



**AGENDA**  
**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL**  
**CITY OF GOLDSBORO**  
**COUNCIL CHAMBERS – CITY HALL – 214 N. CENTER STREET**  
**DECEMBER 17, 2018**



*(Please turn off, or silence, all cellphones upon entering the Council Chambers)*

**I. ADOPTION OF THE AGENDA**

**II. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**  
**OLD BUSINESS**

- a. Council Committee Appointments (Mayor)
- b. School Stipend Discussion (Councilmember Foster)

**NEW BUSINESS**

- c. Ash Street Extension Widening Project Discussion (Planning)

**III. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.**

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)  
Pledge to the Flag

**IV. ROLL CALL**

**V. APPROVAL OF MINUTES (\*Motion/Second)**

- A. Minutes of the Work Session and Regular Meeting of November 19, 2018

**VI. PRESENTATIONS**

- B. Resolution Expressing Appreciation for Services Rendered by Kaye Scott as an Employee of the City of Goldsboro for More Than 39 Years
- C. Resolution Expressing Appreciation for Services Rendered by Nathan Sasser as an Employee of the City of Goldsboro for More Than 38 Years
- D. Resolution Expressing Appreciation for Services Rendered by Melisa Johnson as an Employee of the City of Goldsboro for More Than 35 Years

**VII. PUBLIC HEARINGS**

- E. Z-19-18 McArthur Properties-East side of North Berkeley Boulevard between Holly Road and E. New Hope Road (Planning)

**PLANNING COMMISSION EXCUSED**

- F. Public Hearing to Consider a Proposal to Provide Economic Incentives to Alta Foods, LLC (City Manager)

**VIII. PUBLIC COMMENT PERIOD (TIME LIMIT OF 3 MINUTES PER SPEAKER)**

**IX. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

- G. Setting Public Hearing-Noncontiguous Annexation Request-J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres (Planning)
- H. Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks (Planning)
- I. Fiscal Year 2018-2019 Budget Amendment (Finance)
- J. Herman Park Center Design-Build (Parks and Recreation)
- K. Public-Private Partnership for Public Parking Benefit (Downtown Development)
- L. Federal Property Forfeiture Program State Controlled Substance Tax Remittance (Police)
- M. Sudan Shriners Annual Meeting and Parade – Temporary Street Closing Request (Police)
- N. Advisory Board and Commission Appointments (City Manager)
- O. Departmental Monthly Reports

**X. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

- P. CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road (Planning)

Q. Mayor Pro Tem Oath of Office (Mayor)

**XI. CITY MANAGER'S REPORT**

**XII. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**

R. Resolution Expressing Appreciation for Services Rendered by Willie Joyner as an Employee of the City of Goldsboro for More Than 32 Years

**XIII. CLOSED SESSION**

**XIV. ADJOURN**

MINUTES OF MEETING OF MAYOR AND CITY COUNCIL HELD  
NOVEMBER 19, 2018

**WORK SESSION**

The Mayor and Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on November 19, 2018 with attendance as follows:

Present:

- Mayor Chuck Allen, Presiding
- Mayor Pro Tem David Ham
- Councilmember Antonio Williams
- Councilmember Bill Broadaway
- Councilmember Mark Stevens
- Councilmember Bevan Foster
- Councilmember Gene Aycock
- Ron Lawrence, Attorney
- Randy Guthrie, Interim City Manager
- Melissa Corser, City Clerk
- LaToya Henry, Public Information Officer
- Octavius Murphy, Assistant to the City Manager
- Jennifer Collins, Planning Director
- Kaye Scott, Finance Director
- Mike West, Police Chief
- Scott Barnard, P&R Director
- Felicia Brown, Assistant P&R Director
- Mike Wagner, Deputy Public Works Director – Utilities
- Rick Fletcher, Public Works Director
- Lisa Johnson, Assistant Fire Chief
- Allen Anderson, Chief Building Inspector
- Julie Metz, DGDC Director (arrived at 5:07 p.m.)
- Sherry Archibald, Paramount Theatre & GEC Director
- Ashlin Glatthar, Travel & Tourism Director
- Bernadette Carter- Dove, Human Resources Director
- Ken Conners, News Director-Curtis Media Group East
- Lonnie Casey, Citizen
- Carl Martin, Citizen
- Bobby Mathis, Citizen
- Della Mathis, Citizen
- Shirley Edwards, Citizen
- Yvonna Moore, Citizen
- Rick Sumner, Citizen
- David Lewis, Citizen
- Venessia Hill, Citizen
- Michelle Wiggins, Goldsboro Housing Authority
- Anthony Goodson, Jr., Goldsboro Housing Authority
- David Prickett, Innovative School District
- LaTessa Allen, Innovative School District
- Matt Whittle, Habitat for Humanity
- Hosvan Giron, Citizen
- Anita Holebrook, Citizen
- DeShawna Gooch, Innovative School District
- Sierra Henry, Goldsboro News Argus Reporter
- Sylvia Barnes, Citizen (arrived at 5:34 p.m.)

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m.

**Adoption of the Agenda.** Upon motion of Councilmember Aycock, seconded by Councilmember Broadaway and unanimously carried, Council adopted the agenda.

**Goldsboro Strategic Plan – Discuss and Approve the Formation of an Exploratory Committee to Determine the Need and Cost for a Goldsboro Strategic Plan – Mayor Pro Tem Ham.** Mayor Pro Tem Ham shared the following information:

Previously.....

- Initial Strategic Plan presentation on 4-2-18
- No action requested or taken and asked....what’s next?

November 19, 2018 – Action Time!!!!

- Discuss and approve the formation of an exploratory committee to determine the need and cost for the development of a Goldsboro Strategic Plan.

2017 City Council Retreat Goals

- Safe and secure community
- Strong and diverse economy
- Exceptional quality of life
- Racial and cultural harmony
- Model for excellence in government

How does Goldsboro move forward over the next 10 years and work towards accomplishing those goals?

- Develop and use a road map

NC Cities Currently w/ Strategic Plans\*

Greensboro	Raleigh	Durham
Elkin	Siler City	Morganton
Benson	Lexington	Oxford
Durham	Hickory	Wilmington
Swansboro	Harrisburg	Charlotte
Chapel Hill	Ashville	Jacksonville
Hillsbough	Selma	Kannapolis
Apex	Wilson	Rocky Mount

\*Incomplete list; many others have plans.

A Strategic Plan “Is Not”

A stand-alone plan for:

- Economic Development
- Poverty Eradication
- Affordable Housing Investment
- Workforce Development
- Redistricting/Rezoning
- Neighborhood Revitalization
- Land Use

The Plan Should

Accomplish the vision set out by the city, business and community stakeholders that strives to:

- Address the previous slide issues, and more
- Set clear priorities for near, mid and long term planning
- Balance explicit direction with flexibility
- Identify implementation strategies, timetables, partnerships, and resources
- Establish consistency in making growth and development decisions
- Have elected officials buy-in and full support
- Create a readable tool that, along with other illustrative City documents, transforms Goldsboro into a thriving community, creates jobs that pay a good salary, and is a place people want to stay in and move to.



### Housing Authority City of Goldsboro (HACG) Properties

- 1400 Housing Units
- 3000 Residents
- 9% of Goldsboro Population

### HACG Five Year Capitalization Study

- A review of HACG housing stock
  - Physical needs & estimated repair costs
- A Marketing Study
- Possibilities for future growth
- Identify future areas of growth
- A growth document
- Options for additional grants, applications, or funding opportunities

### Goldsboro's Taxable Value

Year	Real Property	Personal Property	Corporate Excess	Total Taxable Assessed Value
2008	1,680,215,516	251,413,598	48,584,886	1,980,214,000
2009	1,747,795,112	222,147,829	52,379,982	2,022,322,923
2010	1,880,435,595	227,136,544	53,285,170	2,160,857,309
2011	1,819,591,480	214,689,304	48,247,524	2,082,528,308
2012	2,053,210,019	212,513,475	54,808,968	2,320,532,462
2013	1,983,506,780	211,298,675	55,905,159	2,250,710,614
2014	2,071,199,242	204,156,845	52,971,759	2,328,327,846
2015	2,057,232,730	231,037,274	52,652,660	2,240,922,664
2016	2,054,356,827	230,001,759	62,084,900	2,346,443,486
2017	2,099,079,754	233,064,083	66,627,156	2,398,770,993
08-17	+ 418,864,238 +20%	- 18,349,515 -9%	+ 18,042,270 +27%	+418,556,993 +18%

Projected 2018 Value Increase = \$2,468,296,912

### Proposal

1. Authorize the formation of small Strategic Plan exploratory team ASAP.
2. Team to be under direction of City Manager to determine needs and cost.
3. Provide findings and recommendation to Council on January 22, 2019.

### Proposed Time Line (if decision "yes")

- 11/19/18 : Council approves exploratory team
- 1/22/19: Team provides findings to Council, receives approval to proceed
- 1/23/19: City Manager initiates project
  - » Assembles the Strategic Planning Team
  - » Progress reports presented to council at least once quarterly
- 9/23/19: Plan completed and accepted by Council
- 10/1/19: Plan to be provided and reviewed by each 2019 candidate for Mayor/City Council office

Council discussed. Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Broadaway and unanimously carried, Council approved an exploratory team. Mayor Allen asked that Mayor Pro Tem Ham and Councilmember Williams work with Mr. Guthrie on who they feel should serve on the exploratory team.

**Carver Heights Elementary School Discussion (LaTessa Allen, ISD).** Ms. LaTessa Allen played a short video regarding the Innovative School District. Ms. Allen shared the following information:

- Mission Statement  
Creating innovative conditions within low-performing schools in partnership with communities across North Carolina focused on improving equity and opportunity through high expectations for student achievement.

- ISD Education Team
  - Dr. Eric Hall - Deputy State Superintendent for Innovation
  - LaTeesa Allen - Superintendent, Innovative School District
  - DeShawna Gooch - Chief Operating Officer, Innovative School District
  - Debbie Brown - HR Manager
  - Robin Roberson - Finance Manager
- Legislated Criteria
  - Per G.S. 115C-75.5(5)
- Schools Under Consideration
- Schools Under Consideration Evaluation Factors
- Why Carver Heights Elementary School?
- CNA Actionable Improvement Plans
- ISD's Public Engagement – Carver Heights & Local Community
- ISD Process Towards Improved Achievement
- Timeline - 2019 Cohort of ISD Schools

Council discussed Carver Heights Elementary with Ms. Allen.

Council thanked Ms. Allen for coming in and sharing information.

**Discussion of Chapter 31, Section 31.19 of the Code of Ordinances, General Disclosure.** Mayor Allen shared information on Chapter 31 Section 31.19 of the Code of Ordinances regarding the requirement to submit a general disclosure form each year by the city council, department heads and all members of city boards and commissions.

Council discussed.

Councilmember Williams made a motion to keep the ordinance as it currently states. Councilmember Foster seconded the motion. Councilmembers Williams, Stevens and Foster voted in favor of the motion. Mayor Allen, Mayor Pro Tem Ham, Councilmembers Broadway and Aycock voted against the motion. Mayor Allen stated the motion failed 3:4.

Mayor Pro Tem Ham made a motion to require only Council to fill out the disclosure form. The motion was seconded by Councilmember Broadway. Mayor Allen, Mayor Pro Tem Ham and Councilmember Broadway voted in favor of the motion. Councilmembers Williams, Foster, Stevens and Aycock voted against the motion. Mayor Allen stated the motion failed 3:4.

Mayor Allen made a motion to require Council and all boards and commissions members to fill out the disclosure form and remove department heads. The motion was seconded by Councilmember Aycock. Mayor Allen, Councilmembers Broadway, Stevens and Aycock voted in favor of the motion. Mayor Pro Tem Ham, Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:3. Staff will bring back an ordinance amendment.

**Semi-Pro Soccer Discussion.** Mr. Scott Barnard and Mr. Rick Sumner shared information with Council regarding the potential of a semi-pro soccer team coming to Goldsboro and using the Bryan Multi-Sports Complex. Mr. Sumner stated it would be a similar agreement like the one recently approved for a semi-pro football team. Council discussed and agreed they could work with Mr. Guthrie and Parks and Recreation on an agreement similar to the semi-pro football agreement.

**NCLM Voting Delegate for the Advocacy Goals Conference.** Councilmember Williams suggested Councilmember Foster serve as the voting delegate for the NCLM Advocacy Goals Conference. Council agreed.

**Boards and Commissions Vacancies.** Mayor Allen stated in the interest of time, please take a look over the vacancies and applications over the next two weeks and we

can discuss then. Councilmember Foster requested a list of current members with the district they reside in.

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed. Additional discussion included the following:

**Item O. Resolution Supporting Carver Heights Elementary School.**

Councilmember Foster made a motion to remove Item O. Resolution Supporting Carver Heights Elementary School from the agenda. Councilmember Williams seconded the motion. Mayor Pro Tem Ham, Councilmembers Williams, Stevens, Foster and Aycock voted in favor of the motion. Mayor Allen and Councilmember Broadway voted against the motion. Mayor Allen stated the motion passed 5:2.

Councilmember Foster requested a copy of the Strategic Plan from 2000. He stated he would like to see it before we authorized money for another plan.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

**CITY COUNCIL MEETING**

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 19, 2018 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem David Ham  
Councilmember Antonio Williams  
Councilmember Bill Broadway  
Councilmember Mark Stevens  
Councilmember Bevan Foster  
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Rev. Dr. Kenneth Tate with Antioch Missionary Baptist Church provided the invocation. The Pledge to the Flag followed.

**Approval of Minutes.** Upon motion of Councilmember Aycock, seconded by Councilmember Stevens and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of November 5, 2018.

**Resolution Expressing Appreciation for Services Rendered by Kim Dawson as an Employee of the City of Goldsboro for More than 23 Years. Resolution Adopted.** Kim Dawson retires on December 1, 2018 as the Assistant Finance Director with the Finance Department of the City of Goldsboro with more than 23 years of service. Kim began her career on November 15, 1995 as a Payroll Accounting Technician with the Finance Department. April 18, 2001, Kim was promoted to Accounting Analyst with the Finance Department. On August 19, 2004, Kim was promoted to Accounting Specialist with the Finance Department. On October 8, 2008, Kim was promoted to Accounting Services Manager with the Finance Department. On January 8, 2014, Kim's position was reclassified as the Assistant Finance Director where she has served until her retirement. Kim has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kim Dawson their deep appreciation and gratitude for the service rendered by her to the City over the years.

Upon motion of Mayor Pro Tem Ham, seconded by Councilmember Stevens and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION NO. 2018-75 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KIMBERLY DAWSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 23 YEARS”

Following comments from MS. Kaye Scott, Mayor Allen presented a framed copy of the Resolution to Ms. Dawson.

**CU-11-18 Steven Hall – East side of N. William Street between Brogden Street and Raynor Street. Public Hearing Held.** The applicant requests a Conditional Use Permit to allow operation of a used-car lot within the General Business District. The sale of used vehicles is a permitted use within the General Business zoning district after the issuance of a Conditional Use Permit approved by City Council.

Council previously approved the property on September 13, 1993 for the operation of a used-car lot and service center. The property has been vacant for more than six months and now requires a Conditional Use Permit in order to operate as used-car sales.

Frontage: 65 ft.  
Depth: 617 ft. (average)  
Area: 1,337 sq. ft., or 0.92 acres  
Zoning: General Business

The submitted site plan indicates an existing 264 sq. ft. building proposed for use as a sales office located at the front of the property. Another existing 350 sq. ft. building located behind the sales office is proposed for washing and cleaning vehicles. The applicant states there will be no outdoor storage on site.

Hours of Operation: 9:00 a. m. to 5:00 p. m.  
(Monday - Saturday)

No. of Employees: 2

A portion of the property is located in a Special Flood Hazard Area identified as the 100-year floodplain. The applicant has been informed the use of this area is prohibited from the display and/or storage of any vehicles, parts or equipment associated with the operation of the business.

Parking is required at one space per employee and five customer spaces. The applicant proposes up to 10 display vehicle spaces and the site plan indicates both customer and employee parking. No loading space will be required since all vehicles will be driven to the site.

Due to existing site conditions, the applicant is requesting the following modifications of the City’s landscaping requirements:

- 1. Type A 5’ Buffer requirements along the northern and southern property lines;
- 2. Street Trees along N. William Street; and
- 3. Vehicular Surface Area landscaping.

A Type A 5’ buffer is required along the eastern property line and existing vegetation fulfills this requirement.

Mayor Allen opened the public hearing. The following person spoke after being properly sworn in:

Mr. Brian Woodard stated I represent Group W, the owners of the property subject here tonight for the conditional use hearing. As you saw from the site plan, this is intended to be a well-organized, neatly presented, car sales lot. Mr. Woodard stated I hate to use the term used all the time, pre-owned automobiles. We are not talking about a mechanic

shop or repo business that would encumber the back with additional storage items. The gentlemen that are before you for this conditional use and operators of this business, I can tell you from the very beginning, have taken the proper channels to communicate with the city and staff here downtown to make sure they are observing all of the protocols necessary to start the business and hope that you see this as being a favorable use to the property and hopefully a positive impact to the neighborhood. Mr. Woodard stated if there are any questions, I'll be happy to answer those.

Mayor Allen thanked Mr. Woodard.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council's meeting on December 3, 2018.

**CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road. Public Hearing Held.** The applicant requests a Conditional Use Permit to allow an automobile recycling business with outdoor storage within the I-2 General Industry zoning district. Recycling of metal, paper and other materials are a permitted use with the issuance of a Conditional Use Permit within the I-2 zone.

The request includes two tracts of land – one on the west side of North Carolina Street and one on the east side of North Carolina Street.

Tract One (West of N. Carolina Street)

Frontage: 755 ft.  
Depth: 650 ft.  
Total Area: 11.2 acres

Tract Two (East of N. Carolina Street)

Frontage: 621 ft. (N. Carolina Street)  
Frontage: 800.17 ft. (N. George Street)  
Depth: 900 ft.  
Total Area: 16.92 acres

Total area for both Tracts: 28.12 acres

The property is currently owned and occupied by Ex-cell Home Fashions Inc. If the Conditional Use Permit is granted, the applicant plans to purchase and occupy the space for an automobile recycling business with outdoor storage.

The property contains two existing metal buildings. Tract One contains an existing 80,294 square foot building while Tract Two contains a 78,086 square foot building. The applicant proposes to occupy the existing building on Tract Two immediately for office space and storage of automobile parts.

Tract Two will also provide for outdoor storage area of automobiles, once automobile parts have been removed and stored. At this time, the applicant has indicated Tract One for future storage use.

Hours of operation: 8 am to 5:30 pm Monday through Friday  
No. of Employees: 28

City water and sanitary lines are available to serve the subject property. Impervious area will be increased as the applicant proposes gravel within the outdoor storage area of Tract Two. Stormwater calculations, grading and drainage plans will be required and subject to approval by City Engineering prior to any issuance of permits.

The submitted site plan indicates the outdoor storage area south of the existing building on Tract Two. An existing eight-foot chain link fence surrounds both Tracts and the applicant proposed to improve the existing fence with utilizing existing poles and replace

the chain link with metal solid fencing. Material stored within the identified outdoor storage area shall not stack higher than the 8' fence or be visible from any public right-of-way.

Adequate parking spaces for employees and customers have been indicated on the site plan. A minimum of 33 parking spaces are required and 84 spaces have been provided including 4 handicap spaces.

A total of 19 street trees are required along N. George Street and will consist of Autumn Fantasy Maple. Due to the location of the existing fence the applicant is requesting a modification of the street tree requirement along Carolina Street for both tracts.

Existing vegetation satisfy Buffer requirements along the northern and western property lines. The applicant is requesting a modification of the Type "A" 10 foot landscape buffer along the southern property lines due to existing and proposed 8' solid metal fencing.

Councilmember Foster asked if there has ever been a salvage yard in the city this close to residences. Ms. Collins replied you have Goldsboro Iron and Metal and it is surrounded by residential.

Councilmember Stevens stated the recycling center is off of Royall, that's primarily recycling not automotive right? Ms. Collins stated they do take some automotive parts. Councilmember Foster stated they take cars but do not sell parts.

Mayor Allen opened the public hearing and the following people spoke after being properly sworn in:

1. Timothy L. Dortch stated I am coming before you as the Senior Pastor of Word of Truth Christian Fellowship formerly Eastern Chapel Missionary Baptist Church located at 1401 N. Carolina Street here in Goldsboro. I stand before you tonight on behalf of our church family many of which are present tonight to openly oppose an automobile recycling business with outdoor storage within the I-2 General Industry zoning district. For one, our church family moved from a junkyard located directly beside the church over 8 ½ years ago and simply do not want to relive that experience. The owner of that establishment known at that time as Goldsboro Iron and Metal felt the need to start working on Sundays resulting in noise pollution that proved to be distracting to our congregants, as well as to me. Additionally, finding pieces of metal on our property became commonplace. Moreover, at any given time, several of our parishioners as well as visitors returned to their cars after services to find their tires flat as a result of debris that was not contained within the fenced-in area. All of the property in question is not directly beside our church's sanctuary, it is however, behind and across from a portion of our property that our missionary building sits on, which houses our food pantry. Our mission ministry serves an average of 135 people in our community per week on Mondays between 9:00 am and 12 noon. This service includes food, clothes and other supplies and includes a compartment for furnishings for those who may have lost their furniture due to floods or fire. Our previous experience has proven a junkyard would bring vermin and other pests resulting in unnecessary frustration for those who volunteer on a weekly basis. Finally, a business of this sort will certainly decrease the value of our property as well as that of property connected to it. In closing, we have made every effort to do our part in beautifying our city with a facility that the Goldsboro City Council permitted us to build. Can you honestly say, that another junkyard within the city limits will do the same thing? Thank you for the opportunity to speak. Mr. Dortch handed a petition to the city clerk. It is hereby incorporated into the minutes as Exhibit 1.
2. Terry Dortch stated I am the wife of Pastor Dortch at Word of Truth Christian Fellowship. I stand with my husband as a taxpaying citizen and a property owner in Wayne County and in Goldsboro city limits. As current owners of our previous home on Peachtree Street, we are asked to maintain this property without any

nuisances of noise, trash dumping, junk, abandoned cars, or other eyesores and no storage of bio-hazardous toxic materials. But if we are reported to have any of these issues or other issues on our property the City of Goldsboro sends us a letter stating that we are in violation of city ordinances and if the issues are not corrected, cleaned up, or disposed of, we the property owners will be cited and fined. The city will not accept the remedy of offense or other means to hide the mess. The only remedy is to move the mess. Now how is it, the city can hold us to a certain standard and not follow that same standard itself. How is it, we have to keep our property from being a junkyard or be fined but the city can welcome hundreds of flooded junk cars, waste materials and certain hazards to come in and here again a big red fence surrounding the property is not going to remedy the junk. Mr. Ham you are the councilmember for district 5 which is the district our house is in on Peachtree where we lived for 17 years and still pay taxes on. When you and the others that are not in District 1 vote, you will be allowing another junkyard to come within city limits but not in your districts. I'm sure this proposal would not be welcomed or even considered to come in your district beside St. Mary's Catholic Church or Goldsboro Worship Center and their surrounding neighborhoods. Is this neighborhood or north end period a place the planning commission or City Council deem worthy of junk and devaluation. You say revitalize downtown and let's get rid of eyesores and abandoned buildings that breed crime but then consider a business that breeds toxic runoff, asbestos, vermin, snakes, mosquitoes, air pollution, noise and post flood hazards with no gain for the city besides tax revenue and possibly some other unknown kickbacks. It is puzzling especially noteworthy that Mr. Bevell wants to move his business onto the street that is about ½ mile long, cuts off at both ends with no easy or flowing access to highways. It would literally be a cut off hole already hard for tractor-trailers now to maneuver in and out and increasing damage already done to our churches grounds on the corner of Carolina and A Street. We are watching your votes on this and other proposals. We would hope we have city officials who regard their constituents and don't subject them to obvious risk and harm. Permitting this business in the city is not representative of the citizens of Goldsboro and the proposal itself feels like a slap in the face to assist citizens and taxpayers. We are asking each of you to vote no on this proposal. Thank you so very much.

