

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, OCTOBER 7, 2024**

(Please turn off, or silence, all cellphones upon entering the Meeting)

I. WORK SESSION-5:00 P.M. – LARGE CONF. RM, CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

1. ROLL CALL

2. ADOPTION OF THE AGENDA

3. OLD BUSINESS

- a. City Council Code of Ethics Discussion (Mayor)

4. NEW BUSINESS (*Item has corresponding Consent Agenda Item)

- b. Business Development Focused Vision Forum Discussion (NC Dept. of Commerce) *Item T
- c. Goldsboro Urban Area 2050 Metropolitan Transportation Plan Update (Kimley-Horn)
- d. Bicycle, Pedestrian, and Greenway Update (Alta)
- e. Request for City Sponsorship – 2024 Veterans Parade (Eric Busse, Wayne County Veterans and Patriots Coalition) *Item U
- f. Boards and Commission Vacancy Discussion (City Clerk) *Item V
- g. Fleet and Fuel Policy Revisions Discussion (Finance) *Item L
- h. Procurement Policy Update Discussion (Finance) *Item M

II. CALL TO ORDER – 7:00 P.M. – COUNCIL CHAMBERS, 214 N. CENTER STREET

Invocation (Father David Wyly, Police Chaplin)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES

- A. Minutes of the Work Session and Regular Meeting of September 16, 2024

V. PRESENTATIONS

- B. Wreaths Across America Presentation (Lisa Corbett, Willowdale Cemetery Preservation Society)
- C. National Domestic Violence Awareness Month Proclamation (Sherry McAllister, Wayne Uplift)
- D. Industry Appreciation Month Proclamation (Julie Graham, NC Global TransPark Economic Development Region)

VI. CEREMONIAL DOCUMENTS

- E. Breast Cancer Awareness Month Proclamation
- F. Safety First on Halloween Proclamation

VII. PUBLIC HEARINGS

- G. Amending Chapter 90: Abandoned, Junked, and Nuisance Vehicles, of The City of Goldsboro's Code of Ordinances (Planning) – **Continued from September 16, 2024** **Vote postponed to October 21, 2024**
- H. SU-16-24 Ahmed Aljabali: (Convenience Store with No Fuel Sales) (Planning)

VIII. PUBLIC COMMENT PERIOD

IX. CONSENT AGENDA ITEMS

- I. Edward Byrne Memorial Justice Assistance Grant (JAG) (Police)
- J. Funding for the Neuse River Pump Station Intake Structure (Public Utilities)
- K. Capital Project Grant for PFAS Studies (Public Utilities)
- L. Fleet and Fuel Policy Revisions (Finance)
- M. Procurement Policy Update (Finance)

- N. Grant Project Budget Ordinance amendment for the State Grants Miscellaneous Grant Project Fund (G1109) (Finance)
- O. Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201) (Finance)
- P. Establishing a Grant Project Fund Ordinance - PFAS Study and Treatment Grant Project Ordinance (W1115) (Finance)
- Q. Ordinance Amending the Utility Capital Reserve Fund (6110) (Finance)
- R. Municipal Ordinance to Update the School Zone on US 70 Business/Ash Street between Meadow Lane Elementary School and Greenwood Middle School (Engineering)
- S. Chamber of Commerce Agreement (City Manager's Office)
- T. MOU with the NC Department of Commerce to facilitate a Vision Forum (City Manager's Office)
- U. Request for City Sponsorship – 2024 Veterans Parade (City Manager's Office)
- V. Advisory Boards and Commissions Appointments (City Clerk)

X. ITEMS REQUIRING INDIVIDUAL ACTION

- W. Operating Budget Amendment FY24-25 (Finance)

XI. CITY MANAGER'S REPORT

XII. MAYOR AND COUNCILMEMBERS' COMMENTS

XIII. CLOSED SESSION

XIV. ADJOURN

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: City Council Code of Ethics Discussion

BACKGROUND: Council's Code of Ethics is codified in the Code of Ordinances in Chapter 31, Officials and Employees. The Code of Ethics Ordinance was adopted as part of the 70's code and revised in 1991 and 2018. The Resolution Adopting a Code of Ethics for the City of Goldsboro was adopted on September 20, 2010. The resolution was adopted due to the North Carolina General Assembly ratifying House Bill 1452 in 2009, requiring local governing boards to adopt a resolution or policy containing a code of ethics to guide actions by the governing board.

At the September 3, 2024 Council meeting, the Council was asked to review the provided ethics documents and contact the City Clerk with recommended revisions on the ordinance and resolution. The City Clerk has received no feedback from Council regarding changes.

DISCUSSION: Since no feedback has been received, there will be no textual changes in matters of procedure.

Beginning in January 2025, the City Clerk will send Disclosure Forms, Conflict of Interest Forms, and the Code of Ethics to all members of Council annually for signature. The signed forms will be kept on file in the Clerk's office.

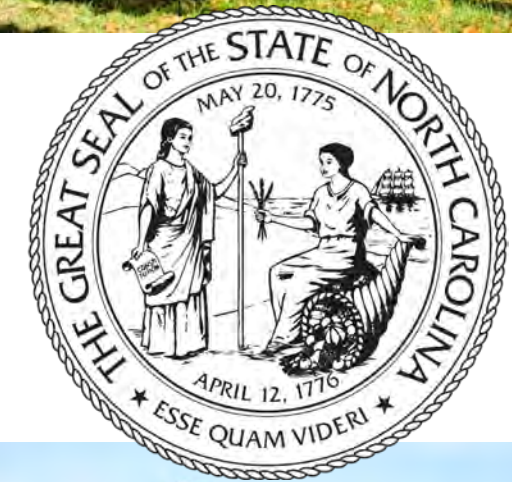
RECOMMENDATION: The City Clerk will send Disclosure Forms, Conflict of Interest Forms, and the Code of Ethics to all members of Council each year for them to review and sign; the signed forms will be retained in the Clerk's office.

Date: _____

Charles Gaylor, IV, Mayor

Date: 10-2-24

Matthew Livingston, Interim City Manager



CREATING A VISION STATEMENT THE CITY OF GOLDSBORO, NC

Samantha Darlington,
North Carolina Department of Commerce, Main Street & Rural Planning Center



NC Main Street & Rural Planning Center

Rural Economic Development Division
North Carolina Department of Commerce

Who are we?

Mission: The NC Main Street & Rural Planning Center works in regions, counties, cities, towns, downtown districts, and in designated North Carolina Main Street communities, to inspire place making through building asset-based economic development strategies that achieve measurable results such as investment, business growth, and jobs.



**NC DEPARTMENT
of COMMERCE**
RURAL ECONOMIC
DEVELOPMENT

City of Goldsboro Community Economic Development Assessment & Plan: May 2022

Goldsboro Community Economic Development Assessment – 2022			
Economic Positioning Statement: <i>Goldsboro is eastern North Carolina's center for innovation, national defense, affordable living, and cultural diversity. In our community, dreams take flight while people and businesses grow.</i>			
Housing	Business	Culture	Education
Strategy: Support diversified housing initiatives	Strategy: Support business development	Strategy: Celebrate the City's cultural diversity and historic assets	Strategy: Improve perception of local schools
Goal: Increase housing options and availability in the City	Goal: Retain, expand, and grow the local economy	Goal: Recognize and appreciate all cultures and history within the City	Goal: Identify opportunities for the City to support the school system
<i>Objectives: Increase infill housing, increase market rate housing, increase owner occupancy</i>	<i>Objectives: Increase the number of businesses, increase number of available jobs, strengthen businesses, increase workforce development programs that support local industries</i>	<i>Objectives: Increase cultural offerings and programs, increase support at the local level, preserve and enhance historic assets, increase the number of new visitors</i>	<i>Objectives: Increase support of city schools, increase enrollment in Career and College Promise program</i>
Actions: 1. Explore National Register of Historic Places districts in older neighborhoods to utilize state and federal tax credits for income-producing and non-income-producing properties 2. Implement neighborhood plan for residential areas surrounding downtown 3. Identify land available to build market rate housing	Actions: 1. Support the Wayne Occupational Readiness Keys for Success (WORKS) initiative and customized training solutions 2. Better promote the LaunchGoldsboro.com website to assist local entrepreneurs by expanding access to business training and financial resources 3. Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives 4. Expand wastewater capacity to accommodate future industrial growth 5. Develop a prospectus for business recruitment and video to entice potential residents to Goldsboro	Actions: 1. Measure and assess current owner business diversity 2. Host an annual Multi-Cultural Business Fair 3. Revisit the Union Station study and work with interested developers to acquire land 4. Coordinate cultural diversity plans with Seymour Johnson Air Force Base 5. Develop a program to attract visitors outside the local community and enhance the long-term growth of the travel industry in Goldsboro and Wayne County	Actions: 1. Develop a committee (comprised of City representatives, Seymour Johnson Air Force Base, Wayne County Commissioners, Wayne County Development Alliance, and Wayne Community College) to meet with County School Superintendent to learn ways the City can best support the city schools and their programs 2. Work with local sports tournaments and Goldsboro Parks and Recreation to use city school facilities to provide access to potential students 3. Assist promotion of the Career and College Promise program to students and the community by sharing success stories of former program participants and providing transit via Goldsboro-Wayne Transit Authority

- The CEDAP is a short-term, efficient assessment that will "jump-start" communities' economic development efforts by providing action items.
- Completed by the MS&RP team in May of 2022, Business Development was a main strategy identified in the plan.

3. Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives

Where does the City fit into the economy? What role or gaps is the city taking on?

- **Downtown Goldsboro Development Corporation**

The DGDC provides leadership dedicated to the improvement of Downtown Goldsboro by creating and facilitating downtown development, promotion and preservation activities. The DGDC strives to enhance the appearance, desirability and vitality of Downtown Goldsboro.



- **Wayne County Development Alliance**

The WCDA's five-year strategic plan pursues opportunities to build product (available industrial buildings and sites) and collaborate with allies to attract new companies and assist existing industries with expansion in Wayne County.



WAYNE COUNTY
DEVELOPMENT ALLIANCE

What is a Vision Statement?



- A Vision statement identifies the **economic role** that your **city will play in the greater economy** in the local/county/regional economy over the next five years
- Your Vision statement is **what your community can achieve** and **how will your city be different** from other areas in your county and region
- A Vision Statement is **grounded in growth opportunities.**

What is a Vision Forum & Who Participates?

- *A Vision Forum takes 2 to 4 hours and can be done in a variety of ways.*
- Recommendation: A round table style discussion with a group of diverse stakeholders that is reflective of the community.
- Process: Discuss CEDAP Findings, refresh the SWOT Analysis, Asset Identification, and Economic Drivers, and create a 5-year vision.
- Deliverables:
 - *A Report that Contains*
 - The 5-year Vision
 - A summary of the round table discussion.
 - A few recommendations from the workgroup.



What are the Outcomes and Impacts of a Vision?



- Identify Gaps in services and needs within the community.
- Identify partnerships opportunities and how to strengthen existing partnerships.
- Can help a community determine a focus and priorities for the next 5 years.
- First step in developing a comprehensive City Economic Development Plan identified as a project in the 2022 CEDAP.
 - **Can also help determine if one is still needed**
 - Will serve as a foundation for this plan.

CONTACT:

Samantha Darlington

Community Economic Development Planner

Southeast Region

North Carolina Department of Commerce

(984) 365-5868 mobile

Samantha.Darlington@commerce.nc.gov

*Thank
You!*



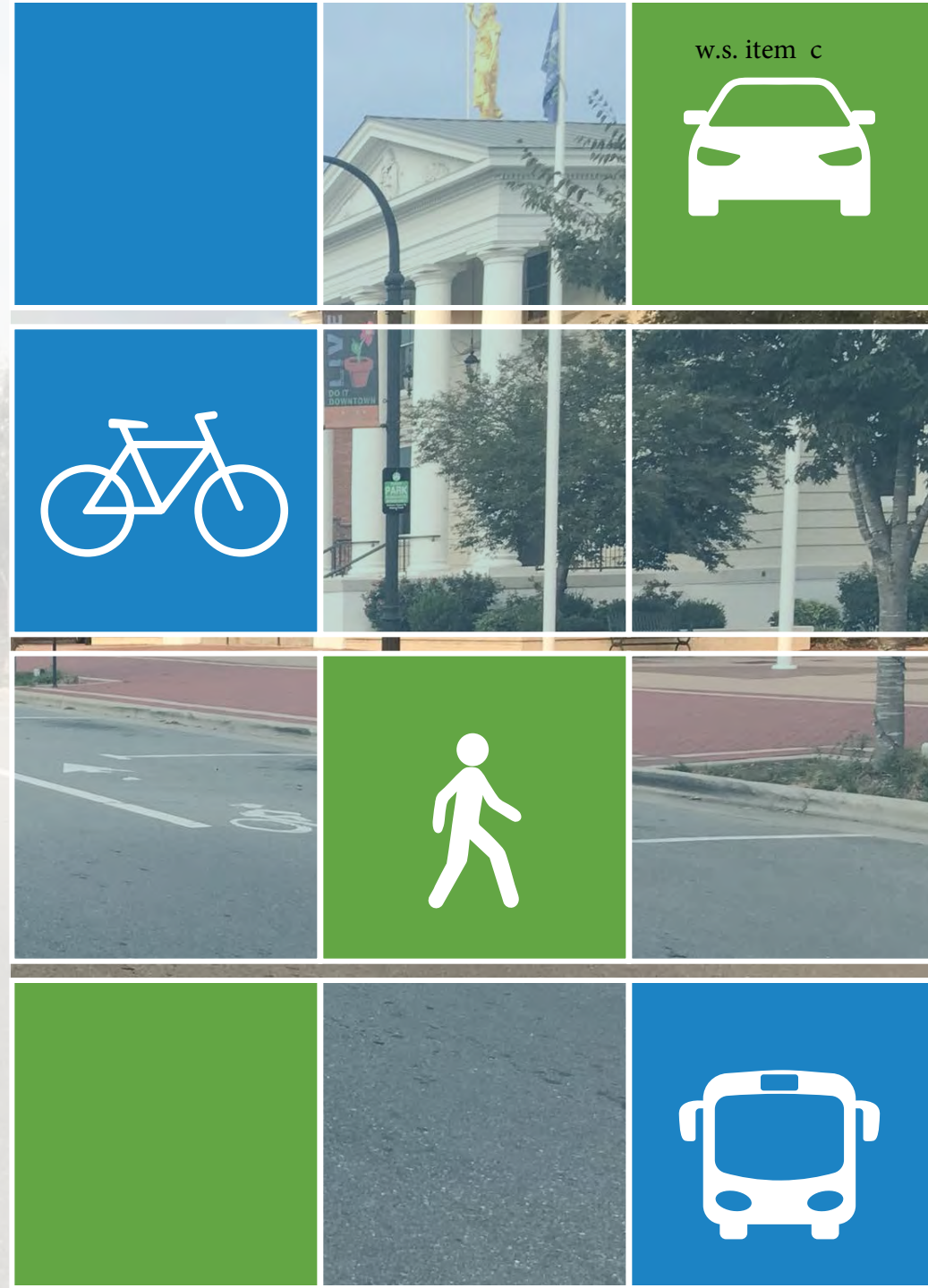
**NC DEPARTMENT
of COMMERCE**
RURAL ECONOMIC
DEVELOPMENT

2050GOLDSBORO

Council Work Session

2050 Metropolitan Transportation Plan

October 7, 2024



MTP Agenda

- | | |
|-------------------------------|---------------------------------|
| 1. Project Background | <i>What is an MTP</i> |
| 2. Engagement Recap | <i>How are we engaging</i> |
| 3. Recommendations | <i>What are we recommending</i> |
| 4. Prioritization | <i>How are we prioritizing</i> |
| 5. Financial Constraint | <i>What are we funding</i> |
| 6. Next Steps | <i>Where do we go from here</i> |

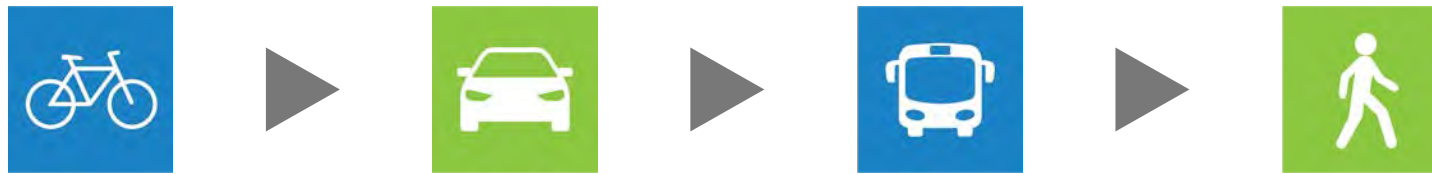
01

Project Background

What is an MTP?

A Metropolitan Transportation Plan (MTP) is a **long-range** transportation plan required to be **fiscally constrained** and **updated every 5 years**.

An MTP considers **all modes** of transportation relevant to an area, including walking, biking, transit, and freight.



Each metropolitan area is required to have an updated MTP to access federal funds for transportation projects.

Planning Process



2050 MTP Goals



Accessibility

Ensure that roads provide safe access points to local businesses to increase traveler safety and network efficiency.



Connectivity

Provide a well-connected transportation network for automobiles, bicycles, and pedestrians.



Economic Development

Support regional economic development with a transportation system that makes it easy to move people and goods within and through the region and promotes overall job growth.



Efficiency

Ensure the transportation operates efficiently through coordinated policy and technology decisions.



Environment

Preserve and enhance the Goldsboro region's valued places and environment by providing a resilient transportation system.



Maintenance

Emphasize the preservation of the existing network that maximizes benefits to the transportation system while minimizing costs.



Safety

Limit crashes in the region and provide safe facilities for bicyclists and pedestrians.



Security

Provide safe access to evacuation routes and Seymour Johnson Air Force Base while maintaining a flexible transportation system that aids the response and recovery from natural and man-made disasters

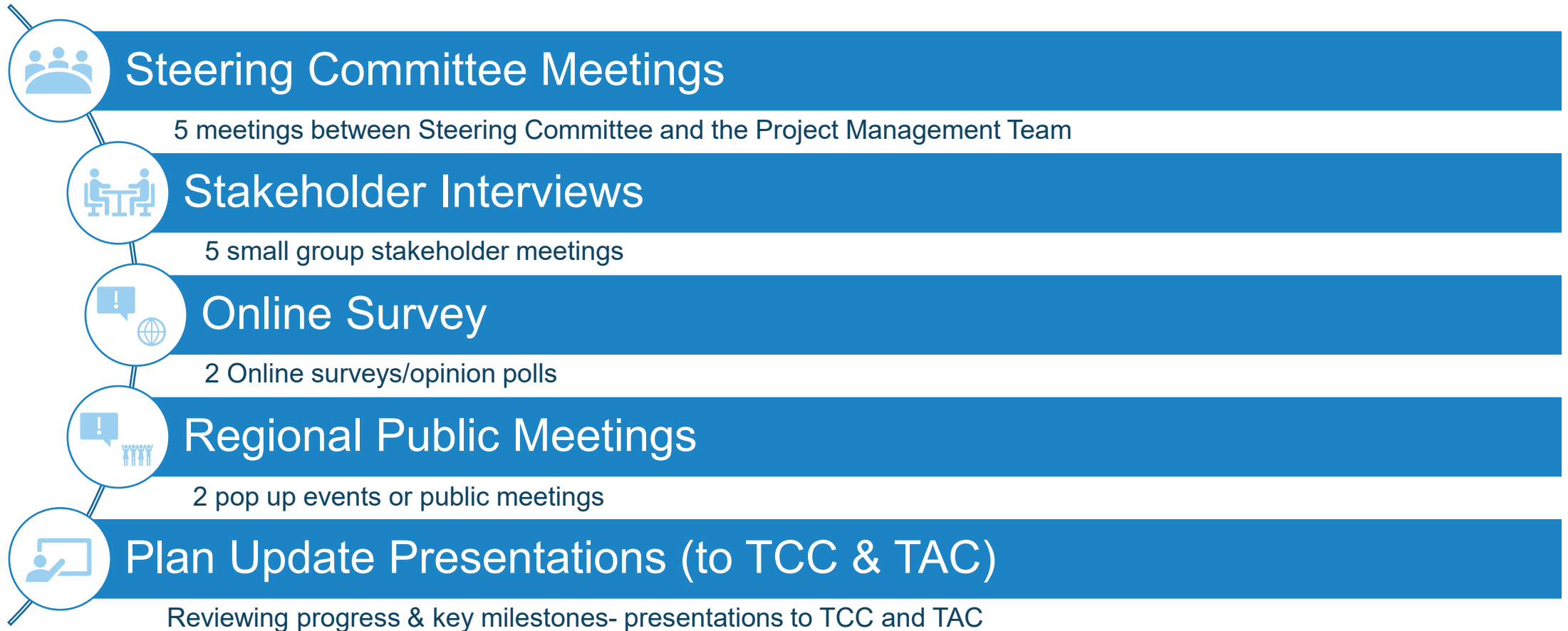
02

Engagement Recap

Purpose

- Describe the **approach** for engaging the community
- Provide **meaningful integration** of the MTP and Bicycle, Pedestrian, and Greenway Plan engagement to avoid engagement fatigue
- Align plan **outcomes** with the needs and wishes of the community

Outreach Events



Engagement Phases

01

Project Visioning & Needs *(May - June)*

Raising awareness and identifying needs

Events

- Steering Committee #1 - June
- Online Survey #1 - June
- In-Person Event #1 - June

Engagement Phases

02

Multimodal Recommendations & Prioritization *(July - Aug)*

Events

- Steering Committee #2 - July
- Plan Update Presentation (TCC) – July
- Plan Update Presentation (TAC) – July
- Steering Committee #3 - August

Engagement Phases

03

Project Wrap-Up & Adoption *(Sept - Oct)* *Plan Adoption!*

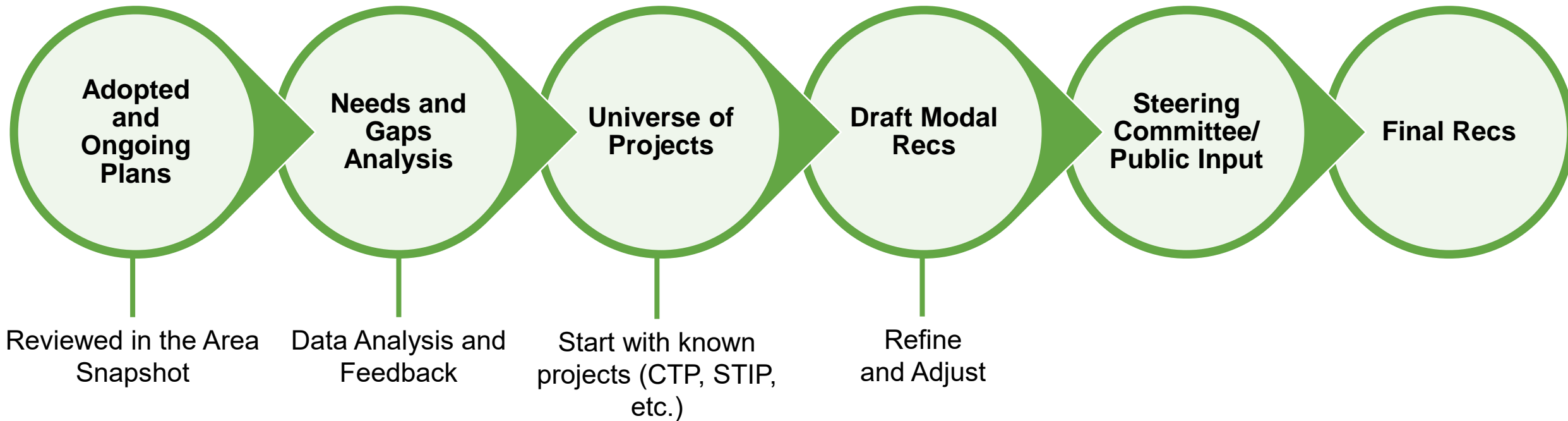
Events

- In-Person Event – September
- Council Work Session – October
- Plan Update Presentation (TCC) - October
- Plant Update Presentation (TAC) - October

03

Recommendations

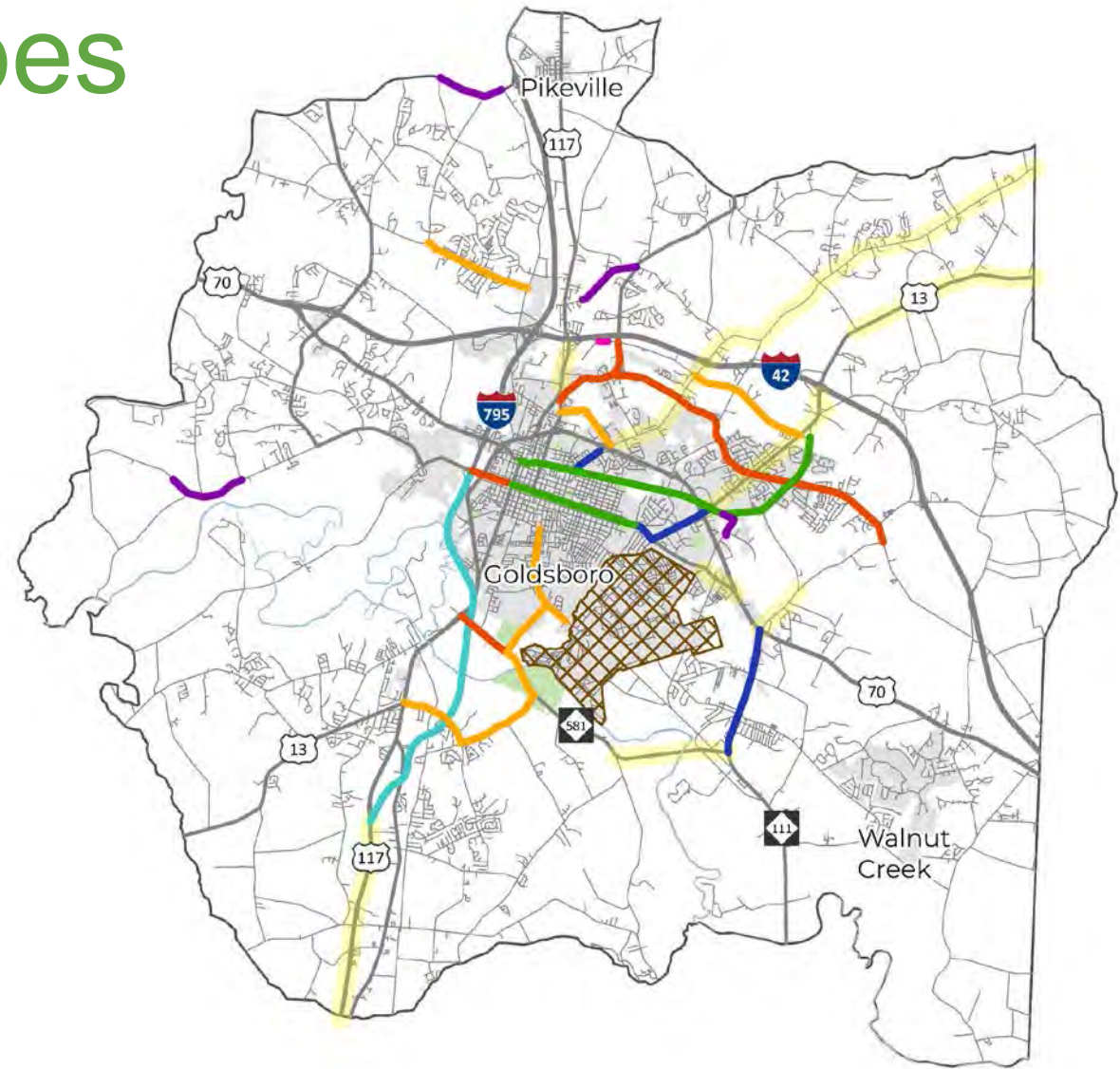
Recommendations Development



Recommendation Types

Corridor

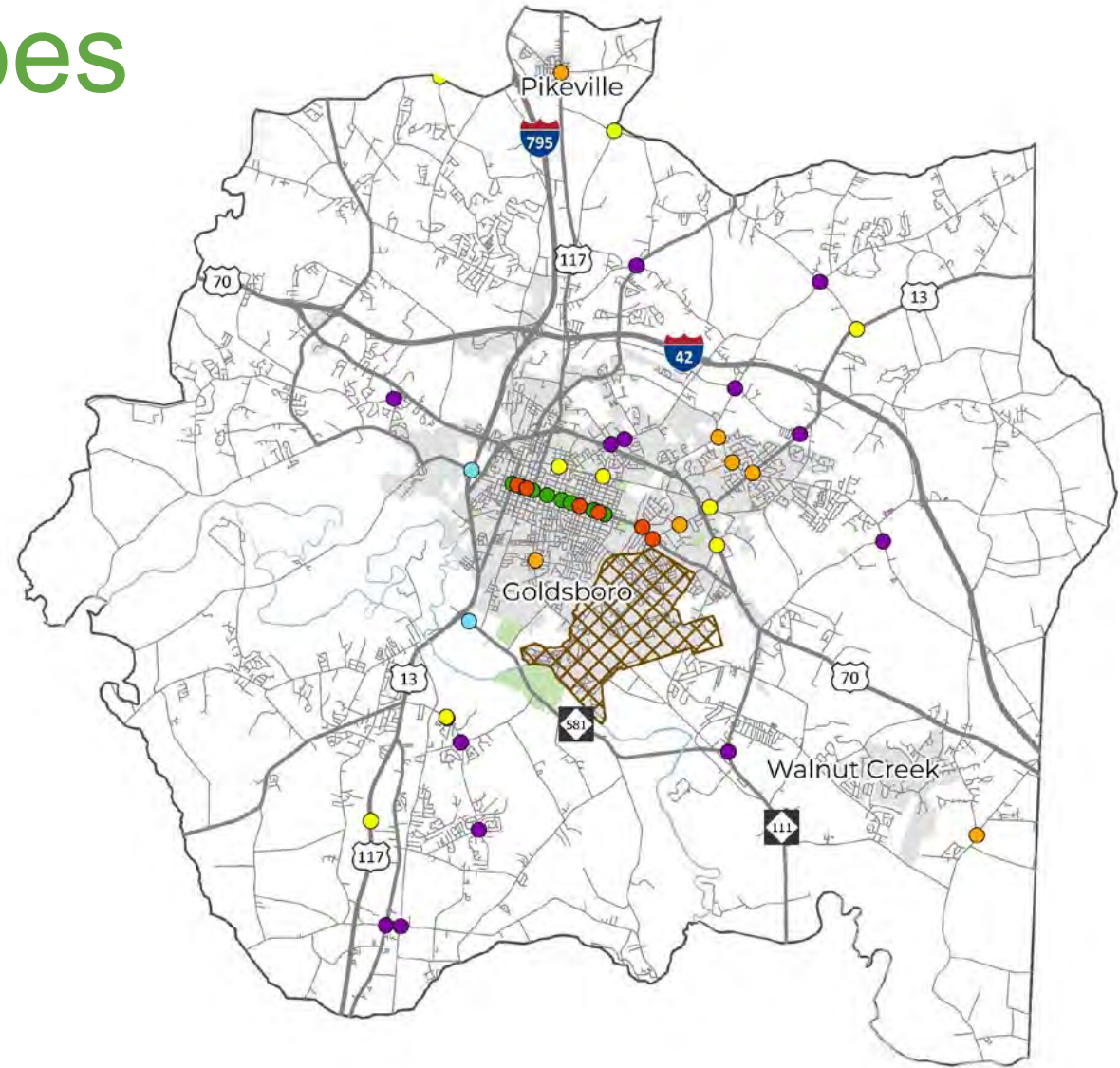
- Access Management
- Future Interstate
- New Location
- Widening
- Complete Street
- Modernization
- Safety
- E+C



Recommendation Types

Intersections

- Intersection Study/Improvement
- Intersection Safety
- New Interchange
- Roundabout
- Traffic Signal
- E+C



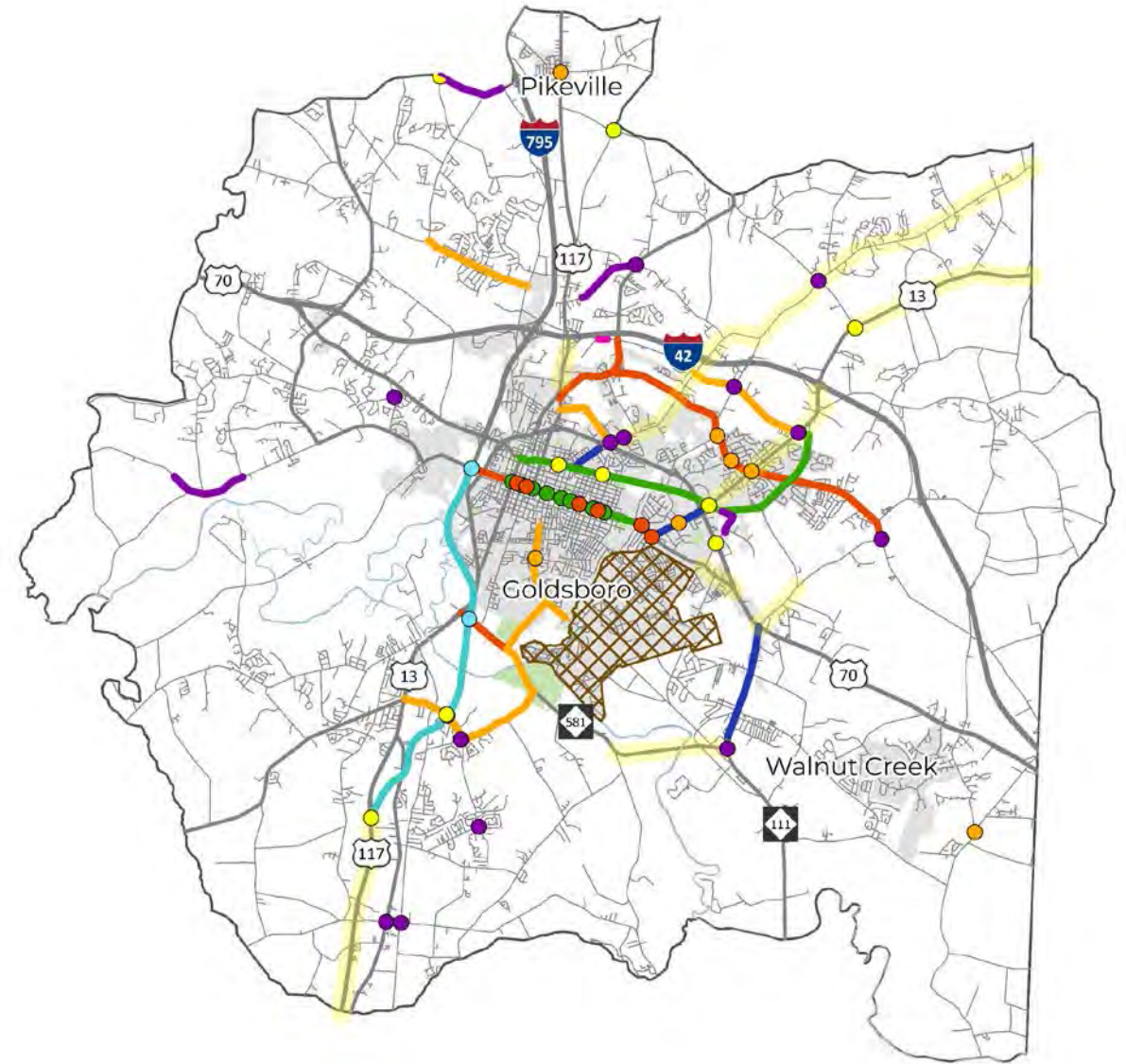
Recommendations

Intersections

- Intersection Study/Improvement
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Corridor

- Access Management
- Future Interstate
- New Location
- Widening
- Complete Street
- Modernization
- Safety
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Public Comment So Far

Add projects at:

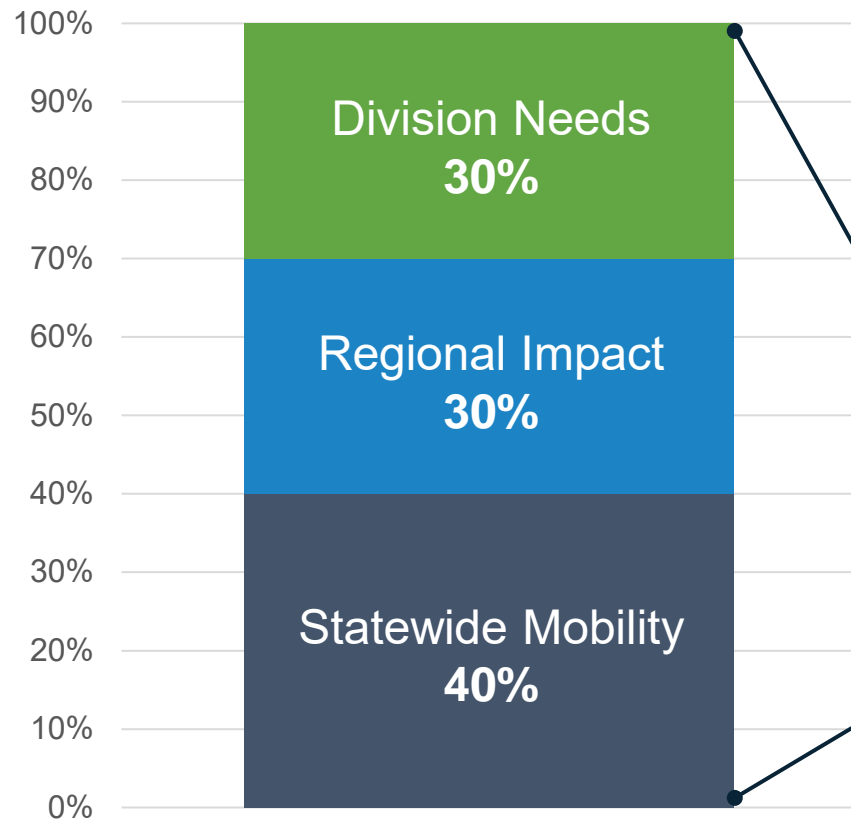
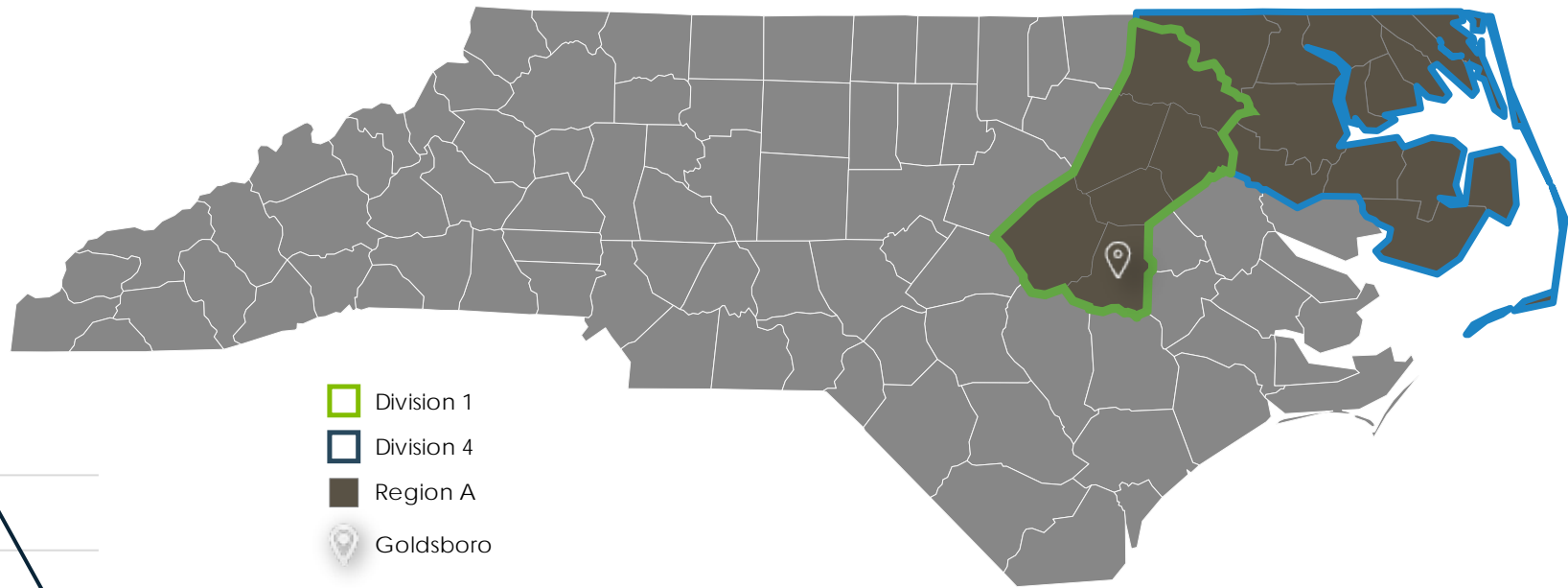
- Pecan Road at Arrington Bridge
- Arrington Bridge at NC581/Bill Lane Blvd
- Slocumb Street at Elm St

Prioritization

04

STI/SPOT

Funding



Bicycle &
Pedestrian



Rail



Public
Transportation



Aviation



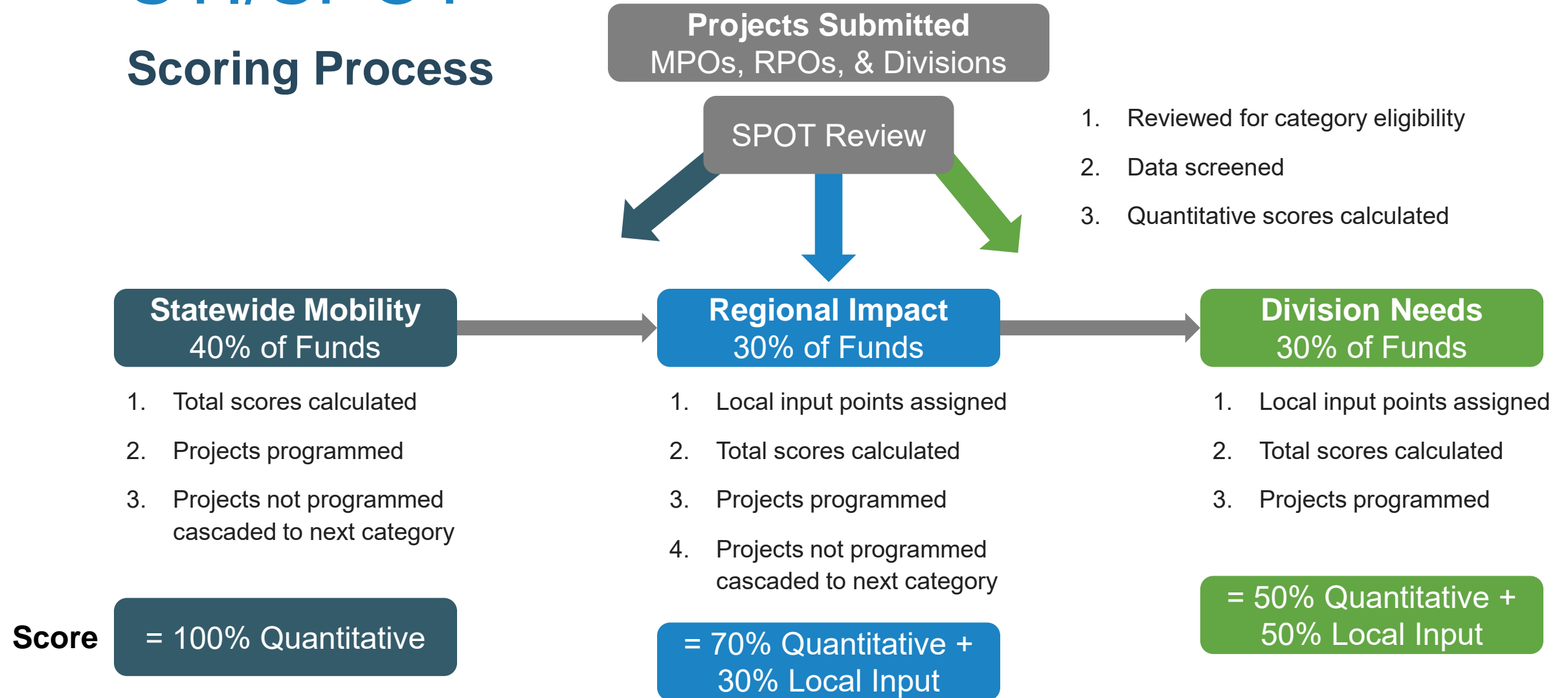
Ferry



Highway

STI/SPOT

Scoring Process



SPOT 7.0 Weighting

Criteria	Mobility Project Weights			Modernization Project Weights		
	Statewide Mobility	Regional Impact	Division Needs	Statewide Mobility	Regional Impact	Division Needs
Freight	25%	10%	5%	25%	10%	5%
Safety	10%	10%	10%	25%	25%	20%
Congestion	30%	20%	15%	10%	5%	
Benefit-Cost	25%	20%	15%			
Economic Comp.	10%					
Lane Width				10%	10%	5%
Shoulder Width				20%	10%	10%
Pavement Condition				10%	10%	10%
Accessibility/Connectivity		10%	5%			
Quantitative Total	100%	70%	50%	100%	70%	50%
Local Input		30%	50%		30%	50%
Total Score	100%	100%	100%	100%	100%	100%

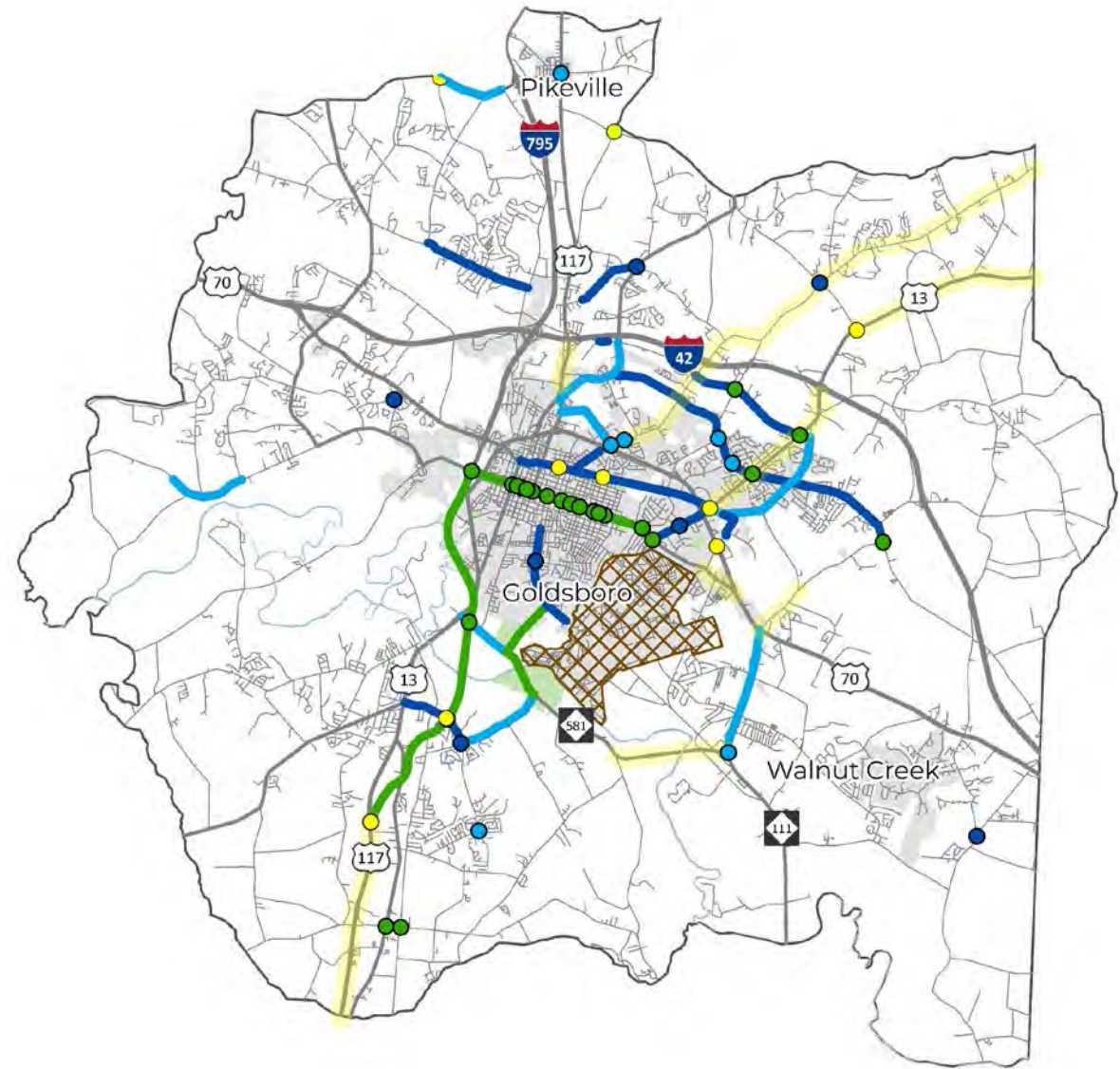
Prioritization Results

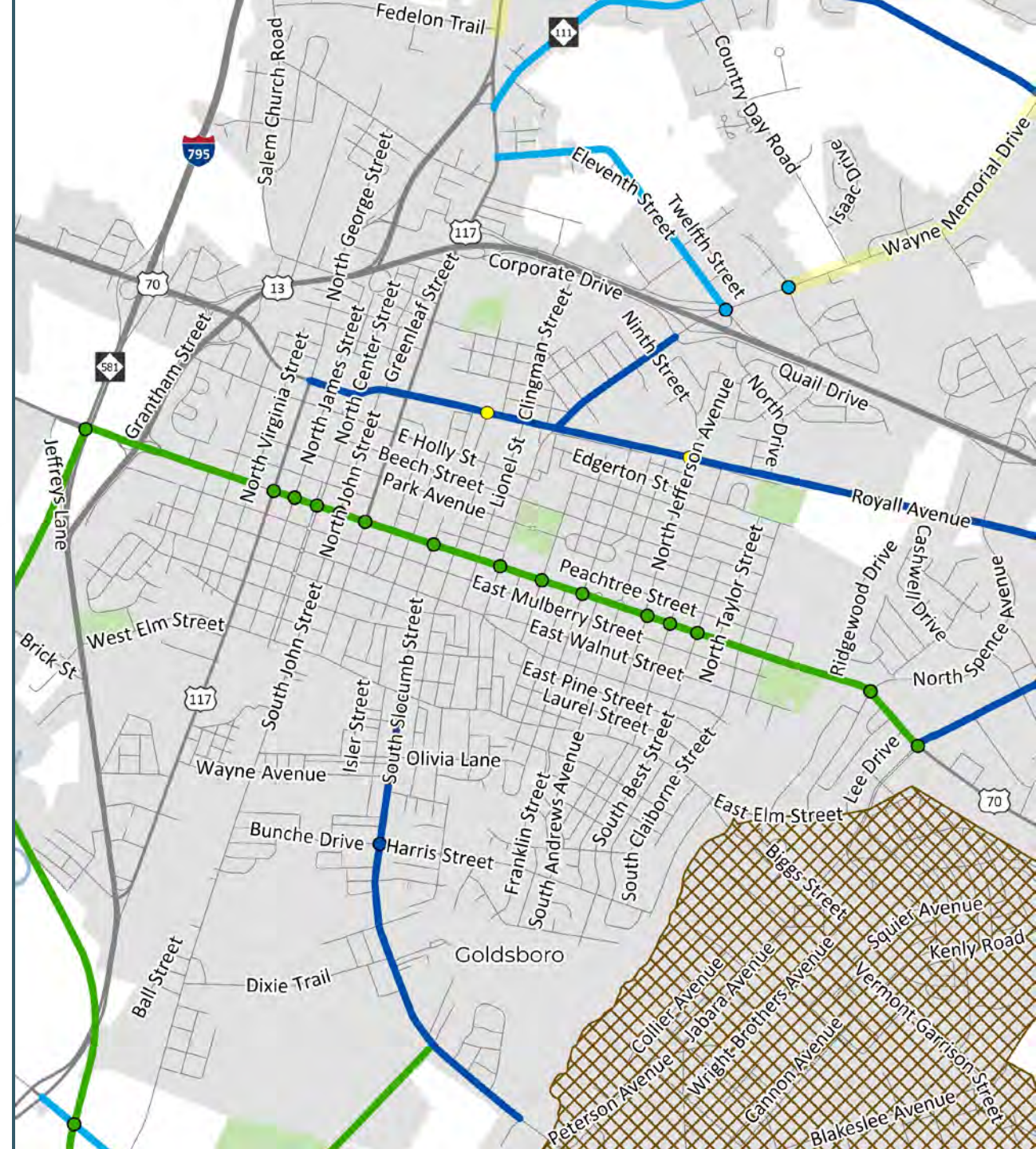
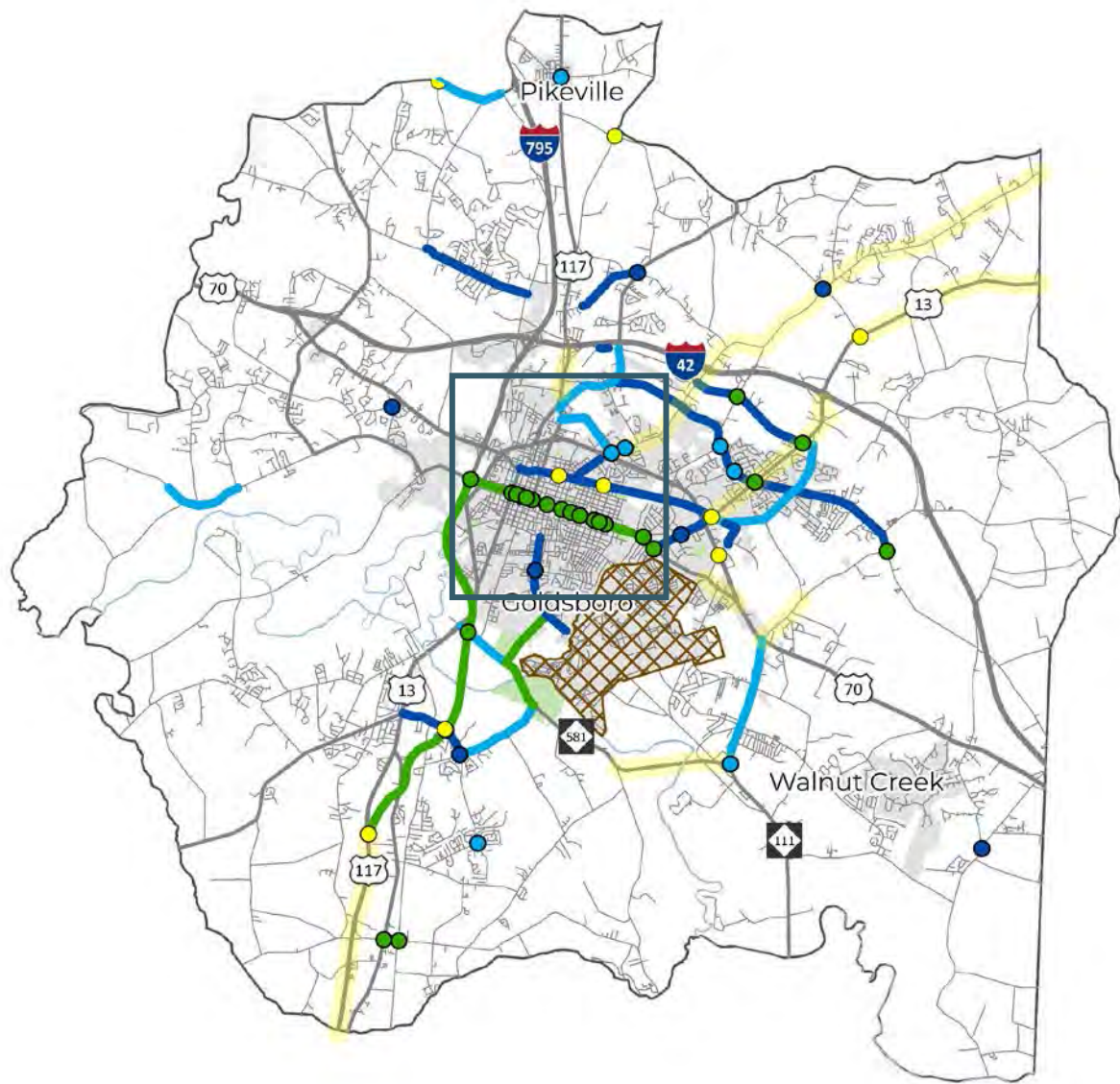
Intersections

- High Priority
- Medium Priority
- Low Priority
- E+C

Corridor

- High Priority
- Medium Priority
- Low Priority
- E+C



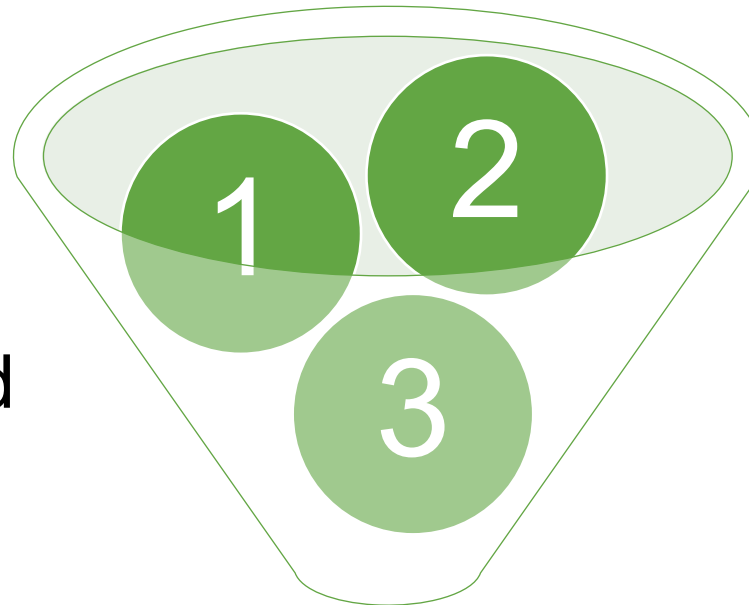


Financial Constraint

05

Financially Constrained Plan

- Prioritized Projects
- Cost Estimates
- Available Funding and Revenue



**Financially
Constrained Plan**

List of Projects by Horizon Band

2024-2028

2029-2033

2034-2040

2041-2050

Financial Forecast – How?

