

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 18, 2019**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION–5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

NEW BUSINESS

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER ST.

Invocation (Archbishop Anthony Slater, Tehillah Church Ministries)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES *(*Motion/Second)*

A. Minutes of the Work Session and Regular Meeting of October 7, 2019

V. PRESENTATIONS

B. Resolution Expressing Appreciation For Services Rendered By Leslie Artis as an Employee of the City of Goldsboro For More Than 39 Years

C. Goldsboro Jets Presentation (Bobby Harvey)

VI. PUBLIC HEARINGS *(*Motion/Second)*

D. Z-20-19 David and Ashley Allen - Southeast corner of Mull Smith Lane and Double D Lane (Planning)

E. Z-21-19 St. James Church of Christ – South side of W. Chestnut, west side of Kennon Avenue and east side of S. Alabama Avenue (Planning)

F. Z-22-19 Goldsboro Housing Authority – South side of E. Walnut Street between S. Kornegay Street and S. Slocumb Street (Planning)

G. CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street (Planning)

PLANNING COMMISSION EXCUSED

H. Public Hearing – 2018-2019 CAPER (Community Relations)

VII. PUBLIC COMMENT PERIOD *(TIME LIMIT OF 3 MINUTES PER SPEAKER)*

VIII. CONSENT AGENDA ITEMS *(*Motion/Second--Roll Call)*

I. Non-contiguous Annexation Request – Contiguous Annexation Petition – Luis Jimenez (East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road) 1.98 Acres (Planning)

J. Waiver of City Employee Personnel Policy (Human Resources)

K. Change Order for HV Brown Park Restroom Shelter Project (Parks and Recreation)

L. Market Based Compost and Mulch Pricing (Public Utilities)

M. Request authorization to purchase a road tractor for the Public Works Department's Solid Waste Division (Public Works)

N. Departmental Monthly Reports

- IX. ITEMS REQUIRING INDIVIDUAL ACTION** (**Motion/Second*)
- X. CITY MANAGER'S REPORT**
- XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XII. CLOSED SESSION**
- XIII. ADJOURN**

MINUTES OF MEETING OF THE MAYOR AND CITY COUNCIL HELD
OCTOBER 7, 2019

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 4:00 p.m. on October 7, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, Attorney
Tim Salmon, City Manager
Randy Guthrie, Assistant City Manager
Melissa Capps, City Clerk
Octavius Murphy, Assistant to the City Manager
Jennifer Collins, Planning Director
Scott Williams, IT Director
Felicia Brown, Interim P&R Director
Jordan Walker, Marketing & Special Events Supervisor
Mike Wagner, Deputy Public Works Director – Utilities
Rick Fletcher, Public Works Director
Joe Dixon, Fire Chief
Catherine Gwynn, Finance Director
Adam J. Twiss, Director of Paramount Theatre & Event Center
Eddie Fitzgerald, News Argus Reporter
Keyon Carter, Citizen
Lonnie Casey, Citizen
Bobby Mathis, Citizen
Della Mathis, Citizen
Yvonnia Moore, Citizen
Carl Martin, Citizen
Kimberly Rhodes, Citizen
Doug McGrath, Citizen
Constance Coram, Citizen
Mark Pope, Wayne County Development Alliance
Alicia Pierce, Citizen (arrived at 5:51 p.m.)
Kevin Stallings, Citizen (arrived at 5:58 p.m.)
David Craig, Citizen (arrived at 6:08 p.m.)
Sylvia Barnes, Citizen (arrived at 6:08 p.m.)

Call to Order. The meeting was called to order by Mayor Allen at 4:00 p.m.

Adoption of the Agenda. Councilmember Aycock made a motion to approve the agenda. The motion was seconded by Mayor Pro Tem Broadaway.

Councilmember Foster made a motion to add Wayne Water District to the agenda. Councilmember Williams seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted against the motion. Mayor Allen stated the motion failed.

Councilmember Williams stated the audit wasn't on the agenda. City Manager Tim Salmon stated the information was sent in the updates. Councilmember Williams made a motion to add the forensic audit to the agenda, seconded by Councilmember Foster. Councilmember Aycock shared that we should read the information about the procedures before discussing it. Council discussed. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted against the motion. Mayor Allen stated the motion failed.

Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted for the approval of the agenda. Councilmember Foster voted against the motion, Councilmember Williams did not vote and therefore his vote is recorded as affirmative. Mayor Allen stated the motion passed.

Closed Session Held. Councilmember Aycock made a motion to go into Closed Session to discuss an economic development matter, potential litigation matter and personnel matter. The motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted to go into Closed Session. Councilmember Foster and Councilmember Williams did not vote and therefore their vote is recorded as affirmative. Mayor Allen stated the motion passed.

Council convened into Closed Session.

Council came out of closed session.

NC Freedom Festival. Ms. Jordan Walker and Ms. Felicia Brown shared the following information:

NC Freedom Fest

Purpose: To receive Council approval for the City to host and coordinate “NC Freedom Fest 2020” on Armed Forces Day to honor and celebrate the sacrifices of our Armed Forces.

Proposed Events:

- Scheduled coordinated daily activities week leading up to Saturday’s festival
- Example:
 - Paramount Movie Night
 - Trivia Night
 - Golf Tournament
 - Center Street Jam
- Festival on Saturday, May 16th planning to include Car Show, Kids Zone, Military Appreciation Awards, Wings of Wayne Cook-off, just to name a few

Costs:

- Expenses associated with the week of events will be covered by sponsorship monies raised. The event will be scalable, meaning, we can adjust the elements based upon the success of the sponsorship campaign.
- Several sponsorship levels will be available
- The City is not being asked to fund these events; however, City employees will be working at these events

Benefits:

- Honor our NC Military Communities
 - Seymour Johnson Air Force Base, Marine Corps Air Station Cherry Point, Marine Corps Base Camp Lejeune, Fort Bragg Army Base, and Marine Corps Air Station New River
- Provide food and entertainment to enhance the quality of life for our residents and visitors.
- Support our military friendly non-profit organizations and businesses.

Council discussed and consensus was in support of the event.

Jaylen Suggs (Juju) Remembrance Discussion. Councilmember Foster shared he spoke with Jaylen’s mom and she would like to hold off for a while and have a representative from the city reach out to her a little later on.

EEOC Claim. Mayor Allen stated we just had a closed session about an EEOC claim that we have against the city here by an employee. The lawyer has recommended that we go into mediation with the EEOC and the claimant and that we also allow our city manager to sign an engagement letter with the attorney. Councilmember Aycock made a motion to allow the city manager to sign the engagement letter with the attorney, the

motion was seconded by Mayor Pro Tem Broadaway. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:2.

Consent Agenda Review. Items on the Consent Agenda were reviewed. Additional discussion included the following:

Item D. Authorization to Dispose of Real Property to Wayne County under N.C. General Statute §160A-274 (Sale, lease, exchange and joint use of governmental property). Councilmember Foster stated I still do not agree with, I think we are giving away something for nothing and there should be better negotiation.

Councilmember Williams stated I am going to excuse myself as I am being named in a lawsuit with this employee. Mayor Allen stated you need to be excused by the Council. Upon motion of Councilmember Foster, seconded by Councilmember Aycock and unanimously carried, Council excused Councilmember Williams.

Councilmember Williams stepped out of the room at 6:04 p.m.

Item F. Informal Bid No. 2018-006: Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program. Ms. Shycole Simpson-Carter reviewed the agenda memo.

Councilmember Williams returned to the room at 6:05 p.m.

Item G. Resolution Authorizing the Mayor and City Clerk to Execute a Memorandum of Understanding with the County of Wayne. Councilmember Foster asked who has been marketing the property. Attorney Lawrence stated the city has been involved with some of the negotiations. Councilmember Foster asked what are they going to do that is differently than what we have been doing. Mr. Octavius Murphy stated they have not disclosed their plan of action. Discussion continued.

Golf Director. Councilmember Foster stated I did not know we were hiring a new golf director, can you give me some information on that. Mr. Salmon stated the previous director in golf retired in June and we need to hire a new director of golf. The process was explained. Councilmember Foster asked who was on the board. Mr. Salmon stated I had a board of five. Councilmember Foster asked why are we hiring a golf director when we have a Park and Recreation Director, why would the Parks & Recreation Director be overseeing another director. Mr. Salmon stated the golf director is the golf pro, golf manager. Discussion continued. Councilmember Foster requested the salary range and job description for the golf director.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The Mayor and Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on October 7, 2019 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Bevan Foster
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Pastor Dan Baer with St. Luke United Methodist Church provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Broadaway made a motion to approve the Minutes of the Work Session and Regular Meeting of August 5, 2019 as submitted. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams and Foster voted against the motion. Mayor Allen stated the motion passed 4:2.

Public Comment Period. Mayor Allen opened the public comment period. The following person spoke:

1. Susan Williams shared concerns about the hiring of a city attorney and voiced other concerns about Council.
2. Carl Martin shared concerns about City Boards and Commissions.
3. Octavius Murphy introduced Major Michael Hawkins 4th Contracting Squadron. Major Hawkins introduced his staff.
4. Charles Wright shared concerns about the Council Meeting recording of July 15, 2019 and minutes from April 15, 2019 and June 17, 2019 and the Essential Family Loan Pool Bid.

Councilmember Foster asked what you suggest as far as the minutes. Mr. Wright stated if you are going to have a public hearing, give everybody in print what everybody says. Discussion continued.

Councilmember Williams stated the Essentials Single Family we have waited since May 6th to get any movement on that project. Mr. Wright stated I am not saying that, my friend Google is saying that. All I did was Google Essential Single Family Grant on the second page it lists the City of Goldsboro. Mr. Wright shared additional information regarding the grant.

5. Yvonnia Moore shared concerns regarding a city employee and city councilmembers and advocating for the reelection of certain councilmembers.

Mr. Salmon stated I will take a look at what you are talking about and see how it relates to our Personnel Policy.

6. Evelyn Paul shared concerns regarding how the reports were written that she read in the Argus.
7. Henry Battle shared concerns regarding property he purchased in 2006, the Elks Lodge on James Street and conditional use requests being denied that he had submitted in the past. Mr. Battle also shared he submitted a conditional use request on October 7th.

Councilmember Williams apologized to Mr. Battle for it taking so long and stated we need to help you.

No one else spoke and the Public Comment Period was closed.

Consent Agenda - Approved as Recommended. Timothy Salmon, City Manager presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Pro Tem Broadaway moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I, J, K, L,

M and N be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham.

Councilmember Foster made a motion to remove Item D. Authorization to Dispose of Real Property to Wayne County under N.C. General Statute §160A-274 (Sale, lease, exchange and joint use of governmental property) and Item G. Resolution Authorizing the Mayor and City Clerk to Execute a Memorandum of Understanding with the County of Wayne from the Consent Agenda, followed by a second from Councilmember Williams.

Mayor Allen stated you can't make a motion because there is already a motion and a second to approve the agenda.

Mayor Pro Tem Broadaway and Councilmember Ham withdrew their motion to approve the agenda.

Councilmember Foster made a motion to remove Items D and G from the Consent Agenda, followed by a second from Councilmember Williams. Councilmember Foster, Councilmember Williams and Councilmember Ham voted for the motion, Mayor Allen, Mayor Pro Tem Broadaway and Councilmember Aycock voted against the motion. Mayor Allen declared the motion tied and failed and the items do not get removed.

Mayor Pro Tem Broadaway made a motion to approve the Consent Agenda, Items B, C, D, E, F, G, H, I, J, K, L, M and N. The motion was seconded by Councilmember Ham and a roll call vote resulted Mayor Allen, Mayor Pro Tem Broadaway, Councilmember Ham and Councilmember Aycock voting in the affirmative. Councilmembers Williams and Foster voted against the motion. Mayor Allen declared the Consent Agenda approved as recommended with 4:2 vote. The items on the Consent Agenda were as follows:

Special Revenue Fund Budget Amendment – Community Development Block Grant Special Revenue fund. Ordinance Approved. The City of Goldsboro applied for an infrastructure grant with the North Carolina Department of Commerce Rural Housing Recovery Fund for improvements to Keller Way Extension for Adair Place. The purpose of the project was to combat critical housing shortages in the City. The City was awarded a \$350,000.00 grant on May 13, 2019.

The developer has completed the improvements and will be seeking reimbursement. In order for staff to execute the terms of the grant agreement, the expenditures must be appropriated. Staff recommends the appropriation of the \$350,000.00 for the infrastructure project and this will be funded with state grant revenue.

The City will execute an agreement with the developer with regards to the payment of eligible expenditures.

It is recommended Council adopt the following entitled Ordinance amending the Community Development Block Grant Special Revenue fund to appropriate expenditures for the Keller Way Extension for Adair Place. Consent Agenda Approval.
Broadaway/Ham (4 Ayes: 2 Nays)

ORDINANCE NO. 2019-60 “AN ORDINANCE AMENDING THE SPECIAL REVENUE FUND FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT FUND (22)”

Resolution – Rural Housing Recovery Infrastructure Grant – Disbursement. Resolution Adopted. The City of Goldsboro applied for a grant on February 22, 2019 for funding by North Carolina Department of Commerce through the Rural Economic Development Division for the Rural Housing Recovery Infrastructure Grant in the amount of \$350,000. Such Grant was awarded on May 14, 2019 for the work which was included in the application, and the work has now been completed by Caliber Builders, LLC.

The Rural Housing Recovery Infrastructure Grant Application submitted exhibited a public-private partnership between the City of Goldsboro and Adair Place Apartments consisting of infrastructure improvements including: construction of street extension of Keller Way (aka Keenway Drive) (a public street) per City of Goldsboro standards, storm drainage, curbs, gutters, sidewalks, parking lots, ABC stone and paving. The project will add to the affordable housing stock three newly constructed three-story apartment buildings containing 72 units including a community building; thirty-six will be three-bedroom units, 24 two-bedroom units and 12 one-bedroom units. Location of the project is 200, 202, 204 & 206 Keller Way, Goldsboro NC.

As part of the application process for the Rural Housing Recovery Infrastructure Grant, the City of Goldsboro adopted a resolution in support of the application submission to North Carolina Department of Commerce for rural housing recovery infrastructure funds to address critical housing shortages caused by recent hurricanes. No matching funds are required of the City of Goldsboro in conjunction with the Rural Housing Recovery Infrastructure Grant.

Now, adoption of a resolution authorizing the finance director for the expenditure of the grant funds for the completed work to the contractor, Caliber Builders, LLC, in the amount of \$247,252.00, and to the City of Goldsboro for the expenses it incurred in administering the project in the amount of \$102,748.00.

It is recommended Council adopt the following entitled resolution:

1. Approving the disbursement of the grant funds received from the North Carolina Department of Commerce for rural housing recovery infrastructure, the Rural Housing Recovery Infrastructure Grant, in the amount of \$350,000.00 total to address critical housing shortages caused by recent hurricanes.
2. Authorizing the Finance Director to disburse to Caliber Builders, LLC the sum of \$247,252.00 from said grant funds, and disburse to the City of Goldsboro the sum of \$102,748.00 from said grant funds for total disbursement of \$350,000.00.
Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

RESOLUTION NO. 2019 86 “RESOLUTION FOR DISBURSEMENT OF THE RURAL HOUSING RECOVERY INFRASTRUCTURE GRANT RECEIVED FROM THE NORTH CAROLINA DEPARTMENT OF COMMERCE”

Authorization to Dispose of Real Property to Wayne County under N.C. General Statute §160A-274 (Sale, lease, exchange and joint use of governmental property). Resolution Adopted. At the September 23, 2019 meeting, the Council voted to approve the disposal of its share in two lots to Wayne County, in exchange for the County to transfer its share of a lot co-owned by Wayne County and the City. The governing bodies are granted this authority to exchange property, with or without consideration, through §160A-274.

To recap the property being exchanged is as follows:

City of Goldsboro to transfer to Wayne County

306 N. Leslie Street

Owner: City of Goldsboro

Parcel # (REID): 0051601 Pin #: 3509263047

Tax Value: \$5,530.00 Zoning: O&I

702 Simmons Street

Owner: City of Goldsboro and Wayne County

Parcel # (REID): 0051602 Pin #: 3509263095

Tax Value: \$2,590.00 Zoning: O&I

Wayne County to transfer to City of Goldsboro

204 N. Virginia Street

Owners: City of Goldsboro and Wayne County

Parcel # (REID): 0047329 Pin #: 2599768954
Tax Value: \$3,190.00 Zoning: R-6

It is recommended Council adopt the following entitled resolution to exchange its interests in the named properties with Wayne County, and authorize City staff to execute instruments necessary to transfer ownership upon concurrence by Wayne County Board of Commissioners. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

RESOLUTION NO. 2019-87 “RESOLUTION AUTHORIZING EXCHANGE OF REAL PROPERTY WITH WAYNE COUNTY UNDER G.S. §160A-274”

Contract Award- 2019 Wastewater Collection System Rehabilitation & Storm Sewer Improvements Project Formal Bid No. 2019-007. Ordinance and Resolution Adopted. On Friday, September 27, 2019, three (3) sealed bids were received for the 2019 Wastewater Collection System Rehabilitation and Storm Sewer Improvements Project.

The proposed work consists of rehabilitation of approximately 3,800 linear feet of existing sanitary sewer mains by cured-inplace pipe linear and stormwater improvements at West Pine St. from George St. to Virginia St., East Pine St. from Center St. to John St., Elizabeth St., Marygold St., and Beech Street.

Herring-Rivenbark, Inc. of Kinston, NC submitted the low bid for this project for a total cost of \$886,590. The bids received for this project are tabulated as follows:

<u>Name of Bidder</u>	<u>Amount of Bid</u>
Herring-Rivenbark, Inc. Kinston, NC	\$ 886,590
T. A. Loving Company Goldsboro, NC	\$ 995,775
North American Pipeline Mgt., Inc. Greenville, SC	\$1,227,925

A \$961,307 Gold Leaf Foundation Grant funds reimbursement for this project. We have reviewed the financing of this project with the Finance Director and determined that a budget ordinance is required to appropriate funds for this project.

It is recommended that Council:

1. Adopt the following entitled budget ordinance appropriating funds for the 2019 Wastewater Collection System Rehabilitation & Storm Sewer Improvements Project.
2. Adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a contract for \$886,590 with Herring-Rivenbark, Inc. for the 2019 Wastewater Collection System Rehabilitation and Storm Sewer Improvements Project. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

ORDINANCE NO. 2019-61 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE GOLDEN LEAF HURRICANE MATTHEW INFRASTRUCTURE RECOVERY PROJECT 2019-004 (S1105)”

RESOLUTION NO. 2019 -88 “RESOLUTION AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR 2019 WASTEWATER COLLECTION SYSTEM REHABILITATION AND STORM SEWER IMPROVEMENTS PROJECT FORMAL BID NO. 2019-007”

Informal Bid No. 2018-006: Essential Single-Family Rehabilitation Loan Pool – Disaster Recovery (ESFRLP-DR) Program. Approved. Pursuant to Section 143-129 of the General Statues of North Carolina, sealed bids were solicited for disaster

recovery repair work on properties located at 802 N. Virginia Street, Goldsboro, NC; 605 Forest Knolls Road, Goldsboro, NC; 2046 Piney Grove Church Road, LaGrange, NC; 1271 Tommy’s Road, Goldsboro, NC; 1007 S. Taylor Street, Goldsboro, NC.

On Thursday, May 16, 2019, one (1) sealed bids were received for disaster recovery repair work on behalf of five (5) homeowners through the Essential Single-Family Rehabilitation Loan Pool -Disaster Recovery (ESFRLP-DR) Program. The bid received for these properties is tabulated as follows:

ESFRLP-DR PROJECT ADDRESSES	COST EST.	DUDLEY CONSTRUCTION AMOUNT (\$)	BIDDER AMOUNT (\$)	BIDDER AMOUNT (\$)
1. 802 N. Virginia St., Goldsboro	\$9,450	\$9,600		
2. 605 Forest Knolls Rd., Goldsboro	30,700	49,400 → **(40,000)		
3. 2046 Piney Grove Church Rd., LaGrange	19,000	26,550		
4. 1271 Tommy’s Road, Goldsboro	32,100	56,500 → **(40,000)		
5. 1007 S. Taylor Street, Goldsboro	5,500	11,550		
	<u>\$96,750</u>			
Total Amount of Received Bid		5 → \$153,600		
**Amount over ESFRLP-DR program cap of \$40,000 per home (has required adjusting the Scope of Work to fall within the program cap of \$40,000)		**2 →<\$25,900>		
Funded through ESFRLP-DR (based on program cap of \$40,000 per home)		5 → \$127,700		
Total amount for contract under the set-aside ESFRLP-DR funds of \$150,000		5 → \$127,700		

Per the City’s ESFRLP-DR Procurement and Disbursement Policies, bid packages may be bundled for multiple job sites, the bids for multiple job sites shall be considered separate and apart when awarded and shall be awarded to the lowest responsive and responsible bidder(s) for each job site.

The bid for these properties have been reviewed by the Community Relations Department, checked for accuracy, and found to be in order. The Department has consulted with North Carolina Housing Finance Agency (NCHFA) on the proposed scope of work for each of these properties. The Department also informed all five (5) homeowners and the low bidder of its review and the City’s intent moving forward to ensure full acknowledgement and final consent of the proposed scope of work.

Based on NCHFA’s policies for the ESFRLP-DR Program, the City has set aside \$150,000 of funds that have been allocated within the ESFRLP-Disaster Recovery line item within Community Relations’ CDBG Budget. NCHFA’s policies further state that the City will be reimbursed up to \$150,000 for each reimbursement request submitted to NCHFA for which the City completes at least three (3) homes.

It was recommended Council accept and award the low bidders for disaster recovery repairs work under the ESFRL-DR program to Dudley Construction of Tarboro, NC in the amount of \$127,700 for the following properties: 802 N. Virginia Street, Goldsboro, NC; 605 Forest Knolls Road, Goldsboro, NC; 2046 Piney Grove Church Road, LaGrange, NC; 1271 Tommy’s Road, Goldsboro, NC; 1007 S. Taylor Street, Goldsboro, NC. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

Resolution Authorizing the Mayor and City Clerk to Execute a Memorandum of Understanding with the County of Wayne. Resolution Adopted.
The City is the owner of approximately six acres adjoining the Maxwell Center. The City

has marketed 2.5 acres for the development of a hotel to compliment events at the Maxwell Center, however, no plans exist for hotel construction.

The County of Wayne has expressed interest in taking over the hotel marketing and relieving the City from responsibilities associated with the hotel project. The County wishes to be solely responsible for marketing the 2.5 acres for a future hotel development. The County may only market the 2.5 acres for hotel development and may offer the property for sale at no cost to potential developers. The City will maintain ownership during the County’s marketing efforts and upon entering into an agreement with a hotel developer, the city will convey the property to the County or developer. The County will oversee hotel marketing for three years, if the County is unable to secure a developer after this three year period, the city shall resume marketing responsibilities. The City will begin the marketing of the remaining 3.5 acres for a restaurant and/or retail development. The City will repay the County the \$138,000 indebtedness for the retaining pond out of the proceeds of the sale of the remaining 3.5 acres. A copy of the Memorandum of Understanding is attached.

It is recommended Council adopt the following entitled resolution authorizing the Mayor and City Clerk to execute a Memorandum of Understanding with the County of Wayne as described above. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

RESOLUTION NO. 2019- 89 “A RESOLUTION TO AUTHORIZE THE MAYOR TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF WAYNE”

CU-8-19 Anderson Brewing – (Microbrewery w/ABC) The property is located on the northeast corner of W. Pine Street and S. George Street. Approved. The applicant requests a Conditional Use Permit to allow the operation of a microbrewery with ABC permits. In conjunction with the microbrewery, the applicant intends to operate a bakery.

Site 1: (Principal Building)

Frontage: 39 ft. (W. Pine St.)
65 ft. (S. George St.)
Area: 2,534 sq. ft., or 0.058 acres
Zoning: Central Business District (CBD)

Site 2: (Customer Parking Lot)

Frontage: 158 ft. (S. George St.)
28 ft. (W. Pine St.)
Area: 7,092 sq. ft., or 0.16 acres
Zoning: Central Business District

The applicant has proposed to up-fit an existing two-story 3,082 sq. ft. brick-veneer commercial building for the operation of a microbrewery and bakery.

