

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, MARCH 16, 2020**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

- a. Ratification of Actions Taken at the Council Meeting on March 2, 2020 (City Attorney)
- b. Summer Youth Employment Initiative

NEW BUSINESS

- c. HOME Program and Grant Opportunities (Community Relations)
- d. Boards and Commissions Discussion (City Clerk)
- e. GWTA Appointment (Mayor)
- f. Public Records Policy and Procedures Discussion (City Manager)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Stanley Kelly, Fellowship Baptist Church)
Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

- A.1 Minutes of the Special Meeting of February 14, 2020
- A.2 Minutes of the Work Session and Regular Meeting of February 17, 2020

V. PRESENTATIONS

- B. 135th USCT 155th Birthday Proclamation
- C. Child Abuse Prevention Month Proclamation

VI. PUBLIC HEARINGS (*Motion/Second)

- D. CU-2-20 Rhodes Crematorium – The property is located on the northwest corner of Wayne Memorial Drive and Eighth Street (Planning)
- E. Z-2-20 Simmons Business Park- West side of S. George Street between Cola Drive and Wayne Avenue (I-2 to GBCD) (Planning)

PLANNING COMMISSION EXCUSED

VII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- F. Budget Ordinance Approval for Stage Construction at the HUB (Finance)
- G. Amend Contract for Audit Services for Fiscal Year Ending June 30, 2019, and request for an additional full time employee (Finance)
- H. Contract Award - 2020 Street Paving Improvements Project Formal Bid No. 2020-001 (Engineering)
- I. Change Orders No. 15, 16, 21, and 22- Phase IV Sewer Collection Rehabilitation- Formal Bid No. 2018-004 (Engineering)
- J. City of Goldsboro Personnel Policy Revision (Human Resources)
- K. Departmental Monthly Reports

- IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)**
- X. CITY MANAGER'S REPORT**
- XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - L. Resolution in Memory of John M. Bell
 - M. Month of the Military Child Proclamation
- XII. CLOSED SESSION**
- XIII. ADJOURN**

HOME PROGRAM & GRANT OPPORTUNITY

Shycole Simpson-Carter, Community Relations Director

March 16, 2020



www.goldsboronc.gov

City of Goldsboro HOME Program

The HOME Investment Partnership (HOME) Program was created by the National Affordable Housing Act of 1990 to create local partnerships for providing decent affordable housing to lower-to-moderate income (LMI) households. It was intended that local participating jurisdictions work with nonprofit organizations and private investment organizations within the community to achieve this goal. Cities may use their HOME funds to help renters, new homebuyers, or existing homeowners. The HOME Program is the largest Federal block grant for state and local governments designed exclusively to create affordable housing for low-income households. All HOME funds are funneled through the US Department of Housing and Urban Development (HUD).

Types of activities HOME funds can be used for include: construction of affordable housing (rental and single-family), acquisition (land or housing units), rehabilitating owner-occupied and renter-occupied housing and/or providing direct rental or down payment assistance to LMI individuals and families. The City has utilized its annual allocation of HOME funds to assist citizens, nonprofit organizations, and private investment organizations to make these types of activities available since 1994.

Projected Available HOME Funds

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Community Development Systems

Integrated Disbursement & Information System (IDIS)

v11.19.0_rev148_12393/1343 (DB PROD4376)

User: [REDACTED]

Role: Grantee

Organization: GOLDSBORO

- Switch Profile

- Logout

Grant

- Search

Subfund

- Add

- Search

Subgrant

- Add

- Search

Subfund Program Income

- Add

- Search

Subgrant Program Income

- Add

- Search

CDBG Cash on Hand

- View/Submit

Plans/Projects/Activities

Funding/Drawdown

Grant

Grantee/PJ

Admin

Reports

Grant

Search Grants

Search Criteria

Program: HOME

State/Territory: NC

Grant Year: (tip) Select

Search | Reset

Conservative projection of available HOME funds from 3-11-2020 to 6-30-2022 possibly to commit to project(s): **\$869,577**

Conservative Two-Year Projections

\$200,542 = FY20-21 (\$14,190 decrease from FY19-20 allocation)

\$182,290 = FY21-22 = (five-year average)

\$ 38,283 = (10% admin cost from both fiscal year – must be deducted)

\$344,549 Conservative Two-Year Availability of HOME funds (after

Balance of available HOME funds as of 3-11-2020 that can be committed to project(s): **\$525,027.59**

Results Page 1 of 3

Program	Grant Year	Grant #	Current Authorized Amount	Grant Status	Net Drawn Amount	IDIS Grant Balance	Action
HOME	2019	M-19-MC-37-0209	\$214,732.00	Active	\$18,752.06	\$195,979.94	View
HOME	2018	M-18-MC-37-0209	\$228,922.00	Active	\$18,570.73	\$210,351.27	View
HOME	2017	M-17-MC-37-0209	\$158,231.00	Active	\$61,735.19	\$96,495.81	View
HOME	2016	M-16-MC-37-0209	\$159,629.00	Active	\$137,428.43	\$22,200.57	View
HOME	2015	M-15-MC-37-0209	\$149,935.00	Active	\$149,935.00	\$0.00	View
HOME	2014	M-14-MC-37-0209	\$159,653.00	Active	\$159,653.00	\$0.00	View
HOME	2013	M-13-MC-37-0209	\$153,186.00	Active	\$153,186.00	\$0.00	View

3

Proposals Seeking HOME Funding – CHDO Activity

	Housing Authority of the City of Goldsboro	Tiffany Gardens, LLC	Habitat for Humanity of Goldsboro-Wayne	Rebuilding Broken Places, CDC
Project Name:	Park Court	Tiffany Garden, LLC	821 & 811 Luther Drive	Unknown
Proposed Project Cost:	\$5,000,000	\$11,175,981	\$195,000	
Number of Proposed Units:	48	72	2	
Type of Proposed Units:	Rental	Rental	Single-Family	
Proposed Bedrooms (B):	2B	12-1B, 29-2B, & 31-3B	3B & 5B	
Will Project Increase Existing Housing Stock:	No	Yes	Yes	
New or Existing Units:	Rehab of Existing	New	New	
Proposed Location:	1123 Maple Street	3227 Central Heights Rd.	821 & 811 Luther Drive	
Proposed Rent or Purchase Cost:	\$756	*for a 2B est. min: \$585	*\$95,000 & \$100,000	
Request of Funding From City:	\$375,000	\$500,000	\$70,000	
Designated City HOME Units:	3	5	2	
Amount from Other Funding Sources Reported:	\$4,625,000	\$10,675,981	\$125,000	
	*Please note for Tiffany Gardens, LLC: NCHFA will determine rent restricted limits on all units, based on targeted income range of potential tenants at 40%, 60%, & 80% of Goldsboro median income. Gross rent will not exceed 30% of either 40%, 60%, and 80% of area median income, depending on the number of LHITC units.			
	*Please note for HFH: The purchase price of the two housing units are before the appraisal value and other cost associated to closing; therefore, the purchase cost is subject to increase.			

Recommendations for Funding through HOME Funds

Recommendation (1):			
	Housing Authority of the City of Goldsboro	Tiffany Gardens, LLC	Habitat for Humanity of Goldsboro-Wayne
Project Name:	Park Court	Tiffany Garden, LLC	821 & 811 Luther Drive
Request of Funding From City:	\$375,000	\$500,000	\$70,000
Recommended Funding:	\$275,000	\$500,000	*\$94,000
Number of Proposed Units & Type:	48 (Rehab of Existing Rental)	72 (New Rental)	2 (New Single-Family)
Term:		2% - 20 years loan (Amortized over 30 years)	
Funds to be Disbursed:	\$275,000 - 4/30/2020	\$250,000 - 6/30/2021 \$250,000 - 2/1/2022	\$47,000 - 6/30/2020 \$47,000 - 9/31/2020
*Please note for HFH: \$94,000 equals the \$70,000 request for funding construction and providing \$12,000 per housing unit with down payment assistance to reduce the cost of the unit further for the homeowners.			

Recommendation (2):		
	Housing Authority of the City of Goldsboro	Tiffany Gardens, LLC
Project Name:	Park Court	Tiffany Garden, LLC
Request of Funding From City:	\$375,000	\$500,000
Recommended Funding:	\$369,000	\$500,000
Number of Proposed Units & Type:	48 (Rehab of Existing Rental)	72 (New Rental)
Term:		2% - 20 years loan (Amortized over 30 years)
Funds to be Disbursed:	\$369,000 - 4/30/2020	\$250,000 - 6/30/2021 \$250,000 - 2/1/2022

Recommendation (3):		
	Tiffany Gardens, LLC	Habitat for Humanity of Goldsboro-Wayne
Project Name:	Tiffany Garden, LLC	821 & 811 Luther Drive
Request of Funding From City:	\$500,000	\$70,000
Recommended Funding:	\$500,000	*\$94,000
Number of Proposed Units & Type:	72 (New Rental)	2 (New Single-Family)
Term:	2% - 20 years loan (Amortized over 30 years)	
Funds to be Disbursed:	\$250,000 - 6/30/2021 \$250,000 - 2/1/2022	\$47,000 - 6/30/2020 \$47,000 - 9/31/2020
*Please note for HFH: \$94,000 equals the \$70,000 request for funding construction and providing \$12,000 per housing unit with down payment assistance to reduce the cost of the unit further for the homeowners.		

Grant Opportunity

2020 Hurricane Florence Response Grant

A grant through the Foundation for the Carolinas. Open to 501(c)3 nonprofits, governments and community-based groups to apply for the final round of competitive grants from its Hurricane Florence Response Fund. Grants will be awarded to support both short-term projects, defined as nine to 12 months, and long-term, 16 to 24 months, recovery efforts for Hurricane Florence-impacted areas in North Carolina and South Carolina. Grant awards will range from \$100,000 to \$250,000. Award amounts will be determined based on project duration, merit and available funds. The foundation will consider all requests, but priority will be given to projects focused on basic needs, children and youth, new housing, temporary shelter, housing repair or mental health. Priority will be given to groups serving residents in Federal Emergency Management Agency disaster-declared counties. The project the grant is being written for is the Tiffany Garden LLC Low Income Housing Tax Credit project. The deadline for submission is not until March 27th and \$250,000 is being requested towards the project.

Letter of Commitment

Part 1

[City of Goldsboro's Letterhead]

March 17, 2020

Tiffany Gardens, LLC
C/O Mr. Mark C. Morgan
MC Morgan & Associates, Inc.
P.O. Box. 16038
High Point NC 27265

Re: Tiffany Gardens' Low-Income Housing Tax Credits (LIHTC) project

Dear Mr. Morgan:

I am pleased to inform you that the Goldsboro City Council has approved to commit a loan for Tiffany Gardens, located approximately at 3227 Central Heights Road, Goldsboro, NC 27534 through the City of Goldsboro's HOME Program. The following terms and conditions of this financing will be included in a Development Agreement:

Borrower:	Tiffany Gardens, LLC
Purpose of Loan:	To provide construction/permanent financing to Tiffany Gardens, LLC ("Borrower") for the development of up to 72 affordable rental housing units - within three newly constructed three-story apartment buildings for low and moderate-income individuals and families with incomes at or below 80 percent of the area median income. The Tiffany Gardens project is estimated at \$11,175,981. Five of these units are to be floating HOME units and shall be rented to individuals and families below 50% of the area median income. Rent for these five HOME units cannot exceed the rental rates as established by the HOME program Rules and Regulations. The units must comply with the HOME Rules and Regulations for the entire Period of Affordability which for this project is twenty (20) years.
Loan Amount:	\$500,000.00
Interest Rate:	2% Loan
Type of Funding:	HOME Funds (City of Goldsboro HOME Program)
Availability and Funds:	The City of Goldsboro has committed funding for Tiffany Gardens Apartments to be disbursed over two fiscal years (Two-Hundred Fifty Thousand Dollars (\$250,000) of HOME funds will be available on or about June 30, 2021 and Two-Hundred Fifty Thousand Dollars (\$250,000) of HOME funds will be made available on or about February 1, 2022) to the Borrower Tiffany Gardens, LLC.

Mr. Mark C. Morgan
Tiffany Gardens, LLC
March 17, 2020
Page Two

Closing:	Closing will be contingent upon obtaining commitments from all construction and permanent financing and obtaining all permits and approvals in order to start construction.
Term:	The loan shall be for a 20 year term. Annual payments shall be calculated based on a 30 year amortization. The first annual payment is due five years from the anniversary of the project's first lien permanent loan closing, with payments due annually thereafter. The loan shall mature and be due and payable in full on the 20 th anniversary of the first payment date.
Security:	This loan shall be secured by a Promissory Note, Deed of Trust, UCC Financial Statement, Development Agreement, and Loan Agreement. During construction, the City of Goldsboro will hold second lien position; a bank loan will hold first lien position. For permanent financing, the City of Goldsboro will hold third lien position, NC Housing Finance Agency will hold second lien position and Freddie Mac first lien position.
Expiration:	This commitment shall expire if the following schedule is not met - construction to start by June 30, 2021.
Plans & Specifications:	Prior to construction, the City of Goldsboro will be provided a copy of plans and specifications of the proposed construction.
Ownership:	This commitment may not be assigned by Borrower other than to the organization which owns and controls Tiffany Gardens, LLC or an entity formed by Tiffany Gardens, LLC.
Changes in Loan:	If the borrower requests payment changes and/or additional funds, they will be required to reapply during a subsequent funding cycle.
Environmental Review:	This commitment is conditional upon the completion of a satisfactory environmental review as determined by the City of Goldsboro and HUD standards.
Other Federal Requirements:	This project must comply with all applicable requirements under HUD Fair Housing Standards.
Adverse Change:	The City of Goldsboro shall not be obligated to close the loan if the statement of facts submitted by the applicant has adversely changed from that which existed at issuance of this Commitment. The issuance of this Commitment is based upon the accuracy of your representations and statements, your application, and all additional information submitted to the City of Goldsboro for consideration. Such determination of facts shall be at the sole discretion of the City of Goldsboro.

Letter of Commitment

Part 2

Mr. Mark C. Morgan
Tiffany Gardens, LLC
March 17, 2020
Page Two

Closing: Closing will be contingent upon obtaining commitments from all construction and permanent financing and obtaining all permits and approvals in order to start construction.

Term: The loan shall be for a 20 year term. Annual payments shall be calculated based on a 30 year amortization. The first annual payment is due five years from the anniversary of the project's first lien permanent loan closing, with payments due annually thereafter. The loan shall mature and be due and payable in full on the 20th anniversary of the first payment date.

Security: This loan shall be secured by a Promissory Note, Deed of Trust, UCC Financial Statement, Development Agreement, and Loan Agreement. During construction, the City of Goldsboro will hold second lien position; a bank loan will hold first lien position. For permanent financing, the City of Goldsboro will hold third lien position, NC Housing Finance Agency will hold second lien position and Freddie Mac first lien position.

Expiration: This commitment shall expire if the following schedule is not met – construction to start by June 30, 2021.

Plans & Specifications: Prior to construction, the City of Goldsboro will be provided a copy of plans and specifications of the proposed construction.

Ownership: This commitment may not be assigned by Borrower other than to the organization which owns and controls Tiffany Gardens, LLC or an entity formed by Tiffany Gardens, LLC.

Changes in Loan: If the borrower requests payment changes and/or additional funds, they will be required to reapply during a subsequent funding cycle.

Environmental Review: This commitment is conditional upon the completion of a satisfactory environmental review as determined by the City of Goldsboro and HUD standards.

Other Federal Requirements: This project must comply with all applicable requirements under HUD Fair Housing Standards.

Adverse Change: The City of Goldsboro shall not be obligated to close the loan if the statement of facts submitted by the applicant has adversely changed from that which existed at issuance of this Commitment. The issuance of this Commitment is based upon the accuracy of your representations and statements, your application, and all additional information submitted to the City of Goldsboro for consideration. Such determination of facts shall be at the sole discretion of the City of Goldsboro.

Mr. Mark C. Morgan
Tiffany Gardens, LLC
March 17, 2020
Page Three

Documentation: The Borrower agrees to provide the City of Goldsboro with documentation as requested in order to complete the loan package and monitor the loan as stated in the terms. This documentation includes, but is not limited to the following: financial statements; cost certifications; assignment of Borrower's interest in leases; Lender's title insurance commitment in loan amount; survey; fire, extended coverage, flood and appropriate liability insurance; evidence of compliance with all laws; evidence of appropriate zoning; plans and environmental audit; appraisal; financial statements and operating statements. The following loan documents prepared by the City of Goldsboro must be executed and delivered at closing: Promissory Note; Deed of Trust and Security Agreement; Loan Agreement, including an Indemnification regarding hazardous substances; UCC Financing Statement; and attorney's opinion.

The City of Goldsboro agrees that it will enter into one or more Intercreditor agreements with Wells Fargo Bank, National Association, and to the extent required by Freddie Mac or NCHFA, with those lenders, in such form as may be reasonably required by those lenders. The Promissory Note to the City of Goldsboro shall be non-recourse to the Borrower except for the property specifically encumbered as security therefore pursuant to the Deed of Trust or otherwise.

Legal Counsel and Expenses: The legal documents for the City of Goldsboro loan will be prepared by the Borrower's legal counsel at the Borrower's expense. The cost of the City of Goldsboro's legal counsel to review the loan documents will be charged and paid by the Borrower. The estimated fee is \$2,500.00. The Borrower shall pay all costs incurred in connection with the loan including, but not limited to, all insurance premiums, recording costs, survey costs, taxes, appraisal fees and attorney's fees. There shall be no loan fees or prepayment penalties associated with this loan.

Conditions: Funding is contingent on satisfactory completion of the City of Goldsboro's review and approval of all loan and entity documents to be set forth on a Closing Checklist to be prepared by the City of Goldsboro including any ongoing consulting arrangements.

This commitment is valid only with the allocation of 2020/2021 Tax Credits and/or CDBG-DR funds for this project. Final repayment and underwriting are contingent upon the underwriting set by the North Carolina Housing Finance Agency at the issuance of the 8609's or North Carolina Office of Recovery and Resilience (NCORR).

Letter of Commitment

Part 3

Mr. Mark C. Morgan
Tiffany Gardens, LLC
March 17, 2020
Page Four

This approval is subject to the following:

- Evidence of a loan commitment from Freddie Mac;
- Evidence of State Tax Credit Loan commitment from the North Carolina Housing Finance Agency;
- Evidence of a Rental Production Program loan commitment from the North Carolina Housing Finance Agency;
- Evidence of a commitment from an equity investor.

If any of the following conditions should occur, then the note shall be immediately due and payable:

- The use changes from the proposed use as apartments for low-income individuals as defined herein.
- The property is sold or transferred without City of Goldsboro written approval.

This commitment is intended to outline the principal financial terms of this transaction. It should not be taken as a comprehensive listing of requirements and documentation required as a condition of closing. This commitment is valid through June 30, 2021 if not closed sooner or extended by the City of Goldsboro. We look forward to working with you as you develop affordable housing for individuals and families in the City of Goldsboro and Wayne County. If you have any further questions, do not hesitate to contact Shycole Simpson-Carter at (919) 580-4318.

Sincerely,

Timothy M. Salmon
City Manager

Shycole Simpson-Carter
Community Relations Director

By signing below, I, as representative for Tiffany Garden, LLC, accept the terms and conditions of the commitment as detailed above.

