

**GOLDSBORO CITY COUNCIL
REGULAR MEETING AGENDA
MONDAY, OCTOBER 5, 2020**

(Please turn off, or silence, all cellphones upon entering the Large Conference Room)

NC Gov. Cooper's Executive Order 163 restricts mass gatherings due to COVID-19; therefore, public attendance of the Work Session and Council Meeting is restricted to those who are on the agenda or who would like to speak during the Public Comment Period. If you are speaking at the meeting, please enter the City Hall Annex front entrance and maintain social distance while waiting to enter the Large Conference Room one at a time. The meeting will be streamed live on the City's Facebook and YouTube pages at <https://www.goldsboronc.gov/mayor-of-goldsboro/city-council-minutes/>, and broadcast on the Downtown Center Street speakers.

I. WORK SESSION-5:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

ADOPTION OF THE AGENDA

OLD BUSINESS

- a. CARES Act/Coronavirus Relief Fund Non-Profit Discussion (CRF)
- b. Race Relations Commission Discussion

NEW BUSINESS

- c. Halloween Discussion

II. CALL TO ORDER – 7:00 P.M. – CITY HALL ADDITION, 200 N. CENTER ST., ROOM 206

Invocation (Pastor Dan Baer, St. Luke United Methodist Church)

Pledge of Allegiance

III. ROLL CALL

IV. APPROVAL OF MINUTES (*Motion/Second)

A.1 Minutes of the Work Session and Regular Meeting of September 8, 2020

A.2 Minutes of the Work Session and Regular Meeting of September 21, 2020

V. PRESENTATIONS

- B. Coronavirus Update (Chanda Newsome, RN, BSN, CIC, Director & Jeff Brogneaux, Emergency Manager-Wayne UNC Health Care)

VI. PUBLIC COMMENT PERIOD

VII. CONSENT AGENDA ITEMS (*Motion/Second--Roll Call)

- C. Authorization of sale of jointly owned property for 1704C S. Slocumb Street (Derrick Jones) (Finance)
- D. Z-4-20 Durban Development LLC – Southwest corner of N. Berkeley Boulevard and Langston Drive (O&I-1CD to GB) (Planning)
- E. SITE-18-20 Site and Landscape Plans - Durban Development LLC (Take 5 Auto) (Planning)
- F. Z-5-20 Wooten Development Company – Southeast corner of N. Berkeley Boulevard and Maplewood Drive (O&I-1 to NB) (Planning)
- G. SITE-19-20 Site and Landscape Plans – Wooten Development Company (Above-ground LP tank filling station) (Planning)
- H. Revised Advisory Boards and Commissions Meeting Schedule (City Clerk)

VIII. ITEMS REQUIRING INDIVIDUAL ACTION (*Motion/Second)

IX. CITY MANAGER'S REPORT

- X. MAYOR AND COUNCILMEMBERS' REPORTS AND RECOMMENDATIONS**
- XI. CLOSED SESSION**
- XII. ADJOURN**

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
SEPTEMBER 8, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 8, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Councilmember Antonio Williams
Councilmember Taj Polack (Joined via Webex)
Councilmember Brandi Matthews
Councilmember David Ham
Ron Lawrence, City Attorney
Tim Salmon, City Manager
Melissa Capps, City Clerk

Absent: Mayor Pro Tem Bill Broadway
Councilmember Gene Aycock

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Upon motion of Councilmember Williams, seconded by Councilmember Ham and unanimously carried, Council adopted the agenda.

2020 Street Resurfacing Discussion. Mr. Marty Anderson provided Council with a copy of the proposed 2020 Street Resurfacing list. Mr. Anderson stated there is one not on the list you received, the city manager recommended that Walnut Street between John and William Street be added. The two streets that Councilmember Matthews asked about have been added. I was asked about Holly Street that has been paved from one end to Madison. The proposed list is estimated at \$1.8 million, \$1.5 is budgeted.

Council consensus was staff could proceed with placing the project out to bid.

Union Station Benchmark Planning. Mr. Jason Epley with Benchmark joined by Webex and reviewed the following information:

Goldsboro Union State Building Reuse Feasibility Study

- Project Objectives
- Project Approach
- Project History
- Existing Site Conditions
- Existing Building Conditions
- Listening Sessions/Focus Groups
- Listening Sessions – Interview Summaries
- Listening Sessions – Ideas & Uses
- Potential Building Reuse Scenarios
 - Building Stabilization
 - Office Use
 - Destination Restaurant
 - Event Venue
 - Entrepreneurial Space
 - Cultural & Civic Space
 - Community Grocery / Market
- Expanding the Footprint / Supporting Uses
- Development Costs & Financial Strategies
- Partnerships / Strategies
- Financing Strategies

- Surrounding Area – Redevelopment Strategies
- Next Steps

Mayor Allen thanked Mr. Epley for the presentation.

CARES Act/Coronavirus Relief Fund (CRF). Mr. Octavius Murphy presented the following information:

CARES Act

- The Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act included over \$4 billion to North Carolina.
- NC General Assembly passed Session Law 2020-4, as amended by SL2020-80, allocated \$300 million to counties and requires counties to pass at least 25% to their municipalities.
- Wayne County received from the NC Coronavirus Relief Fund (CRF) \$4.6M and allocated \$967K to the City of Goldsboro.

North Carolina Pandemic Recovery Office (NCPRO)

- The North Carolina Pandemic Recovery Office (NCPRO) was established under Session Law 2020-4 of House Bill 1043 as a temporary office to oversee and coordinate funds made available under COVID-19 Recovery Legislation which includes Coronavirus Relief Fund (CRF). This Office shall also provide technical assistance and ensure coordination of federal funds received by State agencies and local governments and ensure proper reporting and accounting of all funds

City CRF Plan

- The City's CRF plan was submitted to NCPRO on Friday, August 28, 2020 through Wayne County to meet the NCPRO September 1, 2020 deadline.
- Municipalities are responsible for maintaining adequate documentation to support expenditures. If estimates are being used the methodology must be documented and defensible.

CARES Act Constraints

- Provides that payments from the Fund may only be used to cover costs that:
 - Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID 19);
 - Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
 - Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
- A municipality is liable for ineligible expenditures.
 - The funding can be pulled back by NCPRO.

CRF Plan Expenditure Categories

- #1 – Medical expenses
- #2 – Personal Protective Equipment
- #3 – Payroll Expenses
- #4 – Public Health Measures
- #5 – Public Economic Support
- #6 – Impact on Residential REFUSE & Recycle Collections
- #7 – Grants to Nonprofits

Medical Expenses (ME)

- Public hospitals, temporary public medical facilities and testing sites.
- None to report

Personal Protective Equipment (PPE)

- Expenses for protective supplies, including face mask, gloves and sanitizing products for all departments.
- \$36,363.00

Payroll Expenses

- For public safety and similar employees whose services are substantially dedicated to mitigating or responding to the COVID 19 public health emergency.
 - \$196,692.00 – Police and Fire Departments

Public Health Measures

- Expenses for food, distance learning, technology improvements in connection with school closings, broadband, paid sick and paid family leave.
- \$387,737.00
 - Broadband Connectivity: \$150,000
 - Temperature reading cameras, terminals, and hand-held devices: \$72,000
 - FFCRA and eFMLA: \$66,000
 - Touchless water faucets and water fountains: \$60,000
 - Laptops, Desk, Copier, Headsets, and 65” TV’s: \$36,537

Public Economic Support (PES)

- Expenses associated with the provision of economic support in connection with COVID 19 public health emergency:
- \$100,000.00
 - Small Business Grant
 - Parameters and recipients TBD

Impact on REFUSE and Recycle Collections

- Expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria.
- \$45,897.00
 - Refuse increase: \$35,000
 - Recycle increase: \$11,000

Grants to Non-Profits

- Expenses to provide food, rent, utilities, supplies, case management & facility accommodations for CDC recommendations to adjust for virtual learning and social distancing.
- \$200,000.00
 - WAGES: \$50,000
 - Salvation Army: \$50,000
 - Boys and Girls Club of Wayne County: \$25,000
 - Three is One Family Center: \$25,000
 - A lot of Direction Love & Affection (ADLA) \$25,000
 - Wayne Uplift Resource Center: \$25,000

City Expenditures

#1 – Medical expenses: \$0
#2 – Personal Protective Equipment: \$36,363
#3 – Payroll Expenses: \$196,692
#4 – Public Health Measures: \$387,737
#5 – Public Economic Support: \$100,000
#6 – Impact on Residential REFUSE & Recycle Collections: \$45,897
#7 – Grants to Nonprofits: \$200,000
Total: \$966,688

Appropriated Coronavirus Relief Fund Contracting Process



Council discussed payroll expenses, small business grants and non-profits. Additional discussion included:

Mr. Salmon stated the list of non-profits was a recommendation from the Community Relations Director and Octavius Murphy, after talking to these non-profits, as to how this money could best be spent. Roughly 20% of the funding we will receive, if Council has a better idea of how to, we can adjust accordingly.

Councilmember Williams stated I would like to see other non-profits have an opportunity to get these resources.

Councilmember Matthews stated if you originally had 9 to 10 on the list, me personally, I think it would be a greater impact to give money to all those on the list. I would love to see if there was a way to contribute to each on the list or give an opportunity for other non-profits to submit some type of documentation asap.

Council and staff discussed the timeframe in which these documents must be submitted and when funds have to be expended and the list of non-profits.

Councilmember Williams stated I think if you have people you have done business with in the past, non-profits, we have already vetted them, I think that is a quicker transition being that you are on a timeframe. I think if you can look into non-profits we have already done business with they already have a track record for what they have done in the community and it is COVID related, I think we should take that route.

Council discussed small business grants and outsourcing the review of applications. Mayor Allen asked if everyone was ok with the breakdown as is.

Councilmember Matthews stated I guess we have to make the decision if we are going to add the other non-profits that were on the list.

Mayor Allen stated but you are going to add to with the money that is out of that column, right. Councilmember Matthews stated yes, the \$200,000 right.

Mayor Allen stated so you are going to take some money from somebody and give to somebody else.

Councilmember Matthews stated so that is what we are clear on.

Mr. Salmon stated we will do some more research.

Amounts for small business loans were discussed.

Upon motion of Councilmember Williams, seconded by Councilmember Ham and unanimously carried, Council adopted a Resolution Authorizing the Mayor and Finance Director to Execute an Interlocal Agreement with the County of Wayne for the Management of Funds from the

Coronavirus Relief Fund (CRF) Established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

RESOLUTION NO. 2020-54 “Resolution Authorizing the Mayor and Finance Director to Execute an Interlocal Agreement with the County of Wayne for the Management of Funds from the Coronavirus Relief Fund (CRF) Established by the Coronavirus Aid, Relief, and Economic Security (CARES) Act”

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included:

Item B. Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 619 and 621 Slaughter Street from Edna Burns. Council consensus was to accept the bids on 619 and 621 Slaughter Street from Edna Burns.

Councilmember Ham asked for an update on the procurement position. Ms. Catherine Gwynn provided an update.

Councilmember Williams asked about the discretionary funds that were included in the budget, \$20,000. Ms. Gwynn stated I recall a discussion, as far as I know it got taken out, per my notes, is that not correct Mr. Manager. Mr. Salmon stated that is my recollection. Ms. Gwynn stated she would look at her handwritten notes.

Closed Session Held. Upon motion of Councilmember Ham, seconded by Councilmember Matthews, Council convened into Closed Session to discuss a personnel matter.

Council came out of closed session.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in the Large Conference Room, City Hall Annex, 200 North Center Street, at 7:00 p.m. on September 8, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Councilmember Antonio Williams
Councilmember Taj Polack (Joined via Webex)
Councilmember Brandi Matthews
Councilmember David Ham

Absent: Mayor Pro Tem Bill Broadaway
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Mr. Timothy Salmon, City Manager provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Councilmember Ham made a motion to approve the Minutes of the Work Session and Regular Meeting of July 13, 2020. The motion was seconded by Mayor Allen. Mayor Allen, Councilmembers Polack and Ham voted in favor of the motion. Councilmembers Williams and Matthews voted against the motion. The motion passed 3:2.

Public Comment Period. Mayor Allen opened the public comment period and the following people spoke:

1. Sharon Matthews provided a copy of a complaint against Mayor Allen to the Council. She stated she would be submitting it to Ms. Dove, the HR Director.

2. Bevan Foster provided a copy of a reparations resolution adopted by Asheville. Mr. Foster stated I would like to see the City adopt a resolution as well.

Councilmember Williams stated I would like to make a motion to pass this resolution supporting reparations for blacks in Goldsboro. Mayor Allen asked can we put off until the whole Council is here. Councilmember Williams agreed.

No one else spoke and the public comment period closed.

Consent Agenda - Approved as Recommended. City Manager, Timothy Salmon, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Williams moved the items on the Consent Agenda, Items B, C, D, E, F, G, H, I and J be approved as recommended by the City Manager and staff. The motion was seconded by Councilmember Polack and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Accept or Reject Initial Bid and Authorize Finance to Advertise for Upset Bids for 619 and 621 Slaughter Street from Edna Burns. Resolution Adopted. Staff has received an offer to purchase city/county owned property. Council must either accept or reject the offer, and if accepted authorize advertisement for upset bids (G.S. 160A-266 and 160A-269).

The following offers have been received for the sale of surplus real property under **Negotiated offer, advertisement, and upset bid process (G.S. §160A-266(a) (3))**

619 Slaughter Street – City Owned

Offeror: Edna Burns

Offer: \$1,750.00

Bid Deposit: \$175.00

Parcel #: 0050834 Pin #: 3509127054

Tax Value: \$3,450.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

621 Slaughter Street – City/County Jointly Owned

Offeror: Edna Burns

Offer: \$1,655.00

Bid Deposit: \$163.00

Parcel #: 0050833 Pin #: 3509127050

Tax Value: \$3,310.00 Zoning: R-6

The offer is at least 50% of the tax value of the property. The bid deposit of 5% has been received in the form of a personal check.

It is recommended that the City Council, by motion:

1. ACCEPT offer on 619 Slaughter Street.
2. ACCEPT offer on 621 Slaughter Street.
3. Adopt the following entitled resolution(s) authorizing Finance to advertise for upset bids. Consent Agenda Approval. Williams/Polack (5 Ayes)

RESOLUTION NO. 2020-55 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

RESOLUTION NO. 2020-56 “RESOLUTION AUTHORIZING UPSET BID PROCESS”

Establishing a Grant Project Fund Ordinance – FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104). Ordinance Adopted. The City applied for the FEMA Assistance to

Firefighters Grant for a Source Capture System for Fire Stations 1, 2, 3 and 5 in March 12, 2020 and received notification of award on July 24, 2020. Council accepted the award of \$202,083.00 by resolution on August 17, 2020. The grant will be spent to upfit the four stations with a vehicle exhaust removal system.

The project cost was approved at \$202,083.00, requiring a 10% local match of \$18,371.18 which will be funded by the General Fund. The period of performance is July 31, 2020 through July 30, 2021.

Federal grant requirements call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$202,083.00. This will be funded with a combination of Federal grant revenue and a transfer from the General Fund.

It is recommended the following entitled Grant Project Ordinance for the FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104) be adopted for \$202,083.00. Consent Agenda Approval. Williams/Polack (5 Ayes)

ORDINANCE NO. 2020-20 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE FEMA ASSISTANCE TO FIREFIGHTERS GRANT FOR SOURCE CAPTURE SYSTEM INSTALLATION FOR FIRE STATIONS 1, 2, 3 AND 5 (EMW-2019-GF-0443) GRANT PROJECT FUND (R1104)”

Operating Budget Amendment FY20-21. Ordinance Adopted. As part of the FY20-21 Budget Ordinance, the City includes a provision to allow for unfulfilled purchase orders to be carried over and appropriated in the new fiscal year. (G.S. §159-13).

The ordinance amends the annual operating budget for fiscal year 2021 for the amount of appropriations necessary to re-establish encumbrances for the individual outstanding purchase orders as of June 30, 2020 that we intend to honor in the new fiscal year (FY 2021). Also, enclosed is a purchase order rollover listing by fund and includes a brief description of the items/services. Departments must submit rollover requests in late July after submitting final invoices for June 30 to allow Finance a chance to clear out prior year bill payments. It was requested that rollover requests should be more than \$5,000.

Also, please find attached a fund balance appropriated analysis reflecting the Purchase Order Rollovers.

Items/services on the list represent construction contracts or service contracts that require significant time to completion or implementation which extends beyond the boundaries of the annual operating budget year from July 1 through June 30.

Purchase orders for **project funds** are presented for informational purposes only and are not included in the attached ordinance as they are not annual operating type funds.

The Local Government Commission of the State Treasurer’s Office recommends following the method of Reserve for Encumbrances that the City uses above. The other acceptable method offered requires the City to hold open the prior fiscal year to account for encumbrances. Although it is an acceptable method, the LGC does not recommend the use of this method.

Also, included is an amendment to transfer funds for the FEMA Assistance to Firefighters Grant for Source Capture System Installation for Fire Stations 1, 2, 3 and 5 (EMW-2019-GF-0443) (R1104) capital project fund which requires a 10% local match of \$18,371.18. This will be funded with a reduction of expenditures in the City Manager’s budget of \$15,000.00 and appropriation of General Fund fund balance in the amount of \$3,371.18.

Analysis of Purchase Order Rollovers by Fund (FY20 to FY21)

General Fund	\$ 434,324.93
Utility Fund	142,936.74
Downtown Municipal Service District	20,000.00
Total Operating Funds	<u>\$ 597,261.67</u>
Herman Park Center	\$ 735,950.00
Police Evidence & Fire Station Renovation	31,201.11
JAG Grant	29,282.48
TIGER 2016 Streetscape Project	670,336.44
Phase IV Sewer Rehab SRF	3,006,539.20
Sewer Rehab SRF W-17-0110	15,697.60
Golden Leaf Stormwater & Sewer Infrastructure	516,722.10
Water Lines/Booster Pump SRF WIF-1938	14,629.00
Plate Settlers Project SRF	1,403,612.37
CDBG	29,875.00
Total Project Funds	<u>\$ 6,453,845.30</u>
Total All Fund Types	<u>\$ 7,051,106.97</u>

Analysis of Appropriated Fund Balance (Operating Funds Only)

GENERAL FUND

Date	Description	Adopted
6/17/2020	Ord 2020-16 FY20-21 Adopted Budget (Cemetery Mower \$12,964)	\$ 12,964.00
	Current Year Appropriations	<u>\$ 12,964.00</u>
9/8/2020	FY19-20 Purchase Order Rollovers	\$ 434,324.93
9/8/2020	Transfer for FEMA AFG Grant R1104	3,371.18
	Proposed	\$ 437,696.11
	Current Year with Proposed	<u>\$ 450,660.11</u>

UTILITY FUND

Date	Description	Adopted
6/17/2020	Ord 2020-16 FY20-21 Adopted Budget	\$ -
	Current Year Appropriations	<u>\$ -</u>
9/8/2020	FY19-20 Purchase Order Rollovers	\$ 142,936.74
	Proposed	\$ 142,936.74
	Current Year with Proposed	<u>\$ 142,936.74</u>

DOWNTOWN MUNICIPAL SERVICE DISTRICT FUND

Date	Description	Adopted
6/17/2020	Ord 2020-16 FY20-21 Adopted Budget	\$ -
	Current Year Appropriations	\$ -
9/8/2020	FY19-20 Purchase Order Rollovers	\$ 20,000.00
	Proposed	\$ 20,000.00
	Current Year with Proposed	\$ 20,000.00

It is recommended the City Council adopt the following entitled FY20-21 Operating Budget amendment. Consent Agenda Approval. Williams/Polack (5 Ayes)

ORDINANCE NO. 2020-21 “AN ORDINANCE AMENDING THE BUDGET ORDINANCE OF THE CITY OF GOLDSBORO FOR THE 2020-21 FISCAL YEAR”

US Dept. of Justice: Edward Byrne Memorial Justice Assistance Grant (JAG) Formula Program: Local Solicitation. Resolution Adopted. The Goldsboro Police Department has been notified that Federal grant funds are available from the 2020 Edward Byrne Memorial Justice Assistance Grant (JAG). This is the same grant that was applied for in 2019.