On July 15, 2019, Goldsboro City Council amended the City’s Unified Development Code to add microbreweries as a conditional use in the Central Business District.

The following regulations were also approved as they pertain to microbreweries:

1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.
2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
3. There shall be no more than five microbreweries located within the area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street.

4. In the CBD, there shall be no minimum separation distance between two such establishments.
5. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

The applicant's floor plan indicates a space for retail sales, beer brewing, keg cleaning, keg storage, a kitchen area for baking consumable goods and a bathroom. The second floor indicates an office, fermentation and storage areas and a bathroom.

Hours of Operation: 6:00 a. m. – 8:00 p. m.
(Monday-Saturday)

No. of Employees: 5

Refuse Collection: Dumpster proposed at rear of establishment

The property is not located within Goldsboro's Historic District. The existing building and lot existed prior to the adoption of City ordinances. As such, the building does not meet current setback requirements. Modifications will be necessary.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Due to existing site conditions and limited space, the applicant is requesting a modification of the City's landscape requirements.

The applicant owns a vacant lot once used as a parking lot approximately 140 ft. south of the principal building along S. George Street. The applicant intends to use the existing parking lot for on-site deliveries and for customers of the business. The parking lot is paved and can accommodate up to 12 automobile parking spaces.

The applicant is requesting the following modifications:

1. Building side yard setback requirement from 15 ft. to 0 ft.
2. Building rear yard setback requirement from 20 ft. to 0 ft.
3. City landscape requirements per Section 6.3 Landscaping, Screening and Buffering Standards of the Unified Development Ordinance.

At the public hearing held on September 23, 2019, no one appeared to speak for or against the request.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the Conditional Use Permit to allow the operation of a microbrewery with ABC permits and a bakery with the recommended modifications.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a microbrewery with ABC permits. In conjunction with the microbrewery, the applicant intends to operate a bakery; and
2. Approved the Conditional Use permit with the following modifications;
 - (1) Building side yard setback requirement from 15 ft. to 0 ft.
 - (2) Building rear yard setback requirement from 20 ft. to 0 ft.
 - (3) City landscape requirements per Section 6.3 Landscaping, Screening and Buffering Standards of the Unified Development Ordinance. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

CU-9-19 Goldsboro Brew Works, LLC – The property is located on the southwest corner of W. Chestnut Street and S. James Street. Approved. The

applicant requests a Conditional Use Permit to allow the operation of a microbrewery with ABC permits.

Frontage:	100 ft. (Chestnut Street) 110 ft. (S. James Street)
Area:	11,075 sq. ft. or 0.25 Acres
Zoning:	Central Business District (CBD)

The applicant has proposed to up-fit an existing one-story 2,016 sq. ft. concrete commercial building for the operation of a microbrewery.

The property was previously occupied as a service station.

On July 15, 2019, Goldsboro City Council amended the City's Unified Development Code to add microbreweries as a conditional use in the Central Business District.

The following regulations were also approved as they pertain to microbreweries:

1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.
2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
3. There shall be no more than five microbreweries located within the area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street.
4. In the CBD, there shall be no minimum separation distance between two such establishments.
5. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

The applicant's floor plan indicates space for a taproom, beer brewing, keg cleaning, keg storage and bathrooms.

Hours of Operation:	8:00 a. m. – 5:00 p. m. Monday – Thursday (Staff Only) 4:00 p. m. – 10:00 p. m. Friday – Sunday (Open to Public)
No. of Employees:	5
Refuse Collection:	Roll-outs

The property is located within the Historic District. Any exterior improvements to the building will have to receive a Certificate of Appropriateness from the Historic District Commission.

The existing building and lot existed prior to the adoption of the City ordinances. As such, the building does not meet current setback requirements. A side yard modification will be necessary.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Due to existing site conditions and limited space, the applicant is requesting a modification of the City's landscape requirements.

The applicant is requesting the following modifications:

1. Building side yard setback requirement from 15 ft. to 0 ft.

2. City landscape requirements per Section 6.3 Landscaping, Screening and Buffering Standards of the Unified Development Ordinance.

At the public hearing held on September 23, 2019, no one appeared to speak for or against the request.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the Conditional Use Permit to allow the operation of a microbrewery with ABC permits with the recommended modifications.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of a microbrewery with ABC permits, and;
2. Approved the Conditional Use permit with the following modifications;
 - (1) Building side year setback requirement from 15 ft. to 0 ft.
 - (2) City landscape requirements per Section 6.3 Landscaping, Screening and Buffering Standards of the Unified Development Ordinance. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

CU-10-19 Regina Exum - North side of Royall Avenue between Jefferson Street and Teakwood Drive (Adult Day Care). Approved. Applicant requests a Conditional Use Permit to allow the operation of an adult day care in conjunction with an existing child day care facility.

The property is zoned NB (Neighborhood Business). Adult day cares are a permitted only after the issuance of a Conditional Use Permit approved by City Council.

Frontage: Approximately 130 ft. (Royal Ave.)

Area: 49,107 sq. ft., or 1.13 acres

Zone: Neighborhood Business

As previously stated, the applicant intends to operate an adult day care in conjunction with an existing child day care facility. The site has operated as a child day care since January of 2008 and is currently licensed for 40 children.

On Monday, February 4, 2019, the Goldsboro City Council accepted the applicant's request to withdraw a previously submitted Conditional Use Permit application without prejudice because additional information was needed to determine if the proposed use would meet the requirements of the North Carolina State Building Code and NCDHHS (Department of Health and Human Services).

Since that time, the applicant employed the services of a North Carolina professional engineer who has submitted design drawings indicating that the proposed use will meet compliance with the state building codes and NCDHHS.

Days/hours of Operation: Monday-Friday: 5:30 a.m. - 12:00 a.m.

Employees: 3-4

Building and Lot: The lot is occupied by an existing 1,899 sq. ft. single-story commercial building of wood-frame construction. A 4 ft. in height fenced outdoor play area of approximately 4,000 sq. ft. exists in the rear yard of the property.

The submitted floor plan indicates that the facility will consist of an adult day care area of approximately 1,050 sq. ft. and two child day care areas totaling approximately 850 sq. ft. A kitchen, offices and three bathrooms will be provided to serve the facility.

According to the applicant, the facility will be licensed for an occupancy limited to 20 children and 8 adults.

The site is served by two existing over-sized driveway cuts off Royal Avenue. The additional use of the adult daycare will not require additional parking spaces, as the use is not an intensification for the site. Existing paved and gravel surfaces exist to provide

sufficient areas for parking and an unloading and loading area capable of stacking 4 vehicles.

Existing vegetation is sufficient to meet the intent of the City’s landscape ordinance. Due to existing site conditions along Royal Avenue, a modification of street trees will be necessary.

At the public hearing held on September 23, 2019, no one appeared to speak for or against the request.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the Conditional Use Permit to allow the operation of an adult daycare in conjunction with an existing child daycare with the recommended modifications.

It is recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation of an adult daycare in conjunction with a child daycare.
2. City landscape street tree requirements per Section 6.3 Landscaping, Screening and Buffering Standards of the Unified Development Ordinance. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

CU-11-19 Louis Antonio Jimenez-East side of S. NC 111 Hwy between Mollie Drive and Sheridan Forest Road. Approved. Applicant requests a Conditional Use Permit for outside storage as an accessory use for the operation of an automotive repair and service center. As part of the request, separate site plan approval is required.

Frontage: 125 ft. (S. NC 111 Hwy.)
Unit Area: 1.9 acres
Zone: General Business

The property is zoned GB (General Business). An automotive repair and service center is a permitted use within the district. However, outdoor storage can only be permitted after the issuance of a Conditional Use Permit approved by City Council.

As previously stated, the site consists of 1.9 acres. According to the City’s Unified Development Code, nonresidential developments on parcels that disturb greater than one acre shall be approved by City Council.

The property was previously operated as Kearney Paint and Hardware until it was completely destroyed by fire in 2010. Since that time, the property has remained vacant.

The submitted site plan indicates a 3,700 sq. ft. metal building consisting of an office, parts and storage area and a garage consisting of three service bays. Applicant intends to locate the commercial building at the rear of the property and desires to reserve the front portion of the property for future commercial development.

According to the City’s Unified Development Code, no more than 50% of a commercial building’s exterior building material shall be of metal construction. City staff is working with the applicant to ensure that City design standards are incorporated into the proposed development.

Hours of Operation: 8:00 a.m.-5:30 p.m.
(Monday-Friday)
Number of employees: 2

An existing 24 ft. wide driveway cut provides access to the site off S. US 111 Hwy. Applicant proposes to install a 20 ft. wide paved private access road approximately 590 ft. eastward from the existing terminus to the proposed metal garage building. 15 feet of the proposed 20 ft. access road is a recorded ingress, egress and regress easement for an existing private cemetery located adjacent to the southern property line.

Parking shall be based on 2 spaces per working bay, plus one per employee. A total of 9 spaces have been provided to include one handicap accessible parking space.

A total of 10 street trees are proposed for the site. 3 Autumn Fantasy Maples are shown along S. NC 111 Hwy and 7 are shown along the private access drive.

The applicant is requesting a modification of the street tree requirement along the southern portion of the access drive due to existing site conditions and the existing ingress, egress and regress access easement serving the private cemetery.

A Type A, 5 ft. wide landscape buffer yard is proposed along the northern and southern property line. The applicant is requesting a modification of portions of the northern and southern property line that surround the storage area due to existing site conditions and proposed screening measures.

Existing vegetation will satisfy the requirement for a Type C, 20 ft. wide landscape buffer along the eastern property line. 49 Carissa Hollies will serve as vehicular surface area shrubs for the parking lot.

The submitted site plan shows a proposed storage area for automobiles located behind the automotive repair and service garage of approximately 26,940 sq. ft.

A six ft. in height chain link fence with vinyl slats will be installed to screen the storage area along the southern and eastern property lines. Additional screening measures will be required along the northern property line surrounding the storage area. Staff is working with applicant to install vinyl slats within the existing chain-link fence that runs along the northern property line.

The subject property falls within SJAFB 70-74 day-night average sound level (DNL) noise zone. According to Base officials, a noise level reduction of 30 decibels will be required in the design and construction of portions of the building where the public is received.

Sidewalks are required for new commercial development. The applicant is requesting a modification of the requirement to install sidewalks. If approved by City Council, the applicant will be required to pay \$2,250 as a fee in lieu of sidewalk construction to the City of Goldsboro.

City water is not available to serve the property. Water will be provided by Eastern Wayne Water District. City sewer is available to serve the property. Since City sewer is available to serve the property, the applicant will be required to petition for annexation into Goldsboro City limits.

Storm water calculations and drainage plans have not been submitted. City Engineering cannot issue construction permits until plans have been submitted and approved in accordance with City standards.

Applicant has provided for interconnectivity and has indicated the location of the easement along the property's frontage.

The property is not located in a Special Flood Hazard Area.

The following modifications are requested by the applicant:

1. Modification of the street tree requirement along the southern portion of the access drive.
2. Modification of the landscape buffer yard requirement along portions of the northern and southern property line surrounding the storage area.
3. Modification of the requirement to install City sidewalks.

At the public hearing held on September 23, 2019, no one appeared to speak for or against the request.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the Conditional Use Permit to allow the operation an automotive repair and service center and outdoor storage as an accessory use with the recommended modifications.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Adopt an Order approving the Conditional Use Permit to allow the operation an automotive repair and service center with outdoor storage as an accessory use, and;
2. Separate site plan approval required, and;
 1. Approved the Conditional Use permit with the following modifications;
 - (1) Modification of the street tree requirement along the southern portion of the access drive.
 - (2) Modification of the landscape buffer yard requirement along portions of the northern and southern property line surrounding the storage area.
 - (3) Modification of the requirement to install City sidewalks. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

Z-16-19 KG Plaza, LLC – East side of Eleventh Street between Norwood Avenue and Englewood Drive. Ordinance Approved. The applicant requests the rezoning from R-9CD (Residential 9 Conditional District) and R-16 (Residential) to O&I-1 (Office and Institutional). The owner/developer will be required to submit a site plan for review and approval by City Council before future development of the property.

Frontage: Approximately 660 ft. (Eleventh Street)
Area: 213,444 sq. ft., or 4.9 acres
Zoning: R-9CD/R-16 (Residential)

Surrounding Zoning:

North: R-16 (Residential);
South: R-16 (Residential);
East: R-16 (Residential); and
West: Office and Institutional (O&I-1)

Existing Use: The property is currently vacant and undeveloped.

As previously stated, the applicant is requesting a zoning change from R-9CD (Residential 9 Conditional District) and R-16 (Residential) to O&I-1 (Office and Institutional).

The applicant intends to develop the property for commercial purposes. As previously noted, separate site plan review and approval by City Council is required before development of the property.

City water and sewer are available to serve the property. The applicant will be required to petition for annexation into Goldsboro City limits since the site is within 1000 ft. of City sewer. The property is not located within a Special Flood Hazard Area.

The City's Comprehensive Land

Use Plan recommends Medium Density residential development for the property. The proposed site for development is directly across the street from property recommended for Office and Institutional development and currently occupied by a church.

At the public hearing held on September 23, 2019, one person spoke about concerns regarding the existing drainage issues and the additional development providing adequate drainage for the area. The applicant spoke in favor of the request.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the change in zoning from Residential 9 Conditional District (R-9- CD) and Residential 16 (R-16) to Office and Institutional 1 (O&I-1) with development plan approval required separately.

It is recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from Residential 9 Conditional District (R-9- CD) and Residential 16 (R-16) to Office and Institutional 1 (O&I-1) with development plan approval required separately. Although not consistent with the City’s adopted Comprehensive Land Use Plan, the proposed rezoning is directly across the street from property that is recommended for Office and Institutional development and would be in harmony with existing development. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

ORDINANCE NO. 2019-62 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Z-17-19 KG Plaza, LLC – East side of Eleventh Street between Norwood Avenue and Englewood Drive. Ordinance Approved. The applicant requests a change of zone from Residential 16 (R-16) and Residential 9 (R-9) Conditional District to Residential 6 (R-6 CD) Conditional District for a 303-lot cluster subdivision. In conjunction with the request, the applicant is requesting separate site plan approval by City Council.

Parcel 1: 32.6 acres	Zone: Residential (R-16)
Parcel 2: 11.8 acres	Zone: Residential (R-16)
Parcel 3: (Portion): 26.5 acres	Zone: Residential (R-16/R-9CD) Portion
Parcel 4: (Portion): 22 acres	Zone: Residential (R-16) Portion

Surrounding Zoning:	
North:	General Industry (I-2); Residential (R-12); Office and Institutional (O&I-1);
South:	Residential (R-16); Office & Institutional (O&I-1);
East:	Office and Institutional (O&I-1); and
West:	Residential (R-16)

The four parcels are currently vacant and undeveloped.

As previously stated, the applicant is requesting a zoning change from Residential (R-16) and Residential (R-9) Conditional District to Residential (R-6) Conditional District.

The applicant has submitted a conceptual site plan indicating approximately 90 acres for the development of a 303-lot cluster subdivision to include a clubhouse and pool area within Goldsboro City limits.

According to the City’s Unified Development Code, the developer may reduce the minimum lot size, width and setbacks up to 40% from the specifications of the prevailing zoning district. The Council may require larger lot sizes, if in the opinion of the City Council, smaller lot sizes would be incompatible with adjoining developments.
Open Space: At least 20% of the total project area shall be reserved as commonly held open space and be preserved in a natural or vegetative state. The applicant has reserved 24.7 acres of the site as open space.

In addition, the required open space shall be held in common ownership, for the perpetual benefit of residents of the development, by a legally established corporation, association or other legal entity, or be dedicated to the City of Goldsboro as a public park.
Engineering: City water and sewer are available to serve the property. The applicant will be required to petition for annexation into Goldsboro City limits since the site is within 1000 ft. of City sewer.

The property is not located within a Special Flood Hazard Area.

Storm water calculations and drainage plans shall be approved by City Engineering before construction permits are issued. All streets and parking areas shall meet City standards. All utilities shall be installed underground and curb and gutter is required. Driveway permits shall be approved by NCDOT and NCDOT is requiring the developer to conduct a Traffic Impact Analysis to determine if any additional road improvements are necessary due to the proposed subdivision.

Internal sidewalks are required to form a safe and convenient system for pedestrian access to all dwelling units, project facilities, open spaces and principle off-site pedestrian destinations. In addition, external sidewalks are required along any adjacent public or private streets.

As a requirement of residential subdivision approval, the developer shall plant trees in the front setback of each lot and in any side or rear lot abutting an existing or proposed right-of-way in the subdivision.

Each lot, including open space/recreational areas and storm water retention areas, that abuts a private or public street in a residential subdivision must have one large street tree for every forty feet of street frontage or two small trees for every thirty feet of lot frontage.

The proposed subdivision requires a Type B, 15 ft. wide landscape buffer yard where abutting existing nonresidential developments to the east were constructed before the adoption of this Ordinance and lack the required buffer yard.

Interconnectivity: Interconnectivity has been provided east of the proposed subdivision and adjacent to existing residential development.

The City's Comprehensive Land Use Plan recommends Medium Density Residential development. However, in areas where City water and sewer are available to serve the property, the City's Comprehensive Land Use Plan recommends that higher densities should be allowed and encouraged.

At the public hearing held on September 23, 2019, five people spoke regarding the following concerns:

- Existing drainage issues and proposed drainage associated with this development.
- Concern regarding interconnectivity with the adjacent neighborhood along Norwood Avenue.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the change in zoning Residential 16 (R-16) and Residential 9 (R-9) Conditional District to Residential 6 (R-6 CD) Conditional District for a 303-lot cluster subdivision with development plan approval required separately.

It is recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from Residential 16 (R-16) and Residential 9 (R-9) Conditional District to Residential 6 (R-6 CD) Conditional District for a 303-lot cluster subdivision with development plan approval required separately. Although not consistent with the City's adopted Comprehensive Land Use Plan, the proposed development is in an area where City water and sewer is available, therefore, higher densities are allowed and encouraged. Consent Agenda Approval. Broadaway/Ham 4 Ayes: 2 Nays)

ORDINANCE NO. 2019 -63 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

Z-18-19 KG Plaza, LLC – West side of Eleventh Street between Norwood Avenue and Englewood Drive. Ordinance Approved. The applicant requests the

rezoning from R-16 (Residential) to R-6CD (Residential 6 Conditional District) for multi-family development. Separate site plan approval by City Council is required.

Frontage: Approximately 422 ft. (Eleventh Street)
Area: 561,924 sq. ft. or 12.9 acres
Zoning: R-16 (Residential)

Surrounding Zoning:

North: R-16 (Residential);
South: R-16 (Residential), GB (General Business), O&I-1 (Office and Institutional)
East: R-16 (Residential); and
West: R-16 (Residential)

The property is currently vacant and undeveloped.

As previously stated, the applicant is requesting a zoning change from R-16 (Residential) to R-6 (Residential 6 Conditional District) for multi-family development. In conjunction with the request, the applicant is requesting a waiver of the site plan requirement. If the rezoning is approved, the applicant will be required to have the site plan approved by City Council before future development of the property.

Engineering: City water and sewer are available to serve the property. The applicant will be required to petition for annexation into Goldsboro City limits since the site is within 1000 ft. of City sewer. The property is not located within a Special Flood Hazard Area. Land Use Plan Recommendation: The City's Comprehensive Land Use Plan recommends Medium Density residential development for the property.

At the public hearing held on September 23, 2019, one person spoke about concerns regarding the existing and proposed drainage and ditches for this development. The applicant said the concerns raised regarding the drainage would be addressed by the design of the retention ponds. The applicant said Norwood Avenue and Twelfth Street improvements can be considered and NCDOT is requiring the developer to conduct a traffic impact analysis (TIA) for any other necessary road improvements.

The Planning Commission, at their meeting held on September 30, 2019, recommended approval of the change in zoning from Residential 16 (R-16) to Residential 6 Conditional District (R-6- CD) for multi-family development with wavier of site plan at the time of rezoning.

It was recommended Council accept the recommendation of the Planning Commission and adopt the following entitled Ordinance changing the zoning for the property from Residential 16 (R-16) to Residential 6 Conditional District (R-6- CD) for multi-family development with development plan approval required separately. Although not consistent with the City's adopted Comprehensive Land Use Plan, the proposed development is in an area where City water and sewer is available, therefore, higher densities are allowed and encouraged. Consent Agenda Approval. Broadaway/Ham (4 Ayes: 2 Nays)

ORDINANCE NO. 2019 -64 "AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES"

End of Consent Agenda.

City Manager's Report. Mr. Salmon shared the water fountain downtown has been turned pink for Breast Cancer Awareness Month and also shared information about the Breast Cancer Fundraiser being held by the Fire Department.

Mayor and Councilmembers' Reports and Recommendations.

Councilmember Williams had no comment.

Mayor Pro Tem Broadaway encouraged everyone to come out and vote tomorrow in the Primary Elections for District 1 and 5.

Councilmember Foster had no comment.

Councilmember Ham had no comment.

Councilmember Aycock had no comment.

Mayor Allen had no comment.

There being no further business, the meeting adjourned at 7:32 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC /NCCMC
City Clerk

RESOLUTION NO. 2019-101

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY LESLIE ARTIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 39 YEARS**

WHEREAS, Leslie Artis retires on December 1, 2019 as a Street Maintenance Equipment Operator with the Public Works Department of the City of Goldsboro with more than 39 years of service; and

WHEREAS, Leslie began his career on December 20, 1978 as a Laborer I with the Public Works Department; and

WHEREAS, On May 1, 1985, Leslie was promoted to Laborer II with the Public Works Department; and

WHEREAS, On August 21, 1985 Leslie was promoted to Equipment Operator I with the Public Works Department; and

WHEREAS, On May 4, 1987, Leslie was promoted to Maintenance Worker I with the Public Works Department; and

WHEREAS, On July 1, 2003, Leslie was promoted to Street Maintenance Equipment Operator with the Public Works Department where he has served until his retirement; and

WHEREAS, Leslie has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Leslie Artis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Leslie our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of November, 2019.

Mayor

Attested by:



City of Goldsboro

H.O. Brawer A
North Carolina
27533-9701

RESOLUTION NO. 2019-101

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2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 18th day of November, 2019.



Chuck Allen
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
Z-20-19 David and Ashley Allen - Southeast corner of Mull Smith Lane and Double D Lane

BACKGROUND: The applicant requests the rezoning of a portion of the property from R-20A RM-NC (Residential Manufactured Non-Conforming) to RM-9 (Residential) which would allow for the placement of one manufactured (mobile) home on an individual lot.

Frontage: 328.34 ft. (Mull Smith Ln.)

Area: Approx. 43,560 sq. ft. or \pm 1.0 acres

Surrounding Zoning: North: R-20A Residential
South: R-20A Residential
East: R-20A; R-20A RM-NC Residential
West: R-20A Residential

Existing use: The property is currently a portion of a larger tract consisting of 127,147 sq. ft. or 2.91 acres and occupied by one manufactured home. The property is zoned R-20A RM-NC (Residential Manufactured Non-Conforming)

Adjacent and surrounding properties primarily consist of singlewide manufactured homes located on private lots. East of the subject property is an existing six (6) unit non-conforming manufactured home park and three private lots rezoned to RM-9 Residential in 2001 and 2017.

DISCUSSION: If the rezoning is approved, the applicant intends to locate a doublewide manufactured home upon the property meeting the requirements of the RM-9 zoning district.

The RM-9 zoning district will require the manufactured home to comply with City and State regulations. Manufactured homes are required to have the appearance of a site-built, single family dwelling unit permanently located on its lot with a pitched roof, masonry underpinning, parallel to the front property line and in good condition with no signs of rust.

The property will be required to be subdivided in accordance with the City's subdivision regulations.

Comprehensive Plan: The City's adopted Land Use Plan designates this property for low-density residential development.

Engineering Comments: City water and sewer are not available to serve the subject property. The property is not located in a Special Flood Hazard Area.