Tiffany Garden, LLC. Representative

Title

Date

cc: Melissa Capps, City Clerk

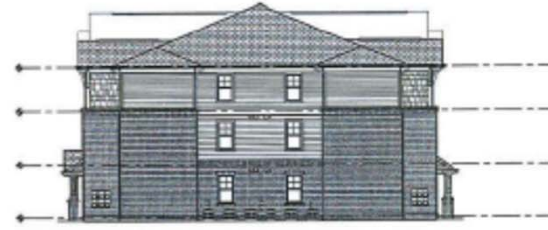
3/12/2020



[illegible]



3 SIDE ELEVATION - 02/2020
1/4\"/>



4 SIDE ELEVATION - 02/2020
1/4\"/>



2 REAR ELEVATION - 02/2020
1/4\"/>



1 FRONT ELEVATION - 02/2020
1/4\"/>



NOT RELEASED FOR CONSTRUCTION	
A3.1	
	
MARTIN RILEY ASSOCIATES - ARCHITECTS, P.C. 25 CHURCH STREET SUITE 300 DICKER GEORGIA 30030-4030-300 TIFANY GARDENS COLUMBIA, NC	
ELEVATIONS 02/2020	02/2020 02/2020 02/2020 02/2020



**MINUTES OF SPECIAL CALLED MEETING
OF MAYOR AND CITY COUNCIL
FEBRUARY 14, 2020**

The Mayor and City Council of the City of Goldsboro, North Carolina, called a Special Meeting to upon motion convene into Closed Session to discuss an economic development matter in the Large Conference Room on the second floor of the City Hall Addition, 200 North Center Street, Goldsboro at 3:30 p.m. on February 14, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk
Tiffany Creech, Wayne County Development Alliance
Mark Pope, Wayne County Development Alliance (joined by phone)

Call to Order. Mayor Allen called the meeting to order at 3:30 p.m.

Closed Session Held. Upon motion of Councilmember Williams, seconded by Councilmember Ham and unanimously carried, Council convened into Closed Session to discuss an economic development matter.

Council came out of Closed Session.

There being no further business, the meeting adjourned at 3:46 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC
City Clerk

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
FEBRUARY 17, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on February 17, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk
Jennifer Collins, Planning Director
Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Rick Fletcher, Public Works Director
Joseph Dixon, Fire Chief
Erin A Fonseca, DGDC Marketing & Events Manager
Bernadette Dove, HR Director
Catherine Gwynn, Finance Director
Shycole Simpson-Carter, Community Relations Director
Allen Anderson, Chief Building Inspector
Obie Agbasi, Director of Golf
Ken Conners, News Director, Curtis Media Group
Eddie Fitzgerald, News Argus Reporter
Freeman Hardison, GWTA Board
Maggie Battaglin Gurule, Buyout Manager, NCORR
Paul Holscher, Attorney
Keyon Carter, Citizen
Lonnie Casey, Citizen
Yvonnia Moore, Citizen
Jay Bauer, Citizen
LeKeshia Polack, Citizen
Carl Martin, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Pro Tem Broadaway made a motion to adopt the agenda. Councilmember Aycock seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Polack, Matthews, Ham and Aycock voted in favor of the motion. Councilmember Williams did not vote and therefore, his vote is recorded as affirmative vote pursuant to NCGS 160A-75. Mayor Allen stated the motion passed.

Rebuild NC Buyout Program. Ms. Maggie Gurule shared the following information:

Purpose:

- Introduce the ReBuild NC Buyout Program to officials from the City of Goldsboro.
- Identify next steps towards offering this opportunity to property owners within identified zones.
- Answer any questions.

What is a Buyout?

- Mitigation activity where vulnerable properties are purchased, demolished, and the resultant parcels have a deed restriction put in place that limits future development.
- Local government becomes the owner of the parcels and is responsible for ongoing maintenance. Properties can return to natural state, or may be used as a park or other community amenity.
- Buyouts are the most effective and long-term mitigation activity.
- ***This buyout program is completely voluntary.***

Funding:

- Federally funded by HUD. No local or state share.
- \$25 million from Hurricane Matthew CDBG-DR.
- \$109 million forthcoming from CDBG-MIT associated with both Hurricanes Matthew and Florence.
 - We should have access to these funds later this spring
- Focusing on buyout zones in Columbus, Cumberland, Edgecombe, Robeson, and Wayne counties (designated as Hurricane Matthew's most impacted and distressed communities by HUD)

Management:

- The ReBuild NC Buyout Program is state-centric.
- Local involvement includes: commitment to accept ownership of the properties bought by the program and the responsibility for ongoing maintenance costs for any purchased properties.
 - Commitment expressed through execution of cooperative agreement.
- State involvement includes: targeted outreach, case management and applicant support, procurement of all services from surveys to appraisals to demolition, etc.
 - Intake Specialists and Case Managers will be available locally to support homeowners and answer questions at the ReBuild NC Center at 1308 Wayne Memorial Dr., Suite C in Goldsboro.

Buyout Zones:

- Data driven process. Initial zones were drafted by NCORR using:
 - Flood zones
 - Census track and income data
 - Flood inundation data
 - Prevalence of repetitive loss or severe repetitive loss properties
 - Documented interest in mitigation through HMGP applications and awards
- Then consulted with City of Goldsboro staff to confirm or modify the zone as it was proposed.

Ms. Gurule reviewed a map with two buyout zones (Exhibit 1).

Buyout Program – Eligibility:

- Property eligibility:
 - Locational eligibility – is the property in a buyout zone?
 - Be damaged by the storm
 - Meet environmental review requirements
 - Single-family residence, or vacant land where a single-family residence was at the time of the storm
- Applicant eligibility:
 - Owner-occupied at the time of the storm
 - Be current owner of the property and have clear title by closing
 - Primary residence

Homeowner Compensation:

- In most cases, homeowners will be offered pre-storm fair market value of their property, minus any duplicated benefit.
- Incentives:
 - Risk Reduction Incentive, available to program participants that move to an area of reduced risk in the amount of either:
 - **\$10,000** if they relocate in the same county, or

- **\$5,000** if they relocate within the state
- Affordability Incentive, **up to \$50,000** available to program participants to assist in the purchase of a comparable, decent, safe, and sanitary home in an area of reduced risk within the county.

Next Steps:

- Execution of Cooperative Agreement
- Community outreach meeting prior to launch. Targeted to homeowners within the buyout zone, introducing the process, the program staff, and answering any questions
- Application period will be launched the Monday following the community outreach meeting. We will accept applications for at least 6 months, with outreach continuing throughout the process

Mayor Allen stated there are several programs. I thought we had several houses that had been identified, under contract and last I heard would be torn down in January. Mayor Allen asked if they have any homes bought or identified. Ms. Gurule stated no sir this is a new program with a new funding source, you may be referring to the Hazard Mitigation Program which is funded by FEMA and the state.

Mayor Allen asked Ms. Carter is that the program and Ms. Cater replied yes sir.

Councilmember Polack asked if an applicant has been a beneficiary of FEMA funding or anything of that nature, are they excluded from this buyout. Ms. Gurule replied no sir, the only case would be if they were being bought out by FEMA. If they received funds from to repair their home and they used it for a different reason that may be deduced from their purchase price.

Councilmember Ham stated as I understand your office will contact all the property owners within those two zones. Ms. Gurule stated that is correct. Councilmember Ham asked when would you start, Ms. Gurule replied as soon as the Cooperative Agreement is signed, we will have a meeting with the homeowners two to three weeks after and then begin taking applications. Councilmember Ham asked how do you plan to communicate about this program. Ms. Gurule shared they have done it a couple of ways, have gone door to door and sent letters in the past.

Councilmember Williams asked what if people have moved and there is no forwarding address. Ms. Gurule stated that is why we are accepting applications for 6 months, trying to do our due diligence to contact people, reach out to local churches. Councilmember Williams asked would you be running an ad in the newspaper. Ms. Gurule stated for sure, our intent is to see how our initial outreach is and then evaluate what other measures are needed.

Councilmember Aycock asked from the time they are identified and they sign, how long from now could those homeowners get their money. Ms. Gurule stated this is a new program, we are anticipating six to eight months.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

Councilmember Williams stepped out of the room at 5:22 p.m.

Councilmember Williams returned to the room at 5:26 p.m.

Item M. Fee Structure for Goldsboro Municipal Golf Course. Mayor Pro Tem Broadway stated we have the yearly rate, that's just to play golf and the cart rate goes on top of that. Mr. Agbasi stated yes, that is correct.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Mayor Pro Tem Broadway and unanimously carried, Council convened into Closed Session to discuss a litigation matter.

Council came out of Closed Session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on February 17, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Dan Baer with St. Luke United Methodist Church provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Councilmember Matthews stated I have a couple additions during the discussion section for Council appointments. I think it needs to go on record that the DGDC requested Councilmember Ham. I also think it needs to go on record that Councilmember Ham requested to remain on that board. In addition to Councilmember Polack asking for confirmation that it was year to year appointments and that Mayor Pro Tem Broadaway confirmed that. I also think the comments from the interim director Erin needs to be included. I think that information is very valuable because it ultimately led to the decision of allowing him to serve on that board.

Upon motion of Councilmember Williams, seconded by Councilmember Ham and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of January 6, 2020 with Councilmember Matthews' additions.

Proclamation – Brain Injury Awareness Month. Mayor Allen proclaimed March 2020 as “BRAIN INJURY AWARENESS MONTH” in Goldsboro, North Carolina, and called upon our citizens and interested groups to observe the month with appropriate ceremonies and activities that promote awareness and prevention of brain injuries.

Mayor Allen presented Ms. Pier Protz and residents of Renu –Life a copy of the Proclamation. Ms. Protz stated brain injury can occur at any time to anyone, anywhere. We must encourage our kids to wear helmets, we must encourage people to put their kids in car seats, we must clear our homes of stumbling areas. The number one cause of brain injury is falls. Protect your brain. Be aware of your surroundings.

Z-1-20 Discount Tire of Goldsboro – East side of N. Berkeley Boulevard between Langston Drive and Ridgecrest Drive. Public Hearing Held. The applicant requests to amend the existing General Business Conditional District (GBCD) zoning district for the operation of a tire retail center in conjunction with auto repair and service.

The requested zoning is associated with three private individual lots described as follows:

- Lot 1: 700 N. Berkeley Boulevard
Frontage: 100 ft. (N. Berkeley Boulevard)
185 ft. (Langston Drive)
Area: 18,241 sq. ft., or 0.41 acres
- Lot 2: 702 N. Berkeley Boulevard
Frontage: 100 ft. (N. Berkeley Boulevard)
Area: 18,692 sq. ft., or 0.42 acres
- Lot 3: 704 N. Berkeley Boulevard
Frontage: 100 ft. (N. Berkeley Boulevard)
Area: 18,640 sq. ft., or 0.42 acres

Surrounding Zoning:

North: Shopping Center (SC);
South: Residential (R-16);
East: Office and Institutional (O&I-CD); and
West: Office and Institutional (O&I-CD)

Each lot is occupied by an existing single-family dwelling.

As previously stated, the applicant is requesting a zoning change to amend the existing General Business Conditional District (GBCD) zoning district for the operation of a tire retail center in conjunction with auto repair and service.

On March 6, 2017, Council approved a rezoning for the subject properties, from O&I-1 (Office and Institutional) and R-16 (Residential) to GBCD (General Business Conditional District). At that time, the use for the property allowed for the construction of a “multi-tenant commercial center” with separate approval required for site development plans. Development of the property never commenced.

On May 7, 2018, Council denied a rezoning to allow the addition of a car wash operation as an allowable use within the General Business Conditional District zone.

Now, in addition to the request for a zoning amendment, the applicant has submitted a site plan that indicates the recombination of all three private lots into one lot for commercial development. Building and Lot: The submitted site plan shows a proposed 8,192 sq. ft. oriented to face Berkeley Boulevard with full driveway access from Langston Drive and a right-end, right-out only from N. Berkeley Boulevard. Approval of the Berkeley Boulevard access will be required from NCDOT. Driveway permits must be obtained prior to construction.

Hours of operation are being proposed as Monday thru Friday 8:00 a.m. to 5:00 p.m. and Saturdays from 8:00 a.m. to 5:00 p.m. 15 employees are expected to be associated with the operation on a daily basis.

The proposed 3-bay tire retail, auto and service center requires 1 space per working bay, plus 1 space per employee and 1 space per 200 sq. ft. of retail area. A total of 40 parking spaces have been provided and only 25 are required.

A loading space for the delivery of goods has been provided along the northern exterior wall of the facility measuring 18 ft. wide by 60 ft. in length. Applicant has been informed that in no case shall a loading space be arranged or located in any way so that it is necessary to use the public right of way for maneuvering space for any purpose that may restrict the free movement of vehicles or persons in such right of way.

Interconnectivity has not been shown on the site plan. The applicant is requesting a modification of this requirement due to existing site conditions and limited parking provisions in the adjacent property north of the subject property and located at the corner of N. Berkeley and Ridgcrest Drive.

The submitted site plan indicates a 10 ft. Type A Landscape buffer along the northern property line. A 20 ft. Type C buffer is required along the eastern property line adjacent to residentially-developed property.

Street trees will be required along Langston Drive and N. Berkeley Boulevard. Vehicular surface buffers will be required.

City staff is working with applicant to ensure that landscape plantings are approved in accordance with the City’s landscape ordinance.

Sidewalks will be required along N. Berkeley Boulevard and Langston Drive. Five (5) ft. wide interior sidewalks have been provided from the parking lot to the building entrances through handicap accessible walkways and ramps.

A commercial lighting plan will be required in accordance with the City's commercial lighting code since the proposed development is located adjacent to residentially-developed property.

Proposed building elevations have been submitted. The exterior of the structure will consist of an anodized aluminum storefront, split-faced CMUs, brick-veneer, EIFS (stucco), metal copings and steel doors. Staff is working with applicant to ensure that roof top appliances and HVAC equipment are properly screened from off-site views.

City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

Grading and drainage plans have not been submitted. City Engineering will require grading and drainage plans to be compliant with City regulations before construction permits are issued.

Commercial Dumpsters: A dual commercial garbage dumpster has been shown adjacent to the southeast corner of the property. The coral will be built to City standards and properly screened from public view.

The City's Comprehensive Land Use Plan recommends commercial development for the properties.

As previously stated, a modification of interconnectivity is requested due to existing site conditions and limited parking provisions in the adjacent property located north of the subject property at the corner of N. Berkeley and Ridgecrest Drive.

Mayor Allen opened the public hearing and the following people spoke:

1. Tommy Jarrett, Attorney, stated I represent Discount Tire and spoke in favor of the request.
2. Cheryl Allman stated I am one of the property owners and spoke in favor of the request.

No one else spoke and the public hearing closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on March 2, 2020.

CU-1-20 Wayne Dental Center (Amendment of Preliminary Subdivision Plat and Site Plan Modification S-5-85). Request Withdrawn. The property is located on the southeast corner of Wayne Memorial Drive and Lockhaven Drive. Subject property is identified as building and lot #7 of the Wayne Dental Center.

On February 20, 1989, Wayne Dental Center converted the existing medical office complex into a condominium office development (PUD) where each individual unit was sold for use as offices.

The following modifications were approved by City Council:

1. Modification of the minimum 5 acre lot area requirement to 2.28 acres
2. Modification of the minimum open space requirement from 2 acres to 0.467 acres.
3. Modification of the exterior sidewalk requirement along Lockhaven Dr.

In 2018, applicant obtained a commercial building permit for interior renovations to the existing owner-occupied dental office facility. In addition, City Council approved a building setback modification from 25 ft. to 20 ft. for the construction of a 122 sq. ft. enclosed exterior staircase addition to be located at the rear of the facility. Applicant intended to provide access to a proposed second floor attic to office renovation totaling 350 sq. ft. However, the exterior staircase addition and upstairs renovation never commenced.

The applicant states that the proposed outside staircase for access to the second floor is not practical or cost effective. In addition, applicant believes that the additional office space would be more advantageous on the first floor for accessibility and office efficiency.

Now, the applicant has decided that in lieu of the 20 ft. building setback modification originally requested and approved by Council in 2018, an additional 5 ft. is needed for a proposed first floor 488 sq. ft. building addition to the rear of her dental office facility.

According to the City's Planned Unit Development (PUD) Design Standards, a minimum distance of 25 ft. shall extend around the entire PUD development. The applicant's proposed building addition would be approximately 15 ft. from the southern property line. A building setback modification from 25 ft. to 15 ft. is necessary.

No changes to parking or landscaping are required for the building addition.

Applicant is requesting a withdrawal of the proposed Conditional Use Permit request. After further review, City staff determined that a public hearing was not required for the proposed 488 sq. ft. building addition to the rear of the existing dental facility. However, amendment of the existing preliminary subdivision plat and site plan modification must be approved by Goldsboro City Council. An amendment of the existing preliminary subdivision plat and site plan modification is necessary and the Planning Commission will have recommendation for the Council's meeting on March 2, 2020.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Aycock and unanimously carried, Council accepted the applicant's request to withdraw the Conditional Use Permit as a Public Hearing is not required for the building addition.

Planning Commission Excused.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

Susan Williams stated another pedestrian sign is needed on the other side of Center Street. She also provided comments regarding a statute on Center Street and Mayor's treatment.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Broadaway moved the items on the Consent Agenda, Items E, F, G, H, I, J, K and L be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Non-contiguous Annexation Petition – Renu-Life Extended, Inc. Located on the northeast side of Windsor Creek Parkway between Wilshire Way and Wayne Memorial Drive. Referred to Clerk. The applicant is requesting that non-contiguous property described by metes and bounds in Item 2 of the petition be annexed to the City of Goldsboro. Also attached are the maps showing the property proposed to be annexed.

Pursuant to G.S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The City Council, at their meeting on February 17, 2020 would request the City Clerk to determine the sufficiency of the petition. If the petition is determined to be sufficient, a public hearing would be scheduled and a report would be prepared by the Planning Department, in conjunction with other City departments, for submission to the Council.

It was recommended Council request the City Clerk examine the annexation petition to determine its sufficiency. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

Utility Construction Agreement for Central Heights Realignment (Project U-5724) between the City of Goldsboro and the North Carolina Department of Transportation.

Resolution Adopted. The realignment of Central Heights Road at Berkeley Boulevard is a funded transportation highway project with right-of-way and final design currently in progress with construction scheduled for this fiscal year. This project will align with Central Heights Road with Royall Avenue at Berkeley Boulevard by relocating Central Heights Road from south of the railroad to north of the railroad.

The project will include the extension of Fallin Boulevard at Berkeley Boulevard to Central Heights Road and the realignment and extension of Oak Forest Road over Norfolk Southern Railroad to Central Heights Road. The project will also include the widening of Oak Forest Road to Gateway Drive.

The City shall participate in the construction of utilities at a cost share of 25% and the NCDOT shall participate in 75% of the actual cost of the utility construction. The estimated cost of the utility construction is \$1,232,645.00 and the estimated cost to the City is \$308,161.25. The breakdown of the total cost of construction for utilities and the amounts responsible by NCDOT and the City of Goldsboro are as follows:

NCDOT Cost (75%):	\$ 924,483.75
City Cost (25%):	\$ 308,161.25
Total Utility Construction Cost:	\$1,232,645.00

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of utility construction. The project let date is estimated for June 26, 2020 with a completion date in FY2023. The cost estimate falls within Engineering's 10-year Capital Improvement Plan and funds will be appropriated during the FY2023 budget.

It was recommended Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to execute an agreement with the North Carolina Department of Transportation for utility construction cost share under Project U-5724 Central Heights Realignment. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

RESOLUTION NO. 2020-10 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION UTILITIES WITHIN THE CITY UNDER PROJECT U-5724 REALIGNMENT OF CENTRAL HEIGHTS ROAD"

Establishing a Special Revenue Fund Ordinance – Federal and State Drug Forfeiture Special Revenue Fund (P3101). Ordinance Adopted. In order to create more transparency in the collection and disbursement of funds received from federal and state drug forfeitures for the police department; it is our recommendation to create a special revenue fund to account for the inflows and outflows of resources.

Previously these revenues and expenditures were processed through a liability account on the balance sheet of the General Fund, which has always been the standard practice here at the City, and is used by many similar entities. The proposed special revenue fund will provide a better way to track the use of these funds. The nature of these revenue sources tends to be very sporadic in nature, and not a steady or consistent revenue stream.

The Police department has received a cumulative total of \$173,417.35 in federal drug forfeiture funds, and \$6,090.91 in state drug forfeiture funds. The City has received the funds noted, and in order to comply with G.S §159-28 that requires all expenditures to be budgeted, it is necessary to appropriate the expenditures and revenues to establish this fund. This fund will be amended as needed to account for the receipt of revenues and corresponding disbursements.