The total amount of the grant is \$34,766.00. As in 2019, the Grant requires that the application be filed on behalf of both the Goldsboro Police Department and the Wayne County Sheriff’s Office. The Goldsboro Police Department will be eligible to receive \$20,859.60 and the Wayne County Sheriff’s Office will be eligible to receive \$13,906.40.

The grant requires the application be submitted to the City Council for review only, no fewer than 30 days prior to the application submission, or before the grant will be awarded.

The Goldsboro Police Department has proposed to purchase crowd control protective equipment for officers and the Wayne County Sheriff’s Office has proposed to purchase a vehicle.

It is recommended the following entitled resolution be adopted supporting the Police Department applying for this grant. Consent Agenda Approval. Williams/Polack (5 Ayes)

RESOLUTION NO. 2020-57 “A RESOLUTION SUPPORTING THE 2020 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) APPLICATION”

Approve the Application for Asset Inventory and Assessment Grants. Resolution Adopted. Asset management is the process of developing, operating, and maintaining assets. Correctly identifying and classifying assets is critical to the survival of a water and sewer utility, specifically its solvency and risk. An asset is a resource, operated by the City of Goldsboro, with future economic benefits for our systems.

The City of Goldsboro submits applications for clean water and drinking water state revolving funding and grants biannually. Scoring on applications for “system management” have traditionally been zero (0), having no approved capital improvement plan, asset management plan, and the affordability of water and sewer services.

In order to make the City of Goldsboro more competitive during application awards, create system integrity, and create cost savings, Public Utilities staff is working on developing best management practices through asset management.

Public Utilities has budgeted monies in fiscal year 20-21 for asset management and looks to leverage opportunities for additional funding by applying for a grant which requires a match.

It is recommended the City Council approve the following entitled Resolution authorizing the Mayor to approve application for asset inventory and assessment grants. Consent Agenda Approval. Williams/Polack (5 Ayes)

ARESOLUTION NO. 2020-58 RESOLUTION AUTHORIZING THE APPLICATION FOR
ASSET INVENTORY AND ASSESSMENT GRANTS

Adopt and Approve the Water and Sewer System Capital Improvement Plan.

Resolution Adopted. A capital improvement plan is a short-range plan, usually five to ten years, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

The City of Goldsboro submits applications for clean water and drinking water state revolving funding and grants biannually. Scoring on applications for “system management” have traditionally been zero (0), having no approved capital improvement plan, asset management plan, and the affordability of water and sewer services.

In order to make the City of Goldsboro more competitive during application awards, an approved plan of at least five years is necessary. The Utility Master Plan and forecasted capital improvements have not been updated by professional engineering firms since 2008, however utility fund staff has created an internal working plan for approval.

It is recommended the City Council approve the following entitled Resolution authorizing the Mayor to approve the water and sewer system capital improvement plan. Consent Agenda Approval. Williams/Polack (5 Ayes)

RESOLUTION NO. 2020-59 “RESOLUTION TO ADOPT AND APPROVE THE WATER
AND SEWER SYSTEM CAPITAL IMPROVEMENT PLAN”

SITE-17-20 Site and Landscape Plans- Precision Franchising, Inc. (Precision Tune Autocare). Approved. Subject property is located on the south side of Spence Ave. between N. Hillcrest Dr. and Cashwell Drive.

Frontage: 155.89 ft.
Depth: 350 ft.
Area: 54,561 sq. ft. or 1.25 acres
Zoning: General Business (GB)

The property is currently clear and vacant and is located between two existing restaurants. West of the site is a Burger King and east of the site is Jay’s Kitchen.

Nonresidential developments on parcels that disturb greater than one acre shall be approved by Goldsboro City Council.

The submitted site plan indicates a two-story, brick-veneer commercial building consisting of approximately 7,017 sq. ft. Applicant proposes to use the facility as an automobile inspection, repair and service center.

A floor plan has been provided which consists of a waiting room, laptop/internet bar, kid zone, offices, parts/supply storage area and restrooms for customers and employees of the business on the first floor of the facility fronting Spence Avenue. In addition, ten (10) garage bays are located at the rear of the facility for automobile inspection, service and repair.

The second floor consists of a mezzanine used for heating and air equipment including mechanical exhaust systems and miscellaneous storage.

Hours of Operation: Monday-Friday: 8am-6pm
Saturday: 8am-5pm
Employees: 12

Access to the site will be provided from a 24 ft. wide driveway cut off of Spence Avenue. Since Spence Avenue is a NCDOT state-maintained road, a driveway permit will be required and approved in accordance with NCDOT standards.

A total of 47 paved parking spaces have been provided including 2 handicap accessible parking spaces. 17 spaces will be located in front of the facility along Spence Avenue to include 2 handicap accessible parking spaces. 27 parking spaces will be located along the western property line. 3 parking spaces will be located adjacent to the principle building in close proximity to the main entrance.

Applicant has been informed that auto repair facilities and all outdoor storage areas for vehicles other than customer parking shall be screened from public view in accordance with the City's Unified Development Code. Applicant has informed staff that there will be no outside storage of automobiles after business hours.

6 ft. wide interior sidewalks and handicap ramps have been provided for access by customers and employees from the parking lot to building entrances.

Exterior sidewalks are not shown on the site plan. According to the Unified Development Code, exterior sidewalks are required for new development. Staff and NCDOT officials are working with the applicant to secure proper permits for the construction of sidewalks along the property frontage and within the public right of way.

The site plan indicates a proposed Type A, 10 ft. wide landscape buffer along the western, southern, and eastern property lines. A total of 4 street trees are proposed along Spence Avenue. Vehicular surface area plantings, vehicular surface buffers and landscape islands are not indicated on the plan. Applicant is working with staff to ensure that the site meets the City's landscape ordinance.

A storm water retention pond is shown at the rear of the property. It will be required to be screened with evergreen shrubs.

The proposed automobile inspection, repair and service center's exterior building materials consists of brick-veneer walls, exterior insulation finishing systems (stucco), metal awnings and copings and aluminum framed-metal windows and doors with tinted glazing. Staff is working with the applicant to ensure that the parapet wall located over the ten garage bays features three dimensional cornice treatments and not be of a constant height for longer than one hundred feet.

Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Interconnectivity has been provided on the submitted site plan at the front and rear of the property adjacent to the eastern property line.

The property is not located within a Special Flood Hazard area. City water and sewer are available to serve the site.

Storm water calculations, grading and drainage plans have been submitted. The applicant will be required to meet City Engineering standards before construction permits are released.

An enclosed commercial dumpster area with a concrete pad is shown at the rear of the site and adjacent to the storm water infiltration area. The dumpster enclosure will match the elevations of the proposed auto service center and will be screened in accordance with City standards. The Planning Commission, at their meeting held on August 31, 2020, recommended approval of the Site and Landscape Plan with the requested modifications.

It is recommended Council accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modifications.

- (1) Modification to install City sidewalks due to the existing site conditions and recommendation from NCDOT to refrain from installation due to future road improvements.
- (2) Pay a fee in lieu of sidewalk construction in the amount of \$2,380.00. Consent Agenda Approval. Williams/Polack (5 Ayes)

S-6-20 Habitat for Humanity of Goldsboro-Wayne Inc. (Preliminary Subdivision Plat). Approved. The applicant has recently acquired nine (9) existing private parcels located on the south side of W. Grantham Street between N. Alabama Avenue/W. US 70 Hwy. and the west side of N. Georgia Avenue.

The applicant intends to recombine and divide portions of previously subdivided and recorded lots for the purpose of sale and residential development.

According to the City of Goldsboro's Unified Development Code, the applicant is required to follow the City's subdivision approval process since the number of total number of existing lots will be increased from 9 to 12.

Totals Lots:	12
Total Area:	2.774 acres
Min. Lot Size:	6,746 sq. ft.
Max. Lot Size:	11,423 sq. ft.
Average Lot Size:	8,572 sq. ft. or 0.231 acres
Zoning:	R-6 (Residential)

Currently, all existing lots are vacant with the exception of Lot #9 which is occupied by an existing single-family dwelling. Applicant intends to demolish existing home on Lot#9 and replace with a new home meeting the requirements of the R-6 (Residential) zoning district.

As previously stated, the submitted preliminary plat contains a total of twelve (12) lots proposed for residential development.

Building setbacks for single-family dwellings within the R-6 zoning district are as follows:

Front:	25 ft.
Rear:	25 ft.
Side:	8 ft.
Side (Corner Lot):	16 ft.

No new streets are proposed for the subdivision. N. Alabama Avenue, Marshall Street and N. Georgia Avenue are existing City streets paved and maintained by the City of Goldsboro. City water and sewer are available to serve all lots within the proposed subdivision. The proposed subdivision is not located within a Special Flood Hazard Area.

The Planning Commission, at their meeting held on August 31, 2020, recommended approval of the Preliminary Subdivision Plat.

It is recommended Council accept the recommendation of the Planning Commission and approve the Preliminary Subdivision Plat. Consent Agenda Approval. Williams/Polack (5 Ayes)

Adopting an Electronic Records and Imaging Policy for the City of Goldsboro. Resolution Adopted. The City of Goldsboro utilizes modern electronic technology to efficiently and effectively deliver service to the public and document the city's operations. The City would like to transition to a more paperless digital system to reduce required storage space for original documents as well as provide easier access to documents. To ensure these records remain accessible over time, established guidelines are needed.

The Electronic Records and Imaging Policy reflects guidelines established by the North Carolina Department of Natural and Cultural Resources publication *Guidelines for Managing Trustworthy Digital Public Records*. All public records as defined by North Carolina G.S. § 132-1 are covered by this policy. This includes permanent and non-permanent records, including both confidential and non-confidential records. This policy serves as basic documentation of the procedures followed by the department in imaging, indexing, auditing, backing up, and purging electronic records in accordance with the disposition schedule, and in handling the original paper records, if applicable. This policy also serves to protect those records digitized by the city's in-house imaging system. The form provided in Section 10 of this document, *Request for Disposal of Original Records Duplicated by Electronic Means*, is completed and submitted to the

Department of Natural and Cultural Resources whenever this city wishes to dispose of a series of paper records that have been digitized. This policy will be re-evaluated at least every five years and updated as required.

It is recommended Council adopt the following entitled Resolution approving the Electronic Records and Imaging Policy. Consent Agenda Approval. Williams/Polack (5 Ayes)

RESOLUTION NO. 2020-60 “RESOLUTION ADOPTING THE ELECTRONIC RECORDS AND IMAGING POLICY”

End of Consent Agenda.

City Manager’s Report. Mr. Salmon provided information on the Governor’s Executive Order 163. Playgrounds are now open to the public. Parks and Recreation has a virtual camp for students.

Mayor and Councilmembers’ Reports and Recommendations.

Councilmember Williams stated at our last meeting of July 13th in lieu of transparency, I thought it was important that you the citizens were made aware that a settlement had been made with a department head. Our city attorney advised this council once we had the settlement, which was done in closed session that we would have to go in open session to report to the public and have entered into the minutes. We have had several Council meetings since July 13th, but there has been no mention of the settlement. So I asked our city attorney why we have not notified the public and that when his story switched. According to him, he consulted with some other attorneys and they felt it should not be disclosed to you the public even though taxpayer dollars had been used. Here is what is concerning to me and should be to you, why does our city attorney have to consult with other attorneys in order to find a way to hide something from you the public. Why can’t our city attorney just consult and read what the law says. According to some of the statutes I have read it suggest something different. This is deeply concerning because there have been quite a few other occasions where our city attorney has given inaccurate information which to me causes problems for us at the city. This has caused me to have to research statute and look to the School of Government on my own in order to get clarity and accuracy because of not feeling confident in some of the things the city attorney has presented. I believe in transparency. I believe that all of our citizens should know where the tax dollars are being spent that is why I have consistently asked for a forensic audit. As I have said before, it has come to our attention as a council that we have some financial entanglements in some of our departments and we do not know if it’s intentional or not but I feel it is making things difficult for us to move our city forward financially. We have had to take cuts in some departments and in some cases there been fees raised which are citizens absorbed, like 17% water hike. Remember it was reported by the finance director that the auditors who were serving us were not auditing but only doing bookkeeping, to me that is a red flag. I believe some of my fellow councilmen also felt the same way, that’s why at our September 23, 2019 Council meeting which was before the election Item M, for a forensic audit, was on the agenda. It was voted and supported by myself, Councilmember Ham, and former Councilmember Foster. Postelection it seems everyone has amnesia, we have since discussed the forensic audit during our 2020 budget session along with new councilmembers and a vote was put on the floor regarding a forensic audit. To me this is another concern I have with our attorney because why didn’t he advise council that when the motion came up in 2020 that we had already approved it in 2019. Well I asked that question and I’m still waiting for an answer. Usually when I have asked for certain things I have asked at meetings that a reasonable attorney should know or not know how quickly research our city attorney tells me he will have to research and get back to me. Sometimes that is a few weeks or not at all. It makes me feel at times more efforts are put into researching ways to either discount what I’m saying in order to make me look bad or block what I am trying to achieve for my community, however, I’ve seen our city attorney in some meetings with other boards and members and he shows his capabilities to readily access information that some may even deem some time to get that our city attorney will research the information while at the meeting and will get it to them before the meeting is over. I just wish we could all get equal treatment. Now back to this whole settlement thing, a local publication on August 24th wrote an article and pasted my face on the article that read “city denies liability but still paid \$25,000 settlement with department head for alleged discrimination.” To me this is a long-standing media game we have

all seen play out too often by some media who wants to consistently push the propaganda of the big black bad man. Shame on you all who willingly participates in things that push these stereotypes, especially with what we see happening in our country. Doing this could get a person hurt this is disgusting. If you have truly followed the Williams/Simpson – Carter saga as stated, their wording, they feel as if this is a soap opera, this is real life, me, my family and my community has been hurt by these untruths. See in my opinion the wrong individual received the money. We could have used those dollars to help children with hotspots so they do not have to do school work downtown in the hot sun or took some money to help the homeless get off the street for a month or two. Again, let me state, I have not done anything to the community affairs director or any person working with the city of Goldsboro and what I have had to endure because of these lies is downright shameful. I think it's important accurate information is put forth to stop some of the misleading information that is confusing our community, for example, this article states I violated the settlement details of confidentiality. This article would have you believe that I did not follow the confidentiality rules because I spoke to you the citizens and made you aware. Part of my job as city councilman is to keep you aware to the best of my ability. I think you all understand the sunshine laws. They are meant to shine light on municipalities and keep them free of corruption. Our city attorney, city manager, our clerk, and my fellow councilmembers had numerous closed session meetings pertaining to this settlement matter. Again our city attorney advised us once the settlement is agreed upon, we the Council must come out of closed session and vote to approve the process. To this day this has never happened. It appears to me we have failed the public meetings rule, remember \$10,000 of public funds were used towards the insurance deductible to settle the suit, it must make you wonder how many other settlement cases have the city incurred that has not been part of the public record. Councilmember Williams stated there are some inaccuracies in the article and hopes once the inaccuracies are discovered the publication will go back and make any necessary corrections. Councilmember Williams went on to share concerns about these publications not attacking his fellow white brothers and sisters. Councilmember Williams shared information regarding additional articles written by this publication. Councilmember Williams stated it is not a secret I have been consistently asking for public records and it's no secret that they have been blocking me from receiving public records. It has been costly to some seeking public records notice I said some, while others appear to get what they want at record speed. Perhaps I need to start asking Mr. Fine to request records for me and then maybe I can get them. Councilmember Williams shared information regarding confidentiality law and read North Carolina General Statute 132.1. Councilmember Williams stated according to North Carolina Public Records Act, provides liberal access to public records consistent with that purpose in the absence of clear statutory exemption or exception documents that fall within the definition of public records in the act must be made available for public inspection. I have 106 case notes that will help shine light on the scenario. Knowledge is power and the more you have the more you can become a threat for those who do work hard to keep you from the truth. Remember I at one point in time, they said someone like me was 3/5 of a man. Be careful of the information fed to you, it can starve your truth or feed your ignorance. God bless you, good night and thank you for your patience.

Councilmember Matthews stated no comment.

Councilmember Ham stated no comment.

Mayor Allen stated we loss a true pillar of the community, Mr. Charles Norwood. He is just as a good person you could ever meet. Mayor Allen shared he was on the board of the United Way, chairman of the Parks & Recreation Committee, chairman of Goldsboro City Schools, Friends of Willowdale, Community Soup Kitchen and St. Stephen's Church. He is survived by his wife of 62 years, Ms. Nancy Norwood and three kids, Sarah, Ann and John. I just want to tell them my heart is with them, the city's heart is with them and we are here if there is anything we can do.

There being no further business, the meeting adjourned at 7:25 p.m.

Chuck Allen
Mayor

Melissa Capps, MMC/NCCMC
City Clerk

MINUTES OF THE MEETING OF THE CITY COUNCIL HELD
SEPTEMBER 21, 2020

WORK SESSION

The City Council of the City of Goldsboro, North Carolina, met in a Work Session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 5:00 p.m. on September 21, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock
Ron Lawrence, City Attorney
Randy Guthrie, Assistant City Manager
Laura Getz, Deputy City Clerk

Call to Order. The meeting was called to order by Mayor Allen at 5:00 p.m.

Adoption of the Agenda. Mayor Pro Tem Broadaway made a motion to approve the agenda. Councilmember Polack seconded the motion. Councilmember Williams stated he would like to add an item to the agenda under old business. Resolution Re-establishing a Policy Governing the Acceptance and Placement of Markers and Memorials within the City Parks and Play Areas, Resolution # 2004-36 and 1990-12. The motion passed unanimously.

Resolution Re-establishing a Policy Governing the Acceptance and Placement of Markers and Memorials within City Parks and Play Areas, Resolution # 2004-36 and 1990-12. Councilmember Williams shared information about the current resolutions for markers and memorials. He stated that the Recreation Advisory Commission has not met to review the policy and make changes. Felicia Brown, Parks and Recreation Director was on the call for comments or questions.

Councilmember Williams discussed the current policy and stated he would like to see anyone have the opportunity who has made a significant impact in the United States of America, like George Floyd, have the opportunity to meet our policy guidelines.

