

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, FEBRUARY 18, 2019**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. ADOPTION OF THE AGENDA

II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

OLD BUSINESS

- a. Boards and Commissions Appointments Discussion (Mayor)

NEW BUSINESS

- b. FY 2018-19 Six Month Financial Update (Finance)
- c. AMI Update (Finance)

III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Pastor Stanley Kelly, Fellowship Baptist Church)
Pledge to the Flag

IV. ROLL CALL

V. APPROVAL OF MINUTES *(*Motion/Second)*

- A.1 Minutes of the Work Session and Regular Meeting of January 7, 2019
- A.2 Minutes of the Work Session and Regular Meeting of January 22, 2019

VI. PRESENTATIONS

VII. PUBLIC HEARINGS *(*Motion/Second)*

- B. Z-1-19 Villas at Adair Place – South side of Keenway Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District) (Planning)
- C. Z-2-19 Adair Gardens – South side of Keenway Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District) (Planning)
- D. CU-1-19 EPark LLC- South side of W. Walnut Street between James Street and Center Street (Planning)

PLANNING COMMISSION EXCUSED

VIII. PUBLIC COMMENT PERIOD *(TIME LIMIT OF 3 MINUTES PER SPEAKER)*

IX. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

- E. Governor's Crime Commission Award and Budget Amendment (Finance)
- F. Resolution for Designation of Applicant's Agent – Hurricane Florence (Finance)
- G. Informal Bid No. 2018-002: Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program (Community Relations)
- H. Authorization of an agreement with Wayne County United Soccer Club (Parks and Recreation)
- I. Resolution and Budget Amendment – Replace HVAC unit at the Goldsboro EventCenter (Event Center)
- J. Contract Award for Goldsboro MPO Metropolitan Transportation Plan Update (Planning)
- K. Departmental Monthly Reports

- X. ITEMS REQUIRING INDIVIDUAL ACTION** (**Motion/Second*)
- XI. CITY MANAGER'S REPORT**
- XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
 - L. NAACP 110th Anniversary Proclamation
- XIII. CLOSED SESSION**
- XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JANUARY 7, 2019

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:30 p.m. on January 7, 2019 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem Bill Broadaway
- Councilmember Antonio Williams
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember David Ham
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Randy Guthrie, Interim City Manager
- Melissa Corser, City Clerk
- LaToya Henry, Public Information Officer
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Planning Director
- Mike West, Police Chief
- Rosie Wagner, Police Department
- Josh Stine, Police Department
- Scott Williams, IT Director
- Brad Hinnant, Assistant IT Director
- Felicia Brown, Interim P&R Director
- Mike Wagner, Deputy Public Works Director – Utilities
- Rick Fletcher, Public Works Director
- Joe Dixon, Fire Chief
- Julie Metz, DGDC Director
- Bernadette Dove, HR Director
- Ken Conners, News Director-Curtis Media Group East
- Joey Pitchford, News Argus Reporter
- Phillip Stokes, Salvation Army
- Sherry Stokes, Salvation Army
- Lonnie Casey, Citizen
- Ravonda Jacobs, Citizen
- Sylvia Barnes, Citizen
- Yvonna Moore, Citizen
- Charles Wright, Citizen
- Taj Pollack, Citizen

Call to Order. The meeting was called to order by Mayor Allen at 5:30 p.m.

Adoption of the Agenda. Councilmember Stevens requested Council amend the agenda to include entertainment and television industry in the City of Goldsboro. Councilmember Ham made a motion to approve the agenda with the addition of entertainment and television industry in the City of Goldsboro. The motion was seconded by Councilmember Stevens. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Foster, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion passed 6:1 and the agenda was adopted.

Mr. Randy Guthrie stated we had a piece of equipment fail earlier today that handles the broadcasting, this will be on Facebook Live, the 7:00 p.m. meeting will be on Facebook Live. They will also be recorded and aired on a later date.

Council Committee Appointments. Mayor Allen stated if memory serves me correct, we were looking at our appointment to the DGDC Board and GWTA. Councilmember Williams had mentioned he felt like, the GWTA Board had wrongly

asked for him to be removed from the board and we had asked Attorney Lawrence to look into that.

Mr. Lawrence stated I spoke with Borden Parker, the attorney for the board. Borden was not present when things supposedly took place. The chairman of that board was the one who made the written request to you Mayor, so the board itself did not act and as a result, whatever the board bylaws say as far as asking for removal from the board does not apply since the board did not act on its own, only the chairman acted. So the question then became, did the city council act correctly. Pursuant to the Kinsland v. MacKey (NC 1940) with the power of appointment to the board also comes the power to remove. And in this case, the transportation authority was created by Resolution, because it is created by Resolution, no property right was created, and as a result, that Kinsland case applies, so there is nothing wrong with the City Council voting to remove Councilmember Williams.

Mayor Allen stated so everything up to this point is legal as far as what we have done. Mr. Lawrence replied yes, that is my opinion.

Councilmember Williams stated can you give me a copy of the statute, that you have, that law. I think we should all have it to review before we make a decision. Also pertaining to September 27th, the chairman of the GWTA sent that letter to the Mayor not to the city manager, which that is the first process because we are a body here. We don't make decisions on our own. I think him sending the letter to Mayor Allen was inappropriate. The board made a decision to remove me from the board without basically going through the proper channels. I disagree with our attorney. The bylaws state it must be 2/3 of a vote from the GWTA Board. We violated due process again. This is the second time when it has come to me.

Councilmember Foster stated we made a decision based off them. Councilmember Foster stated I think we need to revisit this and reinstate him.

Councilmember Williams stated it was based on untruths. We moved too quickly pertaining to me being removed.

Discussion continued. Mayor Allen stated as I see it, there are three things Council can do. One, we can reinstate Councilmember Williams to the board like he has asked; two, delay our vote on this and send it back to Gateway, three, in my opinion Attorney Lawrence stated we are legitimate in what we did, we cannot appoint him back to the board.

Mayor Pro Tem Broadaway made a motion to remand it back to GWTA for a vote. Councilmember Stevens seconded the motion.

Councilmember Foster stated he was ok with sending it back to GWTA but felt that Councilmember Williams should have the right to vote.

Attorney Lawrence stated at this time Councilmember Williams is not on the board, he would have to be reinstated to have the authority to vote.

Councilmember Foster stated he felt that was not fair; I would rather the motion be he is reinstated.

Mayor Pro Tem Broadaway stated I will not make that motion.

Mayor Allen called for a vote.

Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Ham and Aycock voted in favor of the item. Councilmember Williams and Foster did not vote. Due to not being excused from voting, the lack of a vote would count as an affirmative vote. The motion passed unanimously to remand back to the GWTA Board for a vote.

Discussion Item Councilmember Foster – The Dillard track and field repairs. We've recently approved funding and grant monies to be used to improve the track surface. The Council needs to discuss what will be repaired and what methods will be utilized to ensure that we make the most of the available funding. Councilmember Foster shared photos of the track and stated he did not believe \$40,000 would be enough to repair the track. Ms. Felicia Brown stated they had planned to shave off about an inch of the track and repave the track. Councilmember Foster shared concerns regarding the high jump area and the long jump pit. Councilmember Foster stated he would like to see some money put into this track. He stated he would like to get a rubberized track.

Mayor Allen suggested Ms. Brown continue working on getting prices and then come back to Council.

Councilmember Foster stated she can get the true numbers on both surfaces; asphalt and synthetic.

Mayor Pro Tem Broadway suggested partnering with the County on improvements.

Discussion Item Councilmember Foster – The Day Circle playground and basketball court. It is my understanding that the City of Goldsboro does not own the land however we have an agreement with the owner for the placement and maintenance of equipment. Mr. Randy Guthrie shared information regarding a lease agreement from 2003. There was a desire to put a park out there so the city entered into an agreement with Eastern Carolina Housing Authority. The city leased the property for \$1 for 15 years. We maintained the basketball courts and installed a playground.

Councilmember Foster shared concerns regarding equipment and stated if we renewed the lease it would be good to get some new equipment out there.

Ms. Brown shared they are working with the housing authority to renew the lease.

Appointments to Boards and Commissions. Councilmember Williams asked to go back to appointments. Council discussed the letter received from the DGDC Board of Directors President.

Council discussed the relationship between the Downtown Development office and the Downtown Goldsboro Development Corporation, non-profit (DGDC).

Councilmember Foster asked if the DGDC was paying for use of the city stage. Staff will check on that and bring back that information.

Councilmember Williams stated a lot of businesses have shut down, predominately African American businesses, have left. What is the DGDC going to do about that, are they supporting the African American businesses, because I can be honest with you, I walk around and a lot the black businesses here say they have not been getting support. Please help more, if you are able to.

Ms. Julie Metz stated Scott Satterfield, our Business and Property Development Specialist, has been aware of the statuses of some of the businesses. We are not trying to hone in if it is a black owned or white owned business; we are helping everybody equally. I know that some business practices, at least in the last year, has probably equated to the business closings that you've seen. He is working with the Small Business Center to try to help educate businesses on better business practices.

Discussion Item Councilmember Stevens – Entertainment and Animation Industry. Councilmember Stevens stated ever since becoming a councilmember he has been trying to bring new industry to Goldsboro and Wayne County. He shared information regarding his effort to bring the entertainment and animation industry to Goldsboro. He also shared information about bringing an art and design school. He presented council with a Roku channel he has developed called Infinity Television. Councilmember Stevens shared the channel is expected to go live by the end of March.

Consent Agenda Review. Each item on the Consent Agenda was reviewed.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 7, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Andy Stovall with the Bridge Church provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of December 3, 2018 as submitted. Councilmember Ham seconded the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadaway, Stevens and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion carried 5:2.

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

1. Carl Martin provided information on the Parks and Recreation (PAR) / Goldsboro Municipal Golf Course (GMGC) Budget (a copy of the handout is on file in the Clerk's Office). Mr. Martin stated it is my belief expenses incurred for the GMGC have been improperly shifted from the GMGC budget to the PAR budget and asked Council to consider an independent investigation into the revenue, expenses and staff budgeting practices for the PAR and GMGC departments.

Mayor Allen stated let us look at this with staff and we will come back with an answer.

Councilmember Foster shared he received an email from a gentleman who was doing volunteer work at the golf course and he never got a salary but received a W-2. Did you notice anything like that in these numbers?

Mr. Martin stated no, I heard of what was happening there. Volunteers were not paying for but receiving use of golf carts. A complaint was file and it was found that they should have been reporting the benefits they were receiving.

Discussion continued regarding revenues and losses at the golf course and performing an independent audit was requested.

2. Larry Dawson shared information regarding an event hosted by the Dillard/Goldsboro Alumni and Friends, Inc. celebrating the life and legacy of Dr. Martin Luther King, Jr. on Monday, January 21, 2019 from 11:00 am – 2:00 pm at H.V. Brown Hall.

3. Alan Young read a statement concerning what makes up the essence of a city. He urged Council to make better decisions for people who dwell within the districts they have been placed over. Mr. Young stated do not let politics and policies make you lose sight of what is truly important, the people of this city.
4. Ravonda Jacobs provided a prayer.
5. Charles Wright stated after listening in on the work session concerning the by-laws of the Goldsboro Wayne Transportation Authority I thought I would just like to speak out on that part. He reviewed Section 3 which talks about how they can remove a member. He expressed concerns regarding due process.

Mayor Allen stated the City Council has 100% authority to remove anyone we appoint to a board. Councilmember Williams felt like he did not get due process at the Gateway Board; out of respect for Councilmember Williams, we will send it back to the Gateway Board. They may or may not act. Mayor Allen stated I want to point out that we can appoint and remove those we appoint.

6. Sylvia Barnes stated she wanted to come and make sure that the Council knew of Senate Bill 469 that was passed. It was a bill written by Representative John Bell and Senator Don Davis supporting the Board of Education keeping Carver Heights Elementary.

Mayor Allen spoke about the importance of community support.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items B, C, D, and E be approved as recommended by the Interim City Manager and staff. The motion was seconded by Mayor Pro Tem Broadaway and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

Informal Bid Request #2018-004 – Stump Grinding Services. Ordinance Adopted. The City of Goldsboro requested stump-grinding services on various City properties and right-of-ways throughout the City. These stumps are a result of trees removed due to Hurricane Florence. The City's current debris removal contract does not cover this stump grinding. Also, after conversations with FEMA, we learned that FEMA would not reimburse for this service. The City opened bids on December 21, 2018 from four (4) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid from Bell's Tree Service is being recommended. A bid tabulation is available.

The low bid is \$5,625 but staff is requesting \$7,500 for additional stumps that could have been missed during the inventory count.

It is recommended Council:

1. Accept the low bid from Bell's Tree Service and authorize the City Manager and City Clerk to sign the agreement.
2. Adopt the following entitled budget ordinance appropriating the necessary funding. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2019 – 1 “AN ORDINANCE AMENDING THE BUDGET
ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR”

Wrecker Ordinance Amendment and Rate Schedule. Ordinance Adopted. City of Goldsboro Code of Ordinances Title IX Chapter 90. Abandoned and Junked Vehicles contains regulations regarding junked and abandoned motor vehicles on public streets or on public or private property within the City as well as regulations for wrecker services on the Police Department rotation list.

Several sections have out-of-date requirements regarding wrecker services on the Police Department rotation list.

Section 90.20 Requirements for Entry on the Wrecker Rotation List for Police Department Use. Has requirements that need updated regarding vehicles, insurance, and driver impairment. This section also requires each company on the Wrecker Rotation List to file its fees or charges with the Chief of Police; however, the rates submitted are not consistent in detail or amount among companies.

Based on the above, staff feels it necessary to update the language of the City Ordinance to reflect the current requirements regarding wrecker services on the Police Department rotation list and to set rates for Rotation Wreckers. The amendment would provide current Police Department services in regards to the “General Regulations” and the resolution would establish uniform, detailed rates for wreckers.

It is recommended that Council, by motion, accept the staff’s recommendation and:

1. Adopt the following entitled ordinance amending the “General Regulations” as indicated above.
2. Adopt the following entitled resolution establishing rotation wrecker rates.
Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE NO. 2019-2 “AN ORDINANCE AMENDING CHAPTER 90
ENTITLED "ABANDONED AND JUNKED VEHICLES" OF THE CODE OF
ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

RESOLUTION NO. 2019-1 “RESOLUTION ESTABLISHING ROTATION
WRECKER RATES FOR THE CITY OF GOLDSBORO, NORTH CAROLINA”

Adoption of Animal Control Fee Schedule. Resolution Adopted. Currently, the City of Goldsboro Code of Ordinances Title IX: General Regulations. Chapter 91. Animals; sets forth the rules and regulations regarding animals within the City and references a general penalty of an incurred fine (§ 10.99 General Penalty) not to exceed \$500. Setting specific fees will allow the Animal Control Officer to enforce animal control ordinances in a transparent and fair manner. All fees reflected in the proposed resolution have been reviewed to ensure they are comparable to current rates in the local area.

Based on the above, staff feels it necessary to set fees detailing the fines incurred for violations of City Ordinances related to Animals. The attached resolution would establish uniform, detailed fees for violations of animal control ordinances.

It is recommended Council adopt the following entitled resolution establishing fees for violations of City Ordinances related to Animals. Consent Agenda Approval.
Aycock/Broadaway (7 Ayes)

RESOLUTION NO. 2019-2 “RESOLUTION ESTABLISHING ANIMAL CONTROL
SERVICE FEES FOR THE CITY OF GOLDSBORO, NORTH CAROLINA”

Sale of Real Property, Tax ID #2690-80-2238, 901 N. Carolina Street as recorded in the Wayne County Registry. Offer Accepted. In August, 2018 an offer to purchase the above referenced property was made to the County of Wayne by Ricardo Ortiz. Mr. Ortiz is an adjacent property owner and has offered to pay the County \$3,400

to acquire this property. The City of Goldsboro and County of Wayne acquired this property in August 2012. The property is zoned R-6 and contains approximately 9,200 sq. ft. of area. The property's assessed value is shown as \$3,210.

The County Commissioners at their November 20, 2018 meeting approved the sale of this property. In order to sale real property jointly owned by Wayne County and the City, the City is required to agree to the sale of the property. The buyer will pay the attorney fees associated with transferring the deed. The City and County's portion from the sale of these properties would be \$1,700 each minus expenses.

Staff recommended Council accept the offer from Ricardo Ortiz in the amount of \$3,400 and authorize the County of Wayne to execute a deed on behalf of the City of Goldsboro and County of Wayne. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

City Manager's Report. Mr. Guthrie stated no report.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Williams stated no comment.