It is recommended the following entitled Special Revenue Fund Ordinance for the Federal and State Drug Forfeiture Special Revenue Fund (P3101) be adopted for \$179,508.26. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

ORDINANCE NO. 2020-3 “AN ORDINANCE ESTABLISHING THE SPECIAL REVENUE FUND FOR FEDERAL AND STATE FORFEITURE ACCOUNTS”

Amending Special Revenue Fund Ordinance – Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102). Ordinance Adopted. On September 23, 2019 Council approved a resolution to allow the Goldsboro Police Department to apply for the 2019 Justice Assistance Grant in the amount of \$47,003.

The U.S. Department of Justice Office of Justice Programs officially awarded the City of Goldsboro the grant on September 25, 2019 in the amount of \$47,003. The City of Goldsboro Police Department will share the grant funding with the Wayne County Sheriff in accordance with the signed Memo of Understanding. There is no local match required.

It is recommended the following entitled Special Revenue Fund Ordinance for the Edward Byrne Memorial Justice Assistance Grant (JAG) (P3102) be amended for \$47,003.00 for the 2019 JAG Grant. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

ORDINANCE NO. 2020-4 “AN ORDINANCE AMENDING A SPECIAL REVENUE PROJECT FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT”

Resolution – Authorizing the Adoption and Implementation of the City of Goldsboro Updated Title VI Program. Resolution Adopted. Title VI Programs must be approved by the recipient’s board of directors or appropriate governing entity or official(s) responsible for policy decisions prior to final submission to Federal Transit Administration (FTA).

As a recipient of FTA Funds, associated to the \$6,755,751 TIGER VIII Goldsboro Main Street Revitalization Transportation Investment Project — the City of Goldsboro (City) is required to comply with Title VI of the Civil Rights Act of 1964 and the implementing regulations. Which provides that no person in the United States shall, on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any program, activity or service that receives Federal financial assistance.

The City initially implemented the Title VI Program on March 17, 2014 and revised it on December 5, 2018. On November 21, 2019, the City retained Milligan & Company, LLC to update the City’s revised Title VI Program in accordance to FTA Office of Civil Rights current standards and recommendations. As a recipient of FTA funds, the City is required to ensure that its programs, policies, and activities comply with the Department of Transportation (DOT) and FTA Title VI regulations. The City is also required to review the Title VI program every three (3) years to confirm compliance with all regulations. The proposed updated Title VI program includes provisions required for compliance with FTA Circular 4702.1B. The updated Title VI program prepared by Milligan & Company, LLC has been reviewed by City’s Title VI Coordinator. The document has been sent to FTA for its’ preliminary records.

It was recommended Council adopt the following entitled Resolution for the implementation of the updated Title VI Program, and authorizing the Mayor to execute all documents necessary for implementation of the updated Title VI Program. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

RESOLUTION NO. 2020-11 “RESOLUTION AUTHORIZING THE ADOPTION AND IMPLEMENTATION OF THE CITY OF GOLDSBORO UPDATED TITLE VI PROGRAM”

St. Baldrick’s “Rock the Bald” Temporary Street Closing Request. Approved. An application was received from the Goldsboro Elks Lodge requesting permission to close a certain street for the St. Baldrick’s “Rock the Bald” Event to be held on Chestnut Street between Center Street and John Street from 2:00 p.m. to 8:00 p.m. on March 14, 2020.

The St. Baldrick's "Rock in the Bald" event is a fundraising event for Children's Cancer Research and is sponsored by the Goldsboro Elks Lodge.

Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant a temporary street closing on Chestnut Street between Center Street and John Street on March 14, 2020 from 2:00 p.m. to 8:00 p.m. in order that the St. Baldrick's "Rock the Bald" event may take place, subject to the above conditions. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

Pig in the Park Temporary Street Closing Request. Approved. An application was received from the Boys and Girls Clubs of Wayne County requesting permission to close a certain street for the Pig in the Park Fundraising Event to be held at the city owned lot on the 200 block of South Center Street from 5:30 a.m. to 4:00 p.m. on April 4, 2020.

Pig in the Park is a family-friendly event celebrating Wayne County's famous barbecue tradition. 20 cook teams compete in a whole-hog cook off for the title of Wayne County's Best Barbecue!

Pig in the Park is more than just a cook-off: the event features arts & crafts vendors, live music, and a whole lot of BBO for the family to enjoy! Pig in the Park is an annual fundraising event that supports the Boys & Girls Clubs of Wayne County. The sanctioned NCPC cook-off begins Friday night, and the festival is open to the public on Saturday.

Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and Downtown Goldsboro offices are to be involved in the logistical aspects of this event.

It is recommended the City Council grant a temporary street closing at the 200 block of South Center Street on April 4, 2020 from 5:30 a.m. to 4:00 p.m. in order that the Pig in the Park event may take place, subject to the above conditions. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

Departmental Monthly Reports. Accepted As Information. The various departmental reports for January, 2020 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Broadaway/Polack (7 Ayes)

End of Consent Agenda.

Fee Structure for Goldsboro Municipal Golf Course. Resolution Adopted. The current rates at the GMGC do not address all the possible customer categories, including a discounted rate for City employees.

Staff are recommending a rate adjustment. Staff recommend changing to an a la carte system – this will allow members to select the best membership option for their needs. In addition, staff are also recommending adding a City employee rate option.

ANNUAL PASS(MEMBERSHIPS)			
Green Fee Only	Current	Proposed	
Regular Single	\$816.00	\$785.00	
Senior Single (60+)	\$684.00	\$685.00	
Military (Active or Retired)	\$684.00	\$685.00	
Junior (14-25)	\$684.00	\$685.00	
City Employee		\$685.00	
Additional Family Per Member		\$100.00	Same household under Children under 25 & Spouse. \$300 max
Cart Fee			
Yearly Cart Plan		\$750.00	
Additional Family		\$200.00	Per member Cart (\$400 max)
Range Plan Active (Pass holders Only)			
Yearly Range Plan Individual		\$300.00	
Yearly Range Plan family		\$400.00	
HCP (Open to the public)			
Yearly Handicap Plan	\$20.00	\$25.00	
Fee types	City Employee		
	Mon - Fri	Weekend & Holidays	
	18 Hole w/ Cart	\$24	\$30
	9 Holes w/ Cart	\$17	\$20
	18 Holes Walking	\$15	\$20
	9 Holes Walking	\$12	\$12

Councilmember Ham made a motion to adopt the following entitled resolution setting the fee structure for the GMGC, including the addition of a City employee rate. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Broadway, Councilmember Polack, Matthews, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. The motion passed 6:1.

RESOLUTION NO. 2020-12 “A RESOLUTION UPDATING THE FEE SCHEDULE FOR THE GOLDSBORO MUNICIPAL GOLF COURSE”

City Manager’s Report. Mr. Tim Salmon read a Certificate of Appreciation to the City of Goldsboro from the Goldsboro Housing Authority. On Feb 7, 2020, the City received HUD’s Annual Assessment of our Community Planning and Development (CPD) Program Performance related to the City’s FY18-19 Consolidated Annual Performance and Evaluation Report (CAPER). The City’s grant management of CDBG and HOME funds has met all HUD standards and shows the City exceeding national standards. I would like to thank Public Works

for overtime work to respond to flooded streets and downed trees/limbs due to heavy wind/rain. Golf Course Committee will meet on February 19th, 2:00 p.m., GMGC; the Mayor's Committee for Persons with Disabilities will meet February 20th, 12:00 p.m., Anteroom, City Hall. The Goldsboro Housing Authority will meet on February 20th, 12:00 p.m., 700 N. Jefferson Ave.

Mayor and Councilmembers' Reports and Recommendations. Mayor Allen read the following Resolution:

Resolution Expressing Appreciation for Services Rendered by Dennis Russell as an Employee of the City of Goldsboro for more than 12 Years. Resolution Adopted. Dennis Russell retires on March 1, 2020 as a Bulk Yard Waste Supervisor with the Solid Waste Division at the Public Works Department of the City of Goldsboro with more than 12 years of service. Dennis began his career on April 11, 2007 as a Laborer II with the Public Works Department. On August 26, 2009, Dennis was promoted to Equipment Operator II with the Public Works Department. On February 8, 2016, Dennis was promoted to Yard Waste Supervisor with the Solid Waste Division at the Public Works Department where he has served until his retirement. Dennis has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Dennis Russell their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Dennis our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Mayor Allen, seconded by Mayor Pro Tem Broadaway and unanimously carried Council adopted the following entitled Resolution Expressing Appreciation for Services Rendered by Dennis Russell as an Employee of the City of Goldsboro for more than 12 Years.

RESOLUTION NO. 2020-8 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY DENNIS RUSSELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 12 YEARS"

Mayor Pro Tem Broadaway read the following Resolution.

Resolution Expressing Appreciation for Services Rendered by Kennon Worrell as an Employee of the City of Goldsboro for more than 20 Years. Resolution Adopted. Kennon Worrell retires on March 1, 2020 as a Maintenance Technician with the Parks and Recreation Department of the City of Goldsboro with more than 20 years of service. Kennon began his career on October 13, 1999 as a Laborer I with the Parks and Recreation Department. On January 1, 2016, Kennon's position was reclassified as a Maintenance Technician with the Parks and Recreation Department where he has served until his retirement. Kennon has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kennon Worrell their deep appreciation and gratitude for the service rendered by him to the City over the years. We express to Kennon our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Williams, seconded by Mayor Allen and unanimously carried Council adopted the following entitled Resolution Expressing Appreciation for Services Rendered by Kennon Worrell as an employee of the City of Goldsboro for more than 20 years.

RESOLUTION NO. 2020-9 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KENNON WORRELL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 20 YEARS"

Mayor Allen read the following entitled Resolution.

Proclamation Honoring the Accomplishments of Apostle Dr. Norbert E. Simmons. Mayor Allen recognized and respectfully honored the retirement of Apostle Dr. Norbert E.

Simmons and appreciated the contributions he has made to the City of Goldsboro and North Carolina.

Councilmember Williams stated no comment.

Councilmember Polack stated it was an honor yesterday to speak and receive an invitation to acknowledge the man of God, Apostle Simmons at his church, it was a phenomenal experience, it was my first time, and it definitely will not be my last time. I enjoyed myself thoroughly. Secondly, I want to appreciate the prompt response from Ms. Collins and the rest of the department heads that have worked with me to address the needs of my constituents. When you have a willingness to work with people, things get done a lot quicker. I appreciate y'all for doing that. Last but not least, I want to ensure my constituents that I live up to my fiduciary responsibilities, ensuring that I am conservatively using the city's tax dollars to be done for the work of the city. Thank you.

Mayor Pro Tem Broadaway stated I would like to congratulate First Baptist Church for all the effort they went in at the Maxwell Center for the Night Out for people with brain damage and those from Cherry Hospital. They had limousine rides, horse carriage rides. A lot of people did a lot of work. Councilmember Ham and I stood outside and clapped for them but it was really nice to see there smiles. So I would like to congratulate First Baptist Church.

Councilmember Matthews stated no comment.

Councilmember Ham stated I want to speak to the lady that was just here a few moments ago during the public hearing session. A public hearing session is set aside for residents of Goldsboro to come here and make known to us issues they feel are important to them and to the city as well. It is an opportunity for them to express concerns that they might have or to express complaints and hopefully occasionally positive comments. It is not necessarily set for the purposes of coming in here making personal attacks, personal statements against anyone, be it a councilmember or member of the audience. It is not stated or set aside for people to come in here and make unfounded accusations against citizens or councilmembers. There is a statute for someone who continues to do that, who is doing nothing more than harassing, can be banned from this meeting. I would like for us to seriously consider, after four years of my personal experience of hearing this individual come up here, time and time again, make threatening remarks be banned from future Council Meetings.

Councilmember Aycock stated it is always good when we have good economic news. Mayor Allen and I had the pleasure this afternoon of attending the announcement of Atlantic Casualty Insurance Company, which used to be Strickland, they have announced that they are going to make an \$11.8 million addition to their current building and hire 83 employees. That is tremendous and I think that speaks well of Goldsboro. When they had opportunities, you may not know it but Atlantic Casualty is not only North Carolina, it is nationwide. It is actually a division of Auto Owners Insurance and for them to have chances to move to Arizona or Virginia where they have larger operations, it speaks well of the City of Goldsboro and we welcome their addition.

Mayor Allen stated I think it is also important that 80 something jobs will be created over the next three years, they are all paying \$50,000 plus. They are good paying jobs and that is really good.

There being no further business, the meeting adjourned at 7:40 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk



Goldsboro Buyout Zone



ReBUILD NC

Goldsboro Buyout Zone





City of Goldsboro

H.Q. Drawer A
North Carolina
27533-9701

135th US COLORED TROOP (USCT) 155th BIRTHDAY PROCLAMATION

WHEREAS, The 135th USCT was formed in Goldsboro, North Carolina, on March 27, 1865 from men who previously served in the Pioneer Corps, and were part of General William T. Sherman's Army; and

WHEREAS, Prior to their taking the oath of service in Goldsboro, they had been recruited into the Pioneer Corps during Sherman's march through Georgia and the Carolina's; and

WHEREAS, The Pioneer Corps worked tirelessly through the winter of 1864 and spring of 1865 to move General Sherman's Army, corduroyed roads, to get them through the swamps and building bridges, to cross the rivers of Georgia and South and North Carolina. They had to work day and night to make sure that the over 2,500 wagons and the 60,000-man Army of General Sherman were able to rapidly advance in an effort to help bring the Civil War to an end; and

WHEREAS, Enlisted at Goldsboro, the men of the 135th USCT were commanded by Colonel John E. Gurley, and were given their United States Army Blue Uniforms, with the famous brass buttons with the freedom eagle on the face; and

WHEREAS, Upon leaving Goldsboro, the 135th USCT marched as part of General Sherman's Army, to Raleigh, NC and then up to Virginia; and

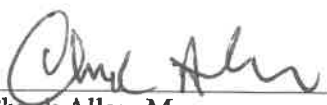
WHEREAS, One of their proudest moments was when the men of 135th United States Colored Troop, marched with General William T. Sherman's Army, in the Grand Review at Washington DC, on May 24, 1865; and

WHEREAS, Following a brief time in Washington, DC, and performing Guard Duty at Fort Kearney, in the defense of the capital, the 135th USCT were transported by train and then by boat to Louisville, Kentucky. While at Louisville, they performed more guard duty until they were mustered out of service on October 23, 1865.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby recognize March 27, 2020 as the 135th USCT's 155th Birthday and encourage all citizens to recognize the efforts of these brave men that fought for our country.

WITNESS MY HAND and the corporate seal of the City of Goldsboro, North Carolina, this 16th day of March 2020.




Chuck Allen, Mayor

Child Abuse Prevention Month Proclamation

Whereas, children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets;

Whereas, all children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development;

Whereas, child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community;

Whereas, communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential;

Whereas, effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community;

Therefore, I do hereby proclaim *April* as *Child Abuse Prevention Month* and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.



The Honorable Mayor Chuck Allen

The 16th day of March, 2020



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING**

- SUBJECT:** **PUBLIC HEARING**
CU-2-20 Rhodes Crematorium – The property is located on the northwest corner of Wayne Memorial Drive and Eighth Street.
- BACKGROUND:** The applicant requests a Conditional Use Permit to allow the operation of a crematorium. The applicant operates an existing funeral home adjacent to the subject property and located at 1701 Wayne Memorial Drive and formally known as Rhodes Funeral Home and Cremations.
- In February of 2011, City Council originally approved site and landscape plans for Rhodes Funeral Home to operate a funeral home located at 1701 Wayne Memorial Drive.
- On March 2, 2015, City Council approved site and landscape plans for the applicant to add approximately 2,700 sq. ft. to the existing funeral home for a total of 6,300 sq. ft.
- On December 4, 2018, a Certificate of Occupancy was issued for the construction of a 2,500 accessory building located behind the funeral home and used to store automobiles for funeral services.
- DISCUSSION:** Now, the applicant proposes to operate a crematorium in conjunction with funeral services. Crematoriums are a permitted use in the General Business (GB) zoning district only after the obtainment of a Conditional Use Permit approved by City Council.
- In addition, crematoriums must comply with the following regulations and pursuant to North Carolina General Statutes, 90-210.43:
1. The crematory must be accessory to a funeral establishment.
 2. The crematory shall not emit any undue smoke, dust, heat or odor.
 3. Loading and unloading areas shall be screened from adjacent properties and the public right of way.
- The subject property is directly south and across the street from Market Square Shopping Center.

Frontage: 75.04 ft. (Ninth Street)-Crematory
Frontage: 95.70 ft. (Wayne Memorial Drive)-Funeral Home
Frontage: 254.27 ft. (Eighth Street)-Funeral Home

Area: (Crematory): 15,498 or 0.35 acres

Total area: (Funeral Home and Crematory): 61,129 sq. ft. or 1.40 acres

Zoning: General Business

The submitted site plan indicates the construction of a 4,500 sq. ft. facility for the operation of a crematorium. Currently, an existing 950 sq. ft. single-family dwelling occupies the property. The owner intends to demolish or remove the home from the property in order to construct the proposed crematory.

According to the City's Unified Development Code, no more than 50% of the proposed facility shall be of metal construction. Staff is working with the applicant to ensure that the exterior building materials are compliant with City standards.

The applicant is currently working with a design professional to determine an interior layout of the facility which will include a family waiting area, an office, restrooms, storage and an interior garage with access through two-bay garage doors at the rear of the facility.

Hours of Operation: 9:00 a. m. to 5:00 p. m.
(Monday-Friday)

No. of Employees: 1

Access: The developer has proposed one 26 ft. wide driveway cut for the site along Ninth Street providing access to two parking lots at the front and rear of the facility. Another 20 ft. wide access drive is proposed at the rear of the site for traffic circulation from the existing funeral home to the proposed crematory. A driveway permit will be required from City Engineering.

Parking: Parking for the site requires 1 space per employee, plus 1 visitor space. The site plan shows a total of 8 parking spaces to include one handicap accessible space.

Sidewalks and Pedestrian Access: The applicant shows interior sidewalks leading from the parking lot to the building entrances. Exterior sidewalks are shown on the submitted site plan.

Landscaping: The site plan indicates 2 Autumn Fantasy Maples to serve as street trees along Ninth Street. A Type A, 10 ft. wide landscape buffer is shown along the western and southern property lines consisting of Flowering Cherries, Yaupon Hollies and Variegated Privets. An existing Type A buffer exists along the eastern property line and currently satisfies the City's landscape ordinance.

Engineering: The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the property.

Storm water calculations and drainage plans have not been submitted. However, the developer will be required to submit plans approved by City Engineering prior to construction permits being issued.

Refuse collection: An existing 2-bay commercial dumpster coral is located adjacent to the property along the southern property line which serves the funeral home and will serve the proposed crematory. The dumpster is screened from off-site views in accordance with City standards.

Interconnectivity: Interconnectivity has not been identified on the site plan. The applicant believes that interconnectivity would be impractical due to existing site conditions of adjacent properties. The applicant is requesting a modification of the interconnectivity requirement.

RECOMMENDATION: No action necessary. Planning Commission will have a recommendation for the Council's meeting on April 6, 2020.