Mayor Allen asked that he give the current policies to the clerks for distribution so that everyone has time to look at it. Mrs. Brown shared information about the current policy and that the Recreation Advisory Committee (RAC) has not had an opportunity to make recommendations due to a lack of a quorum. Ms. Brown discussed the current meeting time and proposed meeting times for the RAC meeting with Council.

Councilmember Williams made a motion to approve this resolution, it has already been stated from our director those are some things that definitely need to be updated. Mayor Allen shared that he would do whatever everybody wants but he didn't think we should do that until we read it and look at it. Mrs. Brown shared that with the current resolution, the RAC weren't looking to change the requirement for living in Goldsboro but the question is were they going to recommend lowering the age requirement. Council discussed the issue. Councilmember Matthews seconded the motion. Councilmember Polack asked Mrs. Brown what was the hold up and what are we trying to revise. Mrs. Brown shared that the RAC has not had a quorum to officially discuss this and make a recommendation to bring back to Council. Councilmember Polack discussed the conversation at the RAC meeting between a memorial and a marker. He stated he wanted to see in writing what stipulations are put in place to say how many memorials versus how many markers. Councilmember Aycock asked if the policy presented will be just for people that live in Goldsboro. Councilmember Williams shared the existing policy requirements. Councilmember Aycock shared that he doesn't have any problem as long as they have lived in Goldsboro. Council continued to discuss the issue. Councilmember Williams and Matthews voted for the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Polack, Ham and Aycock voted against the motion. The motion failed 2:5.

Resolution Supporting Community Reparations for Black Goldsboro Discussion.

Councilmember Williams asked if anyone had called Mr. Foster being that he had brought this up on the agenda. Councilmember Polack shared that he spoke to a family member that lives in Old Fort which is 26 miles south of Ashville and she referenced him to an article from Ashville, which is where the template came from. Councilmember Polack discussed the Ashville resolution for reparations. Council continued to discuss reparations. Councilmember Ham stated that he supports establishing a commission to work towards identifying and addressing existing issues that need attention which will affect change and will improve the racial harmony in Goldsboro. Councilmembers Williams, Polack and Matthews voted for the resolution. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Ham and Aycock voted against the resolution. Council discussed setting up a committee. Mayor Allen shared he feels the formation of the committee should be: councilmembers, a teacher, a principal, a preacher, a common person on how we make the committee up. He shared the object of the committee should be race relations, health care and education. Council discussed who should make up the committee. Councilmember Matthews shared Council should talk to Commissioner Elect Foster to see if he has a vision of how it should look. Councilmember Aycock made a motion to set up a Race Relations Commission to tell us where we are right now and to tell us our ways we can improve it. Councilmember Polack stated since this is a new commission, he is sure there has been commissions in the past that were new at the time. If we can go into the transcript to see how they were devised before we make any vote. Ron Lawrence, City Attorney stated that we have got the Boards and Commissions Ordinances y'all have passed a couple of years ago. Those can be sent out to each of the councilmembers to look at. Councilmember Matthews suggested removing the committee from the power of the city. She also suggested we solicit ideas from the person that brought this to us. She stated she thinks it should be community driven with city support. Councilmember Aycock withdrew his motion. Council discussed meeting requirements.

Consent Agenda Review. Each item on the Consent Agenda was reviewed. Additional discussion included:

Establishing a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105). Mayor Allen stated that at the last meeting under the \$100,000 item, that ya'll were going to go back and add two or three different accounts to that or two or three different groups to that, and I never saw that. Mrs. Catherine Gwynn, Finance Director shared there was only one group that she recalls and she believes it was Rebuilding Broken Places. She stated that Rebuilding Broken Places did not have the funds for an audit and that she has asked the City Manager to sign a waiver for them to get the city allocation so they didn't have to have the audit but could still get the money. Councilmember Williams stated that it is his understanding that they plan to do an audit and asked that the city to reach out to Rebuilding Broken Places before we distribute the funds. Mrs. Gwynn stated she would ask Octavius Murphy, Assistant to the City Manager to get in touch with them. Council and Mr. Murphy discussed the non-profit list. Mayor Allen asked Mr. Murphy to send the list to him and Council and include anyone who didn't get funded. Council continued discussion.

Closed Session Held. Upon motion of Councilmember Ham, seconded by Councilmember Matthews, Council convened into Closed Session to discuss a personnel issue.

Council came out of closed session.

Video Camera Discussion. Councilmember Williams shared that he noticed we had a couple of new video cameras on Center Street and asked when that was approved because he thinks other parts of the city could really use cameras. Mr. Guthrie shared they are the Tsunami cameras. He shared they have been working with Duke Energy to get more pole locations approved to put them on poles in different locations. Councilmember Williams suggested they look at satellite cameras like they use in other cities. Council discussed cameras and their locations. Councilmember Williams asked if we could get a price on a used camera (skylift) that the police department can shift around to the communities. He asked when he could expect to hear something, a price or something. Mr. Guthrie stated he would talk to Chief West and Scott Williams tonight. Councilmember Williams asked if we could have something on it before the next meeting. Mr. Guthrie said he could have something before then.

Citizen Complaint. Mayor Allen stated that on September 8th, Ms. Sharon Matthews filed a complaint against me and she filed it with the city manager who gave it to Bernadette but Bernadette can't do anything with it because it's a council member. So the only one who can do anything with it, is the council. Does the council want to do anything or take any action on this letter?

Councilmember Williams made a motion to censure our mayor pertaining to this and it be investigated. Councilmember Matthews seconded the motion. Councilmember Matthews shared her concerns regarding the mayor and the complaint. Council discussed the issue. Councilmember Williams and Matthews voted for the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams, Polack, Ham and Aycock voted against the motion. The motion failed 2:5.

There being no further business, the meeting recessed until the 7:00 p.m. meeting.

CITY COUNCIL MEETING

The City Council of the City of Goldsboro, North Carolina, met in regular session in the Large Conference Room, City Hall Addition, 200 North Center Street, at 7:00 p.m. on September 21, 2020 with attendance as follows:

Present: Mayor Chuck Allen, Presiding
Mayor Pro Tem Bill Broadaway
Councilmember Antonio Williams
Councilmember Taj Polack
Councilmember Brandi Matthews
Councilmember David Ham
Councilmember Gene Aycock

The meeting was called to order by Mayor Allen at 7:00 p.m.

Archbishop Anthony Slater, Tehillah Church Ministries provided the invocation. The Pledge of Allegiance followed.

Approval of Minutes. Mayor Pro Tem Broadaway made a motion to approve the minutes of the Work Session and Regular Meeting of August 17, 2020. Councilmember Aycock seconded the motion. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Williams, Polack, Ham and Aycock voted in favor of the motion. Councilmember Matthews voted against the motion. The motion passed 6:1.

Presentations. Ms. Mahalia Jones gave a presentation including a video concerning her nephew, Mr. George Floyd. Ms. Jones asked Council to allow the family to install a memorial bench at Mina Weil Park or HV Brown Park and to place a mural at TC Coley Center on the west side of the building. Ms. Jones introduced Debby Coley, which spoke about having the memorial. Larry Herring, artist and designer, also shared with council the purpose of the memorial and mural.

Councilmember Williams made a motion that on a minimum, we approve the mural at the TC Coley, west side of the building. He stated I think it would beautify the community and bring traffic there that doesn't come there anymore. We have a facility that I think that would draw people there. Councilmember Polack seconded the motion. The motion passed 7-0.

Mayor Allen stated you got that one, now we've just got to figure out what we are going to do and get y'all's approval. And with you helping I'm sure it will go along fast.

2020 Census Proclamation. Mayor Allen proclaimed September as Census Awareness Month in Goldsboro, North Carolina.

LaToya Henry, City of Goldsboro Public Information Officer shared information about the census and upcoming deadline.

Z-4-20 – Durban Development, LLC. Southwest corner of N. Berkeley Boulevard and Langston Drive (Office and Institutional-1CD to General Business). Public Hearing Held. The applicant requests to rezone subject property from Office and Institutional Conditional District (O&I-1CD) to General Business (GB) zoning district in order to operate an automobile service center.

If approved, separate site plan approval will be required in accordance with the City's Unified Development Ordinance.

On April 4th, 2005, Goldsboro City Council approved the current Unified Development Code and Official Zoning Maps and its one-mile extraterritorial jurisdiction.

The subject property existed prior to the adoption of the Unified Development Code and operated as a professional office. The use of the property has not changed since that time.

Frontage: 100 ft. (N. Berkeley Blvd.)
185 ft. (Langston Dr.)
Area: 18,500 sq. ft., or 0.42 acres

Surrounding Zoning:

North: Shopping Center (SC);
South: Residential (R-16);
East: General Business Conditional District (GBCD); and
West: General Business Conditional District (GBCD)

The subject property is currently occupied by a single-story, brick-veneer commercial building of approximately 1,335 sq. ft. and formerly operated as an insurance office. If the proposed rezoning is approved, the owner intends to demolish the existing building for new commercial development.

As previously stated, the applicant proposes to rezone subject property from Office and Institutional Conditional District (O&I-1CD) to General Business. If approved, the applicant intends to develop property for an automobile service center specializing in drive-thru oil changes.

The applicant has submitted separate site and landscape plans indicating a new single-story building of approximately 1,400 sq. ft.

The applicant has submitted a floor plan consisting of an office, restrooms for customers and employees, storage areas and three (3) automobile service bays.

Since the site is located on a corner lot, the required front yard setback for the principal structure is 20 ft. along N. Berkeley Boulevard and Langston Drive. Due to the narrowness of the existing lot, the applicant states that the proposed facility requires an adequate building area of no less than 1,400 sq. ft. As such, the applicant is requesting a modification of the front yard setback requirement along Langston Drive from 20 ft. to 18 ft.

Exterior building materials will consist of EIFS (Exterior Insulation Finish Systems) or stucco, standing seam metal roofs, metal doors, copings and trim.

Hours of Operation: Monday-Saturday: 9:00am-6:00pm
Sunday: 9:00am-5:00pm

No. of Employees: 3

One 24 ft. wide driveway cut is proposed off of Langston Dr. which will provide access to employee and customer parking spaces, as well as, three (3) automobile service bays. Customers will exit the site through the use of a 12 ft. wide paved access drive originating at the front of the facility and terminating at the rear of the property adjacent to the entrance.

Langston Drive is not a NCDOT maintained roadway. NCDOT has been advised of the proposed commercial development and have no additional requirements for the site.

Parking for automobile inspection, repair and service facilities requires one (1) space per working bay, plus one (1) per employee. A total of six (6) paved parking spaces have been shown with stacking to accommodate nine (9) automobiles for drive-thru service.

Chinese Elms will serve as required street trees along Berkeley Boulevard and Langston Drive. A required Type A, 10 ft. landscape buffer is shown along the western property line adjacent to commercial property and a required Type C, 20 ft. wide buffer is shown along the southern property line adjacent to residential property. Plantings will consist of Elms, Crepe Myrtles, Foster Hollies, Dwarf Yaupon Hollies, Loropetalums and False Cypresses.

Exterior sidewalks are required for new development and are indicated along N. Berkeley Boulevard and Langston Drive. Interior sidewalks are shown leading to building entrances through sloped walkways and handicap ramps.

Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

The City's updated Land Use Plan designates the property for commercial use.

The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property. Grading and drainage plans have not been submitted. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

A concrete pad is shown at the end of the access drive for the location of a commercial dumpster. The dumpster enclosure will be screened in accordance with City standards.

As previously stated, the applicant is asking for a modification of the front yard setback along Langston Drive from 20 ft. to 18 ft.

Mayor Allen opened the public hearing and the following person spoke:

Dale Crawford. Crawford Design Company. Mr. Crawford offered to answer any questions. There were no questions.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 5, 2020.

Z-5-20 – Southeast corner of N. Berkeley Boulevard and Maplewood Drive (Above-ground LP tank filling station). Public Hearing Held. The applicant requests to rezone a portion of subject property from Office and Institutional (O&I-1) to Neighborhood Business (NB) zoning district in order to locate an above-ground LP tank filling station upon the property. If approved, separate site plan approval will be required in accordance with the City's Unified Development Ordinance.

The requested zoning will be associated with the recombination of two individual lots described as follows:

Lot #1: 1804-1812 N. Berkeley Boulevard (Existing Shopping Ctr.)
Frontage: 200 ft. (N. Berkeley Boulevard)
Area: 42,333 sq. ft., or 0.972 acres
Zone: Neighborhood Business (NB)

Lot #2: N. Berkeley Boulevard (Vacant)

Frontage: 100 ft. (N. Berkeley Boulevard)
Area: 56,542 sq. ft., or 1.298 acres
Zone: Office and Institutional (O&I-1)

Area of Lot #2 proposed to be rezoned: 4,389 sq. ft. or 0.101 acres

Surrounding Zoning:

North: General Business (GB), Office & Institutional (O&I-1);

South: Residential (R-9);

East: Residential (R-9); and

West: Office and Institutional (O&I-1)

Existing Use: The subject property is currently clear and vacant.

As previously stated, the applicant intends to recombine Lots #1 and #2 so that a portion of Lot #2 can be used for the operation of an above-ground LP tank filling station as permitted in the Neighborhood Business zoning district.

The proposed LP tank fill station is for customers of an existing propane business located within an adjacent commercial shopping center and addressed as 1804 N. Berkeley Boulevard.

The applicant has submitted separate site and landscape plans indicating the proposed above-ground LP tank and refill panel to be located along the new western property line meeting the required 15 ft. side yard setback.

The equipment will be surrounded by a six feet in height chain-link fence and landscaped with Carissa Hollies to serve as a screening buffer. Staff is working with the applicant to ensure that a new Type A, 5 ft. wide landscape buffer be provided along the new northern, western and southern property lines in accordance with the City's Landscaping ordinance.

The City's updated Land Use Plan designates the property as Mixed-Use 1 that would allow a mixture of the following zoning districts: Office and Residential (O&R), Office and Institutional (O&I-1) and Neighborhood Business (NB).

The property is not located in a Special Flood Hazard Area. Due to the nature and scope of the project, the applicant's proposal is exempt from City storm water and drainage requirements.

Councilmember Aycock asked if the applicant can put slats in the chain link fence until the Holly's get high enough. Mrs. Collins stated they would work with the applicant and that he was here.

Mayor Allen opened the public hearing and the following person spoke:

Rick Sutton- Mr. Sutton answered questions from Council regarding the tanks and adding slats to the purposed fencing. After discussion with the Mayor and Council, Mr. Sutton agreed to create the enclosure to look like the existing enclosure on the site.

No one else spoke and the public hearing was closed. No action necessary. The Planning Commission will have a recommendation for the Council's meeting on October 5, 2020.

Consent Agenda - Approved as Recommended. Assistant City Manager, Randy Guthrie, presented the Consent Agenda. All items were considered to be routine and could be enacted simultaneously with one motion and a roll call vote. If a Councilmember so requested, any item(s) could be removed from the Consent Agenda and discussed and considered separately. In that event, the remaining item(s) on the Consent Agenda would be acted on with one motion and roll call vote. Councilmember Ham moved the items on the Consent Agenda, Items F, G, H, I, J, K, and L be approved as recommended by the Assistant City Manager and staff. The motion was seconded by Councilmember Aycock and a roll call vote resulted in all members voting in favor of the motion. The items on the Consent Agenda were as follows:

Establishing a Grant Project Fund Ordinance – Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105). Ordinance Adopted. City Council adopted a resolution at the September 8, 2020 meeting to enter into a memo of understanding with Wayne County as a subrecipient of CARES Act funding in the amount of \$966,687.69. The period of the performance is March 1, 2020 through December 30, 2020.

Council was presented the spending plan at the same meeting, which consisted of spending categories allocated as follows:

2. Public Health PPE	\$36,361.69
3. Payroll Expenses	196,692.00
4. Expenses of actions to facilitate compliance with COVID-19 related public health measures	387,737.00
5. Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency	100,000.00
6. Other COVID-19 related expenses reasonably necessary to the function of government that satisfy the Fund’s eligibility criteria	45,897.00
7. Grants to businesses and nonprofits	200,000.00
Total	<u>\$966,687.69</u>

There is no match required for the grant.

Federal grant requirements as well as the memo of understanding call for the City to establish a means of tracking the expenditures for Single Audit purposes so that external auditors can verify compliance with the various Federal and State grant guidelines in the compliance supplements. The purpose of this project qualifies as a grant project under G.S. § 159-13.2, and staff requests that the Council appropriate expenditures in the amount of \$966,687.69. This will be funded with Federal grant revenue.

It was recommended Council adopt the following Grant Project Ordinance for the Coronavirus Aid, Relief and Economic Security (CARES) Act Special Revenue Fund (R1105) for \$966,687.69. Consent Agenda Approval. Ham/Aycock (7 Ayes)

ORDINANCE NO. 2020-22 “AN ORDINANCE ESTABLISHING THE GRANT PROJECT FUND FOR THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT SPECIAL REVENUE FUND (R1105)”

Authorization of Sale of Substandard Lots to Adjacent Property Owners under Session Law 2004-94 (Senate Bill 1370) for 922 N. John Street (Advance Management Enterprise, Inc.). Resolution Adopted. Staff has received an offer to purchase on a city-owned property deemed substandard lot. Council must either accept or reject the offer, and if accepted authorize City officials to execute instruments necessary to transfer ownership. (Session Law 2004-94 Senate Bill 1370)

The following offer has been received:

922 N. John Street
Offeror: Advance Management Enterprise, Inc.
Offer: \$1.00
Bid Deposit: \$1.00
Parcel #: 55926 Pin #: 3600100534
Tax Value: \$1,230.00 Zoning: R-6

This is a substandard lot sale, therefore the minimum offer is \$1.00. The Planning Department notified the adjacent property owners, and no other offers have been received.

The corporation making the offer is current and active with the North Carolina Secretary of State.

It was recommended Council accept the offer on 922 N. John Street and adopt the following resolution authorizing City officials to execute instruments necessary to transfer ownership to Advance Management, Inc. Consent Agenda Approval. Ham/Aycock (7 Ayes)

RESOLUTION NO. 2020-63 “RESOLUTION AUTHORIZING SALE OF SURPLUS
SUBSTANDARD REAL PROPERTY UNDER SESSION LAW 2004-94 SENATE BILL 1370”

Authorization of sale of jointly owned property for 821 Olivia Lane (Stephanie Ross). Resolution Adopted. Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property at 821 Olivia Lane which was obtained through tax foreclosure. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the July 8, 2020 meeting.

821 Olivia Lane
Offeror: Stephanie Ross
Offer: \$4,500.00
Bid Deposit: \$225.00
Parcel #: 50752 Pin #: 3509117459
Tax Value: \$9,140.00

It was recommended Council adopt the following resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership to Stephanie Ross. Consent Agenda Approval. Ham/Aycock (7 Ayes)

RESOLUTION NO. 2020- 64 “RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269”

**Change orders for the Police Evidence Room & Fire Department Renovation
Capital Projects Fund with Daniels & Daniels Construction Co. Inc. Resolution Adopted.**

At the October 1, 2018 council meeting, Council established a project fund for the construction of the Police evidence room and renovations to Fire Station 4 on October 1, 2018. At the same meeting the contract for the construction was awarded to Daniels & Daniels Construction, Co., Inc. for \$5,311,100.00. However, the final executed contract price was \$5,323,425.00.