Councilmember Stevens stated I hope everyone had a wonderful holiday season. I will always be an artist, so whether I run again for office, being an artist is where my heart will always be. Councilmember Stevens shared concerns regarding Wayne County Public Schools. I hope we can find a way to bring an art school to Wayne County.

Mayor Pro Tem Broadaway stated no comment.

Councilmember Ham stated no comment.

Councilmember Foster stated no comment.

Councilmember Aycock stated no comment

Mayor Allen reminded everyone we have two big events coming up on January 21st and shared information regarding the following events:

- Dillard/Goldsboro Alumni and Friends Inc. presents Celebrating the Life and Legacy of Dr. Martin Luther King Jr. Monday, January 21, 2019 11:00 am – 2:00 pm.
- The City of Goldsboro will once again join with Martin Luther King, Jr. Committee and the Commission on Community Relations and Development to host its 31st Annual Martin Luther King, Jr. Holiday Celebration on Monday, January 21, 2019 at 12:00 pm. The MLK Luncheon will be held at The First Pentecostal Holiness Church located at 1100 The First Church Road, Goldsboro, NC, 27534.

Mayor Allen thanked everyone for coming out.

There being no further business, the meeting adjourned at 7:13 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD
JANUARY 22, 2019

WORK SESSION

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on January 22, 2019 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem Bill Broadaway
- Councilmember Antonio Williams
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember David Ham
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Randy Guthrie, Interim City Manager
- Melissa Corser, City Clerk
- LaToya Henry, Public Information Officer
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Planning Director
- Mike West, Police Chief
- Scott Williams, IT Director
- Felicia Brown, Interim P&R Director
- Mike Wagner, Deputy Public Works Director – Utilities
- Rick Fletcher, Public Works Director
- Joe Dixon, Fire Chief
- Julie Metz, DGDC Director
- Bernadette Dove, HR Director
- Sherry Archibald, Paramount Theatre & GEC Director
- Shycole Simpson-Carter, Community Relations Director
- Ken Conners, News Director-Curtis Media Group East
- Joey Pitchford, News Argus Reporter
- Keyon Carter, Citizen
- Lonnie Casey, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Taj Pollack, Citizen
- Jay Bauer, Citizen
- Yvonnia Moore, Citizen
- Carl Martin, Citizen
- Ravonda Jacobs, Citizen (arrived at 5:25 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Upon motion of Councilmember Stevens, seconded by Councilmember Foster and unanimously carried Council added New Industry under New Business to the agenda.

Councilmember Foster stated Dillard track and the DGDC Stage Rental is not on the agenda under Old Business. Ms. Felicia Brown shared the track went out for bid today and she would report back once bids are received.

Mayor Allen shared information regarding the stage rental, it was included in your updates on Friday, but we can discuss it tonight.

Upon motion of Councilmember Foster, seconded by Councilmember Stevens and unanimously carried, Council added DGDC Stage Rental under Old Business.

Mayor Allen called for a vote, Council adopted the amended agenda.

Council Committee Appointments. Mayor Allen stated at Councilmember Williams request, we deferred action to see if the Gateway Board would take that back up. Our attorney spoke with the Gateway Attorney. Mayor Allen asked Mr. Lawrence if he had a report.

Mr. Lawrence read a letter from Attorney Borden Parker (a copy is on file in the Clerk's Office). Mr. Parker stated in his letter, "I do not believe that the issue will be presented to the Goldsboro Wayne Transportation Authority's Board. If asked, my advice would be that the Goldsboro Wayne Transportation Authority Board would not need to act."

Councilmember Williams asked for a copy of the letter. Councilmember Williams stated just to clear the record, I am not the angry black man. I am getting this from everywhere. I am very professional when I ask for things that are legally, any of us, any citizen is entitled to from the Freedom of Information Act. Councilmember Williams stated there has been a lot of disappointments when it comes to getting information that I am entitled to, that anyone is entitled to. He shared information regarding his request.

Mayor Pro Tem Broadaway stated he would like to make a motion. Councilmember Williams stated let me stop you, before you make a motion, out of respect with me being on that board for three years, I've given my time up to improve the GWTA, I am just asking for a statement from each councilmember as to why. I have done nothing but improve the GWTA.

Mayor Pro Tem Broadaway made a motion to assign Councilmember Ham to the DGDC Board of Directors and Councilmember Stevens be assigned to the GWTA Board of Directors. Councilmember Aycock seconded the motion.

Councilmember Williams stated Councilmember Ham is already on the DGDC Board; isn't that correct. Councilmember Ham stated that is incorrect. Councilmember Williams asked how long have you been off, Councilmember Ham stated 7 – 9 months. Ms. Metz stated right at a year. Councilmember Williams stated while on that board you voted for a lot of things that have occurred on that board and we had no knowledge you were on that board.

Discussion continued. Councilmember Williams stated I just want to make a couple of points. He shared information regarding Section 32.302 removal from board, GWTA Bylaws and GS 143, ex parte communications.

Mayor Allen called for a vote. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Aycock and Ham voted in favor of the motion. Councilmember Foster voted against the motion. Councilmember Williams did not vote. Due to not being excused from voting, the lack of a vote would count as an affirmative vote. Mayor Allen stated the motion passed 6:1.

DGDC Stage Rental. Councilmember Foster stated I reviewed the updates, I did not have time over the weekend. It says over the last eighteen months, they paid \$2100.

Mr. Guthrie shared the \$2166 was received by the city when the flatbed trailers that had previously served as a stage were recycled.

Councilmember Foster stated there was a motion made some time back to charge them and that has not been done. If they are separate from the city, regardless of that they do for the city, they are separate. If they are not being charged, then neither should anyone else. They should pay like anyone else.

Council discussed the role of the Downtown Development Office and the Downtown Goldsboro Development Corporation. Mayor Pro Tem Broadaway suggested staff provide a history of how the partnership with the City and Downtown Goldsboro Development Corporation was formed. Mr. Guthrie stated that would be a good Retreat topic.

Councilmember Foster stated he believed we also still need to discuss the Parks and Recreation Board and the Planning Commission. Mayor Allen stated we will be discussing that in February so that the boards can provide a recommendation. Discussion continued regarding diverse representation from all districts on the Planning Board. GWTA membership was also discussed.

Mayor Allen suggested for the Parks and Recreation Board and Planning Board, Council open back up the application process until February 1st. Council agreed.

T.C. Coley Community Center Discussion. Mayor Allen stated at our last TC Coley Community Center Meeting Councilmember Foster seemed to think we were running it differently than we did all our other boards. We actually voted Councilmember Foster to let this board operate differently and run the center. Today, I think we would agree the center is not being ran properly. What we probably should do is pull back to the city, maybe Parks and Recreation, to run for a year, build the board and let them get some education and background on the center.

Councilmember Foster shared concerns regarding items that should have been voted on by the board but had not been, rental rates and contracts.

Discussion included a contract for Ashford Boxing.

Councilmember Stevens made a motion I believe that for the best interest of the center is for the city to take back over, we work closely with the city council and T.C. Community Center Committee for one year and allow nonprofits to come in for no charge; reunions and parties come up with a rate. Councilmember Aycock seconded the motion.

Councilmember Ham stated he too shares Mr. Foster's concerns with the T.C Coley building. A couple of items specifically. We have had a tenant in there since August and one since September; neither one of which is under any agreement with the City; that presents a problem. Number two, no rents have been established for those two tenants. Those are my main concerns.

Councilmember Stevens stated I will add to my motion, that Parks and Recreation comes and talks to the City Council, Parks and Recreation will come back with reasonable rates for tenants. Councilmember Aycock stated he would like to see a suggested fee schedule by the next Council meeting. Mayor Allen called for a vote. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Aycock and Ham voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 5:2.

New Industry. Councilmember Stevens shared concerns regarding employment opportunities in Wayne County with skilled labor, such as IT professions. He shared information regarding a new robotics plant in New Hanover County. Councilmember Stevens asked why are we getting passed up. He also shared concerns regarding the film industry. Councilmember Stevens stated we have to look at ourselves, we are spending x amount of money on this, but we need to spend x amount of money on recruiting new industries. We need to go beyond Wayne County Development Alliance. We have to go get these industries.

Councilmember Foster suggested Councilmember Stevens speak with the Development Alliance to see how we can work together.

Mayor Allen suggested we ask the Development Alliance to come to the Council's Retreat and do a presentation. Council agreed.

Councilmember Williams made a motion made a motion asking the city attorney investigate from 2015-2018 any items Councilmember Ham has voted on for DGDC that may or may not have been a conflict of interest. Councilmember Ham stated I have no problem with that. Councilmember Foster seconded the motion. Mayor Allen called for a vote. Council voted unanimously in favor of the motion.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included the following:

Item E. Professional Services Agreement – Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge. Councilmember Williams asked when was the last time we had a flood study. Mr. Anderson replied the latest maps were done in June 2018. Councilmember Williams asked if we had one done then, why do we need another one. Mr. Anderson replied this is specifically for putting a structure in the flood way. Mr. Guthrie shared it's a FEMA requirement.

Additional discussion included an update on H.V. Brown Park and the park at Day Circle.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on January 7, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Mark Stevens
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge to the Flag followed.

Approval of Minutes. Councilmember Aycock made a motion to approve the Minutes of the Work Session and Regular Meeting of December 17, 2018 as submitted. Mayor Pro Tem Broadaway seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Foster, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. Mayor Allen stated the motion carried 6:1.

Non-Contiguous Annexation Request – J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres. Public Hearing Held. Ordinance Adopted. The City Council, at their meeting on December 3, 2018 scheduled a public hearing for the proposed annexation of the subject property. A public hearing notice was properly advertised stating the time, place and purpose of the meeting.

Pursuant to G. S. 160A-58.2, at the public hearing all persons owning property in the area proposed to be annexed, as well as the residents of the municipality, shall be given an opportunity to be heard on the proposed annexation.

If the Council determines that the proposed annexation meets all the requirements of G. S. 160A-58, it has the authority to adopt an annexation ordinance.

In addition to those requirements the City Council, adopted a policy which allows annexation of noncontiguous areas subject to a number of requirements. The requirements governing noncontiguous annexations are as follows:

- a. The area is located within one mile of the established city limit line;

- b. The City's ability to contract for the provision of fire and police protection.
- c. In no instance shall a noncontiguous area have an adverse effect upon the City's overall annexation plans.
- d. If an area is situated beyond one mile of the city limits, the City may consider annexation of that area so long as a public water supply is available or can be reasonably made available and the tract in question is 20 acres or more. If the tract in question is less than 20 acres, but is contiguous to another satellite annexation, the City will consider the smaller tract eligible for satellite annexation.

As indicated in the report, the area proposed for annexation meets all of the above items.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Ham and unanimously carried adopt an Ordinance annexing the J. Isaac Gurley Property effective January 31, 2019.

ORDINANCE NO. 2019-3 "AN ORDINANCE ANNEXING CERTAIN NONCONTIGUOUS REAL PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA"

Public Comment Period. Mayor Allen opened the public comment period. The following people spoke:

- 1. Yvonnia Moore shared information regarding the DGDC Board and comments made by Betty Duncan on Facebook.

Councilmember Williams read a letter by his landlord.
- 2. Rick Sessions spoke in favor of greenways.
- 3. Alvin Young shared he looked at some old city council meetings online. He urged Council to reconsider doing a forensic audit.
- 4. Ravonda Jacobs shared information regarding industry. She stated one of the issues we have to look at is the heart of our people. The City needs to work with the County Commissioners. Look at the economic standings and raise the bar of the standards of the companies coming to Wayne County.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items C, D, E and F be approved as recommended by the Interim City Manager and staff. The motion was seconded by Mayor Pro Tem Broadaway and a roll call vote resulted Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Stevens, Foster, Ham and Aycock voting in the affirmative. Councilmember Williams voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with 6:1 vote. The items on the Consent Agenda were as follows:

Informal Bid Request #2018-005 – Curb & Gutter, Sidewalk and Asphalt Repairs. Resolution Adopted. The City of Goldsboro has requested contracted

services to repair and replace curb & gutter, sidewalk and asphalt damage in several areas throughout the City. Damage was the result of uprooted trees during Hurricane Florence.

The contract was competitively bid, per FEMA requirements, and the subsequent cost will be reimbursed. The City opened bids on January 10, 2019 from five (5) responsive bidders. The bids were reviewed by the Public Works Department, checked for accuracy and dependability and found to be in order. The low bid was \$14,328 from Eastern Earthscapes & Construction. A bid tabulation is available. Funds will be utilized from the City's Storm Damage Line Item 11-7310-3599 to initially cover the cost.

It is recommended City Council adopt the following entitled Resolution authorizing the Mayor and City Clerk to enter into an agreement with Eastern Earthscapes & Construction in the amount of \$14,328. Consent Agenda Approval. Ham/Stevens (6 Ayes – 1 Nay)

RESOLUTION NO. 2019-3 "RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO SIGN A CURB & GUTTER, SIDEWALK AND ASPHALT REPAIR CONTRACT TO REPAIR DAMAGES CAUSED BY HURRICANE FLORENCE"

Enhancement Funds Grant & Municipal Agreement Between City of Goldsboro and the North Carolina Department Of Transportation. Approved. At the December 15, 2008 Goldsboro City Council Meeting, the City Council authorized a Municipal Agreement between the City and the North Carolina Department of Transportation (NCDOT) for the use of Federal Highway Administration (FHWA) Enhancement Fund grant monies for the benefit of Goldsboro Union Station (GUS). This Agreement was executed by both parties May 15, 2009.

The Agreement was amended in June 2016 by NCDOT and Goldsboro City Council to adjust the scope and award extra grant funds. This amendment identified eligible expenses based on the new grant category and scope authorized by FHWA. There remains a FHWA grant balance of \$79,659.95. Since it is an 80% FHWA, 10% NCDOT and 10% City matching grant, there remains \$89,617.44 available.

GUS was built in 1909; is a National Register of Historic Places property; and, is considered to be one of North Carolina's most ambitiously designed stations. The two-story building is nearly 10,000 square feet and is situated on a 6.1 acre lot that encompasses two city blocks. GUS operated passenger services until 1968 and was later purchased by a private business that remained there until 2006. In 1999, NCDOT began a study to consider several passenger rail routes to connect Raleigh and Wilmington. A 2005 NCDOT report selected a route designed to go through Goldsboro as a favored design and noted GUS's importance to it.

NCDOT acquired GUS after it became available in 2006 and a partnership was formed with the City of Goldsboro to rehabilitate it and secure it for future passenger/commuter rail service. Prior to NCDOT conveying the property to the City in April 2009, NCDOT made multiple improvements to the building and site. A site feasibility needs study was conducted in 2008-09 to examine the possibilities of utilizing the building as an impetus for a multi-modal transportation facility. In 2009, an architectural firm was hired to begin the professional services associated with Phase 1 (GUS building and site) of the project. In December 2010, construction bid document drawings were completed. The plan had the building serve as an event center until passenger rail or commuter rail service was established. Simultaneously, a GWTA study was underway to determine the feasibility and cost effectiveness of a new transfer facility at the GUS property to begin developing the multi-modal facility complex concept. The study found both to be favorable and a 2011 conceptual design phase began utilizing FTA/Bus & Bus Facilities funds the City received in FY 2009. These conceptual plans progressed to construction plans and then construction which was completed in November 2015 due to the 2013 USDOT TIGER grant.

Due to the current unscheduled/unfunded status of commuter and intercity passenger rail service expansions, further rehabilitation of GUS has stalled. Furthermore, the need/demand for its original secondary use, an event center, was filled when the

Goldsboro Country Club became available and the Maxwell Center was constructed.

GUS is in need of investment in order to protect it for future generations and use. City and NCDOT staff believe it is time to explore alternative options that may introduce private sector involvement and investment or may fill current needs of another type because: 1) GUS is an architecturally and historically significant structure; 2) Its condition is deteriorating; 3) Without a planned use, it is difficult to attract outside funding; 4) It is not practical for the City to fund a complete rehabilitation and incur recurring maintenance and management expenses while it has no use; 5) There may be alternative, creative, adaptive reuse opportunities that will result in a productive use for the building; 6) And, depending on this use, there may be innovative financial tools, partnerships and revenue opportunities to make the project feasible and productive for Goldsboro. For these reasons, NCDOT and FHWA have agreed to allow us to utilize the remaining Enhancement Grant funds to hire a consultant to conduct an Adaptive Reuse & Feasibility Study. A Request for Proposals (RFP) document has been approved by the funding source representatives and includes a scope that entails the examination and recommendation of feasible adaptive reuse ideas supported by either local demand/interest or market analysis and a study of potential financing mechanisms, including private sector or grant based options. The services will involve: planning services; market analysis services; stakeholder and citizen interviews; a findings and recommendation report that identifies feasible projects and addresses uses and financial interests; and, cost estimates.

