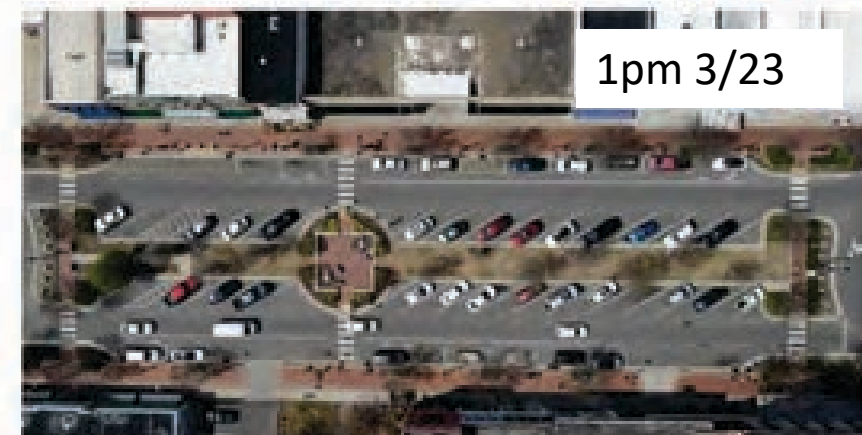
**100 Block E. Walnut
(Center to John)
11am 3/31**



100 Block S Center
Walnut to Chestnut
Vehicles Parked
3+ Hours



11am 3/23



1pm 3/23



4pm 3/23



**City Hall Lots
85% Full**



**John Street Lot
(Center to John, Near
Mulberry)
38% Full**



**Waynesborough Lot
(Across from Paramount)
48% Full**



**The View Lot
(Private) 7% Full
Residents are using
on-street parking**



**N James Lot (Private)
Entrances on James & Mulberry
13% Full**

Lighting

Safety Update

new cameras installed to cover John
Street lot

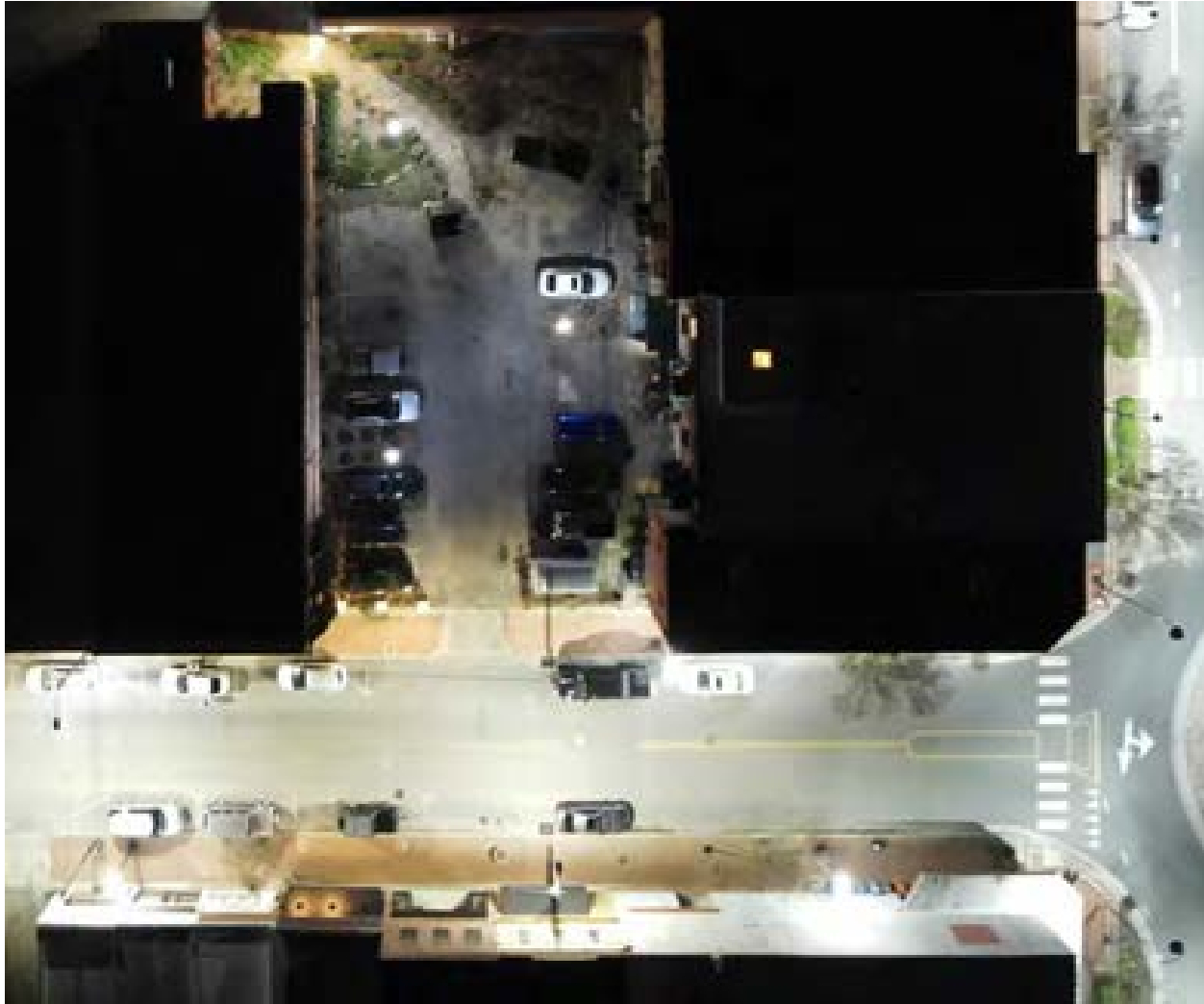


9pm 3/23
John Street Lot -Public



9pm 3/23
Waynesborough Lot -Public

Lighting



9pm 3/23
JC Penney Lot -Public



9pm 3/23
The View Lot -Private

Lighting



9pm 3/23
The View Lot -Private

Lighting Update

**Public Works has been
working to improve
lighting
in City-owned lots**

2024 Parking Management Education Updates

New interactive Google map accessible on City's Downtown Parking page



2024 Parking Management Education Updates

Updated language
on City's
Downtown Parking
page to encourage
greater use of
unrestricted Lot
parking

Downtown Parking

In an effort to address parking concerns throughout downtown Goldsboro, the City will begin enforcement of two-hour on-street parking within the managed parking zone. This area includes Center Street from Ash to Chestnut; Mulberry Street from John to James; and Walnut Street from John to James. All other streets are not included and parking will continue as before.

Please see the Goldsboro Downtown parking map below for helpful information. The color-coded margin on the left side of the map shows where the two-hour on-street parking areas are located. The public lots shown have NO TIME LIMIT. Street parking areas with NO TIME LIMIT are also displayed. If you plan to spend longer than two hours downtown, park in the NO TIME LIMIT areas so you don't have to move your vehicle. ADA/Handicap spots throughout downtown are also shown. Best of all, downtown parking listed on the map is FREE!

2024 Parking Management Updates

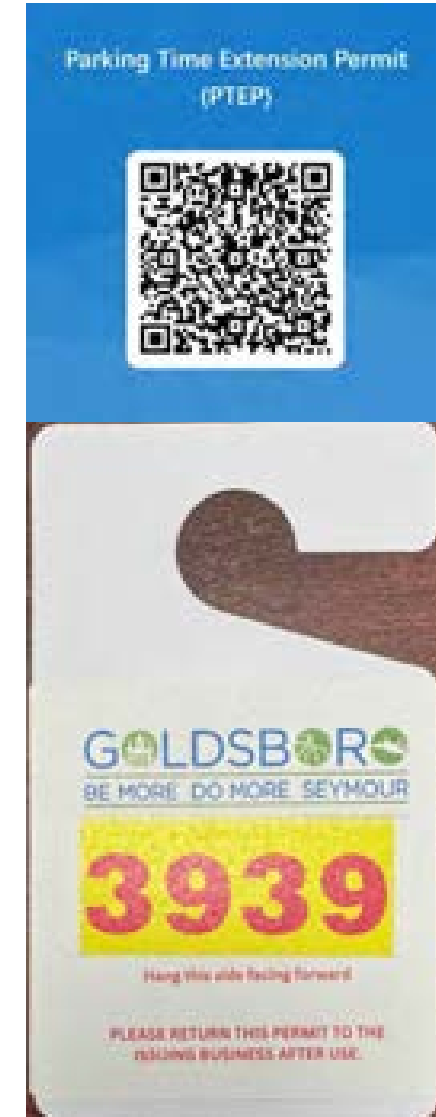
Parking Time Extension Permit (PTEP)

The City of Goldsboro implemented parking time extension placards for certain businesses who

1. have customers who **regularly require** longer than 2 hours to receive services from that business
2. complete the one page online application.

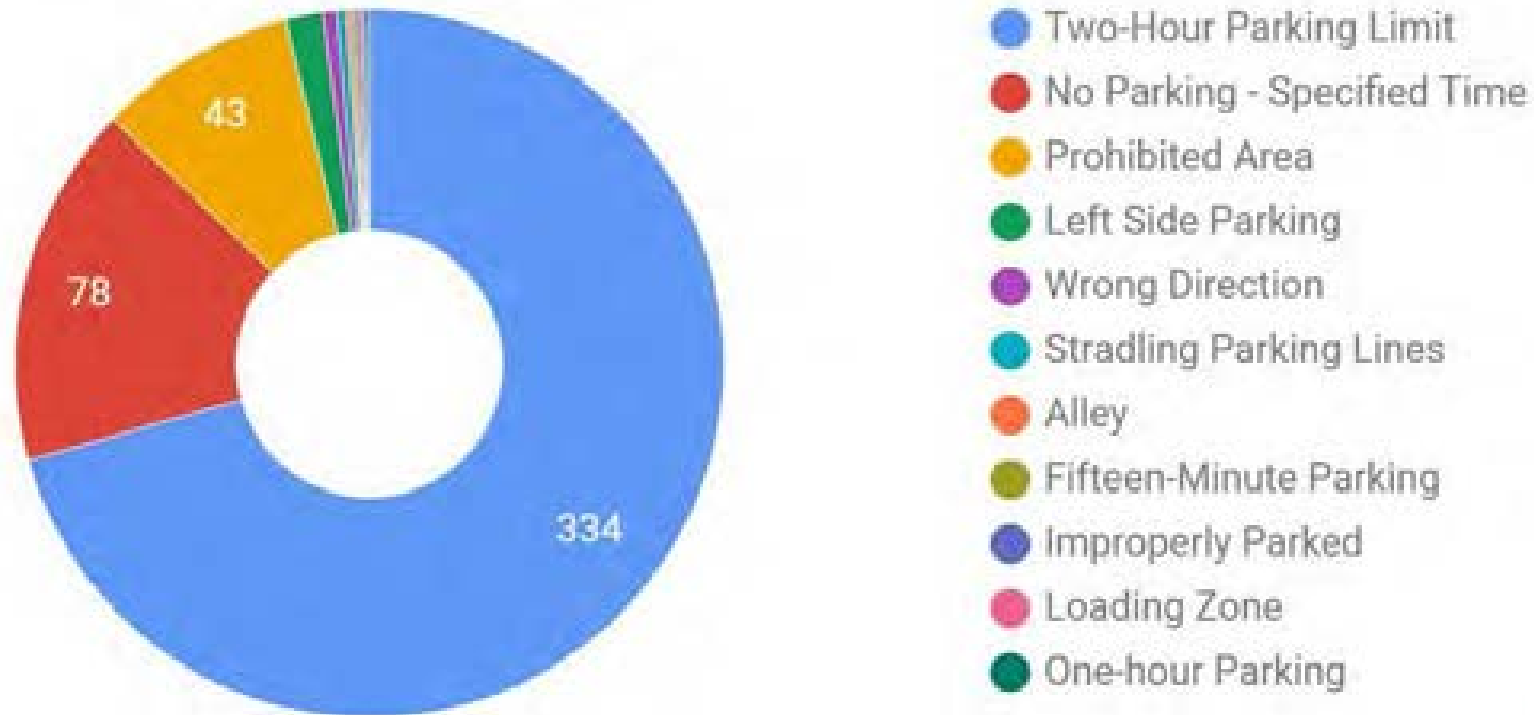
If approved the PTEP provides up to 4 hours parking time per customer possessing a permit within the 2 hour parking zones downtown. The PTEP does not provide dedicated parking spaces.

To date only 2 salon/spas have completed the PTEP application



2024 Parking Violations Update

City of Goldsboro, NC - Tickets By Violation (Year To Date)



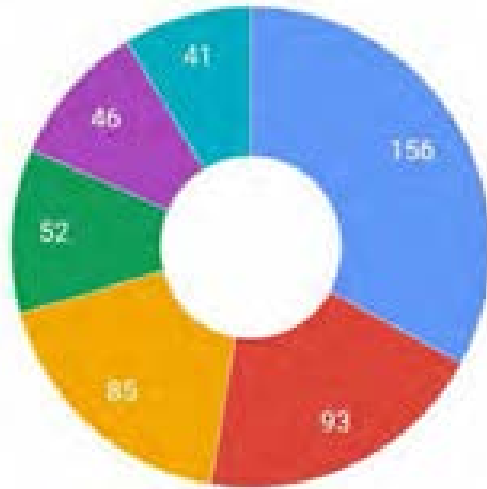
Note the trend of multiple types of parking violations

Data as of 3/11/2024, 12:00:00 AM



2024 Parking Violations Update

City of Goldsboro, NC - Tickets By Location (Year To Date)



- CENTER STREET 200 BLOCK NORTH CENTER
- CENTER STREET 100 BLOCK SOUTH CENTER
- WALNUT STREET 100 BLOCK EAST
- WALNUT STREET 100 BLOCK WEST
- CENTER STREET 100 BLOCK NORTH CENTER
- MULBERRY STREET 100 BLOCK EAST



Note the disproportional amount of parking violations at the 200 N Center block - 33% of all violations and 68% more than the next highest block at 100 S Center





Stephen K. Straus, Ph.D.
Heather A. Lee, Ph.D. SPHR.

510 Meadowmont Village Circle, #299 • Chapel Hill, NC 27517

(919) 812-0132 • skstraus@developmentalassociates.com

COVER LETTER INFORMATION:

Incorporation: As a predominantly female owned enterprise Developmental Associates is a *HUB certified* LLC (S) Corporation. We are the only local government search firm founded in North Carolina.

Lead Consultant: Stephen Straus, Ph.D.

March 9, 2024

Mayor Charles Gaylor and the Goldsboro City Council
City of Goldsboro
200 North Center Street
Goldsboro, Georgia 27530

Dear Mayor Gaylor and Goldsboro City Council:

Thank you for requesting our proposal for your City Manager process.

As you review our proposal, you will note that Developmental Associates is not a traditional "headhunting" firm. Instead, we rely on more objective, systematic, and accurate methods to recruit, screen, and evaluate candidates that we call *Talent Identification and Assessment*. A recent article citing our work was published in *Supply and Demand Chain Magazine*.

<https://mail.google.com/mail/u/0/#inbox/FMfcpxwHNVvtbGfHfHMfNCGHBPqTDnG>

In short, we provide you with much more detailed and in-depth information about the candidates than our competitors. Our mission is to enable you to make the most informed decisions possible.

We think that our objective approach to assessment will provide you with a much firmer foundation for win-win decisions than the traditional search process. As a recent example, in 2021 we helped the Savannah City Council which has dealt with significant cleavages, to come to a unanimous vote to hire their new City Manager – Jay Melder. We were able to achieve this outcome when the Council had fired two national search firms who had been unsuccessful in their efforts. <https://www.wtoc.com/2021/07/23/savannah-interim-city-manager-announces-resignation/#:~:text=SAVANNAH%2C%20Ga>. We have listed Savannah Mayor Johnson as one of our references.

Our approach has three goals with respect to recruitment, screening, and selection.

1. Recruit high quality and diverse candidates.

2. **Employ a multi-method screening approach to get you the best data on your top candidates.**
3. **Apply skill-based assessments and Emotional Intelligence testing to provide you with a comprehensive assessment that goes beyond the traditional interview-only approach.**

Goal #1: Recruit high quality and diverse candidates:

<ul style="list-style-type: none"> • We target individuals with whom we have worked directly. Having worked with many potential candidates through our consulting and training, we are well connected to leading local government candidates in the region. 	<ul style="list-style-type: none"> • We make individual contacts through social media. We maintain lists of hundreds of local government candidates that we can contact through email blasts, Facebook, and LinkedIn notices.
<ul style="list-style-type: none"> • We know how to make the best use of the most widely referenced professional journals and websites. We can enhance the information provided to those sites by relying on a comprehensive study of the position and the organization that enables us to craft attractive, realistic, and comprehensive postings. 	<ul style="list-style-type: none"> • We have established a national network through our contract with NEOGOV, the number one HR application to governments nationwide. This service enables us to provide recruitment and applicant tracking solutions on a national level.

OUTCOME: We have placed candidates with our clients from a variety of locations, such as Georgia, California, Arizona, New York, Illinois, Florida, the Carolinas, and Massachusetts.

Goal #2: Employ a multi-method screening approach to get you the best data on your top candidates:

<ul style="list-style-type: none"> • We develop a customized application that candidates must complete on-line. This application would be tailored to the specific challenges facing the City. In comparison to the traditional cover letter and resume, we are then able to match candidates with the specific needs of the City. Moreover, we are then able to make "apples-to-apples" comparisons of candidates rather than trying to piece together disparate information from resumes that are each designed differently. 	<ul style="list-style-type: none"> • We conduct intensive interviews with each of the top candidates (up to 15). We conduct these interviews using structured questions based on the needs of the City along with a detailed scoring system. The responses of each candidate are recorded and available to you for review.
<ul style="list-style-type: none"> • We also administer on-line surveys requiring short essay answers from candidates. These questions generally focus on how candidates have managed more complex challenges and provides you with an early writing sample prior to further assessment. 	

OUTCOME: Many clients tell us that they based previous selection decisions on *less* information that we provide through our screening process.

Goal #3: Apply skill-based assessments and Emotional Intelligence testing to provide you with a comprehensive assessment that goes beyond the traditional interview-only approach.

<ul style="list-style-type: none"> • Skill-based exercises are of greater validity (almost twice as accurate) than the traditional interview-driven approach. Developmental Associates designs exercises that simulate the responsibilities of the position, such as making budget presentations, developing written project plans, facilitating staff meetings, conducting performance-based role plays, and resolving HR issues with individual departments to directly observe the candidate skills that are interviews cannot elicit. 	<ul style="list-style-type: none"> • In addition to the skills-based assessments, we administer a psychological inventory called the Emotional Intelligence Inventory (EQ) 2.0 – see page 10. This inventory, which is validated for employment, provides us with information on critical skills of the candidate, such as problem solving, assertiveness, interpersonal relations, and teamwork. This inventory is administered independent of the skills exercises; in other words, the psychologist administers the EQ without knowing the other assessment results.
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OUTCOME: We provide you with the most in-depth and accurate information possible about the top candidates for this position to enable you to make the most informed decisions possible. It is essential to rely on three common and very comfortable methods as a part of the selection process: 1) reviews of resumes, 2) reference and background checks, and 3) interviews. *Nevertheless, these are the three least accurate methods for determining the true competencies of candidates and they are the key methods used by our competition!* One of many reasons for the limitations of these methods is that they rely mostly on indirect or inferential data. For example, resumes tell us what the candidate has done, but not how well he/she has performed. References rely on third-party observations that have often been shown to be unreliable and based more on familiarity than skills assessment. Interviews, when conducted in a systematic and behavioral-based fashion, can reveal certain key attributes: knowledge, verbal communication skills, and judgment (when situational questions are included). *Interviews, however, are not able to directly verify other critical skills, such as budget analysis, conflict resolution, project planning, meeting or group facilitation, leadership style, problem solving, writing, or even presentation skills. Skill assessment exercises do reveal those competencies.*

Despite the limitations of interviews, they are an essential component of any process. Any Council, as in Goldsboro, will want to interview the top 2-3 candidates emerging from our skills-based process. Other search firms only have expertise in recruitment and screening; they do not have a sophisticated approach to assessing candidates. Beware, particularly, of firms that only provide you with a stock set of interview questions.

Instead, Developmental Associates will tailor the interview questions based on two factors:

1. *What we have learned about the key challenges (in the job/organizational analysis) facing the next Goldsboro City Manager.*

2. *The strengths and weaknesses we have learned about each finalist based on our skills-assessment and Emotional Intelligence testing.*

Moreover, we would provide guidance on best practices for conducting those interviews.

As you review our proposal, you will observe that our methods do not limit your discretion, instead, they enhance the quality of information you would have at your discretion in making screening, assessment and in final interview decisions.

Finally, let me share some data with you. ***Ninety-six percent (96.4%) of the over three hundred executives we have placed are still in their position, have stayed in their position for a minimum of five years, or have been promoted to a higher-level position.***

Thank you for considering our services. We would be pleased to partner with City of Goldsboro to find an outstanding City Manager.

Sincerely,



Stephen K. Straus, Ph.D.
President - Developmental Associates, LLC

**PROPOSAL: THE CITY OF GOLDSBORO
RECRUITMENT, SCREENING, AND SELECTION PROCESS:
FOR CITY MANAGER**

March 9, 2024

<u>SECTION I: PROPOSAL CONTENTS</u>	<u>PAGES</u>
A. Scope of Services	pages 6-9
• Emotional Intelligence Factors	page 10
B. Proposed Fees for Services	page 11
 <u>SECTION II: OVERVIEW OF FIRM</u>	
C. Organization and Staffing + Conflict of Interest Statement	page 12-13
D. Qualifications and Experience	page 14
E. A New Approach to Executive Assessment	pages 14-15
F. References	pages 16-17
G. Resume of Project Leader, Dr. Stephen Straus	pages 18-21
 H. Sample Recruitment Brochure Included	

HIRE WITH CONFIDENCE PLEDGE

If Developmental Associates is responsible for recruiting and screening candidates, we guarantee that the client will find a candidate that it can hire with confidence. If the selected candidate does not continue employment for at least two years of service, Developmental Associates pledges to provide all of the services originally agreed upon with the client for no additional charge other than expenses, such as conducting additional phone interviews and administering the Emotional Intelligence Inventory (EQI) to candidates approved by the client. Developmental Associates would continue to provide these services until the client selects a candidate it can "hire with confidence". Developmental Associates does not maintain this pledge if it is not responsible for the recruitment and screening for the position, nor if the client fails to secure final interviews, background investigations and final decision within 30 days of the completion of the skills-assessment process.

The information provided herein by Developmental Associates, LLC. is proprietary and confidential, offered to the recipient solely for the purpose of evaluating its service proposal. This information should not be disclosed to anyone outside the decision-making group without the company's prior authorization.

Submitted by: Stephen K Straus, President
Company: Developmental Associates, LLC
Phone: (919) 812-0132
Email Address: skstraus@developmentalassociates.com

**A: SCOPE OF WORK
GOLDSBORO CITY MANAGER**

RECRUITMENT AND SELECTION

Scope of Services

Directions: Below are the steps identified in the proposed Scope of Services, the dates when we could complete each step. This plan includes four meetings with the Board.

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE (Required meetings in red)
<p>Step 1: Conduct job and organizational analyses to identify expectations and competencies for the position by meeting with the following groups:</p> <ul style="list-style-type: none"> ▪ The City Council ▪ City Department Heads and Leadership Teams ▪ Other groups, including the public if so desired by the Council. <p>We can connect with these groups through meetings or surveys.</p>	<ol style="list-style-type: none"> 1) Provides a foundation for defining the competencies sought in recruitment and in designing the selection process. 2) Builds stakeholder buy-in and perspective into the selection process. 3) Conducting a job analysis is essential for legal defensibility. 4) Conducting the organizational analyses identifies future challenges for a proactive City Manager. 	<p style="color: red;">Day 1</p>
<p>Step 2: Build a candidate profile and post written job advertisements in leading professional journals and websites.</p>	<ol style="list-style-type: none"> 1) Written ads for both print and online publications will typically generate the largest number of applications. 2) Posting job ads in key professional websites (DA would post ads and charge the City back for those fees, only - no administrative fee.) Developmental Associates would also develop an electronic brochure to use in our targeted recruitment. (We have included a sample electronic brochure with this proposal.) 	<p>Day 4</p>

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE
Step 3: Conduct targeted recruitment of leading candidates.	<ol style="list-style-type: none"> 1) We have direct access to several thousand local government executives across the country. We will send out a mass email to all these executives, but also make direct contact with a number of those that we think would be a particularly good fit with the City. 2) By targeting candidates and making individual contacts, Developmental Associates can supplement the candidate pool with candidates with excellent credentials. 	Through Day 35
Step 4: Conduct initial (first) level screen of candidate applications/resumes. <ul style="list-style-type: none"> ♦ A media (Google) search (mentions of candidates in the news media) of the top candidates at this stage of the screening process 	<ol style="list-style-type: none"> 1) First level screening involves a structured process for evaluating resumes and supporting documents. We require all candidates to post their applications through NEOGOV to ensure they are responding to the specific requirements of the position and not just submitting a general resume. 2) The organizational/job analysis provides the basis for developing a structured screening guide to ensure consistent application of the selection criteria to each resume. 3) Narrow the field of candidates to a number that can be screened more intensively (through the secondary screening process described below). 	Day 38 Meeting with the Board (Closed session)
Step 5: Conduct second level screening of candidates for the position. We employ two methods in the secondary screen. To ensure objectivity, a different member of our staff would conduct each method, and we keep a "firewall" between these methods. These methods are as follows: <ul style="list-style-type: none"> ▪ Telephone interviews ▪ Electronic survey questions (short essays on accomplishments) 	<ol style="list-style-type: none"> 1) Such advanced screening methods are useful when there is a large group of qualified candidates, or the City is unfamiliar with many of the candidates. 2) The screening method would be driven by the organizational/job analyses (Step 1). 3) Upon completion the Board would be ready to identify the finalists (up to 5) to participate in the final assessment process. 4) Provides detailed and uniform information to the Board to enable you to make an informed decision about which candidates proceed in the process. 	Day 50 Meeting with the Board (Closed session)

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE
Step 6: Design hiring process. <ul style="list-style-type: none"> Develop skill-based exercises, such as budget presentations, simulated meetings, and written assignments. Administer and evaluate the Emotional Intelligence Inventory 	<ol style="list-style-type: none"> The hiring process should be valid (job related) to identify the best candidates. The hiring process should provide an opportunity to assess the most critical competencies required for the position including the ability of the candidate to meet the primary challenges facing the City and the position. The hiring process should assess Emotional Intelligence (EI) as well as Cognitive Intelligence (IQ) and technical skills. 	By Day 50
Step 7: Recruit assessors to evaluate the candidates (Assessors can be identified and approved by the Board)	<ol style="list-style-type: none"> The types of assessors recruited depend upon the types of exercises the candidates would perform. Assessors might include local government managers and community members (if the Board so wishes). Assessors must complete a Statement of Confidentiality. Moreover, no single assessor will know the overall outcome of the process. That information is provided to the Board only. Assessors will be trained on how to apply behavioral-based rating systems when rating candidates. 	By Day 50
Step 8: Conduct selection exercises to evaluate the (up to 5) finalists. Analyze EQI in-depth.	<ol style="list-style-type: none"> The exercises will be assessed in a reliable, and unbiased manner. It is hallmark of Developmental Associates to ensure assessors provide objective behavioral feedback. The candidates will be sent preparatory information and given thorough explanations in advance of the process. The exercises should enable the City to assess the strengths and weaknesses of each candidate and to determine those candidates that have the skills to fill the position. 	Days 64-65
Step 9: Facilitate the debrief of assessor teams with the Board. <ul style="list-style-type: none"> Upon request, we can coordinate finalist schedule and travel arrangements. 	<ol style="list-style-type: none"> Assists the Board in processing the data on the top candidates. Provides expertise to the Board in making your evaluations and hiring decision. Upon request, DA can also kickoff the negotiations with the successful candidate. 	Day 65 Meeting with the Board (Closed session)

STEPS IN THE RECRUITMENT, SCREENING, AND SELECTION PROCESS	PURPOSE OF THE PROPOSED STEPS	TIMELINE
Step 10: Facilitate thorough background investigations	<ol style="list-style-type: none"> 1) Both legally and due to the sensitive and highly public nature of the position of City Manager, we recommend thorough reference checks and background investigation. 2) Someone outside the City should conduct the background investigation to ensure confidentiality. 3) The investigator would coordinate the investigations and report detailed findings to the Board. 	
Step 11: Provide executive coaching to the successful candidate. <ul style="list-style-type: none"> ▪ Review the challenges facing the community and organization. ▪ Analyze the results of the selection process. ▪ Analyze the findings of the EQi. ▪ Develop a plan of action. ▪ Developmental feedback can be provided to internal candidates who are not selected. 	<ol style="list-style-type: none"> 1) The assessment process and the organizational analysis provides rich information suitable for executive coaching. 2) The new City Manager will be facing exciting but formidable new challenges. He/she can benefit from professional guidance in developing a plan of action to meet those challenges successful. 3) Feedback to internal candidates not selected often helps in their personal development and acceptance of the decision. This also paves the way for greater support of the selected candidate by incumbents. 	T8D

A.1: EMOTIONAL INTELLIGENCE FACTORS*

SELF-PERCEPTION REALM

EQ-i Scale	The EI Competency Assessed by the Scale
1. Emotional Self-Awareness	<i>Ability to be aware of and understand one's feelings and their impact</i>
2. Self-Regard	<i>Ability to respect and accept one's strengths and weaknesses</i>
3. Self-Actualization	<i>Ability to improve oneself and pursue meaningful objectives</i>

SELF-EXPRESSION REALM

EQ-i Scale	The EI Competency Assessed by the Scale
4. Emotional Expression	<i>Ability to express one's feeling verbally and non-verbally</i>
5. Independence	<i>Ability to be self-directed and free of emotional dependency on others</i>
6. Assertiveness	<i>Ability to express feelings, beliefs, and thoughts in a nondestructive way</i>

INTERPERSONAL REALM

EQ-i Scale	The EI Competency Assessed by the Scale
7. Interpersonal Relationships	<i>Ability to develop and maintain mutually satisfying relationships</i>
8. Empathy	<i>Ability to recognize, understand and appreciate the feelings of others</i>
9. Social Responsibility	<i>Ability to contribute to society, one's social group, and to the welfare of others</i>

DECISION MAKING REALM

EQ-i Scale	The EI Competency Assessed by the Scale
10. Impulse Control	<i>Ability to resist or delay and impulse, drive, or temptation to act</i>
11. Reality Testing	<i>Ability to remain objective by seeing things as they really are</i>
12. Problem Solving	<i>Ability to solve problems where emotions are involved</i>

STRESS-MANAGEMENT REALM

EQ-i Scale	The EI Competency Assessed by the Scale
13. Flexibility	<i>Ability to adapt one's feeling, thinking, and behavior to change</i>
14. Stress Tolerance	<i>Ability to effectively cope with stressful or difficult situations</i>
15. Optimism	<i>Ability to remain hopeful and resilient, despite setbacks</i>

EQ-i 2.0, Multi-Health Systems (2011), All Rights Reserved

Adapted from *The EQ Edge*

Steven J. Stein, Ph.D. and Howard E. Book, M.D.

Third Edition (2011)

B: PROPOSED FEES FOR THIS PROJECT

BASIC FEE	ADDITIONAL OPTIONS (Including Maximums)
\$24,500	<ul style="list-style-type: none">• EQi- Analysis @ \$350 per candidate (up to 5)• Coaching and Feedback @ \$350 for the successful candidate
MAXIMUM TOTAL FEE: \$26,600 does not include the following: <ul style="list-style-type: none">• Additional work requested by the client but not included in this proposal would be billed at \$250 per hour.• Background @ approximately \$2250 per candidate*• Coaching for internal candidates who apply but are not selected @\$350 each.• Out-of-pocket advertising fees (typically about \$2,000).• Travel for the final interviews with Council at \$350 per day. (If requested.)	

***This fee would be paid directly to Chief Tom Younce if the client wishes to use his services. Chief Younce is not affiliated with Developmental Associates.**

With our virtual process the client would have no other fees or expenses other than the expenses of bringing the finalists on site for final interviews.

Clients are expected to process billing for payment (net 30) at the conclusion of the skills-assessment process.

Litigation support, expert witness testimony, and depositions would be billed at an hourly rate of \$250.00 per hour unless Developmental Associates is responsible for losing a grievance or legal case. In that event, there would be no charge for litigation support.

II. OVERVIEW OF FIRM

C: ORGANIZATION AND STAFFING

Steve Straus would be the lead consultant on this project. He would lead a diverse team with Heather Lee, Nathaniel Davis, and Holly Danford-Bishop. This team is diverse in race, gender, and in professional background with some of us having an academic background and others having had local government practitioner careers.

Steve Straus, Ph.D. is President and Founder of North Carolina-based Developmental Associates. He earned his Bachelors' Degree from the Wharton School of Business at the University of Pennsylvania, a Master of Public Administration from the University of North Carolina at Chapel Hill and a Ph.D. from Duke University in Political Science. Dr. Straus is a former Assistant City Manager in Southern Pines. Steve has been a long-time member and frequent presenter with the NC City and County Managers Association and ICMA. For 26 years he has taught in the Master of Public Administrative Programs at NC State University and UNC Chapel Hill and has served on the faculty at the School of Government at UNC-Chapel Hill. He has published in leading public sector journals.

Heather Lee, Ph.D. is a Partner with North Carolina-based Developmental Associates where she has worked since 2004. Heather earned an M.S. and a Ph.D. from North Carolina State University in Industrial/Organizational Psychology. Dr. Lee earned her undergraduate degree in Psychology with a minor in Social Work at Florida State University. Heather, a Certified Senior Professional in Human Resources (SPHR), is an organizational consultant specializing in the nonprofit, governmental, and educational sectors.

Heather has served as a faculty member and Manager at the NC Center for Women in Public Service as well as for the William Peace University Human Resources degree program. She is a former Vice-President for Human Resources with the NC Easter Seals Society. Heather has consulted extensively with local governments and is the co-designer of and a faculty member in the North Carolina Public Managers Program.

Nathanfel Davis is a former Police Captain who rose to the rank of Greensboro Assistant City Manager.

Holly Danford-Bishop, Ph.D. is the Operations Director for DA. Holly has worked in various capacities with DA since 2013. Holly works with employers and candidates to make sure their needs are met, questions answered, and excellent customer service is delivered on a consistent basis. She takes the lead in analyzing the qualifications of candidates during the screening processes.

Holly has her BA in Political Science, Master's in Public Administration and Ph.D. in Public Administration, all from NC State University. Holly has worked for almost 20 years in federal, state, and local government capacities. She is a US Air Force veteran and teaches State and local government as an Adjunct Professor at North Carolina State University. Her background is in Public Health and Veterans Affairs.

ROLES IN THIS PROJECT

Lead consultant: Stephen K. Straus, Ph.d.

ROLE	PERSON(S) RESPONSIBLE
Job/Organizational Analysis	Nathaniel Davis
Design of Job Ad	Heather Lee, Ph.D.
Candidate Recruitment	Nathaniel Davis, Heather Lee, and Stephen Straus
Initial Candidate Screening	Holly Danford-Bishop, Ph.D. and Heather Lee
Secondary Candidate Screening	Holly Danford-Bishop and Nathaniel Davis
Assessor Recruitment	Stephen Straus
Exercise Design	Derwick Paige and Andrea Surratt
Candidate Orientation	Stephen Straus
Assessor Training	Stephen Straus
Debrief with the City Council	Stephen Straus and Heather Lee
Initial Negotiation with Finalist	Heather Lee
Coaching of Successful Candidate	Heather Lee

CONFLICT OF INTEREST STATEMENT

We have no one on our staff who is associated with the City of Goldsboro.

D: QUALIFICATIONS AND EXPERIENCE

Our Recent Clients

Local governments are quickly recognizing the benefits of the new approach offered by Developmental Associates. During the last few years, we have either completed or are in the process of working with the following local governments and universities:

- | | |
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| <ul style="list-style-type: none">• The City of Durham, North Carolina• Wake County, North Carolina• UNC Asheville• The City of Savannah, Georgia• The City of Williamsburg, Virginia• The City of Danville, Virginia• The City of Suffolk, Virginia• The Town of Blacksburg, Virginia• The City of Statesboro, Georgia• The City of Stonecrest, Georgia• Granville County, North Carolina• Cumberland County, North Carolina• Southampton County, Virginia• The City of Greensboro, North Carolina• The City of Winston-Salem, North Carolina• The City of Fayetteville, North Carolina• The Town of Chapel Hill, North Carolina• The Town of Duck, North Carolina• The Town of Apex, North Carolina• The Town of Matthews, North Carolina• The Town of Garner, North Carolina• Durham County, North Carolina• Sampson County, North Carolina• The Town of Holly Springs, North Carolina• The Town of Wake Forest, North Carolina | <ul style="list-style-type: none">• Duke University• NC State University• East Carolina University• The Town of Wrightsville Beach, North Carolina• The Town of Morrisville, North Carolina• The Town of Zebulon, North Carolina• The Town of Waynesville, North Carolina• The University of North Carolina at Chapel Hill• UNC School for the Arts• The Town of Mills River, North Carolina• The City of Asheboro, North Carolina• The City of Isle of Palms, South Carolina• The City of Sanford, North Carolina• Cleveland County, North Carolina• Transylvania County, North Carolina• Cumberland County, North Carolina• The City of Wilson, North Carolina• The Town of Stallings, North Carolina• The University of North Carolina – Pembroke• UNC Charlotte• Edgecombe County, North Carolina• The City of Belmont, North Carolina• The Town of Butner, North Carolina• The City of Kings Mountain, North Carolina• The City of Spartanburg, South Carolina• Vance County, North Carolina• Burke County, North Carolina |
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E: A NEW APPROACH TO EXECUTIVE ASSESSMENT: TALENT IDENTIFICATION AND ASSESSMENT

Section II.B: A New Approach to Executive Assessment – Talent Identification and Assessment

These and many other clients are recognizing that Developmental Associates has developed a new, more thorough, accurate, and comprehensive model for executive processes – which we call Talent Identification and Assessment. The old “Search Model” makes three outdated assumptions as follows:

Outdated Search Model	Limitation	DA Talent Identification & Assessment Solution
Recruitment Methods: Assumes that the search firm is in close contact with top candidates nationally that will only apply for the position if contacted by the firm.	<p>This model fails to take into account the use of modern technology to recruit.</p> <p>Large national firms also tout their staff connections throughout the country claiming their consultants will share prospective candidates with one another – rather than competing with one another.</p>	Developmental Associates uses multiple recruitment methods including targeting individuals, placing ads in leading professional websites and journals, relying extensively on social media, and connecting with our national network through NEOGOV – the leading public sector technology solution for recruitment and selection in the United States. Moreover, as a “boutique” firm our consultants all work together on each project.
Candidate Screening Other search firms often posture that they know how candidates are actually performing in their current position	That is a myth. Knowing a candidate, even befriending a candidate, does not mean that the search firm can actually assess that candidate’s performance in day-to-day activities. The search firm does not directly observe critical competencies, such how effectively the candidate deals with staff, plans, organizes, or deals with conflicts.	Developmental Associates uses an extensive, multi-method screening approach that provides you with a sounder understanding of the skills and competencies of each candidate. Because this process is standardized it enables fair comparisons across candidates.
Candidate Assessment: Presumes that candidates can be evaluated comprehensively through interviews.	Interviews are a necessary component of any selection process, but they are insufficient to assess overall executive competencies. Interviews when properly constructed and conducted, at best, can only directly determine how well the candidate can communicate, his/her knowledge, and judgment. The interview is too limited to assess other essential management and leadership skills, such as writing, developing budgets, problem solving, dealing with staff, managing projects, and so on. All that can be learned from the interview about these essential skills is what the candidates say they do.	We provide intensive assessment of candidate skills that other firms do not offer before the Board begins the interview process. This skill-assessment process enables you to directly observe the skills of candidates performing a variety of executive skills, such as managing staff, budgeting, dealing with the media, making presentations, facilitating staff meetings, and so on.

F: REFERENCES

<p>Town of Chapel Hill Town Manager Chris Blue (919) 968-2743 cblue@townofchapelhill.org <i>DA has helped the Town hire several department head positions and also with succession planning. We recently work with the Town to hire Maurice Jones as Manager. We just completed a process in which we helped the Town Council hire a new Town Attorney.</i></p>	<p>The City of Spartanburg City Manager Chris Story (864) 596-2712 cstory@cityofspartanburg.org or HR Director Michelle Clyburn mclyburn@cityofspartanburg.org (864) 596-2063 <i>We partnered with the City to hire Police Chief Alonzo Thompson in 2013 and are now working with the City to hire a Fire Chief.</i></p>
<p>Wake County County Manager David Ellis David.Ellis@wakegov.com (919) 856-6160 <i>We worked with Mr. Ellis over the last twelve months to hire two Deputy Managers – the Chief Community Vitality Officer and the Chief Innovation and Information Officer as well as the Human Services Director.</i></p>	<p>Town of Apex HR Director Mary Beth Manville (919) 249-3420 marybeth.manville@apexnc.org <i>In 2021 we worked with the Town to hire Jason Armstrong, their first African American to hold that position in Apex. We have also helped hire the Assistant Town Manager, DEI Director, Water Resources Director, Deputy Police Chief, Fire Chief, Community Development Director, and Assistant Fire Chief.</i></p>
<p>City of Savannah Mayor Van Johnson MayorJohnson@savannahga.gov (912) 651-6444 HR Director Jeff Grant (912) 541-3218 jgrant01@savannahga.gov <i>We have partnered with the City of Savannah to hire their new City Manager. We also assessed candidates for Chief of Police, and helped hire its IT Director, Fire Chief, Assistant Chiefs of Police (2) and Assistant Fire Chief.</i></p>	<p>City of Danville, Virginia Manager Ken Larking klarking@danvilleva.gov (434) 799-5100 <i>DA worked with Mr. Larking to hire a Chief of Police in 2017 and a Fire Chief in 2019. We have also worked with Danville to hire an Economic Development Director, a Transit Director and a Planning Director and a Chief of Police in 2023.</i></p>
<p>City of Greensboro Deputy Manager Chris Wilson (336) 373-2002 christian.wilson@greensboro-nc.gov <i>DA has assisted in Greensboro in hiring several assistant managers, department directors and higher-level staff. We also helped hire David Parrish as an Assistant Manager and the Council valued his work enough to appoint him as Manager.</i></p>	<p>City of Fayetteville Manager Doug Hewitt dhewett@ci.fay.nc.us (910) 309-0284 <i>DA assisted Fayetteville in hiring its Police Chief, Director of Engineering and Infrastructure, and a Human Relations Director. This year we helped them hire an Assistant City Manager and Economic and Community Development Director</i></p>

<p>City of Durham Wanda Page Wanda.page@durhamnc.gov (919) 560-4222 <i>DA assisted the City in hiring a Deputy Manager. We have also helped Durham hire other department directors, including two Chiefs of Police. We also worked with the City Council last year to select their Manager, Wanda Page.</i></p>	<p>City of Statesboro, Georgia Mayor Johnathan McCollar jonathan.mccollar@statesboro.ga.gov (912) 764-5468 <i>DA worked with the City of Statesboro to hire a Chief of Police in 2016 and to hire a City Manager in 2019. We also helped the City hire a Human Resources Director in 2019.</i></p>
<p>Durham County County Manager Kim Sowell (919) 560-000 ksowell@dconc.gov <i>Also feel free to contact any of the Commissioners such as Chair Howerton whose phone is (919) 560-0026. We helped the County hire several staff including, most recently, the County Manager.</i></p>	<p>Town of Morrisville Manager Brandon Zuidema (919) 463-6150 bzuidema@townofmorrisville.org <i>DA worked with a split Council to arrive at an enthusiastic and unanimous decision to hire its City Manager – Martha Paige in 2014. We have recently assisted Morrisville in hiring a Finance Director, Chief of Police, Fire Chief and two Assistant Town Managers.</i></p>
<p>Town of Duck Mayor Don Kingston don.kingston@townofduck.com (252) 255-1234 <i>DA worked with the Town of Duck to hire its Manager Drew Havens in 2021.</i></p>	<p>Town of Southern Pines Manager Reagan Parsons (910) 692-7021 Parsons@southernpines.net <i>We have worked with Reagan to hire a number of department directors and assistant managers.</i></p>
<p>City of Lexington, NC Mayor Jason Hayes MayorHayes@lexingtonnc.gov (336) 243-2489 ext. 2990 <i>We worked with the City to hire Johnnie Taylor as Lexington City Manager. Johnnie is the first African-American Lexington City Manager.</i></p>	<p>City of Winston-Salem Mayor Allen Joines allenj@cityofws.org (336) 727-2058 <i>We recently worked with Mayor Joines and the Council to hire Pat Pate as the new City Manager. We have also worked with Winston-Salem to hire a number of department heads including two police chiefs.</i></p>

STEPHEN K. STRAUS, Ph.D.

BUSINESS ADDRESS:

510 Meadowmont Village Circle, 299

Chapel Hill, NC 27514

e-mail: skstraus@developmentalassociates.com

phone: (919) 812-0132

EDUCATION:

Ph.D. in Political Science, December 1986

- Duke University, Durham, North Carolina

Master of Public Administration, 1980

- The University of North Carolina at Chapel Hill, Chapel Hill, North Carolina
- Honors and Awards
 - Title IX Fellowship for Academic Excellence, 1980

B.S. in Economics, 1972

- The Wharton School of Business and Finance, Philadelphia, Pennsylvania

B.A. in Sociology, 1972

- The University of Pennsylvania, Philadelphia, Pennsylvania

PROFESSIONAL EXPERIENCE:

Founder and President – Developmental Associates, LLC, Chapel Hill, NC (Client List Available on Request) - [*Developmental Associates*](#) is an organizational development company specializing in nonprofit, public and educational sectors (1991 to present):

Projects include:

- Executive recruitment and selection
- Emotional intelligence assessment
- 360 assessment and coaching
- Results Based strategic planning
- Goal setting retreats for boards, managers and staff
- Team building
- Executive coaching
- Organizational development
- Training needs analysis
- Selection and promotional systems
- Performance appraisal systems
- Organizational evaluation
- Customer service
- Total Quality Management
- Assessment centers and interview panels
- Outcome-Based Performance Management Systems

Training with North Carolina state and local agencies, nonprofit organizations and private businesses (1991 to present)

Courses include:

- Supervision
- Conflict management
- Leadership
- Role of the personnel department
- Interviewing and selection
- Training and development
- Board and manager relationships
- Applied Systems Management

FACULTY APPOINTMENTS

Master of Public Administration Program, North Carolina State University, 1990 to 2015

Courses Taught:

Public Administration (PA 511): Introductory course for graduate students in public administration, including lectures and experiential learning exercises in public management, organization theory, budgeting, personnel management, and administrative behavior.

Problem Solving for Public and Not-for-Profit Managers (PA 535): This course focuses on the unique environment that managers in public and not-for-profit organizations face. Based on this environment, managers need to develop appropriate problem solving skills that are distinctive from the private sector. The course teaches students how to apply this model both strategically and in day-to-day decision making.

Team Building for Public Managers (PA 618): Course based on experiential learning techniques including special projects with public agencies. Topics include group and organizational skills, such as action research, problem solving, decision making, conflict resolution, group development, and evaluation.

Organizational Behavior (PA 617): First half of course emphasizes management functions, such as problem solving, communications, leadership, motivation, and organizational change. Second half focuses on organizational systems and organizational trends in the public sector such as TQM, service excellence, and reinventing government.

Faculty Member (1991 to present) and Administrator (1991-1993), Administrative Officers' Management Program, Sponsored by the Master of Public Administration Program and Office of Continuing Education, North Carolina State University.

- Taught courses in Management Skills to law enforcement managers from across the Southeast United States

Director, North Carolina Legislative Internship Program, Sponsored by North Carolina State University, Raleigh, NC and the North Carolina General Assembly (7/96 to present)

- Publicized program throughout the state
- Developed and implemented statewide intern selection process
- Liaison with leaders of the General Assembly over internship issues
- Faculty supervisor of internships
- Facilitated internship class

Experts in Emotional Intelligence to Develop Individuals and Organizations

Training Coordinator, Master of Public Administration Program North Carolina State University, Raleigh, NC (7/91 to present). Coordinating or conducting training: for public and nonprofit managers on the following topics:

- Developmental Supervision
- Employee Selection and Promotion
- Total Quality Management for Public Managers

Extension Assistant Professor, Master of Public Administration Program North Carolina State University, Raleigh, NC (7/91 to present).

Faculty of International City Managers Association (ICMA) University: (1992 and 2005 to present). Taught courses in New Hampshire, Tennessee, and North Carolina.

Developer and Administrator of the Assessment and Development Program for Local Government Management Excellence, Master of Public Administration Program North Carolina State University, Raleigh, NC (7/92 to 7/97).

- Designed for local government managers, assistant managers and department heads
 - Assessment of each manager's skills
 - Workshops tailored to the specific needs of each manager
 - Skills-based workshops (behavioral modeling)
 - Application to the workplace (work-based assignments)

Assistant Professor, School of Government, University of North Carolina, Chapel Hill, North Carolina (7/88 to 6/92).

- Taught management courses to local government officials
- Consulted on management and personnel issues with State of North Carolina officials, and city and county managers
- Facilitated retreats with boards and managers and with managers and their staffs
- Conducted research on local government management practices

Adjunct Professor, Department of Political Science and Public Administration, North Carolina State University, Raleigh, NC (9/83 to 7/88).

- Taught Undergraduate classes in American Government and Public Administration
- Taught Master of Public Administration Classes in Organizational Behavior and Organizational Design

Graduate Instructor, Department of Political Science, Duke University, Durham, N.C. (9/81 to 7/84)

- Teaching Assistant in American Government
- Teaching Assistant in International Relations
- Instructor in Public Administration

OTHER WORK EXPERIENCE

Account Manager, Management Improvement Corporation of America (Summer, 1981).

- Consulted with several Fortune 500 companies in developing targeted jobs programs.

Assistant City Manager, Southern Pines, North Carolina (1976-1980).

- Executive responsibility for personnel, and finance administration and a variety of related duties.

Research Coordinator, Asheville-Buncombe Community Relations Council, Asheville, North Carolina (1973-1976).

- Researched social and economic conditions in the city and county relating to discrimination in housing and employment for minorities and women.

PUBLICATIONS:

Dissertation:

Public Organizational Effectiveness and Decision-Making: An Empirical Application of the Internal Systems Approach to North Carolina Municipal Personnel Departments, Ann Arbor: University Microfilms International, 1986; 409 pages.

Articles:

James E. Swiss and Stephen K. Straus (2005). Implementing Results-Based Management in Local Government. *Popular Government*, 70(3), Spring-Summer.

Straus, Stephen (1993). Still Unresponsive After All These Years? The Intra-organizational Role of Public Personnel Departments, *Public Administration Quarterly*, 23(4), December, 385-402.

Straus, Stephen (1992). The Multiple Constituencies Activities and Standards Model (MCAS) for Evaluating Public Personnel Departments, *Review of Public Personnel Administration*, June, 55-70.

Straus, Stephen (1989). Decision Making in Personnel Departments, *Popular Government*, 55(2), Fall.

Straus, Stephen (1988). Selecting Employees Through Systematic Interviewing, *Popular Government*, 53(4), Spring.

Straus, Stephen (1987). Municipal Personnel Departments: Management Tool or Employee Advocate? *Popular Government*, 52(2), Fall.

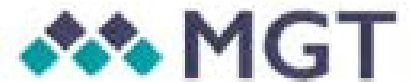
Straus, Stephen (1980). Selecting Employees Through Job Sample Tests, *Popular Government*, 55(3), Winter.

Co-authored book chapter:

Straus, Stephen and Stewart, Debra (1994). Assuring Equal Employment Opportunity in the Organization with Debra Stewart in *The Handbook of Public Personnel Administration and Labor Relations*, Jack Rabin (editor).

Proposal

MARCH 15, 2024



City Manager Recruitment Services

City of Goldsboro,
North Carolina

Submitted by:

MICHELE MORAWSKI

ASSISTANT DIRECTOR, CLIENT SERVICES

630 DUNDEE ROAD, SUITE 225

NORTHBROOK, IL 60062

224.415.3791

mmorawski@govhrusa.com

Table of Contents

COVER LETTER.....	1
FIRM PROFILE	2
SOCIAL IMPACT SOLUTIONS	3
OUR COMMITMENT	4
WHY CHOOSE MGT/GOVHR?.....	5
OUR TEAM.....	6
PROJECT APPROACH & METHODOLOGY.....	7
PROJECT UNDERSTANDING	7
PROPOSED WORK PLAN	7
PROJECT TIMELINE	11
COMMITMENT TO DIVERSITY, EQUITY & INCLUSION IN RECRUITMENTS	11
REFERENCES.....	13
COST PROPOSAL.....	14
FULL SCOPE RECRUITMENT	14
OUR GUARANTEE – FULL SCOPE RECRUITMENT.....	15
OPTIONAL SERVICES	15
APPENDIX A. CONSULTANT BIOGRAPHY.....	16
APPENDIX B. CLIENT LIST.....	18



Cover Letter



March 15, 2024

Mayor Charles P. Gaylor IV
200 North Center Street
PO Drawer A
Goldsboro, NC 27530
919-580-4362
charlesgaylor@goldsborongov

Dear Mayor Charles P. Gaylor IV,

Thank you for the opportunity to provide you with a proposal for the City Manager recruitment and selection process for the City of Goldsboro, North Carolina (City). Our proposal provides the City with firm qualifications, key experience, a detailed work plan and timeline, and associated fees to provide services that exceed expectations. We provide a tailored, personal approach to executive recruitment and selection, and can adapt to your specific requirements for the position.

We have some very exciting news to share. GovHR USA (GovHR) has recently been acquired by MGT of America Consulting, LLC (MGT). MGT is a nationally respected leader in public sector management consulting and technology services with a long track record in support of state, local, and education clients. GovHR and MGT are joining forces to take the next step in offering integrated solutions that can accelerate our most important shared goal: dramatically improving lives by *advancing and lifting up the communities we serve*.

Our consultants have worked in all areas of local government leadership including city/county management, human resources, public safety, finance, public works, parks and recreation, and utilities. This combined hands-on knowledge and experience has made MGT and GovHR proven leaders in public sector consulting.

MGT CONTACT INFORMATION

MGT HEADQUARTERS	MGT of America Consulting, LLC 4320 West Kennedy Boulevard Tampa, Florida 33609 P: 813.327.4717 www.mgtconsulting.com FEIN: 81-0890071
PROPOSAL CONTACT	Michele Morawski, Assistant Director, Client Services 630 Dundee Road, Suite 225 Northbrook, Illinois 60062 224.415.3791 mmorawski@govhrusa.com

Thank you for the opportunity to submit a proposal to the City of Goldsboro. Should you have questions on any aspect of this proposal, please contact Michele Morawski at 224.415.3791 or mmorawski@govhrusa.com.

Regards,

Patrick J. Dyer, Vice President, *Authorized to bind the firm*





Firm Profile

We impact the communities we serve – for good.

MGT began operations in 1974 as a public sector research firm. Since then, we have significantly expanded our consulting capabilities and client offerings. Today, we are a national consulting firm specializing in *assisting clients to operate more efficiently and effectively.*

MGT has acquired a keen understanding of the structures, operations, and issues facing public entities. This understanding comes from nearly 50 years of experience providing innovative yet practical solutions to public sector clients. We provide objective, creative, expert services in the areas of human capital, finance, technology, programming, and planning. We draw on the expertise of our highly qualified staff, most of whom have prior careers at city-, county-, and state-level government offices. This insider's knowledge of government operations and structure gives MGT a competitive advantage and an ability to hit the ground running from the very start of a project.



FIRM AT A GLANCE

Name: MGT of America Consulting, LLC (MGT)

Founded: 1974

Locations: Headquarters in Tampa, Florida; branch offices nationwide

Staff: 600+ consultants across the country

Structure: Privately held and client-driven

Cooperative Contracts:

Allied States Cooperative (ASC) #23-7449

The Interlocal Purchasing System (TIPS)
#220601

Lines of Business: Government Consulting; Education and Financial Solutions; Diversity and Inclusion; Human Capital; Cybersecurity and Technology

MGT has successfully worked with clients on more than 30,000 projects to help them adapt to change while maintaining the vision and direction towards their short- and long-term goals. With the recent combination of GovHR, our firm includes more than 600 professionals and administrative staff to support our clients' success. MGT's corporate office is in Tampa, Florida, with additional offices around the country as shown below.

NATIONAL FIRM LOCAL FOCUS

Alabama
Birmingham

Arizona
Phoenix

California
Sacramento
Riverside
Carlsbad

Florida
Tampa HQ

Georgia
Savannah
Atlanta
Albany

Illinois
Chicago Metro

Indiana
Gary

Michigan
Ann Arbor

New York
NYC

North Carolina
Raleigh

South Carolina
Columbia

Tennessee
Nashville

Texas
Dallas
Austin
San Antonio
Houston

Utah
Salt Lake City

Virginia
Richmond

Washington, D.C.



Social Impact Solutions

The MGT Social Impact Solutions team has an impressive track record of providing *customized solutions, objective research, creative recommendations, and quality products* that respond to each client's unique needs and time requirements. GovHR is now a part of MGT's Social Impact Solutions Team.

GovHR USA

GovHR was originally formed as Voorhees Associates in 2009, changed its name to GovHR USA in 2013, and joined MGT *(the nation's leading social impact firm)* in 2023. GovHR provides public management consulting services to local government clients and other public-sector entities across the country. GovHR offers customized executive recruitment services, management studies, and consulting projects for local government and organizations who work with local government. Additionally, GovHR's GovTempsUSA division provides interim staffing solutions to keep operations moving during the recruitment process.

GovHR's consultants are experienced executive recruiters who have conducted over 1,250 recruitments working with cities, counties, special districts, and other governmental entities of all sizes throughout the country. They have held leadership positions within local government, giving them an understanding of the complexities and challenges facing today's public sector leaders.

GOVHR'S LEADERSHIP



Heidi Voorhees
(847) 380-3240

HVoorhees@GovHRusa.com

Ms. Voorhees has conducted more than 400 recruitments in her management consulting career, with many of her clients being repeat clients, attesting to the high quality of work performed for them. In addition to her 22 years of executive recruitment and management consulting experience, Ms. Voorhees has 19 years of local government leadership and management service, including ten years as Village Manager for the Village of Wilmette, Illinois.



Joellen Cademartori
(847) 380-3236

JCademartori@GovHRusa.com

Ms. Cademartori is a seasoned manager, with expertise in public sector human resources management. She has held positions from Human Resources Director and Administrative Services Director to Assistant Town Manager and Assistant County Manager. Ms. Cademartori has worked in forms of government ranging from Open Town Meeting to Council-Manager and has supervised all municipal and county departments ranging from Public Safety and Public Works to Mental Health and Social Services.

Our Commitment

MGT embraces the most complex challenges with deep commitment, agility, and local expertise to make a measurable and profound social impact. Simply stated, our promise is:

We improve lives by advancing and lifting up your community.

This purpose reflects the company's strong social conscience and service ethic that forms the core of the MGT "Why." MGT models this philosophy by systematically seeking out the highest-impact projects and relationships, encouraging community involvement, and investing in a collaborative and rewarding world-class work environment for employees.

Impacting Communities. For Good.



Defined by Our Impact

We understand the goals of the City of Goldsboro, North Carolina and how this search process will ensure a diverse pool of highly qualified candidates for the City.

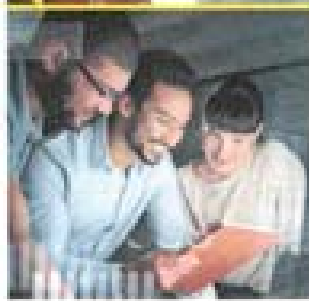
The MGT team empowers organizations to enhance their teams through innovations in people, processes, and technology to *lift and strengthen their human resources solutions.*

Part of our success is based upon our *promise to be flexible and responsive.* We are acutely aware of the political, economic, social, and technological factors that impact today's public sector clients. MGT is structured into several primary consulting divisions to support these needs. We are pleased to have the Government Consulting Experts within the MGT Social Impact Solutions Group responsible for leading the completion of this project.



Social Impact Solutions

Our Social Impact Solutions team combines Financial Solutions, Education Solutions, Human Capital, Government Consulting, and Diversity, Equity, and Inclusion (DEI) to provide an integrated team with subject matter expertise and the financial acumen to help municipalities, government agencies, schools, districts, state agencies, and colleges and universities perform at their best and thrive.



Technology Solutions

Our Technology Solutions business supports state, local, education, and private companies as they seek to improve and protect their network infrastructure and data for greater resiliency. We offer world-class IT infrastructure management, cyber security, and strategic IT professional staffing.

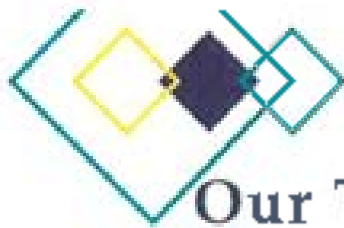
Why Choose MGT/GovHR?

- ✓ **Unparalleled Expertise and Level of Service.** With executive recruitment experience in 44 states, and in communities ranging in population from 1,000 to 3,000,000, we are a leader in the field of local government recruitment and selection. More than 40% of our clients are repeat clients, and 94% of surveys show our overall performance rating as *Outstanding* – indicating a plan to use our services and/or highly recommend us in the future.
- ✓ **Delivering the Best.** We conduct comprehensive *due diligence* on candidates. Our state-of-the-art process includes extensive use of social media for candidate outreach and video interviews with potential finalist candidates, ensuring successful recruitment for the City. We will provide important information to potential candidates by developing a high quality, thorough Recruitment Brochure reflecting the knowledge we will have about your community and your organization. Before we recommend a candidate to you, we ask *probing questions* that will verify their expertise during video interviews, reference calls, and news and social media searches.
- ✓ **A Partner from Start to Finish.** We are your partners in this important process. We welcome you to review all the resumes we receive, and we will share our honest assessment of the candidates. Our goal is your complete satisfaction. We can strategize with you on a variety of approaches for meeting your recruiting needs, including evaluation of internal candidates, identification of non-traditional candidates who meet your recruitment requirements, succession planning, and mentoring options. We are committed to working with you until you find the candidate that is the best fit for your position.
- ✓ **Services for Any Budget and Any Search.** We strive to meet the specific needs of our clients by offering several options for recruitment services to meet your budget. Our services range from Full Executive Recruitments to Virtual Recruitments and even simply Professional Outreach for those who want to reach a broader network. In the following proposal, we have provided the scope we believe best fits your needs.



"We were very impressed by how efficient they worked, their methodology, their insight, and their professionalism."

I would highly recommend MGT and hope to do business with them again for our next study."



Our Team

The success of a consulting engagement is founded on the qualifications of the project team and the way in which it is structured and managed.

MGT employs a team of professionals with backgrounds in local government and the not-for-profit sector. With the City's staffing needs in mind and due to the significance of this recruitment, we have assigned our highly knowledgeable and experienced consultant, Layne Bailey. He will act as your project manager and primary point of contact for this project. His biography is attached as **Appendix A**.

Project Manager & Main Point of Contact



LANE BAILEY

Senior Vice President

847-380-3240 x140

lbailey@govhrusa.com

Proposal Inquiries



MICHELE MORAWSKI

Assistant Director

Client Services

224.415.3791

MMorawski@GovHRusa.com



Project Approach & Methodology

A detailed plan specifically designed for you.

Project Understanding

A typical recruitment and selection process takes approximately 175 hours to conduct. At least 50 hours of this time is administrative, including advertisement placement, reference interviews, and due diligence on candidates. We believe our experience and ability to professionally administer your recruitment will provide you with a diverse pool of highly qualified candidates for your position search.

Our clients are informed of the progress of their recruitment throughout the entire process. We are always available by mobile phone or email should you have a question or need information about the recruitment.



MGT: EXPERTS IN RECRUITING

"The coordination by the consultant helped to alleviate the workload of internal staff. Consultant was willing to customize the process based on the City's needs."

MGT Client Satisfaction Components



Proposed Work Plan

PHASE 1 POSITION ASSESSMENT, POSITION ANNOUNCEMENT, & BROCHURE

Activities

MGT treats each executive recruitment as a transparent partnership with our client. We believe in engaging with stakeholders early in each recruitment process to fully understand the challenges and opportunities inherent in the position. Understanding the organizational culture is critical to successful recruitment. We gain this insight and information through meetings (one on one and in small groups),

surveys, and a review of relevant information. This information is reflected in a polished marketing piece that showcases the organization and the area it serves.

INFORMATION GATHERING

- One-on-one or group interviews with stakeholders identified by the City.
- Community forums (in-person or via video) can be used to gather input and feedback.
- Surveys can be used for department personnel and/or the community to gather feedback.
- Conversations/interviews with department heads.

A combination of the items listed above can be used to fully understand community and organizational needs and expectations for the position (this proposal includes 12 hours of meetings – additional meetings can be added for a fee of \$150/hour plus actual expenses if incurred). One organizational survey is included. A Community Survey can be conducted for \$2,500. Community Forums are conducted as an optional service.

Development of a **POSITION ANNOUNCEMENT** to be placed on websites and social media.

Development of a thorough **RECRUITMENT BROCHURE** for City review and approval.

Agreement on a detailed **RECRUITMENT TIMETABLE** – a typical recruitment takes between 90 to 120 days from the time you sign the contract to the appointment of the finalist candidate.

PHASE 2 ADVERTISING, CANDIDATE RECRUITMENT, & OUTREACH

Activities

We make extensive use of social media as well as traditional outreach methods to ensure a diverse and highly qualified pool of candidates. Our website is well known in the local government industry – we typically have 17,000+ visits monthly to our website and career center. Additionally, our weekly jobs listings are sent to over 8,000 subscribers.

Phase 2 will include the following:

- MGT consultants will personally identify and contact potential candidates.
- Develop a database of potential candidates from across the country unique to the position and to the City, focusing on:
 - Leadership and management skills.
 - Size of organization.
 - Experience in addressing challenges and opportunities also outlined in Phase 1.
 - The database will range from several hundred to thousands of names. An email campaign will be sent to each potential candidate.
- Placement of the Position Announcement:
 - Public sector online Career Centers.
 - Social media: LinkedIn (posted on MGT Executives LinkedIn news feeds to reach over 50,000 connections), Facebook, and Instagram.
 - MGT will provide the City with a list of advertising options for approval.

PHASE 3 CANDIDATE EVALUATION & SCREENING

Activities

Phase 3 will include the following steps:

- Review and evaluation of candidates' credentials with consideration to the criteria outlined in the Recruitment Brochure.
- Candidates will be narrowed down to those that meet the qualification criteria.
- Candidate evaluation process:
 - Completion of a questionnaire explaining prior work experience.
 - Live Video Interview (45 minutes to 1 hour) conducted by consultant with each finalist candidate.
 - References provided by the candidate are contacted.
 - Internet/Social Media search conducted on each finalist candidate.

All resumes will be acknowledged and inquiries from candidates will be personally handled by MGT, ensuring the City's process is professional and well regarded by all who participate.

PHASE 4 PRESENTATION OF RECOMMENDED CANDIDATES

Activities

Phase 4 will include the following steps:

- MGT will prepare a Recruitment Report presenting the credentials of those candidates most qualified for the position.
- MGT will provide an electronic recruitment portfolio which contains the candidates' materials along with a "mini" resume for each candidate so that credentials are presented in a uniform way.
- The City will receive a log of all applicants and may review resumes if requested.
- Report will arrive in advance of the Recruitment Report Presentation.

MGT will meet with the City to review the recruitment report and provide additional information on the candidates.

PHASE 5 INTERVIEWING PROCESS & BACKGROUND SCREENING

Activities

Phase 5 will include MGT completing the following steps:

- Develop the first and second round interview questions for City review and comment.
- Coordinate candidate travel and accommodations.

PROJECT APPROACH & METHODOLOGY

- ▶ Provide City with an electronic file that includes:
 - Candidates' credentials.
 - Set of questions with room for interviewers to make notes.
 - Evaluation sheets to assist interviewers in assessing the candidate's skills and abilities.

Background screening will be conducted along with additional references contacted:

MGT BACKGROUND SCREENING

- | | |
|--|---|
| ✓ Social Security Trace & Verification | ✓ County/Statewide Criminal |
| ✓ US Federal Criminal Search | ✓ Civil Search |
| ✓ Enhanced Verified National Criminal | ✓ Bankruptcy, Leases, and Judgements |
| – National Sex Offender Registry | ✓ Motor Vehicle Record |
| – Most Wanted Lists: Federal Bureau of Investigation (FBI), Drug Enforcement Agency (DEA), Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF), Interpol | ✓ Education Verification – All Degrees Earned |
| – Office of Foreign Assets Control (OFAC) Terrorist Database Search | Optional: Credit Report – Transunion with score (based on position and state laws) |
| – Office of the Inspector General (OIG), General Services Administration (GSA), System for Award Management (SAM), Food and Drug Administration (FDA) | Optional: |
| – All felonies and misdemeanors reported to the National Database | – Professional License Verification |
| | – Drug Screen |
| | – Employment Verification |

MGT will work with you to develop an interview schedule for the candidates and coordinate travel and accommodations. MGT consultants will be present for all the interviews, serving as a resource and facilitator.

MGT will coordinate a 2-Step Interview process. The first-round interviews will include four to five candidates. The second-round interviews will include two or three candidates. MGT will supply interview questions and an evaluation form.

In addition to a structured interview, the schedule can incorporate:

- ♦ Tour of City facilities.
- ♦ Interviews with senior staff.

PHASE 6 APPOINTMENT OF CANDIDATE

Activities

- MGT will assist you as much as requested with the salary and benefit negotiations and drafting of an employment agreement, if appropriate.
- MGT will notify all applicants of the final appointment, providing professional background information on the successful candidate.

Project Timeline

Based on our experience in conducting similar projects, we anticipate the proposed project can be completed within 14 weeks of project initiation as illustrated in Exhibit 1.

Exhibit 1. Proposed Schedule

WORK PLAN TASKS	WEEK													
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
Phase 1: Position Assessment; Position Announcement, & Brochure														
Phase 2: Advertising, Candidate Recruitment, & Outreach														
Phase 3: Candidate Evaluation & Screening														
Phase 4: Presentation of Recommended Candidates														
Phase 5: Interviewing Process & Background Screening														
Phase 6: Appointment of Candidate														

Commitment to Diversity, Equity, & Inclusion in Recruitments

MGT is a leader in diversity, equity, and inclusion (DEI) consulting services, strategic planning, and organization transformation. MGT's experience working in diverse communities across the United States and working with organizations seeking to change organization culture is critical to the success of all our projects. We have a track record of building awareness, solutions, and direction for systemic change by generating transformative ideas and solutions, information, and practices into operational strategies, which help us stand out in all our projects.

MGT is also one of the original and premier disparity research firms in the country. Disparity studies were the first instance of bringing principles of diversity, equity, and inclusion into the public sector, through the procurement process, and since 1990, MGT has conducted more than 230 public sector disparity studies. These studies are designed to improve procurement departments, promote and advance equity, and improve economic outcomes for diverse communities that have been historically marginalized by analyzing policies, practices, and programs to increase the utilization of minority- and women-owned businesses. Clients that have conducted a disparity study are in the unique position to increase and improve systematic equity through procurement and contracting, which can ultimately promote economic empowerment by creating strong business and employment pipelines in communities of color.

MGT's GovHR also has a long-standing commitment to DEI. Since the firm's inception they have supported, with their time and financial resources, organizations that advance underrepresented populations in local government. These include the National Forum for Black Public Administrators, the Local Government Hispanic Network, The League of Women in Government, and CivicPride. Our Team Members have moderated and spoken on DEI topics at the International City and County Management Association conference and state conferences. Our employees and consultants have undergone Implicit Bias Training, and we are frequent speakers on incorporating equity and inclusion into all levels of local

government. Additionally, we provide a list of DEI resources on the homepage of the website at GovHRusa.com.

MGT's GovHR has formally partnered with the National Forum for Black Public Administrators' consulting arm, i4x, and in several recruitment and selection processes throughout the country including Toledo, OH; Fort Collins, CO; Ann Arbor, MI; Oakland, MI; and Arlington, TX. Our partnership reflects our mutual commitment to advancing DEI values and increasing the diversity of local government leaders at the highest levels of local government organizations.

MGT/GovHR's Recommendations to RECRUIT and Retain Top Talent

RESPONSIVE: ROLL OUT THE WELCOME MAT! Candidates may struggle with relocating for a new position as well as being concerned about the "fit" with a new team. It is important to include costs for your top candidate(s) to travel to your location for the final interview process. Our team will work with you to create a welcoming, informative experience for both you and the candidate(s).

ENCOURAGING: Employee development is a must-have in today's market. Candidates appreciate their employer investing in them as much as they are investing themselves in the job. Consider "up and coming" candidates who may lack one or two preferred skills and assign a mentor or invest in a course to encourage their professional development. A mentor/training program will also help establish a peer-to-peer connection and make them feel more comfortable about the transition to a new job.

COMPETITIVE: Our team will guide you in offering a competitive market rate compensation and competitive benefits package attractive to today's candidates. Competitive employers must include relocation expenses and should consider signing bonuses and temporary housing.

RESOURCEFUL: Review your job description – do you need public sector experience? Are the years' experience you list essential, or can that be preferred? Consider a more resourceful approach when reviewing candidates' experience. Carefully assess requirements such as Certified Public Accountant (CPA), Professional Engineer, and others that will limit your talent pool – consider using the word "ideally" or "preferably."

UNDERSTANDING: These past few years have, without a doubt, changed the work environment. Competitive employers have recognized this and are offering flexible/hybrid/remote work options. Those positions that offer this type of flexibility consistently receive a better candidate response rate.

INNOVATIVE: Think about what is unique and attractive about your community and organization and highlight that in your recruitment efforts. Talk about organizational culture and what your values are with respect to your employees. MGT will assist you in being as innovative as possible in your outreach.

TRANSPARENT: Some states now mandate listing salary ranges in any job advertisements or postings. More and more companies are showing at least a salary range in their postings to promote pay transparency and equity. Post the salary range you will use for hiring – it is public information. If we make it too difficult for candidates to find out the salary, they will move on to the next opportunity.



References

A leader in local government recruitment and selection.

More than one-third of the organizations served by MGT's GovHR have contracted for multiple projects; we feel repeat business is the greatest testament to our commitment to customer service and client satisfaction. We encourage you to contact any of our references to learn of our professionalism, ability to meet timelines, and the expertise of our staff.

CUMBERLAND COUNTY, NC

BRIAN HANEY, ASSISTANT COUNTY MANAGER

117 DICK STREET | FAYETTEVILLE, NC 28301

910-678-7619 | BHANEY@CO.CUMBERLAND.NC.US

MGT's GovHR provided recruitment and selection services for the following positions:

- County Manager, 2022 - Dele Lowman & Lane Bailey



SHELBY, NC

RICK HOWELL, CITY MANAGER

300 SOUTH WASHINGTON STREET | SHELBY, NC 28150

704-484-6801 | RICK.HOWELL@CITYOFSHELBY.COM

MGT's GovHR provided recruitment and selection services for the following position:

- City Attorney, 2023 - Lane Bailey



OAK RIDGE, TN

WARREN GOOCH, MAYOR

200 SOUTH TULANE AVENUE | OAK RIDGE, TN 37830

855-220-5134 | WGOOCH@OAKRIDGETN.GOV

MGT's GovHR provided recruitment and selection services for the following position:

- City Manager, 2022 - Lane Bailey



Cost Proposal

Defined by Impact. Driven by People.

Dedicated to the Community.

We take pride in customizing our client's needs -- and we will work with you to ensure our fees are aligned with your expectations and budget.

Full Scope Recruitment

Summary of Costs	Price
Recruitment Fee	\$21,500
Recruitment Expenses (not to exceed) Expenses include candidate due diligence efforts	\$1,500
Advertising <i>*Advertising costs over \$2,000 will be placed only with client approval. If less than \$2,000, Client is only billed for actual cost.</i>	\$2,000*
TOTAL	\$25,000*

*****Consultant travel expenses are not included in the price proposal. If the consultant is requested to travel to the client, travel costs will be estimated at time of request. Only actual expenses will be billed to the City for reimbursement.***

Possible in-person meetings could include:

- Recruitment brochure interview process
- Presentation of recommended candidates
- Interview Process

Any additional consultant visits requested by the City (beyond the three visits listed above) will be billed at \$150/hour. The additional visits may also result in an increase in the travel expenses billed.

***This fee does not include travel and accommodation for candidates interviewed.**

Payment for Fees & Services

- **1st Invoice:** Contract Award (40% of the Recruitment Fee).
- **2nd Invoice:** Presentation of Candidates (40% of the Recruitment Fee & expenses incurred to date).
- **Final Invoice:** Completion of Recruitment (20% of the Recruitment Fee plus all remaining expenses).

Payment of invoices is due within thirty (30) days of receipt.

Our Guarantee – Full Scope Recruitment

MGT is committed to assisting our clients until a candidate is appointed to the position. Therefore, no additional professional fee will be incurred if the client does not select from the initial group of recommended candidates and requests additional candidates be developed for interview consideration. If additional advertising beyond Phase I advertising is requested, the City will be billed for actual advertising charges. Reimbursable expenses may be incurred should the recruitment process require consultant travel to the City.

Upon appointment of a candidate, MGT provides the following guarantee: should the selected and appointed candidate, at the request of the City or the employee's own determination, leave the employ of the City within the first 12 months of appointment, we will, if desired, conduct one additional recruitment for the cost of expenses and announcements only. This request must be made within six months of the employee's departure.

Optional Services

The Nation's Recruitment Leader.

Having a solid plan in place is the only way to reach your long-term vision and goals, and we want to see you thrive. Our variety of services can be personalized to make the most of your strengths and give you an extra layer of support where you need it. We offer the following additional service offerings:

GOVTEMPSUSA

Need an Interim? GovTempsUSA, a division of MGT, specializes in the temporary placement of positions in local government. The firm offers short-term assignments in addition to long-term and outsourced arrangements. Our placement professionals at GovTempsUSA have typically enjoyed distinguished careers in local government and displayed a commitment to public service throughout their careers.

RECORDED ONE-WAY VIDEO INTERVIEW OF CANDIDATES

Candidates we recommend for your consideration can complete a one-way video interview with three to five questions that will be recorded and which you can review electronically at your convenience. This can occur prior to making your decision on which candidates to invite for an interview at a cost of \$100 per candidate.

LEADERSHIP/PERSONALITY TESTING

MGT has experience working with a wide variety of leadership and personality assessment tools, depending on the qualities and experiences the City is seeking in their candidates. These include but are not limited to Luminaspark, Caliper, DISC, and others. Depending on the evaluation type, selected fees can range between \$100 to \$500 per candidate.

360° EVALUATION

As a service to the City, we offer the option of providing you with a proposal for a 360° performance evaluation for the appointed position at six months into their employment. This evaluation will include seeking feedback from both elected officials and department directors, along with any other stakeholder the City feels would be relevant and beneficial. This input will be obtained on a confidential basis with comments known only to the consultant. If you are interested in this option, MGT will prepare a proposal for this service.