Review Historical Data

Review and Refine Forecasts

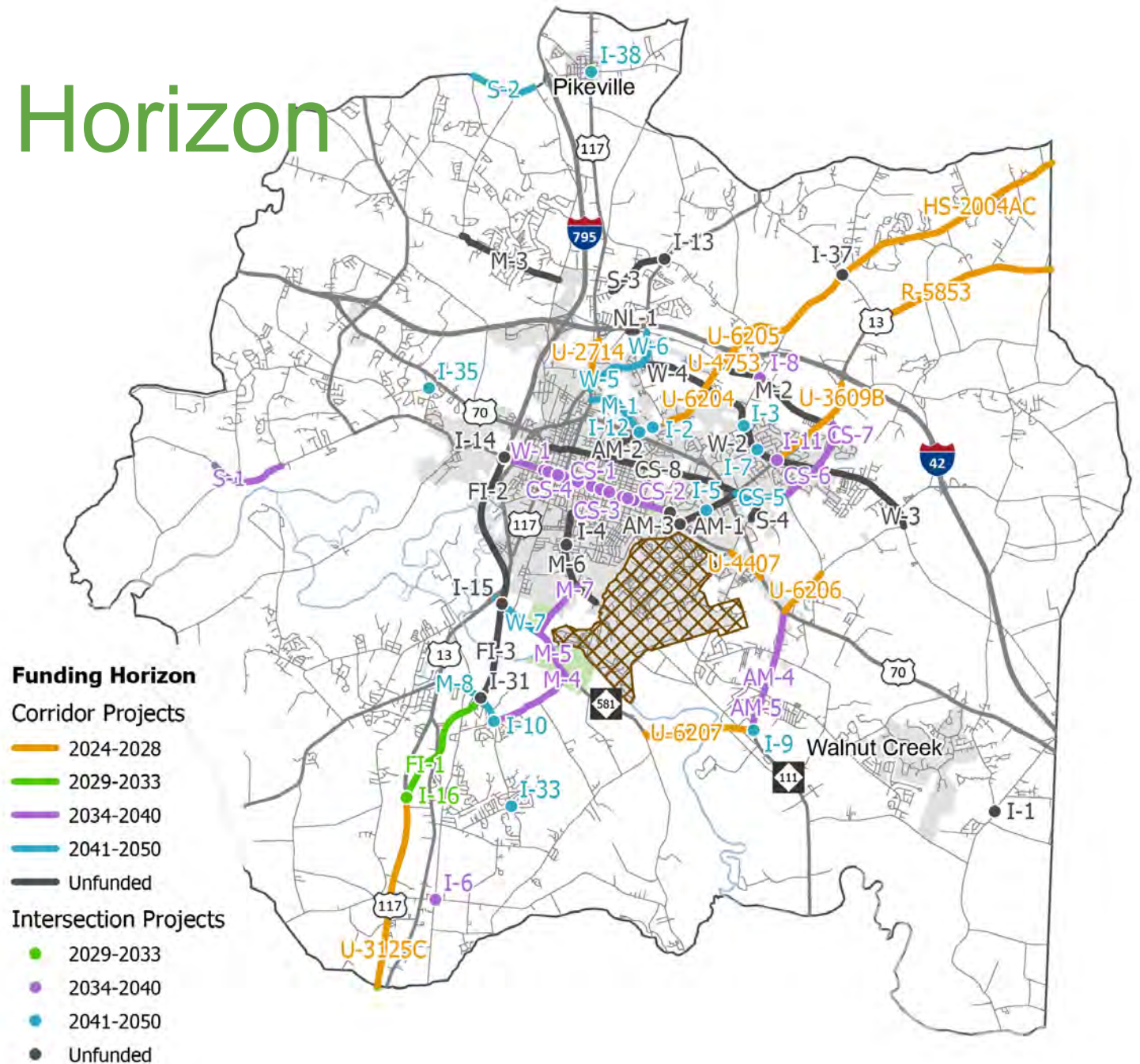
Prioritize and Constrain Projects

Identify Funding Gap

Roadway Capital Revenues

Horizon Band	Anticipated Revenue
2024-2028	\$109,298,000
2029-2033	\$124,296,000
2034-2040	\$185,660,000
2041-2050	\$301,047,000
Total	\$720,301,000

Project Funding Horizon



Bicycle and Pedestrian Capital Revenues

Horizon Band	Anticipated Revenue
2024-2028	\$2,465,000
2029-2033	\$131,000
2034-2040	\$2,166,000
2041-2050	\$3,480,000
Total	\$8,242,000

Transit Revenues

Horizon Band	Anticipated Capital Revenue	Anticipated O&M Revenue
2024-2028	\$1,073,000	\$12,147,000
2029-2033	\$1,073,000	\$12,147,000
2034-2040	\$1,505,000	\$17,003,000
2041-2050	\$2,150,000	\$24,290,000
Total	\$5,801,000	\$65,587,000

Aviation Capital Revenue

Horizon Band	Anticipated Revenue
2024-2028	-
2029-2033	\$3,737,000
2034-2040	\$2,978,000
2041-2050	\$4,630,000
Total	\$11,345,000

Rail Capital Revenue

Horizon Band	Anticipated Revenue
2024-2028	\$1,195,000
2029-2033	-
2034-2040	\$1,016,000
2041-2050	\$1,647,000
Total	\$3,858,000

Next Steps

06

Next Steps

- | | |
|----------------------------------|----------------|
| 1. Address Public Comments | <i>October</i> |
| 2. TCC Meeting | <i>October</i> |
| 3. TAC Meeting | <i>October</i> |
| 4. FHWA Deadline | <i>October</i> |

Goldsboro MPO Bike/Ped/Greenway Plan Overview

*Goldsboro City Council Meeting
October 7, 2024*



alta



2050 GOLDSBORO

BICYCLE, PEDESTRIAN and GREENWAY PLAN



Main Chapters

1	Introduction	4
2	Network Recommendations	30
3	Policy and Program Recommendations	58
4	Implementation	68

Appendix

A	Comprehensive Network Maps
B	ADA Compliance and Intersection Improvements
C	Policy Recommendation Tables
D	Design Resources
E	Funding Resources
F	Planning-Level Cost Estimates
G	Bicycle Level of Traffic Stress Methodology
H	High Injury Network Methodology
I	Plan Review
J	Program Review

CHAPTER 1

Introduction

This chapter summarizes the overall bike, pedestrian, and greenway planning process and existing conditions of the Goldsboro Metropolitan Planning Organization.

VISION

Goldsboro's convenient network of sidewalks, bikeways, and greenways is a regional attraction that brings people of all ages and abilities together; safely connects them to where they want to go; encourages a healthy, active lifestyle; highlights the local history, culture, and environment; and promotes the local economy.

GOALS



Enhance Mobility



Prioritize Safety



Improve Health



Advance
Environmental
Stewardship



Strengthen Economy



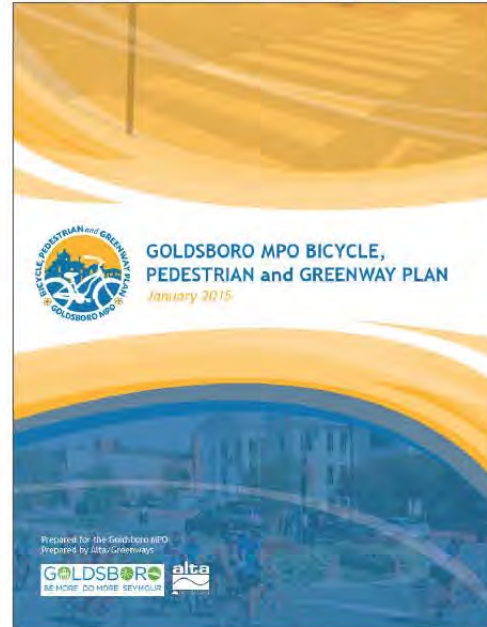
PLAN REVIEW

This planning process builds upon prior planning efforts and also examines existing policies and programs. Below is a list of key plans, policies, and programs reviewed. See Appendices B, H, and I for further detail.

Plans Reviewed

Local Plans

- [Goldsboro MPO Bicycle, Pedestrian and Greenway Plan](#), Goldsboro MPO, 2015
- [Goldsboro Urban Area 2045 Metropolitan Transportation Plan](#), Goldsboro MPO, 2019
- [City of Goldsboro Strategic Plan](#), City of Goldsboro, 2023
- [2021-2024 Strategic Plan](#), Wayne County Health Department, 2021-2024
- [Goldsboro Community Floodprint](#), City of Goldsboro, 2023
- City of Goldsboro Trail Development Plan, City of Goldsboro, 2021
- Ash Street Corridor Study, City of Goldsboro, 2023
- Goldsboro ADA Report, City of Goldsboro, 2021



This 2024 bicycle, pedestrian, and greenway plan for the Goldsboro MPO serves as an update to the 2015 plan.

State/Regional Plans

- [Walk Bike NC](#), NCDOT, 2013
- [Eastern Carolina Regional Trails Plan](#), North Carolina Division of Parks and Recreation, 2022
- [NC Great Trails State Plan](#), NCDOT, 2022

FACILITIES AND PROJECTS COMPLETED SINCE THE 2015 PLAN





OPPORTUNITIES AND CHALLENGES

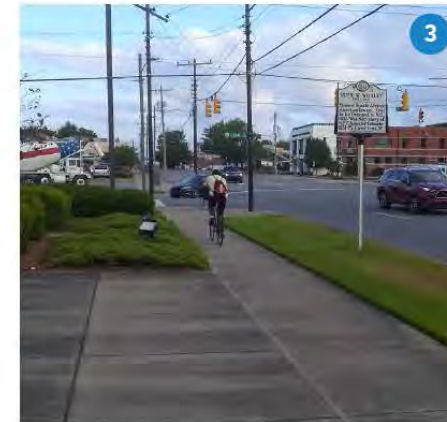
The project team conducted fieldwork in July 2024 to assess opportunities and challenges for walking and biking in the Goldsboro MPO. The numbered images and table entries on the pages that follow correspond to the numbers on the maps on pages 19 and 21.



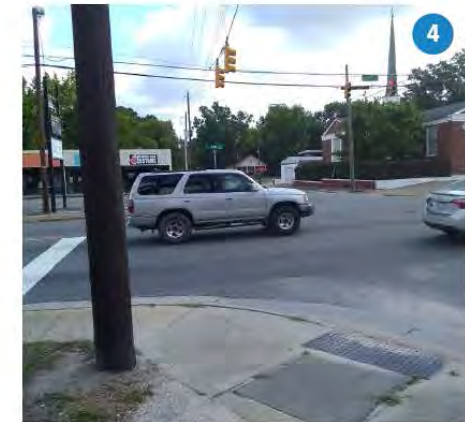
The buffered bike lanes along Elm Street were created during the last planning process in 2015 during a resurfacing project. Elm Street (above left) and Center Street (above right) are two of the four bike lanes that currently exist in Goldsboro but are disconnected.



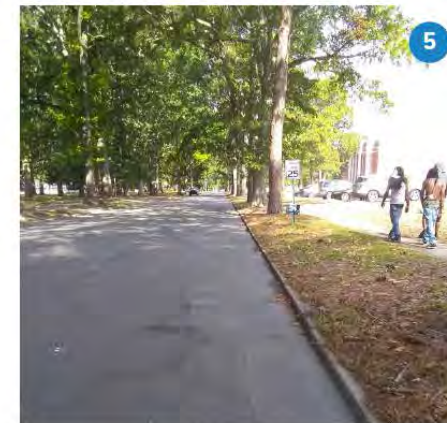
Center Street in downtown Goldsboro, pictured above, has an excellent walking network with high-visibility crosswalks and Americans with Disabilities Act (ADA) design. Bike lanes are also included. This is where some of the highest volumes of pedestrian activity are found in Goldsboro. The Center Street corridor is also designated as part of the Mountains-to-Sea Trail (MST). MST symbols are engraved in the sidewalk brick pavers along Center Street.



Many bicyclists ride on the sidewalks as a safety precaution on high-traffic volume or high-speed streets like Ash Street, pictured above.



Many intersections along Ash Street lack pedestrian crossing facilities. The Slocumb Street/Ash Street intersection, pictured above, does not have pedestrian signals or marked crosswalks.



Low-traffic volume, low-speed neighborhood streets such as Beech Street (above left) and Mulberry Street (above right) provide east-west connectivity options for bicyclists and pedestrians in Goldsboro. Mulberry Street has signage for bikes that includes distance information to downtown as well as Stoney Creek Park.





HIGH INJURY NETWORK (HIN) ANALYSIS

Crash Data and the HIN

The Goldsboro MPO high injury network (HIN) displays where the most severe crashes occurred in the region from 2017 to 2023 (Inclusive). The analysis includes all crashes involving a bicycle or pedestrian as well as any motor-vehicle crash where a person was killed or severely injured. To prioritize safety improvements that will benefit people walking and biking, crashes were weighted accordingly:

- Bicyclist or pedestrian serious injury or fatality: 4
- Bicyclist or pedestrian minor injury: 2
- Motorist severely injured or killed (no pedestrian or bicyclist involved): 1

For more details on the analysis, see the methodology appendix, Appendix H.

HIN Findings

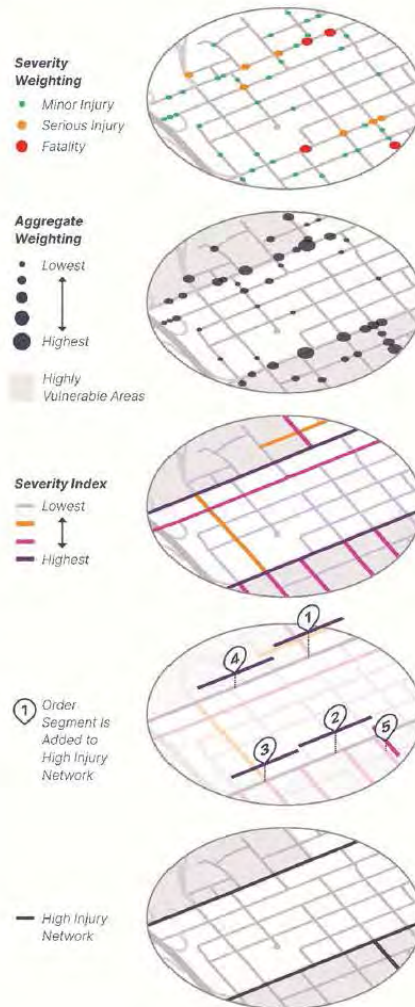
Over half (55%) of crashes occurred on the HIN, which accounts for only 5.5% of centerline miles in the Goldsboro region. The longest HIN corridor is Ash Street/US 70; Royall Avenue and North Berkeley Boulevard are also prominent HIN corridors.

The segment with the highest crash rate was East Ash Street between North Center Street and North Daisy Street in downtown Goldsboro. This is a four- to five-lane arterial with high commercial activity, indicating a high potential for people walking and biking. Despite the presence of sidewalks on both sides of the street, crosswalks are not available at every crossing. In May 2022, a pedestrian was walking in the roadway after dark and was fatally struck by a vehicle. Four other minor injury crashes involving pedestrians have occurred on this segment as well, two of which were at intersections and two of which were mid-block.

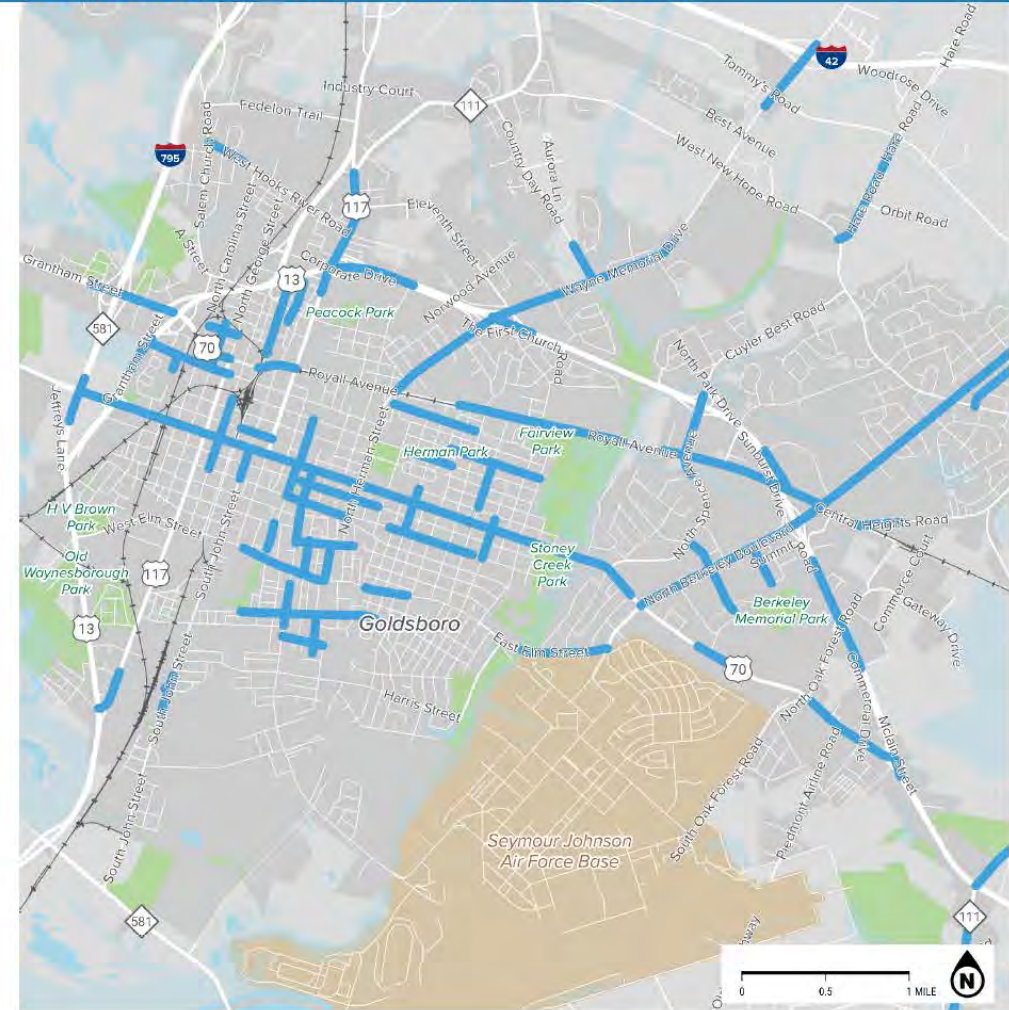
North Berkeley Boulevard also has many segments on the HIN. The highest-crash segment also had a crash after dark that involved a pedestrian walking in the roadway.

While most HIN segments are in the city of Goldsboro, which has higher rates of pedestrian activity, isolated segments are also found throughout the region, including a segment of US 117 south of Pikeville.

Developing the HIN



GOLDSBORO: HIGH INJURY NETWORK



LEGEND

- High Injury Network
- Railroads
- Seymour Johnson AFB
- Parks & Managed Lands
- Water Body
- Wetland
- Municipal Boundaries



Survey Responses

The survey received 81 responses. Top answers are summarized below.

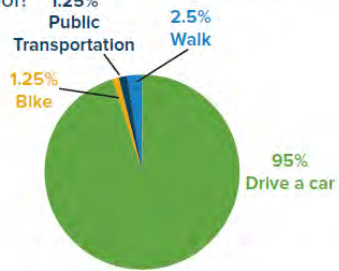
? How would you rate **walking** conditions in the region?



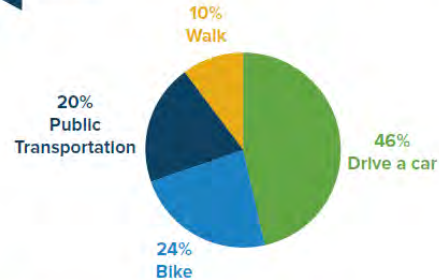
? How would you rate **biking** conditions in the region?



? How do you currently travel to work/school?



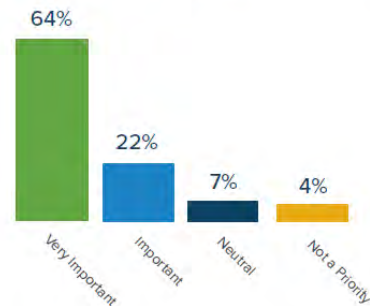
? How would you prefer to travel to work/school?



? What destinations would you most like to reach by walking or biking but currently cannot?

- Parks and recreation centers, recreation generally (52%)
- Schools and libraries (44%)
- Entertainment, dining, and shopping (44%)

? How important to you is the goal of improving the safety, comfort, and accessibility of walking and biking in greater Goldsboro?



"I haven't been able to even get a job due to living off of Glenn Dr in Goldsboro and having zero ability to drive. **A bicycle path or walkway could change people's lives out here.**"

— Goldsboro resident

? Which of the following **pedestrian** improvements are most important to you?*

- 70%** Sidewalks
- 40%** Greenways and trails
- 27%** Closing gaps in the pedestrian network to improve connectivity
- 23%** Crosswalks
- 14%** Pedestrian signals

? Which of the following **bicycle** improvements are most important to you?*

- 53%** Off-street trails and greenways
- 49%** Protected bicycle facilities
- 42%** Closing gaps in the bicycle network to improve connectivity
- 21%** On-street bicycle facilities
- 6%** Bicycle parking
- 4%** Better directional signage along trails

? What barriers exist that discourage you from walking or biking more?*

- 80%** Lack of sidewalks, greenways, or bike lanes
- 73%** Vehicle speeds or driver behavior
- 67%** Personal safety concerns (crime, etc.)

? What would encourage you to walk or bike more often?

- 1** More sidewalks (69%)
- 2** More greenways and paved trails for walking and biking (65%)
- 3** More crosswalks and pedestrian crossing signals (47%)
- 4** Creating a more pleasant experience with shade trees, benches, and public art, etc. (47%)
- 5** More bike lanes or shared lanes (38%)

*Respondents could choose more than one answer to the question, so answers add up to more than 100%.

CHAPTER 2

Network Recommendations

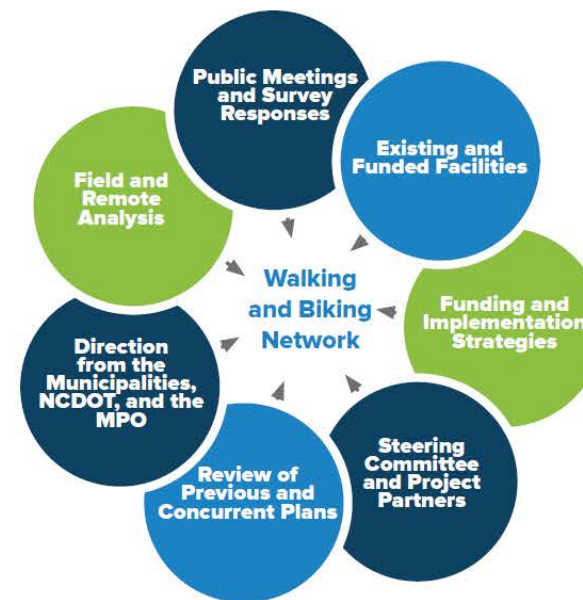
Creating a fully connected walking and biking network will take strategic, incremental efforts over time. This chapter summarizes an overall strategy for these efforts.



NETWORK RECOMMENDATIONS

The proposed bicycle and pedestrian network reflects this plan's vision and goals, which—at their core—are to provide a connected, low-stress network that is safe and comfortable for people of all ages and abilities. A connected network of sidewalks, bike boulevards, separated bike lanes and intersections, and shared use paths, aim to achieve this vision. These facility types are introduced to the right and on the pages that follow, and further detail on design guidance can be found in Appendix D.

The following key inputs informed the walking and biking network recommendations:



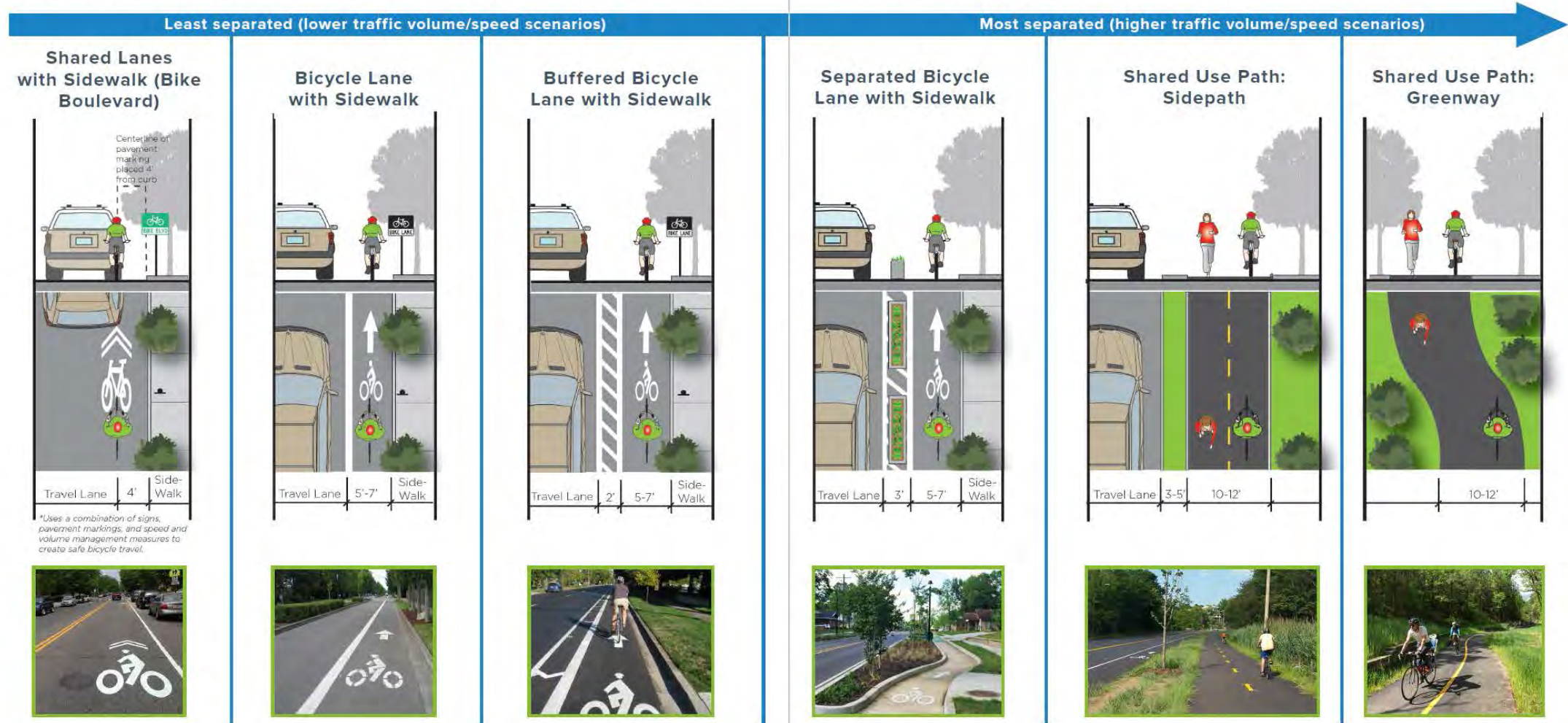


WALKING AND BIKING FACILITY CONTINUUM

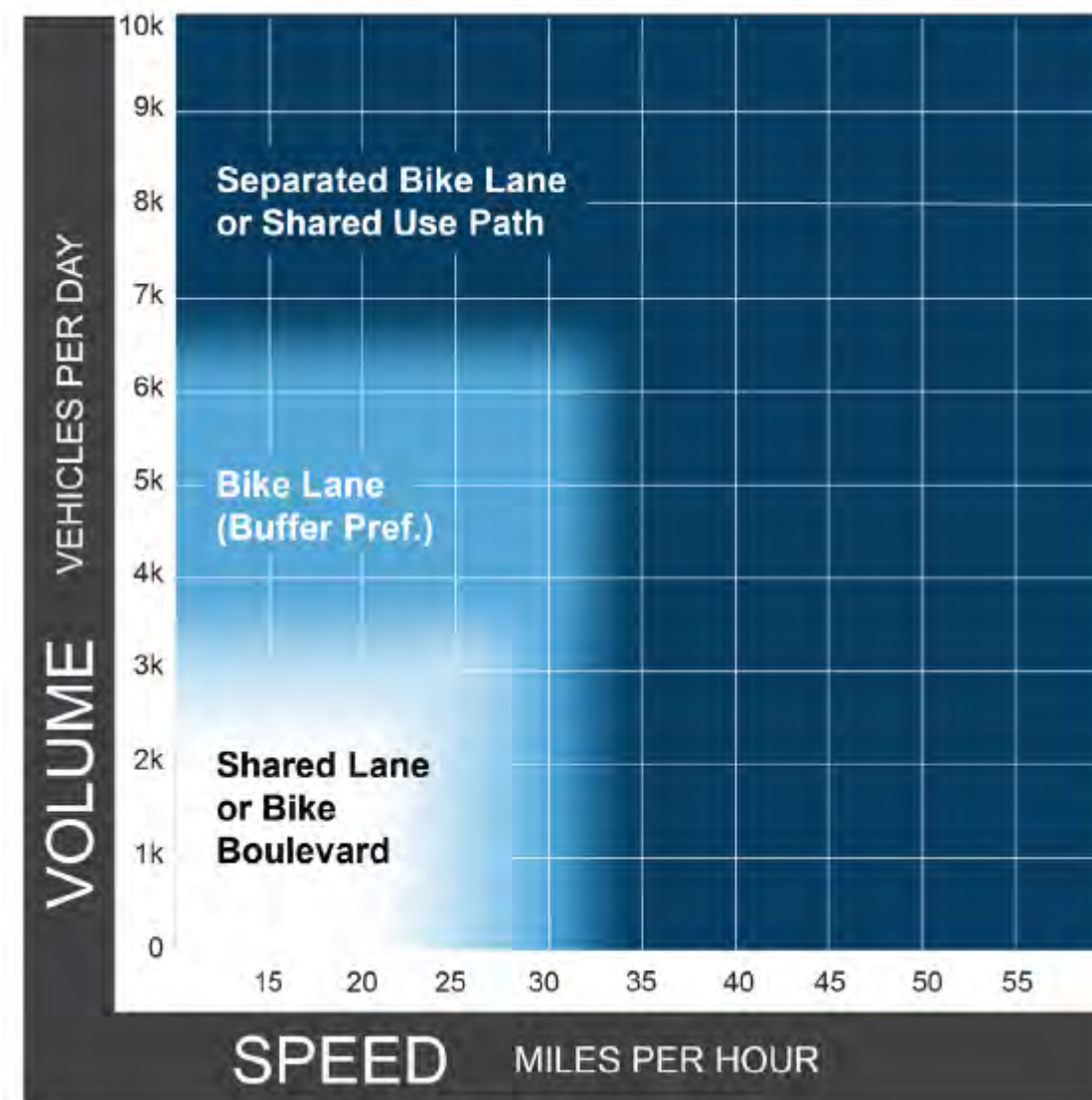
The continuum below demonstrates different facility types from least separated (lower traffic volume/speed scenarios) to most separated (higher traffic volume scenarios). These, and other, facility types are further detailed in the resources referenced in Appendix D: Design Guidance, and are built into



the network recommendations that follow in this chapter. The next two pages also summarize key considerations for selecting the appropriate bicycle facility, emphasizing the importance of achieving physical separation from motor vehicles.



Bike/Ped Facility Context





PRIORITY PROJECTS

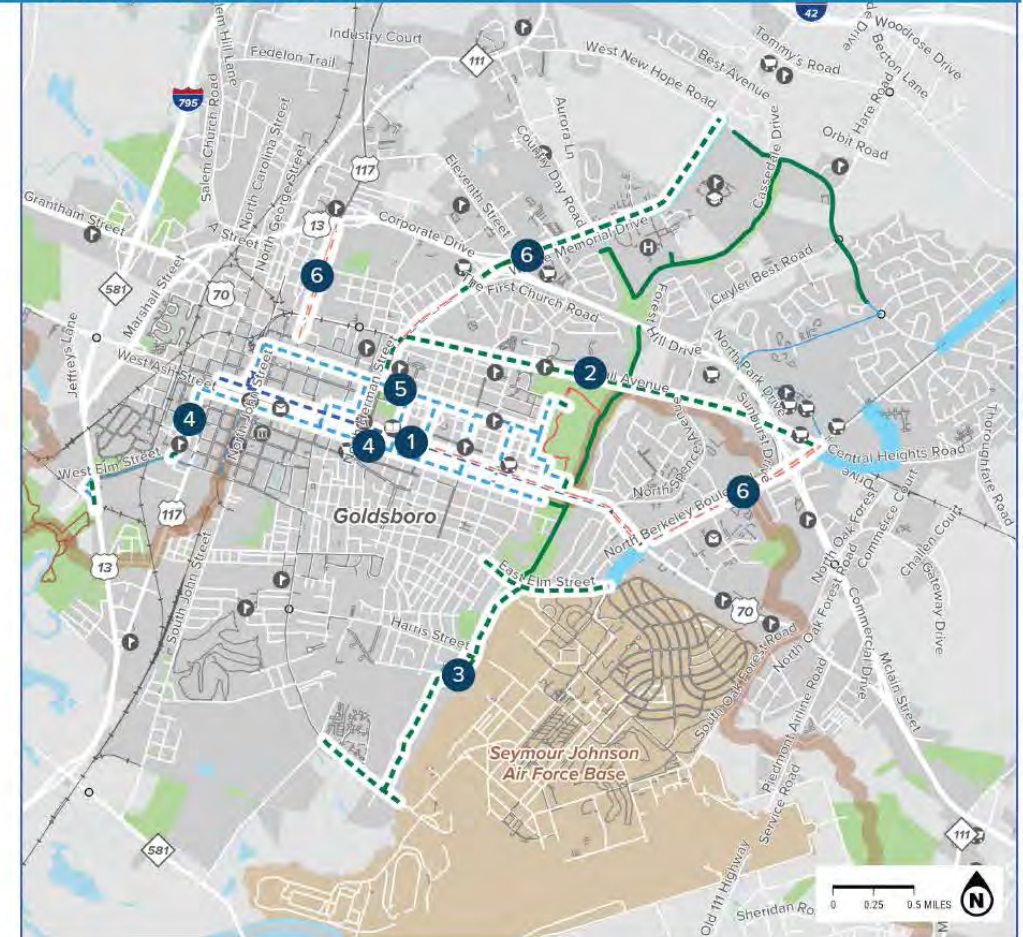
Project Identification Process

The six priority projects identified below and described in greater detail on the following pages were selected because they *fill gaps in the network, address or provide an alternative to a higher crash corridor, connect key destinations, are consistent with previous plans, and were supported by the steering committee, project partners, and by public comment.*

While these projects were selected as top priorities, they also represent a diversity of project types (e.g., separated bike lanes, sidepaths, greenways, Intersection Improvements, bike boulevards, and sidewalk gaps) and are geographically spread across Goldsboro. A summary of additional strategic recommendations follow these priority project sheets, and implementation of these additional projects should also be pursued in the near term, or as opportunities arise.

Project Number	Project Name	Project Extents and Brief Description	Corridor Length	Planning-Level Cost Estimate
1	Ash St Reconfiguration	Lane reallocation on Ash St between George St and Berkeley Blvd, including bike lanes, sidewalks, and intersection improvements.	Ash St: 2.84 miles	TBD
2	Royall Ave Sidepath	Sidepath on the north side of Royall Ave from Wayne Memorial Dr to Berkeley Blvd.	2.64 miles	TBD
3	Stoney Creek Greenway Extension	Extension of Stoney Creek Greenway within public ROW south to the terminus of S Slocumb St. Includes sidepath connections along Elm St and S Slocumb St.	2.12 miles of greenway, 0.68 miles of bike boulevards	TBD
4	Mulberry St Bike Boulevard	Bike boulevard connection running mainly on Mulberry St from Old Waynesborough Park and downtown Goldsboro to Stoney Creek Park.	3.42 miles	TBD
5	Beech St Bike Boulevard	Bike boulevard on Beech St from Center St/downtown Goldsboro to Fairview Park and the Stoney Creek Greenway.	2.31 miles	TBD
6	Williams St, Herman St/ Wayne Memorial Dr, and Berkeley Blvd gaps	Completing sidewalk gaps on Wayne Memorial Ave from Royall Ave to New Hope Rd; William St from Holly St to US 13; Berkeley Blvd from the Ash St to US 70.	4.05 miles (approx. total)	TBD

PRIORITY PROJECTS



LEGEND

Government	Sidewalk	Sidewalks	Mountains-To-Sea Trail
Grocery	Bike Boulevard	Bike Lanes	Projects in Development
Library	Separated Bike Lane	Shared Use Paths	Railroads
Hospital	Shared Use Path	Hiking Trails	Water Body
Post Office		Mountain Bike Trails	Seymour Johnson AFB
College or University			Parks & Managed Lands
K-12 Schools			Municipal Boundaries



The Mountains-to-Sea Trail and Strategic Greenways

In 2021, the Friends of the Mountains-to-Sea Trail worked with the City of Goldsboro to create a plan for the MST through Goldsboro, along with additional ideas for local trails and greenways (the plan is called the 2021 City of Goldsboro Trail Development Plan). These proposed greenways are incorporated into the recommendations in this chapter and are recommended to form the backbone of the Goldsboro MPO greenway system. Key elements of the proposed MST spine through Goldsboro include the following (see the 2021 City of Goldsboro Trail Development Plan for further detail):

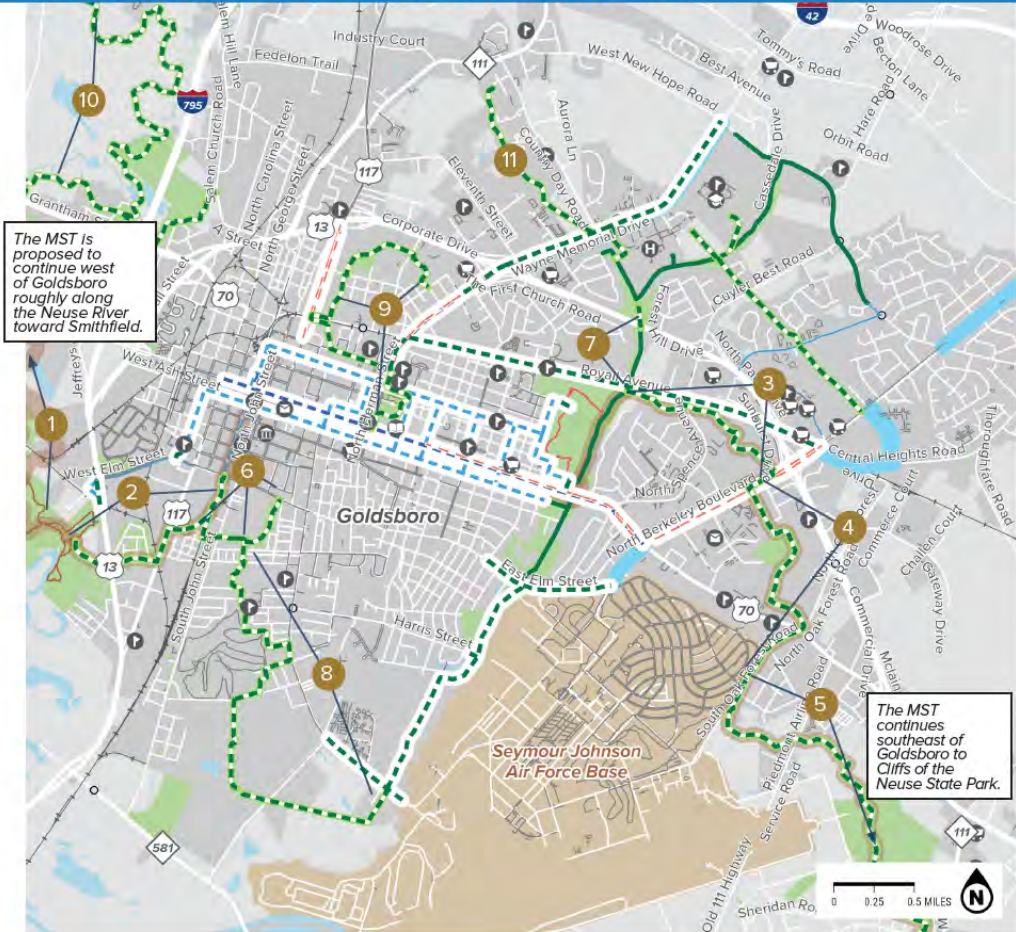
MAP ID	Recommendation Notes
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- 1 Coming from the west toward Goldsboro, opportunities for the MST include potentially using Duke Energy property (HF Lee Plant), as well as large sections of state-owned land (NCDHHS and NCDA) leading toward Old Waynesborough Park.
- 2 From Old Waynesborough Park to downtown Goldsboro, the proposed MST route could potentially use Old Waynesborough Park land to connect to City of Goldsboro-owned floodplain buyout properties, crossing to the east side of US 13 to the S George St corridor. The S George St corridor connects to the north to an old railroad spur that is no longer used but is still owned by the North Carolina Railroad Company as well as CSX. The City should acquire this property or an easement to use these unused railroad corridor spurs to complete the connection from Old Waynesborough Park to Center St.
- 3 After connecting through Goldsboro via Center St, Ash St, and the Stoney Creek Greenway, the proposed MST route continues east from the Stoney Creek Greenway (bike/ped bridge would be needed to cross Stoney Creek) and follows along the railroad tracks through open space that makes up the back end of several private parcels. This could connect the Stoney Creek Greenway to the Berkeley Mall and the Berkeley Blvd corridor.
- 4 East of the Berkeley Blvd corridor, the Langston Dr right-of-way connects to Berkeley Park and could serve as the MST connection to Berkeley Park. Further to the south and east, agreements with several landowners would be needed to make the connection to the Bryan Multi-Sport Complex at the northeast corner of Seymour Johnson AFB.
- 5 From the Bryan Multi-Sport Complex to the Cliffs of the Neuse State Park, an off-road route is proposed based on the landscape/environmental opportunities and challenges and the landowners that would need to be engaged.

In addition to the proposed MST spine, several key local greenways are recommended to provide as much citywide connectivity as possible. These recommendations include the following (see the 2021 City of Goldsboro Trail Development Plan for further detail):

- 6 A greenway connection from the Elmwood Terrace Apartments using City of Goldsboro floodplain buyout property to the south that could provide connectivity toward Old Waynesborough Park as well as Dillard Middle School and the W.A. Foster Recreation Center. With the acquisition of one vacant parcel at the northern terminus of Olivia Ln (at the Sycamore St intersection), City of Goldsboro-owned land could be used to create a greenway link from Elmwood Terrace Apartments to the W.A. Foster Recreation Center.
- 7 Stoney Creek Greenway and Reedy Branch Greenway Gaps – In addition to the lack of connection at Ash St for the Stoney Creek Greenway, Royall Ave and the existing railroad tracks parallel to Royall Ave provide a challenging gap to overcome. Similarly, US 13/17 provides a challenge in connecting the Stoney Creek Greenway to the Reedy Branch Greenway. These are key gaps in the network that will require high-cost bridge or tunnel structures to finish these important connections.
- 8 A southern Goldsboro greenway loop connecting along the edge of the golf course toward Stoney Creek and the southwestern edge of Seymour Johnson AFB.
- 9 Greenway connecting from Ash St through Herman Park, Goldsboro High School, Wayne School of Engineering, Woodcrest Terrace, and Peacock Park.
- 10 Greenway roughly along the Little River corridor, largely using state land (NCF5).
- 11 Greenway extending from the Reedy Branch Greenway up Howell Branch.

THE MST AND STRATEGIC GREENWAYS



LEGEND

Government	Sidewalk	Shared Use Paths	Mountains-To-Sea Trail
Grocery	Bike Boulevard	Bike Lanes	Projects in Development
Library	Separated Bike Lane	Hiking Trails	Strategic Greenways
Hospital	Shared Use Path	Mountain Bike Trails	Railroads
Post Office			Water Body
College or University			Seymour Johnson AFB
K-12 Schools			Parks & Managed Lands
			Municipal Boundaries

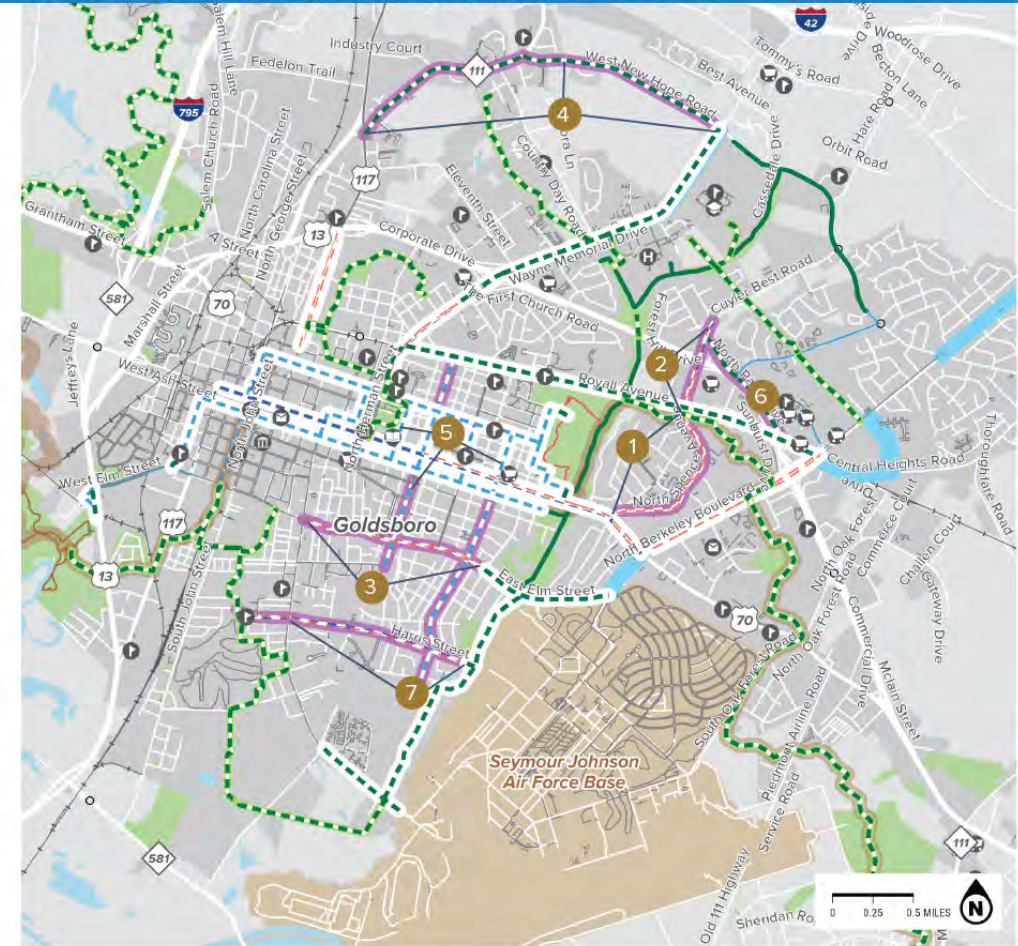


Additional Strategic Projects

In addition to the priority projects and strategic greenway projects outlined above, the following projects fill key gaps in the network and should be completed when development, roadway projects, or funding opportunities allow.

Map ID	Recommendation Notes
1	Spence Ave (Ash St to Royall Ave) – This section of Spence Ave is a five-lane road with traffic volumes of 12,000 to 17,500 AADT. For most of this corridor, there are no sidewalks and no bicycle infrastructure to serve the adjacent businesses and residences. A corridor study should be completed to analyze a potential road reconfiguration from five lanes to three, replacing the outside travel lanes with separated bike lanes. Additionally, sidewalks should be constructed along both sides of the corridor (or as an alternative to bike lanes and sidewalks, sidepaths, should be constructed along both sides of the corridor). Pedestrian crossings should be installed on all legs of the signalized intersections (Cashwell Dr, Mall Rd, and Royall Ave), and a mid-block crossing (pedestrian hybrid beacon or RRFB) location should be identified around the mid-point between Cashwell Dr and Ash St.
2	Spence Ave (Royall Ave to Chafin Rd) – This section of Spence Ave also lacks bicycle and pedestrian facilities. Traffic volumes are 19,000 AADT south of US 13/US 70 and drop to 9,400 AADT north of US 13/US 70. If the road cannot be reconfigured from five lanes to three to create space for separated bike lanes (and construct sidewalks), consider constructing sidepaths on both sides of the corridor. A sidewalk should be constructed on the opposite side of the road as well.
3	Elm St – The existing sidewalk along Elm St ends at Slocumb St, and Elm St east of George St lacks bicycle facilities. Consider several options for improving bike/ped connectivity along this corridor: 1) modifying the curb, constructing separated bike lanes, and filling in the sidewalk gaps; or 2) filling in the sidewalk gaps on one side of the road and constructing a sidepath along the other side. Elm St between John St and Slocumb St is narrower; consider constructing bike lanes by modifying the existing curb. West of John St and east of Slocumb St, consider restriping the three lane cross section to two lanes and stripe buffered bike lanes.
4	New Hope Rd sidepath continued – Currently, the sidepath along New Hope Rd ends just east of the Wayne Memorial Dr intersection. This sidepath should be continued to the west to Patetown Rd and continued along Patetown Rd to the new Williams St sidewalks.
5	Additional bike boulevard projects – Once the Mulberry St and Beech St bike boulevard projects are implemented, additional opportunities to expand network connectivity include north/south connectors along streets such as Best St, Audubon Ave, and Jackson St.
6	N Park Dr – This corridor from Royall Ave to Spence Ave currently does not have bike/ped facilities, but it connects numerous businesses and two streets with existing bike lanes (Harding Dr and Parkway Dr). A sidepath should be constructed along this corridor.
7	Harris St – East of Porter St to Stoney Creek Parkway, Harris St widens to three lanes, and traffic volumes are 5,000 AADT. No bike/ped facilities are found along this corridor, and this road serves as a collector street for multiple neighborhoods. The pavement width is approximately 42'. Consider restriping the corridor to two lanes and striping buffered bike lanes during the next resurfacing. West of Porter St to Slocumb St, Harris St narrows to two lanes, and the existing pavement width is not wide enough to stripe bike lanes (no sidewalks exist as well). Construct bike lanes/sidewalks or a sidepath along this section.

ADDITIONAL STRATEGIC PROJECTS



LEGEND

Government	RECOMMENDATIONS 2024	EXISTING FACILITIES	Mountains-To-Sea Trail
Grocery	Sidewalk	Sidewalks	Projects in Development
Library	Bike Boulevard	Bike Lanes	Strategic Greenways
Hospital	Separated Bike Lane	Shared Use Paths	Additional Strategic Projects
Post Office	Shared Use Path	Hiking Trails	Railroads
College or University		Mountain Bike Trails	Water Body
K-12 Schools			Seymour Johnson AFB
			Parks & Managed Lands
			Municipal Boundaries



Comprehensive Network

In addition to the priority projects and additional strategic projects outlined above, the comprehensive network represents additional needs around the region, much of which may be incrementally built when development or funding opportunities arise. The comprehensive network is the long-term vision for the Goldsboro MPO, and below are several key components. Zoom-in maps of the comprehensive network can be found in Appendix A.

Projects with Development

Several subdivisions outside the downtown Goldsboro core are disconnected, especially beyond Royall Ave and further north and east. As development continues in and around Goldsboro, each new development project should be required to construct bike/ped infrastructure recommended in this plan. This will help fill in gaps over time in the overall network. In locations where future development may not directly connect to an existing walking or biking facility, local jurisdictions should work to fill any remaining missing links.

Projects with New Roadway Construction

Furthermore, as the Goldsboro area continues to grow, several roads are funded or proposed to be widened or for new construction. These are opportunities to incorporate sidepaths early into the roadway development process. This is typically significantly cheaper than retrofitting roads with complete streets infrastructure. Future roadway widening projects such as Berkeley Blvd to the northeast should include sidepaths as part of the project.

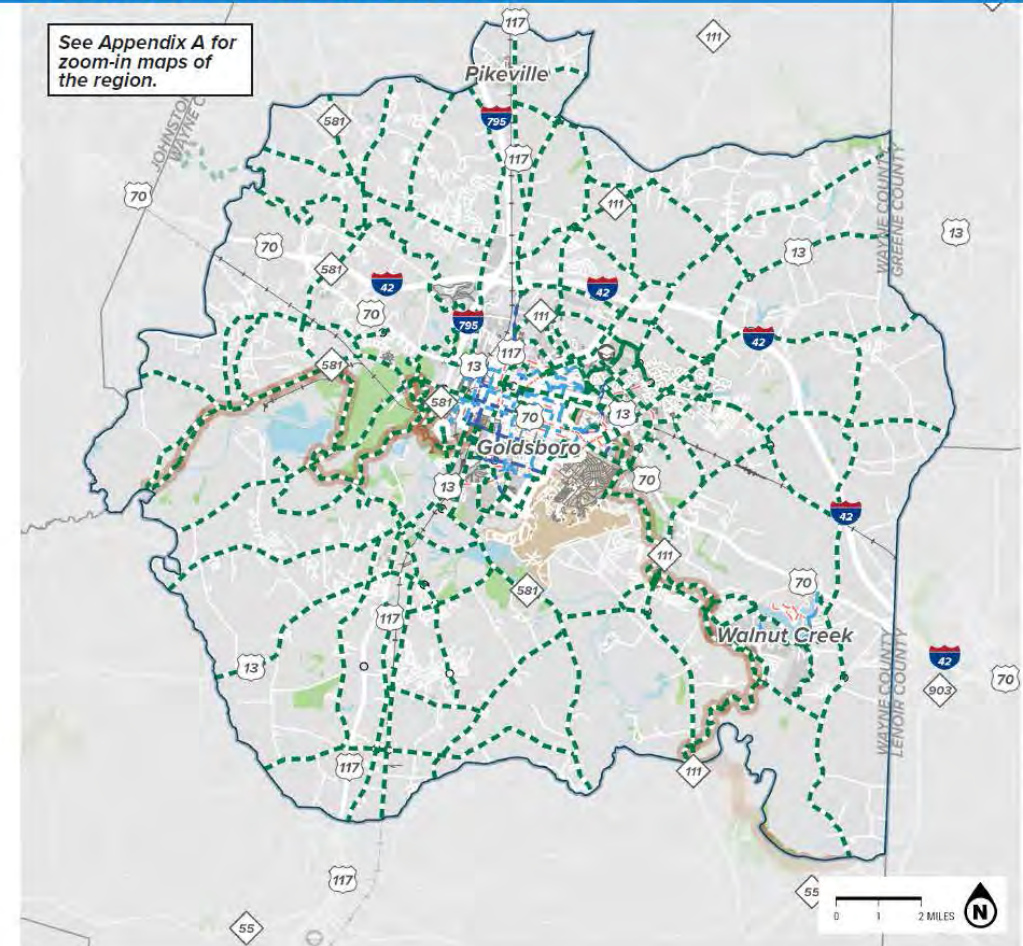
Watershed Trails

Continue to work with developers, homeowners associations, individual landowners, and others on incorporating greenways into site planning and development that occurs along riparian corridors. These corridors tend to be areas with the most intact habitat cores, and should be preserved for not only transportation and recreation, but for the critical foundation of the environmental economy they serve. These can be paved or unpaved trails depending on the specific project and context. The Stoney Creek Greenway and Reedy Branch Greenways are excellent examples of these types of trails.

Mountains-to-Sea Trail

Coordinate with the Friends of the Mountains-to-Sea Trail, City of Goldsboro, Wayne County, NCDOT, and Village of Walnut Creek in conducting corridor studies for the proposed MST alignments detailed earlier in this chapter and in the 2021 City of Goldsboro Trail Development Plan.

COMPREHENSIVE NETWORK



LEGEND

RECOMMENDATIONS 2024

- Sidewalk
- Bike Boulevard
- Separated Bike Lane
- Shared Use Path

EXISTING FACILITIES

- Sidewalks
- Bike Lanes
- Shared Use Paths
- Hiking Trails
- Mountain Bike Trails

Mountains-To-Sea Trail

- Railroads
- Water Body
- Seymour Johnson AFB
- Parks & Managed Lands
- Municipal Boundaries

CHAPTER 3

Policy and Program Recommendations

Policy and Program recommendations that are complementary to infrastructure recommendations are summarized in this chapter, with additional detail found in Appendix C and J.



POLICY RECOMMENDATIONS

Overview

One of the most cost-effective implementation strategies for Wayne County, Goldsboro, Pikeville, and Walnut Creek is to establish land development regulations and street design policies that promote walkable and bikeable new development and capital projects. As part of a comprehensive approach to developing recommendations for a more walkable and bikeable Goldsboro area, the City of Goldsboro, Wayne County, Town of Pikeville, and Village of Walnut Creek ordinances, development standards and policies were reviewed to identify general issues and opportunities impacting the walking and biking environment.

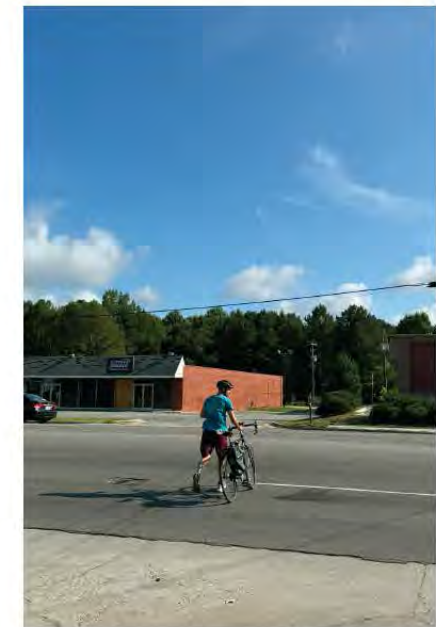
These policies were analyzed through the lens of the project vision and goals, specifically, the vision of making the Goldsboro area an attractive regional destination where a convenient network of sidewalks, bikeways, and greenways brings people of all ages and abilities together and safely connects them to where they want to go.

Documents Reviewed

- [City of Goldsboro Unified Development Ordinance](#)
- [Walnut Creek, NC Code of Ordinances](#)
- [Code of Ordinances of Wayne County, NC](#)
- [Town of Pikeville Code of Ordinances](#)

Policy Guidance

Key policy items, including greenway requirements, the sidewalk fee in lieu program, and traffic calming policy, are described in additional detail on the following pages in this chapter as key policy improvements needed for Goldsboro jurisdictions. Additional policy considerations are detailed in a series of tables in Appendix C for each Goldsboro MPO jurisdiction.



A bicyclist crosses Ash Street in an effort to connect to the northern segment of the Stoney Creek Greenway from Stoney Creek Park and the southern segment of the Stoney Creek Greenway.



Below: Goldsboro's Stoney Creek Greenway



Greenway Policy Guidance

While the City of Goldsboro is the only MPO jurisdiction with sidewalk requirements, no jurisdiction in the MPO has greenway set-aside or construction requirements.

The continued growth of the Goldsboro area offers the opportunity to establish policy and ordinance language that requires developers to contribute to the development and expansion of the local and MPO greenway system. Jurisdictions with greenway set-aside or construction requirements have been able to expand their greenway system more effectively and rapidly. In addition, the quality of life benefits that greenways provide yield economic benefits for both the developer and the local government.

Goldsboro MPO jurisdictions should consider requirements for reservation of ROW for greenway, dedication of easement or greenway for public use, or construction of greenway in new developments where a greenway or trail is shown in this plan (or other adopted plan) or where a property connects to an existing or proposed greenway. This should be considered for both new residential and commercial development. Design standards for greenways should also be incorporated into the appropriate section of local jurisdiction regulations or other engineering standards. Goldsboro MPO jurisdictions should strive for consistency in their respective land use, subdivision, zoning, or unified development ordinances related to the requirement to set aside and construct greenway trails.