During the construction period, there were several issues that arose requiring change orders to complete the construction. The total amount of the change orders is \$476,756.99 of which \$352,569.94 is still outstanding. The project is now complete and the City has accepted the project. This will allow for final payment and release.

It was recommended the Council adopt the following resolution authorizing the City Manager to execute change orders of \$476,756.99 with Daniels & Daniels Construction, Co., Inc. Consent Agenda Approval. Ham/Aycock (7 Ayes)

RESOLUTION NO. 2020-65 “RESOLUTION AUTHORIZING THE CITY MANAGER TO
EXECUTE CHANGE ORDERS WITH DANIELS & DANIELS CONSTRUCTION CO., INC.
FOR THE POLICE EVIDENCE ROOM & FIRE DEPARTMENT RENOVATION CAPITAL
PROJECT FUND (G1106)”

**Prayer Walk -Temporary Street Closing Request Prayer Walk -Temporary Street
Closing Request. Approved.** Outside the Walls International Ministries is seeking a permit for a moving road closure for a Prayer Walk on October 24, 2020 from 2:00 pm – 5:00 pm.

Due to the logistics of the event and to keep attendees safe, Outside the Walls International Ministries has requested the closing of intersections on Center Street, Mulberry Street, John Street, William Street, Oak Street and back to Center Street on October 24, 2020 during the moving road closure.

Affected city departments will be contacted and the following concerns are to be addressed:

1. A 14-foot fire lane is to be maintained in the center of the street to provide access for fire and emergency vehicles.
2. All activities, change in plans, etc., will be coordinated with the Police Department.

3. Police and Fire are to be involved in the logistical aspects of the event.

It was recommended the Council grant the requested temporary moving road closing of Center, Mulberry, John, William and Oak Streets for the Prayer Walk from 2:00 pm – 5:00 pm on October 24, 2020. Consent Agenda Approval. Ham/Aycock (7 Ayes)

Revised Advisory Boards and Commissions Meeting Schedule Revised Advisory Boards and Commissions Meeting Schedule. Approved. Advisory Boards and Commissions meet on a regularly scheduled basis.

The Planning Commission voted to change their time to 6:00 p.m. instead of 7:00 p.m. on the last Monday of each month.

The Recreation Advisory Commission Chair has requested to revise their meeting time from the second Tuesday of each month at noon to the second Tuesday of each month at 6:00 p.m. due to a lack of a quorum.

It was recommended Council adopt the revised meeting schedule for the City of Goldsboro's Boards and Commissions. Consent Agenda Approval. Ham/Aycock (7 Ayes)

Departmental Monthly Reports. Accepted as Information. The various departmental reports for August 2020 were submitted for the Council's approval. It was recommended Council accept the reports as information. Consent Agenda Approval. Ham/Aycock (7 Ayes)

End of Consent Agenda.

Lease of City-Owned Property-Arnold Flowers Lease of City-Owned Property-Arnold Flowers. Denied. The City acquired property under the Hazard Mitigation Grant Program. As a part of this program, the City is required to maintain the property. Arnold Flowers owns property on Arrington Bridge Road, which is adjacent to parcels owned by the City. Mr. Flowers also leased land from the city in 2002.

Mr. Flowers proposes leasing the lots on Arrington Bridge Road (PIN#3507149748), Pecan Road (PIN#2597967216) and Casey Mill Road (PIN#3507403670) at no cost provided he complies with the terms of the Hazard Mitigation Program and maintains the property in an acceptable manner. Mr. Flowers is requesting to use the property for the purpose of growing and harvesting timber and pulpwood. The lease provides for a 6 month written notice of termination from either party; however, the term of the lease shall not exceed 40 years.

The lease agreement proposed by Mr. Flowers states that the city will compensate him for any existing timber or pulpwood at its appraised value at the end of the term or if the city terminates the lease agreement.

This item was presented to Council on December 16, 2019 and there was no formal vote.

It was recommended the Council approve or deny the lease with Flowers Timber and Land, Inc. for the purpose of growing and harvesting timber and pulpwood.

Mr. Guthrie and Council discussed the property and the lease. Mr. Guthrie shared these lots are FEMA flood buyouts. Council discussed the lots having trash dumped on them.

Councilmember Aycock made a motion to deny, Mayor Pro Tem Broadaway seconded the motion. Councilmember Williams shared that he had met with Mr. Flowers a year and a half or two years ago and that he stated the land was being used by drifters and he was finding drug paraphernalia. Mayor Allen made comments concerning going back and suggesting they go back and offer to rent the land to him. Mayor Allen, Mayor Pro Tem Broadaway, Councilmembers Polack, Matthews, Ham and Aycock voted in favor of the motion. Councilmember Williams voted against the motion. The motion passed 6:1.

Council discussed the size and price of the land. Councilmember Aycock made a motion to offer the property to Mr. Flowers at \$25.00 per acre. Councilmember Polack seconded the motion. The motion passed 7-0.

City Manager's Report. Mr. Guthrie encouraged everyone to participate in the census.

Mayor and Councilmembers' Reports and Recommendations.

Resolution Expressing Appreciation For Services Rendered By Frank Sasser As An Employee Of The City Of Goldsboro For More Than 43 Years. Resolution Adopted. Frank Sasser retires on October 1, 2020 as the Assistant Fire Chief with the Goldsboro Fire Department of the City of Goldsboro with more than 43 years of service. Frank began his career on February 23, 1977 as a Firefighter with the Goldsboro Fire Department. On July 15, 1987, Frank was promoted to Fire Driver with the Goldsboro Fire Department. On August 1, 1990, Frank was promoted to Fire Lieutenant with the Goldsboro Fire Department. On July 15, 2009, Frank was promoted to Assistant Fire Chief with the Goldsboro Fire Department where he has served until his retirement. Frank has proven himself to be a dedicated and efficient public servant who has gained the admiration and respect of his fellow workers and the citizens of the City of Goldsboro. The Mayor and City Council of the City of Goldsboro are desirous, on behalf of themselves, City employees and the citizens of the City of Goldsboro, of expressing to Frank Sasser their deep appreciation and gratitude for the service rendered by him to the City over the years. The Mayor and City Council of the City of Goldsboro, North Carolina express to Frank their deep appreciation and gratitude for the dedicated service rendered during his tenure with the City of Goldsboro and offer him our very best wishes for success, happiness, prosperity and good health in his future endeavors.

Upon motion of Councilmember Polack, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2020- 61 "RESOLUTION EXPRESSING APPRECIATION FOR SERVICES RENDERED BY FRANK SASSER AS AN EMPLOYEE OF THE CITY OF GOLDSBORO FOR MORE THAN 43 YEARS"

Resolution in Memory of Charles Norwood. Resolution Adopted. Charles Norwood was born on November 28, 1933, and was a resident of the City of Goldsboro until his death on September 1, 2020. He is survived by his wife, Nancy and three children: Sarah Norwood Moorman, Anne Norwood Mitchell and John Christian Norwood. Mr. Norwood achieved the rank of Eagle Scout in 1948, and in 1952, he graduated from Goldsboro High School. He served in the United States Marine Corps as a commissioned officer and proudly served his country from 1955-1957. After serving in the military, Mr. Norwood returned to Goldsboro to work at Crawford-Norwood Realty, a real estate firm started by his grandfather, John Robert Crawford, in 1892. Mr. Norwood had a great love for his hometown and worked tirelessly to make Goldsboro a better city for its residents. He served as Chairman of the United Way campaign, Goldsboro Board Member of Wachovia Bank and Trust, Chairman of the Goldsboro Parks and Recreation Committee, and president of the Committee of 100 for Industrial Development. In addition, Mr. Norwood was actively involved with the Friends of Willowdale. Mr. Norwood served as Chairman of the Board of Education of the Goldsboro City Schools for 12 years and was on the Board of Trustees at Wayne Community College. In 1994, he received the Order of The Long Leaf Pine by Governor James B. Hunt. Mr. Norwood was a member of St. Stephen's Episcopal Church. The Mayor and City Council of the City of Goldsboro, North Carolina expresses to the family of Mr. Charles Norwood their heartfelt belief that the memory of his good works and character will be and remain an inspiration to many and a blessing to all.

Upon motion of Mayor Allen, seconded by Councilmember Williams and unanimously carried, Council adopted the following entitled Resolution.

RESOLUTION 2020-62 "RESOLUTION IN MEMORY OF CHARLES NORWOOD"

Hispanic Heritage Month Proclamation. Mayor Allen proclaimed September 15 through October 15 as Hispanic Heritage Month in Goldsboro, North Carolina.

Councilmember Aycock reminded everyone to wear your mask and stay socially distanced.

Councilmember Ham stated no comment.

Councilmember Matthews stated no comment.

Councilmember Polack shared he wanted to speak on behalf of all the instructors, educators that are back in the classroom. He stated I think people are receiving a false sense of security for the safety measures that are being taken in a lot of these environments. These teachers have been subjected to classrooms that still in some cases don't have disinfectant spray. He stated he also wants to speak on the fact that the children that proposal now is about to go into legislation possibly that they may be going back 8-5, however their siblings are going home to other children that may be in high school. Like I said before, the minimum requirements with the school is that you are not 6 feet for 15 minutes but it has been proven that these germs can travel up to 10 feet in some cases. If I sneeze right now, it is not going to take 15 minutes for me to transmit that pathogen. So, like Mr. Aycock said, it's imperative that parents are not rushing their kids back, personally, I wouldn't put my granddaughter or any child in the situation where they can be a possible threat for lack of better words in the transmission of this disease. I think as a city, we need to work along with the, well, I can't say that because they are trying to rush these kids back but we have a position in this community to ensure that these kids are safe as a council because not only will it spread in the city, but it may spread throughout the county. I am not trying to put fear into people. I teach public safety so I specialize in this to a degree to what I instruct but I just want everybody to be safe. That is the bottom line and just continue to pray for the city. Thank you.

Councilmember Broadaway stated he wanted to follow on a resolution for Mr. Charles Norwood. He was a real fellow of this community and we read all the things he's done. What we don't read are the things that nobody knows that he did. Very quietly, very calmly, and the good that he did. We could name them all forever but most of them we don't know. We don't have those kind of people anymore and we really lost a super individual and lover of Wayne County and Goldsboro when we lost Charles Norwood. Mr. Broadaway also said that speeding is going crazy. Everywhere I go now, everybody is at least 10 miles over the limit. I think at some point and time we have to address that, Mr. Mayor. That is all I have.

Councilmember Williams stated he wanted to thank Mr. Foster. I know it was a tough thing to bring something that people aren't use to bringing up things that like trouble people. In regards to the black resolution, the resolution for reparations. So, I commend you on that. I also want to thank Mr. Charles Wright and I apologize, he sent an email to me and maybe to some of the other councilmembers as well, he had a suggestion that we have a COVID 19 briefing at the City of Goldsboro. So we can educate people from the city of Goldsboro to what's needed to be done to protect their selves and others. He recommended that Dr. Alma Jenkins be allowed to come and speak. I would this council to put something together so she can come and explain some of the things that are happening here. I also want to tell all our citizens here to stay safe, make sure you are taking your vitamins and you are eating better than you normally do because COVID 19 is not anything to play with. That is all I have, thank you sir.

Mayor Allen stated that we hope that everybody stays safe, we ask you to stay safe, social distance, wash and wear a mask. We ask that everybody do that. Thank everybody for coming.

There being no further business, the meeting adjourned at 8:01 p.m.

Chuck Allen
Mayor

Laura Getz, CMC/NCCMC
Deputy City Clerk

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING

SUBJECT: Authorization of sale of jointly owned property for 1704C S. Slocumb Street (Derrick Jones)

BACKGROUND: Wayne County has requested concurrence by the City Council for jointly owned city/county-owned property at 1704C S. Slocumb Street was obtained through tax foreclosure. The County conducted the sale under the upset bid process (NCGS §160A-269), and approved at the July 8, 2020 meeting.


DISCUSSION:

1704C S. Slocumb Street
Offeror: Derrick Jones
Offer: \$800.00
Bid Deposit: \$40.00
Parcel #: 49431 Pin #: 3508173074
Tax Value: \$3,570.00

RECOMMENDATION: It is recommended that the City Council, by motion:

1. Adopt attached resolution declaring the property surplus and authorizing City officials to execute instruments necessary to transfer ownership to Derrick Jones.

Date: 9/30/2020


Catherine F. Gwynn, Finance Director

Date: _____

Timothy M. Salmon, City Manager

RESOLUTION NO. 2020- _____

RESOLUTION AUTHORIZING SALE OF SURPLUS
REAL PROPERTY UNDER NCGS § 160A-269

WHEREAS, the City of Goldsboro and County of Wayne jointly own certain property, **1704C S. Slocumb Street (NC Pin #3508173074)**; and

WHEREAS, North Carolina General Statute § 160A-269 permits the city to sell property by upset bid, after receipt of an offer for the property; and

WHEREAS, the County of Wayne has conducted the upset bid process and approved the sale at the July 8, 2020 Board meeting; and

WHEREAS, the County has requested concurrence from the City on the sale for the winning offer in the amount of **\$800.00 (Eight Hundred Dollars and no/100)** from **Derrick Jones**.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Goldsboro, North Carolina, that:

- 1) The City Council declares this property as surplus.
- 2) The City Council authorizes the sale of the property described above through North Carolina General Statute § 160A-269.
- 3) City Council further authorizes and empowers City officials to execute the instruments necessary to convey the property to the Offeror.
- 4) The City reserves the right to withdraw the property from sale at any time before ownership is transferred and recorded.

This resolution shall be in full force and effect from and after this _____ day of _____, 2020.

Mayor

Attested by:

City Clerk

WAYNE COUNTY

STAFF ATTORNEY



WAYNE COUNTY
NORTH CAROLINA
Phone: (919) 705-1713
Fax (919) 988-6495

TO: WAYNE COUNTY BOARD OF COMMISSIONERS

FROM: ANDREW NEAL, STAFF ATTORNEY *AN*

SUBJECT: SALE OF SURPLUS PROPERTY JOINTLY OWNED WITH THE CITY OF GOLDSBORO; 821 OLIVIA LANE, GOLDSBORO (PIN: 3509117459) & 1704C S. SLOCUMB STREET, GOLDSBORO (PIN: 3508173074)

DATE: 6/22/2020

CC: CRAIG HONEYCUTT, COUNTY MANAGER

The County and the City of Goldsboro jointly own the properties located at 821 Olivia Lane and 1704C S. Slocumb Street in Goldsboro. The properties were obtained via tax foreclosures. The County has received offers to purchase the properties pursuant to NCGS §160A-269.

821 Olivia Lane, Goldsboro (PIN: 3509117459)

Buyer: Stephanie Ross
Sales Price: \$4,500.00
Tax Value: \$9,140.00
Deposit: \$225.00 (5% of purchase price)

1704C S. Slocumb Street, Goldsboro (PIN: 3508173074)

Buyer: Derrick Jones
Sales Price: \$800.00
Tax Value: \$3,570.00
Deposit: \$40.00 (5% of purchase price)

If the terms are approved by the Board of Commissioners, the offers will be advertised in the News-Argus and upset bids will be accepted for 10 days. Once upset bidding is complete, the sales will be sent to the Goldsboro City Council for City approval. Enclosed please find a proposed Resolution, Public Notice, Tax Card, and GIS map.

THE GOOD LIFE. GROWN HERE.

P.O. BOX 227
GOLDSBORO, NC 27533

NORTH CAROLINA

WAYNE COUNTY

**RESOLUTION #2020- 24: A RESOLUTION DECLARING SURPLUS REAL
PROPERTY AND AUTHORIZING ITS SALE**

WHEREAS, the County and City of Goldsboro have acquired property interests in the properties located at 821 Olivia Lane (PIN: 3509117459) and 1704C S. Slocumb Street (PIN: 3508173074) in Goldsboro, North Carolina, and being more particularly described in the deeds recorded in Deed Book 3378, Page 202 and Deed Book 3387, Page 360 respectively, in the Office of the Register of Deeds for Wayne County ("Properties"); and

WHEREAS, the County obtained an interest in these properties through tax foreclosure proceedings; and

WHEREAS, the Staff Attorney and County Manager recommend that these properties be declared surplus and sold, following a careful review by the Staff Attorney and the Facilities Services Director who determined the County has no use for these properties; and

WHEREAS, NCGS § 160A-269 permits the County to sell properties by upset bid, after receipt of an offer for the property; and

WHEREAS, the County has received an offer to purchase 821 Olivia Lane, Goldsboro, NC (PIN: 3509117459) from Stephanie Ross in the amount of \$4,500.00; and

WHEREAS, the County has received an offer to purchase 1704C S. Slocumb Street, Goldsboro, NC (PIN: 3508173074) from Derrick Jones in the amount of \$800.00; and

WHEREAS, both offerors have paid the required five percent (5%) deposit on their offer;

NOW, THEREFORE BE IT RESOLVED by the Wayne County Board of Commissioners that:

1. The Board of Commissioners declares the properties described above surplus and authorizes their sale through upset bid procedure of North Carolina General Statute §160A-269.
2. Notices of the proposed sales shall be published which shall describe the properties, the amount of the offers, and the terms under which the offers may be upset.
3. Any person may submit an upset bid to the Clerk to the Board within 10 days after the notice of sale is published. Once a qualifying higher bid has been received, that bid will become the new offer.

4. If a qualifying higher bid is received, new notice of upset bid shall be published, and shall continue to do so until a 10-day period has passed without any qualifying upset bid having been received. At that time, the amount of the final high bid shall be reported to the Board of Commissioners.
5. A qualifying higher bid is one that raises the existing offer by not less than ten percent (10%) of the first \$1,000.00 of that offer and five percent (5%) of the remainder of that offer.
6. A qualifying higher bid must also be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. The County will return the deposit of the final high bidder at closing.
7. The County reserves the right to withdraw the property from sale at any time before the final high bid is accepted and the right to reject at any time all bids.
8. If no qualifying upset bid is received after the initial public notice, the offer set forth above is hereby accepted. The appropriate County officials are authorized to execute the instruments necessary to convey 821 Olivia Lane to Stephanie Ross and 1704C S. Slocumb Street to Derrick Jones.

Passed and adopted this the 8th day of July, 2020.



E Ray Mayo
E. Ray Mayo, Chairman
Wayne County Board of Commissioners

ATTEST:

Carol Bowden
Carol Bowden, Clerk to the Board

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$4,500 has been submitted for the purchase of certain property owned by the County of Wayne and the City of Goldsboro, located at 821 Olivia Lane, Goldsboro (Wayne County PIN: 3509117459) more particularly described as follows:

BEGINNING at a point in the Northern margin of Olivia Lane St., said point being 37 feet Westwardly from the Northwest intersectional corner of Olivia Lane and Slaughter Streets; and being Samuel R. Jordan's Southwest corner, and runs then Westwardly with Olivia Lane St. 37 feet to a stake, Milton Kornegay's corner; thence Northwardly with Kornegay's line and parallel with Slaughter Street 70 feet to a stake; thence Eastwardly and parallel with Olivia Lane St. 37 feet to a stake, Jordan's Northwest corner; thence Southwardly with Jordan's line and parallel with Slaughter Street 70 feet to Olivia Lane, the point of the beginning, and being the same lot conveyed to Ben Eddie Lewis by deed recorded in Book 303, at Page 35, of the Wayne County Registry; and being the same lot conveyed to Weeland, Inc., by John E. Duke, Commissioner, by deed dated January 26, 1976, and recorded in Book 884 at page 160, of the Wayne County Registry. And being the same parcel of land described in a deed to James K. Gulley and wife, Dana B. Gulley, by deed dated March 3, 1976, and recorded in Deed Book 892 at page 123 of the Wayne County Registry. Being also the same parcel of land described as Tract No. 3 in a deed to Brank Banking and Trust Company, Trustee U/A Dana Gulley dated October 15, 1980, and recorded in Deed Book 995 at Page 748 of the Wayne County Registry.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the office of the Wayne County Staff Attorney, PO Box 227, Goldsboro, NC 27533 by 5:00 P.M. on July 21, 2020. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$4,775.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase of \$4,500.00 will be accepted.