Appendix A. Consultant Biography

The biography of our proposed consultant is provided on the following page.



W. Lane Bailey

Senior Vice President - GovHR, within MGT's Social Impact Solutions

W. Lane Bailey has more than 30 years of experience working in local governments, serving as Manager at both the City and County level. He is a strong community and social services professional, skilled in Management, Emergency Management, Community Engagement, Policy Analysis and Transportation Planning.

W. Lane Bailey is an established manager with 32 years of local government experience, having served seven years as a County Manager and over 21 years as a municipal manager. Lane is passionate about public service, the impact it has on communities, and the difference it can make in peoples' lives. He is also a champion of developing and mentoring the next generation of local government leaders, has built relationships throughout the United States, and is widely respected in his field. Lane is also a staunch advocate of customer service and has presented on its importance in local government both nationally and internationally.



Professional Education

Master of Public Administration, Appalachian State University, NC

Bachelor of Science in Political Science, Appalachian State University, NC

Memberships and Affiliations

ICMA Southeast Regional Vice President

North Carolina City County Management Association (NCCCMA), member and past president

ICMA Credentialed Manager since 2002

NC Society of Certified Managers Public Manager of the Year, 2009 recipient

Centralina Council of Governments James D. Prosser Excellence in Government Leadership Award, 2018 recipient

2020 recipient of the John Whitehurst Service Award

American Leadership Academy graduate

Adjunct professor at Appalachian State University

Professional Background

32 Years of Local Government Leadership and Management

City Manager, Salisbury, NC 2015-2021

City Manager, Lenoir, NC 2004-2015

City Manager, King, NC 2000-2004

County Manager, Polk County, NC 1993-2000

Assistant County Manager, Polk County, NC 1992-1993

Budget Analyst, Gaston County, NC 1989-1992



Appendix B. Client List

A list of the clients we have had the pleasure of partnering with that complements the City's recruitment request is provided on the following page.

City Management Client List (2019 - Present)

State	Client	Position Title	Year	Population
Alaska	Bethel	City Manager	2019	6,500
	Bethel	City Manager	2023	6,500
	Homer	City Manager (Professional Outreach)	2019	5,300
	Seward	City Manager	2019	2,693
Arizona	Buckeye	City Manager	2021	69,744
	Kingman	City Manager	2023	34,669
California	Ancho	City Manager	2024	115,264
Colorado	Dacono	City Manager	2024	6,494
	Englewood	City Manager	2019	34,857
Connecticut	Bloomfield	Town Manager	2024	21,301
	East Hampton	Town Manager	2019	13,000
	Enfield	Town Manager	2022	45,246
	Granby	Town Manager	2023	11,375
	Manchester	General Manager	2021	59,710
	Simsbury	Town Manager	2023	25,517
Florida	Lakeland	City Manager	2020	110,900
	Ponce Inlet	Town Manager	2022	3,411
Georgia	Albany	City Manager	2021	77,434
Illinois	Centralia	City Manager	2020	13,000
	Crest Hill	City Administrator	2021	21,169
	Crest Hill	City Administrator	2024	21,169
	Decatur	Deputy City Manager	2019	76,178
	Forsyth	Village Administrator	2021	3,490
	Fox Lake	Village Administrator	2021	10,550
	Galesburg	City Manager	2022	33,706
	Galesburg	City Manager	2023	33,706
	Geneseo	City Administrator (Virtual)	2019	6,500
	Greenville	City Manager	2021	7,000
	La Grange	Village Manager	2022	15,610
	Lake Barrington	Village Administrator	2022	4,879
	Long Grove	Village Manager	2023	8,153
	McHenry	City Administrator	2023	27,135
	Mundelein	Village Administrator	2020	31,385
	Niles	Village Manager	2021	30,001
	North Chicago	Chief of Staff	2021	30,020
	Northbrook	Village Manager	2021	35,000
	Northfield	Village Manager	2023	5,400
	Oak Brook	Village Manager	2021	8,058
	Oak Park	Village Manager	2021	52,000
	Oak Park Township	Township Manager	2023	51,774
	Orland Park	Village Manager	2019	60,000
	Palos Heights	City Administrator (Virtual)	2021	12,460
	Pingree Grove	Village Manager	2020	10,000
	Pingree Grove	Village Manager	2023	10,000

	Plainfield	Village Administrator	2021	41,734
	Princeton	City Manager	2019	7,700
	River Forest	Village Administrator	2021	11,635
	Rock Island	City Manager	2021	39,684
	Savoy	Village Administrator (Virtual)	2020	8,607
	Schaumburg Township	Township Administrator (Virtual)	2021	140,000
	Sycamore	City Manager (Professional Outreach)	2021	18,557
	Vernon Hills	Village Manager	2021	25,911
	Villa Park	Village Manager	2022	22,039
	Washington	City Administrator	2021	15,700
	Wauconda	Village Administrator	2021	14,125
	Willowbrook	Village Administrator	2019	8,967
Indiana	St. John	Town Manager (Professional Outreach)	2020	18,047
Iowa	Indianola	City Manager	2022	15,833
	Knoxville	City Manager	2021	7,300
	Muscatine	City Administrator	2020	23,819
	Windsor Heights	City Administrator	2023	4,860
	Windsor Heights	City Administrator	2019	4,860
Kentucky	Paducah	City Manager	2021	24,850
	Paris	City Manager	2021	9,848
Maine	Bangor	City Manager	2021	33,039
Maryland	Sykesville	Town Manager	2019	3,941
	Takoma Park	City Manager	2023	17,629
	Westminster	City Administrator	2021	18,522
Massachusetts	Wayland	Town Manager	2022	13,882
	Williamstown	Town Manager	2021	8,400
Michigan	Adrian	City Administrator	2020	20,676
	Charlotte	City Manager	2020	9,100
	Clawson	City Manager	2021	11,946
	Eastpointe	City Manager	2019	32,573
	Farmdale	City Manager	2019	20,428
	Lincoln Park	City Manager	2019	35,685
	Rochester	City Manager	2022	13,017
	Royal Oak	City Manager	2020	59,112
	Troy	City Manager	2024	83,181
Minnesota	Becker	City Administrator	2021	4,874
	Fairmont	City Administrator	2024	10,477
	Hibbing	City Administrator	2021	15,855
	Lindström	City Administrator	2023	4,688
	Minnnetonka	City Manager	2022	53,953
	Scandia	City Administrator	2023	4,149
	St. Joseph	City Administrator	2022	7,342
	St. Louis Park	City Manager	2021	49,662
	Waconia	City Administrator	2021	13,500
Missouri	Ballwin	City Administrator	2020	30,181
	Cape Girardeau	City Manager	2020	38,000
	Warrensburg	City Manager	2021	20,200
	Webster Groves	City Manager	2020	22,600
	Wilwood	City Manager	2019	35,524
Nebraska	Nebraska City	City Administrator	2022	7,200

Nevada	Boulder City	City Manager	2021	16,207
New Hampshire	Portsmouth	City Manager	2019	21,796
New York	Mamaroneck (Town)	Town Administrator	2021	29,156
	New Rochelle	City Manager	2022	79,087
	Scarsdale	Village Manager	2021	17,837
North Carolina	Albemarle	City Manager	2024	16,404
	Ayden	Town Manager	2023	5,000
North Dakota	Minot	City Manager	2020	45,700
Pennsylvania	Ferguson Township	Township Manager	2022	18,300
	Patton Township	Township Manager	2022	15,801
Tennessee	Oak Ridge	City Manager	2023	31,402
Texas	Missouri City	City Manager	2022	74,139
Vermont	Winooski	City Manager	2022	7,997
Virginia	Chesapeake	City Manager	2019	245,000
	Newport News	City Manager	2023	181,958
	Portsmouth	City Manager	2020	96,000
	Salem	City Manager	2019	25,643
	Virginia Beach	City Manager	2019	442,707
Washington	Burien	City Manager	2022	52,066
	Duvall	City Administrator (Professional Outreach)	2021	8,090
West Virginia	Bridgeport	City Manager	2019	8,582
	Bridgeport	City Manager	2021	8,582
Wisconsin	Beraboo	City Administrator	2019	12,048
	Beaver Dam	City Administrator	2021	16,291
	Beloit (Town)	Town Administrator	2020	7,083
	Franklin	Director of Administration	2019	36,155
	Harrison	Village Manager	2021	13,185
	Monroe	City Administrator	2020	10,827
	Plymouth	City Administrator/Utilities Manager	2020	8,540
	Sheboygan	City Administrator	2023	48,327
	Waukeasha	City Administrator	2023	71,158
	Whitewater	City Manager	2022	14,300

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
FEBRUARY 12, 2024

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 12, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Councilman Boyette made a motion to adopt the agenda as presented. The motion was seconded by Councilwoman Weeks and unanimously approved.

Old Business.

Item a. Goldsboro Collection System Phase 3 Update. Craig Foucht with the NC Global TransPark Economic Development Region, representing the Wayne County Development Alliance shared the presentation attached as ***Exhibit A***. Mr. Foucht shared the following: Mount Olive Pickle - Goldsboro plant is up and running; Phase 1 cost roughly 5.8 billion dollars; Phase 1 is complete; Phase 2 is in progress and as of December 31, was 60% complete. He shared information regarding pump stations as part of Phase 2. He shared information regarding Phase 3 and two properties they are trying to acquire to upgrade the 117-pump station. Mr. Foucht also shared financial information regarding the project which is part of ***Exhibit A***. The city will be asked to fund 1.2 million in the Utility Fund in FY24-25 to complete the project. Mayor Gaylor discussed the project and shared the city has not outlaid any cash for the project. Councilman White asked about the proposed completion date. Mr. Foucht shared they are on schedule to finish the project October 2025. Chris Meyers from TA Loving also shared an update regarding Phase 3. Attorney Lawrence shared there will be a resolution to condemn the two heir properties at the March 4 meeting and shared the process.

Item b. WWTP Expansion Update. Matt Livingston, Assistant City Manager shared they are putting together a Request for Qualifications (RFQ) and there will be a review panel. They will consult with the On-Call Engineers to put in an application for funding to the State Revolving Fund. The next step will be to get the RFQ and select an engineer. The Mayor shared there is work underway and the city is being proactive. Mr. Livingston shared this will be a design build project.

Item c. Public Safety Complex Update. Jamie Stanley, Deputy Public Works Director shared an update on the Public Safety Complex. He shared the following: the amount to bring the building to code is approximately 10 million. This amount looks at the building being stripped down to the studs, to replace the plumbing and electrical and all the things that don't meet code. If the 10 million was spent to fix the issues, the building wouldn't meet our current or future needs. The committee selected Bobbit Construction as the most qualified vendor. If approved by Council, the committee will work with Bobbitt to develop real plans, real cost estimates, and real site assessments. He stated that would be in the 25-million-dollar range. The approval item is on the agenda tonight. Council discussed the project, location, and grant funding with Mr. Stanley. Mayor Gaylor stated we have to plan as if we will have to finance this internally but aggressively pursue assistance from state and federal sources. Assistant City Manager Livingston shared the next steps to include a study.

Item d. HOME-ARP Update. Felecia Williams, Community Relations & Development Director shared the presentation attached as ***Exhibit B***. She shared the city has until 2030 to spend the funds. Council discussed the requirements of the funding, annual audits, the cost to a nonprofit to operate a shelter, non-congregate shelter definition, educating nonprofits on the funding, and another eligible activity-nonprofit operating and capacity building. Council discussed revisiting the 60/40 plan. Council consensus was for Ms. Williams to get a recommendation from the Commission on Community Relations and Development. Mayor Gaylor shared former Council put this plan in place (60/40), voted on it and tried and have not been able to receive responses.

Item e. Goldsboro Police Department Salary Proposal. Mike West, Police Chief shared information regarding Plan A salary proposal attached as ***Exhibit C***. Chief West shared the FY25 funding cost and that he would rather have positions frozen versus having those positions being cut (eliminated). Council discussed the Plan A proposal, compression, how long it will take to get the Police Department staffed up, and longevity. Assistant City Manager Livingston shared we would bring further information regarding longevity for all city employees at the retreat. Councilman White asked to see the

City’s benefit package at the retreat. Mayor Gaylor shared the agenda item to approve the police salaries is on the agenda under Items Requiring Individual Action.

Item f. Boards and Commissions Vacancy Discussion. Laura Getz, City Clerk shared the following: The NC General Statutes gives no authority to the city to add to or reduce the membership of the Tourism Council. Ms. Jill Mills was appointed to the county’s tourism board, so there are two vacancies on the city’s Tourism Council. Erin Fonseca and Roshanda Jones have been added to the resolution of appointees to the Tourism Council based on Council discussion at the last meeting. On the agenda item appointing boards and commissions members, there are two names listed on the Recreation Advisory Commission. There is only one position available on the board due to a clerical error. Chad Evans was mistakenly removed but should be listed for reappointment. The board recommended reappointing Mr. Evans. Mr. Anthony Slater and Mr. Charles Henry have both been added to the resolution appointing members. After Council discussion and decision, the clerk will update the resolution appointing either Mr. Slater or Mr. Henry to reflect councils’ decision.

Council discussed the vacancies on the Recreation Advisory Commission and district representation.

Councilwoman Weeks made a motion to reappoint Chad Evans to the Recreation Advisory Commission for a second term. The motion was seconded by Councilwoman Jones and unanimously carried.

Councilman Boyette made a motion to appoint Anthony Slater to the Recreation Advisory Commission. The motion was seconded by Councilwoman Weeks. Mayor Gaylor, Councilwoman Jones, Councilman Boyette, Councilwoman Taylor, and Councilwoman Weeks voted for the motion. Mayor Pro Tem Matthews and Councilman White voted against the motion. Mayor Gaylor stated the motion passed 5:2.

Consent Agenda Review. Items E – T on the consent agenda were reviewed, the remaining Consent Agenda items were reviewed during the Regular Meeting.

Item L. Homebuyer Assistance Program Policy Update. The item was presented by Felecia Williams, Community Relations and Development Director. Mayor Gaylor and Ms. Williams discussed the policy update.

Item N. Early Loan Forgiveness for 2019 Urgent Repair Program Deceased Recipient Emma L. Jones. The item was presented by Felecia Williams, Community Relations and Development Director. Mayor Gaylor asked about the loan forgiveness. Ms. Williams shared the Housing Finance Agency recommended loan forgiveness and has already covered the cost. Councilman White shared comments about the loan forgiveness and setting the same standard for everyone. Ms. Williams shared HUD does not allow loan forgiveness.

Councilwoman Jones stepped out of the room at 6:21 p.m. and returned at 6:24 p.m.

Item P. Resolution accepting the grant and authorizing the City Manager and Engineering Services Manager to execute documents related to the NC State Appropriations Act of 2023 funding for the City of Goldsboro. The item was presented by Jonathan Perry, Engineering Services Manager. Councilwoman Weeks asked if this is a reimbursable grant. Ms. Gwynn shared information regarding the grant and how it is funded.

Item S. North Carolina Main Street – Temporary Street Closure (March 12 thru March 14). The item was presented by Mike West, Police Chief. Council discussed the event and shared concerns about parking during the event. Mr. Greg Mills shared the area to be closed is around the Paramount. Assistant City Manager Livingston shared there would be no warning tickets given during the Main Street event. Councilman White made a motion to remove the item from the consent agenda. The motion was seconded by Councilwoman Jones. Council discussed the street closing item. After discussion, Councilman White rescinded the motion.

Item T. St. Baldrick’s “Cuts for Cures” Event – Temporary Street Closure. The item was presented by Mike West, Police Chief. Council discussed the event. Mayor Gaylor shred concerns about the volume of street closures. Mr. Greg Mills shared information regarding the St. Baldricks event. Council shared concerns regarding parking and street closings.

Mayor Gaylor recessed the meeting at 6:53 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on February 12, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Rev. Dr. Noé Juarez with First Presbyterian Church provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding

Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Assistant City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Presentations.

Item A. Employee Performance Awards. Matt Livingston, Assistant City Manager presented the following awards:

The Employee of the Quarter Award: Susan Thornton. Susan Thornton has shown outstanding work and exemplary leadership in her role as Senior Human Resources Consultant. She has been an employee of the City of Goldsboro since November 2018, and has an enormous yet quiet impact.

Susan not only provides day-to-day oversight of the employees pay and compensation programs, but she is also a tireless advocate for the well-being of all employees. She is the system matter expert for our HRIS System (Neogov), and tirelessly administers and trains all staff on its daily operations. Susan is crossed trained in all areas of HR, and is the backup for onboarding, benefits, retirement, disability, administrative and management duties, assists with employee health and drug screens, is highly capable of enforcing OSHA guidelines, and administrating worker compensation and Family Leave Act programs.

Susan is the face of our training and recruitment; she provides tours and gives presentations to visitors and perspective employees. Susan takes an active role in the success of our employees, welcoming them by sharing employment tips, and encouraging them to work together and collaborate throughout their employment. Susan has an open-door policy for everyone and works tirelessly, well beyond a normal work week.

Susan possesses all of the qualities of any true leader. She demonstrates daily our values of professionalism, integrity, and customer focus, as well as caring, respect, humility, commitment, dedication, humor, empathy, transparency, hard work, and resiliency. A true HR Professional, Susan’s work ethic and accomplishments reflect well on herself and the City of Goldsboro.

The Supervisor of the Quarter Award: Matthew Langley. Matthew Langley is the Distribution Operations Manager for the Distribution and Collections Division of the Public Works Department. He always strives to improve the Division as a whole, which has been even more apparent in his accomplishments in recent months. His can-do attitude, steadfast dedication, and determination enable his team to resolve every challenge; ensuring customer needs are met, while improving procedures and saving thousands of dollars.

Matthew approaches every task from a customer-first perspective, scheduling repairs to limit the negative impact on local businesses. In the last three months his team has completed a total of 119 work orders. In addition to routine maintenance, Matthew has played a key leadership role in the William Street widening and the Mt. Olive Pickle projects, actively participating in meetings to ensure success of the projects.

In November, Matthew took the lead to repair a significant sewer manhole failure. He coordinated getting bypass pumps set up, preventing sewage from backing up into resident's homes and averting a sanitary sewer overflow. The manhole was replaced without incident; saving the City approximately \$30K in contractor costs, and building confidence in staff.

Matthew recently obtained his A-Distribution certification, allowing him to officially become the City's Water Distribution Operator in Responsible Charge (ORC). And has successfully completed his Associate degree from Liberty University.

Mathew's keen attention to detail and service mindset set him apart; he is 100% committed and a dedicated team player, who answers every call without fail. Matthew's work ethic and accomplishments reflect well upon himself and the City of Goldsboro.

Item B. Resolution Expressing Appreciation for Services Rendered by Jeffrey Cooke as an Employee of the City of Goldsboro for More Than 34 Years. Resolution Adopted. Jeffrey “Jeff” Cooke retired on February 1, 2024 as a GIS Manager, with more than 34 years of service with the Goldsboro Planning and Engineering Departments. Jeff began his career on March 1, 1989 as a Planning Technician I with the Planning Department. On June 24, 1998, Jeff was promoted to Planning Technician II with the Planning Department. On December 6, 2001, Jeff’s position was reclassified to GIS Technician with the Planning Department. On January 1, 2016, Jeff’s position was reclassified to GIS Specialist with the Planning Department. On March 23, 2022, Jeff’s position was reclassified to GIS Manager with the Engineering Department, where he has served until his retirement. Jeff has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Jeff Cooke their deep appreciation and gratitude for the service rendered by him to the City over

the years and express to Jeff Cooke our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 12th day of February, 2024.

Councilwoman Weeks made a motion to adopt the retirement resolution. The motion was seconded by Councilman White and unanimously approved.

RESOLUTION NO. 2024-10 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY JEFFREY COOKE AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 34 YEARS”

Public Hearings.
Item C. Z-18-23 Borden Mills Lofts Residential (R-6) and General Industrial (I-2) to Residential (R-6) Conditional Zoning District – Northeast and Northwest side of the intersection of Royal Avenue and North William Street (Planning) – Continued from January 8, 2024. *Withdrawn.* The item was presented by Mark Helmer, Planning Director.

ADDRESS: 800 Block of North William Street
PARCEL #: 3509-19-1639, 3509-19-6339
PROPERTY OWNER: BAP Partners LLC.
APPLICANT: Adventure One, LLC.

The applicant is requesting a conditional rezoning from the Residential (R-6) and General Industry (I-2) zoning district to the Residential (R-6) Conditional Zoning District for the construction of a 141-unit multi-family housing complex utilizing portions of the Historic Borden Mills property.

Access: Greenleaf Street, North Williams Street and Royall Avenue.

Area: Approximately 12.9 acres

Utilities: The subject property has access to public water, sewer and electric service available at or near the property.

SURROUNDING ZONING:

North: General Industrial (I-2) and General Business (GB)
South: General Industrial (I-2) and General Business (GB)
East: Residential (R-9) and General Business (GB)
West: General Industry (I-2) Residential (R-6) and Office Institutional (O&I-1)

Existing Use: The property is currently vacant.

Land Use Plan: The City’s Land Use Plan locates these parcels within the High-Density Residential and Industrial land use designations. The Residential (R-6) Zoning District is not a corresponding district for the Industrial land use designation. Despite this not being a corresponding zoning district, much of the surrounding area falls within the High-Density Residential land use designation. The availability of water and sewer also supports high-density development to occur on these parcels.

This is a conditional rezoning that proposes to rezone two parcels totaling approximately 12.9 acres from the Residential (R-6) and General Industry (I-2) Zoning District to Residential (R-6) Conditional Zoning District. The subject properties formerly known as Borden Mills contain structures identified as historic and listed on the National Register of Historic Places.

If rezoned to the Residential (R-6) Conditional Zoning District, the applicant is proposing to limit the use of the property to a multi-family complex consisting of approximately 141 housing units for historic adaptive re-use and renovation.

The Residential (R-6) Zoning District is established to accommodate both single and multifamily residential uses and to prohibit all activities of a commercial nature, except certain home occupations. The minimum lot size is six thousand square feet for a detached single-family dwelling. Multi-family dwellings shall have six thousand square feet of land area for the first unit with an additional two thousand square feet of land area required for each additional dwelling unit.

TRC REVIEW: Staff has distributed this proposed rezoning to NCDOT. There are no comments at this time. If the rezoning is approved, formal comments will be generated once a site-specific plan is submitted for development.

The proposed R-6 conditional zoning district is compatible with the City of Goldsboro Comprehensive Land Use Plan due to the fact that the proposed use promotes “in-fill” development or redevelopment of land that has been bypassed, remained vacant, and/or is underused as a result of the continuing urban development process. In addition, the site is readily accessible to water and sewer infrastructure provided by the City. The site is compatible with existing residential zoning and land-use patterns in proximity to the site which would support high-density development. Lastly, the proposed use

would satisfy a growing need for housing for the City of Goldsboro. Staff is recommending approval of the conditional rezoning request based on the reasons stated above.

The City of Goldsboro Planning Commission met on November 27, 2023, to review and make a recommendation regarding the conditional rezoning request. The Planning Commission voted 4 in favor 0 against.

At the December 4, 2023, Council meeting, City Council voted to continue the public hearing until January 8, 2024. At the January 8, 2024, Council meeting, City Council voted to continue the hearing until the February 12, 2024, meeting. The applicant is now requesting the application be withdrawn from consideration and no further action is requested from the City Council.

Councilman Boyette made a motion to approve the withdrawal of Z-18-23. The motion was seconded by Councilman White and unanimously approved.

Item D. SU-04-24 Convenience Store with Fuel. *Postponed until the March 12, 2024 Council meeting.* The item was presented by Mark Helmer, Planning Director.

The applicant requests a Special Use Permit to construct and operate a convenience store with fuel at the southwest corner of the intersection of West New Hope Road and Cuyler Best Road. The property is located in the General Business (NB) Zoning District. The Neighborhood Business district is established to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian-oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet.

According to the City’s Unified Ordinance (UDO) Article 5, Table 5.4 Permitted Uses, a convenience store with fuel is a permitted use subject to a City Council-issued Special Use Permit.

Adjacent Zoning and Land Uses

- North: R-6 Vacant Farmland
- South: R-12 Vacant Farmland
- East: R-12SF Vacant Farmland
- West: NB Vacant & Single-Family Dwellings

Existing Use: The subject property is currently undeveloped wood lands and cleared land used for agricultural endeavors.

Frontage: 315 feet on West New Hope Road- 350 feet on Cuyler Best Road

Area: Lot area 2.43 acres

Zoning: Neighborhood Business

The property is identified as within Mixed Use I land use category. This land use category will allow a mixture of the following zoning districts: City of Goldsboro - O-R, O&I-1, O&I-2, NB (refer to previous district descriptions) and Wayne County - Village district. This category will allow a mixture of uses and have minimum impact on adjacent areas. This land use serves a localized area. The preferred land use mix is 40% or greater noncommercial zoning with both vertical and horizontal mixed-use allowed. Horizontal mixed use is preferred (see implementing strategy I.21, pages 8-12). It will generate lower traffic volumes than the Mixed-Use II category.

Although the requested use of convenience store with fuel is not a mixed-use project, it does provide needed services and can be considered beneficial to the citizens of nearby residential developments.

Per the Unified Development Ordinance (UDO), a special use permit is required to construct and operate a convenience store with fuel in the neighborhood business zoning district. Upon approval of the special use permit, the site plan will be reviewed by the City of Goldsboro Technical Review Committee for compliance with all required development standards of the UDO and design standards.

The applicant has provided a site plan demonstration that all required standards of the City of Goldsboro UDO can and will be met. In addition, the applicant has provided the following information:

- The hours of operation will be 24 hours a day/7 days a week.
- Employees: 4 per shift
- Parking: 30 parking spaces

The applicant is requesting the public hearing be postponed until the March 18, 2024 City Council Meeting. This request is in response to a staff request for a preliminary subdivision plan as a condition of approval of SU-04-24.

Councilman Boyette made a motion continue the public hearing until the March 18, 2024 City Council meeting. The motion was seconded by Councilwoman Weeks and unanimously approved.

Public Comment Period. Mayor Gaylor opened the public comment period. The following people spoke:

1. Shirley Edwards shared concerns regarding downtown parking regulations.

2. Kim Bogue shared comments in favor of downtown parking regulations (*Exhibit D*).
3. Shirley Salt shared concerns regarding the convenience store agenda item that was continued.
4. Michele Autry shared concerns regarding parking regulations.
5. Amber Long shared concerns regarding downtown parking regulations and submitted a petition (*Exhibit E*).
6. Carl Martin shared comments regarding rezoning requests, public hearings notices and agenda packets.
7. Willie Smith shared comments regarding homeless and vacant homes.
8. Nikki Kiser shared concerns regarding parking regulations.
9. Richard Taylor shared comments regarding the mayor's right to vote and distributed a copy of NC General Statute 160A-69.
10. Yvonnia Moore shared comments regarding gossip and a recent news article.
11. Shane Smith shared concerns regarding parking regulations.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Assistant City Manager Matt Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilman Boyette moved the items on the Consent Agenda, Items E- BB be approved. The motion was seconded by Councilwoman Weeks. A roll call vote resulted Mayor Gaylor, Mayor Pro Tem Matthews, Councilwoman Jones, Councilman Boyette, Councilwoman Taylor, and Councilwoman Weeks voting in the affirmative. Councilman White voted against the motion. Mayor Gaylor declared the Consent Agenda approved.

The items on the Consent Agenda were as follows:

Item E. Designation of a City Official to make recommendations to the North Carolina ABC Commission for ABC Permits. Resolution Adopted. The item was presented by Mark Helmer, Planning Director.

Designation of a City Official to make recommendations to the North Carolina ABC Commission for ABC Permits

The North Carolina General States authorizes governing bodies to designate an official, by name or by position, to make recommendations concerning the suitability of persons or locations for ABC permits.

In 1998, a Resolution was adopted appointing the Planning and Community Development Director and/or the Assistant Director of Planning and Community Development as the designated official.

The Resolution would appoint the Planning Director, and in the absence of a Planning Director, the Assistant Planning Director, as the designated official to submit recommendations regarding the suitability of persons and locations for ABC permits to the ABC Commission.

It was recommended that Council adopt the following entitled Resolution designating officials to make recommendations on ABC permit applications within the City's jurisdiction. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-11 "RESOLUTION DESIGNATING AN OFFICIAL TO MAKE RECOMMENDATIONS TO THE NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION FOR ABC PERMIT APPLICATIONS"

Item F. Non-Contiguous (Satellite) Annexation Petition – Benjamin Carl Price – Corner of S. US 117 Hwy., S. US 13 Hwy., and Carolina Street. Referred to the Clerk. The item was presented by Mark Helmer, Planning Director.

The applicant is requesting that non-contiguous property described by the attached metes and bounds description be annexed into the City of Goldsboro. Maps showing the property proposed to be annexed are attached as well.

Pursuant to G.S. 160A-31, City Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk. Sufficiency requires the City Clerk to make the following findings:

1. The nearest point on the proposed satellite corporate limits must be not more than three miles from the primary corporate limits of the annexing city;
2. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city;
3. The area must be situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
4. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed 10% of the area within the primary corporate limits of the annexing city.

The City Council, at their meeting on February 12, 2023 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended that Council request that the City Clerk examine the annexation petition to determine its sufficiency.
Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)

Item G. Establishing and adopting a Preaudit and Disbursement Policy (FINP-016.0). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

It is recommended by the Local Government Commission and the UNC School of Government that municipalities adopt a preaudit and disbursement policy to ensure budgetary compliance for units.

Staff recommends that the City adopt a preaudit and disbursement policy to document in writing requirements and expectations of staff when encumbering and expending city funds. To our knowledge, a policy does not exist for the City.

It was recommended that Council adopt the following entitled resolutions and recommended policies necessary to provide good governance over the City’s fiscal operations. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-12 “RESOLUTION ADOPTING PREAUDIT AND DISBURSEMENT POLICY (FINP-016.0)”

Item H. Authorization of sale of jointly owned property for 111 W. Pine Street (Henry Battle). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property. The County conducted the sale under the upset bid process (NCGS §160A-269), and the final upset bid was approved at the January 16, 2024 commissioners meeting.

Buyer: Henry Battle
Sales Price: \$6,000.00

111 W. Pine Street
Tax Value: \$1,920.00
Pin #: 2599841661

It was recommended that Council adopt the following entitled resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership for 111 W. Pine Street to Henry Battle. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-13 “RESOLUTION AUTHORIZING SALE OF SURPLUS REAL PROPERTY UNDER NCGS § 160A-269”

Item I. Resolution to approve master cost per copy rental contract agreement with CopyPro. Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

City staff executed a sixty (60) month copier contract with CopyPro on January 3, 2019 which began on April 1, 2019, and set to expire on March 31, 2024. The City currently has 29 copiers on 11 separate lease contracts with J&M Executive Leasing with staggered lease terms ending between 2024 and 2029. In addition to the monthly lease cost paid to J&M Executive Leasing, there is an additional cost per copy fee that is charged by CopyPro. The largest of these contracts is scheduled to expire in April. The staggered contract terms, the combined lease costs and copy costs, and the GASB 87 accounting complications, made clear to staff that the existing contract should be terminated so that the City could renegotiate more favorable terms. Written notice was properly delivered in a timely manner to CopyPro. In an effort to reduce the overall cost of copiers, proposals for a “cost per copy” rental program were invited on November 2, 2023. Submittals were evaluated and a copier vendor selected.

Procurement staff negotiated a forty-eight (48) month agreement with one (1) twelve-month optional extension with the selected vendor, CopyPro, that would eliminate all current leases, and implement a single master cost per copy rental agreement to begin in April, 2024 and would extend for a maximum period through March, 2029. This option exchanges all 29 current copiers for new equipment. The new agreement allows for additional machines to be added as necessary throughout the agreement term, but will also allow for a coterminous date so the problem with staggered end dates was solved. With this opportunity, IT requested 11 new copiers be added to the agreement that will replace aging printers, and provide print, copy and scan features to these locations. This will bring the total number of machines to 40.

Copy costs over the past few fiscal years averaged \$50,124.41 per year. Using the fees specified in the new contract applied to the number of copies produced in the same previous fiscal years, the cost comparison would reduce the overall copy cost by \$15,708.47 per year. Additional savings will be realized in toner and repair costs when the 11 printers are replaced.

It was recommended that the City Council adopt the following entitled resolution awarding a cost per copy rental contract forty-eight (48) month agreement with one (1) optional twelve month extension to CopyPro. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-14 “RESOLUTION APPROVING MASTER COST PER COPY RENTAL CONTRACT TO COPYPRO”

Item J. Establishing and adopting a Utility Customer Service Policy and Procedure Manual for Utility Billing and Revenue Collection (FINP-017.0). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

The City of Goldsboro has never established a formal Utility Customer Service Policy and Procedure Manual for Utility Billing and Revenue Collection.

The utility services offered by the City are governed by local ordinance and state law. A best practice is to have a formally adopted policy to set forth the rules and expectations with regards to utility services. Staff researched city records to find an existing utility customer service policy or procedure and was not able to find evidence of its existence. The customer service manager and finance director collaborated over the past couple of years to prepare the attached policy for Council’s approval and adoption.

It was recommended that City Council adopt the following entitled resolution and recommended policy for the Utility Customer Service Policy and Procedure Manual for Utility Billing and Revenue Collection (FINP-017.0) necessary to provide good governance over the City’s fiscal operations. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-15 “RESOLUTION ADOPTING THE UTILITY CUSTOMER SERVICE POLICY AND PROCEDURE MANUAL FOR UTILITY BILLING AND REVENUE COLLECTION (FINP-017.0)”

Item K. Establishing and adopting an Identity Theft Prevention Program (Red Flag) Policy for Utility Billing and Revenue Collection (FINP-018.0). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

On January 1, 2011 the Federal Trade Commission began enforcement of the federal Red Flags Rule (16 C.F.R. Part 681). The goal of the rule is to prevent or mitigate identity theft associated with certain financial transactions. The City of Goldsboro’s municipal utility is included in the FTC’s definition of a creditor, and as such is required to comply with federal regulations.

In preparing the Utility Customer Service Policy presented earlier, a best practice is to include policy that discusses identity protection. Staff made inquiries and attempted to locate a policy addressing the Red Flags Rule but determined it did not exist. This is a requirement by a Federal agency, and the City wishes to comply.

It was recommended that City Council adopt the following entitled resolution and recommended policy for the Identity Theft Prevention Program (Red Flags) Policy for Utility Billing and Revenue Collection (FINP-018.0) necessary to provide good governance over the City’s fiscal operations. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-16 “RESOLUTION ADOPTING IDENTITY THEFT PREVENTION PROGRAM (RED FLAGS) POLICY FOR UTILITY BILLING AND REVENUE COLLECTION (FINP-018.0)”

Item L. Homebuyer Assistance Program Policy Update. Updated Policy Adopted. The item was presented by Felecia Williams, Community Relations & Development Director.

On July 24, 2023, through August 4, 2023, the City underwent an onsite HUD monitoring of its FY17 & FY19 HOME programs. HUD conducted a review of a Homebuyer Development project and determined that the City had inadequate policies to ensure that projects met the affordable housing requirements for homebuyer assistance projects. As a result of the review, the City was issued a finding with an accompanying Required Corrective Action.

As a Corrective Action, HUD required the City to update its Homebuyer Assistance policy to include the missing requirements identified in the finding.

The City’s Community Relations & Development department has worked to update the Homebuyer Assistance Program Policy for your review and approval.

It was recommended that Council adopt the updated Homebuyer Assistance Program Policy. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item M. Residential Construction Management Policy. Policy Adopted. The item was presented by Felecia Williams, Community Relations & Development Director.

On July 24, 2023, through August 4, 2023, the City underwent an onsite HUD monitoring of its FY17 & FY19 HOME programs. HUD conducted a review of the City’s Homebuyer Development to determine the City’s compliance with the requirements at 24 CFR 92.250(b), 24 CFR 92.254(f), and 24 CFR 92.251(a)(2)(v) and determined that file documentation for the monitored homebuyer development activity did not contain HOME requirements for underwriting/subsidy layering and progress inspections to ensure work met applicable codes, the construction contract, and construction documents. As a result of the review, the City was issued a finding with an accompanying Required Corrective Action.

As a Corrective Action, HUD required the City to develop a plan for how construction management will be conducted on future development projects and advised the City to not undertake any additional housing development projects until this plan can be implemented.

The City’s Community Relations & Development department has worked to develop the Residential Construction Management Policy for Acquisition, New Construction, and Rehabilitation with the use of HOME funds for review and approval.

It was recommended that Council adopt the new Residential Construction Management Policy. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item N. Early Loan Forgiveness for 2019 Urgent Repair Program Deceased Recipient Emma L. Jones. Resolution Adopted. The item was presented by Felecia Williams, Community Relations & Development Director.

For the 2019 Urgent Repair Program, funded by the North Carolina Housing Finance Agency, the City of Goldsboro executed a forgivable, deferred loan in the amount of \$8,850 (later modified to \$9,850 on June 7, 2022 to add soft costs, per the NCHFA) as evidenced by a Promissory Note with Emma L. Jones.

The City, by way of a procured construction contractor, completed rehabilitation work at Ms. Jones’ property in 2021. Ms. Jones complied with program requirements by continuing to reside in the residence until her death on October 23, 2023.

Per the terms of the loan agreement, and in accordance with the URP19 Program Guidelines, the URP19 loan is forgiven at \$2,000 each year, with the entirety of the loan forgiven on June 7, 2027.

It was recommended that Council adopt the following entitled resolution approving the early forgiveness of the 2019 Urgent Repair Loan for Emma L. Jones in the amount of \$5,850. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO 2024-17 “RESOLUTION RECOMMENDING THE EARLY FORGIVENESS OF THE 2019 URGENT REPAIR PROGRAM LOAN TO EMMA L. JONES”

Item O. Resolution Approving the Engineering Procedures Manual. Resolution Adopted. The item was presented by Jonathan Perry, Engineering Services Manager.

The intent of the Engineering Procedures Manual is to identify processing requirements essential for the design and construction of public as well as privately owned improvements. The manual is also intended to provide uniform design criteria for facilities as well as provide specifications to be followed by all development undertaken within the City of Goldsboro.

The review and approval of contract documents for certain types of improvements is also the legal responsibility of other public agencies in addition to the City of Goldsboro. This manual is not intended as a substitute for the requirements of other public agencies. It shall be the Design Engineer’s responsibility to see that the proposed contract documents meet the legal requirements of all other public agencies for any permits, bonds, and insurance required by such agencies prior to construction.

In order to continue to ensure the construction of quality improvements, public safety, and to satisfy changing industry standards, the City may from time-to-time issue amendments and clarifications to the Manual. It is the responsibility of all persons utilizing this Manual to obtain the most current copy.

In the case where conflicts may arise between this document, the Municipal Code, and/or rules and regulations of other public agencies, the more stringent requirements will apply, and the issue will be resolved by the Engineering Services Manager.

It was recommended that Council adopt the following entitled resolution approving the Engineering Procedures Manual dated February 12, 2024. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-18 “RESOLUTION APPROVING THE CITY OF GOLDSBORO’S ENGINEERING PROCEDURES MANUAL DATED FEBRUARY 12, 2024”

Item P. Resolution accepting the grant and authorizing the City Manager and Engineering Services Manager to execute documents related to the NC State Appropriations Act of 2023 funding for the City of Goldsboro. Resolution Adopted. The item was presented by Jonathan Perry, Engineering Services Manager.

The NC State Appropriations Act of 2023 appropriated to the City of Goldsboro: \$5M for water and wastewater infrastructure from the Clean Water and Drinking Water Reserve; \$2M for the Big Ditch restoration and stabilization from the State Emergency Response and Disaster Relief Fund; and \$2M for a directed grant from the Regional Economic Development Reserve.

The NC Department of Commerce awarded \$22M to the Wayne County Development Alliance (WCDA) for utility infrastructure that enables Mount Olive Pickle Company manufacturing in the City of Goldsboro. The \$5M for water and wastewater infrastructure will in large part pay for the final phase of this project. All associated water and wastewater infrastructure will be accepted and owned by the City.

The \$2M for the Big Ditch will pay for the City’s 25% match of a \$7.5M project that was presented to Council on November 6, 2023, by the NC State University Coastal Dynamic Design Lab.

Council decided at the November 6, 2023 Council meeting, that \$375K of the unspecified \$2M directed grant would be appropriated to stabilize Goldsboro Union Station (GUS) if Wayne County made a similar commitment and a local non-profit organization matched the City and County commitment.

It was recommended that Council adopt the following entitled resolution accepting the grant from the NC State Appropriations Act of 2023 and authorizing the City Manager and the Engineering Services Manager to execute documents related to the NC State Appropriations Act of 2023 funding for the City of Goldsboro. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-19 “RESOLUTION ACCEPTING GRANT FUNDS AND AUTHORIZING THE CITY MANAGER AND ENGINEERING SERVICES MANAGER TO EXECUTE DOCUMENTS RELATED TO THE NC STATE APPROPRIATIONS ACT OF 2023 FUNDING FOR THE CITY OF GOLDSBORO”

Item Q. Resolution Authorizing the City Manager to Execute a Contract with the NC State University Coastal Dynamics Design Lab (CDDL) for Professional Services in reference to the Big Ditch Stream Restoration and Infrastructure Improvements. Resolution Adopted. The item was presented by Jonathan Perry, Engineering Services Manager.

The City of Goldsboro recently submitted Federal Emergency Management Agency Building Resilient Infrastructure (FEMA BRIC) subapplication for the project titled: “Goldsboro Floodprint: Big Ditch Stream Restoration and Infrastructure Improvements” (total project cost is \$7,587,040).

The City Council adopted Resolution No. 2023-90 on November 20, 2023 accepting and allocating the \$2,000,000 awarded grant from the State Emergency Response and Disaster Relief Fund (SERDRF) to fulfill the local cost match requirement of the FY2023 FEMA BRIC subapplication for the Big Ditch project.

The project requires submittal of the proposed scope of work and associated cost for completing phase one deliverables of the project through the use of up to \$705,600 from the SERDRF allocation. Phase One deliverables include: updated hydraulic analysis, environmental survey, updated engineering design, permitting, updated cost estimate, and updated benefit-cost analysis (BCA).

Professional services to complete the above deliverables will be procured through an open Request for Quotes (RFQ) and/or Request for Proposals (RFP) process led by the NC State University Coastal Dynamics Design Lab (CDDL), in coordination with City staff.

The professional services provided by CDDL totaling \$35,280 will be contingent upon receipt of the \$2,000,000 from the SERDRF. March 2024 is the anticipated timeframe for receipt of the grant funds.

It was recommended that Council adopt the following entitled resolution authorizing the City Manager to sign a contract with the NC State University Coastal Dynamics Design Lab (CDDL) at a cost of \$35,280 for professional services required for the Big Ditch Stream Restoration and Infrastructure Improvements. Funds will be allocated from the SERDRF awarded grant of \$2,000,000. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-20 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE NC STATE UNIVERSITY COASTAL DYNAMICS DESIGN LAB FOR PROFESSIONAL SERVICES IN REFERENCE TO THE GOLDSBORO FLOODPRINT: BIG DITCH STREAM RESTORATION AND INFRASTRUCTURE IMPROVEMENTS”

Item R. Welcome Sign Agreement. Resolution Adopted. The item was presented by Felicia Brown, Parks and Recreation Director.

In 2003, the City of Goldsboro entered into an agreement with New Hope Friends Church to place a Welcome Sign on their property. The sign is located on Hwy 70 just as you enter the city limits of Goldsboro. The agreement also included the assistance of New Hope Friends Church with maintenance of the area around the Welcome Sign.

As the agreement is over 20 years old, it should be updated. One of the updates includes acknowledging the sign has been built on the church’s property. FY23-24 funding was budgeted for this agreement. The \$480.00 amount paid for services remains the same.

The City of Goldsboro still owes the Church for services rendered under the 2003 agreement for calendar year 2023 and the city will honor and pay the \$480 based on the 2003 agreement.

It was recommended that Council approve the following entitled resolution and accept the updated agreement with New Hope Friends Church. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-21 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO CONTINUE AN AGREEMENT WITH NEW HOPE FRIENDS CHURCH”

Item S. North Carolina Main Street – Temporary Street Closure (March 12 thru March 14). *Approved.* The item was presented by Mike West, Police Chief.

The North Carolina Main Street Conference is an annual 3-day conference, and Goldsboro was chosen for the location of the 2024 North Carolina Main Street Conference. The NC Annual Main Street Conference is one of the many educational offerings, provided by the NC Main Street & Rural Planning Center, a division within the state's NC Department of Commerce.

The conference will be held from March 12th through March 14th utilizing the 100 block of the Southbound Lane of South Center Street. The Downtown Goldsboro Development Corporation, along with the Downtown Development Office, is requesting the closure of the Southbound Lane of the 100 block of South Center Street from March 11th at 10:00 a.m. to March 14th at 4:15 p.m.

- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
- 1.All intersections remain open for Police Department traffic control.
 - 2.A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
 - 3.All activities, changes in plans, etc., will be coordinated with the Police Department.
 - 4.The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary street closing of the Southbound lane of the 100 block of South Center Street as stated above. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item T. St. Baldrick’s “Cuts for Cures” Event – Temporary Street Closure. *Approved.* The item was presented by Mike West, Police Chief.

The Goldsboro Elks Lodge is once again sponsoring the St. Baldrick’s “Cuts for Cures” Event. This event represents the 25th year of St. Baldrick’s volunteers working to Conquer Kids’ Cancer!

The St. Baldrick’s “Cuts for Cures” Event will be held on Saturday, March 16, 2024, utilizing the 100 block of West Chestnut Street. The Goldsboro Elks Lodge is requesting the closure of the 100 block of West Chestnut Street between Center and James Street from 12:00pm – 6:00pm on March 16, 2024.

- As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:
- 1.All intersections remain open for Police Department traffic control.
 - 2.A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
 - 3.All activities, changes in plans, etc., will be coordinated with the Police Department.
 - 4.The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary street closing of the 100 block of West Chestnut Street as stated above.

Councilman Boyette shared for-profit events should be directed to the HUB. Councilwoman Weeks shared concerns regarding parking downtown during events. Councilman White shared the city needs a policy to check the HUB and if it isn’t available, Council will consider closing the street. Mayor Gaylor shared we can discuss this at the Council meeting next month. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item U. Public Safety Complex Repairs. *Approved.* The item was presented by Jamie Stanley, Deputy Public Works Director.

The Public Safety Complex is in need of substantial repairs to be brought back up to code. The building committee (made up of City staff) has been analyzing information provided by potential subcontractors and consultants, and completed a Request for Qualifications process in which two qualified contractors presented their information, assessments and estimates on options for making repairs or constructing a new facility.

After conducting an onsite evaluation, each respondent came to the interview with the committee investigating the options for repair with professionally created presentations of their qualifications and experience, our current facility assessment and options to address the situation. After completion of both interviews, Mr. Tim Wood, Procurement, Mr. Jonathan Perry, Engineering and Jamie Stanley, Public Works, completed an independent assessment of each company as per the evaluation criteria listed in the RFQ. The results of this assessment were unanimous in selecting Bobbitt Construction of Raleigh as the most qualified.

It was recommended that Council approve the recommendation of City staff to select Bobbitt Construction. This will include initial design and location analysis. A contract will be presented for adoption at a future meeting. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item V. Public Comment Period and Public Hearing Policy Revision. Revised Policy Adopted. The item was presented by Laura Getz, City Clerk.

The City of Goldsboro recognizes and values the importance of citizen participation in local government. The City utilizes a Public Comment Period and Public Hearing Policy to properly engage citizens in the democratic process.

The proposed changes are presented to Council to assist with the decorum and spirit of the Council meetings.

- Adding procedures for follow-up questions from Council.
- Adding procedures when groups are speaking on the same subject.
- Revising the time limits for Public Hearings to 5 minutes per speaker with the exception of Quasi-judicial hearings.

Staff recommends Council adopt the revised Public Comment Period and Public Hearing Policy. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

Item W. Ratification of Boards and Commission Appointment Resolution 2021-82 and 2023-41. Resolution Adopted. The item was presented by Laura Getz, City Clerk.

At the City Council Meeting on December 20, 2021, the “Resolution Appointing Members to Advisory Boards and Commissions” that was presented to Council listed Shelby Ostendorf as serving on the Mayor's Committee for Persons with Disabilities, with a term expiration of December 31, 2024.

Due to a clerical error, her name was not listed on the signed version of Resolution 2021-82, though she has been faithfully serving on the board.

At the City Council Meeting on June 5, 2023, Chad Evans was appointed to fulfill an unexpired term on the Recreation Advisory Commission, per Resolution 2023-41.

Due to a clerical error, his term expiration date was listed as December 31, 2024. The correct term expiration date should have been December 31, 2023.

To correct these errors, a resolution must be adopted to officially state Shelby Ostendorf’s appointment and stating the corrected expiration date for Chad Evans.

It was recommended that Council adopt the following entitled resolution ratifying Resolutions 2021-82 and 2023-41. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-22 “RESOLUTION RATIFYING RESOLUTIONS 2021-82 AND 2023-41”

Item X. Advisory Boards and Commissions Appointments. Resolutions Adopted. The item was presented by Laura Getz, City Clerk.

There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on January 22, 2024, to review vacancies and applications received to fill the current vacancies. With these appointments, one Alternate Position vacancy on the Historic District Commission, and one Student Position vacancy on the Recreation Advisory Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

It was recommended that Council adopt the following entitled Resolutions appointing members to Advisory Boards and Commissions in the City of Goldsboro and commending those individuals whose terms have expired, who have moved, or have resigned. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-23 “RESOLUTION APPOINTING MEMBERS TO ADVISORY BOARDS AND COMMISSIONS”

RESOLUTION NO. 2024-24 “RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO”

Item Y. Amending Chapter 30: City Council, of the City of Goldsboro’s Code of Ordinances. Ordinance Adopted. The item was presented by Laura Getz, City Clerk.

The City of Goldsboro recognizes the need to maintain correct descriptions of the City’s Code of Ordinances. Parts of Chapter 30 have not been revised since the 1970’s. After a review of Chapter 30, city staff recommends revising the sections listed below.

Chapter 30, Section 30.10: Revising the order of business.

Chapter 30, Section 30.11: Revising the title and section for the preparation, approval and transmittal of the agenda.

Chapter 30, Section 30.12: Revising the section for written request for business placed on the agenda.

Chapter 30, Section 30.13: This section is not needed as it was addressed in Section 30.12. The title has been changed to Reserved so it can be used at a later date.

Chapter 30, Section 30.16: Revising the process for voting on motions.

It was recommended that Council adopt the following entitled Ordinance amending Chapter 30: City Council, of the City of Goldsboro’s Code of Ordinances. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

ORDINANCE NO. 2024-2 “AN ORDINANCE AMENDING CHAPTER 30: CITY COUNCIL OF THE CITY OF GOLDSBORO’S CODE OF ORDINANCES”

Item Z. Amending Chapter 72: Stopping, Standing and Parking, of the City of Goldsboro’s Code of Ordinances. Ordinance Adopted. The item was presented by Laura Getz, City Clerk.

The City of Goldsboro recognizes the need to maintain correct descriptions of the City’s Code of Ordinances. After a review of Chapter 72, city staff recommends revising several sections for clarification.

Chapter 72, Section 72.93: revising the term Parking Commission to Parking Committee and adding an email option for a hearing request.

Chapter 72, Section 72.99: revising the location to pay parking citations from the Revenue Office to the Goldsboro Police Department.

It was recommended that Council adopt the following entitled Ordinance amending Chapter 72: Stopping, Standing and Parking, of the City of Goldsboro’s Code of Ordinances. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

ORDINANCE NO. 2024-3 “AN ORDINANCE AMENDING CHAPTER 72: STOPPING, STANDING AND PARKING OF THE CITY OF GOLDSBORO’S CODE OF ORDINANCES”

Item AA. Establishing and adopting a Utility Customer Adjustment Policy for Utility Billing and Revenue Collection (FINP-019.0). Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

The City of Goldsboro has never established a formal Utility Customer Adjustment Policy for Utility Billing and Revenue Collection.

The utility services offered by the City are governed by local ordinance and state law. A best practice is to have a formally adopted policy to set forth the rules and expectations with regards to utility services. Staff researched city records to find an existing utility customer service policy or procedure and was not able to find evidence of its existence. Presented earlier was a utility customer service policy for approval to correct this deficiency.

Within the customer service policy, adjustments to customers’ accounts reference a separate adjustments policy. An important element of managing the utility billing and revenue collection function is the use of adjustments outside the billing process. Adjustments can be subject to misuse, abuse, and unintentional errors. Sound management practices indicate that the governing body should establish parameters for acceptable adjustments to customer utility accounts. The customer service manager and finance director collaborated to create a policy taking into consideration state and local law

and ordinance, as well as established legacy practices to prepare the attached utility adjustments policy for Council’s approval and adoption.

It was recommended that City Council adopt the following entitled resolution and recommended policy for the Utility Customer Adjustment Policy for Utility Billing and Revenue Collection (FINP-019.0) necessary to provide good governance over the City’s fiscal operations.

Councilman White shared concerns regarding the credit adjustment with no documentation. Ms. Gwynn shared this process is a current legacy practice. The Council, Assistant City Manager Livingston and Ms. Gwynn discussed the policy. Ms. Gwynn shared the process for alerting customers of high usage and adjustment form procedures. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-25 “RESOLUTION ADOPTING THE UTILITY CUSTOMER ADJUSTMENT POLICY FOR UTILITY BILLING AND REVENUE COLLECTION (FINP-019.0)”

Item BB. Adoption of a Resolution approving the revised City of Goldsboro Travel Policy (FINP-020.0).
Resolution Adopted. The item was presented by Catherine Gwynn, Finance Director.

The City has a travel policy in place that regulates travel for employees and board members. The current travel policy was revised on January 1, 2020.

Staff has revised the policy to enhance explanations, exceptions, and add additional record keeping requirements to strengthen internal control and accountability of all travelers. Some of the major revisions to the policy include the following:

- Included pre-auditing requirements.
- Revising the timeframe for reimbursement requests from 10 days to 14 days.
- Increased the maximum daily meal allowance, based on GSA rates.
- Increased the amount to be approved by the city manager for travel forms totaling \$750 to \$1,500.
- Added a maximum tip amount up to 20%.
- Included verbiage regarding record retention requirements per the NC Department of Natural and Cultural Resources.
- Included an Acknowledgement Form to be signed by all employees and board members acknowledging they have read and understand the policy.
- Revised Travel Form sample (Appendix B).

Council has not previously adopted the travel policy, and good management practice suggest governing board approval an important element of internal control and risk management.

It was recommended that Council adopt the following entitled resolution to adopt the Travel Policy (FINP-020.0) as presented. Councilman White shared comments regarding 6.1, Unauthorized Purchases and that a written reprimand should be included for any unauthorized purchase. Ms. Gwynn will include a statement in the policy that a memorandum will need to be sent to the appropriate department head/manager to take personnel action. *Consent Agenda Approval. Boyette/Weeks (6 Ayes/1 Nay)*

RESOLUTION NO. 2024-26 “RESOLUTION ADOPTING THE CITY OF GOLDSBORO TRAVEL POLICY (FINP-020.0)”

End of Consent Agenda.

Items Requiring Individual Action.

Item CC. Demolition of City owned property located at 612 S. John Street. Resolution Adopted. The item was presented by Matt Summerlin, Code Enforcement Administrator.

Mr. Summerlin shared photos of the site which are attached as **Exhibit F**.

The property located at 612 S. John Street was gifted to the City in 2020, for a possible Willow Dale Cemetery expansion. The subject structure is approximately 21,000 sq feet in size.

Since 2020, the structure has deteriorated causing the exterior wall located on the John Street side to partially collapse. The condition of the structure is a cause of concern for the public’s health and safety.

There was no formal bid process required, but city staff received three quotes for the demolition. The lowest quote was AK Grading & Demolition at a base bid of \$79,550.00.

Names of Other Bidders

FOSS Demolition

Amount of bid: \$97,000.00.

Corbett Clearing & Demolition LLC

Amount of bid: \$123,775.00.

SCOPE OF WORK

- Demolition and removal of old Fertilizer Warehouse +/- 2100 sf in its entirety to include all slabs and foundation within the footprint of the structures located at 612 S John St Goldsboro
- Haul all materials to an approved landfill or dump site.
- Level, seed, and straw lot.
- Furnish all State and Local permits.
- No asbestos or contaminated soils removal.
- Property owner is responsible for disconnection of all utilities to the building.

It was recommended that Council adopt the following entitled resolution authorizing the city manager to execute a contract with AK Grading & Demolition in the amount of \$79,550.00. Funding will come from fund balance in a future budget ordinance amendment.

Councilman Boyette made a motion to authorize the city manager to enter into a contract with AK Grading. The motion was seconded by Councilwoman Jones and unanimously approved.

RESOLUTION NO. 2024-27 “RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CONTRACT WITH AK GRADING & DEMOLITION”

Item DD. Resolution Authorizing an Increase in Police Department Salaries. Resolution Adopted. The item was presented by Mike West, Police Chief.

The Goldsboro Police Department currently has several position vacancies; salaries have been a contributing factor for voluntary separations. The City of Goldsboro desires to retain the police officers and provide incentive for future hires.

Police Pay Proposal A and B were presented to Council on September 5, 2023, for consideration. Proposal A was a 21.55% pay increase for all sworn personnel except for the Chief of Police. Proposal B was a 10% pay increase or the minimum of the new pay grade for sworn personnel, with the Police Major(s) receiving a 5% increase and the Chief of Police would see no increase.

Council agreed at the September 5, 2023, Council Meeting to implement Police Department Proposal B pay plan starting the first pay period in October 2023 and to consider other options later. Council members requested Plan A be brought back for consideration. Police Department pay plan A was presented at the January 22, 2024 meeting.

Earlier in today’s Work Session, the Council was presented with an updated Police Pay Proposal A for discussion. Proposal Plan A requests an increase in addition to the earlier Police Plan B, but not to exceed 21.55% combined. The Chief of Police salary remains unchanged.

Police Department sworn officer pay will increase 11.55% or the minimum of the new pay grade as follows: Officer Trainee 75 to 76; Officer 76 to 77-80; Corporal 79 to 80; Sergeant 81 to 82; Captain 83 to 84; Major remains at 86 and will receive a 16.55% increase; and the Chief of Police will remain at 89 and not receive a pay increase.

The cost is estimated to be approximately \$64,000 in FY23-24, which would come from fund balance and be included in a budget ordinance amendment if necessary.

It was recommended that Council approve the following entitled Resolution to increase Police Department Pay.

Councilman Boyette made a motion to approve the resolution authorizing an increase in police department salaries. The motion was seconded by Councilwoman Jones and unanimously approved.

RESOLUTION NO. 2024-28 “RESOLUTION AUTHORIZING AN INCREASE IN POLICE DEPARTMENT SALARIES”

City Manager’s Report. Assistant City Manager Livingston had no report.

Mayor and Councilmembers’ Comments.

Councilwoman Jones shared the following comments: First, I want to speak to parking. I want the merchants and the residents of downtown to know that we, and I, have heard you. I've walked the streets and talked to several of the merchants and there were some other issues that came up. I did vote for the parking, but only with the use of placard cards and I know everybody is aware of that, but in going back and talking to different merchants, I'm finding out that we've got a lot of work ahead of us. I don't want us to walk back a whole lot of things but in my conversation with the constituents, there is one young man that has a Barber shop. He's very well organized and he goes by appointment, so he doesn't really have a parking issue. The concern that he had, and he said he doesn't mind me sharing it, is that the warning tickets are not fair because he got a warning ticket and then he noticed, and he watched that there was a particular vehicle that sat there all night long for two days and he has pictures, and they did not get a warning. So, we have to make sure that whatever we do that we are fair to everybody, that's the most important thing. The second thing, when I talked to some of the other merchants they were saying that the city employees were taking up their parking spots, so we have to make sure that we as employees and elected

officials that we do what we say that we're going to do and that we help out our city and so with that I know that this council will take in consideration everything that was presented tonight as far as safety and as far as the parking is concerned. The other thing I wanted to talk about is housing. In my district, I realized that there are a lot of houses that are empty, and I am in the process of getting a list of those houses and seeing what can be done by them. I know some when I came on were already demolished. There was one house that was snake infested and I want to thank the city for going ahead and taking care of that and spraying that area so that the snakes would not continue to go to the other's houses. I'm so very thankful for that and I'm thankful for the lighting that has been done in my district and I want to bring those things out, really positive things. I did have an opportunity to visit Public Works. I'm a street person, I like to be out. I'm not really in going into offices and talking, I like to talk to the people that's out on the street and how they're working and stuff and so I've done that. I really did enjoy that and we're getting some really good things. I also want you to just keep the month of March in your mind because we are going to be doing some safety things in my district. It is going to be held at Pastor Dortch's church and we're going to have Mr. Millard to come over and talk about things that we can do to stay safe and help the policemen, to help us stay safe and I think we had some great conversation tonight. I think we had some good policies in places, I do believe in policies and ordinances because that's how I was trained, and I think we made some really good strides tonight. With that and I want to thank Catherine and the Council and for us that's been reading them and going through them, so I'm really excited about that.

Councilman Boyette shared the following comments: First of all, a big shout out to our finance director and her department for the tremendous workload that she's up against and with all the updates and all the things that we are finding out that needed to be addressed and she can't accomplish all that overnight, but I have faith in her that she's getting it done and the more meetings I attend and the more conversations that I have with her to try to put my arms around just how much it is that she's tasked with to get accomplished, you're here and I want to say thank you to you in that regard. I know that we're taking steps in the right direction. I know that we're a new council. I know that there are things that are coming up that we're addressing and just as Councilmember White pointed out tonight, there's things we realize, well, we need a policy, so that we've got something in place that we can say this is the deal and this is a prime example of what, in my opinion, how we're working here is what I said the night that we were sworn in, that this council is going to accomplish some things together and we're going to work together and I think that's been apparent through this particular process so I wanted to point that out. Regarding finance, I see what you're under, but the public has to know and we're aware, we know we have to get these audits behind us. We have to get in a position where we can borrow some money. The city it seems to be, is in a great position so far as its debt structure, but there are some things coming down the pipe, just like this public safety complex, that I don't know how we're going to get that funded. I'm sure that I won't be the only one that'll be ringing the phone numbers of our federal and state folks trying to get us some help in here. I had the opportunity along with Councilwoman Taylor a week or two ago to spend a whole afternoon with the Fire Chief touring facilities and because our conversation tonight has been about police, but public safety involves multiple agencies and these conversations are going to happen again, in the very near future, retreat time and when we're talking about continuing for this council to make progress one step at a time. You don't do it all overnight, but tonight we took a step in the right direction in my opinion, with a unanimous vote to support our Police Department. We had an opportunity to tour the facilities and see the fire facilities, public safety facilities, and police-fire complex and it's a shame that some of that public safety complex, the main complex, some of the stuff is in the shape it's in. When you go into the gym and go in the bathrooms and I went through the Police Academy 32 years ago here and side note, it was an honor to see former Chief Warwick here and former council member for district 6 Chief Warrick here tonight. That was great to see him and to see him out and about and here earlier. Chief Warrick back in those days was actually my driving instructor when I went through the Academy, and I still have a VHS tape of that experience from the back seat of the patrol car, and it was very fond memories and so I want to make sure that we continue to address our issues particularly with public safety. The complex has already been pointed out, it's going to be crazy, it just makes no sense to spend money that we're not going to have any lifespan out of that building. I mean I feel like we're in a position where we're going to have to start again and how we're going to pay for that. I mean that's eye opening, so we've got to be back in a position to where we can borrow money. I didn't want to say that without first saying that I commend you and I'm sure this council does for the work that you've put in to get us this far. Parking issues, as Councilwoman Jones just spoke to, we recognize that we still have issues to resolve there. As I said before in my last comments on that, it's a work in progress and I appreciate the input of the citizens. I appreciate the input of the stakeholders, meaning the employees, the business owners, and customers, everybody that's involved. It's a work in progress, I think the 60-day moratorium on enforcement was a step in the right direction to give all concerned, meaning the parking committee and the Council, time to figure out what are the best answers, and I would like to think that there's probably going to be some discussion regarding that during the retreat. I know we've got a lot to deal with in the retreat particularly budget related stuff so if we can't get to it, I want to make it a goal of the Council to absolutely address the parking issues before the moratorium expires, so I don't want anybody to think that we're not on that, it's on the list and for now the moratoriums in place and we're working on that.

Councilwoman Taylor shared the following comments: Tomorrow the 13th at 6:00 p.m. at Saint James which is located at 205 S. George Street, the Commission on Community Relations and Development is hosting a community roundtable. The purpose of this roundtable is to come and share your input and ideas regarding reducing violent crime in Goldsboro. Showing support for our officers tonight, it was definitely a start and now I hope that we as a community can come together to make a difference to reduce violent crime and just crime in general. Next thing, a citizen came up during public comment, he spoke about the blighted homes in our neighborhoods. A long time ago I remember, we used to have what they called, if I'm not mistaken, the minimum housing list and so people could go to the planning department and obtain that list. I haven't seen that list available in a long time, so in the future I would like to say that I'm interested in working with the planning department to build the list for our citizens to come and pick that up if they're interested in seeing it and maybe see what they can do about the homes in their neighborhoods.

Mayor Pro Tem Matthews shared the following comments: So, I promised my district only one thing, that I would do my very best and I feel pretty confident that I've done that because they went out, they voted and then they elected me for a second term. I'm the first black woman to sit on this board and while that may not mean a lot to a lot of people, it means something to me, and it means something to the little girls that can now look at this board and see someone that looks like them. It was 33 years before I was elected before a woman was seen represented on this board, now there are four. What I learned is that being the first carries some responsibility, some scrutiny and a magnifying glass that still follows me now. I'm the only current seated member that was reelected. I came on in 2019 as the underdog and now I sit here as the most senior member on the Council and as great as those things are, and they were obtained through hard work, I just don't know why it makes some people so mad. I have been judged and held to a standard that not everyone that holds my title is held to. If you have been following my Councilwoman page this past week, you've seen me address some individuals that have written, said, and shared false and slanderous things about me and my mom in a four-part series. If you haven't, I encourage you to read it. I make no apologies for what I've said, and I make no apologies for the part 4 that I will share momentarily. It is disturbing to think that someone who sits on this side of the table is responsible for spreading lies about me and others. It is disturbing to think that someone who sits on this side of the table would one, think our closed session rules do not apply to them, two, failed to protect confidential information, three, tell business that they had no business, and four, would do something to hurt me so blatantly. We are 70 days in as of today if I make no mistake and here we are, so I'm going to share some facts that were not shared in the Weekly Editions, YouTube videos, your group chats, or dinner tables. Here is part 4, the truth. In my hands is a printout of my water bill account since I became an account holder on May 23rd, 2013. In these eleven years, I received 2 balance adjustments. My first adjustment was November 18th, 2014, five years before I became an elected official. My second adjustment was on March 18th, 2019, five months before I even filed to run, 8 months before I was elected, and nine months before I was sworn in. Neither of these adjustments happened while I was an elected official which would immediately discredit the lies that came from this side of the table and the slanderous things that those reporters pushed into our community. I cannot seem to figure out how a position that I did not even have yet, that I used to get perks, alleged benefits, and how I could use political power to receive preferential treatment. To the inside source, you do not deserve to serve or represent our city in any capacity. I hope those individuals that are now learning the truth expose you and I am calling for your immediate resignation so that the bad apple or apples does not spoil the bunch. You have sneakily chosen a side that you were on and it is not the side of right and truth. You lack integrity and your moral compass is obviously broken. And to think that you would want to hurt me so bad that you would lie and even risk your own representation and position to do so. As I close this matter but just for now because there are other details that I will share at a later more appropriate time to ensure that I maintain my integrity and responsibility to protect confidential information. There were a lot of people that celebrated in the fake news. They shared those articles, and they shared those videos. They commented in support of me being held accountable and encouraged them to keep exposing and sharing the truth. This is the truth. So now that you know it, I hope that you share it just as fast, far, and wide as you shared the other. I hope that you feel the same about those for their wrongdoings. I hope that you want them to still be exposed and I hope you hold them accountable for all of their wrongdoings. To my District 4 residents who I love dearly, you made no mistake in electing me as your representative, so don't you worry about me. I do not know what it is, but I know that there is purpose and I have all confidence in knowing that any and every act that was done against me, that was meant for my bad, will not go unaccounted for and I will rest in that. Thank you to a few that are holding me up throughout this process. To my colleagues, Councilman White, Mayor Gaylor and City Manager Tim Salmon, who I hope is watching. Thank you for caring enough about me to want to know the facts. Thank you for checking on me and I know that when I think about team and leadership, I'll think about you. Now that is out of the way, Women's History Month is coming up in about two weeks and I will again host our History Month photo shoot. I'm calling all the women to meet me on March 2nd at 11:00 a.m. at the steps of City Hall for a quick photo, so please wear your denim and white, please be 18 and up, and please bring only positive vibes. Also, during the month of March, what we've done is, we've honored women every day throughout that entire month. If there is someone that you would like to honor, please submit that woman's picture, her name, and the reason why you honor her to my Facebook page.

Councilwoman Weeks shared the following comments: The first person I would like to acknowledge is you Ms. Catherine. Since the onset of this audit, you have served extremely with excellence and diligently, you inherited a system of policies and procedures that were broken or nonexistent, and so I have watched you. The city needs to know that sometimes you didn't get home until 5:00 in the morning. I know because you were with us till 2:00 in the morning and so I honor you, I honor your department that you are working closely with us to put new policies, new procedures in place so that hopefully guys we won't have to walk through this again. The next thing I would like to say is that integrity and loyalty are everything. Integrity and loyalty are everything and this city, the city that I love, deserves transparency. They elected us because we said we would be transparent. They deserve transparency and so my prayer, my heart's desire, is that very soon this state audit, all the details will be released, so that our citizens will be educated as to what was in the audit, the findings that were in the audit and how we as a city are going to go forth stronger so that again we don't have these same mistakes again. I want to say personally to the Chief, to the Police Department, I'm extremely grateful for you guys for all your hard work. For all the city employees, one thing that has impressed me about our city employees as I have been visiting different departments with some of you, is the tenure. Tenure says something. Tenure says that this is a place that they want to work and that they love and so I honor all of our city staff and say once again, and I have said this many times. You're seen, you are heard, and you are valued.

Councilman White shared the following comments: First giving honor to my Lord and Savior Jesus Christ and thanking everybody for being here. I would like to thank all our city employees. I salute you for all you do. Everyone, even the unsung heroes, the ones out there picking up our trash and things of that nature. We thank you for doing what you do. To my counterparts, I do appreciate Ms. Catherine for what she did and all her policies but just blame it on the military part in

me but I didn't hear one about a logistician or somebody that can help us account for all our property. I think that we need to really look at during our retreat, that we put our property book manager as one of the top priorities so we can have somebody manage our property. I ask that everybody come back to our next meeting on March 4th where we recognize our Lady Cougars, not for what they're doing on the floor, but what they're doing in the classroom. Their team now has a 3.6 GPA overall and that's something to be celebrated. I always often look at Goldsboro High School as the 80/20 rule. 20% of the students over there get 80% of the attention and we don't celebrate those who are doing things positive, so this is a stepping stone that we're going to build on to begin to celebrate the students who's doing positive within our neighborhood. I'd like to say a special thanks to Ms. Barbara and Ms. Nicole for taking the time to deal with our youth. They did another Moe's Town over at the Paramount and they take the kids that are in the juvenile justice program, and they are mentoring them and giving them another outlet through the arts. I'd like to thank Dillard Alumni for stepping up to the plate and allowing them a place to rehearse. Also, Pastor Elliott and Saint James AME Zion for being a willing participant to open the doors for them to go. Lip service is one thing, but when it's time to show and prove and the kids need somewhere to go, it's kind of hard-to-find people to step up to the plate. The parking, trust me, it hasn't fell on deaf ears. I walked around personally last week to most businesses, and I talked to people, my boots on the ground moniker and they're absolutely right, we need to sit down and address that. Lastly to the Police Department, I'm happy that you got the raise, it's been my pleasure to be a part of that, to give you what you deserve, but I often read a book that says, to whom much is given, much is required. So, I want to also say that our crime situation is just not about police, it's a multi-pronged problem. We are double the average poverty here in Goldsboro NC, right? We have a school system that is 88 out of 100 counties in North Carolina. So, until we begin to address the root of the problem, I don't care how much money we give to police, we will still have a crime problem, so we need to begin to address those things.

Mayor Gaylor shared the following comments: I like going last because you see why this is such a pivotal and an important moment for our city. We've got a very strong group up here that all have the things that they know that they need to see happen with this city and we're going to get there. We're not going to do it all in 50 days, 100 days, 200 days, but we're going to get there. The amount of work that's happened in the last 21 days or so of trying to finalize policies that have been in the works for six months, to be able to get them across the finish line, is honorable. I want everyone to understand this is not all of them, this is the seven that got across the finish line before this meeting. There's got to be consistency and predictability in government. If there's not, then you don't have integrity because it doesn't feel like things are being applied uniformly and consistently because they're not and so having written policies, having standard operating procedures, having things that are tracked the way that you would track them in any other robust organization and we're getting there. We also had a pretty big issue come up over the last couple of weeks. It was at least alleged that information was leaked out of a closed session. I would not be doing my job as mayor if I did not address the fact that there have been hurtful things that have been said and have come from that, that have made it harder for us to govern, that have made it harder for us to work together, that have made it harder for us to trust, that have made it harder for us to work with the employees around us on which we rely because oh yeah by the way we still don't know who it was that allowed information out. So, all I will say is this, that is done, that bell has been rung, there is no such thing as putting that back. What I will urge is this, please understand the damage that those mistakes do, please understand that if we want to be able to work together as a Council to be able to push the city in the direction that we all espouse and I genuinely believe want to go, we're going to have to be a little bit more careful. With that, I will leave that one alone for now, hopefully we won't have to dive into that one too terribly much, if we do, we will and I want to talk about something that I actually want to talk about. I got to do something last weekend that I had no business being honored to go ask to do and it was to do the welcome at the Night to Shine that Ms. Donna Countryman and all that army of volunteers put on. We were double booked and so Mr. Salmon went to the Awards Banquet on base and I went to go do that and actually as Councilman White alluded to a minute ago, you've got these volunteers out in the community that put so much time and energy into our youth and all these different segments of our community, I just want to do everything I can to amplify their voices. I'm looking forward to honoring the Lady Cougars here in a couple of weeks. That's going to be fun, it's well-earned. We've got to do more of it and no one's going to tell the story of the good parts of Goldsboro if we don't, so we're going to do it and y'all are going to get real tired of me doing resolutions for just about everything but we need to because we need to point out the stuff that's happening, that needs to be celebrated.

Closed Session.

Councilwoman Weeks made a motion to go into Closed Session to discuss Personnel and Potential Litigation. The motion was seconded by Councilman Boyette and unanimously approved.

After the Closed Session was held, Council came out of Closed Session and back into Open Session.

Councilman Boyette made a motion to amend the agenda to add an agreement and general release of City Manager Tim Salmon. The motion was seconded by Councilwoman Jones.

Mayor Gaylor shared the following: it has been decided by Council that we will be separating in a mutual separation between the City and Mr. Tim Salmon. We will be immediately beginning a search for a new city manager. We wish Mr. Salmon a fruitful, prosperous, next chapter in his life. Speaking personally, I am incredibly grateful for his work that he has done at this City. I believe he has worked tirelessly. I believe he has been an incredible advocate for this City, and I wish him the best in his next chapter.

There was no further discussion and the motion to amend the agenda passed unanimously.

Councilwoman Weeks made a motion to approve the mutual separation agreement and general release as presented. The motion was seconded by Councilman Boyette and unanimously approved.

Councilwoman Weeks made a motion to authorize a resolution of approval of a separation agreement with Timothy Salmon and authorizing the Mayor to execute the agreement on behalf of the City of Goldsboro. The motion was seconded by Councilman Boyette and unanimously approved.

RESOLUTION 2024-29 "RESOLUTION OF APPROVAL OF SEPARATION AGREEMENT WITH TIMOTHY SALMON AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT ON BEHALF OF THE CITY OF GOLDSBORO"

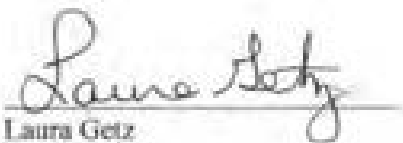
Mayor Gaylor asked that Council approve the immediate appointment of Mr. Matthew Livingston as interim city manager to also include a stipend on his salary to bring him to the current level of the existing city manager for an undetermined amount of time but this stipend will need to be on an hourly or daily rate because we don't know the length of time yet. The motion was made by Councilwoman Jones, seconded by Councilwoman Taylor and unanimously approved.

Mayor Gaylor announced Mr. Livingston as the interim city manager. Mayor Gaylor shared comments about the city manager search.