Undedicated private dirt paths through existing easements serve properties in the area. As a result, the subject lot does not have frontage on an improved public street. The applicant has requested a modification of the requirement that all lots front on an improved street in order to allow placement of the mobile home.

RECOMMENDATION:

No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

Date: 11/8/19

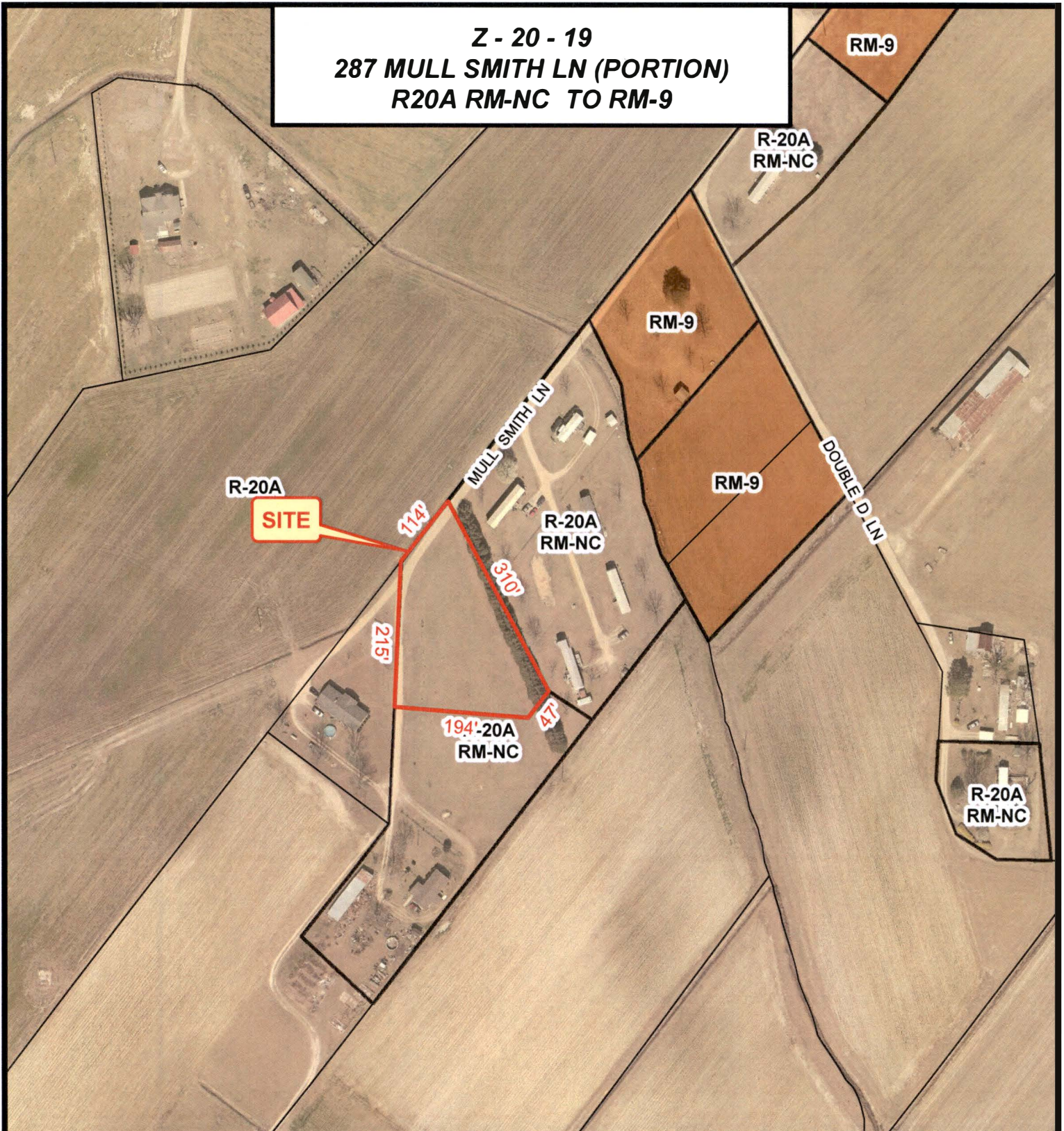


Planning Director

Date: _____

City Manager

Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST-EXISTING ZONING

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

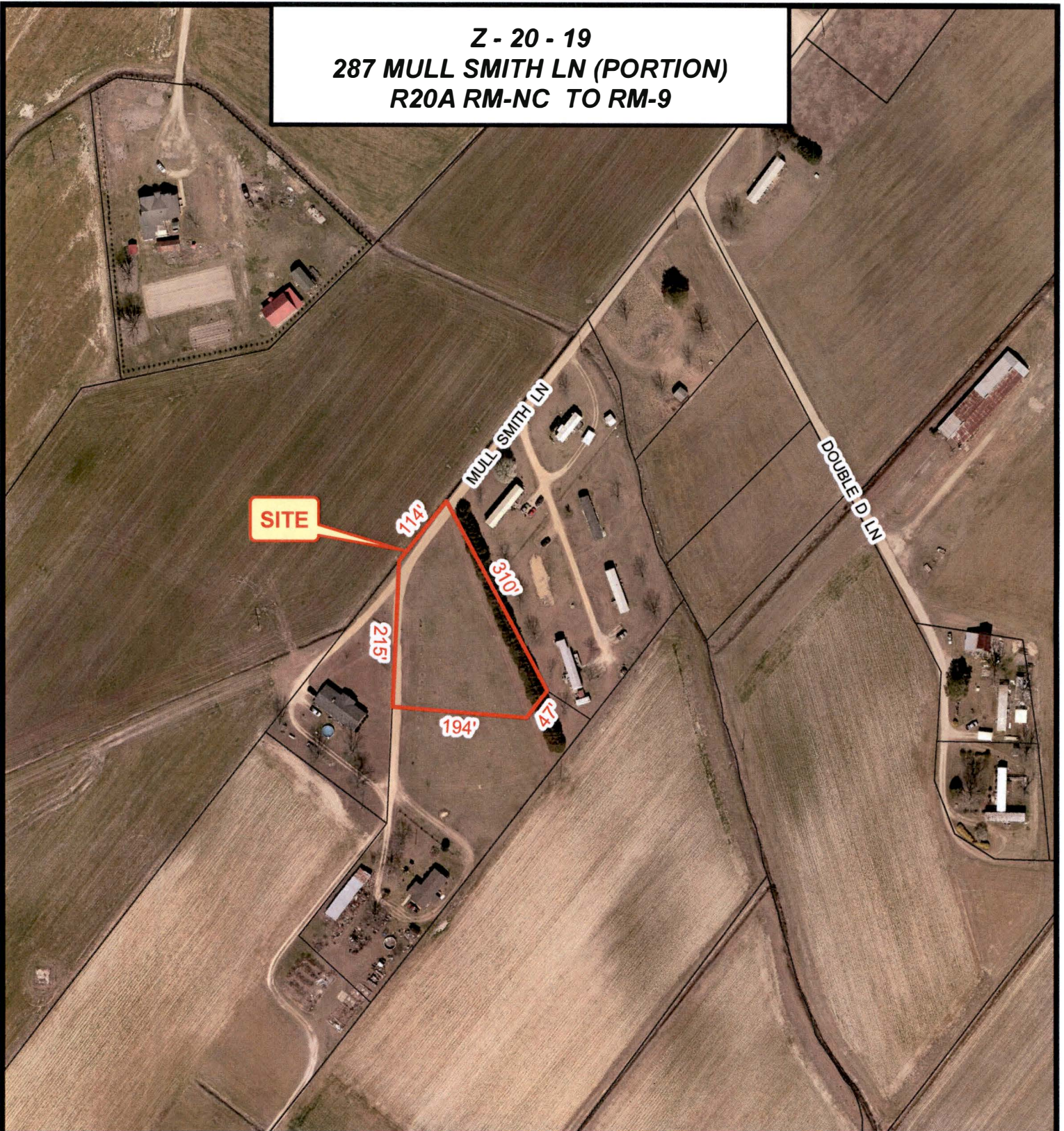
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GOLDSBORO
BE MORE DO MORE SEYMOUR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

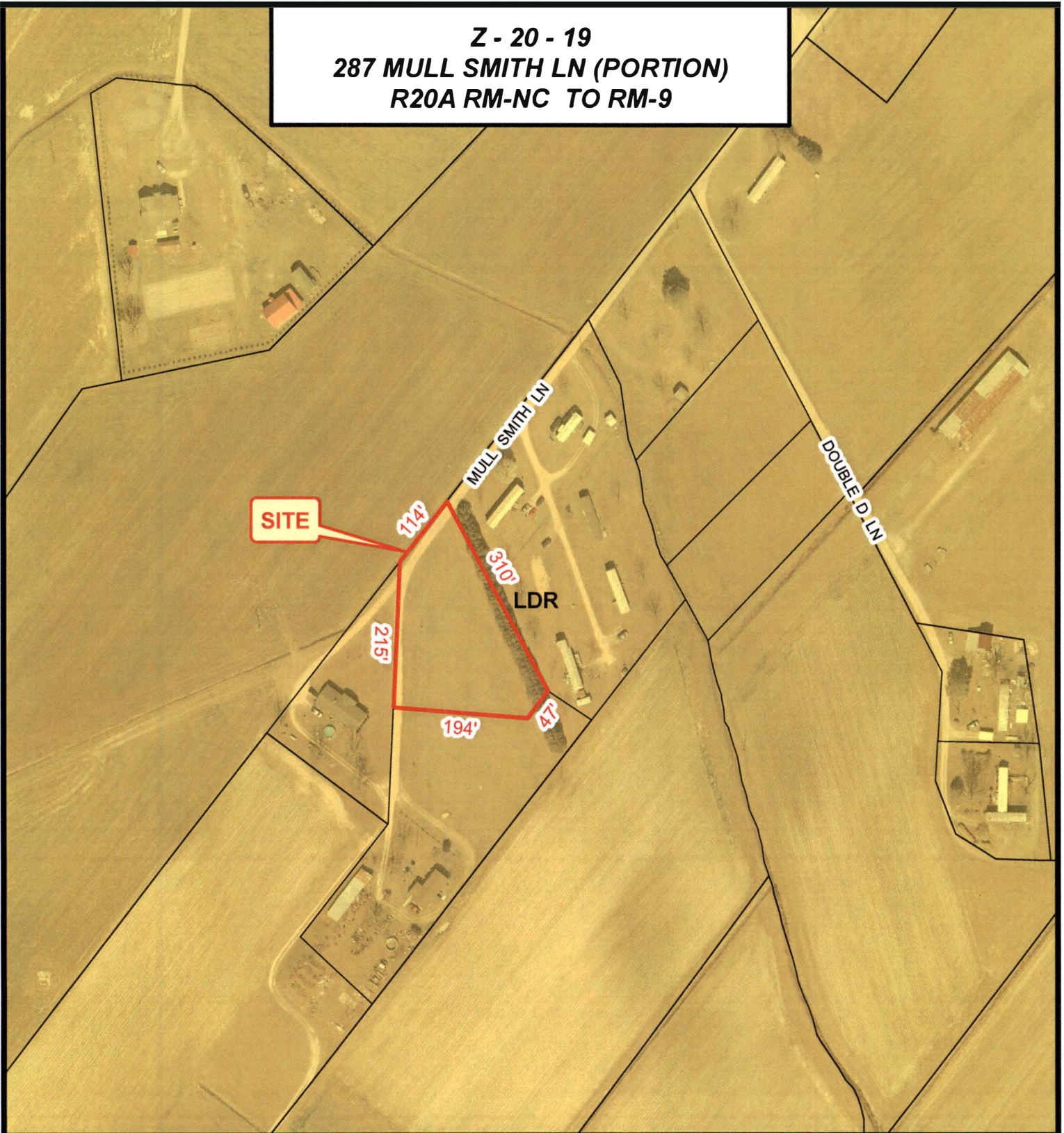
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GOLDSBORO
BE MORE DO MORE SEYMOUR

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Z - 20 - 19
287 MULL SMITH LN (PORTION)
R20A RM-NC TO RM-9



REZONING REQUEST- PROPOSED ZONING

OWNER: Shelia Stafford
APPLICANT: David & Ashley Allen
REQUEST: R2-A RM-NC to RM-9
PROJECT: New Mobile Home
PARCEL #: 3630-30-9436 (Portion)
LOCATION: Mull Smith Lane

GOLDSBORO
BE MORE DO MORE SEYMOUR

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200 100 0 200 Feet

PROPERTY OF
SHELIA SMITH STAFFORD
TIFFANY STAFFORD BOSEMAN
AND
ASHLEY STAFFORD ALLEN
SAULSTON TOWNSHIP
WAYNE COUNTY, N.C.

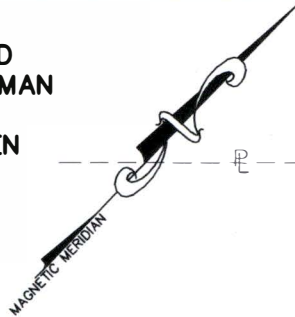
REFERENCE:
DEED BOOK 2908 PAGE 183
DEED BOOK 1249 PAGE 879

PIN NUMBER
3630309436

AREA
1.000 ACRE± INCLUDING EASEMENT

CONTACT
SHELIA S. STAFFORD
252 MULL SMITH LANE
GOLDSBORO, NORTH CAROLINA 27534
919-394-6742 SHELIA STAFFORD
919-222-6087 DAVID ALLEN

SCALE: 1" = 60'
SEPTEMBER 30, 2019



EXISTING PROPERTY ZONED R-20A
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 45 FEET
REAR = 25 FEET
SIDE = 20 FEET
CORNER LOT = 45 FEET

MAXIMUM HEIGHT = 35 FEET
PROPOSED PROPERTY ZONE RM-9
(CITY OF GOLDSBORO)

MINIMUM SETBACK REQUIREMENTS
FRONT = 30 FEET
REAR = 25 FEET
SIDE = 10 FEET
CORNER = 20 FEET
CLEARANCE = 55 FEET (SEE NOTE 3)

NOTE 3:
THE MINIMUM CLEARANCE BETWEEN
MANUFACTURED HOMES IS MEASURED IN A
STRAIGHT LINE FROM EXTERIOR WALL TO
EXTERIOR WALL.



B. R. KORNEGAY, INC.
LAND SURVEYING • ENGINEERING • PLANNING

License Number: F-1054
300 East Walnut Street
Goldsboro, N.C. 27533-1435
(919) 735-5886 Fax: (919) 580-9053

" PRELIMINARY PLAT – NOT FOR RECORDATION, CONVEYANCES OR SALES."

ROGER PARKER SMITH
PROPERTY
DEED BOOK 2315 PAGE 693
DEED BOOK 3420 PAGE 477

DEED BOOK 2917 PAGE 276
DEED BOOK 2293 PAGE 375

DEED BOOK 2908 PAGE 183
DEED BOOK 1249 PAGE 879

DEED BOOK 2908 PAGE 183
DEED BOOK 1249 PAGE 879
DEED BOOK 921 PAGE 887

JOHN W. SMITH, ET. UX.
PROPERTY
DEED BOOK 1288 PAGE 446

EXISTING DWELLING
252 MULL SMITH LANE

MULL SMITH LANE

PROPOSED DWELLING
FOUR BEDROOMS
PUBLIC WATER

PROPOSED WELL

DWIGHT F. SMITH
PROPERTY
DEED BOOK 1815 PAGE 627

NOTE
OWNER WOULD PREFER
SEPTIC FIELD THIS AREA

SCALE: 1" = 60'
AUGUST 1, 2019

CRUMPLER, RUBY J., LAND DIVISION, STONEY CREEK TOWNSHIP TSB-090383

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
Z-21-19 St. James Church of Christ – South side of W. Chestnut, west side of Kennon Avenue and east side of S. Alabama Avenue

BACKGROUND: The applicant requests the rezoning of five (5) individual lots from R-6 (Residential) to O&I-1 (Office and Institutional-1) for the purposes of renovating and expanding an existing church, which is adjacent to the subject properties.

Currently, the applicant owns the five (5) individual lots, which are located in the R-6 Residential zoning district. Churches are not a permitted use in the R-6 Residential zoning district.

Existing Acreage and Use:

Lot #1: 3,393 sq. ft. or .07 acres (Existing single-family dwelling)
Lot #2: 6,484 sq. ft. or .14 acres (Vacant)
Lot #3: 5,935 sq. ft. or .13 acres (Vacant)
Lot #4: 4,355 sq. ft. or .09 acres (Existing single-family dwelling)
Lot #5: 4,135 sq. ft. or .09 acres (Vacant)

Surrounding Zoning: North: R-6 Residential
 South: O&I-1 Office & Institutional
 East: R-6 Residential
 West: R-6 Residential

DISCUSSION: As previously stated, if the zoning change is approved to Office & Institutional-1, the applicant intends to combine all lots, renovate and expand the existing church.

Site, landscape, grading and drainage plans will be required in accordance with the City's Unified Development Code and City Council approval will be necessary.

Comprehensive Plan Recommendation: The City's updated Land Use Plan designates the property as High-Density Residential.

Engineering Comments: City water and sanitary sewer are available to serve all subject areas.

The property is located in a Special Flood Hazard Area known as the 100-Year Floodplain. Any commercial development will be subject to meeting compliance with the City's Floodplain regulations.

RECOMMENDATION:

No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

Date: 11/8/19

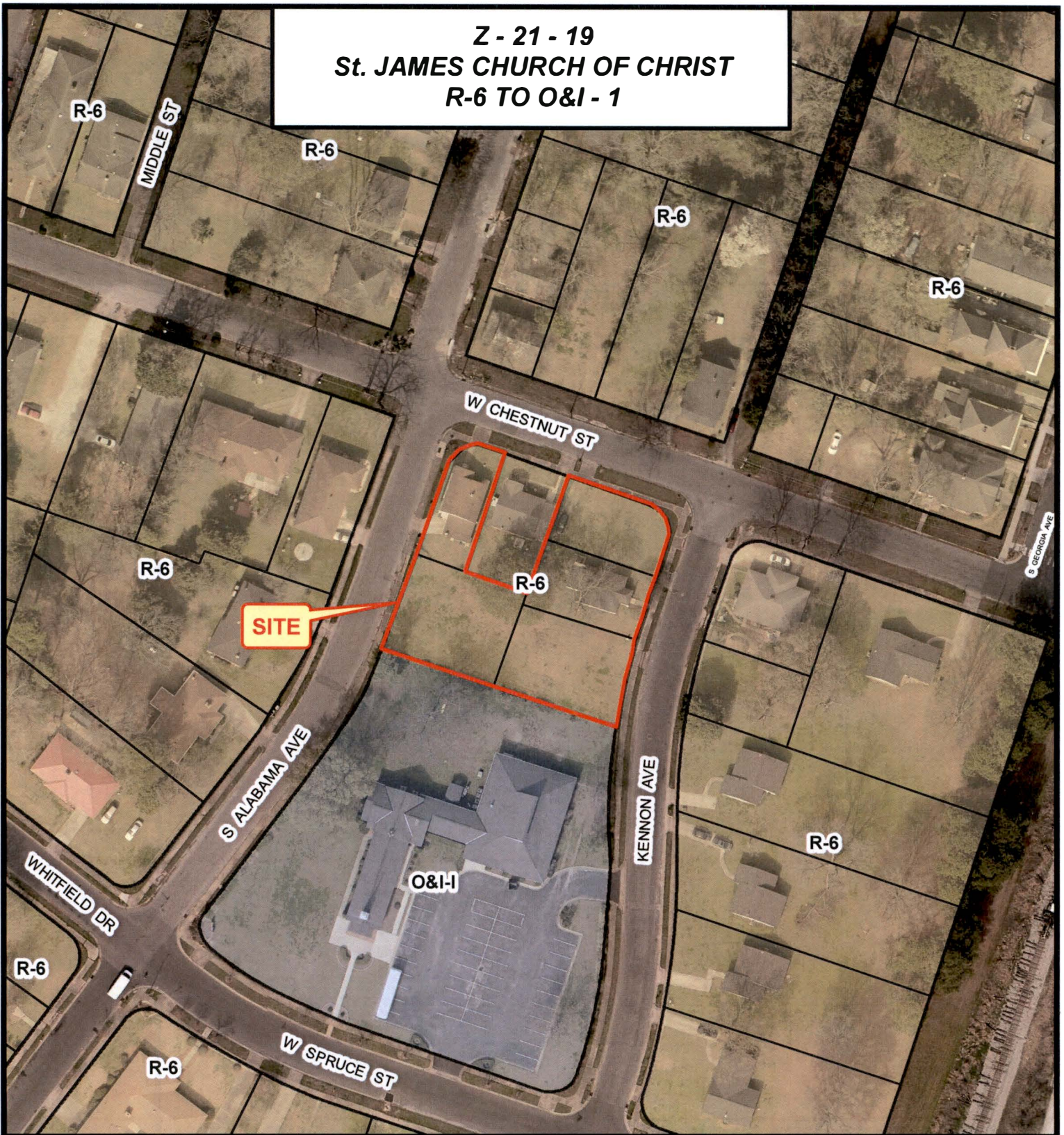


Planning Director

Date: _____

City Manager

Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - EXISTING ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

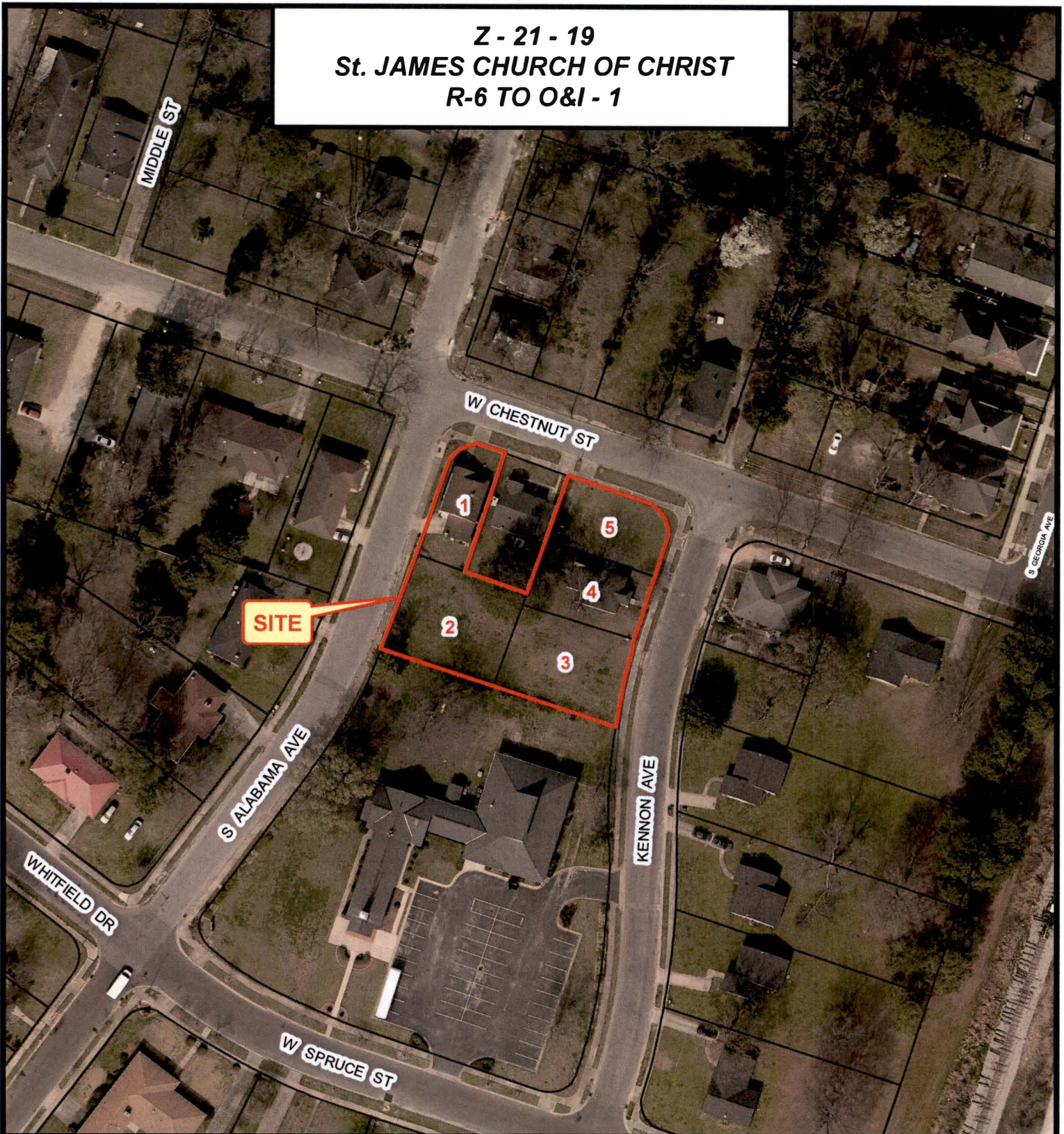
100 50 0 100 Feet



GOLDSBORO
BE MORE DO MORE SEYMOUR

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Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - PROPOSED ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