Further information may be obtained at the Wayne County Staff Attorney's Office, 100 S. Ormond Ave., Goldsboro, NC or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971

Run date: July 11, 2020

821 Olivia Lane



Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

PUBLIC NOTICE
SALE OF COUNTY PROPERTY

An offer of \$800 has been submitted for the purchase of certain property owned by the County of Wayne and the City of Goldsboro, located at 1704C S. Slocumb Street, Goldsboro (Wayne County PIN: 3508173074) more particularly described as follows:

BEGINNING at J.W. Cole's corner in Leonard Boyett's line and runs Westwardly with Leonard Boyett's line 53 feet; then Southwardly and parallel with J.W. Cole's line 223 feet to a ditch; then Eastwardly with said ditch 53 feet to J.W. Cole's line; then Northwardly with J.W. Cole's line and parallel with the second line 223 feet to the beginning.

Persons wishing to upset the offer that has been received shall submit a sealed bid with their offer and the required deposit to the office of the Wayne County Staff Attorney, PO Box 227, Goldsboro, NC 27533 by 5:00 P.M. on July 21, 2020. At that time the Clerk to the Board shall open the bids, if any, and the highest qualifying bid will become the new offer. If there is more than one bid in the highest amount, the first such bid received will become the new offer.

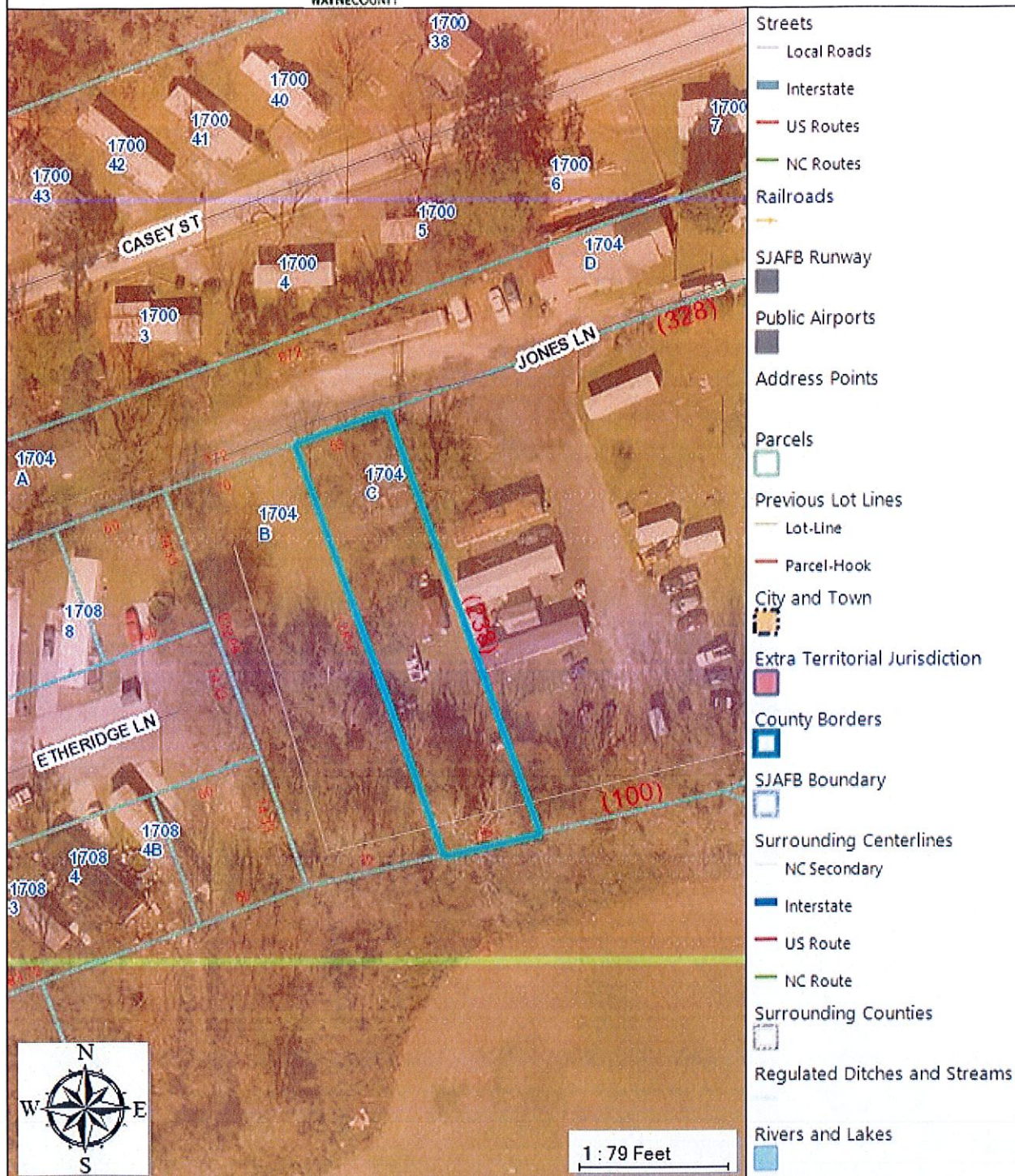
A qualifying higher bid is one that raises the existing offer at least 10% of the first \$1,000 and 5% of the remainder. A qualifying bid must raise the existing offer to an amount not less than \$880.00.

A qualifying higher bid must be accompanied by a deposit in the amount of five percent (5%) of the bid; the deposit may be made in cash, cashier's check, or certified check. The County will return the deposit on any bid not accepted, and will return the deposit on an offer subject to upset if a qualifying higher bid is received. If no other bids are made the original offer to purchase of \$800.00 will be accepted.

Further information may be obtained at the Wayne County Staff Attorney's Office, 100 S. Ormond Ave., Goldsboro, NC or by telephone at (919) 705-1971 during normal business hours.

Andrew J. Neal
Wayne County Staff Attorney
PO Box 227
Goldsboro, NC 27533
(919) 705-1971

Run date: July 11, 2020



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WAYNE COUNTY

CITY OF GOLDSBORO WAYNE COUNTY

S SLOCUMB ST
75254500

CITY - GOLDSBORO (100), COUNTYWIDE ADVALOREM TAX (100)

Reval Year: 2019 Tax Year: 2020 S SLOCUMB ST

Appraised by 60 on 01404 HARRIS STREET AREA

Return/Appeal Notes: 3508173074

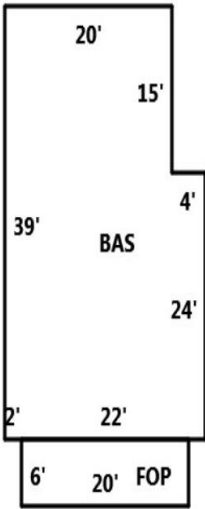
UNIQ ID 49431

ID NO: 12000149001035

CARD NO. 1 of 1

0.500 AC SRC=

TW-12 C-01 EX-2AT- LAST ACTION 20180904

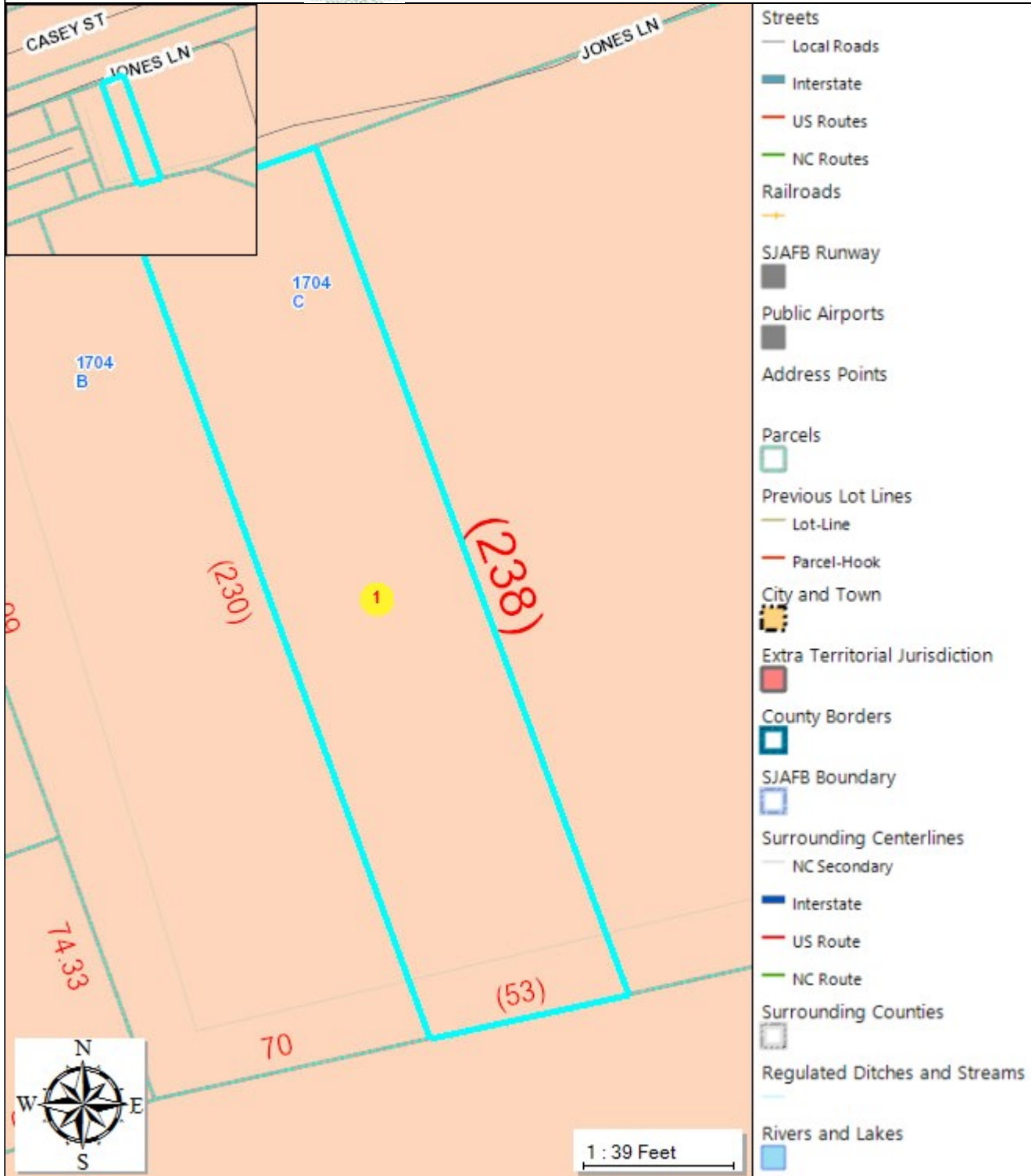
CONSTRUCTION DETAIL		MARKET VALUE						DEPRECIATION			CORRELATION OF VALUE		
Foundation - 2 Piers	2.00	USEMOD	Eff. Area	QUAL	BASE RATE	RCN	EYB	AYB	EOBS	Economic Obsolescence	0.05000	CREDENCE TO MARKET	
Sub Floor System - 5 Woo w/ Sub Floor	6.00								AP	Additional Physical	0.24000		
Exterior Walls - 04 Single Siding	24.00								Standard	0.70000	1.0		
Roofing Structure - 03 Gable	4.00								% GOOD	1.0			
Roofing Cover - 03 Asphalt or Comp Shingle	4.00	TYPE: SINGLE FAMILY RESIDENTIAL										DEPR. BUILDING VALUE - CARD	570
Interior Wall Construction - 3 Plastered	28.00	STORIES: 1 - 1.0 Story										DEPR. OB/XF VALUE - CARD	0
Interior Floor Cover - 09 Pine or Soft Woods	7.00											MARKET LAND VALUE - CARD	3,000
Heating Fuel - 03 Gas	1.00											TOTAL MARKET VALUE - CARD	3,570
Heating Type - 03 Forced Air-Not Ducted	1.00											TOTAL APPRAISED VALUE - CARD	3,570
Air Conditioning Type - 01 None	0.00											TOTAL APPRAISED VALUE - PARCEL	3,570
Bedrooms/Bathrooms/Half-Bathrooms	2/1/0											TOTAL PRESENT USE VALUE - PARCEL	0
Bedrooms	BAS - 2 FUS - 0 LL - 0											TOTAL VALUE DEFERRED - PARCEL	0
Bathrooms	BAS - 1 FUS - 0 LL - 0											TOTAL TAXABLE VALUE - PARCEL	3,570
Half-Bathrooms	BAS - 0 FUS - 0 LL - 0											PRIOR	
Office	BAS - 0 FUS - 0 LL - 0											BUILDING VALUE	460
TOTAL POINT VALUE	83,000											OBXF VALUE	0
BUILDING ADJUSTMENTS		LAND VALUE	3,000										
Quality	2 Minimum + 0.8500	PRESENT USE VALUE	0										
Shape/Design	1 Market Adjustment	DEFERRED VALUE	0										
Size	Size Size 1.1000	TOTAL VALUE	3,460										
TOTAL ADJUSTMENT FACTOR	0.940	PERMIT											
TOTAL QUALITY INDEX	78	CODE	DATE	NOTE	NUMBER	AMOUNT							
		ROUT: WTRSHD:											
		SALES DATA											
		OFF. RECORD	DATE	DEED TYPE	Q/U/V/I	INDICATE SALES PRICE							
		BOOKPAGE	MOYR										
		033870360	8 2018	WD	C 1	0							
		001500188	1 1901	WD	U 1	0							
		HEATED AREA 876											
		NOTES											

SUBAREA		CODE	QUALITY	DESCRIPTION	LTH	WTH	UNITS	UNIT PRICE	ORIG % COND	BLDG#	L/B	AYB	EYB	ANN DEP RATE	OVR	% COND	OB/XF DEPR. VALUE
TYPE	GS AREA	%	RPL CS	SHED NV	0	0	1	0.00	100	1	-	1900	1900	0		100	0
BAS	876	100	54662	TOTAL OB/XF VALUE													
FOP	120	030	2246														
FIREPLACE	1 - None		0														
SUBAREA TOTALS	996		56,908														

BUILDING DIMENSIONS BAS=W20S39E2E22N24W4N15Area:876;FOP=S6E20N6W20Area:120;TotalArea:996

LAND INFORMATION

HIGHEST AND BEST USE	USE CODE	LOCAL ZONING	FRONTAGE	DEPTH	DEPTH / SIZE	LND MOD	COND FACT	OTHER ADJUSTMENTS AND NOTES	ROAD TYPE	LAND UNIT PRICE	TOTAL LAND UNITS	UNT TYP	TOTAL ADJUST	ADJUSTED UNIT PRICE	LAND VALUE	LAND NOTES
0100	0100	HB	53	210	1.0000	0	1.0000			3,000.00	1.000	LT	1.000	3,000.00	3000	
TOTAL MARKET LAND DATA															3,000	
TOTAL PRESENT USE DATA																



<u>OBJECTID</u>	<u>PIN</u>	<u>Owner Name</u>
18225	3508173074	CITY OF GOLDSBORO
<u>Co-Owner Name</u>	<u>Owner Address 1</u>	<u>Owner Address 2</u>
WAYNE COUNTY	PO DRAWER A	
<u>Owner Address 3</u>	<u>Owner City</u>	<u>Owner State</u>
	GOLDSBORO	NC
<u>Owner Zip</u>	<u>Unit or Apt</u>	<u>Deed Date</u>
27533-9701		8/2/2018 12:00:00 AM
<u>REID</u>	<u>Deed Book</u>	<u>Deed Page</u>
0049431	3387	360
<u>Sale Month</u>	<u>Sale Year</u>	<u>Sale Price</u>
8	2018	0
<u>Previous Deed Book</u>	<u>Previous Deed Page</u>	<u>Previous Sale Month</u>
00150	0188	1
<u>Previous Sales Year</u>	<u>Previous Sale Price</u>	<u>Property Use</u>
1901	0	01 - SINGLE FAMILY RESIDENTIAL
<u>Record Source</u>	<u>Property Address</u>	<u>Legal Description</u>
Owner	S SLOCUMB ST	S SLOCUMB ST
<u>Acres</u>	<u>Neighborhood</u>	<u>Account Number</u>
0.5	01404	75254500
<u>Township Code</u>	<u>Building Value</u>	<u>Outbuilding Value</u>
12	570	0
<u>Land Value</u>	<u>Total Market Value</u>	<u>Total Assessed Value</u>
3000	3570	3570
<u>Vacant Or Improved</u>	<u>Vacant or Improved 2</u>	
I	I	

Users of the GIS information/data contained in this web mapping application are hereby notified that the information was compiled from recorded deeds, plats and other public records and data. Users are notified that the aforementioned public primary information sources should be consulted for verification of the data contained in this information. The County of Wayne and the mapping companies or other entities assume no legal responsibility for the information contained herein. By accepting this disclaimer you agree and understand the disclaimer.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING**

SUBJECT: Z-4-20 – Durban Development, LLC. Southwest corner of N. Berkeley Boulevard and Langston Drive (Office and Institutional-1CD to General Business)

BACKGROUND: The applicant requests to rezone subject property from Office and Institutional Conditional District (O&I-1CD) to General Business (GB) zoning district in order to operate an automobile service center.

On April 4th, 2005, Goldsboro City Council approved the current Unified Development Code and Official Zoning Maps and its one-mile extraterritorial jurisdiction.

The subject property existed prior to the adoption of the Unified Development Code and operated as a professional office. The use of the property has not changed since that time.

Frontage: 100 ft. (N. Berkeley Blvd.)
 185 ft. (Langston Dr.)

Area: 18,500 sq. ft., or 0.42 acres

Surrounding Zoning:

- North: Shopping Center (SC);
- South: Residential (R-16);
- East: General Business Conditional District (GBCD); and
- West: General Business Conditional District (GBCD)

Existing Use: The subject property is currently occupied by a single-story, brick-veneer commercial building of approximately 1,335 sq. ft. and formerly operated as an insurance office.

DISCUSSION: The applicant proposes to rezone subject property from Office and Institutional Conditional District (O&I-1CD) to General Business and if approved, demolish the existing building and develop the property for an automobile service center specializing in drive-thru oil changes. Separate site plan approval will be

required in accordance with the City's Unified Development Ordinance.

