

**GOLDSBORO CITY COUNCIL  
REGULAR MEETING AGENDA  
MONDAY, NOVEMBER 16, 2020**

*(Please turn off, or silence, all cellphones upon entering the Large Conference Room)*

**NC Gov. Cooper's Executive Order 176 restricts mass gatherings due to COVID-19; therefore, public attendance of the Work Session and Council Meeting is restricted to those who are on the agenda or who would like to speak during the Public Hearing. If you are speaking at the meeting, please enter the City Hall Addition front entrance and maintain social distance while waiting to enter the Large Conference Room one at a time. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/> and broadcast on the Downtown Center Street speakers.**

**I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**

**ADOPTION OF THE AGENDA**

**OLD BUSINESS**

- a. Boards and Commissions Discussion

**NEW BUSINESS**

- b. LGC and NCHFA Letter

**II. CALL TO ORDER – 7:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206**

Invocation (Bishop Alton A. Smith, St. Mark Church of Christ, Disciples of Christ)  
Pledge of Allegiance

**III. ROLL CALL**

**IV. APPROVAL OF MINUTES (\*Motion/Second)**

- A. Minutes of the Work Session and Regular Meeting of November 2, 2020

**V. PRESENTATIONS**

- B. Resolution Expressing Appreciation for Services Rendered by Kathy Hill as an Employee of the City of Goldsboro for More Than 34 years
- C. Government Experience Award Recognition

**VI. PUBLIC HEARINGS (\*Motion/Second)**

*\*\*When a public body conducts a public hearing at a remote meeting that falls under G.S. 166A-19.24, it is required that they allow for written comments on the subject of the public hearing to be submitted up to 24 hours after the public hearing before taking action thereon.*

- D. Z-9-20 Chestley Taylor - Southwest corner of E. US 70 Hwy. and Carriage Road (Planning)
- E. Z-10-20 Wayne Oil Company, Inc. - Northwest corner of Wayne Memorial and Fourth Street (Planning)

**PLANNING COMMISSION EXCUSED**

- F. Public Hearing and Approval in Principle of Proposed Issuance of Multifamily Housing Revenue Bonds by the Burlington Housing Authority (Assistant City Manager)

**VII. CONSENT AGENDA ITEMS (\*Motion/Second--Roll Call)**

- G. Approval of a Resolution Giving Preliminary Approval to Issuance of Multifamily Housing Revenue Bonds for the Grand at Day Point Apartments (Assistant City Manager)
- H. Amending a Grant Project Fund Ordinance – Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101) (Finance)

- I. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 422 Wilson Street from Sergio Sanchez (Finance)
- J. Accept Final Upset Bids for 619 and 621 Slaughter Street (Finance)
- K. Acceptance of Second Wave Funding of North Carolina Tourism Promotion Recovery Grant in the Amount of \$10,750 (Tourism)
- L. Revised Advisory Boards and Commissions Meeting Schedule-Golf Course (City Clerk)
- M. Rescheduling Council Meetings For 2021 Due To Holidays (City Clerk)
- N. Departmental Monthly Reports

**VIII. ITEMS REQUIRING INDIVIDUAL ACTION (\*Motion/Second)**

- O. Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106) – Second Reading (Finance)
- P. Z-8-20 – Jones Sawmill-Northwest corner of Belfast Road & I-795-Second Reading (Planning)
- Q. CU-6-20 Site Plan (Jones Sawmill)(Planning)

**IX. CITY MANAGER’S REPORT**

**X. MAYOR AND COUNCILMEMBERS’ REPORTS AND RECOMMENDATIONS**

- R. Small Business Saturday Proclamation

**XI. CLOSED SESSION**

**XII. ADJOURN**

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD  
NOVEMBER 2, 2020

**WORK SESSION**

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on November 2, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem Bill Broadaway  
Councilmember Antonio Williams  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember David Ham  
Councilmember Gene Aycock  
Ron Lawrence, City Attorney  
Tim Salmon, City Manager  
Melissa Capps, City Clerk

**Call to Order.** The meeting was called to order by Mayor Allen at 5:00 p.m.

**Adoption of the Agenda.** Upon motion of Mayor Pro Tem Broadaway, seconded by Councilmember Ham and unanimously carried, Council adopted the agenda.

**Council Meeting Dates for 2021.** Ms. Melissa Capps, City Clerk, stated included in your packets is a copy of the proposed meeting dates for 2021. Council normally meets on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month. The proposed calendar includes changes due to holidays, which include:

- Tuesday, January 19 (Monday, January 18<sup>th</sup> is a holiday – Martin Luther King, Jr. Day)
- Monday, July 12
- Tuesday, September 7 (Monday, September 6<sup>th</sup> is a holiday – Labor Day)

*Proposed Retreat Dates 2021*

- February 8 and 9 (Monday and Tuesday)
- February 24 and 25 (Wednesday and Thursday)

Ms. Capps asked Council to please take a look at their calendars to see if there are any conflicts. Staff will bring back an item at the next meeting for Council to adopt the 2021 Meeting Schedule.

**Boards and Commissions Vacancies.** Ms. Capps stated included in your folders is a listing of current board and commission members with the district that they live in; a listing of those members whose terms are expiring and copies of applications received to date. We ask that Council review the information and discuss recommendations for appointments at an upcoming Council meeting with Council adopting a Resolution appointing members at the December 21<sup>st</sup> council meeting.

Council discussed the proposed race relations commission, such as a name for the committee, mission, etc. Councilmember Matthews stated I still disagree that this should be a council lead board. Council continued discussions; consensus was to bring back the boards and commission vacancies to the next meeting and to continue to discuss the race relations commission.

**Consent Agenda Review.** Each item on the Consent Agenda was reviewed. Additional discussion included:

**Item D. Z-6-20 Capps Enterprises of Greenville – East Ash Street between N. Durant Street and Ridgewood Drive.** Mayor Allen stated I have been at the Lantern Inn 20 something years, we have done this one time before. They did that to get an ABC permit and I do not want them to do the same, they would be out in the parking lot at 2:00 am drinking and

throwing everything in the parking lot. Ms. Collins stated if you recall the applicant has an existing tenant that did come to the public hearing, if you rezone tonight, it is a permitted use but it would come back to Council for a conditional use permit. Ms. Collins shared information regarding rezoning, conditional use permits and ABC permits. Councilmember Williams stated I do not think it is fair to judge this individual on someone else's behavior in the past.

**Item E. Z-7-20 Wayne Oil Company, Inc. – Northwest Corner of Wayne Memorial Drive and Fourth Street.** Councilmember Williams asked about notification of surrounding properties and the site plan. Ms. Collins stated we are in the process of notification and provided information regarding the review of the site plan and the need for DOT review as Wayne Memorial Drive is maintained by DOT.

Mayor Allen made a motion to move Item D. Z-6-20 Capps Enterprises of Greenville – East Ash Street between N. Durant Street and Ridgewood Drive from the Consent Agenda to Items Requiring Individual Action. The motion was seconded by Councilmember Aycock. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of the motion. Councilmembers Williams, Polack and Matthews voted against the motion. The motion passed 4:3.

Upon motion of Councilmember Williams, seconded by Councilmember Matthews and unanimously carried, Council removed Item E. Wayne Oil Company, Inc. – Northwest Corner of Wayne Memorial Drive and Fourth Street from the Consent Agenda and placed it under Items Requiring Individual Action.

**Item G. CU-6-20 Site Plan (Jones Sawmill).** Councilmember Polack expressed concerns regarding the width of Belfast Road. Ms. Collins shared DOT provided the following comments; driveway permits are required, however, at this time, due to the scale of the operation, there are no other road improvements necessary at this time.

**Item H. Fire Department Budget Adjustments.** Chief Dixon presented information regarding a request to use savings realized through the reorganization initiative. The Goldsboro Fire Department Reorganization initiative was approved by City Council at the November 5, 2018 session. The savings and adjustments to organizational cultural are being realized as projected. The savings were to be reinvested in the department for pay for certification. The annual cost of training replacements for employees lost to surrounding agencies is estimated at over One Hundred Thousand dollars. Funds are available within the FIRE/5120 budget line as a result of ongoing cost saving initiatives implemented by the department. The City Council is responsible for approving personnel policies, the position classification and pay plan, and making changes to policies and benefits.

Councilmember Polack stated I brought this up at the retreat. I think this is a great way to retain and recruit people. I am in support of the Resolution.

Chief Dixon shared in 3 years we have loss about 15 people.

Mayor Pro Tem Broadaway expressed concerns regarding the budget and total revenue at the end of the year.

Councilmember Williams stated Chief you said the money has already been allocated, right. Chief Dixon stated yes sir. Council and Chief Dixon discussed budgeted amounts, retirement of staff and over-time reductions.

Councilmember Polack made a motion to adopt the resolution to establish pay for certifications for Goldsboro Fire Department employees. The motion was seconded by Councilmember Williams.

Mr. Salmon stated I appreciate what the Chief is doing here for his people at the Fire Department, however, at this time, I do not support the resolutions in front of you, \$50,000 for this and \$10,000 for the 1919 fire truck for the exact reason Councilmember Broadaway brought up. COVID-19 has significantly affected local governments. Mr. Salmon shared information



regarding anticipated shortfalls in sales tax and the overall budget. There is no cost of living increase, no pay for performance and no holiday bonus.

Discussions continued regarding the 1919 fire truck and pay for certifications.

Mayor Allen called for a vote on the motion to adopt the resolution to establish pay for certifications for Goldsboro Fire Department employees. Mayor Allen, Councilmembers Williams, Polack, Matthews, Ham and Aycock voted in favor of the motion. Mayor Pro Tem Broadway voted against the motion. Motion passed 6:1.

#### RESOLUTION NO. 2020- 72 “RESOLUTION TO ESTABLISH “PAY FOR CERTIFICATION” FOR GOLDSBORO FIRE DEPARTMENT EMPLOYEES”

**Closed Session Held.** Upon motion of Councilmember Aycock, seconded by Councilmember Polack, Council convened into Closed Session to discuss a personnel matter and a litigation matter.

Council came out of closed session.

The meeting recessed until the 7:00 p.m. meeting.

### **CITY COUNCIL MEETING**

The City Council of the City of Goldsboro, North Carolina, met in regular session in Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on November 2, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding  
Mayor Pro Tem Bill Broadway  
Councilmember Antonio Williams  
Councilmember Taj Polack  
Councilmember Brandi Matthews  
Councilmember David Ham  
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Councilmember Williams provided the invocation. The Pledge of Allegiance followed.

**Approval of Minutes.** Upon motion of Mayor Pro Tem Broadway, seconded by Councilmember Polack and unanimously carried, Council approved the Minutes of the Work Session and Regular Meeting of October 19, 2020.

**Employee Performance Award. Employee of the Quarter – Jamie Metz.** As a Computer Systems Administrator II in the Information Technology Department, Jamie significantly exceeded expectations by completing the additional duties of department finance obligations and administrative work while conducting her Computer System Administrator duties in an exemplary manner. Most importantly, she assisted with the fiscal year FY20-21 budget preparation and FY19-20 year end closeout that led to an increase in department funding to address the ever increasing IT needs of every City department. Additionally, during this period, Jamie worked diligently on her professional development achieving her Associates in Applied Science - Information Technology, IT Business Support. She also received a number of support and office system certificates to include: MS Office Specialist in Excel and Access, CompTIA Network+, and Fiber Optic Basics. She is awaiting the following certificates: CompTIA A+ Fundamentals, IT Business Support, Database Support, Hardware/Software Support, Operating Systems Support, Systems & Hardware, and Windows Operating Systems. Jamie’s exceptional dedication to the City, professionalism, and focus on internal customers—the City staff—is highly commendable. She is often overloaded with tasks and at times overworked, working extensive hours during the week and on weekends, but she always approaches her work with a smile, positive attitude, and competence that has made the IT

department and other City departments better. Jamie Metz accomplishments reflect well on herself and the City of Goldsboro.

**Public Comment Period.** Mayor Allen opened the Public Comment Period and the following people spoke:

1. Gerald Whisenhunt shared concerns regarding homeless people on Royall Avenue.
2. Tiffany Kilgore with the Wayne County Association of Education shared information regarding Goldsboro Meals on Bus Wheels.
3. Richard Taylor shared concerns regarding boarded up houses on Deveraux Street. He also shared concerns regarding Senator Harris' visit.
4. Jamie Taylor shared concerns regarding prostitution along the 700 Block of Walnut Street.
5. Thomas Rice with MLFL shared information regarding a homeless shelter project.
6. A gentleman shared concerns regarding log trucks on Salem Church Road and Belfast Road.

Attorney Lawrence stated technically the information presented, because the public hearing has already been held, should not be considered.

7. Kaylon Williams shared information regarding a history project he is working on with Marty at the Library. He also shared concerns regarding the discussion of the firefighters at the work session, public comment period, homeless issue and COVID.

No one else spoke and the public comment period was closed.

**Consent Agenda - Approved as Recommended.** City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Mayor Allen reminded Council Item D. Z-6-20 Capps Enterprises of Greenville – East Ash Street between N. Durant Street and Ridgewood Drive and Item E. Wayne Oil Company, Inc. – Northwest Corner of Wayne Memorial Drive and Fourth Street were removed from the Consent Agenda and placed under Items Requiring Individual Action.

Councilmember Matthews asked Items F and G are the sawmill correct; and according to Jennifer, even if we approve they still have to go back to the Planning Commission to do the modifications as well as honor DOT and then it will come back. Mayor Allen stated correct. Mayor Pro Tem Broadway stated as I understand that would be after DOT shows us their plan.

Councilmember Aycock moved the items on the Consent Agenda, Items C, F and G be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Ham and a roll call vote resulted in all members voting in favor of the motion.

Ms. Jennifer Collins stated she was asking if it was going to come back to Council and it will not. Mayor Allen stated I thought you said the DOT stuff would come back. Ms. Collins stated DOT would reevaluate the need for road improvements in one year, for now there is no road improvements.

Councilmember Williams asked Ms. Collins if Item E would be coming back. Ms. Collins stated that is Wayne Oil, that is the one the applicant is asking for denial without prejudice and will come back before the board for a rezoning request.

Mayor Allen stated with the sawmill, you are saying it would not come back for a year. Ms. Collins stated it would not come back to Council if approved tonight it would be allowed to operate. It would come back to staff for grading, in a year we would make sure the landscaping and fencing is installed and DOT would reevaluate the road in a year.

Councilmember Matthews stated I cannot in good conscious say yes to the plan as presented. Councilmember Matthews stated I want to change my vote. Councilmember Polack stated I

want to change my vote. Councilmember Williams stated I would like to amend my vote as well.

Mayor Allen asked if anyone else would like to change their vote, no one else responded.

Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted in favor of approving the consent agenda. Councilmembers Williams, Polack and Matthews voted against the motion. The motion passed 4:3. Although the motion passed, pursuant to NCGS §160A-75 – “no ordinance nor any action having the effect of any ordinance may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council, excluding vacant seats and not including the mayor unless the mayor has the right to vote on all questions before the council. For purposes of this section, an ordinance shall be deemed to have been introduced on the date the subject matter is first voted on by the council” therefore the ordinances did not pass at the first reading. *\*The result of the statute is that therefore at least five (5) must vote in favor for an ordinance to approved upon its first reading/vote.*

The items on the Consent Agenda were as follows:

**Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106). Resolution Adopted.** The Parks and Recreation Department applied for a remote learning grant from North Carolina’s Coronavirus Relief Fund administered by the North Carolina Alliance of YMCA’s. The City was notified on October 15, 2020 that it was the recipient of an award in the amount \$94,616. The period of the performance is July 29, 2020 through December 30, 2020. This grant will be managed by Felicia Brown, Parks & Recreation Director.

There is no match required for the grant.

Staff requests that Council authorize staff to accept the award and execute the required documents.

Federal grant requirements call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$94,616.00. This will be funded with Federal grant revenue.

Staff recommended:

1. Council adopt the following entitled resolution to authorize staff to accept the award and execute required grant documents. Consent Agenda Approval. Aycock/Ham (4 Ayes: 3 Nays)
2. Council adopt a Grant Project Ordinance amendment for the Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106) in the amount of \$94,616.00. *Pursuant to NCGS §160A-75, “no ordinance nor any action having the effect of any ordinance may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council, excluding vacant seats and not including the mayor unless the mayor has the right to vote on all questions before the council.” Ordinance did not pass.*

**RESOLUTION NO. 2020-71 “A RESOLUTION AUTHORIZING THE CITY OF GOLDSBORO TO ACCEPT A GRANT FROM NORTH CAROLINA’S CORONAVIRUS RELIEF FUNDS ADMINISTERED BY THE NORTH CAROLINA ALLIANCE OF YMCA’S AND THE YMCA OF THE TRIANGLE”**

**Z-8-20 – Jones Sawmill-Northwest corner of Belfast Road & I-795.** The applicant requests to rezone subject property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

In conjunction with the rezoning request, the applicant is requesting separate site plan approval as required by the City’s Unified Development Ordinance. The proposed change of zone request is associated with Conditional Use Permit request CU-6-20 and related site plans. More than half of subject property is located within the City limits of Goldsboro. A portion of the subject property is located within Wayne County. County officials have made written agreement to relinquish jurisdictional authority to the City of Goldsboro.

Frontage: (None)  
Area: 574,207 sq. ft., or 13.18 acres  
Zone: Residential (R-20A)/Wayne County Airport (Overlay)

Surrounding Zoning:  
North: Residential Conditional District (R-20ACD)/County Airport;  
South: Wayne County Residential-Agricultural (RA-20),  
Wayne County Airport (Overlay);  
East: General Business (GB)/Residential (R-16); and  
West: Residential Conditional District (R-20ACD)

The subject property is currently clear and vacant.

As previously stated, the applicant desires to rezone the subject property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

The City’s Comprehensive Land Use Plan recommends a portion of the property for industrial development and the remaining acreage for medium density residential development.

The property is not located in a Special Flood Hazard Area. City water and sewer are not available to serve the property. Water will be provided by a private underground water well. Sewer will be obtained through the use of private on-site (septic) pump and waste systems in accordance with the Wayne County Environmental Health Department.

Approximately 5.76 acres is located within Wayne Count’s Airport Overlay District. Wayne County Planning and Airport officials have been advised of the applicant’s proposed rezoning request. As of date, no additional comments or requirements from Wayne County have been communicated to City officials.

At the public hearing held on October 19, 2020, the property owner and applicant were present however held their comments for the associated Conditional Use Permit public hearing which followed the rezoning request.

The Planning Commission, at their meeting held on October 26, 2020, recommended approval for the change of zone request from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

It was recommended Council accept the recommendation of the Planning Commission and:

1. Find the request consistent with the City’s adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance changing the zoning for the property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill. *Pursuant to NCGS §160A-75 “no ordinance nor any action having the effect of any ordinance may be finally adopted on the date on which it is introduced except by an affirmative vote equal to or greater than two thirds of all the actual membership of the council, excluding vacant seats and not including the mayor unless the mayor has the right to vote on all questions before the council.” Ordinance did not pass.*

**CU-6-20 Site Plan (Jones Sawmill).** Subject property is located on the northwest corner of Belfast Road and I-795. The site plan is associated with a rezoning request Z-8-20 as previously presented.

If the Goldsboro City Council approves the applicant's rezoning request from R-20A (Residential-20A) to General Industry Conditional District (I-2CD), the use of the property will be limited for the operation of a commercial sawmill. A commercial sawmill requires a Conditional Use Permit when located in the General Industry (I-2) zoning district.

Frontage: (None)  
Area: 574,207 sq. ft., or 13.18 acres  
Zone: Residential (R-20A)/Wayne County (Airport Overlay)

The property is currently clear and vacant. The property is located directly east of an existing solar farm. On July 6, 2015, Goldsboro City Council approved a change of zone from R-40 to R-20A Residential Conditional District to allow the development of the solar farm.

The submitted site plan indicates four (4) commercial buildings to be utilized in the operation of the business. A 15ft. x 25ft. (375 sq. ft.) metal office building will serve as the principle structure in the operation of the business. A 50ft. x 50ft. (2,500 sq. ft.) enclosed metal storage shelter will serve as an add-on to the principle building. An 18ft. x 34ft. (612 sq. ft.) commercial dry kiln is proposed behind the proposed storage shelter along with a proposed 20ft. x 60 ft. (1,200 sq. ft. ) commercial sawmill.

A floor plan has been provided which consists of an office, restrooms for customers and employees, storage areas and three (3) automobile service bays.

Hours of Operation: Monday-Friday: 7:00am-5:00pm  
Saturdays: Varies  
No. of Employees: 4

The applicant has proposed a new 24 ft. wide driveway cut off of Belfast Road to access the site. Belfast Road is an NCDOT maintained roadway. The applicant has consulted with NCDOT and has been made aware of the fact that driveway permits will be required, however, no other roadway improvements will be necessary.

The site has no frontage along Belfast Road. As such, a proposed 50ft. ingress, egress and regress easement off Belfast Road will provide access to the site, as well as, to employee and commercial trucking parking spaces. The applicant is proposing a 20ft. wide gravel access road for approximately 1,000 ft. since heavy log trucking operations will be conducted on site. Log trucks will enter and exit the site off Belfast Road.

Parking for the commercial sawmill requires 1 space per 2 employees on the maximum shift, plus 1 space for each vehicle stored on site. A total of 4 employee parking spaces have been proposed including 1 handicapped accessible parking space. According to the applicant, there will be no overnight parking conducted on the site.

The property is not located in a Special Flood Hazard Area. City water and sewer are not available to serve the property. Private water and on-site waste disposal systems will be incorporated. Grading and drainage plans have not been submitted. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

In addition to the land-use requirements of the General Industry (I-2) zoning district, the following supplemental regulations are required for the proposed sawmill:

1. The entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property.
2. The yard area between the fence and the property line, not used for parking, shall be planted with grass and have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual screen six feet in height within three growing seasons.

3. No loading or unloading of materials shall occur outside of the fenced area.
4. A statement shall be submitted with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.
5. The uses shall be located a minimum of one thousand feet from any residentially developed or zoned property. The one thousand foot separation distance shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

The applicant is requesting a modification of item #5 listed above as residentially-zoned and developed property is located within 1,000 ft. of the subject property.

The applicant is requesting a waiver of the fencing and landscaping requirements for a period not to exceed 1 year from site plan approval.

At the public hearing held on October 19, 2020, the property owner and applicant came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on October 26, 2020, recommended approval of the Site and Landscape Plan with the requested modifications.

It was recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

1. A modification of item #5 listed above as residentially zoned and developed property is located within 1,000 ft. of the subject property.
2. A waiver of the installation of fencing and landscaping requirements for a period not to exceed 1 year from site plan approval. *The Conditional Use Permit does not require a 2/3 vote; however, it is dependent on the approval of the associated rezoning.*

#### **End of Consent Agenda.**

**Z-6-20 – Capps Enterprises of Greenville-East Ash Street between N. Durant Street and Ridgewood Drive. Ordinance Adopted.** The applicant requests to rezone two commercially developed properties from Neighborhood Business (NB) to General Business (GB) zoning district.

Lot #1: 2203 - 2205A E. Ash Street (Existing Shopping Center)  
 Frontage: 100 ft. (E. Ash Street)  
 325 ft. (Fourth St.)  
 Area: 20,274 sq. ft., or 0.46 acres  
 Zone: Neighborhood Business (NB)

Lot #2: 2205B – 2207C E. Ash Street (Existing Shopping Center)  
 Frontage: 100 ft. (Wayne Memorial Dr.)  
 Area: 20,560 sq. ft., or 0.47 acres  
 Zone: Neighborhood Business (NB)  
 Surrounding Zoning:  
 North: Residential (R-9);  
 South: Residential (R-9);  
 East: General Business (GB); and  
 West: General Business (GB)

The subject properties are currently occupied by by a brick veneer, single-story commercial shopping center of approximately 16,670 sq.ft.

As previously stated, the applicant desires to rezone the subject properties from Neighborhood Business (NB) to General Business (GB) zoning district.

Two 25 ft. wide asphalt driveways provide access to the site from E. Ash Street.

The City’s Comprehensive Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

The property is located in a Special Flood Hazard Area known as the 100-year floodplain. City water and sewer are available to serve the property.

In March of 2017, the Planning Commission recommended approval of a change of zone request for the property from Neighborhood Business to General Business Conditional District with waiver of site plan at time of rezoning. However, in April of 2017, City Council denied the change of zone request.

Since then, the property has been sold. The new owner/applicant is seeking the rezoning change to increase the allowable uses for the site, thereby, enhancing the marketability of his property to rent the individual spaces. Currently, a church, clothing store, beauty salon, sandwich shop and health and nutrition center occupy the commercial strip center.

At the public hearing held on October 19, 2020, the property owner and an existing tenant within the shopping center came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on October 26, 2020, recommended approval for the change of zone request from Neighborhood Business (NB) to General Business (GB) zoning district.

Councilmember Williams made a motion to approve and accept the recommendation of the Planning Commission and:

1. Find the request consistent with the City’s adopted Comprehensive Land Use Plan and;
2. Adopt the following entitled Ordinance changing the zoning for the property from Neighborhood Business (NB) to General Business (GB) zoning district.

The motion was seconded by Councilmember Polack. Mayor Pro Tem Broadaway, Councilmembers Williams, Polack, Matthews, Aycock and Ham voted in favor of the motion. Mayor Allen voted against the motion. Motion passed 6:1.

OPRDINANCE NO. 2020-27 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GODLSBORO, NORTH CAROLINA CODE OF ORDINANCES”

**Z-7-20 – Wayne Oil Company, Inc. Northwest corner of Wayne Memorial Drive and Fourth Street (Neighborhood Business/General Business Conditional District to General Business). Denied.** The applicant requests to rezone a portion of the subject property from Neighborhood Business (NB) to General Business (GB) zoning district. The requested zoning will be associated with the recombination of two individual lots described as follows:

**Lot #1:**

Frontage: 297.41 ft. (Wayne Memorial Drive)  
325 ft. (Fourth Street)  
Area: 141,700 sq. ft., or 3.25 acres  
Zone: Neighborhood Business (NB) / General Business Conditional District (GB CD)

**Lot #2:**

Frontage: 83.69 ft. (Wayne Memorial Drive)  
Area: 8,596 sq. ft., or 0.19 acres  
Zone: Neighborhood Business (NB)

**Area Proposed for Rezoning:**

Frontage: 185.30 ft. (Wayne Memorial Drive)  
Area: 70,154 sq. ft., or 1.621 acres  
Zone: Neighborhood Business (NB)

**Surrounding Zoning:**

North: Residential (R-9);  
South: Residential (R-9), Office and Institutional (O&I-1), Neighborhood Business (NB);  
East: Neighborhood Business (NB); and  
West: Neighborhood Business (NB) and Residential (R-9)

The subject properties are currently occupied by an existing business formally known as Wayne Oil Company, Inc.

As previously stated, the applicant proposes to rezone subject property from Neighborhood Business (NB) to General Business (GB) zoning district.

The City's Comprehensive Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

On January 3, 2017, Goldsboro City Council approved a change of zone request for a portion of the property from Neighborhood Business (NB) to General Business Conditional District (GB CD) limiting the use of the property to retail sale of auto parts and accessories. As of this date, the property has not been developed. The remaining portion is now being considered for sale and commercial development.

At the public hearing held on October 19, 2020, the applicant came forward to speak in favor of the request and no one appeared to speak against the request.

After the public hearing, the applicant indicated to staff their desire to request rezoning the property to General Business Conditional District for the operation of an automatic car wash. Staff's recommendation to Planning Commission at their meeting held on October 26, 2020 was to deny the conventional General Business rezoning request without prejudice and allow the applicant to reapply for Conditional District rezoning without a six-month delay.

The Planning Commission, at their meeting held on October 26, 2020, recommended denial without prejudice for the change of zone request from Neighborhood Business (NB) to General Business (GB) zoning district.

Councilmember Polack asked that lot adjacent to Wayne Oil with pine trees is that a part of it. Ms. Collins stated the vacant lot you are referencing, it came before council previously and did have a conditional district on it; however, it was never developed. It would have to come back to Council.

Councilmember Aycock made a motion Council accept the recommendation of the Planning Commission and denied without prejudice the change of zoning for the property from Neighborhood Business (NB) to General Business (GB) zoning district. Mayor Pro Tem Broadway seconded the motion. Councilmember Williams stated my only concern was originally this item, we thought was going to be something else. I will go with the motion. The motion passed unanimously.

**City Manager's Report.** No report.

**Mayor and Councilmembers' Reports and Recommendations.** Mayor Pro Tem Broadway read the following Proclamation:

**Veterans Day Proclamation.** Mayor Allen proclaimed November 11, 2020 as



“VETERANS DAY” in the City of Goldsboro and urged all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

Councilmember Williams read the following Proclamation.

**National Native American Heritage Month Proclamation.** Mayor Allen proclaimed November 2020 as National Native American Heritage Month. In honor of National Native American Heritage Month, we recognize the contributions, sacrifices and accomplishments that Native Americans have made to our community and the United States.

Councilmember Williams stated I just want to ask everyone to get out and vote. I’ve heard 6,000 men and women of color have not voted. 6,000 citizens of color that live in Goldsboro, aren’t we all in need of a better life, don’t be one of the 6,000 that hadn’t voted. I say to you all don’t get distracted by those things that won’t better your life or the lives of your loved ones. Tomorrow you can be part of change, just by getting out and using your constitutional rights, rights that weren’t easy to get. People like me were sprayed with fire hoses, dogs were let loose on them, and others were beaten and killed for the right to vote. Those people cleared the way for you and me to vote. Let your voice be heard, vote, District 3, District 1 and District 4.

Mayor Pro Tem Broadaway stated I would like to echo that, everybody should vote. If you hadn’t voted, you are not doing yourself or your country what you should really be doing.

Councilmember Polack stated I just want to commend the Goldsboro Police Department for doing their yard scape initiative. I think they started today. I also want to let you know the Arts Council is really turning things around in Goldsboro. I went to an event last weekend, they actually had a register to sign in, and about 40% of people there were there from neighboring counties, some as far away as Wilmington. People are getting the word about the arts.

Councilmember Matthews stated no comment.

Councilmember Ham stated no comment.

Councilmember Aycock stated no comment.

Mayor Allen stated I would like to encourage everyone to vote tomorrow. It is important.

There being no further business, the meeting adjourned at 8:07 p.m.

---

Chuck Allen  
Mayor

---

Melissa Capps, MMC/NCCMC  
City Clerk



# City of Goldsboro

P.O. Drawer A  
North Carolina  
27533-9701

## RESOLUTION NO. 2020-73

### **RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY KATHY HILL AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 34 YEARS**

**WHEREAS**, Kathy Hill retires on December 1, 2020 as a Laboratory Supervisor with the Public Utilities Department of the City of Goldsboro with more than 34 years of service; and

**WHEREAS**, Kathy began her career on September 3, 1986 as a Laboratory Technician with the Public Utilities Department; and

**WHEREAS**, On October 30, 1996, Kathy was promoted to Chemist with the Public Utilities Department; and

**WHEREAS**, On October 21, 1998, Kathy was promoted to Chemist/Assistant Superintendent with the Public Utilities Department; and

**WHEREAS**, On September 7, 2007, Kathy's position was reclassified to Laboratory Supervisor with the Public Utilities Department where she has served until her retirement; and

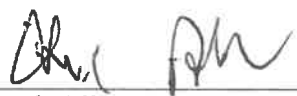
**WHEREAS**, Kathy has proven herself to be a dedicated and efficient public servant who has gained the admiration and respect of her fellow workers and the citizens of the City of Goldsboro; and

**WHEREAS**, The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Kathy Hill their deep appreciation and gratitude for the service rendered by her to the City over the years.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Kathy our very best wishes for success, happiness, prosperity and good health in her future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16<sup>th</sup> day of November, 2020.



  
Chuck Allen  
Mayor

**RESOLUTION NO. 2020-73**

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AS AN EMPLOYEE OF THE CITY OF GOLDSBORO  
FOR MORE THAN 34 YEARS**

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\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING**

**SUBJECT:**           **PUBLIC HEARING**  
Z-9-20 Chestley Taylor - Southwest corner of E. US 70 Hwy. and Carriage Road R-20 (Residential)/Residential-Manufactured Non-Conforming (RM-NC) to R-12 (Residential)

**BACKGROUND:**    The applicant requests to rezone subject property from R-20 (Residential)/Residential-Manufactured Non-Conforming (RM-NC) to R-12 (Residential) in order to develop property for residential use.

The subject property was previously occupied by a non-conforming manufactured home park that existed prior to the adoption of the City's Unified Development Code. All manufactured homes have been removed and the lot is currently unoccupied.

Frontage:               109.45 ft. (E. US 70 Hwy.)  
                              290.33 ft. (Carriage Rd.)

Area:                    32,100 sq. ft., or 0.74 acres

Surrounding Zoning:

North:           Residential (R-20);

South:          General Business (GB);

East:           General Business (GB), and

West:          General Business (GB), Residential (R-20)

Existing Use:   The subject property is unoccupied and vegetated with pine trees and large shrubs.


**DISCUSSION:**       Engineering Comments:   The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.


Comprehensive Plan Recommendation: The City's updated Land Use Plan designates the property for low-density residential use. However, the plan recommends that areas accessible to water

and sewer services and proposed for “infill” development, higher residential densities should be encouraged and allowed.

SJAFB: The subject property is located within the 65-69 DNL zone of Seymour Johnson Air Force Base’s Noise Overlay Contour. Base officials have indicated that measures to achieve an outdoor to indoor noise level reduction of at least 25 decibels should be required for any residential structure proposed for the site.

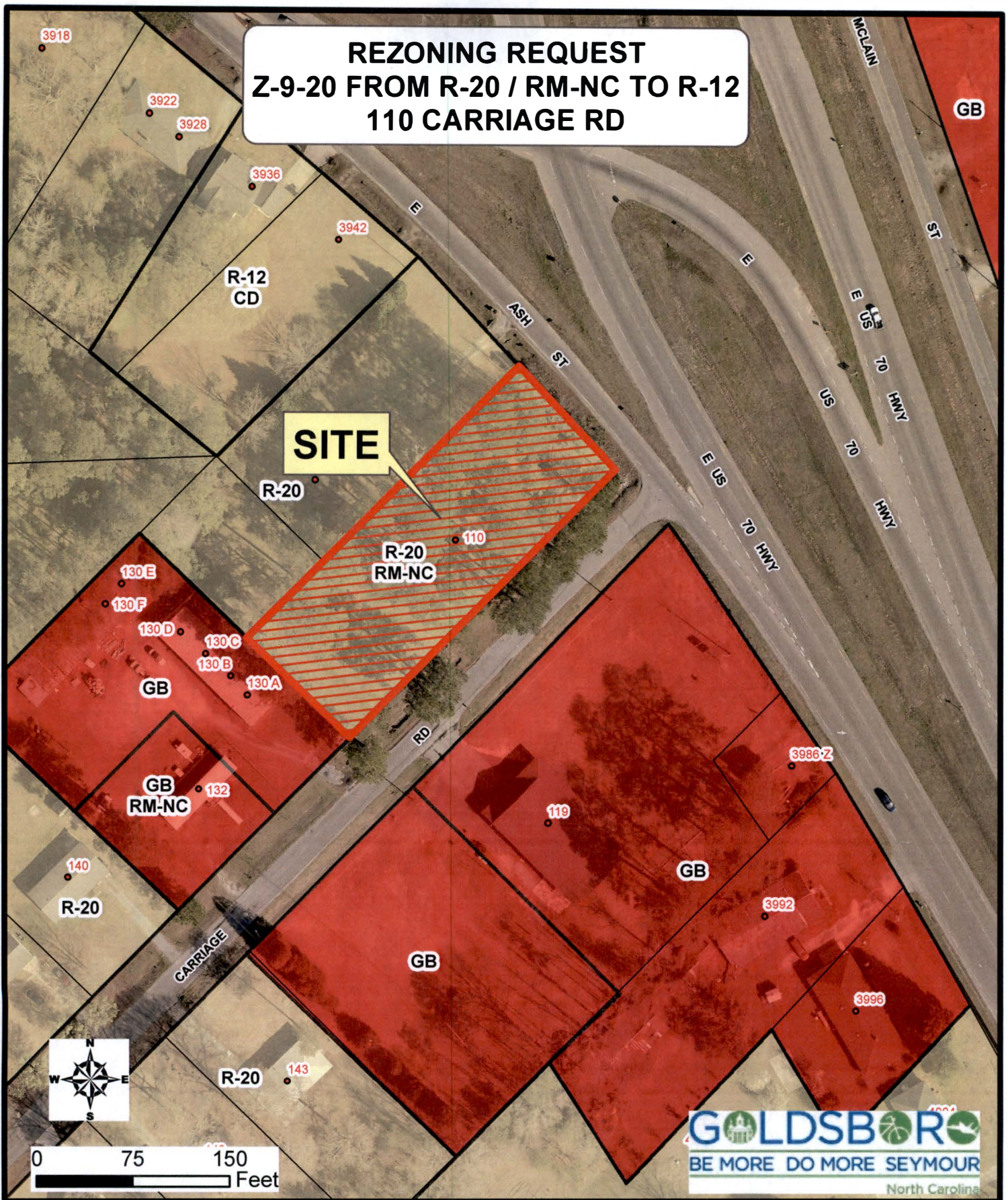
RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council’s meeting on December 7, 2020.

Date: 11/12/20   
Planning Director

Date: 11/12/20   
City Manager



**REZONING REQUEST  
Z-9-20 FROM R-20 / RM-NC TO R-12  
110 CARRIAGE RD**



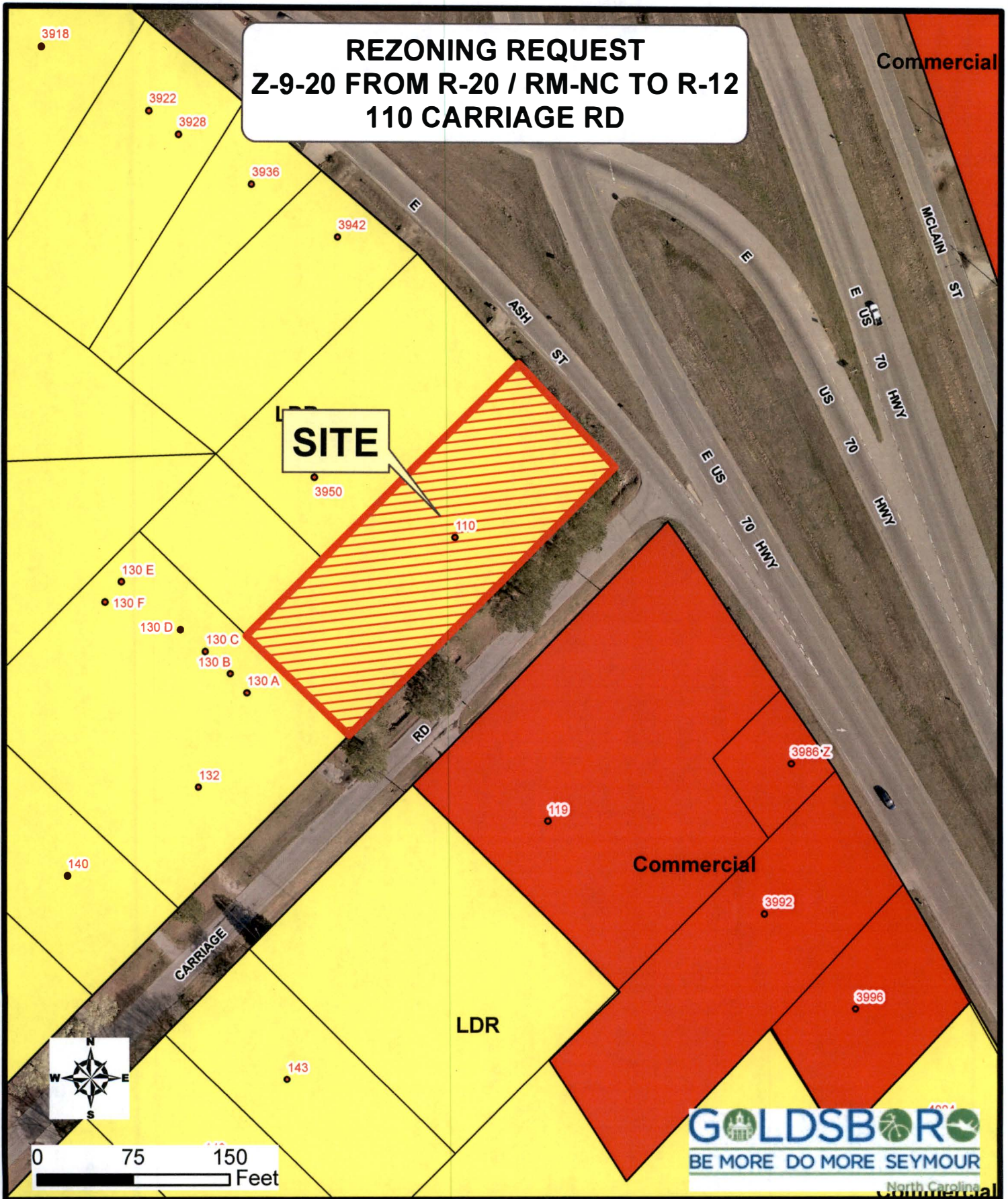
**REZONING REQUEST**

**OWNER:** CHESTLEY TAYLOR  
**APPLICANT:** CHESTLEY TAYLOR  
**REQUEST:** FROM R-20 /RM-NC TO R-12  
**PIN #:** 3518968518  
**LOCATION:** 110 CARRIAGE RD

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**REZONING REQUEST  
Z-9-20 FROM R-20 / RM-NC TO R-12  
110 CARRIAGE RD**



**REZONING REQUEST**

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**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING**

**SUBJECT: PUBLIC HEARING**

Z-10-20 – Wayne Oil Company, Inc. - Northwest corner of Wayne Memorial Drive and Fourth Street (Neighborhood Business to General Business Conditional District)

**BACKGROUND:** The applicant requests to rezone a portion of the subject property from Neighborhood Business (NB) to General Business Conditional District (GBCD) for the operation of an automatic car wash.

The requested zoning will be associated with the recombination of two individual lots described as follows:

**Lot #1:**

Frontage: 297.41 ft. (Wayne Memorial Drive)  
325 ft. (Fourth Street)  
  
Area: 141,700 sq. ft., or 3.25 acres  
  
Zone: Neighborhood Business (NB) / General Business Conditional District (GB CD)

**Lot #2:**

Frontage: 83.69 ft. (Wayne Memorial Drive)  
  
Area: 8,596 sq. ft., or 0.19 acres  
  
Zone: Neighborhood Business (NB)

**Area Proposed for Rezoning:**

Frontage: 164.05 ft. (Wayne Memorial Drive)  
  
Area: 40,355 sq. ft., or 0.926 acres  
  
Zone: Neighborhood Business (NB)

**Surrounding Zoning:**

North: Residential (R-9);  
  
South: Residential (R-9), Office and Institutional (O&I-1),  
Neighborhood Business (NB);



East: Neighborhood Business (NB); and  
West: Neighborhood Business (NB) and Residential (R-9)

Existing Use: The subject properties are currently occupied by an existing business formally known as Wayne Oil Company, Inc.

Comprehensive Plan Recommendation: The City's Comprehensive Land Use Plan recommends commercial development for the property. The proposed rezoning would be compatible with the Comprehensive Plan.

On January 3, 2017, Goldsboro City Council approved a change of zone request for a portion of the property from Neighborhood Business (NB) to General Business Conditional District (GB CD) limiting the use of the property to retail sale of auto parts and accessories. As of this date, the property has not been developed. The remaining portion is now being considered for sale and commercial development.

**DISCUSSION:**

The submitted site plan indicates a single-story, 3,604 sq. ft. building of masonry and brick construction proposed for use as a drive-through automatic car wash facility.

A floor plan has been provided and consists of an express tunnel car wash, a lobby area, an office, restrooms and an equipment room.

In addition to the car wash, two automatic pay stations are proposed for the site, 28 parking spaces and 31 vacuum stations to be used by customers of the business.

Hours of Operation: Monday-Saturday 8am-8pm

Sunday 9am-8pm

Employees: 4 Employees (Shifts)

Access: The site will be served by two new driveways off Fourth Street. Driveways are being limited to Entrance and Exit only with the Entrance Driveway being the most northern driveway. NCDOT has reviewed the proposed car wash and supports no driveway access from Wayne Memorial Drive, if the proposed site can have potential safer access elsewhere. If the City is concerned about proposed access off of Fourth Street and absolutely requires

access from Wayne Memorial Drive, NCDOT would require a turn lane along Wayne Memorial Drive with right-in only access.

Parking: A total of 28 parking spaces have been provided including 2 handicap accessible parking spaces. A drive-through aisle is shown beginning at the rear of the site for stacking of an estimated 14 vehicles upon entry into the car wash bay area.

Sidewalks: Exterior sidewalks are not shown on the submitted site plan. The applicant will be required to install sidewalks along Wayne Memorial Drive for approximately 143 linear feet and along Fourth Street approximately 228 linear feet or a modification will be necessary. If the modification is approved, the applicant will be required to pay a fee in lieu of in the amount of \$6,678 to the City of Goldsboro for sidewalk construction.

Landscaping: The landscape plan indicates a required Type A, 5 ft. wide landscape buffer along the northern and eastern property lines. A total of 10 street trees are proposed along Wayne Memorial Drive and Fourth Street accompanied by evergreen shrubs to serve as the required vehicular surface buffer. Vehicular surface area plantings are also represented on the landscape plan and in accordance with the landscape requirements of the Unified Development Ordinance.

Building Elevations: The proposed automatic car wash building exterior consists of a metal standing seam roof, EIFS Wall System, split-face masonry block and brick veneer columns, stacked stone veneer bases and architectural wood brackets.

Commercial Lighting Plan: Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure proposed lighting is compliant with the City's commercial lighting ordinance.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

Storm water calculations, grading and drainage plans have not been submitted. The site plan does indicate a proposed stormwater pond to serve both the car wash and future development of adjacent property to the east. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

Refuse collection: A concrete pad is shown as the end of the parking lot to the north for the location of a commercial dumpster. The dumpster enclosure will match the elevations of the car wash facility and be screened in accordance with City standards.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on December 7, 2020.

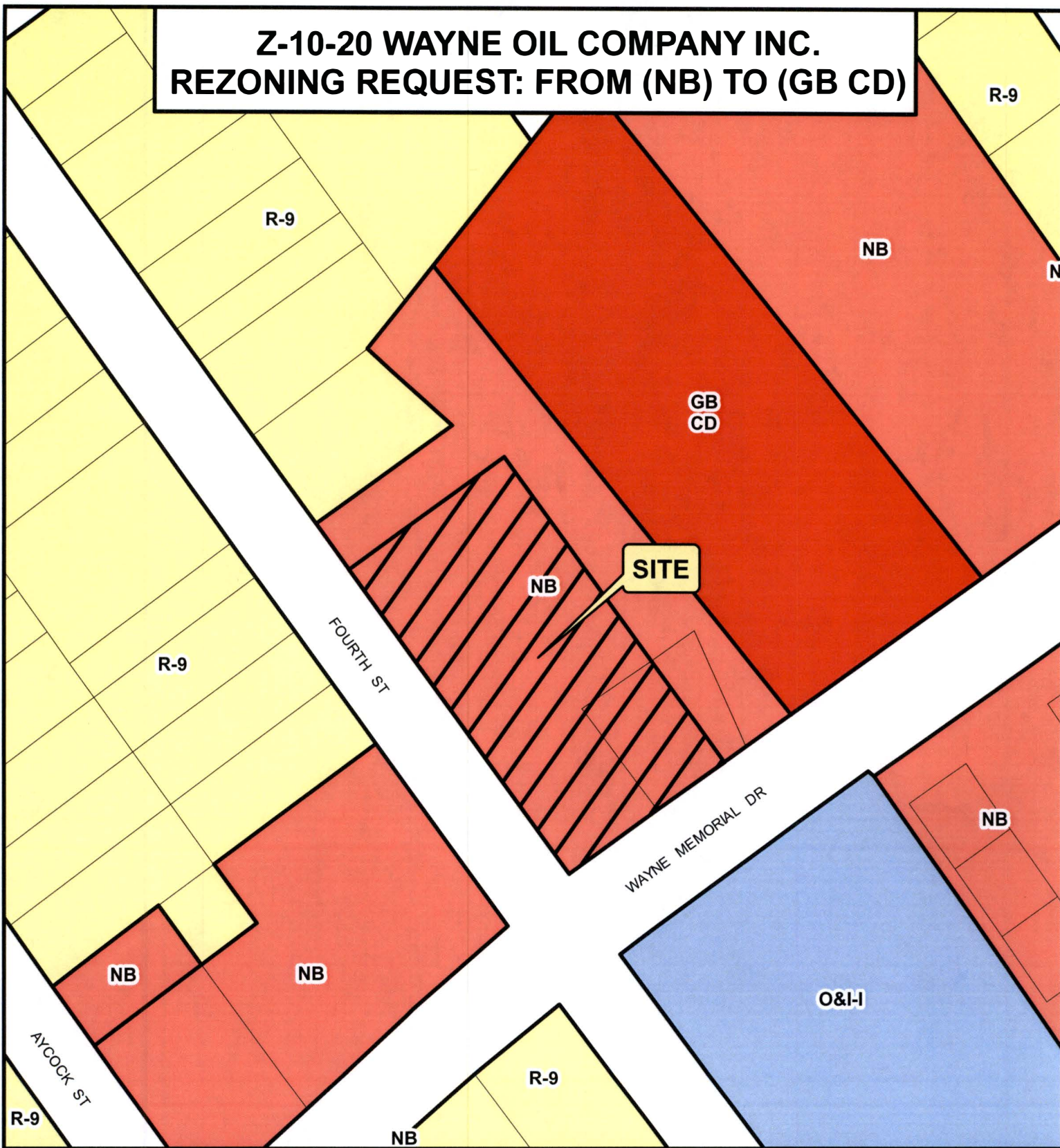
Date: 11/12/20

  
Planning Director

Date: 11/12/20

  
City Manager

**Z-10-20 WAYNE OIL COMPANY INC.  
REZONING REQUEST: FROM (NB) TO (GB CD)**



**REZONING REQUEST**

**OWNER:** WAYNE OIL COMPANY, INC.  
**APPLICANT:** BALDWIN DESIGN CONSULTANTS  
**REQUEST:** FROM NEIGHBORHOOD BUSINESS (NB) TO  
GENERAL BUSINESS CONDITIONAL DISTRICT (GB CD)  
**PIN #:** 3509-49-9397  
**LOCATION:** 1301 WAYNE MEMORIAL DRIVE

100 50 0 100 Feet

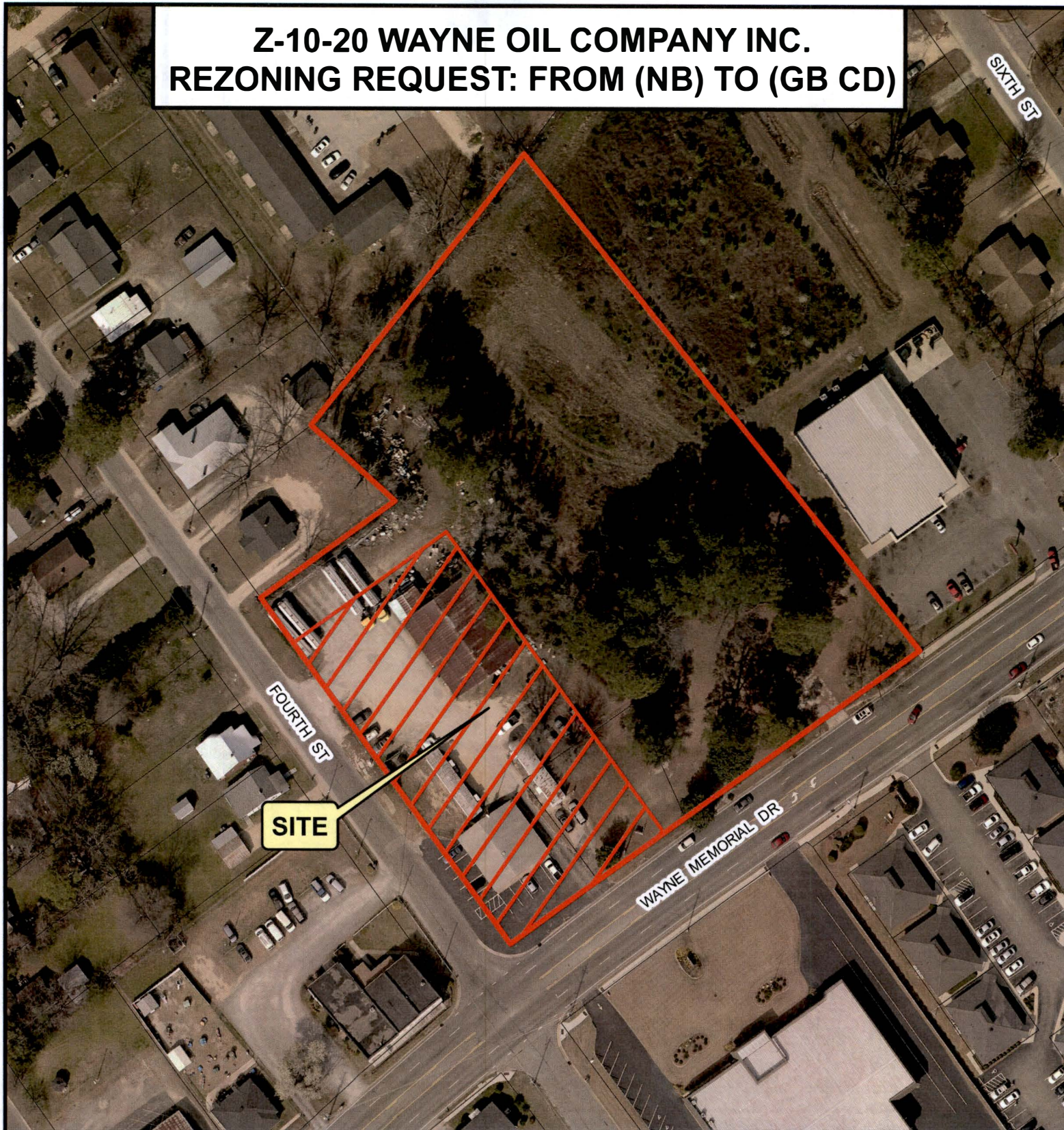


**GOLDSBORO**  
BE MORE DO MORE SEYMOUR

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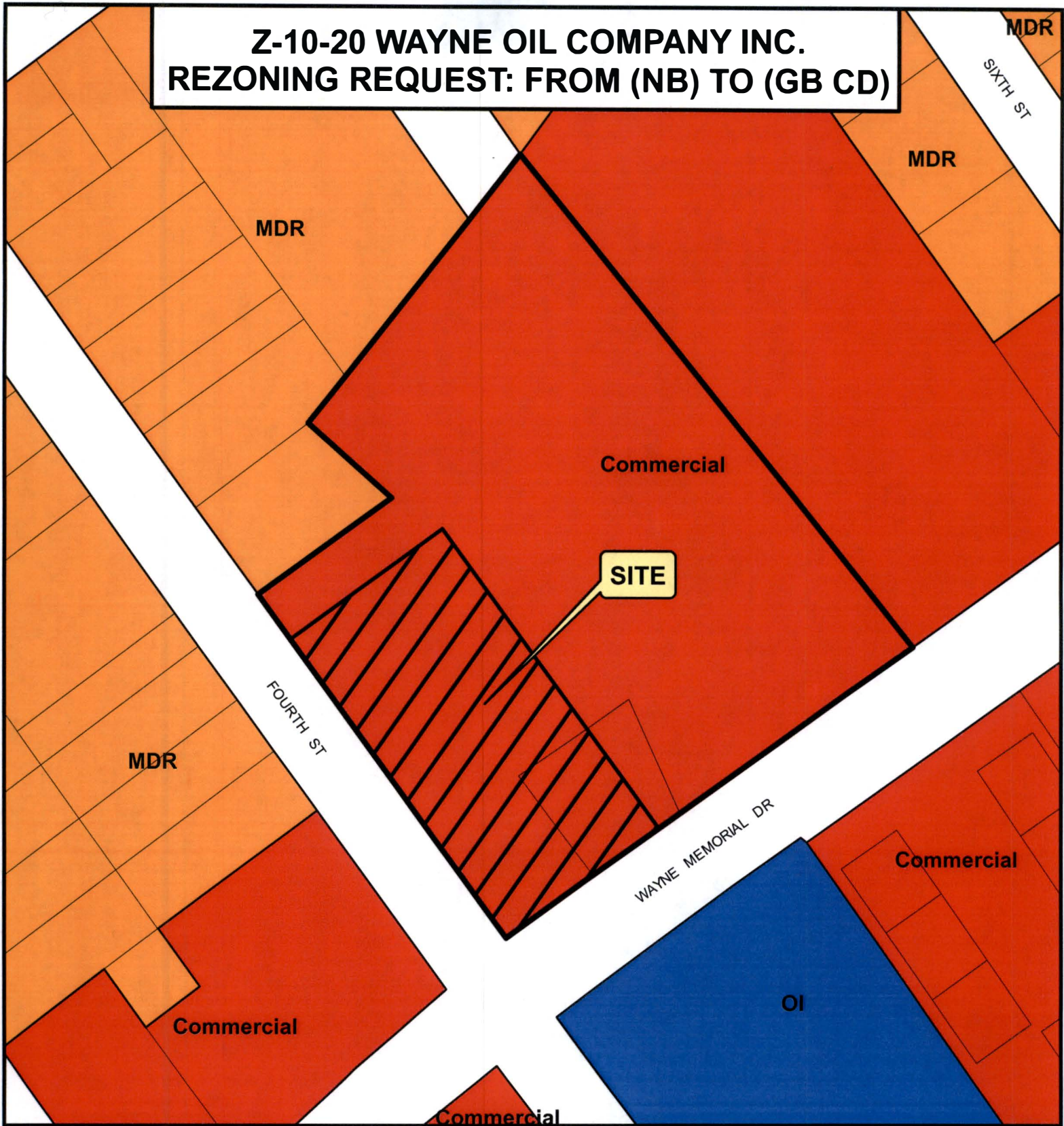


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100 50 0 100 Feet



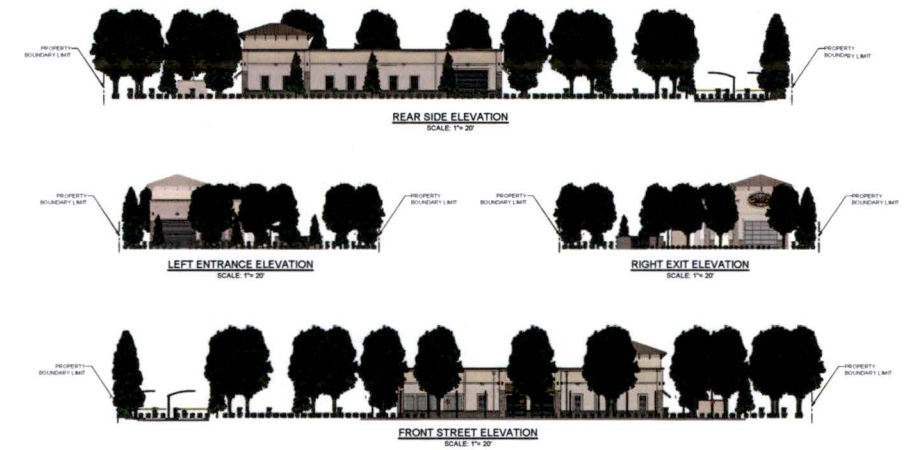
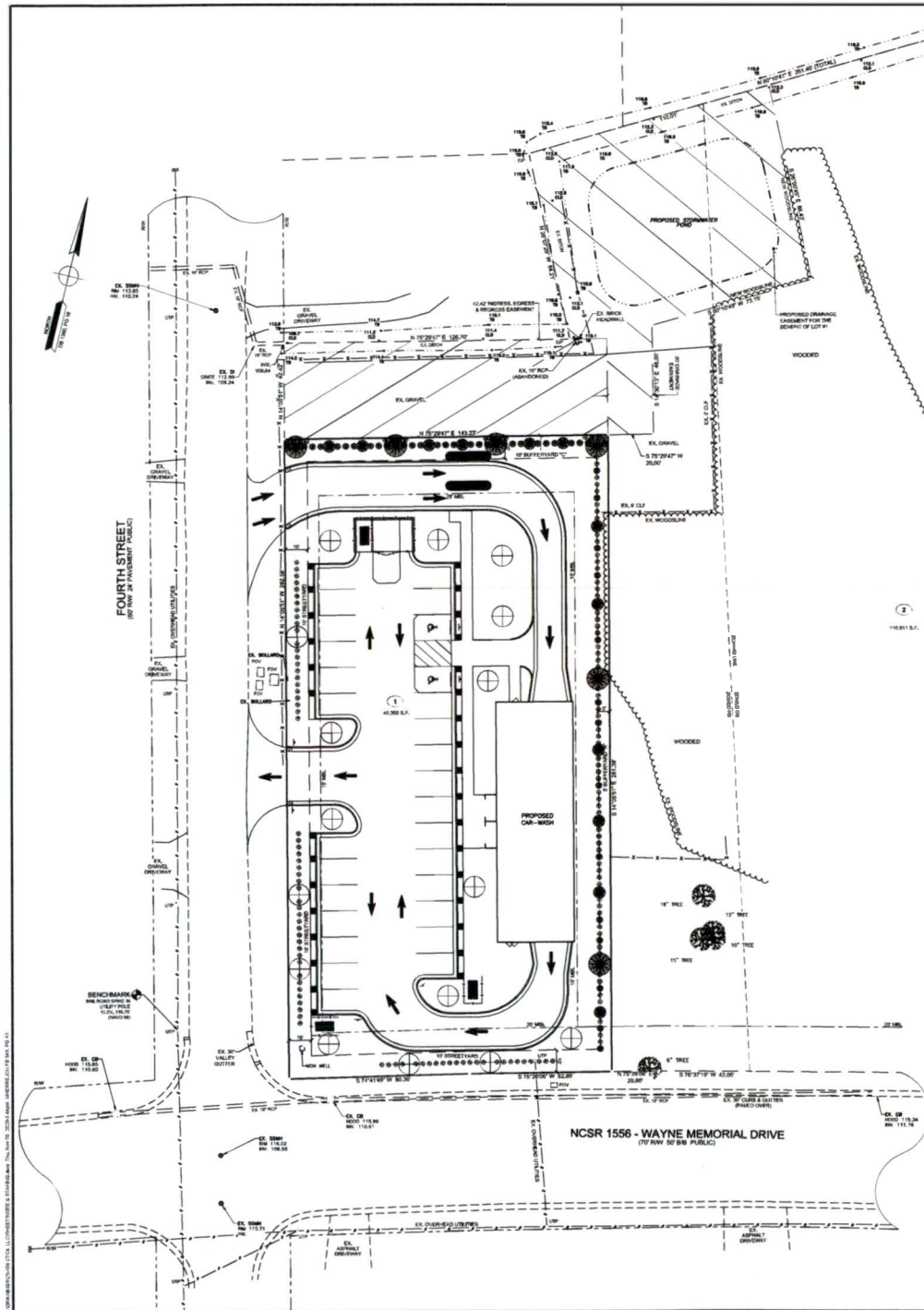
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Minimum Plant Size at Installation		
Material Type	Minimum Size at Installation	Minimum Mature Size
Large tree	10' in height, 2" caliper	40' in height, 40" crown diam
Small tree, multi stem	8' in height	20' in height, 20" crown diam
Small tree, single stem	8' in height, 2" caliper	20' in height, 20" crown diam
Large shrub	16" in height, 3 gallon container, 18" spread	8' in height
Medium shrub	18" in height, 1 gallon container, 12" spread	5' in height
Small shrub	12" in height, 1 gallon container	3' in height
Creeping shrubbery	48" in height, 3 gallon container	3' in height

Note: Caliper measurements for all trees shall be taken at or below the canopy. For the purpose of this list, all diameter measurements shall be taken at the base of the trunk, measured in the perpendicular. Readings will be taken at the base of the trunk, measured in the perpendicular. Readings will be taken at the base of the trunk, measured in the perpendicular.

The amount of landscaping required is determined by the amount and intensity of the proposed impervious surface on the lot. The impervious surface ratio (ISR) is determined by the following formula:

a. Total amount of impervious surface area on the lot	24,543
b. Total lot area (sq. ft.)	65,355
c. ISR (Total impervious surface area divided by total lot area)	0.375

Required Landscaping Calculation: Based on the ISR calculated on line c, above, choose the appropriate impervious surface ratio (ISR) to determine the amount of required landscaping:

Category	Total Impervious Surface Area Not Including Building (Sq. Ft.)	Plant	Plants Required
High	0.0001 - 0.0002	0.0001	0
Medium	0.0003 - 0.0004	0.0003	0
Low	0.0005 - 0.0006	0.0005	0

Category	Total Impervious Surface Area Not Including Building (Sq. Ft.)	Plant	Plants Required
High	0.0001 - 0.0002	0.0001	0
Medium	0.0003 - 0.0004	0.0003	0
Low	0.0005 - 0.0006	0.0005	0

- LEGEND**
- PROPOSED LARGE EVERGREEN TREE-CRYPTOMERIA JAPONICA (JAPANESE CEDAR)
  - PROPOSED SMALL EVERGREEN TREE-LEX X CULTIVAR (SHOLLY, LARGE TYPE)
  - PROPOSED LARGE EVERGREEN SHRUB-ARDISIA CERCIFERA (SOUTHERN WAX MYRTLE)
  - PROPOSED SMALL EVERGREEN SHRUB-ANDROMEDA DOMESTICA (ANEMONE)
  - PROPOSED LARGE DECIDUOUS SHADE TREE-QUERCUS PHELLOD (WALLOW OAK)

- REQUIRED STREETVEGETATION FOR WAYNE MEMORIAL DRIVE (143LF)  
LARGE TREES 1
- REQUIRED STREETVEGETATION FOR FOURTH STREET (283LF)  
LARGE TREES 1
- REQUIRED BUFFERVEGETATION FOR BUFFERYARD "A" (281LF)  
LARGE TREES 1  
SMALL TREES 8  
LARGE SHRUBS 14  
SMALL SHRUBS 14
- REQUIRED BUFFERVEGETATION FOR BUFFERYARD "B" (143LF)  
LARGE TREES 1  
SMALL TREES 8  
LARGE SHRUBS 14  
SMALL SHRUBS 14

NOTE: ALL LANDSCAPING SHALL BE MAINTAINED IN ACCORDANCE WITH SECTION 8.3.8 OF THE UDO

NOTE: BUFFERYARD "A" HAS BEEN REDUCED FROM 12' TO 10' PER 10' MINIMUM 0.5 ACRE PROPERTY AREA OF 0.5 ACRE IS LESS THAN 0.5 ACRE

NOTE: EXISTING WOODED AREA WITH FLOODED TO BE USED AS SCREENING FOR BUFFERYARD "C"

PROPERTY ADDRESS: 1556 WAYNE MEMORIAL DRIVE, GOLDSBORO, NC 27534

GRAPHIC SCALE: 1" = 20'



Call 72 Hours Before You Dig!  
1-800-852-4545

CONTRACTOR IS FULLY RESPONSIBLE FOR CONTACTING APPROPRIATE AGENCIES AND ENSURING THAT ALL EXISTING UTILITIES ARE LOCATED PRIOR TO CONSTRUCTION.  
CONTRACTOR IS RESPONSIBLE FOR PLACING APPROPRIATE (ORANGE) FLAG MARKERS ETC. AS NECESSARY TO ENSURE SAFETY OF THE PUBLIC.  
ALL EXISTING UTILITIES (UNDERGROUND OR ABOVE) ARE TO BE PLACED ACCORDING TO THE STANDARDS OF THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION OR LOCAL JURISDICTION.  
LANDSCAPING SHALL BE IN ACCORDANCE WITH LOCAL JURISDICTION.  
STORMWATER MANAGEMENT SHALL BE IN ACCORDANCE WITH LOCAL JURISDICTION.



SHEET 2 OF 2  
LANDSCAPE PLAN AND ELEVATIONS  
CONDITIONAL USE REZONING REQUEST

**PIRATES COVE**  
CAR WASH  
REFERENCE: DEED BOOK 198, PAGE 18 OF THE WAYNE COUNTY REGISTER OF DEEDS  
CITY OF GOLDSBORO, GOLDSBORO TOWNSHIP, WAYNE COUNTY, N.C.

OWNER: WAYNE OIL COMPANY, INC.  
ADDRESS: 1301 WAYNE MEMORIAL DRIVE, GOLDSBORO, NC 27534

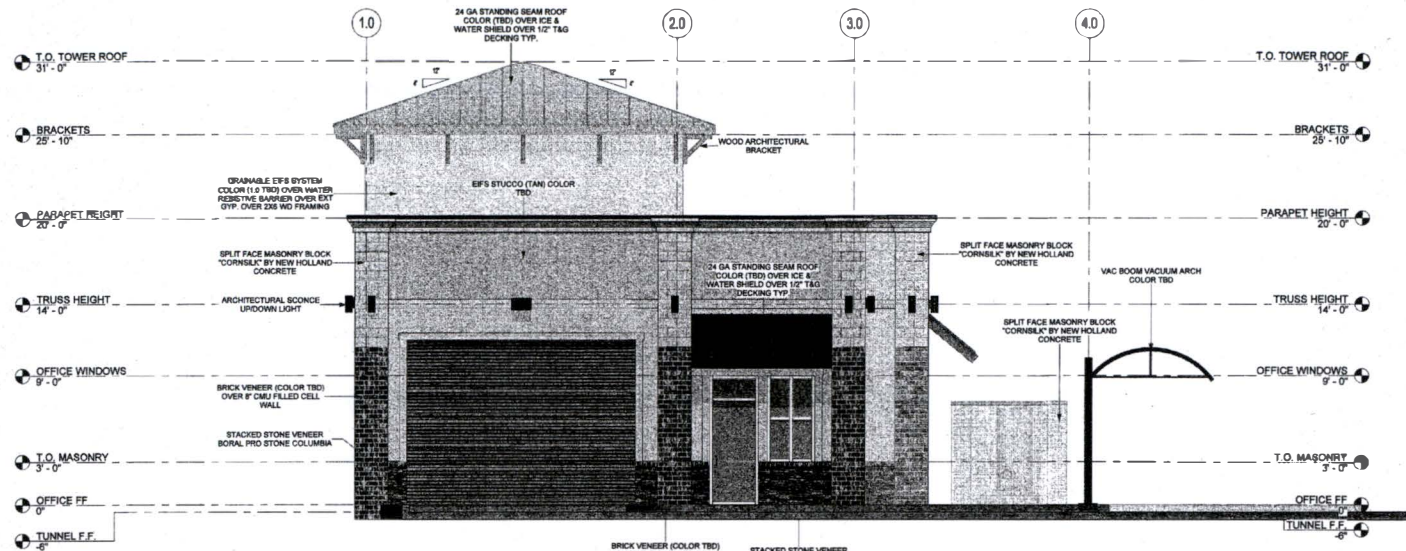
PHONE: (919) 755-2021  
Baldwin Design Consultants, PA  
DESIGNED: MASHP  
CHECKED: MASHP  
SCALE: 1/4" = 1'

DEVELOPER: CTC4, LLC  
PO BOX 7146  
ROCKY MOUNT, NC 27804  
(252) 863-6544  
email: carwashnc@gmail.com



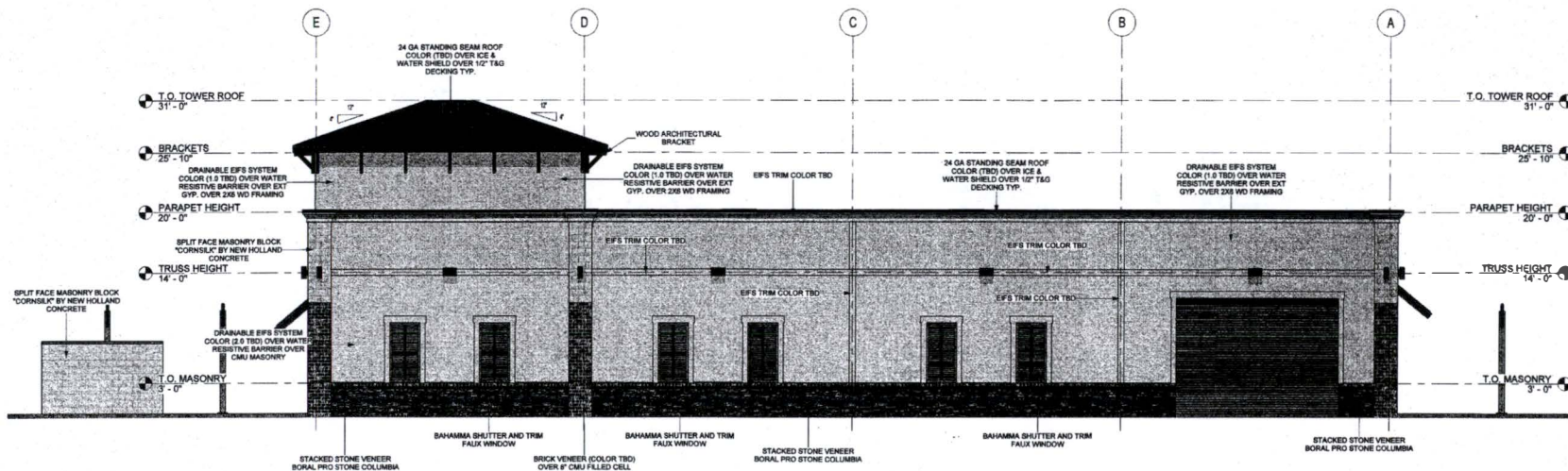






**NORTH ENTRANCE ELEVATION**

1  
1/4" = 1'-0"



**EAST SIDE ELEVATION**

2  
3/16" = 1'-0"



COMMERCIAL & INDUSTRIAL  
CONSTRUCTION

4857 N. Main Street, Suite 220

Acworth, GA 30101

Phone: 678.574.4994

Fax: 678.574.4997

www.arborcompany.com

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ARCHITECT  
KENDALL D. REARN, AIA  
P.E. 678-574-4994  
MECHANICAL ENGINEER  
MICHAEL MALONEY  
MECHANICAL ENGINEER, CHARTERED, NC  
P.E. 678-574-4994

STRUCTURAL ENGINEER  
MICHAEL MALONEY  
P.E. 678-574-4994  
ELECTRICAL ENGINEER  
JIM HENDERSON, P.E.  
ELECTRICAL ENGINEER, CHARTERED, NC  
P.E. 678-574-4994

CIVIL ENGINEER  
JAMES HENDERSON, P.E.  
CIVIL ENGINEER, CHARTERED, NC  
P.E. 678-574-4994



No.	Description	Date

PIRATES COVE

ELEVATIONS

Project Number	19-0376
Date	05/03/19
Drawn by	CMC
Checked by	KDH
Scale	As indicated

A105

5/3/2019 2:25:14 PM

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Public Hearing and Approval in Principle of Proposed Issuance of Multifamily Housing Revenue Bonds by the Burlington Housing Authority

**BACKGROUND:** Federal tax law requires that tax-exempt bonds issued to finance multifamily residential rental facilities be approved by the elected legislative bodies of the governmental units that have jurisdiction over the area in which the facilities are located after holding a public hearing (Internal Revenue Code Section 147(f)).

**DISCUSSION:** The Burlington Housing Authority, at the request of affiliated or related entities of Vitus Group, LLC, a Delaware limited liability company, and Affordable Housing Institute, Inc., a Florida nonprofit corporation (collectively, the “Borrower”), proposes to issue the Bonds in a principal amount not to exceed \$53,500,000 to finance the acquisition and rehabilitation of a portfolio of low-income multifamily residential rental facilities, including Jefferson Court Apartments, 1100 N. Jefferson Avenue, Goldsboro, NC (the “Development”). The portion of the Bonds to be used to finance the acquisition and rehabilitation of Jefferson Court Apartments is approximately \$6,100,000.

Under the North Carolina Housing Authorities Law, Article 1 of Chapter 157 of the North Carolina General Statutes (the “Act”), in order for the Burlington Housing Authority to issue the Bonds for a facility located in Goldsboro, the City, acting as a housing authority, must agree to cooperate with the Burlington Housing Authority in the financing of the Development through the issuance of the Bonds by the Burlington Housing Authority, as the issuer, and to authorize the Burlington Housing Authority to act on behalf of the City in connection with such financing. The Burlington Housing Authority and the City will enter into an Interlocal Agreement to establish their rights and duties related to the issuance of the Bonds, under which the City will be entitled to receive certain fees in connection with its cooperation in the issuance of the Bonds.

The Burlington Housing Authority and the Borrower have requested the City to approve the issuance of the Bonds for purposes of the Act and Section 147(f) of the Code and approve the Interlocal Agreement.

The Bonds are expected to be issued in December 2020, and will be sold in the public market. The Borrower will agree to repay the principal, premium, if any, and interest on the Bonds. The City will not have any liability whatsoever for the payment of principal or interest on the Bonds, and the Bonds will not affect the City’s debt ratios or legal debt limit. The attached approval resolution explicitly

states that its adoption “shall in no event constitute an endorsement of the Bonds or the Development or the creditworthiness of the Borrower.”

The notice of public hearing (attached) was published in the *Goldsboro News-Argus* as required by law. The form of the resolution to be adopted by the City Council is attached.

**Fiscal Note:**


The City will have no legal responsibility or liability whatsoever for the payment of principal or interest on the proposed Bonds, and the Bonds will not affect the City’s debt ratios or legal debt limits.

**RECOMMENDATION:**

By motion,

1. At the conclusion of a public hearing adopt a resolution approving in principle the issuance of not to exceed \$53,500,000 of Multifamily Housing Revenue Bonds by the Burlington Housing Authority to finance a portfolio of affordable multifamily housing developments, including Jefferson Court Apartments in the City of Goldsboro, North Carolina, for the purpose of meeting the requirements of the Internal Revenue Code of 1986, as amended, and authorizing the Mayor to approve and execute the Interlocal Agreement with the Burlington Housing Authority.

Date: 11/12/20

  
Randy Guthrie, Assistant City Manager

Date: 11/12/20

  
Timothy M. Salmon, City Manager

RESOLUTION NO. 2020-\_\_\_\_\_

RESOLUTION APPROVING IN PRINCIPLE THE ISSUANCE OF NOT TO EXCEED \$53,500,000 OF MULTIFAMILY HOUSING REVENUE BONDS BY THE BURLINGTON HOUSING AUTHORITY TO FINANCE A PORTFOLIO OF AFFORDABLE MULTIFAMILY HOUSING DEVELOPMENTS, INCLUDING JEFFERSON COURT APARTMENTS IN THE CITY OF GOLDSBORO, NORTH CAROLINA, AND APPROVING THE INTERLOCAL AGREEMENT RELATED THERETO

WHEREAS, the City Council (the “City Council”) of the City of Goldsboro, North Carolina (the “City”) met in Goldsboro, North Carolina at 7:00pm on the 16<sup>th</sup> day of November, 2020; and

WHEREAS, pursuant to Section 160A-456(b) of the General Statutes of North Carolina, the City is authorized to exercise the powers granted to housing authorities under the North Carolina Housing Authorities Law, Article 1 of Chapter 157 of the General Statutes of North Carolina, as amended (the “Act”); and

WHEREAS, Section 157-10 of the Act provides that “any two or more housing authorities may join or cooperate with one another in the exercise, either jointly or otherwise, of any or all of their powers for the purpose of financing (including the issuance of bonds, notes or other obligations and giving security therefore)...a housing project or projects located within the boundaries of any one or more of said authorities” and for such purpose a housing authority “may by resolution prescribe and authorize any other housing authority or authorities, so joining or cooperating with it, to act on its behalf with respect to any or all of such powers”; and

WHEREAS, affiliated or related entities of Vitus Group, LLC, a Delaware limited liability company, and Affordable Housing Institute, Inc., a Florida nonprofit corporation (collectively, the “Borrower”), have requested that the Burlington Housing Authority assist in financing the acquisition and rehabilitation of a portfolio of low-income multifamily residential rental facilities (the “Project”); and

WHEREAS, the Burlington Housing Authority, a housing authority organized and operating pursuant to the Act, desires to issue its multifamily housing revenue bonds in an amount not to exceed \$53,500,000 (the “Bonds”), for the purpose of providing financing to the Borrower for the Project; and

WHEREAS, a portion of the proceeds of the Bonds in the amount of approximately \$6,100,000 will be loaned to Borrower and used to finance the acquisition, rehabilitation and equipping of a 60-unit residential rental facility known as Jefferson Court Apartments, and located in the jurisdiction of the City at 1100 N. Jefferson Avenue, Goldsboro, North Carolina (the “Development”), which is one of the facilities in the portfolio making up the Project; and

WHEREAS, the City acknowledges that the acquisition, rehabilitation and equipping of the Development will satisfy a need for affordable housing within the City and that the financing of the Development will be in furtherance of the City’s purposes, acting as a housing authority, under the Act; and

WHEREAS, the Burlington Housing Authority has requested that the City, acting as a housing authority, agree, in accordance with Section 157-10 of the Act, to cooperate with it in the financing of the Development through the issuance of the Bonds by the Burlington Housing Authority, as the issuer, and to authorize the Burlington Housing Authority to act on behalf of the City in connection with such financing, and the City desires to do so; and

WHEREAS, to memorialize the City’s agreement that the Burlington Housing Authority act as issuer of the Bonds, and to establish the respective rights and duties of the City and the Burlington Housing Authority with respect to the issuance of the Bonds, the financing of the Development and other matters related thereto, the City and the Burlington Housing Authority intend to enter into an Interlocal Cooperation Agreement (the “Interlocal Agreement”), a form of which has been provided to the City Council; and

WHEREAS, Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), requires that any bonds issued by the Burlington Housing Authority for the Development may only be issued after approval of the plan of financing by the City Council of the City following a public hearing with respect to such plan; and

WHEREAS, the City Council has today held a public hearing with respect to the issuance of the Bonds, a portion of which will be used to finance the Development, as evidenced by the Certificate and Summary of Public Hearing attached hereto as Exhibit A; and

WHEREAS, the City has determined that approval of the issuance of the Bonds is solely to satisfy the requirements of the Act and Section 147(f) of the Code and shall in no event constitute an endorsement of the Bonds or the Development or the creditworthiness of the Borrower, nor shall such approval in any event be construed to obligate the City for the payment of the principal of or premium or interest on the Bonds or for the performance of any pledge, mortgage or obligation or agreement of any kind whatsoever which may be undertaken by the Burlington Housing Authority, or to constitute the Bonds or any of the agreements or obligations of the Burlington Housing Authority an indebtedness of the City, within the meaning of any constitutional or statutory provision whatsoever;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO, NORTH CAROLINA:

1. The proposed issuance of the Bonds by the Burlington Housing Authority in one or more series, in an amount not to exceed \$53,500,000, a portion of which will be used to finance the acquisition, rehabilitation and equipping of the Development within the jurisdiction of the City, is hereby approved for purposes of Section 147(f) of the Code and the Act.
2. The City hereby consents to and approves the issuance by the Burlington Housing Authority of the Bonds and agrees to cooperate with the Burlington Housing Authority and authorizes the Burlington Housing Authority to act on its behalf, solely in connection with the issuance of the Bonds for the Development, subject to the terms of the Interlocal Agreement.
3. Each of the Mayor and the City Manager of the City or their respective designees is hereby authorized and directed to execute and deliver the Interlocal Agreement.
4. The Interlocal Agreement shall be in substantially the form provided to the City Council, which is hereby approved, with such completions, omissions, insertions and changes as may be necessary to reflect the final terms of the Interlocal Agreement, including any changes approved by the Mayor or the City Manager executing the Interlocal Agreement after consultation with bond counsel and counsel to the City, his execution to constitute conclusive evidence of his approval of any such completions, omissions, insertions and changes.
5. Any authorization made hereby to the Mayor or City Manager to execute a document shall include authorization to the City Clerk to affix the seal of the City to such document and attest such seal if necessary, and, where appropriate, to deliver it to the other parties thereto.
6. The Mayor and the City Manager are each hereby authorized and directed to execute and deliver any and all other documents, agreements, instruments, and certificates in the name and on behalf of the City and to take such other actions on behalf of the City as may be necessary or desirable in connection with the Interlocal Agreement or the issuance of the Bonds by the Burlington Housing Authority to finance the Development. All other acts of the Mayor or the City Manager previously taken or to be taken that are in conformity with the purposes and intent of this resolution and in furtherance of the Interlocal Agreement, the undertaking of the Development, and the issuance of the Bonds by the Burlington Housing Authority, as the issuer, are hereby authorized, ratified, confirmed and approved.
7. This resolution shall take effect immediately.

Councilmember \_\_\_\_\_ moved the passage of the foregoing resolution and Councilmember \_\_\_\_\_ seconded the motion, the resolution was passed by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Not voting: \_\_\_\_\_

\_\_\_\_\_  
Chuck Allen  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

\* \* \* \* \*

CERTIFICATION

I, Melissa Capps, City Clerk to the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City of Goldsboro, North Carolina, at a regular meeting duly called and held on November 16, 2020, as it relates in any way to the resolution hereinabove set forth, and that such proceedings are recorded in the minutes of the City Council.

WITNESS my hand and the seal of the City Council of the City of Goldsboro, North Carolina, this \_\_\_\_ day of November, 2020.

\_\_\_\_\_  
Melissa Capps, City Clerk  
City of Goldsboro, North Carolina

(SEAL)

Exhibit A

Certificate and Summary of Public Hearing

The undersigned City Clerk of the City of Goldsboro, North Carolina, hereby certifies:

1. Notice of a public hearing (the "Hearing") to be held on November 16, 2020, with respect to the issuance of bonds by the Burlington Housing Authority (the "Authority") for the benefit of affiliates of affiliated or related entities of Vitus Group, LLC and Affordable Housing Institute, Inc. (the "Borrower") was published on November \_\_, 2020, in the *Goldsboro News-Argus*.
2. The presiding officer of the Hearing was Mayor Chuck Allen.
3. The following is a list of the names and addresses of all persons who spoke at the Hearing:
4. The following is a summary of the oral comments made at the Hearing:

IN WITNESS WHEREOF, my hand and the seal of the City of Goldsboro, North Carolina, this \_\_\_\_ day of November, 2020.

---

Melissa Capps, City Clerk  
City of Goldsboro, North Carolina

(SEAL)



**INTERLOCAL COOPERATION AGREEMENT BETWEEN  
BURLINGTON HOUSING AUTHORITY  
AND  
CITY OF GOLDSBORO, NORTH CAROLINA**

**THIS INTERLOCAL COOPERATION AGREEMENT** (this “Agreement”) is entered into by the **BURLINGTON HOUSING AUTHORITY**, a public body and body corporate and politic duly organized and existing under the laws of the State of North Carolina (“Burlington Housing Authority”), and the **CITY OF GOLDSBORO, NORTH CAROLINA**, a North Carolina body politic and corporate (“City of Goldsboro” and, together with Burlington Housing Authority, the “Parties”). This Agreement shall be effective on the \_\_\_\_ day of November, 2020 (the “Effective Date”).

**BACKGROUND**

A. The Burlington Housing Authority is organized and operates pursuant to the North Carolina Housing Authorities Law, Article 1 of Chapter 157 of the General Statutes of North Carolina, as amended (the “Act”).

B. Under Section 160A-456(b) of the General Statutes of North Carolina, the City of Goldsboro is authorized to exercise the powers granted to housing authorities pursuant to the Act.

C. Section 157-10 of the Act, provides that “any two or more housing authorities may join or cooperate with one another in the exercise, either jointly or otherwise, of any or all of their powers for the purpose of financing (including the issuance of bonds, notes or other obligations and giving security therefor)...a housing project or projects located within the boundaries of any one or more of said authorities.”

D. Vitus Group, LLC, a Delaware limited liability company or an affiliated or related entity (the “Borrower”), has requested that the Burlington Housing Authority assist it in financing the acquisition and rehabilitation of a portfolio of low-income multifamily residential rental facilities, including a 60-unit residential rental facility known as Jefferson Court Apartments and located in the jurisdiction of the City of Goldsboro at 1100 N. Jefferson Avenue, Goldsboro, North Carolina (the “Development”).

E. The Burlington Housing Authority has agreed to issue its tax-exempt multifamily housing revenue bonds in an amount not to exceed \$6,100,000 (the “Bonds”), for the purpose of providing financing to the Borrower for the acquisition, rehabilitation and equipping of the Development, and has requested that the City of Goldsboro cooperate with it in the issuance of the Bonds and the financing of the Development.

F. The rehabilitation of the Development will satisfy a need for the preservation of affordable housing within Goldsboro, North Carolina and will be in furtherance of the City of Goldsboro’s purposes under the Act, acting as a housing authority, and, therefore, the City of Goldsboro desires to cooperate with the Burlington Housing Authority in furtherance of the issuance of the Bonds and the financing of the Development.

G. The Borrower will covenant to pay to the Burlington Housing Authority and the City of Goldsboro certain fees both in connection with the issuance of the Bonds.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants hereinafter set forth, and of other valuable consideration, the Burlington Housing Authority and the City of Goldsboro hereby agree as follows:

## **ARTICLE 1 PURPOSE**

The purpose of this Agreement is to establish the respective rights and responsibilities for the Burlington Housing Authority and the City of Goldsboro in connection with the issuance of the Bonds for the acquisition and rehabilitation of the Development.

## **ARTICLE 2 TERM AND TERMINATION**

**A. Term.** This Agreement shall begin on the Effective Date and terminate upon payment in full of the Bonds (or payment in full of any bonds issued to refinance or refund the Bonds), unless otherwise terminated earlier pursuant to this Agreement (the “Term”).

**B. Termination.** This Agreement may be terminated at any time upon mutual consent of the Parties or upon sixty (60) days prior written notice of termination by either Party for cause.

## **ARTICLE 3 BURLINGTON HOUSING AUTHORITY AGREEMENTS**

The Burlington Housing Authority hereby covenants and agrees that in connection with the issuance of the Bonds, the Burlington Housing Authority shall receive an issuance fee in an amount equal to one percent (1%) of the principal amount of the Bonds from the Borrower and shall remit, or cause to be remitted, to the City of Goldsboro, no later than the closing of the Bonds, twenty-five percent (25%) of such fee (the “Goldsboro Issuance Fee”) as compensation for its undertakings in connection with the approval and issuance of the Bonds.

## **ARTICLE 4 INDEMNIFICATION**

**A.** The Parties acknowledge and agree that the Bonds will not constitute or be a debt of either the Burlington Housing Authority or the City of Goldsboro, but shall be payable solely from the Development revenues and other funds provided under the proposed agreements with the Borrower.

**B.** The Burlington Housing Authority agrees to indemnify, defend and hold the City of Goldsboro harmless against all liabilities, claims, costs and expenses (including reasonable attorneys’ fees) imposed upon, incurred or asserted against the City of Goldsboro in connection with the issuance, offering, sale, delivery or remarketing of the Bonds, except in the event of City of Goldsboro’s gross negligence or willful misconduct.

## **ARTICLE 5 CITY OF GOLDSBORO AGREEMENTS**

The City of Goldsboro hereby covenants and agrees to cooperate with the Burlington Housing Authority in obtaining any approvals necessary for the issuance of the Bonds.

**ARTICLE 6  
MISCELLANEOUS**

**A. Headings.** The subject headings of the sections are included for purposes of convenience only and shall not affect the construction or interpretation of any of their provisions. This Agreement shall be deemed to have been drafted by both Parties and no interpretation shall be made to the contrary.

**B. Governing Law.** This Agreement shall be governed by and in accordance with the laws of the State of North Carolina.

**C. Amendments.** This Agreement may be amended at any time by execution of a written amendment by all Parties hereto.

**D. Entire Agreement.** This Agreement, including any attachments, shall constitute the entire understanding between the Parties and shall supersede all prior understandings and agreements relating to the subject matter hereof and may be amended only by written mutual agreement of the parties.

**E. No Third Party Rights Created.** This Agreement is intended for the benefit of the Parties and not any other person.

**F. Severability.** In the event any term or provision of this Agreement shall be adjudged to be partially or completely invalid or unenforceable, then such term or provision shall be severed from this Agreement, and the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

**G. Assignment.** This Agreement shall not be assigned without the prior written consent of the Parties. All of the terms of this Agreement shall be binding and inure to the benefit of the Parties and their respective legal representatives, successors, transferees and assigns.

**H. Force Majeure.** Neither Party shall be deemed in default of its obligations under this Agreement if prevented from performing by acts of God, acts of war, strikes, insurrection, acts of terrorism, and plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions.

**I. Execution in Counterparts.** This Agreement may be executed in several counterparts, each of which, taken together, shall be an original and all of which shall constitute but one and the same instrument.

**J. E-Verify.** The Parties agree that this Agreement is subject to the E-Verify requirements of Article 2 of Chapter 64 of the North Carolina General Statutes and any contractor or subcontractor performing services because of this Agreement shall be required to comply with the requirements of Article 2 of Chapter 64 of the North Carolina General Statutes.

[Remainder of page intentionally left blank; signatures on following page]

**IN WITNESS WHEREOF**, the Burlington Housing Authority and the City of Goldsboro, North Carolina have each caused this Interlocal Cooperation Agreement to be executed in their respective names by their authorized representatives, all as of the Effective Date.

**BURLINGTON HOUSING AUTHORITY**

By: \_\_\_\_\_  
Name: Veronica Revels, Executive Director

**CITY OF GOLDSBORO, NORTH  
CAROLINA**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**ATTEST:**

\_\_\_\_\_  
Melissa Capps, City Clerk

**North Carolina  
Wayne County**

**NOTICE OF PUBLIC HEARING ON PROPOSED  
MULTIFAMILY HOUSING REVENUE BONDS  
FINANCING BY THE BURLINGTON HOUSING AUTHORITY**

Notice is hereby given that the City Council of the City of Goldsboro, North Carolina (the “City”) will hold a public hearing as required by Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), with respect to the proposed issuance by the Burlington Housing Authority (the “Authority”) of its multifamily housing revenue bonds in an amount up to \$53,500,000 (the “Bonds”).

A portion of the proceeds of the Bonds in the amount of approximately \$6,100,000 will be used to finance the acquisition, rehabilitation and equipping by an affiliated or related entity of Vitus Group, LLC, a Delaware limited liability company, and Affordable Housing Institute, Inc., a Florida nonprofit corporation (the “Company”), of a multifamily residential rental facility known as Jefferson Court Apartments (the “Development”). The Development consists of 60 units located in 13 residential buildings on an approximately 6.64 acre tract at 1100 N. Jefferson Avenue in the City of Goldsboro, North Carolina. The Development will be owned and operated by the Company or an affiliated or related entity.

The housing bonds, when and if issued by the Authority, will be issued pursuant to Chapter 157 of the General Statutes of North Carolina and shall not be a debt of the State of North Carolina (the “State”), the Authority, the City or any political subdivision thereof and none of the State, the Authority, the City, or any political subdivision of any of them shall be liable thereon, nor in any event shall such bonds be payable out of any funds or properties other than those of the Authority derived solely from payments made by the Company.

The public hearing, which may be continued or adjourned, will be held on November 16, 2020, at 7:00 p.m. (or as soon thereafter as the hearing is held) in the Goldsboro City Hall, Large Conference Room, Room 206, 200 N. Center Street, Goldsboro, North Carolina 27530. Any person interested in the issuance of the Bonds or the Development may appear and be heard at the public hearing. Any person wishing to comment in writing on the Development or the issuance of the Bonds should do so, within seven (7) days after the date of publication of this notice to the City Council of the City of Goldsboro, North Carolina, 200 N. Center Street, Goldsboro, North Carolina 27530, Attention: City Clerk.

Melissa Capps, City Clerk  
City of Goldsboro  
PO Drawer A  
Goldsboro, NC 27533  
[mcapps@goldsboronc.gov](mailto:mcapps@goldsboronc.gov)

This the 5<sup>th</sup> day of November, 2020.

Melissa Capps, City Clerk  
City of Goldsboro  
(City Seal)

Please run this ad Thursday, November 5, 2020.

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Approval of a Resolution Giving Preliminary Approval to Issuance of Multifamily Housing Revenue Bonds for the Grand at Day Point Apartments

**BACKGROUND:** N.C.G.S. §§ 157-9 and 157-37 gives the City acting as a housing authority the power “to provide for the construction, reconstruction, improvement, alteration or repair of any housing project” and “to borrow money upon its bonds, notes, debentures or other evidences of indebtedness and to secure the same by pledges of its revenues.

**DISCUSSION:** An affiliated or related entity of Vitus Group, LLC, a Delaware limited liability company, and Affordable Housing Institute, Inc., a Florida nonprofit corporation intends to provide affordable housing in the City.

Vitus Group, LLC and Affordable Housing Institute, Inc. has requested that the City assist it in financing the acquisition, rehabilitation and equipping of a 160 unit multifamily residential rental development known as The Grand at Day Point Apartments and located at 2300 Day Circle in the City of Goldsboro.

Vitus Group, LLC and Affordable Housing Institute, Inc. has described to the City the benefits of the Development to the City and the State of North Carolina and has requested the City to agree to issue its multifamily housing revenue bonds in such amounts as may be necessary to finance the costs of acquiring, rehabilitating and equipping The Grand at Day Point Apartments.

The Grand at Day Point Apartments will involve the acquisition, rehabilitation and equipping of a multifamily housing facility. The City agrees to assist the Vitus Group, LLC and Affordable Housing Institute, Inc. in every reasonable way to issue bonds to finance the acquisition, rehabilitation and equipping of The Grand at Day Point Apartments and to undertake the issuance of the City’s multifamily housing revenue bonds in an amount now estimated not to exceed Fourteen Million Dollars (\$14,000,000) to provide all or part of the cost of The Grand at Day Point Apartments.

**Fiscal Note:**

The City will have no legal responsibility or liability whatsoever for the payment of principal or interest on the proposed Bonds, and the Bonds will not affect the City’s debt ratios or legal debt limits.

All costs and expenses in connection with the financing and the acquisition, rehabilitation and equipping of the Development, including the reasonable fees and expenses of the City’s counsel, bond counsel

and the agent or underwriter for the sale of the Bonds, shall be paid from the proceeds of the Bonds or by the Company, but if for any reason the Bonds are not issued, all such expenses shall be paid by the Vitus Group, LLC and Affordable Housing Institute, Inc. and the City shall have no responsibility.

A public hearing will be held regarding the Grand at Day Point Apartments in early 2021.

RECOMMENDATION:

By motion, adopt a resolution Giving Preliminary Approval to Issuance of Multifamily Housing Revenue Bonds to Finance the Acquisition, Rehabilitation and Equipping of the Grand at Day Point Apartments.

Date: 11/12/20

  
\_\_\_\_\_  
Randy Guthrie, Assistant City Manager

Date: 11/12/20

  
\_\_\_\_\_  
Timothy M. Salmon, City Manager

RESOLUTION 2020-

RESOLUTION GIVING PRELIMINARY APPROVAL TO ISSUANCE OF MULTIFAMILY  
HOUSING REVENUE BONDS TO FINANCE THE ACQUISITION, REHABILITATION  
AND EQUIPPING OF THE GRAND AT DAY POINT APARTMENTS

WHEREAS, the City Council (the “City Council”) of the City of Goldsboro, North Carolina (the “City”) met in Goldsboro, North Carolina at 7:00pm on the 16<sup>th</sup> day of November, 2020; and

WHEREAS, pursuant to Section 160A-456(b) of the General Statutes of North Carolina, the City is granted the power to exercise directly the powers of a housing authority organized pursuant to the North Carolina Housing Authorities Law, Article 1 of Chapter 157 of the General Statutes of North Carolina, as amended (the “Act”); and

WHEREAS, the Act in N.C.G.S. §§ 157-9 and 157-37 gives the City acting as a housing authority the power “to provide for the construction, reconstruction, improvement, alteration or repair of any housing project” and “to borrow money upon its bonds, notes, debentures or other evidences of indebtedness and to secure the same by pledges of its revenues”; and

WHEREAS, an affiliated or related entity of Vitus Group, LLC, a Delaware limited liability company, and Affordable Housing Institute, Inc., a Florida nonprofit corporation (the “Company”), intends to provide affordable housing in the City; and

WHEREAS, the Company has requested that the City assist it in financing the acquisition, rehabilitation and equipping of a 160 unit multifamily residential rental development known as The Grand at Day Point Apartments and located at 2300 Day Circle in the City (the “Development”); and

WHEREAS, the Company has described to the City the benefits of the Development to the City and the State of North Carolina and has requested the City to agree to issue its multifamily housing revenue bonds in such amounts as may be necessary to finance the costs of acquiring, rehabilitating and equipping the Development; and

WHEREAS, the City is of the opinion that the Development is a facility that can be financed under the Act and that the financing of the same will be in furtherance of the purposes of the Act;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GOLDSBORO:

1. It is hereby found and determined that the Development will involve the acquisition, rehabilitation and equipping of a multifamily housing facility, and that therefore, pursuant to the terms and subject to the conditions hereinafter stated and the Act, the City agrees to assist the Company in every reasonable way to issue bonds to finance the acquisition, rehabilitation and equipping of the Development, and, in particular, to undertake the issuance of the City’s multifamily housing revenue bonds (the “Bonds”) in an amount now estimated not to exceed Fourteen Million Dollars (\$14,000,000) to provide all or part of the cost of the Development.
2. The City intends that the adoption of this resolution be considered as “official action” toward the issuance of the Bonds within the meaning of the regulations issued by the Internal Revenue Service pursuant to Section 1.150-2 of the Treasury Regulations issued under the Internal Revenue Code of 1986, as amended (the “Code”).
3. The Bonds shall be issued in such series and amounts and upon such terms and conditions as are mutually agreed upon between the City and the Company. The City and the Company shall enter into a “financing agreement” pursuant to the Act for a term and upon payments sufficient to pay the principal of, premium if any, and interest on the Bonds and to pay all of the expenses of the City in connection with the Bonds and the Development. The Bonds will be issued pursuant to an indenture or security agreement between the City and a trustee (the “Trustee”) or the bondholder which will set forth the form and terms of the Bonds and will assign to the Trustee for the benefit of the holders of the Bonds, or directly to the bondholder, the City’s rights to payments under the financing agreement, except the City’s right to payment of fees and expenses and



indemnification. The Bonds shall not be deemed to constitute a debt or a pledge of the faith and credit of the State of North Carolina or any political subdivision or agency thereof, including the City, but shall be payable solely from the revenues and other funds provided under the proposed agreements with the Company.

4. The City hereby authorizes the Company to proceed, upon the prior advice, consent and approval of bond counsel and the City's counsel, to obtain approvals in connection with the issuance and sale of the Bonds and to obtain an allocation of a sufficient amount of the State of North Carolina's "private activity bond limit", as required by Section 146 of the Code and as defined in Section 146 of the Code, for the Bonds.
5. It having been represented to the City that it is desirable to proceed with the acquisition, rehabilitation and equipping of the Development, the City agrees that the Company may proceed with plans for such acquisition, rehabilitation and equipping, enter into contracts for the same, and take such other steps as it may deem appropriate in connection therewith, provided that nothing herein shall be deemed to authorize the Company to obligate the City without its written consent in each instance to the payment of any monies or the performance of any act in connection with the Development and no such consent shall be implied from the City's adoption of this resolution. The City agrees that the Company may be reimbursed from the proceeds of the Bonds, if and when issued, for all qualifying costs so incurred as permitted by Treasury Regulations Section 1.150-2.
6. All obligations hereunder of the City are subject to the further agreement of the City and the Company to terms for the issuance, sale and delivery of the Bonds and the execution of a financing agreement, indenture or security agreement and other documents and agreements necessary or desirable for the issuance of the Bonds. The City has not authorized and does not authorize the expenditure of any funds or monies of the City from any source other than the proceeds of the Bonds. All costs and expenses in connection with the financing and the acquisition, rehabilitation and equipping of the Development, including the reasonable fees and expenses of the City's counsel, bond counsel and the agent or underwriter for the sale of the Bonds, shall be paid from the proceeds of the Bonds or by the Company, but if for any reason the Bonds are not issued, all such expenses shall be paid by the Company and the City shall have no responsibility therefor. It is understood and agreed by the City and the Company that nothing contained in this resolution shall be construed or interpreted to create any personal liability of the officers or council members from time to time of the City.
7. The officers of the City are hereby authorized and directed to take all actions in furtherance of the resolution and the issuance of the Bonds.
8. The City hereby approves McGuireWoods LLP, Raleigh, North Carolina, to act as bond counsel for the Bonds.
9. This resolution shall take effect immediately.

Councilmember \_\_\_\_\_ moved the passage of the foregoing resolution and Councilmember \_\_\_\_\_ seconded the motion, the resolution was passed by the following vote:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Not voting: \_\_\_\_\_

\_\_\_\_\_  
Chuck Allen  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

\* \* \* \* \*

I, Melissa Capps, City Clerk to the City of Goldsboro, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and complete copy of so much of the proceedings of the City Council for the City of Goldsboro, North Carolina, at a regular meeting duly called and held on November 16, 2020, as it relates in any way to the resolution hereinabove set forth, and that such proceedings are recorded in the minutes of the City Council.

WITNESS my hand and the seal of the City Council of the City of Goldsboro, North Carolina, this \_\_\_\_ day of November, 2020.

(SEAL)

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Melissa Capps, City Clerk  
City of Goldsboro, North Carolina

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Amending a Grant Project Fund Ordinance – Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101)

**BACKGROUND:** On October 7, 2020, the City of Goldsboro was notified by the U.S. Department of Housing and Urban Development (HUD) of the FY20-21 Annual Action Plan approval and grant allocation totaling \$794,767 made up of the following:

Community Development Block Grant (CDBG)	\$351,137
HOME Investment Partnerships Programs (HOME)	\$237,076
CDBG-CV CARES Act Funding	<u>\$206,654</u>
<b>Total</b>	<b><u>\$794,767</u></b>

The outlined use of the funds was approved by City Council on July 13, 2020 with the approval of the FY20-24 Consolidated Plan (ConPlan) and FY20-21 Annual Action Plans (AAP). These funds will be used to assist low-to-moderate-income citizens of Goldsboro improve their quality of life through vital housing and community development programs. Also, the City estimates there will be approximately \$7,168 in program income that will be received to leverage the federal grant dollars. There is no match required for the grant. The period of the performance is July 1, 2020 through June 30, 2021, except for CDBG-CV which will be June 30, 2022. This grant will be managed by Shycole Simpson-Carter, Community Relations Director.

**DISCUSSION:** This fund has been established as a grant project (G.S. § 159-13.2) fund to satisfy the federal grant requirements which call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. Staff requests that the Council appropriate expenditures in the amount of \$801,935. This will be funded with Federal grant revenue (\$794,767) and program revenue (7,168).

**RECOMMENDATION:**

1. By motion, Council adopt the attached Grant Project Ordinance amendment for the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101) in the amount of \$801,935.

Date: 11/10/2020

  
Catherine F. Gwynn, Finance Director

Date: 11/11/20

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2020-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT  
PARTNERSHIP PROGRAM SPECIAL REVENUE FUND (C2101)

WHEREAS, the City of Goldsboro has been designated an “Entitlement City”, and desires to provide support of housing and non-housing community development projects and activities while leveraging through public-partnerships and other grant opportunities and to reinvest program income in higher potential projects and activities for low-to-moderate income individuals and families; and

WHEREAS, the City will receive \$351,137 in Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development for Fiscal Year 2020-21; and

WHEREAS, in addition, the City will receive \$237,076 under the Federal HOME Investment Partnership Program (HOME) funds from the Department of Housing and Urban Development for Fiscal Year 2020-21; and

WHEREAS, Congress adopted the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) established the Coronavirus Relief Fund (CRF) on March 27, 2020, and the City was awarded a special allocation of \$206,554 to provide essential service and employment training to those affected by the Coronavirus pandemic; and

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue and program income.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) Special Revenue Fund (C2101) be amended as follows:

**Community Development Block Grant (CDBG) and HOME Investment  
Partnership Program FY20-FY29 Special Revenue Fund (C2101)**

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Grants CDBG FY19-20	\$ 328,479.00	\$ 328,479.00	\$ -
Federal Grants HOME FY19-20	214,732.00	214,732.00	-
Federal Grants CDBG FY20-21		351,137.00	351,137.00
Federal Grants HOME FY20-21		237,076.00	237,076.00
Federal Grants CDBG FY20-21 CRF COVID-19		206,554.00	206,554.00
CDBG Program Income - Principal	2,870.00	5,740.00	2,870.00
CDBG Program Income - Interest	250.00	500.00	250.00
HOME Program Income - Principal	3,449.00	6,898.00	3,449.00
HOME Program Income - Interest	599.00	1,198.00	599.00
<b>Total Revenues</b>	<b><u>\$ 550,379.00</u></b>	<b><u>\$ 1,352,314.00</u></b>	<b><u>\$ 801,935.00</u></b>
Expenditures:			
<b><u>CDBG FY19-20</u></b>			
Administration	\$ 76,390.00	\$ 76,390.00	\$ -
Consultant Services (Admin)	10,000.00	10,000.00	-
Rehabilitation	3,120.00	3,120.00	-
Public Facilities - W.A. Foster Debt Principal Contribu	208,454.00	208,454.00	-
Afterschool Enrichment	33,635.00	33,635.00	-
Keller Way Extension for Adair Place (NCDOC Gran ?			
<b>Subtotal - CDBG FY19-20</b>	<b><u>\$ 331,599.00</u></b>	<b><u>\$ 331,599.00</u></b>	<b><u>\$ -</u></b>

<b><u>Home FY19-20</u></b>			
Administration	\$ 20,694.00	\$ 20,694.00	\$ -
Office Supplies (Admin)	779.00	779.00	-
CHDO Set Aside	107,307.00	107,307.00	-
Homebuyer Assistance	90,000.00	90,000.00	-
<b>Subtotal - Home FY19-20</b>	<b>\$ 218,780.00</b>	<b>\$ 218,780.00</b>	<b>\$ -</b>
<b><u>CDBG FY20-21</u></b>			
Administration		\$ 70,227.00	\$ 70,227.00
Consultant Services (Admin)		38,120.00	38,120.00
Rehabilitation		85,195.00	85,195.00
Public Facilities - W.A. Foster Debt Principal Contribution		160,715.00	160,715.00
Afterschool Enrichment			-
<b>Subtotal - CDBG FY20-21</b>	<b>\$ -</b>	<b>\$ 354,257.00</b>	<b>\$ 354,257.00</b>
<b><u>Home FY20-21</u></b>			
Administration		\$ 23,708.00	\$ 23,708.00
Rehabilitation		113,807.00	113,807.00
CHDO Set Aside		41,609.00	41,609.00
Homebuyer Assistance		62,000.00	62,000.00
<b>Subtotal - Administration</b>	<b>\$ -</b>	<b>\$ 241,124.00</b>	<b>\$ 241,124.00</b>
<b><u>CDBG-CV FY20-21 (CRF COVID-19)</u></b>			
Administration		\$ 41,308.00	\$ 41,308.00
Non-Profits		165,246.00	165,246.00
<b>Subtotal - CDBG-CV FY20-21 (CRF COVID-19)</b>	<b>\$ -</b>	<b>\$ 206,554.00</b>	<b>\$ 206,554.00</b>
<b>Total Expenditures</b>	<b>\$ 550,379.00</b>	<b>\$ 1,352,314.00</b>	<b>\$ 801,935.00</b>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

Chuck Allen

Mayor

ATTEST:

City Clerk



# Funding Approval/Agreement

Title I of the Housing and Community  
Development Act (Public Law 930383)  
HI-00515R of 20515R

## U.S. Department of Housing and Urban Development

Office of Community Planning and Development  
Community Development Block Grant Program



OMB Approval No.2506-0193  
exp. 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) <b>GOLDSBORO</b>		3a. Grantee's 9-digit Tax ID Number: 566000228		3b. Grantee's 9-digit DUNS Number: 091564419	
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424)  P O Drawer A Goldsboro, NC 27533-9701		4. Date use of funds may begin (mm/dd/yyyy): 09/10/2020			
		5a. Project/Grant No. 1 B-20-MW-37-0019		6a. Amount Approved 206,554	
		5b. Project/Grant No. 2		6b. Amount Approved	

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above-named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Matthew T. King, Ph.D.	Grantee Name Goldsboro
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Title Director, Office of Community Planning & Development	Name/Title (CEO) <b>Chuck Allen, Mayor</b>
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Signature 	Date (mm/dd/yyyy) 10/07/2020	Signature 	Date (mm/dd/yyyy) 10 / 08 / 2020
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7. Category of Title I Assistance for this Funding Action (check only one)  <input checked="" type="checkbox"/> Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached (see reverse side)	9a. Date HUD Received Submission (mm/dd/yyyy) 07/15/2020	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
		9b. Date Grantee Notified (mm/dd/yyyy) 10/07/2020	
		9c. Date Start of Program Year 07/01/2020	

11. Amount of Community Development Block Grant		FY (2020)	
a. Funds Reserved for this Grantee		\$ 206,554	
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency Goldsboro P O Drawer A Goldsboro, NC 27533-9701
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**Loan Guarantee Acceptance Provisions for Designated Agencies:**  
The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.

12c. Name of Authorized Official for Designated Public Agency
Title
Signature

### HUD Accounting use Only

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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## ADDITIONAL CDBG-CV REQUIREMENTS

In addition to the terms and conditions in the Funding Approval/Agreement, the following requirements apply to Grantees receiving CDBG-CV funds in accordance with the Coronavirus Aid, Relief and Economic Security Act (CARES Act) (Pub. L. 116-136).

- 1) The Grantee agrees to comply with the requirements in the CARES Act that apply to CDBG-CV grants and must use the CDBG-CV grant funds to prevent, prepare for and respond to coronavirus.
- 2) The grantee agrees to comply with the requirements of the Housing and Community Development Act of 1974 (42 USC 5301 et seq.) and implementing regulations at 24 CFR part 570, as now in effect and as may be amended from time to time, and as modified by the rules, waivers and alternative requirements published by HUD from time to time. Rules, waivers and alternative requirements of Federal Register notices applicable to CDBG-CV grants are hereby incorporated into and made a part of the grant agreement.
- 3) The Grantee may use CDBG-CV funds as reimbursement for previously incurred costs, provided that those costs are allowable and consistent with the CARES Act's purpose to prevent, prepare for and respond to coronavirus.
- 4) The grantee agrees to establish and maintain adequate procedures to prevent any duplication of benefits as required by section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5155), as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 132 Stat. 3442).
- 5) The period of performance for the funding assistance specified in the Funding Approval/Agreement ("Funding Assistance") shall be six years. It shall begin on the date specified in item 4 in the Funding Approval/Agreement and shall end six years later, on the month and day specified in item 4. The Grantee shall not incur any obligations to be paid with the Funding Assistance after this period of performance.
- 6) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Funding Approval/Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated herein and made a part of this Funding Approval/Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering</u> <u>Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct</u> <u>Cost Base</u>
NA	0 %	NA
↓	%	↓
↓	%	↓
↓	%	↓
↓	%	↓

**INSTRUCTIONS:** The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- 7) In addition to the conditions contained in the Funding Approval/Agreement (form HUD 7082), the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS); the System for Award Management (SAM.gov.); the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and General Contractor Registration; and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- 8) The grantee shall ensure that no CDBG-CV funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.
- 9) The Grantee or unit of general local government that directly or indirectly receives CDBG-CV funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- 10) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- 11) CDBG-CV funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - This condition is included as requirement on the use of fiscal year 2020 CDBG funds by the Community Development Fund heading, Department of Housing and Urban Development Appropriations Act, 2020, Public Law 116-94, and is made applicable to this grant by the CARES Act).

**Funding Approval/Agreement**

Title I of the Housing and Community  
Development Act (Public Law 930383)  
HI-00515R of 20515R

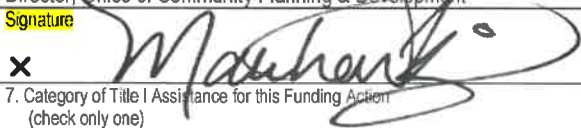
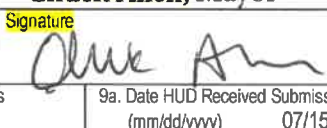
**U.S. Department of Housing and Urban Development**

Office of Community Planning and Development  
Community Development Block Grant Program

OMB Approval No.2506-0193  
exp. 5/31/2018

1. Name of Grantee (as shown in item 5 of Standard Form 424) <b>GOLDSBORO</b>		3a. Grantee's 9-digit Tax ID Number: <b>566000228</b>	3b. Grantee's 9-digit DUNS Number: <b>091564419</b>
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424)  P O Drawer A Goldsboro, NC 27533-9701		4. Date use of funds may begin (mm/dd/yyyy): <b>09/10/2020</b>	
		5a. Project/Grant No. 1 <b>B-20-MC-37-0019</b>	6a. Amount Approved <b>351,137</b>
		5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above-named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Matthew T. King, Ph.D.		Grantee Name Goldsboro	
Title Director, Office of Community Planning & Development		Name/Title (CEO) <b>Chuck Allen, Mayor</b>	
Signature 	Date (mm/dd/yyyy) <b>10/07/2020</b>	Signature 	Date (mm/dd/yyyy) <b>10/08/2020</b>
7. Category of Title I Assistance for this Funding Action (check only one)  <input checked="" type="checkbox"/> Entitlement, Sec 106(b)	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) <b>07/15/2020</b> 9b. Date Grantee Notified (mm/dd/yyyy) <b>10/07/2020</b> 9c. Date Start of Program Year <b>07/01/2020</b>	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
11. Amount of Community Development Block Grant			
		FY (2020)	FY (2019)
a. Funds Reserved for this Grantee		<b>\$ 351,123</b>	<b>14</b>
b. Funds now being Approved			
c. Reservation to be Cancelled (11a minus 11b)			
12a. Amount of Loan Guarantee Commitment now being Approved <b>N/A</b>		12b. Name and complete Address of Public Agency  Goldsboro P O Drawer A Goldsboro, NC 27533-9701	
Loan Guarantee Acceptance Provisions for Designated Agencies: The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.		12c. Name of Authorized Official for Designated Public Agency	
		Title	
		Signature	

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		
Date Entered PAS (mm/dd/yyyy)		Date Entered LOCCS (mm/dd/yyyy)		Batch Number		Transaction Code		Entered By		Verified By		

8. Special Conditions:

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2026. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2026.
- (b) The Recipient shall attach a schedule of its indirect cost rate(s) in the format set forth below to the executed Agreement that is returned to HUD. The Recipient shall provide HUD with a revised schedule when any change is made to the rate(s) described in the schedule. The schedule and any revisions HUD receives from the Recipient shall be incorporated therein and made a part of this Agreement, provided that the rate(s) described comply with 2 CFR part 200, subpart E.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base</u>
NA	0 %	NA
↓	↓ %	↓
↓	↓ %	↓
↓	↓ %	↓
↓	↓ %	↓
↓	↓ %	↓

**Instructions:** The Recipient must identify each agency or department of the Recipient that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate issued per 2 CFR §200.414(f)), and the type of direct cost base to which the rate will be applied (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rates for subrecipients.

- (d) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM.gov), the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and Central Contractor Registration, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (e) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfield as defined in the Small Business Liability Relief and Brownfields Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.
- (f) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-federal considerations, but must use such funds for activities eligible under title I of the Act.
- (g) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.
- (h) CDBG funds may not be provided to a for-profit entity pursuant to section 105(a)(17) of the Act unless such activity or project has been evaluated and selected in accordance with Appendix A to 24 CFR 570 - "Guidelines and Objectives for Evaluating Project Costs and Financial Requirements." (Source - P.L. 113-235, Consolidated and Further Continuing Appropriations Act, 2015, Division K, Title II, Community Development Fund).



**Funding Approval and HOME  
Investment Partnerships Agreement**  
Title II of the National Affordable Housing Act

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development

<b>1. Participant Name and Address</b>  Goldsboro P O Drawer A Goldsboro, NC 27533-9701		<b>2. Grant Number</b> <div style="text-align: right; font-weight: bold;">M20-MC370209</div>																						
		<b>3a. Tax Identification Number</b> 566000228	<b>3b. Unique Entity Identifier (formerly DUNS)</b> 091564419																					
		<b>4. Appropriation Number</b> 860/30205	<b>5. FY (yyyy)</b> 2020																					
<b>6. Previous Obligation (Enter "0" for initial FY allocation)</b>			\$ 0.00																					
a. Formula Funds		\$ 237,076																						
b. Community Housing Development Org. (CHDO) Competitive		\$																						
<b>7. Current Transaction (+ or -)</b>			\$ 237,076																					
a. Formula Funds		\$ 237,076																						
1. CHDO (For deobligations only)		\$																						
2. Non- CHDO (For deobligations only)		\$																						
b. CHDO Competitive Reallocation or Deobligation		\$																						
<b>8. Revised Obligation</b>			\$																					
a. Formula Funds		\$																						
b. CHDO Competitive Reallocation		\$																						
<b>9. Special Conditions (check applicable box)</b> <input checked="" type="checkbox"/> Not applicable <input type="checkbox"/> Attached		<b>10. Date of Obligation (Congressional Release Date)</b> (mm/dd/yyyy)    10/07/2020																						
<b>11. Indirect Cost Rate*</b>  <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:30%; text-align: center;"><u>Administering Agency/Dept.</u></td> <td style="width:30%; text-align: center;"><u>Indirect Cost Rate</u></td> <td style="width:30%; text-align: center;"><u>Direct Cost Rate</u></td> </tr> <tr> <td style="text-align: center;">NA</td> <td style="text-align: center;">0 %</td> <td style="text-align: center;">NA</td> </tr> <tr> <td style="text-align: center;">↓</td> <td style="text-align: center;">↓</td> <td style="text-align: center;">↓</td> </tr> <tr> <td></td> <td style="text-align: center;">%</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">%</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">%</td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;">%</td> <td></td> </tr> </table>		<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Rate</u>	NA	0 %	NA	↓	↓	↓		%			%			%			%		<b>12. Period of Performance</b> Date in Box #10 10/07/2020 - 09/01/2028  <small>*If funding assistance will be used for payment of indirect costs pursuant to 2 CFR 200. Subpart E-Cost Principles, provide the name of the department/agency, its indirect cost rate (including if the de minimis rate is charged per 2 § CFR 200.414), and the direct cost base to which the rate will be applied. Do not include cost rates for subrecipients.</small>	
<u>Administering Agency/Dept.</u>	<u>Indirect Cost Rate</u>	<u>Direct Cost Rate</u>																						
NA	0 %	NA																						
↓	↓	↓																						
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This Agreement between the Department of Housing and Urban Development (HUD) and the Participating Jurisdiction/Entity is made pursuant to the authority of the HOME Investment Partnerships Act (42 U.S.C. 12701 et seq.). The Participating Jurisdiction's/Entity's approved Consolidated Plan submission/Application and the HUD regulations at 24 CFR Part 92 (as is now in effect and as may be amended from time to time) and this HOME Investment Partnership Agreement, form HUD-40093, including any special conditions, constitute part of this Agreement. Subject to the provisions of this Agreement, HUD will make the funds for the Fiscal Year specified, available to the Participating Jurisdiction/Entity upon execution of this Agreement by the parties. All funds for the specified Fiscal Year provided by HUD by formula reallocation are covered by this Agreement upon execution of an amendment by HUD, without the Participating Jurisdiction's execution of the amendment or other consent. HUD's payment of funds under this Agreement is subject to the Participating Jurisdiction's/Entity's compliance with HUD's electronic funds transfer and information reporting procedures issued pursuant to 24 CFR 92.502. To the extent authorized by HUD regulations at 24 CFR Part 92, HUD may, by its execution of an amendment, deobligate funds previously awarded to the Participating Jurisdiction/Entity without the Participating Jurisdiction's/Entity's execution of the amendment or other consent. The Participating Jurisdiction/Entity agrees that funds invested in affordable housing under 24 CFR Part 92 are repayable when the housing no longer qualifies as affordable housing. Repayment shall be made as specified in 24 CFR Part 92. The Participating Jurisdiction agrees to assume all of the responsibility for environmental review, decision making, and actions, as specified and required in regulation at 24 CFR 92.352 and 24 CFR Part 58.

The Grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Universal Numbering System and System for Award Management (SAM) requirements in Appendix A to 2 CFR part 25, and the Federal Funding Accountability and Transparency Act (FFATA) in Appendix A to 2 CFR part 170.

The Period of Performance for the funding assistance shall begin on the date specified in item 12 and shall end on September 1<sup>st</sup> of the 5<sup>th</sup> fiscal year after the expiration of the period of availability for obligation. Funds remaining in the account will be cancelled and thereafter not available for obligation or expenditure for any purpose. Per 31 U.S.C. 1552. The grantee shall not incur any obligations to be paid with such assistance after the end of the Period of Performance.

<b>13. For the U.S. Department of HUD (Name and Title of Authorized Official)</b> Matthew T. King, Ph.D. – Director, Office of Community Planning & Development	<b>14. Signature</b>	<b>15. Date</b> 10/07/2020
<b>16. For the Participating Jurisdiction/Entity (Name and Title of Authorized Official)</b> Chuck Allen, Mayor	<b>17. Signature</b>	<b>18. Date</b> 10/08/2020

19. Check one:  
☒ Initial Agreement    ☐ Amendment #

20. Funding Information: HOME			
Source of Funds	Appropriation Code	PAS Code	Amount
2020	860/30205	HMF (H)	\$ 235,206
2019	869/20205	HMF (G)	342
2018	868/10205	HMF (F)	1,528

## AP-35 Projects - 91.220(d)

### Introduction:

Goldsboro will support housing and non-housing community development projects and activities within FY20-21 AAP through HUD entitlement funds from CDBG and HOME, funding granted by North Carolina Housing Finance Agency (NCHFA), pursuing competitive grants, and other resources available. Goldsboro's strategy this AAP cycle will mirror the overall ConPlan cycle by leveraging even more through public-partnerships and resources and to reinvest program income in higher potential projects and activities for LMI individuals and families. In FY20-21 Goldsboro will be allocated funding in response to Coronavirus (COVID-19) under the Coronavirus Aid, Relief, and Economic Security Act (CARES Act). This will be a new grant program Community Development Block Grant – Coronavirus (CDBG-CV) to fund programs and activities to prevent, prepare for, and respond to the spread of COVID-19.

### Projects

Sorting #	Project Name
1	Fair Housing
2	Housing Counseling
3	Public Facilities & Improvements (City-Owned)
4	Public Services
5	Rehabilitation (Acquisition, Admin., & Public Owned Residential Bldgs.)
6	CHDO Reserve
7	Homebuyer Assistance
8	Homebuyer Assistance & Rehabilitation
9	Rental Housing Development
10	Program Administration (CDBG & HOME)
11	COVID-19 Public Service Grants

**Table – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs:

Funding allocations are based on information within **SP-25 Priority Needs – 91.215(a)(2) Basis for Relative Priority**. The major obstacle to addressing underserved needs in Goldsboro is the lack of available funding to serve all needs within the area.



# AP-38 Project Summary

## Project Summary Information

**Project Sorting Number: 1**

Project Title: Fair Housing				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 1	Grantee/PJ Project ID & (Matrix Code): 05J-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Affirmatively Further Fair Housing Choice		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021		Outcome: Availability/Accessibility		Objective: Provide decent affordable housing
<b>Est. Amount (including Program Income)</b> CDBG: \$ 2,000 HOME: \$ 0 Total \$ 2,000		<b>Description:</b> Funds will be provided to taking meaningful actions to overcome significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.		
<b>Expected Resources</b> CDBG: \$ 2,000 HOME: \$ 0 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 0 Total \$ 2,000		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> 40 Low/Mod Limited Clientele (LMC) Families		
		<b>Planned Activities:</b> Fair housing services (e.g. counseling on housing discrimination) as public services.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Public service activities other than Low/Moderate Income Housing Benefit			40	Persons Assisted

## Project Sorting Number: 2

Project Title: Housing Counseling					
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 2	Grantee/PJ Project ID & (Matrix Code): 13A-2020	
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed	
Increase Access to Affordable Homeownership Options		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing	
Target Date for Completion: 6/30/2021		Outcome: Affordability		Objective: Provide decent affordable housing	
Est. Amount (including Program Income)		Description: Funds will be provided for counseling that is independent, expert advice customized to the need of the consumer to address the consumer's housing barriers and to help achieve their housing goals. This will include, but not be limited to, intake; financial and housing affordability analysis; an action plan, except for reverse mortgage counseling; and a reasonable effort to have follow-up communication with the client when possible.			
CDBG: \$ 6,120					
HOME: \$ 0					
Total \$ 6,120					
Expected Resources		Estimate the number and type of families that will benefit from the proposed activities:		30 Low/Mod Housing (LMH) Families	
CDBG: \$ 6,120		Planned Activities: Housing Counseling, under 24 CFR 5.100			
HOME: \$ 0					
Other – Urgent Repair (URP) \$ 0					
Other – CDBG-CV: \$ 0					
Total \$ 6,120					
Goal Outcome Indicator(s)				Quantity	Unit of Measurement (UoM)
Public service activities for Low/Moderate Income Housing Benefit				30	Households Assisted

## Project Sorting Number: 3

Project Title: Public Facilities & Improvements (City-Owned)					
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 3	Grantee/PJ Project ID & (Matrix Code): 03A/Z-2020	
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed	
Improve-Expand Public Facilities Access and Capacity		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Non-Housing Community Development	
Target Date for Completion: 6/30/2021		Outcome: Sustainability		Objective: Create suitable living environments	
Est. Amount (including Program Income)		Description: Funds will be used to support the needs of Goldsboro’s residential sustainability growth and, at the same time, replacing existing facilities that have deteriorated due to age of have become obsolete within LMI census tracts/block groups. It is anticipated that the costs for such improvements will leverage or spur new developments and enhance existing residential units and possibly nearby businesses. Funds will be used for the debt service of the WA Foster Center construction approved under the 2015 Request for Release of Funds and Certification by HUD.			
CDBG: \$ 340,123					
HOME: \$ 0					
Total \$ 340,123					
Expected Resources		Estimate the number and type of families that will benefit from the proposed activities:			
CDBG: \$ 340,123					
HOME: \$ 0		1,497 Families within Low/Mod Area Benefit (LMA)			
Other – Urgent Repair (URP) \$ 0		Planned Activities: CDBG funds will be used by the grantee or other public or private non-profit entities for public facilities and improvements.			
Other – CDBG – CV: \$ 0					
Total \$ 340,123					
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)	
Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit			1,497	Persons Assisted	

## Project Sorting Number: 4

Project Title: Public Services				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 4	Grantee/PJ Project ID & (Matrix Code): 05A/Z-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Provide Essential Service & Employment Training		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Neighborhood Stabilization Non-Housing Community Development
Target Date for Completion: 6/30/2021		Outcome: Availability/Accessibility		Objective: Create economic opportunities
<b>Est. Amount (including Program Income)</b> CDBG: \$ 30,000 HOME: \$ 0 Total \$ 30,000		<b>Description:</b> Funds will be used to provide and expand upon essential services and employment training to LMI individuals and families and special needs populations, not to exceed the 15% public services cap as regulated by HUD.		
<b>Expected Resources</b> CDBG: \$ 30,000 HOME: \$ 0 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 0 Total \$ 30,000		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> 705 Low/Mod Limited Clientele (LMC) Families		
		<b>Planned Activities:</b> CDBG assisted public services activities including, but not limited to: employment services, crime prevention, health services, substance abuse services, & edu. programs.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Public Service activities other than Low/Moderate Income Housing Benefit			705	Persons Assisted



## Project Sorting Number: 5

Project Title: Rehabilitation (Acquisition, Admin., & Public Owned Residential Bldgs.)				
Grantee/PJ Name: Goldsboro	Program Year: 2020	IDIS Project ID: 5	Grantee/PJ Project ID & (Matrix Code):	14D,14G,14H-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Provide Rehabilitation Owner-Occupied and City-Owned		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization
Target Date for Completion: 6/30/2021		Outcome: Sustainability		Objective: Create suitable living environments
<b>Est. Amount (including Program Income)</b> CDBG: \$ 85,910 HOME: \$ 0 Total \$ 85,910		<b>Description:</b> Funds will be provided for owner-occupied housing rehabilitation for LMI households and special needs population. Funds will also be provided for Goldsboro to acquire, rehabilitate, or reconstruct housing units to ensure affordability for LMI households and special needs populations within a physical environment of a deteriorating area. Funds will be provided for all delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities.		
<b>Expected Resources</b> CDBG: \$ 85,195 HOME: \$ 0 Other – Urgent Repair (URP) \$ 100,000 Other – CDBG-CV: \$ 0 Total \$ 185,910		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> 23 Low/Mod Housing (LMH) Families <b>Planned Activities:</b> Housing: acquisition of property to be rehabilitated for housing, Rehabilitation of permanent housing owned by a public entity other than a PHA, & all delivery costs.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Homeowner Housing Added			6	Households Housing Units
Homeowner Housing Rehabilitated			14	Households Housing Units
Building Demolished			3	Buildings

## Project Sorting Number: 6

Project Title: CHDO Reserve				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 6	Grantee/PJ Project ID & (Matrix Code): 3CR-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Increase Access to Affordable Homeownership Option		Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021		Outcome: Affordability		Objective: Provide decent affordable housing
Est. Amount (including Program Income)		Description: Funds will be used to add new homeownership housing by nonprofit(s) designated as Community Housing Development Organization (CHDO) for construction of new single-family housing within their organization’s target area(s).		
CDBG: \$ 0 HOME: \$ 41,609 Total \$ 41,609				
Expected Resources		Estimate the number and type of families that will benefit from the proposed activities:	2 Low/Mod Housing (LMH) Families	
CDBG: \$ 0 HOME: \$ 41,609 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 0 Total \$ 41,609				
		Planned Activities:	At least 15% of HOME funds will be set aside for specific activities to be undertaken by a special type of nonprofit(s) as a Community Housing Development Organization (CHDO)	
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Homeowner Housing Added			2	Households Housing Units

## Project Sorting Number: 7

Project Title: Homebuyer Assistance				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 7	Grantee/PJ Project ID & (Matrix Code): 51HB-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Increase Access to Affordable Homeownership Option		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021Outcome: AffordabilityObjective: Provide decent affordable housing				
Est. Amount (including Program Income)		Description: Funds will be used to reduce the monthly carrying costs of mortgage loans from private lenders to increase homeownership opportunities through down payment and closing cost assistance to LMI households (including individuals and families with children who are currently housed but threatened with homelessness).		
CDBG: \$ 0 HOME: \$ 62,000 Total \$ 62,000				
Expected Resources		Estimate the number and type of families that will benefit from the proposed activities:		10 Low/Mod Housing (LMH) Families
CDBG: \$ 0 HOME: \$ 62,000 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 0 Total \$ 62,000		Planned Activities: Direct financial assistance in the form of deferred-payment loans to purchase first primary home.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Direct Financial Assistance to Homebuyers			10	Households Assisted

## Project Sorting Number: 8

Project Title: Homebuyer Assistance & Rehabilitation				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 8	Grantee/PJ Project ID & (Matrix Code): 52HB-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Increase Access to Affordable Homeownership Option		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021		Outcome: Affordability	Objective: Provide decent affordable housing	
Est. Amount (including Program Income)		Description: Funds will be provided for properties to be acquired, rehabilitated, or reconstructed for resale as single-family or multi-family housing units for LMI households within Goldsboro's targeted area(s) utilizing a developer. This will allow the reduction for the monthly carrying costs of mortgage loans to increase homeownership opportunities through down payment and closing cost assistance to LMI households (including individuals and families with children who are currently housed but threatened with homelessness).		
CDBG: \$ 0				
HOME: \$ 113,807				
Total \$ 113,807				
Expected Resources		Estimate the number and type of families that will benefit from the proposed activities:		4 Low/Mod Housing (LMH) Families
CDBG: \$ 0		Planned Activities: Grantee will acquire and rehabilitate, or assist a developer to acquire and rehabilitate, substandard properties to be sold after rehabilitation to low-income purchasers.		
HOME: \$ 113,807				
Other – Urgent Repair (URP) \$ 0				
Other- CDBG-CV: \$ 0				
Total \$ 113,807				
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Homeowner Housing Added			2	Households Housing Unit
Homeowner Housing Rehabilitated			2	Households Housing Unit

## Project Sorting Number: 9

Project Title: Rental Housing Development				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 9	Grantee/PJ Project ID & (Matrix Code): 6RH-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Increase Affordable Rental Housing Option		Located approximately at 3227 Central Heights Road, Goldsboro, NC 27534		Attainable Housing Development & Preservation Neighborhood Stabilization Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021		Outcome: Affordability		Objective: Provide decent affordable housing
<b>Est. Amount (including Program Income)</b> CDBG: \$ 0 HOME: \$ 525,028 Total \$ 525,028		<b>Description:</b> Funds will be used to leverage public-private partnerships that produces new affordable rental housing. This will allow for LMI households to pay no more than 30 percent of their income for housing cost (including utilities).		
<b>Expected Resources</b> CDBG: \$ 0 HOME: \$ 525,028 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 0 Total \$ 525,028		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> 80 Low/Mod Housing (LMH) Families  <b>Planned Activities:</b> HOME funds will be used toward the new construction of rental housing in the form of permanent mortgage loan assistance.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Rental units constructed			80	Households Housing Unit



## Project Sorting Number: 10

Project Title: Program Administration (CDBG & HOME)				
Grantee/PJ Name: Goldsboro		Program Year: 2020	IDIS Project ID: 10	Grantee/PJ Project ID & (Matrix Code): 21A/AD-2020
Annual Goal(s) Supported		Target Area(s) Included & Location Description		Priority Need(s) Addressed
Program Admin to Support ConPlan and AAPs Objectives		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Non-Housing Community Development Equity & Affirmatively Furthering Fair Housing
Target Date for Completion: 6/30/2021		Outcome: Sustainability		Objective: Create suitable living environments
<b>Est. Amount (including Program Income)</b> CDBG: \$ 70,227 HOME: \$ 23,708 Total \$ 93,935		<b>Description:</b> Funds will be provided for planning, activities, and administration to support this five-year cycle ConPlan and AAPs' objectives, not to exceed the 20% CDBG, 20% CDBG-CV, and 10% HOME program caps as regulated by HUD.		
<b>Expected Resources</b> CDBG: \$ 70,227 HOME: \$ 23,708 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 41,308 Total \$ 93,935		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> Not applicable to this type of project		
		<b>Planned Activities:</b> Overall program admin., including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation.		
Goal Outcome Indicator(s)			Quantity	Unit of Measurement (UoM)
Not applicable to this type of project				

## Project Sorting Number: 11

Project Title: COVID-19 Public Service Grants				
Grantee/PJ Name: Goldsboro	Program Year: 2020	IDIS Project ID: 11	Grantee/PJ Project ID & (Matrix Code): 19CV-2020	
<b>Annual Goal(s) Supported</b>		<b>Target Area(s) Included &amp; Location Description</b>		<b>Priority Need(s) Addressed</b>
Provides Essential Service & Employment Training		Opportunity Zone (Census Tract:37191001500) Opportunity Zone (Census Tract:37191001800) Opportunity Zone (Census Tract:37191001900) Goldsboro Citywide (within LMI requirements)		Attainable Housing Development & Preservation Neighborhood Stabilization Non-Housing Community Development Equity & Affirmatively Furthering Fair Housing
<b>Target Date for Completion:</b> 6/30/2021		<b>Outcome:</b> Sustainability		<b>Objective:</b> Create suitable living environments
<b>Est. Amount (including Program Income)</b>		<b>Description:</b> The CDBG-CV funds allocated under Coronavirus Aid, Relief, and Economic Security Act (CARES Act) may be used under 24 CFR Parts 570.201-570.206, that prevent, prepare for, and respond to the spread of COVID-19.		
CDBG: \$ 0 HOME: \$ 0 Total \$ 0				
<b>Expected Resources</b>		<b>Estimate the number and type of families that will benefit from the proposed activities:</b> 600 Low/Mod Limited Clientele (LMC) Families  <b>Planned Activities:</b> CDBG-CV assisted public services activities to prevent, prepare for, and respond the spread of COVID-19. This activity is identified as an urgent need caused by COVID-19 and noted as such within the CARES Act and all HUD memorandum transmittals.		
CDBG: \$ 0 HOME: \$ 0 Other – Urgent Repair (URP) \$ 0 Other – CDBG-CV: \$ 165,246 Total \$ 165,246				
<b>Goal Outcome Indicator(s)</b>			<b>Quantity</b>	<b>Unit of Measurement (UoM)</b>
Public Service activities other than Low/Moderate Income Housing Benefit			500	Persons Assisted
Homelessness Prevention			100	Persons Assisted

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

SUBJECT: Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 422 Wilson Street from Sergio Sanchez

BACKGROUND: Staff has received an offer to purchase city owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

DISCUSSION: The following offer has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

422 Wilson Street – City Owned

Offeror: Sergio Sanchez

Offer: \$1,340.00

Bid Deposit: \$67.00

Parcel #: 0056477 Pin #: 3600321705


Tax Value: \$2,680.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. ACCEPT or REJECT offer on 422 Wilson Street.
2. IF ACCEPTED, adopt attached resolution(s) authorizing Finance to advertise for upset bids.

Date: 11/10/2020

  
Catherine F. Gwynn, Finance Director

Date: 11/11/20

  
Tim Salmon, City Manager

**RESOLUTION NO. 2020- \_\_\_\_\_**

**RESOLUTION AUTHORIZING UPSET BID PROCESS**

WHEREAS, the City of Goldsboro owns certain real property at **422 Wilson Street (Pin #3600321705)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an offer to purchase the property described above, in the amount of **\$1,340.00 (One Thousand Three Hundred Forty Dollars and no/100)** submitted by **Sergio Sanchez (Offeror)**; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$67.00 (Sixty Seven Dollars and No/100)**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares the property surplus.
- 2) The City Council authorizes sale of the property described above through the upset bid procedure of North Carolina General Statute § 160A-269.
- 3) The Finance Director shall cause a notice of the proposed sale to be published in a newspaper of general circulation within its jurisdiction. The notice shall describe the property and the amount of the offer, and shall state the terms under which the offer may be upset.
- 4) Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer to the office of the Finance Director at 200 N. Center Street, Goldsboro, NC 27530 during normal business hours within 10 days after the notice of sale is published. At the conclusion of the 10-day period, the Finance Director shall open the bids, if any, and the highest such bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.
- 5) If a qualifying higher bid is received, the Finance Director shall cause a new notice of upset bid to be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the City Council.
- 6) A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
- 7) A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The city will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The city will return the deposit of the final high bidder at closing.
- 8) The terms of the final sale are:
  - a) City Council must approve the final high offer before the sale is closed, which it will do within 30 days after the final upset bid period has passed.
  - b) Buyer must pay with cash at the time of closing.
  - c) Buyer must pay closing costs.
- 9) The City reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
- 10) If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. Appropriate city officials are authorized to execute the instruments necessary to convey the property to Offeror.

This resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

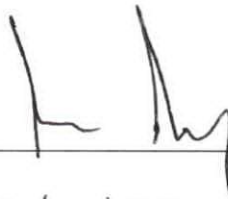
Attest: \_\_\_\_\_  
City Clerk

I, Sergio Sanchez would like to offer the

City of Goldsboro the sum of \$1,340.00 for the  
purchase of property at the following location:

Parcel: 3600321705

Street: 422 Wilson St, Goldsboro, NC 27530

Signed: 

Date: 10/22/20

Name SERGIO SANCHEZ

Address: 2814 RIDGECREST DR. GOLDSBORO NC 27534

Phone: 919-221-1803

Email: LEPIENSO@gmail.com

Amount of Bid Deposit: \$ 67.00

RECEIVED

2020 OCT 23 PM 5:02

CITY OF GOLDSBORO  
FINANCE DEPARTMENT



SEBASTIAN SANCHEZ  
2814 RIDGECREST DR.  
GOLDSBORO NC 27534

1001

15-3/540

10/22/20

Date

Pay to the  
Order of

CITY OF GOLDSBORO

\$

67.00

Sixty Seven Dollars — 2

Dollars



Security  
Features  
Details on  
Back.

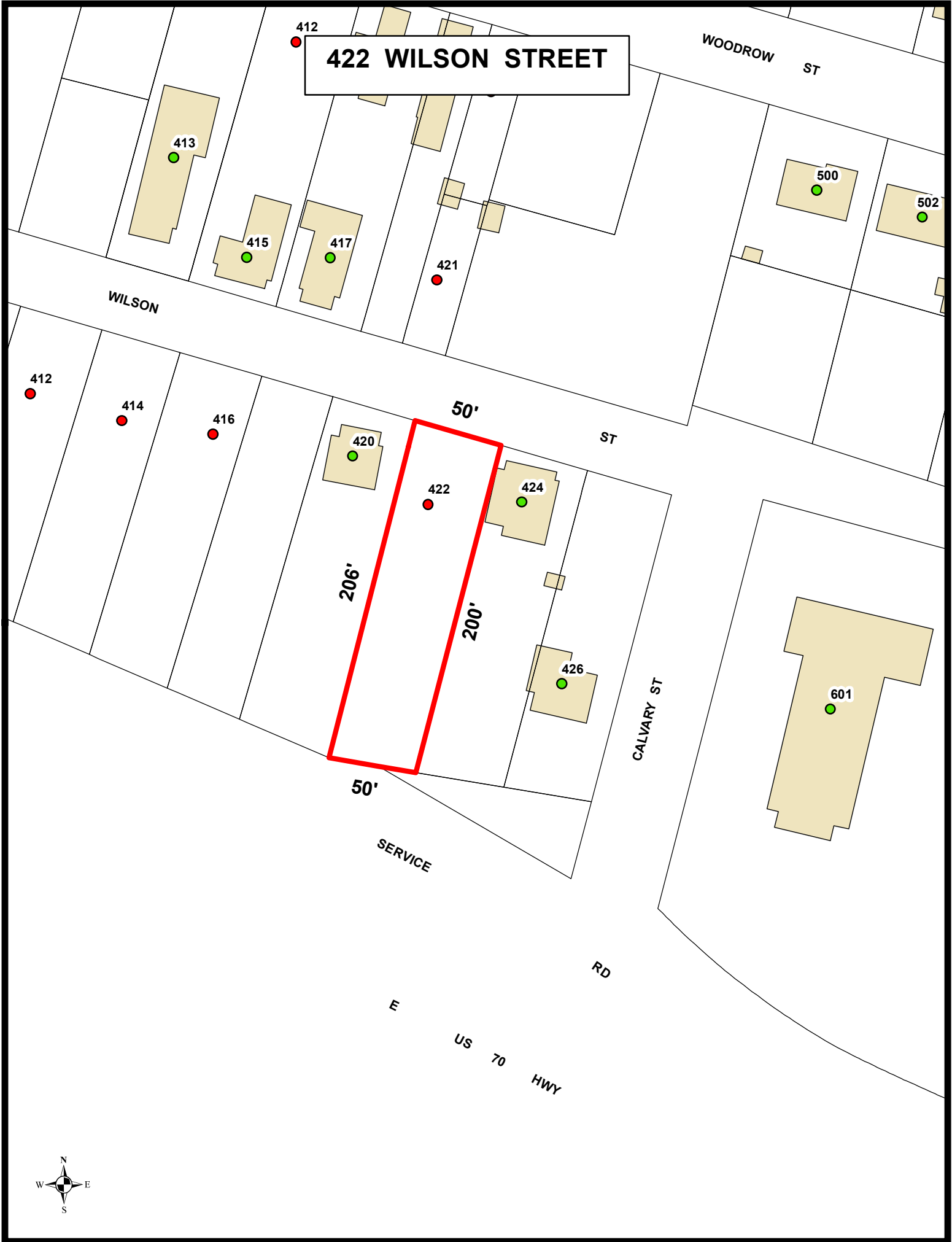
 **PNC BANK**

PNC Bank, N.A. 040

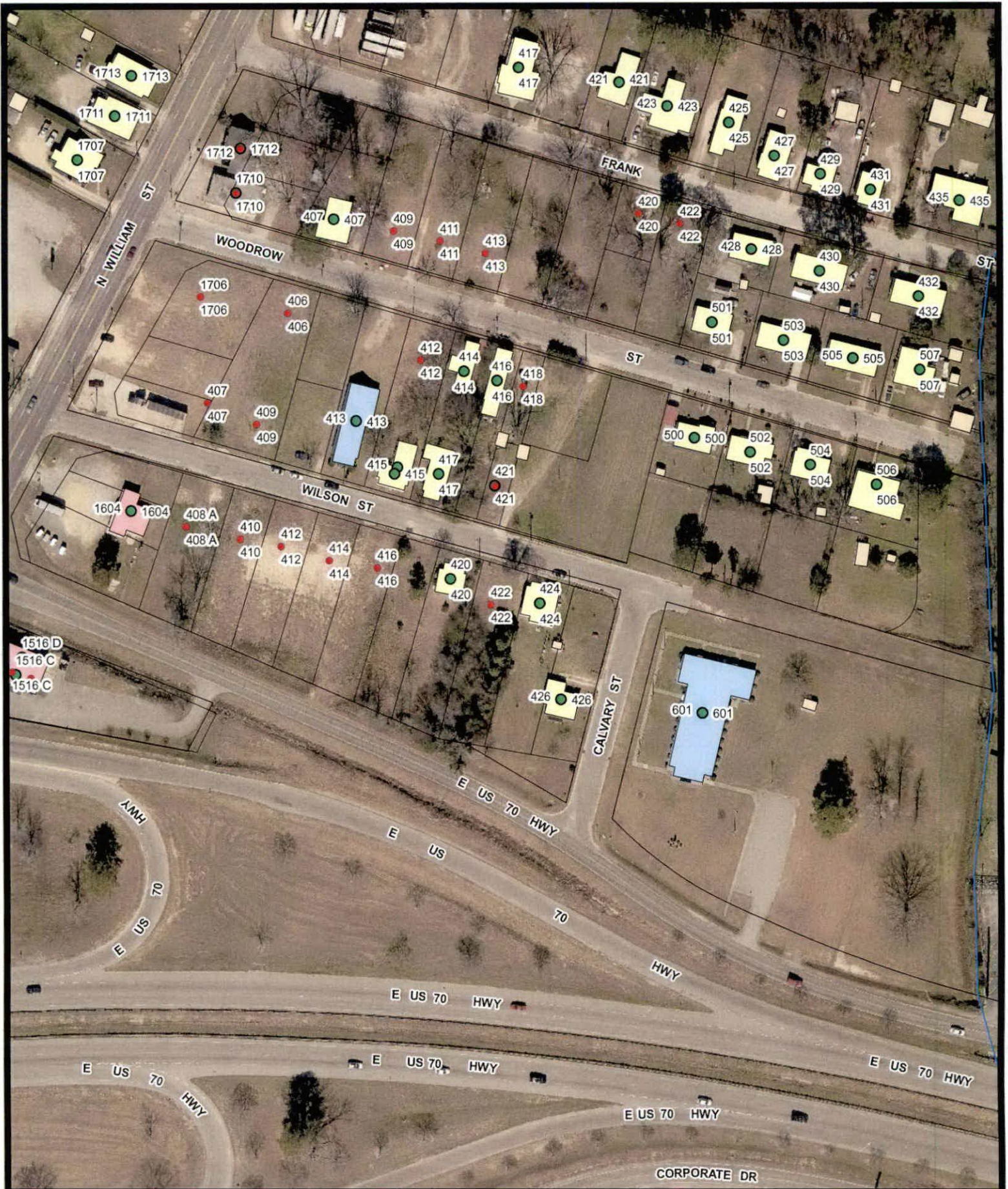
For 422 Wilson St DEPOSIT

100

422 WILSON STREET







50 25 0 50 Feet







<b><u>OBJECTID</u></b>	<b><u>PIN</u></b>	<b><u>Owner Name</u></b>
35145	3600321705	CITY OF GOLDSBORO
<b><u>Co-Owner Name</u></b>	<b><u>Owner Address 1</u></b>	<b><u>Owner Address 2</u></b>
	PO BOX A	
<b><u>Owner Address 3</u></b>	<b><u>Owner City</u></b>	<b><u>Owner State</u></b>
	GOLDSBORO	NC
<b><u>Owner Zip</u></b>	<b><u>Unit or Apt</u></b>	<b><u>Deed Date</u></b>
27533-9701		7/1/2002 12:00:00 AM
<b><u>REID</u></b>	<b><u>Deed Book</u></b>	<b><u>Deed Page</u></b>
0056477	2176	470
<b><u>Sale Month</u></b>	<b><u>Sale Year</u></b>	<b><u>Sale Price</u></b>
7	2002	0
<b><u>Previous Deed Book</u></b>	<b><u>Previous Deed Page</u></b>	<b><u>Previous Sale Month</u></b>
01791	0688	5
<b><u>Previous Sales Year</u></b>	<b><u>Previous Sale Price</u></b>	<b><u>Property Use</u></b>
2000	0	01 - SINGLE FAMILY RESIDENTIAL
<b><u>Record Source</u></b>	<b><u>Property Address</u></b>	<b><u>Legal Description</u></b>
Owner	422 WILSON ST	WILSON ST
<b><u>Acres</u></b>	<b><u>Neighborhood</u></b>	<b><u>Account Number</u></b>
1	01201	76121320
<b><u>Township Code</u></b>	<b><u>Building Value</u></b>	<b><u>Outbuilding Value</u></b>
12	0	0
<b><u>Land Value</u></b>	<b><u>Total Market Value</u></b>	<b><u>Total Assessed Value</u></b>
2680	2680	2680
<b><u>Vacant Or Improved</u></b>	<b><u>Vacant or Improved 2</u></b>	
I	I	

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.



CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

SUBJECT: Accept Final Upset Bids for 619 and 621 Slaughter Street

BACKGROUND: Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the September 8, 2020 meeting. Staff advertised as directed and received an upset bid on September 25, 2020. Staff advertised again and received no further upset bids.

DISCUSSION: The following upset bid has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

619 Slaughter Street – City Owned

Offeror: Cox Real Estate

Offer: \$2,020.00

Bid Deposit: \$101.00

Parcel #: 0050834 Pin #: 3509127054

Tax Value: \$3,450.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check. The original offer was \$1,655.00, and the upset bid amount was a minimum of \$1,787.75 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00.

621 Slaughter Street – City/County Jointly Owned

Offeror: Cox Real Estate

Offer: \$2,020.00

Bid Deposit: \$101.00

Parcel #: 0050833 Pin #: 3509127050

Tax Value: \$3,310.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check. The original offer was \$1,725.00, and the upset bid amount was a minimum of \$1,861.25 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00.

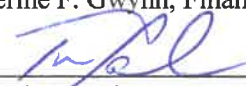
RECOMMENDATION: It is recommended that the City Council, by motion:

1. ACCEPT upset bid offer on 619 Slaughter Street and authorize city officials to execute documents to transfer ownership to the high bidder.
2. ACCEPT upset bid offer on 621 Slaughter Street and request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder.

Date: 11/10/2020

  
Catherine F. Gwynn, Finance Director

Date: 11/11/20

  
Tim Salmon, City Manager

## WAYNE COUNTY

11/10/2020 2:42:40 PM

## CITY OF GOLDSBORO

422 WILSON ST  
76121320

Return/Appeal Notes: 3600321705

UNIQ ID 56477

ID NO: 12000053001012

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

CARD NO. 1 of 1

Reval Year: 2019 Tax Year: 2020 WILSON ST

1.000 LT

SRC=

Appraised by 60 on 01201 NORTHSIDE OF TOWN

TW-12

C-01 EX-5AT-

LAST ACTION 20170729

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE																																																	
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BUILDING ADJUSTMENTS		01	00							% GOOD																																																			
TOTAL ADJUSTMENT FACTOR		TYPE: SINGLE FAMILY RESIDENTIAL																																																											
TOTAL QUALITY INDEX		STORIES:																																																											
		<b>DEPR. BUILDING VALUE - CARD</b> 0 <b>DEPR. OB/XF VALUE - CARD</b> 0 <b>MARKET LAND VALUE - CARD</b> 2,680 <b>TOTAL MARKET VALUE - CARD</b> 2,680 <b>TOTAL APPRAISED VALUE - CARD</b> 2,680 <b>TOTAL APPRAISED VALUE - PARCEL</b> 2,680 <b>TOTAL PRESENT USE VALUE - PARCEL</b> 0 <b>TOTAL VALUE DEFERRED - PARCEL</b> 0 <b>TOTAL TAXABLE VALUE - PARCEL</b> 2,680 <b>PRIOR</b> BUILDING VALUE 0 OBXF VALUE 0 LAND VALUE 2,680 PRESENT USE VALUE 0 DEFERRED VALUE 0 TOTAL VALUE 2,680 <b>PERMIT</b> <table border="1"> <thead> <tr> <th>CODE</th> <th>DATE</th> <th>NOTE</th> <th>NUMBER</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td colspan="5">ROUT: WTRSHD:</td> </tr> </tbody> </table> <b>SALES DATA</b> <table border="1"> <thead> <tr> <th>OFF. RECORD</th> <th>DATE</th> <th>DEED</th> <th colspan="3">INDICATE SALES PRICE</th> </tr> <tr> <th>BOOK PAGE</th> <th>MO/YR</th> <th>TYPE</th> <th>Q/U/V/I</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>02176 0470</td> <td>7 2002</td> <td>WD</td> <td>U</td> <td>I</td> <td>0</td> </tr> <tr> <td>01791 0688</td> <td>5 2000</td> <td>WD</td> <td>U</td> <td>I</td> <td>0</td> </tr> <tr> <td>01280 0752</td> <td>1 1901</td> <td>WD</td> <td>U</td> <td>I</td> <td>0</td> </tr> <tr> <td>00624 0176</td> <td>1 1901</td> <td>WD</td> <td>U</td> <td>V</td> <td>0</td> </tr> </tbody> </table> HEATED AREA <b>NOTES</b> HSE VERY POOR,VACANT & BOARDED UP.														CODE	DATE	NOTE	NUMBER	AMOUNT	ROUT: WTRSHD:					OFF. RECORD	DATE	DEED	INDICATE SALES PRICE			BOOK PAGE	MO/YR	TYPE	Q/U/V/I			02176 0470	7 2002	WD	U	I	0	01791 0688	5 2000	WD	U	I	0	01280 0752	1 1901	WD	U	I	0	00624 0176	1 1901	WD	U	V	0
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**RESOLUTION NO. 2020- \_\_\_\_\_**

**RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY**

WHEREAS, the City of Goldsboro owns certain real property at **619 Slaughter Street (Pin #3509127054)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of **\$2,020.00 (Two Thousand Twenty Dollars and no/100)** submitted by Cox Real Estate **(Offeror)**; and

WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$101.00 (One Hundred One Dollars and No/100)**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 5) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 6) The terms of the final sale are:
  - a) Buyer must pay with cash at the time of closing.
  - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

**RESOLUTION NO. 2020- \_\_\_\_\_**

**RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY**

WHEREAS, the City of Goldsboro owns certain real property at **621 Slaughter Street (Pin #3509127050)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of **\$2,020.00 (Two Thousand Twenty Dollars and no/100)** submitted by Cox Real Estate **(Offeror)**; and

WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$101.00 (One Hundred One Dollars and No/100)**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City officials shall seek approval of the final sale from the Wayne County Board of Commissioners.
- 5) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror after concurrence from the Wayne County Board of Commissioners.
- 6) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 7) The terms of the final sale are:
  - a) Buyer must pay with cash at the time of closing.
  - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

Attest: \_\_\_\_\_  
City Clerk

I, COX REAL ESTATE AND EDDIE + ROSA BAKER would like to offer the  
City of Goldsboro the sum of \$2020<sup>00</sup> for the  
purchase of property at the following location:

Parcel: 3509127054 TAX ID 12-3509-12-7054

Street: 619 SLAUGHTER ST  
GOLDSBORO, N.C. 27530

Signed: 

Date: 9/25/2020

Name

COX REAL ESTATE AND EDDIE + ROSA BAKER

Address:

706 RIDGE DR. GOLDSBORO, N.C. 27530

Phone:

919-672-8792

Email:

JOHN.E@COXREALESTATENC.COM

Amount of Bid Deposit:

\$101<sup>00</sup>

RECEIVED

2020 SEP 25 PM 12:29

CITY OF GOLDSBORO  
FINANCE DEPARTMENT

Desi Simon  
Octavious Murphy



I, COX REAL ESTATE AND EDDIE + ROSA BAKER would like to offer the

City of Goldsboro the sum of \$ 2020 for the

purchase of property at the following location:

Parcel: 3509127050 TAX ID # 12-3509-12-7050

Street: 621 SLAUGHTER ST. GOLDSBORO, NC. 27530

Signed: 

Date: 9/25/2020

Name

COX REAL ESTATE AND EDDIE + ROSA BAKER

Address:

706 RIDGE DR. GOLDSBORO, N.C. 27530

Phone:

919-672-8797

Email:

JOHNNIE@COXREALESTATENC.COM

Amount of Bid Deposit:

\$ 101.00

RECEIVED

2020 SEP 25 PM 12: 29

CITY OF GOLDSBORO  
FINANCE DEPARTMENT

Rec'd From  
Darius Murphy



Cox Real Estate  
P.O. Box 480  
Goldsboro, NC 27533  
919-672-8792

66-7404/531

1137

DATE 9/25/2020

PAY TO  
THE ORDER OF

CITY OF GOLDSBORO - FINANCE

\$ 101<sup>00</sup>

ONE HUNDRED - ONE

00/100

DOLLARS



Security features  
included.  
Details on back.

the little bank  
Goldsboro, NC

MEMO

Deposit 619 Slaughter

[Redacted Signature]

AUTHORIZED SIGNATURE

[Redacted Bank Stamp]



Cox Real Estate  
P.O. Box 480  
Goldsboro, NC 27533  
919-672-8792

06-7404/531

1138

DATE

9/25/2020

PAY TO  
THE ORDER OF

CITY OF GOLDSBORO - FINANCE

\$ 101<sup>00</sup>

ONE - HUNDRED - ONE <sup>00</sup>/<sub>100</sub>

DOLLARS

the little bank  
Goldsboro, NC



Security features  
included.  
Details on back.

MEMO

DEPOSIT 621 SLAUGHTER

AUTHORIZED SIGNATURE

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Acceptance of Second Wave Funding of North Carolina Tourism Promotion Recovery Grant in the Amount of \$10,750

**BACKGROUND:** On October 29, 2020, the Travel and Tourism Department applied for a second wave of federal funding made available for destination marketing offices (DMOs) across the state. By way of House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions), the NC General Assembly created a \$1.5 million appropriation to help eligible Destination Marketing Offices (DMOs) experiencing reduced ability to market their destinations due to revenue loss. The first round of grants was awarded at the beginning of October 2020. A lack of initial participation from DMOs across the state caused a surplus of available funding, which led to a second opportunity for tourism offices to apply for relief funding to help their visitor economies recover from the impacts of Covid-19.

These NC Tourism Promotion Grants are designed to provide relief to areas of the state most dependent on travel and tourism. As part of the application process, the Travel & Tourism Department submitted a planned use proposal outlining which advertising strategies would be used with the awarded grant money. The strategies and content had to align with the specifications of the CARES Act guidelines and be reviewed by the NC Tourism Promotion Grant Review Committee. The final outcome of the advertising methods will be audited to ensure compliance with the federal guidelines.

The acceptance of this grant requires no match from the City.

Deliverables includes a resolution to accept the grant in accordance with the grant guidelines.

**RECOMMENDATION:** It is recommended that the City Council, by motion:

- 1) Adopt the resolution to accept the second North Carolina Tourism Promotion Recovery Grant in the amount of \$10,750; and
- 2) Authorize the City Manager to execute the necessary documents on behalf of the City of Goldsboro in order to effectuate this transaction.


Date:

11/10/20

  
Ashlin Glatthar, Director of Travel & Tourism

Date:

11/11/20

  
Tim Salmon, City Manager



RESOLUTION NO. 2020-

RESOLUTION BY GOVERNING BODY OF APPLICANT TO ACCEPT  
THE NORTH CAROLINA TOURISM PROMOTION RECOVERY GRANT (AGREEMENT  
#60-00-40-02)

WHEREAS, the City Council of the City of Goldsboro's Travel & Tourism Division has heretofore found it in the public interest to apply for second wave federal grant funding made available through the House Bill 1023 (Coronavirus Relief Fund/Additions & Revisions) promotion to help the visitor economy of Goldsboro-Wayne County recover from the impacts of Covid-19; and

WHEREAS, the NC General Assembly created a \$1.5 million appropriation to help eligible Destination Marketing Offices (DMOs) experiencing reduced ability to market their destinations due to revenue loss. These NC Tourism Promotion Grants are designed to provide relief to areas of the state most dependent on travel and tourism to assist with tourism; and

WHEREAS, on October 29, 2020 the City submitted an application for the North Carolina Tourism Promotion Recovery Grant to fund a digital marketing campaign targeting audiences most interested in traveling to safe destinations like Goldsboro-Wayne County; and

WHEREAS, based on the specifications of the marketing campaign details, a grant in the amount of \$10,750 was awarded on November 5, 2020, and the terms of the grant award require that the applicant officially accept the award and use the grant funds between November 17, 20 and December 30, 2020; and

WHEREAS, the City intends to use the grant in accordance with the grant guidelines and proposed plan.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro:

The Goldsboro City Council hereby approves and accepts the North Carolina Tourism Promotion Recovery Grant (AGREEMENT #60-00-40-02).

The Goldsboro City Council further authorizes City officials and staff to execute the necessary documents on behalf of the City of Goldsboro in order to effectuate this transaction.

This resolution shall become effective upon adoption.

This \_\_\_\_\_ day of \_\_\_\_\_, 2020.

---

Chuck Allen  
Mayor

ATTEST:

---

City Clerk

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Revised Advisory Boards and Commissions Meeting Schedule

**BACKGROUND:** Advisory Boards and Commissions meet on a regularly scheduled basis. At the meeting on October 5, 2020, council approved changes to the Advisory Boards and Commissions Meeting Schedule that revises the meeting schedule of the Recreation Advisory Commission to meet on the third Tuesday of each month at 6:00 p.m.

**DISCUSSION:** The Goldsboro Municipal Golf Course Committee voted at their October 21, 2020 meeting to begin holding their meetings quarterly on the third Wednesday of the month.

**RECOMMENDATION:** It is recommended that Council adopt the attached revised meeting schedule for the City of Goldsboro's Boards and Commissions.

DATE: 11/12/20

  
\_\_\_\_\_  
Melissa Capps, City Clerk

DATE: 11/11/20

  
\_\_\_\_\_  
Tim Salmon, City Manager

Boards and Commissions Meeting Information

Board	Meeting Information	Contact
Commission on Community Relations and Development	The Commission shall hold regular meetings monthly on the second Tuesdays at 6:00 p.m. in the Anteroom of the Historic City Hall Building, 214 N. Center Street, Goldsboro, NC, 27530.	Shycole Simpson-Carter 919-580-4359
Historic District Commission	The Historic District Commission convenes the first Tuesday of each month at 5:30 p.m. in the Anteroom, located on the second floor of City Hall at 214 North Center Street.	Jennifer Collins 919-580-4333
Local Firefighters' Relief Fund Board of Trustees	The Board of Trustees of the Local Firefighters' Relief Fund Board of Trustees convenes at least on a semi-annual basis or as the need arises. All meetings are called by the Secretary of the Board and are held in the Fire-Police complex located at 204 South Center Street.	Chief Joe Dixon 919-580-4262
Mayor's Committee for Persons with Disabilities	The Mayor's Committee for Persons with Disabilities convenes on the third Thursday at noon, in the Anteroom on the second floor of Historic City Hall, 214 North Center Street.	Shycole Simpson-Carter 919-580-4359
Municipal Golf Course Committee	The Committee shall hold quarterly meetings on the third Wednesday of the month. Meetings are held at 2:00 p.m. at the Goldsboro Municipal Golf Course located at 1501-B South Slocumb Street.	Obie Agbasi 919-735-0411
Planning Commission / Board of Adjustment	The Goldsboro Planning Commission convenes the third Monday of each month at 7:00 p.m., in joint session with the Goldsboro City Council in the Council Chambers on the second floor of City Hall located at 214 North Center Street. The Planning Commission / Board of Adjustment also meets the last Monday of each month at 6:00 p.m. in the Council Chambers on the second floor of City Hall located at 214 North Center Street.	Jennifer Collins 919-580-4333
Parks and Recreation Advisory Commission	The Parks and Recreation Advisory Commission convenes on the third Tuesday of each month at 6:00 p.m. in the Conference Room of the Herman Park Center, 901 East Ash Street.	Felicia Brown 919-739-7482
Goldsboro Tourism Council	The Goldsboro Tourism Council meets the fourth Wednesday of each month at 8:30 a.m. in the Board Room of the Wayne County Chamber of Commerce which is located at 308 North William Street.	Ashlin Glatthar 919-734-7922

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Rescheduling Council Meetings For 2021 Due To Holidays

**BACKGROUND:** The Goldsboro City Council normally meets the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of every month for their Regular Council Meeting.

**DISCUSSION:** The following meetings need to be rescheduled due to holidays:

- Monday, January 18, 2021 is in observance of Dr. Martin Luther King, Jr.'s Birthday
- Monday, July 5, 2021 due to Independence Day
- Monday, September 6, 2021 is in observance of Labor Day

Staff suggests Council consider rescheduling the above meetings to the following dates:

- Tuesday, January 19, 2021
- Combining the July meetings to Monday, July 12, 2021
- Tuesday, September 7, 2021

**RECOMMENDATION:** It is recommended that Council accept staff recommendations and approve the 2021 regular meeting schedule.

DATE: 11/12/20

  
Melissa Capps, City Clerk

DATE: 11/11/20

  
Tim Salmon, City Manager

## **PROPOSED**

### **Goldsboro City Council Meeting Dates for 2021**

Monday, January 4

\*Tuesday, January 19 (Monday, January 18<sup>th</sup> is a holiday – Martin Luther King, Jr. Day)

Monday, February 1

Monday, February 15

Monday, March 1

Monday, March 15

Monday, April 5

Monday, April 19

Monday, May 3

Monday, May 17

Monday, June 7

Monday, June 21

Monday, July 12

Monday, August 2

Monday, August 16

\*Tuesday, September 7 (Monday, September 6<sup>th</sup> is a holiday – Labor Day)

\*Monday, September 20

Monday, October 4

Monday, October 18

Monday, November 1

Monday, November 15

Monday, December 6

Monday, December 20

#### *Proposed Retreat Dates 2021*

February 8 and 9 (Monday and Tuesday)

February 24 and 25 (Wednesday and Thursday)



Item N

City of Goldsboro  
Departmental Monthly Reports  
October 2020

1. Human Resources
2. Community Relations
3. Paramount Theater-GEC
4. Inspections
5. Downtown Development
6. Information Technology
7. Public Works
8. Public Utilities
9. Finance
10. Planning
11. Engineering
12. Fire
13. Police
14. Parks and Recreation
15. Travel and Tourism

### Human Resources

- Human Resources staff met with Public Utilities Director to discuss certification policy and Apprenticeship Program.
- Annual League of Municipalities Salaries Survey submitted October 12.
- Staff served on interview panels at Public Works (Solid Waste Technician, Equipment Operator, and Senior Heavy Equipment Operator); also provided assistance for Fire Engineer written exam.
- Staff provided assistance with open enrollment and user access for training module.
- Supervisors are in the process of completing annual evaluations. Due date: November 13, 2020.
- We are in the second phase of the classification and compensation study. Department heads are reviewing draft job descriptions before they are finalized and updated. Deadline to submit to HR: November 30.
- Total training completed - 417 Fire Safety and 415 Diversity. These were the first two courses launched in Learn, the on-line training module in NeoGov. Administrators will distribute new classes once a month.
- City employees are still volunteering for Meals on Wheels. We appreciate their willingness to serve the community.

### Safety

- October 1 - NeoGov on-line training kick-off
- October 5 - Webinar training with Department of Labor: Recordkeeping Module
- October 7 - Grappler machine demonstration at Public Works with Safety Committee
- October 8 - Met with Police Training Captain to discuss on-line training
- October 12 - Conducted safety inspections at all City Facilities
- October 20 - Goldsboro Safety Awards Virtual Banquet. City of Goldsboro received 23 awards.
- October 27 - NC Freedom Festival meeting at Downtown Goldsboro
- October 29 - Safety and Health inspection at Herman Park facility
- Conducted City Hall fire extinguisher inspections
- The Safety and Accident Review Committee did not meet this month.

### Occupational Health

There were 155 clinic visits this month. Flu shots were administered at City Hall and the Fire/Police Complex. The nurse provided assistance with open enrollment. There were no random drug screens this month.

## MONTHLY STATISTICS

2020	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561			570
Vacancies	21	23	28	16	12	13	12	13	19	12			17
Applications	480	367	208	158	73	124	227	225	262	177			230
Applicant Notices	277	295	110	259	117	384	106	94	122	111			188
New Hires	9	6	5	3	1	3	3	4	2	5			4
Resignations	1	3	2	4	1	5	3	6	4	4			3
Retirements	4	2	1	0	1	0	3	1	1	1			1
Terminations	0	1	0	0	0	0	0	0	1	0			.20
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%				0.82%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0			2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0			0.30
FFCRA Leave			0	10	6	20	20	11	17	13			12
Telework			37	39	35	32	32	32	33	24			33

2019	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC	AVG
Applications	348	320	346	542	283	203	401	247	61	274	620	276	323
New Hires	11	7	1	3	3	1	8	6	6	2	0	0	4
Separations	3	3	6	3	1	5	4	3	5	3	2	11	4
Vehicle Accidents	7	4	6	3	6	4	5	5	0	4	2	2	4
Workers' Compensation	2	4	3	0	2	2	0	0	0	0	0	0	1

**Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.**

COMMUNITY RELATIONS DEPARTMENT

October 2020

Prepared By: Shycole Simpson-Carter, Community Relations Director

Date Prepared: November 9, 2020

- On October 15, 2020 the Mayor's Committee for Persons with Disabilities (MCPD) hosted a drive-thru virtual Annual Awards Banquet at the Goldsboro Event Center to recognize award winners for contributions made towards persons with disabilities. The Committee is scheduled to meet on December 17, 2020 at 12:00 pm.
- The Commission on Community Relations and Development met on October 13, 2020 at 6:00 pm. During the meeting, the Commission discussed the City Council plans to establish a separate Race Relations Committee. The Commission also agreed to work with staff to develop a letter of recommendation on this matter from the Commission to submit to the City Council sometime in November. The next scheduled meeting for the Commission on Community Relations and Development will be held on December 8, 2020.
- The Goldsboro Youth Council (GYC) met on October 7, 2020 at 5:00 pm for a regular session meeting and held an executive board meeting on October 19, 2020. The next scheduled regular GYC meeting will be on December 2, 2020. Also, during the month of October the GYC members collected and provided non-perishable items towards the United Way Food Drive event.
- The Department has worked with the nonprofits awarded through the Goldsboro's Coronavirus Relief Fund (CRF) Program by first issuing all nonprofits with official award notifications. This notification detailed the information needed to transition each nonprofits' conditional offers for funding to an official contractual agreement along with ensuring Goldsboro maintain grant and finance compliance. A total of seven contractual agreement have been executed by Goldsboro and forwarded to respective nonprofits for their execution.
- The Department received seven (7) housing complaints and three (3) requests for assistance. Description of said complaints were seven (7) substandard housing issues (electrical, plumbing, HVAC, bed bug infestation, and sewage) along with three (3) request for assistance with masks, housing, utilities, or food assistance related to COVID-19. Complaints were submitted through the Cityworks system or rerouted for resolution to the appropriate City Department, designated community agency, or State resource.

2020 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	2	2	1	3	4	2	5	3	4	7			3
Consumer & Other	2	2	10	7	0	6	9	5	4	3			5
2019 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	AVG
Housing	1	4	5	2	2	4	2	2	2	1	1	0	2
Consumer & Other	3	4	3	4	3	4	6	1	4	0	4	2	3

-----PARAMOUNT THEATRE-----

- **October activity restricted by Executive Order; Phase-3 provides no change to theatres**
- **October COVID-19 postponements/cancellations include: 11 rental days, 7 public perfs.**
- **Created 5 Paramount concerts, executed 2 rescheduled events, and 2 as scheduled**
- **Repairs and Maintenance:**
  - HVAC leak repaired: \$5716 in coolant added, savings in electricity expense expected
  - wheelchair lift repaired, operable, and inspected
  - Roofing; temporary repairs holding, permanent repairs in discussion with contractor

-----FINANCIAL-----

- Expenses –\$23,883: Labor - \$10,360 /Operational – \$13,523
- Revenues - \$635: Tickets -\$535 /Rentals- \$0 /Concession- \$100

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$31,420	\$29,780	\$11,774	\$23,883									\$96,857	\$24,214
Rev	\$1,218	<\$633>	\$1,625	\$635									\$2,865	\$716
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$21,916	\$41,241	\$43,600	\$50,200	\$32,374	\$66,748	\$61,859	\$56,489	\$65,545	\$23,792	\$113,559	\$23,856	\$598,037	\$49,836
Rev	\$8,423	\$8,090	\$7,824	\$12,301	\$16,740	\$28,934	\$83,453	\$88,232	\$27,544	\$15,415	\$43,468	\$1,781	\$289,574	\$24,131

-----GOLDSBORO EVENT CENTER-----

- **October activity restricted by Executive Ordered; Phase-3 allows capacity of 100**
- **October COVID-19 related cancellations/postponements include 7 rental days**
- **Executed first private events since Covid closure, a 2-day wedding rental**
- **Repairs and Maintenance:**
  - Weather damaged façade repair estimates being sought.
  - Minor roof leak repair estimates being sought.
  - Bookings strong in late-fall and spring; offering options for smaller events in larger spaces.

-----FINANCIAL-----

- Expenses – \$7,931: Labor - \$5,470 /Operational – \$2,461
- Revenues – \$6,894: Rentals - \$6,326 /Concessions – \$568
- Value City Use – \$0: Value of non-revenue City use: = \$0

	July-20	Aug-20	Sept-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	April-21	May-21	June-21	2021 Total	2021 Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931									\$50,108	\$12,527
Rev	\$0	<\$3,694>	\$541	\$6,894									\$2,659	\$665
City	\$0	\$0	\$0	\$0									\$0	\$0
	July-19	Aug-19	Sept-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	April-20	May-20	June-20	2020 Total	2020 Average
Exp	\$6,887	\$10,356	\$9,001	\$13,055	\$6,916	\$13,636	\$7,740	\$21,673	\$19,737	\$9,130	\$8,164	\$7,677	\$134,542	\$11,212
Rev	\$2,000	\$8,369	\$12,579	\$7,439	\$7,799	\$11,371	\$9,590	\$7,825	\$1,383	-\$548	\$1,916	\$2,038	\$73,799	\$6,150
City	\$2,075	\$2,700	\$4,700	\$10,076	\$6,483	\$9,436	\$6,800	\$4,964	\$375	\$0	\$0	\$375	\$47,984	\$3,999



## INSPECTIONS

Oct 2020

Prepared By: Allen Anderson, Jr.

Date Prepared 11/03/20

The valuation of all miscellaneous (mechanical, gas, insulation, electrical, plumbing, fire, sprinkler, pool, tank, demolition, signs, business inspection, & itinerant merchant) permits issued during this time period totaled \$5,578,670.

All permit fees collected for the month totaled \$37,330. Of the permit fees collected for the month, \$2,955 was collected in technology fees. Plan review fees collected during the month totaled \$1,225. Business Registration fees collected totaled \$1,280.

The Inspectors did a total of 625 inspections for the month. During the month of October, seven (7) business inspections were completed. A total of 238 permits were issued for the month. Thirty-one (31) plan reviews were completed for October. Minimum Housing program moved to Planning Department.

2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7			\$6.8
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3			\$1.2
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6			\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37			\$41
Inspections	597	351	612	430	474	502	619	532	709	625			545
Permits Issued	271	249	257	229	251	273	268	277	294	238			261
Plan Reviews	17	43	41	45	50	46	36	48	63	31			42
Min Housing	134	136	157	157	157	157							
In Process													
2019	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
Permit Valu.													
All Bldgs \$ (M)	\$2	\$14	\$6	\$428K	\$8	\$2	\$4	\$11	\$2	\$3	\$10	\$4	\$6
Residential \$ (K)	\$805	\$1M	\$599	\$0	2M	\$767	\$580	\$557	\$985	\$514	\$999	\$1M	\$817
Misc \$ (M)	\$5	\$2	\$2	\$2	\$2	\$1	\$3	\$2	\$1	\$2	\$1	\$2	\$2
Permit Fee \$ (K)	\$34	\$40	\$48	\$27	\$46	\$41	\$38	\$40	\$26	\$23	\$46	\$40	\$37
Inspections	614	603	531	497	603	488	533	663	516	447	500	453	537
Permits Issued	296	296	270	271	334	296	329	255	226	248	236	241	275
Plan Reviews	39	47	65	46	34	43	90	35	51	70	45	34	50
Min Housing	171	99	102	118	121	125	126	111	121	129	128	129	123
In Process													

**Current Downtown Development Office Projects Staff Worked On Over the Month Include:**

- Met with (or conversed by email/phone) 8 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 14 different times.
- Continued discussions about the Neighborhood Plan and property acquisitions.
- Continued work with partners towards public use for Union Station project.
- Communicated with stakeholders about Union Station Adaptive Reuse Study.
- Collaborated with DGMA developing intake process for new merchants.
- Worked with City Staff to address Rehab Development Project.
- Truist Foundation Grant approved.
- Met weekly with city small business grant team.
- Worked on HUB rental details.

**Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:**

- Staff met with 3 developers to discuss their potential interest/involvement in developing downtown properties.
- Staff met with a property development consultant to discuss neighborhood plan needs and residential development.
- Staff continued to communicate with merchants regarding updates related to COVID-19.
- Worked with education developer to determine feasibility of schooling downtown.
- Organized and executed the DGDC 2020 Annual Retreat at the Goldsboro Event Center.
- Rolled out new billboard campaign.
- 2 Radio interviews.

**DGDC Events or Activities that Staff Administered or Assisted During the Month:**

- Facilitated and attended the following monthly meetings: DGDC Board DGDC Executive Committee were replaced this month with the Annual Retreat, DGDC Design,(10/13) DGDC EV and DGDC Promotions Committees (10/13).
- Staff continues the 2020 event schedule based on evolving crowd restrictions, and is in process of reworking Calendar of Events in response to COVID-19 for the month of October and beyond.
- The specs for the HUB are in the works, and will include specifications for future rentals.
- Had a successful Public Art Ceremony at the HUB on October 16 ,2020

**Upcoming Events/Activities:**

- Outdoor Movie Series to replace Trolley Rides.
- Holiday Shopping Passport, November 24<sup>th</sup>- December 14<sup>th</sup>.
- Small Business Saturday, November 28<sup>th</sup>.
- Critter Scavenger Hunt is active, maps can be picked up at the DGDC office, and The Cry Freedom Shoppe.
- Revamping and organizing a "NEW" Lights Up Downtown.

**Businesses Opening/Properties Purchased**

**Other**

- Downtown Goldsboro's Facebook page followers/likes grew from 11,582 to 11,624 in the month of October.

Information Technology

October 2020

Prepared By: Scott Williams

Date Prepared: October 09, 2020

- Completed network connection to the Kiosk at The Hub.
- Completed Banner testing in the test environment so we can move forward with Production.
- Did Demo of Cityworks barcoding and storeroom with Public Utilities and upgraded Test Server.
- Setup new server for GWTA and migrated devices to the new environment. Setup storage for cameras.
- Replaced Garage laptop and City Clerk laptop.
- Started Security Awareness Training Program.
- Setup The Hub for the Public Art Installation Ceremony.
- Restored Firehouse Server to recover from a failure. No lost data and a minimum amount of downtime.
- Staff attended the Fall NCLGISA Virtual Symposium. Staff also assisted in planning the event. IT presented one session. Staff also attended Network Interop Virtual Conference.
- Staff attended a Skydio Drone Demo at the NC Highway Patrol Training Center.
- Setup cable boxes at Fire Station 4 and completed camera and access point installs at Station 1.
- Restored GIS Servers SOM2 and Portal after major content issue.
- Fixed Banner login issues.
- Created 5 minute and 35 minute timers for City Council Meeting Public Comment Period.
- Sit Rep is live in CoDa.
- Tested Signal System Fiber to locate a break in the line.
- Assisted vendor in setup for signal servers and connectivity for the Signal System.

2020		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened		551	656	595	618	448	578	641	533	495	532			565	5,647
Tickets Closed		524	684	560	680	425	632	705	502	447	529			569	5,688
Open Tickets		511	483	518	456	479	425	361	392	440	443			451	

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	662	536	546	519	540	424	686	708	545	734	475	441	568	6618
Tickets Closed	551	467	575	429	496	454	942	664	503	672	498	416	556	6667
Open Tickets	456	490	457	549	582	612	300	342	384	446	423	448	457	

**Public Works Department**

October 2020

Prepared by: Chad Edge

Date Prepared: 9 November 2020

**Monthly Highlights**

**Buildings & Grounds:** Prepped and began installing Christmas lighting to include replacing 22 GFCI outlets for tree pedestals and putting up four blocks of tree lights down Center Street; Checked all downtown street lights and converted four to LED; Repaired HVAC for Garage office; Replaced door lock set on WRF UV building; Completed 20 LED lighting upgrades as part of bulb replacements and converted six Emergency Lights to LED between the two locations of Public Works Complex and City Hall.

**Distribution & Collections:** Mowed outfall line easements in the following areas: N. Berkeley Blvd, Slocumb St, Forest Dr, Stuart St and Lake Shore Dr.; Call duty responded to 22 after hour calls—total of 31 hours.

**Streets & Storm water:** Graded four unpaved streets; Removed blockages and select vegetation from conservation area by Astor Court, awaiting DEQ inspect before proceeding further with next phase; Regraded and removed blockages from four residential ditches/ culverts; cleared 2553 feet of vegetation overgrowth from curb and gutter along Isler and Roberts Street.

Departments		2020												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8			20.1
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5			9.0
	Water Repairs	27	22	27	19	9	16	30	24	20	26			22.0
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19			14.8
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6			6.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13			28.1
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47			51.7
	Sign Repairs	78	56	54	23	24	24	51	48	53	56			46.7
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52			76.8
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89			65.2
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247			272.4
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52			57.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0			0.999
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107			84.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8			0.673
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6			5.1
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15			18.2
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39			42.5
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93			106.6
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08			1.702
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28			3.717
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3			4.5
2019														
Distribution & Collections	Utility Line Maint (1000-ft)	8.7	8.0	9.8	13.5	11.6	6.0	7.3	24.2	15.6	11.1	9.8	5.2	10.9
	Lines Camera'd (1000-ft)	10.8	11.3	9.8	8.6	11.9	1.6	6.3	14.3	10.2	13.8	5.7	1.9	8.9
	Water Repairs	27	20	16	28	19	30	34	26	37	27	17	22	25.3
	Sewer Repairs	31	7	9	34	10	18	22	10	44	38	27	25	22.9
	Hydrants Replaced/Fixed	37	16	19	10	16	3	17	13	8	40	13	19	17.6
	Meter Install/Changed	102	63	56	47	54	52	57	51	35	35	24	25	50.1
Bldg & Grounds	Radio, Electrical, Bldg	260	219	202	193	333	234	204	324	49	59	34	33	178.7
	Sign Repairs	48	72	48	29	32	67	47	25	35	18	25	41	40.6
	ROW Mowing (ac)	10	0	0	70	83	110	124	107	103	35	0	0	53.5
	City-Owned Lots Mowing (ac)	0	0	0	81	75	105	114	106	98	32	0	0	50.9
Garage	Total Work Orders	365	309	276	316	255	298	298	397	289	323	273	207	300.5
	Total Fuel Cost (x1000)	\$ 61	\$ 53	\$ 55	\$ 64	\$ 56	\$ 65	\$ 66	\$ 68	\$ 61	\$ 67	\$ 55	\$ 52	60.3
Solid Waste	Refuse (x1000 tons)	1.0	0.7	0.8	0.9	0.9	1.0	1.0	1.0	0.9	0.9	0.8	1.0	0.9
	Recyclables (tons)	13	78	83	87	95	99	103	79	62	105	85	92	81.8
	Leaf-n-Limbs (x1000 tons)	0.8	0.6	0.7	0.7	0.9	0.6	0.7	0.7	1.1	0.7	0.7	1.1	0.8
Cemetery Funerals		4	4	7	5	6	1	8	3	2	4	8	2	4.5
Street & Storm	Utility Cut Repairs	15	12	10	11	9	12	14	13	3	21	0	0	10.0
	Pot Hole Repairs	56	49	52	18	15	20	18	19	17	7	32	55	29.8
	Streets Swept (miles)	110	143	135	16	103	64	35	45	49	109	79.2	63	79.3
	Pipe&Open Ditch Maint(1000-ft)								1.26	3.85	1.27	1.1	0.45	1.6
	Ditch mowing (1000-ft)								6.05	10.52	8	7	7	7.7
	Storm Pipe Repairs								5	6	4	2	0	3.4

PUBLIC UTILITIES DEPARTMENT  
October 2020  
Prepared By: Michael Wagner  
Date Prepared: November 6, 2020

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#### Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
  - The plate settlers' installation is ongoing. Basin #5, #6, & #7 are certified complete.
  - The Neuse River annual dredge is on hold, due to river levels.
  - New Hope Tank is offline for blasting and painting soon.

#### Water Reclamation Facility

- The Water Reclamation Facility operations are proceeding smoothly. The average daily flows for October were 9.84 MGD
- All of the city's 26 pump stations are operating well, with the exception of the 117 and Little Cherry pump station bar screens.
  - The obsolete telemetry system continues to be prepared for an upgrade.

#### Compost Facility

- Eight-hundred and thirty cubic yards of compost and mulch were sold in October 2020.

**Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month.**

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
<b>Water*</b>	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368			6.458
<b>Sewer**</b>	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84			10.72
<b>Compost</b>	283	950	824	914	727	570	237	389	286	830			601

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

2019 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
<b>Water*</b>	6.206	6.053	6.016	6.175	7.237	7.351	7.361	6.890	6.693	6.519	6.310	6.287	6.591
<b>Sewer**</b>	11.66	11.76	12.22	11.01	7.84	8.28	7.39	6.83	7.48	6.73	6.92	8.52	8.88
<b>Compost</b>	52	319	390	552	503	437	103	121	217	508	350	6	297

\*Water permit- 12.0 MGD; \*\*Wastewater permit- 14.2 MGD

FINANCE  
OCTOBER 2020  
Prepared By: Andrea Thompson  
Date Prepared: November 6, 2020

OVERALL SUMMARY				
	<b>FY 19-20</b>		<b>FY 20-21</b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>October-19</b>	<b>Adjusted Budget</b>	<b>October-20</b>	<b>Collected</b>
General Fund	\$ 9,172,569	\$ 42,862,916	\$ 5,934,829	13.85%
Utility Fund	6,088,590	18,545,322	6,147,985	33.15%
Downtown District Fund	15,785	117,898	7,292	6.19%
Occupancy Tax Fund	413,785	1,199,844	346,473	28.88%
Stormwater Fund	513,729	1,775,600	512,308	28.85%
<b>Total</b>	<b>\$ 16,204,458</b>	<b>\$ 64,501,580</b>	<b>\$ 12,948,886</b>	<b>20.08%</b>
<b>Expenditures</b>				
General Fund	\$ 13,914,073	\$ 42,862,916	\$ 12,639,690	29.49%
Utility Fund	6,179,910	18,545,322	5,323,374	28.70%
Downtown District Fund	9,288	117,898	1,839	1.56%
Occupancy Tax Fund	271,202	1,199,844	142,889	11.91%
Stormwater Fund	307,670	1,775,600	336,133	18.93%
<b>Total</b>	<b>\$ 20,682,142</b>	<b>\$ 64,501,580</b>	<b>\$ 18,443,925</b>	<b>28.59%</b>

MAJOR CATEGORIES				
	<b>FY 19-20</b>		<b>FY 20-21</b>	
	<b>Actual to Date</b>		<b>Actual to Date</b>	<b>YTD %</b>
<b>Revenues</b>	<b>October-19</b>	<b>Adjusted Budget</b>	<b>October-20</b>	<b>Collected</b>
Property/Occupancy Taxes	\$ 3,801,526	\$ 18,282,005	\$ 1,333,500	7.29%
Charges for Services	7,925,429	24,538,399	7,828,503	31.90%
Revenue Other Agencies	2,406,781	15,014,633	1,508,264	10.05%
Other Revenues	613,456	2,850,026	755,141	26.50%
Fund Balance	-	769,560	-	0.00%
Shared Services	1,457,266	3,046,957	1,523,479	50.00%
<b>Total</b>	<b>\$ 16,204,458</b>	<b>\$ 64,501,580</b>	<b>\$ 12,948,886</b>	<b>20.08%</b>
<b>Expenditures</b>				
Labor	\$ 9,231,457	\$ 31,673,986	\$ 9,207,031	29.07%
Non-Labor	11,450,685	32,827,594	9,236,893	28.14%
<b>Total</b>	<b>\$ 20,682,142</b>	<b>\$ 64,501,580</b>	<b>\$ 18,443,925</b>	<b>28.59%</b>

SELECTED OTHER INFORMATION			
	<b>FY 19-20</b>	<b>Actual</b>	<b>Total</b>
<b>Collections</b>	<b>Actual</b>	<b>October-20</b>	<b>Collected F-YTD</b>
Debt Setoff	\$ 46,538	\$ 725	\$ 5,000
Surplus	\$ 57,818	\$ 13,250	\$ 41,746



## PLANNING

October 2020

Prepared By: Debra Creighton

Date Prepared: November 9, 2020

During the month of September, the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of October, four (4) tickets were issued.

<b>Parked in Wrong Direction</b>	0
<b>Parked in Proximity to Fire Hydrant</b>	1
<b>Parked in a Prohibited Area (No Parking Zone)</b>	1
<b>Other (Bus Loading Zone, Crosswalk, Sidewalk)</b>	2

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
<b>Site/Subdivision Plans</b>														
<b>Planning Commission</b>	2	4	2	3	2	1	3	3	2	1			20	2
<b>Staff Level</b>	0	2	1	1	1	2	2	1	2	3			10	1
<b>Rezoning</b>														
<b>Rezoning</b>	2	1	1	0	0	1	0	0	2	3			10	1
<b>Historic District Commission</b>														
<b>Commission Review</b>	1	1	0	0	1	0	1	1	1	1			7	1
<b>Staff Review</b>	1	0	1	2	2	1	0	2	2	2			13	1
<b>Code Enforcement</b>														
<b>Grass Cutting # Lots</b>	0	0	0	36	53	28	82	119	53	124			495	71
<b>Grass Cutting Payments</b>	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340			\$26,430	\$3,776
<b>Junk Vehicles</b>	0	7	2	2	27	0	0	0	2	3			43	4
<b>Tagged Vehicles</b>	0	43	7	47	2	5	25	50	26	21			226	23
<b>Illegal Signs Removed</b>	0	0	143	67	13	38	80	900	24	44			1309	131
<b>Bags of Litter Picked Up</b>	292	2438	261	187	224	197	211	250	737	419			5216	522

**ENGINEERING DEPARTMENT**

**October 2020**

**Prepared by: Bobby Croom, P. E.**

**Date Prepared: 11-09-2020**

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**Stoney Creek Greenway**

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Engineering and Planning staff have a meeting scheduled with NCDOT on November 12, 2020 for project update.

**Phase IV Sewer Collection Rehabilitation**

- This project is 95% complete;
- Staff is preparing punch list items for the contractor to complete rehab work;
- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- A final change order will be created to address overruns and underruns in the bid line items and will be taken to City Council in December;
- Previous change orders amended the contract completion date to December 2020.

**2019 Infrastructure Recovery (Golden Leaf Foundation)**

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- This project is 95% complete;
- Remaining work includes installing a manhole on Grantham Street near Franklin Bakery and flowable fill of the now abandoned sewer line that runs under the railroad at Ash Street;
- Final completion anticipated for December 2020.

**2020 Street Improvements Project**

- This paving project includes:
  1. Oak Hill Drive from North Berkeley Boulevard to Green Drive;
  2. East Chestnut Street from South Slocumb Street to South Leslie Street;
  3. Hawthorne Street from Oleander Avenue to Andrews Avenue;
  4. Mimosa Street from Claiborne Street to Randolph Street;
- Paving project is underway with contractor performing preliminary work on each street as follows:  
Undercutting of Oak Hill Drive in preparation for proof roll and then stone;  
Water line has been laid and one of the two tie-ins completed for East Chestnut Street;  
Curb and gutter has been installed for most of Hawthorne Street;  
Clearing on Mimosa Street has been completed.
- This project is 45% complete with a contract completion date of February 27, 2021.

**2020 Street Resurfacing**

- Staff is working to develop a more detailed cost estimate to determine if additional street segments can be added to include streets that were disturbed as part of the Phase IV Sewer Rehab Project;

- Once the detailed estimate is developed, staff will seek final approval from City Council prior to advertising for bids in January 2021.

### **2020 Wastewater System Improvements - SJAFB Sewer Outfall Improvements – FB2020-003**

- City Council awarded a contract to Vortex Services, LLC on July 13th for \$370,597.40;
- In addition to SJAFB Sanitary Sewer Outfall Improvements, this project includes Glen Oak Drive Sanitary Sewer Outfall Connection;
- Notice to proceed date is set for December 1, 2020 with a contract completion date of March 26, 2021.

### **2017 Wastewater System Improvements – FB2020-002**

- City Council awarded a contract to AM-Liner East, Inc. on May 4, 2020 for \$502,287;
- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Pre-CCTV work has been partially completed;
- This project is 5% complete;
- Contract completion date is March 24, 2021.

### **2017 Water System Improvements**

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications have been sent to NCDEQ for review in June 2020;
- Design plans and specifications are anticipated to be approved by NCDEQ by November/December 2020.

### **Ash Street/Alabama Avenue Sidewalk**

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- Waiting on NCDOT to install handicap ramps along the project;
- Duke Energy has relocated conflicting poles;
- Engineering and Planning staff have requested a meeting with NCDOT to get an update on project status.

### **Best Management Practices (BMPs) Inspections**

- Approximately 308 BMPs have been approved and 258 BMPs have been constructed to date;
- All BMP inspections completed through the month October 2020.

FIRE DEPARTMENT  
October 2020  
Prepared By: CL/JD  
Date Prepared: 11.6.2020

### Fire Prevention and Outreach

**October 4 – 10, 2020 is Fire Prevention Week. Theme: “Serve Up Fire Safety In The Kitchen.”**

- 10/1 – Public Education - Community Helper Walk-by – First Baptist Church – Station 1
- 10/3 – Community Service - Birthday Ride-by – 1300 Park Ave B
- 10/5, 10/9 – Public Education – Meadow Lane Elementary
- 10/6 – Public Education – Faith Christian Academy
- 10/6, 10/9 – Public Education – North Drive Elementary
- 10/6, 10/8 – Public Education – Carver Heights Elementary
- 10/7 – Public Education – Wayne Christian School
- 10/7 – Public Education – St Mary Catholic School
- 10/8 – Public Education – Wayne Country Day School
- 10/10 – Community Service - Kids Fest Parade – Berkeley Mall
- 10/10 – Community Service - Birthday Ride-by – 1100 Wessex Ct
- 10/17 – Community Service - Pastor Appreciation Parade – 409 W Hooks River Rd
- 10/25 – Community Service - Birthday Ride-by – Outback Steakhouse
- 10/28 – Community Service - Mobile Fall Festival Trunk or Treat
- 10/29 – Community Service - Birthday Ride-by – 115 Courtney Rd
- 10/31 – Community Service – Trick or Treat – Station 4

### Working Structure Fires

- 10/17 – 304 Daniel Dr.
- 10/27 – 1211 Wayne Mem Dr. Apt D

### Working Vehicle Fires

- None

<b>2020</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	198	187	166	111	118	208	213	213	233	203			185
<b>Structure Fires:</b>	10	4	2	1	4	4	2	2	6	2			4
<b>EMS Calls:</b>	70	81	73	7	21	74	89	68	80	88			65
<b>Vehicle Accidents:</b>	35	22	26	25	26	29	27	42	34	34			30
<b>Fire Alarms:</b>	46	29	26	38	33	46	45	49	69	41			42
<b>Other:</b>	37	51	39	40	34	55	50	52	44	38			44
<b>Training Hours:</b>	2969	3014	3138	2426	2289	2223	2351	2217	2444	2402			2547
<b>Safety Car Seat Checks:</b>	3	9	2	0	2	1	0	0	0	0			2
<b>Inspections:</b>	129	119	143	73	108	134	151	108	119	140			122
<b>2019</b>	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
<b>Total Incidents:</b>	196	191	203	209	241	207	215	199	223	235	227	209	213
<b>Structure Fires:</b>	5	3	2	4	1	1	4	2	1	10	3	3	3
<b>EMS Calls:</b>	72	84	79	76	76	79	75	74	68	84	78	85	78
<b>Vehicle Accidents:</b>	27	30	40	33	39	27	22	36	33	38	36	32	33
<b>Fire Alarms:</b>	33	33	29	40	54	54	47	46	66	47	44	41	45
<b>Other:</b>	59	41	53	56	71	46	67	41	55	56	66	48	55
<b>Training Hours:</b>	3122	3211	3263	1804	2128	1788	1885	2995	1757	2061	1963	1322	2275
<b>Safety Car Seat Checks:</b>	3	8	5	4	5	8	9	10	6	6	4	2	6
<b>Inspections:</b>	94	86	123	118	113	71	91	114	116	107	100	76	101

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

## GOLDSBORO POLICE DEPARTMENT

October 2020

Prepared By: Michael D. West

Date Prepared: November 4, 2020

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for October 2020 were 174, compared to 199 for October 2019.

Property with an estimated value of \$169,207 was reported stolen, while property with an estimated value of \$23,690 was recovered.

Officers arrested 114 people and issued 300 citations during the month. There were 18 drug-related charges.

There were zero report(s) of assaults on officers.

Revenue collected for October 2020 included:

Police Reports	\$ 326.00
Fingerprints	\$ 20.00
Special Events	\$ 25.00
Total	\$ 371.00

PART I CRIME COMPARISON & TREND															
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	.2	
Rape	1	1	0	1	0	0	5	0	0	3	0	0	11	1.1	
Robbery	5	7	2	0	4	6	4	5	1	4	0	0	38	3.8	
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	0	0	170	17	
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	0	0	261	26.1	
Larceny	112	122	113	97	79	104	108	136	94	113	0	0	1078	107.8	
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	0	0	75	7.5	
Arson	0	0	0	0	0	1	0	1	0	0	0	0	2	.2	
TOTALS	166	177	157	136	116	168	178	209	155	174	0	0	1637	163.7	
2019	Jan	Feb	Mar	Apr	May	Jun	July	Aug.	Sept	Oct	Nov	Dec	Total	AVG	
OFFENSE															
Homicide	0	0	0	0	0	2	0	0	0	0	0	0	2	0.2	
Rape	1	0	0	2	1	0	2	1	0	0	1	1	7	0.7	
Robbery	6	4	5	4	5	1	3	5	4	4	4	6	41	4.1	
Aggravated Assault	7	8	10	5	15	14	9	10	13	16	10	14	107	10.7	
Breaking & Entering	33	31	24	35	35	22	34	25	30	30	26	30	299	29.9	
Larceny	157	92	104	135	99	138	134	138	127	142	116	113	1266	126.6	
Motor Vehicle Theft	7	9	11	8	5	7	6	7	9	7	11	6	76	7.6	
Arson	0	1	0	0	0	0	0	0	0	0	0	0	1	0.1	
TOTALS	211	145	154	189	160	184	191	186	183	199	168	170	1799	179.9	

Parks & Recreation

October - 2020

Prepared By: Joshua Shockley/Felicia Brown

Date Prepared - 11/05/2020

- Goldsboro Golf Course – Hosted 2 High School Matches & 5 Golf Tournaments including the 1<sup>st</sup> Annual City Championship.
- Bryan MSCX – Hosted the Carolina Champions League Tournament on October 10<sup>th</sup> and the SJAFB Family Day on October 30<sup>th</sup>.
- “Ride the City” was held on October 17<sup>th</sup> that included over 120 participants. 50-60 participants received FREE helmets from the NCDOT Bicycle Helmet Initiative.
- “Big Cat Tournament” was held on October 3<sup>rd</sup> with 44 participants registered for this event.

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park Rec Center</b>													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275			\$695
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235			\$296
Facility Usage	418	1,082	267	0	0	0	0	0	36	97			190
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593			\$2,260
<b>WA Foster Rec Center</b>													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195			\$30
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048			\$775
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150			844
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069			\$4,688
<b>Specialized Recreation</b>													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460			\$46
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			0
Facility Usage	354	339	197	0	0	0	0	0	0	126			102
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694			\$684
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140			\$1,188
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104			897
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596			\$7,218
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400			\$1,928
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750			\$766
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781			6,182
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321			\$13,313
<b>Golf Course</b>													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039			\$51,233
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101			\$52,648
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871			1,695
Net	<b>-\$2,608</b>	<b>-\$7,251</b>	<b>-\$7,065</b>	\$11,995	\$18,454	<b>-\$115,197</b>	\$38,311	\$3,589	\$19,683	\$25,938			<b>-\$1,415</b>
<b>Special Events</b>													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300			\$30
Participation	0	0	130	0	0	0	0	0	0	175			31
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132			\$319
<b>TOTAL REVENUE</b>													
<b>TOTAL REVENUE FOR THE YEAR</b>													
	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$	\$	\$56,986
													\$569,860



**\*\*Expenditures include part-time labor cost and facility operational cost but do not include full-time labor cost, loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
<b>Herman Park</b>													
Program Revenue	\$1,805	\$3045	\$1,826	\$2,928	\$3,225	\$7,242	\$16,676	\$8,574	\$690	\$1,141	\$412	\$452	\$4,001
Rental Revenue	\$860	\$1,390	\$2,455	\$1,770	\$2,270	\$3,490	\$2,765	\$2,545	\$1,140	\$1,470	\$1,105	\$1,210	\$1,873
Facility Usage	1,735	2,126	1,691	1,788	1,901	1,694	1,568	2,013	868	985	655	595	1,468
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$22,141	\$8,837	\$5,666	\$4,724	\$2,564	\$5,692	\$8,271
<b>WA Foster Rec Center</b>													
Program Revenue	\$200	\$1,180	\$160	\$205	\$300	\$2,890	\$4,695	\$3,235	\$90	\$40	\$30	\$50	\$1,090
Rental Revenue	\$350	\$1,275	\$350	\$1,100	\$4,600	\$1,600	\$1,200	\$2,830	\$1,180	\$1,200	\$1,135	\$837	\$1,471
Facility Usage	7899	7,848	8,320	7,525	9,663	8,624	7,452	5,007	2,570	5,081	5,526	4,729	6,687
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$32,727	\$18,189	\$9,745	\$10,914	\$10,025	\$11,261	\$15,477
<b>Specialized Recreation</b>													
Program Revenue	---	\$102	\$94	---	---	---	---	\$230	---	---	---	---	\$36
Rental Revenue	---	---	---	---	---	---	---	---	---	---	---	---	---
Facility Usage	413	388	467	348	1,675	277	368	562	365	459	516	150	499
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$1,851	\$2,436	\$1,001	\$2,641	\$4,306	\$590	\$2,138
<b>Senior Programs &amp; Pools</b>													
Program Revenue	\$242	\$264	\$277	\$309	\$2,396	\$6,124	\$7,939	\$2,621	\$2,415	\$309	\$249	\$205	\$1,946
Rental Revenue	---	---	---	---	---	\$550	\$425	\$375	---	---	---	---	\$338
Facility Usage	1,532	1,723	1,674	3,097	2,517	4,920	5,825	3,161	1,283	1,520	1,440	871	2,464
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$20,542	\$13,897	\$2,682	\$1,645	\$1,842	\$2,046	\$7,109
<b>Athletics, Field &amp; Picnic Shelters, BMSC</b>													
Program Revenue	\$5,206	\$3,573	\$8451	\$2,229	\$12,128	\$11,459	\$4,963	\$6,487	\$9,366	\$23,044	\$16,866	\$5,441	\$9,101
Field / Shelter Rental \$	\$1,600	\$150	\$610	\$890	\$1,250	\$1,480	\$1,300	\$795	\$1,755	\$898	\$1,085	\$2,438	\$1,188
Facility Usage	15,250	14,340	13,150	20,470	42,520	27,285	11,372	8,245	17,022	\$29,693	23,738	19,500	20,215
Expenditures	N/A	N/A	N/A	N/A	N/A	N/A	\$13,842	\$8,892	\$19,005	\$54,041	\$26,867	\$34,307	\$26,159
<b>Golf Course</b>													
Revenues	\$43,326	\$22,930	\$28,167	\$52,962	\$55,502	\$65,797	\$68,373	\$49,754	\$52,843	\$60,173	\$20,031	\$35,203	\$46,255
Expenditures	\$33,159	\$44,676	\$47,976	\$41,149	\$41,387	\$71,439	\$43,750	\$60,039	\$44,984	\$39,426	\$30,373	\$35,486	\$44,487
Rounds of Golf	808	1,088	1,741	1,799	2,528	2,812	2,511	2,659	2,316	2,139	985	1,124	1,876
Net	\$10,167	\$21,746	\$19,809	\$11,813	\$14,115	\$5,642	\$24,623	\$10,285	\$7,859	\$20,747	\$10,342	\$203	\$1,775
<b>Special Events</b>													
Sponsorships	\$0	\$0	\$0	\$0	\$0	\$1,450	\$1,990	\$0	\$0	\$0	\$0	\$0	\$166
Participation	0	0	125	3,000	0	180	256	60	40	2680	0	2500	737
Expenditures	---	---	---	---	---	---	\$2,345	---	\$1,305	\$1,538	\$510	\$3,707	\$784
<b>TOTAL REVENUE</b>	\$53,589	\$33,810	\$42,390	\$62,393	\$81,671	\$102,082	\$109,901	\$77,446	\$69,479	\$88,275	\$40,913	\$45,836	\$67,315
<b>TOTAL REVENUE FOR THE YEAR</b>													\$807,785

- Total hotel revenue generated in September was \$1,839,167, which is down -7.8% YOY. October revenue not yet released.
- For the month, TTO Facebook page had 249 new page likes. Instagram page has 36 new followers. Twitter page gained 6 new followers.
- TTO has a talented, new Communications & Creative Services manager to help achieve the marketing goals and objectives of the department that ultimately drive visitation to Goldsboro-Wayne County.
- In addition to the awarded \$21,000 of marketing credit in September, TTO has received an additional \$57,000 in Marketing Credit (not actual cash) to use with Visit NC's Marketing Co-Op Recovery Program geared towards helping NC tourism destinations recover from the impacts of Covid-19. The credit will be used for digital marketing programs like Social Media, Digital Outdoor Advertising in the RDU area, YouTube Advertising, and Connected TV commercials (streaming services, such as Roku, Apple, Amazon Fire).
- TTO applied for and was successfully awarded with \$15,000 of federal grant funding to assist the promotion to help the visitor economy of Goldsboro-Wayne County recover from the impacts of Covid-19. Funding was made available through NC House Bill 1023.
- TTO submitted a proposal to be the new host for Raleigh LaxFest, which has become one of the largest youth lacrosse tournaments on the east coast. On October 15, 2020, TTO was notified that Goldsboro's Bryan Multi-Sports Complex would be the new host location for this major tournament. The event is expected to generate \$300,000 economic impact to our local economy.
- The Ghost Tour series for the month of October was a success with every tour sold out.

- TTO worked with partners from NC Freedom Fest, DGDC, US Quidditch, and sister departments in various capacities for upcoming projects, events, and opportunities.

#### City Occupancy Tax Collections

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
<b>2020-21</b>	\$63,053	\$79,612	\$70,672	\$86,804	\$	\$	\$	\$	\$	\$	\$	\$	<b>\$300,141</b>	<b>\$75,036</b>
<b>2019-20</b>	\$82,004	\$88,424	\$92,348	\$85,480	\$81,911	\$72,631	\$61,017	\$71,071	\$73,114	\$54,362	\$38,523	\$54,254	<b>\$855,139</b>	<b>\$71,262</b>

CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING

**SUBJECT:** Amending a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106) – Second Reading

**BACKGROUND:** The Parks and Recreation Department applied for a remote learning grant from North Carolina's Coronavirus Relief Fund administered by the North Carolina Alliance of YMCA's. The City was notified on October 15, 2020 that it was the recipient of an award in the amount \$94,616. The period of the performance is July 29, 2020 through December 30, 2020. This grant will be managed by Felicia Brown, Parks & Recreation Director.

There is no match required for the grant.

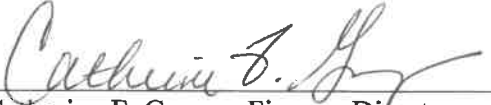
**DISCUSSION:** The project budget ordinance amendment was presented in the consent agenda at the November 2, 2020 council meeting, but did not pass with a super majority. The project budget ordinance amendment requires a simple majority vote on the second reading.

Federal grant requirements call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$94,616.00. This will be funded with Federal grant revenue.

**RECOMMENDATION:**

1. By motion, Council adopt the attached Grant Project Ordinance amendment for the Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106) in the amount of \$94,616.00.

Date: 11/11/2020

  
Catherine F. Gwynn, Finance Director

Date: 11/11/20

  
Timothy M. Salmon, City Manager

ORDINANCE NO. 2020-

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE  
CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT  
MISCELLANEOUS GRANTS SPECIAL REVENUE FUND (R1106)

WHEREAS, Congress adopted the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136) established the Coronavirus Relief Fund (CRF) on March 27, 2020 which included over \$4 billion in aid to the State of North Carolina; and

WHEREAS, on September 4, 2020 HB 1105, Coronavirus Relief Act 3.0 was signed into law by Governor Cooper; and

WHEREAS, HB 1105 allocates \$19.85 million for qualifying Community Based Organizations (CBO's) across the state to apply for grants for federal COVID-relief funding; and

WHEREAS, on October 5, 2020, City of Goldsboro's Parks & Recreation Department has heretofore found it in the public interest to apply for federal grant funding to fund supplies, equipment, and staff time related to remote learning to adapt to the changes as a result of COVID-19; and

WHEREAS, the City of Goldsboro Parks and Recreation received notification on October 15, 2020 of being awarded the amount requested of \$94,616; and

WHEREAS, the City Council of the City of Goldsboro adopted a resolution on November 2, 2020 accepting the grant award in the amount of \$94,616 which stipulates the period of performance is from July 29, 2020 through December 30, 2020; and

WHEREAS, it is necessary to appropriate expenditures in order to begin fulfilling the terms of the grant, and this will be funded with federal grant revenue.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants Special Revenue Fund (R1106) be amended as follows:

**Coronavirus Aid, Relief and Economic Security (CARES) Act Miscellaneous Grants (R1106)**

	<u>Current Budget</u>	<u>Amended Budget</u>	<u>Increase (Decrease)</u>
Revenues:			
Federal Grants	<u>\$      15,000.00</u>	<u>\$     109,616.00</u>	<u>\$   94,616.00</u>
Total Revenues	<u><u>\$     15,000.00</u></u>	<u><u>\$     109,616.00</u></u>	<u><u>\$   94,616.00</u></u>
Expenditures:			
Other Expenses - Marketing Campaign	<u>\$      15,000.00</u>	<u>\$      15,000.00</u>	<u>\$          -</u>
Other Expenses - Remote Learning Grant P&R	<u>                  -</u>	<u>      94,616.00</u>	<u>     94,616.00</u>
Total Expenditures	<u><u>\$     15,000.00</u></u>	<u><u>\$     109,616.00</u></u>	<u><u>\$   94,616.00</u></u>

This Ordinance shall be in full force and effect from and after this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Chuck Allen  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

## ACKNOWLEDGEMENT OF AWARD OF FUNDS AND AGREEMENT

Pursuant to the North Carolina Coronavirus Relief Act 3.0 (N.C. House Bill 1105), the Young Men's Christian Association of the Triangle Area, Inc. (the "Triangle YMCA") was appointed as fiscal agent for the North Carolina Alliance of YMCAs (the "Alliance") to develop and administer a grant program to distribute a portion of North Carolina's Coronavirus Relief Funds to qualifying organizations to facilitate remote learning opportunities during the COVID-19 pandemic (the "Program"). The undersigned (the "Subrecipient") has applied for a grant of such funds under the Program. The Triangle YMCA has determined that the Subrecipient is a qualified Subrecipient under the Program and has approved an award of funds in the amount set forth below as "Grant Funds." As a condition precedent to receipt of all or any part of the Grant Funds, and as a material inducement to the Triangle YMCA to approve the Subrecipient under the Program, Subrecipient does hereby represent, warrant, promise and agree with and to the Triangle YMCA and to the Alliance as follows:

- (a) Grant Funds will only be used for the "Intended Purpose" described in A-1 Scope and A-2 Budget provided the Triangle YMCA in connection with Subrecipient's grant application under the Program. Grant Funds will be used for no other purpose.
- (b) Grant Funds will only be used for expenditures directly for and in connection with the Intended Purpose incurred during the period noted in the A-1 form.
- (c) Subrecipient has read, is familiar with and confirms full compliance as related to Grant Funds with all statutory provisions outlined in:
  - a. [The Coronavirus Aid, Relief, and Economic Security Act or CARES Act;](#)
  - b. [Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards \(Uniform Guidance\) promulgated by the United States Office of Management and Budget sections: 2 C.F.R. 200.303 regarding internal controls, 2 C.F.R. 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements;](#)
  - c. [Guidance issued by the United State Department of Treasury updated on September 2, 2020;](#)
  - d. [Coronavirus Relief Funds Frequently Asked Questions issued by the United State Department of Treasury updated on September 2, 2020;](#)
  - e. [North Carolina Administrative Code Title 09, Chapter 03, SubChapters 03M; and](#)
  - f. [Any and all other current or hereafter enacted federal, state or local laws, rules or regulations directly or indirectly relating to the Funds, the Cares Act or the North Carolina Coronavirus Relief Act 3.0, and/or the treatment of funds distributed under or in connection with such laws.](#)

Items a. through f. are hereinafter referred to as the "Legal Requirements." In connection with the Legal Requirements, Subrecipient further agrees to provide the report described in 09 NCAC 03M.0202 to the parties entitled to the same and within the timeframe required.

Subrecipient agrees to INDEMNIFY AND HOLD HARMLESS all of the "YMCA Indemnitees" from any loss, cost, expense (to include attorneys' fees), penalties, fees, and other liabilities of every kind and nature suffered or incurred by any or all of the YMCA Indemnitees in connection with the award of Grant Funds to Subrecipient, the use or misuse of Grant Funds by Subrecipient, noncompliance with the Legal Requirements, and any other actions or inactions that are directly related to the Program or the Intended Use. Subrecipient shall be solely responsible for compliance to the foregoing and for any misuse or mishandling of all or any part of the Grant Funds by Subrecipient. "YMCA Indemnitees" shall mean and be the Triangle YMCA, the Alliance, and any officer, director, trustee, employee, agent, representative of the Triangle YMCA or Alliance, including the successors and assigns of all such parties.

The undersigned does hereby certify to the Triangle YMCA and the Alliance that he/she is an authorized representative of Subrecipient with the legal power and authority to bind Subrecipient, and that upon the undersigned's execution, this Agreement shall be and become legally enforceable against Subrecipient.

I certify that in signing this agreement on behalf of the Subrecipient all funds will be and have been used in agreement of the purposes shared on A-1, A-2 and throughout the application process and in accordance to all provisions within this agreement.

Site Name	Contract Authorization ID
Herman Park Center	103-01-080-01
TC Coley Community Center	103-01-080-02
WA Foster Center	103-01-080-03

Subrecipient Organization Name: City of Goldsboro Parks and Recreation

Total Grant Funds Awarded (all sites that applied with the same tax ID number): \$94,616.00



**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING**

**SUBJECT:** Z-8-20 – Jones Sawmill-Northwest corner of Belfast Road & I-795

**BACKGROUND:** The applicant requests to rezone subject property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

In conjunction with the rezoning request, the applicant is requesting separate site plan approval as required by the City's Unified Development Ordinance. The proposed change of zone request is associated with Conditional Use Permit request CU-6-20 and related site plans.

More than half of subject property is located within the City limits of Goldsboro. A portion of the subject property is located within Wayne County. County officials have made written agreement to relinquish jurisdictional authority to the City of Goldsboro.

**Frontage:** (None)

**Area:** 574,207 sq. ft., or 13.18 acres

**Zone:** Residential (R-20A)/Wayne County Airport (Overlay)

**Surrounding Zoning:**

**North:** Residential Conditional District (R-20ACD)/County Airport;

**South:** Wayne County Residential-Agricultural (RA-20), Wayne County Airport (Overlay);

**East:** General Business (GB)/Residential (R-16); and

**West:** Residential Conditional District (R-20ACD)

**Existing Use:** The subject property is currently clear and vacant.

**DISCUSSION:** As previously stated, the applicant desires to rezone the subject property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

**Comprehensive Plan Recommendation:** The City's Comprehensive Land Use Plan recommends a portion of the property for industrial

development and the remaining acreage for medium density residential development.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are not available to serve the property. Water will be provided by a private underground water well. Sewer will be obtained through the use of private on-site (septic) pump and waste systems in accordance with the Wayne County Environmental Health Department.

Wayne County Airport Overlay District: Approximately 5.76 acres is located within Wayne County's Airport Overlay District. Wayne County Planning and Airport officials have been advised of the applicant's proposal and have no issues with the proposed rezoning request.

At the public hearing held on October 19, 2020, the property owner and applicant were present however held their comments for the associated Conditional Use Permit public hearing which followed the rezoning request.

The Planning Commission, at their meeting held on October 26, 2020, recommended approval for the change of zone request from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

At the City Council meeting held November 2, 2020, the rezoning request failed to receive an affirmative vote equal to or greater than two-thirds of all the actual membership of the council. Per G.S. 160A-75, "no ordinance nor any action having the effect of any ordinance, may be finally adopted on the date in which it is introduced (first reading) except by an affirmative vote equal to or greater than two-thirds of all the actual membership of the council". A second reading of the ordinance is required, at which only simple majority is necessary to adopt the ordinance changing the zoning for the property as requested.

**RECOMMENDATION:** By motion, accept the recommendation of the Planning Commission and

1. Find the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance changing the zoning for the property from Residential (R-20A) to General Industry Conditional District (I-2CD) in order to limit the use of the property to a commercial sawmill.

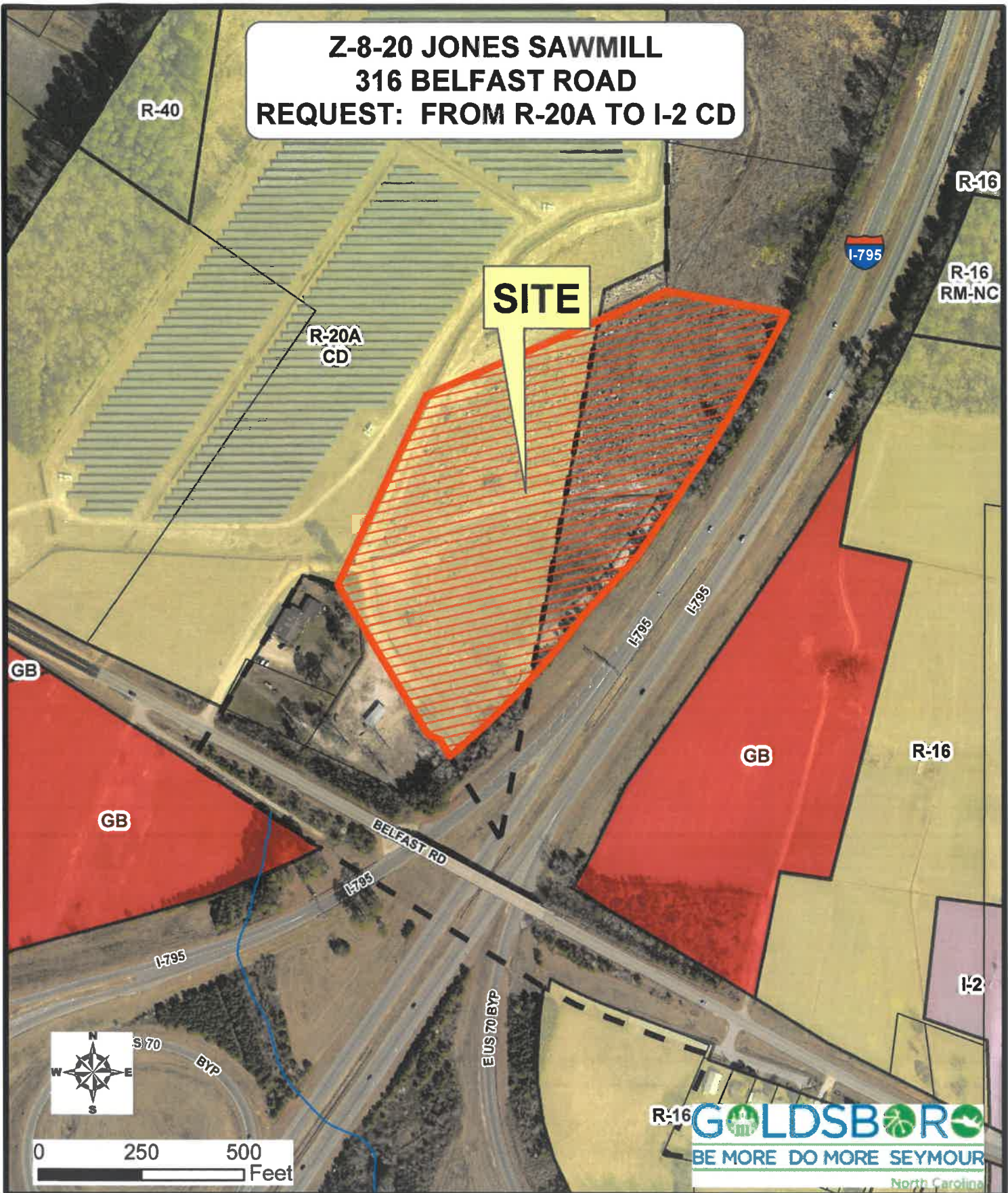
Date: 11/9/20

  
\_\_\_\_\_  
Planning Director

Date: 11/11/20

  
\_\_\_\_\_  
City Manager

**Z-8-20 JONES SAWMILL  
316 BELFAST ROAD  
REQUEST: FROM R-20A TO I-2 CD**



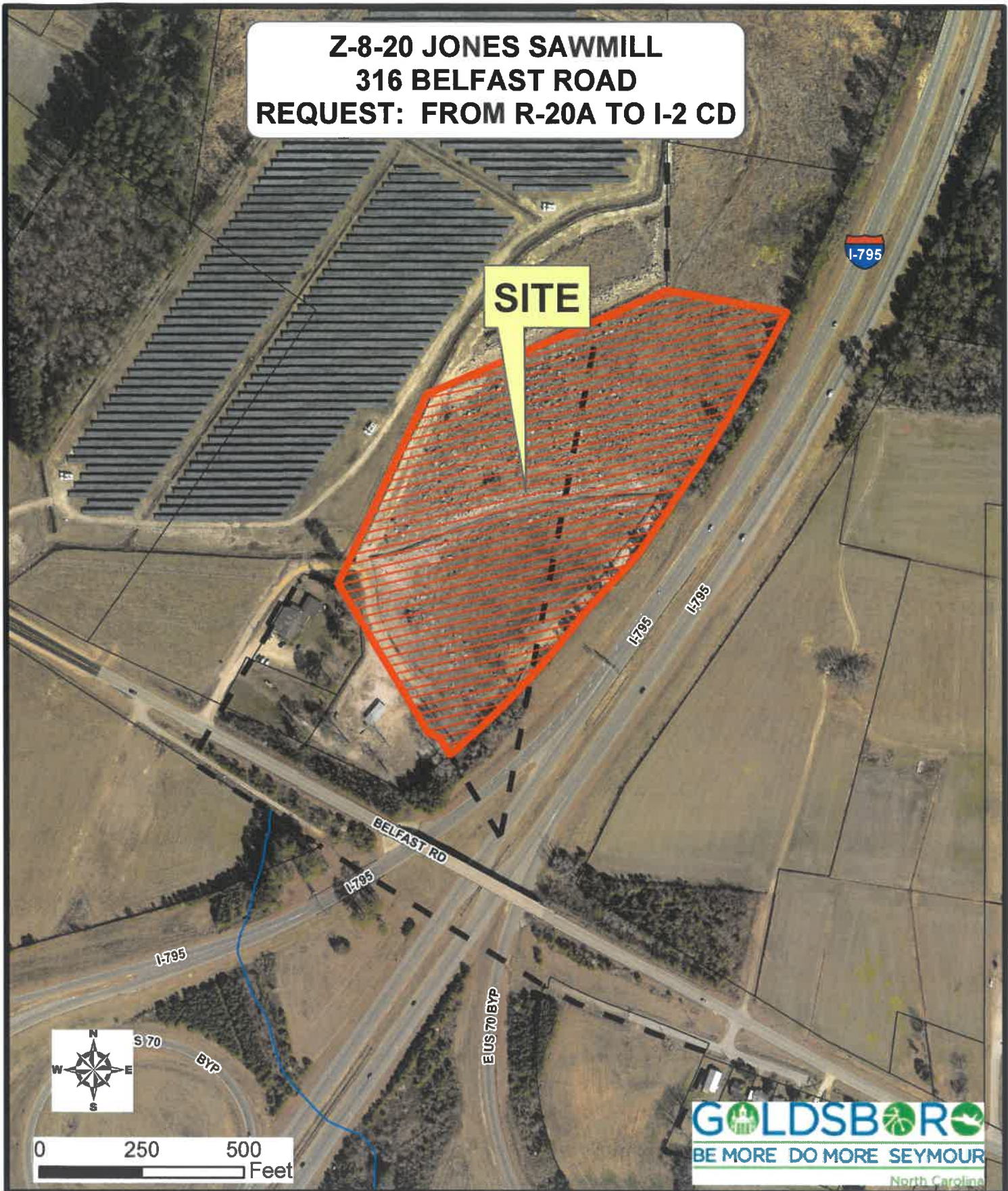
**REZONING REQUEST**

**OWNER:** WILLIAM LANE  
**APPLICANT:** JOSEPH BRANDON JONES  
**REQUEST:** FROM R-20A TO I-2 CD  
**PIN #:** 3601-14-4187  
**LOCATION:** 316 BELFAST ROAD

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**Z-8-20 JONES SAWMILL  
316 BELFAST ROAD  
REQUEST: FROM R-20A TO I-2 CD**



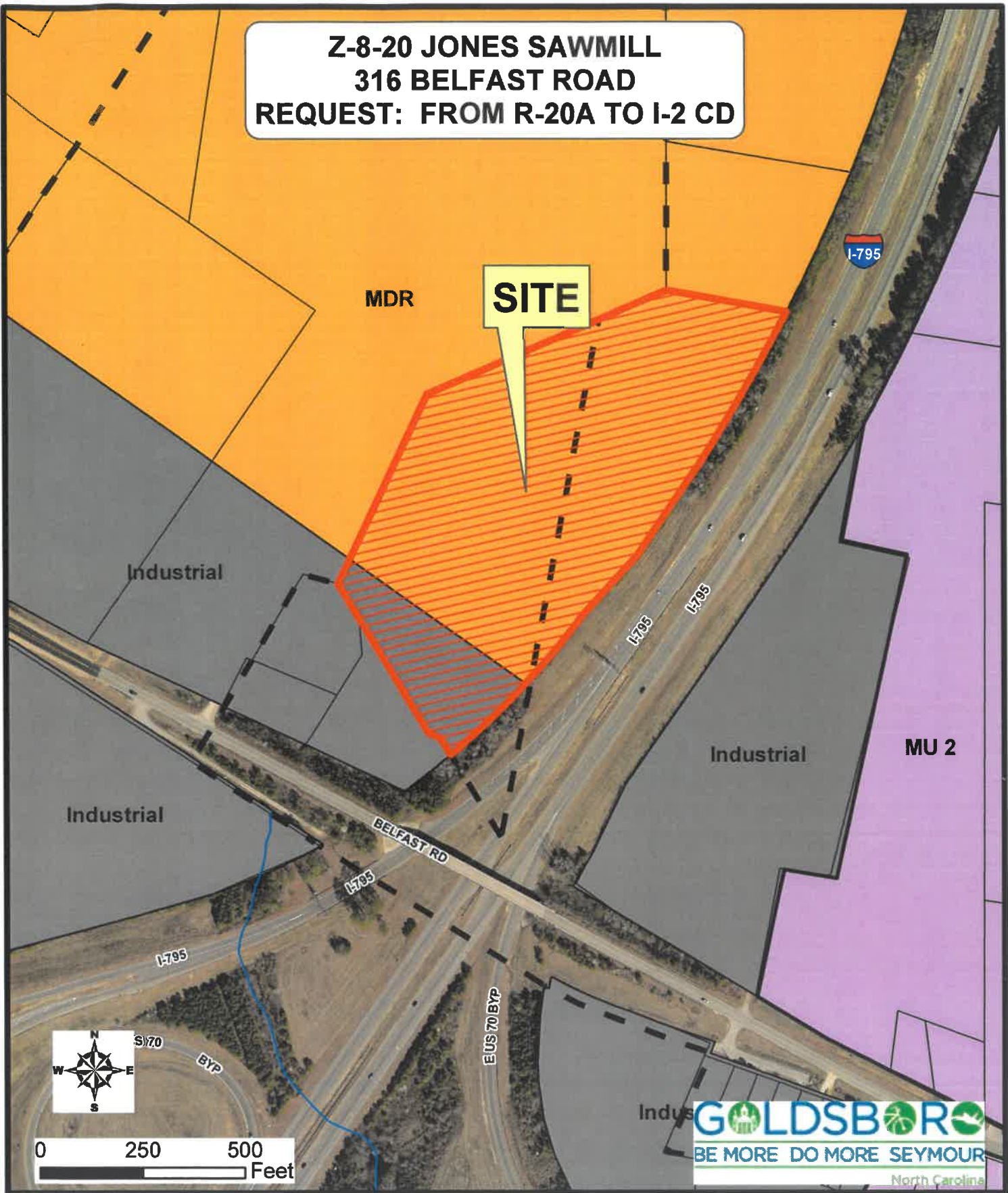
**REZONING REQUEST**

**OWNER:** WILLIAM LANE  
**APPLICANT:** JOSEPH BRANDON JONES  
**REQUEST:** FROM R-20A TO I-2 CD  
**PIN #:** 3601-14-4187  
**LOCATION:** 316 BELFAST ROAD

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**Z-8-20 JONES SAWMILL  
316 BELFAST ROAD  
REQUEST: FROM R-20A TO I-2 CD**



### **REZONING REQUEST**

**OWNER:** WILLIAM LANE  
**APPLICANT:** JOSEPH BRANDON JONES  
**REQUEST:** FROM R-20A TO I-2 CD  
**PIN #:** 3601-14-4187  
**LOCATION:** 316 BELFAST ROAD

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**CITY OF GOLDSBORO  
AGENDA MEMORANDUM  
NOVEMBER 16, 2020 COUNCIL MEETING**

**SUBJECT:** CU-6-20 Site Plan (Jones Sawmill)

**BACKGROUND:** Subject property is located on the northwest corner of Belfast Road and I-795. The site plan is associated with a rezoning request Z-8-20 as previously presented.

If the Goldsboro City Council approves the applicant's rezoning request from R-20A (Residential-20A) to General Industry Conditional District (I-2CD), the use of the property will be limited for the operation of a commercial sawmill. A commercial sawmill requires a Conditional Use Permit when located in the General Industry (I-2) zoning district.

Frontage: (None)

Area: 574,207 sq. ft., or 13.18 acres

Zone: Residential (R-20A)/Wayne County (Airport Overlay)

Existing Use: The property is currently clear and vacant. The property is located directly east of an existing solar farm. On July 6, 2015, Goldsboro City Council approved a change of zone from R-40 to R-20A Residential Conditional District to allow the development of the solar farm.

**DISCUSSION:** The submitted site plan indicates four (4) commercial buildings to be utilized in the operation of the business. A 15ft. x 25ft. (375 sq. ft.) metal office building will serve as the principle structure in the operation of the business. A 50ft. x 50ft. (2,500 sq. ft.) enclosed metal storage shelter will serve as an add-on to the principle building. An 18ft. x 34ft. (612 sq. ft.) commercial dry kiln is proposed behind the proposed storage shelter along with a proposed 20ft. x 60 ft. (1,200 sq. ft. ) commercial sawmill.

A floor plan has been provided which consists of an office, restrooms for customers and employees, storage areas and three (3) automobile service bays.

Hours of Operation: Monday-Friday: 7:00am-5:00pm  
Saturdays: Varies

No. of Employees: 4

Access: The applicant has proposed a new 24 ft. wide driveway cut off of Belfast Road to access the site. Belfast Road is an NCDOT maintained roadway. The applicant has consulted with NCDOT and has been made aware of the fact that driveway permits will be required, however, no other roadway improvements will be necessary.

The site has no frontage along Belfast Road. As such, a proposed 50ft. ingress, egress and regress easement off Belfast Road will provide access to the site, as well as, to employee and commercial trucking parking spaces. The applicant is proposing a 20ft. wide gravel access road for approximately 1,000 ft. since heavy log trucking operations will be conducted on site. Log trucks will enter and exit the site off Belfast Road.

Parking: Parking for the commercial sawmill requires 1 space per 2 employees on the maximum shift, plus 1 space for each vehicle stored on site. A total of 4 employee parking spaces have been proposed including 1 handicapped accessible parking space. According to the applicant, there will be no overnight parking conducted on the site.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are not available to serve the property. Private water and on-site waste disposal systems will be incorporated. Grading and drainage plans have not been submitted. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

Supplemental Regulations: In addition to the land-use requirements of the General Industry (I-2) zoning district, the following supplemental regulations are required for the proposed sawmill:

1. The entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property.
2. The yard area between the fence and the property line, not used for parking, shall be planted with grass and have landscaping

composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual screen six feet in height within three growing seasons.

3. No loading or unloading of materials shall occur outside of the fenced area.
4. A statement shall be submitted with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.
5. The uses shall be located a minimum of one thousand feet from any residentially developed or zoned property. The one thousand foot separation distance shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

The applicant is requesting a modification of item #5 listed above as residentially-zoned and developed property is located within 1,000 ft. of the subject property.

The applicant is requesting a waiver of the fencing and landscaping requirements for a period not to exceed 1 year from site plan approval.

At the public hearing held on October 19, 2020, the property owner and applicant came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on October 26, 2020, recommended approval of the Site and Landscape Plan with the requested modifications.

Due to the rezoning request associated with this Conditional Use Permit not receiving an affirmative vote equal to or greater than two-thirds of all the actual membership of the council at their meeting November 2, 2020, the Conditional Use Permit request to operate a commercial sawmill could not be approved. If the City Council approves the second reading of the ordinance changing the zoning for the property, the Council shall reconsider the Conditional Use Permit as requested.

**RECOMMENDATION:** By motion, accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications:

1. A modification of item #5 listed above as residentially zoned and developed property is located within 1,000 ft. of the subject property.
2. A waiver of the installation of fencing and landscaping requirements for a period not to exceed 1 year from site plan approval.

Date: 11/9/20

  
\_\_\_\_\_  
Planning Director

Date: 11/11/20

  
\_\_\_\_\_  
City Manager

**CU-6-20 JONES SAWMILL  
316 BELFAST ROAD**

**SITE**



**CONDITIONAL USE SITE PLAN**

<b>CASE #:</b>	<b>CU-6-20</b>
<b>APPLICANT:</b>	<b>JOSEPH BRANDON JONES</b>
<b>PIN #:</b>	<b>3601-14-4187</b>
<b>LOCATION:</b>	<b>316 BELFAST RD</b>
<b>PROPOSED USE:</b>	<b>SAWMILL</b>

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## SMALL BUSINESS SATURDAY PROCLAMATION

**WHEREAS**, The City of Goldsboro celebrates our local small businesses and the contributions they make to our local economy and community. According to the United States Small Business Administration, there are 30.7 million small businesses in the United States, they represent 99.7% of all firms with paid employees in the United States, are responsible for 64.9% of net new jobs created from 2000 to 2018; and

**WHEREAS**, Small businesses employ 47.3% of the employees in the private sector in the United States and 62% of U.S. small businesses reported that they need to see consumer spending return to pre-COVID levels by the end of 2020 in order to stay in business. Three-quarters of U.S. consumers are currently looking for ways to Shop Small® and support their community; and

**WHEREAS**, 96% of consumers who shopped on Small Business Saturday agree that shopping at small, independently-owned businesses supports their commitment to making purchases that have a positive social, economic, and environmental impact; and

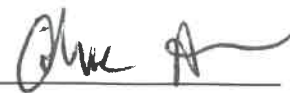
**WHEREAS**, 95% of consumers who shopped on Small Business Saturday reported the day makes them want to shop or eat at small, independently-owned businesses all year long, not just during the holiday season; and

**WHEREAS**, Goldsboro, NC supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

**WHEREAS**, Advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

**NOW, THEREFORE, I**, Chuck Allen, Mayor of the City of Goldsboro, NC do hereby proclaim, November 28, 2020, as SMALL BUSINESS SATURDAY in the City of Goldsboro and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 16<sup>th</sup> day of November, 2020.



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Chuck Allen  
Mayor