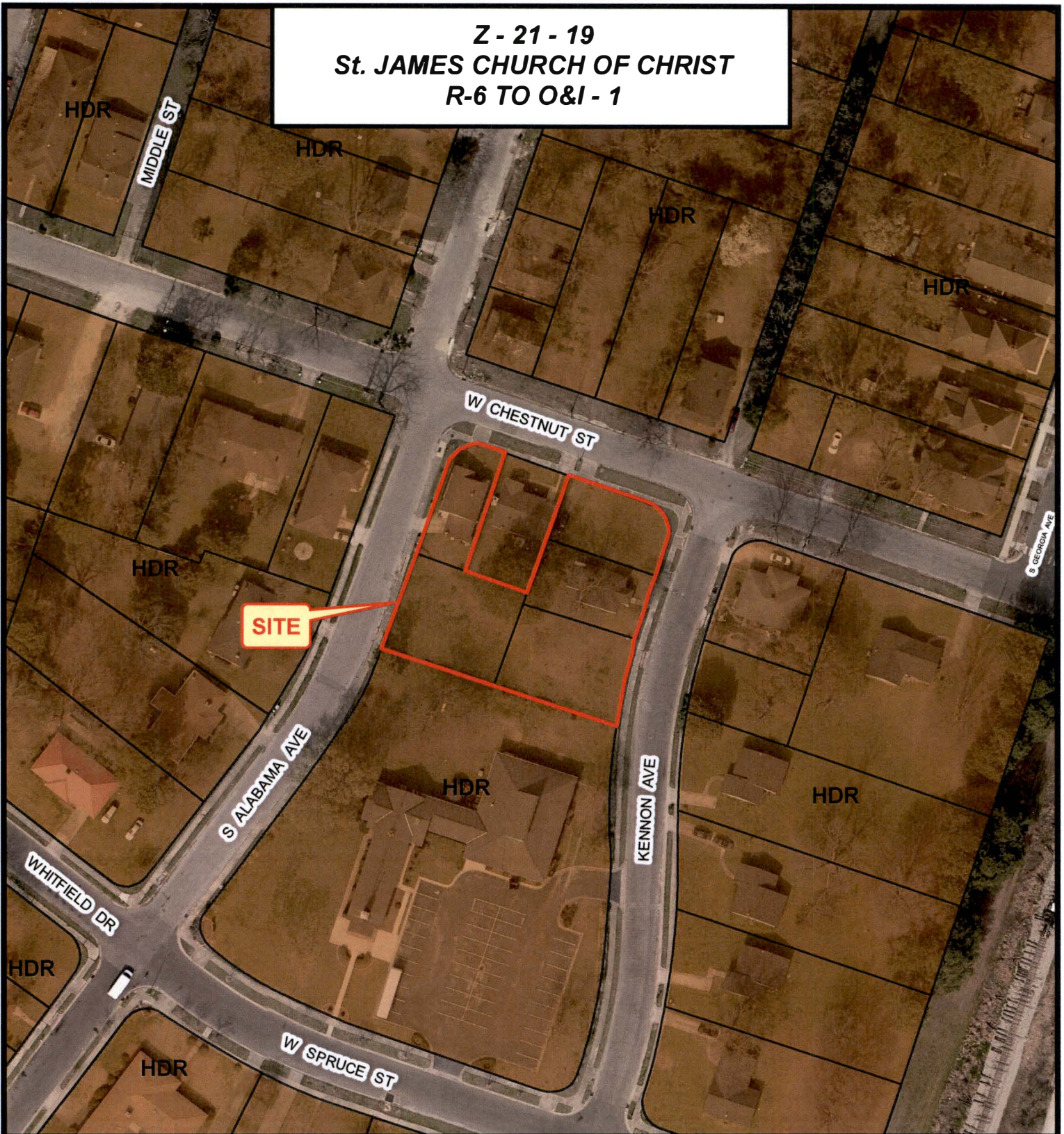
100 50 0 100 Feet



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Z - 21 - 19
St. JAMES CHURCH OF CHRIST
R-6 TO O&I - 1



REZONING APPLICATION - PROPOSED ZONING

CASE NO: Z-21-19
APPLICANT: Daniels & Daniels Construction
OWNER: St. James Church of Christ
REQUEST: R-6 to O&I - 1
LOCATION: S. Alabama St

100 50 0 100 Feet



GOLDSBORO
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 PUBLIC HEARING**

SUBJECT: **PUBLIC HEARING**
Z-22-19 Goldsboro Housing Authority – South side of E. Walnut Street between S. Kornegay Street and S. Slocumb Street

BACKGROUND: The applicant requests the rezoning of the property from R-9 Residential to R-6 Conditional District to limit the use of the property to a parking lot associated with an existing senior living apartment complex.

Frontage: 83 ft. (E. Walnut St.)

Acreage: 13,189 sq. ft. or 0.30 acres

Surrounding Zoning: North: R-9 Residential;
South: R-6CD Residential;
East: R-6CD Residential;
West: R-9 Residential

Existing Use: The property is currently heavily vegetated and undeveloped. It is located adjacent to a multi-family apartment complex formally known as Walnut Street School Apartments.

Goldsboro Housing Authority owns the apartment complex, which consists of one, two-story building containing 19 apartments and one, three-story building containing 36 apartments. All 55 apartment units are vacant and in the process of being renovated for future occupancy.

Comprehensive Plan: The City's Comprehensive Land Use Plan recommends mixed-use downtown development for the property.

DISCUSSION: As previously stated, the applicant proposes to rezone the property from R-9 Residential to R-6 Conditional District. If approved, the applicant intends to develop the property into a

parking lot for the purposes of providing additional parking spaces for residents of the facility.

Site plan approval is required at the time of rezoning to a Conditional District. However, the applicant is requesting a waiver of the site plan until development plans are completed.

The City Council may waive the site plan requirement at the time of rezoning provided a site plan is approved by City council prior to the issuance of any development permits.

On November 6, 2019, the Planning Department received a request from the applicant to withdraw the subject-rezoning request without prejudice. The applicant indicated their desire to clean up the property and use as green space.

RECOMMENDATION:

By motion, accept the request of the applicant to withdraw the rezoning request without prejudice.

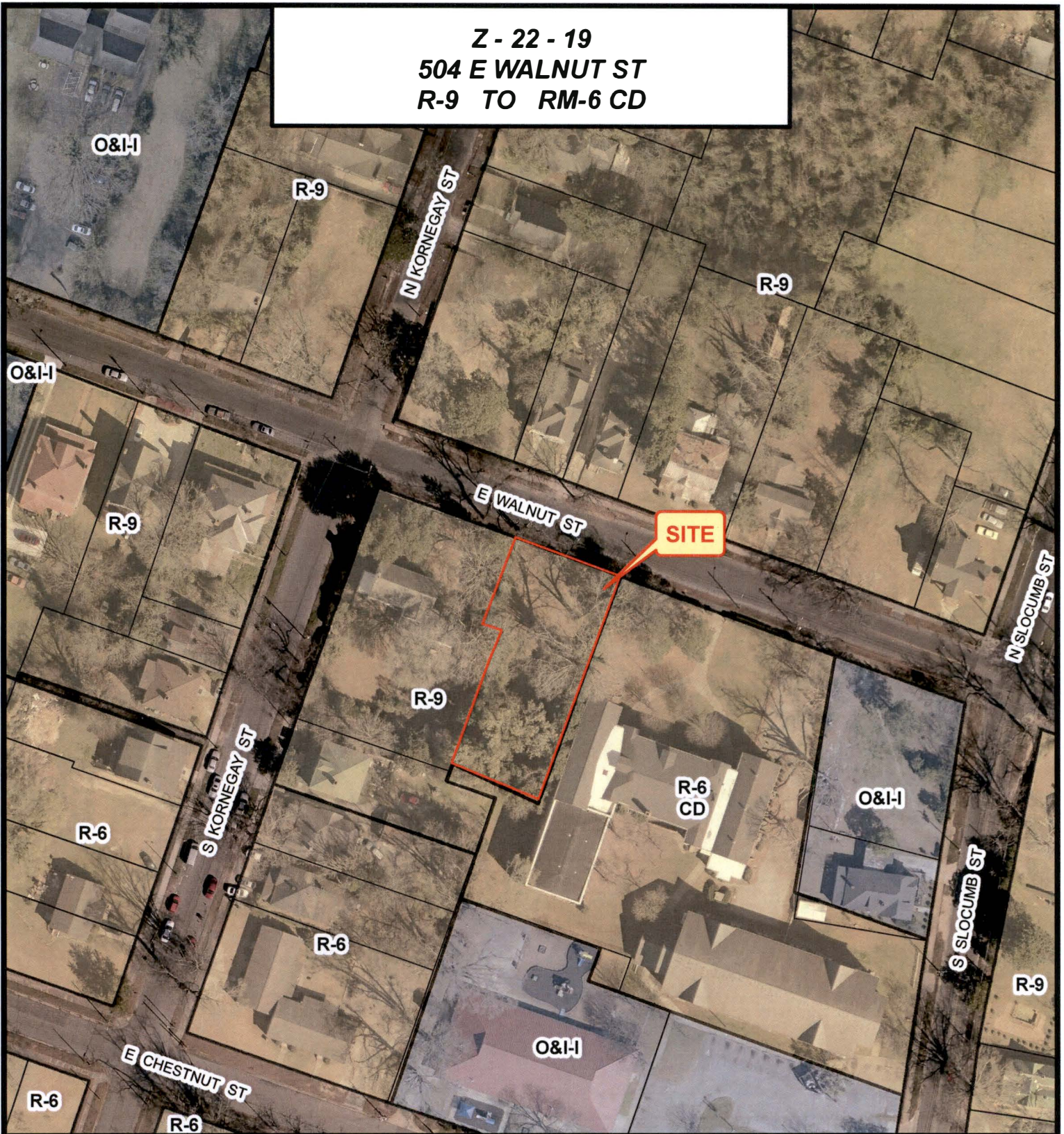
Date: 11/8/19


Planning Director

Date: _____

City Manager

Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST- EXISTING ZONING

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

GOLDSBORO
BE MORE DO MORE SEYMOUR

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100 50 0 100 Feet

Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

GOLDSBORO
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100 50 0 100 Feet

Z - 22 - 19
504 E WALNUT ST
R-9 TO RM-6 CD



REZONING REQUEST- PROPOSED ZONING

OWNER: Byron Williams
APPLICANT: Goldsboro Housing Authority
REQUEST: R-9 to R-6 CD
PROJECT: Apartment Parking
PARCEL #: 3509-14-1880
LOCATION: 504 E Walnut St

GOLDSBORO
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100 50 0 100 Feet

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT:

PUBLIC HEARING

CU-12-19 Henry Battle - East side of S. James Street between Spruce Street and Pine Street

Applicant requests a Conditional Use Permit to allow the operation of a place of entertainment with ABC permits. As part of the request, separate site plan approval is required.

Frontage: 111.94 ft.
Depth: 205.88 ft.
Area: 22,951 sq. ft. or 0.526 acres
Zoning: Central Business District

BACKGROUND:

The site is the location of the former Elk's Lodge and the physical address of the property is 312 S. James Street.

In 2007 and 2008, City Council denied Conditional Use Permits to operate a place of entertainment with ABC permits and without ABC permits, respectively, at the subject property.

In 2010, City Council approved site and landscape plans to allow an indoor flea market to operate upon the property. Site plan approval is valid for one year from the date of City Council approval. Since the applicant never commenced development of the property, the site plan expired and since then the property has remained vacant.

On July 15, 2019, Goldsboro City Council amended the City's Unified Development Code as it pertained to bars, nightclubs, pool halls, microbreweries, places of entertainment (both public, private and non-profit) with ABC Permits.

The following regulations were approved as they pertain to places of entertainment:

1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.

2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
3. In the CBD, there shall be no minimum separation distance between two such establishments.
4. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

DISCUSSION:

The property is zoned CBD (Central Business District). A place of entertainment with ABC permits is permitted in the CBD only after the issuance of a Conditional Use Permit approved by City Council. In addition, separate site plan approval is required.

As previously stated, the site was the location of the former Elk's Lodge. It contains an existing single-story, brick-veneer and concrete block building of approximately 3,408 sq. ft. on one private lot. The building was built prior to the adoption of the City's Unified Development Codes. As such, building setback modifications will be necessary.

The applicant's floor plan indicates a main ballroom assembly area consisting of approximately 1,236 sq. ft., a seating area consisting of 13 tables and 78 chairs, a kitchen, storage rooms, offices and restrooms.

According to the applicant, the facility would be available to rent for special occasions such as birthday parties, ballroom dancing, wedding receptions, family reunions and live entertainment.

Days/Hours of Operation:	Reservations only (Monday-Sunday) Not activities after 12Midnight
--------------------------	--

No. of Employees:	2-4
-------------------	-----

Refuse Collection:	Dumpster
--------------------	----------

As previously stated, a 50 ft. minimum separation distance shall be required for stand-alone churches or schools. Currently, the existing building is approximately 200 ft. from a stand-alone church.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Landscaping: The applicant is requesting a modification of the City's street tree requirement due to limited space and overhead utilities at the front of the existing building.

The applicant is asking for a modification of the required Class C (20 ft. wide) landscape buffer for approximately 100 ft. along the northern property line since the subject property is adjacent to residentially developed property. The existing building is located less than 5 ft. from the northern property line.

In addition, the applicant is requesting a modification of the required Type A (5 ft. wide) landscape buffer along the southern property line for approximately 100 ft. since the existing building is located less than 5 ft. from the southern property line.

The subject property is not located in Goldsboro's Historic District.

Engineering: The property is not located in a Special Flood Hazard Area.

Modifications: The applicant is requesting the following modifications.

1. Modification of the building's side yard setbacks from 15 ft. to 0 ft. along the northern and southern property line.
2. Modification of City street tree requirement.
3. Modification of Type C (20 ft. wide) landscape buffer along the northern property line.
4. Modification of the Type A (5 ft. wide) landscape buffer along the southern property line.

RECOMMENDATION:

No action is necessary. The Planning Commission will have a recommendation for the City Council's meeting on December 2, 2019.

Date: 11/8/19

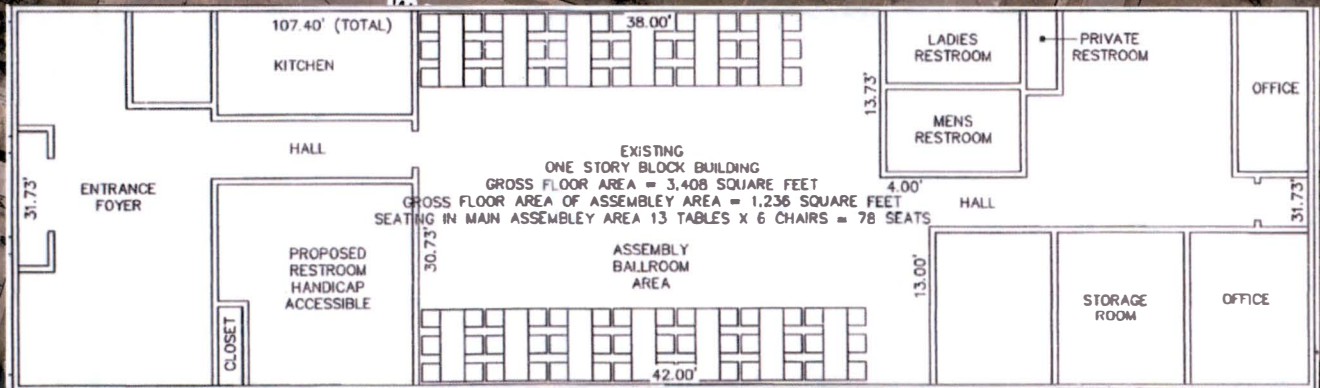


Planning Director

Date: _____

City Manager

CU - 12 - 19
312 S. JAMES ST
PLACE OF ENTERTAINMENT W/ABC



CONDITIONAL USE

MODIFICATIONS:

CASE NO: CU-2-19
OWNER: Henry Battle
LOCATION: 312 S. James St.
Hours of Operation:

Number of Employees:

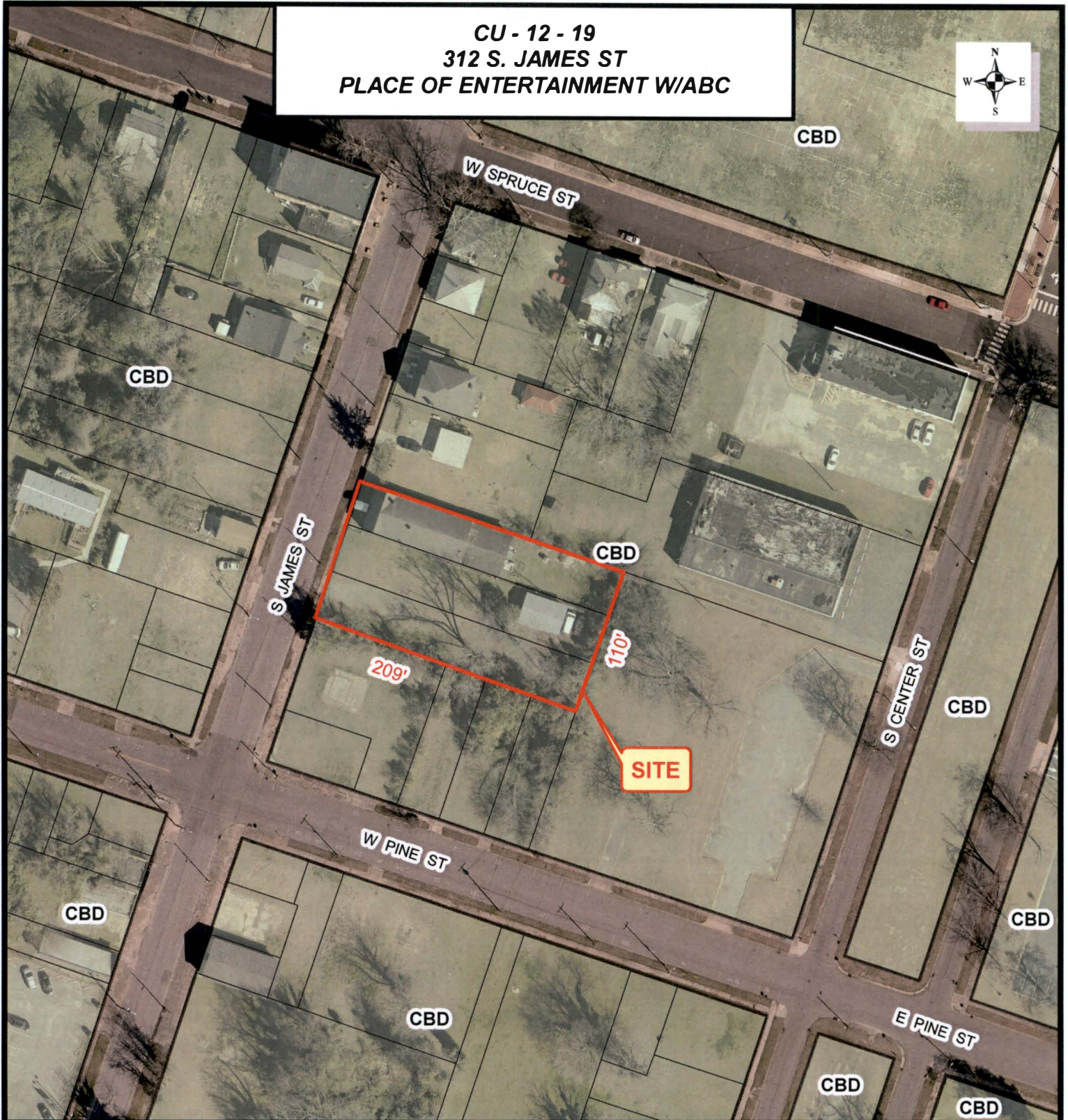
GOLDSBORO
 BE MORE DO MORE SEYMOUR

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0 50 100 Feet



CU - 12 - 19
312 S. JAMES ST
PLACE OF ENTERTAINMENT W/ABC



CONDITIONAL USE

MODIFICATIONS:

CASE NO: CU- 2-19
OWNER: Henry Battle
LOCATION: 312 S. James St.
Hours of Operation:

Number of Employees:

0 50 100 Feet

GOLDSBORO
BE MORE DO MORE SEYMOUR

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CITY OF GOLDSBORO
AGENDA MEMORANDUM
November 18, 2019 COUNCIL MEETING

SUBJECT: Public Hearing – 2018-2019 CAPER

To allow citizens the opportunity to comment on the City of Goldsboro's 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER), for Entitlement Grantees receiving Community Development Block Grant (CDBG) and Home Investment Partnership (HOME) funds.

BACKGROUND: On July 1, 2018, the City of Goldsboro received \$339,336 in CDBG funds and \$228,922 in HOME funds from the Department of Housing and Urban Development (HUD) for fiscal year 2018-2019 to administer its CDBG and HOME program and activities. The primary objective of the Community Development Program is the development of viable urban communities and expanding economic opportunities, principally for persons of low and moderate-income

The CAPER provides an opportunity for the City to assess its annual performance and to discuss what actions or changes it should take as a result of its performance. In addition, it is designed to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2018 through June 30, 2019.

DISCUSSION: A fifteen (15) day comment period began on November 11, 2019 and will end on November 25, 2019. A public hearing must be held during this public comment period. Comments received at this public hearing and during the fifteen (15) day period will be incorporated as part of the 2018-2019 CAPER. An advertisements were published in the Goldsboro News Argus on October 31, 2019, relative to the holding of a public hearing and fifteen (15) day review.

A draft of the 2018-2019 CAPER has been prepared, made available, and placed at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Department, City Hall, 200 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

RECOMMENDATION: By motion after the public hearing, accept the recommendation of staff to:

1. Direct the staff to incorporate any comments at the public hearing into the City's CAPER; and
2. Authorize the staff to submit any needs identified or comments received to the Department of Housing and Urban Development (HUD) after the required comment period has ended.