Date: 3/9/20


Planning Director

Date: 3/9/20


City Manager

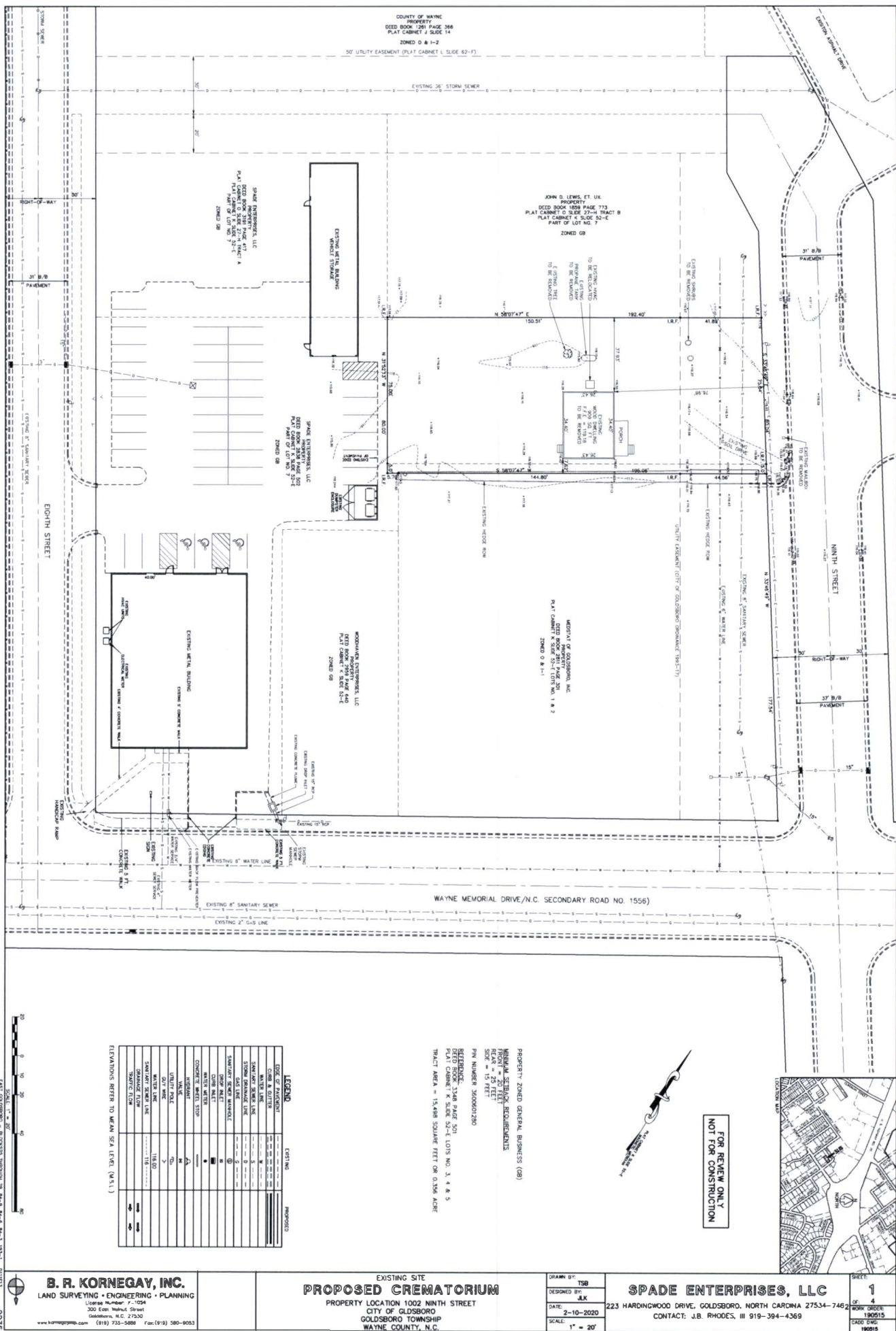
CU-2-20 RHODES CREMATORIUM ADDITION OF CREMATORIUM

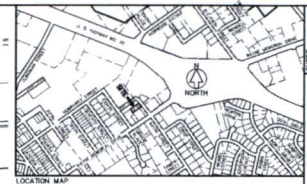
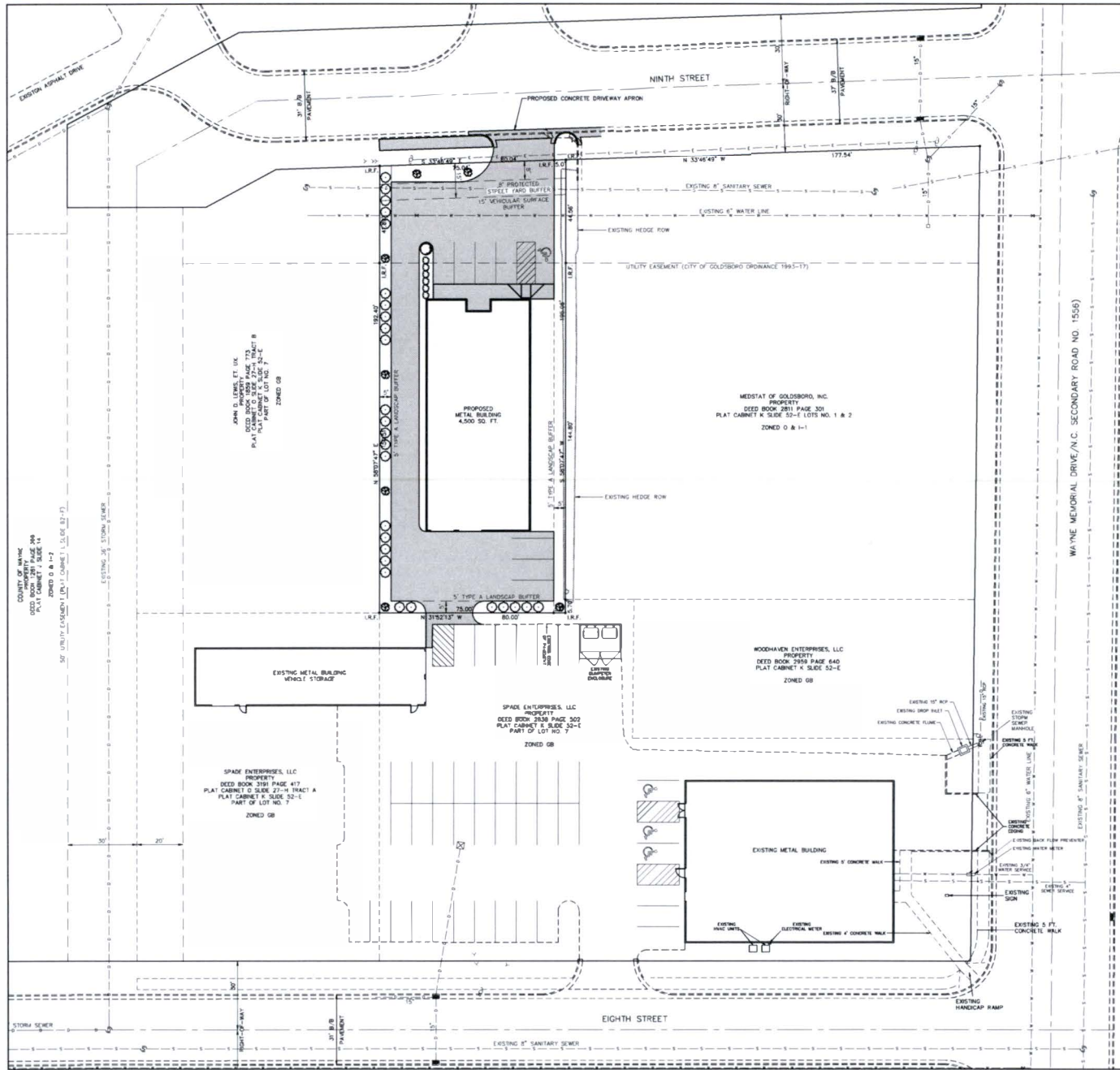


CONDITIONAL USE PLAN

CASE #: CU-2-20
APPLICANT: RHODES FUNERL & CREMATIONS INC.
REQUEST: ADDITION OF CREMATORIUM
PIN #: 3600-60-1280
LOCATION: 1002 NINTH STREET
HOURS OF OPERATION: MONDAY - FRIDAY 8 am - 5 pm
NUMBER OF EMPLOYEES: 1

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FOR REVIEW ONLY
NOT FOR CONSTRUCTION

6.311 VEHICULAR SURFACE AREA (VSA)
TOTAL IMPERVIOUS AREA INCLUDING BUILDING = 11,582 SQ. FT.
TOTAL IMPERVIOUS AREA EXCLUDING BUILDING = 7,082 SQ. FT.
TOTAL AREA IN BUILDING = 4,500 SQ. FT.
TOTAL TRACT AREA = 15,495 SQ. FT.

THE AMOUNT OF LANDSCAPING REQUIRED IS DETERMINED BY THE AMOUNT AND INTENSITY OF THE PROPOSED IMPERVIOUS SURFACE ON THE LOT. THE IMPERVIOUS SURFACE RATIO IS DETERMINED BY THE FOLLOWING FORMULA: TOTAL AMOUNT OF IMPERVIOUS SURFACE AREA ON THE LOT INCLUDING BUILDING AREA (SQ. FT.) / TOTAL LOT AREA (SQ. FT.) = ISR
11,582 SQ. FT. / 15,495 SQ. FT. = 0.75 (MODERATE HIGH)

REQUIRED LANDSCAPING TREES
7,082 SQ. FT. x 0.0004 = 2.83 (3 TREES)
REQUIRED LANDSCAPING SHRUBS
7,082 SQ. FT. x 0.0035 = 24.79 (25 SHRUBS)

NOTE:
TREES AND SHRUBS THAT ARE REQUIRED FOR LANDSCAPE BUFFERS AND ARE LOCATED WITHIN 25 FT. OF THE VEHICULAR SURFACE AREA MAY COUNT TOWARDS THE VSA LANDSCAPING REQUIREMENT. STREET TREES SHALL NOT COUNT TOWARDS THE VSA LANDSCAPING REQUIREMENT.
IF A VEHICULAR SURFACE BUFFER IS REQUIRED, THE SHRUBS REQUIRED TO MEET THE VEHICULAR SURFACE BUFFER REQUIREMENT MAY COUNT TOWARD THE VSA LANDSCAPING REQUIREMENT.

- 8. PROTECTED STREET YARD TREES
 - 2 AUTUMN FANTASY MAPLE
 - MINIMUM HEIGHT AT PLANTING 10 FEET
 - MINIMUM 2" CALIPER
- VEHICULAR SURFACE AREA TREES
 - 1 SNOW GLOBE FLOWERING CHERRY
 - MINIMUM HEIGHT AT PLANTING 10 FEET
 - MINIMUM 2" CALIPER
- VEHICULAR SURFACE AREA SHRUBS
 - 8 SWAMP YACON HOLLY ELKS (SMANTORA)
 - MINIMUM HEIGHT AT PLANTING 12 INCHES
 - 1 GALLON CONTAINER
- 5' LANDSCAPE BUFFER
 - 3 AUTUMN FANTASY MAPLE
 - MINIMUM HEIGHT AT PLANTING 10 FEET
 - MINIMUM 2" CALIPER
- 27 VARIAGED PRIVET

LEGEND		EXISTING	PROPOSED
EDGE OF PAVEMENT		---	---
CURB & GUTTER		---	---
WATER LINE		---	---
SANITARY SEWER LINE		---	---
STORM DRAINAGE LINE		---	---
GAZ LINE		---	---
HYDRANT		HL	
VALVE		W	
UTILITY POLE		TP	
UTILITY WIRE		W	
WATER LINE		116.00	
SANITARY SEWER LINE		116.00	
DRAINAGE FLOW		---	---
TRAFFIC FLOW		---	---

ELEVATIONS REFER TO MEAN SEA LEVEL (W.S.L.)

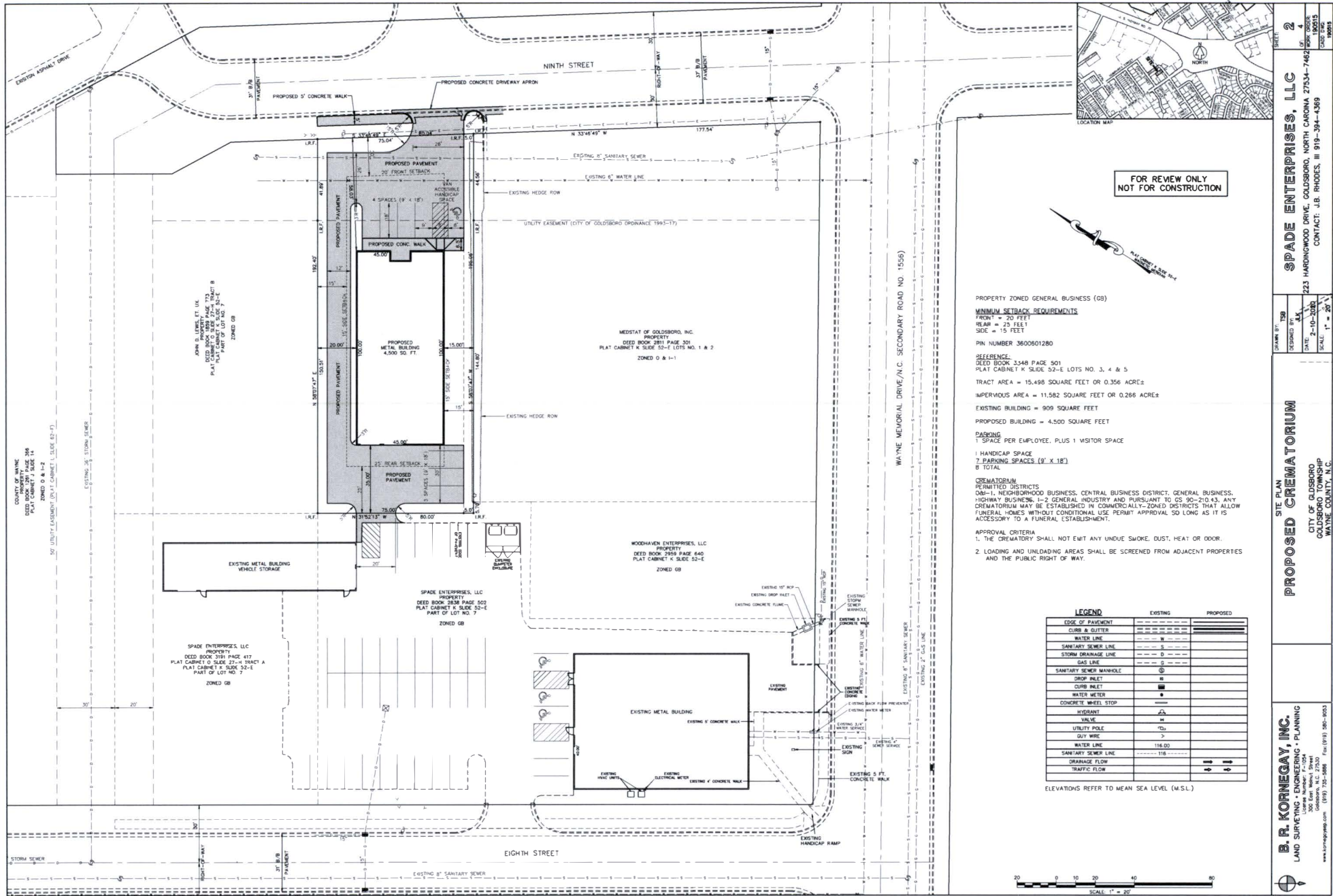


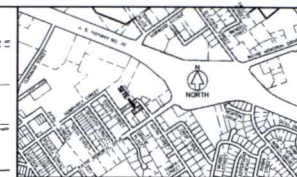
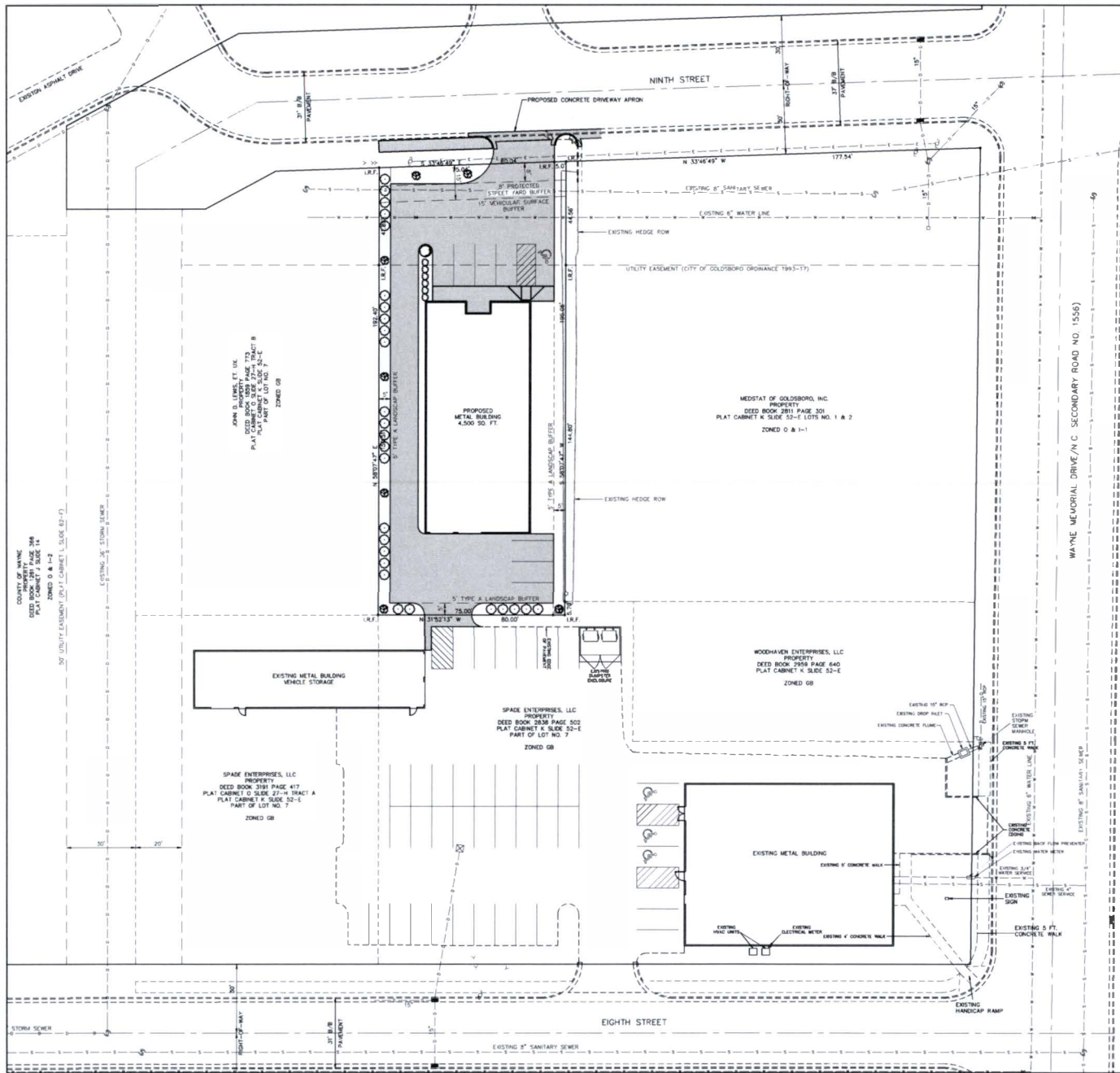
SPADE ENTERPRISES, LLC
223 HARDWOOD DRIVE, GOLDSBORO, NORTH CAROLINA 27534-7462
CONTACT: J.B. RHODES, III 919-394-4589

SPADE ENTERPRISES, LLC
LAND SURVEYING • ENGINEERING • PLANNING
300 East Walnut Street
Goldsboro, N.C. 27530
www.kornegayplanning.com (919) 390-9003

PROPOSED CREMATORIUM
CITY OF GOLDSBORO
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

919-390-9003





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 - 9. AUTUMN FANTASY MAPLE
 - MINIMUM HEIGHT AT PLANTING 10 FEET
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- VEHICULAR SURFACE AREA TREES
 - 1. SNOW GLOBE FLOWERING CHERRY
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 - 8. SWAMP YACHTON HOLLY (LILIES MONARTIA)
 - MINIMUM HEIGHT AT PLANTING 12 INCHES
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LEGEND		EXISTING	PROPOSED
EDGE OF PAVEMENT		---	---
CURB & GUTTER		---	---
WATER LINE		---	---
SANITARY SEWER LINE		---	---
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GAS LINE		---	---
HYDRANT		HL	
VALVE		W	
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WATER LINE		116.00	
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DRAINAGE FLOW		---	---
TRAFFIC FLOW		---	---

ELEVATIONS REFER TO MEAN SEA LEVEL (M.S.L.)



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LANDSCAPE PLAN
PROPOSED CREMATORIUM

CITY OF GOLDSBORO
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Z-2-20 Simmons Business Park- West side of S. George Street
between Cola Drive and Wayne Avenue (I-2 to GBCD)

BACKGROUND: The site is the former Pepsi-Cola Bottling Co. property.