3. Ravonda Jacobs stated I am the Senior Pastor of The Word Warehouse located at 1303 Florida Street and also business office at 606 A Street. We also own quite a bit of property in that area and at this time I am very deeply concerned along with myself and congregants of my congregation. We do not accept this proposal. We are totally completely against this proposal. It concerns me deeply that the city did not even notify us of this proposal. We live within ½ a mile of this particular situation, of this site. We never even got a notice that this was in progress and that really concerns me. Just as the other pastors have said, it concerns me that you would allow the city to put another dump in the middle of the city. We have a huge one already up north and that has been there for years, older than I am almost. So how could you stand there and put another dump in the center of the city, we are totally completely against this. I do not have my petition as the other church does but I could if I had known it before now. We could have had it done. We had no notice that this was proposed. So I would appreciate it is a citizen, as much taxes as we have to pay that you would allow at least enough time to give people time to know these things. You need to get them out earlier so we may be better informed of these things, but we are completely and totally against this and hope you would vote against it. Thank you.

Mayor Pro Tem Ham stated we are not proposing this recycling place. It was requested by an individual. We are here to listen to the discussion about it. The city has not proposed that it go there. Just want to make that clear.

4. Sudie Davis stated I am familiar with many of you and each of you received a letter from me. I am very concerned, we do live in your district Mr. Williams in fact our property would be right directly behind this. The city came through some years ago and put in storm sewers, much needed, I have no fault with that, but

they cut down a bunch of big trees and now in the wintertime my kitchen window looks out onto what would be that mess and I strongly object to having to look at that while I do dishes or cook in my kitchen. We are very concerned, my neighbors and I have been out over the weekend knocking on doors, and my fingers are bruised from knocking on doors. I feel strongly that this is not a business to be put in that location. We have talked with residents on our side of Carolina Street and we reached out to residents on Virginia Street and the other side of Carolina Street. We have signed petitions and I did not talk to anybody in all of those contacts that was in favor of an automobile recycling center in our neighborhood, in our backyards. All I can do is ask you when this comes up for a vote, please vote by saying no. It is just an inappropriate business for that location. Thank you.

5. Dale Bevell stated I will be addressing you guys but I hope everyone behind me can hear me very well. Some of the concerns will be addressed. I have actually written this out because there are some specific items I wanted to be sure I addressed and I did not want to leave anything out. My name is Dale Bevell and my family and operates Wayne auto salvage Inc. and its subsidiary bubbles pull it yourself used auto parts. We will be celebrating 50 years in Goldsboro\Wayne County next year, we are proud to be here. We are asking the city to grant us a conditional use permit (CUP) on property located on the north end of George and Carolina Street is currently owned by Excell Linde. The property is currently and appropriately zoned industrial which allows for a permits the intended use but it will be necessary to have outside storage areas to store inventory, therefore the requirement of the CUP. We have met with the planning department on several occasions, submitted our site plans, discussed any and all compliance issues and have agreed that we want to make a positive impact on this area. The representatives from XL Lindy had questions about our use during the negotiation phase since they will still be our neighbors. I trust that we put their concerns at ease since we now have purchased terms with them. Our plans are to move only our full-service division, Wayne auto salvage to the new location. Bevell's pull it yourself and crushing operation will not be moving from its current location. Wayne Auto Salvage has always been an industry leader in this move will allow us to be in the top 3% of privately owned recycling companies nationwide. We are active members of Carolina Auto Recyclers, United Recyclers Group, Automotive Recyclers Association, where we are a proud Gold Seal certified, Team PRP, and IPART. Our full-service division currently employs 28 people and this move is expected to increase that by 25 employees or more over the next two – three years. Make no mistake, our goal is to be a positive impact on the area. This project is estimated to cost us \$2.2 million plus. The word "salvage" in our name can bring visions of a junkyard I get it I get it, if I lived there I would be asking questions to and I appreciate people asking questions. But we are not a junkyard or scrapyard. We only generate salvage as a byproduct of our business and our business is selling used, quality OEM replacement automobile parts to garages, body shops, insurance companies and individuals. We do not buy any other products than automobiles. We do not stack them anything high or have piles of scrap. We do not have cranes, magnets or excavators. We do not have torches, chop saws, or pinchers. We do not have vermin, trash or pest. The outside storage area we need is a holding area for end-of-life vehicles before, during, and after we process them. Our outside storage will look like one big parking lot, it will be neat and tidy and will not be visible to anywhere outside of our facility. As a dedicated automobile recycler it is our job to depollute all the vehicles we buy and recycle as much of the vehicle as possible. No pollution goes on the ground or in the air and we have a NC storm water permit and plan. The only noise we generate outside are our trucks making deliveries and picking up, 2-3 all-terrain forklifts would backup alarms, a crusher that operates 1 to 2 days per month, and the occasional brief reciprocating saw working. The only dust we might create is minimal from the forklift running on gravel when it's really dry. Improvements. We plan to erect a new 8 foot high solid steel screening fence around all portions of the facility where outside storage may be visible and not currently screened by existing vegetative buffers. We will be repairing or replacing the roof, gutters and siding on both warehouses as needed and a fresh



coat of paint on at least one building. We will be building a state of the art office to handle our current and anticipated growth. This will include outside landscaping. Our current and proposed business hours at this location are Monday through Friday 8 AM to 5:30 PM and 80% of our customer base is wholesale. Bevell's Pull It Yourself is a different type of business. We understand that we are an unknown industry to most people and television shows does us no favors at all. Most people pass right by our facility and don't even know we're here or what we do. We would like to educate anyone who has questions with a tour of our current facility and a first-hand conversation with the owner or manager. Goldsboro and Wayne County are our home, we are proud to be a part of this community. If you have any questions, I am happy to answer them. Thank you for your attention.

6. Ron Davis stated I currently reside in Fallingbrook Estates which is in the northwest portion of the County but my house of worship is The Word Warehouse at 1303 Florida Street. I would like to express my objections to the presence of this auto salvage business, which I call a junk yard in this community because I do not believe it meets the standards of the Wayne County Comprehensive Plan for housing and neighborhoods vision. Policy 7.9 states the proposed residential development that would expose residents to harmful effects of incompatible development or the development hazards should be discovered. I think this business in this area is incompatible with this residential area and I do feel it would create hazards. A junkyard is a place that contains a lot of junk products, junk automobiles, electrical, batteries and such parts can affect the environment. Most environmental effects occurred during dismantling of the reusable parts that the junkyard sells for profit. The operation of the salvage yard will in one way or another will affect the environment of this community. Many of these products may contain hazardous chemicals which adversely affect the environment which over time could actually affect the environment. Water seeps into the soil, things like that. These contaminants could over time be introduced into the air the facility could be a hazard to children, children are curious they could climb that fence and they could be injured. The yard owner may not be mindful of the souls, pools of water in their yard, the souls could get carried away by the wind, and the water that evaporates into the atmosphere can become harmful. This means the toxins in the yard the owner allows on this property ends up on everybody's property and it's a problem for everyone. In addition the incompatibility of the development in the neighborhood could adversely affect the value of properties within the vicinity of this business. I read an article where other communities had this problem throughout the country and the residents saw at least a 25% drop in valuation. Proverbs 13:22 states a good man leaves with an inheritance to his children's children. Devalued property, polluted property, is not the inheritance we want to leave to our children and their children. Finally, I read articles on the situation in other communities they noticed the drop in evaluation was widespread and it really hurt individuals properties. I really thank you for your time.
7. Donald Rouse stated I am a member of the Word warehouse. I grew up in that neighborhood. I have relatives that still live in that area or close to the proximity of the salvage yard. I'm a retired science teacher, so when I talk about the finances I understand the situation that he is presenting but when you start salvaging maybe for the first few years it will be fun but over a period of time you get the accumulation of this metal. When Mr. Bevell made his presentation he said it was for storage also over a period of time it is going to devalue the property. It is going to devalue the property of our church, it is going to devalue the land we have in close proximity to the location and it will not be conducive to the development of that area. I strongly oppose that business being placed in that area of Goldsboro.
8. Zach Harris stated for 51 years our family has lived at 1706 Middleton Road, my dad was also named Zach Harris and when I was a child the creek that runs on the property line that divides those, I drink that water so there could be children who drink that water. There could be people playing in those woods, so any

contaminants that could get down in there is one of the main concerns for us. We moved back to Goldsboro to take care of my mother who died this past New Year's Eve. We spent 3 ½ years fixing up her old house and the day we got it fixed up we got the letter they were planning to do this to the backyard. We have a very nice, quiet neighborhood and at night you can look up at the stars. We can imagine there will be light, there would be noise, all kinds of things that would disrupt that kind of atmosphere for neighbors. So we went around, the petitions that you were given, they were from the church and they were from the neighborhood. It has actually brought a lot of folks together. In that process I did not find a single person who was for having this facility near us. I did get to talk to a Mr. Chris Cox as soon as I made a couple of phone calls the next day, this man showed up to my door to explain to me basically what was explained here and he said that tract one that's our backyard, he said that property would never be used. Well if it's never going to be used we could get that in writing that would be great for me he said all we can put that in writing because it might be used. Then the next day I got this from the state that showed I 795 is going to be expanded down 117, that appears to run right through Mr. Bevell's current salvage yard and one might suspect that salvage yard would have to move somewhere and even though track one is not designated to do anything now one might suspect that it's possible to use that for that purpose later on and so that is my concern. You can call that the Matlock concern certainly not Sherlock Holmes but it kind of falls into place. I appreciate you listening to me. I am against it for a number of different reasons and my good friend Pastor Dortch and his congregation certainly do not need that kind of distraction as they are trying to worship the Lord and take care of the community. Thank you.

9. Mary Ann Dudley stated I live at 1704 Middleton Rd. I am kind of nervous I don't speak in public much but what they are proposing to put there is in our backyard. I've lived there since 62, 66, my parents built a house in 66. I lived there except for five years, so I have been in that subdivision a long time and I do not want to see a junkyard in my backyard. Like Rocky said Zach, I call them Rocky because that is what I have known him as since a kid, we had a tire we would swim across. We do have that creek, it's a natural creek and I don't feel it would be beneficial to have that back there. Plus I do not want, I'm like Sue, if they cut trees I have a vacant lot behind me but I will probably see it too. We do hear a lot of noise there now and I've talked to the church they don't need it back there. I really think they could find another place somewhere without disrupting our neighborhood.
10. Chris Cox stated I am with Cox properties commercial real estate and I represent Mr. Bevell. I actually introduced him to this property because I thought it would be a good fit. So I have to take some of that responsibility for all those people here tonight. I felt compelled to come up since Pastor Harris, I tried to meet with every land owner that bordered the property to inform them prior to this meeting so that they would have an understanding of what we were trying to propose. I did say to put in context what Mr. Harris, I did say nothing would be there but we were talking about was just the wooded area not the area where the building sits. He has no plans to do anything with the wooded area he wants to keep that as a natural buffer and as a wide natural buffer. This property has been zoned industrial for I would guess 40 years, I'm not sure exactly how long it's been zoned industrial. Mr. Bevell does not want to be a bad neighbor. He wants to be a good neighbor. He is going to link that the ordinance does not require to try to be a good neighbor. There's a lot of uses that the ordinance allows without a CUP. So a lot of the things people are here talking about could be done on this property without any CUP. So just want to make sure everyone understands, if this is turned down the next group coming along may not have to do this all these things people are worried about they can actually do anyway. So for Mr. Bevell to do the things he's trying to do, a high fence the CUP would actually disallow almost everything the community is worried about because counsel has the control. That's the point of the CUP, so I hope the Council and members here would take all that into consideration. Thank you.

11. Gary Bevell stated fifty-four years ago I came to Goldsboro to work for another man. I went into business for myself 49 ½ years ago in Mount Olive. The business I was originally working at, Goldsboro Auto Parts was owned by Langston. I bought it and made a go of it. I've worked as many as 60 people in Wayne County. I named it Wayne Auto Salvage because no one knew who Gary Bevell was no one really cared who Gary Bevell was. We try to be a good Christian family, we try to do everything right. We won every award on state and international level that is given. He's one recycler of the year, I've one recycler of the year. I ran the Carolina recyclers for 10 years I think. We do not have rats. We do not have rodents, the offices are as clean as this buildings floor, the shop is just as clean except for grease when you take a part off of a car. When a car comes in is striped in its entirety, there is no fluid in the building, it is put in containers and they come in once a month or so and pick the fluids up and haul them off. We take everything off the car crush it down like a pancake then load 16 to 18 on one truck and then haul those off. I believe the storage were asking for is 1300 cars, it's no more than a big parking lot like at Walmart where you see 1300 cars parked out there. Each car has a slot and it sits there and doesn't move once it gets there until we get parts off. Originally it stripped to the ground. We look after the place, it is very clean. I challenge anyone on the Council or on the planning board or anyone to come down we will be glad to walk you around and show you. There is nothing on the ground. It's clean except when it rains it gets a little muddy. We are very serious the church will absolutely love us we do things for the churches for people we are very active. My son is been on the Boy Scouts counsel for a number of years were very active in the community and we try to do what's right. Thank you.

12. Ravonda Jacobs stated I live in northend and have lived in northend my whole life. She showed a few pictures of Iron and Metal. Ms. Jacobs stated the children and I have come before you before and talked about the blight. I feel like if you listen to the common thread here everyone who came and spoke has been a part of the northend community for a long time. Eastern Chapel has been apart for a long time, Word Warehouse for a long time and other people grew up in the neighborhood. So kind of what we're looking at here, we want to revitalize that community and even with the junkyard coming or the salvage yard or however you want the claim what it is going to be, it's not a part of the community we feel is going to help us. Is it going to create jobs, probably not they already have people hired that work for them. The bakery creates jobs, people go there and stop some of the crime. Also when you have a salvage yard, we are already looking at trying to stop poverty and crime in our community and when you bring things that make it easier to kind of go straight there like Goldsboro Iron and Metal we started having more break-ins, a lot of copper stolen. If you look at the community around Iron and Metal it's dilapidated. It's where we have our dirt roads still. So you are looking at having a junkyard almost in walking distance of another one that really does say a lot. It's very hurtful to have to look at, to see, and I believe our community is working on revitalizing to build more homes, to get more veterans in our community, to get more schools and community centers so salvage yard just does not seem like the thing we honestly need to build the community. I know you all have been tearing down a lot of old houses because we want to revitalize it. I do not really think this helps revitalize the community. Thank you.

Mayor Allen stated we are going to close this public hearing but before everyone leaves, if you are here for this, by a show of hands.

Members of the audience stated for or against.

Councilmember Williams stated he did not mean it that way, those who came here specifically for this it.

Mayor Allen stated it's pretty obvious, for or against is not an issue. My other side of the comment is even in adversity it is good because it got this neighborhood up and out talking to neighbors you probably haven't talked to in a while. Anything we do to build

our community is good. I do want you know the Planning Commission is here, they have heard everyone's concerns, we have heard the concerns. It is our job to take this information and do first what is best for the neighborhood and then the betterment of the City. I can tell you everyone heard you. I can tell you we will all take what the neighborhood wants, in the twenty years I've been here we have done, but most of all I want to thank all of you for coming out and being involved because that is what makes our city a great city. The planning commission meets next Monday at 7:00 pm, you are welcomed to come and listen to the discussion. It will come back to Council at the first meeting in December.

A member in the audience asked if the Council could get a microphone system where the members in audience could hear.

Councilmember Stevens stated I do not know if we could trump the Planning Commission but I would like to make a motion to remove. Mayor Allen stated we cannot do that.

No one else spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on December 3, 2018.

**CU-13-18 Regina Exum - North side of Royall Avenue between Jefferson Street and Teakwood Drive (Adult Day Care). Public Hearing Held.** Applicant requests a Conditional Use Permit to allow the operation of an adult day care in conjunction with an existing child day care facility.

The property is zoned NB (Neighborhood Business). Adult day cares are a permitted only after the issuance of a Conditional Use Permit approved by City Council.

Frontage: Approximately 130 ft. (Royal Ave.)  
Area: 49,107 sq. ft., or 1.13 acres

As previously stated, the applicant intends to operate an adult day care in conjunction with an existing child day care facility.

The site has operated as a child day care since January of 2008.

Currently, the North Carolina Division of Child Development licenses the facility for up to 40 children.

In addition to child day care services, the owner proposes to provide organized programs to senior adults in a supervised community group setting to promote social, physical and emotional well-being. Certification is required for adult day cares by the North Carolina Division of Aging and Adult Services.

Days/hours of Operation: Monday-Friday: 5:30am-12:00 Midnight  
Employees: 3-4

The site is served by two existing over-sized driveway cuts off Royal Avenue. Based on one space per 300 sq. ft. of gross floor area, plus an unloading and loading area capable of stacking 4 vehicles, 6 parking spaces are required.

Existing vegetation is sufficient to meet the intent of the City's landscape ordinance. Due to existing site conditions along Royal Avenue, a modification of street trees will be necessary.

Applicant is requesting a modification of the City sidewalk installation requirement and requests to waive the fee-in-lieu of sidewalk.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action is necessary. The Planning commission will have a recommendation for the Council meeting on December 3, 2018.

**Z-17-18 Wayne County Historical Association – South side of East Mulberry Street between North William Street and Patrick Street. Public Hearing Held.** The applicant requests a rezoning from R-9 (Residential) to CBD (Central Business District) in conjunction with site plan approval for the addition of a new parking lot.

Currently, the site consists of three lots. Two of the three lots are zoned Central Business District and are occupied by a museum and parking lot which front N. William Street. The third lot is zoned R-9 (Residential) along E. Mulberry Street.

The applicant intends to develop property into a parking lot for customers of the museum.

Frontage:        140.32 ft. (N. William St.)  
                      234.35 ft. (E. Mulberry St.)

Area:             37,169 sq. ft., or 0.853 acres

Surrounding Zoning: North: Central Business District;  
                                 South: Central Business District;  
                                 East: Residential-9; and  
                                 West: Central Business District

The City’s Comprehensive Land Use Plan recommends Mixed Use Downtown development for the property.

As previously stated, the applicant is requesting a zoning change from R-9 (Residential) to Central Business District (CBD) in order to construct a new parking lot for customers of the museum. Since parking lots are not a permitted use in the R-9 (Residential) zoning district, a zoning change is necessary.

The site plan indicates an existing 8,839 sq. ft., two-story building of masonry construction operated as the Wayne County Museum.

Hours of operation:    11:00 a. m. to 4:00 p. m. Tuesday - Friday  
                                 10:00 a. m. to 6:00 p. m. Saturday

No. of Employees:     2

The site is currently served by a 24 ft. wide access drive along N. William Street. An additional 24 ft. wide access drive is proposed along E. Mulberry Street to replace an existing 10 ft. asphalt drive surrounding the site.

Based on one space per 300 sq. ft. of gross floor area, 29 parking spaces are required for the site. The site plan shows a total of 43 paved and striped parking spaces to include 2 handicap accessible spaces.

Interior sidewalks have been provided for pedestrian access into the museum. Exterior City sidewalks along E. Mulberry Street will be modified to include new concrete curb and gutter and handicap accessible ramps.

Stormwater calculations, grading and drainage plans will be required and subject to approval by City Engineering before construction permits are released.

Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City’s commercial lighting ordinance.

Interconnectivity to adjacent properties along N. William Street and E. Mulberry Street have not been identified on the site plan. The applicant is requesting a modification of this requirement since existing site conditions would make connections impractical.

The submitted site plan indicates an 8 ft. street yard for the planting of 2 Snow Goose Flowering Cherry trees and 10 Carissa Hollies along E. Mulberry Street.

A Type C, 20 ft. wide landscape buffer is required along the eastern property line and along a portion of the southern property line adjacent to residentially zoned and developed property. The applicant intends to install a 6 ft. wide privacy fence approximately 150 ft. from E. Mulberry Street to the rear of the property allowing for a 10 ft. reduction in the required Type C buffer. In order to meet the required parking spaces for the site, the applicant is requesting an additional 5 ft. reduction in the Type C buffer reducing the overall required width of 20 ft. to 5 ft.

A Type A, 5 ft. wide landscape buffer yard is required along the southern property line adjacent to commercial property. Plantings consists of Autumn Fantasy Maple, Flowering Cherry, Chinese Loropetalum and Carissa Holly.

Mayor Allen opened the public hearing and the following person spoke.

Emily Weil spoke in favor of the rezoning request and the need for additional parking for the museum.

No one else spoke and the public hearing was closed.

No action necessary. Planning Commission will have a recommendation for the Council’s meeting on December 3, 2018.

**Z-18-18 Leonard and Doris Jones – North side of Vann Street between Bruce Street and Vann Street Terminus (R-6 to RM-9CD). Public Hearing Held.** The applicant requests rezoning from R-6 Residential to RM-9 Residential Manufactured Home to limit the use of the property to the placement of one manufactured (mobile) home on the property.

Frontage: 65 ft.  
Depth: 130 ft.  
Area: 8,450 sq. ft. or 0.19 Acres

Surrounding Zoning:	North:	R-6 Residential
	South:	R-6 Residential
	East:	RM-9 Manufactured Residential
	West:	R-6 Residential

The property is currently vacant.

The applicant proposes placement of one manufactured home on the site.

City water and sanitary sewer lines are available to serve the property. The property is not located within a Special Flood Hazard Area.

The City’s adopted Land Use Plan designates this property for high-density residential development.

There are a number of manufactured homes within this area. Most recently, Council approved rezoning requests for placement of mobile homes to the east and west of the subject property on June 4, 2018 and on October 15, 2018 (Z-7-18 and Z-16-18).

The RM-9 zoning district would require masonry underpinning, pitched roof and horizontal siding. It will be required to have working windows and no rust and have the appearance of a site-built home.

The City's Unified Development Ordinance also requires that manufactured homes be placed parallel to the front property line. In 2017, City Council closed a portion of Bruce Street extending from Vann Street to Colonial Terrace Drive. Applicant is requesting a modification that the home be placed parallel to what once was considered a public road since parallel placement along Vann Street would not be an option due to the lot width.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

No action necessary. The Planning Commission will have a recommendation for the Council's meeting on December 3, 2018.

#### **Planning Commission Excused.**

**Public Hearing - Water Treatment Plant / Plate Settler Project Engineering Report / Environmental Information Document To allow citizens the opportunity to comment on the City of Goldsboro's Water Treatment Plant / Plate Settler Project, settlers to enhance the water treatment and improve turbidity removal under all flow conditions, thereby increasing the treatment capacity from 12.0 to 14.0 million gallons per day. Public Hearing Held.** In 1994, the City of Goldsboro submitted an Environmental Assessment (#94-E-4300-0725) to the State of North Carolina and requested a Finding of No Significant Impact (FONSI) for a Goldsboro Water Treatment Plant Expansion to 14.0 MGD. On May 16, 1994 the North Carolina Department of Environment, Health, and Natural Resources issued a FONSI to expand the water treatment plant but with the provision that tube or inclined plate settlers would be needed for treatment of water above a 12.0 MGD rate. During the 1994 project, construction for the 14.0 MGD expansion was completed, except for the installation of the inclined plate settlers. The installation of the inclined plate settlers will complete the project.

A two-week comment period began on November 4, 2018 and will end on November 19, 2018. A public hearing must be held during this public comment period. Comments received at this public hearing and during the fifteen (15) day period will be incorporated as part of the Engineering Report / Environmental Information Document. An advertisement was published in the Goldsboro News Argus on November 4 2018, relative to the holding of a public hearing and two-week review. A draft Engineering Report / Environmental Information Document for the Water Treatment Plant / Plate Settler Project was available for review November 5, 2018 through November 19, 2018. A copy will be available at the Office of the City Clerk at 200 North Center St. Electronic copies can be requested, by contacting Michael Wagner @ [mwagner@goldsboronc.gov](mailto:mwagner@goldsboronc.gov). Mr. Wagner can also be reached at (919)-735-3329 between the hours of 8:00 a.m. and 5:00 p.m. Monday through Friday.