There being no further business, Mayor Gaylor adjourned the meeting at 11:07 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

**Wayne County Development Alliance
Mount Olive Pickle Company Sewer Improvements
State Fiscal Recovery Funds (SFRF) - Grant #58567
Goals and Accomplishments as of December 31, 2023**

<p>Project Objective: Make upgrades and improvements to the City of Goldsboro's wastewater system in a way designed to accommodate Mount Olive Pickle Company's (MOPCO) pickle processing operation at its newly acquired facility in the City of Goldsboro.</p> <p style="text-align: center;">Goals</p>	<p>Proposed Completion of all Work: <u>October 2025</u></p> <p style="text-align: center;">Accomplishments</p>
<p><u>Engineering Services</u></p> <p>Preconstruction Engineering, Surveying, and Design of wastewater facilities to serve MOPCO by WithersRavenel engineering firm.</p> <p>Phase 1 Constuction</p>	<p>100% Complete</p>
<p>Rehabilitate existing sewer pump station at MOPCO to meet sewer demands of new pickle production facility.</p> <p>Install new sewer force mains and gravity sewer lines to connect MOPC sewer pump station to existing gravity sewer line manhole in Jeffery's Lane.</p> <p>Install wastewater pretreatment facilities at MOPCO to meet industrial discharge standards of the City of Goldsboro prior to the wastewater entering the pump station.</p> <p>Phase 2 Construction</p>	<p>100% Complete</p> <p>100% Complete</p> <p>100% Complete</p>
<p>Construct new River Bend Sewer Pump Station and appurtenances to replace two existing inadequate pump stations located in the floodplain.</p> <p>Decommission two existing sewer pump stations.</p> <p>Install new sewer force mains and gravity sewer lines to connect the River Bend Pump Station to force main at MOPCO pump station.</p> <p>Phase 3 Construction</p>	<p>55% Complete</p> <p>60% Complete</p>
<p>Rehabilitate existing US Hwy 117 sewer pump station to accommodate sewer flow from MOPCO's pickle production processes.</p> <p>Install new sewer force mains and gravity sewer lines from US 117 pump station, across US Hwy 117, and to an existing manhole and sewer line near George St that will accommodate MOPCO's increased sewer flow.</p>	<p>Work delayed due to insufficient grant funding. City of Goldsboro received \$5,000,000 FY 2023-2024 appropriation from General Assembly for sewer project. WCDA to combine remaining SFRF funds and City contribution to accomplish Phase 3 construction. Change Order for Phase 3 to be executed in early 2024.</p>

**Wayne County Development Alliance
Mount Olive Pickle Company Sewer Improvements
State Fiscal Recovery Funds (SFRF) - Grant #58567
Revised Revenues and Expenditures - Phase 1, 2, & 3**

	Budget	Funds Received: Advance Requests #1-#5	Grant Funds Remaining (Not Requested)
Revenues			
SFRF Grant Funds Construction	\$ 20,680,000.00	\$ 18,766,662.00	\$ 1,913,338.00
City of Goldsboro Grant Contribution	\$ 5,000,000.00	\$ -	\$ 5,000,000.00
Subtotal Construction	\$ 25,680,000.00	\$ 18,766,662.00	\$ 6,913,338.00
SFRF Administration	\$ 660,000.00	\$ 430,000.00	\$ 230,000.00
TOTAL REVENUES*	\$ 26,340,000.00	\$ 19,196,662.00	\$ 7,143,338.00
Expenditures			
	Contract	Payments	Balance
Construction			
T A Loving Company Payments #1-#11**	\$ 23,600,405.00	\$ 11,626,122.46	\$ 11,974,282.54
WithersRavenel (WR) Design Services	\$ 3,200,000.00	\$ 3,200,000.00	\$ -
Non-Contact Capping Permit-WR	\$ 35,000.00	\$ 35,000.00	\$ -
Ash St Easement-State Property Office	\$ 3,960.00	\$ 3,960.00	\$ -
<u>Estimated Carver Blvd Easement Costs***</u>	\$ 17,000.00	\$ -	\$ 17,000.00
<u>Apply Grant Contingency to Construction</u>	\$ -	\$ -	\$ -
Total Construction	\$ 26,856,365.00	\$ 14,865,082.46	\$ 11,991,282.54
Administration			
WCDA	\$ 320,000.00	\$ -	\$ 320,000.00
RSM Harris Associates Inc	\$ 330,000.00	\$ -	\$ 330,000.00
Saylors Real Estate & Appraisals LLC	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
The L. Williford Company Inc (Appraiser)	\$ 5,000.00	\$ 3,500.00	\$ 1,500.00
Total Administration	\$ 660,000.00	\$ 7,000.00	\$ 653,000.00
TOTAL EXPENDITURES	\$ 27,516,365.00	\$ 14,872,082.46	\$ 12,644,282.54
Budget Shortfall (from City)	\$ (1,176,365.00)		

* Does not include City local contribution.

**T A Loving Contract contains \$463,930.70 in contract contingencies for unforeseen expenses to be used by the contractor for Phases 1, 2, & 3. Any balance remaining after construction goes to WCDA. (i.e. WCDA applies to construction costs and reduces City's costs)

*****Estimated Carver Blvd Easement Costs**

Carver Blvd Easement Offer Amount	\$ 3,500.00
Depress SW/Carver Blvd Offer Amount	\$ 3,500.00
Legal Fees for Condemnation	\$ 10,000.00
Total	\$ 17,000.00

**Wayne County Development Alliance
Mount Olive Pickle Company Sewer Improvements
State Fiscal Recovery Funds (SFRF) - Grant #58567
Status of T A Loving Contract - Phase 1, 2, & 3**

	<u>Contract</u>	<u>Payments #1-#11</u>	<u>Balance</u>
<u>T A Loving Contract - Sewer Construction</u>			
Phase 1A - Ash St Pump Station - MOPC	\$ 3,041,000.00	\$ 3,021,578.87	\$ 19,421.13
Phase 1B - Pretreatment Facilities	\$ 2,300,500.00	\$ 2,183,602.11	\$ 116,897.89
Contract Contingency	\$ 530,000.00	\$ 349,258.44	\$ 180,741.56
Subtotal Phase 1	\$ 5,871,500.00	\$ 5,554,439.42	\$ 317,060.58
Phase 2 Pipe	\$ 4,495,337.00	\$ 3,726,211.11	\$ 769,125.89
Phase 2 River Bend Pump Station	\$ 6,028,163.00	\$ 2,173,413.00	\$ 3,854,750.00
Contract Contingency	\$ 305,000.00	\$ 21,810.86	\$ 283,189.14
Subtotal Phase 2	\$ 10,828,500.00	\$ 5,921,434.97	\$ 4,907,065.03
Stored Materials	\$ -	\$ 150,248.06	\$ (150,248.06)
Phase 3 - US Hwy 117 Pump Station	\$ 6,900,405.00	\$ -	\$ 6,900,405.00
Total Sewer Construction Contract	\$ 23,600,405.00	\$ 11,626,122.45	\$ 11,974,282.55
<u>Breakdown Contract and Contingencies</u>			
Contraction Phases 1, 2, & 3	\$ 22,765,405.00	\$ 11,255,053.15	\$ 11,510,351.85
Contract Contingencies	\$ 835,000.00	\$ 371,069.30	\$ 463,930.70
Total Sewer Construction Contract	\$ 23,600,405.00	\$ 11,626,122.45	\$ 11,974,282.55

Project Butter
Mt. Olive Pickle Co – Goldsboro Plant

Status Update for
City of Goldsboro Collection System Enhancements



Project Outcomes Specific to Project

- \$35 million private capital investment
- Created 167 new jobs
- Secured \$22 million grant for collection system improvements
- Secured additional \$5 million allocation 2023-24 state budget

Added Benefit

- Addressed items previously identified by staff and engineers in the Sewer Asset Management Plan
 - \$3,231,500 - Replace Little Cherry to Highway 117 Pump Station Outfall
 - \$8,262,000 - Replace RCP Sewer main Big Ocean Stream
 - \$5,840,000 - Install Force Main and Pump Station for Fork Township
 - \$27,000 - Replace Little Cherry Force Main



CONSTRUCTION PLAN
**DESIGN BUILD SERVICES
FOR GOLDSBORO COLLECTION SYSTEM IMPROVEMNETS
PHASE II**
GOLDSBORO, NC - JEFFERSON COUNTY
2022

Legend

- PHASE II
- PHASE III
- PHASE IV
- PHASE V
- PHASE VI
- PHASE VII
- PHASE VIII
- PHASE IX
- PHASE X
- PHASE XI
- PHASE XII
- PHASE XIII
- PHASE XIV
- PHASE XV
- PHASE XVI
- PHASE XVII
- PHASE XVIII
- PHASE XIX
- PHASE XX
- PHASE XXI
- PHASE XXII
- PHASE XXIII
- PHASE XXIV
- PHASE XXV
- PHASE XXVI
- PHASE XXVII
- PHASE XXVIII
- PHASE XXIX
- PHASE XXX



CONSTRUCTION PLAN
**GOLDSBORO COLLECTION SYSTEM IMPROVEMENTS
PHASE III**
HWY 117 PUMP STATION IMPROVEMENTS
GOLDSBORO, NC - JEFFERSON COUNTY
2022

Legend

- PHASE II
- PHASE III
- PHASE IV
- PHASE V
- PHASE VI
- PHASE VII
- PHASE VIII
- PHASE IX
- PHASE X
- PHASE XI
- PHASE XII
- PHASE XIII
- PHASE XIV
- PHASE XV
- PHASE XVI
- PHASE XVII
- PHASE XVIII
- PHASE XIX
- PHASE XX
- PHASE XXI
- PHASE XXII
- PHASE XXIII
- PHASE XXIV
- PHASE XXV
- PHASE XXVI
- PHASE XXVII
- PHASE XXVIII
- PHASE XXIX
- PHASE XXX




Questions?

HOME-ARP Update

Community Relations & Development
Feb. 12, 2024



Allocation Breakdown



Allocation Category	Amount
Administrative (15%)	\$1,116,116.64
Capital Construction	\$1,071,726.88
Non-Competitive Shelters (60%)	\$4,811,611.63
Seymour Services (15%)	\$1,278,640.81

Page 1 of 10

Timeline of Events

- Oct. 17, 2023: Home-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- Nov. 17, 2023: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- Dec. 17, 2023: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- Jan. 17, 2024: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.




Timeline of Events, cont.'d.

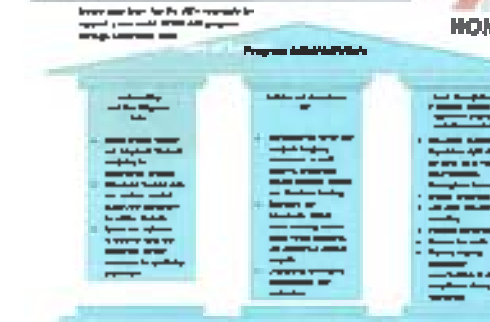
- Feb. 17, 2024: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- Mar. 17, 2024: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- Apr. 17, 2024: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.
- May 17, 2024: HOME-ARP program implementation begins. Initial activities include: site visits, community meetings, and outreach efforts.



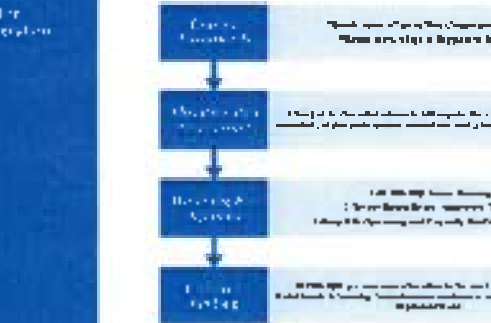
HOME-ARP Program Overview



HOME-ARP Program Overview




HOME-ARP Program Overview



Thank you

Community Relations & Development



GOLDSBORO POLICE DEPARTMENT

Michael D. West, Chief of Police

February 22, 2024



SALARY COMPARISONS

INTEBAU	Estadística	PCLO	RTA's	Minutaje	Plumbi	Carpel	Electric	Instalación	Platón	Tronco
2020	441,716	516,166	549,648	545,584	46,146	34,716	356,162	548,171	516,166	549,648

Other ☐ and ☐ Manual form.

- Appleton PC offers \$2,500.00 sign-on bonus and benefits
- IBM Corp. and many other offer 4 weeks of International Travel
- Appleton PC offers \$1,000 to \$14,000
- If you are a U.S. citizen, you can offer citizenship
- Southern States PC offers \$8,000 California Plan (cost paid 40%)
- If you are a U.S. citizen, you can offer citizenship
- Appleton PC offers 1,000 sign-on bonus
- Appleton PC offers \$2,500 sign-on bonus

Continued on next page

- F_1 = Gesamtheit der Prüfungen = 500
- zweite Teilmenge: Mathematik = 150/500
- Gruppe Physikerinnen = 8, Gruppe = 90 (nicht genau)
- $f_{\text{Mathematik}} = 150$ zu 500
- Laplace-Formel = 30
- $f_{10} = 50$
- n_B (Physik) = 90
- $f_{\text{Mathematik}} = 150$

COST FY24

17.444.1.89(7) (engl./fr. lower)	800970	99090712	2.11.1993
17.444.1.89(7) (engl./fr. lower)	800970	99090712	2.11.1993

²² For a very detailed discussion October 4, 2021, November 19, 2021 and 11 (allies of Putin) in English version on March 2, 2024.

PAY GRADE

[illegible]

SALARY RANGE

Figure 6

[illegible][illegible][illegible][illegible]

SALARY RANGE

[illegible]

7-1	7-2	7-3	7-4	7-5	7-6	7-7	7-8	7-9	7-10	7-11	7-12	7-13	7-14	7-15	7-16	7-17	7-18	7-19	7-20	7-21	7-22	7-23	7-24	7-25	7-26	7-27	7-28	7-29	7-30	7-31	7-32	7-33	7-34	7-35	7-36	7-37	7-38	7-39	7-40	7-41	7-42	7-43	7-44	7-45	7-46	7-47	7-48	7-49	7-50	7-51	7-52	7-53	7-54	7-55	7-56	7-57	7-58	7-59	7-60	7-61	7-62	7-63	7-64	7-65	7-66	7-67	7-68	7-69	7-70	7-71	7-72	7-73	7-74	7-75	7-76	7-77	7-78	7-79	7-80	7-81	7-82	7-83	7-84	7-85	7-86	7-87	7-88	7-89	7-90	7-91	7-92	7-93	7-94	7-95	7-96	7-97	7-98	7-99	7-100
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[illegible]

COST FY25

ITEM: PERSONNEL & ASSOCIATES (continued)	2009-2010 FY04	2008-2009 FY03	2007-2008 FY02
Personnel (continued)	\$6,300,000,000	\$6,000,000,000	\$5,000,000,000
Personnel (continued)	\$2,000,000,000	\$2,000,000,000	\$2,000,000,000
Personnel (continued)	\$4,300,000,000	\$4,000,000,000	\$3,000,000,000
Personnel (continued)	\$2,000,000,000	\$2,000,000,000	\$2,000,000,000

1. 25. 2000-2004, 8 A., (Lump Sum) (2 "times")	ACORD 101	PROFIT 10%	Delivery 10%
Project completion (2004)	100,000,000.00	10,000,000.00	10,000,000.00
Project completion (2004)	100,000,000.00	10,000,000.00	10,000,000.00
Project completion (2004)	100,000,000.00	10,000,000.00	10,000,000.00

QUESTIONS

Thank you for your time.

Chief Michael D. West

mwesi@old\$ barocic.ov

Office: 919-580-4231

Parking time limits ensure turnover for customers of businesses. Without turnover, customers looking for a parking space close to a specific business would be discouraged and go somewhere else. Exhibit D

What is the reason for timed street parking?

Timed street parking is implemented by municipalities and local authorities for several reasons. The introduction of timed street parking is often part of a broader urban planning and traffic management strategy. Here are some common reasons for implementing timed street parking:

1. **Traffic Management:** Timed street parking helps manage traffic flow by discouraging long-term parking in busy areas. It encourages turnover, allowing more people to access businesses and services.
2. **Space Allocation:** When parking spaces are limited, timed street parking helps allocate parking spaces efficiently and ensures that parking is available for those who are shopping and conducting business efficiently.
3. **Revenue Generation:** Municipalities generate revenue through timed street parking fees. The revenue collected can be reinvested in infrastructure, public services, or other projects that benefit the community.
4. **Encouraging Alternatives:** Implementing timed street parking can encourage people to explore alternative transportation options, such as public transit, walking, or cycling, and the use of public parking lots.
5. **Maintaining Accessibility:** In commercial and business districts, timed street parking ensures that parking spaces are available for customers and visitors, contributing to the economic vitality of the area.
6. **Reducing Pollution and Congestion:** By promoting turnover, timed street parking contributes to reducing traffic congestion in urban areas.
7. **Equity and Fairness:** Timed street parking is often designed to promote fairness in access to parking spaces. It prevents a small number of individuals from monopolizing parking in high-demand areas, ensuring broader access for everyone.
8. **Smart City Initiatives:** Many cities are adopting smart city technologies to improve urban living. Timed street parking systems can be integrated with technology to provide real-time information, optimize parking spaces, and enhance overall urban mobility.

It's important to note that the implementation and effectiveness of timed street parking depend on local context, policies, and the specific goals of the municipality. While it might be an inconvenience for some, the overall aim is often to create a more sustainable, accessible, and efficient urban environment.

DEER CREEK TOWN COUNCIL/LOCAL OFFICIALS,

We are petitioning you on behalf of the downtown businesses in our community. Those who have been significantly affected by the recent parking ordinance implemented in our area. As representatives of these businesses, we urge you to reconsider the current parking regulations and restore the previous non regulated parking. The following businesses have already experienced a notable decline in customer traffic and subsequent financial setbacks due to the parking ordinance. These businesses rely heavily on convenient parking options for their customers, and the recent changes have created unnecessary barriers to access. With the recent parking restrictions, potential customers are deterred from visiting our establishments, opting instead for locations with no timed parking. This has led to a direct decline in revenue for our businesses, making it increasingly challenging to sustain operations. We believe that the current ordinance has had unintended consequences, disproportionately impacting local businesses and customers. By reinstating the previous unrestricted parking, we can restore the vitality of our downtown district and support the economic viability of our community. We respectfully request that you reconsider the parking ordinance and work collaboratively with downtown businesses, as we have had a lot of negative feedback from our customers saying they no longer want to come downtown. Your support in this matter is crucial to the continued success and growth of our local economy. Thank you for your attention to this important matter. We look forward to your prompt response and action.

Sincerely,

Representatives Of Downtown Businesses

[Your Name]	[Your Position/Title]	[Business Name]	[Contact Information]
Braunson Lane	Hair Stylist	The Loft Hair Studio + Spa	
Nakiesha Harris	Hair Stylist	The Loft Hair Studio + Spa	
Wiana Williams	Client		
Hope Hill	Hair Stylist	Hairology Salon	
Marilyn Berman	Shopper / Customer		
Lauran Sasser Britt	owner of Hairlogy	Hairlogy salon	
Ashlyn Cox	Hair Stylist	Hairology Salon	
Stephanie Smith	Owner	Hairlogy	
Alison Cox	shopper/customer		
Amela Monzo	owner	Libra Coffee	
Carla Mitchell	manager	bumble bee	
Heaven Stearn	owner	The Pickle Fence	
Tina S. Starn	owner	The Pickle Fence	
Lewis Simpson	barber	premier cuts	
Donna Waters	barber	premier cuts	
Keith Johnson	Hair Stylist	Keith Beach Lounge	
Garry Grantham	Transducer	Republican Hdq.	
Walter Taylor	Realtor	The Firm NC	
Taylor NAWON	Realtor	The Firm NC	

NAME	POSITION	COMPANY
Christine Bishop	Hairstylist	The Loft Hair Studio
Amber Long	Owner/hairstylist	The Loft Hair Studio
Burkley Leonard	Hairstylist	The Loft Hair Studio
James Leonard	Hairstylist	
Michelle Turner	Client	
Jan Entenza	Client	
Wanda Jones	Publicist/Media	The Loft Hair Studio
Kelly	Esthetician	The Loft
Maggie Young		139 Walnut / 15th S. Center
Brian C. Jones	Mortgage Lender	15th S Center
Dawn Gungor	The Firm N.	The Firm
Shane Smith	Realtor	The Firm N.
James Jones	Realtor	The Firm N.
Stephenie Cass	owner/retail	Lola's Uniques
John Cass	Owner/Ret.	Lola's Uniques LLC
Anna Williams		Indian 150
Garthony Rich	customer	Loft/Brick Pizza
Alvare Parake	Store associate	WOLF
Yasmi Williams	owner	Good Thymes
Tamir Evans	manager	Habitat For Humanity
Holt Rains	manager	Br 6 Gr. 11
MARION EDWARDS	owner	COACH'S
Kelvin T. Seley	member	
Romita Bulchandani	manager	New York Fashion's
Julian Simon	Manager	Shopper Delight
Joseph Richardson	Shop Owner	
Pauline Jones		
Christine		
Pernice		
A. J. Jones		
T. Isaac Jones		
Chris		
Nicole	office manager	CBHPW

[Your Name]	[Your Position/Title]	[Business Name]	[Contact Information]
Alexis Best	Realtor	HPW	
Angela Williams	Realtor	HPW	
Carrie A.	OWNER	GLOVES & BEAN WORKS	
AR THOMAS	OWNER	DEEP SPACE TATTOO & PIERCING	
Alexis Wilson	Customer		
Paul Young	Owner	anexa	
Shirley M. Edwards	Owner	Changier Hooper Hair Bar	
Lisa Miller	owner	Una Hair "MOE"	
Christina Chen	owner	Ladies Shoppe	
Shirley Darden	owner	Luminous by Linda	
Melissa Wise	owner	First Impression	
Tara Martin	owner	MYLANO BLINE & AESTHETICS	
Rose Rivera	owner	Loopy Owl Restaurant	
Chuck Garcia	chef	Loopy Owl Restaurant	
Chad Baker	chef	Loopy Owl Restaurant	
Janet Pumpernickel	owner	Thai Garden	
Johnna Innes	store manager	inlakes	
Gold Lines	OWNER	inlakes	
Christina Wilson	Owner	DAE	
Leah Libby	owner	bridal	
Shirley Lee	CEO	WESTLIFT	
AMISSA West	PARTS MGR.	Westlift	
Sam Hodge	owner	Well Travelled Beer	
Tami Pender	owner	Well Travelled Beer	
Doreen Pender	owner	Well Travelled Beer	
Ma. Williams	member	Warner Bros. Motel Rel. Club -	
Doreen Pender	Barber	Freddie Cuts	
James Dore	Drafting Tech	Brink & Associates	
Robert Fries	office mgr	Brink & Associates	
James Long	owner	The Loft Hair Studio	
Heather Wheeler	stylist	The Loft	
Wayne Wince	First Impressions owner		
Gerald Hahn	stylist	Loft Hair	
Young Santillan	clerk	The Loft Hair Studio	

[Your Name]

[Your Position/Title]

[Business Name]

[Contact Information]

Linda Powers

Realtor

Coldwell Banker

Bernadette Hylle

Realtor

Coldwell Banker

Cheryl Williams

Realtor

Coldwell Banker HPW

Brent Rhodes

Market Manager

Harris Teeter

Rosa M. Norman

Realtor

Coldwell Banker

Jeremy Davis

Food Service

Papa

[Your Name]

[Your Position/Title]

[Business Name]

[Contact Information]

✓ The Firm
✓ Lolos
✓ Salon 150
✓ Bricks
✓ Thai Garden
✓ Talamo
✓ Second Amendment
Kafu
Pink Piggy
Creative Mark
Tredition
✓ Well Traveler
✓ Democratic Party
April Brown
✓ Hair Affair
✓ The Hot Ballroom
✓ Bricks
Kumli
✓ Komiko Lutz
✓ Mike's Place
✓ First Impressions
✓ Fresh Band
✓ Talar (Cafe)
✓ Bricks
✓ The
✓ World Barber Shop
✓ Bricks
✓ Thompson Pharmacy
✓ Hairline
✓ Model Train
✓ Denz's Pure Tobacco
✓ The Loft
✓ Fred Thomas
✓ Live Chic
✓ Habitat 4 Humanity

✓ Goldstein. Brand Links
Photo House
✓ Linenage
✓ Vintage Camera
✓ Hair Affair
✓ Ladies Choice
✓ Summer Day (Studio)
✓ Melamb Williams
✓ Rocks
✓ Laughing Girl
✓ Bricks
✓ The North

DEMOLITION OF CITY OWNED PROPERTY

Matt Summerlin, Code Enforcement Administrator
February 12, 2024



Lot 10001



2/12/24



2/12/24



MINUTES OF THE GOLDSBORO CITY COUNCIL ANNUAL RETREAT
FEBRUARY 20-21, 2024

FEBRUARY 20, 2024

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Tuesday, February 20, 2024 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro North Carolina with attendance as follows:

Call to Order. Mayor Gaylor called the meeting to order at 8:04 a.m.

Invocation. Rev. Arnold Thornton provided the invocation.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Others Present: Matthew Livingston, Interim City Manager
Laura Getz, City Clerk
Octavius Murphy, Assistant to the City Manager
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Bert Sherman, Public Utilities Director
Jonathan Perry, Engineering Services Manager
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
Catherine Gwynn, Finance Director
Allen Anderson, Inspections Director
Rick Fletcher, Public Works Director
Amanda Justice, Travel and Tourism Director
Bernadette Dove, Human Resources Director
Susan Thornton, Senior Human Resources Consultant
Christie Langley, Human Resources Consultant
Information Technology Staff

Adoption of the Agenda. Councilman Boyette made a motion to accept the agenda as presented. The motion was seconded by Councilwoman Weeks and unanimously carried.

Special Meeting Update on Council Priorities. Interim City Manager Livingston shared comments regarding revenue sources, retreat topics, and the special meeting held January 18, 2024. Mr. Livingston provide the document attached as ***Exhibit A.***

FY23-24 and FY24-25 Budgets Update. Catherine Gwynn, Finance Director shared the presentation attached as ***Exhibit B.*** Mayor and Council discussed the presentation with Ms. Gwynn.

Public Utility Rates Discussion. David Hyder with Stantec shared the presentation attached as ***Exhibit C.***

Mayor Gaylor recessed the meeting at 9:17 a.m. for a break and returned at 9:31 a.m. Councilwoman Jones returned at 9:35 a.m.

David Hyder with Stantec continued with the presentation. The Mayor and Council discussed the presentation. Interim City Manager Livingston discussed the Merger Regionalization Study.

Wastewater Treatment Plant Capacity Allocation. Bert Sherman, Public Utilities Director shared the presentation attached as ***Exhibit D.***

Council discussed flow meters.

Benefits Discussion. Bernadette Dove, Human Resources Director shared the presentation attached as ***Exhibit E***.

Council discussed a compensation and pay plan, exit interviews, longevity, health insurance reimbursements, matching 401K, and vacation buy back.

Crime and Homeless Discussion. Mike West, Police Chief shared the presentation attached as ***Exhibit F***.

Mayor and Council discussed ShotSpotter, reducing crime, Housing Unit, addressing poverty to address crime, and addressing homelessness.

The meeting recessed at 11:50 p.m. for lunch.

The Council resumed the retreat at 12:23 p.m.

Police Department Overview/Priorities. Mike West, Police Chief shared the presentation attached as ***Exhibit G***.

Mayor and Council discussed the Police Department presentation to include vehicle abuse, take-home vehicles, vehicle maintenance, administration vehicles, standardization of vehicles and overall vehicle discussion.

Fire Department Overview/Priorities. Ron Stempien, Fire Chief shared the presentation attached as ***Exhibit H***.

Mayor and Council discussed the presentation to include apparatus, fire stations and vehicles.

Mayor Gaylor recessed the meeting at 1:30 p.m. for a break and returned at 1:47 p.m.

Public Works Department Overview/Priorities. Rick Fletcher, Public Works Director shared the presentation attached as ***Exhibit I***.

Mayor and Council discussed the presentation to include the need for a pay study, possible internships, and dumping.

Public Utilities Department Overview/Priorities. Bert Sherman, Public Utilities Director shared the presentation attached as ***Exhibit J***.

Mayor and Council discussed the presentation. The phone number to get mulch from the compost facility is 919-735-0110.

Further Discussions/Budget Requests. Laura Getz, City Clerk reviewed the budget requests from Day 1 of the retreat. Interim City Manager Livingston asked Council to complete the evaluations provided.

Mayor and Council Comments.

Councilwoman Jones thanked department heads and staff.

Councilman Boyette had no comments.

Councilwoman Taylor had no comments.

Mayor Pro Tem Matthews shared information regarding a letter given to council members to assist a local school.

Councilwoman Weeks thanked department heads.

Councilman White thanked everyone.

There being no further business, Mayor Gaylor recessed the meeting at 2:53 p.m.

FEBRUARY 21, 2024

The Mayor and City Council of the City of Goldsboro, North Carolina, held their Annual Retreat on Wednesday, February 21, 2024 at the Goldsboro Event Center, 1501 South Slocumb Street, Goldsboro North Carolina with attendance as follows:

Call to Order. Mayor Gaylor called the meeting to order at 8:04 a.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Absent: Mayor Pro Tem Brandi Matthews

Others Present: Matthew Livingston, Interim City Manager
Laura Getz, City Clerk
Octavius Murphy, Assistant to the City Manager
Scott Williams, Information Technology Director
Brad Hinnant, Assistant Information Technology Director
Bert Sherman, Public Utilities Director
Jonathan Perry, Engineering Services Manager
Felecia Williams, Community Relations Director
Felicia Brown, Parks and Recreation Director
Mike West, Police Chief
Ron Stempien, Fire Chief
Catherine Gwynn, Finance Director
Rick Fletcher, Public Works Director
Amanda Justice, Travel and Tourism Director
Mark Helmer, Planning Director
Bernadette Dove, Human Resources Director
Adam Twiss, Paramount Theater Director
Erin Fonseca, Downtown Goldsboro Director
Roe O'Donnell, Temporary Assistant City Manager
Information Technology Staff

Invocation. Rev. Scott Thrailkill provided the invocation.

Adoption of the Agenda. Mayor Gaylor shared the agenda needs to be amended to add a HOME ARP update. Councilman Boyette made a motion to amend the agenda. The motion was seconded by Councilwoman Weeks and unanimously carried.

Information Technology Department Overview/Priorities. Scott Williams, Information Technology Director shared the presentation attached as *Exhibit K*.

Mayor and Council discussed the presentation to include a motor pool approach and documenting the time staff is using personal vehicles.

Parks and Recreation Department Overview/Priorities. Felicia Brown, Parks and Recreation Director shared the presentation attached as *Exhibit L*.

Mayor and Council discussed the presentation to include vehicles, documenting the time staff is using personal vehicles, T.C. Coley repairs, reviewing fees at the Goldsboro Event Center, preventive maintenance for equipment, getting the community involved, and corporate interest.

Council took a break at 9:37 a.m. and returned at 9:48 a.m.

Engineering Department Overview/Priorities. Jonathan Perry, Engineering Services Manager shared the presentation attached as ***Exhibit M.***

Mayor and Council discussed the presentation to include staffing, resurfacing and the stormwater project.

Downtown Development Department Overview/Priorities. Erin Fonseca, Downtown Development Director shared the presentation attached as ***Exhibit N.***

Mayor and Council discussed the presentation to include downtown art, downtown maintenance, Downtown Master Plan, DGDC and the need for a grant writer for the city.

Planning Department Overview/Priorities. Mark Helmer, Planning Director shared the presentation attached as ***Exhibit O.***

Mayor and Council discussed the presentation to include vehicles, blight process, unwanted properties.

Paramount Theater Department Overview/Priorities. Adam Twiss, Paramount Theatre Director shared the presentation attached as ***Exhibit P.***

Mayor and Council discussed the presentation to include city employees giving to the foundation and the selection process for performances.

The meeting recessed at 12:00 p.m. for lunch.

Council resumed the retreat at 12:35 p.m.

FY24-25 Revenue/Property Tax Discussion. Ted Cole with Davenport shared the presentation attached as ***Exhibit Q.***

Mayor and Council discussed the presentation.

Councilman Rod White left the retreat at 1:14 p.m.

Property Tax Discussion. Alan Lumpkin, Wayne Co. Tax Administrator shared information regarding property tax evaluation. He shared there are 67,000 parcels to evaluate, last valuation was in 2019, shared information regarding the appraisal process, market value and the upcoming reevaluation. He shared Council has to publish a revenue neutral rate as part of the budget process. He also shared that what is in place as of January 1st is what they are able to access.

Mayor and Council discussed the presentation.

Travel and Tourism Department Overview/Priorities. Amanda Justice, Travel and Tourism Director shared the presentation attached as ***Exhibit R.***

Mayor and Council discussed the presentation.

Council took a break at 1:53 p.m. and returned at 2:10 p.m.

HOME ARP Discussion. Felecia Williams, Community Relations and Development Director shared the following presentation attached as ***Exhibit S.***

Mayor and Council discussed the presentation to include possibly changing the allocation. Mayor Gaylor asked Ms. Williams to get feedback from the Commission on Community Relations and Development regarding the allocation and bring the recommendation to a future Council meeting.

FY24-25 Budget Guidance. Mayor Gaylor shared information regarding SJAFB losing a fighter wing. He shared that in conjunction with the County and Friends of Seymour, they would like to change the consultant to Crossroads Strategies.

Council gave consensus to move forward.

Retreat Day 2 Comments/Retreat Decisions. Matt Livingston, Interim City Manager and Laura Getz, City Clerk reviewed the request made by city departments for the FY24-25 budget and attached as *Exhibit T*.

Mayor and Council discussed the list. The list will be updated with more information and provided to Council prior to budget meetings.

Mayor and Council Comments.

Mayor Gaylor thanked department heads and said that he wants to promote the projects and events in the City.

Councilwoman Weeks thanked department heads.

Councilwoman Taylor thanked department heads.

Councilman Boyette thanked department heads.

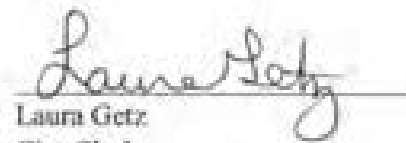
Councilwoman Jones thanked department heads and staff.

Mayor Gaylor introduced Roe O'Donnell. Mr. O'Donnell will be assisting the Manager's Office as Temporary Assistant City Manager until the end of March.

There being no further business, Mayor Gaylor adjourned the meeting at 4:07 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

City Manager

- Admin. everyday to day operations of the city
- Implement policies of council and report recommendations to the City Council
- Encourage financial responsibility and provide management financial reports
- Set the administrative direction City Council, staff and community
- Manage the City on a daily basis
- Provide information to the Council/ Mayor to aid in the decision making process
- Serve as the chief executive officer of the city
- Serves at the pleasure of the City Council.

Assistant City Manager

- Assist and advise the City Manager
- Manage staff the department
- Support the City Manager
- To be based in the City Manager
- Have a well defined the job description that they work on independently
- Fast learner
- What works and doesn't work
- System, I matter report
- Assist City Manager in overseeing various departments

Public Affairs

- Control of info.
- Maintain city records
- Public Access to information
- Exercising legal responsibilities with the media
- Go to for all things
- Get the public and knowledge to assist the City Manager/ the public
- Responsible for office running smoothly
- Support staff
- Recycling program
- Navigation system
- Maintain accurate records

- Source of communication between Council and Manager
- Deliverly between manager and elected officials

What are your expectations of the ...

Mayor

- Be a leader
- Be open minded
- Chair all Council Meetings
- To be a mediator

Council

- Communicating with the community to make sure the citizens have a voice
- Set the vision mission and policy
- Provide leadership and help plan for the future
- Read agenda in formation and the program of the city as possible in a city meeting

City Manager

- Be responsible for what staff do and don't do
- Follow through with Council recommendations
- Be involved

Do's and Don't's

Do's

Mayor

- Do be open to ideas
- Do be the voice of City government.
- Do communicate effectively
- Do be fair and honest
- Do lead by example
- Do step forward for council on housing issues
- Do be the backbone of the group
- Do respect the art of the deal

Council

- Do be open minded and willing to listen that all citizens concerns are all are heard and taken they lead
- Do advocate for citizens as well as for the things in the best interest of the city
- Do ask questions
- Do be on time
- Do be prepared for meetings
- Do be open minded
- Do be on time and listen to needs and concerns
- Do not promote a bias in government
- Do be a liaison with the community
- Do challenge policy as needed but stand on the side of the city

City Manager

- Do understand that you are there to serve and apply differences
- Do manage the office of you ability while also working with Mayor and Council
- Do communicate to all Council equity issues necessary to get the work done
- Do include Council on decisions deemed necessary
- Do conduct business at the highest level as possible
- Do implement city policy as directed

- Do manage day to day operations of the city
- Do guide what the Council

Assistant City Manager

- Do assist City Manager in overseeing various departments

Public Affairs

- Do Maintain accurate records
- Do be a source of information and communication between Council and Manager
- Do be the gateway between Manager and elected officials

Don't's

Mayor

- Do not allow a lobbyist that the Council should
- Do not direct staff
- Do not have dual citizenship
- Do not allow people to use influence of office for a self agenda

Council

- Do not be publicly disrespectful of each other or staff
- Do not be tardy
- Do not be predicting and telling others personal affairs
- Do not camp in board rooms
- Do not use influence to sway other council actions
- Do not micromanage

City Manager

- Do not act when you don't have the authority
- Do not spread rumors, I know what you are doing
- Do not spread information based on personal opinion

- Do not make decisions that are council level
- Do not micromanage
- Do not usurp the role of Council

المراجعون:

- **Strongly positive**

Priorities and Future Vision Sessions:

1. **Introduction**

Councilwoman Taylor, Councilwoman Jones, City Manager Salmon, Deputy Clerk Jones:

କୌଣସି ସମୟରେ ସମସ୍ତଙ୍କ ଉପରେ କିଏ ନିୟନ୍ତ୍ରଣ କରନ୍ତେ? କିଏ ନିୟନ୍ତ୍ରଣ କରନ୍ତେ?

- Would like to see economic growth and expansion to include jobs, businesses, etc. (Chadler)
- Would like to see more affordable housing for all income levels.
- Would like to see growth in any future (Compassion for Family Life Society)

What problems/issues would you like us to see addressed?

- + C_{res}
- + $\frac{C_{\text{res}}}{\gamma}$
- + $\frac{C_{\text{res}}}{\gamma^2}$

What problems should we be prepared for?

- In addition to the results of the analysis, the following factors were also considered:
- Public Safety Committee
- Insurance Policy Coverage
- Effectiveness of the company's risk management and emergency response plans

Plus que 1000 joueurs sont inscrits partout en France et dans les colonies françaises, jouant et se jouant sur les mêmes plans.

ineffective: Leading with real interests instead of the city as a whole.

2) As newly practicing teachers you will have a lot of conflicting expectations upon you. I can assure you overwhelming, however, we should also consider the obligations and responsibilities we have to each other as a working dynamic duo already. What are your expectations of each other in your classroom? What?

Figure 1

Show your <u>id</u> clearly, be honest, creative and seen needed

2. What is $p(x_1, x_2)$ if x_1 and x_2 are independent?

Answer:

A city where we still feel welcome and included having it in my business no great room schools. Apple's systems that used to be exclusive.

4) Die Funktion $f: \mathbb{R} \rightarrow \mathbb{R}$ ist durch $f(x) = \begin{cases} x^2 \sin(1/x) & \text{für } x \neq 0 \\ 0 & \text{für } x = 0 \end{cases}$ gegeben. Zeigen Sie, dass f in $x=0$ differenzierbar ist und berechnen Sie $f'(0)$.

And Power

- Doan communication
- Is it real?
- Government is playing in the woods of the world of ideas
- Do people have a history experience

There's no one person bigger than the group. The different ones were used to get the

Keywords:

Mayor Gayther, Commonwealth House & Commonwealth Boyards, Assistant to the City Manager Murphy.

*Table not for publication. Includes all groups. Likelihood ratios are given in italics, adjusted for the other variables.

- Would like to see population growth.
- Would like to see economic expansion on new business and industry.
- Would like to see growth on national level both private and publicly owned.
- Would like to see more community respect and engagement.

What price a settlement would you like to see reached, rather?

- Need to increase girls' activities for youth
- Happy + more confidence
- Need effective communication to all countries.
- Need to "organize" in the end "women's issues"
- Development + policy + legal + culture + political + stability

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- Water and sewage treatment is ahead the capacity of district
- Need for additional housing
- Exceed service capacity roads, etc.

2004-05

Major Pro. Supreme Mortgage, Commercial Units, Assistant City Manager Livingston

[illegible]

Answer

Printed from online manuscript:

[illegible]

13) What are some non-coding proteins?

You can't miss it: as home-deer-same-robberies, burglaries have still increased dramatically. The home-deer-same-robberies have been particularly troubling as many of our very young in the community are being killed or seriously injured. Gang-related violence is seen as a primary driver for many of the shooting and other gun-related and violent crimes.

[illegible]

J. modern. Lit.

2). **City structure and overall financial health**

The Day of Gold's two finances have improved dramatically over the past 4 years. In all, however, it's a mixed news picture and needs to improve to be on par with some of our senior and older cities. The City managers behind the 2013 audit's assessment and audit cannot borrow funds and remain on the JAC's list into the next list.

***** 678 4TH FLOOR SINGAPORE MORGAN

of the following:

4: <https://www.fishbase.org>

While not a new challenge, the matter of normalizing an unbalanced budget deficit is becoming more intractable as those numbers rise and new barriers to the fix have been put in place by the political process. The Congressional Budget Office (CBO) predicts that the deficit will reach \$1.2 trillion by 2010, and that the debt will reach \$10 trillion by 2010. The CBO also predicts that the deficit will reach \$1.2 trillion by 2010, and that the debt will reach \$10 trillion by 2010.

good education system, affordable housing, top-notch health care system, various forms of entertainment: both indoor and outdoor, low crime, community volunteerism, open spaces, and a low cost of living.

- 1st place (2016 to 2018)
- Best town

The below table is a summary of the 13 priorities (shown in red) voted by the Mayor and City Council at the January 18th town assembly session. The top 13 priorities were determined by the assigned values represented by priority dots, whereby each dot represents the highest value for a priority would receive a score of 5. Values of 4 or below get a top 13 priority would get a 3. It is important to remember that all 13 issues are of great importance to the Mayor and City Council. Historically it was challenging for them to differentiate between a top priority and the highest priority. Also, it is important to remember that this represents a snapshot in time and as priorities shift, change.

Below assigned values are:

Green	High priority	5	highest
Yellow	High priority	4	second
Red	Highest priority	3	priority

Priorities	Assigned Value	Total Value	Weighted Score
Violent Crime and Gangs	*****	3	30
WMPF Race Expansion	*****	4	20
City finances & Public Health	*****	4	20
Affordable Housing	*****	3	30
UNESCO World Site	*****	3	30
Tolerance of Right of Free City	*****	3	30
Job Creation/Expansion Plan	****	4	10
Public safety awareness	*****	4	10
Parks and Recreation Sites	*****	3	10
City Beautification/Restoration	***	3	5
Employee Recruitment/Retention	***	3	5
Maintaining City Infrastructure	**	2	5
Water Quality/Water Conservation	**	2	5
Community & Culture Activities	-	1	5
Quality of the City/Quality of Life	-	1	5

The City Council was also given the opportunity to identify or list any other significant priorities. The one listed was completion of public and city street lighting and is highest priority rating.

Overall City Audit: One highest priority (lighting), one

Stormwater Fund Collections
(Comparison to 1st Six Months Actual FY24 vs. FY23)

	FY 2023-24	FY 2022-23	Difference Over/(Under) Prior Year
Stormwater Fee	\$827,236	\$790,662	\$36,574
Loan Proceeds	0	165,000	(165,000)
Miscellaneous Other	0	3,143	(3,143)
Fund Balance Income	13,095	0	\$13,095
Stormwater Fund Total/Total 12/31	\$840,332	\$958,805	(\$218,473)



7

Downtown District- Collections
July – December FY24 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collection
Property Taxes	\$10,000	\$66,760	66.00%
Investment Income	0	1,000	0.00%
Fund Balance Income	0	0	0.00%
Comprehensive District Fund Collections Total/Total 12/31	\$10,000	\$67,760	66.00%



10

Stormwater Fund Collections
July – December FY24 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collection
Stormwater Fee	\$1,684,200	\$827,236	49.12%
Loan Proceeds	215,000	0	0.00%
Investment Income	0.000	18,086	180.86%
Miscellaneous Other	5,000	0	0.00%
Fund Balance Appropriated	136,455	0	0.00%
Stormwater Fund Collections Total	\$2,070,655	\$845,322	40.82%



8

Occupancy Tax - Collections
(Comparison to 1st Six Months Actual FY24 vs. FY23)

	FY 2023-24	FY 2022-23	Difference Over/(Under) Prior Year
Occupancy - Civic Center (60%)	\$66,114	\$450,454	(\$384,340)
Occupancy - Transit & Downtown (20%)	100,000	138,114	(\$38,114)
Wayne County Occupancy Tax	40,790	37,873	2,917
Miscellaneous Other	0	0	0
Legal Funds	0	3,251	(3,251)
Investment Income	0	0	0
Occupancy Tax Fund Collections Total/Total 12/31	\$206,904	\$629,692	(\$422,788)



11

Downtown District - Collections
(Comparison to 1st Six Months Actual FY24 vs. FY23)

	FY 2023-24	FY 2022-23	Difference Over/(Under) Prior Year
Property Taxes	\$66,760	\$66,760	\$0.00
Investment Income	1,000	0	1,000
Comprehensive District Fund Collections Total/Total 12/31	\$67,760	\$66,760	\$1,000



9

Occupancy Tax - Collections
July – December FY24 Budget vs. Actual

	Adjusted Budget	Actual Collections	YTD % Collection
Occupancy - Civic Center (60%)	\$66,114	\$450,454	68.12%
Occupancy - Transit & Downtown (20%)	100,000	138,114	138.11%
Wayne County Occupancy Tax	40,790	37,873	92.85%
Miscellaneous Other	0	0	0.00%
Legal Funds	0	0	0.00%
Investment Income	0	1,000	100.00%
Fund Balance Appropriated	270,000	0	0.00%
Occupancy Tax Fund Collections Total	\$1,076,904	\$629,437	58.47%



12

Operating Funds
Revenue & Expenditure Summary



19

FY23 Revenue & Expenditures
First Six Months – Recap (con't)

	FY23 6M				FY23 FY			
	Actual	Encum	Diff	% of	Actual	Encum	Diff	% of
Revenue	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Expenditure	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Balance	0	0	0	0%	0	0	0	0%



22

FY24 Revenue & Expenditures
First Six Months – Recap

	FY24 6M				FY24 FY			
	Actual	Encum	Diff	% of	Actual	Encum	Diff	% of
Revenue	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Expenditure	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Balance	0	0	0	0%	0	0	0	0%



20

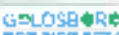
Project Funds
Capital Project Funds
Special Revenue Funds



23

FY23 Revenue & Expenditures
First Six Months – Recap (con't)

	FY23 6M				FY23 FY			
	Actual	Encum	Diff	% of	Actual	Encum	Diff	% of
Revenue	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Expenditure	1,000,000	1,000,000	0	100%	1,000,000	1,000,000	0	100%
Balance	0	0	0	0%	0	0	0	0%



21

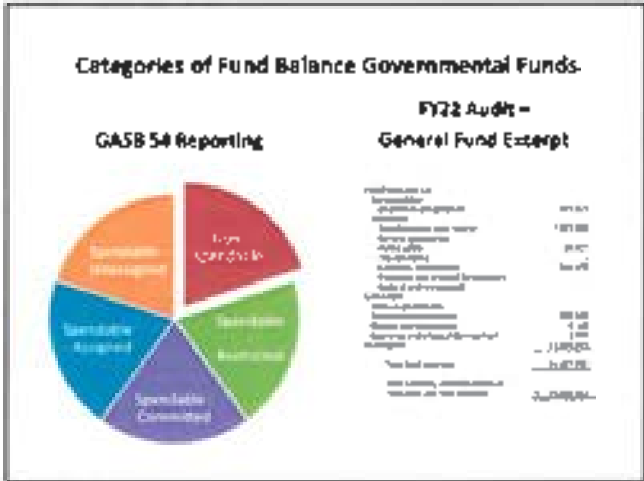
City Council enacts
Budget Ordinances

OPERATING FUNDS

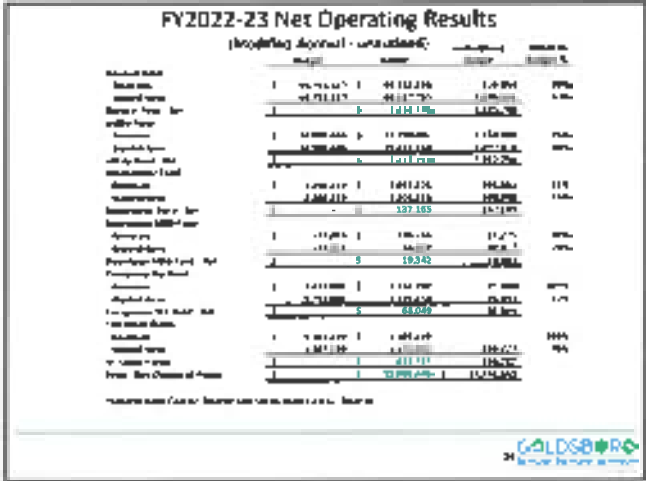
PROJECT FUNDS



24



31



34

Legal Definition of Available Fund Balance (G.S. 159-8(a))

Formula:

- Cash And Investments
- Minus Liabilities
- Minus Encumbrances
- Minus Deferred Revenues Arising From Cash Receipts
- Equals Fund Balance Available For Appropriation

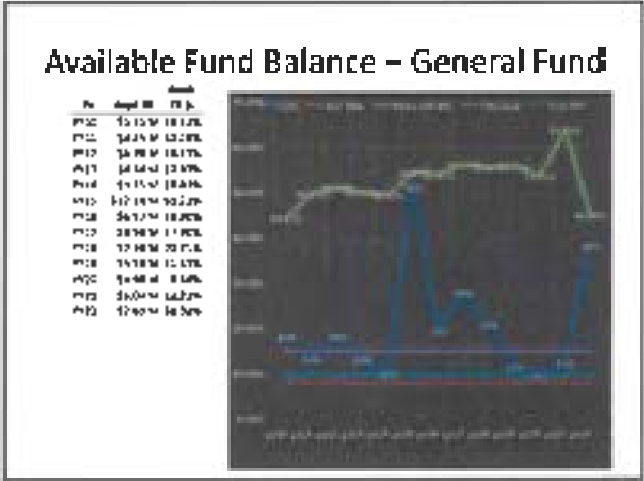
• As Figures stand at June 30 preceding budget year

• LGC minimum is 8% (1 month's of expenditures)

32

Questions?

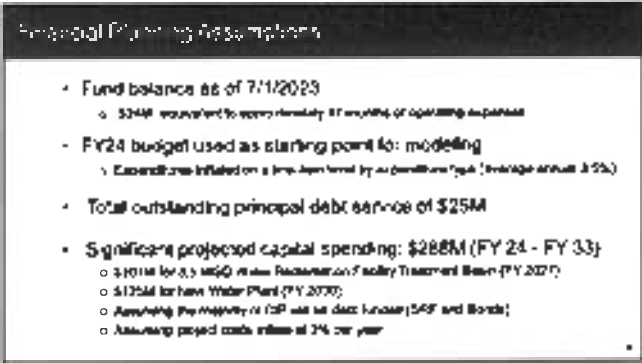
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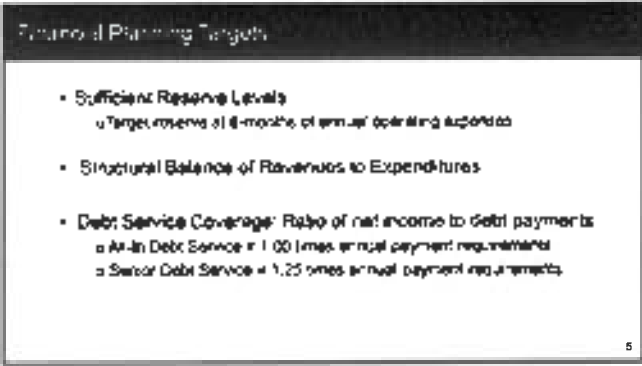
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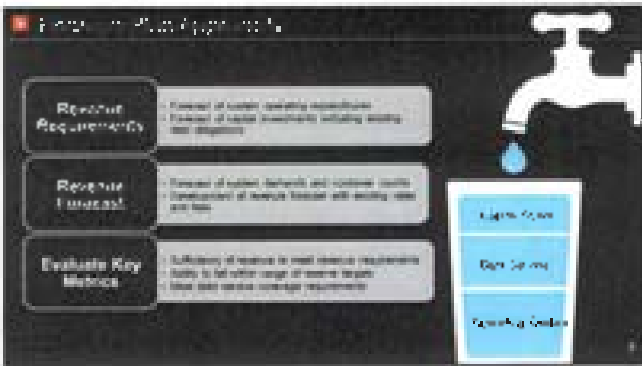
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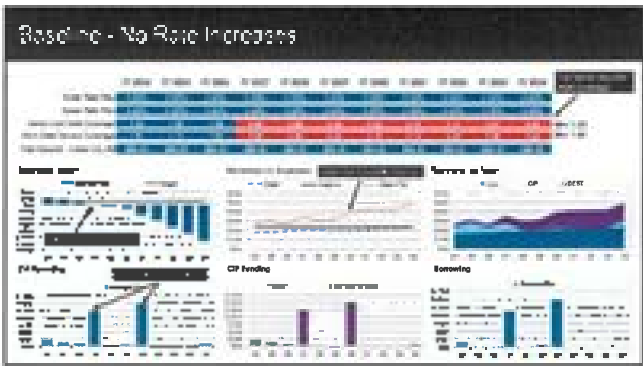
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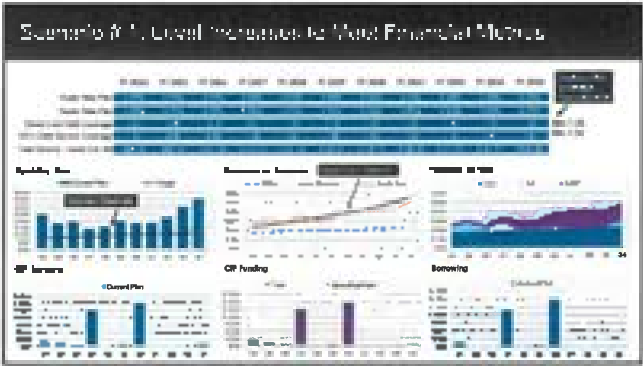
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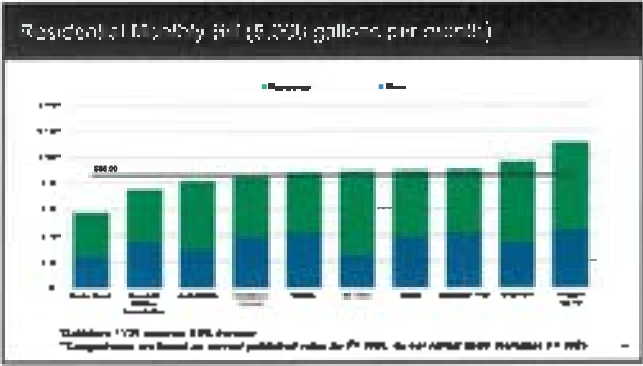
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10



8



11



9

Summary of Findings

- City will be undertaking a significant utility rate improvements program
- Water and sewer rate adjustments are required to:
 - o Secure financing for the capital projects (maintain cash balances and debt coverage)
 - o Fund the ongoing operational costs of the systems by address local maintenance capital needs
 - o Eliminate significant one-time rate increases
- Level of future rate adjust. are dependent on project timing and costs:
 - o Wastewater treatment plant (\$10-14)
 - o Water treatment plant (\$120M)

12

WRF Capacity Presentation

Robert Sherman, Public Utilities Director

3/20/24



[www.cityofgolden.com](#)

1

Capacity Issues Faced During Wet Weather Conditions

- During rain events, wastewater treatment plants often face capacity issues due to the increased inflow of stormwater into the system. This can lead to an overloading of the treatment system. The influx of rainwater can overwhelm the treatment system, leading to reduced treatment efficiency and potential discharge of untreated wastewater.

4

Water Reclamation Facility's Current Capacity

- The City of Golden's Water Reclamation Facility has a current capacity of 14.2 MGD.



2

The Effects of the 80/90 Rule on Capacity

- The purpose of the 80/90 rule is to ensure that treatment facilities do not exceed their permitted treatment capabilities.
- Prior to exceeding 80% of the system's permitted hydraulic capacity, the permittee shall submit an engineering evaluation that outlines plans for meeting future wastewater treatment needs by either expansion of the current system or a reduction of incoming flows.
- Prior to exceeding 90% of the system's permitted hydraulic capacity, the permittee shall submit all permits needed for the expansion of the wastewater treatment plant. If construction is needed, submit final plans and specifications for expansion, including a construction schedule.

5

Capacity Issues Faced During Wet Weather Conditions



3

Future Growth Effects on Capacity at The Water Reclamation Facility



6

The Effects of the 80/90 Rule on Capacity



7

**Future Growth Effects on Capacity at The
Water Reclamation Facility**

- The City of Goldsboro's initiative to submit a Request for Qualifications (RFQ) for a design-build project to construct a 3.4-MGD treatment basin marks a significant step towards enhancing the wastewater treatment plant's capacity. This expansion aims to increase the plant's permitted capacity from 14.2-MGD to 17.6-MGD.

8

Questions

9

HUMAN RESOURCES

Barbara Davis, Director of Human Resources

February 21, 2024

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www.goldsboro.org

1

Human Resources

Experienced Human Resources Management Consultants to submit proposals to perform:

- Administration of our existing Compensation & Plan plans
- Conduct Study and update job descriptions to reflect current
- One or more pay plan update schedules

RECOMMENDATIONS

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4

Compensation & Classification Study

Employers Solutions, LLC (Employer) is in contract to conduct a Compensation and Classification Study for the City of Goldsboro on December 22nd.

The goal of the study was to:

- Analyze the classification and compensation plan system and make recommendations to improve the compensation position of the future market

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2

Longevity Benefits

- Full-time employees may be compensated for years of service at five-year intervals, based on their date of employment.
- Employee must be employed full-time for a minimum of five years and hired no later than July 1st to be eligible for longevity pay.
- Longevity will be issued on the first non-payroll Friday in December or as designated by the City Manager

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5

City of Goldsboro 2024 Personnel Data

City of Goldsboro 2024 Personnel Data

HR Best Practices

- Consider a Compensation & Plan Study every 3-5 years
- Consider a Compensation & Plan Study every 3-5 years
- Consider a Compensation & Plan Study every 3-5 years

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3

Recommended Longevity Amounts

Years of Service	Rate
0 - 4 years	\$ 0.00
5 - 9 years	\$ 1.00
10 - 14 years	\$ 2.00
15 - 19 years	\$ 3.00
20 - 24 years	\$ 4.00
25 - 29 years	\$ 5.00
30+ years	\$ 6.00

GOLDSBORO
Sustainable. Smart. Strong.

6

Health Insurance Reimbursement Incentive

The new or returning employee receives \$100 to be repaid in the AG State Health Plan. It is recommended that they receive 50% of their postage premium that is paid by the employer's insurer in their annual salary.

- Employees will be paid \$100.00 reimbursement for health insurance premium.
- Employees will receive 50% reimbursement for health insurance premium.
- Employees will be paid \$100.00 reimbursement for health insurance premium.

7



Bank products will be increasing during the normal period. The following required will be the bank's products, provided by the bank's products.

An employee may "sell" one or all of the bank's products to the bank's products.

- Employees will be paid \$100.00 reimbursement for health insurance premium.
- Employees will be paid \$100.00 reimbursement for health insurance premium.
- Employees will be paid \$100.00 reimbursement for health insurance premium.

10

Example

The new or returning employee receives \$100 to be repaid in the AG State Health Plan. It is recommended that they receive 50% of their postage premium that is paid by the employer's insurer in their annual salary.

Example

The new or returning employee receives \$100 to be repaid in the AG State Health Plan. It is recommended that they receive 50% of their postage premium that is paid by the employer's insurer in their annual salary.

Example

The new or returning employee receives \$100 to be repaid in the AG State Health Plan. It is recommended that they receive 50% of their postage premium that is paid by the employer's insurer in their annual salary.

8

Questions?

11

VACATION BUY BACK PROGRAM

The new or returning employee receives \$100 to be repaid in the AG State Health Plan. It is recommended that they receive 50% of their postage premium that is paid by the employer's insurer in their annual salary.

An employee will have the option to sell back earned vacation by completing our vacation buy back form.

Eligibility to participate in the Vacation Buy Back Program will be determined by the employee's vacation buy back form.

9

GOLDSBORO

Police Department

Wachira D. Allen, Chief of Police

February 20, 2024

GOLDSBORO

Police Department

1

PART I CRIME PERCENT CHANGE			
Category	2023	2022	Percent Change
Domestic	7	55	+77%
Sexual	94	8	-58%
Robbery	55	55	+10%
Public Intoxication	237	249	+10%
Disorderly	55	55	+10%
Aggravated	1,514	1,582	+10%
Minor Assault	55	55	+10%
Arson	2	6	+10%
Total	1,966	2,044	+10%

Domestic Assault

Aggravated Assault

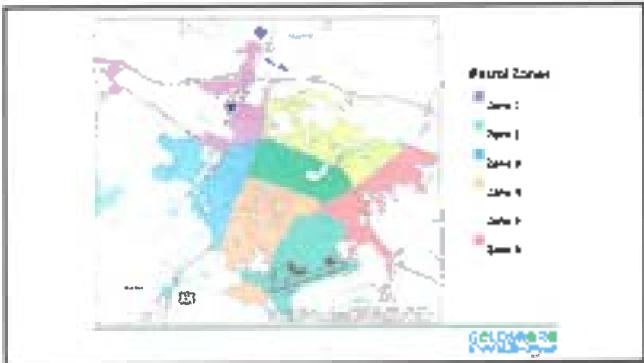
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CRIME

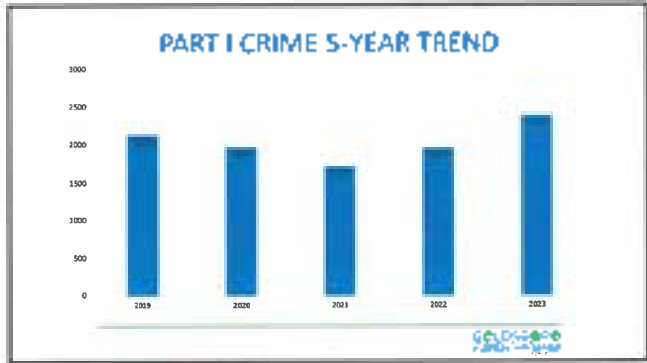
GOLDSBORO

Police Department

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3

PART I CRIME BY ZONE							
Category	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Total
Domestic	2	1	5	5	5	5	23
Sexual	4	1	3	1	1	1	11
Robbery	12	12	12	12	12	12	72
Public Intoxication	1	1	1	103	19	17	242
Disorderly	55	55	55	55	55	55	330
Aggravated	200	200	200	200	200	200	1,200
Minor Assault	12	12	12	12	12	12	72
Arson	1	1	1	1	1	1	6
Total	340	340	340	340	340	340	2,044

Domestic Assault

Aggravated Assault

6



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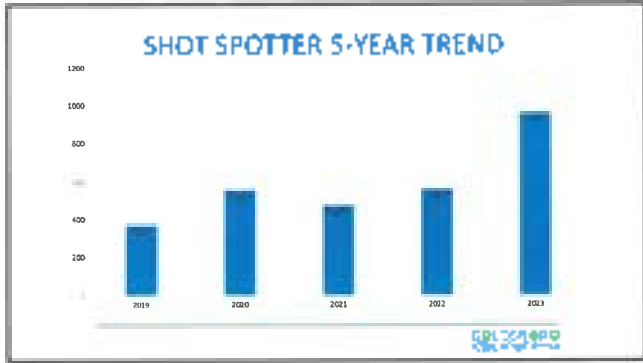
8

Reduce Violence

- Reestablish Community Engagement Policing Services: SROs; GPD Citizen Academy; Police Activities League; etc.
- Hot Spot: Focus on hotspots to reduce crime in most likely to occur
- VICE: investigate and act upon all reported complaints of illegal activity related to drugs, vice, and organized crime; and enforce the abatement of the public nuisance and maintain housing standards in the City of Nashville.
- ATF Task Force: are also tactical groups that rapidly respond to high-risk law enforcement operations and conduct criminal investigations that result in the arrest of the most violent criminals in the United States.
- FBI Violent Crimes Task Force: these task forces pursue violent gangs through tactical, forensic, coordinated investigations to obtain convictions on violations such as racketeering, drug conspiracy, and firearms violations.

GA: 2023 Q1

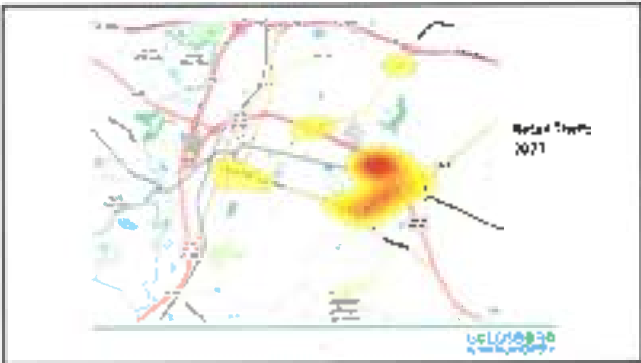
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13

Homeless

- January 2024
 - VCE conducted a walk thru of both city and behind Cities
 - Identified all the property owners
 - Trespass Agreements signed by the property owners
 - Notified Southern Police notified
 - Officers assisted with hold in time
- February 2024
 - Began posting the Trespassing signs
 - Partner with local organizations that provide resources and give them opportunities the opportunity to help the homeless
- March 2024
 - Met with the District Attorney
 - Notify the homeless they are trespassing and must leave the property

14

QUESTIONS

Thank you for your time.

Chief Michael D. West
mwest@goldsbourn.org
Office: 919-580-4231

15

GOLDSBORO POLICE DEPARTMENT

Michael J. Yeart, Chief of Police

February 26, 2024



1000 1000000 10000000

SALARY COMPARISONS

	Business	Unit	Product	Sub-category	Category	Brand	Material	Color/Type	Weight	Current Price
Product ID	Category	Sub-category	Product	Sub-category	Category	Brand	Material	Color/Type	Weight	Current Price

References

- [illegible]

3/12/2024



PERSONNEL STATUS

Proj. Income	Description	Assigned	Value	Actual	Impact
1000000000	Medical Office	100	100	100	100
1000000000	Medical Office / Office / Office	23	6	27	0
1000000000	Medical Office	100	0	100	0
1000000000	Medical Office	8	0	8	0
1000000000	Medical Office	0	0	0	0
1000000000	Medical Office	1	0	1	0
1000000000	Medical Office	100	100	100	100

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

SALARY AND BENEFITS FY25

[illegible]

TYPES OF SEPARATION

| Year of implementation
(Year) | 2014 | 2015 | 2016 | 2017 | 2018 | Total
(Last 5 years) |
|----------------------------------|------|------|------|------|------|-------------------------|
| Not applicable | 0 | 0 | 0 | 0 | 0 | 0 |
| Continuing Agency | 0 | 5 | 6 | 7 | 14 | 32 |
| Continuing Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Terminated | 4 | 1 | 0 | 1 | 2 | 8 |
| Continuing Government | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 9 | 37 | 16 | 38 | 16 | 76 |

5/24

RECRUITMENT AND RETENTION PROPOSALS

- Longevity (Ther cell sys +)

| | 5 Year Term | 10 Year Term | 15 Year Term | 20 Year Term | 25 Year Term |
|----------------|-------------|--------------|--------------|--------------|--------------|
| Longevity | 33% | 36% | 39% | 41% | 43% |
| Estimated Cost | \$14k/seat | | | | |

- Current Indicators:

- Education (2.5% Annual, 5% BA's, and Prior LE of Military Experience 10% each)
- Residency (5% after 1 year)
- PT/OTs/Traffic/Language (5% each)
- Career Progression (5% at 2, 4, and 7 years)
- Value Personal Vehicle (with a Wayne County, TNVA)

0-9 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

POLICE FLEET

7

FLEET SUMMARY

- 38 Vehicles have under 80,000 miles
- 16 Vehicles have 80,000 to 100,000 miles
- 29 vehicles have 100,000 to 120,000 miles
- 15 Vehicle have over 120,000 miles.

NOTE:

- The 500000 fold of a tobacco virus can be approximated to 10 years
- Approximate to 100000 fold of a tobacco virus can be approximated to 100 years
- The tobacco virus can be approximated to 1000000 fold of a tobacco virus
- Tobacco virus can be approximated to 1000000 fold of a tobacco virus

10

POLICE FUCET

[illegible]

8

FLEET SUMMARY - NEW HIRES:

- FY20-21 purchased 3 Force and 2 Family vehicles
 - FY20-21 purchased 6 Patrol and 2 Police vehicles
 - FY21-22 purchased 1 Patrol and 2 Family vehicles
 - FY21-22 purchased 5 Patrol and 3 Family vehicles
 - FY21-22 purchased 8 Patrol and 3 Police vehicles
- Currently, there are 12 squadrons, 10 patrol and 3 police cars available for assignment

11

FLEET VEHICLE REPLACEMENT PLAN

| 2023 | 2022 | 2021 | 2020 | 2019 | 2018 |
|------|------|------|------|------|------|
| 1 | 1 | 2 | 2 | 2 | 2 |



- pay (at least) \$100,000 per year
- encourage the wife of the Sheriff to allow for additional cash home care for officers living outside of the city limits and to replace older cars
- invite visitors under authority; reduce maintenance cost
- enhance public image of Police Department
- encourage officers to make good in retirement

9

FLEET SUMMARY/ESTIMATED COST



Received July 21, 2000



November 1992 JGIM

12

FLEET SUMMARY – NEW HIRES



Dodge Durango (4 M)



Dodge Ram (4 M)



13

FLEET SUMMARY – NEW HIRES



Ford Bronco (4 M)



Ford F150 (4 M)



14

QUESTIONS

Thank you for your time.

Chief Michael D. West
mwest@molokaispokane.gov
Office 919-580-4231



15

Council Retreat 2024

॥ ७५ ॥

2/20/2024



INT. HOTEL - DAY

Response Volume

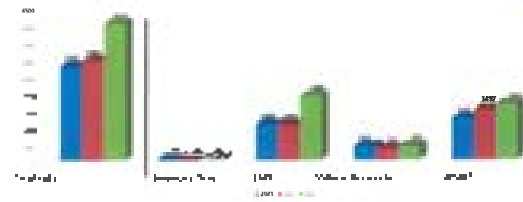


TABLE 1. *Mean (SD) values of the variables measured in the 1000 m and 1500 m tests*

1. **Umsatz**
 2. **Umsatz**



**San Diego
Fire Chief**

Mission: To provide prompt, skillful and cost-effective protection to life, property, and the environment.

Community Outreach

- We extend community outreach through car safety seats, fire prevention, and community events (e.g., a High to Shine, Rock and Rattle Camp, VOA, etc.)
- CMO has reached 6,746 children through planned events



676

Response Types

[illegible]

■ ■ ■ ■ ■

FY 24-25 Budget Needs

1. Recruit & retain the best firefighters for service delivery to the citizens
2. Maintain the life-cycle of recruitment, development, and utilization
3. Prepare for future growth in organizations

072849

Recruit and Retain

- Community Awareness Initiatives
 - Increase from current level
 - 1/2 million a year, but a quarter of that
 - 1/2 million a year
- Current 2 Part-time as 2 Full-time
 - Spending money on things that are not needed, e.g. a new car
 - Spending money on things that are not needed, e.g. a new car
- Community Support
 - 1/2 million a year, but a quarter of that
 - 1/2 million a year, but a quarter of that
- Retention Pay
 - 1/2 million a year, but a quarter of that
 - 1/2 million a year, but a quarter of that
- Salary 12%
 - 1/2 million a year, but a quarter of that
 - 1/2 million a year, but a quarter of that

7

Salary Costs

| Category (2023-24) | Amount (£) |
|------------------------------|------------|
| Additional Costs for Current | £100,000 |
| Part-time to Full-time | £100,000 |
| Community Support | £100,000 |
| Retention Pay | £100,000 |
| Salary | £1,100,000 |

10



8

Lifecycle of Apparatus and Equipment

There are 1000 pieces of equipment in the fleet. The cost of the fleet is £100,000.

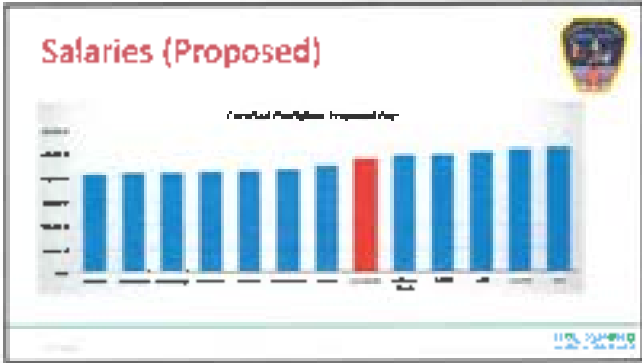
- 1000 pieces of equipment in the fleet. The cost of the fleet is £100,000.
- 1000 pieces of equipment in the fleet. The cost of the fleet is £100,000.

Based on the equipment in the fleet, the cost of the fleet is £100,000.

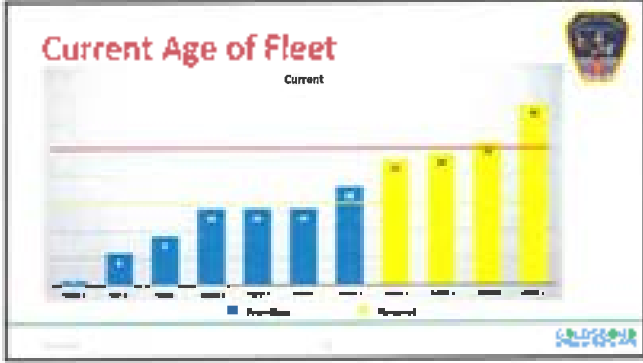
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Cost of the fleet is £100,000.