The City Council authorized city staff to include the necessary match funds in the City's 2016-17 Budget and has maintained our balance through the current 2018-19 Budget, therefore no new appropriation of match funds is necessary. Our remaining balance is equal to the required 10% match at \$9,957.49.

It was recommended Council authorize staff to release the Request for Proposals to solicit a consultant and apply our remaining FHWA Enhancement Grant Funds of \$9,957.49 to leverage a Goldsboro Union Station Adaptive Reuse Study, at a not-to-exceed cost of total grant funds available. Consent Agenda Approval. Ham/Stevens (6 Ayes – 1 Nay)

Professional Services Agreement - Flood Study for a Proposed No-Rise Certification for Stoney Creek Pedestrian Bridge. Resolution Adopted. The proposed pedestrian bridge will connect the two (2) greenways that run along Stoney Creek (located in the floodway) and along Reedy Branch.

The City of Goldsboro requested cost estimates from Rivers & Associates, Inc. of Greenville, NC for preparation of a flood study to determine if the proposed pedestrian bridge across Stoney Creek can be installed without any impacts to existing floodway. The scope of work includes a flood study for this project in a floodway. A hydraulic analysis will be provided and submitted to determine if the project will increase flood heights. The purpose of this analysis is so that the community's permit file must have a record of the results of this analysis, which can be in the form of a No-Rise Certification. The No-Rise Certification will be supported by technical data and signed by a registered professional engineer. The analysis does not guarantee that the No-Rise can be achieved.

Task/Fee Schedule Estimate:

Survey	\$ 2,800
Flood Study	\$ 12,000
Project Management	<u>\$ 2,500</u>
Total Estimate	\$ 17,300

We have reviewed the financing of this project with the Finance Director and determined that sufficient funds are available in the consultant fees line item for Parks & Recreation Department.

Staff recommended Council adopt the following entitled resolution authorizing the City Manager to execute a Professional Services Agreement with Rivers & Associates, Inc. in

the amount of \$17,300 for the flood study along the proposed Stoney Creek Pedestrian Bridge. Consent Agenda Approval. Ham/Stevens (6 Ayes – 1 Nay)

RESOLUTION NO. 2019-4 “RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF GOLDSBORO AND RIVERS & ASSOCIATIES, INC. FOR THE FLOOD STUDY ALONG THE PROPOSED STONEY CREEK PEDESTRIAN BRIDGE”

Monthly Reports. Accepted as Information. The various departmental reports for December, 2018 were submitted for the Council’s approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Ham/Stevens (6 Ayes – 1 Nay)

End of Consent Agenda.

City Manager’s Report. No report.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Aycock stated I listened to an inspiring speech yesterday at the MLK Luncheon by Rep. H.M. “Mickey” Michaux. I really enjoyed his speech.

Councilmember Foster stated no comment.

Councilmember Ham stated I will amplify Councilmember Aycock’s comments about the MLK Luncheon and Rep. Michaux’s comments. I also want to express appreciation to Ms. Shycole Simpson-Carter, her staff and the volunteers who made it a success. They put in a lot of effort.

Councilmember Williams stated he attended Dillard Alumni Friends MLK event. He stated the guest speaker was Kenneth Spaulding, Politician and Attorney. Councilmember Williams shared there was so much love in that location.

Councilmember Stevens stated throughout these four years, I have seen many good things happen, bad things happen. I’ve seen new industry come, new shops open downtown. Councilmember Stevens spoke on the importance of welcoming new business and working together. We have to stop fighting with each other; agree to disagree.

Mayor Pro Tem Broadaway stated I would like to echo the comments regarding the MLK Luncheon. I would like to commend our Mayor’s Youth Council. It was refreshing to listen to someone who had a personal relationship with Dr. Martin Luther King. He shared he was moved.

Mayor Allen stated following everyone’s comments, I was at the MLK Luncheon yesterday and I also want to thank Community Affairs, the Mayor’s Youth Council, Ms. Johnson our host and I really think we were fortunate to have Rep. Michaux and his wife June. He spent 45 years in public service. We are appreciative of Dillard Alumni’s event as well. The Shriners will be in town this weekend. Thank you all for coming.

There being no further business, the meeting adjourned at 7:26 p.m.

Chuck Allen
Mayor

Melissa Corser, MMC/NCCMC
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING**

SUBJECT:

PUBLIC HEARING

Z-1-19 Villas at Adair Place – South side of Keenway Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District).

BACKGROUND:

The applicant requests a change of zone from SC Shopping Center to R-6 Residential Conditional District limiting the use to a 72-unit apartment community.

This property is located behind Goshen Medical and adjacent to Lot 3 which was rezoned to R-6 Residential in April 2016 to allow 72 apartment units known as Adair Place Apartments.

Frontage: 385 ft. (Keenway Drive)
Depth: 765 ft. (approximately)
Area: 6.85 Acres

Surrounding Zoning: North: Shopping Center
South: Shopping Center
East: Shopping Center
West: R-6 Residential

The subject property is known as Lot 4 within the Adair, LLC Subdivision that was approved by City Council on May 3, 2010 and satellite annexed to the City effective November 30, 2009.

Existing Use: The property is currently vacant.

Proposed Use: The applicant proposes to construct a 72-unit apartment community.

Land Use Plan Recommendation: The City's Land Use Plan recommends that the property be developed for Mixed Use I. Mixed Use I land use category allows for a mixture of zoning districts such as O-R, O&I-1, O&I-2, and NB. This request would not be compatible with the City's Comprehensive Land Use Plan.

DISCUSSION:

The submitted preliminary site plan indicates three newly-constructed three-story apartment buildings containing a total of 72 units. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit plus .5 per bedroom over two. Thirty-six of the 72 total units will be 3-bedroom units and the other 36 units will be 2-bedroom units. A total of 162 parking spaces are required and 156 spaces have been shown on the preliminary site plan. Staff will work with the applicant to ensure an additional 6 spaces are provided to meet parking requirements.

Access to the site will be directly from Keenway Drive, which is being constructed as part of Adair Place Apartments just west of the project site. Interconnectivity is proposed along the western property line and the applicant is requesting a modification of the interconnectivity requirement along the eastern property line.

City sidewalks are required along frontage of the proposed development. Frontage along Keenway Drive is approximately 385 linear feet. The applicant will need to install sidewalks or pay the sidewalk fee in the amount of \$6,930 in lieu of installation of the sidewalks.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keenway Drive. A Type A 10' landscape buffer is required along the east, west and southern property lines and vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have not been submitted at this time however, applicant has indicated building elevations will be similar to building design approved for Adair Place Apartments. Staff will ensure all multi-family development design standards are met per the requirements of

the City's Unified Development Ordinance prior to issuance of any building permits.

RECOMMENDATION:

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on March 4, 2019.

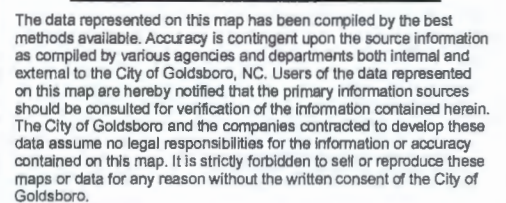
Date: 2/12/19



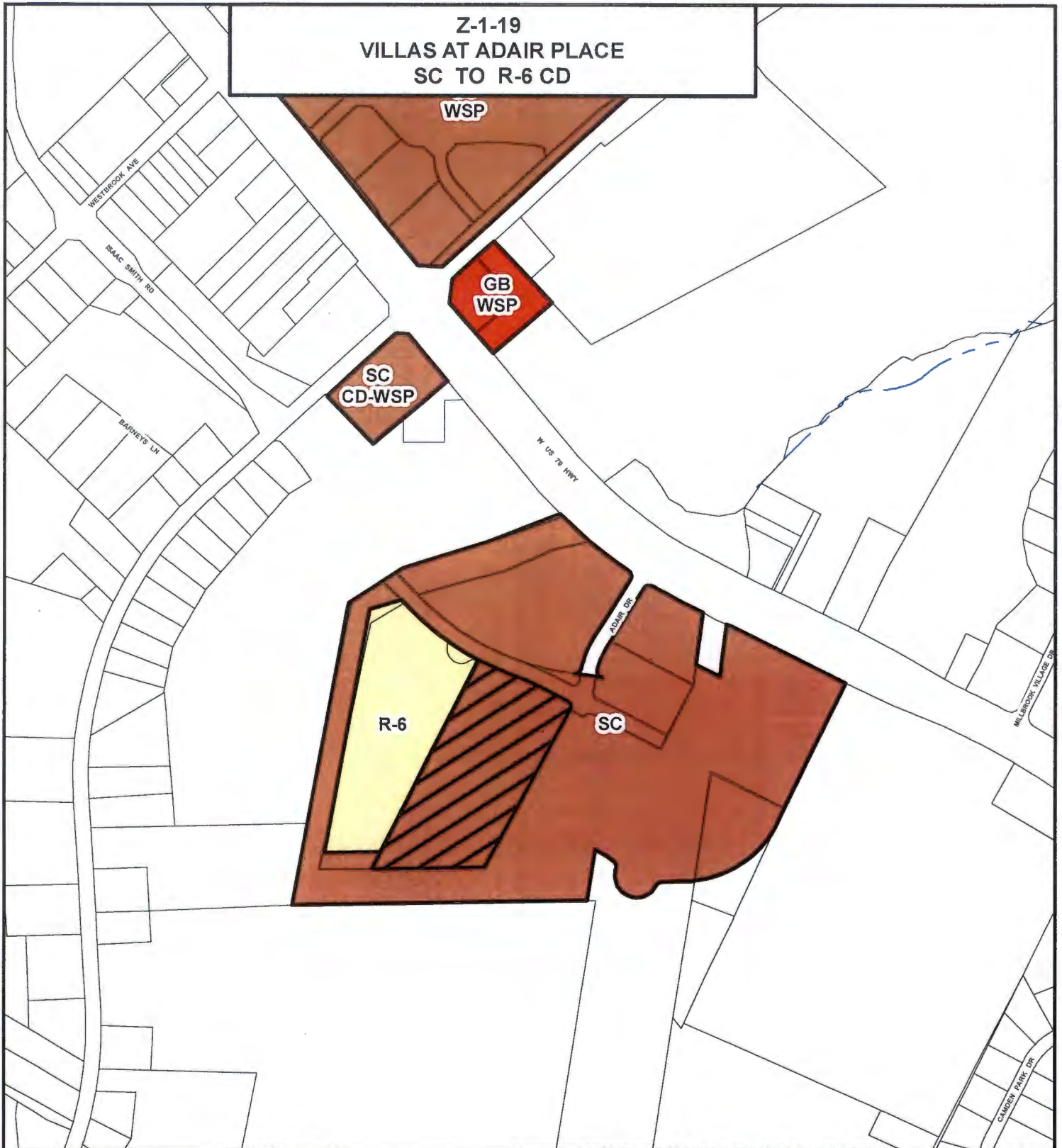
Planning Director

Date: _____

City Manager



**Z-1-19
VILLAS AT ADAIR PLACE
SC TO R-6 CD**



ZONING REQUEST - EXISTING ZONING

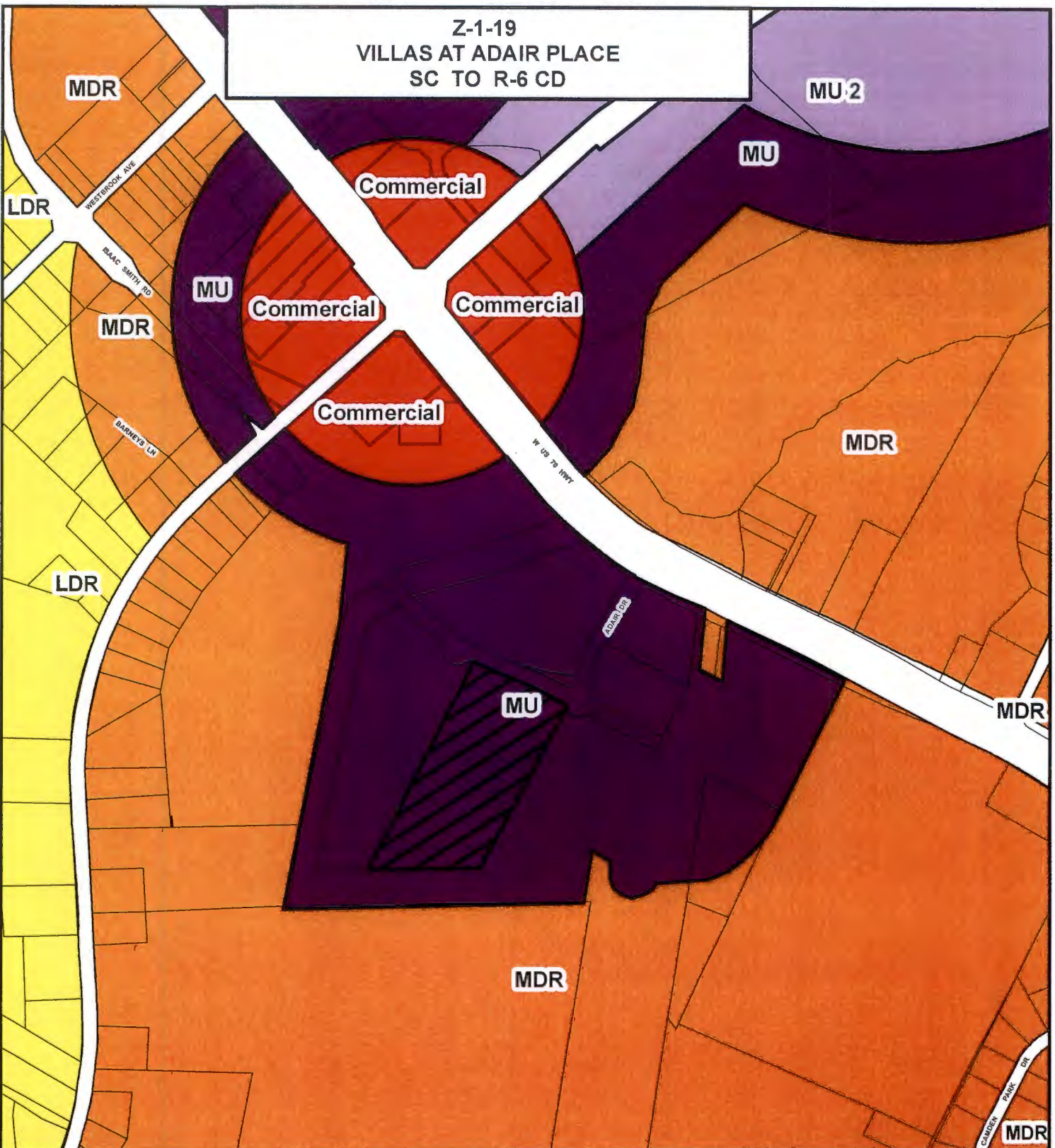
Owner: Adair LLC
Project: 72 Unit Apartment Complex
Parcel #: 2671-90-4358
Location: W US Hwy 70

500 250 0 500 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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ZONING REQUEST - PROPOSED ZONING

Owner: Adair LLC
 Project: 72 Unit Apartment Complex
 Parcel #: 2671-90-4358
 Location: W US Hwy 70

500 250 0 500 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

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Site 1.1

BUILDING LETTER

A



Street Address: 4370 Wake Forest Road, Raleigh, North Carolina 27609

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING

Z-2-19 Adair Gardens – South side of Keenway Drive and North of Adair Drive (Shopping Center to R-6 CD Residential - Conditional District).

BACKGROUND: The applicant requests a change of zone from SC Shopping Center to R-6 Residential Conditional District limiting the use for a 48 one-story residential cottage community.

This property is located behind Goshen Medical and adjacent to Lot 4 which is currently requesting to be rezoned to R-6 Residential Conditional District for a 72-unit apartment community.

Frontage: 220 ft. (Keenway Drive)
Depth: 750 ft. (approximately)
Area: 6.0 Acres

Surrounding Zoning: North: Shopping Center
South: Wayne County jurisdiction
East: Shopping Center
West: R-6 Residential Conditional District
request (currently SC)

The subject property is known as a portion of Lot 9 within the Adair, LLC Subdivision that was approved by City Council on May 3, 2010 and satellite annexed to the City effective November 30, 2009.