Mayor Allen asked if Council had any questions. Councilmember Williams stated I have a question not pertaining to this and I hate to put you on the spot but a couple of constituents they asked me why so late we were notified about the contamination of the water. Can you answer that for me? Mr. Mike Wagner stated I am not aware of any contamination of water. Councilmember Williams stated when the storm came, they got something in their box stating there was contamination in the water. Mr. Wagner stated in the October bills we had a violation that was in response to a Combined Filter Effluent (CFE) for Turbidity. Councilmember Williams asked Mr. Wagner to clarify.

Mr. Wagner stated we have seven filters at the water treatment plant. Each filter is required to remove so much turbidity, cloudiness within the water, with that turbidity there could be pathogens or parasites, those kind of things. So you have the filtration, after the filters you have a combined filter where you monitor that again and this is before the disinfection process takes place. So we exceeded that for what I believe was approximately three hours and we notified the state, so that violation was a tier 2 violation which means we have 30 days to notify the public. It is not an immediate act to notify the public for that violation because at that point in time the disinfection process has not started, we did what we were supposed to do. Councilmember Williams stated so the water was not harmful for human consumption Mr. Wagoner stated that is correct, all

test at the water treatment plan and out into the distribution system there is no positive test for any parameters. We increased our disinfection during that time.

Mayor Allen opened the public hearing. No one spoke and the public hearing was closed.

Upon motion of Councilmember Williams, seconded by Councilmember Broadaway and unanimously carried, Council accepted the recommendation of staff to incorporate any comments at the public hearing into the City's Engineering Report / Environmental Information Document.

**Public Comment Period.** Mayor Allen opened the public comment period. The following person spoke:

Yvonnia Moore expressed frustrations and shared concerns regarding recent interactions with staff.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** Interim City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items I, J, K, L, M and N be approved as recommended by the Interim City Manager and staff. Councilmember Stevens seconded the motion and a roll call vote resulted in all members voting in the affirmative. Mayor Allen declared the Consent Agenda approved as recommended. The items on the Consent Agenda were as follows:

**GoWayneGo Grant Funding. Ordinance Adopted.** GoWayneGo is a grassroots organization that collaborates with local businesses and agencies to encourage healthy lifestyles.

GoWayneGo contacted the City of Goldsboro's Parks and Recreation Department for project opportunities to encourage physical activity that could qualify for grant funding. Staff presented two possible projects:

1. Dillard Middle/Mina Weil Park Track \$40,000
2. Stoney Creek Park Greenway \$40,000

GoWayneGo has offered to award the City of Goldsboro \$40,000 towards these projects with the stipulation that the City match the other \$40,000.

Staff recommended Council:

1. Authorize the City Manager and City Clerk to accept a grant in the amount of \$40,000 from GoWayneGo.
2. Adopt the following entitled ordinance appropriating \$40,000 from the unassigned fund balance of the General Fund for the matching funds along with reflecting an increase in revenues and expenditures for the grant funding. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2018-62 "AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR"

**Budget Amendment - 2018-2019 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs (HOME). Ordinance Adopted.** The City of Goldsboro will receive \$339,336 in CDBG funds and \$228,922 in HOME funds from the U.S. Department of Housing and Urban Development (HUD) for fiscal year 2018-2019.



These grant funds will be used throughout the City of Goldsboro for activities set forth in the FY 2018-2019 Annual Action Plan:

1. Housing Rehabilitation
2. Homebuyer Assistance
3. Public Facilities & Improvement
4. Public Services
5. CHDO Activity
6. Economic Development
7. Program Administration

The City was granted a 100% HOME Match Reduction for FY18-19. Therefore, the City is not required to provide local matching funds for the \$228,922 in HOME this allocation. Further, monies have been budgeted from the City's General Fund to cover unfunded administrative costs associated with the CDBG and HOME Programs for fiscal year 2018-2017.

Since the Release of Funds for these two grants occurred after the adoption of the 2018-2019 Operating Budget, monies to carry out activities under these two programs are not reflected in the current budget. The City's Budget Ordinance must be amended prior to the expenditure of these funds.

Staff recommended Council adopt the following entitled Ordinance amending the 2018-2019 Budget Ordinance in order to permit the expenditure of funds for activities included under the City's CDBG and HOME Programs. Consent Agenda Approval.  
Aycock/Stevens (7 Ayes)

ORDINANCE NO. 2018-63 "AN ORDINANCE AMENDING THE BUDGET  
ORDINANCE FOR THE CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR"

**Informal Bid #2018-001 Award to Vortex Construction Co., LLC to construct shelter and restrooms in HV Brown Park. Resolution Adopted.** The City Council instructed staff to bid construction of replacement restrooms at HV Brown Park. The City opened the informal bids on November 6, 2018. A bid tabulation is attached for Council.

After reviewing the bid proposals, Vortex Construction Co., LLC was the low bid for the lump sum of \$209,136 to construct the City provided shelter and restrooms.

The above project cost includes demolition of existing shelter and construction of City provided shelter and restroom. The Contractor is responsible for anchor bolts and concrete embedment for shelter and restroom pad. The City of Goldsboro is providing the beams, roofing materials, nails, etc.

Council approved \$120,000 for the project; \$4,000 of which has been spent on design drawings. An additional \$93,136 is needed to award the bid to Vortex Construction Co., LLC. Further, the City is responsible for providing the shelter for the restrooms – cost of which is \$40,000.

Staff recommended Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract in the amount of \$209,136 with Vortex Construction Co., LLC to construct shelter and restrooms in HV Brown Park and adopt the attached ordinance appropriating \$134,000 from the unassigned fund balance of the General Fund. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

RESOLUTION NO. 2018-76 "A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO EXECUTE CONTRACT WITH VORTEX CONSTRUCTION CO., LLC FOR CONSTRUCTION OF SHELTER & RESTROOM AT HV BROWN PARK"

**Goldsboro Christmas Parade – Street Closing Request. Approved.** The annual Christmas Parade is one of the many local traditions helping to usher the holiday

season into the Goldsboro area. The parade is organized, coordinated and sponsored by the Wayne County Chamber of Commerce.

The street closing request for Saturday, December 1, 2018 is as follows:

Parade Route: North on Center Street beginning at Spruce Street to Walnut Street; East on Walnut Street to John Street; North on John Street to Mulberry Street; West on Mulberry Street to Center Street; North on Center Street to Ash Street; West on Ash Street to Center Street (traffic circle); South on Center Street to Spruce Street ending at Spruce Street.

Staging Areas: Spruce Street between George and Center Streets, James Street between Spruce and Elm Street, and Pine Street between George and William Street.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: James Street from Elm to Chestnut, John Street from Chestnut Street to Ash, Mulberry Street from James to William, Walnut Street from James to Ormond Ave, Chestnut Street from James to Ormond Ave, Spruce Street from George to John Street, Pine Street from George to William and Center Street from Elm to Spruce.

Parking Restrictions: No parallel parking on Center Street from Spruce Street to Ash Street.

The time requested for the closing is from 8:00 a.m. to 8:00 p.m. Police have indicated that traffic will be restricted from 8:00 a.m. until 3:30 p.m. and all traffic stopped at 3:30 p.m. The actual parade will begin at 4:00 p.m. and end at approximately 7:00 p.m.

The Police, Fire, Public Works and Downtown Goldsboro offices have been notified of this request.

Staff recommends approval of this request subject to the following conditions:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is maintained in the center of the street to provide access for Fire and emergency vehicles.
3. All activities, changes in plans, etc. will be coordinated with the Police Department.
4. The Police, Fire, Public Works and DGDC offices are to be involved in the logistical aspects of this event.

It is recommended Council approve the street closing of sections of Pine, Spruce, Center, Walnut, John, Mulberry, James, and Chestnut Streets for the Christmas Parade route from 8:00 a.m. to 8:00 p.m. on Saturday, December 1, 2018. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

**Rescheduling Council Meetings for 2019 Due To Holidays. Approved.** The Goldsboro City Council normally meets the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of every month for their Regular Council Meeting.

The following meetings need to be rescheduled due to holidays:

- Monday, January 21, 2019 is in observance of Dr. Martin Luther King, Jr.'s Birthday
- Monday, July 1, 2019 due to Independence Day
- Monday, September 2, 2019 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 22, 2019 due to the Dr. Martin Luther King, Jr. holiday
- Combining the July meetings to Monday, July 15, 2019 due to the Independence Day holiday

- Moving the September meetings to the 2nd and 4th Monday due to the Labor Day holiday.

It is recommended Council accept staff recommendations and approve the revised 2019 regular meeting schedule. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

**Monthly Reports.** Accepted as Information. The various departmental reports for October, 2018 were submitted for the Council's approval. It was recommended that Council accept the reports as information. Consent Agenda Approval. Aycock/Stevens (7 Ayes)

#### **End of Consent Agenda.**

**City Manager's Report.** Mr. Randy Guthrie, Interim City Manager, shared the information regarding the following upcoming events:

- T.C. Coley Community Center Ribbon Cutting - Wednesday, November 21<sup>st</sup> at 10:00 a.m.
- Downtown Lights Up! - Tuesday, November 20<sup>th</sup> from 5:00 p.m. – 8:00 p.m.
- NC Symphony – Tuesday, November 20<sup>th</sup>
- Goldsboro Christmas Parade – Saturday, December 1<sup>st</sup> beginning at 4:00 p.m.

Mr. Guthrie also reminded everyone if their trash pickup is normally Thursday or Friday, it will be picked up on Wednesday, due to the Thanksgiving holiday.

#### **Mayor and Councilmembers' Reports and Recommendations.**

Councilmember Aycock stated no comment.

Councilmember Foster stated no comment.

Mayor Pro Tem Ham stated no comment.

Councilmember Stevens thanked the Arts Council and all involved in their anniversary celebration yesterday. He invited everyone to come out to the T.C. Coley Community Center Ribbon Cutting.

Councilmember Broadway stated no comment.

Councilmember Williams stated has anyone ever lied on you. Scandalized your name, people whispering in others ears about you. There has been damage and accusations about my character that has affected my family, myself and my community. The community that I serve. I have as a result been removed from GWTA Board, a board that I represented you on. A board I was removed from without due process based on false allegations. We are approaching Thanksgiving this week and I am most thankful the truth has prevailed and these false allegations have been dismissed. He encouraged everyone to not forget about the less fortunate and to forgive those who have hurt us. Councilmember Williams shared he is thankful for his recent trip to Los Angeles and learned so much from the National League of Cities on programs that can help our city. He shared he spoke with the homeless. Be thankful, have a great Thanksgiving #positivevibes.

Mayor Allen invited everyone to come out for Downtown Lights Up!, the T.C. Coley Community Center Ribbon Cutting and the Christmas Parade. He wished everyone a safe and Happy Thanksgiving and reminded everyone to remember those less fortunate.

There being no further business, the meeting adjourned at 8:26 p.m.

Chuck Allen  
Mayor

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Melissa Corser, MMC/NCCMC  
City Clerk



# City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2018-81

### RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KAYE SCOTT AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 39 YEARS

**WHEREAS**, Kaye Scott retires on January 1, 2019 as the Finance Director with the Finance Department of the City of Goldsboro with more than 39 years of service; and

**WHEREAS**, Kaye began her career on April 9, 1979 as a Secretary II with the Parks and Recreation Department; and

**WHEREAS**, on November 22, 1989, Kaye was promoted to Accounting Technician with the Finance Department; and

**WHEREAS**, over Kaye's vast career with the City of Goldsboro, her position was reclassified as: Office Assistant II, Accounting Technician II, Accounting Specialist and Accounting Services Manager; and

**WHEREAS**, on August 4, 2004, Kaye was promoted to Assistant Finance Director with the Finance Department; and

**WHEREAS**, on August 19, 2008, Kaye was promoted to Finance Director where she has served until her retirement; and


**WHEREAS**, Kaye has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kaye Scott their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Kaye for the dedicated service rendered during her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.



  
\_\_\_\_\_  
Chuck Allen  
Mayor

**RESOLUTION NO. 2018-81**

**RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY KAYE SCOTT  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 39 YEARS**

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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.

Approved as to form only:

Reviewed by:

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City Attorney

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City Manager





# City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2018-82

### RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY NATHAN SASSER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 38 YEARS

**WHEREAS**, Nathan Sasser retires on January 1, 2019 as the Assistant Chief of Operations with the Goldsboro Fire Department of the City of Goldsboro with more than 38 years of service; and

**WHEREAS**, Nathan began his career on August 20, 1980 as a Firefighter with the Goldsboro Fire Department; and

**WHEREAS**, on January 25, 1985, Nathan was promoted to Fire Driver with the Goldsboro Fire Department; and

**WHEREAS**, on April 27, 1994, Nathan was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

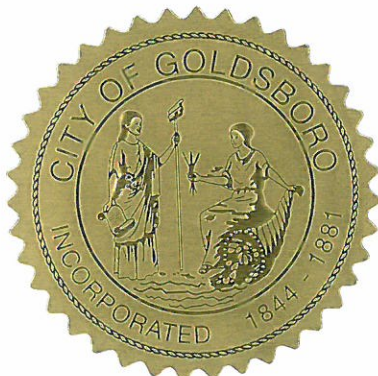
**WHEREAS**, on January 22, 2003, Nathan was promoted to Assistant Chief of Operations with the Goldsboro Fire Department where he has served until his retirement; and

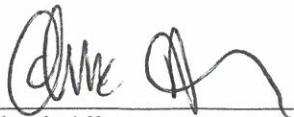
**WHEREAS**, Nathan has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Nathan Sasser their deep appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Nathan for the dedicated service rendered his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.



  
Chuck Allen  
Mayor

**RESOLUTION NO. 2018-82**

**RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY NATHAN SASSER  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 38 YEARS**

**WHEREAS**, Nathan Sasser retires on January 1, 2019 as the Assistant Chief of Operations with the Goldsboro Fire Department of the City of Goldsboro with more than 38 years of service; and

**WHEREAS**, Nathan began his career on August 20, 1980 as a Firefighter with the Goldsboro Fire Department; and

**WHEREAS**, on January 25, 1985, Nathan was promoted to Fire Driver with the Goldsboro Fire Department; and

**WHEREAS**, on April 27, 1994, Nathan was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

**WHEREAS**, on January 22, 2003, Nathan was promoted to Assistant Chief of Operations with the Goldsboro Fire Department where he has served until his retirement; and

**WHEREAS**, Nathan has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Nathan Sasser their deep appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Nathan for the dedicated service rendered his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager





# City of Goldsboro

H.O. Brawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2018-83

### RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY MELISA JOHNSON AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 35 YEARS

**WHEREAS**, Melisa Johnson retires on January 1, 2019 as the Assistant Chief of Training with the Goldsboro Fire Department of the City of Goldsboro with more than 35 years of service; and

**WHEREAS**, Melisa began her career on June 20, 1983 as a Firefighter with the Goldsboro Fire Department; and

**WHEREAS**, on January 3, 1996, Melisa was promoted to Fire Engineer with the Goldsboro Fire Department; and

**WHEREAS**, on March 5, 1997, Melisa was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

**WHEREAS**, on January 3, 2000, Melisa was promoted to Assistant Chief of Training with the Goldsboro Fire Department in the City of Goldsboro where she has served until her retirement; and


**WHEREAS**, Melisa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Melisa Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Melisa for the dedicated service rendered her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.



  
Chuck Allen  
Mayor

**RESOLUTION NO. 2018-83**

**RESOLUTION EXPRESSING APPRECIATION  
FOR SERVICES RENDERED BY MELISA JOHNSON  
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 35 YEARS**

**WHEREAS**, Melisa Johnson retires on January 1, 2019 as the Assistant Chief of Training with the Goldsboro Fire Department of the City of Goldsboro with more than 35 years of service; and

**WHEREAS**, Melisa began her career on June 20, 1983 as a Firefighter with the Goldsboro Fire Department; and

**WHEREAS**, on January 3, 1996, Melisa was promoted to Fire Engineer with the Goldsboro Fire Department; and

**WHEREAS**, on March 5, 1997, Melisa was promoted to Fire Lieutenant with the Goldsboro Fire Department; and

**WHEREAS**, on January 3, 2000, Melisa was promoted to Assistant Chief of Training with the Goldsboro Fire Department in the City of Goldsboro where she has served until her retirement; and

**WHEREAS**, Melisa has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Melisa Johnson their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude to Melisa for the dedicated service rendered her tenure with the City of Goldsboro and offer her our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.

Approved as to form only:

Reviewed by:

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City Attorney

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City Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
December 17, 2018 COUNCIL MEETING

SUBJECT: Z-19-18 PUBLIC HEARING  
McArthur Properties – East side of North Berkeley Boulevard between  
Holly Road and E. New Hope Road

BACKGROUND: The applicant requests a rezoning from R-16 (Residential) to General  
Business Conditional District (GBCD).

In conjunction with this request, the applicant is requesting a waiver of  
the site plan requirement. If the rezoning is approved, the new  
owner/developer will be required to have the site plan approved by City  
Council before future development of the property.

Frontage: 325 ft. (N. Berkeley Blvd.)  
Area: 66,087 sq. ft., or 1.51 acres

Surrounding Zoning: North: R-16 (Residential); O&I-1 (Office and  
Institutional)  
South: General Business Conditional District  
(GBCD); R-16 (Residential);  
East: Residential-16 (Residential); and  
West: General Business (GB)

Existing Use: The property is currently vacant woodland.

DISCUSSION: As previously stated, the applicant is requesting a zoning change  
from R-16 (Residential) to General Business Conditional District (GBCD).

Currently, there are no plans for development of the property. The  
applicant believes the marketability of the property would be enhanced if  
it is rezoned to General Business Conditional District (GBCD). As  
previously noted, separate site plan review and approval by City Council  
is required before development of the property.

On October 21, 2013, property owned by the applicant adjacent to and southwest of the subject property was rezoned from Office and Institutional-1 to General Business Conditional District to allow the operation of a used car lot. At this time, the use has ceased to exist and the property is vacant.

Land Use Plan Recommendation: The City's Comprehensive Land Use Plan recommends Mixed Use and Medium Density residential development for the property.

Engineering: City water and sewer are available to serve the property. Subject area is not located in a Special Flood Hazard Area.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on January 7, 2019.

Date: 12/11/18

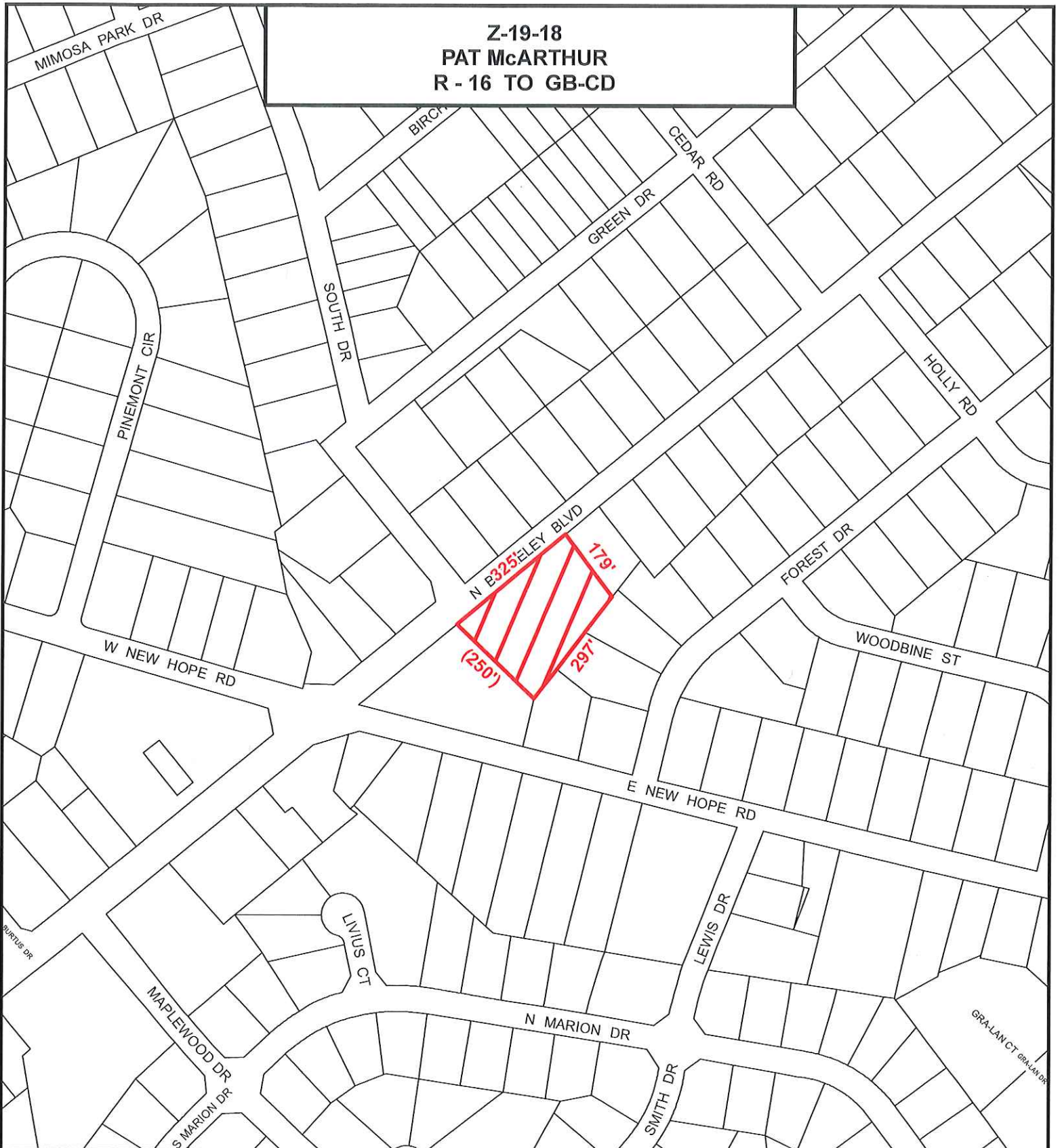
  
\_\_\_\_\_  
Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager



**Z-19-18**  
**PAT McARTHUR**  
**R - 16 TO GB-CD**



**REZONING REQUEST**

Applicant: Pat McArthur  
Request: R-16 to GB-CD  
Project: Commercial  
Parcel #: 3529-28-3369  
Location: 1900 Blk. N. Berkeley Blvd