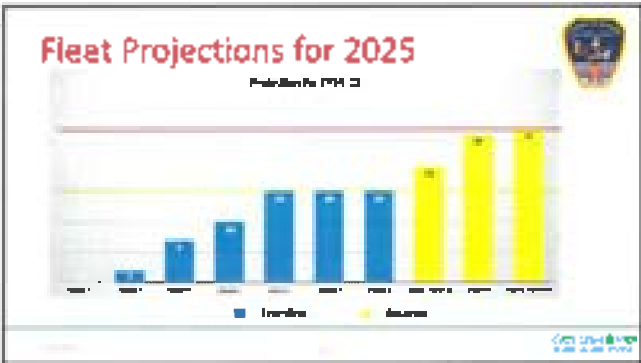
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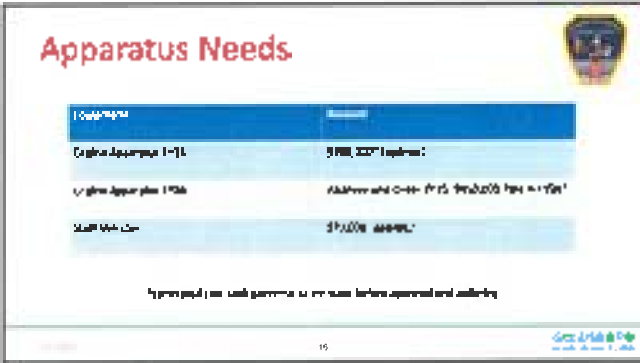
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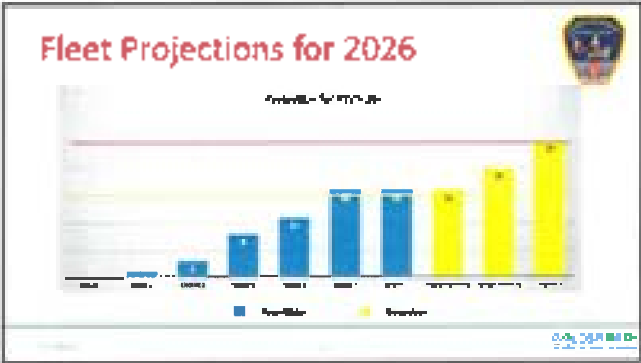
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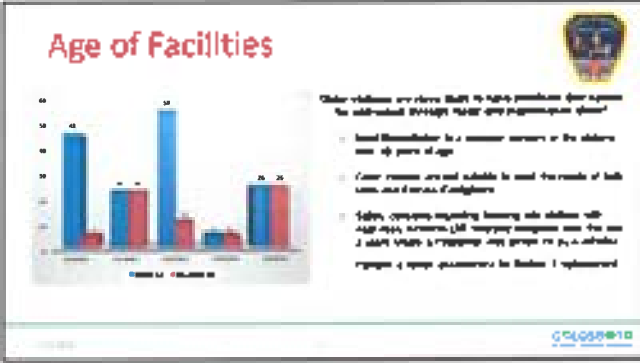
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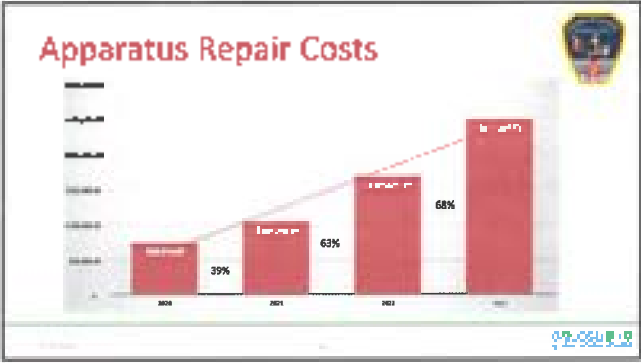
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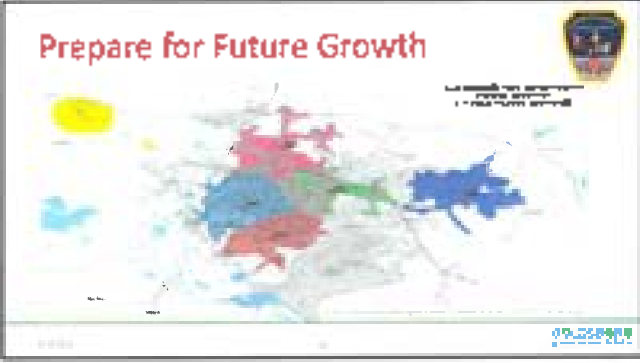
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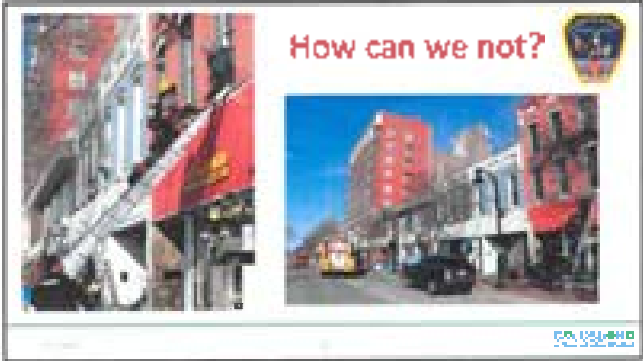
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20



21

Public Works Budget Challenges

Michael A. Fletcher, Public Works Director

February 28, 2024

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A TEAM OF EXPERTS IN YOUR AREA

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1

Age of PW Equipment – All Inclusive

- Industry Standard for Useful Life of Police Equipment is 10 Years
- Public Works Department Overall – 144 Total (CE, LP & SWF)
 - Average Age: 12 Years **CELE**
 - Percentage Over 10 Years Old: 31% (45)
 - Percentage Over 15 Years Old: 49% (71)

4

Three Key Budget Items

- Funds for Operations
 - Materials and supplies for daily operations
 - These funds are typically available
- Funds for Replacement
 - Only purchase off of fund and limited
 - From the "what you can't live with"
- Funds for Equipment
 - Have "what you can't live with" in the old and biggest challenges
 - Percentage for equipment funded through the General Fund

2

Age of Equipment – General Fund Only

- Equipment Purchased Only through General Fund – 130 Total
 - Average Age: 12 Years **CELE**
 - Percentage Over 10 Years Old: 31% (41)
 - Percentage Over 15 Years Old: 31% (41)

5

Overview

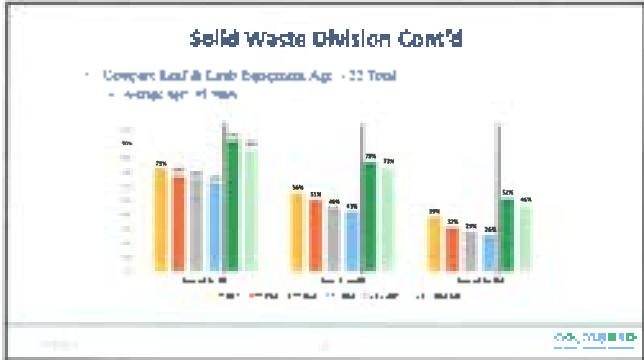
- Full public Operating Expenses with the Age and Reliability of Equipment
 - Equipment from various sources are provided to our customers
 - 27% for local and regional services
 - 100% for regional services
- Only Considered PW Heavy Equipment, Vehicles & Buses (144)
 - 20+ years old equipment on
 - Equipment equipment for replacing assets - CE, LP & LP
 - Equipment equipment from 1970s to 1990s old equipment

3

Solid Waste Division (GF)

- Have the Most and Oldest Older Equipment – 15 Total
 - Average Age: 15 Years **CELE**
 - Percentage Over 10 Years Old: 33% (5)
 - Percentage Over 15 Years Old: 67% (10)
 - Percentage Over 20 Years Old: 67% (10)

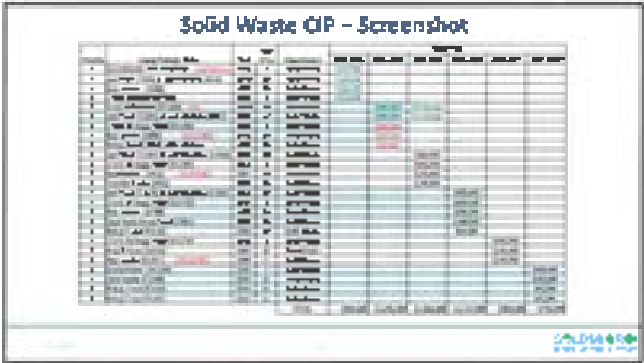
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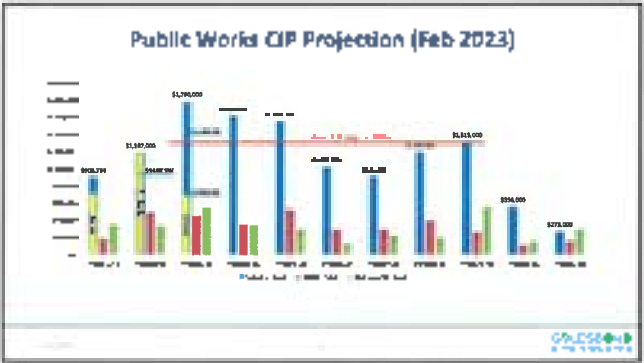
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- ### Considerations – Solid Waste
- **Reserve Fund – Done**
 - Reserve Fund: \$17.5M
 - Additional \$10M to be added over the 10-year period - \$1.4M over next 4 years
 - **Assessment Cost Collection Mechanism – Done**
 - Assess Fee Based on Volume of Waste - 2023/2024
 - Reserve 10-year-old assessment on assessment - reserve assessment on assessment
 - **Reduce level of Service – Load & Load, Where Goods, etc.**
 - Assess Fee Based on Volume of Waste - 2023/2024
 - **Set up a Capital Reserve for Equipment Replacement**
 - **Establish Solid Waste Emergency Fund**
 - Operate on a 10-year period

11



9



10

Public Utilities Dept. Overview

Robert Sherman, Public Utilities Director

February 20, 1934



— — —

1

Already Approved Bar Screen Lift Station

- [illegible]



4

Water Reclamation Facility Overview

Current Needs and Future Projects



2

Already Approved Project
Generator at Westbrook Lift Station

11. Wavelength 1711 Angstroms in the main H β doublet of the spectrum recorded on 11/18/88 at the Kitt Peak National Laboratory (WFO) 44-014749 204-023399 is 16 Angstroms. The generalized doublet is observed during solar eclipses (1984, 1988, 1992, 1996, 1999, 2003, 2009, 2013, 2015, 2019, 2023, 2027, 2029, 2033, 2037, 2041, 2045, 2049, 2053, 2057, 2061, 2065, 2069, 2073, 2077, 2081, 2085, 2089, 2093, 2097, 2101, 2105, 2109, 2113, 2117, 2121, 2125, 2129, 2133, 2137, 2141, 2145, 2149, 2153, 2157, 2161, 2165, 2169, 2173, 2177, 2181, 2185, 2189, 2193, 2197, 2201, 2205, 2209, 2213, 2217, 2221, 2225, 2229, 2233, 2237, 2241, 2245, 2249, 2253, 2257, 2261, 2265, 2269, 2273, 2277, 2281, 2285, 2289, 2293, 2297, 2301, 2305, 2309, 2313, 2317, 2321, 2325, 2329, 2333, 2337, 2341, 2345, 2349, 2353, 2357, 2361, 2365, 2369, 2373, 2377, 2381, 2385, 2389, 2393, 2397, 2401, 2405, 2409, 2413, 2417, 2421, 2425, 2429, 2433, 2437, 2441, 2445, 2449, 2453, 2457, 2461, 2465, 2469, 2473, 2477, 2481, 2485, 2489, 2493, 2497, 2501, 2505, 2509, 2513, 2517, 2521, 2525, 2529, 2533, 2537, 2541, 2545, 2549, 2553, 2557, 2561, 2565, 2569, 2573, 2577, 2581, 2585, 2589, 2593, 2597, 2601, 2605, 2609, 2613, 2617, 2621, 2625, 2629, 2633, 2637, 2641, 2645, 2649, 2653, 2657, 2661, 2665, 2669, 2673, 2677, 2681, 2685, 2689, 2693, 2697, 2701, 2705, 2709, 2713, 2717, 2721, 2725, 2729, 2733, 2737, 2741, 2745, 2749, 2753, 2757, 2761, 2765, 2769, 2773, 2777, 2781, 2785, 2789, 2793, 2797, 2801, 2805, 2809, 2813, 2817, 2821, 2825, 2829, 2833, 2837, 2841, 2845, 2849, 2853, 2857, 2861, 2865, 2869, 2873, 2877, 2881, 2885, 2889, 2893, 2897, 2901, 2905, 2909, 2913, 2917, 2921, 2925, 2929, 2933, 2937, 2941, 2945, 2949, 2953, 2957, 2961, 2965, 2969, 2973, 2977, 2981, 2985, 2989, 2993, 2997, 3001, 3005, 3009, 3013, 3017, 3021, 3025, 3029, 3033, 3037, 3041, 3045, 3049, 3053, 3057, 3061, 3065, 3069, 3073, 3077, 3081, 3085, 3089, 3093, 3097, 3101, 3105, 3109, 3113, 3117, 3121, 3125, 3129, 3133, 3137, 3141, 3145, 3149, 3153, 3157, 3161, 3165, 3169, 3173, 3177, 3181, 3185, 3189, 3193, 3197, 3201, 3205, 3209, 3213, 3217, 3221, 3225, 3229, 3233, 3237, 3241, 3245, 3249, 3253, 3257, 3261, 3265, 3269, 3273, 3277, 3281, 3285, 3289, 3293, 3297, 3301, 3305, 3309, 3313, 3317, 3321, 3325, 3329, 3333, 3337, 3341, 3345, 3349, 3353, 3357, 3361, 3365, 3369, 3373, 3377, 3381, 3385, 3389, 3393, 3397, 3401, 3405, 3409, 3413, 3417, 3421, 3425, 3429, 3433, 3437, 3441, 3445, 3449, 3453, 3457, 3461, 3465, 3469, 3473, 3477, 3481, 3485, 3489, 3493, 3497, 3501, 3505, 3509, 3513, 3517, 3521, 3525, 3529, 3533, 3537, 3541, 3545, 3549, 3553, 3557, 3561, 3565, 3569, 3573, 3577, 3581, 3585, 3589, 3593, 3597, 3601, 3605, 3609, 3613, 3617, 3621, 3625, 3629, 3633, 3637, 3641, 3645, 3649, 3653, 3657, 3661, 3665, 3669, 3673, 3677, 3681, 3685, 3689, 3693, 3697, 3701, 3705, 3709, 3713, 3717, 3721, 3725, 3729, 3733, 3737, 3741, 3745, 3749, 3753, 3757, 3761, 3765, 3769, 3773, 3777, 3781, 3785, 3789, 3793, 3797, 3801, 3805, 3809, 3813, 3817, 3821, 3825, 3829, 3833, 3837, 3841, 3845, 3849, 3853, 3857, 3861, 3865, 3869, 3873, 3877, 3881, 3885, 3889, 3893, 3897, 3901, 3905, 3909, 3913, 3917, 3921, 3925, 3929, 3933, 3937, 3941, 3945, 3949, 3953, 3957, 3961, 3965, 3969, 3973, 3977, 3981, 3985, 3989, 3993, 3997, 4001, 4005, 4009, 4013, 4017, 4021, 4025, 4029, 4033, 4037, 4041, 4045, 4049, 4053, 4057, 4061, 4065, 4069, 4073, 4077, 4081, 4085, 4089, 4093, 4097, 4101, 4105, 4109, 4113, 4117, 4121, 4125, 4129, 4133, 4137, 4141, 4145, 4149, 4153, 4157, 4161, 4165, 4169, 4173, 4177, 4181, 4185, 4189, 4193, 4197, 4201, 4205, 4209, 4213, 4217, 4221, 4225, 4229, 4233, 4237, 4241, 4245, 4249, 4253, 4257, 4261, 4265, 4269, 4273, 4277, 4281, 4285, 4289, 4293, 4297, 4301, 4305, 4309, 4313, 4317, 4321, 4325, 4329, 4333, 4337, 4341, 4345, 4349, 4353, 4357, 4361, 4365, 4369, 4373, 4377, 4381, 4385, 4389, 4393, 4397, 4401, 4405, 4409, 4413, 4417, 4421, 4425, 4429, 4433, 4437, 4441, 4445, 4449, 4453, 4457, 4461, 4465, 4469, 4473, 4477, 4481, 4485, 4489, 4493, 4497, 4501, 4505, 4509, 4513, 4517, 4521, 4525, 4529, 4533, 4537, 4541, 4545, 4549, 4553, 4557, 4561, 4565, 4569, 4573, 4577, 4581, 4585, 4589, 4593, 4597, 4601, 4605, 4609, 4613, 4617, 4621, 4625, 4629, 4633, 4637, 4641, 4645, 46



5

Current Staff

- [illegible]



3

Already Approved
Sand Replacement for Sand Filters

- [illegible]



6

Already Approved Telemetry Project



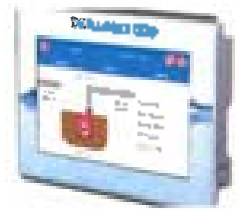
- The upgrade will move to the current pump and control system.
- The upgrade will move the equipment to the current system.
- The current system is the current system.
- The current system is the current system.
- The current system is the current system.
- The current system is the current system.



7

Future Needs Dewater Monitor/ Protector/ Control

- This is an automatic reversing controller for wastewater pumps.
- It prevents wear and tear on pumps.
- Reduces service calls.
- Reduces energy cost.
- Cost \$74,000.
- This would cover 8 pumps at the WRF and 8 pumps at 4 PM stations.



10

Future Needs WRF Expansion

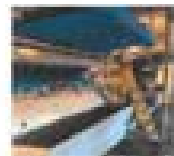
- Construction of a new 1.1 MGD treatment plant is under way. The project will allow us to increase capacity to 1.1 MGD. The project is currently in the design phase and is expected to be completed in 2025. The project is expected to cost \$1.1 billion.
- Preliminary engineering for the 1.1 MGD expansion is under way. The project is expected to cost \$1.1 billion.



8

Future Needs Replace Filter Belt Press #1 and #2

- The filter belt presses have been replaced. The cost of this project is \$1.1 million. The project is expected to be completed in 2025. The project is expected to cost \$1.1 million.



11

Future Needs Repaint Clarifiers #1,2,3,4

- Clarifiers are subject to corrosion and require regular maintenance. The project is expected to cost \$1.1 million.
- The project is expected to cost \$1.1 million.



9

Future Needs Ultraviolet Light Disinfection




- The City's WRF currently uses UV light disinfection. The project is expected to cost \$1.1 million.
- The project is expected to cost \$1.1 million.



12

Future Needs Influent Structure



- Should replace existing pipe and structure capacity is needed. This is very important part of the system piping, it currently gets into getting into the structure, which prevents damage to equipment. The project will cost approximately \$1.5 million dollars and is scheduled for FY25. This should also be included in the next upgrade.

13

Current staff



- To start working on the project
- To start working on the project
- To start working on the project

16

Future Needs Bar Screen Westbrook Lift Station



- The bar screen is currently in need of replacement. The current bar screen is made of metal and is in need of replacement. This can also be included in the next upgrade.

14

Already Approved WTP Automatic Transfer Switches(AT5)



- The automatic transfer switches are used to automatically switch between the generator and the main power supply. The current system is in need of replacement. This can also be included in the next upgrade.

17

Water Treatment Plant Overview Current Needs and Future Projects



15

Already Approved NRPS Automatic Transfer Switches




- The automatic transfer switches are used to automatically switch between the generator and the main power supply. The current system is in need of replacement. This can also be included in the next upgrade.

18

Already Approved Mag-Meter Project

- Mag-meters are a type of sensors at various of flow meters that operate on principle to measure the flow of liquids or gases. In this case, the flow of water through pipes. When water flows through a magnetic field, it induces a voltage in a coil of wire. This voltage is proportional to the flow rate. The project is currently ongoing and is scheduled to begin in 2024.

Electromagnetic Flowmeter



19

Future Needs WTP Structural Repairs

- The current facility is over 20 years old and needs structural repairs to the existing WTP. The project is currently ongoing and is scheduled to begin in 2024.



22

Future Needs NRPS Dredge

- The Upper Bay Bridge is currently in need of dredging. The project is currently ongoing and is scheduled to begin in 2024.





20

Future Need WTP

- The current facility is over 20 years old and needs structural repairs to the existing WTP. The project is currently ongoing and is scheduled to begin in 2024.



23

Future Need Clearwell #1 Rehab

- This structure is over 20 years old and needs structural repairs to the existing Clearwell #1. The project is currently ongoing and is scheduled to begin in 2024.



21

Biological Composting Facility Overview Current Needs and Future Projects

- The current facility is over 20 years old and needs structural repairs to the existing Biological Composting Facility. The project is currently ongoing and is scheduled to begin in 2024.



24

Current Staff



- 5 staff members work every five days for day in all processes except in 2 days 8:30.
- 2 staff in one communication with all others 10:00 minutes for all for 150 dollars

25

Future Needs
Paint & Rehab the Interior & Exterior of Bldg.

- To a rep pair or get off the way, which is to be painted and the exterior of the building to be repainted. There are methods with work that have been used for many years and at 100,000. This project is scheduled to begin in 2024.



28

Already Approved
Compost Dump Truck



- The Compost Dump Truck is a 10000 lb truck with a 10000 lb capacity. It is a 10000 lb truck with a 10000 lb capacity. It is a 10000 lb truck with a 10000 lb capacity.

26

Future Needs
Small Loader

- A small loader will let staff load small to midsize vehicles and trailers easily.
- Reduce loading accidents.
- Estimated cost \$86,000



29


Already Approved
Enclose Bay B Compost



- The Public Utility is a 10000 lb truck with a 10000 lb capacity. It is a 10000 lb truck with a 10000 lb capacity. It is a 10000 lb truck with a 10000 lb capacity.

27

QUESTIONS?



Public Utilities

30

Information Technology

Scout Valley, 17 October

February 21, 1948



— 227 —

1

General Update

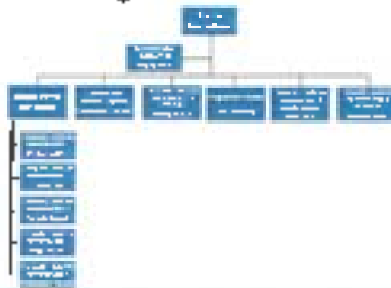
- We are **financing** our budget for the current FY
- We expect to **break** for next operational funds in the coming FY
- It has no current **reserves**
- Staff Pay is a **critical** issue we are having to pay And it's thing that our highest position's
 - I believe the pay levels to be considered for future salary flexibility to include the staff pay too
 - All positions need to be assessed and increasing it so that they are competitive
- Vehicles have been on **stop** for 10 for several years. We are still making investments, but we need more vehicles to cover our daily service calls.

2



2

Organizational Chart



3

Additional Staffing Needs

- Database Administrator
- Server Administrator
- IT Communications Technician
- IT Project Manager



4

Vehicle Needs

- FY24 Requested Vehicles
 - 3 Small SUVs
- Current Vehicles
 - 1997 Ford Van (to be replaced by new SUV)
 - 2021 Ford F-250
 - 2022 Chevy Cargo Van
 - 2022 Ford Bronco Sport



100%



5

Capital Needs

- [illegible]



100%



6

Any Questions?

We Make Play Happen

GOLDSBORO PARKS AND RECREATION



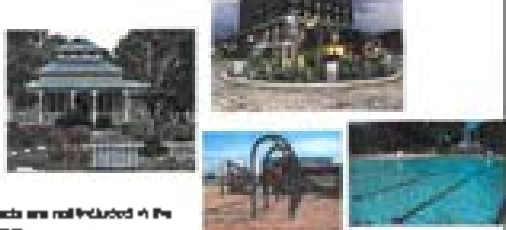
GOLDSBORO
A CITY OF NORTH CAROLINA

www.goldsboro.org

1

Parks & Recreation Operational Budget

- FY21-22
• \$671,544
- FY22-23
• \$698,134
- FY23-24
• \$649,215
- Capital projects are not included in the numbers above



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4

Mission

The mission of Goldsboro Parks and Recreation is to provide a variety of recreation and leisure activities for a diverse population. We maintain a system of parks, indoor facilities and open spaces for the enjoyment, safety, and well-being of all citizens.


GOLDSBORO
A CITY OF NORTH CAROLINA

www.goldsboro.org

2

Parks & Recreation Facility and Equipment Issues

- Getting more usage out of facilities
- More usage means more wear and tear of facilities and equipment
- Playgrounds in parks need to be replaced, truck/SUV and enclosed trailer needed for recreational programming – these are a few of immediate needs



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5

Parks & Recreation Personnel

- Parks and Recreation has 38 full-time authorized positions and 5 permanent part-time authorized positions
 - of the 38 FT positions, 2 are currently vacant and 2 of the FT positions are dedicated to beautification of Center Street and Downtown area
 - all 5 of the PPT positions are Custodians - City Hall, City Hall Annex, Downtown Development, the HUB - all facilities we clean in addition to our P&R facilities




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3

T.C. Coley Community Center



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www.goldsboro.org

6

Herman Park Center



03/12/2024

7

Goldsboro Golf Course

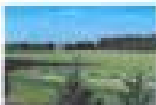


03/12/2024

10

Goldsboro Golf Course and Event Center Personnel

- Goldsboro Golf Course has 4 full-time authorized positions and 1 permanent part-time authorized position
- Goldsboro Event Center has 1 full-time authorized position and 1 permanent part-time authorized position
- Combined annual operating budget of \$415,952 for FY23-24



03/12/2024

8

Goldsboro Event Center



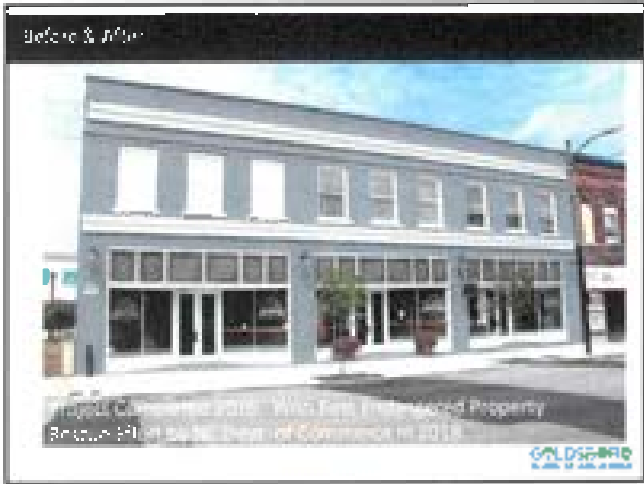
03/12/2024

9

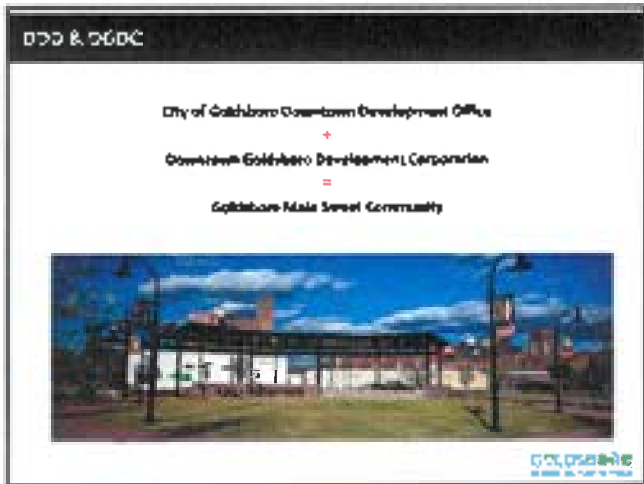
Questions?



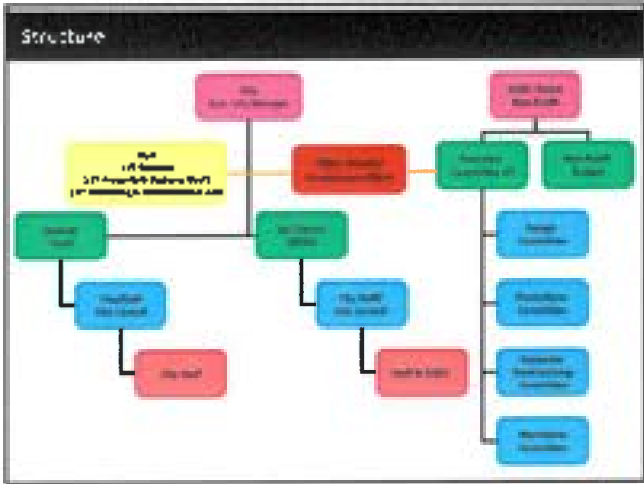
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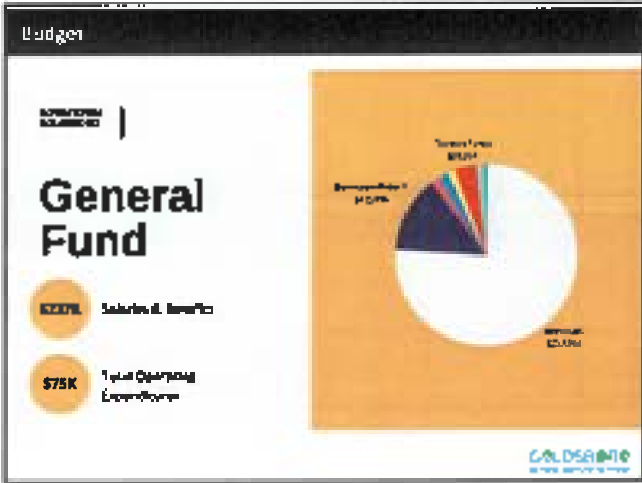
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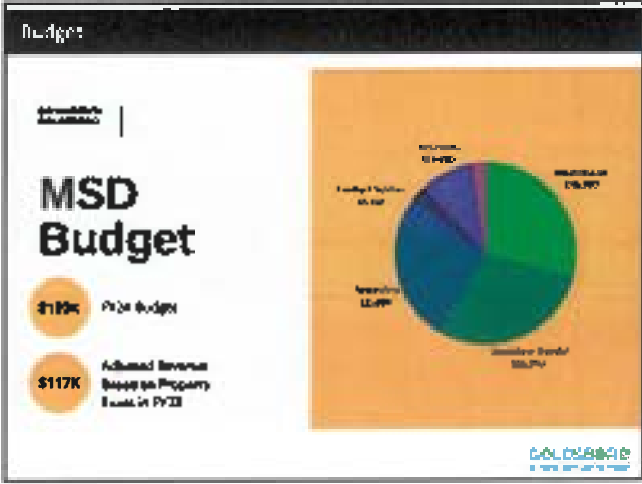


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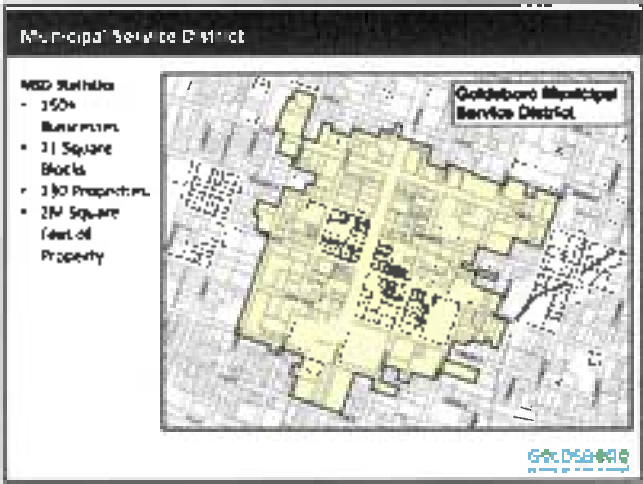
Measures/Statistics

| Measure | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 2032 | 2033 | 2034 | 2035 | 2036 | 2037 | 2038 | 2039 | 2040 | 2041 | 2042 | 2043 | 2044 | 2045 | 2046 | 2047 | 2048 | 2049 | 2050 |
|-----------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------|
| Population | 10,000 | 10,500 | 11,000 | 11,500 | 12,000 | 12,500 | 13,000 | 13,500 | 14,000 | 14,500 | 15,000 | 15,500 | 16,000 | 16,500 | 17,000 | 17,500 | 18,000 | 18,500 | 19,000 | 19,500 | 20,000 | 20,500 | 21,000 | 21,500 | 22,000 | 22,500 | 23,000 | 23,500 | 24,000 | 24,500 | 25,000 | |
| Households | 4,000 | 4,200 | 4,400 | 4,600 | 4,800 | 5,000 | 5,200 | 5,400 | 5,600 | 5,800 | 6,000 | 6,200 | 6,400 | 6,600 | 6,800 | 7,000 | 7,200 | 7,400 | 7,600 | 7,800 | 8,000 | 8,200 | 8,400 | 8,600 | 8,800 | 9,000 | 9,200 | 9,400 | 9,600 | 9,800 | 10,000 | |
| Jobs | 1,000 | 1,100 | 1,200 | 1,300 | 1,400 | 1,500 | 1,600 | 1,700 | 1,800 | 1,900 | 2,000 | 2,100 | 2,200 | 2,300 | 2,400 | 2,500 | 2,600 | 2,700 | 2,800 | 2,900 | 3,000 | 3,100 | 3,200 | 3,300 | 3,400 | 3,500 | 3,600 | 3,700 | 3,800 | 3,900 | 4,000 | |
| Median Income | \$40,000 | \$42,000 | \$44,000 | \$46,000 | \$48,000 | \$50,000 | \$52,000 | \$54,000 | \$56,000 | \$58,000 | \$60,000 | \$62,000 | \$64,000 | \$66,000 | \$68,000 | \$70,000 | \$72,000 | \$74,000 | \$76,000 | \$78,000 | \$80,000 | \$82,000 | \$84,000 | \$86,000 | \$88,000 | \$90,000 | \$92,000 | \$94,000 | \$96,000 | \$98,000 | \$100,000 | |
| Unemployment Rate | 5.0% | 4.8% | 4.6% | 4.4% | 4.2% | 4.0% | 3.8% | 3.6% | 3.4% | 3.2% | 3.0% | 2.8% | 2.6% | 2.4% | 2.2% | 2.0% | 1.8% | 1.6% | 1.4% | 1.2% | 1.0% | 0.8% | 0.6% | 0.4% | 0.2% | 0.1% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | |
| Crime Rate | 100 | 95 | 90 | 85 | 80 | 75 | 70 | 65 | 60 | 55 | 50 | 45 | 40 | 35 | 30 | 25 | 20 | 15 | 10 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Property Value | \$100,000 | \$105,000 | \$110,000 | \$115,000 | \$120,000 | \$125,000 | \$130,000 | \$135,000 | \$140,000 | \$145,000 | \$150,000 | \$155,000 | \$160,000 | \$165,000 | \$170,000 | \$175,000 | \$180,000 | \$185,000 | \$190,000 | \$195,000 | \$200,000 | \$205,000 | \$210,000 | \$215,000 | \$220,000 | \$225,000 | \$230,000 | \$235,000 | \$240,000 | \$245,000 | \$250,000 | |
| Quality of Life Index | 1.0 | 1.1 | 1.2 | 1.3 | 1.4 | 1.5 | 1.6 | 1.7 | 1.8 | 1.9 | 2.0 | 2.1 | 2.2 | 2.3 | 2.4 | 2.5 | 2.6 | 2.7 | 2.8 | 2.9 | 3.0 | 3.1 | 3.2 | 3.3 | 3.4 | 3.5 | 3.6 | 3.7 | 3.8 | 3.9 | 4.0 | |

8



11



9



12

Your Round Downtown Development Efforts



- We manage multiple grant and development projects. \$21.8M secured in last 10 years.
- We conduct our work in accordance with the Main Street approach to maintain Goldsboro's accreditation
- We work to be experts in the field of downtown development and bring best practices to Goldsboro.
- We work to actively and positively promote the City through Downtown success, promotions and marketing, with extensive communication efforts.



13

000 & 0000



If you don't know where you are,
you don't know who you are.

We all have a fundamental need for a sense of orientation or a sense of place.
Placemakers are essential to quality of life.



16

Recent Project Highlights

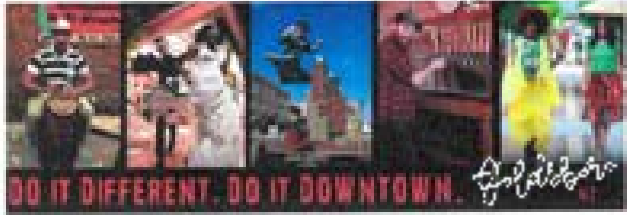



- Highest Private Investment in organization history in 2022
- Launch — A multi-organization partnership to develop and cultivate entrepreneurs
- 116 N Center Street Historic Rehab Project — New Office & Record Rack Short Term Rental
- \$300K Grant from State Budget for Downtown special projects
- Public Art Grant from FOC Arts Council



14

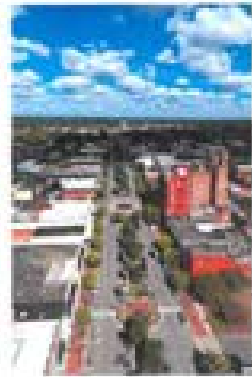
Thank You






17

Current + Future Objectives



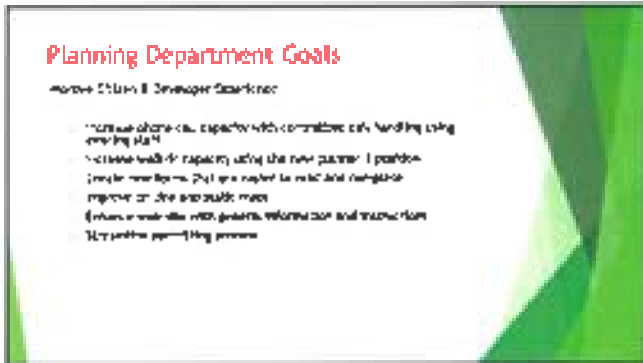
- Host the 2024 Main Street Conference
- Address vacancy/blighted buildings
- Secure private sector mixed-use investments for the city owned portions of the 300 & 400 Block of S. Center St.
- Support the creation of an Arts District.
- Stabilize historic Goldsboro Union Station and identify a feasible use from the 2020 Adaptive Reuse Study.
- Identify funding to update the Downtown Master Plan
- Update existing Neighborhood Plan and identify creative ways to encourage respectful and impactful rehabilitation



15



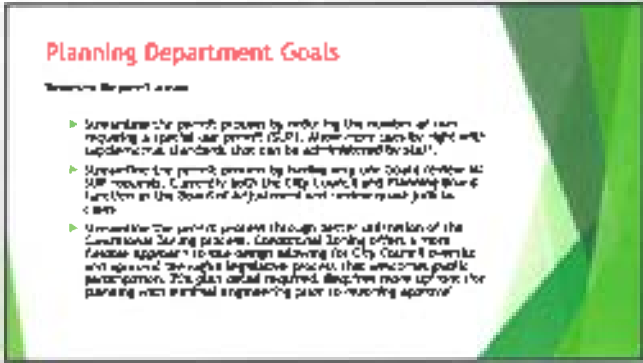
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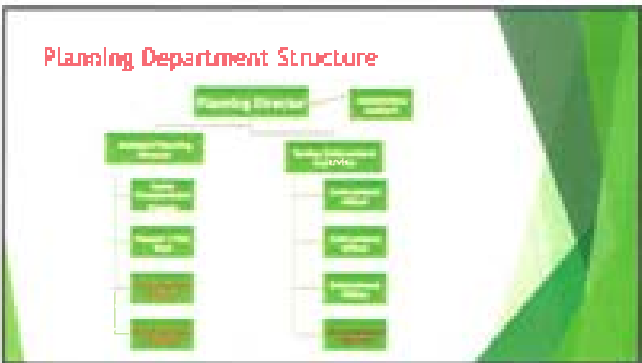
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7



Our Team



Bobbie Parks
Executive Director
Over 20 years
Executive background
in theatre, education,
non-profit, and
management.



Amy Green
General Manager
Over 20 years
Executive background
in music, arts, culture, and
theatre industry.



Amy Green
Executive Director
Over 20 years
Executive background
in music, arts, culture, and
theatre industry.

Technical Director
Supports the organization
in managing the stage.

100% The Paramount Theatre is a 501(c)(3) non-profit organization, and we are proud to be a part of the community.

[Learn More](#)

7

Paramount Theatre Foundation

- 501(c)(3) not-for-profit organization established in 2006 to help raise private funds for the rebuilding of the Paramount. The Paramount Theatre Foundation also raises funds used exclusively to support theatre enhancements and programming.
- Funding comes from 100% of the proceeds from individual donors and corporate sponsors. Funds are used to support projects with direct impact and benefit to the theatre, the City, the greater community and our citizens.
- Recent projects include: supporting artist contracts, funding industry education, and helping maintain the state-of-the-art technical equipment.
- The Foundation operates with an advisory committee staff and directed by Board of Directors.

[Learn More](#)

8



Generations of Music, Theatre, Dance, and events of all types,
the Paramount is a significant cultural resource for everyone!



9

Discussion Materials

Board Meeting - March 2024



1

Current General Fund Balance Policy (Unassigned)

City of Davenport, Iowa | March 2024

Background Information

- The City of Davenport's policy to maintain the unassigned fund balance in the General Fund is a key factor in the City's financial health.
- The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.
- The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

Unassigned Fund Balance Policy

The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

Unassigned Fund Balance Policy


The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

4

Topics for Discussion

Board Meeting - March 2024

- Review of the City's General Fund Balance Policy (Unassigned) (2024)
- Review of the City's General Fund Balance Policy (Unassigned) (2024)
- Review of the City's General Fund Balance Policy (Unassigned) (2024)



2

Current General Fund Balance Policy (Unassigned)

City of Davenport, Iowa | March 2024

Background Information

- The City of Davenport's policy to maintain the unassigned fund balance in the General Fund is a key factor in the City's financial health.
- The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.
- The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

Unassigned Fund Balance Policy

The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

Unassigned Fund Balance Policy

The City's policy is to maintain the unassigned fund balance at a minimum of 10% of the General Fund balance.

5

General Fund Financial Performance

City of Davenport, Iowa | March 2024

General Fund Financial Performance

The City's General Fund Financial Performance is shown in the following chart:

General Fund Financial Performance


The City's General Fund Financial Performance is shown in the following chart:

3

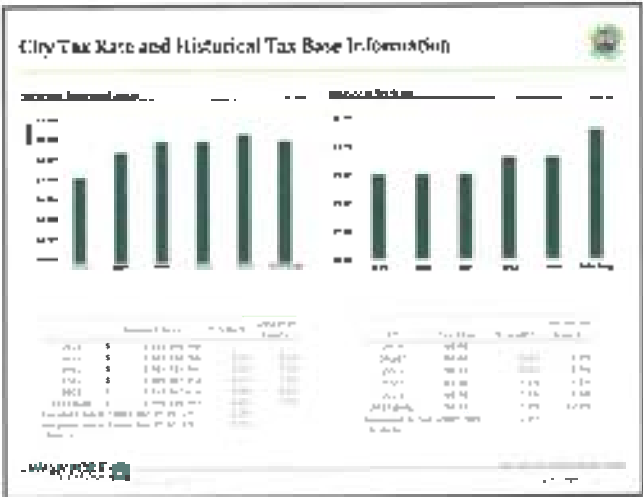
Overview of "State of the City" Presentation (1/8/2024)

City of Davenport, Iowa | March 2024

- The City's "State of the City" presentation is a key document in the City's financial health.
- The City's "State of the City" presentation is a key document in the City's financial health.
- The City's "State of the City" presentation is a key document in the City's financial health.



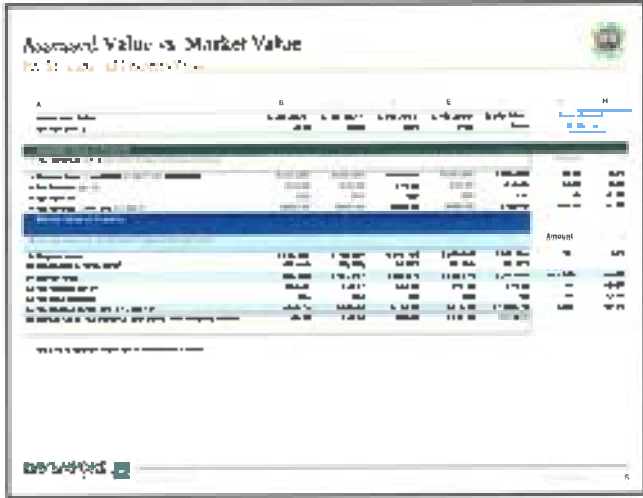
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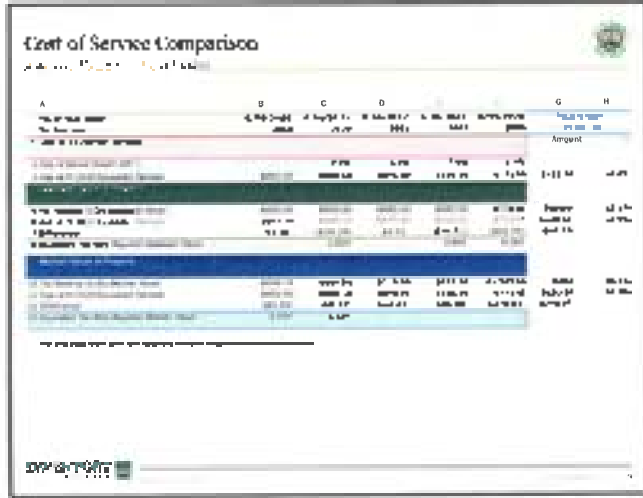
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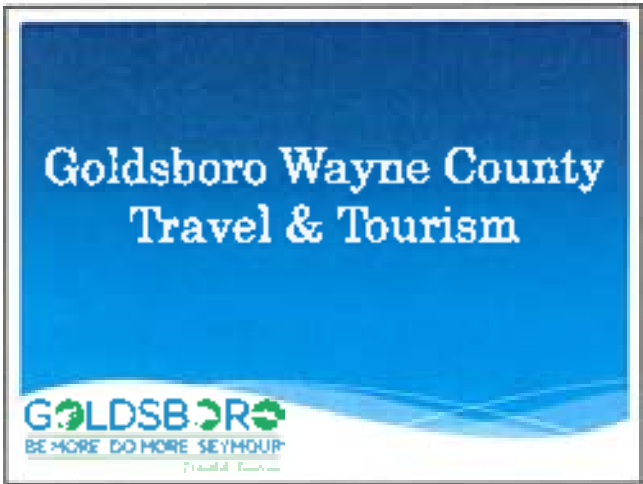
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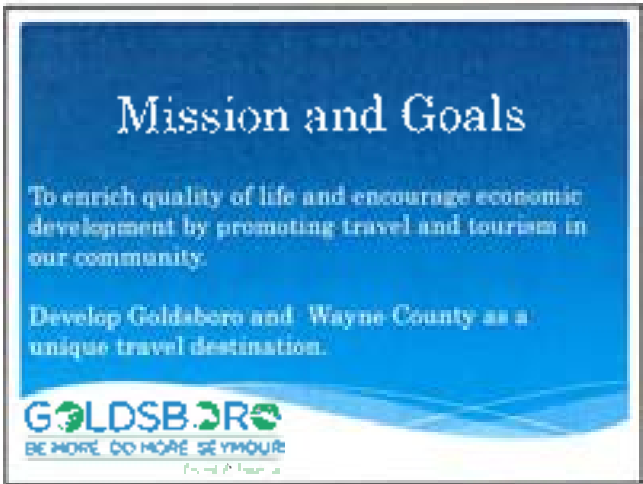
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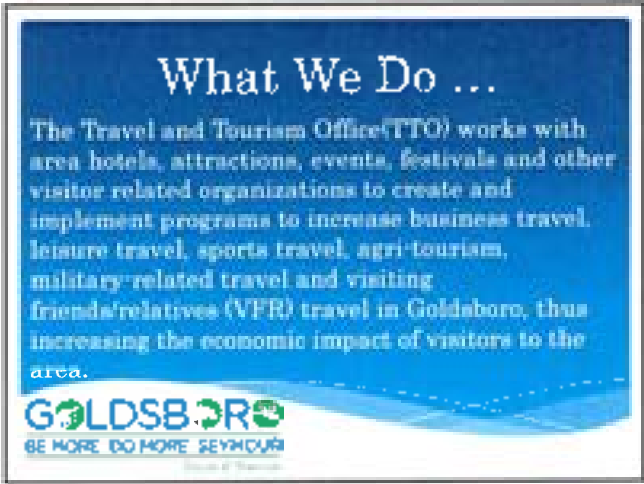
1



4



2



5



3



6

What We Do ...


- ❖ Fulfill 3,000- 5,000 Inquiries, Annually
- ❖ Maintain Visitor Center
- ❖ Sell Totally Fly Merchandise
- ❖ Bring in Travel/Media Writers into the area
- ❖ Personal Visits to Welcome Centers

GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

7

What We Do ...

Promote Attractions



GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

10

What We Do ...

- ❖ Distribute visitor guides, brochures, and flyers to 13 Welcome Centers, RDU International Airport, area visitor centers, museums, attractions and other tourism offices
- ❖ Belong to 5 Tourism Related Associations and Currently Serving on 4 of the Statewide Boards

GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

8

What We Do ...

Promote Festivals & Events



GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

11

What We Do ...

- ❖ Attend Legislative Receptions
- ❖ Congressional Visits to Promote the Tourism Industry
- ❖ Participate in Travel Related Trade Shows
- ❖ Coordinate Monthly Civilian Tours of SJAPls

GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

9

What We Do ...

Recruit & Promote Sporting Events




GOLDSBORO
BE MORE DO MORE SEYMOUR
Travel & Tourism

12

The Results...


- ❖ Visitors to Wayne County spent \$194 million in 2022
- ❖ 1228 jobs in Wayne County were directly attributable to travel and tourism
- ❖ The industry generated \$41.3 million in payroll for Wayne County



BE MORE DO MORE SEYMOUR

13



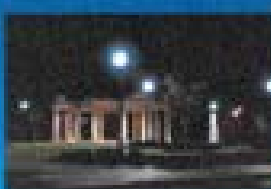
- ❖ State and local tax revenues from travel to Wayne County amounted to \$8.3 million
- ❖ Of the 100 counties in North Carolina, Wayne County was ranked 31th in the state for travel expenditures




BE MORE DO MORE SEYMOUR

14

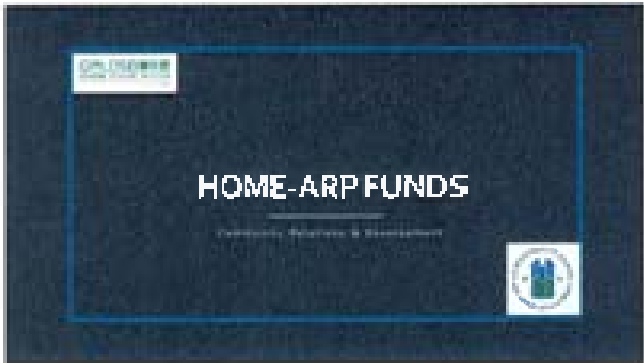
QUESTIONS?



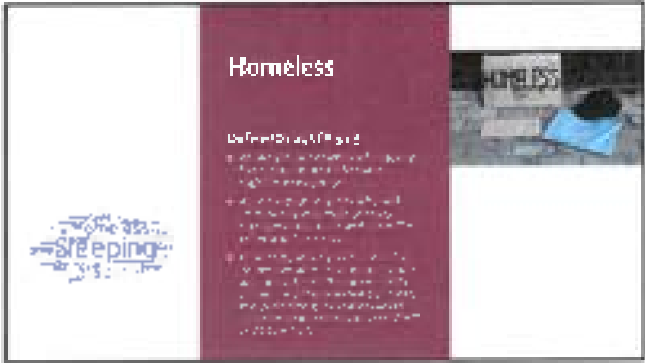


BE MORE DO MORE SEYMOUR

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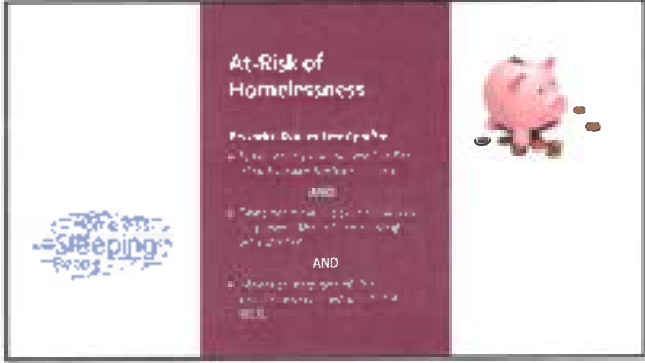
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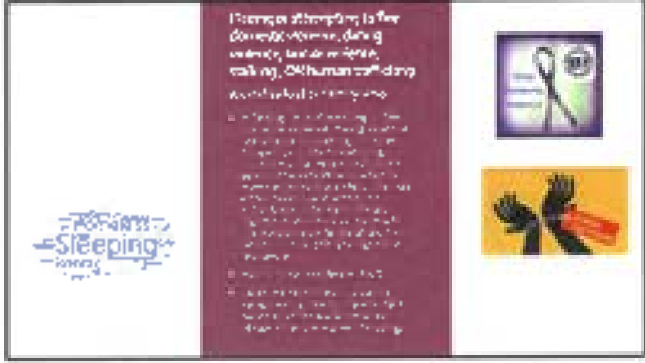
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3



6

Other Populations at Greater Risk of Housing Instability

Individuals and families who are experiencing homelessness, including those who are currently housed but at risk of losing their housing.

Individuals and families who are experiencing homelessness, including those who are currently housed but at risk of losing their housing.

7

Community Stakeholders that must be consulted:

Consultation is a critical part of the planning process. The following stakeholders should be consulted to ensure that the plan is developed in a collaborative and inclusive manner.

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- Community Stakeholders
- Community Stakeholders
- Community Stakeholders
- Community Stakeholders
- Community Stakeholders
- Community Stakeholders
- Community Stakeholders

10

Eligible Activities

Activities that are eligible for funding under the HOME-ARP program include:

- 1. Homeownership Assistance: Activities that help individuals and families acquire, maintain, or improve their homes.
- 2. Rental Assistance: Activities that help individuals and families pay for their rent.
- 3. Homelessness Prevention: Activities that help individuals and families avoid homelessness.
- 4. Homelessness Response: Activities that help individuals and families who are currently homeless.

8

Agency Consultation

| Agency | Agency Contact |
|-------------------|-------------------|
| City of Portland | City of Portland |
| Clatsop County | Clatsop County |
| Washington County | Washington County |
| Multnomah County | Multnomah County |
| Clackamas County | Clackamas County |
| Clark County | Clark County |
| Yamhill County | Yamhill County |
| Lincoln County | Lincoln County |
| Wasco County | Wasco County |
| Grant County | Grant County |
| Jefferson County | Jefferson County |
| Washita County | Washita County |

- Homeownership Assistance
- Rental Assistance
- Homelessness Prevention
- Homelessness Response

11

The Planning Process: Consult Community Stakeholders

9

The Planning Process: Development of the HOME-ARP Allocation Plan

The planning process for the HOME-ARP Allocation Plan involves several steps, including:

- 1. Needs Assessment: Identifying the needs of the community.
- 2. Data Analysis: Analyzing the data collected during the needs assessment.
- 3. Plan Development: Developing the allocation plan based on the data analysis.
- 4. Implementation: Implementing the allocation plan.

12

Needs Assessment and Gap Analysis

During the 2023-2024 assessment, we shared information about the status of the LACET according to community needs and gaps within Oklahoma and efforts are underway to address them.

| Category | Priority | Current Status | Next Steps |
|-----------------------------------|----------|--|---|
| Healthcare Access | High | Improving access to primary care and mental health services. | Expand telehealth services and increase community health worker presence. |
| Economic Stability | Medium | Supporting small businesses and job training programs. | Offer microloans and entrepreneurship workshops. |
| Education and Skills | Medium | Enhancing workforce training and literacy programs. | Partner with local colleges for apprenticeship opportunities. |
| Housing and Community Development | High | Addressing homelessness and improving affordable housing. | Develop more affordable housing units and support homeless shelters. |
| Food Security | Medium | Increasing access to food banks and nutrition assistance. | Expand food bank networks and promote SNAP enrollment. |

Key Findings and Recommendations:


- Healthcare Access: Expand telehealth services and increase community health worker presence.
- Economic Stability: Offer microloans and entrepreneurship workshops.
- Education and Skills: Partner with local colleges for apprenticeship opportunities.
- Housing and Community Development: Develop more affordable housing units and support homeless shelters.
- Food Security: Expand food bank networks and promote SNAP enrollment.

WBD

13

Allocation Breakdown

Allocation Breakdown (by category)



| Category | Percentage |
|--------------------|------------|
| Administrative | 10% |
| Program Operations | 55% |
| Community Outreach | 25% |
| Support Services | 10% |

14

HOME-ARP Program Fact Sheet:
Non-Congregate Shelter

Overview

HOME-ARP funds may be used to acquire and develop non-congregate shelter (HOME-ARP ACS) for individuals and families that meet one of the Qualifying Populations defined in the CDFI Model Requirements for the Use of Funds in the HOME-ARP Emergency Response Program (the "Model") PCS provision. Projects will be limited to temporary shelter for individuals and families and do not require occupants to sign a lease or occupancy agreement. This activity may include the construction of new structure or the acquisition and/or rehabilitation of existing structures (such as motels, nursing homes, or other facilities) to be used as HOME-ARP ACS. The federal eligibility requirements applicable to HOME-ARP PCS.

Eligible Activities and Costs

- Land Acquisitions.** HOME-ARP funds may be used to acquire individual lots, or otherwise ACS units to serve low-income and families that meet the Qualifying Populations.
- Eligible Costs.** HOME-ARP funds may be used for:
 - Acquisition Costs.** Costs to acquire a structure of shelter and that property for use in the development of HOME-ARP ACS.
 - Construction Costs.** Costs to develop existing structures for the purpose of developing HOME-ARP ACS.
 - Construction Readiness Costs.** Costs to rehabilitate or construct HOME-ARP ACS units to meet the HOME-ARP minimum habitability standards. Costs to include improvements to the project site, including and a list of all items of all by contractors, building materials, community projects, on-site management, or support for service efforts.
 - General Life Costs.** Insurance and necessary costs incurred by the PI, sub-recipient, or project owner associated with financing, acquisition, and development of HOME-ARP ACS projects.
 - Replacement Expenses.** Costs to replace a component necessary to repair, maintain, and necessary costs of replacing major systems and their components.
- Operating Costs.** HOME-ARP funds may not be used to pay ongoing costs of operating HOME-ARP ACS or to convert ACS to housing.

Admission and Occupancy

- HOME-ARP ACS units may only be occupied by individuals or families that meet the criteria for one or more of the Qualifying Populations.
- PIs are responsible for ensuring that their occupancy lists or other changes to occupancy (HOME-ARP ACS and under the PI's management, use, fees, and charges are necessary and reasonable and the charges comply with 24 CFR 58.272).

- PIs are encouraged to incorporate HOME-ARP ACS units into the CS established by the CDFI for the area the ACS is located to serve, if the CS complies with the requirements established in the HOME-ARP Model.
- HOME-ARP supportive services may also be provided, dependent on qualifying Populations served by the ACS.

Project Requirements

- Temporary and Intermediate Housing.** A project completion, HOME-ARP ACS unit and common areas must meet all applicable State and local codes, ordinances, and requirements and must be used for housing for a period of 180 days. Project completion is completion only, installation, or new construction is determined by the PI's local Code Requirements based on specific work to be performed. Projects must meet HOME-ARP ACS ongoing projects standards throughout the restricted use period.
- Restricted Use Period.** HOME-ARP ACS projects must comply with HOME-ARP requirements during the restricted use period established in the HOME-ARP Model.

| | |
|------------------|----------|
| New Construction | 15 years |
| Rehabilitation | 10 years |
| Acquisition Only | 10 years |

- Temporary ACS.** The ACS may remain as HOME-ARP ACS for the restricted use period or may be used in ACS under the Emergency Shelter Grant (ESG) program.
- Conversion to Affordable Housing.** After project completion, HOME-ARP ACS units to be converted into permanent housing under the Continuum of Care (CoC) program or permanent affordable housing during the restricted use period or secondarily with requirements established in the HOME-ARP Model. ACS funds may be used for conversion.
 - Conversion to Housing.** All HOME-ARP ACS projects must be converted to ACS for a minimum period of time prior to conversion. The minimum period shall be conversion period based on the original HOME-ARP ACS eligible activity guidelines and the amount of funds received in the project.
 - Permanent Affordable Housing.** During the restricted use period, but only after the HOME-ARP ACS minimum use period, a PI may provide written approval to convert the project from HOME-ARP ACS to permanent affordable housing (e.g., affordable rental housing, transitional housing) in accordance with the requirements specified in the PI's written agreement with the HOME-ARP ACS owner.
 - Continued Occupancy.** During the restricted use period, but only after the HOME-ARP ACS minimum use period has been met, a PI may permit occupancy of a HOME-ARP ACS project to permanent housing under 24 CFR 58.272 (acquisition) and/or 24 CFR 58.272 (rehabilitation) of the CoC program regulations. Conversion requirements with any additional requirements established in the PI's written agreement with the HOME-ARP ACS owner. If conversion is permitted, the HOME-ARP ACS use period may

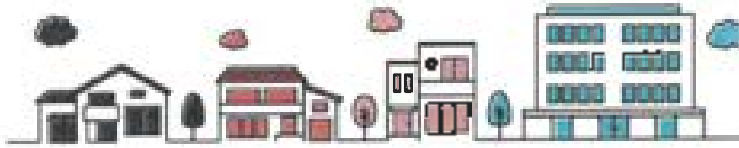
remain in place until the project is converted for use as housing and the eligible ACS unit is released and disposed of the property.

PI Managing around a CS (Continued)

- Project Development and Eligibility.** Before accepting HOME-ARP funds for a HOME-ARP ACS project, the PI must determine that project is eligible for development's financial feasibility. The PI is responsible for providing cost estimates of the ACS and must consider whether the HOME-ARP ACS project has a reasonable chance of being successful in securing funding, program operating costs, and the ACS with HOME-ARP.

PI must ensure HOME-ARP ACS projects, including a variety of information from the owner and/or developer that demonstrates the project's financial feasibility throughout the restricted use period.

Before accepting funds, the PI should also determine whether the owner intends to continue operating the project as HOME-ARP ACS or Emergency Shelter ACS under ESG for the restricted use period or plans to convert the HOME-ARP ACS to housing after the restricted use period has expired. In both scenarios, the PI should consider the project's design needs of an eventual conversion to its evaluation of the HOME-ARP ACS project.



HOME-ARP Non-Congregate Shelter
Non-Congregate Shelter: Eligible Costs

July 2023

HCME-APP provides funding to HCME Participating Jurisdictions (PJN) to reduce homelessness and increase housing stability across the country. The HCME-APP Intervention Model supports four stages of HCME-APP activities including the Acquisition and Development of New Congregate Shelter (NCS). The fact sheet presents the assessment about NCS eligible costs to claim for any participating state in the HCME-APP program.

Non-Copyrightable shall not be defined as. One of Judge Sullivan's first private-law cases is *Room* for *Teachers* by *Shelton*, where Judge Sullivan first explained that "the law of copyright is not a *copyright* law, and it is not a *copyright* law, and it is not a *copyright* law."

For more specific information regarding the requirements of NCES see [Section VIII](#) of the HOME ARD Notice and the [HOME-ARP NC 1 and 5001](#)

| Eligible Cost | Definition |
|---|--|
| Acquisition of existing property or existing land | Costs to acquire improved or unimproved real property to be used for HOME-JARPS NCS |
| Demolition Costs | Costs of demolishing existing structures to develop HOME-JARPS NCS |
| Development Hard Costs | <p>Per 25 CFR 22.20(a), Development Hard Costs include: the actual cost of constructing or rehabilitating non-congregate shelter units</p> <ul style="list-style-type: none"> • Costs shall cover the property elements for NCS developed in Section VI.E.1 of the Notice. • One-time costs for items such as basic furnishings, electricity, etc. are the costs. Replacement costs of these items are not eligible and are deferred operating costs. • Ongoing utility connections including off-site connections from the property line to the selected shed. |

| Eligible Cost | Definition |
|---|---|
| Site improvements | <ul style="list-style-type: none"> Costs to make improvements to the project site. Installation of utilities or utility connections. Construction or rehabilitation of laundry, community facilities, office management, or supportive service (office). |
| Related Soft Costs* | <ul style="list-style-type: none"> Research and analysis costs associated with the planning, acquisition, and development of HCS. Architectural, engineering, or related professional services required to prepare plans, drawings, specifications, or other documents. |
| *Additional eligible direct eligible costs (and fee splits) at 24.5%, 22.25%, and 22.25%. | <ul style="list-style-type: none"> Permits under engineering fees. Cost reports. Fees for site expenses. Fees for preparation and filing of legal documents. Building permits. Attorney's fees. Private appraisal fees. Fees for independent cost estimate builder's or developer's fees. |
| Cost of project audit | <ul style="list-style-type: none"> In-process project audit. Project management audit. Post-completion cost certification. |
| Project and overhead costs directly related to carrying out the project. | <ul style="list-style-type: none"> Preparing work specifications. Processing loans. Inspections. |
| Costs for the payment of impact fee charges to all projects within a jurisdiction. | <ul style="list-style-type: none"> Expend. Mitigation fees. School impact fees. |
| Costs to complete an environmental review. | <ul style="list-style-type: none"> Costs incurred in complying with all of the related laws, and as included in 20.2 and 1.4.4, are applicable. |



| Eligible Cost | Definition |
|---------------------|--|
| Replacement Reserve | Costs to duplicate or replace/replace reserve for nonrenewable and necessary costs of replacing major systems & their components whose useful life will end during the NQM (NRP NCS restricted use period) |

| | |
|---|---|
| 1. Are operating costs for the HOME-ARP ACS unit or digitally copy made HOME-ARP? | No, HOME-ARP should not be used to pay ongoing costs of operating a HOME-ARP ACS or any other type of facility. |
| 2. Can HOME-ARP be used to convert HOME-ARP ACS units to permanent housing? | No, HOME-ARP ACS may not be used to pay for expenses related to converting HOME-ARP ACS to permanent housing. |
| 3. Can HOME-ARP supportive services be provided to participants in ACS B units? | Yes, HOME-ARP supportive services may be provided, if needed to CP's served in a HOME-ARP ACS. |
| 4. Can HOME-ARP ACS funds be used to repair damage to ACS B units earned by participants? | No, Damages would be considered ongoing operating costs. Operating costs for ACS are not eligible. |
| 5. Can HOME-ARP non-profit operating costs/rent pay for ACS B operating costs? | No, HOME-ARP does not operate any HOME-ARP units to be used to operate a shelter and all funds related to operating ACS cannot be paid with HOME-ARP funds. |

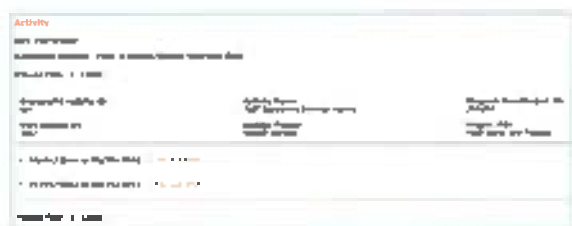
[illegible][illegible][illegible]

A separate support line will be available should we have to deal in such cases. However, we will be contacted with a full description of the problem that is being experienced. We will be happy to help you with any problem you may have. We will be happy to help you with any problem you may have.

When pulling up a HYPER-Link supported Internet Activity on the "Available Content" screen, the IP request concludes the activity with a program name (P1251) and an IP address (192.168.1.100). The IP request also shows a field for the URL. Our customer is worried that the "Hypermedia Link" option, as noted last time, the Internet Content database is more, less, possibly broken.



The screenshot shows the 'System Restore' dialog box in Windows XP. The 'Available restore points' list contains one entry: '12/1/2006 11:00 AM'. The 'System Restore' button is highlighted. The 'Log data collection' checkbox is checked. The 'Log data collection' button is highlighted.

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For the example above, the 1000000th order statistic is 47.1, with underlying quantiles of 46.94747, which are the order statistics of the standard normal (see [table 1](#)).

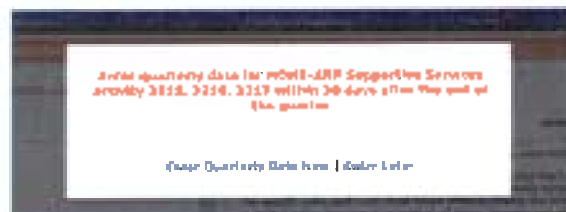
For general information about applying for a job, visit www.1911.gov

Table 9: Estimating Overhead Costs for the Supporting Services Activity

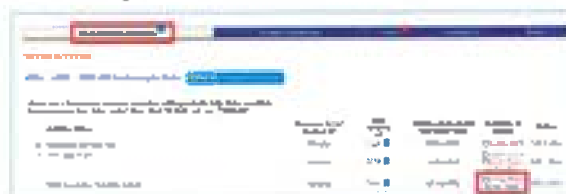
The PI is required to submit recommendations for an appropriate work activity as a voluntary task, beginning with the purpose to which the author's agreement was associated. On the PI's behalf, the PI must agree to the purpose to which the PI will use the PI's work as a voluntary task.

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Çarpıcı ve şoklayıcı bir şekilde sona eren bu olaylar, 1994 yılında yaşanan bir başka büyük trajediye de benzer. 2011 yılında İstanbul'da yaşanan bir başka büyük trajediye de benzer. 2011 yılında İstanbul'da yaşanan bir başka büyük trajediye de benzer. 2011 yılında İstanbul'da yaşanan bir başka büyük trajediye de benzer.

[illegible]

By submitting this document into IACR, the author is assigned to the "Public Affairs" section of the journal. The author is not entitled to any other rights.

[illegible][illegible]

- 1. Zaidi: This is the latest member of *Parasitellids*, named *A. hispanica*
- 2. Roper: *Hispanophila*. This is also regular of *Agapostegus*, which means *hispanica* is the quarter last order name and named in the previous quarter. We have found *hispanica* in the *Agapostegus* in the last. We have found of *Hispanophila* will be *hispanophila* distributed in the *Agapostegus* in the last. We have found of *Hispanophila* will be *hispanophila* distributed in the *Agapostegus* in the last.
- 3. Verbeke: *A. hispanica* will mean *Verbeke* as *hispanica*
- 4. Mikoyan: The name of the *Hispanophila* *hispanica* will be
- 5. Roper: The name of the *Hispanophila* *hispanica* will be *hispanica* in the last. We have found of *Hispanophila* will be *hispanica* in the last.

- ☐ **Minimum Spanning Tree:**
 - ☐ 1
 - ☐ 2
 - ☐ 3
 - ☐ 4
 - ☐ 5
 - ☐ 6
 - ☐ 7
 - ☐ 8
- ☐ **Maximum Flow:** (The sum of the flow capacities between source and sink is the flow value)
 - ☐ Single, non adjacent
 - ☐ Adjacent
 - ☐ Single Parameter
 - ☐ Two Parameters
 - ☐ Others

Step 3: Consider the support to new activity

The PI should change the content of a Supportive Services Plan to "as-needed" only if the person has not utilized his or her Supportive Services Plan for a period of 90 days and all required services have been terminated. Significant delays in completing a Supportive Services Plan will cause a person's Supportive Services Plan to be suspended. If a person is suspended for not using their Supportive Services Plan, they will appear on the "Supportive Services - Page 3" list of Service Contacts. The PI may, at his or her discretion, suspend a person's Supportive Services Plan for a period of 90 days for failure to complete a Supportive Services Plan for a period of 90 days.

11

If you have questions about H&M, our Lighthouse website or the use of this site, you should direct them to our Data Protection Officer at info@hugoboss.com or [+49 30 266 33 33 33](tel:+493026633333).

NQMC-ARP Program Fact Sheet:
Nonprofit Operating and Capacity Building Assistance

A primary goal was to allocate 3 percent of the MOORE-WOLF allocations to the operating expenses of CRASH and other nonprofit organizations that will carry out activities with MOORE-WOLF funds. A 21 may also vote to allocate 5 percent of its allocation to any eligible entity selected by the development. The capacity of eligible nonprofit organizations to benefit their carry out MOORE-WOLF eligible activities. They may spend operating expenses and salaries or wages in the building activities in a nonprofit organization if it is necessary in parts to coordinate with MOORE-WOLF funds to the organization or less of the MOORE-WOLF activities within 24 months of the award.

E. coli **E. coli**

- **Operative System Architecture** HOW THE system is built to provide operation of the system. It consists of the OS and other programs, typically stored in memory, managing physical resources in accordance with security rules of operation. The major software is the OS. Other parts include:
 - Executive which is the core of the operating system and handles
 - Memory allocation, creating and deleting
 - Files
 - USER
 - Processes and threads
 - File
 - Interface
 - Processes, materials, and supports

HCAPs are focused on achieving important results for the "general operating goals" of the company's strategic plan. These operating goals stem from a particular and/or overall objective, such as a product or activity, or may apply directly to a significant line of HCAP-eligible activity or effort.

- **For example:** NCORP JARF funds for operating expenses may not be used for staffing. It is an employee's responsibility to develop NCORP JARF rental housing as paid for by a developer fee which is a project's direct cost unit (10).
- **General Fund Allocation:** NCORP JARF funds may not be provided directly to building assistance to CHOC and other non-profit organizations. Grants build programs for defined, measurable and necessary general operating costs that will result in a expansion or improvement of an organization's ability to successfully carry out for the NCORP JARF activities. Eligible costs include:
 - o Salaries for new hires including wages and other employee compensation and benefits.

- Reproductive isolation of sister taxa does not mean that they are as phylogenetically well isolated as possible.
- Equivalents (e.g. sympatric speciation) that suggest differentiable taxa are not necessarily equivalent to morphological and molecular data
- Consider the taxonomic status of taxa with subspecies and varieties related to the whole idea of a sibling subspecies

11/11/2019 11:11 AM

- If in the fiscal year, operating expenses provided by a nonprofit organization which they did not want the greater of 50 percent of the profits in operating expenses of the organization for that fiscal year, is described above, or \$50,000.
- In the fiscal year, if any of the following conditions is met in a nonprofit organization that not exceed the greater of 50 percent of the greater of total net revenues of the individual, or described above, or \$50,000.
- If an organization receives both operating expenses and capital building expenditure in any fiscal year, the aggregate total amount of would not be more than the greater 50 percent of the organization's total of combined revenues for that fiscal year of \$1,000.

#1 Global Issues and Oversight

- **Minimum acceptable** - F1 score used to evaluate the model and related with the C1000 or accuracy by including the precision and recall of MOAUP. AUP stands for area under precision-recall curve of a building. A F1 score is a generalised, aggregate measure of capacity by filling substance where a score with a large F1 building agreement with the acceptable range of 0.5 to be possible the evaluation.
- **Area under the established** important final paper is ROC for overall accuracy evaluation and capture the building probability of false detection and ensure that the false rate exceeds the level.

**HOME-ARP Program Fact Sheet:
Rental Housing**

Overview

A HOME-ARP Fund is to acquire, construct and rehabilitate rental housing for occupancy by individuals and families that meet one of the Qualifying Populations defined in the HOME-ARP requirements for the use of units in the HOME-ARP Rental Housing Program (the "Project"). HOME-ARP rental housing may include single family or multi-family housing, transitional or permanent housing, group homes, single room occupancy (SRO) units, and manufactured housing.

To promote the development of long-term affordable housing, HOME-ARP Fund units that are eligible for HOME-ARP rental units are encouraged to work with local public and private housing agencies to obtain project-based rental assistance and may provide ongoing operating cost assistance or establish a project operating cost assistance reserve to address operating deficits of HOME-ARP units occupied by qualifying households. To promote the achievement of HOME-ARP units in rental housing, up to 10 percent of the units in a HOME-ARP Fund may be reserved for occupancy by households that are low income.

Eligible Activities and Costs

- Eligible Activities.** Acquisition, construction and rehabilitation of affordable rental housing, including acquisition as defined in [24 CFR 91.1](#), acquisition of vacant land or development property acquisition, only with respect to a HOME-ARP project for which construction is expected to start within 12 months of completion.
- Eligible Costs.** HOME-ARP Funds may pay for up to 100 percent of the following eligible and reimbursable with HOME-ARP rental units:
 - Development land costs include the actual cost of land, building and rehabilitating housing to meet applicable property standards. Eligible development costs also include utility construction, utility connection and costs to construct or rehabilitate utility and community facilities located within the same building as the HOME-ARP housing.
 - Refinancing of existing debt secured by a HOME-ARP project, subject to the following:
 - HOME-ARP Fund.
 - Acquisition costs of improved or unimproved real property.
 - Refinancing costs of existing mortgages and second mortgages obtained by the PI as project owner associated with the financing, development, acquisition or rehabilitation of HOME-ARP rental housing.
 - Refinancing costs as defined in [24 CFR 92.2\(a\)\(1\)](#), [24 CFR 91.13](#), and the fact sheet.
 - Eligible costs related to the payment of interest on the debt, not greater than 100 percent of HOME-ARP project or project financing cost.

- Operating cost assistance, through a capital asset operating reserve or operating assistance fund, provided to HOME-ARP units reserved for occupancy by qualifying households.

Household Requirements

- Eligible Household.** HOME-ARP Funds may primarily benefit households and families that meet one of the Qualifying Populations defined in this fact sheet. However, not more than 30 percent of the total number of units of units provided with HOME-ARP Funds may be occupied by low income households as defined in [24 CFR 91.1](#).
- Income Requirements.** The following income requirements apply to HOME-ARP households:
 - Qualifying Household.** At initial occupancy and each subsequent year during the minimum 15-year compliance period, the PI must use the definition of qualifying household in [24 CFR 91.1](#) and the process described in the fact sheet to determine the household's eligibility for a unit.
 - Low Income Household.** The PI must use the definition of annual income in [24 CFR 91.1](#) and the process described in the fact sheet to determine the household's income at initial occupancy and each subsequent year during the minimum 15-year compliance period to determine the household's long-term eligibility and a suitable contribution to rent.
 - Percent Contribution to Rent.** A qualifying household may not contribute to rent more than 30 percent of the PI's determination of the household's income.

Project Requirements

- Forfeiture and Occupancy.** Not less than 75 percent of the total number of rental units in a HOME-ARP Fund must be reserved for occupancy by households that are qualifying households at the time of the household's initial occupancy. Not more than 25 percent of the total number of rental units provided with HOME-ARP Funds by the PI may be occupied by non-qualifying households. A household that meets the definition of one or more qualifying populations at initial occupancy must be a qualifying household throughout their period of occupancy or transfer of changes in income or whether they continue to meet a qualifying population definition (e.g., no longer eligible to remain after being selected by a HOME-ARP Fund).
- Property Standards.** HOME-ARP Fund units must comply with all rental property standards required in [24 CFR 92.2\(a\)](#) during the 15-year period and 120 days prior to.
- Minimum Compliance Period.** HOME-ARP Fund units must comply with the HOME-ARP Fund requirements for a minimum of 15 years, irrespective of the amount of HOME-ARP Funds received in the project or the nature of the unit. A project-based rental assistance program, including a payment-in-kind contract awarded as a HOME-ARP rental project, the minimum compliance period is the greater of 15 years or the term of the unit contract.
- Unit Allocation.** HOME-ARP Fund units must be reserved for units reserved for qualifying households and units reserved for low income households as follows:

- Units Reserved for Low Income Households.** The HOME-ARP Fund may not exceed 30 percent of the adjusted income of a household whose income is equal to or less than 50 percent of the median income for the area, as determined by HUD, i.e., Low Income Households.
- Units Reserved for Occupancy by Low Income Households.** HOME-ARP Fund units reserved for low income households must comply with the requirements in [24 CFR 91.13\(a\)\(1\)](#).
- Additional HOME-ARP Fund Units.** If a HOME-ARP Fund unit is not a federal or state project-based rental assistance program, the unit is eligible under the rental assistance program.
 - Single Room Occupancy Units (SRO).** If an SRO unit has both a private and public preparation kitchen, the maximum HOME-ARP rent is based on the one-bedroom fair market rent. If the SRO unit only has a public kitchen, the maximum HOME-ARP rent is based on 75 percent of the one-bedroom fair market rent.
- Choice of Income and Cost Income Requirements.** A PI must also submit to HUD a cost-income household occupying HOME-ARP units in a project:
 - Qualifying Household.** A qualifying household whose annual income at the time of occupancy is above 50 percent of median income for the area and 30 percent of median income for the area must pay rent that complies with [24 CFR 91.13\(a\)\(1\)](#).
 - Low Income Household.** A low income household whose income is above 50 percent of the median income for the area must pay rent that complies with [24 CFR 91.13\(a\)\(1\)](#).
- Lease and Tenant Protections.** Each household that occupies a HOME-ARP Fund unit must receive a lease that complies with the tenant protection requirements presented in the fact sheet.
- Eligible Units and Use of HOME-ARP Funds.** A HOME-ARP Fund unit is a HOME-ARP project (i.e., provides housing or support services) to qualifying households. Any HOME-ARP Fund unit is a HOME-ARP Fund unit for multiple units in a project. The HOME-ARP Fund unit may be subject to the HOME-ARP Fund unit is a qualifying household.
- Eligible Units and Project Specifics.** On a project by project basis, a PI must identify a project-based rental assistance program (a project-based rental assistance program) to a HOME-ARP Fund unit, including the project-based rental assistance program. A project-based rental assistance program may be a project-based rental assistance program or a project-based rental assistance program. A project-based rental assistance program may be a project-based rental assistance program or a project-based rental assistance program.

Ownership and Management

It is the responsibility of the day-to-day management and oversight of a HOME-ARP project to ensure that all units are in the following:

- Underwritten and Subsidy Income.** A PI must establish underwriting and subsidy income guidelines for determining the appropriate amount of HOME-ARP Funds, including any operating cost assistance provided to the household, of the HOME-ARP project through the 15-year compliance period.
- Development of Rental Assistance.** A PI must submit the HOME-ARP Fund requirements through a lease agreement, contract, or other legal binding agreement, including the use of the project and included in the project in accordance with the rental assistance, or other mechanism approved by HUD.
- Project Completion, Occupancy and Income.** A PI must submit a HOME-ARP Fund unit to a project-based rental assistance program, including a payment-in-kind contract awarded as a HOME-ARP rental project, the minimum compliance period is the greater of 15 years or the term of the unit contract.
- Eligible Units and Project Specifics.** On a project by project basis, a PI must identify a project-based rental assistance program (a project-based rental assistance program) to a HOME-ARP Fund unit, including the project-based rental assistance program. A project-based rental assistance program may be a project-based rental assistance program or a project-based rental assistance program.

HOME-ARP Program Fact Sheet:
Tenant-Based Rental Assistance

NOTE: `CLASP` terms may be used to provide a more general rental assistance (e.g. "HOUSE RENT VOUCHER") to individuals and families that meet one of the Qualifying Categories defined in the CPD Manual. Families interested in the use of funds in the `CLASP` categories may use the `CLASP` page in the Housing & P, may make a qualifying household by providing payments for rent housing and utilities in a form such as rent, as well as the deposit, a utility deposit, and utility bills. Payments received in the `CLASP` FTEB is when paid by the applicant household and are a part of the rental cost. The `CLASP` may choose to move to another unit with a contract indicating a living in the new unit except the applicant's property ownership. `CLASP` FTEB may be provided as a condition with a more precise `CLASP` address that includes a qualifying household use of the unit. The `CLASP` may provide a more precise address payment and a security deposit payment on behalf of a qualifying household and may submit a unit to the Qualifying household.

4 September 2017

- **Eligible Income** - AGI, AFR benefits may be used to provide rental assistance, secure deposit assistance, utility deposits, and utility customers to qualifying households. HOME AFR run up to 100% of their cost for a qualified household

Abstract Background:

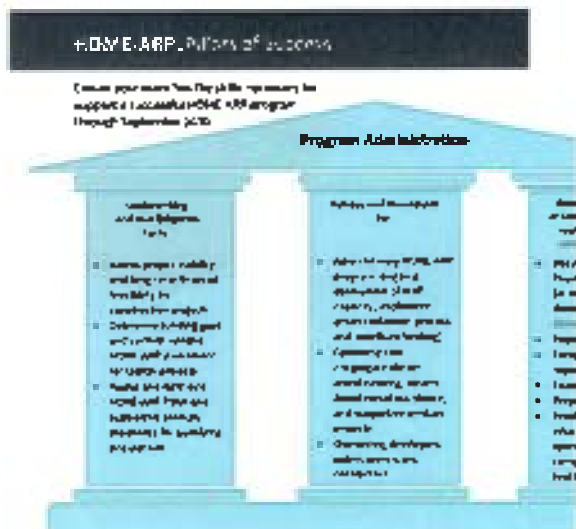
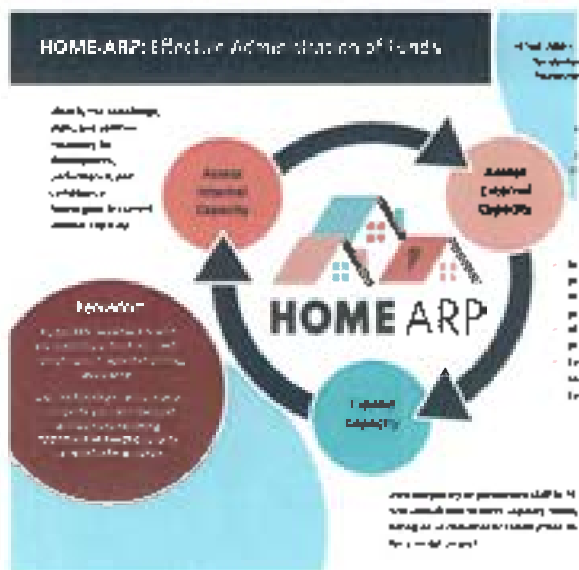
- **Proportion of maximum:** The F1 must require the highest and fully awarded subthreshold to use the procedure within the F1's boundaries or subpart 8, the highest bid to use the award once awarded as determined in [§ 175.103\(b\)\(7\)\(ii\)](#).
- **Form of Award Determination Method:** The F1 must determine the maximum form of bid/AM or TBA's maximum contract and subpart 8 contract will be reasonable.
- **Maximum Bidder:** The F1 must establish policies for the allowable maximum bidder, which may differ from the maximum bidder policy in [§ 175.103\(b\)\(7\)\(ii\)](#). The F1 may provide up to 300 award and subpart 8 contract, award the contract, and subpart 8. The F1 must also establish policies for determining subthreshold contractors to earn.
- **Any Determination:** The F1 must determine whether the F1 is reasonable in comparison to the other award and subpart 8 contract and award the award of the contract and award.
- **Maximum Bidder:** Having much money with the award and the F1 must be awarded in [§ 175.103\(b\)\(7\)\(ii\)](#) for the award and subpart 8 contract and award the award of the contract and award.