Utility and Sewer Easements and Provision of Public Access within the ROW

With new development often comes expansion of services such as water, sewer, electrical, and gas. Goldsboro jurisdictions should work with utility providers to make it standard practice to allow public access for greenways within those ROW corridors. For example, Mecklenburg County works with its sewer and water utility providers to include agreements for future greenway development in new utility easements. This requires that utility easements include provisions for recreational use when established. Memoranda of understanding (MOUs) can also provide for joint use of easements for maintenance and access by utility providers

and the greenway jurisdiction/agency. It is much easier to build this into expansion of systems as opposed to retroactively seeking public access to utility easements.

Sidewalk Fee in Lieu Program

The City of Goldsboro should consider eliminating its Fee in Lieu program for sidewalks that allows developers to pay a minimal fee in place of constructing sidewalks. Sidewalks (and bicycle and greenway facilities) should be constructed as roadway and site development takes place.



Traffic Calming Policy Guidance

Excessive speeding tends to happen on local streets with long, straight, and wide cross sections. Safe speeds on local streets are a priority of the City of Goldsboro. In addition to signing appropriate speeds to a given street, street design plays a key role in creating safe motor vehicle speeds. There are three general types of speed reduction measures:

- ▶ Physical measures such as vertical deflections, horizontal shifts, and roadway narrowing intended to reduce speed and enhance the street environment for non-motorists.
- ▶ Nonphysical measures using signs and markings to raise awareness and reduce speed through visual indications.
- ▶ Diversion treatments to reduce cut-through traffic by obstructing or otherwise preventing traffic movements in one or more directions.

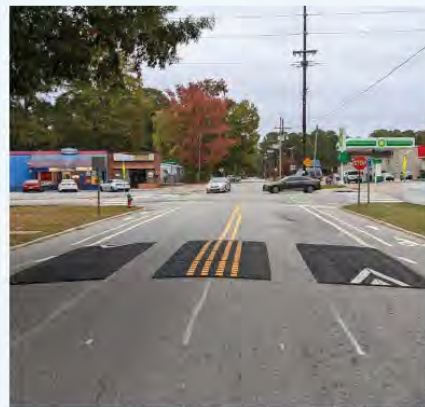
The City should develop a traffic calming policy aimed to minimize automobile speeds on local streets where excessive speeding is observed.

During this planning process, the project team reviewed the City of Rocky Mount's Residential Traffic Management (RTM) process that has been successfully implemented over the past several years. The City of Rocky Mount's RTM process can serve as a model for the City of Goldsboro.

MODEL POLICY: Rocky Mount, NC

In 2021, the City of Rocky Mount, NC, adopted a [Residential Traffic Management Policy](#) that delineated various traffic calming options and a formal process in which local residents could request traffic calming features to be implemented on their street. Examples include lower speed limit signage, speed radar signs, speed bumps, and traffic circles. The policy established a Traffic Calming Scoring System that sets evaluation criteria for new traffic calming investments.

See the following page for key elements of the City of Rocky Mount RTM process.



In the City of Rocky Mount, speed cushions have been implemented to strategically calm traffic.



Residential Traffic Management (RTM) Process: How It Works



● Community-led actions

● City-led actions

CHAPTER 4

Implementation

This chapter summarizes key partners and action steps for implementing the recommendations in this plan.

FRAMEWORK FOR IMPLEMENTATION

This organizational framework provides an overview of implementation recommendations, roles, and responsibilities for key partners, stakeholder agencies, and organizations.

LEAD AGENCY

Goldsboro MPO

- Coordinate with NCDOT and MPO jurisdictions on pedestrian, bicycle, and greenway project funding and development.
- Coordinate with local partners, such as community leaders and local/regional nonprofits, to involve them in project development tasks as needed.
- Assist MPO jurisdictions and landowners (and a local land trust, if necessary) to secure bicycle, pedestrian, and trail easements and ROW along planned routes where needed.
- Assist MPO jurisdictions on updating requirements in their respective unified development ordinances, specifically policies related to pedestrian, bicycle, and greenway facility development, access, and connectivity.

PARTNERS

NCDOT Integrated Mobility Division (IMD)

Administer bicycle and pedestrian programs and grants and provide regional technical assistance; support partners with interpretation of the Statewide Complete Streets policy.

NCDOT Division 4

Construct and maintain pedestrian and bicycle facilities on NCDOT-owned roadways in the Goldsboro area (except in cases where a municipality takes responsibility through an encroachment agreement).

Wayne County

Support local jurisdictions with planning and GIS for pedestrian and bicycle facilities.

Municipalities (Goldsboro, Pikeville, and Walnut Creek)

Support walkability and bikeability in the Goldsboro area by passing a resolution in support of this plan, allocating and pursuing funding for projects and maintenance, updating local ordinances, and communicating with the local community to share progress, build support, and understand needs.

Wayne County Public Schools

Stay involved in project planning (especially for projects near schools) by working with NCDOT and other partners on project design, alignment, and ROW; generally, leverage relationships with the local community to support projects that improve walking and biking in the Goldsboro area.

Nonprofits, Developers, and Consultants

- Advocate for adoption of this plan and voice support for projects as needed in letters of support for project grant applications and other funding sources.
- Advocate for the health, safety, and economic benefits of creating walkable and bikeable neighborhoods.
- Promote safe walking, bicycling, and driving behaviors.
- Planning consultants should provide guidance on project funding, delivery, and development.
- Developers should recognize the quality of life benefits of this plan and market walkability and bikeability as key selling points to prospective residents.

Appendix

- A** Comprehensive Network Maps
- B** ADA Compliance and Intersection Improvements
- C** Policy Recommendation Tables
- D** Design Resources
- E** Funding Resources
- F** Planning-Level Cost Estimates
- G** Bicycle Level of Traffic Stress Methodology
- H** High Injury Network Methodology
- I** Plan Review
- J** Program Review

2050GOLDSBORO

BICYCLE, PEDESTRIAN and GREENWAY PLAN



Thank you!

MINUTES OF THE MEETING OF THE GOLDSBORO CITY COUNCIL
SEPTEMBER 16, 2024

WORK SESSION

The Mayor and City Council of the City of Goldsboro, North Carolina met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, Goldsboro, North Carolina at 5:00 p.m. on September 16, 2024.

Call to Order. Mayor Gaylor called the meeting to order at 5:00 p.m.

Roll Call.

Present: Mayor Charles Gaylor, IV, Presiding
Mayor Pro Tem Brandi Matthews
Councilwoman Hiawatha Jones
Councilman Chris Boyette
Councilwoman Jamie Taylor
Councilman Rod White

Absent: Councilwoman Beverly Weeks

Also Present: Matthew Livingston, Interim City Manager
Ron Lawrence, City Attorney
Laura Getz, City Clerk

Adoption of the Agenda. Mayor Gaylor requested to move Item F. Small Batch Craft Event – Temporary Street Closure and Item G. 2024 Halloween Festival – Temporary Street Closure to Items Requiring Individual Action for discussion. Councilman Boyette made a motion to adopt the agenda as amended. The motion was seconded by Councilwoman Jones and unanimously approved. Council adopted the amended agenda.

Old Business.

Work Session Item a. Three-Month Update on Parking Enforcement for Goldsboro Downtown. Dwight Bassett, Parking Consultant shared the presentation attached as *Exhibit A*.

Interim Assistant City Manager, Kelly Arnold and Erin Fonseca, Downtown Director, shared the information below.

In May 2024 the City Council approved Ordinance No 2024-22 which implemented a new two-hour parking limit on Center Street and streets around Center Street. In addition, full-time parking enforcement program of downtown was initiated for all parking violations including the two-hour parking limit. With three months of full implementation, data has been gathered including:

- Ticket and revenue for parking violations issued
- Business placards issued
- Renewed downtown parking study by consultant Dwight Bassett
- Survey of Downtown businesses about the parking program

After a two-week warning during the first two weeks of June and a full month of moratorium for the 100 block of Center St in July, the parking program experienced its first full month in August. Three-month results include:

Total parking violations/revenue:	June = 122/\$1,825
	July = 172/\$1,600
	Aug. = 147/\$3,124

Total businesses taking placards/issued: 11 businesses/45 issued

Dwight Bassett, parking consultant studied the economic impact of managed parking downtown and reported the daily potential sales of each space in the managed parking footprint is \$176.68 for downtown businesses. The total impact of each space is reported at \$53,534.

A survey of the was conducted by staff with a 59% response rate. Merchant impact varied significantly based on the business type and the length of customer dwell time. Some of the findings include:

- Customer dwell time: Most businesses (around 77%) reported that 25% or less of their customers stay longer than 2 hours.
- Customer complaints about parking: Around 37% receive complaints about the 2-hour parking limit daily, while 30% never receive such complaints. 15% report once or twice per month and 18% once or twice per week
- Overall impact on business results is mixed, with 42% reporting no significant effect, 30% noting a somewhat positive effect, 21% experiencing a somewhat negative effect and 13 % experiencing a significant negative effect

Via program implementation, staff recognizes some administrative challenges/constraints, particularly as it relates to the appeal process, that could be improved after more time

It was recommended that the program continue as is for another three months, and another update with potential administrative amendments be considered before the end of 2024.

Council discussed the following: parking restrictions and turnover on Saturday's, downtown residential parking, future development for residential properties, regulating parking, and the data from a survey from the downtown businesses.

Mr. Bassett discussed residential parking regulations and limiting the time for residents.

Erin Fonseca, Downtown Director shared information regarding the survey. She shared there are 75 active businesses in the managed parking footprint. They were able to get with 59% of the businesses, the ones not surveyed were not open at the time of the survey.

Ms. Fonseca discussed the parking placards offered to businesses. She shared there are currently 45 placards provided to businesses and each business is allowed 5 placards.

Mayor Pro Tem Matthews asked that the Downtown Goldsboro department go back out and get responses from the businesses not surveyed.

Mr. Bassett encouraged Council to continue the parking enforcement.

Interim City Manager Livingston thanked Mr. Bassett for coming to the meeting and for assisting with the parking enforcement plan.

Work Session Item b. Goldsboro's Water Treatment Project to Address PFAS. Interim City Manager Livingston shared information regarding PFAS and PFOS. Bert Sherman, Public Utilities Director introduced Reed Barton with CDM Smith. Mr. Barton shared the presentation attached as *Exhibit B*.

Councilman White asked if the PFAS study includes Seymour Johnson Air Force Base. Mr. Barton shared they are studying what comes out of the City's water treatment plant and the study will cover the water that goes to the Base.

City Attorney Lawrence shared the City is involved in class action lawsuits involving DuPont, Tyco and 3M. Those settlements have been approved by the federal courts and the city will be receiving billions of dollars.

Mr. Reed shared the city is in full compliance.

New Business.

Work Session Item c. Stormwater Inventory. Dylan Schreffler, GIS Manager shared the presentation attached as *Exhibit C*.

Mr. Schreffler introduced his new staff, Kelsey Palmer, GIS Technician and Mizanur Rahman, GIS Specialist.

Mayor Gaylor shared the importance of stormwater mapping, and that he appreciates the work of the department.

Mayor Pro Tem Matthews asked how citizens can access the information. Mr. Schreffler shared they are working on having the data accessible online. In the meantime, citizens can contact the GIS staff for information.

Work Session Item d. Musgrave Manor Subdivision Storm Drainage Improvements. The item was presented by Jonathan Perry, Engineering Services Manager.

Musgrave Manor Subdivision is prone to flooding during a small rain event. It has been determined by Engineering staff that the storm drainage system is undersized and did not account for the additional 60 acres of land that drains to that subdivision. This project would upsize undersized storm lines in this subdivision and should alleviate flooding issues.

Engineering staff has completed the design of this project in-house. The estimated costs to bid the project to the private sector is \$930,000.

Staff recommends that the storm drainage improvements for Musgrave Manor be completed in-house by Public Works Department staff. This storm drainage project would be within City rights of way and/or existing easement areas, as shown on the attached map.

It was recommended that Council concur in the recommendation for Public Works Department staff to complete storm drainage improvements within Musgrave Manor Subdivision.

Mayor Gaylor shared the following: staff is working on this project because all the pieces were in line. There are other parts of the city that if we can get this and we can have a consistent system where we're able to identify if there's any property issues that are in the way, if we have the assets in-house to be able to do it, then start whittling away at some of these issues around the city.

Interim City Manager Livingston shared this is coming out of the stormwater fund and staff will bring an ordinance to Council at the next meeting.

Councilman Boyette made a motion to concur with the completion of storm drainage improvements using in house resources in Musgrave Manor Subdivision and ask staff to submit a budget ordinance at an October meeting. The motion was seconded by Councilwoman Taylor and unanimously approved.

Work Session Item e. Change Order #1 for Metal Maintenance Shed Building at Bryan MSCX. The item was presented by Felicia Brown, Parks & Recreation Director.

In the FY24 Budget, Occupancy Tax Funds in the amount of \$240,000 was approved for a metal maintenance shed building to be installed at the Bryan Multi-Sports Complex (MSCX). The cost for the project came in at \$169,400, releasing the other funds back into the Occupancy Tax Fund. The cost of the project did not include insulating the building.

Before installation began, Carolina Bay Construction (contractor) contacted staff and recommended insulating the metal building to prevent condensation and future rust issues. Staff verified with City of Goldsboro's Public Works Department and an independent contractor this would be beneficial to do and asked Carolina Bay Construction to submit a change order to include insulation installation.

Carolina Bay Construction has submitted a change order in the amount of \$9,025. This change order is for the insulation installation of our metal maintenance shed building at the Bryan MSCX. Funding is available in the Occupancy Tax Fund to cover this cost.

It is recommended that Council approve the change order in the amount of \$9,025 with Carolina Bay Construction to install insulation with the installation of the metal maintenance shed building at the Bryan Multi-Sports Complex. The Finance Director has submitted with this agenda a budget amendment allocating these funds out of the Occupancy Tax Fund.

Councilwoman Jones made a motion to approve the change order in the amount as presented. The motion was seconded by Councilman Boyette and unanimously approved.

Items Requiring Individual Action.

Item L. Establishing a Grant Project Fund Ordinance – Arrington Bridge Road Water Reclamation Facility Expansion Project FY27 (S1112). Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

The expansion of the Water Reclamation Facility (WRF) has been a part of the City’s Utility CIP for some time and has been discussed with Council on multiple occasions. Recently, on August 19, 2024, Hazen and Sawyer presented City Council with an overview of the upcoming expansion of the City’s Water Reclamation Facility on Arrington Bridge Road from a 14.2 mgd to a 17.6 mgd treatment facility.

The scope of work contract needs to be executed so that Hazen and Sawyer can start work on the pre-construction services portion of the project. The cost of this service is \$600,000 and will be funded with a transfer from the Utility Fund.

Future budget amendments will be presented as costs are agreed upon, and funding sources can be determined which will include cash funding from the Utility Fund, debt funding and possibly grant funding. The total cost of the project is yet to be determined.

It was recommended that Council adopt the following entitled ordinance to establish the grant capital project fund for the same.

Councilman Boyette made a motion to adopt the ordinance to establish the grant capital project fund. The motion was seconded by Councilwoman Taylor and unanimously approved.

ORDINANCE NO. 2024-48 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE ARRINGTON BRIDGE ROAD WATER RECLAMATION FACILITY EXPANSION PROJECT FY27 (S1112)”

Item F. Small Batch Craft Event – Temporary Street Closure. The item was submitted and presented by Mike West, Police Chief.

The Small Batch Craft Market, LLC is sponsoring a craft fair to be held downtown to support local artists and makers of goods.

The events will be hosted from 12:00pm – 5:00pm at The Hub on November 30, 2024. The Small Batch Craft Market, LLC is requesting the closure of the north bound lane of the 200 block South Center Street from Spruce to Chestnut Street from 10:00am – 6:00pm.

As with all downtown events, affected city departments will be contacted, and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, changes in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary closing of the northbound lane of South Center Street from Spruce to Chestnut Street as stated above.

Councilman Boyette made a motion to approve the temporary street closing. The motion was seconded by Councilwoman Taylor and unanimously approved.

Item G. 2024 Halloween Festival – Temporary Street Closure. The item was submitted and presented by Mike West, Police Chief.

The Artistic Dance Academy, along with Downtown Goldsboro and the Downtown Development Corporation, will host the 2024 Halloween Festival event. The event is free, family-friendly, and open to the public.

The event will be on Saturday, October 26, 2024, from 6:00pm – 9:00pm on North Center Street, utilizing the Northbound Lane of the 200 block of North Center Street from Ash to Mulberry Street, steps of City Hall, and the City Hall Parking lot. There will be Vendors setup with children’s activities and Food Trucks. The Artistic Dance Academy, along with the Downtown Development Corporation is requesting the closure of the northbound lane of North Center Street from Ash to Mulberry Street from 5:30pm – 9:30pm.

As with all downtown events, affected city departments will be contacted, and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.

2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary closing of the northbound lane of North Center Street from Ash to Mulberry Street as stated above.

The updated checklist which lists the event as Tier 4, not Tier 2, was distributed to Council and updated in the agenda packet.

Councilwoman Jones asked how much police presence is needed. Chief West shared he will have officers scheduled to work that can work downtown. He shared he thought 2-4 officers would be needed.

Mayor Pro Tem Matthews shared concerns regarding the Small Batch Craft Market being moved to the HUB and that because the city is involved with this event, that they should have been directed to the HUB as well.

Council discussed street closing events and the street closing policy with the Interim City Manager and Police Chief.

Mayor Pro Tem Matthews made a motion to approve the event. There were no seconds. Council discussed the event. Councilman White asked what the role of the city is.

Mayor Gaylor shared he would like to bring this back at the 7:00 p.m. session during Items Requiring Individual Action.

Mayor Pro Tem Matthews inquired about the last Small Batch Craft event on Mulberry Street being denied.

Mayor Pro Tem Matthews withdrew her motion regarding the street closing event.

Consent Agenda Review.

Items E, H, I, J and K on the consent agenda were reviewed. Further discussion included the following:

Item J. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina.

Council discussed the supplement and how often the ordinances are codified.

Mayor Gaylor recessed the meeting at 6:50 p.m.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in Regular Session in Council Chambers, City Hall, 214 North Center Street, at 7:00 p.m. on September 16, 2024.

Mayor Gaylor called the meeting to order at 7:00 p.m.

Archbishop Anthony Slater, Fire Chaplain provided the invocation. The Pledge of Allegiance followed.

Roll Call.

Present:	Mayor Charles Gaylor, IV, Presiding Mayor Pro Tem Brandi Matthews Councilwoman Hiawatha Jones Councilman Chris Boyette Councilwoman Jamie Taylor Councilman Rod White
Absent:	Councilwoman Beverly Weeks

Also Present:	Matthew Livingston, Interim City Manager Ron Lawrence, City Attorney Laura Getz, City Clerk
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Approval of Minutes. Councilman Boyette made a motion to approve the minutes of the Work Session and Regular Meeting of August 19, 2024 and the minutes of the Work Session and Regular Meeting of September 3, 2024. The motion was seconded by Councilwoman Taylor and unanimously approved.

Presentations.

Item B. Resolution Expressing Appreciation for Services Rendered by Ralph “Trey” Ball, III as an Employee of the City of Goldsboro for More Than 28 Years. Resolution Adopted.

Ralph “Trey” Ball, III retires on October 1, 2024 as a Police Captain, with more than 28 years of service with the Police Department. Trey began his career on August 23, 1995 as a Police Cadet with the Police Department. On July 10, 1996, Trey was hired as a Police Officer with the Police Department. On April 4, 2001, Trey was promoted to Corporal with the Police Department. On September 10, 2003, Trey was promoted to Investigator with the Police Department. On September 28, 2005, Trey was promoted to Sergeant with the Police Department. On September 19, 2012, Trey was promoted to Captain with the Police Department, where he has served until his retirement. Trey has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees, and the citizens of the City of Goldsboro, of expressing to Trey Ball their deep appreciation and gratitude for the service rendered by him to the City over the years and express to Ralph “Trey” Ball, III our very best wishes for success, happiness, prosperity, and good health in his future endeavors.

This Resolution shall be incorporated into the official Minutes of the City of Goldsboro, and shall be in full force and effect from and after this 16th day of September, 2024.

Mayor Gaylor presented the retirement resolution to Captain Ball. Captain Ball was joined by his parents and police department staff.

Councilman Boyette made a motion to accept the resolution as presented. The motion was seconded by Councilwoman Jones and unanimously carried.

RESOLUTION NO. 2024-94 “RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY RALPH “TREY” BALL, III AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 28 YEARS”

Public Hearings.

Item C. City of Goldsboro: Amend the City of Goldsboro Code of Ordinances, Chapter 90: Abandoned and Junked Vehicles. Public Hearing Held and Continued to October 7, 2024. The item was presented by Mark Helmer, Planning Director.

Mayor Gaylor shared the information was not available for the agenda packet. Interim City Manager Livingston shared comments regarding the agenda item. Mr. Helmer shared staff has an ordinance amendment to regulate junk, abandoned and nuisance vehicles. However, after staff review, it was determined that the existing towing ordinance also needs to be updated.

Mayor Gaylor opened the public hearing. No one spoke.

Councilman White asked about towing and the bid process.

Councilwoman Jones made a motion to continue the public hearing to the October 7, 2024 Council meeting. The motion was seconded by Councilwoman Taylor and unanimously approved.

The public hearing remained opened.

Item D. SU-15-24 Henry Lee Battle Jr. - East side of S. James Street between Spruce Street and Pine Street. Public Hearing Held and Findings Adopted. The item was presented by Mark Helmer, Planning Director after being properly sworn in.

The applicant, Henry L. Battle, requests a Special Use Permit to allow the operation of a place of entertainment with ABC permits.

Frontage:	111.94 ft.
Depth:	205.88 ft.
Area:	22,951 sq. ft. or 0.526 acres
Zoning:	Central Business District (CBD)

The site is the location of the former Elk’s Lodge, and the physical address of the property is 312 S. James Street.

The request is for a place of entertainment that is described by the applicant as a space available to rent for special occasions such as birthday parties, ballroom dancing and dancing lessons, wedding receptions, family reunions and live entertainment.

In 2007 and 2008, City Council denied Special Use Permits to operate a place of entertainment with ABC permits and without ABC permits, respectively, at the subject property.

In 2010, City Council approved site and landscape plans to allow an indoor flea market to operate upon the property. Since the applicant never commenced development of the property, the site plan expired, and the property remained vacant.

On July 15, 2019, Goldsboro City Council amended the City’s Unified Development Code as it pertained to bars, nightclubs, pool halls, microbreweries, places of entertainment (both public, private and non-profit) with ABC Permits.

The following regulations were approved as they pertain to places of entertainment:

- 1. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, there shall be no minimum separation distance from residentially zoned or developed property. A 50 ft. minimum separation distance shall be required for stand-alone churches or schools.
- 2. For the remainder of the CBD, not described by the boundaries above, the minimum separation distance from residentially zoned or developed property, stand-alone churches or schools shall be one hundred feet.
- 3. In the CBD, there shall be no minimum separation distance between two such establishments.
- 4. Within that area of the CBD bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street there shall be no minimum off-street parking requirements.

On December 16, 2019, City Council approved the applicant’s request for a Special Use Permit to allow the operation of a place of entertainment with ABC permits to rent the property for special occasions such as birthday parties, ballroom dancing and dancing lessons, wedding receptions, family reunions, live entertainment. Since the applicant never commenced development of the property before the expiration of two years, the Special Use Permit expired, and the property has since remained vacant.

The property is zoned CBD (Central Business District) and is not located in the Historic District. A place of entertainment with ABC permits is permitted in the CBD only after the issuance of a Special Use Permit approved by City Council.

As previously stated, the site was the location of the former Elk’s Lodge. It contains an existing single-story, brick-veneer and concrete block building of approximately 3,408 sq. ft. on one private lot.

The existing site is adjacent to single-family residential homes to the north and four vacant, undeveloped lots to the south. East of the site exists a city-owned parking lot and a vacant commercial building. Across the street exists a residential duplex, child daycare and two vacant undeveloped lots.

Land-Use Plan: The City’s Land-Use Plan locates this property within the Mixed-Use Downtown land use designation. The Central Business District is a corresponding zoning district for the Mixed-Use Downtown land use designation.

Adjacent Zoning and Land Uses		
North	CBD	Residential-single family
South	CBD	Vacant and undeveloped land
East	CBD	City-owned parking lot/existing commercial
West	CBD	Residential duplex/daycare/vacant and undeveloped land

The applicant has submitted a preliminary site plan and floor plan for the proposed use to be reviewed by planning staff and city council. The floor plan indicates a main ballroom assembly area consisting of approximately 1,568 sq. ft., a seating area consisting of 14 tables and 84 chairs, a kitchen, storage rooms, offices and restrooms.

According to the applicant, the facility would be available to rent for special occasions such as birthday parties, ballroom dancing and dancing lessons, wedding receptions, family reunions and live entertainment.

Days/Hours of Operation:	Reservations only (Thursday-Sunday) 5:00pm-3:00am or other times as approved by owner
No. of Employees:	4
Refuse Collection:	Private commercial dumpster

As previously stated, a 50 ft. minimum separation distance shall be required for stand-alone churches or schools. Currently, the existing building is approximately 200 ft. from a stand-alone church.

Since the property is bounded by the south side of Ash Street, the east side of George Street, the north side of Elm Street and the west side of William Street, no off-street parking is required.

Parking: The site is not part of the City’s managed parking area. As previously stated, the site is located within a part of the Central Business District (CBD) that does not require off-street parking. If off-street parking were a requirement for the site, a total of 49 parking spaces would be required. The applicant is proposing 37 off-street parking spaces with additional public parking to be utilized along S. James St., W. Pine St. and a public parking lot at the corner of W. Pine and S. Center St.

Mr. Helmer showed images of the proposed site and the site plan.

Engineering: The property is not located in a Special Flood Hazard Area.

TRC: If the proposed use is approved, separate site plan approval will be required by the City’s Technical Review Committee. In addition, City Inspections will require that the existing commercial facility be rehabilitated to meet the North Carolina Building Code before a certificate of occupancy is issued.

Planning Staff recommends approval of SU-15-24 in accordance with the finding of fact for a special use permit to allow for a place of entertainment with ABC permits on property located within the Central Business (CBD) zoning district.

Council shall now close the Public Hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. The worksheet, which is part of the agenda packet lists the four findings to be voted on and conditions for consideration related to each finding. Council does have the ability to continue the hearing or place conditions upon its approval as long as Council is able to conclude that evidence exists in the record to support the condition.

The applicant, Mr. Henry Battle shared the following comments after being properly sworn in:

Mr. Henry Battle: I started this venture back in 2006 and it's been a long journey. A lot of it I don't really understand. It's hard to say because a lot of it, it really don't make a whole lot of sense. But I'm here just to let everyone know what I'm putting together here will benefit this city. And if anybody’s got a question, I'll be glad to answer.

Mayor Gaylor: I have a question around the time. This was raised to me between the time we released the packet and today about the times. It says from 5:00 PM to 3:00 AM. There's not much else in the City of Goldsboro open all the way till 3:00 AM.

Mr. Battle: Well, I didn't have the 3:00 AM on there. I don't know how 3:00 AM got there. But is Mr. Terry here, from Kornegay Engineering and Survey.

Mayor Gaylor: We'll verify that, but I just want to be real clear, if that's not your intent, then it actually resolves my question.

Mayor Gaylor opened the public hearing and the following people spoke:

1. **Richard Taylor** shared the following comments after being affirmed: My name is Richard Taylor, and I was coming forth on behalf of Mr. Battle. He reached out to me, and I think I met him about 3 years ago at an event and he was telling me about, his vision and yesterday, or last week, he called me and told me that this was on the agenda for the Council and so he had

explained some of the issues that he has been having of no fault of his own and he advised me to come and speak for him. So, I'm speaking for him on behalf of, he is willing to reestablish a staple in the community that has been, therefore quite some time, known as the Elks Lodge. I don't know what he wants to call it now, but from my understanding as well, there is currently a project sponsored by the CDBG for the revitalization of the historic black business district on James St. and I don't know their plans. I spoke with Ms. D'Antonio, the coordinator, a few times, and she has some visions, but I don't see any way to bring that project to fruition, other than, letting the business be used for what it has always been used for in the past. So that is my petition to the Council as well.

Councilwoman Jones: I am on that committee, and we have no intention. I do not, to take away Mr. Battle’s vision for having that place there on James Street. It is very instrumental, very important to the black community, so, I have no plans of trying to keep him from making his dream come to fruition on James Street.

2. **Cynthia Reed** shared the following comments after being properly sworn in: My name is Cynthia Reed. My husband and I just recently purchased the home next to the business that Mr. Battle owns, and we now have my mother-in-law living with us and I don't want to damper anyone's dreams but it would not be a good idea to have any party in that place being it is so close to our home and our 84 year old mother would wake up a lot and her sleep would be disturbed so much. We live in 304, 306 and 308. Our fence connects about maybe two feet away from the edge of his building. It could be a good idea, but you never know if any party he has, how it will turn out. There could be a rowdy group. People can throw bottles of wine or beer or something in our yard. And I'm sure we will have to go get it. And we have a dog. And if the bottles break, I don't want him to get cut if he goes out in the yard. I oppose of his venture.

Councilwoman Taylor: You own three homes?

Cynthia Reed: No, we own one, but we own three lots.

Councilwoman Taylor: When was your home originally built?

Cynthia Reed: 1928.

Councilwoman Taylor: I was just curious because I know when I was younger, the Elks was always in business, and I just was curious if you know what the people that used to live in those homes thought about that. I hadn't heard any complaints before.

Cynthia Reed: Like I said, we just moved in recently, don't know much about the area.

Councilwoman Taylor: It used to be, for years and years, it was always a place of business since I was a kid.

Councilwoman Jones: I just heard your report and what I understood was that the places were vacant around this.

Mr. Helmer: There are some vacant properties nearby, but there are a mix of uses around there.

Mr. Helmer reviewed the chart below.

Adjacent Zoning and Land Uses		
North	CBD	Residential-single family
South	CBD	Vacant and undeveloped land
East	CBD	City-owned parking lot/existing commercial
West	CBD	Residential duplex/daycare/vacant and undeveloped land

Mr. Helmer: I've been briefed on this and the last time this came before Council, I believe those residents at that time also have concerns about it and not so much of the throwing of the bottles, and the behavior of the folks, but they were concerned that the overflow traffic would be parking in the street and in front of their homes. And so, I believe that Council placed a condition on it so that to limit negative impacts on the residential properties to the north, they put a condition on it that all on street parking be to the South of the property around the corner and in that parking lot.

Cynthia Reed: I didn't know how his entertainment area would turn out to be. Because one day it could turn out to be rough or something.

Councilman Boyette: Only because I don't recall, there's a structure showing between the residential property that sits at 304/306. There's another structure that sits between that and Mr. Battles building. What is that building? What is that structure?

Mr. Helmer: The property owner just said it was a paved surface. It appears to be a structure because of the shadow it's casting.

Councilwoman Jones: This permit has already been approved at one time, am I correct?

Mr. Battle: Yes.

Councilwoman Jones: So, in that time that you were allowed to have, you were approved? Have you had any parties or anything in that building?

Mr. Battle: No, not other than me coming up and doing different work and stuff like that.

Councilwoman Jones: So, you've not had any parties or any weddings or any occasions or anything happened in that building in the other two-year period that you were approved?

Mr. Battle: No.

Mayor Gaylor: Have you had any events that used the grounds? That were not in the building but used the grounds.

Mr. Battle: Yeah, we've had some stuff where we've had, like a bounce house on the grounds, but that's for the kids.

Councilwoman Jones: But there's still some other things that you have to get clear and straight before you even, that's why you want the permit, so you can continue to work on what you need to have, is that correct?

Mr. Battle: Yes.

Councilwoman Jones: This means that this is not happening right away. If this is approved, these parties and dances and weddings is not going to happen tomorrow, next week or two weeks from now. Is that correct? We are approving this so that you can get the necessary work done for your building so that, in the future you can have these events, is that correct?

Mr. Battle: Exactly.

Councilwoman Jones: But you may, if the permit is approved, you may have some bouncy houses or something like that.

Mr. Battle: No, this was last month. I did a little something for the kids and I had a bounce house. This was in the parking lot because the building is actually on 312. But I own 14 and 16, which is the parking lot.

Councilwoman Jones: So, going back to the permit, what you're asking for us tonight is that we approve this permit so that you continue the work that you need on this building? That is what you're that's what you're asking for, am I correct?

Mr. Battle: That's what I need.

Mayor Gaylor: Just as a point of clarification, this is more than simply a building permit. This is also the operations permit. If granted tonight, if he's able to get the building up to code and once he got his certificate of occupancy, it would be the permit to be able to operate. I do want to be very clear on that.

Councilman Boyette: In all my years on Planning, it seems like I remember us approving this each and every time it come before us.

Mr. Battle: I came before the Council the first time 2007, with ABC permits, I was denied. I came back again in 2008 with no ABC permits and was still denied. So, I'm saying to myself, well, what is it?

Councilman Boyette: Then moving forward from that place of entertainment, wasn't those original requests for a full-time business, not for an event venue?

Mr. Battle: No, I got the building in 2006. I came before the Council in 2007. And then I came back again in 2008. First time, ABC permits denied. Second time, no ABC permits and was denied. Now, like I said, I don't know. I look at everyone who comes up here, they say they have the right to do this. They have the right to do that. I'm trying to figure out what's my situation.

Councilman Boyette: At least once, if not twice, it has been approved as you requested and then you had to come back because you haven't started the process. Is that correct?

Councilwoman Jones: Yes, that is correct.

Mr. Battle: No, when I got approved in December 19, remember COVID kicked in. So, everything shut down for a couple of years. I didn't know which way to go on it because I didn't know whether we were going to survive.

Councilman Boyette: I'm certainly in support of your request. I just want to make sure I was clear on your application, is basically just to re-up what had already been approved, that's expired.

Councilwoman Taylor: So, they never told you why you were denied those other times?

Mr. Battle: Well, not exactly. When I was denied in 2007 and eight, it was about the parking lot. I had to pave the parking lot and do all of this. Now, once they started the business on the corner of James and Chestnut and the business on the corner of Pine and George, when they came in with the breweries, they changed up the whole format. That's when they came from Ash to Elm, from George to William is considered the downtown district, on-street parking, because none of those places even have a parking lot. And so that's what I couldn't understand, I said. Now you held me back all these years. Because of the complaint about the parking lot didn't have enough

parking. That's why I purchased the properties over on Pine Street so if there was an issue with parking, I've got 2 lots over there on Pine that that's conjoined with what I already have.

Councilwoman Taylor: If you get approved, what is your timeline for possibly opening?

Mr. Battle: I'm hoping within six to eight months.

Councilwoman Jones: I want to talk a little bit about 2002 when Mr. Battle came to me because he had some concerns, and he felt that the city was not cooperating with him.

Mr. Battle: And they are not, never have.

Councilwoman Jones: So, we had a meeting. I do have those emails in which the city was supposed to help, and we were supposed to help you get started and acclimated on what you're supposed to do. I do have those emails. I know we don't have time to read them now, but I will disseminate them to you (Councilwoman Jones passed out a copy of an email to Council attached as *Exhibit D*). I want us to work as hard as we can to help him have his business on James Street and I want us to understand that you may not have all these things. I don't know what you have already done in these things. We had a long drawn out, we had a whole table of people, didn't we?

Mr. Battle: About six people.

Councilwoman Jones: Yes, and we talked about what was supposed to happen and what we were supposed to do to help you get started. Tonight, I'm understanding it's for operation and a permit, so these things that we talked about that need to happen, they've already been done, correct?

Mr. Battle: Not all of them. The engineer part has been done. I got an architect. The guy from Kornegay Engineer, he's the one that's that submitted all this for me.

Mayor Gaylor: As with any other property that's being purchased that currently is not up to code where it can be issued a certificate of occupancy, the applicant is in front of us to get the zoning piece done first and then would be required to bring the building up to code before getting a certificate of occupancy and then once you have the certificate of occupancy, to Councilwoman Jones's point, at that point then of course he would be able to operate the business within the confines of the law.

3. **Christopher Reed** shared the following comments after being properly sworn in: I'm the one that purchased the properties 304, 306 and 308. 308 is where I park my cars. His fence and mine, we're really close. I don't see a problem. The one problem I see is at night with all the cars. If he has parking on the other side, I'll have no problem. But if there's anything that goes on past 2:00 AM, I'll have a big problem. A very big problem. Because I work for a school district, working on school buses and I have to get to work. I have to get the kids to school. I would like my sleep.

Councilwoman Jones: We did clarify that we need to take out that 3:00 AM time. Is that correct? What time are you saying?

Mayor Gaylor: What are your anticipated hours of operation?

Mr. Battle: 1:00 was my, but I don't know how it got to be 3:00. Like I said, Terry over at Kornegay Engineering and Survey and I thought he would be here tonight.

Councilwoman Taylor: If you say 1:00 AM, does that mean 1:00 AM, that's what time you're going to close? Because if that's the case, you may need a little extra time to get everyone out of the parking lot. I know he said he didn't have a problem with 2:00.

Mr. Battle: 2:00 is fine. Mostly what I do, I'm a line dancer.

Mayor Gaylor: Would you be willing to accept a 1:00 AM stop time for any events? Obviously, if you're having to stay there and clean up, but as far as the things that would cause noise, would you allow us to include the condition a 1:00 AM stop time for the events?

Mr. Battle: Well, I can go with that.

Councilman White: We do have businesses downtown where residents reside, that close at 2:00. So just for being uniform across the board, I would say 2:00. I would offer him 2:00 instead of 3:00.

Mayor Gaylor: That's when alcohol sales stop legally in North Carolina. If you'll accept the condition.

Councilwoman Jones: I just wanted to have it clear on the time and have it documented.

4. **Douglas Horne** shared the following comments after being properly sworn in: I saw there's going to be a public hearing about the business. Some of you may recall that I was here before you couple of years ago because I was trying to utilize Mr. Battle's facility, and it just couldn't happen. The Council offered me an alternative that worked out well. Thank you all for that. But I would like to see Mr. Battle be able to continue his business and maintain that "historical site" that it is. I mean, there's a lot of history and great memories of Goldsboro. It's kind of the last man standing on James Street which was a very important part of Goldsboro, it represents independence and the American dream for a lot of people. I do appreciate the consideration and allow Mr. Battle to continue.

No one else spoke and the public hearing was closed.

City Council entered into deliberation and voted on each of the four findings in order to determine whether or not the Special Use Permit should be issued.

- 1. Councilman Boyette made a motion that the use will not materially endanger the public health or safety. The motion was seconded by Councilwoman Jones and unanimously carried.
- 2. Mayor Pro Tem Matthews made a motion that the use will not substantially injure the beneficial use of adjoining or abutting property. The motion was seconded by Councilwoman Jones and unanimously carried.
- 3. Councilwoman Taylor made a motion that the use will be in harmony with existing development and uses within the area in which it is located. The motion was seconded by Councilman Boyette and unanimously carried.
- 4. Councilwoman Jones made a motion that the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan. The motion was seconded by Councilwoman Taylor and unanimously carried.

Mayor Gaylor stated SU-15-24 passes.

Public Comment Period. Mayor Gaylor opened the public comment period. The following person spoke:

- 1. Carl Martin spoke about the stormwater drainage ditch and multi-use trail on New Hope Road and provided his comments attached as *Exhibit E*. (Full comments are available on YouTube at 3:04.)

Councilman White shared that is a state-owned road and Kappa Alpha Psi has contacted the state about cutting the grass. He shared the crosswalk has been there a while and we need to look at the state building some type of crossover so the residents can use the trail.

No one else spoke and the public comment period was closed.

Consent Agenda – Approved as Recommended. Interim City Manager Livingston presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Item F. Small Batch Craft Event – Temporary Street Closure and Item G. 2024 Halloween Festival – Temporary Street Closure were moved to Items Requiring Individual Action during the Adoption of the Agenda. Mayor Pro Tem Matthews moved the items on the Consent Agenda, Items E, H, I, J and K be approved. The motion was seconded by Councilwoman Jones and a roll call vote resulted in all members voting in favor of the motion.

The items on the Consent Agenda were as follows:

Item E. Operating Budget Amendment FY24-25. Ordinance Adopted. The item was submitted by Catherine Gwynn, Finance Director.

Council adopted the FY24-25 annual operating budget on June 17, 2024.

Human Resources (1016)

At the August 19th meeting, Council authorized the amendment to the Management Advisory Group contract to add an organizational study for \$45,000. This will be funded with an appropriation of General Fund fund balance.

**Analysis of Appropriated Fund Balance
General Fund**

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 1,992,251.94
8/5/2024	Team Foods USA, Inc. Economic Development Incentive	57,834.00
8/19/2024	Purchase Order Rollover FY24 to FY25	1,059,795.16
Current Year Appropriations		<u>\$ 3,109,881.10</u>
9/16/2024	Organizational Study contract revision Management Advisory Group	\$ 45,000.00
Proposed		\$ 45,000.00
Current Year with Proposed		<u><u>\$ 3,154,881.10</u></u>

Transfers – Utility Fund (8101)

Public Utilities is ready to move forward with the scope of work services with Hazen & Sawyer, the engineering firm working with Crowder Construction on the design build for the expansion of the Water Reclamation Facility on Arrington Bridge Road from 14.2 mgd to 17.6 mgd. The cost of this service is estimated at \$600,000 and will be funded with an appropriation of Utility Fund fund balance.

**Analysis of Appropriated Fund Balance
Utility Fund**

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 503,944.26
8/19/2024	Purchase Order Rollover FY24 to FY25	1,990,554.28
Current Year Appropriations		<u>\$ 2,494,498.54</u>
9/16/2024	Transfer to S1112 for WRF Expansion Scope of Work Costs (Hazen & Sawyer)	\$ 600,000.00
	Proposed	\$ 600,000.00
Current Year with Proposed		<u>\$ 3,094,498.54</u>

Civic Center – Occupancy Tax Fund (9076)

Felicia Brown, Parks & Recreation Director, requested a change order of \$9,025.00 to Carolina Bay Construction to add insulation to the equipment shed being constructed at the Bryan Multi Sports Complex. As per ordinance, the City Manager is authorized to approve construction change orders of \$10,000 or less. An amendment to the Civic Center organization budget is presented to appropriate the expenditures to fund the change order, and this will be funded with an appropriation of Occupancy Tax Fund fund balance.

Occupancy Tax Fund

Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ -
8/19/2024	Purchase Order Rollover FY24 to FY25	169,400.00
Current Year Appropriations		<u>\$ 169,400.00</u>
9/16/2024	Insulation added to Bryan Multi Sports Complex equipment shed	\$ 9,025.00
	Proposed	\$ 9,025.00
Current Year with Proposed		<u>\$ 178,425.00</u>

It was recommended that Council adopt the following entitled ordinance to amend the FY24-25 Operating Budget for the General Fund, Utility Fund and Occupancy Tax Fund. *Consent Agenda Approval. Matthews/Jones (6 Ayes)*

ORDINANCE NO. 2024-46 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR”

Item H. Memorandum of Agreement between the Goldsboro Police Department and NC DHHS and Cherry Hospital. Resolution Adopted. The item was submitted by Mike West, Police Chief.

The Goldsboro Police Department has coordinated in the past for use of Cherry Hospital grounds or facilities for training exercises. Both parties have agreed to formalize this relationship through a MOA.

The terms of this agreement, as modified with the consent of both parties, will expire one (1) year from date of execution, upon mutual agreement, this contract can be extended for a period of one (1) year on a yearly basis. This agreement will remain in effect until terminated by one of the parties. Either party may terminate this agreement, without cause, upon sixty days' (60) written notice.

It was recommended that Council adopt the following entitled resolution authorizing the Police Chief to enter into a Memorandum of Agreement with NCDHHS and Cherry Hospital which allows the Goldsboro Police Department to use the grounds or facilities at Cherry Hospital for training exercises. *Consent Agenda Approval. Matthews/Jones (6 Ayes)*

RESOLUTION NO. 2024-95 “RESOLUTION AUTHORIZING THE POLICE CHIEF TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH NC DHHS AND CHERRY HOSPITAL”

Item I. Approval of the FY25-26 Budget Calendar. *Approved.* The item was submitted and presented by Matt Livingston, Interim City Manager.

Each year, the City Manager in conjunction with city staff, prepares a budget calendar to prepare staff as the budget process begins. This year, the Interim City Manager is bringing the budget calendar to Council for approval as a show of transparency and cooperation.

Provided with this memorandum is the proposed FY 25-26 budget calendar to be used as a basic plan in preparing, reviewing, and approving the 2025-2026 Operating Budget. The process has already begun this year with city staff planning and developing the CIP.

The Interim City Manager would like Council to review their calendars and let the City Clerk know which dates are best for the schedules between January and February for the Council retreat.

It was recommended that Council approve the proposed FY25-26 budget calendar as recommended by the Interim City Manager and staff. *Consent Agenda Approval. Matthews/Jones (6 Ayes)*

Item J. Adoption of a Supplement to the Code of Ordinances of Goldsboro, North Carolina. *Ordinance Adopted.* The item was submitted and presented by Laura Getz, City Clerk.

In 1990, an agreement was reached between the North Carolina League of Municipalities and the City of Goldsboro to engage American Legal Publishing Company to revise the Code of Ordinances of Goldsboro. The revised Code was published in 1995.

The agreement stated that American Legal Publishing Company would prepare supplements for incorporation of new Ordinances to the City Code of Ordinances on a recurring basis. In compliance with this agreement, the City has received the S-49 Supplement. This Supplement contains all Ordinances of a general nature enacted since the S-48 Code of Ordinances dated November 20, 2023.

It was recommended that Council adopt the following entitled Ordinance enacting and adopting the 2024 S-49 Supplement to the Code of Ordinances of the City of Goldsboro.

Councilman White shared comments regarding the ordinance in the supplement regarding the mayor setting the agenda and how Council gets notified of what has been requested to be added to the agenda. Council discussed the ordinance and the process of adding items to the agenda.

Mayor Pro Tem Matthews shared comments regarding the Boards and Commissions ordinance. She would like to add a discussion regarding the Boards and Commissions ordinance at a future meeting.

Mayor Gaylor shared he would like Council, as well as department heads to bring out of date ordinances forth to be reviewed/updated. *Consent Agenda Approval. Matthews/Jones (6 Ayes)*

ORDINANCE NO. 2024-47 “AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES OF THE CITY OF GOLDSBORO, NORTH CAROLINA”

Item K. Departmental Monthly Reports. *Accepted as Information.*

The various departmental reports for August 2024 were submitted for Council approval. It was recommended that Council accept the reports as information. *Consent Agenda Approval. Matthews/Jones (6 Ayes)*

End of Consent Agenda.

Items Requiring Individual Action.

Items Requiring Individual Action were addressed during the September 16, 2024, 5:00 p.m. work session. Council continued discussion on Item G.

Item G. 2024 Halloween Festival – Temporary Street Closure. The item was submitted and presented by Mike West, Police Chief.

The Artistic Dance Academy, along with Downtown Goldsboro and the Downtown Development Corporation, will host the 2024 Halloween Festival event. The event is free, family-friendly, and open to the public.

The event will be on Saturday, October 26, 2024, from 6:00pm – 9:00pm on North Center Street, utilizing the Northbound Lane of the 200 block of North Center Street from Ash to Mulberry Street, steps of City

Hall, and the City Hall Parking lot. There will be Vendors setup with children's activities and Food Trucks. The Artistic Dance Academy, along with the Downtown Development Corporation is requesting the closure of the northbound lane of North Center Street from Ash to Mulberry Street from 5:30pm – 9:30pm.

As with all downtown events, affected city departments will be contacted, and the following concerns are to be addressed:

1. All intersections remain open for Police Department traffic control.
2. A 14-foot fire lane is to be maintained to provide access for fire and emergency vehicles.
3. All activities, change in plans, etc., will be coordinated with the Police Department.
4. The Police and Fire Departments are to be involved in the logistical aspects of the Event.

It was recommended that Council grant the requested temporary closing of the northbound lane of North Center Street from Ash to Mulberry Street as stated above.

Mayor Pro Tem Matthews made a motion to approve the street closing request. The motion was seconded by Councilman Boyette and unanimously approved.

City Manager's Report.

Interim City Manager Livingston shared comments regarding the PFOS and PFAS study. He also shared staff is working on implementing best management practices throughout all departments. Staff is also working with Davenport on the CIP, and he plans to present that to Council sometime in the Winter. He shared comments regarding the transportation plan draft that includes the master transportation plan for roads, and the bike and PED plan. He shared we're doing a pavement study so we can start understanding the condition of our roads, the current audit is going very well and we're going to have that in on time.

Mayor and Councilmembers' Comments.

Councilman White had no comments.

Mayor Pro Tem Matthews had no comments.

Councilwoman Taylor had no comments.

Councilman Boyette shared the following: Thank you to our hard-working city employees. Every one of you are valued and appreciated and this city couldn't run without you. I would like to see us formulate a public information campaign or something to emphasize to the public our citizen request (311) form that's available online. I've had four phone calls in the last week, as we all do as elected officials. People reach out to their district person and say such and such is going on just like the gentleman that came forth tonight with a very valid concern, which he was able to get an answer as to whose responsibility it is. Those type of things, there is a way to report that on the city's website. If you can't immediately find it on the city's website, if you Google Goldsboro, NC, 311, it'll be the first thing that comes up in your search bar. If you go to that location, there's a way to report whatever your concerns are and someone get it because if you call and say, well, such and such is wrong and then something doesn't get done about it or it's not addressed, and you wonder, well, did it make it somewhere or did somebody call? If you enter that information into the 311 system online, it documents your concern and sends it to the appropriate person that needs to see that in order to address it. Out of the four phone calls that I've got this week, not one of those four people were aware of the 311 system and two of those was approximately four or five days ago, and the next day both of those people called me and said, my issues have been addressed. So, it does work and our employees of our city, just like this elected body that sits here, we're here to serve our citizens. And if you have a concern, we have a concern, and the employees of this city want to work to do the things that need to be done to run the city. If you don't get a response to your concern when you use that system, reach out to this elected body and we'll see if we can't get you an answer.

Councilwoman Jones shared the following: I just want to thank the city staff for all that they do and that we all appreciate you. To my District 1, I want to thank so many of you for your support and always calling me and listening to me and when I come around to speak with you. I thank the city staff for everything that they're doing, and I thank you for some of the houses that have been torn down, not because there's another house being reconstructed there, but because it was dangerous for the other houses in the community. I know that there are other districts that need that to happen too, but I want to thank you on behalf of District 1. I really want to work on the area where there are two foxes. I'm very concerned about that area. There is an elderly lady that lives there and there are two foxes that are coming out from that house and there is no one there and I really want something to be done about it.


Mayor Gaylor shared the following: We, as a City Council, do not have any direct oversight over our schools. I want to be incredibly clear about that. We can take very little credit for any positivity that comes from there. However, we can absolutely do what we can do to try and eliminate some of the challenges that families feel as they go and try to perform in the classroom and do things. I want to say thank you and congratulations to Dr. Marc Whichard, all the principals, all the teachers, every single person in Wayne County Schools that puts energy into a student. Being able to exit the low performing school district status and having six schools exiting low performing status, having multiple schools increasing a full letter grade in a single year. I know that they are not satisfied with where they are. I know that they want to see more improvement. They're going to get more improvement. But I just simply want to say thank you to those school board members who answer so many of my phone calls when the questions come up, to Dr. Whichard who answers the phone calls consistently about various ways that we can partner, whether it's on a parks and recreation thing, or whatever it happens to be. Just a huge congratulations to them and a thank you to the teachers, the teaching assistants, the custodians, the cafeteria workers, the bus drivers and everybody that makes an impact in getting those kids safely to school, help them perform while they're at school, and safely home.

Detailed comments from the Mayor and Council are available on YouTube and Facebook.

There being no further business, Mayor Gaylor adjourned the meeting at 8:25 p.m.




Charles Gaylor, IV
Mayor


Laura Getz
City Clerk

Parking Management

Exhibit A



Goldsboro, NC
September 16, 2024

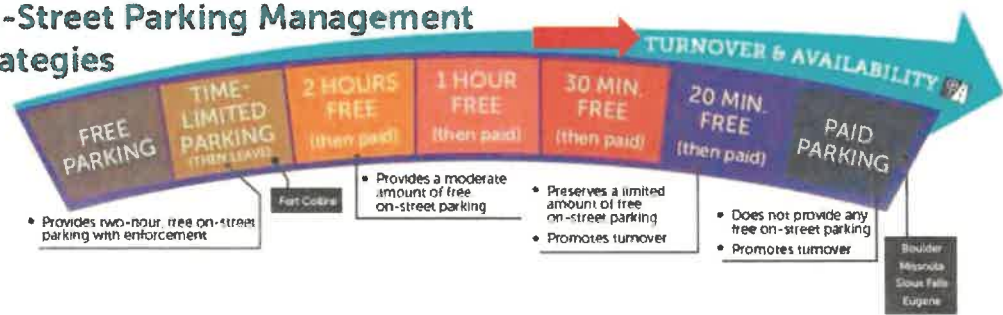


Retail Parking Management



Curb Management

On-Street Parking Management Strategies



Parking goals:

- A. Utilize a Limited Resource Efficiently
- B. Use Parking As A Tool to Support and Enhance Economic Activity
- C. Create Order and Reduce Anxiety
- D. Leverage Parking as a Tool to Encourage Transportation Options
- E. Maximize and/or Manage Parking Turnover
- F. Get The Right People In The Right Parking Space

Keep in mind that a parking stall does not generate a single trip, it is the destination that attracts the trip. Some competition for parking is a signal of a healthy economy. If you don't have a parking problem, you have a problem with your downtown! The focus should be on cultivating great destinations and creating a parking plan that supports that vision.

<https://www.greshamoregon.gov/globalassets/city-departments/urban-design-and-planning/transportation-planning/parking-management-manual/2024-08-08-the-fundamentals-of-downtown-parking-management.pdf>

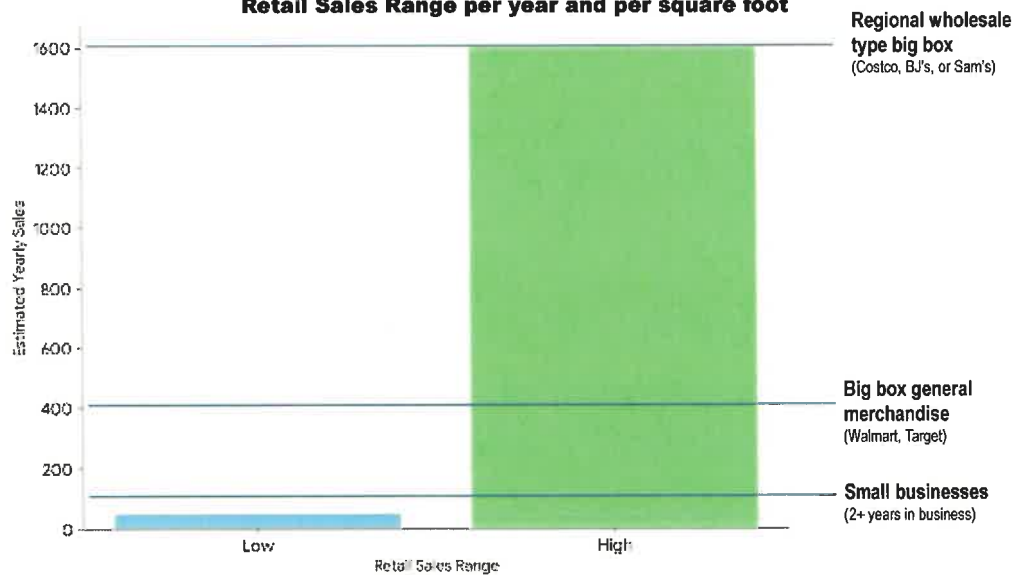
Parking Management Economics

“ Parking is one of the most visible, controversial and often underestimated elements of a downtown environment's infrastructure. A well-managed parking system is vital to attracting and supporting new development and is essential to sustaining healthy and vibrant Downtowns. ”
- Carl Walker

Downtown Parking Management

- Downtown parking must support economic vitality
- Parking needs to be managed between public and private interests
(Private = business concern, Public = common good of downtown)
- When occupancy is 80+%, new strategies for spaces or parking management need to be addressed

Retail Sales Range per year and per square foot



Economic Value – Downtown Goldsboro

- ✓ The managed parking area has 597,000 SF of business spaces.
- ✓ If each business were able to achieve \$150 per square foot in sales.
- ✓ There would be a taxable value of \$89,500,000
- ✓ At 6.75 percent sales tax rate
- ✓ That section of downtown has the potential to yield \$6,000,000 in taxes for state, county and city coffers



Source: Vancouver WA Downtown Association.

<https://www.greshamoregon.gov/globalassets/city-departments/urban-design-and-planning/transportation-planning/parking-management-manual/2024-08-08-the-fundamentals-of-downtown-parking-management.pdf>

Percentage of managed parking spaces

186 parking spaces



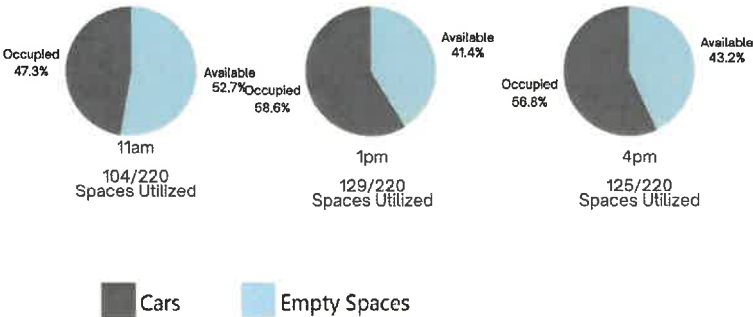
Percent of total parking
3595 parking spaces



Percent of Public parking
1929 parking spaces

Updated Total Parking Occupancy by Time of Day – On-Street Parking

46% of downtown parking is unoccupied from 11am – 4pm



Public Forum – January 2023



To consider options in creating a better parking system that supports business and growth downtown.

Options & Findings from Public Forum

50+ Attendees → 42 voted for some type of parking management at conclusion

Option 1	Option 2	Option 3
<ul style="list-style-type: none">• Manage on-street customer spaces and patrol by time• No change for parking• Ticket cars parked for more than 2 or 3 hours• Use courtesy tickets for first-time violators• Develop a continuing education program and about why you are patrolling for on-street parking	<ul style="list-style-type: none">• Manage on-street public parking• Manage on-street for 2 or 3 hour time limits and ticket violators• Set parking rate for on-street from \$.25 per hour to \$1 per hour• Issue residential and business decals for use in off-street lots• Issue courtesy tickets for first time violations	<ul style="list-style-type: none">• Manage on-street and off-street public parking• Manage on-street for 2 or 3 hour time limits and ticket violators• Set parking rate for on-street from \$.25 per hour to \$1 per hour• Set off-street rate per day or month• Issue residential and business decals for use in off-street lots• Issue courtesy tickets for first time violations
VOTES 35	VOTES 10	VOTES 1



Key points of downtown parking

- 1) Parking Management is critical for downtown areas with strong demand.
- 2) There are real economic issues if parking is not managed well.
- 3) You are managing a very small portion of available parking.
- 4) You have completed a Parking Study, held a public forum, and begun a incremental journey of managing parking.
- 5) Utilizing national best-practices, you have begun to manage parking for the good of all businesses.