Existing Use: The property is currently vacant.

Proposed Use: The applicant proposes to construct 48 one-story residential cottages and a community building.

Land Use Plan Recommendation: The City's Land Use Plan recommends that the property be developed for Mixed Use I. Mixed Use I land use category allows for a mixture of zoning districts such as O-R, O&I-1, O&I-2, and NB. This request would not be compatible with the City's Comprehensive Land Use Plan.

DISCUSSION:

The submitted preliminary site plan indicates nine newly-constructed residential buildings containing a total of 48 one-story residential cottages. In addition, a community building is also being proposed on site.

Parking for the site requires two spaces per unit. A total of 96 parking spaces are required and 54 spaces have been shown on the preliminary site plan. Applicant is requesting a modification of 42 parking spaces as the proposed project is limited to individuals 55 years and older. Should the use change the applicant will be required to provide additional parking or seek a modification from City Council if necessary.

Access to the site will be directly from Keenway Drive, which is being constructed as part of Adair Place Apartments (Lot 3) just west of the project site. Interconnectivity is not being proposed. The applicant is requesting a modification of the interconnectivity requirement along the eastern and western property line.

City sidewalks are required along frontage of the proposed development. Frontage along Keenway Drive is approximately 220 linear feet. The applicant will need to install sidewalks or pay the sidewalk fee in the amount of \$3,960 in lieu of installation of the sidewalks.

The subject property would be served water through Fork Township Sanitary District. Sanitary sewer service will be provided by Fork Township but treated by the City of Goldsboro. City Engineering will require approval of stormwater calculations and drainage plans prior to issuance of any building permits.

Street trees have been provided along Keenway Drive. A Type A 10' landscape buffer is required along the western property line and a Type C 20' landscape buffer along the eastern property line. Property along the southern property line is adjacent to Wayne County jurisdiction and is zoned Heavy Industrial. A Type D 50' landscape buffer is required and the applicant is requesting a modification from 50' to 20' due to adjacent property being used for agricultural related purposes. In addition, vehicular surface area landscape requirements must be met. Staff is working with the applicant to ensure landscape requirements are met per the requirements of the City's Unified Development Ordinance.

Dumpsters have been shown on the site plan and staff will work with the applicant to ensure the dumpsters are appropriately screened from off-site views.

Building elevations have been submitted and indicate the proposed buildings will be constructed of brick veneer and vinyl siding. Roofing materials will be asphalt shingles. Staff will ensure all multi-family development design standards are met per the requirements of the City's Unified Development Ordinance prior to issuance of any building permits.

RECOMMENDATION:

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on March 4, 2019.

Date: 2/12/19



Planning Director

Date: _____

City Manager

Z-2-19
ADAIR GARDENS
SC TO R-6 CD



ZONING REQUEST

Owner: Adair LLC
Project: 48 Cottage Complex
Parcel #: 2671-90-4358
Location: W US Hwy 70

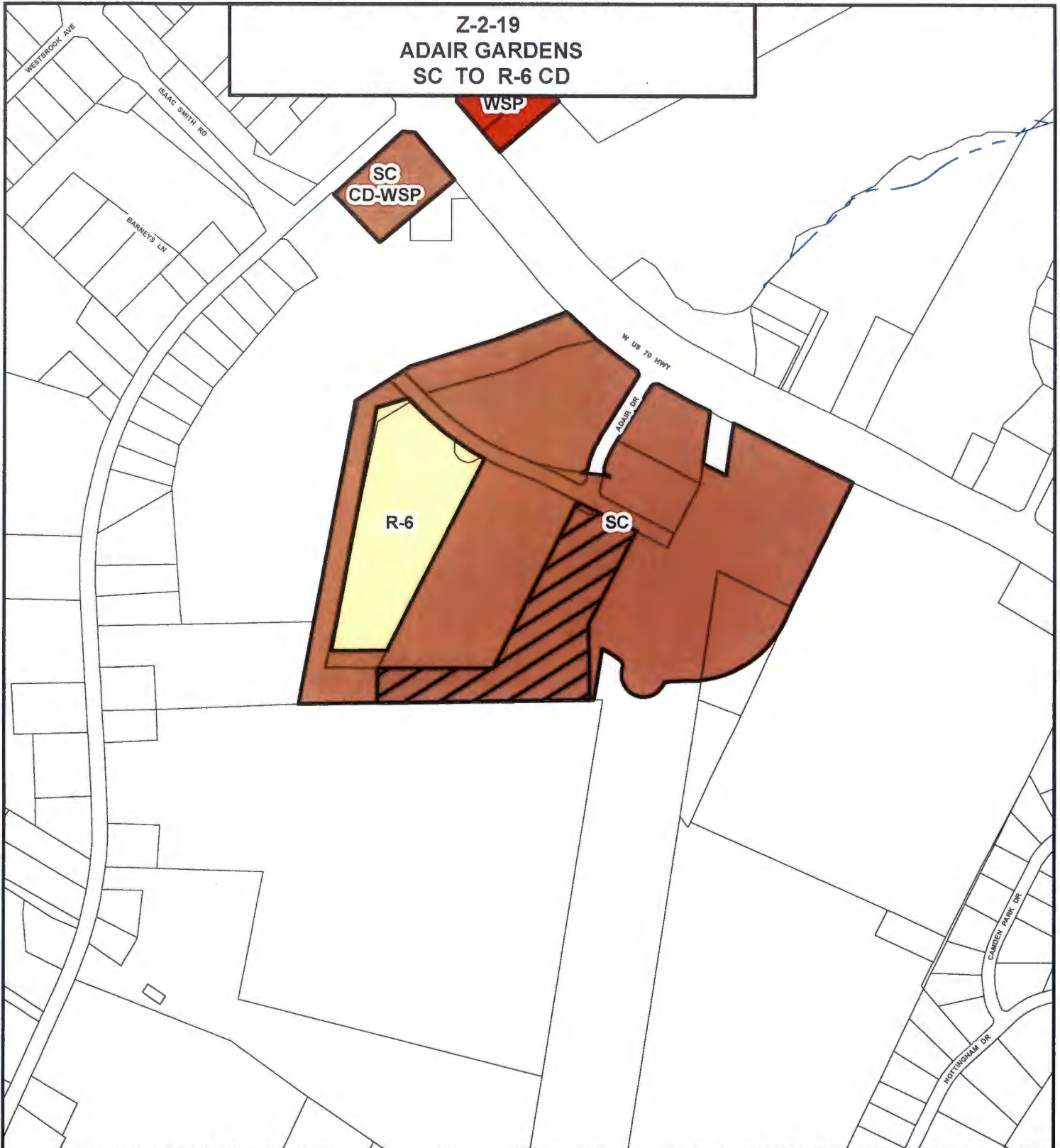
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GOLDSBORO
BE MORE DO MORE SEYMOUR

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**Z-2-19
ADAIR GARDENS
SC TO R-6 CD**



ZONING REQUEST - EXISTING ZONING

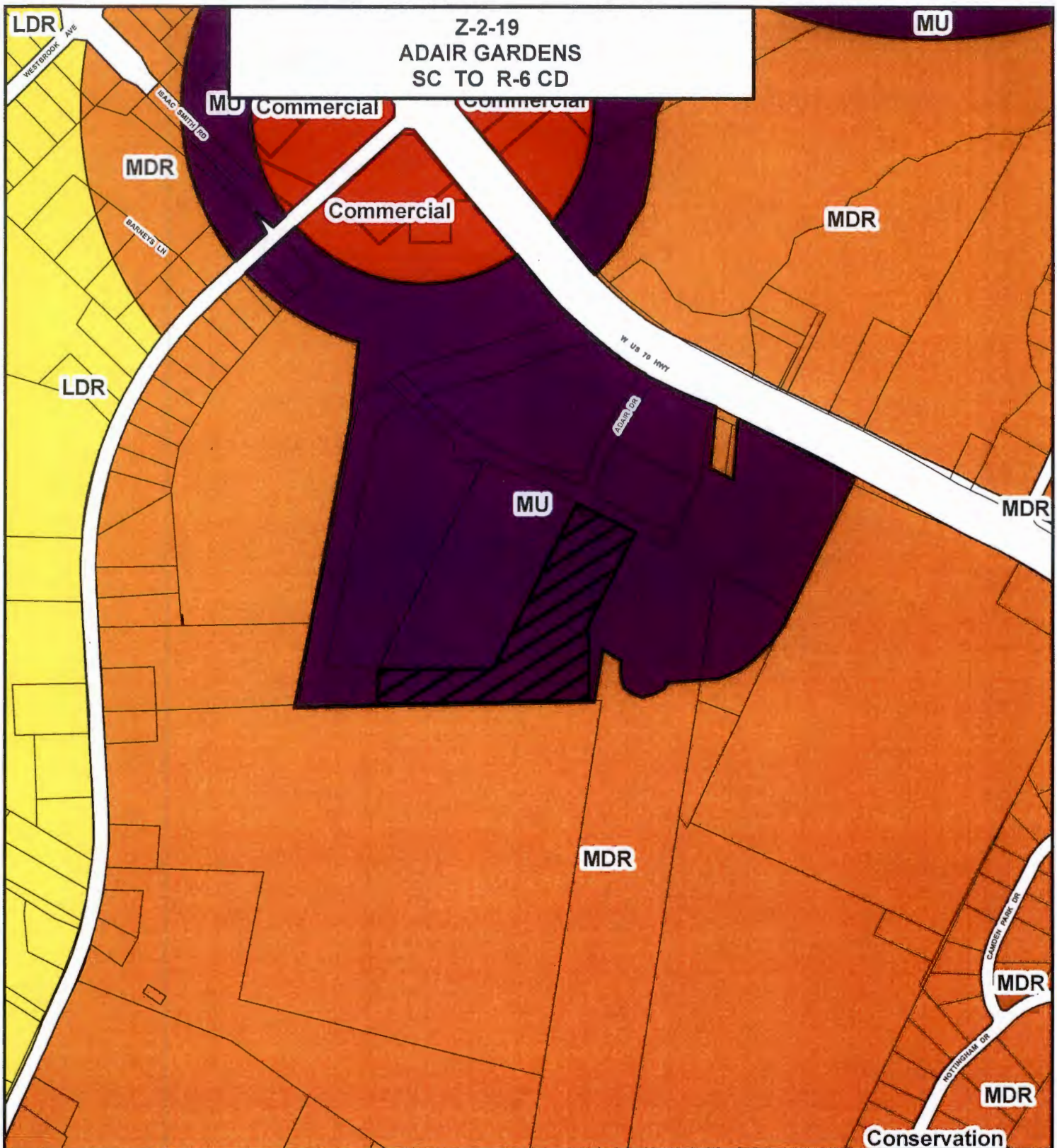
Owner: Adair LLC
Project: 48 Cottage Complex
Parcel #: 2671-90-4358
Location: W US Hwy 70

500 250 0 500 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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ZONING REQUEST - PROPOSED ZONING

Owner: Adair LLC
 Project: 48 Cottage Complex
 Parcel #: 2671-90-4358
 Location: W US Hwy 70

500 250 0 500 Feet



GOLDSBORO
 BE MORE DO MORE SEYMOUR

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SITE INFORMATION:
 SITE ACRES: 14.1/15.6 ACRES
 SITE ACCESS: FROM N. WEAVER DRIVE
 TOTAL PARKING SPACES PROVIDED: 54 SPACES
 TOTAL NUMBER OF BUILDINGS: (9) RESIDENTIAL BUILDINGS + (1) COMMUNITY BUILDING
 FLOOD PLAIN: NONE
 RETAINING WALLS EXISTING/PLANNED: NONE/NONE

BUILDING LETTER
 A

NOT FOR
 CONSTRUCTION

Adair Gardens,
 LP

**Adair
 Gardens**

Goldsboro,
 North Carolina

19-412.00

DATE: JANUARY 18, 2019

Site Plan

Site 1.1



Adair Gardens

Goldsboro, North Carolina



NOT FOR
CONSTRUCTION

Adair Gardens,
LP

Adair
Gardens

Goldsboro,
North Carolina

19-412.00

Title Sheet

TS 1.1

NOT FOR
CONSTRUCTION

Adair Gardens,
LP

Adair
Gardens








Goldsboro,
North Carolina

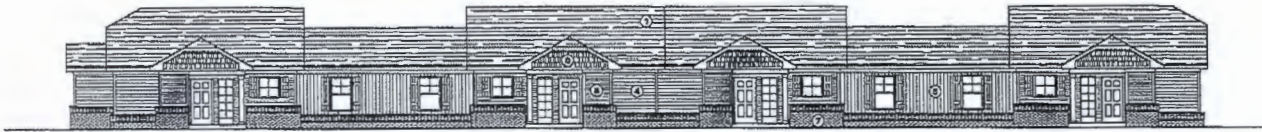
19-412.00

Blkg E
Exterior Elevations
- 1 + 2 Bedroom Bldg
- 1 Story

A 3.6

ELEVATION KEY

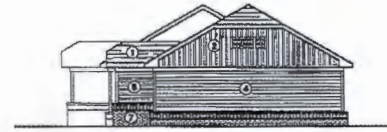
- 
MARK ①
 ROOF
 O.C. WEATHERED WOOD COLOR (OR SIMILAR)
 30 YEAR ARCHITECTURAL DIMENSIONAL
 ANTI-FUNGAL ASPHALT SHINGLES, ON ONE
 LAYER OF 1/8" BUILDING FELT ON 1/2" OSB TYP.
- 
MARK ②
 VINYL SIDING - MIN. .04MM HEAVY GAUGE
 BOARD AND BATTEN STYLE
- 
MARK ③
 VINYL SIDING - MIN. .04MM HEAVY GAUGE
 DOUBLE S PATTERN
- 
MARK ④
 VINYL SIDING - MIN. .04MM HEAVY GAUGE
 DOUBLE S PATTERN
- 
MARK ⑤
 VINYL SIDING - MIN. .04MM HEAVY GAUGE
 DOUBLE S PATTERN
- 
MARK ⑥
 VINYL SIDING - MIN. .04MM HEAVY GAUGE
 CEDAR SHAKE STYLE
- 
MARK ⑦
 BRICK/GOLDER/ROWLOCK COURSE
 BRICK VENEER W/ MASONRY TIES
 6" x 4" O.C. BOTH DIRECTIONS



1 Front Elevation
Scale: 1/8" = 1'-0"



2 Left Side Elevation
Scale: 1/8" = 1'-0"



3 Right Side Elevation
Scale: 1/8" = 1'-0"



4 Rear Elevation
Scale: 1/8" = 1'-0"

Building E
4 - 2 Bedroom Unit

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
CU-1-19 EPark LLC – South side of W. Walnut Street between
James Street and Center Street.

BACKGROUND: The applicant requests a Conditional Use Permit to allow the
operation of a place of entertainment with ABC permits (Cocktail
Bar).

Frontage: 22 ft.
Depth: 50 ft.
Area: 1,100 sq. ft., or 0.02 acres
Zoning: Central Business District (CBD)

The applicant has proposed to upfit an existing 1,100 sq. ft. single-
story and brick-veneer structure for the operation of a bar
specializing in “hand-crafted” cocktail drinks.

Since the site is located within the Historic District, any exterior
improvements to the building will be required to receive a
Certificate of Appropriateness from the Historic District
Commission.

DISCUSSION: The applicant’s floor plan indicates a bar area to include chairs
and tables to accommodate no more than 30 occupants and two
handicap accessible bathrooms.

The Unified Development Ordinance specifies that required
parking standards would not apply in the Central Business District
within an area bounded by the south side of Ash Street, the east
side George Street, the north side of Chestnut Street and the west
side of William Street. Since the subject site is located within this
area, no off-street parking is required.

Hours of Operation: Thursday-Saturday
4:00 p. m. – Midnight

No. of Employees: 1

Refuse Collection:

Dumpster proposed at rear of
establishment

RECOMMENDATION:

No action necessary. Planning Commission will have a
recommendation for the Council's meeting on March 4, 2019.