Issued as a result of a MOTION to RECALL submitted, in which case the FILING date to RECALL will trigger initiation of process for the housing.

- **How can a MNC's APP improve?** A MNC's APP improved - a subsidiary is given more than 50% of the decision-making or ownership interests to an indigenous subsidiary. even facilitates the transfer of a MNC's debt to local gov or the use of the resources of a MNC's APP. a sponsor may - be a local public enterprise and a majority-owned government company or a qualified local bank.

RF Technology and Coverage

- Shared Ownership Covenants** - HOV4 - APP TDRs must be provided through a deed of shared ownership covenants within the P-APP (1) An owner must make a loan to a qualifying household, (2) the qualifying household, (3) a HOV4 - APP sponsor or (4) an owner and the qualifying household in a joint-party covenant
- Loans and Foreclosure** - This model route is viable but there is an increasing focus between the qualifying household and the owner of the P-APP, one is a borrower or owner and a HOV4 - APP sponsor with a pledge between the qualifying household and the HOV4 - APP sponsor that:
 - remains with financial covenants requirements as an accessory with [28.2.14](#)
 - [28.2.14](#) (1), (2) they give a HOV4 - APP sponsor the benefit as a loan or a loan to the HOV4 - APP sponsor (and, or a pledge to pay for mortgage costs over a 10 year period) to ensure parity for HOV4 - APP - HOV4 households.
- Joint ownership and HOV4 - APP Sponsor** - The P-APP owner and HOV4 - APP sponsor with the HOV4 - APP sponsor (HOV4 - APP TDR) initial intention is to act with the HOV4 - APP sponsor and the HOV4 - APP sponsor will be covering the HOV4 - APP TDR liability for the P-APP (2)



Goldsboro City Council Retreat- February 20-21, 2024

~~EXHIBIT~~

T

| Request | Council Recommendation | Funding Options | Recurring or Non-recurring | Notes | | Estimated Cost |
|---|------------------------|---------------------|----------------------------|-------|--|----------------------|
| 1. Police Department Salary Increase | Council approved | | | | | \$1.1M |
| 2. ARPA Replacement Revenue | | Prop. tax | | | | \$1.5M |
| 3. Compensation & Classification Study | | | | | | \$40,000 |
| 4. Longevity vs 401K | | | | | | \$386,000 |
| 5. 401K match | | | | | | Unknown |
| 6. Vacation Buy-back | | | | | | Unknown |
| 7. Insurance Reimbursement | | | | | | Unknown |
| 8. Police Vehicles -12 | | | | | | \$684,000 |
| 9. Fire Dept Salary Increase | | | | | | \$1.1M |
| 10. Fire Apparatus | | | | | | \$1.7M |
| 11. Fire Facilities | | | | | | Unknown
\$170,000 |
| 12. Public Works – Reduce level of services: leaf and limb and/or white goods | | Year round or less? | | | | -- |

| | | | | | | |
|--|--|--|--|--|--|-----------|
| 13. Public Works - Capital Reserve Fund for Equipment Replacement | | | | | | -- |
| 14. Public Works - Solid Waste Enterprise Fund | | | | | | -- |
| 15. Public Works Salary Increases | | | | | | Unknown |
| 16. Public Works Equipment | | | | | | Unknown |
| 17. Public Utilities - Water Reclamation Facility Expansion | | | | | | 1.5M |
| 18. Public Utilities - Repair Checkers 1-4 | | | | | | \$201,000 |
| 19. Public Utilities - Derogated Monitor/Protection/Control | | | | | | \$74,000 |
| 20. Public Utilities - Replace Filter Bed Press #1 and #2 | | | | | | 52.4M |
| 21. Public Utilities - Ultraviolet Light Replacement | | | | | | 5.3M |
| 22. Public Utilities - Influent Structure Replacement | | | | | | 51.5M |
| 23. Public Utilities Bar Screen Westbrook Lift Station Replacement | | | | | | \$450,000 |

| | | | | | |
|---|--|--|--|--|-----------|
| 24. Public Utilities - NRPS Dredge Projects | | | | | \$600,00 |
| 25. Public Utilities - Clearwell #1 Rehab | | | | | \$108,000 |
| 26. Public Utilities WTP Structural Repairs | | | | | \$245,000 |
| 27. Public Utilities - Water Treatment Plant | | | | | Unknown |
| 28. Public Utilities- Paint & Rehab Compost Facility Building | | | | | \$40,000 |
| 29. Public Utilities- Compost Facility - Small Lander | | | | | \$86,000 |
| 30. IT- Vehicles | | | | | \$105,000 |
| 31. IT Boiler and Controls Replacement | | | | | \$345,000 |
| 32. IT- Equipment and other needs | | | | | \$-34 |
| 33. Parks and Recreation -Vehicles | | | | | Unknown |
| 34. Parks and Recreation- TC Coley building | | | | | Unknown |

| | | | | | | |
|---|--|--|--|--|--|-----------|
| 35. Parks and Recreation Personnel needs | | | | | | Unknown |
| 36. Parks and Recreation Golf Course equipment needs | | | | | | Unknown |
| 37. Parks and Recreation Update Comprehensive Plan | | | | | | Unknown |
| 38. Engineering, Arbores Assistant, Construction Inspector, Project Manager position | | | | | | Unknown |
| 39. Engineering Resurfacing | | | | | | \$500,000 |
| 40. Engineering- Virginia Street Stormwater Project | | | | | | \$240,000 |
| 41. Frank Street Area Sewer Rehab | | | | | | \$250K |
| 42. Engineering Waterline Replacement | | | | | | \$340K |
| 43. Engineering Vehicle replacement | | | | | | \$80,000 |
| 44. City Clerk Will be position of current staff member that will be granted to Council | | | | | | Unknown |
| 45. Planning 3 personnel request | | | | | | Unknown |

| | | | | | | |
|--|--|--|--|--|--|-----------|
| 46. Planning- 2 Vehicles | | | | | | Unknown |
| 47. Planning- Comprchensive Land Use Plan funding | | | | | | \$200,000 |
| 48. Planning- Minimum housing demolition funding | | | | | | \$100,000 |
| 49. Paramount- Maintenance -HVAC, Wheelchair lift, Smoke hatch | | | | | | \$101,500 |
| 50. Paramount- Performing Arts Series | | | | | | \$60,000 |
| 51. | | | | | | |

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
MARCH 4, 2024

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on March 4, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Councilman Boyette requested to amend the agenda to remove Items L and M from the agenda and table to Items Requiring Individual Action at the next meeting. The motion was seconded by Councilwoman Jones. Councilman Boyette shared he would like to speak to the applicant. Council discussed the motion. Councilman White shared the applicant for Items L & M should be grandfathered into any policy revisions. After discussion from Council, the agenda was adopted as amended by unanimous vote.

New Business.

Item a. Nonprofit Allocation Review. Sherry Archibald, United Way Director shared the presentation attached as ***Exhibit A.*** Ms. Archibald shared information regarding the payments to the nonprofits and that the reporting will be due in May and will be shared with Council.

Item b. Introduction of GIS Manager. Interim City Manager Livingston introduced Dylan Schreffler, GIS Manager. Mr. Schreffler shared the presentation attached as ***Exhibit B.*** Mayor Gaylor shared comments regarding the good work being done in GIS and Planning.

Consent Agenda Review. Items E - Q on the consent agenda were reviewed. Further discussion included the following:

Item G. Operating Budget Amendment FY23-24. The item was presented by Catherine Gwynn, Finance Director.

Ms. Gwynn explained the Mayor and City Council line item. She shared there are funds in the line item to pay Crossroads the \$30,000. She put the amount in the budget ordinance as \$50,000 but it should be \$30,000. She shared the remaining \$20,000 can be used for the city manager search. Mayor Gaylor shared there is no contract for the city manager search at the current meeting.

Item I. 2023 Resurfacing Project Final Adjusting Change Order No. 1 Formal Bid No. 2023-002. The item was presented by Jonathan Perry, Engineering Services Manager.

Interim City Manager Livingston and Council discussed the item. Councilman White asked about getting other aggregates.

Item K. 45th Annual Greater Goldsboro Road Run – Temporary Street Closing. The item was presented by Mike West, Police Chief.

Councilwoman Weeks made a recommendation to lift the warning tickets during the road run. Council discussed downtown parking. City Attorney Lawrence recommended discussing the suspension of enforcement during street closings at the March 18 meeting.

Item P. Revising the Policy Regarding the Use of City-Owned Property for Special Events. The item was presented by Laura Getz, City Clerk.

Mayor Gaylor shared there were many issues with the policy that Council previously touched on. Mayor Gaylor shared details regarding the proposed update to the policy. The Mayor and Council discussed the policy to include concerns

with the proposed fees to close the streets, distinguishing between for-profit and non-profit, use of the HUB, parking, the empty lot across from City Hall, positives of street closings and events sponsored by the city.

Item Q. Crossroads Strategies Agreement. The item was presented by Matt Livingston, Interim City Manager.

Mayor Gaylor shared this agreement gets us through this fiscal year. He shared the City would be paying directly to Crossroads Strategies and shared comments regarding Seymour Johnson Air Force Base. Councilman White shared concerns regarding the agreement and Friends of Seymour. Mayor Gaylor and Councilman White discussed the agreement.

Mayor Gaylor recessed the meeting at 6:16 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on March 4, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilwoman Beverly Weeks
Councilman Rod White

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Approval of Minutes. Councilwoman Weeks made a motion to approve the Minutes of the Special Meeting of January 18, 2024, Minutes of the Work Session and Regular Meeting of January 22, 2024, and Minutes of the Recessed Meeting of January 23, 2024. The motion was seconded by Councilman Boyette and unanimously approved.

Presentations.

Item B. Goldsboro High School Lady Cougar Recognition Proclamation. Read by Councilman White: The Goldsboro City Council proclaimed March 4, 2024, as a day of congratulations and recognition for the GOLDSBORO HIGH SCHOOL LADY COUGARS 2024 BASKETBALL TEAM and the manner by which these ladies exemplify the high standards expected of student athletes as they balance the demands of sports, academics, and leadership in the community. Cougar Pride!

Mayor Gaylor and Councilman White presented the proclamation to the Lady Cougars.

Item C. Hope Restorations Presentation. Bailey Stepps and Chris Jenkins with Hope Restorations shared the presentation attached as *Exhibit C*.

Item D. MLK Subcommittee Report on the MLK event. Carole Battle, MLK Subcommittee Chair shared the presentation attached as *Exhibit D*.

Public Comment Period. Mayor Gaylor opened the public comment period. The following person spoke:

- 1. Hildegard Fossett shared comments regarding street markets held downtown.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item L. Small Batch Craft Event – Temporary Street Closure (June 7th and August 2nd, 2024) and Item M. Small Batch Craft Event – Temporary Street Closure (November 30, 2024) were removed from the agenda during the Adoption of the Agenda. Councilman Boyette moved the items on the Consent Agenda, Items E, F, G, H, I, J, K, N, O, P and Q be approved. The motion was seconded by Councilwoman Taylor. A roll call vote resulted Mayor Gaylor, Councilwoman Jones, Councilman Boyette, Councilwoman Taylor, and Councilwoman Weeks voting in the affirmative. Mayor Pro Tem Matthews and Councilman White voted against the motion. Mayor Gaylor declared the Consent Agenda approved.

The items on the Consent Agenda were as follows:

Item E. Amending a Capital Project Fund Ordinance – Street Improvements Capital Project Fund (G1105). Ordinance adopted. The item was presented by Catherine Gwynn, Finance Director.

On August 18, 2018, City Council established the Street Improvements Capital Project Fund to administer street improvements construction funded by general obligation bonds in the amount of \$4,500,000 sold on July 24, 2018. The project was amended on June 17, 2019 and again on May 17, 2021 to appropriate additional revenues from general obligation premiums, investment income and a transfer from the general fund to complete various paving projects.

At this time the Engineering department has requested additional funding to finish the 2023 resurfacing project contracted with Daniels, Inc. Within the G1105 fund there are amounts that can be appropriated to help fund the final change order, and also close out the project.

It is necessary to appropriate revenues earned on the investment of the debt proceeds in the amount of \$1,973.34 and revenues from general obligation bond premiums in the amount of \$100.50. This will fund street construction cost in the amount of \$2,073.84.

The fund will be closed after all payments have been made to the vendor, and after all sales tax reimbursements have been received by the city. The total project spend will be \$5,050,596.09.

It was recommended that Council adopt the following entitled Capital Project Ordinance amendment for the Street Improvements Capital Project Fund (G1105) in the amount of \$2,073.84. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

ORDINANCE NO. 2024-4 “AN ORDINANCE AMENDING THE STREET IMPROVEMENTS CAPITAL PROJECT FUND (G1105)”

Item F. Grant Project Budget Ordinance amendment for the State Grants Miscellaneous Grant Project Fund (G1109). Ordinance Adopted. The item was presented by Catherine Gwynn, Finance Director.

When the North Carolina General Assembly adopted the FY23 budget, included was a grant for the City of Goldsboro for \$150,000 split between capital improvements or equipment of \$100,000 and parks and recreation expenses for \$50,000. At the November 7, 2022 Council meeting, Council approved 2 resolutions to accept both awards. At the April 17, 2023 meeting, Council created the grant project budget ordinance to create the fund to account for the grant. At the October 16, 2023 meeting, Council authorized the transportation portion of the project to be allocated to resurfacing for \$57,000 and a sidewalk extension on Ash Street of \$43,000.

The Engineering department has requested additional funding to finish the 2023 resurfacing project contracted with Daniels, Inc. A portion of the contract was funded with the SCIF transportation grant in the amount of \$57,000.00. The City is required by the terms of the grant agreement to calculate and allocate interest on unspent grant proceeds, and there are interest earnings that can be allocated to assist with funding the final change order needed for the resurfacing project in the amount of \$836.74.

It is also necessary to appropriate the accumulated interest earnings on the unspent grant proceeds related to the parks and recreation program in the amount of \$1,067.28. This will be applied to supplies and equipment for parks and recreation programs.

It was recommended that Council adopt the following entitled ordinance amending the State Grants Miscellaneous (G1109). *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

ORDINANCE NO. 2024-5 “AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR STATE GRANTS MISCELLANEOUS (G1109)”

Item G. Operating Budget Amendment FY23-24. Ordinance Adopted. The item was presented by Catherine Gwynn, Finance Director.

Council adopted the FY23-24 annual operating budget on June 20, 2023.

Mayor and City Council (1011) General Fund

As per Council’s directive at the February 21, 2024 retreat, an appropriation is presented to fund an expenditure for a new lobbyist, Crossroads Strategies, in partnership with the Friends of Seymour. The current contract with the Roosevelt Group ends February 29, 2024. An expenditure appropriation of \$50,000 is needed to fund the new contract from March 1 through June 30, and this will be funded with an appropriation of fund balance in the General Fund.

City Manager (1012) General Fund

An expenditure appropriation for salaries and benefits is needed to fund the severance package for the former City Manager in the amount of \$115,366.87, and this will be funded with an appropriation of fund balance in the General Fund.

Paramount Theater (1018) General Fund

The City recently completed a major façade repair at the Paramount Theater. The Paramount Theater Foundation has donated \$9,125.00 towards the cost of the repair. It is necessary to appropriate funds for the facility updates to the Paramount Theater, and this will be funded with an appropriation of local grants.

Planning (3151) General Fund

At the February 12, 2024 meeting, Council authorized staff to enter into a demolition contract for 612 S. John Street. AK Grading and Demolition was selected to demolish the structure for a total of \$79,500.00. It is necessary to appropriate expenditures for building demolition, and this will be funded with an appropriation of fund balance in the General Fund.

Engineering – Street Paving Division (4136) General Fund

At this time the Engineering department has requested additional funding to finish the 2023 resurfacing project contracted with Daniels, Inc. Funds were appropriated from G1105 2018 Street Bonds in the amount of \$2,073.84, and G1109 State Appropriations Project in the amount of \$836.74. The total amount requested was \$18,779.84, and there is \$1,906.93 left in the line item appropriation. It is necessary to appropriate the remaining amount of \$13,962.33 for street resurfacing, and this will be funded with an appropriation of fund balance in the General Fund.

Police (6121) General Fund

At the February 12, 2024 meeting, Council approved a pay increase plan for the Police department. The majority of the funding for the plan was provided through lapsed salaries, and there was a minor shortfall of \$65,000.00. It is necessary to appropriate this amount for salaries and benefits, and this will be funded with an appropriation of fund balance in the General Fund.

Parks and Recreation (7460) General Fund

The Parks and Recreation department received a donation from the Ruritan Club for \$100 to be used for the special populations activities. It is necessary to appropriate the funds for supplies, and this will be funded with donation revenue.

| Analysis of Fund Balance Appropriation General Fund | | |
|---|--|------------------------|
| Date | Description | Adopted |
| 6/20/2023 | Ord 2023-43 FY23-24 Adopted Budget | \$ 1,500,000.00 |
| 8/7/2023 | FY22-23 Purchase Order Rollovers | 2,063,324.43 |
| 8/7/2023 | Balance of trash compactor for Solid Waste | 119,000.00 |
| 10/2/2023 | Rebuilding Broken Places NPO | 13,616.00 |
| 10/16/2023 | Resurfacing Project FY24 | 154,700.00 |
| 11/6/2023 | Housing Authority of Goldsboro - find Tsurumi cameras | 63,016.00 |
| 11/6/2023 | Chiller for City Hall | 391,300.00 |
| 11/6/2023 | HVAC replacement at Goldsboro Event Center | 19,900.00 |
| 12/18/2023 | Rental Chiller for City Hall | 181,979.00 |
| 12/18/2023 | Replastering Mini Wed Pool | 95,000.00 |
| 12/18/2023 | Right of Way sold NCDOT U-4753 | (236,975.00) |
| Current Year Appropriations | | <u>\$ 4,364,860.43</u> |
| 3/4/2024 | Consultant fees for Friends of Seymour/Crossroads Strategies | \$ 50,000.00 |
| 3/4/2024 | City Manager severance payout | 115,366.87 |
| 3/4/2024 | Demolition costs for 612 S. John St. (Willowdale cemetery) | 79,500.00 |
| 3/4/2024 | Final change order Daniels, Inc. resurfacing project FB 2023-402 | 13,962.33 |
| 3/4/2024 | Additional funding for Police pay increases (Res. 2024-28) | 65,000.00 |
| Proposed | | <u>\$ 323,829.20</u> |
| Current Year with Proposed | | <u>\$ 4,688,689.63</u> |

It was recommended that Council adopt the following entitled ordinance to amend the FY23-24 Operating Budget for the General Fund. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

ORDINANCE NO. 2024-6 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2023-24 FISCAL YEAR”

Item H. Deed of Easement between the City of Goldsboro and Royal Farms for property located on West Grantham Street (Parcel No. 2690603842). Resolution Adopted. The item was presented by Jonathan Perry, Engineering Services Manager.

The City of Goldsboro has existing 10-inch and 12-inch water lines encroaching on property for the proposed development of Royal Farms on West Grantham Street. Sections of the existing water lines will be removed and rerouted on Royal Farms property. The proposed 30 ft. utility easement will contain the relocated sections of water lines, as shown on the attached map.

Staff is recommending relocation of sections of the existing water lines to prevent lines being located under the asphalt and/or the proposed Royal Farms building. It is necessary for the City to obtain a 30-ft. utility easement from Royal Farms to install the relocated water lines and for future maintenance.

It was recommended that Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a Deed of Easement between the City of Goldsboro and the property owners of Royal Farms. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION NO. 2024-30 “RESOLUTION AUTHORIZING THE EXECUTION OF A DEED OF EASEMENT BETWEEN THE CITY OF GOLDSBORO AND ROYAL FARMS”

Item I. 2023 Resurfacing Project Final Adjusting Change Order No. 1 Formal Bid No. 2023-002. Resolution Adopted. The item was presented by Jonathan Perry, Engineering Services Manager.

The City Council adopted Resolution No. 2023-66 on October 2, 2023 awarding the 2023 Resurfacing Project to Daniels Inc. of Garner, NC for \$278,150.95.

The 2023 resurfacing project provides for approximately 6,885 square yards of bituminous concrete resurfacing, approximately 6,885 square yards of milling asphalt pavement, and approximately 2,370 square yards of full depth patching for Carolina St. from Ash St. to the railroad tracks approximately 200 ft. north of Vine St. and Vine St. from George Street to Carolina St.

Due to cost overruns for additional asphalt caused by water service leaks, an increased cost of \$18,779.84 was incurred by the contractor to complete the resurfacing project, as shown on the attached Change Order No. 1.

Staff proposes to issue a final adjusting change order to the current contract with Daniels Inc. of Garner, NC. We have reviewed this change order with the Finance Director and determined that a budget ordinance is required. The Finance Department will present a budget ordinance in a separate agenda item.

It was recommended that Council adopt the following entitled resolution authorizing the Interim City Manager to execute a final adjusting change order for \$18,779.84 with Daniels Inc. of Garner, NC for the 2023 Resurfacing Project. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION NO. 2024-31 “RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE CHANGE ORDER NO. 1 WITH DANIELS INC. OF GARNER, NC FOR THE 2023 RESURFACING PROJECT FORMAL BID NO. 2023-002”

Item J. SET PUBLIC HEARING Non-Contiguous (Satellite) Annexation Petition – Benjamin Carl Price – Corner of S. US 117 Hwy., S. US 13 Hwy., and Carolina Street. Public Hearing Set. The item was presented by Mark Helmer, Planning Director.

Tax Parcels #: 2587753560 / 2587754563 / 2587754329 / 2587754313 /2587753294

Acreage: 1.626 acres

The City Council, at their meeting on February 12, 2024, requested that the City Clerk examine the subject voluntary non-contiguous annexation petition for sufficiency.

On February 26, 2024, the City Clerk completed the examination and determined that the petition is sufficient. Sufficiency indicates that the proposed area for annexation meets the standards for noncontiguous annexation as specified in G.S. 160A-58.1 Petition for annexation; standards and as follows:

1. The petition includes a metes and bounds description of the area proposed for annexation and has attached a map showing the proposed satellite area in relation to the primary corporate limits;
2. The petition includes the signatures of all owners of real property lying in the area described therein;
3. The petition includes the signatures of all owners of real property lying in the area described therein;
4. The nearest point on the proposed satellite corporate limits must be not more than three miles from the primary corporate limits of the annexing city;
5. No point on the proposed satellite corporate limits may be closer to the primary corporate limits of another city than to the primary corporate limits of the annexing city;
6. The area must be situated that the annexing city will be able to provide the same services within the proposed satellite corporate limits that it provides within its primary corporate limits;
7. The area within the proposed satellite corporate limits, when added to the area within all other satellite corporate limits, may not exceed 10% of the area within the primary corporate limits of the annexing city.

Pursuant to G. S. 160A-58.2, Council shall fix a date for public hearing on the annexation once the petition is considered sufficient by the City Clerk.

The Notice of Public Hearing would schedule April 1, 2024, as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

It was recommended that Council schedule a public hearing for the proposed voluntary non-contiguous annexation of Benjamin Carl Price for April 1, 2024. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

Item K. 45th Annual Greater Goldsboro Road Run – Temporary Street Closing. *Approved.* The item was presented by Mike West, Police Chief.

An application was received from Sunrise Kiwanis of Goldsboro, requesting permission to hold their 45th Annual Greater Goldsboro Road Run on Saturday, April 20, 2024, from 9:00 a.m. to 11:00 a.m.

The race is scheduled to begin and end on Center Street near Spruce Street. The event runs through the downtown and residential areas of Goldsboro to include Center Street, Walnut Street, Jefferson Street, and Mulberry Street. The Police, Fire, Public Works, and Downtown Goldsboro offices have been notified of this request.

The race has three race routes they will be using for the 10K, 5K, and 1-mile runs. All three routes will start and finish in the same area and will have staggered start times. The time requested for the closing is from 7:00 a.m. to 11:30 a.m. to allow for the setup, event, and dismantle.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It was recommended that Council approve the street closing of sections of Center Street at Pine Street, Spruce Street, Chestnut Street, Walnut Street, and Mulberry Street for the 45th Annual Greater Goldsboro Road Run event 7:00 a.m. to 11:30 a.m. on Saturday, April 20, 2024. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

Item N. Resolution Authorizing the City Attorney to Institute Proceedings to Condemn Property of the Heirs of Otho J. Glenn. *Resolution Adopted.* The item was presented by Ron Lawrence, City Attorney.

Otho J. Glenn, deceased, is the record owner of property located at Carver Blvd., Lot 4, Block B, Washington Park (Heights), Goldsboro, North Carolina, designated as Parcel No. 2599516159.

A previous transfer in 2002 to the City of Goldsboro of other property owned by Otho J. Glenn identified the following as potential heirs to Otho J. Glenn: Ethlene Glenn, William E. Glenn, Joyce Glenn Wallace, Cynthia Glenn Weeks, Larry Drake Glenn, Melva Glenn and Janice Manning (deceased).

A portion (i.e. an easement), of said property is required by the City in connection with the Economic Development Project known as Project Butter.

As the taking of the portion needed would render the remainder of the property unusable, therefore the said taking would be for the entire property referenced herein.

Negotiations with the owner at the appraised value of \$3,500.00 have been unsuccessful and said portion of the property and the property in its entirety are necessary for said project.

It was recommended that Council adopt the following entitled resolution authorizing the City Attorney to institute condemnation proceedings to acquire the property identified above and authorize the Director of Finance to issue a draft in the amount of \$3,500.00 to the Clerk of Superior Court as compensation to the owner(s). *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION 2024-32 “RESOLUTION AUTHORIZING THE CITY ATTORNEY TO INSTITUTE PROCEEDINGS TO CONDEMN PROPERTY OF THE HEIRS OF OTHO J. GLENN, deceased and still record owner, LOCATED AT CARVER BLVD, LOT 4, BLOCK B, WASHINGTON PARK (HEIGHTS), parcel number 2599516159, GOLDSBORO, NORTH CAROLINA IN CONNECTION WITH THE ECONOMIC DEVELOPMENT PROJECT KNOWN AS “PROJECT BUTTER”

Item O. Resolution Authorizing the City Attorney to Institute Proceedings to Condemn Property of the Heirs of Lula Floyd Jacks. *Resolution Adopted.* The item was presented by Ron Lawrence, City Attorney.

Lula Floyd Jacks, deceased, is the record owner of that certain property identified above and located at Depriest St., Lot 5, Block C, Washington Park (Heights), Goldsboro, North Carolina, designated as Parcel No. 2599513165.

Eddie Floyd has been identified as a potential heir to Lula Floyd Jacks and there may be additional heirs that are unknown at this time.

A portion (i.e. an easement), of said property is required by the City in connection with the Economic Development Project known as Project Butter.

As the taking of the portion needed would render the remainder of the property unusable, therefore the said taking would be for the entire property referenced herein.

Negotiations with the owner at the appraised value of \$3,500.00 have been unsuccessful and said portion of the property and the property in its entirety are necessary for said project.

It was recommended that Council adopt the following entitled resolution authorizing the City Attorney to institute condemnation proceedings to acquire the property identified above and authorize the Director of Finance to issue a draft in the amount of \$3,500.00 to the Clerk of Superior Court as compensation to the owner(s). *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION 2024-33 “RESOLUTION AUTHORIZING THE CITY ATTORNEY TO INSTITUTE PROCEEDINGS TO CONDEMN PROPERTY OF THE HEIRS OF LULA FLOYD JACKS, deceased and still record owner, LOCATED AT DEPRIEST ST., LOT 5, BLOCK C, WASHINGTON PARK (HEIGHTS), parcel number 2599513165, GOLDSBORO, NORTH CAROLINA IN CONNECTION WITH THE ECONOMIC DEVELOPMENT PROJECT KNOWN AS “PROJECT BUTTER”

Item P. Revising the Policy Regarding the Use of City-Owned Property for Special Events. Resolution Adopted. The item was presented by Laura Getz, City Clerk.

The Policy Regarding the use of City-Owned Property for Special Events was discussed with Council at the May 1, 2023, meeting and was adopted by resolution.

The Special Events/Parade/Street Closing Permit Application was also updated to reflect the revisions in the Policy Regarding the use of City-Owned Property for Special Events.

The use of City-owned Parks and Recreation property, Goldsboro Event Center, Goldsboro Municipal Golf Course and the Paramount Theatre is not regulated by this Policy.

Updates to the policy are needed to include the Golf Course as city owned property not covered by the policy. It is also recommended that the application fee for a special event be increased to \$500.00 and the application for a street closing be increased to \$600.00 to align with the rates of using the HUB and/or Freedom Field.

The intent of this change is to use the HUB and/or Freedom Field for events instead of closing streets in the City of Goldsboro, based on feedback from Council.

Application fees may be waived by the City Manager for events sponsored by the City of Goldsboro and all other application fees requested to be waived must go before the City Council. All requests for sponsorships must be approved by a majority vote of City Council.

It is recommended that Council adopt the following entitled resolution approving the changes to the Policy Regarding the Use of City-Owned Property for Special Events. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION NO. 2024-34 “RESOLUTION REVISING THE POLICY REGARDING THE USE OF CITY-OWNED PROPERTY FOR SPECIAL EVENTS”

Item Q. Crossroads Strategies Agreement. Resolution Adopted. The item was presented by Matt Livingston, Interim City Manager.

The Roosevelt Group currently provides advocacy and consulting services to the City of Goldsboro and Wayne County governments. The City of Goldsboro has in consultation with the County and Friends of Seymour made the decision to change consultants to support the relationship the City has with Seymour Johnson Air Force Base and state and federal legislators.

Crossroads Strategies (CRS) is a bipartisan, multi-disciplinary federal relations, advocacy, and advisory firm based in Washington DC. Founded in 2010 by longtime advocacy industry veterans, CRS offers a comprehensive suite of services ranging from congressional affairs to agency and regulatory lobbying. Leveraging the skills and knowledge of over 25 practitioners with broad and diverse professional backgrounds, CRS offers direct advocacy services, strategic intelligence, political risk management, and government procurement consulting services.

Crossroads Strategies will advise the City, County and Friends of Seymour on legislative issues impacting Seymour Johnson Air Force Base. They will also work with federal agencies on behalf of the City.

The terms of this Agreement shall commence on March 1, 2024, and remain in effect through June 30, 2024. The City of Goldsboro and County of Wayne will pay Crossroads Strategies a project fee of \$60,000.00 which shall be billed by Crossroads Strategies in two equal parts of \$30,000.00 each to the City of Goldsboro and the County of Wayne. The City and County will reimburse Crossroads Strategies for all reasonable expenses associated with the above services, the

expenditure of which shall be pre-approved and will be billed monthly as needed. It is expected that an additional agreement will be signed for FY24-25.

Henry Smith and Ken Gerrard, representing Friends of Seymour, will be the primary points of contact. Recurring updates and regular access to Crossroads Strategies will be provided to City and County leadership.

Staff recommends Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute the agreement with Crossroads Strategies. *Consent Agenda Approval. Boyette/Taylor (5 Ayes/2 Nays)*

RESOLUTION NO. 2024-35 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH CROSSROADS STRATEGIES"

End of Consent Agenda.

City Manager's Report. Assistant City Manager Livingston shared comments regarding the upcoming audit, current budget, CIP, OSA reports and downtown parking.

Ceremonial Documents.

Item R. Women's History Month Proclamation. Read by Mayor Pro Tem Matthews, Councilwoman Weeks, Councilwoman Taylor, and Councilwoman Jones: The Goldsboro City Council proclaimed the month of March 2024 as WOMEN'S HISTORY MONTH in the City of Goldsboro and encouraged all citizens to observe this month by participating in and supporting all festivities celebrating the proud history and many accomplishments of women.

Mayor and Councilmembers' Comments.

Councilwoman Jones shared ladies at a local hair salon were thankful for the placard cards, and encouraged everyone to attend Cookies with a Cop.

Councilman Boyette had no comment.

Councilwoman Taylor shared she enjoyed the presentations at the meeting tonight.

Mayor Pro Tem Matthews shared election day is tomorrow and encouraged everyone to vote.

Councilwoman Weeks shared information regarding the upcoming Main Street Conference, thanked everyone involved in the conference and congratulated the Goldsboro Cougars.

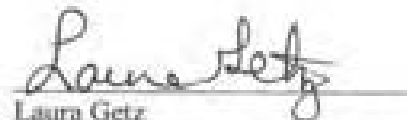
Councilman White thanked the Lady Cougars for attending and the work they did in the classroom. He encouraged everyone to highlight the good things kids are doing in the community. He also shared that he attended the superintendents budget meeting and shared comments regarding the school system. He asked that we look at our Council meeting which is the same date as the Board of Education meeting. He also shared concerns about parking signs downtown.

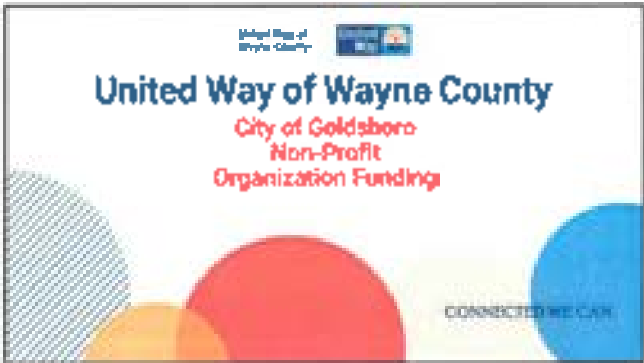
Mayor Gaylor shared comments regarding a recent meeting with Seymour Johnson Air Force base leadership, the upcoming change of command, the upcoming Main Street Conference and budget preparation.

There being no further business, Mayor Gaylor adjourned the meeting at 7:53 p.m.

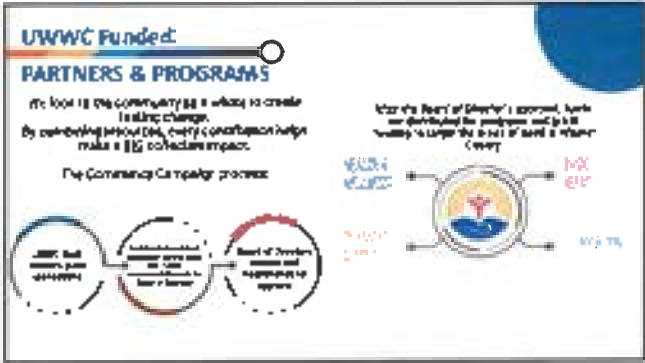



Charles Gaylor, IV
Mayor

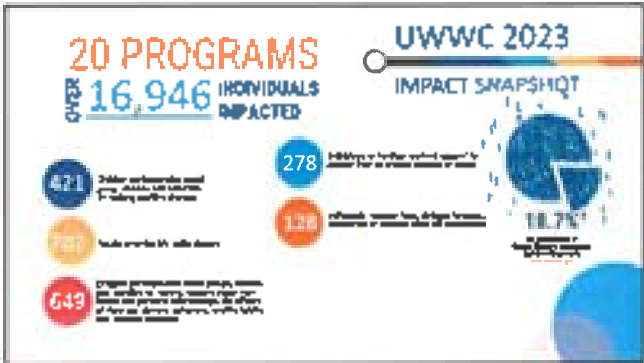

Laura Getz
City Clerk



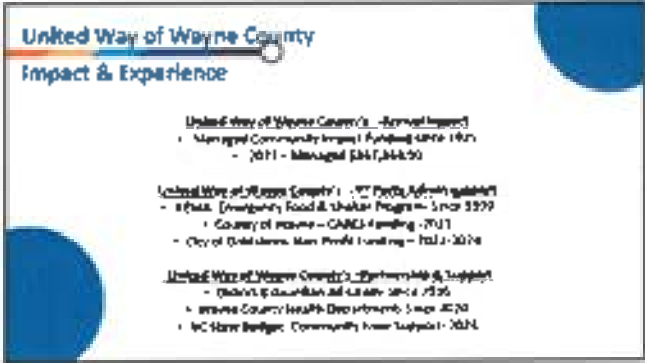
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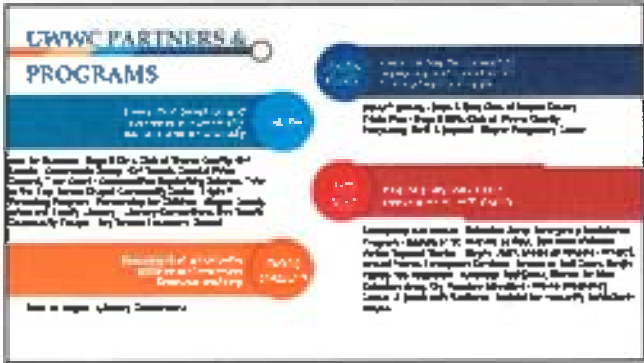
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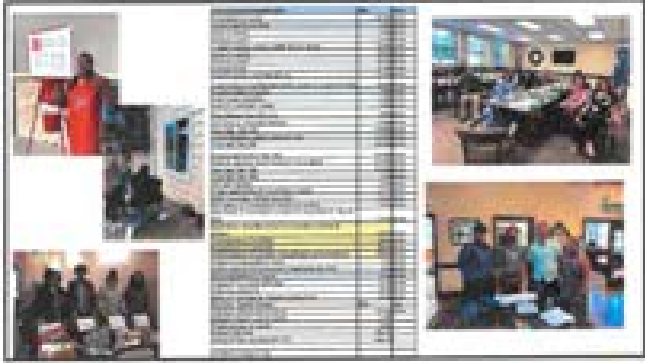
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City Council – GIS Update

Oy an Schreffner, GIS Manager

March 8, 2024

[View Presentation](#)

1

Internal GIS Initiatives

- Office
 - City of Austin – Engineering
 - GIS Office
 - Partner in various GIS Initiatives
- Strategic Initiatives
 - Planning
 - City of Austin – GIS
 - City of Austin – GIS
 - Transportation
 - City of Austin – GIS
 - City of Austin – GIS

[View Presentation](#)

4

Introduction

Background

- City of Austin – GIS
- Attended Western Christian School

Professional Education

- B.S. in Geographic Information Science and Technology (2015)

Professional Experience

- City of Austin – GIS (2015-2024)
- City of Austin – GIS (2015-2024)
- City of Austin – GIS (2015-2024)

[View Presentation](#)

2

External GIS Initiatives

- City of Austin
 - City of Austin – GIS
 - City of Austin – GIS
- City of Austin
 - City of Austin – GIS
 - City of Austin – GIS

[View Presentation](#)

5

Current GIS Projects (Engineering)

| Project Name | Project Manager | Project Status |
|----------------------|----------------------|----------------------|
| City of Austin – GIS | City of Austin – GIS | City of Austin – GIS |
| City of Austin – GIS | City of Austin – GIS | City of Austin – GIS |

- City of Austin – GIS
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 - City of Austin – GIS

[View Presentation](#)

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Future GIS Initiatives

- City of Austin – GIS
- City of Austin – GIS

[View Presentation](#)

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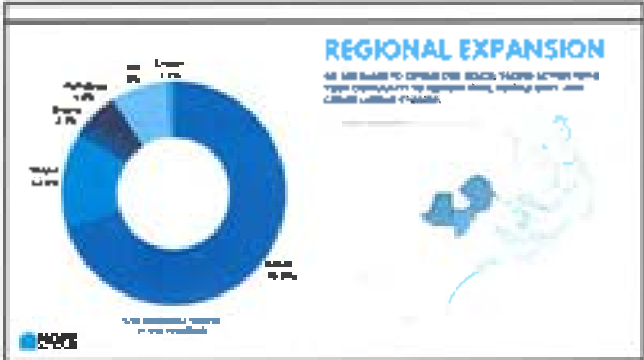
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CONTACT US

- 📞 314-385-8877
- ✉️ info@hopeforhome.com
- 📍 811 WEST 10th ST, KANSAS CITY, MO 64108
- 📄 1000 10th St, Suite 100, St. Louis, MO 63103
- 🌐 www.hopeforhome.com

HOPE RESTORATIONS

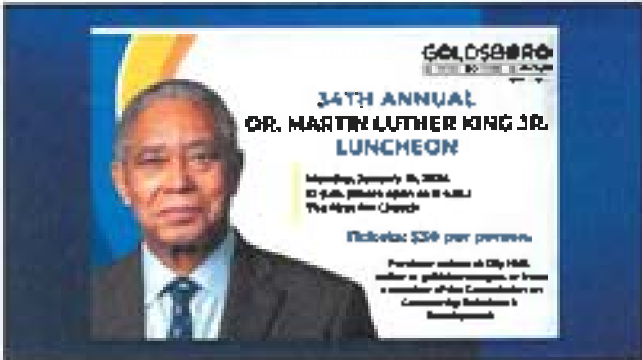
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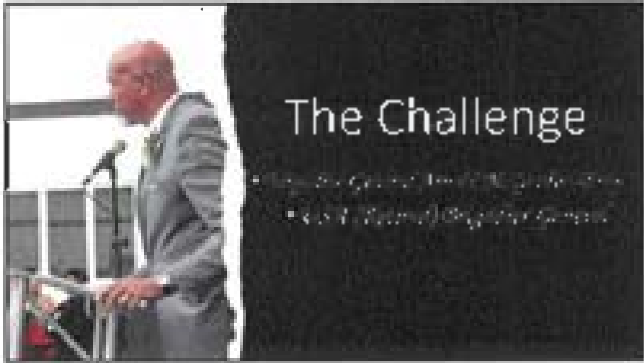
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| MLK Luncheon
Revenue & Expenses | |
|---|--------------------|
| Expenditures | Expenditures Total |
| Catering (K&B/Cheba) | \$15,000.00 |
| Decorating (Chapman By Design) | \$2,000.00 |
| Program - Booklet (Printed, Copy) | \$400.00 |
| Flowers (K&B/Cheba) | \$200.00 |
| Liquor, Beverages, Study (Food/Drink/Floral) | \$7,000.00 |
| Program for Live for Greater Impact - 2024/2025 | \$10.00 |
| MLK Medal/Photo of Dr. Martin Luther King Jr. | \$100.00 |
| Taxi | \$10,000.00 |
| Total | \$34,600.00 |
| Revenue Total | \$34,600.00 |
| MLK Medal | \$10.00 |
| Revenue Total | \$34,610.00 |
| MLK Medal | \$10.00 |
| MLK Medal | \$10.00 |
| *** All other details of Material provided by the City for the 2024 MLK Luncheon. | |

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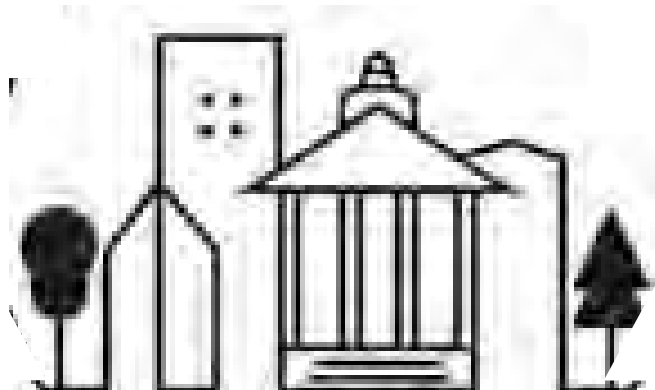


SEYMOUR

HOME

AWAY FROM

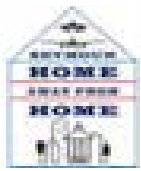
HOME





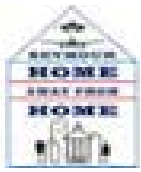
SEYMOUR HOME AWAY FROM HOME

- SHAFH is a sponsorship program which pairs young Airmen on Seymour Johnson AFB with civilian Host Families in Goldsboro and Wayne County.
- It is designed to fill the emotional void that existing sponsorship programs cannot.
- This program aims to alleviate the anxiety of being alone or far from home, often for the first time, and the feelings of loneliness, disconnection and isolation that these young Airmen often experience.



HISTORY

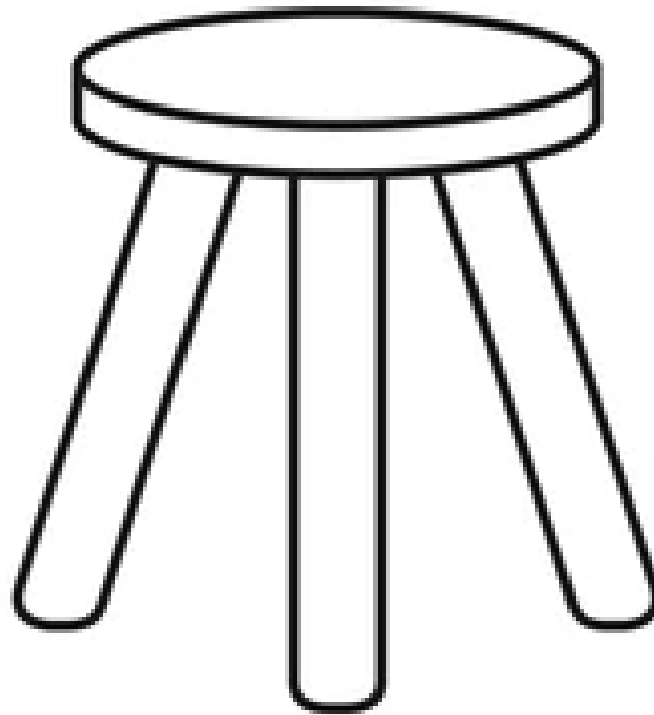
- USAFA Cadet Sponsorship Program
- Team Tinker Home Away From Home
- 2019-2020 Suicide Stand Down
- USAF Pilot Program (2 COAs)
- SHAFH



VISION STATEMENT

Enriching Airmen through
Community, Connections and Coaching

SOCIAL
EVENTS



LIFE
SKILLS

HOST FAMILY



WHAT WE ASK OF YOU

1. Advice
2. Advertising
3. Assistance (Host Families)

Eric Ostendorf
Executive Director
757-268-5264
eostendorf.shafh@gmail.com



MISSION STATEMENT

Seymour Home Away From Home strives to contribute to national security by supporting and mentoring Airmen through warrior and Host Family connections, facilitating the war fighter's military transition and integration into the local area by providing a platform for individual and community growth.

VIETNAM VETERANS DAY PROCLAMATION

WHEREAS, on December 22, 1961, the first battlefield casualty was recorded, and on January 12, 1962, united states army pilots lifted more than 1,000 South Vietnamese service members over jungle and underbrush to capture a National Liberation Front stronghold near Saigon; Operation Chopper marked America's first combat mission against the Viet Cong, and the beginning of one of our longest and most challenging wars; and

WHEREAS, over fifty years after that fateful mission, we honor the more than 3 million Americans who served, we pay tribute to those we have laid to rest, and we reaffirm our dedication to showing a generation of veterans the respect and support of a grateful nation; and

WHEREAS, thousands of veterans returned home bearing shrapnel and scars; still more were burdened by the invisible wounds of post-traumatic stress, Agent Orange, and memories that would never fade; and

WHEREAS, more than 58,000 laid down their lives in service to our nation; now and forever, their names are etched into two faces of black granite, a lasting memorial to those who bore conflict's greatest cost; and

WHEREAS, our veterans answered our country's call and served with honor, and on May 15, 1975 the last casualty of the Vietnam conflict was recorded. Yet, in one of the war's most profound tragedies, many of these men and women came home to be shunned or neglected; to face treatment unbecoming their courage and a welcome unworthy of their example.

WHEREAS, now, we reaffirm one of our most fundamental obligations to show all who have worn the uniform of the united states the respect and dignity they deserve, and to honor their sacrifice by serving them as well as they served us; and

WHEREAS, in 2012 the President issued a proclamation making March 29th of each year "Vietnam Veterans Day!"

NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim March 29, 2024 as

VIETNAM VETERANS DAY

in the City of Goldsboro and urge all citizens to observe this day with appropriate programs, ceremonies, and activities that commemorate the anniversary of the Vietnam war.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro this the 18th day of March, 2024.




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 18, 2024 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING
SU-04-24 Convenience Store with Fuel**

ADDRESS: 704 West New Hope Road

PARCEL #: 3610814358

OWNER: Pope Family Investment LLC

APPLICANT: Pope Family Investment LLC

BACKGROUND: The applicant requests a Special Use Permit to construct and operate a convenience store with fuel at the southwest corner of the intersection of West New Hope Road and Cuyler Best Road. The property is located in the General Business (NB) Zoning District. The Neighborhood Business district is established to provide the services and commercial development needed to serve primarily the adjoining neighborhoods. The district is intended to promote the development of small pedestrian-oriented establishments whose character and use is compatible with nearby residential neighborhoods. The maximum building gross area is twenty-four thousand square feet.

According to the City's Unified Ordinance (UDO) Article 5, Table 5.4 Permitted Uses, a convenience store with fuel is a permitted use subject to a City Council-issued Special Use Permit.

Existing Use: The subject property is currently undeveloped wood lands and cleared land used for agricultural endeavors.

| Adjacent Zoning and Land Uses | | |
|-------------------------------|--------|----------------------------------|
| North | R-6 | Vacant Farmland |
| South | R-12 | Vacant Farmland |
| East | R-12SF | Vacant Farmland |
| West | NB | Vacant & Single-Family Dwellings |

Frontage: 315 feet on West New Hope Road
350 feet on Cuyler Best Road

Area: Lot area 2.43 acres

Zoning: Neighborhood Business

LAND USE PLAN: The property is identified as within Mixed Use I land use category. This land use category will allow a mixture of the following zoning districts: City of Goldsboro - O-R, O&I-1, O&I-2, NB (refer to previous district descriptions) and Wayne County - Village district. This category will allow a mixture of uses and have minimum impact on adjacent areas. This land use serves a localized area. The preferred land use mix is 40% or greater noncommercial zoning with both vertical and horizontal mixed-use allowed. Horizontal mixed use is preferred (see implementing strategy 1.21, pages 8-12). It will generate lower traffic volumes than the Mixed-Use II category.

Although the requested use of convenience store with fuel is not a mixed-use project, it does provide needed services and can be considered beneficial to the citizens of nearby residential developments.

DISCUSSION: Per the Unified Development Ordinance (UDO), a special use permit is required to construct and operate a convenience store with fuel in the neighborhood business zoning district. Upon approval of the special use permit, the site plan will be reviewed by the City of Goldsboro Technical Review Committee for compliance with all required development standards of the UDO and design standards.

STAFF COMMENTS: The applicant has provided a site plan demonstration that all required standards of the City of Goldsboro UDO can and will be met. In addition, the applicant has provided the following information:

- The hours of operation will be 24 hours a day/7 days a week.
- Employees: 4 per shift
- Parking: 30 parking spaces

REQUIRED ACTION: The city council is requested to review the application, conduct a public hearing, and make a decision based on the finding of fact for a special use permit.

Date: 3/12/24


Mark E. Helmer, Planning Director

Date: 3-12-24


Matthew Livingston, Interim City Manager

CITY COUNCIL WORK SHEET
SU-04-24 Convenience Store with Fuel
704 West New Hope Road

FAIL

Staff comments in italics.

1. *The proposal is to operate a convenience store with fuel. This use would not pose any immediate threat to public health or safety.*

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☐ Yes, the use will not materially endanger the public health or safety.

☒ No, the use will materially endanger the public health or safety.

2. *There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.*

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that the Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☐ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property.

☒ No, the use will substantially injure the beneficial use of adjoining or abutting property.

3. *The proposed use will be located in the Neighborhood Business zoning district. The proposed use would be in harmony with the district and is not anticipated to have a negative impact.*

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

____ Yes, the use will be in harmony with existing development and uses within the area in which it is located.

☒ No, the use will not be in harmony with existing development and uses within the area in which it is located.

4. *The Land Use Plan shows the property as being suitable for Mixed Uses. This proposed use will not serve as a detriment to this designation due to the fact this type of use will not generate any type of traffic or use impact that is not already in existence within this area.*

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

____ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan



Case Number: SU-04-24
Request: Convenience Store with Fuel
Owner: Pope Family Investment, LLC
Location: Cuyler Best Rd & W New Hope Rd
PIN# 3610814358

0 125 250 500 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

Mixed Use

- Mixed Use - Downtown
- Mixed Use II

Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/Agriculture



Case Number: SU-04-24

Request: Convenience Store with Fuel

Owner: Pope Family Investment, LLC

Location: Cuyler Best Rd & W New Hope Rd

PIN# 3610814358

0 125 250 500 Feet

N



ZONING

CURRENT ZONING

AB
AC
CBO
GB
HB
F-L
I-2

Legend

1BP-1
M
NB
O&I-1
O&I-2
O-R
PUD
RPM-1
RPM-2
SC

R-12
R-12SF
R-16
R-20
R-20A
R-40
R-6
R-9
R-9SF
<all other zoning>

Received Date: 1/8/24
Initials: MP

Application Fee: \$400 (includes advertisement fee)

SPECIAL USE PERMIT APPLICATION

| | | |
|---|----------------------|-------------------------------|
| Application Number: <u>20-4-24</u> | For Office Use Only: | Date processed: <u>1/8/24</u> |
| Fee Type: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check <u>10448</u> <input type="checkbox"/> Credit Card | | Initials: <u>MP</u> |

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of paper Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. Application is not complete and will not be sent out for review until after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan along with the required paper copies plus the Site Plan Application Fee. Once application is acknowledged as complete, I understand my review period will begin on the identified date on the Departmental Review Schedule listed on the website. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale. See attached sheet for common things expected on site plan.

Applicant Signature: Judson Pope IV

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 714 W. New Hope Road, Goldsboro, NC 27530

Proposed Use: proposed convenience store

Number of Employees/Shift: 4 Days/Hours of Operation: 24 hours

Outdoor Storage: ☐ Yes ☒ No

Storage Type: _____

Total Acreage: 2.433 acres

Frontage: 315.64'

Depth: 341.42'

Wayne Co. Pin #: 3610814358

Current Zoning: NB

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Pope Family Investments LLC/Judson Pope

Applicant Address: 1092 N Breezeale Avenue

City, State, Zip: Mount Olive, N.C. 28365

Applicant Phone: 919-658-6566 X1122

Applicant Email: Judson_Pope@eipope.com

Owner (Print): Pope Family Investments LLC/Judson Pope

Owner Address: 1092 N Breezeale Avenue

City, State, Zip: Mount Olive, N.C. 28365

Owner Phone: 919-658-6566 X1122

Owner Email: Judson_Pope@eipope.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Surveyor/Site Designer (Print): B. R. Kornegay, Inc.

Surveyor/Site Designer Address: 300 E. Walnut St.

City, State, Zip: Goldsboro, NC 27530

Surveyor/Site Designer Phone: 919-735-5886

Surveyor/Site Designer Email: jeffrey@kornegaysep.com

SIGNATURE REQUIRED

Judson Pope

Applicant - Printed

Applicant Signature: Judson Pope IV

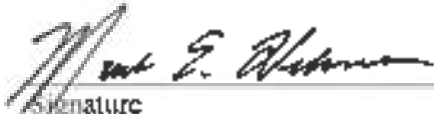
Date: 1/4/24



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-04-24, were notified by First Class Mail on 3-1-24.

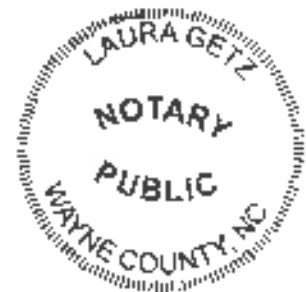

Signature
Wayne County, North Carolina

I, Laura Getz, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

1st day of March, 2024


Notary Public Name

My Commission expires on 01-30-2028
(Seal)



Adjacent Property Owners of
SU-04-24

| PIN | Owner | Address | City | St | Zip |
|------------|--------------------------------|---------------------------|-------------|----|-------|
| | Pope Family Investment LLC | 1092 Noth Breazeale Ave | Mount Olive | NC | 28365 |
| 3610713058 | BEST-ALLEN ASSOCIATES LLC | 2815 CAROLINA COMMERCE DR | GOLDSBORO | NC | 27530 |
| 3610723076 | BEST-ALLEN ASSOCIATES LLC | 2815 CAROLINA COMMERCE DR | GOLDSBORO | NC | 27530 |
| 3610928845 | FURNELL YVONNE W | 428 BAYFIELD DR | WILMINGTON | NC | 28411 |
| 3610817546 | IN-10 LLC | PO BOX 6069 | RALEIGH | NC | 27628 |
| 3610818294 | AVERY CHRISTOPHER M | 105 ATSUR PL | GOLDSBORO | NC | 27534 |
| 3610818315 | LEE ROBERT WINSTON ODOLPH JOHN | 104 ATSUR PL | GOLDSBORO | NC | 27534 |
| 3610818477 | LEONARD JOSEPH D ETAL | 102 ATSUR PL | GOLDSBORO | NC | 27534 |
| 3610814065 | STRICKLAND ROBERT W | 1721 W NEW HOPE RD | GOLDSBORO | NC | 27530 |
| 3610810028 | STRICKLAND ROBERT W | 1721 W NEW HOPE RD | GOLDSBORO | NC | 27530 |

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, March 18, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

SU-04-24 Pope Family Investment LLC: The applicant is requesting a special use permit to allow for the construction and operation of a convenience store with fuel on property located within a Neighborhood Business (NB) zoning district. The property considered for approval is located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road and further identified as NCPIN# 3610-81-4358.

SU-06-24 Namee Barakat: The applicant is requesting a special use permit to allow for an automobile dealership on property located within a General Business (GB) zoning district. The property considered for approval is located on the southeast side of the intersection of North Center Street and East Oak Street and further identified as NCPIN# 2599-97-5018

SU-07-24 City of Goldsboro Housing Authority: The applicant is requesting a special use permit to convert a single-family dwelling into a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the northwest side of the intersection of East Mulberry Street and South Pineview Avenue and further identified as NCPIN# 3509-44-3756.

SU-08-24 C&C Builders: The applicant is requesting to construct a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the east side of McClain Street approximately 630 feet southwest of the intersection of Central Heights Road. The property is further identified as NCPIN# 3519-73-8942

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Run legal ad on
Thursday, March 7, 2024
Thursday, March 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING AND FINAL COUNCIL ACTION**
SU-06-24 (Automobile Sales-Used) – SE side of the intersection of North Center Street and West Oak Street

ADDRESS: 312 N. Center St.

PARCEL #: 2599975018

PROPERTY OWNER: Namee Barakat

APPLICANT: Namee Barakat

ZONING: General Business (GB)

BACKGROUND: The applicant requests a Special Use Permit for the establishment of Automobile Sales-Used, located in the General Business Zoning District. The General Business Zoning District is established to accommodate the widest range of uses, providing general goods and services to the community.

According to the City's Unified Development Code, Automobile Sales-Used is permitted only after obtaining a Special Use Permit from Goldsboro City Council. In addition, the following are approval criteria for the proposed special use:

1. The minimum lot area is fifteen thousand square feet.
2. The minimum lot frontage and width shall be one hundred feet, unless the cars for sale are driven to the site or delivered by nothing larger than a two car carrier. If either of these conditions is met, there shall be no minimum lot frontage or width.
3. No parking of used vehicles or customer vehicles shall be allowed within the required street yard landscape area.
4. No vehicles for sale shall be parked within twenty feet of residentially zoned property or any buffer area as required in Section 6.3.9.
5. One loading area, not less than twenty by fifty feet shall be provided unless no vehicles will be delivered by car carrier.
6. The special use permit shall be issued for a five-year period with automatic renewal for an additional five years if the site and structures are maintained in a satisfactory manner as originally approved.
7. All vehicular display areas shall be improved with paving and curb and gutter.
8. Used automobile sales facilities shall be retrofitted to comply with the landscape requirements of Section 2.4.10 as a condition of Special Use Permit approval.

Frontage: Approx. 172 ft. (N. Center St.)
Approx. 152 ft. (W. Oak St.)

Lot Size: Approx. 28,500 Square Feet

Existing Use: The site was previously occupied by A Cleaners and Bargain Battery Outlet.

Land Use Plan Recommendation: The City's Land Use Plan locates this parcel within the Commercial land use designation. The General Business Zoning District is a corresponding district for the Commercial land use designation.

DISCUSSION: According to the applicant's submitted site plan application and site plan, the proposed use is for Automobile Sales-Used with outside storage.

Hours of Operation

- Mon-Sat; 9am – 6 pm

Employees:

- 3

TRC REVIEW: Due to the nature of this proposal, the City Technical Review Committee was not asked to review. If the Special Use Permit is approved, site plan approval will be required before the issuance of building permits.

REQUIRED ACTION: The applicant has presented a site plan showing 16 paved spaces for display of automobiles for sale, 8 employee parking spaces and an outdoor storage yard.

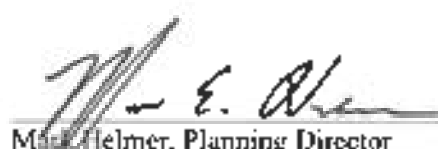
Planning staff recommends the following conditions of approval:

1. The use shall be limited to 16 automobiles for sale and all automobiles for sale shall be parked within the striped parking stalls as identified on the site plan.
2. No outdoor storage of inoperative or partially dismantled automobiles shall be permitted.
3. No outdoor storage of tires permitted.
4. No outdoor storage of automobile parts permitted.
5. All other outdoor storage shall be screened from view with a six-foot-high solid opaque fence.

Council is asked to conduct a public hearing, deliberation, and vote on each of the four findings and to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and staff's comments related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the March 18, 2023, City Council meeting.


Date:

3/12/24


Mark Helmer, Planning Director

Date:

3-12-24


Matthew Livingston, Interim City Manager

PASS

**CITY COUNCIL WORK SHEET
SU-06-24
NAMEE BARAKAT
312 NORTH CENTER STREET
AUTOMOBILE SALES-USED**

Staff comments in italics.

1. The proposal is for automobile sales with outside storage will not pose any immediate threat to public health or safety if proper safeguards are in place. Therefore, Planning staff is recommending the following conditions of approval:

- 1. The use shall be limited to 16 automobiles for sale.*
 - 2. All automobiles for sale shall be parked within the striped parking stalls as identified on the site plan.*
 - 3. No outdoor storage of inoperative or partially dismantled automobiles shall be permitted.*
 - 4. No outdoor storage of tires shall be permitted.*
 - 5. No outdoor storage of automobile parts shall permitted.*
 - 6. All other outdoor storage shall be screened from view with a six-foot-high solid opaque fence.*
- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
 - Discuss conditions, if any, that Council might impose in order to make this finding.
 - For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
 - Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety**

☐ **No, the use will materially endanger the public health or safety**

2. *There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.*

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use or development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property**

3. *The proposed use will be located in the General Business Zoning District. The proposed use for automobile sales with outside storage would be in harmony with this zoning district.*

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. *The Land Use Plan shows the property as being in the Commercial land use designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.*

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

✓ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

 No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

CO-02-24-012063

Application Fee: \$400 (Includes advertisement fee)

Received Date: _____
Initials: _____

SPECIAL USE PERMIT APPLICATION

| | | |
|--|----------------------|-------------------------------|
| Application Number: <u>SU-6-24</u> | For Office Use Only: | Date processed: <u>2-8-24</u> |
| Fee Type: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card | | Initials: <u>MO</u> |

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of paper Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. Application is not complete and will not be sent out for review until after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan along with the required paper copies plus the Site Plan Application Fee. Once application is acknowledged as complete, I understand my review period will begin on the identified date on the Departmental Review Schedule listed on the website. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale. See attached sheet for common things expected on site plan.

Applicant Signature: Name Barakat

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 312 NORTH CENTER STREET

Proposed Use: USED CAR SALES

Number of Employees/Shift: 3 Days/Hours of Operation: 9:00 A.M.-6:00 P.M. MONDAY THRU SATURDAY

Outdoor Storage: ☒ Yes ☐ No Storage Type: USED CARS

Total Acreage: 0.659 ACRE Frontage: 147.00' Depth: 174.00'

Wayne Co. Pln #: 2599975018 Current Zoning: GB

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): NAMEE BARAKAT

Applicant Address: 2429 TRENTON PARK LANE City, State, Zip: RALEIGH, NC 27607-6377

Applicant Phone: 919-817-2762 Applicant Email: _____

Owner (Print): NAMEE BARAKAT

Owner Address: 2429 TRENTON PARK LANE City, State, Zip: RALEIGH, NC 27607-6377

Owner Phone: 919-817-2762 Owner Email: _____

(If owner differs from applicant a Owners Authorization Form is required upon submission)

Surveyor/Site Designer (Print): B. R. Kornegay, Inc.

Surveyor/Site Designer Address: 300 E. Walnut St. City, State, Zip: Goldsboro, NC 27530

Surveyor/Site Designer Phone: 919-735-5886 Surveyor/Site Designer Email: terry@kornegaysep.com

SIGNATURE REQUIRED

NAMEE BARAKAT

Name Barakat

Applicant - Printed

Applicant Signature

Date



Case Number: SU-06-24
Request: Automotive Sales
(Used)
Owner: Namee Barakat
Location: 312 N. Center St.
PIN# 2599975018



0 20 40 80 Feet

ZONING CURRENT ZONING

M
 AC
 CBO
 CB
 HB
 F-1
 F-2
 BBP-1

Legend

M
 HB
 CBO-1
 CBO-2
 C-1
 PUO
 BPA-1
 BPA-2
 SC
 R-12
 R-12SF
 R-16
 R-20
 R-20A
 R-40
 R-45
 R-45
 R-45SF
 (all other village)
 Polygon Nodes
 Point Nodes
 Line Nodes



Case Number: SU-06-24
Request: Automotive Sales
(Used)
Owner: Namee Barakat
Location: 312 N. Center St.
PIN# 2599975018



0 20 40 80 Feet

Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

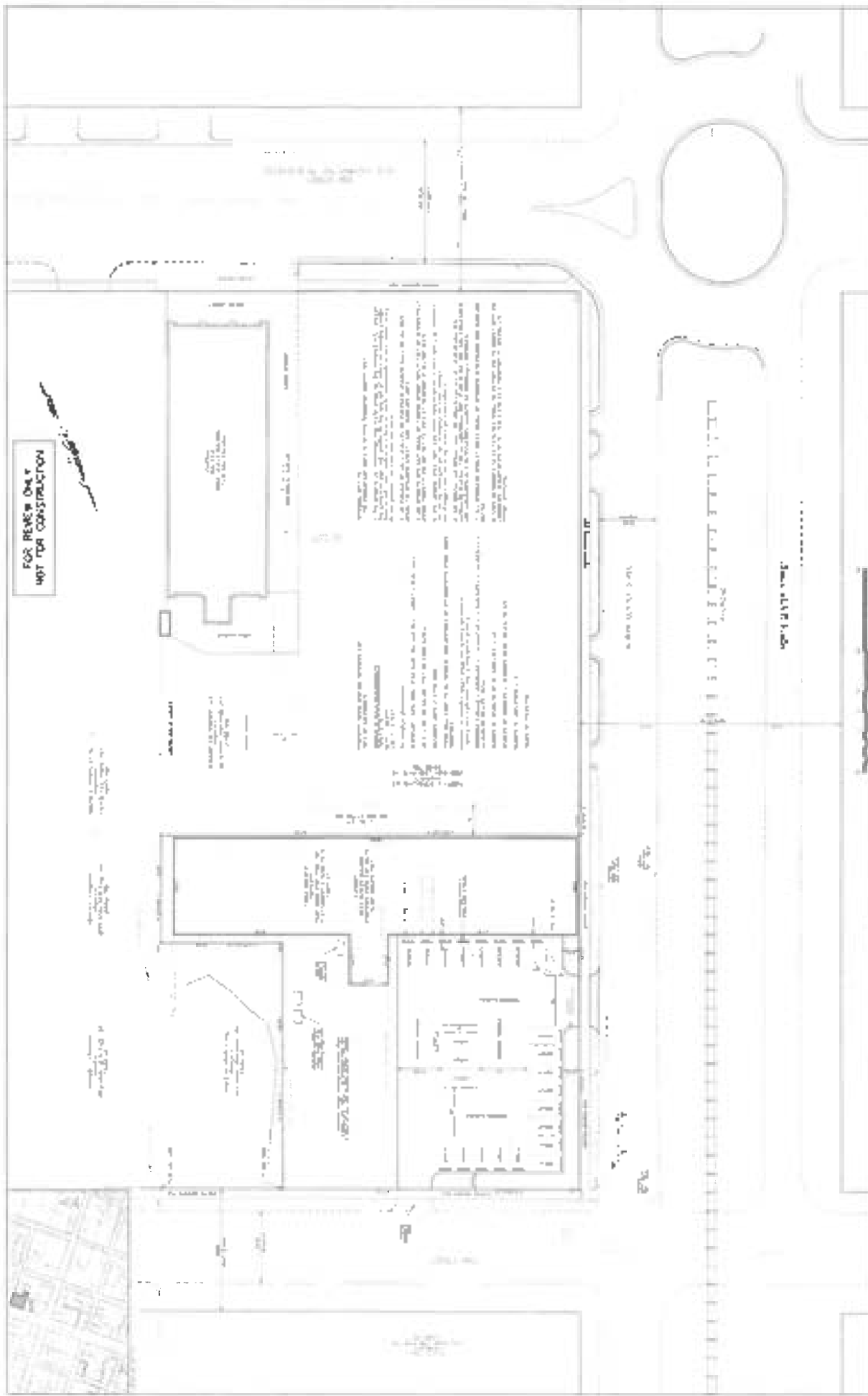
Mixed Use

- Mixed Use - Downtown
- Mixed Use II
- Mixed Use III

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture

- Polygon Notes
- Point Notes
- Line Notes





PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SC-06-24, were notified by First Class Mail on 3-1-24.


Signature

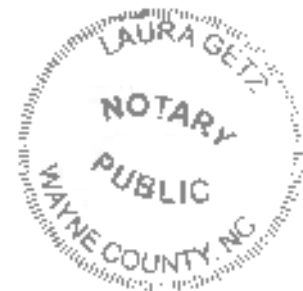
Wayne County, North Carolina

I, Laura Getz, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

1st day of March, 2024


Notary Public Name

My Commission expires on 01-30-2028
(Seal)



Adjacent Property Owners of
SU-06-24

| PIN | Owner | Address | City | State | Zip |
|------------|--------------------------------|---------------------------|--------------|-------|-------|
| 2599972590 | MATTHIS JAMES ALAN | 3106 NEW HOPE RD | LAGRANGE | NC | 28551 |
| 2599976318 | HALL BILLY P | 400 N CENTER ST | GOLDSBORO | NC | 27530 |
| 2599971291 | JORDAN JOHN EARL | 122 LIVINGSTON DR | GOLDSBORO | NC | 27530 |
| 2599964933 | ROBERT W STRICKLAND LLC | PO BOX 10788 | GOLDSBORO | NC | 27532 |
| 2599976114 | HOMES OF MERRITT INC | 108 CASHWELL DR | GOLDSBORO | NC | 27534 |
| 2599977101 | ROCHE DEREK | 1365 S MANFIELD AVE | LOS ANGELES | CA | 90019 |
| 2599976162 | ATKINSON DONALD I | 3353 SUTTONTOWN RD | FAISON | NC | 28341 |
| 2599976065 | ATKINSON DONALD I | 3353 SUTTONTOWN RD | FAISON | NC | 28341 |
| 2599975018 | BARAKAT NAMEE | 2429 TRENTON PARK LN | RALEIGH | NC | 27607 |
| 2599972288 | HEADLEY COLE | 500 JANIE RD | SELMA | NC | 27576 |
| 2599972136 | JORDAN JOHN EARL | 122 LIVINGSTON DR | GOLDSBORO | NC | 27530 |
| 2599978213 | BURGESS RICHARD E | 521 BAKER CHAPEL CH RD | MOUNT OLIVE | NC | 28365 |
| 2599977238 | BURGESS RICHARD E | 521 BAKER CHAPEL CH RD | MOUNT OLIVE | NC | 28365 |
| 2599966997 | HARRIS WILLIAM A ETAL | %LYNDA LANGE | APEX | NC | 27539 |
| 2599971069 | PIKE J D JR | PO BOX 2116 | ATLANTIC BCH | NC | 28512 |
| 2599966971 | ZEBULON MINI-STORAGE GROUP LLC | PO DRAWER E | GOLDSBORO | NC | 27533 |
| 2599965941 | ZEBULON MINI-STORAGE GROUP LLC | PO DRAWER E | GOLDSBORO | NC | 27533 |
| 2599669998 | CSX TRANSPORTATION INC | %TAX DEPT C910/KERRY CARM | JACKSONVILLE | FL | 32202 |
| 2599669998 | CSX TRANSPORTATION INC | %TAX DEPT C910/KERRY CARM | JACKSONVILLE | FL | 32202 |

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

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Run legal ad on
Thursday, March 7, 2024
Thursday, March 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING
SU-7-24 Quadplex (Multi-family dwelling)**

ADDRESS: 1113 E. Mulberry St.

PARCEL #: 3509-44-3756

PROPERTY OWNER/APPLICANT: Goldsboro Housing Authority

BACKGROUND: The applicant requests a Special Use Permit for the establishment of a quadplex (4 multi-family apartment units), located in the Residential 9 Zoning District. The Residential 9 Zoning District is established to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature, except certain home occupations. Multi-family development shall have 9,000 sq feet of land area for the first unit and an additional 4,500 square feet for each additional unit.

According to the City's Unified Development Code, multi-family development is permitted in the Residential 9 Zoning District only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 140 ft. on E. Mulberry St.
210 ft. on N. Pineview Ave.

Area: 29,400 sq. ft. or 0.67 acres

Zoning: Residential 9

Existing Use: Vacant single-family dwelling.

| Adjacent Zoning and Land Uses | | |
|-------------------------------|-------|---------------------------|
| North | O&I-1 | Single-family residential |
| South | R-9 | Single-family residential |
| East | R-9 | Single-family residential |
| West | NB | Single-family residential |

Land Use Plan recommendation: The City's Land Use Plan locates this parcel within the High-Density Residential land use designation. This designation was given based off existing residential development patterns, constraints to development, and the

location of infrastructure. The desired development density for the High-Density Residential land use designation is 8.5 units per acre. Residential 9 is a corresponding zoning district for the High-Density Residential designation.

DISCUSSION: Per the Unified Development Ordinance (UDO), a special use permit is required for the establishment of a quadplex (multi-family apartment units) in the Residential 9 Zoning District. Upon approval of the special use permit, the site plan will be reviewed by the City of Goldsboro Technical Review Committee for compliance with all required development standards of the UDO.

In addition, the conversion of the existing single-family dwelling to a multifamily apartment complex will be required to meet the North Carolina State Building Code before a Certificate of Occupancy can be issued.

TRC REVIEW: Planning staff has distributed the special use permit proposal to City Engineering and the Fire Marshall's Office for comment. There were no issues or concerns pertaining to the site.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the March 18, 2024, City Council meeting.

Date:

3/12/24


Mark Helmer, Planning Director

Date:

3-12-24


Matthew Livingston, Interim City Manager

**CITY COUNCIL WORK SHEET
SU-7-24 GOLDSBORO HOUSING AUTHORITY (QUADPLEX)
MULTI-FAMILY DEVELOPMENT
1113 E. MULBERRY ST.**

FAIL

Staff comments in red.