300 150 0 300 Feet



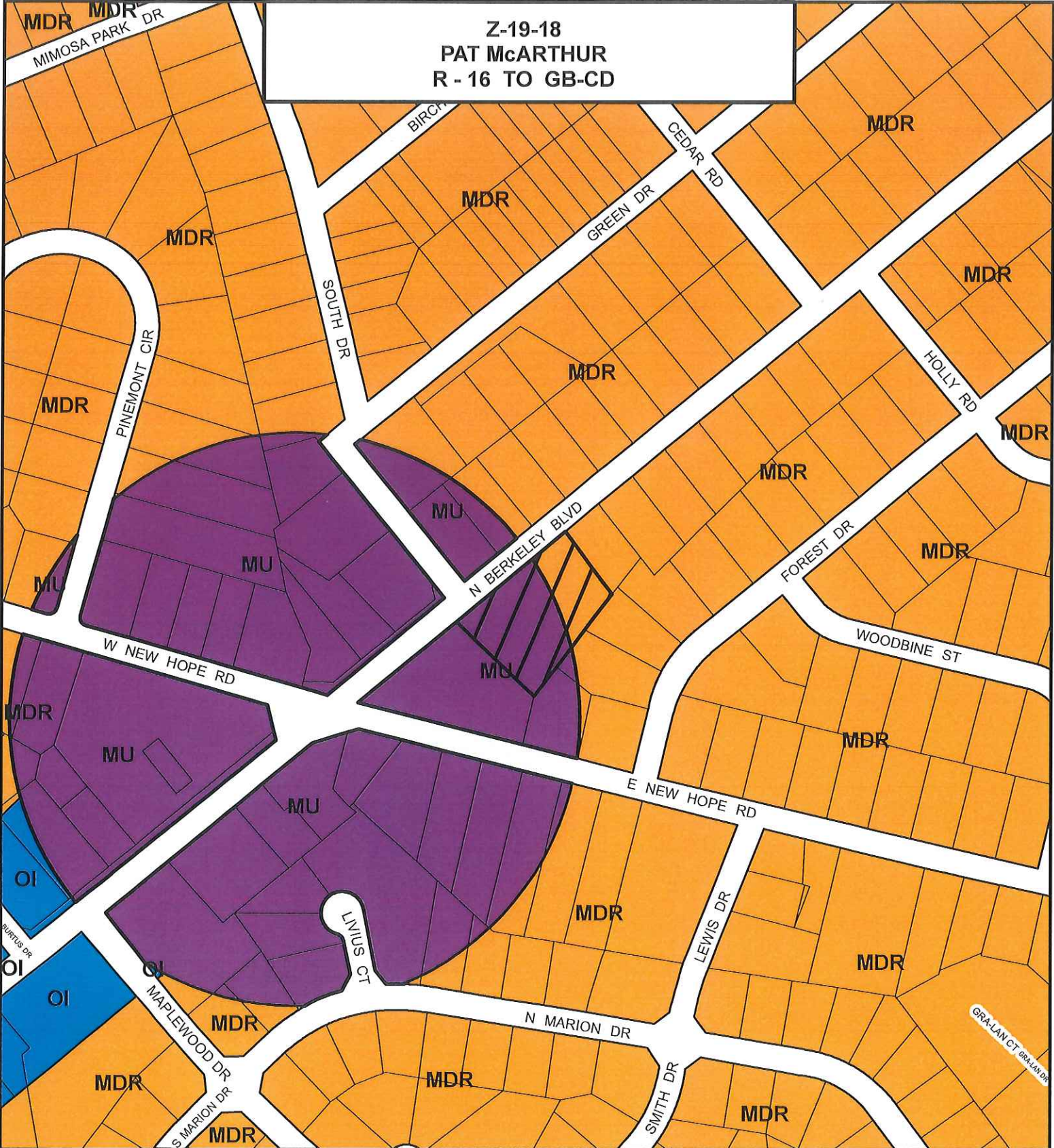
**GOLDSBORO**  
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



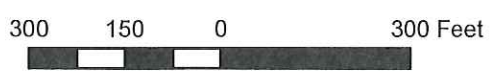






**REZONING REQUEST - PROPOSED ZONING**

Applicant: Pat McArthur  
Request: R-16 to GB-CD  
Project: Commercial  
Parcel #: 3529-28-3369  
Location: 1900 Blk. N. Berkeley Blvd



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CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

**SUBJECT:** Public Hearing to Consider a Proposal to Provide Economic Incentives to Alta Foods, LLC

**BACKGROUND:** Pursuant to NC General Statute 158-7.1, a public hearing is being held on a proposal to provide economic incentives to Alta Foods totaling \$13,437.50 over a two-year period based on a performance agreement with a \$3,000,000 capital investment and creation of 30 full-time jobs. At their meeting on December 6, 2016, Council voted to provide economic incentives to Alta Foods totaling \$25,000 over a five-year period based on a performance agreement with a \$2,500,000 capital investment and creation of 5 full-time jobs. Alta Foods has been in business in Goldsboro since 2008.

**DISCUSSION:** The addition of these improvements will expand the City's tax base through increased ad valorem tax value created as a consequence of capital investment brought into the City. The City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount up to Thirteen Thousand Four Hundred Thirty-seven Dollars and Fifty Cents (\$13,437.50).

**RECOMMENDATION:** Following the public hearing and depending on comments received, staff recommends Council consider adopting a Resolution authorizing the Mayor and City Clerk to execute a performance agreement with Alta Foods, LLC.

Date: \_\_\_\_\_

\_\_\_\_\_  
Interim City Manager



**RESOLUTION NO. 2018 –**

**RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK  
TO EXECUTE A PERFORMANCE AGREEMENT WITH ALTA FOODS, LLC**

**WHEREAS**, Alta Foods has developed plans that include \$3,000,000 in capital investment and the creation of 30 full-time jobs in the City of Goldsboro; and

**WHEREAS**, the addition of this investment will expand the City's tax base through an increased ad valorem tax value; and

**WHEREAS**, the City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount of up to Thirteen Thousand Four Hundred Thirty-Seven Dollars and Fifty Cents (\$13,437.50) over a two-year period.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Goldsboro North Carolina, the Mayor and City Clerk are hereby authorized to sign a performance agreement with Alta Foods, LLC.

Adopted this the \_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Interim City Manager

STATE OF NORTH CAROLINA  
COUNTY OF WAYNE

## **ECONOMIC DEVELOPMENT AGREEMENT**

This AGREEMENT is executed this \_\_\_\_ day of \_\_\_\_\_, 2018 by and between Alta Foods, LLC, a North Carolina Limited Liability Company, which currently leases facilities at 701 S. John Street, Goldsboro, North Carolina, 27530 and the City of Goldsboro, herein called City, a local municipality in North Carolina;

### **WITNESSETH:**

WHEREAS, Alta Foods, LLC has purchased a building, and intends to perform building up-fits and install equipment at the purchased facility located at 105 Industry Court, Goldsboro, North Carolina representing a total capital investment of at least \$3,000,000.00, and is anticipated to create at least 30 new jobs at this facility by December 31, 2020; and

WHEREAS, Alta Foods, LLC shall incur certain costs for the purchase and installation of these improvements; and

WHEREAS, the addition of these improvements will expand the City tax base through increased ad valorem tax value created as a consequence of building purchase, up-fit and new equipment being brought into the City; and

WHEREAS, the City recognizes that a portion of the revenues generated as a consequence of this business venture be returned to Alta Foods, LLC to pay a portion of the costs of the investment, and that such revenues be designated as an "Economic Development Grant" to Alta Foods, LLC, in an amount of up to Thirteen Thousand Four Hundred Thirty-Seven Dollars and 50/100 (\$13,437.50); and

WHEREAS, the parties hereto wish to reduce their understanding regarding the details of the Economic Development Grant and Alta Foods, LLC's performance to this writing;

NOW, THEREFORE, for the mutual considerations noted herein, the sufficiency of which are hereby acknowledged, the parties do hereby contract and agree as follows:

### **I. Economic Development Incentives.**

Alta Foods, LLC has incurred costs in purchase of the building, and will continue to incur costs for the building up-fit and new equipment to be installed at 105 Industry Court, Goldsboro, North Carolina and the City will realize economic benefits due to the expansion of the tax base and the creation of jobs. As an incentive for Alta

Foods, LLC to invest in the building purchase, up-fit and equipment in the facility and in accordance with NCGS §158-7.1, the City shall provide to Alta Foods, LLC the incentives set forth herein in accordance with the terms and conditions of this Agreement. The City shall provide an Economic Development Grant to Alta Foods, LLC with an estimated value of up to \$13,437.50, with such a grant to be made available to Alta Foods, LLC as follows: The City shall pay to Alta Foods, LLC, in two installments a total grant of up to \$13,437.50 related to a total investment of \$3,000,000.00 and the creation of 30 jobs with an average annual wage of \$35,533;

## **II. Representations.**

The City represents and warrants that (a) it has the power and authority to bind itself to the requirements of this Agreement and (b) this Agreement is executed under the authority granted to the City under North Carolina General Statutes §158-7.1, The Local Development Act of 1925, as amended, and 1987 Sessions Laws, Chapter 1002, a Local Act applying to the City.

## **III. Miscellaneous Provisions.**

### **A. Definitions:**

“Capital Investment” shall be the amount Alta foods, LLC has represented it shall invest into the property and its improvements and equipment, all to be part of the ad valorem tax value of the property located in the City that is owned by Alta Foods, LLC, its affiliates, or financing entities where Alta Foods, LLC or its affiliates maintain operational control of the property. Any disputes as to the calculation of Capital Investment shall be subject to mediation between senior executives of the applicable parties, or if such mediation is not successful by an action at law or in equity.

“Budget” unless otherwise agreed in this Agreement, the City shall approve a budget for the specific grant amount offered to Alta Foods, LLC by July 1<sup>st</sup> of each year that the respective grant is offered, for payment by the agreed-upon date.

“Full Time Job” shall mean a position requiring a minimum of 1,600 hours per year held by one employee in the City at the end of the respective calendar year.

B. Independent Agreement. This Agreement and the conditions hereof only relate to the provisions and grants from the City set forth herein and do not limit or affect other commitments made by the County, the State of North Carolina, or other entities.

C. Governing Law. This Agreement has been drafted and shall be interpreted under the laws of the State of North Carolina and in the event any provision is found to be

unenforceable or unconstitutional, all other provisions shall remain in full force and effect.

- D. Binding Agreement. The parties hereto acknowledge that this Agreement and the foregoing actions and grants each represent binding contractual agreements among the parties hereto and that Alta Foods, LLC is acting in reliance upon this Agreement and the provisions and grants provided herein in its decision as to whether it will expand its investment in the City of Goldsboro, North Carolina.
- E. Assignment. Any assignment of this Agreement must be approved by the City which approval will not be reasonably withheld.
- F. Survival. The contractual commitments provided for herein and made by the parties hereto shall be deemed to continue into the future, survive, and remain binding upon future elected officials to the full extent permitted under applicable law.
- G. Force Majeure. Alta Foods, LLC shall not assume any responsibility for any event or failure to act that is due to any cause in whole or in part that is beyond the control of Alta Foods, LLC, even if advised of same, foreseeable or in contemplation of the parties, including without limitation force majeure, the public enemy, fire, flood, earthquake, hurricane, strike or labor disputes, boycott, the inability to obtain raw materials, labor or transportation, the loss of any public or private supplied utilities, the regulations issued by any government or any of its agencies, acts of God, or any other cause similar or dissimilar to the foregoing.
- H. Entire Agreement. This writing contains the entire agreement between the parties hereto and may be amended only by writing signed by all parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

**City of Goldsboro**

**Attest:**

---

Chuck Allen, Mayor

---

Melissa Corser, City Clerk

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

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Kaye Scott, Finance Director

**Alta Foods, LLC**

**Attest:**

By: \_\_\_\_\_

\_\_\_\_\_  
Secretary

Title: \_\_\_\_\_

*No provision of this Agreement shall be construed or interpreted as creating a pledge of the faith and credit of the City within the meaning of any constitutional debt limitation. No provision of this Agreement shall be construed or interpreted neither as delegating governmental powers nor as a donation or a lending of the credit of the City within the meaning of the State Constitution. This Agreement shall not directly or indirectly or contingently obligate the City to make any payments beyond those appropriated in the City's sole discretion for any fiscal year in which this Agreement shall be in effect. No provision of this Agreement shall be construed to pledge or to create a lien on any class or source of the City's moneys, nor shall any provision of the Agreement restrict to any extent prohibited by law, any action or right of action on the part of any future City governing body. To the extent of any conflict between this paragraph and any other provisions of this Agreement, this paragraph shall take priority.*

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

**SUBJECT:**                               **Setting Public Hearing**  
Noncontiguous Annexation Request – J. Isaac Gurley Farms, Inc. (Northeast corner of US 13 Hwy and Hood Swamp Road) 8.84 Acres

**BACKGROUND:**                       The City Council, at their meeting on December 3, 2018, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

**DISCUSSION:**                         Pursuant to G. S. 160A-31, Council shall fix a date for public hearing on the proposed annexation if the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule January 22, 2019 as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

**RECOMMENDATION:**               By motion, schedule a public hearing for the proposed annexation of J. Isaac Gurley Farms, Inc. property for January 22, 2019.

Date:   12/11/18  

  
\_\_\_\_\_  
Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

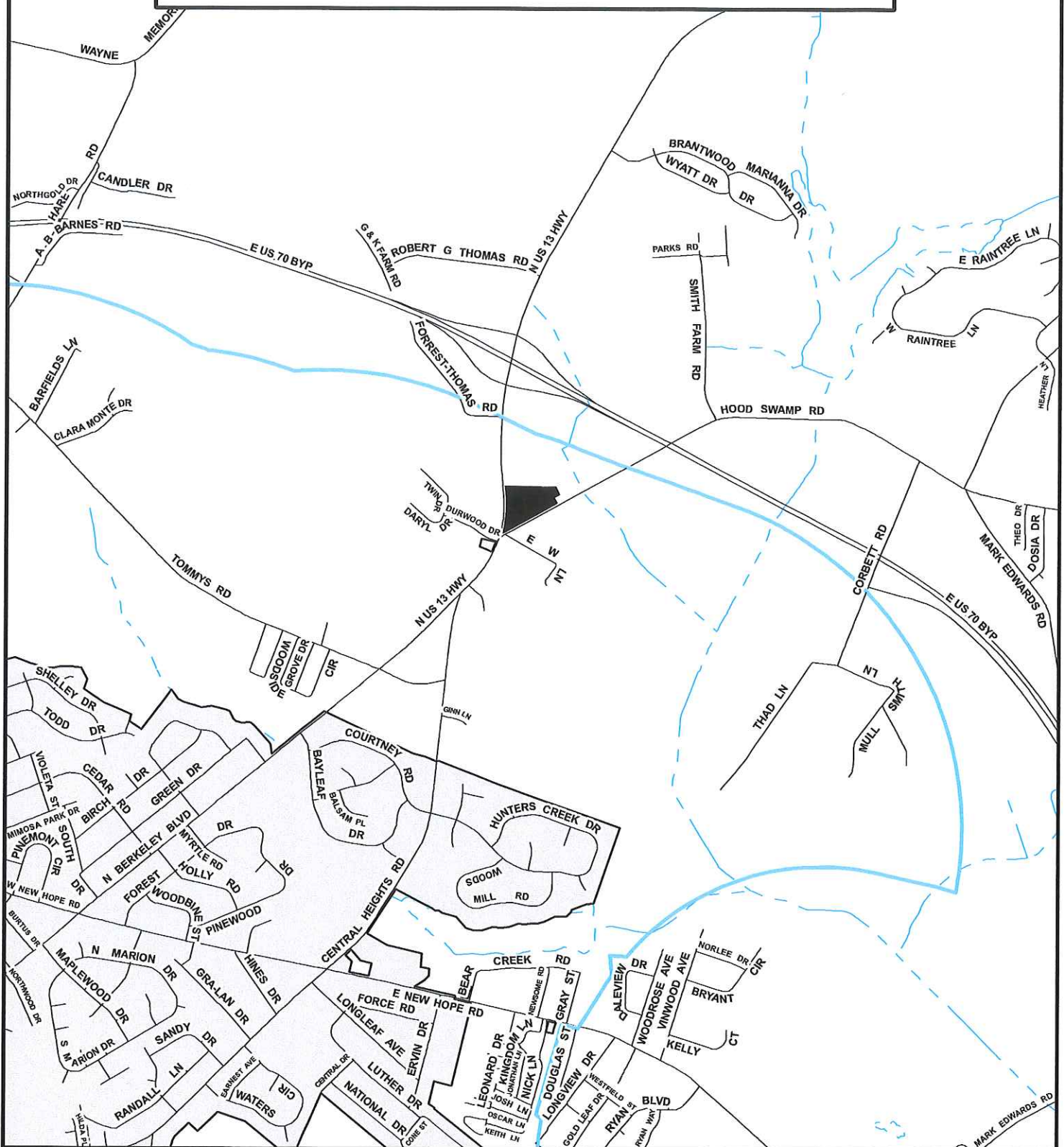


# NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES





## NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES





# NON- CONTIGUOUS ANNEXATION GURLEY FARMS PROPERTIES



**NOTICE OF PUBLIC HEARING  
IN REGARDS TO THE ANNEXATION OF NONCONTIGUOUS PROPERTY TO THE CITY OF  
GOLDSBORO, NORTH CAROLINA**

Notice is hereby given that, in compliance with Section 160A-31 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, Tuesday, January 22, 2019 at 7:00 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

**J. Isac Gurley Farms Annexation**

Being a parcel of land in Saulston Township, Wayne County, North Carolina and being bounded on the north by the lands of John S. Wade, on the east by the lands of Jennifer Y. Worrell and Belfast-Patetown Sanitary District, on the west by eastern right of way line of NC Highway 13 and on the south by the northern right of way of NCSR 1705 – Hood Swamp Road and being more particularly described as follows:

Commencing at a North Carolina Department of Transportation Monument U3609B-6, said point having North Carolina Grid Coordinates of N=605899.0040 feet, E= 2328365.962 feet (North American Datum 1983-2011 Adjustment) ; thence S 09°23'49" E 1121.01 feet to a new iron pipe in a ditch, the northern property line of J. Isaac Gurley Farms, Inc. and the John S. Wade Tract as recorded in deed book 1169 page 371 of the Wayne County Registry; thence along said line and ditch S 89°23'31" E 752.09 feet to a point in centerline of ditch, the northwestern corner of the Jennifer Y. Worrell tract as recorded in deed book 1554 page 396 of the Wayne County Registry; thence along said line S 28°52'58" E 4.86 feet to an existing ¾" iron pipe; thence continuing along said line S 28°52'58" E 127.82 feet to an existing ¾" iron pipe, the northeastern corner of Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the northern line of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry S 61°04'54" W 100.00 feet to an existing ¾" iron pipe, the northwestern corner of the Belfast-Patetown Sanitary District tract as recorded in deed book 2934 page 534 of the Wayne County Registry; thence along the western line of said tract S 28°52'25" E 97.90 feet to a new iron pipe; thence continuing along said line S 28°52'25" E 2.10 feet to an existing ¾" iron pipe in the northern right of way line of NCSR 1705 – Hood Swamp Road; thence along said right of way line S 61°04'57" W 331.13 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 19.89 feet to a new iron pipe in said right of way; thence continuing along said right of way line S 61°01'58" W 564.80 feet to a new iron pipe in

said right of way; thence S 61°01'58" W 55.32 feet to a new iron pipe in the intersection of the northern right of way line of NCSR 1705 – Hood Swamp Road and the eastern right of way line of NC Highway 13; thence along the eastern right of way line of NC 13 along a curve to the left having a chord of N04°53'00" E 584.24 feet and a radius of 1698.93 feet to a new iron pipe in said right of way; thence along said right of way N 04°40'52" W 148.92 feet to a new iron pipe in said right of way in the centerline of a ditch the southwest corner of the John S. Wade Tract as recorded in deed book 639 page 511 of the Wayne County Registry; thence along a ditch S 89°23'31" E 35.32 feet to the point of beginning containing 8.84 acres, more or less.

All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

---

Melissa Corser, City Clerk

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Ronald T. Lawrence, City Attorney

PUBLISH: January 8, 2019



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Agreement between the City of Goldsboro and the North Carolina Department of Transportation for Construction of Sidewalks

BACKGROUND: The North Carolina Department of Transportation has plans to make certain street and highway constructions and improvements within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections. The construction of bulb-outs allow vehicles to make U-turns at intersections and include construction of sidewalk at CVS Pharmacy.

DISCUSSION: At the request of the City and in accordance with the NCDOT's Pedestrian Policy Guidelines, NCDOT shall include provisions in its construction contract for the construction of sidewalk betterment in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive.

NCDOT is responsible for preparation of plans, environmental permits, acquiring of right-of-way and construction of the sidewalks. The City is responsible for any relocation and adjustment of City-owned utilities in conflict with the project and upon completion of the project, the City will assume all maintenance responsibilities for the sidewalk betterments.

The City shall participate in the Betterment costs of the project at a cost share of 30% and the NCDOT shall participate in 70% of the actual cost of the sidewalk betterments. The estimated cost of the sidewalk is \$4,364 and the estimated cost to the City is \$1,310.


Sidewalk:	124 SY @ \$35.22 SY
Cost Share:	30%
Total Cost:	\$1,310

Upon completion of the Project, NCDOT will invoice the City for their share of the actual costs of the Betterments. The project let date is estimated for FY 2019 (6/11/19) with a completion date in FY 2019 (12/2019). Funds will be appropriated during FY 2019.

RECOMMENDATION:

By motion, adopt the attached Resolution authorizing the Mayor and City Clerk to execute an Agreement with the North Carolina Department of Transportation for construction of sidewalks within the City under Project U-5994 which is the construction of bulb-outs on Wayne Memorial Drive at Lockhaven and Country Day Road Intersections.

Date: 12/11/18

  
Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

RESOLUTION NO. 2018 -

RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK  
TO EXECUTE AN AGREEMENT WITH THE  
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
FOR THE CONSTRUCTION OF SIDEWALKS WITHIN THE CITY UNDER PROJECT  
U-5994 CONSTRUCTION OF BULB-OUTS ON WAYNE MEMORIAL DRIVE AT LOCKHAVEN AND  
COUNTRY DAY ROAD INTERSECTIONS

WHEREAS, the Department of Transportation and the City have agreed to participate in the construction of sidewalk in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive; and

WHEREAS, the NCDOT shall be responsible for the preparation of sidewalk design and project plans, acquisition of any required right-of-way, and construction of the project; and

WHEREAS, the City shall be responsible for the relocation and adjustment of any city-owned utilities in conflict with the project; and

WHEREAS, the City shall participate in the sidewalk betterment at a cost share of 30% (\$1,310); and

WHEREAS, the NCDOT shall participate in the sidewalk betterment at a cost share of 70% (\$3,055).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Sidewalk Agreement with NCDOT is hereby formally approved; and
2. The Mayor and City Clerk are hereby authorized and directed to execute an agreement with the Department of Transportation for construction of a sidewalk in front of the CVS at the intersection of Wayne Memorial Drive and Lockhaven Drive; and
3. This Resolution shall be in full force and effect from and after its adoption this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager





NORTH CAROLINA

**TRANSPORTATION IMPROVEMENT PROJECT –  
MUNICIPAL AGREEMENT WITH BETTERMENTS**

WAYNE COUNTY

DATE: 12/3/2018

NORTH CAROLINA DEPARTMENT OF  
TRANSPORTATION

TIP #: U-5994

AND

WBS Elements: 47114.3.1

CITY OF GOLDSBORO

THIS MUNICIPAL AGREEMENT is made and entered into on the last date executed below, by and between the North Carolina Department of Transportation, an agency of the State of North Carolina, hereinafter referred to as the "Department" and the City of Goldsboro, a local government entity, hereinafter referred to as the "Municipality".

**W I T N E S S E T H:**

WHEREAS, the Department has plans to make certain street and highway constructions and improvements within the Municipality under Project 47114.3.1, in Wayne County; and,

WHEREAS, the Department and the Municipality have agreed that the municipal limits, as of the date of the awarding of the contract for the construction of the above-mentioned project, are to be used in determining the duties, responsibilities, rights and legal obligations of the parties hereto for the purposes of this Agreement; and,

WHEREAS, this Agreement is made under the authority granted to the Department by the North Carolina General Assembly, including but not limited to, the following legislation: General Statutes of North Carolina (NCGS), Section 136-66.1, Section 160A-296 and 297, Section 136-18, and Section 20-169, to participate in the planning and construction of a Project approved by the Board of Transportation for the safe and efficient utilization of transportation systems for the public good; and,

WHEREAS, the parties to this Agreement have approved the construction of said Project with cost participation and responsibilities for the Project as hereinafter set out.

NOW, THEREFORE, the parties hereto, each in consideration of the promises and undertakings of the other as herein provided, do hereby covenant and agree, each with the other, as follows:

**SCOPE OF THE PROJECT**

1. The Project consists of improvements on SR 1556 (Wayne Memorial Drive) from Lockhaven Drive to Wayne Country Day Road.