Comprehensive Plan Recommendation: The City's updated Comprehensive Land Use Plan designates the property for commercial use.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

At the public hearing held on September 21, 2020, the applicant's representative came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on September 28, 2020, did not agree with the applicant's request to rezone the subject property to conventional General Business. The Commission recommended a more restrictive zoning for the change of zone request from Office and Institutional Conditional District (O&I-1 CD) to General Business Conditional District (GB CD) district in order to operate an automobile service center, which is consistent with previous rezoning request along the Berkeley Boulevard corridor.

The applicant has petitioned in writing to the City of Goldsboro his intent for the rezoning of the property to General Business Conditional District as recommended by the Planning Commission at their meeting held September 28, 2020.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance changing the zoning for the property from Office and Institutional Conditional District (O&I-1 CD)) to General Business Conditional District (GB CD) in order to operate an automobile service center.

Date: 9/30/20


Planning Director

Date: _____

City Manager

ORDINANCE NO. 2020 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on **Monday, September 21, 2020**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From Office and Institutional Conditional District (O&I-1CD) to General Business Conditional District (GB CD) zoning district in order to operate an automobile service center.

Z-4-20 Durban Development, LLC. – Southwest side of N. Berkeley Boulevard and Langston Drive

The Wayne County Tax Identification Numbers is 3519-53-5398.

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

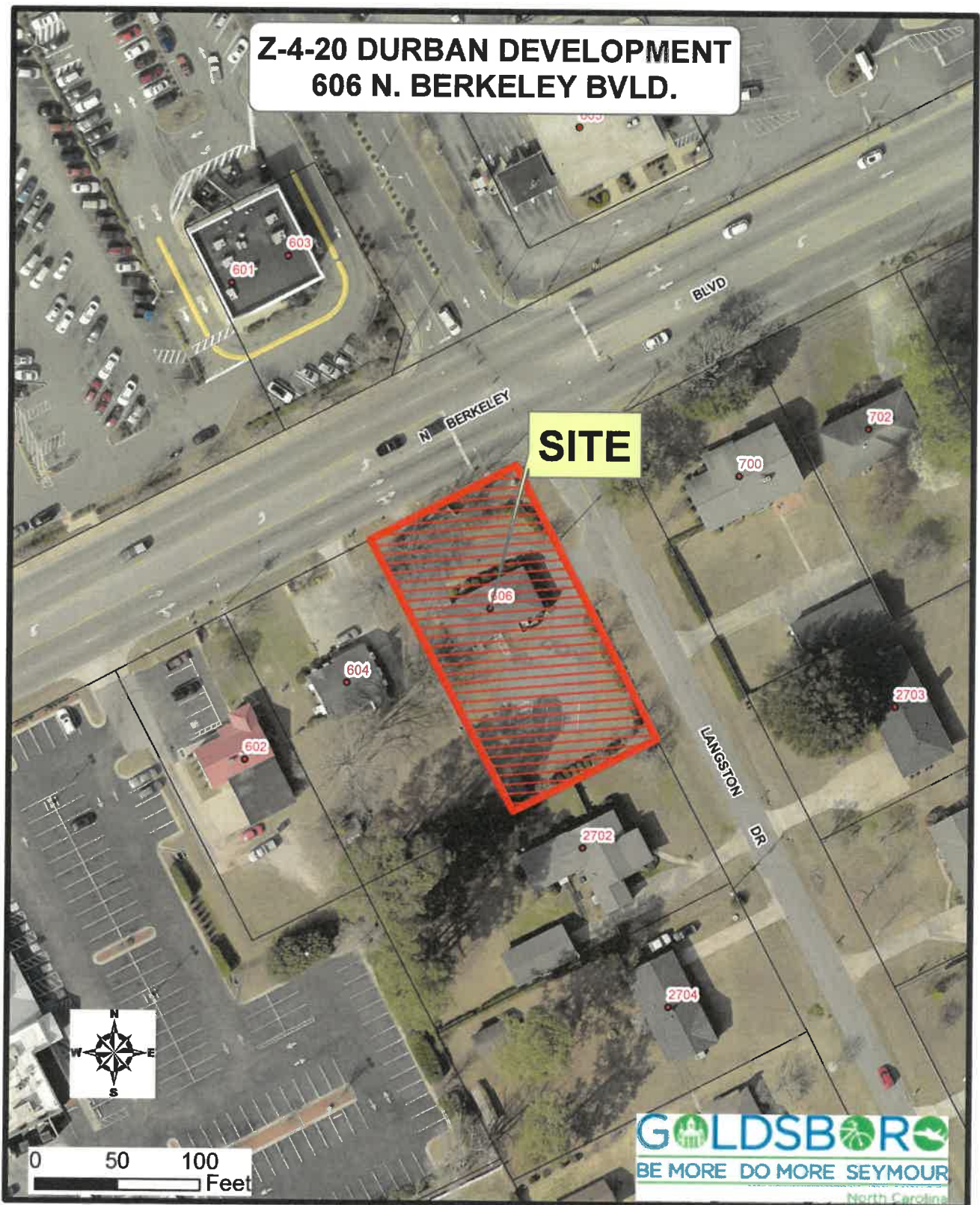
3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2020.

Mayor

Attested by:

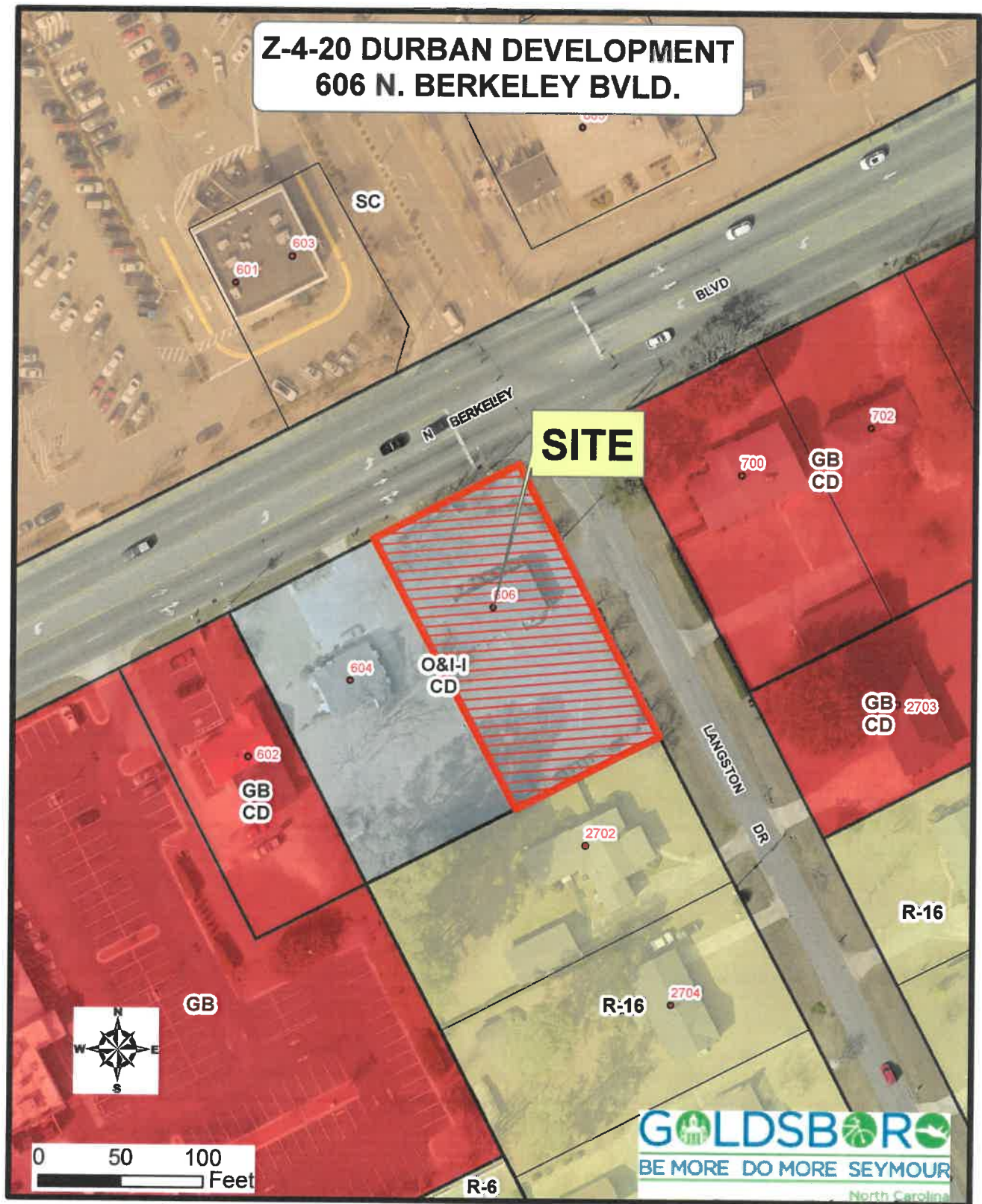
City Clerk



REZONING REQUEST:

OWNER:	CHICAGO, LLC.
REQUEST:	FROM O&I-1 TO GB
PROJECT:	TAKE 5 AUTOMOTIVE
PIN #:	3519-53-5398
LOCATION:	606 N BERKELEY

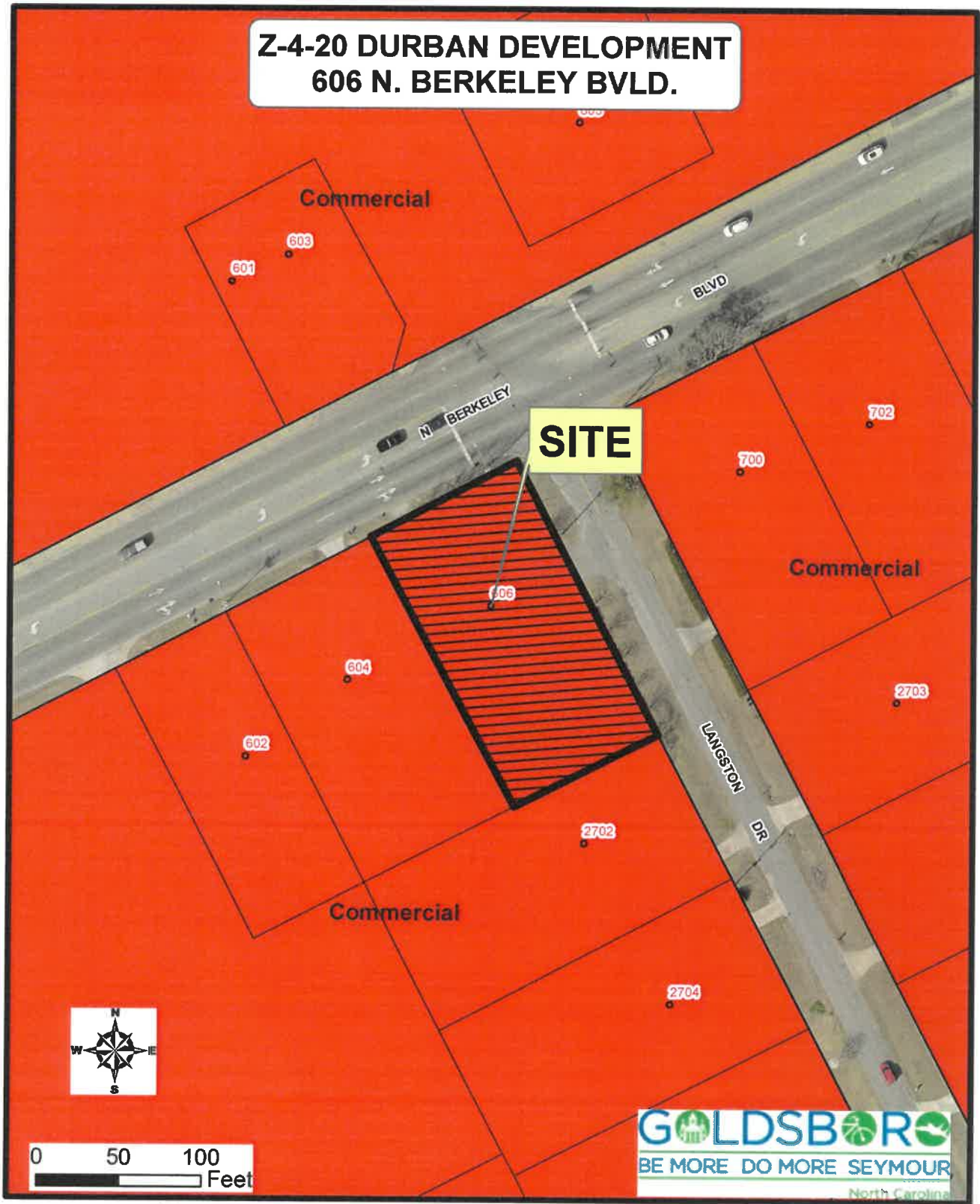
The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



REZONING REQUEST:

OWNER:	CHICAGO, LLC.
REQUEST:	FROM O&I-1 TO GB
PROJECT:	TAKE 5 AUTOMOTIVE
PIN #:	3519-53-5398
LOCATION:	606 N BERKELEY

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



REZONING REQUEST:

OWNER: CHICAGO, LLC.
REQUEST: FROM O&I-1 TO GB
PROJECT: TAKE 5 AUTOMOTIVE
PIN #: 3519-53-5398
LOCATION: 606 N BERKELEY

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.

**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING**

SUBJECT: SITE-18-20 Site and Landscape Plans - Durban Development, LLC.
(Take 5 Auto)

BACKGROUND: Subject property is located on the southwest corner of N. Berkeley Boulevard and Langston Drive. The site and landscape plans are associated with rezoning request Z-4-20 as previously presented.

Frontage: 100 ft. (N. Berkeley Blvd.)
185 ft. (Langston Dr.)

Area: 18,500 sq. ft., or 0.42 acres

Existing Use: The property is currently occupied by a single-story, brick-veneer commercial building of approximately 1,335 sq. ft. and formerly operated as an insurance office. The owner intends to demolish the existing building for new commercial development subject to rezoning and site plan approval.

DISCUSSION: The submitted site plan indicates a new single-story building of approximately 1,400 sq. ft. Applicant proposes to use the facility as an automobile service center specializing in drive-thru oil changes.

A floor plan has been provided which consists of an office, restrooms for customers and employees, storage areas and three (3) automobile service bays.

Hours of Operation: Monday-Saturday: 9:00am-6:00pm
Sunday: 9:00am-5:00pm

No. of Employees: 3

Since the site is located on a corner lot, the required front yard setback for the principal structure is 20 ft. along N. Berkeley Boulevard and Langston Drive. Due to the narrowness of the existing lot, the applicant states that the proposed facility requires an adequate building area of no less than 1,400 sq. ft. As such,

the applicant is requesting a modification of the front yard setback requirement along Langston Drive from 20 ft. to 18 ft.

Access: One 24 ft. wide driveway cut is proposed off of Langston Dr. which will provide access to employee and customer parking spaces, as well as, three (3) automobile service bays. Customers will exit the site through the use of a 12 ft. wide paved access drive originating at the front of the facility and terminating at the rear of the property adjacent to the entrance.

Langston Drive is not a NCDOT maintained roadway. NCDOT has been advised of the proposed commercial development and have no additional requirements for the site.

Parking: Parking for automobile inspection, repair and service facilities requires one (1) space per working bay, plus one (1) per employee. A total of six (6) paved parking spaces have been shown with stacking to accommodate nine (9) automobiles for drive-thru service.

Sidewalks and Pedestrian Access: Exterior sidewalks are required for new development and are indicated along N. Berkeley Boulevard and Langston Drive. Interior sidewalks are shown leading to building entrances through sloped walkways and handicap ramps.

Landscaping: Chinese Elms will serve as required street trees along Berkeley Boulevard and Langston Drive. A required Type A, 10 ft. landscape buffer is shown along the western property line adjacent to commercial property and a required Type C, 20 ft. wide buffer is shown along the southern property line adjacent to residential property. Plantings will consist of Elms, Crepe Myrtles, Foster Hollies, Dwarf Yaupon Hollies, Loropetalums and False Cypresses.

Building Elevations and Design: Exterior building materials will consist of EIFS (Exterior Insulation Finish Systems) or stucco, standing seam metal roofs, metal doors, copings and trim.

Commercial Lighting Plan: Commercial lighting plans have not been submitted, however, staff will work with the applicant to ensure that proposed lighting is compliant with the City's commercial lighting ordinance.

Comprehensive Plan Recommendation: The City's updated Land Use Plan designates the property for commercial use.

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property. Grading and drainage plans have not been submitted. The applicant will be required to submit plans in accordance with City Engineering standards before construction permits are released.

Refuse collection: A concrete pad is shown at the end of the access drive for the location of a commercial dumpster. The dumpster enclosure will be screened in accordance with City standards.

Modification: As previously stated, the applicant is asking for a modification of the front yard setback along Langston Drive from 20 ft. to 18 ft.

The Planning Commission, at their meeting held on September 28, 2020, recommended approval of the Site and Landscape Plan with the requested modification.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plan with the following modification.

- (1) Modification of the front yard setback along Langston Drive from 20 ft. to 18 ft.

Date: 9/30/20



Planning Director

Date: _____

City Manager

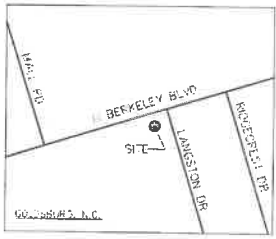
**SITE-18-20 TAKE 5 AUTOMOTIVE
REQUEST: AUTOMOTIVE SERVICE & REPAIR**



SITE PLAN

CASE #: SITE-18-20
APPLICANT: DURBAN DEVELOPMENT
PIN #: 3519-53-5398
LOCATION: 606 N BERKELEY BLVD
PROPOSED USE: AUTOMOTIVE SERVICE & REPAIR

The data represented on this map has been compiled by the best methods available. Accuracy is contingent upon the source information as compiled by various agencies and departments both internal and external to the City of Goldsboro, NC. Users of the data represented on this map are hereby notified that the primary information sources should be consulted for verification of the information contained herein. The City of Goldsboro and the companies contracted to develop these data assume no legal responsibilities for the information or accuracy contained on this map. It is strictly forbidden to sell or reproduce these maps or data for any reason without the written consent of the City of Goldsboro.