1. The proposal is to establish a quadplex. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☐ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☒ No, the use will substantially injure the beneficial use of adjoining or abutting property

3. The proposed use will be located in the Residential 9 Zoning District. The proposed use of a quadplex does not exceed the permitted density for the Residential 9 Zoning District.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

____ Yes, the use will be in harmony with existing development and uses within the area in which it is located

✓
____ No, the use will not be in harmony with existing development and uses within the area in which it is located

4. The Land Use Plan shows the property as being in the High-Density Residential designation. The proposed use aligns with the intent of the High-Density land use designation.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

✓
____ Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

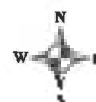
____ No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan

401



CASE NO: SU-7-24
REQUEST: : 4 Apartment Units-Multi-Family Development
APPLICANT: Goldsboro Housing Authority
PIN: 3509-44-3756

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REQUEST: : 4 Apartment Units-Multi-Family Development
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The data represented on the Map has been compiled by the best methods available. Accuracy is contingent upon the source information as furnished by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the contractors contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-7-24
SPECIAL USE PERMIT REQUEST: Goldsboro Housing Authority
Multi-Family Development (Quadplex)



SPECIAL USE REQUEST:

CASE NO: SU-7-24
REQUEST: 4 Apartment Units-Multi-Family Development
APPLICANT: Goldsboro Housing Authority
PIN: 3509-44-3756

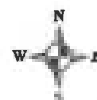
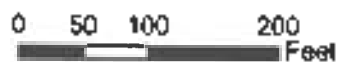


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SPECIAL USE PERMIT REQUEST: Goldsboro Housing Authority Multi-Family Development (Quadplex)



CASE NO: SU-7-24
REQUEST: : 4 Apartment Units-Multi-Family Development
APPLICANT: Goldsboro Housing Authority
PIN: 3509-44-3756



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Application Fee: \$400 (includes advertisement fee)

Received Date: _____
Initials: _____

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: SU-7-24

Date processed: 2-20-24

Fee Type: ☐ Cash ☒ Check # 10359 ☐ Credit Card

Initials: RW

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: _____

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 1113 East Mulberry Street, Goldsboro, NC

Proposed Use: 4-Apartment Units of Supportive Housing for Domestic Violence Victims

Number of Employees/Shift: 0 Days/Hours of Operation: N/A

Outdoor Storage: ☐ Yes ☒ No Storage Type: N/A

Total Acreage: 0.68 AC Frontage: 140 FT Depth: 211 FT

Wayne Co. Pin #: 3509443756 Current Zoning: R-9

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): Housing Authority of the City of Goldsboro

Applicant Address: 700 N. Jefferson Ave. City, State, Zip: Goldsboro, NC 27533-1403

Applicant Phone: 919-735-4226 x1118 Applicant Email: keurtis@hacg.org

Owner (Print): HOUSING AUTHORITY OF THE CITY OF GOLDSBORO

Owner Address: 700 N. JEFFERSON AVE. City, State, Zip: GOLDSBORO, NC 27532-1403

Owner Phone: 919-735-4226 Owner Email: keurtis@hacg.org

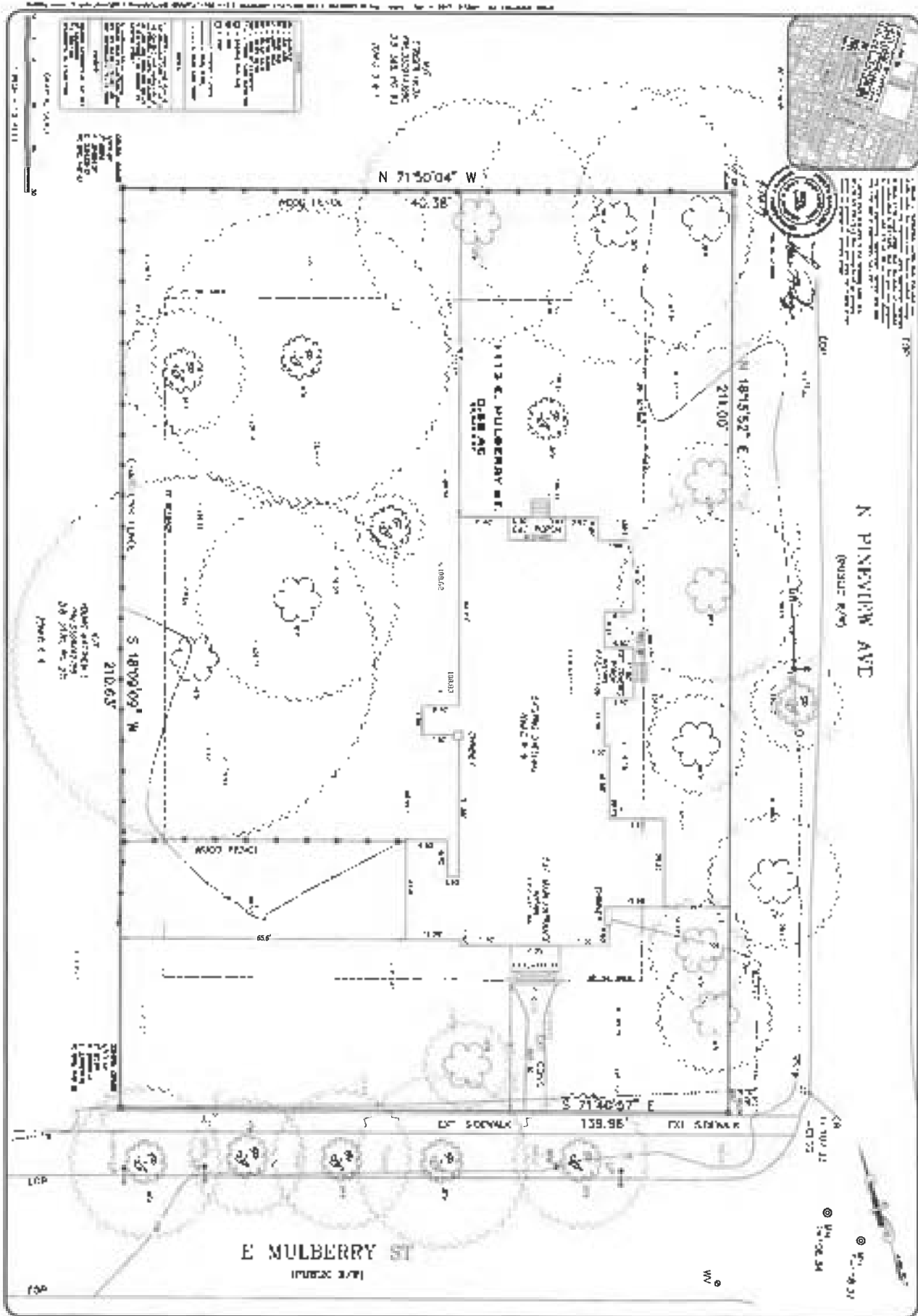
(if owner differs from applicant a Owners Authorization Form is required upon submission)

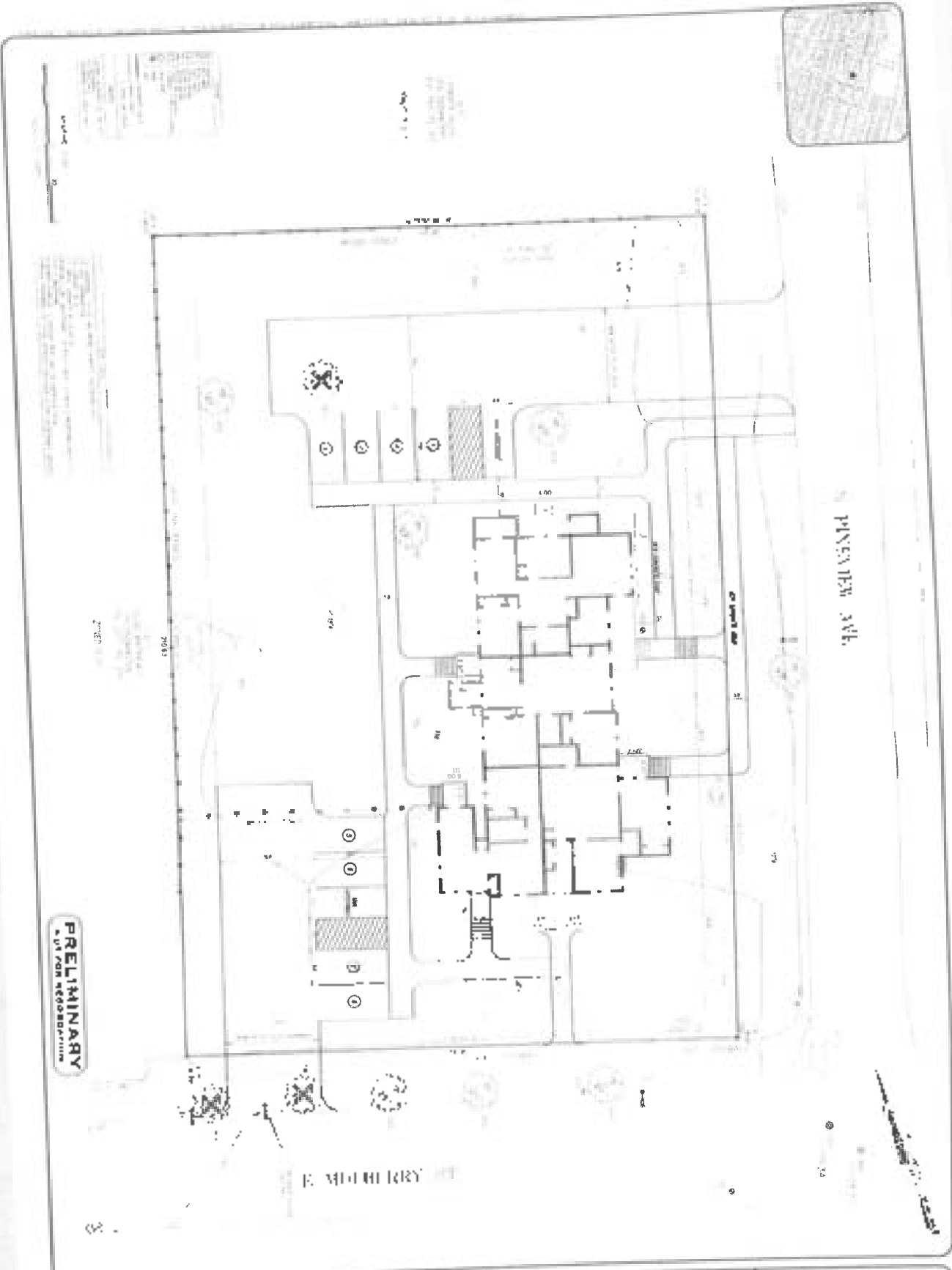
SIGNATURE REQUIRED

Anthony Gooden, Jr. - CEO (HACG)
Applicant - Printed

Applicant Signature

2/23/2024
Date



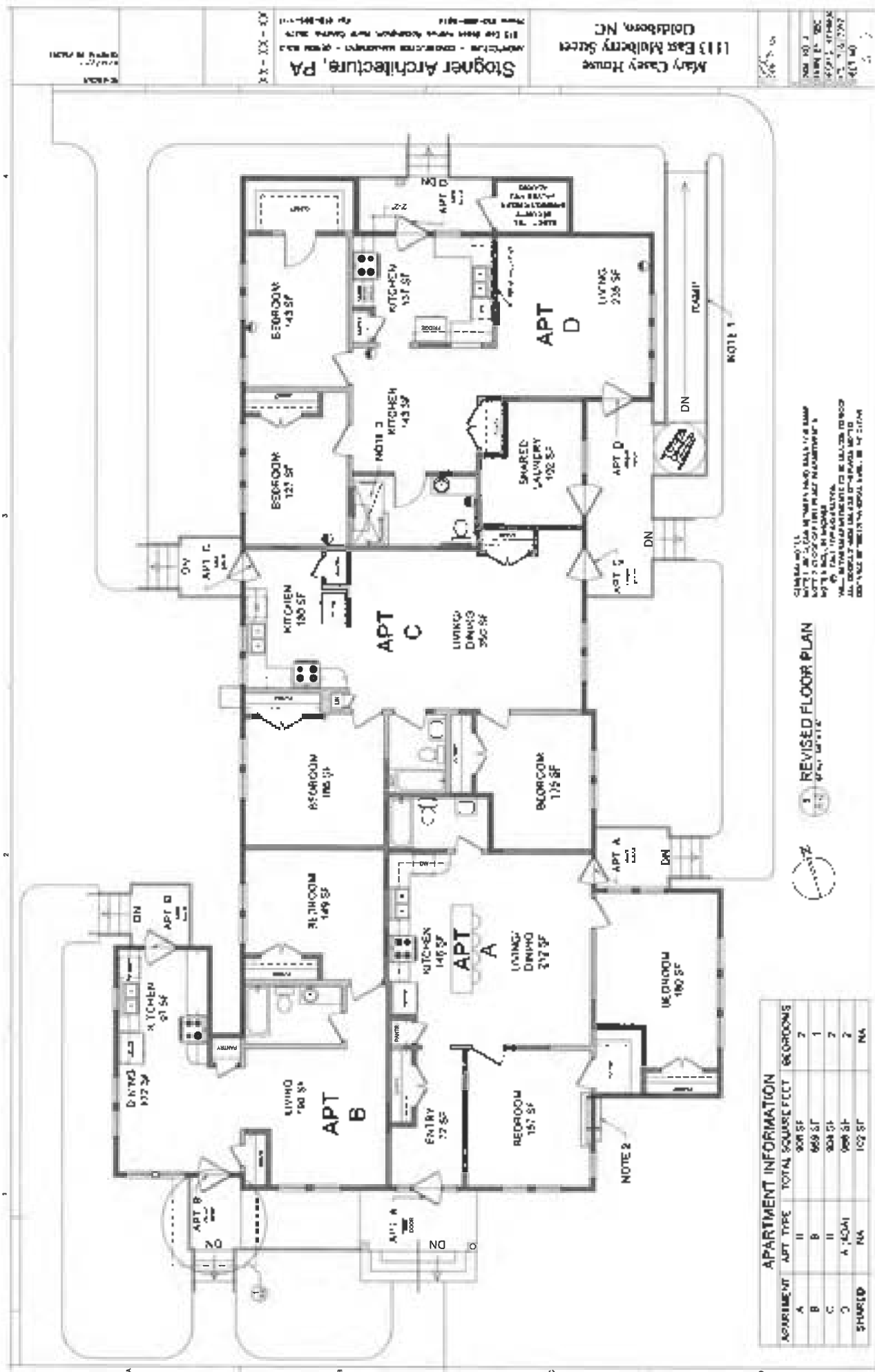


PRELIMINARY
- FOR RECORD -

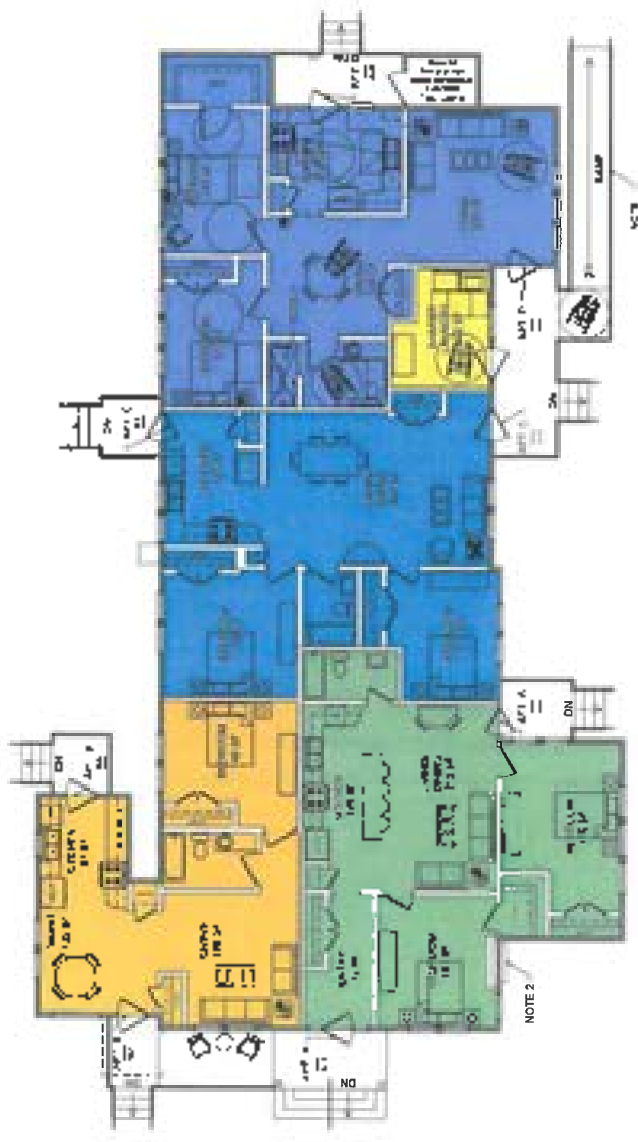
ECLB
HOUSING AUTHORITY OF THE CITY
OF COLOMBUS
11111 E. MULBERRY
COLUMBUS, OHIO 43223
ALL INFORMATION IS FOR RECORD ONLY

SITE PLAN

ECLS
GLOBAL
11111 E. MULBERRY
COLUMBUS, OHIO 43223
ALL INFORMATION IS FOR RECORD ONLY



1113 East Mulberry Street
 Goldsboro, NC
 Mary Casey House
 Stogner Architecture, PA
 Architecture - Construction Management - General Building
 1113 East Mulberry Street, Goldsboro, NC 27534
 Phone: 919-488-1111
 Fax: 919-488-1111
 Email: info@stognerarch.com
 Website: www.stognerarch.com



1 OVERALL FLOOR PLAN
SCALE 1/8" = 1'-0"

| APARTMENT INFORMATION | | | | |
|-----------------------|--------|----------|-------------|----------|
| APARTMENT | COLOR | APR TYPE | SQUARE FOOT | BEDROOMS |
| A | Yellow | B | 904 SF | 3 |
| B | Green | II | 683 SF | 1 |
| C | Blue | R | 904 SF | 2 |
| D | Blue | A (XDA) | 996 SF | 2 |

INDEX

- C-1 COVER SHEET
- A-1 EXISTING DEMO FLOOR PLAN
- A-2 REVISED FLOOR PLAN
- A-3 CRAWL SPACE & FIRE BARRIER PLAN
- A-4 REFLECTED CEILING PLAN
- A-5 ROOF PLAN
- A-6 EXISTING ELEVATIONS
- A-7 REVISED ELEVATIONS
- A-8 WALL SECTIONS

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| <p>1.00 COVER SHEET</p> <p>2.00 EXISTING DEMO FLOOR PLAN</p> <p>3.00 REVISED FLOOR PLAN</p> <p>4.00 CRAWL SPACE & FIRE BARRIER PLAN</p> <p>5.00 REFLECTED CEILING PLAN</p> <p>6.00 ROOF PLAN</p> <p>7.00 EXISTING ELEVATIONS</p> <p>8.00 REVISED ELEVATIONS</p> <p>9.00 WALL SECTIONS</p> | <p>1.00 COVER SHEET</p> <p>2.00 EXISTING DEMO FLOOR PLAN</p> <p>3.00 REVISED FLOOR PLAN</p> <p>4.00 CRAWL SPACE & FIRE BARRIER PLAN</p> <p>5.00 REFLECTED CEILING PLAN</p> <p>6.00 ROOF PLAN</p> <p>7.00 EXISTING ELEVATIONS</p> <p>8.00 REVISED ELEVATIONS</p> <p>9.00 WALL SECTIONS</p> |
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PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-07-24, were notified by First Class Mail on 3-1-24.


Signature

Wayne County, North Carolina

I, Laura Getz, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

1st day of March, 2024


Notary Public Name

My Commission expires on 01-30-2028
(Seal)



Adjacent Property Owners of
5U-07-24

| PIN | Owner | Address | City | State | Zip |
|-------------|-------------------------------------|----------------------|-----------|-------|-------|
| 35094452051 | ELMS ASSOCIATES LLC | 339 YADKIN DR | RALEIGH | NC | 27609 |
| 3509443918 | GOLDSBORO BOARD OF REALTORS IN | 1108 E ASH ST | GOLDSBORO | NC | 27530 |
| 3509445865 | HENRY MORRISON LLC | 648 N SPENCE AVE | GOLDSBORO | NC | 27534 |
| 3509441506 | MASSENGILL WILLIAM IVEY | 1106 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509443756 | HOUSING AUTHORITY OF THE CITY OF GO | PO BOX 1403 | GOLDSBORO | NC | 27533 |
| 3509442532 | EZZELLE PATRICK H & W BONNIE | 1110 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509441564 | KASTNER PHILLIP D | 1108 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509443990 | MOLLO KAITLYN M | 209 N PINEVIEW AVE | GOLDSBORO | NC | 27530 |
| 3509445711 | STRAWDER DAIYO | 1201 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509444424 | BRANCH CAROL W | 1200 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509443409 | CORVIL BARBOT | 1112 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509442759 | SHIVAR JESSICA A | 1109 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509446857 | JTMJ LLC | PO BOX 10761 | GOLDSBORO | NC | 27532 |
| 3509441881 | MERRITT CHRISTOPHER S & W ALIS | 1107 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509445402 | CLARK CARSON W | 1204 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509445669 | TORRE-BELL ELIAS SCOTT DE LA | 1203 E MULBERRY ST | GOLDSBORO | NC | 27530 |
| 3509444929 | DANG ANNIE ANH THU | 5301 PELICAN POST CT | RALEIGH | NC | 27604 |
| 3509445970 | HENRY MORRISON LLC | 648 N SPENCE AVE | GOLDSBORO | NC | 27534 |

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, March 18, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

SU-04-24 Pope Family Investment LLC: The applicant is requesting a special use permit to allow for the construction and operation of a convenience store with fuel on property located within a Neighborhood Business (NB) zoning district. The property considered for approval is located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road and further identified as NCPIN# 3610-81-4358.

SU-06-24 Namee Barakat: The applicant is requesting a special use permit to allow for an automobile dealership on property located within a General Business (GB) zoning district. The property considered for approval is located on the southeast side of the intersection of North Center Street and East Oak Street and further identified as NCPIN# 2599-97-5018

SU-07-24 City of Goldsboro Housing Authority: The applicant is requesting a special use permit to convert a single-family dwelling into a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the northwest side of the intersection of East Mulberry Street and South Pineview Avenue and further identified as NCPIN# 3509-44-3756.

SU-08-24 C&C Builders: The applicant is requesting to construct a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the east side of McClain Street approximately 630 feet southwest of the intersection of Central Heights Road. The property is further identified as NCPIN# 3519-73-8942

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

Run legal ad on
Thursday, March 7, 2024
Thursday, March 14, 2024

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SIU-8-24 Quadplex (Multi-family dwelling)

ADDRESS: 2813 McLain St.

PARCEL #: 519-73-8942

PROPERTY OWNER/APPLICANT: C & C Builders

BACKGROUND: The applicant requests a Special Use Permit for the establishment of a quadplex (4 multi-family apartment units), located in the Residential 9 Zoning District. The Residential 9 Zoning District is established to accommodate both single and multi-family residential uses and to prohibit all activities of a commercial nature, except certain home occupations. Multi-family development shall have 9,000 sq feet of land area for the first unit and an additional 4,500 square feet for each additional unit.

According to the City's Unified Development Code, multi-family development is permitted in the Residential 9 Zoning District only after obtaining a Special Use Permit from Goldsboro City Council.

Frontage: 86.53 ft. on McLain St. St.

Area: 27,045 sq. ft. or 0.62 acres

Zoning: Residential 9

Existing Use: Vacant lot.

| Adjacent Zoning and Land Uses | | |
|-------------------------------|-------|---------------------------|
| North | O&I-1 | Single-family residential |
| South | R-9 | Single-family residential |
| East | R-16 | Single-family residential |
| West | R-9 | Single-family residential |

Land Use Plan recommendation: The City's Land Use Plan locates this parcel within the High-Density Residential land use designation. This designation was given based off existing residential development patterns, constraints to development, and the location of infrastructure. The desired development density for the High-Density Residential land use designation is 8.5 units per acre. Residential 9 is a corresponding zoning district for the High-Density Residential designation.

DISCUSSION: Per the Unified Development Ordinance (UDO), a special use permit is required for the establishment of a quadplex (multi-family apartment units) in the Residential 9 Zoning District. Upon approval of the special use permit, the site plan will be reviewed by the City of Goldsboro Technical Review Committee for compliance with all required development standards of the UDO.

In addition, the conversion of the existing single-family dwelling to a multifamily apartment complex will be required to meet the North Carolina State Building Code before a Certificate of Occupancy can be issued.

TRC REVIEW: Planning staff has distributed the special use permit proposal to City Engineering and the Fire Marshall's Office for comment. There were no issues or concerns pertaining to the site.

REQUIRED ACTION: Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition. The Mayor of Goldsboro shall sign the Order to Approve or Deny, that reflects the results of the hearing and deliberation at the March 18, 2024, City Council meeting.

Date: 3/12/24


Mark Helmer, Planning Director

Date: 3-12-24


Matthew Livingston, Interim City Manager

**CITY COUNCIL WORK SHEET
SU-8-24 C & C BUILDERS (QUADPLEX)
MULTI-FAMILY DEVELOPMENT
2813 MCLAIN ST.**

PASS

Staff comments in red.

1. The proposal is to establish a quadplex. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not materially endanger the public health or safety

☐ No, the use will materially endanger the public health or safety

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ Yes, the use will not substantially injure the beneficial use of adjoining or abutting property

☐ No, the use will substantially injure the beneficial use of adjoining or abutting property

3. The proposed use will be located in the Residential 9 Zoning District. The proposed use of a quadplex does not exceed the permitted density for the Residential 9 Zoning District.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located**

4. The Land Use Plan shows the property as being in the High-Density Residential designation. The proposed use aligns with the intent of the High-Density land use designation.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan**

CO-02-24-012081

Application Fee: \$400 (Includes advertisement fee)

Received Date: 2/21/24
Initials: KT

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: SU-8-24

Date processed: 2-21-24

Fee Type: ☐ Cash ☒ Check # 5298 ☐ Credit Card

Initials: MW

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: 

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 2813 McLean St Goldsboro

Proposed Use: NEW CONSTRUCTION RES. QUAD

Number of Employees/Shift: N/A

Days/Hours of Operation: N/A

Outdoor Storage: ☐ Yes ☒ No

Storage Type: N/A

Total Acreage: 0.613

Frontage:

Depth:

Wayne Co. Pin #: 3519738942

Current Zoning: R-9

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): C & C Builders

Applicant Address: 147 TEAL Pointe Dr

City, State, Zip: Pineville NC 27863

Applicant Phone: 919-921-0530

Applicant Email: CCBUILDERS1999@GMAIL.COM

Owner (Print): Nelson Chaverra

Owner Address: 6636 Washington Blvd.

City, State, Zip: Elkridge, MD 21075-6009

Owner Phone: 443 436 7613

Owner Email: nelsonc13@gmail.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED


Applicant - Printed


Applicant Signature

Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|--|---|
| <input type="checkbox"/> Rezoning | <input checked="" type="checkbox"/> Site Plan | <input type="checkbox"/> Board of Adjustment - Variance |
| <input type="checkbox"/> Subdivision | <input checked="" type="checkbox"/> Special Use Permit | <input type="checkbox"/> Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

NELSON CHAVARRIA do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

Chuck of C & C Builders to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):
3519738942

Property Address:
2813 Molain Street Goldsboro NC

Nelson Chavarria
Property Owner – Print

[Signature]
Property Owner Signature Date

NOTARY STATEMENT

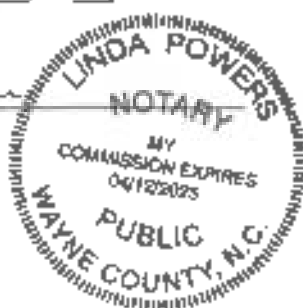
Sworn to and subscribed before me the 29th day of January, 2024

Notary Public in and for the State of N.C., County of Wayne

I, Linda Powers, Notary Public, do hereby certify that

Nelson Chavarria (name of individual(s) personally appeared before me this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 29th day of Jan, 2024

Linda Powers
Official Signature of Notary



SEAL

Linda Powers
Notary printed or typed name

My commission expires: 4/12/25

SU-8-24
SPECIAL USE PERMIT REQUEST: New Construction Res. Quad



SPECIAL USE REQUEST:

CASE NO: SU-8-24
REQUEST: New Construction Res Quad
APPLICANT: C & C Builders
PIN: 3519-73-8942

0 50 100 200 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies connected to develop these data assume no legal responsibility for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

SU-8-24 SPECIAL USE PERMIT REQUEST: New Construction Res. Quad



SPECIAL USE REQUEST:

CASE NO: SU-8-24
REQUEST: New Construction Res. Quad
APPLICANT: C & C Builders
PIN: 3519-73-8942

0 50 100 200 Feet



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SU-8-24

SPECIAL USE PERMIT REQUEST: New Construction Res. Quad



SPECIAL USE REQUEST:

CASE NO: SU-8-24
REQUEST: New Construction Res. Quad
APPLICANT: C & C Builders
PIN: 3519-73-8842

0 50 100 200 Feet



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PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SU-08-24, were notified by First Class Mail on 3-1-24.


Signature

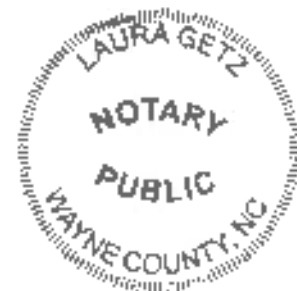
Wayne County, North Carolina

I, Laura Getz, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

1st day of March, 2024


Notary Public Name

My Commission expires on 01-30-2028
(Seal)



Adjacent Property Owners of
SU-08-24

| PIN | Owner | Address | City | State | Zip |
|------------|-----------------------------|----------------------|-----------|--------|-------|
| 3519842119 | ROSAS-HERNANDEZ ALONSO | 206 FOREST DR | GOLDSBORO | NC | 27534 |
| 3519747228 | GOLDSBORO LODGE #634 AFB FM | UNKNOWN | <Null> | <Null> | 0 |
| 3519747145 | CH GOLDS PENT FWB CHURCH | UNKNOWN | <Null> | <Null> | 0 |
| 3519746127 | CH GOLDS PENT FWB CHURCH | UNKNOWN | <Null> | <Null> | 0 |
| 3519738942 | CHAVARRIA NELSON | 6636 WASHINGTON BLVD | ELK RIDGE | MD | 21075 |
| 3519736879 | JTMJ LLC | PO BOX 10761 | GOLDSBORO | NC | 27532 |
| 3519840102 | RAIN STAR LLC | 301 MAPLEWOOD DR | GOLDSBORO | NC | 27534 |
| 3519749042 | GARCIA SILVIANO TOLEDO | 2811 MCCLAIN ST | GOLDSBORO | NC | 27534 |
| 3519736668 | LEWIS ROBERT D & W SUNG | 1007 CORBETT STREET | GOLDSBORO | NC | 27534 |
| 3519738730 | LEWIS ROBERT D & W SUNG AE | 1007 CORBETT ST | GOLDSBORO | NC | 27534 |
| 3519830716 | STRICKLAND JAMES AL JR | 1009 CORBETT ST | GOLDSBORO | NC | 27534 |

PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearings

Notice is hereby given that the City Council of the City of Goldsboro will conduct public hearings during the course of their open meeting which starts at 7:00 P.M. on Monday, March 18, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

SU-04-24 Pope Family Investment LLC: The applicant is requesting a special use permit to allow for the construction and operation of a convenience store with fuel on property located within a Neighborhood Business (NB) zoning district. The property considered for approval is located on the southwest side of the intersection of West New Hope Road and Cuyler Best Road and further identified as NCPIN# 3610-81-4358.

SU-06-24 Namee Barakat: The applicant is requesting a special use permit to allow for an automobile dealership on property located within a General Business (GB) zoning district. The property considered for approval is located on the southeast side of the intersection of North Center Street and East Oak Street and further identified as NCPIN# 2599-97-5018

SU-07-24 City of Goldsboro Housing Authority: The applicant is requesting a special use permit to convert a single-family dwelling into a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the northwest side of the intersection of East Mulberry Street and South Pineview Avenue and further identified as NCPIN# 3509-44-3756.

SU-08-24 C&C Builders: The applicant is requesting to construct a 4-unit multi-family apartment building on property located within a Residential (R-9) zoning district. The property considered for approval is located on the east side of McClain Street approximately 630 feet southwest of the intersection of Central Heights Road. The property is further identified as NCPIN# 3519-73-8942

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 CITY COUNCIL MEETING**

SUBJECT: PUBLIC HEARING AND FINAL COUNCIL ACTION

Z-1-24 Simmons Development Center (General Industry to Office and Institutional-1) – South side of W. Hemlock St. between W. Elm St., N. George St., and Cola Dr.

ADDRESS: (TBD)

PARCEL #: 2599-64-7034

PROPERTY OWNER: Simmons Development Center, LLC. c/o Shonta Simmons

APPLICANT: Simmons Development Center, LLC. c/o Shonta Simmons

BACKGROUND: The applicant is requesting a rezoning from the General Industry Zoning District (I-2) to the Office and Institutional (O&I-1) Zoning District. The purpose of the Office and Institutional (O&I-1) Zoning District is to provide for the development of office and community institutions that have similar development characteristics and require locations close to residential and commercial uses. This district discourages commercial uses and forbids industrial uses. It is intended to encourage the development of office and institutional uses that provide a step down in intensity between highly developed commercial districts and nearby neighborhoods.

Access: W. Hemlock St.

Area: Approx. 91,399 sq. ft. or 2.10 acres

SURROUNDING

ZONING: North: Office and Institutional (O&I-1), General Business (GB), and Residential (R-6)
South: General Industry (I-2)
East: General Industry (I-2)
West: Office and Institutional (O&I-1)

Existing Use: The property is currently vacant.

Land Use Plan: The City's Land Use Plan locates this parcel within the Industrial land use designation. This designation's purpose is to establish and protect industrial areas for the use of prime industrial operations and for the distribution of products at wholesale

The Office and Institutional (O&I-1) Zoning District is not identified as a corresponding district for the Industrial land use designation.

DISCUSSION: This is a rezoning proposal for approximately 2.10 acres to be rezoned from the General Industry (I-2) Zoning District to the Office and Institutional (I-1) Zoning

District. As such, all permitted uses in the Office and Industrial Zoning District shall be considered as potential uses for the site.

The subject property is located directly east of and adjacent to Dillard Academy, Inc. Uses in close proximity to the subject property are Wayne County Public Schools' (WCPS) Testing Center, School Street Early Learning Center, and Professional Development and Family Engagement Center. Other uses south of the subject property include Wayne Opportunity Center and Simmons Business Development Park.

TRC REVIEW: Staff has distributed this proposed rezoning request to City Engineering and the Fire Marshall's Office only since this is a straight rezoning request. As previously stated, there is no specific use of the property currently. City water and sewer are available to serve the site. The property is located in the City's 100-year floodplain.

STAFF EVALUATION AND

RECOMMENDATION: Staff is recommending approval of the rezoning request. Although the proposed land use plan designates the future land use as Industrial, there are other factors which support the applicant's request for rezoning to the Office and Institutional (O&I-1) Zoning District. These factors include that the proposed rezoning and the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses. In addition and in accordance with the Comprehensive Land-Use Plan, new industrial development should be encouraged to locate in existing or planned industrial parks and preferably not located in a floodplain. Lastly, the Comprehensive Land Use Plan states that the City may consider/support the rezoning of underutilized industrial properties to other zoning categories which may be consistent with plan goals such as infill development which the proposed rezoning would support.


PLANNING COMMISSION

RECOMMENDATION: The City of Goldsboro Planning Commission met on January 29, 2024, to review and make recommendation regarding the rezoning request. Planning Commission voted 5 in favor 0 against.

REQUIRED ACTION: Council shall vote to adopt the recommendation for approval and Consistency Statement that the Planning Commission has provided and vote to adopt the Approval Ordinance with the inclusion of the Consistency Statement, or Council shall vote to deny with the inclusion of the Inconsistency Statement that deems this rezoning request to be inconsistent. Council may also continue the public hearing to a date certain if they determine further discussion is needed.

Date:

3/12/24


Mark Helmer, Planning Director

Date:

3-12-24


Matthew Livingston, Interim City Manager

**CITY OF GOLDSBORO PLANNING COMMISSION
Z-1-24 SIMMONS DEVELOPMENT CENTER
WORKSHEET**

Pursuant to NCGS 160D-604(d), when the Planning Board (Planning Commission) is conducting a review of a proposed zoning text or map amendment, the Planning Board (Planning Commission) shall advise and comment on whether the proposed action is consistent with the City of Goldsboro Land Use Plan. The Planning Board (Planning Commission) must provide the City of Goldsboro City Council with a written recommendation that addresses plan consistency or inconsistency and other matters as deemed appropriate by the Planning Board (Planning Commission).

Consistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Industrial land use designation. The City of Goldsboro Planning Commission finds that the rezoning request is reasonable and in best public interest due to the fact that the proposed rezoning and the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses. In addition, the Planning Commission also finds that in accordance with the Comprehensive Land-Use Plan, new industrial development should be encouraged to locate in existing or planned industrial parks and preferably not located in a floodplain. Lastly, the Planning Commission finds that the Comprehensive Land Use Plan states that the City may consider/support the rezoning of underutilized industrial properties to other zoning categories which may be consistent with plan goals such as infill development which the proposed rezoning might support. The City of Goldsboro Planning Commission finds the proposed rezoning to be consistent with the land use plan.

Voting Record for Recommendation:

Yes 5 No

Inconsistency Statement: The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the Industrial land use designation and finds that this rezoning, if executed, would have a negative impact on the public. The City of Goldsboro Planning Commission deems this proposed rezoning to not be appropriate and does not recommend approval to the City of Goldsboro City Council. The City of Goldsboro Planning Commission finds the proposed rezoning to be inconsistent with the land use plan.

Voting Record for Recommendation:

Yes No

**AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF GOLDSBORO,
NORTH CAROLINA**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, March 18, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the Official Zoning Map of the City of Goldsboro, North Carolina, and the Planning Commission heard the item on **Monday, January 29, 2024**; and

WHEREAS, Simmons Development Center, LLC. c/o Shonta Simmons has submitted a petition to rezone Tax Parcel 2599-64-7034 from General Industry (I-2) to the Office and Institutional (O&I-1) Zoning District; and

WHEREAS, the City of Goldsboro Comprehensive Land Use Plan places the proposed rezoning area in the Industrial land use designation; and

WHEREAS, the proposed Office and Institutional (O&I-1) Zoning District is inconsistent with the City's Comprehensive Land Use Plan; and

WHEREAS, the Office and Institutional (O&I-1) Zoning District is to provide for the development of office and community institutions that have similar development characteristics and require locations close to residential and commercial uses; and

WHEREAS, the Office and Institutional (O&I-1) Zoning District discourages commercial uses and forbids industrial uses; and

WHEREAS, the Office and Institutional (O&I-1) Zoning District is intended to encourage the development of office and institutional uses that provide a step down in intensity between highly developed commercial districts and nearby neighborhoods; and

WHEREAS, the proposed rezoning is reasonable due to the fact that the range of uses permitted in the requested zoning district are compatible with the surrounding zoning patterns and land uses; and

WHEREAS, the proposed rezoning request is reasonable due to the fact that the City's Comprehensive Land Use Plan encourages new industrial development to locate in existing or planned industrial parks and preferably not located in a floodplain; and

WHEREAS, the proposed rezoning request is reasonable due to the fact that the City's Comprehensive Land Use Plan states that the City Council may consider/support the rezoning of underutilized industrial properties to other zoning categories which may be consistent with plan goals such as infill development; and

WHEREAS, the proposed conditional rezoning request will not impair or injure the health, safety, and general welfare of the public; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Official Zoning Map of the City of Goldsboro be amended as herein below set forth.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Official Zoning Map of Goldsboro, North Carolina, be and the same is hereby amended by changing:

From General Industry (I-2) to Office and Institutional (O&I-1) Zoning District

Z-1-24 Simmons Development Center: General Industry (I-2) to Office and Institutional (O&I-1) Zoning District


From Industrial to Office and Institutional land use designation

Wayne County Tax Identification Numbers: 2599-64-7034

2. The above amendment is effective upon the adoption of this Ordinance.

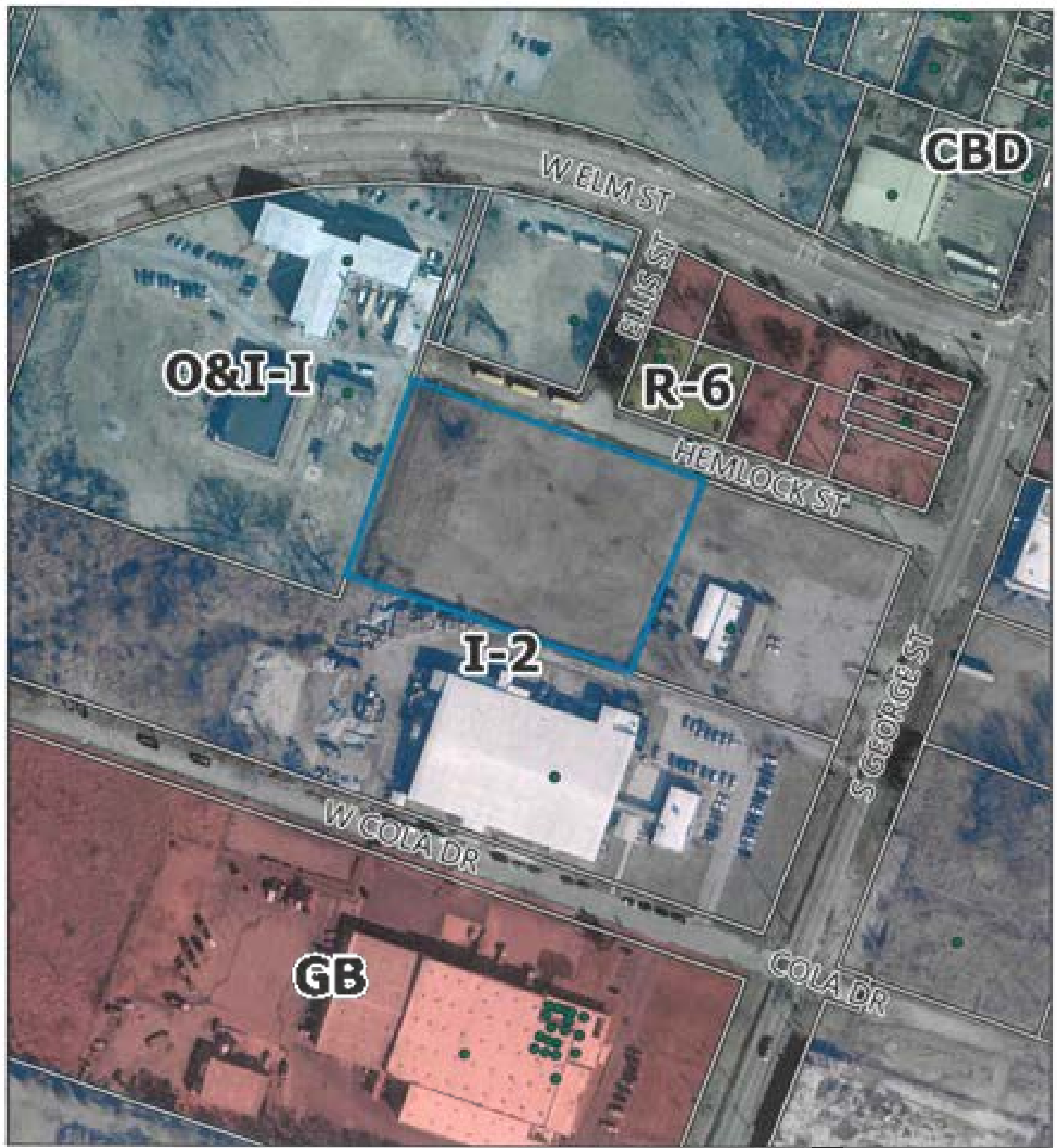
Adopted this 18th day of March, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor IV
Mayor



Case Number: RZ-01-24
 Request: Rezone from I-2 to
 O&I-I
 Owner: Simmons
 Development Center

0 105 210 420 Feet



Legend

ZONING

CURRENT ZONING

- AB
- AC
- CBD
- GB
- HS
- I-1
- I-2

- TRP-1
- M
- MS
- O&I-1
- O&I-1B
- O-R
- PUB
- RM-8
- RM-9
- SC

- R-12
- R-125A
- R-16
- R-20
- R-20A
- R-40
- R-6
- R-9
- R-95A
- <all other values>

2-01-24-012019

Application Fee:

Conditional Zoning \$550 (includes advertisement fee)

General Zoning \$500 (includes advertisement fee)

Received Date: 12/11/23

Initials: BP

CHANGE OF ZONE APPLICATION

| | |
|--|----------------------------|
| Application Number: <u>7-1-24</u> | For Office Use Only: _____ |
| Fee Type: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Check # <u>2411</u> <input type="checkbox"/> Credit Card | Date processed: _____ |
| Initials: <u>BP</u> | |

Applicant Acknowledgement: Only applicable if Conditional Zoning

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboro.gov/planning or they will not be able to start out my application for formal review. I understand my 90 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and state in display precisely how the use intends to operate. Site attached sheet for common things expected on site plan. If a portion of the property is proposed to be rezoned then a survey is required for the proposed area or application will not be accepted.

Applicant Signature: Shanta Simmons

Application is hereby made to the City Council of the City of Goldsboro for a Rezoning request (Complete the following information):

☐ Conditional Zoning ☒ General Zoning (check which applies)

Name of Development: Simmons Development Center

Property Address: 1011 S. George St. Goldsboro, NC 27530

Total Acreage: 212.00

Frontage: 550

Depth: 370

Wayne Co. Pin #: 2599047034

Current Zoning: GB

Proposed Zoning: O41

If Conditional Zoning, describe proposed use, justification and any uses prohibited for the request:

Daycare / School

Applicant (Print): Simmons Development Center

Applicant Address: 1011 S. George St. Goldsboro

City, State, Zip:

Goldsboro, NC 27530

Applicant Phone: 919 344 5890

Applicant Email:

SG@simmonsdevelopment.com

I, N/A, do hereby consent to the specific conditions and or uses listed on this application

I acknowledge that if the Goldsboro City Council imposes additional conditions, I will be required to sign the Ordinance prior to Council signing the ordinance for approval

Owner (Print): Simmons Development Center, LLC (Shanta Simmons)

Owner Address: 1011 S. George St.

City, State, Zip:

Goldsboro, NC 27530

Owner Phone:

Owner Email:

(If owner differs from applicant a Owners Authorization Form B required upon submission)

Surveyor/Site Designer (Print): N/A

Surveyor/Site Designer Address:

City, State, Zip:

Surveyor/Site Designer Phone:

Surveyor/Site Designer Email:

SIGNATURE REQUIRED

Shanta Simmons

Applicant - Printed

Shanta Simmons

Applicant Signature

12-15-23

Date

Adjacent Property Owners of
RZ-01-24

| PIN | Owner | Address | Address1 | City | St | Zip |
|------------|----------------------------------|--------------------------|------------------|---------------|----|-------|
| 2599634887 | WAYNE OPPORTUNITY CENTER INC | 619 S GEORGE ST | | GOLDSBORO | NC | 27530 |
| 2599643164 | DILLARD ACADEMY INC | PO BOX 1188 | | GOLDSBORO | NC | 27533 |
| 2599646757 | DILLARD ACADEMY INC | PO BOX 1188 | | GOLDSBORO | NC | 27533 |
| 2599647034 | SCHMOKS DEVELOPMENT CENTER LLC | 611 S GEORGE ST | | GOLDSBORO | NC | 27530 |
| 2599648293 | CORLEY INEZ BUCKHAM HEIRS | WROBIN L CTRBB | 103 WHITE OAK RD | GOLDSBORO | NC | 27534 |
| 2599649251 | BUZZ PROPERTIES LLC | 4432 CALLAUNTEE DR | | MOUNTAIN CITY | TN | 37683 |
| 2599730944 | SINANCING DEVELOPMENT CENTER LLC | 611 S GEORGE ST | | GOLDSBORO | NC | 27530 |
| 2599740138 | CARDUNA POWER & LIGHT | TAX DEPT CX16/8ILL KEITH | PO BOX 14042 | ST PETERSBURG | FL | 33733 |
| 2599740196 | CARDUNA POWER & LIGHT | TAX DEPT CX16/8ILL KEITH | PO BOX 14042 | ST PETERSBURG | FL | 33733 |
| 2599741182 | CARDUNA POWER & LIGHT CO | ATTN: TAX DEPT | PO BOX 1551 | RALEIGH | NC | 27602 |
| 2599648307 | DILLARD ACADEMY INC | PO BOX 1188 | | GOLDSBORO | NC | 27533 |



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, RZ-01-24, were notified by First Class Mail on 3-7-24.

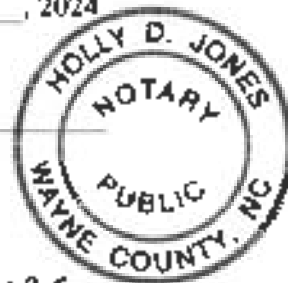

Signature

Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

7th day of March, 2024


Notary Public Name



My Commission expires on July 29, 2026
(Seal)



PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearing

Notice is hereby given that the City Council of the City of Goldsboro will conduct a public hearing during the course of their open meeting which starts at 7:00 P.M. on Monday, March 18, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following requests:

RZ-01-24 Simmons Development Center: The applicant is requesting to rezone one tract of land totaling approximately 2.13 acres from the Industrial (I-2) zoning district to the Office & Institutional (O&I-1) zoning district. The property considered for rezoning is located on Hemlock Street approximately 325 feet west of its intersection with South George Street. The property is further identified as NCPIN# 2599647034

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

SUBJECT: Authorization of sale of jointly owned property for 1105 and 1107 N. George Street (Community Technical Assistance)

BACKGROUND: Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property. The County conducted the sale under the upset bid process (NCGS §160A-269), and the final upset bid was approved at the March 5, 2024 commissioners meeting.

DISCUSSION:

Buyer: Community Technical Assistance
Sales Price: \$10,000.00

1105 N. George Street

Tax Value: \$3,020.00

Pin #: 2690903868

1107 N. George Street

Tax Value: \$3,020.00

Pin #: 2690903973

RECOMMENDATION:

It is recommended that the City Council, by motion:

- I. Adopt attached resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership for 1105 and 1107 N. George Street to Community Technical Assistance.

Date: 3/8/2024


Catherine F. Gwynn, Finance Director

Date: 3/12/24


Matthew S. Livingston, Interim City Manager

**RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269**

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, 1105 N. George Street (NC Pin #2690903868) and 1107 N. George Street (NC Pin #2690903973); and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County of Wayne has approved the sale at the December 19, 2023 Board meeting and then conducted the upset bid process. The Board approved the final upset bid at the March 5, 2024 meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of \$10,000.00 (Ten Thousand Dollars and no/100) from Community Technical Assistance.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

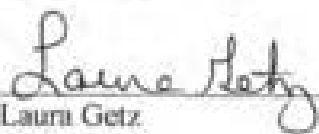
- 1) The City Council declares the properties as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute §160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this 18th day of March, 2024.




Charles Gaylor IV
Mayor

Attested by:


Laura Getz
City Clerk



WAYNECOUNTY
NORTH CAROLINA

AGENDA ITEM MEMO

MEETING DATE

March 5, 2024

PREPARED BY

CONSENT AGENDA - 8.

Motion to approve the final upset bid for surplus property jointly owned by the City of Goldsboro and the County of Wayne located at 1105 & 1107 N. George Street, Goldsboro (PINs: 2690903868 & 2690903973).

SUMMARY

On December 19, 2023, the Board of Commissioners approved an original offer of \$6,040 for 1105 & 1007 N. George Street, Goldsboro. The County went through the upset bid process required under NCGS § 160A-269. Three upset bids were received with Community Technical Assistance submitting the highest bid of \$10,000. Approval of the final bid is now required in order to complete the sale process.

RECOMMENDATION

BUDGET INFORMATION

ATTACHMENTS

1. 4th Public Notice
2. 1107 N George Tax Card
3. 1105 N George Tax Card
4. George Street Map

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$10,000.00 has been submitted for the purchase of certain properties owned by the County of Wayne and City of Goldsboro located 1105 and 1107 N. George Street, Goldsboro, NC 27530 more particularly described as follows:

1105 N. George Street, Goldsboro (PIN: 2690903868)

ADJOINING the lands of W.H. Smith, et al, and lying on the west side of the road leading from Goldsboro to Hooks Bridge, on the extension of George Street of the City of Goldsboro, and beginning at W.H. Smith's southeast corner on the Western side of said extension of George Street 128 feet southwardly from the southern side of Fussell Street, and runs thence southwardly with said extension of George Street 64 feet to the corner of Ashley Warrick, thence westwardly with Warrick's line 200 feet, thence northwardly 64 feet to W.H. Smith's line, thence eastwardly with said Smith's line 200 feet to the beginning.

1107 N. George Street, Goldsboro (PIN: 2690903973)

BEGINNING at a stake in the Western edge of George Street at the North eastern corner of the property of Estelle Ward Hardy and runs thence with the Northern line of the Hardy property in a Westerly-direction 200 feet to a stake; thence Northwardly parallel with George Street 48 feet to a stake; thence Eastwardly parallel with the first line 200 feet to the Western edge of N. George Street; thence Southwardly with the Western edge of N. George Street 48 feet to the beginning.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the office of the Wayne County Manager, 224 E. Walnut Street, Goldsboro, NC 27530 by 5:00 P.M. on February 13, 2024. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$10,550.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase will be accepted.

Further information may be obtained at the Wayne County Manager's Office, 224 E. Walnut Street, Goldsboro, NC 27530 or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971
Run date: February 3, 2024

WAYNE COUNTY & CITY OF GOLDSBORO

1107 N GEORGE ST
79266550

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

Reval Year: 2019 Tax Year: 2023 N GEORGE ST
Appraised by 60 on 01801 CENTRAL BUSINESS DISTRICT

Return/Appeal Notes: Parcel: 2690903973
PLAT: / UNIQ ID 48997
ID NO: 12000076002033

CARD NO. 1 of 1
1.0000 LT
TW-12

SRC=
CI-01FR-00EX-2 AT-
LAST ACTION 20210106

| CONSTRUCTION DETAIL | | MARKET VALUE | | | | | | DEPRECIATION | | | | CORRELATION OF VALUE | | | | | | | | | | | |
|-------------------------|--|---|------|-----------|------|-----------|-----|--------------|-----|----------------------|--|----------------------------------|--|-----------------------------|--|--|--|--|--|--|--|--|--|
| TOTAL POINT VALUE | | USE | MOD | Eff. Area | QUAL | BASE RATE | RCN | EYB | AYB | | | | | CREDENCE TO | | | | | | | | | |
| BUILDING ADJUSTMENTS | | 01 | 00 | | | | | | | % GOOD | | | | DEPR. BUILDING VALUE - CARD | | | | | | | | | |
| TOTAL ADJUSTMENT FACTOR | | TYPE: SINGLE FAMILY RESIDENTIAL

STYLE: | | | | | | | | | | DEPR. OB/XF VALUE - CARD | | | | | | | | | | | |
| TOTAL QUALITY INDEX | | | | | | | | | | | | MARKET LAND VALUE - CARD | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL MARKET VALUE - CARD | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL APPRAISED VALUE - CARD | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL APPRAISED VALUE - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL PRESENT USE VALUE - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL VALUE DEFERRED - PARCEL | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL TAXABLE VALUE - PARCEL \$ | | | | | | | | | | | |
| | | | | | | | | | | | | PRIOR | | | | | | | | | | | |
| | | | | | | | | | | | | BUILDING VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | OBXF VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | LAND VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | PRESENT USE VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | DEFERRED VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | TOTAL VALUE | | | | | | | | | | | |
| | | | | | | | | | | | | PERMIT | | | | | | | | | | | |
| | | CODE | | DATE | | NOTE | | NUMBER | | AMOUNT | | | | | | | | | | | | | |
| | | ROUT: WTRSHD: | | | | | | | | | | SALES DATA | | | | | | | | | | | |
| | | OFF. RECORD | | DATE | | DEED TYPE | | Q/UV/I | | INDICATE SALES PRICE | | | | | | | | | | | | | |
| | | BOOK | PAGE | MO | YR | | | | | | | | | | | | | | | | | | |
| | | 03578 | 0269 | 12 | 2020 | WD | C | V | | | | 0 | | | | | | | | | | | |
| | | 01404 | 0283 | 12 | 1993 | WD | U | I | | | | 0 | | | | | | | | | | | |
| | | 01298 | 0647 | 10 | 1988 | WD | U | I | | | | 1000 | | | | | | | | | | | |
| | | 00877 | 0189 | 1 | 1975 | WD | U | I | | | | 0 | | | | | | | | | | | |
| | | HEATED AREA | | | | | | | | | | | | | | | | | | | | | |
| | | NOTES | | | | | | | | | | | | | | | | | | | | | |
| | | P11-16 DEMO FOR 2017 | | | | | | | | | | | | | | | | | | | | | |

| SUBAREA | | | | CODE | QUALITY | DESCRIPTION | COUNT | LT | WTH | UNITS | UNIT PRICE | ORIG % COND | BLDG# | SIZE FACT | AYB | EYB | ANN DEP RATE | OVR | % COND | OB/XF DEPR. VALUE |
|----------------|---------|---|--------|-------------------|---------|-------------|-------|----|-----|-------|------------|-------------|-------|-----------|-----|-----|--------------|-----|--------|-------------------|
| TYPE | GS AREA | % | RPL CS | TOTAL OB/XF VALUE | | | | | | | | | | | | | | | | |
| FIREPLACE | | | | | | | | | | | | | | | | | | | | |
| SUBAREA TOTALS | | | | | | | | | | | | | | | | | | | | |

BUILDING DIMENSIONS

LAND INFORMATION

| HIGHEST AND BEST USE | USE CODE | LOCAL ZONING | FRON TAGE | DEPTH | DEPTH / SIZE | LND MOD | COND FACT | OTHER ADJUSTMENTS AND NOTES | | | | | ROAD TYPE | LAND UNIT PRICE | TOTAL LAND UNITS | UNT TYP | TOTAL ADJST | ADJUSTED UNIT PRICE | LAND VALUE | OVERRIDE VALUE | LAND NOTES |
|----------------------|----------|--------------|-----------|-------|--------------|---------|-----------|-----------------------------|----|----|----|----|-----------|-----------------|------------------|---------|-------------|---------------------|------------|----------------|------------|
| 0100 | 0100 | R-6 | 48 | 180 | 1.0500 | 2 | 1.0000 | RF | AC | LC | TO | OT | | 60.00 | 48.000 | FF | 1.050 | 63.00 | 3024 | | |

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

Return/Appeal Notes: Parcel: 2690903868

PLAT: / UNIQ ID 48996

ID NO: 12000076002034

COUNTYWIDE ADVALOREM TAX (100), CITY - GOLDSBORO (100)

CARD NO. 1 of 1

SRC=

TW-12

CI-01 FR-00 EX-2 AT-

LAST ACTION 20170729

Reval Year: 2019 Tax Year: 2023 N GEORGE ST 1488-639

Appraised by on 01801 CENTRAL BUSINESS DISTRICT

[illegible]



CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

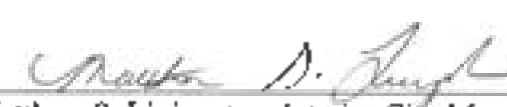
SUBJECT: Mount Olive Pickle Plant Expansion, Phase III

BACKGROUND: Phase 1 for this project consisted of the installation of a new 12-inch force main for the future Cherry Pump Station and a new 6-inch force main from the existing Ash Street Pump Station. The location of the force mains for Phase I starts at the Ash Street Pump Station located south of W. Ash Street and extends approximately 2,300 linear feet along Jeffrey's Lane. Phase 1 has been completed and Mount Olive Pickle is in operation. Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete.

DISCUSSION: The City Council approved Resolution No. 2024-19 on February 12, 2024 accepting grant funds and authorizing the City Manager to act as authorized signature for the NC State Appropriations Act of 2023 funding for the City of Goldsboro. The \$5M appropriated for water and wastewater infrastructure will assist in completing Phase III of the Mount Olive Pickle Plant. The estimated cost for Phase III totals \$6,276,365. The City of Goldsboro is required to fund the remaining balance of \$1,276,365. Any funds not used will be returned to the City.

RECOMMENDATION: It is recommended that the City Council adopt the attached resolution authorizing additional funding for the \$1,276,365 required to complete Phase III of the Mount Olive Pickle Plant Expansion.

Date: 3-7-24 
Jonathan R. Perry, Engineering Services Manager

Date: 3-12-24 
Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024 – 37

**RESOLUTION AUTHORIZING THE ADDITIONAL FUNDS REQUIRED TO COMPLETE
PHASE III OF THE MOUNT OLIVE PICKLE PLANT EXPANSION**

WHEREAS, the City Council of the City of Goldsboro has heretofore found it the public interest to make water and wastewater infrastructure improvements for Phase III of the Mount Olive Pickle Plant Expansion; and

WHEREAS, the NC State Appropriations Act of 2023 appropriated \$5M for water and wastewater infrastructure to assist in completing Phase III of the Mount Olive Pickle Plant Expansion; and

WHEREAS, the estimated cost for Phase III equals \$6,276,365 to complete the Mount Olive Pickle Plant Expansion; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to fund the remaining balance of \$1,276,365.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Council authorizes additional funding of \$1,276,365 for Phase III of the Mount Olive Pickle Plant Expansion.
2. This resolution shall be in full force and effect from and after this 18th day of March, 2024.


Charles Gaylor, IV
Mayor



Attested by:


Laura Getz
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

SUBJECT: Request authorization to purchase a John Deere 410 P-Tier Backhoe

BACKGROUND: The Stormwater Division has one backhoe that is used daily. It is a 2012 year model and was scheduled to be replaced in FY25. It was recently taken out of service and the estimated repair cost is over \$60K—more than the backhoe is actually worth.

DISCUSSION: James River Equipment has a new John Deere 410 P-Tier Backhoe available for purchase through their Sourcewell Contract for \$160,000. Residual funds are available in the current FY24 Public Works Stormwater budget to cover the total cost. The majority of the residual funds will come from salaries and wages due to multiple position vacancies, as well as \$35,000 remaining from a Tandem Dump Truck purchase that was recently approved.

RECOMMENDATION: It is recommended that Council, by motion, approve the purchase of a new John Deere 410 P-Tier Backhoe, through James River Equipment's Sourcewell Contract, for \$160,000 using FY24 residual Public Works Stormwater funds.

Date:

3/12/24


Richard E. A. Fletcher III, Public Works Director

Date:

3-12-24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 38

RESOLUTION OF INTENT TO PURCHASE A JOHN DEERE BACKHOE

WHEREAS, the Public Works Stormwater Section only has one backhoe; and

WHEREAS, the backhoe is used on a daily basis as an essential piece of equipment; and

WHEREAS, the backhoe was recently taken out of service for repairs; and

WHEREAS, the estimated cost of repairs are in excess of \$60,000, exceeding the actual value of the backhoe; and


WHEREAS, James River Equipment has a John Deere 410 P-Tier Backhoe readily available for purchase through their Sourcewell Contract for \$160,000; and

WHEREAS, residual funds are available in the current FY24 Public Works Stormwater budget to cover the total cost.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City of Goldsboro shall approve the purchase of a new John Deere 410 P-Tier Backhoe in the amount of \$160,000 using residual FY24 funds from the Public Works Stormwater budget.
2. This Resolution shall be in full force and effect from and after this 18th day of March, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

SUBJECT: Recreation Advisory Commission Appointment

BACKGROUND: On February 12, 2024, Stephanie Brown was appointed to serve on the Recreation Advisory Commission with her term expiring on December 31, 2026. Stephanie Brown has resigned, effective March 2, 2024.

DISCUSSION: Staff would recommend Charles Henry to serve on the Recreation Advisory Commission to fill the unexpired term left by Stephanie Brown.

RECOMMENDATION: It is recommended that Council adopt the attached Resolution appointing Charles Henry to the Recreation Advisory Commission.

Date: 3-13-24



Laura Getz, City Clerk

Date: 3-13-24



Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 39

RESOLUTION APPOINTING A MEMBER TO THE RECREATION ADVISORY COMMISSION

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, one vacancy exists on the Recreation Advisory Commission; and

WHEREAS, the following distinguished citizen has expressed a desire to serve upon the Recreation Advisory Commission.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individual is hereby appointed to the Recreation Advisory Commission. The term shall expire on the date indicated:

Recreation Advisory Commission

Filling an Unexpired Term

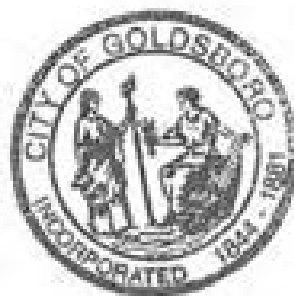
Charles Henry

Term Expires 12-31-2026


2. This Resolution shall be in full force and effect from and after this 18th day of March 2024.



Charles Gaylor, IV
Mayor



Attested by:



Laura Getz
City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
March 18, 2024, COUNCIL MEETING

SUBJECT: Pig in the Park 2024 – Hours for special event

BACKGROUND: An application was received from the Boys & Girls Club of Wayne County requesting permission to hold their "Pig in the Park" from April 12, 2024 – April 13, 2024, utilizing The HUB and Freedom Field. This event is a fundraiser for the Boys & Girls Club of Wayne County.

DISCUSSION: A pig cookoff sanctioned by the North Carolina Pork Council – all night cooking. The event will be beginning at 12:00pm on April 12, 2024, when cooking teams will start to arrive to set up on Freedom Field. The cooking teams will cook all night and continue into Saturday morning.

Judging will begin at 8:00am on Saturday morning, April 13, 2024, and judging should be completed by 9:45am. The event will conclude at 4:00pm, and the area should be cleared out by 5:30pm.

Due to parts of the event being outside the hours of 9:00am – 10:00pm, the applicant is requesting the Goldsboro City Council to approve the "Pig in the Park" event.

RECOMMENDATION: It is recommended that the Council approve the "Pig in the Park" event from April 12, 2024 – April 13, 2024, utilizing The HUB and Freedom Field and the hours stated above.

DATE: 3-1-2024


Mike West, Police Chief

DATE: 3-12-24


Mari Livingston, Interim City Manager

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☒ Festival ☐ Street Closure ☐ Carnival ☒ Other (explain): Fundraiser

Event Name: Pig in the Park

Event Date(s): 4/12 - 4/13 Event Website: www.piginthepark.com

Inclement Weather/Rain Date(s): rain or shine

Description of Event (Please briefly describe the event.)

a pig cookoff sanctioned by the NC Park Council - all night cooking. Then Saturday vendors, possibly kids activities, and pork BBQ plate sales. Fundraiser for Boys & Girls Club

Requested Event Location: HUB + Freedom Field

Event Start Time/End Time: Friday, April 12 noon - Saturday, April 13, 4:00

Set-Up: Date & Time (start/end): 4/12/24 cook teams start arriving at noon

Dismantle (Completion): Date & Time (start/end): 4/13/24 - done by 5:30 PM

Estimated Daily Attendance: 500

Will this event require street closures? ☐ Yes ☒ No Closure Times _____

If yes, please list the streets that you are requesting to be closed:

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Boys & Girls Club of Wayne Co

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Maggie Lattin Title: CEO

Address: 1401 Rayall Ave

City: Goldsboro State: NC Zip: 27534 Phone: 919-735-2358

Cell Phone: 717-693-8142 Email: maggie.lattin@bgcwayne.org

Day of Event Contact:

Name: Maggie Lattin Phone: 717-693-8142

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

| | |
|--|--|
| <p>Kids activities</p> <p>Seating</p> <p>stage</p> <p>See attached paper</p> | <p>Freedom Field</p> <p>Parking</p> <p>vendors</p> |
|--|--|

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☒ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

city receptacles - will contact

V. Event Details: Please answer the following questions regarding your event.

☒ Yes ☐ No Does the event involve the sale of food?

If "YES", has the health department been notified?

For events with food, a letter from the health department must be submitted 30 days prior to the event.

o Health Department: (919) 731-1000

☐ Yes ☐ No Does the event intend to sale alcohol? Choose one of the three options listed below. See the Special Information and Conditions of Receiving a Special Event/Parade Permit section at the end of this application for more information about the Goldsboro Social district.

☐ If "YES", choose this option. 1) The ABC Permit, issued to you by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted. 2) Your event must be CLOSED to the Social District. This means your patrons CANNOT leave your event with an alcoholic beverage. It also means people outside of your event cannot bring alcohol from the Social District into your event.

o NC ABC Commission: (919) 779-0700

☒ If "NO", choose this option if you will not sale alcohol but want to be OPEN to the Social District. This means patrons CAN bring alcohol from the Social District into your event.

☐ If "NO", choose this option if you will not sale alcohol and be CLOSED to the Social District. This means alcohol is completely prohibited from your event; you are not selling alcohol, nor can a patron bring alcohol in from the Social District.

☒ Yes ☐ No Will there be musical entertainment at your event?

If "YES", please provide the following information:

> Amplification? ☒ Yes ☐ No

☒ Yes ☐ No Will there be musical entertainment and/or oratory speaking at your event?

Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

☒ Yes ☐ No Will there be any tents or canopies in the proposed event site? If "YES", please provide the following information:

> Approximate Number of tents: TBD

> Approximate Sizes: _____

> Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

• City of Goldsboro Inspections Department (919) 580-4385

Note: Tents cannot be staked in the area of the HUB due to in-ground irrigation.

☒ Yes ☐ No Will you require electrical hook-ups for this event? (Please note that electrical availability is limited.)

☐ Yes ☒ No Will admission fees be charged to attend this event?

If "YES", provide the cost(s) of all tickets: _____

- ☒ Yes ☐ No Will fees be charged to vendors to participate in this event?
If "YES", please provide the schedule of fees: table vendors - \$50 / Food trucks \$150
- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.*

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? Fore end of Freedom Field

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event / Parade Permit:

Insurance:

General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of Insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.

Application Fee:

An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4223.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements MUST be met.)

1. Goldsboro has a Social District in the area of the HUB complex downtown. A social district is a defined area in which a person may consume alcoholic beverages from an official container sold by an approved ABC permittee located within defined social district boundaries and defined days and hours of operation. Having a Social District affects the choices available to patrons wishing to rent the HUB.
2. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
4. Areas where alcohol will be consumed, served, or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: Maggie LaRo Date: 1/18/2024
Organization: Boys+Girls Club of Wayne Co.

Please return this application and all supporting documentation by email, mail or in person to:
Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

Steven Powers

For Inner Office Use Only:

Michael D. West
Michael D. West (Feb 29, 2024 13:19 EST) ☐ Disagree

Goldsboro Police Department Representative

James Farfour
James Farfour (Feb 29, 2024 16:16 EST) ☐ Disagree

Goldsboro Fire Department Representative

Erin Fonseca
Erin Fonseca (Mar 1, 2024 16:27 EST) ☐ Disagree

Downtown Goldsboro Representative

Richard Fletcher
Richard Fletcher (Feb 29, 2024 12:38 EST) ☐ Disagree

Public Works Department Representative

Felicia L. Brown
Felicia L. Brown (Feb 29, 2024 13:23 EST) ☐ Disagree

Parks and Recreation Department Representative

Finance Director

City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)

Feb 29, 2024

Date

Feb 29, 2024

Date

Mar 1, 2024

Date

Feb 29, 2024

Date

Feb 29, 2024

Date

Date

Date

Comment

Comment

Comment

Approved. A signed HUB agreement is needed.

Comment

Does Boys & Girls Club need City to provide access to water for cook teams or will it be provided by Boys & Girls Club?



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

the Boys + Girls Club of Wayne Co. from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 8th day of February, 2024.

Maggi Lalo

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|--|---|
| PRODUCER
John Hackney Agency, Inc
3700 Nash Street N
P. O. Box 998
Wilson NC 27894-0998 | CONTACT NAME: Rhonda
PHONE (A/C, No, Ext): (252) 291-3111
FAX (A/C, No): (252) 291-6306
E-MAIL ADDRESS: rwh@johnhackneyagency.com |
| INSURED
Boys & Girls Clubs of Wayne County, Inc
P O Box 774
Goldsboro NC 27533-0774 | INSURER(S) AFFORDING COVERAGE
INSURER A: West Bend Mutual Insurance Company
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F: |

COVERAGES**CERTIFICATE NUMBER:**22-23 COI**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|---------------------------------|----------|------------------------|-------------------------|-------------------------|---|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY
<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR
GEN'L AGGREGATE LIMIT APPLIES PER:
<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC
OTHER: | X | | B03474000
B03474001 | 3/1/2023
3/1/2024 | 3/1/2024
3/1/2025 | EACH OCCURRENCE \$ 1,000,000
DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
MED EXP (Any one person) \$ 10,000
PERSONAL & ADV INJURY \$ 1,000,000
GENERAL AGGREGATE \$ 3,000,000
PRODUCTS - COMP/OP AGG \$ 3,000,000 |
| A | AUTOMOBILE LIABILITY
<input type="checkbox"/> ANY AUTO
<input type="checkbox"/> ALL OWNED AUTOS
<input checked="" type="checkbox"/> HIRED AUTOS
<input type="checkbox"/> SCHEDULED AUTOS
<input checked="" type="checkbox"/> NON-OWNED AUTOS | | | B03474000
B03474001 | 3/1/2023
3/1/2024 | 3/1/2024
3/1/2025 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
BODILY INJURY (Per person) \$
BODILY INJURY (Per accident) \$
PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB
<input type="checkbox"/> EXCESS LIAB
DED <input checked="" type="checkbox"/> RETENTION \$ 0 | | | B03474000
B03474001 | 3/1/2023
3/1/2024 | 3/1/2024
3/1/2025 | EACH OCCURRENCE \$ 3,000,000
AGGREGATE \$ 3,000,000 |
| A | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)
If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N
<input type="checkbox"/> | N/A | B03958100
B03958101 | 3/1/2023
3/1/2024 | 3/1/2024
3/1/2025 | <input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTH-ER
E.L. EACH ACCIDENT \$ 500,000
E.L. DISEASE - EA EMPLOYEE \$ 500,000
E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| A | Professional Liability | | | B03474001 | 3/1/2023 | 3/1/2024 | 1,000,000 3,000,000 |
| A | Sexual Misconduct Liability | | | B03474001 | 3/1/2023 | 3/1/2024 | 1,000,000 3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Goldsboro is listed as additional insured in regards to the General Liability Policy when required by written contract.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|--|--|
| City of Goldsboro
200 S. Center Street
Goldsboro, NC 27533 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE
Rhonda Hawley/RWH |
|--|--|

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Cook Teams - Arrive Friday, 4/12

12:00 - Teams start arriving

5:00 - All Teams here

6:00 - Cook Team meetings

6:30 - Start cooking - cook all night

Sat - 4/13

8:00 AM - Judging begins

9:45 - Cook teams cleaned up



Sat - 10:00 AM - 4:00 PM

- music
- vendors
- Kids Activities
- Food sold



200 North Center Street, 27530

P 919.580.4362

City of Goldsboro
Departmental Monthly Reports
January 2024

1. Community Relations
2. Downtown Development - **Report not received**
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

January 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: February 6, 2024

- The Commission on Community Relations and Development (CCRD) met for a rescheduled regular monthly meeting on Jan. 16th. The MLK Subcommittee met on Jan. 5th & 14th. The annual MLK luncheon was held on Jan. 15th.
- The Mayor's Committee for Persons with Disabilities (MCPD) met for a regular monthly meeting on Jan. 18th.
- The Goldsboro Mayor's Youth Council (GYC) met for a regular monthly meeting on Jan. 3rd.
- Community Relations Activities:
 - CR&D department staff meeting was held on Jan. 5th.
 - Staff met with Pastor Ben Dowden (Freedom Baptist) to discuss community partnerships on Jan. 16th.
 - Staff attended the annual department IT Budget Meeting on Jan. 18th.
 - Staff met with Charmaine Dees (local Homeless Veterans Social Worker) to discuss referral methods on Jan. 18th.
 - Staff met with Rebuilding Broken Lives nonprofit to discuss programs and funding on Jan. 24th.
 - Staff met with organizers of Unity Music Festival to discuss the event and funding on Jan. 24th.
- Community Development Activities:
 - Staff attended Neighborly software meetings with developers on Jan. 3rd, 17th, 24th, and 31st.
 - Staff attended the monthly Region 10 Continuum of Care (CoC) meeting on Jan. 10th.
 - Staff met with the City Manager to discuss the status of Community Development projects on Jan. 10th.
 - Staff met with Dr. Corey Richardson to discuss Recovery Housing using HOME-ARP funds on Jan. 12th.
 - Staff participated in the Development Services Director interview on Jan. 12th.
 - Staff completed a HOME Monitoring Work Session on Jan. 17th.
 - Staff attended a Problem Housing/Demolition & Clearance meeting on Jan. 17th.
 - Staff met with the Procurement Manager to discuss current projects on Jan. 18th.
 - Staff attended the 'How to Engage Residents in Housing Solutions' webinar on Jan. 18th.
 - Staff completed a 2024-2028 ConPlan Work Session on Jan. 22nd.
 - Staff attended a Point-In-Time Count meeting on Jan. 26th.
 - Staff attended a monthly Choice Neighborhood Steering Committee meeting on Jan. 30th.
 - Staff attended a bimonthly Choice Neighborhood meeting with HUD on Jan. 31st.
 - Staff attended a weekly Region 10 CoC Coordinated Entry meeting on Jan. 31st.
- The Department received two (2) complaints and seventeen (18) requests for assistance for the month of January.
*Please refer to Community Relations & Development Addendum for a detailed summary.

| 2024 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 2 | | | | | | | | | | | | 0 |
| Other Requests | 18 | | | | | | | | | | | | 1 |

| 2023 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 1 | 1 | 1 | 1 | 4 | 0 | 2 | 1 | 1 | 1 | 0 | 2 | 1 |
| Other Requests | 27 | 36 | 14 | 15 | 19 | 25 | 32 | 25 | 20 | 20 | 15 | 17 | 22 |

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

January 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: February 6, 2024

Complaints/Grievances

| Nature of Complaint | Resolution |
|----------------------------------|---|
| SJAFB
Employee/Discrimination | Referred to HR @ SJFAB and
contact info to Federal
Office of Employment
Discrimination |
| Neighbor Nuisance | Referred to Code
Enforcement |

Assistance with Resources

| Resource Requested | Number of Requests | Resolution |
|---|--------------------|---|
| Home Repair | 10 | Application provided /Application follow-up provided/Referrals made to Fork Township, USDA, NCHFA |
| First-Time Homebuyer | 2 | Provided program information and/or update on submitted application |
| Financial Resources
(Electric Bill, Rent, SSI,
Food Stamps) | 3 | Referrals made to DSS & Duke Energy; Resource Listing provided |
| Joining City B&C | 1 | Provided application information |
| Record Expungement | 1 | Referred to Legal Aid of NC |
| Solid Waste pickup | 1 | Referred to Public Works |
| Total Requests: | 18 | |

ENGINEERING DEPARTMENT

January 2024

Prepared by: Jonathan Perry

Date Prepared: 03-07-24

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete;
- Funding is in the State's Budget to assist in completing Phase III of this project.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for January 2024.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Projected completion April 2024.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff is working on the design phase of this project.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- This project is 5% complete.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design.

NCSU Floodprint Project

- Letter of interest scored high with the BRIC Grant;
- Project has moved into full application submittal stage.

2023 Resurfacing Project

- The resurfacing project consists of resurfacing Carolina Street from Ash Street to the railroad approximately 200 ft. north of Vine Street and Vine Street from George Street to Carolina Street;
- City Council awarded a contract for \$278,150.95 to Daniels, Inc. of Garner, NC on October 2, 2023;
- This project is 85% complete.

WRF Plant Expansion

- CDM Smith and WithersRavenel are working on the feasibility study.