2. At the request of the Municipality, and in accordance with the Department's *Pedestrian Policy Guidelines*, the Department shall include provisions in its construction contract for the construction of pedestrian facilities on or along the CVS property at the corner of SR 1556 (Wayne Memorial Drive) and Lockhaven Drive. Said work shall be performed in accordance with the Department's policies, procedures, standards, and specifications, and the following provisions.

## **PLANNING AND DESIGN**

3. The Department shall prepare the environmental and/or planning document, and obtain any environmental permits needed to construct the Project, and prepare the Project plans and specifications needed to construct the Project. All work shall be done in accordance with departmental standards, specifications, policies and procedures.

## **RIGHT OF WAY**

4. The Department shall be responsible for acquiring any needed right of way required for the Project. Acquisition of right of way shall be accomplished in accordance with the policies and procedures set forth in the North Carolina Right of Way Manual.
5. It is understood by both parties that all work for the betterments shall be performed within the existing right of way. However, should it become necessary, the Municipality, at no expense or liability whatsoever to the Department, shall provide any needed right of way and or construction easements for the construction of the betterments, and remove from said rights of way all obstructions and encroachments of any kind or character. Acquisition of any needed right of way shall be performed in accordance with the following state and federal policies and procedures, "Right of Way Acquisition Policy and Land Acquisition Policy, contained in the Federal-Aid Policy Guide, Part 712, Subpart B", and the North Carolina Right of Way Manual (Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970). The Department shall be indemnified and held harmless from any and all damages and claims for damages associated with the acquisition of any construction easements and/or right of way.

## **UTILITIES**

6. The Municipality shall be responsible for the relocation and adjustment of all municipally-owned utilities in conflict with the Project and shall exercise any rights that it may have under any franchise to effect all necessary changes, adjustments, and relocations of communications and electric power lines; underground cables, gas lines, and, and other pipelines or conduits; or any privately- or publicly-owned utilities.

- A. Said work shall be performed in a manner satisfactory to the Department prior to the Department beginning construction of the Project. The Municipality shall make every effort to promptly relocate said utilities in order that the Department will not be delayed in the construction of the Project.
- B. The Municipality shall make all necessary adjustments to house or lot connections or services lying within the right of way or construction limits, whichever is greater, of the Project.
- C. The Department, where necessitated by construction, will make vertical adjustments of two (2) feet or less to the existing manholes, meter boxes, and valve boxes at no expense to the Municipality.
- D. The Department shall not be liable for any work that the Municipality undertakes with respect to said utility relocation.

#### **UTILITY RELOCATION BY DEPARTMENT**

- E. If the Municipality requests the Department to include the relocation and/or adjustment of municipally owned utilities in its construction contract provisions, and the Department agrees, then a separate utility agreement will be prepared to state the cost estimate and the reimbursement terms. The Municipality shall reimburse the Department all or a portion of the costs associated with said relocation, in accordance with NCGS 136-27.1. Reimbursement will be based on final project plans and actual costs of relocation.

#### **CONSTRUCTION**

- 7. The Department shall construct, or cause to be constructed, the Project in accordance with the plans and specifications of said Project as filed with, and approved by, the Department. The Department shall administer the construction contract for said Project.

#### **MAINTENANCE**

- 8. Upon completion of the Project:
  - A. The Department shall be responsible for all traffic operating controls and devices which shall be established, enforced, and installed and maintained in accordance with the North Carolina General Statutes, the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, the latest edition of the "Policy on Street and Driveway Access to North Carolina Highways", and departmental criteria.

- B. The roadway improvement(s) shall be a part of the State Highway System and owned and maintained by the Department.
- 9. The Municipality, at no expense to the Department, shall assume all maintenance responsibilities for the betterments and release the Department from all liability relating to such maintenance.

## **BETTERMENT COSTS AND FUNDING**

- 10. The Municipality shall participate in the Betterment costs of the Project as follows:
  - A. In accordance with the *Pedestrian Policy Guidelines*, the Municipality shall reimburse the Department thirty percent (30%), of the actual cost, including administrative costs, of the work associated with the construction of the pedestrian facilities. The Department shall participate in seventy percent (70%) of the actual cost of the pedestrian facilities for that portion of the project within the corporate limits, where new pedestrian facilities are to be installed. The estimated cost of the pedestrian facilities is \$4,364. The estimated cost to the Municipality is \$1,310. Both parties understand that this is an estimated cost and is subject to change.
  - B. Upon completion of the Project, the Department will invoice the Municipality for their share of the actual costs of the Betterments. Reimbursement to the Department shall be made in one final payment within sixty days of invoicing by the Department. A late payment penalty and interest shall be charged on any unpaid balance due in accordance with NCGS § 147-86.23.
  - C. In the event the Municipality fails for any reason to pay the Department in accordance with the provisions for payment herein above provided, NCGS § 136-41.3 authorizes the Department to withhold so much of the Municipality's share of funds allocated to said Municipality by NCGS § 136-41.1 until such time as the Department has received payment in full under the reimbursement terms set forth in this Agreement

## **ADDITIONAL PROVISIONS**

- 11. It is the policy of the Department not to enter into any agreement with another party that has been debarred by any government agency (Federal or State). The Municipality certifies, by signature of this agreement, that neither it nor its agents or contractors are presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal or State Department or Agency.



12. To the extent authorized by state and federal claims statutes, each party shall be responsible for its respective actions under the terms of this agreement and save harmless the other party from any claims arising as a result of such actions.
13. All terms of this Agreement are subject to available departmental funding and fiscal constraints.
14. This Agreement contains the entire agreement between the parties and there are no understandings or agreements, verbal or otherwise, regarding this Agreement except as expressly set forth herein.
15. The parties hereby acknowledge that the individual executing the Agreement on their behalf is authorized to execute this Agreement on their behalf and to bind the respective entities to the terms contained herein and that he has read this Agreement, conferred with his attorney, and fully understands its contents.
16. A copy or facsimile copy of the signature of any party shall be deemed an original with each fully executed copy of the Agreement as binding as an original, and the parties agree that this Agreement can be executed in counterparts, as duplicate originals, with facsimile signatures sufficient to evidence an agreement to be bound by the terms of the Agreement.
17. By Executive Order 24, issued by Governor Perdue, and N.C. G.S. § 133-32, it is unlawful for any vendor or contractor ( i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor), to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies (i.e., Administration, Commerce, Environmental Quality, Health and Human Services, Information Technology, Military and Veterans Affairs, Natural and Cultural Resources, Public Safety, Revenue, Transportation, and the Office of the Governor).

IT IS UNDERSTOOD AND AGREED upon that the approval of the Project by the Department is subject to the conditions of this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed, in duplicate, the day and year heretofore set out, on the part of the Department and the Municipality by authority duly given.

L.S. ATTEST:

CITY OF GOLDSBORO

BY: \_\_\_\_\_ BY: \_\_\_\_\_

TITLE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

N.C.G.S. § 133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any State Employee of any gift from anyone with a contract with the State, or from any person seeking to do business with the State. By execution of any response in this procurement, you attest, for your entire organization and its employees or agents, that you are not aware that any such gift has been offered, accepted, or promised by any employees of your organization.

Approved by \_\_\_\_\_ of the local governing body of the City of Goldsboro

as attested to by the signature of Clerk of said governing body on \_\_\_\_\_ (Date)

This Agreement has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(SEAL)

BY: \_\_\_\_\_  
(FINANCE OFFICER)

Federal Tax Identification Number

Remittance Address:

City of Goldsboro

DEPARTMENT OF TRANSPORTATION

BY: \_\_\_\_\_  
(CHIEF ENGINEER)

DATE: \_\_\_\_\_

APPROVED BY BOARD OF TRANSPORTATION ITEM O: \_\_\_\_\_ (Date)

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Fiscal Year 2018-19 Budget Amendment

BACKGROUND: During the first part of the fiscal year, there have been several changes to City's revenues and expenditures. These changes/adjustments must be shown in the budget.

DISCUSSION: There are several departments/divisions that require budget revisions for FY 2018-19.

1. Goldsboro received funding from the Community Action Grant in the amount of \$2,316.32 for the creation of permanent mural installation and six painted crosswalks. Appropriation of this revenue and expenditures is needed.
2. The City has incurred costs for storm cleanup associated with Hurricane Florence that include overtime and vehicle costs, landfill expenses and repairs. FEMA has worked to complete all project worksheets to include these costs for reimbursement to the City. Since the City does not have funding appropriations budgeted for these expenses, it is necessary to adopt a budget amendment in the amount of \$850,000.
3. The City has incurred costs for storm cleanup associated with Hurricane Matthew at the golf course in the amount of \$167,719. This was for the final repairs to the bunters.
4. With the meter reading project scheduled to be completed in the next couple of months, it is necessary to appropriate funding from the loan proceeds for the final payments in the amount of \$150,000.
5. The City was approved for a State Revolving Loan in December 2017 for Phase IV Sewer Rehabilitation. The purchase order was not completed until this fiscal year when additional funding was approved. Appropriation of the expenditure and revenue is required in the amount of \$5,706,873.30.
6. Within the Travel and Tourism Division, the City received the reimbursement for the N.C. Tennis Association expenses in the amount of \$5,106.01. Also, the City received monies for sale of tee shirts in the amount of \$2,802.05, which needs to be appropriated.

RECOMMENDATION: It is recommended that the attached budget ordinance be adopted to reflect the changes to the City's FY 2018-19 budget.

DATE: \_\_\_\_\_

\_\_\_\_\_  
Kaye Scott, Finance Director

DATE: \_\_\_\_\_

\_\_\_\_\_  
Randy Guthrie, Interim City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2018-2019 FISCAL YEAR

WHEREAS, the City of Goldsboro needs to adjust revenue and expenditure line items to reflect changes; and

WHEREAS, since the funds were not appropriated in the operating budget for FY 2018-19, the City of Goldsboro needs to appropriate the revenues and expenditures in the General, Utility and Occupancy Tax Funds.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Increasing the expenditure line items as follows:

a) State Main Street Grant (DGDC)	11-1025-4928	\$ 2,316.32
b) Salaries OT (Fire)	11-5120-1220	40,000.00
c) Salaries OT (Police)	11-6121-1220	4,500.00
d) Salaries OT (Solid Waste)	11-4143-1220	33,000.00
e) Salaries OT (Street Maint.)	11-4134-1220	14,500.00
f) Salaries OT (Parks & Rec.)	11-7460-1220	28,000.00
g) Salaries OT (Stormwater)	15-4137-1220	8,900.00
h) Salaries OT (Dist. & Coll.)	61-4175-1220	4,800.00
i) Salaries OT (Water Plant)	61-4176-1220	11,200.00
j) Salaries OT (WRF)	61-4177-1220	20,000.00
k) Salaries OT (Compost)	61-4179-1220	3,100.00
l) Storm Damage Cleanup (Spec. Exp)	11-7310-3599	482,000.00
m) Storm Damage Cleanup (UF)	61-4178-3599	200,000.00
n) Storm Damage Cleanup (Golf)	11-7461-3599	167,719.00
o) AMI Meter Reading	61-4178-5152	150,000.00
p) Sewer Improvements (SRF)	91-8481-5969	5,706,873.30
q) Operational Supplies (Travel)	95-9077-2993	7,908.06

2. Increasing the revenue line items as follows:

a) Main St. Solutions Grant Reimb.	11-0003-8912	2,316.32
b) FEMA Reimbursement	11-0003-8152	602,000.00
c) FEMA Reimbursement	15-0003-8152	8,900.00
d) FEMA Reimbursement	61-0003-8152	239,100.00
e) FEMA Reimbursement	11-0003-8152	167,719.00
f) AMI Loan Proceeds	61-0003-8268	150,000.00
g) SRF Reimbursement	91-0003-8599	5,706,873.30
h) Misc. Revenue	95-0006-8190	7,908.06



3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

**CITY OF GOLDSBORO**  
**AGENDA MEMORANDUM**  
**DECEMBER 17, 2018**

**SUBJECT:** Herman Park Center Design-Build

**BACKGROUND:** The City of Goldsboro recently solicited statements of qualifications from design-build teams interested in contracting for the construction of a new Herman Park Recreation Center in Herman Park. The proposed project includes the construction of an approximately 39,000 square foot facility to include 2.5 gymnasiums, game room, fitness room, laundry, offices, locker rooms and a kitchen. Projected costs associated with this project are estimated to be \$11,000,000.

Three (3) firms submitted their qualifications: 1) Farrior & Sons, Inc., 2) Group III Mgt., Inc. and 3) T. A. Loving Company.

**DISCUSSION:** City staff interviewed all three firms on Monday, November 19, 2018. Each firm was rated on the following criteria:

- \* Team's approach to a project of this nature
- \* Qualifications of design build team members
- \* Team's financial ability to undertake the work and assume liability for the project
- \* Team's experience and familiarity with local conditions
- \* The successful experience of the staff proposed to be assigned to this project to perform the type of work required
- \* Minority Business Participation
- \* Overall performance on past projects
- \* Team's demonstrated ability to complete tasks on time

After calculating scores, T. A. Loving Company was selected to design-build the new Herman Park Center.

**RECOMMENDATION:** By motion:

1. Adopt the attached resolution authorizing the Mayor and City Clerk to enter into a contract with T.A. Loving in the amount of \$735,950.
2. Adopt the attached budget ordinance decreasing the unassigned fund balance of the General Fund in the amount of \$735,950 for Phase I of the Herman Park Center construction.
3. Adopt the attached resolution declaring the City Council's intent to reimburse the City of Goldsboro from the proceeds of any installment financing for the Herman Park Center construction.

Date: \_\_\_\_\_

\_\_\_\_\_  
Interim Parks and Recreation Director

Date: \_\_\_\_\_

\_\_\_\_\_  
Interim City Manager

RESOLUTION NO. 2018-

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO AWARD AND  
EXECUTE A CONTRACT WITH T. A. LOVING COMPANY FOR THE  
DESIGN-BUILD OF A NEW HERMAN PARK CENTER

WHEREAS, the City of Goldsboro solicited statements of qualifications from design-build teams interested in contracting for the construction of a new Herman Park Center; and

WHEREAS, the design-build costs for this project are estimated to be \$11,000,000; and

WHEREAS, three (3) firms submitted their qualifications and City staff interviewed all three firms; and

WHEREAS, after interviewing the firms and reviewing their qualifications, T. A. Loving Company was the firm selected; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk is hereby authorized to enter into a contract with T. A. Loving Company for this \$11,000,000 project. The cost for Phase I is \$735,950.
2. This resolution shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City of Goldsboro desires to construct a new Herman Park Center; and

WHEREAS, T.A. Loving submitted a proposal for the design and preconstruction services for this construction; and

WHEREAS, the cost to complete this phase will be \$735,950; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$735,950 from the General Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the General Fund in the amount of \$735,950.
2. Increasing the line item entitled "Consultant Fees" (11-7460-1991) in the Parks and Recreation Department's budget of the General Fund in the amount of \$735,950.
3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

---

City Attorney

---

City Manager

**RESOLUTION NO. 2018-**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA DECLARING ITS INTENTION TO REIMBURSE THE CITY OF GOLDSBORO, NORTH CAROLINA FROM THE PROCEEDS OF THE INSTALLMENT FINANCING FOR THE HERMAN PARK CENTER CONSTRUCTION**

WHEREAS, the City of Goldsboro, North Carolina (the "Issuer") is a political subdivision organize and existing under the laws of the State of North Carolina; and

WHEREAS, the Issuer will pay monies for the Herman Park Center construction; and

WHEREAS, the City Council of the Issuer has determined that these monies being advanced to that date hereof are available only for a temporary period and it is necessary to reimburse the Issuer for the expenditures from the proceeds of the installment financing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. The City Council hereby declares the Issuer's intent to reimburse the Issuer with the proceeds of the installment financing for the expenditures with respect to the Herman Park Center construction in the amount of \$735,950.
2. Each expenditure will be either (a) of a type properly chargeable to capital account under general federal income tax principles (determined in each case as of the date of expenditure), (b) a cost of issuance with respect to the purchase, (c) a nonrecurring item that is not customarily payable from current revenues, or (d) a grant to a party that is not related to or an agent of the Issuer so long as such grant does not impose any obligation or condition (directly or indirectly) to repay any amount to or for the benefit of the Issuer.
3. The maximum principal amount of the installment purchase is expected to be approximately \$735,950.
4. The Issuer will make a reimbursement allocation, which is a written allocation by the Issuer that evidences the Issuer's use of funds to reimburse an expenditure, no later than 18 months after the later of the date on which the expenditure is paid or the project is placed in service or abandoned, but in no event more than three years after the date on which the expenditure is paid. The Issuer recognizes the exceptions are available for certain "preliminary expenditures", costs of issuance, certain de minimis amounts, expenditures by "small issuers", (base on the year of issuance and not the year of expenditure) and expenditures for construction project of at least five years.

This Resolution is effective upon its adoption this \_\_\_\_ day of \_\_\_\_\_, 2016.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager





400 Patetown Rd  
Goldsboro, NC 27530

P: 919.734.8400  
F: 919.731.7538

December 11, 2018 (Rev.1)

Felicia Lucas Brown  
Interim Goldsboro Parks and Recreation Director  
903 E. Ash St.  
Goldsboro, NC 27530

RE: Herman Park Recreation Center  
Phase I Proposal - Design and Preconstruction Service

T. A. Loving Company respectfully requests funding in the amounts detailed below to begin Phase I (Preconstruction, Design,) of the new Herman Park Recreation Center:

- |  |                  |
|--|------------------|
| 1. Design Services (Civil, Architectural, Engineering) | \$628,700        |
| 2. Preconstruction Services (Budgeting, cost analysis) | \$ 71,250        |
| 3. Subsurface Investigation Allowance                  | \$ 11,000        |
| 4. Survey Allowance                                    | <u>\$ 25,000</u> |

<b>Total</b>	<b>\$735,950</b>
--------------	------------------

The following costs are not included:

- Design Team Contract Administration
- Building Phase General Conditions and Fee
- Demolition of Existing Structures
- Building Cost
- Testing Services

Phase II will include the balance of all construction costs (general conditions, cost of work items, architectural construction administration services, etc.) and at this time we are anticipating an overall project budget of \$11,000,000; should the scope of the project change, the costs detailed in the line items above will change accordingly. Upon acceptance we can draft a mutually acceptable contract and begin this work as soon as that is executed.

Sincerely,

**T. A. LOVING COMPANY**

A handwritten signature in blue ink that reads "Scott Wynne".

Scott Wynne  
Pre-Construction Manager

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Public-Private Partnership for Public Parking Benefit

BACKGROUND: Since late 2013, downtown merchants and customers have benefitted from the generosity of Mr. David Weil as he has allowed us to market his private parking lot located within the 100 block of South Center Street, commonly referred to as the Waynesborough House parking lot, for public use. This offer was made prior to the construction for the Center Street Streetscape project in 2015 as a way to address access and parking limitation issues. This offer was made verbally between city staff and the Weil family.

DISCUSSION: Since this time, the parking lot has benefitted many downtown businesses by providing accessible parking for their customers and employees in an area dense with businesses. We have marketed the lot and directed people to it for numerous occasions and events, including the NC Main Street Conference in 2016, Made on Main event, and all Paramount events, to name only a few. In fact, at the time the Downtown Parking & Traffic Study was conducted in 2015, the consultants counted this parking lot in the public parking availability counts. Without it, the deficit in this block would be relatively significant.

The City will be implementing the wayfinding signs as part of our 2016 Transportation Infrastructure Generating Economic Recovery Grant in 2019. This sign package includes signs directing traffic to public parking lots and provides a sign at the street/sidewalk edge acknowledging a parking lot for public use. It is planned to include the Weil/Waynesborough House Parking lot in this sign plan.

The parking lot needs improvements to complete a plan proposed by city staff to maximize the number of spaces it can provide and to improve its use. The plan approved by the City and Mr. Weil will result in 70 parking spaces and include three (3) handicap spaces (see attached plan). City staff have conducted cost estimates based on the conditions and plan. The scope of the work consists of: micropaving for the majority of the surface area, some concrete demolition and asphalt resurfacing in smaller portions where needed to maintain grade, lighting, signage, installation of steel bollards, parking space striping and other incidentals. The projected cost for this work (minus lighting) is \$39,360.90.

In order for us to maximize this space for the use of our citizens and to assure its availability for public use, it is recommended that the City enter into an agreement with Mr. Weil that protects our ability to legally market it for public use and invest in its improvements. An agreement has been crafted that states the City will invest up to \$20,000 towards these improvements, or half of the total cost, whichever is lesser, in return for our ability to market it and

utilize it as a public parking lot. A recapture clause is included in the agreement that will allow the City to recapture this investment if the contract is broken at a pro-rated amount over the ten-year period (at most, \$2,000 per year for every year that is less than the 10 years). After ten years, our investment in the improvements will have matured and the agreement will be fulfilled.

It is proposed to utilize the Municipal Service Tax District unappropriated fund balance to fund this expense. The current unappropriated fund balance is \$71,573.00.

RECOMMENDATION: By motion,

- 1) Adopt the attached Municipal Agreement, authorizing the Mayor to enter into an Agreement with Waynesborough Associates LLC (David Weil) for the use of the parking lot owned by Waynesborough Associates LLC located on, behind and beside the structures at 104 S. Center Street, and
- 2) Adopt the attached Budget Ordinance amending the 2018-19 fiscal year budget by:
  - a) Decreasing the Unappropriated Fund Balance of the Municipal Service District in the amount of \$20,000.00.
  - b) Creating a line-item for this use in the Municipal Service District budget in the amount of \$20,000.00.

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Downtown Development Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

ORDINANCE NO. 2018-

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE  
CITY OF GOLDSBORO FOR THE 2018-19 FISCAL YEAR

WHEREAS, the City needs additional parking to accommodate citizens for City sponsored events downtown; and

WHEREAS, the City of Goldsboro has entered an agreement with Waynesborough Associates for the use of the parking lot at 104 S. Center Street; and

WHEREAS, the City has agreed to reimburse Waynesborough Associates one-half of the amount expended for parking lots improvements; and

WHEREAS, the estimated cost for the improvements is approximately \$40,000 and the City has agreed to invest \$20,000; and

WHEREAS, since the current fiscal year's budget does not contain sufficient monies to meet these obligations, the City of Goldsboro needs to appropriate \$20,000 from the Municipal Service District Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro that the Budget Ordinance for the Fiscal Year 2018-19 be amended by:

1. Decreasing the Unassigned Fund Balance of the Municipal Service District Fund in the amount of \$20,000.
2. Establishing the line item entitled "Parking Lot Improvements" (70-8350-5142) in the amount of \$20,000.
3. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_ 2018.

Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

**Waynesborough House Parking Lot Rehabilitation Project - Cost Estimate**

10/2/2018

Item No.	Description of Item	Estimated Quantity	Unit of Measure	Unit Price	Total Cost In Place
1	Mobilization (5% max.)	1	LS	\$ 1,702.90	\$ 1,702.90
2	Install Latex Modified Microsurfacing, Type II (1/2" Minimum Thickness)	2523	SY	\$ 6.00	\$ 15,138.00
3	Install S9.5B Asphalt Surface Course (1-1/2" Thick)	224	SY	\$ 12.00	\$ 2,688.00
4	Full Depth Patch (Remove & Replace Existing Pavement & Base with 5" Minimum Type B25.08B Asphalt Concrete Binder Course)	10	SY	\$ 47.00	\$ 470.00
5	Install Skin Patching	50	SY	\$ 22.00	\$ 1,100.00
6	Install 4" Wide Pavement Marking Lines (Single White)	2000	LF	\$ 6.00	\$ 12,000.00
7	Install Handicap Symbol Pavement Marking	3	EA	\$ 250.00	\$ 750.00
8	Install Agregate Base Course (8" Thick)	72	TON	\$ 16.00	\$ 1,152.00
9	Install Steel Bollard	3	EA	\$ 170.00	\$ 510.00
10	Disposal/Tipping Fees	1	LS	\$ 250.00	\$ 250.00
11	10% Contingency	1	LS	\$ 3,600.00	\$ 3,600.00
<b>Total Amount of Project =</b>					<b>\$ 39,360.90</b>



STATE OF NORTH CAROLINA

PARKING LOT USE AGREEMENT

COUNTY OF WAYNE

**AGREEMENT FOR USE OF PARKING LOT AREA**

This agreement is made on the 17<sup>th</sup> day of December, 2018, between the City of Goldsboro, a municipal corporation, organized and existing by virtue of the laws of the state of North Carolina (herein "City"), and Waynesborough Associates, LLC (herein "Waynesborough"), witness:

WHEREAS, the City is contracting for the use of a parking lot owned by Waynesborough and located on, behind and beside the structures, at 104 S. Center St., Goldsboro, North Carolina; and

WHEREAS, the City is in need of additional parking areas to accommodate citizens for City sponsored events, and for the public for the patronization of the downtown business community and other events and activities; and

WHEREAS, Waynesborough owns a parking lot in downtown Goldsboro that has spaces and areas available it can provide for the use of and to accommodate the said need of the City.

NOW, THEREFORE, in consideration of the promises and the mutual agreements contained herein, the City of Goldsboro and Waynesborough, each intending to be legally bound, agree as follows:

1. The City shall have the use of the said parking lot for a period of Ten (10) years beginning the date of this Agreement.
2. In consideration of said use, the City shall reimburse Waynesborough one-half of the amount it expends, up to a maximum of Twenty Thousand Dollars (\$20,000.00) for improvements it plans to make to the parking lot, such improvements to include, but are not limited to: 1) repaving and/or seal coating of the parking lot; and 2) restriping of the parking lot spaces and areas pursuant to the layout plan determined by Waynesborough. Attached hereto as Exhibit "A" is the cost estimate prepared on behalf of the parties that lists the anticipated improvements.
3. In addition to the costs of the improvements specified herein, the City shall assist in the maintenance of the parking lot as part of their normal trash and debris removal work in downtown.

4. In the event that significant repairs are required in addition to the improvements and maintenance specified herein, the parties determine jointly whether to have the repairs made, and shall determine and agree as to the amount to be paid by each party for the same. If an agreement cannot be reached on this issue, then either party may terminate the agreement with thirty (30) days written notice to the other; or continue the agreement without said repairs. In the event the parties agree that the repairs are to be paid, unless the parties agree to a proration of the expenses based upon the remaining lease term, the total shall be added to and included in the amount to be used in calculating the amount to be paid by Waynesborough if it opts to terminate the agreement prior to the expiration of the ten (10) year term as is set out below in paragraph 6.
5. As compensation for the use of the parking lot and its areas, Waynesborough shall accept the reimbursement by the City in an amount not to exceed one half of the amount expended up to the maximum amount stated hereinabove for the improvements it makes thereto.
6. In the event Waynesborough requires the full use of the parking lot and its areas prior to the expiration of the Ten (10) year period, Waynesborough will repay to the City on a percentage of use of the total term basis the percentage of the amount expended by the City by the percentage of the remaining term of the Ten (10) year period. As an example, if the City expends \$15,000.00, and then after 6 years Waynesborough determines that it needs full use of the parking lot and areas, then, as only 60% of the period of the use has been utilized, Waynesborough shall pay/reimburse to the City 40% of the amount it expended for the said improvements and maintenance; or \$6,000.00 per this example.
7. This Agreement may be terminated by either party by giving the other party thirty (30) days written notice. In the event the City terminates the agreement prior to the expiration of the Ten (10) year period, then it waives any right to reimbursement of its said expenses incurred for the improvements stated herein.

WITNESS, the execution hereof under seal by the duly appointed representatives of the parties as follows:

Waynesborough Associates, LLC

\_\_\_\_\_  
(SEAL)

By: David Weil

Title: \_\_\_\_\_

City of Goldsboro

By: \_\_\_\_\_ (SEAL)  
Chuck Allen, Mayor

ATTEST:  
By : \_\_\_\_\_  
Melissa Corser, City Clerk



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT:                   FEDERAL PROPERTY FORFEITURE PROGRAM  
STATE CONTROLLED SUBSTANCE TAX REMITTANCE

BACKGROUND:           The United States Department of Justice administers a program that transfers from the Federal Government property seized by local law enforcement agencies and the State of North Carolina administers a program whereby taxes are levied on unlicensed individuals involved in the arrest of such individuals. The property obtained through the United States Department of Justice has been confiscated during drug raids or other undercover operations and may include personal items such as vehicles or money. The State of North Carolina allocates a share of taxes collected to localities involved in the arrest of individuals and the seizure of their controlled substances.

DISCUSSION:           Recently the City of Goldsboro Police Department assisted Federal authorities in concluding several drug operations. Based on Federal guidelines, \$1,451.66 of forfeited money can be reimbursed to the City for:

Substance Tax Remittance” funds totaling \$1,451.66 for:

07/17/18 #45PR0000699379	\$ 58.45
08/17/18 #45PR0000701846	\$, 82.73
09/17/18 #45PR0000704113	\$ 432.86
10/22/18 #45PR0000705689	\$ 330.60
11/19/18 #45PR0000707970	\$ 547.02

These funds can be used for the purchase of controlled substances, payment of informants, the purchasing of equipment or for the provision of training for sworn officers. All monies must be used for new activities and cannot replace previously appropriated funds.

RECOMMENDATION:    It is recommended that the attached ordinance be adopted to reflect an increase in General Fund revenues and an increase in the operating expenditures of the Police Department budget by a total of \$1,451.66.

Date: \_\_\_\_\_

\_\_\_\_\_  
Michael D. West  
Chief of Police

Date: \_\_\_\_\_

\_\_\_\_\_  
Randy Guthrie  
Interim City Manager

ORDINANCE 2018-\_\_\_\_\_

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR  
THE CITY OF GOLDSBORO FOR 2018-2019 FISCAL YEAR

WHEREAS, the United States Department of Justice administers a program to transfer a portion of the property seized by local law enforcement agencies back to the agency for drug-related programs and the State of North Carolina administers a program whereby taxes are levied on those unlicensed individuals involved in the sale of controlled substances; and

WHEREAS, the City of Goldsboro Police Department recently concluded several drug operations and has made several arrests of such unlicensed individuals; and

WHEREAS, drug related monies were seized by our agency and taxes levied on unlicensed individuals; and

WHEREAS, the City of Goldsboro Police Department will receive \$1,451.66 in controlled substance tax remittance; and

WHEREAS, the City of Goldsboro will use these additional funds for police and drug – related operations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that:

1. The Budget Ordinance for the 2018-19 Fiscal Year be and is hereby amended by:
  - a. Increasing the revenue line item in the General Fund entitled “N.C. Controlled Substance Tax Refund” (11-0003-8149) in the amount of \$1,451.66
  - b. Increasing the expense line item entitled “Drug Forfeiture-State (11-6121-3984) in the Police Department Budget of the General Fund in the amount of \$1,451.66
2. This Ordinance shall be in full force and effect from and after the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

Approved as to Form only:

Reviewed By:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

**SUBJECT:** Sudan Shriners Annual Meeting and Parade – Temporary Street Closing Request

**BACKGROUND:** The Sudan Shriners are seeking a permit for their annual meeting to include a parade downtown on January 26, 2019 from 9:30 am -1:30 pm.

**DISCUSSION:** This request for City Council approval is for a "moving" road closure for the Sudan Shriners Annual Parade & Meeting on Saturday, January 26th. The following road closure has been requested for Pine St. at Center St. and John St. from 9:30 AM to 1:30 PM. As the parade begins at 11:00 AM, the road closure would be temporary at John St. and William St. at the following intersections of Chestnut St., Walnut St., and Mulberry St. The parade will start on Pine St. heading east on Pine to William St., then head north on William St. turning west on to Mulberry St. and coming back south down John St. to Pine St. where it will end. The closures at the intersections will only be at the start of the parade until the last parade vehicle/ participant passes the intersection. Once they pass, the intersection will reopen.

Affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department and Downtown Development.
4. Police, Fire, Downtown Development and Public Works Departments are to be involved in the logistical aspects of the event.

**RECOMMENDATION:** By motion, grant the requested street closing for the Sudan Shriners Annual Meeting and Parade on January 26, 2019.

Date: \_\_\_\_\_

\_\_\_\_\_  
Mike West, Police Chief

Date: \_\_\_\_\_

\_\_\_\_\_  
Interim City Manager

**CITY OF GOLDSBORO**  
**SPECIAL EVENTS/PARADE/STREET CLOSING**  
**PERMIT APPLICATION**

**\*\*An application for this permit MUST be submitted at least 30 days prior to your special event.**

**I. General Information**

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Other (explain): \_\_\_\_\_

Event Name: Sudan Shriners ANNUAL MEETING

Event Date(s): JANUARY 26, 2019 Event Website: www.sudanshriners.net

Inclement Weather/Rain Date(s): N/A

Description of Event (Please briefly describe the event.)

Parade with Shrine parade units (43),

Requested Event Location: SEE MAP ON Page 2

Event Start Time/End Time: 10:00 AM

Set-Up: Date & Time (start/end): 11:00 AM - 12:30 PM

Dismantle (Completion): Date & Time (start/end): 12:30 PM - 1:00 PM

Estimated Daily Attendance: UNKNOWN (ESTIMATED 500-1000)

Will this event require street closures? ☒ Yes ☐ No Closure Times 930 - 130

If yes, please list the streets that you are requesting to be closed: PARTS OF S. JOHN ST.

2 William St, 3 mulberry St. 4 Pine St.

**II. Applicant and Sponsoring Organization Information**

Sponsoring Organization Name: Sudan Shriner's

Are you a non-profit? ☒ Yes ☐ No If yes, are you: ☒ 501c (3) ☐ 501c (6) ☐ Place of worship

Applicant Name: George L. Raecher Title: Recorder

Address: 108 Bryanwood Drive

City: Goldsboro State: NC Zip: 27534 Phone: 919-394-3379

Cell Phone: \_\_\_\_\_ Email: Sudanrecorder11@bellsouth.net

Day of Event Contact:

Name: FRANK LONG Phone: 910-890-2970  
DEAN WEST 910-890-4955

### III. Event Map

For Run/Walk/Parades - FORMATION AREA LOCATION: \_\_\_\_\_

For Run/Walk/Parades - STARTING POINT: \_\_\_\_\_

For Run/Walk/Parades - ENDING POINT: \_\_\_\_\_

**\*Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, booths, tents, parking, etc. (Please attach additional pages as needed)**

(SEE ATTACHED)

### IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

**One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.**

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Public Restrooms

If no portable toilets will be provided, how will these requirements be handled?

N/A

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

N/A

**V. Event Details:** Please answer the following questions regarding your event.

- Yes ☒ No Does the event involve the sale of food?
- Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
    - Health Department: (919) 731-1000
  - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Downtown Goldsboro office prior to the event. The event permit will not be issued until the ABC Permit is submitted.
    - NC ABC Commission: (919) 779-0700
- Yes ☒ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☒ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**
- Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: \_\_\_\_\_
  - Approximate Sizes: \_\_\_\_\_
  - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No
- Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.**
- **City of Goldsboro Inspections Department (919) 580-4385**
- Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: \_\_\_\_\_
- Yes ☐ No Will **fees be charged to vendors** to participate in this event? N/A
- If "YES", please provide the schedule of fees: \_\_\_\_\_
- Yes ☒ No If your event requires the closing of a street(s), have all property/business owners within 100 feet of the event space been notified via hand-delivered flyer or letter by applicant, stating time, place and description of event? **Please complete page 7 and submit with the application.**
- \*The temporary closing of a NC Department of Transportation street would be at the discretion of the NC Dept. of Transportation.*
- Yes ☒ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

**VI. Miscellaneous:**

**Parking:**

- How will overall patron parking be accommodated for this event? Public Parking

**Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.**

**\*\*For street closing applications: applicant will be notified by the City Manager's Office when the Permit has been approved by the Goldsboro City Council.**

### **Agreement**

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. And I will fulfill the requirements placed upon this permit application.

Authorized Signature: *Shirley L. Raech* Date: \_\_\_\_\_

Organization: *Sudar Shinnis, PO Box 12829, New Bern, NC 28561*  
*Recorder*

**Please return this application and all supporting documentation by email, mail or in person to:**

Downtown Goldsboro Development Office

Attn: Erin Fonseca

219 N. John Street

Goldsboro, NC 27530

[eacree@goldsborongov](mailto:eacree@goldsborongov)

**CANCELLATION POLICY:** Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Erin Fonseca at [eacree@goldsborongov](mailto:eacree@goldsborongov).

### **For Inner Office Use Only:**

*Erin Fonseca*

Downtown Goldsboro Representative

*Sgt. Adams*

Goldsboro Police Department Representative



## Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of

Sudan Shriver from the City of Goldsboro and hereby agrees to indemnify

and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands,

expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted

against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any

acts or omissions, active or passive, related to operating an event on the city's property.

This the 13<sup>th</sup> day of October, 2018.

George L. Raecher  
George L. Raecher (SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.





Google

SoT Shop

Staying Stay/Friend

Wayne County Museum

Wayne County Courthouse

Goldsboro Police Department

Thai Garden Cuisine

The Laughing Owl

Habitat Goldsboro-Wayne...

Bicycle World

Paramount Theatre

Maxway

City of Goldsboro

Hardee's

Unit Pos



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Thompkins Masonic Insurance Program Marsh & McLennan Lic# 0H18131 1340 Treat Blvd, Suite 250 Walnut Creek CA 94597		<b>CONTACT NAME:</b> Karen Spiteri <b>PHONE (A/C, No, Ext):</b> (925) 482-9386 <b>E-MAIL ADDRESS:</b> karen@thompkins-co.com <b>FAX (A/C, No):</b> (925) 210-1325																									
<b>INSURED</b> Sudan Temple, A.A.O.N.M.S. 403 E FRONT ST NEW BERN NC 28560		<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"><tr><td>INSURER A:</td><td>Granite State Insurance Company</td><td>NAIC #</td><td>23809</td></tr><tr><td>INSURER B:</td><td>New Hampshire Insurance Company</td><td></td><td>23841</td></tr><tr><td>INSURER C:</td><td>National Union Fire Insurance Co. of Pittsburgh, PA</td><td></td><td>19445</td></tr><tr><td>INSURER D:</td><td></td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td><td></td></tr></table>		INSURER A:	Granite State Insurance Company	NAIC #	23809	INSURER B:	New Hampshire Insurance Company		23841	INSURER C:	National Union Fire Insurance Co. of Pittsburgh, PA		19445	INSURER D:				INSURER E:				INSURER F:			
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INSURER E:																											
INSURER F:																											

**COVERAGES**      **CERTIFICATE NUMBER:**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		02-LX-059311154-1	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000							
	MED EXP (Any one person) \$ 10,000							
	PERSONAL & ADV INJURY \$ 1,000,000							
GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:							GENERAL AGGREGATE \$ 5,000,000	
							PRODUCTS - COMP/OP AGG \$ 2,000,000	
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE	X		29-UD-062841464-1	01/01/2018	01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$	
	DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						BODILY INJURY (Per person) \$	
							BODILY INJURY (Per accident) \$	
							PROPERTY DAMAGE (Per accident) \$	
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below								
							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>	
							E.L. EACH ACCIDENT \$	
							E.L. DISEASE - EA EMPLOYEE \$	
							E.L. DISEASE - POLICY LIMIT \$	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

OPERATIONS OF THE NAMED INSURED WITH RESPECT TO 2019 SUDAN WINTER CEREMONIAL ON JANUARY 25 & 26, 2019.

## CERTIFICATE HOLDER

## CANCELLATION

<i>City of Goldsboro, NC</i> <i>MM</i>	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
DECEMBER 17, 2018 COUNCIL MEETING

SUBJECT: Advisory Board and Commission Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on December 3, 2018, to review vacancies and applications received to fill the current vacancies. With these appointments, three regular vacancies and one student vacancy on the Parks and Recreation Advisory Commission, two regular and two alternate vacancies on the Historic District Commission, and one vacancy on the Goldsboro Planning Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved or resigned.

RECOMMENDATION: By motion, Council adopt the attached Resolutions:

1. Appointing members to various Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved or resigned.

Date: \_\_\_\_\_

\_\_\_\_\_  
Melissa Corser, City Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Randy Guthrie, Interim City Manager

RESOLUTION NO. 2018- \_\_\_\_\_

RESOLUTION APPOINTING MEMBERS AND ADJUSTING TERMS  
TO ADVISORY BOARDS AND COMMISSIONS

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, the terms of several members on the City's Advisory Boards and Commissions have expired or been vacated due to members moving or resigning; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

**Commission on Community Relations and Development**

**First Term Appointee**

Hiawatha Jones	Term Expires	12-31-21
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**Second Term Appointees**

Elvira Johnson	Term Expires	12-31-21
Sergio Sanchez	Term Expires	12-31-21
Tracy Lewis	Term Expires	12-31-21
Myelle Thompson	Term Expires	12-31-21
Gregory Robinson	Term Expires	12-31-21

**Goldsboro Municipal Golf Course**

**First Term Appointees**

Kenny Loftin	Term Expires	12-31-21
Chip Spiron	Term Expires	12-31-21

**Second Term Appointee**

Richard Farfour	Term Expires	12-31-21
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**Goldsboro Travel and Tourism Advisory Council**

**First Term Appointee**

Eddie Edwards	Term Expires	12-31-21
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**Second Term Appointee**

Bharat Prajapati	Term Expires	12-31-21
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**Mayor's Committee for Persons with Disabilities**

**First Term Appointees**

Pier Protz	Term Expires	12-31-21
Don Willis	Term Expires	12-31-21
Edna Taylor	Term Expires	12-31-21
Stephen Taylor	Term Expires	12-31-21
Janet Baber	Term Expires	12-31-21
Michelle Casarez	Term Expires	12-31-21

Kelly Merritt	Term Expires	12-31-21
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Second Term Appointees

Sarah McCullouch	Term Expires	12-31-21
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Bob Diverly	Term Expires	12-31-21
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Beverly Ham	Term Expires	12-31-21
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2. This Resolution shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.

Approved as to Form Only:

Reviewed by:

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City Attorney

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City Manager

RESOLUTION NO. 2018 - \_\_\_\_\_

RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON VARIOUS  
ADVISORY BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO AND  
DIRECTING THE MAYOR ON BEHALF OF THE CITY COUNCIL TO PRESENT THE  
INDIVIDUALS WITH A CERTIFICATE OF APPRECIATION

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon  
the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for  
their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of  
Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards  
and Commissions and are commended for their contributions to the operation of  
Goldsboro's municipal government:

Commission on Community Relations and Development  
Comatha Johnson

Mayor's Committee for Persons with Disabilities  
Ryan Hood  
Fred Fontana

Goldsboro Municipal Golf Course Committee  
Byron Ash  
Milas Kelly

Goldsboro Historic District Commission  
Joshua Johnson

2. The Mayor of the City of Goldsboro is hereby directed to present to each of these  
individuals a Certificate of Appreciation for their civic contributions.
3. These Certificates are to be presented at the next regularly scheduled meeting  
of the various Boards and Commissions or as close to that meeting date as possible.
4. This Resolution shall be in full force and effect from and after this 17<sup>th</sup> day of December,  
2018.

Approved as to Form Only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager



## Departmental Monthly Reports November 2018

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works-Maintenance
8. Public Works-Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

# Human Resources Management Department

## MONTHLY REPORT – NOVEMBER 2018

Prepared by: Pamela C. Leake

The Human Resources Department posted 20 job vacancies and processed 244 applications in November. 135 notices were sent to applicants (20 interviewed but not selected for hire and 115 who applied but not selected for interviews). Ten new hires came on board: four full-time – **Glenn Herring – Buildings and Grounds Equipment Operator (Public Works, Buildings and Grounds)**; **Brian Kalin – Operator I (Public Utilities, Water Treatment Plant)**; **Scotty Street – Stormwater Maintenance Technician (Public Works, Stormwater Maintenance)**, and **Susan Thornton – Human Resources Consultant (Human Resources)** and six seasonal/part-time: **Travonte Britton, Douglas Broadie, Rodney Exum, Michael Jones, and Camry Wright - Solid Waste Technicians (Public Works, Solid Waste)** and **Krystal Yelverton – Recreation Aide – Parks and Recreation**. There were five reductions in force: one retirement – **Kim Dawson (Assistant Finance Director, Finance)**, three resignations: **William Barnard (Parks & Recreation Director, Parks and Recreation)**; **Travis Cradle (Pavements/Mason Craftsman, Public Works – Streets and Storms)** and **Teisha Rich (Recreation Aide, Parks and Recreation, part-time)**, and one termination – **Michael Jones (Solid Waste Technician/Temporary, Public Works – Solid Waste)**. Total employment for November: **619** (451 full time and 168 part-time).

The Senior HR Consultant attended a job fair at the Salvation Army on November 1. This was the first one held for residents who utilize their services. Supervisors submitted annual evaluations for the reporting period October 1, 2017 through September 30, 2018. Human Resources staff will assist the Fire Department with firefighter interviews in December. Employee orientation will be held December 5, 2018. Employee Appreciation Day will be held December 13, 2018 at the Goldsboro Event Center. Employees with 5, 10, 15, 20, 25, 30, and 40 years of service will be recognized.

The following is a summary of this month's safety activities:

- Safety Coordinator spoke with a representative of Smith Driver Safety training program and received a quote to provide in-house training for employees. Also communicated with representative from National Safety Council regarding driver safety programs.
- Attended Eastern Carolina Safety and Health Conference meeting on November 1 in Raleigh and workshop in Kinston on November 15.
- The Safety Accident Review Committee met on November 13. Seven cases were reviewed - all vehicle accidents.
- Southeastern OTI Disaster Recovery training was sent to all City departments. The training is FREE through a federal OSHA grant.
- Safety inspection conducted inside pump room at Goldsboro Municipal golf course and conducted follow-up inspection for abatements.
- Continuing to work on Silica Exposure Control plan. Final draft will be sent to City Manager for review.

The Occupational Health Nurse conducted bloodborne pathogen training and coordinated flu clinics. 29 employees attended bloodborne pathogens training and 140 flu vaccinations were administered. There were 44 clinic visits. The nurse is also administering FMLA and serves as the point of contact for absences employees incur for qualifying events.

Random Drug Screens	Post-Accident Drug Screens
Non-DOT: 6 drug tests – All negative	Non-DOT: None tested
DOT: None tested this month	DOT: None tested

2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	264	247	266	204	274	231	398	346	230	256	244		269
New Hires*	9	2	3	2	2	5	7	8	1	1	4		4
Separations*	3	3	3	4	7	3	6	4	5	2	4		4
Vehicle Accidents	3	0	1	3	2	6	8	3	3	5	7		4
Workers Compensation	2	0	3	1	1	2	2	0	0	2	0		1
2017	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Avg.
Applications	391	182	269	321	241	316	384	237	206	203	135	104	241
New Hires*	12	6	1	7	2	3	3	10	3	3	1	6	5
Separations*	3	0	2	2	3	5	2	2	3	3	2	3	2
Vehicle Accidents	2	0	3	2	5	4	2	0	1	0	1	3	2
Workers Compensation	1	0	1	0	1	0	0	0	1	1	2	2	1

\*Monthly stats for new hires, resignations, retirements, and terminations include full-time personnel only.