Frontage: 380. 51ft.

Depth: 1163 ft.

Area: 10.2 acres

Zoning: I-2 General Industry

On April 4, 2017, City Council approved site and landscape plans for Green Tech (Simmons Technical Services) to operate a multi-tenant facility to introduce and promote “green technology” or “environmentally clean” technology to the citizens and businesses of Goldsboro and Wayne County through education, training, employment and entrepreneurship.

Since occupying the facility, the owner has had several inquiries regarding potential uses that are not permitted within the General Industry (I-2) zoning district. However, these same uses are permitted within the General Business (GB) zoning district. Examples include automobile washing establishments (automatic and hand-wash), dry-cleaning (personal), laundries (coin-operated) and clinical, medical and therapeutic offices.

In an effort to provide additional opportunity and space consistent with the applicant’s original request to use the property for “green” or “environmentally clean” technology, education, training, employment and entrepreneurship, the applicant is requesting a zoning change from General Industry (I-2) to GBCD (General Business Conditional District) for the operation of a multi-tenant business park.

Surrounding Zoning:

North: General Industry (I-2);

South: General Industry (I-2);

East: General Industry (I-2); and
West: General Industry (I-2)

DISCUSSION: As previously stated, the applicant is requesting a zoning change from General Industry (I-2) to General Business Conditional District (GBCD), which would limit the property to a multi-tenant business park.

Separate site plan approval is required at the time of rezoning. The applicant has submitted a site plan that indicates the use of the property as a proposed business park and identified as “C Center of Wayne Co. Inc. – Christ in Care, Courage and Character”

The existing building on site contains three areas as follows:

37,350 sq. ft.	Designated for Greenhouse
12,940 sq. ft.	Designated for Classrooms and Offices
9,200 sq. ft.	Designated for Warehouse

If the rezoning is approved, the applicant intends to modify the classroom, office and greenhouse spaces to accommodate uses which are permitted within the General Business zoning district and compliant with the North Carolina State Building Code. Examples include automobile washing establishments (automatic and hand-wash), dry-cleaning (personal), laundries (coin-operated) and clinical, medical and therapeutic offices.

At this time, no other changes to parking or landscaping are required for the site.

No outside storage is proposed. Any outdoor storage proposed in the future must receive City Council approval.

Land-Use Plan: The City’s Comprehensive Land-Use Plan recommends industrial development for the property. However, the Plan also states that the City may consider/support the rezoning of underutilized industrial properties to other zoning categories which may be consistent with the Plan’s goals of business and industrial development.

Engineering: The property is located within a Special Flood-Hazard Area known as the 100-year floodplain. City water and sewer are available to serve the property.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on April 6, 2020.

Date: 3/10/20



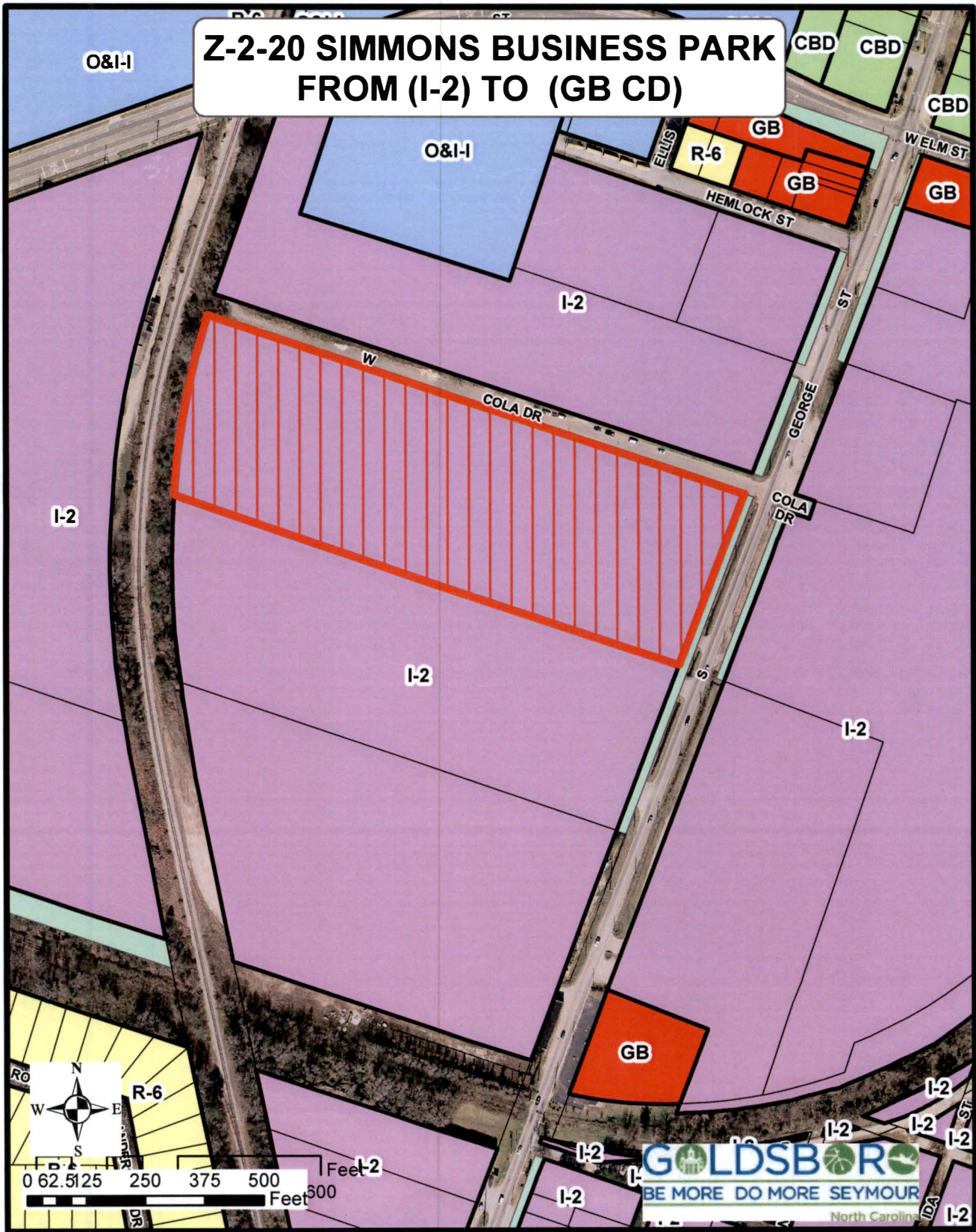
Planning Director

Date: 3/10/20



City Manager

Z-2-20 SIMMONS BUSINESS PARK FROM (I-2) TO (GB CD)



REZONING REQUEST

OWNER: DAVID SIMMONS
REQUEST: I-2 TO GB CD
PROJECT: SIMMONS BUSINESS PARK
PIN #: 2599-63-4521
LOCATION: 701 S. GEORGE STREET

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Z-2-20 SIMMONS BUSINESS PARK FROM (I-2) TO (GB CD)

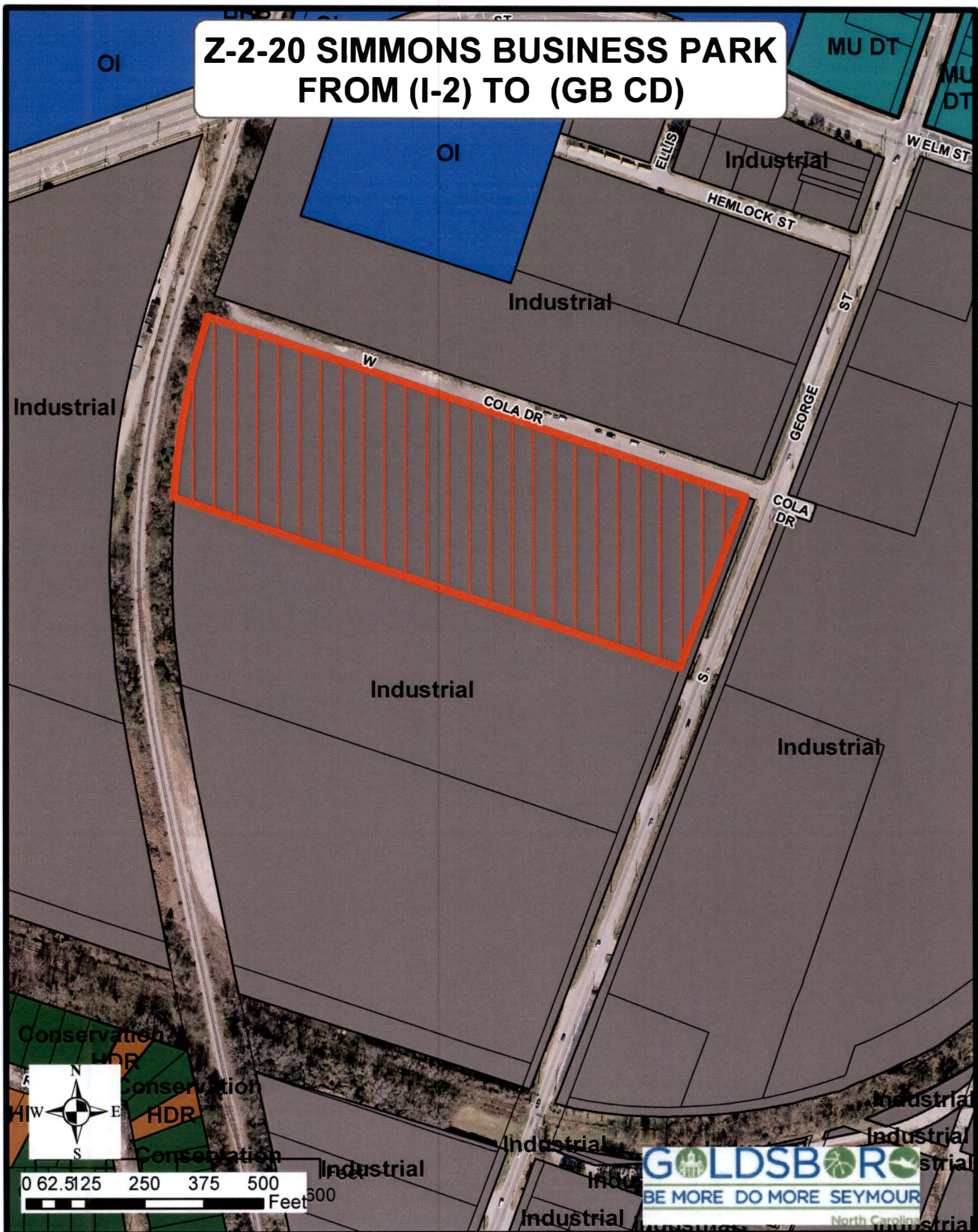


REZONING REQUEST

OWNER: DAVID SIMMONS
REQUEST: I-2 TO GB CD
PROJECT: SIMMONS BUSINESS PARK
PIN #: 2599-63-4521
LOCATION: 701 S. GEORGE STREET

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Z-2-20 SIMMONS BUSINESS PARK FROM (I-2) TO (GB CD)



REZONING REQUEST

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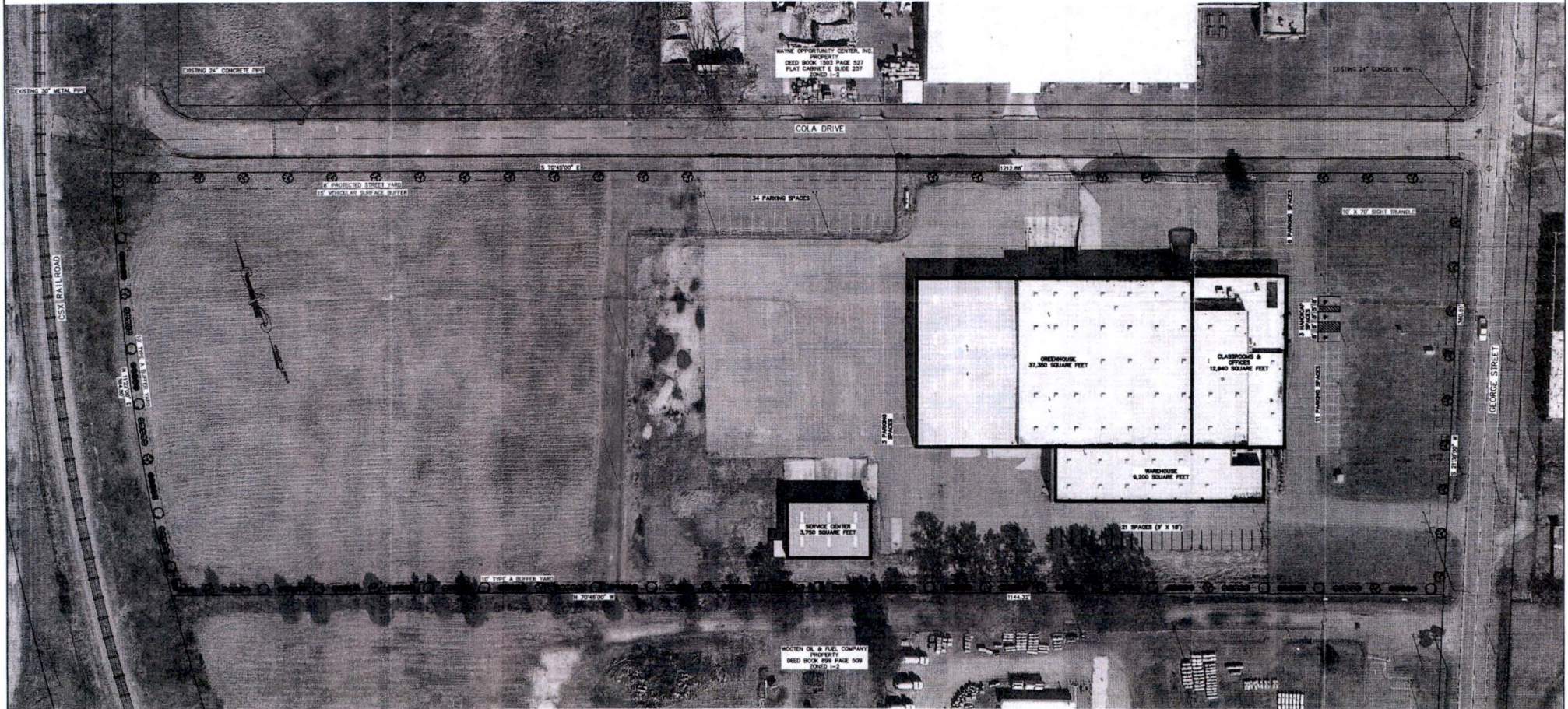
PROPERTY ZONED I-2
(CITY OF GOLDSBORO)
MINIMUM SETBACK REQUIREMENTS
FRONT = 30 FEET
REAR = 30 FEET
SIDE = 10 FEET (SEE NOTE 1)
RESIDENTIAL = 75 FEET (SEE NOTE 1)
NOTE 1 - THE MINIMUM SEPARATION DISTANCE BETWEEN ANY STRUCTURE,
STORAGE OR LOADING AREA FROM A RESIDENTIALLY DEVELOPED OR ZONED
LOT
REFERENCE: DEED BOOK 1362 PAGE 136 & PLAT CARNETT F SLUG 237
TOTAL TRACT AREA = 10.28 ACRES
PIN NUMBER 259654501
HOURS OF OPERATION 8:00 A.M. TO 5:00 P.M.

DRAINAGE
SCHOOL, TRADE, TECHNICAL OR VOCATIONAL - 1 SPACE PER 200 SQ.
FT. OF GROSS FLOOR AREA, NOT USED FOR STORAGE
OFFICES - BUSINESS AND PROFESSIONAL 1 SPACE PER 300 SQ. FT. OF
GROSS FLOOR AREA
12,940 SQ. FT./200 SQ. FT. = 64.7 (65 SPACES)
GREENHOUSE 6 CUPOLATES = 6 SPACES
BANDSAW - 1 SPACE PER 2 EMPLOYEES ON THE MAXIMUM SHIFT,
PLUS 1 SPACE FOR EACH VEHICLE STORED ON SITE
3 SPACES
REQUIRED PARKING
74 SPACES
3 HANDICAP SPACES
77 SPACES TOTAL
PROPOSED PARKING
75 SPACES
3 HANDICAP SPACES
78 SPACES TOTAL

PROPOSED & PROTECTED STREET LAND TREES
20 AUTUMN FANTASY MAPLE
MINIMUM HEIGHT AT PLANTING 10 FEET
MINIMUM 2" CALIPER
10 AUTUMN FANTASY MAPLE
MINIMUM HEIGHT AT PLANTING 8 FEET
MINIMUM 2" CALIPER
21 AMERICAN BEECH
MINIMUM HEIGHT AT PLANTING 8 FEET
MINIMUM 2" CALIPER
75 CHERRY (LONGEVITY) (BUSHY)
MINIMUM HEIGHT AT PLANTING 30 FEET
75 CAROLINA HOLLY
MINIMUM HEIGHT AT PLANTING 18 FEET

CITY OF GOLDSBORO SITE PLAN APPROVAL

City Clerk 4-4-17 Date
City Engineer 4-4-17 Date
Planning & CD Director 4-4-17 Date



* PRELIMINARY PLAT - NOT FOR RECORDATION, CONVEYANCES OR SALES.*

NO.	REVISION	DATE

B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING
License Number: F-1084
300 East Main Street
Goldsboro, NC 27530
www.kornegaygroup.com (919) 735-3888 Fax: (919) 580-9053



SITE PLAN
GOLDSBORO TOWNSHIP
WAYNE COUNTY, N.C.

DRAWN BY: TSB
DESIGNED BY: BSK
DATE: 3-10-2017
SCALE: 1" = 40'

GREEN TECH
701 SOUTH GEORGE STREET, GOLDSBORO, NORTH CAROLINA 27530
CONTACT: DAVID SIMMONS 919-922-0590

SHEET:
1
OF 1
CADD: JGK
170102
CADD: JGK
170102

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING

SUBJECT: Budget Ordinance Approval for Stage Construction at the HUB

BACKGROUND: It is necessary to appropriate a transfer of funds for expenditures to construct the stage at The HUB as part of the TIGER 2016 Streetscape Project as discussed at the retreat on February 26th, and authorize a change order to the contract with T.A. Loving.

DISCUSSION: It is necessary to appropriate funds to construct the stage at The HUB while the construction contractor is still mobilized on the project. This will be funded with revenue from:


General Fund	\$100,000
Downtown District Fund	100,000
NC Dept of Commerce Rural Center Grant	100,000
Reduction of Expenditures	119,000
Total	<u>\$419,000</u>

RECOMMENDATION: It is recommended that the attached special revenue fund ordinance amendment be approved in the amount of \$300,000.00.

It is recommended that the operating budget amendment ordinance be approved in the amount of \$100,000.00 for the Special District fund and \$100,000.00 for the General Fund.

It is recommended that the Council authorize a change order to the contract for T.A. Loving in the amount of \$419,000 for the construction of the stage.