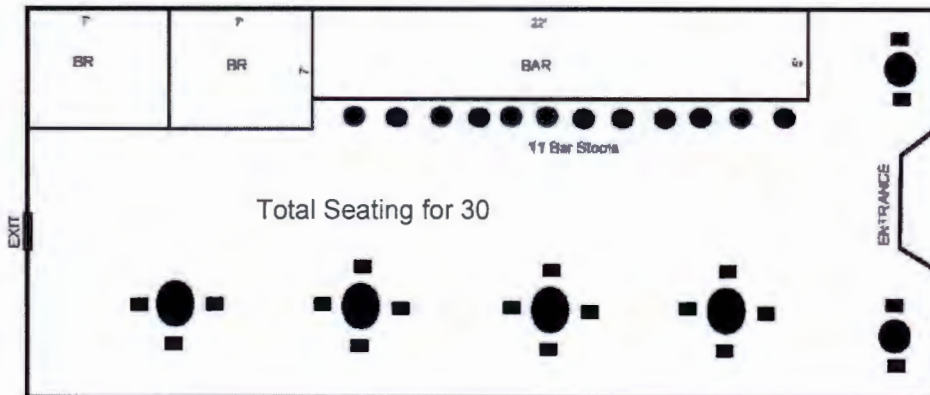
Date: _____

Planning Director

Date: _____

City Manager

CU - 1 - 19
110 W WALNUT ST
PLACE OF ENTERTAINMENT W/ABC



"Hand Crafted Cocktails"

City of Goldsboro
Site Plan Approval

City Clerk

Date

City Engineer

Date

Planning Director

Date

Owner

Date

100 50 0 100 Feet

CONDITIONAL USE

CASE NO: CU-1-19

USE REQUEST: Place of Entertainment
with ABC

ADDRESS: 110 W. Walnut St.

APPLICANT: E PARK LLC

HOURS OF OPERATION:

Thursday - Saturday 4:00 pm - Midnight

NUMBER OF EMPLOYEES: 1

Modifications:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



CU - 1 - 19
110 W WALNUT ST
PLACE OF ENTERTAINMENT W/ABC

N JAMES ST

E MULBERRY ST

N CENTER ST

W WALNUT ST

S JAMES ST

E WALNUT ST

S CENTER ST

100 50 0 100 Feet



CONDITIONAL USE

Case No: CU-1-19

Address: 110 W. Walnut St.

Applicant: E PARK LLC

Nature of Project: Place of Entertainment with ABC



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING

SUBJECT: Governor's Crime Commission Award and Budget Amendment

BACKGROUND: The North Carolina Governor's Crime Commission serves as the chief advisory body to the Governor and Secretary of the Department of Public Safety on crime and justice issues. Each year, grants are awarded to government, education, and social service agencies to start new and innovative programs to continue efforts to reduce crime. The City of Goldsboro submitted an application to the NC Department of Crime Control and Public Safety – Division of Governor's Crime Commission for funding to assist with the Goldsboro Police Department Gang Program.

DISCUSSION: The City was awarded the Governor's Crime Commission grant in the amount of \$21,365.54. There are no matching funds associated with this award. The grant funds will be used to purchase a mobile camera, computer, printer, and other equipment for the Gang Program.

RECOMMENDATION: It is recommended that Council, by motion:

1. Adopt the attached resolution authorizing the City Manager and Project Manager to accept the Governor's Crime Commission grant.
2. Adopt the attached ordinance to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department's budget by a total of \$21,365.54.

Date: _____

Catherine Gwynn, Finance Director

Date: _____

Randy Guthrie, Interim City Manager

RESOLUTION NO. 2019-

A RESOLUTION TO ACCEPT THE NORTH CAROLINA GOVERNOR'S CRIME
COMMISSION GRANT FOR THE GOLDSBORO POLICE DEPARTMENT

WHEREAS, the City of Goldsboro submitted an application to the N.C. Department of Crime Control and Public Safety – Division of Governor's Crime Commission for funding to assist with the Goldsboro Police Department's Gang Program; and

WHEREAS, the City Manager and Program Director for the City of Goldsboro have authorization to sign all necessary documents for this grant award and to comply with all program guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The City of Goldsboro is authorizing the City Manager and Program Director to sign all necessary documents associated with the N.C. Department of Crime Control and Public Safety – Division of Governor's Crime Commission grant award in the amount of \$21,365.54.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2019.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

ORDINANCE NO. 2019-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro submitted an application to the N.C. Department of Crime Control and Public Safety – Division of Governor’s Crime Commission for funding to assist with the Goldsboro Police Department’s Gang Program; and

WHEREAS, funds totaling \$21,365.54 were awarded from the Governor’s Crime Commission; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2018-19, the City of Goldsboro needs to reflect the increase in revenues and expenditures in the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Establishing a revenue line item entitled “Governor’s Crime Commission” (11-0004-8702) in the amount of \$21,365.54.
2. Establishing an expenditure line item in the Police Department Budget entitled “N.C. Governor’s Crime Commission Project” (11-6121-9994) in the amount of \$21,365.54.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2019.

Approved as to form only:

Reviewed by:

City Attorney

Interim City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING

SUBJECT: Resolution for Designation of Applicant's Agent – Hurricane Florence

BACKGROUND: On September 14, 2018, the City of Goldsboro had damage throughout the City due to Hurricane Florence. Wayne County was included in a Major Disaster Declaration related to Hurricane Florence.

DISCUSSION: On October 15, 2018, the Board authorized the City Manager and Finance Director as the designated primary agents for the City of Goldsboro. On December 31, 2018, Finance Director, Kaye Scott, retired and Catherine Gwynn was appointed Finance Director on January 30, 2019. The attached resolution authorizes the City Manager and Finance Director as the designated agents for the City of Goldsboro for the purpose of obtaining assistance for expenses and damages associated with Hurricane Florence.

RECOMMENDATION: It is recommended that the attached resolution be adopted authorizing the City Manager and Finance Director as the designated agents for the City of Goldsboro.

Date: _____
Catherine Gwynn, Finance Director

Date: _____
Randy Guthrie, Interim City Manager

**RESOLUTION
DESIGNATION OF APPLICANT'S AGENT**

North Carolina Division of Emergency Management

Organization Name (hereafter named Organization)

Disaster Number:

City of Goldsboro

Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate):

North Carolina

Applicant's Fiscal Year (FY) Start

Month: 07 Day: 01

Applicant's Federal Employer's Identification Number

56-6000228

Applicant's Federal Information Processing Standards (FIPS) Number

191-26880-00

PRIMARY AGENT

SECONDARY AGENT

Agent's Name

Randy Guthrie

Agent's Name

Catherine F. Gwynn

Organization

City of Goldsboro

Organization

City of Goldsboro

Official Position

Interim City Manager

Official Position

Finance Director

Mailing Address

PO Drawer A

Mailing Address

PO Drawer A

City, State, Zip

Goldsboro, NC 27530

City, State, Zip

Goldsboro, NC 27530

Daytime Telephone

919-580-4330

Daytime Telephone

919-580-4356

Facsimile Number

Facsimile Number

Pager or Cellular Number

Pager or Cellular Number

BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended) or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this _____ day of _____, 20__.

GOVERNING BODY

CERTIFYING OFFICIAL

Name and Title

Name

Name and Title

Official Position

Name and Title

Daytime Telephone

CERTIFICATION

I, _____, (Name) duly appointed and _____ (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of _____ (Organization) on the _____ day of _____, 20__.

Date: _____

Signature: _____

Rev. 06/02

APPLICANT ASSURANCES

The applicant hereby assures and certifies that it will comply with the FEMA regulations, policies, guidelines and requirements including OMB's Circulars No. A-95 and A-102, and FMC 74-4, as they relate to the application, acceptance and use of Federal funds for this Federally assisted project. Also, the Applicant gives assurance and certifies with respect to and as a condition for the grant that:

1. It possesses legal authority to apply for the grant, and to finance and construct the proposed facilities; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with the provisions of: Executive Order 11988, relating to Floodplain Management and Executive Order 11990, relating to Protection of Wetlands.
3. It will have sufficient funds available to meet the non-Federal share of the cost for construction projects. Sufficient funds will be available when construction is completed to assure effective operation and maintenance of the facility for the purpose constructed.
4. It will not enter into a construction contract(s) for the project or undertake other activities until the conditions of the grant program(s) have been met.
5. It will provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; that it will furnish progress reports and such other information as the Federal grantor agency may need.
6. It will operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies for the maintenance and operation of such facilities.
7. It will give the grantor agency and the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.
8. It will require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17-7031). The applicant will be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It will cause work on the project to be commenced within a reasonable time after receipt of notification from the approving Federal agency that funds have been approved and will see that work on the project will be prosecuted to completion with reasonable diligence.
10. It will not dispose of or encumber its title or other interests in the site and facilities during the period of Federal interest or while the Government holds bonds, whichever is the longer.
11. It agrees to comply with Section 311, P.L. 93-288 and with Title VI of the Civil Rights Act of 1964 (P.L. 83-352) and in accordance with Title VI of the Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement. If any real property or structure is provided or improved with the aid of Federal financial assistance extended to the Applicant, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.
12. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
13. It will comply with the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and Federally assisted programs.
14. It will comply with all requirements imposed by the Federal grantor agency concerning special requirements of law, program requirements, and other administrative requirements approved in accordance with OMB Circular A-102, P.L. 93-288 as amended, and applicable Federal Regulations.
15. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
16. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
17. (To the best of his/her knowledge and belief) the disaster relief work described on each Federal Emergency Management Agency (FEMA) Project Application for which Federal Financial assistance is requested is eligible in accordance with the criteria contained in 44 Code of Federal Regulations, Part 206, and applicable FEMA Handbooks.
18. The emergency or disaster relief work therein described for which Federal Assistance is requested hereunder does not or will not duplicate benefits received for the same loss from another source.
19. It will (1) provide without cost to the United States all lands, easements and rights-of-way necessary for accomplishments of the approved work; (2) hold and save the United States free from damages due to the approved work or Federal funding.
20. This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, reimbursements, advances, contracts, property, discounts of other Federal financial assistance extended after the date hereof to the Applicant by FEMA, that such Federal Financial assistance will be extended in reliance on the representations and agreements made in this assurance and that the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and the person or persons whose signatures appear on the reverse as authorized to sign this assurance on behalf of the applicant.
21. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1973. Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Director, Federal Emergency Management Agency as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
22. It will comply with the insurance requirements of Section 314, PL 93-288, to obtain and maintain any other insurance as may be reasonable, adequate, and necessary to protect against further loss to any property which was replaced, restored, repaired, or constructed with this assistance.
23. It will defer funding of any projects involving flexible funding until FEMA makes a favorable environmental clearance, if this is required.
24. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966, as amended, (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
25. It will, for any repairs or construction financed herewith, comply with applicable standards of safety, decency and sanitation and in conformity with applicable codes, specifications and standards; and, will evaluate the natural hazards in areas in which the proceeds of the grant or loan are to be used and take appropriate action to mitigate such hazards, including safe land use and construction practices.

STATE ASSURANCES

The State agrees to take any necessary action within State capabilities to require compliance with these assurances and agreements by the applicant or to assume responsibility to the Federal government for any deficiencies not resolved to the satisfaction of the Regional Director.

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING

SUBJECT: Informal Bid No. 2018-002: Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program

BACKGROUND: Pursuant to Section 143-129 of the General Statutes of North Carolina, sealed bids were solicited for disaster recovery repair work on properties located at 1102 Porter Street, Goldsboro, NC; 312 Brentwood Drive, Goldsboro, NC; 110 Andrews Circle, Goldsboro, NC; 107 Waynewoods Place, Goldsboro, NC; 214 Herbert Street, Goldsboro, NC; 160 Booker Road, Goldsboro, NC; and 2729 NC Highway 222 E., Fremont, NC.

DISCUSSION: On Monday, November 19, 2018, three (3) sealed bids were received for disaster recovery repair work on behalf of seven (7) homeowners through the Essential Single-Family Rehabilitation Loan Pool -Disaster Recovery (ESFRLP-DR) Program. The bids received for these properties are tabulated as follows:

ESFRLP-DR PROJECT ADDRESSES	COST EST.	TEN 10% BID WINDOW		SBC CONTRACTING AMOUNT (\$)	AWE-HOME REPAIR AMOUNT (\$)	DUDLEY CONSTRUCTION AMOUNT (\$)
1. 110 Andrews Cir., Mt. Olive <i>No show for pre-construction conf.</i>	\$43,050	\$47,355	\$38,745	\$67,000	\$49,865	\$54,975
2. 214 Herbert St., Goldsboro	9,450	10,395	8,505	19,900	14,135	12,800
3. 107 Waynewood Pl., Goldsboro	12,150	13,365	10,935	15,300	15,100	16,800
4. 1102 Porter St., Goldsboro	33,050	36,355	29,745	53,200	47,725	40,500
5. 312 Brentwood Dr., Dudley	12,602	13,862	11,342	21,850	21,700	23,500
6. 2729 NC Hwy 222E, Fremont	16,400	18,040	14,760	24,750	18,650	19,925
7. 160 Booker St., Pikeville	37,400	41,140	33,660	49,900	45,960	37,575
	<u>\$164,100</u>	<u>\$180,512</u>	<u>\$147,692</u>	<u>\$251,900</u>	<u>\$213,135</u>	<u>\$206,075</u>
Total Awarded Properties and Sum of Bid Amount				0 → \$0	4 → \$105,315	3 → \$90,875
<i>Amount over ESFRLP-DR program cap of \$40,000 per home (will require adjusting the Scope of Work to fall within the program cap of \$40,000)</i>				\$0	<\$9,865>	<\$500>
Funded through ESFRLP-DR (based on program cap of \$40,000 per home)				0 → \$0	4 → \$95,450	3 → \$90,375
For Contract under the initial set-aside ESFRLP-DR funds of \$150,000				0 → \$0	3 → \$55,450	3 → \$90,375

Per the City's ESFRLP-DR Procurement and Disbursement Policies, bid packages may be bundled for multiple job sites, the bids for multiple job sites shall be considered separate and apart when awarded and shall be awarded to the lowest responsive and responsible bidder(s) for each job site.

The bids for these properties have been reviewed by the Community Relations Department, checked for accuracy, and found to be in order. The Department has consulted with North Carolina Housing Finance Agency (NCHFA) on the proposed scope of work for each of these properties. The Department also conducted a pre-construction conference with six (6) of the seven (7) homeowners and two low bidders on Monday, January 28, 2019 to ensure fully acknowledgement and final consent of the proposed scope of work.

Based on NCHFA's policies for the ESFRLP-DR Program the City has initially set-aside \$150,000 of funds that have been allocated within the ESFRLP-Disaster Recovery line item within Community Relations' CDBG Budget. NCHFA's policies further states that the City will be reimbursed up to \$150,000 for each reimbursement request submitted to NCHFA for which the City completes at least three (3) homes.

RECOMMENDATION: By motion, accept and award as low bidders for disaster recovery repairs work under the ESFRL-DR program to Awe-Home Repair of Spring Hope, NC in the amount of \$55,450 for properties: 107 Waynewood Place, Goldsboro; 312 Brentwood Drive, Dudley; and 2729 NC Hwy 222E, Fremont; and to Dudley Construction of Tarboro, NC in the amount of \$90,375 for properties: 214 Herbert Street, Goldsboro; 1102 Porter Street, Goldsboro; and 160 Booker Street, Pikeville.

Date: _____

Community Relations Director

Date: _____

Interim City Manager

ssc

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019**

SUBJECT: Authorization of an agreement with Wayne County United Soccer Club

BACKGROUND: The City of Goldsboro was approached by the Wayne County United Soccer Club, a North Carolina not-for-profit corporation currently using fields in the Nahunta area. WCUSC would like to make use of City fields for their practices and games, including the Bryan Multi-Sports Complex.

DISCUSSION: The City of Goldsboro constructed the Bryan Multi-Sports Complex for local play and as a venue for sports tourism. Wayne County United Soccer Club proposes to exchange volunteer hours at sports events in lieu of payment for field usage, allowing Wayne County United Soccer Club to use the fields to support our commitment to sports tourism.

RECOMMENDATION: By motion, authorize the Mayor and City Clerk to enter into an agreement with the Wayne County United Soccer Club for a 5-year term that includes an option for either organization to cancel the agreement with 90 day's written notice.

Date: _____

Interim Parks and Recreation Director

Date: _____

Interim City Manager

**Agreement
City of Goldsboro
Goldsboro Parks and Recreation
And
Wayne County United Soccer Club**

This agreement is made and entered into this ____ day of _____ 2019, by and between THE CITY OF GOLDSBORO NORTH CAROLINA (the 'city'), and the Wayne County United Soccer Club, a North Carolina not-for-profit corporation (the "Association").