- Due to the lack of a quorum, the scheduled Commission on Community Relations and Development meeting for Tuesday, November 13, 2018 was adjourn with no official business discussed. The next scheduled meeting is Tuesday, January 8, 2019 at 6:00 pm.
- Community Relations did not receive any housing complaints for the month of November; however, seven (7) requests for assistance with resources were received (i.e., assistance with utilities, food, ECU poverty research study, financial management, and church/civic organizations).
- The Department released bids for (7) housing units to receive repair work associated with Hurricane Matthew under the Essential Single-Family Rehab Loan Pool (ESFRLP-DR) program on October 24, 2018. Bids were open on November 19, 2018 and reviewed/approved by NCHFA on December 5, 2018. The Department is currently working with the awarded contractors and homeowners with scheduling the contracting signing and commencing repair works.
- On November 14, 2018, the Department received HUD's draft assessment of the City's FY17-18 Consolidated Annual Performance & Evaluation Report (CAPER). Based on HUD's draft assessment, "Goldsboro exceeded the primary objective of the CDBG program of at least 70% of all annual expenditures benefiting low/moderate income people, by expending 100% of all funds towards the CDBG primary objective".

The draft assessment further states, "our review raised no questions about eligibility and national objectives" and "Goldsboro was under the 20% expenditure cap of program funds towards planning and administrative cost by 19%". In addition, HUD's draft assessment states, "the City met the spending requirement on May 2, 2018 of no more than the equivalent of 1.5 times the recent grant in their US Treasury account".

- The Goldsboro Mayor's Youth Council (GYC) met on November 7, 2018. The next scheduled meetings are Wednesday, January 2<sup>nd</sup> & 16<sup>th</sup>, 2019 at 7:00 pm. GYC members attended the City of High Point's Mini-Grant Conference for all State Youth Council on November 16<sup>th</sup> thru 18<sup>th</sup>, 2018. GYC members participated in Teen Court and Juvenile Crime Prevention Council for the month of November.
- The Mayor's Committee for Persons with Disabilities met on November 15, 2018. The next scheduled meeting is Thursday, January 17, 2019 at 12:00 pm.

<b>2018 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0		4
Consumer	1	2	0	0	3	2	9	10	2	5	7		4
<b>2017 Complaints</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	0	5	2	3	1	7	5	1	3	5	7	4
Consumer	2	0	3	1	0	0	0	0	1	0	0	0	1



## Monthly Report- November 2018

Prepared by: Sherry Archibald, Director

- StageStruck presented the musical, Anything Goes and the Miss Goldsboro Pageant was on the stage in November. The return of the NC Symphony was a sold-out performance.
- Director, Sherry Archibald, coordinated the Chamber's Junior Leadership Government & Law Day with City leadership participating.
- Ms. Archibald participated in the annual Fall Booking Meeting in Durham, sponsored by the NC Presenters Consortium.
- Paramount staff welcomed New York's founder & choreographer, Ron K Brown to Goldsboro. They coordinated a meeting with local dance studios, community & faith based leaders as well as the Mayor and Paramount Foundation Board members; in preparation of the March performance.
- Paramount staff participated in the following meetings, presentations or training: Presentation for Collaboration to Omega Psi Phi, Dance Touring Initiative Conference Call, TC Coley & Artistic Dance Academy Ribbon Cutting, Paramount Technicians Meeting, Quarterly Staff Meeting, Paramount Theatre Foundation Board Meeting, Communities in School's Community Partners Meeting, Presentation to University of Mount Olive's Planning Class, Wayne County Public Schools Planning Retreat, Reading Between the Wines Committee meeting, Chamber Luncheon, Chamber's Junior Leadership, United Way of Wayne County's Marketing & Board meeting.
- Expenses -\$40,161.46 Labor - \$19,284.38/Operational - \$20,877.08  
Revenue - \$23,896.65 Rentals -\$7,004.75/Tickets \$16,686.90/Concession \$205.00

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161		\$40,919	\$450,116
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896		\$13,559	\$149,152
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$35,209	\$28,009	\$42,454	\$25,801	\$31,732	\$18,825	\$39,124	\$23,925	\$31,356	\$44,428	\$54,422	\$32,621	\$33,992	\$407,906
Rev	\$12,929	\$13,197	\$21,544	\$3,845	\$22,670	\$5,648	\$6,097	\$18,040	\$3,454	\$21,841	\$17,422	\$24,984	\$14,305	\$171,671

\*August revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building



- The Goldsboro Event Center was utilized for 16 uses in November including weddings, private parties, reunions and golf workshops. Seven of the 16 uses were internal uses; therefore, non-income producing.
- GEC staff participated in the quarterly staff meeting.
- The GEC was utilized for internal use more than usual due to Hurricane Florence relief programs blocking space at other city facilities.
- Expenses- \$ 8,760.50 Labor - \$5,579.98/Operational - \$3,180.52  
Revenues- \$ 3,326.84 Rentals -\$3,071.69/Concessions- \$255.15

	Jan-18	Feb-18	Mar18	April18	May18	June18	July18	Aug18	Sept18	Oct18	Nov18	Dec18	Average 2018	Total
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760		\$9,967	\$109,645
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326		\$6,983	\$76,814
	Jan-17	Feb-17	Mar17	April17	May17	June17	July17	Aug17	Sept17	Oct17	Nov17	Dec17	Average 2017	Total
Exp	\$7,619	\$6,442	\$50,093	\$8,627	\$14,882	\$9,201	\$12,472	\$8,056	\$9,183	\$17,808	\$9,840	\$14,042	\$14,022	\$168,265
Rev	\$2,100	\$7,096	\$8,792	\$6,826	\$15,356	\$5,077	\$9,924	\$8,073	\$6,221	\$5,052	\$13,174	\$7,788	\$7,956	\$95,479

\*March 2017 expenses reflect improvements to HVAC system \*October 2017 expense reflects utility bill paid twice

# Goldsboro Inspections Department

## Monthly Report – Nov 2018

Prepared by: Allen Anderson

The valuation of all building permits issued during the month of November totaled \$12,488,120. One (1) permit was new residential single-family dwelling at a valuation of \$246,075.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,838,717.

All permit fees collected for the month totaled \$48,997. Of the permit fees collected for the month, \$3,030 was collected in technology fees. Plan review fees collected during the month totaled \$1,075. Business Registration fees collected totaled \$1,060.

The Inspectors did a total of 516 inspections for the month. During the month of November, three (3) business inspections were completed. A total of 258 permits were issued for the month. Thirty-nine (39) plan reviews were completed for November. We now have a total of 163 residential structures in the Minimum Housing Process and 10 commercial structures in the Demolition by Neglect Process.

<b>2018</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12		\$6
Residential (thousands)	\$848	\$518	\$1345	\$786	\$1389	\$1589	\$1000	\$1734	\$120	\$207	\$246		\$889
Miscellaneous**(millions)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2		\$2
Permit Fees (thousands)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49		\$42
Inspections (total)	524	539	544	564	582	692	675	659	345	589	516		566
Permits Issued (total)	258	263	284	295	418	351	344	373	279	326	258		314
Plan Reviews Completed	75	41	52	74	85	39	42	67	51	85	39		59
Minimum Housing in Process	163	163	143	152	152	152	161	161	161	161	163		157

<b>2017</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Permit Valuation													
All Buildings (millions)	\$11	\$2	\$5	\$33	\$9	\$3	\$3	\$7	\$23	\$3	\$2	\$2	\$9
Residential (thousands)	\$473	\$442	\$1m	\$1m	\$2m	\$1m	\$451	\$0	\$1m	\$2m	\$0	\$39	\$784
Miscellaneous**(millions)	\$5	\$1	\$6	\$9	\$2	\$2	\$1	\$8	\$10	\$4	\$1	\$1	\$4
Permit Fees (thousands)	\$31	\$29	\$31	\$46	\$35	\$46	\$42	\$50	\$51	\$43	\$25	\$23	\$38
Inspections (total)	836	747	775	539	623	610	560	674	621	623	568	431	634
Permits Issued (total)	384	350	353	297	383	339	303	353	263	307	246	197	315
Plan Reviews Completed	43	57	59	57	79	64	53	51	56	70	52	44	57
Minimum Housing in Process	194	190	197	195	198	182	177	178	182	172	155	155	181

**Downtown Development Department  
November 2018**

**Prepared By: Julie Metz, Director**

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**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Staff continued to work through TIGER VIII developments and draft plans for the streetscape project with TA Loving.
- Staff met with (or conversed by email/phone) 11 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Staff met with and visited 15 current business owners during the month.
- Julie continued to work on strategic planning and attended several meetings throughout the month.
- Staff worked through activities related to the Union Station roof replacement.
- Staff began to work through a bid document for the TIGER VIII grant project, Wayfinding Signage System.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff created ads for Go, Buzz, WGBR, 107.9, digital billboards and News-Argus for upcoming city and DGDC events.
- Staff attended multiple Merchants Association meetings throughout the month.
- Staff hosted the Small Business Center in Downtown event on the first Monday of the month.
- Staff attended the NCDDA Retreat November 1<sup>st</sup> & 2<sup>nd</sup>
- Staff met with Curtis Media representatives to discuss downtown holiday campaigns on November 1<sup>st</sup>.
- Staff met with Marty Tschetter from the WCPL regarding photos for upcoming projects on November 5<sup>th</sup>.
- Staff attended a meeting with a potential hotel developer on November 8<sup>th</sup>.
- Staff hosted students from the ECU Planning Department on November 8<sup>th</sup>.
- Staff worked with 3 downtown businesses to attend the NC Bridal Expo on November 11<sup>th</sup>.
- Staff presented at the Junior Leadership Government & Law Day on November 13<sup>th</sup>.
- Staff hosted the CBA DECA group on November 16<sup>th</sup>.
- Staff met with IT to work on a new technology platform for social media on November 19<sup>th</sup>.
- Staff worked with Public Works and Parks & Rec to prepare for and host the Annual Downtown Lights Up event on November 20<sup>th</sup>.
- Staff attended a ribbon cutting at Artistic Dance on November 20<sup>th</sup>.
- Staff hosted Freddie Killough for a presentation on economic development initiatives in Marion on November 29<sup>th</sup>.
- Staff replied to 12 leads for downtown weddings in November.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Staff facilitated and attended the following monthly meetings: DGDC Board (11/14), DGDC Executive Committee (11/13), DGDC Design (11/13), DGDC EV (11/13), DGDC Promotions (11/13) and Org. Work Plan (11/27).
- Staff assisted with coordination efforts for the Three Eagles Beer Festival and the Greater Goldsboro Road Race.
- Staff facilitated 3 DGDC board room rentals throughout the month.
- Staff facilitated 1 Cornerstone Commons rental throughout the month.
- Staff coordinated the Holiday Trolley Rides on November 27<sup>th</sup>.
- Staff coordinated the Holiday Red Dot Sale on November 30<sup>th</sup> & December 1<sup>st</sup>.
- Staff facilitated a downtown road race for the Humane Society, held downtown on November 17<sup>th</sup>.
- Staff worked through coordination of a replacement window and exterior improvements to 219 N. John Street.

**Upcoming Events/Activities:**

- Santa Stumble on December 14<sup>th</sup> at 8 pm.
- Trolley Rides: November 27<sup>th</sup>-December 18<sup>th</sup>.
- Take a Selfie with the Elfie: December 1<sup>st</sup> – December 22<sup>nd</sup>.

**Businesses Opening/Properties Purchased:**

- Mary's Diner (115 E. Walnut Street): opened on November 14<sup>th</sup>.
- Southern Rebel began relocating to S. Center Street
- Design by Design (205 E. Walnut Street): Coming Soon
- Middle Grounds Coffeehouse (114 S. Center Street): Coming Soon



# Information Technology

## Monthly Report – November 2018

Prepared by: Patricia Wischmann

- Continued QS/1 testing for migration from Banner CIS December 3<sup>rd</sup>.
- Set up and tested Revenue computers and peripherals.
- Completed migration from Banner Financial/HR 8 to Banner Financial/HR 9.
- Tested CitySourced IOS Application for public and internal 311 requests. The new system integrates with our current Cityworks platform.
- Rebuilt Virtual Server environment and upgraded host servers to the latest Operating System.
- Added two additional hosts for virtual server environment.
- Upgraded software used for automated software installations and inventory.
- Set up sound for the Veterans Day parade and recorded the event.
- Tested text based distribution lists and automated “Chat Bot” for citizen engagement.
- Performed drone flight of Union Station for DGDC.
- Performed drone flight to assess the damage of City Hall Statues from storms.

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Tickets Opened	578	535	568	494	408	458	494	572	538	677	560		535
Tickets Closed	504	544	648	496	389	468	451	656	514	614	573		533

## Monthly Highlights

**D&C:** Responded to 21 after hour calls for a total of 36.5 hours. Collections crews cleared outfalls behind Old Mill Cemetery, Salem Church Rd., Spence Ave. and S. George St.

**Streets & Storms:** Mowed/cleared 6,270 linear feet (1.2 miles) of City storm water ditches and removed seven trees from ditches on Tammy Lane; assisted Cemetery personnel with relocating positively identified victims/remains from Hurricane Matthew to their original resting place.

**Bldg. Maintenance:** Spearheaded set up for multiple downtown events, including Lights-up and Veteran's Day Parade. Decorated downtown and City Hall for Christmas--hanging lights, wreaths, overheads, etc. Continued various upgrade initiatives for T.C. Coley Community Center.

**Solid Waste:** Continued post Hurricane storm clean up and vegetative debris removal efforts.

**Cemetery:** Relocated five positively identified victims/remains to their original resting place.

Departments		2018												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	7.4	2.9	4.0	24.0	19.0	26.3	77.5	13.2	12.8	14.7	6.8		19.0
	Lines Camera'd (1000-ft)	5.1	3.3	4.6	9.5	12.5	10.3	9.3	13.2	7.3	15.5	7.7		8.9
	Water Repairs	87	25	25	45	47	64	71	34	21	27	52		45.3
	Sewer Repairs	4	14	9	12	20	13	17	14	8	22	6		12.6
	Hydrants Replaced/Fixed	3	32	38	45	42	23	30	26	32	9	12		26.5
	Meter Install/Changed	25	32	28	36	49	76	60	61	87	78	66		54.4
Bldg Maint.	Radio, Electrical, Bldg	225	195	167	224	268	204	158	150	127	204	206		193.5
	Sign Repairs	43	72	51	70	13	77	36	61	28	89	52		53.8
Garage	Total Work Orders	360	341	322	366	337	316	299	362	313	456	277		340.8
	Total Fuel Cost (x1000)	\$ 55	\$ 47	\$ 55	\$ 55	\$ 60	\$ 60	\$ 60	\$ 70	\$ 52	\$ 71	\$ 52		57.9
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.8	0.9	1.0	0.9	0.9	1.0	0.9	1.0	0.8		0.9
	Recyclables (tons)	102	107	82	101	59	93	79	94	111	0	0		75.1
	Leaf-n-Limbs (x1000 tons)	0.5	0.7	0.8	1.1	0.8	0.9	0.9	0.8	2.0	2.0	0.9		1.0
Cemetery Funerals		8	9	6	8	5	6	6	6	7	10	3		6.7
Streets & Stormwater	Utility Cut Repairs	0	14	10	12	30	37	23	11	4	32	12		16.8
	Pot Hole Repairs	45	82	50	20	45	25	61	43	14	43	18		40.5
	Streets Swept (miles)	82.5	229	171	229	197	143	192	145	198	170	145		172.9
	ROW Mowing (ac)	0	0	3	8.0	68.9	167.0	16.6	29.0	48.0	59.1	6.5		36.9
	City-Owned Lots Mowing	0	0	0	135	318	410	159	187	110	85	54		132.5
2017														
Distribution & Collections	Utility Line Maint (1000-ft)	33.5	28.0	35.9	21.4	21.3	7.6	6.1	32.7	19.2	13.4	11.1	12.8	20.3
	Lines Camera'd (1000-ft)	4.5	17.5	6.3	10.7	15.2	8.1	12.5	11.1	12.3	12.3	13.3	6.5	10.9
	Water Repairs	42	20	27	35	28	28	20	30	22	23	39	29	28.6
	Sewer Repairs	55	48	105	100	90	19	14	26	39	12	9	5	43.5
	Hydrants Replaced/Fixed	24	18	64	53	38	24	45	32	58	38	40	8	36.8
	Meter Install/Changed	48	37	43	19	55	41	18	34	20	42	34	18	34.1
Bldg Maint.	Radio, Electrical, Bldg	164	108	136	137	156	155	126	174	176	128	183	117	146.7
	Sign Repairs	65	96	61	46	70	75	72	33	53	91	25	28	59.6
Garage	Total Work Orders	334	320	387	304	277	299	292	415	280	370	290	260	319.0
	Total Fuel Cost (x1000)	\$ 57	\$ 51	\$ 56	\$ 49	\$ 55	\$ 58	\$ 50	\$ 68	\$ 58	\$ 60	\$ 54	\$ 41	54.8
Solid Waste	Refuse (x1000 tons)	0.9	0.7	0.9	0.8	0.9	0.9	0.9	0.9	0.81	0.9	0.8	0.8	0.9
	Recyclables (tons)	70	86	83	107	116	88	81	117	110	106	88.5	111	97.0
	Leaf-n-Limbs (x1000 tons)	0.7	0.8	0.9	0.8	1.0	0.8	0.8	0.9	0.87	0.81	1.04	1.16	0.9
Cemetery Funerals		3	6	3	5	6	2	8	5	6	3	5	5	4.8
Streets & Stormwater	Utility Cut Repairs	15	25	11	13	5	17	24	17	13	6	13	15	14.5
	Pot Hole Repairs	57	42	52	48	57	24	72	64	46	95	41	10	50.7
	Streets Swept (miles)	144	113	110	60.5	246	128	142	65	93.6	155	160	132	129.1
	ROW Mowing (ac)	0	0	0	16.0	28.0	8.0	23.5	12.0	5.0	26.0	36	0	12.9
	City-Owned Lots Mowing	0	0	0	101	123	211	266	182	190	175	72	0	110.0

## Public Utilities Department

### **Monthly Report- November 2018**

Prepared by: Michael Wagner



#### Water Reclamation Facility

The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for November were 11.48 MGD. All of the city's 26 pump stations are operating well. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

#### Water Treatment Plant

The Water Treatment Plant operations are proceeding smoothly. Minor repairs are still being made following Hurricane Florence and mitigation measures are being explored.

#### Compost Facility

Two hundred and twenty-five cubic yards of compost/mulch was sold in November 2018.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374		6.440
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48		10.34
CY Compost	395	876	686	913	951	910	220	604	157	144	225		552

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

2017 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.092	4.974	4.509	4.836	5.080	5.088	5.731	5.403	5.312	5.261	5.024	5.500	5.151
Sewer**	10.44	8.47	8.21	10.25	12.35	9.06	6.97	6.85	8.41	7.16	6.49	7.24	8.49
CY Compost	54	546	845	1484	923	836	496	394	538	564	86	104	572

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

## Finance Department

### Monthly Report - November 2018

Prepared by: *Kaye Scott, Finance Director*

#### FY 2018-19

#### GENERAL FUND

		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '17-18	FY '18-19	FY '18-19	Collected
<b>Revenues</b>					
Tax Revenues		\$ 6,689,018	\$ 16,432,843	\$ 6,159,070	37.48%
License & Permits		186,827	382,650	180,018	47.05%
Revenue Other Agencies		11,480,425	18,617,389	6,922,225	37.18%
Charges for Services		2,263,265	10,970,718	1,934,622	17.63%
Capital Returns		106,657	525,384	305,898	58.22%
Miscellaneous Revenues		104,047	1,201,500	115,702	9.63%
FB Withdrawal/PO Appropriation			1,712,317		
Total		\$ 20,830,239	\$ 49,842,801	\$ 15,617,535	31.33%
		Actual	Adjusted Budget	Actual to Date	YTD %
		FY '17-18	FY '18-19	FY '18-19	Collected
<b>Departmental Expenditures</b>					
Mayor/Council		\$ 206,746	\$ 364,275	\$ 151,610	41.62%
City Manager		400,749	1,404,615	408,821	29.11%
Human Resources Management		309,311	596,154	240,944	40.42%
Community Relations		94,380	161,085	97,253	60.37%
Paramount Theater		225,879	508,333	247,691	48.73%
Goldsboro Event Center		71,403	143,890	53,454	37.15%
Inspections		516,148	831,196	261,337	31.44%
Downtown Development		169,820	457,448	152,914	33.43%
Information Technology		591,647	2,161,817	552,165	25.54%
Public Works - Adm.		183,408	473,747	205,107	43.29%
Garage		1,048,350	2,308,330	1,049,222	45.45%
Garage Credits		(563,201)	(1,680,000)	(579,735)	34.51%
Building & Grounds		287,869	771,779	266,301	34.50%
Cemetery		163,501	329,995	126,242	38.26%
Finance		561,909	1,312,841	490,019	37.33%
Office Supplies Credits		(3,474)	(9,000)	(3,071)	34.12%
Planning & Redevelopment		566,611	1,530,223	518,975	33.91%
Postage Credits		(9,771)	(30,000)	(6,315)	21.05%
Streets & Storms - General		886,607	1,097,628	491,740	44.80%
Streets & Storms - Utilities		253,663	732,507	244,637	33.40%
Street Paving		0			0.00%
Solid Waste		1,526,098	2,927,194	1,312,275	44.83%
Engineering		484,624	995,111	363,071	36.49%
Fire Department		3,229,872	6,220,985	2,689,720	43.24%
Police Department		4,743,637	15,590,214	4,028,817	25.84%
Special Expense Fees		5,799,083	5,803,162	2,514,972	43.34%
Parks & Recreation		1,693,825	3,980,153	1,734,783	43.59%
Golf Course		355,608	859,120	463,215	53.92%
Total		\$ 23,794,301	\$ 49,842,800	\$ 18,076,164	36.27%

<b>UTILITY FUND</b>						
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Charges for Services		\$ 7,665,320	\$ 16,778,500	\$ 7,005,089	41.75%
	Capital Returns		16,134	37,900	41,170	108.63%
	Miscellaneous Revenues		1,670,057	4,417,009	2,512,379	56.88%
	FB Withdrawal/PO Appropriation		\$ -	\$ 2,136,178		0.00%
	Total		\$ 9,351,510	\$ 23,369,587	\$ 9,558,638	40.90%
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Distribution & Collections		\$ 1,370,620	\$ 3,595,982	\$ 1,083,777	30.14%
	Water Treatment Plant		1,952,255	6,024,071	2,091,884	34.73%
	Water Reclamation Plant		2,350,606	7,437,465	2,771,179	37.26%
	UF - Capital		2,593,302	5,182,665	2,566,448	49.52%
	Compost Facility		462,544	1,129,404	674,742	59.74%
	Total		\$ 8,729,327	\$ 23,369,587	\$ 9,188,030	39.32%
<b>DOWNTOWN DISTRICT FUND</b>						
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Tax Revenues		\$ 19,029	\$ 72,155	\$ 19,430	26.93%
	Capital Revenue		199	315	489	155.24%
	FB Withdrawal/PO Appropriation			15,366	\$ 384	2.50%
	Total		19,228	87,836	20,303	23.11%
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '16-17</b>	<b>FY '17-18</b>	<b>FY '17-18</b>	<b>Spent</b>
	Downtown District		\$ 12,816	\$ 87,836	\$ 23,110	26.31%
	Total		\$ 12,816	\$ 87,836	\$ 23,110	26.31%
<b>OCCUPANCY TAX FUND</b>						
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Occupancy Tax/Civic Center		\$ 337,504	\$ 690,000	\$ 316,470	45.87%
	Occupancy Tax/Travel & Tourism		84,376	170,000	79,234	46.61%
	County of Wayne Occupancy Tax		98,282	170,000	88,210	
	Capital Returns/Misc./Property Sale		\$ 5,751	\$ 1,050	\$ 65,654	0.00%
	FB Withdrawal/PO Appropriation			\$ 149,184		
	Total		\$ 525,913	\$ 1,180,234	\$ 549,568	46.56%
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Civic Center		\$ 826,425	\$ 818,261	\$ 303,834	37.13%
	Travel & Tourism		182,830	361,973	186,340	51.48%
	Total		\$ 1,009,255	\$ 1,180,234	\$ 490,174	41.53%

<b>STORMWATER FUND</b>						
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Collected</b>
	Stormwater Fee		\$ 245,708	\$ 1,504,000	\$ 618,806	41.14%
	FB Withdrawal/PO Appropriation			10,861		
	Total		245,708	1,514,861	618,806	40.85%
			<b>Actual</b>	<b>Adjusted Budget</b>	<b>Actual to Date</b>	<b>YTD %</b>
<b>Departmental Expenditures</b>			<b>FY '17-18</b>	<b>FY '18-19</b>	<b>FY '18-19</b>	<b>Spent</b>
	Stormwater Division		\$ 159,468	\$ 1,514,861	\$ 325,151	21.46%
	Total		\$ 159,468	\$ 1,514,861	\$ 325,151	21.46%



[illegible]

**PLANNING DEPARTMENT**  
**MONTHLY REPORT – November, 2018**  
**Prepared by: Debra Creighton**

General Tasks

During the month of November, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. The City received 4 hours of Community Service work during the month of October. Code Enforcement is now issuing \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of November, eleven (11) tickets were issued.