Questions?

Parking Utilization Photos



September 5, 2024



11am - 100 Block of S Center



1pm - 100 Block of S Center



4pm - 100 Block of S Center



11am - Waynesborough Parking Lot



1pm - Waynesborough Parking Lot



4pm - Waynesborough Parking Lot

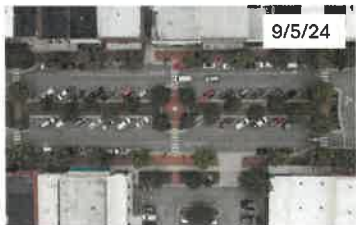
Waynesborough Lot (Across from Paramount)



2024 - 70% Full



2023 - 48% Full



11am - 100 Block of N Center



1pm - 100 Block of N Center



4pm - 100 Block of N Center



11am - John Street Parking Lot



1pm - John Street Parking Lot



4pm - John Street Parking Lot

John Street Lot – 1pm (Center to John, Near Mulberry)



2023 - 38% Full



2024 - 85% Full



11am - 200 Block of N Center



1pm - 200 Block of N Center



4pm - 200 Block of N Center



11am - City Hall Parking Lots



1pm - City Hall Parking Lots



4pm - City Hall Parking Lots

City Hall Lots



2023 - 85% Full



2024 - 94% Full

Public Off-Street Use 2023 vs. 2024



City Hall Lots
2023 - 85% Full
2024 - 94% Full



John Street Lot
(Center to John, Near Mulberry)
2023 - 38% Full
2024 - 85% Full



Waynesborough Lot
(Across from Paramount)
2023 - 48% Full
2024 - 70% Full



100 Block of E. Mulberry – Avg. Use: 15%



100 Block of E. Walnut – Avg. Use: 42%



100 Block of W. Mulberry – Avg. Use: 53%



100 Block of W. Walnut – Avg. Use: 70%

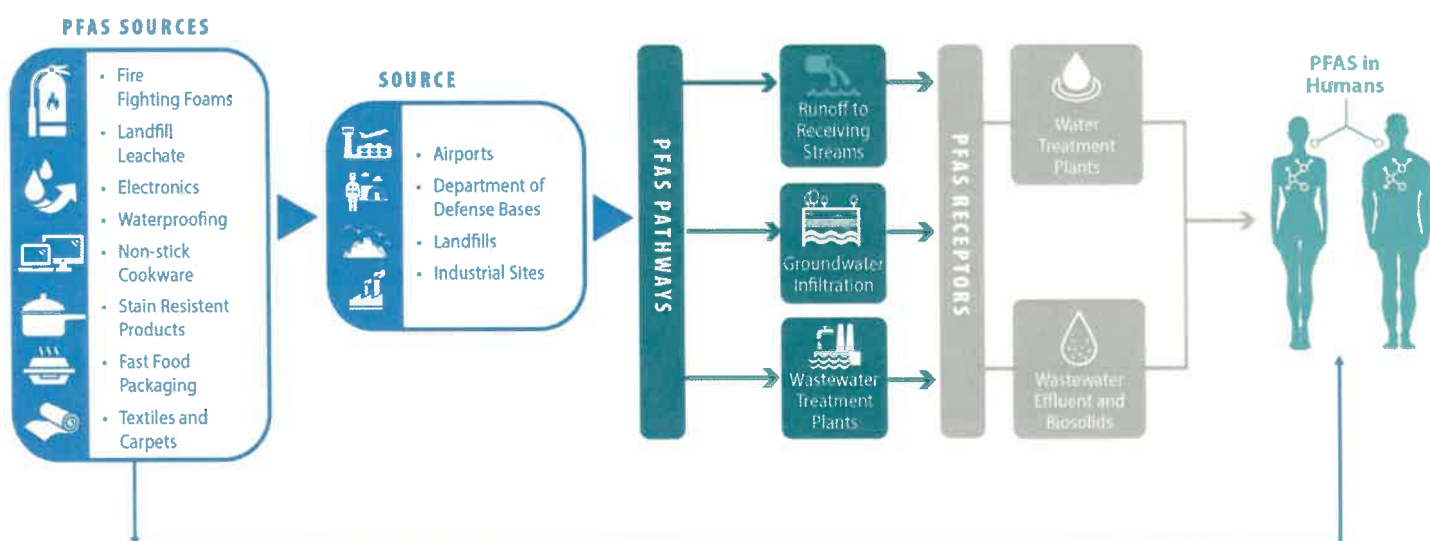
Goldsboro's Water Treatment Project to Address PFAS:

September 2024

Reed Barton, PE, DBIA Assoc.
Bill Dowbiggin, PE, BCEE, PMP



Per- and Polyfluoroalkyl Substances (PFAS) Exposure Pathways: "The Forever Chemicals"



2

Maximum Contaminant Levels (MCLs)

- Maximum Contaminant Level (MCL) of 4.0 ng/ L (or ppt) for PFOA or PFOS *[remained the same]*
- Hazard Index (HI) of 1 (unitless) for PFNA, PFHxS, PFBS & GenX (also HFPO-DA) *[NOT 1.0 per draft rule]*
 - "For any mixture containing two or more" – cannot violate if only one is present *[NEW]*

HI denominators are called Health-Based Water Concentrations (HBWC)

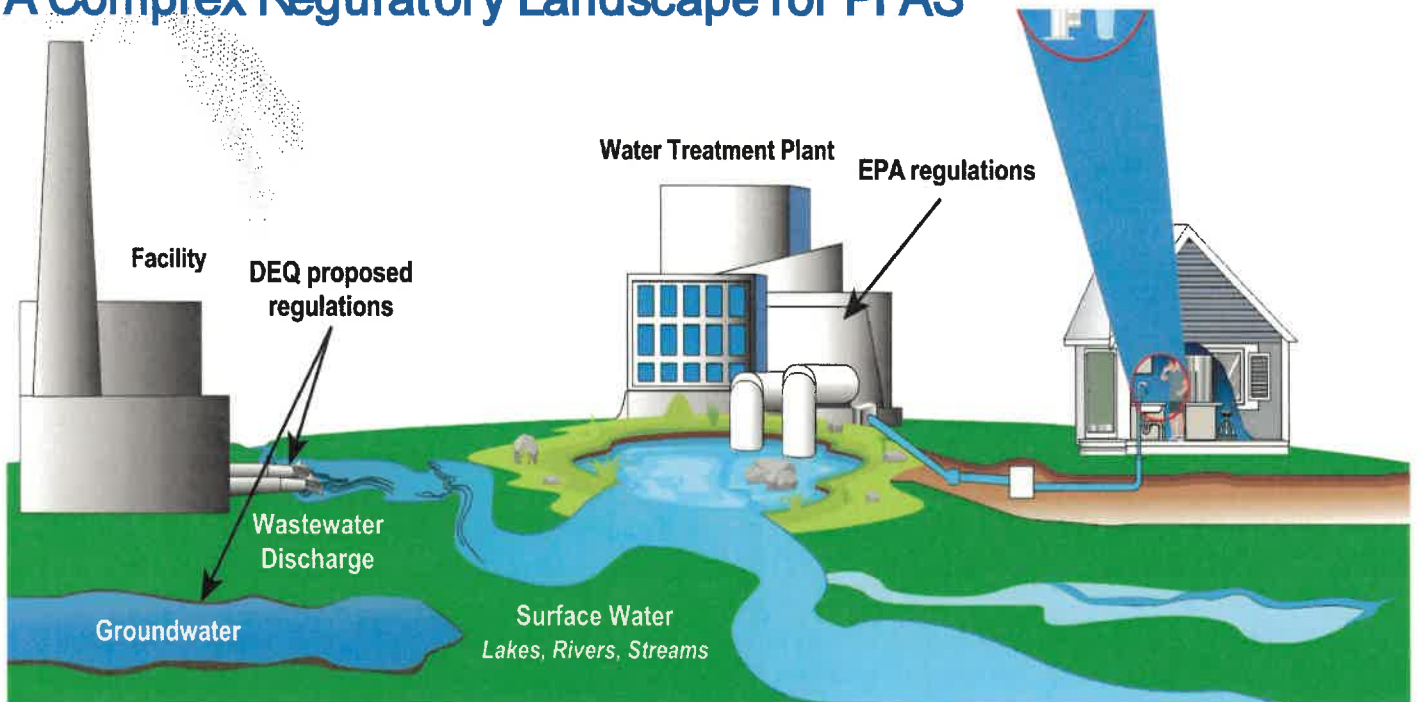
$$\frac{\text{GenX}}{10} + \frac{\text{PFBS}}{2000} + \frac{\text{PFNA}}{10} + \frac{\text{PFHxS}}{10} = \text{Hazard Index (HI)}$$

(all concentrations in ppt or ng/L)

- NEW* MCLs 10 ng/ L for PFNA, PFHxS & GenX

3

A Complex Regulatory Landscape for PFAS



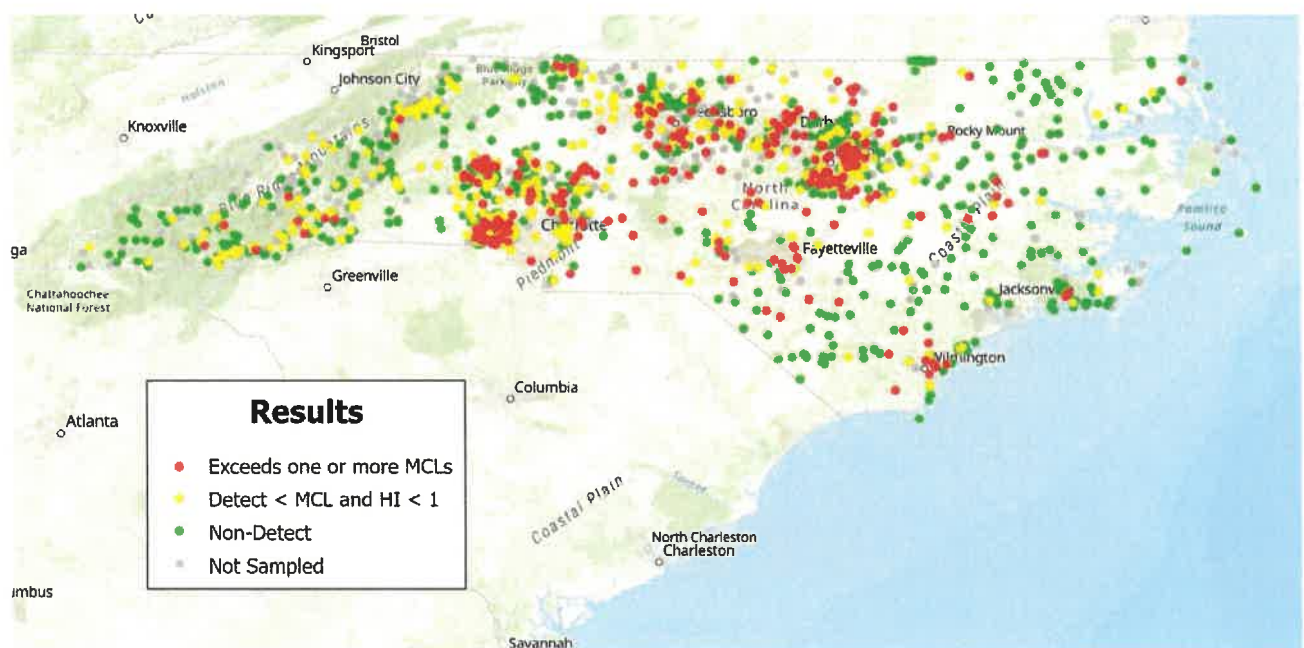
4

Timeframes for Water Systems to Implement the new EPA Regulation

- Compliance required in 5 years (2029) based on Running Annual Average (RAA)
- Within 3-years of rule promulgation (2027)
 - Initial monitoring must be complete
- Starting 3-years following the rule promulgation (20217-2029)
 - Results of initial monitoring must be included in Consumer Confidence Reports (CCR)
 - Regular monitoring for compliance must begin, and results of compliance monitoring must be included in CCR
 - Public notification for monitoring and testing violations
- Starting 5-years following rule promulgation (April 2029)
 - Comply with all MCLs
 - Public notification for MCL violations

5

NC DEQ PFAS Sampling Statewide



6

Roadmap to complying with EPA's new PFAS Regulation?

Developing and Implementing a PFAS compliance strategy

- Investigate sources of PFAS
- Evaluate treatment alternatives
 - Pilot Testing and comparison of options
 - Select a Treatment Strategy
- Design and Construction of Capital Improvements for the WTP
- Keep the public informed

Potential for funding assistance from State and Federal Agencies

- Federal funding for PFAS has been given to NCDEQ (DWI)
 - Study grants (\$500K/ FY)
 - Capital Projects (\$5M/ FY)
- NC Legislative Appropriations
- Federal Appropriations



QUESTIONS

Reed Barton, PE, Assoc. DBIA
Vice President
CDM Smith

Stormwater Inventory Project

Engineering

9/16/2024



9/16/2024

www.goldsboronc.gov

Project Objectives

- **Improved Infrastructure Management:** Knowing the exact condition and location of stormwater assets (such as pipes, drains, and retention ponds) allows the City of Goldsboro to manage these assets more effectively. This helps in prioritizing maintenance and repairs based on actual conditions rather than estimates.
- **Enhanced Flood Risk Management:** Accurate data on stormwater infrastructure helps in understanding and managing flood risks. By assessing the condition of assets, the City of Goldsboro can identify weaknesses and address them to prevent flooding during heavy rain events.
- **Long-Term Cost Savings:** Proactive maintenance and timely repairs identified through assessments can prevent more costly emergency repairs and replacements in the future. This can lead to significant cost savings over time.

9/16/2024

2



Project Schedule

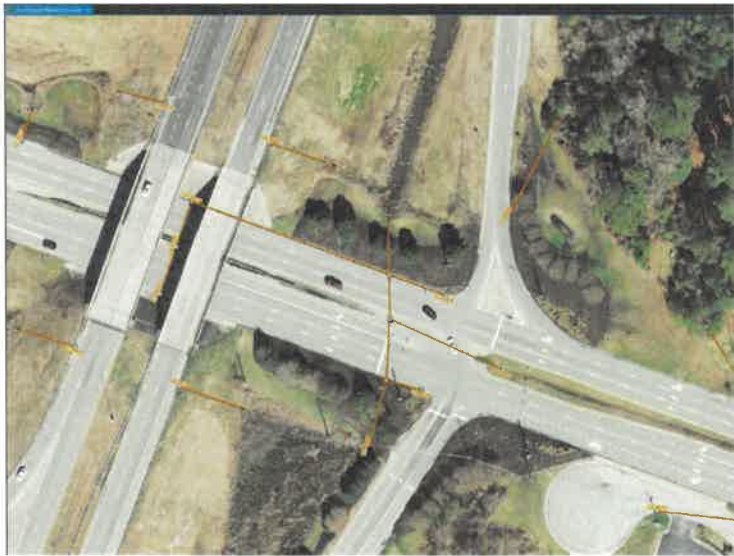
- **Task 1 – GIS Development Preparation**
 - Development of a geodatabase for data collection
 - Review of existing GIS data and print maps
- **Task 2 – Mapping, Inventory, and Assessment**
 - Comprehensive field survey of stormwater assets
 - Condition assessment of assets
- **Task 3 – GIS Database Development and Implementation**
 - Configuration of ArcGIS Stormwater Utility Network database
 - Implementation of data into Goldsboro’s databases
 - Design and configuration of applications and dashboards

9/16/2024

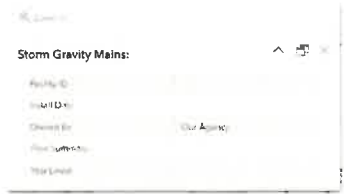
3



Former Stormwater Network



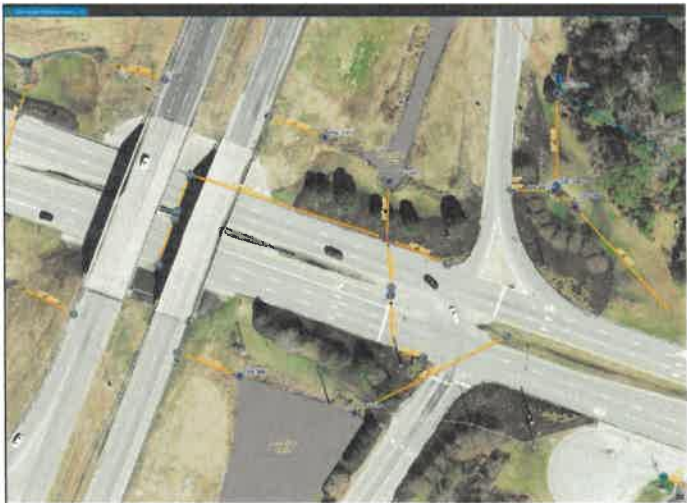
- Minimal attribute information
- Retention ponds and ditches not mapped
- No tracing or modelling capabilities



9/16/2024

4

New Stormwater Network



- Newly mapped features (retention ponds, ditches, and more)
- Future tracing and modelling capabilities
- Better feature accuracy
- Photograph attachments on manholes and inlets
- Comprehensive attribute information (i.e. measurements, interior materials, etc.)



9/16/2024

5

Statistics and Conclusions

- Number of mapped pipe miles (public and private) increased by 37.5%
 - (Over 1 million feet or 205 miles of pipe total)
- Number of inlets mapped increased by 29%
- Number of manholes mapped increased by 29%
- This project has provided the City of Goldsboro with a comprehensive stormwater database which will provide a solid base for stormwater asset management.
- Field surveys and condition assessments have given us insights into the status of these assets for better maintenance decision making.
- Configured and integrated the Stormwater ArcGIS Utility Network which solidifies data integrity and allows for more advanced analysis, visualization, and data management.

9/16/2024

6

11:58

67%

2 Messages

< Inbox

312 S James St - Henry...

From: Cindy Motsko**Sent:** Friday, August 19, 2022 4:35 PM**To:** Allen Anderson <AAnderson@goldsboronc.gov>;Timothy Salmon <TSalmon@goldsboronc.gov>; MatthewLivingston <MLivingston@goldsboronc.gov>**Cc:** Kenny Talton <KTalton@goldsboronc.gov>; HiawathaJones <HiawathaJones@goldsboronc.gov>**Subject:** 312 S James St - Henry Battle

Per our earlier meeting with Mr. Henry Battle, I have listed the steps below that will need to be adhered to, in order for Mr. Battle to comply with the NC State Building Codes:

1. Contact a NC Licensed Engineer to make a site visit to the property and evaluate the building for the proposed use (see attached list of engineers)
2. Mr. Battle was approved by City Council for a "place of entertainment with an ABC license", but he will need to confirm with the engineer of the proposed use
3. The Engineer of Record will need to provide Mr. Battle with a minimum of an Appendix B Code Summary Sheet and a floor plan of the building with each room labeled for its intended use
4. The Appendix B Code Summary Sheet will need to be completed for the occupancy classification that Mr. Battle is proposing to use the building for
5. Additional items may be required, once the engineer supplies the Appendix B Code Summary Sheet, due to the occupant load calculation or the occupancy classification i.e. additional restrooms that are fully ADA compliant/fire sprinkler system/grease interceptor/cooking hood/etc
6. The additional items may also be required by the engineer, in the form of fire, electrical, plumbing, hvac, structural plans
7. Since Mr. Battle plans to rent the building, he would need to hire a NC Licensed General Contractor submit the plans, along with the completed



3 Messages

< **Inbox**

312 S James St - Henry...



7. Since Mr. Battle plans to rent the building, he would need to hire a NC Licensed General Contractor submit the plans, along with the completed commercial building permit application and a plan review fee of \$100 to our office (see attached application)
8. The GC and all subcontractors will need to obtain a business registration for working within the City of Goldsboro for a fee of \$20 (see attached application)
9. A plan case will be created for the project and I will coordinate with the Engineering and Planning Departments with any comments or questions they may have.
10. Once all departments (Inspections, Planning, Engineering) requirements have been satisfied and have been approved in EnerGov, I will create the permit and Shanita Coor – Permit Technician will contact Mr. Battle's GC to pay the building permit fee and obtain the building permit
11. All sub-contractors will be able to obtain their respective permits after the issuance of the building permit
12. Work must commence within 6 months of obtaining the building permit and once the first inspection has been performed on the job site, the permit is active for 1 year

If you should have any additional questions or comments, please do not hesitate to contact me.

Thanks,

Cindy Motsko
Plans Examiner
City of Goldsboro
Desk (919) 580-4298
Fax (919) 580-4315
cmotsko@goldsborongov



20240916 Public Comments

You have received my comments, and an image of a hazardous obstruction in stormwater drainage ditch along New Hope Rd, in front of Shelly Lane. These type obstructions have been there, perhaps for years as you can see.

My concern is this should have been detected in one the inspections of the system, and it should be removed, and replaced so that my neighbors and I can safely cross New Hope to reach the multi-use trail.

Which raises the question, who is responsible for maintaining the grass, weeds shrubbery, trees growing in District 6 along the multi-use trail from the YMCA to the intersection of New Hope and Hare Rd?

I thought it was P&R but, the multi-use trail is not identified on the city's website, as either a city park, facility, or a greenway.

I'm not sure who is responsible, so I asking council to looking into having the responsible department do more, so that the city can be compliant with the city public nuisance ordinance, of which, I have also included a copy.



GENERAL PROVISIONS

§ 96.01 EXISTENCE OF CERTAIN CONDITIONS TO CONSTITUTE PUBLIC NUISANCE.

In order to protect the health, safety and general welfare of the public, preserve the enjoyment of property rights and other rights from obnoxious and undesirable infringement, promote the general public welfare of the community, and prevent social harm from the effects of unwanted and detrimental influences that cross property lines, it shall be unlawful for any person owning, occupying or having in his possession or under his control any lot or parcel of land, improved or vacant, in the city, to permit to exist on such lot or parcel of land, any condition which may be declared in this chapter to be noxious, detrimental or prejudicial to public health or public safety or to otherwise constitute a public nuisance.

('70 Code, § 11-1) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.02 INVESTIGATION TO DETERMINE EXISTENCE OF PUBLIC NUISANCE.

The Director of Planning or his employees, upon knowledge of a complaint from any person of the existence of any of the conditions described in § 96.03, shall make such investigation as may be necessary to determine whether in fact, such conditions exist as to constitute a public nuisance as declared in § 96.03.

('70 Code, § 11-2) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.03 PUBLIC NUISANCES.

The existence of any of the following conditions on any lot or parcel of land in the city, is hereby declared to be noxious, dangerous, detrimental and prejudicial to the public health, safety or general welfare and/or constitutes a public nuisance in violation of the provisions of this chapter:

(A) Weeds and/or uncontrolled growth of vegetation.

(1) Any uncontrolled growth of noxious weeds, grasses to a height in excess of ten inches and/or the uncontrolled growth of bushes causing or threatening to cause infestation by rats, mice, snakes or vermin of any kind or constituting a fire hazard or which in any other way is detrimental to the public health, morals, safety or general welfare; provided, however, that this subsection shall not apply to planted and cultivated flowers, shrubbery, vegetables or crops, properties not reasonably accessible to power mowing equipment, and undeveloped parcels greater than five acres in size, except as provided in § 96.03(A)(2).

(2) Any uncontrolled growth of noxious weeds, grasses or bushes on undeveloped parcels greater than five acres in size, including previously tilled farm land that is not cultivated or planted during a growing season if:

(a) The growth is at a height in excess of 24 inches and is causing or threatening to cause infestation by rats, mice, snakes or vermin of any kind or constituting a fire hazard or which is in any other way detrimental to the public health, safety or general welfare; and

(b) The growth is within a distance of 50 feet from any residential use.

(3) Any uncontrolled growth of wild shrubs, bushes, vines, weeds or similar vegetation that is accessible and controllable by any reasonable means, is on any lot that contains a dwelling unit or is on a lot within 100 feet of any residential property, and is uncontrolled growth that:

(a) Contain other nuisances as set forth in this chapter; or

(b) 1. Consists of wild, dense or uncontrolled vegetation, including overgrown shrubs, underbrush, small trees, vegetative debris, or poisonous plants, that is in such concentration or condition so as to contribute to or cause a breeding ground for rodents, wild animals, or constitute other hazards detrimental to public health, safety or welfare.

2. This subsection shall not apply to areas that are not accessible or controllable by reasonable means, or to natural areas which customarily exist in a natural condition such as predominately forested areas with numerous trees, or areas that consist of managed, landscaped plantings, shrubs, or other cultivated or managed vegetation, including planted areas with legitimate landscape plants for screening purposes, or plant areas required by the City Code of Ordinances to be set aside or planted for buffering or screening purposes, or to protected natural areas or plants under state or federal laws.

(4) It shall be illegal and unlawful for any individual or business to scatter, cast, throw, blow, place, sweep, or deposit anywhere on a city street, curbing, and/or sidewalk any limbs, trash, sand, grass clippings, leaves, litter and/or other debris. Such accumulation is dangerous or prejudicial to the public health, public safety, lessens the efficient operation of the storm drainage system of the city, contrary to storm water regulations, or otherwise constitutes a public nuisance.

(5) The owner of any property and/or dwelling unit shall have the sole responsibility to remove and to exercise reasonable diligence at all times to keep any street, curbing, and/or sidewalk clean of any limbs, trash, sand, grass clippings, leaves, litter and/or other debris and other used or waste materials intentionally or unintentionally growing, scattered, discarded, thrown, blown, swept, deposited, or haphazardously left in any street, curbing, and/or sidewalk. The owner of any property and/or dwelling unit shall have the sole responsibility to prevent the continuous, ongoing or persistent, accumulation, growth and/or depositing of same from drifting or blowing to adjoining premises and gutters by removing such waste. Such accumulation is dangerous or prejudicial to the public health, public safety, lessens the efficient operation of the storm drainage system of the city, contrary to the city's storm water regulations, and/or otherwise constitutes a public

nuisance.

(6) The owner of any property and/or dwelling unit, including unoccupied property, and/or any business or corporation in control of such lawn or yard maintenance shall have the sole responsibility to remove and to exercise reasonable diligence at all times to keep the premises from the street to the front and/or side yard, including the curbing and/or sidewalk clean of any accumulation or growth of grass, weeds, limbs, trash, clippings, leaves, sand, litter, debris, and other used or waste materials intentionally or unintentionally growing, scattered, discarded, thrown, blown, swept, deposited, or haphazardously left. Such accumulation is dangerous or prejudicial to the public health, public safety, lessens the efficient operation of the storm drainage system of the city, contrary to the city's storm water regulations, and/or otherwise constitutes a public nuisance.

(B) Litter, trash, construction materials and/or other debris.

(1) In order to protect the health, safety and general welfare of the public, preserve the enjoyment of property rights and other rights from obnoxious and undesirable infringement, promote the general public welfare of the community, and prevent social harm from the effects of unwanted and detrimental influences that cross property lines, it shall be unlawful for any person owning, occupying or having in his possession or under his control any lot or parcel of land, improved or vacant, in the city, and/or any business or corporation in control of such lawn or yard maintenance to permit to exist on such lot or parcel of land any of the following conditions.

(2) Any litter consisting of man-made and used materials which is scattered, cast, thrown, blown, placed, swept, or deposited anywhere on a persistent, continuous or ongoing basis so as to accumulate on any property in open places such that is dangerous or prejudicial to the public health or otherwise constitutes a public nuisance.

(For purposes of this chapter, "open places" are defined as areas of properties or portions thereof that are open to the exterior, including building openings of residential dwelling units, such as carports or porches, and any other exterior portions of properties ordinarily exposed to the outside and/or public view, including front, side and rear yards, excluding any enclosed porch.) The owner and occupant of any property and/or dwelling unit shall exercise reasonable diligence at all times to keep exterior premises clean of litter, including glass, bottles, waste paper, wrapping paper, paper napkins, cartons, package containers, and other used or waste materials intentionally or unintentionally scattered, discarded, thrown, or haphazardously left on such premises on continuous, ongoing or persistent basis, and to prevent same from drifting or blowing to adjoining premises by removing such waste.

(3) Except as otherwise allowed herein, any icebox, refrigerator or other container of any kind which has an airtight snap lock or other device thereon and is in use in open areas shall be crated, strapped or locked to such an extent that is impossible for a child to obtain access to any airtight compartment thereof. Snap locks or doors on any discarded refrigerator, icebox or container shall be removed prior to disposal.

(4) The presence or accumulation of dead animals; decayed meat, vegetables, fruit or other vegetable matter; filthy privies or stables; garbage, trash, litter or other waste products; or materials of any kind, including uncontrolled accumulation of organic debris, which are or may be offensive by virtue of strong odors or vapors, or by the inhabitation therein of rats, mice, snakes or vermin of any kind, or by constituting a fire or safety hazard or other condition which otherwise may be dangerous or prejudicial to the public health or constitute a public nuisance. All animal food shall be kept, dispensed and stored in such a manner as to minimize availability of food or harborage for vermin.

(5) Any concentration of unusable building materials, including concrete, steel or masonry, which due to deterioration or age are no longer suitable for building construction, alterations or repair, and which are in open places and are or may be dangerous or prejudicial to the public health or otherwise constitute a public nuisance. The owner and occupant of any property and/or dwelling unit, including unoccupied property, shall have the sole responsibility to remove and to exercise reasonable diligence at all times to keep any concentration of unusable building materials, including wood, concrete, steel or masonry, from accumulating such that it is unsightly, detrimental, dangerous or prejudicial to the public health or otherwise constitutes a public nuisance.

(6) Any products with jagged edges of metal or glass which are kept in open places and are or may be dangerous or prejudicial to the public health or otherwise constitute a public nuisance.

(7) Any concentration of discarded bottles, glass, cans, or used medical supplies which are in open places or in confined areas which may be dangerous or prejudicial to the public health or otherwise constitute a public nuisance.

(8) Any junk, waste materials, unusable building materials, trash, garbage, oily rags, barrels, cans, papers, bricks or brickbats and other litter, refuse, rubbish or combustible materials which is scattered, cast, placed or deposited in a yard or yards, so as to constitute an accumulation or concentration in an open area and are or may be dangerous or prejudicial to the public health or otherwise constitute a public nuisance.

(9) The presence, accumulation, storage or placement of:

(a) Junk, including but not limited to, deteriorated, unusable or inoperative furniture, appliances, machinery, equipment, building materials, worn out and disused automobiles or parts, tires or any other man-made items which are either in whole, or in part, wrecked, junked, disused, worn out, dismantled or inoperative.

1. Storage of junk shall only be allowed on any properties used for nonresidential purposes if such use is permitted in accordance with the Unified Development Code, completely enclosed within a building in compliance with applicable building codes, or otherwise evenly placed or neatly stacked and concealed by a solid fence or other means so as to not be visible at the property line from abutting properties or a public street.

2. Storage of junk shall only be allowed on any property used for residential purposes if completely stored in an enclosed building or limited to 50 square feet in area and completely concealed by a solid fence or other means so as not to be visible at the property line from abutting properties or a public street, concentrated in one area within the rear yard and neatly arranged or stacked so as not to exceed five feet in height.

3. Whether stored on a residential or nonresidential property such storage of junk shall be maintained in such a manner so as to prevent overgrown grass or weeds or an infestation of wild animals, reptiles and rodents.

(b) Usable building materials, unless (i) stored on any nonresidential lot on which the use is permitted by the Unified Development Code, or (ii) if stored on any residential lot where construction has stopped or never commenced for a period of six months and there is not a current, valid outstanding building permit issued for construction on the residential lot, such storage is inside a completely enclosed building (if otherwise permitted on the lot) or placed in the rear of the lot and stored in accordance with § 96.03(B)(9)(b)2. above.

(c) Construction fill materials stored or used as fill material must (i) be approved by the Code Enforcement Officer as a reasonable landscape feature evidenced by a comprehensive landscape plan showing such features for legitimate landscape purpose as part of the total development of the lot; (ii) be leveled within 30 days; (iii) be leveled and covered with at least six inches of dirt within 30 days if the material includes: concrete, brick, demolition debris, trees, tree stumps, and the like, but not including fill dirt; (iv) under no circumstances, may any fill material contain any asphalt of any kind.

(c) Construction fill materials stored or used as fill material must (i) be approved by the Code Enforcement Officer as a reasonable landscape feature evidenced by a comprehensive landscape plan showing such features for legitimate landscape purpose as part of the total development of the lot; (ii) be leveled within 30 days; (iii) be leveled and covered with at least six inches of dirt within 30 days if the material includes: concrete, brick, demolition debris, trees, tree stumps, and the like, but not including fill dirt; (iv) under no circumstances, may any fill material contain any asphalt of any kind.

(d) Firewood, except when such storage is neither in excess of a total area of 100 square feet not stacked to a height more than six feet above the ground. Whether completely enclosed in a building or concealed by a fence or cover or otherwise permitted on the lot, such storage or accumulation of the above items shall not be permitted if it causes or threatens to cause a fire hazard, or threatens to cause accumulation of stagnant water, causes or threatens to cause the inhabitation therein of rats, mice, snakes, or vermin, or wild animals of any kind, constitutes a hazardous condition, or causes or threatens to cause a public nuisance, all of which are or may be dangerous or prejudicial to the public health or general welfare.

(C) Stormwater treatment, retention or impoundment devices (Structural Best Management Practice (BMP)).

(1) Any stormwater treatment, retention or impoundment device (Structural Best Management Practice (BMP)) which is operating improperly and was constructed for compliance with the City of Goldsboro: Stormwater Management Program for Nitrogen Control in the Neuse River Basin.

(2) Improperly operating BMPs (stormwater control facilities) are prohibited; responsibility for maintenance:

(a) If structural BMPs are implemented to achieve nitrogen loading and/or flow attenuation requirements for a new development for compliance with the *City of Goldsboro: Stormwater Management Program for Nitrogen Control in the Neuse River Basin*, then the city requires a maintenance plan for the BMPs. In addition, each BMP will be inspected by the city on an annual basis.

(b) A structural BMP is any structure utilized for reducing nitrogen or peak flow rates from new developments. This may include but is not limited to wet detention pools, constructed wetlands, open channel practices, riparian buffers, bioretention, vegetated filter strips with level spreader, sand filters, and proprietary BMPs.

(c) BMPs should be constructed on the same lot as the new development, with the property owner assuming responsibility for the long-term maintenance. BMPs may be constructed at an off-site location provided they are approved beforehand by the City's Planning and Engineering Departments; however, the property owner still maintains responsibility for long-term maintenance of the structure. In the event that a BMP is severed from the original site it was designed for (such as by the division of the original site, sale of a portion of the original site, or construction of a road through the site), a substitute BMP must be constructed by the responsible party (the property owner, unless otherwise determined by the city) to fulfill the nitrogen and/or peak flow reduction capabilities of the original BMP.

(3) Compliance with provisions.

(a) This chapter applies to any development which falls under either of the Neuse Stormwater Rule's definition for **NEW DEVELOPMENT**.

(b) Any activity that disturbs greater than one acre of land in order to establish, expand, or modify a single family or duplex residential development or a recreational facility. (**LAND DISTURBANCE** is defined as grubbing, stump removal, and/or grading.)

(c) Any activity that disturbs greater than one-half an acre of land in order to establish, expand, or modify a multifamily residential development or a commercial, industrial, or institutional facility.

(4) Inspections and annual inspection fee.

(a) The Building Inspector (or other authorized agent of the city) has full power and authority to enter upon a premise housing a BMP for the purpose of inspecting the BMP on an annual basis. The City Council has established an annual

inspection fee of \$100 per structural BMP to fund this additional inspection program.

(b) In addition, the Building Inspector may enter the site as necessary to document improperly operating BMPs, follow up on scheduled maintenance activities, or to conduct maintenance themselves.

(D) *Animal nuisances.* The keeping of any animal in such manner or in such numbers as to constitute a public nuisance is hereby prohibited. For the purposes of this section, a public nuisance shall include, but not be limited to, the following:

(1) The keeping of any animal which by continued or repeated howling, yelping, barking or otherwise, causes loud noises which would disturb the quiet, comfort or repose of a reasonably prudent person on adjoining property;

(2) The keeping of any animal which habitually is at large;

(3) The keeping of a cage or pen constructed and used for the purpose of restraining animals within ten feet of the outer limits of the lot upon which the cage or pen is situated; provided, however, this setback requirement shall not be applicable where the placing of the cage or pen within the ten-foot area does not result in locating the cage or pen within 50 feet of the nearest household occupied by persons other than the owner or keeper of the cage or pen. This division shall not apply to the fencing of all or a major portion of a lot;

(4) Allowing or permitting an animal to damage the real or personal property of anyone other than its owner, including, but not limited to, turning over garbage containers, or damaging gardens, flowers, or vegetables, or defecating upon the property of another;

(5) Maintaining animals in an unsanitary environment which results in unsightly or offensive animal waste, litter, or odor which would disturb a reasonable person on adjoining property;

(6) The keeping, possession, harboring or feeding of animals, wild, feral or domesticated, which threaten the public health, safety and welfare of the community;

(7) The keeping, possession, harboring or feeding of animals, wild, feral or domesticated, which as a result of such keeping, possession, harboring or feeding, causes damage to real or personal property of anyone other than the person keeping, possession, harboring or feeding such animals;

(8) Maintaining an animal that habitually or repeatedly chases, snaps at, attacks or barks at pedestrians, joggers, animals walked on a leash, bicycles, or other vehicles;

(9) Failing to confine a female dog while in heat in a secure enclosure in such a manner that she will not be in contact with another dog, or attract other animals;

(10) Except as otherwise provided in §91.16 (which states that it is unlawful for any owner to keep more than three dogs within the city), the keeping of seven or more animals per household or lot, regardless of lot size and regardless of whether any of the provisions of this division are violated, shall be considered a nuisance. This division shall not apply to offspring under the age of 16 weeks and to animals kept by a kennel or pet shop licensed in accordance with state and local law and to animals kept by a kennel, pet shop or other facility licensed or registered by the Department of Agriculture or the Veterinary Medical Board;

(11) The tethering of any animal to public property or in a public right-of-way.

(E) *Breeding grounds for mosquitoes.*

(1) Any condition which is a breeding ground or a harbor for mosquitoes is hereby deemed and declared to be a public nuisance;

(2) Pools of stagnant water causing or threatening to cause infestation by mosquitoes and other disease-carrying insects which are or may be dangerous or prejudicial to the public health is hereby deemed and declared to be a public nuisance.

(F) *General nuisance.* Any other condition declared to be a detriment or danger to the public health, safety, morals, and general welfare of the inhabitants of the city and/or public nuisance by the City Council at a public hearing, notice of which has been properly served.

(Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05; Am. Ord. 2007-35, passed 5-7-07; Am. Ord. 2016-25, passed 4-18-16)

§ 96.04 RESTRICTION OF BOATS IN RESIDENTIALLY ZONED AREAS.

(A) Within the city limits, it shall be unlawful for any owner, lessee, or occupant, or any representative, or person living or having control of any property within the residentially zoned areas of the city to have more than two boats in open places on a single family lot unless any additional boat is stored in a fixed structure as defined by Chapter 153 of this Code of Ordinances. (For purposes of this chapter, **OPEN PLACES** are defined as areas of properties or portions thereof that are open to the exterior, including building openings of residential dwelling units, such as carports or porches, and any other exterior portions of properties ordinarily exposed to the outside and/or public view, including front, side and rear yards, excluding any enclosed porch).

(B) The owner or occupant of the property has ten days from the receipt of written notice from the city to correct this violation.

(C) The failure to correct this violation shall result in a fine of \$100 per day until the additional boat is removed. In addition, the city shall be entitled to seek and obtain further relief as described in § 10.99 of this Code of Ordinances.

(Ord. 1999-18 passed 3-15-99; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.05 ORDER TO ABATE PUBLIC NUISANCE.

Whenever it shall come to the attention of any Building Inspector, Code Enforcement Officer, City Inspector or other authorized city officer or representative, that there exists on any lot or parcel of land in the city, occupied or not, any of the conditions enumerated in this chapter, the officer or inspector shall forthwith give the owner, occupant, and/or person having the lot under his control notice thereof to abate or remove the conditions or otherwise comply with the city code. Such notice shall be deemed sufficient if given by personal service of written notice or service by registered or certified mail to such person, owner and/or occupant at his last known address. For nuisances falling under categories, divisions (A), (B), or (D) as described in § 96.03, ten days from the receipt of such written notice will be allowed for abatement. The person so served shall have ten days from the date of such service in which to remedy the same or the city shall cause the same to be remedied, unless an appeal for relief in writing is made within this time period to the City Manager. For nuisances falling under division (C) as described in § 96.03, 30 days from the receipt of such written notice will be allowed for abatement. The person so served shall have 30 days from the date of such service in which to remedy the same or the city shall cause the same to be remedied, unless an appeal for remedy in writing is made within this time period to the City Manager. In lieu of, or in addition to such notice, the officer or inspector may issue a citation notice and take enforcement actions as set forth in §§ 96.07 and 96.10 in the Code of Ordinances. In the event an inspector determines that a nuisance is an immediate detriment to human health, safety or welfare, the inspector may take appropriate action to summarily abate the condition without notice.

('70 Code, § 11-3) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.06 FAILURE TO ABATE PUBLIC NUISANCE; ABATEMENT BY CITY.

(A) If after ten days' notice of the existence of any such condition, the owner, occupant and/or person having control of the lot or property, occupied or not, shall fail to cause the removal or abatement of such condition, the city may forthwith cause such condition to be removed, abated or remedied. Upon abatement by the city, in addition to all costs of abatement, the penalties set forth in § 96.10 of the Code of Ordinances may be implemented and an administrative service fee of \$100 shall be imposed to cover administrative costs associated with abating the nuisance.

(B) If any person with a nuisance falling under division (C) as described in § 96.03, having been ordered to abate such nuisance by performing the necessary maintenance to restore proper operation to the BMP, fails, neglects, or refuses to do so within 30 days from receipt of the order, the Director of Planning shall cause the condition to be remedied by having employees of the city or other designated persons to go upon the premises and perform the necessary maintenance under the supervision of an officer or employee designated by the City Manager. Any person who has been ordered to abate a public nuisance may within the time allowed by this chapter request the city in writing to remove such condition, the cost of which shall be paid by the person making such request.

('70 Code, § 11-4) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.07 COST OF ABATEMENT.

The actual cost incurred by the city in removing or otherwise remedying a public nuisance shall be charged to the owner of such lot or parcel of land, and it shall be the duty of the Finance Department to mail a statement of such charges to the owner or other person in possession of such premises with instructions that such charges are due and payable within 30 days from the receipt thereof.

('70 Code, § 11-5) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.08 FAILURE TO PAY CHARGES; LIEN CREATED.

(A) In the event charges for the removal or abatement of a public nuisance are not paid within 30 days after the receipt of a statement of charges as provided for in § 96.07, such charges shall become a lien upon the land or premises where the public nuisance existed and shall be collected as unpaid ad valorem taxes, as provided in G.S. § 160A-193.

(B) The expense of the action is also a lien on any other real property owned by the person in default within the city limits or within one mile of the city limits. A lien established pursuant to this subsection is inferior to all prior liens and shall be collected as money judgment.

(C) In lieu of, and in addition to, a lien to recover the debt, the city may turn unpaid penalties in to a credit/collection agency for collection. The offender will be responsible for all reasonable monetary damages as required by the collections agency to recover the debt. This chapter may also be enforced by any appropriate, equitable action.

('70 Code, § 11-6) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.09 PROCEDURE DEEMED ADDITIONAL TO OTHER REMEDIES.

The procedure set forth in this chapter shall be in addition to any other remedies that may now or hereafter exist under law for the abatement of public nuisances and this chapter shall not prevent the city from proceeding in a criminal or other action

against any person, firm or corporation violating the provisions of this chapter as provided in G.S. § 14-4.

('70 Code, § 11-7) (Ord. 1972-46, passed 8-21-72; Am. Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)
Penalty, see § 10.99

§ 96.10 ENFORCEMENT OF ORDINANCES: CONTINUED VIOLATIONS.

(A) *General penalty.* Any person violating the provisions of this chapter shall be subject to the penalties as described in § 10.99 of this Code of Ordinances or as specified in this Chapter, whichever is greater.

(B) *Enforcement of ordinances; civil penalties.* Civil penalties may be imposed upon a violator of this code or an ordinance of the city pursuant to the procedure set forth herein:

(1) *Citations.*

(a) *Issuance of citation.* The Building Inspector, Code Enforcement Officer or other authorized officer, agent or employee of the city is empowered to issue warning citations, notices of violation and citations with fines, if there is a reasonable cause to believe that any provision of the City Code of Ordinances has been violated. Where a provision has been violated, such citations shall be issued to the violator or property owner.

(b) *Violator.* A violator of a provision of the code or an ordinance of the city shall be deemed to be the owner of the premises, the agent of the owner authorized to be responsible for the premises, and/or the appropriate occupant, lessee, employee or person having immediate beneficial use of and/or responsibility over the premises or property.

(c) *Methods of issuance of citations.* A citation shall be considered issued if it is delivered in person to the violator, or if the violator cannot be readily found, then the citation may be mailed to the last known mailing address of the owner or agent shown on public records. If the violator cannot be found and after other reasonable efforts have been made to communicate the existence of the violation to the owner or agent, then the citation shall also be considered issued if directed to the owner, agent or occupant and left at the place of residence or location of the violation.

(d) *Types of citations and notices.* It shall be in the sole discretion of the Building Inspector, Code Enforcement Officer or other authorized officer, agent or employee of the city to determine which of the following shall be issued to a violator.

1. *Warning citation.* This citation for a violation shall be a warning citation stating that a violation of the chapter has occurred. It shall also state the circumstances involved in the violation.

2. *Notice of violation.* This notice shall state that the owner, occupant and/or person having control of the lot or property, occupied or not, shall abate or remove the conditions or otherwise comply with the city code. In lieu of, or addition to such notice, the office or inspector may issue a citation notice and take enforcement actions as set forth in § 96.10 (B)(1)(d)3. and impose the cost of remedying or abating the nuisance as set forth in §§ 96.06 and 96.07 in the Code of Ordinances. In the event an inspector determines that a nuisance is an immediate detriment to human health, safety or welfare, the inspector may take appropriate action to summarily abate the condition without notice.

3. *Citations with fines.* If the violation continues after the deadline to correct a violation, then a citation with a fine in an initial amount of \$50 shall be authorized to be issued against the violator. Thereafter, each day the violation continues shall be deemed an additional offense and additional citations with increasing fines up to \$250 may be issued each day the violation continues. Any unpaid citations and delinquency charges shall be cumulative and shall be recovered in a civil action or in the nature of debt as well as any attorney fees incurred by the city incident thereto. In lieu of a civil action to recover the debt, the city may turn unpaid penalties in to a credit/collection agency for collection. The offender will be responsible for all reasonable monetary damages as required by the collections agency to recover the debt. This section may also be enforced by any appropriate, equitable action. In addition to the civil penalty, the city may impose an administrative fee up to \$100 in addition to any fines to cover the city's costs of administering a violation.

(e) *Records.* Records of citations shall be maintained for a reasonable period of time.

(Ord. 2001-25, passed 2-19-01; Am. Ord. 2005-64, passed 7-5-05)

§ 96.11 SECOND AND SUBSEQUENT VIOLATIONS.

Upon second and subsequent violations of this chapter within 24 months of the previous violation being remedied, no notice of the second or subsequent violation, as required by this chapter, shall be given. The city, through its agents and employees, may enter such lots or premises and remove the violation and the costs and expense thereof shall be paid by the owner of the violation as provided for in this chapter. Second and subsequent violations are subject to the escalating fine structure as defined in this chapter.

(Ord. 2005-64, passed 7-5-05)

§ 96.12 PANHANDLING; AGGRESSIVE PANHANDLING, PROHIBITED AREAS AND TIMES.

(A) *Definitions.* For the purposes of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(1) The words "panhandling" or "begging" are used interchangeably, a purpose of which is to obtain a contribution of money or goods for the principal benefit of the person making the solicitation.

(2) The word "aggressive" refers to:

(a) Continuing to solicit near the individual addressed after the person to whom the solicitation is directed has made a negative response, either verbally, by physical sign, by attempting to leave the presence of the person soliciting, or by other negative indication; and/or

(b) Any physical contact with another person without consent; and/or

(c) By blocking the path of a person being solicited or blocking the entrance or exit to any building or vehicle; and/or

(d) By or with the use of any abusing language, word, gesture, or act intended to cause a reasonable person to be fearful of the solicitor or feel compelled to accede to the solicitation.

(3) "Public place" and "place open to the public" mean an area generally visible to public view and include streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots, public transportation, buildings open to the general public including those which serve food or drink or provide entertainment, and the doorways or entrances in buildings and their grounds.

(B) *Purpose.* The purpose of this section is to ensure unimpeded pedestrian and vehicle traffic flow, to maintain and protect the well-being of pedestrians and to otherwise foster a harassment-free climate in public places.

(C) *Rules and regulations.*

(1) It shall be unlawful for any person to panhandle or beg as defined in § 96.12 within the city without first obtaining a "Panhandler's Permit" from the Chief of Police or designee. Such permit is valid for one year only and must be renewed annually.

(2) It shall be unlawful for any type of panhandling or begging within the following prohibited areas and/or times:

(a) Within 100 feet of any financial institution and/or automated teller machine;

(b) Within 20 feet of any bus stop, train station, or taxi stand;

(c) Within 20 feet of any commercial establishment which is open for business;

(d) Within 20 feet of any outdoor dining area during operation;

(e) Within DOT or city right-of-ways, excluding sidewalks; and

(f) Between the hours of 8:00 p.m. and 8:00 a.m.

(3) In accordance with G.S. § 160A-179, it shall be unlawful for any person to aggressively panhandle or beg for money or goods from another in a public place or in a place open to the public. The offering of items of nominal value, such as pencils, chewing gum, and the like for a donation shall not make the conduct lawful.

(D) *Exceptions.* The conduct prohibited does not include solicitations made by authorized representatives of not-for-profit corporations, organizations or groups in order to obtain funds designed principally to further the purpose of such not-for-profit corporations, organizations or groups provided proper identification such as signs, vests, badges and the like, are clearly visible to the general public naming the not-for-profit corporations, organizations or groups.

(E) *Opportunity to stop the prohibited activity.*

(1) No arrest shall be made for an initial violation of this section unless the arresting officer first affords a person an opportunity to stop the conduct that violates division (C). After being warned that aggressive panhandling or begging is illegal within the city limits of Goldsboro, a police officer will issue a panhandling warning ticket to the individual. A copy of this ticket will be maintained by the Goldsboro Police Department for documentation purposes. If after being warned the panhandler does not cease these activities or if an officer observes a person who has been duly warned conducting aggressive panhandling activities again within the city limits, that individual shall be immediately arrested.

(2) If a complaint is registered with the police department by a private citizen and the complainant formally identifies the person accused of aggressive panhandling or begging activities, a panhandling warning ticket will be issued to that individual. If the person accused of aggressive panhandling or begging by a private citizen has previously been duly warned of the illegality of this activity, that person will be arrested if the complaining citizen files appropriate charges or agrees to serve as a witness.

(F) *Severability.* If any portion of this section is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed severable, and such holding shall affect the validity of the remaining portions hereof.

(Ord. 2004-97, passed 12-6-04; Am. Ord. 2005-64, passed 7-5-05; Am. Ord. 2022-66, passed 12-5-22)

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH PROCLAMATION

WHEREAS, the crime of domestic violence violates an individual's privacy and dignity, security, and humanity, due to systematic use of physical, emotional, sexual, psychological, and economic control and/or abuse including abuse to children and the elderly; and

WHEREAS, the problems of domestic violence are not confined to any group or groups of people, but cut across all economic, racial, and societal barriers, and are supported by societal indifferences; and

WHEREAS, the impact of domestic violence is wide ranging, directly effecting individuals and society as a whole, here in this community, throughout the United States, and the world; and

WHEREAS, it is battered women themselves who have been in the forefront of efforts to bring peace and equality to the home.


NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim October 2024 as:

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH

in the City of Goldsboro, and recognize the important work done by domestic violence programs, and urge all citizens to actively participate in activities and programs to work toward improving victim safety and holding perpetrators of domestic abuse accountable for their actions against individual victims and our society as a whole.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of October, 2024.




Charles Gaylor, IV
Mayor

INDUSTRY APPRECIATION MONTH PROCLAMATION

WHEREAS, the Goldsboro City Council supports the endeavors of industry in Goldsboro and Wayne County; and

WHEREAS, the Wayne County Development Alliance, Inc. hosts an industry celebration each year to thank the more than 75 major manufacturers, distributors, wholesalers, machine shops, and other businesses in the City and County; and

WHEREAS, events planned to celebrate these industries include a Golf tournament at Walnut Creek Country Club, Regional Forklift Rodeo at Wayne Community College, and an awards ceremony to name the 'Industry of the Year'; and

WHEREAS, representatives from local businesses and industries, officials from the Economic Development allies, local and state elected officials, and community leaders attend these events; and

WHEREAS, October is recognized as manufacturing month, giving the community a chance to pause and thank our local industries for all they do for Goldsboro and Wayne County.


NOW, THEREFORE BE IT RESOLVED, that the Goldsboro City Council does hereby proclaim the month of October 2024 as:

INDUSTRY APPRECIATION MONTH

in the City of Goldsboro, and encourage citizens to thank industry leaders for all that they do for our great City and County.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of October, 2024.




Charles Gaylor, IV
Mayor

BREAST CANCER AWARENESS MONTH PROCLAMATION

WHEREAS, each year, more than 6,000 women in North Carolina can expect to be diagnosed with breast cancer, and more than 1,000 will likely die from this disease; and

WHEREAS, North Carolina woman have a 1-in-8 lifetime risk of developing breast cancer; the second leading cause of cancer death for women in the United States; and

WHEREAS, the North Carolina Breast and Cervical Cancer Control Program (NC BCCCP), in the North Carolina Department of Health and Human Services, provides free or low-cost breast and cervical cancer screenings and follow-up to eligible uninsured or underinsured women; and

WHEREAS, with routine mammogram screening and follow-up testing, the disease can be detected early, so that it can be effectively treated and save lives; and

WHEREAS, being aware of the health information, education, treatment, and support methods available, can help individuals with breast cancer find and receive the appropriate care and resources they need to improve their quality of life.


NOW, THEREFORE, BE IT RESOLVED that the Goldsboro City Council does hereby proclaim October 2024 as:

BREAST CANCER AWARENESS MONTH

in the City of Goldsboro, and urge our fellow citizens to become aware of the impact that breast cancer has on our community, and to support the fight against breast cancer so that we may one day defeat this terrible disease.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of October, 2024.




Charles Gaylor, IV
Mayor

**SAFETY FIRST ON HALLOWEEN
PROCLAMATION**

WHEREAS, it is the desire and responsibility of the City Council to promote the safety and welfare of the citizens of the City of Goldsboro; and

WHEREAS, the City Council is concerned that our young citizens participate in the traditional Halloween Trick or Treat activities in a safe and orderly manner; and

WHEREAS, the City Council feels that the best method for promoting a safe and orderly Halloween is through a Proclamation from the Mayor setting forth guidelines for these activities.

NOW, THEREFORE, BE IT RESOLVED that the Goldsboro City Council does hereby proclaim:

SAFETY FIRST ON HALLOWEEN


and encourage all citizens of Goldsboro to promote and observe the following safety guidelines:

- Parents are asked to supervise the Halloween Trick or Treat activities of their children and to ensure that Trick or Treat activities are limited to children under the age of 16 years.
- Trick or Treat hours will be observed from 6:00 p.m. to 8:00 p.m. on Thursday, October 31, 2024.
- Residents who wish to participate in Trick or Treat are asked to leave a porch light, or other outdoor light, on during these hours.
- Parents are asked to explain to children that homes with no outdoor light are not participating in Trick or Treat and that these homes should be passed up during these activities.
- It is also recommended for the safety of our children that parental supervision be extended to include insistence that children do not consume any "treats" until closely examined by their parents. Parents should follow the rule "if in doubt - throw it out" where evidence of tampering with packaging or surfaces of consumable product exists.

These guidelines are set forth in the hope that all citizens of Goldsboro will enjoy a happy, safe, and orderly Halloween.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Goldsboro, North Carolina, this 7th day of October, 2024.




Charles Gaylor, IV
Mayor

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: Amending Chapter 90: Abandoned, Junked, and Nuisance Vehicles, of The City of Goldsboro's Code of Ordinances

BACKGROUND: After a review of Chapter 90 of The City of Goldsboro's Code of Ordinances, Planning staff determined an update was needed to comply with recently updated General Statutes. Most of Chapter 90 has not been revised since at least July 2005.

DISCUSSION: The City of Goldsboro Planning Department is requesting a comprehensive text amendment to Chapter 90 of the City's Code of Ordinances that includes language pertaining to abandoned, junked, and nuisance vehicles. The proposed amendment will update the Code of Ordinances to be in compliance with current statutes.

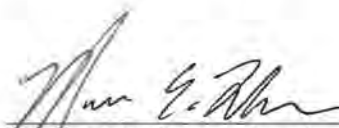
Key components of the proposed text amendment include: updated definitions for the chapter, updated authorization for vehicle removal, pre- and post-towing notice requirements, probable cause hearing requirements, and updates to how unclaimed vehicles will be disposed of.

STAFF RECOMENDATION: Planning Staff recommends approval of the proposed ordinance amending Chapter 90.

REQUIRED ACTION: Council shall continue the public hearing from their September 16th, 2024 meeting and vote to approve or deny the ordinance amending Chapter 90.

Date:

10/2/24


Mark E. Helmer, Planning Director

Date:

10/1/24


Matthew Livingston, Interim City Manager

ORDINANCE NO. 2024 -

**AN ORDINANCE AMENDING THE CITY OF GOLDSBORO CODE OF ORDINANCES
CHAPTER 90: ABANDONED, JUNKED, AND NUISANCE VEHICLES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council at a regular meeting held in the City Council Chambers, 214 N. Center St. in the Historic City Hall building, on **Monday, September 16, 2024** at 7:00 p.m., and continued to a certain date voted and approved by City Council, on **Monday, October 7, 2024**, at 7:00 p.m., for the purpose of considering and discussing the passing of an ordinance amending the City of Goldsboro Code of Ordinances; and

WHEREAS, after a review of Chapter 90 of The City of Goldsboro’s Code of Ordinances, Planning staff determined an update was needed to comply with recently updated General Statutes. Most of Chapter 90 has not been revised since at least July 2005; and

WHEREAS, the City of Goldsboro Planning Department is requesting a comprehensive text amendment to Chapter 90 of the City’s Code of Ordinances that includes language pertaining to abandoned, junked, and nuisance vehicles; and

WHEREAS, the proposed amendment will update the Code of Ordinances to be in compliance with current statutes; and

WHEREAS, key components of the proposed text amendment include: updated definitions for the chapter, updated authorization for vehicle removal, pre- and post-towing notice requirements, probable cause hearing requirements, and updates to how unclaimed vehicles will be disposed of.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, that sections 90.01-90.12 of Chapter 90 of the Code of Ordinances, City of Goldsboro, North Carolina, are hereby amended to read as follows:

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Mayor and City Council of the City of Goldsboro, Chapter 90 of the Code of Ordinances, City of Goldsboro, North Carolina, hereby amended by adding sections 90.13 and 90.14 as follows.