VICINITY MAP (MTR)

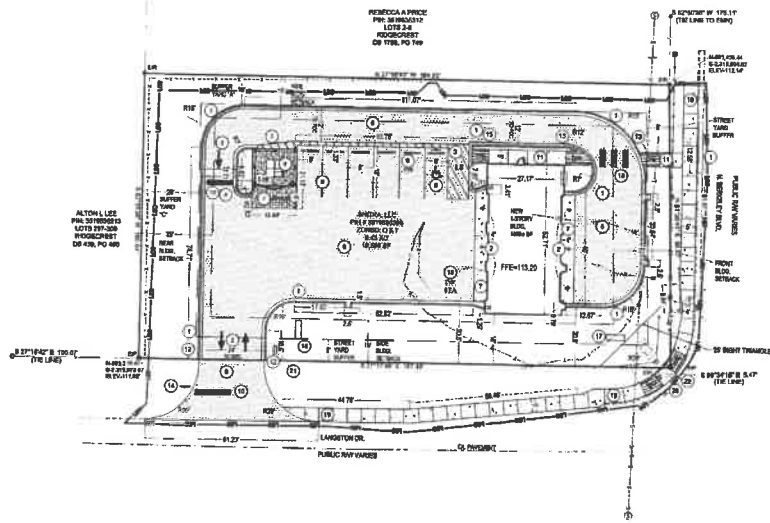
SITE NOTES

1. INSTALL CURB & GUTTER, SEE SHEET C&G, #1.
2. INSTALL GROUND PAINTED OPERATIONAL ARROWS, SEE SHEET C&G, #2.
3. INSTALL DIAGONAL PAINT STRIPES, SEE SHEET C&G, #3.
4. INSTALL TRAFFIC "DO NOT ENTER" SIGN, SEE SHEET C&G, #4.
5. INSTALL PARKING SPACE STRIPES & ADA ACCESSIBILITY SIGNAGE, SEE SHEET C&G, #5.
6. INSTALL LIGHT DUTY ASPHALT, SEE SHEET C&G, #6.
7. INSTALL HEAVY DUTY BLACK CONCRETE, SEE SHEET C&G, #7.
8. INSTALL DUMPTER B&C DRAIN, SEE SHEET C&G, #1.
9. INSTALL WHEEL STOP, SEE SHEET C&G, #8.
10. INSTALL GROUND PAINTED TRAFFIC STOP BAR, SEE SHEET C&G, #9.
11. INSTALL CONCRETE STANDARD BENCHMARK, SEE SHEET C&G, #10.
12. INSTALL CONCRETE CURB TAPER, SEE SHEET C&G, #11.
13. INSTALL NON-MOVING TYPE ADA ACCESSIBLE RAMP, SEE SHEET C&G, #12.
14. INSTALL STOP SIGN, SEE SHEET C&G, #13.
15. INSTALL CONCRETE FILLER, BOLLARD, SEE SHEET C&G, #14.
16. INSTALL FREESTANDING MONUMENT SIGN, COORD. WITH OWNER.
17. INSTALL FREESTANDING PYLON SIGN, APPROX. LOCATION, COORDINATE WITH CITY.
18. INSTALL PEDESTRIAN CROSSWALK, SEE SHEET C&G, #15.
19. INSTALL CITY SIDEWALK, SEE SHEET C&G, #16.
20. INSTALL CITY ADA RAMP, SEE SHEET C&G, #17.
21. INSTALL DIRECTIONAL SIGN, COORD. WITH OWNER.
22. SET UP MAINT PLUMB WITH SIDEWALK IN ACCORDANCE WITH NO STATE REGULATIONS.

PARKING REQUIREMENTS:
 REQUIRED: 1 SPACE/BAY + 1 PER EMPLOYEE + 8 SPACES
 PROVIDED: 8 SPACES

ADDITIONAL NOTES

1. ALL ORIGINAL NOTES, ABREVIATIONS, SYMBOLS, AND OTHER INFORMATION INDICATED ON THE COVER SHEET SHALL APPLY TO THIS PLAN.
2. ALL ELEVATIONS SHOWN ARE IN REFERENCE TO THE BENCHMARK AND MUST BE VERIFIED BY THE GENERAL CONTRACTOR WITH THE SURVEYOR OF RECORD PRIOR TO BEGINNING CONSTRUCTION. BENCHMARK IS AN EXISTING IRON PIPE LOCATED SOUTHWEST OF THE PROJECT SITE, WITH COORDINATES 14883.18 ±, 812.315 ±, 87.57 ± AND HAVING AN ELEVATION OF 111.60 ±. THE PROPERTY WILL NOT DISTURB MORE THAN ONE HALF ACRE, THEREFORE IT DOES NOT FALL UNDER THE CITY OF GOLDSBORO EROSION MANAGEMENT PROGRAM FOR WETLANDS CONTROL IN THE NEUSE RIVER BASIN. FOR TABLE 2.1, DISTURBED AREA IS APPROX. 8,400 ±.
3. TRASH PICKUP IS PROVIDED BY THE CITY OF GOLDSBORO.
4. COORDINATE RELOCATION OF ANY TELEPHONE, ELECTRIC OR TRAFFIC SIGNAL BOXES WITH APPROPRIATE UTILITY DEPARTMENTS CONSULT WITH ALL PERTINENT UTILITY DEPARTMENTS PRIOR TO CONSTRUCTION.



Crawford Design Company

LANDSCAPE ARCHITECT
 ENGINEERING
 PLANNING

10000 S. RICHMOND AVE., SUITE 100
 GOLDSBORO, NC 27534
 919.733.1111
 www.crawforddesign.com



PRELIMINARY
 NOT FOR SALE OR CONSTRUCTION

PRELIMINARY
 NOT FOR SALE OR CONSTRUCTION

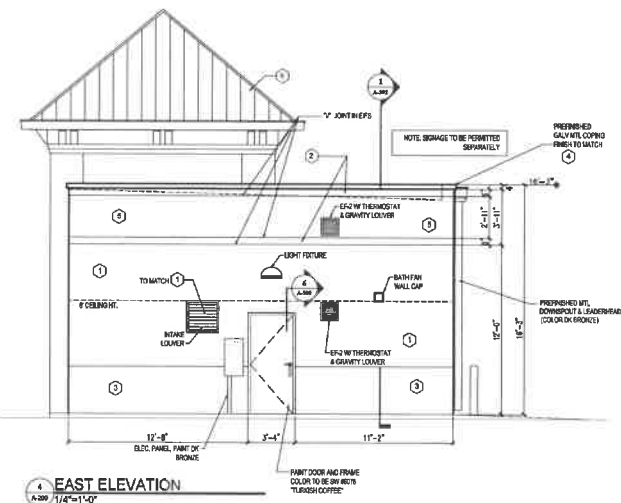
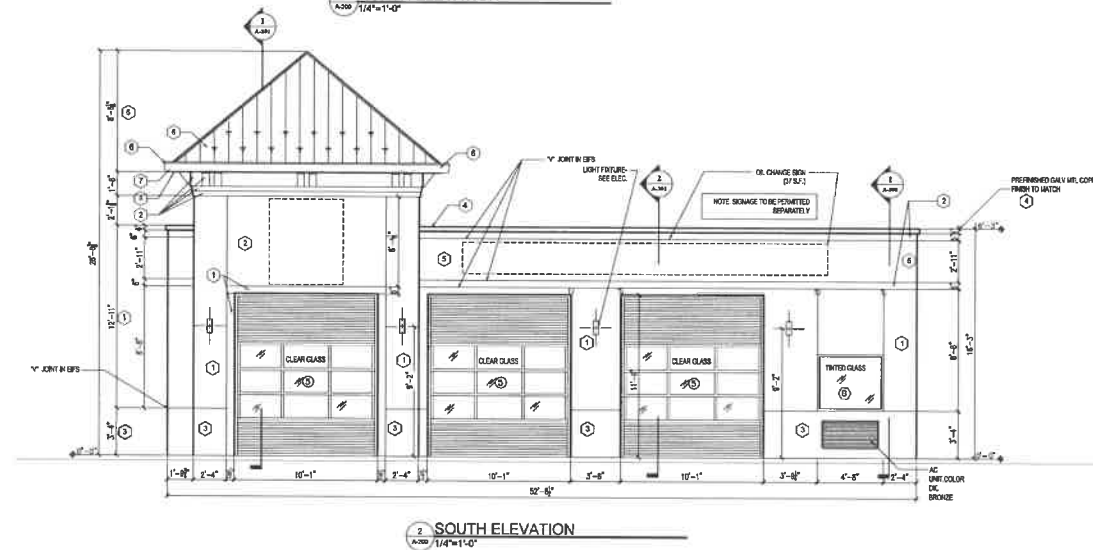
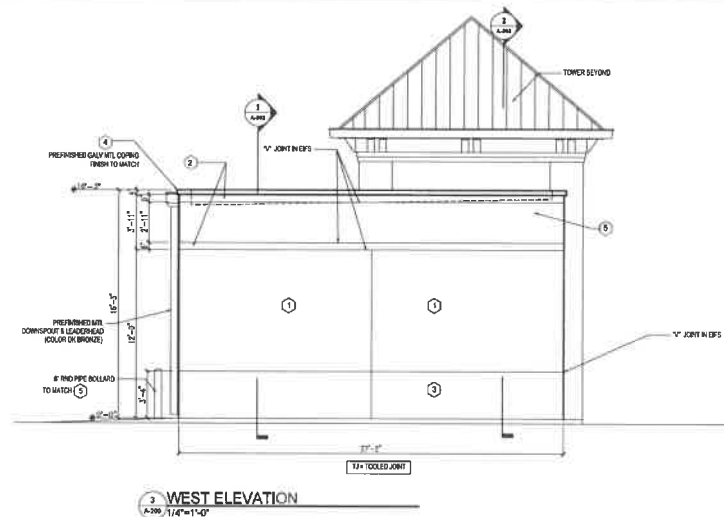
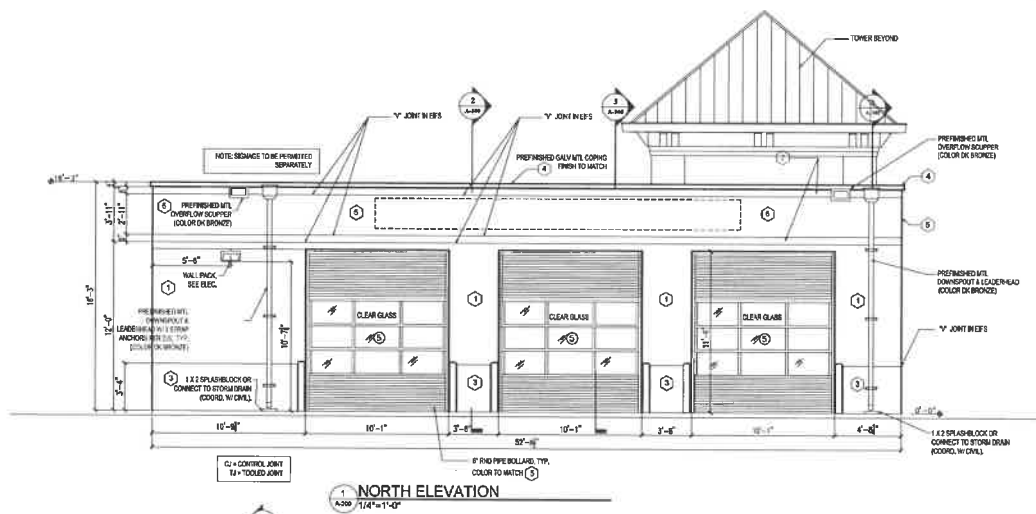
DATE	BY	DESCRIPTION

URBAN DEVELOPMENT
 TAKE 5 AUTOMOTIVE
 GOLDSBORO LOCATION
SITE LAYOUT PLAN

Project Manager: [Signature]
 Design/Approval: [Signature]
 Project Number: 20000

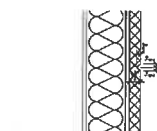
Full Scale: North, 1" = 30'

C2.0



NO.	AREA	COATS	COLOR
1	EIFS MAIN COLOR	-	MATCH SW COLOR #7863, STONEGRAY
2	EIFS ACCENT BAND	-	MATCH SW COLOR #9778, COTTAGE CREAM
3	EIFS WAINSCOT	-	MATCH SW COLOR #8089, STONEY BROWN
4	COPING / CORNICE	-	MATCH SW COLOR #8071, POSITIVE RED
5	EIFS SECONDARY COLOR	-	MATCH SW COLOR #8071, POSITIVE RED
6	TONER - ROOF AND OUTER PRE-FINISHED STANDING SEAM	-	MATCH SW COLOR #8071, POSITIVE RED

7	TONER - FASCIA PRE-FINISHED LP SmartSkin TONER	2	MATCH SW COLOR #8071, POSITIVE RED
8	TONER - SOFFIT PRE-FINISHED LP SmartSkin MONTE SOFFIT	2	MATCH SW COLOR #9778, COTTAGE CREAM



Designed to Build
by design

ANDREW W. PRYOR, AIA
1820 FT. BRADY ROAD
FAYETTEVILLE,
NORTH CAROLINA 28303
TELE: (910) 485-8567
andrew@andrewpryor.com



PROGRESS
NOT FOR CONSTRUCTION

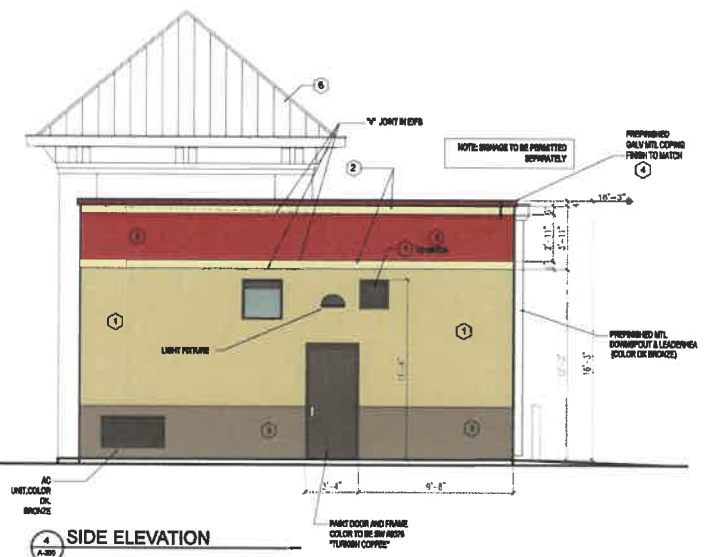
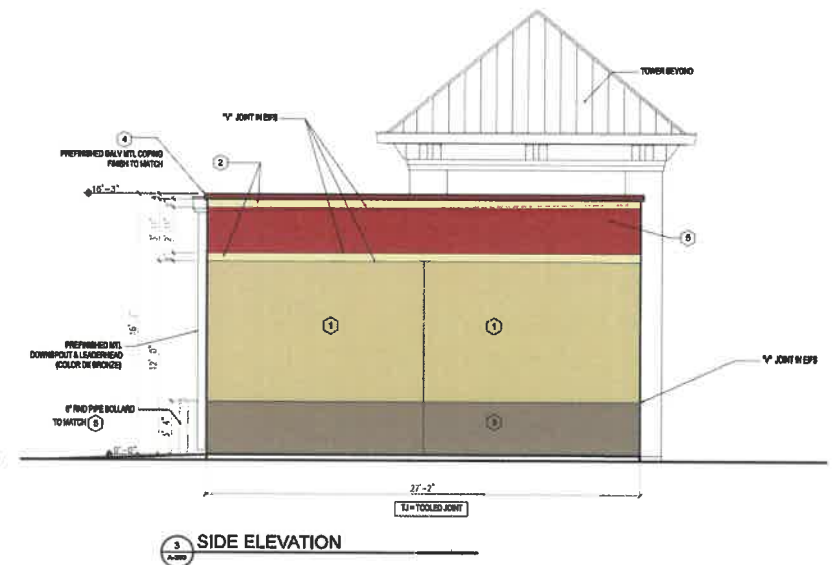
TAKE-5
Five Minute Oil Change
PROJECT ADDRESS
CITY, NORTH CAROLINA

NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

JOB CODE: 5010 - BRIDGE 5 OIL
DRAWN BY: A. PRYOR
CHECKED BY: A. PRYOR
COPYRIGHT:
DESIGNED TO BUILD

SHEET TITLE:
ELEVATIONS
07-19-2020

A-200
SHEET XI OF XI



**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING**

SUBJECT: Z-5-20 – Wooten Development Company - Southeast corner of N. Berkeley Boulevard and Maplewood Drive (Office and Institutional-1 to Neighborhood Business)

BACKGROUND: The applicant requests to rezone a portion of subject property from Office and Institutional (O&I-1) to Neighborhood Business (NB) zoning district.

The requested zoning will be associated with the recombination of two individual lots described as follows:

Lot #1: 1804-1812 N. Berkeley Boulevard (Existing Shopping Ctr.)

Frontage: 200 ft. (N. Berkeley Boulevard)
Area: 42,333 sq. ft., or 0.972 acres
Zone: Neighborhood Business (NB)

Lot #2: N. Berkeley Boulevard (Vacant)

Frontage: 100 ft. (N. Berkeley Boulevard)
Area: 56,542 sq. ft., or 1.298 acres
Zone: Office and Institutional (O&I-1)

Area of Lot #2 proposed to be rezoned: 4,389 sq. ft. or 0.101 acres

Surrounding Zoning:

North: General Business (GB), Office & Institutional (O&I-1);
South: Residential (R-9);
East: Residential (R-9); and
West: Office and Institutional (O&I-1)

Existing Use: The subject property is currently clear and vacant.

DISCUSSION: The applicant proposes to rezone subject property from Office and Institutional (O&I-1) to Neighborhood Business (NB) and if approved, intends to recombine Lots #1 and #2 so that a portion

of Lot #2 can be used for the operation of an above-ground LP tank filling station as permitted in the Neighborhood Business zoning district. Separate site plan approval will be required in accordance with the City's Unified Development Ordinance.

Comprehensive Plan Recommendation: The City's updated Land Use Plan designates the property as Mixed-Use 1 that would allow a mixture of the following zoning districts: Office and Residential (O&R), Office and Institutional (O&I-1) and Neighborhood Business (NB).

Engineering Comments: The property is not located in a Special Flood Hazard Area. City water and sewer are available to serve the property.

At the public hearing held on September 21, 2020, the applicant came forward to speak in favor of the request and no one appeared to speak against the request.

The Planning Commission, at their meeting held on September 28, 2020, recommended approval for the change of zone request from Office and Institutional (O&I-1) to Neighborhood Business (NB) zoning district.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and

1. Find the request consistent with the City's adopted Comprehensive Land Use Plan and;
2. Adopt an Ordinance changing the zoning for the property from Office and Institutional (O&I-1) to Neighborhood Business (NB) zoning district.

Date: 9/30/20



Planning Director

Date: _____

City Manager

ORDINANCE NO. 2020 -

**AN ORDINANCE AMENDING THE UNIFIED DEVELOPMENT ORDINANCE
OF THE CITY OF GOLDSBORO, NORTH CAROLINA
CODE OF ORDINANCES**

WHEREAS, after notice duly given according to law, a public hearing was held before the City Council and the Planning Commission at a regular meeting held in the Council Chamber, City Hall, on **Monday, September 21, 2020**, at 7:00 p. m., for the purpose of considering and discussing the passing of an ordinance amending the Unified Development Ordinance of the City of Goldsboro, North Carolina; and

WHEREAS, after completion of said public hearing and receipt of the recommendation of the Planning Commission, the City Council of the City of Goldsboro deems it advisable and for the best interest of the City and those residing within its zoning jurisdiction that the Unified Development Ordinance be amended as herein below set forth;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Goldsboro, North Carolina:

1. That the Unified Development Ordinance of the City of Goldsboro, North Carolina Code of Ordinances, be and the same is hereby amended by changing:

From Office and Institutional (O&I-1) to Neighborhood Business (NB) zoning district.

Z-5-20 Wooten Development Company – Southeast corner of N. Berkeley Boulevard and Maplewood Drive

The Wayne County Tax Identification Numbers is 3529-17-5623 (portion of).