Date: 03/10/2020


Catherine F. Gwynn, Finance Director

Date: 3/11/20


Timothy M. Salmon, City Manager

ORDINANCE NO. 2020-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
FY2016 TIGER DISCRETIONARY GRANT CAPITAL PROJECT FUND (R1103)

WHEREAS, the City Council authorized the establishment of the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103) on May 20, 2019 after formally receiving and accepting the federal grant award; and

WHEREAS, it is necessary to appropriate funds to construct the stage at The HUB while the construction contractor is still mobilized on the project. This will be funded with revenue from transfers from the General Fund and the Downtown District Fund, state grant revenue from the NC Department of Commerce Rural Grant Program, and reduction of expenditures.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the FY2016 TIGER Discretionary Grant Capital Project Fund (R1103) be amended as follows:

FY2016 TIGER Discretionary Grant Project Fund (R1103)

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Grants-TIGER VIII	\$ 5,000,000.00	\$ 5,000,000.00	\$ -
Loan Proceeds	1,500,000.00	1,500,000.00	-
Transfer from General Fund	514,439.00	614,439.00	100,000.00
Transfer from Utility Fund	238,688.00	238,688.00	-
Transfer from Downtown District Fund	-	100,000.00	100,000.00
State Grants	-	100,000.00	100,000.00
Total Revenues	<u>\$ 7,253,127.00</u>	<u>\$ 7,553,127.00</u>	<u>\$ 300,000.00</u>
Expenditures:			
Design (Phase I)	\$ 477,376.00	\$ 358,376.00	(119,000.00)
Construction (Phase II)	3,300,000.00	3,300,000.00	-
Loan Expense	20,000.00	20,000.00	-
Construction - The HUB	965,010.00	965,010.00	-
Design - Streetscape & The HUB	980,000.00	980,000.00	-
Const & Design - GWTA Concourse	600,000.00	600,000.00	-
Construction - Wayfinding Signage	450,000.00	450,000.00	-
Project Contingency	460,741.00	460,741.00	-
Construction - Stage at The HUB	-	419,000.00	419,000.00
Total Expenditures	<u>\$ 7,253,127.00</u>	<u>\$ 7,553,127.00</u>	<u>\$ 300,000.00</u>

This Ordinance shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attest: _____
City Clerk

ORDINANCE NO. 2020 -

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE
CITY OF GOLDSBORO FOR THE 2019-20 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2019-2020 Annual Operating Budget on June 17, 2019 for the General Fund and the Downtown District Fund; and

WHEREAS, amendments may become necessary as circumstances arise; and

WHEREAS, it is necessary to appropriate a transfer of funds for expenditures to construct the stage at The HUB as part of the TIGER 2016 Streetscape Project, and this will be funded with a fund balance appropriation from the General Fund and the Downtown District Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the FY19-20 Operating Budget be amended as follows:

<u>DOWNTOWN MSD FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Revenues</u>			
Tax Revenues	\$ 99,351.00	\$ 99,351.00	\$ -
Capital Returns	1,000.00	1,000.00	-
Appropriated Fund Balance	21,350.00	121,350.00	100,000.00
Total Revenues - Downtown MSD Fund	<u>\$ 121,701.00</u>	<u>\$ 221,701.00</u>	<u>\$ 100,000.00</u>
<u>Downtown District (8350)</u>			
FY19-20 Adopted Budget	\$ 50,112.00	\$ 50,112.00	\$ -
Beautification Program	21,850.00	21,850.00	-
Parking Lot Paving/Improvement	20,000.00	20,000.00	-
Dumpster Pad Improvements Downtown	22,400.00	22,400.00	-
Total Expend. - Downtown District	<u>\$ 114,362.00</u>	<u>\$ 114,362.00</u>	<u>\$ -</u>
<u>Transfers (8101)</u>			
FY19-20 Adopted Budget	\$ 7,339.00	\$ 7,339.00	\$ -
Transfers to Capital Projects (R1103)	-	100,000.00	100,000.00
Total Expend. - Transfers	<u>\$ 7,339.00</u>	<u>\$ 107,339.00</u>	<u>\$ 100,000.00</u>
Total Expend. - Downtown District	<u>\$ 121,701.00</u>	<u>\$ 221,701.00</u>	<u>\$ 100,000.00</u>

<u>GENERAL FUND</u>	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Revenues</u>			
Tax Revenues	\$ 16,924,894.00	\$ 16,924,894.00	\$ -
Licenses and Permits	385,888.00	385,888.00	-
Revenue from Other Agencies	16,039,031.00	16,039,031.00	-
Charges for Services	4,716,485.00	4,716,485.00	-
Capital Returns	1,392,296.00	1,392,296.00	-
Miscellaneous Revenue	490,322.00	490,322.00	-
Shared Services	2,914,532.00	2,914,532.00	-
Appropriated Fund Balance	2,153,847.83	2,253,847.83	100,000.00
 Total Revenues - General Fund	 \$ 45,017,295.83	 \$ 45,117,295.83	 \$ 100,000.00
<u>Transfers (8101)</u>			
FY19-20 Adopted Budget	\$ 165,259.07	\$ 165,259.07	\$ -
Transfers to Capital Projects	\$ 767,658.00	\$ 867,658.00	\$ 100,000.00
 Total Expend. - Transfers	 \$ 932,917.07	 \$ 1,032,917.07	 \$ 100,000.00
<u>All Other Expenditures</u>			
Mayor & Council (1011)	\$ 390,731.00	\$ 390,731.00	\$ -
City Manager (1012)	1,094,877.40	1,094,877.40	-
Human Resources (1016)	660,858.77	660,858.77	-
Community Relations (1017)	187,092.38	187,092.38	-
Paramount Theater (1018)	457,982.94	457,982.94	-
Goldsboro Events Center (1020)	152,177.50	152,177.50	-
Inspections (1024)	1,072,002.57	1,072,002.57	-
Downtown Development (1025)	420,820.94	420,820.94	-
Information Technology (1030)	1,697,192.49	1,697,192.49	-
Public Works Administration (1111)	496,140.05	496,140.05	-
Garage (1114)	604,301.39	604,301.39	-
Building & Grounds (1133)	877,513.14	877,513.14	-
Cemetery (1142)	352,328.66	352,328.66	-
Finance (2111)	1,319,061.80	1,319,061.80	-
Planning (3151)	1,364,947.89	1,364,947.89	-
Street Maintenance (4134)	1,103,182.69	1,103,182.69	-
Street Utilities (4135)	479,200.00	479,200.00	-
Solid Waste (4143)	3,637,907.68	3,637,907.68	-
Engineering (4172)	1,151,928.26	1,151,928.26	-
Special Expense (7310)	575,252.95	575,252.95	-
Non-Recurring Capital Outlay (7315)	105,000.00	105,000.00	-
Parks and Recreation (7460)	3,627,127.18	3,627,127.18	-
Golf Course (7461)	675,257.53	675,257.53	-
Fire (5120)	6,641,218.09	6,641,218.09	-
Police (6121)	9,845,371.46	9,845,371.46	-
Debt Service (8111)	5,094,904.00	5,094,904.00	-
Total Expend. - All Other	\$ 44,084,378.76	\$ 44,084,378.76	\$ -
 Total Expend - General Fund	 \$ 45,017,295.83	 \$ 45,117,295.83	 \$ 100,000.00

This Ordinance shall be in full force and effect from and after the _____ day of _____ 2020.

Mayor

Attest: _____
City Clerk

RESOLUTION NO. 2020-

A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT CHANGE ORDER NO. 1 BETWEEN THE CITY OF GOLDSBORO AND T. A. LOVING COMPANY FOR PHASE II, CONSTRUCTION OF THE TIGER VIII GRANT CENTER STREET STREETScape PROJECT

WHEREAS, Council authorized the City to enter into a design build contract with T. A. Loving on June 17, 2019 for the construction of the last phase of the Center Street Streetscape and Cornerstone Commons; and

WHEREAS, it will be more cost efficient to add the construction of the stage at The HUB now to take advantage of the current mobilization of the contractor while they are still onsite finishing the streetscape construction.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro is authorizing the Mayor and City Clerk to execute Change Order No. 1 to the contract original contract of \$5,900,651 subject to City attorney approval, in the amount of \$419,000 with the T. A. Loving Company for construction of the stage at The HUB.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING

SUBJECT: Amend Contract for Audit Services for Fiscal Year Ending June 30, 2019, and request for an additional full time employee.

BACKGROUND: The City changed auditors for the FY2019 audit from Carr, Riggs & Ingram to Dixon Hughes Goodman, LLP. This was the first time auditors had been changed in 22 years.

DISCUSSION: The Finance staff has worked the past 9 months to complete the FY19 audit. We have had multiple challenges completing the audit, even with working well outside reasonable hours.


We are requesting approval of an extension to complete the FY2019 audit until June 30, 2020. Finance hopes to complete its portion of the audit in the next 4 to 6 weeks, but need to allow the auditor time to complete their portion of the audit, and time to draft and review financial statements.

We are requesting the approval of an additional full time employee for the Finance Department to assist the Director in the tasks and duties related to audit, compliance, financial monitoring, and other internal control activities that currently are being borne by the Director. We are in immediate need of another professional accountant to help with the researching and correcting the issues that have been identified, and having the professional support to move forward with consistent processes and procedures to ensure that we have accurate and reliable financial statements.

RECOMMENDATION: It is recommended that the Council approve the attached resolution to amend the contract for the auditing services for the Fiscal Year ending June 30, 2019 to Dixon Hughes Goodman, LLP for a proposed completion date of June 30, 2020.

It is recommended that the Council approve the attached resolution to add one additional full time employee to the Finance Department for the FY2019-20 Adopted budget.

Date: 3/12/2020


Catherine F. Gwynn, Finance Director

Date: 3/12/20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT AMENDMENT
NO. 1 BETWEEN THE CITY OF GOLDSBORO AND DIXON HUGHES GOODMAN, LLP FOR
THE EXTENSION OF THE AUDIT OF CITY'S ACCOUNTS
FOR THE FISCAL YEAR ENDING JUNE 30, 2019

WHEREAS, Council authorized the City to enter into a contract with Dixon Hughes Goodman, LLP on March 16, 2019 for the audit of the City's accounts for the year ending June 30, 2019; and

WHEREAS, there have been delays in finalizing the audit beyond the Local Government Commissions due date of December 31, 2019, and additional time is needed to complete the audit; and

WHEREAS, it is requested that an extension be granted until June 30, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro authorizes the Mayor and City Clerk to execute an amendment to the contract for an extension of time to complete the audit until June 30, 2020.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2020.

Mayor

Attested by:

City Clerk

RESOLUTION NO. 2020-

A RESOLUTION TO AUTHORIZE THE ADDITION OF ONE FULL TIME EMPLOYEE (FTE) TO
THE FISCAL YEAR 2019-20 AUTHORIZED POSITIONS
TO SUPPORT THE FINANCE DEPARTMENT

WHEREAS, Council adopted and authorized 466 full time employees at the June 17, 2019 council meeting for the Fiscal Year 2019-20 Adopted Budget; and

WHEREAS, there is a need to provide additional staff to the Finance department to assist in tasks and duties necessary in providing good, sound financial records; and

WHEREAS, Council recognizes this need, and authorizes the creation of one full time employee in the FY 2019-20 authorized position budget which will result in an increase from 466 to 467 FTEs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro authorizes the creation of one FTE for the Finance department in the FY 2019-20 budget.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING

SUBJECT: Contract Award – 2020 Street Paving Improvements Project
Formal Bid No. 2020-001

BACKGROUND: On Tuesday, February 25, 2020, eight (8) sealed bids were received for the 2020 Street Paving Improvements Project.

The proposed work consists of approximately 5,000 square yards of pavement with 940 linear feet of storm water lines, 400 linear feet of water line, and 1,500 linear feet of concrete curb and gutter. This project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive, East Chestnut Street from South Slocumb Street to South Leslie Street, Hawthorne Street from Oleander Avenue to Andrews Avenue, and Mimosa Street from Claiborne Street to Randolph Street.


Weaver's Asphalt & Maintenance Company submitted the low bid for this project for a total cost of \$641,711. The bids received for this project are tabulated as follows:


<u>Name of Bidder</u>	<u>Amount of Bid</u>
Weaver's Asphalt & Maintenance Co. Rocky Mount, NC	\$ 641,711.00
BridgePoint Civil, LLC Goldsboro, NC	\$ 708,585.25
Hines Sitework, Inc. Goldsboro, NC	\$ 711,843.00
Barnhill Contracting Company Kinston, NC	\$ 811,049.28
Carolina Earth Movers, Inc. Greenville, NC	\$ 822,825.00
S. T. Wooten Corp. Wilson, NC	\$ 897,275.63
Fred Smith Company Raleigh, NC	\$ 941,543.00

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Lanier Construction Co., Inc.	\$ 972,995.00

DISCUSSION: The bids for this project have been reviewed by the Engineering Department, checked for accuracy, and found to be in order. We have reviewed the financing of this project with the Finance Director and determined that funds are available in Street Bonds.

RECOMMENDATION: Recommend the City Council, by motion, adopt the attached resolution authorizing the Mayor and City Clerk to execute a contract for \$641,711 with Weaver's Asphalt and Maintenance Company for the 2020 Street Paving Improvements Project.

Date: 6 MAR 20 
Guy M. Anderson, P. E., City Engineer

Date: 10 Mar 20 
Tim Salmon, City Manager

RESOLUTION NO. 2020 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A
CONTRACT FOR THE 2020 STREET PAVING IMPROVEMENTS PROJECT
FORMAL BID NO. 2020-001

WHEREAS, the City Council of the City of Goldsboro has heretofore found it in the public interest to initiate a project for the 2020 Street Paving Improvements Project; and

WHEREAS, the total low bid for the 2020 Street Paving Improvements Project was submitted by Weaver's Asphalt & Maintenance Company of Rocky Mount, NC in the amount of \$641,711; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept the low bid and award the contract to Weaver's Asphalt & Maintenance Company in the amount of \$641,711 for the 2020 Street Paving Improvements Project;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Weaver's Asphalt & Maintenance Company in the amount of \$641,711 for the 2020 Street Paving Improvements Project.

2. This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020 COUNCIL MEETING

SUBJECT: Change Orders No. 15, 16, 21, and 22 - Phase IV Sewer Collection Rehabilitation - Formal Bid No. 2018-004

BACKGROUND: The Phase IV Sewer Rehab Project provides for installation of approximately 30,900 linear feet of cast-in-place-pipe (CIPP) rehabilitation of existing sanitary mains, including various root treatments, obstruction removals, cutting of intruding taps and asphalt or concrete surface repairs directly associated with the completion and restoration work detailed in the contract specifications. City Council approved the original contract for approximately \$9.3M.

DISCUSSION: Construction change orders in excess of \$10,000 require approval of the City Council prior to City Manager approval. The subject change orders detail additional items/work for the Phase IV Sewer Rehab project as follows:

Change Order No. 15 = \$ 19,649.29
One 36" interference box for Audubon Avenue plus 2.50% bond and insurance

Change Order No. 16 = \$ 95,527.63
Four 48" interference boxes for Mulberry Street @ \$23,881.71 each plus 2.50% bond and insurance

Change Order No. 21 = \$ 24,600.00
8" CIPP point repairs at various locations @ \$3,000 each plus 2.50% bond and insurance

Change Order No. 22 = \$ 365,522.00
Field cost for time extensions

Total Change Orders = \$ 505,298.92

Through various field changes with cost savings of approximately \$1.5M the contractor was able to add additional work, not in the original contract, but within the original project area. Due to this additional rehab work, T. A. Loving Company provided costs totaling \$505,298.92. There remains approximately (\$900,000) of

cost savings to potentially be applied to more additional work.

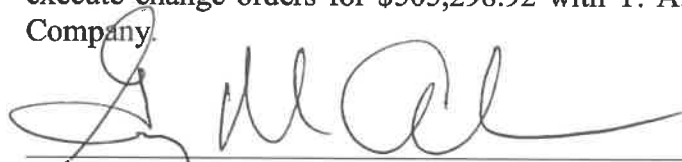
This additional work will require the contract completion time to be extended by 12 days. The amended contract completion date for the remaining rehabilitation work is April 14, 2020.

Staff recommends issuing change orders to the current contract with T. A. Loving for the Phase IV sewer collection rehabilitation project. We have reviewed this change order with the Finance Director and determined that funds are available from the Clean Water Revolving Fund Loan.

RECOMMENDATION:

It is recommended that the City Council, by motion, adopt the attached resolution authorizing the City Manager to execute change orders for \$505,298.92 with T. A. Loving Company.

Date: 10 MAR 20


Guy M. Anderson, P. E., City Engineer

Date: 11 Mar 20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE
CHANGE ORDERS NO. 15, 16, 21, AND 22 WITH T. A. LOVING COMPANY FOR
PHASE IV SEWER COLLECTION REHABILITATION PROJECT
FORMAL BID #2018-004

WHEREAS, the City Council of the City of Goldsboro awarded a contract on July 16, 2018 to T. A. Loving Company for the Phase IV Sewer Collection Rehabilitation Project; and

WHEREAS, the City Council of the City of Goldsboro recommends additional work for the rehabilitation project; and

WHEREAS, T. A. Loving Company submitted a cost of \$505,298.92 for the additional work; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to issue change orders to Contract #2018-004 with T. A. Loving Company for \$505,298.92;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The City Manager is hereby authorized and directed to execute change orders for \$505,298.92 with T. A. Loving Company for Phase IV Sewer Collection Rehabilitation Project.
2. This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
MARCH 16, 2020

SUBJECT: City of Goldsboro Personnel Policy Revision

BACKGROUND: Several sections of the City Personnel Policy were revised by staff on April 4, 2016. The most recent revision of the entire Personnel Policy was completed in June 2007, by Mr. Phillip Robertson of the Mercer Group. At that time, recommendations were made to the City Council to update the city's job descriptions, pay structure, classification plan and personnel policy.

DISCUSSION: In August 2019, the City contracted with the Piedmont Triad Council of Government for policy content review, benchmarking and recommended revisions. In December 2019, recommended policy revisions were distributed to staff and City Council for their opportunity to comment, make suggestions and/or provide feedback.

A review of the Personnel Policy was discussed with the department heads and administrative staff on January 14, 2020 resulting in additional minor changes. The recommended policy revisions were presented to City Council on February 27, 2020 at their annual Council Retreat.

The affected Articles and Sections are attached for your review. The revision will be made to the Personnel Policy upon approval of the attached document.

RECOMMENDATION: It is recommended that the City Council, by motion adopt the attached resolution approving the revisions to the City of Goldsboro's Personnel Policy effective April 1, 2020.

Date: 3/11/2020


Bernadette Dove, HR Director

Date: 11 Mar 20


Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-

**RESOLUTION ADOPTING PERSONNEL POLICY MANUAL
FOR THE CITY OF GOLDSBORO**

WHEREAS, The Mayor and City Council approved a revised Personnel Policy submitted by the Mercer Group in June 2007; and

WHEREAS, The City of Goldsboro's Personnel Policy Manual needs to comply with federal, state and local standards for municipal government agencies to serve as a guide to city administrators when handling personnel issues; and

WHEREAS, In August 2019, the City contracted with the Piedmont Triad Council of Government for policy content review, benchmarking and recommended revisions;

WHEREAS, In December 2019, recommended policy revisions were distributed to staff and City Council for their opportunity to comment, make suggestions and/or provide feedback; and

WHEREAS, A review of the Personnel Policy was discussed with the department heads and administrative staff on January 14, 2020 resulting in additional minor changes; and

WHEREAS, The recommended policy revisions were presented to City Council on February 27, 2020 at their annual Council Retreat.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. Said Personnel Policy is hereby adopted and approved.
2. This resolution shall be implemented and in effect from said date of April 1, 2020.

Chuck Allen, Mayor

Attest:

City Clerk

PERSONNEL POLICY REVISIONS



www.goldsboronc.gov

Revisions

Article I, Section - 9 Definitions

Section 16. Pay for Interim Assignment in a Higher Level Classification

Old

Pay for Interim Assignment in a Higher Level Classification An employee who is formally designated for a period of at least **one month** to perform the duties of a job that is assigned to a higher salary grade than that of the employee's regular classification shall receive an increase for the duration of the acting assignment effective upon appointment.

Revised

*An employee who is formally designated to perform the duties of a job that is assigned to a higher salary grade than that of the employee's regular classification shall receive an increase effective **upon appointment**.*

Reason: Employees should be paid for interim assignments upon appointment.

Revisions

Article VI

Section 2 - Group Health Insurance

Old

Part-time employees who are scheduled ***to work 20 hours or more per week*** on a continuous year-round basis may, if they so desire, purchase available group health through the City for themselves or for themselves and qualified dependents.

Revised

*Part-time employees who are scheduled to work an **average of 30 or more hours per week** on a continuous year-round basis shall be eligible for health coverage in accordance with the Affordable Care Act.*

Reason: To be in compliance with the Affordable Care Act.,

Revisions

Article VI

Section 11-Tuition Assistance Program

Old

Employees may be reimbursed eligible expenses up to a total of ***eleven hundred(\$1,100) per fiscal year.***

Revised

*Employees may be reimbursed eligible expenses up to a total of **twenty five hundred dollars (\$2,500) per fiscal year.***

Reason: Staff benchmarked similar municipalities. Average tuition reimbursement between \$2,000-\$3,000. Twenty-five hundred dollars estimated to pay for 1-2 classes **and** expenses each academic per year.