CHAPTER 90: ABANDONED, ~~AND~~ JUNKED, AND NUISANCE VEHICLES

General Provisions

Section

- ~~—90.01—Intent and p~~Purpose **and administration.**
- 90.02 Definitions
- ~~—90.03—Duty of owner to remove~~ **Unlawful; removal authorized.**
- ~~—90.04—Removal by city~~ **Nuisance vehicle removal authorized.**
- ~~—90.05—Costs of removal; notice to owner~~ **Removal; pre-towing notice requirements.**
- ~~—90.06—Sale of abandoned motor vehicles~~ **Notice requirement exceptions.**
- ~~—90.07—Disposition of proceeds of sale of abandoned motor vehicle~~ **Removal; post-towing notice.**
- ~~—90.08—Disposition of junked motor vehicles~~ **Right to probable cause hearing.**
- ~~—90.09—Disposition of unidentified vehicles~~ **Redemption of vehicle during proceedings.**
- ~~—90.10—Disposition of proceeds of sale of junked motor vehicle~~ **Sale and disposition of unclaimed vehicles.**
- ~~—90.11—Immunity~~ **Removal of vehicle from private property.**
- ~~—90.12—Limitations of provisions~~ **Protection against criminal or civil liability.**
- 90.13. Exceptions.**
- 90.14. Removal of impounded vehicle.**

GENERAL PROVISIONS

~~§ 90.01 INTENT AND PURPOSE.~~

~~—It is the intent of the city to prohibit the abandonment of motor vehicles on public streets or on public or private property within the city and the city may enforce this chapter by removing and disposing of junked or abandoned motor vehicles according to the procedures prescribed herein.~~

§ 90.01 PURPOSE AND ADMINISTRATION.

- (A) Abandoned, junked, and nuisance vehicles constitute a hazard to the health, safety, and welfare of the citizens of the City. Such vehicles can harbor noxious diseases, provide shelter and breeding places for vermin, and present physical dangers to the safety of children and other citizens. Such vehicles detract from community, neighborhood, and area appearances; value of property; the character and integrity of the community; tourism and other economic development opportunities; and the comfort, happiness, and emotional stability of area residents. It is therefore the purpose of this article to eliminate existing abandoned, junked, and nuisance vehicles, and to prevent future proliferation thereof.
- (B) The City Police Department and the Planning Department shall be responsible for the administration and enforcement of this article. The Police Department shall be responsible for administering the removal and disposition of vehicles determined to be abandoned on the public streets and highways within the City and property owned by the City. The Planning Department shall be responsible for administering the removal and disposition of abandoned, junked, and nuisance vehicles located on private property within the ordinance-making jurisdiction of the City. The City shall utilize private tow truck operators or towing businesses to remove, store, and dispose of abandoned, junked, and nuisance vehicles in compliance with this article and applicable state laws. Nothing in this article shall be construed to limit the legal authority or powers of City officers in enforcing any other laws or otherwise carrying out their duties.

§ 90.02 DEFINITIONS.

~~—For the purpose of this chapter the following definitions shall apply unless the context clearly indicates or requires a different meaning.~~

~~—ABANDONED VEHICLE. A motor vehicle shall be deemed to have been abandoned in the following circumstances:~~

~~—(1) It is left unattended upon a street or highway for longer than 12 hours in violation of a law or ordinance prohibiting parking;~~

~~—(2) It is left unaccompanied on property owned or operated by the city for a period longer than 24 hours;~~

~~—(3) It is left unaccompanied on any public street or highway for a period longer than seven days; or~~

~~—(4) It is left on private property without the consent of the owner, occupant or lessee thereof for longer than two hours.~~

~~—JUNKED MOTOR VEHICLE. A vehicle that does not display a current license plate and:~~

~~—(1) Is partially dismantled or wrecked;~~

~~—(2) Cannot be self-propelled or moved in the manner in which it originally was intended to move; or~~

~~—(3) Is more than five years old and appears to be worth less than \$100 as determined by the Director of Planning or his designee.~~

~~—(4) Except that one vehicle which is located in the rear yard on private property and is fully covered by a manufactured car cover and is not surrounded by overgrown weeds or grass shall not be considered a junked motor vehicle.~~

§ 90.02 DEFINITIONS.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

A Motor vehicle or vehicle means a machine designed or intended to travel over land or water by self-propulsion or while attached to any self-propelled vehicle.

An abandoned motor vehicle is one that:

- (1) Has been left upon a street or highway in violation of a law or ordinance prohibiting parking;
or
- (2) Is left on property owned or operated by the City for longer than 24 hours; or

- (3) Is left on private property without the consent of the owner, occupant, or lessee thereof for longer than two hours; or
- (4) Is left on any public street or highway for longer than seven days, or is determined by law enforcement to be a hazard to the motoring public.

A junked motor vehicle is an abandoned motor vehicle that also:

- (1) Is partially dismantled or wrecked; or
- (2) Cannot be self-propelled or moved in the manner in which it was originally intended to move; or
- (3) Is more than five years old and worth less than one hundred dollars (\$100.00) or is more than five years old and worth less than five hundred dollars (\$500.00) as provided by the municipality in an ordinance adopted under this section; or
- (4) Does not display a current license plate.

A Nuisance vehicle is a junked motor vehicle on public or private property that is determined and declared to be a health or safety hazard, a public nuisance, and unlawful, including a vehicle found to be:

- (1) A breeding ground or harbor for mosquitoes or other insects, or for rats or other pests.
- (2) A point of heavy growth of weeds or other noxious vegetation over eight inches in height.
- (3) A point of collection of pools or ponds of water.
- (4) A point of concentration of quantities of gasoline, oil, and other flammable or explosive materials as evidenced by odor.
- (5) One which has areas of confinement which cannot be operated from the inside such as trunks, hoods, etc.
- (6) Situated or located so that there is a danger of its falling or turning over.
- (7) Any other vehicle specifically declared a health and safety hazard and a public nuisance by the City Council.
- (8) So offensive to the sight as to damage the community, neighborhood, or area appearance, upon the finding by the authorizing official, that such aesthetic regulation is necessary and desirable for the protection of property values, promotion of tourism, indirect protection of health and safety, preservation of the character and integrity of the community, or promotion of the comfort, happiness, and emotional stability of area residents; or
- (9) Used by children in play activities.

An authorizing official means the supervisory employee of the Police Department or the Planning Department, respectively, designated to authorize the removal of vehicles under the provisions of this article.

~~§ 90.03 DUTY OF OWNER TO REMOVE.~~

~~—(A) (1) If a motor vehicle is abandoned or junked on a public street or highway, it shall be the duty and responsibility of the owner of such motor vehicle to cause the removal thereof immediately and to pay all costs incident to such removal.~~

~~—(2) It shall be unlawful for any person to allow a motor vehicle owned by him to remain abandoned on a public street or highway after notice has been duly given to such person to have the vehicle removed.~~

~~—(B) (1) If a motor vehicle is junked on private property, it shall be the duty and responsibility of the owner of such motor vehicle to cause the removal thereof immediately and to pay all costs incident to such removal.~~

~~—(2) It shall be unlawful for any person to allow a motor vehicle owned by him to remain junked on private property after notice has been duly given to such person to have the vehicle removed.~~

~~—(3) One junked motor vehicle, in its entirety, can be located in the rear yard, as defined by the city's Unified Development Code, if the junked motor vehicle is entirely concealed from public view from a public street and from abutting premises by a manufactured car cover and is not surrounded by overgrown weeds or grass. The city has the authority to determine whether any junked motor vehicle is adequately concealed and located as required by this provision. The covering must remain in good repair and must not be allowed to deteriorate. The covering or enclosure must be compatible with the objectives stated in the preamble of the ordinance from which this subsection is derived.~~

§ 90.03 UNLAWFUL; REMOVAL AUTHORIZED.

It shall be unlawful for the registered owner, or person entitled to possession of a vehicle, to cause or allow such vehicle to be abandoned. Upon investigation, proper officials of the City may determine that a vehicle is an abandoned vehicle and order the vehicle to be removed.

~~§ 90.04 REMOVAL BY CITY.~~

~~—Whenever any motor vehicle is abandoned or junked on a public street or highway, or on property owned or operated by the city, or on private property, any such vehicle may be removed by or under the direction of the Director of Planning or his designee or Chief of Police, or their designee to a storage garage or area; provided, no merely abandoned vehicle shall be removed from private property without the written request or permission of the owner, lessee or occupant thereof unless the same has been declared by the Director of Planning or the City Council to be a health or safety hazard.~~

§ 90.04 NUISANCE VEHICLE REMOVAL AUTHORIZED.

It shall be unlawful for the registered owner of a motor vehicle, or for the owner, lessee, or occupant of the real property upon which the vehicle is located, to leave or allow the vehicle to remain on the property after it has been declared a nuisance vehicle. Upon investigation, proper officials of the Planning Department may determine and declare that a vehicle is a health or safety hazard and a nuisance vehicle, and order the vehicle removed.

~~§ 90.05 COSTS OF REMOVAL; NOTICE TO OWNER.~~

- ~~—(A) When an abandoned or junked motor vehicle is removed from private property at the request of the owner, lessee or occupant thereof, the person at whose request such vehicle is removed shall be required to pay or otherwise indemnify the city for any expenses incurred by reason of the removal and storage of such vehicle. When the city removes a junked vehicle from private property, due to a violation of § 90.03, the property owner shall pay to the city an administrative fee of \$100 and real costs incurred by reason of the removal. The vehicle owner shall pay to the city all administrative and real costs incurred by reason of the towing, storage and disposition of the vehicle.~~
- ~~—(B) The owner of any vehicle removed hereunder from any public street or highway, or any property owned or operated by the city, or any private property, shall pay to the city an administrative fee of \$100 and all reasonable costs incident to the removal and storage of such vehicle and to locating the owner thereof.~~
- ~~—(C) Written notice of each removal of an abandoned or junked vehicle and of the possible sale or disposition thereof shall be given as promptly as possible to the owner thereof at his last known address according to the latest registration certificate or certificate of title on file with the State Department of Motor Vehicles.~~
- ~~—(D) Notice need not be given to the registered owner when the vehicle does not display a license plate and the vehicle identification numbers have been removed or defaced so as to be illegible.~~
- ~~—(E) The owner of a towed vehicle may, within 20 days of the notice required by § 90.06, request a hearing before the City Manager to contest the towing and charges therefor, pursuant to G.S. § 160A-303.~~

§ 90.05 REMOVAL; PRETOWING NOTICE REQUIREMENTS.

- (A) Except as set forth in section 90.05, a vehicle to be towed or otherwise removed because it has been abandoned or declared to be a nuisance vehicle, shall be towed only after notice to the owner or person entitled to possession of the vehicle. Notice shall be given by affixing on the windshield, or some other conspicuous place on the vehicle, a notice indicating that the vehicle will be removed by the City on a specified date, no sooner than seven days after notice is affixed, unless the vehicle is moved by the owner or legal possessor prior to such time.
- (B) If the owner or person entitled to possession of an abandoned or nuisance vehicle on private property does not remove the vehicle, but chooses to appeal the determination that the vehicle is abandoned or a nuisance vehicle, such appeal shall be made to the Planning Director in writing, and further proceedings to remove the vehicle shall be stayed until the appeal is heard and decided.

~~§ 90.06 SALE OF ABANDONED MOTOR VEHICLES.~~

~~—If an abandoned motor vehicle is worth \$100 (value to be determined by the Planning Director) or more and should the owner thereof refuse to pay the aforementioned costs or should the identity or whereabouts of such owner be unknown and unascertainable after a diligent search, it shall, after being held by the city for 30 days and after 20 days' written notice to the registered owner at his last known address if his identity is known, and to the holders of all liens of record against the vehicle, and to the State Department of Motor Vehicles, be sold by the Director of Planning or his designee at public auction. However, any person having an interest in the vehicle may redeem it at any time before the sale by paying all costs, including administrative and legal fees of the city, which have accrued to date.~~

§ 90.06 NOTICE REQUIREMENT EXCEPTIONS.

- (A) The requirement that notice be affixed to an abandoned or nuisance vehicle at least seven days prior to removal may, as determined by the authorizing officer, be omitted in circumstances where there is a special need for prompt action to eliminate traffic obstructions or to otherwise maintain and protect the public safety and welfare.
- (B) The Chief of Police determines that immediate removal of vehicles left on the public streets and highways is warranted when such vehicles are:
 - (1) Obstructing traffic.
 - (2) Parked in a no stopping or standing zone.
 - (3) Parked in loading zones.
 - (4) Parked in bus zones; or
 - (5) Parked in violation of temporary parking restrictions.
- (C) Abandoned or nuisance vehicles left on City-owned property other than on streets, highways, and private property, may be removed without giving the minimum seven days' prior notice only in those circumstances where the authorizing official finds, and enters such findings in appropriate daily records, a special need for prompt action to protect and maintain the public health, safety, and welfare. By way of illustration but not limitation, such circumstances shall include vehicles blocking or obstructing ingress or egress to businesses and residences, vehicles parked in such a location or manner as to pose a traffic hazard, and vehicles causing damage to public or private property.

~~§ 90.07 DISPOSITION OF PROCEEDS OF SALE OF ABANDONED MOTOR VEHICLE.~~

~~—The proceeds of the sale of an abandoned motor vehicle shall be paid to the city and the Director of Finance shall pay from such proceeds the costs of removal, storage, investigation, sale and liens, in that order. The remainder of the proceeds of sale, if any, shall be paid over to the registered owner, or held by the city for 60 days if the registered owner cannot be located with reasonable diligence. If the owner does not claim the remainder of the proceeds within 60 days after the sale, the funds shall be deposited into the city's general fund and the owner's rights therein shall be forever extinguished.~~

§ 90.07 REMOVAL; POST-TOWING NOTICE.

- (A) Any vehicle which has been determined to be an abandoned or nuisance vehicle may be removed to a storage garage or area by the tow truck operator or towing business utilized to perform such services for the City. Whenever such a vehicle is removed, the authorizing City official shall immediately notify the last known registered owner of the vehicle; which notice shall include the:
 - (1) Description of the removed vehicle.
 - (2) Location where the vehicle is stored.
 - (3) Violation with which the owner is charged, if any.
 - (4) Procedure the owner must follow to redeem the vehicle; and
 - (5) Procedure the owner must follow to request a probable cause hearing on the removal of such vehicle.
- (B) Notice of removal shall, if feasible, be given by telephone; however, whether or not the owner is reached by telephone, written notice, including the information set forth in subsection (A)(1)-(5) of this section, shall also be mailed to the owner's last known address, unless this notice is waived in writing by the vehicle owner or their agent.

- (C) If the vehicle is registered in the state, notice of removal shall be given within 24 hours of such removal of the vehicle. If the vehicle is not registered in the state, notice of removal shall be given to the registered owner within 72 hours from the removal of the vehicle.
- (D) Whenever an abandoned or nuisance vehicle is removed, and such vehicle has no valid registration or registration plate, the authorizing City official shall make reasonable efforts, including checking the vehicle identification number, to determine the last known registered owner of the vehicle, and to notify them of the information as set forth in subsection (A)(1)-(5) of this section.

~~§ 90.08 DISPOSITION OF JUNKED MOTOR VEHICLES.~~

~~—(A) With the consent of the owner, the Building Inspector, or his designee, may dispose of any vehicle as a junked motor vehicle without holding it for any prescribed period of time.~~
~~—(B) Any unclaimed junked motor vehicle as defined by this chapter shall be held for a period of at least 15 days. The owner of any such vehicle may claim his vehicle during the 15-day retention period by exhibiting proof of ownership to the Building Inspector and after paying all reasonable costs incident to the removal and storage of the vehicle plus administrative expenses. If after the vehicle is held 15 days it remains unclaimed, the vehicle may be destroyed or sold at private sales as junk. Within 15 days after final disposition of a junked motor vehicle, written notice thereof shall be given to the State Department of Motor Vehicles that the vehicle has been determined to be a junked motor vehicle and disposed of as such. The notice shall contain as full and accurate a description of the vehicle as can be reasonably determined.~~

§ 90.08 RIGHT TO PROBABLE CAUSE HEARING.

After removal of a vehicle declared to be an abandoned or nuisance vehicle, the owner or any person entitled to possession of such vehicle, is entitled to a hearing for the purpose of determining if probable cause existed for removing the vehicle. A request for such hearing must be filed with the county magistrate designated by the chief district court judge to receive such hearing requests. The magistrate will set the hearing within 72 hours of receipt of the request, and the hearing will be conducted in accordance with the provisions of N.C.G.S. 20-219.11.

~~§ 90.09 DISPOSITION OF UNIDENTIFIED VEHICLES.~~

~~—Vehicles not displaying a license plate and whose identification numbers have been removed or defaced so as to be illegible may be destroyed or sold at a private sale, without regard to value, after being held for 48 hours.~~

§ 90.09 REDEMPTION OF VEHICLE DURING PROCEEDINGS.

At any stage in the proceedings, including before the probable cause hearing, the owner may obtain possession of the removed vehicle by paying the towing fee, or posting a bond for double the amount of the towing fee, to the private tow truck operator or towing business having custody of the removed vehicle.

~~§ 90.10 DISPOSITION OF PROCEEDS OF SALE OF JUNKED MOTOR VEHICLE.~~

~~—The proceeds of the sale of a junked motor vehicle, after all costs of removal, storage, investigation and sale, and satisfaction of any liens of record on the vehicle have been deducted therefrom, shall be held by the Director of Finance for 30 days and paid to the registered owner upon demand. If the owner does not appear to claim the remainder of the proceeds within 30 days after disposal of the vehicle, the funds shall be deposited into the city general fund and the owner's rights therein shall be forever extinguished.~~

§ 90.10 SALE AND DISPOSITION OF UNCLAIMED VEHICLES.

Any vehicle declared to be an abandoned or nuisance vehicle, which is not claimed by the owner or other party entitled to possession, will be disposed of by the private tow truck operator or towing business having custody of the vehicle. Disposition of such vehicle shall be carried out in coordination with the City and in accordance with N.C.G.S. 44A-1 et seq.

~~§ 90.11 IMMUNITY.~~

~~—Neither the city nor any person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of any abandoned, lost or stolen vehicle for disposing of such vehicle as contemplated by this chapter.~~

§ 90.11 REMOVAL OF VEHICLE FROM PRIVATE PROPERTY.

As a general policy, the City will not remove a vehicle from private property if the owner, occupant, or lessee of such property could have the vehicle removed under applicable State law procedures. No vehicle will be removed by the City from private property without a written request of the owner, occupant, or lessee, except in those cases where a vehicle is declared a nuisance vehicle. The City may require any person requesting the removal of an abandoned or nuisance vehicle from private property to indemnify the city against any loss, expense, or liability incurred because of the removal, storage, or sale thereof.

~~§ 90.12 LIMITATIONS OF PROVISIONS.~~

~~—Nothing in this chapter shall apply to any vehicle in an enclosed building or any vehicle on the premises of a business enterprise being operated in a lawful place and manner if the vehicle is necessary to the operation of the enterprise, or to any vehicle which is lawfully used on a regular basis for personal or business purposes or to any vehicle in an appropriate storage place or depository maintained in a lawful place or manner.~~

§ 90.12 PROTECTION AGAINST CRIMINAL OR CIVIL LIABILITY.

No person shall be held to answer to any civil or criminal action to any owner or other person legally entitled to the possession of any abandoned or nuisance vehicle, for disposing of such vehicle as provided in this article.

§ 90.13 EXCEPTIONS.

Nothing in this article shall apply to any vehicle:

- (1) In an enclosed building.
- (2) On the premises of a business enterprise being operated in a lawful place and manner, if the vehicle is necessary to the operation of the enterprise, or
- (3) In an appropriate storage place or depository maintained in a lawful place and manner by the City.

§ 90.14 REMOVAL OF IMPOUNDED VEHICLE.

It shall be unlawful for any person to remove, or attempt to remove, from any storage facility designated by the City, any vehicle which has been impounded pursuant to the provisions of this article, unless and until all towing and impoundment fees, or bond in lieu of such fees, have been paid.

§ 90.15—90.19 RESERVED.

This Ordinance shall be in full force and effect from and after the 7th day of October, 2024.

Charles Gaylor, IV
Mayor

Attested by:

Laura Getz
City Clerk

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: SU-16-24 Ahmed Aljabali: (Convenience Store with No Fuel Sales)

BACKGROUND: The applicant is requesting a special use permit to allow for convenience store with no fuel sales on property located within an Airport Business (AB) Zoning District. The property considered for approval is located on the south side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541

Frontage: ±130 ft.

Area: 1000 sq. ft. of commercial space

Parking 5 parking space including 1 handicap parking space

Zoning: Airport Business (AB); SJAFB APZ-1/NOC 75-80dnl.

DISCUSSION: Existing Use: The site is currently vacant and unoccupied.

Access: Access to site from US 70 East Highway is by two existing 28ft. wide driveways.

Parking: The proposed use of convenience store with no fuel requires a minimum of four (4) parking spaces for the site. The site is compliant with the City of Goldsboro UDO parking standards.

Engineering: City water and sewer are available to serve the site. The site is not located in a Special Flood Hazard Area.

Compliance with Approved Plans and Policies: The City of Goldsboro Unified Development Ordinance, Article 5.4 Table of Permitted Uses allows for convenience store with no fuel within an Airport Business (AB) Zoning District with a valid Special Use Permit.

The City of Goldsboro Future Land Use Plan has identified this corridor as suitable for commercial endeavors.

The City of Goldsboro Transportation Plan has identified this corridor as suitable for a future freeway classification. Roadways with this classification may require new development with limited access and shared access points. However, the corridor is currently developed with many existing structures with various commercial uses and activities.

Seymour Johnson AFB Air installation Compatibility Use Zones dated December 2011, and the portion that was adopted into the City of Goldsboro Unified Development Ordinance, Article 5, Section 5.9, Noise Overlay District has identified this existing building being within the Accident

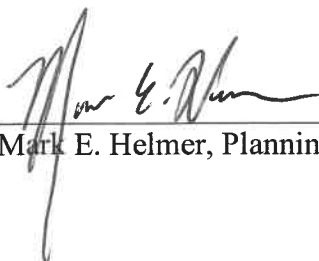
Potential Zone (APZ-1) and the Noise Overlay Contour (75-80dnl). According to the AICUZ report and Standard Land Use Coding Manual (SLUCM), the proposed land use is categorized as SLUCM No. 59 (Other retail trade). Measures to achieve an outdoor to indoor noise level reduction (NLR) of at least 30 decibels is recommended for the existing building. The subject property is also located in the Accident Potential Zone (APZ-1).

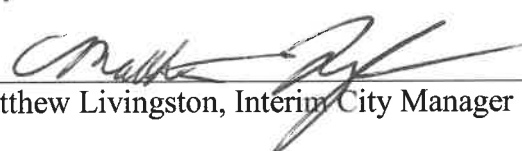
The recommendations of the Seymour Johnson AFB Air installation Compatibility Use Zones, and the component of that plan that is embedded in the City of Goldsboro Unified Development Ordinance are non-binding recommendations. However, taking these non-binding recommendations into consideration is required and the Seymour Johnson Base Commander has been notified of this Special Use Permit request.

TRC REVIEW: Due to the nature and scope of the proposed use, the City of Goldsboro's TRC (Technical Review Committee) will not be required to review the proposal for compliance with development standards of the UDO.

RECOMMENDATION: Planning Staff recommends approval of SU-16-24 to allow for a convenience store with no fuel sales within an existing building located within the existing commercial corridor of US 70 Hwy and located within an Airport Business Zone District.

REQUIRED ACTION: City Council is requested to conduct a public hearing, enter deliberation, and vote on each of the four findings to determine whether or not the Special Use Permit shall be issued. See the attached worksheet for the four findings to be voted on and conditions for consideration related to each finding. The City Council does have the ability to continue the hearing or place conditions upon its approval, if the City Council is able to conclude that evidence exists in the record to support the condition.

Date: 10/1/24 
Mark E. Helmer, Planning Director

Date: 10/1/24 
Matthew Livingston, Interim City Manager

**CITY COUNCIL WORK SHEET
SU-16-24 AHMED ALJABALI:
CONVENIENCE STORE WITH NO FUEL SALES
4146 EAST US 70 HIGHWAY**

PASS

Staff comments in red.

1. The proposal is to establish a convenience store with no fuel sales to be located on an existing developed property. This use would not pose any immediate threat to public health or safety.

- Consider aspects of the proposed use or development that may have a negative impact on public health and safety.
- Discuss conditions, if any, that Council might impose in order to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect public health and safety.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not materially endanger the public health or safety.**

☐ **No, the use will materially endanger the public health or safety.**

2. There was no evidence presented with the application that indicates the use will injure the beneficial use of adjoining or abutting property.

- Consider aspects of the proposed use or development that may have a negative impact on the value of adjoining properties.
- Consider aspects of the proposed use of development that make it a public necessity. (*Note: most private applications for a special use permit will not rise to the level of a "public necessity"*)
- Discuss conditions, if any, that Council might impose to make this a finding.
- For each condition imposed, if any, state the reason the condition is necessary to protect the beneficial use of adjoining or abutting properties.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will not substantially injure the beneficial use of adjoining or abutting property.**

☐ **No, the use will substantially injure the beneficial use of adjoining or abutting property.**

3. The proposed use will be located in the Airport Business (AB) Zoning District. The proposed use would be in harmony with this zoning district.

- Consider aspects of the proposed use or development that may have a negative impact on the nature or character of the surrounding community.
- Consider whether the proposed use or development is in general conformity with the Unified Development Ordinance.
- Discuss conditions, if any, that Council might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure harmony with existing development and uses of the surrounding area.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in harmony with existing development and uses within the area in which it is located.**

☐ **No, the use will not be in harmony with existing development and uses within the area in which it is located.**

4. The Land Use Plan shows the property as being in the Commercial Land-Use Designation. The proposed use will not serve as a detriment to this designation and this use supports goals identified in the City of Goldsboro Comprehensive Land Use Plan.

- Consider whether the proposed use or development is in general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Discuss conditions, if any, that the Board might impose to make this finding.
- For each condition imposed, if any, state the reason the condition is necessary to ensure general conformity with the City of Goldsboro Comprehensive Land Use Plan.
- Consider any conditions to be applied to the application.

☒ **Yes, the use will be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.**

☐ **No, the use will not be in general conformity with the City of Goldsboro Comprehensive Land Use Plan.**

00-09-24-012442
Application Fee: \$400 (Includes advertisement fee)

Received Date: _____
Initials: MA

SPECIAL USE PERMIT APPLICATION

For Office Use Only:

Application Number: 54-16-24 Date processed: 9-13-24
Fee Type: ☐ Cash ☒ Check # 1151 ☐ Credit Card Initials: MA

Applicant Acknowledgement:

I understand that the City of Goldsboro must have three (3) sets of Site plans submitted along with an electronic site plan emailed to the Planning Administrative Assistant listed on the website at www.goldsboronc.gov/planning or they will not be able to send out my application for formal review. I understand my 30 day review period begins after the City of Goldsboro acknowledges they have an electronic PDF copy of the required site plan. Information on the site plan shall meet or exceed the City of Goldsboro Unified Development Ordinance (UDO). Site plan needs to be in sufficient detail and scale to display precisely how the Special Use intends to operate. See attached sheet for common things expected on site plan.

Applicant Signature: Ahmed Aljabali

Application is hereby made to the City Council of the City of Goldsboro for a Special Use Permit (Complete the following information):

Property Address: 41146 US Hwy 70 E Goldsboro NC 27534
Proposed Use: Retail Convenience Store
Number of Employees/Shift: TBD Days/Hours of Operation: TBD
Outdoor Storage: ☐ Yes ☒ No Storage Type: _____
Total Acreage: .49 Frontage: 127.08 Depth: 245.98
Wayne Co. Pin #: 352 8142421 Current Zoning: AB

All businesses that operate within the city limits of Goldsboro must have a Business Registration certificate prior to opening a business. Please contact the City of Goldsboro Inspections Department at 919-580-4385 for all necessary permits, including ABC Permits, prior to operation or opening to the public.

Applicant (Print): AHMED ALJABALI
Applicant Address: 2610 Fisher Ct N City, State, Zip: Wilson NC 27896
Applicant Phone: 313-445-9852 Applicant Email: AJWILSON37@yahoo.com

Owner (Print): AJ JBLLC
Owner Address: 2610 Fisher Ct N City, State, Zip: Wilson NC 27896
Owner Phone: 313-445-9852 Owner Email: AJWilson37@yahoo.com

(If owner differs from applicant a Owners Authorization Form is required upon submission)

SIGNATURE REQUIRED

Ahmed Aljabali
Applicant - Printed

Ahmed Aljabali 8/8/24
Applicant Signature Date

**CITY OF GOLDSBORO
OWNER'S AUTHORIZATION**

IF the owner(s) of this subject property are giving authorization for someone else to apply for an application with the City of Goldsboro, for any of the following City of Goldsboro applications:

Please check the applicable box(es):

- | | | |
|--------------------------------------|---|---|
| <input type="checkbox"/> Rezoning | <input type="checkbox"/> Site Plan | <input type="checkbox"/> Board of Adjustment - Variance |
| <input type="checkbox"/> Subdivision | <input type="checkbox"/> Special Use Permit | <input type="checkbox"/> Home Occupation Permits |

This authorization must be completed and submitted at time of application. I/(WE)

AJ JB LLC, do(es) hereby certify that I/(WE)
(Name of owner(s) of subject property)

am/(are) the Owners of the property legally described below and hereby certify that I/(WE) have given authorization to the following person and/or corporation:

AJ JB LLC, AHMED ALJABALI to submit an application
(Name of Company and Authorized Representative)

to the City of Goldsboro, NC for My/(OUR) property as listed below.

Wayne County Parcel Identification Number(s):

3528142421

Property Address:

4146 LIS Hwy 70 E Goldsboro NC 27534

Ahmed ALJABALI
Property Owner - Print

Ahmed Aljabali 8/8/24
Property Owner Signature Date

NOTARY STATEMENT

Sworn to and subscribed before me the 8 day of August, 2024

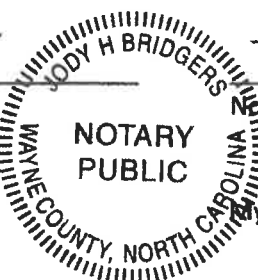
Notary Public in and for the State of NC. County of Wayne

I, Jody H. Bridges, Notary Public, do hereby certify that

Ahmed ALJABALI (name of individual(s) personally appeared before me this

day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal this 8 day of Aug, 2024

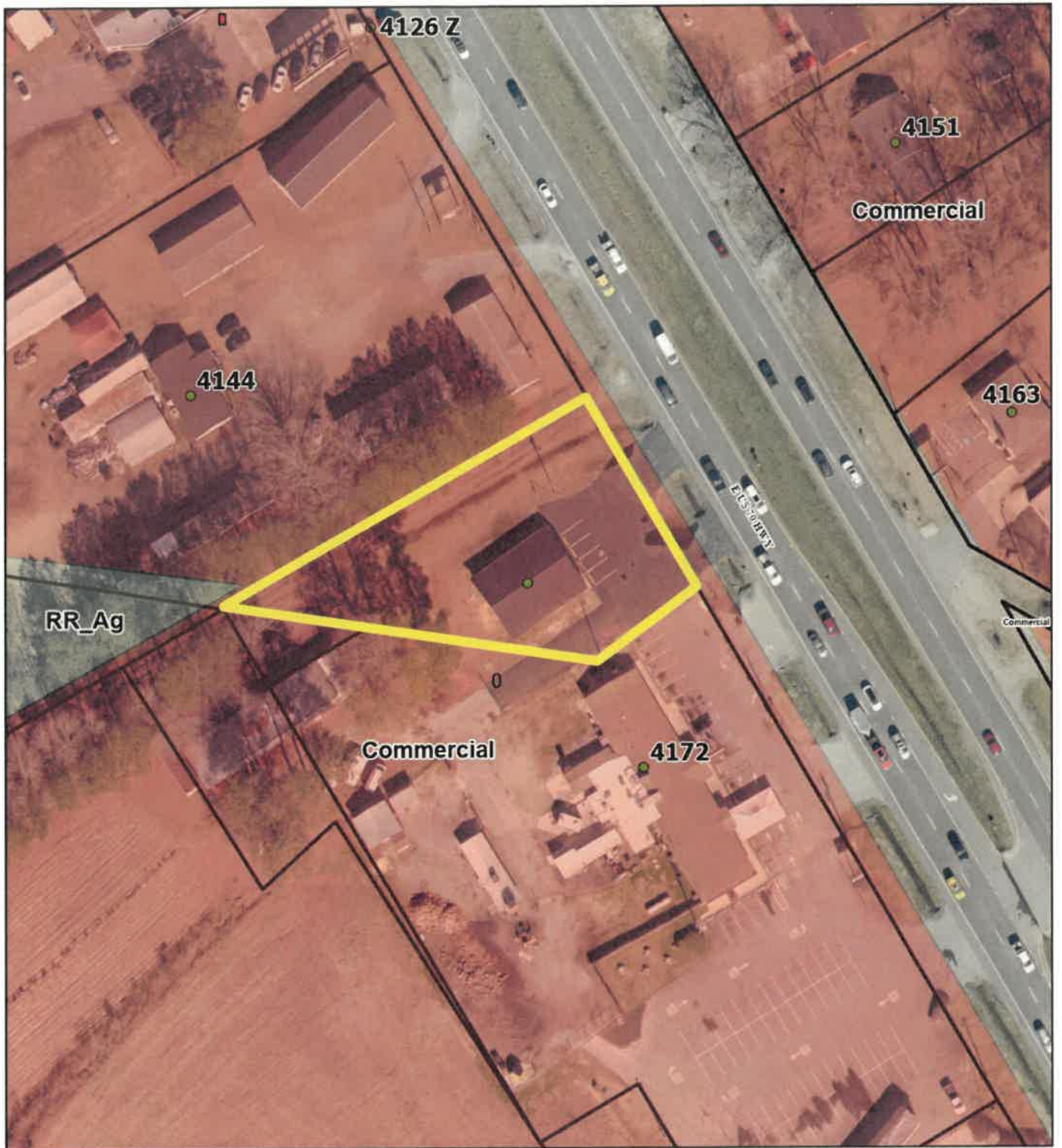
Jody H. Bridges
Official Signature of Notary



Jody H. BRIDGERS
Notary printed or typed name

My commission expires: Oct 07, 2024

SEAL



Case Number: SU-16-24
 Request: Convenience Store
 Without Fuel Sales
 Owner: Ahmed Aljabali
 NCPIN#3528142421

0 50 100 200 Feet



Legend

Future Land Use

- Commercial
- Office and Institutional
- Industrial
- Conservation

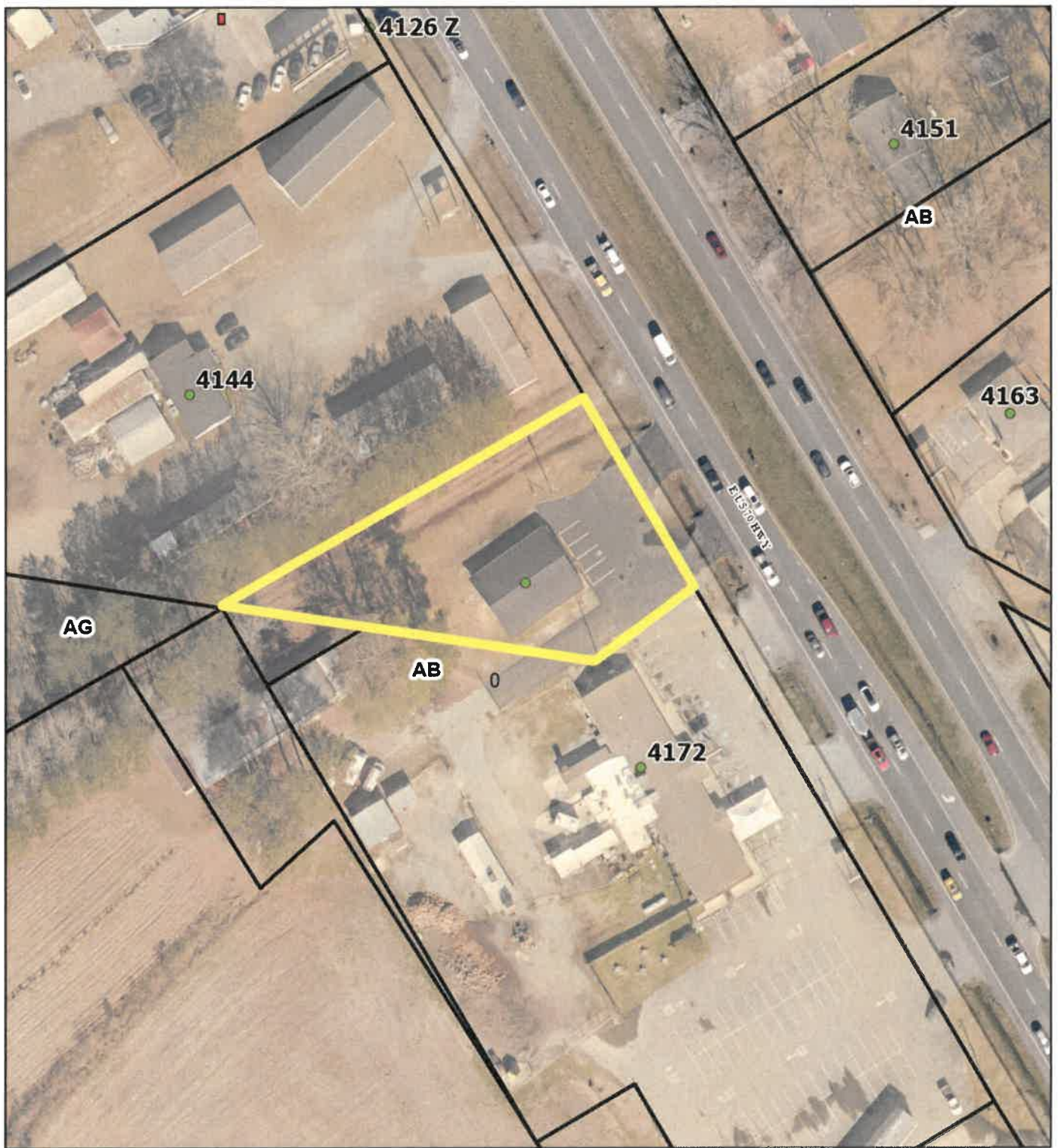
Mixed Use

- Mixed Use - Downtown
- Mixed Use I

- Mixed Use II

Residential

- High Density Residential
- Medium Density Residential
- Low Density Residential
- Rural Residential/ Agriculture



Case Number: SU-16-24
Request: Convenience Store
Without Fuel Sales
Owner: Ahmed Aljabali
NCPIN#3528142421

0 50 100 200 Feet

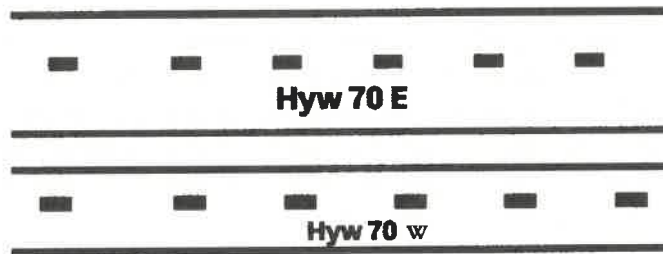
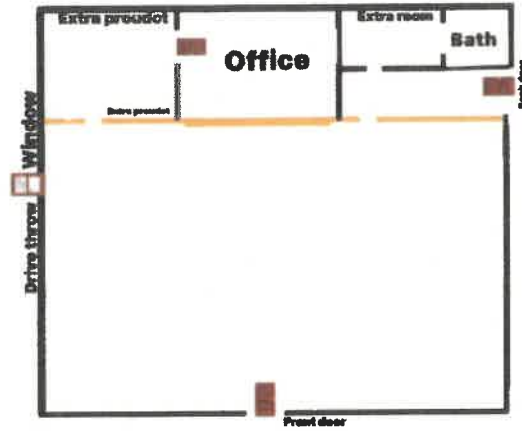


Zoning

- AB
- AG
- CBD
- GB
- HB
- I-1
- I-2

Legend

- | | |
|--------|-------|
| IBP-1 | R-20A |
| NB | R-40 |
| O&I-I | R-6 |
| O&I-II | R-9 |
| O-R | R-9SF |
| R-12 | RM-8 |
| R-12SF | RM-9 |
| R-16 | SC |
| R-20 | |





PLANNING DEPARTMENT

Mark E. Helmer, AICP, CFM,
Planning Director

Notice Of Public Hearing

Notice is hereby given that the City Council of the City of Goldsboro will conduct a public hearing during the course of their open meeting which starts at 7:00 P.M. on Monday, October 7, 2024, in the City Hall Council Chambers located at 214 North Center Street to consider the following request.

SU-16-24 Ahmed Aliabali: The applicant is requesting a special use permit to allow for a convenience store with no fuel on property located within an Airport Business (AB) zoning district. The property considered for approval is located on the west side of US 70 East Highway approximately 2,200 feet north of its intersection with South NC 111 Highway. The property is further identified as NCPIN# 3528140541.

All interested persons are encouraged to attend. To accommodate disabilities and to comply with ADA regulations, please contact City Hall if further assistance is needed. All inquiries regarding this matter may be directed to the City of Goldsboro Planning Department at (919) 580-4313 or online at www.goldsboronc.gov.



PLANNING DEPARTMENT
Mark E. Helmer, AICP, Planning Director

ADJOINING PROPERTY OWNERS CERTIFICATION

I, Mark E. Helmer, hereby certify that the property owner and adjacent property owners of the following petition, SUP-16-24, were notified by first class mail on 9-24-24.

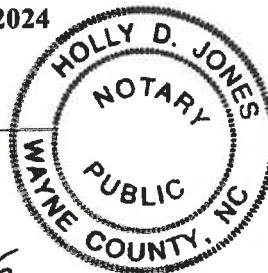

Signature

Wayne County, North Carolina

I, Holly D Jones, Notary Public for Wayne County and State of North Carolina do hereby certify that Mark E. Helmer personally appeared before me on this day and acknowledged the due execution of the foregoing instrument. Witness my hand and official seal, this the

24th day of September, 2024


Notary Public Name



My Commission expires on July 29, 2026
(Seal)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Edward Byrne Memorial Justice Assistance Grant (JAG)

BACKGROUND: The Goldsboro Police Department has been notified that Federal grant funds are available from the 2024 Edward Byrne Memorial Justice Assistance Grant (JAG). This is the same grant that was applied for in 2023.

DISCUSSION: The total amount of the grant is \$41,745.00. As in 2023, the Grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff's Office. The Goldsboro Police Department will be eligible to receive \$26,987.00 and the Wayne County Sheriff's Office will be eligible to receive \$14,758.00.

The grant requires the application be submitted to the City Council, for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The Goldsboro Police Department wishes to purchase thirty (30) automated license plate reader cameras for in-car camera systems and associated allied equipment, and one (1) complete new in-car video system in the amount of \$26,956.11 and taxes in the amount of \$2,335.30, for a total of \$28,392.41. These cameras will be used to attempt to locate stolen vehicles, vehicles of missing persons, or other vehicles of interest in ongoing investigations.

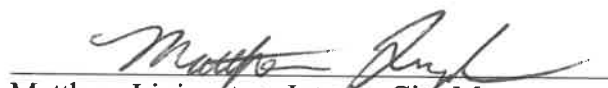
The Wayne County Sheriff's Office wishes to utilize their \$14,758.00 allotted portion of the grant funds towards the purchase of eight (8) pepper ball launchers and associated allied equipment. These launchers will be used as a less than lethal use of force option for the agency in cases of barricaded persons and non-compliant subjects.

RECOMMENDATIONS: Staff recommends that the attached resolution be adopted supporting the Police Department applying for this grant.

Date: 9-27-24


Michael West, Chief of Police

Date: 10-1-2024


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 96

**A RESOLUTION SUPPORTING THE 2024 EDWARD BYRNE MEMORIAL
JUSTICE ASSISTANCE GRANT (JAG) APPLICATION**

WHEREAS, the City of Goldsboro wishes to submit an application for the 2024 Justice Assistance Grant Funds. The Grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff's Office; and

WHEREAS, the total amount of the grant is \$41,745.00. The Goldsboro Police Department will be eligible to receive \$26,987.00, and the Wayne County Sheriff's Office will be eligible to receive \$14,758.00; and


WHEREAS, the Goldsboro Police Department wishes to purchase thirty (30) automated license plate reader cameras for in-car camera systems and associated allied equipment, and one (1) complete new in-car video system in the amount of \$26,956.11 and taxes in the amount of \$2,335.30, for a total of \$28,392.41. These cameras will be used to attempt to locate stolen vehicles, vehicles of missing persons, or other vehicles of interest in ongoing investigations; and

WHEREAS, the Wayne County Sheriff's Office wishes to utilize their \$14,758.00 allotted portion of the grant funds towards the purchase of eight (8) pepper ball launchers and associated allied equipment. These launchers will be used as a less than lethal use of force option for the agency in cases of barricaded persons and non-compliant subjects.


NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The Goldsboro Police Department is authorized to apply for the 2024 JAG Funds in the amount of \$41,745.00.
2. This resolution shall be in full force and effect from and after the 7th day of October, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS**

Edward Byrne Memorial Justice Assistance Grant Program FY 2024 Local Solicitation

Certifications and Assurances by the Chief Executive of the Applicant Government

On behalf of the applicant unit of local government named below, in support of that locality's application for an award under the FY 2024 Edward Byrne Memorial Justice Assistance Grant ("JAG") Program, and further to 34 U.S.C. § 10153(a), I certify to the Office of Justice Programs ("OJP"), U.S. Department of Justice ("USDOJ"), that all of the following are true and correct:

1. I am the chief executive of the applicant unit of local government named below, and I have the authority to make the following representations on my own behalf as chief executive and on behalf of the applicant unit of local government. I understand that these representations will be relied upon as material in any OJP decision to make an award, under the application described above, to the applicant unit of local government.
2. I certify that no federal funds made available by the award (if any) that OJP makes based on the application described above will be used to supplant local funds but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for law enforcement activities.
3. I assure that the application described above (and any amendment to that application) was submitted for review to the governing body of the unit of local government (e.g., city council or county commission), or to an organization designated by that governing body, not less than 30 days before the date of this certification.
4. I assure that, before the date of this certification— (a) the application described above (and any amendment to that application) was made public; and (b) an opportunity to comment on that application (or amendment) was provided to citizens and to neighborhood or community-based organizations, to the extent applicable law or established procedure made such an opportunity available.
5. I assure that, for each fiscal year of the award (if any) that OJP makes based on the application described above, the applicant unit of local government will maintain and report such data, records, and information (programmatic and financial), as OJP may reasonably require.
6. I have carefully reviewed 34 U.S.C. § 10153(a)(5), and, with respect to the programs to be funded by the award (if any), I hereby make the certification required by section 10153(a)(5), as to each of the items specified therein.
7. If the applicant named below is not the unit of local government itself, I certify that it is an instrumentality of the unit of local government and is approved to serve as the applicant and recipient of FY 2024 JAG funding on behalf of the unit of local government.


Signature of Chief Executive of the Applicant Unit of
Local Government

Charles P. Garlon, III
Printed Name of Chief Executive

City of Goldsboro
Name of Applicant Unit of Local Government

Sept, 26, 2024
Date of Certification

Mayor
Title of Chief Executive

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: Funding for the Neuse River Pump Station Intake Structure

BACKGROUND: The screen is located within the Neuse River Basin and is situated within the Neuse River Pump Station (NRPS) Intake Structure. It serves as a vital barrier to prevent sand from infiltrating the raw water reservoir. This essential component plays a critical role in safeguarding the reservoir from sand accumulation and protects key equipment, such as pump impellers, from erosion at the water treatment plant.

DISCUSSION: The intake screen has approximated 2-foot hole that is damaged beyond repair. This stainless-steel screen has to be fabricated and manufacturing of this screen by other companies are limited. The build time and delivery is 12 weeks. The installation cost will be determined after bidding process has been completed. Moreover, limitations due to environmental restrictions in the Neuse River further complicate scheduling of this project. September 1st until February 1st is the allowable time frame to perform work in the river which is mandated by the state.

General Statute 143-129 establishes the State bidding requirements for purchase of apparatus, supplies, materials, or equipment. Subsection (e)(6)(iii) grants the city authority to exempt purchases from bidding requirements when standardization or compatibility is the overriding consideration.

RECOMMENDATION: Staff recommends that the Council approve the use of Public Utilities Capital Reserve fund in the amount of \$65,500.00 and \$44,372.00 from the Utility Fund to cover the costs associated with fabricating a new intake screen, including taxes, and approve the purchase using the bidding exceptions. It is recommended that the City Council approve the attached Resolution authorizing the City Manager to execute the contract with Elgin Separation Solutions Norris Screen Manufacturing and the funding from the Public Utilities Capital Reserve Fund and Utility Fund.

Date: 9-23-2024
Robert Sherman, Public Utilities DirectorDate: 10-1-24
Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 97

**RESOLUTION OF AWARDING AND AUTHORIZING EXECUTION OF
THE USE OF PUBLIC UTILITIES CAPITAL RESERVE FUND FOR
FABRICATION OF A NEW INTAKE SCREEN**

WHEREAS, the City of Goldsboro Water Treatment Plant requires the fabrication of a new Intake Screen for the Neuse River Pump Station Intake Structure; and

WHEREAS, it is requested that the funding of \$109,872.00 from the Public Utilities Capital Reserve Fund be approved to complete this project fabrication; and

WHEREAS, the City of Goldsboro is granted authority under §143-129(e)(6)(iii) to exempt purchases from bidding requirements when standardization or compatibility is the overriding consideration; and

WHEREAS, it is recommended that the City contract services with Elgin Separation Solutions Norris Screen Manufacturing in an amount not to exceed \$109,872.00.

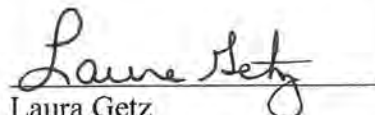
NOW, THEREFORE, BE IT RESOLVED the City Council of the City of Goldsboro North Carolina that:

1. The City Manager is hereby authorized and directed to execute a contract with Elgin Fabrications in an amount not to exceed \$109,872.00 to fabricate a new intake screen for the Neuse River Intake Structure.
2. The funding request of \$65,500 from the Public Utilities Capital Reserve Fund and \$44,372.00 for the Utility Fund be approved for a total of \$109,872.00.
3. This resolution shall be in full force and effect from and after the 7th day of October.


Charles Gaylor, IV

Mayor

Attested by:


Laura Getz
City Clerk



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: Capital Project Grant for PFAS Studies


BACKGROUND: Resolution No. 2024-51 (Resolution of State Funding for the City of Goldsboro's WTP PFAS Evaluation and Pilot Study) was successful. The PFAS evaluation and pilot study project which is to be financed by a State grant has been awarded to the City of Goldsboro by the North Carolina Division of Water Infrastructure (DWI) in the amount of \$500,000.

DISCUSSION: During the Council Meeting on April 15, 2024, a resolution was passed to authorize the City to seek state grant assistance for the PFAS evaluation and pilot study project. This project is crucial for ensuring compliance with new regulations issued by the U.S. EPA regarding drinking water quality. These regulations mandate lower allowable concentrations of various PFAS compounds in treated drinking water.

The City is expected to have a grace period of 3 years to comply with this new regulation. Consequently, the City will need to initiate a Capital Project to plan and execute the necessary treatment enhancements at the City's Water Treatment Plant. This project is essential for safeguarding the health and well-being of our community members by ensuring the provision of safe and clean drinking water.

RECOMMENDATION: Staff recommends that the City Council approve the attached Resolution authorizing the Mayor to approve the acceptance of \$500,000 grant awarded by the State.

Date:

09-19-2024
Robert Sherman, Public Utilities Director

Date:

10-1-2024
Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 98

**RESOLUTION TO APPROVE THE FUNDING OFFER FROM
NORTH CAROLINA DIVISION OF WATER INFRASTRUCTURE (DWI)**

WHEREAS, the North Carolina Department of Water Infrastructure (DWI) funded \$500,000 from the State to assist eligible units of government with meeting their water/wastewater infrastructure needs; and

WHEREAS, the North Carolina Department of Environmental Quality has offered North Carolina Division of Water Infrastructure (DWI) funding in the amount of \$500,000 to perform a PFAS evaluation and pilot study as detailed in the submitted application; and

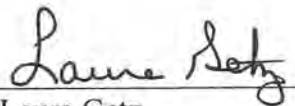
WHEREAS, the City of Goldsboro intends to perform said project in accordance with the agreed scope of work.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Goldsboro North Carolina that:

1. The City of Goldsboro does hereby accept the North Carolina Division of Water Infrastructure (DWI) offer of \$500,000.
2. The City of Goldsboro does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. Mayor Charles Gaylor, IV, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State Agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

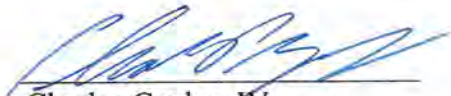
Adopted this 7th day of October, 2024.

Attested by:



Laura Getz
City Clerk





Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Fleet and Fuel Policy Revisions

BACKGROUND: Council adopted the Fleet and Fuel Policy at the April 17, 2023 council meeting.


DISCUSSION: At this time, staff requests that clarifications be made in the Fleet and Fuel policy for the following:

1. Various exceptions that are needed for use by part-time and temporary employees, as well as the transport of non-city employees or contracted employees.
2. Prohibited use for political or partisan purposes.
3. Prohibited personal use, except as noted in the policy.
4. Authorize the City Manager to make certain exceptions in writing
5. Clarification for the authorization for the issuance of take home vehicles.
6. Authorization for the City Manager to determine the system of scoring or creating the standard operating procedures for replacement of capital asset vehicles and motorized equipment.

Text that has been modified is indicated by the yellow highlighted text.

RECOMMENDATION: Staff recommends that the City Council adopt the attached resolution amending the Fleet and Fuel Policy.

Date: 9/29/2024


Catherine F. Gwynn, Finance Director

Date: 10/1/2024


Matthew S. Livingston, Interim City Manager



City of Goldsboro

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 1 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33		Prepared by: Finance and City Manager's Office		
Submitted by: Finance	Supersedes: 4/17/2023		Approved by: City Council		

Purpose

This policy details the management, operations, and maintenance of City of Goldsboro (City) government owned and leased vehicles and motorized equipment (fleet), and the associated fuel procedures, to ensure a safe work environment for employees, a positive public image, and protect against liability.

Management

The city manager, in coordination with department heads, is responsible for the development and implementation of this policy. Department heads are responsible for tasks herein and the development and implementation of appropriate department standard operating procedures.

Department heads will authorize and assign the use of all City-owned or leased vehicles assigned to their department to an employee or divisional supervisor via the Fleet and Fuel Policy Acknowledgement Statement (Attachment A) and the Department Fleet Assignment List (Attachment B). Take-home vehicles for emergency on-call employees must be approved by the city manager via Attachment B.

The City Public Works Fleet Maintenance (Garage) supervisor will assign a City vehicle or motorized equipment number and be responsible for all maintenance and repair of these assets unless otherwise approved by the Public Works director and department head for certified employees; this maintenance will be documented with the Garage supervisor or responsible department head shall ensure that sufficient records are maintained. The Garage supervisor may contract maintenance and repairs as approved by the Public Works director and city manager. The Garage supervisor will also assign a key and fuel fob to each City vehicle and motorized equipment.

Operations

The use of City-owned vehicles and motorized equipment is restricted to City employees who are at least 18 years of age, who retain a valid North Carolina (NC) driver's license and special endorsements or licenses as required by the NC Department of Motor Vehicles (DMV), and are engaged in their official duties as an employee of the City (this may include commutes to and from work and normal meal periods within on-duty hours). Only city employees or authorized personnel on official duties are allowed to ride in city owned vehicles. Written pre-authorization from the City Manager's office must be obtained for non-city employees riding in city vehicles in an official capacity. Prohibited uses include use for political or partisan purposes, and personal use except as noted above. Exceptions to written pre-authorization shall be authorized by standard procedures implemented by the City Manager's office. Improper use may be considered misappropriation of assets, and as such violations of this policy regarding use may result in disciplinary action up to and including termination, and may also include legal action.

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 2 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	

All operators and occupants of City vehicle and motorized equipment shall observe the following:

1. All traffic laws are to be obeyed as outlined by the DMV Administrative Code and NC General Statute.
2. Seat belt usage is mandatory for all occupants (except detainees per Goldsboro Police Department (GPD) General Order GO7.11).
3. Cellular phone use (i.e., talking, texting, emailing, or reading emails) is prohibited while driving a vehicle or operating motorized equipment unless hands-free devices are used. If cell phone use is required without hands-free devices, park the vehicle or equipment in a safe location until the cell phone is no longer used.
4. Tobacco, e-cigarettes, or vaping product use is prohibited.
5. Weapons are prohibited (except for authorized law enforcement personnel).
6. The warranty booklet (if available), registration card, insurance card, inspection certificate, and owner's manual shall be maintained in the glove box.
7. Installed special equipment (e.g., fire extinguisher, flashlight, first aid kit) shall be properly accounted for, maintained, and used only for official City business.
8. Personal items are a personal responsibility; the City will not be responsible for damage or loss of personal items.
9. Alcoholic beverages and illegal drugs are prohibited (except for authorized law enforcement personnel, emergency medical personnel, and public safety personnel who transport alcoholic beverages or drugs that have been lawfully confiscated or scheduled for training and employees authorized to handle alcoholic beverages for resale at City facilities from the distributor to the facility).
10. Passengers who are not City employees or contracted employees are prohibited except on official City business or as authorized in writing by the operator's department head, or as noted in Exceptions below.
11. Operators shall park vehicles or motorized equipment not being used in safe and secure locations.

Exceptions

1. The use of City-owned vehicles for the transportation of participants (non-city employees) in parks and recreation, police, fire, community relations, travel and tourism, downtown development programs, or other activities as approved in writing by the City Manager.
2. The use of City-owned police vehicles to transport individuals(non-city employees) as part of law enforcement activities and subject to General Orders issued by the Police department.
3. The use of City-owned golf carts or gators in parks and recreation by City employees ages 16-18 who retain a valid North Carolina (NC) driver's license.
4. The use of City-owned police vehicles driven by authorized City volunteers over the age of 18 who retain a valid North Carolina (NC) driver's license and subject to General Orders issued by the Police department.
5. City Manager shall have the authority to grant additional exceptions in writing as requested by department heads so long as it is not prohibited by the City's insurance carriers or places excessive risk on the City.