FINANCE

JANUARY 2024

Prepared By: Andrea Lovelace

Date Prepared: March 9, 2024

| | <u>FY 22-23</u> | | <u>FY 23-24</u> | |
|------------------------|------------------------|------------------------|------------------------|------------------|
| | Actual to Date | | Actual to Date | YTD % |
| Revenues | December-22 | Adjusted Budget | December-23 | Collected |
| General Fund | \$ 24,126,847 | \$ 52,776,992 | \$ 24,790,280 | 46.97% |
| Utility Fund | 11,849,956 | 26,899,901 | 11,799,964 | 43.87% |
| Downtown District Fund | 67,231 | 112,215 | 67,146 | 59.84% |
| Occupancy Tax Fund | 586,642 | 1,465,450 | 561,497 | 38.32% |
| Stormwater Fund | 1,168,446 | 2,070,655 | 845,322 | 40.82% |
| Total | \$ 37,799,121 | \$ 83,325,213 | \$ 38,064,208 | 45.68% |
| Expenditures | | | | |
| General Fund | \$ 19,839,669 | \$ 52,776,992 | \$ 23,927,655 | 45.34% |
| Utility Fund | 5,564,925 | 26,899,901 | 9,866,355 | 36.68% |
| Downtown District Fund | 41,465 | 112,215 | 32,944 | 29.36% |
| Occupancy Tax Fund | 330,416 | 1,465,450 | 292,762 | 19.98% |
| Stormwater Fund | 975,898 | 2,070,655 | 1,051,927 | 50.80% |
| Total | \$ 26,752,373 | \$ 83,325,213 | \$ 35,171,643 | 42.21% |

| MAJOR CATEGORIES | | | | |
|--------------------------|------------------------|------------------------|------------------------|------------------|
| | <u>FY 22-23</u> | | <u>FY 23-24</u> | |
| Revenues | Actual to Date | Adjusted Budget | Actual to Date | YTD % |
| | December-22 | | December-23 | Collected |
| Property/Occupancy Taxes | \$ 13,852,444 | \$ 20,647,821 | \$ 14,881,421 | 72.07% |
| Charges for Services | 13,825,222 | 30,835,722 | 14,934,058 | 48.43% |
| Revenue Other Agencies | 5,549,372 | 16,427,501 | 4,800,836 | 29.22% |
| Other Revenues | 2,907,585 | 3,922,600 | 1,602,685 | 40.86% |
| Fund Balance | - | 7,801,155 | - | 0.00% |
| Shared Services | 1,664,498 | 3,690,414 | 1,845,207 | 50.00% |
| Total | \$ 37,799,121 | \$ 83,325,213 | \$ 38,064,208 | 45.68% |
| Expenditures | | | | |
| Labor | \$ 11,272,172 | \$ 36,768,030 | \$ 16,674,682 | 45.35% |
| Non-Labor | 15,480,201 | 46,557,183 | 18,496,961 | 39.73% |
| Total | \$ 26,752,373 | \$ 83,325,213 | \$ 35,171,643 | 42.21% |

| SELECTED OTHER INFORMATION | | | |
|-----------------------------------|------------------------|--------------------|------------------------|
| | <u>FY 22-23</u> | Actual | Total |
| Collections | Actual | December-23 | Collected F-YTD |
| Debt Setoff | \$ 46,249 | \$ 171 | \$ 5,788 |
| Surplus | \$ 81,510 | \$ - | \$ 305 |



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department | Department Head | Account Name | Transfers In | Transfers Out |
|--|--------------------|----------------------------------|-------------------|---------------------|
| City Council | Matthew Livingston | Travel | \$ - | \$ (1,782) |
| City Council | Matthew Livingston | City Election | \$ 1,782 | \$ - |
| Transfers - Jan 2024 - City Council | | | \$ 1,782 | \$ (1,782) |
| Downtown Development | Erin Fonseca | Other Training | \$ - | \$ (450) |
| Downtown Development | Erin Fonseca | Cell Phone Stipend | \$ 450 | \$ - |
| Transfers - Jan 2024 - Downtown Development | | | \$ 450 | \$ (450) |
| Fire | Ron Stempien | Miscellaneous Equipment | \$ - | \$ (27,000) |
| Fire | Ron Stempien | Vehicle Repairs | \$ 27,000 | \$ - |
| Transfers - Jan 2024 - Fire | | | \$ 27,000 | \$ (27,000) |
| Police | Mike West | Operational Supplies | \$ - | \$ (1,100) |
| Police | Mike West | Repairs (Insurance Claims) | \$ 1,100 | \$ - |
| Transfers - Jan 2024 - Police | | | \$ 1,100 | \$ (1,100) |
| Parks & Recreation | Felicia Brown | Salaries & Wages Regular | \$ - | \$ - |
| Parks & Recreation | Felicia Brown | Fees & Dues | \$ 8,500 | \$ - |
| Parks & Recreation | Felicia Brown | Building Maintenance | \$ - | \$ (5,000) |
| Parks & Recreation | Felicia Brown | Operational Supplies - Maint. | \$ - | \$ (3,500) |
| Transfers - Jan 2024 - Parks & Recreation | | | \$ 8,500 | \$ (8,500) |
| Golf | Felicia Brown | Salaries & Wages Regular | \$ 3,945 | \$ - |
| Golf | Felicia Brown | Operational Supplies | \$ 6,000 | \$ - |
| Golf | Felicia Brown | Tree Service | \$ - | \$ (6,000) |
| Golf | Felicia Brown | Salaries & Wages Perm. Part-Time | \$ - | \$ (3,945) |
| Golf | Felicia Brown | Pro Shop Expense | \$ - | \$ (5,000) |
| Golf | Felicia Brown | Merchandise for Resale-GOLF | \$ 5,000 | \$ - |
| Transfers - Jan 2024 - Golf | | | \$ 14,945 | \$ (14,945) |
| Utility Billing, Meter & Inventory | Catherine Gwynn | Operational Supplies | \$ - | \$ (3,600) |
| Utility Billing, Meter & Inventory | Catherine Gwynn | Contract Services | \$ 3,600 | \$ - |
| Water Reclamation | Bert Sherman | Machine/Equipment Maintenance | \$ - | \$ (9,500) |
| Water Reclamation | Bert Sherman | Fuel For Equipment | \$ 9,500 | \$ - |
| Transfers - Jan 2024 - Utility Billing, Meter & Inventory | | | \$ 13,100 | \$ (13,100) |
| Transfers - ALL FUNDS - Jan 2024 | | | \$ 66,877 | \$ (66,877) |
| Transfers - ALL FUNDS - Jul 2023-Dec 2023 | | | \$ 223,665 | \$ (223,665) |



| | |
|----------------|--------------------|
| Prepared Date: | 2/6/24 9:06 AM |
| Prepared By: | Terrie Webber |
| Reviewed Date: | Catherine F. Gwynn |
| Reviewed By: | 3/10/24 10:55 AM |

Monthly Cash & Investment Report
January 31, 2024

| Financial Institution | <u>Current Month</u>
1/31/2024 | <u>Prior Month</u>
12/31/2023 | <u>Prior Year</u>
1/31/2023 | Rate of Return |
|--|-----------------------------------|----------------------------------|--------------------------------|----------------|
| PNC - General Operating | \$ 6,447,420.71 | \$ 2,160,340.39 | \$ 3,234,775.25 | 0.00% |
| PNC - Money Market | \$ 11,715,985.35 | \$ 10,176,896.87 | \$ 8,500,450.42 | 3.87% |
| PNC - Debit Account | \$ 2,000.00 | \$ 1,942.44 | \$ 1,000.00 | 0.00% |
| Southern Bank - CD | \$ 629,926.90 | \$ 629,197.40 | \$ 621,379.73 | 1.52% |
| NCCMT - MM - 2010 Sewer Bond D#001 | \$ - | \$ - | \$ 254,494.91 | n/a |
| NCCMT - MM - American Rescue Plan 2021 | \$ 9,428,647.62 | \$ 9,386,820.15 | \$ 8,967,361.15 | n/a |
| NCCMT - MM - Regular | \$ 4,680,759.73 | \$ 4,659,994.89 | \$ 4,451,747.11 | n/a |
| Truist MMA | \$ 30,416,294.37 | \$ 25,345,543.85 | \$ 24,636,827.09 | 3.25% |
| Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock | \$ | \$ - | \$ 414,270.01 | 0.01% |
| Truist (BB&T) - Escrow FY23 Rolling Stock | \$ 2,380,424.26 | \$ 2,380,404.10 | \$ 2,380,186.28 | 0.01% |
| Webster (Sterling National Bank) - Escrow | \$ 343,149.36 | \$ 343,076.70 | \$ 1,871,122.57 | 0.25% |
| Totals | \$ 66,044,608.30 | \$ 55,084,216.79 | \$ 55,333,614.52 | |



Red Font-Not formally accepted by Council at this time.

Grant Project Budgets Monthly Report -January 2024

Prepared: TLW 2/9/2024 7:54 AM

Reviewed: cfg 3/9/2024 9:41 PM

| INFLOWS | | | | | | | | | | OUTFLOWS | | | | Positive | |
|-----------------|------------------------------------|--|---------------|---|------------------|--------------------------------|---------------|---|-------------------------|---------------------------------|----|-------------------------|------------------------------------|----------|-------------------------|
| Granting Agency | Granting Agency (Full) | Grant Description | Source (Full) | S | Date Received | Grant Portion
Budget Amount | Budget Total | x | Current Amount
Rec'd | Amount Rec'd
Project to Date | x2 | Current Amount
Spent | Amount Spent to
Project to Date | x3 | (Negative) Cash
Flow |
| NCHFA | NCHFA ESFRLP | ESFRLP Rehabilitation Loan Pool | State | S | 1/24/2017 | \$ 150,000 | \$ 150,000 | | \$ - | \$ 117,975 | | \$ - | \$ 117,975 | | \$ - |
| HUD | CDBG | FY16-17 Entitlement | Federal | F | | | | | \$ - | \$ 976 | | \$ - | \$ 976 | | \$ - |
| HUD | CDBG | FY17-18 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ - | \$ 160 | | \$ (160) |
| HUD | CDBG | FY18-19 Entitlement | Federal | F | | \$ 19,523 | \$ 19,523 | | \$ - | \$ 19,523 | | \$ - | \$ 19,523 | | \$ - |
| HUD | CDBG | FY19-20 Entitlement | Federal | F | 8/27/2019 | \$ 353,346 | \$ 353,346 | | \$ - | \$ 216,456 | | \$ - | \$ 216,456 | | \$ - |
| HUD | CDBG | FY20-21 Entitlement | Federal | F | 10/7/2020 | \$ 351,643 | \$ 351,643 | | \$ - | \$ 170,649 | | \$ - | \$ 170,649 | | \$ - |
| HUD | CDBG | FY21-22 Entitlement | Federal | F | | \$ 354,302 | \$ 354,302 | | \$ - | \$ 87,559 | | \$ - | \$ 87,559 | | \$ (0) |
| HUD | CDBG | FY22-23 Entitlement | Federal | F | | \$ 358,697 | \$ 358,697 | | \$ - | \$ 25,149 | | \$ - | \$ 25,149 | | \$ - |
| HUD | CDBG | FY23-24 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ - | \$ 24,903 | | \$ (24,903) |
| NCHFA | NCHFA URP-19 | Urgent Repair | State | S | 4/18/2019 | \$ 100,000 | \$ 100,000 | | \$ - | \$ 96,570 | | \$ - | \$ 96,570 | | \$ - |
| HUD | CDBG | FY20-21 Entitlement CV Funding (Round 2 & 3) | Federal | F | 10/7/2020 | \$ 427,303 | \$ 427,303 | | \$ - | \$ 32,468 | | \$ - | \$ 32,468 | | \$ - |
| HUD | HOME | FY16-17 Entitlement | Federal | F | | \$ 22,201 | \$ 22,201 | | \$ - | \$ 22,201 | | \$ - | \$ 22,201 | | \$ - |
| HUD | HOME | FY17-18 Entitlement | Federal | F | | \$ 73,557 | \$ 73,557 | | \$ - | \$ 67,480 | | \$ - | \$ 67,995 | | \$ (515) |
| HUD | HOME | FY18-19 Entitlement | Federal | F | | \$ 22,910 | \$ 22,910 | | \$ - | \$ 22,910 | | \$ - | \$ 22,910 | | \$ - |
| HUD | HOME | FY19-20 Entitlement | Federal | F | 8/27/2019 | \$ 214,732 | \$ 214,732 | | \$ - | \$ 49,554 | | \$ - | \$ 49,554 | | \$ - |
| HUD | HOME | FY20-21 Entitlement | Federal | F | 10/7/2020 | \$ 245,547 | \$ 245,547 | | \$ - | \$ 8,472 | | \$ - | \$ 28,472 | | \$ (20,000) |
| HUD | HOME | FY21-22 Entitlement | Federal | F | | \$ 252,710 | \$ 252,710 | | \$ - | \$ 10,562 | | \$ - | \$ 59,002 | | \$ (48,440) |
| HUD | HOME | FY22-23 Entitlement | Federal | F | | \$ 280,171 | \$ 280,171 | | \$ - | \$ 27,467 | | \$ - | \$ 27,467 | | \$ (0) |
| HUD | HOME | FY23-24 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ - | \$ 29,248 | | \$ (29,248) |
| HUD | HOME | ARP Funding (M21-MP370209) | Federal | F | | \$ 907,913 | \$ 907,913 | | \$ - | \$ 36,436 | | \$ - | \$ 37,962 | | \$ (1,526) |
| Donation/Gr | Private Donations, Grants and City | Fire Other Restricted Special Revenue Fund | Private | P | Ongoing | \$ 4,050 | \$ 4,050 | | \$ - | \$ 4,786 | | \$ - | \$ 826 | | \$ 3,960 |
| Debt | Debt Funded | Smeal Aerial Fire Truck | Debt | D | 9/2022 | \$ 1,151,600 | \$ 1,151,600 | | \$ - | \$ 1,151,600 | | \$ 1,131,393 | \$ 1,140,402 | | \$ 11,198 |
| Debt | Debt Funded | Herman Park Center | Debt | D | Not Issued yet | \$ 11,150,000 | \$ 11,150,000 | | \$ - | \$ 376,000 | | \$ - | \$ 376,000 | | \$ - |
| Donation | Private Donations | 1919 LaFrance Fire Truck Restoration | Private | P | Ongoing | \$ 80,000 | \$ 80,000 | | \$ - | \$ 32,691 | | \$ - | \$ - | | \$ 32,691 |
| Donation/Gr | Private Donations and Grants | Parks & Rec Capital Project Fund FY19-FY24 | Private | P | Ongoing | \$ 632,943 | \$ 632,943 | | \$ - | \$ 557,943 | | \$ - | \$ 251,072 | | \$ 306,871 |
| Debt | Debt Funded | 2018 Street Bonds (Debt #026-G) | Debt | D | Ongoing | \$ 5,048,522 | \$ 5,048,522 | | \$ - | \$ 5,046,649 | | \$ - | \$ 4,980,164 | | \$ 66,485 |
| Debt | Debt Funded | Police/Fire Renovation (Debt #025-G) | Debt | D | Ongoing | \$ 6,422,987 | \$ 6,422,987 | | \$ - | \$ 6,422,987 | | \$ - | \$ 6,422,987 | | \$ - |
| Donation/Gr | Private Donations and Grants | Parks & Rec Special Revenue Fund | Private | P | Ongoing | \$ 45,636 | \$ 45,636 | | \$ - | \$ 46,386 | | \$ 2,095 | \$ 47,619 | | \$ (1,233) |
| Donation/Gr | Private Donations, Grants and City | Community Relations Special Revenue Fund | Private | P | Ongoing | \$ 18,252 | \$ 18,252 | | \$ 10 | \$ 24,552 | | \$ 2,700 | \$ 22,977 | | \$ 1,575 |
| NC OSBM | NC Office State Mgmt & Budget | State Grants Misc-OSBM FY23 St Approp | State | S | 2/2/2023 | \$ 150,000 | \$ 150,000 | | \$ - | \$ 151,904 | | \$ 354 | \$ 8,554 | | \$ 143,350 |
| DOJ | Dept. of Justice | Federal Forfeiture | Federal | F | Ongoing | \$ 274,138 | \$ 274,138 | | | \$ 277,503 | | \$ 9,946 | \$ 137,808 | | \$ 139,695 |
| DOJ | Dept. of Justice | 2023 JAG Equipment Grant | Federal | F | 9/26/2023 | \$ 47,702 | \$ 47,702 | | \$ - | \$ - | | \$ - | \$ - | | \$ - |
| Donation/Gr | Private Donations, Grants and City | Police Other Restricted Special Revenue Fund | Private | P | Ongoing | \$ 65,018 | \$ 65,018 | | \$ 1,050 | \$ 68,769 | | \$ 2,728 | \$ 22,363 | | \$ 46,406 |
| FEMA | FEMA | Hurricane Florence | Federal | F | 6/1/2019 | \$ 2,340,773 | \$ 4,604,077 | | \$ - | \$ 4,982,838 | | \$ - | \$ 4,179,246 | | \$ 803,592 |
| FTA | Federal Transportation Admin. | FY2016 TIGER VIII Center Street & Streetscape | Federal | F | 10/1/2018 | \$ 6,751,751 | \$ 7,189,383 | | \$ - | \$ 7,385,809 | | \$ - | \$ 6,527,315 | | \$ 858,494 |
| UST | US Treasury | ARP Funding | Federal | F | 3/11/2021 | \$ 8,813,514 | \$ 8,813,514 | | \$ 41,827 | \$ 9,428,648 | | \$ - | \$ 8,813,514 | | \$ 615,134 |
| SRF/DWI | EPA/NCDENR | CWSRF-Phase IV Sewer Rehab | Federal | F | 11/26/2019 | \$ 8,905,676 | \$ 9,083,790 | | \$ 3,603,880 | \$ 8,455,451 | | \$ - | \$ 8,519,172 | | \$ (63,721) |
| SRF/DWI | EPA/NCDENR | CWSRF-Sewer Rehab (Big Ditch & Carolina) | Federal | F | 3/24/2021 | \$ 730,990 | \$ 730,990 | | \$ - | \$ 730,990 | | \$ - | \$ 730,989 | | \$ 1 |
| DWI | NC Dept of Env. Quality DWI | VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000 | State | S | 1/24/2022 | \$ 300,000 | \$ 304,500 | | | \$ 302,300 | | \$ - | \$ 302,300 | | \$ - |
| DWI | NC Dept of Env. Quality DWI | VUR MRF Project MRF-M-VUR-0001 | State | S | 1/24/2022 | \$ 100,000 | \$ 101,500 | | \$ - | \$ 1,500 | | \$ 8,809 | \$ 73,840 | | \$ (72,340) |
| City Fees | Stormwater Fees | Stormwater Drainage Projects | City Fees | C | Ongoing | \$ 1,594,366 | \$ 1,594,366 | | \$ - | \$ 1,861,258 | | \$ - | \$ 1,458,466 | | \$ 402,792 |
| SRF/DWI | EPA/NCDENR | CWSRF-Waterline Repl. & Booster Pump Station Insta | Federal | F | 6/6/2019 | \$ 32,400 | \$ 265,513 | | \$ - | \$ 233,113 | | \$ - | \$ 265,513 | | \$ (32,400) |
| SRF/DWI | EPA/NCDENR | CWSRF-2" Galvanized Water Line Replacement | Federal | F | Not Accepted Yet | \$ 5,999,395 | \$ 6,029,395 | | \$ - | \$ 30,000 | | \$ - | \$ 25,000 | | \$ 5,000 |
| City Fees | None | Lead and Copper Rule Revisions (LCRR) (EPA) | Private | C | 10/2/2003 | \$ 2,037,500 | \$ 2,037,500 | | \$ - | \$ 2,037,500 | | \$ - | \$ - | | \$ 2,037,500 |
| Total | | | | | | \$ 66,831,769 | \$ 69,979,931 | | \$ 3,646,767 | \$ 50,623,582 | | \$ 1,158,025 | \$ 45,443,325 | | \$ 5,180,257 |

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 85% of the time. 15% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 4:49.
- A full response within 8 minutes occurred for 96% of all calls.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 1 family due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Leadership Wayne Station Tour. We reached 30 Adults and 0 Children with fire prevention materials.

| 2024 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|-------------------|--------------------|--------------------|--------------------|---------------------|--------------------|--------------------|--------------------|--------------------|---------------------|
| Total Incidents: | 412 | | | | | | | | | | | | | 412 |
| Structure Fires: | 4 | | | | | | | | | | | | | 4 |
| EMS Calls: | 236 | | | | | | | | | | | | | 236 |
| Vehicle Accidents: | 27 | | | | | | | | | | | | | 27 |
| Fire Alarms: | 50 | | | | | | | | | | | | | 50 |
| Other: | 95 | | | | | | | | | | | | | 95 |
| Training Hours: | 3307 | | | | | | | | | | | | | 3307 |
| Safety Car Seat Checks: | 1 | | | | | | | | | | | | | 1 |
| Inspections: | 131 | | | | | | | | | | | | | 131 |
| 2023 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
| Total Incidents: | 277 | 222 | 229 | 262 | 263 | 277 | 389 | 415 | 376 | 420 | 409 | 475 | 334 | 4014 |
| Structure Fires: | 2 | 3 | 7 | 4 | 4 | 4 | 4 | 4 | 7 | 4 | 8 | 4 | 5 | 55 |
| EMS Calls: | 117 | 94 | 93 | 86 | 103 | 116 | 203 | 195 | 192 | 215 | 205 | 270 | 157 | 1889 |
| Vehicle Accidents: | 31 | 26 | 28 | 36 | 42 | 27 | 31 | 39 | 42 | 45 | 41 | 37 | 35 | 425 |
| Fire Alarms: | 42 | 38 | 33 | 55 | 45 | 58 | 67 | 73 | 61 | 68 | 54 | 73 | 50 | 599 |
| Other: | 85 | 61 | 68 | 81 | 69 | 72 | 84 | 104 | 74 | 92 | 101 | 91 | 82 | 982 |
| Training Hours: | 3118 | 2873 | 3074 | 2218 | 2063 | 1777 | 1707 | 1680 | 1593 | 1688 | 1507 | 1003 | 2025 | 24301 |
| Safety Car Seat Checks: | 7 | 4 | 0 | 1 | 0 | 4 | 4 | 0 | 0 | 4 | 0 | 0 | 3 | 25 |
| Inspections: | 115 | 116 | 155 | 149 | 110 | 88 | 105 | 130 | 156 | 93 | 167 | 133 | 126 | 1384 |

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Finalized EEO4 Report
- Finalized Merit Increase Spreadsheet
- Participating in Engineering Interview processes
- Auditing completion of trainings
- LGFCU/Civic Meeting at GAC
- NCFF Meeting concerning Safety topics . Processed 8 insurance claims.
- Local Government Career Expo Information Meeting
- Police Department Salary Plan Discussion
- Turnover Data Report
- Employee Relation Discussion with Supervisor
- Compiling Employee Survey Results Data
- GIS Manager Interviews
- Preparing to re-design Recruitment and Retention process
- Preparing for New Hire Orientation 04/17/2024
- Preparing for Administrative Professional's Day 04/24/2024
- Preparing for Wellness Presentations for February
- Preparing for Healthy Living presentation for Rotary Club Feb.
- Preparing for ARC Blood Drives in May and September
- Preparing for DMV Hauling and Loading Procedures

Safety

- January City Hall Fire and Defibrillator Inspections.
- December 29 – Met with Finance concerning the new duties with insurance claims.
- Safety inspection of the Fuel Pumps at Public Works.
- Completed all the OSHA 300 AND 300A logs to be posted around City Facilities.
- Completed the Data for NCDOL Safety Awards by Departments.
- January 26th – Defensive Driving course for Public Works.
- 10 Claims filed with Travelers insurance. 3 Denied
- January 17 – Teleconference with NCFF Committee concerning stage layout for 2024 Festival.
- January 30 – Safety and Accident Review Meeting
- Investigated two pothole claims where citizens wanted payment for repairs.
- February 12 – Scheduled North Carolina Highway Patrol Loading and hauling training class taught by Trooper Scott Baker at Public Works.
- Safety inspection of City Hall complex
- Field Safety for private contractors.
- Field Safety with crews.
- Daily office duties.

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 174 visits this month.

| DRUG SCREENS = 8 TOTAL | |
|---|---|
| New Hire CDL: 0
New Hire non- CDL: 2
Promotion CDL: 0
Promotion non-CDL: 0 | Post-Accident DOT: 0
Post-Accident Non- DOT: 0 |
| Instant Drug Screens: 1 | |
| Random Safety Sensitive Drug Screen: 0
Random Safety Sensitive Breath Alcohol Test: 0 | Random DOT Drug Screens: 2
Random DOT Breath Alcohol Test: 0 |

Health Training Sessions:

- 15 routine BP checks
- 2 Random Drug Screens
- CPR/ AED/ First Aid training class for Parks/Rec Maintenance Dept. Jan. 12th at City Hall large conference room
- 24 Annual hearing tests completed: Cemetery Dept. (Jan. 9th), Building and Grounds (Jan. 19th), and Compost (Jan. 25th)

Meetings:

- American Red Cross Blood Drive January 31st at Public Works

Other health-related information pertinent to employees include:

- January Nurse Newsletter "Intermittent Fasting- Does when you eat matter?"
- 9 reported COVID positive employees
- 3 employees started FMLA.
- 2 WC injuries
- 2 EAP referral

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|--|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Employees – FT & PPT | 432 | | | | | | | | | | | | 432 |
| Employees – Part Time | 106 | | | | | | | | | | | | 106 |
| Total Employees | 538 | | | | | | | | | | | | 538 |
| Male | 413 | | | | | | | | | | | | 413 |
| Female | 125 | | | | | | | | | | | | 125 |
| Ethnicity – White (Not Hisp or Latino) | 339 | | | | | | | | | | | | 339 |
| Ethnicity – Black or African American | 182 | | | | | | | | | | | | 182 |
| Ethnicity – Hispanic or Latino | 17 | | | | | | | | | | | | 17 |
| Ethnicity – Asian | 4 | | | | | | | | | | | | 4 |
| Ethnicity – Other | 8 | | | | | | | | | | | | 8 |
| Vacancies | 32 | | | | | | | | | | | | 32 |
| Applications | 240 | | | | | | | | | | | | 240 |
| Applicant Notices | 97 | | | | | | | | | | | | 97 |
| New Hires | 1 | | | | | | | | | | | | 1 |
| Promotions | 1 | | | | | | | | | | | | 1 |
| Resignations | 5 | | | | | | | | | | | | 5 |
| Retirements | 3 | | | | | | | | | | | | 3 |
| Terminations - Involuntary | 2 | | | | | | | | | | | | 2 |
| Turnover Rate | 2.3% | | | | | | | | | | | | 2.3% |
| Vehicle Accidents | 2 | | | | | | | | | | | | 2 |
| Workers' Comp | 2 | | | | | | | | | | | | 2 |
| Covid Related | 9 | | | | | | | | | | | | 9 |
| Telework | 14 | | | | | | | | | | | | 14 |

MONTHLY STATISTICS

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Employees – FT & PPT | 428 | 430 | 428 | 426 | 427 | 431 | 432 | 425 | 423 | 420 | 425 | 438 | 428 |
| Employees – Part Time | 92 | 89 | 91 | 94 | 110 | 121 | 125 | 126 | 123 | 121 | 121 | 108 | 110 |
| Total Employees | 520 | 519 | 519 | 520 | 538 | 552 | 557 | 551 | 546 | 541 | 546 | 546 | 538 |
| Male | 402 | 402 | 400 | 399 | 412 | 419 | 422 | 421 | 416 | 411 | 415 | 420 | 412 |
| Female | 118 | 117 | 119 | 121 | 126 | 133 | 135 | 130 | 130 | 130 | 131 | 126 | 126 |
| Ethnicity – White (Not Hisp or Latino) | 317 | 318 | 318 | 318 | 325 | 331 | 332 | 340 | 337 | 328 | 331 | 332 | 327 |
| Ethnicity – Black or African American | 179 | 173 | 172 | 175 | 183 | 188 | 193 | 182 | 180 | 183 | 185 | 185 | 182 |
| Ethnicity – Hispanic or Latino | 15 | 16 | 16 | 16 | 19 | 21 | 20 | 18 | 18 | 18 | 18 | 17 | 18 |
| Ethnicity – Asian | 4 | 4 | 4 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 4 | 4 | 3 |
| Ethnicity – Other | 7 | 7 | 8 | 8 | 8 | 9 | 9 | 8 | 8 | 8 | 8 | 8 | 8 |
| Vacancies | 39 | 45 | 41 | 41 | 37 | 37 | 38 | 38 | 38 | 32 | 29 | 26 | 37 |
| Applications | 137 | 389 | 354 | 320 | 185 | 138 | 363 | 538 | 339 | 311 | 217 | 135 | 286 |
| Applicant Notices | 43 | 90 | 218 | 173 | 63 | 127 | 185 | 341 | 95 | 426 | 218 | 32 | 168 |
| New Hires | 10 | 4 | 8 | 1 | 12 | 4 | 12 | 3 | 7 | 1 | 7 | 18 | 7 |
| Promotions | 0 | 0 | 0 | 0 | 10 | 1 | 3 | 7 | 2 | 2 | 6 | 0 | 3 |
| Resignations | 3 | 8 | 4 | 4 | 5 | 6 | 6 | 8 | 7 | 1 | 2 | 2 | 5 |
| Retirements | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 |
| Terminations - Involuntary | 1 | 0 | 0 | 0 | 0 | 2 | 1 | 2 | 1 | 1 | 1 | 0 | 1 |
| Turnover Rate | 1.2% | 2.1% | 1.2% | 1.2% | 1.2% | 1.9% | 1.4% | 2.4% | 2.4% | .05% | .01% | .01% | 1.3% |
| Vehicle Accidents | 3 | 3 | 2 | 2 | 4 | 1 | 3 | 2 | 0 | 6 | 5 | 5 | 3 |
| Workers' Comp | 0 | 2 | 3 | 2 | 5 | 2 | 8 | 2 | 4 | 2 | 2 | 0 | 3 |
| Covid Related | 13 | 3 | 3 | 0 | 0 | 0 | 1 | 2 | 3 | 3 | 2 | 1 | 3 |
| Telework | 13 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 |

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

January 2024

Prepared By: Angela Price

Date Prepared: February 2, 2024

- Setup Automated Works requests in Cityworks for Solid Waste at Public Works.
- Updated Certificate on Exchange Server.
- Updated secure certificate on DGDC Site.
- Updated firewalls for production and DR site.
- Update Banner Test Server.
- Installed Fire Central Upgrade on existing server.
- Replaced HVAC Controls Laptop.
- Added five doors to Access Control system.
- Upgraded web server and resolved performance issues.
- Resolved email certificate issues.
- Drone flight for GPD.
- Setup JOC and worked storm event/power outage.
- Completed twelve IT budget meetings.

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 801 | | | | | | | | | | | | 801 | 801 |
| Tickets Closed | 819 | | | | | | | | | | | | 819 | 819 |
| Open Tickets | 329 | | | | | | | | | | | | 329 | |

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 825 | 719 | 842 | 692 | 730 | 689 | 710 | 722 | 694 | 847 | 676 | 585 | 728 | 8,731 |
| Tickets Closed | 776 | 840 | 805 | 694 | 694 | 778 | 746 | 701 | 693 | 769 | 696 | 576 | 731 | 8,770 |
| Open Tickets | 433 | 312 | 349 | 347 | 383 | 294 | 258 | 279 | 280 | 358 | 338 | 347 | 332 | |

INSPECTIONS

Jan 2024

Prepared By: Allen Anderson, Jr.

Date Prepared 02/05/24

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for January totaled \$21,276,228. New Residential permits are included in this valuation. Significant projects this month: WAWA fuel/convenience store at \$4.2M, Walmart remodel on Spence at \$2.4M and 14 new single-family dwelling at \$3M.

The valuation of all buildings (Residential & Commercial) permits totaled \$11,358,599. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$53,186. Of the permit fees collected for the month, \$4,545 was collected in technology fees. Plan review fees collected during the month totaled \$3,395. Business Registration fees collected totaled \$1,200.

The Inspectors did a total of 798 inspections for the month. During the month of January, five (5) business inspections were completed. A total of 361 permits were issued for the month. Sixty-eight (68) plan reviews were completed for January.

| 2024 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
|-------------------------|--------|--------|--------|-------|--------|-------|--------|--------|--------|--------|--------|--------|------------|
| All Permit Valu. \$ (M) | \$21.3 | | | | | | | | | | | | \$21.3 |
| All Bldgs Valu. \$ (M) | \$11.4 | | | | | | | | | | | | \$11.4 |
| New Residential \$ (M) | \$3.0 | | | | | | | | | | | | \$3.0 |
| Misc \$ (M) | \$10.0 | | | | | | | | | | | | \$10.0 |
| Permit Fee \$ (K) | \$53 | | | | | | | | | | | | \$53 |
| Inspections | 798 | | | | | | | | | | | | 798 |
| Permits Issued | 361 | | | | | | | | | | | | 361 |
| Plan Reviews | 68 | | | | | | | | | | | | 68 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
| All Permit Valu. \$ (M) | \$7.7 | \$43.8 | \$23.8 | \$9.2 | \$10.4 | \$7.6 | \$36.5 | \$59.7 | \$11.8 | \$19.5 | \$20.3 | \$27.6 | \$23.2 |
| All Bldgs Valu. \$ (M) | \$3.5 | \$42.1 | \$6.3 | \$5.0 | \$6.7 | \$5.3 | \$25.8 | \$48.6 | \$7.7 | \$16.1 | \$14.4 | \$15.7 | \$16.4 |
| New Residential \$ (M) | \$1.5 | \$652K | \$2.8 | \$2.6 | \$4.1 | \$2.9 | \$4.3 | \$3.5 | \$1.4 | \$3.5 | \$2.8 | \$85K | \$2.5 |
| Misc \$ (M) | \$4.2 | \$1.7 | \$17.5 | \$4.2 | \$3.7 | \$2.3 | \$10.7 | \$11.2 | \$4.2 | \$3.4 | \$5.9 | \$11.8 | \$6.7 |
| Permit Fee \$ (K) | \$31 | \$40 | \$65 | \$39 | \$50 | \$35 | \$61 | \$81 | \$53 | \$98 | \$49 | \$74 | \$56 |
| Inspections | 511 | 517 | 626 | 542 | 717 | 781 | 709 | 747 | 827 | 887 | 780 | 676 | 693 |
| Permits Issued | 287 | 413 | 347 | 414 | 333 | 348 | 359 | 463 | 366 | 364 | 354 | 316 | 364 |
| Plan Reviews | 49 | 35 | 49 | 53 | 83 | 58 | 75 | 74 | 107 | 110 | 66 | 77 | 70 |
| | | | | | | | | | | | | | |

PARAMOUNT
January 2024
Prepared by: Adam Twiss
Date Prepared 3/8/2024

-----PARAMOUNT THEATRE-----

- **January activity included 12 rental/use days, including 7 public performances.**
 - Notable Activity:
 - Multiple dance recitals and rehearsals
 - Council of State Forum event
 - PPAS – The Drifters
 - Princess and Hero film and activity event
- **January cancelled/rescheduled programming includes 0 days, 0 public performances**
- **Repairs and Maintenance:**
 - HVAC system, roof, and ducts investigated for leaks.
 - Wheelchair lift replacement – To be revisited in 2025 budget.
 - Sound System repair and upgrade completed (foundation funded).
 - Fire alarm system and elevator phone lines investigated for trouble.

-----FINANCIAL-----

Expenses: \$48,590: Labor: \$22,308 / Operations: \$6050 /Artist and Renter box office Payout: \$20,232
Revenues: \$43,947: Tickets: \$19,410 / Building Rentals: \$24,013 / Concession: \$524

| | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | FY 24 Total | Average |
|-----|----------|----------|----------|----------|-----------|-----------|----------|----------|----------|----------|-----------|-----------|-------------|----------|
| Exp | \$25,165 | \$64,018 | \$37,664 | \$62,732 | \$102,055 | \$124,902 | \$48,590 | | | | | | \$465,126 | \$66,447 |
| Rev | \$15,366 | \$13,492 | \$19,419 | \$31,322 | \$67,792 | \$98,965 | \$43,947 | | | | | | \$290,303 | \$41,472 |
| | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | FY 23 Total | Average |
| Exp | \$47,039 | \$34,677 | \$52,943 | \$64,232 | \$38,325 | \$149,481 | \$63,274 | \$46,490 | \$66,591 | \$75,399 | \$100,423 | \$110,336 | \$849,210 | \$70,768 |
| Rev | -\$867 | \$9,685 | \$27,448 | \$27,531 | \$54,098 | \$99,030 | \$49,176 | \$12,457 | \$67,200 | \$47,572 | \$77,666 | \$71,398 | \$542,394 | \$45,200 |

- Kings Hammer Soccer Tournament was held at our Bryan MSCX January 26th – 28th. **60 teams** from across the Eastern Seaboard that were in the 12U-19U Coed age group participated. Our facility was selected due to its location.
- T.C. Coley Community Center held a Line Dance Party Night on Tuesday, January 16th – **32 participants**
- Goldsboro Event Center (GEC) hosted eight (8) events during January – **1158 guests** and four (4) City of Goldsboro events – **330 guests**
- GEC staff had to turn away **23 patrons** during the month of January that were interested in renting the facility due to the dates they wanted already being booked
- Specialized Recreation held a Water Color Art Therapy program on January 25th - **22 participants**
- Specialized Recreation held a BINGO program on January 30th – **47 participants**
- Senior Card Group Play at T.C. Coley Community Center – **91 participants**
- Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **90 participants**
- Youth Karate Program at WA Foster Center in January – **56 participants**
- Attendance in our Youth and Adult Game Rooms at WA Foster Center – **420 visitors**
- Gym Open Play at WA Foster Center for Adults and Youth during January – **1,813 participants**
- Goldsboro Golf Course hosted the Southeastern Seniors on January 18th – **40 golfers**
- Goldsboro Golf Course was closed six (6) days during the month of January due to weather and there were multiple days of limited play due to wet/cold conditions
- Park Maintenance Staff continue to clean those park restrooms that have not been winterized and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|-----------|-----|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Goldsboro Event Center | | | | | | | | | | | | | |
| Rental Revenue | \$6,484 | \$ | | | | | | | | | | | \$6,484 |
| Facility Usage | 1488 | | | | | | | | | | | | 1488 |
| Expenditures | \$14,632 | \$ | | | | | | | | | | | \$14,632 |
| WA Foster Recreation Center | | | | | | | | | | | | | |
| Program Revenue | \$710 | \$ | | | | | | | | | | | \$710 |
| Rental Revenue | \$425 | \$ | | | | | | | | | | | \$425 |
| Facility Usage | 3368 | | | | | | | | | | | | 3368 |
| Expenditures | \$14,075 | \$ | | | | | | | | | | | \$14,075 |
| T.C. Coley Community Center | | | | | | | | | | | | | |
| Program Revenue | \$1,742 | \$ | | | | | | | | | | | \$1,742 |
| Rental Revenue | \$570 | \$ | | | | | | | | | | | \$570 |
| Facility Usage | 343 | | | | | | | | | | | | 343 |
| Expenditures | \$5,662 | \$ | | | | | | | | | | | \$5,662 |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 168 | | | | | | | | | | | | 168 |
| Expenditures | \$2,364 | \$ | | | | | | | | | | | \$2,364 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$ | | | | | | | | | | | \$0 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 113 | | | | | | | | | | | | 113 |
| Expenditures | \$2,475 | \$ | | | | | | | | | | | \$2,475 |
| Athletics, Field & Picnic Shelters, Bryan MSCX | | | | | | | | | | | | | |
| Program Revenue | \$14,100 | \$ | | | | | | | | | | | \$14,100 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 36489 | | | | | | | | | | | | 36489 |
| Expenditures | \$16,198 | \$ | | | | | | | | | | | \$16,198 |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$36,586 | \$ | | | | | | | | | | | \$36,586 |
| Expenditures | \$48,038 | \$ | | | | | | | | | | | \$48,038 |
| Rounds of Golf | 938 | | | | | | | | | | | | 938 |
| Net | -\$11,452 | | | | | | | | | | | | -\$11,452 |
| Special Events | | | | | | | | | | | | | |
| Revenues / Sponsorships | \$0 | \$ | | | | | | | | | | | \$0 |
| Participation | 0 | | | | | | | | | | | | 0 |
| Expenditures | \$0 | \$ | | | | | | | | | | | \$0 |
| TOTAL REVENUE | \$60,617 | \$ | | | | | | | | | | | \$60,617 |
| TOTAL EXPENSES | \$103,444 | \$ | | | | | | | | | | | \$103,444 |
| TOTAL REVENUE FOR THE YEAR | | | \$60,617 | | | | | | | | | | |
| TOTAL EXPENSES FOR THE YEAR | | | \$103,444 | | | | | | | | | | |

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|-----------|----------|-------------|----------|-----------|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|
| Goldsboro Event Center | | | | | | | | | | | | | |
| Rental Revenue | \$21,154 | \$17,487 | \$22,241 | \$18,705 | \$11,441 | \$11,359 | \$12,152 | \$30,435 | \$9,465 | \$9,609 | \$13,162 | \$18,076 | \$16,274 |
| Facility Usage | 1250 | 1975 | 1802 | 3225 | 2065 | 2165 | 2016 | 2536 | 1921 | 1315 | 1400 | 1985 | 1971 |
| Expenditures | \$6,742 | \$8,122 | \$7,537 | \$6,475 | \$13,627 | \$17,384 | \$8,527 | \$9,749 | \$14,049 | \$22,354 | \$65,822 | \$23,045 | \$16,953 |
| | | | | | | | | | | | | | |
| W. A. Foster Recreation Center | | | | | | | | | | | | | |
| Program Revenue | \$2,860 | \$2,977 | \$2,195 | \$1,170 | \$1,165 | \$14,570 | \$825 | \$230 | \$1,210 | \$1,180 | \$630 | \$520 | \$2,461 |
| Rental Revenue | \$948 | \$1,827 | \$2,918 | \$1,088 | \$625 | \$308 | \$2,195 | \$603 | \$1,085 | \$1,695 | \$1,013 | \$238 | \$1,212 |
| Facility Usage | 2633 | 1632 | 2022 | 2651 | 2983 | 1546 | 2077 | 1942 | 2013 | 2935 | 2650 | 1834 | 2243 |
| Expenditures | \$6,989 | \$12,076 | \$12,603 | \$11,993 | \$8,585 | \$26,741 | \$19,668 | \$17,541 | \$10,287 | \$10,179 | \$10,033 | \$9,940 | \$13,053 |
| | | | | | | | | | | | | | |
| T. C. Coley Community Center | | | | | | | | | | | | | |
| Program Revenue | \$497 | \$1,130 | \$539 | \$280 | \$250 | \$167 | \$211 | \$237 | \$200 | \$164 | \$117 | \$220 | \$334 |
| Rental Revenue | \$1,890 | \$720 | \$450 | \$450 | \$450 | \$1,015 | \$1,015 | \$80 | \$490 | \$710 | \$550 | \$450 | \$689 |
| Facility Usage | 197 | 73 | 170 | 193 | 210 | 154 | 177 | 197 | 175 | 314 | 218 | 199 | 190 |
| Expenditures | \$1,874 | \$1,379 | \$2,203 | \$3,934 | \$6,644 | \$14,466 | \$6,706 | \$9,164 | \$6,005 | \$6,258 | \$5,127 | \$6,166 | \$5,827 |
| | | | | | | | | | | | | | |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$36 | \$18 | \$0 | \$0 | \$0 | \$124 | \$0 | \$15 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Facility Usage | 190 | 182 | 98 | 98 | 45 | 74 | 166 | 184 | 134 | 373 | 126 | 94 | 147 |
| Expenditures | \$7,618 | \$8,447 | \$6,350 | \$6,729 | \$7,462 | \$11,736 | \$8,627 | \$5,612 | \$4,477 | \$5,627 | \$2,856 | \$4,180 | \$6,643 |
| | | | | | | | | | | | | | |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$185 | \$0 | \$140 | \$11 | \$4,082 | \$8,749 | \$3,408 | \$930 | \$0 | \$455 | \$595 | \$1,546 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$400 | \$875 | \$700 | \$774 | \$0 | \$0 | \$0 | \$229 |
| Facility Usage | 166 | 251 | 295 | 210 | 212 | 2383 | 2720 | 2025 | 175 | 164 | 158 | 142 | 742 |
| Expenditures | \$3,749 | \$5,489 | \$4,688 | \$3,818 | \$5,927 | \$20,543 | \$21,611 | \$15,760 | \$5,088 | \$1,245 | \$3,103 | \$3,057 | \$7,777 |
| | | | | | | | | | | | | | |
| Athletics, Field & Picnic Shelters, Bryan MSCX | | | | | | | | | | | | | |
| Program Revenue | \$65 | \$32,120 | \$23,050 | \$1,142 | \$5,780 | \$2,565 | \$45 | \$25,540 | \$1,605 | \$5,000 | \$9,920 | \$4,520 | \$9,729 |
| Rental Revenue | \$6,136 | \$0 | \$85 | \$0 | \$900 | \$0 | \$0 | \$1,950 | \$450 | \$350 | \$0 | \$300 | \$848 |
| Facility Usage | 17550 | 19750 | 21900 | 22350 | 36285 | 21222 | 14380 | 15290 | 20025 | 25168 | 31089 | 32789 | 23150 |
| Expenditures | \$4,917 | \$9,557 | \$10,461 | \$10,886 | \$10,456 | \$33,132 | \$7,678 | \$14,900 | \$12,629 | \$64,318 | \$18,436 | \$14,576 | \$17,662 |
| | | | | | | | | | | | | | |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$37,930 | \$32,709 | \$55,850 | \$48,454 | \$56,560 | \$73,812 | \$61,821 | \$63,590 | \$57,788 | \$52,418 | \$41,483 | \$38,898 | \$51,776 |
| Expenditures | \$63,976 | \$35,563 | \$52,218 | \$36,482 | \$53,315 | \$60,208 | \$31,528 | \$83,528 | \$46,397 | \$56,788 | \$315,953 | \$67,229 | \$75,265 |
| Rounds of Golf | 1200 | 1592 | 2788 | 1941 | 2309 | 2120 | 2110 | 2076 | 2153 | 1825 | 1227 | 1079 | 1868 |
| Net | -\$26,046 | -\$2,854 | \$3,632 | \$11,972 | \$3,245 | \$13,603 | \$30,293 | -\$19,938 | \$11,391 | -\$4,370 | \$274,470 | \$28,331 | -\$23,489 |
| | | | | | | | | | | | | | |
| Special Events | | | | | | | | | | | | | |
| Revenues / Sponsorships | \$0 | \$2,000 | \$0 | \$0 | \$1,600 | \$1,730 | \$1,659 | \$0 | \$0 | \$285 | \$0 | \$0 | \$606 |
| Participation | 0 | 200 | 70 | 152 | 160 | 101 | 101 | 0 | 0 | 42 | 55 | 7500 | 698 |
| Expenditures | \$18 | \$911 | \$511 | \$94 | \$3,170 | \$2,194 | \$1,551 | \$0 | \$0 | \$1,443 | \$2,151 | \$1,649 | \$1,141 |
| | | | | | | | | | | | | | |
| TOTAL REVENUE | \$71,480 | \$91,155 | \$107,328 | \$71,429 | \$78,782 | \$110,044 | \$89,565 | \$126,773 | \$73,997 | \$71,411 | \$67,454 | \$63,817 | \$85,270 |
| TOTAL EXPENSES | \$95,883 | \$81,544 | \$96,571 | \$80,411 | \$109,186 | \$186,404 | \$105,896 | \$156,254 | \$98,932 | \$168,212 | \$423,481 | \$129,842 | \$144,385 |
| TOTAL REVENUE FOR THE YEAR | | | \$1,023,235 | | | | | | | | | | |
| TOTAL EXPENSES FOR THE YEAR | | | \$1,732,616 | | | | | | | | | | |

PLANNING DEPARTMENT 2024 ACTIVITY REPORT - JANUARY

[illegible]

GOLDSBORO POLICE DEPARTMENT

January 2024

Prepared By: Michael D. West

Date Prepared: February 6, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for January 2023 was 161, compared to 219 for January 2024.

Property with an estimated value of \$305,178 was reported stolen, while property with an estimated value of \$288,888 was recovered and property damaged was \$15,550.

Officers arrested 75 people and issued 195 citations during the month. There were 10 drug-related charges.

There were 7 report(s) of assault(s) on officer(s).

Revenue collected for January 2024 included:

| | |
|----------------|-----------|
| Police Reports | \$ 718.00 |
| Fingerprints | \$ 20.00 |
| Special Events | \$ 100.00 |
| Total | \$ 838.00 |

| PART I CRIME COMPARISON & TREND | | | | | | | | | | | | | | |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|--|
| 2024 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 1 | | | | | | | | | | | | 1 | |
| Rape | 3 | | | | | | | | | | | | 3 | |
| Robbery | 3 | | | | | | | | | | | | 3 | |
| Aggravated Assault | 21 | | | | | | | | | | | | 21 | |
| Breaking & Entering | 22 | | | | | | | | | | | | 22 | |
| Larceny | 159 | | | | | | | | | | | | 159 | |
| Motor Vehicle Theft | 10 | | | | | | | | | | | | 10 | |
| Arson | 0 | | | | | | | | | | | | 0 | |
| TOTALS | 219 | | | | | | | | | | | | 219 | |
| 2023 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 0 | 0 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 3 | 0 | 2 | 10 | |
| Rape | 0 | 2 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 8 | |
| Robbery | 2 | 1 | 4 | 1 | 5 | 4 | 2 | 6 | 4 | 4 | 6 | 9 | 48 | |
| Aggravated Assault | 15 | 17 | 26 | 16 | 20 | 17 | 23 | 23 | 22 | 22 | 28 | 17 | 246 | |
| Breaking & Entering | 22 | 16 | 12 | 18 | 29 | 24 | 30 | 28 | 27 | 25 | 39 | 30 | 300 | |
| Larceny | 112 | 88 | 110 | 114 | 160 | 148 | 135 | 162 | 131 | 153 | 137 | 142 | 1592 | |
| Motor Vehicle Theft | 10 | 10 | 16 | 12 | 9 | 9 | 23 | 22 | 16 | 16 | 16 | 13 | 172 | |
| Arson | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 6 | |
| TOTALS | 161 | 134 | 170 | 165 | 226 | 202 | 213 | 241 | 202 | 224 | 230 | 214 | 2382 | |

PUBLIC UTILITIES DEPARTMENT

January 2024

Prepared By: Robert Sherman

Date Prepared:

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
- Capital Projects: Replacements of the ATs at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- River levels are back to normal, voluntary water conservation has been rescinded.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for December is 9.59-MGD. The yearly average flow for the WRF is 8.66-MGD. This puts the WRF at 61% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF has 1 uncertified operator, and two open positions.
- Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.

Compost Facility

- Three hundred and sixty-seven cubic yards of compost and mulch were sold in December 2023.
- 2 Compost operators with no Class B driver's license, but the Compost Facility is fully staffed.
- Capital Project: Construction of Bay 8 enclosure at the Compost.
-

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

| 2024
MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Yearly
Average |
|----------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------------|
| Water* | 5.95 | | | | | | | | | | | | 5.95 |
| Sewer** | 10.63 | | | | | | | | | | | | 10.63 |
| Compost | 161 | | | | | | | | | | | | 161 |

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

| 2023
MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Yearly
Average |
|----------------|------|------|------|------|------|------|------|------|------|------|------|------|-------------------|
| Water* | 5.82 | 5.80 | 6.32 | 5.35 | 5.58 | 6.76 | 6.29 | 6.30 | 6.04 | 6.10 | 5.96 | 5.69 | 6.00 |
| Sewer** | 7.23 | 9.94 | 7.81 | 9.94 | 8.64 | 7.87 | 9.69 | 8.82 | 9.76 | 7.27 | 7.33 | 9.59 | 8.66 |
| Compost | 163 | 358 | 835 | 1509 | 888 | 866 | 822 | 845 | 226 | 1432 | 659 | 367 | 748 |

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

January 2024

Prepared by: Jamie Stanley

Date Prepared: 09 February 2024

Monthly Highlights

Buildings & Grounds: Maintenance removed and stored Christmas decoration except lights Also numerous lighting and plumbing issues were addressed throughout city buildings along with several electrical additions. Grounds has concentrated on enhancement areas, and cut backs on routes preparing for spring and assisted with Christmas removal.

Distribution & Collections: Call duty responded to 26 after hour calls--total of 28.5 hours. Completed 152 work orders.

Streets & Stormwater: Repaired 73 potholes, 10 trees in roadway, 178.1 sq. yds. concrete sidewalk. 350 LF of small ditches cleaned, Swept 270.4 curb miles, Jet Rod 3,088 LF storm pipe, cleaned 7 Manholes and 14 Catch Basins, 7.5 Hours of Call Duty. Repaired 6 storm water cave ins.

| Departments | | 2024 | | | | | | | | | | | | AVG |
|----------------------------|--------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 17.5 | | | | | | | | | | | | 17.5 |
| | Lines Camera'd (1000-ft) | 1.8 | | | | | | | | | | | | 1.8 |
| | Water Repairs | 52 | | | | | | | | | | | | 52.0 |
| | Sewer Repairs | 21 | | | | | | | | | | | | 21.0 |
| | Hydrants Replaced/Fixed | 1 | | | | | | | | | | | | 1.0 |
| | Meter Install/Changed | 5 | | | | | | | | | | | | 5.0 |
| Bldg & Grounds | Radio, Electrical, Bldg | 33 | | | | | | | | | | | | 33.0 |
| | ROW Mowing (ac) | 0 | | | | | | | | | | | | 0.0 |
| | City-Owned Lots Mowing (ac) | 15 | | | | | | | | | | | | 15.0 |
| Garage | Total Work Orders | 248 | | | | | | | | | | | | 248.0 |
| | Total Fuel Cost (x1000) | \$ 79 | | | | | | | | | | | | 79.0 |
| Solid Waste | Refuse (x1000 tons) | 1.10 | | | | | | | | | | | | 1.100 |
| | Recyclables (tons) | 30 | | | | | | | | | | | | 30.0 |
| | Leaf-n-Limbs (x1000 tons) | 0.8 | | | | | | | | | | | | 0.800 |
| Cemetery Funerals | | 6 | | | | | | | | | | | | 6.0 |
| Street & Storm | Utility Cut Repairs | 2 | | | | | | | | | | | | 2.0 |
| | Pot Hole Repairs | 73 | | | | | | | | | | | | 73.0 |
| | Streets Swept (miles) | 270.4 | | | | | | | | | | | | 270.4 |
| | Pipe&Open Ditch Maint(1000-ft) | 0.35 | | | | | | | | | | | | 0.4 |
| | Ditch mowing (1000-ft) | 0.00 | | | | | | | | | | | | 0.0 |
| | Storm Pipe Repairs | 6 | | | | | | | | | | | | 6.0 |
| 2023 | | | | | | | | | | | | | | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 10.7 | 17.6 | 11.3 | 9.8 | 19.0 | 20.0 | 24.5 | 20.7 | 16.4 | 19.2 | 23.1 | 7.4 | 16.6 |
| | Lines Camera'd (1000-ft) | 1.6 | 5.2 | 3 | 3.3 | 4.6 | 3.7 | 2.5 | 3.4 | 2.0 | 1.1 | 1 | 1 | 2.7 |
| | Water Repairs | 30 | 22 | 23 | 24 | 31 | 16 | 21 | 23 | 17 | 29 | 36 | 24 | 24.7 |
| | Sewer Repairs | 12 | 12 | 18 | 16 | 24 | 10 | 17 | 24 | 11 | 13 | 17 | 18 | 16.0 |
| | Hydrants Replaced/Fixed | 12 | 3 | 5 | 3 | 2 | 3 | 5 | 1 | 1 | 3 | 4 | 3 | 3.8 |
| | Meter Install/Changed | 3 | 5 | 8 | 5 | 4 | 8 | 6 | 4 | 7 | 6 | 4 | 3 | 5.3 |
| Bldg & Grounds | Radio, Electrical, Bldg | 49 | 61 | 63 | 33 | 44 | 39 | 39 | 28 | 42 | 27 | 45 | 28 | 41.5 |
| | ROW Mowing (ac) | 0 | 0 | 0 | 61 | 91 | 82 | 97 | 104 | 51 | 10 | 0 | 0 | 41.3 |
| | City-Owned Lots Mowing (ac) | 0 | 15 | 69 | 75 | 276 | 102 | 67 | 103 | 166 | 60 | 20 | 0 | 79.4 |
| Garage | Total Work Orders | 249 | 207 | 265 | 245 | 279 | 213 | 228 | 232 | 228 | 230 | 184 | 147 | 225.6 |
| | Total Fuel Cost (x1000) | \$ 79 | \$ 74 | \$ 76 | \$ 75 | \$ 86 | \$ 77 | \$ 87 | \$ 92 | \$ 79 | \$ 74 | \$ 53 | \$ 61 | 76.1 |
| Solid Waste | Refuse (x1000 tons) | 1.08 | 0.91 | 1.10 | 0.98 | 1.08 | 1.03 | 1.11 | 1.14 | 1.04 | 1.07 | 1.00 | 1.10 | 1.1 |
| | Recyclables (tons) | 0 | 38 | 0 | 37 | 71 | 56 | 39 | 13 | 23 | 0 | 29 | 40 | 28.9 |
| | Leaf-n-Limbs (x1000 tons) | 0.9 | 0.8 | 0.6 | 0.6 | 0.5 | 0.5 | 0.4 | 1.0 | 0.7 | 0.7 | 0.7 | 0.8 | 0.7 |
| Cemetery Funerals | | 5 | 4 | 5 | 5 | 4 | 0 | 1 | 1 | 3 | 5 | 0 | 6 | 3.3 |
| Street & Storm | Utility Cut Repairs | 9 | 8 | 23 | 17 | 32 | 20 | 15 | 25 | 11 | 5 | 4 | 0 | 14.1 |
| | Pot Hole Repairs | 70 | 65 | 105 | 145 | 113 | 110 | 88 | 40 | 34 | 153 | 92 | 195 | 100.8 |
| | Streets Swept (miles) | 49.7 | 102 | 170.8 | 130.2 | 190 | 196.5 | 229.2 | 275.9 | 277 | 300 | 254.6 | 208.4 | 198.7 |
| | Pipe&Open Ditch Maint(1000-ft) | 4.05 | 2.07 | 2.16 | 2.43 | 0.00 | 0.40 | 0.38 | 1.95 | 1.29 | 4.1 | 1.43 | 0.4 | 1.7 |
| | Ditch mowing (1000-ft) | 0.00 | 2.85 | 0.00 | 0.00 | 50.48 | 7.91 | 3.68 | 11.80 | 18.41 | 15.56 | 25.16 | 0.00 | 11.3 |
| | Storm Pipe Repairs | 1 | 3 | 1 | 7 | 4 | 0 | 3 | 1 | 1 | 3 | 3 | 3 | 2.5 |

- Total hotel revenue generated in December was \$1,570,616,713 which is down 14.6% YOY. January revenue not yet released.
- New sessions for our website have increased 2.73% compared to the previous month and 42.88% compared to December of 2021. Organic search made up 64.13 % of the total traffic. The top organic keyword search for our site is, “food trucks Goldsboro NC”. January SEO results are not yet available.
- 17 attendees for the SJAFB Tour on 1/25
- 1000 new email leads from GuestQuest promotion
- Amanda and Dustin Pike met with Lane Tree to discuss AJGA Tournament logistics.
- Hosted hoteliers meeting on 1/31
- Monthly GTC/TDA Meeting – 1/24
- Working on office relocation

City Occupancy Tax Collections

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | YTD | Average |
|----------------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|------------------|--------------------|-----------------|
| 2023-24 | \$90,771 | 96,122 | \$82,030 | \$83,980 | \$88,871 | \$64,393 | \$92,315 | | | | | | | \$85,497 |
| 2022-23 | \$77,698 | \$88,942 | \$92,884 | \$105,264 | \$98,050 | \$90,136 | \$70,276 | \$64,615 | \$81,123 | \$88,849 | \$86,324 | \$100,063 | \$1,044,224 | \$87,018 |

City of Goldsboro
Departmental Monthly Reports
February 2024

1. Community Relations
2. Downtown Development - **Report not received**
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater
10. Parks and Recreation-GEC
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT

February 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: March 8, 2024

- The Commission on Community Relations and Development (CCRD) met for a rescheduled regular monthly meeting on Feb. 13th and held a public Community Roundtable on Crime at St. James AME Zion Church.
- The Mayor's Committee for Persons with Disabilities (MCPD) did not meet in February due to lack of quorum.
- The Goldsboro Mayor's Youth Council (GYC) met for a regular monthly meeting on Feb. 7th. Nine Members of GYC attended the State Youth Council Teambuilding Conference hosted by Concord Youth Council in Concord on Feb. 9th – 11th. Members of GYC visited Kitty Askins Hospice Center and delivered Valentines cards on Feb. 14th.
- Community Relations Activities:
 1. CR&D department staff meetings were held on Feb. 19th & 27th.
 2. Staff engaged with the annual Point In Time (PIT) Homelessness count on Feb. 2nd.
 3. Staff presented at Citizens Academy on Feb. 8th.
 4. Staff attended the monthly JCPC meeting on Feb. 9th.
 5. Staff attended an initial Juneteenth 2024 Event Planning discussion meeting on Feb. 23rd.
 6. Staff attended the monthly meeting of CALM on Feb. 27th.
 7. Staff completed a Homeless Coordinated Entry Intake with a citizen on Feb. 27th.
 8. Staff attended the weekly Region 10 CoC Coordinated Entry meeting to conference intake on Feb. 28th. Citizen approved for housing services and referred to Trillium.
 9. Staff attended the United Way Annual Meeting on Feb. 28th.
- Community Development Activities:
 1. Staff attended Neighborly software meetings with developers on Feb. 5th, 12th, and 22nd.
 2. Staff attended Choice Neighborhood meetings on Feb. 1st and 7th.
 3. Staff engaged in 2 HUD Consultations in the month of February.
- The Department received zero (0) complaints and seventeen (17) requests for assistance for the month of February.
*Please refer to Community Relations & Development Addendum for a detailed summary.

| 2024 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 2 | 0 | | | | | | | | | | | 0 |
| Other Requests | 18 | 17 | | | | | | | | | | | 2 |

| 2023 Complaints | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | AVG |
|--------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-----|
| Housing Complaints | 1 | 1 | 1 | 1 | 4 | 0 | 2 | 1 | 1 | 1 | 0 | 2 | 1 |
| Other Requests | 27 | 36 | 14 | 15 | 19 | 25 | 32 | 25 | 20 | 20 | 15 | 17 | 22 |

COMMUNITY RELATIONS & DEVELOPMENT DEPARTMENT *Addendum*

February 2024

Prepared by: Felecia Williams, Community Relations & Development Director

Date Prepared: March 8, 2024

Complaints/Grievances

| Nature of Complaint | Resolution |
|---------------------|------------|
| None received | |

Assistance with Resources

| Resource Requested | Number of Requests | Resolution |
|---|--------------------|--|
| Home Repair | 5 | Application provided /Application follow-up provided/Resources provided to county residents |
| First-Time Homebuyer | 4 | Provided program information and/or update on submitted application |
| Financial Resources (Electric Bill, Rent, SSI, Food Stamps) | 3 | Referrals made to DSS & Duke Energy; Resource Listing provided |
| Homelessness | 1 | Scheduled Coordinated Entry appointment; completed intake; conferenced in at Coordinated Entry meeting; referral made and accepted by Trillium |
| Student Volunteer | 1 | Referred to HR |
| Housing Development | 3 | Provided program information and link to CD Software application |
| Total Requests: | 17 | |

ENGINEERING DEPARTMENT

February 2024

Prepared by: Jonathan Perry

Date Prepared: 03-07-24

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Final payment has been made to the contractor;
- Staff is working on project closeout with NCDOT.

Phase IV Sewer Collection Rehabilitation

- Staff is working with DWI to close out this project.

Mount Olive Pickle Expansion

- Phase 1 has been completed and Mount Olive Pickle is in operation;
- Phase 2, River Bend Pump Station, is under construction and will take approximately a year to complete;
- Funding is in the State's Budget to complete Phase III of this project.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Stormwater Control Measure Inspections are completed for February 2024.

Wayne County Utility Merger/Regionalization Feasibility

- Final scope of engineering services has been approved by DWI;
- CDM Smith continues to work on the final report and to facilitate meetings with all interested parties in Wayne County.

Stormwater Inventory Project

- Projected completion April 2024.

2" Galvanized Water Line Project

- NCDWI awarded the City a grant for the project in the amount of \$5,999,395;
- Staff is working on the design phase of this project.

Lead and Copper Inventory

- Staff is coordinating the information required by EPA for lead and copper inventories;
- City Council awarded a contract for \$2,037,500 to Duke's Root Control, Inc. of Elgin, Illinois on October 2, 2023;
- This project is 15% complete.

SJAFB MAG Meter

- The Wooten Company has completed the SCADA integration and electrical design;
- Staff is working on contract documents.

NCSU Floodprint Project

- Letter of interest scored high with the BRIC Grant;
- Project has moved into full application submittal stage.

2023 Resurfacing Project

- The resurfacing project consists of resurfacing Carolina Street from Ash Street to the railroad approximately 200 ft. north of Vine Street and Vine Street from George Street to Carolina Street;
- City Council awarded a contract for \$278,150.95 to Daniels, Inc. of Garner, NC on October 2, 2023;
- This project is complete and staff is reviewing the final payment application.

WRF Plant Expansion

- CDM Smith and WithersRavenel are working on the feasibility study.

FINANCE
FEBRUARY 2024
Prepared By: Andrea Lovelace
Date Prepared: March 10, 2024

| | <u>FY 22-23</u> | | <u>FY 23-24</u> | |
|------------------------|-----------------------|------------------------|-----------------------|------------------|
| | <u>Actual to Date</u> | | <u>Actual to Date</u> | <u>YTD %</u> |
| Revenues | January-23 | Adjusted Budget | January-24 | Collected |
| General Fund | \$ 29,682,820 | \$ 52,776,992 | \$ 30,599,432 | 57.98% |
| Utility Fund | 14,036,588 | 26,899,901 | 13,832,081 | 51.42% |
| Downtown District Fund | 90,373 | 112,215 | 94,272 | 84.01% |
| Occupancy Tax Fund | 656,918 | 1,465,450 | 653,812 | 44.62% |
| Stormwater Fund | 1,311,474 | 2,070,655 | 995,378 | 48.07% |
| Total | \$ 45,778,174 | \$ 83,325,213 | \$ 46,174,975 | 55.42% |
| Expenditures | | | | |
| General Fund | \$ 22,918,559 | \$ 52,776,992 | \$ 27,332,790 | 51.79% |
| Utility Fund | 7,640,897 | 26,899,901 | 11,598,995 | 43.12% |
| Downtown District Fund | 46,329 | 112,215 | 45,040 | 40.14% |
| Occupancy Tax Fund | 471,460 | 1,465,450 | 318,380 | 21.73% |
| Stormwater Fund | 1,125,510 | 2,070,655 | 1,161,873 | 56.11% |
| Total | \$ 32,202,755 | \$ 83,325,213 | \$ 40,457,077 | 48.55% |

| MAJOR CATEGORIES | | | | |
|--------------------------|-----------------------|------------------------|-----------------------|------------------|
| | <u>FY 22-23</u> | | <u>FY 23-24</u> | |
| Revenues | <u>Actual to Date</u> | <u>Adjusted Budget</u> | <u>Actual to Date</u> | <u>YTD %</u> |
| | <u>January-23</u> | | <u>January-24</u> | <u>Collected</u> |
| Property/Occupancy Taxes | \$ 17,086,183 | \$ 20,647,821 | \$ 18,225,418 | 88.27% |
| Charges for Services | 16,486,863 | 30,835,722 | 17,481,607 | 56.69% |
| Revenue Other Agencies | 6,564,646 | 16,427,501 | 5,804,240 | 35.33% |
| Other Revenues | 3,143,735 | 3,922,600 | 1,895,899 | 48.33% |
| Fund Balance | - | 7,801,155 | - | 0.00% |
| Shared Services | 2,496,747 | 3,690,414 | 2,767,811 | 75.00% |
| Total | \$ 45,778,174 | \$ 83,325,213 | \$ 46,174,975 | 55.42% |
| Expenditures | | | | |
| Labor | \$ 13,655,990 | \$ 36,768,030 | \$ 19,414,795 | 52.80% |
| Non-Labor | 18,546,765 | 46,557,183 | 21,042,281 | 45.20% |
| Total | \$ 32,202,755 | \$ 83,325,213 | \$ 40,457,077 | 48.55% |

| SELECTED OTHER INFORMATION | | | |
|-----------------------------------|-----------------|-------------------|------------------------|
| | <u>FY 22-23</u> | <u>Actual</u> | <u>Total</u> |
| Collections | <u>Actual</u> | <u>January-24</u> | <u>Collected F-YTD</u> |
| Debt Setoff | \$ 46,249 | \$ - | \$ 5,788 |
| Surplus | \$ 81,510 | \$ - | \$ 305 |



Report of Budget Funds Transfers - July, 2023 through June, 2024

Budget Transfers

As per the Adopted Annual Budget Ordinance the Budget Officer or his/her designee shall be authorized to reallocate departmental appropriations among the various objects of expenditures.

The Budget Officer or his/her designee shall be authorized to effect interdepartmental transfers in the same fund not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. A report of all such transfers shall be made to the City Council in the month following such transfer.

| Department | Department Head | Account Name | Transfers In | Transfers Out |
|---|-----------------|----------------------------------|--------------|---------------|
| Paramount | Adam Twiss | Salaries & Wages Regular | \$ 13,000 | \$ - |
| Paramount | Adam Twiss | Fees & Dues | \$ 16 | \$ - |
| Paramount | Adam Twiss | Salaries & Wages Perm. Part-Time | \$ - | \$ (13,000) |
| Paramount | Adam Twiss | Subscriptions | \$ - | \$ (16) |
| Transfers - Feb 2024 - Paramount | | | \$ 13,016 | \$ (13,016) |
| GEC | Felicia Brown | Operational Supplies | \$ - | \$ (2,500) |
| GEC | Felicia Brown | Building Maintenance | \$ 2,500 | \$ - |
| Transfers - Feb 2024 - GEC | | | \$ 2,500 | \$ (2,500) |
| Downtown Development | Erin Fonseca | Operational Supplies | \$ 1,300 | \$ - |
| Downtown Development | Erin Fonseca | Office Supplies | \$ - | \$ (1,300) |
| Transfers - Feb 2024 - Downtown Development | | | \$ 1,300 | \$ (1,300) |
| Public Works Admin | Rick Fletcher | Salaries & Wages Regular | \$ 9,000 | \$ - |
| Public Works Admin | Rick Fletcher | Salaries & Wages Perm. Part-Time | \$ - | \$ (9,000) |
| Transfers - Feb 2024 - Public Works Admin | | | \$ 9,000 | \$ (9,000) |
| PW Garage | Rick Fletcher | Salaries & Wages Regular | \$ - | \$ (500) |
| PW Garage | Rick Fletcher | Fees & Dues | \$ 500 | \$ - |
| Transfers - Feb 2024 - PW Garage | | | \$ 500 | \$ (500) |
| Engineering | Jonathan Perry | Salaries & Wages Regular | \$ - | \$ (25,000) |
| Engineering | Jonathan Perry | Operational Supplies | \$ 5,000 | \$ - |
| Engineering | Jonathan Perry | Consultant Fees | \$ - | \$ (5,000) |
| Engineering | Jonathan Perry | Salaries & Wages Part-Time | \$ 25,000 | \$ - |
| Transfers - Feb 2024 - Engineering | | | \$ 30,000 | \$ (30,000) |
| Fire | Ron Stempien | Machine/Equipment Maintenance | \$ - | \$ (5,000) |
| Fire | Ron Stempien | Vehicle Repairs | \$ 5,000 | \$ - |
| Transfers - Feb 2024 - Fire | | | \$ 5,000 | \$ (5,000) |
| Golf | Felicia Brown | Machine/Equipment Maintenance | \$ - | \$ (3,000) |
| Golf | Felicia Brown | Contract Services | \$ 2,000 | \$ - |
| Golf | Felicia Brown | Building Maintenance | \$ 3,000 | \$ - |
| Golf | Felicia Brown | Advertising | \$ - | \$ (2,000) |
| Transfers - Feb 2024 - Golf | | | \$ 5,000 | \$ (5,000) |
| Utility Billing, Meter & Inventory | Catherine Gwynn | Uniforms | \$ 4,500 | \$ - |
| Utility Billing, Meter & Inventory | Catherine Gwynn | Vehicle Fuel-Internal Charges | \$ - | \$ (4,500) |
| Transfers - Feb 2024 - Utility Billing, Meter & Inventory | | | \$ 4,500 | \$ (4,500) |
| Water Treatment | Bert Sherman | Machine/Equipment Maintenance | \$ - | \$ (100) |
| Water Treatment | Bert Sherman | Vehicle Fuel | \$ 100 | \$ - |
| Transfers - Feb 2024 - Water Treatment | | | \$ 100 | \$ (100) |
| Water Reclamation | Bert Sherman | Machine/Equipment Maintenance | \$ - | \$ (500) |
| Water Reclamation | Bert Sherman | Consultant Fees | \$ - | \$ (50,000) |
| Water Reclamation | Bert Sherman | Vehicle Fuel | \$ 500 | \$ - |
| Water Reclamation | Bert Sherman | Salaries & Wages Part-Time | \$ 50,000 | \$ - |
| Transfers - Feb 2024 - Water Reclamation | | | \$ 50,500 | \$ (50,500) |
| Compost | Bert Sherman | Machine/Equipment Maintenance | \$ - | \$ (150) |
| Compost | Bert Sherman | Vehicle Fuel | \$ 150 | \$ - |
| Transfers - Feb 2024 - Compost | | | \$ 150 | \$ (150) |
| Transfers - ALL FUNDS - Feb 2024 | | | \$ 95,500 | \$ (95,500) |
| Transfers - ALL FUNDS - Jul 2023-Dec 2023 | | | \$ 319,165 | \$ (319,165) |



| | |
|----------------|--------------------|
| Prepared Date: | 3/8/24 8:28 AM |
| Prepared By: | Terrie Webber |
| Reviewed Date: | Catherine F. Gwynn |
| Reviewed By: | 3/10/24 10:55 AM |

**Monthly Cash & Investment Report
February 28, 2024**

| Financial Institution | <u>Current Month</u>
2/28/2024 | <u>Prior Month</u>
1/28/2024 | <u>Prior Year</u>
2/28/2023 | Rate of Return |
|--|-----------------------------------|---------------------------------|--------------------------------|----------------|
| PNC - General Operating | \$ 3,125,090.73 | \$ 6,447,420.71 | \$ 2,088,147.24 | 0.00% |
| PNC - Money Market | \$ 15,761,851.52 | \$ 11,715,985.35 | \$ 8,518,208.21 | 3.87% |
| PNC - Debit Account | \$ 2,000.00 | \$ 2,000.00 | \$ 1,000.00 | 0.00% |
| Southern Bank - CD | \$ 630,610.10 | \$ 629,926.90 | \$ 622,022.22 | 1.52% |
| NCCMT - MM - 2010 Sewer Bond D#001 | \$ - | \$ - | \$ 255,367.57 | n/a |
| NCCMT - MM - American Rescue Plan 2021 | \$ 9,467,870.92 | \$ 9,428,647.62 | \$ 8,998,109.96 | n/a |
| NCCMT - MM - Regular | \$ 4,700,231.83 | \$ 4,680,759.73 | \$ 4,467,012.08 | n/a |
| Truist MMA | \$ 30,494,695.92 | \$ 30,416,294.37 | \$ 24,689,438.56 | 3.25% |
| Truist (BB&T) - Escrow FY21 & FY22 Rolling Stock | \$ - | \$ - | \$ 414,273.19 | 0.01% |
| Truist (BB&T) - Escrow FY23 Rolling Stock | \$ 2,380,443.12 | \$ 2,380,424.26 | \$ 2,380,204.54 | 0.01% |
| Webster (Sterling National Bank) - Escrow | \$ 343,217.34 | \$ 343,149.36 | \$ 1,871,471.84 | 0.25% |
| Totals | \$ 66,906,011.48 | \$ 66,044,608.30 | \$ 54,305,255.41 | |



Red Font-Not formally accepted by Council at this time.