Date: _____

Shycole Simpson-Carter
Community Relations Director

Date: _____

Timothy M. Salmon
City Manager

SSC

City of Goldsboro
2018 - 2019 Consolidated Annual
Performance and Evaluation Report (CAPER)



Community Development Block Grant (CDBG)
Home Investment Partnership (HOME)

Reporting Period
July 1, 2018 thru June 30, 2019



CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The 2018-2019 Annual Action Plan described in detail the housing and non-housing needs of the area, market conditions based on the best data available at the time and set forth strategies that established priorities for meeting the needs identified. Additionally, the Plan outlined resources anticipated to be available to address priority areas of need and established an Annual Action Plan that identified the intended uses of resources. During the past year, 2018-2019, the City used federal entitlement funds along with State funds to provide low-to-moderate income citizens with resources to address a wide range of unique community development needs. The City of Goldsboro completed many of its strategic community goals in program year 2018-2019. In areas, where goals were not fully completed the City has developed plans to address those areas to utilize in the upcoming fiscal year. For example, due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development and/or numerous homebuyer assistance projects.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
CHDO Activity	Affordable Housing Homeless	HOME: \$	Homeowner Housing Added	Household Housing Unit	3	6	200.00%	1	1	100.00%
CHDO Activity	Affordable Housing Homeless	HOME: \$	Housing for Homeless added	Household Housing Unit	0	0		4	0	0.00%

Demolition and Clearance	Affordable Housing Elimination of Slum and Blight	CDBG: \$	Buildings Demolished	Buildings	6	3	50.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	0	0				
Economic Development	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	4	4	100.00%	160	0	0.00%
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	2				
Economic Development	Non-Housing Community Development	CDBG: \$	Other	Other	1500	1500	100.00%			
Hazardous Material (Testing and Abatement)	Affordable Housing	CDBG: \$	Other	Other	15	0	0.00%	10	0	0.00%
Homebuyer Assistance	Affordable Housing Homeless	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	4				
Homebuyer Assistance	Affordable Housing Homeless	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	7	4	57.14%	4	0	0.00%
Homeowner Rehabilitation	Affordable Housing	CDBG: \$ / HOME: \$240389	Homeowner Housing Rehabilitated	Household Housing Unit	2	14	700.00%	25	0	0.00%

Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1536	1370	89.19%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2219	4256	191.80%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	15	0	0.00%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	3	2	66.67%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	17	14	82.35%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	7	4	57.14%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Jobs created/retained	Jobs	4	4	100.00%			
Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Buildings Demolished	Buildings	6	3	50.00%			

Program Administration	21-A General Program Admin	CDBG: \$ / HOME: \$	Other	Other	15	0	0.00%			
Public Facilities & Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1536	1370	89.19%	1536	0	0.00%
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2219	7901	356.06%	2229	0	0.00%
Public Services	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	15	0	0.00%			
Public Services	Non-Housing Community Development	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		25	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The City of Goldsboro focused the majority of its CDBG funds to leverage State funds to support safe affordable housing, a suitable living environment, and economic opportunities. The public service program supported by the City also help provide resources to the community to help them thrive and succeed.

This 2018-2019 CAPER summarizes the City's achievements in meeting the objectives set forth in 2018-2019 Annual Action Plan. It covers the period July 1, 2018 through June 30, 2019.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	114	0
Black or African American	244	3
Asian	6	0
American Indian or American Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Total	364	3
Hispanic	4	0
Not Hispanic	360	3

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

In a effort to development viable urban communities, provide decent affordable housing, suitable living environment, and expanding economic opportunities to low-to-moderate income (LMI) households the City's CDBG and HOME funds was directed to assist LMI residents citywide. This strategy enable the City to geographically disburse CDBG and HOME funds to census tracts and block groups, where the low-to-moderate income (LMI) households is 51% or more of the Area Median Income (AMI) and is minority concentrated.

However, eligible persons from all racial, ethnic, and gender groups are given the opportunity to apply and receive funding if their households' earnings meet eligibility criteria for the City's CDBG and HOME- funded projects. The City's community development funds are utilized to help citizens throughout the City. There are many residents that benefit from community development activities that are not accounted for in the table above, however the table does reflect our focus of low-to-moderate income (LMI) households, which trend towards a majority African American population. As the Hispanic population grows within the City, we would expect to see some additional Hispanic families served through community development funds.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	371,649	318,576
HOME	public - federal	351,667	18,571
Other	public - state	250,000	100,000

Table 3 - Resources Made Available

Narrative

N/A

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Goldsboro Scattered Site Areas	70	90	Local Target Area (City-wide)
Proposed Westend NRSA	30	10	

Table 4 – Identify the geographic distribution and location of investments

Narrative

All Community Development funds received by the City of Goldsboro were used on eligible housing and non-housing community development activities within the City limits of Goldsboro and primarily benefit the low-to-moderated income citizens of this area. Goldsboro's housing and non-housing programs are Citywide; however, we are concentrating our efforts on areas needing to receive a very high priority for revitalization and the rehabilitation of housing occupied by elderly and special needs individuals. The 2018 census data shows that **43%** of the population within the city limits has been identified as low-to-moderate-income residents (households earning 80% or less than of the Area Median Income of **\$57,100**. The City's Low/Mod benefit this reporting period was **100%**.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

Private financial institutions and lenders, within the area, continue to support the City's affordable housing initiatives by making available advantageous mortgage programs that assist low-to-moderate income residents to become first-time homebuyers. The needs of the City of Goldsboro's residents are greater than its resources. The City does make an effort to seek other sources of funding for its community development efforts and was recently awarded Urgent Repair funds for FY 2018-19 from the North Carolina Housing Finance Agency which allowed us to assist many more homeowners. All of the agencies receiving funds for public service activities receive the vast majority of their funding from other sources, thereby leveraging funds received by the City.

This combined effort and collaboration increased the scope of our community development for eligible housing and non-housing community development activities within the City limits of Goldsboro and primarily benefit the low-to-moderated income citizens of this area. The City was granted 100% HOME Match Reduction; therefore, the City was not required to provide local matching funds for FY18 HOME allocation.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	0
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	0
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	0

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

	Total	Women Business Enterprises	Male
Contracts			
Dollar Amount	0	0	0
Number	0	0	0
Sub-Contracts			
Number	0	0	0
Dollar Amount	0	0	0

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	0
Number of Non-Homeless households to be provided affordable housing units	5	0
Number of Special-Needs households to be provided affordable housing units	5	0
Total	15	0

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	3	72
Number of households supported through Rehab of Existing Units	17	14
Number of households supported through Acquisition of Existing Units	0	2
Total	20	88

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The City of Goldsboro was able to complete many of its strategic community goals and objectives planned for the 2018-2019 program year and for the 2015-2020 Consolidated Plan reporting period; all activities were consistent with the Consolidated Plan. The City will continue in its efforts to address the needs of low-to-moderate income citizens. The City will also continue to look for ways to improve its progress, seek additional resources, and work closely with agencies in the community who share the City's commitment to housing and rebuilding our communities.

Discuss how these outcomes will impact future annual action plans.

The lack of adequate housing dollars continues to impact future action plans in the form of a reduction in the number of clients that can be assisted. Consistent reductions in funding from year to year continue to be a challenge due to this lack of availability of funds and the increased demand/competitiveness of grant applications. However, the City of Goldsboro have been successful in working with private financial institutions and lenders, within the area, continue to support the City's affordable housing initiatives by

making available advantageous mortgage programs that assist low-to-moderate income residents to become first-time homebuyers in some cases. Although, the City has seen that underwriting requirements for some lenders are posing a issue for LMI residents seeking mortgage loans. This has been an good source for leverage additional funding to support the local program needs. The City will continue to focus funding sources primarily to support the Homebuyer Assistance Program (HBA), the Urgent Repair Program, and public services provided by community based organization and/or nonprofits. Additional funding as needed will be sought from other available sources.

Due to the restrictive use of funds placed on the HOME program to focus on projects and/or activities designed exclusively to create affordable housing for low-income households, the City has historically each year carried over a substantial amount of prior years' HOME funds when it has not undertaken large development and/or numerous homebuyer assistance projects. In FY19-20 the City plans on utilizing its excess of HOME funds towards a Public-Private Partnership (P3s) along with CDBG- DR and NCHFA Tax Credits to construct a 60-unit multifamily project to add to the City's extremely shortage of affordable housing stock.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	19	0
Low-income	4	1
Moderate-income	1	0
Total	24	1

Table 13 – Number of Households Served

Narrative Information

N/A

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Eastpointe LME is the lead agency for the Continuum of Care, the Down East Coalition to Eliminate Homelessness, and services the Goldsboro/Wayne county area as well as Lenoir, Sampson, and Duplin counties. Since 2010, the City has been an active member of the Continuum of Care Task Force, a coalition of homeless service providers, shelters, and Faith-based organizations to develop a meaningful Continuum of Care plan to reduce homelessness. Each year, since 2007 the Coalition has applied and utilized Shelter Plus Care (SPC) rental assistance program, a tenant-based rental assistance program for homeless individuals and families with disabilities, HIV/AIDS, and substance abuse problems.

In FY 2018-2019, the City of Goldsboro funded \$ **40,495** to WAGES Homeless Project Initiative Program to combat poverty and to decrease homelessness in Goldsboro. The program provides temporary and stable housing, gas vouchers, bus tickets, toiletries, payment of continuing education courses and etc.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of Goldsboro does not receive ESG funds. The CoC receives funds through the Continuum of Care (CoC), the Down East Coalition to Eliminate Homelessness (Eastpointe) which develops allocations, administers HMIS, provides technical assistance to participating agencies and housing providers, and monitors grantee performance. Through its work with the Continuum of Care, the Community Relations Department has a strong understanding of the needs of homeless and at-risk/imminently homeless families; and works to research additional resources for the housing or provision of services to chronically homeless individuals and families, families with children, veterans and unaccompanied youth.

As previously stated, as the City of Goldsboro effort to assist with the emergency shelter and transitional housing needs of homeless persons the City funded \$ **40,495** to WAGES Homeless Project Initiative Program to combat poverty and to decrease homelessness in Goldsboro. It should be noted that the amount awarded to WAGES Homeless Project Initiative Program also included emergency activities for persons displaced due to Hurricane Florence.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Salvation Army, a Coalition member, was awarded in this reporting period \$25,000 of Emergency Solution Grant for street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and homeless management information systems.

The City of Goldsboro has several homeless shelters and these shelters provide primary information and data on the City's homeless population. In addition to maintaining ongoing records of homeless data, the shelters also participate in the "point in time" surveys. Persons with HIV/AIDS in Goldsboro are referred to the Wayne County Health Department for follow up. The Wayne County Health Department refers HIV/AIDS clients to private medical providers in Wayne County or to the infectious disease clinic at the East Carolina School of Medicine. Currently in Wayne County, Community Links Inc. provides HIV case management that includes education counseling, emergency housing and medication assistance. The Wayne County Health Department's HIV/AIDS task force works in partnership with the NC HIV/STD Prevention and Care Branch and the East Carolina HIV/AIDS Partnership (ECHAP) to ensure that assistance to community based organizations and those affected and infected are aware of available training, education, testing, and financial assistance to prevent the spread of HIV/AIDS. There are currently no designated units for persons with HIV/AIDS in Goldsboro.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Numerous community-based agencies provide ongoing services to homeless persons and families and those nearing homelessness. These include the Wayne Uplift Resources Association, Churches in Action, the Last Resort Mission, United Church Ministries, Wayne Action Group of Economic Solvency (WAGES), W.A.T.C.H., Wayne Community College Literacy Department, Wayne Memorial Hospital, and Community Soup Kitchen. Each of these agencies is part of a network to help homeless persons through their crisis situations and move onto permanent housing, employment and healthy living situations.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

It should be noted that the City of Goldsboro does not manage public housing units; however, a large portion of the County's inventory is located within the City limits. The City has two public housing agencies responsible for this function: Goldsboro Housing Authority and Eastern Carolina Regional Housing Authority. Both public housing authorities received funding for their housing activities, projects, and funds to modernize and repair their public housing units.

Public Housing tenants were given information on landlord /tenant rights, the City's Homebuyer Assistance program, and invited to all of the City's Fair Housing workshops. The City worked with employees and residents of the Goldsboro Housing Authority and the Eastern Carolina Regional Housing Authority to increase homeownership opportunities for the residents of public housing. Many residents apply for assistance, but due to credit issues, their loans are not approved. For this reason, the Community Relations Department assisted residents/applicants in locating agencies that were available for financial management and counseling as well as providing some counseling in our office.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Goldsboro Housing Authority and Eastern Carolina Regional Housing Authority are committed to continuing the Family Self-Sufficiency (FSS) Programs for their public housing and Section 8 House Choice Voucher clients. The FSS program assists housing residents to attain financial independence through education and employment toward increased resident involvement. The FSS Program serves as a clearinghouse for referrals to other agencies and private resources for participating families. The Goldsboro Housing Authority also receives Resident Opportunities and Self-Sufficiency (ROSS) Program funding to provide supportive services for elderly and disabled public housing residents, to improve their independence.

The City of Goldsboro actively encouraged the cooperation of regional and local public and private agencies/parties by providing resources, technical assistance, and venues through which the exchange of ideas promoted positive community outcomes. In continuing this ongoing effort, the City adopted the following initiatives for which the City will coordinate and optimize the efforts of the public housing authorities that participated in the implementation of the City's five-year strategy and/or Annual Action Plan:

The City will support the efforts of the Authorities in maintaining the integrity of the public housing inventory to provide safe, decent, and affordable housing opportunities for qualifying residents. The City will provide technical assistance to the public housing authorities that apply for grants to continue rental assistance programs that provide decent affordable housing opportunities for the City's low-income residents.

Actions taken to provide assistance to troubled PHAs

Neither Goldsboro Housing Authority or Eastern Carolina Regional Housing Authority have been designated as "troubled PHAs". In fact Goldsboro Housing Authority has been award several grants through HUD (i.e., Job Plus).

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The staff within the Planning Department has conducted a review of all relevant land use controls, zoning ordinances, building codes, and related fees and charges to identify and address any that may be considered barriers to affordable housing. None of these items appeared to be barriers to affordable housing.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacle to meeting underserved needs is attributed to a lack of adequate housing dollars. The second obstacle is the continued complexity of available housing programs which are difficult to combine and/or administer. The funding issue will continue to be a problem due to this lack of availability of funds and the increased demand/competitiveness of grant applications. However, the City of Goldsboro have been successful in working with private financial institutions and lenders, within the area, continue to support the

City's affordable housing initiatives by making available advantageous mortgage programs that assist low-to-moderate income residents to become first-time homebuyers, in some cases. This has been an good source for leverage additional funding to support the local program needs. Although, the City has seen that underwriting requirements for some lenders are posing a issue for LMI residents seeking mortgage loans. The City continued to focus funding sources primarily to support the Homebuyer Assistance Program (HBA), the Urgent Repair Program, and public services provided by community based organization and/or nonprofits. Additional funding as needed will be sought from other available sources.

The City of Goldsboro petitions for federal funds through the Action Plan to assist the needs of residents that have traditionally been underserved by existing local social service programs. The activities funded via the Action Plan were carefully designed to provide appropriate and needed community development services, particularly to include but was not limited to include senior citizens, homebound frail elderly persons, physically and developmentally disabled persons, victims of domestic violence, and infants and youth. Funds provided through the Action Plan often make the difference between independent living and institutionalization.

An obstacle that is tied to the complexity of combining programs is the inability for the City to provide assistance to Homeowners who needed repair of a single element as the result of an urgent situation rather than rehabilitation of the entire structure. The City utilized the Urgent Repair Program to assist homeowners in addressing urgent repair concerns quickly that might otherwise take longer to complete due to the extensive waiting list the City maintains for the existing assistance programs. The Urgent Repair Program allowed the City to repair elements such as roofs, windows, doors, etc of homes that are eligible for assistance under the Homeowner Rehab Program.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Consequently, all housing rehabilitation activities are performed in conjunction with the hazardous material activity; which focus on lead-based paint and asbestos abatement. During the course of most housing rehabilitation activities, it is likely that paint surfaces and/or asbestos containing material will be disturbed. The City conforms to federal and state mandates established for HUD funded programs, including Housing Rehabilitation Program; to incorporate lead-based paint and asbestos hazard evaluation, remediation/reduction strategies and clearance requirements for all housing structures built before 1978. Therefore, to reduce the potential for adverse health effects attributable to the rehabilitation of deteriorated lead-based paint and asbestos containing material surfaces, the City provides educational material to all rehab customers. In addition, the City provides lead-based paint and asbestos inspections, risk assessments, abatement, and clearance in conjunction with housing rehabilitation activities. Project Managers, who oversee housing rehabilitation projects, are trained to incorporate proper hazard reduction techniques into the treatment of lead-based paint and asbestos containing material. This activity is designed to assist low-to-moderate-income (LMI) households, as defined by HUD.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The City of Goldsboro has undertaken a number of efforts and programs to reduce the number of residents living in poverty. Jointly the Community Relations Department, the Down East Coalition (Eastpointe), and other Community-Based Organizations (CBO) have put into practice a partnership strategically designed to support a holistic approach to poverty reduction with activities that focus on human services, affordable housing, and economic development. These activities include the following:

- Support economic development activities that generate living wage jobs and community sustainability;
- Access to a variety of housing options that promote family and community stability;
- A comprehensive financial education system that prepares citizens for participation in the economic and social fabric of the community, which will be provided by Consumer Credit Counseling Service (CCCS);
- Support and coordinate with organizations that provide community-based services that nurture and support young people and their families. As well as, organizations that provide enrichment programs designed to develop individuals' coping skill for productive adult living.

Several of the welfare-to-work programs and job training programs offered locally are also designed to assist in reducing the number of poverty level families by providing educational and life skills necessary to survive in today's workforce. These efforts will incrementally assist in the reduction of number of the poverty level families through the provision of housing, and community and support services.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The City of Goldsboro and other community development and housing organizations have achieved institutional structure through their commitment to community involvement and continued support. Most of the community development and housing initiative programs are administered through the Community Development Division of Community Relations Department. Housing these programs within one organization minimizes competitiveness for state and federal funding within the community which is often present in other communities. This also allows for continued institutional knowledge with respect to successful means and tactics in the preparation and administration of grants and grant applications.

The City of Goldsboro and community based and/or non-profits have jointly formed many committees in recent years to ensure the continued success and growth of the community as a whole. Through these collaborative efforts, an emphasis is placed on the needs of the community while avoiding duplicated efforts by the individual entities. These collaborative efforts have proven to be successful and the City will continue to strive for improved institutional structure.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The City was committed to focusing efforts to ensure the coordination of stakeholders and continual improvements to the programmatic delivery system. The City continued to look for ways to enhance coordination in the implementation of the Consolidated Plan through its established partnerships with the Community Relations Department, public forums and inter-departmental discussions (i.e., citizens, City Council, non-profit organizations, Planning Department, Community Development Organizations (CBO), Community Housing Development Organizations (CHDO), and Faith-based Organizations (FBO)). The City also

utilized the Commission on Community Relations and Development, Loan Review Committee, and Continuum of Care Housing Support Committee and a variety of additional local agencies.

The coordination process provided for stakeholder agencies and all interested parties to analyze and discuss local housing needs, priorities, and program strategies. The City's overall strategy allow for:

- clear and expressive public leadership for the identified initiatives;
- Fortify the partnering and collaboration of local government agencies, private organizations, and not-for-profits to increase leveraging potential;
- Publicly marketing the City's assets and aggressively leverage other financial support;
- Working with developers to achieve acceptable environmental standards while not compromising the health and safety of the public

The City continued to work with the Continuum of Care, Down East Coalition to promote a communitywide commitment to the goal of ending homelessness; to seek out funding for efforts that seek to address homelessness in Goldsboro; to support methods to assist in the rehousing of homeless individuals.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

This reporting period the City took the following actions:

- Distribute information regarding affordable housing to residents of the public housing and high-concentration of low-to-moderated residents.
- Provide information regarding affordable housing on the City's website.
- Continuing to provide assistance to clients through the City's Urgent Repair Program, CHDO Activities, and Homebuyer Assistance Program (HBA).
- Continuing to build on existing programming and add additional needed programming as funding becomes available.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The City of Goldsboro is responsible for ensuring that all funds under its oversight are utilized in accordance with all program requirements and for determining the adequacy of the subrecipients/project sponsor's ("subrecipient") performance. Monitoring shall be a tool for avoiding problems and improving performance as an ongoing process of planning, implementation, and follow-up for any subrecipient, CHDOs, and Rental projects, and other CDBG and HOME funded activities.

Primary

To ensure that sub-recipients are:

- Complying with all applicable federal requirements
- Complying with administrative and financial management standards

- Performing and delivering services in a timely manner

Secondary

- To identify any potential areas of non-compliance and offer technical assistance.

Monitoring Procedure

- In-house reviews of sub-recipient materials and regulations review
- Pre-monitoring visits with sub-recipient
- Conduct visit as follow:
 1. Notify of date, scope, focus of review
 2. Hold entrance conference with chief official
 3. Document, gather and analyze
 4. Hold exit conference to report results, hear reaction and form conclusions
 5. Follow-up with letter of results to include findings and/ or concerns

On-Site Visits

Staff performs on-site monitoring reviews at least annually, depending on the need assessment. Programs operations are observed, sub-recipient staff interviewed, client eligibility confirmed, and financial and programmatic reports verified from original documentation.

Long-Term Compliance

Activities involving real property acquisition or improvement require long-term compliance with the original purpose of the federal assistance. The City of Goldsboro Community Relations Department maintains a CDBG Real Property Inventory that is updated annually and confirms that such property is still being used for the intended purpose. The City of Goldsboro Community Relations Department will review HOME-assisted rental units, to ensure compliance with Housing Quality Standards, tenant eligibility, and rent charges.

HOME Rental Projects

Monitoring shall be conducted in accordance with the guidelines as set under the HOME Rental Program Activities. Staff will review annual Project Compliance Reports and perform regular on-site visits throughout the affordability period to ensure continued compliance with:

- Rent and occupancy requirements
- Property standards

Other Federal requirements (e.g. fair housing, lead-based paint, and affirmative marketing)

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Participation -- The City of Goldsboro provided for and encouraged citizen participation in the development and implementation of the Consolidated Plan and any subsequent amendments, Action Plans and CAPER. Particular emphasis was placed on participation by persons of low-to-moderate income who are residents of low and moderate-income neighborhoods and/or slum and blighted areas, and residents of public housing.

Access and Publishing of Action Plan and CAPER -- The City of Goldsboro provided citizens with reasonable and timely access to the Annual Action Plan and CAPER related to the City's proposed and actual use of funds. This was done through public meetings scheduled by the City, which were advertised in the local newspaper Goldsboro News-Argus and the City's website www.goldsboro.nc.gov. Meetings were held within the City limits in or near areas identified as slum and blighted and/or areas of predominantly low-to-moderate income persons. All meetings of the City were accessible to persons with disabilities. A summary of the City's 2018-2019 Action plan was published in the Goldsboro News Argus on March 31, 2018. The advertisement for the CAPER fifteen (15) day-review was published in the Goldsboro News Argus on October 31, 2019. Copies of the Plan will be made available upon request in accordance with City policies regarding making copies.

Public Hearings -- The City of Goldsboro provides for a minimum of two public hearings and/or meetings per year to obtain citizens' views and to respond to proposals and questions at all stages of the compilation of the Action Plan. A public hearing will be held on Monday, November 18, 2019 at 7:00 pm during the regular meeting of the Mayor and City Council to allow citizens to publicly comment on the CAPER.

The City of Goldsboro will make available a translator for non-English speaking residents in the case of public hearings when the City was notified that a non-English speaking resident would be in attendance. An interpreter will be available for hearing-impaired residents. Such requests must be made to the City Clerk's office no later than 4 days prior to the public hearing.

Comments -- Availability of the CAPER was publicized in the Goldsboro News-Argus detailing where the Plan can be reviewed and posted on the City's website www.goldsboronc.gov. Review of this report was made available for comments from November 11, 2019 through November 25, 2019. **The City of Goldsboro has not received any comments to incorporate into the draft report of the 2018-2019 CAPER. However, the CAPER is still out for public review.** The CAPER will be available at the City's Planning Department, the Office of the City Clerk in the City Hall Annex, 200 North Center Street, at the Community Relations office in the Historic City Hall Building, 214 North Center Street, at the Wayne County Public Library, 1001 East Ash Street, Goldsboro, at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro, and on the City's website at www.goldsboronc.gov.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The City of Goldsboro has made significant progress relative to outlined goals during the 2018/2019 fiscal year. The continual expansion of programming and leveraging of state, federal, and local funds is a strong testament to the progress and effectiveness of the program. Although the general scope and goals of CDBG Programming in the City has remained consistent for several years, it is the experiences that drive the program and guide any minor changes to programming and administration throughout the course of the planning period. The City dedicated a significant amount of time during the FY 2018/2019 to ensuring it met the May 2nd test date goal of 1.50 by having a ratio of **0.61** May 2nd. The City didn't necessary make changes, activity outcome were determine by eligible applicants and funding source used for activities.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Pursuant to loan agreements between the City and borrowers, property assisted with HOME, CDBG and/or local funds must be maintained in compliance with Section 8 Housing Quality Standards (HQS) and the Minimum Housing Code of the City. The Community Development and Inspection Department inspect a sample of units of property in the loan portfolio annually. Goldsboro Development Corporation currently has **fifteen (15)** houses in the rental program. During this reporting period, **six (6)** houses were inspected. All required repairs were completed as of the end of this reporting period. The Highlands of Goldsboro currently has **three (3)** designated HOME-Assisted units in the rental program. During this reporting period, **three (3)** apartments were inspected. There were no required repairs identified this reporting period.