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 3 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	

Take Home Vehicles

The city manager will determine whether circumstances warrant a vehicle driven home by a City employee. This determination will consider such facts as the purpose for which the vehicle is being driven home, the hours during which the vehicle is to be used, and other pertinent information. Authorization of a take home vehicle should be providing in writing by the City Manager to the department head and to the Finance Director. Issuance of take home law enforcement vehicles shall not require the approval of the City Manager and shall adhere to the General Orders issued by the Police department. Take home vehicles issued to bona fide law enforcement officers are excepted from the commute value calculation required by the IRS. Use of City vehicles for commuting to and from work usually will generally be limited to an employee who is subject to emergency call-back work. Employees who drive City-owned vehicles back and forth to work will be subject to all provisions of the Internal Revenue Service (IRS) regarding the private use of City vehicles. "De Minimis" (very small or trifling matters) use of City-owned property, exemplified by vehicle use for stops in route from residence to workplace for personal business, is not prohibited by the IRS. Such stops will be kept to a minimum.

The commuting costs of the use of a City vehicle may be a taxable fringe benefit to an employee for any vehicle not specifically designated as exempt under the IRS regulations. The Finance department shall compute the commuting cost of any vehicle taken home by a non-exempt employee and report this taxable benefit on the employee's Form W-2 at the end of each calendar year. The City will only deduct FICA taxes on the cost of this benefit. No federal or state income taxes will be deducted by the City; the payment of these taxes will be the employee's responsibility when his or her personal income tax return is filed. The gross cost of this benefit is not subject to local government retirement deductions. Certain exceptions for public safety exist and shall be determined by the finance department.

Personnel not specifically authorized in writing to take home a City vehicle are prohibited from doing so unless advance written permission is granted by the department head for a temporary cause.

Inclement Weather

The use of City-owned vehicles during inclement weather shall be limited to essential and emergency personnel. During freezing conditions, department heads shall contact the Garage supervisor for the installation of snow tires or chains and the use of four-wheel drive vehicles when possible.

Accident/Crash Actions and Reporting

In the event of a motor vehicle or equipment accident/crash, the following actions and reports shall be done as soon as possible by those involved:

1. Remain calm and check on the welfare of others.
2. Do not admit fault.
3. Call 911.
4. Notify the department head or supervisor.
5. Notify the appropriate law enforcement agency.
6. Notify the City safety coordinator as outlined in the City Safety Policy Manual.

Subject: Fleet and Fuel Policy	Policy #:	Effective Date:	Rev. #:	Revision Date:	Page:
	CMOP-002	10/7/2024	1	10/7/2024	4 of 6
Section: City Manager's Office	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	

7. Submit a signed statement explaining the details surrounding the accident to the Finance department insurance claims, billing, and collections manager within 24 hours. Pictures should be taken if possible and submitted with the statement.
8. The department head or supervisor will be responsible for obtaining repair estimates and coordinating the work with the Garage superintendent. This information shall be forwarded to the insurance claims, billing, and collections manager.
9. The insurance claims, billing and collections manager shall be responsible for notifying the appropriate insurance carrier to report any claims activity.

Drug Tests

1. An employee shall submit to a post-accident drug test if he/she is involved in a traffic accident or a violation of any law while performing his or her duties as a City employee.
 - The department head/supervisor should take the employee to Immediate Care during regular business hours or to the nearest emergency room after regular business hours.
 - If out of town, an employee must be tested at the nearest emergency room.
2. An employee shall submit to a post-accident drug test if he/she is involved in an on-the-job accident where:
 - Death results;
 - Any person is injured and/or transported from the accident scene for medical attention;
 - Any of the vehicles are towed from the scene; or
 - The employee is cited for a moving violation.
3. An employee shall submit to a drug test if there is reasonable suspicion that he or she is in violation of this policy based upon observed actions or physical evidence while performing his or her duties as a City employee.

Key (Fob) Responsibility

Employees shall be responsible for reimbursing the City for the cost of replacing a misplaced or lost key or fob. The reimbursement should be made to the City within 30 days of purchase. If reimbursement is not made within 30 days, the cost may be deducted from the employee's payroll per the Employee Responsibility Form.

Maintenance

The employee to whom the vehicle or motorized equipment is assigned shall be responsible for keeping it clean and properly maintained.

Interior detailing and exterior washes shall be done by the assigned employee.

The assigned employee shall be responsible for scheduling maintenance with the City Garage: within 500 miles of the recommended mileage for said service; within the hours range of said service; for annual inspections; or as otherwise required. The assigned employee is responsible for drop off and pick up of vehicle at the City Garage or contracted vendor at the designated time.

In case of an emergency breakdown, the operator shall call the City Garage for maintenance and tow service during work hours; after hours, contact Public Works dispatch at (919) 734-8674. Public safety vehicles (police and fire) will be given priority for maintenance and repairs.

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 5 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	

Unsafe or dangerous vehicles and equipment should be removed from service by the department head with notice in writing to the Garage supervisor. The Garage supervisor will assist in obtaining a spare, if possible, until the asset is made safe and serviceable or replaced.

Parks and Recreation Department staff have the authority to perform and document maintenance on their small engine motorized equipment (mowers, golf carts, etc.).

Fire Department certified technicians have the authority to perform and document maintenance on their motorized equipment.

Employee Accountability

All employees using City-owned vehicles or equipment shall be accountable for their actions. The privilege to operate any City-owned vehicle or motorized equipment may be suspended, restricted, or revoked with cause by the department head or management.

The safety coordinator shall investigate accidents involving City-owned vehicles and motorized equipment. Findings will be presented to the City safety committee, which will determine fault based on the facts of the investigation. The safety coordinator shall report findings and fault determination to the city manager, department head, and employee for appropriate action.

Unauthorized personal use is prohibited. Such misuse is grounds for disciplinary action, up to and including termination of employment with the City and may also include legal action.

Should an employee who drives a City-owned vehicle be involved in an incident — on or off the job — where his/her license is suspended or revoked, the employee is obligated to inform his/her supervisor and department head within 24 hours of the incident; failure to do so shall result in disciplinary action according to the City Personnel Policy.

Moving Violations

Operators of City vehicles or motor equipment shall be responsible for any fines or penalties because of a violation of laws. Any violation for speeding 10 mph or more over the speed limit, reckless driving, driving while intoxicated (DWI), speeding in a school zone, or other serious moving violation shall be reported to the department head within 24 hours. Moving violations may be subject to disciplinary action. Drivers may be subject to random checks of their driving history. Failure to report a moving violation to your department head shall result in disciplinary action as outlined in the City Personnel Policy.

Equipment Citations

Employees who operate City vehicles shall ensure that their assigned vehicle is roadworthy. Any vehicle deemed unsafe should be reported to the department head and the Garage supervisor immediately. The operator should use good judgment to assure compliance with weight and marking regulations that apply to the vehicle he/she is operating.

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 6 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	

Insurance Reporting

Employees authorized to operate a vehicle or motorized equipment shall be reported to the City's insurance carrier for the purpose of insurance coverage. The employee's name, date of birth and driver's license information are generally required to add an employee to the City's auto insurance policy.

Insurance on Rented Vehicles and Motorized Equipment

Vehicles (cars, SUV's, trucks, and vans) that are rented for the purpose of travel on city business are covered under the City's auto insurance. Therefore, do not opt in on the auto insurance offered by the rental car company. If a bus, moving van or truck is rented, contact the Finance department insurance claims, billing, and collection manager to provide details of rental so that a determination can be made on insurance coverage.

Rented motorized equipment is covered under the City's property insurance as "borrowed equipment" but coverage is limited to \$250,000 in cost. The department head is responsible for contacting the insurance claims, billing, and collection manager to report any equipment to be rented in excess of this amount so that the City may secure an additional endorsement. This must be done before the equipment is rented and must be done in writing (email is acceptable).

Driver Training

Each City department responsible for regularly transporting members of the general public, such as emergency units and specialty vehicles (e.g., bucket trucks, eight-passenger vans), is responsible for meeting driver training requirements. Internal or external training programs shall comply with standards set by the selected training system or applicable state laws (e.g., Commercial Driver's License (CDL)). This training shall include initial education for new employees and continuing education for qualified drivers.

Vehicle and Motorized Equipment Replacement

The department head shall recommend vehicle and motorized equipment replacement to the city manager based on mileage, age, or condition during the annual budget submission or as required in accordance with manufacturer or professional organization guidelines. **The City Manager shall have the authority to prescribe the manner in which capital vehicles and motor equipment replacement is determined or scored.**

If any City vehicle is used to travel less than 1,000 miles per year, it may be re-issued to another department as deemed appropriate by the city manager.

Subject: Fleet and Fuel Policy	Policy #: CMOP-002	Effective Date: 10/7/2024	Rev. #: 1	Revision Date: 10/7/2024	Page: 7 of 6
	Resolution Number and/or Adopted Date: Resolution No. 2023-33			Approved by: City Council	
Section: City Manager’s Office					

Use of City Fuel Pumps

Fuel fob access to the City fuel pumps is strictly for fueling City-owned vehicles and equipment.

Employees are expected to refuel city vehicles and equipment at the City's fuel pumps, and not at retail fuel stations unless it is unavoidable or while traveling outside of Wayne County.

Personal use of city fuel is prohibited. Such misuse is grounds for disciplinary action, up to and including termination of employment with the City and may also include legal action.

Duty to Notify of Fraud, Waste or Abuse

Each employee is responsible for notifying management of instances of fraud, waste, or abuse of City property. Incidents may be reported to the employee's supervisor, department head, city manager or finance director, and should be done as soon as possible.

The City has the right to inspect City property at any given time for suspicion of illegal materials under reasonable circumstances, or as part of a routine inspection.

Additional Reference:

Fleet and Fuel Policy Acknowledgement Statement (Attachment A)

Department Fleet Assignment List (Attachment B)

City of Goldsboro Safety Policy (City Intranet)

**ATTACHMENT A
CITY OF GOLDSBORO
VEHICLE POLICY ACKNOWLEDGMENT STATEMENT**

TO: ALL DRIVERS OF CITY OF GOLDSBORO VEHICLES

Drivers are required to read the City of Goldsboro Vehicle Policy and sign this Acknowledgement Form at the bottom of the page. The signed statement must be retained by the Department Head.

Only drivers who have signed this Acknowledgement Form may operate City of Goldsboro vehicles.

ACKNOWLEDGEMENT

The undersigned certifies he/she has read the City of Goldsboro Vehicle Policy.

I am aware that a violation of these rules would be cause for disciplinary action and possible termination from the City of Goldsboro.

SIGNED: _____

NAME: _____

DEPARTMENT: _____

TITLE: _____

DATE: _____

(Please print or type all information)

Attachment B
City of Goldsboro

**Sworn Law
Enforce.
Officer?**

[illegible]

* Denotes Take Home Vehicle

Department Head Approval Signature:

Date

City Manager Approval Signature:

Date _____

Forward signed form to Finance Director for Commute Value Determination.

Form should be updated with new signatures and dates as vehicle assignments or personnel assignments change.

Policy with attachments adopted by City Council April 17, 2023.

RESOLUTION NO. 2024- 99

RESOLUTION AMENDING THE FLEET AND FUEL POLICY

WHEREAS, this policy details the management, operations, and maintenance of City of Goldsboro (City) government owned and leased vehicles and motorized equipment (fleet), and the associated fuel procedures, to ensure a safe work environment for employees, a positive public image, and protect against liability; and

WHEREAS, the City Manager, in coordination with department heads, is responsible for the development and implementation of this policy; department heads are responsible for tasks herein and the development and implementation of appropriate department standard operating procedures; and

WHEREAS, the Fleet and Fuel Policy was adopted by Council on April 17, 2023; and

WHEREAS, it is necessary to amend the Fleet and Fuel policy for prohibited uses of city owned vehicles and equipment, exceptions needed for part-time and temporary employees and volunteers, prohibited personal use, clarification for authorization of take home vehicles, authorization for the City Manager to make certain exceptions in writing, and authorization for the City Manager to determine the standard operating procedures for the replacement of capital asset vehicles and motorized equipment.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that

1. The Fleet and Fuel Policy is hereby amended, and shall be effective as of the date of this resolution.
2. All actions heretofore taken by the City Manager and staff acting on behalf of the City of Goldsboro in furtherance of foregoing resolutions are hereby ratified, adopted, approved, and confirmed in all respects.

This Resolution shall be in full force and effect from and after this 7th day of October, 2024.


Charles Gaylor, IV
Mayor

ATTEST:


Laura Getz
City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Procurement Policy Update


BACKGROUND: The City Procurement Policy embodies the rules and regulations established to govern the process of acquiring goods and services needed by the City of Goldsboro and was adopted by Council on March 17, 2014. On June 25, 2018, Council amended the policy with Resolution 2018-34 to include Appendix A, Procurement Procedures with Federal Funds. The appendix was in response to new regulations established by the Federal Office of Budget and Management that took effect on July 1, 2018.

DISCUSSION: On October 2, 2019, Federal Acquisition Regulation (FAR) Case No. 2018-004 was published. It increased the federal Micro-purchase Threshold (MPT) to Ten Thousand dollars (\$10,000.00) and the Simplified Acquisition Threshold (SAT) to Two Hundred Fifty Thousand dollars (\$250,000.00) effective August 31, 2020. Staff is requesting Council approve an amendment to the City Procurement Policy, Appendix A to incorporate the monetary changes established by (FAR) Case No. 2018-004 to enable more efficient procurement of goods and services when using federal funds.

Attached is an edited copy of the updated Appendix A for Council's review.

RECOMMENDATION: Staff recommends that the City Council adopt the attached resolution amending the City's Procurement Policy, Appendix A to include the updated Federal standards.

Date: 9/29/2024


Catherine F. Gwynn, Finance Director

Date: 10/1/2024


Matthew S. Livingston, Interim City Manager

RESOLUTION NO. 2024- 100

**RESOLUTION AMENDING THE CITY OF GOLDSBORO PROCUREMENT POLICY
APPENDIX A PROCUREMENT PROCEDURES WITH FEDERAL FUNDS**

WHEREAS, the City of Goldsboro is a municipal body created by the State of North Carolina and is required to comply with North Carolina state law and Federal law, and desires to establish policy to provide governance over the acquisition of materials and services; and

WHEREAS, the City Council of the City of Goldsboro adopted the Procurement Policy (Policy) on March 17, 2014, and amended the Policy on June 25, 2018 to incorporate federal Uniform Guidance procurement standards; and

WHEREAS, the Policy conforms to the requirements set by Uniform Administrative Requirements and this policy update is intended to establish compliance with Federal guidelines; and

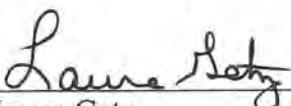
WHEREAS, it is necessary to amend the Policy for changes in federal standards set forth in Federal Acquisition Regulation (FAR) Case No. 2018-004.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:


1. The City's Procurement Policy, Appendix A is hereby amended to include the updated Federal Standards set forth in (FAR) Case No. 2018-004 which includes updates to the federal Micro-purchase Threshold (MPT) to Ten Thousand dollars (\$10,000) and the Simplified Acquisition Threshold (SAT) to Two Hundred Fifty Thousand dollars (\$250,000), and shall be effective as of the date of this resolution.
2. All actions heretofore taken by the City Manager and staff acting on behalf of the City of Goldsboro in furtherance of foregoing resolutions are hereby ratified, adopted, approved, and confirmed in all respects.

This Resolution shall be in full force and effect from and after this 7th day of October, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

City of Goldsboro

Procurement Procedures with Federal Funds

I. Purpose

The purpose of this policy is to establish guidelines that meet or exceed the procurement requirements for the purchase of goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

II. Policy

A. Application of Policy. This policy applies to contracts for purchases, services, and construction or repair work funded with federal financial assistance (direct or reimbursed) which includes, but is not limited to, direct grants, USDA grants and loans, CDBG funds, FEMA disaster assistance grants, and the Highway Planning, Research, and Construction Program. The requirements of this Policy also apply to any subrecipient of the funds.

All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for federal awards (Uniform Guidance) codified at 2 C.F.R. Part 200 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

B. Compliance with Federal Law. All procurement activities involving the expenditure of federal funds must be conducted in compliance with the Procurement Standards codified in 2 C.F.R. §200.317 through §200.326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. The City of Goldsboro will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should the City of Goldsboro have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.

C. Contract Award. When bids are required by law, or otherwise solicited by the City, all contracts shall be awarded only to the lowest responsive responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract. Consideration shall be given to contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

D. No Evasion. No contract may be divided to bring the cost under bid thresholds or to evade any requirements under this policy or state and federal law.

E. Contract Requirements. All contracts paid for in whole or in part with federal funds shall be in writing. The written contract must include or incorporate by reference the provisions required under 2 C.F.R Section § 200.326 and as provided for under 2 C.F.R. Part 200, Appendix II.

F. Contractor's Conflict of Interest. Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements of work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.

- G. Approval and Modification.** The Administrative procedures contained in the Policy are administrative and may be changed as necessary at the staff level to comply with state and federal law.

III. Procedures:

General: The administrative procedures contained within this policy are administrative and may be changed as necessary at staff level to comply with the federal Procurement Standards within this Policy. However, any policy changes must be approved by the governing body prior to becoming effective.

Either the Purchasing Department or the Requesting Department shall procure all contracts in accordance with the requirements of this Section of the Policy.

General Procurement Standards and Procedures:

- A. **Necessity.** Purchases *must be necessary* to perform the scope of work and must avoid acquisition of unnecessary or duplicative items (no stock-piling). The Purchasing Department and/or the Requesting Department should check with the federal surplus property agency prior to buying *new* items when feasible and less expensive. Strategic sourcing should be considered with other departments and/or agencies who have similar needs to consolidate procurements and services to obtain better pricing.
- B. **Clear Specifications.** The Purchasing Department will ensure that all solicitations incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.
- C. **Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal funding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.
- D. **Compliance by Contractors.** All solicitations should inform prospective contractors that they will need to comply with all applicable federal laws, regulations, executive orders, FEMA requirements, and terms and conditions of the funding award.
- E. **Fixed Price.** Solicitations must state that the bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are *prohibited*. Time and materials contracts are prohibited *in most circumstances*. Time and Materials (Cost-Plus) contracts will not be used unless no other form of contract is suitable and the contract includes a "Not to Exceed" amount. A Time and materials contract shall not be awarded without the express written permission of the federal agency or state pass-through agency that awarded the funds.
- F. **Use of Brand Names.** When possible, performance or functional specifications are preferred to allow for more competition leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as reference only and "or equal" must be included in the description.

- G. **Lease versus Purchase.** Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach. Note: This comparison is necessary for most FEMA financial assistance programs following an emergency or major disaster declaration.
- H. **Dividing Contract for M/WBE Participation.** If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be divided to bring the cost under bid thresholds or to evade any requirements under this Policy.
- I. **Documentation.** Documentation must be maintained by the Purchasing Department and/or the Requesting Department detailing the history of all procurements. The documentation should include procurement method used, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor's responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.
- J. **Cost Estimate.** For all procurements costing \$150,000 or more, the Purchasing Department and/or Requesting Department shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.
- K. **Contract Requirements.** The Requesting Department must prepare a written contract incorporating the provisions referenced in Section II. C. "Contract Award" of this Policy.
- L. **Debarment.** No contract shall be awarded to a contractor included on the federally debarred bidder's list. Prior to preparing the contract, the Purchasing Department or the Requesting Department must verify that the contractor is not on the federally debarred bidder's list.
- M. **Contractor Oversight.** The Requesting Department receiving the federal funding must maintain oversight of the contract to ensure that contractor is performing in accordance with the contract terms, conditions, and specifications.
- N. **Open Competition.** Solicitations shall be prepared in a way to be fair and provide open competition. The City shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding; specifying a brand name without allowing for "or equal" products, or other unnecessary requirement that have the effect of the restricting competition.
- O. **Geographic Preference.** No contract shall be awarded on the basis of a geographic preference.
- P. **Protests and Disputes.** Bid protests and disputes will be in accordance to Fundamental Policies, Written Protest Procedures, page 6-8, City of Goldsboro Purchasing Policies and Procedures (2014).

IV. Specific Procurement Procedures

Either the Purchasing Department or the Requesting Department shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract.

Purchase Contracts

Service Contracts (except for A/E professional services) Construction/Repair/Facility Improvement/Renovation

Up to Micro-purchase threshold as defined in 2 C.F.R. 200.67 (~~\$3,500 as of 3/21/2017~~ < \$10,000):

Shall be procured using the Uniform Guidance “micro-purchase” procedure (2 C.F.R. §200.320(a))

Procedures are as follows:

- No bidding is required
- Price must be considered fair and reasonable
- To the extent practicable, purchases must be distributed among qualified suppliers
- Contract must be in writing (this could be in the form of a purchase order)

Purchase Contracts

Service Contracts (except for A/E Professional Services)

~~\$3,500~~ \$10,000 up to \$90,000:

Shall be procured using the Uniform Guidance “small-purchase” procedure (2 C.F.R. §200.320(b))

Procedures are as follows:

- Cost or price analysis is NOT required prior to soliciting bids
- Obtain **written** price quotes from an adequate number of suppliers or sources (which shall not be less than two (2) quotes)
Check specific grant as some agencies may require more than two (2) quotes
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. §200.321
- Award contract as a Fixed Price. A Not to Exceed basis is permissible for service contracts only where obtaining a fixed price is not feasible.
- Award to lowest responsive, responsible bidder
- Contract must be in writing (purchase contracts may be in the form of a purchase order; service contracts and construction repair require use of contract template)
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding

Service Contracts (Excluding A/E Professional Services) (\$90,000 up to ~~\$150,000~~ \$250,000) Purchase Contracts (\$90,000 and above)

Shall be procured using a combination of the most restrictive requirements of the Uniform Guidance “Sealed Bid” procedure (2 C.F.R. §200.320(c)) and state formal bidding procedures (G.S. 143-129)

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids
- Complete specifications or purchase description must be available to all bidders
- Public Advertisement: (Electronic Advertising is authorized)
 - Legal notice must reserve to the governing board the right to reject any or all bids only for “sound documented reasons.”
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Solicit from adequate number of known suppliers
- Bids must be submitted sealed
- Public Bid Opening
- Must have two (2) sealed bids submitted
- Bids may only be rejected for “sound *documented* reasons”
- Award contract as a fixed-price. A Not to Exceed basis is permissible for *service contracts only* where obtaining a fixed price is not feasible.
- Award to lowest, responsive, responsible bidder
- Contract must be in writing (purchase contracts may be in the form of a purchase order; service contracts and construction repair require use of contract template)
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding
- Governing board approval is not required (per local policy, governing board has delegated award authority to City Manager)

Service Contracts (except for A/E Professional Services)

\$150,000-\$250,000 and above

Shall be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)) when the “sealed bid” procedure is not appropriate for the particular type of service being sought.

*Note: RFP’s (Competitive Proposals) can **only** be used when conditions are not appropriate for the use of sealed bids such as service contracts. This can be used for all types of contracts \$150,000 and over.*

Procedures are as follows for *competitive proposal* method:

- Publicly advertised. Formal advertisement in a newspaper is not required so long as the method of advertisement will solicit proposals from an “adequate number” of qualified firms.
- Solicit from adequate number of qualified firms
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
- Identify evaluation criteria and relative importance of each criteria (criteria weight) in the RFP.
- All responses must be considered to the maximum extent practical.
- Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.
- Award the contract to the responsible firm with most advantageous proposal taking into account price and other factors identified in the RFP.
- Governing board approval is required per local policy.
- Award the contract on a fixed-price or cost-reimbursement basis
- Must have written contract with federal contract provisions included
- **Cannot** use a cooperative purchasing program as an Exception to the Bidding

Construction/Repair/Facility Improvement/Renovation

~~\$3,500-\$10,000~~ up to ~~\$150,000~~ **\$250,000:**

Shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(b))

Procedures are as follows:

- Cost or price analysis is not required prior to soliciting bids, although price estimates may be provided by the project designer.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Obtain written price quotes from an adequate number of suppliers or sources (typically means two (2) however, verify with granting agency)
- Award Contract on a fixed-price or not to exceed basis
- Award to lowest responsive, responsible bidder
- Governing Board approval is not required
- Must have written contract with federal contract provisions included

Construction/Repair/Facility Improvement/Renovation

~~\$150,000-\$250,000~~ up to **\$500,000:**

Shall be procured using the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(c))

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
- Complete specifications must be made available to all bidders
- Public Advertisement: Advertise the bid solicitation for a period of time sufficient to give bidders notice of opportunity to submit bids (formal advertisement in a newspaper is not required so long as other means of advertising will provide sufficient notice of the opportunity to bid). The advertisement must state the date, time, and location of the public bid opening, and indicate where specifications may be obtained
- Solicit from adequate number of known suppliers
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Bids must be submitted sealed
- Public Bid Opening
- Must have two (2) sealed bids submitted prior to opening
- 5% Bid Bond (a bid that does not contain a bid bond cannot be counted toward the two (2) bid requirement)
- Performance and Payment Bonds for 100% of contract price
- Bids may only be rejected for “sound *documented* reasons”
- Contract awarded on firm-fixed price basis
- Award to lowest responsive, responsible bidder
- Must have written contract with federal contract provisions included
- Governing Board approval is not required

*** Building Projects over \$300,000 – See Notes on next page**

Note: Construction or repair contracts involving a building \$300,000 and above must also include:

1. Formal HUB (historically underutilized business) participation required under G.S. 143-128.2, including local government outreach efforts and bidder good faith efforts shall apply.
2. Separate specifications shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. 143-128(a).
3. The project shall be bid using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a1).

Construction/Repair/Facility Improvement/Renovation

\$500,000 and above:

Shall be procured using a combination of the most restrictive requirements of the Uniform Guidance "sealed bid" procedure (2 C.F.R. § 200.320(c)) and state formal bidding procedures (G.S. 143-129)

Procedures are as follows:

- Cost or price analysis is required prior to soliciting bids (this cost estimate may be provided by the project designer).
- Complete specifications must be made available to all bidders
- Separate specifications shall be drawn for the HVAC, electrical, plumbing, and general construction work as required under G.S. 143-128(a).
- The project shall be bid using a statutorily authorized bidding method (separate-prime, single-prime, or dual bidding) as required under G.S. 143-129(a1).
- Public Advertisement: (Electronic Advertising is authorized)
 - Legal notice must reserve to the governing board the right to reject any or all bids only for "sound documented reasons."
- Solicit from adequate number of known suppliers
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
- Good Faith MBE Requirements/Affidavits must be submitted
- Bids must be submitted sealed and in paper form.
- Public Bid Opening
- Must have three (3) sealed bids submitted before opening
- 5% Bid Bond (a bid that does not contain a bid bond cannot be counted toward the three (3) bid requirement)
- Performance and Payment Bonds for 100% of contract price
- Bids can only be rejected for "sound *documented* reasons"
- Contract awarded on firm-fixed Price basis
- Award to lowest, responsive, responsible bidder
- Must have written contract with federal contract provisions included
- Governing Board approval is required (cannot be delegated)
- Governing board may reject and all bids only for "sound documented reasons."

Professional Services (Architectural and Engineering Services)

Under ~~\$150,000~~ \$250,000

Shall be procured using the state "Mini-Brooks Act" requirements (G.S. 143-64.31)

Procedures are as follows:

- Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms
- Advertisement: Solicit only - Newspaper is not required.
- Price (other than unit cost) shall not be solicited in the RFQ.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
- Evaluate the qualifications of respondents based on the evaluation criteria developed by the Purchasing Department and/or Requesting Department.
- State licensure requirements apply
- Rank respondents based on qualifications and select the best qualified firm.
- Price cannot be a factor in the evaluation.
- Preference may be given to in-state (but not local) firms.
- Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successfully, repeat negotiations with the second-best qualified firm.
- Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated.
- Must be a fixed price or not to exceed contract type for services
- Governing board approval is not required.
- Must have written contract with federal contract provisions included

Professional Services (Architectural and Engineering Services)

~~\$150,000~~ \$250,000 and over

Shall be procured shall be procured using the Uniform Guidance "competitive proposal" procedure (2 C.F.R. § 200.320(d)(5))

Procedures are as follows:

- Issue a Request for Qualifications (RFQ) to solicit qualifications from qualified firms
- Advertisement: Solicit only - Newspaper is not required).
- Price (other than unit cost) shall not be solicited in the RFQ.
- Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided for under 2 C.F.R. § 200.321.
- Identify the evaluation criteria and relative importance of each criteria (the criteria weight) in the RFQ.
- Proposals must be solicited from an "adequate number of qualified sources" (an individual federal grantor agency may issue guidance interpreting "adequate number").
- Must have a written method for conducting technical evaluations of proposals and selecting the best qualified firm.
- Consider all responses to the publicized RFQ to the maximum extent practical.

- Evaluate qualifications of respondents based on the evaluation criteria developed by the Purchasing Department and/or Requesting Department
- Rank respondents based on qualifications and select the most qualified firm.
- Preference may be given to in-state (but not local) firms provided that granting the preference leaves an appropriate number of qualified firms to compete for the contract given the nature and size of the project.
- Price cannot be a factor in the initial selection of the most qualified firm.
- Negotiate fair and reasonable compensation with the best qualified firm. If negotiations are not successful, repeat negotiations with the second-best qualified firm.
- Award the contract to best qualified firm with whom fair and reasonable compensation has been successfully negotiated.
- State licensure requirements apply
- Must be a fixed price or not to exceed contract type for services
- Governing board approval is not required.
- Must have written contract with federal contract provisions included

Note1: Geographic preference can be given (in-state) as long as there is an appropriate number of qualified firms given the size of the project

Note 2: RFQ process cannot be used for general consulting services or other services not defined by state law or PDAT Supplement, Section V-15 even if those services can be performed by an architectural or engineering firm.

V. Exceptions

Non-competitive contracts are allowed **only** under the following conditions and with the written approval of the federal agency or state pass-through agency that awarded the federal funds:

- A. Sole Source.** A contract may be awarded without competitive bidding when the item is available from only one source. The Purchasing Department and/or Requesting Department shall document the justification for and lack of available competition for the item. A sole source contract must be approved by the governing board.
- B. Public Exigency.** A contract may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from a competitive bidding.
- C. Inadequate Competition.** A contract may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from a number of sources as required under this Policy does not result in a qualified winning bidder.
- D. Federal Contract.** A contract may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedules of contracts.
- E. Awarding Agency Approval.** A contract may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded

the federal funds so long as awarding the contract without competition is consistent with state law.

LEGAL STATUS

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LEGAL STATUS

Federal Acquisition Regulation: Increased Micro-Purchase and Simplified Acquisition Thresholds; 2018-004

A Proposed Rule by the [Defense Department](#), the [General Services Administration](#), and the [National Aeronautics and Space Administration](#) on 10/02/2019

PUBLISHED CONTENT - DOCUMENT DETAILS

Agencies: Department of DefenseGeneral Services Administration

National Aeronautics and Space Administration

Agency/Docket Numbers: FAR Case 2018-004Docket No. FAR-2018-0011, Sequence No. 1

CFR: 48 CFR 248 CFR 948 CFR 1348 CFR 1648 CFR 1948 CFR 2248 CFR 25

48 CFR 52

Document Citation: 84 FR 52420

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Publication Date: 10/02/2019

RIN: 9000-AN65

DOCUMENT HEADINGS**Department of Defense****General Services Administration****National Aeronautics and Space Administration**

48 CFR Parts 2, 9, 13, 16, 19, 22, 25, and 52

[FAR Case 2018-004; Docket No. FAR-2018-0011, Sequence No. 1]

RIN 9000-AN65

AGENCY:

Department of Defense (DoD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

ACTION:

Proposed rule.

SUMMARY:

DoD, GSA, and NASA are proposing to amend the Federal Acquisition Regulation (FAR) to implement a section of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2017 and several sections of the NDAA for FY 2018 that increase the micro-purchase threshold (MPT), increase the simplified acquisition threshold (SAT), and clarify certain procurement terms, as well as align some non-statutory thresholds with the MPT and SAT.

DATES:

Interested parties should submit comments to the Regulatory Secretariat Division at one of the addresses shown below on or before December 2, 2019 to be considered in the formulation of a final rule.

ADDRESSES:

Submit comments in response to FAR Case 2018-004 by any of the following methods:

- *Regulations.gov*: <http://www.regulations.gov> (<http://www.regulations.gov>). Submit comments via the Federal eRulemaking portal by searching for "FAR Case 2018-004". Select the link "Comment Now" that corresponds with "FAR Case 2018-004." Follow

the instructions provided on the screen. Please include your name, company name (if any), and "FAR Case 2018-004" on your attached document.

- **Mail:** General Services Administration, Regulatory Secretariat Division (MVCB), ATTN: Lois Mandell, 1800 F Street NW, 2nd floor, Washington, DC 20405.

Instructions: Please submit comments only and cite "FAR case 2018-004" in all correspondence related to this case. All comments received will be posted without change to <http://www.regulations.gov> (<http://www.regulations.gov>), including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check <http://www.regulations.gov> (<http://www.regulations.gov>), approximately two to three days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

FOR FURTHER INFORMATION CONTACT:

Mr. Michael O. Jackson, Procurement Analyst, at 202-208-4949 or michaelo.jackson@gsa.gov (<mailto:michaelo.jackson@gsa.gov>) for clarification of content. For information pertaining to status or publication schedules, contact the Regulatory Secretariat Division at 202-501-4755. Please cite "FAR Case 2018-004".

SUPPLEMENTARY INFORMATION:

I. Background

DoD, GSA, and NASA are proposing to amend the FAR to implement section 217(b) of the NDAA for FY 2017 (Pub. L. 114-328 (<https://www.govinfo.gov/link/plaw/114/public/328>)) and sections 805, 806, and 1702(a) of the NDAA for FY 2018 (Pub. L. 115-91 (<https://www.govinfo.gov/link/plaw/115/public/91>)). The proposed rule will also replace non-statutory, stated dollar thresholds that are intended to correspond with the MPT and SAT, with the text "micro-purchase threshold" and "simplified acquisition threshold." Referencing some stated thresholds by name instead of by a specific dollar value will ease maintenance of regulations, given the likelihood of future changes to the threshold amounts. Text clarifying the use of the approval thresholds, based on the increase of the SAT, for sole source justifications executed under the simplified procedures for certain commercial items has been added to subpart 13.5.

Section 217(b) amends 41 U.S.C. 1902 (<https://www.govinfo.gov/link/uscode/41/1902>) to increase the MPT for acquisitions from institutions of higher education or related or affiliated nonprofit entities, or from nonprofit research organizations or independent research institutes, from \$3,500 to \$10,000, or a higher amount as determined appropriate by the head of the agency and consistent with clean audit findings under 31 U.S.C. Chapter 75 (<https://www.govinfo.gov/link/uscode/31/7501>), an internal institutional risk assessment, or State law.

Section 806 increases the MPT in 41 U.S.C. 1902(a) (<https://www.govinfo.gov/link/uscode/41/1902>) to \$10,000.

Section 805 increases the SAT to \$250,000. ([□ print page 52421](#))

Section 1702(a) amends section 15(j)(1) of the Small Business Act (15 U.S.C. 644(j)(1) (<https://www.govinfo.gov/link/uscode/15/644>)) to replace specific dollar thresholds with the terms “micro-purchase threshold” and “simplified acquisition threshold.”

II. Discussion and Analysis

This rule proposes to amend the FAR, as follows:

- At FAR Part 2, to—
 - Replace “\$3,500” with “\$10,000” and add an exception to the MPT for acquisitions from institutions of higher education or related or affiliated nonprofit entities, nonprofit research organizations, or independent research institutes, at the definition of “micro-purchase threshold” and,
 - Replace “\$150,000” with “\$250,000” at the definition of “simplified acquisition threshold.”
- At FAR Part 3, to replace “simplified acquisition threshold” with “\$150,000” at 3.502-3 to conform to 3.502-2(i).
- At FAR part 9, to replace “\$3,500” with “\$10,000” as the Federal tax delinquency threshold, at 9.406-2(b)(1)(v) replaces “\$3,500” with “the threshold at FAR 9.104-5(a)(2)” and at 9.407-2(a)(7) replaces “\$3,500” with “the threshold at FAR 9.104-5(a)(2)”. When an offeror indicates in its representations and certifications a delinquency in excess of the threshold, a contracting officer must report that information to the agency's suspending or debarring official, and, a suspending or debarring official may suspend or debar a contractor for delinquent Federal taxes in excess of the threshold.

- At FAR part 13, to replace “\$3,500” with “the micro-purchase threshold” and “\$150,000” with “the simplified acquisition threshold” when addressing the thresholds for acquisitions that are reserved exclusively for small business concerns;
- At FAR 13.005, List of laws inapplicable to contracts and subcontracts at or below the simplified acquisition threshold, there is an impact of this increase in the SAT. This list was first required by section 4101 of FASA (Pub. L. 103-355), now codified at 41 U.S.C. 1906 (<https://www.govinfo.gov/link/uscode/41/1906>). FASA sections 4102-4104 made certain laws inapplicable below the SAT, and made other laws inapplicable below \$100,000. At the time, these two thresholds were of equivalent value, so there was no problem with listing all of them at FAR 13.005. Intervening escalation raised all of these thresholds to \$150,000. However, now that the SAT has been increased to \$250,000, those thresholds that were set at a dollar value rather than at the SAT, are not increasing to \$250,000. Therefore, the following laws should be removed from the list at FAR 13.005: 13.005(a)(1), (a)(2), (a)(3), and (a)(5);
- At FAR 13.501(a)(2) to clarify the procedures to be used for justifications of other than full and open competition, when the simplified acquisition threshold is raised, e.g., for contingency operations.
- At FAR part 16, to replace “\$150,000” with “the simplified acquisition threshold” when addressing the maximum threshold for fixed-ceiling-price contracts with retroactive price redetermination and the maximum threshold for firm-fixed-price, level-of-effort term contracts, without higher level approval.
- At FAR part 19, to replace “\$3,500” with “the micro-purchase threshold” and/or “\$150,000” with “the simplified acquisition threshold” when addressing set-aside requirements, and inserting the clause for FAR 52.219-14, Limitations on Subcontracting.
- At FAR part 22, specifically, 22.1803, replace “the simplified acquisition threshold” with “\$150,000.”
- At FAR part 25, to replace “\$3,500” with “10,000” as the “significant transaction” amount an offeror may not exceed when engaging with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates.
- At FAR part 52, to—
- Replace “\$3,500” with “the threshold at 9.104-5(a)(2)” at FAR 52.209-5(a)(1)(i)(D) and FAR 52.212-3(h)(4);

- Replace “\$150,000” with the “simplified acquisition threshold” as the subcontractor flow-down threshold for FAR 52.203-16, Preventing Personal Conflicts of Interest;
- Replace “\$3,500” with “the micro-purchase threshold” as the threshold an offer must exceed, unless otherwise required, for the offeror to be required to provide its unique entity identifier, as stated in paragraph (j) of FAR provision 52.212-1, Instruction to Offerors—Commercial Items;
- Replace the threshold an offeror must certify, in paragraph (o)(2)(iii) of FAR 52.212-3, and FAR 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certifications, it has not exceeded when engaging with Iran's Revolutionary Guard Corps or any of its officials, agents, or affiliates. The clause title of FAR 52.225-25 is also corrected. The threshold will be that at FAR 25.703-2(a)(2);
- Replace “\$150,000” with “the simplified acquisition threshold” as the threshold a subcontract award must exceed in order for a contractor to be required to keep records on the corresponding subcontract solicitation, as identified in FAR clause 52.219-9, Small Business Subcontracting Plan and its Alternate IV.

III. Expected Impact of the Proposed Rule and Proposed Cost Savings

This rule impacts any business, large or small, that prepares quotes exceeding \$3,500 (\$5,000 for DoD) and not exceeding \$10,000 (or higher for select educational institutions); proposals exceeding \$150,000 and not exceeding \$250,000; and proposals exceeding \$300,000 and not exceeding \$500,000, in support of humanitarian or peacekeeping operations. This rule does not add any new solicitation provisions or contract clauses. Rather, it reduces burden on contractors by increasing the thresholds at which various regulatory burdens apply.

Increasing the MPT and SAT means additional awards could be made under the MPT and additional awards could be made under the SAT. The additional awards at or below the MPT would not require provisions or clauses, except as provided in FAR 13.202 and FAR 32.1110, and the additional awards at or below the SAT would be awarded without provisions and clauses which are prescribed only above the SAT. In addition to including fewer regulations in applicable awards, the proposed rule would allow for more awards based on quotes in lieu of a formal proposal, thereby reducing the contractor's bid and

proposal costs. Costs associated with contractor financing could also be reduced by increasing the number of micro-purchases, for which the Governmentwide purchase card is the preferred method of purchase and payment (see FAR 13.201(b)).

To determine the dollar amounts and entities affected, data was pulled from the Federal Procurement Data System (FPDS) from fiscal years 2015-2018. For the micro-purchase value change, there was an annual average in total impacted contract awards of \$2,442,317 for small businesses and \$1,359,916 for other than small businesses for contracts with values exceeding \$3,500 (\$5,000 for DOD), but less than or equal to \$10,000 (or higher, for educational institutions). For the simplified acquisition threshold change, there was an annual average in total impacted contract awards of \$300,073,039 for small businesses and \$161,715,144 for other than small businesses for contracts with values exceeding \$150,000, but less than or equal to \$250,000 (from \$300,000 to \$500,000 for contingency, humanitarian, or peacekeeping awards). (print page 52422)

Commercial item awards, as well as orders placed through indefinite-quantity contract orders and other large contracting schedule orders, were removed from this calculation to determine the cost reduction on offerors and contractors. Commercial items were removed from this calculation because the simplified threshold for commercial item awards is set at \$7 million, so the increased SAT threshold would not impact compliance or business procedures for contractors with awards conducted through commercial item procedures.

To calculate the burden reduction on Government by raising these thresholds, indefinite-quantity contracts were included, as the threshold changes would impact Government acquisition procedures.

The Federal Acquisition Streamlining Act (FASA) made a number of laws inapplicable to items procured under the SAT. This was meant to save both the Government and service providers money while also expediting the entire contract process. When finalized, this rule will decrease the number of regulatory requirements agencies need to include in awards.

Because this rule will reduce bid and proposal costs and other administrative burdens and since it does not implement any new requirements on offerors, DoD, GSA, and NASA believe this rule to be deregulatory.

Please see the Regulatory Cost Analysis narrative for an in-depth discussion of data used to calculate the estimated reduced burden on contractors and the Government. To access the full Regulatory Cost Analysis for this rule, go to the Federal eRulemaking Portal at www.regulations.gov (<http://www.regulations.gov>), search for "FAR Case 2018-004," click "Open Docket," and view "Supporting Documents." The following is a summary of the estimated public and Government cost savings calculated in perpetuity in 2016 dollars at a 7-percent discount rate:

Summary	Public	Government	Total
Present Value Costs	- \$662,413,271	- \$2,216,678,757	- \$2,879,092,029
Annualized Costs	-\$46,368,929	-\$155,167,513	-\$201,536,442
Annualized Value Costs (as of 2016 if Year 1 is 2019)	-\$37,850,858	-\$126,662,911	-\$164,513,770

In an attempt to quantify savings as a result of this rule, DoD, GSA, and NASA seek input from contractors that could be impacted by this rule. In addition to the Government cost savings discussed in the accompanying materials in the docket at www.regulations.gov (<http://www.regulations.gov>), DoD, GSA, and NASA welcome feedback on contract proposals and contract quotes (but not quotes for a task order or delivery order) on—

1. The total bid and proposal (B&P) cost and the total number of proposals in Fiscal Year (FY) 2018 for proposals greater than \$150,000 and less than or equal to \$250,000, including the hours expended in the preparation of the proposals and personnel involved. If available, the total cost related to compliance for awards greater than \$150,000 and less than or equal to \$250,000 that could be eliminated by using simplified acquisition procedures.
2. The total B&P cost and the total number of quotes in FY 2018 for quotes less than or equal to \$150,000, including the hours expended in the preparation of the quotes and personnel involved.
3. The total B&P cost and the total number of quotes in FY18 for quotes greater than \$3,500 and less than or equal to \$10,000, including the hours expended in the preparation of the quotes and personnel involved. If available, the total cost related to compliance for awards greater than \$3,500 and less than or equal to \$10,000 that could be eliminated by conducting a micro-purchase.
4. The total B&P cost and the total number of quotes in FY18 for quotes less than or equal to \$3,500, including the hours expended in the preparation of the quotes and personnel involved.

IV. Applicability to Contracts at or Below the Simplified Acquisition Threshold and for Commercial Items, Including Commercially Available Off-the-Shelf (COTS) Items

The rule applies to contracts at or below the simplified acquisition threshold, and to contracts for commercial items, including COTS items. However, it does not add any new solicitation provisions or contract clauses, and it reduces burden on contractors by increasing the thresholds at which various regulatory burdens apply.

V. Executive Orders 12866 and 13563

Executive Orders (E.O.s) 12866 and 13563 direct agencies to assess all costs and benefits of available regulatory alternatives and, if regulation is necessary, to select regulatory approaches that maximize net benefits (including potential economic, environmental, public health and safety effects, distributive impacts, and equity). E.O. 13563 (/executive-order/13563) emphasizes the importance of quantifying both costs and benefits, of reducing costs, of harmonizing rules, and of promoting flexibility. This is an economically significant regulatory action and, therefore, was subject to review under section 6(b) of E.O. 12866 (/executive-order/12866), Regulatory Planning and Review, dated September 30, 1993. This rule is a major rule under 5 U.S.C. 804 (<https://www.govinfo.gov/link/uscode/5/804>).

VI. Congressional Review Act

This proposed rule is subject to the Congressional Review Act provisions of the Small Business Regulatory Enforcement Fairness Act of 1996 (5 U.S.C. 801 (<https://www.govinfo.gov/link/uscode/5/801>) *et seq.*) and will, if finalized, be transmitted to the Congress and to the Comptroller General for review in accordance with such provisions.

VII. Executive Order 13771 (/executive-order/13771)

This rule is subject to E.O. 13771 (/executive-order/13771) because this rule is an economically significant regulatory action under E.O. 12866 (/executive-order/12866). As explained in section III of this preamble and in the accompanying documentation available in the docket at www.regulations.gov (<http://www.regulations.gov>), DoD, GSA, and NASA believe the rule is deregulatory and seek public input on this preliminary determination as well as information that can better quantify savings.

VIII. Regulatory Flexibility Act

DoD, GSA, and NASA expect this rule to have a positive significant economic impact on a substantial number of small entities within the meaning of the Regulatory Flexibility Act, 5 U.S.C. 601 (<https://www.govinfo.gov/link/uscode/5/601>), *et seq.* An Initial Regulatory Flexibility Analysis (IRFA) has been performed and is summarized as follows:

DoD, GSA, and NASA are proposing to amend the FAR to implement a section of the NDAA for Fiscal Year (FY) 2017 and several sections of the NDAA for FY 2018 that increase the MPT, increase the SAT, clarify certain procurement terms, as well as align non-statutory thresholds with the MPT and SAT.

The objective of the rule is to implement section 217(b) of the NDAA for FY 2017 (Pub. L. 114-328 (<https://www.govinfo.gov/link/plaw/114/public/328>)) and sections 805, 806, and (□ print page 52423) 1702(a) of the NDAA for FY 2018 (Pub. L. 115-91 (<https://www.govinfo.gov/link/plaw/115/public/91>)), as well as align non-statutory, stated dollar thresholds that are intended to correspond with the MPT and SAT, with word-based thresholds to ensure continued alignment with the current increase to these thresholds and any future change to the threshold amounts. DoD, GSA, and NASA expect this rule to have a positive significant economic impact on a substantial number of small entities within the meaning of the Regulatory Flexibility Act, 5 U.S.C. 601 (<https://www.govinfo.gov/link/uscode/5/601>), *et seq.*

According to data from the Federal Procurement Data System (FPDS), there were 505 contracts awarded in FY 2018 with a value exceeding \$3,500 (\$5,000 for DOD), but less than or equal to \$10,000 wherein contractors would have a change in compliance requirements. Of the 505 new awards, 358 (71 percent) of these actions were awarded to 198 unique small business entities.

Data from FPDS also indicates that in FY 2018, there were no (0) small business entities that had additional contract actions for educational or related institutions for contracts with a value exceeding \$10,000, but less than or equal to \$15,000 (equivalent to the upper bound of the expected micro-purchase value for these types of institutions) wherein contractors would have a change in compliance requirements.

Data from FPDS also indicates there were 3,653 new contracts awarded in FY 2018 with a value exceeding \$150,000, but less than or equal to \$250,000 wherein contractors would have a change in compliance requirements. Of these, 2,621 (72 percent) of these actions were awarded to 1,680 unique small business entities.

As mentioned previously, commercial items were removed from this calculation because the simplified threshold for commercial item awards is set at \$7 million, so the increased SAT threshold would not impact compliance or business procedures for contractors with

awards conducted through commercial item procedures.

Data from the FPDS further indicates that for contingency, humanitarian, or peacekeeping contract actions, there were 11 new total contracts awarded in FY 2018 with a value exceeding \$300,000 but less than or equal to \$500,000 wherein contractors would have a change in compliance requirements. Of these, 4 (36 percent) of these actions were awarded to 4 unique small business entities.

This rule will also change the small-business set aside threshold under FAR 19.502; instead of being from greater than \$3,500 to less than or equal to \$150,000, the threshold will be from greater than \$10,000 to less than or equal to \$250,000. This is expected to increase the number of small business entities able to do business with the Government; for contracts affected by this threshold change, (please see full regulatory cost analysis for explanation of excepted contract types), in FY 2018, there were 3,653 records exceeding \$150,000 and less than or equal to \$250,000, while there were 505 records exceeding \$3,500 (\$5,000 for DOD) and less than or equal to \$10,000.

As of September 30, 2017, there were 637,791 active entity registrations in SAM. Of those active entity registrations, 452,310 (71 percent) completed all four modules of the registration, in accordance with the definition “Registered in the System for Award Management (SAM)” at FAR 52.204-7(a), including Assertions (where they enter their size metrics and select their NAICS Codes) and Reps & Certs (where they certify to the information they provided and the size indicator by NAICS).

Of the possible 452,310 active SAM entity registrations, 338,207 (75 percent) certified to meeting the size standard of small for their primary NAICS Code. Therefore, this rule may be beneficial to 338,207 small business entities that submit solicitation responses that may now fall under the MPT or SAT and have streamlined procedures as a result of this rule.

The proposed rule applies to all entities who do business with the Federal Government.

This proposed rule does not include any new reporting, recordkeeping, or other compliance requirements. The rule reduces burden on contractors by increasing the thresholds at which various regulatory burdens begin to apply. The proposed rule does not

duplicate, overlap, or conflict with any other Federal rules. There are no known significant alternative approaches to the proposed rule that would meet the requirements of the applicable requirement.

The Regulatory Secretariat Division has submitted a copy of the IRFA to the Chief Counsel for Advocacy of the Small Business Administration. A copy of the IRFA may be obtained from the Regulatory Secretariat Division. DoD, GSA, and NASA invite comments from small business concerns and other interested parties on the expected impact of this rule on small entities.

DoD, GSA, and NASA will also consider comments from small entities concerning the existing regulations in subparts affected by the rule in accordance with 5 U.S.C. 610 (<https://www.govinfo.gov/link/uscode/5/610>). Interested parties must submit such comments separately and should cite 5 U.S.C. 610 (<https://www.govinfo.gov/link/uscode/5/610>) (FAR Case 2018-004), in correspondence.

IX. Paperwork Reduction Act

The rule does not contain any information collection requirements that require the approval of the Office of Management and Budget under the Paperwork Reduction Act (44 U.S.C. chapter 35 (<https://www.govinfo.gov/link/uscode/44/3501>)).

List of Subjects in 48 CFR Parts 2

(<https://www.ecfr.gov/current/title-48/part-2>), 9
(<https://www.ecfr.gov/current/title-48/part-9>), 13
(<https://www.ecfr.gov/current/title-48/part-13>), 16
(<https://www.ecfr.gov/current/title-48/part-16>), 19
(<https://www.ecfr.gov/current/title-48/part-19>), 22
(<https://www.ecfr.gov/current/title-48/part-22>), 25
(<https://www.ecfr.gov/current/title-48/part-25>) and 52
(<https://www.ecfr.gov/current/title-48/part-52>)

- Government procurement

William F. Clark,

Director, Office of Government-wide Acquisition Policy, Office of Acquisition Policy, Office of Government-wide Policy.

Therefore, DoD, GSA, and NASA propose amending 48 CFR parts 2

(<https://www.ecfr.gov/current/title-48/part-2>), 9 (<https://www.ecfr.gov/current/title-48/part-9>), 13 (<https://www.ecfr.gov/current/title-48/part-13>), 16

(<https://www.ecfr.gov/current/title-48/part-16>), 19 (<https://www.ecfr.gov/current/title-48/part-19>), 22 (<https://www.ecfr.gov/current/title-48/part-22>), 25

(<https://www.ecfr.gov/current/title-48/part-25>), and 52 (<https://www.ecfr.gov/current/title-48/part-52>) as set forth below:

1. The authority citation for 48 CFR parts 2 (<https://www.ecfr.gov/current/title-48/part-2>), 9 (<https://www.ecfr.gov/current/title-48/part-9>), 13 (<https://www.ecfr.gov/current/title-48/part-13>), 16 (<https://www.ecfr.gov/current/title-48/part-16>), 19 (<https://www.ecfr.gov/current/title-48/part-19>), 22 (<https://www.ecfr.gov/current/title-48/part-22>), 25 (<https://www.ecfr.gov/current/title-48/part-25>), and 52 (<https://www.ecfr.gov/current/title-48/part-52>) continues to read as follows:

Authority: 40 U.S.C. 121(c) (<https://www.govinfo.gov/link/uscode/40/121>); 10 U.S.C. chapter 137 (<https://www.govinfo.gov/link/uscode/10/13701>); and 51 U.S.C. 20113 (<https://www.govinfo.gov/link/uscode/51/20113>).

PART 2—DEFINITIONS OF WORDS AND TERMS

2. Amend section 2.101, in paragraph (b) by—

- a. In the definition “Micro-purchase threshold” removing from the introductory text “\$3,500” and adding “\$10,000” in its place, removing from paragraph (2) the word “and” at the end of the sentence, removing from paragraph (3)(ii) “States.” and adding “States; and” in its place, and adding paragraph (4); and

- b. In the definition “Simplified acquisition threshold” removing from the introductory text “\$150,000” and adding “\$250,000” in its place, and removing from paragraph (2) “\$300,000” and adding “\$500,000” in its place.

The addition reads as follows:

2.101 Definitions.



(b) ***

*Micro-purchase threshold ****

(4) For acquisitions of supplies or services from institutions of higher education (20 U.S.C. 1001(a) (<https://www.govinfo.gov/link/uscode/20/1001>)) or related or affiliated nonprofit entities, or from nonprofit research organizations or independent research institutes—

(i) \$10,000; or

(ii) A higher threshold, as determined appropriate by the head of the agency and consistent with clean audit findings under 31 U.S.C. chapter 75 (<https://www.govinfo.gov/link/uscode/31/7501>), Requirements for Single Audits; an internal institutional risk assessment; or State law.



PART 3—IMPROPER BUSINESS PRACTICES AND PERSONAL CONFLICTS OF INTEREST



3.502-3 [Amended]

3. Amend section 3.502-3 by removing “the simplified acquisition threshold” and adding “\$150,000” in its place.



PART 9—CONTRACTOR QUALIFICATIONS

9.104-5 [Amended]

4. Amend section 9.104-5 by removing from paragraph (a)(2) “\$3,500” and adding “\$10,000” in its place.

9.406-2 (print page 52424) [Amended]

5. Amend section 9.406-2 by removing from paragraph (b)(1)(v) “\$3,500” and adding “the threshold at 9.104-5(a)(2)” in its place.

9.407-2 [Amended]

6. Amend section 9.407-2 by removing from paragraph (a)(7) “\$3,500” and adding “the threshold at 9.104-5(a)(2)” in its place.

PART 13—SIMPLIFIED ACQUISITION PROCEDURES

7. Amend section 13.003 by revising paragraph (b)(1) to read as follows:

13.003 Policy.

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(b)(1) Acquisitions of supplies or services that have an anticipated dollar value exceeding the micro-purchase threshold but not exceeding the simplified acquisition threshold are reserved exclusively for small business concerns and shall be set aside (see 19.000, 19.203, and subpart 19.5).

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8. Amend section 13.005 by revising paragraph (a) to read as follows:

13.005 List of laws inapplicable to contracts and subcontracts at or below the simplified acquisition threshold.

(a) The following laws are inapplicable to all contracts and subcontracts (if otherwise applicable to subcontracts) at or below the simplified acquisition threshold pursuant to 41 U.S.C. 1905

(<https://www.govinfo.gov/link/uscode/41/1905>):

(1) 41 U.S.C. 8102(a)(1) (<https://www.govinfo.gov/link/uscode/41/8102>) (Drug-Free Workplace), except for individuals.

(2) 10 U.S.C. 2306(b) (<https://www.govinfo.gov/link/uscode/10/2306>) and 41 U.S.C. 3901(b) (<https://www.govinfo.gov/link/uscode/41/3901>) (Contract Clause Regarding Contingent Fees).

(3) 10 U.S.C. 2313 (<https://www.govinfo.gov/link/uscode/10/2313>) and 41 U.S.C. 4706 (<https://www.govinfo.gov/link/uscode/41/4706>) (Authority to Examine Books and Records of Contractors).

(4) 10 U.S.C. 2402 (<https://www.govinfo.gov/link/uscode/10/2402>) and 41 U.S.C. 4704 (<https://www.govinfo.gov/link/uscode/41/4704>) (Prohibition on Limiting Subcontractors Direct Sales to the United States).

(5) 15 U.S.C. 631 note (<https://www.govinfo.gov/link/uscode/15/631>) (HUBZone Act of 1997), except for 15 U.S.C. 657a(b)(2)(B) (<https://www.govinfo.gov/link/uscode/15/657a>), which is optional for the agencies subject to the requirements of the Act.

(6) 31 U.S.C. 1354(a) (<https://www.govinfo.gov/link/uscode/31/1354>) (Limitation on use of appropriated funds for contracts with entities not meeting veterans employment reporting requirements).

(7) 22 U.S.C. 2593e (<https://www.govinfo.gov/link/uscode/22/2593e>) (Measures Against Persons Involved in Activities that Violate Arms Control Treaties or Agreements with the United States). (The requirement at 22 U.S.C. 2593e(c)(3)(B) (<https://www.govinfo.gov/link/uscode/22/2593e>) to provide a certification does not apply).

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13.501 [Amended]

9. Amend section 13.501 by removing from paragraph (a)(2)(i) "\$150,000" and adding "the simplified acquisition threshold" in its place, and removing from paragraph (a)(2)(ii) "\$700,000" and adding "\$700,000 or the thresholds in paragraph (1) of the definition of simplified acquisition threshold in FAR 2.101," in its place.

PART 16—TYPES OF CONTRACTS

16.206-2 [Amended]

10. Amend section 16.206-2 by removing from the introductory text "\$150,000" and adding "the simplified acquisition threshold" in its place.

16.206-3 [Amended]

11. Amend section 16.206-3 by removing from paragraph (a) "\$150,000" and adding "the simplified acquisition threshold" in its place.

16.207-3 [Amended]

12. Amend section 16.207-3 by removing from paragraph (d) "\$150,000" and adding "the simplified acquisition threshold" in its place.

PART 19—SMALL BUSINESS PROGRAMS

13. Amend section 19.203 by revising paragraph (b) to read as follows:

19.203 Relationship among small business programs.

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(b) *At or below the simplified acquisition threshold.* For acquisitions of supplies or services that have an anticipated dollar value exceeding the micro-purchase threshold, but not exceeding the simplified acquisition threshold, the requirement at 19.502-2(a) to exclusively reserve acquisitions for small business concerns does not preclude the contracting officer from awarding a contract to a small business under the 8(a) Program, HUBZone Program, SDVOSB Program, or WOSB Program.

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19.502-1 [Amended]

14. Amend section 19.502-1 by—

a. Removing from paragraph (b) "of \$3,500 or less (\$20,000 or less for acquisitions as described in 13.201(g)(1))" and adding "valued at or below the micro-purchase threshold" in its place, and

b. Removing "Part 8" in paragraph (b) and adding "part 8" in its place.

15. Amend section 19.502-2 by—

a. Revising the second sentence in paragraph (a), and

- b.** Removing from paragraph (b) “\$150,000” and adding “the simplified acquisition threshold” in its place.

The revision reads as follows:

19.502-2 Total small business set-asides.

(a) * * * Each acquisition of supplies or services that has an anticipated dollar value exceeding the micro-purchase threshold, but not over the simplified acquisition threshold, is automatically reserved exclusively for small business concerns and shall be set aside for small business unless the contracting officer determines there is not a reasonable expectation of obtaining offers from two or more responsible small business concerns that are competitive in terms of market prices, quality, and delivery. * * *

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19.508 [Amended]

- 16.** Amend section 19.508 by removing from paragraph (e) “\$150,000” and adding “the simplified acquisition threshold” in its place.

PART 22—APPLICATION OF LABOR LAWS TO GOVERNMENT ACQUISITIONS

22.1803 [Amended]

- 17.** Amend section 22.1803 by removing from the introductory text “the simplified acquisition threshold” and adding “\$150,000” in its place.

PART 25—FOREIGN ACQUISITION

25.703-2 [Amended]

- 18.** Amend section 25.703-2 by removing from paragraph (a)(2) “\$3,500” and adding “\$10,000” in its place.

25.703-4 [Amended]

- 19.** Amend section 25.703-4 by removing from paragraphs (c)(5)(ii), (c)(7)(iii), and (c)(8)(iii) “\$3,500” and adding “the threshold at 25.703-2(a)(2)” in its place, respectively.

PART 52—SOLICITATION PROVISIONS AND CONTRACT CLAUSES

20. Amend section 52.203-16 by revising the date of the clause and removing from paragraph (d)(1) “\$150,000” and adding “the simplified acquisition threshold” in its place.

The revision reads as follows:

52.203-16 Preventing Personal Conflicts of Interest.

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Preventing Personal Conflicts of Interest (DATE)


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( print page 52425)

21. Amend section 52.209-5 by revising the date of the provision and removing from paragraph (a)(1)(i)(D) introductory text “\$3,500” and adding “the threshold at 9.104-5(a)(2)” in its place.

The revision reads as follows:

52.209-5 Certification Regarding Responsibility Matters.

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Certification Regarding Responsibility Matters (DATE)

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22. Amend section 52.212-1 by revising the date of the provision and removing from paragraph (j) “\$3,500, and offers of \$3,500” and adding “the micro-purchase threshold, and offers at the micro-purchase threshold” in its place.

The revision reads as follows:

52.212-1 Instructions to Offerors—Commercial Items.

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Instructions to Offerors—Commercial Items (DATE)

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23. Amend section 52.212-3 by—

(a) Revising the date of the provision;

(b) Removing from paragraph (h)(4) introductory text “\$3,500” and adding “the threshold at 9.104-5(a)(2)” in its place; and

(c) Removing from paragraph (o)(2)(iii) “\$3,500” and adding “the threshold at 25.703-2(a)(2)” in its place.

The revision reads as follows:

52.212-3 Offeror Representations and Certifications—Commercial Items.

★*

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★*

Offeror Representations and Certifications—Commercial Items (DATE)

★*

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24. Amend section 52.212-5 by—

(a) Revising the date of the clause;

(b) Removing from paragraph (b)(17)(i) “(Aug 2018)” and adding “(DATE)”; and

(c) Removing from paragraph (b)(17)(v) “(Aug 2018)” and adding “(DATE)” in its place.

The revision reads as follows:

52.212-5 Contract Terms and Conditions Required To Implement Statutes or Executive Orders—Commercial Items.

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★*

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Contract Terms and Conditions Required To Implement Statutes or Executive Orders—Commercial Items (DATE)

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25. Amend section 52.219-9 by—

- a.** Revising the date of the clause;
- b.** Removing from paragraph (d)(11)(iii) “\$150,000” and adding “the simplified acquisition threshold” in its place;
- c.** Revising the date of Alternate IV; and
- d.** In Alternate IV, removing from (d)(11)(iii) “\$150,000” and adding “the simplified acquisition threshold” in its place.

The revisions read as follows:

52.219-9 Small Business Subcontracting Plan.

★* ★* ★* ★* ★*

Small Business Subcontracting Plan (DATE)

★* ★* ★* ★* ★*

Alternate IV (DATE). * * *

★* ★* ★* ★* ★*

26. Amend section 52.225-25 by revising the provision title and date, and removing from paragraph (c)(3) “\$3,500” and adding “the threshold at 25.703-2(a)(2)” in its place.

The revisions read as follows:

52.225-25 Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certifications.

★* ★* ★* ★* ★*

Prohibition on Contracting With Entities Engaging in Certain Activities or Transactions Relating to Iran—Representation and Certifications (DATE)

★* ★* ★* ★* ★*

[FR Doc. 2019-20796 (/d/2019-20796) Filed 10-1-19; 8:45 am]

BILLING CODE 6820-EP-P

PUBLISHED DOCUMENT: 2019-20796 (84 FR 52420)

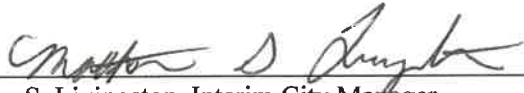
CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Grant Project Budget Ordinance amendment for the State Grants
Miscellaneous Grant Project Fund (G1109)

BACKGROUND: At the April 17, 2023 meeting, Council authorized the creation of a grant project budget ordinance for a special revenue fund to account for the State Appropriations grant of \$150,000 which was allocated \$50,000 for Parks and Recreation, and \$100,000 for Transportation.

DISCUSSION: The Parks and Recreation Director, Ms. Felicia Brown has requested a transfer moving \$2,000 from Supplies to Services to cover duct work cleaning provided by Piedmont Services Group. As per the Parks and Recreation Director, the OSBM does not require approval for budget amendments.

RECOMMENDATION: Staff recommends that the City Council adopt the attached ordinance amending the State Grants Miscellaneous (G1109).

Date: 9/27/24Catherine F. Gwynn, Finance DirectorDate: 10/1/24Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 49

AN ORDINANCE AMENDING THE GRANT PROJECT FUND
FOR STATE GRANTS MISCELLANEOUS (G1109)

WHEREAS, the North Carolina General Assembly approved the budget for fiscal year 2022-2023, and authorized appropriations for the City of Goldsboro in the amount of \$150,000; and

WHEREAS, the City of Goldsboro was the recipient of grant funding in the amount of \$50,000 for parks and recreation related projects and \$100,000 for transportation related projects which are managed by the NC Office of State Budget and Management; and

WHEREAS, it is necessary to amend the budget for the parks and recreation related projects to fund services to cover duct work cleaning, and this will be funded with a reduction of supplies expenditures.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the State Grants Miscellaneous Grant Project Fund (G1109) is amended as follows:

Section 1: To authorize revenue and expenditure appropriations as follows:

General Fund-State Grants Misc (G1109)

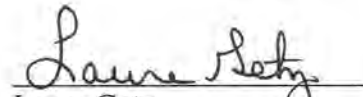
	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
State Grant Revenue - FY23 Approp. Parks & Recreation	\$ 50,000.00	\$ 50,000.00	\$ -
State Grant Revenue - FY23 Approp. Transportation	100,000.00	100,000.00	-
State Grant Revenue - FY24 Reg. Econ. Dev. Res. Union Station	375,000.00	375,000.00	-
State Grant Revenue - FY24 Reg. Econ. Dev. Res. Public Safety	1,625,000.00	1,625,000.00	-
Interest Earnings	2,337.89	2,337.89	-
Total Revenues	\$ 2,152,337.89	\$ 2,152,337.89	\$ -
Expenditures:			
State Appropriation FY23-Services Parks & Recreation	\$ 10,013.71	\$ 12,013.71	\$ 2,000.00
State Appropriation FY23-Supplies & Equipment Parks & Recreation	41,487.44	39,487.44	(2,000.00)
State Appropriation FY23-Transportation Improvements	100,836.74	100,836.74	-
State Regional Economic Development Reserve-Union Station Stabilization	375,000.00	375,000.00	-
State Regional Economic Development Reserve-Public Safety Repairs	1,625,000.00	1,625,000.00	-
Total Expenditures	\$ 2,152,337.89	\$ 2,152,337.89	\$ -

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 7th day of October, 2024.


Charles Gaylor, IV
Mayor

ATTEST:


Laura Getz
City Clerk



CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Grant Project Budget Amendment for the Stormwater Capital Projects Fund (T2201)

BACKGROUND: In 2016, Council authorized the creation of a stakeholder committee to discuss the concept, assess the need and make recommendations to City Council regarding levels of service on the stormwater drainage responsibilities of the City and means of funding. The committee recommended and Council approved the establishment of a stormwater fund and implementation of a stormwater fee. The fee was intended to repair and maintain drainage facilities that convey stormwater; thereby improving drainage flow, and in many cases the water quality of stormwater. The fund which was established in the FY17-18 budget, would allow stormwater projects to be funded that had not been possible in the past. At the June 21, 2021 council meeting, Council authorized the creation of a stormwater project fund to capture the major stormwater project improvements funded by the stormwater fees.

DISCUSSION: Attached is an ordinance amending the Stormwater Capital Project Fund to appropriate expenses to fund the Musgrave Manor Stormwater project based on preliminary estimates of \$128,000 as per the Public Works Director, Mr. Rick Fletcher. The project will be completed with force labor through the Public Works department. This will be funded with a reduction of the Contingency appropriation.

RECOMMENDATION: Staff recommends that the City Council adopt the attached budget ordinance amendment to the Stormwater Capital Project Fund (T2201).

Date: 9/27/24



Catherine F. Gwynn, Finance Director

Date: 10/1/24



Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 50

AN ORDINANCE AMENDING THE GRANT PROJECT FUND FOR THE
STORMWATER CAPITAL PROJECT FUND (T2201)

WHEREAS, the City Council of the City of Goldsboro adopted the creation of the Stormwater enterprise fund with the FY2017-2018 budget ordinance to address mandated Federal and State compliance requirements to ensure responsible water and resource management, environmental protection and regulatory requirements; and

WHEREAS, on June 21, 2021 the City Council of the City of Goldsboro established a grant capital project fund to address forthcoming Stormwater needs that have been identified; and

WHEREAS, on September 16, 2024 City Council was presented with an update and plan to execute the goals of the Stormwater Fund, and Council approved the Musgrave Manor Subdivision storm drainage improvements project to be completed by the Public Works Department staff; and

WHEREAS, it is necessary to appropriate expenditures necessary for stormwater drainage improvements for the Musgrave Manor Stormwater Project and this will be funded with a reduction in the Contingency appropriation.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the Stormwater Capital Projects Fund (T2201) is hereby amended:

Section 1: To authorize revenue and expenditure appropriations as follows:

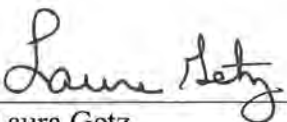
Stormwater Capital Project Fund (T2201)

	Current Budget	Amended Budget	Increase (Decrease)
Revenues:			
Transfer from Stormwater Fund	\$ 1,861,258.00	\$ 1,861,258.00	\$ -
Total Revenues	\$ 1,861,258.00	\$ 1,861,258.00	\$ -
Expenditures:			
Stormwater Drainage Improvements			
Mapping and GIS Overlay	\$ 1,568,086.24	\$ 1,568,086.24	\$ -
Vine Street	18,738.35	18,738.35	-
907 N Virginia Street	31,000.00	31,000.00	-
Musgrave Manor	-	128,000.00	128,000.00
Contingency	243,433.41	115,433.41	(128,000.00)
Total Expenditures	\$ 1,861,258.00	\$ 1,861,258.00	\$ -

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 7th day of October, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

MEMORANDUM

TO: Catherine Gwynn
Director of Finance

FROM: Rick Fletcher
Public Works Director

SUBJECT: Musgrave Manor Stormwater Project Cost Breakdown

The Public Works Stormwater Division has been tasked with upgrading the stormwater infrastructure in Musgrave Manor. The total estimated cost for the project is captured below with available estimates attached for supporting documentation. We used our current costs from established vendors to determine estimates for the Asphalt, ABC Stone, Tipping Fees and Tree Removal.

1. Bobcat Attachments – Spreader & Tamp	\$20,083.34
2. Gregory Poole 14 to 8 PIN Attachment Adaptor	\$ 120.83
3. Carolina Mat Inc. – Road Mats 10 at \$350.00 each	\$ 3,745.00
4. Super Cast, Inc - Pipe & Knockout Boxes	\$58,943.58
5. Asphalt – 61Tons X \$85.24/Ton	\$ 5,200.00
6. ABC Stone – 112 Tons X 25.25/Ton	\$ 3,000.00
7. Tree Removal from Easement – 7 each	\$ 15,000.00
8. Landfill Tipping Fees – 1,200 LF Concrete Pipe	\$ 5,000.00
9. Contingency – 15%	<u>\$ 16,500.00</u>
	\$127,592.75

Based on preliminary estimates, recommend \$128,000 be appropriated to the Stormwater Capital Project Fund.



RICHARD E. A. FLETCHER III
Public Works Director

Attached: 1. Bobcat Estimate for Attachments
2. Gregory Poole 14 to 8 PIN Attachment Adaptor
3. Carolina Mat Inc. – Road Mats
4. Super Cas, Inc. – Pipe & Knockout Boxes

CITY OF GOLDSBORO
AGENDA MEMORANDUM
October 7, 2024 COUNCIL MEETING

SUBJECT: Establishing a Grant Project Fund Ordinance - PFAS Study and Treatment Grant Project Ordinance (W1115)

BACKGROUND: City Council previously authorized staff to apply for the North Carolina Department of Environmental Quality Division of Water Infrastructure PFAS Treatment Evaluation and Pilot Study Grant. On September 16, 2024, Council was given a presentation by CDM Smith to explain PFAS, its effects, and upcoming regulatory changes.

DISCUSSION: On August 23, 2024, NCDEQ issued a Letter of Intent to fund the PFAS Treatment Evaluation and Pilot Study for \$500,000. The State Water Infrastructure Authority (SWIA) approved the project as eligible to receive a Bipartisan Infrastructure Law (BIL) Drinking Water State Revolving Fund (SRF) Emerging Contaminants (EC) loan of \$500,000 which will be 100% forgiven. A grant fee of 2% (\$10,000) will be paid by the City and will need to be funded from the Utility Fund. Council was presented a resolution earlier in the meeting to accept the \$500,000 grant award.

Attached is an ordinance to create a grant project fund to appropriate the revenues and expenditures so that the City may begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

RECOMMENDATION: Staff recommends that the City Council adopt the attached grant project ordinance for the PFAS Study and Treatment Grant Project Ordinance (W1115).

Date: 9/27/24
9/27/24


Catherine F. Gwynn, Finance Director

Date: 10/1/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024- 51

AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE
PFAS STUDY AND TREATMENT PROJECT (W1115)

WHEREAS, the City of Goldsboro seeks to protect the health and welfare of its citizens and customers, and seeks to comply with federal and state regulations regarding PFAS; and

WHEREAS, the North Carolina Department of Environmental Quality’s Division of Water Infrastructure (NCDEQ) is offering Emerging Contaminants funding, available to local government units, non-profit water corporations and investor-owned drinking water companies for planning or construction projects addressing Per- and Polyfluoroalkyl Substances (PFAS) in water or wastewater systems. NCDEQ is utilizing federal funding to help public water systems address PFAS in advance of the EPA’s proposed National Drinking Water Regulation, in addition funding is available to assist eligible drinking water systems in planning how to address PFAS contamination; and

WHEREAS, the City of Goldsboro has a need for grant loan assistance to conduct a PFAS treatment evaluation study (the project), and staff applied for a grant funded loan for the project; and

WHEREAS, on October 7th, 2024, the City Council of the City of Goldsboro accepted the grant funded loan from the North Carolina Department of Environmental Quality Division of Water Infrastructure PFAS Treatment Evaluation and Pilot Study, and which will be forgiven one hundred percent from the Bipartisan Infrastructure Law (BIL) Drinking Water State Revolving Fund (SRF) Emerging Contaminants (EC); and

WHEREAS, the City of Goldsboro will submit a Scope of Work by January 6, 2025 to prevent forfeiture of funding for the project; and

WHEREAS, the City of Goldsboro shall comply with the terms of the grant award, and with Federal and North Carolina state law with regards to allowable expenditures, and shall comply with all local ordinance and policy in executing the grant; and

WHEREAS, it is necessary to appropriate expenditures for the study and for the loan costs in order to begin fulfilling the terms of the grant, and this will be funded with state grant revenue and a transfer from the Utility Fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that the PFAS Study and Treatment Grant Project Ordinance (W1115) be adopted as follows:

Section 1: To authorize revenue and expenditure appropriations as follows:

PFAS Study and Treatment Project (W1115)

	<u>Current Budget</u>
Revenues:	
State Grants	\$ 500,000.00
Transfer from Utility Fund	10,000.00
Total Revenues	<u>\$ 510,000.00</u>
Expenditures:	
Loan Fees	\$ 10,000.00
PFAS Treatment Evaluation and Pilot Study	500,000.00
Total Expenditures	<u>\$ 510,000.00</u>

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 7th day of October, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

ROY COOPER

Governor

ELIZABETH S. BISER

Secretary

SHADI ESKAF

Director



NORTH CAROLINA
Environmental Quality

August 23, 2024

The Honorable Charles Gaylor, Mayor
City of Goldsboro
200 N Center St
Goldsboro, NC 27530

Subject: Letter of Intent to Fund
City of Goldsboro
PFAS Treatment Evaluation and Pilot
April 2024 Application Cycle
Project No.: SRF-D-EC-0022

Dear Mayor Gaylor:

The Division of Water Infrastructure (Division) has reviewed your application, and the State Water Infrastructure Authority (SWIA) has approved your project as eligible to receive a Bipartisan Infrastructure Law (BIL) Drinking Water State Revolving Fund (SRF) Emerging Contaminants (EC) loan of \$500,000. One hundred percent of the loan will be forgiven. A fee of 2% will be invoiced after scope approval.

Please note that this intent to fund is contingent on meeting **all** of the following milestones:

Milestone	Deadline date
Scope of Work Submittal	January 6, 2025
Scope of Work Approval	March 10, 2025
Completion of Scope of Work	March 2, 2026

The first milestone is the submittal of the Scope of Work on January 6, 2025, via the Laserfiche link below. Failure to meet any milestone may result in the forfeiture of funding for the proposed project.

If the PFAS Treatment Evaluation Study project is to evaluate treatment alternatives, the final report should describe the proposed treatment with the following information:

1. Data to justify the use of the PFAS treatment technology (granular activated carbon (GAC), ion exchange, membranes, etc.) to treat the source water.
2. Data demonstrating design and operation consistent with the existing treatment facility (flow rate, hydraulics, etc.).



North Carolina Department of Environmental Quality | Division of Water Infrastructure
512 N. Salisbury Street | 1633 Mail Service Center | Raleigh, North Carolina 27699-1633
919.707.9160

The Honorable Charles Gaylor, Mayor

August 23, 2024

Page 2 of 3

3. Protocol for conducting the study, including the duration, testing procedures, reporting procedures, plant scale, etc.
4. Time frame of study to adequately treat worst-case water quality conditions and maintain simultaneous compliance with other regulatory requirements.
5. Goal of proposed treatment technology (complete removal, below MCL, below health advisory level, etc.).
6. Waste management considerations (NPDES permit changes, backwash/concentrate storage/disposal, media replacement, etc.).

Upon detailed review of the scope during the funding process, it may be determined that Public Water Supply needs to review/approve portions of your project. Additionally, the final report after completion of the study must also be submitted to Public Water Supply. Changes in the scope or priority points awarded – based on additional information that becomes apparent during project review – may also result in changes to the total funding amount.

All project documents are to be submitted via Laserfiche at the following link:
<https://edocs.deq.nc.gov/Forms/DW-Document-Upload-Form>.

Disbursement of Funds

Funds are disbursed to the recipient for eligible costs that are documented as part of the project only after the costs have been incurred by the Recipient and all necessary documentation has been received and approved by the Division beforehand. Prior to requesting the first disbursement on your project, you will be asked to submit to the Division via the link above several required documents, including but not limited to:

1. One copy of the original funding offer-and-acceptance document, executed by the Authorized Representative for the project, along with the signed “Standard Conditions and Assurances”.
2. A resolution adopted by the governing body accepting the funding offer and making the applicable assurances contained therein.
3. Federal Tax ID/Unique Entity ID (UEID) Form (attached).
4. Sales Tax Certification, if applicable (attached).
5. One copy of executed Engineering service agreement.

The Division will communicate with you when these documents will be required. Once all documents have been received and approved, the Recipient will request disbursements using the Division's Disbursement Request form. If the Recipient requests funds prior to paying contractors, the Recipient will have three business days to pay contractors upon receipt of funds.

Davis-Bacon Requirements and American Iron and Steel Provisions

Projects funded through the State Revolving Fund (SRF) programs must comply with Davis-Bacon wage requirements and American Iron and Steel provisions. You can find standard specifications covering these requirements on our website.

The Honorable Charles Gaylor, Mayor

August 23, 2024

Page 3 of 3

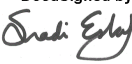
Build America, Buy America Act (BABA)

BIL SRF EC projects will be required to comply with the Federal Build America, Buy America Act (BABA). The BABA requires that iron, steel, manufactured products, and construction materials used in infrastructure projects are produced in the United States. You can find additional information at the following link: <https://www.epa.gov/cwsrf/build-america-buy-america-baba>

Upon receipt of your letter of intent to fund, please fill out the attached Federal ID & Unique Entity ID (UEI) form and email it to DEQ.DWI.FundingOffer@deq.nc.gov. If you choose to decline this funding, the Authorized Representative as declared in the application must directly contact the Division project manager via email or letter on the applicant's letterhead.

If you have any questions, please contact Jeannine Press at jeannine.press@deq.nc.gov or by phone at (910) 796-7441.

Sincerely,

DocuSigned by:

6300A872077B4C5...

Shadi Eskaf, Director

Division of Water Infrastructure, NCDEQ

Enclosures: Federal Tax ID/Unique Entity ID (UEID) Form

EC: Reed Barton, CDM Smith (via email)
Dustin Rhodes (via email)
Jeannine Press (via email)
DWI Agreement ID 2000078091 (**COM – LOIF**)

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Ordinance Amending the Utility Capital Reserve Fund (6110)

BACKGROUND: City Council authorized the creation of the Utility Capital Reserve Fund (6110) at the June 20, 2022 council meeting as authorized by North Carolina General Statute §159-18.

DISCUSSION: The Utility Capital Reserve fund must be used for water and sewer capital purchases as stated in the resolution. The Council cannot change the use of the funds once the moneys have been transferred over to the fund. The Council has authorized the use of funds through prior budget amendments for utility capital outlay projects.


Currently, the Public Utilities Director, Mr. Bert Sherman, has requested the remaining funds in the Utility Capital Reserve for the water intake structure capital project. The balance of \$65,626.92 will be transferred back to the Utility Fund to fund the water intake structure capital project. The balance in the Utility Capital Reserve Fund will be \$0 after this final transfer.

RECOMMENDATION: Staff recommends that City Council adopt the attached ordinance amending the Utility Capital Reserve Fund (6110).

Date: 9/28/24


Catherine F. Gwynn, Finance Director

Date: 10/1/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024 - 52

AN ORDINANCE TO AMEND THE UTILITY CAPITAL RESERVE FUND (6110)

WHEREAS, City Council established the Utility Capital Reserve Fund (6110) on June 20, 2022 to provide for future water and sewer capital needs; and

WHEREAS, it is necessary to authorize a transfer of funds in the reserve fund for a water project (Intake Structure Project), and this will be funded with the remaining balance in the reserve fund.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

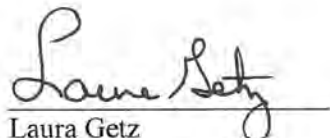
Section 1. The City Council authorizes the transfer to the water capital project (Intake Structure Project), in the amount of \$65,626.92 to the Utility Fund Water Treatment division.

Section 2. This capital reserve fund shall remain effective until the above-listed project(s), and any projects added in the future, are completed. The capital reserve fund may be amended by the City Council as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

Section 4. This Ordinance shall become effective and binding upon its adoption.

This Ordinance shall be in full force and effect from and after this 7th day of October, 2024.

ATTEST:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Municipal Ordinance to Update the School Zone on US 70 Business/Ash Street between Meadow Lane Elementary School and Greenwood Middle School

BACKGROUND: The N. C. Department of Transportation is seeking to update the school zone on US 70 Business/Ash Street between Meadow Lane Elementary School and Greenwood Middle School.

DISCUSSION: NCDOT has recently received a request to fix the school flashers in front of Meadow Lane Elementary School and Greenwood Middle School on US 70 Business/Ash Street. In order to proceed, NCDOT repealed the old school speed zone ordinance to match the existing standards. A new ordinance has been submitted to the City of Goldsboro for municipal approval. The City will need to adopt a concurring ordinance for the following section of roadway:


Enact School Speed Zone – 25 MPH:

- US 70 Business between 0.048 mile west and 0.566 mile west of SR 1711 (Oak Forest Road), (Greenwood Middle School and Meadow Lane Elementary School in effect from 30 minutes before to 30 minutes after school begins and ends on school days only).

City of Goldsboro current ordinances do not include blanket speed limits for NCDOT maintained streets; therefore, the City must adopt an ordinance specific to NCDOT maintained streets within the existing city limits.

RECOMMENDATION: It is recommended that Council adopt the attached ordinance enacting the speed limit for sections of NCDOT Highway System Street located within the existing city limits of Goldsboro.

Date: 10.2.24


Jonathan R. Perry, Engineering Manager

Date: 10/3/24


Matthew Livingston, Interim City Manager

ORDINANCE NO. 2024- 53

**AN ORDINANCE ENACTING THE SPEED LIMIT FOR SECTIONS OF
NCDOT HIGHWAY SYSTEM STREET WITHIN THE CITY OF GOLDSBORO**

WHEREAS, there are approximately 64 miles of streets within the Goldsboro City Limits that are on the North Carolina Department of Transportation Highway System; and

WHEREAS, the North Carolina Department of Transportation desires to correct ordinances for the speed limits on certain sections of streets on its Highway System within the existing Goldsboro City Limits; and

WHEREAS, the Department of Transportation desires that the City of Goldsboro adopt a concurring ordinance to update the existing speed ordinances for sections of NCDOT Highway system streets within the existing city limits; and

WHEREAS, NCDOT has recently repealed the old ordinance to update the School Zone on US 70 Business/Ash Street, and a new ordinance has been submitted for concurrence by the City of Goldsboro.

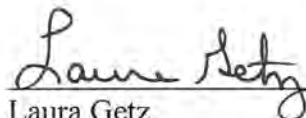
NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Goldsboro, that:

1. The speed limit on the following street section shall be enacted as:

Enact School Speed Zone – 25 MPH:

- US 70 Business between 0.048 mile west and 0.566 mile west of SR 1711 (Oak Forest Road), (Greenwood Middle School and Meadow Lane Elementary School in effect from 30 minutes before to 30 minutes after school begins and ends on school days only).
2. The speed limit for the above street section shall be reflected on the Official Speed Limit Map of the City of Goldsboro, North Carolina.
 3. This Ordinance shall be in full force and effect from and after this the 7th day October, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

**Certification of Municipal Declaration
To Enact Speed Limits and Request for Concurrence**

Concurring State Ordinance Number: 1086501

Division: 4 **County:** WAYNE

Municipality GOLDSBORO

Type: School Speed Zone - Municipal

Road: US 70BUS

Car: 25 MPH

Truck: 25 MPH

Description: Between 0.048 mile west and 0.566 mile west of SR 1711 (Oak Forrest Rd), (Greenwood Middle School and Meadow Lane Elementary School in effect from 30 minutes before to 30 minutes after school begins and ends on school days only).

Municipal Certification

I, _____, Clerk of _____, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the _____ day of _____, 20____, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: _____ Page: _____ Ordinance Number: _____

In witness whereof, I have hereunto set my
hand and the municipal seal this _____ day
of _____, 20_____.

(signature)

(municipal seal)

Department of Transportation Approval

Division: _____ Title: _____ Date: _____

Region: _____ Title: _____ Date: _____

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Chamber of Commerce Agreement

BACKGROUND: The City of Goldsboro has had a long-standing relationship with the Wayne County Chamber of Commerce and hopes to continue that relationship for many years to come.

DISCUSSION: The City wishes to formalize its membership with the Chamber of Commerce and the sponsorship for the events held by the Chamber. The City will be listed as an Executive Level Sponsor (\$10,000) and will sponsor the following events:

- Foodie Week - \$1,000 - Community Sponsor
- Forward Conference - \$3,500 - Presenting Sponsor
- Goldsboro Christmas Parade - \$500 - Friend Sponsor
- State of the Military - \$2,500 - Presenting Sponsor
- WEN Career Expo & Job Fair - \$1,000 - Community Sponsor
- WEN STEAM Festival - \$500 - Friend Sponsor
- WISE Women's Event - \$1,000 - Community Sponsor

The City will also be billed \$5,000 for Wayne County Chamber of Commerce membership.

The total funding for the Wayne County Chamber of Commerce in the current fiscal year budget is in the amount of \$15,000.

RECOMMENDATION: Staff recommends Council adopt the following Resolution authorizing the Mayor and City Clerk to execute the agreement with the Chamber of Commerce.

Date: 10/2/24


Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024 – 101

**RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK
TO EXECUTE AN AGREEMENT WITH
THE WAYNE COUNTY CHAMBER OF COMMERCE**

WHEREAS, the City of Goldsboro has had a long-standing relationship with the Wayne County Chamber of Commerce and hopes to continue that relationship for many years to come; and

WHEREAS, the City wishes to formalize its membership with the Chamber of Commerce and the sponsorship for the events held by the Chamber. The City will be listed as an Executive Level Sponsor (\$10,000); and

WHEREAS, The City will also be billed \$5,000 for Wayne County Chamber of Commerce membership; and

WHEREAS, the total funding for the Wayne County Chamber of Commerce in the current fiscal year budget is in the amount of \$15,000.


WHEREAS, the City of Goldsboro and Wayne County Chamber of Commerce have worked closely together to provide benefits for both the city, and the county.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro North Carolina, that the Mayor and City Clerk are hereby authorized to sign an agreement with the Wayne County Chamber of Commerce for membership and the sponsorship of events for FY24-25.

Adopted this the 7th day of October, 2024.


Charles Gaylor, IV
Mayor

Attested by:


Laura Getz
City Clerk



SPONSORSHIP AGREEMENT

THIS AGREEMENT is made and entered into the 8th day of October, 2024 by and between the City of Goldsboro, a municipal corporation, organized and existing under the laws of the State of North Carolina (hereinafter referred to as "City"), and the Wayne County Chamber of Commerce (hereinafter referred to as the "Chamber").

The Chamber is agreeable to providing membership and benefits to the City of Goldsboro Council and staff under the terms and conditions of this agreement as a Sponsor and Member as are set forth below:

- **Executive Sponsor Benefits (\$10,000)**

Benefits for each sponsorship level plus six complimentary tickets are included for our annual dinner.

The City is agreeable to provide sponsorships of the following events:

- **Foodie Week - \$1,000 - Community Sponsor**

- Agriculture is king in Wayne County. The entire food supply chain is captured and delivered right here in our community. Foodie Week is a celebration of just that. We spend the week enjoying delicious meals from participating restaurant vendors as well as educating the community about where our food comes from.

- **Forward Conference - \$3,500 - Presenting Sponsor**

- The FORWARD Conference is an opportunity to look ahead at a snapshot of the regional economic outlook and communication about the obstacles we are facing as a community and our plan to address them.

- **Goldsboro Christmas Parade - \$500 - Friend Sponsor**

- Goldsboro & Wayne County's largest parade and one of the greatest in NC - an authentic Christmas experience! The parade journeys through historic downtown, inviting visitors to town and providing our residents with a Christmas to remember year after year.

- **State of the Military - \$2,500 - Presenting Sponsor**

- Military Affairs Committee event where government and local officials brief the community on the state of the base, the health of our community, issues of concern, and achievements.

- **WEN Career Expo & Job Fair - \$1,000 - Community Sponsor**

- This countywide school career fair connects students to careers while providing relevancy to the school curriculum. The goal is to expose students to a wide variety of career options, and to make crucial connections with adults who might be working in the student's chosen career area.

- **WEN STEAM Festival - \$500 - Friend Sponsor**

- This fun event encourages students to create a project that is based in the areas of Science, Technology, Engineering, Arts, Agriculture and Math! It involves interactive demonstrations and significant dialogue between the students.
- **WISE Women's Event - \$1,000 - Community Sponsor**
 - The WISE Gala was created to showcase inspirational stories and the extraordinary achievements by women of all ages across diverse cultures & roles through the power of individuality to spark change and improve the community. Each year a WISE Woman of the Year is celebrated for her contributions of success and empowerment in our community.
- **Membership Dues - \$5,000**
 - One year membership in the Chamber of Commerce of Wayne County, to be billed quarterly.

In consideration for the City agreeing to pay the Chamber the sum of \$15,000 for Wayne County Chamber of Commerce membership and as a sponsor of the events listed above, the Chamber agrees to provide all benefits of sponsorships as detailed above as a well as all membership benefits as stated in the Chambers' promotional materials and on its website for the said period of time.

The Chamber agrees that it is responsible for all funds made available to the Chamber by this agreement and further agrees that it will reimburse the City any funds expended in violation of City, State or Federal law or in violation of this agreement.

The Chamber shall be liable, and agrees to be liable for, and shall indemnify, defend and hold the City harmless from all claims, suits, judgments or damages, including court costs and attorney's fees, arising out of or in the course of the operation of this agreement.

The City shall be entitled to conduct program evaluations of the agency's activities particularly as it relates to the accomplishments of established goals and objectives and the quality and impact of services being delivered.

This Agreement shall be for a term of twelve months commencing on July 1, 2024, and ending on June 30, 2025; provided, however, that either party may terminate this agreement upon thirty (30) days written notice, in which event all reports required by the agreement shall be submitted within thirty (30) days following the effective date of said termination. It is further understood and agreed upon that total payment for services under this agreement shall be limited to annual appropriations made available by City for funding this agreement as the Chamber acknowledges that the City is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate.

Ratification

This Agreement shall not be binding upon either party until ratified by the governing boards of the City and the Chamber of Commerce and recorded in the meeting minutes of a meeting of each respective governing board, as applicable.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers the day and year first above written.

Wayne County Chamber of Commerce

BY:

Scott Satterfield
President

ATTEST:

Janet Brock
Wayne County Chamber of Commerce

The City Council of the City of Goldsboro, meet in regular session on _____, 20____, and approved this Agreement dated _____, 20____.

CITY OF GOLDSBORO

BY:

Charles Gaylor, IV
Mayor

ATTEST:

Laura Getz, City Clerk
City of Goldsboro

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act.

Name: Catherine Gwynn, City of Goldsboro Finance Director

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: MOU with the NC Department of Commerce to facilitate a Vision Forum

BACKGROUND: In early 2022, NC Department of Commerce assisted in creating a City of Goldsboro Economic Development Assessment and Plan. One of the key strategies in the Plan was “Support Business Development” and one of the actions was to develop a multi-year Plan to address business development.

DISCUSSION: All types of economic development, including business development, continues to be a priority for the City. To continue to develop the business development strategy further, NC Dept of Commerce has provided a proposal to conduct a Visioning workshop that will allow participants to further identify “gaps” that could be improved for new and existing businesses in Goldsboro. From the workshop, recommendations will be made on what is needed for Goldsboro to improve business development opportunities in the community.

The workshop will be held in December/January. Mayor Gaylor along with the City Council will determine workshop attendees who can bring input and perspective about Goldsboro’s business development. Once completed, recommendations from the workshop will be submitted by NC Department of Commerce to the City.

The City of Goldsboro will reimburse the NC Department of Commerce for materials, mileage, meal allowances and other costs directly related to the Project of approximately \$300.00 from the City Manager’s Office current budget.

RECOMMENDATION: Staff recommends that City Council adopt a Resolution with NC Department of Commerce authorizing the Interim City Manager to execute the attached Memorandum of Understanding.

Date: _____
Kelly Arnold, Interim Assistant City Manager

Date: 10/11/24 _____
Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024 - 102

**RESOLUTION REQUESTING THE SERVICES OF
THE NC MAIN STREET AND RURAL PLANNING CENTER
FOR THE CITY OF GOLDSBORO NC**

WHEREAS, the Goldsboro City Council wish to undertake the preparation of a Vision Forum to focus on business development; and

WHEREAS, the Goldsboro City Council would like assistance with this project from the NC Main Street and Rural Planning Center; and


WHEREAS, the NC Main Street and Rural Planning Center and the Goldsboro City Council have reached an agreement on the work to be performed; and

WHEREAS, the City of Goldsboro will reimburse the NC Department of Commerce for materials, mileage, meal allowances and other costs directly related to the Project of approximately \$300.00 from the City Manager's Office current budget.

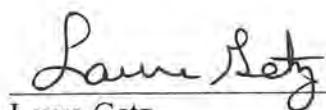
NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Goldsboro hereby:

1. Request the NC Main Street and Rural Planning Center to assist the City with the preparation of a vision forum;
2. Agree to reimburse the NC Main Street and Rural Planning Center for the materials, mileage, and meal allowances of the Rural Planning staff who assist the City on this project;
3. Commit to adoption of the assessment, and implementation of the plan when completed.

This Resolution shall be in full force and effect from and after this 7th day of October, 2024.


Charles Gaylor, IV
Mayor

Attested by:


Laura Getz
City Clerk



City of Goldsboro, NC Business Development Focused Vision Forum



Response to a request for services October 2024



**NC DEPARTMENT
of COMMERCE**
RURAL ECONOMIC
DEVELOPMENT

Who We Are

The Main Street & Rural Planning Center (MS&RP Center) is part of the NC Department of Commerce, the state's lead agency for workforce, community and economic development. In this capacity, the Center provides technical assistance across the state, primarily in the areas of economic development strategic planning. Experienced staff partner with local governments and associated organizations to add value to community and regional economic development efforts.

Services Offered

Whether rural communities are planning future economic expansion, injecting life into existing structures, or developing in an economically challenged area, the MS&RP Center staff can help them reach their goals through targeted assistance in four core areas: strategic planning and implementation, technical assistance, training & education and funding assistance.

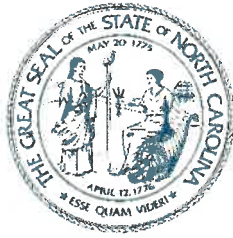
Provide assistance to the City of Goldsboro with a vision forum

The Main Street & Rural Planning Center proposes to assist the City of Goldsboro with the facilitation of a business development focused vision forum. The MS&RP Center will build from the previous project done with the city, the 2022 Economic Development Assessment and Plan. This vision form will be the first step to the third action within the business development strategy: "Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives." The vision that comes out of this forum will focus on business development and identification of gaps that the city can fill. It will also serve as a foundation for a future City Economic Development Plan or Business Development Plan should the city decide to create one.

Proposed Budget (total project)

	Cost
Mileage (2 trips)	217.08
Total	\$217.08

2 Roundtrip mileage for travel for Samantha Darlington from Leland to Goldsboro and return is 324 miles (\$217.08 at 2024 Standard IRS mileage rate of \$0.67/m



N.C. Department of Commerce
Rural Economic Development Division
NC Main Street & Rural Planning Center
Rural Planning Program

MEMORANDUM OF UNDERSTANDING

Vision Forum

for the City of Goldsboro, NC

This Memorandum of Understanding (MOU) is entered into by and between the N.C. Department of Commerce, Rural Economic Development Division, NC Main Street & Rural Planning Center, Rural Planning Program ("Program") and the City of Goldsboro, NC ("City"), and together the "Parties," for the purpose of setting out the terms and understandings between the Parties for the Program to assist the City with the preparation of an business development positioning ("vision") forum ("Project").

WHEREAS, the City has requested assistance from the Program with the preparation of a business positioning forum.

WHEREAS, as part of the N.C. Department of Commerce, the state's lead agency for promoting economic development and prosperity, the Program provides services and assistance to local units of government to add value to their community economic development efforts.

WHEREAS, the mission of the NC Main Street & Rural Planning Center, which includes the Program, is to work in regions, counties, cities, towns, downtown districts and in designated North Carolina Main Street communities to inspire placemaking through building asset-based economic development strategies that achieve measurable results, such as investment, business growth, and jobs. To further that mission, the Program may share successful "best practices" with other communities when appropriate. In this context, relevant materials produced from the project and economic outcomes may be shared with other communities, as needed.

The Program and City agree as follows:

I. Project Scope of Work

Program Services and Project Activities

The Program will conduct a one-day vision forum for the city and create vision statement.

Components of the forum process are outlined below but may be adjusted to meet the needs of the city.

A. Community Assessment

1. Review existing plans, reports, data, and other information about the City of Goldsboro, Wayne County, and the surrounding region.
2. Gather input from City officials and staff, a local work group, stakeholders, and the community regarding the economy of Goldsboro through interviews, surveys, and other methods.

B. One Day Visioning Forum

1. Present and discuss economic and other relevant data and information.

2. Review the 2022 CEDAP created by the MS&RP center
3. Identify and discuss local assets and how they relate to the local economy.
4. Conduct and discuss a SWOT analysis.
5. Focus on creating a vision for the next 5 years focusing on gaps the city can fill in the local economy.

C. Deliverables: A report with the vision for the next 5 years, summary of workshop findings, and recommendations that come out of the facilitated discussion.

City Roles and Responsibilities

- A. Board and City Staff Forum Group - The City will be responsible for assembling the work group to participate in the Project.
- B. Meetings – The City will be responsible for providing or otherwise securing meeting space for the local work group and other activities related to the Project. If work group meetings and/or other Project activities must be conducted virtually, using an internet-based video conferencing platform, for example, the city will be responsible for ensuring participants are able to access and attend such meetings.
- C. Meeting Materials and Other Information – The City will share meeting agenda, relevant maps and other images, documents, and plans electronically with the Program and all Project participants.

Proposed Project Timeline

The Project is scheduled to begin between December 2024 and January 2025 and is targeted for completion within 30 days of the scheduled vision forum.

Project Staff

The lead Program staff member for the Project will be Samantha Darlington, Community Economic Development Planner for the Southeast Region, with assistance from other Program staff members, as needed.

Cost for Services

The City will be responsible for paying for Project-related expenses incurred by Program staff while providing services (materials, mileage, and meal allowances) and other costs directly related to the Project. The Program bills its clients for such expenses quarterly and payment is generally due within 30 days following receipt of the invoice. For travel billing, the Program uses the Internal Revenue Service (IRS) business standard mileage rate in effect when travel occurs.

Next Steps

The Project start date will be scheduled upon receipt by the Program of this signed MOU and a signed resolution, adopted by the Goldsboro City Council, that requests assistance from the Program for the Project (sample resolution attached).

II. Effective Term and Termination of MOU

This MOU will be effective on the date the last of the Parties executes it. This MOU is subject to modification at any time upon written amendment signed by the Parties. In the event of Program staff turnover, budget reductions, or other unforeseeable events, however, the Program may be compelled to place a project in an indefinite “hold” status until replacement staff resources can be secured. In rare cases, where very specialized staff skills are unable to be replaced, the project commitment may be terminated by the Program. Projects may also be reprioritized consistent with department or division policies.

III. Auditing

The records as they relate to this MOU shall be accessible to the North Carolina State Auditor’s Office in accordance with N.C. Gen. Stat. §147-64.7 and to any other State or federal entity authorized to conduct audits with respect to activities performed pursuant to this MOU.

IV. Information Sharing/Confidentiality

To facilitate necessary information sharing and cooperation in fulfilling the purpose of this MOU, the Parties agree that they will protect all confidential information provided to them by the other Party in accordance with applicable state and federal statutes. Those employees who receive confidential information will be limited by the Parties to those who need access to it for the purpose of carrying out the functions outlined in this MOU and confidential information shall not be disclosed to third parties for any purpose, except when required by law.

V. Notices

All notices given in connection with this MOU shall be in writing and, if routine, may be sent by email and, if requested, followed by first class United States mail, postage prepaid, or sent by certified mail, return receipt requested, hand delivered, or delivered by overnight courier. Notices shall be delivered to the appropriate Parties at the addresses set forth below.

PROGRAM:

Karen Smith, AICP, Rural Planning Program Manager
NC Main Street & Rural Planning Center
ksmith@commerce.nc.gov

CITY:

Matthew Livingston, Interim City Manager
City of Goldsboro
mlivingston@goldsboronc.gov

VI. Governing Law

This MOU is governed and construed in accordance with the laws of the State of North Carolina.

(THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK)

VII. Signatures

The Program and City agree to the foregoing understandings as indicated by the signatures below of their respective authorized representatives.

**NORTH CAROLINA DEPARTMENT OF COMMERCE
RURAL ECONOMIC DEVELOPMENT DIVISION
NC MAIN STREET & RURAL PLANNING CENTER
RURAL PLANNING PROGRAM**

Karen C. Smith, AICP
Rural Planning Program Manager

Date

CITY OF GOLDSBORO, NC

Matthew Livingston, Interim City Manager
City of Goldsboro, NC

Date

Please sign, date, and return the MOU and resolution, by email to:

Karen Smith, Rural Planning Program Manager
NC Main Street & Rural Planning Center
ksmith@commerce.nc.gov

Please also send signed copies of the MOU and resolution via e-mail to:

Samantha Darlington
NC Main Street & Rural Planning Center
samantha.darlington@commerce.nc.gov

City of Goldsboro

Economic Development Assessment and Plan

May 2022



For **City of Goldsboro** by the
North Carolina Department of Commerce
Rural Economic Development Division
NC Main Street and Rural Planning Center



Acknowledgements

City of Goldsboro – Economic Development Assessment and Plan

Work Group

Mayor David Ham

Sherry Archibald, Nonprofit Representative

Bobby Croom, City of Goldsboro Infrastructure Representative

Erin Fonseca, Downtown Goldsboro Development Corporation

Dennis Goodson, Seymour Johnson Air Force Base

Brandon Jenkins, Vice President, Wayne Community College

Kevin Johnson, Agriculture Representative

Vita McNair, Board of Trustees, Wayne Community College

David Perry, Industry/Economic Development Alliance Representative

Anthony “Bishop” Slater, Faith-Based Community Representative

Scott Satterfield, President, Wayne County Chamber of Commerce

Dr. Jessie Tucker, Healthcare Representative

City of Goldsboro

City Hall, 200 North Center Street

P.O. Drawer A, Goldsboro, NC 27530

Phone: 919-580-4362

David Ham, Mayor

Councilmember Hiawatha Jones, District 1

Councilmember Bill Broadaway, District 2

Councilmember Taj Polack, District 3

Councilmember Brandi Matthews, District 4

Councilmember Charles Gaylor, IV, District 5

Councilmember Gene Aycock, District 6

Tim Salmon - City Manager

Laura Getz – City Clerk

City Website goldsboronc.gov

Planning and Economic Development Assistance



North Carolina Department of Commerce

Rural Economic Development Division
NC Main Street & Rural Planning Center

Amy Suggs – Project Manager, Community Economic Development Planner

Southeast Prosperity Zone, Morehead City Office, 3813 Arendell St., Morehead City, NC 28557

Phone: 910-530-0278 Email: amy.suggs@commerce.nc.gov

Lee Padrick – Community Economic Development Planner

Northeast Prosperity Zone, Greenville Office, PO Box 1587, Greenville, NC 27835

Phone: 252-565-2060 Email: lpadrick@commerce.nc.gov

Will Best – Special Projects Coordinator

Raleigh Central Office, 4301 Mail Service Center, Raleigh, NC 27699-4301

Phone: 984-365-0298 Email: wbest@commerce.nc.gov

Table of Contents

	Page #
Acknowledgements	2
Executive Summary	5
Section 1. Introduction	7
○ Project Summary	
○ Brief Overview	
Section 2. Situation	9
○ Population, Households, Income, Employment	
○ Population Basics	
○ Labor Force	
○ Commuting	
○ Top Employers	
○ Location Quotient	
○ Regional Requirements	
○ Retail Service Economic Assessment	
Section 3. Assessment	21
• Assets and Economic Drivers	
• SWOT Analysis	
• Work Group and Stakeholder Surveys	
Section 4. Recommended Plan Actions	24
Section 5. Plan Review, Adoption, and Monitoring	27
○ Plan progress items to address and follow	
Appendix A: Plan Implementation	28

Executive Summary

The City of Goldsboro, NC has a population of 32,156 people. The county seat of Wayne County and a regional hub for employment, shopping, and food and drinks, the area within Goldsboro's sphere of economic influence has a Gross Regional Product of **\$8,135,306,945**, including a retail supply of **\$1,860,936,195**.

Seymour Johnson Air Force Base is home to 4,547 active-duty military, 833 reservists, 898 civilians, 4,870 dependents, and 11,428 retirees, with total personnel of 22,576. The base has a employment impact of \$436,217,184 and an economic impact of **\$612,1569,657**.

Each day, 19,922 people come to Goldsboro for employment, with 9,248 leaving the city for employment. There are 4,260 people who live and work within the city.

The NC Main Street and Rural Planning Center (MS&RPC) is part of the NC Department of Commerce, the state's lead agency for workforce, community, and economic development. In this capacity, the Center provides revitalization and planning assistance to communities across the state, primarily in economic development planning. The City of Goldsboro met with the MS&RP staff and determined that an Economic Development Assessment Plan is needed for the City of Goldsboro.

On April 25, 2022, the MS&RP staff facilitated an all-day workshop with the work group using information gathered from the work group and stakeholders in recent surveys. During that discussion, the work group came to a consensus that the City should focus on the following areas of focus to facilitate economic development and growth: Housing, Business, Culture, and Education.

The work group believes that for economic development and growth, the City needs to increase housing options, support business development of both small and large businesses, recognize and celebrate all cultures within the City, and the perception of local schools needs to be improved. The Economic Development Assessment Plan with the strategies, goals, objectives, and actions is outlined in the following pages of this report. Appendix A goes into detail of how these strategies will be implemented.

It is important that the City of Goldsboro work with its partners to achieve these economic strategies together now and moving forward. Partners identified in this plan include but are not limited to Seymour Johnson Airforce Base, Wayne County Public Schools, Wayne County Board of Commissioners, Wayne County Community College, Wayne County Development Alliance, Eastern Carolina Council of Governments and NC Department of Commerce.

The Economic Development Assessment Plan outlined below has a five (5) year time horizon that provides framework to meet job creation and economic prosperity opportunities and better position the City for grant opportunities. The plan should be reviewed annually as the situation changes for the City of Goldsboro.

Goldsboro Community Economic Development Assessment – 2022

Economic Positioning Statement: *Goldsboro is eastern North Carolina's center for innovation, national defense, affordable living, and cultural diversity. In our community, dreams take flight while people and businesses grow.*

Housing	Business	Culture	Education
Strategy: Support diversified housing initiatives Goal: Increase housing options and availability in the City <i>Objectives: Increase infill housing, increase market rate housing, increase owner occupancy</i>	Strategy: Support business development Goal: Retain, expand, and grow the local economy <i>Objectives: Increase the number of businesses, increase number of available jobs, strengthen businesses, increase workforce development programs that support local industries</i>	Strategy: Celebrate the City's cultural diversity and historic assets Goal: Recognize and appreciate all cultures and history within the City <i>Objectives: Increase cultural offerings and programs, increase support at the local level, preserve and enhance historic assets, increase the number of new visitors</i>	Strategy: Improve perception of local schools Goal: Identify opportunities for the City to support the school system <i>Objectives: Increase support of city schools, increase enrollment in Career and College Promise program</i>
Actions: 1. Explore National Register of Historic Places districts in older neighborhoods to utilize state and federal tax credits for income-producing and non-income-producing properties 2. Implement neighborhood plan for residential areas surrounding downtown 3. Identify land available to build market rate housing	Actions: 1. Support the Wayne Occupational Readiness Keys for Success (WORKS) initiative and customized training solutions 2. Better promote the LaunchGoldsboro.com website to assist local entrepreneurs by expanding access to business training and financial resources 3. Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives 4. Expand wastewater capacity to accommodate future industrial growth 5. Develop a prospectus for business recruitment and video to entice potential residents to Goldsboro	Actions: 1. Measure and assess current owner business diversity 2. Host an annual Multi-Cultural Business Fair 3. Revisit the Union Station study and work with interested developers to acquire land 4. Coordinate cultural diversity plans with Seymour Johnson Air Force Base 5. Promote the Tourism Assistance Program to attract new visitors from outside the local community and enhance the long-term growth of the travel industry in Goldsboro and Wayne County	Actions: 1. Develop a committee (comprised of City representatives, Seymour Johnson Air Force Base, Wayne County Commissioners, Wayne County Development Alliance, and Wayne Community College) to meet with County School Superintendent to learn ways the City can best support the city schools and their programs 2. Work with local sports tournaments and Goldsboro Parks and Recreation to use city school facilities and showcase the schools to potential residents 3. Assist promotion of the Career and College Promise program to students and the community by sharing success stories of former program participants and providing transit via Goldsboro-Wayne Transit Authority

Section 1. Introduction

Project Summary

The **City of Goldsboro** invited the North Carolina Department of Commerce - NC Main Street and Rural Planning Center to prepare an Economic Development Assessment and Plan (EDAP). A Memorandum of Understanding was signed and the City adopted a resolution for the project. The three-member Commerce planning team lead a day workshop input with City participants. The plan was written and prepared. Next, the plan was reviewed and recommended for adoption by the Work Group Study Committee. The Work Group Study Committee forwarded the document to the City Council who reviewed the plan and adopted it.

The **plan parts** are presented in the following five sections.

- **Introduction**
- **Situation**
- **Assessment**
- **Recommended Plan Actions**
- **Plan Review, Adoption, and Monitoring**

This plan is a working document and will help to guide the City of Goldsboro with economic developments efforts. The EDAP is a shorter version of the Rural Planning Center's approach to traditional economic development planning. It is intended to be an objective assessment, with short-term actionable items the City can undertake in the next few years to improve the economic development climate. From the workshop, it was evident that the residents of Goldsboro desire to improve the City.

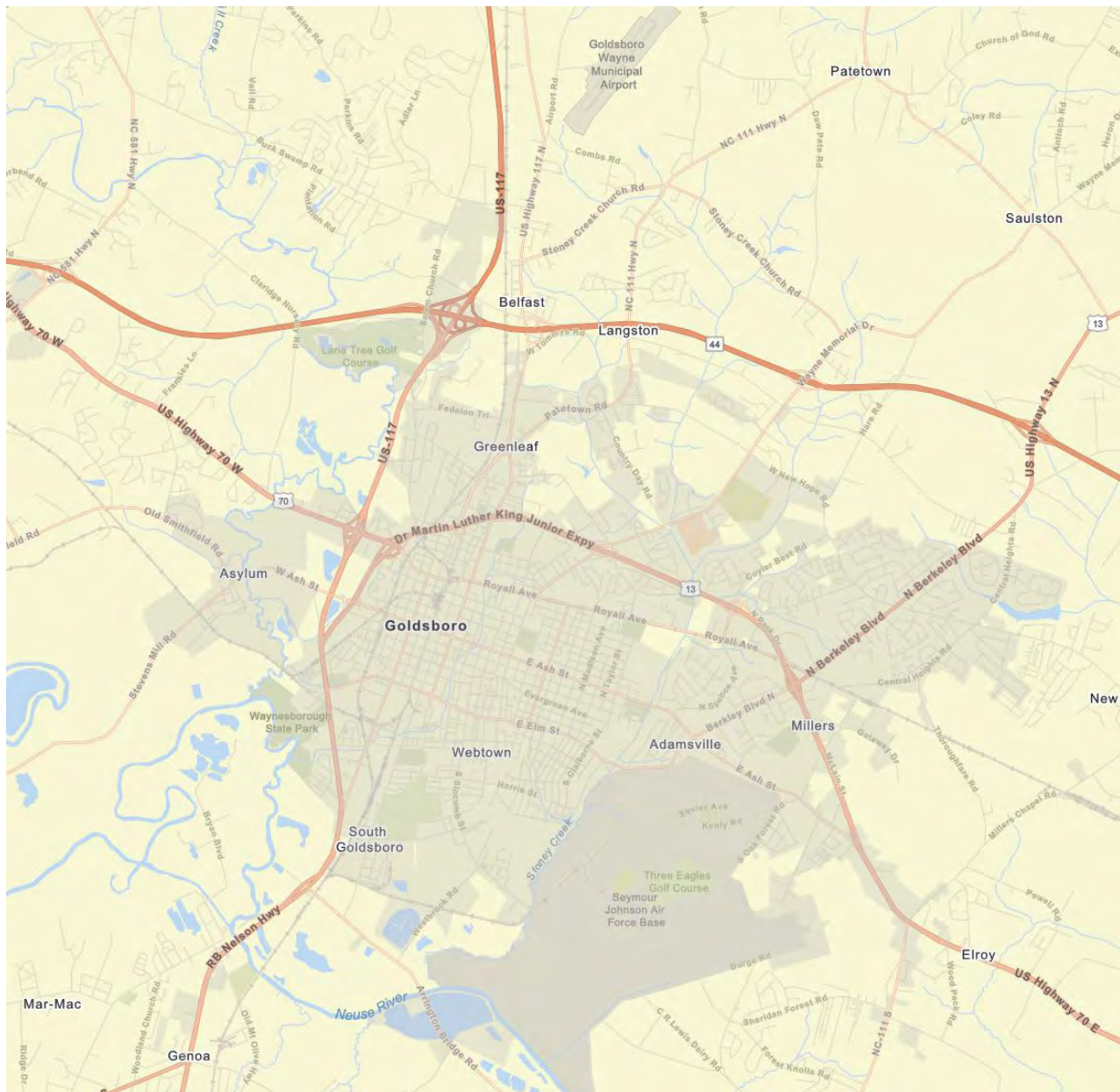
Brief Overview

The City of Goldsboro, NC was founded in 1787 and incorporated in 1847. Goldsboro is populated by 34,156 people and is the County seat of Wayne County. Seymour Johnson Air Force Base is located in the southern area of the city. Goldsboro is approximately 50 miles southeast of Raleigh and sits on the banks of the Neuse River. The city limit encompasses an area of approximately 29 square miles.