Grant Project Budgets Monthly Report -February 2024
Prepared: cfg 3/9/2024 10:33 PM

| INFLOWS | | | | | | | | | | OUTFLOWS | | | | Positive | |
|-----------------|------------------------------------|--|---------------|---|------------------|--------------------------------|---------------|---|-------------------------|---------------------------------|----|-------------------------|------------------------------------|----------|-------------------------|
| Granting Agency | Granting Agency (Full) | Grant Description | Source (Full) | S | Date Received | Grant Portion
Budget Amount | Budget Total | x | Current Amount
Rec'd | Amount Rec'd
Project to Date | x2 | Current Amount
Spent | Amount Spent to
Project to Date | x3 | (Negative) Cash
Flow |
| HUD | CDBG | FY16-17 Entitlement | Federal | F | | | | | \$ - | \$ 976 | | \$ - | \$ 976 | | \$ - |
| HUD | CDBG | FY17-18 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ - | \$ 160 | | \$ (160) |
| HUD | CDBG | FY18-19 Entitlement | Federal | F | | \$ 19,523 | \$ 19,523 | | \$ - | \$ 19,523 | | \$ - | \$ 19,523 | | \$ - |
| HUD | CDBG | FY19-20 Entitlement | Federal | F | 8/27/2019 | \$ 353,346 | \$ 353,346 | | \$ - | \$ 216,456 | | \$ - | \$ 216,456 | | \$ - |
| HUD | CDBG | FY20-21 Entitlement | Federal | F | 10/7/2020 | \$ 351,643 | \$ 351,643 | | \$ - | \$ 170,649 | | \$ - | \$ 170,649 | | \$ - |
| HUD | CDBG | FY21-22 Entitlement | Federal | F | | \$ 354,302 | \$ 354,302 | | \$ - | \$ 87,559 | | \$ - | \$ 87,559 | | \$ (0) |
| HUD | CDBG | FY22-23 Entitlement | Federal | F | | \$ 358,697 | \$ 358,697 | | \$ - | \$ 25,149 | | \$ - | \$ 25,149 | | \$ - |
| HUD | CDBG | FY23-24 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ - | \$ 24,903 | | \$ (24,903) |
| HUD | CDBG | FY20-21 Entitlement CV Funding (Round 2 & 3) | Federal | F | 10/7/2020 | \$ 427,303 | \$ 427,303 | | \$ - | \$ 133,792 | | \$ - | \$ 133,792 | | \$ - |
| HUD | HOME | FY16-17 Entitlement | Federal | F | | \$ 22,201 | \$ 22,201 | | \$ - | \$ 22,201 | | \$ - | \$ 22,201 | | \$ - |
| HUD | HOME | FY17-18 Entitlement | Federal | F | | \$ 73,557 | \$ 73,557 | | \$ - | \$ 67,480 | | \$ - | \$ 67,995 | | \$ (515) |
| HUD | HOME | FY18-19 Entitlement | Federal | F | | \$ 22,910 | \$ 22,910 | | \$ - | \$ 22,910 | | \$ - | \$ 22,910 | | \$ - |
| HUD | HOME | FY19-20 Entitlement | Federal | F | 8/27/2019 | \$ 214,732 | \$ 214,732 | | \$ - | \$ 49,554 | | \$ - | \$ 49,554 | | \$ - |
| HUD | HOME | FY20-21 Entitlement | Federal | F | 10/7/2020 | \$ 245,547 | \$ 245,547 | | \$ - | \$ 8,472 | | \$ - | \$ 28,472 | | \$ (20,000) |
| HUD | HOME | FY21-22 Entitlement | Federal | F | | \$ 252,710 | \$ 252,710 | | \$ - | \$ 10,562 | | \$ - | \$ 59,002 | | \$ (48,440) |
| HUD | HOME | FY22-23 Entitlement | Federal | F | | \$ 280,171 | \$ 280,171 | | \$ - | \$ 27,467 | | \$ - | \$ 27,467 | | \$ (0) |
| HUD | HOME | FY23-24 Entitlement | Federal | F | | | | | \$ - | \$ - | | \$ 10,000 | \$ 39,248 | | \$ (39,248) |
| HUD | HOME | ARP Funding (M21-MP370209) | Federal | F | | \$ 907,913 | \$ 907,913 | | \$ - | \$ 36,436 | | \$ - | \$ 37,962 | | \$ (1,526) |
| Donation/Gr | Private Donations, Grants and City | Fire Other Restricted Special Revenue Fund | Private | P | Ongoing | \$ 4,050 | \$ 4,050 | | \$ 2,100 | \$ 6,886 | | \$ - | \$ 826 | | \$ 6,060 |
| Debt | Debt Funded | Smeal Aerial Fire Truck | Debt | D | 9/2022 | \$ 1,151,600 | \$ 1,151,600 | | \$ - | \$ 1,151,600 | | \$ 5,467 | \$ 1,145,869 | | \$ 5,731 |
| Debt | Debt Funded | Herman Park Center | Debt | D | Not Issued yet | \$ 11,150,000 | \$ 11,150,000 | | \$ - | \$ 376,000 | | \$ - | \$ 376,000 | | \$ - |
| Donation | Private Donations | 1919 LaFrance Fire Truck Restoration | Private | P | Ongoing | \$ 80,000 | \$ 80,000 | | \$ - | \$ 32,691 | | \$ - | \$ - | | \$ 32,691 |
| Donation/Gr | Private Donations and Grants | Parks & Rec Capital Project Fund FY19-FY24 | Private | P | Ongoing | \$ 632,943 | \$ 632,943 | | \$ - | \$ 557,943 | | \$ - | \$ 251,072 | | \$ 306,871 |
| Debt | Debt Funded | 2018 Street Bonds (Debt #026-G) | Debt | D | Ongoing | \$ 5,048,522 | \$ 5,048,522 | | \$ - | \$ 5,046,649 | | \$ 68,358 | \$ 5,048,522 | | \$ (1,873) |
| Debt | Debt Funded | Police/Fire Renovation (Debt #025-G) | Debt | D | Ongoing | \$ 6,422,987 | \$ 6,422,987 | | \$ - | \$ 6,422,987 | | \$ - | \$ 6,422,987 | | \$ - |
| Donation/Gr | Private Donations and Grants | Parks & Rec Special Revenue Fund | Private | P | Ongoing | \$ 45,636 | \$ 45,636 | | \$ 9,229 | \$ 55,615 | | \$ 109 | \$ 47,728 | | \$ 7,887 |
| Donation/Gr | Private Donations, Grants and City | Community Relations Special Revenue Fund | Private | P | Ongoing | \$ 18,252 | \$ 18,252 | | \$ - | \$ 34,075 | | \$ 9,304 | \$ 32,281 | | \$ 1,794 |
| NC OSBM | NC Office State Mgmt & Budget | State Grants Misc-OSBM FY23 St Approp | State | S | 2/2/2023 | \$ 150,000 | \$ 150,000 | | \$ - | \$ 151,904 | | \$ 57,488 | \$ 85,976 | | \$ 65,928 |
| DOJ | Dept. of Justice | Federal Forfeiture | Federal | F | Ongoing | \$ 274,138 | \$ 274,138 | | \$ - | \$ 310,605 | | \$ - | \$ 137,808 | | \$ 172,797 |
| DOJ | Dept. of Justice | 2023 JAG Equipment Grant | Federal | F | 9/26/2023 | \$ 47,702 | \$ 47,702 | | \$ - | \$ - | | \$ - | \$ - | | \$ - |
| Donation/Gr | Private Donations, Grants and City | Police Other Restricted Special Revenue Fund | Private | P | Ongoing | \$ 65,018 | \$ 65,018 | | \$ 50 | \$ 68,819 | | \$ 31 | \$ 22,395 | | \$ 46,424 |
| FEMA | FEMA | Hurricane Florence | Federal | F | 6/1/2019 | \$ 2,340,773 | \$ 4,604,077 | | \$ - | \$ 4,982,838 | | \$ - | \$ 4,179,246 | | \$ 803,592 |
| FTA | Federal Transportation Admin. | FY2016 TIGER VIII Center Street & Streetscape | Federal | F | 10/1/2018 | \$ 6,751,751 | \$ 7,189,383 | | \$ - | \$ 7,385,809 | | \$ - | \$ 6,527,315 | | \$ 858,494 |
| UST | US Treasury | ARP Funding | Federal | F | 3/11/2021 | \$ 8,813,514 | \$ 8,813,514 | | \$ 41,827 | \$ 9,428,648 | | \$ - | \$ 8,813,514 | | \$ 615,134 |
| SRF/DWI | EPA/NCDENR | CWSRF-Phase IV Sewer Rehab | Federal | F | 11/26/2019 | \$ 8,905,676 | \$ 9,083,790 | | \$ 3,603,880 | \$ 8,455,451 | | \$ - | \$ 8,519,172 | | \$ (63,721) |
| SRF/DWI | EPA/NCDENR | CWSRF-Sewer Rehab (Big Ditch & Carolina) | Federal | F | 3/24/2021 | \$ 730,990 | \$ 730,990 | | \$ - | \$ 730,990 | | \$ - | \$ 730,989 | | \$ 1 |
| DWI | NC Dept of Env. Quality DWI | VUR (AIA) Project AIA-D-VUR-0004 & AIA-W-VUR-000 | State | S | 1/24/2022 | \$ 300,000 | \$ 304,500 | | \$ - | \$ 302,300 | | \$ - | \$ 302,300 | | \$ - |
| DWI | NC Dept of Env. Quality DWI | VUR MRF Project MRF-M-VUR-0001 | State | S | 1/24/2022 | \$ 100,000 | \$ 101,500 | | \$ - | \$ 1,500 | | \$ 1,360 | \$ 75,200 | | \$ (73,700) |
| City Fees | Stormwater Fees | Stormwater Drainage Projects | City Fees | C | Ongoing | \$ 1,594,366 | \$ 1,594,366 | | \$ - | \$ 1,861,258 | | \$ - | \$ 1,458,466 | | \$ 402,792 |
| SRF/DWI | EPA/NCDENR | CWSRF-Waterline Repl. & Booster Pump Station Insta | Federal | F | 6/6/2019 | \$ 32,400 | \$ 265,513 | | \$ - | \$ 233,113 | | \$ - | \$ 265,513 | | \$ (32,400) |
| SRF/DWI | EPA/NCDENR | CWSRF-2" Galvanized Water Line Replacement | Federal | F | Not Accepted Yet | \$ 5,999,395 | \$ 6,029,395 | | \$ - | \$ 30,000 | | \$ - | \$ 25,000 | | \$ 5,000 |
| City Fees | None | Lead and Copper Rule Revisions (LCRR) (EPA) | Private | C | 10/2/2003 | \$ 2,037,500 | \$ 2,037,500 | | \$ - | \$ 2,037,500 | | \$ - | \$ - | | \$ 2,037,500 |
| Total | | | | | | \$ 66,581,769 | \$ 69,729,931 | | \$ 3,657,086 | \$ 50,564,365 | | \$ 152,117 | \$ 45,502,156 | | \$ 5,062,208 |

Grant Source Legend:
F = Federal S= State D = Debt P = Private C = City Fees

Notes:
* DWI still reviewing 30+ Change Orders on Ph IV SRF. Will authorize reimbursements after DWI has concluded the review process.

Grants listed above represent awards that have been officially awarded by the Grantor, and officially accepted by the Grantee (City), unless noted in red font. Those items in red, the Finance Department has received some formal award letter from the Grantor but the City has not formally accepted the award. The list above does not take into account grants that may have been applied for and the City may have received tentative award. If I did not have an official award, I did not place it on this list.

- The cause of fire incidents was determined 77% of the time. 23% of fire incidents were classified as undetermined or still under investigation.
- The average response time of the first arriving unit was 5:04.
- A full response within 8 minutes occurred for 97% of all calls.
- There were 4 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries and 0 Fire Service deaths.
- The American Red Cross assisted 0 families due to displacement because of fire damage.
- Fire prevention and community service activities included: Car Seat Safety Checks with Safe Kids of Wayne County, Goldsboro Citizen Academy, Station Tours, and Truck Displays. We reached 37 Adults and 80 Children with fire prevention materials.

| 2024 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>July</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
|--------------------------------|-------------|-------------|-------------|-------------|------------|-------------|-------------|-------------|--------------|-------------|-------------|-------------|-------------|--------------|
| Total Incidents: | 412 | 365 | | | | | | | | | | | 389 | 777 |
| Structure Fires: | 4 | 6 | | | | | | | | | | | 5 | 10 |
| EMS Calls: | 236 | 202 | | | | | | | | | | | 219 | 438 |
| Vehicle Accidents: | 27 | 33 | | | | | | | | | | | 30 | 60 |
| Fire Alarms: | 50 | 44 | | | | | | | | | | | 47 | 94 |
| Other: | 95 | 80 | | | | | | | | | | | 93 | 185 |
| Training Hours: | 3307 | 3887 | | | | | | | | | | | 3597 | 7194 |
| Safety Car Seat Checks: | 1 | 6 | | | | | | | | | | | 4 | 7 |
| Inspections: | 131 | 150 | | | | | | | | | | | 140 | 281 |
| 2023 | <u>Jan.</u> | <u>Feb.</u> | <u>Mar.</u> | <u>Apr.</u> | <u>May</u> | <u>Jun.</u> | <u>Jul.</u> | <u>Aug.</u> | <u>Sept.</u> | <u>Oct.</u> | <u>Nov.</u> | <u>Dec.</u> | <u>Avg.</u> | <u>Total</u> |
| Total Incidents: | 277 | 222 | 229 | 262 | 263 | 277 | 389 | 415 | 376 | 420 | 409 | 475 | 334 | 4014 |
| Structure Fires: | 2 | 3 | 7 | 4 | 4 | 4 | 4 | 4 | 7 | 4 | 8 | 4 | 5 | 55 |
| EMS Calls: | 117 | 94 | 93 | 86 | 103 | 116 | 203 | 195 | 192 | 215 | 205 | 270 | 157 | 1889 |
| Vehicle Accidents: | 31 | 26 | 28 | 36 | 42 | 27 | 31 | 39 | 42 | 45 | 41 | 37 | 35 | 425 |
| Fire Alarms: | 42 | 38 | 33 | 55 | 45 | 58 | 67 | 73 | 61 | 68 | 54 | 73 | 50 | 599 |
| Other: | 85 | 61 | 68 | 81 | 69 | 72 | 84 | 104 | 74 | 92 | 101 | 91 | 82 | 982 |
| Training Hours: | 3118 | 2873 | 3074 | 2218 | 2063 | 1777 | 1707 | 1680 | 1593 | 1688 | 1507 | 1003 | 2025 | 24301 |
| Safety Car Seat Checks: | 7 | 4 | 0 | 1 | 0 | 4 | 4 | 0 | 0 | 4 | 0 | 0 | 3 | 25 |
| Inspections: | 115 | 116 | 155 | 149 | 110 | 88 | 105 | 130 | 156 | 93 | 167 | 133 | 126 | 1384 |

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Finalized Longevity Benefit proposal for budget
- Travel Policy signed documents for all employees for record keeping and uploading in Laserfiche.
- Completing budget classifications for upcoming budget – new and reclassifications
- Provided public information request on salaries and years of service
- Provided CALEA compliance information
- Completed Scholarship application for PSHRA NC Conference
- LGFCU/Civic Meeting
- Wellness Presentation: Importance of Annual Physical and Understanding Your Lab Values
- Approved and assisted with recruitment for multiple positions
- PSHRA Conference Planning Committee meeting
- 401K/457 Plan Service Center Webinar
- LGFCU/Civic Rep. Meeting
- WCHRA Meeting
- LGFCU/Civic Summit
- Wellness Assistance Benefit 2024
- Lead for NC Host Govt Info Session
- Preparing to re-design Recruitment and Retention process
- Preparing for 2024 Career & Internship Fair – Mount Olive College 3/14/24
- Preparing for New Hire Orientation 04/17/2024
- Preparing for Administrative Professional's Day 04/24/2024
- Preparing for Wellness Presentations for February
- Preparing for Healthy Living presentation for Rotary Club Feb.
- Preparing for ARC Blood Drives in May and September
- Preparing for DMV Hauling and Loading Procedures

Safety

- February City Hall Fire and Defibrillator Inspections.
- NCFF Meeting concerning safety and layout for the September 7, 2024, Festival.
- Processed 8 insurance claims.
- Completed a Defensive Driving class.
- February 12 – North Carolina Highway Patrol Training at Public Works concerning hauling and loading and proper tie downs.
- Safety Committee Meeting on January 30th.
- Met with Bill Peter and measured the area of Freedom Field for barriers.
- Inspected Parks and Recreation office at Herman Park for possible air quality problems. Recommended humidifiers for the office.
- Investigated John Street Brick wall damage.
- Investigated Center Street brick wall and fire hydrant damage.
- Completed a claim for an accident involving a Police Officer. Vehicle was totaled.
- February 22 – Meeting with board of the NCFF

- February 28 – Meeting with Finance and insurance claims.
- Field Safety for private contractors and crews.
- Daily office duties.

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 182 visits this month.

| DRUG SCREENS = 8 TOTAL | |
|---|---|
| New Hire CDL: 0
New Hire non- CDL: 2
Promotion CDL: 0
Promotion non-CDL: 0 | Post-Accident DOT: 0
Post-Accident Non- DOT: 1 |
| Instant Drug Screens: 7 | |
| Random Safety Sensitive Drug Screen: 0
Random Safety Sensitive Breath Alcohol Test: 0 | Random DOT Drug Screens: 8
Random DOT Breath Alcohol Test: 3 |

Health Training Sessions:

- CPR/ AED/ First Aid training class for Parks/Rec Maintenance Dept. Jan. 12th at City Hall large conference room
- 24 Annual hearing tests completed: Cemetery Dept. (Jan. 9th), Building and Grounds (Jan. 19th), and Compost (Jan. 25th)

Meetings:

- Guest speaker at **Rotary Club Feb. 6th on “Heart Health”**

Other health-related information pertinent to employees include:

- 4 COVID positive cases
- 1 OSHA recordable Workplace injury
- Due to increase in number of Flu and COVID positive cases, sent email to employees reminding them of ways to decrease spread of germs. Feb. 2nd
- February Nurse Newsletter “Steps to a Healthy Heart” Feb. 19th

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|--|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Employees – FT & PPT | 432 | 422 | | | | | | | | | | | 427 |
| Employees – Part Time | 106 | 109 | | | | | | | | | | | 108 |
| Total Employees | 538 | 531 | | | | | | | | | | | 535 |
| Male | 413 | 407 | | | | | | | | | | | 410 |
| Female | 125 | 124 | | | | | | | | | | | 125 |
| Ethnicity – White (Not Hisp or Latino) | 339 | 319 | | | | | | | | | | | 329 |
| Ethnicity – Black or African American | 182 | 181 | | | | | | | | | | | 182 |
| Ethnicity – Hispanic or Latino | 17 | 18 | | | | | | | | | | | 18 |
| Ethnicity – Asian | 4 | 4 | | | | | | | | | | | 4 |
| Ethnicity – Other | 8 | 9 | | | | | | | | | | | 9 |
| Vacancies | 32 | 32 | | | | | | | | | | | 32 |
| Applications | 240 | 289 | | | | | | | | | | | 265 |
| Applicant Notices | 97 | 216 | | | | | | | | | | | 157 |
| New Hires | 1 | 2 | | | | | | | | | | | 2 |
| Promotions | 1 | 5 | | | | | | | | | | | 3 |
| Resignations | 5 | 5 | | | | | | | | | | | 5 |
| Retirements | 3 | 0 | | | | | | | | | | | 3 |
| Terminations - Involuntary | 2 | 2 | | | | | | | | | | | 2 |
| Turnover Rate | 2.3% | 1.7% | | | | | | | | | | | 2.0% |
| Vehicle Accidents | 2 | 2 | | | | | | | | | | | 2 |
| Workers' Comp | 2 | 4 | | | | | | | | | | | 3 |
| Covid Related | 9 | 2 | | | | | | | | | | | 6 |
| Telework | 14 | 14 | | | | | | | | | | | 14 |

MONTHLY STATISTICS

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|--|------|------|------|------|------|------|------|------|------|------|------|------|------|
| Employees – FT & PPT | 428 | 430 | 428 | 426 | 427 | 431 | 432 | 425 | 423 | 420 | 425 | 438 | 428 |
| Employees – Part Time | 92 | 89 | 91 | 94 | 110 | 121 | 125 | 126 | 123 | 121 | 121 | 108 | 110 |
| Total Employees | 520 | 519 | 519 | 520 | 538 | 552 | 557 | 551 | 546 | 541 | 546 | 546 | 538 |
| Male | 402 | 402 | 400 | 399 | 412 | 419 | 422 | 421 | 416 | 411 | 415 | 420 | 412 |
| Female | 118 | 117 | 119 | 121 | 126 | 133 | 135 | 130 | 130 | 130 | 131 | 126 | 126 |
| Ethnicity – White (Not Hisp or Latino) | 317 | 318 | 318 | 318 | 325 | 331 | 332 | 340 | 337 | 328 | 331 | 332 | 327 |
| Ethnicity – Black or African American | 179 | 173 | 172 | 175 | 183 | 188 | 193 | 182 | 180 | 183 | 185 | 185 | 182 |
| Ethnicity – Hispanic or Latino | 15 | 16 | 16 | 16 | 19 | 21 | 20 | 18 | 18 | 18 | 18 | 17 | 18 |
| Ethnicity – Asian | 4 | 4 | 4 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | 4 | 4 | 3 |
| Ethnicity – Other | 7 | 7 | 8 | 8 | 8 | 9 | 9 | 8 | 8 | 8 | 8 | 8 | 8 |
| Vacancies | 39 | 45 | 41 | 41 | 37 | 37 | 38 | 38 | 38 | 32 | 29 | 26 | 37 |
| Applications | 137 | 389 | 354 | 320 | 185 | 138 | 363 | 538 | 339 | 311 | 217 | 135 | 286 |
| Applicant Notices | 43 | 90 | 218 | 173 | 63 | 127 | 185 | 341 | 95 | 426 | 218 | 32 | 168 |
| New Hires | 10 | 4 | 8 | 1 | 12 | 4 | 12 | 3 | 7 | 1 | 7 | 18 | 7 |
| Promotions | 0 | 0 | 0 | 0 | 10 | 1 | 3 | 7 | 2 | 2 | 6 | 0 | 3 |
| Resignations | 3 | 8 | 4 | 4 | 5 | 6 | 6 | 8 | 7 | 1 | 2 | 2 | 5 |
| Retirements | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 |
| Terminations - Involuntary | 1 | 0 | 0 | 0 | 0 | 2 | 1 | 2 | 1 | 1 | 1 | 0 | 1 |
| Turnover Rate | 1.2% | 2.1% | 1.2% | 1.2% | 1.2% | 1.9% | 1.4% | 2.4% | 2.4% | .05% | .01% | .01% | 1.3% |
| Vehicle Accidents | 3 | 3 | 2 | 2 | 4 | 1 | 3 | 2 | 0 | 6 | 5 | 5 | 3 |
| Workers' Comp | 0 | 2 | 3 | 2 | 5 | 2 | 8 | 2 | 4 | 2 | 2 | 0 | 3 |
| Covid Related | 13 | 3 | 3 | 0 | 0 | 0 | 1 | 2 | 3 | 3 | 2 | 1 | 3 |
| Telework | 13 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 | 14 |

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

February 2024

Prepared By: Angela Price

Date Prepared: March 6, 2024

- Gathered footage for fire downtown.
- Restored GIS Database Replications.
- Pulled fiber for Public Utilities Maintenance Building.
- Worked with Segra on Fiber Expansion.
- Resolved Redzone media issues.
- Completed MiCollab testing.
- Mounted four cameras at Public Works and three at DGDC.
- Setup streaming accounts for City.
- IT Staff Mitel training.
- Set up new office location for Public Utilities.
- Setup Budget Folder permissions.
- Completed Budget Request for FY24-25.
- Fixed Payroll issues.
- Ran Retreat audio and video.
- Presented at Citizen's Academy.
- Participated in Bison Business Bites at WCC.
- Replaced Mini-Split in Public Safety Server Room.
- Completed Fire Central Data Conversion.

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 801 | 817 | | | | | | | | | | | 809 | 1618 |
| Tickets Closed | 819 | 838 | | | | | | | | | | | 829 | 1657 |
| Open Tickets | 329 | 311 | | | | | | | | | | | 320 | |

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG | TOTAL |
|----------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| | | | | | | | | | | | | | | |
| Tickets Opened | 825 | 719 | 842 | 692 | 730 | 689 | 710 | 722 | 694 | 847 | 676 | 585 | 728 | 8,731 |
| Tickets Closed | 776 | 840 | 805 | 694 | 694 | 778 | 746 | 701 | 693 | 769 | 696 | 576 | 731 | 8,770 |
| Open Tickets | 433 | 312 | 349 | 347 | 383 | 294 | 258 | 279 | 280 | 358 | 338 | 347 | 332 | |

INSPECTIONS

Feb 2024

Prepared By: Allen Anderson, Jr.

Date Prepared 03/05/24

The valuation of all permits issued (Residential, Commercial, & Miscellaneous) for February totaled \$7,470,108. New Residential permits are included in this valuation. Significant projects this month: New multi-shell Five Guys Rest. at 602 N. Berkeley Blvd at \$846K, multi-shell Aspen Dental at 604 N. Berkeley Blvd. at \$846K and 3 new single-family dwellings at \$898K.

The valuation of all buildings (Residential & Commercial) permits totaled \$3,845,852. Miscellaneous permits (plumbing, mechanical, electrical, fire, etc.) are not included.

All permit fees collected for the month totaled \$64,786. Of the permit fees collected for the month, \$3,930 was collected in technology fees. Plan review fees collected during the month totaled \$3,340. Business Registration fees collected totaled \$1,300.

The Inspectors did a total of 741 inspections for the month. During the month of February, seven (7) business inspections were completed. A total of 295 permits were issued for the month. Sixty-eight (68) plan reviews were completed for February.

| 2024 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
|-------------------------|--------|--------|--------|-------|--------|-------|--------|--------|--------|--------|--------|--------|------------|
| All Permit Valu. \$ (M) | \$21.3 | \$7.5 | | | | | | | | | | | \$14.4 |
| All Bldgs Valu. \$ (M) | \$11.4 | \$3.8 | | | | | | | | | | | \$7.6 |
| New Residential \$ (M) | \$3.0 | \$898K | | | | | | | | | | | \$1.9 |
| Misc \$ (M) | \$10.0 | \$3.6 | | | | | | | | | | | \$6.8 |
| Permit Fee \$ (K) | \$53 | \$65 | | | | | | | | | | | \$59 |
| Inspections | 798 | 741 | | | | | | | | | | | 770 |
| Permits Issued | 361 | 295 | | | | | | | | | | | 328 |
| Plan Reviews | 68 | 68 | | | | | | | | | | | 68 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| 2023 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec | Avg |
| All Permit Valu. \$ (M) | \$7.7 | \$43.8 | \$23.8 | \$9.2 | \$10.4 | \$7.6 | \$36.5 | \$59.7 | \$11.8 | \$19.5 | \$20.3 | \$27.6 | \$23.2 |
| All Bldgs Valu. \$ (M) | \$3.5 | \$42.1 | \$6.3 | \$5.0 | \$6.7 | \$5.3 | \$25.8 | \$48.6 | \$7.7 | \$16.1 | \$14.4 | \$15.7 | \$16.4 |
| New Residential \$ (M) | \$1.5 | \$652K | \$2.8 | \$2.6 | \$4.1 | \$2.9 | \$4.3 | \$3.5 | \$1.4 | \$3.5 | \$2.8 | \$85K | \$2.5 |
| Misc \$ (M) | \$4.2 | \$1.7 | \$17.5 | \$4.2 | \$3.7 | \$2.3 | \$10.7 | \$11.2 | \$4.2 | \$3.4 | \$5.9 | \$11.8 | \$6.7 |
| Permit Fee \$ (K) | \$31 | \$40 | \$65 | \$39 | \$50 | \$35 | \$61 | \$81 | \$53 | \$98 | \$49 | \$74 | \$56 |
| Inspections | 511 | 517 | 626 | 542 | 717 | 781 | 709 | 747 | 827 | 887 | 780 | 676 | 693 |
| Permits Issued | 287 | 413 | 347 | 414 | 333 | 348 | 359 | 463 | 366 | 364 | 354 | 316 | 364 |
| Plan Reviews | 49 | 35 | 49 | 53 | 83 | 58 | 75 | 74 | 107 | 110 | 66 | 77 | 70 |
| | | | | | | | | | | | | | |

PARAMOUNT
February 2024
Prepared by: Adam Twiss
Date Prepared 3/8/2024

-----PARAMOUNT THEATRE-----

- **February activity included 26 rental/use days, including 10 public performances.**
 - Notable Activity:
 - James Gregory
 - Multiple dance recitals and rehearsals
 - ArtXecute
 - FanFest
 - Tyler Davis concert
 - Malpass concert
 - School System concert fundraiser
 - StageStruck rehearsals
- **February cancelled/rescheduled programming includes 0 days, 0 public performances**
- **Repairs and Maintenance:**
 - HVAC system, roof, and ducts investigated for leaks.
 - Wheelchair lift replacement – To be revisited in 2025 budget.
 - Sound System repair and upgrade completed (foundation funded).
 - Fire alarm system and elevator phone lines investigated for trouble.

-----FINANCIAL-----

Expenses: \$77,450: Labor: \$27,654 / Operations: \$4921 / Artist and Renter box office Payout: \$44,875
Revenues: \$71,743: Tickets: \$53,711 / Building Rentals: \$16,379 / Concession: \$1653

| | Jul-23 | Aug-23 | Sep-23 | Oct-23 | Nov-23 | Dec-23 | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | FY 24 Total | Average |
|-----|----------|----------|----------|----------|-----------|-----------|----------|----------|----------|----------|-----------|-----------|-------------|----------|
| Exp | \$25,165 | \$64,018 | \$37,664 | \$62,732 | \$102,055 | \$124,902 | \$48,590 | \$77,450 | | | | | \$542,576 | \$67,822 |
| Rev | \$15,366 | \$13,492 | \$19,419 | \$31,322 | \$67,792 | \$98,965 | \$43,947 | \$71,743 | | | | | \$362,046 | \$45,256 |
| | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | FY 23 Total | Average |
| Exp | \$47,039 | \$34,677 | \$52,943 | \$64,232 | \$38,325 | \$149,481 | \$63,274 | \$46,490 | \$66,591 | \$75,399 | \$100,423 | \$110,336 | \$849,210 | \$70,768 |
| Rev | -\$867 | \$9,685 | \$27,448 | \$27,531 | \$54,098 | \$99,030 | \$49,176 | \$12,457 | \$67,200 | \$47,572 | \$77,666 | \$71,398 | \$542,394 | \$45,200 |

-
- Our Youth Basketball Season is fully underway.
 - Staff participated in a Senior Health Fair at the Peggy Seagars Senior Center on Friday, February 2nd – **250 participants**
 - Our Annual Daddy Daughter Dance was held at the Goldsboro Event Center (GEC) on Friday, February 9th – **164 participants**
 - Goldsboro Event Center (GEC) hosted seven (7) events during February – **1149 guests** and seven (7) City of Goldsboro events – **569 guests**
 - GEC staff had to turn away **22 patrons** during the month of February that were interested in renting the facility due to the dates they wanted already being booked
 - Specialized Recreation held a do it yourself (DIY) Chinese Lanterns making programs - **21 participants**
 - Valentine Wreath Making Class held at T.C. Coley Community Center – **11 participants**
 - Senior Card Group Play at T.C. Coley Community Center – **130 participants**
 - Line Dancing is held on Mondays and Thursdays at T.C. Coley Community Center – **161 participants**
 - Youth Karate Program at WA Foster Center in February met 2 dates – **33 participants**
 - Attendance in our Youth and Adult Game Rooms at WA Foster Center – **388 visitors**
 - Gym Open Play at WA Foster Center for Adults and Youth during February – **1,025 participants**
 - Park Maintenance Staff worked on getting the Downtown Area prepared and ready for the Main Street Conference that will be held in March
 - Park Maintenance Staff continue to clean those park restrooms that have not been winterized and the restrooms at the HUB daily
 - Park Maintenance Staff continue to tend to the landscaping on Center Street
 - As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff, and Seasonal staff

| 2024 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|-----------|-----------|-----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----------|
| Goldsboro Event Center | | | | | | | | | | | | | |
| Rental Revenue | \$6,484 | \$26,818 | | | | | | | | | | | \$16,651 |
| Facility Usage | 1488 | 1788 | | | | | | | | | | | 1638 |
| Expenditures | \$14,632 | \$34,260 | | | | | | | | | | | \$24,446 |
| WA Foster Recreation Center | | | | | | | | | | | | | |
| Program Revenue | \$710 | \$380 | | | | | | | | | | | \$545 |
| Rental Revenue | \$425 | \$1,050 | | | | | | | | | | | \$738 |
| Facility Usage | 3368 | 2166 | | | | | | | | | | | 2767 |
| Expenditures | \$14,075 | \$14,460 | | | | | | | | | | | \$14,268 |
| T.C. Coley Community Center | | | | | | | | | | | | | |
| Program Revenue | \$1,742 | \$1,271 | | | | | | | | | | | \$1,507 |
| Rental Revenue | \$570 | \$1,150 | | | | | | | | | | | \$860 |
| Facility Usage | 343 | 750 | | | | | | | | | | | 547 |
| Expenditures | \$5,662 | \$5,866 | | | | | | | | | | | \$5,764 |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 168 | 144 | | | | | | | | | | | 156 |
| Expenditures | \$2,364 | \$2,952 | | | | | | | | | | | \$2,658 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 113 | 170 | | | | | | | | | | | 142 |
| Expenditures | \$2,475 | \$2,594 | | | | | | | | | | | \$2,535 |
| Athletics, Field & Picnic Shelters, Bryan MSCX | | | | | | | | | | | | | |
| Program Revenue | \$14,100 | \$15,090 | | | | | | | | | | | \$14,595 |
| Rental Revenue | \$0 | \$0 | | | | | | | | | | | \$0 |
| Facility Usage | 36489 | 37080 | | | | | | | | | | | 36785 |
| Expenditures | \$16,198 | \$16,363 | | | | | | | | | | | \$16,281 |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$36,586 | \$53,758 | | | | | | | | | | | \$45,172 |
| Expenditures | \$48,038 | \$52,214 | | | | | | | | | | | \$50,126 |
| Rounds of Golf | 938 | 1487 | | | | | | | | | | | 1212 |
| Net | -\$11,452 | \$1,544 | | | | | | | | | | | -\$4,954 |
| Special Events | | | | | | | | | | | | | |
| Revenues / Sponsorships | \$0 | \$2,430 | | | | | | | | | | | \$1,215 |
| Participation | 0 | 454 | | | | | | | | | | | 227 |
| Expenditures | \$0 | \$4,080 | | | | | | | | | | | \$2,040 |
| TOTAL REVENUE | | | | | | | | | | | | | |
| TOTAL REVENUE | \$60,617 | \$101,947 | | | | | | | | | | | \$81,282 |
| TOTAL EXPENSES | | | | | | | | | | | | | |
| TOTAL EXPENSES | \$103,444 | \$132,789 | | | | | | | | | | | \$118,117 |
| TOTAL REVENUE FOR THE YEAR | | | \$162,564 | | | | | | | | | | |
| TOTAL EXPENSES FOR THE YEAR | | | \$236,233 | | | | | | | | | | |

| 2023 | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | AVG |
|---|-----------|----------|-------------|----------|-----------|-----------|----------|-----------|----------|----------|-----------|----------|-----------|
| Goldsboro Event Center | | | | | | | | | | | | | |
| Rental Revenue | \$21,154 | \$17,487 | \$22,241 | \$18,705 | \$11,441 | \$11,359 | \$12,152 | \$30,435 | \$9,465 | \$9,609 | \$13,162 | \$18,076 | \$16,274 |
| Facility Usage | 1250 | 1975 | 1802 | 3225 | 2065 | 2165 | 2016 | 2536 | 1921 | 1315 | 1400 | 1985 | 1971 |
| Expenditures | \$6,742 | \$8,122 | \$7,537 | \$6,475 | \$13,627 | \$17,384 | \$8,527 | \$9,749 | \$14,049 | \$22,354 | \$65,822 | \$23,045 | \$16,953 |
| | | | | | | | | | | | | | |
| W. A. Foster Recreation Center | | | | | | | | | | | | | |
| Program Revenue | \$2,860 | \$2,977 | \$2,195 | \$1,170 | \$1,165 | \$14,570 | \$825 | \$230 | \$1,210 | \$1,180 | \$630 | \$520 | \$2,461 |
| Rental Revenue | \$948 | \$1,827 | \$2,918 | \$1,088 | \$625 | \$308 | \$2,195 | \$603 | \$1,085 | \$1,695 | \$1,013 | \$238 | \$1,212 |
| Facility Usage | 2633 | 1632 | 2022 | 2651 | 2983 | 1546 | 2077 | 1942 | 2013 | 2935 | 2650 | 1834 | 2243 |
| Expenditures | \$6,989 | \$12,076 | \$12,603 | \$11,993 | \$8,585 | \$26,741 | \$19,668 | \$17,541 | \$10,287 | \$10,179 | \$10,033 | \$9,940 | \$13,053 |
| | | | | | | | | | | | | | |
| T. C. Coley Community Center | | | | | | | | | | | | | |
| Program Revenue | \$497 | \$1,130 | \$539 | \$280 | \$250 | \$167 | \$211 | \$237 | \$200 | \$164 | \$117 | \$220 | \$334 |
| Rental Revenue | \$1,890 | \$720 | \$450 | \$450 | \$450 | \$1,015 | \$1,015 | \$80 | \$490 | \$710 | \$550 | \$450 | \$689 |
| Facility Usage | 197 | 73 | 170 | 193 | 210 | 154 | 177 | 197 | 175 | 314 | 218 | 199 | 190 |
| Expenditures | \$1,874 | \$1,379 | \$2,203 | \$3,934 | \$6,644 | \$14,466 | \$6,706 | \$9,164 | \$6,005 | \$6,258 | \$5,127 | \$6,166 | \$5,827 |
| | | | | | | | | | | | | | |
| Specialized Recreation | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$36 | \$18 | \$0 | \$0 | \$0 | \$124 | \$0 | \$15 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Facility Usage | 190 | 182 | 98 | 98 | 45 | 74 | 166 | 184 | 134 | 373 | 126 | 94 | 147 |
| Expenditures | \$7,618 | \$8,447 | \$6,350 | \$6,729 | \$7,462 | \$11,736 | \$8,627 | \$5,612 | \$4,477 | \$5,627 | \$2,856 | \$4,180 | \$6,643 |
| Senior Programs & Pools | | | | | | | | | | | | | |
| Program Revenue | \$0 | \$185 | \$0 | \$140 | \$11 | \$4,082 | \$8,749 | \$3,408 | \$930 | \$0 | \$455 | \$595 | \$1,546 |
| Rental Revenue | \$0 | \$0 | \$0 | \$0 | \$0 | \$400 | \$875 | \$700 | \$774 | \$0 | \$0 | \$0 | \$229 |
| Facility Usage | 166 | 251 | 295 | 210 | 212 | 2383 | 2720 | 2025 | 175 | 164 | 158 | 142 | 742 |
| Expenditures | \$3,749 | \$5,489 | \$4,688 | \$3,818 | \$5,927 | \$20,543 | \$21,611 | \$15,760 | \$5,088 | \$1,245 | \$3,103 | \$3,057 | \$7,777 |
| Athletics, Field & Picnic Shelters, Bryan MSCX | | | | | | | | | | | | | |
| Program Revenue | \$65 | \$32,120 | \$23,050 | \$1,142 | \$5,780 | \$2,565 | \$45 | \$25,540 | \$1,605 | \$5,000 | \$9,920 | \$4,520 | \$9,729 |
| Rental Revenue | \$6,136 | \$0 | \$85 | \$0 | \$900 | \$0 | \$0 | \$1,950 | \$450 | \$350 | \$0 | \$300 | \$848 |
| Facility Usage | 17550 | 19750 | 21900 | 22350 | 36285 | 21222 | 14380 | 15290 | 20025 | 25168 | 31089 | 32789 | 23150 |
| Expenditures | \$4,917 | \$9,557 | \$10,461 | \$10,886 | \$10,456 | \$33,132 | \$7,678 | \$14,900 | \$12,629 | \$64,318 | \$18,436 | \$14,576 | \$17,662 |
| | | | | | | | | | | | | | |
| Golf Course | | | | | | | | | | | | | |
| Revenues | \$37,930 | \$32,709 | \$55,850 | \$48,454 | \$56,560 | \$73,812 | \$61,821 | \$63,590 | \$57,788 | \$52,418 | \$41,483 | \$38,898 | \$51,776 |
| Expenditures | \$63,976 | \$35,563 | \$52,218 | \$36,482 | \$53,315 | \$60,208 | \$31,528 | \$83,528 | \$46,397 | \$56,788 | \$315,953 | \$67,229 | \$75,265 |
| Rounds of Golf | 1200 | 1592 | 2788 | 1941 | 2309 | 2120 | 2110 | 2076 | 2153 | 1825 | 1227 | 1079 | 1868 |
| Net | -\$26,046 | -\$2,854 | \$3,632 | \$11,972 | \$3,245 | \$13,603 | \$30,293 | -\$19,938 | \$11,391 | -\$4,370 | \$274,470 | \$28,331 | -\$23,489 |
| | | | | | | | | | | | | | |
| Special Events | | | | | | | | | | | | | |
| Revenues / Sponsorships | \$0 | \$2,000 | \$0 | \$0 | \$1,600 | \$1,730 | \$1,659 | \$0 | \$0 | \$285 | \$0 | \$0 | \$606 |
| Participation | 0 | 200 | 70 | 152 | 160 | 101 | 101 | 0 | 0 | 42 | 55 | 7500 | 698 |
| Expenditures | \$18 | \$911 | \$511 | \$94 | \$3,170 | \$2,194 | \$1,551 | \$0 | \$0 | \$1,443 | \$2,151 | \$1,649 | \$1,141 |
| | | | | | | | | | | | | | |
| TOTAL REVENUE | \$71,480 | \$91,155 | \$107,328 | \$71,429 | \$78,782 | \$110,044 | \$89,565 | \$126,773 | \$73,997 | \$71,411 | \$67,454 | \$63,817 | \$85,270 |
| TOTAL EXPENSES | \$95,883 | \$81,544 | \$96,571 | \$80,411 | \$109,186 | \$186,404 | \$105896 | \$156,254 | \$98,932 | \$168212 | \$423481 | \$129842 | \$144,385 |
| TOTAL REVENUE FOR THE YEAR | | | \$1,023,235 | | | | | | | | | | |
| TOTAL EXPENSES FOR THE YEAR | | | \$1,732,616 | | | | | | | | | | |

[illegible]

GOLDSBORO POLICE DEPARTMENT

February 2024

Prepared By: Michael D. West

Date Prepared: March 6, 2024

Total Part I Crimes (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for February 2023 was 134, compared to 157 for February 2024.

Property with an estimated value of \$238,214 was reported stolen, while property with an estimated value of \$86,022 was recovered and property damaged was \$23,590.

Officers arrested 68 people and issued 146 citations during the month. There were 8 drug-related charges.

There were 5 report(s) of assault(s) on officer(s).

Revenue collected for February 2024 included:

| | |
|----------------|-------------|
| Police Reports | \$ 778.00 |
| Fingerprints | \$ 60.00 |
| Special Events | \$ 200.00 |
| Total | \$ 1,038.00 |

| PART I CRIME COMPARISON & TREND | | | | | | | | | | | | | | |
|---------------------------------|-----|-----|-----|-----|-----|-----|------|-----|------|-----|-----|-----|-------|--|
| 2024 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 1 | 0 | | | | | | | | | | | 1 | |
| Rape | 3 | 0 | | | | | | | | | | | 3 | |
| Robbery | 3 | 2 | | | | | | | | | | | 5 | |
| Aggravated Assault | 21 | 15 | | | | | | | | | | | 36 | |
| Breaking & Entering | 22 | 38 | | | | | | | | | | | 60 | |
| Larceny | 159 | 96 | | | | | | | | | | | 255 | |
| Motor Vehicle Theft | 10 | 6 | | | | | | | | | | | 16 | |
| Arson | 0 | 0 | | | | | | | | | | | 0 | |
| TOTALS | 219 | 157 | | | | | | | | | | | 376 | |
| 2023 | Jan | Feb | Mar | Apr | May | Jun | July | Aug | Sept | Oct | Nov | Dec | Total | |
| OFFENSE | | | | | | | | | | | | | | |
| Homicide | 0 | 0 | 1 | 2 | 2 | 0 | 0 | 0 | 0 | 3 | 0 | 2 | 10 | |
| Rape | 0 | 2 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 8 | |
| Robbery | 2 | 1 | 4 | 1 | 5 | 4 | 2 | 6 | 4 | 4 | 6 | 9 | 48 | |
| Aggravated Assault | 15 | 17 | 26 | 16 | 20 | 17 | 23 | 23 | 22 | 22 | 28 | 17 | 246 | |
| Breaking & Entering | 22 | 16 | 12 | 18 | 29 | 24 | 30 | 28 | 27 | 25 | 39 | 30 | 300 | |
| Larceny | 112 | 88 | 110 | 114 | 160 | 148 | 135 | 162 | 131 | 153 | 137 | 142 | 1592 | |
| Motor Vehicle Theft | 10 | 10 | 16 | 12 | 9 | 9 | 23 | 22 | 16 | 16 | 16 | 13 | 172 | |
| Arson | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 2 | 1 | 2 | 0 | 6 | |
| TOTALS | 161 | 134 | 170 | 165 | 226 | 202 | 213 | 241 | 202 | 224 | 230 | 214 | 2382 | |

PUBLIC UTILITIES DEPARTMENT

February 2024

Prepared By: Robert Sherman

Date Prepared: March 8, 2024

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
- Capital Projects: Replacements of the ATs at the WTP and at the NRPS. Replace flow meters at the WTP.
- The Water Treatment Plant is fully staffed and certified.
- River levels are back to normal, voluntary water conservation has been rescinded.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been performing well. The average daily flow for February is 8.17-MGD. The yearly average flow for the WRF is 9.40-MGD. This puts the WRF at 66% capacity.
- All the city's 26 pump stations are operating well. No major issues to report.
- Capital projects: Generator at Westbrook L/S and Upgrade of the Public Utilities Telemetry System.
- WRF has 2 uncertified operators, and one open position.
- Ash St. Lift Station upgrade with MOPCO is in service. River Bend Lift Station construction has started. The River Bend lift station will replace Big and Little Cherry lift stations.

Compost Facility

- Eight hundred and sixty-six cubic yards of compost and mulch were sold in February 2024.
- 2 Compost operators with no Class B driver's license, but the Compost Facility is fully staffed.
- Capital Project: Construction of Bay 8 enclosure at the Compost.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

| 2024
MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Yearly
Average |
|----------------|-------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------------------|
| Water* | 5.95 | 5.88 | | | | | | | | | | | 5.92 |
| Sewer** | 10.63 | 8.17 | | | | | | | | | | | 9.40 |
| Compost | 161 | 866 | | | | | | | | | | | 514 |

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

| 2023
MGD | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Yearly
Average |
|----------------|------|------|------|------|------|------|------|------|------|------|------|------|-------------------|
| Water* | 5.82 | 5.80 | 6.32 | 5.35 | 5.58 | 6.76 | 6.29 | 6.30 | 6.04 | 6.10 | 5.96 | 5.69 | 6.00 |
| Sewer** | 7.23 | 9.94 | 7.81 | 9.94 | 8.64 | 7.87 | 9.69 | 8.82 | 9.76 | 7.27 | 7.33 | 9.59 | 8.66 |
| Compost | 163 | 358 | 835 | 1509 | 888 | 866 | 822 | 845 | 226 | 1432 | 659 | 367 | 748 |

*Water permit- 14.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

February 2024

Prepared by: Jamie Stanley

Date Prepared: 07 March 2024

Monthly Highlights

Buildings & Grounds: Numerous lighting and plumbing issues were addressed throughout city buildings. Maintenance has been concentrating on preparing the city for the Mainstreet Conference. Grounds has concentrated on enhancement areas, and cut backs on routes preparing for spring and mulched needed areas.

Distribution & Collections: Call duty responded to 18 after hour calls--total of 26.5 hours. Completed 126 work orders.

Streets & Stormwater: Repaired 62 potholes, 1 tree in roadway, 264.1 sq. yds. concrete sidewalk. 830 LF of small ditches cleaned, Swept 300 curb miles, Jet Rod 1,225 LF storm pipe, cleaned 6 Manholes and 8 Catch Basins, 7.5 Hours of Call Duty. Repaired 6 storm water cave ins.

| Departments | | 2024 | | | | | | | | | | | | AVG |
|----------------------------|--------------------------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 17.5 | 8.5 | | | | | | | | | | | 13.0 |
| | Lines Camera'd (1000-ft) | 1.8 | 2.4 | | | | | | | | | | | 2.1 |
| | Water Repairs | 52 | 25 | | | | | | | | | | | 38.5 |
| | Sewer Repairs | 21 | 16 | | | | | | | | | | | 18.5 |
| | Hydrants Replaced/Fixed | 1 | 3 | | | | | | | | | | | 2.0 |
| | Meter Install/Changed | 5 | 5 | | | | | | | | | | | 5.0 |
| Bldg & Grounds | Radio, Electrical, Bldg | 33 | 37 | | | | | | | | | | | 35.0 |
| | ROW Mowing (ac) | 0 | 0 | | | | | | | | | | | 0.0 |
| | City-Owned Lots Mowing (ac) | 15 | 10 | | | | | | | | | | | 12.5 |
| Garage | Total Work Orders | 248 | 255 | | | | | | | | | | | 251.5 |
| | Total Fuel Cost (x1000) | \$ 79 | \$ 80 | | | | | | | | | | | 79.5 |
| Solid Waste | Refuse (x1000 tons) | 1.11 | 1.03 | | | | | | | | | | | 1.071 |
| | Recyclables (tons) | 19 | 15 | | | | | | | | | | | 17.1 |
| | Leaf-n-Limbs (x1000 tons) | 0.8 | 0.8 | | | | | | | | | | | 0.778 |
| Cemetery Funerals | | 6 | 2 | | | | | | | | | | | 4.0 |
| Street & Storm | Utility Cut Repairs | 2 | 15 | | | | | | | | | | | 8.5 |
| | Pot Hole Repairs | 73 | 62 | | | | | | | | | | | 67.5 |
| | Streets Swept (miles) | 270.4 | 300 | | | | | | | | | | | 285.2 |
| | Pipe&Open Ditch Maint(1000-ft) | 0.35 | 8.30 | | | | | | | | | | | 4.3 |
| | Ditch mowing (1000-ft) | 0.00 | 0.00 | | | | | | | | | | | 0.0 |
| | Storm Pipe Repairs | 6 | 4 | | | | | | | | | | | 5.0 |
| 2023 | | | | | | | | | | | | | | |
| Distribution & Collections | Utility Line Maint (1000-ft) | 10.7 | 17.6 | 11.3 | 9.8 | 19.0 | 20.0 | 24.5 | 20.7 | 16.4 | 19.2 | 23.1 | 7.4 | 16.6 |
| | Lines Camera'd (1000-ft) | 1.6 | 5.2 | 3 | 3.3 | 4.6 | 3.7 | 2.5 | 3.4 | 2.0 | 1.1 | 1 | 1 | 2.7 |
| | Water Repairs | 30 | 22 | 23 | 24 | 31 | 16 | 21 | 23 | 17 | 29 | 36 | 24 | 24.7 |
| | Sewer Repairs | 12 | 12 | 18 | 16 | 24 | 10 | 17 | 24 | 11 | 13 | 17 | 18 | 16.0 |
| | Hydrants Replaced/Fixed | 12 | 3 | 5 | 3 | 2 | 3 | 5 | 1 | 1 | 3 | 4 | 3 | 3.8 |
| | Meter Install/Changed | 3 | 5 | 8 | 5 | 4 | 8 | 6 | 4 | 7 | 6 | 4 | 3 | 5.3 |
| Bldg & Grounds | Radio, Electrical, Bldg | 49 | 61 | 63 | 33 | 44 | 39 | 39 | 28 | 42 | 27 | 45 | 28 | 41.5 |
| | ROW Mowing (ac) | 0 | 0 | 0 | 61 | 91 | 82 | 97 | 104 | 51 | 10 | 0 | 0 | 41.3 |
| | City-Owned Lots Mowing (ac) | 0 | 15 | 69 | 75 | 276 | 102 | 67 | 103 | 166 | 60 | 20 | 0 | 79.4 |
| Garage | Total Work Orders | 249 | 207 | 265 | 245 | 279 | 213 | 228 | 232 | 228 | 230 | 184 | 147 | 225.6 |
| | Total Fuel Cost (x1000) | \$ 79 | \$ 74 | \$ 76 | \$ 75 | \$ 86 | \$ 77 | \$ 87 | \$ 92 | \$ 79 | \$ 74 | \$ 53 | \$ 61 | 76.1 |
| Solid Waste | Refuse (x1000 tons) | 1.08 | 0.91 | 1.10 | 0.98 | 1.08 | 1.03 | 1.11 | 1.14 | 1.04 | 1.07 | 1.00 | 1.10 | 1.1 |
| | Recyclables (tons) | 0 | 38 | 0 | 37 | 71 | 56 | 39 | 13 | 23 | 0 | 29 | 40 | 28.9 |
| | Leaf-n-Limbs (x1000 tons) | 0.9 | 0.8 | 0.6 | 0.6 | 0.5 | 0.5 | 0.4 | 1.0 | 0.7 | 0.7 | 0.7 | 0.8 | 0.7 |
| Cemetery Funerals | | 5 | 4 | 5 | 5 | 4 | 0 | 1 | 1 | 3 | 5 | 0 | 6 | 3.3 |
| Street & Storm | Utility Cut Repairs | 9 | 8 | 23 | 17 | 32 | 20 | 15 | 25 | 11 | 5 | 4 | 0 | 14.1 |
| | Pot Hole Repairs | 70 | 65 | 105 | 145 | 113 | 110 | 88 | 40 | 34 | 153 | 92 | 195 | 100.8 |
| | Streets Swept (miles) | 49.7 | 102 | 170.8 | 130.2 | 190 | 196.5 | 229.2 | 275.9 | 277 | 300 | 254.6 | 208.4 | 198.7 |
| | Pipe&Open Ditch Maint(1000-ft) | 4.05 | 2.07 | 2.16 | 2.43 | 0.00 | 0.40 | 0.38 | 1.95 | 1.29 | 4.1 | 1.43 | 0.4 | 1.7 |
| | Ditch mowing (1000-ft) | 0.00 | 2.85 | 0.00 | 0.00 | 50.48 | 7.91 | 3.68 | 11.80 | 18.41 | 15.56 | 25.16 | 0.00 | 11.3 |
| | Storm Pipe Repairs | 1 | 3 | 1 | 7 | 4 | 0 | 3 | 1 | 1 | 3 | 3 | 3 | 2.5 |

- Total hotel revenue generated in January was \$1,671,729 which is down 5.0% YOY. February revenue not yet released.
- New sessions for our website have increased 6.21% compared to the previous month and 37% compared to January of 2023. The homepage was the top landing page with 130 pageviews, followed by "/50-things-to-do-in-wayne county" with 125 pageviews. February SEO results are not yet available.
- Candace and Amanda met with New Old North to discuss Visitors Guide – 2/5 and 2/26
- Amanda presented on 2/1 to the Citizens Academy
- Amanda presented on 2/7 to the 3 Eagles Rotary Club
- Attended Paramount's Sweet 16 party
- Amanda presented on 2/21 to City Council during their budget retreat
- Foodie Week meeting with Chamber – 2/22
- Walking tour of Downtown with hoteliers – 2/28
- AJGA Logistics call with Lane Tree – 2/28

City Occupancy Tax Collections

February figures have not yet been released

| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | March | April | May | June | YTD | Average |
|----------------|----------|----------|----------|-----------|----------|----------|----------|----------|----------|----------|----------|------------------|--------------------|-----------------|
| 2023-24 | \$90,771 | 96,122 | \$82,030 | \$83,980 | \$88,871 | \$64,393 | \$92,315 | | | | | | | \$85,497 |
| 2022-23 | \$77,698 | \$88,942 | \$92,884 | \$105,264 | \$98,050 | \$90,136 | \$70,276 | \$64,615 | \$81,123 | \$88,849 | \$86,324 | \$100,063 | \$1,044,224 | \$87,018 |

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING**

Removed

SUBJECT: Approval of an Agreement between the City of Goldsboro and Developmental Associates

BACKGROUND: The City Manager's position became vacant on February 12, 2024. The Mayor researched hiring firms and concluded that Developmental Associates was the best firm for the City Manager search.

DISCUSSION: Developmental Associates is a predominantly female owned enterprise and is a HUB certified LLC (S) Corporation. They are the only local government search firm founded in North Carolina.

Developmental Associates will carry out an 11-step process which will include an assessment center to ensure the City of Goldsboro finds the best fit for the City Manager position.

RECOMMENDATION: It is recommended that the Council approve the agreement and authorize the Mayor to sign the agreement between the City of Goldsboro and Developmental Associates.

Date:

3/14/24
Charles Gaylor, IV, Mayor

Date:

3/13/24
Matthew Livingston, Interim City Manager



COVER LETTER INFORMATION:

Incorporation: As a predominantly female owned enterprise Developmental Associates is a *HUB certified* LLC (S) Corporation. We are the only local government search firm founded in North Carolina.

Lead Consultant: Stephen Straus, Ph.D.

March 9, 2024

Mayor Charles Gaylor and the Goldsboro City Council
City of Goldsboro
200 North Center Street
Goldsboro, North Carolina 27530

Dear Mayor Gaylor and Goldsboro City Council:

Thank you for requesting our proposal for your City Manager process.

As you review our proposal, you will note that Developmental Associates is not a traditional "headhunting" firm. Instead, we rely on more objective, systematic, and accurate methods to recruit, screen, and evaluate candidates that we call *Talent Identification and Assessment*. A recent article citing our work was published in *Supply and Demand Chain Magazine*.

<https://mail.google.com/mail/u/0/#inbox/FMfcjxwHNVvtbGIHfHMfNCGHBPqTDnG>

In short, we provide you with much more detailed and in-depth information about the candidates than our competitors. Our mission is to enable you to make the most informed decisions possible.

We think that our objective approach to assessment will provide you with a much firmer foundation for win-win decisions than the traditional search process. As a recent example, in 2021 we helped the Savannah City Council which has dealt with significant cleavages, to come to a unanimous vote to hire their new City Manager – Jay Melder. We were able to achieve this outcome when the Council had fired two national search firms who had been unsuccessful in their efforts. <https://www.wtop.com/2021/07/23/savannah-interim-city-manager-announces-resignation/#:~:text=SAVANNAH%2C%20Ga>. We have listed Savannah Mayor Johnson as one of our references.

Our approach has three goals with respect to recruitment, screening, and selection.

1. Recruit high quality and diverse candidates.

2. **Employ a multi-method screening approach to get you the best data on your top candidates.**
3. **Apply skill-based assessments and Emotional Intelligence testing to provide you with a comprehensive assessment that goes beyond the traditional interview-only approach.**

Goal #1: Recruit high quality and diverse candidates:

| | |
|--|--|
| <ul style="list-style-type: none"> • We target individuals with whom we have worked directly. Having worked with many potential candidates through our consulting and training, we are well connected to leading local government candidates in the region. | <ul style="list-style-type: none"> • We make individual contacts through social media. We maintain lists of hundreds of local government candidates that we can contact through email blasts, Facebook, and LinkedIn notices. |
| <ul style="list-style-type: none"> ▪ We know how to make the best use of the most widely referenced professional journals and websites. We can enhance the information provided to those sites by relying on a comprehensive study of the position and the organization that enables us to craft attractive, realistic, and comprehensive postings. | <ul style="list-style-type: none"> ▪ We have established a national network through our contract with NEOGOV, the number one HR application to governments nationwide. This service enables us to provide recruitment and applicant tracking solutions on a national level. |

OUTCOME: We have placed candidates with our clients from a variety of locations, such as Georgia, California, Arizona, New York, Illinois, Florida, the Carolinas, and Massachusetts.

Goal #2: Employ a multi-method screening approach to get you the best data on your top candidates:

| | |
|---|---|
| <ul style="list-style-type: none"> • We develop a customized application that candidates must complete on-line. This application would be tailored to the specific challenges facing the City. In comparison to the traditional cover letter and resume, we are then able to match candidates with the specific needs of the City. Moreover, we are then able to make "apples-to-apples" comparisons of candidates rather than trying to piece together disparate information from resumes that are each designed differently. | <ul style="list-style-type: none"> ▪ We conduct intensive interviews with each of the top candidates (up to 15). We conduct these interviews using structured questions based on the needs of the City along with a detailed scoring system. The responses of each candidate are recorded and available to you for review. |
| <ul style="list-style-type: none"> • We also administer on-line surveys requiring short essay answers from candidates. These questions generally focus on how candidates have managed more complex challenges and provides you with an early writing sample prior to further assessment. | |

OUTCOME: Many clients tell us that they based previous selection decisions on less information that we provide through our screening process.

Goal #3: Apply skill-based assessments and Emotional intelligence testing to provide you with a comprehensive assessment that goes beyond the traditional interview-only approach.

| | |
|---|---|
| <ul style="list-style-type: none"> • Skill-based exercises are of greater validity (almost twice as accurate) than the traditional interview-driven approach. Developmental Associates designs exercises that simulate the responsibilities of the position, such as making budget presentations, developing written project plans, facilitating staff meetings, conducting performance-based role plays, and resolving HR issues with individual departments to directly observe the candidate skills that are interviews cannot elicit. | <ul style="list-style-type: none"> • In addition to the skills-based assessments, we administer a psychological inventory called the Emotional Intelligence Inventory (EQi 2.0) – see page 10. This inventory, which is validated for employment, provides us with information on critical skills of the candidate, such as problem solving, assertiveness, interpersonal relations, and teamwork. This inventory is administered independent of the skills exercises; in other words, the psychologist administers the EQ without knowing the other assessment results. |
|---|---|

OUTCOME: We provide you with the most in-depth and accurate information possible about the top candidates for this position to enable you to make the most informed decisions possible. It is essential to rely on three common and very comfortable methods as a part of the selection process: 1) reviews of resumes, 2) reference and background checks, and 3) interviews. *Nevertheless, these are the three least accurate methods for determining the true competencies of candidates and they are the key methods used by our competition!* One of many reasons for the limitations of these methods is that they rely mostly on indirect or inferential data. For example, resumes tell us what the candidate has done, but not how well he/she has performed. References rely on third-party observations that have often been shown to be unreliable and based more on familiarity than skills assessment. Interviews, when conducted in a systematic and behavioral-based fashion, can reveal certain key attributes: knowledge, verbal communication skills, and judgment (when situational questions are included). *Interviews, however, are not able to directly verify other critical skills, such as budget analysis, conflict resolution, project planning, meeting or group facilitation, leadership style, problem solving, writing, or even presentation skills. Skill assessment exercises do reveal those competencies.*

Despite the limitations of interviews, they are an essential component of any process. Any Council, as in Goldsboro, will want to interview the top 2-3 candidates emerging from our skills-based process. Other search firms only have expertise in recruitment and screening; they do not have a sophisticated approach to assessing candidates. Beware, particularly, of firms that only provide you with a stock set of interview questions.

Instead, Developmental Associates will tailor the interview questions based on two factors:

1. *What we have learned about the key challenges (in the job/organizational analysis) facing the next Goldsboro City Manager.*

2. *The strengths and weaknesses we have learned about each finalist based on our skills-assessment and Emotional Intelligence testing.*

Moreover, we would provide guidance on best practices for conducting those interviews.

As you review our proposal, you will observe that our methods do not limit your discretion, instead, they enhance the quality of information you would have at your discretion in making screening, assessment and in final interview decisions.

Finally, let me share some data with you. *Ninety-six percent (96.4%) of the over three hundred executives we have placed are still in their position, have stayed in their position for a minimum of five years, or have been promoted to a higher-level position.*

Thank you for considering our services. We would be pleased to partner with City of Goldsboro to find an outstanding City Manager.

Sincerely,



Stephen K. Straus, Ph.D.
President - Developmental Associates, LLC

B: PROPOSED FEES FOR THIS PROJECT

| BASIC FEE | ADDITIONAL OPTIONS (Including Maximums) |
|--|--|
| \$24,500 | <ul style="list-style-type: none">• EQi- Analysis @ \$350 per candidate (up to 5)• Coaching and Feedback @ \$350 for the successful candidate |
| MAXIMUM TOTAL FEE: \$26,680 does not include the following: <ul style="list-style-type: none">• Additional work requested by the client but not included in this proposal would be billed at \$250 per hour.• Background @ approximately \$2250 per candidate*• Coaching for internal candidates who apply but are not selected @\$350 each.• Out-of-pocket advertising fees (typically about \$2,000).• Travel for the final interviews with Council at \$350 per day. (If requested.) | |

*This fee would be paid directly to Chief Tom Younce if the client wishes to use his services. Chief Younce is not affiliated with Developmental Associates.

With our virtual process the client would have no other fees or expenses other than the expenses of bringing the finalists on site for final interviews.

Clients are expected to process billing for payment (net 30) at the conclusion of the skills-assessment process.

Litigation support, expert witness testimony, and depositions would be billed at an hourly rate of \$250.00 per hour unless Developmental Associates is responsible for losing a grievance or legal case. In that event, there would be no charge for litigation support.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

Denied

SUBJECT: Small Batch Craft Event – Temporary Street Closure
(June 7th and August 2nd, 2024)

BACKGROUND: The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

DISCUSSION: The events will be hosted from 6:00pm – 10:00pm on the 100 block of East Mulberry Street (between Center and John Street) on June 7th and August 2nd, 2024. The Small Batch Craft Market, LLC is requesting the closure of the 100 block of E. Mulberry Street between Center and John Street from 4:00pm – 11:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary street closing of the 100 block of E. Mulberry Street between Center and John Street as stated above.

Date: 3.13.24

Michael J West
Mike West, Police Chief

Date: 3-11-24

Matthew Livingston
Matthew Livingston, Interim City Manager



Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Small Batch Craft Market - "Market on Mulberry"

KW
KW

Event Date(s) June 7 and August 2 (2024) **Event Website:** Facebook event

Inclement Weather/Rain Date(s): none yet

Description of Event (Please briefly describe the event.)

A pop-up market of local artisans selling their products, plus a food truck.

Requested Event Location: East Mulberry Street (between Center and John St.)

Event Start Time/End Time: 6:00pm - 10:00pm

KW **Set-Up:** Date & Time (start/end): 4:00pm (June 7 and August 2)

KW **Dismantle** (Completion): Date & Time (start/end): 11:00pm (June 7 and August 2)

Estimated Daily Attendance: +/- 100

Will this event require street closures? ☒ Yes ☐ No **Closure Times** 4:00pm - 11:00pm

If yes, please list the streets that you are requesting to be closed:

100 block of East Mulberry Street between N. Center and N. John Street

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Small Batch Craft Market

Are you a non-profit? ☐ Yes ☒ No If yes, are you: ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Kaytlyn Williams **Title:** Owner

Address: 607 N. Pineview Ave.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-738-5811

Cell Phone: 919-738-5811 **Email:** smallbatchcraftmarket@gmail.com

Day of Event Contact:

Name: Kaytlyn Williama Phone: 919-738-5811

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See attached map

The city parking lot entrance and exit is on Mulberry Street. Employees would obviously be allowed to pull out before the event starts at 6:00pm. No cars would be allowed to exit the parking lot after 6:00pm for safety of pedestrians.

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Portable Toilets

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

V. Event Details: *Please answer the following questions regarding your event.*

☒ Yes ☐ No Does the event involve the sale of food?

If "YES", has the health department been notified?

For events with food, a letter from the health department must be submitted 30 days prior to the event.

o Health Department: (919) 731-1000

☐ Yes ☒ No Does the event intend to sale alcohol? Choose one of the three options listed below. See the Special Information and Conditions of Receiving a Special Event/Parade Permit section at the end of this application for more information about the Goldsboro Social district.

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o NC ABC Commission: (919) 779-0700

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☐ Yes ☒ No Will there be **musical entertainment** at your event?

If "YES", please provide the following information:

➤ Amplification? ☐ Yes ☐ No

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Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.

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➤ Approximate Number of tents: 20

➤ Approximate Sizes: 10'x10' each

➤ Will any tent exceed 400 sq. feet in area? ☐ Yes ☒ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

▪ ***City of Goldsboro Inspections Department (919) 580-4385***

Note: Tents cannot be staked in the area of the HUB due to in-ground irrigation.

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If 'YES', please provide the schedule of fees: \$40.00 per vendor

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VI. Miscellaneous:

Parking:

• How will overall patron parking be accommodated for this event? Street parking and the lot by B&G Grill on John Street.

Note: *You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.*

Special Information and Conditions of receiving a Special Event/Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event is required. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Carnival applicants must provide proof of liability insurance of at least \$5 million. The city must be listed as an additional insured on the Certificate of Insurance and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public.*

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An application fee of \$100.00 for special events and \$200.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

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3. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
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Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature:  Date: Jan 5, 2024

Organization: Small Batch Craft Market

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

Steven Powers

For Inner Office Use Only:

Michael D. West
[Michael D. West \(Feb 12, 2024 15:06 EST\)](#) ☐ Disagree
Goldsboro Police Department Representative

James Farfour
[James Farfour \(Feb 12, 2024 16:05 EST\)](#) ☐ Disagree
Goldsboro Fire Department Representative

Erin Fonseca
[Erin Fonseca \(Feb 16, 2024 09:10 EST\)](#) ☒ Disagree
Downtown Goldsboro Representative

Richard Fletcher
[Richard Fletcher \(Feb 12, 2024 15:08 EST\)](#) ☐ Disagree
Public Works Department Representative

Felicia L. Brown
[Felicia L. Brown \(Feb 12, 2024 15:03 EST\)](#) ☐ Disagree
Parks and Recreation Department Representative

Carrie L. Brown
☐ Disagree
Finance Director

Comment: City vehicle may also exit onto John St.

Feb 12, 2024

Date

Comment:

Feb 12, 2024

Date

Comment:

Feb 16, 2024

Date

Comment:
A plan is needed for trash. Additionally, I do not recommend closing an occupied street for a private venture. If allowed, all merchants adjacent to the event should have the ability to

Feb 12, 2024

Date

Comment:

Feb 12, 2024

Date

Comments:

Feb 20, 2024

Date

City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals)


Date



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Small Batch Craft Market from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 5 day of January, 2024.


Kaytlyn Williams (Jan 5, 2024 09:55 EST)

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/02/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Francis L. Dean & Associates, LLC
12800 University Drive
Suite 125
Fort Myers, FL 33907
fdean.com/Redirect/L.htm

CONTACT

NAME:

PHONE (A/C, No, Ext): (800) 745-2409

FAX (A/C, No):

E-MAIL ADDRESS: info@fdean.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Great American Insurance Company

10091

INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:

Owner
607 N Pineview Ave
GOLDSBORO, NC 27530

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: GAS127730

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSURER LTR | TYPE OF INSURANCE | ADDITIONAL SUBROGATION RIGHTS | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|-------------|---|--|---------------|-------------------------|-------------------------|--|
| A | GENERAL LIABILITY | | PAC 4725036 | 02/02/2024
12:00 AM | 02/07/2024
12:01 AM | EACH OCCURRENCE \$1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | CRIMINAL TO RIGHTS PREMISES (As occurrence) \$300,000 |
| | <input type="checkbox"/> CLAIM-MADE <input checked="" type="checkbox"/> OCCUR | | | | | MED EXP (Any one person) \$0 |
| | <input checked="" type="checkbox"/> HOST LIQUOR LIABILITY INCLUDED | | | | | PERSONAL & ADV INJURY \$1,000,000 |
| | GENL AGGREGATE LIMIT APPLIES FOR: | | | | | GENERAL AGGREGATE \$1,000,000 |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-SUIT <input type="checkbox"/> LEO | | | | | PRODUCTS - COMPROP AGG \$1,000,000 |
| | AUTOMOBILE LIABILITY | | | | | COMBINED SINGLE LIMIT (As accident) |
| | <input type="checkbox"/> ANY AUTO | | | | | BODILY INJURY (Per person) |
| | <input type="checkbox"/> ALL OWNED AUTOS | <input type="checkbox"/> SCHEDULED AUTOS | | | | BODILY INJURY (Per accident) |
| | <input type="checkbox"/> HIRED AUTO | <input type="checkbox"/> NON-OWNED AUTOS | | | | PROPERTY DAMAGE (Per accident) |
| | UMBRELLA LIAB | <input type="checkbox"/> OCCUR | | | | EACH OCCURRENCE |
| | EXCESS LIAB | <input type="checkbox"/> CLAIM-MADE | | | | AGGREGATE |
| | DED <input type="checkbox"/> | RETENTION \$ <input type="checkbox"/> | | | | |
| A | Professional Liability | | PAC 4725036 | 02/02/2024
12:00 AM | 02/07/2024
12:01 AM | EACH OCCURRENCE \$1,000,000
AGGREGATE LIMIT \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Covered Vendor Type: Arts & Crafts Vendors. Proof of Insurance.

Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER

Proof of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean



ADDITIONAL INTEREST SCHEDULE

DATE (MM/DD/YYYY)
11/02/2023

| | | | | |
|--|--|---|--|--------------------|
| AGENCY | | CARRIER
Great American Insurance Company | | NAIC CODE
16891 |
| POLICY NUMBER
GAS127730/PAC 4725038 | EFFECTIVE DATE
03/03/2024
12:00 AM | NAMED INSURED(S)
Owner | | |

ADDITIONAL INTEREST (Not all fields apply to all scenarios – provide only the necessary data)

| | | | | | | | | |
|--|---|--------------------|-----------------|---------------|--------|-----------|-------------------------|-----------|
| INTEREST | NAME AND ADDRESS | RANK | EVIDENCE | CERTIFICATE | POLICY | SEND BILL | INTEREST IN ITEM NUMBER | |
| <input checked="" type="checkbox"/> ADDITIONAL INSURED | City of Goldsboro
200 N Center St
Goldsboro, NC 27530 | | | | | | LOCATION: | BUILDING: |
| <input type="checkbox"/> BENCH OF WARRANTY | | | | | | | VEHICLE: | BOAT: |
| <input type="checkbox"/> CO-OWNED | | | | | | | AIRPORT: | AIRCRAFT: |
| <input type="checkbox"/> EMPLOYEE AS LESSOR | | | | | | | ITEM CLASS: | ITEM: |
| <input type="checkbox"/> LEASEBACK OWNER | | | | | | | ITEM DESCRIPTION | |
| <input type="checkbox"/> LIENHOLDER | REFERENCE / LOAN #: | INTEREST END DATE: | | | | | | |
| | LEAD AMOUNT: | PHONE (A/C, H, F): | | FAX (A/C, H): | | | | |
| REASON FOR INTEREST: | | | E-MAIL ADDRESS: | | | | | |

The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.



5.0 ★★★★★ (2)
Spice store

Overview

About



Directions



Source:



Nearby



Send to
phone



Share

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62943

11-3-23

RECEIVED OF Small Batch craft market

FOR Special Event

NUMBER (cash)

TOTAL AMOUNT PAID \$100.00

Desk Sgt.

By [Signature]

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 18, 2024 COUNCIL MEETING

Denied

SUBJECT: Small Batch Craft Event – Temporary Street Closure (November 30, 2024)

BACKGROUND: The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

DISCUSSION: The events will be hosted from 12:00pm – 5:00pm at The Hub on November 30, 2024. The Small Batch Craft Market, LLC is requesting the closure of the north bound lane of the 200 block South Center Street from Spruce to Chestnut Street from 10:00am – 6:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: It is recommended that Council grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Date: 3-13-24


Mike West, Police Chief

Date: 3-12-24


Matthew Livingston, Interim City Manager



Date of Application _____
(Inner Office Use Only)

CITY OF GOLDSBORO
SPECIAL EVENTS/PARADE/STREET CLOSING
PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☐ Parade ☐ Run/Walk ☐ Festival ☒ Street Closure ☐ Carnival ☐ Other (explain): Craft Market

Event Name: Small Batch Craft Market

Event Date(s): November 30, 2024 **Event Website:** Facebook event

Inclement Weather/Rain Date(s): none yet

Description of Event (Please briefly describe the event.)

A market of local artists in celebration of "Shop small Saturday"

Requested Event Location: The HUB

Event Start Time/End Time: 12:00pm - 5:00pm

Set-Up: Date & Time (start/end): 10:00am

Dismantle (Completion): Date & Time (start/end): 6:00pm

Estimated Daily Attendance: +/- 200

Will this event require street closures? ☒ **Yes** ☐ **No** **Closure Times** 10:00am - 5:00pm

If yes, please list the streets that you are requesting to be closed: 200 block of South Center Street (Northbound lane) from Spruce to Chestnut Street.

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Small Batch Craft Market

Are you a non-profit? ☐ **Yes** ☒ **No** **If yes, are you:** ☐ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: Kaytlyn Williams **Title:** Owner

Address: 607 N. Pineview Ave.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** 919-738-5811

Cell Phone: 919-738-5811 **Email:** smallbatchcraftmarket@gmail.com

Day of Event Contact:

Name: Kaytlyn Williama Phone: 919-738-5811

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

See attached map

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☒ Other

If portable toilets will be provided, please list the name/contact of the company:

If no portable toilets will be provided, how will these requirements be handled?

The HUB restrooms

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

City receptacles

V. Event Details: Please answer the following questions regarding your event.

☐ Yes ☒ No Does the event involve the sale of food?

If "YES", has the health department been notified?

For events with food, a letter from the health department must be submitted 30 days prior to the event.

o Health Department: (919) 731-1000

☐ Yes ☒ No Does the event intend to sale alcohol? Choose one of the three options listed below. See the Special Information and Conditions of Receiving a Special Event/Parade Permit section at the end of this application for more information about the Goldsboro Social district.

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spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:


| | |
|---|---------------|
| _____
Goldsboro Police Department Representative | _____
Date |
| _____
Goldsboro Fire Department Representative | _____
Date |
| _____
Downtown Goldsboro Representative | _____
Date |
| _____
Public Works Department Representative | _____
Date |
| _____
Parks and Recreation Department Representative | _____
Date |
| _____
Finance Director | _____
Date |
| _____
City Manager's Signature
(Use of City Owned Lots/Non-Street Closings and Carnivals) | _____
Date |



Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Small Batch Craft Market from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

This the 5 day of January, 2024.


Kaylyn Williams (Jan 5, 2024 10:27 EST)

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



- vendors in The Hub / on N. Center St.
- food truck(s) by power pedestals



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|--|
| PRODUCER
Francis L. Dean & Associates, LLC
12880 University Drive
Suite 125
Fort Myers, FL 33907
fdean.com/RedirectIL.htm | CONTACT NAME:
PHONE (A/C, No. Ext.): (800) 745-2409 FAX (A/C, No.):
E-MAIL ADDRESS: info@fdean.com |
| INSURED
SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND ITS PARTICIPATING MEMBERS:
Small Batch Craft Market
607 N Pinelawn Ave
Goldsboro, NC 27530 | INSURER(S) AFFORDING COVERAGE
INSURER A: Great American Insurance Company NAIC #: 16091
INSURER B:
INSURER C:
INSURER D:
INSURER E:
INSURER F: |

COVERAGES: CERTIFICATE NUMBER: GAS130277 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSTR. LTR. | TYPE OF INSURANCE | ADDL. INSUR. INFO | POLICY NUMBER | POLICY EXP. (MM/DD/YYYY) | POLICY EXP. (MM/DD/YYYY) | LIMITS | |
|-------------|---|--|---------------|--------------------------|--------------------------|---|-------------|
| A | GENERAL LIABILITY | | PAC 4725036 | 11/30/2024
12:00 AM | 12/05/2024
12:01 AM | EACH OCCURRENCE | \$1,000,000 |
| | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY | | | | | SHOULD TO REMEDY / REPAIRS (Ex. accident) | \$500,000 |
| | <input type="checkbox"/> CLASS-MADE <input checked="" type="checkbox"/> OCCUR | | | | | MED EXP (Any one person) | \$0 |
| | <input checked="" type="checkbox"/> HOST LIQUOR LIABILITY INCLUDED | | | | | PERSONAL & ADV INJURY | \$1,000,000 |
| | | | | | | GENERAL AGGREGATE | \$1,000,000 |
| | GENL. AGGREGATE LIMIT APPLIES PER: | | | | | PRODUCTS - CONFPOP AGG | \$1,000,000 |
| | <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | | | | |
| | AUTOMOBILE LIABILITY | | | | | COMMER. BUS/CAV (Ex. accident) | |
| | ANY AUTO | | | | | BODILY INJURY (Per person) | |
| | ALL OWNED AUTOS | <input type="checkbox"/> SCHEDULED AUTOS | | | | BODILY INJURY (Per accident) | |
| | LEASED AUTO | <input type="checkbox"/> NON-OWNED AUTOS | | | | PROPERTY DAMAGE (Per accident) | |
| | UMBRELLA LIAB | <input type="checkbox"/> OCCUR | | | | EACH OCCURRENCE | |
| | EXCESS LIAB | <input type="checkbox"/> CLASS-MADE | | | | AGGREGATE | |
| | DED | RETENTION \$ | | | | | |
| A | Professional Liability | | PAC 4725036 | 11/30/2024
12:00 AM | 12/05/2024
12:01 AM | EACH OCCURRENCE | \$1,000,000 |
| | | | | | | AGGREGATE LIMIT | \$1,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Covered Vendor Type: Arts & Crafts Vendors. Proof of Insurance.

Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage

CERTIFICATE HOLDER

Proof of Insurance

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Francis L. Dean



ADDITIONAL INTEREST SCHEDULE

DATE (mm/dd/yyyy)
12/11/2023

| | | | |
|---|--|--|--------------------|
| AGENCY | | CARRIER
Great American Insurance Company | NAIC CODE
16691 |
| POLICY NUMBER:
GAS130277/PAC 4725036 | EFFECTIVE DATE
11/03/2024
12:00 AM | NAMED INSURED(S)
Small Batch Craft Market | |

ADDITIONAL INTEREST (Not all fields apply to all scenarios – provide only the necessary data)

| | | | | | | | | |
|--|---|-----------------------|-----------------|-----------------|--------|-----------|-------------------------|-----------|
| INTEREST | NAME AND ADDRESS | RANK | EVIDENCE | CERTIFICATE | POLICY | SEND BILL | INTEREST IN ITEM NUMBER | |
| <input checked="" type="checkbox"/> ADDITIONAL INSURED | City of Goldsboro
200 N Center St
Goldsboro, NC 27530 | | | | | | LOCATION: | BUILDING: |
| <input type="checkbox"/> BENEFIT OF SURVIVORSHIP | | | | | | | VEHICLE: | BOAT: |
| <input type="checkbox"/> CO-OWNER | | | | | | | AIRCRAFT: | AIRCRAFT: |
| <input type="checkbox"/> EMPLOYEE AS LESSOR | | | | | | | ITEM (PLATE): | ITEM: |
| <input type="checkbox"/> LEASEHOLD OWNER | | | | | | | ITEM DESCRIPTION | |
| <input type="checkbox"/> LENDHOLDER | REFERENCE / LOAN #: | INTEREST END DATE: | | | | | | |
| | LIEN ACCOUNT: | PHONE (A/C, H/L, EX): | | FAX (A/C, H/L): | | | | |
| REASON FOR INTEREST: | | | E-MAIL ADDRESS: | | | | | |

The above are added as additional insured but only with respect to liability arising out of operations of the named insured during the policy period.

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62946

12-12-23

RECEIVED OF

Kaylyn Williams

FOR

Special Events

NUMBER

TOTAL AMOUNT PAID

\$ 200

Desk Sgt.

By

MC