Revisions

Article VII

Section 8 - Vacation Leave – Maximum Accumulation

Old

Effective the last payroll in the calendar year, any employee with more than this maximum amount of accumulated leave shall have the excess accumulation removed so that only 30 days are carried forward to January 1 of the next calendar year. Employees are not eligible to receive pay for vacation time not taken. Employees may have the excess vacation leave (over the above maximum) converted to sick leave provided that they have taken 5 days of vacation in the calendar year.

Revised

If any employee departs from service, payment for all accumulated vacation leave shall be distributed, up to the following maximum amounts:

Employee Status	Maximum Hours
General Employee	240
Sworn Law Enforcement	257
Firefighter	336

Reason: Employees are encouraged to take their accrued vacation time in order to maintain a healthy work/life balance. After benchmarking other municipalities and state agencies, the maximum is encouraged to limit the city's financial obligation.

Revisions

Section 7 - Vacation Leave – Accrual Rate

Old (**Revised**)

Regular Personnel

<u>Years of Service</u>	<u>Vacation Days Accrued Each Year</u>	<u>Vacation Hours Accrued Each Month</u>
0 but less than 5 Years	12	8
5 but less than 10 Years	15	10
10 but less than 15 Years	18	12
15 but less than 20 Years	21	14
20 or more Years	23 (24)	15.33 (16)

Reason: *Accrual rates for 20+ years of service updated to reflect consistent accrual rates based upon employee's years of service.*

Revisions

Section 7 - Vacation Leave – Accrual Rate

Old (Revised)

Police (based upon 42.75-hour week)

<u>Years of Service</u>	<u>Vacation Days Accrued Each Year</u>	<u>Vacation Hours Accrued Each Month</u>
0 but less than 5 Years	12	8.55
5 but less than 10 Years	15	10.69
10 but less than 15 Years	18	12.83
15 but less than 20 Years	21	14.96
20 or more Years	23 (24)	16.39 (17.11)

Reason: *Accrual rates for 20+ years of service updated to reflect consistent accrual rates based upon employee's years of service.*

Revisions

Section 7 - Vacation Leave – Accrual Rate

Old

Fire (Revised)

Fire Personnel (based upon 56-hour Week)

<u>Years of Service</u>	<u>Vacation Days Accrued Each Year</u>	<u>Vacation Hours Accrued Each Month</u>
0 but less than 5 Years	12	11.2
5 but less than 10 Years	15	14.0
10 but less than 15 Years	18	16.8
15 but less than 20 Years	21	19.6
20 or more Years	23 (24)	21.47 (22.4)

Reason: *Accrual rates for 20+ years of service updated to reflect consistent accrual rates based upon employee's years of service.*

Revisions

Article VII

Section 15 - Sick Leave - Medical Certification

Old

*The **employee's supervisor or Department Head** may require a physician's certificate stating the degree of the employee's or employee's family member's illness*

Revised

*When submitting requests for FMLA, the employee shall submit a physician's certificate to the **Occupational Health Nurse** or designated official stating the degree of the employee's (or employee's family member's)*

Reason: To become compliant with HIPPA guidelines, medical issues should be handled via the Occupational Health Nurse with efforts to limit exposure of personal health information to administrative staff, supervisors and/or department heads.

Revisions

Article VII

Section 24 - Civil Leave

Old

City employee called for jury duty or as a court witness for the federal or state governments, or a subdivision thereof, shall receive leave with pay for such duty during the required absence without charge to accumulated leave. The employee may keep fees and travel allowances received for jury or witness duty in addition to regular compensation; except, that ***employees must turn over to the City any witness fees or travel allowance awarded by that court for court appearances in*** connection with official duties. While on civil leave, benefits and leave shall accrue as though on regular duty.

Revised

A City employee called for jury duty or as a court witness for the federal or state governments, or a subdivision thereof, shall receive leave with pay for such duty during the required absence without charge to accumulated leave. The employee may keep fees and travel allowances received for jury or witness duty in addition to regular compensation. While on civil leave, benefits and leave shall accrue as though on regular duty.

Reason: Court fees and travel allowances are very minimal; time and man hours spent for processing are not cost-effective. This is an incentive for employees who participate in civil leave duties.

Revisions

ARTICLE XIII – Tobacco Free Policy

Old

As a responsible business and employer, the City of Goldsboro has implemented the following policy for ***City facilities***:

To establish the City's policy concerning the use of tobacco products in City buildings. ***This includes cigarettes, cigars, pipes or chewing tobacco.***

Revised

*As a responsible business and employer, the City of Goldsboro has implemented the following policy for **City facilities and vehicles. (leased and/or owned)***

*To establish the City's policy concerning the use of tobacco products. **This includes cigarettes, e-cigarettes, cigars, pipes or chewing tobacco.***

Reason: Included city vehicles and e-cigarettes

New Policy

Article VII

Section 26 – Volunteer Service Leave

- *With supervisory approval, the City will grant up to 12 hours of volunteer service leave per calendar year to serve at a City designated volunteer agency(ies). Any regular full-time employee with one year of employment with the City is eligible for volunteer leave.*

Reason: The City of Goldsboro recognizes the impact of volunteer services and is committed to supporting employee involvement within community service organizations and educational institutions to benefit and sustain the quality of life of our citizens, employees and community.

New Policy

ARTICLE VIII – Separation and Reinstatement

Section 6 – Retirement Gift and Recognition Policy for City Employees

All retirement and service award gifts valued \$50 and above shall be recorded as taxable income to the employee.

Reason: To be in compliance with Federal IRS regulations.

New Policy

APPENDIX B – Professional Certification Program Certification Policy – Other Employees

- *The City of Goldsboro is committed to rewarding its employees in pursuit of certifications. Subject to budgetary restraints, individuals who obtain professional certifications (job related) may receive **up to** a 5% increase with approval of department head and City Manager **in accordance with established policy.***
- **Reason:** To provide incentive and monetary rewards for staff who obtain professional certifications.

City of Goldsboro
Departmental Monthly Reports
February 2020

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

The Human Resources Department advertised 23 job vacancies this month. 265 notices were sent to applicants not selected for an interview and 30 were sent to applicants interviewed but not selected for employment. Eight new hires came on board: six full-time and two part-time. There were six reductions in employment: two retirements, three resignations, and one termination.

Departmental Activities

- Human Resources staff served on the interview panel for Solid Waste Supervisor on February 24.
- Staff is working with Developmental Associates for the Parks and Recreation Director and Police Major assessments processes.
- Human Resources staff participated in Employee Orientation held February 25 at W.A. Foster Center. Seventeen new hires attended the session.
- Diane Swindell, Prudential representative, met with employees on February 26 to discuss retirement benefits.
- We are on track with the pay class and compensation study. Employees completed their Job Assessment Tools (JATs) and supervisors have reviewed them. As of February 18, 410 employees (92.34%) completed JATs. Evergreen will now distribute surveys to municipal agencies to benchmark positions.
- The Senior HR Consultant attended an NC4Me planning meeting at Wayne Community College on February 20. Staff is also preparing for upcoming job fairs and the City's career fair being held in May.

Safety Highlights

- Investigated an incident at firing range when a bullet fell on concrete and fired. There were no injuries and no fault. Conducted field safety for city contractors and safety inspection at W.A. Foster Center.
- Attended a Cyber Tech awareness class sponsored by NC League of Municipalities.
- Trained over 40 Public Works employees on PPE and Hazcom.
- Scheduled Labor One mobile training unit for March training.
- Attended planning meetings for NC Freedom Festival and one with Curtis Media for public relations.
- Met with the Safety Accident Review Committee February 28. No accidents to review; discussed safety topics and proactive measures for on-the-job safety.
- Updated our CDL Clearinghouse with DOT. Sent data to Department of Labor for this year's safety awards.

Occupational Health

There were 99 clinic visits this month. Health beat topics included AED refresher training at Water Reclamation Facility (13 employees attended) and fit testing at Water Treatment Plant

(9 employees attended). Five random drug screens were performed and one breathalyzer (non-DOT). They were all negative. No DOT tests were performed and no post-accident drug screens to report.

2020	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573											573
Turnover Rate	.87%	.87%											.87%
Applications	480	367											424
New Hires	9	6											8
Separations	4	4											4
Vehicle Accidents	4	0											2
Workers' Compensation	0	0											0

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274	620	276	323
New Hires	11	7	1	3	3	1	8	6	6	2	0	0	4
Separations	3	3	6	3	1	5	4	3	5	3	2	11	4
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4	2	2	4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0	0	0	1

Note: Hiring and separation statistics represent full-time personnel.

COMMUNITY RELATIONS DEPARTMENT

February 2020

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: March 9, 2020

- The Commission on Community Relations and Development met on Tuesday, February 11, 2020 at 6:00 pm. The next scheduled meeting is Tuesday, March 31, 2020 at 6:00 pm.
- The Department received two (2) housing complaints and two (2) requests for assistance. Description of said complaints were alleged discrimination, substantial housing, and seeking assistance with community information and public relations. Complaints were submitted through the 311 GIS system or rerouted for resolution to the appropriate City Department, designated community agency, or State resource.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, February 5th and 19th, 2020. The next scheduled meetings are planned for the following Wednesdays, April 1st and 15th. GYC members attended the Juvenile Crime Prevention Council meeting on Friday, February 14, 2020 to discuss issues and concerns related to youth.

Mayor's Youth Council will facilitate a Teen Mental Health Forum on March 13, 2020 on "Vaping Dangers" speaker will be Brittany Devine, Wayne County Health Education Specialist. The Goldsboro Youth Council decided to host a Teen Mental Health forum for all local high school students. The Goldsboro Youth Council represents the 10 high schools in Wayne County, North Carolina.

- The Mayor's Committee for Persons with Disabilities (MPCD) scheduled meeting for Thursday, February 20, 2020 was cancelled due to inclement weather. The next scheduled meeting is Thursday, April 16, 2020. The MCPD assisted with the Special Needs Prom sponsored by First Baptist Church on February 7, 2020. This successful event was held at the Maxwell Center and was funded through a grant from the Tim Tebow Foundation. The MCPD is currently working through the logistics for the Mayor's Disability Walk tentatively scheduled for May 2020.
- The Community Relations Department facilitated the Annual Interfaith Breakfast on Thursday, February 20, 2020. The Breakfast was hosted by the City of Goldsboro, Seymour Johnson Air Force Base and the Commission on Community Relations and Development to promote unity between all leaders in our communities to foster community building, inclusiveness, and togetherness. The Breakfast was well attended and positive thanks to our citizens and keynote speakers Pastor Aaron McNair, II of Mt. Moriah Community Church and Deeper Life Church Ministries; Chaplain Major John Bravinder Deputy Wing Chaplain of Seymour Johnson AFB 4th Fighter Wing Chaplain Corps; and Pastor Joshua Clark of Generation Church.

2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2											2
Consumer & Other	2	2											2
2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1	1	0	2
Consumer & Other	3	4	3	4	3	4	6	1	4	0	4	2	3

-----PARAMOUNT THEATRE-----

- **February Activity included:** 8 event/rental use days, 1 PPAS performances, 1 Movie Showing, outreach committee meeting, Booking for 2020-2021 season underway.
- **Note:** New method of accounting eliminates “wash account” for ticket sales on behalf of renters. The result will be a substantial increase in expense and a corresponding/offsetting increase in revenue.
- **Repairs and Maintenance:**
 - Safety harnesses and restraints for work at heights have been received, training planned.
 - Wheelchair lift replacement being evaluated, contractor providing estimate.

-----FINANCIAL-----

- Expenses –\$56,489: Labor - \$18,638 /Operational – \$37,851
- Revenues - \$2,962: Rentals -\$425 /Tickets- \$25,392 /Concession- \$909

	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	2020 Total	2020 Average
Exp	\$61,859	\$56,489											\$118,348	\$59,174
Rev	\$32,164	\$26,726											\$58,890	\$29,445
														50% recovery
	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$494,196	\$41,183
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$169,412	\$14,117

-----GOLDSBORO EVENT CENTER-----

- **February Activity included:** 5 City event days, 1 multi-day wedding, 1 birthday celebration.
- **Note:** \$14K adjustment due to electricity allocation oversight in accounting; corrected moving forward. Slower than usual month, considering new promotions, marketing, and GMGC collaborations.
- **Repairs and Maintenance:**
 - Rental package amenities and enhancements purchased and immediately usable.
 - HVAC compressor repair/replacement under contract
 - Weather damaged façade repairs being coordinated.

-----FINANCIAL-----

- Expenses – \$21,673: Labor - \$5,736 /Operational – \$15,937
- Revenues – \$3,062: Rentals - \$3,062 /Concessions – \$0
- Value City Use – \$4,964: Value of non-revenue City use: 4 events = \$4,964

	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	2020 Total	2020 Average
Exp	\$7,740	\$21,673											\$29,413	\$14,706
Rev	\$0	\$3,062											\$3,062	\$1,531
City	\$6,800	\$4,964											\$11,764	\$5,882
	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$119,614	\$9,968
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$94,478	\$7,873
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$68,070	\$5,672

INSPECTIONS

February 2020

Prepared By: Allen Anderson, Jr.

Date Prepared 03/03/20

The valuation of all building permits issued during the month of February totaled \$2,285,890. Five (5) of these permits were new residential single-family dwellings at a valuation of \$842,693.

The valuation of all-miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$3,034,271.

All permit fees collected for the month totaled \$48,017. Of the permit fees collected for the month, \$3,390 was collected in technology fees. Plan review fees collected during the month totaled \$1,680. Business Registration fees collected totaled \$1,020.

The Inspectors did a total of 351 inspections for the month. During the month of February, five (5) business inspections were completed. A total of 249 permits were issued for the month. Forty-three (43) plan reviews were completed for February. We now have a total of 136 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$11	\$2											\$6.5
Residential (k)	\$2.6mm	\$843											\$1.7mm
Misc (mm)	\$3	\$3											\$3
Permit Fee (k)	\$45	\$48											\$47
Inspections	597	351											474
Permits Issued	271	249											260
Plan Reviews	17	43											30
Min Housing	134	136											135
In Process													
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3	\$10	\$4	\$6
Residential (k)	\$805	\$1mm	\$599	\$0	2mm	\$767	\$580	\$557	\$985	\$514	\$999	\$1mm	\$817
Misc (mm)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2	\$1	\$2	\$2
Permit Fee (k)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23	\$46	\$40	\$37
Inspections	614	603	531	497	603	488	533	663	516	447	500	453	537
Permits Issued	296	296	270	271	334	296	329	255	226	248	236	241	275
Plan Reviews	39	47	65	46	34	43	90	35	51	70	45	34	50
Min Housing	171	99	102	118	121	125	126	111	121	129	128	129	123
In Process													

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 19 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 38 different times.
- Worked through updates related to the TIGER VIII grant.
- Continued discussions about the Neighborhood Plan and property acquisitions.
- Continued working on the Union Station Adaptive Reuse Study.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, Curtis Media, billboards and the News-Argus for upcoming downtown events.
- Attended multiple Merchants Association meetings throughout the month.
- Hosted the Small Business Center in Downtown event on the first Monday of the month.
- Completed a video submission for the national Home Town Takeover contest, in partnership with T&T.
- Assisted with four LAUNCH Goldsboro classes.
- Facilitated and hosted a LAUNCH Goldsboro professional networking mixer for participants.
- Attended the NC Idea symposium on rural economic development in Salisbury on February 18.
- Staff attended COG budget training and completed Pay/Class Study.
- Staff updated Strategic Plan metrics and attended a dashboard meeting on February 14.
- Staff hosted the NC Main Street Director and Assistant Secretary of Rural Economic Development for a site visit/review of 2019 Assessment package on February 24.
- Staff met with Self Help to discuss their potential interest/involvement in developing downtown properties.
- Staff met with a developer group and YMCA leadership to discuss priorities of a potential project downtown.
- Staff began interviewing candidates for the open Administrative Assistant position.
- Staff prepared for attended the Council Retreat Feb. 26 & 27.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (02/19), DGDC Executive Committee (02/12), DGDC Design (02/11), DGDC EV (02/11) and DGDC Promotions (02/11).
- Helped the DGDC with two (2) DGDC boardroom rentals throughout the month of January.
- Met with NC Idea to discuss options for Goldsboro on January 6th.
- Staff worked with Boys & Girls Club staff to complete marketing materials for Kiss the Pig.

Upcoming Events/Activities:

- Kiss the Pig – March 3 – April 3.
- Center Street Jams begin on April 30.
- The DGDC Sponsorship campaign will continue throughout February.

Businesses Opening/Properties Purchased

- Downtown Fresh Market has moved into 105 N Center Street and is set to open in late April.
- Brisas Latin Cuisine is moving across the street to 103 N Center Street; the old Ed's property.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 11,294 to 11,356 in the month of February.

Information Technology

February 2020

Prepared By: Scott Williams

Date Prepared: Mar 10, 2020

- Completed JAT for all staff.
- Installed new access points at Goldsboro Fire Department.
- Completed Biggest Winner integration to ChatBot
- Linked Google Search to Analytics for T&T.
- Demo software for Golf Course as CivicRec replacement was reviewed.
- SPEDE upgraded to a different server.
- Started evaluating demo units for PC replacements.
- Upgraded UPS Units at DR Site and increased capacity.
- New hire started for one vacant CSA.
- Vendor reviewed TC Coley fiber path.
- Completed IT Budget Meetings with departments.
- Replaced vault for fiber on Chestnut St to enable larger fiber count to the Public Safety Complex.
- Completed card access and other specs for bathrooms and digital signage at The Hub.
- Spliced fiber on William Street and at Fire Station 3 for DOT Widening project. Restored normal services.
- Completed new server room setup for GPD remodel.
- Completed redundant fiber run for the Public Safety Complex.
- Did site survey for TC Coley Fiber Project and completed paperwork for Fiber Install.
- Completed setup for information screens in three facilities.

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656											604	1,207
Tickets Closed	524	684											604	1,208
Open Tickets	511	483											497	

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734	475	441	568	6618
Tickets Closed	551	467	575	429	496	454	942	664	503	672	498	416	556	6667
Open Tickets	456	490	457	549	582	612	300	342	384	446	423	448	457	

Monthly Highlights

Buildings & Grounds: Assembled and Installed two bus shelters; Supported IT with electrical installations at Police Department and Public Works; Through attrition, converted a total of 19 lights to LED located at City Hall, Fire Station 5 and Public Works.

Distribution & Collections: Responded to 17 after hour calls—total of 30.50 hours

Streets & Storm water: Supported B&G bus shelter installations; Conducted snow and ice response due to snow event. Placed over 20 tons of salt on city and state roadways. Conducted cleanup efforts after severe wind and heavy rains; responded to 5 fallen trees and hauled 6 tandem loads of debris; responded to 4 flooded street calls resulting in clearing 11 catch basins and rodded over 700 ft of pipe. Completed clean up of ditch behind First Presbyterian Church.

Departments		2020												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2											17.3
	Lines Camera'd (1000-ft)	5.8	5.2											5.5
	Water Repairs	27	22											24.5
	Sewer Repairs	12	10											11.0
	Hydrants Replaced/Fixed	9	9											9.0
	Meter Install/Changed	34	36											35.0
Bldg & Grounds	Radio, Electrical, Bldg	42	23											32.5
	Sign Repairs	78	56											67.0
	ROW Mowing (ac)	0	0											0.0
	City-Owned Lots Mowing (ac)	0	0											0.0
Garage	Total Work Orders	228	357											292.5
	Total Fuel Cost (x1000)	\$ 46	\$ 67											56.5
Solid Waste	Refuse (x1000 tons)	0.9	0.8											0.9
	Recyclables (tons)	103	79											91.1
	Leaf-n-Limbs (x1000 tons)	0.4	0.7											0.6
Cemetery Funerals		5	3											4.0
Street & Storm	Utility Cut Repairs	0	0											0.0
	Pot Hole Repairs	49	83											66.0
	Streets Swept (miles)	48	112											80.2
	Pipe&Open Ditch Maint(1000-ft)	82	502											292.0
	Ditch mowing (1000-ft)	0	0											0.0
	Storm Pipe Repairs	1	7											4.0
2019														
Distribution & Collections	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0	7.3	24.2	15.6	11.1	9.8	5.2	10.9
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6	6.3	14.3	10.2	13.8	5.7	1.9	8.9
	Water Repairs	27	20	16	28	19	30	34	26	37	27	17	22	25.3
	Sewer Repairs	31	7	9	34	10	18	22	10	44	38	27	25	22.9
	Hydrants Replaced/Fixed	37	16	19	10	16	3	17	13	8	40	13	19	17.6
	Meter Install/Changed	102	63	56	47	54	52	57	51	35	35	24	25	50.1
Bldg & Grounds	Radio, Electrical, Bldg	260	219	202	193	333	234	204	324	49	59	34	33	178.7
	Sign Repairs	48	72	48	29	32	67	47	25	35	18	25	41	40.6
	ROW Mowing (ac)	10	0	0	70	83	110	124	107	103	35	0	0	53.5
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105	114	106	98	32	0	0	50.9
Garage	Total Work Orders	365	309	276	316	255	298	298	397	289	323	273	207	300.5
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65	\$ 66	\$ 68	\$ 61	\$ 67	\$ 55	\$ 52	60.3
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0	1.0	1.0	0.9	0.9	0.8	1.0	0.9
	Recyclables (tons)	13	78	83	87	95	99	103	79	62.32	105	85.3	92	81.8
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6	0.7	0.7	1.1	0.7	0.7	1.1	0.8
Cemetery Funerals		4	4	7	5	6	1	8	3	2	4	8	2	4.5
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12	14	13	3	21	0	0	10.0
	Pot Hole Repairs	56	49	52	18	15	20	18	19	17	7	32	55	29.8
	Streets Swept (miles)	110	143	135	16	103	64	35	45	49	109	79.2	63	79.3
	Pipe&Open Ditch Maint(1000-ft)								1.26	3.85	1.27	1.1	0.45	1.6
	Ditch mowing (1000-ft)								6.05	10.52	8	7	7	7.7
	Storm Pipe Repairs								5	6	4	2	0	3.4

PUBLIC UTILITIES DEPARTMENT

February 2020

Prepared By: Michael Wagner

Date Prepared: March 9, 2020

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The plate settlers are expected to arrive in May and installation begin in June 2020.
 - Tree removal around WTP power lines, fences and New Hope elevated tank is complete.
 - Overhead power replacement at the WTP should be complete the 2nd week in March.
- The Comprehensive Utility Rate Study is underway with an estimated presentation April 20, 2020.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
 - Aging U.V. System and filters are impeding best treatment practices and increasing operational costs.
 - Dewatering is up and running after being offline for two months for repairs.
- The average daily flows for February were 13.45 MGD.
- All of the city's 26 pump stations are operating well.
 - With the exception of the 117 and Little Cherry pump station bar screens.
 - The obsolete telemetry system continues to be prepared for an upgrade.

Compost Facility

- Nine-hundred and fifty two cubic yards of compost and mulch was sold in February 2020.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201											6.117
Sewer**	9.71	13.45											11.58
Compost	283	952											617

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519	6.310	6.287	6.591
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.73	6.92	8.52	8.88
Compost	52	319	390	552	503	437	103	121	217	508	350	6	297

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

FINANCE
FEBRUARY, 2020
Prepared By: Andrea Thompson
Date Prepared: March 9, 2020

OVERALL SUMMARY				
	<u>FY 18-19</u>		<u>FY 19-20</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	February-19	Adjusted Budget	February-20	Collected
General Fund	\$ 31,265,438	\$ 45,017,296	\$ 22,183,875	49.28%
Utility Fund	14,195,862	20,424,368	13,055,059	63.92%
Downtown District Fund	68,192	121,701	85,754	70.46%
Occupancy Tax Fund	798,432	1,113,732	764,433	68.64%
Stormwater Fund	969,808	1,467,481	1,024,642	69.82%
Total	\$ 47,297,732	\$ 68,144,578	\$ 37,113,763	54.46%
Expenditures				
General Fund	\$ 28,481,182	\$ 45,017,296	\$ 28,238,727	62.73%
Utility Fund	13,360,113	20,424,368	9,941,072	48.67%
Downtown District Fund	33,174	121,701	25,731	21.14%
Occupancy Tax Fund	891,069	1,113,732	738,658	66.32%
Stormwater Fund	671,649	1,467,481	673,525	45.90%
Total	\$ 43,437,187	\$ 68,144,578	\$ 39,617,713	58.14%

MAJOR CATEGORIES				
	<u>FY 18-19</u>		<u>FY 19-20</u>	
	Actual to Date		Actual to Date	YTD %
Revenues	February-19	Adjusted Budget	February-20	Collected
Property/Occupancy Taxes	\$ 15,629,941	\$ 18,092,380	\$ 13,099,542	72.40%
Charges for Services	14,574,738	22,522,489	16,499,325	73.26%
Revenue Other Agencies	14,120,603	16,382,031	5,992,147	36.58%
Other Revenues	2,972,450	11,147,678	1,522,749	13.66%
Total	\$ 47,297,732	\$ 68,144,578	\$ 37,113,763	54.46%
Expenditures				
Labor	\$ 18,917,670	\$ 31,024,058	\$ 20,068,914	64.69%
Non-Labor	24,519,517	37,120,520	19,548,798	52.66%
Total	\$ 43,437,187	\$ 68,144,578	\$ 39,617,713	58.14%

SELECTED OTHER INFORMATION			
	<u>FY 18-19</u>	<u>Actual</u>	<u>Total</u>
Collections	Actual	February-20	Collected F-YTD
Debt Setoff	\$ 42,896	\$ 1,121	\$ 7,372
Surplus	\$ 160,832	\$ 59	\$ 29,548

PLANNING

February 2020

Prepared By: Debra Creighton

Date Prepared: February 6, 2020

During the month of February, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of February, two (2) tickets were issued.

Parked in Wrong Direction	2
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	0
Other (Bus Loading Zone, Crosswalk, Sidewalk)	0

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4											6	3
Staff Level	0	2											2	1
Rezoning														
Rezoning	2	1											3	2
Historic District Commission														
Commission Review	1	1											2	1
Staff Review	1	0											1	1
Code Enforcement														
Grass Cutting # Lots	0	0											0	0
Grass Cutting Payments	0	0											0	0
Junk Vehicles	0	7											7	4
Tagged Vehicles	0	43											43	22
Illegal Signs Removed	0	0											0	0
Bags of Litter Picked Up	292	2438											2730	1365

ENGINEERING DEPARTMENT

February 2020

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 03-06-2020

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids, upon NCDOT approval, in summer 2020.

Phase IV Sewer Collection Rehabilitation

- Staff is processing change orders for additional work and increase in contract time;
- Project is 85% complete for original contract.

SJAFB Sewer Outfall Improvements

- Design is 30% complete;
- Anticipated advertisement for bids in April 2020.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- At the preconstruction conference held on November 13th the notice to proceed date was set for November 18th with a contract completion date of May 17, 2020;
- This project is 75% complete;
- Change Order No. 1 was submitted for approval at the March 2, 2020 Council Meeting to include additional work for removal and replacement of a deteriorated sewer line located behind properties in the 100 block of North Georgia Avenue.

2020 Street Improvements Project

- This paving project includes:
 1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
 2. East Chestnut Street from South Slocumb Street to South Leslie Street;
 3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
 4. Mimosa Street from Claiborne Street to Randolph Street;
- At the bid opening held on February 25th, Weaver's Asphalt of Rocky Mount, NC submitted the low bid of \$641,711;
- Staff will make a recommendation for contract award at the March 16th Council Meeting.

2018 Wastewater Collection System Rehabilitation Project

- Staff is in the process of reviewing final pay application for this project.

Ash Street/Alabama Avenue Sidewalk

- Construction plans are 90% complete;
- Duke Energy has relocated conflicting poles;
- Anticipated advertisement for bids May 2020.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;
- Project advertisement anticipated in March/April 2020.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in September 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise June 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in April 2020.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections completed through the month February 2020.

FIRE DEPARTMENT
 February 2020
 Prepared By: CL/JD
 Date Prepared: 3.6.2020

Fire Prevention and Outreach

- January/February: EMT Recertification Class. Personnel are required to obtain 28 hrs.
- 2/4, 2/5, 2/19, 2/22 – Community Service – Car Seat Safety Check – Station 2
- 2/6 – Public Education – Career Fair – Maxwell Center
- 2/7 – Community Service – Blood Pressure Checks – Brookdale Senior Living
- 2/17 – Public Education – Station Tour – Cub Scouts Pack 8
- 2/23 – Community Service – Blood Pressure Checks – Waynesborough House
- 2/27, 2/29 – Public Education – Station Tour – Station 1

Working Structure Fires

- 2/1 – 504 Woodrow St
- 2/5 – 719 National Dr
- 2/8 – 1203 Ninth St
- 2/12 – 204 S Carolina St

Working Vehicle Fires

- 2/9 – Wayne Mem. Dr & E US 70 Hwy

<u>2020</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187											193
Structure Fires:	10	4											7
EMS Calls:	70	81											76
Vehicle Accidents:	35	22											29
Fire Alarms:	46	29											38
Other:	37	51											44
Training Hours:	2969	3014											2992
Safety Car Seat Checks:	3	9											6
Inspections:	129	119											124
<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235	227	209	213
Structure Fires:	5	3	2	4	1	1	4	2	1	10	3	3	3
EMS Calls:	72	84	79	76	76	79	75	74	68	84	78	85	78
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38	36	32	33
Fire Alarms:	33	33	29	40	54	54	47	46	66	47	44	41	45
Other:	59	41	53	56	71	46	67	41	55	56	66	48	55
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061	1963	1322	2275
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6	6	4	2	6
Inspections:	94	86	123	118	113	71	91	114	116	107	100	76	101

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

**GOLDSBORO POLICE DEPARTMENT
FEBRUARY, 2020**

Prepared By: Michael D. West

Date Prepared: March 9, 2020

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for February 2020 were 177 compared to 165 for January 2020.

Property with an estimated value of \$169,851 was reported stolen while property with an estimated value of \$61,033 was recovered.

Officers arrested 175 people and 535 citations were issued during the month. There were 48 drug-related charges.

There was 1 report(s) of assault on an officer.

Revenue collected for February 2020 included:

Police Reports	\$	318.00
Fingerprints	\$	20.00
Special Events	\$	50.00
Total	\$	388.00

PART I CRIME COMPARISON & TREND															
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Rape	1	1	0	0	0	0	0	0	0	0	0	0	2	1	
Robbery	5	7	0	0	0	0	0	0	0	0	0	0	12	6	
Aggravated Assault	10	12	0	0	0	0	0	0	0	0	0	0	22	11	
Breaking & Entering	29	27	0	0	0	0	0	0	0	0	0	0	56	28	
Larceny	112	122	0	0	0	0	0	0	0	0	0	0	234	117	
Motor Vehicle Theft	8	8	0	0	0	0	0	0	0	0	0	0	16	8	
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTALS	165	177	0	0	0	0	0	0	0	0	0	0	342	171	
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	2	0	0	0	0	0	0	2	0.2	
Rape	1	0	0	2	1	0	2	1	0	0	1	1	7	0.7	
Robbery	6	4	5	4	5	1	3	5	4	4	4	6	41	4.1	
Aggravated Assault	7	8	10	5	15	14	9	10	13	16	10	14	107	10.7	
Breaking & Entering	33	31	24	35	35	22	34	25	30	30	26	30	299	29.9	
Larceny	157	92	104	135	99	138	134	138	127	142	116	113	1266	126.6	
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7	11	6	76	7.6	
Arson	0	1	0	0	0	0	0	0	0	0	0	0	1	0.1	
TOTALS	211	145	154	189	160	184	188	186	183	199	168	170	1799	179.9	

Parks & Recreation

February 2020

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared: 03/05/2020



- February 7th – Daddy / Daughter Dance @ Goldsboro Event Center (200 participants & staff)
- February 19th – “A Red Affair” Special Populations Dance (75 Participants plus staff)
- February 23rd – ECU Men’s Basketball Game in Greenville, NC (20+ participants)
- February 29th – Carolina Champions League Soccer Tournament @ BMSC (2970 participants, officials, parents & spectators)

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933											\$3,147
Rental Revenue	\$260	\$1,225											\$743
Facility Usage	418	1,082											750
Expenditures	\$4,257	\$5,205											\$4,731
WA Foster Rec Center													
Program Revenue	\$10	\$5											\$8
Rental Revenue	\$975	\$1,563											\$1,269
Facility Usage	4,050	3,604											3,827
Expenditures	\$10,396	\$8,788											\$9,592
Specialized Recreation													
Program Revenue	\$0	\$0											0
Rental Revenue	\$0	\$0											0
Facility Usage	354	339											347
Expenditures	\$2,020	\$2,164											\$2,092
Senior Programs & Pools													
Program Revenue	\$280	\$201											\$241
Rental Revenue	\$0	\$0											0
Facility Usage	1,144	1,532											1,338
Expenditures	\$2,223	\$2,380											\$2,302
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000											\$4,131
Field / Shelter Rental \$	\$700	\$5,010											\$2,855
Facility Usage	12,865	17,845											15,355
Expenditures	\$6,663	\$14,564											\$10,614
Golf Course													
Revenues	\$42,254	\$16,420											\$29,337
Expenditures	\$44,547	\$23,671											\$34,109
Rounds of Golf	973	557											765
Net	-\$2,293	-\$7,251											\$4,772
Special Events													
Sponsorships	\$0	\$0											\$0
Participation	0	0											0
Expenditures	\$332	\$0											\$166
TOTAL REVENUE	\$50,102	\$33,357	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

****Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park													
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141	\$412	\$452	\$4,001
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470	\$1,105	\$1,210	\$1,873
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985	655	595	1,468
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724	\$2,564	\$5,692	\$8,271
WA Foster Rec Center													
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40	\$30	\$50	\$1,090
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200	\$1,135	\$837	\$1,471
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081	5,526	4,729	6,687
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914	\$10,025	\$11,261	\$15,477
Specialized Recreation													
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---	---	---	\$36
Rental Revenue	---	---	---	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459	516	150	499
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641	\$4,306	\$590	\$2,138
Senior Programs & Pools													
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309	\$249	\$205	\$1,946
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---	---	---	\$338
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520	1,440	871	2,464
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645	\$1,842	\$2,046	\$7,109
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044	\$16,866	\$5,441	\$9,101
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898	\$1,085	\$2,438	\$1,188
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	\$29,693	23,738	19,500	20,215
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041	\$26,867	\$34,307	\$26,159
Golf Course													
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173	\$20,031	\$35,203	\$46,255
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426	\$30,373	\$35,486	\$44,487
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139	985	1,124	1,876
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747	\$10,342	\$203	\$1,775
Special Events													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0	\$0	\$0	\$166
Participation	0	0	125	3,000	0	180	256	60	40	2680	0	2500	737
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538	\$510	\$3,707	\$784
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275	\$40,913	\$45,836	\$67,315
TOTAL REVENUE FOR THE YEAR													\$807,785

Travel and Tourism

February 2020

Prepared By: Ashlin Glatthar, Amber Herring and Josie Jenkins

Date Prepared: 3/9/20

- Inquiries were fulfilled for the month of February by the TTO—459 inquiries, 122 incoming phone calls, and 48 visitors to the office.
- Total hotel revenue generated in January was \$1,560,321, which is down -10.9% YOY. February revenue not yet released.
- For the month, TTO Facebook page had 93 new page likes. Instagram page has 67 new followers. Twitter page gained 4 new followers.
- TTO attended the NC Sports Association Marketing Committee brainstorming meeting in Raleigh to begin strategizing our next steps for rebranding without Visit NC's "SportsNC" brand. With several tradeshow coming up, we are coming up with an ad campaign to tie us over until the marketing plan for brand identity is finished.
- TTO continues to meet and support the efforts to secure a hotel for the Maxwell Center.
- The History Channel's It's How You Get There show has confirmed film dates for April 1-2, and our creative team has met and held conference calls with their producers to finalize script.
- TTO launched their spring Tourism Resource Program for tourism related events and businesses to request financial assistance for their marketing endeavors.
- TTO staff held Google Destination Marketing Program Training for setting up better Google visibility/search optimization for when people are looking up Goldsboro-Wayne County before their relocation or visit.
- TTO prepared their initial request for FY21 budget requests and met with Our State Magazine representatives to discuss media planning goals.
- TTO also attended City Council Retreat, hosted a Hotelier meeting for local lodging businesses, and met with the event planners for the Three Eagles Beer Festival.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$	\$	\$	\$	\$557,904	\$69,738
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439

* Tourism is also working with Finance to redesign the financial report to reflect true operating expense and income figures for the department.



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

RESOLUTION NO. 2020-17

RESOLUTION IN MEMORY OF JOHN M. BELL

WHEREAS, John M. Bell was born in Sampson County and was a resident of the City of Goldsboro until his death on March 2, 2020; and

WHEREAS, Mr. Bell attended Wayne County Schools and graduated from Dillard High School in Goldsboro, North Carolina. Mr. Bell attended Shaw University in Raleigh, North Carolina and earned a BA Degree in Business Management/Economics/Public Administration receiving the honor of Cum Laude; and

WHEREAS, Mr. Bell served his country in the United States Air Force for twenty years and retired as a Master Sergeant. Mr. Bell also worked with the State of North Carolina's Intensive Probation Office. He was the first DWI Parole Treatment Facility Manager in the State of North Carolina, Assistant Branch Manager Raleigh/Durham District Division of Adult Probation Parole, and Judicial District Manager (District 8) Division of Adult Probation/Parole. Mr. Bell faithfully served the citizens of Wayne County as a County Commission for twenty years; and

WHEREAS, Mr. Bell served on various committees to include the Eastpointe Mental Health Board of Directors, Council on Aging Board of Directors, Hispanic/Latino Committee, Solid Waste Committee, Goldsboro/Wayne County Utility Committee, Wayne County Day Reporting Center Board and the Wayne County Juvenile Justice Board; and

WHEREAS, Mr. Bell also received The Order of the Long Leaf Pine from Governor James B. Hunt, which is the highest honor given by the State of North Carolina.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to the family of Mr. John M. Bell our heartfelt belief that the memory of his good works and character will be and remain an inspiration to many and a blessing to all.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 7th day of March, 2020.




Chuck Allen
Mayor



City of Goldsboro

H.Q. Drawer A
North Carolina
27533-9701

Office of the Mayor

MONTH OF THE MILITARY CHILD PROCLAMATION

WHEREAS, Thousands of brave Americans have demonstrated their courage and commitment to freedom by serving in our country's armed forces in active duty posts around the world; and

WHEREAS, Nearly two million children have at least one parent currently serving active military duty; and

WHEREAS, Goldsboro, North Carolina is the home of Seymour Johnson Air Force Base and the Wayne County Public School system has over 2,000 military-connected students, or ten percent of its student population, who are children of active duty, Reserve, retired or veterans; and

WHEREAS, The United States Department of Defense celebrates the month of April as the Month of the Military Child, further highlighting the important role military children play in the armed forces community; and

WHEREAS, The children of our service members are major contributors to the strength of their parents and make significant contributions to family, schools, our community, the state and the nation, despite repeated and prolonged absences of one or both parents; and

WHEREAS, Parents serve in the military, their kids serve too, and it is fitting for our city to pay tribute to military children for their commitment, their struggles and their unconditional support of our troops.

NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim April 2020 as the Month of the Military Child and April 9th as Purple Up Day for Wayne County Public Schools. We encourage all school personnel and City of Goldsboro residents to recognize the contributions of our military families and to celebrate the spirit of military children across our city and nation by wearing purple on April 9th as an outward symbol of appreciation for our youngest heroes.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 16th day of March, 2020.



Chuck Allen, Mayor