The City of Goldsboro will use the resale provision to recoup the full HOME developer-subsidy assistance, which will be the amount remaining on the affordability period at time resale is trigger; to include, any payments made or pro rata reduction amount applied during the affordability period. This restriction is enforceable by a written Subordination and Standstill Agreement, Promissory Note, Deed of Trust, and Deed Restriction with the developer.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

In accordance with the provisions of the HOME Final Rule, 24 CFR 92.351, the City of Goldsboro has formally adopted a Resolution approving the City's Affirmative Marketing Policy and Implementation Procedures. The purpose of the City's Affirmative Marketing Policy is to ensure those persons of similar income levels in the same housing market area have a like range of choices in housing, regardless of race, color, religion, familial status, handicap, sex or national origin.

The City of Goldsboro's Community Relations Department assessed the effectiveness of the City's Affirmative Marketing plan as program year 2018-2019 and determined that the City's current Affirmative Marketing Plan is effectively meeting the goals and objectives. It was also determined that the Affirmative Marketing plan did not waste the City's time and efforts devoting energy to trying to persuade individuals who simply do not want to move and are highly unlikely to be convinced otherwise. Instead, the City's plan targeted and informed members of underrepresented race, color, religion, familial status, handicap, sex or national origin who would be interested in moving, but who simply lack information regarding available units or would be much more likely to move if provided with mobility assistance. These individuals are most likely to be ready and able to make a move work and to have the resources necessary for a successful transition.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City did not receipted any HOME program income in the Integrated Disbursement and Information System (IDIS). Although, it the City had recieved program income it would have been expended as required by the established guidelines. HOME program incomes are budgeted for eligible program activities and drawn on a first-in, first-out basis. No HOME program income was utilized towards planning and administrative costs. All program Income was provided for IDIS Activity Numbers: 660 and 661 (Homebuyer Assistance and/or CHDO Activities).

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The City directed a combination of federal, state, and local funds toward achievement of these goals by funding single-family rehabilitation, new construction, infrastructure, and homebuyer assistance. The City continued to provide rehabilitation assistance to LMI single-family owner-occupied and rental housing units to maintaining decent affordable housing with available program funds. The City continued to identify potential housing sites that are conducive to the future development of affordable housing and comply with location criteria established by HUD.

State



NOTICE OF PUBLIC HEARING AND 15-DAY REVIEW TO ALLOW REVIEW OF THE CITY OF GOLDSBORO'S CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT, (CAPER)

Notice is hereby given that a public hearing will be held on **Monday, November 18, 2019**, at 7:00 p.m. in the Council Chambers, City Hall Building at 214 North Center Street, to allow citizens the opportunity to comment on the City of Goldsboro's draft of the 2018-2019 Consolidated Annual Performance and Evaluation Report (CAPER). Citizens wishing to comment on the City's draft of the CAPER may attend this public hearing and be heard. The CAPER provides an opportunity for the City to assess its annual performance and to provide information on how the City actually used its entitlement funds during the most recently completed program year, July 1, 2018 through June 30, 2019. Another function of the CAPER is to allow the public an opportunity to review and comment on progress, achievements, and expenditures of the federal CDBG and HOME programs in the City of Goldsboro.

The City of Goldsboro's draft of the CAPER will be available for public review and comment from **November 11, 2019** through **November 25, 2019**. Copies can be found at public access sites such as the City of Goldsboro Planning Department, the Office of the City Clerk in the New City Hall Annex, 200 North Center Street, in the Community Relations Department, City Hall, 200 North Center Street; at the Wayne County Public Library, 1001 East Ash Street; at the Goldsboro Housing Authority, 1729 Edgerton Street, Goldsboro; and on the City's website at www.goldsboronc.gov.

Any citizen who has a question about or comment on any information in the City of Goldsboro's draft of the CAPER may attach their comments to the draft report at these public access sites or may submit a written comment to the Community Relations Department, 200 North Center Street, Goldsboro, NC, 27530, or email ssimpson@goldsboronc.gov or cjohnson@goldsboronc.gov. The Community Relations staff can be reached by phone, at (919) 580-4359 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday.

If you require a language interpreter, please contact the City Manager's Office, City Hall Annex, at least four (4) business days prior to the meeting by calling (919) 580-4330.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING**

SUBJECT: **Setting Public Hearing**
Non-contiguous Annexation Request – Contiguous
Annexation Petition – Luis Jimenez (East side of S. NC 111
Hwy between Mollie Drive and Sheridan Forest Road) 1.98
Acres

BACKGROUND: The City Council, at their meeting on November 4, 2019,
requested that the City Clerk examine the subject
annexation petition for sufficiency. The City Clerk has
completed the examination and has determined that the
petition is sufficient. Sufficiency indicates that property is
described accurately within 1:10,000 feet and that all
property owners have signed the petition.

DISCUSSION: Pursuant to G. S. 160A-58.2, Council shall fix a date for
public hearing on the annexation if the petition is
considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule
December 16, 2019 as the date for the public hearing. A
report prepared by the Planning Department, in
conjunction with other City departments, will be
submitted to the Council on that date.

RECOMMENDATION: By motion, schedule a public hearing for the proposed
annexation of Luis Jimenez property for December 16,
2019.

Date: 11/8/19



Planning Director

Date: _____

City Manager

NOTICE OF PUBLIC HEARING
ANNEXATION OF NONCONTIGUOUS PROPERTY TO THE CITY OF GOLDSBORO, NORTH CAROLINA

Notice is hereby given that, in compliance with Section 160A-58.2 of the General Statutes of North Carolina, there will be a public hearing before the City Council of the City of Goldsboro, North Carolina, at its regular meeting in the Council Chambers, City Hall on **Monday, December 16, 2019 at 7:00 p. m.** relative to the annexation of the real contiguous property hereinafter described to the City of Goldsboro.

At this public hearing, all persons owning property in the area proposed to be annexed who allege error in the Petition for Annexation filed in this matter, as well as residents of the City of Goldsboro who question the necessity for annexation, will be given an opportunity to be heard along with the proponents of such annexation. The description of the area proposed to be annexed is as follows:

Luis Jimenez Annexation

Being a parcel of land in New Hope Township, Wayne County, North Carolina and being bounded on the north by the lands of Mark Boykin, on the east by the lands of Sarah McCormack and the west by the lands of Ingrid Quick, on the west by eastern right of way line of NC Highway 111 and being more particularly described as follows:

BEGINNING at a point in the centerline of N. C. Highway No. 111 South, said beginning point being located N. 22° 56' 50" E. 416.89 feet, N. 21° 27' 12" E. 116.38 feet from a PK nail found at the centerline intersection of N. C. Secondary Road No. 1726 (Ditchbank Road) and N. C. Highway No. 111 South, and said beginning point being the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence from the beginning, with the centerline of N. C. Highway No. 111 South, N. 21° 27' 12" E. 84.40 feet to a point in said highway center; thence with said highway center, N. 20° 45' 10" E. 39.69 feet to a point in the centerline of N. C. Highway No. 111 South, the most Southwestern corner at said highway center of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence leaving said highway center, S. 69° 14' 50" E. 75.00 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence leaving said highway right of way, with the line of Tract 5, S. 69° 14' 50" E. 682.56 feet to an iron stake, the most Southeastern corner of Tract 5 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence S. 28° 40' 03" W. 134.41 feet to an iron stake, the most Northeastern corner of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry; thence with the line of Tract 7, N. 68° 32' 48" W. 159.33 feet to a point on the Eastern edge of an existing cemetery; thence continuing N. 68° 32' 48" W. 51.03 feet to a point on the Western edge of the existing cemetery; thence continuing and with the centerline of a 15-foot Easement for the purpose of ingress, egress and regress, and with the line of Tract 7, N. 68° 32' 48" W. 454.79 feet to an iron stake on the Eastern right of way of N. C. Highway No. 111 South; thence continuing N. 68° 32' 48" W. 75.00 feet to a point in the centerline of N. C. Highway No. 111 South, the most Northwestern corner at said highway center of Tract 7 as shown on map recorded in Plat Cabinet J, Slide 351 in the Wayne County Registry, the point of beginning containing 2.211 Acres more or less including the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery, or 1.976 Acres more or less excluding the right of way of N. C. Highway No. 111 South, and a portion of an existing cemetery. THE ABOVE DESCRIBED PARCEL IS SUBJECT TO A 15-FEET EASEMENT FOR THE PURPOSE OF INGRESS, EGRESS AND REGRESS AND A PORTION OF AN EXISTING CEMETERY AS SHOWN ON MAP RECORDED IN PLAT CABINET J, SLIDE 351 IN THE WAYNE COUNTY REGISTRY.

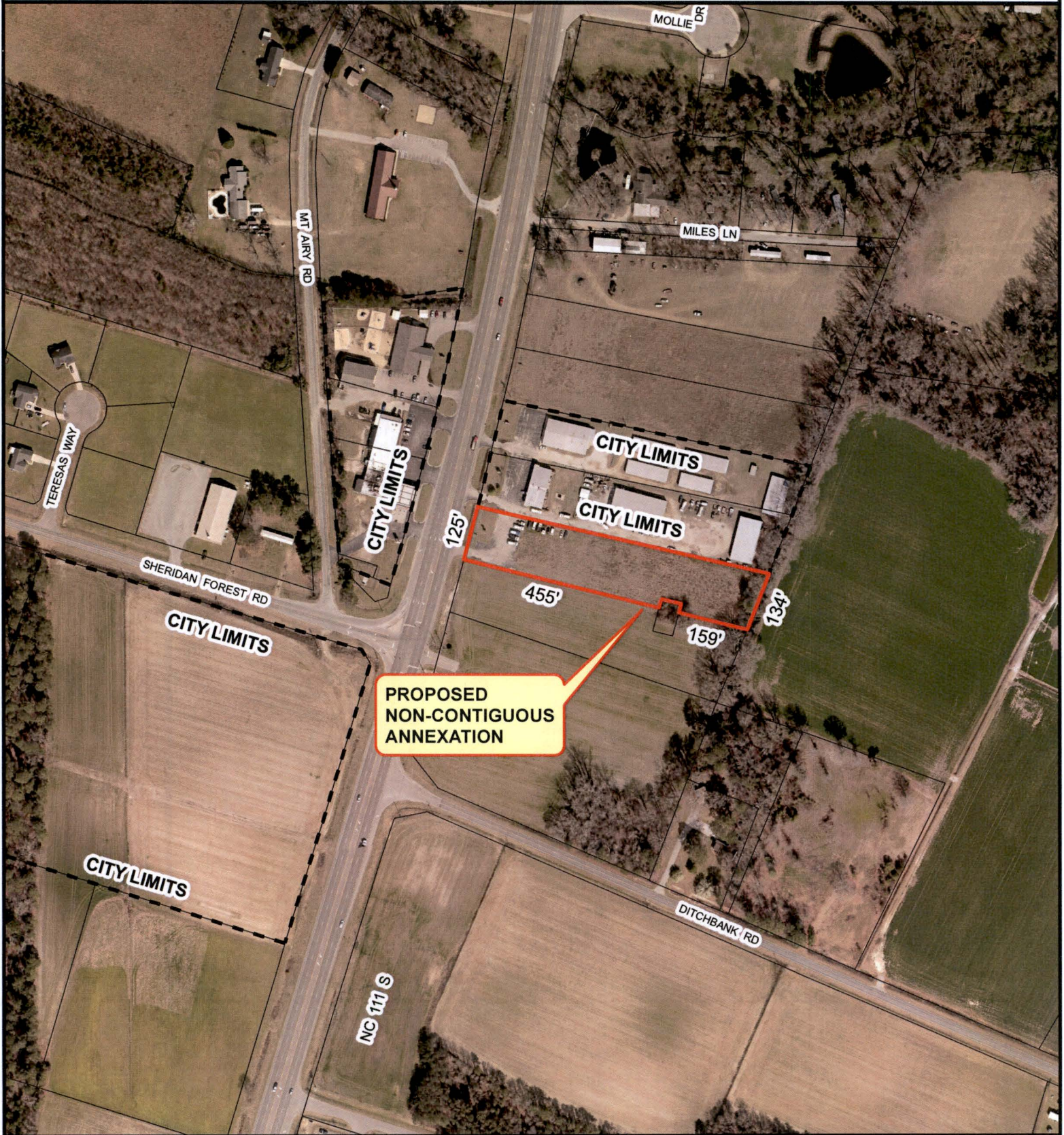
All interested persons are invited to attend this public hearing and to be heard. If you plan to attend and require a sign language interpreter, please contact the City Manager's office at City Hall at least four (4) days prior to the meeting.

Melissa Capps, City Clerk

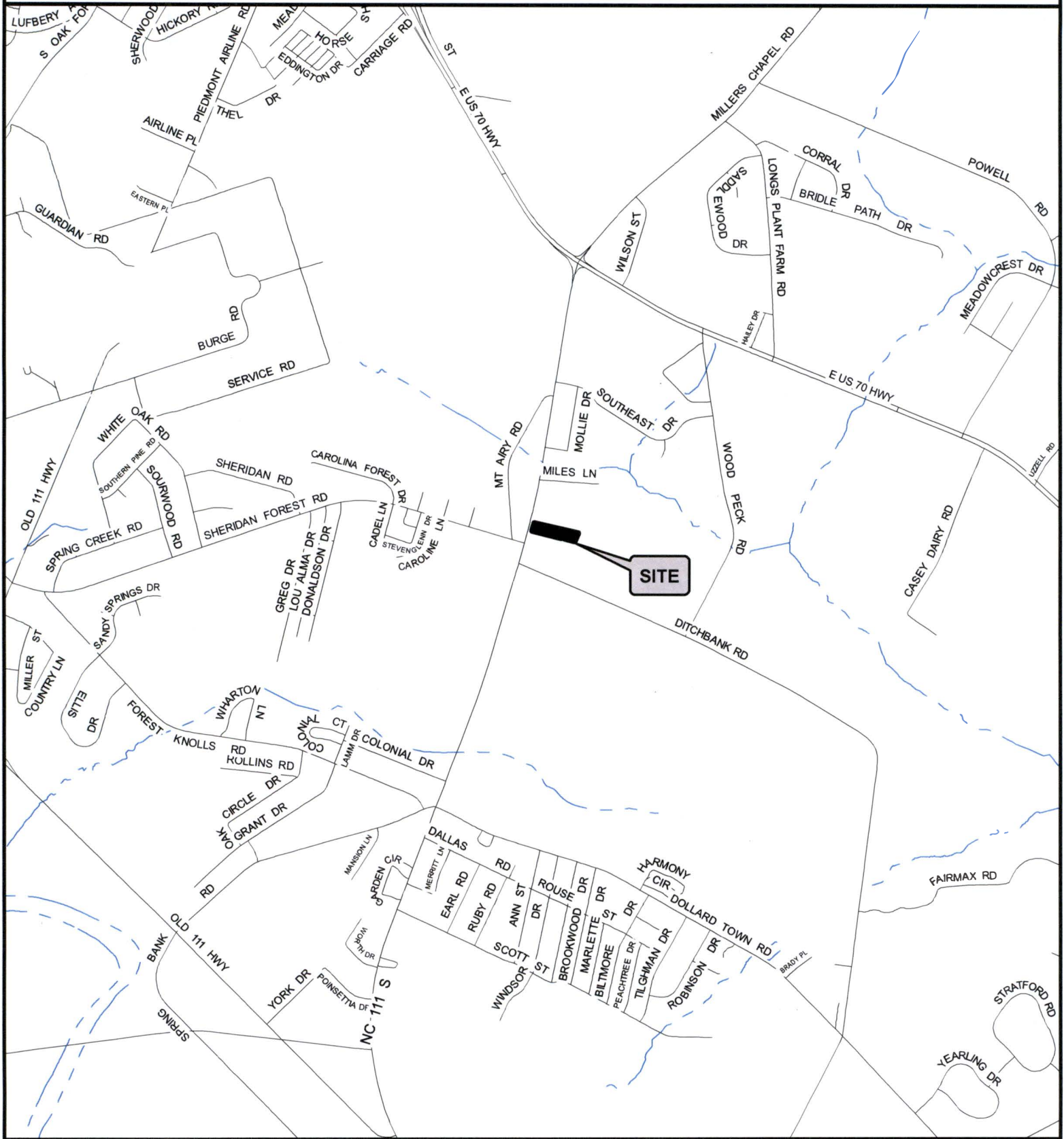
Ronald T. Lawrence, City Attorney

PUBLISH: December 5, 2019

NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



NON-CONTIGUOUS ANNEXATION LUIS JIMENEZ



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019

SUBJECT: Waiver of City Employee Personnel Policy Section VII – Section 8

BACKGROUND: The City Employee Personnel Policy was last revised on September 9, 2019 to update Appendix C - Anti-Harassment Policy.

DISCUSSION: Upon review by management and the City Attorney, it has been concluded that during the month of December of each year, Article VII – Section 8 of the current Employee Personnel Policy has been incorrectly applied towards previous vacation payouts.

Effective the last payroll of each calendar year, any employee with more than 30 days of accumulated vacation leave, shall only have 30 days of vacation leave carried forward. All vacation leave in excess of 30 days will convert to sick leave. Upon termination of employment, sick leave may roll over to the NC Local Government Retirement System and shall be applied towards retirement service credit.

Previous practice has been that during the month of December, all terminating employees received 100% of accumulated vacation payout, which is in noncompliance of policy previously approved by City Council.

As the Employee Personnel Policy is currently under revision, staff recommendation is to update the Vacation Payout policy to mirror that of NC State Government and other major local government entities.

RECOMMENDATION: It is recommended that the City Council, by motion, approve a one-time waiver of Section VII – Section 8 of the Employee Personnel Policy for those employees terminating in December 2019. Effective January 1, 2020, the current adopted policy will resume as the official practice of maximum accumulation of vacation payout.

DATE: _____

Bernadette Dove, Human Resources Director

DATE: _____

Tim Salmon, City Manager

City of Goldsboro

Summary of Personnel Policy Revision Articles and Sections

Effective Date: March 7, 2016

Last Revision Date: February 2, 2015

2016 Personnel Policy Revision

Article III The Pay Plan

Section 4 - Trainee Designation and Provisions

If the training is not successfully completed to the satisfaction of the City, the trainee shall be transferred, demoted, or dismissed. If the training is successfully completed, the employee shall be paid ~~at least at the hiring~~ **no less than the minimum** rate established for the position for which the employee was trained.

Section 7(a) - Performance Pay Eligibility Requirements

As approved by City Council, employees may be compensated based on merit due to the performance of their duties. **The performance appraisal period is from October 1 to September 30 and merit pay will be distributed the following January.** Employees must meet the eligibility criteria, ~~as identified by the City Manager, following criteria to be eligible for merit pay~~ **which is subject to change at his/her discretion.**

1. Employee must be ~~a permanent full-time~~ **or designated permanent part-time** employee who has completed ~~the one-year~~ **initial six month** probationary period ~~(new hire/promotion)~~ **as of December 1st following the respective appraisal period.** For example, if ~~the an~~ employee was hired ~~or promoted on June~~ **May 1st**, ~~of the previous year~~, the probationary period would have ended on ~~June~~ **November 1st** ~~of the current year~~ and the employee would be eligible for a merit increase January of the following year.

2. ~~Eligibility for merit is based upon the following criteria:~~ **Employee must have an overall appraisal rating of 2.0.** Employee should score at least 2.0 in **all** competencies. **Any competency with a score less than 2.0 will result in employee's ineligibility. Employees who have an overall score less than 2.0 shall be placed on a development plan and should be monitored during the course of the current evaluation period.**

~~Note: The merit eligibility criteria is subject to change at the City Manager's discretion.~~

3. Employee must have had no **written** disciplinary action ~~(including written reprimand or suspension)~~ **during the current evaluation period** and/or any safety violation/accident (vehicle or personal injury) that resulted in the employee being given ~~four~~ **five (5)** points or more. **Any disciplinary action that occurs after the evaluation period and prior to the start of the merit pay will be handled on a case-by-case basis depending upon the severity of the action.**

4. ~~The appraisal period is from October 1 to September 30. Merit pay will be distributed the following January.~~ **Employees who are at the maximum of the salary range for their position classification are eligible for a performance bonus during the evaluation period. Bonuses shall be awarded at the same percentage of annual salary as employees within the salary range at the same performance level. This means that based upon the performance rating,**

employees would receive a percentage increase of salary applicable to the performance rating. Performance bonuses do not become part of base pay and will be awarded in a lump sum payment.

5. ~~Employees must have worked at least 40 of the 52 weeks of the evaluation period. If an employee is out of work for more than 12 weeks, he/she will not be eligible for merit pay unless the leave is protected by Federal law. Examples of federally protected leave include Family and Medical Leave Act (FMLA) and Uniformed Services Employment and Reemployment Rights Act (USERRA).~~ Employees who are appointed to an interim position or are promoted during the appraisal period and have not completed six months as of December 1st will be awarded a merit increase based on their previous evaluation score in their former position prior to the recent promotion.

Section 8 - Salary Effect of Promotions, Demotions, Transfers and Reclassifications

Reclassifications. An employee whose position is reclassified to a class having a higher salary range **pay grade** shall receive a pay increase of 5% or an increase to the hiring **minimum** rate of the new pay range, whichever is higher, if the employee's salary is below midpoint of the new range. ~~If the employee has completed probation, the employee's salary shall be advanced to at least the minimum (probation completion) amount in the new range.~~ If the employee's salary is above the midpoint of the new range, the employee shall receive an increase of 2.5%.

Article IV Recruitment and Employment

Section 4 - Probationary Period

An employee ~~appointed~~ **hired** or promoted to a permanent position shall serve a **twelve month** probationary period. ~~Employees shall serve a twelve month probationary period.~~ Employees hired as trainees shall remain on probation until the provisions of their ~~traineeship~~ **trainee status** are satisfied. During the probationary period, the ~~supervisor of the employee serving in a probationary status~~ **trainee's supervisor** shall closely monitor the progress of that employee and shall frequently discuss ~~with the employee~~ his or her performance. **This will be monitored through the City's performance evaluation system and documented via notes, observations and other forms of measurement by the supervisor.** Before the end of the probationary period, the supervisor shall conduct a performance evaluation conference with the employee and discuss accomplishments, strengths, and needed improvements. A summary of this discussion shall be documented in the employee's personnel file. The supervisor shall recommend in writing whether the probationary period should be completed, extended, or the employee transferred, demoted, or dismissed. Probationary periods may be extended for a maximum of six additional months.

Disciplinary action, including demotion and dismissal, may be taken at any time during the probationary period of a new hire **probationary employee** without following the steps outlined in this Policy for disciplinary action **and grievance procedures.** **This means a new hire who is on probation is not entitled to the rights and benefits of due process, such as the right to use of the grievance procedures or graduated disciplinary procedures.** All cases of disciplinary suspension, demotion, or dismissal must be discussed with the Human Resources Director and approved by the City Manager prior to giving final notice to the employee.

A promoted employee who does not successfully complete the probationary period may be transferred or demoted to a position in which the employee shows promise of success. If no such position is available, the employee ~~shall~~ **may** be dismissed. Promoted employees retain all other rights and benefits such as the right to use of the grievance procedures and to graduated disciplinary procedures.

Article VI Employee Benefits

Section 2 - Group Health and Hospitalization Insurance

The City provides group health and hospitalization insurance programs for full-time employees, subject to annual appropriation by the City Council.

Part-time employees (see definitions) who are scheduled to work ~~20~~ **30** hours or more per week on a continuous year-round basis may, if they so desire, purchase available group health through the City for themselves or for themselves and qualified dependents. A pro-rated amount of the cost of coverage paid for a full-time employee shall be paid by the City with the remainder of the cost being paid by the employee. This pro-rated amount shall be based on regularly scheduled hours.

A retiring employee who has attained age 55 with 20 or more years of service with the City or a retiring employee who has 30 or more years of service with the City, regardless of age, may be eligible for a subsidy towards their health care cost.