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	3
Other (Bus Loading Zone, Crosswalk, Sidewalk)	4

**2018**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission	5	6	5	3	7	4	7	7	8	4	5		61	6
Historic District Comm. Cases	2/1	2/1	1/1	1/0	0/2	2/0	1/2	1/2	1/2	0/0	1/1		12/12	1/1
<b>Code Enforcement</b>														
Grass Cutting	0	0	0	0	102/ \$6,100	69/ \$4,540	65/ \$3,775	79/ \$4,400	94/ \$5,590	74/ \$4,377	0		483/ \$28,782	80/ \$4,797
Junk Vehicles Tagged/Towed	30/1	22/2	23/3	16/5	21/3	20/5	18/3	0/0	0/3	18/0	0/28		168/25	16/3
Illegal Signs Removed	130	127	110	56	85	92	61	62	35	103	336		1197	109
<b>Bags of Litter Picked Up</b>	331	473	583	316	552	437	319	394	297	399	283		4384	399

**2017**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Commission	7	6	4	5	8	0	6	8	5	7	8	5	69	6
Historic District Comm. Cases	0/1	1/3	0/2	0/0	0/4	2/1	1/4	1/3	2/4	3/2	3/2	3/3	16/28	1/2
<b>Code Enforcement</b>														
Grass Cutting	0	0	0	35/ \$2,0	70/ \$4,075	77/ \$5,030	91/ \$5,080	61/ \$3,445	68/ \$3,970	43/ \$2500	20/ \$1135	1/ \$40	466/ \$27,255	39/ \$2271
Junk Vehicles Tagged/Towed	37/7	18/4	0/7	0/3	24/0	18/6	0/8	0/4	0/7	0/3	32/6	0/0	129/55	12/5
Illegal Signs Removed	76	57	65	24	18	119	160	62	24	59	173	96	933	78
<b>Bags of Litter Picked Up</b>	73	516	758	749	322	435	411	262	321	362	253	423	4,885	407

**ENGINEERING DEPARTMENT  
MONTHLY REPORT – NOVEMBER 2018**

**Prepared by: Guy M. Anderson, P. E.**

**Stoney Creek Greenway**

- Staff is awaiting right of way certification form from NC Department of Transportation;
- The design process is 90% complete;
- Environmental documentation for the Categorical Exclusion has been submitted for Stoney Creek.

**Phase IV Sewer Collection Rehabilitation**

- Preconstruction meeting was held on September 19, 2018 with a notice to proceed date set for November 1, 2018;
- Contract completion date is November 26, 2019.

**Center/Holly Street Water Tank Painting**

- Lead abatement evaluation has been completed;
- Project anticipated advertising in December 2018/January 2019.

**SJAFB Sewer Outfall Improvements**

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP.

**Glenwood Trail Storm Drain Replacement Project**

- Contract is 95% complete;
- Contract completion date is December 24, 2018.

**2018 Street Improvement Project**

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- Design phase is 95% complete;
- The City Attorney is coordinating the acquisition of the required additional right of way.

**2018 Street Resurfacing**

- A preconstruction meeting was held on October 24, 2018 with a notice to proceed date set for November 5, 2018 and a project completion date set for May 6, 2019;
- Turner Asphalt is currently performing curb and gutter work.

**2018 Wastewater Collection System Rehabilitation Project**

- The design phase is complete for removal and replacement of approximately 1,635 linear feet of existing sanitary sewer mains for sections of Jefferson Street, Beech Street, and Audubon Avenue;
- Herring-Rivenbark submitted the low bid of \$603,224.00 at the bid opening held on November 20, 2018;
- Staff proposes recommendation to City Council at the December 3<sup>rd</sup> council meeting to award contract to the low bidder.

**2018 Virginia Street Storm Sewer Improvements**

- The design phase for this project is complete;
- Invitation to bid is proposed for November 2018.

**Beech Street Sanitary Sewer Improvements**

- Staff is evaluating if this project can be amended to the Phase IV Sewer Collection Rehabilitation Project (CWSRF).

**Best Management Practices (BMPs) Inspections**

- Approximately 300 BMPs have been approved and 254 BMPS have been constructed to date;
- All BMP inspections have been completed through the month November 2018.

# Goldsboro Fire Department

## Monthly Report – November 2018

Report Prepared By: Joseph Dixon JD/CL

### Fire Prevention and Outreach

- 11/7, 11/21 - Community Service - Car Seat Safety Check
- 11/9 – Public Education– Carlie C’s Grocery Store
- 11/10 – Truck Display – Veteran’s Day Parade
- 11/14 – Public Education – Meadow Lane Elementary School
- 11/20 - Public Education – Faith Christian Academy
- 11/20 - Public Education – Sunrise Shopping Center
- 11/20 – Truck Display – Downtown Lights Up

### Working Structure Fires

- 11/07 – 504 W New Hope Rd #B
- 11/27 – 103 W Lockhaven Dr #11A

### Working Vehicle Fires

- 11/18 – Country Day Rd & Patetown Rd
- 11/19 – 508 N Spence Ave #C
- 11/23 – Marshall St & N Alabama Ave

<u>2018</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	234	165	196	197	208	182	195	229	375	224	205		219
<b>Structure Fires:</b>	3	6	2	2	6	2	1	2	4	4	2		3
<b>EMS Calls:</b>	63	52	63	68	89	69	71	87	138	79	87		79
<b>Vehicle Accidents:</b>	49	22	39	27	38	34	38	31	36	34	41		35
<b>Fire Alarms:</b>	49	34	44	35	38	38	47	59	80	50	35		46
<b>Other:</b>	70	51	48	65	51	39	38	50	117	56	40		57
<b>Training Hours:</b>	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138		2294
<b>Safety Car Seat Checks:</b>	2	10	10	9	10	4	3	8	3	11	6		7
<b>Inspections:</b>	52	67	68	95	102	106	99	142	64	141	69		91
<u>2017</u>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	268	227	226	206	212	194	204	177	210	218	192	204	212
<b>Structure Fires:</b>	3	4	6	2	2	3	4	4	0	4	4	7	4
<b>EMS Calls:</b>	112	100	99	84	71	69	70	65	86	88	52	79	81
<b>Vehicle Accidents:</b>	33	35	40	35	38	37	29	27	34	43	38	40	36
<b>Fire Alarms:</b>	53	35	38	36	43	43	55	42	43	36	36	32	41
<b>Other:</b>	67	53	43	49	58	42	46	39	47	47	62	46	50
<b>Training Hours:</b>	3209	2870	3457	2153	2001	2020	1532	1686	1587	2496	1939	1286	2186
<b>Safety Car Seat Checks:</b>	6	16	10	8	12	11	5	13	53	6	2	6	12
<b>Inspections:</b>	31	57	53	56	113	120	99	113	70	51	63	37	72

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

# Goldsboro Police Department

## Monthly Report - November 2018

Report Prepared by: Michael D. West MDW/KB

Total UCR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft and arson) for November 2018 were 213 compared to 216 for October 2018.

Property with an estimated value of \$239,878 was reported stolen while property with an estimated value of \$142,078 was recovered.

Officers arrested 156 people and 485 citations were issued during the month. There were 44 drug -related charges.

There were 2 report(s) of assault on an officer.

Revenue collected for November 2018 included:

Police Reports	\$290.00
Fingerprints	\$140.00
Special Events	\$50.00

UCR COMPARISON & TREND														
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	0	2	1	0		3	0.3
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0		10	0.9
Robbery	1	10	7	5	4	6	6	5	2	2	3		51	4.6
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7		132	12.0
Simple Assault	34	29	55	34	32	32	24	46	43	25	24		378	34.4
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35		358	32.5
Larceny	129	115	126	134	132	121	127	110	107	96	108		1305	118.6
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13		85	7.7
Arson	0	2	0	0	0	1	1	1	0	3	0		8	0.7
Fraud	46	33	22	34	42	38	42	35	25	34	23		374	34.0
TOTALS	265	233	251	260	270	257	261	244	234	216	213		2704	245.8
2017	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	4	0	0	0	0	2	3	1	11	0.9
Rape(&attempts)	0	0	0	0	0	1	0	0	0	0	0	0	1	0.1
Robbery	8	6	9	2	3	10	5	10	2	7	7	12	81	6.8
Aggravated Assault	17	23	25	12	18	13	9	20	21	21	20	14	213	17.8
Simple Assault	24	29	35	38	31	29	48	46	42	24	23	18	387	32.3
Breaking & Entering	24	25	29	45	35	23	34	18	34	23	42	43	375	31.3
Larceny	145	104	126	105	135	122	140	142	122	131	113	141	1526	127.2
Motor Vehicle Theft	7	1	9	3	4	9	7	8	0	2	8	7	65	5.4
Arson	0	0	0	0	0	0	0	0	0	0	1	2	3	0.3
Fraud	36	30	37	54	44	31	34	39	41	30	30	27	433	36.1
TOTALS	262	218	270	259	274	238	277	283	262	240	247	265	3095	257.9

Prepared by: *Felicia L. Brown (J. Shockley)*

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park and W A Foster Centers													
Program Revenue	\$3,906	\$3,821	\$2,091	\$3,153	\$2,899	\$12,306	\$18,807	\$8,450	\$815	\$400	\$0	\$	\$5,150
Rental Revenue	\$1,610	\$1,385	\$4,572	\$3,927	\$2,625	\$2,647	\$3,660	\$4,660	\$2585	\$1195	\$1575	\$	\$2,767
Facility Usage	11,813	10,235	11,470	13,633	10,862	10,576	9,700	9,415	5724	7335	8234		9,909
Specialized Rec. and Senior Citizens, Pools													
Program Revenue	\$191	\$264	\$311	\$231	\$850	\$10,281	\$6,354	\$3,621	\$838.50	\$208	\$1670	\$	\$2,256
Facility Usage	5,890	2,220	1,616	3,107	3,662	6,369	4,840	2,689	1090	1392	1423		3,118
Athletics and Field Picnic Shelters, MSCX													
Program Revenue	\$1,500	\$2,430	\$1,560	\$195	\$920	\$3,880	\$2,197	\$2,960	\$0	\$3,690	\$2091.33	\$	\$1,948
Field/Shelter Rental	\$0	\$60	\$0	\$1,165	\$1,250	\$1,480	\$1,120	\$1,310	\$1410	\$610	\$200	\$	\$782
Facility Usage	3,459	9,382	3,605	5,315	9,725	4,867	7,890	9100	13,275	26,225	18645		10,135
Golf Course													
Revenues	\$44,090	\$30,092	\$30,483	\$64,936	\$38,070	\$47,941	\$58,197	\$36,486.74	\$29,770.64	\$56,828.25	\$19,518.62	\$	\$41,492
Expenditures	\$44,811	\$60,293	\$49,545	\$56,766	\$103,701	\$56,726	\$61,129	\$74,147.76	\$241,017.22	\$45,259.69	\$39,270.72	\$	\$75,697
Special Events													
Sponsorships	\$1,500	\$0	\$	\$200	\$225	\$200	\$1,012	\$0	\$32,100	\$2000	\$42.50	\$	\$3,728
Attendance	0	0	2,000	215	50	215	315	160	12,662	1700	375		1608
TOTAL REVENUE	\$51,297	\$38,052	\$39,017	\$73,607	\$46,614	\$78,535	\$91,347	\$57,487.74	\$67,519.14	\$64,931.25	\$25,097.45	\$	\$57,591
TOTAL REVENUE FOR THE YEAR													\$633,505

[illegible]





**Travel & Tourism Department**  
**Monthly Report – November 2018**  
*Prepared by: Ashlin Glatthar*

- ♣ 272 inquiries were fulfilled for the month of September by the TTO— 91 incoming phone calls, 31 visitors to the office, and 45 e-inquiries. Over 100 promotional items were donated to groups who requested items for their event in Goldsboro-Wayne County.
- ♣ Total hotel revenue generated in October was \$2,412,133, which is up 45% YOY. This significant increase is caused by disaster relief, FEMA, and displaced persons due to Hurricane Florence. November earnings not released yet.
- ♣ For the month, TTO Facebook page had 57 new page likes. Instagram page has 279 new followers. Twitter page has gained 0 new followers.
- ♣ Ashlin met with the planners of the Three Eagles Beer Fest scheduled for May 4, 2019 to see how the TTO can assist with their promotions.
- ♣ Based on the success of the October FAM Tour, where TTO hosted three travel writers for a weekend of fun, TTO decided to plan another FAM Tour for December 11-13, 2018. In the first week of November, Ashlin met with Downtown Development, GWTA, GTC Chairperson, Lynn Williams with Mt. Olive Pickle Company, and the 4<sup>th</sup> and 916<sup>th</sup> Public Affairs Offices to plan a Pigs, Pickles, Planes, and Party in Downtown to highlight our main assets for visitors. In return for the experience, travel writers and media will write and film to share with wider audiences. This will be a great opportunity to continue building a more positive brand for Goldsboro-Wayne County.
- ♣ TTO met with High Tide Creative to discuss the media plan for the 2019 WOW air show. Todd Willis presented the plan, and Ashlin has discussed some changes, and feedback with the SJFAB Public Affairs office.
- ♣ Ashlin reviewed the applications of candidates for the new Communications and Creative Services position in TTO. Ashlin asked Jordan Walker from Parks & Rec and LaToya Henry, City PIO, to be on the interview panel. Five interviews were scheduled, but only two candidates showed up for their interview. Out of the two candidates, the panel made a consensus on the best candidate. On November 30<sup>th</sup>, Ashlin offered the position to the candidate, who will start contingent on passing the required physical and drug screening exams in January 2019.
- ♣ Ashlin continues to participate in the city’s strategic planning core team as we make final adjustments to measures for a more complete draft form of the plan.
- ♣ Ashlin has continued making efforts to promote the Hotel for the Maxwell Project by speaking with hoteliers and hotel brokers. Ashlin requested two proposals from HVS and SVN to consider using a third party to help find a hotelier/developer for the available acres by the Maxwell Center. There are two meetings planned in December with investors who’ve showed the most interest to date. If those meetings do not lead anywhere, the City and County will discuss next steps for rebranding the hotel message and possibly hiring a third party to help secure a hotel.
- ♣ TTO launched an online registration page for the FAM Tour, as well as continued planning for the December event by meeting with several partners, such as Barrique, Los Fogones, Brewmasters, and the Firehouse.
- ♣ Ashlin worked on a holiday Shop Small video, as well as two other mini videos that will launch on social media in December to promote Goldsboro as a festive, diverse, and affordable shopping destination this season.

**Occupancy Tax Collections YTD**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2018-19</b>	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534								<b>\$395,704</b>	<b>\$79,141</b>
<b>2017-18</b>	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	<b>\$785,269</b>	<b>\$65,439</b>
<b>2016-17</b>	\$69,073	\$77,434	\$67,869	\$58,613	\$86,744	\$87,662	\$63,904	\$60,529	\$75,368	\$68,577	\$64,312	\$64,218	<b>\$844,303</b>	<b>\$70,359</b>

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
December 17, 2018 COUNCIL MEETING**

**SUBJECT:** CU-12-18 Dale Bevell – East and West sides of North Carolina Street between A Street and Hooks River Road.

**BACKGROUND:** The applicant requests a Conditional Use Permit to allow an automobile recycling business with outdoor storage within the I-2 General Industry zoning district. Recycling of metal, paper and other materials are a permitted use with the issuance of a Conditional Use Permit within the I-2 zone.

The request includes two tracts of land – one on the west side of North Carolina Street and one on the east side of North Carolina Street.

Tract One (West of N. Carolina Street)

Frontage: 755 ft.  
Depth: 650 ft.  
Total Area: 11.2 acres

Tract Two (East of N. Carolina Street)

Frontage: 621 ft. (N. Carolina Street)  
Frontage: 800.17 ft. (N. George Street)  
Depth: 900 ft.  
Total Area: 16.92 acres

Total area for both Tracts: 28.12 acres

The property is currently owned and occupied by Ex-cell Home Fashions Inc. If the Conditional Use Permit is granted, the applicant plans to purchase and occupy the space for an automobile recycling business with outdoor storage.

**DISCUSSION:** The property contains two existing metal buildings. Tract One contains an existing 80, 294 square foot building while Tract Two contains an 78,086 square foot building. The applicant proposes to occupy the existing building on Tract Two immediately for office space and storage of automobile parts.

Tract two will also provide for outdoor storage area of automobiles, once automobile parts have been removed and stored. At this time, the applicant has indicated Tract One for future storage use.

Hours of operation: 8 am to 5:30 pm Monday through Friday

No. of Employees: 28

City water and sanitary lines are available to serve the subject property. Impervious area will be increased as the applicant proposes gravel within the outdoor storage area of Tract Two. Stormwater calculations, grading and drainage plans will be required and subject to approval by City Engineering prior to any issuance of permits.

The submitted site plan indicates the outdoor storage area south of the existing building on Tract Two. An existing eight-foot chain link fence surrounds both Tracts and the applicant proposed to improve the existing fence with utilizing existing poles and replace the chain link with metal solid fencing. Material stored within the identified outdoor storage area shall not stack higher than the 8' fence or be visible from any public right-of-way.

Adequate parking spaces for employees and customers have been indicated on the site plan. A minimum of 33 parking spaces are required and 84 spaces have been provided including 4 handicap spaces.

A total of 19 street trees are required along N. George Street and will consist of Autumn Fantasy Maple. Due to the location of the existing fence the applicant is requesting a modification of the street tree requirement along Carolina Street for both tracts.

Existing vegetation satisfy Buffer requirements along the northern and western property lines. The applicant is requesting a modification of the Type "A" 10 foot landscape buffer along the southern property lines due to existing and proposed 8' solid metal fencing.

At the public hearing held on November 19, 2018, nine people spoke in opposition of the request, citing concerns with appearance, noise and depreciation of property values regarding the proposal. The applicant and the realtor came forward to speak in favor of the request.

The Planning Commission, at their meeting held on November 26, 2018, recommended approval of the Conditional Use Permit and submitted site plan with the requested modifications.

The City Council at their meeting held on December 3, 2018, at the request of the applicant tabled their decision on this request until their next scheduled meeting on December 17, 2018.

On December 11, 2018 Staff received written request from the applicant formally withdrawing the request Conditional Use permit at this location.

RECOMMENDATION: By motion, accept the withdrawal of the application as requested by the applicant.

Date: 12/11/18

  
\_\_\_\_\_  
Planning Director

Date: \_\_\_\_\_

\_\_\_\_\_  
City Manager

dcc



# Wayne Auto Salvage, Inc.

1911 Hwy 117 South • Goldsboro, NC 27530  
(919) 734-3958 • 800-672-5887

December 11, 2018

Re: Wayne Auto Salvage CUP

Attn: To whom it may concern

Please accept this letter as notice and request to have my conditional use permit for property on N. Carolina Street and N. George Street to be withdrawn and completely removed from any vote on the Goldsboro City Council's agenda.

Thank you,

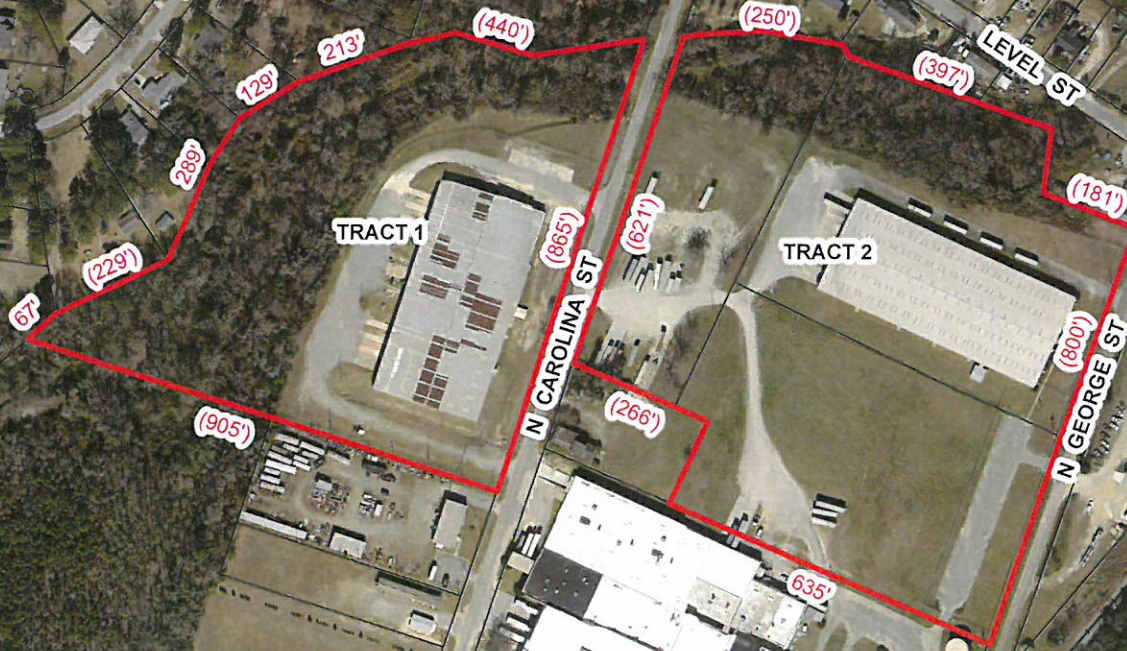
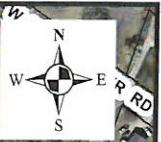
  
Dale Bevell

President

12/11/18 Date



CU - 12 - 18  
1601 N. CAROLINA ST  
RECYCLING BUSINESS IN I-2



**CONDITIONAL USE**

CASE NO: CU-12-18

USE REQUEST: Operate Recycling Business

ADDRESS: 1601 N. Carolina St

APPLICANT: Dale Bevel

HOURS OF OPERATION:

NUMBER OF EMPLOYEES:



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.









## City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

### RESOLUTION NO. 2018-84

#### **RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY WILLIE JOYNER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 32 YEARS**

**WHEREAS**, Willie Joyner retires on January 1, 2019 as a Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 32 years of service; and

**WHEREAS**, Willie began his career on December 17, 1986 as a Laborer II with the Public Works Department; and

**WHEREAS**, on October 7, 1998, Willie was promoted to Equipment Operator II with the Public Works Department; and

**WHEREAS**, on July 4, 2018, Willie's position was reclassified as a Heavy Equipment Operator with the Public Works Department where he has served until his retirement; and

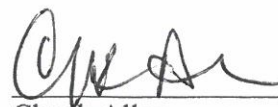
**WHEREAS**, Willie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Willie Joyner their deep appreciation and gratitude for the service rendered by him to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express our deep appreciation and gratitude for the dedicated service rendered during Willie's tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 17<sup>th</sup> day of December, 2018.



  
\_\_\_\_\_  
Chuck Allen  
Mayor

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Approved as to form only:

Reviewed by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager