

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, NOVEMBER 15, 2021**

(Please turn off, or silence, all cellphones upon entering the Council Chambers)

I. WORK SESSION-5:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

4. NEW BUSINESS

- a. 2022 NC Freedom Fest Presentation (Doug McGrath)
- b. FY20-21 Fiscal Update (Finance)
- c. Low Income Household Water Assistance Program (Finance)
- d. Council Committees Discussion (Mayor)
- e. Council Meeting Dates for 2022 (City Clerk)

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Jimmy Bryant, The Bridge Church)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. Minutes of the Work Session and Regular Meeting of November 1, 2021

V. PRESENTATIONS

- B. Warm Body Warm Soul Presentation
- C. Employee Performance Awards

VI. PUBLIC HEARING

- D. SU-10-21 Jose Morquecho – East side of South Berkeley Boulevard between Ash Street and Elm Street (Planning)
- E. SU-11-21- Sandra H. Bell (Accessory Dwelling) – Northwest of the terminus of Overbrook Road and Pine Ridge Lane (Planning)
- F. SU-12-21 Wayne Co. Project Shell – (Chemical Manufacturing Facility) Located at the corner of Challen Court and Gateway Drive and within Park East of the City of Goldsboro's Industrial Business Park (Planning)

Planning Commission Excused

- G. Contiguous Annexation Request-Tiffany Gardens Phase I- Located on the south side of Central Heights Road between N. Oak Forest Drive and Thoroughfare Road (Planning)

VII. PUBLIC COMMENT PERIOD

VIII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- H. Accept Final Upset Bids for 412 East Walnut Street (Oliver Design) (Finance)
- I. Authorization of sale of jointly owned property for 400 and 402 Miller Avenue (Bogan Properties, LLC) (Finance)
- J. Goldsboro Christmas Parade – Temporary Street Closure (Police)
- K. Departmental Monthly Reports

IX. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

X. CITY MANAGER'S REPORT

XI. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS

- L. Resolution Expressing Appreciation to Jerry Artis for Service to the City of Goldsboro for More than 27 Years
- M. Small Business Saturday Proclamation

XII. CLOSED SESSION

XIII. ADJOURN



Military & 1st Responders
Appreciation Festival

Military & 1st Responders Appreciation Festival

- Successfully, brought the base and community together in a family-friendly setting downtown Goldsboro
 - One community...
- With strategic partnerships with the City of Goldsboro, SJAFB, Goldsboro Elks, DGDC, Downtown Merchants Association, the Arts Council, the History Museum, the Chamber of Commerce & the Military Affairs Committee



NC FREEDOM FEST

• 2021 Sponsors...



The Walkin' Man's Friend



GOLDSBORO, NC B.P.O.E. #139



NC FREEDOM FEST ECONOMIC IMPACT REPORT

Data used in this report is based off estimated averages from NC Freedom Fest and Downtown Goldsboro events.

EMPLOYMENT

Because of NCFF, **257 employees** across various industries worked an additional **3,173 hours**. This resulted in **\$45,142 of additional income** to Goldsboro citizens



VISITORS

Over the course of NCFF, an estimated **11,386 people** visited Downtown Goldsboro, generating **\$79,702 in additional revenue** to Downtown businesses



BUSINESS

NCFF resulted in an additional **\$115,818 in revenue** for downtown businesses and **\$27,101** to local food trucks and vendors



EXPENDITURE FROM NCFF

\$71,825



OPERATING COSTS



Additional business and operating costs were estimated to be **\$14,515**

TOTAL ESTIMATED ECONOMIC IMPACT

\$354,103

NC FREEDOM FEST

- NC Freedom Fest **2022** event elements –
 - **Thurs, 5/19/22**
 - NC FF / Center Street Jam
 - **Saturday, 5/21/22**
 - NC FF
 - Car & Bike Show
 - Craft Vendors
 - Static Displays
 - Kids Activities
 - Food Trucks
 - Live Music



NC FREEDOM FEST

- Site...
 - Center Street
 - From Ash St. to Spruce St.
 - Main events
 - The Hub
 - The empty lot (City Field) @ 207 S. Center Street



NC FREEDOM FEST



NC FREEDOM FEST

SEPTEMBER 18TH, 2021

DOWNTOWN GOLDSBORO

LEGEND



RESTROOMS
FOOD
BEER GARDEN
VENDORS

PARKING
KIDS ZONE
STAGE
ART DISPLAY

CAR & BIKE SHOW
VIP AREA
WINGS OF WAYNE



SCHEDULE OF EVENTS

PERFORMANCE SCHEDULE

4:00 PM - TYLER DAVIS
4:45 PM - DRUMMERS WORLD
5:00 PM - SAYER MCSHANE
6:15 PM - BROOKE MCBRIDE
8:15 PM - PARMALÉE

FEST-TIVITIES

STREET FESTIVAL
KIDS ZONE
CAR & BIKE SHOW
BEER GARDEN

4:00 PM - 7:30 PM
4:00 PM - 9:30 PM
4:00 PM - 7:00 PM
4:00 PM - 9:30 PM

WINGS OF WAYNE
FOOD TRUCKS
CORN HOLE TOURNEY
AWARDS

BE SURE TO VISIT OUR SPONSORS AND DOWNTOWN MERCHANTS!

NCFREEDOMFEST.ORG



7:45 PM **#NCFREEDOMFEST2021**



NC FREEDOM FEST

- Requesting City of Goldsboro support again for the 2022 event



FY2020-21 FINANCIAL UPDATE

Catherine Gwynn, Finance Director

November 22, 2021



www.goldsboronc.gov

General Fund – Collections

Comparison Actual Current and Prior (unaudited)

	<i>FY 2020-21</i>	<i>FY 2019-20</i>	<i>Incr/(Decr over Prior Year</i>
Taxes	\$ 17,275,552	\$ 16,894,382	\$381,170
Sales Tax	10,643,638	9,301,152	\$1,342,485
Refuse	3,841,188	3,747,521	\$93,667
Utility Franchise	2,031,608	2,658,959	(\$627,351)
Golf Course	603,113	559,686	\$43,427
Permits	381,515	360,564	\$20,951
Paramount	164,707	289,124	(\$124,416)
Recreation Fees	138,637	158,436	(\$19,799)
Investment Earnings	9,861	89,109	(\$79,248)
Other Revenues	6,893,282	6,256,755	\$636,527
Total	<u>\$ 41,983,101</u>	<u>\$ 40,315,689</u>	<u>\$ 1,667,412</u>

General Fund Collections

FY 2020-21 Budget to Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% % of Budget</i>
Taxes	\$ 17,131,830	\$ 17,275,552	100.84%
Licenses & Permits	375,525	381,515	101.60%
Revenues Other Agencies:			
Local Option Tax	9,813,576	10,643,638	108.46%
Utility Franchise Tax	2,903,873	2,031,608	69.96%
ABC Revenues	93,000	93,060	100.06%
Beer & Wine Taxes	146,300	141,873	96.97%
Powell Bill	909,163	868,303	95.51%
Other Agency Revenues	1,582,262	1,468,352	92.80%
Service Fees from UF	3,046,957	3,046,957	100.00%
Charges for Services	4,985,581	4,977,596	99.84%
Capital Returns	1,438,908	195,736	13.60%
Other Revenue	1,200,099	858,912	71.57%
Total Taxes & Shared Revenues	<u>43,627,075</u>	<u>41,983,101</u>	96.23%

Stormwater Fund – Collections

Comparison Actual Current and Prior (unaudited)

and

Budget to Actual FY2020-21

	FY 2020-21	FY 2019-20	Incr/(Decr over Prior Year
Stormwater Fee	\$1,581,954	\$1,594,767	(\$12,813)
Loan Proceeds	-	-	\$0
Other Revenue	9,358	8,568	\$789
Total	\$1,591,312	\$1,603,336	(\$12,024)

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
Stormwater Fee	\$ 1,500,000	\$ 1,581,954	105.46%
Other Revenues	460,600	9,358	
Stormwater Fund Totals	\$ 1,960,600	\$ 1,591,312	105.46%

Utility Fund – Collections

Comparison Actual Current and Prior (unaudited)

	<i>FY 2020-21</i>	<i>FY 2019-20</i>	<i>Difference</i>
Current Water	\$ 7,500,775	\$ 7,273,021	\$ 227,754
Current Sewer	9,549,728	9,073,973	475,755
Late Payment Fees	332,549	309,334	23,215
Tap Fees	35,150	34,125	1,025
Compost Fees	62,718	48,617	14,101
Investment Earnings	3,858	40,936	(37,078)
Other Revenues	3,421,317	3,553,511	(132,194)
Total	<u>\$ 20,906,095</u>	<u>\$ 20,333,517</u>	<u>\$ 572,578</u>

Utility Fund Collections

FY 2020-21 Budget to Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD % Collections</i>
Charges for Services:			
Current Water Charges	\$ 7,539,101	\$ 7,500,775	99.49%
UF-SJAFB	766,771	1,222,197	159.40%
Current Sewer Charges	9,106,051	9,549,728	104.87%
Late Payment/Svc. Fees	351,170	343,648	97.86%
Applied Deposits	203,633	50,204	24.65%
Reconnections Fees	15,195	1,956	12.87%
Water/Sewer Taps	35,794	35,150	98.20%
Compost Revenues	44,403	62,718	141.25%
BFP Fees/Insufficient Ck Penalty	6,700	1,819	27.15%
Total Charges	\$ 18,068,818	\$ 18,768,195	103.87%
Capital Returns & Misc. Revenue			
Investment Earnings	\$ 20,801	\$ 3,858	18.55%
Other Misc. Revenue	72,059	72,562	100.70%
Total Capital Returns	\$ 92,860	\$ 76,420	82.30%
Other Revenues	559,647	2,061,480	368.35%
Utility Fund Revenue Totals	\$ 18,721,325	\$ 20,906,095	111.67%

Downtown MSD & Occupancy Tax Collections

Comparison Actual Current and Prior (unaudited)

	<i>FY 2020-21</i>	<i>FY 2019-20</i>	<i>Difference</i>
<u>Downtown MSD</u>			
Taxes	\$ 94,941	\$ 92,325	\$ 2,616
Investment Earnings	38	686	(648)
Other Revenues			
Total	<u>\$ 94,979</u>	<u>\$ 93,011</u>	<u>\$ 1,968</u>
<u>Occupancy Tax</u>			
Tax Collections	\$ 1,034,175	\$ 995,009	\$ 39,166
Investment Earnings/Misc. Revenues	274	4,487	(4,213)
Other Revenues	8,923	13,615	(4,692)
Total	<u>\$ 1,043,372</u>	<u>\$ 1,013,111</u>	<u>\$ 30,261</u>

Downtown MSD & Occupancy Tax Collections

FY 2020-21 Budget to Actual

	<i>Adjusted Budget</i>	<i>Actual Collections</i>	<i>YTD% Collections</i>
<u>Downtown MSD</u>			
Taxes	\$ 97,075	\$ 94,941	97.80%
Investments/Misc.	20,823	38	0.18%
<i>Total</i>	<u>\$ 117,898</u>	<u>\$ 94,979</u>	<u>80.56%</u>
<u>Occupancy Tax</u>			
Occupancy Tax - Civic Ctr.	\$ 686,100	\$ 684,806	99.81%
Occupancy Tax - T & T	175,700	174,993	99.60%
County of Wayne Occ Tx	170,000	174,376	102.57%
Invest. Earnings/Misc.	172,578	9,197	5.33%
<i>Total</i>	<u>\$ 1,204,378</u>	<u>\$ 1,043,372</u>	<u>86.63%</u>

Actual Collections

Comparison Actual Current & Prior (unaudited)

	<i>FY 2020-21</i>	<i>FY 2019-20</i>	<i>Difference</i>
General Fund	\$ 41,983,101	\$ 40,315,689	\$1,667,412
Utility Fund	20,906,095	20,333,517	572,578
Downtown Development	94,979	93,011	1,968
Occupancy Tax	1,043,372	1,013,113	30,259
			-
Stormwater Fund	1,591,312	1,603,336	(12,024)
Total	<u>\$ 65,618,859</u>	<u>\$ 63,358,666</u>	<u>\$2,260,193</u>

Summary –

FY2020-21 Budget to Actual Expenditures

	<i>Budget</i>	<i>Actual</i>	<i>Under/(Over)</i>
	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
General Fund	\$ 43,627,075	\$ 39,458,713	\$ 4,168,362
Utility Fund	18,721,325	16,283,133	2,438,192
Stormwater Fund	1,960,600	1,782,721	177,879
Downtown MSD Fund	117,898	36,988	80,910
Occupancy Tax Fund	1,204,378	1,109,152	95,226
Total	<u>\$ 65,631,276</u>	<u>\$ 58,670,707</u>	<u>\$ 6,960,569</u>

Fund Balance Appropriations

FY 2020-21

General Fund	\$450,661
PO rollover	
Utility Fund	\$142,937
PO rollover	
Downtown MSD	\$ 20,000
PO rollover	
Occupancy Tax Fund	\$155,963
(Lighting & Advertising)	
Stormwater Fund	\$185,000
(TIGER – stormwater work)	
Total	<u>\$954,560</u>

FY2020-21 Net Operating Results

(Modified Accrual - unaudited)

	<i>Budget</i>	<i>Actual</i>	<i>Under/(Over) Budget</i>
General Fund			
Revenues	\$ 43,627,074	\$ 41,983,101	\$ 1,643,973
Expenditures	43,627,074	39,458,713	4,168,361
General Fund - Net	\$ -	\$ 2,524,388	2,524,388
Utility Fund			
Revenues	\$ 18,721,325	\$ 20,906,095	(2,184,770)
Expenditures	18,721,325	16,283,133	2,438,191
Utility Fund - Net	\$ -	\$ 4,622,962	4,622,962
Stormwater Fund			
Revenues	\$ 1,960,600	\$ 1,591,312	369,288
Expenditures	1,960,600	1,782,721	177,879
Stormwater Fund - Net	\$ -	\$ (191,410)	(191,410)
Downtown MSD Fund			
Revenues	\$ 117,898	\$ 94,980	22,918
Expenditures	117,898	36,985	80,913
Downtown MSD Fund - Net	\$ -	\$ 57,995	57,995
Occupancy Tax Fund			
Revenues	\$ 1,204,378	\$ 1,043,372	161,006
Expenditures	1,204,378	1,109,152	95,226
Occupancy Tax Fund - Net	\$ -	\$ (65,780)	(65,780)
Total - Net Change all Funds	\$ -	\$ 6,890,159	\$ 6,890,159

Questions?

**Low Income Household Water Assistance Program (LIHWAP)
Water and Wastewater Vendor Agreement
By and Between**

_____ **County Department of Social Services/Human Services**
and
_____ **[INSERT NAME OF WATER PROVIDER]**

The undersigned Water Provider agrees to participate in the Low Income Household Water Assistance Program (LIHWAP) for the effective 12- month period beginning on (date) _____ through (date) _____ .

The undersigned _____ County Department of Social Services/Human Services (County DSS) will pay to the undersigned Water Provider a portion of the home water or wastewater costs of households eligible to receive such assistance. Payment amounts are determined by individual household needs. Eligible households must have a household income at or below the 150% Federal Poverty level and water services have been disconnected, in jeopardy of disconnection, or have a current bill. Households that receive benefits through the Low Income Home Energy Assistance Program (LIHWAP), Supplemental Nutrition Assistance Program (SNAP), Food and Nutrition Services benefits (FNS) and Temporary Assistance for Needy Families (TANF) will automatically be eligible. The following variables will be used to determine the benefit amount: income, household size, household drinking water burden or household wastewater burden.

The undersigned Water Provider agrees, as conditions of participation in the program, to the following:

1. Follow Low-Income Water Assistance Program (LIHWAP) policies and procedures located in the NC LIHWAP Policy Manual.
2. Provide water and/or wastewater services to each eligible and approved residential household for which payment is provided under LIHWAP; and
3. Restore water services upon payment; and
4. Comply with all North Carolina laws, regulations or other requirements regarding disconnects pertaining to the supply of home drinking water and/or wastewater services for residential use; and
5. Negotiate for continuation or reconnection of service to households determined eligible for LIHWAP benefits; and
6. Collaborate and do everything possible to ensure the customer has continuous access to home water service; and
7. Charge all LIHWAP eligible households the same price charged for home drinking water and/or wastewater services billed to non-eligible households, as determined by the approved rate setting process; and
8. Not apply LIHWAP payments to account balances that have previously been written off or paid with other funds; and
9. Not apply LIHWAP payments to commercial accounts. LIHWAP payments should only be applied to residential accounts; and
10. Not discriminate against a LIHWAP eligible household with respect to terms, deferred payment plans, credit, conditions of sale, or discounts offered to other customers; and
11. To credit the entire LIHWAP payment to a household's account immediately upon receipt of payment from the County DSS, regardless of whether the payment results in a credit on the account; and
12. To provide documentation such as payment confirmation or updated bills of home water and wastewater supplied to certified households under LIHWAP as may be required by the County DSS to verify funds were applied to the correct accounts; and
13. To provide upon request and at no cost to the County DSS or the household, information on an applicant's home water and wastewater costs, bill payment history, or arrearage history for the last 12- month billing period; and
14. Continually maintain accurate records of LIHWAP credit balances and annually reconcile accounts. After one year, credit balances must be refunded to the AGENCY, in compliance with LIHWAP Vendor Refund Policies, no later than 45 days following the end of the program year 2022; and
15. Not exchange the household's credit authorization for cash or give any cash equivalent for excess credit; and
16. Cooperate with any Federal, State, or local investigation, audit, or program review. The Vendor shall allow AGENCY representative access to all books and records relating to LIHWAP households for purposes of compliance verification with the Agreement; and

DSS – 8162
Economic and Family Services

Distribution:
Original – County File
Copy to Vendor

17. LIHWAP funds shall only be applied to open accounts. If an account is closed, the Water Provider must return **all** funds to the County DSS. LIHWAP funds cannot be applied to a closed account with remaining balance.

Termination of the Agreement:

1. Termination of this Agreement may occur by either party terminating its duties under this Agreement upon provision of thirty (30) calendar days written notice to the other.
2. This Agreement will terminate immediately should the Water Provider supply false information or attempt to defraud the State, the County DSS, or the eligible household. In such cases, no additional reimbursement will be made to the Water Provider unless and until such matters are resolved and the Water Provider is exonerated of wrongdoing.

Company Name

Print Name of County

Print Name of Water Provider Representative

Print Name of County DSS Director

Signature of Water Provider Representative

Signature of County DSS Director

Date

Date

Print Mailing Address

Print Mailing Address

Print City, State, Zip Code

Print City, State, Zip Code

Telephone Number

Telephone Number

Provider Federal ID Number (FEIN) or SSN

PROPOSED

2022 Goldsboro City Council Meeting Dates

**Work Session-5:00 p.m. --- Council Meeting-7:00 p.m.*

Monday, January 10

Monday, January 24

(2nd and 4th Monday of the month due to Holidays)

Monday, February 7

(One meeting in February due to Council Retreat)

Monday, March 7

Monday, March 21

Monday, April 4

Monday, April 18

Monday, May 2

Monday, May 16

Monday, June 6

Monday, June 20

Monday, July 11

(One meeting in July due to the Holiday)

Monday, August 1

Monday, August 15

Tuesday, September 6 (Monday, September 5th is a holiday – Labor Day)

Monday, September 19

Monday, October 3

Monday, October 17

Monday, November 7

Monday, November 21

Monday, December 5

Monday, December 19

Proposed Retreat Dates 2022

February 21 and 22 (Monday and Tuesday) or February 23 and 24 (Wednesday and Thursday)

*****Meeting dates and/or times are subject to change with proper notice.***

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
NOVEMBER 1, 2021

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on November 1, 2021.

Mayor Ham called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater with Tehillah Church Ministries provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present: Mayor David Ham, Presiding
Councilmember Hiawatha Jones
Councilmember Bill Broadaway
Councilmember Brandi Matthews
Councilmember Gene Aycock

Absent: Mayor Pro Tem Taj Polack

Approval of Minutes. Councilmember Broadaway made a motion to approve the minutes of the Work Session and Regular Meeting of October 18, 2021. The motion was seconded by Councilmember Aycock and unanimously carried.

District 5 Swearing In Ceremony. Judge Charles Gaylor, III administered the oath of office as District 5 Councilmember to Charles Gaylor, IV. Councilmember Gaylor took his seat as the District 5 Councilmember.

Adoption of the Agenda. Upon motion of Councilmember Aycock, seconded by Councilmember Jones and unanimously carried, Council adopted the agenda.

Public Comment Period. Mayor Ham opened the public comment period and the following people spoke:

1. Alicia Pierce, 806 South Taylor Street, shared comments concerning the Historic District Commission and shared concerns regarding councilmember access to the building.
2. Don Halliday commented on the beauty of Center Street and complimented city staff regarding their work.
3. Karl Landgren invited Council and the public to the Wayne County Liberty First meeting on the 3rd Tuesday held at Victory Baptist Church.
4. Chip Craig invited Council to attend the Ground Breaking New Train Project on Thursday, November 4 at Herman Park.

No one else spoke and the public comment period was closed.

Consent Agenda - Approved as Recommended. City Manager Tim Salmon presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Aycock moved the items on the Consent Agenda, Items B-D be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Broadaway and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Z-10-21 County of Wayne (O&I-II to I -2) – North side of Wayne Memorial Drive and on the northeast corner of Eighth and Humphrey Streets. Ordinance Adopted. The County of Wayne owns the subject property. Currently, the property serves as a fleet maintenance facility for County-owned vehicles and equipment.

The applicant requests to rezone the entire property from Office and Institutional (O&I-II) to General Industry (I-2). Currently, the present zoning classification is not compatible with existing development. In addition, the County desires to expand operations in the future for the existing site.

As previously stated, half of the subject property is used as a fleet maintenance facility. The other half of the property is undeveloped. If rezoned, any new improvements to the site will require site and landscape plans approved by City officials before construction permits can be issued in the future.

Frontage: 470.5 (Eighth St.)
Area: 150,118 sq. ft. or 3.44 acres

SURROUNDING ZONING:

North: General Business (GB)/Office and Institutional (O&I-2);
South: General Business (GB)/Neighborhood Business (NB);
East: General Business (GB); and
West: Residential (R-9)

The City’s Land Use Plan recommends office and institutional development for the property.

The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

At the public hearing held October 18, 2021, no one appeared to speak for or against the request.

- It was recommended that Council accept the recommendation of the Planning Commission and
1. Find the proposed zoning amendment inconsistent with the City’s adopted Comprehensive Land Use Plan. However, the proposed zoning would be compatible with adjacent uses within the surrounding area and;
 2. Find the proposed zoning amendment is reasonable and in the public interest because the zoning would allow uses that are compatible with adjacent properties within the surrounding areas and;
 3. Adopt an Ordinance changing the zoning for the property from Office and Institutional (O&I-II) to General Industry (I-1). Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE 2021-35 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Z-11-21 County of Wayne (O&I-II to I-2) - East of Fourth Street between Clingman and Humphrey Streets. Ordinance Adopted. The County of Wayne owns the subject property. Currently, the property is occupied by the Wayne County Animal Services Adoption and Shelter Center and the new E-911 Communications Center.

The applicant requests to rezone the entire property from Office and Institutional (O&I-II) to General Industry (I-2). The County of Wayne seeks to expand County services and operations within the existing site. County leaders believe the present zoning classification would limit the use of the property for future planning and development purposes.

If rezoned, any new improvements to the site will require site and landscape plans approved by City officials before construction permits can be issued in the future.

Area: 920,746 sq. ft. or 21.13 acres

SURROUNDING ZONING:

North: General Industry (I-2)/Highway Business (HB)/Office and Institutional (O&I-1);
South: Residential (R-9);
East: Office and Institutional (O&I-II); and
West: General Industry (I-2)

The City’s Land Use Plan recommends industrial, office and institutional and medium-density development for the property.

The subject property is not located in a Special Flood Hazard Area. City water and sewer utilities are available to serve the property.

At the public hearing held October 18, 2021, no one appeared to speak for or against the request.

It was recommended that Council accept the recommendation of the Planning Commission and

1. Find the proposed zoning amendment inconsistent with the City’s adopted Comprehensive Land Use Plan. However, the proposed zoning would be compatible with adjacent uses within the surrounding area and;
2. Find the proposed zoning amendment is reasonable and in the public interest because the zoning would allow uses that are compatible with adjacent properties within the surrounding areas and;
3. Adopt an Ordinance changing the zoning for the property from Office and Institutional (O&I-II) to General Industry (I-1). Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

ORDINANCE 2021-36 “AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE OF THE CITY OF GOLDSBORO, NORTH CAROLINA CODE OF ORDINANCES”

Setting Public Hearing - Contiguous Annexation Request – Tiffany Gardens Phase I (Located on the south side of Central Heights Rd. between N. Oak Forest Dr. and Thoroughfare Rd.) The proposed property for annexation consists of 8.63 acres. Public Hearing Scheduled. The City Council, at their meeting on October 18, 2021, requested that the City Clerk examine the subject annexation petition for sufficiency. The City Clerk has completed the examination as attached and has determined that the petition is sufficient. Sufficiency indicates that property is described accurately within 1:10,000 feet and that all property owners have signed the petition.

Pursuant to G. S. 160A-58.2, Council shall fix a date for public hearing on the annexation if the petition is considered sufficient by the City Clerk.

The attached Notice of Public Hearing would schedule November 15, 2021 as the date for the public hearing. A report prepared by the Planning Department, in conjunction with other City departments, will be submitted to the Council on that date.

It was recommended that Council schedule a public hearing for the proposed contiguous annexation of Tiffany Gardens, Phase I property for November 15, 2021. Consent Agenda Approval. Aycock/Broadaway (7 Ayes)

End of Consent Agenda.

Items Requiring Individual Action.

IT Staffing Presentation. Scott Williams, Information Technology Director shared the following presentation regarding IT Staffing needs.

Request

- Add three positions to the IT Department
 - Add one Administrative Assistant III Position (~\$38K salary min/year)
 - Add two Computer Systems Administrator I Positions (~\$51K salary min/year)
- We are not asking for any additional money to make these changes (~\$79K for half year with benefits this FY).
- We have reviewed our telecommunications services over the past months and made changes by moving services to our IT Fiber Network, changing service providers and a few cancellations.
- The funds budgeted for our current temporary position and savings we have found for the current fiscal year will cover the cost of the new positions.
- We will request further positions in the next FY budget in order to move towards being proactive rather than reactive to technology needs of the City.

Funding Current Year

Salary Needed for Positions	\$79,684.75
Temporary Employee Salary Available	\$10,920.00
Savings in Telecommunications Services	\$69,637.97
Total Available	\$80,557.97
Balance Remaining	\$873.22

Funding Next FY

Telecommunications Budget Without Adjustments	\$322,499.26
---	--------------

New Projections After Adjustments	\$127,140.22
Projected Reductions	\$195,359.04
Cost of Positions	\$181,385.98
Savings Remaining	\$13,973.06

Councilmember Aycock made a motion to approve the additional positions for IT with no additional funding for this year, the motion was seconded by Councilmember Jones and unanimously carried.

City Manager’s Report. Tim Salmon shared the audit is expected to be complete by November 19 and financial statements available in early December. He will schedule a presentation with Dixon, Hughes and Goodman in December. He also shared the State of the City and County will be at the Goldsboro Event Center on November 9, 2021.

Mayor and Councilmembers’ Reports and Recommendation.

Veterans Day Proclamation 2021. Councilmember Broadway read the proclamation that Mayor David Ham proclaimed November 11, 2021 as VETERANS DAY in the City of Goldsboro, and urged all citizens to remember the service and sacrifice of our veterans who defend our freedom and preserve our way of life.

National Native American Heritage Month Proclamation. Mayor David Ham proclaimed November 2021 as NATIONAL NATIVE AMERICAN HERITAGE MONTH.

Closed Session Held. Upon motion of Councilmember Aycock, seconded by Councilmember Jones and unanimously carried, Council convened into Closed Session to discuss an economic development matter.

Council came out of Closed Session and came back into Open Session.

Councilmember Broadway had no comment.

Councilmember Matthews encouraged board members to check their emails and encouraged everyone to wear their mask as per the mask mandate.

Councilmember Gaylor thanked everyone who has congratulated him on being part of the council and is looking forward to being part of the council.

Councilmember Aycock shared comments that things said about him were unfounded and reminded everyone of the statement on the agenda concerning cell phones.

Councilmember Jones thanked the schools that got involved in the red ribbon campaign, mentioned the anti-bullying campaign and the free over-the-counter medication giveaway at the First Presbyterian Church on November 5, 2021.

Mayor Ham shared comments concerning the upcoming Veterans Day parade.

The meeting adjourned at 8:17 p.m.

David Ham

Mayor

Laura Getz, MMC/NCCMC

City Clerk



END TIME CRUSADERS FOR CHRIST MINISTRIES

1607A ROYALL AVE

GOLDSBORO, NC 27534

MISSION STATEMENT

To empower and uplift individuals of all walks of life by offering hope, showing compassion, and spreading love throughout the community.

About Us

We are “End Time Crusaders for Christ Ministries.” Warm Body Warm Soul, a nonprofit organization was birthed from this ministry. We have witnessed families and individuals throughout our community, homelessness, hunger, drug addiction, mental illness, and those that have fell upon hard times. Our passion is to “Help the helpless help themselves.” We want to effectively create growth and a positive change in our communities by partnering with those that share our passion, vision, and concern. We understand and believe that “Together Everyone Accomplishes More!”

Warm Body Warm Soul Help Center Services

- F.E.D. (Feed, Empower, Deliver)
- Wash With Care Laundry
- Dress My Way Clothing Center/Toiletries/Blankets/Sleeping Bags
- Housing and Job Resources

F.E.D. (Feed, Empower, Deliver)
Pre-packed lunches served Mon., Wed., & Fri. (12:00 p.m.-1:00 p.m.)

We deliver meals



to the homeless



Wash With Care Laundry

Cards are distributed 1st and 3rd Thursdays

Individuals are able

to wash and dry their clothes



Toiletries, blankets, and sleeping bags are available upon the individuals' needs.



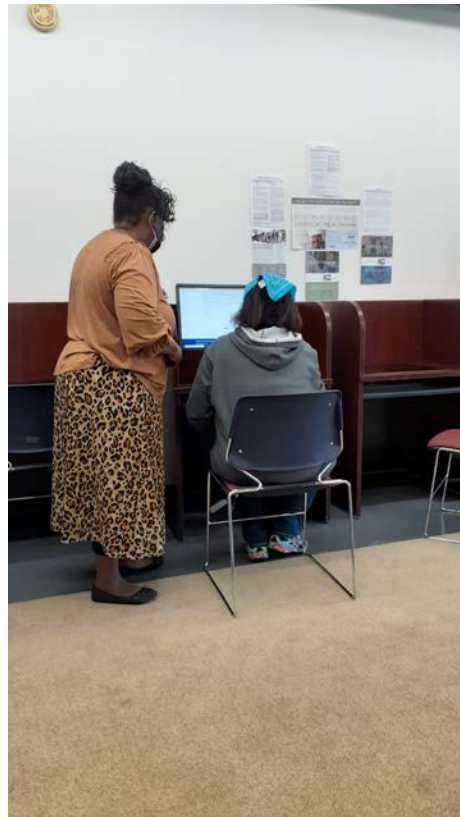
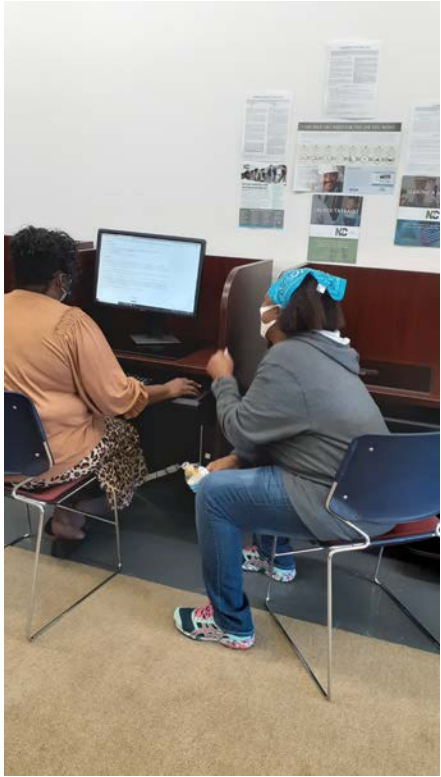
Dress My Way Clothing Center

Individuals can choose what they need from the clothing center



Housing and Job Resources

We assist in searching for jobs, emergency shelters, and housing



2021 Events

The Veteran Stand Down 2021 Serving Veterans in need



Back To School Drive/National Senior Citizens Day/Fish Fry/Clothing Giveaway



Our Partners

- Habitat for Humanity
- United Way
- Veteran's Services of the Carolinas
- American Red Cross
- NC Works Career Center
- Wayne Uplift Domestic Violence
- 4Day Movement
- Goldsboro Police Department
- Wash House
- East Point Mental Health

Thank You!!

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
SU-10-21 Jose Morquecho – East side of South
Berkeley Boulevard between Ash Street and Elm Street

BACKGROUND: The applicant is requesting a Special Use Permit for the
operation of a tattoo parlor.

Frontage: 168.89 ft.
Depth: 272.56 ft.
Area: 45,085 sq. ft. or 1.04 acres
Zoning: General Business

The site is located within a strip commercial center
which contains nine individual units. The unit that will be
occupied by the applicant contains 1,500 sq. ft. (25 ft. by
60 ft.) and addressed as 112-I S. Berkeley Boulevard.

The applicant operates an existing tattoo parlor at 112-Q
S. Berkeley Boulevard. He provides tattoo services by
appointment only and caters to professionals, including
servicemen from the SJAFB. He desires to relocate his
business within a new tenant space which has greater
visibility for attracting new customers.

DISCUSSION: The site is accessed by one 20 ft. wide, two-way curb cut
from S. Berkeley Boulevard.

The applicant has submitted a floor plan for the tattoo
parlor identifying a total of 5 workstations, a breakroom
and lobby area and restrooms for customers and
employees of the facility.

There are a total of 45 parking spaces (including two
handicapped spaces) on the site. Based on the existing
uses within the commercial strip center, a sufficient
amount of parking spaces are available to serve the entire
commercial development.

Days/Hours of Operation: M-F: Noon-6 p. m.
No. of Employees: 5

Since the building on the lot is existing and only one unit is to be leased for the proposed tattoo parlor, the applicant will not be required to retrofit the site to meet current requirements as they relate to landscaping.

RECOMMENDATION:

No action necessary. The Planning Commission will have a recommendation for City Council at the December 6, 2021 meeting.

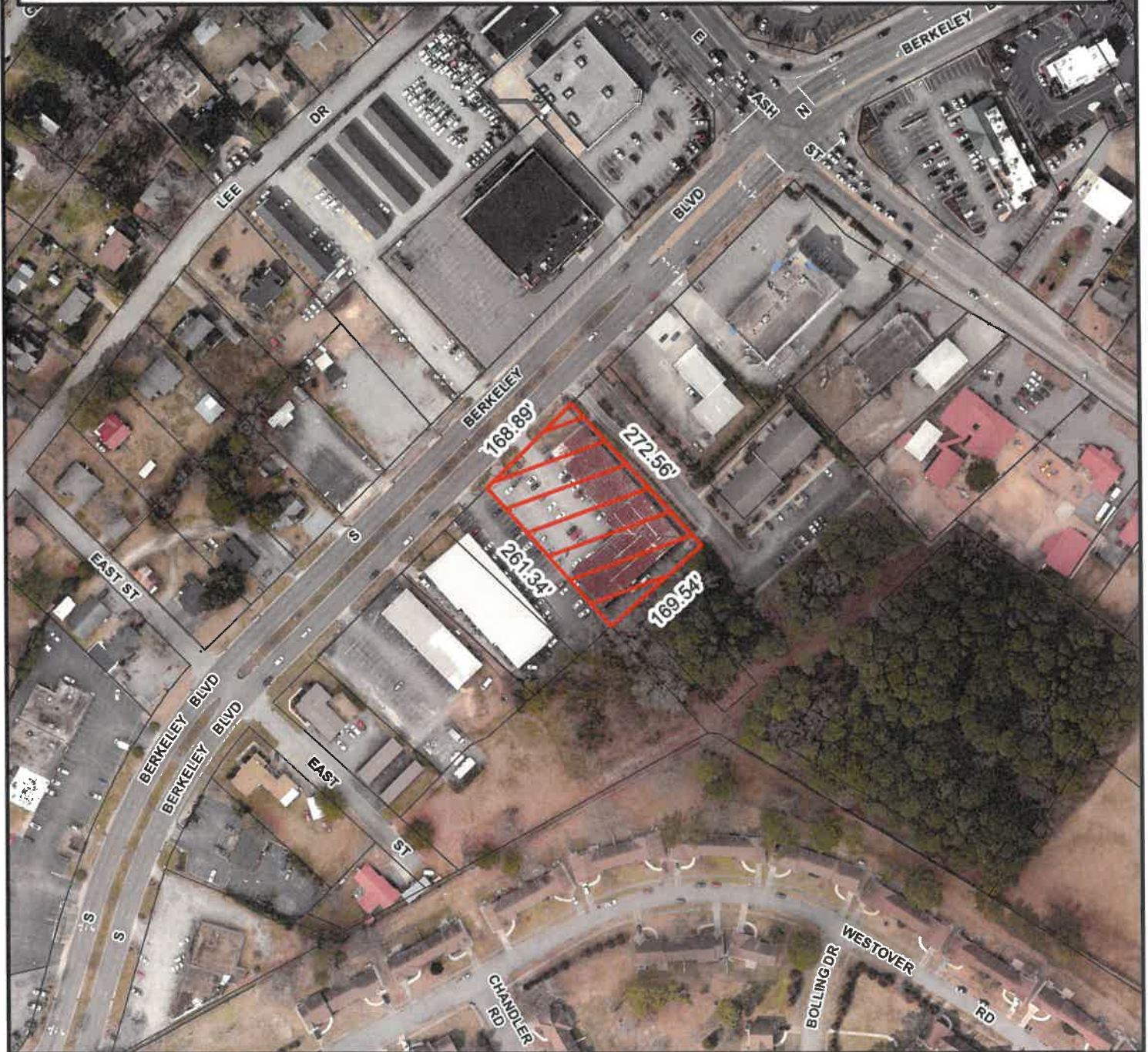
Date: 11/9/21


Interim Planning Director

Date: 11/9/21


City Manager

**SU-10-21 JOSE G MORQUECHO
SPECIAL USE PERMIT
REQUEST: OPERATION OF A TATTOO PARLOR/STUDIO**



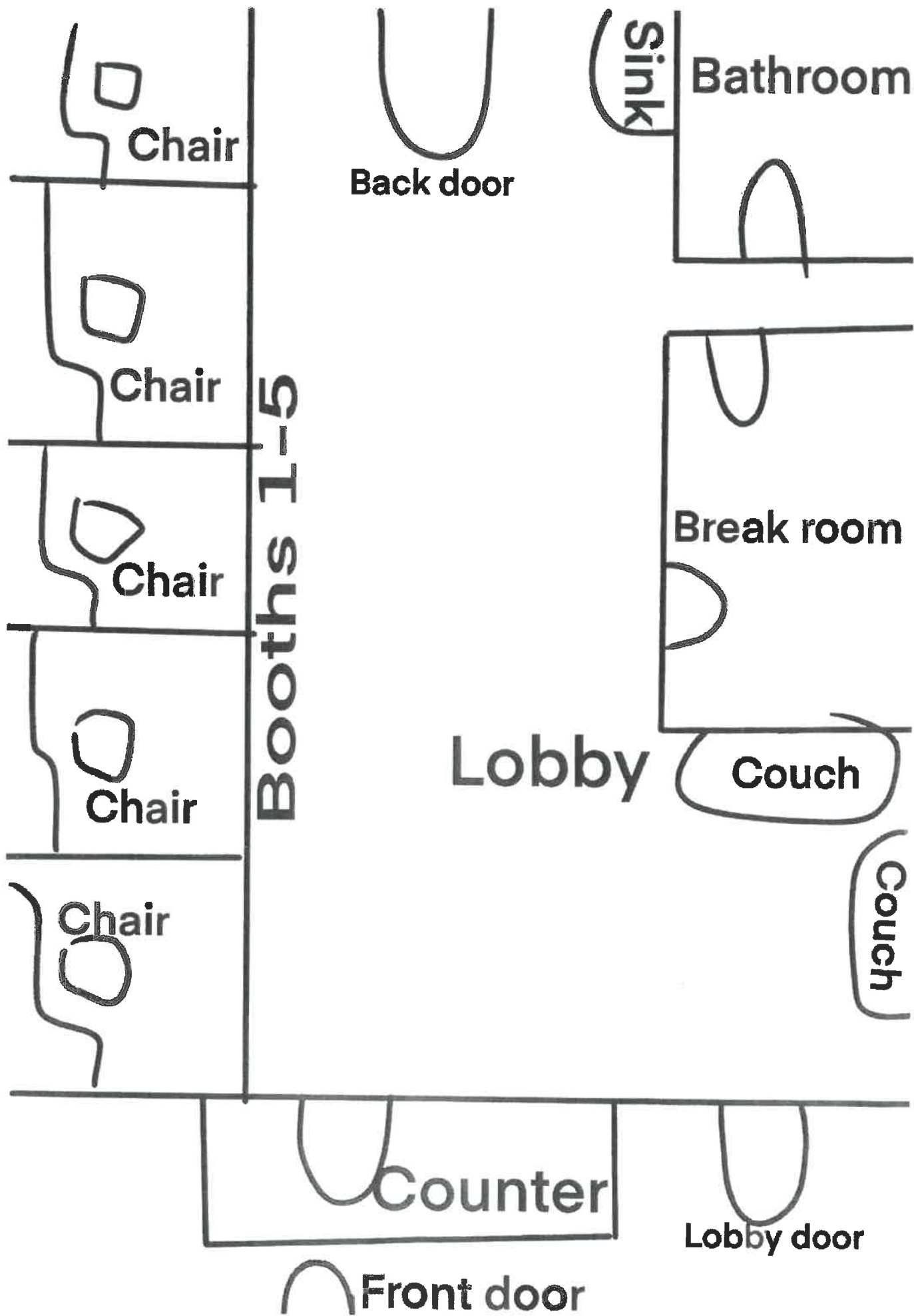
SPECIAL USE REQUEST:

CASE NO: SU-10-2021
REQUEST: OPERATION OF A TATTOO PARLOR/STUDIO
APPLICANT: JOSE MORQUECHO
OWNER: STANLEY GINN
LOCATION: 112-I SOUTH BERKELEY BLVD.

0 100 200 400
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
SU-11-21- SANDRA H. BELL (Accessory Dwelling) – Northwest of the terminus of Overbrook Road and Pine Ridge Lane.

BACKGROUND: The applicant is requesting a Special Use Permit for the construction of an accessory dwelling located at 127 Overbrook Rd.

According to the City's Unified Development Code, accessory dwellings are permitted in all single-family zoning districts or developed lots with the exception of the Agriculture (AG) zoning district only after the obtainment of a Special Use Permit approved by City Council.

Approval criteria for accessory dwellings are as follows:

1. Accessory dwellings/apartments must comply with all applicable local, state and federal housing codes. Only one accessory dwelling or apartment may be permitted per lot.
2. The accessory dwelling or accessory apartment shall not exceed forty percent (40%) of the square footage of the livable area of the principle structure or one thousand one hundred square feet of gross floor area, whichever is less.
3. An accessory dwelling shall be sited to the rear of the principle structure. All accessory dwellings shall meet the setback requirements established for the principle structures of the district in which they are located.
4. The exterior of the accessory dwelling shall be compatible with the principle residence in terms of color, siding, roof pitch, window detailing, roofing materials and foundation or skirting appearance. Manufactured homes shall not be pulled up to or attached to the principle residence and be considered an accessory dwelling or accessory apartment.
5. Where there is no public sanitary sewer service to the accessory dwelling, the County Health Department shall

approve sanitary sewer services provided to such accessory dwelling before construction begins.

DISCUSSION:

According to the submitted application, the applicant is requesting a Special Use Permit for the construction of a 12 ft. wide by 20 ft. deep (240 sq. ft.) accessory dwelling to be located in the rear yard of the property. Currently, the property is occupied by a single-story 3,182 sq. ft. single-family dwelling.

The applicant is proposing to initiate a complete remodel of her principle dwelling and desires to reside in a tiny home until the renovation is complete. Afterwards, only members of her immediate family would be allowed to utilize the accessory dwelling.

Frontage: 61 ft.

Area: 41.189 sq. ft. or .95 acres

Zone: (R-16) Residential

Staff has informed applicant of the fact that the proposed accessory dwelling must be constructed to meet the minimum requirements of the North Carolina Building Code, as well as, the supplemental regulations of the City's Unified Development Code for accessory dwellings.

If the applicant's request for a special use permit is approved, building elevations, a site plan, floor plan and construction specifications shall be submitted and approved by City staff before building permits can be issued.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on December 6, 2021.

Date: 11/9/21


Interim Planning Director

Date: 11/9/21


City Manager

**SU-11-21 SANDRA H. BELL
SPECIAL USE PERMIT
REQUEST: THE CONSTRUCTION OF A 12FT BY 20FT ACCESSORY DWELLING**



SPECIAL USE REQUEST:

CASE NO: SU-11-2021
REQUEST: THE CONSTRUCTION OF A 12FT BY 20FT ACCESSORY DWELLING
APPLICANT: SANDRA H. BELL
OWNER: SANDRA H. BELL
LOCATION: 127 OVERBROOK RD

0 100 200 400
Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING**

SUBJECT: PUBLIC HEARING
SU-12-21 Wayne Co. Project Shell – (Chemical Manufacturing Facility) Located at the corner of Challen Court and Gateway Drive and within Park East of the City of Goldsboro’s Industrial Business Park.

BACKGROUND: The applicant is requesting a Special Use Permit for the operation of a chemical manufacturing facility in the Industrial Business Park (I&BP-1) zoning district.

Frontage: 775.49 ft. (Gateway Drive)
791.34 ft. (Challen Court)
Depth: 966 ft. (average)
Area: 18.94 acres
Zoning: Industrial Business Park-1

On August 6, 2018, Goldsboro City Council approved site, landscape and building elevation plans for the County of Wayne to construct a commercial shell building at the proposed site for industry recruitment purposes. Once a specific use was determined for the site, complete and detailed site plans would be required and approved by City officials before construction permits would be issued.

On September 20, 2021, a public hearing was conducted to consider proposed minor text amendments to Article 5 of the City’s Unified Development Code to reflect the addition of chemical products, manufacturing and processing; and, the storage or treatment of hazardous materials or chemical uses as a special use within the Industrial Business Park (I&BP-1) zoning district.

Specifically speaking, minor changes for the proposed text amendment included:

1. Amending Section 5.4 Table of Permitted Uses by allowing both Chemical products manufacturing/processing and Storage or treatment of hazardous materials or chemical uses as a special use in the Industrial and Business Park (I&BP-1) zoning district;

2. Amending Section 5.5 Supplemental Use Regulations by adding to Subsections 5.5.4M and 5.5.4EE, Industrial and Business Park (I&BP) zoning district, as a permitted district for the use of Community Sensitive Heavy Industrial Uses (5.5.4M) and Storage or Treatment of Hazardous/Chemical Materials (5.5.4EE).

On October 4, 2021, City Council accepted the recommendation of the Planning Commission and adopted an ordinance amending the Unified Development Code to reflect the addition of chemical products, manufacturing and processing; and, the storage or treatment of hazardous materials or chemical uses as a special use within the Industrial Business Park (I&BP-1 zoning district and the associated minor text amendments pertaining thereto.

DISCUSSION:

According to the City's UDO, chemical manufacturing facilities are classified as Community Sensitive Heavy Industrial Uses. As such, the following supplemental regulations are required for the proposed use:

1. The entire area of the site shall be enclosed by a six foot high opaque fence set back one hundred feet from any public right of way or residentially developed or zoned property and/or fifty feet from any other adjacent property.
2. The yard area between the fence and the property line, not used for parking, shall be planted with grass and have landscaping composed of large trees spaced not more than forty feet apart and not less than one row of shrubs thirty inches in height, spaced so that they will form a continuous visual screen six feet in height within three growing seasons.
3. No loading or unloading of materials shall occur outside of the fenced area.
4. A statement shall be submitted with the plans indicating whether any manufacturing or processing operation will create smoke, offensive odor, dust, noise, fumes or vibrations beyond the lot lines of the proposed use. If one or more of such conditions exist, the developer shall explain what measures will be taken to mitigate such conditions to acceptable levels.

5. The uses shall be located a minimum of one thousand feet from any residentially developed or zoned property. The one thousand foot separation distance shall be measured in a straight line from property line to property line, with no consideration as to intervening structures, roads or landforms.

The applicant has submitted site, landscape, storm water, grading and drainage plans for the proposed use, as well as, a floor plan for the existing 50,277 sq. ft. commercial shell building. The building will consist of offices, a conference room, a lobby, break room, locker room, and restrooms for employees of the facility. Approximately 47,225 sq. ft. of space will be reserved for chemical manufacturing processes. Additional acreage is available for future expansion purposes.

Access: Two existing access drives front Challen Court. The southernmost access drive is paved and leads to a parking lot containing 18 parking spaces. The northernmost access drive is graveled and leads to a four-bay loading dock. Paved surfaces will be required for the northernmost access drive.

Parking: Manufacturing operations require 1 space per 2 employees on the maximum shift, plus 1 space for each vehicle stored on site. Currently, 12 employees will occupy the facility. The existing 18 parking spaces will provide sufficient parking for the proposed use. Additional acreage is available for future parking expansion purposes.

Landscaping: Existing street trees have been provided along Challen Court. Additional street trees will be required along Gateway Drive.

A storm water detention pond is located east of the principle building. Evergreen shrubs will be required to be installed around the pond for screening purposes.

Engineering: City Engineering will require approval of storm water calculations and drainage plans prior to the issuance of construction permits.

Currently, the property is not located within Goldsboro's corporate limits. City water and sewer are available to serve the property. In accordance with the Goldsboro Code of Ordinances, Section 53.17, the proposed use is classified as industrial. As such,

a formal agreement shall be executed by the applicant for voluntary annexation on or before the expiration of seven years from the date a certificate of occupancy has been issued for the facility.

APZ/NOC: The site is not located in SJAFB's Accident Potential Zone or within the Noise Overlay Contour. Base officials have commented that they do not foresee any concerns with the proposed use with regards to emergency hazards and do not anticipate it impacting the bases' Hazard Assessments.

Refuse collection: A commercial dumpster coral has not been shown on the submitted site plan. The coral will be required to be built to City standards and screened from public view.

Lastly, if Council approves the Special Use Permit and associated site plans, the property will be subject to compliance with the City's subdivision review ordinance and the North Carolina State Building Code before construction permits can be issued.

RECOMMENDATION: No action necessary. The Planning Commission will have a recommendation for the Council's meeting on December 6, 2021.

Date: 11/12/21


Interim Planning Director

Date: 11/14/21


City Manager

**SU-12-21 WAYNE COUNTY PROJECT SHELL
SPECIAL USE PERMIT
REQUEST: OPERATION OF A CHEMICAL MANUFACTURING FACILITY**



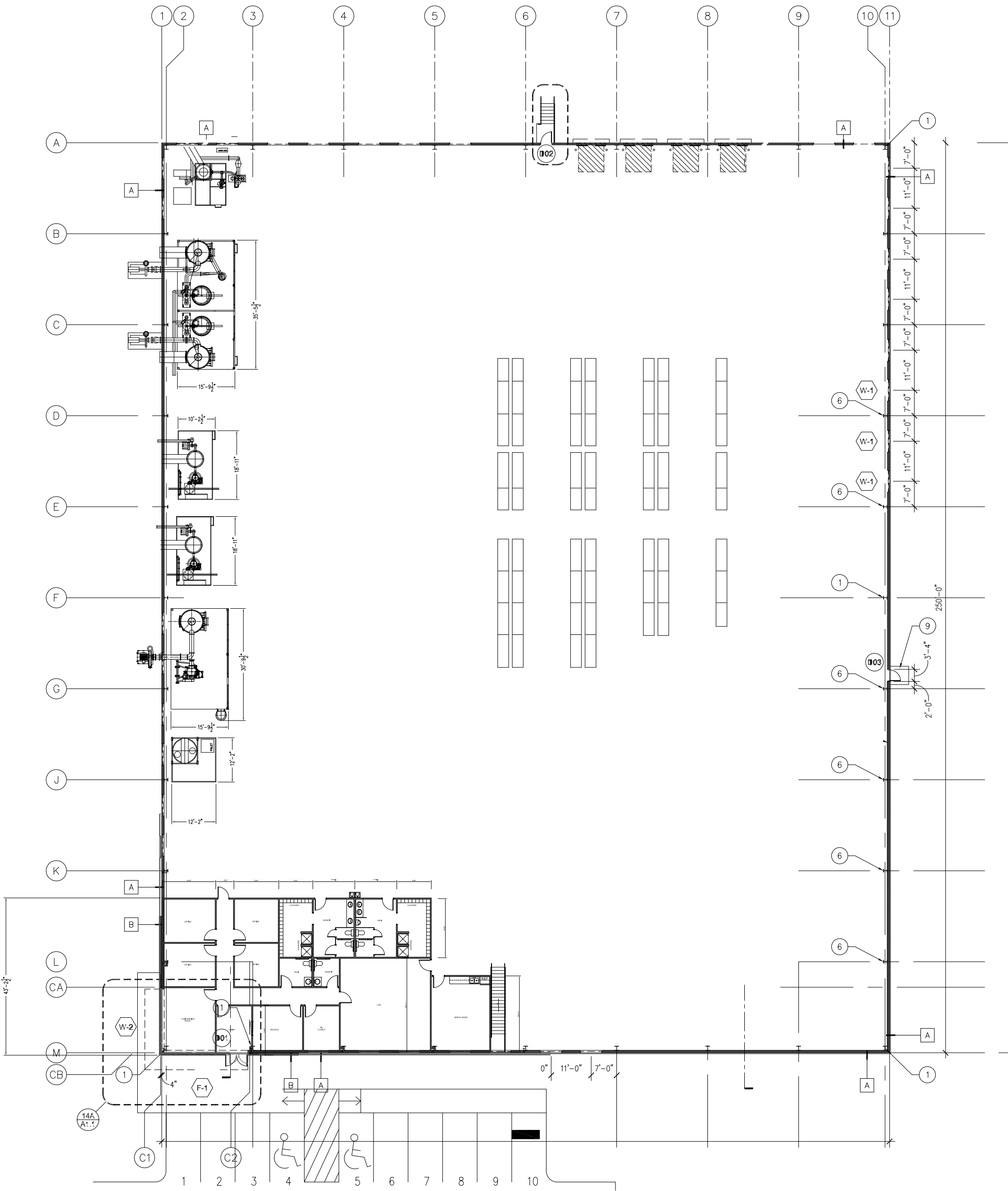
SPECIAL USE REQUEST:

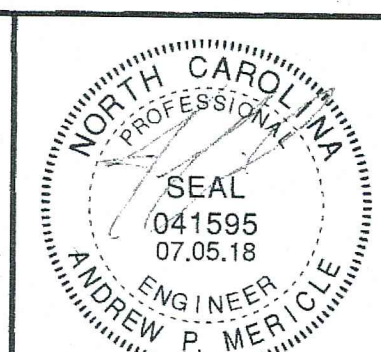
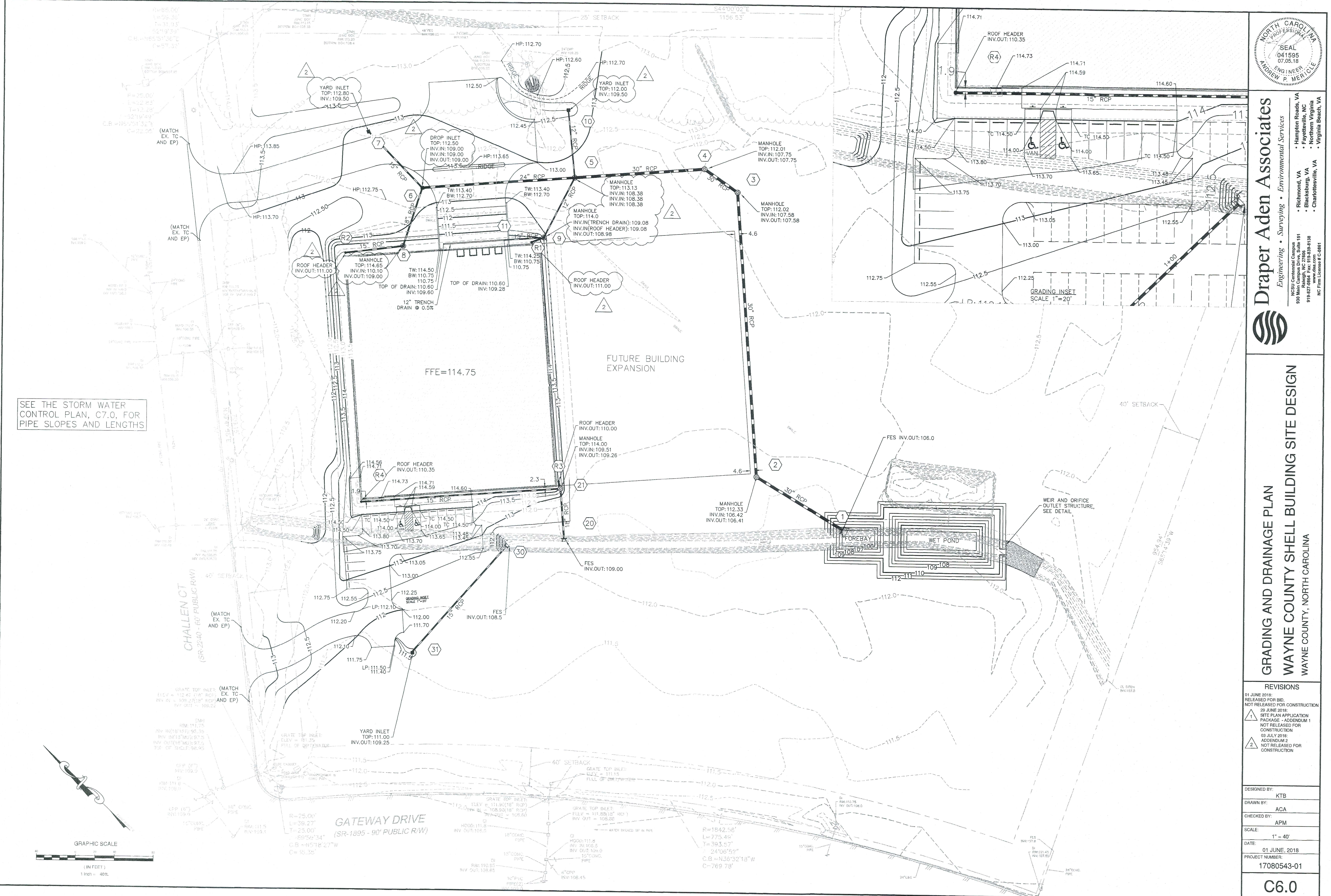
CASE NO: SU-12-2021
REQUEST: OPERATION OF A CHEMICAL MANUFACTURING FACILITY
APPLICANT: HOSOKAWA CUSTOM PROCESSING SERVICES, LLC.
OWNER: COUNTY OF WAYNE
LOCATION: 400 CHALLENGE COURT

0 150 300 600 Feet



The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.





Draper Aden Associates
Engineering • Surveying • Environmental Services

930 W. Main Street, Suite 101
Raleigh, NC 27605
919-277-8864 Fax: 919-277-8198
NC Firm License # C-0861

• Hampton Roads, VA
• Fayetteville, NC
• Richmond, VA
• Blacksburg, VA
• Northern Virginia
• Charlottesville, VA
• Virginia Beach, VA



GRADING AND DRAINAGE PLAN
WAYNE COUNTY SHELL BUILDING SITE DESIGN
WAYNE COUNTY, NORTH CAROLINA

REVISIONS	
01 JUNE 2018	RELEASED FOR BID, NOT RELEASED FOR CONSTRUCTION
1	29 JUNE 2018: SITE PLAN APPLICATION PACKAGE - ADDENDUM 1 NOT RELEASED FOR CONSTRUCTION
2	03 JULY 2018: ADDENDUM 2 NOT RELEASED FOR CONSTRUCTION

DESIGNED BY: KTB
DRAWN BY: ACA
CHECKED BY: APM
SCALE: 1" = 40'
DATE: 01 JUNE, 2018
PROJECT NUMBER: 17080543-01

C6.0

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING**

SUBJECT: **PUBLIC HEARING**
Contiguous Annexation Request–Tiffany Gardens Phase I
Located on the south side of Central Heights Road
between N. Oak Forest Drive and Thoroughfare Road. The
property consists of 8.63 acres.

BACKGROUND: The City Council, at their meeting on November 1, 2021,
scheduled a public hearing for the proposed
annexation of the subject property. A public hearing
notice was properly advertised stating the time, place
and purpose of the meeting.

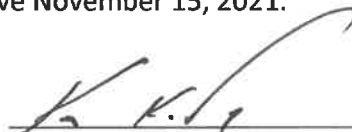
DISCUSSION: Pursuant to G. S. 160A-31, at the public hearing all
persons owning property in the area proposed to be
annexed, as well as the residents of the municipality,
shall be given an opportunity to be heard on the
proposed annexation.

If the Council determines that the proposed
annexation meets all the requirements of G. S. 160A-
31, it has the authority to adopt an annexation
ordinance.

Attached is a report prepared by the Planning Department
in conjunction with other departments, concerning the
subject annexation area. All City services can be provided
to the property.

RECOMMENDATION: By motion, after the public hearing, adopt the
attached Ordinance annexing Tiffany Gardens Phase I
effective November 15, 2021.

Date: 11/9/21



Interim Planning Director

Date: 11/9/21



City Manager

ORDINANCE NO. 2021 -

**AN ORDINANCE ANNEXING CERTAIN CONTIGUOUS REAL PROPERTY
TO THE CITY OF GOLDSBORO, NORTH CAROLINA**

WHEREAS, after notice duly given in compliance with the pertinent provisions of Chapter 160A-31 of the General Statutes of North Carolina, a public hearing was held before the City Council of the City of Goldsboro, North Carolina, at a regular meeting held in the City Hall in Goldsboro on **November 15, 2021** relative to the annexation of the contiguous real property hereinafter described to the City of Goldsboro; and

WHEREAS, at said public hearing all persons owning property in the area proposed to be annexed who alleged error in the Petition for Annexation, as well as residents of the City of Goldsboro who question the necessity for annexation, were given an opportunity to be heard along with proponents of such annexation; and

WHEREAS, after the completion of said public hearing, the City Council has determined that the Petition for Annexation meets the requirements of said Section 31 of Chapter 160A of the General Statutes of North Carolina, and has further determined, after due and careful deliberation, that it is for the best interest of the City of Goldsboro and its citizens that the contiguous real property proposed to be annexed be annexed to the City of Goldsboro; and

WHEREAS, as a result of said annexation, it is necessary to modify the boundaries of the six (6) single-member electoral districts of the City of Goldsboro as shown on a map entitled "Official Election District Boundaries" adopted July 5, 2011 and to amend said map as hereinafter set forth; and

WHEREAS, the City Council finds it to be in the best interests of the City of Goldsboro to modify the boundaries of the electoral district in order to afford the citizens of the annexed area full participation in the electoral process of the City of Goldsboro and in order to comply with State and Federal law.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the following described contiguous real property be and the same is hereby annexed to the City of Goldsboro:

Tiffany Gardens, Phase I Annexation

Commencing at a point in the northerly line of a tract described in a deed to Southeast Investors Group. LLC. recorded in Deed Book 1800 at Page 184 in the Wayne County Registry. Said point being the common corner between Lot 25 and Lot 26 of the JL Butler Division as shown on a map recorded in Plat Book 8 at Page 75 in the Wayne County Registry and being the POINT OF BEGINNING. Thence, along and with the southerly line of said Lot 25 and the northerly line of said Southeast Investors Group. LLC, South 86 degrees 39 minutes 05 seconds East a distance

of 37.24 feet to a point. Thence, a new line, South 21 degrees 34 minutes 06 seconds East a distance of 327.10 feet to a point. Thence South 35 degrees 02 minutes 41 seconds West a distance of 358.29 feet to a point. Thence North 64 degrees 24 minutes 23 seconds West a distance of 761.02 feet to a point. Thence North 25 degrees 35 minutes 37 seconds East a distance of 396.71 feet to a point in a southerly line of a foresaid JL Butler Division. Thence, with said Butler lines, South 77 degrees 32 minutes 14 seconds East a distance of 201.91 feet to a point. Thence South 77 degrees 32 minutes 14 seconds East a distance of 137.45 feet to a point. Thence South 86 degrees 39 minutes 05 seconds East a distance of 232.32 feet to the POINT OF BEGINNING. The above described parcel contains 8.63 acres (375843 sq. ft.) and is a portion of Parcel 1 and Parcel 2 described in Deed Book 1800 at Page 184 in the Wayne County Registry.

BE IT FURTHER ORDAINED THAT:

1. The City of Goldsboro will provide fire and police protection to the property;
2. The developer of the property will agree to be responsible for all costs associated with extending City water and sewer lines to serve the property;
3. The annexed area herein above identified be added to and become a part of Electoral District 2;
4. The boundaries of the six single-member electoral districts shall be modified and changed as shown on a map entitled "Official Election District Boundaries Map" adopted July 5, 2011;
5. The Director of Planning and Community Development is directed to prepare an official map showing the district boundaries and to file a copy of the official map in the Office of the City Clerk as required by G. S. 160A-22 and G. S. 160A-23. Further, the City Clerk shall forward a copy of the official map to the Wayne County Board of Elections;
6. The effective date of annexation for the property under consideration is **November 15, 2021**; and

Adopted this _____ day of _____, 2021.

Mayor

Attested by:

City Clerk

CONTIGUOUS ANNEXATION REPORT
TIFFANY GARDENS PHASE I

1. Property Description

- a. **Location:** The area being considered for annexation is located on the south side of Central Heights Road between N. Oak Forest Drive and Thoroughfare Road. The property consists of 8.63 acres.
- b. **Population:** The site is currently vacant and is zoned Residential-12 Conditional Zoning (R-12CZ). On April 1, 2019, Goldsboro City Council concurred with the recommendation of the Planning Commission and approved the above referenced change of zone request for an 84-unit apartment community. Development plans are currently under review and awaiting approval from City officials.
- c. **Acreage:** 8.63
- d. **Zoning:** The property is zoned Residential-12 Conditional Zoning (R-12CZ). Surrounding zoning districts are as follows:
 - North: Residential (R-16)
 - South: Residential (R-16)
 - East: Residential (R-16)
 - West: Residential (R-12)/Residential (R-16)

2. Engineering Description

Tiffany Garden Phase I Annexation

Commencing at a point in the northerly line of a tract described in a deed to Southeast Investors Group, LLC, recorded in Deed Book 1800 at Page 184 in the Wayne County Registry. Said point being the common corner between Lot 25 and Lot 26 of the JL Butler Division as shown on a map recorded in Plat Book 8 at Page 75 in the Wayne County Registry and being the POINT OF BEGINNING. Thence, along and with the southerly line of said Lot 25 and the northerly line of said Southeast Investors Group, LLC, South 86 degrees 39 minutes 05 seconds East a distance of 37.24 feet to a point. Thence, a new line, South 21 degrees 34 minutes 06 seconds East a distance of 327.10 feet to a point. Thence South 35 degrees 02 minutes 41 seconds West a distance of 358.29 feet to a point. Thence North 64 degrees 24 minutes 23 seconds West a distance of 761.02 feet to a point. Thence North 25 degrees 35 minutes 37 seconds East a distance of 396.71 feet to a point in a southerly line of a foresaid JL Butler Division. Thence, with said Butler lines, South 77 degrees 32 minutes 14 seconds East a distance of 201.91 feet to a point. Thence South 77 degrees 32 minutes 14 seconds East a distance of 137.45 feet to a point. Thence South 86 degrees 39 minutes 05 seconds East a distance of 232.32 feet to the POINT OF BEGINNING. The above described parcel contains 8.63 acres (375843 sq. ft.) and is a portion of Parcel 1 and Parcel 2 described in Deed Book 1800 at Page 184 in the Wayne County Registry.

3. Qualifications

- a. The area proposed to be annexed meets the requirements of G. S. 160A-31.
- b. The area proposed to be annexed is adjacent and contiguous to the City boundaries on its northern and western boundaries.

4. Plans for Extension of Municipal Services

- a. Fire Protection: The City can provide fire protection to the subject property
- b. Police Protection: The City will provide police protection to the property.
- c. Refuse Collection: The City's Public Works Department can provide commercial refuse service upon request.
- d. Street Construction and Maintenance: No public street is included within the petition for annexation.
- e. Water and Sewer Service: City water and sanitary sewer lines are available to serve the property.
- f. Estimated Revenues: The estimated revenue for the undeveloped property, as listed below, is based on the assessed valuation for 2019.

Existing Development: Vacant Land (8.63 acres)

Land Value Estimate: $\$86,300/\$100 = \$863.00$

Estimated Return: $(\$863.00 \times \$0.68) = \$586.84$

- g. Estimated Payments to Volunteer Fire Department:

As required under G. S. 160A-31, the City is required to pay either:

- 1. A proportionate share of the Elroy Volunteer Fire Department's debt if the calculated amount is \$100 or more.

*It is not anticipated that the proportionate share payment will be greater than \$100 per year, therefore, no VFD payment will be required.

- 2. The cost of contracting for fire protection with the Elroy Volunteer Fire Department.

5. Voting District

The City adopted a new Official Election District Boundary Map on July 5, 2011. It is customary to add a newly-annexed area to the nearest voting district, therefore, this area, if annexed, will be added to District No.2 unless the City Council instructs the City staff to include this area in another district.

6. Staff Findings: The proposed annexation meets the City policy requirements as outlined in all of the above items and NCGS 160A-31.

Contiguous Annexation Tiffany Gardens Phase 1



CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING

SUBJECT: Accept Final Upset Bids for 412 East Walnut Street (Oliver Design)

BACKGROUND: Council authorized the staff to advertise for upset bids (G.S. 160A-266 and 160A-269) at the July 12, 2021 meeting. Staff advertised and received a total of six upset bids through October 25, 2021.

DISCUSSION: The following final upset bid has been received for the sale of surplus real property under Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))

412 East Walnut Street

Offeror: Oliver Design Group, LLC

Offer: \$9,500.00

Bid Deposit: \$475.50

Parcel #: 50440

Pin #: 3509057190

Tax Value: \$6,210.00


Zoning: R-9

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of multiple cashier checks and money order. The original offer was \$3,210.00, and the fifth upset bid amount was \$8,800.00. The upset bid amount was a minimum of \$9,290.00 which is 10% of the first \$1,000.00 and 5% after the first \$1,000.00, so the final upset bid of \$9,500.00 was satisfactory. There were no further bids received when the final upset period ended on October 25th.

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt the attached resolution to accept upset bid offer on 412 East Walnut so that staff may request consensus from Wayne County Board of Commissioners and authorize city officials to execute documents to transfer ownership to the high bidder

Date: 11/1/2021


Catherine F. Gwynn, Finance Director

Date: 11/8/21


Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING AWARD AND FINAL SALE OF REAL PROPERTY

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain real property at **412 East Walnut Street (Pin #3509057190)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell real property by upset bid, after receipt of an offer for the property; and

WHEREAS, the City has received an upset bid offer to purchase the property described above, in the amount of **\$9,500.00 (Nine Thousand Five Hundred Dollars and no/100)** submitted by Oliver Design Group, LLC (**Offeror**); and

WHEREAS, there were no other upset bids received in the subsequent upset bid period; and

WHEREAS, Offeror has paid the required five percent (5%) deposit on his/her offer in the amount of **\$475.50 (Four Hundred Seventy Five Dollars and 50/100)**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) The City Council accepts the final upset bid offer as stated.
- 4) City officials shall seek approval of the final sale from the Wayne County Board of Commissioners.
- 5) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror after concurrence from the Wayne County Board of Commissioners.
- 6) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.
- 7) The terms of the final sale are:
 - a) Buyer must pay with cash at the time of closing.
 - b) Buyer must pay closing costs.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attest: _____
City Clerk

OLIVER DESIGN GROUP, LLC

102 Whitfield Drive
Goldsboro NC 27530
919-344-7964

October 11, 2021

Catherine F. Gwynn
City of Goldsboro Finance Director
200 North Center St
Goldsboro, NC 27530

REF: Upset Bid Offer

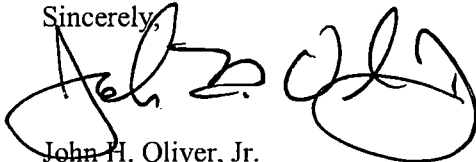
Mrs. Gwynn,

I am writing to submit my upset bid offer for property owned by the City of Goldsboro. The property is located at 412 East Walnut St. and the parcels tax ID # 12- 3509-05-7190.

I am offering ^{9,200}~~9,000.00~~ as my upset bid offer amount to the current offer for the property. I am including the required 5% deposit along with my upset offer.

Thank you in consideration in this matter and I look forward to hearing from you soon.

Sincerely,

A handwritten signature in black ink, appearing to read "John H. Oliver, Jr.", with a large, stylized circular flourish at the end.

John H. Oliver, Jr.
President



P.O. Drawer A
Goldsboro, NC 27533-9701

Opened 10/11/21 5:13pm
Catherine F. Guyer
Christine Jaison
\$9500-
\$415⁰⁰ EMD Deposit
(5% EMD)

JOHN OLIVER

Upset B7D

412 E. WALNUT STREET

RECEIVED

2021 OCT 11 PM 4:51

CITY OF GOLDSBORO
FINANCE DEPARTMENT

INTERNATIONAL MONEY ORDER

86-1B
1031

20913618059
MONEY ORDER

PAY TO THE
ORDER OF:/
PAGAR A LA
ORDEN DE:_____

City of Goldsboro

IMPORTANT! - SEE BACK BEFORE CASHING

PAY EFFECTIVELY

SEVENTY-FIVE ***
DOLLARS 00 CENTS

PURCHASER SIGNED FOR DRAWER / COMPANY OF DRAWER

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

68-236/514

DATE September 13, 2021

\$150.00

One Hundred Fifty and 00/100ths Dollars

BB&T

\$150.00

DOLLAR ONE FIVE ZERO PERIOD ZERO ZERO

AUTHORIZED SIGNATURE

CASHIER'S CHECK

156581

DATE: August 12, 2021

66-77042531

PAY
TO THE
ORDER OF CITY OF GOLDSBORO

*** NINETY DOLLARS AND 00 CENTS

\$*****90.00

REMITTER: CONNIE D OLIVER

MEMO:OLIVER DESIGN GROUP LLC

VOID AFTER 180 DAYS

Mendelsohn

AUTHORIZED SIGNATURE

THIS DOCUMENT CONTAINS A TRUE WATERMARK - HOLD TO LIGHT TO VIEW

1003711166

68-236/514

ISSUING BRANCH 6061201-GOLDSBORO - MAIN

DATE June 30, 2021

PAY TO THE
ORDER OF CITY OF GOLDSBORO

\$160.50

One Hundred Sixty and 50/100ths Dollars

BB&T

\$160.50

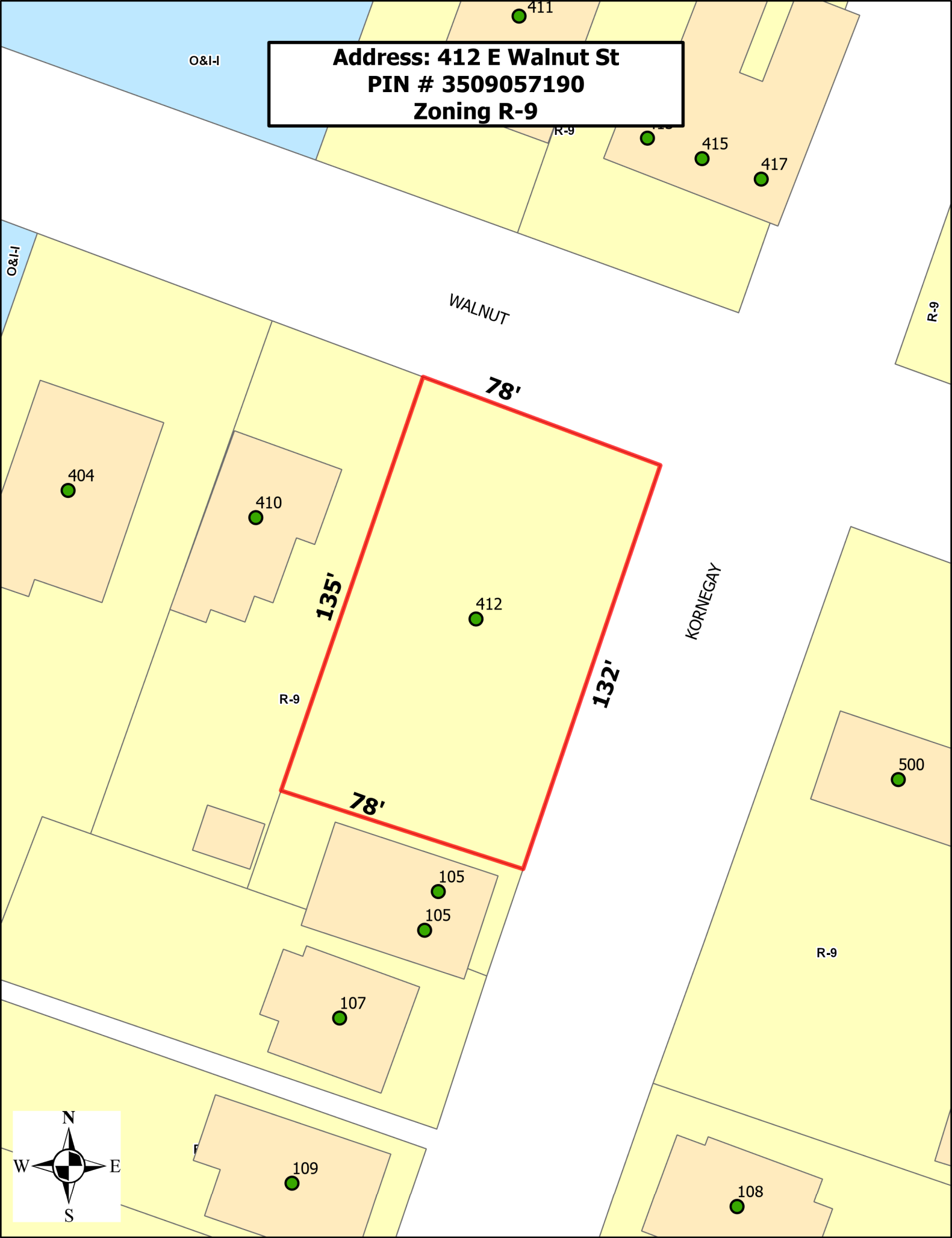
DOLLAR ONE SIX ZERO PERIOD FIVE ZERO

AUTHORIZED SIGNATURE

MEMO/PURCHASER OLIVER DESIGN GROUP LLC

AUTHORIZED SIGNATURE
Dana L. Bible

Address: 412 E Walnut St
PIN # 3509057190
Zoning R-9



WAYNE COUNTY

CITY OF GOLDSBORO

WAYNE COUNTY

412 E WALNUT ST

75254500

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2021 E WALNUT ST

Appraised by 60 on 01502 DOWNTOWN

Return/Appeal Notes: 3509057190

UNIQU ID 50440

ID NO: 12000002001013A

CARD NO. 1 of 1

1,000 LT

TW-12

SRC=

C-01 EX-2AT-

LAST ACTION 20181205

CONSTRUCTION DETAIL

TOTAL POINT VALUE

BUILDING ADJUSTMENTS

TOTAL ADJUSTMENT

FACTOR

TOTAL QUALITY INDEX

MARKET VALUE

USEMOD

Eff. Area

QUAL

BASE RATE

RCN

EYB

AYB

TYPE: SINGLE FAMILY RESIDENTIAL

STORIES:

DEPRECIATION

% GOOD

CORRELATION OF VALUE

CREDENCE TO

DEPR. BUILDING VALUE - CARD

DEPR. OB/XF VALUE - CARD

MARKET LAND VALUE - CARD

TOTAL MARKET VALUE - CARD

TOTAL APPRAISED VALUE - CARD

TOTAL APPRAISED VALUE - PARCEL

TOTAL PRESENT USE VALUE - PARCEL

TOTAL VALUE DEFERRED - PARCEL

TOTAL TAXABLE VALUE - PARCEL

PRIOR

BUILDING VALUE

OBXF VALUE

LAND VALUE

PRESENT USE VALUE

DEFERRED VALUE

TOTAL VALUE

PERMIT

CODE

DATE

NOTE

NUMBER

AMOUNT

ROUT: WTRSHD:

SALES DATA

OFF. RECORD

DATE

DEED TYPE

Q/U/V/I

INDICATE SALES PRICE

HEATED AREA

NOTES

P4-09 RENOV.FROM APTS TO SINGLE FAM FOR 2012. 1/10

PARTIAL RENOV. DEMO11-17. 2/18 CONDEMNED.

SUBAREA

GS AREA

RPL CS

CODE

QUALITY

DESCRIPTION

LTH

WTH

UNITS

UNIT PRICE

ORIG % COND

BLDG#

L/B

SIZE FACT

AYB

EYB

ANN DEP RATE

OVR

% COND

OB/XF DEPR. VALUE

TOTAL OB/XF VALUE

FIREPLACE

SUBAREA

TOTALS

BUILDING DIMENSIONS

LAND INFORMATION

HIGHEST AND BEST USE

USE CODE

LOCAL ZONING

FRONTAGE

DEPTH

DEPTH / SIZE

LND MOD

COND FACT

OTHER ADJUSTMENTS AND NOTES

ROAD TYPE

LAND UNIT PRICE

TOTAL LAND UNITS

UNT TYP

TOTAL ADJUST

ADJUSTED UNIT PRICE

LAND VALUE

LAND NOTES

TOTAL MARKET LAND DATA

TOTAL PRESENT USE DATA

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING

SUBJECT: Authorization of sale of jointly owned property for 400 and 402 Miller Avenue (Bogan Properties, LLC)

BACKGROUND: Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property at 400 and 402 Miller Avenue which was obtained through tax foreclosure. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the October 5, 2021 meeting.

DISCUSSION:

400 and 402 Miller Avenue

Offeror: Bogan Properties, LLC

Offer: \$6,000.00

Bid Deposit: \$300.00

Parcel #: 46398, 46397

Pin #: 2599459295, 2599459159

Tax Value: \$11,260.00

RECOMMENDATION:

It is recommended that the City Council, by motion:

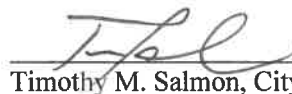
1. Adopt attached resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership to Bogan Properties, LLC.

Date: 11/01/2021



Catherine F. Gwynn, Finance Director

Date: 11/8/21



Timothy M. Salmon, City Manager

RESOLUTION NO. 2021- _____

RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, **400 and 402 Miller Avenue (NC Pin #2599459295 and 2599459159)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County of Wayne has conducted the upset bid process and approved the sale at the October 5, 2021 Board meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of **\$6,000.00 (Six Thousand Dollars and no/100)** from **Bogan Properties, LLC**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute §160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this _____ day of _____, 2021.

Mayor

Attested by:

City Clerk

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2021-~~33~~³⁴: A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County and the City of Goldsboro have acquired a property interest a piece of property located at 400 & 402 Miller Avenue, Goldsboro, North Carolina, having parcel identification numbers of 2599459295 and 2599459159 and being more particularly described in the deed recorded in Deed Book 3446, Page 519 in the Office of the Register of Deeds for Wayne County ("Property"); and

WHEREAS, the County and the City of Goldsboro obtained an interest in this property through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager have recommended that this property be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director that determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase the properties described above, in the amount of \$6,000, submitted by Bogan Properties LLC; and

WHEREAS, Bogan Properties LLC has paid the required five percent (5%) deposit on its offer;

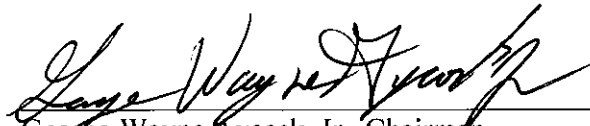
NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners declares the property described above surplus and authorizes the sale of the Property through upset bid procedure of North Carolina General Statute §160A-269.
2. A notice of the proposed sale shall be published which shall describe the property and the amount of the offer and shall state the terms under which the offer may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.
4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board

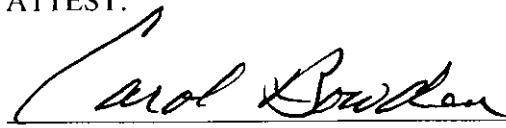
of Commissioners.

5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The county will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to refer the matter to the City of Goldsboro by the City Council and, pending approval by said body, execute the instruments necessary to convey the property to Bogan Properties LLC.

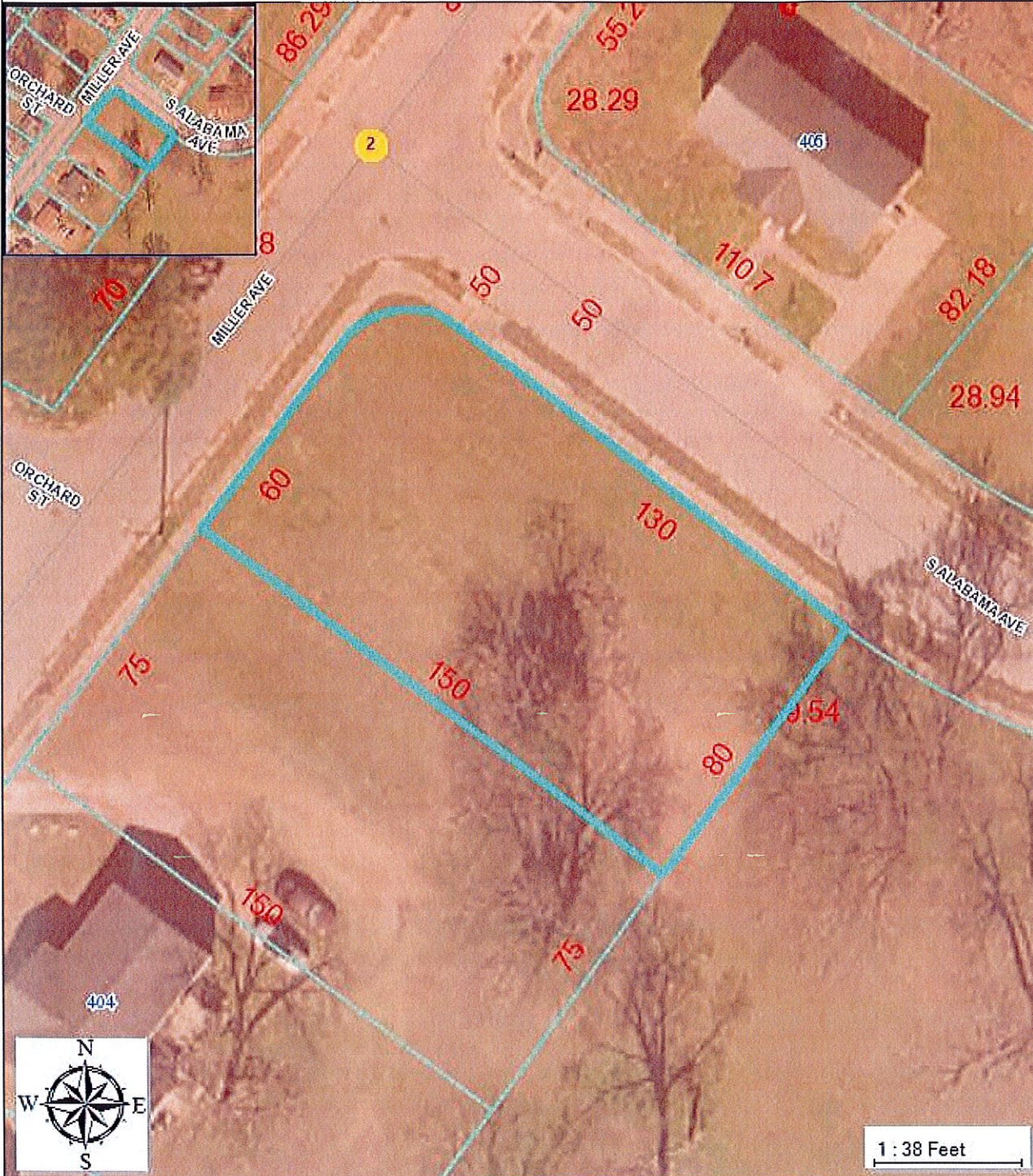
Passed and adopted this the 5th day of October, 2021.


George Wayne Aycock, Jr., Chairman
Wayne County Board of Commissioners

ATTEST:


Carol Bowden, Clerk to the Board





CITY OF GOLDSBORO WAYNE COUNTY

400 MILLER AVE
75254500

Return/Appeal Notes: 2599459295

UNIQ ID 46398
ID NO: 12000097003022

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

CARD NO. 1 of 1

Reval Year: 2019 Tax Year: 2021 LT 123 WEST CENTRAL

1.000 LT

SRC=

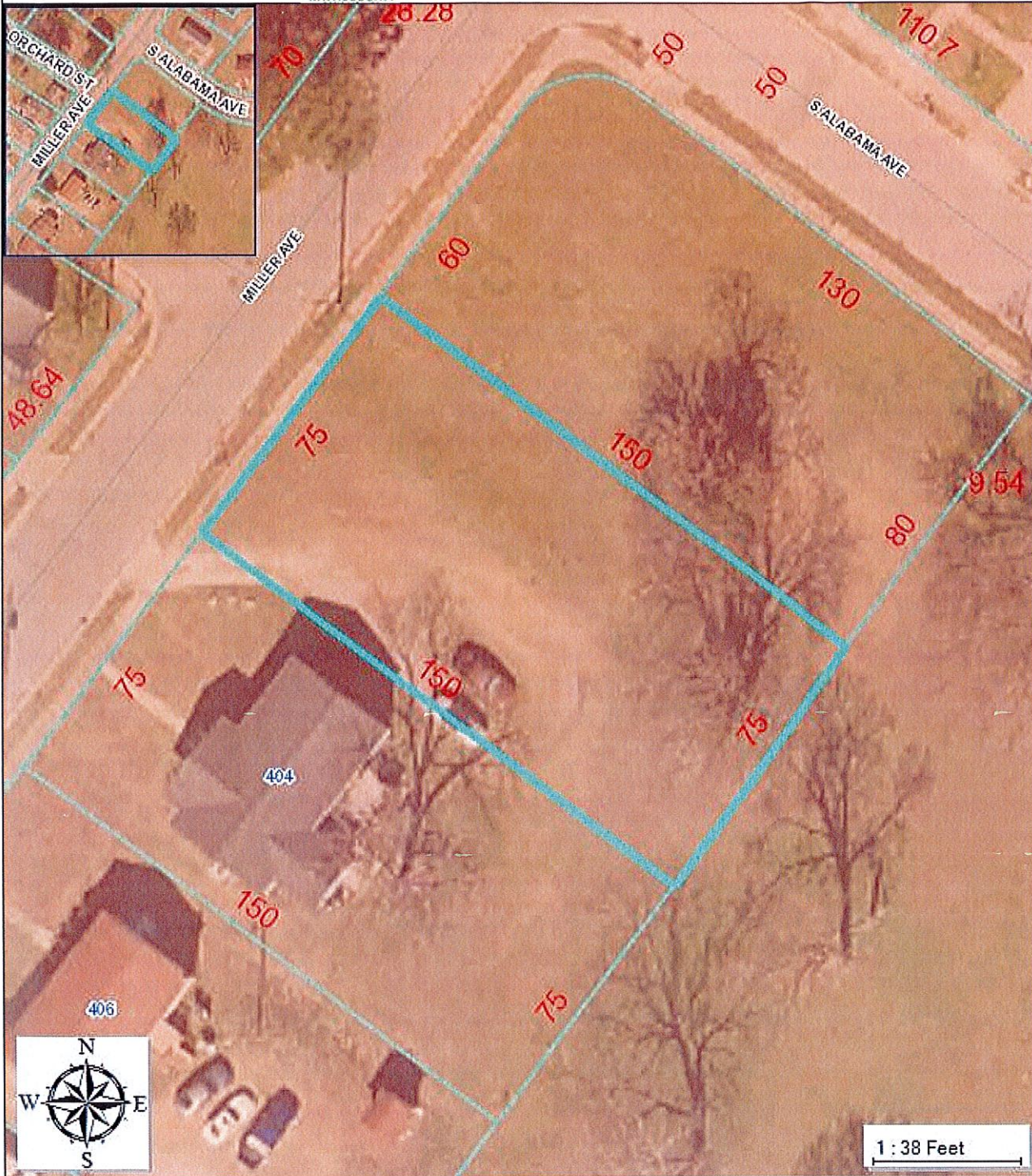
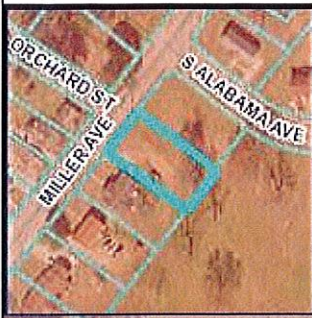
Appraised by 60 on 01601 BYPASS WEST

TW-12

C-01 EX-2AT-

LAST ACTION 20190702

CONSTRUCTION DETAIL		MARKET VALUE				DEPRECIATION				CORRELATION OF VALUE										
TOTAL POINT VALUE	USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	CREDENCE TO											
BUILDING ADJUSTMENTS	01	00							% GOOD											
TOTAL ADJUSTMENT FACTOR									DEPR. BUILDING VALUE - CARD											
TOTAL QUALITY INDEX									DEPR. OB/XF VALUE - CARD											
TYPE: SINGLE FAMILY RESIDENTIAL									MARKET LAND VALUE - CARD											
STORIES:									TOTAL MARKET VALUE - CARD											
									TOTAL APPRAISED VALUE - CARD											
									TOTAL APPRAISED VALUE - PARCEL											
									TOTAL PRESENT USE VALUE - PARCEL											
									TOTAL VALUE DEFERRED - PARCEL											
									TOTAL TAXABLE VALUE - PARCEL											
									PRIOR											
									BUILDING VALUE											
									OBXF VALUE											
									LAND VALUE											
									PRESENT USE VALUE											
									DEFERRED VALUE											
									TOTAL VALUE											
									PERMIT											
									CODE DATE NOTE NUMBER AMOUNT											
									ROUT: WTRSHD:											
									SALES DATA											
									OFF. RECORD											
									BOOK PAGE DATE DEED TYPE Q/UV/I INDICATE SALES PRICE											
									03446 0519 6 2019 WD C V 0											
									01279 0733 4 1989 WD U I 5500											
									01235 0393 4 1989 WD U I 0											
									01192 0307 3 1988 WD U I 0											
									HEATED AREA											
									NOTES											
									FROM EXEMPT TO TAXABLE FOR 1988											
SUBAREA		GS	RPL	CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	L/B	SIZE FACT	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE
TYPE	AREA	%	CS	TOTAL OB/XF VALUE																
FIREPLACE																				
SUBAREA																				
TOTALS																				
BUILDING DIMENSIONS																				
LAND INFORMATION																				
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES	
0100	0100	R-6	75	150	1.0000	2	1.0000	RF	AC	LC	TO	OT		75.00	75.000	FF	1.000	75.00	5625	
TOTAL MARKET LAND DATA																			5,630	
TOTAL PRESENT USE DATA																				



1 : 38 Feet

CITY OF GOLDSBORO WAYNE COUNTY
402 MILLER AVE
75254500

Return/Appeal Notes: 2599459159
UNIQ ID 46397
ID NO: 12000097003021

Reval Year: 2019 Tax Year: 2021 CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)
LT 122 WEST CENTRAL RED
Appraised by 60 on 01601 BYPASS WEST

CARD NO. 1 of 1
1.000 LT SRC=
TW-12 C-01 EX-2AT- LAST ACTION 20190702

CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION				CORRELATION OF VALUE										
TOTAL POINT VALUE	USE	MOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB														
BUILDING ADJUSTMENTS	01	00							% GOOD				CREDENCE TO									
TOTAL ADJUSTMENT FACTOR	TYPE: SINGLE FAMILY RESIDENTIAL																					
TOTAL QUALITY INDEX	STORIES:																					
												DEPR. BUILDING VALUE - CARD										0
												DEPR. OB/XF VALUE - CARD										0
												MARKET LAND VALUE - CARD										5,630
												TOTAL MARKET VALUE - CARD										5,630
												TOTAL APPRAISED VALUE - CARD										5,630
												TOTAL APPRAISED VALUE - PARCEL										5,630
												TOTAL PRESENT USE VALUE - PARCEL										0
												TOTAL VALUE DEFERRED - PARCEL										0
												TOTAL TAXABLE VALUE - PARCEL										5,630
												PRIOR										
												BUILDING VALUE										0
												OBXF VALUE										0
												LAND VALUE										5,630
												PRESENT USE VALUE										0
												DEFERRED VALUE										0
												TOTAL VALUE										5,630
												PERMIT										
												CODE	DATE	NOTE	NUMBER	AMOUNT						
												ROUT: WTRSHD:										
												SALES DATA										
												OFF. RECORD	DATE	DEED			INDICATE SALES					
												BOOK	PAGE	MO/YR	TYPE	Q/UV/I	PRICE					
												03446	0519	6	2019	WD	C	V		0		
												01279	0733	10	1990	WD	U	I		5500		
												01235	0395	4	1989	WD	U	I		0		
												01192	0295	3	1988	WD	U	I		0		
												HEATED AREA										
												NOTES										
												FROM EXEMPT TO TAXABLE FOR 1988										
SUBAREA		GS	RPL	CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	L/B	SIZE FACT	AYB	EYB	ANN DEP RATE	% OVR	COND	OB/XF DEPR. VALUE		
TYPE	AREA	%	CS	TOTAL OB/XF VALUE																	0	
FIREPLACE																						
SUBAREA																						
TOTALS																						
BUILDING DIMENSIONS																						
LAND INFORMATION																						
HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONT TAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES				ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES			
0100	0100	R-6	75	150	1.0000	2	1.0000						75.00	75.000	FF	1.000	75.00	5625				
TOTAL MARKET LAND DATA																			5,630			
TOTAL PRESENT USE DATA																						



PO Box 3000
Merrifield, VA 22119-3000
navyfederal.org

66-7497
2560

Cashier's Check

Serial No. [REDACTED]	Account No. *****9800	Date 09/10/21	Amount *****550.00
--------------------------	--------------------------	------------------	-----------------------

Pay **COUNTY OF WAYNE**
to the
Order of

REMITTER: BOGAN PROPERTIES LLC

Anneli Royce
Authorized Signature

11002



PO Box 3000
Merrifield, VA 22119-3000
navyfederal.org

68-7497
2560

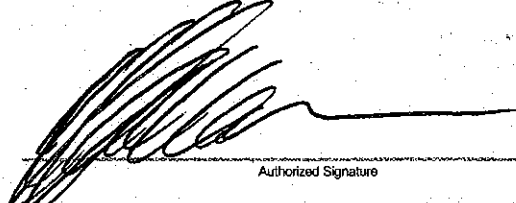
Cashier's Check

Serial No. [REDACTED]	Account No. *****9800	Date 10/22/21	Amount \$*****5696.02
--------------------------	--------------------------	------------------	--------------------------

Pay
to the
Order of

COUNTY OF WAYNE

REMITTER: BOGAN PROPERTIES LLC


Authorized Signature

002

CITY OF GOLDSBORO
AGENDA MEMORANDUM
NOVEMBER 15, 2021 COUNCIL MEETING

SUBJECT: Goldsboro Christmas Parade – Temporary Street Closure

BACKGROUND: The annual Goldsboro Christmas Parade is one of the many local traditions helping to usher the holiday season into the Goldsboro area. The parade is organized, coordinated, and sponsored by the Wayne County Chamber of Commerce.

DISCUSSION: The street closing request for Saturday, December 4, 2021 is as follows:

Parade Route: South on Center Street beginning at Ash Street to Pine Street; going around the traffic circle heading north on Center Street back to Ash Street, ending at Ash Street.

Staging Areas (streets closed for staging): Oak Street between James Street and William Street; Vine Street between Center Street and William Street; Beech Street between John Street and William Street; and Center Street from Oak and Ash Street.

Additional streets closed for the Staging Area: Center Street from Holly Street to Ash Street; and John Street from Holly Street to Ash Street.

Additional Closures recommended by the Police Department to manage traffic flow will encompass: James Street from Oak Street to Ash Street; Ash Street from James Street to John Street; Mulberry Street from James Street to John Street; Walnut Street from James Street to John Street; Chestnut Street from James Street to John Street; Spruce Street from James Street to John Street; Pine Street from James Street to John Street; and Center Street at Elm Street.

Parking Restrictions: No parallel parking on Center Street from Pine Street to Ash Street.

The time requested for the street closing is from 8:00am to 8:00pm. Police have indicated that traffic will be restricted from 8:00am until 3:30am and all traffic stopped at 3:30am. The actual parade will begin at 4:00pm and end at approximately 7:00pm.

As with all downtown events, affected city departments will be contacted and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.

3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments and Public Works Departments are to be involved in the logistical aspects of the Event.

RECOMMENDATION: By motion, grant the requested temporary street closures of the the sections of Pine Street, Spruce Street, Center Street, Walnut Street, John Street, Mulberry Street, Ash Street, James Street, Chestnut Street, Oak Street, Vine Street, and Beech Street for the Veterans Day Parade route and staging area from 8:00am to 8:00pm on Saturday, December 4, 2021, as stated above.

Date: 10-26-21


Mike West, Police Chief

Date: 11/8/21


Tim Salmon, City Manager

CITY OF GOLDSBORO

SPECIAL EVENTS/PARADE/STREET CLOSING

PERMIT APPLICATION

****In the event of a street closing or carnival, an application should be submitted at least 30 days prior to your parade or special event.**

I. General Information

Type of Event: (please check all that apply)

☒ Parade ☐ Run/Walk ☐ Festival ☐ Street Closure ☐ Carnival ☐ Other (explain): _____

Event Name: Goldsboro Christmas Parade

Event Date(s): Sat. Dec 4, 2021 **Event Website:** waynecountychamber.com

Inclement Weather/Rain Date(s): _____

Description of Event (Please briefly describe the event.)

annual Christmas Parade

Requested Event Location: downtown Goldsboro

Event Start Time/End Time: 4:00 pm

Set-Up: Date & Time (start/end): Friday, December 4, 2021

Dismantle (Completion): Date & Time (start/end): _____

Estimated Daily Attendance: _____

Will this event require street closures? ☒ Yes ☐ No **Closure Times** as soon as possible

If yes, please list the streets that you are requesting to be closed:

GPO has map of route + set up area / see attached

II. Applicant and Sponsoring Organization Information

Sponsoring Organization Name: Wayne County Chamber of Commerce

Are you a non-profit? ☒ Yes ☐ No **If yes, are you:** ☐ 501c (3) ☐ 501c (6) **Place of worship**

Applicant Name: Lara Landers **Title:** Director of Marketing & Events

Address: 308 N. William St.

City: Goldsboro **State:** NC **Zip:** 27530 **Phone:** (919) 734-2241

Cell Phone: (919) 920-5949 **Email:** laraelizabeth3@yahoo.com

Day of Event Contact:

Name: Lara Landers Phone: (919) 920-5949

III. Event Map

For Run/Walk/Parade/Carnival- FORMATION AREA LOCATION: _____

For Run/Walk/Parade/Carnivals- STARTING POINT: _____

For Run/Walk/Parade/Carnival- ENDING POINT: _____

***Please provide a detailed map of your event, including race/walk/parade route(s), stage(s), inflatables, rides, booths, tents, parking, etc. (Please attach additional pages as needed.)**

see attached

IV. RESTROOMS & SITE CLEANUP (Bathroom facilities are required for events lasting longer than two hours and must be ADA compliant.)

One Port-A-Jon is recommended per 100 people, and is based on event duration instead of number of participants.

How do you plan to handle restroom services? ☐ Portable Toilets ☐ Other

If portable toilets will be provided, please list the name/contact of the company:

Parks Toilets

If no portable toilets will be provided, how will these requirements be handled?

How do you plan to remove garbage and/or recycling? (City receptacles must be requested separately no less than 30 days prior to the event. Contact the Public Works Department at 919-750-7450.)

n/a

V. Event Details: Please answer the following questions regarding your event.

- ☐ Yes ☒ No Does the event involve the sale of food?
- ☐ Yes ☒ No Does the event involve the sale of alcohol?
- If "YES" has the health department been notified?
- For events with food, a letter from the health department must be submitted 30 days prior to the event.
 - Health Department: (919) 731-1000
 - The ABC Permit, issued by the NC ABC Commission, must be submitted to the Goldsboro Police Department prior to the event. The event permit will not be issued until the ABC Permit is submitted.
 - NC ABC Commission: (919) 779-0700

- ☐ Yes ☒ No Will there be **musical entertainment** at your event?
- If "YES", please provide the following information:
- Amplification? ☐ Yes ☐ No
- Note: Any Live or Loud Music cannot begin prior to 10am, must end by 10pm and is subject to all city noise ordinances, unless approved in advance by the Goldsboro City Council. Please contact the City of Goldsboro Planning Department at 919-580-4333 for questions regarding City Ordinances.**

- ☐ Yes ☒ No Will there be any **tents or canopies** in the proposed event site? If "YES", please provide the following information:
- Approximate Number of tents: _____
 - Approximate Sizes: _____
 - Will any tent exceed 400 sq. feet in area? ☐ Yes ☐ No

Note: It is the renter's responsibility to contact the Inspections Department to arrange for all tent inspections that are required by City of Goldsboro ordinance. A permit is required when using any type of tent.

- **City of Goldsboro Inspections Department (919) 580-4385**

- ☐ Yes ☒ No Will you require **electrical hook-ups** for this event? (Please note that electrical availability is limited.)
- ☐ Yes ☒ No Will **admission fees** be charged to attend this event?
- If "YES", provide the cost(s) of all tickets: _____
- ☐ Yes ☒ No Will **fees be charged to vendors** to participate in this event?
- If "YES", please provide the schedule of fees: _____

- ☒ Yes ☐ No Applicant has read, in its entirety, the City of Goldsboro Use of City-Owned Property for Special Events Policy. The Policy Regarding the Use of City-Owned Property for Special Events is available at <http://www.goldsboronc.gov/special-events/>.

***The temporary closing of a NC Department of Transportation Street would be at the discretion of the NC Department of Transportation.**

VI. Miscellaneous:

Parking:

- How will overall patron parking be accommodated for this event? plenty of parking
all over downtown

Note: You may be required to provide a shuttle if the event places undue demands on surrounding parking areas.

Special Information and Conditions of receiving a Special Event / Parade Permit:

Insurance:

*General Liability Insurance coverage of at least \$1 million that holds the City and its taxpayers harmless from claims arising out of operation of the event. This Proof of insurance or applicable rider **MUST** be attached before submitting. Contact your insurance provider for assistance. If the event requires additional insurance, the Finance Director will notify the Police Department and City Manager's Office. Some events, such as carnivals, require a minimum of \$5 million dollars in either general liability insurance or umbrella insurance coverage to be determined at the discretion of the city manager and shall be in place at the time such structure is to be occupied or such place of assembly is established for use by the public. The City shall be added as an additional insured on said policy for any and all relevant times to the operation and/or carnival presence.*

Application Fee:

An application fee of \$25.00 for special events and \$50.00 for parades will be required at the time the application is submitted unless the permit is denied. This non-refundable fee is to be in the form of a check made payable to the City of Goldsboro.

Event Cancellation:

At this time, we do not anticipate canceling any events already permitted, however with ongoing national security concerns and the possible unavailability of city and police resources, this could occur. If this action is necessary, applicants will be given notice in a timely manner. New requests may be denied or adjusted for the same reason.

Public Safety:

The City of Goldsboro reserves the right to require security and medical personnel for your event.

Police: The Goldsboro Police Department shall determine the number of police officers needed to appropriately manage security, as well as the time when such services shall commence. The Applicant may be responsible for hiring and paying off-duty law enforcement officers, or reimbursing the City of Goldsboro for the costs of providing on-duty law enforcement officers, to appropriately manage the event. Please contact the City of Goldsboro's Police Department Off-Duty Coordinator at 919-580-4236, option 3.

Prohibited Items:

No firearms or illegal drugs are allowed.

Policy of Non-Discrimination:

City facilities are available on a non-discriminatory basis. Appropriate activities need to accommodate individuals regardless of age, sex, race, color, religion, national origin, physical or mental disabilities, affection preference or marital status. The City of Goldsboro does not discriminate on the basis of disability in admission, access, treatment or employment in its programs or activities.

Additional Rules Pertaining to Events:

1. Vehicles will only be in designated parking areas.
2. All animals must be leashed as outlined in COG Code of Ordinances 91.15;91.18.
3. Applicant will respect neighboring property/business owners with respect to noise.
4. Applicant understands that it will not be the responsibility of the Police Department to relocate vehicles parked along any portions of the streets to be closed prior to the event.
5. Applicant is required to ensure the areas used are clean and free of debris. Please note that there will be a cleaning fee charged if the area is not clean.

Alcoholic Beverages:

(If consumption of alcohol is planned on property for event, the following additional requirements **MUST** be met.)

1. All necessary ABC permits must be issued by the State and copies are provided with this application.
2. Signs shall be posted and visible at all exit points at the special event stating that it is unlawful to remove alcoholic beverages in opened or sealed containers from the premises.
3. Areas where alcohol will be consumed, served or sold must clearly be defined and delineated on the premises by barricades, caution tape or other acceptable means.

4. All necessary ABC permits must be issued by the State and copies provided with this application. Follow steps outlined at www.abc.nc.gov/permits.
5. Off-duty law enforcement officers are required to be on-site if alcohol is present at the event. The number of officers required will be determined by the Goldsboro Police Department.

**** Submitting this Special Event/Parade Permit Application does not provide permission to conduct your planned event. Please do not send out publicity, flyers, or other media prior to receiving confirmation of approval. Your confirmation will be in the form of a Permit, issued to the organization and/or person responsible for conducting the event.**

****For street closing applications: the Goldsboro Police Department will notify the applicant when the Goldsboro City Council has approved the permit.**

Agreement

I have read and understand this application and the requirements placed upon this applicant and organization. I agree to abide by the City of Goldsboro rules, regulations and ordinances should my permit application be approved. I will fulfill the requirements placed upon this permit application.

Authorized Signature: *Lara Gander*

Date: 9/30/21

Organization: Wayne County Chamber of Commerce

Please return this application and all supporting documentation by email, mail or in person to:

Goldsboro Police Department
Community Police Services
204 S. Center Street
Goldsboro, NC 27530
spowers@goldsboronc.gov

CANCELLATION POLICY: Written notification of intent to cancel your event must be received in writing a minimum of 21 days prior to the scheduled event date to Sgt. Steven Powers at spowers@goldsboronc.gov.

For Inner Office Use Only:

[Signature]
Goldsboro Police Department Representative

10/26/2021

Date

[Signature]
Downtown Goldsboro Representative

10/28/2021

Date

Catherine J. [Signature]
Finance Director

10/30/21

Date

[Signature]
City Manager's Signature

(Use of City Owned Lots/Non-Street Closings and Carnivals)

11/1/21
Date



Visit thefaircity.com

Special Event Release of Liability Waiver

The undersigned person is applying for Use of City-Owned Property for Special Event on behalf of Wayne County Chamber of Commerce from the City of Goldsboro and hereby agrees to indemnify and hold the City of Goldsboro, its officers, agents and employees harmless from all claims, liabilities, demands, expenses, of any nature or kind, expresses or implied, whether sounding in tort or in contract that may be asserted against the City, its officials, agents and employees by any person, firm, or corporation, that may arise out of any acts or omissions, active or passive, related to operating an event on the city's property.

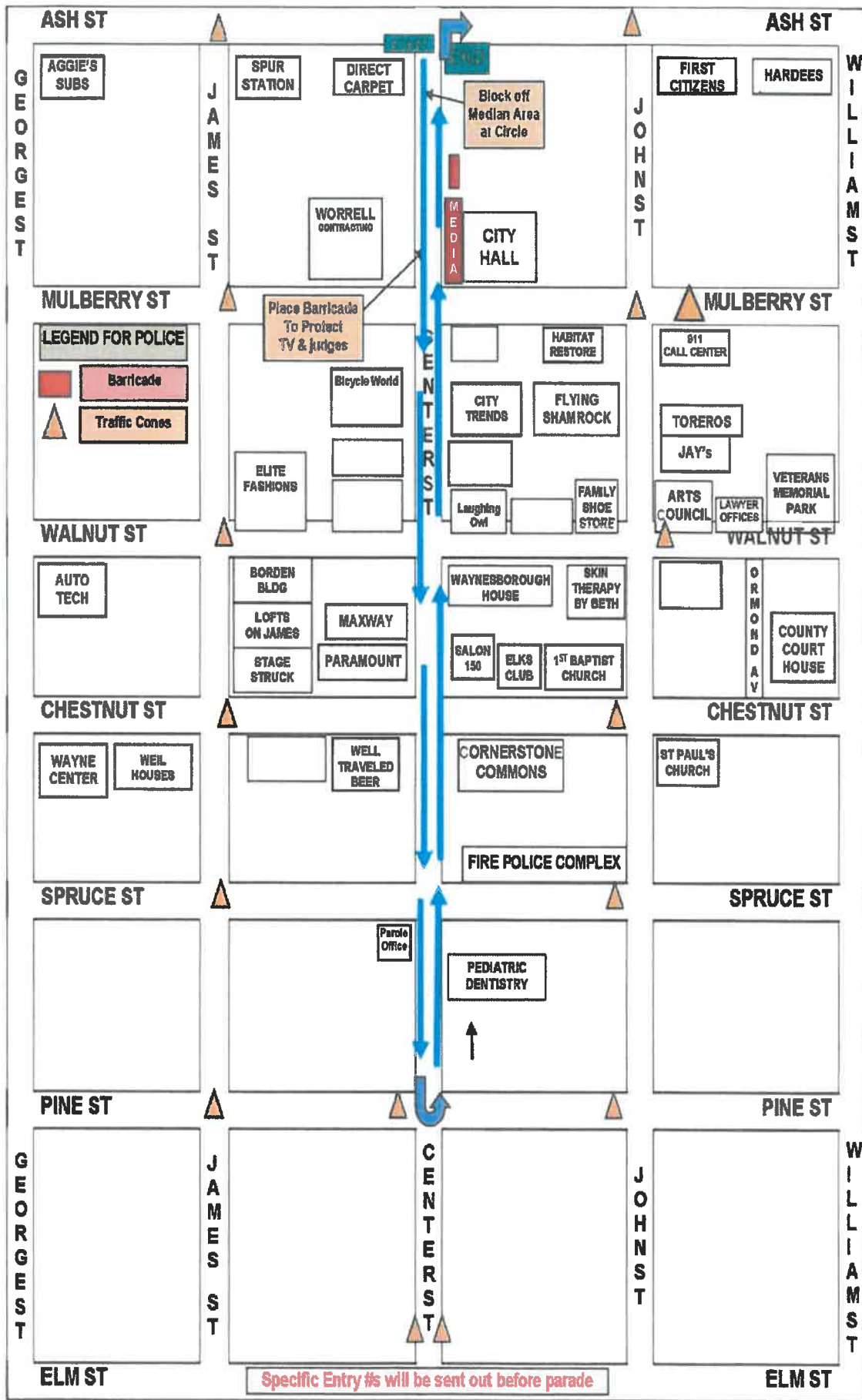
This the 30 day of September, 2021.

A handwritten signature in blue ink that reads "Lara Landers".

(SEAL)

(Applicant & Authorized Representative of Event)

This form must be completed, signed and returned with the completed application.



ASH ST

ASH ST

GEORGE ST

JAMES ST


JOHN ST

WILLIAM ST

MULBERRY ST

MULBERRY ST

LEGEND FOR POLICE

 Barricade

 Traffic Cones

WALNUT ST

WALNUT ST

CHESTNUT ST

CHESTNUT ST

SPRUCE ST

SPRUCE ST

PINE ST

PINE ST

ELM ST

ELM ST

Specific Entry #s will be sent out before parade



CHAMB-1

QP ID: LR

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Crawford-Henderson, Inc. 202 N. Spence Avenue P.O. Box 10885 Goldsboro, NC 27532-0885 John L. Henderson	CONTACT NAME: John L. Henderson PHONE (A/C, No, Ext): 919-778-9400 FAX (A/C, No): 919-751-2142 E-MAIL ADDRESS:														
INSURED Chamber of Commerce of Wayne County Inc. P. O. Box 1107 Goldsboro, NC 27533 1107	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A: Cincinnati Indemnity Co.</td> <td>23280</td> </tr> <tr> <td>INSURER B: The Cincinnati Insurance Co.</td> <td>10677</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </tbody> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Cincinnati Indemnity Co.	23280	INSURER B: The Cincinnati Insurance Co.	10677	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Cincinnati Indemnity Co.	23280														
INSURER B: The Cincinnati Insurance Co.	10677														
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	EPP 0092820	10/04/2021	10/04/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 COMBINED SINGLE LIMIT (Per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED RETENTION \$		EPP 0092820	10/04/2021	10/04/2022	EACH OCCURRENCE \$ AGGREGATE \$ 1,000,000 \$
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	EWC 0304722	01/22/2021	01/22/2022	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Christmas Parade December 4th / City of Goldsboro is additional insured

CERTIFICATE HOLDER

GOLDS-1

City of Goldsboro
 P O Drawer A
 Goldsboro, NC 27533

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 John L. Henderson

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62889

RECEIVED OF
FOR
NUMBER

Wayne County Chamber of Commerce
Christmas Parade Permit
10-25-21

Desk Sgt.

TOTAL AMOUNT PAID

\$25.00

By *Juliano*

CITY OF GOLDSBORO
NORTH CAROLINA
POLICE DEPARTMENT

62887

RECEIVED OF
FOR
NUMBER

Wayne County Chamber of Commerce
Christmas Parade Permit
10-25-21

Desk Sgt.

TOTAL AMOUNT PAID

\$25.00

By

Jesper

City of Goldsboro
Departmental Monthly Reports
October 2021

1. Community Relations
2. Downtown Development
3. Engineering
4. Finance
5. Fire
6. Human Resources
7. Information Technology
8. Inspections
9. Paramount Theater-GEC
10. Parks and Recreation
11. Planning
12. Police
13. Public Utilities
14. Public Works
15. Travel and Tourism

COMMUNITY RELATIONS DEPARTMENT

October 2021

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: October 29, 2021

- The Mayor's Committee for Persons with Disabilities (MCPD) held its annual awards ceremony in place of its regular monthly meeting on October 21, 2021. The MCPD Education Subcommittee met in-person on October 12, 2021.
- On October 12, 2021, the Commission on Community Relations and Development (CCRD) met for the regular monthly meeting. During this meeting, members planned to form a subcommittee for the upcoming MLK celebration. The first meeting is scheduled for November 2, 2021.
- GYC provided community service to the O'Berry Foundation for its annual golf scholarship tournament at Lane Tree Country Club on October 1, 2021. GYC held its first regular meeting on October 6, 2021. The group has taken on a 'Bags for Blankets' project and is currently collecting plastic bags that will be later made into blankets for the homeless. This initiative was presented to GYC by Chair Vismitha Taneti. State Youth Council (SYC) held its annual Service Learning Conference on October 9, 2021. Staff attended the virtual conference.
- Community Relations Activities: Staff attended the regular meeting of the Wayne County JCPC on October 8, 2021 at the Chamber of Commerce. Staff attended a virtual CALM Board meeting on October 19, 2021 and regular monthly meeting on October 26, 2021. Staff was invited and attend Community Supporting School's Teen Entrepreneur 'Shark Tank' event on October 26, 2021 at the Chamber of Commerce. Staff attended a Citizens Academy Planning meeting on October 27, 2021. Staff attended the virtual Racial Equity Training on October 28, 2021.
- Community Relations department monthly staff meeting was held on October 7, 2021.
- Community Development Activities: Staff met with City Attorney and Asst. City Manager to discuss Homebuyer Assistance Program's policies and legal documents on October 4, 2021. Staff attended a virtual webinar offered by HUD on HOME-ARP on October 4th and October 6th. By request, Staff met with Mr. Thomas Rice & Jacqueline Kannon to discuss funding for homelessness initiative on October 25, 2021. Staff engaged in 2 phone & 2 virtual consults with HUD Representative for the month of October. Staff engaged in 3 phone consults with NCHFA Case Manager during the month of October.
- The Department received two (2) housing complaints and ten (10) requests for assistance for the month of October.
*Please refer to Community Relations Addendum for the detailed summary.

2021 Complaints	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	AVG
Housing Complaints	0	4	2	0	4	5	1	8	9	2	0	0	4
Consumer & Other	2	8	21	10	12	9	12	10	16	10	0	0	11

COMMUNITY RELATIONS DEPARTMENT *Addendum*

October 2021

Prepared by: Felecia Williams, Community Development & Relations Director

Date Prepared: October 29, 2021

Complaints/Grievances

Date	Name	Nature of Grievance	Resolution
10-4-21	Not disclosed	Housing complaint/Water disconnected	Referred to 4 Day Movement/Water restored/Complaint filed against landlord
10-22-21	Not disclosed	Housing/Heat not working properly	Referred to HACG/Resolved

Assistance with Resources

Date	Name	Resource Requested	Resolution
10-4-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-6-21	Not disclosed	Homeless	Provided resource list
10-7-21	Not disclosed	Rent assistance	Provided resource list
10-12-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-13-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-15-21	Not disclosed	Loose limbs in yard	Referred to Public Works
10-15-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-19-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-19-21	Not disclosed	Home repair	Notified of upcoming CDBG-Rehab.
10-21-21	Not disclosed	Homebuyer Assistance	Application provided

Current Downtown Development Office Projects Staff Worked On Over the Month Include:

- Met with (or conversed by email/phone) 3 potential new property acquisition projects/persons and/or business interests regarding downtown.
- Over the past month, staff visited downtown businesses 15 different times.
- GWTA Concourse Roof Addition Grant Agreement Update.
- Preparing for DGDC office relocation and renovation.
- Met with IT at future DGDC office location to discuss IT needs for downtown staff.

Downtown Development Office Events or Activities that Staff Administered or Assisted During the Month:

- Staff will continue to work with David Gall to facilitate administrative needs of the GWTA Concourse Roof Addition bid process.
- Downtown Merchants Association Work Plan Development in process.
- Staff is still working on completing an RFP, marketing the 400 block of S. Center Street for residential, medium density, infill development. Discussing economic development planning with NC Department of Commerce to determine next steps in creating a plan.
- Fall Movie Series- Partnered with Canvas Church to provide Screen & Equipment. The last showing is Thursday Nov. 11th. Free Popcorn and Snow Cones provided by Canvas Church!
- Continued preparation for DGDC office relocation.
- Final Public Art Installation was completed on October 15th.

DGDC Events or Activities that Staff Administered or Assisted During the Month:

- Facilitated and attended the following monthly meetings: DGDC Board Meeting , DGDC Executive Committee Meeting ,DGDC Design, DGDC EV, DGDC Merchants Committee Meeting, and DGDC Promotions Committee Meeting. All Board and Committee Meetings were replaced this month by the DGDC Annual Retreat.
- Staff working with DGMA, as new branch of the DGDC to develop a work plan, in cohesion with the DGDC's work plan.
- The Downtown Annual Awards Dinner took place downtown at the HUB, on October 8th.
- The DGDC Annual Retreat was held October 26 & 27, at the Goldsboro Event Center.

Upcoming Events/Activities:

- LFNC Planning, including next steps for economic development plan & RFP development for 400 block of S. Center.
- Will work with IT in redesigning and refreshing the DGDC Website in the next 6 months.
- Rehab development project.
- The popular Downtown Drive-In Series will be held again this year at the field across from the HUB. There will be two showings, December 2 and December 16 starting at 6:00pm. More info to follow.
- Tuffano's Wine Bar to close next month.

Businesses Opening/Properties Purchased

Other

- Downtown Goldsboro's Facebook page followers/likes grew from 12,454 to 12,549 in the month of October.

ENGINEERING DEPARTMENT

October 2021

Prepared by: Guy M. Anderson, P. E.

Date Prepared: 11-05-21

Stoney Creek Greenway

- The greenway extends from Royall Avenue to Quail Park along Stoney Creek, approximately 1,600 linear feet;
- Staff submitted final plans and specifications for NCDOT approval.

Phase IV Sewer Collection Rehabilitation

- Subcontractors are onsite finishing up services and punch list work detailed by McKim & Creed;
- Contractor is working on punch list items.

2019 Infrastructure Recovery (Golden Leaf Foundation)

- This project consists of sewer rehabilitation and storm drainage improvements in various areas;
- Project is complete and final payment request submitted to Finance Department.

2021 Street Resurfacing

- City Council awarded contract to Barnhill Contracting on May 17, 2021 for \$1,653,500;
- The resurfacing project is 60% complete;
- Contract completion date is March 8, 2022.

2017 Wastewater System Improvements – FB2020-002

- The project consists of sewer rehabilitation along North Carolina Street from Holly Street to Ash Street, sewer rehabilitation along the Big Ditch Outfall from George Street south to Crump Street; and sewer rehabilitation of a 200-foot segment from the Little River Outfall into old Cherry Hospital campus;
- Project is 98% complete;
- Two more services on Carolina Street and punch list items remain to be completed.

2017 Water System Improvements

- This project consists of creating a separate pressure zone in the New Hope area by installing a booster pump station at the New Hope Water Tank and a couple of pressure reducing valves at the extreme ends of the new pressure zone;
- Design plans and specifications anticipated for approval by NCDEQ in November 2021.

Ash Street/Alabama Avenue Sidewalk

- This project consists of installing sidewalk from the right-of-way of NC Railroad along Ash Street to Alabama Street then down Alabama Street to Oak Street;
- Construction plans are 90% complete;
- This project is temporarily on hold.

2019 Water Improvements Project

- The Wooten Company engineering agreement provides services for preliminary engineering report and environmental report for substandard City of Goldsboro water lines;
- PER/EID Report submitted to DWI for review and approval.

Little/Big Cherry Pump Station Relocation and Improvement

- WithersRavenel engineering agreement provides services for project management, engineering report and environmental information documentation for Little/Big Cherry Pump Station;
- PER/EID Report due to DWI by October 1, 2021;
- A revision is required and will be submitted at a later date.

Stormwater Control Measure (SCMs) Inspections

- Approximately 308 SCMs have been approved and 258 SCMs have been constructed to date;
- Construction Inspector completed and received SCM Certification in October;
- Stormwater Control Measure Inspections will resume starting January 2022.

FINANCE
OCTOBER 2021
Prepared By: Andrea Thompson
Date Prepared: November 8, 2021

	FY 20-21		FY 21-22	
	Actual to Date		Actual to Date	YTD %
Revenues	September-20	Adjusted Budget	September-21	Collected
General Fund	\$ 5,416,141	\$ 45,835,802	\$ 7,508,238	16.38%
Utility Fund	4,437,232	20,739,218	5,693,386	27.45%
Downtown District Fund	25,382	95,174	25,553	26.85%
Occupancy Tax Fund	249,854	1,139,668	257,994	22.64%
Stormwater Fund	376,001	1,576,200	678,097	43.02%
Total	\$ 10,504,610	\$ 69,386,062	\$ 14,163,268	20.41%
Expenditures				
General Fund	\$ 9,409,905	\$ 45,835,802	\$ 10,658,615	23.25%
Utility Fund	3,546,487	20,739,218	2,775,109	13.38%
Downtown District Fund	1,312	95,174	25,539	26.83%
Occupancy Tax Fund	73,982	1,139,668	109,922	9.65%
Stormwater Fund	229,718	1,576,200	461,745	29.29%
Total	\$ 13,261,404	\$ 69,386,062	\$ 14,030,929	20.22%

MAJOR CATEGORIES				
	FY 20-21		FY 21-22	
Revenues	Actual to Date		Actual to Date	YTD %
	September-20	Adjusted Budget	September-21	Collected
Property/Occupancy Taxes	\$ 3,019,590	\$ 18,876,693	\$ 3,414,394	18.09%
Charges for Services	5,612,054	23,836,557	6,688,759	28.06%
Revenue Other Agencies	475,863	19,483,742	805,844	4.14%
Other Revenues	635,364	3,282,836	2,452,311	74.70%
Fund Balance	-	698,394	-	0.00%
Shared Services	761,739	3,207,840	801,960	25.00%
Total	\$ 10,504,610	\$ 69,386,062	\$ 14,163,268	20.41%
Expenditures				
Labor	\$ 6,917,727	\$ 32,064,318	\$ 6,867,795	21.42%
Non-Labor	6,343,677	37,321,744	7,163,134	19.19%
Total	\$ 13,261,404	\$ 69,386,062	\$ 14,030,929	20.22%

SELECTED OTHER INFORMATION			
	FY 20-21	Actual	Total
Collections	Actual	September-21	Collected F-YTD
Debt Setoff	\$ 44,690	\$ 400	\$ 3,107
Surplus	\$ 58,361	\$ -	\$ -

FIRE DEPARTMENT

October 2021

Prepared By: Ron Stempien

Date Prepared: November 8, 2021

- The cause of fire incidents was determined 100% of the time. 0% of fire incidents were classified as undetermined or still under investigation.
- The average response time of first arriving unit was 4:29.
- The full response within 8 minutes occurred 94.8% of all calls.
- 72.8% of Inspection Violations were cleared within 90 days.
- There were 0 Civilian injuries, 0 Civilian deaths, 0 Fire Service injuries, and 0 Fire Service deaths.
- The American Red Cross assisted 1 family due to displacement because of fire damage.
- Fire prevention and community service activities included: Several Preschool and Elementary School Truck Displays and Station Tours for Fire Prevention Month (Theme: "Learn the Sounds of Fire Safety"), Breast Cancer T-shirt Fundraiser, Car Seat Safety Checks with Safe Kids of Wayne County, Trunk or Treat Truck Displays, and Birthday Ride-by Celebrations. 483 Adults and 1,095 Children received fire prevention education.

2021	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>July</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	234	173	227	214	251	240	227	229	240	244			228
Structure Fires:	6	4	6	4	3	3	3	5	6	2			4
EMS Calls:	89	68	87	83	106	106	84	104	86	86			90
Vehicle Accidents:	36	30	34	35	35	40	33	33	33	40			35
Fire Alarms:	49	31	41	40	42	41	54	45	56	52			45
Other:	54	40	59	52	65	50	53	42	59	64			54
Training Hours:	3006	3143	3010	2730	2029	1877	1633	1833	1596	1914			2277
Safety Car Seat Checks:	1	0	1	0	1	6	3	3	2	4			2
Inspections:	118	149	215	167	179	237	193	191	177	157			178
2020	<u>Jan.</u>	<u>Feb.</u>	<u>Mar.</u>	<u>Apr.</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sept.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Avg.</u>
Total Incidents:	198	187	166	111	118	208	213	213	233	203	204	225	190
Structure Fires:	10	4	2	1	4	4	2	2	6	2	1	3	3
EMS Calls:	70	81	73	7	21	74	89	68	80	88	76	88	68
Vehicle Accidents:	35	22	26	25	26	29	27	42	34	34	33	35	31
Fire Alarms:	46	29	26	38	33	46	45	49	69	41	46	39	42
Other:	37	51	39	40	34	55	50	52	44	38	48	60	46
Training Hours:	2969	3061	3626	2426	2289	2254	2351	2244	2522	2514	2032	1962	2521
Safety Car Seat Checks:	3	9	2	0	2	1	0	0	0	0	2	0	2
Inspections:	129	119	143	73	108	134	151	108	119	140	124	132	123

Note: Other Fire Calls includes Good Intent Calls, Bomb Scares, Vehicle Fires, Cooking Fires, False Alarms, Assist GPD, Service Calls, Haz-Mat Calls, Grass Fires and Unauthorized Burning.

Human Resources

- Supervisors are completing annual evaluations. As of October 31, 206 evaluations were completed.
- The annual benchmarking survey for the NC League of Municipalities was completed October 15.
- HR staff assisted Public Utilities with interviews October 21, 22, 25.
- Pierce representatives were on site October 4-15 to conduct 2022 Open Enrollment for supplemental benefits. Open enrollment for the NC State Health Plan (medical benefits) started October 11 and ended October 29. Participation rate was 100% as of October 29 for both options.

Safety

- Monthly fire extinguisher and defibrillator inspections.
- October 12 – Safety and Accident Review Committee Meeting. Three vehicle accident cases reviewed; all employees received points.
- October 12 – Attended the Wayne County Chamber of Commerce Safety Awards Luncheon. The City of Goldsboro received 24 awards based on safety performance in 2020.
- October 13 – Investigated a minor motor vehicle accident involving a fire engine at City Gas pumps.
- October 13 – Completed all final OSHA paperwork from visit in September.
- Worked with HR Benefits Consultant to schedule virtual training in November.
- October 18 – Investigated motor vehicle accident involving Public Works vehicle.
- FIT testing at Public Works.
- October 19 – Meeting with employee concerning vehicle accident safety points he received.
- October 25 – Teleconference call with OSHA representative, Jiles Manning, concerning repairs found during September visit at Public Works.
- October 26 – Assisted Mark Blizzard with flu vaccines at Police Department.
- October 29 – OSHA visit at Public Works/Herman Park Center/Compost Facility to confirm repairs for the September visit.
- October 29 – Met with Rod Pace at Compost concerning the repairs and clean up from Fire in September.
- Field Safety with private contractors and City crews.

Occupational Health

The Occupational Health Nurse continues to provide guidance regarding CDC guidelines and COVID protocols. There were 165 clinic visits this month. This month's health beat was distribution of flu shots. Flu shots were available on four different occasions at Fire/Police Complex and Public Works. No random drug screens or post-accident drug screens this month. The City hosted a blood drive at Public Works on September 7. Flu shots were administered at City Hall on September 27 and will continue throughout October.

MONTHLY STATISTICS

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	569	566	562	562	557	554	550	550	544	537			555
Vacancies	12	8	26	21	18	19	21	26	23	22			19
Applications	183	119	203	245	267	299	233	150	164	204			207
Applicant Notices	214	203	167	66	71	177	94	140	106	196			143
New Hires	8	2	1	3	4	3	2	8	1	3			4
Resignations	1	2	3	3	6	6	7	8	6	8			5
Retirements	0	3	2	0	2	0	0	0	0	2			1.00%
Terminations	0	0	0	0	1	0	1	0	1	0			.30%
Turnover Rate	.18%	.88%	.89%	.53%	1.44%	1.08%	1.09%	1.45	1.10	1.49			1.01%
Vehicle Accidents	2	5	2	7	3	1	3	1	0	3			3
Workers' Compensation	0	4	2	3	5	4	3	0	0	0			3
FFCRA Leave	41	5	5	3	5	5	2	1	20	9			10
Telework	27	28	25	23	13	12	11	11	11	11			17

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Total Employment	573	573	575	574	573	571	568	565	561	561	560	562	568
Vacancies	21	23	28	16	12	13	12	13	19	12	9	18	17
Applications	480	367	208	158	73	124	227	225	262	177	44	278	213
Applicant Notices	277	295	110	259	117	384	106	94	122	111	135	140	183
New Hires	9	6	5	3	1	3	3	4	2	5	3	7	4
Resignations	1	3	2	4	1	5	3	6	4	4	1	1	3
Retirements	4	2	1	0	1	0	3	1	1	1	1	4	2
Terminations	0	1	0	0	0	0	0	0	1	0	2	0	.36
Turnover Rate	.87%	.87%	.52%	.70%	.35%	.88%	1.06%	1.24%	.89%	.89%	.36%	.89%	0.79%
Vehicle Accidents	4	0	2	5	5	2	0	0	2	0	0	1	2
Workers' Compensation	0	0	0	1	0	0	1	1	0	0	0	0	0.25
FFCRA Leave			0	10	6	20	20	11	17	13	6	31	13
Telework			37	39	35	32	32	32	33	24	19	25	31

Note: Hiring and separation statistics (resignations, retirements, and terminations) represent full-time and permanent part-time personnel.

Information Technology

October 2021

Prepared By: Scott Williams

Date Prepared: November 12, 2021

- Completed Banner Upgrade for Production Environment.
- Updated voting system for Employee Recognition.
- Resolved issues with QS1 logins.
- Completed setup for Mayor's Internet connection.
- Replaced TV at FS 1 (Warranty Claim).
- Attended training on Nutanix.
- Staff attended annual NCLGISA Conference; Goldsboro ran one session of training/discussion.
- Relocated staff to allow for better social distancing/workspace.
- Completed two projects for wireless access points and cameras.
- Replaced Storm Water PCs; Pending Network Connections.
- Resolved CSS error in Intranet and external web sites.
- Corrected Golf Cart Permit Application Error.
- Configured three connections for modem installs at lift stations.
- Completed USB Drive blocks for city devices.
- Configured and installed file transfer stations in various departments to allow more secure transfer of exiting USB data.
- Configured Kiosk controls for DGDC to operate The Hub Kiosk.
- Completed firewall repair/prepared for next firmware updates.

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	562	564	634	468	473	500	530	526	374	439			507	5070
Tickets Closed	447	615	612	436	528	571	490	547	384	388			502	5018
Open Tickets	473	422	444	476	421	350	390	369	359	410			411	

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG	TOTAL
Tickets Opened	551	656	595	618	448	578	641	533	495	532	457	414	555	6,518
Tickets Closed	524	684	560	680	425	632	705	502	447	529	427	529	556	6,644
Open Tickets	511	483	518	456	479	425	361	392	440	443	473	358	445	

INSPECTIONS

Oct 2021

Prepared By: Allen Anderson, Jr.

Date Prepared 11/02/21

The valuation of all permits issued for October totaled \$7,705,592. While Covid-19 is still a major concern for our local economy, development has taken an upward trend compared to the past several years.

All permit fees collected for the month totaled \$45,145. Of the permit fees collected for the month, \$4,575 was collected in technology fees. Plan review fees collected during the month totaled \$2,030. Business Registration fees collected totaled \$1,420.

The Inspectors did a total of 681 inspections for the month. During the month of October, six (6) business inspections were completed. A total of 332 permits were issued for the month. Forty-five (45) plan reviews were completed for October.

2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$7.9	\$18.2	\$6	\$4.4	\$5.9	\$6.4	\$7.5	\$4.9	\$8.4	\$7.7			\$7.7
All Bldgs \$ (M)	\$6.8	\$16.3	\$2.5	\$1.1	\$4.8	\$3.9	\$4.3	\$3.7	\$5.7	\$5.3			\$5.4
Residential \$ (K)	\$1.2M	\$900	\$1.2M	\$250	\$1.1M	\$3.1M	\$1.4M	\$1.1M	\$480	\$2.5M			\$1.3M
Misc \$ (M)	\$1	\$1.9	\$3.5	\$3.4	\$1.1	\$2.5	\$3.2	\$1.1	\$2.7	\$2.4			\$2.3
Permit Fee \$ (K)	\$26.6	\$32.5	\$57	\$34	\$21	\$38	\$29	\$26	\$36	\$45			\$34.5
Inspections	398	462	625	538	483	424	483	472	590	681			516
Permits Issued	215	295	359	296	254	308	324	267	311	332			296
Plan Reviews	48	94	71	68	45	51	59	50	45	45			58
2020	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Avg
All Permit Valu. \$ (M)	\$14	\$5.3	\$2.7	\$5.1	\$3.2	\$8.9	\$4.7	\$10.9	\$28.8	\$7.3	\$4.6	\$6.3	\$8.5
All Bldgs \$ (M)	\$11	\$2.3	\$1.4	\$3.8	\$1.9	\$7.0	\$3.1	\$9.1	\$27.1	\$1.7	\$2.9	\$3.5	\$6.2
Residential \$ (K)	\$2.6M	\$843	\$435	\$2.4M	\$858	\$834	\$575	\$1.6M	\$375	\$1.3	\$1.1	\$191	\$1.1
Misc \$ (M)	\$3	\$3	\$1.3	\$1.3	\$1.3	\$1.9	\$1.6	\$1.8	\$1.7	\$5.6	\$1.7	\$2.80	\$2.3
Permit Fee \$ (K)	\$45	\$48	\$29	\$38	\$33	\$53	\$32	\$47	\$45	\$37	\$30	\$30	\$39
Inspections	597	351	612	430	474	502	619	532	709	625	484	492	536
Permits Issued	271	249	257	229	251	273	268	277	294	238	230	227	255
Plan Reviews	17	43	41	45	50	46	36	48	63	31	24	30	40
Min Housing	134	136	157	157	157	157							
In Process													

PARAMOUNT & GEC
October 2021
Prepared by: Adam Twiss
Date Prepared: 11/08/2021

-----PARAMOUNT THEATRE-----

- **October capacity unrestricted; masks required.**
- **October activity included 15 rental/use days, including 8 public performances.**
- **October COVID-19 cancelled/rescheduled programming includes: 20 days, 11 public perfs.**
- **Repairs and Maintenance:**
Sound system (Foundation funded), awnings (shared with Foundation), Roof (TBD)

-----FINANCIAL-----

Expenses – \$55,769: Labor - \$23,533 / Operations – \$17,705 / Renter BO Payout – \$14,531
Revenues - \$14,718: Tickets - \$14,268 / Rentals- \$0/ Concession- \$450 (revenue not yet posted)

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$53,123	\$32,009	\$38,135	\$55,769									\$179,036	\$44,759
Rev	\$2,881	\$11,843	\$11,014	\$14,718									\$40,456	\$10,114
	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	FY 21 Total	Average
Exp	\$31,420	\$29,780	\$18,774	\$23,883	\$31,146	\$49,123	\$36,588	\$26,876	\$44,093	\$52,183	\$42,371	\$91,817	\$478,053	\$39,838
Rev	\$1,218	<\$633>	\$1,625	\$635	\$1,508	\$2,260	\$15,982	\$4,697	\$5,712	\$8,874	\$58,020	\$69,591	\$169,509	\$14,126

-----GOLDSBORO EVENT CENTER-----

- **October capacity unrestricted; masks required.**
- **October activity included 11 event rental days, including 6 non-revenue City events.**
- **October COVID-19 cancelled or postponed include 2 event rental days.**
- **Repairs and Maintenance:**
Landscaping, tree-trimming, and front garden beds planned.
Improvements to parking lot lighting under consideration.

-----FINANCIAL-----

Expenses – \$15,505: Labor - \$5,888 / Operational – \$9,617
Revenues – \$9,203: Rentals - \$7,483 / Amenities - \$804 / F&B – \$916
City Use – \$4,550: Value of Non-revenue City use of facility - \$4,550

	21-Jul	21-Aug	21-Sep	21-Oct	21-Nov	21-Dec	22-Jan	22-Feb	22-Mar	22-Apr	22-May	22-Jun	FY 22 Total	Average
Exp	\$4,602	\$10,442	\$8,520	\$15,505									\$39,069	\$9,767
Rev	\$-	\$5,673	\$6,192	\$9,203									\$21,068	\$5,267
City	\$2,400	\$0	\$2,205	\$4,550									\$9,155	\$2,289
	20-Jul	20-Aug	20-Sep	20-Oct	20-Nov	20-Dec	21-Jan	21-Feb	21-Mar	21-Apr	21-May	21-Jun	FY 21 Total	Average
Exp	\$12,499	\$13,295	\$16,383	\$7,931	\$6,727	\$14,807	\$8,153	\$11,245	\$13,874	\$7,339	\$9,469	\$14,556	\$136,278	\$11,356
Rev	\$0	<\$3,694>	\$541	\$6,894	\$6,122	\$12,067	<\$1,732>	\$4,695	\$5,778	\$3,737	\$5,168	\$3,765	\$43,941	\$3,662
City	\$0	\$0	\$0	\$0	\$1,925	\$850	\$0	\$0	\$775	\$775	\$750	\$1,250	\$6,325	\$527

- Our Youth Fall Sports Season continued during this month. Youth participated in soccer, flag football, T-Ball and Baseball Leagues.
- USTA NC Singles League Championship was held October 7th – 10th at Herman Park Tennis Courts, Clay Tennis Courts at Goldsboro Golf Course and seven (7) other tennis court sites throughout Wayne and Greene Counties – **103 teams**
- Goldsboro Golf Course hosted the Earl Seniors Tournament on October 5th – **44 participants**; High School Teams on October 7th – **31 participants**; and Desk 4 Day Tournament on October 8th – **56 participants**
- 2A Neuse Six Girls High School Tennis Conference Championship held at Herman Park Tennis Courts on October 14th – **150 participants**
- Our 3rd Annual Ride the City bicycling event held on October 16th – **50 participants**
- Goldsboro Golf Course hosted the George D. Williams Memorial on October 16th – **84 participants** and the High School Regionals on October 18th – **45 participants**
- Girls 1A High School Regional Tennis Tournament held at Herman Park Tennis Courts on October 22nd and 23rd – **250 participants**
- Bryan Multi-Sports Complex hosted the Girls LaxFest (lacrosse tournament) on October 23rd and 24th – **48 teams**
- Park Maintenance Staff continue to clean our park restrooms and the restrooms at the HUB daily
- Park Maintenance Staff continue to tend to the landscaping on Center Street
- Several P&R Staff attended the NCRPA Annual Conference held in Winston-Salem, NC from October 25th – 27th; P&R Director presented at conference
- As of July 2021, expenditures at all locations on the following report now reflect ALL STAFF associated with/assigned to that location – Full-time staff, Part-time staff and Seasonal staff

2021	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$220	\$530	\$390	\$230	\$5,860	\$1,250	\$810	\$410	\$120	\$305			\$1,013
Rental Revenue	\$0	\$330	\$0	\$1,110	\$270	\$750	\$1,245	\$170	\$1,550	\$1,350			\$678
Facility Usage	152	193	287	187	294	405	455	172	249	358			275
Expenditures	\$3,487	\$1,054	\$1,538	\$405	\$384	\$1304	\$12,189	\$15,981	\$5,095	\$4,812			\$4,625
WA Foster Rec Center													
Program Revenue	\$185	\$190	\$535	\$195	\$250	\$2,110	\$825	\$140	\$120	\$85			\$464
Rental Revenue	\$450	\$0	\$285	\$690	\$2100	\$1,200	\$538	\$1193	\$1,110	\$750			\$840
Facility Usage	660	924	1304	1,378	1,475	1,478	1,793	867	1043	983			1,191
Expenditures	\$4,429	\$2,992	\$4,610	\$8,413	\$3,586	\$7,447	\$20,580	\$25,305	\$14,427	\$19,173			\$11,096
T. C. Coley Community Center													
Rental Revenue	\$578	\$450	\$450	\$585	\$578	\$578	\$607	\$578	\$578	\$705			\$569
Expenses	\$4,797	\$1416	\$0	\$1,848	\$0	\$0	\$0	\$4041	\$0	\$0			\$1,210
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			\$0
Facility Usage	0	73	92	0	5	31	\$34	18	103	178			53
Expenditures	\$1,048	\$737	\$1,049	\$0	\$0	\$0	\$461	\$288	\$2945	\$5,523			\$1,199
Senior Programs & Pools													
Program Revenue	\$140	\$140	\$140	\$140	\$897	\$4,707	\$7,690	\$2284	\$140	\$1,168			\$1,745
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$0	\$0	\$0			\$30
Facility Usage	200	371	310	720	608	2,245	1,176	1,251	448	525			786
Expenditures	\$1,591	\$2435	\$1,048	\$1,642	\$6,203	\$13,483	\$22,041	\$17,647	\$7,327	\$762			\$7,418
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$1,550	\$10,200	\$14,891	\$3,760	\$7,185	\$4,880	\$9,056	\$13,708	\$1,755	\$2,860			\$6,985
Field / Shelter Rental \$	\$400	\$200	\$1,675	\$450	\$1,555	\$480	\$1,305	\$0	0	\$750			\$615
Facility Usage	8,612	13,825	15,500	14,339	29,339	15,533	8,476	7,525	11,253	43,298			16,770
Expenditures	\$6,866	\$9,515	\$11,471	\$28,210	\$33,191	\$33,230	\$23,614	\$24,926	\$17,977	\$72,084			\$26,108
Golf Course													
Revenues	\$36,583	\$9,209	\$53,613	\$66,926	\$72,876	\$54,559	\$61,379	\$59,850	\$66,788	\$62,129			\$54,391
Expenditures	\$32,349	\$35,969	\$36,825	\$40,143	\$54,594	\$67,883	\$32,255	\$48,088	\$50,243	\$38,778			\$43,713
Rounds of Golf	486	596	1,714	2,120	2,641	2,421	2,556	2,819	2,097	2,232			1,968
Net	\$4.235	-26,760	\$16,788	\$26,782	\$18,282	-13,325	\$29,124	\$11,762	\$16,545	\$23,351			\$16,030
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$2,666	\$979	\$170	\$0	\$475			\$429
Participation	0	0	434	0	0	153	0	44	0	50			68
Expenditures	\$0	0	\$171	\$110	\$110	\$1,980	\$1,538	\$110	\$110	\$1,630			\$576
TOTAL REVENUE	\$40,106	\$21,249	\$71,979	\$74,086	\$91,571	\$73,260	\$84,734	\$78,503	\$72,161	\$69,902			\$67,755
TOTAL EXPENSES	\$54,567	\$54,118	\$56,712	\$80,77,	\$98,069	\$125,327	\$112,612	\$136,276	\$98,014	\$142,762			\$95,945
TOTAL REVENUE FOR THE YEAR													\$677,550
TOTAL EXPENSES FOR THE YEAR													\$959,448

****Expenditures include part-time labor cost, facility operational cost, and full-time labor cost. Not included in expenditures is loan/bond payments and electricity for the areas with the exception of our Golf Course. All of these costs are included for our Golf Course Expenditures.**

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	AVG
Herman Park Rec Center													
Program Revenue	\$2,361	\$3,933	\$336	\$0	\$0	\$0	\$20	\$0	\$20	\$275	\$80	\$20	\$587
Rental Revenue	\$260	\$1,225	\$1,240	\$0	\$0	\$0	\$0	\$0	0	\$235	\$0	\$137	\$258
Facility Usage	418	1,082	267	0	0	0	0	0	36	97	42	69	168
Expenditures	\$4,257	\$5,205	\$2,542	\$2,270	\$1,388	\$641	\$188	\$910	\$2,608	\$2,593	\$614	\$1,459	\$2,056
WA Foster Rec Center													
Program Revenue	\$10	\$5	\$15	\$0	\$0	\$0	\$0	\$0	\$70	\$195	\$290	\$275	\$72
Rental Revenue	\$975	\$1,563	\$900	\$0	\$0	\$0	\$0	\$0	\$1,260	\$3,048	\$113	\$0	\$655
Facility Usage	4,050	3,604	605	0	0	0	0	0	30	150	549	737	810
Expenditures	\$10,396	\$8,788	\$5,335	\$2,833	\$3,216	\$3,732	\$2,980	\$1,749	\$2,781	\$5,069	\$2677	\$3,650	\$4,434
Specialized Recreation													
Program Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$460	\$0	\$0	\$38
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0
Facility Usage	354	339	197	0	0	0	0	0	0	126	22	10	87
Expenditures	\$2,020	\$2,164	\$1,173	\$40	\$226	\$58	\$0	\$165	\$300	\$694	\$393	\$88	\$610
Senior Programs & Pools													
Program Revenue	\$280	\$201	\$157	\$0	\$0	\$3,469	\$5,425	\$1,859	\$352	\$140	\$846	\$140	\$1,072
Rental Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Usage	1,144	1,532	674	0	33	1,107	2,772	1,398	205	104	184	137	774
Expenditures	\$2,223	\$2,380	\$7,343	\$4,686	\$1,961	\$12,588	\$21,173	\$12,077	\$6,149	\$1596	\$1683	\$450	\$6,712
Athletics, Field & Picnic Shelters, BMSC													
Program Revenue	\$3,262	\$5,000	\$5,080	\$0	\$0	\$2,420	\$1,725	\$195	\$1,200	\$400	\$3,788	\$440	\$1,959
Field / Shelter Rental \$	\$700	\$5,010	\$1,200	\$0	\$0	\$0	\$0	\$0	0	\$750	\$0	\$0	\$638
Facility Usage	12,865	17,845	6,585	300	644	1,522	3,425	3,724	5,130	9,781	20,274	5,839	7,328
Expenditures	\$6,663	\$14,564	\$11,999	\$13,607	\$38,561	\$7,269	\$13,661	\$9,689	\$7,792	\$9,321	\$7,725	\$8,110	\$12,413
Golf Course													
Revenues	\$42,254	\$16,420	\$48,796	\$55,207	\$61,268	\$50,249	\$71,304	\$46,781	\$61,011	\$59,039	\$46,994	\$24,172	\$48,625
Expenditures	\$44,862	\$23,671	\$55,861	\$43,212	\$42,815	\$165,446	\$32,993	\$43,191	\$41,328	\$33,101	\$45,288	\$43,392	\$51,263
Rounds of Golf	973	557	1,421	1,805	2,227	2,158	2,137	1,867	1,930	1,871	1,542	922	1,618
Net	- \$2,608	\$-7,251	-\$7,065	\$11,995	\$18,454	-\$115,197	\$38,311	\$3,589	\$19,683	\$25,938	\$1,706	\$19,220	-\$2,639
Special Events													
Sponsorships / Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$300	\$210	\$0	\$40
Participation	0	0	130	0	0	0	0	0	0	175	32	3,489	319
Expenditures	\$332	\$0	\$292	\$34	\$0	\$288	\$110	\$0	\$0	\$2,132	\$1,204	\$1,095	\$457
TOTAL REVENUE	\$50,102	\$33,357	\$57,724	\$55,207	\$61,268	\$56,138	\$78,474	\$48,835	\$63,913	\$64,842	\$52,291	\$25,184	\$53,945
TOTAL REVENUE FOR THE YEAR	\$647,335												

PLANNING

October 2021

Prepared By: Rachael Smith

Date Prepared: November 8, 2021

During the month of October the Planning staff reviewed and signed off on all commercial and residential building and sign permits. Staff continues to prepare for upcoming meetings and has overseen contracted projects for the ADA Transition Plan, a marketing contract for GWTA and landscaping maintenance for Welcome to Goldsboro signs and enhancement areas. Staff is in the process for compliance with the NCGS Legislative 160D updates, including updating all copies online and in-office. On-going projects include tree and stump removal, preparation of transportation-related documents and preparation of case reports. Code Enforcement issues \$25.00 parking violation tickets within the downtown area or upon notification elsewhere in the City. During the month of October (5) tickets were issued

Parked in Wrong Direction	3
Parked in Proximity to Fire Hydrant	0
Parked in a Prohibited Area (No Parking Zone)	2
Other (Bus Loading Zone, Crosswalk, Sidewalk, Alley)	0

2021

2021	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Planning Dept.														
Staff Level	*Adoption of 160D has allowed all Site Plans & Subdivisions to be reviewed at staff level no longer needing Planning/City Council review. Monthly report updated to reflect current process.													
Site Plans							0	4	4	1			9	1
Subdivision							6	3	2	0			11	1
Planning/City Council														
Rezoning	0	0	3	0	1	3	4	0	2	0			13	1
Special Use	*Adoption of 160D changed Conditional Use permits to Special Use permits. These were not previously reported. Monthly report updated to reflect current process.						2	1	0	3			6	1
Historic District Commission														
Commission Review	0	0	1	0	0	0	0	0	0	0			1	0
Staff Review	1	0	0	1	0	2	1	0	1	0			6	1
Code Enforcement														
Grass Cutting # Lots	0	0	1	36	68	43	33	58	37	35			311	39
Grass Cutting Payments	\$0.00	\$0.00	\$175.00	\$1,420.00	\$2,430	\$2,190	\$1,740	\$3,025	\$1,965	\$1,770			\$14,715	\$1,839
Tagged Vehicles	25	15	12	21	23	25	11	24	15	1			172	14
Illegal Signs Removed	52	77	380	36	30	174	147	155	189	222			1462	122
Bags of Litter Picked Up	210	186	231	232	204	206	253	212	261	239			2234	186

2020

2020	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	Average
Site/Subdivision Plans														
Planning Commission	2	4	2	3	2	1	3	3	2	1	7	3	33	3
Staff Level	0	2	1	1	1	2	2	1	2	3	3	3	21	2
Rezoning	2	1	1	0	0	1	0	0	2	3	2	1	13	1
Historic District Commission														
Commission Review	1	1	0	0	1	0	1	1	1	1	1	1	9	1
Staff Review	1	0	1	2	2	1	0	2	2	2	1	2	16	1
Code Enforcement														
Grass Cutting # Lots	0	0	0	36	53	28	82	119	53	124	35	0	530	66
Grass Cutting Payments	0	0	0	\$2,115	\$3,025	\$2,205	\$4,025	\$6,850	\$2,870	\$5,340	\$1,905	\$ -	\$28,335	\$3,542
Junk Vehicles	0	7	2	2	27	0	0	0	2	3	10	16	69	6
Tagged Vehicles	0	43	7	47	2	5	25	50	26	21	25	25	276	23
Illegal Signs Removed	0	0	143	67	13	38	80	900	24	44	247	166	1722	144
Bags of Litter Picked Up	292	2438	261	187	224	197	211	250	737	419	209	328	5753	479

GOLDSBORO POLICE DEPARTMENT

October 2021

Prepared By: Michael D. West

Date Prepared: November 5, 2021

Total Part I Crime (Homicide, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Motor Vehicle Theft, and Arson) for October 2021 were 133, compared to 174 for October 2020.

Property with an estimated value of \$289,107 was reported stolen, while property with an estimated value of \$41,063 was recovered.

Officers arrested 127 people and issued 278 citations during the month. There were 25 drug-related charges.

There was 1 report(s) of assault(s) on officer(s).

Revenue collected for October 2021 included:

Police Reports	\$ 266.00
Fingerprints	\$ 60.00
Special Events	\$ 100.00
Total	\$ 426.00

PART I CRIME COMPARISON & TREND														
2021	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	1	0	0	0	1	1	0	1	1	1			6	0.6
Rape	3	0	1	2	1	0	1	0	0	2			10	1.0
Robbery	7	3	2	1	8	3	5	4	1	5			39	3.9
Aggravated Assault	10	11	10	24	12	13	15	18	16	9			138	13.8
Breaking & Entering	26	19	18	30	25	34	21	23	15	12			223	22.3
Larceny	88	70	87	83	114	90	90	116	99	96			933	93.3
Motor Vehicle Theft	8	9	5	7	11	10	7	7	12	7			83	8.3
Arson	0	0	1	0	0	0	1	0	0	1			3	0.3
TOTALS	143	112	124	147	172	151	140	169	144	133			1435	143.5
2020	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec	Total	AVG
OFFENSE														
Homicide	0	0	0	0	0	0	0	1	0	1	0	0	2	0.2
Rape	1	1	0	1	0	0	5	0	0	3	1	1	13	1.1
Robbery	5	7	2	0	4	6	4	5	1	4	1	7	46	3.8
Aggravated Assault	11	12	14	9	9	19	25	20	28	23	15	13	198	16.5
Breaking & Entering	29	27	21	23	18	27	30	36	25	25	38	39	338	28.2
Larceny	112	122	113	97	79	104	108	136	94	113	105	108	1291	107.6
Motor Vehicle Theft	9	8	7	6	6	11	6	10	7	5	7	6	88	7.3
Arson	0	0	0	0	0	1	0	1	0	0	0	1	3	0.3
TOTALS	166	177	157	136	116	168	178	209	155	174	167	175	1979	165

PUBLIC UTILITIES DEPARTMENT

October

Prepared By: Robert Sherman

Date Prepared: November 15, 2021

Water Treatment Plant

- The Water Treatment Plant operations are proceeding smoothly.
 - The EPA signed the Lead and Copper Rule revisions on June 10, 2021. The effective date is set for December 16, 2021. Mandatory increases to sampling, education, inventory, and service line replacement are of note. More resources are needed to meet these requirements, which have been cut from recent budget requests.
 - Still are waiting on scheduling from Divers to clean the Intake Structure Screen
 - One uncertified operator is working towards certification.

Water Reclamation Facility

- The Water Reclamation Facility (WRF) operations have been demanding. In 2021, the plant is operating at 87% capacity. The average daily flows for October were 7.00 -MGD.
 - All of the city's 26 pump stations are operating well, with the exception of the 117, Little Cherry, and New Hope pump station bar screens, impacts from high flows, and Big Cherry's generator is only able to run in manual and parts are ordered.
 - Remote communication with the obsolete telemetry system continues to be prepared for an upgrade. Failed telemetry radios have delayed emergency response, but no violations have occurred during each event. Monies were approved with ARP funds to repair.
 - One uncertified operator is working towards certification.

Compost Facility

- Seventy-six cubic yards of compost and mulch were sold in October 2021.

Historical data for water and sewer volumes are in million gallons per day (MGD) and are average daily flows for each month. The results for October are estimated, due to all the results are not in for the month.

2021 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	5.878	6.348	6.000	5.996	6.619	6.066	6.149	5.872	5.854	5.660			5.459
Sewer**	16.73	19.28	14.68	10.97	8.61	12.99	12.74	12.44	7.98	7.00			12.34
Compost	297	109	733	1406	902	529	286	133	283	76			520

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

2020 MGD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Monthly Average
Water*	6.032	6.201	6.318	6.117	6.639	6.779	7.033	6.529	6.564	6.368	6.109	5.953	6.386
Sewer**	9.71	13.45	9.95	8.60	10.11	12.33	10.36	12.83	10.00	9.84	13.87	12.87	11.16
Compost	283	950	824	914	727	570	237	389	286	830	428	329	563

*Water permit- 12.0 MGD; **Wastewater permit- 14.2 MGD

Public Works Department

October 2021

Prepared by: Chad Edge

Date Prepared: 04 November 2021

Monthly Highlights

Buildings & Grounds: Multiple electrical, plumbing, structural, etc. repairs Citywide—Focused on vegetation management along Harding Drive; Began installation of Christmas lights within downtown in preparation of Lights Up event.

Distribution & Collections: Call duty responded to 25 after hour calls—total of 33.25 hours; Completed 121 work orders total.

Streets & Stormwater: Call duty responded to several emergency calls this month, including clearing eight fallen trees from roadways--17 hours overtime total. Four (4) Streets maintenance staff attended the NC LTAP Plans Reading for Transportation personnel class and six (6) Streets/Stormwater staff attended the NC LTAP Basic workzone training course at NC State University.

Solid Waste: Both transfer stations are operational.

Departments		2021												AVG
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Distribution & Collections	Utility Line Maint (1000-ft)	4.5	11.4	2.3	14.9	5.4	13.1	4.5	7.2	2.3	12.3			7.8
	Lines Camera'd (1000-ft)	8.6	6.6	3.6	2.3	3.1	2.0	1.0	2.4	15.1	1.0			4.6
	Water Repairs	17	27	22	22	21	17	20	24	26	37			23.3
	Sewer Repairs	18	11	13	27	14	13	17	18	18	21			17.0
	Hydrants Replaced/Fixed	9	4	6	8	4	3	1	2	6	2			4.5
	Meter Install/Changed	18	14	12	28	34	27	18	26	22	18			21.7
Bldg & Grounds	Radio, Electrical, Bldg	52	45	44	42	40	41	46	47	35	52			44.4
	Sign Repairs	14												14.0
	ROW Mowing (ac)	0	0	60	127	95	86.1	98.2	98	144	77.8			78.6
	City-Owned Lots Mowing (ac)	0	10	41	94.6	85.4	149.6	126.5	122.9	121	56.2			80.7
Garage	Total Work Orders	294	288	286	263	243	248	310	280	198	257			266.7
	Total Fuel Cost (x1000)	\$ 48	\$ 50	\$ 56	\$ 51	\$ 40	\$ 53	\$ 65	\$ 59	\$ 52	\$ 50			52.4
Solid Waste	Refuse (x1000 tons)	0.9	0.9	1.1	1.1	0.9	1.2	1.1	1.2	1.0	1.0			1.040
	Recyclables (tons)	97	82	89	94	81	97	58	38	12	7			65.6
	Leaf-n-Limbs (x1000 tons)	0.5	0.5	0.7	0.7	0.6	0.8	0.6	0.6	0.5	0.6			0.611
Cemetery Funerals		11	1	8	4	7	4	6	5	5	7			5.8
Street & Storm	Utility Cut Repairs	0	5	30	31	26	19	6	8	11	10			14.6
	Pot Hole Repairs	83	65	39	65	18	34	57	39	23	45			46.8
	Streets Swept (miles)	175	81	120.8	178	117	135	137	125	101.8	76.6			124.7
	Pipe&Open Ditch Maint(1000-ft)	17.33	0.84	2.16	0.00	1.44	3.05	0.00	0.82	0.00	0.20			2.584
	Ditch mowing (1000-ft)	14.00	0.48	0.00	0.28	12.82	14.02	0.18	1.17	9.45	7.25			5.964
	Storm Pipe Repairs	1	3	2	4	5	6	9	2	2	3			3.7
2020														
Distribution & Collections	Utility Line Maint (1000-ft)	22.3	12.2	35.4	17.3	3.4	18.9	18.5	25.8	9.1	37.8	11.8	12.9	18.8
	Lines Camera'd (1000-ft)	5.8	5.2	7.6	5.1	12.6	7.6	11.8	10.8	11.0	12.5	4.7	4.2	8.2
	Water Repairs	27	22	27	19	9	16	30	24	20	26	15	26	21.8
	Sewer Repairs	12	10	29	19	12	9	17	5	16	19	5	7	13.3
	Hydrants Replaced/Fixed	9	9	2	3	2	9	3	8	9	6	4	44	9.0
	Meter Install/Changed	34	36	33	22	30	42	33	17	21	13	17	18	26.3
Bldg & Grounds	Radio, Electrical, Bldg	42	23	54	50	49	58	69	63	62	47	37	51	50.4
	Sign Repairs	78	56	54	23	24	24	51	48	53	56	31	46	45.3
	ROW Mowing (ac)	0	0	44	73	101.6	98	149	135	115	52	32.5	0	66.7
	City-Owned Lots Mowing (ac)	0	0	50	92	89	88	110	64	70	89	12	0	55.3
Garage	Total Work Orders	228	357	209	296	245	277	292	288	285	247	280	251	271.3
	Total Fuel Cost (x1000)	\$ 46	\$ 67	\$ 52	\$ 60	\$ 52	\$ 56	\$ 70	\$ 53	\$ 64	\$ 52	\$ 52	\$ 50	56.2
Solid Waste	Refuse (x1000 tons)	0.9	0.8	0.9	1.0	1.0	1.1	1.1	1.1	1.0	1.0	1.0	1.1	1.0
	Recyclables (tons)	103	79	93	88	88	88	117	18	62	107	66	115.18	85.3
	Leaf-n-Limbs (x1000 tons)	0.4	0.7	0.1	0.9	0.9	0.7	0.8	0.7	0.6	0.8	0.7	1.1	0.7
Cemetery Funerals		5	3	9	4	2	6	5	5	6	6	9	10	5.8
Street & Storm	Utility Cut Repairs	0	0	18	29	10	24	26	26	34	15	10	0	16.0
	Pot Hole Repairs	49	83	30	28	35	50	64	30	17	39	41	75	45.1
	Streets Swept (miles)	48	112.3	66.2	128	123.1	142.7	145.7	138.3	68.2	93	123.1	137	110.5
	Pipe&Open Ditch Maint(1000-ft)	0.08	0.50	0.05	1.73	2.07	6.96	0.70	4.71	0.15	0.08	0.01	0.24	1.4
	Ditch mowing (1000-ft)	0.00	0.00	0.00	2.51	1.17	12.27	6.12	11.30	1.52	2.28	9.30	0.00	3.9
	Storm Pipe Repairs	1	7	5	5	5	4	5	5	5	3	8	3	4.7

- Inquiries were fulfilled for the month of October by the TTO-917 e-inquiries.
- Total hotel revenue generated in September was \$1,957,479, which is up 6.7% YOY. October revenue not yet released.
- For the month, TTO Facebook page had 94 page likes and 95 new follows. Instagram page had 64 new followers.
- T&T guided a team around Goldsboro-Wayne County with WRAL Out & About for a sponsored feature. The Paramount Theatre, The GBW Filling Station and The Mount Olive Historical Society were the locations featured. The segment can be viewed here: <https://www.youtube.com/watch?v=Rw3nHuTJedk>
- T&T guided a team from Visit NC around Goldsboro-Wayne County for a Social Media Spotlight, obtained through the Visit NC Partner Program. Multiple Instagram stories, 1 Twitter post, and 1 Facebook post were published. You can view the Facebook spotlight here: <https://www.facebook.com/visitNC/posts/10159979883869626>
- North Carolina Laxfest Girls Session Tournament took place Oct. 23 and 24. At the Bryan Multi-Sports Complex 48 teams were in attendance with a total population size of around 3,400 people. The Boys Session is set to arrive Nov. 12 and will be competing Nov. 13 + 14.
- T&T attended the Sports ETA Symposium in Birmingham, AL to expand connections in the sports world via rights-holders and other destinations, and to introduce rights-holders to Goldsboro-Wayne County as a sports destination.

City Occupancy Tax Collections

*October occupancy tax information not yet released.

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD	Average
2021-22	\$77,369	\$89,826	\$83,501	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$250,696	\$83,565
2020-21	\$63,053	\$79,612	\$70,672	\$86,804	\$58,755	\$103,416	\$65,157	\$54,670	\$61,336	\$94,544	\$75,710	\$93,168	\$906,897	\$75,575



RESOLUTION NO. 2021-

**RESOLUTION EXPRESSING APPRECIATION
FOR SERVICES RENDERED BY JERRY ARTIS
AS AN EMPLOYEE OF THE CITY OF GOLDSBORO
FOR MORE THAN 27 YEARS**

WHEREAS, Jerry Artis retires on November 30, 2021 as a Solid Waste Heavy Equipment Operator with the Public Works Department of the City of Goldsboro with more than 27 years of service; and

WHEREAS, Jerry began his career on February 16, 1994 as an Equipment Operator II with the General Services Department; and

WHEREAS, Jerry's position was reclassified to Equipment Operator with the Public Works Department; and

WHEREAS, Jerry's position was reclassified as Solid Waste Heavy Equipment Operator with the Public Works Department where he has served until his retirement; and

WHEREAS, Jerry has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro; and

WHEREAS, the Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Jerry Artis their deep appreciation and gratitude for the service rendered by him to the City over the years.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina that:

1. We express to Jerry our very best wishes for success, happiness, prosperity and good health in his future endeavors.
2. This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 15th day of November, 2021.

David Ham. Mayor

Attested by:

Laura Getz, City Clerk

**SMALL BUSINESS SATURDAY
PROCLAMATION**

WHEREAS, The City of Goldsboro celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 31.7 million small businesses in the United States, they represent 99.7% of all firms with paid employees, and they are responsible for 65.1% of net new jobs created from 2000 to 2019; and

WHEREAS, Small businesses employ 47.1% of the employees in the private sector in the United States, 88% of U.S. consumers feel a personal commitment to support small businesses in the wake of the pandemic, and 92% of small business owners have pivoted the way they do business to stay open during the pandemic; and

WHEREAS, 97% of Small Business Saturday® shoppers recognize the impact they can make by shopping small, 85% of them also encouraged friends and family to do so, too; and

WHEREAS, 56% of shoppers reported they shopped online with a small business on Small Business Saturday in 2020; and more than 50% of consumers who reported shopping small endorsed a local business on social media or shopped at a local business because of a social media recommendation; and

WHEREAS, Goldsboro, NC supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

WHEREAS, Advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

NOW, THEREFORE, I, David Ham, Mayor of the City of Goldsboro, NC do hereby proclaim, November 27, 2021, as:

SMALL BUSINESS SATURDAY

in the City of Goldsboro and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 15th day of November, 2021.




David Ham, Mayor