Goldsboro and Wayne County are strategically located, within 30 minutes of I-95, an hour east of Raleigh, and 2 hours west of the coast. US Hwy 70 is the major east-west artery running along the northern side of the city limits, and US Hwy 117/I-795 is the major north-south highway running along the western edge of the city. US Hwy 70 supports 26,000 Average Annual Daily Traffic (AADT) counts, and US Hwy 117 supports 30,500 AADT. (source: NC DOT Average Annual Daily Traffic Mapping Application)

Goldsboro is the county seat of Wayne County (pop. 117,333 as of Census 2020). Wayne County's surface is level to gently rolling uplands with broad bottoms along the rivers and some creeks. Elevations are predominantly 120 to 145 feet above sea level. The largest waterway,

the Neuse River, bisects the lower central portion of the county and cuts a deep channel 20 to 40 feet deep as it flows in an eastward direction. In addition to the Neuse River, the county is drained by the Little River, the Northeast Cape Fear River, and numerous creeks.



From ESRI Business Analyst

Seymour Johnson Air Force Base is home to 4,547 active-duty military, 833 reservists, 898 civilians, 4,870 dependents, and 11,428 retirees, with total personnel of 22,576. The base has a employment impact of \$436,217,184 and an economic impact of \$612,1569,657 (source: www.seymourjohnson.af.mil)

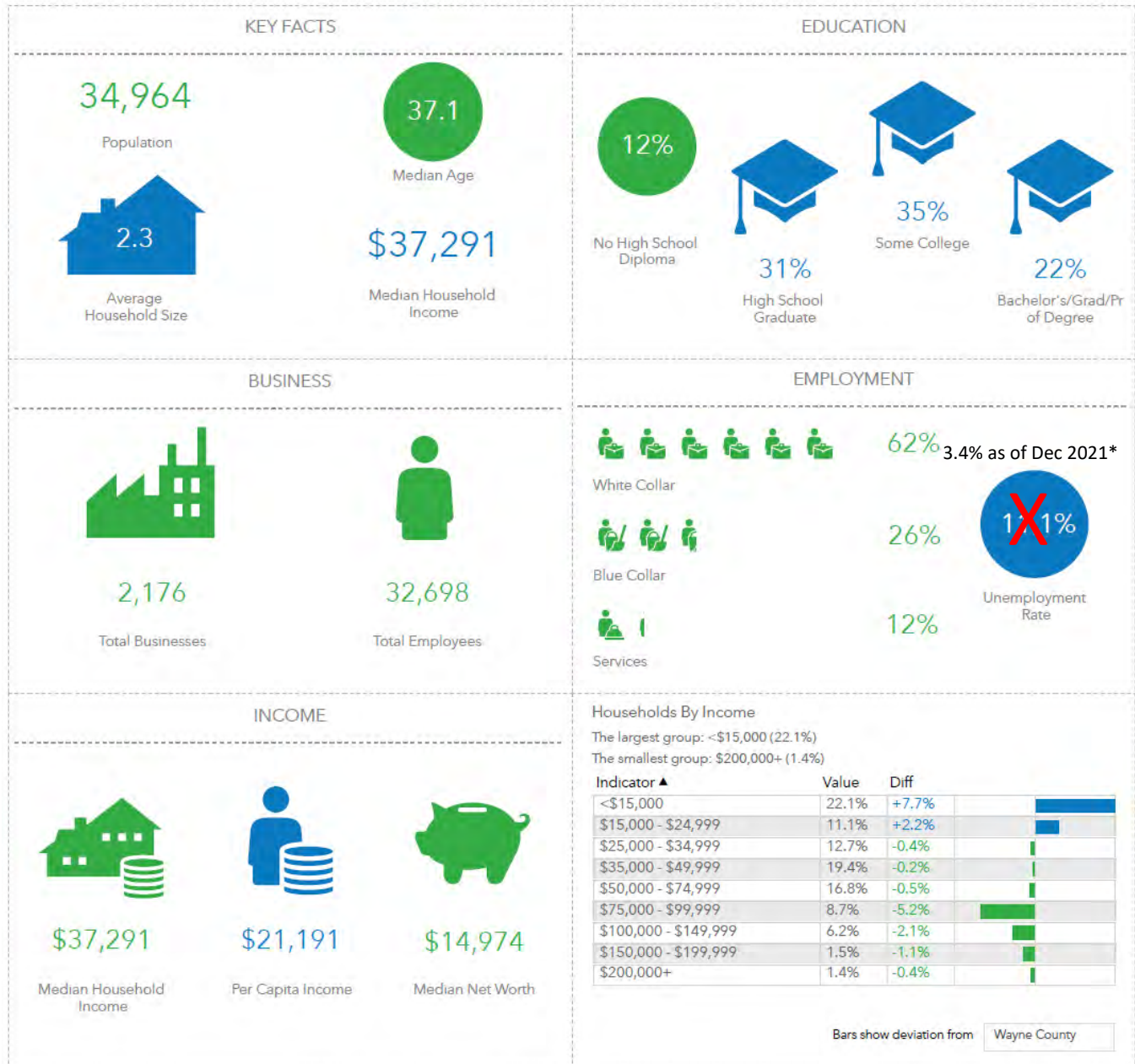
Section 2. Situation

Population, Households, Income, Employment

Goldsboro Key Facts

Goldsboro City, NC
Goldsboro City, NC (3726880)
Geography: Place

Prepared by Esri



This infographic contains data provided by Esri, Esri and Data Axle. The vintage of the data is 2021, 2026.

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*US Bureau of Labor Statistics

Source: This infographic contains data provided by Esri, Esri, Esri and Data Axle. The vintage of the data is 2021, 2026, 2021.

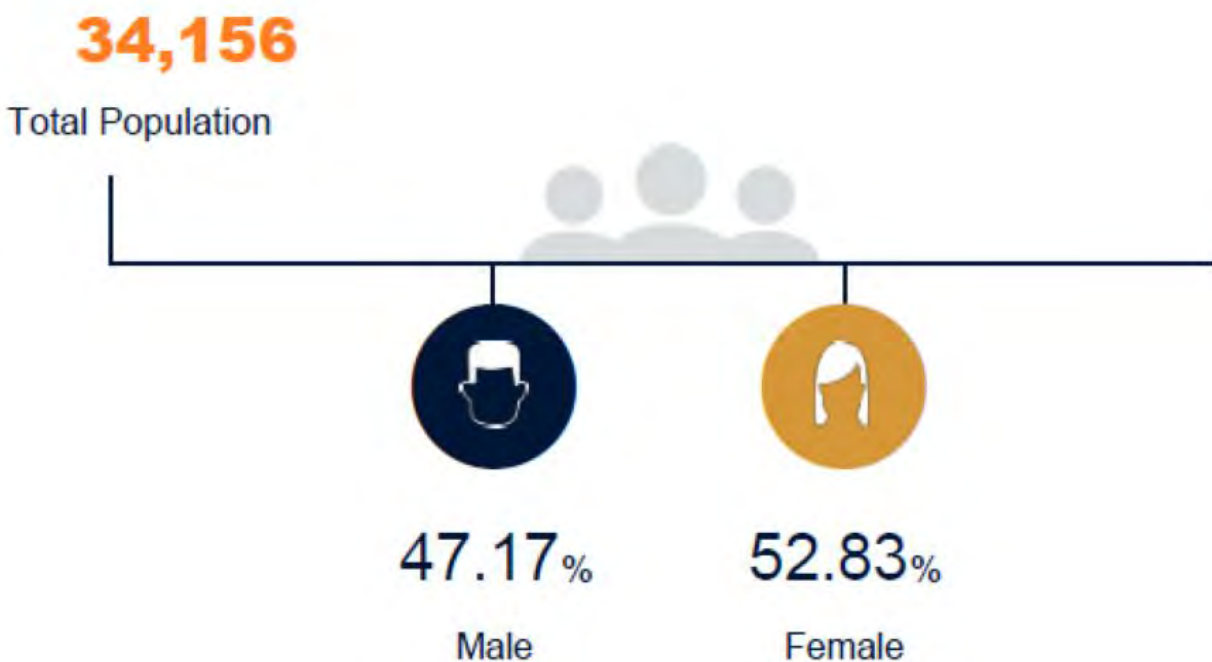
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The following table is a summary of Goldsboro Zip Codes (27530, 27531, 27534, and 28333):

2021 Summary	
Population	84,365
Households	33,765
Families	22,280
Average Household Size	2.44
Owner-Occupied Housing Units	19,581
Renter-Occupied Housing Units	14,184
Median Age	38.1
Median Household Income	\$42,368
Average Household Income	\$56,150

This data and the occupation data below is from ESRI Business Analyst. It shows population and owner-occupied household figures to be increasing from 2010 to what is predicted for 2026. Median household income is expected to rise 1.6% annually from 2021 to 2026.

Population Basics



The Goldsboro Zip Codes (study area) have 17,852 millennials (ages 25-39), while the national average for an area this size is 18,326. There are also 26,514 people aged 55 or older in these zip codes compared to a national average of 26,468 for an area this size, which means that retirement risk is about average in Goldsboro.

(Source: EMSI)

Labor Force

The workforce for the Goldsboro Zip Codes (27530, 27531, 27534, and 28333) is broken down as follows:

Occupation	Employed	Percent	US Percent
Total	32,846	100.0%	100.0%
White Collar	17,710	54%	63.1%
Blue Collar	9,421	29%	21.8%
Services	5,715	17%	15.1%

The workforce for Goldsboro City Limits is broken down as follows:

Occupation	Employed	Percent	US Percent
Total	11,893	100.0%	100.0%
White Collar	6,370	54%	63.1%
Blue Collar	3,091	26%	21.8%
Services	2,432	20%	15.1%

For both areas, the data shows a slightly smaller percentage of workers in this area in white collar occupations as the national average, with blue collar and services workers slightly higher.

The labor force of the study area is employed in the following North American Industry Classification System (NAICS) sectors. The following table shows the occupations with the highest number of workers within the 4 Goldsboro Zip Codes. Most job categories remained relatively stable between 2020 and 2021. Keep in mind that not all of the study area (zip code) residents work within the study area:

Occupation	2020 Jobs	2021 Jobs	Median Hourly Earnings
Military-only occupations	2,338	2,382	\$14.90
Retail Salespersons	1,594	1,642	\$10.05
Psychiatric Aides	1,569	1,426	\$14.79
Cashiers	1,192	1,209	\$9.75
Fast Food and Counter Workers	1,061	1,078	\$9.56
Registered Nurses	1,025	1,047	\$31.90
Office Clerks, General	753	756	\$15.29
Elementary School Teachers, Except Special Education	805	747	\$22.37
Home Health and Personal Care Aides	763	741	\$10.36
Heavy and Tractor-Trailer Truck Drivers	702	724	\$17.64

Source: EMSI

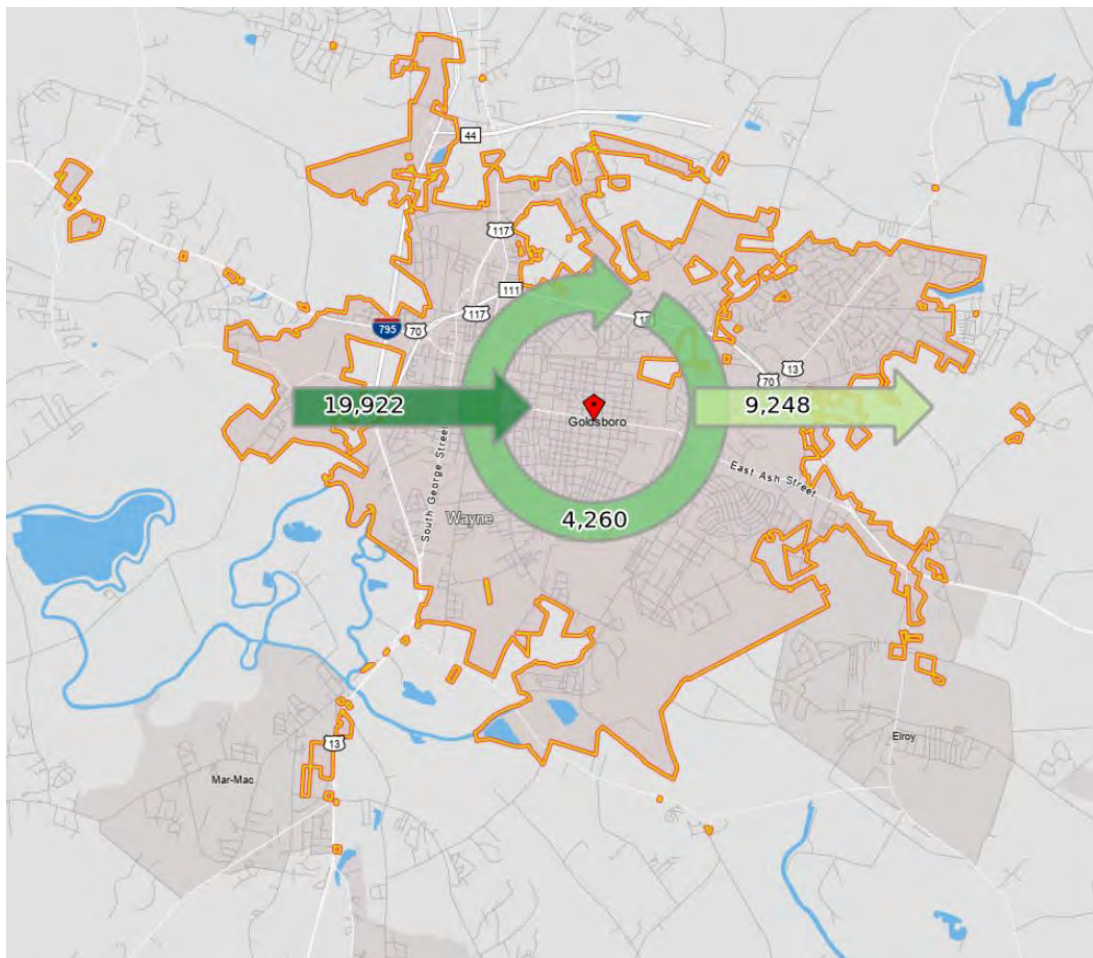
Within the 4 Goldsboro Zip Codes, the following table shows the highest paying occupations:

Occupation	2020 Jobs	2021 Jobs	Median Hourly Earnings
Oral and Maxillofacial Surgeons	16	17	\$126.90
Physicians, All Other; and Ophthalmologists, Except Pediatric	70	73	\$117.70
General Internal Medicine Physicians	12	12	\$115.55
Nurse Anesthetists	51	51	\$107.57
Psychiatrists	54	54	\$96.85
Chief Executives	34	34	\$77.20
Postsecondary Teachers	456	503	\$64.54
Computer and Information Systems Managers	28	29	\$64.10
Training and Development Managers	23	23	\$63.52
Pharmacists	83	84	\$63.10

Source: EMSI

Commuting

Each day, 19,922 people come to Goldsboro for employment, with 9,248 leaving the city for employment. There are 4,260 people who live and work within the city.



Source: US Census On-The-Map data

Top Employers

The top employers in Goldsboro Zip Codes (27530, 27534, 27531) are:

*Goldsboro Top Employers (2022)	
Company Name	Employees
Cherry Hospital	1,000
Goldsboro Milling Co	1,000
O'Berry Neuro Med Treatment	700
O'Berry Center Personnel	650
Wal-Mart Supercenter (N Spence Ave)	494
AP Exhaust Technologies	450
AP Emissions	400
Uchiyama America	400
Wal-Mart Supercenter (US Hwy 70 W)	335
Franklin Baking	300

* Military occupations did not show up with this source, those jobs are likely enumerated outside the local zip codes

Source: NC Labor Economic Analysis Division

Location Quotient

A location quotient (LQ) is an analytical statistic that measures an area's industrial specialization relative to a larger geographic unit (usually the nation). An LQ is computed as an industry's share of an area total for some economic statistic (earnings, Gross Domestic Product by region, employment, and similar measures) divided by the industry's share of the national total for the same statistic. In this case the area is for zip code 27549. For example, an LQ of 1.0 in farming means that the region and the nation are equally specialized in farming; while an LQ of 1.8 means that the region has a higher concentration in farming than the nation.

Occupation	2020 LQ
Agriculture, Forestry, Fishing, and Hunting	2.81
Government	1.87
Retail Trade	1.36
Accommodation and Food Services	1.14
Educational Services	1.00
Health Care and Social Assistance	0.98
Other Services (except Public Administration)	0.86
Manufacturing	0.84
Construction	0.81
Wholesale Trade	0.76
Real Estate and Rental and Leasing	0.72
Transportation and Warehousing	0.61
Finance and Insurance	0.58
Utilities	0.56
Administrative and Support and Waste Management	0.49
Management of Companies and Enterprises	0.45

Source: EMSI

For the 4 Goldsboro Zip Codes, there is a higher concentration of farming, fishing and forestry related occupations than the nation along with the other categories in the above table with values over 1. This is consistent with the history of agribusiness in Goldsboro and Wayne County.

Conversely, there are a number of occupations that are underrepresented in the Goldsboro area, as opposed to the nation. These occupations can be identified by their LQ numbers that are lower than 1.0. Management of Companies and Enterprises occupations are the most underrepresented as compared to the nation with a location quotient of 0.45.

Regional Requirements

EMSI has developed 'Regional Requirement' data based on models of census and economic data. Demand for 3 digit NAICS (North American Industry Classification System) categories are calculated for a given area along with how much of that demand is being met, versus imported from other areas into the region. Regional Requirement data is also available for 6 digit NAICS, which provides a further breakdown into smaller and more narrow categories. This data can be provided if there is interest in delving deeper. For more information, see: siccode.com/naics-code-lookup-directory

For example, 80.1% of Local Government Demand is met in-region, suggesting that only 20% of NAICS category (903) is imported from outside the region. Professional, Scientific, and Technical Services (541) demand is only met 13.4% in-region, suggesting that 86.6% of demand is imported. There is opportunity to capture a significant percentage of this demand locally.

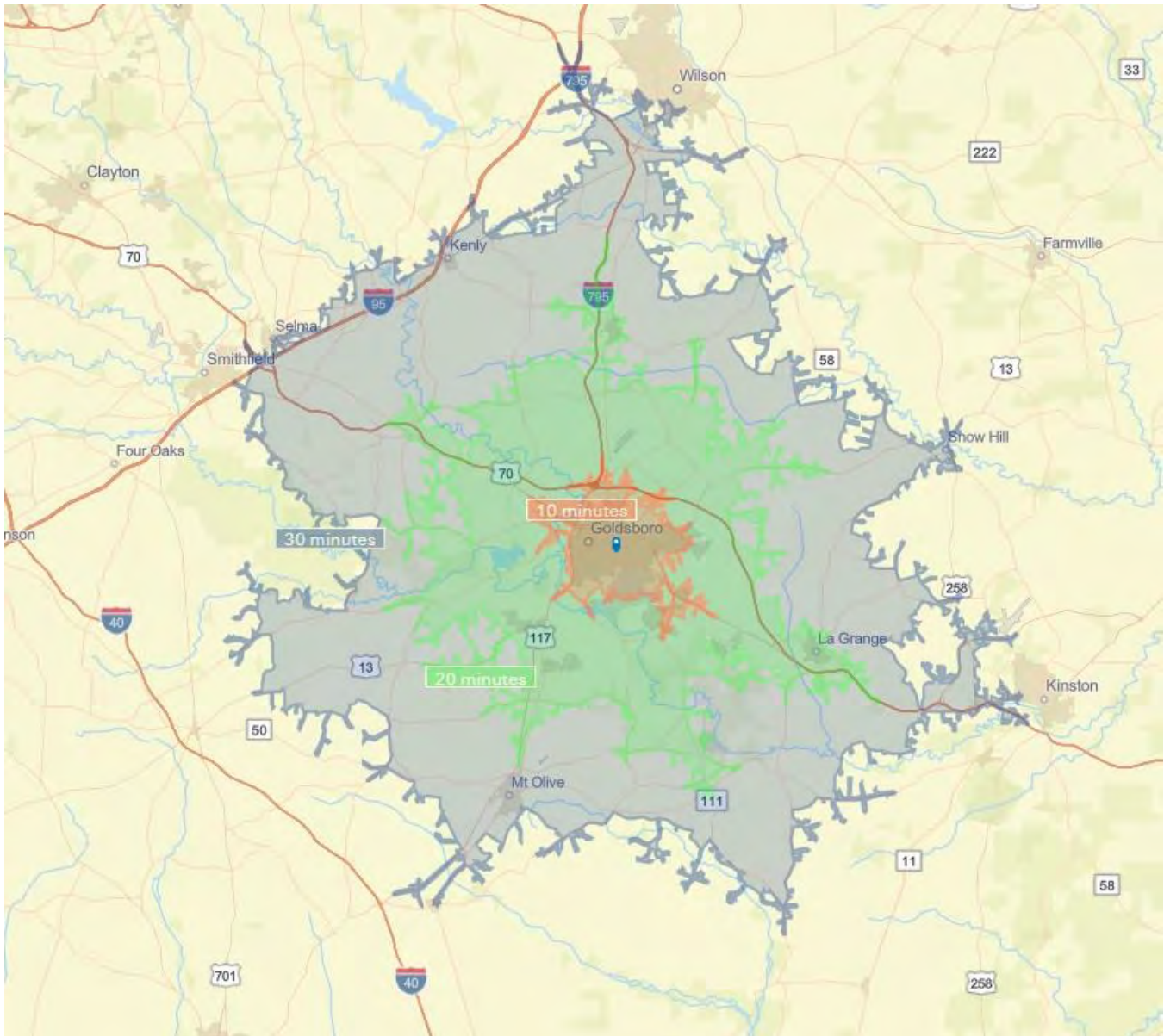
The following table shows Regional Requirement data for the Top Ten 3-digit NAICS for 4 Goldsboro Zip Codes, along with the Regional Total for all NAICS.

NAICS	Demand for	Demand met In-region	% Demand met In-region	Demand met by Imports	% Demand met by Imports	Total Demand
903	Local Government	\$360,828,939	80.1%	\$89,908,654	19.9%	\$450,737,593
622	Hospitals	\$159,577,437	93.5%	\$11,070,446	6.5%	\$170,647,882
531	Real Estate	\$159,029,290	60.3%	\$104,643,240	39.7%	\$263,672,530
621	Ambulatory Health Care Services	\$156,634,960	79.3%	\$40,918,390	20.7%	\$197,553,350
238	Specialty Trade Contractors	\$142,332,703	52.0%	\$131,421,224	48.0%	\$273,753,928
524	Insurance Carriers and Related Activities	\$140,341,011	57.1%	\$105,497,756	42.9%	\$245,838,767
722	Food Services and Drinking Places	\$126,034,041	97.4%	\$3,429,381	2.6%	\$129,463,422
902	State Government	\$104,254,453	21.3%	\$384,584,106	78.7%	\$488,838,559
541	Professional, Scientific, and Technical Services	\$87,666,022	13.4%	\$565,792,693	86.6%	\$653,458,715
561	Administrative and Support Services	\$86,988,091	43.6%	\$112,338,377	56.4%	\$199,326,469
Total	(all 3 digit NAICS)	\$2,406,172,952	29.6%	\$5,729,133,993	70.4%	\$8,135,306,945

Source: EMSI

Retail Service Economic Assessment

A retail service economic assessment within a 10-minute, 20-minute, and 30-minute drive time (in normal traffic) was done.



The purpose of the assessment is to give Goldsboro baseline information for a better understanding of its current market. The retail leakage and surplus analysis (Gap Analysis) examines the quantitative aspects of the community's retail opportunities.

By reviewing the demand (retail potential) and supply (retail sales) we can:

- Understand how well the retail needs of local residents are being met;
- Uncover unmet demand and possible opportunities;
- Understand the strengths and weaknesses of the local retail sector; and
- Measure the difference between actual and potential retail sales

When consumers spend their dollars outside these specific trade areas of Goldsboro, this is known as “Retail Leakage,” referred to as **Leakage** throughout the report. Leakage indicates an **unmet demand in the trade area**. This suggests the possibility the community can support additional retail for that business type. Residents within the specified primary trade areas are purchasing products outside of the trade areas indicating opportunity to capture those dollars within the trade area with the most leakage. (Leakage is shown as a **positive value in green** when reviewing the raw data.)

Retail Surplus means the community’s trade area is **capturing the local market plus attracting non-local shoppers**. **Surplus** doesn’t necessarily imply that the community can’t support additional businesses, but rather the community has possibly developed strong clusters of retail, such eating and drinking establishments that have broad geographical appeal. (Surplus is shown as a **negative value in red** when reviewing the data.)

To summarize, **surplus** (sales is greater than demand in the trade areas) is displayed in **red**, while **leakage** (demand is greater than sales) is displayed in **green**.

	Leakage / Surplus		
	10 Min	20 Min	30 Min
<i>Automotive</i>	-\$194,535,289	-\$179,775,964	-\$165,049,773
<i>Home Furnishings, Appliances, and Related</i>	-\$44,219,146	-\$3,651,533	\$1,869,447
<i>Grocery and Liquor Stores</i>	-\$98,260,079	-\$60,657,247	-\$43,549,989
<i>Health and Personal Care</i>	-\$4,943,351	\$11,324,366	\$18,183,339
<i>Gasoline</i>	-\$13,957,127	\$20,633,108	\$36,148,930
<i>Apparel and Related</i>	-\$21,790,790	-\$1,484,524	\$14,163,153
<i>Sporting and Leisure</i>	-\$7,653,139	\$251,039	\$3,823,962
<i>Music and Book Stores</i>	-\$1,527,710	\$1,112,757	\$2,697,818
<i>General Merchandise Stores</i>	-\$326,534,012	-\$359,166,585	-\$342,751,350
<i>Miscellaneous Goods</i>	\$1,884,906	\$49,088,527	\$70,902,202
<i>Retail at Hospitality and Accommodations</i>	-\$977,193	\$2,598,782	\$4,848,372
<i>Restaurants and Drinking Places</i>	-\$68,190,576	-\$22,848,020	-\$5,979,758
Total	-\$780,703,506	-\$527,390,738	-\$404,693,647

Source: Applied Geographic Solutions

Dollar surplus (\$) amounts coming into the trade areas are shown. This means that customers are drawn in from outside the city trade area for the retail service categories shown. For example, “General Merchandise Stores” category is the largest positive draw to the Goldsboro trade areas within a 30-minute drive at approximately \$343 million dollars’ surplus. Goldsboro, according to the retail data, is a regional hub (people will drive at least 30 minutes to shop) for General Merchandise, Automotive, Grocery and Liquor Stores, and Restaurants and Drinking Places (for all categories combined, at a total of \$404,693,647 dollars in retail sales greater than local demand).

Conversely, there is Leakage within all three trade areas for “Miscellaneous Goods.” By looking deeper at the subcategories, where those dollars are going can be seen.

Within 10 Minutes

	<u>Demand</u>	<u>Sales</u>	<u>Gap</u>	<u># of Stores</u>
<i>Miscellaneous Goods</i>	\$34,125,673	\$32,240,767	\$1,884,906	89
Florists	\$266,270	\$292,607	-\$26,337	5
Office and Stationary Stores	\$765,644	\$4,643,394	-\$3,877,750	1
Gift and Souvenir Stores	\$934,932	\$486,590	\$448,342	8
Used Merchandise Stores	\$537,248	\$1,734,291	-\$1,197,043	13
Pet and Pet Supply Stores	\$3,126,612	\$3,706,635	-\$580,023	3
Art Dealers	\$254,923	\$663,716	-\$408,793	1
Mobile Home Dealers	\$457,921	\$5,089,635	-\$4,631,714	3
Other Miscellaneous Retail Stores	\$1,475,297	\$2,849,156	-\$1,373,859	40
Mail Order and Catalog Stores	\$21,777,679	\$3,950,835	\$17,826,844	4
Vending Machines	\$625,917	\$0	\$625,917	0
Fuel Dealers	\$2,203,386	\$8,062,274	-\$5,858,888	3
Other Direct Selling Establishments	\$1,699,844	\$761,634	\$938,210	8

Source: Applied Geographic Solutions

As expected, “Mail Order and Catalog Stores” from outside the trade areas are taking dollars out of the community. This is a good indicator of the effect that online retail sales are having on the local economy. Of the \$21,177,679 local demand for mail order and catalog stores, local sales are supplying \$3,950,835, a percentage of 19%. Within a 10-minute drive of Goldsboro, “Fuel Dealers” and “Mobile Home Dealers” are showing a surplus (\$10,055,847) in this category.

By looking at the different drive times, it appears Goldsboro is generating a surplus in all categories, except for Mail Order and Catalog Stores within a 10-minute drive. Looking at the 20-minute and 30-minute drive times, there are opportunities to draw more retail dollars to Goldsboro. The categories of Health and Personal Care, Gasoline, Sporting and Leisure, Music and Book Stores, Miscellaneous Goods, and Retail at Hospitality and Accommodations show leakage at the 20-minute drive time. In all categories except Automotive, Grocery and Liquor Stores, and General Merchandise Stores, there is significant leakage (\$152,637,223) at the 30-minute drive time.

A quick internet search of each category and subcategory will explain what retail businesses are included. For example, Grocery Stores (NAICS Code 445110) include:

Establishments generally known as supermarkets and grocery stores primarily engaged in retailing a general line of food, such as canned and frozen foods; fresh fruits and vegetables; and fresh and prepared meats, fish, and poultry. Included in this industry are delicatessen-type establishments primarily engaged in retailing a general line of food.

This subcategory does not include Convenience Stores and associated food sales, and there may be some overlap with Fish and Seafood Markets.

All Categories Within 10 Min, 20 Min, and 30 Min of Goldsboro

Leakage / Surplus

	10 Min	20 Min	30 Min
<i>Automotive</i>	-\$194,535,289	-\$179,775,964	-\$165,049,773
New Car Dealers	-\$160,795,813	-\$141,718,508	-\$118,275,257
User Car Dealers	-\$11,182,774	-\$20,283,214	-\$28,376,729
Recreational Vehicle Dealers	\$273,920	\$1,933,473	\$3,050,538
Motorcycle and Boat Dealers	-\$5,459,882	-\$7,841,931	-\$9,603,472
Auto Parts and Accessories	-\$12,159,911	-\$10,413,822	-\$10,175,428
Tire Dealers	-\$5,210,829	-\$1,451,962	-\$1,669,425
<i>Home Furnishings, Appliances, and Related</i>	-\$44,219,146	-\$3,651,533	\$1,869,447
Furniture Stores	\$482,037	\$4,563,834	\$1,964,856
Floor Covering Stores	\$67,136	\$1,563,626	\$2,084,709
Other Home Furnishing Stores	\$2,425,440	\$6,419,562	\$6,896,397
Appliances and Electronics Stores	\$541,888	\$9,917,792	\$13,854,286
Home Centers	-\$16,347,200	\$236,903	\$624,851
Paint and Wallpaper Stores	-\$568,435	-\$373,888	-\$956,631
Hardware Stores	-\$234,373	\$777,685	-\$712,672
Other Building Materials Stores	-\$29,402,067	-\$27,828,398	-\$22,092,993
Outdoor Power Equipment Stores	\$332,773	\$444,300	\$786,009
Nursery and Garden Stores	\$531,505	\$627,051	-\$579,365
<i>Grocery and Liquor Stores</i>	-\$98,260,079	-\$60,657,247	-\$43,549,989
Grocery Stores	-\$92,909,668	-\$56,954,547	-\$30,348,842
Convenience Stores	-\$4,939,321	-\$9,172,606	-\$10,566,625
Meat Markets	-\$1,674,186	-\$814,083	-\$11,595,702
Fish and Seafood Markets	-\$39,870	\$322,179	\$350,721
Fruit and Vegetable Markets	\$262,424	\$237,337	\$614,317
Other Specialty Food Markets	\$415,141	\$1,205,070	\$1,588,553
Liquor Stores	\$625,401	\$4,519,403	\$6,407,589
<i>Health and Personal Care</i>	-\$4,943,351	\$11,324,366	\$18,183,339
Pharmacy and Drug Stores	-\$4,840,309	\$7,592,278	\$12,705,324
Cosmetics and Beauty Stores	\$722,094	\$1,881,066	\$2,491,570
Optical Goods Stores	-\$664,286	\$658,621	\$1,332,195
Other Health and Personal Care Stores	-\$160,850	\$1,192,401	\$1,654,250
<i>Gasoline</i>	-\$13,957,127	\$20,633,108	\$36,148,930
Gasoline Stations	-\$13,957,127	\$20,633,108	\$36,148,930
<i>Apparel and Related</i>	-\$21,790,790	-\$1,484,524	\$14,163,153
Men's Clothing Stores	-\$793,705	\$234,958	\$685,708
Women's Clothing Stores	-\$2,664,585	\$670,106	\$2,902,945
Children's and Infant's Clothing Stores	-\$4,012,323	-\$2,062,328	-\$868,604
Family Clothing Stores	-\$9,963,424	-\$3,388,774	\$3,950,711
Clothing Accessory Stores	-\$348,831	\$355,878	\$905,916
Other Apparel Stores	-\$308,620	\$1,088,839	\$1,971,073
Shoe Stores	-\$5,186,827	-\$2,311,811	-\$795,336
Jewelry Stores	\$1,373,193	\$3,628,830	\$4,998,060
Luggage Stores	\$114,332	\$299,778	\$412,680
	-\$7,653,139	\$251,039	\$3,823,962

	Leakage / Surplus		
	10 Min	20 Min	30 Min
<i>Sporting and Leisure</i>			
Sporting Goods Stores	-\$3,861,080	\$2,069,055	\$4,269,761
Hobby, Toy, and Game Stores	-\$2,761,291	-\$1,324,646	-\$280,061
Sewing and Needlecraft Stores	-\$1,030,768	-\$493,370	-\$165,738
<i>Music and Book Stores</i>	-\$1,527,710	\$1,112,757	\$2,697,818
Musical Instrument Stores	\$5,264	\$497,798	\$809,729
Book Stores	-\$1,522,446	\$614,959	\$1,888,089
<i>General Merchandise Stores</i>	-\$326,534,012	-\$359,166,585	-\$342,751,350
Department Stores	-\$49,188,506	-\$67,248,032	-\$68,221,378
Warehouse Superstores	-\$255,291,309	-\$194,508,787	-\$166,488,373
Other General Merchandise Stores	-\$22,054,197	-\$97,409,766	-\$108,041,599
<i>Miscellaneous Goods</i>	\$1,884,906	\$49,088,527	\$70,902,202
Florists	\$26,337	\$198,788	\$285,677
Office and Stationary Stores	-\$3,877,750	-\$2,627,046	-\$2,432,893
Gift and Souvenir Stores	\$448,342	\$1,927,598	\$2,826,931
Used Merchandise Stores	-\$1,197,043	-\$380,696	-\$138,970
Pet and Pet Supply Stores	-\$580,023	\$4,460,330	\$7,642,573
Art Dealers	-\$408,793	\$3,435	\$257,367
Mobile Home Dealers	-\$4,631,714	-\$3,870,350	-\$3,600,769
Other Miscellaneous Retail Stores	-\$1,373,859	\$60,158	\$743,068
Mail Order and Catalog Stores	\$17,826,844	\$51,011,580	\$72,898,704
Vending Machines	\$625,917	\$1,622,309	\$2,243,242
Fuel Dealers	-\$5,858,888	-\$6,901,321	-\$14,632,096
Other Direct Selling Establishments	\$938,210	\$3,583,742	\$4,809,368
<i>Retail at Hospitality and Accommodations</i>	-\$977,193	\$2,598,782	\$4,848,372
Retail at Hotels and Other Travel Accommodations	-\$1,023,542	\$2,545,737	\$4,774,495
Retail at RV Parks	\$27,239	\$71,869	\$75,289
Retail at Rooming and Boarding Houses	\$19,110	-\$18,824	-\$1,412
<i>Restaurants and Drinking Places</i>	-\$68,190,576	-\$22,848,020	-\$5,979,758
Full-Service Restaurants	-\$19,066,670	\$12,661,260	\$30,225,016
Limited-Service Restaurants	-\$40,307,357	-\$32,953,116	-\$35,343,257
Special Food Services and Catering	-\$8,816,549	-\$2,556,164	-\$861,517
Total	-\$780,703,506	-\$527,390,738	-\$404,693,647

Source: Applied Geographic Solutions

Disclaimer: This report was prepared by the NC Main Street & Rural Planning Center. Information contained in the report is primarily from Applied Geographic Solutions. Every effort is made to ensure that the information contained within is accurate, however, no warranty is made about the accuracy of this report by the NC Main Street & Rural Planning Center or its sources.

Section 3. Assessment

The following items provided the information for the Plan Assessment (page 6). This information was gathered from online surveys and at the work group meeting on April 25, 2022.

- **Community Assets**
- **Economic Drivers**
- **SWOT**
- **Work Group and Stakeholder Surveys**

Community Assets

Economic Assets	Cultural Assets	Natural/Recreational
Transportation	Historic Housing	Cliffs of the Neuse State Park
I-795	Downtown Goldsboro	Parks
Future I-42	Maxwell Center	Herman Park
Active Rail	Bryan Sports Complex	Stoney Creek Park/ Bike Path
Sidewalks	Goldsboro Event Center	Golf Courses
Bicycle Lanes	Union Station	Walnut Creek
Restaurants	Festivals	Baseball Fields
SJAFB	Downtown Events	Soccer Fields
Downtown Goldsboro	History of the City	Walking Trail Behind Hospital
Sports Complex	Dillard Alumni	Mountains-to-Sea Trail
Low cost of housing	Air Show	Sports tournaments
Agriculture	Freedom Festival	
Parks	Arts Community	
Greenways	Public Art	
	Paramount	
	The Hub	
	The Firehouse	
	Progressive small-town atmosphere	

Institutional	Community	Governmental Assets
Wayne Community College	All Civic Groups/Non-Profits	Bryan Sports Complex
Wayne Memorial Hospital	Leadership	Maxwell Center
Wayne Country Day School	SJAFB	Fire & Police Department
University of Mount Olive	Caring People	Paramount Theatre
Wayne School of Engineering	United Way	Union Station
Elementary School	Kitty Askins	Goldsboro Event Center
Religious Institutions (100+)	Values and Quality of Life	County TDA
Wayne Co School of Tech Arts	Chamber of Commerce	Water Tower
	YMCA	SJAFB
	Boys & Girls Club	Wayne Executive Jetport
		Library

Economic Drivers

Economic Drivers	
SJAFB	Wayne Community College
Transportation	Small Town Progressive Atmosphere
Industries	Case Farms
Wayne Memorial Hospital/Healthcare	Cost of Living
Maxwell Center	Mount Olive Pickle Company
Downtown	

S.W.O.T. (Strengths, Weaknesses, Opportunities, and Threats)

Strengths	Weaknesses
Low cost of housing	Lack of Work Force Housing
People	Lack of Subsidized Housing
Key People	Lack of County Public Transportation
Proximity	Lack of Trained Workforce
Strong business climate	Limited sewer capacity
Downtown	Local Perception – schools, hospital, nightlife, divisive
Transportation	Blighted Property
Developable Property	Businesses aren't growing and expanding
Historic Heritage	Lack of leaders/volunteers
Key Property or condition	Infrastructure
Wayne Community College	Low government revenues
Education Resources	No industrial growth or reduction
Industrial Growth	Too reliant on "free" funding
Global TransPark	No Functional Passenger Train Station
Historic Properties	No/low residential growth
Vacant Lots/Infill	Lack of destination or anchor businesses
Industrial Parks	
Opportunity Zones (5)	
Downtown Master Plan	
Neighborhood Plan	
Community Events	
Sweet Potatoes	
Value Added Food Products	

Opportunities	Threats
SJAFB	Public School System – lack of funding
Global TransPark	Vidant
Developable properties	Progress of other cities
Connectivity to environmental strengths	Inflation
Industrial and residential growth	Middle class flight
Future aircraft at SJAFB	Perception
Renewal/renovation of neighborhoods	Aging aircraft at SJAFB
Attract outside investment or resources	
Federal money	

Work Group and Stakeholder Surveys

Prior to the work group meeting on April 25, 2022, online surveys were distributed to the work group and Goldsboro stakeholders. The surveys allowed both groups to give their perspective and input about where Goldsboro is currently and how to improve the economic conditions for Goldsboro in the future. 8 work group members and 813 stakeholders completed the survey.

The consensus from both surveys is that the people in the community, the lower cost of living, the location of the city in NC, downtown amenities, and the proximity to Seymour Johnson Airforce Base and Global TransPark are the biggest assets of Goldsboro. Some of the biggest obstacles mentioned are the substandard schools, crime, and lack of housing at all income levels. The respondents say that there is potential for significant economic growth in Goldsboro, both industrial and small businesses and it is important that Wayne Community College be involved in the community and train workers of all ages.

The surveys show that they would like to see development surrounding downtown, improvement of community appearance, and additional/improved infrastructure that prepares for growth. They would like to see education and training for underserved populations, military spouses, and military retirees to be part of the local workforce.

A full report of the survey is available upon request.

Section 4. Recommended Plan Actions

The Work Group members (p. 2) at the workshop on April 25, 2022 at DGDC reviewed and discussed the City: assets and economic drivers; strengths; weaknesses; opportunities; threats; and survey information, as shown in the preceding Section 3. Based on this information, the Work Group members were asked with further discussion and by agreement to craft an economic positioning statement and determine economic strategies with goals and objectives for the City to work on for the next two to five years following the Plan adoption.

The three economic strategic goals categories selected to work on are: housing, business, culture, and education which are referenced in the economic positioning statement below.

Economic Positioning Statement

Goldsboro is eastern North Carolina's center for innovation, national defense, affordable living, and cultural diversity. In our community, dreams take flight while people and businesses grow.

Housing

Strategy: Support diversified housing initiatives

Goal: Increase housing options and availability in the City

Objectives: Increase infill housing, increase market rate housing, increase owner occupancy

Actions:

1. Explore National Register of Historic Places districts in older neighborhoods to utilize state and federal tax credits for income-producing and non-income-producing properties
2. Implement neighborhood plan for residential areas surrounding downtown
3. Identify land available to build market rate housing

Business

Strategy: Support business development

Goal: Retain, expand, and grow the local economy

Objectives: Increase the number of businesses, increase number of available jobs, strengthen businesses, increase workforce development programs that support local industries

Actions:

1. Support the Wayne Occupational Readiness Keys for Success (WORKS) initiative and customized training solutions
2. Better promote the LaunchGoldsboro.com website to assist local entrepreneurs by expanding access to business training and financial resources
3. Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives
4. Expand wastewater capacity to accommodate future industrial growth
5. Develop a prospectus for business recruitment and video to entice potential residents to Goldsboro

Culture

Strategy: Celebrate the City's cultural diversity and historic assets

Goal: Recognize and appreciate all cultures and history within the City

Objectives: Increase cultural offerings and programs, increase support at the local level, preserve and enhance historic assets, increase the number of new visitors

Actions:

1. Measure and assess current owner business diversity
2. Host an annual Multi-Cultural Business Fair
3. Revisit the Union Station study and work with interested developers to acquire land
4. Coordinate cultural diversity plans with Seymour Johnson Air Force Base
5. Promote the Tourism Assistance Program to attract new visitors from outside the local community and enhance the long-term growth of the travel industry in Goldsboro and Wayne County

Education

Strategy: Improve perception of local schools

Goal: Identify opportunities for the City to support the school system

Objectives: Increase support of city schools, increase enrollment in Career and College Promise program

Actions:

1. Develop a committee (comprised of City representatives, Seymour Johnson Air Force Base, Wayne County Commissioners, Wayne County Development Alliance, and Wayne Community College) to meet with County School Superintendent to learn ways the City can best support the city schools and their programs
2. Work with local sports tournaments and Goldsboro Parks and Recreation to use city school facilities and showcase the schools to potential residents
3. Assist promotion of the Career and College Promise program to students and the community by sharing success stories of former program participants and providing transit via Goldsboro-Wayne Transit Authority

Section 5. Plan Review, Adoption, and Monitoring

The following are recommended steps to review, adopt, and monitor this one-to-two-year plan.

- ✓ Work Group makes any changes, recommends approval of the Plan, and forwards it to the City Council.
- ✓ Goldsboro City Council reviews, makes any changes and adopts the Plan.
- ✓ Goldsboro City Council implements the Plan actions (Section 4) and or appoints a Work Group to do this.
- ✓ Recommend every six months after Plan adoption that the City Council has a progress update from the Mayor. The progress update would address the actions items in Section 4 of the Plan.
- ✓ After Plan adoption, the NC Main Street and Rural Planning staff shall meet annually with the Mayor to review progress. The MS&RPC staff are also ready and willing to meet more frequently, should they desire additional assistance.
- ✓ If actions in Section 4 need revisions or adjustments, the Plan should be amended by the City Council. These amendments should also be adopted by the City Council.
- ✓ A suggestion is that the easiest action items in Section 4 should be addressed and accomplished first. The more difficult action items and parts of them will take more persistence and time.

Appendix A

Plan Implementation

Housing

Strategy: Improve perception of local schools

Goal: Identify opportunities for the City to support the school system

Objectives: Increase support of city schools, increase enrollment in Career and College Promise program

Action	Name of Person Responsible	In-House- Outsource	Cost / Time	Partners / Assistance	Date To Be completed
1. Explore National Register of Historic Places districts in older neighborhoods to utilize state and federal tax credits for income-producing and non-income-producing properties					
2. Implement neighborhood plan for residential areas surrounding downtown					
3. Identify land available to build market rate housing					

Business

Strategy: Support business development

Goal: Retain, expand, and grow the local economy

Objectives: Increase the number of businesses, increase number of available jobs, strengthen businesses, increase workforce development programs that support local industries

Action	Name of Person Responsible	In-House- Outsource	Cost / Time	Partners / Assistance	Date To Be completed
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2. Better promote the LaunchGoldsboro.com website to assist local entrepreneurs by expanding access to business training and financial resources					
3. Develop a comprehensive City Economic Development Plan, with 3, 5, and 10-year goals and objectives					
4. Expand wastewater capacity to accommodate future industrial growth					
5. Develop a prospectus for business recruitment and video to entice potential residents to Goldsboro					

Culture

Strategy: Celebrate the City's cultural diversity and historic assets

Goal: Recognize and appreciate all cultures and history within the City

Objectives: Increase cultural offerings and programs, increase support at the local level, preserve and enhance historic assets, increase the number of new visitors

Action	Name of Person Responsible	In-House- Outsource	Cost / Time	Partners / Assistance	Date To Be completed
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2. Host an annual Multi-Cultural Business Fair					
3. Revisit the Union Station study and work with interested developers to acquire land					
4. Coordinate cultural diversity plans with Seymour Johnson Air Force Base					
5. Promote the Tourism Assistance Program to attract new visitors from outside the local community and enhance the long-term growth of the travel industry in Goldsboro and Wayne County					

Education

Strategy: Improve perception of local schools

Goal: Identify opportunities for the City to support the school system

Objectives: Increase support of city schools, increase enrollment in Career and College Promise program

Action	Name of Person Responsible	In-House- Outsource	Cost / Time	Partners / Assistance	Date To Be completed
1. Develop a committee (comprised of City representatives, Seymour Johnson Air Force Base, Wayne County Commissioners, Wayne County Development Alliance, and Wayne Community College) to meet with County School Superintendent to learn ways the City can best support the city schools and their programs					
2. Work with local sports tournaments and Goldsboro Parks and Recreation to use city school facilities and showcase the schools to potential residents					
3. Assist promotion of the Career and College Promise program to students and the community by sharing success stories of former program participants and providing transit via Goldsboro-Wayne Transit Authority					

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING**

SUBJECT: Request for City Sponsorship – 2024 Veterans Parade

BACKGROUND: The Wayne County Veterans and Patriots Coalition is hosting the 2024 Veterans Parade. The parade has been a recurring event for at least 5 years, and has remained substantially the same, and does not require Council approval, per the Special event and Street Closing Policy.

DISCUSSION: The Coalition is requesting a City Sponsorship to cover the cost of the Special Event application in the amount of \$400, and the use of city staff time before, during and after the event.

RECOMMENDATION: Staff recommends that Council approve the City Sponsorship of the 2024 Veterans Parade and waive the application fee in the amount of \$400.

Date: 10-2-24



Matthew Livingston, Interim City Manager

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Advisory Boards and Commissions Appointments

BACKGROUND: There are currently several vacancies on Advisory Boards and Commissions. Citizen involvement is vital to the performance of City government. It is necessary that additional appointments be made in an effort to fill these vacancies.

DISCUSSION: Recommendations for appointments were requested from the respective Boards and Commissions. Applications were also solicited from the public at large.

The City Council met during the Work Session on October 7, 2024, to review vacancies and applications received to fill the current vacancies. With these appointments, two Alternate Position vacancies on the Historic District Commission, and one Student Position vacancy on the Recreation Advisory Commission remain.

It is also customary for the City of Goldsboro to express its appreciation by Resolution to those members whose terms have expired, who have moved, or have resigned.

RECOMMENDATION: Staff recommends that Council adopt the attached Resolutions:

1. Appointing members to Advisory Boards and Commissions in the City of Goldsboro.
2. Commending those individuals whose terms have expired, who have moved, or have resigned.

Date: 10-2-24



Laura Getz, City Clerk

Date: 10-2-24



Matthew Livingston, Interim City Manager

RESOLUTION NO. 2024- 103

**RESOLUTION APPOINTING MEMBERS
TO ADVISORY BOARDS AND COMMISSIONS**

WHEREAS, continued involvement of citizens is vital to the performance of City government; and

WHEREAS, several members on the City's Advisory Boards and Commissions have moved, resigned, or been requested to be replaced; and

WHEREAS, the following distinguished citizens have expressed a desire to serve upon the indicated Board or Commission.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals be and are hereby appointed to the specified Boards and Commissions. The terms of the appointees shall expire on the dates indicated:

Commission on Community Relations and Development

Filling Unexpired Term

Jamar Branch	Term Expires 12-31-2025
John Twitty	Term Expires 12-31-2025
David G. Elliott	Term Expires 12-31-2024
Eric Ostendorf	Term Expires 12-31-2025

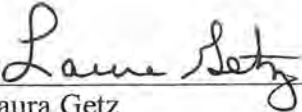
Mayor's Committee for Persons with Disabilities

Filling Unexpired Term

Althea K. Brooks	Term Expires 12-31-2025
Kiara Manley	Term Expires 12-31-2025

2. This Resolution shall be in full force and effect from and after this 7th day of October, 2024.

Attested by:


Laura Getz
City Clerk




Charles Gaylor, IV
Mayor

RESOLUTION NO. 2024 - 104

**RESOLUTION COMMENDING INDIVIDUALS WHO HAVE SERVED ON ADVISORY
BOARDS AND COMMISSIONS OF THE CITY OF GOLDSBORO**

WHEREAS, citizen participation is vital to responsible government; and

WHEREAS, the following individuals have served the local citizenry by their service upon the advisory Boards and Commissions of the City of Goldsboro; and

WHEREAS, the Mayor and City Council wish to commend these civic-minded citizens for their voluntary contributions to the City of Goldsboro.

NOW, THEREFORE BE IT RESOLVED by the Mayor and the City Council of the City of Goldsboro, North Carolina, that:

1. The following individuals are recognized for their service on the City's advisory Boards and Commissions and are commended for their contributions to the operation of Goldsboro's municipal government:

Commission on Community Relations and Development

Chretien Dumond
Terri Bradley
Tondalayo Clark
Jeremy Whitley

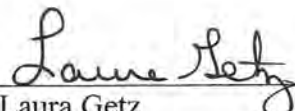
Mayor's Committee for Persons with Disabilities

David Simmons
Joel Bledsoe

2. Certificates of Appreciation signed by the Mayor, City Manager, and Chairperson will be sent to the individuals by the liaison of the various Boards and Commissions.


This Resolution shall be in full force and effect from and after this 7th day of October, 2024.

Attested by:



Laura Getz
City Clerk





Charles Gaylor, IV
Mayor

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 7, 2024 COUNCIL MEETING

SUBJECT: Operating Budget Amendment FY24-25

BACKGROUND: Council adopted the FY24-25 annual operating budget on June 17, 2024.

DISCUSSION: **Agency Support (7310) General Fund**

At the August 19th meeting, Council authorized the funding of services for the Chamber of Commerce for \$15,000.00 in the FY25 budget. This will be funded with a reduction in the "Agency Support Annual Allocation" line item.

Due to the impact of S.B. 473 (Session Law 2021-191), this budget amendment is presented to allocate the \$15,000.00 to Agency Support – Wayne County Chamber of Commerce. The Council should vote to excuse the Mayor from voting since he is an ex-officio member of this board.

Water Treatment (4176) Utility Fund

The Public Utilities Director, Mr. Bert Sherman, has requested an appropriation to pay for the fabrication of the water intake structure. The cost of the fabricated structure is \$109,872.00 and will be funded with an appropriation of fund balance from the Utility Fund of \$44,245.08 and a transfer from the Utility Capital Reserve of \$65,626.92.

Transfers (8101) Utility Fund

The City was awarded a grant loan (100% forgiven) through the North Carolina Department of Environmental Quality Division of Water Infrastructure for a PFAS Treatment Evaluation and Pilot Study Grant in the amount of \$500,000.00. There is a 2% grant fee imposed that cannot be paid with grant funds, so must be funded through the Utility Fund. A transfer appropriation of \$10,000.00 is presented so that the City may accept the grant loan and begin work on the project, and this will be funded with an appropriation of fund balance from the Utility Fund.

Fund Balance Appropriated Utility Fund


Date	Description	Adopted
6/17/2024	Ord 2024-34 FY24-25 Adopted Budget	\$ 503,944.26
8/19/2024	Purchase Order Rollover FY24 to FY25	1,990,554.28
9/16/2024	Transfer to S1112 for WRF Expansion Scope of Work Costs (Hazen & Sawyer)	\$ 600,000.00
	Current Year Appropriations	<u>\$ 3,094,498.54</u>
10/7/2024	Transfer to W115 PFAS Study & Treatment Project	\$ 10,000.00
10/7/2024	Water Intake Structure Project	\$ 44,245.08
	Proposed	<u>\$ 54,245.08</u>
	Current Year with Proposed	<u><u>\$ 3,148,743.62</u></u>

RECOMMENDATION: Staff recommends that the City Council adopt the attached ordinance to amend the FY24-25 Operating Budget for the General Fund and Utility Fund.

Date: 9/28/24


Catherine F. Gwynn, Finance Director

Date: 10/1/24


Matthew S. Livingston, Interim City Manager

ORDINANCE NO. 2024 - 54

AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF
THE CITY OF GOLDSBORO FOR THE 2024-25 FISCAL YEAR

WHEREAS, the City Council of the City of Goldsboro adopted the FY2024-25 Annual Operating Budget on June 17, 2024; and

WHEREAS, amendments may become necessary as circumstances arise, and it is necessary to amend the General Fund and Utility Fund; and

WHEREAS, it is necessary to appropriate funds in Agency Support in the General Fund for expenses related to contract services with the non-profit, Wayne County Chamber of Commerce, and this will be funded with a reduction of Agency Support Annual Allocation line item in the Agency Support department; and

WHEREAS, it is necessary to appropriate funds for expenditures in the Transfers department of the Utility Fund related to the grant fees for the grant loan received through the North Carolina Department of Environmental Quality Division of Water Infrastructure for a PFAS Treatment Evaluation and Pilot Study Grant, and this will be funded with an appropriation of fund balance; and

WHEREAS, it is necessary to appropriate funds in the Water Treatment division of the Utility Fund for expenditures related to the fabrication of the water intake structure, and this will be funded with an appropriation of fund balance and a transfer from the Utility Capital Reserve Fund.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina, that the General Fund and Utility Fund be amended as follows:

Section 1: To authorize revenue and expenditure appropriations as follows:

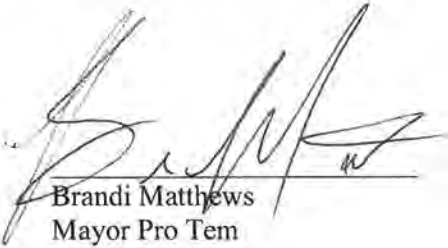
GENERAL FUND	Current	Amended	Difference
Organizational Support (7310)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 453,329.00	\$ 453,329.00	\$ -
Agency Support Annual Allocation	60,000.00	45,000.00	(15,000.00)
Agency Support Wayne Co. Chamber of Commerce	-	15,000.00	15,000.00
Total Expend. - Agency Support	\$ 513,329.00	\$ 513,329.00	\$ -
All Other Expenditures	\$ 56,044,466.54	\$ 56,044,466.54	\$ -
Total Expenditures - General Fund	\$ 56,557,795.54	\$ 56,557,795.54	\$ -
Revenues			
Tax Revenues	\$ 21,998,741.00	\$ 21,998,741.00	
Licenses and Permits	690,775.00	690,775.00	
Revenue from Other Agencies	17,142,403.98	17,142,403.98	
Charges for Services	6,306,700.00	6,306,700.00	
Capital Returns	3,075,469.46	3,075,469.46	
Miscellaneous Revenue	49,700.00	49,700.00	
Shared Services	4,139,125.00	4,139,125.00	
Appropriated Fund Balance	3,154,881.10	3,154,881.10	-
Total Revenues - General Fund	\$ 56,557,795.54	\$ 56,557,795.54	\$ -
UTILITY FUND	Current	Amended	Difference
Water Treatment (4176)			
FY24-25 Amended Adopted Budget 6/17/24	\$ 4,716,585.16	\$ 4,716,585.16	\$ -
Water Intake Modifications	-	109,872.00	109,872.00
Total Expend. - Water Treatment	\$ 4,716,585.16	\$ 4,826,457.16	\$ 109,872.00

UTILITY FUND

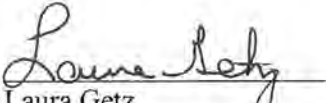
	<u>Current</u>	<u>Amended</u>	<u>Difference</u>
<u>Transfers (8101)</u>			
FY24-25 Amended Adopted Budget 6/17/24	\$ 4,261,865.00	\$ 4,261,865.00	\$ -
Transfers to Capital Projects	600,000.00	610,000.00	10,000.00
Total Expend. - Transfers	\$ 4,861,865.00	\$ 4,871,865.00	\$ 10,000.00
All Other Expenditures	\$ 18,655,837.44	\$ 18,655,837.44	\$ -
Total Expenditures - Utility Fund	\$ 28,234,287.60	\$ 28,354,159.60	\$ 119,872.00
<u>Revenues</u>			
Revenue from Other Agencies	\$ -	\$ -	
Charges for Services	23,745,833.00	23,745,833.00	
Capital Returns	693,956.06	693,956.06	
Miscellaneous Revenue	700,000.00	700,000.00	
Shared Services & Transfers	-	65,626.92	65,626.92
Fund Balance	3,094,498.54	3,148,743.62	54,245.08
Total Revenues - Utility Fund	\$ 28,234,287.60	\$ 28,354,159.60	\$ 119,872.00

Section 2: Copies of this budget ordinance shall be furnished by the City Clerk to the Budget Officer and Finance Officer.

This Ordinance shall be in full force and effect from and after this 7th day of October, 2024.


Brandi Matthews
Mayor Pro Tem

ATTEST:


Laura Getz
City Clerk