Per City Council approval, effective October 19, 2015, current Retirees who are enrolled in the City's Retiree Health Plan and future retiring members who are not yet eligible for Medicare may receive a subsidy from the City towards their health care cost on a case by case basis. This subsidy is not automatic and once the Retiree or retiring member reaches age 65, the subsidy then ceases.

Information concerning cost and benefits shall be available to all employees from the Human Resources Department.

Article VII Holidays and Leaves of Absence

Section 17 - Family and Medical Leave

Family and medical leave can be used for the following reasons:

- the birth of a child and ~~in order~~ to care for ~~that~~ **the newborn** child within one year of birth;
- the placement **with the employee** of a child for adoption or foster care **and to care for the newly placed child within one year of placement;**
- to care for **the employee's** a spouse, child, or parent ~~with~~ **who has** a serious health condition;
- ~~the~~ **a serious health condition of the** ~~that~~ **makes the employee unable to perform the essential functions of his or her job; or**
- any qualifying ~~military~~ exigency arising out of the fact that the employee's spouse, son, daughter, or parent is a covered military member on "covered active duty;" **or**
- Twenty-six workweeks of leave during a single 12-month period to care for a covered servicemember with a serious injury or illness if the eligible employee is the servicemember's spouse, son, daughter, parent, or next of kin (military caregiver leave).

Article IX Unsatisfactory Job Performance and Detrimental Personal Conduct
Section 1 - Disciplinary Action for Unsatisfactory Job Performance

A regular employee may be placed on disciplinary suspension, demoted, or dismissed for unsatisfactory job performance, if after following the procedure outlined below, the employee's job performance is still deemed to be unsatisfactory. All cases of disciplinary suspension, demotion, or dismissal must be **discussed with the Human Resources Director and** approved by the City Manager prior to giving final notice to the employee. **This article does not apply to a new hire probationary employee.**

Section 5. Detrimental Personal Conduct Defined

19) Display of offensive pictures, symbols and words in the workplace.

Article X Grievance Procedure and Adverse Action Appeal
Section 1 - Policy

It is the policy of the City to provide a just procedure for the presentation, consideration, and disposition of employee grievances. The purpose of this article is to outline the procedure and to assure all employees that a response to their complaints and grievances will be prompt and fair. **This article does not apply to a new hire probationary employee.**

Section 4 - Procedure

Step 3. If the grievance is not resolved to the satisfaction of the employee at the end of Step 2, the employee may appeal, in writing, to the City Manager within seven calendar days after receipt of the response from Step 2. The City Manager shall respond to the appeal, stating the determination of decision within ~~ten~~ **thirty** calendar days after receipt of the appeal. The City Manager's decision shall be the final decision. The City Manager would notify the City Council of any impending legal action.

Appendix B

Inspections Department Certification Policy
Effective ~~August~~ **July 1, 2014 2015**

Purpose: To establish a policy that encourages fulltime Inspection Department employees **(both current and new hires)** to obtain advanced certifications necessary for their duties and responsibilities as a City employee and to recognize them for enhancing the level of service to ~~our~~ **the** community.

Policy: An employee of the Inspections Department may be eligible to receive a salary increase per advanced certification obtained if the following conditions are met:

Building Inspectors will be a grade 73 and titled as such, without required certification levels.

- An applicant employed, who does not have a **Level I** in the field ~~we~~ **the City** has asked for in the position vacancy notice, will be paid 2.5% below the minimum salary of the assigned pay grade until he/she does qualify at the **Level I**, at which time, **not to exceed eighteen (18) months**, they will move to the minimum salary of the assigned pay grade. **If Level I certification is not completed within this timeframe, the employee shall be terminated.**

- A new hire employee with Probationary, Limited or Standard Level I in any area (Building, Mechanical, Electrical, Plumbing or Fire) will be paid the minimum salary of the assigned pay grade.
- As employees obtain additional Level II or Level III certifications in any field, a 2.5% incentive increase will be authorized.

Master Building Inspector will be a grade 75 and titled as such with a requirement of standard certification in 4 areas (4 Level III's in any of the 5 fields); increase in salary of 10% or minimum salary range; whichever is greater.

- Building Level III
- Mechanical Level III
- Electrical Level III
- Plumbing Level III
- Fire Level III

Additional requirements for salary increases:

- Increase can only be awarded during the fiscal year in which it was obtained.
- No increases will be awarded retroactively for certifications obtained prior to the adoption of this policy or in a previous fiscal year from which the increase is being requested.
- Re-certifications are not eligible for an increase.
- Employee is not in the disciplinary process at the time the increase is being requested.
- Employee may not receive more than two increases within a 12-month period.
- No **permanent** increases given above the maximum of the pay grade. **Certification increases do not become part of base pay and shall be awarded in a lump sum payment.**

Procedures:

- During the preparation of the budget each fiscal year, the Building Code Administrator is to review the certification needs of department employees and budget for the increases accordingly.
- The Administrator will submit requests and justifications for their employees' increases as the certifications are obtained to the City Manager and/or Human Resources Director for approval.
- Documentation of satisfactory completion must be submitted with request.
- Increases must be approved by the City Manager and/or Human Resources Director; if approved, the salary increase shall become effective at the beginning of the next pay period.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019**

SUBJECT: Change Order for HV Brown Park Restroom Shelter Project.

BACKGROUND: The bid for the HV Brown Park Restroom Shelter Project was awarded to Vortex Construction Co., LLC for \$209,136. The project has been delayed due to flood map changes.

DISCUSSION: The construction drawings have been revised and updated to reflect the needed changes to construct in a flood plain. As some of these requirements were not in the original bid package, a change order has been submitted by Vortex in the amount of \$28,961.

Parks and Recreation staff have reviewed the change order. There is money in the current FY19-20 budget to cover the cost of the change order.

RECOMMENDATION: By motion, accept the recommendation of staff to adopt the attached resolution authorizing the Mayor and City Clerk to approve the change order in the amount of \$28,961 with Vortex Construction Co., LLC to construct the shelter and restrooms in HV Brown Park.

Date: _____

Interim Parks and Recreation Director

Date: _____

City Manager

HV Brown Restroom
Change Orders

1. Columns per revised drawings	
• Masonry	\$7,713
• Insulation	\$1,450
• Water Proof Membrane	\$2,400
• General Condition/ Supervision	\$1,500
• Subtotal	\$13,063
• OH/P	\$1,306
• Total	\$14,369
2. Flood Grills	
• Material and Labor	\$1,050
• OH/P	\$105
• Total	\$1,155
3. Survey	
• FEMA Flood Certificate	\$125
• Construction Staking per new plan	\$1,500
• As Built Survey	\$350
• Supervision	\$350
• Subtotal	\$2,325
• OH/P	\$233
• Total	\$2,558
4. Doors/ Frames/ Hardware Price Increase	
• Material	\$1,999
• OH/P	\$300
• Total	\$2,299
5. Concrete/ Stone Price Increase	
• Materials	\$2,450
• OH/P	\$712
• Total	\$3,162

6. Additional General Conditions/ Mobilization

• General Conditions (Temp Toilet)	\$425.00
• Supervision	\$1,500
• Re Mobilization	\$2,000
• Equipment for moving Structure (Allowance)	\$1,000
• Subtotal	\$4,925
• OH/P	\$493
• Total	\$5,418
•	

RESOLUTION NO. 2019-

A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO APPROVE
CHANGE ORDER WITH VORTEX CONSTRUCTION CO., LLC FOR
CONSTRUCTION OF SHELTER & RESTROOM AT HV BROWN PARK

WHEREAS, the City of Goldsboro awarded Vortex Construction Co., LLC the HV Brown Park Restroom Shelter Project for \$209,136; and

WHEREAS, after the bid was awarded revisions were made to the construction drawings; and

WHEREAS, Vortex Construction Co., LLC has submitted a change order in the amount of \$28,961 for those revisions; and

WHEREAS, there are monies available in the FY19-20 Parks and Recreation Budget to cover the cost of the change order;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Mayor and City Clerk is hereby authorized to approve the change order with Vortex Construction Co., LLC in the amount of \$28,961.
2. This resolution shall be in full force and effect from and after the _____ day of _____ 2019.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
November 18, 2019

SUBJECT: Market Based Compost and Mulch Pricing

BACKGROUND: Annually, compost and mulch pricing has been changed and updated through City Council approval. Recent uncontrollable weather and seasonal conditions have created varying markets for the use and sale of compost and mulch.

DISCUSSION: Compost and mulch sales were increasing steadily over the last three years. However, due to weather out of our control and negative feedback from some regular customers on the price increases, sales declined. During October 2019, City Council approved sale prices for compost and free mulch, which generated the highest sales month in 2019.

Onsite there is around 4,000 cubic yards of bulk compost and around 7,000 cubic yards of mulch on the ground. Feedback from customers was to keep sales pricing, for some discontinued purchases after 2018 price increases. They reminded staff that they still have to pay hauling and delivery fees. Feedback from staff was to keep sales pricing to continue to move product. Seasonal and market pricing needs to be more fluid. Price ranges of \$9.00 to \$15.00 for bulk compost greater than twenty cubic yards, \$15.00 to \$21.00 for bulk compost less than twenty cubic yards, and \$0.00 to \$8.00 for mulch. The minimum revenue target is greater than \$50,000 per year.

RECOMMENDATION: 1. It is recommended that the City Council authorize the City Manager to make market based pricing adjustments for the sale of compost and mulch at the City's Compost Facility.

2. This Resolution will be in full force and effect from and after the 18th day of November 2019.

Date: 11/12/19


Michael Wagner, Public Utilities Director

Date: _____

Timothy A. Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION AMENDING MARKET BASED COMPOST AND MULCH PRICING

WHEREAS, the City of Goldsboro produces and sells high quality bulk compost to commercial landscapers, nurseries, and similar businesses; and

WHEREAS, it is in the City's best interest to increase compost revenues to offset operational costs with a target revenue of greater than \$50,000 per year ; and

WHEREAS, it is in the City's best interest to make room for new compost and mulch by increasing sales on existing compost and mulch during seasonal and marketing shifts. Price ranges of \$9.00 to \$15.00 for bulk compost greater than twenty cubic yards, \$15.00 to \$21.00 for bulk compost less than twenty cubic yards, and \$0.00 to \$8.00 for mulch.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Goldsboro, North Carolina that:

1. City Council authorizes the City Manager to make market based pricing adjustments for the sale of compost and mulch, effective November 18, 2019.
2. This Resolution shall be in full force and effect from and after this 18th day of November 2019.

Mayor

Attested by:

City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 18, 2019 COUNCIL MEETING

SUBJECT: Request authorization to purchase a road tractor for the Public Works Department's Solid Waste Division.

BACKGROUND: Funds were earmarked in the amount of \$150,000 in the in the FY20 budget to replace a 2001 Sterling road tractor.

DISCUSSION: Staff analyzed procurement options with the assistance of Finance, and it has been determined that it is in the City's best interest to purchase through the joint cooperative competitive bidding group purchasing program exception authorized by G.S. 143-29 rather than formal bid. This exception allows local governments to purchase from State Contract or joint cooperative purchasing programs such as, Sourcewell, HGAC, NC Sheriff's Association, etc... This will allow the City to purchase the equipment that staff has determined to be the best fit and within the budgeted price allowance as approved by Council.

MHC Kenworth in Clinton, NC has priced the 2020 Kenworth KW T880 road tractor in the amount of \$139,553.70, and they are a Sourcewell compliant vendor. See attached equipment summary and estimate.

RECOMMENDATION: By motion, adopt the attached resolution authorizing the purchase of the 2020 Kenworth road tractor from MHC Kenworth in Clinton, NC for \$139,553.70.

Date: _____

Richard E. A. Fletcher III, Public Works Director

Date: _____

Timothy Salmon, City Manager

RESOLUTION NO. 2019-

RESOLUTION AUTHORIZING THE PURCHASE OF EQUIPMENT UNDER JOINT
COOPERATIVE COMPETITIVE BIDDING GROUP PURCHASING PROGRAM

WHEREAS, City Council adopted the FY2019-2020 Annual Operating Budget on June 17, 2019; and

WHEREAS, Council approved the capital purchase of a road tractor to replace the 2001 Sterling road tractor currently in use; and

WHEREAS, it is necessary to replace this vital piece of equipment to ensure that the department can continue to provide for the environmental health and cleanliness of the City; and

WHEREAS, G.S. §143-129 requires that local governments bid public contracts, but allows for exceptions to formal bidding where purchases are made through a competitive bidding group purchasing program; and

WHEREAS, it has been determined that purchasing the equipment through a joint cooperative competitive bidding group purchasing program will result in the lowest price with the highest quality, and MHC Kenworth in Clinton NC is a Sourcewell compliant vendor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. City Council hereby authorizes staff to purchase the 2020 Kenworth KW T880 road tractor in the amount of \$139,553.70 from MHC Kenworth – Clinton.
2. This Resolution shall be in full force and effect from and after this the 18th day of November, 2019.

Mayor

Attested by:

City Clerk

City of Goldsboro
Departmental Monthly Reports
October 2019

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

The Human Resources Department posted 15 vacancies this month. 147 notices were sent to applicants not selected for an interview and 19 were sent to applicants interviewed but not selected for hire. We welcomed three new hires this month: **Obie Agbasi – Golf Director (Goldsboro Municipal Golf Course); James Anderson – Computer Systems Administrator I (Information Technology), and Walker Davis - Recreation Aide, part-time (Parks and Recreation).** There were six (6) reductions in employment this month: two resignations; one retirement, two terminations, and one temporary assignment ended. Total employment for October was **605**: 460 full time and 145 part-time. Employee turnover rate (voluntary) was 0.5% .

Departmental Activities

- The Benefits and Wellness Fair was held at the Goldsboro Event Center on October 4 and was a huge success. Approximately 50 vendors participated and over half of the City staff had the opportunity to speak with the representatives about their products and services. The event was from 10am – 2pm and lunch was provided.
- The Senior HR Consultant conducted NeoGov training for Public Utilities employees October 24 and October 30. Total attendance: 16.
- Supervisors are conducting annual evaluations for the period ending September 30. All evaluations are due to Human Resources by November 15. Effective October 1, employees are expected to utilize the journal entry feature in NeoGov to capture their work performance throughout the year and share with supervisors. Over 800 entries were made this month.
- Open Enrollment for supplemental benefits was October 1-31. Pierce representatives came to City Hall and Public Works the week of October 14 to assist employees with benefit options.
- Drake Maynard, consultant and former Employee Relations Director for the State of North Carolina, conducted anti-harassment training this month.
- New Hire Orientation was held October 29. Nine (9) employees attended the session.
- **Upcoming Events: Open Enrollment for Medical Benefits (November 2-19).** Employees can select from the 80/20 plan or 70/30 plan. They will automatically default to the 70/30 plan and must complete the tobacco attestation fee to avoid the \$60 monthly premium.

Safety Highlights

- The Safety Officer investigated four (4) accidents (all vehicle). Monthly fire extinguisher checks were also completed.
- Working with Planning Director to complete ADA Transition Plan.
- Working with NC Department of Labor and Chuck Murdock, Safety Consultant, for SHARP certification.
- Performed demo for NEOGOV Training (safety courses).
- Conducted Fire Extinguisher Training at Public Works, 61 employees attended the session.
- Attended the NCLM safety update in Marion, NC.
- Conducted Fire Extinguisher Training at Park Maintenance Complex. Also performed safety inspections at all City parks.

Safety Highlights (cont'.d)

- Attended the Safety Accident Review Committee meeting on October 31. Five (5) cases were reviewed (3 vehicle accidents and 2 personal injuries).
- Assisted with the School Zone safety check at Dillard Middle School, Carver Heights, Goldsboro High School and Dillard Charter.
- **Upcoming Events** – Completion of SHARP Program with Chuck Murdock (Water, Wastewater, Compost, Park Maintenance) by November 19.

This month's Health Beat focused on Blood-borne Pathogens and flu shots. 32 employees attended blood-borne training and 125 flu shots were distributed. The nurse is coordinating with Downtown Pharmacy to schedule this year's flu shots. There were 99 clinic visits this month. Two non-DOT random drug screens were performed and two DOT drug screens. Results were three negative and one positive.

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274			306
New Hires	11	7	1	3	3	1	8	6	6	2			5
Separations	3	3	6	3	1	5	4	3	5	3			3
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4			4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0			1

COMMUNITY RELATIONS DEPARTMENT

October 2019

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: November 11, 2019

- The Commission on Community Relations and Development met on Tuesday, October 8, 2019. The next scheduled meeting is Tuesday, December 10, 2019 at 6:00 pm.
- The Department received one (1) housing complaints. Description of said complaint was mold within primary place of residence. Complaint was submitted through the 311 GIS system or to the appropriate City Department for resolution or designated community/state resources.
- The Goldsboro Mayor's Youth Council (GYC) met on Wednesday, October 16, 2019. The next scheduled meetings are Wednesdays December 4th and 18th. A few members of the Youth Council participated in two Community Service a one-day projects one held at Lane Tree on October 2, 2019 and the second held at Taste of Wayne on October 12, 2019.
- The Mayor's Committee for Persons with Disabilities held its annual Disability Awards Luncheon on Thursday, October 17, 2019 at the Goldsboro Event Center. The next scheduled meeting is Thursday, December 19, 2019.
- On October 31, 2019 the Department submitted to NC Department of Administration - NC MLK Jr. Commission for funding of \$500.00 to assist the Mayor's Youth Council facilitate a Teen Mental Health Forum in late Spring.
- The Department is currently working on following:
 - P3s New Housing Site Control – Working with Development Finance Initiative to secure site control for the new construction of affordable housing project (a minimum of 60 apartments) using 4% LIHTCs and CDBG-DR funds that would be set aside for these units.
 - Planning upcoming City Human Relation Events – Working with staff, Commission on Community Relations and Development, and community leaders to host the City's Annual MLK Luncheon for 1-20-20 (typically 500+ attendees and attended by entire Wayne County constituent).

2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1			3
Consumer & Other	3	4	3	4	3	4	6	1	4	0			3
2018 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	5	5	9	3	2	3	1	3	0	9	0	1	3
Consumer & Other	1	2	0	0	3	2	9	10	2	5	7	2	4

-----PARAMOUNT THEATRE-----

- **October Activities included:** 18 event days, including 9 rehearsal days, 6 events, 2 movies, 1 Performing Arts Series. Principal events: DGDC fundraiser play, Blithe Spirit, Special Olympics Pageant, 2 performances Angelina Ballerina, The Musical
- **Repairs and Maintenance:**
 - HVAC system and controls being assessed.
 - Fire Marshal inspection revealed several issues; Paramount staff and building maintenance crew have addressed all and are preparing for reinspection.
- Note: Expenses reflect 3 pay periods, offsetting revenue reflected in November deposits

-----FINANCIAL-----

- Expenses – \$50,200 Labor - \$32,776 /Operational – \$17,424
- Revenues - \$12,301: Rentals -\$8219 /Tickets \$3684 /Concession \$398
- Value of non-Revenue City use – valuable info; we will begin adding these numbers next month (as we do with GEC)

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$34,447	\$33,393	\$68,435	\$41,297	\$25,832	\$34,713	\$21,916	\$41,241	\$43,600	\$50,200			\$344,874	\$38,319
Rev	\$12,993	\$13,259	\$15,347	\$5,406	\$20,107	\$19,988	\$8,423	\$8,090	\$7,824	\$12,301			\$111,437	\$12,382
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$32,968	\$25,012	\$48,050	\$39,962	\$32,137	\$24,298	\$55,630	\$40,550	\$68,803	\$42,545	\$40,161	\$32,024	\$482,140	\$40,178
Rev	\$16,549	\$7,471	\$35,001	\$8,954	\$15,408	\$11,597	\$6,293	\$17,910	\$332	\$5,741	\$23,896	\$16,954	\$179,948	\$14,995

*August 2018 revenue reflects box office fees transferred from 2017/2018 fiscal year. Sept. 18 expense includes repairs to exterior building

-----GOLDSBORO EVENT CENTER-----

- **October Activities included:** 14 events (4 multi-day); 3 weddings, 2 private, 7 City, 2 military.
- **Repairs and Maintenance:**
 - Ceiling HVAC repaired, but drainpipe not reattached resulting in leak and floor damage; currently being assessed. Continual issues with toilet-clogs during events; these take place primarily evenings and weekends, resulting in hundreds of dollars of “emergency rate” charges. Replacement units and adaptations being considered.
- Note: Expenses reflect 3 pay periods and a \$3K+ purchase of rentable stage

-----FINANCIAL-----

- Expenses – \$13,055: Labor - \$7,722 /Operational – \$5,333
- Revenues – \$7,439: Rentals - \$6,712 /Concessions – \$727
- City Use – \$10,076: Value of non-Revenue City use: 8 events = \$10,076

	Jan-19	Feb-19	Mar-19	April-19	May-19	June-19	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	2019 Total	2019 Average
Exp	\$9,198	\$8,624	\$13,459	\$13,121	\$6,968	\$8,393	\$6,887	\$10,356	\$9,001	\$13,055			\$86,007	\$9,556
Rev	\$4,645	\$7,204	\$11,475	\$5,932	\$2,529	\$13,136	\$2,000	\$8,369	\$12,579	\$7,439			\$67,869	\$7,541
City	\$1,900	\$5,100	\$8,525	\$3,875	\$7,975	\$5,225	\$2,075	\$2,700	\$4,700	\$10,076			\$42,075	\$4,675
	Jan-18	Feb-18	Mar-18	April-18	May-18	June-18	July-18	Aug-18	Sept-18	Oct-18	Nov-18	Dec-18	2018 Total	2018 Average
Exp	\$5,379	\$7,310	\$14,096	\$14,484	\$7,852	\$7,072	\$9,083	\$11,367	\$7,815	\$16,427	\$8,760	\$10,306	\$119,951	\$9,996
Rev	\$2,890	\$5,556	\$7,526	\$15,201	\$9,980	\$4,309	\$7,971	\$7,131	\$2,143	\$10,781	\$3,326	\$5,224	\$82,038	\$6,837
City	\$750	\$4,800	\$4,750	\$4,975	\$9,475	\$4,325	\$3,425	\$6,175	\$3,925	\$12,475	\$9,150	\$7,000	\$71,225	\$5,935

INSPECTIONS

October 2019

Prepared By: Allen Anderson, Jr.

Date Prepared: 11/05/19

The valuation of all building permits issued during the month of October totaled \$2,601,734. Two (2) of these permits were new residential single-family dwellings at a valuation of \$513,650.

The valuation of all miscellaneous (Mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$1,688,033.

All permit fees collected for the month totaled \$22,826. Of the permit fees collected for the month, \$2,970 was collected in technology fees. Plan review fees collected during the month totaled \$1,605. Business Registration fees collected totaled \$1,300.

The Inspectors did a total of 447 inspections for the month. During the month of October, four (4) business inspections were completed. A total of 248 permits were issued for the month. Seventy (70) plan reviews were completed for October. We now have a total of 129 residential structures in the Minimum Housing Process and 6 commercial structures in the Demolition by Neglect Process.