WITNESSETH

WHEREAS, the city is the owner of certain athletic fields which the Association wishes to utilize from time to time with the prior written permission from the city and the city wishes to accommodate the Association's use of the parks on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter contained, it is mutually agreed by and between the parties hereto as follows:

1. **Use of Parks by the Association.** The city agrees to permit the Association to utilize certain parks designated by the city at those times that are mutually acceptable to each of the parties for a term commencing *January 1, 2019* and ending *December 31, 2024*. The parties agree that the Association's use of the parks designated by the city shall be nonexclusive. The Association's use of the parks designated by the city shall be subject to the city's ordinances, policies and direction of the city's officers and as otherwise hereinafter provided. Block Schedules must be submitted to the city for use of the fields, inclusive of rain dates, seasons beginning/end by **June 1 of the preceding year**. Preliminary game and practice schedules are due 30 days prior to the season's beginning. Schedules will be approved by the city based on availability.
2. Association agrees to adhere to all city ordinances, use policies and procedures while in the parks and fields. The Association shall not assign this lease nor shall it sublease or rent out any property of the City without prior written consent of the City.
3. **Fees.** A fee equal to the amount of \$1 per player per game or practice, based on team's roster, that use city owned fields and facilities shall be paid by Association to the city according to the following payment schedule: 60% by March 1, 2019, 10% by April 1, 2019, 10% by May 1, 2019, 10% by June 1, 2019, and 10% by July 1, 2019. Association registration records for season shall be used to determine the total fee to be paid to the city, with said records being open for city review upon request. The Association shall furnish to the City office a listing of all registered participants and coaches by domicile zip code. Roster sizes from non Association opponents will be accepted on the 'honor system'.

Tournaments may be included in the structure.

In lieu of payment, the city would like to exchange volunteer hours at sports events. We anticipate hosting a growing number of events annually and will exchange volunteer hours at a value of \$15/hour for field usage.

The city Parks and Recreation Department agrees to inform the Association by January 1 annually of the scheduled tournaments and anticipated volunteer demand. For events added after the schedule has been released, the city Parks and Recreation Department agrees to inform the Association at least ten (10) calendar days prior to those events. In the case of field use overage or excess volunteer hours, the city will roll forward 1 year any uncollected fee/volunteer time. No balance will be carried forward more than one year. The city will provide a biannual report (June 1 and January 1) reporting balance of volunteer hours and field usage.

4. Maintenance Standards. In agreeing to use the city parks the Association agrees to participate in completing the routine maintenance items while using the parks.

- Inspect the fields prior to use daily
- Litter control through daily collection when scheduled use by the Association
- Immediately reporting of any damages and/or maintenance concerns to the City

FURTHERMORE, The city agrees to prepare and line the fields/parks **prior and throughout the season** to maintain quality conditions for use.

The city shall maintain the right to add, delete or modify maintenance procedures as deemed necessary. Every effort will be made to flex maintenance around scheduled games and practices.

The responsibility of the common areas and turf will be the responsibility of the city.

5. Insurance

The Association shall maintain commercial general liability (CGL) and commercial umbrella liability insurance with a limit of not less than \$2,000,000 for each occurrence. If such insurance policy contains a general aggregate limit, it shall apply separately to this Agreement.

A1. Occurrence basis coverage. This CGL and umbrella insurance shall be written on an occurrence basis and shall cover liability arising from premises, operation, independent contractors, products-completed operations, bodily and personal injury, property damage, as well as liability assumed by the Association under this Agreement.

11. Additional insured. The city shall be named as an insured under the CGL and umbrella insurance using an additional endorsement to the city for claims arising out of or as result of this Agreement.

111. Waiver of subrogation. The Association waives all rights against the city for recovery of damages to the extent these damages are covered by the CGL or commercial umbrella liability insurance maintained pursuant to this Agreement.

B. Delivery to city of certificates. Within 10 days from the start date of this Agreement, the Association shall furnish the city with copies of its current certificates of insurance documenting each such policy along with the additional insured endorsements required in this section.

C. Cancellation. All such insurance provided for herein shall be non-cancelable, except upon 30 days' prior written notice to the city, and shall contain the following endorsement (or its equivalent) and shall appear on the policies respective insurance certificates:

It is hereby understood and agreed that this insurance policy may not be canceled by the surety or the intention not to renew be signed by the surety until 30 days after receipt by the city of Goldsboro by registered mail of written notice of such intention to cancel or not to renew.

D. No Limitation on liability. The minimum amounts set forth in this Agreement for such insurance shall not be construed as a limitation or satisfaction of the Association's liability, including indemnification, to the city under the Agreement as to the amount of such insurance.

E. No Waiver. The failure or delay of the city at any time to require performance by the Association of any provision of this section, even if known, shall not affect the right of the city to require performance of that provision or to exercise any right, power or remedy under this Agreement, and any waiver by the city of any breach of any provision in this section shall not be construed as a waiver of any continuing or succeeding breach of such provision, a waiver of the provision itself, or a waiver of any right, power or remedy under this Agreement.

F. Primary coverage. The coverage shall apply as primary coverage with respect to any other insurance or self-insurance program afforded to the city. There shall be no endorsement or modification of this coverage to make it excess over other available insurance / coverage; alternatively, if the CGL and umbrella, excess of reinsurance states that it is pro rata, it shall be endorsed to be primary with respect to the city.

6. Liability, Indemnification and Waiver

A. Assumption of liability. Except as specifically provided by law or this Agreement, the city assumes no liability or responsibility for any injury to or death of any person or persons including officers and employees of the Association and participants in the Association's program and activities or any other person and assumes no liability or responsibility for any damage to property sustained by any person(s). In addition, the Association will report all injuries on City property to the city within 24 hours.

B. Indemnification. To the fullest extent permitted by law, the Association will defend, indemnify and hold the city harmless from all claims arising directly or indirectly from or in connection with (i) the conduct or management of the programs and activities of the Association; (ii) any act, omission or negligence of the Association or any of its directors, officers, agents, employees, invitees or contractors of the Association; (iii) any accidents, injury or damage whatsoever occurring on or at the parks arising from, directly or indirectly, the use of the parks by the Association or any of its directors, officers, agents, employees, invitees or contractors, as well as participants in the Association's programs and activities except to the extent of any negligent or wrongful act or omission of the city. However, this limitation shall not in any way limit the Association's duty to defend the city.

C. Defense of City. In the event any claims shall arise, the Association shall defend and pay any judgment or settlement against the city in such claims. The city shall tender the defense to the Association. The Association and the city shall mutually agree to counsel to defend of such claims. The city, in its sole discretion, may participate in the defense of such claims at the

Association's sole expense, but such participation shall not relieve the Association from its duty to defend and to pay any judgment or settlement against the city in such claims. Except where a settlement completely and forever releases the city from any and all liabilities without financial contribution by the city or its insurer, the Association shall not agree to any settlement of the claims without the city's approval.

D. Waiver of defenses. In any and all claims against the city or any of its agents or employees the indemnification obligation under this paragraph shall not be limited by any limitation on the amount or type of damages, compensation or benefits payable by or for the Association under applicable law. The Association waives all defenses available to the Association which limit the amount of the Association's liability to the city.

7. **No Assignment.** The Association shall not assign its interest in this Agreement without obtaining the written consent and approval of the city.
8. **Binding upon successors.** This Agreement shall be binding upon the successors and assigns of the parties hereto. The Association shall submit to the Parks and Recreation Department the names, addresses, and phone numbers of all new officers and board members after election or appointment.
9. **Reimbursement for increased insurance costs.** Any increase of insurance premium on the parks resulting for such use by the Association shall be paid for by the Association.
10. **No Alteration.** The Association shall not make structural improvements, changes or alteration to the parks without first obtaining the written consent of the city. Any improvements to the parks will be through a donation to the city, and therefore become the property of the city.
11. **Integration of all terms into Agreement.** This Agreement contains all of the terms, conditions and agreements between the parties hereto and no amendments, additions or changes hereto shall be valid unless attached hereto in writing and signed by the city and the Association. Failure to abide by the policies and rules set forth in this agreement could result in additional fees assessed to the Association and/or loss of privileges regarding the use of parks and fields.
12. **Game and Practice Cancellations.** City reserves right to cancel at any time for inclement weather, hazardous conditions, maintenance or higher purpose as deemed by city officials. City will notify Association once decision has been made.
13. **Concessions.** Sale of concessions, food, gear, scheduling of food trucks or other items sales are not included in this agreement.
14. **Exclusions.** Concessions stands, picnic shelter and other non-field facilities are not included in this agreement.
15. **Agreement Cancellation.** With 90 days written notice, either party may cancel this agreement.
16. **Association Sponsorship Guidelines**

Sponsorships solicited by the Association must follow the following guidelines:

1. The sponsorship level deemed by the Association to display a sponsorship banner at a city owned athletic field must not be less than \$500 (cash or in-kind services).
2. Must be approved by the Goldsboro Parks and Recreation Department.
3. Will only be allowed to be displayed during game season or permitted activity (camp, clinic, or tournament). Banners may be hung in the week before the first game and removed within a week of the final game. Any banners not removed will be disposed of by the Park and Recreation Department.
4. Must be placed on fencing designated by the Goldsboro Parks and Recreation Department.
5. Cannot exceed 6' in height x 24' in length.
6. Must be made out of vinyl with eyeholes.

IN WITNESS WHEREOF, the parties hereto have, the day and year first above written, signed and executed this Agreement by virtue of authority given and granted by the respective corporate authorities of the parties hereto.

THE CITY OF GOLDSBORO

Mayor, City of Goldsboro

Attested by:

City Clerk

Wayne County United Soccer Club

President or Vice-President

CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING

SUBJECT: Resolution and Budget Amendment – Replace HVAC unit at the Goldsboro Event Center

BACKGROUND: One of the nine (9) HVAC units servicing the Goldsboro Event Center has not functioned since August and has made two of the event rooms unavailable for use.

DISCUSSION: With the seasons soon changing, it is necessary to replace the defective unit so that the rooms may be booked.

The City solicited quotes from HVAC Contractors. The low quote submitted was \$21,171 by Piedmont Service Group. The following is a listing of all the quotes that we received:

- Piedmont Service Group \$21,171
- Jackson & Son's Heating/Air \$31,166

The City's current budget does not have sufficient funding so an additional \$21,171 will need to be appropriated from the General Fund.

RECOMMENDATION: It is recommended that Council, by motion:

1. Accept the low bid from Piedmont Service Group and award the contract in the amount of \$21,171.
2. Adopt the attached budget ordinance decreasing the unassigned fund balance from the General Fund in the amount of \$21,171.

Date: _____



Sherry Archibald, Paramount Theatre &
Goldsboro Event Center Director

Date: _____

Randy Guthrie, Interim City Manager

ORDINANCE NO. 2019-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE
CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the City of Goldsboro wishes to replace a defective HVAC unit at the Goldsboro Event Center to ensure that event rooms are available to the public for use; and

WHEREAS, the City's staff solicited quotes for the labor and materials to replace the unit at the Center; and

WHEREAS, the low quote was to replace cooling only unit with Trane split heat pump of the same tonnage of fifteen (15) tons with new hot water coil and hail guards at a cost of \$21,171; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies, the City of Goldsboro needs to appropriate \$21,171 from the unassigned fund balance of the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-2019 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$21,171.
2. Increasing the line item entitled "Building Maintenance" (11-1020-3511) in the Paramount/Goldsboro Event Center's Department in the amount of \$21,171.
3. This Ordinance shall be in full force and effect from and after the _____ day of _____ 2019.

Approved as to form only:

Reviewed by:

City Attorney

City Manager

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
FEBRUARY 18, 2019 COUNCIL MEETING**

SUBJECT: Contract Award for Goldsboro MPO Metropolitan Transportation Plan Update.

BACKGROUND: The City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, requested qualifications to assist in the development of Goldsboro MPO Metropolitan Transportation Plan Update, which is critical to accommodate present and future travel demand in the Goldsboro MPO study area.

Two consultants, submitted qualifications and the Selection Committee consisting of Berry Gray, Wayne County Planning Director, Jennifer Collins, City of Goldsboro Planning Director, Bobby Croom, City of Goldsboro Traffic Engineer, Scott Walston, North Carolina Department of Transportation and Bill Marley, Federal Highway Administration reviewed each consultant's submittal. Upon review, the Selection Committee suggested to interview both consultants. The two consultants were Ramey Kemp & Associates of Raleigh, NC and Kimley-Horn and Associates, Inc. of Raleigh, NC.

The Selection Committee held interviews on February 4, 2019. Upon completion of the interviews the Selection Committee recommended Kimley-Horn to prepare the Goldsboro MPO Metropolitan Transportation Plan Update based on presentation, qualifications, past experience and project approach.

On February 12, 2019, staff presented the Selection Committee's recommendation to the TCC and TAC for their approval. They recommended and approved the selection of Kimley-Horn for this task.

Staff is working with the consultant and NCDOT to develop a fee proposal not to exceed \$150,000 as allocated within the Goldsboro MPO FY 19 PWP (Planning Work Program).

DISCUSSION:

The fee proposal for this project has been reviewed and checked for accuracy by the Planning Department, North Carolina Department of Transportation and City of Goldsboro Finance Director. Sufficient funds are available for this project with 80% of the project being paid for with the use of PL 104 funds.

<u>Contract for Consultant Services</u>	<u>\$150,000</u>
------------------------------------------------	-------------------------

City of Goldsboro (20% of \$15,000)	\$30,000
--------------------------------------------	-----------------

NCDOT PL 104 funds (80% of \$150,000)	\$120,000
----------------------------------------------	------------------

RECOMMENDATION:

It is recommended that the City Council, by motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute a contract not to exceed \$150,000 with Kimley-Horn, for the Goldsboro MPO Metropolitan Transportation Plan Update.

Date: 2/12/19



Planning Director

Date: _____

City Manager

RESOLUTION NO. 2019 –

RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION
OF A CONTRACT FOR THE GOLDSBORO MPO METROPOLITAN TRANSPORTATION PLAN
UPDATE

WHEREAS, the City Council of the City of Goldsboro, acting as the Lead Planning Agency for the Goldsboro MPO, has heretofore found it in the public interest to develop a Goldsboro MPO Metropolitan Transportation Plan Update which is critical to accommodate present and future demand in the Goldsboro MPO study area; and

WHEREAS, the Technical Coordinating Committee and Transportation Advisory Committee approved Kimley-Horn to develop the study on February 12, 2019; and

WHEREAS, the total fee proposal submitted by Kimley-Horn of Raleigh, North Carolina shall not exceed the amount of \$150,000; and

WHEREAS, the North Carolina Department of Transportation has agreed to allow the use of PL 104 funds to fund 80% of the contract in the amount not to exceed \$120,000; and

WHEREAS, the City of Goldsboro will be responsible for 20% of the contract in the amount not to exceed \$30,000; and

WHEREAS, the City Council deems it in the best interest of the City of Goldsboro to accept and award the contract to Kimley-Horn of Raleigh, North Carolina in an amount not to exceed \$150,000 for the Goldsboro MPO Metropolitan Transportation Plan 2045 Update;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk are hereby authorized and directed to execute a contract with Kimley-Horn, in an amount not to exceed \$150,000 for the Goldsboro MPO Metropolitan Transportation Plan 2045 Update;

2. This Resolution shall be in full force and effect from and after this _____ day of _____, 2019.

Approved as to Form Only:

Reviewed by:

City Attorney

City Manager

City of Goldsboro
Departmental Monthly Reports
January 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

Human Resources Management Department

MONTHLY REPORT – JANUARY 2019

Prepared by: Pamela C. Leake

The Human Resources Department posted 23 jobs and processed 348 applications this month. 146 notices were sent to applicants (135 sent to applicants not selected for an interview and 11 sent to candidates interviewed but not selected for hire). There were 11 new hires: **Shani Booker – Fire Fighter (Fire); Michael Braswell – Grounds Maintenance Technician (Public Works, Buildings and Grounds); Charity Disbrow – Police Officer (Police); David Gravatt – Police Officer (Police); Catherine Gwynn – Finance Director (Finance); Josie Jenkins – Creative and Communications Manager (Travel & Tourism); Ryan Kearney – Fire Fighter (Fire); Tiffany Parker – Fire Fighter (Fire); Sakeithia Reece – Customer Service Representative (Finance); Robert Rogers – Fire Fighter (Fire), and Ryan Swisher – Fire Fighter (Fire).** There were three resignations: **Cyrenna Bell – Compost Operator (Public Utilities, Compost); Cleshette Davis – Accounting Technician (Finance), and Tyler Giddens – Senior Fleet Mechanic (Public Works, Garage).** Total employment for January: **620** (452 full time and 168 part-time).