2. That the Official Zoning Map, Goldsboro, North Carolina, on file in the Office of the Director of Planning and Community Development be promptly changed to reflect this amendment and the appropriate entries in reference thereto be entered in the descriptive record of changes as provided in Section 2 of the Unified Development Ordinance.

3. That this Ordinance shall become effective from and after the entry of the changes or amendments herein made on the said Official Zoning Map.

Adopted this _____ day of _____, 2020.

Mayor

Attested by:

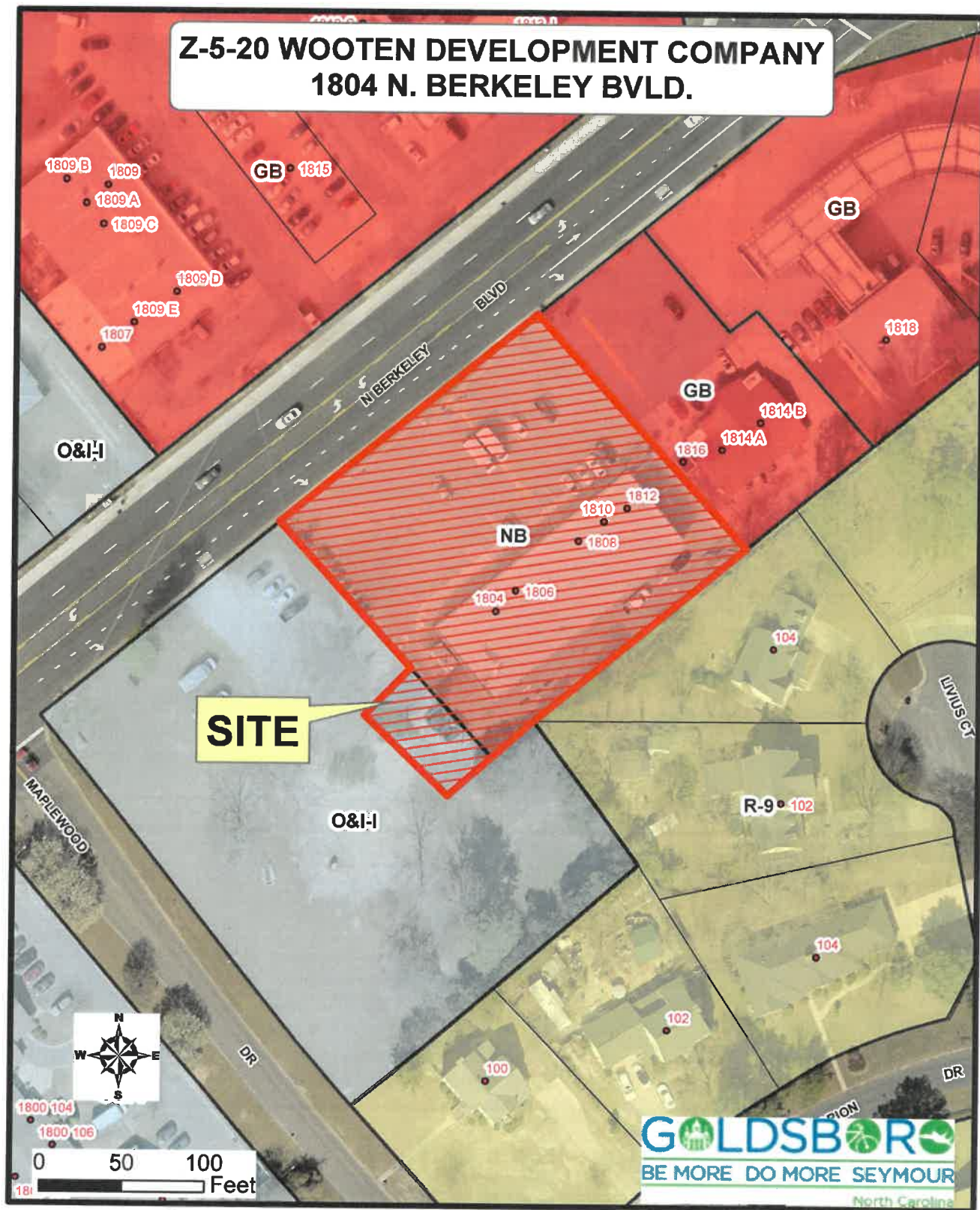
City Clerk



REZONING REQUEST:

OWNER: WOOTEN DEVELOPMENT COMPANY
REQUEST: FROM O&i-1 TO NB
PROJECT: ADDITION OF LP FILLING STATION
PIN #: 3529-17-6840
LOCATION: 1804 N BERKELEY BLVD

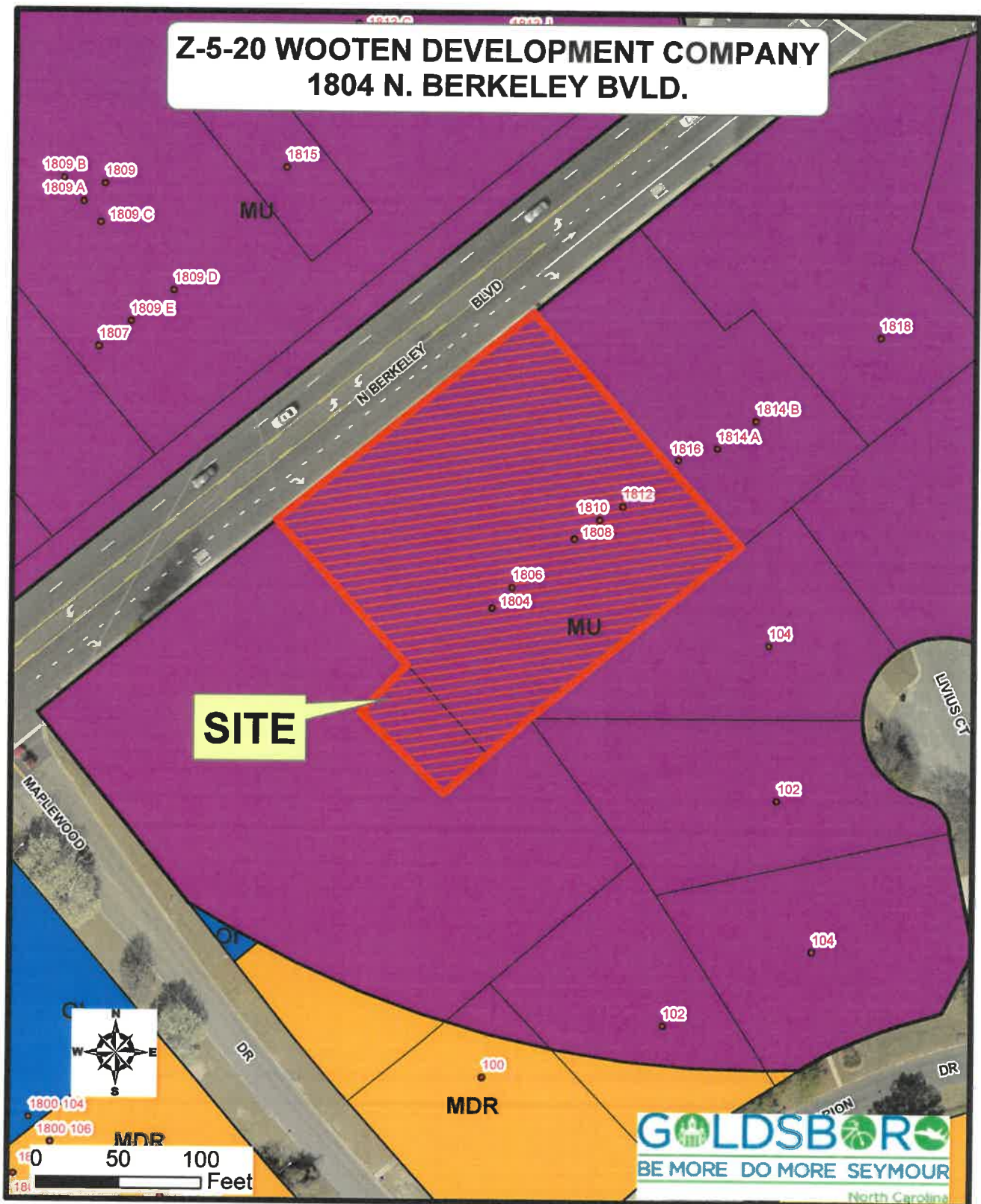
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**CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING**

SUBJECT: SITE-19-20 – Site and Landscape Plans – Wooten Development Company (Above-ground LP tank filling station)

BACKGROUND: Subject property is located on the southeast corner of N. Berkeley Boulevard and Maplewood Drive. The site and landscape plans are associated with rezoning request Z-5-20 as previously presented.

The requested rezoning and site plans will be associated with the recombination of two individual lots described as follows:

Lot #1: 1804-1812 N. Berkeley Boulevard (Existing Shopping Ctr.)

Frontage:	200 ft. (N. Berkeley Boulevard)
Area:	42,333 sq. ft., or 0.972 acres
Zone:	Neighborhood Business (NB)

Lot #2: N. Berkeley Boulevard (Vacant)

Frontage:	100 ft. (N. Berkeley Boulevard)
Area:	56,542 sq. ft., or 1.298 acres
Zone:	Office and Institutional (O&I-1)

Area of Lot #2 proposed to be rezoned: 4,389 sq. ft. or 0.101 acres

Existing Use: The subject property is currently clear and vacant.

DISCUSSION: The submitted site and landscape plans indicate the proposed above-ground LP tank and refill panel to be located along the new western property line meeting the required 15 ft. side yard setback.

The proposed LP tank fill station is for customers of an existing propane business located within an adjacent commercial shopping center and addressed as 1804 N. Berkeley Boulevard.

The equipment will be surrounded by a six feet in height chain-link fence and landscaped with Hollies to serve as a screening buffer. Staff is working with the applicant to ensure that a new Type A, 5 ft. wide landscape buffer be provided along the new

northern, western and southern property lines in accordance with the City's Landscaping ordinance.

Engineering Comments: The property is not located in a Special Flood Hazard Area. Due to the nature and scope of the project, the applicant's proposal is exempt from City storm water and drainage requirements.

The Planning Commission, at their meeting held on September 28, 2020, recommended approval of the Site and Landscape Plan.

RECOMMENDATION: By motion, accept the recommendation of the Planning Commission and approve the site and landscape plan.

Date: 9/30/20



Planning Director

Date: _____

City Manager

**SITE-19-20 WOOTEN DEVELOPMENT COMPANY
REQUEST: ADDITION OF LP FILLING STATION**

SITE

N BERKELEY BLVD

MAPLEWOOD DR

LIVUS CT

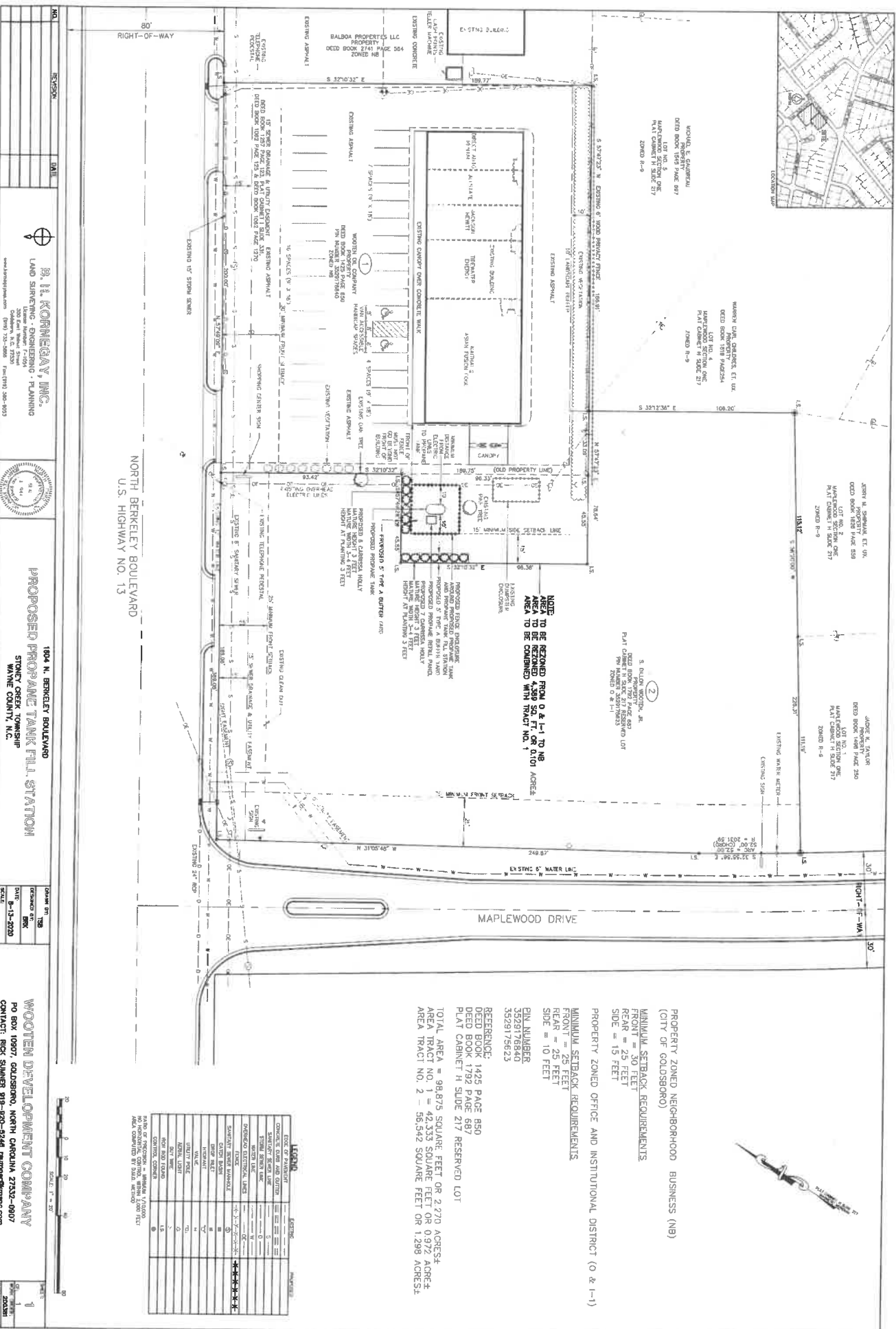
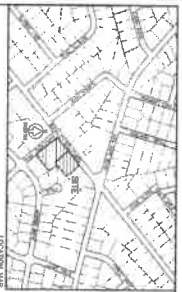
1809 B, 1809 A, 1809 C, 1809 D, 1809 E, 1807, 1815, 1818, 1814 B, 1814 A, 1816, 1812, 1810, 1808, 1806, 1804, 104, 102, 100, 1800 104, 1800 106

0 50 100 Feet

GOLDSBORO
BE MORE DO MORE SEYMOUR
North Carolina

CASE #: SITE-19-20
APPLICANT: WOOTEN DEVELOPMENT COMPANY
PIN #: 3529-17-6840
LOCATION: 1804 N BERKELEY BLVD
PROPOSED USE: LP FILLING STATION

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[illegible]

PROPERTY ZONED NEIGHBORHOOD BUSINESS (NB)
(CITY OF GOLDSBORO)

MINIMAL SETBACK REQUIREMENTS

FRONT = 30 FEET
SIDE = 25 FEET
REAR = 15 FEET

PROPERTY ZONED OFFICE AND INSTITUTIONAL DISTRICT (O & I-1)

MINIMAL SETBACK REQUIREMENTS

FRONT = 25 FEET
REAR = 25 FEET
SIDE = 10 FEET

EIN. NUMBER 3528176840 3528176623

REFERENCE: 1425 PAGE 850
DEED BOOK 1792 PAGE 60

PLAT CABINET H SLIDE 217 RESERVED LOT

TOTAL AREA = 98,875 SQUARE FEET OR 2.270 ACRES±
AREA TRACT NO. 1 = 42,333 SQUARE FEET OR 0.972 ACRES±
AREA TRACT NO. 2 = 56,542 SQUARE FEET OR 1.298 ACRES±

CITY OF GOLDSBORO
AGENDA MEMORANDUM
OCTOBER 5, 2020 COUNCIL MEETING

SUBJECT: Revised Advisory Boards and Commissions Meeting Schedule

BACKGROUND: Advisory Boards and Commissions meet on a regularly scheduled basis. At the meeting on September 21, 2020, council approved changes to the Recreation Advisory Commission meeting.

DISCUSSION: The Recreation Advisory Commission Chair has requested to revise their meeting time from the second Tuesday of each month at noon to the **third** Tuesday of each month at 6:00 p.m. due to a lack of a quorum. The agenda item from the September 21, 2020 incorrectly listed the meeting change as the second Tuesday instead of the third Tuesday.

RECOMMENDATION: It is recommended that Council adopt the attached revised meeting schedule for the City of Goldsboro's Boards and Commissions.

DATE: _____

Melissa Capps, City Clerk

DATE: _____

Tim Salmon, City Manager

Boards and Commissions Meeting Information

Board	Meeting Information	Contact
Commission on Community Relations and Development	The Commission shall hold regular meetings monthly on the second Tuesdays at 6:00 p.m. in the Anteroom of the Historic City Hall Building, 214 N. Center Street, Goldsboro, NC, 27530.	Shycole Simpson-Carter 919-580-4359
Historic District Commission	The Historic District Commission convenes the first Tuesday of each month at 5:30 p.m. in the Anteroom, located on the second floor of City Hall at 214 North Center Street.	Jennifer Collins 919-580-4333
Local Firefighters' Relief Fund Board of Trustees	The Board of Trustees of the Local Firefighters' Relief Fund Board of Trustees convenes at least on a semi-annual basis or as the need arises. All meetings are called by the Secretary of the Board and are held in the Fire-Police complex located at 204 South Center Street.	Chief Joe Dixon 919-580-4262
Mayor's Committee for Persons with Disabilities	The Mayor's Committee for Persons with Disabilities convenes on the third Thursday at noon, in the Anteroom on the second floor of Historic City Hall, 214 North Center Street.	Shycole Simpson-Carter 919-580-4359
Municipal Golf Course Committee	The Committee shall hold monthly meetings on a date determined to be agreeable by the board. Meetings are held at 2:00 p.m. at the Goldsboro Municipal Golf Course located at 1501-B South Slocumb Street.	Obie Agbasi 919-735-0411
Planning Commission / Board of Adjustment	The Goldsboro Planning Commission convenes the third Monday of each month at 7:00 p.m., in joint session with the Goldsboro City Council in the Council Chambers on the second floor of City Hall located at 214 North Center Street. The Planning Commission / Board of Adjustment also meets the last Monday of each month at 6:00 p.m. in the Council Chambers on the second floor of City Hall located at 214 North Center Street.	Jennifer Collins 919-580-4333
Parks and Recreation Advisory Commission	The Parks and Recreation Advisory Commission convenes on the third Tuesday of each month at 6:00 p.m. in the Conference Room of the Herman Park Center, 901 East Ash Street.	Felicia Brown 919-739-7482
Goldsboro Tourism Council	The Goldsboro Tourism Council meets the fourth Wednesday of each month at 8:30 a.m. in the Board Room of the Wayne County Chamber of Commerce which is located at 308 North William Street.	Ashlin Glatthar 919-734-7922