2019	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3			\$5
Residential (k)	\$805	\$1mm	\$599	\$0	2mm	\$767	\$580	\$557	\$985	\$514			\$781
Misc (mm)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2			\$2
Permit Fee (k)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23			\$36
Inspections	614	603	531	497	603	488	533	663	516	447			550
Permits Issued	296	296	270	271	334	296	329	255	226	248			282
Plan Reviews	39	47	65	46	34	43	90	35	51	70			52
Min Housing	171	99	102	118	121	125	126	111	121	129			122
In Process													
2018	Jan	Fed	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs (mm)	\$10	\$13	\$3	\$5	\$5	\$2	\$5	\$6	\$3	\$5	\$12	\$6	\$6
Residential (k)	\$848	\$518	\$1mm	\$786	\$1mm	\$2mm	\$1mm	\$2mm	\$120	\$207	\$246	\$807	\$882
Misc (mm)	\$2	\$2	\$2	\$3	\$2	\$1	\$2	\$2	\$1	\$1	\$2	\$1	\$2
Permit Fee (k)	\$31	\$33	\$30	\$31	\$48	\$51	\$65	\$60	\$21	\$41	\$49	\$21	\$40
Inspections	524	539	544	564	582	692	675	659	345	589	516	373	550
Permits Issued	258	263	284	295	418	351	344	373	279	326	258	226	306
Plan Reviews	75	41	52	74	85	39	42	67	51	85	39	50	58
Min Housing	163	163	143	152	152	152	161	161	161	161	163	171	159
In Process													

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Continued to work through TIGER VIII developments.
- Met with (or conversed by email/phone) 21 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 23 different times.
- Worked through updates related to the TIGER VIII grant.
- Helped facilitate and participate in a neighborhood plan meeting.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Created ads for Go, Buzz, 107.9, digital billboards and News-Argus for upcoming downtown events.
- Attended multiple Merchants Association meetings throughout the month.
- Hosted the Small Business Center in Downtown event on the first Monday of the month.
- Prepared and submitted the monthly Four Square report for the TIGER Grant to FTA and began preparing for the Quarterly meeting in Atlanta to discuss our project's status.
- Attended and presented at the SJAFB Newcomer's Meeting in the month of October.
- Hosted multiple LAUNCH meetings throughout the month of October.
- Attended the quarterly FTA meeting in Atlanta with the Assistant City Manager on October 4th.
- Attended and presented at the United Way Rotary meeting on October 8th.
- Attended the Anti-harassment Training held by the City on October 15th.
- Met with and presented to the Wake Forest Contingency group on October 15th.
- Presented a tour of Union Station to the Chamber of Commerce's Leadership group on October 17th.
- Partnered with the Downtown Merchants Association to advertise Thriller Night on October 25th.
- Attended the United Way presentation on October 29th.
- Attended and helped to facilitate the North Carolina Main Street Design Training conference on October 30th.
- Hosted a property tour for the NC Main Street Design group on October 30th.
- Participated in the Downtown Goes Pink campaign that collaborated with Wayne UNC Healthcare that fought to bring breast cancer awareness to the citizens of Goldsboro.
- Continued to work on establishing a relationship with UNC's based NC GROWTH that will lead to a feasibility study to research an incubator type facility for downtown.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board (10/10-10/11), DGDC Executive Committee (10/09 & 10/23), DGDC Design (10/08), DGDC EV (10/08), DGDC Promotions (10/08) and Org. Work Plan (10/09).
- Helped assist the DGDC with five (5) DGDC boardroom rentals throughout the month of October.
- Worked with DGDC committees on the 2020 Work Plan development.
- Facilitated and hosted the 2019 Public Art Installation Ceremony on October 18th.
- Facilitated and hosted the Creepy Crawl Bar Crawl on October 25th.
- Helped facilitate and hosted the play Blithe Spirit at the Paramount on October 25th-27th.

Upcoming Events/Activities:

- Downtown Lights Up November 26th.
- Trolley rides downtown every Tuesday starting November 26th and ending on December 17th from 6pm-8pm.
- Small Business Saturday November 29th.
- Holiday ornament sales will begin the end of November.
- Selfie with the Elfie December 2nd-23rd.

Businesses Opening/Properties Purchased:

- 2nd Amendment on Main purchased 118 S Center St and will open its doors for business in early November.
- Two micro-breweries are underway, one located at 116 W. Chestnut Street and the other at 229 W. Pine Street.

Other:

- Downtown Goldsboro's Facebook page followers/likes grew from 10,835 to 10,865 in the month of October.

Information Technology

October, 2019

Prepared By: Patricia Wischmann

Date Prepared: November 6, 2019

- Installed and configured multiple network devices to improve City networking infrastructure.
- Installed television for presentations in Planning Conference Room
- Four employees attended the North Carolina Local Government Information Systems Association Conference in Asheville.
- Setup cameras at Fire Station 4.
- Configured New Cameras for Police department extension.
- Set up Singlewire paging system at Water Reclamation Facility.
- Set Up Call Tree for Public Utilities.
- Installed and configured network devices for temporary use of gym during PD expansion project.
- Relocated users from Police Department to multiple sites due to PD expansion project.
- Removed IT equipment from Police department.
- Created System for Golf cart Permits and implemented it.
- Hired an additional Computer Systems Administrator.
- Upgraded and installed Firehouse software on all Fire Department computers and MDT's.
- City/County MOU for Central Square Software completed and sent to county for final review and signature.

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVE	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734			590	5900
Tickets Closed	551	467	575	429	496	454	942	664	503	672			576	5756
Open Tickets	456	490	457	549	582	612	300	342	384	446			462	

PUBLIC WORKS

October 2019

Prepared By: Chad Edge

Date Prepared: November 7, 2019

Distribution & Collections

- Responded to 22 after hour calls for a total of 48 hours.
- Installed a 20 inch water valve at Center & Holly water tank
- Installed a six (6) inch water tap and backflow preventer at Fire Station No. 4.
- Cleared 1700 LF of sewer outfall in vicinity of Central Heights Road

Buildings & Grounds

- Assisted DGDC with installing artwork on Center Street
- Began installing Christmas Lights within downtown area on 100+ trees

Streets and Stormwater

- Seven employees completed the NC Local Technical Assistance Program Chain Saw Safety Course at NC State University.
- Removed approximately 75% of the temporary flood protection berms at Water Treatment Plant in preparation for permanent measures to be installed.
- Assisted Parks & Recreation with removal of three fallen trees within Stoney Creek Park

Distribution & Collections	Utility Line Maint (1000-ft)	11.1
	Lines Camera'd (1000-ft)	13.8
	Water Repairs	27
	Sewer Repairs	38
	Hydrants Replaced/Fixed	40
	Meters Install/Changed	35
Buildings & Grounds	Total Work Orders	59
	Sign Repairs	18
	ROW Mowing (ac)	35
	City-Owned Lots Mowing (ac)	32
Garage	Total Work Orders	323
	Total Fuel Cost (x1000)	\$67
Solid Waste	Refuse (x1000 tons)	0.9
	Recyclables (tons)	105
	Leaf-n-Limbs (x1000 tons)	0.7
Cemetery	Funerals	4
Streets & Stormwater	Utility Cut Repairs	21
	Pot Hole Repairs	7
	Streets Swept (curb miles)	109
	Storm Pipe Maint (1000-ft)	1.27
	Ditch Mowing (1000-ft)	8
	Storm Pipe Repairs	4

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - River water quality has changed with “D0-Abnormally Dry” conditions.
- Plate Settler Project is proceeding as anticipated with a December 30, 2020 completion date.
- The Comprehensive Utility Rate Study is underway with an estimated draft in late January 2020.

Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly.
- The average daily flows for September were 6.92 MGD.
- All of the city’s 26 pump stations are operating well.
 - With the exception of the 117 pump station bar screen.
 - Pecan pump station is having significant modifications to ensure compliance with current flows and peaking factors coming from Case Farms.

Compost Facility

- Five hundred and eight cubic yards of compost was sold and 2,506 cubic yards of mulch was given away in October 2019.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519			6.650
Sewer**	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.92			9.14
Compost	52	319	390	552	503	437	103	121	217	508			320.2

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2018 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.625	6.232	6.262	6.017	6.303	6.83	6.632	6.727	6.149	6.692	6.374	6.027	6.405
Sewer**	7.66	10.45	9.97	9.41	10.77	7.83	6.71	11.50	17.46	10.54	11.48	13.97	10.64
Compost	395	876	686	913	951	910	220	604	157	144	233	238	527

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

OVERALL SUMMARY

	FY 18-19	FY 19-20		
	Actual to Date October-18	Adjusted Budget	Actual to Date October-19	YTD % Collected
Revenues				
General Fund	\$ 10,588,594	\$ 45,017,296	\$ 4,032,645	8.96%
Utility Fund	7,968,356	20,424,368	4,514,554	22.10%
Downtown District Fund	11,179	121,701	345	0.28%
Occupancy Tax Fund	454,114	1,113,732	324,623	29.15%
Stormwater Fund	471,415	1,467,481	385,808	26.29%
Total	\$ 19,493,658	\$ 68,144,578	\$ 9,257,975	13.59%
Expenditures				
General Fund	\$ 14,935,171	\$ 45,017,296	\$ 13,752,363	30.55%
Utility Fund	8,271,130	20,424,368	4,336,426	21.23%
Downtown District Fund	13,660	121,701	8,997	7.39%
Occupancy Tax Fund	450,111	1,113,732	267,118	23.98%
Stormwater Fund	267,668	1,467,481	271,934	18.53%
Total	\$ 23,937,740	\$ 68,144,578	\$ 18,636,838	27.35%

MAJOR CATEGORIES

	FY 18-19	FY 19-20		
	Actual to Date October-18	Adjusted Budget	Actual to Date October-19	YTD % Collected
Revenues				
Property/Occupancy Taxes	\$ 2,760,656	\$ 18,092,380	\$ 501,462	2.77%
Charges for Services	7,544,613	22,522,489	5,974,342	26.53%
Revenue Other Agencies	6,174,475	16,382,031	2,388,837	14.58%
Other Revenues	3,013,914	11,147,678	393,334	3.53%
Total	\$ 19,493,658	\$ 68,144,578	\$ 9,257,975	13.59%
Expenditures				
Labor	\$ 10,136,578	\$ 31,024,058	\$ 9,250,186	29.82%
Non-Labor	13,801,162	37,120,520	9,386,612	25.29%
Total	\$ 23,937,740	\$ 68,144,578	\$ 18,636,799	27.35%

SELECTED OTHER INFORMATION

	FY 18-19	Actual	Total
Collections	Actual	October-19	Collected F-YTD
Debt Setoff	\$ 42,896	\$ 536	\$ 4,175
Surplus	\$ 160,832	\$ 357	\$ 11,309

PLANNING

October 2019

Prepared By: Debra Creighton

Date Prepared: 11/12/19

During the month of August, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the MTP Update, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of October, thirteen (13) tickets were issued (see below).

Parked in Wrong Direction	4
Parked in Proximity to Fire Hydrant	1
Parked in a Prohibited Area (No Parking Zone)	6
Other (Bus Loading Zone, Crosswalk, Sidewalk)	2

2019	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	3	6	6	5	5	5	4	1	4	2			41	4
Staff Level	0	1	0	3	1	7	3	3	1	2			21	2
Rezoning														
Rezoning	0	2	3	3	1	3	2	0	3	0			17	2
Historic District Commission														
Commission Review	0	0	2	1	1	1	1	1	1	0			8	1
Staff Review	1	1	1	1	3	3	2	0	0	1			13	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	0	40	98	15	69	51	27			300	30
Grass Cutting Payments	0	0	0	0	\$4,915	\$7,025	\$1,145	\$5,225	\$2,880	\$2,325			\$23,515	\$2,352
Junk Vehicles	4	4	3	4	5	6	2	8	1	3			40	4
Tagged Vehicles	0	0	0	20	30	18	28	15	15	35			161	16
Illegal Signs Removed	444	79	30	197	20	25	35	0	20	4			854	85
Bags of Litter Picked Up	388	551	602	555	522	305	367	307	268	344			4209	421

ENGINEERING DEPARTMENT

OCTOBER 2019

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 11-06-2019

Stoney Creek Greenway

- Staff is awaiting authorization to construct from NCDOT;
- Project manual and final estimate are complete;
- Anticipated advertisement for bids upon NCDOT approval.

Phase IV Sewer Collection Rehabilitation

- T. A. Loving Company is currently performing pipe bursting and CCTV work for sections of sanitary sewer line;
- Project is 85% complete with a contract completion date of November 26, 2019.

Center/Holly Street Water Tank Painting

- Additional work added by Change Order No. 1 for installing davit arm manway and removal of internal spider rods and the center hub increased the contract time to October 21, 2019;
- Project is 95% complete.

SJAFB Sewer Outfall Improvements

- Staff is coordinating having the sewer line CCTV work completed to determine if sewer line can be lined using CIPP;
- Anticipated advertisement for bids in October 2019.

2019 Infrastructure Recovery (Goldenleaf Foundation)

- City Council awarded contract to Herring-Rivenbark, Inc. on October 7, 2019 for the low bid amount of \$886,590;
- A preconstruction conference is anticipated schedule for November 2019.

2018 Street Improvement Project

- This paving project includes Oak Hill Drive from North Berkeley Boulevard to Green Drive and East Chestnut Street from South Slocumb Street to South Leslie Street;
- The project scope and design are being revised and the project will be advertised for bids in the next couple of months.

2018 Street Resurfacing

- The 2018 Street Resurfacing Project is complete;
- Staff is in the process of reviewing final pay application for this project.

2018 Wastewater Collection System Rehabilitation Project

- Additional work added by Change Order No. 1 is underway;
- Project is 98% complete.

2018 Virginia Street Storm Sewer Improvements

- Staff is researching alternatives to correcting the drainage situation.

Ash Street/Alabama Avenue Sidewalk

- Preliminary construction plans have been started;
- Duke Energy has been contacted to relocate needed poles;
- Anticipated advertisement for bids in December 2019.

2017 Wastewater System Improvements

- Design plans and specifications are being reviewed by NCDEQ;
- Project advertisement anticipated in February 2020.

2017 Water System Improvements

- Design plans and specifications are being developed;
- Design plans and specifications are anticipated to be sent for NCDEQ review in February 2020.

2019 Water System Improvements

- Received the NCDEQ Letter of Intent to Fund;
- Staff is coordinating with the Finance Department to determine if the City of Goldsboro can afford the project;
- Once Finance Department determines affordability, staff will develop a Request for Qualifications for design services and advertise in January or February 2020.

2019 Street Resurfacing

- Final list was approved during the August 5th Council meeting;
- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added;
- Once the detailed estimate is developed, staff will begin putting together the contract documents and advertise for bids;
- Anticipated advertise for bids in December 2019.

Best Management Practices (BMPs) Inspections

- Approximately 308 BMPs have been approved and 258 BMPS have been constructed to date;
- All BMP inspections have been completed through the month October 2019.

FIRE DEPARTMENT
October, 2019
Prepared By: CL/JD
Date Prepared: 11.5.19

Fire Prevention and Outreach

- 10/2 - Community Service - Car Seat Check - Station 2
- 10/4 - Public Education - City of Goldsboro Health Fair - Goldsboro Event Center
- 10/5 - Public Education - 916TH Air Refueling Family Day Event - SJAFB
- 10/7 - Public Education - Station 2 Tour
- 10/7 - Public Education - KinderCare
- 10/8 - Public Education - Head Start Program
- 10/8 - Public Education - Kids R Us
- 10/8 - Public Education - School Street School
- 10/9 - Community Service - Meadow Lane/Carver Heights Reading Program
- 10/9 - Public Education - Protestant Preschool & Kindergarten
- 10/10 - Public Education - Protestant Preschool & Kindergarten (Day 2)
- 10/10 - Public Education - Engine 4
- 10/11 - Public Education - Station 1 Tour
- 10/12 - Public Education - Fire Safety Event - Lowes
- 10/14 - Public Education - Station 3 Tour
- 10/16 - Community Service - Car Seat Check - Station 2
- 10/17 - Public Education - Bright Beginnings Christian Center Daycare
- 10/17 - Community Service - Carver Heights Elementary School - Lunch Buddy
- 10/18 - Public Education - St. Mary
- 10/21 - Public Education - A Day Away Daycare
- 10/25 - Public Education - Small World Childcare & Preschool Center
- 10/26 - Public Education - Heritage Farms
- 10/26 - Public Education - Station 1 Tour
- 10/28 - Public Education - Faith Christian Academy Daycare

October 6 – 12, 2019 is Fire Prevention Week

Theme: "Not every hero wears a cape. Plan and practice your escape."

Working Structure Fires

- 10/4 - 313 Olivia Ln.
- 10/8 - 121 Randall Ln.
- 10/10 - 405 Hickory Rd.
- 10/12 - 1101 Park Ave.
- 10/15 - 1206 S Best St.
- 10/26 - 1703 S Slocumb St.
- 10/27 - 407 A St.

- 10/28 - 400 O'Berry Center Rd.
- 10/29 - 1807 N George St.
- 10/30 - 1903 Maple St.

Working Vehicle Fires

- 10/9 - 155 Hines Dr.
- 10/21 - 306 W Pine St.
- 10/22 - 3300 E US 70 BYP

2019	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	Oct.	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	196	191	203	209	241	207	215	199	223	235			212
Structure Fires:	5	3	2	4	1	1	4	2	1	10			3
EMS Calls:	72	84	79	76	76	79	75	74	68	84			77
Vehicle Accidents:	27	30	40	33	39	27	22	36	33	38			33
Fire Alarms:	33	33	29	40	54	54	47	46	66	47			45
Other:	59	41	53	56	71	46	67	41	55	56			55
Training Hours:	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061			2401
Safety Car Seat Checks:	3	8	5	4	5	8	9	10	6	6			6
Inspections:	94	86	123	118	113	71	91	114	116	107			103
2018	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	165	196	197	222	182	195	229	375	223	205	197	218
Structure Fires:	3	6	2	2	6	2	1	2	4	4	2	3	3
EMS Calls:	63	52	63	68	89	69	71	87	138	79	87	69	78
Vehicle Accidents:	49	22	39	27	38	34	38	31	36	34	41	29	35
Fire Alarms:	49	34	44	35	38	38	47	59	80	50	35	45	46
Other:	70	51	48	65	51	39	38	50	117	56	40	51	56
Training Hours:	2683	2871	2149	2172	1962	1878	2776	3228	1465	1909	2138	1163	2199
Safety Car Seat Checks:	2	10	10	9	10	4	3	8	3	11	6	11	7
Inspections:	52	67	68	95	102	106	99	142	64	19	69	65	79

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

GOLDSBORO POLICE DEPARTMENT

OCTOBER, 2019

Prepared By: Michael D. West

Date Prepared: November 1, 2019

Total IBR offenses (homicide, rape, robbery, assault, burglary, motor vehicle theft, arson and fraud) for October 2019 were 260 compared to 243 for September 2019..

Property with an estimated value of \$211,337 was reported stolen while property with an estimated value of \$13,475 was recovered.

Officers arrested 148 people and 437 citations were issued during the month. There were 42 drug-related charges.

There were 0 report(s) of assault on an officer.

Revenue collected for October 2019 included:

Police Reports	\$	318.00
Fingerprints	\$	20.00
Special Events	\$	75.00
Total	\$	413.00

IBR COMPARISON & TREND															
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	2	0	0	0	0			2	0.2	
Rape(&attempts)	1	0	0	2	1	0	2	1	0	0			7	0.7	
Robbery	6	4	5	4	5	1	3	5	4	4			41	4.1	
Aggravated Assault	7	8	10	5	15	14	9	10	13	16			107	10.7	
Simple Assault	30	30	36	24	29	35	33	49	42	36			344	34.4	
Breaking & Entering	33	31	24	35	35	22	34	25	30	30			299	29.9	
Larceny	157	92	104	135	99	138	134	138	127	142			1266	126.6	
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7			76	7.6	
Arson	0	1	0	0	0	0	0	0	0	0			1	0.1	
Fraud	24	37	35	19	25	35	24	35	18	25			277	27.7	
TOTALS	265	212	225	232	214	254	245	270	243	260	0	0	2420	242.0	
2018	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	0	2	1	0	0	3	0.3	
Rape(&attempts)	2	1	0	2	1	0	2	0	2	0	0	0	10	0.8	
Robbery	1	10	7	5	4	6	6	5	2	2	3	8	59	4.9	
Aggravated Assault	6	12	11	13	15	13	17	9	17	12	7	11	143	11.9	
Simple Assault	34	29	55	34	32	32	24	46	43	25	24	41	419	34.9	
Breaking & Entering	40	27	23	31	37	41	36	27	30	31	35	39	397	33.1	
Larceny	129	115	126	134	132	121	127	110	107	96	108	142	1447	120.6	
Motor Vehicle Theft	7	4	7	7	7	5	6	11	6	12	13	8	93	7.8	
Arson	0	2	0	0	0	1	1	1	0	3	0	2	10	0.8	
Fraud	46	33	22	34	42	38	42	35	25	34	23	34	408	34.0	
TOTALS	265	233	251	260	270	257	261	244	234	216	213	285	2989	249.1	

Parks & Recreation

October - 2019

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared: 11/8/2019



- October 5th – Big Cat Fishing Tournament @ Goldsboro Municipal Golf Course (80 participants)
- October 6th – Sunday in the Park @ Herman Park (800 participants)
- October 10th – Eastern Ladies League Tournament @ Goldsboro Municipal Golf Course (38 players)
- October 11th – First African Church Tournament @ Goldsboro Municipal Golf Course (26 players)
- October 12th – Stoney Creek CC Tournament @ Goldsboro Municipal Golf Course (56 players)
- October 12th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (130 players/260+ spectators)
- October 11th- 13th – USTA NC Singles State Championship – 1800 participants (500+ players / 1300 spectators)
- October 14th – Bill Kemp Memorial Cross-Country Meet @ Bryan MSCX (Eastern Wayne, Southern Wayne, Rosewood and CB Aycock Schools participated)
- October 18th – Shriners Fish Fry held in Herman Park
- October 18th – Feeding Young Minds Golf Tournament @ Goldsboro Municipal Golf Course (44 players)
- October 24th – Southeast Seniors Tournament @ Goldsboro Municipal Golf Course (55 players)
- October 26th – Relay for Life of Wayne County held their “Hope in the Park” @ Herman Park
- October 26th – 27th – Club Championship held @ Goldsboro Municipal Golf Course (21 players)
- October 26th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (390 players/780 spectators)
- October 27th – Carolina Champions League Soccer Youth Tournament @ Bryan MSCX (300 players/600 spectators) *(Oct 26th & 27th were two separate tournaments)*

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Herman Park										
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724
WA Foster Rec Center										
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914
Specialized Recreation										
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---
Rental Revenue	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641
Senior Programs & Pools										
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645

Athletics, Field & Picnic Shelters, BMSC										
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	29,693
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041
Golf Course										
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747
Special Events										
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0
Participation	0	0	125	3,000	0	180	256	60	40	2680
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538
TOTAL REVENUE	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275

**Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity.

Travel and Tourism

October 2019

Prepared By: Ashlin Glatthar and Amber Herring

Date Prepared: 11/14/19

- Inquiries were fulfilled for the month of October by the TTO—411 inquiries, 130 incoming phone calls, and 63 visitors to the office.
- Total hotel revenue generated in September was \$2,001,059, which is down 13.3% YOY. October revenue not yet released.
- For the month, TTO Facebook page had 98 new page likes. Instagram page has 14 new followers. Twitter page gained 7 new followers.
- Plans for US Quidditch Mid-Atlantic Regional Championships were finalized for November 9-10, 2019 at the Bryan Multi-Sports Complex. Tourism will release the economic impact figures in next month's report.
- The USTA Tennis Tournament was held Oct 11th-13th at many of the local tennis courts throughout Wayne County. Tourism confirmed the impact on the local economy to be an estimated \$87,529, with approximately \$10,000 of sales and occupancy tax revenues.
- The Fam Tour held on October 18-19th attracted 8 visiting media outlets to Goldsboro-Wayne County. To date, 3 online articles and 1 UNC-TV segment have been release highlighting our area, which have reached a combined audience of over 100,000 people.
- The History Channel project planning is underway and TTO is coordinating efforts with partners such as, Downtown Goldsboro, SJAFCB Public Affairs, Busco Beach, and local BBQ establishments. The office is working with the County to produce a Behind the Scenes Film for further publicity.
- Tourism wrapped up the Fall Tour program with great success attracting 300 visitors and locals for Ghosts, SJAFCB, Brews and 'Cues, and BBQ themed tours. Tours will resume in the spring.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2019-20	\$82,004	\$88,424	\$92,348	\$*	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$87,592
2018-19	\$76,448	\$71,981	\$72,429	\$89,311	\$85,534	\$49,108	\$104,633	\$73,949	\$59,855	\$98,520	\$86,921	\$141,913	\$1,010,602	\$84,217
2017-18	\$81,794	\$70,849	\$71,323	\$66,920	\$68,268	\$60,726	\$43,748	\$51,800	\$53,393	\$68,272	\$69,725	\$78,449	\$785,269	\$65,439

*Due to technical issues with Banner 9, we are unable to provide collections for October at the time the report became due. Tourism is also working with Finance to redesign the financial report to reflect true operating expense and income figures for the department.