Employees who have supplemental vision coverage through Community Eye Care should have received new insurance cards with new ID numbers. New cards were mailed January 8. Employees can call the HR Consultant if they have questions. New Hire Orientation was held January 17. Eight employees attended the session. City staff presented information regarding benefits, safety, and personnel policies and procedures. The group took a tour around Goldsboro to see various City facilities. Diane Swindell, Prudential Retirement representative, met with staff on January 24 to discuss 401K and retirement benefit options. The next New Hire Orientation will be on February 21, 2019. All new hires will follow the morning orientation schedule, break for lunch, and then full time employees will resume with benefit orientation after lunch. This worked really well at our last orientation and we ended with a bus tour of the City of Goldsboro facilities by Russell Stephens and Felicia Brown from Parks and Recreation Division.

The Senior HR Consultant conducted Performance Management training for staff at Public Works and the Police Department. Sessions were held January 8, 16, and 23. **Total attendance: 32.**

The following is a summary of this month's safety activities:

- Scott Tadlock, NCDMV Driver Education Program Specialist, conducted Defensive Driver training January 24, 30 and 31. Employees from various departments attended the sessions. Total attendance: 21.
- Attended Eastern Carolina Safety and Health Conference meeting on January 3rd in Greenville.
- The Safety Accident Review Committee met on January 16. Four cases were reviewed - all vehicle accidents. Composed minutes from the meeting and recommendations will be submitted to City Manager for review.
- Scheduled Confined Space and Chemical/Biological safety training for February 20th and 27th. Both will be four-hour sessions sponsored through Southeastern OTI.
- Forwarded results from OSHA follow-up visits to Garage, Parks & Recreation Maintenance, Herman Park Center, Golf Course, Compost, Building & Ground Maintenance.
- Distributed spotter training information to Solid Waste Superintendent and Fire Chief for review.
- Working on OSHA 300/300A logs and completing applications for 2019 NC Department of Labor Safety Awards.
- Submitted safety programs for HR Director to review for assistance with safety duties; also working on a City-wide safe driving policy.
- In process of completing 2018 annual report on accidents/personal injuries and cost analysis report for all accidents in 2018.
- Responded to vehicle accidents and completed assessment reports. Performed monthly fire extinguisher inspections.

This month's health beat was **Hearing Conservation**. 28 employees were tested. The first blood drive for the year was held at Public Works on January 17; 23 units were collected. There were 94 clinic visits. The Biggest Winner contest is underway. Eight males and six females are participating. The wellness committee met on January 29 to discuss activities for the year. There were six random non-DOT drug screens this month; all negative. There were no post-accident or DOT tests.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	348												
New Hires*	11												
Separations*	3												
Vehicle Accidents	7												
Workers Compensation	2												

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244	219	265
New Hires*	9	2	3	2	2	5	7	8	1	1	4	2	4
Separations*	3	3	3	4	7	3	6	4	5	2	4	9	4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7	5	4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0	1	1

**Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.*

- The Commission on Community Relations and Development met on Tuesday, January 8, 2019. The next scheduled meeting is Tuesday, March 12, 2019 at 6:00 pm. The Commission discussed the planning for the Human Relations Banquet to be held on February 28th at 6:30 pm and Interfaith Breakfast originally scheduled for February 23rd at 9:00 am. However, to facilitate an event that accommodates the purpose of the Breakfast and the faith-based community the Interfaith Breakfast has been rescheduled for March 30th at 9:00 am.
- The Department received (1) housing complaint against a multi-family residential unit for infestation of bed bugs and lack of resident representation; (1) business complaint against a property owner for operating without proper licenses and permits; (1) employment complaint; and (1) requests for assistance with resources.
- The Department held a pre-construction conference on January 28th with six (6) of the seven (7) homeowners slated to receive repair work associated with Hurricane Matthew under the Essential Single-Family Rehab Loan Pool (ESFRLP-DR) program. It should be noted the one (1) homeowner, indicated in light blue below, did not attend the scheduled pre-construction conference. Therefore, the homeowner pre-construction conference will be scheduled at a later date in February.

The Department is scheduled to bid out the second group of six (6) housing units for the Single-Family Rehab Loan Pool (ESFRLP-DR) program on February 19, 2019, bid opening will be March 8, 2019, and pre-construction conference will be held on March 15, 2019.

- In honor of Dr. Martin Luther King, Jr.'s lifelong dedication to justice, equality, and service for the greater good, the City of Goldsboro once again joined with the Martin Luther King, Jr. Committee and the Commission on Community Relations and Development to host the 31st Annual Martin Luther King, Jr. Holiday Celebration on **Monday, January 21, 2019** at The First Pentecostal Holiness Church. The theme for the MLK Celebration was "Honoring the Dream: A Call for Civil Discourse" – (**Civil Discourse**: An engagement in conversation intended to enhance understanding). The Keynote Speaker was the Honorable Henry M. "Mickey" Michaux, Jr., Former NC House of Representatives, District 31. The event had a little over 400 attendees and was viewed as a great success due to the help of the Goldsboro Mayor's Youth Council participation.
- The Goldsboro Mayor's Youth Council (GYC) met on January 2nd & 16th, 2019. The next scheduled meetings are Wednesday, March 6th & 20th, 2019 at 7:00 pm. The Department along with the Martin Luther King, Jr. Committee and the Commission on Community Relations and Development would like to express our deepest appreciation to the ten (10) GYC members that assisted during the 31st Annual Martin Luther King, Jr Holiday Celebration Luncheon.
- The Mayor's Committee for Persons with Disabilities met on January 17, 2019. The next scheduled meeting is Thursday, March 21, 2019 at 12:00 pm. The Annual Disability Walk Subcommittee met on January 31, 2019.

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1												1
Consumer	3												3
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer	1	2	0	0	3	2	9	10	2	5	7	2	4



Monthly Report- January 2019

*Due to change in Finance software, breakdown of exp & rev for December 2018 & January 2019, was not available in a report.

Prepared by: Sherry Archibald, Director

- The Paramount Theatre Foundation sponsored the Malpass Brothers for a sold-out performance and the Chamber returned with their annual fundraiser, Dancing Stars of Wayne County.
- The AKA Pageant and Tippy Toes Dance competition returned to the Paramount.
- A strong collaboration has formed between the Paramount Theatre Foundation, City of Goldsboro, Omega Psi Phi and Wayne County Public Schools to provide a performance of actor/playwright Mike Wiley. Approximately 2000 students will benefit from the effort. Director, Sherry Archibald met with each Councilman as well as County, Public Schools and Chamber leadership to share the message.
- Paramount & Goldsboro Event Center staff met for their quarterly staff meeting.
- Director Sherry Archibald submitted her resignation to accept the position of Executive Director of the United Way of Wayne County. Her last day is March 7, 2019.
- The Paramount hosted the NC Presenters Consortium for their annual booking meeting. The meeting brought just over 40 presenters from across the state for two days of planning.
- Paramount staff participated in the following meetings, presentations or training: Conference Call with the Dance Touring Initiative, Chamber's Annual Banquet, Reading Between the Wines Committee meeting, Wayne UNC Healthcare Town Hall Meeting, Chamber Luncheon, Chamber's Junior Leadership.
- Expenses - \$ 34,447.38
Revenue - \$12,993.35

Labor - \$ /Operational - \$
Rentals - \$ /Tickets \$ /Concession \$

	Jan-19	Feb-19	Mar19	April19	May19	June19	July19	Aug19	Sept19	Oct19	Nov19	Dec19	Average 2019	Total
Exp	\$34,447													\$34,447
Rev	\$12,993													\$12,993
	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$40,178	\$482,140
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$14,995	\$179,948

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- The Goldsboro Event Center was utilized for 5 uses in January including golf uses, internal staff meetings and a banquet. 4 of the 5 uses were internal uses; therefore, non-income producing.
- GEC staff has been working on improvements to the interior and exterior to include internal painting and external power-washing.
- Expenses- \$ 9,198.42
Revenues- \$ 4,645.76

Labor - \$ /Operational - \$
Rentals - \$ /Concessions- \$

	Jan-19	Feb-19	Mar19	April19	May19	June19	July19	Aug19	Sept19	Oct19	Nov19	Dec19	Average 2019	Total
Exp	\$9,198													\$9,198
Rev	\$4,645													\$4,645
	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$9,995	\$119,951
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$6,836	\$82,038

Goldsboro Inspections Department

Monthly Report – Jan 2019

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of January totaled \$1,790,704. Three (3) of these permits were new residential single-family dwellings at a valuation of \$805,000.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$5,150,907.

All permit fees collected for the month totaled \$34,237. Of the permit fees collected for the month, \$3,270 was collected in technology fees. Plan review fees collected during the month totaled \$350. Business Registration fees collected totaled \$1,280.

The Inspectors did a total of 614 inspections for the month. During the month of January ten (10) business inspections were completed. A total of 296 permits were issued for the month. Thirty-nine (39) plan reviews were completed for January. We now have a total of 171 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$2												
Residential (thousands)	\$805												
Miscellaneous**(millions)	\$5												
Permit Fees (thousands)	\$34												
Inspections (total)	614												
Permits Issued (total)	296												
Plan Reviews Completed	39												
Minimum Housing in Process	171												
2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246	\$807	\$882
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39	50	58
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163	171	159

**Downtown Development Department
January 2019**

Prepared By: Julie Metz, Director

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Staff continued to work through TIGER VIII developments and draft plans for the streetscape project with TA Loving.
- Staff met with (or conversed by email/phone) 14 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited current downtown businesses 45 different times.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff began to work through a bid document for the TIGER VIII grant project, Wayfinding Signage System.
- Staff issued the RFP for the Union Station Adaptive Reuse Study.
- Staff worked through the completion of Rehab Development agreements with City and County attorneys.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff attended Grow Goldsboro's Planning Meeting on January 7th.
- Staff assisted in the ribbon cutting ceremony for Mary's Diner on January 7th.
- Staff facilitated and attended Center Street Streetscapes Budget Meeting on January 8th.
- Staff attended the Grand Opening of Barrique's 18th Amendment Lounge on January 9th.
- Staff attended a Streetscapes Plan Review meeting with TA Loving on January 14th.
- Staff facilitated and attended a meeting for a potential downtown attraction on January 14th.
- Staff presented at the January 15th SJAFB Newcomer's Briefing.
- Staff attended the Grand Opening of Middle Grounds Coffeehouse on January 20th.
- Staff attended the YMCA Annual Meeting on January 23rd.
- Staff attended the Base Community Council meeting on January 24th.
- Staff attended and helped to coordinate the Shriner's Parade on January 26th.
- Staff presented at the North Carolina Presenter's Consortium at the Paramount on January 28th.
- Staff attended the Wayne County Chamber of Commerce's Annual Dinner on January 31st.
- Staff facilitated and administered a meeting between the Wayne County Chamber of Commerce and Downtown Goldsboro to discuss an entrepreneurship education partnership.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Staff facilitated and attended the following monthly meetings: DGDC Board (01/16), DGDC Executive Committee (01/09), DGDC Design (01/08), DGDC EV (01/08), DGDC Promotions (01/08) and Org. Work Plan (01/09).
- Staff began working on the 2019 Annual Sponsorship Campaign.
- Staff assisted with interviews performed at Public Works on January 16th.
- Staff facilitated 3 DGDC board room rentals throughout the month.
- Staff worked with committees on the 2019 Work Plan development.

Upcoming Events/Activities:

- Shop the Block February 1st and 2nd
- January- March Sponsorship Drive: "Be part of the FUN"
- Shamrock Shuffle March 15th

Businesses Opening/Properties Purchased:

- Southern Rebel began relocating to S. Center Street
- Design by Design (205 E. Walnut Street): Coming Soon
- Middle Grounds Coffeehouse (114 S. Center Street): Opened on January 20th.
- The White Picket Fence (121 N. Center Street): Coming Soon

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,028 to 10,095 in the month of January.

Information Technology

Monthly Report – January 2019

Prepared by: Patricia Wischmann

- Continued setup of new City-wide Multi-Function Devices.
- Testing text based distribution lists and automated “Chat Bot” for citizen engagement.
- Connected fiber to Fire Station 4 Mobile Unit and relocated the IT equipment from their old building to the mobile unit. Configured phones and requested the move of cable service to the mobile unit.
- Relocated staff at the Police Department in preparation for their new facility construction.
- Recorded video intro for City of Goldsboro Journey.
- Created warning when receiving external email to alert the recipient of possible spam or virus.
- Installed new video equipment in the council chambers to improve council video recording.
- Configured and installed multiple devices and sites to improve City networking.
- Migrated from an older Access Control System to DNA Fusion for door security access. Working with the vendor over the next few weeks to make sure all new doors and existing doors function as intended.
- Worked with Goldsboro Fire Department on configuration for replacement MDTs.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	662												
Tickets Closed	551												

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560	386	524
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573	361	520

Monthly Highlights

D&C: Responded to 17 after hour calls for a total of 32.5 hours. Repainted 127 fire hydrants. Cleared two water line easements.

Streets & Storms: Completed Day Circle bus shelter. Cleared five residential ditches; Storm Drain Maint 856 feet and cleaned five catch basins; three Storm Drain repairs; Graded/repared five unpaved streets; removed storm debris from a portion of Howell's Creek. Repaired shoulder washouts at Stoney Creek along both Wayne Memorial and Slocumb Street.

Bldg. Maintenance: Remove Christmas Decorations on Center Street; Assited with Martin Luther King Jr lunch and Shriner parade events; Installed 13 vehicles computer mounts and power supplies for Fire Dept.; Installed 1200+ ft. of Cat 6 cable at Fire/Police Complex for IT.

Cemetery: The last five victims of Hurricane Matthew that we were able to identify were reinterred to their original resting place. Seven victims remain unidentified at this time.

Departments		2019												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	8.7												8.7
	Lines Camera'd (1000-ft)	10.8												10.8
	Water Repairs	27												27.0
	Sewer Repairs	31												31.0
	Hydrants Replaced/Fixed	37												37.0
	Meter Install/Changed	102												102.0
Bldg & Grounds Maint.	Radio, Electrical, Bldg	260												260.0
	Sign Repairs	48												48.0
	ROW Mowing (ac)	10												10.0
	City-Owned Lots Mowing (ac)	0												0.0
Garage	Total Work Orders	365												365.0
	Total Fuel Cost (x1000)	\$ 61												61.0
Solid Waste	Refuse (x1000 tons)	1.0												1.0
	Recyclables (tons)	13												13.1
	Leaf-n-Limbs (x1000 tons)	0.8												0.8
Cemetery Funerals		4												4.0
Street & Storm	Utility Cut Repairs	15												15.0
	Pot Hole Repairs	56												56.0
	Streets Swept (miles)	110												110.0
2018														
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	27.5	13.2	12.8	14.7	6.8	2.7	13.4
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7	10.8	9.1
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52	14	42.7
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6	5	12.0
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12	10	25.2
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66	54	54.3
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206	171	191.6
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52	16	50.7
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277	277	335.5
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52	\$ 49	57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8	1.0	0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0	0	68.9
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9	1.1	1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3	7	6.8
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12	8	16.1
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18	63	42.4
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	135	110	166.8
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5	0	33.8
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54	15	122.8

Public Utilities Department

Monthly Report- January 2019

Prepared by: Michael Wagner



Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for January were 11.66 MGD. All of the city's 26 pump stations are operating well, but communications are quickly deteriorating with outdated radios and programming.

Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored. The Plate Settler project is at the Clearinghouse review stage.

Compost Facility

Fifty-two cubic yards of compost/mulch was sold in January 2019.


Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206												6.206
Sewer**	11.66												11.66
CY Compost	52												52

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
CY Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

 BE MORE DO MORE SEYMOUR		Finance Department Monthly Report - January 2019			
North Carolina Prepared by: Catherine Gwynn, Finance Director					
FY 2018-19					
GENERAL FUND					
		Actual	Adjusted Budget	Actual to Date	YTD %
Revenues		FY '17-18	FY '18-19	FY '18-19	Collected
Tax Revenues		\$ 13,756,356	\$ 16,432,843	\$ 14,162,944	86.19%
License & Permits		215,399	382,650	224,225	58.60%
Revenue Other Agencies		14,709,492	19,390,876	10,736,275	55.37%
Charges for Services		2,625,909	10,970,718	2,588,162	23.59%
Capital Returns		109,861	563,884	317,040	56.22%
Miscellaneous Revenues		190,554	1,201,500	176,411	14.68%
FB Withdrawal/PO Appropriation			2,455,767		
Total		\$ 31,607,571	\$ 51,398,238	\$ 28,205,057	54.88%
		Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures		FY '17-18	FY '18-19	FY '18-19	Collected
Mayor/Council		\$ 238,278	\$ 364,275	\$ 196,675	53.99%
City Manager		463,321	1,404,615	526,554	37.49%
Human Resources Management		353,585	596,154	339,516	56.95%
Community Relations		106,983	161,085	118,975	73.86%
Paramount Theater		258,848	508,333	314,163	61.80%
Goldsboro Event Center		76,783	143,890	72,959	50.70%
Inspections		563,612	831,196	360,632	43.39%
Downtown Development		194,074	459,764	204,818	44.55%
Information Technology		681,788	2,161,817	1,138,839	52.68%
Public Works - Adm.		228,087	473,747	279,531	59.00%
Garage		1,225,807	2,308,330	1,379,653	59.77%
Garage Credits		(638,081)	(1,680,000)	(754,134)	44.89%
Building & Grounds		321,285	771,779	466,880	60.49%
Cemetery		181,757	329,995	169,059	51.23%
Finance		688,996	1,312,841	853,945	65.05%
Office Supplies Credits		(3,880)	(9,000)	(3,738)	41.53%
Planning & Redevelopment		643,863	1,530,223	632,053	41.30%
Postage Credits		(11,221)	(30,000)	(8,179)	27.26%
Streets & Storms - General		981,348	1,119,628	691,218	61.74%
Streets & Storms - Utilities		328,189	732,507	334,615	45.68%
Street Paving		0			0.00%
Solid Waste		1,734,693	2,960,194	1,811,626	61.20%
Engineering		549,008	995,111	500,177	50.26%
Fire Department		5,044,046	6,314,646	3,717,853	58.88%
Police Department		5,445,484	15,596,166	5,670,600	36.36%
Special Expense Fees		6,115,685	6,270,000	3,400,840	54.24%
Parks & Recreation		1,958,218	4,744,104	2,229,921	47.00%
Golf Course		400,420	1,026,839	706,369	68.79%
Total		\$ 28,130,974	\$ 51,398,238	\$ 25,351,420	49.32%

UTILITY FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Charges for Services		\$ 8,977,959	\$ 16,778,500	\$ 9,084,993	54.15%
	Capital Returns		19,290	37,900	41,206	108.72%
	Miscellaneous Revenues		1,670,705	5,409,333	2,926,989	54.11%
	FB Withdrawal/PO Appropriation		\$ -	\$ 2,136,177		0.00%
	Total		\$ 10,667,954	\$ 24,361,910	\$ 12,053,188	49.48%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Distribution & Collections		\$ 1,619,582	\$ 3,600,782	\$ 1,517,688	42.15%
	Water Treatment Plant		2,458,288	6,035,271	2,885,878	47.82%
	Water Reclamation Plant		2,906,354	7,457,465	3,795,581	50.90%
	UF - Capital		2,613,637	6,135,889	2,864,943	46.69%
	Compost Facility		511,681	1,132,503	763,855	67.45%
	Total		\$ 10,109,542	\$ 24,361,910	\$ 11,827,945	48.55%
DOWNTOWN DISTRICT FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Tax Revenues		\$ 56,802	\$ 72,155	\$ 63,311	87.74%
	Capital Revenue		236	315	384	121.90%
	FB Withdrawal/PO Appropriation			35,366	\$ 384	1.09%
	Total		57,038	107,836	64,079	59.42%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '16-17	FY '17-18	FY '17-18	Spent
	Downtown District		\$ 16,230	\$ 107,836	\$ 32,313	29.96%
	Total		\$ 16,230	\$ 107,836	\$ 32,313	29.96%
OCCUPANCY TAX FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Occupancy Tax/Civic Center		\$ 372,503	\$ 690,000	\$ 431,075	62.47%
	Occupancy Tax/Travel & Tourism		93,126	170,000	118,369	69.63%
	County of Wayne Occupancy Tax		118,564	170,000	99,985	58.81%
	Capital Returns/Misc./Property Sale		\$ 6,063	\$ 29,641	\$ 70,889	0.00%
	FB Withdrawal/PO Appropriation			\$ 128,501		
	Total		\$ 590,256	\$ 1,188,142	\$ 720,318	60.63%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Collected
	Civic Center		\$ 908,093	\$ 818,261	\$ 303,834	37.13%
	Travel & Tourism		214,748	369,881	230,486	62.31%
	Total		\$ 1,122,841	\$ 1,188,142	\$ 534,320	44.97%

STORMWATER FUND						
			Actual	Adjusted Budget	Actual to Date	YTD %
Revenues			FY '17-18	FY '18-19	FY '18-19	Collected
	Stormwater Fee		\$ 302,661	\$ 1,512,900	\$ 818,340	54.09%
	FB Withdrawal/PO Appropriation			10,861		
	Total		302,661	1,523,761	818,340	53.71%
			Actual	Adjusted Budget	Actual to Date	YTD %
Departmental Expenditures			FY '17-18	FY '18-19	FY '18-19	Spent
	Stormwater Division		\$ 192,266	\$ 1,523,761	\$ 446,097	29.28%
	Total		\$ 192,266	\$ 1,523,761	\$ 446,097	29.28%

PLANNING DEPARTMENT
MONTHLY REPORT – January 2019
Prepared by: Debra Creighton

General Tasks

During the month of January, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 4 hours of Community Service work during the month of January. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of January, ten (10) tickets were issued.

Parked in Wrong Direction	8
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk)	0

2019

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	3													
Historic District Comm. Cases	1													
Code Enforcement														
Grass Cutting	0													
Junk Vehicles Tagged/Towed	4													
Illegal Signs Removed	444													
Bags of Litter Picked Up	388													

2018

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission Cases	5	6	5	3	7	4	7	7	8	4	5	3	64	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1	0/0	12/12	1/1
Code Enforcement														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	0/3	74/ \$4,377	0	0	483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	35	18/0	0/28	2/4	170/31	15/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	297	103	336	42	1239	103
Bags of Litter Picked Up	331	473	583	316	552	437	319	394	321	399	283	173	4557	379

**ENGINEERING DEPARTMENT
MONTHLY REPORT – JANUARY 2019**

Prepared by: Guy M. Anderson, P. E.

Stoney Creek Greenway

- Right of way certification has been received;
- The preconstruction notification has been submitted to NCDOT;
- Project manual and final estimate are 90% complete.

Phase IV Sewer Collection Rehabilitation

- Notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

Center/Holly Street Water Tank Painting

- Lead abatement evaluation has been completed;
- Project anticipated advertising in February 2019.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Staff is waiting on a quote from the Phase IV Sewer Collection Rehabilitation contractor, T. A. Loving Company.

Glenwood Trail Storm Drain Replacement Project

- Smith-Rowe, LLC is in the process of performing punch list items for completion of this project.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

2018 Street Resurfacing

- Notice to proceed date set for November 5, 2018;
- Contract completion date is May 6, 2019;
- Project is 75% complete.

2018 Wastewater Collection System Rehabilitation Project

- City Council awarded contract to Herring-Rivenbark, Inc. for the low bid of \$603,224.00;
- Preconstruction meeting was held on January 22nd with a Notice to Proceed date set for February 4, 2019.

2018 Virginia Street Storm Sewer Improvements

- Invitation to Bid was re-advertised on January 13, 2019 with a scheduled bid opening for February 12, 2019.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles.

Best Management Practices (BMPs) Inspections

- Approximately 300 BMPs have been approved and 254 BMPs have been constructed to date;
- All BMP inspections have been completed through the month January 2019.

Goldsboro Fire Department

Monthly Report – January 2019

Report Prepared By: Joseph Dixon JD/CL

Fire Prevention and Outreach

- January/February: EMT Recertification Class. Personnel are required to obtain 28 hrs. /year.
- 1/2, 1/16 – Community Service – Car Seat Safety Check – Station 2
- 1/4 – Station Tour – Station 2 – Girl Scout Daisies
- 1/10 – Community Service – Smoke Detector Check
- 1/13 – Community Service – Car Seat Safety Check – Station 1
- 1/15 – Public Education – St Mark Church of Christ
- 1/22 – Community Service – Operation Warm - Carver Heights Elementary
- 1/23 – Community Service – Operation Warm - Dillard Middle School
- 1/27 – Station Tour – Station 1 – Cub Scouts
- 1/30 – Public Education – Wages

Working Structure Fires

- 1/5 – 200 Linwood Ave #F
- 1/7 – 1011 N Berkeley Blvd
- 1/15 – 2030 Azalea Dr.
- 1/20 – 3110 Central Heights Rd #14
- 1/30 – 107 N Virginia St.

Working Vehicle Fires

- 1/28 – 105 S Berkeley Blvd

<u>2019</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196												196
Structure Fires:	5												5
EMS Calls:	72												72
Vehicle Accidents:	27												27
Fire Alarms:	33												33
Other:	59												59
Training Hours:	3122												3122
Safety Car Seat Checks:	3												3
Inspections:	94												94
<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Goldsboro Police Department

Monthly Report - January 2019

Report Prepared by: Michael D. West MDW/KB

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for January 2019 were 265 compared to 285 for December 2018.

Property with an estimated value of \$179,902 was reported stolen while property with an estimated value of \$62,434 was recovered.

Officers arrested 168 people and 251 citations were issued during the month. There were 42 drug -related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for January 2019 included:

Police Reports	\$432.00
Fingerprints	\$120.00
Special Events	\$25.00

IBR COMPARISON & TREND														
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0												0	0.0
Rape(&attempts)	1												1	1.0
Robbery	6												6	6.0
Aggravated Assault	7												7	7.0
Simple Assault	30												30	30.0
Breaking & Entering	33												33	33.0
Larceny	157												157	157.0
Motor Vehicle Theft	7												7	7.0
Arson	0												0	0.0
Fraud	24												24	24.0
TOTALS	265	0	0	0	0	0	0	0	0	0	0	0	265	265.0
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1

Prepared by: *Felicia L. Brown (J. Shockley)*

[illegible]

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$18,807	\$8,450	\$815	\$400	\$0	\$2,497	\$4,929
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$3,660	\$4,660	\$2585	\$1195	\$1575	\$2,327	\$2,731
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415	5724	7335	8234	8719	9,810
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	\$10,281	\$6,354	\$3,621	\$838.50	\$208	\$1670	\$214	\$2,086
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689	1090	1392	1423	1354	2,971
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$2,197	\$2,960	\$0	\$3,690	\$2091	\$1,840	\$1,939
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$1,120	\$1,1310	\$1410	\$610	\$200	\$0	\$717
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100	13,275	26,225	18645	10052	10,128
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$58,197	\$36,486	\$29,770	\$56,828	\$19,518	\$12,515	\$39,077
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$61,129	\$74,147	\$241,017	\$45,259	\$39,270	\$209,995	\$86,888
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$1,012	\$0	\$32,100	\$2000	\$42	\$1000	\$3,480
Attendance	0	0	2,000	215	50	215	315	160	12,662	1700	375	4650	1862
TOTAL REVENUE	\$52,797	\$38,052	\$39,017	\$73,807	\$46,839	\$78,735	\$91,347	\$57,488	\$67,519	\$64,931	\$25,097	\$20,395	\$54,669
TOTAL REVENUE FOR THE YEAR													\$656,024



Travel & Tourism Department
Monthly Report – January 2019
Prepared by: Ashlin Glatthar

- ♣ 436 inquiries were fulfilled for the month of January by the TTO— 78 incoming phone calls, 51 visitors to the office, and 307 e-inquiries. Over 300 promotional items were donated to groups who requested items for their event in Goldsboro-Wayne County.
- ♣ Total hotel revenue generated in December was \$1,567,162, which is up 30.8% YOY. This increase is caused by the lingering disaster relief/displaced persons from Hurricane Florence, but also due to group business generated by soccer tournaments and training programs at the Bryan Multi-Sports Complex.
- ♣ For the month, TTO Facebook page had 64 new page likes. Instagram page has 62 new followers. Twitter page has gained 15 new followers.
- ♣ Josie Jenkins is the new Communications and Creative Services Manager for Travel & Tourism. TTO started with departmental overview, training, and familiarization tours. Josie is diving right in and already started managing TTO's social media platforms, creating editorial calendars, and helping to launch a series of tours for our locals/visitors this spring.
- ♣ Throughout the month, Ashlin held phone conference calls and in person meetings with representatives of SJAFB's FSS department to discuss the selling of WOW t-shirts at the air show. TTO does not have budgeted funds to buy t-shirt inventory upfront, nor the manpower to staff a table at the air show for Friday night, Saturday, and Sunday. A Charlotte-based company, Fine Designs, is equipped to fulfill order-by-order t-shirts sales online, take care of shipping, staff and produce t-shirts for the 2.5 day sales of the air show weekend, as well as manage post-event sales online. In an effort to keep this business within Wayne County, Ashlin reached out to Jimmy Bryan with SW Promotions to see if his company could handle this operation. After meeting and working through the variables, Jimmy informed TTO that SW will not be handling t-shirts sales for WOW. Ashlin is now working with FSS to obtain a concessionaire contract to move forward with t-shirt sales sourced by Fine Designs.
- ♣ On January 10th, Ashlin attended the quarterly NC Coast Host meeting in Mount Olive to learn about the new R&R Brewery, the influence and reach of Andy's Hwy 55, and what the eastern NC region is doing to attract visitors and web traffic to our destinations.
- ♣ Working with Tyler Ham and Felicia Brown of Parks & Rec, Ashlin wrote and submitted the bid for the 2019-2020 & 2020-2021 U.S. Quidditch Regional Championship to be hosted at the Bryan Multi-Sports Complex. Decisions for host sites are to be made in March.
- ♣ TTO hosted UNC-TV's NC Weekender production crew on January 16th in Downtown Goldsboro and at the Bryan Multi-Sports Complex for their show to shoot promo teasers for the episode of NC Weekender to debut the spring season on February 7th.
- ♣ Ashlin held a conference call with NC Beer Guys, a non-profit organization who advocates microbrewery development in NC, to discuss the opportunities downtown Goldsboro has to attract new and expanding breweries. Scott Satterfield with the Downtown Development office joined the phone call, and with the insight provided by NC Beer Guys, we have a game plan on how to market and position downtown as the optimal location for a brewery. Our offices are developing a website, along with articles for the NC Beer Guys' site and e-newsletters.
- ♣ TTO attended several WOW 2019 planning meetings on base, as well as held an additional meeting between Public Affairs and High Tide Creative, the partners involved in the media plan for the event. TTO also hosted a hotelier meeting at the Home2 Suites by Hilton, which officially opened the first week in January 2019. 10 hotelier representatives attended to learn about upcoming demand generators, and our group took a tour of the newly opened hotel.
- ♣ TTO would like to note the December 2018 & January 2019 numbers are askew due to glitches in the city's payment/collection system.

Occupancy Tax Collections YTD

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633						\$549,444	\$78,492
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439
2016-17	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	\$844,303	\$70,359



City of Goldsboro

P.O. Drawer A
North Carolina
27533-9701

NAACP 110th ANNIVERSARY PROCLAMATION

WHEREAS, the National Association for the Advancement of Colored People (NAACP) was founded on February 12, 1909 as the nation's foremost, largest, and most widely recognized civil rights organization; and

WHEREAS, in 1908, a deadly race riot rocked the city of Springfield, the capital of Illinois and resting place of President Abraham Lincoln. Such eruptions of anti-black violence were horrifically commonplace, but the Springfield riot was the final tipping point that led to the creation of the NAACP; and

WHEREAS, the mission of the NAACP is to ensure the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination; and

WHEREAS, the NAACP works to promote equity and justice for all people and will continue to fight for justice for all; and

WHEREAS, more than a half-million members and supporters throughout the United States and the world are the premier advocates for civil rights in their communities, leading grassroots campaigns for equal opportunity and conducting voter mobilization; and

WHEREAS, the NAACP was founded on beliefs embodied in the Constitution of the United States of America, which stands for equality and equal opportunity for all regardless of race; and

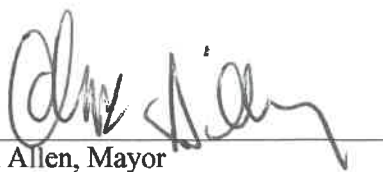
NOW, THEREFORE, I, Chuck Allen, Mayor of the City of Goldsboro, North Carolina, do hereby proclaim February 12, 2019 as the

NAACP's 110th ANNIVERSARY

in the City of Goldsboro and congratulate the NAACP on its 110 years of invaluable service, not just to African Americans, but for all Americans.

WITNESS MY HAND and the corporate seal of the City of Goldsboro, North Carolina, this 12th day of February, 2019.




Chuck Allen, Mayor